



BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers
28 May 2025

6.30pm

BROKEN HILL
CITY COUNCIL

AUSTRALIA'S FIRST
HERITAGE LISTED CITY

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 28 May 2025** commencing at **6:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Reports from Committees a) Recommendations of Infrastructure and Environment Committee meeting held Monday, 19 May, 2025 b) Recommendations of Finance and Governance Committee meeting held Wednesday, 21 May, 2025
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this Agenda
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live on Youtube, recorded and published on Council's website. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGE

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Wednesday, April 30, 2025.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

Meeting commenced at 6:30pm.

WELCOME TO NEWLY ELECTED COUNCILLOR

The Mayor welcomed Councillor Ron Page to his first Council Meeting of the current Term of Council. Councillor Page was re-elected to Council on 27 March 2025 through the Countback Election conducted by the NSW Electoral Commission as a result of the passing of the Late Councillor Dave Gallagher.

It was noted that Councillor Page took the Oath of Office as a Councillor at the commencement of the Infrastructure and Environment Standing Committee Meeting held 22 April 2025.

PRESENT:

Councillor T. Kennedy (Mayor) Councillor J. Hickey (Deputy Mayor),
Councillors B. Algate, M. Boland, A. Byrne, A. Chandler, E. Gillett,
H. Jewitt and D. Turley.

General Manager, Director Corporate and Community, Director Finance and
Commercial, Director Infrastructure and Environment, Manager
Communications and Marketing, Executive Officer and Executive
Assistants.

Media (2), Members of the Public (8)

APOLOGIES:

Nil

LEAVE OF ABSENCE

APPLICATIONS:

- 1) Councillor Boland submitted a Leave of Absence application for this meeting and provided the reason "away in Sydney for a work conference".

RESOLUTION

Minute No. 47822 - Council Resolution

Councillor H Jewitt moved)

Councillor E Gillett seconded)

Resolved

That the application be accepted and Councillor
Boland be granted a Leave of Absence for this
meeting.

CARRIED UNANIMOUSLY

PRAYER

Councillor Gillett delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Byrne delivered the Acknowledgment of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Algate delivered the Acknowledgment of Broken Hill's Mining History.

PUBLIC FORUM

Social Futures Clubhouse Broken Hill

Ms Rachel Weinert raised concerns over the pending closure of the Social Futures Clubhouse in Broken Hill. The club is a free after school learning hub for young people in Broken Hill from the ages of 12-17 years old. Currently the club has 75 family memberships which is impressive given the size of Broken Hill.

Ms Weinert's family has been involved with the club for many years, as a parent whose daughter utilises the club, often at drop off there is a lineup of children waiting to access the Club and unfortunately with the building being so full of teenagers and people waiting to join, some teenagers are having to be turned away.

The popularity of the Club is continually growing, it is an inclusive group making everyone feel welcome and part of a community. Teenagers suffering from social isolation and bullying at school are utilising the Club and finding new friends and new connections, building their confidence, helping them grow and providing them joy every time they attend the Club.

For Ms Weinert's family it has made a difference in all of their lives, one of their family members was quite anxious and shy, and through the support of the Clubhouse helping her grow and building her self-esteem, she is now involved in organising stalls at the markets and doing different activities within the community. This is monumental across the board for all children, as they are always trying something new from various podcasts, using different technologies or even simple things like learning to crochet, sewing or just connecting with each other. It is an environment away from school where they can relax, have fun and be interactive with each other and adults. The leaders within the Club are very approachable and open, creating a positive environment for the teenagers to feel comfortable.

The Clubhouse has become a very important part in many of their lives and is something the community hugely benefits from. It is teaching participants life skills but also skills that will be beneficial in gaining employment or opening a business.

Mayor Tom Kennedy asked Ms Weinert what negative impacts did she believe the closure would have on the kids?

Ms Weinert responded that the announcement was heart breaking with a lot of the participants being tearful and fearful of its closure. The teenagers have gone ahead and made their own social media groups trying to think of their own ideas on what they can do to prevent the closure. They have talked about starting to send some emails and taking their own action getting adults, parents and the Council involved. They are all motivated to hold on to any positive hope that the Club will remain open.

The Mayor advised Ms Weinert to encourage as many of the participants as possible to send an email to the State Member, to the relevant Minister's Office and Council outlining the huge impact the closure will have. They don't need to have long emails, they just need to say they are user, they love the facility, the reasons they use the facility, and the reasons the closure will have a dramatic affect on them.

Social Futures Clubhouse Broken Hill

Mr Peter Hill also addressed the Public Forum in relation to the pending closure of Social Futures Clubhouse. Mr Hill advised that he moved to Broken Hill in 2020 after suffering a severe stroke where he received a lot of help from Council (Library) and IT support from the Clubhouse. As part of his rehabilitation, he has been going on walks raising money for charities. He visited the Clubhouse to organise his next walk when he found out about the pending closure. Previously Mr Hill has worked as a scientist at some very entitled schools in Sydney and can vouch that the facilities in Broken Hill are expectational. Examples of the benefits of the Clubhouse is kids teaching each other new skills,

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

the benefit of learning is that there is a small amount of training but once one child has learnt they have the ability to teach other children and share their skills.

It is a big crisis for rural investment as it is not only the Broken Hill Clubhouse but also the possibility of the Lismore Clubhouse closing. There are lots of little grants available, but it is important to secure a larger grant to maintain ongoing running of these clubs.

Mr Hill expressed the urgency of this crisis and the importance of giving these kids a facility like the Social Futures Clubhouse.

Miners Women Memorial

Mr Bob Coulls asked when we can expect to see the miner's women's memorial reinstated in town square.

The Mayor responded that the memorial will be reinstated by the end of May.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 47823

Councillor A Byrne moved
Councillor R Algate seconded

Resolved

) That the Minutes of the Ordinary Meeting of the
) Council of the City of Broken Hill held March 26,
2025 be confirmed.

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Nil

MAYORAL MINUTES

ITEM 1 - MAYORAL MINUTE NO. 2/25 - DATED APRIL 16, 2025 - PENDING CLOSURE OF
SOCIAL FUTURES-CLUBHOUSE BROKEN HILL

D25/17110

RESOLUTION

Minute No. 47824

Mayor T Kennedy moved
Deputy Mayor J Hickey seconded

Resolved

-) 1. That Mayoral Minute No. 2/25 dated April 16,
) 2025, be received.
2. That correspondence be sent to the relevant Minister, Shadow Minister and the Local Member for Barwon advocating for continued funding for Social Futures – Clubhouse Broken Hill and its programs.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

ITEM 2 - MAYORAL MINUTE NO. 3/25 - DATED APRIL 23, 2025 - RECOGNITION OF THE LATE COUNCILLOR DAVID GALLAGHER APM D25/17836

RESOLUTION

Minute No. 47825

Mayor T Kennedy moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Mayoral Minute No. 3/25 dated April 23, 2025, be received.
2. That a painted portrait of the Late David Gallagher APM be commissioned and hung in the Council Chambers until the end of the current term of Council (2028).
3. That a park bench including a plaque approved by Councillor Gallagher's family be placed outside of the Council Chambers in a suitable location in recognition of the Late David Gallagher APM.

CARRIED UNANIMOUSLY

ITEM 3 - MAYORAL MINUTE NO. 4/25 - DATED APRIL 30, 2025 - WESTERN DIVISION COUNCILS OF NSW D25/18723

At this point in the meeting, Councillor Turley declared a non-pecuniary interest in Item 3 due to being an Adviser to LGNSW and left the Council Chamber at 7:02pm.

RESOLUTION

Minute No. 47826

Mayor T Kennedy moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Mayoral Minute No. 4/25 dated April 30, 2025, be received.
2. That Council sends correspondence to the member Councils of the Western Division Councils of NSW requesting that they write to the remaining Officer Bearer, Mayor Jarred Marsden of Cobar Shire Council to request that a Special Meeting of the Association be held to elect a new Chairperson due to the passing of the Late Councillor Dave Gallagher; and that the correspondence also requests consideration of amendment of clause 3 of the Association's Constitution to allow for non-financial member Councils of LGNSW to join the Western Division Councils of NSW.

CARRIED UNANIMOUSLY

Councillor Turley returned to the Council Chamber at 7:08pm. The Mayor advised Councillor Turley that the recommendation of the Mayoral Minute had been adopted.

NOTICES OF MOTION

Nil.

NOTICES OF RESCISSION

Nil.

REPORTS FROM DELEGATES

ITEM 4 - REPORTS FROM DELEGATES NO. 3/25 - DATED APRIL 01, 2025 - COUNCILLOR CHANDLER'S ATTENDANCE AT THE NSW PUBLIC LIBRARIES ASSOCIATION CONFERENCE HELD IN BATHURST, 21 MARCH 2025 D25/14803

RESOLUTION

Minute No. 47827

Councillor A Chandler moved)
Councillor R Algate seconded)

Resolved

1. That Reports from Delegates No. 3/25 dated April 1, 2025, be received.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 54/25 - DATED APRIL 10, 2025 - ADOPTION OF HERITAGE ASSISTANCE GRANTS POLICY D25/16410

RESOLUTION

Minute No. 47828

Councillor R Algate moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 54/25 dated April 10, 2025, be received.
2. That the Heritage Assistance Grants Policy be adopted as a Policy of Council and will supersede the previous Heritage Assistance Grants Policy adopted in 2017.

CARRIED UNANIMOUSLY

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 55/25 - DATED APRIL 10, 2025 - MINUTES OF THE LEAD REFERENCE GROUP MEETING HELD 26 FEBRUARY 2025 D25/16212

RESOLUTION

Minute No. 47829

Councillor R Algate moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 55/25 dated April 10, 2025, be received
2. That the minutes of the Broken Hill Lead Reference Group meeting held 26 February 2025 be received.
3. That correspondence be sent to the relevant State Ministers seeking funding opportunities for the purchase and ongoing

operation of additional street sweepers as a measure of reducing lead dust in the City and consequently reducing children's lead levels.

CARRIED UNANIMOUSLY

COMMUNITY DEVELOPMENT COMMITTEE

ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 63/25 - DATED APRIL 15, 2025 -
2025/2026 EVENT SPONSORSHIP D25/17041

RESOLUTION

Minute No. 47830

Deputy Mayor J Hickey moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 63/25 dated April 15, 2025, be received.
2. That Council provides \$10,000 to the 3rd Broken Hill Sea Scouts to reduce participation fees and activity costs for the Golden West Regional Camp from 27 September to 7 October 2025.
3. That Council endorse the provision of \$12,000 in-kind sponsorship for St Patrick's Race Club under the current Memorandum of Understanding.
4. That Council endorse the provision of \$25,000 in-kind support of the 2025 Mundi Mundi Bash.
5. That Council review its commitment to the Perfect Light Film Festival and makes it dependent on the organisers successfully obtaining additional corporate sponsorship.

CARRIED UNANIMOUSLY

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 64/25 - DATED MARCH 19, 2025 -
MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE MEETING HELD 11 FEBRUARY 2025 D25/12709

RESOLUTION

Minute No. 47831

Councillor R Algate moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 64/25 dated March 19, 2025, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 11 February 2025 be received.

CARRIED UNANIMOUSLY

FINANCE AND GOVERNANCE COMMITTEE

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 58/25 - DATED APRIL 10, 2025 - DRAFT
COMMUNITY STRATEGIC PLAN - 2025 REVIEW** D25/16370

RESOLUTION

Minute No. 47832

Councillor D Turley moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 58/25 dated April 10, 2025, be received.
2. That Council endorse the Draft Community Strategic Plan – Your Broken Hill 2040 for public exhibition.
3. That the Draft Community Strategic Plan – Your Broken Hill 2040 be placed on public display for 28 days in accordance with legislation.
4. That Council receives a further report at the conclusion of the exhibition period, outlining submissions and feedback received and any recommended changes, with a view to adopting the Draft Community Strategic Plan for implementation 1 July 2025.

CARRIED UNANIMOUSLY

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 59/25 - DATED APRIL 15, 2025 - DRAFT
WORKFORCE MANAGEMENT STRATEGY 2025-2028 FOR PUBLIC EXHIBITION** D25/16845

RESOLUTION

Minute No. 47833

Councillor R Algate moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 59/25 dated April 15, 2025, be received.
2. That Council endorse the Draft Workforce Management Strategy 2025-2028 for consultation and public exhibition for a period of 28 days.
3. That Council receive a further report at the conclusion of the exhibition period, detailing submissions received and any recommended changes arising with a view to adopting the Draft Workforce Management Strategy 2025-2028.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 60/25 - DATED APRIL 04, 2025 -
INVESTMENT REPORT FOR MARCH 2025**

D25/15404

RESOLUTION

Resolved

Minute No. 47834

Councillor A Byrne moved)
Councillor R Algate seconded)

1. That Broken Hill City Council Report No. 60/25 dated April 4, 2025, be received.

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 61/25 - DATED MARCH 31, 2025 -
MINUTES OF THE SECTION 355 BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE
MEETING HELD 6 MARCH 2025**

D25/14358

RESOLUTION

Resolved

Minute No. 47835

Councillor E Gillett moved)
Councillor R Algate seconded)

1. That Broken Hill City Council Report No. 61/25 dated March 31, 2025, be received.
2. That the minutes of the Section 355 Broken Hill City Art Gallery Advisory Committee Meeting held 6 March 2025 be received.
3. That per the meeting minutes, Council allows the provision of Committee Community Representatives above the nominal membership amount of seven (7) to nine (9) Community Representatives; and the Constitution of the Broken Hill Art Gallery Advisory Committee be amended accordingly.
4. That Council appoints Mr Clark Barrett and Mr Andrew Gosling as Community Representatives to the Broken Hill City Art Gallery Advisory Committee.

CARRIED UNANIMOUSLY

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 62/25 - DATED APRIL 10, 2025 -
MINUTES OF THE BROKEN HILL EDUCATION WORKING GROUP MEETINGS HELD 19
MARCH 2025 AND 9 APRIL 2025 AND RECOMMENDED AMENDMENTS TO THE TERMS OF
REFERENCE**

D25/16316

RESOLUTION

Resolved

Minute No. 47836

Councillor R Algate moved)
Councillor A Byrne seconded)

1. That Broken Hill City Council Report No. 62/25 dated April 10, 2025, be received.
2. That minutes of the Broken Hill Education Working Group meetings held 19 March 2025 and 9 April 2025 be received and noted.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

3. That the draft amended Terms of Reference of the Broken Hill Education Working Group be adopted.

CARRIED UNANIMOUSLY

FURTHER REPORTS

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 65/25 - DATED MARCH 11, 2025 -
CORRESPONDENCE REPORT - AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION D25/11234**

At this point in the meeting, Councillor Turley declared a non-pecuniary interest in Item 14 due to being Vice-President of ALGA and left the Council Chamber at 7:30pm.

RESOLUTION

Minute No. 47837

Councillor R Algate moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 65/25 dated March 11, 2025, be received.
2. That reply correspondence dated 26 March 2025 from Mayor Matt Burnett, President of the Australian Local Government Association, be received and noted.

CARRIED UNANIMOUSLY

Councillor Turley returned to the Council Chamber at 7:42pm. The Mayor advised Councillor Turley that the report recommendation of Item 14 had been adopted.

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 66/25 - DATED MARCH 13, 2025 -
CORRESPONDENCE REPORT - TAFE NSW D25/11768**

RESOLUTION

Minute No. 47838

Deputy Mayor J Hickey moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 66/25 dated March 13, 2025, be received.
2. That reply correspondence dated 19 March 2025 from the Office of Local Member for Barwon, Mr Roy Butler MP, be received and noted.
3. That reply correspondence dated 2 April 2025 from the NSW Premier, The Hon Chris Minns MP, be received and noted.
4. That reply correspondence dated 7 April 2025 from the Minister for Skills, TAFE and Tertiary Education, the Hon Steve Whan MP be received and noted.
5. That Council sends letters of appreciation to the Minister for Skills, TAFE and Tertiary Education, the Hon Steve Whan MP and the Local Member for Barwon, Mr Roy Butler MP,

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

for their timely action to ensure that machinery and equipment was not removed from the Broken Hill TAFE Annex and for establishing the Broken Hill Manufacturing Reference Committee to consult on the delivery of TAFE courses in Broken Hill and to drive the industry promotion of these courses.

6. That Council endorses Deputy Mayor Hickey as Council's delegate on the Broken Hill Manufacturing Reference Committee.

CARRIED UNANIMOUSLY

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 67/25 - DATED APRIL 08, 2025 -
CORRESPONDENCE REPORT - WILLYAMA HIGH SCHOOL REBUILD**

D24/7854

RESOLUTION

Minute No. 47839

Councillor R Algate moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 67/25 dated April 8, 2025, be received.
2. That correspondence dated 4 April 2025 from the Secretary from Department for Education, Murat Dizdar; be received and noted.
3. That reply correspondence from the Hon Prue Carr MP, Minister for Education and Early Learning dated 17 April 2025, be received and noted.
4. That Council endorses Deputy Mayor Hickey as Council's delegate on Willyama High School Project Reference Group.

CARRIED UNANIMOUSLY

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 68/25 - DATED MARCH 31, 2025 -
CORRESPONDENCE REPORT - UPGRADES TO THE BROKEN HILL AIRPORT TO SUPPORT
LARGER AIRCRAFT DURING TIMES OF EMERGENCY**

D25/14297

RESOLUTION

Minute No. 47840

Deputy Mayor J Hickey moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 68/25 dated March 31, 2025, be received.
2. That reply correspondence dated 27 March 2025 from Minister for Regional NSW, The Hon Tara Moriarty MLC; be received and noted.
3. That reply correspondence dated 27 March 2025 from Shadow Minister for Youth Justice and Shadow Minister for Aboriginal Affairs, the Hon Aileen MacDonald OAM, MLC (including reply correspondence from Minister for Infrastructure Transport, Regional Development and Local Government, The

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

Hon Catherine King MP); be received and noted.

CARRIED UNANIMOUSLY

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 69/25 - DATED APRIL 22, 2025 - APPOINTMENT OF DELEGATES TO VACANCIES ON S355 COMMITTEES AND OTHER COMMITTEES AND WORKING GROUPS D25/14326

RESOLUTION

Minute No. 47841

Councillor D Turley moved)
Councillor R Page seconded)

Resolved

1. That Broken Hill City Council Report No. 69/25 dated April 22, 2025, be received.
2. That Councillor Ron Page be appointed as a Council Delegate on the following committees and working groups:
 - a) Infrastructure and Environment Standing Committee
 - b) ET Lamb Memorial Oval Community Committee
 - c) Picton Sportsground Community Committee
 - d) Broken Hill ClubGRANTS Committee
 - e) Murray Darling Association Region 4

CARRIED UNANIMOUSLY

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 70/25 - DATED MARCH 21, 2025 - DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026 D25/13028

RESOLUTION

Minute No. 47842

Deputy Mayor J Hickey moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 70/25 dated March 21, 2025, be received.
2. That Council endorse the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for the purpose of public exhibition for community comment for a 28-day period.
3. That Council receives a further report at the conclusion of the exhibition period, outlining submissions received and any recommendation for changes arising, with a view to adopting the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.
4. That Council endorses Rating option three with an amendment to move 1% of total rates revenue from Business to Mining:

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

Option 3 – 4% Rate Peg (inclusive of Catch up) and 1% movement to Mines

This option includes the difference in revenue not raised in the previous year and moves 1% of total rates revenue from Business to Mining, to counterbalance the movement in mining land valuations that occurred as a result of the revaluation. All other categories remain unchanged from option 1.

CARRIED UNANIMOUSLY

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 71/25 - DATED APRIL 16, 2025 - DRAFT LONG TERM FINANCIAL PLAN 2026-2035 D25/17199

RESOLUTION

Minute No. 47843

Councillor R Algate moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 71/25 dated April 16, 2025, be received.
2. That Council endorse the Draft Long Term Financial Plan 2026-2035 for public exhibition.
3. That that Draft Long Term Financial Plan 2026-2035 be placed on public display for 28 days in accordance with legislation.

CARRIED UNANIMOUSLY

ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 72/25 - DATED MARCH 11, 2025 - DRAFT ADOPTION OF THE WASTE AND SUSTAINABLE MATERIALS STRATEGY 2025-2035 AND SUSTAINABILITY STRATEGY 2025-2030 D25/11220

RESOLUTION

Minute No. 47844

Councillor H Jewitt moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 72/25 dated March 11, 2025, be received.
2. That Council notes that 1 submission was received during the public exhibition of the Draft Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030.
3. That Council adopts the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 as a Strategy of Council, as originally written.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

**ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 73/25 - DATED APRIL 23, 2025 -
AMENDMENT TO CONSTITUTION OF THE BROKEN HILL HERITAGE COMMITTEE** D25/17878

RESOLUTION

Minute No. 47845

Councillor D Turley moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 73/25 dated April 23, 2025, be received.
2. That Council rename the Broken Hill Heritage Committee, the Broken Hill Heritage Advisory Committee to align it to the S355 Advisory Committee Framework and Section 355 of the Local Government Act 1993
3. That Council endorse amendments to the constitutions as outlined in the below report.

CARRIED UNANIMOUSLY

**ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 74/25 - DATED APRIL 15, 2025 - MINUTES
OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.456, HELD ON TUESDAY, 1 APRIL 2025**
D25/16904

RESOLUTION

Minute No. 47846

Councillor R Algate moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 74/25 dated April 15, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.456, held on Tuesday, 1 April 2025 be endorsed.
3. That Item No.456.10.2 recommendation be received:

That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Week March, including rolling closures.
4. That Item No.456.8.1 recommendations be received:
 - That Council change the first two angle parking bays to the right, adjacent to the Renal Unit entrance at the Far West Local Health District on Thomas Street, to '5-Minute' parking, to allow short-term parking to drop off and pick up patients undergoing dialysis treatment.
 - That the Committee review the '5-Minute' parking upon completion of construction works on the hospital grounds and road works on Thomas Street, to determine if the '5-Minute' parking bays will remain permanently.
5. That Item No.456.8.2 recommendation be received:

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

That Council contact the requester to seek further details and reasons for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.

6. That Item No.456.8.3 recommendation be received:

That correspondence be sent to the resident of Comstock Street, advising them Council inspected the area during school hours and did not identify there to be a problem with parking, therefore do not recommend parking restrictions at the front of the property.

7. That Item No.456.8.4 recommendation be received:

That correspondence be sent to the Alma Public School to arrange a meeting to discuss the parking arrangements and consideration for a 'Kiss and Drop' zone to be installed on Comstock Street, adjacent to the Alma Public School.

8. That the installation of disability parking and an access ramp adjacent to the PCYC in Gypsum Street be referred to the Broken Hill Traffic Committee for investigation.

CARRIED UNANIMOUSLY

ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 75/25 - DATED APRIL 15, 2025 - ACTION LIST REPORT D25/16857

RESOLUTION

Minute No. 47847

Councillor D Turley moved
Councillor A Byrne seconded

)
)

Resolved

1. That Broken Hill City Council Report No. 75/25 dated April 15, 2025, be received.

CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 25 - QUESTIONS ON NOTICE NO. 4/25 - DATED APRIL 21, 2025 - PUBLIC FORUM QUESTIONS ON NOTICE FROM THE MARCH 2025 COUNCIL MEETING D25/14080

RESOLUTION

Minute No. 47848

Councillor A Byrne moved
Councillor H Jewitt seconded

)
)

Resolved

1. That Questions On Notice No. 4/25 dated April 21, 2025, be received.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

ITEM 26 - QUESTIONS ON NOTICE NO. 5/25 - DATED APRIL 22, 2025 - COUNCILLOR
QUESTION ON NOTICE TAKEN AT THE MARCH 2025 COUNCIL MEETINGS D25/14082

RESOLUTION

Minute No. 47849

Councillor D Turley moved)
Councillor H Jewitt seconded)

Resolved

1. That Questions On Notice No. 5/25 dated April 22, 2025, be received.

CARRIED UNANIMOUSLY

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Nil

PUBLIC FORUM SESSION

Nil

RESOLUTION

Minute No. 47850

Councillor A Byrne moved)
Councillor R Page seconded)

Resolved

- That the meeting be closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 whilst Council considers the confidential matters.

CARRIED UNANIMOUSLY

Members of the public and media left the Council Chamber at 8:20pm. The livestream of the meeting ceased.

CONFIDENTIAL MATTERS

ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 56/25 - DATED APRIL 10, 2025 -
WILLYAMA COMMON TRUST PROPOSED LICENCE TO A-CAES AUSTRALIA NSW PTY LTD -
CONFIDENTIAL D25/16235

(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

RESOLUTION

Minute No. 47851

Councillor A Chandler moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 56/25 dated April 10, 2025, be received.
2. That Council (as the Willyama Common Trust) issue a licence to A-CAES Australia NSW Pty Ltd for the purpose of geotechnical and site investigations along

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

the site of the proposed transmission line associated with the Silver City Energy Storage System.

3. That the licence duration be for twelve (12) months, with the option to extend for a further twelve (12) months if required.
4. That the General Manager be delegated to negotiate the terms and conditions of the licence agreement.
5. That the Mayor and General Manager be authorised to sign and execute the document under the Common Seal of Council.

CARRIED UNANIMOUSLY

**ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 57/25 - DATED APRIL 14, 2025 -
QUOTATION NO. Q25/3 - RECONSTRUCTION OF KANANDAH ROAD (PHASE 1) -
CONFIDENTIAL**

D25/16669

(General Manager's Note: This report considers quotation and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47852

Councillor R Algate moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 57/25 dated April 14, 2025, be received.
2. That Fulton Hogan Pty Ltd be awarded the contract for Q25/3 – Reconstruction of Kanandah Road (Phase 1) for the supply, laying, and compaction of asphalt at a cost of \$248,080 (excluding GST).
3. That the Mayor and/or General Manager be authorised to sign the works contract under the Seal of Council if required.

CARRIED UNANIMOUSLY

RESOLUTION

Minute No. 47853

Councillor A Byrne moved)
Councillor D Turley seconded)

Resolved

That the meeting resumes in open session.

CARRIED UNANIMOUSLY

Members of the public and media returned to the Council Chamber at 8:22pm. The livestream of the meeting resumed.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
APRIL 30, 2025

At the Mayor's invitation, the General Manager read the resolutions of Council made in closed session.

CONFIDENTIAL MATTERS

There being no further business to consider, the Mayor closed the meeting at 8:25pm.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 28 MAY 2025.)

CHAIRPERSON

RECOMMENDATIONS OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD MONDAY, 19 MAY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 79/25 - DATED MAY 12, 2025 -
DRAFT VOLUNTARY PLANNING AGREEMENT POLICY (D25/20835)..... 22

Recommendation

1. That Broken Hill City Council Report No. 79/25 dated May 12, 2025, be received.
2. That the Voluntary Planning Agreement Policy be adopted as a Policy of Council and will supersede the previous Voluntary Planning Agreement Policy adopted in 2019.

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

May 12, 2025

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 79/25SUBJECT: DRAFT VOLUNTARY PLANNING AGREEMENT POLICY D25/20835**Recommendation**

1. That Broken Hill City Council Report No. 79/25 dated May 12, 2025, be received.
2. That the Voluntary Planning Agreement Policy be adopted as a Policy of Council and will supersede the previous Voluntary Planning Agreement Policy adopted in 2019.

Executive Summary:

This report presents to Council a draft Voluntary Planning Agreement (VPA) Policy, for Council's consideration and subsequent adoption.

Council first adopted this Policy in 2019 and this current review which has been undertaken recommends that the only changes that are to occur are changes to position titles for responsible officers and also correcting outdated legislation clause numbers. For this reason, it is suggested that the Policy does not require public exhibition.

Planning agreements are used widely in the planning system as a tool for delivering innovative or complex infrastructure and public benefit outcomes in connection with planning proposals and development applications.

Report:

This policy establishes a framework to guide the preparation of Planning Agreements (VPAs) under the *Environmental Planning and Assessment Act 1979 (EP&A Act)*.

As a general indication, planning agreements may be directed towards achieving the following broad objectives:

- Meeting the demands created by the development for new or augmented public infrastructure, amenities and services.
- Securing off-site benefits for the community so that development delivers a net community benefit.
- Compensating for the loss of or damage to a public amenity, service, resource or asset by development through replacement, substitution, repair or regeneration.

This policy aims to:

- Establish a fair, transparent and accountable framework governing the use of Planning Agreements by the Council of Broken Hill (Council);
- Give stakeholders in development greater involvement in the type, standard and location of public facilities and other public benefits; and
- Adopt innovative and flexible approaches to the provision of infrastructure and other public benefits in a manner that is consistent with Council's strategic and infrastructure plans.

Policy Scope

Any offer to enter into a Planning Agreement with Council is normally to be initialised in writing to Council by the Developer. The written offer is to contain adequate information for Council to properly consider whether or not to accept the offer.

In this regard, the offer should include as much information as possible including but not limited to the following matters:

- a) The Land to which the Planning Agreement relates, including its legal description;
- b) The Development Application or Planning Proposal that relates to the Planning Agreement;
- c) The Developer's details;
- d) If the Developer is not the owner of the subject land, then the land owner's details and whether the land owner intends to enter into the Planning Agreement as well (if so, a written offer will also be required from the relevant land owner(s));
- e) The Public Benefits being offered under the terms of the Planning Agreement; and
- f) The nature of the security to be provided for the Public Benefits; Planning Agreements are separate from, but complement Council's Section 7.12 contribution plans.

Planning Agreements provide an efficient means of increasing and broadening the range of community infrastructure in conjunction with redevelopment.

Planning Agreements may arise through either a Development Application or a request for a Planning Instrument Change (ie alter LEP).

Council will not accept any component of a public benefit under the terms of a Planning Agreement if that component is already required to be provided by virtue of a condition of a development consent with the exception where the Planning Agreement proposes any off sets to contributions under Section 7.12 of the Act.

In determining whether to accept an offer to enter into a Planning Agreement, Council is required to take into consideration a number of matters including the nature and value of the public benefit being offered in proportion to the nature and value of the exceedance of the planning controls sought by the Applicant in the case of a Development Application or any Instrument Change.

It is noted that all Planning agreements must be publicly notified and made available for public inspection before they can be entered into.

Community Engagement:

It is considered that this reviewed Policy does not require public exhibition due to the content and intent of the Policy generally not being altered, except for minor corrections or updated legislative references.

Strategic Direction:

Key Direction:	3	Our Environment
Objective:	3.3	Proactive, innovative and responsible planning supports the community, the environment and beautification of the City
Strategy:	3.3.1	Review and update planning strategies and policies to ensure relevance

Relevant Legislation:

Environmental Planning and Assessment Act 1979

Environmental Planning and Assessment Regulation 2021

Financial Implications:

The VPA Policy will guide proposals for planning agreements which will generate developer contributions that will benefit the Broken Hill community as a whole.

Attachments

1. [↓](#) Voluntary Planning Agreement Policy, with minor changes

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL
GENERAL MANAGER

VOLUNTARY PLANNING AGREEMENT POLICY

QUALITY CONTROL			
TRIM REFERENCES	12/114		
RESPONSIBLE POSITION	<u>Manager Operations, Planning, Development and Compliance</u> <u>Director Infrastructure and Environment</u>		
APPROVED BY	Council		
REVIEW DATE	<u>September 2023</u> <u>May 2025</u>	REVISION NUMBER	1
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
25 September 2019	Adoption	46082	
<u>28 May 2025</u>			

1. INTRODUCTION

This Policy applies to the use of Planning Agreements to which the Council is a party. The public benefits negotiated through the Planning Agreement process will be administered by Council in the context of delivering the key outcome areas of the City of Broken Hill:

Key Direction 1: Our Community
Key Direction 2: Our Economy
Key Direction 3: Our Environment
Key Direction 4: Our Leadership

2. POLICY OBJECTIVE

This policy establishes a framework to guide the preparation of Planning Agreements under the *Environmental Planning and Assessment Act 1979 (EP&A Act)*.

The policy objectives are to:

- Establish a fair, transparent and accountable framework governing the use of Planning Agreements by the Council of Broken Hill (Council);
- Give stakeholders in development greater involvement in the type, standard and location of public facilities and other public benefits; and
- Adopt innovative and flexible approaches to the provision of infrastructure and other public benefits in a manner that is consistent with Council's strategic and infrastructure plans.

This policy is not legally binding, however it is intended that the Council and all persons dealing with Council in relation to Planning Agreements will follow this Policy to the fullest extent possible. The acceptance of an offer to enter into a Planning Agreement is at the absolute discretion of Council.

3. POLICY SCOPE

Planning Agreements are voluntary agreements that allow Development Contributions such as the dedication of land at no cost to Council, monetary contributions, any other material public benefit or any combination of these for a public purpose.

Planning Agreements form one part of Council's developer contribution system. This developer contribution system includes Council's Section 7.12 Developer Contributions Plan (formerly known as 94A contribution) that have been adopted in accordance with the relevant provisions of the Act.

Any offer to enter into a Planning Agreement with Council is to be initialised in writing to the Council by the Developer. The written offer is to contain adequate information for Council to properly consider whether or not to accept the offer. In this regard, the offer should include as much information as possible including but not limited to the following matters:

- (a) The Land to which the Planning Agreement relates, including its legal description;
- (b) The Development Application or Planning Proposal that relates to the Planning Agreement;
- (c) The Developer's details;
- (d) If the Developer is not the owner of the subject land, then the land owner's details and whether the land owner intends to enter into the Planning Agreement as well (if so, a written offer will also be required from the relevant land owner(s));
- (e) The Public Benefits being offered under the terms of the Planning Agreement; and
- (f) The nature of the security to be provided for the Public Benefits; Planning Agreements are separate from, but complement Council's Section 7.12 contribution plans. Planning Agreements provide an efficient means of increasing and broadening the range of community infrastructure in conjunction with redevelopment. Planning Agreements may arise through either a Development Application or a request for an Instrument Change.

The acceptance of an offer to enter into a Planning Agreement is at the absolute discretion of Council.

Council will not accept any component of a public benefit under the terms of a Planning Agreement if that component is already required to be provided by virtue of a condition of a development consent with the exception where the Planning Agreement proposes any off sets to contributions under Section ~~94 or Section 94A~~7.11 or 7.12 (as the case may be) of the Act.

In determining whether to accept an offer to enter into a Planning Agreement, the Council is required to take into consideration a number of matters including the nature and value of the public benefit being offered in proportion to the nature and value of the exceedance of the planning controls sought by the Applicant in the case of a Development Application or any Instrument Change.

4. POLICY ON THE USE OF PLANNING AGREEMENTS

4.1 Principles governing the use of Planning Agreements

Planning Agreements will be governed by the following principles:

- Council will assess the public benefit of the Development Contribution when deciding whether to proceed with the Planning Agreement;
- Council will not allow Planning Agreements to improperly restrict the exercise of its functions under the Act, Regulation or any other act of law;
- Council will not use Planning Agreements for any purpose other than a proper planning purpose;
- Development that is unacceptable on planning grounds will not be supported because of planning benefits offered by developers that do not mitigate the impacts of development;
- When considering a Development Application or planning proposal, Council will not give undue weight to a Planning Agreement;
- Council will not allow the interests of individuals or interest groups to outweigh the public interest when considering a Planning Agreement;
- Council will not improperly rely on its statutory position, or otherwise act improperly, in order to extract unreasonable public benefits from developers under Planning Agreements, and will ensure that all parties involved in the Planning Agreement process are dealt with fairly; and
- If Council is subject to a financial interest from a development, being the subject of a Planning Agreement, it will take appropriate steps to ensure that it manages any conflict of interest it has between its role as planning authority and its interest in the development.

4.2 Circumstances where Council may enter into a Planning Agreement

Council may negotiate a Planning Agreement offered by a developer in connection with any Development Application or proposal for an Instrument Change relating to any land in the Council's local government area.

4.3 Acceptability test to be applied to all Planning Agreements

Council will consider the following questions in order to assess the desirability of a proposed Planning Agreement:

- (a) Is the proposed Planning Agreement directed towards a proper and legitimate planning purpose having regard to the statutory planning controls and other adopted planning policies and infrastructure strategies and the circumstances of the case?
- (b) Does the proposed Planning Agreement provide for a reasonable means of achieving the relevant planning purpose and securing the relevant public benefit?
- (c) Will the proposed Planning Agreement produce outcomes that protect the public interest?
- (d) Are there any relevant circumstances that may operate to preclude Council from entering into the proposed Planning Agreement?
- (e) Will the proposed Planning Agreement provide benefits that bear a relationship to the delivery of services and infrastructures within the LGA?
- (f) Is the quantum of the Public Benefit commensurate with the value of the Development Contribution?

4.4 Consideration of Planning Agreements in relation to planning proposals and Development Applications

When exercising its functions under the Act in relation to a Development Application or a proposal for an Instrument Change to which Planning Agreement relates, Council will consider:

- (a) whether the proposed Planning Agreement is relevant to the Development Application or Instrument Change and whether it may be subsequently considered in connection with the Development Application or Instrument Change; and
- (b) if so, the proper planning weight to be given to the proposed Planning Agreement.

4.5 Types and forms of contributions

To ensure that Development Contributions provided under Planning Agreements are directed towards appropriate and legitimate planning purposes, Council will consider whether the proposed Development Contributions:

- (a) mitigate or compensate for the impact of the relevant development;
- (b) meet Council's planning policy objectives including those set out in section 7.12 ~~(former section 94A)~~ contributions plans;
- (c) meet the requirements of Council's public infrastructure works program; and
- (d) meet the objectives of other relevant draft or adopted Council policies, strategies or plans

The form of a Development Contribution to be made under a proposed Planning Agreement will be determined by the particulars of the Development Application or planning proposal to which the Planning Agreement relates.

4.6 Relationship to Section 7.12 contributions plan

Normally public benefits in Planning Agreements are additional to required contributions. By exception, a Planning Agreement may partly or fully exclude the application of section 7.12 contributions in relation to developments, the subject of a Planning Agreement.

The ability in a Planning Agreement to partly or wholly exclude the application of section 7.12 contributions gives Council a degree of flexibility to redistribute the financial, social and environmental costs and benefits of a development. This flexibility provides the opportunity to address issues that may not have been anticipated or may not be able to be appropriately addressed with the more rigid requirements of section 7.12 contributions.

Where a Planning Agreement partly or fully excludes the application of section 7.12 contributions, the Act prevents Council from imposing a condition of development consent requiring the payment of those contributions except to the extent that it requires the payment of the balance of those contributions where the Planning Agreement only partly excludes them.

A Planning Agreement may also exclude the benefits provided under such agreement being considered in the assessment of section 7.12 contributions. In such cases, the Act precludes the application of section 7.11(6) which would otherwise require the consideration of any land, money or material public benefit contributed to the consent authority when assessing section 7.12 contributions.

4.7 Public notification of Planning Agreements

A Planning Agreement cannot be entered into, amended or revoked unless public notice is given and the Planning Agreement is first made publicly available for inspection for a minimum period of 28 days.

If the Planning Agreement is in connection with a Development Application, the public notice shall be given, if practicable, as part of and contemporaneously with, and in the same manner as, any notice of the Development Application.

If the Planning Agreement is in connection with a proposal for an Instrument Change, the public notice shall be given, if practicable, as part of and contemporaneously with, and in the same manner as, any public notice of the relevant planning proposal that is required under the Act.

Where it is not practicable to give public notice at such times, the Regulation requires that it be given as soon as possible after as determined by Council.

Amendments may be required as a result of public submissions or for other reasons. Where amendments are required to a draft Planning Agreement, the amended draft Planning Agreement and explanatory note may be re-exhibited. Where Council has entered into a Planning Agreement and the agreement is in force, it must include certain particulars relating to the Planning Agreement in its annual report for that year.

4.8 Amendment to Planning Agreement

Where Council has entered into a Planning Agreement and the parties to the agreement have agreed to vary the Planning Agreement, then a new letter of offer and a deed of variation will be required to be entered into to formally record the changes to the terms of the Planning Agreement.

The deed of variation will need to be publicly notified for 28 days prior to the parties executing the document. The deed may also be required to be registered on the title of the subject land.

4.9 Independent third parties

Independent third parties may, at the sole discretion of Council, be used wherever it is deemed appropriate by Council for various reasons including but not limited to, circumstances where it is considering whether the Planning Agreement delivers a net public benefit. The cost associated with the use of independent third parties will be borne by the developer.

4.10 Assessing proposed provisions under a Planning Agreement

The matters that Council may consider in any negotiations for a Planning Agreement include whether,

- (a) the demands created by the development for new public infrastructure, amenities or services are addressed;
- (b) the facilities and/or services to be provided meet the planning and strategic objectives of Council;
- (c) mitigation of the impact of development is addressed;
- (d) recurrent funding of public facilities is required;
- (e) past deficiencies in infrastructure provision that would otherwise prevent a development from occurring are addressed;
- (f) monitoring the planning impacts of development is required;
- (g) planning benefits for the wider community accrue from the Planning Agreement; and
- (h) any initial or ongoing costs are designated as Council's responsibility.

4.11 Negotiations team

The terms of a planning agreement will be negotiated by Council's VPA negotiations team. Council's negotiations team will be made up of the General Manager, ~~Chief Operations Officer~~ Director Infrastructure and Environment, Manager Planning ~~and~~ and, Development ~~and Compliance~~, and the Mayor or Mayor's appointed representative. All

Council staff participating in the negotiations must have the appropriate delegations pursuant to section 7.4 of the *EP&A Act 1979*.

4.12 Standard Contributions

Wherever possible, Council will seek to standardise Development Contributions sought under Planning Agreements in order to streamline negotiations and provide fairness, predictability and certainty for developers. However, this does not prevent public benefits being negotiated on a case by case basis particularly where planning benefits are also involved.

For proposed development and planning proposals, Council's primary position is that satisfactory arrangements for the provision of community infrastructure will be taken to have been made when the value of the planning agreement contributions is equivalent to 50% of the land value uplift.

4.13 Recurrent Contributions

The Council may request developers to make Development Contributions towards recurrent costs of public facilities through a Planning Agreement. Generally, the Planning Agreement will only require the Developer to make contributions towards the recurrent costs of the facility until a public revenue stream is established to support the on-going costs of the facility, or for a time agreed between the parties.

4.14 Pooling of Development Contributions

Where a proposed Planning Agreement provides for a monetary contribution by the Developer, Council may seek to include provisions permitting money paid under the agreement to be pooled with money paid under other Planning Agreements. These monetary contributions will allow public benefits to be provided in a fair and equitable way, particularly for essential infrastructure anywhere in the Broken Hill LGA.

4.15 Valuing public benefits under a Planning Agreement

The value of a benefit proposed under a Planning Agreement will be determined prior to the agreement being publicly notified.

If a Development Contribution under a Planning Agreement is the carrying out of works for a public purpose, Council may value that Development Contribution on the basis of a cost estimate for the works. This may be prepared by a suitably qualified quantity surveyor or valuer (as the case may be) appointed by Council and paid by the Developer.

Where the Development Contribution under a Planning Agreement includes the dedication of land and the value of that land is to be taken into account, Council may seek the services of an appropriately qualified land valuer as appointed by Council and at the cost of the Developer in order to value the land being dedicated.

In the event that a Planning Agreement proposes works and services that would normally be provided as a condition of development consent, then those works and services will be deemed to have no value under the Planning Agreement.

4.16 Costs of entering into Planning Agreements

The costs of preparing, negotiating, executing, varying and monitoring compliance with the Planning Agreement, including any external or internal costs to Council together with the cost of employing independent consultants and/or independent third parties are all costs associated with entering into a Planning Agreement. Generally, Council will require that all reasonable costs are met by the Developer.

4.17 Credits and Off-sets

In the event that the costs of any works-in kind that are to be provided by a Developer exceed the costs of those works as agreed with Council in a Planning Agreement:

- (a) Council will not agree to a Planning Agreement providing for those additional costs to be:
- refunded to the developer; or
 - off-set against any Development Contributions required to be made by the developer; and
- (b) The developer will not be able to make any further claim against Council for those additional costs.

4.18 Implementation agreements

In appropriate cases, Council may require a Planning Agreement to provide that before the commencement of development and subject to the agreement all relevant parties, the parties are to enter into an implementation or side agreement in addition to the VPA for matters such as:

- Issues of commercial sensitivity;
- The terms on which the developer will provide Council with early access to the land;
- The manner in which completed work is to be handed over to Council;
- The manner in which work to be completed by Council and the Developer separately are to interface.

These agreements may be publicly notified at the sole discretion of Council, having regard to their commercial sensitivity.

4.19 Provision of security under a Planning Agreement

Council will require a Planning Agreement to make provision for security to cover the Developer's obligations under the agreement.

At the discretion of Council, the form of security will be an unconditional performance bond or bank guarantee provided by an institution regulated by the Australian Prudential Regulation Authority (APRA).

The security must be in favour of the Council to the full value of the Developer's obligations under the Planning Agreement and on terms otherwise acceptable to Council.

4.20 Notations on certificates under section ~~149(5)~~ 10.7 of the Act

Council will require a Planning Agreement to contain an acknowledgement by the Developer that Council will make a notation about a Planning Agreement on any certificate issued under section 10.7 of the Act relating to the land the subject of the agreement

4.21 Registration of Planning Agreements and caveat

Pursuant to Section 7.6 ~~formerly Section 93H~~ of the EP&A Act, Council will generally require a Planning Agreement to contain a provision requiring the Developer to agree to registration of the agreement on the title to the land to which the agreement applies.

On execution of the Planning Agreement and until it is registered on title, the developer will be required to consent to Council lodging a caveat on the title of the relevant land.

Council will require the relevant registered land owner to consent to and procure the consent of any other prior registered interests to the registration of the Planning Agreement and the caveat.

The costs of registering the Planning Agreement and the caveat on the title of the land are to be borne by the Developer. The Developer is to provide Council with all the necessary documents required to facilitate the registration of the Planning Agreement and caveat on the title to the land, including the written consent of any parties with interests in the land.

The Council is to lodge the Planning Agreement and the caveat for registration on the title of the land.

4.22 Monitoring and review of a Planning Agreement

Council will monitor the performance of the Developer's obligations under the Planning Agreement.

5. IMPLEMENTATION

5.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

General Manager

~~Chief Operations Officer~~ Director Infrastructure and Environment

Manager Planning and Development ~~and Compliance~~

5.2 Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3 Associated Documents

The following documentation is to be read in conjunction with this policy.

- Broken Hill Section 7.12 Developer Contributions Plan
- NSW Planning and Environment – Draft Practice Note – Planning Agreements issued ~~November 2016~~ February 2021

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council Officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The ~~Chief Operations Officer~~ Director Infrastructure and Environment is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Environmental Planning and Assessment Act 1979*
- *Environmental Planning and Assessment Regulation ~~2000~~2021*
- Practice Note on Planning Agreements – Department of ~~Infrastructure Planning and Natural Resources, July 2005~~ *Planning, Industry and Environment February 2021*

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Voluntary Planning Agreements Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

Term	Meaning
Act	<i>Environmental Planning and Assessment Act 1979 (EP&A Act)</i>
Council	Broken Hill City Council
Developer	A person who has sought a change to an environmental planning instrument that includes the making, amendment or repeal of an instrument, or who has made or proposes to make a Development Application, or who has entered into an agreement with or is otherwise associated with such a person
Development Application	Has the same meaning as in the Act
Development Contribution	Contribution provided by the Developer under a Planning Agreement being a monetary contribution, the dedication of land free of cost to Council, any other material public benefit or any combination of them.
Explanatory Note	A written statement that provides details of the objectives, nature, effect and merits of a Planning Agreement, or an amendment to or revocation of a Planning Agreement as required under the Regulation
Voluntary	Done, given, or acting of one's own free will.
Instrument Change	A change to an environmental planning instrument whether it be for the making, amendment or repeal of that instrument

Planning Agreement	A voluntary agreement between one or more planning authorities and a Developer: (a) who seeks to change an environmental planning instrument (which may be for rezoning or other purpose); or (b) who has made, or proposes to make a Development Application
Planning Benefit	A Development Contribution that confers a net public benefit, that is, a benefit that exceeds the benefit derived from measures that would address the impacts of particular development on surrounding land or the wider community
Planning Obligation	An obligation imposed by a Planning Agreement on a developer requiring the developer to make a Development Contribution
Public	The community as a whole or, where context requires, a section of the community
Public Benefit	The benefit enjoyed by the public as a consequence of a Development Contribution
Public Facilities	Public infrastructure, facilities, amenities and services
Public Purpose	Includes (without limitation) any of the following: (a) The provision of (or the recoupment of the cost of providing) public amenities or public services; (b) The provision of (or the recoupment of the cost of providing) affordable housing; (c) The provision of (or the recoupment of the cost of providing) transport or other infrastructure relating to land; (d) The funding of recurrent expenditure relating to the provision of public amenities or public services, affordable housing or other infrastructure; (e) The monitoring of the planning impacts of a development; (f) The conservation and enhancement of the natural environment
Regulation	<i>Environmental Planning and Assessment Regulation 20002021</i>

Note: This Policy adopts the terms used in the Practice Note on Planning Agreements published by the former Department of Planning, Industry and Environment (February 2021) and ~~Natural Resources (July 2005)~~ and the definitions of the *Environmental Planning and Assessment Act 1979* and *Environmental Planning and Assessment Regulation* ~~2000~~2021.

RECOMMENDATIONS OF FINANCE AND GOVERNANCE COMMITTEE MEETING HELD WEDNESDAY, 21 MAY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 80/25 - DATED MAY 02, 2025 -
QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDED 31
MARCH 2025 (D25/19537) 38

Recommendation

1. That Broken Hill City Council Report No. 80/25 dated May 2, 2025, be received.
 2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted.
 3. That Council note the projected 2024/25 operating surplus (before capital) of \$19,000.
 4. That Council note the 2024/25 projected net capital budget expenditure of \$37,189,000.
2. BROKEN HILL CITY COUNCIL REPORT NO. 82/25 - DATED MAY 08, 2025 -
INVESTMENT REPORT FOR APRIL 2025 (D25/20458) 62

Recommendation

1. That Broken Hill City Council Report No. 82/25 dated May 8, 2025, be received.
3. BROKEN HILL CITY COUNCIL REPORT NO. 81/25 - DATED MAY 09, 2025 -
NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVE
TO S355 COMMITTEE (D25/20738)..... 78

Recommendation

1. That Broken Hill City Council Report No. 81/25 dated May 9, 2025, be received.

- 2. That Council review and consider the nomination of Kevin Stacey for appointment as community representative on the Picton Sportsground Community Committee.**
- 3. That the community representative nominee be advised of Council's determination.**

FINANCE AND GOVERNANCE COMMITTEE

May 2, 2025

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 80/25

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD
ENDED 31 MARCH 2025 D25/19537

Recommendation

1. That Broken Hill City Council Report No. 80/25 dated May 2, 2025, be received.
2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2024/25 operating surplus (before capital) of \$19,000.
4. That Council note the 2024/25 projected net capital budget expenditure of \$37,189,000.

Executive Summary:

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2025.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

In accordance with the adopted 2024/25 Operational Budget, Council is reviewing each quarter in fine detail to ensure the lingering financial impacts of the COVID-19 pandemic and global and national economic difficulties are being managed in a financially sustainable way. This includes continuing to make opportunities for refined operating models for continuous efficiency and improvement but also increase service delivery and resources where required.

The March Quarterly Budget Review shows an increase in the projected 2024/25 operating surplus (before capital items) of \$19,000 to an overall projected operating surplus as at 30 June 2025 of \$23,000.

Budgeted capital revenue will increase by \$19,000 and capital expenditure will increase by \$350,000 increasing expected net capital expenditure including carryovers from previous years to \$37,189,000.

Report:***Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1 and have been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result:

The March Quarterly Budget Review shows an increase in the projected 2024/25 operating surplus (before capital items) of \$19,000 to an overall projected operating surplus as at 30 June 2025 of \$23,000.

This result reflects the following movements:

- Additional \$6,500 expenditure to support the 2025 Disability Expo which is an interagency event that provides important access and information on a range of disability services available in Broken Hill. Council's role would be the overarching event owner, providing the venue, risk assessment, allocation of stall sites, print advertising and external sponsorship if required.
- \$10,000 additional sponsorship of the Perfect Light Film Festival as approved in Council Minute 47786 in February 2025.
- Additional \$11,991 expenditure to develop a digital art hub at the Broken Hill City Art Gallery. This project is partly funded by a grant of \$9,991 from the Audience Development Fund Grant Program.
- \$563,000 increase in estimated depreciation expense for the year mainly due to the requirement to index the fair value of infrastructure assets for inflation.
- \$135,120 to repay a grant to the Charles Rasp Library received in 2022 to record the oral history of members of local indigenous community. The project has been cancelled due to difficulties in recruiting a suitable person to undertake the work.
- Increase in grant revenue due to increases in the Financial Assistance Grant of \$373,631 and the Roads to Recovery Grant of \$93,175 that had not been advised by the time the budget was finalised.
- \$120,000 additional revenue for contract works undertaken on behalf of Transport for NSW.
- \$148,000 additional revenue from insurance claims.

Capital Budget Result:

Budgeted capital revenue will increase by \$19,000 and capital expenditure will increase by \$350,000 increasing expected net capital expenditure including carryovers from previous years to \$37,189,000.

This result reflects the following movements:

- Additional \$50,000 expenditure to remove and replace components of the South Sport and Recreation Centre that have been damaged by mould.
- Additional \$30,000 expenditure to upgrade smart lighting controllers to be compatible with the 4g telephone network.
- \$8,000 to upgrade the Memorial Oval driveway to enable utilisation of facility as a Mundi Mundi Bash overflow caravan site.
- Additional \$160,000 expenditure to replace of an air exchange unit for the hydro pool at the Broken Hill Aquatic Centre.
- Additional \$40,000 expenditure to replace two chemical controllers at the Broken Hill Aquatic Centre.
- Additional \$19,214 to install a new bus shelter in Wills Street. This project is fully funded by a grant from the Country Passenger Transport Infrastructure Grant Program.
- Additional \$35,000 expenditure for installation of a CCTV camera system at the Town Square.
- Additional \$21,000 expenditure to install an automatic timer system for festoon lights and misting features installed in the Town Square. The timer system will improve the operating efficiency and utilisation of the features which are currently manually controlled by Council staff.

Community Engagement:

Nil

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organization to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Clause 203(1) of the Local Government (General) Regulations 2021.

Clause 211 of the Local Government (General) Regulations 2021.

Financial Implications:

The projected 2024/25 operating surplus (before capital items) has been increased to \$23,000 for the March quarter.

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out.

Full details of the financial implications of this quarter's Quarterly Budget Review Statement are contained within the attached report.

Attachments

1. [↓](#) Quarterly Budget Review Statement for the period ended 31 March 2025
2. [↓](#) Long Term Financial Plan 2025-34 - Q3 Adjustments

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL
GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Table of Contents	page
1. Responsible Accounting Officer's Statement	1
2. Income & Expenses Budget Review Statement's	
- Income & Expense by Type	2
- Income & Expense by Key Directions	3
- Income & Expense Variation Detail	4
3. Capital Budget Review Statement	
- Capital Budget	5
- Capital Budget Variation Detail	6
4. Cash & Investments Budget Review Statement	
- Cash & Investments Position	8
- Cash & Investments Variation Detail	9
5. Key Performance Indicator (KPI) Budget Review Statement	
KPI's	10
6. Contracts & Other Expenses Budget Review Statement	
- Contracts & Other Expenses Variation Detail	14
- Consultancy & Legal Costs	15
7. Additional Statements	

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2025

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/03/25 indicates that Council's projected financial position at 30/06/25 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____

Simon Brown
Responsible Accounting Officer

date:

9/05/2025

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2025

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2024/25	Approved Changes					Revised Budget 2024/25	Variations for this Mar Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS						
Income												
Rates and Annual Charges	21,814			-			21,814	-			21,814	22,471
User Charges and Fees	4,795			-			4,795	120	7		4,915	2,976
Interest and Investment Revenues	1,470			-			1,470				1,470	1,554
Other Revenues	685			-			685	148	8		833	639
Grants & Contributions - Operating	7,977			-			7,977	342	1,5,6		8,319	1,825
Grants & Contributions - Capital	940	16,925		400			18,265	19	Capital Budget		18,284	7,660
Net gain from disposal of assets	-						-				-	
Total Income from Continuing Operations	37,681	16,925	-	400	-	-	55,006	629			55,635	37,125
Expenses												
Employee Costs	16,488			-	-		16,488	-			16,488	12,575
Borrowing Costs	693			-	-		693	-			693	470
Materials & Services	11,154			-	-		11,154	19	1,3		11,173	9,545
Depreciation	6,809			-	-		6,809	563	4		7,372	5,531
Legal Costs	375			-	-		375	-			375	258
Consultants	64			-	-		64	-			64	138
Other Expenses	1,154			-	-		1,154	10	2		1,164	861
Net Loss from disposal of assets				-	-		-	-			-	
Total Expenses from Continuing Operations	36,737	-	-	-	-	-	36,737	592			37,329	29,379
Net Operating Result from Continuing Operation	944	16,925	-	400	-	-	18,269	38			18,307	7,747
Discontinued Operations - Surplus/(Deficit)							-				-	
Net Operating Result from All Operations	944	16,925	-	400	-	-	18,269	38			18,307	7,747
Net Operating Result before Capital Items	4	-	-	-	-	-	4	19			23	87

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 March 2025
Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2024/25	Approved Changes					Revised Budget 2024/25	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures	
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs						
Income												
Our Leadership	26,411						26,411	148	8		26,559	22,337
Our Community	3,103	12,930					16,033	462	1,6,7		16,495	1,146
Our Economy	2,064	3,995					6,059	-			6,059	1,612
Our Environment	6,103			400			6,503	-	Capital Budget		6,503	5,862
Total Income from Continuing Operations	37,681	16,925	-	400	-	-	55,005	610			55,615	30,957
Expenses												
Our Leadership	21,094						21,094	563	4		-	17,950
Our Community	9,356						9,356	29	1,2,3		9,385	7,413
Our Economy	2,911						2,911	-			2,911	2,218
Our Environment	3,375						3,375	-			3,375	3,290
Total Expenses from Continuing Operations	36,737	-	-	-	-	-	36,736	592			37,328	30,870
Net Operating Result from Continuing Operations	944	16,925	-	400	-	-	18,269	19			18,288	87
Net Operating Result before Capital Items	4	-	-	-	-	-	4	19			23	87

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

1	Additional \$6,500 expenditure to support the 2025 Disability Expo which is an interagency event that provides important access and information on a range of disability services available in Broken Hill. Council's role would be the overarching event owner, providing the venue, risk assessment, allocation of stall sites, print advertising and external sponsorship if required.
2	\$10,000 additional sponsorship of the Perfect Light Film Festival as approved in Council Minute 47786 in February 2025.
3	Additional \$11,991 expenditure to develop a digital art hub at the Broken Hill City Art Gallery. This project is partly funded by a grant of \$9,991 from the Audience Development Fund Grant Program.
4	\$563,000 increase in estimated depreciation expense for the year mainly due to the requirement to index the fair value of infrastructure assets for inflation.
5	\$135,120 to repay a grant to the Charles Rasp Library received in 2022 to record the oral history of members of local indigenous community. The project has been cancelled due to difficulties in recruiting a suitable person to undertake the work.
6	Increase in grant revenue due to increases in the Financial Assistance Grant of \$373,631 and the Roads to Recovery Grant of \$93,175 that had not been advised by the time the budget was finalised.
7	\$120,000 additional revenue for contract works undertaken on behalf of Transport for NSW.
8	\$148,000 additional revenue from insurance claims.
9	
10	

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Capital Budget Review Statement

Budget review for the quarter ended 31 March 2025

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2024/25	Approved Changes					Revised Budget 2024/25	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Capital Expenditure											
New Assets											
- Plant & Equipment		58					58	-		58	76
- Land & Buildings		1,476					1,476	-		1,476	71
- Roads, Bridges, Footpaths		-					-	-		-	-
- Other		136					136	-		136	59
Renewal Assets (Replacement)											
- Plant & Equipment	1,316	2,412		218	113		4,059			4,059	2,509
- Land & Buildings	733	17,487		-	22		18,242	237	1,4,5	18,479	5,901
- Roads, Bridges, Footpaths	4,400	12,687		747	425		18,259	19	6	18,278	6,570
- Other	1,458	11,389		(53)	100		12,894	94	2,3,7,8	12,988	2,533
Total Capital Expenditure	7,907	45,645	-	912	660	-	55,123	350		55,473	17,720
Capital Funding											
Capital Grants & Contributions	940	16,925		400			18,265	19	6	18,284	7,660
Total Capital Funding	940	16,925	-	400	-	-	18,265	19		18,284	7,660
Net Capital Funding - Surplus/(Deficit)	(6,967)	(28,720)	-	(512)	(660)	-	(36,858)	(331)		(37,189)	(10,060)

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional \$50,000 expenditure to remove and replace components of the South Sport and Recreation Centre that have been damaged by mould.
2	Additional \$30,000 expenditure to upgrade smart lighting controllers to be compatible with the 4g telephone network
3	\$8,000 to upgrade the Memorial Oval driveway to enable utilisation of facility as a Mundi Mundi Bash overflow caravan site.
4	Additional \$160,000 expenditure to replace of an air exchange unit for the hydro pool at the Broken Hill Aquatic Centre
5	Additional \$40,000 expenditure to replace two chemical pumps at the Broken Hill Aquatic Centre.
6	Additional \$19,214 to install a new bus shelter in Wills Street. This project is fully funded by a grant from the Country Passenger Transport Infrastructure Grant Program.
7	Additional \$35,000 expenditure for installation of a CCTV camera system at the Town Square.
8	Additional \$21,000 expenditure to install an automatic timer system for festoon lights and misting features installed in the Town Square. The timer system will improve the operating efficiency and utilisation of the features which are currently manually controlled by Council staff.
9	
10	
11	
12	

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 March 2025

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2024/25	Approved Changes				Revised Budget 2024/25	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS	Mar QBRS					
Externally Restricted ⁽¹⁾										
Developer Contributions - General	-	-				-			-	
Domestic Waste Management	1,700	5,076				6,776			6,776	5,002
Royalties	(100)	614				514			514	611
Specific Purpose Unexpended Grants		9,903				9,903			9,903	9,447
Total Externally Restricted	1,600	15,593	-	-	-	17,193	-		17,193	15,060
(1) Funds that must be spent for a specific purpose										
Internally Restricted ⁽²⁾										
Employee Leave Entitlements	-	1,076				1,076			1,076	1,076
Plant Purchase Reserve	299	701				1,000			1,000	(631)
T-CORP Loan	-	4,150				4,150			4,150	-
General Projects Reserve	-	6,000				6,000			6,000	6,000
Commercial Waste Management	1,200	4,444				5,644			5,644	4,991
Other	-	210				210			210	192
Total Internally Restricted	1,499	16,581	-	-	-	18,080	-		18,080	11,628
(2) Funds that Council has earmarked for a specific purpose										
Unrestricted (i.e. available after the above Restrictions)	14,007	(32,174)	-	(660)		(18,827)		1	(12,692)	(2,979)
Total Cash & Investments	17,106	-	(660)			16,446	6,135		22,581	23,709

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable
Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/03/25

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: \$ 000's

Cash at Bank (as per bank statements)	1,032
Investments on Hand	22,677

less: Unpresented Cheques	(Timing Difference)
add: Undeposited Funds	(Timing Difference)

less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)

less: Unidentified Deposits (not yet actioned)	(Require Investigation)
add: Unidentified Outflows (not yet actioned)	(Require Investigation)

Reconciled Cash at Bank & Investments	23,709
---------------------------------------	--------

Balance as per Review Statement:	23,709
----------------------------------	--------

Difference:	(0)
-------------	-----

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2025

(\$000's)	Current Projection		Original Budget 24/25	Actuals Prior Periods 23/24 22/23
	Amounts	Indicator		
	24/25	24/25		

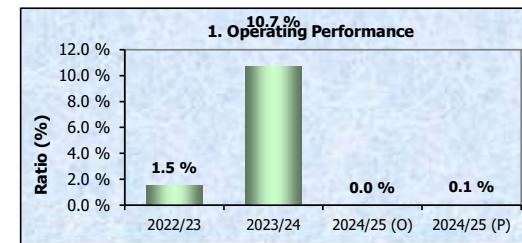
NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	23	0.1 %	0.0 %	10.7 %	1.5 %
Operating Revenue (excl. Capital Grants & Contributions)	37,351				

Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

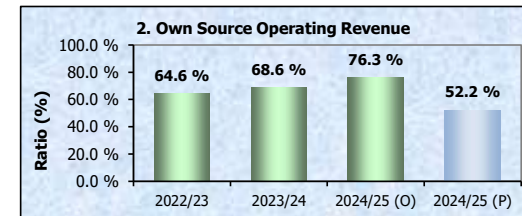


2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	29,032	52.2 %	76.3 %	68.6 %	64.6 %
Total Operating Revenue (incl. Capital Grants & Cont)	55,635				

Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

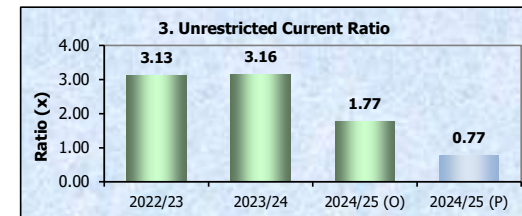


3. Unrestricted Current Ratio

Current Assets less all External Restrictions	5,712	0.77	1.77	3.16	3.13
Current Liabilities less current provisions as per Operations	7,408				

Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Broken Hill City Council

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2025

(\$000's)	Current Projection		Original Budget 24/25	Actuals Prior Periods	
	Amounts	Indicator		23/24	22/23
	24/25	24/25			

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	8,088	4.32	3.71	4.70	3.87
Principal Repayments + Borrowing Interest Costs	1,874				

Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	3,099	13.8 %	9.8 %	11.2 %	15.2 %
Rates, Annual & Extra Charges Collectible	22,471				

Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

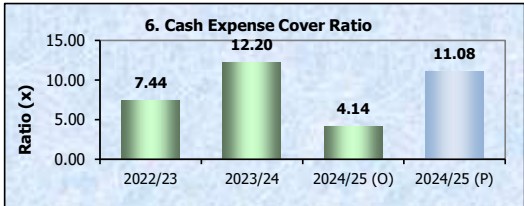
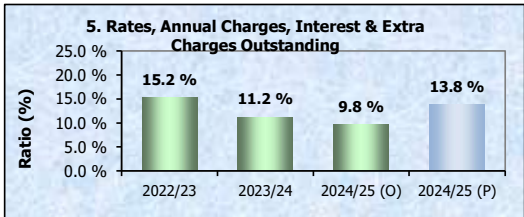
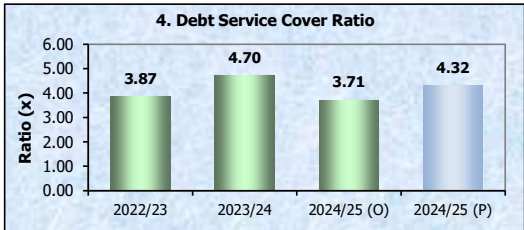
6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl.Term Deposits)	23,709	11.08	4.14	12.20	7.44
Operating & financing activities Cash Flow payments	2,140				

Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2025

(\$000's)	Current Projection		Original Budget 24/25	Actuals	
	Amounts	Indicator		Prior Periods	
	24/25	24/25		23/24	22/23

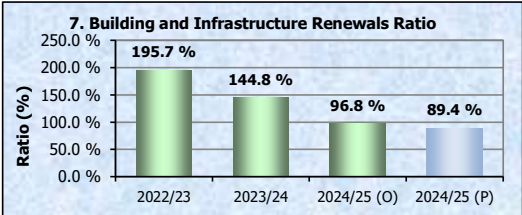
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and Infrastructure Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)	6,591	89.4 %	96.8 %	144.8 %	195.7 %
Depreciation, Amortisation & Impairment	7,372				

Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

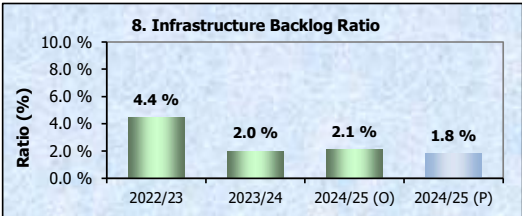


8. Infrastructure Backlog Ratio

Estimated cost to bring Assets to a satisfactory condition	6,428	1.8 %	2.1 %	2.0 %	4.4 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	351,143				

Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

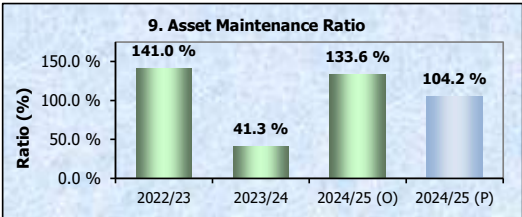


9. Asset Maintenance Ratio

Actual Asset Maintenance	8,012	104.2 %	134%	41.3 %	141.0 %
Required Asset Maintenance	7,687				

Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2025

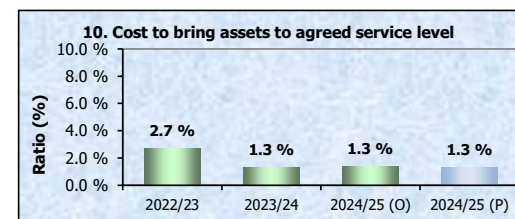
(\$000's)	Current Projection		Original Budget 24/25	Actuals Prior Periods 23/24 22/23
	Amounts	Indicator		
	24/25	24/25		

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed service level set by Council	6,428	1.3 %	1.3 %	1.3 %	2.7 %
Gross replacement cost	485,736				

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

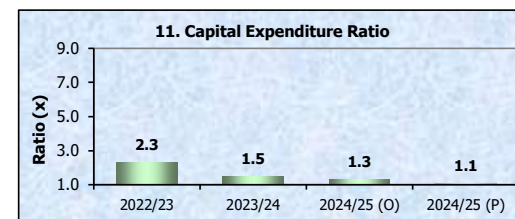


11. Capital Expenditure Ratio

Annual Capital Expenditure	7,907	1.1	1.3	1.5	2.3
Annual Depreciation	7,372				

Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.

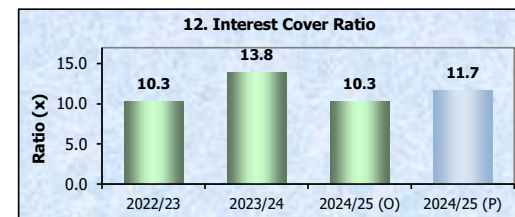


12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)	8,088	11.7	10.3	13.8	10.3
Borrowing Interest Costs (from the income statement)	693				

Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2025

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Think Water Mildura	Bill Renfrew Sportsground Irrigation Upgrade	123,582	10/01/25		Y	
Fulton Hogan Industries Pty Ltd	Hebbard Street - Road Reconstruction	61,449	15/01/25		Y	
E.B. Mawson & Sons Pty Ltd	Hebbard Street - Road Reconstruction - PM2-20 Road	52,982	15/01/25		Y	
GTE 1 Pty Ltd	Mulga Creek Wetlands Refurbishment Program	137,058	29/01/25		Y	
Robinson Plumbing - A & A Innovations	Airport Fire Piping Works - Upper Limiting Variation to contract for	185,457	30/01/25		Y	
North Construction and Building Pty Ltd	Broken Hill Library - Roofing Provisional Sum adjustment.	97,478	31/01/25		Y	
Structen Pty Ltd	Warnock Street Depot Garage & Utilities Construction.	5,383,026	05/02/25		Y	
Matthews Brothers Engineering Pty Ltd	Supply of 2 x Road Base Aggregate Spreaders	92,554	17/02/25		Y	
Agg-Tech Machinery Pty Ltd	Q24/39 - Purchase of 1 x Iseki SF237 mower.	52,643	17/02/25		Y	
Aggreko Generator Rentals Pty Limited	Generator hire variuos sites.	116,310	19/02/25		Y	
Metropolitan Machinery	Supply of 1 x PTO Driven TractorScarifier	69,000	20/02/25		Y	
GTE 1 Pty Ltd	Duke of Cornwall Park Concrete footpath works	82,069	24/02/25		Y	

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/01/25 to 31/03/25

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2025

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Devilee's Air Conditioning &	Air conditioning Upgrade: Fred Jobson South Community Centre	138,780	27/02/25		Y	
Conex Group Pty Ltd	Concrete works - McCulloch St - Beryl To Boron St (Jubilee Oval)	263,775	03/03/25		Y	
Conex Group Pty Ltd	Concrete works - Galena to Graphite St	129,085	03/03/25		Y	
Civica Pty Limited	Authority software contract renewal for 2025 - 2026	147,596	13/03/25		Y	
GTE 1 Pty Ltd	Wolfram Street Road Reconstruction - Oxide Street to Iodide Street	678,792	20/03/25		Y	
Conex Group Pty Ltd	Concrete works Wolfram St - Gossan to Kaolin St	107,360	25/03/25		Y	
Neeson Murcutt Architects Pty Ltd	Supply of furniture and shelving for Broken Hill Library	370,242	31/03/25		Y	
GTE 1 Pty Ltd	Thomas St Stage 2 (Bromide to Sulphide St) - Road	520,449	07/04/25		Y	
Conex Group Pty Ltd	Shared Path - Wolfram St - Phase 2 - Garnet St to Kaolin St	102,405	07/04/25		Y	
Established Tree Transplanters Pty Ltd	Transplant large trees at Jubilee Oval	127,116	07/04/25		Y	

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/01/25 to 31/03/25

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	96,674	Y
Legal Fees	175,766	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO													
INCOME STATEMENT													
\$ '000	2023	2024	2025	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations													
Revenue:													
Rates & annual charges	19,678	21,002	21,814	21,814	22,359	22,918	23,491	24,079	24,681	25,298	25,930	26,578	27,243
User charges & fees	4,454	5,183	4,795	4,915	5,387	5,522	5,660	5,801	5,946	6,095	6,247	6,403	6,564
Interest & investment revenue	1,303	1,958	1,470	1,470	1,303	253	308	366	433	458	561	607	719
Other revenues	4,873	1,389	685	833	862	884	906	928	952	975	1,000	1,025	1,050
Grants & contributions for operating purposes	10,617	8,446	7,977	8,319	8,485	8,740	8,915	9,093	9,275	9,460	9,650	9,843	10,039
Grants & contributions for capital purposes	3,134	5,604	17,865	18,284	4,000	4,120	4,202	4,286	4,372	4,460	4,549	4,640	4,733
Other Income:													
Net gains from disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	44,059	43,582	54,606	55,635	42,397	42,437	43,482	44,554	45,658	46,746	47,937	49,096	50,347
Expenses from Continuing Operations													
Employee benefits & costs	15,492	15,847	16,488	16,488	16,900	17,323	17,756	18,200	18,655	19,121	19,599	20,089	20,491
Borrowing costs	842	812	693	693	629	567	509	466	420	378	344	309	272
Materials & contracts	12,346	12,072	11,593	11,612	11,804	11,887	12,184	12,738	13,057	13,383	13,718	14,061	14,412
Depreciation & amortisation	6,675	6,855	6,809	7,372	6,908	7,023	7,054	7,085	7,116	7,147	7,179	7,210	7,242
Impairment	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	1,032	1,249	1,154	1,164	1,293	1,325	1,358	1,392	1,427	1,463	1,499	1,537	1,575
Net losses from disposal of assets	395	136	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,782	36,971	36,737	37,329	37,533	38,124	38,861	39,881	40,674	41,492	42,338	43,205	43,992
OPERATING RESULT FOR THE YEAR	7,277	6,611	17,869	18,307	4,863	4,312	4,621	4,673	4,985	5,254	5,598	5,890	6,355
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES													
	4,143	1,007	4	23	863	192	419	387	612	795	1,050	1,250	1,622
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES													
	4,143	1,007	4	23	863	192	419	387	612	795	1,050	1,250	1,622
Assumptions													
Rate Peg	2.30%	3.70%	4.50%	4.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
General Index	2.50%	7.80%	4.10%	3.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Employee Cost Index	4.00%	3.25%	3.25%	3.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.00%
Grant Index	2.00%	2.00%	2.00%	2.00%	2.00%	3.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate	1.50%	5.00%	5.00%	5.00%	3.00%	3.00%	3.00%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Overdue rates interest rate	6.00%	9.00%	9.00%	9.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	-2.00%	-2.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO													
STATEMENT OF FINANCIAL POSITION													
\$ '000	2023	2024	2025	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Assets													
Current Assets:													
Cash & cash equivalents	15,399	17,056	6,279	6,488	504	2,296	2,714	4,584	5,267	8,164	9,422	12,572	14,255
Investments	22,328	16,093	10,328	16,093	6,093	6,093	6,093	6,093	6,093	6,093	6,093	6,093	6,093
Receivables	3,911	5,540	5,242	5,355	5,355	5,406	5,601	5,690	5,722	5,827	5,658	5,517	5,559
Inventories	134	90	139	94	97	99	102	104	107	110	112	115	118
Other	1,068	382	1,112	398	412	422	432	443	454	466	477	489	501
Non-current assets classified as 'held for sale'	-	-	-	-	608	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	42,840	39,161	23,101	28,428	13,069	14,316	14,942	16,915	17,643	20,658	21,763	24,787	26,527
Non-Current Assets:													
Investments	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	332,915	353,467	344,851	374,633	375,212	375,914	376,620	377,328	378,040	378,755	379,473	380,194	380,918
Investments accounted for using the equity method	866	803	931	866	803	803	803	803	803	803	803	803	803
Investment property	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	333,781	354,270	345,782	375,499	376,015	376,717	377,423	378,131	378,843	379,558	380,276	380,997	381,721
TOTAL ASSETS	376,621	393,431	368,883	403,927	389,084	391,033	392,364	395,046	396,486	400,216	402,039	405,784	408,248
Liabilities													
Current Liabilities:													
Payables	4,683	4,678	5,143	4,914	4,914	4,999	5,062	5,153	5,250	5,339	5,343	5,023	5,081
Income Received in Advance	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Liabilities	10,264	7,670	-	-	-	-	-	-	-	-	-	-	-
Borrowings	1,803	1,859	2,452	2,467	2,452	2,451	2,151	2,084	2,084	1,281	1,015	1,015	1,015
Provisions	4,768	5,121	4,576	4,813	4,813	4,810	4,826	4,852	4,917	5,001	5,031	5,010	4,899
TOTAL CURRENT LIABILITIES	21,518	19,328	12,171	12,194	12,179	12,260	12,039	12,089	12,251	11,622	11,389	11,048	10,995
Non-Current Liabilities:													
Payables	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	17,875	16,016	17,687	15,813	13,883	11,895	10,134	8,411	6,657	5,647	4,870	4,058	3,210
Provisions	9,980	10,139	14,252	12,312	12,312	12,794	13,230	13,558	13,706	13,656	13,442	13,359	13,072
TOTAL NON-CURRENT LIABILITIES	27,855	26,155	31,939	28,125	26,195	24,689	23,365	21,969	20,363	19,303	18,312	17,418	16,282
TOTAL LIABILITIES	49,373	45,483	44,110	40,320	38,375	36,949	35,404	34,058	32,614	30,925	29,701	28,466	27,276
NET ASSETS	327,248	347,948	324,773	363,607	350,709	354,084	356,961	360,988	363,872	369,292	372,338	377,318	380,971
Equity													
Retained earnings	120,987	127,598	118,512	157,346	130,359	133,734	136,611	140,638	143,522	148,942	151,988	156,968	160,621
Revaluation reserves	206,261	220,350	206,261	206,261	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350
Council equity interest	327,248	347,948	324,773	363,607	350,709	354,084	356,961	360,988	363,872	369,292	372,338	377,318	380,971
Non-controlling interest	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EQUITY	327,248	347,948	324,773	363,607	350,709	354,084	356,961	360,988	363,872	369,292	372,338	377,318	380,971
Assumptions													
General index	2.50%	7.80%	4.10%	4.10%	3.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
No impact from revaluation of assets													
No restricted cash													

LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO													
\$ '000	STATEMENT OF CASH FLOWS												
	2023	2024	2025	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities													
Receipts:													
Rates & annual charges	20,453	20,641	21,160	21,160	21,689	22,231	22,787	23,356	23,940	24,539	25,152	25,781	26,425
User charges & fees	4,201	5,292	4,652	4,768	5,225	5,356	5,490	5,627	5,768	5,912	6,060	6,211	6,367
Investment & interest revenue received	874	1,502	1,942	1,942	1,707	382	305	363	430	455	558	603	715
Grants & contributions	21,987	10,829	25,842	20,245	14,861	12,860	13,117	13,379	13,647	13,920	14,198	14,482	14,772
Bonds, deposits & retention amounts received	339	4	-	-	-	-	-	-	-	-	-	-	-
Other	7,457	2,509	664	808	836	857	879	901	923	946	970	994	1,019
Payments:													
Employee benefits & costs	(15,226)	(15,696)	(15,994)	(15,993)	(16,393)	(16,803)	(17,223)	(17,654)	(18,095)	(18,547)	(19,011)	(19,486)	(19,876)
Materials & contracts	(14,386)	(11,980)	(11,245)	(11,263)	(11,450)	(11,530)	(11,818)	(12,356)	(12,665)	(12,982)	(13,306)	(13,639)	(13,980)
Borrowing costs	(677)	(650)	(693)	(693)	(629)	(567)	(509)	(466)	(420)	(378)	(344)	(309)	(272)
Bonds, deposits & retention amounts refunded	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	(890)	(2,674)	(1,120)	(1,129)	(1,254)	(1,285)	(1,317)	(1,350)	(1,384)	(1,419)	(1,454)	(1,491)	(1,528)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	24,132	9,777	25,208	19,845	14,592	11,501	11,711	11,800	12,144	12,446	12,823	13,146	13,642
Cash Flows from Investing Activities													
Receipts:													
Sale of investment securities	6,000	27,010	-	-	10,000	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	123	446	-	-	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	-	-	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments:													
Purchase of investment securities	(19,510)	(20,500)	-	-	-	-	-	-	-	-	-	-	-
Purchase of infrastructure, property, plant & equipment	(9,966)	(13,273)	(18,745)	(28,538)	(28,653)	(7,725)	(7,759)	(7,793)	(7,827)	(7,862)	(7,896)	(7,931)	(7,966)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(23,353)	(6,317)	(18,745)	(28,538)	(18,653)	(7,725)	(7,759)	(7,793)	(7,827)	(7,862)	(7,896)	(7,931)	(7,966)
Cash Flows from Financing Activities													
Receipts:													
Proceeds from borrowings & advances	1,141	-	-	-	-	-	-	-	-	-	-	-	-
Payments:													
Repayment of borrowings & advances	(1,686)	(1,803)	(1,874)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(545)	(1,803)	(1,874)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	234	1,657	4,588	(10,568)	(5,984)	1,792	2,210	2,288	2,554	3,580	4,155	4,409	4,833
plus: CASH & CASH EQUIVALENTS - beginning of year	15,165	15,399	1,691	17,056	6,488	504	504	2,296	2,714	4,584	5,267	8,164	9,422
CASH & CASH EQUIVALENTS - end of year	15,399	17,056	6,279	6,488	504	2,296	2,714	4,584	5,267	8,164	9,422	12,572	14,255
Additional Information													
plus: Investments on hand - end of year	22,328	16,093	10,328	16,093	6,093	6,093	6,093	6,093	6,093	6,093	6,093	6,093	6,093
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	37,727	33,149	16,607	22,581	6,597	8,389	8,807	10,677	11,360	14,257	15,515	18,665	20,348
Assumptions													
Rates & charges recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
Debtor recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General Index	2.50%	7.80%	4.10%	4.10%	3.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Investment interest rate	1.50%	5.00%	5.00%	5.00%	5.00%	5.00%	3.00%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Overdue rates interest rate	6.00%	9.00%	9.00%	9.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
No restricted cash													

LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO													
	FINANCIAL RATIOS												
	2023 Actual	2024 Actual	2025 Original Budget	2025 Revised Budget Q3	2026 Forecast	2027 Forecast	2028 Forecast	2029 Forecast	2030 Forecast	2031 Forecast	2032 Forecast	2033 Forecast	2034 Forecast
Operating Ratio													
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i> Benchmark - Greater than 0% <i>(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>	10.12%	2.65%	0.01%	0.06%	2.25%	0.50%	1.07%	0.96%	1.48%	1.88%	2.42%	2.81%	3.56%
Cash Expense Cover Ratio													
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i> Benchmark - Greater than 3.0 months <i>(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12</i>	12.91	13.57	9.18	9.26	6.64	7.23	7.21	7.67	7.73	8.57	8.79	9.64	9.98
Current Ratio													
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i> Benchmark - Greater than 1.5 <i>current assets / current liabilities</i>	1.99	2.03	1.90	2.33	1.07	1.17	1.24	1.40	1.44	1.78	1.91	2.24	2.41
Unrestricted Current Ratio													
<i>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.</i> Benchmark - Greater than 1.5 <i>current assets less all external activities/ current liabilities, less specific purpose liabilities</i>	5.59	30.09	2.31	3.33	1.04	1.17	1.27	1.48	1.10	1.43	1.56	1.84	2.00
Own Source Operating Revenue													
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i> Benchmark - Greater than 60% <i>rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)</i>	68.79%	67.76%	52.68%	52.18%	70.55%	69.70%	69.83%	69.97%	70.11%	70.22%	70.38%	70.50%	70.66%
Debt Service Cover Ratio													
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i> Benchmark - Greater than 2.0 <i>operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs</i>	4.77	3.37	2.92	3.15	3.29	3.05	3.55	3.63	3.73	6.02	7.69	7.86	8.19
Interest Cover Ratio													
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i> Benchmark - Greater than 4.0 <i>operating result before interest and depreciation (EBITDA) / interest expense</i>	13.85	10.68	10.83	11.67	13.36	13.72	15.67	17.04	19.41	22.00	24.93	28.39	33.54
Capital Expenditure Ratio													
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i> Benchmark - Greater than 1.1 <i>annual capital expenditure / annual depreciation</i>	1.49	1.94	2.75	3.87	4.15	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10

FINANCE AND GOVERNANCE COMMITTEE

May 8, 2025

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 82/25****SUBJECT:** **INVESTMENT REPORT FOR APRIL 2025****D25/20458****Recommendation**

1. That Broken Hill City Council Report No. 82/25 dated May 8, 2025, be received.

Executive Summary:

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 30 April 2025, Council's Investment Portfolio had a current market valuation of \$21,280,885 or principal value (face value) of \$21,228,731 and was compliant with policy and legislative requirements as per the below table.

Report:

Council's investments as at 30 April 2025 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Compliant with policy
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues:**

- Globally, the US-induced tariff trade war is triggering wild swings in financial markets around the world as investors try to estimate the impact of the US's self-imposed tax on its businesses and the repercussions of the nations that enact retaliatory tariffs.
- The International Monetary Fund (IMF) slashed its forecast for global growth for this year and 2026 in reaction to the chaotic tariff policies. The IMF is now predicting world economic growth to constrict to 2.8% in 2025 down from 3.3% in 2024 and then 3.3% next year. In January, the IMF had forecast 3.3% global growth in both 2025 and 2026. Growth in advanced economies is now projected to be 1.4% in 2025, 0.5% lower than forecast in January.

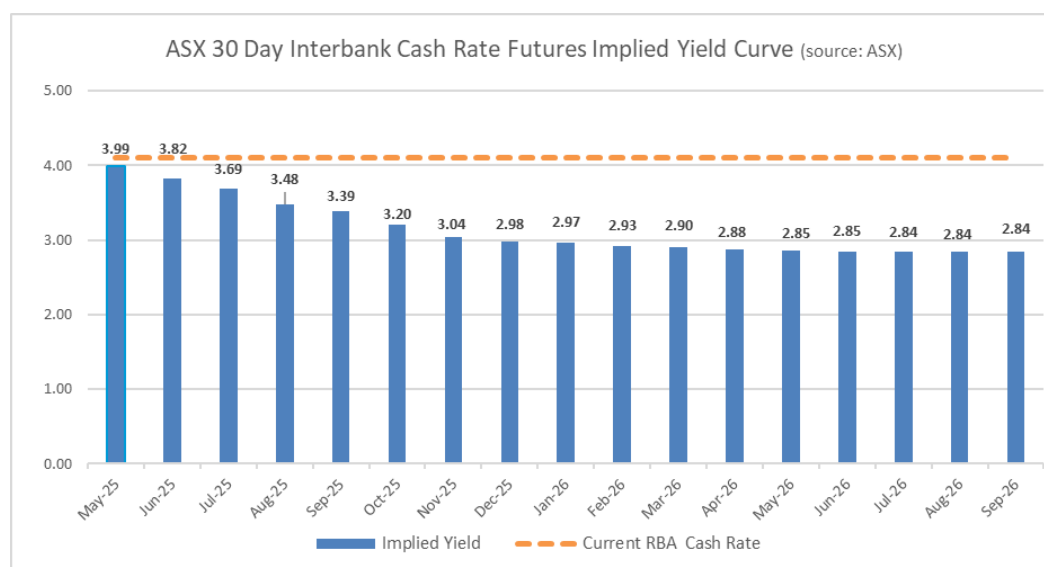
- Economists have warned that US President Trump's trade battles will lead to a significant slowdown in global trade and come with a cost for US consumers by pushing up prices and raising the chances of a recession.
- Trump's trade policies have scared investors, causing wide fluctuations in stock and bond markets. The president softened his tone later in the month after a volatile few weeks. Markets rallied after Trump said that his Chinese tariffs "will come down substantially", though he also warned that "it won't be zero."
- The escalating US-generated global trade war contributed to share markets dropping for the 3rd straight month in the US (-0.7%). European (-0.8%) and Chinese (-3.2%) markets also retreated. Australian shares fared well with the All Ords up 3.6% as global investors seek alternative safe havens. The Financials, IT and Telecom sectors led the Australian share market higher, all up over 5.5%.

Domestic issues

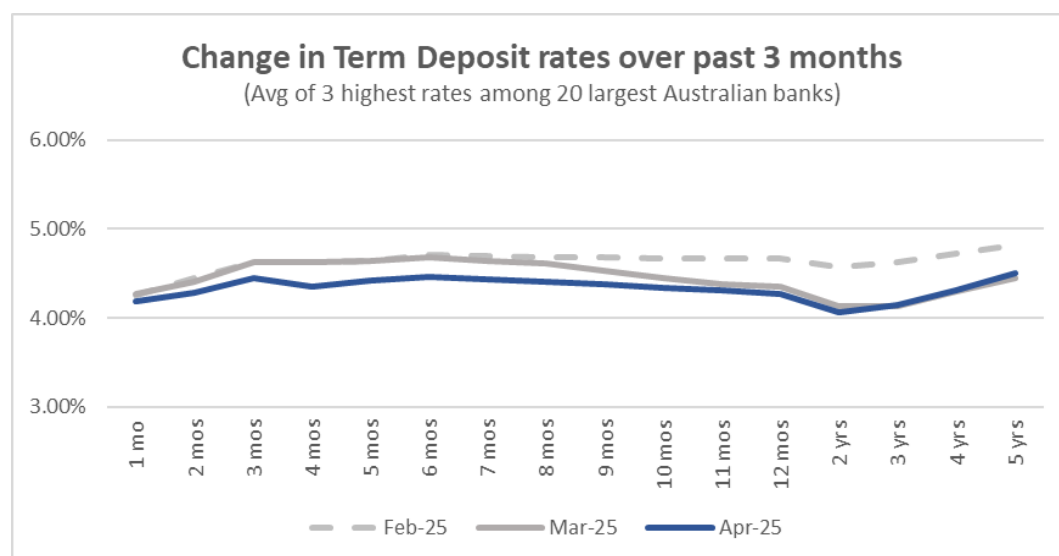
- The main threat to Australia of US Pres Trump's trade war lies in the impact it will have to global trade and economic growth leading to less demand for our exports, particularly from China.
- The latest quarterly GDP release showed Australia's economy rose by 1.3% year over year and 0.60% for the quarter ending December, the highest quarterly result in two years. Economists are forecasting growth of 2% over the course of 2025.
- Consumer confidence data rose to a three year high in March with households expressing that the environment for buying major items is improving.
- Latest employment data was mixed with employment and participation both lower and the unemployment rate steady at 4.1%.
- The monthly CPI data for February showed inflation at +2.4 over the year, slightly lower than estimates. The underlying 'trimmed mean' inflation fell from 2.9% to 2.7% year over year. In good news for cost-of-living pressures, prices for food, clothing, and footwear all eased. The biggest decrease was in electricity prices due to the government rebates.
- The Federal Government handed down the 2025-26 Federal Budget. Deficits of around 1-1.5% of GDP are forecast over the next 10 years as a result of structural pressures from higher interest costs, NDIS, aged care and defence.

Interest rates

- Following its April 1st meeting, the RBA kept the official cash rate unchanged at 4.10%pa.
- As recently as the start of April, global central banks, including the RBA, were placing still-elevated inflation at the forefront of monetary policy decisions. But the US tariff policies have now convinced markets that the priority of central banks will soon shift to economic growth rather than higher prices.
- Markets are now factoring in lower inflation and expectations that the force of the economic slowdown will exceed the inflationary impact of tariffs.
- The market is currently pricing in 100 basis points worth of interest rate cuts by the end of 2025 and another 25bp cut by mid-2026, taking the official cash rate to 2.85%:



- Term deposit rates across the 3 to 10 month range dropped by an average of 20 basis points as the prospect of near term official cash rate cuts increased. Long dated rates were largely after having slipped lower in preceding months:



Investment Portfolio Commentary

Council's investment portfolio returned 4.61%pa (0.37% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 4.38%pa (0.35% actual) return. Over the past 12 months, the investment portfolio has returned 4.67% versus the bank bill index benchmark's 4.46%.

The NSW TCorp Medium Term Growth Fund recorded a solid result considering the market volatility during the month, with a gain of 0.45% actual. Good returns from Australian shares as well as improved valuations on fixed rate bonds helped boost the fund's return.

During April, Council had maturities of \$2m between three deposits with original terms of 10 to 11 months that had been yielding an average of 5.36%pa. No new investments were made during the month.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that

Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

Council's Portfolio by Source of Funds – April 2025

As at 30 April 2025, Council's Investment Portfolio had a current market valuation of \$21,280,885 or principal value (face value) of \$21,228,731 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
GENERAL Fund	Operating Capital & Internal Restrictions	\$6,178,148
	Royalties Reserve	\$606,850
	Domestic Waste Management Reserve	\$5,026,665
	Grants	\$9,417,068
	TOTAL PORTFOLIO	\$21,228,731

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Community Engagement:

Nil

Strategic Direction:

Key Direction 4: Our Leadership
 Objective 4.1: Openness and Transparency in Decision Making
 Action 4.1.5 Support the organisation to operate within its legal framework

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2021*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [Investment Report For April 2025](#)

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL
GENERAL MANAGER



Investment Summary Report
April 2025

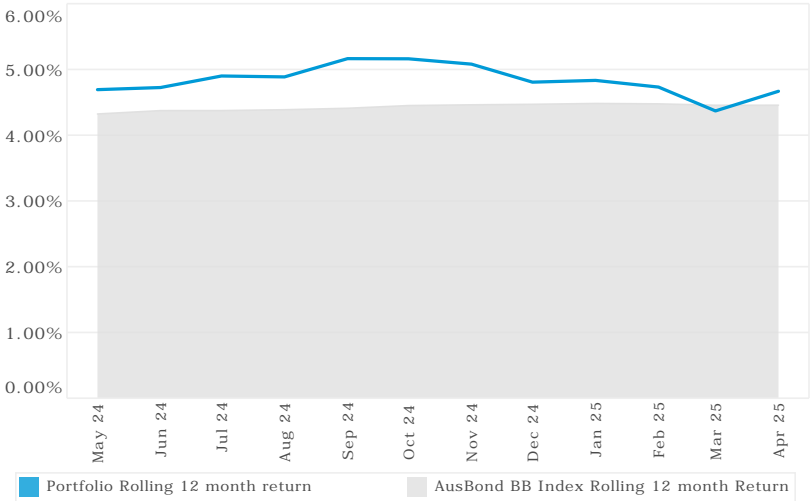


BROKEN HILL CITY COUNCIL
Executive Summary - April 2025



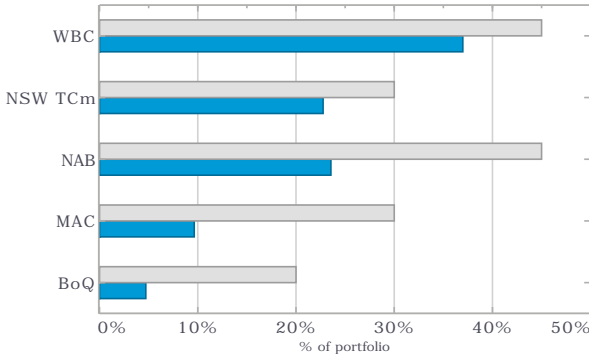
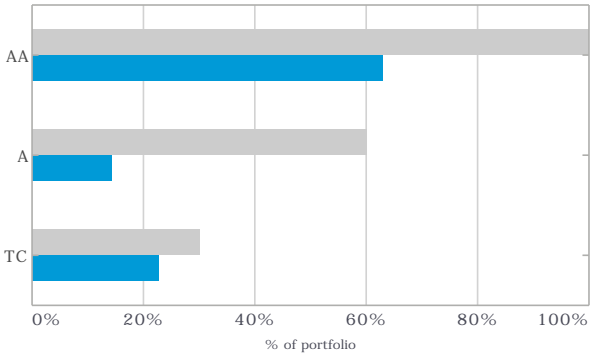
Investment HoldingsInvestment Performance

	Face Value (\$)	Current Value (\$)
Cash	9,897,293	9,897,293
Managed Funds	4,831,438	4,831,438
Term Deposit	6,500,000	6,552,154
	21,228,731	21,280,885



Investment Policy Compliance

Total Credit ExposureIndividual Institutional ExposuresTerm to Maturities



	Face Value (\$)	Policy Max
Between 0 and 1 years	21,228,731	100% 100% a
	21,228,731	

Specific Sub Limits			
Between 5 and 10 year:	0	0%	30% a

Portfolio ExposureInvestment Policy Limit



BROKEN HILL CITY COUNCIL
Investment Holdings Report - April 2025

Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,607,553.42	0.0000%	Westpac Group	AA-	1,607,553.42	473409	Cheque
2,046,483.76	4.3300%	Macquarie Bank	A+	2,046,483.76	540354	Accelerator
6,243,255.72	4.8000%	Westpac Group	AA-	6,243,255.72	535442	90d Notice
9,897,292.90	3.9232%			9,897,292.90		

Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
4,831,438.45	0.4501%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,831,438.45	536441	
4,831,438.45	0.4501%				4,831,438.45		

Term Deposits

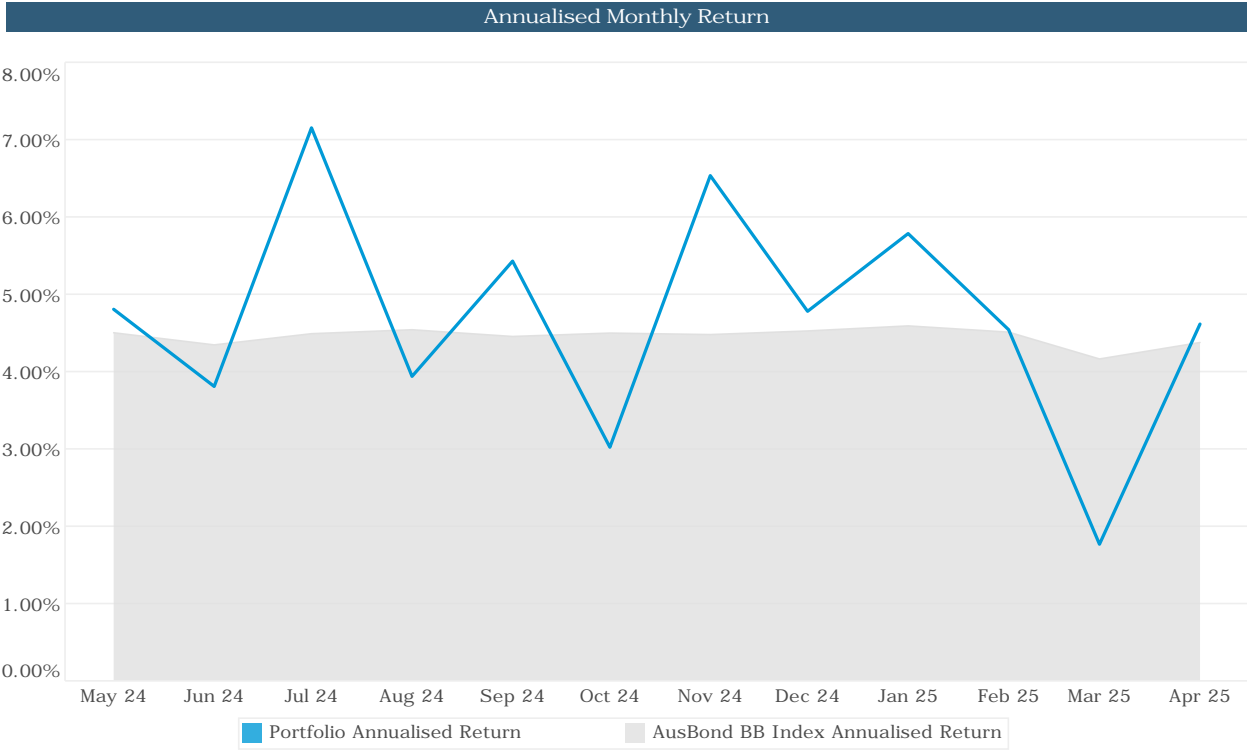
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
6-May-25	500,000.00	4.9000%	National Australia Bank	AA-	500,000.00	4-Feb-25	505,772.60	545764	5,772.60	At Maturity	
13-May-25	500,000.00	4.9200%	National Australia Bank	AA-	500,000.00	11-Feb-25	505,324.38	545785	5,324.38	At Maturity	
20-May-25	500,000.00	4.8500%	National Australia Bank	AA-	500,000.00	18-Feb-25	504,783.56	545796	4,783.56	At Maturity	
26-May-25	500,000.00	4.7500%	National Australia Bank	AA-	500,000.00	25-Feb-25	504,229.45	545825	4,229.45	At Maturity	
2-Jun-25	1,000,000.00	4.7500%	National Australia Bank	AA-	1,000,000.00	25-Feb-25	1,008,458.90	545824	8,458.90	At Maturity	
10-Sep-25	1,000,000.00	4.7500%	Bank of Queensland	A-	1,000,000.00	5-Mar-25	1,007,417.81	545848	7,417.81	At Maturity	
23-Sep-25	1,000,000.00	4.7500%	National Australia Bank	AA-	1,000,000.00	11-Mar-25	1,006,636.99	545898	6,636.99	At Maturity	
7-Oct-25	1,000,000.00	4.7500%	National Australia Bank	AA-	1,000,000.00	11-Mar-25	1,006,636.99	545899	6,636.99	At Maturity	
21-Oct-25	500,000.00	4.8000%	Suncorp Bank	AA-	500,000.00	18-Mar-25	502,893.15	545933	2,893.15	At Maturity	
	6,500,000.00	4.7862%			6,500,000.00		6,552,153.83		52,153.83		

BROKEN HILL CITY COUNCIL
Accrued Interest Report - April 2025



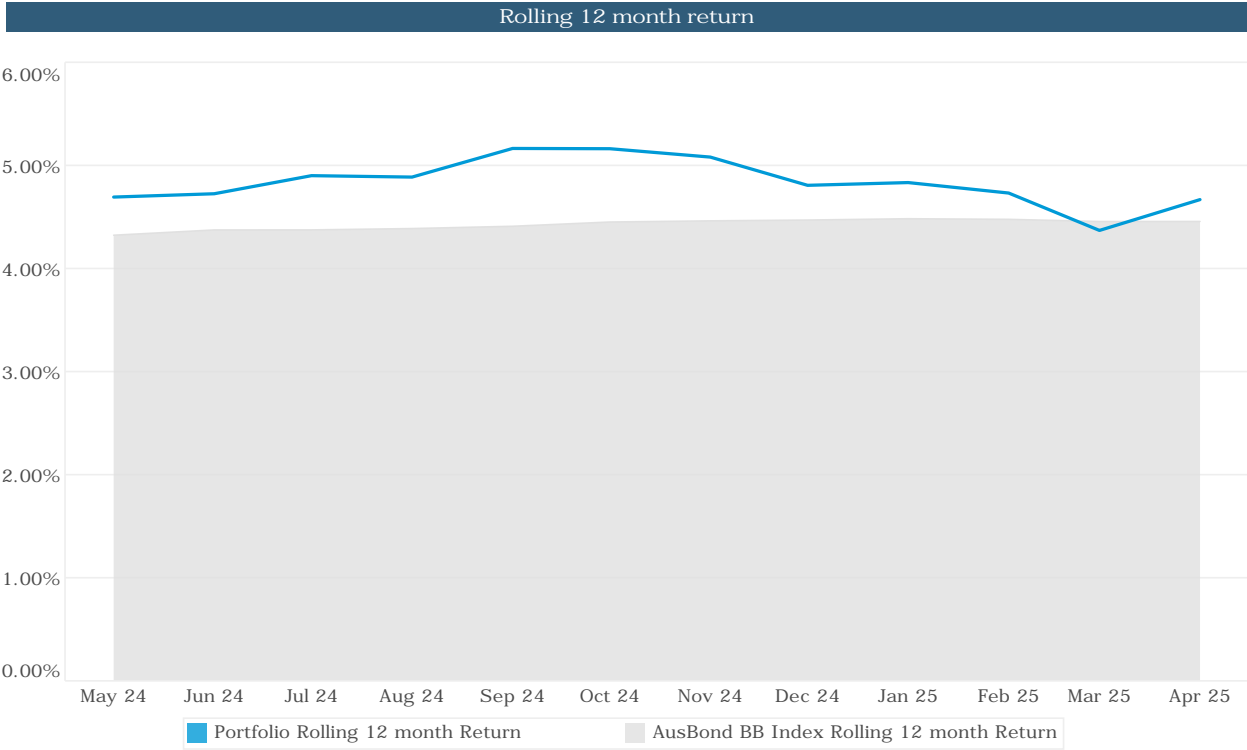
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<u>Cash</u>									
Macquarie Bank	540354					8,210.42	0	8,210.42	4.33%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					25,000.79	0	25,000.79	4.80%
						33,211.21		33,211.21	3.94%
<u>Managed Funds</u>									
NSW T-Corp Medium Term Growth Fund	536441				2-Jun-25	0.00	0	21,649.05	5.62%
						0.00		21,649.05	5.62%
<u>Term Deposits</u>									
National Australia Bank	545086		500,000.00	14-May-24	8-Apr-25	23,615.89	7	502.47	5.24%
National Australia Bank	545221		500,000.00	1-Jul-24	22-Apr-25	21,821.92	21	1,553.43	5.40%
National Australia Bank	545222		1,000,000.00	1-Jul-24	29-Apr-25	44,679.45	28	4,142.46	5.40%
National Australia Bank	545764		500,000.00	4-Feb-25	6-May-25	0.00	30	2,013.70	4.90%
National Australia Bank	545785		500,000.00	11-Feb-25	13-May-25	0.00	30	2,021.91	4.92%
National Australia Bank	545796		500,000.00	18-Feb-25	20-May-25	0.00	30	1,993.15	4.85%
National Australia Bank	545825		500,000.00	25-Feb-25	26-May-25	0.00	30	1,952.05	4.75%
National Australia Bank	545824		1,000,000.00	25-Feb-25	2-Jun-25	0.00	30	3,904.11	4.75%
Bank of Queensland	545848		1,000,000.00	5-Mar-25	10-Sep-25	0.00	30	3,904.11	4.75%
National Australia Bank	545898		1,000,000.00	11-Mar-25	23-Sep-25	0.00	30	3,904.11	4.75%
National Australia Bank	545899		1,000,000.00	11-Mar-25	7-Oct-25	0.00	30	3,904.11	4.75%
Suncorp Bank	545933		500,000.00	18-Mar-25	21-Oct-25	0.00	30	1,972.60	4.80%
						90,117.26		31,768.21	4.89%
<u>Grand Totals</u>						<u>123,328.47</u>		<u>86,628.47</u>	<u>4.61%</u>

BROKEN HILL CITY COUNCIL
Investment Performance Report - April 2025



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Apr 2025	4.61%	4.38%	0.23%
Last 3 months	3.59%	4.34%	-0.75%
Last 6 months	4.65%	4.44%	0.21%
Financial Year to Date	4.74%	4.46%	0.28%
Last 12 months	4.67%	4.46%	0.21%

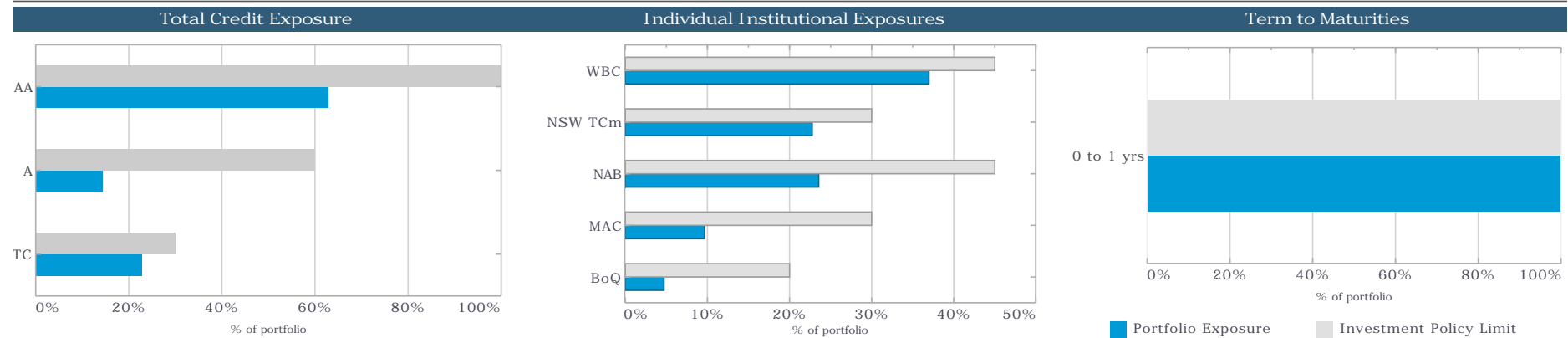
BROKEN HILL CITY COUNCIL
Investment Performance Report - April 2025



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Apr 2025	0.37%	0.35%	0.02%
Last 3 months	0.86%	1.04%	-0.18%
Last 6 months	2.28%	2.18%	0.10%
Financial Year to Date	3.93%	3.70%	0.23%
Last 12 months	4.67%	4.46%	0.21%



BROKEN HILL CITY COUNCIL Investment Policy Compliance Report - April 2025



Credit Rating Group	Face Value (\$)	Policy Max	
AA	13,350,809	63% 100%	a
A	3,046,484	14% 60%	a
TC	4,831,438	23% 30%	a
	21,228,731		

Institution	% of portfolio	Investment Policy Limit	
Westpac Group (AA-)	37%	45%	a
NSW T-Corp (TCm)	23%	30%	a
National Australia Bank (AA-)	24%	45%	a
Macquarie Bank (A+)	10%	30%	a
Bank of Queensland (A-)	5%	20%	a
Suncorp Bank (AA-)	2%	45%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 years	21,228,731	100% 100%	a
	21,228,731		

Specific Sub Limits			
A-	1,000,000	5% 40%	a

Specific Sub Limits			
Between 5 and 10 years	0	0% 30%	a

Credit Rating	Current Longest Maturity (years)	Policy Max	
AA+, AA, AA-	0.48	5.00	a
A+, A, A-	0.36	3.00	a

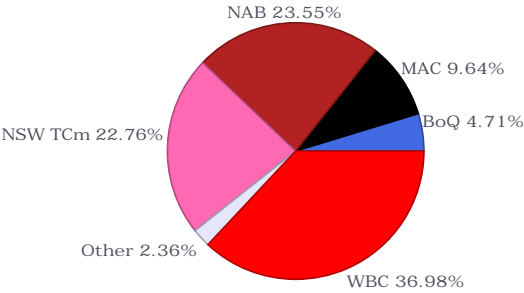
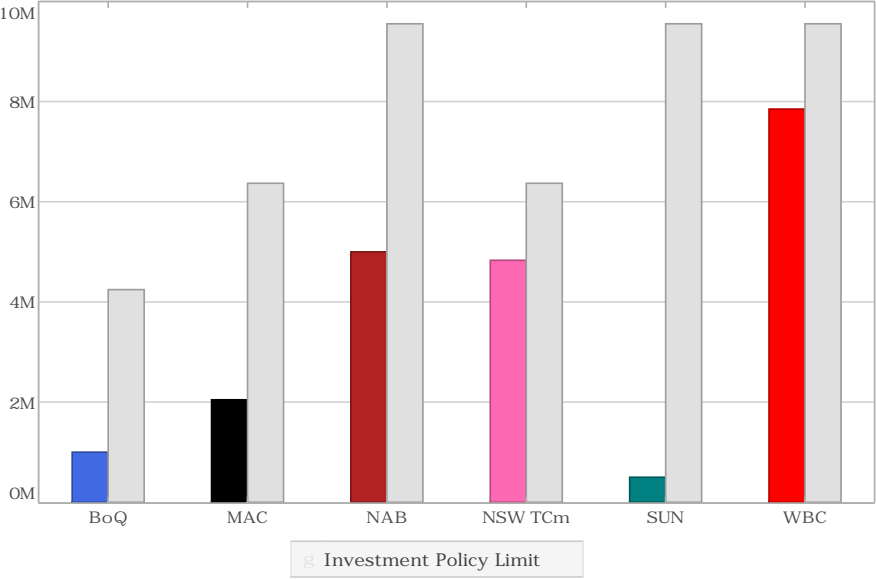
a = compliant
r = non-compliant

BROKEN HILL CITY COUNCIL
Individual Institutional Exposures Report - April 2025



Individual Institutional Exposures Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
Bank of Queensland (A-)	1,000,000	5%	4,245,746	20%	3,245,746
Macquarie Bank (A+)	2,046,484	10%	6,368,619	30%	4,322,135
National Australia Bank (AA-)	5,000,000	24%	9,552,929	45%	4,552,929
NSW T-Corp (TCm)	4,831,438	23%	6,368,619	30%	1,537,181
Suncorp Bank (AA-)	500,000	2%	9,552,929	45%	9,052,929
Westpac Group (AA-)	7,850,809	37%	9,552,929	45%	1,702,120
	21,228,731				



BROKEN HILL CITY COUNCIL
Cashflows Report - April 2025

Actual Cashflows for April 2025

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
8-Apr-25	545086	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	23,615.89
				Deal Total	523,615.89
				Day Total	523,615.89
22-Apr-25	545221	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	21,821.92
				Deal Total	521,821.92
				Day Total	521,821.92
29-Apr-25	545222	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	44,679.45
				Deal Total	1,044,679.45
				Day Total	1,044,679.45
				Total for Month	2,090,117.26

Forecast Cashflows for May 2025

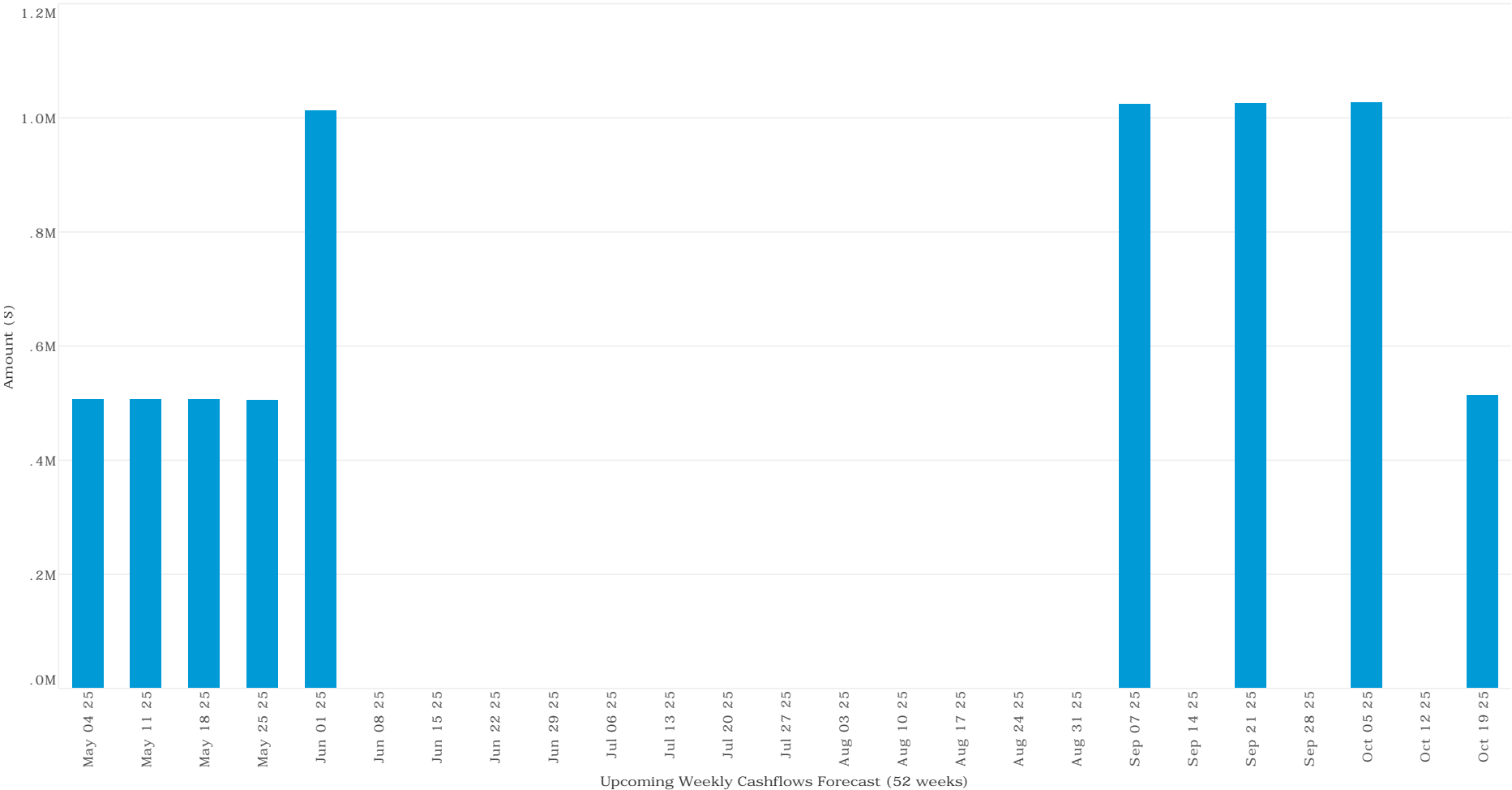
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
6-May-25	545764	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	6,108.22
				Deal Total	506,108.22
Day Total					506,108.22
13-May-25	545785	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	6,133.15
				Deal Total	506,133.15
Day Total					506,133.15
20-May-25	545796	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	6,045.89

BROKEN HILL CITY COUNCIL
Cashflows Report - April 2025

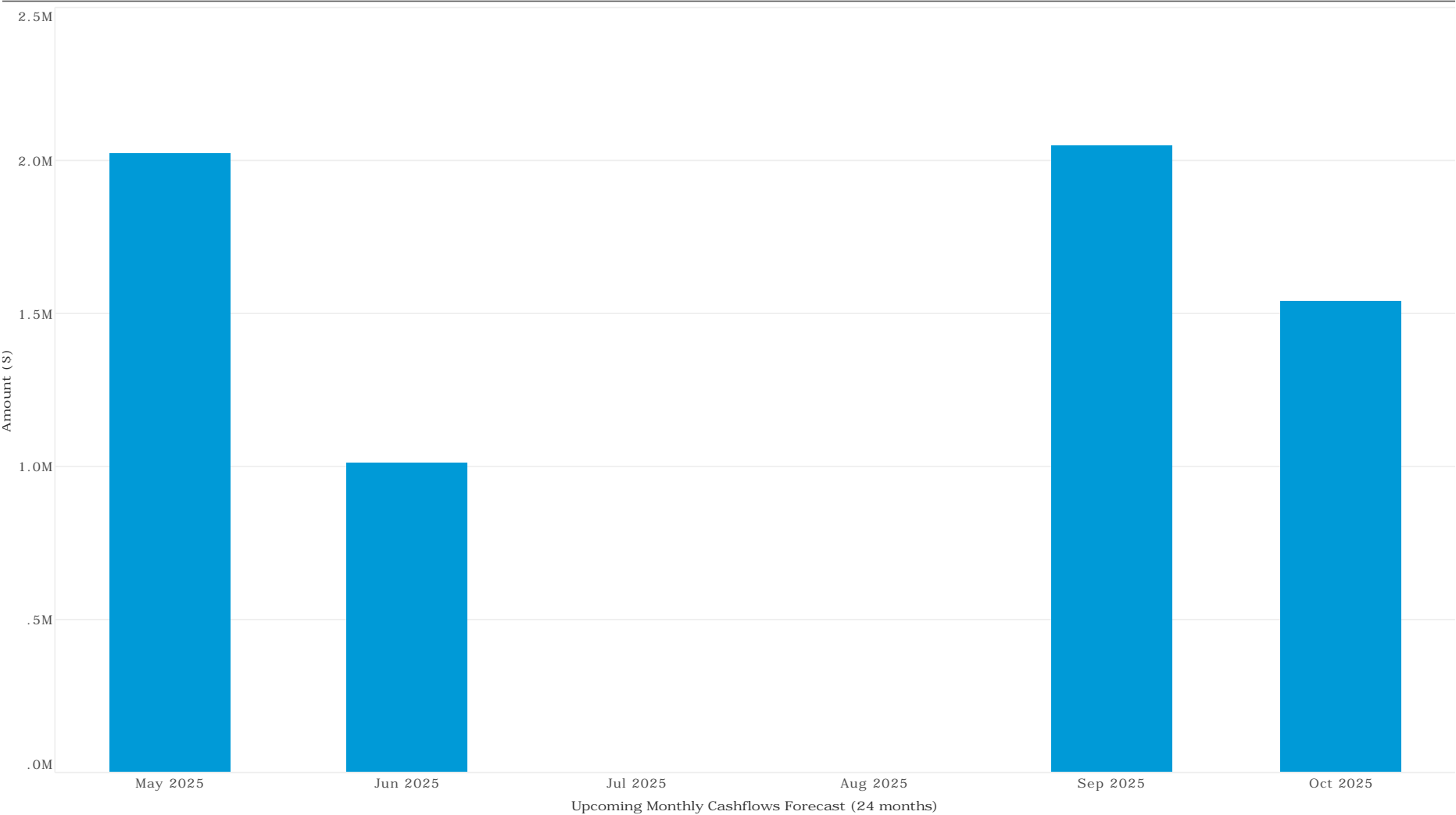


Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
<u>Deal Total</u>					506,045.89
Day Total					506,045.89
26-May-25	545825	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	5,856.16
<u>Deal Total</u>					505,856.16
Day Total					505,856.16
<u>Total for Month</u>					2,024,143.42

BROKEN HILL CITY COUNCIL
Cashflows Report - April 2025



BROKEN HILL CITY COUNCIL
Cashflows Report - April 2025



FINANCE AND GOVERNANCE COMMITTEE

May 9, 2025

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 81/25

SUBJECT: NOMINATION FOR THE APPOINTMENT OF COMMUNITY
REPRESENTATIVE TO S355 COMMITTEE D25/20738

Recommendation

1. That Broken Hill City Council Report No. 81/25 dated May 9, 2025, be received.
2. That Council review and consider the nomination of Kevin Stacey for appointment as community representative on the Picton Sportsground Community Committee.
3. That the community representative nominee be advised of Council's determination.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions at its Ordinary Meeting held 30 October 2024, Minute number 47674 as the governance structure by which each Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Report:

As per Council's adopted Asset and Advisory Committee Framework (adopted 30 October 2024, Min No 47674) which states that:

Committees are to be appointed every four (4) years, within six (6) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).

Council has received a nomination for the S355 Picton Sportsground Community Committee. The nomination received has been reviewed by Council's Corporate Services

Governance team and is deemed to meet the criteria for volunteer applications, as per Council's Volunteer Management Framework.

The following table summarises the number of community representatives required for the Picton Sportsground Community Committee; the number of community representatives currently appointed to the Committee and the nomination received. It also includes, for reference, the Council delegate/s on each Committee.

Name of Committee	Committee Structure and Membership	Community Representatives	Further Nominations Received	Council Delegate/s on each Committee
Picton Sportsground Community Committee	<p>Minimum membership required four (4), ideal membership eleven (11)</p> <p>At least one (1) Councillor representative</p> <p>Allowance for at least one (1) representative per user group</p> <p>Reasonable number of community representatives reflecting the size and operations of the facility (to be approved by Council).</p>	<p>6</p> <p>Christine Adams</p> <p>Paul Adams</p> <p>Noel Hannigan</p> <p>Trevor Rynne</p> <p>Dennis Turley</p> <p>Kerry-Sue Pascoe</p>	<p>1</p> <p>Kevin Stacey</p>	Councillor Page

Community Engagement:

In alignment with the new term of Council, Council called for nominations for community representatives on its Section 355 Committees. Ongoing advertising will be carried out until a sufficient number of nominations are received for each committee.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organization to operate its legal framework

Relevant Legislation:

Local Government Act 1993 – Section 355

Council's adopted S355 Asset and Advisory Committee Framework and Constitutions

Financial Implications:

There are no additional financial implications, outside the operational budget for the associated committee.

Attachments

1. [↓](#) 355 Community Committee Nomination - Picton Oval - Kevin Stacey - Redacted

RAZIJA NU'MAN

DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL

GENERAL MANAGER

Section 355 Committee Nomination Form



Submitted on	2 April 2025, 6:41PM
Receipt number	S355CNF-68
Related form version	7

Personal Details

First Name:	Kevin
Last Name:	Stacey
Contact Number:	[REDACTED]
Email Address:	[REDACTED]
Full Address (Including Street, Suburb, State, Postcode):	[REDACTED]

Emergency Contact:

Emergency Contact Name:	[REDACTED]
Emergency Contact Phone Number:	[REDACTED]

Committee Details

Name of Committee:	Picton Sportsground Community Committee
--------------------	---

Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills:	No
Experience:	Former Commodore Broken Hill Speedboat Club/ Copi Hollow, Former committee member BH Soccer Association, current Director Broken Hill Sturt Club
Special Interests:	No
Why are you interested in becoming a Section 355 Volunteer?	Understanding the difficulties in sourcing volunteers and having used the Picton since around 1975 for baseball and cricket as well as watching my kids on their athletic carnivals. I have a strong interest in ensuring its future

Additional Information

Do you have any health or fitness limitations that may limit your availability to perform certain types of activities? No

If yes, please explain

Are you on any medication or under any course of treatment that may limit your ability to perform certain types of activities? No

If yes, please explain

Do you hold a current Drivers licence? Yes

Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

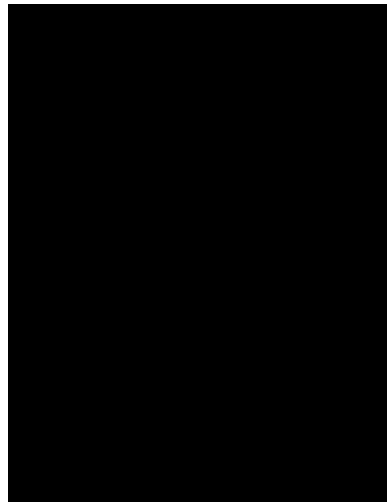
I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

Signature

Name of signatory: Kevin Stacey



FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 83/25 - DATED MARCH 11, 2025 -
CORRESPONDENCE REPORT - ELIGIBILITY FOR 88-DAYS AUSTRALIA
PROGRAM FOR RURAL/REMOTE AREAS (D25/11229)..... 85
2. BROKEN HILL CITY COUNCIL REPORT NO. 84/25 - DATED DECEMBER 06,
2024 - CORRESPONDENCE REPORT - SACRED HEART PARISH PRIMARY
SCHOOL EXCLUDED FROM PSSA CARNIVALS AND GALA DAYS (D24/59404)88
3. BROKEN HILL CITY COUNCIL REPORT NO. 85/25 - DATED MARCH 13, 2025 -
CORRESPONDENCE REPORT - QUARANTINE OF FUNDS FOR COBALT BLUE
HOLDINGS LTD TRANSITION TO CRITICAL MINERALS BATTERY RECYCLING
PROJECT (D25/11784)..... 92
4. BROKEN HILL CITY COUNCIL REPORT NO. 86/25 - DATED MAY 06, 2025 -
CORRESPONDENCE REPORT - FUNDING FOR THE BROKEN HILL REGIONAL
AIRPORT (D25/20036) 96
5. BROKEN HILL CITY COUNCIL REPORT NO. 87/25 - DATED MAY 12, 2025 -
CORRESPONDENCE REPORT - FUNDING FOR UPGRADES TO THE BROKEN
HILL REGIONAL AIRPORT TO SUPPORT LARGER AIRCRAFT DURING TIMES
OF EMERGENCY (D25/20881)..... 99
6. BROKEN HILL CITY COUNCIL REPORT NO. 88/25 - DATED MAY 21, 2025 -
ANNUAL FEES - MAYOR AND COUNCILLORS (D25/22570)..... 103
7. BROKEN HILL CITY COUNCIL REPORT NO. 89/25 - DATED MAY 14, 2025 -
APPOINTMENT OF COUNCILLOR DELEGATES TO THE S355 BROKEN HILL
HERITAGE ADVISORY COMMITTEE (D25/20666)..... 153
8. BROKEN HILL CITY COUNCIL REPORT NO. 90/25 - DATED MAY 20, 2025 -
AMENDMENT TO THE CODE OF MEETING PRACTICE - CHANGE OF NAME OF
STANDING COMMITTEE (D25/22298)..... 155

9.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 91/25 - DATED MAY 21, 2025 - CHANGE TO SCHEDULED DATE OF THE JUNE 2025 ORDINARY COUNCIL MEETING (D25/22583)</u>	207
10.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 76/25 - DATED MAY 05, 2025 - DRAFT FOOTWAY RESTAURANT SETTINGS POLICY FOR ADOPTION (D25/19857)</u>	209
11.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 77/25 - DATED MAY 05, 2025 - BROKEN HILL CITY ART GALLERY STRATEGIC BUSINESS PLAN 2025-2028 (D25/14227)</u>	229
12.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 78/25 - DATED MAY 09, 2025 - ALBERT KERSTEN MINING AND MINERAL MUSEUM STRATEGIC BUSINESS PLAN 2025-2028 (D25/14328)</u>	279
13.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 92/25 - DATED MAY 21, 2025 - COMMUNITY ASSISTANCE GRANTS AWARDED IN ROUND 1 OF 2025/2026 AND RECOMMENDED AMENDMENTS TO THE COMMUNITY ASSISTANCE GRANTS POLICY (D25/22437)</u>	323
14.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 93/25 - DATED MAY 21, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.457, HELD ON WEDESDAY, 14 MAY 2025 (D25/22601)</u>	333
15.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 94/25 - DATED MAY 20, 2025 - ACTION LIST REPORT (D25/22124)</u>	352

ORDINARY MEETING OF THE COUNCIL

March 11, 2025

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 83/25

SUBJECT: CORRESPONDENCE REPORT - ELIGIBILITY FOR 88-DAYS
AUSTRALIA PROGRAM FOR RURAL/REMOTE AREAS D25/11229

Recommendation

1. That Broken Hill City Council Report No. 83/25 dated March 11, 2025, be received.
2. That reply correspondence dated 15 May 2025 from the Department of Home Affairs on behalf of the Minister for Immigration and Multicultural Affairs be received and noted.

Report:

At Council's Ordinary Meeting held 26 February 2025, Council considered a Notice of Motion raised by Deputy Mayor Jim Hickey regarding the 88-days Australia Program for Rural/Remote Areas and the remote townships in Far West NSW.

Council resolved, Minute No 47769:

That correspondence be sent to the Federal Minister for Immigration, The Hon Matt Thistlethwaite MP advising that Tibooburra, Milparinka, Packsaddle and Pooncarie are ineligible to access backpacker workers under the 88-day Rural/Remote Workplace Program due Tibooburra, Milparinka and Packsaddle having Broken Hill's postcode and Pooncarie having Wentworth's postcode; and seeking a solution for businesses in these remote communities.

Council has received reply correspondence dated 15 May from the Department of Home Affairs, advising a review of regional migration setting has commenced with the release of the Australian Government's discussion paper – Supporting strong and sustainable regions – Review of Regional Migration Settings (June 2024). Any changes to the Working Holiday Makers Program settings will be considered in this context and take into account stakeholder views, immigration risk labour market impacts and protections for vulnerable workers.

Reply correspondence from the Minister for Home Affairs, and the Assistant Minister for Immigration has not been received.

Attachments

1. [↓](#) 88 Day Rural - Remote Workplace Program - Dept of Home Affairs

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



Australian Government
Department of Home Affairs

OFFICIAL

Ref No: MC25-007799

Councillor Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor

Thank you for your correspondence of 4 March 2025 to the Hon Tony Burke MP, Minister for Immigration and Multicultural Affairs, concerning the request to extend 'specified work' under the Working Holiday Maker (WHM) program in Far West New South Wales. I have been asked to reply on the Minister's behalf.

The Australian Government understands that many industries and regions across Australia are experiencing difficulties in recruiting and retaining staff, including WHMs and other temporary visa holders.

WHMs are not required to work at all, but are permitted to work for the entire duration of their stay in Australia, in any location, industry and role they choose, including the education sector. The primary focus of the WHM program remains cultural exchange, with the majority of visa holders, around three quarters, choosing not to access a second or third WHM visa.

An important reform priority outlined in the Australian Government's Migration Strategy is to evaluate regional migration settings and the WHM program. Key actions from the Strategy are to consider how best to ensure migration supports development objectives in regional Australia while protecting migrant workers from the risk of exploitation.

A review of regional migration settings has commenced with the release of the Australian Government's discussion paper – Supporting strong and sustainable regions – Review of Regional Migration Settings' (June 2024).

OFFICIAL

4 National Circuit Barton ACT 2600
PO Box 25 Belconnen ACT 2616 • Telephone: 02 6264 1111 • www.homeaffairs.gov.au

OFFICIAL

Any changes to the WHM program settings (including specified work requirements) will be considered in this context and take into account stakeholder views, immigration risks, labour market impacts and protections for vulnerable workers.

Thank you for raising this matter with the Minister.

Yours sincerely



Director
Strategic Migration Partnerships
Immigration Operations Group
15 May 2025

OFFICIAL

Page 2 of 2

ORDINARY MEETING OF THE COUNCIL

December 6, 2024

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 84/25

SUBJECT: CORRESPONDENCE REPORT - SACRED HEART PARISH
PRIMARY SCHOOL EXCLUDED FROM PSSA CARNIVALS AND
GALA DAYS D24/59404

Recommendation

1. That Broken Hill City Council Report No. 84/25 dated December 6, 2024, be received.
2. That correspondence dated 6 December 2024 from the Federal Member for Parkes, The Hon Mark Coulton MP be received.
3. That correspondence dated 19 May 2025 from the Deputy Premier of NSW and Minister for Education and Early Learning, The Hon Prue Car MP, be received and noted; and that Council sends reply correspondence notifying the Deputy Premier that Sacred Heart Parish School students are not being included in the local regularly occurring gala days, and that the advice she has received to the contrary is incorrect.

Executive Summary:

At the 27 November 2024 Council Meeting, Council considered a Mayoral Minute regarding the exclusion of the Sacred Heart Parish Primary School from PSSA carnival and gala days and resolved to send correspondence to the NSW Minister for Education and Early Learning, the NSW Shadow Minister for Education, the Local Member for Barwon and the NSW Education Department Director, Educational Leadership – Far West expressing Council's opposition and disappointment of the decision to exclude Sacred Heart Parish Primary School from PSSA carnivals and gala days and for the Primary Schools to investigate other avenues to raise enrolment numbers rather than excluding Sacred Heart students for PSSA activities.

Report:

At the 27 November 2024 Council Meeting, Council considered a Mayoral Minute regarding the exclusion of the Sacred Heart Parish Primary School from PSSA carnival and gala days and resolved:

ITEM 3 - MAYORAL MINUTE NO. 20/24 - DATED NOVEMBER 26, 2024 - EXCLUSION OF
SACRED HEART PARISH PRIMARY SCHOOL FROM BROKEN HILL PRIMARY SCHOOLS
SPORTS ASSOCIATION (PSSA) CARNIVALS AND EVENTS **D24/57239**

RESOLUTION

Minute No. 47697

Mayor T Kennedy moved)

Councillor R Algate seconded)

Resolved

1. That Mayoral Minute No. 20/24 dated November 26, 2024, be received.

2. That Council writes to the Minister for Education and Early Learning, The Honorable Prue Car MP, Shadow Minister for Education, The Honorable Sarah Mitchell MLC, Local Member, Mr Roy Butler MP, and Director, Educational Leadership – Far West,

Mr Peter Macbeth, expressing opposition and disappointment in the decision to exclude Sacred Heart Parish Primary School from Broken Hill PSSA events and to investigate other avenues (school zoning) to increase enrolment numbers at Broken Hill Public Schools rather than excluding Sacred Heart Parish Primary School from Broken Hill PSSA.

3. That Council advocates for the continuation of Sacred Heart Parish Primary School's participation in Broken Hill PSSA events to maintain unity, equal opportunity and educational choice for all residents within our community.

CARRIED UNANIMOUSLY

As per the resolution, Mayoral correspondence was sent on 29 November 2024 to the relevant Minister and Members.

Council has received reply correspondence dated 6 December 2024 from The Hon Mark Coulton MP which is attached to this report.

Council has also received reply correspondence dated 19 May 2025 from the Deputy Premier and Minister for Education and Early Learning, The Hon Prue Car MP, advising of the outcome of a meeting held on 17 December 2024 with Mr Peter Banks, Leader, School Sport Unit; Mr Peter MacBeth, Director Educational Leadership; and Far West Principals Network, Ms Kate Hogg, Principal of Burke Ward Public School and President of the Broken Hill PSSA and Mr Trevor Rynne, Principal of Sacred Heart Parish Primary School which agreed that Sacred Heart students' participation in interschool competitions would be revised in 2025 through the local school sporting zone, Broken Hill Primary Schools Sports Association (BHPSSA). The correspondence also advised of the outcome of a meeting held on 18 March 2025 between the Broken Hill Primary Schools' Principals and Mr Banks where it was decided that all schools would participate in the frequent gala days organised by the sporting associations throughout each year.

Despite advice being provided to the Deputy Premier and Minister for Education and Early Learning that all schools would participate in the frequent gala days, Sacred Heart Parish Primary School students have not been included in gala days and their non-participation in such events moving forward was communicated to the Sacred Heart Parish School's Principal.

Attachments

1. Correspondence received from The Federal Member for Parkes
[↓](#)
2. Correspondence received from the Deputy Premier and Minister for Education and Early Learning
[↓](#)

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



Ref: jw/mc

The Hon Mark Coultou MP
Federal Member for Parkes

6 December 2024

Clr Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Tom

Thank you for your correspondence of 29 November 2024 regarding the exclusion of Sacred Heart Parish Primary School from local PSSA sports carnivals and gala days.

As you are aware, PSSA sporting programs fall under the remit of state and territory governments. It is therefore appropriate that you have written the NSW Education Minister and Shadow Minister about this matter.

I hope that a resolution can be found to benefit all school students in Broken Hill.

Yours sincerely



Mark Coultou

Email mark.coultou.mp@aph.gov.au

Website www.markcoultou.com.au

Dubbo
Suite 3, 153 Brisbane Street
Dubbo NSW 2830
T 02 8880 8880

Moree
69 Heber Street
Moree NSW 2400
T 02 8754 1054

Broken Hill
275 Argent Street
Broken Hill NSW 2880
T 02 8880 8880

OFFICIAL

The Hon Prue Car MP

Deputy Premier of New South Wales
Minister for Education and Early Learning
Minister for Western Sydney



Ref: RML24/4270

Cl Tom Kennedy
Mayor
Broken Hill City Council
The Office of the Mayor
PO Box 448
BROKEN HILL NSW 2880

Email: council@brokenhill.nsw.gov.au

Dear Mayor *Tom*

Thank you for your letter of 29 November 2024, regarding Sacred Heart Parish School, Broken Hill participating in the local sporting events. I understand you have also written to Ministers and Parliamentarians on this matter. I apologise for the delay in response.

I have sought clarification and advice from the Department of Education on this matter and I can provide the following update:

I am advised Sacred Heart Parish School students have the opportunity to progress through the Representative School Sport Pathway (RSSP) to represent their affiliated Catholic School Sports Association at NSWPSSA state championship events. In the Broken Hill area, these opportunities are coordinated through the Diocese of Wilcannia-Forbes and Polding. Public school students are not eligible for the Catholic schools sporting pathway.

The 1994 standing Agreement 'NSWPSSA-Non-Government Student Involvement' outlines the 'Principles of Involvement' that apply to all educational sectors regarding participation in the NSWPSSA RSSP. In accordance with the 1994 Agreement non-government schools first enter the RSSP at the state championship level, not at a local level.

On 17 December 2024, Mr Peter Banks, Leader, School Sport Unit, Mr Peter Macbeth, Director, Educational Leadership, Far West Principals Network, Ms Kate Hogg, Principal, Burke Ward Public School and President, Broken Hill PSSA and Mr Trevor Rynne, Principal, Sacred Heart Parish School, met to discuss the 1994 Agreement which outlines the responsibilities and organisation of the education sectors in relation to the NSWPSSA RSSP. The inclusion of Sacred Heart students in local interschool sporting activities and school coordinated gala days was also discussed. It was agreed at this meeting, that Sacred Heart students' participation related to interschool competitions would be revisited in 2025 through the local school sporting zone, Broken Hill Primary Schools Sports Association (BHPSSA).

On Monday 18 March 2025, the Broken Hill primary schools' principals met with Mr Banks to discuss how to continue offering sporting opportunities for students across all schools in Broken Hill. It was decided that all schools would participate in the frequent gala days organised by the sporting associations throughout each year.

Should any of your constituents require further information on this matter, they can contact Mr Peter Banks, Leader, School Sport Unit by telephone on 0429 125 959 or by email at peter.banks@det.nsw.edu.au.

Thank you for raising this important matter.

Sincerely



Prue Car MP

Deputy Premier of New South Wales
Minister for Education and Early Learning
Minister for Western Sydney

9

May 2025

Cc: Member for Barwon

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6010
nsw.gov.au/deputy-premier

1

ORDINARY MEETING OF THE COUNCIL

March 13, 2025

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 85/25

SUBJECT: CORRESPONDENCE REPORT - QUARANTINE OF FUNDS FOR COBALT BLUE HOLDINGS LTD TRANSITION TO CRITICAL MINERALS BATTERY RECYCLING PROJECT D25/11784

Recommendation

1. That Broken Hill City Council Report No. 85/25 dated March 13, 2025, be received.
2. That reply correspondence dated 8 May 2025 from the Minister for Regional NSW, The Hon Tara Moriarty MLC, be received and noted.

Report:

Council at its meeting held 26 February 2026, considered Correspondence Report 29/25 regarding the quarantining of funds for Cobalt Blue Holdings Ltd's transition to critical minerals battery recycling project and resolved as follows:

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 29/25 - DATED JANUARY 10, 2025 - CORRESPONDENCE REPORT - QUARANTINE OF FUNDS FOR COBALT BLUE HOLDINGS LTD TRANSITION TO CRITICAL MINERALS BATTERY RECYCLING PROJECT D25/1393

RESOLUTION

Minute No. 1

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 29/25 dated January 10, 2025, be received.
2. That reply correspondence dated 9 January 2025, from the Federal Member for Parkes, The Hon Mark Coulton MP, be received and noted.
3. That reply correspondence from the NSW Minister for Regional New South Wales, The Hon Tara Moriarty MLC dated 18 February 2025 (received by Council on 20 February 2025), be received and noted.
4. That correspondence is sent to the Minister for Regional New South Wales, The Hon Tara Moriarty MLC explaining that Cobalt Blue's proposed critical minerals battery recycling project will not only be a first for the State and the Nation, it will also deliver a 30% profit margin on the recycling process of the critical minerals (and as mineral prices rise so does the profit value). As the demand for recycling of lithium/black mass batteries

increases, this would be a chance for the State Government to support a regional centre to be a leader in critical minerals recycling which will increase employment opportunities in the region.

CARRIED UNANIMOUSLY

Following the Council meeting, Mayoral correspondence was sent to the Minister for Regional NSW, the Hon Tara Moriarty MLC.

Reply correspondence dated 8 May 2025 has been received advising that applications to the Regional Economic Development and Community Investment Program closed on 20 February 2025 and are currently under assessment, and that all applications must go through the appropriate assessments and reviewed as per the Grants Administration Guidelines and funds cannot be quarantined for a particular project, and to monitor the Grants and Funding webpage for information on other current and upcoming grant funding opportunities. The correspondence is attached to this report.

Attachments

1. Correspondence from the Minister for Regional and Western NSW, The Hon Tara Moriarty MLC



LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

The Hon Tara Moriarty MLC

Minister for Agriculture
Minister for Regional New South Wales
Minister for Western New South Wales



Ref: MF25/528

Councillor Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Re: Quarantine of Funds for Cobalt Blue Holdings Ltd Transition to a Critical Minerals Battery Recycling Project

Dear Cr Kennedy,

Thank you for your letter regarding the Critical Minerals Battery Recycling Project proposed by Cobalt Blue Holdings Ltd. I appreciate the reasons that have prompted you to write.

As you're aware, on 6 December 2024, I announced the opening of applications under the \$50 million Regional Economic Development and Community Investment Program. The objective of the program is to support initiatives that promote regional economic development and job creation and retention. Under the program, local government and companies incorporated in Australia were eligible to apply for funding of between \$500,000 to \$5 million for infrastructure projects and for funding of between \$250,000 and \$1 million for the delivery of programs and services.

I am advised that Cobalt Blue have submitted an application to the REDCIP stream of funding.

Applications to the program closed at 5pm on 20 February 2025. Applications received under the program are currently under assessment and successful applicants will be notified in due course.

I am unable to quarantine the funding for the project. Applications must go through the appropriate assessments and reviews conducted by my Department, as per the Grants Administration Guidelines.

I encourage Council and Cobalt Blue to continue to monitor the Grants and Funding webpage for information on other current and upcoming NSW Government grant and funding opportunities that may be suitable for the project.

**CORRESPONDENCE REPORT - QUARANTINE OF FUNDS
FOR COBALT BLUE HOLDINGS LTD TRANSITION TO
CRITICAL MINERALS BATTERY RECYCLING PROJECT**

OFFICIAL

**Attachment 1
Correspondence from the Minister
for Regional and Western NSW, The**

I trust this is of assistance, however, I have asked Ms Kirstan Fulton, Director Regional Development Trust, to be available to answer any further questions your office may have on this matter. Ms Fulton can be contacted on 0417 659 031 or by email at kirstan.fulton@regional.nsw.gov.au.

Yours sincerely,



Tara Moriarty MLC
Minister for Agriculture
Minister for Regional New South Wales
Minister for Western New South Wales

8 / 5 /2025

ORDINARY MEETING OF THE COUNCIL

May 6, 2025

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 86/25

SUBJECT: CORRESPONDENCE REPORT - FUNDING FOR THE BROKEN HILL REGIONAL AIRPORT D25/20036

Recommendation

1. That Broken Hill City Council Report No. 86/25 dated May 6, 2025, be received.
2. That reply correspondence from the Department of Infrastructure, Transport and Regional Development, in response to Council correspondence seeking feedback on Council's application for funding to upgrade the Broken Hill Airport, be received and noted.

Report:

Council at its meeting held 26 February 2025 received Deputy Mayor Hickey's delegates report and Council resolved as follows:

ITEM 1 - REPORTS FROM DELEGATES NO. 1/25 - DATED FEBRUARY 18, 2025 - DEPUTY MAYOR HICKEYS ATTENDANCE AT AUSTRALIAN MINING CITIES ALLIANCE AND REGIONAL CAPITALS IN CANBERRA, 10-12 FEBRUARY 2025 D25/7306

RESOLUTION

Minute No. 1

Deputy Mayor J Hickey moved
Councillor M Boland seconded

Resolved

1. That Reports from Delegates No. 1/25 dated February 18, 2025, be received.
2. That correspondence be sent to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP (as Council's delegates could not meet with her in Canberra) to advise of how Council has been unsuccessful in receiving grant funding to upgrade the Airport runway and seeking feedback for future grant applications.
3. That correspondence be sent to the Federal Minister for Immigration, The Hon Matt Thistlethwaite MP advising that Tibooburra, Milparinka, Packsaddle and Pooncarie are ineligible to access backpacker workers under the 88-day Rural/Remote Workplace Program due Tibooburra, Milparinka and Packsaddle having Broken Hill's postcode

and Pooncarie having Wentworth's postcode; and seeking a solution for businesses in these remote communities.

CARRIED UNANIMOUSLY

Mayoral correspondence dated 14 March 2025 was sent to The Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government seeking feedback on Council's funding application to the Australian Government's Growing Regions Program Round 1 and Round 2 to upgrade the Airport's runway.

A response to this correspondence dated 24 April 2025, has been received and is attached to this report advising that the Government is currently in caretaker period and inviting Council to write to the incoming Government following the election.

Attachments

1. RESPONSE - seeking feedback on funding application - Broken Hill Airport -
[↓](#) Department of Infrastructure, Transport and Regional Development.

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

OFFICIAL



Australian Government

**Department of Infrastructure,
Transport, Regional Development,
Communications and the Arts**

Ref: MC25-003266

Cr Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

via: council@brokenhill.nsw.gov.au

Dear Mayor,

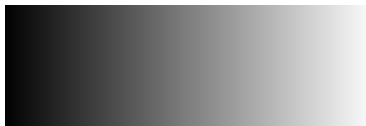
Thank you for your letter of 14 March 2025 seeking further feedback on applications for Australian Government funding to upgrade the Broken Hill Airport.

With the announcement by the Prime Minister, the Hon Anthony Albanese MP, of the forthcoming election on 3 May 2025, the Australian Government has assumed a caretaker role. The Government is operating in accordance with the caretaker conventions pending the outcome of the 2025 federal election. During this period, by convention, decisions are not taken or advice given, that is likely to commit an incoming Government. Further information about these conventions can be found at www.pmc.gov.au/resources/guidance-caretaker-conventions.

You may like to write again to the Government after the outcome of the election is known.

Thank you for taking the time to write to me on this matter.

Yours sincerely



Mr Rob Nicholls
A/Assistant Secretary
Regional Programs Branch
Regional Development and Local Government Division

24 April 2025

GPO Box 594,
Canberra ACT 2601, Australia
(02) 6136 7111 | Infrastructure.gov.au
OFFICIAL

ORDINARY MEETING OF THE COUNCIL

May 12, 2025

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 87/25

SUBJECT: CORRESPONDENCE REPORT - FUNDING FOR UPGRADES TO THE BROKEN HILL REGIONAL AIRPORT TO SUPPORT LARGER AIRCRAFT DURING TIMES OF EMERGENCY D25/20881

Recommendation

1. That Broken Hill City Council Report No. 87/25 dated May 12, 2025, be received.
2. That correspondence from The Hon Jenny Aitchison MP, addressed to Mr Roy Butler MP (forwarded to Council by Mr Roy Butler MP) providing advice to Council regarding future funding opportunities for a grant to upgrade the Broken Hill Regional Airport runway and taxiways, and the ACCC monitoring of domestic airfares until the end of 2026 with the Productivity Commission Inquiry to review regional airfares.

Executive Summary:

Report:

At the January 2025 Council Meeting, Council considered correspondence from the Minister for Transport the Hon Jo Haylen MP and correspondence from the Minister for Transport, The Hon Jo Haylen MP regarding the urgent need for upgrades to the Broken Hill Airport to support larger aircrafts during times of emergency.

Reply correspondence dated 18 December 2024 was received from NSW Minister for Regional Transport and Roads, The Hon Jenny Aitchison MP and correspondence was received on 16 January 2025 from the Minister for Transport The Hon Jo Haylen MP. Both of the correspondence received advised of the release of the Australian Government's Aviation White Paper, and government funding programs for regional airports.

In light of receiving advice of Council's unsuccessful grant application to Round 2 of the Australian Government's Growing Regions Program, Council resolved to write to the Minister for Regional Transport and Roads, the Minister for Transport, relevant Shadow Ministers and the Local Federal Member expressing Council's disappointment in being unsuccessful in receiving grant funding in Round 1 and Round 2 for Airport upgrades as per the below Council resolution:

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/25 - DATED JANUARY 15, 2025 - CORRESPONDENCE REPORT - UPGRADES TO THE BROKEN HILL AIRPORT TO SUPPORT LARGER AIRCRAFT DURING TIMES OF EMERGENCY **D25/1990**

RESOLUTION

Minute No. 47747

Councillor R Algate moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 1/25 dated January 15, 2025, be received.

2. That reply correspondence dated 18 December 2024 from Minister for Regional Transport and Roads, The Hon Jenny Aitchison MP; be received and noted.
3. That reply correspondence dated 16 January 2025 from the Minister for Transport, The Hon Jo Haylen MP enclosing a copy of Minister Aitchison's correspondence dated 18 December 2024 (forwarded to Council by the Member for Barwon Mr Roy Butler MP following representations made on behalf of Council); be received and noted.
4. **That correspondence be sent to the Minister for Regional Transport and Roads, the Minister for Transport, relevant Shadow Ministers and the Local Federal Member expressing Council's disappointment in being unsuccessful in receiving grant funding for Airport upgrades given the feedback that was provided on Council's previous unsuccessful application; the importance of upgrades to the Broken Hill Airport; and the positive cost benefit ratio of the project.**

CARRIED UNANIMOUSLY

Council has received correspondence dated 11 May 2025 from The Minister for Regional Transport, The Hon Jenny Aitchison MP, advising of the release of the Australian Government's Aviation White Paper in August 2024 and the Government's pledge of \$40M to its Regional Airport Program and \$50M to its Remote Airstrip Upgrade Program over the next three (3) years; and which encouraged Council to take advantage of any program for which Council is eligible. The correspondence also advises of the Australian Competition and Consumer Commission's review of domestic airfares until the end of 2026 and the Productivity Commission Inquiry to review regional airfares.

Attachments

1. Copy of correspondence from The Hon Jenny Aitchison MP, Minister for Regional
[↓](#) Transport

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

The Hon Jenny Aitchison MP

Minister for Roads
Minister for Regional Transport



Your Ref: RB07635
Our Ref: C-00000246

**Mr Roy Butler MP
Member for Barwon
Suite 1 Ground Floor 60 Maitland Street
Narrabri NSW 2390**

Dear Roy,

Thank you for your correspondence on behalf of Councillor Tom Kennedy, Mayor of Broken Hill City Council, about funding for the upgrade of Broken Hill airport.

Access to air services in locations where distance between regional cities remains a challenge for the community is always a priority for the well-being of residents. I was pleased to receive Council's Business Case in support of the airport upgrade.

I understand that Council was unsuccessful in seeking funding under the Australian Government's Growing Regions Program Rounds 1 and 2 to support runway and taxiway upgrades.

As well as the Growing Regions Program, other supports for our regional centres have been announced with the release of the Australian Government's Aviation White Paper in August 2024.

The Australian Government pledged \$40 million to its Regional Airports Program and \$50 million to its Remote Airstrip Upgrade program over the next three years. I encourage Council to take advantage of any programs for which they are eligible.

The Australian Government, as part of the Aviation White Paper, is continuing to support regional and remote airports. It has committed to find out how to make flights to regional and remote Australia cheaper.

As Council is aware, the Australian Government has directed the Australian Competition and Consumer Commission to monitor domestic airfares until the end of 2026. The next Productivity Commission inquiry will review regional airfares, focusing on competition, the impact of government interventions on competition and how to improve connectivity.

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6220
nsw.gov.au/ministeraitchison

1

Thank you for taking the time to write to me. I genuinely appreciate the effort Cr Kennedy has made to raise this matter again with the NSW Government.

Yours sincerely,



The Hon Jenny Aitchison MP
Minister for Roads
Minister for Regional Transport

11/5/2025

ORDINARY MEETING OF THE COUNCIL

May 21, 2025

ITEM 6BROKEN HILL CITY COUNCIL REPORT NO. 88/25

SUBJECT: ANNUAL FEES - MAYOR AND COUNCILLORS D25/22570

Recommendation

1. That Broken Hill City Council Report No. 88/25 dated May 21, 2025, be received.
2. That Council notes that the Local Government Remuneration Tribunal determined that there be a 3% per annum increase to the minimum and maximum fees applicable to all NSW Mayors and Councillors in each existing category for the financial year commencing 1 July 2025.
3. That Council also notes that the current annual fees paid to Broken Hill City Council's Mayor and Councillors is below the maximum fees determined for the category of "Regional Rural".
4. That Council determines whether an increase be applied to the current fees for the Mayor and Councillors for the 2025/2026 financial year.
5. That allocation of a fee for the Deputy Mayor when acting in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed.

Executive Summary:

The Local Government Remuneration Tribunal has made determinations under Sections 239 and 241 of the *Local Government Act 1993* in respect of the annual fees paid to the Mayor and Councillors effective from 1 July 2025 (see attachment).

The Local Government Remuneration Tribunal has determined that a 3% increase per annum be applied to the minimum and maximum fees for all NSW Mayors and Councillors applicable to each existing category for the 2025/2026 financial year.

Report:

The *Local Government Act 1993* ("the Act") provides for the establishment of a Local Government Remuneration Tribunal to determine categories for Councils, together with annual fees payable to Mayors and Councillors. The Tribunal, in accordance with Sections 239 and 241 of the Act, must determine no later than 1 May each year the minimum / maximum fees payable for Councillors and Mayors for each category.

Section 239 of the *Local Government Act 1993* requires the Tribunal to determine the categories of councils and mayoral offices and the allocation of councils into each category at least once every three (3) years. A review of categories was last carried out by the Tribunal in 2023. The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

Broken Hill City Council's categorisation remains unchanged with Broken Hill falling into the "Regional Rural" category although Broken Hill's population is under 20,000 it aligns more closely with the other eligibility criteria of this category rather than the "Rural" category for areas with a population less than 20,000 due to Broken Hill being:

- a major town of the Far West of NSW;
- provides services to its surrounding townships;
- provides a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centre;
- has a principal referring hospital, tertiary education services and a major regional airport;
- and Broken Hill also attracts large visitor numbers to established tourism ventures and events.

Council is required under the Act to determine the fees to be paid to the Mayor and Councillors and Section 248 of the *Local Government Act 1993* stipulates that a Council must pay each Councillor an annual fee in accordance with the Tribunal's determinations, the annual fee is to be the same for each Councillor and Council is able to pay that fee having regard to the category established by the Tribunal.

In setting the fee Council may fix a fee that is equal to or greater than the minimum fee but not greater than the maximum fee for the appropriate category. When a Council declines to fix a fee, it must pay the appropriate minimum fees as determined by the Tribunal.

The Local Government Remuneration Tribunal has determined that a 3% percent per annum increase be applied to the minimum and maximum fees applicable to each existing category for all NSW Mayors and Councillors in the 2025/2026 financial year.

Pursuant to Section 241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors of Councils, and Members and Chairpersons of County Councils effective on and from 1 July 2025 are determined as follows (**Note: Broken Hill City Council falls into the "Regional Rural" category**):

General Purpose Councils - Non-Metropolitan**Councillor/Member Annual Fee (\$) effective 1 July 2025**

Category	Minimum	Maximum
Major Regional City	21,120	36,690
Major Strategic Area	21,120	36,690
Regional Strategic Area	21,120	34,820
Regional Centre	15,830	27,860
Regional Rural	10,530	23,220
Rural Large	10,530	18,890
Rural	10,530	13,930

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Major Regional City	44,840	114,300
Major Strategic Area	44,840	114,300
Regional Strategic Area	44,840	101,470
Regional Centre	32,940	68,800
Regional Rural	22,420	50,680
Rural Large	16,820	40,530
Rural	11,210	30,390

This report is presented to Council to determine the annual fees for the Mayor and Councillors for the 2025/2026 financial year.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

The Local Government Act 1993 Division 4 Sections 235-247 and Division 5 Sections 248-251 and the annual determination of the Local Government Remuneration Tribunal for 2025/2026 dated 17 April 2025.

Financial Implications:

The current fees paid to Councillors and the Mayor in the 2024/2025 financial year are below the maximum fee allowable at \$17,982.60 for the Councillor Fee, and \$39,234.60 for the Mayoral Fee.

Allowance has been made in the 2025/2026 Budget for Mayoral and Councillor fees with an increase of 3%, should Council resolve this way.

Attachments

1. [Local Government Remuneration Tribunal Determination Report for 2025/2026](#)

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

OFFICIAL

**Local Government
Remuneration Tribunal**

Annual Determination

Report and determination
under sections 239 and 241 of the
Local Government Act 1993

17 April 2025



OFFICIAL

OFFICIAL

Contents

Executive Summary	3
Categories	3
Fees	3
Section 1 – Introduction	4
Background	4
Section 2 – 2024 Determination	5
2024 Annual Determination	5
Section 3 – 2025 Review	6
2025 Annual Review process	6
Submissions Received – Remuneration Structure	18
Section 4 – 2025 Fees	23
Submissions – 2025 Fees	23
Conclusion	28
Section 5 – Determinations	29
Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2025	29
Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2025	33
Appendices	36
Appendix 1 Criteria that apply to categories	36

OFFICIAL

OFFICIAL

Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, as well as chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, the criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

It should be noted that **the Tribunal determined that one Council - Mid Coast Council – would be re-categorised from a Regional Centre to Regional Strategic Area from 1 July 2025** as a result of meeting the criteria at Appendix 1.

Fees

The Tribunal has determined a **3%** per annum increase in the minimum and maximum fees applicable to each category from **1 July 2025**.

OFFICIAL

OFFICIAL

Section 1 – Introduction

Background

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a comprehensive review of the categories and the allocation of councils into each of those categories in 2023.
2. The Tribunal will next conduct a full review of the categories and the allocation of councils as required by the LG Act in the 2026 Annual Review.
3. Section 241 of the LG Act provides that the Tribunal determine the minimum and maximum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under s.239.
4. The Tribunal can also determine that a council be re-categorised into a different category, existing or new, with a higher range of fees.
5. The Tribunal's Annual Determination takes effect from 1 July each year.

OFFICIAL

OFFICIAL

Section 2 – 2024 Determination

2024 Annual Determination

6. In 2024, the Tribunal received 19 written submissions, which included two requests for re-categorisation.
7. The Tribunal found that the current allocation of the councils remained appropriate, with the exceptions outlined below.
8. The Tribunal closely reviewed population and data relating to council operations in the 2024 Annual Determination process to ensure categorisation of councils was consistent with the criteria.
9. For reasons explained at paragraphs 35-39 of the Local Government Annual Determination 2024, Hilltops Council and Muswellbrook Shire Council were reclassified as Regional Rural Councils.
10. The Tribunal determined that fees would increase by 3.75% for the minimum and maximum fees applicable to each category from 1 July 2024.

OFFICIAL

OFFICIAL

Section 3 – 2025 Review

2025 Annual Review process

11. The Tribunal's 2025 Annual Review commenced in October 2024, when it wrote to all councils inviting submissions regarding fees. The Tribunal noted that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review.
12. The invitation noted that it is expected that submissions are endorsed by respective councils.
13. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
14. The Tribunal received 16 written submissions from individual councils and one submission from LGNSW.
15. The Tribunal acknowledges and thanks all parties for their submissions.

Submissions Received – Requests for Re-categorisation

16. Seven of the 16 council submissions received requested re-categorisation or changes to current category criteria.
17. LGNSW also advocated for changes to factors affecting categorisation of councils.
18. Berrigan, City of Parramatta, Gilgandra Shire, Lake Macquarie City, City of Ryde, City of Sydney and Blacktown put forward cases for re-

OFFICIAL

OFFICIAL

categorisation, or changes to category criteria, and the creation of new categories, for the Tribunal's consideration.

Requests for Re-classification

19. **Berrigan Shire Council** requested re-categorisation from Rural to Rural Large, despite acknowledging that they do not meet all the benchmarks in the criteria for this category.
20. The criteria for Rural Large is outlined at Appendix 1 of the 2024 Annual Determination, page 38 which states:

"Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- *one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre*
- *a limited range of services, facilities and employment opportunities compared to Regional Rural councils*
- *local economies based on agricultural/resource industries."*

OFFICIAL

OFFICIAL

21. Council's submission states they are currently at 86% of the population target threshold and 90% of the representation ratio but are meeting other criteria benchmarks.
22. Given that Council does not currently satisfy the population and ratio thresholds specified for Rural Large, the Tribunal is not persuaded to include Berrigan Shire Council in Rural Large at this time.
23. **City of Parramatta Council** requested that it be re-categorised to the highest category of general purpose councils, Principal CBD, in order to recognise its size, rate of growth, economic and global influence, operational budget, and strategic and geographical importance.
24. Council put forward a similar case for re-categorisation as part of the 2024 annual determination process, which was unsuccessful. In addition to the reasons put forth in paragraph 20 of the 2024 annual determination, the Council has included the following reasons for its re-categorisation request:
 - A local economy that has more than 30% of Australia's top 500 companies with offices in Parramatta, and estimated public and private investments in the next 5 years of \$20 billion
 - It is estimated by 2050 that Parramatta will be a city with a population of more than 500,000 people
 - The expected accessibility of the City, being a 'gateway to Sydney' with more people expected to live west of Parramatta than to its

OFFICIAL

OFFICIAL

east by 2050, and being accessible by 2.3 million people within 45 minutes

- Key infrastructure in Parramatta, including but not limited to the Parramatta PHIVE, Commbank Stadium, the new Parramatta Light Rail, the Westmead Institute for Medical Research, Sydney Olympic Park and construction of Powerhouse Parramatta
- Expansion of education and innovation precincts, with Parramatta's education and training sector being valued at \$1.6 billion, and
- Significant operating and capital works budget of \$607 million, including multiple town centres, and sports and cultural hubs.

25. The Council also argues that a re-classification would reflect the additional skills and abilities that representing a growth council requires.

26. The City of Parramatta notes that the number of electors that each councillor represents is higher than the City of Sydney's. The submission states that the elected councillors represent more than 125,000 enrolled electors, compared to City of Sydney's elected councillors representing 45,891 enrolled electors.

27. Parramatta was classified as a Major CBD, following the 2017 Annual Determination. The Tribunal had found that Parramatta Council was significantly different from other large metropolitan councils on the basis of its secondary CBD status, as recognised by the State Government, at paragraph 21 of the 2017 annual determination. As a result, the

OFFICIAL

OFFICIAL

description of Major CBD has remained specific to the City of Parramatta. Similarly, the Principal CBD criteria remained specific to the City of Sydney, since its inception in 2017.

28. Given the specific nature of both Major CBD and Principal CBD categories, the City of Parramatta's request for re-categorisation will require a change in the categories' criteria. As stated above, the Tribunal is not considering the criteria applicable to each category in the 2025 Annual Review process. The Tribunal will next consider the categories and criteria as part of the 2026 Annual Review process.
29. **Gilgandra Shire Council's** submission requests that it be re-categorised from Rural to Rural Large. Gilgandra Shire Council's case to be included in Rural Large category is based on two main points. The first point being Council offers a diverse range of services, and secondly these services result in higher levels of accountability and responsibilities for councillors.
30. Council submits it offers a diverse range of services over and above traditional local government services, which includes being the primary service provider for the community in the aged care and disability services. These include:
- Age care and disabilities services
 - Meals on wheels and community transport
 - Home care package delivery
 - Operation of a villa retirement village
 - Indigenous specific residential age care facility

OFFICIAL

OFFICIAL

- Residential aged care nursing home
- Supported employment service for adults with intellectual disabilities
- Special disability accommodation properties for adults with intellectual disabilities
- Supported Living Services through the National Disability Insurance Scheme, and
- Day activities centre to support clients with unique challenges.

31. The submission notes these services not only entail a higher level of accountability and responsibility from Council (due to changes in the regulatory environment) but also generate larger revenue and employment opportunities that is comparable to a Rural Large category.
32. Council further submits that when assessing categories to place councils in, the Tribunal should also give due consideration to other factors than those outlined in the s.240 of the LG Act, such as services provided; financial responsibility; scale of operation; and number of employees.
33. While the Tribunal notes Council's request, it does not satisfy the population and ratio thresholds specified for the category of Rural Large. Further, the changes to criteria suggested would require a change in categories, which is not being considered this year. For these reasons, the Tribunal is not persuaded to include Gilgandra Shire Council in Rural Large at this time.

OFFICIAL

OFFICIAL

34. Similar to last year, **Lake Macquarie City Council** requested that it be re-categorised from Regional Strategic Area to Major Strategic Area. Council also advocated for the population threshold of Regional Strategic Area be adjusted from its current threshold of 300,000 down to 200,000.
35. Council argues that its population, scale and output of council operations is significantly greater than other councils categorised as Regional Strategic Area, and more aligns with the Central Coast, as the council classified as a 'Major Strategic Area'.
36. Lake Macquarie City Council's request for re-categorisation is based on the following:
- Lake Macquarie being the second largest non-metropolitan council by population in NSW, with a larger population than Newcastle and Wollongong, which are classified as Major Regional Cities.
 - A population density that is 'significantly larger' than other Regional Strategic Areas and supported by 5 precincts in the Lake Macquarie LGA that have been identified for inclusion in the NSW Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs, and are argued to lead to population growth near the hubs; and
 - A Gross Regional Product that is comparable to those of Major Strategic Areas and Major Regional City, rather than other Regional Strategic Areas.

OFFICIAL

OFFICIAL

37. Council provided population data to support its case for the population threshold of Regional Strategic Area to be adjusted from its current threshold of 300,000 down to 200,000. The data was also provided as justification for its claim of a 'significant disparity within the Regional Strategic Area category' between Lake Macquarie and other councils:

- Lake Macquarie: 219,249 residents, 24,769 non-residents
- Shoalhaven: 108,895 residents, 4,632 non-residents
- Tweed: 98,967 residents, 7,755 non-residents
- Maitland: 95,958 residents, 15,305 non-residents

38. As stated in paragraph 28 of the 2024 Annual Determination, all categories were determined by extensive evidence examined and considered by the Tribunal. It was determined that the population threshold for the Major Strategic Area was appropriate. As a result, the Tribunal is currently not persuaded to modify the criteria for the Major Strategic Area.

39. **City of Ryde Council** provided a submission requesting it be re-classified from its existing category of Metropolitan Large to Metropolitan Major. Council's case to be re-classified includes:

- The LGA having an area of 40.651 km², 16 suburbs, 3 wards, a population of 135,000 residents and over 54,000 rateable properties within its boundaries
- A local economy that consists of 92,000 local jobs, 14,300 businesses and a gross regional product of \$19.2 billion

OFFICIAL

OFFICIAL

- An innovation district within its west ward that has a long history of investment from all tiers of government, ultimately contributing \$13.6 billion annually to the NSW economy
- Future growth opportunities linked to the Governments Transport Oriented Development Accelerated Precincts, which Macquarie Park is identified as, that will bring increased housing, amenities and job retention, and
- Plans to build 2 new schools, 11,600 new homes, the redevelopment of Ryde Hospital and bringing together a range of organisations to create a fully integrated academic health sciences centre at Macquarie University Hospital.

40. As stated in Council's own submission, currently it does not satisfy the population threshold criteria required for Metropolitan Major. Accordingly, the Tribunal is not persuaded at this time to include City of Ryde in the category of Metropolitan Major.
41. The Tribunal also notes **Wollondilly Council's** submission confirming its adopted position to remain classified as a Regional Centre.
42. The Tribunal acknowledges each of the Council's requests for re-categorisation. Whilst the Tribunal has not been persuaded at this time to grant these requests, any council that provides a submission in the 2026 annual review, which includes a request for re-categorisation, will of course be considered.

OFFICIAL

OFFICIAL

Requests for New Classifications

43. The **City of Sydney** Council requested the Tribunal change the classification name from Principal CBD to the previously used term "Principal City".
44. The category "Principal City" was last used in the 2016 Determination. It was changed to Principal CBD in 2017 as a result of a review of categories. This review was undertaken in the context of Local Government reform, and council amalgamations, reducing the number of councils from 152 to 128.
45. Council's submission outlines the history of boundary changes, including its expansion of the City of Sydney as a consideration in reverting to the 2016 category name.
46. Sydney City Council contends that reverting to the category term "Principal City" recognises that the council's significance and contribution extends beyond the Sydney CBD.
47. The Tribunal notes the City of Sydney's request would constitute modification to the category of "Principal CBD". As stated above, the category "Principal CBD" is specific to City of Sydney and the Tribunal is not considering changes to the criteria applicable to each category in the 2025 Annual Review.
48. **Blacktown Council** requested re-categorisation from its current category of Metropolitan Major to a newly created category of "Metropolitan Major – High Growth".

OFFICIAL

OFFICIAL

49. Council's case to be re-categorised to a newly created category is based on the following:
- Council asserts that it is the largest and one of the fastest growing local government areas in NSW, and
 - It undertakes several transformational projects, including projects funded from NSW Government and Western Sydney Infrastructure Grants.
50. Further, Council submits that the category of Metropolitan Major fails to account for the transformational nature of projects undertaken by Council, including the economic and strategic impacts for NSW, and impact on its local government area (LGA), which results in attracting new residents and people to the LGA.
51. The Tribunal notes that a new category, Metropolitan Major, was introduced in 2023, to address generally the issues raised in the current submission.
52. As explained in the Tribunal's letter inviting submissions, the Tribunal is required to review the categories at least once every three years. The Tribunal will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 Annual Review process.
53. As such, the Tribunal is not persuaded at this time to create a new category.

OFFICIAL

OFFICIAL

54. **LGNSW** submitted that the Tribunal should, as part of its determination for the categorisation of councils, consider the demographic and economic shifts impacting the complexity of council operations, and the communities that councils serve.
55. The LGNSW submission provides examples of recent demographic shifts the Tribunal should consider, as factors affecting categorisation of councils, including:
- The NSW Government's Transport Oriented Development Program, where the resulting accelerated growth drastically increases demands on the strategic and infrastructure planning functions of councils affected
 - The Renewable Energy Zones, which drive tens of billions of dollars of investment in rural and regional LGAs, and creates additional impacts in said councils, including population growth and growing infrastructure for transport and utilities, or
 - The Renewable Energy Planning Framework, which includes benefit sharing guidelines for councils to ensure their communities share the benefits of the project and require additional responsibility and management from affected councils.
56. Section 240 of the LG Act notes that the Tribunal is to determine categories for councils and mayoral offices according to prescribed matters. One such matter is the 'nature and extent of the development of areas', which could reasonably be accepted to include the items listed by LGNSW.

OFFICIAL

OFFICIAL

57. However, this matter would also require a change to the categories' criteria, in order to identify areas of high development. As stated above, the Tribunal is not considering any modifications to the categories as part of the 2025 Annual Review process. However, the Tribunal will consider proposed modifications to categories as part of the 2026 Annual Review process.

Reclassification due to population thresholds

58. As was the case last year, the Tribunal reviewed applicable data as part of this review, to determine if any councils have met relevant benchmarks, therefore requiring a move in category.
59. The Tribunal identified that **Mid-Coast Council** met the population benchmark to be considered a Regional Strategic Area. As a result, Mid-Coast Council will be classified as a Regional Strategic Area in the 2025 Annual Determination.
60. The Tribunal will continue to monitor and review applicable data to ensure categorisation of councils remain consistent with the current criteria.

Submissions Received – Remuneration Structure

61. The current state of the remuneration structure continues to be a key issue of concern raised in submissions. A significant number of submissions received provide commentary on the structure, including examples of how it could be improved. These are addressed in the points below.

OFFICIAL

OFFICIAL

Fees for Deputy Mayors

62. The issue of fees for deputy mayors was once again raised.
63. Three submissions asserted that the position of deputy mayor should attract its own distinct independent fee, beyond the fee provided for in s.249(5) of the LG Act.
64. The Tribunal dealt with this issue in its 2024 Annual Determination at paragraph 53-55. It was noted that the Tribunal lacked the powers to implement changes to the fee structure that would include a distinct independent fee for the position of deputy mayor.
65. There has been no change to the legislation to permit such a change. Therefore, the Tribunal is currently unable to introduce a remuneration structure that would include a distinct independent fee for the position of deputy mayor.

Changes to the role of Mayors and Councillors

66. It was suggested that the current remuneration structure is not fit for purpose as it no longer recognises the roles and responsibilities required of councillors and mayors.
67. Multiple submissions, including the LGNSW's submission, highlighted how the role of the councillor and mayor have changed over the past 9 years. Submissions identified a variety of factors that have impacted the roles of councillors and mayors, including the impact of NSW Government

OFFICIAL

OFFICIAL

priorities and investments, and amendments to the LG Act (e.g. via the *Local Government Amendment (Governance and Planning) Bill 2016*).

68. It has been suggested that these changes have impacted the volume, nature and workload of the role, whilst remuneration has not been increased accordingly.
69. The recent submissions to the Tribunal, along with its own observations, highlight that the role of mayor in civic leadership, advocacy and representation has become more complex and demanding – an issue that must be addressed.
70. Community expectations are increasing on the mayor from both the council and the community to be seen and immediately present during times of natural disasters, major events or crisis.
71. Additionally, the disparity in the council categorisation between the annual fees for councillors and the mayor needs to be more consistent, so as not to be seen to be devaluing the role of mayor in some circumstances.
72. The Tribunal is not suggesting a fundamental review of the role of mayors and notes that people that enter local government representation do so from a sense of civic service, rather than remuneration.
73. However, the Tribunal has a statutory function, and not unlike the governing body of a council, mayors and councillors, its role, responsibility and functions are clear. The same can be said in relation to the clear functions of the general manager of a council.

OFFICIAL

OFFICIAL

74. As previously stated, many of the matters raised in both council and LGNSW submissions are beyond the remit of the Tribunal, and to a degree, were addressed in the 2023 determination.

Regional and Rural mayors and councillors

75. Several submissions, including LGNSW, also raised concerns regarding the inadequacy of the remuneration structure, for rural and regional councils.
76. Specifically, that the remuneration provided to regional and rural councillors does not reflect the significant stressors that regional and rural councils in NSW face and that consideration should be given to the additional demands placed on mayors and councillors in rural and regional councils.
77. One submission suggested that fees for rural councils should be commensurate with fees for regional and metropolitan councils – arguing that mayors and councillors, regardless of their location, are required to possess a wide range of skills and knowledge.

Fees set by councils

78. Submissions received by the Tribunal regarding the current state of the remuneration framework raised concerns about councils setting their own fees, asserting that it could potentially be seen as a conflict of interest.

OFFICIAL

OFFICIAL

79. It was suggested that a possible solution would be for the Tribunal to determine a fixed annual fee for mayors and councillors.
80. Whilst the Tribunal acknowledges and understands the concern raised, as explained in the 2024 Annual Determination at paragraph 68-69, such a change to the framework, to determine a fixed annual fee for mayors and councillors, would require legislative change.
81. As there has been no changes to the legislative scheme, it is not within the Tribunal's remit to determine a fixed annual fee for mayor and councillors' remuneration.

Request for a Review of the Remuneration Structure

82. For the reasons outlined above, several submissions suggested the Tribunal undertake a comprehensive review of the framework.
83. One submission went so far as to request the Tribunal recommend to the Minister for Local Government that a comprehensive review of the framework and LG Act be undertaken. Others suggested the Tribunal actively seek a referral from the Minister to undertake such a review.
84. The LG Act does not specify that the Tribunal is able to carry out a comprehensive review of the framework. As such, it is not within the Tribunal's remit to undertake such a review, unless such a function is conferred or imposed on it by the Minister, as per s.238(2) of the LG Act.
85. Should such a function be conferred on the Tribunal, it will of course carry out its functions and undertake a review.

OFFICIAL

OFFICIAL

Section 4 – 2025 Fees

Submissions – 2025 Fees

86. LGNSW's submission to the Tribunal advocated for an increase in the minimum and maximum fees payable to mayors and councillors of at least 4%, to:

- Assist in reversing the fee erosion which occurred under the previous NSW Public Sector Wages Policy
- Mitigate economic pressures and the rising cost of living
- Ensure councillors and mayors receive fair and reasonable remuneration for the work they perform, and
- Address historic undervaluation of the work performed by elected representative in local government in NSW.

87. Economic data provided to the Tribunal by LGNSW to support their claim for an increase of at least 4% included:

- An annual Consumer Price Index (CPI) increase of 3.8% for the 12 months to June 2024
- The Fair Work Commission (FWC) awarding a 3.75% increase to the minimum pay for modern awards, and increasing the national minimum wage to \$915.90, as well as the FWC's comments regarding the growing cost of living and deterioration of disposable income, and
- The rate peg for the 2025-26 financial year being between 3.6%-5.1%.

OFFICIAL

OFFICIAL

88. LGNSW also noted that the annual wage review, state wage case, award increases and the Independent Pricing and Regulatory Tribunal all had a clear theme on the increasing financial pressures on councils and its officers, which warrant increases in revenue and wages.
89. During its meeting with the Tribunal and assessors, LGNSW asserted that the current fees paid to mayors and councillors do not reflect their responsibilities. Nor do the current level of fees contribute to attracting a diverse range of candidates to stand for local government elections.
90. LGNSW also raised the issue of superannuation. It was contended that the payment of superannuation be mandated. Current arrangements require that a council pass a resolution at an open meeting to make such payments.
91. Four submissions received from individual councils directly addressed the issue of quantum increase to the minimum and maximum fees. These submissions sought an increase ranging from 3% to 10%.
92. The City of Sydney Council notes in its submission that it was not seeking an increase in fees payable for the Lord Mayor of Sydney.
93. The Tribunal is empowered under the s.241 of the LG Act to set minimum and maximum fees payable. It is then up to council to fix payment of annual fees for the mayor as outlined in s.249 of the LG Act.
94. It was suggested that the current fees, particularly in rural and remote communities, do not recognise or value the role of mayor and councillor,

OFFICIAL

OFFICIAL

with fees set at a level that is commensurate to unqualified or inexperienced personnel.

95. The Tribunal was provided with a number of examples to demonstrate the financial impact, by way of lost wages, under the current fee rates.
96. Furthermore, 4 submissions compared the remuneration for NSW mayors and councillors with mayors and councillors in Victoria and Queensland as well as state Members of Parliament. The figures were provided to the Tribunal to demonstrate that the remuneration for NSW mayors and councillors is lower than all comparison examples provided.
97. It was also asserted that the low level of fees set for mayors and councillors devalues the importance and responsibility of the roles, diminishing the work undertaken on behalf of the community and is a significant barrier as to why people do not run for council.

“If councillors were paid a full-time wage I would have run again. Nothing surer.”

98. Another submission suggested that fees need to reflect the part-time or full-time nature of the work carried out by mayors and councillors. The setting of fees at such a rate would appropriately recognise and value this important work, whilst also mitigating any financial loss incurred by those members of the community elected to carry out these critical functions.
99. Nine submissions supported an increase, whilst not making a direct comment on the quantum. Other submissions advocated for remuneration to be set at a level that:

OFFICIAL

OFFICIAL

- Is in line with responsibilities and challenges councillors' face
- Reflects the public profile and exposure of the role
- Reflects the growing complexity of the role
- Reduces the gap between minimum and maximum fees for each category
- Accounts for the rising cost of living challenges
- Reflects the commitment, accountability, workload, skills and knowledge required to perform the role of councillor and mayor regardless of location
- Establishes and maintains parity with mayors and councillors in other States and Territories
- Is 'determined outside of council so as councillors are not determining their own payments', and
- Overcomes economic barriers that prevent diverse members of the community from participating as a mayor or councillor.

Fee Increase

100. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to councillors and mayors. This included a wide range of economic data such as:

- Consumer Price Index for the 12 months to December each year
- Wage Price Index for the 12 months to December each year

OFFICIAL

OFFICIAL

- Full-time average weekly ordinary time earnings for the 12 months to November each year
- NSW Public Sector Salaries increases
- Local Government State Award increases
- IPART Rate Peg Base Cost Change
- Public Service Senior Executive remuneration determinations, by the Statutory and Other Offices Remuneration Tribunal, and
- State Members of Parliament Basic Salary remuneration determinations by the Parliamentary Remuneration Tribunal.

101. On this occasion the Tribunal has determined that a **3%** increase will apply to the minimum and maximum fees applicable to existing categories.

OFFICIAL

OFFICIAL

Conclusion

102. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates and Mr Brett Whitworth.
103. Determination 1 sets out the allocation of councils into each of the categories as per s.239 of the LG Act.
104. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county councils as per s.241 of the LG Act.
105. The Tribunal acknowledges and thanks the Remuneration Tribunal secretariat for its excellent research and support to facilitate the successful completion the 2025 Annual Determination.



Viv May PSM

Local Government Remuneration Tribunal

Dated 17 April 2025

OFFICIAL

OFFICIAL

Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2025

General Purpose Councils – Metropolitan

Principal CBD (1)

- Sydney

Major CBD (1)

- Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland

- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

OFFICIAL

OFFICIAL

General Purpose Councils - Non-Metropolitan**Major Regional City (2)**

- Newcastle
- Wollongong

Major Strategic Area (1)

- Central Coast

Regional Centre (22)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella

Regional Strategic Area(5)

- Lake Macquarie
- Maitland
- Mid-Coast
- Shoalhaven
- Tweed
- Hawkesbury
- Lismore
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

OFFICIAL

OFFICIAL

Regional Rural (14)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

Rural Large (16)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River

OFFICIAL

OFFICIAL

- Forbes
- Gilgandra
- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

OFFICIAL

OFFICIAL

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2025

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Principal CBD	31,640	46,420
Major CBD	21,120	39,100
Metropolitan Major	21,120	36,970
Metropolitan Large	21,120	34,820
Metropolitan Medium	15,830	29,550
Metropolitan Small	10,530	23,220

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Principal CBD	193,650	254,810
Major CBD	44,840	126,320
Metropolitan Major	44,840	114,300
Metropolitan Large	44,840	101,470

OFFICIAL

OFFICIAL

Metropolitan Medium	33,630	78,480
Metropolitan Small	22,420	50,650

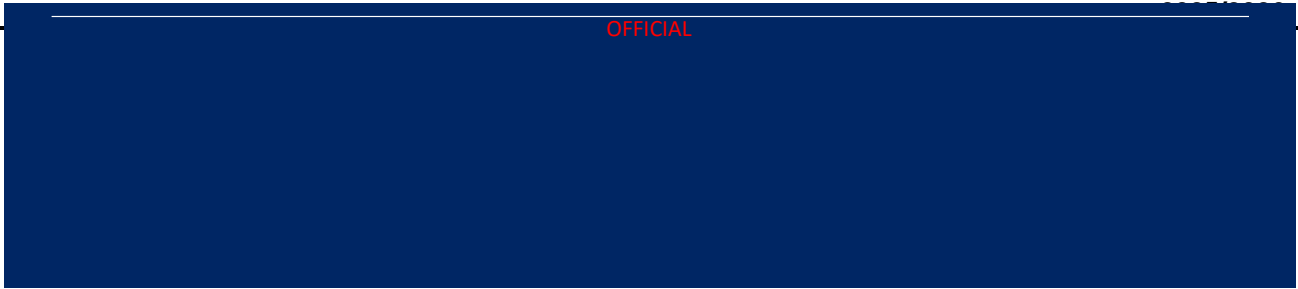
General Purpose Councils - Non-Metropolitan**Councillor/Member Annual Fee (\$) effective 1 July 2025**

Category	Minimum	Maximum
Major Regional City	21,120	36,690
Major Strategic Area	21,120	36,690
Regional Strategic Area	21,120	34,820
Regional Centre	15,830	27,860
Regional Rural	10,530	23,220
Rural Large	10,530	18,890
Rural	10,530	13,930

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Major Regional City	44,840	114,300
Major Strategic Area	44,840	114,300
Regional Strategic Area	44,840	101,470
Regional Centre	32,940	68,800
Regional Rural	22,420	50,680
Rural Large	16,820	40,530
Rural	11,210	30,390

OFFICIAL



County Councils

Councillor/Member Annual Fee (\$) effective 1 July 2025

Category	Minimum	Maximum
Water	2,090	11,620
Other	2,090	6,930

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2025

Category	Minimum	Maximum
Water	4,490	19,080
Other	4,490	12,670

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

Local Government Remuneration Tribunal

Dated: 17 April 2025

OFFICIAL

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

OFFICIAL

OFFICIAL

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

OFFICIAL

OFFICIAL

Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

OFFICIAL

OFFICIAL

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

OFFICIAL

OFFICIAL

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

OFFICIAL

OFFICIAL

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development

OFFICIAL

OFFICIAL

- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

OFFICIAL

OFFICIAL

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum

OFFICIAL

OFFICIAL

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW

OFFICIAL

OFFICIAL

- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

OFFICIAL

OFFICIAL

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.

OFFICIAL

OFFICIAL

Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

OFFICIAL

ORDINARY MEETING OF THE COUNCIL

May 14, 2025

ITEM 7

BROKEN HILL CITY COUNCIL REPORT NO. 89/25

SUBJECT: APPOINTMENT OF COUNCILLOR DELEGATES TO THE S355
BROKEN HILL HERITAGE ADVISORY COMMITTEE D25/20666

Recommendation

1. That Broken Hill City Council Report No. 89/25 dated May 14, 2025, be received.
2. That Council appoints its three Councillor Delegates to the Broken Hill Heritage Advisory Committee as per Council's adoption of the revised Constitution of the Broken Hill Heritage Advisory Committee at the Council Meeting held 30 April 2025.

Executive Summary:

Council is required to appoint its Councillor Delegates to the Broken Hill Heritage Advisory Committee as per the adoption of the revised Constitution of the Committee at the Council Meeting held 30 April 2025, as part of the re-establishment of the Committee for the new Term of Council.

Report:

At the October 2024 Extraordinary Council Meeting, being the first meeting of the new Term of Council, Council deferred the re-establishment of the Broken Hill Heritage Committee, pending a review and update of the Constitution.

The review was undertaken and focused on better aligning the role of the Committee as an Advisory Committee to Council, as well as incorporating best practice roles and objectives of Local Government Heritage Advisory Committees.

The reviewed Constitution was presented to the Council Meeting held 30 April 2025 and was subsequently adopted by Council (Minute No. 47845).

As a requirement of re-establishing the Broken Hill Heritage Advisory Committee, Council is required to appoint its Councillor Delegates to the Committee. The membership clause of the Constitution (clause 7.2) allows for "as least three (3) Councillor representatives" on the Committee.

This report is presented to Council to consider appointing its Councillor Delegates to the Broken Hill Heritage Advisory Committee

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1.	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993 Section 355

Financial Implications:

Nil

Attachments

There are no attachments for this report.

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

May 20, 2025

ITEM 8BROKEN HILL CITY COUNCIL REPORT NO. 90/25

SUBJECT: AMENDMENT TO THE CODE OF MEETING PRACTICE - CHANGE
OF NAME OF STANDING COMMITTEE D25/22298

Recommendation

1. That Broken Hill City Council Report No. 90/25 dated May 20, 2025, be received.
2. That Council adopts amendments to the Code of Meeting Practice Policy at clauses 8.1 and 20.5a to rename the Community Development Committee to be called the Corporate and Community Development Committee.

Executive Summary:

This report is presented to Council to consider amendment to Council's Code of Meeting Practice Policy to rename the Community Development Committee to the Corporate and Community Development Committee, in order for the Committee to encompass all reports from the Corporate and Community Directorate and to better align the Committee with the organisational structure, Strategic Plans and reports presented by the Director Corporate and Community.

Report:

Pursuant to the *Local Government Act 1993* NSW Councils must adopt a Code of Meeting Practice Policy which must incorporate the mandatory provisions of the Model Code of Meeting Practice as prescribed by the *Local Government (General) Regulation 2021*. The adopted code may also incorporate the non-mandatory provisions and other provisions.

A Council must also review and adopt its Code of Meeting Practice Policy within the first 12 months after each Ordinary Election, (its Code of Meeting Practice Policy must be consistent with the mandatory provisions of the OLG Model Code of Meeting Practice and the *Local Government Act 1993*) and make adjustments as it considers appropriate and as are consistent with the *Local Government Act 1993* (the Act) *Chapter 12 Part 2 Division 1* and the *Local Government (General) Regulation 2021 Part 10*.

Council undertook the process of reviewing its Code of Meeting Practice Policy at the first Council Meeting of the new Term of Council, Extraordinary Meeting held 9 October 2024. The Draft Policy was placed on public exhibition and re-adopted at the Ordinary Council Meeting held 18 December 2024.

As part of the 2024 review, Council adopted the renaming of the three Standing Committee to:

- Infrastructure and Environment Committee (formerly named the Works Committee)
- Community Development Committee (formerly named the Health and Building Committee)
- Finance and Governance Committee (formerly named the Policy and General Committee)

These amendments were made to reflect Council's current organisational structure, directorates and Strategic Plans to realign reports to the responsible Council Director.

In practice, it has been realised that the name of one of the Standing Committees, the Community Development Committee, doesn't reflect the full gamut of reports associated with the Corporate and Community Directorate, and that reports related to the Corporate Services function of Council were being reported to another Standing Committee (Finance and Governance Committee).

This report recommends amendments to clauses 8.1 and 20.5a of Council's Code of Meeting Practice Policy to rename the Community Development Committee to the Corporate and Community Development Committee, in order for the Committee to encompass all reports from the Corporate and Community Directorate and to better align the Committee with the organisational structure, Strategic Plans and reports presented by the Director Corporate and Community.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993, Chapter 12 Part 2

Local Government (General) Regulation 2021 Part 10

Financial Implications:

Nil

Attachments

1. [↓](#) Amended Draft Code of Meeting Practice Policy

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

CODE OF MEETING PRACTICE POLICY

QUALITY CONTROL			
EDRMS REFERENCES	12/14 - D19/21935		
RESPONSIBLE POSITION	General Manager		
APPROVED BY	Council		
REVIEW DATE	Within 12 months after each ordinary election	REVISION NUMBER	8
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
29 April 2020	Adoption of Amendment and Temporary Amendment	46238	
29 July 2020	Adoption	46307	
9 December 2020	Adoption of Temporary Amendment	46411	
26 March 2021	Temporary amendment to policy as per <i>Local Government (General) Regulation 2005 temporary amendment to allow Councillors to attend Council Meetings via audio-visual link under certain circumstances and as resolved by Council</i>	As per the temporary amendment to the <i>Local Government (General) Regulation 2005</i> (26 March 2021 to 31 December 2021).	
28 April 2021	Adoption of temporary addendum (extended to 30 June 2022) – Procedures for Councillor attendance via audio-visual link	46505	
27 January 2022	Public Exhibition	46713	
30 March 2022	Adoption	46799	
25 May 2022	Adoption of Amendment	46858	
9 October 2024	Amendment to names of Standing Committees and Public Exhibition	47650 and 47655	
18 December 2024	Adoption	47716	

Table of Contents

1. INTRODUCTION.....	3
2. MEETING PRINCIPLES	4
3. BEFORE THE MEETING.....	5
4. PUBLIC FORUMS.....	9
5. COMING TOGETHER	12
6. THE CHAIRPERSON	16
7. MODES OF ADDRESS.....	18
8. ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS	19
9. CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS	21
10. RULES OF DEBATE.....	23
11. VOTING	26
12. COMMITTEE OF THE WHOLE	27
13. DEALING WITH ITEMS BY EXCEPTION	28
14. CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC	29
15. KEEPING ORDER AT MEETINGS	33
16. CONFLICTS OF INTEREST	36
17. DECISIONS OF THE COUNCIL	37
18. TIME LIMITS ON COUNCIL MEETINGS	40
19. AFTER THE MEETING.....	41
20. COUNCIL COMMITTEES	43
21. IRREGULARITIES	48
22. DEFINITIONS	49

1. INTRODUCTION

The Model Code of Meeting Practice for Local Councils in NSW (the Model Meeting Code) first adopted by Broken Hill City Council on 29/05/2019 and with subsequent amendments and is known as Council's Code of Meeting Practice Policy is made under section 360 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

This code applies to all meetings of council and committees of councils of which all the members are councillors (committees of council). Council committees whose members include persons other than councillors may adopt their own rules for meetings unless the council determines otherwise.

The code of meeting practice incorporates the mandatory provisions of the Model Meeting Code.

A council's adopted code of meeting practice may also incorporate the non-mandatory provisions of the Model Meeting Code and other supplementary provisions. However, a code of meeting practice adopted by a council must not contain provisions that are inconsistent with the mandatory provisions of this Model Meeting Code.

A council and a committee of the council of which all the members are councillors must conduct its meetings in accordance with the code of meeting practice adopted by the council.

2. MEETING PRINCIPLES

2.1 Council and committee meetings should be:

Transparent: Decisions are made in a way that is open and accountable.

Informed: Decisions are made based on relevant, quality information.

Inclusive: Decisions respect the diverse needs and interests of the local community.

Principled: Decisions are informed by the principles prescribed under Chapter 3 of the Act.

Trusted: The community has confidence that councillors and staff act ethically and make decisions in the interests of the whole community.

Respectful: Councillors, staff and meeting attendees treat each other with respect.

Effective: Meetings are well organised, effectively run and skilfully chaired.

Orderly: Councillors, staff and meeting attendees behave in a way that contributes to the orderly conduct of the meeting.

3. BEFORE THE MEETING

Timing of ordinary council meetings

- 3.1 Ordinary meetings of the council will be held on the following occasions:

Ordinary Council Meetings will be held on the last Wednesday of every month of the year with the exception of the December Council Meeting which will be set by Council Resolution each year. The meeting will commence at 6:30p.m. and be held in the Council Chambers.

Note: Clause 3.1 reflects section 365 of the Act.

Extraordinary meetings

- 3.2 If the mayor receives a request in writing, signed by at least two (2) Councillors, the Mayor must call an extraordinary meeting of the council to be held as soon as practicable, but in any event, no more than fourteen (14) days after receipt of the request. The mayor can be one of the two councillors requesting the meeting.

Note: Clause 3.2 reflects section 366 of the Act.

Notice to the public of council meetings

- 3.3 The council must give notice to the public of the time, date and place of each of its meetings, including extraordinary meetings and of each meeting of committees of the council.

Note: Clause 3.3 reflects section 9(1) of the Act.

- 3.4 For the purposes of clause 3.3, notice of a meeting of the council and of a committee of council is to be published before the meeting takes place. The notice must be published on the council's website, and in such other manner that the council is satisfied is likely to bring notice of the meeting to the attention of as many people as possible.

- 3.5 For the purposes of clause 3.3, notice of more than one (1) meeting may be given in the same notice.

Notice to councillors of ordinary council meetings

- 3.6 The general manager must send to each councillor, at least three (3) days before each meeting of the council, a notice specifying the time, date and place at which the meeting is to be held, and the business proposed to be considered at the meeting.

Note: Clause 3.6 reflects section 367(1) of the Act.

- 3.7 The notice and the agenda for, and the business papers relating to, the meeting may be given to councillors in electronic form, but only if all councillors have facilities to access the notice, agenda and business papers in that form.

Note: Clause 3.7 reflects section 367(3) of the Act.

Notice to councillors of extraordinary meetings

- 3.8 Notice of less than three (3) days may be given to councillors of an extraordinary meeting of the council in cases of emergency.

Note: Clause 3.8 reflects section 367(2) of the Act.

Giving notice of business to be considered at council meetings

- 3.9 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted to the General Manager's Office by 5:00pm two Friday's prior to the Council Meeting.
- 3.10 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

Questions with notice

- 3.11 A councillor may, by way of a notice submitted under clause 3.9, ask a question for response by the general manager about the performance or operations of the council.
- 3.12 A councillor is not permitted to ask a question with notice under clause 3.11 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.
- 3.13 The general manager or their nominee may respond to a question with notice submitted under clause 3.11 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

Agenda and business papers for ordinary meetings

- 3.14 The general manager must cause the agenda for a meeting of the council or a committee of the council to be prepared as soon as practicable before the meeting.
- 3.15 The general manager must ensure that the agenda for an ordinary meeting of the council states:
- a. all matters to be dealt with arising out of the proceedings of previous meetings of the council, and
 - b. if the mayor is the chairperson – any matter or topic that the chairperson proposes, at the time when the agenda is prepared, to put to the meeting, and
 - c. all matters, including matters that are the subject of staff reports and reports of committees, to be considered at the meeting, and
 - d. any business of which due notice has been given under clause 3.9.

- 3.16 Nothing in clause 3.15 limits the powers of the mayor to put a mayoral minute to a meeting under clause 9.6.
- 3.17 The general manager must not include in the agenda for a meeting of the council any business of which due notice has been given if, in the opinion of the general manager, the business is, or the implementation of the business would be, unlawful. The general manager must report, without giving details of the item of business, any such exclusion to the next meeting of the council.
- 3.18 Where the agenda includes the receipt of information or discussion of other matters that, in the opinion of the general manager, is likely to take place when the meeting is closed to the public, the general manager must ensure that the agenda of the meeting:
- a. identifies the relevant item of business and indicates that it is of such a nature (without disclosing details of the information to be considered when the meeting is closed to the public), and
 - b. states the grounds under section 10A(2) of the Act relevant to the item of business.

Note: Clause 3.18 reflects section 9(2A)(a) of the Act.

- 3.19 The general manager must ensure that the details of any item of business which, in the opinion of the general manager, is likely to be considered when the meeting is closed to the public, are included in a business paper provided to councillors for the meeting concerned. Such details must not be included in the business papers made available to the public and must not be disclosed by a councillor or by any other person to another person who is not authorised to have that information.

Statement of Ethical Obligations

- 3.20 Business papers for all ordinary and extraordinary meetings of the council and committees of the council must contain a statement reminding councillors of their oath or affirmation of office made under section 233A of the Act and their obligations under the council's code of conduct to disclose and appropriately manage conflicts of interest.

Availability of the agenda and business papers to the public

- 3.21 Copies of the agenda and the associated business papers, such as correspondence and reports for meetings of the council and committees of council, are to be published on the council's website, and must be made available to the public for inspection, or for taking away by any person free of charge at the offices of the council, at the relevant meeting and at such other venues determined by the council.

Note: Clause 3.21 reflects section 9(2) and (4) of the Act.

- 3.22 Clause 3.21 does not apply to the business papers for items of business that the general manager has identified under clause 3.18 as being likely to be considered when the meeting is closed to the public.

Note: Clause 3.21 reflects section 9(2A)(b) of the Act.

- 3.23 For the purposes of clause 3.22, copies of agendas and business papers must be published on the council's website and made available to the public at a time that is as close as possible to the time they are available to councillors.

Note: Clause 3.25 reflects section 9(3) of the Act.

- 3.24 A copy of an agenda, or of an associated business paper made available under clause 3.23, may in addition be given or made available in electronic form.

Note: Clause 3.26 reflects section 9(5) of the Act.

Agenda and business papers for extraordinary meetings

- 3.25 The general manager must ensure that the agenda for an extraordinary meeting of the council deals only with the matters stated in the notice of the meeting.
- 3.26 Despite clause 3.25, business may be considered at an extraordinary meeting of the council, even though due notice of the business has not been given, if:
- a. a motion is passed to have the business considered at the meeting, and
 - b. the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 3.27 A motion moved under clause 3.26(a) can be moved without notice but only after the business notified in the agenda for the extraordinary meeting has been dealt with.
- 3.28 Despite clauses 10.20–10.30, only the mover of a motion moved under clause 3.26(a) can speak to the motion before it is put.
- 3.29 A motion of dissent cannot be moved against a ruling of the chairperson under clause 3.26(b) on whether a matter is of great urgency.

4. PUBLIC FORUMS

4.1 That Council holds two public forum sessions of 15 minute duration, during ordinary and extraordinary meetings of the council for the purpose of hearing oral submissions from members of the public. The first public forum session held at the commencement of the meeting will be held for the purpose of hearing oral submissions from members of the public on items of business to be considered at the meeting or on general matters. The second public forum session held prior to the consideration of confidential matters will be held for the purpose of hearing oral submissions from members of the public on items of business only. Public forums will also be held during extraordinary council meetings.

4.2 Public forums are to be chaired by the mayor or their nominee.

4.3 To speak at a public forum, a person is encouraged to make an application to the council in the approved form. Applications to speak at the public forum should be delivered to Council's Administrative Centre, Customer Relations Staff, up to 4:00pm on the day of the meeting or handed to a Council staff member 15 minutes prior to the commencement of the Public Forum Session, and must identify the item of business on the agenda of the council meeting the person wishes to speak upon.

The Chairperson will invite members of the public present at the Public Forum to speak. Members of the public will be asked to state their name and verbally identify the item of business on the agenda of the meeting in which they are speaking, and whether they wish to speak 'for' or 'against' the item.

Members of the public will be invited to speak in the following order:

1. Members of the public who have registered to speak either 'for' or 'against' items listed in the meeting agenda.
2. Members of the public who have registered to speak on general matters.
3. Then if time permits, members of the public who have not registered but wish to speak either 'for' or 'against' items listed in the meeting agenda; or who wish to speak on general matters.

4.4 A person may apply to speak on no more than 2 items of business on the agenda of the council meeting. A person may speak on more than 2 items if approved by the Chairperson.

4.5 Legal representatives acting on behalf of others are not to be permitted to speak at a public forum unless they identify their status as a legal representative when applying to speak at the public forum.

4.6 The Chairperson may refuse an application to speak at a public forum. The Chairperson must state reasons for a decision to refuse an application.

4.7 No more than 2 speakers are to be permitted to speak 'for' or 'against' each item of business on the agenda for the council meeting.

4.8 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the Chairperson may request the speakers to nominate from among themselves the persons who are to address the council on the item of

business. If the speakers are not able to agree on whom to nominate to address the council, the Chairperson or their delegate is to determine who will address the council at the public forum.

- 4.9 If more than the permitted number of speakers apply to speak 'for' or 'against' any item of business, the Chairperson may increase the number of speakers permitted to speak on an item of business, where they are satisfied that it is necessary to do so to allow the council to hear a fuller range of views on the relevant item of business.
- 4.10 Speakers at the public forum are to register with the council any written material to be presented in support of their address to the council at the public forum no less than one (1) day before the public forum. The general manager or their delegate may refuse to allow such material to be presented.
- 4.11 The Chairperson is to determine the order of speakers at the public forum.
- 4.12 Each speaker will be allowed 2 minutes to address the council. This time is to be strictly enforced by the chairperson.
- 4.13 Speakers at public forums must not digress from the item on the agenda of the council meeting they have requested to address the council on. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.
- 4.14 A councillor (including the chairperson) may, through the chairperson, ask questions of a speaker following their address at a public forum. Questions put to a speaker must be direct, succinct and without argument.
- 4.15 Speakers are under no obligation to answer a question put under clause 4.14. Answers by the speaker, to each question are to be limited to 1 minute.
- 4.16 Speakers at public forums cannot ask questions of the council, councillors or council staff.
- 4.17 The general manager or their nominee may, with the concurrence of the chairperson, address the council for up to 2 minutes in response to an address to the council at a public forum after the address and any subsequent questions and answers have been finalised.
- 4.18 Where an address made at a public forum raises matters that require further consideration by council staff, the general manager may recommend that the council defer consideration of the matter pending the preparation of a further report on the matters.
- 4.19 When addressing the council, speakers at public forums must comply with this code and all other relevant council codes, policies and procedures. Speakers must refrain from engaging in disorderly conduct, publicly alleging breaches of the council's code of conduct or making other potentially defamatory statements.
- 4.20 If the chairperson considers that a speaker at a public forum has engaged in conduct of the type referred to in clause 4.19, the chairperson may request the person to refrain from the inappropriate behaviour and to withdraw and unreservedly apologise for any inappropriate comments. Where the speaker fails to comply with the chairperson's request, the chairperson may immediately require the person to stop speaking.

- 4.21 Clause 4.20 does not limit the ability of the chairperson to deal with disorderly conduct by speakers at public forums in accordance with the provisions of Part 15 of this code.
- 4.22 Where a speaker engages in conduct of the type referred to in clause 4.19, the Chairperson may refuse further requests from that person to speak at public forums for such a period as the Chairperson considers appropriate.
- 4.23 Councillors (including the mayor) must declare and manage any conflicts of interest they may have in relation to any item of business that is the subject of an address at a public forum, in the same way that they are required to do so at a council or committee meeting. The council is to maintain a written record of all conflict of interest declarations made at public forums and how the conflict of interest was managed by the councillor who made the declaration.

5. COMING TOGETHER

Attendance by councillors at meetings

- 5.1 All councillors must make reasonable efforts to attend meetings of the council and of committees of the council of which they are members.

Note: A councillor may not attend a meeting as a councillor (other than the first meeting of the council after the councillor is elected or a meeting at which the councillor takes an oath or makes an affirmation of office) until they have taken an oath or made an affirmation of office in the form prescribed under section 233A of the Act.

- 5.2 A councillor cannot participate in a meeting of the council or of a committee of the council unless personally present at the meeting.
- 5.3 Where a councillor is unable to attend one or more ordinary meetings of the council, the councillor should request that the council grant them a leave of absence from those meetings. This clause does not prevent a councillor from making an apology if they are unable to attend a meeting. However the acceptance of such an apology does not constitute the granting of a leave of absence for the purposes of this code and the Act.
- 5.4 A councillor's request for leave of absence from council meetings should, if practicable, identify (by date) the meetings from which the councillor intends to be absent and the grounds upon which the leave of absence is being sought.
- 5.5 The council must act reasonably when considering whether to grant a councillor's request for a leave of absence.
- 5.6 A councillor's civic office will become vacant if the councillor is absent from three (3) consecutive ordinary meetings of the council without prior leave of the council, or leave granted by the council at any of the meetings concerned, unless the holder is absent because they have been suspended from office under the Act, or because the council has been suspended under the Act, or as a consequence of a compliance order under section 438HA.

Note: Clause 5.6 reflects section 234(1)(d) of the Act.

- 5.7 A councillor who intends to attend a meeting of the council despite having been granted a leave of absence should, if practicable, give the general manager at least two (2) days' notice of their intention to attend.

The quorum for a meeting

- 5.8 The quorum for a meeting of the council is a majority of the councillors of the council who hold office at that time and are not suspended from office.

Note: Clause 5.8 reflects section 368(1) of the Act.

- 5.9 Clause 5.8 does not apply if the quorum is required to be determined in accordance with directions of the Minister in a performance improvement order issued in respect of the council.

Note: Clause 5.9 reflects section 368(2) of the Act.

- 5.10 A meeting of the council must be adjourned if a quorum is not present:
- a. at the commencement of the meeting where the number of apologies received for the meeting indicates that there will not be a quorum for the meeting, or
 - b. within half an hour after the time designated for the holding of the meeting, or
 - c. at any time during the meeting.
- 5.11 In either case, the meeting must be adjourned to a time, date and place fixed:
- a. by the chairperson, or
 - b. in the chairperson's absence, by the majority of the councillors present, or
 - c. failing that, by the general manager.
- 5.12 The general manager must record in the council's minutes the circumstances relating to the absence of a quorum (including the reasons for the absence of a quorum) at or arising during a meeting of the council, together with the names of the councillors present.
- 5.13 Where, prior to the commencement of a meeting, it becomes apparent that a quorum may not be present at the meeting, or that the health, safety or welfare of councillors, council staff and members of the public may be put at risk by attending the meeting because of a natural disaster or a public health emergency, the mayor may, in consultation with the general manager and, as far as is practicable, with each councillor, cancel the meeting. Where a meeting is cancelled, notice of the cancellation must be published on the council's website and in such other manner that the council is satisfied is likely to bring notice of the cancellation to the attention of as many people as possible.
- 5.14 Where a meeting is cancelled under clause 5.13, the business to be considered at the meeting may instead be considered, where practicable, at the next ordinary meeting of the council or at an extraordinary meeting called under clause 3.3.

Entitlement of the public to attend council meetings

- 5.15 Everyone is entitled to attend a meeting of the council and committees of the council. The council must ensure that all meetings of the council and committees of the council are open to the public.

Note: Clause 5.15 reflects section 10(1) of the Act.

- 5.16 Clause 5.15 does not apply to parts of meetings that have been closed to the public under section 10A of the Act.
- 5.17 A person (whether a councillor or another person) is not entitled to be present at a meeting of the council or a committee of the council if expelled from the meeting:
- a. by a resolution of the meeting, or
 - b. by the person presiding at the meeting if the council has, by resolution, authorised the person presiding to exercise the power of expulsion.

Note: Clause 5.17 reflects section 10(2) of the Act.

Webcasting of meetings

- 5.18 Each meeting of the council or a committee of the council is to be recorded by means of an audio or audio-visual device.
- 5.19 At the start of each meeting of the council or a committee of the council, the chairperson must inform the persons attending the meeting that:
- a. The meeting is being recorded and made publicly available on the council's website, and
 - b. Persons attending the meeting should refrain from making defamatory statements.
- 5.20 The recording of a meeting is to be made publicly available on the council's website and via YouTube and Facebook:
- a. at the same time as the meeting is taking place, or
 - b. as soon as practicable after the meeting.
- 5.21 The recording of a meeting is to be made publicly available on the council's website for at least 12 months after the meeting.
- 5.22 Clauses 5.20 and 5.21 do not apply to any part of a meeting that has been closed to the public in accordance with section 10A of the Act.

Note: Clauses 5.18 – 5.22 reflect section 236 of the Regulation.

- 5.23 Recordings of meetings may be disposed of in accordance with the *State Records Act 1998*.

Attendance of the general manager and other staff at meetings

- 5.24 The general manager is entitled to attend, but not to vote at, a meeting of the council or a meeting of a committee of the council of which all of the members are councillors.

Note: Clause 5.24 reflects section 376(1) of the Act.

- 5.25 The general manager is entitled to attend a meeting of any other committee of the council and may, if a member of the committee, exercise a vote.

Note: Clause 5.25 reflects section 376(2) of the Act.

- 5.26 The general manager may be excluded from a meeting of the council or a committee while the council or committee deals with a matter relating to the standard of performance of the general manager or the terms of employment of the general manager.

Note: Clause 5.26 reflects section 376(3) of the Act.

- 5.27 The attendance of other council staff at a meeting, (other than as members of the public) shall be with the approval of the general manager.
- 5.28 The general manager and other council staff may attend meetings of the council and committees of the council by audio-visual link. Attendance by council staff at meetings by audio-visual link (other than as members of the public) shall be with the approval of the general manager.

6. THE CHAIRPERSON

The chairperson at meetings

- 6.1 The mayor, or at the request of or in the absence of the mayor, the deputy mayor (if any) presides at meetings of the council.

Note: Clause 6.1 reflects section 369(1) of the Act.

- 6.2 If the mayor and the deputy mayor (if any) are absent, a councillor elected to chair the meeting by the councillors present presides at a meeting of the council.

Note: Clause 6.2 reflects section 369(2) of the Act.

Election of the chairperson in the absence of the mayor and deputy mayor

- 6.3 If no chairperson is present at a meeting of the council at the time designated for the holding of the meeting, the first business of the meeting must be the election of a chairperson to preside at the meeting.

- 6.4 The election of a chairperson must be conducted:

- a. by the general manager or, in their absence, an employee of the council designated by the general manager to conduct the election, or
- b. by the person who called the meeting or a person acting on their behalf if neither the general manager nor a designated employee is present at the meeting, or if there is no general manager or designated employee.

- 6.5 If, at an election of a chairperson, two (2) or more candidates receive the same number of votes and no other candidate receives a greater number of votes, the chairperson is to be the candidate whose name is chosen by lot.

- 6.6 For the purposes of clause 6.5, the person conducting the election must:

- a. arrange for the names of the candidates who have equal numbers of votes to be written on similar slips, and
- b. then fold the slips so as to prevent the names from being seen, mix the slips and draw one of the slips at random.

- 6.7 The candidate whose name is on the drawn slip is the candidate who is to be the chairperson.

- 6.8 Any election conducted under clause 6.3, and the outcome of the vote, are to be recorded in the minutes of the meeting.

Chairperson to have precedence

- 6.9 When the chairperson rises or speaks during a meeting of the council:
- a. any councillor then speaking or seeking to speak must cease speaking and, if standing, immediately resume their seat, and
 - b. every councillor present must be silent to enable the chairperson to be heard without interruption.

7. MODES OF ADDRESS

- 7.1 If the chairperson is the mayor, they are to be addressed as 'Mayor [surname]'.
- 7.2 Where the chairperson is not the mayor, they are to be addressed as either 'Mr Chairperson' or 'Madam Chairperson'.
- 7.3 A councillor is to be addressed as 'Councillor [surname]'.
- 7.4 A council officer is to be addressed by their official designation or as Mr/Ms [surname].

8. ORDER OF BUSINESS FOR ORDINARY COUNCIL MEETINGS

8.1 The general order of business for an ordinary meeting of the council shall be:

- 01 Opening Meeting
- 02 Apologies
- 03 Leave of Absence Applications
- 04 Prayer
- 05 Acknowledgement of Country
- 06 Acknowledgement of Broken Hill's Mining History
- 07 Public Forum Session
- 08 Confirmation of Minutes
- 09 Disclosures of Interests
- 10 Mayoral Minute(s)
- 11 Notices of Motion
- 12 Notices of Rescission
- 13 Reports from Delegates
- 14 Committee Reports
 - a) Infrastructure and Environment Committee
 - b) Corporate and Community Development Committee
 - c) Finance and Governance Committee
- 15 Further Reports
- 16 Questions on Notice
- 17 Questions for Next Meeting
- 18 Public Forum Session
- 19 Confidential Matters
- 20 Conclusion of the meeting

Note: Wording of the Prayer shall be: *"Almighty God, we ask you to invoke your blessing upon this Council. Direct and prosper our deliberations to the advancement and true welfare of the people of the Council area, our State and Australia. AMEN"*

Note: Wording of the Acknowledgement of Country shall be: *"We acknowledge the traditional owners of the land upon which we meet today and pay our respects to their elders; past, present and emerging."*

Note: Wording of the Acknowledgement of Broken Hill's Mining History shall be: *"We take time to reflect, remember and honour the over 800 miners that lost their lives and those that were crippled or maimed on the Line of Lode. We thank the brave miners and their wives who were part of the 1919-1920 strike that lasted over 500 days and delivered a 35 hour working week. Mining is our past and future."*

- 8.2 The order of business as fixed under clause 8.1 may be altered for a particular meeting of the council if a motion to that effect is passed at that meeting. Such a motion can be moved without notice.
- 8.3 Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 8.1 may speak to the motion before it is put.

9. CONSIDERATION OF BUSINESS AT COUNCIL MEETINGS

Business that can be dealt with at a council meeting

- 9.1 The council must not consider business at a meeting of the council:
- a. unless a councillor has given notice of the business, as required by clause 3.9, and
 - b. unless notice of the business has been sent to the councillors in accordance with clause 3.6 in the case of an ordinary meeting or clause 3.8 in the case of an extraordinary meeting called in an emergency.
- 9.2 Clause 9.1 does not apply to the consideration of business at a meeting, if the business:
- a. is already before, or directly relates to, a matter that is already before the council, or
 - b. is the election of a chairperson to preside at the meeting, or
 - c. subject to clause 9.9, is a matter or topic put to the meeting by way of a mayoral minute, or
 - d. is a motion for the adoption of recommendations of a committee, including, but not limited to, a committee of the council.
- 9.3 Despite clause 9.1, business may be considered at a meeting of the council even though due notice of the business has not been given to the councillors if:
- a. a motion is passed to have the business considered at the meeting, and
 - b. the business to be considered is ruled by the chairperson to be of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 9.4 A motion moved under clause 9.3(a) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 9.3(a) can speak to the motion before it is put.
- 9.5 A motion of dissent cannot be moved against a ruling by the chairperson under clause 9.3(b).

Mayoral minutes

- 9.6 Subject to clause 9.9, if the mayor is the chairperson at a meeting of the council, the mayor may, by minute signed by the mayor, put to the meeting without notice any matter or topic that is within the jurisdiction of the council, or of which the council has official knowledge.

- 9.7 A mayoral minute, when put to a meeting, takes precedence over all business on the council's agenda for the meeting. The chairperson (but only if the chairperson is the mayor) may move the adoption of a mayoral minute without the motion being seconded.
- 9.8 A recommendation made in a mayoral minute put by the mayor is, so far as it is adopted by the council, a resolution of the council.
- 9.9 A mayoral minute must not be used to put without notice matters that are routine and not urgent, or matters for which proper notice should be given because of their complexity. For the purpose of this clause, a matter will be urgent where it requires a decision by the council before the next scheduled ordinary meeting of the council.

Staff Reports

- 9.10 A recommendation made in a staff report is, so far as it is adopted by the council, a resolution of the council.

Reports of committees of council

- 9.11 The recommendations of a committee of the council are, so far as they are adopted by the council, resolutions of the council.
- 9.12 If in a report of a committee of the council distinct recommendations are made, the council may make separate decisions on each recommendation.

Questions

- 9.13 A question must not be asked at a meeting of the council unless it concerns a matter on the agenda of the meeting or notice has been given of the question in accordance with clauses 3.9 and 3.13.
- 9.14 A councillor may, through the chairperson, put a question to another councillor about a matter on the agenda.
- 9.15 A councillor may, through the general manager, put a question to a council employee about a matter on the agenda. Council employees are only obliged to answer a question put to them through the general manager at the direction of the general manager.
- 9.16 A councillor or council employee to whom a question is put is entitled to be given reasonable notice of the question and, in particular, sufficient notice to enable reference to be made to other persons or to information. Where a councillor or council employee to whom a question is put is unable to respond to the question at the meeting at which it is put, they may take it on notice and report the response to the next meeting of the council.
- 9.17 Councillors must put questions directly, succinctly, respectfully and without argument.
- 9.18 The chairperson must not permit discussion on any reply to, or refusal to reply to, a question put to a councillor or council employee.

10. RULES OF DEBATE

Motions to be seconded

- 10.1 Unless otherwise specified in this code, a motion or an amendment cannot be debated unless or until it has been seconded.

Notices of motion

- 10.2 A councillor who has submitted a notice of motion under clause 3.9 is to move the motion the subject of the notice of motion at the meeting at which it is to be considered.
- 10.3 If a councillor who has submitted a notice of motion under clause 3.9 wishes to withdraw it after the agenda and business paper for the meeting at which it is to be considered have been sent to councillors, the councillor may request the withdrawal of the motion when it is before the council.
- 10.4 In the absence of a councillor who has placed a notice of motion on the agenda for a meeting of the council:
- a. any other councillor may, with the leave of the chairperson, move the motion at the meeting, or
 - b. the chairperson may defer consideration of the motion until the next meeting of the council.

Chairperson's duties with respect to motions

- 10.5 It is the duty of the chairperson at a meeting of the council to receive and put to the meeting any lawful motion that is brought before the meeting.
- 10.6 The chairperson must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful.
- 10.7 Before ruling out of order a motion or an amendment to a motion under clause 10.6, the chairperson is to give the mover an opportunity to clarify or amend the motion or amendment.
- 10.8 Any motion, amendment or other matter that the chairperson has ruled out of order is taken to have been lost.

Motions requiring the expenditure of funds

- 10.9 A motion or an amendment to a motion which if passed would require the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the motion. If the motion does not identify a funding source, the council must defer consideration of the matter, pending a report from the general manager on the availability of funds for implementing the motion if adopted.

Amendments to motions

- 10.10 An amendment to a motion must be moved and seconded before it can be debated.
- 10.11 An amendment to a motion must relate to the matter being dealt with in the original motion before the council and must not be a direct negative of the original motion. An amendment to a motion which does not relate to the matter being dealt with in the original motion, or which is a direct negative of the original motion, must be ruled out of order by the chairperson.
- 10.12 The mover of an amendment is to be given the opportunity to explain any uncertainties in the proposed amendment before a seconder is called for.
- 10.13 If an amendment has been lost, a further amendment can be moved to the motion to which the lost amendment was moved, and so on, but no more than one (1) motion and one (1) proposed amendment can be before council at any one time.
- 10.14 While an amendment is being considered, debate must only occur in relation to the amendment and not the original motion. Debate on the original motion is to be suspended while the amendment to the original motion is being debated.
- 10.15 If the amendment is carried, it becomes the motion and is to be debated. If the amendment is lost, debate is to resume on the original motion.
- 10.16 An amendment may become the motion without debate or a vote where it is accepted by the councillor who moved the original motion.

Foreshadowed motions

- 10.17 A councillor may propose a foreshadowed motion in relation to the matter the subject of the original motion before the council, without a seconder during debate on the original motion. The foreshadowed motion is only to be considered if the original motion is lost or withdrawn and the foreshadowed motion is then moved and seconded. If the original motion is carried, the foreshadowed motion lapses.
- 10.18 Where an amendment has been moved and seconded, a councillor may, without a seconder, foreshadow a further amendment that they propose to move after the first amendment has been dealt with. There is no limit to the number of foreshadowed amendments that may be put before the council at any time. However, no discussion can take place on foreshadowed amendments until the previous amendment has been dealt with and the foreshadowed amendment has been moved and seconded.
- 10.19 Foreshadowed motions and foreshadowed amendments are to be considered in the order in which they are proposed. However, foreshadowed motions cannot be considered until all foreshadowed amendments have been dealt with.

Limitations on the number and duration of speeches

- 10.20 A councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.

- 10.21 A councillor, other than the mover of an original motion, has the right to speak once on the motion and once on each amendment to it.
- 10.22 A councillor must not, without the consent of the council, speak more than once on a motion or an amendment, or for longer than five (5) minutes at any one time.
- 10.23 Despite clause 10.22, the chairperson may permit a councillor who claims to have been misrepresented or misunderstood to speak more than once on a motion or an amendment, and for longer than five (5) minutes on that motion or amendment to enable the councillor to make a statement limited to explaining the misrepresentation or misunderstanding.
- 10.24 Despite clause 10.22, the council may resolve to shorten the duration of speeches to expedite the consideration of business at a meeting.
- 10.25 Despite clauses 10.20 and 10.21, a councillor may move that a motion or an amendment be now put:
- a. if the mover of the motion or amendment has spoken in favour of it and no councillor expresses an intention to speak against it, or
 - b. if at least two (2) councillors have spoken in favour of the motion or amendment and at least two (2) councillors have spoken against it.
- 10.26 The chairperson must immediately put to the vote, without debate, a motion moved under clause 10.25. A seconder is not required for such a motion.
- 10.27 If a motion that the original motion or an amendment be now put is passed, the chairperson must, without further debate, put the original motion or amendment to the vote immediately after the mover of the original motion has exercised their right of reply under clause 10.20.
- 10.28 If a motion that the original motion or an amendment be now put is lost, the chairperson must allow the debate on the original motion or the amendment to be resumed.
- 10.29 All councillors must be heard without interruption and all other councillors must, unless otherwise permitted under this code, remain silent while another councillor is speaking.
- 10.30 Once the debate on a matter has concluded and a matter has been dealt with, the chairperson must not allow further debate on the matter.

11. VOTING

Voting entitlements of councillors

- 11.1 Each councillor is entitled to one (1) vote.

Note: Clause 11.1 reflects section 370(1) of the Act.

- 11.2 The person presiding at a meeting of the council has, in the event of an equality of votes, a second or casting vote.

Note: Clause 11.2 reflects section 370(2) of the Act.

- 11.3 Where the chairperson declines to exercise, or fails to exercise, their second or casting vote, in the event of an equality of votes, the motion being voted upon is lost.

Voting at council meetings

- 11.4 A councillor who is present at a meeting of the council but who fails to vote on a motion put to the meeting is taken to have voted against the motion.

- 11.5 Voting at a meeting, including voting in an election at a meeting, is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system). However, the council may resolve that the voting in any election by councillors for mayor or deputy mayor is to be by secret ballot.

- 11.6 All voting at council meetings, (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.

Voting on planning decisions

- 11.7 The general manager must keep a register containing, for each planning decision made at a meeting of the council or a council committee (including, but not limited to a committee of the council), the names of the councillors who supported the decision and the names of any councillors who opposed (or are taken to have opposed) the decision.

- 11.8 For the purpose of maintaining the register, a division is taken to have been called whenever a motion for a planning decision is put at a meeting of the council or a council committee.

- 11.9 Each decision recorded in the register is to be described in the register or identified in a manner that enables the description to be obtained from another publicly available document.

- 11.10 Clauses 11.7–11.9 apply also to meetings that are closed to the public.

Note: Clauses 11.7–11.10 reflect section 375A of the Act.

Note: The requirements of clause 11.7 may be satisfied by maintaining a register of the minutes of each planning decision.

12. COMMITTEE OF THE WHOLE

- 12.1 The council may resolve itself into a committee to consider any matter before the council.

Note: Clause 12.1 reflects section 373 of the Act.

- 12.2 All the provisions of this code relating to meetings of the council, so far as they are applicable, extend to and govern the proceedings of the council when in committee of the whole, except the provisions limiting the number and duration of speeches.

Note: Clauses 10.20–10.30 limit the number and duration of speeches.

- 12.3 The general manager or, in the absence of the general manager, an employee of the council designated by the general manager, is responsible for reporting to the council the proceedings of the committee of the whole. It is not necessary to report the proceedings in full, but any recommendations of the committee must be reported.
- 12.4 The council must ensure that a report of the proceedings (including any recommendations of the committee) is recorded in the council's minutes. However, the council is not taken to have adopted the report until a motion for adoption has been made and passed.

13. DEALING WITH ITEMS BY EXCEPTION

- 13.1 The council or a committee of council may, at any time, resolve to adopt multiple items of business on the agenda together by way of a single resolution.
- 13.2 Before the council or committee resolves to adopt multiple items of business on the agenda together under clause 13.1, the chairperson must list the items of business to be adopted and ask councillors to identify any individual items of business listed by the chairperson that they intend to vote against the recommendation made in the business paper or that they wish to speak on.
- 13.3 The council or committee must not resolve to adopt any item of business under clause 13.1 that a councillor has identified as being one they intend to vote against the recommendation made in the business paper or to speak on.
- 13.4 Where the consideration of multiple items of business together under clause 13.1 involves a variation to the order of business for the meeting, the council or committee must resolve to alter the order of business in accordance with clause 8.3.
- 13.5 A motion to adopt multiple items of business together under clause 13.1 must identify each of the items of business to be adopted and state that they are to be adopted as recommended in the business paper.
- 13.6 Items of business adopted under clause 13.1 are to be taken to have been adopted unanimously.
- 13.7 Councillors must ensure that they declare and manage any conflicts of interest they may have in relation to items of business considered together under clause 13.1 in accordance with the requirements of the council's code of conduct.

14. CLOSURE OF COUNCIL MEETINGS TO THE PUBLIC

Grounds on which meetings can be closed to the public

- 14.1 The council or a committee of the council may close to the public so much of its meeting as comprises the discussion or the receipt of any of the following types of matters:
- a. personnel matters concerning particular individuals (other than councillors),
 - b. the personal hardship of any resident or ratepayer,
 - c. information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
 - d. commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret,
 - e. information that would, if disclosed, prejudice the maintenance of law,
 - f. matters affecting the security of the council, councillors, council staff or council property,
 - g. advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,
 - h. information concerning the nature and location of a place or an item of Aboriginal significance on community land,
 - i. alleged contraventions of the council's code of conduct.

Note: Clause 14.1 reflects section 10A(1) and (2) of the Act.

- 14.2 The council or a committee of the council may also close to the public so much of its meeting as comprises a motion to close another part of the meeting to the public.

Note: Clause 14.2 reflects section 10A(3) of the Act.

Matters to be considered when closing meetings to the public

- 14.3 A meeting is not to remain closed during the discussion of anything referred to in clause 14.1:
- a. except for so much of the discussion as is necessary to preserve the relevant confidentiality, privilege or security, and

- b. if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret – unless the council or committee concerned is satisfied that discussion of the matter in an open meeting would, on balance, be contrary to the public interest.

Note: Clause 14.3 reflects section 10B(1) of the Act.

- 14.4 A meeting is not to be closed during the receipt and consideration of information or advice referred to in clause 14.1 (g) unless the advice concerns legal matters that:
- a. are substantial issues relating to a matter in which the council or committee is involved, and
 - b. are clearly identified in the advice, and
 - c. are fully discussed in that advice.

Note: Clause 14.4 reflects section 10B(2) of the Act.

- 14.5 If a meeting is closed during the discussion of a motion to close another part of the meeting to the public (as referred to in clause 14.2), the consideration of the motion must not include any consideration of the matter or information to be discussed in that other part of the meeting other than consideration of whether the matter concerned is a matter referred to in clause 14.1.

Note: Clause 14.5 reflects section 10B(3) of the Act.

- 14.6 For the purpose of determining whether the discussion of a matter in an open meeting would be contrary to the public interest, it is irrelevant that:
- a. a person may misinterpret or misunderstand the discussion, or
 - b. the discussion of the matter may:
 - (i) cause embarrassment to the council or committee concerned, or to councillors or to employees of the council, or
 - (ii) cause a loss of confidence in the council or committee.

Note: Clause 14.6 reflects section 10B(4) of the Act.

- 14.7 In deciding whether part of a meeting is to be closed to the public, the council or committee concerned must consider any relevant guidelines issued by the Chief Executive of the Office of Local Government.

Note: Clause 14.7 reflects section 10B(5) of the Act.

Notice of likelihood of closure not required in urgent cases

- 14.8 Part of a meeting of the council, or of a committee of the council, may be closed to the public while the council or committee considers a matter that has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed, but only if:
- a. it becomes apparent during the discussion of a particular matter that the

matter is a matter referred to in clause 14.1, and

- b. the council or committee, after considering any representations made under clause 14.9, resolves that further discussion of the matter:
 - (i) should not be deferred (because of the urgency of the matter), and
 - (ii) should take place in a part of the meeting that is closed to the public.

Note: Clause 14.8 reflects section 10C of the Act.

Representations by members of the public

- 14.9 The council, or a committee of the council, may allow members of the public to make representations to or at a meeting, before any part of the meeting is closed to the public, as to whether that part of the meeting should be closed.

Note: Clause 14.9 reflects section 10A(4) of the Act.

- 14.10 A representation under clause 14.9 is to be made after the motion to close the part of the meeting is moved and seconded.
- 14.11 Where the matter has been identified in the agenda of the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, in order to make representations under clause 14.9, members of the public must first make an application to the council in the approved form. Applications must be received by 5:00pm three days before the meeting at which the matter is to be considered.
- 14.12 The general manager (or their delegate) may refuse an application made under clause 14.11. The general manager or their delegate must give reasons in writing for a decision to refuse an application.
- 14.13 No more than 2 speakers are to be permitted to make representations under clause 14.9.
- 14.14 If more than the permitted number of speakers apply to make representations under clause 14.9, the general manager or their delegate may request the speakers to nominate from among themselves the persons who are to make representations to the council. If the speakers are not able to agree on whom to nominate to make representations under clause 14.9, the general manager or their delegate is to determine who will make representations to the council.
- 14.15 The general manager (or their delegate) is to determine the order of speakers.
- 14.16 Where the council or a committee of the council proposes to close a meeting or part of a meeting to the public in circumstances where the matter has not been identified in the agenda for the meeting under clause 3.21 as a matter that is likely to be considered when the meeting is closed to the public, the chairperson is to invite representations from the public under clause 14.9 after the motion to close the part of the meeting is moved and seconded. The chairperson is to permit no more than 2 speakers to make representations in such order as determined by the chairperson.
- 14.17 Each speaker will be allowed 2 minutes to make representations, and this time limit is to be strictly enforced by the chairperson. Speakers must confine their

representations to whether the meeting should be closed to the public. If a speaker digresses to irrelevant matters, the chairperson is to direct the speaker not to do so. If a speaker fails to observe a direction from the chairperson, the speaker will not be further heard.

Expulsion of non-councillors from meetings closed to the public

- 14.18 If a meeting or part of a meeting of the council or a committee of the council is closed to the public in accordance with section 10A of the Act and this code, any person who is not a councillor and who fails to leave the meeting when requested, may be expelled from the meeting as provided by section 10(2)(a) or (b) of the Act.
- 14.19 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary restrain that person from re-entering that place for the remainder of the meeting.

Information to be disclosed in resolutions closing meetings to the public

- 14.20 The grounds on which part of a meeting is closed must be stated in the decision to close that part of the meeting and must be recorded in the minutes of the meeting. The grounds must specify the following:
- a. the relevant provision of section 10A(2) of the Act,
 - b. the matter that is to be discussed during the closed part of the meeting,
 - c. the reasons why the part of the meeting is being closed, including (if the matter concerned is a matter other than a personnel matter concerning particular individuals, the personal hardship of a resident or ratepayer or a trade secret) an explanation of the way in which discussion of the matter in an open meeting would be, on balance, contrary to the public interest.

Note: Clause 14.20 reflects section 10D of the Act.

Resolutions passed at closed meetings to be made public

- 14.21 If the council passes a resolution during a meeting, or a part of a meeting, that is closed to the public, the chairperson must make the resolution public as soon as practicable after the meeting, or the relevant part of the meeting, has ended, and the resolution must be recorded in the publicly available minutes of the meeting.
- 14.22 Resolutions passed during a meeting, or a part of a meeting, that is closed to the public must be made public by the chairperson under clause 14.21 during a part of the meeting that is webcast.

15. KEEPING ORDER AT MEETINGS

Points of order

- 15.1 A councillor may draw the attention of the chairperson to an alleged breach of this code by raising a point of order. A point of order does not require a seconder.
- 15.2 A point of order cannot be made with respect to adherence to the principles contained in clause 2.1.
- 15.3 A point of order must be taken immediately it is raised. The chairperson must suspend the business before the meeting and permit the councillor raising the point of order to state the provision of this code they believe has been breached. The chairperson must then rule on the point of order – either by upholding it or by overruling it.

Questions of order

- 15.4 The chairperson, without the intervention of any other councillor, may call any councillor to order whenever, in the opinion of the chairperson, it is necessary to do so.
- 15.5 A councillor who claims that another councillor has committed an act of disorder, or is out of order, may call the attention of the chairperson to the matter.
- 15.6 The chairperson must rule on a question of order immediately after it is raised but, before doing so, may invite the opinion of the council.
- 15.7 The chairperson's ruling must be obeyed unless a motion dissenting from the ruling is passed.

Motions of dissent

- 15.8 A councillor can, without notice, move to dissent from a ruling of the chairperson on a point of order or a question of order. If that happens, the chairperson must suspend the business before the meeting until a decision is made on the motion of dissent.
- 15.9 If a motion of dissent is passed, the chairperson must proceed with the suspended business as though the ruling dissented from had not been given. If, as a result of the ruling, any motion or business has been rejected as out of order, the chairperson must restore the motion or business to the agenda and proceed with it in due course.
- 15.10 Despite any other provision of this code, only the mover of a motion of dissent and the chairperson can speak to the motion before it is put. The mover of the motion does not have a right of general reply.

Acts of disorder

- 15.11 A councillor commits an act of disorder if the councillor, at a meeting of the council or a committee of the council:
- a. contravenes the Act, the Regulation or this code, or
 - b. assaults or threatens to assault another councillor or person present at the meeting, or
 - c. moves or attempts to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or addresses or attempts to address the council or the committee on such a motion, amendment or matter, or
 - d. insults, makes unfavourable personal remarks about, or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or
 - e. says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

Note: Clause 15.11 reflects section 182 of the Regulation

- 15.12 The chairperson may require a councillor:
- a. to apologise without reservation for an act of disorder referred to in clauses 15.11(a) or (b), or (e), or
 - b. to withdraw a motion or an amendment referred to in clause 15.11(c) and, where appropriate, to apologise without reservation, or
 - c. to retract and apologise without reservation for an act of disorder referred to in clauses 15.11(d) and (e).

Note: Clause 15.12 reflects section 233 of the Regulation

How disorder at a meeting may be dealt with

- 15.13 If disorder occurs at a meeting of the council, the chairperson may adjourn the meeting for a period of not more than fifteen (15) minutes and leave the chair. The council, on reassembling, must, on a question put from the chairperson, decide without debate whether the business is to be proceeded with or not. This clause applies to disorder arising from the conduct of members of the public as well as disorder arising from the conduct of councillors.

Expulsion from meetings

- 15.14 All chairpersons of meetings of the council and committees of the council are authorised under this code to expel any person other than a councillor, from a council or committee meeting, for the purposes of section 10(2)(b) of the Act. Councillors may only be expelled by resolution of the council or the committee of the council.
- 15.15 Clause 15.14 does not limit the ability of the council or a committee of the council to resolve to expel a person, including a councillor, from a council or committee meeting, under section 10(2)(a) of the Act.

- 15.16 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act of disorder concerned.

Note: 15.16 reflects section 233(2) of the Regulation

- 15.17 A councillor may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for having failed to comply with a requirement under clause 15.12. The expulsion of a councillor from the meeting for that reason does not prevent any other action from being taken against the councillor for the act or disorder concerned.

Note: Clause 15.17 reflects section 233(2) of the Regulation

- 15.18 A member of the public may, as provided by section 10(2)(a) or (b) of the Act, be expelled from a meeting of the council for engaging in or having engaged in disorderly conduct at the meeting.
- 15.19 Where a councillor or a member of the public is expelled from a meeting, the expulsion and the name of the person expelled, if known, are to be recorded in the minutes of the meeting.
- 15.20 If a councillor or a member of the public fails to leave the place where a meeting of the council is being held immediately after they have been expelled, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the councillor or member of the public from that place and, if necessary, restrain the councillor or member of the public from re-entering that place for the remainder of the meeting.

Use of mobile phones and the unauthorised recording of meetings

- 15.21 Councillors, council staff and members of the public must ensure that mobile phones are turned to silent during meetings of the council and committees of the council.
- 15.22 A person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council or the committee.
- 15.23 Without limiting clause 15.18, a contravention of clause 15.22 or an attempt to contravene that clause, constitutes disorderly conduct for the purposes of clause 15.18. Any person who contravenes or attempts to contravene clause 15.22, may be expelled from the meeting as provided for under section 10(2) of the Act.
- 15.24 If any such person, after being notified of a resolution or direction expelling them from the meeting, fails to leave the place where the meeting is being held, a police officer, or any person authorised for the purpose by the council or person presiding, may, by using only such force as is necessary, remove the first-mentioned person from that place and, if necessary, restrain that person from re-entering that place for the remainder of the meeting.

16. CONFLICTS OF INTEREST

- 16.1 All councillors and, where applicable, all other persons, must declare and manage any conflicts of interest they may have in matters being considered at meetings of the council and committees of the council in accordance with the council's code of conduct. All declarations of conflicts of interest and how the conflict of interest was managed by the person who made the declaration must be recorded in the minutes of the meeting at which the declaration was made.

17. DECISIONS OF THE COUNCIL

Council decisions

- 17.1 A decision supported by a majority of the votes at a meeting of the council at which a quorum is present is a decision of the council.

Note: Clause 17.1 reflects section 371 of the Act

- 17.2 Decisions made by the council must be accurately recorded in the minutes of the meeting at which the decision is made.

Rescinding or altering council decisions

- 17.3 A resolution passed by the council may not be altered or rescinded except by a motion to that effect of which notice has been given under clause 3.9.

Note: Clause 17.3 reflects section 372(1) of the Act.

- 17.4 If a notice of motion to rescind a resolution is given at the meeting at which the resolution is carried, the resolution must not be carried into effect until the motion of rescission has been dealt with.

Note: Clause 17.4 reflects section 372(2) of the Act.

- 17.5 If a motion has been lost, a motion having the same effect must not be considered unless notice of it has been duly given in accordance with clause 3.9.

Note: Clause 17.5 reflects section 372(3) of the Act.

- 17.6 A notice of motion to alter or rescind a resolution, and a notice of motion which has the same effect as a motion which has been lost, must be signed by three (3) councillors if less than three (3) months has elapsed since the resolution was passed, or the motion was lost.

Note: Clause 17.6 reflects section 372(4) of the Act.

- 17.7 If a motion to alter or rescind a resolution has been lost, or if a motion which has the same effect as a previously lost motion is lost, no similar motion may be brought forward within three (3) months of the meeting at which it was lost. This clause may not be evaded by substituting a motion differently worded, but in principle the same.

Note: Clause 17.7 reflects section 372(5) of the Act.

- 17.8 The provisions of clauses 17.5–17.7 concerning lost motions do not apply to motions of adjournment.

Note: Clause 17.8 reflects section 372(7) of the Act.

- 17.9 A notice of motion submitted in accordance with clause 17.6 may only be withdrawn under clause 3.11 with the consent of all signatories to the notice of motion.

- 17.10 A notice of motion to alter or rescind a resolution relating to a development application must be submitted to the General Manager's Office no later than 5:00pm 2 business days after the meeting at which the resolution was adopted.
- 17.11 A motion to alter or rescind a resolution of the council may be moved on the report of a committee of the council and any such report must be recorded in the minutes of the meeting of the council.
- Note: Clause 17.11 reflects section 372(6) of the Act.**
- 17.12 Subject to clause 17.7, in cases of urgency, a motion to alter or rescind a resolution of the council may be moved at the same meeting at which the resolution was adopted, where:
- a. a notice of motion signed by three councillors is submitted to the chairperson, and
 - b. a motion to have the motion considered at the meeting is passed, and
 - c. the chairperson rules the business that is the subject of the motion is of great urgency on the grounds that it requires a decision by the council before the next scheduled ordinary meeting of the council.
- 17.13 A motion moved under clause 17.12(b) can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.12(b) can speak to the motion before it is put.
- 17.14 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.12(c).

Recommitting resolutions to correct an error

- 17.15 Despite the provisions of this Part, a councillor may, with the leave of the chairperson, move to recommit a resolution adopted at the same meeting:
- a. to correct any error, ambiguity or imprecision in the council's resolution, or
 - b. to confirm the voting on the resolution.
- 17.16 In seeking the leave of the chairperson to move to recommit a resolution for the purposes of clause 17.15(a), the councillor is to propose alternative wording for the resolution.
- 17.17 The chairperson must not grant leave to recommit a resolution for the purposes of clause 17.15(a), unless they are satisfied that the proposed alternative wording of the resolution would not alter the substance of the resolution previously adopted at the meeting.
- 17.18 A motion moved under clause 17.15 can be moved without notice. Despite clauses 10.20–10.30, only the mover of a motion referred to in clause 17.15 can speak to the motion before it is put.
- 17.19 A motion of dissent cannot be moved against a ruling by the chairperson under clause 17.15.

- 17.20 A motion moved under clause 17.15 with the leave of the chairperson cannot be voted on unless or until it has been seconded.

18. TIME LIMITS ON COUNCIL MEETINGS

- 18.1 Meetings of the council and committees of the council are to conclude no later than 10:00pm.
- 18.2 If the business of the meeting is unfinished at 10:00pm, the council or the committee may, by resolution, extend the time of the meeting.
- 18.3 If the business of the meeting is unfinished at 10:00pm, and the council does not resolve to extend the meeting, the chairperson must either:
- a. defer consideration of the remaining items of business on the agenda to the next ordinary meeting of the council, or
 - b. adjourn the meeting to a time, date and place fixed by the chairperson.
- 18.4 Clause 18.3 does not limit the ability of the council or a committee of the council to resolve to adjourn a meeting at any time. The resolution adjourning the meeting must fix the time, date and place that the meeting is to be adjourned to.
- 18.5 Where a meeting is adjourned under clause 18.3 or 18.4, the general manager must:
- a. individually notify each councillor of the time, date and place at which the meeting will reconvene, and
 - b. publish the time, date and place at which the meeting will reconvene on the council's website and in such other manner that the general manager is satisfied is likely to bring notice of the time, date and place of the reconvened meeting to the attention of as many people as possible.

19. AFTER THE MEETING

Minutes of meetings

- 19.1 The council is to keep full and accurate minutes of the proceedings of meetings of the council.

Note: Clause 19.1 reflects section 375(1) of the Act.

- 19.2 At a minimum, the general manager must ensure that the following matters are recorded in the council's minutes:

- a. The names of councillors attending a council meeting,
- b. details of each motion moved at a council meeting and of any amendments moved to it,
- c. the names of the mover and seconder of the motion or amendment,
- d. whether the motion or amendment was passed or lost, and
- e. such other matters specifically required under this code.

- 19.3 The minutes of a council meeting must be confirmed at a subsequent meeting of the council.

Note: Clause 19.3 reflects section 375(2) of the Act.

- 19.4 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.

- 19.5 When the minutes have been confirmed, they are to be signed by the person presiding at the subsequent meeting.

Note: Clause 19.5 reflects section 375(2) of the Act.

- 19.6 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.

- 19.7 The confirmed minutes of a council meeting must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of its meetings on its website prior to their confirmation.

Access to correspondence and reports laid on the table at, or submitted to, a meeting

- 19.8 The council and committees of the council must, during or at the close of a meeting, or during the business day following the meeting, give reasonable access to any person to inspect correspondence and reports laid on the table at, or submitted to, the meeting.

Note: Clause 19.8 reflects section 11(1) of the Act.

- 19.9 Clause 19.8 does not apply if the correspondence or reports relate to a matter that was received or discussed or laid on the table at, or submitted to, the meeting when the meeting was closed to the public.

Note: Clause 19.9 reflects section 11(2) of the Act.

- 19.10 Clause 19.8 does not apply if the council or the committee resolves at the meeting, when open to the public, that the correspondence or reports are to be treated as confidential because they relate to a matter specified in section 10A(2) of the Act.

Note: Clause 19.10 reflects section 11(3) of the Act.

- 19.11 Correspondence or reports to which clauses 19.9 and 19.10 apply are to be marked with the relevant provision of section 10A(2) of the Act that applies to the correspondence or report.

Implementation of decisions of the council

- 19.12 The general manager is to implement, without undue delay, lawful decisions of the council.

Note: Clause 19.12 reflects section 335(b) of the Act.

20. COUNCIL COMMITTEES

Application of this Part

- 20.1 This Part only applies to committees of the council whose members are all councillors.

Council committees whose members are all councillors

- 20.2 The council may, by resolution, establish such committees as it considers necessary.
- 20.3 A committee of the council is to consist of the mayor and such other councillors as are elected by the councillors or appointed by the council.
- 20.4 The quorum for a meeting of a committee of the council is to be:
- a. such number of members as the council decides, or
 - b. if the council has not decided a number – a majority of the members of the committee.

Functions of committees

- 20.5 The council must specify the functions of each of its committees when the committee is established but may from time to time amend those functions.
- a. As per Minute No. 46689 of 12 January 2022 Council Meeting, Council will operate three Standing Committees, with meetings to be held at 5:30pm on the Monday, Tuesday and Wednesday of the week preceding the Monthly Ordinary Council Meeting. The Standing Committees will consider reports on the following matters:
 - **Infrastructure and Environment Committee** to consider all matters relating to that Directorate.
 - **Corporate and Community Development Committee** to consider all matters relating to that Directorate.
 - **Finance and Governance Committee** to consider all matters relating to that Directorate.
 - b. The order of business for the conduct of Standing Committees will consist of:
 - 01 Opening Meeting
 - 02 Apologies
 - 03 Leave of Absence Applications
 - 04 Prayer
 - 05 Acknowledgement of Country
 - 06 Acknowledgement of Broken Hill's Mining History

- 07 Confirmation of Minutes
- 08 Disclosure of Interest
- 09 Reports
- 10 Confidential Matters
- 11 Conclusion of the Meeting

Note: Wording of the Prayer shall be: *"Almighty God, we ask you to invoke your blessing upon this Council. Direct and prosper our deliberations to the advancement and true welfare of the people of the Council area, our State and Australia. AMEN"*

Note: Wording of the Acknowledgement of Country shall be: *"We acknowledge the traditional owners of the land upon which we meet today and pay our respects to their elders; past, present and emerging."*

Note: Wording of the Acknowledgement of Broken Hill's Mining History shall be: *"We take time to reflect, remember and honour the over 800 miners that lost their lives and those that were crippled or maimed on the Line of Lode. We thank the brave miners and their wives who were part of the 1919-1920 strike that lasted over 500 days and delivered a 35 hour working week. Mining is our past and future."*

Notice of committee meetings

- 20.6 The general manager must send to each councillor, regardless of whether they are a committee member, at least three (3) days before each meeting of the committee, a notice specifying:
- a. the time, date and place of the meeting, and
 - b. the business proposed to be considered at the meeting.
- 20.7 Notice of less than three (3) days may be given of a committee meeting called in an emergency.

Attendance at committee meetings

- 20.8 A committee member (other than the mayor) ceases to be a member of a committee if the committee member:
- a. has been absent from three (3) consecutive meetings of the committee without having given reasons acceptable to the committee for the member's absences, or
 - b. has been absent from at least half of the meetings of the committee held during the immediately preceding year without having given to the committee acceptable reasons for the member's absences.
- 20.9 Clause 20.8 does not apply if all of the members of the council are members of the committee.

Non-members entitled to attend committee meetings

- 20.10 A councillor who is not a member of a committee of the council is entitled to attend, and to speak at a meeting of the committee. However, the councillor is not entitled:
- a. to give notice of business for inclusion in the agenda for the meeting, or
 - b. to move or second a motion at the meeting, or
 - c. to vote at the meeting.

Chairperson and deputy chairperson of council committees

- 20.11 The chairperson of each committee of the council must be:
- a. the mayor, or
 - b. if the mayor does not wish to be the chairperson of a committee, a member of the committee elected by the council, or
 - c. if the council does not elect such a member, a member of the committee elected by the committee.
- 20.12 The council may elect a member of a committee of the council as deputy chairperson of the committee. If the council does not elect a deputy chairperson of such a committee, the committee may elect a deputy chairperson.
- 20.13 If neither the chairperson nor the deputy chairperson of a committee of the council is able or willing to preside at a meeting of the committee, the committee must elect a member of the committee to be acting chairperson of the committee.
- 20.14 The chairperson is to preside at a meeting of a committee of the council. If the chairperson is unable or unwilling to preside, the deputy chairperson (if any) is to preside at the meeting, but if neither the chairperson nor the deputy chairperson is able or willing to preside, the acting chairperson is to preside at the meeting.

Procedure in committee meetings

- 20.15 Subject to any specific requirements of this code, each committee of the council may regulate its own procedure. The provisions of this code are to be taken to apply to all committees of the council unless the council or the committee determines otherwise in accordance with this clause.
- 20.16 Whenever the voting on a motion put to a meeting of the committee is equal, the chairperson of the committee is to have a casting vote as well as an original vote unless the council or the committee determines otherwise in accordance with clause 20.15.
- 20.17 Voting at a council committee meeting is to be by open means (such as on the voices, by show of hands or by a visible electronic voting system).

Closure of committee meetings to the public

- 20.18 The provisions of the Act and Part 14 of this code apply to the closure of meetings of committees of the council to the public in the same way they apply to the closure of meetings of the council to the public.
- 20.19 If a committee of the council passes a resolution, or makes a recommendation, during a meeting, or a part of a meeting that is closed to the public, the chairperson must make the resolution or recommendation public as soon as practicable after the meeting or part of the meeting has ended, and report the resolution or recommendation to the next meeting of the council. The resolution or recommendation must also be recorded in the publicly available minutes of the meeting.
- 20.20 Resolutions passed during a meeting, or a part of a meeting that is closed to the public must be made public by the chairperson under clause 20.19 during a part of the meeting that is webcast.

Disorder in committee meetings

- 20.21 The provisions of the Act and this code relating to the maintenance of order in council meetings apply to meetings of committees of the council in the same way as they apply to meetings of the council.

Minutes of council committee meetings

- 20.22 Each committee of the council is to keep full and accurate minutes of the proceedings of its meetings. At a minimum, a committee must ensure that the following matters are recorded in the committee's minutes:
- a. The names of councillors attending a meeting,
 - b. details of each motion moved at a meeting and of any amendments moved to it,
 - c. the names of the mover and seconder of the motion or amendment,
 - d. whether the motion or amendment was passed or lost, and
 - e. such other matters specifically required under this code.
- 20.23 All voting at meetings of committees of the council (including meetings that are closed to the public), must be recorded in the minutes of meetings with the names of councillors who voted for and against each motion or amendment, (including the use of the casting vote), being recorded.
- 20.24 The minutes of meetings of each committee of the council must be confirmed at a subsequent meeting of the committee.
- 20.25 Any debate on the confirmation of the minutes is to be confined to whether the minutes are a full and accurate record of the meeting they relate to.
- 20.26 When the minutes have been confirmed, they are to be signed by the person presiding at that subsequent meeting.

- 20.27 The confirmed minutes of a meeting may be amended to correct typographical or administrative errors after they have been confirmed. Any amendment made under this clause must not alter the substance of any decision made at the meeting.
- 20.28 The confirmed minutes of a meeting of a committee of the council must be published on the council's website. This clause does not prevent the council from also publishing unconfirmed minutes of meetings of committees of the council on its website prior to their confirmation.

21. IRREGULARITIES

- 21.1 Proceedings at a meeting of a council or a council committee are not invalidated because of:
- a. a vacancy in a civic office, or
 - b. a failure to give notice of the meeting to any councillor or committee member, or
 - c. any defect in the election or appointment of a councillor or committee member, or
 - d. a failure of a councillor or a committee member to declare a conflict of interest, or to refrain from the consideration or discussion of, or vote on, the relevant matter, at a council or committee meeting in accordance with the council's code of conduct, or
 - e. a failure to comply with this code.

Note: Clause 21.1 reflects section 374 of the Act.

22. DEFINITIONS

the Act	means the <i>Local Government Act 1993</i>
act of disorder	means an act of disorder as defined in clause 15.11 of this code
amendment	in relation to an original motion, means a motion moving an amendment to that motion
audio recorder	any device capable of recording speech
business day	means any day except Saturday or Sunday or any other day the whole or part of which is observed as a public holiday throughout New South Wales
chairperson	in relation to a meeting of the council – means the person presiding at the meeting as provided by section 369 of the Act and clauses 6.1 and 6.2 of this code, and in relation to a meeting of a committee – means the person presiding at the meeting as provided by clause 20.11 of this code
this code	means the council's adopted code of meeting practice
committee of the council	means a committee established by the council in accordance with clause 20.2 of this code (being a committee consisting only of councillors) or the council when it has resolved itself into committee of the whole under clause 12.1
council official	has the same meaning it has in the Model Code of Conduct for Local Councils in NSW
day	means calendar day
division	means a request by two councillors under clause 11.7 of this code requiring the recording of the names of the councillors who voted both for and against a motion
foreshadowed amendment	means a proposed amendment foreshadowed by a councillor under clause 10.18 of this code during debate on the first amendment

foreshadowed motion	means a motion foreshadowed by a councillor under clause 10.17 of this code during debate on an original motion
open voting	means voting on the voices or by a show of hands or by a visible electronic voting system or similar means
planning decision	means a decision made in the exercise of a function of a council under the <i>Environmental Planning and Assessment Act 1979</i> including any decision relating to a development application, an environmental planning instrument, a development control plan or a development contribution plan under that Act, but not including the making of an order under Division 9.3 of Part 9 of that Act
performance improvement order	means an order issued under section 438A of the Act
quorum	means the minimum number of councillors or committee members necessary to conduct a meeting
the Regulation	means the <i>Local Government (General) Regulation 2021</i>
webcast	a video or audio broadcast of a meeting transmitted across the internet either concurrently with the meeting or at a later times
year	means the period beginning 1 July and ending the following 30 June

ORDINARY MEETING OF THE COUNCIL

May 21, 2025

ITEM 9

BROKEN HILL CITY COUNCIL REPORT NO. 91/25

SUBJECT: CHANGE TO SCHEDULED DATE OF THE JUNE 2025 ORDINARY COUNCIL MEETING D25/22583

Recommendation

1. That Broken Hill City Council Report No. 91/25 dated May 21, 2025, be received.
2. That the June Ordinary Council Meeting be postponed from the scheduled date of Wednesday 25 June 2025 and be held on Monday 30 June 2025 commencing at 6:30pm in the Council Chambers.
3. That Council notes that the dates for the Standing Committee Meetings for June remain unchanged.

Executive Summary:

Due to the absence of the Deputy Mayor and General Manager at meetings in Sydney the week commencing Monday 23 June 2025 which encompasses the scheduled date of the June Council Meeting being Wednesday 25 June 2025; and the requirement for the Integrated Planning and Reporting documents to be adopted at the June Ordinary Council Meeting, it is requested that the Council Meeting be postponed from 25 June 2025 and held on Monday 30 June 2025 at 6:30pm in the Council Chambers.

Report:

Council's Ordinary Meetings are conducted pursuant to Council's adopted Code of Meeting Practice Policy (based on the Model Code of Meeting Practice for NSW Councils).

Scheduling of Council's Ordinary Meetings is as per clause 3.1 of Council's Code of Meeting Practice Policy which states:

3 BEFORE THE MEETING
Timing of Ordinary Council Meetings

3.1 Ordinary Meetings of the Council will be held on the following occasions:

Ordinary Council Meetings will be held on the last Wednesday of every month of the year with the exception of the December Council Meeting which will be set by Council Resolution each year. The meeting will commence at 6:30pm and be held in the Council Chambers.

Similarly, any deviation from the scheduled meeting date as set in Council's Code of Meeting Practice requires a Council resolution.

Between Monday, 23 June 2025 to Friday 27 June 2025 the Deputy Mayor and General Manager will be travelling to Sydney to attend the Regional Capitals Australia Meeting, the Australian Mining Cities Alliance Meeting and various advocacy meetings with Ministers; and therefore, would be absent for the June Council Meeting scheduled to be held Wednesday 25 June 2025.

At the June Council Meeting, Council will be considering the adoption of the Integrated Planning and Reporting documents which includes the Delivery Program and Operational Plan (Council's annual budget documents and the setting of Council's land rates) and it would be advantageous that the Deputy Mayor and General Manager be present to answer any queries that Councillors may have regarding its suite of Integrated Planning and Reporting documents.

Therefore, it is recommended that Council considers postponing the June Ordinary Council Meeting from Wednesday 25 June 2025, to Monday 30 June 2025 at 6:30pm in the Council Chambers in order that the Deputy Mayor and General Manager may be present.

Note: The Standing Committee Meeting dates for June will not change and these meetings will be held on 16, 17 and 18 June 2025.

Community Engagement:

Council Meeting dates are advertised in the Broken Hill Times newspaper and on social media.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993 section 365.

Financial Implications:

Nil

Attachments

There are no attachments for this report.

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

May 5, 2025

ITEM 10BROKEN HILL CITY COUNCIL REPORT NO. 76/25

SUBJECT: DRAFT FOOTWAY RESTAURANT SETTINGS POLICY FOR
ADOPTION D25/19857

Recommendation

1. That Broken Hill City Council Report No. 76/25 dated May 5, 2025, be received.
2. That Council notes that nil submissions were received during the public exhibition of the draft Footway Restaurant Settings Policy.
3. That Council adopts the draft Footway Restaurant Settings Policy as a Policy of Council.

Executive Summary:

At the Council Meeting held 26 March 2025, Council resolved (Minute number 47799) that the draft Footway Restaurant Settings Policy be placed on public exhibition for 28 days.

The draft policy was subsequently placed on public exhibition for a period of twenty-eight days concluding on 28 April 2025, at which time Council received nil submission from the public.

Report:

Broken Hill City Council is responsible for assessment and approval of footway dining activities on any public land (including Public Roads) in the Broken Hill City Council Local Government Area (LGA) that is owned or under the care, control and management of Council. This particularly applies to footpath areas adjacent to public roads situated within the town and neighbourhood centres in the city.

Footway restaurants/café's make a significant contribution to the quality of public places and urban life. They contribute to active vibrant streets with opportunities for economic activity, social interaction and leisure.

Broken Hill City Council's current Policy for Footway Restaurants was adopted in 2006, therefore it is required to be revised to meet the needs of local businesses and the community.

The 2006 Policy is brief and does not address modern day requirements such as requests for footway extension areas, types of furniture and barriers as well as other fixtures such as blinds, lighting and heating. This draft updated Policy aims to provide clear guidelines for applicants, staff, Council and the community with respect to Council's expectations in relation to footway dining.

The number of Footway Dining Applications in the Broken Hill LGA has increased in recent years.

The Policy will act as a guideline to promote and control the establishment, approval and operation of footway restaurants. It will also allow for the separation of the Policy and the Application.

The majority of footway dining occurs in the CBD area (Argent Street) and it is Council's responsibility to ensure that footway dining areas are appropriate for use by all community members. The policy also aims to ensure that pedestrian and traffic safety and accessibility will not be compromised by footway dining activities.

This report seeks endorsement of the Footway Restaurant Settings Policy for the purpose of adoption. Upon adoption the previous version of the Footway Restaurant Settings Policy will become obsolete.

Community Engagement:

The draft policy was placed on public exhibition for submissions to be received for a period of 28 days concluding on 28 April 2025, during which time, Council received nil submissions from the public.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.5	Our built environment supports our quality of life
Strategy:	1.5.2 & 1.5.4	Maintain an attractive and welcoming Central Business and Activities District & Design and deliver pathways, walking trails and other pedestrian movement infrastructure to maximise access, inclusion and mobility

Relevant Legislation:

Food Act 2003

Roads Act 1993

Liquor Act 2007

Environmental Planning and Assessment Act 1979

Local Government Act 1993

Disability Discrimination Act 1992

Companion Animals Act 1998

The Companion Animals Amendment (Footway Dining Areas) Act 2010

Work Health and Safety Act and Regulations 2011

Financial Implications:

Nil

Attachments

1. [Download](#) Draft - Footway Restaurant Settings Policy

RAZIJA NU'MAN

DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL

GENERAL MANAGER

DRAFT FOOTWAY RESTAURANT SETTINGS POLICY

QUALITY CONTROL			
EDRMS REFERENCES	12/14 – D24/13464		
RESPONSIBLE POSITION	Manager Corporate and Customer Experience		
APPROVED BY			
REVIEW DATE	March 2029	REVISION NUMBER	1
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
	Public Exhibition		
	Adopted		

1. INTRODUCTION

Footway cafés make a significant contribution to the quality of public places and urban life. They contribute to active vibrant streets with opportunities for economic activity, social interaction and leisure.

This document is Council's Footway Dining Policy and provides information for the public and for applicants seeking to use the footway for dining. The procedure has been developed internally as well as procedures that are required under legislation and provide guidance for Council in determining applications.

Council is responsible for assessment and approval of footway dining activities on any public land (including Public Roads) in the Broken Hill City Council Local Government Area that is owned or under the care, control and management of Council. This particularly applies to footpath areas adjacent to public roads situated within the town and neighbourhood centres in the city.

2. POLICY OBJECTIVE

The objectives of this policy are:

- To encourage footway dining in areas that are suitable for that purpose
- To add to the vitality of the streetscape character of centres within the City
- To provide opportunities for increased economic activity in the City
- To provide clear guidelines for applicants, staff, Council and the community with respect to Council's expectations in relation to footway dining
- To ensure that pedestrian and traffic safety and accessibility is not compromised by footway dining activities

- To ensure that adequate, sheltered and safe space is maintained for pedestrian access and circulation
- To ensure equitable access for all including people with disabilities
- To ensure that footway dining areas are maintained in a clean, healthy, tidy manner and remain attractive elements of Broken Hill City

3. POLICY SCOPE

These guidelines have been prepared and adopted by Council as a general policy to foster, promote and control the establishment, approval and operation of footway restaurants.

The requirements of this policy will apply generally however, each application will be determined on its merits. For this purpose Council reserves the right to depart from the requirements of the policy whenever it deems that such departure is in the interest of the City or is necessary to protect the amenity of the neighbourhood.

The provisions of the *Roads Act 1993*, the *Environmental Planning and Assessment Act 1979*, and the *Local Government Act 1993*, and Regulations shall apply in all respects where not specifically provided for in this policy and no approval shall be granted unless the proposal complies with the provisions of the Acts and approval.

4. POLICY STATEMENT

The following are the guiding principles and standards that Council must adhere to for the implementation of this policy.

4.1 Location and Site Criteria

This section provides details on location and site criteria for footway dining.

The most important local conditions to be considered in locating footway dining areas are:

- Proximity to associated approved food and drink premises;
- Available area for footway dining – footpath width and width of public space;
- Existing context including topography and footpath gradient, existing street furniture, the access points to nearby businesses;
- Siting and design of any existing footway dining in the locality;
- Proximity to residential areas; and
- Type of parking and the proximity to kerb.

4.1.1. Site Conditions and Associated Works

The ground surface must be suitably constructed and sufficiently level to support a proper layout and safe use of furniture.

Minor structures and changes to the footpath may be approved to achieve a suitable gradient. The applicant may also wish to undertake other streetscape works to accommodate the footway dining area. Such works may include planter boxes, lighting, safety barriers, etc. Any such changes or works require approval by Council and will be at the expense of the applicant/s.

4.1.2. Minimum Areas and Clearances

4.1.2.1. Minimum Areas

The minimum area for any footway dining is 4m² this minimum area is based on a layout of one table with four chairs (or two small tables with two chairs each). The number of tables and chairs permitted in the proposed area will be assessed on an individual basis.

Applications for smaller footway dining areas will be considered on a case-by-case basis.

4.1.2.2. Minimum Clearances (Setbacks)

For circulation, safety, accessibility and convenience, clearances are required around footway dining areas.

Locations on footways in business centres

A footway dining area may be located:

- Adjacent to the kerb/roadway
- Plaza locations i.e. Town Square
- Corner locations
- Other locations satisfying criteria outlined in this policy

The location will be determined considering local conditions, including the retention of a continuous accessible pedestrian corridor; the volume of pedestrian traffic; the location of existing footway dining areas, existing shop fronts and awnings; the location of streetscape elements including poles, signs, rubbish bins; and the location of any bus stops and taxi stands, etc. (refer also 4.1.3 Unsuitable Locations).

A clear unobstructed pedestrian corridor of 2 metres minimum must be maintained adjacent to the seating area or shop frontage (whichever is relevant) for clear passage of pedestrian traffic to allow for continuous accessible paths of travel at all times. Note: A pedestrian corridor of 1.8 metres may be approved in exceptional circumstances where the 2 metre corridor cannot be achieved.

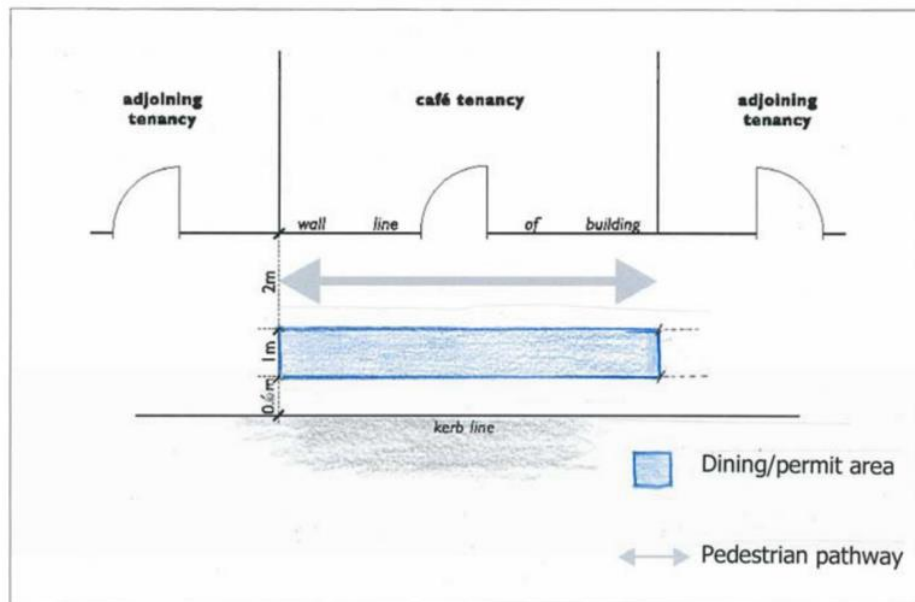
Footpath widths and configurations can vary. The diagram in Figure 1 illustrates pedestrian clearances required.

Adjacent to kerb/roadway

Where footway dining is proposed adjacent to kerbside parking, a minimum 600mm wide clear area must be provided adjacent to the kerb to allow motor vehicle doors to open unimpeded and to permit passage of pedestrians to and from vehicles (refer Figure 1). This distance may be increased depending on the road use and type of parking. For safety reasons, allowances for clear pedestrian passage may be increased depending on the volume of pedestrian activity, traffic speed and volume, and where required by Transport for NSW, particularly on classified roads. Barriers/wheel stops may also be required to be installed at the expense of the applicant/approval holder and to the satisfaction of Council.

Figure 1: The diagram below shows the location of the 2m wide pedestrian corridor where footway dining is proposed along the kerb line. Note the 600mm wide clearance from the kerb where there is a parking lane in the adjacent road.

Note: Equitable access is to be considered and clearances must have regard to current Access Standards including AS1428.



Where there is no kerbside parking, a suitable barrier/clear zone may be enforced in accordance with the approval issued and to the satisfaction of Council for safety considerations including preventing diners from walking directly onto the roadway and chairs being pushed onto the roadway. Installation will be at the expense of the applicant/approval holder.

Plaza locations

Where proposed in plaza locations, for example the Town Square, the footway dining area may be considered in locations not directly in front of the associated business. In these circumstances, it may be considered in close proximity to the respective café, restaurant, or hotel depending on:

- The design of the plaza area;
- The location of street furniture and services;
- Topography of the site and surrounds;
- Location of pedestrian corridors, service vehicle access, existing or planned for goods for display, street stalls; and
- Other matters with respect to the design of pedestrian and shared plaza areas, including the needs of adjacent businesses.

Corner locations

At street corners, a setback of at least 2 metres measured from the building corner applies exclusive of any obstruction or street fixture e.g. bench, tree, rubbish bin, pole etc. This is required to maintain safe sight distances for vehicles and pedestrians, as well as clear paths of travel and equitable access (refer Figure 2).

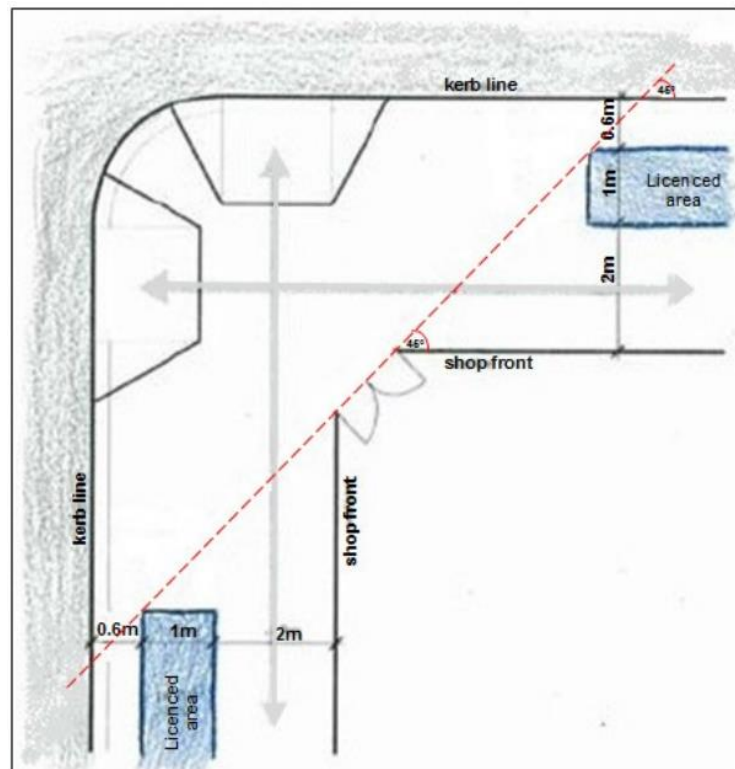


Figure 2: Footway dining areas are permitted on corner locations at street intersections subject to the required clearances being met. The diagram identifies the clearances required for safety and access considerations.

Other locations

In otherwise favourable locations, minor modifications of the nominated clearances may be approved if the objectives of this policy are met.

4.1.3. Unsuitable Locations

Footway dining areas will not be considered at bus stops, taxi ranks, near pedestrian crossings, or other areas where there is concentrated pedestrian traffic or vehicular traffic safety concerns.

Not all footpaths are suitable for use as footway dining areas, or may not have sufficient width to meet pedestrian access/vehicular access, sightlines etc.

Where a suitable pedestrian access corridor is unable to be provided, footway dining will not be permitted.

4.1.4. Limitations on the Use of Footpath Areas

The use of a footpath will generally be limited to the area situated directly in front of the food premises/restaurant, which provides the base for the footway dining activity.

it may also be necessary to limit footway dining activity to particular times of the day depending on local circumstances.

The *Liquor Act 2007* may also apply when determining the location of footway dining areas.

4.1.5.Extension Areas

In some circumstances, for example where a footway dining area is proposed outside a row of shops, consideration may be given to extending the footway dining into the area in front of the adjoining shop (refer to Figure 3). This consideration will require the written consent of the owner and the occupier of the adjoining premises to be submitted with the application.

Any changes to the ownership or occupancy of the adjoining premises will require the approval holder to seek a new consent from the owner and occupier. If this approval is not obtained, the area approved for use of the activity will be reduced to the footpath area immediately in front of the principle dining premises.

Footway dining approvals will also cease upon change of use or change of ownership of the principle dining premises or if the restaurant ceases to trade.

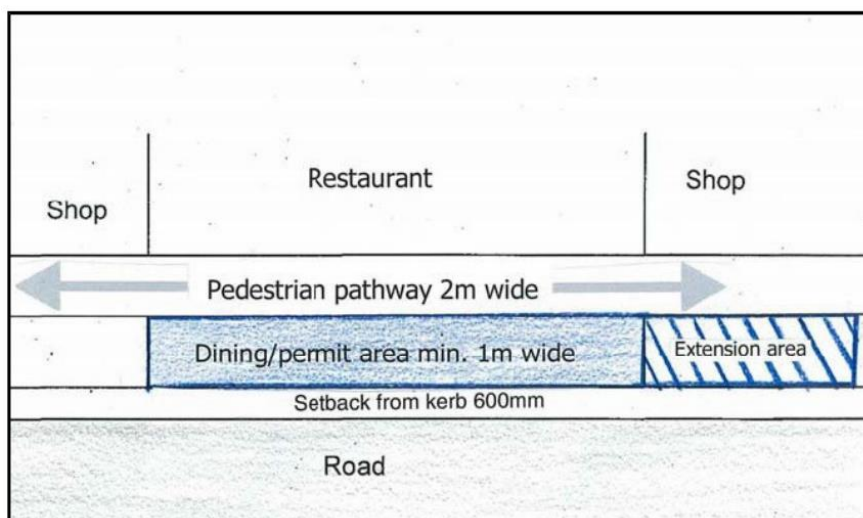


Figure 3: The diagram illustrates an example of an opportunity for extension of a footway dining area.

4.2 Furniture Guidelines

Footway furniture for the purpose of this policy includes shade structures, tables, chairs, heaters, and perimeter barricades.

This section provides guidance on the design requirements for both removable and fixed furniture associated with footway dining.

4.2.1. Furniture Layout

The layout and orientation of furniture should be chosen according to the size and shape of the available space. The available depth of a footway dining area depends on the width of the footpath; however, the minimum practical width for footway dining is 1m (refer to Figure 4).

The location of all furniture, barriers and the like, removable and fixed, must not extend beyond the boundaries of the approved footway dining area.

The approval holder is responsible to ensure patrons maintain furniture within the boundaries of the approved seating area at all times.

In kerbside locations where footway dining is located adjacent to parking, for safety reasons, the layout must be organised so that chairs must not be placed with their backs to the kerb.

Whenever possible, a footway dining area should visually relate to and be physically aligned with streetscape features.

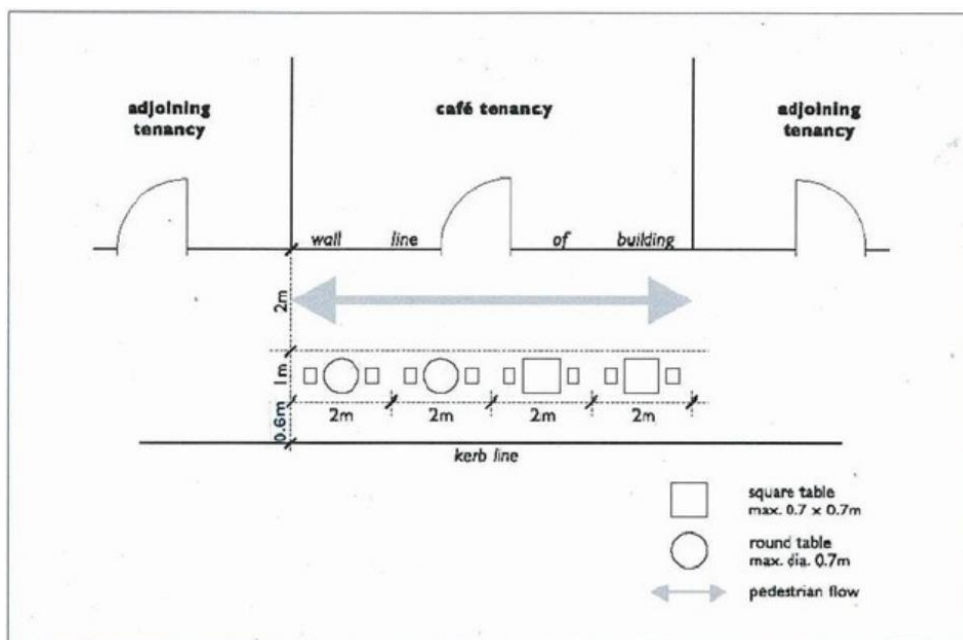


Figure 4: Example of a seating layout for a standard footpath. Chairs are sited so as not to intrude on the 2m wide pedestrian corridor.

4.2.2. Delineation of Boundaries

Council requires all footway dining areas to be delineated.

Barriers

The use of framed fabric barriers may be approved, provided they do not become a physical or visual obstruction within the public domain and do not have a detrimental impact on pedestrians.

Barriers may be considered between adjoining footway dining activities to separate the dining areas. Barriers should be provided where the footway dining area is located 600mm from the kerb line to prevent chairs and tables creeping closer to the kerb. The barriers prevent car drivers/passengers walking through the maze of tables and chairs to access the footpath. For safety purposes, barriers may be required to be designed to be energy absorbing (refer also Section 4.1.2.2 Minimum Clearances (Setbacks)).

Barriers must be of a colour and type that complements other furniture, such as umbrellas (refer to Figure 5).

Removable barriers, placed on public land, must be free standing and of a weight that is safe, durable and supports the design. The establishment of holes, location fasteners and penetration into a pavement surface is not permitted without Council approval.

All barriers require the approval of Council.



Figure 5: Example of a removable barrier.

Other

Other barriers that may be appropriate between the footway dining area and kerb area are planter boxes and landscape features. The design of such elements must be discussed and approved by Council.

All fixed elements require the approval of Council.

4.2.3. Furniture style

Footway furniture should make a positive contribution to the street environment. A furniture style that is practical, robust and attractive and complements the surrounding streetscape is encouraged. All furniture items, including umbrellas and barriers are to be approved by Council, details of which must be included in all applications.

Furniture should comply with the following criteria:

- Furniture should be strong, sturdy, durable, waterproof and weather resistant, designed for commercial footway use; of smart design approved by council prior to use;
- The design must not contain parts that are likely to cause damage to the pavement;
- The furniture must be suitable for the maintenance of public safety, comfort and hygiene;
- Particular care should be taken with any sharp edges, and hinges or other moving parts to ensure that they do not present a potential hazard to users;
- Furniture, in particular tables, must be able to be cleaned and not be of a design that allows particles of food to collect;
- All removable furniture must fold or stack for storage, and be readily removed and stored within the associated indoor premises;
- Furniture colour schemes must form part of any application. The design and colour should give consideration to the furniture in existing approved footway dining areas in the street, and access for the vision impaired (refer AS1428);
- Surfaces such as tabletops must be non-reflective;
- Any proposed items of furniture that are to carry advertising materials (logos, brand names etc.) must be detailed as part of the application.

Refer to Figure 6.



Figure 6: Examples of REMOVABLE Furniture Styles.

Note: These styles are illustrative only. Requirements may vary depending on proposed location of footway dining area. Favourable consideration may also be given to well designed, creative and individual alternatives.



Figure 7: Example of a FIXED Furniture Style.

Note: These styles are illustrative only. Requirements may vary depending on proposed location of the footway dining area. Favourable consideration may also be given to well designed, creative and individual alternatives.

4.2.4. Enclosure

Footway dining areas should enrich the pedestrian experience and public life. It is therefore important that they present an open inviting image and are easily accessible.

Full height solid screens are not preferred. Direct physical contact with the footway environment is an integral part of the experience of footway dining.

Roll-up blinds and the like

Where applicants propose the use of any form of enclosure for footway dining areas, such as roll-up blinds and the like, the enclosures are:

- to be used around no more than two sides of the footway dining area. In the case of a row of footway dining areas, should only be used on the perimeter of the entire row of footway dining areas so as not to work against the amenity of footway dining;
- must be retractable and not to be permanently rolled down (in the case of blinds) i.e. can be rolled up and down for use only in inclement conditions;
- not to cause any obstruction to the minimum path clearance required for public access (including access for the disabled);
- not to encroach the roadway or the approved seating area or be able to be blown into kerb edge/roadway area or pedestrian area;
- not to be located near any heating devices so as not to cause a potential fire hazard;
- to be securely fitted and installed to ensure that they withstand the effects of wind. Fixtures that penetrate or damage the pavement on Council's footpaths will not be permitted; and further that they be removed or closed in extremely windy conditions and must be removed when the footway seating area is not in use;
- not undermine the strength of the structure on which they are to be fitted;
- not to be used for the display of advertising;
- not to be positioned where vehicle sight distance is restricted for example at an intersection.

4.2.5. Umbrellas

Umbrellas are appropriate for providing shade and shelter; however, considerations with respect to safety are critical.

Umbrellas must:

- be installed to ensure that they are at all times securely fixed to withstand the effects of wind;
- be removed or closed in extremely windy conditions and must be removed when the footway seating area is not in use;

- not encroach on, or interfere with pedestrian movement, and must be at least 2.2 metres above the ground level at the lowest point;
- be manufactured from fire retardant material if adjacent to a heating device;
- be maintained in sound and aesthetically acceptable condition to the Council's satisfaction;
- not have general advertising but may include business premises identification and advertising associated with the associated food premises (e.g. coffee brand).

For other shade structures, contact Council for advice on whether such structures will require the consent of Council.

4.2.6. Heating Devices

Where the use of a heating device is proposed, details of the type, location and design must be included in the application. All heating devices are subject to approval, and the design of the device and the safety of persons and property will be the main consideration. Heating devices should turn off automatically if overturned to prevent injury to patrons and property.

4.2.7. Storage facilities

Adequate storage facilities will be required to be provided in the associated premises or in the building containing the associated premises for tables, chairs, umbrellas, heating devices, etc. when not in use (i.e. outside the hours of operation of the footway dining area).

4.2.8. Toilet facilities

Toilet facilities are to be made available to patrons in accordance with the requirements of the Building Code of Australia.

Toilet facilities are required to be available in the building occupied by the food and drink premises where alcohol is served or if the total seating provided, (indoors and footways) exceeds the prescribed number.

Inclusion of footway seating will increase the number of seats to a food and drink premises, and such an increase may require the provision of toilet facilities.

4.2.9. Advertising and signage

The name of the footway dining premises, its business name or logo may be placed on footway umbrellas, and other items of furniture, only if it:

- identifies the footway dining premises;
- is in the nature of a corporate logo or identification;
- is of a minor and integral element of the furniture design and does not have an excessive impact on the area of the café or the streetscape.

Details of all signage and advertising must be submitted for approval as part of the application.

4.2.10. Lighting

Any footway dining approved to operate outside daylight hours must have adequate lighting, to Council's satisfaction, to ensure the safety and amenity of patrons and the public. Lighting must not also cause a nuisance or injury to amenity.

4.3 Management Issues

This section provides an understanding of the ongoing management and operational matters required of footway dining areas.

4.3.1. Conditions of approval

The approval holder will be responsible for making sure the footway dining area is operated in accordance with the conditions attached to the approval, and where it applies, any conditions attached to the development consent.

Non-compliance will be enforced by way of a written warning for a first offence and a fine in all other circumstances. Continual non-compliance may result in the approval being revoked or enforcement action taken.

4.3.2. Fees

All fees associated with footway dining approvals are included in Council's Schedule of Fees and Charges for that financial year.

4.3.3. Approval Document

A copy of the Footway Dining Approval that includes a plan of the approved area must be kept on the premises and is to be produced on request by any authorised person. Approvals will be issued as part of Council's approval process.

4.3.4. Maintenance and Cleaning

All furniture must be maintained at all times in a physically sound and aesthetically acceptable condition to the Council's satisfaction. The approval holder is responsible for cleaning the approved footway dining area. It must present a clean, well-maintained image as specified in the conditions of the approval.

4.3.5. Waste Disposal

Street rubbish bins are not to be used for the disposal of waste associated with the operation of the restaurant, café or other food premises and the approval holder must have a suitable arrangement for commercial waste collection service.

4.3.6. Furniture Storage

Footway furniture must be removed and stored away from all public areas outside the hours of business operation or when not in use due to bad weather etc.

4.3.7. Table Service

The *Liquor Act 2007* may include requirements with respect to table service in the footway dining area where alcohol is served. Any requirements relating to table service that are set out in conditions of the applicable Liquor Licence must be complied with.

4.3.8. Alcohol

A Liquor Licence from Liquor and Gaming NSW needs to be obtained prior to the consumption of alcohol within the footway dining area. This includes Bring Your Own (BYO) Alcohol. Alcohol may then be supplied or consumed within the footway dining area, subject to requirements from Liquor and Gaming NSW and any conditions imposed by Council. The Liquor Licence must include the outdoor dining area.

In most cases, a Liquor licence will not be issued for a footway dining area, unless Development consent for the footway area to allow for serving and consumption of liquor, has been granted by Council. To seek Development consent, relevant information can be sought from Council's Planning team.

The applicant must provide evidence of the Liquor Licence to Council at the time of the Footway Dining Application.

4.3.9. No Smoking Policy

Refer to the *Smoke Free Environment Act and Regulations 2000* for further information.

4.3.10. Heating Devices

Heating devices must be removed from public land and appropriately stored when not in use.

4.3.11. Animals

The *Companion Animals Act 1998* Sec 14A enables café and restaurant owners to make a decision whether or not to allow dogs in footway dining areas, under certain circumstances, which are indicated in "the Act." This requirement relates to the responsibilities attached to food handling and it is the responsibility of the approval holder to comply with the requirements of relevant legislation.

Assistance animals are permitted in footway dining areas under the *Disability Discrimination Act 1992*.

4.3.12. Lighting

Lighting provided for footway dining is to be maintained to ensure the safety and amenity of patrons and the public. All lighting is to be installed in a manner which ensures that nuisance is not caused to passing-by vehicles or to neighbouring properties.

4.3.13. Insurance

All approval holders will be required to carry and maintain public risk liability insurance to the minimum value of \$20million with Broken Hill City Council listed as an interested party for footway dining purposes.

4.3.14. Change of Ownership or Use

Footway dining approvals will cease upon change of ownership, change of use of the principle dining premises or if the business ceases trading. A new application is required for any change of ownership.

4.4 Application Requirements

In all cases of footway dining, approval is required from Council to meet various legislated and policy requirements. The nature of the approval required might relate to one, two or three Acts (or more) and related policies. To assist applicants, Council has made the application process as streamlined as possible. This section assists in explaining the requirements for approval in the majority of cases.

4.4.1. Local Government Act 1993 and Roads Act 1993

Footway dining proposals also need approval under the *Local Government Act 1993* (where located on public land) and the *Roads Act 1993* (where the activity is on a public road/footway).

Application forms for an approval under the *Local Government Act 1993* or *Roads Act 1993* are available from Council's website at www.brokenhill.nsw.gov.au or Council's Customer Service Centre, 240 Blende Street, telephone (08) 8080 3300.

Any footway dining areas where it is intended to serve alcohol require a separate licence under the *Liquor Act 2007*. Further information can be obtained from Liquor and Gaming NSW.

If the application for footway dining is in a residential area or adjacent to a residential area and is likely to involve the consumption of alcohol, Council must consider the following matters in determining the application:

- whether the proposed use is likely to detrimentally affect the amenity of the surrounding residential area; and
- whether any objections to the proposed liquor licence are well founded.

4.4.2. Period of approval and variation of approval

Approvals will be valid for one financial year. An approval to use a footway or public space may be varied or revoked at any time.

It should be noted that pedestrian movement patterns are continuously monitored and may lead to variation or revocation of an approval at any time should Council consider it to be in the public interest to do so. In these circumstances, reasonable notice shall be given and a reasonable period of time, as set out in the approval, will be provided before the notice becomes effective. Notice periods will be abridged where there is any risk to public safety and amenity.

Approvals will automatically cease upon any change of ownership or occupancy of the associated premises or if the business ceases to trade.

Note: Applications to extend/renew the footway dining approval should be renewed at least two months before expiration of the approval if continuity of use is required. Otherwise, any use of the footway dining area must cease at the end of the financial year and all tables, chairs, umbrellas, barriers and the like are to be removed permanently or until a new approval is issued.

5. IMPLEMENTATION

The following Council officers are responsible for the implementation and the adherence to this policy.

5.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Director Corporate & Community
- Manager Corporate & Customer Experience
- Environmental Health Officer
- Community Safety Officers
- Manager Planning and Development
- Town Planner

5.2 Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

6. ASSOCIATED DOCUMENTS

The following documentation is to be read in conjunction with this policy:

- Compliance and Enforcement Policy
- Shop Front Displays and Moveable Signs Policy
- Local Orders Policy
- Local Approvals Policy

7. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager Corporate & Customer Experience is responsible for the review of this policy.

8. LEGISLATIVE AND LEGAL FRAMEWORK

Footway dining proposals require approval from Council. The most common location for footway dining is on part of the public footpath outside restaurants, cafes and other food premises, but may also be located on other public land in Council's ownership such as road reserves (land adjacent to carparks etc.), provided that the land is adjacent to a restaurant, café or other food premises.

There are a number of safety, accessibility, and amenity considerations with respect to footway dining proposals. These aim to ensure the comfort of footway diners as well as the comfort of the general public accessing areas in and around footway dining areas.

Council has various responsibilities to meet under the following legislation:

- *Local Government Act 1993*
- *Roads Act 1993*
- *Disability Discrimination Act 1992*
- *Companion Animals Act 1998*
- *The Companion Animals Amendment (Footway Dining Areas) Act 2010*
- *Liquor Act 2007*
- *Food Act 2003*
- *Work Health and Safety Act and Regulations 2011*

Part 4 of this policy outlines the requirements for applications to Council for approvals under the above listed legislation.

The *Roads Act 1993* and the *Local Government Act 1993* generally require that a person shall not carry out any activity on a public road or place without the approval of Council. The *Roads Act 1993* enables Council, as a road authority, to grant approval for limited use of Council's footpaths, roadways etc. which form part of a public road.

Sections 125, 126 and 127 and in some cases Sections 137-139 of the *Roads Act 1993* allow Council to grant approval for use of a footpath in association with an adjacent restaurant (being premises in which food is regularly supplied on sale to the public for consumption on the premises), as long as this use is not taken to constitute a public nuisance and does not give rise to an offence against the *Roads Act* or any other legislation.

Transport for NSW must also give approval for footway dining activities on classified roads.

9. DEFINITIONS

Authorised Officer shall mean an employee of a council generally or specially authorised by the council to be an Authorised Officer under the provisions of the *Local Government Act 1993*.

Business frontage shall mean the ground level property alignment of the business premises to the footpath.

Business premises shall mean the premises from which a business, trade or calling is conducted.

BYO shall mean Bring Your Own.

Carriageway shall mean an area that is open to or used by the public and is developed for, or has as one of its main uses, the driving or riding of motor vehicles.

Classified Road includes Main Roads, State Highway, Freeway, Controlled Access Roads, Secondary Roads, Tourist Road, Tollway, Transit way and a State Work as defined under the *Roads Act 1993*.

Footpath shall mean an area open to the public that is designated for, or has as one of its main uses, use by pedestrians and includes but not limited to a road reserve and nature strip.

Footway restaurant setting shall mean, but is not limited to, any table or chair, or any other thing placed on a footway for the use of the public to sit at, whether or not that person eats or drinks.

Intersection or junction shall mean the area where 2 or more roads (except any road-related area) meet and includes: (a) any area of the roads where vehicles travelling on different roads might collide, and (b) the area of any slip lane where the roads meet.

Kerb shall mean the area at the junction of the carriageway and the footpath whether it is a formed kerb or not.

Setting shall mean: - footway restaurant setting, consisting of one table with not more than 4 chairs per table.

ORDINARY MEETING OF THE COUNCIL

May 5, 2025

ITEM 11BROKEN HILL CITY COUNCIL REPORT NO. 77/25

SUBJECT: DRAFT BROKEN HILL CITY ART GALLERY STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC EXHIBITION D25/14227

Recommendation

1. That Broken Hill City Council Report No. 77/25 dated May 5, 2025, be received.
2. That Council endorses the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 for the purpose of public exhibition.
3. That the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 be placed on public exhibition for submissions to be received for a period of 28 days.
4. That Council receive a further report at the conclusion of the exhibition period, detailing submission and recommend changes arising, with a view to adopting the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028

Executive Summary:

Sharpe Advisory Consulting was engaged in 2024 to create the Broken Hill City Art Gallery four-year Strategic Plan (2025-2028). This plan takes an integrated approach to strategic planning with links to key Council policies and plans, the NSW Creative Communities policy and the Government's ACFP Strategic Priorities.

The Plan was created in direct consultation with key stakeholders and includes the elements required to align with Create NSW's multi-year funding requirements.

Report:

The Broken Hill City Art Gallery's strategic plan outlines a vision to cement its role as an influential contributor to the cultural life of Broken Hill and New South Wales.

A thorough analysis of the Gallery's operating environment and detailed stakeholder engagement resulted in the establishment of six strategic goals including:

- Offering diverse exhibition and workshop programs to a varied audience
- Boosting outreach and engagement through digital innovation
- Enhancing marketing efforts to boost attendance and participation
- Consolidating the existing collection with strategic accessions and deaccessions
- Campaigning for capital expansion to better feature the permanent collection
- Maintaining best practice in financial management and governance.

The Strategic Plan also outlines the Broken Hill City Art Gallery's artistic program of activities for 2025 – 2026 and is planned to provide an invigorating blend of regional creativity and diverse exhibitions.

Community Engagement:

June 2024 – Community sessions, Council session and Art Gallery Advisory session.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
DP Action:	4.1.1.21	Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements

Relevant Legislation:

Local Government Act 1993

Local Government (General) Regulation 2021

Financial Implications:

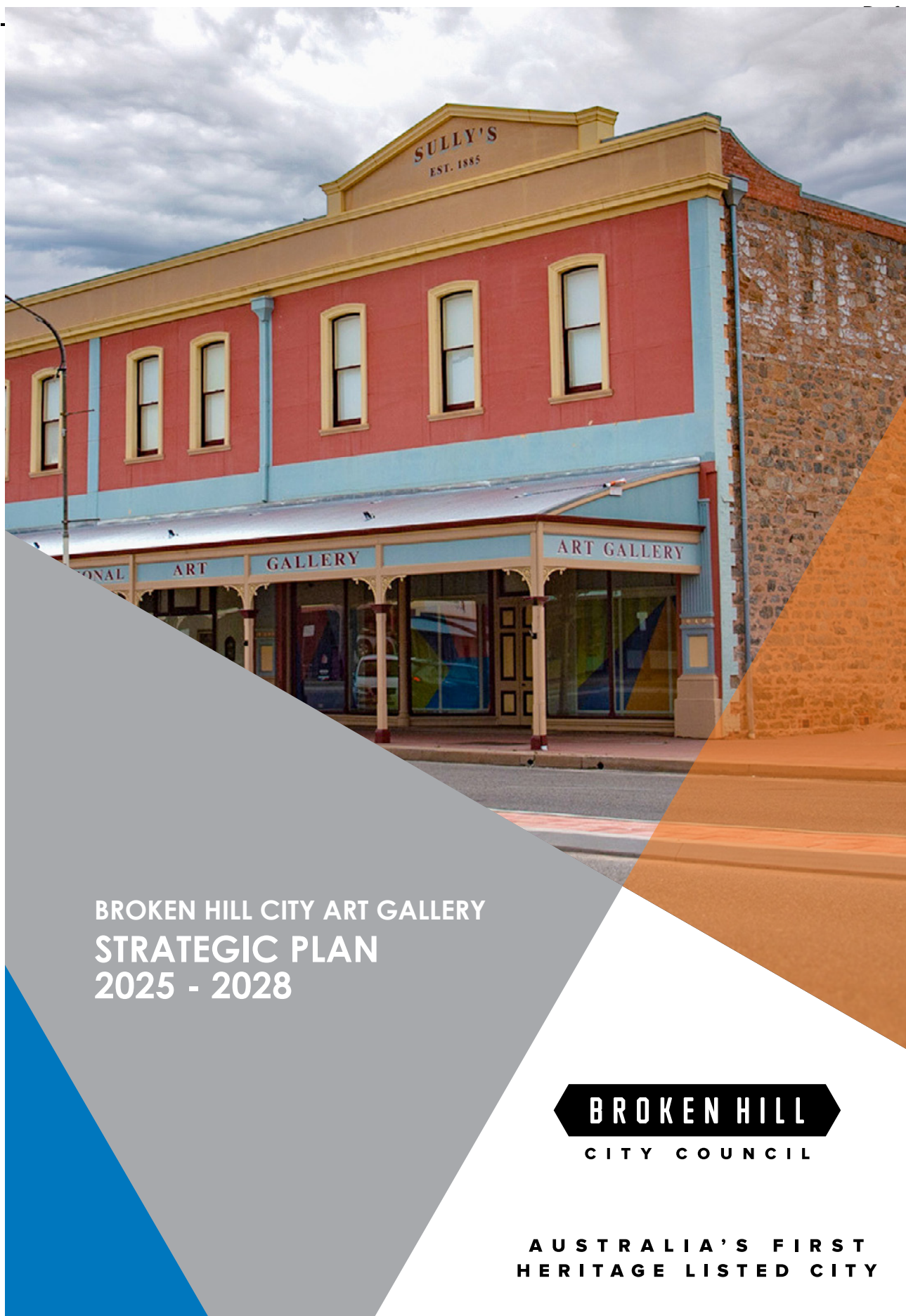
Nil

Attachments

1. [↓](#) Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 Final Draft

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER



**BROKEN HILL CITY ART GALLERY
STRATEGIC PLAN
2025 - 2028**



**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

The Broken Hill City Art Gallery wishes to acknowledge the traditional owners of the land, the Wilyakali people, and pay our respects to their elders; past, present and emerging.

The Gallery is committed to fostering and sustaining meaningful relationships with First Nations peoples, artists, communities and organisations.

First Nations art, culture, artists, and voices have become increasingly integral to the Gallery's artistic and educational programs.

Our team works both within the Gallery and across the wider arts sector to promote ethical engagement at every level of the arts landscape, while enhancing the visibility and leadership of First Nations art, culture, and communities.



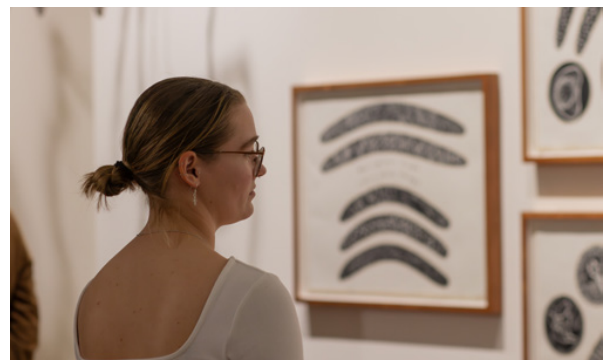
Opening night of Ngaratya Exhibition - artists and family



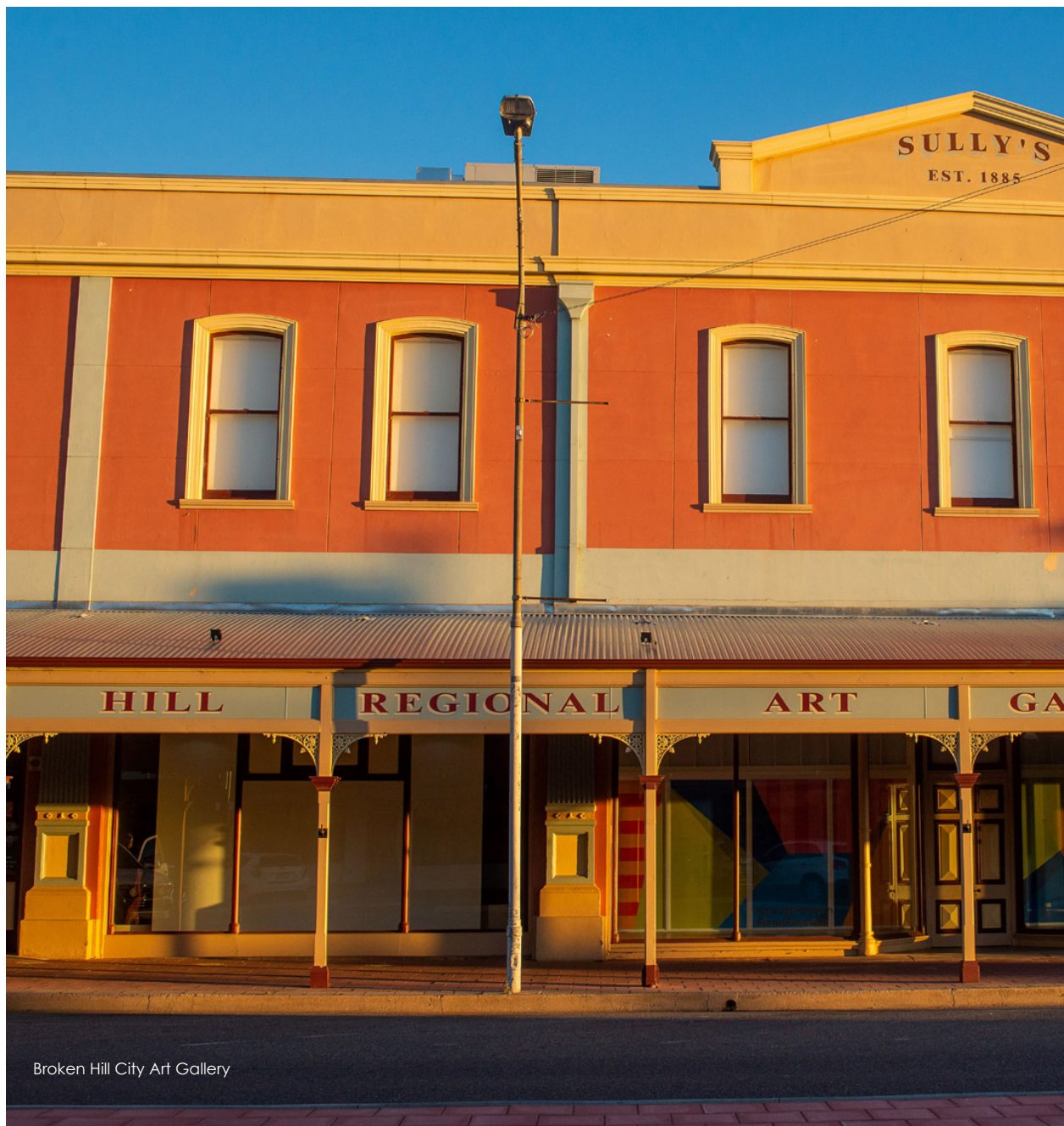
Works exhibited during the Looking Through Windows Exhibition



Uncle Leroy Johnson performing at the Gallery



Opening night of Ngaratya Exhibition



Broken Hill City Art Gallery

Legal name: Council of City of Broken Hill
ABN: 84 873 116 132

Contact:
Gallery and Museum Manager
240 Blende Street, Broken Hill NSW 2880
PO Box 448, Broken Hill NSW 2880
08 8080 3113 | artgallery@brokenhill.nsw.gov.au
brokenhill.nsw.gov.au

TABLE OF CONTENTS

Acknowledgment of Country	2
Executive Summary	6
Vision, Mission and History	8
Areas of Operation	9
Alignment with Broken Hill Cultural Plan 2021 - 2040	10
Audiences and Sector Development	12
Contribution to Local Tourism	14
Our Collection	16
Summary of Achievements	18
Future Programs and Projects	20
Programming Principles	22
Analysis of Internal and External Operating Environments	24
Strategic Goals and Indicators	26
Governance	32
Modern Workplace Conditions	34
Risk Assessment	36
Marketing and Communication	38
Appendix A: Alignment with Create NSW Priority Areas	40
Appendix B: Artistic Program of Activities 2025 - 2026	42

EXECUTIVE SUMMARY

The Broken Hill City Art Gallery's strategic plan outlines a vision to cement its role as an influential contributor to the cultural life of Broken Hill and New South Wales.

Few places in New South Wales rival the connection to visual arts that Broken Hill proudly holds. At the heart of this artistic hub stands the Broken Hill City Art Gallery, a pivotal institution with a vast and diverse collection that narrates the rich tapestry of regional NSW through art. As a key regional institution for regional artists and art enthusiasts, the Gallery is committed to showcasing its significant permanent collection and emerging talents and honouring First Nations art and culture.

However, this dedication means that the Gallery has surpassed the spatial limitations of its current venue. This strategic plan lays the groundwork for future growth, advocating for an expanded facility that meets the community's evolving needs for a dynamic, creative environment. In the immediate future, the focus will be on leveraging the Gallery's digitalisation project to extend the reach of its collection beyond its physical confines. In addition, this plan seeks to enhance the gallery's marketing, fundraising, and audience engagement strategies. This approach ensures that the Gallery continues to resonate with residents and attracts visitors to Broken Hill, who form a vital part of its patronage.



Broken Hill City Art Gallery, CXX 120 Year Permanent Collection Exhibition, 2024

This strategic plan is, therefore, about planning for the future and building the case for an expanded Gallery and Workshop space. In pursuing this expansion, the Gallery can truly address the community's needs for a vibrant creative space that celebrates the full range of artistic expression.

A thorough analysis of the Gallery's operating environment and detailed stakeholder engagement have resulted in the establishment of six strategic goals to achieve this vision:

Offering diverse exhibition and workshop programs to a varied audience

Enhancing marketing efforts to boost attendance and participation

Campaigning for capital expansion to better feature the permanent collection

Boosting outreach and engagement through digital innovation

Consolidating the existing collection with strategic accessions and deaccessions

Maintaining best practices in financial management and governance

VISION, MISSION AND HISTORY

VISION

Being an influential contributor to the cultural life of Broken Hill and NSW through our collaboration with our partners and communities to offer experiences that engage, challenge and inspire.

MISSION

To provide a dynamic cultural hub for Broken Hill and the region through supporting arts practice and engagement with the arts and by inspiring, stimulating ideas, and encouraging conversations.

HISTORY

Broken Hill City Art Gallery is the oldest regional art gallery in New South Wales. It was established in 1904 following the bequest of three major artworks by Mr George McCulloch, one of the founders of Broken Hill Propriety Limited (BHP).

Officially opened by the Governor General of Australia, Lord Northcote, the Broken Hill City Art Gallery was first housed in the Broken Hill's Technical College, then moved to the Entertainment Centre. As a part of Art Gallery's centenary celebrations, it relocated in 2004 to Sully's Emporium in Argent Street, in the heart of Broken Hill.

Many of the building's original features have been preserved in the refurbishment process, enhancing the visitor experience.



Above: Original Sully's building images

AREAS OF OPERATION

Broken Hill City Art Gallery is a cornerstone of the artistic landscape in Broken Hill. Its operations contribute to the cultural fabric of this beautiful part of NSW, renowned for its rich creative heritage and community.

THE GALLERY'S KEY AREAS OF OPERATION ARE:

Displaying and maintaining its permanent collection, which comprises a rich tapestry of historical and contemporary works that highlight the evolution and diversity of Australian art. This collection, carefully curated over many years, reflects Broken Hill's local heritage and broader Australian art movements, providing an ongoing source of inspiration and education for visitors.

Hosting an array of touring and temporary exhibitions. These exhibitions bring global and national art to the doorstep of Broken Hill, offering residents and visitors alike the chance to engage with artworks they might not otherwise encounter. Through these exhibitions, the Gallery enriches the local cultural landscape by providing a scope of work that complements the range of private galleries active in Broken Hill.

Staging exhibitions that showcase new works by both local and national artists. By providing a platform for emerging talent, the Gallery fosters artistic innovation and encourages dialogue between artists and audiences.

Delivering creative workshops for artists and community members. These workshops offer artists hands-on experiences to hone their craft and collaborate with peers. By facilitating these educational and creative experiences, the Gallery nurtures artistic skills and community bonds.

Venue hire for civic and private events, reinforcing the Gallery's role as a community gathering place. The Gallery strengthens its ties with the local community through events that celebrate cultural diversity and civic pride.

Maintaining a retail shop allows the Gallery to offer art lovers and collectors an opportunity to purchase unique pieces, further supporting the arts community.

Finally, Broken Hill City Art Gallery functions as a focal point for Broken Hill's artistic community, fostering connections that drive the cultural life of the region.

ALIGNMENT WITH BROKEN HILL CULTURAL PLAN 2021 - 2040

The Broken Hill Cultural Plan 2021-2040 recognises the vital role of arts and culture in shaping its local community. It also outlines the region's rich history of supporting arts and culture. The plan outlines a long-term vision for culture in Broken Hill and provides a roadmap for Council, community and partners to work together in future planning for cultural infrastructure, events, programs, partnerships and funding.

It outlines three focus areas to concentrate efforts on:

FOCUS AREA	PEOPLE AND COMMUNITY	SPACES, ASSETS AND PLACES	SECTOR CAPACITY BUILDING
RELEVANT GOALS	1.1, 1.2, 1.4, 1.5, 1.6, 1.8 & 1.9	2.1, 2.2 & 2.3	3.3, 3.5, 3.6 & 3.7
THE STRATEGIC PLAN ALIGNS THROUGH...	Increased involvement by First Nations & Youth, Increased community participation, increased marketing, and enhanced spaces for Broken Hill residents to enjoy the arts.	Increased opportunities for cultural tourism, creative activation, & conservation of collections,	Arts employment, supporting creative business, delivering arts programs, supporting research opportunities,



Pro Hart Outback Art Award 2024, Rick Ball, Desert People (foreground), Clark Barrett, The Dance of Woolshed Calligraphy (Background right), Joshua de Gruchy Thoughts Upon that Bushland Throne (Background left)

AUDIENCES AND SECTOR DEVELOPMENT

Broken Hill City Art Gallery is a critical part of the thriving visual arts scene of Broken Hill, strategically increasing its attendance and enriching the cultural ecology of New South Wales.

Despite the city's distance from major urban centres, its vibrant art scene acts as a major tourism drawcard and contributes significantly to Broken Hill's economy. The Gallery employs a multi-faceted strategy to increase visitor numbers by regularly rotating exhibitions and maintaining continual engagement with tourism and accommodation providers. This proactive approach, coupled with ongoing communications and marketing campaigns, ensures the Gallery remains at the forefront of tourists' itineraries, offering a uniquely Broken Hill experience infused with the local culture and heritage. The Gallery also continues to engage with the local community, ensuring good custodianship and regular exhibition of the permanent collection, which is a source of strong pride for many in the community.

With an annual influx of over 250,000 visitors flocking to see artworks across 27 galleries, the Gallery capitalises on its position as the city's largest and most diverse collection to draw national and international tourists.

"Beautiful exhibition space retaining elements of its heritage"

"Fabulous facility – thank you Broken Hill Council!"

"Thank you for giving Aboriginal artists a voice"

"Incredible to see the Indigenous art in all the mixed media – thank you"

"Best composed exhibition of First Nations art I have ever seen!"

"Loved the space and the powerful First Nations' pieces."

Integral to strengthening the visual arts as an art form, the Gallery hosts regular artist residencies and attracts notable artists, enriching NSW's wider visual art sector. The annual Pro Hart Outback Art Prize supports emerging talent and allows for the acquisition of new works that enhance the existing collection, continually evolving the Gallery's offerings. Such initiatives bolster the Gallery's reputation as a crucial player in artistic development and collaboration, providing a platform where artists can showcase their craft to a wider audience. In addition to the Pro Hart Outback Art Prize, the Gallery hosts the annual Maari Ma Indigenous Art Awards, which aims to foster and promote emerging and established Indigenous artists in Broken Hill and its surrounding communities.

In carving out its role within the cultural ecology of NSW, the Gallery is a key example of excellence in regional cultural tourism. Showcasing a robust and dynamic arts environment underscores the significance of art in community identity and connectivity. As the major arts institution in Broken Hill, the Gallery enhances the region's cultural infrastructure, illustrating how art can transform communities and perpetuate cultural dialogue on both a local and regional level.



Dr Lorina Barker, Looking Through Windows exhibition, 2024

CONTRIBUTION TO LOCAL TOURISM



Tourism stats from Patternmakers. 2024, "Cultural Tourism in Regional NSW".

The Gallery plays a vital role in the region's cultural tourism growth, serving as a core attraction that draws art enthusiasts and curious travellers alike.

As the largest gallery in the city, it acts as a tent pole destination, offering vibrant experiences around which entire trips to Broken Hill can be planned. The Gallery boasts critical pieces within its collection, including works by the renowned "Brushmen of the Bush," which are a significant draw for visitors eager to immerse themselves in the unique cultural narrative of outback Australia.

Notably, 90% of Gallery visitors are tourists, a testament to its existing influence in the cultural tourism sector. This strategic plan aims to leverage this appeal by increasing the visibility and accessibility of the Gallery's physical and digital collections. This enhanced focus promises to attract more tourists and provide them with richer, more engaging experiences, further cementing the Gallery's role as an essential part of Broken Hill's cultural tourism landscape.

Executive Summary

Strategic Plan 2025-2028



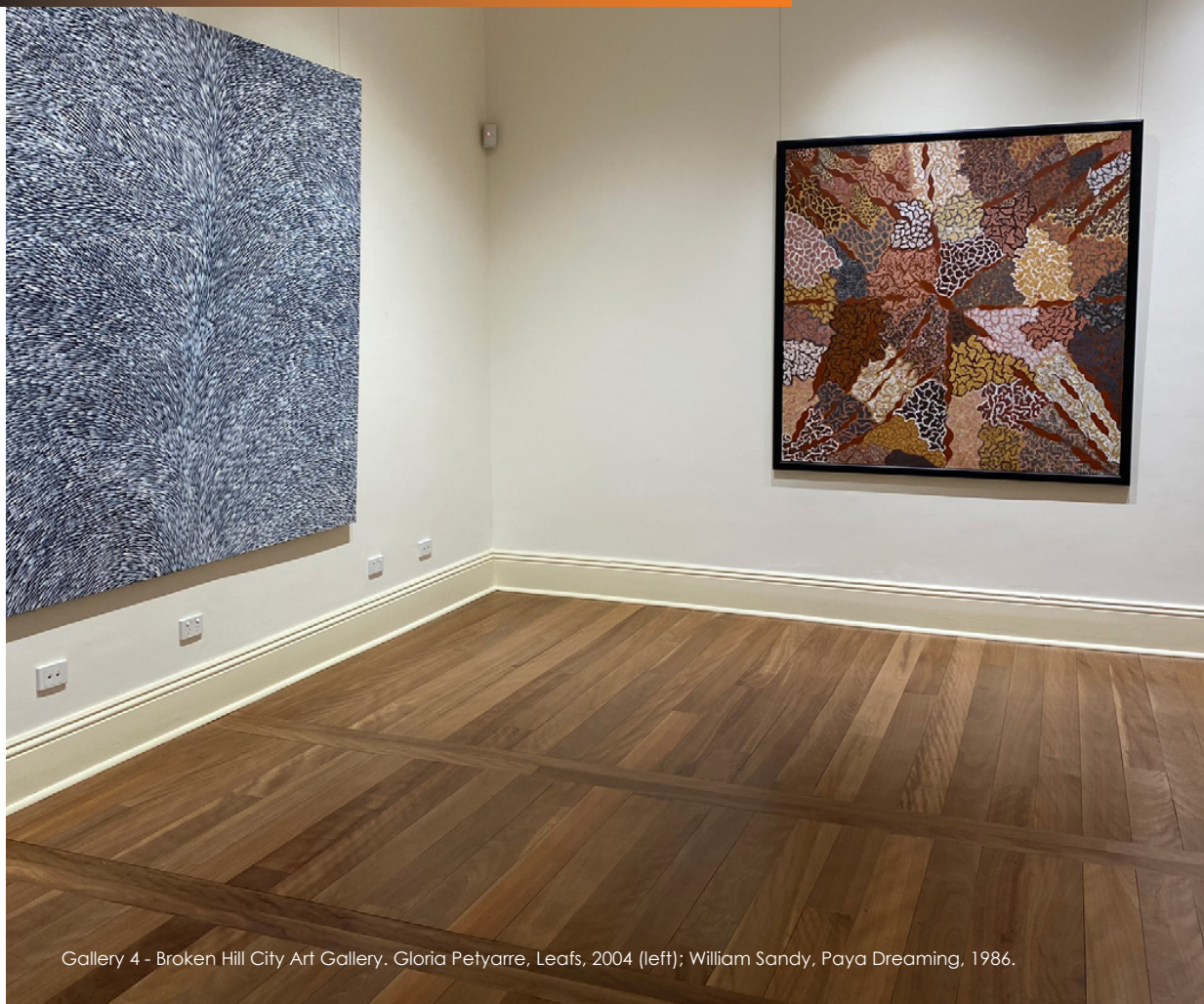
Pro Hart Outback Art Award 2024 Finalists, Margaret Campbell, Desert Mirage, 2024 (foreground), Kelly Leonard, Transmission, 2024 (background)

Page 15

Broken Hill City Art Gallery

OUR COLLECTION

Since its inception in 1904, Broken Hill City Art Gallery has acquired and grown a collection of national importance that represents the diversity and character of the City.



Gallery 4 - Broken Hill City Art Gallery. Gloria Petyarre, Leaves, 2004 (left); William Sandy, Paya Dreaming, 1986.

Reflecting the region's identity, spirit and sense of place, the Collection is an important source of inspiration that stimulates public discourse & debate and returns long-term cultural benefits to the local community.

The Collection consists of more than 2,000 colonial, modern and contemporary Australian artworks, predominantly paintings and works on paper, by artists including Rick Amor, Charles Blackman, Arthur Boyd, Noel Counihan, Liz Cumming, George Gittoes, Barbara Hanrahan, Mandy Martin, Clifton Pugh, Lloyd Rees, Gary Shead & Tim Storrier.

It also has a strong representation of leading Aboriginal artists, including Clifford Possum Tjapaltjarri, Michael Nelson Tjackamarra, William Sandy, David Malangi, Emily Kame Kngwarreye, Susan Marrawarr, Gordon Hookey and Badger Bates. The cultural history of Broken Hill is extensively surveyed through works by JC Goodhart, Sam Byrne, Robert Emerson Curtis, May Harding, Hoppy Hopgood, and Pro Hart.

The Collection is further enhanced through the generous donation or gift of artworks and through the Gallery's acquisitive award, The Pro Hart Outback Art Prize (sponsored by the Hart Family).

Enhancing the Collection and making it more accessible are critical components of this Strategic Plan. Over the next four years, the Gallery aims to use digital technology to make more of the collection outside its walls and undertake strategic accession and de-accessioning to ensure its ongoing vibrancy while retaining its vital local and historical significance. In addition, we will also seek to grow the representation of female artists in the Gallery, seeking an increase in works by female artists of 10% per annum.

Community Galleries - Broken Hill City Art Gallery



SUMMARY OF ACHIEVEMENTS

BETWEEN FY21 AND FY24		36,486 Visitors	54 Exhibitions	437 Events	
VISITOR PROFILE	35% One-time visitors	28% First-time visitors	47% Over 55s	25-44 Age that Overseas visitors are most likely to be	
EDUCATION + PUBLIC PROGRAMS (2023)					
16 Exhibitions	1 Art Award	92 Workshops for young people	15 Workshops – skill based for adults	39 Tours	15 Other events
SERVICE AREA					
323,477km ² Size of the Gallery's broader catchment area, the Far West Region. This makes up over 40% of NSW.			25 Townships Where the Gallery promotes & delivers its programs and activities to as well as being the cultural hub of Broken Hill.		
DIGITAL REACH		5,291 Facebook followers	3,524 Instagram followers		

Broken Hill City Art Gallery has marked an impressive milestone by celebrating its 120th anniversary in 2024, a testament to its longstanding contribution to the region's cultural fabric.

Over the years, the Gallery has built a legacy of promoting and showcasing diverse talent, which is exemplified through initiatives like the Maari Ma Indigenous Art Awards. With a substantial total prize pool of \$12,500, these awards recognise and support Indigenous artists, fostering creativity and cultural expression.

The Gallery's commitment to celebrating artistry is further highlighted by the Pro Hart Outback Art Prize, which offers a total prize pool of \$23,000, alongside an acquisition for the collection. This prize provides a significant platform for artists to showcase their works and be recognised within a prominent collection.

The Gallery's extensive collection of colonial, modern, and contemporary Australian art is nationally significant and a source of considerable pride among the Broken Hill community. It includes works by Arthur Streeton, Rupert Bunny, George Lambert, Noel Counihan, John Olsen, Clifford Possum Tjapaltjarri, Emily Kame Kngwarre, and Michael Nelson Tjackamarra. The gallery also showcases the work of local and regional artists, such as Sam Byrne, William 'Badger' Bates, Jim Paterson, and Pro Hart.

A pioneering effort in the digital age, the Gallery has successfully digitised its collection and made it accessible online, ensuring that art enthusiasts worldwide can appreciate its treasures. This initiative goes hand-in-hand with the ongoing cataloguing and conservation of its permanent collection, comprising over 2,000 Australian and international works valued at over \$10 million. Such efforts guarantee the preservation and accessibility of artwork for future generations.

In a remarkable achievement, the exhibition "Barka: The Forgotten River" by Barkandji elder Badger Bates and artist Justine Muller, which initially debuted at the Gallery, was transferred to the Australian Museum in 2023. This transfer underscores the Gallery's influence in elevating important cultural narratives on a national stage.

This was further enforced with the exhibition, 'ngaratya (together, us group, all in it together)', an exhibition which brought together six Barkandji/Barkindji artists, Nici Cumpston, Zena Cumpston, David Doyle, Kent Morris, Adrienne Semmens, and Raymond Zada, who explored the artists' homelands and Ancestral connection through over 50 newly commissioned works.

Among its diverse exhibitions, the Gallery has recently presented "THIS IS WHO I AM: Expressions of Queer Power from Far West NSW" in 2024, as part of the Broken Heel Festival. Additionally, the inclusion of exhibitions from cutting-edge artists such as Luke Scibberas and Sunno Mitchell, alongside pieces by the legendary Brushmen of the Bush" like Pro Hart, Eric Minchin, Jack Absalom, John Pickup, and Hugh Schultz, illustrates the Gallery's ongoing commitment to celebrating both contemporary and traditional art forms.

During the post-COVID era, from 2022 through to the current day, the Gallery has held over 100 exhibitions and has successfully hosted more than 500 individual programs, comprising workshops for youth, skills-based workshops for adults, and workshops for Indigenous skills development and performances.

FUTURE PROGRAMS AND PROJECTS



Touring Gallery - Broken Hill City Art Gallery

Broken Hill City Art Gallery's artistic program for 2025 is planned to provide an invigorating blend of regional creativity and diverse exhibitions.

Combining a remarkable range of work by local artists with visiting exhibitions, the program highlights emerging talents from regional New South Wales. As key staples, the Pro Hart Outback Art Prize, the Maari Ma Indigenous Art Awards and the Gallery's artist-in-residence program, the Open Cut Commission, continue to exemplify the commitment to honouring artistic excellence and cultural heritage. These flagship events celebrate established artists and pave the way for newcomers to gain visibility in the broader art community.

This year's program will also feature a rich array of workshops, engagement activities, and performance events, creating opportunities for new audiences to engage creatively and connect with the gallery in meaningful ways. Together, these initiatives reinforce the gallery's ethos of fostering a vibrant, inclusive art scene representing Broken Hill while exploring new expressions of creativity. See Appendix B for full details.

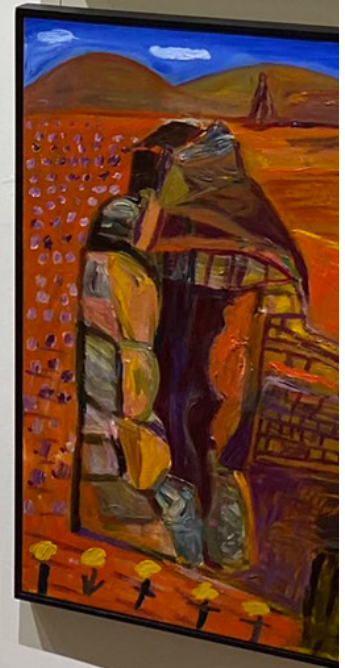
In addition, the program will underline the need for the Gallery's expansion and associated Workshop space, by demonstrating ongoing demand for exhibition and opportunities to participate in art making.

Executive Summary

Strategic Plan 2025-2028



ARTIST NAME
ARTIST BIOGRAPHY
ARTIST STATEMENT
ARTIST CONTACT INFORMATION



Broken Hill City Art Gallery's Permanent Collection exhibition, 2024

Page 21

Broken Hill City Art Gallery

PROGRAMMING PRINCIPLES

COMMUNITY

We present works by and for our local community, showcasing our Collection and local contemporary artists

PLACE

We celebrate the unique aesthetics of our City and our region

DIVERSITY

We acknowledge and represent our City's rich diversity, which underpins our regional identity

INNOVATION

We embrace our rich history of thinking innovatively and delivering original and creative outcomes



Opening night, ngaratya exhibition, 2024

EACH YEAR WE SEEK TO PROGRAM

12-16 Exhibitions (4 rounds with 3-4 shows in each)

2 Artist in Residence program

50 workshops for schools and young people

10 art skills development workshops (run by artists)

4 artist talks/lecturers (to complement the exhibition program)

12 programs and events (including movie night, music, food event, member events, etc.)

A range of ongoing private functions, events, ceremonies and commercial hire

The ongoing development and digital exhibition of the Collection

Executive Summary

Strategic Plan 2025-2028

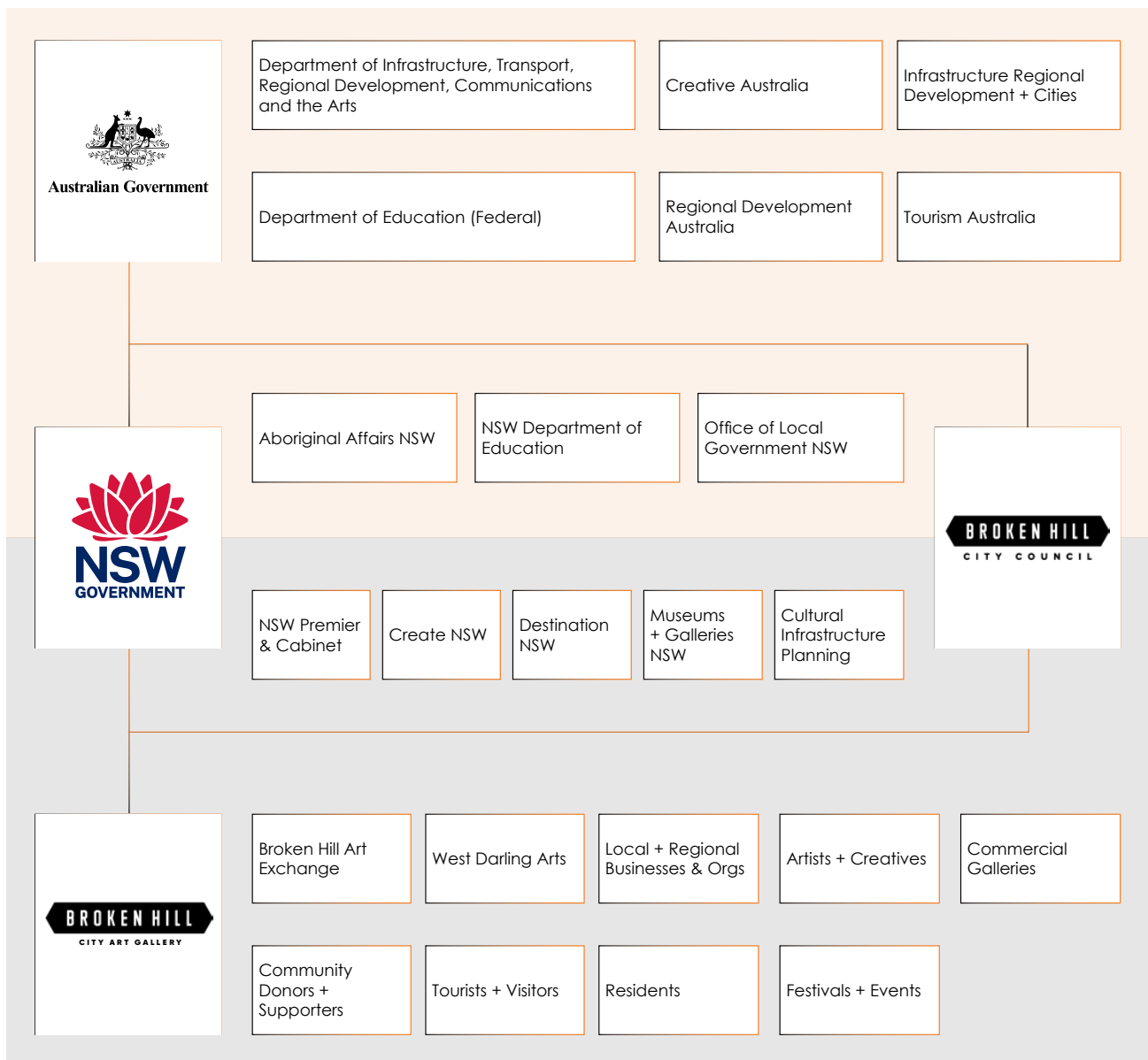


Opening night, Dr Lorina Barker, Looking Through Windows exhibition, 2024

Page 23

Broken Hill City Art Gallery

ANALYSIS OF INTERNAL AND EXTERNAL OPERATING ENVIRONMENTS



A detailed examination of the Gallery's internal and external operating environments has guided the formulation of this strategic plan. The Gallery operates in a vibrant cultural setting, a well-regarded local institution with a nationally significant collection. As a key player in a city with a strong visual arts presence, the Gallery benefits from high tourist attendance and strong community ownership, bolstered by good leadership and a committed team. However, challenges such as limited display space, a lack of comprehensive fundraising strategies, and geographical isolation pose weaknesses that impact operational efficiency.

Opportunities include the potential for commercial space hiring, involving more school groups, and expanding into new spaces like the Workshop area. Community engagement can be enhanced through building on the existing artist residencies program and increasing support for local artists. Nevertheless, threats like the need for political support, competition from other galleries, and economic uncertainties require strategic navigation. The gallery must also manage environmental controls for its collection. Sustaining a high level of civic pride while addressing these challenges is pivotal.

STRENGTHS

- Well-regarded local institution
- Breadth of the collection (of national significance)
- High tourist attendance
- Broken Hill is a visual arts town/cultural economy
- Good leadership and committed team
- Attracts interest from artists/researchers/visitors outside BH
- Strong community ownership of collection
- Strong civic pride

WEAKNESSES

- Limited space to display an extensive collection
- Lack of fundraising strategy, staff & resources
- Low number of local ambassadors to champion the Gallery
- Comms/marketing: getting the word out
- Geographical isolation
- Lean staffing

OPPORTUNITIES

- Greater commercial hiring of Gallery space
- Getting more school groups in/pop-up kids space
- Building the case for the capital expansion into the Workshop space/car park
- Galvanising support base
- Building on existing artists residency program
- Getting more of the collection out of the building
- Ticketed entry for selected exhibitions
- Build on previous work with prisoners and health staff with tailored art programs.

THREATS

- 355 committee structure limits fundraising potential
- Competition from other galleries (local and for touring opportunities)
- Economic threats; need to maintain revenue
- Maintaining environmental controls in the upstairs gallery (works on paper)

STRATEGIC GOALS AND INDICATORS

Over 2025 - 2028, Broken Hill City Art Gallery aims to extend its activities and further consolidate its position as a premier cultural institution in Broken Hill and regional NSW. We aim to enhance engagement and community involvement by finding new and innovative ways to reach more residents and visitors.

To achieve this, we are concentrating on six strategic pillars that will elevate the Gallery's reputation and engage a broader audience.

1

By building on our exhibition and workshop programs, we will offer diverse cultural experiences catering to various interests and age groups. These programs will celebrate our permanent collection and showcase new work and emerging artists.

2

Enhancing our marketing and communications efforts to grow attendance and participation, and connect effectively with our community.

3

Development of a business case for a much-needed expansion of the Gallery, allowing us to showcase our permanent collection better and further support local artists. This will mean investing in our fundraising capacity.

4

Our outreach and engagement initiatives will be boosted to bring the Gallery and its collection to the attention of more visitors and residents of Broken Hill. A key initiative here will be the digital display of the collection outside the Gallery's walls.

5

We will continue our strategic consolidation of our collection to ensure we preserve and highlight our cultural assets carefully and precisely.

6

Underpinning all these efforts is our unwavering commitment to best-practice financial management and governance, ensuring our plans are sustainable and grounded in fiscal responsibility.



Broken Hill City Art Gallery's Permanent
Collection exhibition, 2024

OUR KEY FOCUS AREAS ARE:

Delivery of the artistic program

Increased marketing

Increased engagement with a
business case for expansion

Enhancing the Collection

Digital outreach

Fundraising strategy and costs

AREA OF OPERATION 1

EXHIBITION AND WORKSHOP PROGRAM

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Exhibitions	#	12	12	12	12
Goal 2	Workshops	#	80	80	80	80
Goal 3	Performances	#	4	4	4	4

AREA OF OPERATION 2

GROWING ATTENDANCE & PARTICIPATION, THROUGH ENHANCING COMMUNICATIONS

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Greater reach and following on specific channels	# of social media followers	Increase of 5% on the previous year's reach	Increase of 5% on the previous year's reach	Increase of 5% on the previous year's reach	Increase of 5% on the previous year's reach
Goal 2	Use other networks to get our message out	# of partners	1-2 partners added annually	1-2 partners added annually	1-2 partners added annually	1-2 partners added annually
Goal 3	Drive comms towards attendance	Greater attendance	Increase of 10% on previous year's attendance	Increase of 5% on previous year's attendance	Increase of 5% on previous year's attendance	Increase of 5% on previous year's attendance

AREA OF OPERATION 3

CAMPAIGN FOR CAPITAL EXPANSION

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Activate the friends of the gallery (combine with membership offer)* driving local attendance	Activated and membership growing	In place	5% increase in membership	5% increase in membership	5% increase in membership
Goal 2	Fundraising strategy in place for capital works projects, such as the development of the Workshop.	\$ raised	\$50,000	10% increase on the previous year	10% increase on the previous year	10% increase on the previous year

AREA OF OPERATION 4

BOOSTING OUTREACH & ENGAGEMENT

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Digital exhibition of works outside the Gallery work	# of screens	2 screenings	5 screenings	5 screenings	5 screenings
Goal 2	The acquisition policy for digital art clearly notes works created with AI technology.	# of artwork	1 new digital work acquired	1 new digital work acquired	1 new digital work acquired	1 new digital work acquired
Goal 3	Growing engagement & workshops, particularly for schools	0.5 FTE engagement officer employed,	Position established	Position maintained	Position maintained	Position maintained

AREA OF OPERATION 5

CONSOLIDATING THE COLLECTION

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Strategic accession and de-accessioning of the collection (identify gaps in the collection)	Strategic accession and de-accessioning take place each year	Strategic accession and de-accessioning take place	Strategic accession and de-accessioning take place	Strategic accession and de-accessioning take place	Strategic accession and de-accessioning take place
Goal 2	Grow female representation with collection	# Artworks by female artists	Increase by 10% of artists represented	Increase by 10% of artists represented	Increase by 10% of artists represented	Increase by 10% of artists represented

AREA OF OPERATION 6

MAINTAINING BEST PRACTICE FINANCIAL MANAGEMENT AND GOVERNANCE

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Pursue commercial opportunities, such as venue hire and events, coffee cart	% of earned revenue to total revenue	5% increase per year	5% increase per year	5% increase per year	5% increase per year
Goal 2	Review the roles and responsibilities of the AAC to add more strategy and fundraising aims/expertise.	Review undertaken and changes made.	The review is complete; roles are revised, and strategy and fundraising expertise are added.	Maintained and led a role in a capital campaign for extension undertaken.	Maintained and led a role in a capital campaign for extension undertaken.	Maintained and led a role in a capital campaign for extension undertaken.
Goal 3	Dedicated strategy and resources for fundraising	Strategy in place and \$ raised	\$10,000	10% increase on the previous year	10% increase on the previous year	10% increase on the previous year

Strategic Goals & Indicators

Strategic Plan 2025-2028



Permanent Exhibition Gallery, Broken Hill City Art Gallery, 2024

Page 31

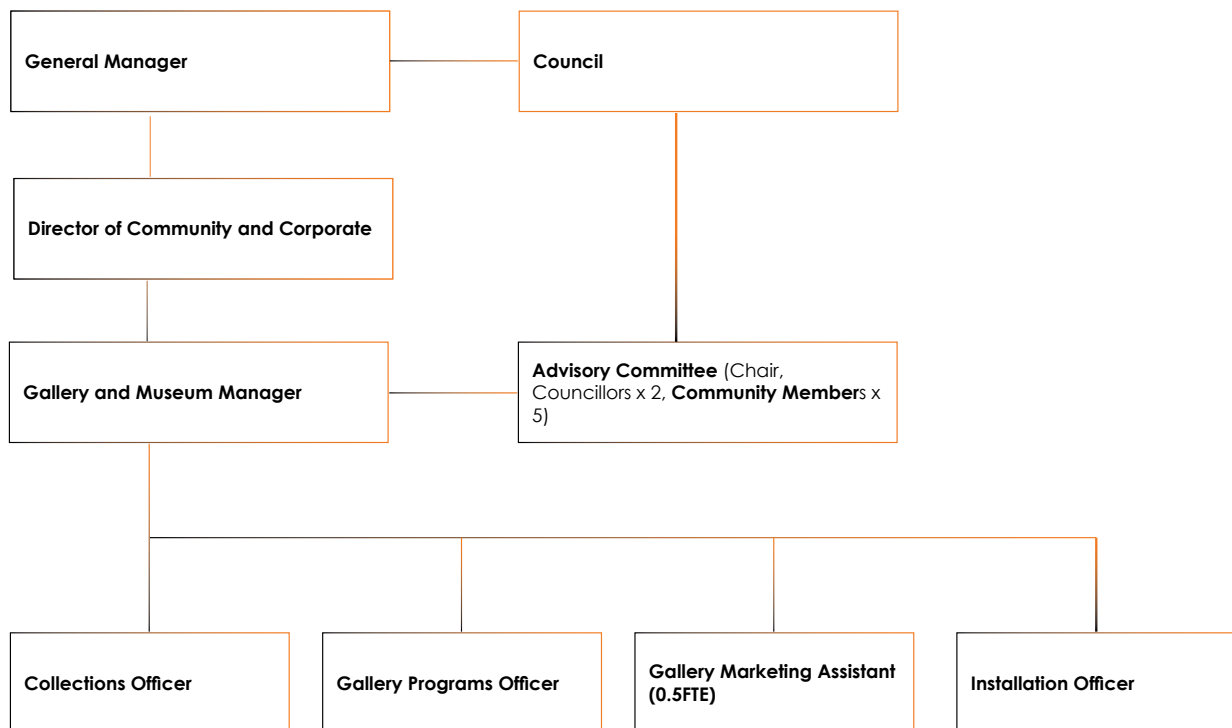
Broken Hill City Art Gallery

GOVERNANCE

The Broken Hill City Art Gallery operates under the guidance of an Art Gallery Advisory Committee, a Section 355 committee of the City of Broken Hill Council. This group plays a pivotal role by offering strategic advice on curatorial, cultural, and programming matters, ensuring the gallery's offerings remain dynamic and relevant.

The Gallery falls under the Broken Hill City Council's key operational area of Corporate and Community, which is overseen by the Director of Corporate and Community.

The core team driving the Gallery's vision comprises five staff members and a small group of dedicated volunteers assist with visitor liaison and running the retail shop.





Governance

Strategic Plan 2025-2028

Permanent Exhibition Gallery, Broken Hill City Art Gallery, 2024

Page 33

Broken Hill City Art Gallery

MODERN WORKPLACE CONDITIONS

As an integral component of the City of Broken Hill Council, we pride ourselves on maintaining comprehensive policies that support progressive workplace standards reflective of our organisational values.

Our commitment to fair pay and conditions manifests in paying staff according to established award rates and compensating artists in line with NAVA guidelines, ensuring that all contributors receive what they rightfully deserve.

Regarding health and safety, we strictly comply with Occupational Health & Safety regulations and policies, fostering a secure and healthy work environment for everyone. Specifically, the Gallery adheres to the Broken Hill City Council General Manager's Statement of WHS Commitment.

Our dedication to equal opportunity is reflected in our robust practices that guarantee inclusivity, allowing all individuals to thrive regardless of gender, race, religious beliefs, or sexual orientation.

Recognising the need for work flexibility, we offer our staff various flexible work patterns, including working from home, accommodating diverse lifestyle needs and promoting work-life balance.

Furthermore, our commitment to a respectful and supportive workplace is underscored by our comprehensive anti-bullying policies designed to protect and empower our staff.

Lastly, we adhere to rigorous protocols to ensure our supply chains are free from modern slavery, demonstrating our unwavering commitment to ethical practices.



RISK ASSESSMENT

DAMAGE TO THE COLLECTION

Likelihood: Medium

Impact: High

Mitigation Strategy: Maintain stringent handling procedures and regular maintenance schedules for all art pieces. Invest in security and climate control systems to protect the collection from environmental damage and theft. Train staff in preservation techniques and emergency response procedures to minimise potential damage during unforeseen events.

LACK OF IMPACT THROUGH LIMITED SPACE

Likelihood: Medium

Impact: Medium

Mitigation Strategy: Plan a capital expansion campaign to increase gallery space. Optimise current space usage through innovative exhibition designs and rotating displays. Collaborate with other venues for off-site exhibitions, extending the gallery's reach and presence in the community. Use digital exhibition to showcase the collection in spaces other than the Gallery.

FINANCIAL MISMANAGEMENT

Likelihood: Low

Impact: High

Mitigation Strategy: Maintain a robust financial management framework, incorporating best practice governance and audit routines. Regular financial reporting and review meetings will ensure transparency and accountability.

POOR ATTENDANCE THROUGH LACK OF EFFECTIVE COMMUNICATION

Likelihood: Medium

Impact: Medium

Mitigation Strategy: Enhance communication strategies by leveraging digital marketing and social media platforms to reach a wider audience. Develop targeted campaigns for various demographic segments, focusing on engaging content and consistent messaging. Evaluate and refine these strategies regularly based on attendance data and community feedback.

LOW COMMUNITY ENGAGEMENT

Likelihood: Medium

Impact: Medium

Mitigation Strategy: Strengthen outreach initiatives by creating community-led programs and events. Collaborate with local schools, cultural organisations, and businesses to foster deeper connections. Encourage community input and participation in gallery activities to ensure alignment with public interests and needs.

MARKETING AND COMMUNICATION

This action-oriented plan is designed to resonate with the local community while reaching a broader audience through coordinated efforts.

To enhance the visibility and engagement of Broken Hill City Art Gallery, our marketing and communications plan will focus on a multi-faceted approach involving traditional media, digital platforms, and strategic partnerships.

Our audience consists of around 15,000 visitors per year, with a strong bias towards visitors to Broken Hill (90% of attendees).

PUBLIC OUTREACH

We will maintain our public outreach initiatives through social media, posters, radio broadcasts, and articles in the new local newspaper. Using traditional channels will help us effectively reach residents in Broken Hill, fostering a connection with the community. Although old school, they help locals know “what is happening”. By regularly updating content and offering compelling storytelling, we will maintain public interest and drive foot traffic to the gallery.

TOURISM AND HOSPITALITY COLLABORATION

We will continue our ongoing collaborations with tourism and hospitality providers and the tourism unit at Broken Hill City Council. These partnerships will allow us to integrate Gallery experiences into broader tourism packages, thus positioning the Gallery as a key cultural attraction. Regular meetings and shared initiatives will enhance our impact on the region’s cultural and economic vitality.

PROMOTION OF NEW EXHIBITIONS AND EVENTS

We will continuously promote new exhibitions and events to inspire repeat visits. We will maintain a dynamic exhibition schedule, ensuring there is always something new to explore. Promoting these changes through exciting teasers and announcements will keep visitors engaged and eager to return.

NATIONAL ART PRESS COVERAGE

Target ongoing coverage in the national art press regarding our unique prizes and commissions. Cultivating relationships with national art journalists and outlets will secure our place in the art conversation, elevating Broken Hill's profile as a noteworthy art destination.



Access Gallery, Broken Hill City Art Gallery, Pro Hart Outback Art Prize 2024

SOCIAL MEDIA CAMPAIGNS

We will expand our digital footprint through ongoing social media campaigns tailored to grow our online audience. Using platforms like Instagram and Facebook, we will share engaging multimedia content showcasing our exhibitions and events. By fostering an interactive community online, we will attract digital attendees who extend our reach beyond geographic borders.

ART AND HERITAGE TRAIL INCLUSION

Pursue inclusion in Broken Hill's art and heritage trails to integrate the gallery into the region's cultural narrative. By collaborating with trail organisers, visitors exploring these trails will see our gallery as a highlighted stop, thus enhancing their cultural experience and increasing our visibility.

NATIONAL MEDIA ENGAGEMENT

Curate selective placement of national media stories highlighting Broken Hill's vibrant art scene. These stories will celebrate our local contributions to the arts, inviting a broader audience to discover what makes the gallery and the city stand out. Through thoughtful media engagement, we aim to attract art enthusiasts from across the country, encouraging them to explore our exhibitions and the artistic richness of Broken Hill.

APPENDIX A

ALIGNMENT WITH CREATE NSW PRIORITY AREAS

The Gallery's objectives are strategically aligned with Create NSW's priority areas, ensuring consistency with cultural policies that bolster the arts and culture sector in the Far West.

FIRST NATIONS STORIES AND COMMUNITIES

The Gallery proudly houses a significant collection of artworks by Indigenous Australians and is dedicated to engaging with local communities to represent their voices through our exhibitions.

WESTERN SYDNEY AND REGIONAL NSW

Situated in the heart of Far West NSW, we play a pivotal role in the visual arts landscape, advocating for the interests of both artists and audiences within regional NSW.

NEXT GENERATION OF CREATIVES AND AUDIENCES

We are committed to connecting with emerging artists and presenting innovative works that resonate with younger audiences, nurturing the creativity of the upcoming generation.

BROAD AND INCLUSIVE COMMUNITIES AND CONTENT

We embrace the rich diversity of the Broken Hill community and are devoted to fostering initiatives that encourage representation and participation across a spectrum of perspectives.

Broken Hill City Art Gallery Touring Gallery 2024



Page 40

ACCESSIBILITY AND EQUITY

Our commitment to making art accessible is evident throughout our physical gallery space and internal programs. We prioritise accessibility to ensure that the gallery remains an open and welcoming environment for everyone, upholding our belief that art should be inclusive and accessible to all.

Broken Hill City Art Gallery

Appendix A

Strategic Plan 2025-2028



Broken Hill City Art Gallery's permanent exhibition space and touring galleries, 2024

Page 41

Broken Hill City Art Gallery

APPENDIX B

ARTISTIC PROGRAM OF ACTIVITIES 2025 – 2026

This is a projected artistic program of activities; not all activities are expected to be confirmed.



Broken Hill City Art Gallery Touring Gallery, Pro Hart Outback Art Prize 2024

2025 - 2026 EXHIBITION SCHEDULE

DATE (WHEN) MONTH/ YEAR	ACTIVITY (WHAT)	TARGET AUDIENCE (WHO FOR)	LOCATION/S (WHERE)	KEY PERSONNEL/ARTISTS/PARTNERS (IF KNOWN) (WHO BY)	
			VENUE NAME, SUBURB, POSTCODE	NAME	ROLE
February - April 7.02.25 - 27.04.25	Blow Back Ins Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Ann Thomson Ann Cape Chris Gentle Daniel Pata Gina Bruce Kerry McInnis Paul Connor Rentata Pari Lewis Sophie Cape Willemina Villari Mike MacGregor	Artists
February - April 28.02.25 - 23.03.25 28.02.25 - 23.03.25	St Pats 60th Year exhibition	Local community (living within LGA);	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Steven Radford OAM; Andrew Schmidt	Key Personnel
February - April 7.02.25 - 27.04.25	Potter's Society Bi- Annual Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Deborah Elliot	Broken Hill Potter's Society - Secretary
February - April 7.02.25 - 27.04.25	Willyama Art Society Bi-Annual Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Dennis Hebbard	Willyama Art Society - President
May - July 02.05.25 - 06.07.25	Journey in human landscape: SOUTH AUSTRALIAN ARTIST COLLECTIVE	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Barbara Palmer Robyn Zema- Russell Kathryn Hill Ray Meandering	Artists
May - August 02.05.25 - 10.08.25	Catherine Farry Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Catherine Farry	Artist
July - August 12.07.2024 10. 8.2024	Touring Exhibition - BALD ARCHIES in Partnership with the Museum of the Riverina.	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Luke Grealy	Key Personnel

2025 - 2026 EXHIBITION SCHEDULE

DATE (WHEN) MONTH/ YEAR	ACTIVITY (WHAT)	TARGET AUDIENCE (WHO FOR)	LOCATION/S (WHERE)	KEY PERSONNEL/ARTISTS/PARTNERS (IF KNOWN) (WHO BY)	
			VENUE NAME, SUBURB, POSTCODE	NAME	ROLE
May - August 02.05.25 - 10.08.25	Photographic Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Em Jensen	
15th August - October 01.08.25- 26.10.25	PRO HART OUTBACK ART PRIZE 2025	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists; Local, state and interstate artists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Hart Family Trust	Artist
May - August 02.05.25 - 10.08.25	Going, Going, Gone Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Ann Mitchell	Key Personnel
May - August 02.05.25 - 10.08.25	The Drover's Wife Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Isabella Seraphima	Artist
November 25- February 26 01.11.25 - 09.02.26	'Time and Tide' Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Marian Crawford Jan Davis Dr Dianne Longley Diana Orinda Burns Jan Palethorpe Penny Peckham Olga Sankey	Artist
November 25- February 26 01.11.25 - 09.02.26	Maari Ma Indigenous Art Awards 2025 in partnership with Maari Ma Indigenous Health Corporation and West Darling Arts	Regionally local Indigenous Artists; Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Maari Ma Indigenous Health Corporation; West Darling Arts	Artists
November - February 01.11.25 - 09.02.26	HSC Annual Exhibition 2025	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists. Regionally local school students and the education community.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Broken Hill High School; Willyama High School; Menindee Central School	Partners / Key Personnel
February - April 6.02.26 - 26.04.26	Touring Exhibition - Gray Street Workshop in Partnership with the JamFactory	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Jam Factory	Partners / Key Personnel

2025 - 2026 EXHIBITION SCHEDULE

DATE (WHEN) MONTH/ YEAR	ACTIVITY (WHAT)	TARGET AUDIENCE (WHO FOR)	LOCATION/S (WHERE)	KEY PERSONNEL/ARTISTS/PARTNERS (IF KNOWN) (WHO BY)	
			VENUE NAME, SUBURB, POSTCODE	NAME	ROLE
May - July 08.05.26 - 26.07.26	Touring Exhibition - Saltbush Country in Partnership with Country Arts SA	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Juanella McKenzie Sandra Saunders Josephine Lennon Marii Macumba Lynette Newchurch Deanna Newchurch Heather Shearer	Artists
May - July 08.05.26 - 26.07.26	Weaving Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Ann Evers	Artist
May - July 08.05.26 - 26.07.26	Touring Exhibition - Art Express in partnership with NSW Department of Education and the NSW Education Standards Authority	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists. Regionally local school students and the education community.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	NSW Department of Education and the NSW Education Standards Authority	Touring Partner
July - October 31.07.26 - 25.10.26	PRO HART OUTBACK ART PRIZE 2026	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists; Local, state and interstate artists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Hart Family Trust	Key Personnel
July - October 31.07.26 - 25.10.26	GAARA (Girls and Art in Regional Australia) Bi-Annual Exhibition	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Maureen Clark	GAARA - Secretary
October February 27 30.10.26 - 07.02.27	Touring Exhibition - Kirrenderri in partnership with the University of Queensland Anthropology Museum	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Mandana Mapar	Curator, University of Queensland Anthropology Museum Tour Coordinator
October February 27 30.10.26 - 07.02.27	Maari Ma Indigenous Art Awards 2026 in partnership with Maari Ma Indigenous Health Corporation and West Darling Arts	Regionally local Indigenous Artists; Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Maari Ma Indigenous Health Corporation; West Darling Arts	Partners / Key Personnel
October February 27 30.10.26 - 07.02.27	HSC Annual Exhibition 2026	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists. Regionally local school students and the education community.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Broken Hill High School; Willyama High School; Menindee Central School	Partners / Key Personnel

2025 - 2026 WORKSHOP SCHEDULE

DATE (WHEN) MONTH/ YEAR	ACTIVITY (WHAT)	TARGET AUDIENCE (WHO FOR)	LOCATION/S (WHERE)	KEY PERSONNEL/ARTISTS/PARTNERS (IF KNOWN) (WHO BY)	
			VENUE NAME, SUBURB, POSTCODE	NAME	ROLE
2025 & 2026 January - December	Skills development workshop program for practitioners – 1 per month	Local (within the LGA) and regionally local artists (non-tourists outside the LGA)	Broken Hill City Art Gallery Workshop 404-408 Argent Street, BROKEN HILL NSW 2880	Programs Officer	BHCAG Programs Officer
2025 & 2026 January - December	Skills development / art engagement workshop program for youth – 8 per month	Local (within the LGA) and regionally local (non-tourists outside the LGA) persons under 18 yrs of age.	Broken Hill City Art Gallery Workshop 404-408 Argent Street, BROKEN HILL NSW 2880	Programs Officer	BHCAG Programs Officer
2025 & 2026 January - December	BHHS ABORIGINAL ART AND COMMUNITY EDUCATION SISTAS (AACES) PARTNERSHIP Workshops – 5 per school term	Local Aboriginal female art students from Broken Hill High School.	Broken Hill City Art Gallery Workshop 404-408 Argent Street, BROKEN HILL NSW 2880	Programs Officer	BHCAG Programs Officer

2025 - 2026 PERFORMANCE SCHEDULE

DATE (WHEN) MONTH/ YEAR	ACTIVITY (WHAT)	TARGET AUDIENCE (WHO FOR)	LOCATION/S (WHERE)	KEY PERSONNEL/ARTISTS/PARTNERS (IF KNOWN) (WHO BY)	
			VENUE NAME, SUBURB, POSTCODE	NAME	ROLE
2025 & 2026 JANUARY - DECEMBER	Concert / Performance Events – 4 per year	Local community (living within LGA); Regional local communities (living outside LGA but non-tourist); NSW tourists; Interstate Tourists; International Tourists	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Kathy Graham Broken Hill Civic Orchestra Touring Musicians/ performers	Gallery and Museum Manager Performers Performers

2025 - 2026 ENGAGEMENT SCHEDULE

DATE (WHEN) MONTH/ YEAR	ACTIVITY (WHAT)	TARGET AUDIENCE (WHO FOR)	LOCATION/S (WHERE)	KEY PERSONNEL/ARTISTS/PARTNERS (IF KNOWN) (WHO BY)	
			VENUE NAME, SUBURB, POSTCODE	NAME	ROLE
2025 & 2026 January - December	Gallery Tours in Partnership with Great Southern Rail – 4 per month	State, interstate and international visitors	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Great Southern Rail	Key Personnel/ Partner
2025 & 2026 January - December	Artist engagement events including artist talks – 4 per year	Local (within the LGA) and regionally local artists (non-tourists outside the LGA) and community members.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Programs Officer	BHCAG Programs Officer
2025 & 2026 January - December	Other events including Civic Receptions - 4 per year	Local (within the LGA) and regionally local artists (non-tourists outside the LGA) and community members.	Broken Hill City Art Gallery 404-408 Argent Street, BROKEN HILL NSW 2880	Kathy Graham	Gallery and Museum Manager



Broken Hill City Art Gallery's permanent exhibition space and touring galleries, 2024



brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

May 9, 2025

ITEM 12BROKEN HILL CITY COUNCIL REPORT NO. 78/25

SUBJECT: DRAFT ALBERT KERSTEN MINING AND MINERAL MUSEUM
STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC
EXHIBITION D25/14328

Recommendation

1. That Broken Hill City Council Report No. 78/25 dated May 9, 2025, be received.
2. That Council endorses the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 for the purpose of public exhibition.
3. That the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 be placed on public exhibition for submissions to be received for a period of 28 days.
4. That Council receive a further report at the conclusion of the exhibition period, detailing submissions and recommend changes arising, with a view to adopting the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028.

Executive Summary:

Sharpe Advisory Consulting was engaged in 2024 to create the four-year Albert Kersten Mining and Mineral Museum Strategic Business Plan (2025 – 2028). This plan is an integrated approach to strategic planning with links to key Council policies and plans, and with consideration to the National Standards for Australian Museums and Galleries Second Edition, 2023.

The Plan was created in direct consultation with key stakeholders and includes the elements required to align with Create NSW's multi-year funding requirements.

The Albert Kersten Mining and Mineral Museum Strategic Business Plan (2025 – 2028) is now presented to Council for endorsement for public exhibition with a view to adopt once a further report is received at the conclusion of the exhibition period, detailing submission and recommend changes arising.

Report:

The Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 outlines a vision to transform the Museum into a modern, worldclass institution that highlights the geological and historical legacy of Broken Hill.

A thorough analysis of the Museum's operating environment, the comprehensive Master Plan and detailed stakeholder engagement resulted in the establishment of six strategic goals including:

- Continued development of the Master Plan.
- Building in museum management best practice, including investigating the formation of an advisory body (s355 Committee) of peers.
- Consolidating the collection.
- Broadening audience appeal, in particular appealing more to families and children.
- Increase attendance, through improved communications and marketing, and a dedicated web presence.
- Increasing commercial income, through increased venue hire and online retail.

The Strategic Plan also outlines a set of Programming Principles and future programs and project for the Museum to help achieve the strategic goals of the plan. “The Museum’s future programming is designed to leverage its substantial standing collection of artifacts, ensuring that it amplifies Broken Hill’s geological and social history education” (pg. 22).

Community Engagement:

June 2024 – Community sessions, Council session and Art Gallery Advisory session.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
DP Action:	4.1.1.21	Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements

Relevant Legislation:

Local Government Act 1993

Local Government (General) Regulation 2021

Financial Implications:

Nil

Attachments

1. Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 -2028
[Final Draft](#)

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER



ALBERT KERSTEN MINING
AND MINERALS MUSEUM

STRATEGIC PLAN 2025 - 2028

BROKEN HILL

CITY COUNCIL

AUSTRALIA'S FIRST
HERITAGE LISTED CITY

**The Albert Kersten Mining
and Minerals Museum
wishes to acknowledge the
traditional owners of the
land, the Wilyakali people,
and pay our respects to
their elders; past, present
and emerging.**





Legal name: Council of City of Broken Hill
ABN: 84 873 116 132

Contact:
Gallery and Museum Manager
240 Blende Street, Broken Hill NSW 2880
PO Box 448, Broken Hill NSW 2880
08 8080 3113 | geocentre@brokenhill.nsw.gov.au
brokenhill.nsw.gov.au

TABLE OF CONTENTS

Acknowledgment of Country	2
Executive Summary	6
Vision and Mission	8
Areas of Operation	9
A History of Preserving Broken Hill's Geological Heritage	10
Alignment with Broken Hill Cultural Plan 2021 - 2040	12
Audiences and Sector Development	14
Contribution to Local Tourism	16
The Collection	18
Programming Principles	20
Future Programs and Projects	22
Analysis of Internal and External Operating Environments	24
Strategic Goals and Indicators	26
Governance	32
Modern Workplace Conditions	34
Risk Assessment	36
Marketing and Communication	38
Alignment with Arts and Cultural Funding Program (ACFP) Priorities	40

EXECUTIVE SUMMARY

The Albert Kersten Mining and Minerals Museum is poised to transform into a modern, world-class institution that highlights the geological and historical legacy of Broken Hill.

Through a comprehensive Master Plan, the Museum envisions a future that connects the local community and visitors to the extraordinary geology and mining history of Broken Hill and its influence on the global mining sector.

The Museum's mission is centred on bringing to life the rich mineralogical and mining heritage of Broken Hill through an extensive range of geological specimens and artifacts. By fostering engaging exhibits and educational programs, the Museum aims to deepen the community's and visitors' appreciation of the region's crucial role in geoscience and mining.

As a landmark heritage institution in Far West New South Wales, the Museum focuses on two primary areas: geoscience and local history. Its role includes serving as a vital resource for geoscientific study and mining history, supporting research, and offering educational opportunities to students. The institution's evolving space will provide an enhanced visitor experience, showcasing a collection that bridges natural sciences and social history.



Display of minerals from the Oxidised Zone

Based on a thorough analysis of the Museum's operating environment and detailed consultation with stakeholders, this strategic plan focuses on six key areas:

Continued development of the Master Plan. This plan for the expansion and redevelopment of the Museum has the potential to transform it into a vibrant new facility for Broken Hill. In preparation for achieving Stage 1, fundraising options need to be explored and community support gathered.

Building in museum management best practice, including investigating the formation of an advisory body (355 Committee) of peers. By introducing a part-time curatorial position and an advisory body, the Museum will increase its ability to tell compelling stories through its collection.

Consolidating the collection. The completion of cataloguing the existing collection on mineralogical and historical artifacts will be a springboard for future strategic acquisition.

Broadening audience appeal, in particular appealing more to families and children.

Increase attendance, through improved communications and marketing, and a dedicated web presence.

Increasing commercial income, through increased venue hire and online retail.

By pursuing these goals through to 2029, the Museum will be well placed to take on an even greater role in showcasing and maintaining Broken Hill's rich cultural heritage.

VISION AND MISSION

VISION

Albert Kersten Mining and Minerals Museum will be a modern, world-class mining and mineralogy museum that promotes the local geology, mineralogy, social and rich mining history of Broken Hill. The Museum will connect Broken Hill to the geology of the region and the world.

MISSION

The Museum's mission is to collect, preserve, interpret and showcase the extensive mining, mineralogical and social heritage of Broken Hill. By offering access to a wide collection of mineralogical specimens and mining industry artifacts, the Museum aims to illuminate the rich tapestry of Broken Hill's social and industrial history. Through engaging exhibits and educational programs, we strive to deepen the understanding and appreciation of Broken Hill's links and contributions to the mining sector and geoscience.



The mineral collection display

AREAS OF OPERATION

The Museum is a landmark heritage institution in Broken Hill, developed around two core areas of focus: geoscience and local history. Geoscience is represented through a diverse collection of geological specimens, many of which are unique to the Broken Hill region and offer unparalleled insights into the local geology. Similarly, the Museum's local history focus is captured through a diverse collection of artifacts that narrate Broken Hill's significant mining heritage.

This dual focus enables the Museum to uniquely bridge the gap between natural sciences and social history, establishing it as a unique institution in New South Wales.

ITS KEY AREAS OF OPERATION INCLUDE:

Serving as a local resource for geoscience and mining history.

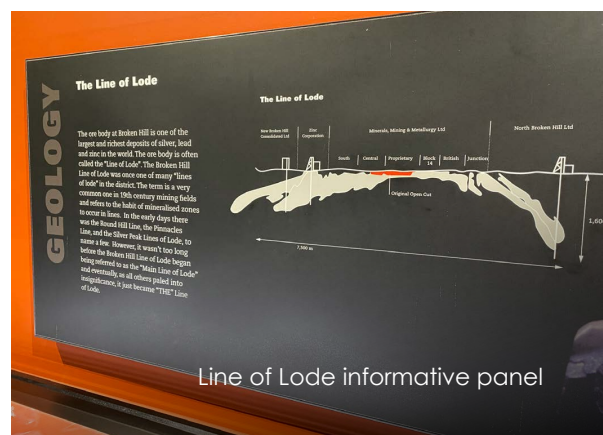
Being a tourist destination, enhancing the visitor experience for those eager to explore Broken Hill's rich past.

Maintaining an extensive collection for display and research purposes.

Providing support to geological researchers from Australia and beyond.

Offering educational resources and opportunities to local students.

In alignment with its recently completed Master Plan, the Museum is pursuing a redeveloping of its facility to produce an enhanced and updated museum experience. This initiative (currently with a completed Master Plan and costings) aims to create a modern, accessible, and interactive space that fully showcases the Museum's vast collection, amplifying its appeal and attracting visitors and locals alike.



Line of Lode informative panel

A HISTORY OF PRESERVING BROKEN HILL'S GEOLOGICAL HERITAGE

1883 The discovery of silver at Broken Hill led to the establishment of one of the world's richest mineral deposits. This event set the stage for the eventual creation of the Museum as a means to preserve and interpret this history.

1885 The Broken Hill Proprietary Company was launched by a 'Syndicate of Seven' in 1885. The syndicate was Charles Rasp, George McCulloch, George Lind, Philip Charley, David James, James Poole, George Urquart, however some in the syndicate sold out before the shares were released.

MUSEUM ESTABLISHMENT

1986 The Broken Hill City Council purchased the historic public Bond Store and restored it to become the Bond Store Community Museum.

1989 The Living Museums Initiative identified the need for a museum dedicated to the minerals and unique geology of Broken Hill.

1992 The Museum was officially opened to the public. It was established to educate visitors about the geological and social history of Broken Hill, focusing on its mining legacy.

1999 An extension was added to the Museum in the form of the exhibition hall to allow for the exhibition of social history stories.

NOTABLE FEATURES

The Museum hosts an impressive collection of in excess of two thousand specimens, including numerous world class specimens and two of extreme rarity. Numerous world-class specimens are also included within the collection, notably a 42 kg nugget of almost pure native silver and the famous Silver Tree, an 8 kg centrepiece once owned by Charles Rasp. In 2002, two new minerals were discovered in Broken Hill, Hogenite & Pacheite (named for local collectors Graham Hogan & Frank Pace).

The mining history of the Broken Hill region is displayed in the Metallurgy Room within the Museum with numerous photographs and artifacts from the early years of Broken Hill Proprietary Limited. These artifacts, along with other mining memorabilia obtained from the Line-of-Lode Organisation (South Mine) tell the story of life on the Silver Fields in the late 1800's and early 1900's. Among these artifacts is the Silver Tree, owned by Charles Rasp, the discoverer of the Broken Hill lode. The Museum is located in a restored former Bond Store, enhancing its historical ambiance and making it a key architectural feature in Broken Hill.

NOTABLE PROGRAMS

The Museum has hosted a number of significant exhibitions with a strong focus on local and social history. These exhibitions have resulted from strong partnerships with local, state and national organisations including the National Film and Sound Archive, the Powerhouse Museum and Sydney Living Museums. Exhibitions held at the Museum have focused on significant moments in local social history including Indigenous Australians at War, the Battle of Broken Hill, Burke and Wills Exhibition and the Greening of the Silver City.

RECENT ACHIEVEMENTS

The Museum continues to engage with visitors through interactive displays that explain earth sciences, mineralogy, and metallurgy. It also features a three-screen display that provides a visual journey from the Big Bang to present-day geological formations.

The Museum also has an early 20th Century miner's shack that gives visitors an insight into the lives of miners in those times (currently closed).

As part of ongoing educational initiatives, the Museum participates in events like National Science Week, promoting awareness of science and geology among school groups and the general public.

In 2024, the Master Plan for the Museum's expansion and redevelopment completed and presented to Broken Hill Council.

ALIGNMENT WITH BROKEN HILL CULTURAL PLAN 2021 - 2040

The Broken Hill Cultural Plan 2021-2040 recognises the vital role of arts and culture in shaping its local community. It also outlines the region's rich history of supporting arts and culture. The plan outlines a long-term vision for culture in Broken Hill and provides a roadmap for Council, community and partners to work together in future planning for cultural infrastructure, events, programs, partnerships and funding.

It outlines three focus areas to concentrate efforts on:

FOCUS AREA	PEOPLE AND COMMUNITY	SPACES, ASSETS AND PLACES	SECTOR CAPACITY BUILDING
RELEVANT STRATEGIES	1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 1.9, 1.10 and 1.11	2.1, 2.2, 2.3, 2.5 and 2.7	3.2, 3.6, 3.7 and 3.8
THE STRATEGIC PLAN ALIGNS THROUGH...	<p>Increased participation and education opportunities for young people.</p> <p>Increased participation in Broken Hill's culture by people of all ages and abilities.</p> <p>Amplification of Broken Hill's diverse social and cultural histories.</p>	<p>Exhibition and promotion of Broken Hill's rich social and mining history.</p> <p>Ongoing conservation, protection, maintenance of community collections and cultural facilities.</p> <p>Preservation and conservation of the built and natural environment.</p>	<p>Partner to develop research opportunities and capabilities.</p> <p>Maximisation of the contribution of volunteers to the city's cultural life.</p> <p>Undertaking strategic professional development for staff.</p>



The Silver Tree

AUDIENCES AND SECTOR DEVELOPMENT

Broken Hill, recognised as Australia's first Heritage City, proudly showcases its rich history through an impressive array of museums and collections. Among these institutions, the Museum is a core tourist offering, drawing over 8,000 visitors annually, with numbers surging during the crisp, cooler months — the town's peak tourist season. The ongoing engagement with the Museum's collection and exhibitions, highlights the community's deep connection to its storied past and the value it places on preserving its cultural and geological legacy.

With Broken Hill welcoming around 250,000 visitors each year, primarily domestic travellers, the visitor population often equals or surpasses the town's resident count of over 17,000.

THE MUSEUM HAS KEY AUDIENCE DEMOGRAPHICS IT CAN BUILD ON TO INCREASE ITS VISITATION:



Grey Nomads: over 55s, primarily tourists, who are keen to learn about Broken Hill's heritage.



Young Families: Gen X-ers, again primarily tourists, visiting Broken Hill and seeing numerous local attractions while in town.



Geo-enthusiasts: primarily older men with an interest in geology, prospecting and lapidary. In this group we can include researchers from tertiary education looking to review specimens held in the Museum's collection.



Students: primary and secondary students from local schools undertaking excursions to the Museum as learning activities.

The primary mechanism for increasing visitation in these segments is to undertake the proposed redevelopment of the site to improve displays and access to them. However, in the short term, there are two main strategies identified to increase audience and participation at the. The first strategy is to improve the effectiveness of marketing and communication, particularly aimed to reach to young attendees through social media platforms. The second, is to expand and enhance social history storytelling through the use of increased interactive displays to bring the Museum's stories to life.

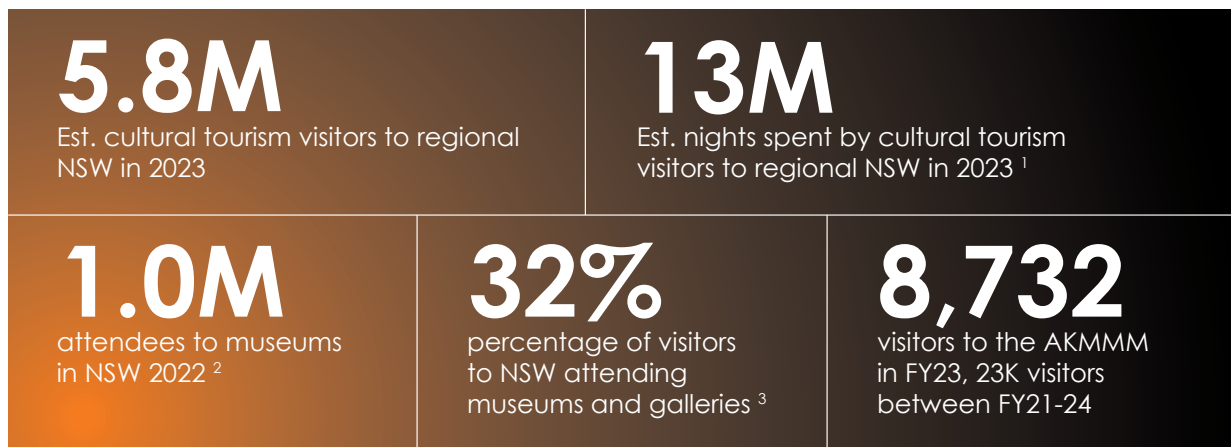
This storytelling emphasis is a cornerstone of the engagement strategy, aiming to transform passive displays into compelling, innovative presentations that captivate and inspire repeat visits. By leveraging its dual focus on geoscience and social history, the Museum can offer a multi-faceted narrative woven into Broken Hill's history, fostering deeper connections and engagement. The Museum's long-term vision is not only to boost attendance but to foster meaningful interactions and connections with its visitors.

In advancing sector development, the Museum actively cultivates robust partnerships with leading geological institutions such as universities and major state museums. These alliances are essential for facilitating the exchange of artifacts and knowledge, thereby underpinning research initiatives nationwide. As an integral participant within the realm of natural history museums, the Museum serves as a vital hub of expertise in minerals and mining. This strengthens its contributions to the New South Wales heritage collection sector and enriches the national narrative of geological heritage.



Gravity Separator

CONTRIBUTION TO LOCAL TOURISM



1. Patternmakers, 2024, "Cultural Tourism in Regional NSW"
2. Museums & Galleries NSW, 2022, "NSW Museums & Galleries Sector Census"
3. Destination NSW, 2024, "Culture and Heritage Tourism to NSW"

The Museum plays a pivotal role in attracting and captivating visitors from near and far, capitalising on a growing cultural and heritage tourism trend in NSW. As a critical feature within Broken Hill's heritage offering, the Museum complements Broken Hill's status as a national heritage city. It has become a must-visit for various visitor segments, including road trippers seeking unique experiences, geoscience enthusiasts delving into the fascinating world of mining and minerals, history buffs exploring the rich local heritage, and natural sciences students eager to expand their knowledge.

The Museum's attraction lies in its ability to provide an experience that combines geoscience and local history. Visitors enter a world where they can explore the region's geological wonders and discover the stories of the pioneers who shaped Broken Hill's rich

mining heritage. This one-of-a-kind blend of geoscience and local history creates a captivating and educational experience that can't be found anywhere else.

Data from the Visitor Information Centre indicates that up to 10% of visitors to Broken Hill make their way to the Museum, highlighting its significance and popularity among tourists. This steady flow of visitors contributes to the local tourism industry and showcases the Museum's ability to attract and engage a diverse audience. As the Master Plan for the redevelopment progresses, the Museum is poised to build upon its infrastructure, visitor experience, and educational offerings.

Executive Summary

Strategic Plan 2025-2028



Centenary Gift (etched glass) by Helmut Heibel

THE COLLECTION

The Museum houses a truly remarkable collection of minerals, gems, and mining-related artifacts, one of the most extensive in Australia, packed with rare and unique specimens. The Museum's collection provides a vivid insight into the rich mining history of Broken Hill and Australia's natural heritage.



Interpretive display cabinet showing uses of silver, lead and zinc

SIGNIFICANCE OF THE COLLECTION

The Broken Hill ore body holds immense geological significance, being one of the most studied in the world and one of Australia's foremost "type location" for mineral specimens. This means more mineral species were first discovered and identified in Broken Hill than elsewhere in Australia.

The collection includes around 2,000 rare and valuable geological specimens, offering insights into the country's natural heritage. Notably, it features a massive 42kg silver nugget and the iconic Broken Hill Silver Tree, an epergne (table centrepiece) that once belonged to Charles Rasp. Rasp, a boundary rider who became a prospector, is credited with discovering the original "broken hill" and co-founding the Broken Hill Proprietary Company (BHP) in 1885, which spurred the development of the mines and the city.

INTERNATIONAL RECOGNITION

The Museum has showcased its mineral collection at prestigious international mineral shows in Tucson and Denver, United States, and Munich, Germany. Minerals from the collection have also been featured in numerous Australian and international publications, including the "Australian Journal of Mineralogy" and "Rocks and Minerals".

The collection is a focal point for the Broken Hill community's pride, as it showcases the city's unique geological heritage and the impact its mining history has had on the city's social fabric. The Museum brings Broken Hill's history to life by connecting the scientific significance of the minerals with the stories of the people who discovered and studied them.

EVOLUTION OF THE COLLECTION

At the heart of the collection is the "Centenary Collection." This collection comprises of minerals acquired from the "Flossie" Campbell collection (acquired in the 1960s) and the Roy Waldron collection (acquired in 1983).

The Museum's collection has been further enriched through the acquisition of the Max Vincent collection (1988), donations from the Mine Managers' Association (1988), and the Meatheringham collection (2000).

Among the collection's items, are a number of world-class specimens and two extremely rare minerals: Hoganite and Paceyite. These minerals, discovered in Broken Hill in 2002, are named after local collectors Graham Hogan and Frank Pace. Of the six known specimens, one is held by the Museum, while others reside in institutions like Museum Victoria, the Australian Museum, and Western Sydney University.



PROGRAMMING PRINCIPLES

CELEBRATING BROKEN HILL'S PEOPLE AND HISTORY

The Museum is dedicated to honouring the rich heritage and contributions of the people of Broken Hill, showcasing their stories and preserving their legacies.

CELEBRATING THE BREADTH OF GEOSCIENCE

The Museum embraces the vast field of geoscience, encompassing a wide range of disciplines and engaging visitors with the exploration of the geological world and phenomena.

BRINGING STORIES TO LIFE

The Museum embraces the vast field of geoscience, encompassing a wide range of disciplines and engaging visitors with the exploration of the geological world and phenomena.

ENGAGING ALL AGE GROUPS

With its diverse range of educational programs and exhibits tailored to different age groups, the Museum ensures that visitors of all ages can actively participate, learn, and be inspired by the wonders of geoscience and the region's mining heritage.

Executive Summary

Strategic Plan 2025-2028



The large silver nugget (42kg)

Page 21

Albert Kersten Mining and Minerals Museum

FUTURE PROGRAMS AND PROJECTS



Interactive microscope

The Museum's future programming is designed to leverage its substantial standing collection of artifacts, ensuring that it amplifies Broken Hill's geological and social history education.

With a focus on engaging storytelling, new exhibits will delve deeper into the rich tapestry of Broken Hill's history, offering visitors a fresh perspective by aligning geological artifacts with compelling social history narratives. This approach aims to illuminate the intriguing facets of Broken Hill's past, enabling a fuller exploration of the town's transformation over time.

A key component of this strategy will be upgrading existing display cabinets and accompanying text to facilitate more dynamic presentations and a more interactive visitor experience. Alongside these physical upgrades, ongoing cataloguing of the existing collection is a priority. This ensures that the artifacts are preserved with comprehensive records, enabling ease of access and improved educational outreach. It will also allow for the selective acquisition of new pieces that will complement the collection, filling in historical gaps and broadening interpretive possibilities. Adding guided tours to the space will take advantage of staff's deep knowledge of Broken Hill's rich geological heritage.



Ultimately, the progression of the Master Plan to redevelop the Museum will present a fundamental shift in how programming is designed and delivered. This redevelopment initiative aims to elevate the Museum's infrastructure, visitor experience, and educational offerings. An expanded Museum will allow for new and innovative displays in an inspiring and immersive environment that captivates visitors of all ages. Over the course of this plan, the focus will be on gaining support and funding to complete stage 1 of the redevelopment. In time, a reinvigorated Museum will combine state-of-the-art technology and interactive exhibits to amplify a truly dynamic program of work to delight visitors and the local community

Establishing a Line of Lode display stands out as a unique offering that incorporates geological samples, illustrating the specific minerals

extracted from key locations. This display is both an educational tool and a testament to Broken Hill's mining heritage. Additionally, the programming will investigate ways to highlight the local Indigenous community's connection to the land and their historical and contemporary use of the area. By exploring ways to integrate Indigenous perspectives, the Museum aims to foster a more inclusive understanding of the landscape's significance.

Future programming will also highlight key items within the Museum's collection. By focusing on key artifacts, visitors can gain insights into significant events and innovations that shaped Broken Hill and the broader geological landscape of New South Wales. This method promises to educate and inspire a deeper appreciation for the intricacies of regional geology and its socio-economic implications.

ANALYSIS OF INTERNAL AND EXTERNAL OPERATING ENVIRONMENTS

With Broken Hill's dedication to preserving heritage and fostering a vibrant museum culture, the Museum functions within a dynamic environment where maintaining strong local ties and attracting tourists are equally important. As visitors increasingly seek more diverse and interactive experiences with museum collections, the Museum is committed to adapting its operations to align with these evolving expectations. This proactive approach aims to deliver an engaging and enriched visitor experience that resonates well into the future, ensuring the institution remains relevant and captivating.

One of the Museum's core strengths lies in its varied and captivating collection, which holds significant heritage value and has garnered strong community support. This is further enhanced by a unique combination of mineral and social history narratives, which appeal especially to researchers and benefit from a passionate and knowledgeable staff base. However, the Museum faces challenges, including the need for more interactive displays to encourage repeat visits and broader appeal, with a particular gap in engaging young families. It is constrained by its existing building and limited resources, alongside a necessity for more compelling storytelling of social history.

Looking ahead, there are distinctive opportunities, such as executing the Master Plan for future development, exploring external funding, enhancing its digital presence with a new website, and introducing regular temporary exhibitions to keep the experience fresh.

Collaborations with the Gallery for shared resources and geo-trail links present further growth potential. Nonetheless, the centre must navigate threats that include the risk of the Master Plan stalling without ongoing focus, the challenge of maintaining attendance, and adjusting to educational curriculum changes to remain relevant to young audiences. Addressing these elements will be critical for the Museum's sustained evolution and impact.

SWOT ANALYSIS

The SWOT analysis below is a distillation of community and stakeholder feedback received for drafting this strategic plan.

✓ STRENGTHS

- Varied and fascinating collection, heritage significance
- Strong community support
- Master Plan work has been completed
- Mix of minerals/social history is the Museum's point of difference
- Appeal to researchers
- Passionate and knowledgeable staff
- Strong cultural relevance to Broken Hill

✗ WEAKNESSES

- Low repeat attendance
- Lacking broad appeal
- Limited to existing building footprint
- Limited experiences that offer interactive experiences
- Limited experiences that engage kids/families
- Limited staff resourcing
- Need to tell the stories of social history in a more compelling way

📈 OPPORTUNITIES

- Master Plan – further design work and tech specs
- Master Plan – opportunities for corporate sponsorship
- Website development
- Ongoing development of exhibitions; introducing regular, temporary exhibitions.
- Links to geo trail/silver trail. Using the Geo as a starting point.
- Shared human resources with the Gallery
- Guided tours
- Finalising the cataloguing of the collection and moving to acquisition which will identify gaps within the collection
- Greater focus on social history
- Be part of multi-day experiences

📉 THREATS

- Without focus and effort, the Master Plan could languish
- Limited growth in attendance
- Without the additional social history/storytelling aspects, attendance could decline.
- Lack of relevance to young people
- Changes to the NSW secondary curriculum; need to stay relevant

STRATEGIC GOALS AND INDICATORS

The Museum is committed to enhancing its role as a leading heritage and cultural institution in Far West NSW. It has identified six key strategic goals to navigate its complex operating environment while resonating with the insights gathered through extensive stakeholder engagement encompassing attendees, staff, and management.

The first strategic goal focuses on the continued development of the Master Plan, ensuring that the Museum's future is both visionary and attainable. In tandem, the organisation aims to build museum management best practices, including establishing an advisory committee to leverage Museum-specific expertise. The committee should also have a role in exploring potential fundraising opportunities for the Museum's redevelopment.

Another goal is consolidating the collection, which enhances the Museum's research potential and fosters deeper cultural insights.

Broadening audience appeal is vital if the Museum is to increase its impact. Therefore, there will be a focus on engaging with target demographic sectors through innovative exhibitions and programming. Increasing attendance is a priority, achievable through refined communication strategies and robust marketing efforts that resonate with existing and potential visitors.

Lastly, enhancing commercial income generation (from retail, venue hire and special events) is essential for maintaining sustainable growth and operational excellence.

These strategic goals reflect the Museum's commitment to adapting and thriving in an ever-evolving cultural landscape, ensuring its lasting relevance for Broken Hill's residents and visitors.



Display of satirical cartoons by Claude Marquet from the early 1900s

IN SUPPORT OF THESE GOALS, THIS STRATEGIC PLAN FOCUSES ON THE FOLLOWING KEY PROJECTS:

Museum placement/exchange program to grow the skills of our staff

Funding for additional temporary exhibitions to ensure ongoing novelty in the museum offering

The development of a standalone Museum website

The development of an interactive digital approach to the Museum

AREA OF OPERATION 1

CONTINUED DEVELOPMENT OF THE MASTER PLAN

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Designs and tech specs for the Museum expansion completed within the next two years	Implementation of Stage 1	Funds sourced to allow for the completion of designs and tech specs	Designs and tech specs complete		
Goal 2	Fundraising campaign to raise \$ for stage 1	Stage 1 completed		Strategy in place to raise funds	Campaign launched	Funds raised to match with government grants.

AREA OF OPERATION 2

BUILDING IN MUSEUM MANAGEMENT BEST PRACTICE (INC. ADDING AN ADVISORY COMMITTEE)

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Add expertise in museum management (specialising in curatorial and collection management)	1 x 0.5 FTE employed	Positions employed	Positions maintained	Positions maintained	Positions maintained
Goal 2	Museum placement/ exchange program for management staff	Program in place (2-3 placements per year)	2-3 placements per year	2-3 placements per year	1-2 placements per year	1-2 placements per year
Goal 3	Establishment (setting of roles & responsibilities) of advisory committee (355 committee)	Advisory committee established and maintained. Committee to provide curatorial advice, build community support, and explore fundraising options for the Master Plan.	Advisory committee established.	Advisory committee maintained, membership refreshed.	Advisory committee maintained, membership refreshed.	Advisory committee maintained, membership refreshed.

AREA OF OPERATION 3

CONSOLIDATING THE COLLECTION (INC. PROMOTING RESEARCH POTENTIAL)

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Finalising the catalogue	Complete, and used to aid strategic acquisition	Cataloguing complete	Acquisition and de-accession being implemented according to the Collection Management policy.	Acquisition and de-accession being implemented according to the Collection Management policy.	Acquisition and de-accession being implemented according to the Collection Management policy.
Goal 2	Additional acquisitions thereafter, according to the Collection Management Policy and associated documented procedures.	Fill gaps in collection, focusing on local minerals.			Acquisition and de-accession are used to guide collection growth.	Acquisition and de-accession are used to guide collection growth.

AREA OF OPERATION 4

BROADENING AUDIENCE APPEAL

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Clear focus and strategy for kids/families	# of families and kids visiting (as % of total attendance)	5% increase on previous year	5% increase on previous year	5% increase on previous year	5% increase on previous year
Goal 2	Added focus on telling compelling social history stories	% of floor space dedicated to social history	At least 25% of floor space is dedicated to social history stories	Maintained	Maintained	Maintained
Goal 3	Clear alignment with education curricula	In place	Maintained	Maintained	Maintained	Maintained
Goal 4	Adding more interactivity into displays	% of interactive displays as a proportion of total displays)	50%	60%	70%	80%
Goal 5	Regular temporary exhibition program	In place	Maintained	Maintained	Maintained	Maintained

AREA OF OPERATION 5

INCREASE ATTENDANCE THROUGH IMPROVED COMMUNICATIONS AND MARKETING

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Promote the multipass	Increase entry via multipass	5% increase in current usage	5% increase on previous year	5% increase on previous year	5% increase on previous year
Goal 2	Build the marketing database and implement e-newsletter	# of database entries and # of e-newsletter subscribers	10% on current measures	5% increase on previous year	5% increase on previous year	5% increase on previous year
Goal 3	Design and implement website.	In place	In place	Refreshed	Refreshed	Refreshed

AREA OF OPERATION 6

INCREASING COMMERCIAL INCOME

	DESCRIPTION OF GOAL	HOW IT WILL BE MEASURED	YEAR 1 INDICATOR	YEAR 2 INDICATOR	YEAR 3 INDICATOR	YEAR 4 INDICATOR
Goal 1	Boosting retail and adding online retail	Increase in sales	10% increase in current online sales	5% increase on previous year	5% increase on previous year	5% increase on previous year
Goal 2	Promoting as a venue for venue hire.	Increase in venue hire revenue	10% increase on venue hire	5% increase on previous year	5% increase on previous year	5% increase on previous year

Strategic Goals & Indicators

Strategic Plan 2025-2028

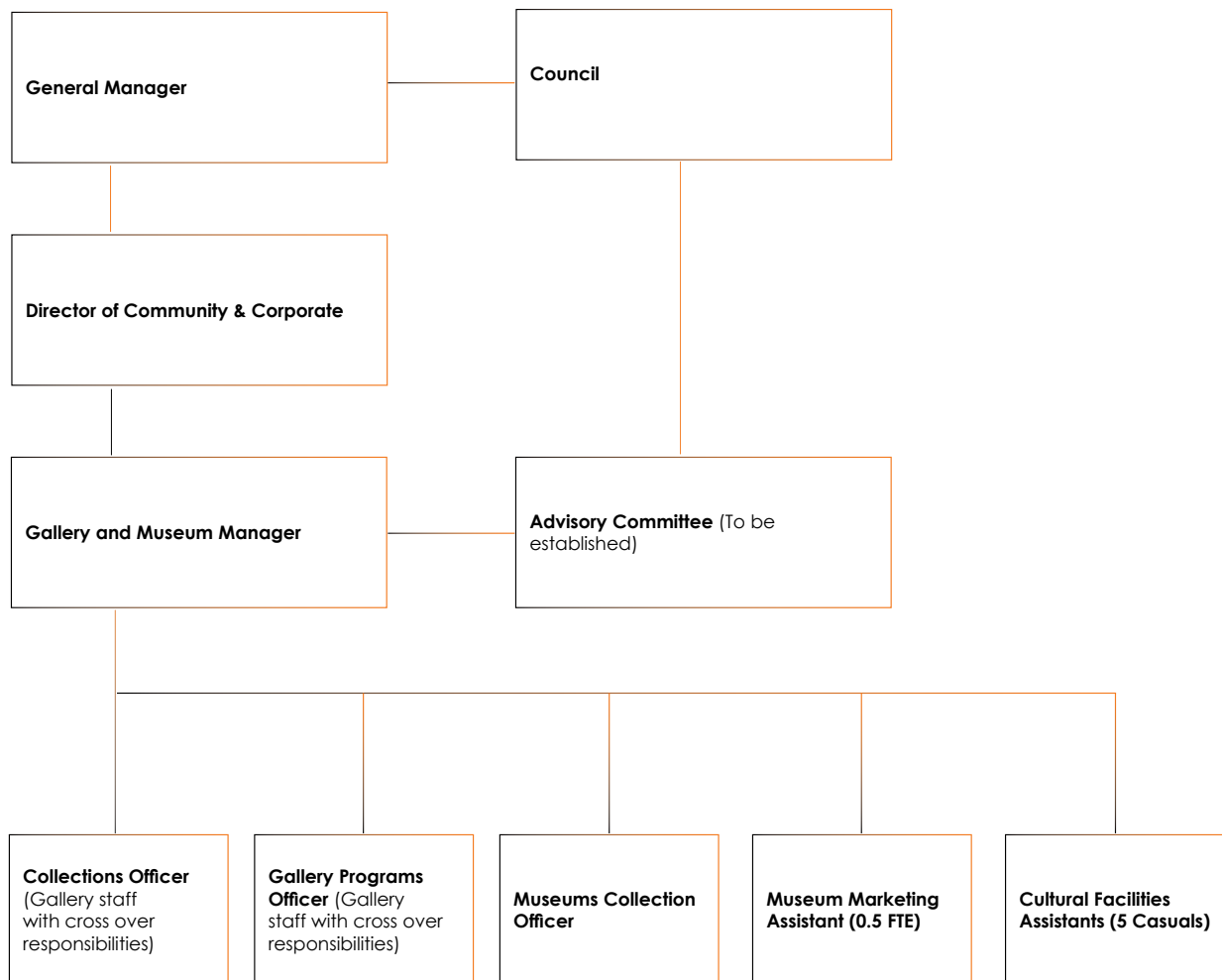


Page 31

Albert Kersten Mining and Minerals Museum

GOVERNANCE

The Museum is owned and managed by the Broken Hill City Council. As such, it does not have a formal independent board structure. However, as reflected in this strategic plan, an Advisory Committee that advises the organisation's collections and exhibition activities would provide additional museum expertise, ensuring best museum practices.





MODERN WORKPLACE CONDITIONS

As an integral component of the City of Broken Hill Council, we pride ourselves on maintaining comprehensive policies that support progressive workplace standards reflective of our organisational values.

Our commitment to fair pay and conditions manifests in paying staff according to established award rates.

Regarding health and safety, we strictly comply with Occupational Health & Safety regulations and policies, fostering a secure and healthy work environment for everyone.

Our dedication to equal opportunity is reflected in our robust practices that guarantee inclusivity, allowing all individuals to thrive regardless of gender, race, religious beliefs, or sexual orientation.

Recognising the need for work flexibility, we offer our staff various flexible work patterns, including working from home, accommodating diverse lifestyle needs and promoting work-life balance.

Furthermore, our commitment to a respectful and supportive workplace is underscored by our comprehensive anti-bullying policies designed to protect and empower our staff.

Lastly, we adhere to rigorous protocols to ensure our supply chains are free from modern slavery, demonstrating our unwavering commitment to ethical practices.

Modern Workplace Conditions

Strategic Plan 2025-2028



Centenary Gift (etched glass) by Helmut Heibel

RISK ASSESSMENT

DAMAGE TO OR THEFT FROM THE COLLECTION

Likelihood: Medium

Potential Impact: High

Mitigation Strategies: The Museum should implement security protocols, including surveillance systems and controlled access measures to protect the collection. Regular inventory audits and staff training on handling and safeguarding artifacts can minimise risks.

POOR ATTENDANCE AND LOSS OF RELEVANCE

Likelihood: Medium

Potential Impact: High

Mitigation Strategies: The Museum should focus on dynamic, audience-centric marketing campaigns highlighting new and engaging exhibits and activities. Collaborating with local schools and community organisations can help broaden reach and enhance relevance. Regularly soliciting visitor feedback to adapt offerings based on public interest can also ensure the Museum remains a vibrant community staple.

INABILITY TO PURSUE THE MASTER PLAN FOR REDEVELOPMENT AND EXPANSION

Likelihood: Medium

Potential Impact: Medium

Mitigation Strategies: Establish an advisory committee to develop links to private donors and corporate sponsorships. Maintaining strong relationships with governmental and heritage organisations can provide access to strategic advice and additional resources. Transparent communication about the Master Plan's benefits can cultivate public support, fostering a favourable environment for its execution.

RETAINING KEY STAFF

Likelihood: Medium

Potential Impact: Medium

Mitigation Strategies: Implementing employee engagement and development programs will aid in retaining key talent. Offering competitive benefits and fostering a supportive workplace culture to make the Museum an attractive environment for current and future staff.

REPUTATIONAL DAMAGE

Likelihood: Low

Potential Impact: High

Mitigation Strategies: Regularly monitoring public feedback and promptly addressing concerns will demonstrate accountability. Proactively sharing positive stories and achievements through various media channels can enhance the Museum's public image and build community trust.

MARKETING AND COMMUNICATION

By focusing on key areas, we aim to enhance visibility, increase visitor engagement, and strengthen community ties.

Our marketing and communications strategy centres on positioning the Museum as a leading cultural and educational destination in Broken Hill, one which can be enjoyed multiple times by residents and visitors.

ESTABLISHMENT OF A DEDICATED MUSEUM WEBSITE

Creating a standalone Museum website is crucial for centralising information and promoting its offerings. This website should feature a calendar of events, detailed descriptions of exhibits, and visitor information. It should also provide an online platform for newsletters and educational content. Regular updates and user-friendly design should facilitate seamless navigation and interaction.

REGULARLY TURN OVER EXHIBITIONS

To maintain visitor interest and attract repeat visits, it's essential to refresh our exhibitions regularly, ensuring there's always something new at the Museum. Leveraging varied themes that highlight global and local geological phenomena can appeal to diverse audiences, promoting a dynamic visitor experience and sustained public interest.

BETTER TOURISM AND HOSPITALITY COLLABORATION

We will forge partnerships with local tourism and hospitality businesses to create bundled offerings and joint promotions. Collaborations with hotels, tour operators, and travel agencies can enhance our reach and attract tourists. Developing exclusive packages or experiences with partners will position the Museum as an integral part of the regional tourism landscape.

BUILDING THE MUSEUM'S CONTACT DATABASE

A comprehensive contact database is essential for targeted communications. We will implement initiatives to expand our database, including membership drives, unique event registrations, and digital campaigns. This resource will allow for personalised marketing and engagement efforts, fostering a deeper connection with our audience.



View across Museum from mezzanine floor

IMPROVED SOCIAL MEDIA ENGAGEMENT

Enhancing our social media presence through engaging content and interactive posts will be a priority. By leveraging platforms like Instagram and Facebook, we will share compelling stories, behind-the-scenes looks, and timely updates. Video reels provide a short, engaging way to tell intriguing stories based on the Collection. Engaging with our audience through comments, live sessions, and social media campaigns will build a vibrant online community.

MAKING THE MUSEUM THE START OF LOCAL HERITAGE TRAILS

To maintain visitor interest and attract repeat visits, it's essential to refresh our exhibitions regularly, ensuring there's always something new at the Museum. Leveraging varied themes that highlight global and local geological phenomena can appeal to diverse audiences, promoting a dynamic visitor experience and sustained public interest.

SINGLING OUT HIGHLIGHTS IN THE COLLECTION

Creating a standalone Museum website is crucial for centralising information and promoting its offerings. This website should feature a calendar of events, detailed descriptions of exhibits, and visitor information. It should also provide an online platform for newsletters and educational content. Regular updates and user-friendly design should facilitate seamless navigation and interaction.

INTERACTIVE DISPLAYS

To maintain visitor interest and attract repeat visits, it's essential to refresh our exhibitions regularly, ensuring there's always something new at the Museum. Leveraging varied themes that highlight global and local geological phenomena can appeal to diverse audiences, promoting a dynamic visitor experience and sustained public interest.

APPENDIX A

ALIGNMENT WITH ARTS AND CULTURAL FUNDING PROGRAM (ACFP) PRIORITIES

The Museum's goals are closely aligned with Create NSW's priority areas, reinforcing our commitment to community engagement and educational outreach.

FIRST NATIONS STORIES AND COMMUNITIES

The Museum is one of Broken Hill's platform for engaging with the Indigenous history of our region. We aim to thoughtfully present and explore the complex narratives surrounding First Nations communities, respecting and amplifying their voices.

NEXT GENERATION OF CREATIVES AND AUDIENCES

Recognising the importance of engaging young minds, our strategic plan prioritises initiatives that connect with youth, immersing them in geoscience and revealing the rich tapestry of local history, inspiring the scientists and historians of tomorrow.

WESTERN SYDNEY AND/OR REGIONAL NSW

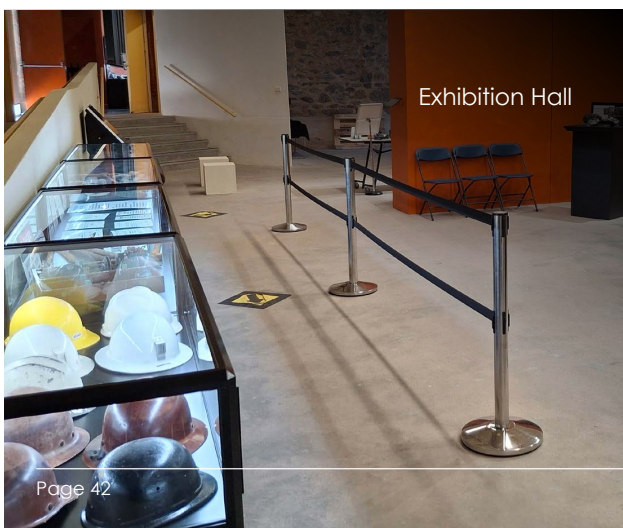
Proudly located in Far West NSW, we act as a key heritage institution dedicated to showcasing exhibits that reflect the unique stories and cultural heritage of our area.

BROAD AND INCLUSIVE COMMUNITIES AND CONTENT

Embracing the diverse tapestry of the Broken Hill community, the Museum is committed to celebrating diversity both locally and globally. Our audience is diverse, reflecting the universal nature of geoscience and the inclusive stories our exhibits tell.

ACCESSIBILITY AND EQUITY

Our Master Plan redevelopment is dedicated to enhancing accessibility, ensuring the Museum is welcoming and user-friendly for everyone. By maintaining affordable ticket prices, we strive to offer equitable access, inviting the entire community to engage with our rich collection.



Appendix A

Strategic Plan 2025-2028



Exhibition Hall



brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

May 21, 2025

ITEM 13BROKEN HILL CITY COUNCIL REPORT NO. 92/25

SUBJECT: COMMUNITY ASSISTANCE GRANTS AWARDED IN ROUND 1 OF 2025/2026 AND RECOMMENDED AMENDMENTS TO THE COMMUNITY ASSISTANCE GRANTS POLICY D25/22437

Recommendation

1. That Broken Hill City Council Report No. 92/25 dated May 21, 2025, be received.
2. That Council notes the Community Assistance Grants awarded for Round One of 2025/2026 which were recommended by the Panel on 21 May 2025, and approved by the General Manager under delegation on 21 May 2025.
3. That Council notes that the Community Assistance Grants budget for Round One is not fully expended with \$1,307.10 remaining unspent which will be rolled over to Round Two of 2025/2026.
4. That as per the Grant Panel recommendations, the Community Assistance Grants Policy and associated Grants program literature be amended as follows, to give the opportunity for more local not-for-profit organisations to acquire a grant from Council:
 - 1) include a clause to cap the amount of grants awarded to \$5,000.00 for successful organisations for each round of funding.
 - 2) include a clause that limits an eligible organisation from receiving a Community Assistance Grant to once biennially in the financial year (rather than once every financial year).
 - 3) include an eligibility clause that prevents organisations who receive government funding from applying for a Community Assistance Grant.

Executive Summary:

Council is committed to assisting local community not-for-profit organisations in the delivery of services/activities/programs that align with the objectives of Broken Hill's Community Strategic Plan. To facilitate this Council holds two rounds of Community Assistance Grant (CAG) funding each year to provide "one-off" financial grants. The grants program complies with Section 356 of the *Local Government Act 1993*.

Applications for Community Assistance Grants for Round One of 2025/2026 closed on 30 April 2025 at which time Council received 13 eligible applications.

From those 13 applications, the CAG Panel recommended full support of six (6) applications, part support of five (5) application and two (2) applications were declined, (one as there is the ability for them to self-fund and the other as they could increase their ticket price to cover costs). The panel voted unanimously that unspent grant monies of \$1,307.10. be rolled-over to Round Two of 2025/2026.

The Panel also made a recommendation for Council to consider a number of amendments to the Community Assistance Grants Policy:

1. limit organisations to receive a grant to once biennially in the financial year rather than every financial year, in order that the opportunity exists for more not-for-profit community organisations to benefit from receiving a Community Assistance Grant.
2. cap grants to \$5,000.00 in order that Council's Community Assistance Grant funding can be allocated to more not-for-profit community organisations.
3. that not-for-profit community organisations who receive government funding are not eligible to apply for a Community Assistance Grant.

Report:

Council's Community Assistance Grants Policy provides a framework for Council to provide grants for community events, projects, services or activities known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of Council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The Community Assistance Grants Panel met on 21 May 2025 and conducted a robust evaluation of the applications received for Round One of 2025/2026 and presented its recommendations to the General Manager for the awarding of grants. From the 13 eligible applications received, the General Manager approved the Panel's recommendations on 21 May 2025 to provide grants/part-grants to the following 11 organisations and for the remaining unspent funds of 1,307.10 to be rolled over to Round Two of 2025/2026.

Total of budget available for Round One			\$47,250.00
Applicant	Project/Activity	Amount Requested Ex GST	Amount Granted Ex GST
Broken Hill Soccer Association	Towards online training courses for coaches and referees presented by Football South Australia	\$1,930.00	\$1,930.00
In One Accord	Hire of two LED screens and Sturt Park Hire Fees for the 2025 Carols by Candlelight	\$7,650.00	\$5,000.00
Broken Hill Repertory Society Inc	Cover rates and insurance premiums	\$10,910.00	\$5,000.00
Silver City Swim Club	Towards the conduct of the 2025 Silver City Summer Sizzler Swimming Carnival	\$7,500.00	\$5,000.00
Broken Hill Aquatic Swimming Club	Purchase new training paddles and an iPad for use at training sessions	\$3,340.00	\$3,340.00
Silver City CRC	Purchase of a dishwasher	\$4,800.00	\$4,800.00
Big Sky Stories	Playgroup program providing shared reading and creative arts activities for parents and caregivers to nurture their children's literacy learning.	\$7,330.92	\$5,000.00

Broken Hill Art Exchange	Printing of catalogue and map guiding visitors through the Big Skies Artist Trail taking place in August 2025 in Broken Hill	\$4388.36	\$4,388.36
Silver City Quilters	6 month hire fees of Aged Persons Rest Centre plus visiting tutor expenses	\$4,859.54	\$3,000.00
Broken Hill Potters Society	Towards costs of installing a cement slab at their hall in Wyman Street to create additional workspace	\$4,650.00	\$4,650.00
Broken Hill Desert Rats Rod and Custom Club	Purchase of 6 handheld UHF radios, a UHF radio base station and a 5000 litre water tank	\$3,834.54	\$3,834.54
The Y NSW	Mobility and fitness training to the residents of aged care housing in Broken Hill	\$10,000.00	\$0
Sydney Youth Orchestra	Cost of hire fees of the Civic Centre	\$4,715.45	\$0
Total of grants requested		\$75,908.81	
Total of grants awarded			\$45,942.90
Balance Remaining from Round One			\$1,307.10

Recommended Amendments to the Community Assistance Grants Policy

The Panel members present discussed aspects of the grants program and the pattern of a number of organisations receiving a grant from Council each year; and yet there are a lot of other organisations who don't apply for a grant who would meet the eligibility criteria. They also discussed how some organisations apply for large grants of \$10,000 plus of which the program's budget cannot cover.

As a way of ensuring Council's funds are provided to assist as many community organisations as possible, the Panel is recommending the following amendments to the Community Assistance Grants Policy and program:

1. limit organisations to receive a grant to once biennially in the financial year rather than every financial year, in order that the opportunity exists for more not-for-profit community organisations to benefit from receiving a Community Assistance Grant.
2. cap grants to \$5,000.00 in order that Council's Community Assistance Grant funding can be allocated to more not-for-profit community organisations.
3. that not-for-profit community organisations who receive government funding are not eligible to apply for a Community Assistance Grant.

Attached are the minutes of the Community Assistance Grants Panel Meeting held 21 May 2025.

Community Engagement:

Each Round of Community Assistance Grants Funding is open two months prior to the closing date. Council advertised on its website and Council's Facebook page during this period.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993, Section 356

Council's adopted Community Assistance Grant Policy.

Financial Implications:

The remaining funds of \$1,307.10 after the awarding of Community Assistance Grants for Round One 2025/2026 will be rolled over to Round Two.

Attachments

1. [↓](#) Minutes of the Community Assistance Grants Panel Meeting held 21 May 2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

COMMUNITY ASSISTANCE GRANTS PANEL MEETING FOR ROUND 1 OF 2025/2026 HELD WEDNESDAY 21 MAY 2025 AT 10:00AM

1. ATTENDANCE

Meeting opened 10:01am

Present:

Cr Algate (Chair), Tracy Harman, Sandra Haring , Emily Guerin (BHCC) and Leisa Bartlett (BHCC) .

Apologies:

Mayor Kennedy, Cr Boland, Julua Hamel, Andrew Schmidt

Moved Tracy / **Seconded** Sandra That the apologies be accepted.

Carried unanimously

Acknowledgement of Country

The Chairperson delivered the Acknowledgment of Country

2. DISCLOSURE OF INTEREST

nil

NAME	DISCLOSURE	ACTION

3. REPORTS

b) Update Report

That the Panel notes the update provided regarding Round 2 of 2024/2025 Community Assistance Grants.

That the Community Assistance Grants Panel determines the Assessment Score needed to be reached , at this Panel meeting, for applicants to be recommended for approval taking into consideration the number of applications received; the total amount requested; and the budget available (this score will be different for each Panel Meeting).

That the Community Assistance Grants Panel assesses applications received and completes the Assessment Weighting Matrix for each application and the Meeting Evaluation Form recommending approval, or otherwise, of applications.

That the Panel's recommendations be presented to the General Manager for approval with a report to be prepared to the next available Council Meeting for information only.

Mover Sandra/Seconded Tracy - carried unanimously

b) Applications for Round 1 of 2025/2026

Available Budget for Round 1 of 2025/2026	\$ 47,250.00
--	---------------------

Organisation	Activity/Project	Meets Eligibility & Assessment Criteria	Assessment Score	Rank	Grant Amount Requested	Grant Amount Approved by Panel	Panel Comment/Notes
Broken Hill Junior Soccer Association	Towards online training courses for coaches and referees presented by Football South Australia		40	1	\$1,930.00	\$ 1,930.00	
In One Accord	Hire of two LED screens and Sturt Park hire fees for the 2025 Carols by Candlelight		39	2	\$7,650.00	\$ 5,000.00	Due to funding amount available and the large number of applicants the Committee capped at \$5,000
Broken Hill Repertory Society Inc	Cover rates and insurance premiums.		37		\$10,910.00	\$ 5,000.00	Due to funding amount available and the large number of applicants the Committee capped at \$5,000
Silver City Swim Club	Towards conduct of the 2025 Silver City Summer Sizzler Swimming Carnival Conditional upon Certificate of Currency.		37		\$7,500.00	\$ 5,000.00	Due to funding amount available and the large number of applicants the Committee capped at \$5,000
Broken Hill Aquatic Swimming Club	Purchase of new paddles and a ipad		36		\$3,340.00	\$ 3,340.00	
Silver City CRC	Purchase of an Hobart ECOMAX F515 under-counter dishwasher. Conditional upon Certificate of Currency.		35		\$4,800.00	\$ 4,800.00	

Big Sky Stories	Jane Vaughan, Founder and Co-Director of Big Sky Stories, will visit playgroups in Broken Hill to model shared reading and creative arts experiences and activities for parents and caregivers to give them the confidence and expertise to nurture their children's literacy learning. Children build rich vocabulary and understanding of books and book-handling skills		35		\$7,330.92	\$ 5,000.00	Due to funding amount available and the large number of applicants the Committee capped at \$5,000
The Y NSW	To provide qualified, instructor led, mobility and fitness training to the residents of aged care housing/residence in Broken Hill.		35		\$10,000.00		Self funding
Sydney Youth Orchestras Inc	Cover the cost of the hire fees at the Civic Centre.		34		\$4,715.45		Increase ticket prices to cover costs
The Broken Hill Art Exchange Inc	The funds will be used to produce a catalogue and printed map, guiding visitors through the trail and showcasing each artist's contribution on the Red Dirt, Big Skies Artist Trail, taking place throughout August 2025 in Broken Hill.		33		\$4,388.36	\$ 4,388.36	
Silver City Quilters	Hire fees for the Aged Persons Rest Centre (6 months) and annual workshop/visiting tutor expenses.		33		\$4,859.54	\$ 3,000.00	Due to funding amount available and the large number of applicants the Committee decided to allocate the funds equally across other organisations
Broken Hill Potters Society Inc	Towards the costs of installing a cement slab at the back of the hall at 407 Wyman Street to create additional workspace.		29		\$4,650.00	\$ 4,650.00	
Broken Hill Desert Rats Rod and Custom Club Inc	Purchase of 6 handheld UHF radios, a UHF radio base station and a 5000-litre water tank		27		\$3,834.54	\$ 3,834.54	
			0				
			0				
Totals					\$ 75,908.81	\$ 45,942.90	
unspent grant money remaining:						\$ 1,307.10	

4. General Business

Recommendation to be put to Council 1. that grants are capped at \$5,000 to ensure monies are spread across the Committee to benefit all organisations

2. Organisations are only allowed to apply alternate years to ensure all Community Groups get the opportunity to utilise available monies

3. Government funded organisations are exempt to apply for a Community Grant

Meeting concluded:

11.25am

Chairperson:

General Manager's Approval:

Approved

	Broken Hill Potters Society Inc	In One Accord	Broken Hill Desert Rats Rod and Custom Club Inc	Silver City CRC	Broken Hill Aquatic Swimming Club	Big sky Stories	The Y NSW	The Broken Hill Art Exchange Inc	Sydney Youth Orchestras Inc	Broken Hill Repertory Society Inc	Broken Hill Junior Soccer Association
A) SOCIAL BENEFITS											
Activity available to wider community	3	5	3	3	4	3	3	3	3	4	4
Participants gain skills/knowledge	4	2	3	3	4	3	3	3	4	4	5
Local benefits to community	3	4	2	3	3	3	3	3	3	4	4
SUB-TOTAL	10	11	8	9	11	9	9	9	10	12	13
B) CSP DELIVERABLES											
Aligns with CSP & Delivery Program	3	4	3	4	4	4	4	3	4	3	4
Fills an identified need in community	2	4	2	3	3	3	4	3	3	3	3
Rate overall impact on community	2	4	2	3	3	3	3	3	3	3	4
SUB-TOTAL	7	12	7	10	10	10	11	9	10	9	11
FINANCIAL ASSESSMENT											
Total score from report	12	16	12	16	15	16	15	15	14	16	16
TOTALS	29	39	27	35	36	35	35	33	34	37	40

COMMUNITY ASSISTANCE GRANTS AWARDED IN ROUND
1 OF 2025/2026 AND RECOMMENDED AMENDMENTS TO
THE COMMUNITY ASSISTANCE GRANTS POLICY

Attachment 1
Minutes of the Community
Assistance Grants Panel Meeting
May 2025

Silver City Quilters	Silver City Swim Club
3	4
4	4
2	3
9	11
3	4
3	3
3	3
9	10
15	16
33	37

ORDINARY MEETING OF THE COUNCIL

May 21, 2025

ITEM 14BROKEN HILL CITY COUNCIL REPORT NO. 93/25

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING
NO.457, HELD ON WEDNESDAY, 14 MAY 2025 D25/22601

Recommendation

1. That Broken Hill City Council Report No. 93/25 dated May 21, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.457, held on Wednesday, 14 May 2025 be endorsed.
3. That Item No.457.10.2 recommendations be received:
 - Council consult the PCYC to explore options for onsite disability parking.
 - Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area before a decision can be made.
4. That Item No.457.8.1 recommendations be received:
 - That the correspondence be forwarded to Council's Rangers, to monitor the area for illegal parking and addressed as appropriate.
 - That the complainant be advised of the Committee's decision.
5. That Item No.457.8.2 recommendation be received:
 - That this request be referred to Transport for NSW to decide and the complainant be advised of the Local Traffic Committee's resolution.
6. That Item No.456.8.4 recommendations be received:
 - That Council reinstate the 'Kiss and Drop' zone on Comstock Street, adjacent to the Alma Public School.
 - That the complainant be advised of the Local Traffic Committee's decision.
7. That Item No.454.10.4 recommendations be received:
 - That Council removed the line marking for the first four angled parking spaces on Chloride Street at the entrance to allow a clear line of sight for motorist exiting the Far West Local health district.
 - That correspondence be sent to the complainant advising of the Committee's decision.

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Wednesday, 14 May 2025 which details recommendations to Council for consideration or endorsement.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. [Local Traffic Committee Minutes - Meeting No.457 - 14.05.2025_Redacted](#)

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE

MINUTES OF MEETING No.457

Meeting held on Wednesday, 14 May 2025

Meeting commenced at 2pm

Location: Ground Floor Meeting Room, Council Administrative Centre

457.1 Acknowledgment of Country

Council's Director Infrastructure & Environment, Codie Howard chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country.'

'We acknowledge the traditional owners of the land upon which we meet today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'

457.2 Present

Codie Howard	Director Infrastructure and Environment (Council Representative – Chairperson)
Troy Johnson	Manager Infrastructure Operations (Council Representative) – Chairperson
Bob Algate	Councillor Observer
Suranga Palihawadana	Engineer (Council Observer)
Garon Dolan/Nyrie Waite	Administrative Officer (Council – Secretariat Observer)

457.3 Apologies

Chris Wallace	Inspector, NSW Police (Representative)
Chris Gurney	NSW Police (Representative)
Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative)
Tanya Ralph	Administrative Officer (Council – Secretariat)

457.4 Absent

Brodie Horrigan	NSW Police (Representative)
Peter Beven	Local Member Delegated Representative

457.5 Disclosure of Interest – Nil

457.6 Adoption of Previous Minutes

Codie Howard was not present at the meeting held on Tuesday, 1 April 2025 therefore, cannot approve the minutes. Council's Manager Infrastructure Works, Troy Johnson chaired this meeting and, in his capacity, confirmed and approved the minutes.

The Local Traffic Committee is not a committee of Council, therefore does not require to meet a quorum for a meeting to be held, or adoption of minutes. If a voting representative is not present for a meeting in person, minutes of that meeting are distributed to the voting representatives for comments and approval, prior to going to Council.

457.7 Council Resolutions

The following Committee recommendations were adopted by Council at its meeting held on **Wednesday, 30 April 2025.**

MEMO TO: DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

**SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE -
MEETING NO.456, HELD ON TUESDAY, 1 APRIL 2025**

D25/16904

Council has resolved:

Minute No.: 47846

Resolved

1. That Broken Hill City Council Report No. 74/25 dated April 15, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.456, held on Tuesday, 1 April 2025 be endorsed.
3. That Item No.456.10.2 recommendation be received:
That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Week March, including rolling closures.
4. That Item No.456.8.1 recommendations be received:
 - *That Council change the first two angle parking bays to the right, adjacent to the Renal Unit entrance at the Far West Local Health District on Thomas Street, to '5-Minute' parking, to allow short-term parking to drop off and pick up patients undergoing dialysis treatment.*
 - *That the Committee review the '5-Minute' parking upon completion of construction works on the hospital grounds and road works on Thomas Street, to determine if the '5-Minute' parking bays will remain permanently.*
5. That Item No.456.8.2 recommendation be received:
That Council contact the requester to seek further details and reasons for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.
6. That Item No.456.8.3 recommendation be received:
That correspondence be sent to the resident of Comstock Street, advising them Council inspected the area during school hours and did not identify there to be a problem with parking, therefore do not recommend parking restrictions at the front of the property.

7. That Item No.456.8.4 recommendation be received:

That correspondence be sent to the Alma Public School to arrange a meeting to discuss the parking arrangements and consideration for a 'Kiss and Drop' zone to be installed on Comstock Street, adjacent to the Alma Public School.

8. That the installation of disability parking and an access ramp adjacent to the PCYC in Gypsum Street be referred to the Broken Hill Traffic Committee for investigation.

CARRIED UNANIMOUSLY

The Committee's recommendations were endorsed by Council at their April 2025 meeting, with the addition of the following recommendation:

'That the installation of disability parking and access ramp adjacent to the PCYC in Gypsum Street be referred to the Committee for investigation.'

Codie informed the Committee, an investigation was undertaken by Council's Engineer, Suranga Palihawadana. Details of the investigation included in the 'General Business' section of these minutes.

457.8 Correspondence In

Item No.	EDRMS No.	Details
457.8.1	D25/19599	Give way sign Kaolin and Argent Street
457.8.2	D25/19827	Concerns About traffic from [REDACTED] Broken Hill
457.8.3	D25/19828	Request for a Roundabout at Chloride Street and Williams Street Intersection

457.9 Correspondence Out - Nil

457.10 General Business

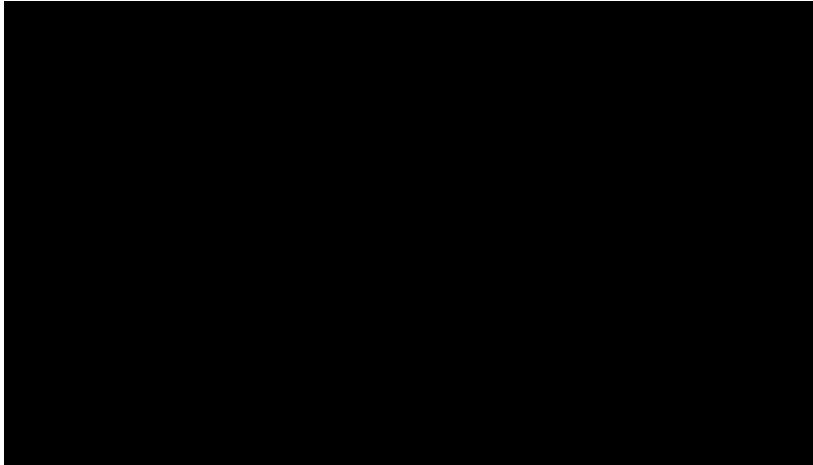
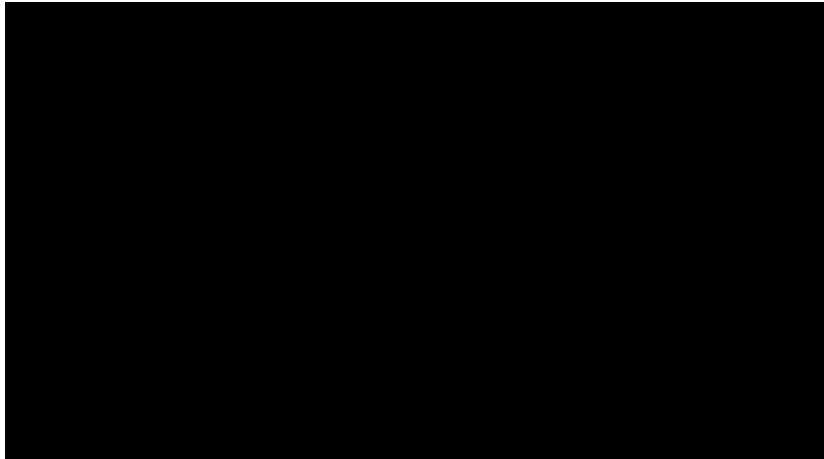
Item No.	EDRMS No.	
457.10.1		Willyama High School – Transport Working Group Feedback
		<p>Codie informed the Committee, that the Willyama High School Transport Working Group as part of the Willyama High School demolition and rebuild, requested the Local Traffic Committee provide feedback for the proposed parking configuration or the allowances at the Willyama High School site.</p> <p>The parking for the new build is retaining all the onsite parking as well as the surround parking while they are looking at formalising where there was no line marking or allowances, so with their onsite parking they will retain approximately 51 on-site and 57 on-street parking spaces.</p> <p>The total allowance consists of 108 parking spaces in total. It is anticipated there are 68 teachers, with approximately 90% that will require parking.</p>

		<p>The parking provisions of the Willyama High School REF was discussed at the May Local Traffic Committee meeting last week. All comments were positive, with the committee belief that the school has allowed for adequate parking both on-street and off-street. The Committee are happy to endorse the parking provisions as outlaid in the school presentation and note that only the parking provisions were discussed at the meeting, no other items (crossings, signage) were discussed.</p> <p>No further action required by the Committee.</p>
457.10.2		Request for Disability Parking Space and Access Ramp – PCYC
		<p>As outlined in the Council Resolution section of these minutes. The Committee received a motion from Councillor Dariea Turley to investigate installation of a disability parking space and access ramp on Gypsum Street, adjacent to the PCYC.</p> <p>An inspection of the area completed by Suranga, prior to this meeting identified the parking at the front of the PCYC on Gypsum Street is congested. There is a refuge island across Gypsum Street and for this reason further investigation will be required to determine the Australian Standards for sight distances for parking to that of the refuge island. The Australian Standards do not recommend parallel disability parking where the traffic flow exceeds 200 vehicle movements per hour.</p> <p>Codie suggested consulting with the PCYC to explore options for onside disability parking. Council could place traffic counters across Gypsum Street to determine the volume of traffic in the area, so that a decision can be made by the Committee.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Council consult the PCYC to explore options for onsite disability parking. • Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area, to assist the Committee to decide. <p>Moved: Codie Howard</p> <p>Second: Troy Johnson</p> <p>All in favour</p> <p>Request to be discussed further at the June 2025 meeting.</p>
Item No.	EDRMS No.	
457.10.3		Request for Line Marking - Community Health Centre, 2-4 Sulphide Street
		<p>The Committee received a request from the Community Health Centre, 2-4 Sulphide Street to assist with parking practices in the area.</p> <p>The Committee determined they would like a 15-minute parking space installed on the Sulphide Street side, as was recently completed on Oxide, between Mica Street and Wolfram Lane.</p> <p>Suranga inspected the site identified with congestion of parking in the area and agreed that marking the parking spaces will prevent congestion and correct distances for parking between vehicles. The Committee will need to refer this to</p>


	<p>Transport for NSW, as Crystal Street is a state road and any works requested on state roads need to be approved by Transport for NSW.</p> <p>Matter to be discussed further at the June 2025 meeting, when the Transport for NSW Representative will be present.</p>
--	---

457.11 Action Item List

Date	Item Details
May 2025	Concerns About traffic from [REDACTED] Broken Hill
Item No.	457.8.1
EDRMS No.	D25/19827
CRM No.	CRM's 60271/2025 and 60272/2025
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
May 2025	<ul style="list-style-type: none"> That the correspondence be forwarded to Council's Rangers, to monitor the area for illegal parking and address as appropriate. That the complainant be advised of the Committee's decision.
Action Date	Running Actions
May 2025	The Committee received correspondence, requesting they review the parking arrangements on Wyman Street, adjacent to the property at [REDACTED] being this property has recently been acquired by 'At Direct Care' and is operating as a business.

	<p>The complainant expressed concern, relating to the increased volume, anywhere up to 15 or more vehicles, which are causing ongoing issues, often blocking driveways and taking up space on the footpaths, obstructing pedestrian access on the footpath, also making it difficult for residents and their visitors to access to nearby properties.</p>   <p>The complainant witnessed vehicles double parking to drop off and pick up patrons with a disability and suggested a disability parking space be installed adjacent to the property to prevent double parking.</p> <p>On receipt of this request, Suranga completed an inspection of the areas and determined the concerns relating to parking are relevant to compliance and not a matter for the Local Traffic Committee.</p> <p>Recommendations:</p> <ul style="list-style-type: none">• <i>That the correspondence be forwarded to Council's Rangers, to monitor the area for illegal parking and address as appropriate.</i>• <i>That the complainant be advised of the Committee's decision.</i> <p>Moved: Codie Howard</p>
--	--

	<p><i>Second: Troy Johnson</i></p> <p><i>All in favour</i></p> <p>No further action required by the Local Traffic Committee.</p>
Date	Item Details
May 2025	Request for a Roundabout at Chloride Street and Williams Street Intersection
Item No.	457.8.2
EDRMS No.	D25/19828
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
<i>May 2025</i>	<i>That this request be referred to Transport for NSW to decide and the complainant be advised of the Local Traffic Committee's resolution.</i>
Action Date	Running Actions
May 2025	<p>The Committee received a request to consider installing a roundabout at the Williams and Chloride Street intersection. There have been near misses, where motorist failed to give way to oncoming traffic, traveling along Williams Street.</p> <p>It was noted, this request follows a recent accident at this intersection. The Committee endorsed to refer this request to Transport for NSW to decide, as Williams Street is a state road.</p> <p>Recommendation:</p> <p><i>That this request be referred to Transport for NSW to decide and the complainant be advised of the Local Traffic Committee's resolution.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: Troy Johnson</i></p> <p><i>All in favour</i></p>
Date	Item Details
April 2025	Request for additional drop off and pick up bay on Thomas Street, adjacent to the Dialysis Unit – Far West Local Health District

Item No.	456.8.1
EDRMS No.	D25/13580
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
April 2025	<ul style="list-style-type: none"> That Council change the first two angle parking bays to the right, adjacent to the Renal Unit entrance at the Far West Local Health District on Thomas Street, to '5-Minute' parking, to allow short-term parking to drop off and pick up patients undergoing dialysis treatment. That the Committee review the '5-Minute' parking upon completion of construction works on the hospital grounds and road works on Thomas Street, to determine if the '5-Minute' parking bays will remain permanently.
Action Date	Running Actions
May 2025	This matter carried over for further discussion at the June 2025 meeting.
April 2025	<p>The Committee received a request to install '15-Minute' parking spaces on Thomas Street, adjacent to the Rental Unit entrance at the Far West Local Health District, to allow short-term parking to drop patients off and pick up for treatment.</p> <p>Parking on Thomas Street is limited, due to reduced parking on the hospital ground for construction of the Mental Health Unit and the current road works on Thomas Street.</p>  <p>The Committee discussed the request and identified there is a '5-minute' drop off and pick up bay and disability parking spaces on Thomas Street, adjacent to the main entrance to the hospital.</p> <p>The complainant outlined in their request, that it is difficult for a patient who has just gone through dialysis treatment, to walk a long distance. Short-term parking made available at Rental Units would be better for patients.</p>

Prior to the meeting, Troy Johnson inspected the area and advised the Committee the 'No Stopping' zone in the area will need to be considered, if additional parking was to be introduced. The Committee will need to investigate to see if there are any stipulations or rules relating to the 'No Stopping' zone.



David Vant suggested that during construction work, two of the angle parking spaces to the right of the Renal Unit be changed temporarily to '5-Minute' parking and that the Committee review this upon completion of construction works, to determine if the parking spaces will be made permanent.

Recommendations:


- That Council change the first two angle parking bays to the right, adjacent to the Renal Unit entrance at the Far West Local Health District on Thomas Street, to '5-Minute' parking, to allow short-term parking to drop off and pick up patients undergoing dialysis treatment.
- That the Committee review the '5-Minute' parking upon completion of construction works on the hospital grounds and road works on Thomas Street, to determine if the '5-Minute' parking bays will remain permanently.

Move: Troy Johnson

Second: Chris Gurney

All in favour

Date	Item Details
April 2025	Request for 'Bus Zone' on Gypsum Street, adjacent to the PCYC at 58 Gypsum Street
Item No.	456.8.2
EDRMS No.	D25/11598

CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
April 2025	<i>That Council contact the requester to seek further details and reason for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.</i>
Action Date	Running Actions
May 2025	This matter carried over for further discussion at the June 2025 meeting.
April 2025	<p>Correspondence received from the Children's Activity Officer for the Broken Hill Police Citizen Youth Club (PCYC), requesting the Committee consider the establishment of a dedicated a bus zone on Gypsum Street, adjacent to the PCYC at 58 Gypsum Street, to enable safe delivery and collection of children registered for the Fit for Life program and Out of School Hours program.</p>  <p>The proposed bus zone would need to accommodate standard-sized buses and should be operational during the program hours.</p> <p>The requester outlined the following concerns and suggested benefits with the lack of designated parking for their bus service, as follows:</p> <ul style="list-style-type: none"> • Safety concerns for children entering and existing vehicles in an uncontrolled environment. • Traffic congestion during peak program times. • Children having to walk long distances after getting off the bus due to the lack of parking during the peak times. • Difficulty for parents and caregivers to safely park to collect their children. <p>The benefits of a dedicated bus zone include:</p> <ul style="list-style-type: none"> • Enhance safety for all program participants.

	<ul style="list-style-type: none"> Improved traffic flow around the facility. More organised and efficient drop off and collection process. Reduce stress for parents, staff, and children. <p>The Committee determined there is sufficient parking on site for the PCYC bus.</p> <p>Recommendation:</p> <p><i>That Council contact the requester to seek further details and reason for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.</i></p> <p>Moved: David Vant</p> <p>Second: Troy Johnson</p> <p>All in favour</p>
Date	Item Details
April 2025	Request to include a drop off and pick up bay for students on Comstock Street, adjacent to the Alma Public School
Item No.	456.8.4
EDRMS No.	D25/13198
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
May 2025	<ul style="list-style-type: none"> That Council reinstate the 'Kiss and Drop' zone on Comstock Street, adjacent to the Alma Public School. That the complainant be advised of the Local Traffic Committee's decision.
April 2025	That correspondence be sent to the Alma Public School Principal to arrange a meeting to discuss the parking arrangements and consideration for a 'Kiss and Drop' zone to be installed on Comstock Street, adjacent to the Alma Public School.
Action Date	Running Actions
May 2025	Prior to this meeting, Troy met with [REDACTED] from the Alma Public School to discuss the safety concerns raised with the Committee. It was advised, that prior to the recent line marking of parking spaces, the school had a 5-minute drop off zone, and if a 'Kiss and Drop' zone is to be reinstated, this will affect some parking.

	<p>██████████ agreed with the outcome to reinstate 'Kiss and Drop' zone on Comstock Street, adjacent to the Alma Public School.</p> <p>Codie mentioned that the recommendation at the April 2025 meeting was made by David Vant from Transport for NSW and there should not be an issue reinstating the zone.</p> <p>Recommendations:</p> <ul style="list-style-type: none">• That Council reinstate a 'Kiss and Drop' zone on Comstock Street, adjacent to the Alma Public School.• That the complainant be advised of the Local Traffic Committee's decision. <p>Moved: Troy Johnson</p> <p>Second: Codie Howard</p> <p>All in favour</p>
April 2025	<p>The Committee received correspondence in response to the recent line marking on Comstock Street, adjacent to the Alma Public School, pointing out two parking spaces that have been painted in the 'No Parking' zone, despite the signage remaining the same.</p> <p>The 'No Parking' zone for many years has been used by parents to drop off students in the mornings and now with the inclusion of the two additional parking bays, does not allow an area to drop off, forcing parents to double park. The complainant witnessed parents dropping their children off near the bus zone, posing safety concerns for students.</p> <p>Following the meeting, Troy Johnson will arrange for the 'No Parking' signs to be removed.</p> <p>David Vant advised the Committee parking is not permitted 20 meters on the approach and 10 meters on the departure for a pedestrian crossing and suggested the Committee review the option to reinstate a 'Kiss and Drop' zone in the area where the two additional parking spaces were line marked.</p> <p>The School's Principal will need to be contacted to advise of the concern raised and to discuss the options for installation of a 'Kiss and Drop' zone on Comstock Street side of the school.</p> <p>Recommendation:</p> <p><i>That correspondence be sent to the Alma Public School Principal to arrange a meeting to discuss the parking arrangements and consideration for a 'Kiss and Drop' zone to be installed on Comstock Street, adjacent to the Alma Public School.</i></p> <p>Moved: David Vant</p> <p>Second: Troy Johnson and Chris Gurney</p> <p>All in favour</p> <p>David Vant informed the Committee that he will be in Broken Hill in the coming weeks and will complete an observation of the area and requested this matter be carried over for further discussion at the Committee May 2025 meeting.</p>

Date	Item Details
March 2025	Request for designated staff parking and to change the 'Taxi Zone,' adjacent to the YMCA Regional Aquatic Centre at 336 McCulloch Street, to a 'Loading Zone' for deliveries.
Item No.	455.10.1
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
March 2025	<ul style="list-style-type: none"> That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck. That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking.
Action Date	Running Actions
May 2025	<p>Codie advised the Committee he will contact the Taxi company to see if they use the Taxi zone adjacent to the Regional Aquatic Centre and inform them the Committee has received a request for the space to be changed to a 'Loading Zone' to assist with deliveries.</p> <p>The YMCA's request for designated parking at the Centre for staff was denied by the Committee.</p> <p>Based on the decision from the Taxi company, the Committee will determine if the space will be changed to a 'Loading Zone' and the requester be advised of the Committee decision.</p> <p>This matter will be discussed further at the June 2025 meeting.</p>
April 2025	That this matter be deferred for discussion at the Committee's May 2025 meeting following the inspection being completed by Council.
March 2025	<p>The Committee received an email from YMCA Broken Hill management, requesting designated staff parking and to change the 'Taxi Zone,' adjacent to the YMCA Regional Aquatic Centre, 336 McCulloch Street, to a 'Loading Zone'.</p> <p>YMCA management believe the 'Taxi Zone' is not being utilised and would be better used as a 'Loading Zone' for the facility.</p> <p>It was noted the existing parking in the requested area, adjacent to the Regional Aquatic Centre entrance, consists of a 'No Stopping,' '5-Minute' parking bay, 'Taxi Zone' and a disability parking bay.</p>

	<p>Chris Wallace suggested the 'Taxi Zone' could be changed to an additional '5-Minute' parking bay, to allow short-term parking for patrons being dropped off and picked up at the Regional Aquatic Centre. Chris Wallace informed the Committee that he has a conflict of interest with this matter, as his wife works at the Centre. For this reason, Chris Wallace withdrew himself from voting on recommendations resolved by the Committee. This was accepted by the Committee.</p> <p>The Committee agreed that consultation with the Taxi company is required, to determine if they require the 'Taxi Zone' at the Regional Aquatic Centre and check if they have any concerns with the request.</p> <p>The Committee identified that the existing 'Taxi Zone' is a standard parking bay, and the size may not accommodate delivery trucks. Council will need to measure the parking bay to determine the size and contact YMCA Management to identify the size of their delivery trucks.</p> <p>Troy Johnson advised the Committee that if the bay is changed to a 'Loading Zone,' Council's Ranger would need to be consulted regarding increasing patrols of the area and issuing of infringement notices.</p> <p>The Committee determined there is sufficient parking at the Centre for the YMCA's staff and agreed to further discuss this matter at their April 2025 meeting, following inspection of the area by Council.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck. • That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking. <p>Moved: Troy Johnson</p> <p>Second: David Vant</p> <p>All in favour</p>
Date	Item Details
May 2025	Request for Give way sign at Kaolin and Argent Street intersection
Item No.	454.10.3
EDRMS No.	D25/19599 and D25/9342 (Council Resolution)
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete

Date	Committee Recommendation/s
Action Date	Running Actions
May 2025	<p>The Committee received a response from the complainant, expressing their dissatisfaction with the Committee's decision for the area to remain unchanged, leaving the Give Way sign on Kaolin Street, at the Argent Street intersection.</p> <p>The Committee acknowledged the response however, stand by their original decision based on inspections and data collected from the traffic counters.</p> <p>No further action required by the Committee.</p>
Date	Item Details
February 2025	Safety concerns at the Thomas and Chloride Street intersection.
Item No.	454.10.4
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
May 2025	<ul style="list-style-type: none"> That Council remove the line marking for the first four angle parking spaces on Chloride Street near the driveway, to allow a clear line of sight for motorists exiting the Far West Local Health District. That correspondence be sent to the complainant advising of the Committee's decision.
March 2025	That the Committee address this matter and review the parking arrangements on Chloride Street at the completion of Stage 3 of the Thomas Street Reconstruction, to determine if the angle parking will be removed or changed.
Action Date	Running Actions
May 2025	<p>At the completion of the road reconstruction of Thomas Street, the Committee at their April 2025 meeting, decided to change angle parking spaces to parallel, to allow a better line of sight for motorists exiting the hospital grounds.</p> <p>As reconstruction work is now complete, the Committee have revisited the original decision and have determined it would be better for motorists to remove the first four angle parking spaces near the driveway, to allow a clearer line of sight for motorists exiting the Far West Local Health District.</p>

	<p>Recommendations:</p> <ul style="list-style-type: none"> • That Council remove the line marking for the first four angle parking spaces on Chloride Street at the driveway, to allow a clear line of sight for motorists exiting the Far West Local Health District. • That correspondence be sent to the complainant advising of the Committee's decision. <p>Moved: Codie Howard Second: Troy Johnson All in favour</p>
March 2025	<p>The Committee was informed that Council has received several concerns in relation to the angle parking on Chloride Street, adjacent to the Far West Local Health District (FWLHD), obstructing the line of sight for motorists at the Morgan and Thomas Street intersections.</p> <p>The Committee discussed the parking arrangements available at the FWLHD on the Thomas and Chloride Street sides. Troy Johnson explained the angle parking on Chloride Street will be reviewed by the Committee at the completion of Stage 3 of the Thomas Street Reconstruction Project. Stage 3 will commence after Stage 2 is complete. Stage 3 will be a continuation of work further along Thomas Street, towards Kaolin Street and will not affect the parking for the FWLHD.</p> <p>It was noted that the kerbing along the section of Chloride Street, from Thomas Street to the entrance of the FWLHD, curves out onto the road, making this section protrude further onto the carriage way, therefore making the road narrow.</p> <p>Dave Vant suggested that Council install temporary 40km/h speed zone signs on Chloride Street during the road works. The parking in this area on Chloride Street will be reviewed at the end of the redevelopment works. The Speed zone will be in conjunction with the temporary road works. Council can include the speed zone in accordance with Section 122 of the Roads Act.</p> <p>Recommendation:</p> <p><i>That the Committee address this matter and review the parking arrangements on Chloride Street at the completion of Stage 3 of the Thomas Street Reconstruction, to determine if the angle parking will be removed or changed.</i></p> <p>Moved: Troy Johnson Second: Peter Beven All in favour</p>
February 2025	<p>Council has received safety concerns for motorists at the Thomas and Chloride Street intersection, with motorists' line of sight being obstructed by the recent angle parking installed on Chloride Street, opposite the Far West Local Health District.</p> <p>Codie Howard informed this angle parking was installed to provide temporary parking for the Far West Local Health District during the reconstruction of Thomas Street and that the angle parking will be reviewed by the Committee at the completion of the project to determine if the angle parking will remain in place or revert to parallel parking.</p>

457.12 Next Meeting Date: Tuesday, 3 June 2025

457.13 Meeting Close: 2.37 pm

ORDINARY MEETING OF THE COUNCIL

May 20, 2025

ITEM 15BROKEN HILL CITY COUNCIL REPORT NO. 94/25SUBJECT: ACTION LIST REPORTD25/22124**Recommendation**

1. That Broken Hill City Council Report No. 94/25 dated May 20, 2025, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action List - May 2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received. That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access. That the lease term be 25 years and the annual rental be the minimum Crown Lands rental. That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal. 			
CARRIED UNANIMOUSLY			
<p>12 Aug 2020 10:00am Bartlett, Leisa Solicitors are drawing up the licence agreement.</p> <p>17 Sep 2020 3:09pm Bartlett, Leisa Draft lease being finalised.</p> <p>16 Oct 2020 9:20am Bartlett, Leisa Draft lease with Solicitors.</p> <p>10 Nov 2020 4:26pm Bartlett, Leisa Licence is with the Broken Hill Speedway Club for signature.</p> <p>30 Nov 2020 2:11pm Bartlett, Leisa Licence with Speedway Club for signature.</p> <p>12 Feb 2021 10:04am Bartlett, Leisa Licence signed by all parties and is now with the Minister for approval.</p> <p>18 Mar 2021 4:40pm Bartlett, Leisa In progress.</p> <p>16 Apr 2021 10:42am Bartlett, Leisa In progress.</p> <p>12 May 2021 12:14pm Bartlett, Leisa In progress.</p> <p>17 Jun 2021 4:55pm Bartlett, Leisa Waiting on response from Local Aboriginal Land Council.</p> <p>15 Jul 2021 12:15pm Bartlett, Leisa Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>12 Aug 2021 3:04pm Bartlett, Leisa Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>15 Sep 2021 9:06am Bartlett, Leisa Council staff following up with Local Aboriginal Land Council.</p> <p>14 Oct 2021 4:12pm Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>11 Nov 2021 9:02am Bartlett, Leisa Awaiting response from the Local Aboriginal Land Council.</p> <p>16 Dec 2021 11:51am Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>18 Jan 2022 2:55pm Butcher, Lacey Awaiting response from Aboriginal Land Council</p> <p>15 Feb 2022 10:58am Bartlett, Leisa Awaiting response from Aboriginal Land Council.</p> <p>23 Mar 2022 2:42pm Bartlett, Leisa No change in status.</p> <p>19 May 2022 11:23am Bartlett, Leisa No change in status.</p> <p>22 Jun 2022 11:04am Guerin, Emily No change in status</p> <p>18 Jul 2022 3:07pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:28pm Bartlett, Leisa</p>			

For Action	Division:	Date From:	1/05/2019
	Committee: Ordinary Council	Date To:	22/05/2025
Action Sheets Report	Officer:	Printed: Thursday, 22 May 2025	
	Further Report Required: Including Further Reports		
		9:07:27 AM	

No change in status.

07 Sep 2022 3:24pm Guerin, Emily - Reallocation
Action reassigned to Mason, Michael by Guerin, Emily

20 Sep 2022 12:16pm Guerin, Emily
No change in status.

18 Oct 2022 9:36am Guerin, Emily
Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

16 Nov 2022 8:25am Guerin, Emily
No change in status

13 Dec 2022 8:56am Guerin, Emily
No change in status

17 Jan 2023 11:16am Guerin, Emily
No change in status

13 Feb 2023 11:43am Guerin, Emily
No change in status

21 Mar 2023 1:29pm Guerin, Emily
No change in status

18 Apr 2023 11:20am Guerin, Emily
No change in status

23 May 2023 8:48am Butcher, Lacey
No change in status

14 Jun 2023 11:34am Guerin, Emily - Reallocation
Action reassigned to Howard, Codie by Guerin, Emily

20 Jun 2023 8:49am Butcher, Lacey
No change in status

22 Aug 2023 10:50am Falkner, Georgina
No change in status

20 Sep 2023 10:31am Howard, Codie
No change in status.

11 Oct 2023 1:14pm Falkner, Georgina
No change in status.

21 Nov 2023 2:24pm Falkner, Georgina
No change in status.

07 Dec 2023 10:40am Falkner, Georgina
No change in status.

19 Jan 2024 1:44pm Falkner, Georgina
No change in status. Follow up correspondence sent.

21 Feb 2024 9:19am Butcher, Lacey
No change in status

20 Mar 2024 10:04am Falkner, Georgina
No change in status

17 Apr 2024 10:22am Butcher, Lacey
No change in status

21 May 2024 3:16pm Falkner, Georgina
No change in status.

18 Jun 2024 3:13pm Falkner, Georgina
No change in status. Further follow up correspondence sent.

22 Jul 2024 1:13pm Murray, Jessica
No change in status

21 Aug 2024 10:02am Falkner, Georgina
No change in status.

17 Oct 2024 12:08pm Murray, Jessica
No change in status

19 Nov 2024 2:02pm Guerin, Emily
No change in status

10 Dec 2024 1:26pm Murray, Jessica
No change in status

08 Jan 2025 10:30am Guerin, Emily
No change in status

18 Feb 2025 1:29pm Guerin, Emily
No change in status

18 Mar 2025 11:18am Guerin, Emily
No change in status

09 Apr 2025 2:46pm Guerin, Emily
No change in status

19 May 2025 1:36pm Guerin, Emily
No change in status

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.			
2. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.			
CARRIED UNANIMOUSLY			
<p>24 Mar 2022 5:35pm Bartlett, Leisa Communication initiated with the Audit Office to commence the investigation and the best course of action.</p> <p>19 May 2022 11:47am Bartlett, Leisa No change in status.</p> <p>20 Jul 2022 4:05pm Guerin, Emily No change in status</p> <p>24 Aug 2022 4:05pm Butcher, Lacey Awaiting advice from Audit Office</p> <p>19 Sep 2022 11:32am Guerin, Emily No change in status</p> <p>21 Nov 2022 2:29pm Guerin, Emily No change in status</p> <p>07 Dec 2022 9:37am Guerin, Emily Ongoing</p> <p>17 Jan 2023 11:22am Guerin, Emily Nothing further</p> <p>14 Feb 2023 1:43pm Guerin, Emily Ongoing</p> <p>21 Mar 2023 1:50pm Guerin, Emily Ongoing</p> <p>18 Apr 2023 2:09pm Guerin, Emily Ongoing</p> <p>23 May 2023 3:19pm Butcher, Lacey Ongoing</p> <p>21 Jun 2023 4:39pm Butcher, Lacey Ongoing</p> <p>19 Jul 2023 9:24am Guerin, Emily No change in status</p> <p>22 Aug 2023 3:45pm Butcher, Lacey Ongoing</p> <p>18 Jan 2024 8:41am Butcher, Lacey Ongoing</p> <p>08 Feb 2024 4:45pm Butcher, Lacey Ongoing</p> <p>11 Mar 2024 11:49am Butcher, Lacey Ongoing</p> <p>16 Apr 2024 1:56pm Butcher, Lacey Ongoing</p> <p>20 May 2024 4:08pm Butcher, Lacey Ongoing</p> <p>18 Jun 2024 3:05pm Murray, Jessica Ongoing</p> <p>23 Jul 2024 1:00pm Murray, Jessica Ongoing</p> <p>21 Aug 2024 9:32am Murray, Jessica Ongoing</p> <p>17 Oct 2024 12:08pm Murray, Jessica Ongoing</p> <p>19 Nov 2024 12:11pm Murray, Jessica Referring to OLG</p>			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

10 Dec 2024 1:28pm Murray, Jessica
No change in status
15 Jan 2025 9:41am Guerin, Emily
No change in status
21 Feb 2025 8:49am Bartlett, Leisa
No change in status
18 Mar 2025 2:38pm Guerin, Emily
No change in status
15 Apr 2025 11:29am Guerin, Emily
Ongoing
21 May 2025 12:40pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received. That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953). That the rent remain \$250 per annum. That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			
<p>25 Aug 2022 1:02pm Butcher, Lacey Council's solicitors are preparing the draft lease 20 Sep 2022 11:29am Guerin, Emily Continuing use as currently arranged while new template is being reviewed. 18 Oct 2022 9:35am Guerin, Emily Template being reviewed. Current lease ongoing 16 Nov 2022 8:26am Guerin, Emily Lease under review 13 Dec 2022 8:56am Guerin, Emily Draft lease sent to Silver City Archers for review 17 Jan 2023 11:17am Guerin, Emily No change in status 13 Feb 2023 11:44am Guerin, Emily No change in status 21 Mar 2023 1:30pm Guerin, Emily Solicitors are making minor amendments to lease document 18 Apr 2023 11:23am Guerin, Emily Amendments made and lease to be sent to Silver City Archers for review and signing 22 May 2023 3:50pm Butcher, Lacey lease is now with Council for signing 14 Jun 2023 11:33am Guerin, Emily - Reallocation Action reassigned to Howard, Codie by Guerin, Emily 20 Jun 2023 8:48am Butcher, Lacey lease with Silver City Archers for signing 22 Aug 2023 10:52am Falkner, Georgina Lease signed by Council and Silver City Archers. Lease has been sent to Crown Lands for Ministerial consent. 20 Sep 2023 10:40am Howard, Codie No change in status. 11 Oct 2023 1:19pm Falkner, Georgina Awaiting Ministerial consent. 21 Nov 2023 2:25pm Falkner, Georgina Discussions ongoing with Crown Lands.</p>			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

07 Dec 2023 10:41am Falkner, Georgina
Discussions ongoing.

19 Jan 2024 1:45pm Falkner, Georgina
No change in status.

21 Feb 2024 9:25am Butcher, Lacey
No change in status

20 Mar 2024 10:05am Falkner, Georgina
Potential amendments being discussed with Crown Lands

17 Apr 2024 10:23am Butcher, Lacey
No change in status

21 May 2024 3:19pm Falkner, Georgina
No change in status

18 Jun 2024 3:18pm Falkner, Georgina
Crown Lands have since advised that a licence would be preferable as opposed to a lease due to Native Title. Potential amendments being discussed.

22 Jul 2024 1:14pm Murray, Jessica
No change in status

21 Aug 2024 10:02am Falkner, Georgina
Working through details of proposed changes.

17 Oct 2024 12:11pm Murray, Jessica
No change in status

19 Nov 2024 2:02pm Guerin, Emily
No change in status

10 Dec 2024 1:27pm Murray, Jessica
Referred back to solicitors

08 Jan 2025 10:29am Guerin, Emily
No change in status

18 Feb 2025 1:28pm Guerin, Emily
New draft licence issued

18 Mar 2025 11:17am Guerin, Emily
Awaiting Silver City Archers to sign document

09 Apr 2025 2:47pm Guerin, Emily
No change in status

19 May 2025 1:35pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received.			
2. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation.			
CARRIED UNANIMOUSLY			
18 Oct 2022 9:31am Guerin, Emily No change in status			
21 Nov 2022 2:51pm Guerin, Emily No change in status			
13 Dec 2022 11:52am Guerin, Emily Policy currently being created.			
16 Jan 2023 2:24pm Guerin, Emily No change in status			
13 Feb 2023 2:08pm Guerin, Emily No change in status			
23 Mar 2023 9:50am Guerin, Emily No change in status			
19 Apr 2023 11:25am Guerin, Emily No change in status			

For Action	Division: Committee: Ordinary Council	Date From: 1/05/2019 Date To: 22/05/2025
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Thursday, 22 May 2025 9:07:27 AM

23 May 2023 3:24pm Butcher, Lacey
No change in status

21 Jun 2023 3:46pm Butcher, Lacey
No change in status

23 Aug 2023 11:52am Howard, Codie
No change in status

20 Sep 2023 10:40am Howard, Codie
No change in status.

18 Oct 2023 8:43am Howard, Codie
Draft Policy currently being prepared.

21 Nov 2023 12:04pm Howard, Codie
Draft Policy preparation is on-going

12 Dec 2023 2:29pm Howard, Codie
No change in Status

23 Jan 2024 2:05pm Howard, Codie
No change in status.

20 Feb 2024 12:04pm Butcher, Lacey
No change in status

20 Mar 2024 11:41am Butcher, Lacey
No change in status

17 Apr 2024 10:23am Butcher, Lacey
No change in status

06 May 2024 10:26am Butcher, Lacey
No change in status

18 Jun 2024 11:51am Howard, Codie
No change in status

24 Jul 2024 10:31am Murray, Jessica
No change in status

21 Aug 2024 10:41am Murray, Jessica
No change in status

17 Oct 2024 12:13pm Murray, Jessica
No change in status

19 Nov 2024 2:02pm Guerin, Emily
No change in status

10 Dec 2024 1:28pm Murray, Jessica
No change in status

15 Jan 2025 4:47pm Butcher, Lacey
No change in status

18 Feb 2025 1:55pm Guerin, Emily
No change in status

15 Apr 2025 11:54am Guerin, Emily
Draft policy being reviewed

21 May 2025 1:51pm Guerin, Emily
Policy with ELT for endorsement before going to Council Meeting

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/03/2023	Nankivell, Jay Nankivell, Jay	Policy And General Reports	ESTABLISHMENT BROKEN HILL TOURISM ORGANISATION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 49/23 dated February 16, 2023, be received. That the General Manager develop a proposal and business case to establish a member based not-for-profit company limited by guarantee for the purposes of a tourism organisation. That the proposal, including associated documentation required by the Office of Local Government, deliverables, and proposed budget, be presented to Council for consideration prior to being submitted to the Minister via the Office for Local Government as required under Section 358 of the Local Government Act 1993. 			
CARRIED UNANIMOUSLY			
19 Apr 2023 9:49am Guerin, Emily			

For Action	Division: Ordinary Council	Date From: 1/05/2019
	Committee:	Date To: 22/05/2025
	Officer:	
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Thursday, 22 May 2025 9:07:27 AM

Proposal being drafted

23 May 2023 3:08pm Butcher, Lacey
No change in status

23 May 2023 3:09pm Butcher, Lacey - Reallocation
Action reassigned to Nankivell, Jay by Butcher, Lacey

21 Jun 2023 4:47pm Butcher, Lacey
ongoing

19 Jul 2023 9:20am Guerin, Emily
No change in status

22 Aug 2023 3:46pm Butcher, Lacey
No change in status

12 Dec 2023 2:50pm Butcher, Lacey
No change in status

18 Jan 2024 8:42am Butcher, Lacey
No change in status

07 Feb 2024 10:10am Butcher, Lacey
No change in status

11 Mar 2024 11:50am Butcher, Lacey
No change in status

16 Apr 2024 1:56pm Butcher, Lacey
No change in status

20 May 2024 4:09pm Butcher, Lacey
No change in status

18 Jun 2024 3:33pm Murray, Jessica
No change in status

22 Jul 2024 11:33am Murray, Jessica
Ongoing

22 Aug 2024 10:35am Murray, Jessica
Incorporated into Council's VIC Service Review, letter to Minister being drafted.

18 Oct 2024 2:13pm Murray, Jessica
No change in status

19 Nov 2024 12:11pm Murray, Jessica
No change in status

11 Dec 2024 9:27am Murray, Jessica
No change in status

15 Jan 2025 9:37am Guerin, Emily
No change in status

18 Feb 2025 3:23pm Guerin, Emily
No change in status

19 Mar 2025 9:45am Guerin, Emily
No change in status

15 Apr 2025 11:19am Guerin, Emily
No change in status

21 May 2025 12:40pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/09/2023	Nu'man, Razija Nankivell, Jay	Further Reports	RE-ESTABLISHMENT OF ALCOHOL-FREE ZONES
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 190/23 dated September 8, 2023, be received. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Creedon Street, including public roads and laneways, public car parks and footpath area of Creedon Street bounded by Rakow and Wills Streets. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Shell Memorial including all public roads and laneways, public car parks and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street. 			

For Action	Division:	Date From:	1/05/2019
	Committee:	Date To:	22/05/2025
	Officer:		
Action Sheets Report	Further Report Required:	Printed:	Thursday, 22 May 2025
	Including Further Reports	9:07:27 AM	

4. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone surrounding the E.T. Lamb Memorial Oval, including public roads and laneways, public car parks and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets.
5. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as South Broken Hill including all public roads and laneways, public car parks and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets including South Street from Piper Street through to Wilson Street; with extension from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street.
6. That Council refer the Proposals for comment in accordance with the provisions of the *Local Government Act 1993* and Ministerial Guidelines (2009) to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area and all affected licensed premises and registered clubs that border on, adjoin or are adjacent to the proposed alcohol free zone, for response within thirty days of public notice.
7. That Council invite public comment on the proposal through an advertisement in local newspaper with time for response within thirty days.
8. That a further report be submitted to Council upon completion of the consultative process.
9. That a report be prepared to a future Council meeting regarding a possible exemption to the prohibition of alcohol from the Norm Fox Sporting Grounds changeroom

CARRIED UNANIMOUSLY

03 Oct 2023 12:08pm Brealey, Jodie

Item 6 - Proposals forwarded to all stakeholders - COMPLETE, Item 7 - Proposals advertised in Barrier Truth - COMPLETE, Item 8 - Public exhibition underway consultation outcome report to Council to go to October Ordinary meeting - COMPLETE, Item 9 - Possible exemption for Norm Fox Sporting Grounds changeroom prohibition from alcohol prohibited area under investigation - Progressing

16 Oct 2023 5:10pm Brealey, Jodie

Item 9 - Possible exemption to the prohibition of alcohol consumption at the Norm Fox Sporting Grounds changeroom under investigation - Norm Fox Sporting Complex Alcohol Prohibited Area research underway to gather background information for discussion with Police. Dir Corporate and Community visited Norm Fox changeroom and met with Peter Johnston to discuss area to be considered during discussions with Police. Meeting with Police to be arranged to determine best outcome.

17 Nov 2023 4:26pm Brealey, Jodie

Investigation still in progress

13 Dec 2023 9:24am Butcher, Lacey

No change in status

18 Jan 2024 3:31pm Butcher, Lacey

In progress - discussions held with Licensing Sergeant in December 2023, with face to face meeting to be arranged to discuss options in 2024

21 Feb 2024 10:58am Brealey, Jodie

Face to face meeting to be scheduled with Licensing Sergeant

19 Mar 2024 11:03am Brealey, Jodie

No change in status

11 Apr 2024 9:27am Brealey, Jodie

No change in status

13 May 2024 1:47pm Brealey, Jodie

No change in status

18 Jun 2024 4:52pm Murray, Jessica

Meeting to be followed up and rescheduled.

16 Jul 2024 11:22am Brealey, Jodie

Contact made with Barrier Police District - Awaiting response from Licencing Officer

20 Aug 2024 2:53pm Brealey, Jodie

Contact made with Barrier Police District - Awaiting response from Licencing Officer

17 Oct 2024 1:53pm Brealey, Jodie

Mapping and background information forwarded to Barrier Police District with request for feedback and preferred meeting dates/time - Awaiting response

19 Nov 2024 9:25am Brealey, Jodie

Awaiting response to additional request forwarded to police for meeting to discuss

29 Nov 2024 11:17am Brealey, Jodie

No change - Still awaiting response from police regarding request for meeting to discuss

06 Dec 2024 11:37am Brealey, Jodie

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Contact received from Barrier Police Licencing Officer 05/12/2024 - Meeting scheduled for 08/01/2025 to further discuss options provided in mapping and background information previously forwarded to Police

14 Jan 2025 10:47am Brealey, Jodie
08/01/2025 - Meeting held with Barrier Police Licensing Officer to discuss proposal for exemption of the changerooms from the alcohol prohibited area at Norm Fox Sporting Complex - Outcome of proposal discussion has been forwarded to Barrier Police Commander for formal feedback. Proposal inclusive of Police feedback will then be provided to Council for consideration.

04 Feb 2025 4:04pm Brealey, Jodie
Awaiting formal feedback from Barrier Police Commander regarding exemption of changerooms from Alcohol Prohibited Area at Norm Fox Sporting Complex.

10 Mar 2025 2:03pm Brealey, Jodie
No change - Awaiting response from Barrier Police District

15 Apr 2025 10:26am Guerin, Emily
No change in status

20 May 2025 8:38am Brealey, Jodie
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/05/2024	Howard, Codie Nankivell, Jay	Health and Building Committee Reports	PLANNING PORTAL WORKSHOP
Resolved			
<ol style="list-style-type: none"> That Motions of Which Notice has been Given No. 1/24 dated May 16, 2024, be received. That the Health & Building Committee invite the General Manager to arrange a series of workshop evenings with local builders and other interested parties to discuss the lodgement of Development Applications (DA) and Construction Certificates (CC). 			
CARRIED UNANIMOUSLY			
<p>18 Jun 2024 4:39pm Murray, Jessica In Progress</p> <p>22 Jul 2024 1:16pm Murray, Jessica Draft EOI in progress and staff preparing workshop content.</p> <p>21 Aug 2024 11:24am Murray, Jessica Consultations sessions with stakeholders underway</p> <p>17 Oct 2024 1:33pm Murray, Jessica In progress</p> <p>19 Nov 2024 2:05pm Guerin, Emily No change in status</p> <p>05 Dec 2024 10:04am Stephens, Tracy No change in status. Information being gathered to ascertain suitable content for workshop.</p> <p>15 Jan 2025 2:59pm Guerin, Emily No change in status</p> <p>18 Feb 2025 1:56pm Guerin, Emily No change in status</p> <p>18 Mar 2025 11:17am Guerin, Emily No change in status</p> <p>09 Apr 2025 2:45pm Guerin, Emily No change in status</p> <p>19 May 2025 1:38pm Guerin, Emily No change in status</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/10/2024	Howard, Codie Nankivell, Jay	Further Reports	PROPOSED COMPULSORY ACQUISITION OF LOT 4444 IN DEPOSITED PLAN 757298 (123 BAGOT STREET)
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 166/24 dated October 16, 2024, be received. 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

2. That Council approve the compulsory acquisition of approximately 4048 square metres being Lot 4444 on DP 757298, known as 123 Bagot Street, Broken Hill, pursuant to the *Local Government Act 1993*, and upon acquisition, classify the land as operational land.
3. That Council register acquisition plans against Lot 4444 DP 757298.
4. That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lot 4444 DP 757298.
5. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lot 4444 DP 757298.
6. That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 4444 DP 757298.
7. That any documents which may not be executed by the General Manager under delegation be executed under the Common Seal of Council.
8. That all documentation in relation to this matter remain confidential to Council.

CARRIED UNANIMOUSLY

19 Nov 2024 2:09pm Guerin, Emily
Written to the Minister

10 Dec 2024 1:27pm Murray, Jessica
No change in status

15 Jan 2025 4:45pm Butcher, Lacey
No change in status

18 Feb 2025 1:27pm Guerin, Emily
Seeking further advice

18 Mar 2025 11:17am Guerin, Emily
Awaiting legal advice

15 Apr 2025 10:21am Guerin, Emily
No change in status

21 May 2025 9:11am Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 18/12/2024	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE AND EASEMENT TO ESSENTIAL ENERGY
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 211/24 dated December 4, 2024, be received. 2. That Council (as the Willyama Common Trust) consent to a licence over Lot 7302 DP 1181129 to Essential Energy, for the purpose of construction, operation, and maintenance of underground powerlines. 3. Council (as the Willyama Common Trust) consent to an easement for electricity infrastructure being registered over Lot 7302 DP 1181129. 4. That the annual rent be set at \$1,230 per annum. 5. That the General Manager be delegated to finalise the terms and conditions of the licence and easement. 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

6. That the Mayor and General Manager be authorised to sign and execute any documents related to the licence and easement under the Common Seal of Council.

CARRIED UNANIMOUSLY

08 Jan 2025 10:29am Guerin, Emily

In progress of finalising documents

18 Feb 2025 1:28pm Guerin, Emily

Draft documents being reviewed

18 Mar 2025 11:16am Guerin, Emily

Documents with Essential Energy for signing

09 Apr 2025 2:47pm Guerin, Emily

Documents have been signed by Council and are now awaiting Crown Lands approval

19 May 2025 1:36pm Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/01/2025	Howard, Codie Nankivell, Jay	Further Reports	PROPOSED COMPULSORY ACQUISITION OF LOT 1378 IN DEPOSITED PLAN 757298 AND LOT 1373 IN DEPOSITED PLAN 757298
Resolved			
<p>1. That Broken Hill City Council Report No. 13/25 dated January 20, 2025, be received.</p> <p>2. That Council compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298, and upon acquisition, classify the land as operational land.</p> <p>3. That the acquisition be undertaken in accordance with the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> and Section 186 of the <i>Local Government Act 1993</i>, with the purpose of the proposed acquisition being the provision of affordable housing and worker accommodation facilities.</p> <p>4. That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the <i>Land Acquisition (Just Terms Compensation) Act 1991 (NSW)</i> for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.</p> <p>5. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the <i>Land Acquisition (Just Terms Compensation) Act 1991 (NSW)</i> for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.</p> <p>6. That Council register acquisition plans against Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.</p> <p>7. That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 1378 Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.</p>			
CARRIED UNANIMOUSLY			
<p>18 Feb 2025 1:27pm Guerin, Emily Preparing documentation</p> <p>18 Mar 2025 11:16am Guerin, Emily Application to Minister being finalised</p> <p>15 Apr 2025 10:20am Guerin, Emily Application submitted</p> <p>21 May 2025 9:13am Guerin, Emily Additional information being provided</p>			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
Action Sheets Report	Committee:		Date To:	22/05/2025
	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/01/2025	Brown, Simon Nankivell, Jay	Further Reports	DRAFT PROPOSED LICENCE OF ALMA INSTITUTE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 8/25 dated January 17, 2025, be received. That Council notes that the proposed use of the Alma Institute was placed on public exhibition for a 28 days period during which time Council received nil submissions from the public. That Council grants a 12-month license (terms and conditions as per the standard Crown Lands Licence) for use the Alma Institute to the Broken Hill Country Women's Association, with the view to obtaining Ministerial Consent for a longer-term lease, to allow for the expansion of Playtime Preschool into the Fred Jobson Community Centre. That the Mayor and General Manager be authorised to sign and execute the licence documents under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			
19 Feb 2025 12:45pm Guerin, Emily Licence documents being prepared 19 Mar 2025 9:06am Guerin, Emily No change in status 15 Apr 2025 10:40am Guerin, Emily No change status 20 May 2025 9:57am Guerin, Emily No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/02/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.454, HELD ON THURSDAY, 13 FEBRUARY 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 34/25 dated February 19, 2025, be received. That the minutes of the Local Traffic Committee – Meeting No.454, held on Thursday, 13 February 2025 be endorsed. That Item No.454.10.3 recommendation be received: <ul style="list-style-type: none"> That correspondence be sent to the respondent, acknowledging receipt of their request and advise the matter will be discussed by the Local Traffic Committee at their next scheduled meeting in March 2025, following an inspection of the area by Council. That Item No.454.8.1 recommendation be received: <ul style="list-style-type: none"> That correspondence be sent to the respondent, acknowledging receipt of their concerns and advise the Local Traffic Committee will review the temporary angle parking on Chloride Street at their next scheduled meeting in March 2025, following completion of the Thomas Street redevelopment project. That Item No.452.10.1 recommendations be received: <ul style="list-style-type: none"> That the Local Traffic Committee's recommendation adopted at the November 2024 Council meeting remain unchanged, being the following: <ul style="list-style-type: none"> That the parking arrangements on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank be changed to allow two 2-hour parking spaces, two 15-minute spaces and designated 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

parking spaces for Uber/Ride Share and taxi use.

- That correspondence be sent to the business owner, advising of the Committee's decision.

CARRIED UNANIMOUSLY

18 Mar 2025 11:27am Guerin, Emily

Items being actioned

16 Apr 2025 9:07am Guerin, Emily

454.10.3 - correspondence being drafted, 454.8.1 - correspondence being drafted, 452.10.1 - correspondence being drafted - signs have been updated.

20 May 2025 9:44am Guerin, Emily

454.10.3 - COMPLETE, 454.8.1 - Correspondence drafted, 452.10.1 - Correspondence drafted

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/02/2025	Howard, Codie Nankivell, Jay	Infrastructure and Environment Committee Reports	TOWN SQUARE - LOCATION OF THE WOMEN'S MINING MEMORIAL
Resolved			
1. That Broken Hill City Council Report No. 18/25 dated February 10, 2025, be received.			
2. That Council consider the results of the public survey, advertised from 30 January 2025 to 10 February 2025, relating to the preferred location of the Women's Mining Memorial.			
3. That Council approve the result of the public survey and re-establish the Women's Mining Memorial in the preferred location of Option 1, on the Northeastern Corner of Town Square.			
CARRIED UNANIMOUSLY			
19 Mar 2025 9:41am Guerin, Emily			
Awaiting footing design from consultant			
15 Apr 2025 11:53am Guerin, Emily			
No change in status			
21 May 2025 1:51pm Guerin, Emily			
To be installed end of May 2025			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Nu'man, Razija Nankivell, Jay	Further Reports	PRO HART MURAL (BROKEN HILL AIRPORT TERMINAL) - NON-COMPLIANT GLASS REMOVAL
Resolved			
1. That Broken Hill City Council Report No. 51/25 dated March 19, 2025, be received.			
2. That Council proceed with the removal of the glass panels to permit the contractors, Delta Conservation, to access the painting and undertake rectification and remedial works.			
3. That assessment is undertaken of alternative options to secure the artwork from interference once remedial works are completed.			
CARRIED UNANIMOUSLY			
15 Apr 2025 11:07am Guerin, Emily			
Still investigating costing and best removal process			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

20 May 2025 9:40am Guerin, Emily

The glass was removed from in front of the Pro Hart mural on Wednesday, 7 May to permit the restoration works to be undertaken. Delta will complete the works on Tuesday 20 May 2025. Temporary bunting is currently in place with a permanent solution being investigated and installed by the Council's Trade Team.

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.455, HELD ON TUESDAY, 4 MARCH 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 52/25 dated March 13, 2025, be received. That the minutes of the Local Traffic Committee – Meeting No.455, held on Tuesday, 4 March 2025 be endorsed. That Item No.455.10.1 recommendations be received: <ul style="list-style-type: none"> That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck. That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking. That Item No.454.10.3 recommendation be received: <ul style="list-style-type: none"> That correspondence be sent to the complainant, advising of the Local Traffic Committee's decision for both the angle parking on Argent Street and the 'Giveaway' sign on Kaolin Street, at the Argent Street intersection, to remain unchanged. That Item No.454.10.4 recommendation be received: <p>That the Committee address this matter and review the parking arrangements on Chloride Street at the completion of Stage 3 of the Thomas Street Reconstruction, to determine if the angle parking will be removed or changed.</p> 			
CARRIED UNANIMOUSLY			
16 Apr 2025 9:09am Guerin, Emily 455.10.1 - Inspection/measuring being arranged , 454.10.3 - Correspondence being drafted, 454.10.4 - Noted 20 May 2025 9:44am Guerin, Emily 455.10.1 - To be used as a general loading zone current taxi bay is 6 metres. Taxi companies to be contacted to establish usage of Taxi Zone, 454.10.3 - COMPLETE 454.10.4 - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Howard, Codie Nankivell, Jay	Infrastructure and Environment Committee Reports	PARKS AND OPEN SPACES SERVICE REVIEW
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 37/25 dated February 20, 2025, be received. That Council note the outcome of the Parks and Open Spaces Service Review. That Council develop a strategy/policy to implement an incentivised/subsidised nature strip enhancement program to reduce the growth and spread of noxious weeds throughout residential and commercial areas. 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
Action Sheets Report	Committee:		Date To:	22/05/2025
	Officer:		Printed:	Thursday, 22 May 2025
	Further Report Required:	Including Further Reports		9:07:27 AM

CARRIED UNANIMOUSLY

15 Apr 2025 11:52am Guerin, Emily
Policy being drafted

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Bartlett, Leisa Nankivell, Jay	Community Development Reports	DRAFT FOOTWAY RESTAURANT SETTINGS POLICY FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 44/25 dated March 6, 2025, be received. That Council endorses the draft revised Footway Restaurant Settings Policy for the purpose of public exhibition. That the draft revised Footway Restaurant Settings Policy be placed on public exhibition for submissions to be received for a period of 28 days. That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the draft revised Footway Restaurant Settings Policy. 			
CARRIED UNANIMOUSLY			
<p>09 Apr 2025 2:40pm Guerin, Emily Placed on public exhibition closing 26/04/2025 - report to be provided to May 2025 Council Meeting - COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Brown, Simon Nankivell, Jay	Finance and Governance Reports	DISPOSAL OF SURPLUS EQUIPMENT - TIERED SEATING
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 41/25 dated March 12, 2025, be received. That Council approve the sale of retractable tiered seating purchased as part of the Civic Centre refurbishment in 2016. That the General Manager be authorised to seek expressions of interest from local charity or community groups for donation of the tiered seating; or if this fails, negotiate sale of item by auction, expression of interest or private treaty. That the General Manager be authorised to dispose of the item for scrap value if no willing purchaser can be found, or if no charity or community group expresses an interest in the tiered seating. 			
CARRIED UNANIMOUSLY			
<p>15 Apr 2025 10:40am Guerin, Emily EOI being drafted 20 May 2025 9:57am Guerin, Emily No change in status</p>			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
Action Sheets Report	Committee:		Date To:	22/05/2025
	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	CORRESPONDENCE REPORT - TAFE NSW
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 66/25 dated March 13, 2025, be received. That reply correspondence dated 19 March 2025 from the Office of Local Member for Barwon, Mr Roy Butler MP, be received and noted. That reply correspondence dated 2 April 2025 from the NSW Premier, The Hon Chris Minns MP, be received and noted. That reply correspondence dated 7 April 2025 from the Minister for Skills, TAFE and Tertiary Education, the Hon Steve Whan MP be received and noted. That Council sends letters of appreciation to the Minister for Skills, TAFE and Tertiary Education, the Hon Steve Whan MP and the Local Member for Barwon, Mr Roy Butler MP, for their timely action to ensure that machinery and equipment was not removed from the Broken Hill TAFE Annex and for establishing the Broken Hill Manufacturing Reference Committee to consult on the delivery of TAFE courses in Broken Hill and to drive the industry promotion of these courses. That Council endorses Deputy Mayor Hickey as Council's delegate on the Broken Hill Manufacturing Reference Committee. 			
			CARRIED UNANIMOUSLY
06 May 2025 2:49pm Guerin, Emily Previous correspondence sent thanked Member for Barwon and Relevant Ministers - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Nu'man, Razija Nankivell, Jay	Further Reports	AMENDMENT TO CONSTITUTION OF THE BROKEN HILL HERITAGE COMMITTEE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 73/25 dated April 23, 2025, be received. That Council rename the Broken Hill Heritage Committee, the Broken Hill Heritage Advisory Committee to align it to the S355 Advisory Committee Framework and Section 355 of the Local Government Act 1993 That Council endorse amendments to the constitutions as outlined in the below report. 			
			CARRIED UNANIMOUSLY
20 May 2025 10:36am Guerin, Emily Report to May Council Meeting to appoint Councillor delegates - advertising for Community Reps will happen soon.			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
Action Sheets Report	Committee:		Date To:	22/05/2025
	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Nu'man, Razija Nankivell, Jay	Mayoral Minute	RECOGNITION OF THE LATE COUNCILLOR DAVID GALLAGHER APM
Resolved			
<ol style="list-style-type: none"> That Mayoral Minute No. 3/25 dated April 23, 2025, be received. That a painted portrait of the Late David Gallagher APM be commissioned and hung in the Council Chambers until the end of the current term of Council (2028). That a park bench including a plaque approved by Councillor Gallagher's family be placed outside of the Council Chambers in a suitable location in recognition of the Late David Gallagher APM. 			
CARRIED UNANIMOUSLY			
19 May 2025 1:34pm Guerin, Emily 1. Three portrait artists have been approached and have indicated their willingness to complete the portrait. The three options will be presented to the next Art Gallery Advisory Committee meeting on the Thursday, 29 of May for selection. , 2. Park bench sourced, awaiting mock up design of plaque, possible locations being finalised.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	APPOINTMENT OF DELEGATES TO VACANCIES ON S355 COMMITTEES AND OTHER COMMITTEES AND WORKING GROUPS
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 69/25 dated April 22, 2025, be received. That Councillor Ron Page be appointed as a Council Delegate on the following committees and working groups: <ol style="list-style-type: none"> Infrastructure and Environment Standing Committee ET Lamb Memorial Oval Community Committee Picton Sportsground Community Committee Broken Hill ClubGRANTS Committee Murray Darling Association Region 4 			
CARRIED UNANIMOUSLY			
20 May 2025 9:55am Guerin, Emily Committees notified - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	PENDING CLOSURE OF SOCIAL FUTURES-CLUBHOUSE BROKEN HILL
Resolved			
<ol style="list-style-type: none"> That Mayoral Minute No. 2/25 dated April 16, 2025, be received. That correspondence be sent to the relevant Minister, Shadow Minister and the Local Member for Barwon advocating for continued funding for Social Futures – Clubhouse Broken Hill and its programs. 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
Action Sheets Report	Committee:		Date To:	22/05/2025
	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

CARRIED UNANIMOUSLY

07 May 2025 11:59am Guerin, Emily
Correspondence sent - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Resolved

1. That Broken Hill City Council Report No. 70/25 dated March 21, 2025, be received.
2. That Council endorse the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for the purpose of public exhibition for community comment for a 28-day period.
3. That Council receives a further report at the conclusion of the exhibition period, outlining submissions received and any recommendation for changes arising, with a view to adopting the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.
4. That Council endorses Rating option three with an amendment to move 1% of total rates revenue from Business to Mining:

Option 3 – 4% Rate Peg (inclusive of Catch up) and 1% movement to Mines

This option includes the difference in revenue not raised in the previous year and moves 1% of total rates revenue from Business to Mining, to counterbalance the movement in mining land valuations that occurred as a result of the revaluation. All other categories remain unchanged from option 1.

CARRIED UNANIMOUSLY

20 May 2025 11:04am Guerin, Emily
Placed on public exhibition closing on 31 May 2025 - Report to be prepared for June Council Meeting

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	WESTERN DIVISION COUNCILS OF NSW

Resolved

1. That Mayoral Minute No. 4/25 dated April 30, 2025, be received.
2. That Council sends correspondence to the member Councils of the Western Division Councils of NSW requesting that they write to the remaining Officer Bearer, Mayor Jarred Marsden of Cobar Shire Council to request that a Special Meeting of the Association be held to elect a new Chairperson due to the passing of the Late Councillor Dave Gallagher; and that the correspondence also requests consideration of amendment of clause 3 of the Association's Constitution to allow for non-financial member Councils of LGNSW to join the Western Division Councils of NSW.

CARRIED UNANIMOUSLY

07 May 2025 11:59am Guerin, Emily
Correspondence sent - COMPLETE

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.456, HELD ON TUESDAY, 1 APRIL 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 74/25 dated April 15, 2025, be received. That the minutes of the Local Traffic Committee – Meeting No.456, held on Tuesday, 1 April 2025 be endorsed. That Item No.456.10.2 recommendation be received: That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Week March, including rolling closures. That Item No.456.8.1 recommendations be received: <ul style="list-style-type: none"> That Council change the first two angle parking bays to the right, adjacent to the Renal Unit entrance at the Far West Local Health District on Thomas Street, to '5-Minute' parking, to allow short-term parking to drop off and pick up patients undergoing dialysis treatment. That the Committee review the '5-Minute' parking upon completion of construction works on the hospital grounds and road works on Thomas Street, to determine if the '5-Minute' parking bays will remain permanently. That Item No.456.8.2 recommendation be received: That Council contact the requester to seek further details and reasons for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting. That Item No.456.8.3 recommendation be received: That correspondence be sent to the resident of Comstock Street, advising them Council inspected the area during school hours and did not identify there to be a problem with parking, therefore do not recommend parking restrictions at the front of the property. That Item No.456.8.4 recommendation be received: That correspondence be sent to the Alma Public School to arrange a meeting to discuss the parking arrangements and consideration for a 'Kiss and Drop' zone to be installed on Comstock Street, adjacent to the Alma Public School. That the installation of disability parking and an access ramp adjacent to the PCYC in Gypsum Street be referred to the Broken Hill Traffic Committee for investigation. 			
CARRIED UNANIMOUSLY			
20 May 2025 9:46am Guerin, Emily 456.10.2 - Complete, 456.8.1 - 5 minute parking signs have been installed - COMPLETE, 456.8.2 - PCYC contact was unavailable last week, contact to be made this week, 456.8.3 - TBA, 456.8.4 - Contact made with Alma Principal advising Council will re-instate the original drop off area as a 'Kiss and Ride' zone.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT LONG TERM FINANCIAL PLAN 2026-2035
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 71/25 dated April 16, 2025, be received. 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

2. That Council endorse the Draft Long Term Financial Plan 2026-2035 for public exhibition.
3. That that Draft Long Term Financial Plan 2026-2035 be placed on public display for 28 days in accordance with legislation.
CARRIED UNANIMOUSLY
20 May 2025 11:05am Guerin, Emily Placed on public exhibition closing on 31 May 2025 - Report to be prepared for June Council Meeting

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT ADOPTION OF THE WASTE AND SUSTAINABLE MATERIALS STRATEGY 2025-2035 AND SUSTAINABILITY STRATEGY 2025-2030
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 72/25 dated March 11, 2025, be received.			
2. That Council notes that 1 submission was received during the public exhibition of the Draft Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030.			
3. That Council adopts the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 as a Strategy of Council, as originally written.			
CARRIED UNANIMOUSLY			
20 May 2025 11:04am Guerin, Emily Adoption process complete			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST PROPOSED LICENCE TO A-CAES AUSTRALIA NSW PTY LTD
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 56/25 dated April 10, 2025, be received.			
2. That Council (as the Willyama Common Trust) issue a licence to A-CAES Australia NSW Pty Ltd for the purpose of geotechnical and site investigations along the site of the proposed transmission line associated with the Silver City Energy Storage System.			
3. That the licence duration be for twelve (12) months, with the option to extend for a further twelve (12) months if required.			
4. That the General Manager be delegated to negotiate the terms and conditions of the licence agreement.			
5. That the Mayor and General Manager be authorised to sign and execute the document under the Common Seal of Council.			
CARRIED UNANIMOUSLY			
22 May 2025 9:04am Guerin, Emily Documents signed and returned to Council			

For Action	Division:	Date From:	1/05/2019
	Committee: Ordinary Council	Date To:	22/05/2025
Action Sheets Report	Officer:	Printed: Thursday, 22 May 2025	
	Further Report Required: Including Further Reports	9:07:27 AM	

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Infrastructure and Environment Committee Reports	MINUTES OF THE LEAD REFERENCE GROUP MEETING HELD 26 FEBRUARY 2025
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 55/25 dated April 10, 2025, be received 2. That the minutes of the Broken Hill Lead Reference Group meeting held 26 February 2025 be received. 3. That correspondence be sent to the relevant State Ministers seeking funding opportunities for the purchase and ongoing operation of additional street sweepers as a measure of reducing lead dust in the City and consequently reducing children's lead levels. 			
CARRIED UNANIMOUSLY			
07 May 2025 11:58am Guerin, Emily Correspondence sent - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Infrastructure and Environment Committee Reports	ADOPTION OF HERITAGE ASSISTANCE GRANTS POLICY
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 54/25 dated April 10, 2025, be received. 2. That the Heritage Assistance Grants Policy be adopted as a Policy of Council and will supersede the previous Heritage Assistance Grants Policy adopted in 2017. 			
CARRIED UNANIMOUSLY			
06 May 2025 2:48pm Guerin, Emily Adoption process complete			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Nu'man, Razija Nankivell, Jay	Community Development Reports	2025/2026 EVENT SPONSORSHIP
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 63/25 dated April 15, 2025, be received. 2. That Council provides \$10,000 to the 3rd Broken Hill Sea Scouts to reduce participation fees and activity costs for the Golden West Regional Camp from 27 September to 7 October 2025. 3. That Council endorse the provision of \$12,000 in-kind sponsorship for St Patrick's Race Club under the current Memorandum of Understanding. 4. That Council endorse the provision of \$25,000 in-kind support of the 2025 Mundi Mundi Bash. 5. That Council review its commitment to the Perfect Light Film Festival and makes it dependent on the organisers successfully obtaining additional corporate sponsorship. 			

For Action	Division:	Ordinary Council	Date From:	1/05/2019
	Committee:		Date To:	22/05/2025
Action Sheets Report	Officer:		Printed: Thursday, 22 May 2025	
	Further Report Required:	Including Further Reports	9:07:27 AM	

CARRIED UNANIMOUSLY

19 May 2025 2:55pm Merton, Rachel

2. Correspondence sent to 3rd Broken Hill Sea Scouts advising of successful sponsorship application., 3. Complete, 4. Complete, 5. Correspondence sent to Film Festivals Australia advising of Council's decision.

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Howard, Codie Nankivell, Jay	Confidential Matters	QUOTATION NO. Q25/3 - RECONSTRUCTION OF KANANDAH ROAD (PHASE 1)
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 57/25 dated April 14, 2025, be received. That Fulton Hogan Pty Ltd be awarded the contract for Q25/3 – Reconstruction of Kanandah Road (Phase 1) for the supply, laying, and compaction of asphalt at a cost of \$248,080 (excluding GST). That the Mayor and/or General Manager be authorised to sign the works contract under the Seal of Council if required. 			
CARRIED UNANIMOUSLY			
21 May 2025 1:53pm Guerin, Emily Documentation awarding contractor issued - works completed - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Finance and Governance Reports	DRAFT COMMUNITY STRATEGIC PLAN - 2025 REVIEW
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 58/25 dated April 10, 2025, be received. That Council endorse the Draft Community Strategic Plan – Your Broken Hill 2040 for public exhibition. That the Draft Community Strategic Plan – Your Broken Hill 2040 be placed on public display for 28 days in accordance with legislation. That Council receives a further report at the conclusion of the exhibition period, outlining submissions and feedback received and any recommended changes, with a view to adopting the Draft Community Strategic Plan for implementation 1 July 2025. 			
CARRIED UNANIMOUSLY			
20 May 2025 9:56am Guerin, Emily Strategy placed on public exhibition closing on 31 May 2025 - Report to be prepared for June Council Meeting - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Nu'man, Razija Nankivell, Jay	Finance and Governance Reports	MINUTES OF THE SECTION 355 BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE MEETING HELD 6 MARCH 2025
Resolved			

For Action	Division:	Date From:	1/05/2019
	Committee: Ordinary Council	Date To:	22/05/2025
Action Sheets Report	Officer:	Printed: Thursday, 22 May 2025	
	Further Report Required: Including Further Reports	9:07:27 AM	

1. That Broken Hill City Council Report No. 61/25 dated March 31, 2025, be received.
2. That the minutes of the Section 355 Broken Hill City Art Gallery Advisory Committee Meeting held 6 March 2025 be received.
3. That per the meeting minutes, Council allows the provision of Committee Community Representatives above the nominal membership amount of seven (7) to nine (9) Community Representatives; and the Constitution of the Broken Hill Art Gallery Advisory Committee be amended accordingly.
4. That Council appoints Mr Clark Barrett and Mr Andrew Gosling as Community Representatives to the Broken Hill City Art Gallery Advisory Committee.

CARRIED UNANIMOUSLY

20 May 2025 10:10am Brealey, Jodie

Membership notification correspondence to new members drafted and constitution updated for use and placement on website

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Finance and Governance Reports	MINUTES OF THE BROKEN HILL EDUCATION WORKING GROUP MEETINGS HELD 19 MARCH 2025 AND 9 APRIL 2025 AND RECOMMENDED AMENDMENTS TO THE TERMS OF REFERENCE
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 62/25 dated April 10, 2025, be received. 2. That minutes of the Broken Hill Education Working Group meetings held 19 March 2025 and 9 April 2025 be received and noted. 3. That the draft amended Terms of Reference of the Broken Hill Education Working Group be adopted. 			
CARRIED UNANIMOUSLY			
06 May 2025 2:46pm Guerin, Emily			
Updated terms and reference placed on website - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Bartlett, Leisa Nankivell, Jay	Finance and Governance Reports	DRAFT WORKFORCE MANAGEMENT STRATEGY 2025-2028 FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 59/25 dated April 15, 2025, be received. 2. That Council endorse the Draft Workforce Management Strategy 2025-2028 for consultation and public exhibition for a period of 28 days. 3. That Council receive a further report at the conclusion of the exhibition period, detailing submissions received and any recommended changes arising with a view to adopting the Draft Workforce Management Strategy 2025-2028. 			
CARRIED UNANIMOUSLY			
20 May 2025 11:05am Guerin, Emily			
Strategy placed on public exhibition closing on 31 May 2025 - Report to be prepared for June Council Meeting - COMPLETE			



www.brokenhill.nsw.gov.au