

February 13, 2019

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, FEBRUARY 20, 2019

Please address all communications to:
The General Manager
240 Blende Street
PO Box 448
Broken Hill NSW 2880
Phone 08 8080 3300
Fax 08 8080 3424
council@brokenhill.nsw.gov.au
www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, February 20, 2019** commencing at 6:30pm to consider the following business:

ABN 84 873 116 132

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters



JAMES RONCON
GENERAL MANAGER

LIVE STREAMING OF COUNCIL MEETINGS

***PLEASE NOTE:** This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.*

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, December 12, 2018.

Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held Thursday, January 24, 2019.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

Meeting commenced at 6:30 p.m.

PRESENT:

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor)
Councillors C. Adams, B. Algate, M. Clark, D. Gallagher, T. Kennedy,
B. Licul and J. Nolan.

General Manager, Chief Operations Officer, Chief Financial Officer,
Director Corporate, Manager Communications, Governance Officer and
Executive Support Officer.

Media (3), Members of the Public (12).

APOLOGIES:

Nil

ABSENT:

Councillor R. Page.

PRAYER

Councillor Adams delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

PUBLIC FORUM

Nil.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45973

Councillor C. Adams moved
Councillor D. Gallagher seconded

)
)

That the Minutes of the Ordinary Meeting of the
Council of the City of Broken Hill held November
28, 2018 be confirmed.

CARRIED

DISCLOSURE OF INTEREST

Nil.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

ITEM 1 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 30/18 - DATED DECEMBER 07, 2018 - REINTRODUCTION OF PSSA SPORTS PROGRAM 11/161

- Councillor T. Kennedy moved)
Councillor B. Algate seconded)
1. That Motions of Which Notice has been Given No. 30/18 dated December 7, 2018, be received.
 2. That Broken Hill City Council sends correspondence to the Principals of each of the primary schools asking that they reintroduce PSSA sports because of the importance of sport to combat obesity in the community.
 3. That correspondence also be sent to the Local Member, Mr Kevin Humphries MP and the appropriate Minister asking that the PSSA program be fully funded and resourced.
 4. That the state government and the Broken Hill City Council have or are considering introducing financial support to increase participation in organised sport to combat obesity and increase social inclusion, it is vitally important that children are given basic skills at a competitive level at school so they may transition to organised competitive sports outside the school environment.
 5. That the Principals of each local primary school be invited to attend the next Our Community Key Direction Working Group Meeting to discuss the PSSA Sports program.

Amendment

- Councillor M. Clark moved)
Councillor B. Licul seconded)
1. That Motions of Which Notice has been Given No. 30/18 dated December 7, 2018, be received.
 2. That correspondence be sent to the Department of Education to enquire why Broken Hill students no longer participate in regular PSSA sporting activities and also enquire how Council might assist in encouraging greater student involvement in organised sport.

CARRIED

A Division was called in the amendment which resulted in:

FOR: Crs Browne, Clark, Licul, Nolan and Turley
AGAINST: Crs Adams, Algate, Gallagher and Kennedy

The amendment becomes the motion.

RESOLUTION

Minute No. 45974

Councillor M. Clark moved)

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

Councillor B. Licul seconded

)

1. That Motions of Which Notice has been Given No. 30/18 dated December 7, 2018, be received.
2. That correspondence be sent to the Department of Education to enquire why Broken Hill students no longer participate in regular PSSA sporting activities and also enquire how Council might assist in encouraging greater student involvement in organised sport.

CARRIED

Councillors Algate and Kennedy requested that their names be recorded as voting against the motion of Item 1.

ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 31/18 - DATED DECEMBER 07, 2018 - WATER RESTRICTIONS 11/426

Notice of Motion

1. That Motions of Which Notice has been Given No. 31/18 dated December 7, 2018, be received.
2. That Broken Hill City Council sends correspondence to the Manager of Essential Water John Coffey, the appropriate Minister and Opposition Minister and the Local member Mr Kevin Humphries MP, objecting to the introduction of water restrictions and that the water restrictions are nothing more than a political stunt from the Manager of Essential Water to promote the use of the Wentworth to Broken Hill pipeline; and that a photo of Burke Ward Oval be included in the correspondence.

Councillor T. Kennedy moved

)

Councillor B. Algate seconded

)

LOST

A Division was called which resulted in:

FOR: Crs Algate and Kennedy

AGAINST: Crs Adams, Browne, Clark Gallagher, Licul, Nolan and Turley

ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 32/18 - DATED DECEMBER 07, 2018 - JUBILEE OVAL LIGHTS 12/45

.

Councillor T. Kennedy moved

)

Councillor B. Algate seconded

)

1. That Motions of Which Notice has been Given No. 32/18 dated December 7, 2018, be received.
2. That Broken Hill City Council prepares a timetable and a budget to accept the lights from the Jubilee Oval for use at the Alma Oval, that the Alma Oval be ready for installation of the lights from the Jubilee Oval before the date of the proposed lights removal.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

3. That correspondence is sent to the trustees of the Jubilee Oval thanking them for their kind donation that is valued at approximately \$200,000.

Amendment

Councillor M. Browne moved)
Councillor C. Adams seconded)

1. That Motions of Which Notice has been Given No. 32/18 dated December 7, 2018, be received.
2. That a report be prepared to show the total cost of the project including the installation costs at the oval; the operating costs of the lights and the cost of associated infrastructure to set-up the lights.
3. That correspondence is sent to the trustees of the Jubilee Oval thanking them for their kind donation that is valued at approximately \$200,000.

CARRIED

The amendment becomes the motion.

RESOLUTION

Minute No. 45975

Councillor M. Browne moved)
Councillor C. Adams seconded)

1. That Motions of Which Notice has been Given No. 32/18 dated December 7, 2018, be received.
2. That a report be prepared to show the total cost of the project including the installation costs at the oval; the operating costs of the lights and the cost of associated infrastructure to set-up the lights.
3. That correspondence is sent to the trustees of the Jubilee Oval thanking them for their kind donation that is valued at approximately \$200,000.

CARRIED

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

Nil.

REPORTS

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 207/18 - DATED NOVEMBER 29, 2018 -
DEVELOPMENT APPLICATION 144/2018 - USE OF PROPERTY AT 81 BUCK STREET, BROKEN
HILL FOR FUNCTION CENTRE AND CAFE**

11/467

Resolved:

- 1) That Broken Hill City Council Report No. 207/18 dated November 29, 2018, be received.
- 2) That Development Application 144/2018 (for use of 81 Buck Street for a Function Centre and café) be approved, subject to the following conditions:
 - a) Deferred commencement
This is a “deferred commencement consent” and does not become operative until the following requirements are met:
 - Building upgrade plans are lodged and approved by Council and Council issue a Fire Safety Schedule for the property.
 - b) Compliance with Building Code of Australia
That all building work must be out in accordance with the provisions of the Building Code of Australia.
 - c) Injury to Amenity
That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.
 - d) Loading/Unloading
That all loading and unloading of goods shall be out wholly upon the site.
 - e) Operation Hours
That the hours of operation shall be restricted to
 - 9am to 10:30pm on Monday to Thursday,
 - 9am to 12:30am(the following day) on Friday and Saturday and
 - 10am to 9pm on Sunday and Public Holidays.
 - f) Wastes
That the site shall be maintained in a clean and tidy state at all times and all waste shall be stored in an approved waste storage area screened from view.
 - g) Noise
The emission of intrusive noise from the premises shall be controlled at all times in accordance with the *Noise Policy for Industry (2017)* so as to not unreasonably impact nearby residential receivers That the noise generated from the development shall not exceed 5db(A) above the background noise level at the most sensitive point i.e. the nearest dwelling/boundary of site. The applicant must appoint a suitably qualified acoustic engineer should noise complaints be lodged with Council. The acoustic report must demonstrate ability to comply with this condition and make recommendations for structural alterations and/or sound proofing measures to achieve these levels.
 - h) Part of building
This approval does not allow use of the “lower level” (cellar) of the building. Use of that part of the building shall be subject to separate Development consent.
 - i) Car parking

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

That car parking facilities clearly signposted shall be provided onsite. The number of spaces to be provided shall be a minimum of 23. The car parking design must comply with Australian Standard 2890.

- j) The Applicant is to obtain an Occupation Certificate pursuant to the *Environmental Planning and Assessment Act 1979*, from Council prior to occupation and use of the building.

RESOLUTION

Minute No. 45976

Councillor D. Gallagher moved)

Councillor B. Algate seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Algate, Browne, Clark, Gallagher, Kennedy, Licul, Nolan and Turley

AGAINST: Nil

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 208/18 - DATED DECEMBER 03, 2018 - EXHIBITION OF DRAFT VOLUNTARY PLANNING AGREEMENT WITH PERILYA LTD 11/216

Resolved:

1. That Broken Hill City Council Report No. 208/18 dated December 3, 2018, be received.
2. That a draft Voluntary Planning Agreement (VPA) with Perilya Ltd be publicly exhibited for a period not less than 28 days.
3. That a further report be presented to Council on completion of the public exhibition for Council's consideration and adoption.
4. That the Willyama Common Trust approve the registration of a Voluntary Planning Agreement on the Certificates of Title for Lots 7314 and 7319 in DP 1185108 and Lot 4143 in DP 757298 and that the Mayor and General Manager be authorised to sign and execute any documents as required under the Common Seal of Council.

RESOLUTION

Minute No. 45977

Councillor C. Adams moved)

Councillor J. Nolan seconded)

CARRIED

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 209/18 - DATED NOVEMBER 30, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 387 HELD WEDNESDAY NOVEMBER 7, 2018. 11/397

Resolved:

1. That Broken Hill City Council Report No. 209/18 dated November 30, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No.387, held November 7, 2018 be received.

RESOLUTION

Minute No. 45978

Councillor B. Algate moved)

Councillor M. Browne seconded)

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 210/18 - DATED NOVEMBER 23, 2018 -
ACTION LIST REPORT**

11/21

Resolved:

1. That Broken Hill City Council Report No. 210/18 dated November 23, 2018, be received.

RESOLUTION

Minute No. 45979

Councillor C. Adams moved)

Councillor M. Browne seconded)

CARRIED

COMMITTEE REPORTS

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 211/18 - DATED DECEMBER 03, 2018 -
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE ANNUAL GENERAL MEETING
HELD 27 NOVEMBER 2018**

12/52

Resolved:

1. That Broken Hill City Council Report No. 211/18 dated December 3, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Annual General Meeting held 27 November 2018 be received.

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 212/18 - DATED DECEMBER 04, 2018 -
MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING
HELD 3 OCTOBER 2018**

12/46

Resolved:

1. That Broken Hill City Council Report No. 212/18 dated December 4, 2018, be received.
2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 3 October 2018 be received.

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 213/18 - DATED DECEMBER 03, 2018 -
S355 ANNUAL AND FINANCIAL REPORTS**

16/94

Resolved:

1. That Broken Hill City Council Report No. 213/18 dated December 3, 2018, be received.
2. That the Annual Reports 2017/18 received from Section 355 Committees be received and noted.
3. That a further report be provided to Council to present the outstanding Annual and Financial Reports from Section 355 Committees.

Minute No. 45980

Councillor C. Adams moved)

Councillor D. Gallagher seconded)

That the recommendations of items 8 to 10 be adopted.

CARRIED

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 11 - QUESTIONS ON NOTICE NO. 10/18 - DATED NOVEMBER 23, 2018 - COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE NOVEMBER 2018 COUNCIL MEETING 13/92

Resolved:

1. That Questions On Notice No. 10/18 dated November 23, 2018, be received.

RESOLUTION

Minute No. 45981

Councillor M. Browne moved)
Councillor C. Adams seconded) CARRIED

ITEM 12 - QUESTIONS ON NOTICE NO. 11/18 - DATED DECEMBER 03, 2018 - PUBLIC FORUM QUESTIONS TAKEN ON NOTICE AT THE NOVEMBER 2018 COUNCIL MEETING 11/199

Resolved:

1. That Questions On Notice No. 11/18 dated December 3, 2018, be received.

RESOLUTION

Minute No. 45982

Councillor M. Browne moved)
Councillor C. Adams seconded) CARRIED

SUPPLEMENTARY REPORTS

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 215/18 - DATED DECEMBER 05, 2018 - AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES FROM MEETING HELD 21 NOVEMBER 2018 13/199

Resolved:

1. That Broken Hill City Council Report No. 215/18 dated December 5, 2018, be received.
2. That the minutes of the Audit, Risk and Improvement Committee meeting held 21 November 2018 be adopted.

RESOLUTION

Minute No. 45983

Councillor J. Nolan moved)
Councillor D. Gallagher seconded) CARRIED

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 216/18 - DATED DECEMBER 05, 2018 - ATTENDANCE AT THE 2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 16-19 JUNE, 2019 AND CALL FOR MOTIONS 11/304

The Mayor took a question on notice from Councillor Browne regarding the theme for the Conference and the rules surrounding the submission of motions to the Conference.

Resolved:

1. That Broken Hill City Council Report No. 216/18 dated December 5, 2018, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

2. That Council be represented at the 2019 National General Assembly of Local Government in Canberra, June 16-19, 2019 by the Mayor, Deputy Mayor and General Manager and any interested Councillors.
3. That interested Councillors submit a completed Travel Form to the Executive Support Officer by 31 January 2019.
4. That Council determine motions to the 2019 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 29, 2019 along with a copy of the supporting Council resolution from either the December, February or March Council Meetings.

RESOLUTION

Minute No. 45984

Councillor D. Gallagher moved)
Councillor C. Adams seconded)

CARRIED

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 217/18 - DATED DECEMBER 07, 2018 - ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE 2019

11/174

Resolved:

1. That Broken Hill City Council Report No. 217/18 dated December 7, 2018, be received.
2. That Council be represented at the 2019 Australian Local Government Women's Conference to be held in Liverpool, 4-6 April 2019.
3. That interested Councillors provide completed travel forms to the Executive Support Officer by the close of business Friday, 21 December 2018.

RESOLUTION

Minute No. 45985

Councillor B. Algate moved)
Councillor M. Browne seconded)

CARRIED

ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 218/18 - DATED DECEMBER 06, 2018 - INVESTMENT REPORT FOR NOVEMBER 2018

17/82

Resolved:

1. That Broken Hill City Council Report No. 218/18 dated December 6, 2018, be received.

RESOLUTION

Minute No. 45986

Councillor B. Algate moved)
Councillor J. Nolan seconded)

CARRIED

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 219/18 - DATED DECEMBER 05, 2018 - MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD 14 NOVEMBER 2018

13/145

Resolved:

1. That Broken Hill City Council Report No. 219/18 dated December 5, 2018, be received.
2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 14 November 2018 be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

3. That live streaming of the Broken Hill Community Strategic Plan Round Table Committee meetings be investigated.

RESOLUTION

Minute No. 45987

Councillor M. Browne moved)

Councillor J. Nolan seconded)

CARRIED

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 220/18 - DATED DECEMBER 07, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 20 NOVEMBER 2018

12/51

Resolved:

1. That Broken Hill City Council Report No. 220/18 dated December 7, 2018, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held November 20, 2018 be received.

RESOLUTION

Minute No. 45988

Councillor M. Browne moved)

Councillor B. Algate seconded)

CARRIED

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 16-19 JUNE, 2019 AND CALL FOR MOTIONS

The Mayor took a question on notice from Councillor Browne regarding the theme for the Conference and the rules surrounding the submission of motions to the Conference.

RESOLUTION

Minute No. 45989

Councillor D. Gallagher moved)

Councillor M. Browne seconded)

That the meeting be closed to the public in accordance with Section 10A of the Local Government Act 1993, whilst the confidential items are considered

CARRIED

Members of the public and media left the Council Chambers at 7:30 p.m.

CONFIDENTIAL MATTERS

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 214/18 - DATED NOVEMBER 28, 2018 - PROPOSED LICENCE FOR WATER MAIN OVER PART WILLYAMA COMMON - CONFIDENTIAL

11/63

(General Manager's Note: This report considers a proposed licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

±

Councillor T. Kennedy moved
Councillor C. Adams seconded

)
)

1. That Broken Hill City Council Report No. 214/18 dated November 28, 2018, be received.
2. That Council (as Trust Managers for the Willyama Common Trust) consent to Essential Water constructing a water supply main over part of the Willyama Common, being part of Lot 7307 in Deposited Plan 1179131 and part of Lot 7300 in Deposited Plan 1179131, with Council consenting to a license agreement and any future easement that may be required.
3. That the General Manager be authorised to negotiate the terms and conditions of the license agreement.
4. That Essential Water be responsible for any legal costs associated with the drafting of the license and any costs associated with any future easements.
5. That the Mayor and General Manager be authorised to sign any required documents under the Common Seal of Council, in the absence of a Trust Seal.

WITHDRAWN

RESOLUTION

Minute No. 45990

Councillor J. Nolan moved
Councillor C. Adams seconded

)
)

1. That Broken Hill City Council Report No. 214/18 dated November 28, 2018, be received.
2. That Council (as Trust Managers for the Willyama Common Trust) consent to Essential Water constructing a water supply main over part of the Willyama Common, being part of Lot 7307 in Deposited Plan 1179131 and part of Lot 7300 in Deposited Plan 1179131, with Council consenting to a license agreement and any future easement that may be required.
3. That the General Manager be authorised to negotiate the terms and conditions of the license agreement, including any financial considerations.
4. That Essential Water be responsible for any legal costs associated with the drafting of the license and any costs associated with any future easements.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

5. That the Mayor and General Manager be authorised to sign any required documents under the Common Seal of Council, in the absence of a Trust Seal.

CARRIED

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 223/18 - DATED DECEMBER 07, 2018 - T18/6 REQUEST FOR TENDER FOR SUPPLY OF SMART LIGHTING, CCTV & IOT PLATFORM - CONFIDENTIAL T18/6

(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Resolved:

1. That Broken Hill City Council Report No. 223/18 dated December 7, 2018, be received.
2. That Council award the tender to OneWiFi & Infrastructure for the tendered amount of \$541,000 ex GST for the delivery of Smart Lighting, CCTV and an IOT Platform.

RESOLUTION

Minute No. 45991

Councillor D. Gallagher moved)

Councillor C. Adams seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Algate, Browne, Clark, Gallagher, Kennedy, Licul, Turley, and Nolan

AGAINST: Nil

RESOLUTION

Minute No. 45992

Councillor D. Gallagher moved)

Councillor M. Browne seconded)

That the meeting resume in open session.

CARRIED

Members of the public and media returned to the Council Chambers at 7:43 p.m.

At the Mayor's request, the General Manager read the resolutions of the items considered in closed session.

There being no further business the Mayor closed the meeting at 7:46 p.m. and wished Councillors, staff, media and members of the public a very Merry Christmas and a Happy New Year.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 12, 2018

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 20 FEBRUARY 2019.)

CHAIRPERSON

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY
COUNCIL HELD JANUARY 24, 2019

Meeting commenced at 6:30pm

PRESENT:

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor),
Councillors C. Adams, M. Clark, D. Gallagher, T. Kennedy, B. Licul
and R. Page.

General Manager, Chief Financial Officer, Director Corporate, Manager
Communications, Business Systems Analyst, Governance Officer and
Executive Support Officer.

Media (1), Members of the Public (1).

APOLOGIES:

Councillors B. Algate and J. Nolan.

Minute No. 45993

Councillor B. Licul moved

Councillor M. Clark seconded

)

)

That the apologies submitted on behalf of

Councillors Algate and Nolan be accepted and
leave of absence granted

CARRIED

PURPOSE OF THE MEETING:

To consider the following confidential matters:

- Broken Hill City Council Report No. 1/19 - dated December 10, 2018 - Broken Hill Library, Community Hub and Cultural Precinct - Draft Cultural Framework and Synopsis Report for Community Engagement – **Confidential**
- Broken Hill City Council Report No. 2/19 - dated December 20, 2018 - Tender Riddiford Arboretum Sculptures Symposium - T18/7 - **Confidential**

DISCLOSURE OF INTEREST

Councillor Licul declared:

- a non-pecuniary conflict of interest in Report No. 2/19 as his relative is associated with an organisation who submitted a tender and advised that he will leave the Council Chambers whilst the item is considered.

Councillor Browne declared:

- a non-pecuniary conflict of interest in Report No. 2/19 as she is a Board Member of an organisation who submitted a tender and advised that she will leave the Council Chambers whilst the item is considered.

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY
COUNCIL HELD JANUARY 24, 2019

Minute No. 45994

Councillor M. Clark moved) That the meeting be closed to the public in
Councillor M. Browne seconded) accordance with Section 10A of the Local
Government Act 1993, whilst the confidential
items are being considered.

CARRIED

Members of the media and public left the Council Chambers at 6:32p.m.

CONFIDENTIAL MATTERS

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/19 - DATED DECEMBER 10, 2018 -
BROKEN HILL LIBRARY, COMMUNITY HUB AND CULTURAL PRECINCT - DRAFT CULTURAL
FRAMEWORK AND SYNOPSIS REPORT FOR COMMUNITY ENGAGEMENT - CONFIDENTIAL**

16/89

(General Manager's Note: This report considers project information regarding third party agencies considered commercial in confidence until approved by Council and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Recommendation

1. That Broken Hill City Council Report No. 1/19 dated December 10, 2018, be received.
2. That Council endorse the Draft Cultural Framework and Synopsis Report for further Community Engagement (attached).

Minute No. 45995

Councillor D. Gallagher moved)
Councillor C. Adams seconded)

CARRIED

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 2/19 - DATED DECEMBER 20, 2018 -
TENDER RIDDIFORD ARBORETUM SCULPTURES SYMPOSIUM - T18/7 - CONFIDENTIAL**

T18/7

(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Councillors Browne and Licul each declared a non-pecuniary conflict of interest in Item 2 and left the Council Chambers at 6:38p.m.

Recommendation

1. That Broken Hill City Council Report No. 2/19 dated December 20, 2018, be received.
2. That Riddiford Arboretum Sculpture Symposium Tender T18/7 be awarded to Robbie Rowlands.
3. That Council execute the contract documents as appropriate and affix Council's Seal if required.

Minute No. 45996

Councillor C. Adams moved)
Councillor M. Clark seconded)

CARRIED

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY
COUNCIL HELD JANUARY 24, 2019

A Division was called which resulted in:

FOR: Crs Adams, Clark, Gallagher, Kennedy, Page and Turley
AGAINST: Nil

Minute No. 45997

Councillor C. Adams moved) That the meeting resume in open session.
Councillor D. Gallagher seconded)

CARRIED

Councillors Browne and Licul and members of the media and public returned to the Council Chambers at 6:39p.m.

At the Mayor's request, the General Manager read the resolutions of the Confidential Matters considered in closed session.

There being no further business the Mayor closed the meeting at 6:41p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 20 FEBRUARY 2019.)

CHAIRPERSON

NOTICES OF MOTION

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/19 - DATED
FEBRUARY 11, 2019 - MISMANAGEMENT, MALADMINISTRATION,
NEGLIGENCE AND UNLAWFUL MANAGEMENT OF THE DARLING
RIVER AND MENINDEE LAKES (11/426)20
2. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/19 - DATED
FEBRUARY 11, 2019 - VISITOR INFORMATION CENTRE AND
REFORMATION OF THE REGIONAL TOURISM ASSOCIATION
(11/407).....23

ORDINARY MEETING OF THE COUNCIL

February 11, 2019

ITEM 1

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/19

SUBJECT: MISMANAGEMENT, MALADMINISTRATION, NEGLIGENCE AND UNLAWFUL MANAGEMENT OF THE DARLING RIVER AND MENINDEE LAKES 11/426

Notice of Motion

1. That Motions of Which Notice has been Given No. 1/19 dated February 11, 2019, be received.
2. That Broken Hill City Council investigates options to initiate a class action against the NSW state government and against the Murray Darling Basin Authority for mismanagement, maladministration, negligence and unlawful management of the Darling River and Menindee Lakes.
3. That Broken Hill City Council liaise with other interested parties that may include those that have been affected along the Darling River or by the negligent management of the Menindee Lakes, residents of Broken Hill whose properties or health have been damaged by water restrictions or poor quality water.
4. That the Central Darling Shire and Wentworth Shire be contacted to gauge their interest.
5. That those legal firms that deal with class actions and operate under a no win, no pay bases are contact for potential use and that Simon Molesworth is contact for input.
6. That investigation includes findings from the NSW inquiries, the SA Royal commission and various television programs that have exposed unlawful and negligent management.
7. That the investigations have a budget of \$15,000 and any further expense comes back to council for a vote.
8. When the \$15,000 budget has been used that a report be prepared immediately outlining how the money was spent.

Summary

Councillor Kennedy submitted a Notice of Motion on 11 February 2019 at 12:01pm regarding the mismanagement, negligence and unlawful management of the Darling River and Menindee Lakes. The Notice of Motion is as written above.

Councillor Kennedy's Notice of Motion is attached.

General Manager's Comment

Nil.

Attachments

1. [↓](#) Councillor Kennedy's Notice of Motion

T. KENNEDY
COUNCILLOR

Notice of motion

Ordinary meeting of the Broken Hill City Council
To be held in 20th February 2019
From Councillor Tom Kennedy

That Broken Hill City Council investigates options to initiate a class action against the NSW state government and against the Murray Darling Basin Authority for mismanagement, maladministration, negligence and unlawful management of the Darling River and Menindee Lakes.

That BHCC liaise with other interested parties that may include those that have been affected along the Darling River or by the negligent management of the Menindee Lakes, residents of Broken Hill whose properties or health have been damaged by water restrictions or poor quality water.

That the Central Darling Shire and Wentworth Shire be contacted to gauge their interest.

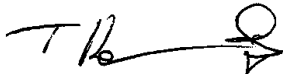
Those legal firms that deal with class actions and operate under a no win, no pay bases are contacted for potential use and that Simon Molesworth is contacted for input.

That investigation includes findings from the NSW enquiries, the SA Royal commission and various television programs that have exposed unlawful and negligent management.

That the investigations have a budget of \$15,000 and any further expense comes back to council for a vote.

When the \$15,000 budget has been used that a report be prepared immediately outlining how the money was spent.

Councillor Tom Kennedy



RECEIVED
11 FEB 2019
BY: *KE* 12:01pm

ORDINARY MEETING OF THE COUNCIL

February 11, 2019

ITEM 2

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/19

SUBJECT: VISITOR INFORMATION CENTRE AND REFORMATION OF THE
REGIONAL TOURISM ASSOCIATION 11/407

Notice of Motion

1. That Motions of Which Notice has been Given No. 3/19 dated February 11, 2019, be received.
2. That Broken Hill City Council resolves to keep the Visitors Information Centre at the corner of Blende Street and Bromide Street safe from demolition.
3. That the Broken Hill City Council rule out the Visitor Information Centre's location as a possible site for the proposed new police station.
4. That Broken Hill City Council re-establish the past operating hours of the Visitor Information Centre.
5. That Broken Hill City Council reform the Regional Tourism Association to ensure stakeholder input and a focused direction for the very important tourism operations to the city.
6. That a press release be issued immediately stating the above and that the Regional Tourism Association be formed by the end of May 2019 under the same conditions as the Regional Tourism Association was operating prior to it being dissolved.

Summary

Councillor Kennedy submitted a Notice of Motion on 11 February 2019 at 12.01pm regarding the Visitor Information Centre and the reformation of the Regional Tourism Association. The Notice of Motion is as written above.

Councillor Kennedy's Notice of Motion is attached.

General Manager's Comment

At the extraordinary meeting of Council held 24 January 2019, Council adopted the draft Cultural Framework to go out for community engagement and with it an engagement strategy that would guide the ongoing process.

Included in the February 2019 Business Paper is a report to Council following the recent community engagement process that culminated in a community event at the Civic Centre on Monday 11 February 2019. As per the engagement strategy referred to above, the next phase of the process is formal public consultation on the proposed project framework.

While all, some or none of the points at Notice of Motion point two and three may be accepted by Council, Council has committed to an engagement process that it should seek to honour.

In relation to Notice of Motion points five and six, please also refer to a Council report in the February Business Paper dealing with the same.

Attachments

1. [!\[\]\(9bf097d682561b2ffd12d57a40ca73b1_img.jpg\)](#) Councillor Kennedy's Notice of Motion

T. KENNEDY
COUNCILLOR

Notice of motion

Ordinary meeting of the Broken Hill City Council
To be held in 20th February 2019
From Councillor Tom Kennedy

That Broken Hill City Council resolves to keep the Visitors Information Centre at the corner of Blende St and Bromide St safe from demolition.

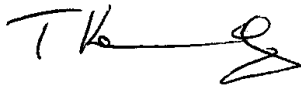
That the BHCC rule out the VIC's location as a possible site for the proposed new police station.

That BHCC council re-establish the past operating hours of the VIC.

That BHCC reform the Regional Tourism Association to ensure stake holder input and a focused direction for the very important tourism operations to the city.

A press release to be issued immediately stating the above and that the RTA be formed by the end of May 2019 under the same conditions as the RTA was operating prior to it being dissolved.

Councillor Tom Kennedy



RECEIVED
11 FEB 2019
BY: *VC* 12:01 pm

REPORTS FROM DELEGATES

1. REPORTS FROM DELEGATES NO. 1/19 - DATED FEBRUARY 13, 2019 -
MINING AND ENERGY RELATED COUNCILS MEETING HELD 8
FEBRAURY 2019 (11/195).....27

ORDINARY MEETING OF THE COUNCIL

February 13, 2019

ITEM 1

REPORTS FROM DELEGATES NO. 1/19

SUBJECT: MINING AND ENERGY RELATED COUNCILS MEETING HELD 8
FEBRAURY 2019 11/195

Summary

Councillor Nolan has submitted a Delegates Report regarding his attendance at the Mining and Energy Related Councils Meeting held in Sydney on 8 February 2019.

Councillor Nolan's Delegates Report is attached.

Recommendation

1. That Reports from Delegates No. 1/19 dated February 13, 2019, be received.
2. That Councillor Nolan's Report on the meeting of Mining and Energy Related Councils held 8 February 2019 be received and noted.

Attachments

1. [!\[\]\(05a3150ca7eafd44fce8deaa48838121_img.jpg\)](#) Councillor Nolan's Delegates Report

J. NOLAN
COUNCILLOR NOLAN

Association of Mining and Energy Related Councils (NSW) (MERC) Report February 2019

Councillor Jim Nolan is delegate to the AMERC and is an Executive member.

The MERC represents the interests of City and Shire Councils which are affected by mining and energy production including solar and wind power. Formerly known as the Association of Mining Related Councils of NSW (AMRC), our scope and membership are now broader which increases the Association's coverage and lobbying strength for member Councils at State level.

The Association meets four times per year, twice in Sydney coinciding with NSW State Parliamentary sittings and twice in the regions, hosted on a rotating basis by member Councils. The Association currently represents 22 NSW member Councils who have either Metalliferous (hard rock) mining Coal/Coal seam gas mining and/or Energy production including Solar and Wind generation.

With 35 delegates in attendance, at our 8th February meeting, the group was too large for the Jubilee Room at NSW Parliament House, so we met in the Bass room at Club York Sydney.

At the close of submission for the February Council papers, the draft AMERC minutes have not yet been circulated, so those draft minutes will follow separately.

Meeting Summary

We heard from Adam Searle MLC, Leader of the Opposition in the NSW Upper House and Shadow Minister for Energy and Climate Change and also Mick Veitch MP, Shadow Minister for Lands and Rural Affairs. The Hon Rob Brown and/or Hon Rob Borsak were expected but were an apology.

We also heard from David Mooney from the Department of Planning and Environment on large scale Solar guidelines and Dr Juan Castilla of the University of Wollongong on Participatory Systems modelling.

Adam Searle spoke on Labor's position on Coal seam gas and related water issues and Resources for Regions and answered questions from delegates.

On Coal seam gas Adam said that Labor recognized that Coal seam gas extraction represented significant risk to land and water and that they couldn't in all good

conscience grow an industry without knowing all the risks, particularly to water and said '...without water we have nothing'.

Adam spoke of the current unreliable ad-hoc nature of the Resources for Regions program where very little of the \$70 Billion received from asset sales made it into the program and only half of \$50.6 M in the current round was being expended.

Adam stated that a NSW Labor Government would adopt a Royalties for Regions approach, similar to the Western Australian model where a set percentage of royalties was returned to Councils in mining affected areas for Councils to supplement their budgets. This would be an orderly process and add certainty for Councils' planning processes and remove the need for a 50% contribution from Councils.

Adam further committed that a NSW Labor Government will stick to the legislation that 30% of the money from the sale of the Snowy Hydro will be spent in the regions, compared with the 17% so far committed by the current Government.

Adam said that an NSW Labor Government would strongly enforce conditions of consent on mining companies and strengthen the rehabilitation bonds regime. He stated that the legacy of mining voids, etc., needs to be addressed if further social license is to be given. He said that an NSW Labor Government would increase the size of the bonds to fully cover the cost of filling in voids (returning the shape of former mining land to its original landform).

David Mooney from the DPE gave a presentation on the growth of large-scale solar generation developments in NSW. He reported there are currently 7 solar farms providing 488 Mw of solar generation, with 27 more approved, which will add an additional 3949 Mw. Further, there are 9 more in the assessment phase, potentially adding another 1335 Mw to the NSW Electricity Grid, plus another 22 in the pre-environmental assessment phase.

However, when the sun is shining in one State it may not be in another, and David stressed the importance of upgrading the NSW to Victoria interconnector before Liddell Coal Fired Power station closes. (It also is my understanding that a new interconnector between Port Augusta and Broken Hill has been mooted by the SA Government).

Regarding Voluntary planning agreements, David explained that Wind and Solar farms are State Significant developments just as are mining developments. However, thus far there have been only ad-hoc arrangements around the establishment of VPAs between affected Councils and Renewable Energy companies.

Some Councils had successfully negotiated VPAs that returned 1% or more of Capital Expenditure (CAPEX) to Councils over the life of the development, some had VPAs which contributed, say, \$1000 per megawatt of generation per year, but many Councils had missed out entirely in the face of opposition from Power Generation companies and the intransigence and lack of support by the DPE.

David noted that the importance of Councils being able to lock in a good VPA during the planning process for such development is emphasized by the fact that beyond the construction phase, Wind and Solar provide very little local employment outcomes for the community. David asked the AMERC to put in a submission about guidelines for Wind and Solar VPAs.

Dr Juan Castilla-Rho gave a presentation on Participatory Systems Modelling. This is a new form of consultation process using digital modelling which delivers better social engagement for all of our planning from Strategic Planning through to VPAs.

Dr Juan is promoting a PhD research fellowship based on studies on post mining rehab, land use/social impact plans and renewable energy communities. This program as promoted by our Strategic Direction 3 Policy document and offers the possibility of a joint partnership in funding the program.

Dr Castilla's address promoted extensive discussion/debate including what are the outcomes sought, and how would funding our share of the program (\$140,000 over 4 years) be achieved? A decision on our involvement will be made at the next meeting in May.

Next Meeting in Forbes 8th/9th May 2018

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 3/19 - DATED JANUARY 24, 2019 - CORRESPONDENCE REPORT - BARRIER PRIMARY SCHOOL SPORTS ASSOCIATION (PSSA) PROGRAM (11/161)33
2. BROKEN HILL CITY COUNCIL REPORT NO. 4/19 - DATED DECEMBER 18, 2018 - 2020 LOCAL GOVERNMENT ELECTIONS (19/7)35
3. BROKEN HILL CITY COUNCIL REPORT NO. 5/19 - DATED JANUARY 31, 2019 - APRIL COUNCIL MEETING ARRANGEMENT (11/21)57
4. BROKEN HILL CITY COUNCIL REPORT NO. 6/19 - DATED JANUARY 23, 2019 - 2017-2021 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2018 (16/165).....59
5. BROKEN HILL CITY COUNCIL REPORT NO. 7/19 - DATED FEBRUARY 08, 2019 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2018 (12/160)236
6. BROKEN HILL CITY COUNCIL REPORT NO. 8/19 - DATED JANUARY 10, 2019 - INVESTMENT REPORT FOR DECEMBER 2018 (17/82)255
7. BROKEN HILL CITY COUNCIL REPORT NO. 9/19 - DATED FEBRUARY 07, 2019 - INVESTMENT REPORT FOR JANUARY 2019 (17/82).....271
8. BROKEN HILL CITY COUNCIL REPORT NO. 10/19 - DATED DECEMBER 17, 2018 - ADOPTION OF DRAFT VOLUNTARY PLANNING AGREEMENT WITH PERILYA LTD (11/216).....287
9. BROKEN HILL CITY COUNCIL REPORT NO. 11/19 - DATED JANUARY 31, 2019 - COUNCIL SUPPORT FOR TOURISM INDUSTRY AND MARKETING CAMPAIGN (11/407).....344
10. BROKEN HILL CITY COUNCIL REPORT NO. 12/19 - DATED JANUARY 31, 2019 - SIX MONTHLY INVESTMENT REVIEW - 31 DECEMBER 2018 (17/82).....347

11. BROKEN HILL CITY COUNCIL REPORT NO. 13/19 - DATED FEBRUARY 04, 2019 - PROPOSED GIFTING OF PROPERTY TO BROKEN HILL CITY COUNCIL (15/103).....377

12. BROKEN HILL CITY COUNCIL REPORT NO. 14/19 - DATED DECEMBER 04, 2018 - ROADS AND MARITIME SERVICES UPGRADE WORKS AT ARGENT/IODIDE ST AND CRYSTAL/IODIDE ST INTERSECTIONS (16/7).....381

13. BROKEN HILL CITY COUNCIL REPORT NO. 15/19 - DATED FEBRUARY 01, 2019 - PARKING FINE CONCESSIONS - LETTER FROM THE HON DOMINIC PERROTTET MP - TREASURER AND MINISTER FOR INDUSTRIAL RELATIONS (11/161).....384

14. BROKEN HILL CITY COUNCIL REPORT NO. 16/19 - DATED FEBRUARY 05, 2019 - JUBILEE OVAL LIGHTS (12/45)395

15. BROKEN HILL CITY COUNCIL REPORT NO. 17/19 - DATED FEBRUARY 11, 2019 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 388 HELD TUESDAY DECEMBER 4, 2018 AND NO 339 HELD TUESDAY FEBRUARY 5, 2019 (11/397)399

16. BROKEN HILL CITY COUNCIL REPORT NO. 18/19 - DATED FEBRUARY 08, 2019 - ACTION LIST REPORT (11/21)421

ORDINARY MEETING OF THE COUNCIL

January 24, 2019

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 3/19

SUBJECT: CORRESPONDENCE REPORT - BARRIER PRIMARY SCHOOL
SPORTS ASSOCIATION (PSSA) PROGRAM 11/161

Recommendation

1. That Broken Hill City Council Report No. 3/19 dated January 24, 2019, be received.
2. That correspondence from Mr Peter Macbeth, Director Educational Leadership, Far West Network, NSW Education dated 9 January 2019, be received.
3. That Council notes that the Barrier Primary School Sports Association Program continues to operate successfully as part of the curriculum in all Broken Hill primary schools.

Executive Summary:

Council considered a Notice of Motion, submitted by Councillor Kennedy, at the December 2018 Council Meeting regarding the reinstatement of the Primary School Sports Association (PSSA) Program.

Council resolved (Minute Number 45974):

1. *That Motions of Which Notice has been Given No. 30/18 dated December 7, 2018, be received.*
2. *That correspondence be sent to the Department of Education to enquire why Broken Hill students no longer participate in regular PSSA sporting activities and also enquire how Council might assist in encouraging greater student involvement in organised sport.*

As per Council's resolution, correspondence was forwarded to the Department of Education, Far West Network on 17 December 2018. A reply to Council's correspondence has now been received advising that the PSSA program has not ceased and continues to operate successfully in all local primary school as part of the school curriculum.

Attachments

1. [!\[\]\(6b2ce2ef0aa0acafe24dd5ed94556dce_img.jpg\)](#) Letter from Department of Education dated 09/01/2019

JAMES RONCON
GENERAL MANAGER



Education

15 JAN 2019

Mayor Darriea Turley
Broken Hill City Council
240 Blende Street
BROKEN HILL NSW 2880

Dear Ms Turley

I write in response to correspondence received from Broken Hill City Council, dated 17 December 2018 in relation to the Primary School Sports Association (PSSA) Sports Program.

The Barrier PSSA sports program continues to operate very successfully in all schools in Broken Hill. The Barrier PSSA sports program has a very proud history in Broken Hill and is a very important activity that each student can participate in.

The Barrier PSSA sports program offers students in primary school the opportunity to engage in a variety of sports including Cricket, League TAG, Netball, AFL, Basketball, Athletics, Swimming, Cross Country and Soccer.

The Barrier PSSA has a strong and continuing history of involving students in physical activity in Broken Hill Public Schools. A number of students have proudly represented Barrier PSSA at regional, state and national championships.

Personal development, health and physical education (PD/H/PE) is an important part of the curriculum offered in all schools. Studying PD/H/PE is part of the departments overall strategy to help reduce childhood obesity.

Please contact Kate Hogg, President of the Barrier PSSA at Burke Ward Public School on 08 8088 4700 for further information and to discuss ways in which council can assist in encouraging greater student involvement in organised sport.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Macbeth'.

Peter Macbeth
Director, Educational Leadership
Far West Network
School Operations and Performance

9 January 2019

Broken Hill Education Office
1A Wentworth Road
BROKEN HILL 2880
Telephone: 08 80825700

Fax: 08 80825740

www.schools.nsw.edu.au

ORDINARY MEETING OF THE COUNCIL

December 18, 2018

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 4/19

SUBJECT: 2020 LOCAL GOVERNMENT ELECTIONS 19/7

Recommendation

1. That Broken Hill City Council Report No. 4/19 dated December 18, 2018, be received.
2. That pursuant to *section 296(2) and 296(3) of the Local Government Act 1993* that an election arrangement be entered into by contract for the NSW Electoral Commissioner to administer all elections of the Broken Hill City Council.
3. That pursuant to *section 296(2) and 296(3) of the Local Government Act 1993*, as applied and modified by *section 18*, that a council poll arrangement be entered into by contract for the NSW Electoral Commissioner to administer all council polls of the Broken Hill City Council.
4. That pursuant to *section 296(2) and 296(3) of the Local Government Act 1993*, as applied and modified by *section 18*, that a constitutional referendum arrangement be entered into by contract for the NSW Electoral Commissioner to administer all constitutional referenda of the Broken Hill City Council.

Executive Summary:

Under section 296AA of the *Local Government Act 1993*, each Council must resolve by 11 March 2019 either:

1. to engage the New South Wales Electoral Commission (NSWEC) to administer the council's elections, polls and referenda or
2. that the Council's elections are to be administered by the General Manager.

If Council fails to make a decision on the administration of its elections, polls and referenda by **11 March 2019**, it will not be able to engage the NSWEC to administer its ordinary election and will be required to make its own arrangements for the administration of its elections.

Council would also be required to publish a notice on its website of its failure to make a decision on the administration of its elections by 11 March 2019.

Council has received **late advice** from the Office of Local Government on 8 February 2019 (Circular 19-02 attached) advising that the Government has approved a review by the Independent Pricing and Regulatory Tribunal (IPART) into the costs of conducting local government elections in NSW and as the outcomes of the IPART review may impact on the administration of the September 2020 council elections, it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the *Local Government Act 1993* to extend the deadline for councils to make a decision on the administration of their elections under section 296AA and 296. It is proposed that this deadline will be extended to 1 January 2020.

In essence, the proposed amendment to the *Local Government Act 1993* if **passed**, does not alter the intent of this report, which is to consider the arrangements for administering the 2020 Broken Hill Local Government Elections.

Report:

Consideration must be given to the most appropriate option for Broken Hill City Council to coordinate the 2020 Election. Factors to consider in making this decision will include financial costs incurred, as well as the human resource and professional expertise requirements of coordinating the election under all three of the options outlined.

Council's options for administering Local Government Councillor Elections are to:

- Engage the New South Wales Electoral Commission (NSWEC)
- Run the election internally utilising Council staff
- Engage a third party to administer the elections

Under Section 55(3)(p) of the *Local Government Act 1993* (the Act), Council can enter a contract or arrangement with the NSWEC to administer Council's elections, referendums and polls without having to invite tenders for the administration of elections even though the estimated costs may exceed the \$150,000.00 tender threshold. This exemption does not apply to contracts or arrangements with any other service provider.

If Council resolves to engage the NSWEC it is required to formally advise the NSW Electoral Commissioner 18 months in advance of the Election date in September 2020. This report allows Council to make its determination on its method of conducting the 2020 Local Government Election and to advise NSWEC within this timeframe. The deadline for making a resolution is 11 March 2019.

Should Council resolve to administer the elections, they must specify the following information in the resolution:

- o whether the General Manager intends to administer elections personally or to engage an electoral services provider,
- o if the General Manager intends to administer elections personally, whether the General Manager has identified any persons to be appointed as the returning officer and substitute returning officer and, if so, their names,
- o if the General Manager intends to engage an electoral services provider, whether the General Manager has identified an electoral services provider and, if so, the name of that provider.

As well as giving consideration to financial investment in relation to the conduct of elections, Council must also consider relevant risks associated with conducting their own elections if this is considered an option.

Given the highly regulated environment of an election, the NSWEC is most certainly the preferred option in relation to specialised skill and experience in this field. Broken Hill City Council does not have the staffing capacity or skills to effectively conduct the Local Government Elections.

The cost of election based upon an estimate on the basis that it is conducted by the NSWEC is estimated at \$140,000 to \$160,000.

Strategic Direction:**Delivery Program**

4.1 Openness and Transparency in Decision Making

4.1.1.13 maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Key Direction:	4 Our Leadership
Objective:	4.1 Openness and Transparency in Decision Making
Function:	Corporate Support
DP Action:	4.1.1.21 Maintain good governance and best practice methods and ensure compliance with legislative requirements

Relevant Legislation:

Local Government Act 1993

Financial Implications:

The estimate of \$140,000 to \$160,000 for conduct of the 2020 Local Government Elections will be included in the budget for 2020/2021 financial year.

Attachments

1. [↓](#) OLG Circular - Administration of the 2020 Elections
2. [↓](#) Administration of 2020 Elections - Frequently Asked Questions
3. [↓](#) OLG Circular 19-02 IPART review of costs of conducting local government elections

JAMES RONCON
GENERAL MANAGER

Office of
Local Government

Circular to Councils

Circular Details	Circular No 18-43 / 12 December 2018 / A624481
Previous Circular	15-01 <i>Local Government Amendment (Elections) Bill 2015</i>
Who should read this	Councillors / General Managers / Council Governance staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to Implement

Council decisions on the administration of the September 2020 elections

What's new or changing?

- Under section 296AA of the *Local Government Act 1993* (the Act), councils must make a decision on how their September 2020 ordinary elections are to be administered no later than **11 March 2019**.
- Each council must resolve **either**:
 - to enter into an election arrangement with the NSW Electoral Commissioner (NSWEC) to administer all the council's elections, polls and constitutional referenda or
 - that the council's elections are to be administered by the general manager of the council.
- If a council fails to resolve to engage the NSWEC to administer its elections by **11 March 2019**, it will be required to administer its own elections.

What this will mean for your council

- Councils should start preparing now, if they have not already done so, to make a decision by March on the administration of their next ordinary election.
- A council should only resolve to administer its own elections if it is confident that it has the capacity to do so. The attached FAQ contains information to assist councils to assess whether they have the capacity to administer their own elections.
- If a council is proposing to engage the NSWEC to administer its elections, it should resolve to do so as soon as possible and notify the NSWEC.

Key points

- Where councils resolve to engage the NSWEC to administer their elections, polls and referenda they should use the model resolution suggested in the attached FAQ.
- Where councils resolve to administer the elections themselves, they must specify the following information in their resolution:
 - whether the general manager intends to administer elections personally or to engage an electoral services provider,
 - if the general manager intends to administer elections personally, whether the general manager has identified any persons to be appointed as the returning officer and substitute returning officer and, if so, their names,

- if the general manager intends to engage an electoral services provider, whether the general manager has identified an electoral services provider and, if so, the name of that provider.

Where to go for further information

- Further information to support councils' decision making on the administration of their September 2020 ordinary elections is contained in the FAQ attached to this circular.
- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au.
- Contact the NSW Electoral Commission by telephone on 02 9290 5999.



Tim Hurst
Chief Executive

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

FREQUENTLY ASKED QUESTIONS

Part 1 Decision making on the administration of elections

What decisions must councils make on the administration of their elections?

Under section 296AA of the the Act, each council must resolve by **11 March 2019** either:

- to engage the NSWEC to administer the council's elections, polls and referenda or
- that the council's elections are to be administered by the general manager of the council.

What happens if a council fails to make a decision on the administration of its elections by 11 March 2019?

If a council fails to make a decision on the administration of its elections, polls and referenda by 11 March 2019, it will not be able to engage the NSWEC to administer its ordinary election and it will be required to make its own arrangements for the administration of its elections.

A council that fails to make a decision on the administration of its elections by 11 March 2019 will also be required to publish a notice of that failure on the council's website.

2

Part 2 Election arrangements with the NSWEC**What election arrangements can councils enter into with the NSWEC?**

The election arrangement is a standardised contract for all councils. The service schedule and costs schedule of the standardised contract will vary between councils and are made by the NSWEC in consultation with each council.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2020 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following ordinary election of councillors.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, it should use the model resolutions provided below.

If a council wishes to engage the NSWEC to administer its elections, polls and referenda what form should its resolution take?

Councils wishing to make a resolution that an election arrangement be entered into for the NSWEC to administer all elections, polls and referenda under section 296(3) of the Act should use the following model resolution:

The [insert full description of council] ("the Council") resolves:

- 1. pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.*
- 2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.*
- 3. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.*

When must the election arrangements with the NSWEC be finalised?

Where councils have resolved to enter into an election arrangement with the NSWEC, the contract with the NSWEC must be finalised no later than 15 months before the next ordinary elections (ie **11 June 2019**).

Can election arrangements with the NSWEC be terminated?

Yes, but only after the council's ordinary election. An election arrangement for the NSWEC to administer all elections, polls and referenda of a council can be terminated by the council or the NSWEC at any time after the ordinary election by giving written notice of termination and in accordance with any notification requirements set out in the contract.

If the election arrangement is not terminated by either party, the arrangement is automatically terminated 18 months before the following ordinary election when the council will be required to determine who will conduct its next ordinary election.

3

If a council does not engage the NSWEC to administer its ordinary election, can it engage the NSWEC to administer a particular by-election, poll or referendum after the ordinary election?

Yes. Where a council does not enter into an election arrangement with the NSWEC to administer its ordinary election, the council may resolve to enter into an election arrangement with the NSWEC to administer a particular by-election, poll or referendum following the ordinary election.

If councils resolve to engage the NSWEC to administer a particular by-election, poll or referendum after the ordinary election, they should use the model resolutions provided below.

If a council wishes to engage the NSWEC to administer a particular by-election or countback election, what form should its resolution take?

Councils wishing to engage the NSWEC to administer a particular by-election or countback election after the ordinary election should use the following model resolution:

The [insert full description of council] ("the Council") resolves pursuant to ss. 296(2) and (4) of the Local Government Act 1993 (NSW) that:

- 1. an election arrangement is to be entered into for the Electoral Commissioner to administer [insert description of the particular election but do not do so by date in case the election date is changed or postponed]; and*
- 2. such election arrangement is to be entered into by contract between the Electoral Commissioner and the Council.*

Note: Please refer below for additional information concerning limitations with respect to countback elections.

If a council wishes to engage the NSWEC to administer a particular poll, what form should its resolution take?

Councils wishing to engage the NSWEC to administer a particular poll after the ordinary election should use the following model resolution:

The [insert full description of council] ("the Council") resolves pursuant to ss. 296(2) and (4) of the Local Government Act 1993 (NSW), as applied and modified by s.18, that:

- 1. a council poll arrangement be entered into for the Electoral Commissioner to administer [insert description of the council poll but do not do so by date in case the poll date is changed or postponed]; and*
- 2. such council poll arrangement be entered into by contract between the Electoral Commissioner and the Council.*

If a council wishes to engage the NSWEC to administer a particular referendum, what form should its resolution take?

Councils wishing to engage the NSWEC to administer a particular referendum after the ordinary election should use the following model resolution:

4

The [insert full description of council] (*"the Council"*) resolves pursuant to ss. 296(2) and (4) of the Local Government Act 1993 (NSW), as applied and modified by s.18, that:

1. a constitutional referendum arrangement be entered into for the Electoral Commissioner to administer [insert description of the constitutional referendum but do not do so by date in case the referendum date is changed or postponed]; and
2. such constitutional referendum arrangement be entered into by contract between the Electoral Commissioner and the Council.

If a council does not engage the NSWEC to administer its ordinary election, can it engage the NSWEC to administer a countback election following the ordinary election?

A countback election to fill a casual vacancy must be conducted by the returning officer who conducted the election at which the person whose departure created the casual vacancy was elected. If that is not possible, the countback election must be conducted by the substitute returning officer at that election and if that is not possible, by another returning officer appointed in accordance with the Act.

If a council appoints a returning officer and substitute returning officer who are employees of a commercial electoral services provider, the council's option to resolve to enter into an election arrangement with the NSWEC for the administration of a particular countback election may be limited by both the Act as well as the contractual arrangements agreed to between the council and the commercial electoral services provider.

For example, the NSWEC will not be able to administer a countback election for a council where it did not administer its ordinary election if the NSWEC does not have access to the electoral material, data and other information held by the council or a commercial electoral services provider in relation to the ordinary election.

To retain the option to engage the NSWEC to conduct a particular countback election, councils must ensure (amongst other things) that any contractual arrangement they enter into with commercial electoral services providers to manage their ordinary election allows them to retain or to have ongoing access to ballots cast and other electoral material, information and data relating to the ordinary election.

Even where contractual arrangements between the council and a commercial electoral services provider make provision for the retention of electoral material, information and data, it may still not be possible for the NSWEC to undertake a particular countback election for a council because the provider's systems and procedures with respect to electoral material, information and data may not be compatible with the NSWEC's systems and procedures.

Part 3 Decisions by councils to administer their own elections**Where a Council resolves that the council's elections are to be administered by the general manager, what information must be included in the resolution?**

Under section 296AA, where a council resolves to administer its own elections, it must include the information specified below in the resolution:

- whether the general manager intends to administer elections personally or to engage an electoral services provider
- if the general manager intends to administer elections personally, whether the general manager has identified any persons to be appointed as the returning officer and substitute returning officer and, if so, their names
- if the general manager intends to engage an electoral services provider, whether the general manager has identified an electoral services provider and, if so, the name of that provider.

As soon as practicable after the resolution is made, the general manager must publish a copy of the resolution on the council's website.

What should the general manager consider when identifying persons to be appointed as a returning officer and substitute returning officer?

The general manager must ensure that the persons they identify for appointment as the returning officer and substitute returning officer (who exercises the functions of the returning officer in that person's absence), is **suitably qualified** and **independent**.

What skills and attributes are required to be a returning officer or substitute returning officer?

The returning officer is the front-line manager for the conduct of elections for a particular council area. The role involves:

- managing the returning officer's office
- appointing and training staff including polling place managers on how to conduct a count and how to determine formality of ballot papers
- developing procedures to be followed by electoral officials issuing pre-poll, declared institution, postal and election day votes
- preparing all necessary printed election materials such as forms, declaration envelopes, signs etc
- obtaining all necessary election material for use in pre-poll and election day venues such as voting screens, ballot boxes, pencils etc
- determining the quantity of ballot papers required and arranging for their printing, delivery and secure storage
- making Braille ballot papers available, if requested
- dealing with political parties, candidates and the public
- processing candidates' nominations including acceptance of the deposit and conducting the draw for position of candidates on the ballot paper
- registering 'how to vote' material
- putting in place all necessary arrangements to enable pre-poll, declared institution, postal and election day voting including booking the appropriate venues

6

- ensuring delivery and collection of election materials to and from pre-poll and election day polling venues
- conducting the 'check count' of the votes and the distribution of preferences
- declaring the election
- arranging storage (and ultimate destruction) of ballot papers and voting-related materials and data for the statutory period of 18 months
- ensuring the security of ballot papers and voting-related materials and data (including with respect to potential cyber attacks)
- conducting a countback election, if required in the first 18 months following the ordinary election.

General managers must identify for appointment as returning officer and substitute returning officer, persons who are capable of undertaking all these requirements proficiently. It is suggested that key skills and competencies include:

- demonstrated leadership and management experience
- excellent communication skills
- excellent interpersonal skills including an ability to deal with people from all backgrounds
- excellent organisation and time management skills
- ability to work under pressure and meet deadlines as required
- ability to deal with challenging situations and determine appropriate solutions
- ability to work in a methodical manner and with attention to detail

Additionally, to be employed as an electoral official, including as a returning officer, a person must be on an electoral roll and eligible to vote at either New South Wales state or federal elections.

What is meant by 'independent'?

To ensure the conduct of an election is seen to be at arms' length from the council, an employee of a particular council cannot be appointed as a returning officer or substitute returning officer for a particular area (section 296A(4)).

To avoid any perception of bias, friends or relatives of the mayor, councillors, general manager or candidates for election should not be appointed as the returning officer or substitute returning officer.

It is also important that electoral officials, including the returning officer are, and are seen to be politically neutral. For example, they must not have current or recent political affiliations with any political party, candidate, councillor or mayor.

A general manager of any council is ineligible for appointment as a returning officer, substitute returning officer or an electoral official (section 296A(5)).

Is it possible to use the services of a returning officer previously engaged by the NSWEC?

Unlike the Australian Electoral Commission, the NSWEC does not retain a pool of permanent returning officers. General managers are permitted to approach a person who has had prior experience as a returning officer for the NSWEC.

7

Is it possible for the returning officer appointed by the council to be trained by the NSWEC?

The NSWEC has advised that its returning officer training program is customised specifically to complement the NSWEC's own business processes, procedures and IT systems. It combines on-line and face to face training and is centred around training the returning officers in using the NSWEC's computer applications. As such, this training program is not transferable to the differing operating environments of individual councils. Similar constraints apply to any manuals or handbooks prepared by the NSWEC.

The training of returning officers, appointed by general managers administering their council's elections, will necessarily be informed by that council's own procedures and systems.

Is it possible for councils to share a returning officer to conduct several elections concurrently?

The legislation permits councils to share a returning officer. In this way costs (wages of the returning officer, office staff, and office accommodation) could be apportioned to participating councils.

If the decision is taken by councils to engage a single returning officer to conduct a number of concurrent elections, the general manager of each participating council will nonetheless retain ultimate responsibility for the conduct of their council elections.

As many election-related tasks and activities have legislative timetables that are non-negotiable, strategies will need to be put in place to address the challenges of having only one returning officer, and detailed project plans will be required to ensure the delivery of the individual elections satisfies the legislation.

Each general manager in the combined group must issue an instrument of appointment nominating the same person as the returning officer for the group. The allocation of tasks (for example, one council may nominate a staff member to source the cardboard material, another council may nominate someone to work with Vision Australia on the arrangements for Braille ballot papers) and the costs to be apportioned to each council in the group also need to be documented.

Can the services of a commercial electoral services provider be used?

Yes. There are a number of private sector companies providing electoral services for company boards of directors, sporting clubs and associations and the like. Similarly, some electoral commissions, such as the Australian Electoral Commission, may conduct fee for service elections.

While the Act permits the use of such commercial electoral services providers, the general manager will still retain overall responsibility for the administration of the elections.

In considering the use of such providers, it is important to clarify that they can deliver the elections for the council. For example, although the Australian Electoral Commission is not involved in local government elections, its overall election experience may lead a general manager to believe a suitably qualified officer from

8

the Australian Electoral Commission could be engaged as the returning officer for the council's elections.

The general manager would also need to be satisfied that if the provider claims to be able to obtain all the electoral material, or hire the necessary venues, or arrange the printing of the ballot papers, or conduct the count, that they can demonstrate their successful completion of these tasks in similar circumstances.

A key consideration will be whether the provider is able to administer the complex counts required under the weighted inclusive Gregory method of preference allocation that will soon be prescribed under the *Local Government (General) Regulation 2005* (the Regulation) for council elections.

It is also a requirement that the method proposed to be used by the provider to conduct the count of the ballot papers (whether through the use of data entry or scanning equipment) can comply with the formality, scrutiny and record keeping provisions contained in the Act and Regulation.

If the services of a commercial electoral services provider are to be used, the contract must specify a 'natural person' as the returning officer, not simply name the particular company. It is also necessary to ensure that the person engaged as either the returning officer or substitute returning officer is indemnified by the council or has sufficient professional indemnity insurance in the event that an election is challenged or declared void due to any irregularity in the way it was run.

Councils are not restricted to relying on the services of one service provider to deliver all election-related items. For example, while a commercial electoral services provider may be engaged to conduct the count, the council may decide to make its own arrangements in relation to the appointment of a returning officer, the purchase of cardboard material or the printing of the ballot papers.

If council decides to use a commercial electoral services provider is it necessary to go to tender?

Section 55 of the Act exempts councils from tendering when entering into a contract or arrangement for the NSWEC to administer the council's elections, referendums and polls. This exemption does not apply to contracts or arrangements with any other service provider.

As the amount involved in conducting council elections can be significant it is important to ensure that any commercial organisation is providing value for money. It is also important to ensure that as public funds are being expended, principles of openness, transparency and accountability are not compromised.

Unless the cost of administering the elections is under \$150,000 or any of the other exemptions provided for in section 55 apply, councils will be required to go to tender or to conduct a selective tender when engaging a commercial electoral services provider.

9

What should councils consider when entering into a contract with a commercial electoral services provider?

In negotiating arrangements for the administration of their elections with commercial electoral services providers, councils need to ensure that:

- there will be an appropriate number of pre-poll and polling places
- there will be adequate staffing levels
- the provider uses counting software that is able to undertake counts using the soon to be prescribed weighted inclusive Gregory method
- the potential need for the contractor to administer countback elections in the 18 months following the ordinary election
- that the provider is able to meet the new requirements recommended by the NSW Parliament's Joint Standing Committee on Electoral Matters (JSCEM) which are outlined below.

What is the appropriate number of polling places?

The appropriate number of polling places for any one council will depend on its individual characteristics and factors such as the number of electors, the geographic area it covers, available transport options and suitable venues.

While the cost of hiring venues will be a consideration, general managers should also have regard to the following when determining the number and type of venues to be used:

- How many voters are there in total in the area, and how many voters can each particular venue comfortably handle?
- What venues have been used in the past by either the Australian Electoral Commission for federal elections or the NSWEC for either state or local government elections? What was the previous attendance pattern at these venues?
- Is the venue conveniently located, particularly in light of transport options?
- Is it suitable for the purpose of conducting an election? For example, is there sufficient space for the various tables, voting screens, ballot boxes, throughput of voters? Is there appropriate furniture for electoral officials? For example, if small tables and chairs are used in a primary school these are not appropriate for adults involved in election-related activities.
- Is it easily accessible for all voters and in particular those with a disability, mobility issues, the elderly or frail, parents with prams?
- Are there venues located close to ward boundaries that are able to issue ballot papers for both the ward in which they are located as well as votes for adjoining ward/s? Or in the case of an undivided council, venues located close to the boundary of another council or councils?
- Is appropriate public liability insurance in place?

It is likely that the more electors a council has, the more polling places it will need.

What are the appropriate staffing levels for a council election?

Determining the appropriate number of staff required for any particular council area depends on the estimated number of votes likely to be taken and the volume for each particular voting option (pre-poll, declared institution, postal and election day) as this will have an impact on the categories of staff recruited. For example, if it is anticipated

10

that there will be a high demand for pre-poll voting it may be necessary to have more office assistants available in the returning officer's office than in an area where it is likely that more votes will be taken on election day at polling places.

Under the legislation all polling places must have a minimum of two staff, one of whom is the polling place manager.

The NSWEC's polling place staffing formula is based on 600 votes per issuing table (at one election official per table) and the overall projected number of votes for the polling place determines the number of issuing tables. The number of issuing tables determines whether a particular polling place requires a deputy polling place manager, a ballot box guard and/or an enquiry officer.

Is it possible to conduct the count and distribution of preferences manually?

No. Under proposed amendments to the Regulation a new method of preference allocation will be used for council elections. The new method, the weighted inclusive Gregory method, uses a fractional transfer system. All ballot papers of the elected candidate are used to distribute the surplus (instead of a sample). The ballot papers are distributed at a reduced rate with each transfer of votes by applying a transfer value, making manual counts impossible.

Councils should ensure that any commercial electoral services provider they engage to conduct their elections is able to undertake a count utilising counting software that allocates preferences using the soon to be prescribed weighted inclusive Gregory method.

What arrangements should be made for countback elections?

Under amendments proposed to the Regulation, councils will have the option of filling vacancies that occur in the 18 months following the September 2020 council elections using a countback of the votes cast at the ordinary election instead of a by-election. Countback elections are not available for elections using the optional preferential voting system (including elections for popularly elected mayors).

In order to fill vacancies using a countback election, councils must resolve at their first meeting following the ordinary election that any casual vacancy is to be filled by a countback election.

If councils are proposing to fill vacancies using a countback election, they should factor this into their contractual arrangements with commercial electoral services providers. Among other things, the contractual arrangements should ensure the following:

- the retention of all electoral material, information and data for the 18 month period following the ordinary election during which countback elections may be used
- the safe storage and security of electoral material, information and data (including from cyber attack)
- the council has ongoing access to the electoral material, information and data from the ordinary election.

11

What other considerations should councils factor into their contractual arrangements with commercial electoral services providers?

In its inquiry into preference counting in local government elections, the JSCEM made a number of recommendations to improve the transparency of council elections. The key recommendations are recommendations 3 – 7. These are as follows:

- That the NSWEC works with relevant stakeholders to develop a policy that makes it easier for scrutineers to examine paper ballots, electronic records and data entry records (Recommendation 3).
- That the Office of Local Government ensures that councils which administer their own elections be required to adhere to any scrutineering policy developed by the NSWEC (Recommendation 4).
- That an audit process be introduced to ensure that data entry of ballots is accurate in every local government election count that uses electronic counting. The JSCEM also recommended that scrutineers be allowed to observe this audit process and the results (Recommendation 5).
- That the Government outlines minimum levels of data, including full preference data, which is to be released following a local government election regardless of whether the election is run by the NSWEC, a commercial provider, or a council themselves (Recommendation 6).
- That the source code of counting software used in local government elections, whether those elections are conducted by the NSWEC or a commercial provider, be subject to an external audit at least once every five years, subject to reasonable restrictions which protect the Intellectual Property of the organisations involved (Recommendation 7).

The Government has accepted these recommendations. The JSCEM's report and the Government Response can be accessed [here](#).

The Office of Local Government will provide more detailed guidance to councils administering their own elections on compliance with these requirements closer to the election. However, councils should factor compliance with these requirements into their contractual arrangements with commercial electoral services providers. In particular, councils should ensure the following:

- that the commercial electoral services provider has a formal policy that ensures that scrutineers are given as much opportunity as possible to be involved in the counting process by allowing the examination and comparison of ballot papers, the data entry of votes recorded on ballot papers (whether by manual data entry or digital scanning) and electronic or data entry records
- that the commercial electoral services provider has an audit system in place for checking ballot papers against the information entered into the electronic counting system used by the provider and that scrutineers are permitted to observe the audit process and its results
- that the commercial electoral services provider will make full preference data available for publication
- that the source code of counting software used by the commercial electoral services provider has been independently audited by an accredited source code auditor. The audit should be undertaken after the counting software has

12

been updated to undertake counts using the new weighted inclusive Gregory method.

What services will the NSWEC provide to councils that administer their own elections?

The NSWEC provides enrolment services to councils conducting their own elections such as the provision of authorised rolls, candidates' rolls, an online look-up facility for non-residential electors, a list of general postal voters and enrolment declaration envelopes. These products and services will be provided at cost to the relevant councils.

What information are councils that administer their own elections required to provide to the NSWEC?

Councils conducting their own elections are required to provide certain information to the NSWEC to support it in the exercise of its statutory functions in connection with the administration of candidate registration and other electoral funding and disclosure requirements and the enforcement of the failure to vote provisions of the Act and Regulation.

How should election costs be managed?

General managers should prepare a budget for all facets of council elections, and record and monitor expenditure to ensure a shortfall does not occur. Activity based costing will need to be applied to ensure that all costs and expenses are identified.

Areas to be covered include:

- wages of all electoral officials and any council staff engaged in election-related work
- recruitment and training
- advertising including the placement of statutory advertisements
- candidate and elector information
- hire of venues, furniture and equipment
- production of all election-related material, including forms, envelopes and cardboard material
- printing of ballot papers including in Braille, if requested
- transportation of election-related materials
- IT software and hardware
- administration expenses such as telephone, postage, courier services, photocopiers and printers
- insurance

A number of key variables will not be known until the close of nominations, namely whether an election will be uncontested, whether there will need to be a by-election due to insufficient nominations, whether candidates will form groups and request group voting squares, and whether as a result, ballot papers will need to be printed to allow 'above the line' and 'below the line' voting.

These factors will have an impact on costs. However given the lead time required to ensure voting can go ahead at the prescribed times, provision for all likely costs has to be made.

What are the reporting requirements on election costs?

Within six months of the election, the general manager must prepare a report for the Minister for Local Government on the conduct of each election. Full and transparent costings for each election must be disclosed in this report.

What is meant by 'full and transparent costings'?

It needs to be acknowledged that although council staff may be used to undertake administrative tasks related to the conduct of elections, this comes at a cost. Notably any time spent on election-related work is time not spent on other council duties. Similarly use of council office space or office equipment or resources for election-related work is at the expense of other day to day council activities.

The following list is not exhaustive but contains a number of items that should be reported on:

- the proportion of the general manager's time spent on election-related activities (such as training the returning officer, ensuring all aspects of the election have been identified, scoped and are on track, preparing and managing the budget) as a proportion of salary
- proportion of other council staff time spent on election-related activities (such as processing payroll and payables, sourcing suppliers of election material, providing IT support, and legal advice) as a proportion of salary
- wages of council staff hired specifically to assist with election-related activities
- wages of the returning officer, substitute returning officer, and all electoral officials (polling place managers, officers issuing votes, others who may be required in larger polling places, such as queue controller and ballot box guard, as well as office assistants in the returning officer's office)
- cost of recruiting all electoral officials
- cost of training all electoral officials including the production of any manuals or guides
- cost of conducting candidate information seminars.
- cost of the returning officer's office
- cost of hiring venues or using council venues for any additional pre-poll locations and election day voting
- cost of hiring furniture or equipment or using council furniture and equipment
- cost of electoral material including forms, envelopes, production of candidate information sheets, stationery and cardboard material required for polling places
- cost of developing and managing the tender process for the delivery and collection of election-related material and furniture
- cost of courier services and postage, particularly in relation to dispatch of postal votes
- cost of advertising and any elector information produced including cost of translations
- cost of printing ballot papers including any Braille ballot papers
- IT-related costs particularly the development of counting software
- cost involved in producing the report to the Minister on the conduct of the election

14

Such identification of activity based costs and expenses will also enable a comparison with the fees charged by the NSWEC, to see whether one option is better value than the other for ratepayers.

Even in the case of an uncontested election or where there are insufficient nominations to enable the election to proceed on election day, there will be costs associated with having reached that stage, which also need to be reported.

Office of
Local Government

Circular to Councils

Circular Details	19-02 / 8 February 2019 / A635365
Previous Circular	18-43 <i>Council decisions on the administration of the September 2020 elections</i>
Who should read this	Councillors / General Managers / Council Governance Staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Information

IPART review of the costs of conducting local government elections and extension of the deadline for councils to make a decision on the administration of their elections

What's new or changing?

- The Government has approved a review by the Independent Pricing and Regulatory Tribunal (IPART) of the costs of conducting local government elections in NSW. The matters for consideration under the review's terms of reference are provided in the attachment to this circular.
- The purpose of IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and to ensure local government elections are conducted efficiently and cost effectively.
- IPART has been requested to report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSW Electoral Commissioner (NSWEC) charges councils to administer their ordinary elections.
- In undertaking its review, IPART is expected to consult with relevant stakeholders including councils.
- IPART is to report to the Minister for Local Government by **30 August 2019**.
- As the outcomes of the IPART review may impact on the administration of the September 2020 council elections, it is proposed to introduce legislation in the first parliamentary sitting period of 2019 following the NSW State Election to amend the *Local Government Act 1993* (the LGA) to extend the deadline for councils to make a decision on the administration of their elections under sections 296AA and 296. This deadline will be extended to **1 January 2020**.

What this will mean for your council

- Under the proposed amendments, councils will have until **1 January 2020** to resolve to make a decision on the administration of their elections and enter into any arrangements with the NSWEC.

Key points

- Under section 296AA of the LGA, councils must, at least 18 months before each ordinary council election, resolve to either enter into an election arrangement with the NSWEC to administer its elections or that elections are to be administered by the council's general manager.

- Under section 296(3)(b), where a council enters into an election arrangement with the NSWEC, the arrangement must be entered into no later than 15 months before the ordinary council elections.
- Under section 296(5), councils can enter into an election arrangement for the NSWEC to administer an ordinary council election less than 15 months before the election if the council has resolved to enter into the election arrangement and the NSWEC is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the NSWEC.

Where to go for further information

- Contact OLG's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au
- Contact the NSW Electoral Commission by telephone on 02 9290 5999.



Tim Hurst
Chief Executive

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046

Attachment**Matters for consideration under IPART's terms of reference****Matters for consideration**

IPART is requested to provide a report to the Minister for Local Government recommending a costing methodology to be applied in determining the amount the NSWEC charges councils which use the NSWEC to administer their ordinary elections.

The purpose of the IPART's review is to ensure a robust methodology for determining costs is applied, in order to minimise the financial burden on councils and ratepayers and ensure local government elections are conducted efficiently and cost effectively.

In undertaking the review, IPART is to:

- review the NSWEC's existing methodology for determining the amount to be charged to councils which use the NSWEC to conduct their elections
- consider whether it is appropriate for the amount charged to be limited to the direct and unavoidable costs of conducting the council's election
- have regard to the market for electoral services in which the NSWEC operates
- have regard to any differences in the costs involved in conducting elections in metropolitan and regional areas
- have regard to any other matters it considers relevant.

Consultation

IPART should consult with relevant stakeholders and NSW Government agencies as part of its review. It may also hold public hearings and publicly release a draft report.

Reporting

IPART is to submit its final report to the Minister for Local Government by Friday 30 August 2019.

ORDINARY MEETING OF THE COUNCIL

January 31, 2019

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 5/19

SUBJECT: APRIL COUNCIL MEETING ARRANGEMENT 11/21

Recommendation

1. That Broken Hill City Council Report No. 5/19 dated January 31, 2019, be received.
2. That Council's Ordinary Monthly Meeting for Wednesday, April 24, 2019 be rescheduled to Wednesday, April 17, 2019.

Executive Summary:

Council's Ordinary Monthly Meeting for April 2019 is scheduled to be held on Wednesday 24 April 2019 which is the week of Easter and Anzac Day.

This report is presented to Council to consider Council's Ordinary Monthly meeting for April 2019 to be rescheduled to 17 April 2019.

Report:

It is proposed that the Ordinary Council Meeting for April 2019 be held one week earlier in April which will allow those that wish to take the opportunity for extended leave during the week of Easter and Anzac Day.

Council's adopted Code of Meeting Practice item 1.1 – Holding Meetings, states that Council will hold its Ordinary Monthly Meetings on the last Wednesday of each month (which would normally be Wednesday April 24 2019). Item 1.1 also states that the dates of Council meetings may be changed by resolution of Council.

It is therefore proposed that Council's Ordinary Monthly Meeting for April 2019 be held on April 17 2019.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.2 Our Leaders Make Smart Decisions
Function:	Leadership and Governance
DP Action:	4.2.1.2 Encourage attendance at meetings and workshops

Relevant Legislation:

Council's adopted Code of Meeting Practice

Financial Implications:

Nil.

Attachments

There are no attachments for this report

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 23, 2019

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 6/19

SUBJECT: 2017-2021 DELIVERY PROGRAM KEY PERFORMANCE
INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31
DECEMBER 2018 16/165

Recommendation

1. That Broken Hill City Council Report No. 6/19 dated January 23, 2019, be received.
2. That Council adopt the 2017-2021 Delivery Program Key Performance Indicators Progress Report for period ending 31 December 2018.

Executive Summary:

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that *'The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months'*.

Report:

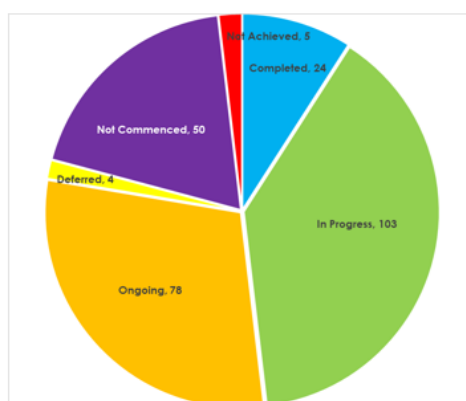
This report relates to the Council's progress on the Delivery Program 2017-2021 and Operational Plan 2018/2019 for the reporting period ending 31 December 2018.

It must be noted that this is the third progress report for the four year Delivery Program. Therefore, only being 18 months into the four year program, it is premature at this early stage to determine Council's ability to achieve the set targets.

It is anticipated the next reporting period ending 30 June 2019, will provide a better indication of Council's progress against set targets, particularly those measures and tasks assigned to be achieved within the 2018/2019 financial year.

A total of 264 performance action targets have been set in the 2017-2021 Delivery Program. A snapshot of Council's Delivery Program 2017-2021 progress report indicates 24 KPIs reported as "Completed"; 103 KPIs reported as "In Progress" and 78 reported as "Ongoing". There are 4 KPIs reported as "Deferred" and 50 KPIs reported as "Not Commenced" and 5 KPIs reported as "Not Achieved".

Organisation Snapshot - DP Action KPI Status for Council



Number	KPI Status Definition	
24	Completed	This task has been achieved and there is no further report requirements.
103	In Progress	This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
78	Ongoing	This task continues to be relevant and no final report is available at this time.
4	Deferred	This task has been determined that further information or investigation is to occur prior to works being undertaken.
50	Not Commenced	This task is not required to be reported upon during this report period and will be reviewed during a future report period.
5	Not Achieved	This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

Strategic Direction:

Key Direction: 4. Our Leadership
 Objective: 4.1 Openness and Transparency in Decision Making
 Function: Leadership & Governance
 DP Action: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines

Relevant Legislation:

Local Government Act 1993, Sect 404 - Delivery program

404 Delivery program

(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

Financial Implications:

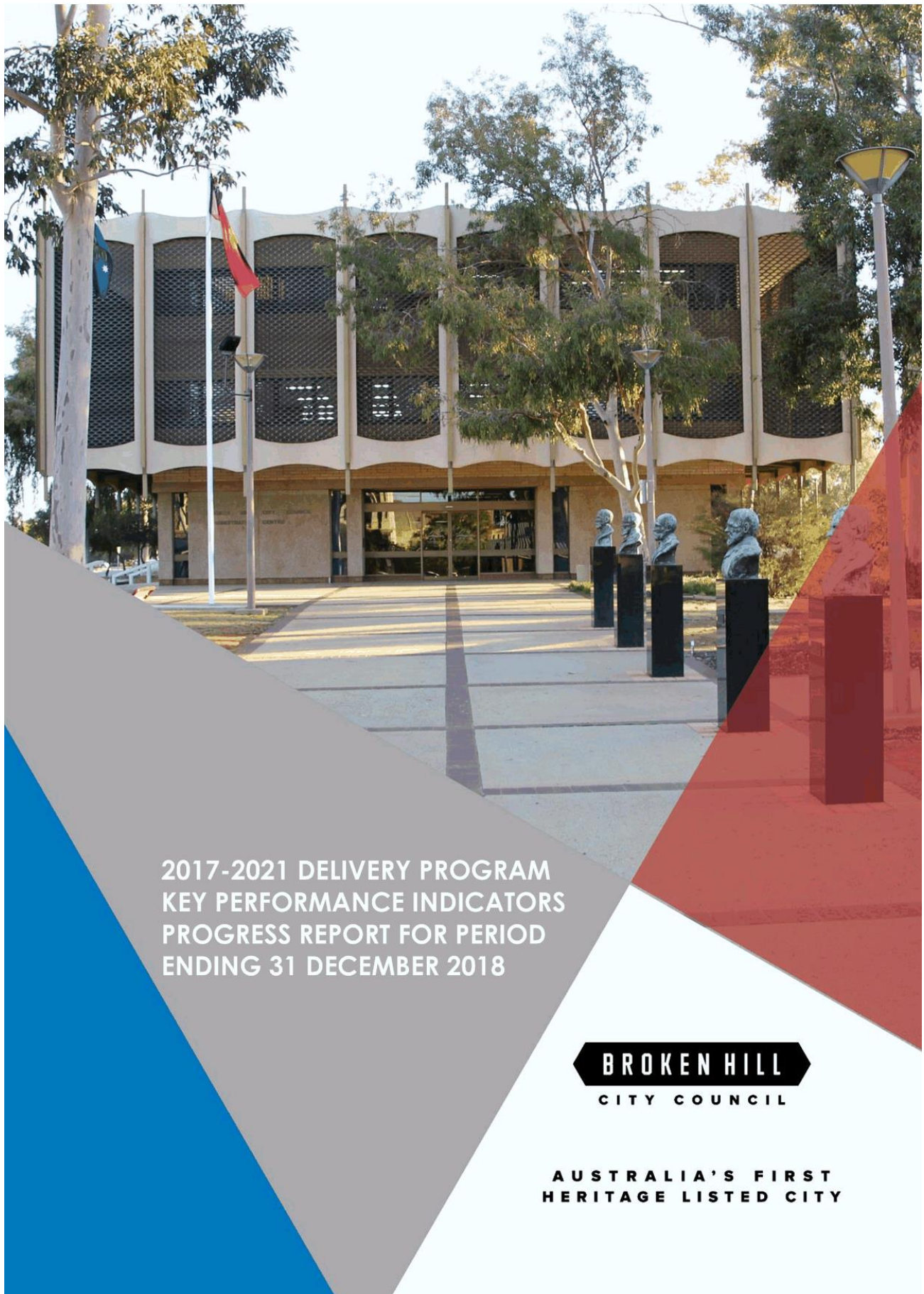
Measures and actions identified in the Delivery Program are adopted in accordance with Council's Long Term Financial Plan and annual budgets.

Attachments

1. 2017-2021 Delivery Program Key Performance Indicators Progress Report for period ending 31 December 2018

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER





QUALITY CONTROL		
TRIM REFERENCES	D19/ 3131– 16/165	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines	
RESPONSIBLE OFFICER	General Manager	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
20 February 2019	Presented to Council	
NOTES	Front Cover Image: Broken Hill City Council Administrative Centre Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Delivery Program 2017-2021 Operational Plan 2018/2019	

KPI STATUS KEY







STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

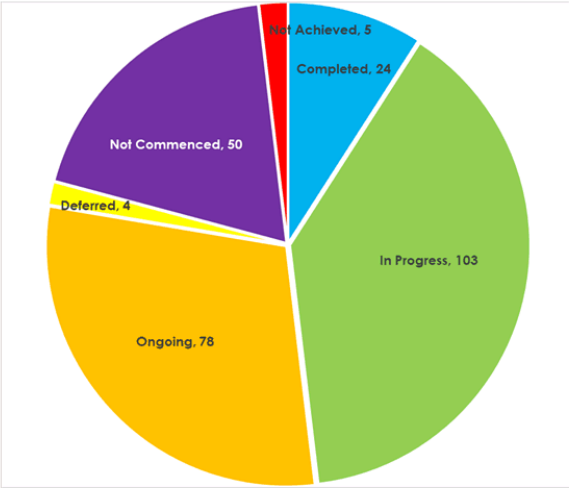
TABLE OF CONTENTS

ORGANISATION SNAPSHOT	5
OUR COMMUNITY	6
OBJECTIVE: 1.1 People in our community are in safe hands	7
OBJECTIVE: 1.2 Our community works together	21
OBJECTIVE: 1.3 Our history, culture and diversity is embraced and celebrated	30
OBJECTIVE: 1.4 Our built environment supports our quality of life	42
OBJECTIVE: 1.5 Our health and wellbeing ensures that we live life to the full.....	53
OUR ECONOMY	60
OBJECTIVE: 2.1 Our economy is strong and diversified and attracts people to work, live and invest	61
OBJECTIVE: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation	73
OBJECTIVE: 2.3 A supported and skilled workforce provides strength and opportunity	90
OUR ENVIRONMENT	95
OBJECTIVE: 3.1 Our environmental footprint is minimised	96
OBJECTIVE: 3.2 Natural Flora and Fauna environments are enhanced and protected	112
OBJECTIVE: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city	121
OUR LEADERSHIP	127
OBJECTIVE: 4.1 Openness and transparency in decision making	128
OBJECTIVE: 4.2 Our leaders make smart decisions	146
OBJECTIVE: 4.3 We Unite to Succeed in Australia's First Heritage Listed City.....	161
OBJECTIVE: 4.4 Our Community is Engaged and Informed	170

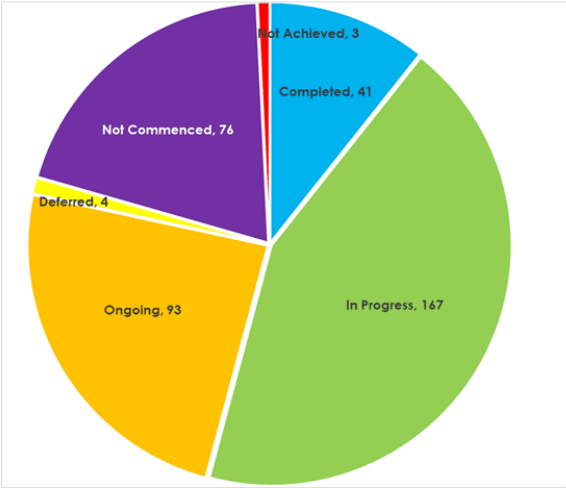


ORGANISATION SNAPSHOT

DP Action KPI Status for Council



OP Action KPI Status for Council

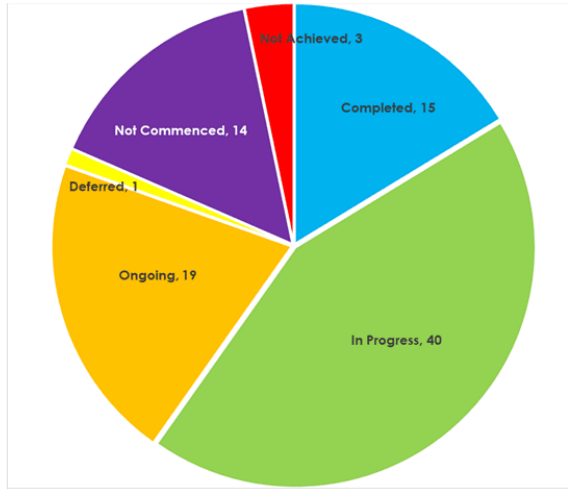


Completed In Progress Ongoing Deferred Not Commenced Not Achieved

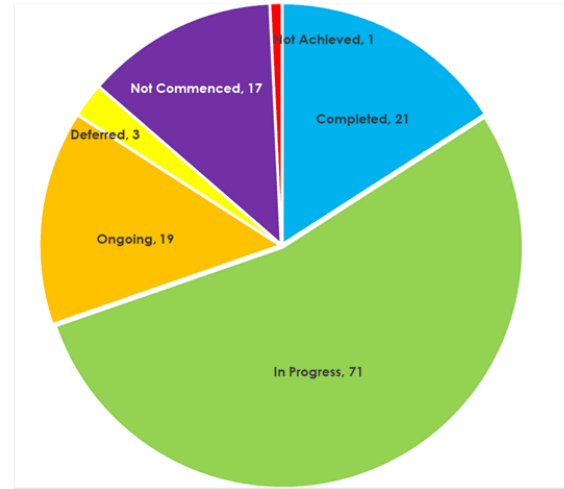
BROKEN HILL CITY COUNCIL

OUR COMMUNITY

DP Action KPI Status



OP Action KPI Status




Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

OBJECTIVE: 1.1 People in our community are in safe hands


STRATEGY: 1.1.1 Increase community awareness of safer community initiatives

DP ACTION: 1.1.1.01 Participate in community awareness for safer community initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Active participation	Council has been proactive in supporting community awareness campaigns/opportunities for safer community initiatives. Council's Engineer undertook a safety audit of various locations around the City with the Police in December 2018 to identify areas of concern and potential actions for improvement. Council also actively participates in the Local Emergency Management Committee and the Local Traffic Committee to ensure a safer community. Council has also been actively working on increasing community safety with the provision of smart lighting and CCTV in public parks, primarily Sturt Park and Patton Park. The project has been awarded and is due to commence construction in the second half of the reporting period.	

OP ACTION: C01 Implement and promote a voluntary food safety "Scores on Doors" program



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Manager Planning, Development & Compliance	30-Jun-2019		1. 75% participation rate in program annually	All eligible food premises are assessed for a Scores on Doors certificate as part of the routine food premises assessment program. Eligible food premises include cafes and restaurants. School canteens and not-for-profit organisations require a food safety assessment but they are not eligible for a certificate. Eligible businesses only receive a certificate if they pass the assessment. If business gets a lower scoring than previous or fails the assessment, they are encouraged to 'strive for 5' stars.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.1.1.02 Develop initiatives to increase responsible pet ownership

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two public and school education programs undertaken annually		Scheduled to commence March/April 2019.			

OP ACTION: C02 Provide education and awareness in relation to the responsibility of pet ownership


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Two forms of education/awareness information placed on Council's website/social media annually	All companion animal information on Council's website is updated and current.	
				2. Undertake door knock program	Scheduled to commence in April 2019.	

OP ACTION: C03 Investigate option for funding for Companion Animal Desexing Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Funding investigation completed by 31 December 2018	Investigation completed and no funding opportunities identified.	




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C04 Carry out community consultation to ascertain expected service levels for animal control



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Community consultation completed by 30 June 2019	Community consultation regarding service levels for animal control to commence March 2019.	

DP ACTION: 1.1.1.03 Ensure compliance obligations under the Swimming Pools Act 1992


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Review Swimming Pool Barrier Policy annually	Swimming Pool Barrier Inspection Policy current and complies with legislation.	
2. 100% of swimming pool inspection requests are carried out within legislated timeframes	80% of swimming pool inspections were carried out within 10 days during July to December 2018.	
3. Two swimming pool safety promotion activities completed annually	All swimming pool information on Council's website was updated and current during July to December 2018. New flyers developed and available. Information to be published in local newspaper prior to 30 June 2019.	

OP ACTION: C05 Promote the compliance of the Swimming Pools Act 1992

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of inspections completed	8 compliance certificates issued during July to December 2018.	
				2. 90% of requested swimming pool inspections carried out within 10 working days	80% of inspections were carried out in 10 days during July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



3. Two swimming pool safety compliance promotions placed on Council's website/social media	Swimming Pool safety compliance promotional activities to be conducted in 2019.	
--	---	---

DP ACTION: 1.1.1.12 Promote parking compliance and safety surrounding school zones in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Minimum of two media releases annually	Media release provided 19 July 2018 regarding Airport parking compliance. Media release planned for February 2019, in line with commencement of first term for schools.	
2. Licence plate recognition software implemented	Licence plate recognition software was implemented June 2017 and was utilised during July to December 2018.	

OP ACTION: C25 Promote parking compliance



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Two media releases provided annually	Media release provided 19 July 2018 regarding Airport parking compliance. Additional media release to be provided prior to 30 June 2019.	
				2. Decrease in number of infringements issued from same period previous year	There were a total of 322 parking infringements issued for the period July to December 2018. This is an increase of 92 from the July to December 2017 reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C26 Facilitate school zones safety audits with Roads and Maritime Services


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Infrastructure Projects Engineer	30-Jun-2019		1. School zones safety audit completed by 30 June 2019	School zones safety audit conducted in conjunction with RMS and reports available.	

OP ACTION: C27 Remediate non-conformances identified in the school zones safety audit

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Infrastructure Projects Engineer	30-Jun-2019		1. Number of non-conformances identified	25 Non-conformances identified during safety audit.	
				2. Number and % of non-conformances remedied	Council is scheduling remediation works into its operating schedule. Council's Infrastructure Projects Engineer and Infrastructure Superintendent are working with the RMS to deliver.	

STRATEGY: 1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city

DP ACTION: 1.1.1.04 Review the Safer Broken Hill Community Safety and Crime Prevention Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		As the Local Community Safety Precinct Committee no longer exists, the Community Safety and Crime Prevention Plan review will be raised at a Broken Hill Community Round Table Meeting. The review of the document will require input from all representatives and is to be conducted prior to 30 June 2019.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C06 Review Community Safety Crime and Prevention Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Plan reviewed by 30 June 2019	Review of the Community Safety and Crime Prevention Plan to be raised at a Broken Hill Community Round Table Meeting. The review of the document will require input from all representatives and is to be conducted prior to 30 June 2019.	

DP ACTION: 1.1.1.05 Support the objectives of the Safer Broken Hill Community Safety and Crime Prevention Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Responsible objectives within the plan are met	Council continually supports the overarching objectives of the Community Safety and Crime Prevention Plan including: <ul style="list-style-type: none"> • to increase community awareness of safer community initiatives; • to promote a whole of community approach aimed at reducing preventable crime within the City; • to strengthen and encourage partnerships that promote a coordinated approach to community safety and will participate where required. 	

OP ACTION: C07 Partner with the community through participation in the Community Round Table


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Number of meetings attended	Two meetings held and attended between July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C08 Develop a policy for the use of CCTV cameras in public spaces

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Policy developed and adopted by 30 June 2019	Draft Policy for the use of CCTV cameras in public spaces developed in consultation with NSW Barrier Local Command and is currently being reviewed prior to adoption by Council.	


OP ACTION: C09 Develop a Memorandum of Understanding with the NSW Police Barrier Local Command dealing with the use of CCTV in Broken Hill

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Memorandum of Understanding signed by 30 June 2019	Memorandum of Understanding for the use of CCTV cameras to be developed with NSW Barrier Local Command and requires further consultation with key stakeholders.	

OP ACTION: C10 Develop procedures dealing with the use of CCTV cameras in public spaces that comply with legislative requirements



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Procedures developed by 30 June 2019	Draft Procedures for the use of CCTV cameras in public spaces have been developed and are currently being reviewed along with the draft Policy.	

OP ACTION: C11 Develop Lighting Strategy in accordance with the Smart Community Framework


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Strategy developed by 30 June 2019	The Lighting Strategy is no longer required due to Council becoming involved in a joint NSW councils' local government driven project called Southern Lights. This project aims to change street lighting in Southern NSW, by rolling out LED and smart technology to improve service levels, safety and reduce crime. The Southern Lights project commenced in 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 1.1.1.06 Seek funding opportunities for increased lighting and crime prevention initiatives including CCTV for identified locations

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Funding is achieved		Federal Safer Communities Funding obtained for Sturt Park CCTV and Federal Smart Cities and Suburbs Program Funding obtained.			
2. CCTV locations identified		The following CCTV locations have been identified: Patton Park, Sturt Park, Argent Street and Town Square.			

OP ACTION: C12 Funding opportunities for CCTV identified

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Funding identified and application submitted by 30 June 2019	Federal Safer Communities Funding achieved June 2018 for 2019/2020 financial year and Federal Smart Cities Funding announced in November 2018 with deed under negotiation.	

DP ACTION: 1.1.1.07 Develop, plan and implement initiatives aimed at increasing animal control in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives developed annually		Currently on hold - development of initiatives scheduled for early 2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C13 Conduct compliance inspections of all declared dangerous, menacing and restricted dogs within the City to ensure compliance with legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. 90% target for compliance inspections annually	Inspections of dangerous dog enclosures scheduled for April 2019.	

OP ACTION: C14 Provide a ranger service to undertake animal control activities


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. 90% of animal related complaints investigated within service standards	All animal related complaints were investigated within 48 hours during July to December 2018.	
				2. 90% of dog attacks investigated within two business days	All dog attacks were investigated within required timeframes during July to December 2018.	

OP ACTION: C15 Provide an animal pound facility in accordance with legislation


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. New animal pound facility constructed by 30 June 2019	Development Application for the new animal pound approved November 2018. Construction plans and specifications being finalised.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 1.1.1.08 Review Companion Animals Management Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan reviewed by 30 June 2018		Companion Animals Management Plan to be reviewed once pound is operational and service standards determined.			



DP ACTION: 1.1.1.09 Implement actions from Companion Animals Management Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Companion Animals Management Plan to be reviewed and actions implemented once pound is operational and service standards determined.			

OP ACTION: C16 Review and implement actions from Companion Animals Management Plan




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. 25% of actions implemented by 30 June 2019	Companion Animals Management Plan to be reviewed and actions implemented once pound is operational and service standards determined.	

DP ACTION: 1.1.1.10 Provide public health and safety initiatives and carry out compliance activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Health	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% of scheduled premises inspected once annually		Scheduled premises inspections were not conducted during July to December 2018 due to resourcing.			
2. One promotion activity undertaken annually		Promotion activity not conducted during July to December 2018. Council to participate in the NSW Food Authority Campylobacter Reduction Strategy.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C17 Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. 80% of all high risk food premises inspected	10.6% (10 out of 94) food premises inspected during July to December 2018.	
				2. 90% of enforcement actions undertaken within two business days	All enforcement actions during July to December 2018, were undertaken within 2 business days or less, depending on severity of breach.	
				3. 90% of complaints investigated within service standards	All complaints deemed to be a breach of the Food Standards Code between July to December 2018, were investigated within service standards.	

OP ACTION: C18 Investigate and develop registered food businesses mailing list for educational material


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Mailing list developed by 30 June 2019	Food Business mailing list under development during July to December 2018.	

OP ACTION: C19 Food Safety education material provided quarterly to all registered businesses

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of registered food businesses provided safety education material	Where a gap is identified during assessment, food businesses are provided with InfoBites, links to the NSW Food Authority, laminated signage etc. Ten out of 94 premises assessed during July to December 2018 were provided with	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C23 Public swimming pools inspected annually


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. 100% of public swimming pools inspected annually	Public swimming pools not inspected during July to December 2018 due to resourcing.	

STRATEGY: 1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety

DP ACTION: 1.1.1.11 Maintain partnership with NSW Police to maximise public safety through safe building and environment initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attend minimum of two Liquor Accord meetings annually		Council did not receive meeting notifications for Liquor Accord meetings during July to December 2018.			
2. Established Memorandum of Understanding is reviewed biannually		Established MoU was reviewed February/March 2018 and provided to Local Area Command for feedback.			

OP ACTION: C24 Implement "Safer by Design Protocols"




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of required referrals provided to NSW Police for comment	Two applications have been referred to Police in accordance with the draft MoU.	

STRATEGY: 1.1.4 Provide protection from natural and technological disasters


DP ACTION: 1.1.1.13 Actively participate and support the Local, Regional and State Emergency Management Committees

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	Yes	Yes


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP Performance Indicator(s)	Comment	KPI Status
1. Attend quarterly meetings	Council attended Local Emergency Management Committee scheduled meetings for August and November 2018, providing services of Local Emergency Management Officer and Secretarial support.	
2. Attend a minimum of one regional committee meeting annually	No meetings attended in July to December 2018.	
3. Participate and support one emergency management exercise annually	There were no opportunities to support or participate in emergency management exercises during July to December 2018.	


OP ACTION: C28 Facilitate the Local Emergency Management Committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Four meetings facilitated annually	Two Local Emergency Management Committee meetings were facilitated during July to December 2018.	

OP ACTION: C29 Participate in emergency exercises with other combat and support agencies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Number and % of exercises attended	No emergency exercises were scheduled during July to December 2018.	

OP ACTION: C30 Support emergency services as required to minimise the risk of combat or recovery from natural, biological or technical disasters

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Number of emergencies declared involving Council support services	Provision of support services was not required during July to December 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.2 Our community works together


STRATEGY: 1.2.1 Develop, implement, support and promote initiatives to celebrate the achievements within the community

DP ACTION: 1.2.1.01 Facilitate the celebration of Australia Day



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Annual event held	Australia Day celebrations will be held on 26 January 2019. Planning for the event is in progress.	

OP ACTION: C31 Conduct an official ceremony for Australia Day

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Number of attendees compared to previous year	Australia Day celebrations will be held on 26 January 2019.	

OP ACTION: C32 Encourage the community to nominate someone for an Australia Day Award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Minimum of three different forms of promotion for nominations conducted by 31 December 2018	Nominations for Australia Day Awards were advertised on commercial radio as well as ABC and community radio, print media and social media. Nominations closed 19 October 2018.	
				2. Number of nominations received compared to previous year	Nominations were down by six for 2018 compared to 2017.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C33 Facilitate the granting of Australia Day awards through the selection committee




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Selection committee meeting held prior to 30 November 2018	The selection committee met on 31 October 2018 and selected six awardees.	

STRATEGY: 1.2.2 Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill

DP ACTION: 1.2.1.02 Review the Volunteer Unite Strategy to support, encourage and celebrate volunteers in our community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2018		Volunteer Strategy has been reviewed and will be considered at the February 2019 Council meeting.			

DP ACTION: 1.2.1.03 Active volunteer working group supported



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increase in volunteer numbers and/or volunteer functions		Volunteer numbers have increased within the Tidy Towns Committee through increased working bees. The Volunteer Expo was in September 2018.			
2. Provide ongoing training opportunities for volunteers with a focus on induction training and Code of Conduct		No induction/code of conduct training provided to volunteers during July to December 2018.			
3. Awards event held annually		The Volunteer Awards were held on 5 September 2018 attended by 220 volunteers.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: C34 Facilitate the volunteer working group

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Number of meetings facilitated	The Volunteer Working Group met four times during July to December 2018.	

OP ACTION: C35 Recognise the contribution of volunteers through an annual event

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Event held by 30 June 2019	The Volunteer Awards were held on 5 September 2018 recognising volunteer groups and nine individuals.	
				2. Number of attendees	The Volunteer Awards were attended by 220 people.	

OP ACTION: C36 Encourage the community to nominate someone for a volunteer award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Minimum of three different forms of communication to promote nominations by the 30 June 2019	Nominations for the Volunteer Awards were communicated directly through Council's volunteer organisation database, radio, media releases and social media.	
				2. Number of nominations received	Thirty six nominations were received across eight categories.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 1.2.3 Develop relationships to address local issues and create opportunities

DP ACTION: 1.2.1.04 Develop and maintain new and existing partnerships including interagency agreements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Partnerships maintained and enhanced	Relationship building with government agencies and involvement with interagency agreements is ongoing. Recent examples include the National Sword Taskforce and Cobalt Blue Agency discussions.	


OP ACTION: C37 Investigate and develop opportunity for partnerships

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Executive Support Officer	30-Jun-2019		1. Number of investigations	Relationship building with government agencies and involvement with interagency agreements is ongoing. Recent examples include the National Sword Taskforce and Cobalt Blue Agency discussions.	
				2. Number of partnerships developed	Two - Sword Taskforce and Cobalt Blue Agency.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.2.4 Openly share information to allow participation and inclusion

DP ACTION: 1.2.1.05 Develop, plan and implement a communications strategy to promote openness and allow participation and interest in the activities and decisions of Council


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction with Council communication		Community Satisfaction Survey 2018 indicated 30% respondents were neutral about the way Council consults with the community, 45% were very dissatisfied or dissatisfied and 15% were either satisfied or very satisfied. The 2018 survey also indicated respondents were neutral (2.9 out of 5) about having enough opportunities to engage with Councillors, showed moderate confidence in elected Council (2.6) and its management (2.6).			

OP ACTION: C38 Develop implementation plan for the Communications and Community Engagement Strategy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Manager Communications	30-Jun-2019		1. Implementation plan developed by 31 December 2018	Strategy implementation continually monitored in ongoing communications and engagement activities.	
				2. Number and % of actions implemented	Around 80% of measurable aspects of the Strategy are being implemented.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.2.5 Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery
DP ACTION: 1.2.1.06 Promote services and facilities to ensure effective and efficient service delivery

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Provide a community directory online		Community directory is online and maintained.			


OP ACTION: C39 Requests to update/add to the online community directory are assessed and actioned as appropriate

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Manager Communications	30-Jun-2019		1. Number of updates/additions	Updates additions completed as required.	

STRATEGY: 1.2.6 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
DP ACTION: 1.2.1.07 Participate in community consultation activities to discuss the impact of population decline upon local facilities and services


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased awareness in relation to the impact of population decline		No mechanism in place to measure community awareness or its trend over time. To be investigated.			

OP ACTION: C40 Inform the community about Council's current sustainability challenges including financial and asset management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Manager Communications	30-Jun-2019		1. Number and type of community information sessions conducted	Council's sustainability challenges have been highlighted through media releases, social media posts, and meetings with commercial users of the waste facility.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C41 Review public amenities as part of asset management planning

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2019		1. Levels of Service Review completed by 30 June 2019	Council has been awarded funding to review its Pedestrian Access and Mobility Plan which will incorporate a review of the accessibility to public amenities. The development of the plan is currently in progress. A levels of service review needs to be conducted for the sites which is aimed to be completed during 2019/20. Currently, Council is incorporating disability inclusive public amenities for current and future projects. For example, the Patton Park refurbishment has procured and is installing fully disability compliant amenities.	

OP ACTION: C42 Include implications of population decline on Asset Management in the Asset Management Policy, Strategy and Plans

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Asset Management Policy, Strategy and Plans updated by 30 June 2019	The implications of population decline has been incorporated in Asset Management planning. Further details on population decline and management must be considered for the Asset Management Policy and Strategy.	

OP ACTION: C43 Review public halls and community centres as part of asset management planning




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2019		1. Levels of Service Review completed by 30 June 2019	Ongoing asset inspections conducted on public halls and community centres to ensure compliance to standards and specifications as well as fulfilling Council's duty of care to public health and safety. Strategic Levels of Service reviews are	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	being conducted on an ongoing basis for various facilities determining options for usage and stakeholder expectations. The information gathered is incorporated into a future works plan. The plan is to be collated and endorsed under the Asset Management Planning Framework. The Strategic Asset Manager will oversee the review and future planning.
--	---

STRATEGY: 1.2.7 Provide access to appropriate facilities, services and information based on community needs

DP ACTION: 1.2.1.08 Provide public amenities, halls and community centres to facilitate social capital and activity


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Public amenities made available in public locations		Public amenities, halls and community centres were available at the following locations Council Chamber, Sturt Park, AJ Keast Park, Queen Elizabeth Park, North Family Play Centre Park, Patton Park, Duff Street Park, Lamb Oval, Roundhouse Amenities Block, Cemetery, Tourist and Travellers Centre and Airport Terminal.			
2. Booking system made available		Booking system made available through Customer Relations at Council Administrative Centre.			
3. Fewer than one complaint received per every 10 bookings made		No complaints received during reporting period regarding bookings of facilities. Council officers receive maintenance requests and work orders on facilities which are acted on to ensure public safety and quality of assets.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C44 Provide public amenities in key public areas

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Amenities open and maintained	Public amenities were open and maintained daily during July to December 2018.	
				2. Community Satisfaction Survey results	Community Satisfaction Survey undertaken during 2017/18 reporting period. Comments specific to satisfaction of public amenities included "Amenities and services are very good" and "Good amenities".	

OP ACTION: C45 Investigate Council facility online booking system



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Corporate Services Coordinator	30-Jun-2019		1. Online booking system investigation completed by 30 June 2019	Council will be implementing a new website during second half of 2018/19 reporting period. To be investigated if there is ability to include an online booking system.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.3 Our history, culture and diversity is embraced and celebrated

STRATEGY: 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity

DP ACTION: 1.3.1.01 Provide an online calendar of events and programs for the community about local events and activities


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Digital Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increase number of events promoted on calendar from previous year		On track for marginal growth during July to December 2018.			
2. Events and programs calendar promoted to external agencies via biannual communication updates		Regular promotion of our events calendar through social media ensures maximum promotion.			

OP ACTION: C46 A calendar of events assessed as appropriate is available online and promoted to the community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Digital Officer	30-Jun-2019		1. Number of events promoted on the calendar	Eighty nine promoted events up to 10 December 2018.	
				2. Number of calendar promotions to community	Twenty seven calendar promotions in reporting period.	



STRATEGY: 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill

DP ACTION: 1.3.1.02 Encourage events and activities in public spaces to create active spaces


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of bookings for events in public spaces		Eighty nine events held in public spaces during July to December 2018			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C47 Support event organisers in understanding the process for holding events in public spaces





FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. All written first-contact enquiries responded to within service standards	All written first-contact enquiries were responded to within services standards during the report period.	
				2. Number of enquiries received	Twenty enquiries were received to hire the civic centre during the report period.	

OP ACTION: C48 Review and update Public Events Guide to include accessibility and inclusiveness

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Review and update completed by 31 December 2018	Event Guide is now scheduled for review and update by 30 June 2019.	




DP ACTION: 1.3.1.03 Conduct the annual Christmas Pageant as an activity for the whole community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Partnership with South Rotary Broken Hill	Council continues to work with South Rotary to conduct the annual Christmas Pageant.	
2. Pageant promoted in community	The Christmas Pageant was promoted on radio, print and social media.	
3. Council float entered in Christmas Pageant	Council entered an events themed float for upcoming events in 2019. Council also assisted the Perfect Light Film Festival providing a vehicle for their float entry.	
4. Minimum 30 floats entered in pageant procession	There were 55 floats entered in the Christmas Pageant.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C49 Review and implement Event plan for annual Christmas Pageant and After Party

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Pageant conducted in partnership with South Rotary in December 2018	Council continued to partner with South Rotary to conduct the annual Christmas Pageant.	
				2. Minimum of 30 floats entered in December 2018 pageant	There were 55 floats entered in the 2018 Christmas Pageant.	
				3. Council float entered in December 2018 pageant	Council entered an event themed float promoting upcoming events for 2019. Council also provided a vehicle for the Perfect Light Film Festival float.	
				4. After Party held in December 2018	Council conducted the After Party in Sturt Park which attracted an attendance estimated at over 2000.	


STRATEGY: 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History and as Australia's First Heritage Listed City

DP ACTION: 1.3.1.04 Develop Heritage Near Me annual event plan and conduct annual event

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		A Heritage Festival was conducted 18 April to 4 May 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C50 Develop Plan for Heritage Event based on the Heritage Near Me format

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Events Coordinator	30-Jun-2019		1. Plan developed by 31 December 2018	A program for the 2019 Heritage Festival has been developed.	

DP ACTION: 1.3.1.05 Heritage Week is celebrated annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual event held		The annual Heritage Festival is planned for 18 - 28 April 2019 in line with the National Heritage celebrations.			

OP ACTION: C51 Conduct an event to celebrate the City's built and cultural heritage and National Heritage status

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Events Coordinator	30-Jun-2019		1. Heritage event held in 2018/2019	The 2019 Heritage Festival is currently in planning to be held 18 - 28 April 2019.	

DP ACTION: 1.3.1.06 Preserve historic records held within Council custodianship

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Archives managed in accordance with State Records Act NSW 1998		Archives managed and maintained in accordance with State Records Act NSW 1998 during July to December 2018.			




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C52 Promote and operate Outback Archives as a place for the preservation and conservation of local historical collections

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Archives managed in accordance with the State Records Act NSW 1998	Archives managed in accordance with the State Records Act NSW 1998 during July to December 2018.	

STRATEGY: 1.3.4 Provide cultural services and facilities that celebrate our rich history




DP ACTION: 1.3.1.07 Provide a library service for the City and surrounding area

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Library services provided in accordance with the Library Act 1939		Library services provided in accordance with the Library Act 1939.			
2. Customer satisfaction survey completed		Customer Satisfaction Survey completed end of 2017. Findings presented at the February 2018 Council meeting.			
3. Number of programs and events provided		There was a total of 216 programs and events held in the library with 2978 participants from July to December 2018.			


OP ACTION: C53 Manage, maintain and promote library service

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Library services provided in accordance with Library Act 1939	Library services provided in accordance with Library Act 1939.	
				2. 50% Service Review recommendations	Service Review recommendations under implementation.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	implemented in accordance with budget	
3. Increase the number of active memberships from previous year	Between July to December 2018 there was 312 total new memberships, currently at 51.40% of last financial year's total of 642 new memberships.	
4. Increase participation in programs provided from previous year	In July to December 2018 there was a total of 216 programs and events held in the library, 26.03% of last financial year's total of 292. People attending programs and events are 2978 people from July to December 2018, 46.83% of last financial year's total of 5601.	
5. Increase visitors to the Library from previous year	Total of 27,036 people visited the library from July to December 2018. We are at 58.72% of last financial year's total of 65,499 people visiting the library.	


OP ACTION: C54 Customer satisfaction survey to be conducted

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Customer satisfaction survey conducted by 30 June 2019	Currently drafting survey for the Outback Letterbox Library and home Delivery members.	

OP ACTION: C55 Provide a library outreach service to surrounding areas

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Maintain the number of memberships from previous year	The current Home Library membership total is 138 which is Increase of 46.80% compared to last financial year's total of 94. There is currently a total of 453	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

					memberships in the Outback Letterbox Library Service which is an increase of 34.42% compared to last financial year's total of 337 members.	
				2. Maintain circulation statistics from previous year	July - December 2018 total circulation rates for materials for all members is 35487, we are at 53.20% of last financial year's circulation rate of 75830	

OP ACTION: C56 Investigate funding options for outreach library services

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Funding secured by 30 June 2019	Funding under investigation.	

DP ACTION: 1.3.1.08 Develop a Library Services Strategic Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	No	No

DP Performance Indicator(s)

1. Plan developed by 30 June 2018

Comment

Development of Library Services Strategic Plan to be carried over to 2019/2020.

KPI Status







OP ACTION: C57 Develop Library Services Strategic Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Strategic plan developed by 31 December 2018	Development of Library Services Strategic Plan to be carried over to 2019/2020.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.3.1.09 Initiatives from the Library Services Strategic Plan are implemented

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Standards for custodian of archives met		Standard for custodian of archives met during July to December 2018.			
2. Relocation of archives to Council Administration Building		Not achieved as archives will not be relocated to Administration Building.			
3. Appointment of archives specialist		Archives Specialist not appointed.			
4. Develop policies and procedures		Policies and procedures under development.			
5. Number of initiatives implemented		Initiatives to be implemented after development of Library Services Strategic Plan.			

OP ACTION: C58 Review Library Policies and Procedures identified in Library Services Strategic Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Three policies reviewed and six procedures developed by 30 June 2019	Policies under review and procedures under development.	

DP ACTION: 1.3.1.10 Provide the Regional Art Gallery to contribute to the strong arts culture of the City



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of exhibitions		Sixteen exhibitions for July to Dec 2018.			
2. Increase visitation from previous year		12,929 visitors between July to Dec 2018. This is an increase from the previous year			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C59 Manage and maintain the Regional Art Gallery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Decrease the number of exhibitions and increase the length of exhibitions, in line with service review recommendations	Sixteen exhibitions between July to December 2018. Exhibitions will continue to decrease and be streamlined in 2019.	
				2. Maintain the number of visitors from previous year	12,929 visitors between July to December 2018. This is an increase from the previous year.	


DP ACTION: 1.3.1.11 Provide the Albert Kersten Mining & Mineral Museum to educate the residents and visitors of our mining history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of exhibitions		Two exhibitions July to December 2018.			
2. Increase visitation from the previous year		4,657 visitors between July to December 2018. Decrease due to decreased opening hours.			





OP ACTION: C60 Manage and maintain the Albert Kersten Mining & Minerals Museum

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Decrease the number of exhibitions and increase the length of exhibitions, in line with service review recommendations	Two exhibitions between July to December 2018. This has decreased from previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Maintain the number of visitors from previous year	4,657 visitors between July to December 2018. Decrease due to decreased opening hours.	
---	--	---

DP ACTION: 1.3.1.12 Provision of facilities and programs that enhance the heritage of the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Council owned art and mineral collections are maintained and accessible to the community		CreateNSW funding awarded for Collection digitisation at Gallery and Museum			
2. Heritage assets are maintained and accessible to the community		Heritage assets were maintained and accessible to the community during July to December 2018.			
3. Less than five complaints per year in relation to interpretative heritage signage (e.g. sign content, misdirection)		No complaints detected with Council's CRM system during July to December 2018.			
4. Fewer than five complaints per year in relation to maintenance concerns of heritage signage (e.g. broken, fallen, unreadable)		No complaints detected with Council's CRM system during July to December 2018.			

OP ACTION: C61 Investigate the benefits of a Heritage Signage Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Chief Operations Officer	30-Jun-2019		1. Investigation completed by 30 June 2019	Heritage Signage Strategy to be investigated prior to 30 June 2019.	


OP ACTION: C62 Investigate condition, quality and ease of understanding of heritage signage

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Chief Operations Officer	30-Jun-2019		1. Investigation completed by 30 June 2019	Investigation of Heritage Signage condition not commenced.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.3.5 Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history
DP ACTION: 1.3.1.14 Approval of Public Art (i.e. mural, sculptures, streetscapes) projects in accordance with the Development Control Plan, Public Arts Policy and State environmental planning policies

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance		100% compliance maintained with Development Control Plan, Public Arts policy and State Environmental Planning Policies for approval of public art during July to December 2018.			

OP ACTION: C65 Review Public Art Policy



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Policy reviewed by 30 June 2019	Overton Creative Consulting contracted with review to be completed prior to 30 June 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OBJECTIVE: 1.4 Our built environment supports our quality of life

STRATEGY: 1.4.1 Maintain the character of our historic City through good design

DP ACTION: 1.4.1.01 Compliance with heritage considerations within the Development Control Plan for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of heritage advice referrals		Between 1 July 2018 and 1 December 2018, there were 31 matters of advice.			
2. Increase of heritage advice referrals from previous year		This is an increase of 16 compared to the same period from previous year.			



OP ACTION: C66 Consider heritage provisions from the Development Control Plan for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Manager Planning, Development & Compliance	30-Jun-2019		1. 100% of required development applications referred to Heritage Advisor	100% of all required applications referred to Advisor.	
				2. Number of referrals made compared to previous year	Thirty one referrals were made in July to December 2018 compared to 16 referrals in July to December 2017.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.4.2 Social and recreational opportunities are provided for the enjoyment of all


DP ACTION: 1.4.1.02 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Memorandum of Understanding developed with funeral directors		MOU drafted for consultation with Funeral Directors.			
2. Community satisfaction		No complaints recorded within Council's CRM system for the period July to December 2018.			

OP ACTION: C67 Maintain and operate the cemetery for the benefit of the City


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Fewer than five complaints received annually	No complaints recorded within Council's CRM system for period of July to December 2018.	

OP ACTION: C68 Develop Memorandum of Understanding with funeral directors


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Memorandum of understanding developed by 31 December 2018	Draft MOU developed and awaiting authorisation to consult with Funeral Directors.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.03 Develop Cemetery Plan of Management

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan of Management developed by 30 June 2018		Cemetery Plan of Management to be completed prior to 30 June 2019.			


OP ACTION: C69 Develop Cemetery Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Plan developed by 31 December 2018	Cemetery Plan of Management will be developed prior to 30 June 2019.	

DP ACTION: 1.4.1.04 Develop Cemetery Expansion Plan, inclusive of Rose Garden


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		2017/2018 DP Action Item only and scheduled for 2018/2019.			

DP ACTION: 1.4.1.05 Actions from the Cemetery Plan of Management implemented



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number and % of actions implemented		Cemetery Plan of Management under development.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: C70 Conduct soil testing in General 6 to determine depth for grave sites

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Testing completed by 31 December 2018	Budget proposal prepared for investigations.	

OP ACTION: C71 Draft implementation plan for actions from Cemetery Plan of Management


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Action implementation plan developed by 31 December 2018	To be investigated on development of Cemetery Plan of Management.	
				2. Number and % of actions implemented	Cemetery Plan of Management under development.	

DP ACTION: 1.4.1.06 Facilitate searches for deceased persons interred in the Broken Hill Cemetery




FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of searches		240			
2. Number of online searches/visits		38,765			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C72 Facilitate searches for deceased persons interred in the Broken Hill Cemetery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Number of online searches	38,765	
				2. Number of records updated	120	

DP ACTION: 1.4.1.07 Provide accessible parks and open spaces


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction survey conducted		Community Satisfaction Survey conducted in 2018.			
2. 80% of customers surveyed satisfied with parks and open spaces		36% customer satisfied with Parks and Open Spaces, 43% have a neutral satisfaction rate and 21% are dissatisfied with Parks and Open Spaces.			
3. Service level reviews completed		Service level reviews for Parks and Open Spaces was not carried out during July to December 2018.			

OP ACTION: C73 Develop an Accessible Parks and Open Spaces plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Chief Operations Officer	30-Jun-2019		1. Plan developed 30 June 2019	All forward works for Parks and Open Spaces must take into consideration the requirements of the Disability Inclusion Act and relevant Australian Design Standards. The Strategic Asset Manager will oversee the development of future works	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



DP ACTION: 1.4.1.09 Implement actions from the Asset Management Plan Open Spaces

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions achieved		Asset Management Plan Open Spaces under review. Actions implemented to be included in final report period.			

OP ACTION: C75 Undertake actions within improvement plan in accordance with Asset Management Plan Open Spaces



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Chief Operations Officer	30-Jun-2019		1. Number and % of improvement actions undertaken	Full restoration of inner circle of the Alma oval carried out.	
				2. Levels of Service review and works programs completed by 30 June 2019	Levels of Service review and works program to be completed prior to 30 June 2019.	

OP ACTION: C76 Implement actions and projects within Asset Management Plan Open Spaces



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Chief Operations Officer	30-Jun-2019		1. Pesticide Use Notification Plan reviewed by 30 June 2019	Pesticide Use Notification Plan to be reviewed prior to 30 June 2019. New selective herbicide program drafted to assist in maintenance of Parks and Open Spaces	
				2. Number and % of actions/projects implemented	Asset Management Plan Open Spaces under review. Actions implemented to be included in final report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.10 Promote the Broken Hill Regional Aquatic Centre and manage contract obligations associated with the facility

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Centre managed in accordance with the contract and within budget		All dealings with the YMCA during the reporting period have been in accordance with compliance to relevant legislation and within the terms and conditions of the contract. Contract has progressed within budget for the period. Council has maintained a positive and open working relationship with the YMCA, having hosted monthly progress meetings to address any concerns and to track operations. Council and YMCA have also worked together on the planning and delivery of capital projects during this report period.			
2. At least one joint promotional activity annually		Upcoming joint annual activity is for Australia Day 2019.			

OP ACTION: C77 Contract for Broken Hill Regional Aquatic Centre managed effectively

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. 100% Compliance with contract	Aquatic Centre managed within the terms and conditions of the contract. Monthly meetings held with YMCA Manager and Infrastructure representative to discuss performance based on safety, financial performance and undertaking of projects; including matters requiring resolution. Professional relationship maintained between Council and the YMCA for the period.	
				2. 12 progress meetings held annually	Council infrastructure staff have met monthly with the YMCA Contract Manager during reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value


DP ACTION: 1.4.1.11 Heritage Strategy reviewed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Chief Operations Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2018		2017/2018 DP Action Item only not scheduled for 2018/2019.			

DP ACTION: 1.4.1.12 Implement actions contained within the Heritage Strategy that aim at supporting heritage design and increasing heritage value


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Actions have been implemented and undertaken during July to December 2018.			

OP ACTION: C78 Promote and implement initiatives from the Heritage Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Chief Operations Officer	30-Jun-2019		Number of initiatives promoted annually	Free advisory service offered and promoted during July to December 2018. A Heritage Awards ceremony is planned as part of the 2019 Heritage Festival.	

STRATEGY: 1.4.4 Improve the quality of roads in and around the City and region


DP ACTION: 1.4.1.08 Prioritise and implement actions from the Pedestrian Access Mobility Plan (PAMP)

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. PAMP actions prioritised		Council has received funding to develop a current and detailed Pedestrian Access and Mobility Plan. The funding was awarded for			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	the 2018/2019 year. The new Plan is scoped to include delivery actions prioritised based on community expectations, risk management, compliance and budget. The development of the plan has commenced with the engagement of Cardno (consultants) to develop the plan with community consultation in progress.	
2. Number of initiatives implemented	Initiatives to be developed as part of the development of the current Pedestrian Access and Mobility Plan in consultation with the community to determine stakeholder priorities.	

OP ACTION: C74 Review and update Pedestrian Access Mobility Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Chief Operations Officer	30-Jun-2019		1. PAMP reviewed and updated by 30 June 2019	Council is currently in the process of developing a current Pedestrian Access and Mobility Plan in consultation with the RMS and Cardno Consultants. The project is due for completion in June 2019.	

DP ACTION: 1.4.1.13 Implement actions from the Asset Management Plan for Transport

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number and % of actions achieved		Projects in progress during the reporting period include primarily the completion of the asphalt works on Kanandah Road for the RMS.			
2. Parking Strategy reviewed by 30 June 2018		Parking Strategy review completed. Due to the development of the Cultural Precinct, the parking strategy will be integrated into the project. Council will continue to implement regulatory requirements through the Local Traffic Committee.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C79 Undertake actions within improvement plan in accordance with Asset Management Plan Transport

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Chief Operations Officer	30-Jun-2019		1. Number and % of improvement actions undertaken	Improvement actions completed for the Transport Asset Management plan included validating of existing roads data covering roads, footpaths, kerb and gutter, street signage, and street furniture to ensure accuracy of inventory, condition ratings and remaining useful lives. The validated information will be used to produce forward works programs which can be accommodated as part of the Long Term Financial Plan.	
				2. Levels of Service review and works program completed by 30 June 2019	Levels of Service review and works program to be completed prior to 30 June 2019.	



STRATEGY: 1.4.5 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services

DP ACTION: 1.4.1.14 Undertake service reviews on Council owned assets and fleet

DP Action: 14.1.14 undertake service reviews on Council owned assets and fleet					
FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Service reviews undertaken		Service reviews for assets and fleet yet to be scheduled. The Assets Department are preparing information to be used in undertaking Levels of Service reviews for its assets that will inform the overarching service review in the 2018/2019 year following on from the community satisfaction survey which was completed in 2018. A Strategic Asset Manager has been engaged to oversee the service reviews			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C80 Identify schedule for service reviews for Council owned assets and fleet, in accordance with the Service Review project plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Number and % of scheduled assets service reviews completed	Service reviews for assets and fleet yet to be scheduled. The Department is preparing information to be used in undertaking Levels of Service reviews for its assets that will inform the overarching service review in the 2018/2019 year following on from the community satisfaction survey which was completed in 2018. A Strategic Asset Manager has been engaged to oversee the service reviews	
				2. Number and % of scheduled fleet service reviews completed	A fleet service review was undertaken as planning for the Fleet Replacement Program. The service review identified critical fleet assets, fleet for disposal, fleet for replacement, and new fleet required for Council operations. A service review is still required for the operations of the garage.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.5 Our health and wellbeing ensures that we live life to the full



STRATEGY: 1.5.1 Create opportunities for people to participate in active and healthy recreational activities

DP ACTION: 1.5.1.01 Active participation with organisations to consider opportunities for active and healthy lifestyles

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. One active participation annually	Council employs a Community Development Officer (in conjunction with YMCA). This position in its capacity participates in health and lifestyle consultations, activities and meetings. Attendance at Healthy Broken Hill - Prevention Tracker meeting on 29 August 2018.	

OP ACTION: C81 Participation in the consideration of healthy and active lifestyles opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2019		1. Minimum of 75% of planned meetings attended annually	Council's Community Development Officer has attended 99% of planned opportunities up to 31 December 2018.	
				2. Number of meetings attended	Attendance at 27 health and lifestyle consultations, activities and meetings up to 31 December 2018.	

OP ACTION: C82 Facilitate the DIAP monitoring group meetings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2019		1. Two DIAP Progress Reports annually	Disability Inclusion Action Plan progress report to August 2018 Council meeting. Further six month compliance report to be presented to Council first quarter of 2019.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Two meetings facilitated annually for the Disability Inclusion Action Plan Monitoring Group	Disability Inclusion Action Plan Monitoring Group Meeting held 17 October, 2018. Further meeting of the group to be held first quarter of 2019.	
--	--	---	---




STRATEGY: 1.5.2 Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, mental health support services and rehabilitation services

DP ACTION: 1.5.1.02 Advocate for quality health, medical and allied services for the City where required

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	Council issued the Advocacy Strategy to 144 recipients in Government which includes health and aged care as a priority.	

OP ACTION: C83 Advocate for a quality health, medical and allied services via interaction with relevant ministers and departments


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Grants and Projects Coordinator	30-Jun-2019		1. Council representation at 100% of organised engagements with relevant ministers/departments	Council is represented at organised engagements with relevant ministers/departments as required.	
				2. Number and type of representations	Advocacy Strategy issued to 144 recipients in Government. Strategy includes health and aged care as a priority.	
				3. Number of submissions made	Nil submissions made.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 1.5.3 Provide a suitable range of disability and aged care services
DP ACTION: 1.5.1.03 Review the Living Well Ageing Strategy 2016-2021

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2021		Scheduled for 2019/2020.			

STRATEGY: 1.5.4 Provide equitable and appropriate access to public transport within Broken Hill City and regionally
DP ACTION: 1.5.1.04 Advocate for equitable and appropriate access to public transport where required

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		No issues raised through Council meetings and no representations made.			

OP ACTION: C84 Advocate for equitable and appropriate access to public transport where required


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Executive Support Officer	30-Jun-2019		1. Council representation at 100% of organised engagements with relevant ministers/transport agencies	No issues raised through Council meetings and no invitations for representation received.	
				2. Number and type of representations	Nil representations made.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 1.5.5 Provide and maintain efficient and reliable utilities and services to the Broken Hill community

DP ACTION: 1.5.1.05 Advocate for the continued supply of secure and affordable quality water supply for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	Twenty four representations made.	


OP ACTION: C85 Continue relationships to ensure established water supply for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Grants and Projects Coordinator	30-Jun-2019		1. Council representation at 100% of organised engagements with relevant ministers/agencies	<p>Council corresponded 16 times to Government bodies/Ministers on matters relating to Broken Hill's water supply.</p> <p>Council has forwarded four submission to Parliamentary Inquiries.</p> <p>Council has forwarded two motions to Local Government Conferences.</p> <p>General Manager and Mayor have met once with the Deputy Premier and Member for Barwon regarding water issues.</p> <p>A Water Protest March/Day of Action was held in Broken Hill on Saturday 3 November 2018.</p>	
				2. Number and type of representations	Twenty four representations made.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.5.6 Provide our children with equitable access to a range of opportunities

DP ACTION: 1.5.1.06 Provide and support activities for young people to be involved in

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of activities undertaken by Council to support young people		Council employs a Community Development Officer (in partnership with YMCA) who investigates activities and initiatives to support young people and informs Council of community programs and developments.			

OP ACTION: C86 Support Youth Council


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2019		1.Number and type of supports provided	Council extends various invitations to the Broken Hill City Youth Council, including invitations to civic receptions and participation on the Community Round Table committee.	

OP ACTION: C87 Host Civic Debutante Ball

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Debutante Ball held annually	The 2018 Civic Ball was held on 24 August 2018 with eight debutantes.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.5.7 Encourage cycling and walking, through use of accessible safe tracks and paths
DP ACTION: 1.5.1.07 Maintain bicycle paths to encourage physical activity

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction		The existing bike lane has been maintained for safety with street sweeping occurring regularly. No complaints were detected in Council's CRM system during July to December 2018.			

OP ACTION: C88 Bike Plan reviewed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Chief Operations Officer	30-Jun-2019		1. Plan reviewed by 31 December 2018	Council received funding from the RMS to develop an Active Transport Plan incorporating the bike plan. The Active Transport Plan will include the review of the Bike Plan 2013 and integrate it with the Pedestrian Access and Mobility Plan 2013 to create an overarching plan. The Plan commenced on November 2018 and is due for completion by June 2019.	

OP ACTION: C89 Bicycle lanes made available

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Chief Operations Officer	30-Jun-2019		1. Bicycle lanes reviewed and available by 30 June 2019	Council received funding from the RMS to develop an Active Transport Plan incorporating the bike plan. The Active Transport Plan will include the review of the Bike Plan 2013 and integrate it with the Pedestrian Access and Mobility Plan 2013 to create an overarching plan. The Plan commenced on November 2018 and is due for completion by June 2019. As part of the review, relevant bike lane routes will be proposed and developed with the community and visitors in mind.	

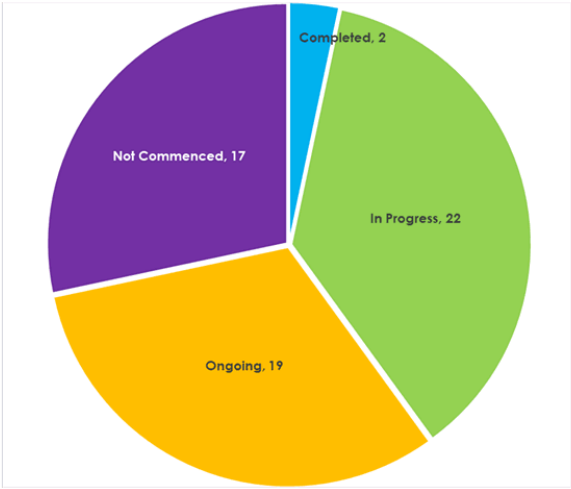
Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

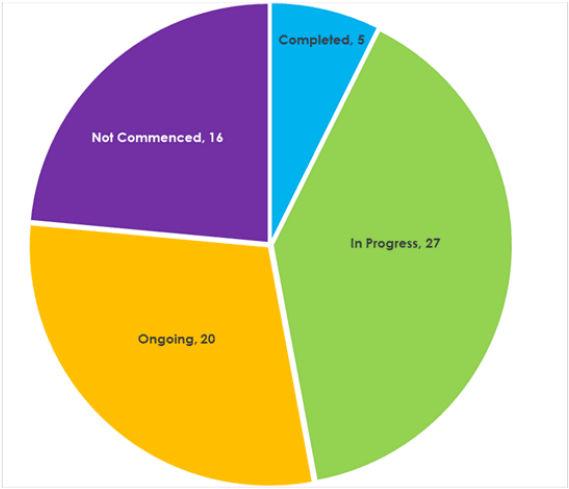
	2. Number of bike lanes available	The existing bike lane has been maintained for safety with street sweeping occurring regularly.	
--	-----------------------------------	---	---

OUR ECONOMY

DP Action KPI Status



OP Action KPI Status




Completed In Progress Ongoing Deferred Not Commenced Not Achieved

OBJECTIVE: 2.1 Our economy is strong and diversified and attracts people to work, live and invest


STRATEGY: 2.1.1 Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents

DP ACTION: 2.1.1.01 Collaborate with relevant partners to plan a summit to discuss economic conditions and unite leaders for a whole-of-City approach to economic development

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	No	Yes	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Economic summit held	Discussions are ongoing with Department Premier and Cabinet to promote the attractiveness of the City, as underpinned by recent visits to the City by department heads, as part of a regional development tour.	

OP ACTION: E01 Collaboration with business groups to plan and hold an economic summit

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Economic summit held	Discussions are ongoing with Department Premier and Cabinet to promote the attractiveness of the City, as underpinned by recent visits to the City by department heads, as part of a regional development tour.	



DP ACTION: 2.1.1.02 Contribute to the provision of information suitable for a diverse audience in relation to economic activity in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Up to date economic information available widely	Economic information from Profile.id and Economy.id was available via Council's website during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E02 Ensure the provision of accurate and relevant data is available to existing and potential residents, businesses and industry

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Annual subscription to an online data tool maintained	Subscription to Profile.id and Economy.id maintained during report period.	
				2. Online data tool available to the community	Profile.id and Economy.id were freely available for community to access via Council's website during report period.	



STRATEGY: 2.1.2 Develop and implement strategies and partnerships to support established businesses and services, and encourage new investment opportunities within the region

DP ACTION: 2.1.1.03 Collaborate with government and industry partners to explore investment opportunities for the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Four representations to government per annum		Council met with Department of Premier and Cabinet and NSW Infrastructure to outline major projects for the City. Council has continued to make representations to visiting Ministers and agencies.			
2. Number of informative responses to potential investors		Advocacy Strategy presented 144 times which highlights areas of investment such as industry and technology and need for expansion of industrial land. Council also sent a representative to NSW Government Investment Attraction Training.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E03 Support industry leaders and the local business community in presenting Broken Hill investment opportunities to state and federal government and other agencies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Four representations to Government/industry per annum	Advocacy Strategy presented 144 times which highlights areas opportunities for government and private investment.	
				2. Number and type of representations	Discussions are ongoing with Department Premier and Cabinet to promote the attractiveness of the City as underpinned by recent visits to the City by department heads, as part of a regional development tour.	

DP ACTION: 2.1.1.04 Develop and promote a Tourism and Hospitality Investment Opportunities Portfolio that identifies and promotes opportunities to encourage private-sector investment in Broken Hill (e.g. accommodation, retail, hospitality, film, arts)


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two new tourism investments achieved		Council seeking to work with and support DestinationBH and support tourism visitation growth to the City, through marketing campaigns.			

OP ACTION: E04 Identify resources required to develop Tourism and Hospitality Investment Opportunities Portfolio



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Resources identified by 30 June 2019	Council has identified potential budget resource to work with and support DestinationBH and tourism visitation growth to the City, through marketing campaigns.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.1.1.05 Collaborate with key stakeholders to increase value for new and existing businesses


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Collaborative participation in meetings, projects and workshops		Council's 'Our Leadership' Key Direction Working Group has approached DestinationBH and the local Chamber of Commerce to play a more active role; awaiting advice from the aforementioned.			

OP ACTION: E05 Participate in meetings, projects and conferences associated with business and industry

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. 80% of business/industry invitations to Council attended	Ongoing involvement as applicable however, no business/industry invitations received during report period.	
				2. Number and type of invitations attended	Council representation at NSW Government Investment Attraction Training.	


STRATEGY: 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity

DP ACTION: 2.1.1.06 Advocate to maintain or improve air, rail and road access to the region


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Advocacy activities and transport data are monitored and reported		Advocacy Strategy adopted by Council and advocacy initiatives underway as per the adopted Strategy.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E06 Advocate to maintain or improve air, rail and road access to the region


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Executive Support Officer	30-Jun-2019		1. Number and type of representations	No representations made during report period. Advocacy Strategy adopted by Council and advocacy underway initiatives underway as per the adopted Strategy.	

OP ACTION: E07 Determine the main modes of transport used by visitors and their generating regions and monitor change year on year


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Executive Support Officer	30-Jun-2019		1. Quarterly data reviewed and reported	Review of and report on transport data to be conducted prior to 30 June 2019.	

STRATEGY: 2.1.4 Increase economic opportunities by activating public spaces


DP ACTION: 2.1.1.07 Advocate for funding to achieve elements of the Broken Hill Living Museum + Perfect Light Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Funding achieved		Broken Hill Living Museum + Perfect Light Plan replaced with development of Cultural Precinct Plan.			

OP ACTION: E08 Implement the activation elements outlined in the Broken Hill Living Museum + Perfect Light Plan as appropriate and as they link to the development of an Argent Street Cultural Precinct

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Number and % of element activations achieved	Broken Hill Living Museum + Perfect Light Plan replaced with development of Cultural Precinct Plan.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Number of funding opportunities identified and applied for	Broken Hill Living Museum + Perfect Light Plan replaced with development of Cultural Precinct Plan.	
--	---	---	---

DP ACTION: 2.1.1.08 Consider ways to better use Council owned assets, particularly in Argent Street and Patton Village, to encourage the establishment of innovative tourism and hospitality ventures

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment


KPI Status

1. Identify and include opportunities for Council owned assets in Tourism and Hospitality Investment Opportunities Portfolio


Reports presented to Council as opportunities arise.



OP ACTION: E09 Develop Broken Hill Attractions and Interpretation Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Strategy developed by 30 June 2019	Broken Hill Attractions and Interpretation Strategy not commenced due to resourcing.	


OP ACTION: E10 Develop the Community Hub Framework and Active Living Plan that addresses the use of Civic Spaces in Argent Street

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Framework and Plan developed by 30 June 2019	Framework and Plan under development, with Contractor working to develop a Community Hub and Cultural Precinct.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.1.5 Manage and develop public infrastructure to enhance economic opportunities

DP ACTION: 2.1.1.09 Develop and implement Business Plans for key Council owned assets to assure their economic viability and business focus

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Businesses plans developed: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures - Visitor Information Centre - Civic Centre - Memorial Oval		Broken Hill Regional Art Gallery Business Plan in draft form, to be adopted prior to June 2019. Albert Kersten Mining & Mineral Museum Business Plan to be contracted and completed late 2019. Living Desert and Sculpture Plan of Management adopted in November 2018. Visitor Information Centre Business Plan to be developed in 2019. Civic Centre Business Plan to be developed prior to 30 June 2019. Memorial Oval Plan of Management to be developed prior to 30 June 2019.			

OP ACTION: E11 Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Chief Operations Officer	30-Jun-2019		1. Businesses plans developed and implemented: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures - Visitor	Broken Hill Regional Art Gallery Business Plan in draft form, to be adopted prior to June 2019. Albert Kersten Mining & Mineral Museum Business Plan to be contracted and completed late 2019. Living Desert and Sculpture Plan of Management adopted in November 2018. Visitor Information Centre Business Plan to be developed in 2019.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Information Centre - Civic Centre - Memorial Oval	Civic Centre Business Plan to be developed prior to 30 June 2019. Memorial Oval Plan of Management to be developed prior to 30 June 2019.
---	--


STRATEGY: 2.1.6 Enhance digital communications capacity for the City

DP ACTION: 2.1.1.10 Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	No


DP Performance Indicator(s)	Comment	KPI Status
1. Far West Economic Update annually indicates an increase in technology related advancements	Tender awarded in December 2018 for Smart Lighting, CCTV and IoT platform.	

OP ACTION: E12 Advocate to improve technology and innovation as opportunities arise

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of representations made	Advocacy initiatives underway as per the adopted Advocacy Strategy. Tender awarded in December 2018 for Smart Lighting, CCTV and IoT platform.	


DP ACTION: 2.1.1.11 Develop Smart Community Framework

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Manager Communications	Yes	No	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Framework developed by 30 June 2018	Smart Community Framework developed.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.1.1.12 Implement strategies from the Smart Community Framework in regards to Wi-Fi activation throughout the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Manager Communications	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of strategies implemented		Council actively looking to utilise Wi-Fi when installing new public infrastructure such as smart bins, lights, and CCTV. IoT platform currently being sourced to coordinate data.			

OP ACTION: E13 Wi-Fi activation throughout the City is maintained


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Manager Communications	30-Jun-2019		1. Wi-Fi made available to the community	Wi-Fi made available to the community in Argent and Patton Streets, the Airport and Visitor Information Centre during report period.	

STRATEGY: 2.1.7 Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects

DP ACTION: 2.1.1.13 Provide support for renewable energy innovation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of related project enquiries		Council is a member of the Cities Power Partnership and continues to work towards switching to clean energy in a bid to tackle climate change.			


OP ACTION: E14 Advocate Broken Hill and Far West NSW as a centre for renewable energy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Chief Operations Officer	30-Jun-2019		1. Number and type of representations made	Council has pledged to the Cities Power Partnership to investigate opportunities for Council buildings and facilities to achieve 100%	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

renewable status and for the City of Broken Hill
to achieve 100% renewable status by 2030.


DP ACTION: 2.1.1.14 Support the development of Indigenous culture in the City through a Memorandum of Understanding with West Darling Arts

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Memorandum of Understanding developed and signed		New MoU to be developed in early 2019.			

OP ACTION: E15 Support committed funds in MOU with West Darling Arts

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Payment made by 30 June 2019	On target to make payment in June 2019.	
				2. Adherence to MOU requirements reviewed by 30 June 2019	Issues have been identified with current MoU and will be addressed in the new MOU.	

DP ACTION: 2.1.1.15 Implement actions to increase participation of arts and cultural enterprises in the tourism industry

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased participation of arts and cultural enterprises in tourism related initiatives		Walking tours from the Visitor Information Centre encompassed Broken Hill Regional Art Gallery.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E16 Investigate art and heritage trails encompassing businesses and community landmarks


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Investigation completed by 30 June 2019	It has been identified that the walking tours from Visitor Information Centre are a good investigation into arts and heritage trails.	

STRATEGY: 2.1.8 Promote attraction and retention for residency in our City


DP ACTION: 2.1.1.16 Develop a Community Hub Framework and Active Living Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Framework developed by 30 June 2018		Draft Broken Hill Cultural Framework developed during report period and still to be adopted by Council.			
2. Plan developed by 30 June 2018		Active Living Plan not commenced.			

DP ACTION: 2.1.1.17 Implement initiatives from the Community Hub Framework and Active Living Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives and projects achieved		No initiatives and projects achieved as draft Broken Hill Cultural Framework to be adopted by Council first.			

OP ACTION: E17 Community Hub Framework and Active Living Plan developed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Framework and Plan developed by 30 June 2019	Draft Broken Hill Cultural Framework developed during report period and still to be adopted by Council. Active Living Plan not commenced.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.1.1.18 Develop and maintain a City information pack for new and potential residents to promote living in Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Information pack developed and maintained to be current		Information pack developed; current and available as required.			

OP ACTION: E18 Review and maintain City information pack for new and potential residents to promote living in Broken Hill


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Director Corporate	30-Jun-2019		1. Information pack developed and available in a range of formats	Information pack developed and available. Online pack to be developed with new website content; and scheduled to go live April 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation

STRATEGY: 2.2.1 Cooperatively engage government, business and community stakeholders in supporting the management of tourism


DP ACTION: 2.2.1.01 Participate in tourism industry boards and working parties

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		Participation during July to December 2018 included: TASAC, Destination Broken Hill, Destination Network Country & Outback, Destination NSW			

OP ACTION: E19 Maintain relationships with local, inter and intrastate tourism organisations and federal counterparts



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Number and type of interactions	Participation during July to December 2018 include: TASAC, Destination Broken Hill, Destination Network Country & Outback, and Destination NSW.	

DP ACTION: 2.2.1.02 Work collaboratively with Destination Country and Outback NSW, Destination NSW and local operators to develop and implement future marketing and promotional initiatives


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Marketing programs achieved and demonstrate increase in tourism numbers against previous year		Council approved funds to assist Destination Broken Hill (DBH) to develop a visitor marketing campaign and to employ a Coordinator, subject to the organisation and industry matching the funding dollar for dollar. Council is continuing to liaise with DBH.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E20 Contribute data to analyse processes conducted by the tourism industry and industry bodies


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Data is provided to fulfil information requests and funding acquittals within service standards	No requests received during reporting period.	
				2. Quarterly updates provided to Council	No requests received during reporting period.	

DP ACTION: 2.2.1.03 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Final report		Not commenced.			

STRATEGY: 2.2.2 Utilise a destination-based research program to better inform decision-making

DP ACTION: 2.2.1.04 Collect destination based information and contribute to analysis in order to inform tourism related decision-making


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual report provided to industry		Annual report on tourism not commenced. Council is continuing to liaise with Destination Broken Hill.			

OP ACTION: E21 Conduct an annual audit of tourism product in Broken Hill and assess changes against previous year


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Annual audit report is produced by 30 June 2019	Annual audit report on tourism not commenced. Council is continuing to liaise with Destination Broken Hill.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 2.2.1.05 Review the Broken Hill Strategic Tourism Plan 2010-2020

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review the Broken Hill Strategic Tourism Plan 2010-2020 reviewed by 30 June 2019		Broken Hill Strategic Tourism Plan 2010-2020 review not commenced. Council is continuing to liaise with Destination Broken Hill.			

OP ACTION: E22 Identify resources required to undertake review of the Broken Hill 2010-2020 Strategic Tourism Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Resources identified by 30 June 2019	Council is continuing to liaise with Destination Broken Hill.	

DP ACTION: 2.2.1.06 Ensure the strategies contained within Broken Hill Strategic Tourism Plan remain informed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy review undertaken		Broken Hill Strategic Tourism Plan 2010-2020 review not commenced. Council is continuing to liaise with Destination Broken Hill.			

OP ACTION: E23 Review and develop relevant strategies for Tourism Development relating to Broken Hill as Australia's First National Heritage Listed City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Review completed and strategies	Broken Hill Strategic Tourism Plan 2010-2020 review not commenced. Council is	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

developed by 30 June 2019	continuing to liaise with Destination Broken Hill.
------------------------------	---


STRATEGY: 2.2.3 Encourage service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism

DP ACTION: 2.2.1.07 Collaborate with businesses to enhance visitors experience and maximise yield


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Increased participation in tourism partnership program	No data available. Once developed the Business Plan for the Visitor Information Centre will inform tourism partnership program.	

OP ACTION: E24 With the cessation of the fee based tourism program, collaboration with businesses to enhance visitors experience and maximise yield to be investigated through the business planning process

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. Investigation conducted and report prepared by 30 June 2019	This report will form part of the Business Plan for the Visitor Information Centre which will be finalised by 30 June 2019.	

OP ACTION: E25 Enhance visitor experience and maximise yield at Council-owned tourism facilities through audit of product lines and visitation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. Report for future planning created by 30 June 2019	This report will form part of the Business Plan for the Visitor Information Centre which will be finalised by 30 June 2019.	

DP ACTION: 2.2.1.08 Investigate sustainability training and accreditation programs for tourism operators



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



DP Performance Indicator(s)			Comment			KPI Status
1. Conduct two industry forums			Council is continuing to liaise with Destination Broken Hill.			
OP ACTION: E26 Investigate sustainability training and accreditation programs for Council-owned tourism facilities						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Investigation completed by 30 June 2019	Council is continuing to liaise with Destination Broken Hill.	

STRATEGY: 2.2.4 Encourage the provision and delivery of authentic visitor products and experiences

DP ACTION: 2.2.1.09 Adopt a 'whole of destination' approach to the development, management and marketing of attractions and experiences for Broken Hill


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Broken Hill Attractions and Interpretation Strategy complete		No longer applicable program.			
2. Wayfinding and Whole-of-Destination Interpretive Framework developed		No longer applicable program.			

DP ACTION: 2.2.1.10 Implement strategies from the Wayfinding and Whole-of-Destination Interpretive Framework

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives completed		No longer applicable program.			
2. Undertake an audit for tourism related signage in the City		No longer applicable program.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E27 Implement actions from the Wayfinding and Whole-of-Destination Interpretive Framework




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Number of actions implemented	No longer applicable program.	

DP ACTION: 2.2.1.11 Investigate opportunities arising from Broken Hill's listing as a Heritage City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Review of heritage opportunities is complete	Council's Heritage Committee continue to investigate funding opportunities in consultation with the Heritage Advisor.	

OP ACTION: E28 Investigate opportunities arising from Broken Hill's listing as a heritage city


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Council owned or controlled art and mineral collections are maintained and accessible to the community	CreateNSW funding awarded for Collection digitisation at Gallery and Museum.	
				2. Council owned or controlled heritage assets are maintained and accessible to the community	Council owned Heritage buildings maintained during July to December 2018.	
				3. Video and editorial content developed and incorporated into Councils tourism website	Owned content features on Travelin platform.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E29 Support the Broken Hill Heritage Committee to develop an events calendar to celebrate and commemorate historically significant events

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. Number and type of events supported	No historically significant events supported during July to December 2018.	

DP ACTION: 2.2.1.12 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two new heritage tourism products developed annually		The Heritage Events Committee will host Heritage Festival in April 2019.			


OP ACTION: E30 Consult the community and local historians to develop materials and interpretation experiences designed to promote the importance of Broken Hill in history

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Two new heritage tourism products developed	The Heritage Events Committee will host Heritage Festival in April 2019.	


DP ACTION: 2.2.1.13 Undertake a benchmark study of other heritage listed mining cities world-wide to understand their strategies for tourism

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	Yes	No	No

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP Performance Indicator(s)	Comment	KPI Status
1. Global benchmark study is finalised	Global benchmark study of heritage listed mining cities world-wide not commenced.	

OP ACTION: E31 Investigate relationships between Broken Hill and other significant heritage mining cities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2019		1. Membership of international heritage organisation and application of interest for World Heritage Listing	Membership of international heritage organisation and application of interest for World Heritage Listing not commenced.	

DP ACTION: 2.2.1.14 Operate the Visitor Information Centre as a hub for the visitor economy




FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of people visiting centre per annum	51,408 visitors for report period.	
2. Increase of website visits from previous year	No data available from Travelln.	
3. Tourist and Travellers Centre 90% occupancy maintained	50% occupancy at Tourist and Travellers Centre for report period.	

OP ACTION: E32 Operate the Visitor Information Centre as a hub for the visitor economy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. VIC accreditation maintained	Visitor Information Centre accreditation maintained during July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Maintain at least 80% positive feedback from VIC customer survey in 2018/2019	96.1% positive feedback for period July to December 2018.	
	3. Maintain at least 50% positive response to the question 'Has your experience at the BHVIC influenced you to extend your stay in the Broken Hill Area?' In VIC customer survey	72% positive responses received for period July to December 2018.	
	4. Maintain at least 80% positive feedback rating for VIC on TripAdvisor	90.2% positive feedback for period July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.15 Promote the Regional Art Gallery as a tourist attraction


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		12,929 visitors for report period.			

OP ACTION: E33 Develop strategies to increase tourist visitation to the Regional Art Gallery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Strategies developed by 30 June 2019	Strategies under development and Marketing plan being written.	

STRATEGY: 2.2.5 Improve accessibility for visitors to and from Broken Hill

DP ACTION: 2.2.1.16 Promote the Albert Kersten Mining & Mineral Museum as a tourist attraction

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		4,657 visitors for report period.			

OP ACTION: E34 Develop strategies to increase tourist visitation to the Albert Kersten Mining & Minerals Museum


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Strategies developed by 30 June 2019	Strategies under development and Marketing plan being written.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 2.2.1.17 Promote the Living Desert as a tourist attraction

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		16,432 visitors between July and December 2018.			

OP ACTION: E35 Develop strategies to increase tourist visitation to the Living Desert

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Chief Operations Officer	30-Jun-2019		1. Strategies developed by 30 June 2019	Strategies to increase tourist visitation to the Living Desert have been included in the Living Desert Plan of Management.	

DP ACTION: 2.2.1.18 Operate the Broken Hill Airport


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meet Civil Aviation Safety Authority and other legislative requirements		Council maintained compliance to CASA and legislative requirements during July to December 2018.			

OP ACTION: E36 Operate the Broken Hill Airport


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Manager Planning, Development & Compliance	30-Jun-2019		1. CASA compliance maintained	Council maintained compliance to CASA and legislative requirements during July to December 2018.	
				2. Airport Master Plan reviewed by 30 June 2019	Airport Master Plan to be reviewed prior to 30 June 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



DP ACTION: 2.2.1.19 Consider alternative airport management and operation arrangements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Chief Operations Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Investigate possible EOI and report findings to Council		2017/2018 Action Item carried over to 2018/2019. Investigations not commenced.			

DP ACTION: 2.2.1.20 Explore funding opportunities and lobby to allow an upgrade to the Broken Hill Airport in accordance with the Airport Master Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Applications made to Federal Building Better Regions and NSW Growing Local Economies were unsuccessful. Application to NSW Resources for Regions being assessed by NSW Government. NSW Government has also provided funding for new Business Plan for Airport.			

OP ACTION: E37 Investigate funding opportunities and lobby for the upgrade of the Broken Hill Airport in accordance with the Airport Master Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Chief Operations Officer	30-Jun-2019		1. Number and type of representations	Airport included in Council's Advocacy Strategy, as a key priority. Applications made to Federal Building Better Regions and NSW Growing Local Economies were unsuccessful. Application to NSW Resources for Regions being assessed by NSW Government. NSW Government has also provided funding for new Business Plan for Airport.	
				2. Number of funding submissions made	Three funding submission made.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.21 Review Council's facilities and capacity to service the caravan and motor home market


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review complete		Review deferred however, Council is undertaking achievable strategic actions to improve serviceability to the caravan and motor home market, such as the construction of the Kintore Headframe Carpark to cater for caravans.			

OP ACTION: E38 Develop Kintore headframe reserve to facilitate caravan and RV parking and dump point as per CBD parking strategy recommendation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Chief Operations Officer	30-Jun-2019		1. Kintore Reserve Plan budget approved and construction complete by 30 June 2019	Budget has been approved for the development of the Kintore Headframe Carpark and works are scheduled to commence in March 2019.	


STRATEGY: 2.2.6 Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia

DP ACTION: 2.2.1.22 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Brand integrated into all relevant programs and communications		Branding is integrated into all outgoing communications and Council-related programs.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E39 Brand included in marketing and communication processes externally and internally



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Manager Communications	30-Jun-2019		1. 100% of marketing/communication is checked for correct application/utilisation of brand	Most outgoing communication and marketing material is meeting expectations around branding. Materials with old branding are continually being phased out.	

STRATEGY: 2.2.7 Develop a strategic and proactive approach to the development, management and marketing of filming activities

DP ACTION: 2.2.1.23 Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Film Promotion	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Six productions annually		For the period July to December 2018 the following productions occurred: Film x 1, TV x 2, Promotional Shoot x 1, Documentary x 3, Educational x 3, and Still Photo Shoot x 2.			


OP ACTION: E40 Facilitate film friendly approach to film makers through permit management and referrals to industry network

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Film Promotion	Grants and Projects Coordinator	30-Jun-2019		1. 100% of film enquiries responded to and film applications processed within service standards	For the period July to December 2018 100% film enquiries/applications responded to/processed within service standards.	
				2. Number of enquiries received	For the period July to December 2018 the following enquiries were received: Film x 1, TV x 2, Promotional Shoot x 1, Documentary x 3, Educational x 3, and Still Photo Shoot x 2.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.8 Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)


DP ACTION: 2.2.1.24 Position Civic Centre as a hub for conference and entertainment in Regional Australia

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 15% increase in enquiries of Civic Centre across all event categories		During the period July to December 2018 there have been 22 enquiries for bookings at the Civic Centre.			


OP ACTION: E41 Promote Civic Centre as a hub for conference and entertainment

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2019		1. Minimum two marketing campaigns undertaken	Council has completed one marketing campaign for the reopening of the Civic Centre.	

DP ACTION: 2.2.1.25 Support growth of established signature festivals and events for Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Minimum of two festivals and/or events supported		For the period July to December 2018 the Events team have provided support for Broken Heel Festival and Rockfest.			

OP ACTION: E42 Provide support to two festivals and/or events per annum

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. Support provided to two festivals and/or events	For the period July to December 2018 the Council's Events team have provided support to Broken Heel Festival and Rockfest.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E43 Hold a community New Year's Eve Event


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. New Year's Eve Event held on 31 December 2018	New Year's Eve Event held in Sturt Park 31 December 2018.	

DP ACTION: 2.2.1.26 Develop a Broken Hill Conference and Events Strategy to better coordinate, manage and promote Broken Hill as a Meetings, Incentives, Conventions and Exhibition (MICE) location

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	Yes	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Strategy is developed by 30 December 2017	A Broken Hill and Conference Strategy is scheduled for completion prior to 30 June 2019.	

OP ACTION: E44 Develop Broken Hill Conference and Events Strategy for MICE (Meetings, Incentives, Conferences, Exhibitions)

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2019		1. Strategy developed by 31 December 2018	Broken Hill Conference and Events Strategy is due for completion prior to 30 June 2019.	



DP ACTION: 2.2.1.27 Implement actions from the Broken Hill Conference and Events Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of actions implemented	Broken Hill Conference and Events Strategy under development. Actions to be implemented upon completion.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E45 Implement action from Broken Hill Conference and Events Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. 10% actions implemented by 30 June 2019	Actions to commence when the Broken Hill Conference and Events Strategy has been finalised.	
				2. Number and % actions implemented	Actions to commence when the Broken Hill Conference and Events Strategy has been finalised.	

DP ACTION: 2.2.1.28 Develop themed day-trip and extended stay itineraries suitable for tourists, media, dignitaries and conference delegates

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Itineraries developed		Itineraries developed case by case with relevance to target audience.			<div></div>

OP ACTION: E46 Create a base itinerary to be used as a guide for a range of visitor and client requests



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. Base itinerary created by 30 June 2019	Base itinerary under development.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 2.3 A supported and skilled workforce provides strength and opportunity

STRATEGY: 2.3.1 Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs

DP ACTION: 2.3.1.01 Complete a skills audit for the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Advocate for funding		Skills audit for the City is a Regional Development Australia function and a revised plan requested.			
2. Provide input in to the Broken Hill skills audit		Skills audit for the City is a Regional Development Australia function and a revised plan requested.			

OP ACTION: E47 Collaborate with industry to identify skills gaps

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Skills gaps identified and proposed actions reported to Council by 30 June 2019	Skills audit for the City is a Regional Development Australia function and a revised plan requested.	


STRATEGY: 2.3.2 Identify and develop partnership opportunities with education and training service providers to increase participation

DP ACTION: 2.3.1.02 Participate on committees and working parties associated with education and training

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		Council participates on committees and working parties associated with education and training as required. No such committees and working parties were identified during July to December 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E48 Participation on committees and working parties associated with education and training


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of participation	Council participates on committees and working parties associated with education and training as required. No such committees and working parties were identified during July to December 2018.	

DP ACTION: 2.3.1.03 Develop and maintain partnerships with Universities that provide value to our local community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Actively maintain and develop partnerships	Council has a Healthy Broken Hill partnership with the University Department of Rural Health and the representative is Council's Director Corporate.	

OP ACTION: E49 Develop and maintain partnerships with universities that provide value to our local community


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Report on two outcomes provided to Council by 30 June 2019	Council has a Healthy Broken Hill partnership with the University Department of Rural Health and the representative is Council's Director Corporate.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.3.1.04 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		No initiatives to encourage an increase in completed tertiary education in Broken Hill were identified during July to December 2018.			

OP ACTION: E50 Participate in initiatives that encourage an increase in completed tertiary education in Broken Hill

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. 80% participation in identified initiatives in 2018/2019	No initiatives to encourage an increase in completed tertiary education in Broken Hill were identified during July to December 2018.	


STRATEGY: 2.3.3 Target skills development amongst Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation

DP ACTION: 2.3.1.05 Support initiatives targeting skills development of Indigenous and Non-Indigenous disadvantaged to increase employment potential and participation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of requests supported		Support provided for W2BH construction during July to December 2018 and three school based trainees employed from February 2018 to December 2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E51 Provide relevant support for skill development of Indigenous and Non-Indigenous disadvantaged persons, where required

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of initiatives supported	Support provided for W2BH construction during July to December 2018 and three school based trainees employed from February 2018 to December 2019.	


STRATEGY: 2.3.4 Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally

DP ACTION: 2.3.1.06 Advocate for additional support and assistance for distance education students completing tertiary education

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Representations made	Council will advocate where required however, no representation were made during July to December 2018.	

OP ACTION: E52 Participate in initiatives that advocate for additional support and assistance for distance education students completing tertiary education


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of representations	Council will advocate where required however, no representations were made during July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.3.1.07 Provide publically available equipment and space at Council's Library for student use

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Facilities provided with access to internet and up to date software		The Library provided free computers with software programs such as Word, Wi-Fi, printing and scanning services during the period July to December 2018.			

OP ACTION: E53 Computers with internet access are provided for student use at Charles Rasp Memorial Library

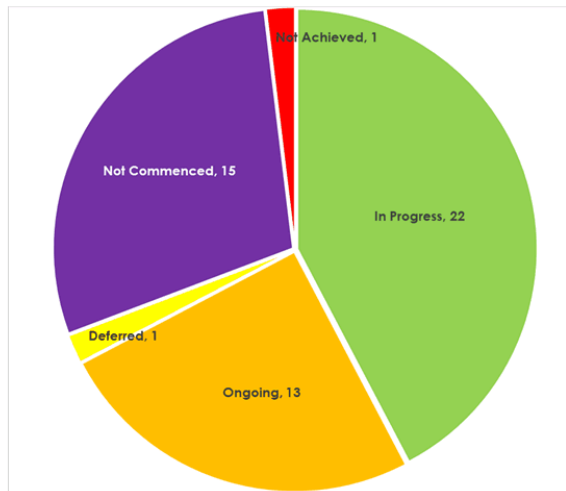
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Library Services Coordinator	30-Jun-2019		1. Free computer and internet access available	<p>The Library provided free computers with software programs such as Word, Wi-Fi, printing and scanning services during the period July to December 2018.</p> <p>A total of 1,872 people used the Library Wi-Fi from July to December 2018, which is 49.17% decrease of last financial year's total of 3,683.</p> <p>A total of 5,598 people utilised the public computers, which is 39.67% decrease of last financial year's total of 9,279.</p> <p>A total of 4,285 hours of public computer use during July to December 2018 was recorded, which is 50.70% decrease of last financial year's total of 8,691.</p> <p>The decreases noted are likely due to reduction in opening hours and November and December traditionally being quiet periods.</p>	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

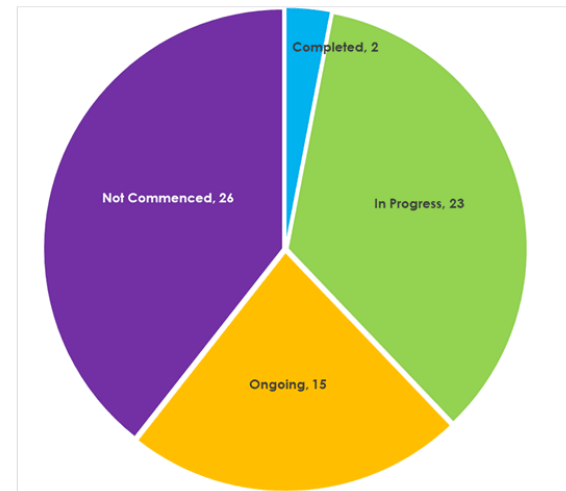


OUR ENVIRONMENT

DP Action KPI Status



OP Action KPI Status




Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

OBJECTIVE: 3.1 Our environmental footprint is minimised

STRATEGY: 3.1.1 Reduce resource consumption and minimise waste


DP ACTION: 3.1.1.01 Review the Waste Management Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review completed and document adopted by 30 June 2018		Review of Waste Management Strategy not completed by 30 June 2018. Therefore carried over to 2018/2019 as Operational Plan Action: V01.			

OP ACTION: V01 Waste Management Strategy reviewed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Strategy reviewed by 30 June 2019	Waste Management Strategy under review, with review to consider development of Regional Waste Management Strategy in conjunction with Far West Joint Organisation.	

DP ACTION: 3.1.1.02 Implement the recommendations of the Waste Management Strategy



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Actions are undertaken as indicated in the Operational Plan		Implementation of Waste Management Strategy recommendations not commenced due to review of Waste Management Strategy.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V02 Ensure compliance at the Broken Hill Waste Management Facility to meet Environment Protection Authority (EPA) requirements

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. 100% compliance	In the past 9 months issues have started to surface that are becoming management concerns. An Internal audit has been conducted that has flagged some concerns that Management will be working towards. A Waste Facility Manager position is being proposed and put forward to be implemented.	

DP ACTION: 3.1.1.03 Investigate and implement opportunities to expand recycling services for the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s) Comment					KPI Status
1. Increased tonnage of recyclables processed from previous year					
2. Investigate kerb recycling options					

OP ACTION: V03 Increase waste separation at the Waste Management Facility

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Increase in tonnage of recycling from previous year	The category 2 storm continues to result in larger quantities of steel-ferrous going to the Waste Management Facility; and Council's new contract for the collection of e-waste has increased the tonnage of recyclables from the previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V04 Promote existing local recycling opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Number and type of promotional activities undertaken	Council promotes recycling of materials through social media and on its website. Through Social media, Council has used the promotional videos to promote the Community Recycling Centre. NetWaste advertising to increase recycling through the Community Recycling Centre occurred during the month of December 2018. Council also actively supports the annual Waste2Art competition that focuses on recycling and reuse.	

OP ACTION: V05 Develop a business case for the introduction of kerbside recycling; using the results of the economic analysis

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Kerbside Recycling Business Plan developed by 30 June 2019	Kerbside Recycling Business Plan development delayed pending review of Waste Management Strategy.	

OP ACTION: V06 Investigate funding for kerbside recycling


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Investigation completed by 30 June 2019	Funding investigation for kerbside recycling delayed pending review of Waste Management Strategy.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 3.1.1.04 Develop and implement an efficient and cost effective organics management process that allows beneficial use of end product

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased tonnage of green waste processed from previous year		This was not measured as Organics Waste Management Plan is still to be developed.			
2. Processes meet state regulations		Organics Management Plan and Processes to be developed.			

OP ACTION: V07 Develop Organics Waste Management Plan in accordance with State Regulation and inclusive of options for use of organics waste processed by Council


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Organics Waste Management Plan developed by 30 June 2019	Organics Waste Management Plan to be developed prior to 30 June 2019.	

DP ACTION: 3.1.1.05 Investigate and develop strategies to divert commercial and industrial waste from landfill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Decrease the amount of commercial and industrial waste delivered to landfill from previous year		Weighbridge and Transfer Station data to be collated and reported as at June 2019.			




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V08 Identify commercial and industrial users to increase waste separation


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
	Chief Operations Officer	30-Jun-2019		1. List of users created by 30 June 2019	List to be collated prior to 30 June 2019.	

STRATEGY: 3.1.2 Increase use and innovation of renewable resources and decrease the use of non-renewable resources

DP ACTION: 3.1.1.06 Incorporate NSW Climate Change Policy Framework in Council's business planning and operations



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. NSW Climate Change Policy Framework implemented in project planning		Council is working towards ways to address the NSW Climate Change Policy Framework in project planning.			
2. Reduction in energy consumption across Council assets		Council measures its energy consumption on all Council assets. Energy efficiency initiatives are included in Council's Draft Sustainability Strategy for Council buildings and facilities, which includes developing programs for maintenance to ensure energy infrastructure is maintained to optimum efficiency.			
3. Adaptation projects for climate change implemented		Council is working towards achieving a 100% renewable energy status for all Council assets and continues to investigate opportunities for funding for these projects to be undertaken.			

OP ACTION: V09 Undertake energy audit for Council's 10 highest energy consuming assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Audit completed by 30 June 2019	Audit to be conducted prior to 30 June 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V10 Continue to monitor energy consumption compared to previous years


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Report with recommendations from 2017/2018 energy consumption monitoring completed for consideration by 31 March 2019	Report to be completed prior to 31 March 2019.	
				2. Planet footprint subscription renewed	Planet Footprint subscription renewed monthly during report period.	

OP ACTION: V11 Commence development of a Sustainability and Energy Management Strategy utilising energy consumption report

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Strategy development commenced by 30 June 2019	A draft Sustainability Strategy which includes energy management, has been developed.	

DP ACTION: 3.1.1.07 Investigate and develop strategies to reduce water consumption use across Council's assets

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Chief Operations Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Reduction in water usage from previous year	Water efficiency initiatives are included in Council's draft Sustainability Strategy for Council buildings and facilities, which includes developing programs for maintenance to ensure water infrastructure is maintained to optimum efficiency.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V12 Undertake an audit of water consumption for Council's 10 highest water consuming assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Audit completed by 30 June 2019	Water consumption audit to be completed prior to 30 June 2019.	


OP ACTION: V13 Continue to monitor consumption of water at Council assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Water consumption measured and reported quarterly	Investigations into Council's water monitoring systems to be carried out as difficulty obtaining reports has been identified.	

OP ACTION: V14 Develop Actions Register and integrate with Asset Management Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Register developed and integrated with Asset Management Plan by 30 June 2019	Actions register to be developed and integrated with Asset Management Plan prior to 30 June 2019.	


OP ACTION: V15 Consider opportunities for modification of water supply systems to deliver reduced consumption

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Number and type of initiatives implemented	Installation of timer taps were fitted to prevent loss of water through inadvertently leaving taps running. Aeration with new machinery and new fertiliser products carried out to allow	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

monitoring of the quality of turf and gardens. A review of all irrigation systems will be conducted to identify any modifications or upgrades required.

OP ACTION: V16 Source grant opportunities and apply for funding for water savings projects

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Number and type of submissions made	No submissions made during the report period.	

STRATEGY: 3.1.3 Change consumer behaviour to reduce impacts on the environment without affecting quality of life

DP ACTION: 3.1.1.08 Investigate illegal waste dumping and potential controls to manage


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Health	Chief Operations Officer	No	Yes	Yes	No

DP Performance Indicator(s)	Comment	KPI Status
-----------------------------	---------	------------

1. Baseline data and controls in place Baseline data and controls to be in place prior to 30 June 2019.



OP ACTION: V17 Investigate options for recording of illegal dumping incidents


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Chief Operations Officer	30-Jun-2019		1. Investigation completed by 30 June 2019	Investigate options for recording of illegal dumping incidents to be conducted prior to 30 June 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V18 Investigate management controls for illegal dumping

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Chief Operations Officer	30-Jun-2019		1. Investigation completed 30 June 2019	Investigate management controls for illegal dumping to be conducted prior to 30 June 2019.	

DP ACTION: 3.1.1.09 Provide information to our community in relation to their environment

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. An annual supplementary State of the City report is developed to assist with the end of term State of Environment report		Not commenced due to resourcing.			

OP ACTION: V19 Develop Supplementary State of City Report for 2017/2018

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Sustainability Coordinator	30-Jun-2019		1. 2017/2018 Report completed by 31 December 2018	Not commenced due to resourcing.	

DP ACTION: 3.1.1.10 Undertake activities that support a clean environment

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Participate in the annual Clean Up Australia Day		Council participates in Clean Up Australia Day in March of each year.			
2. Implement actions from the Remediation Action Plan for Asbestos (Airport Road Site)		Preliminary inspection undertaken by Council's Asset Planner Buildings. It was determined that a further site survey is required by a specialist.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

3. Support implementation of Container Deposit Scheme through advertising and media outlets

Council actively encourages the community to take Container Deposit Scheme items for refund to the local contractor on the website and through social media.




OP ACTION: V20 Support activities of the Tidy Towns Volunteer Committee



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Sustainability Coordinator	30-Jun-2019		1. Committee members provided with Work Health and Safety inductions, site risk assessments and PPE equipment	Council has implemented a Risk Assessment for Tidy Towns activities. The Risk Assessment is regularly reviewed and updated as risks are identified. Council also provides all participants with PPE equipment and ensures signage is placed out on roads where Tidy Towns activities are being undertaken or near roadways to ensure participant safety.	
				2. Number and type of activities support provided	Council assisted the Tidy Towns Committee with two submissions to the KABNSW Tidy Towns and Sustainable Cities Awards Programs. The following awards were received in November 2018: WINNER- Heritage and Culture Award - The Broken Hill Regeneration Reserves Management Plan HIGHLY COMMENDED – Community Spirit and Inclusion Award – Broken Hill Cemetery Restoration and 2018 Broken Hill Heritage Festival	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

OP ACTION: V21 Grid survey of Airport Road Asbestos Site to identify all surface and near surface asbestos contamination throughout the site

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Survey completed and Action Plan developed by 30 June 2019	Preliminary inspection undertaken by Council's Asset Planner Buildings. It was determined that a further site survey is required by a specialist.	

OP ACTION: V22 Participate in Clean Up Australia Day

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Sustainability Coordinator	30-Jun-2019		1. Number of volunteer participants in event	Council participates in Clean Up Australia Day in March of each year.	
				2. Media promotion of event	Media promotion of Council Clean Up Australia Day event to be conducted prior to event being held each year.	


STRATEGY: 3.1.4 Reuse and recycling of resources is embraced by the community

DP ACTION: 3.1.1.11 Promote reduce, recycle, reuse through waste education program


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Undertake minimum of two education activities annually		As part of their curriculum education, schools from years 3 to 10 undertook activities to enable and empower students to make decisions and take actions that contribute to creating a sustainable society and ecosystem. This included programs on waste reduction, recycling and re-use.			<div></div>

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V23 Deliver waste education presentations to community annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2019		1. Minimum of two presentations undertaken annually	No waste education presentations made to the community during report period.	


OP ACTION: V24 Carry out tours of the Broken Hill Waste Management Facility including organics processing, second hand shed and general waste management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2019		1. Number of tours undertaken	No public tours have been carried out at the Waste Management Facility during report period.	

STRATEGY: 3.1.5 Secure a permanent clean, reliable and sustainable water supply for the area

DP ACTION: 3.1.1.12 Advocate to secure a permanent clean, reliable and sustainable water supply for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at stakeholder meetings	Corresponded 16 times to Government bodies/Ministers on matters relating to Broken Hill's water supply. Council has forwarded four submissions to Parliamentary Inquiries. Council has forwarded two motions to Local Government Conferences. General Manager and Mayor met once with the Deputy Premier and Member for Barwon regarding water issues. A Water Protest March/Day of Action was held in Broken Hill on Saturday 3 November 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

				Council is part of Region 4 of the Murray Darling Association The Mayor and General Manager met with stakeholders in relation to water issues on eight separate occasions since July 2018.		
2. Advocate when relevant				Council advocates on a regular basis and when relevant.		
OP ACTION: V25 Ensure communication received regarding securing a permanent water supply is considered by Council						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Executive Support Officer	30-Jun-2019		1. Number and type of communication provided to Councillors and/or leadership team	Water 2BH newsletters, Murray Darling Association agendas, minutes and newsletters, Member for Barwon's media releases, Broken Hill City Council's media releases to print, radio, TV and social media. Correspondence received from Ministers are reported to Council meetings, Water NSW media releases, Murray Darling Basin Authority IPART Submissions, Essential Water media releases, NSW Department of Industry Land and Water Commission, Federal Member for Parkes, Australian Floodplains Association, media releases.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 3.1.6 Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City
DP ACTION: 3.1.1.13 Participate in Annual Environmental Management Reviews (AEMRs)

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at annual meetings		Council representative attended Rasp Mine meeting in October 2018.			


OP ACTION: V26 Participate in Annual Environmental Management Review (AEMR) meetings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Chief Operations Officer	30-Jun-2019		Attend meetings annually	Council representative attended Rasp Mine meeting in October 2018.	

DP ACTION: 3.1.1.14 Participate in stakeholder reference groups in relation to mining operations in the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Participate in Lead Reference Group		Council participated in all Lead Reference Group meetings held during report period. One meeting was held August 2018 and another was held November 2018.			
2. Participation at End of Mine Life Plans stakeholder group meetings		No End of Mine Life Stakeholder Meeting Groups held during report period.			

OP ACTION: V27 Facilitate Lead Reference Group and support the Broken Hill Environmental Lead Program (EPA)



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Chief Operations Officer	30-Jun-2019		1. Facilitate four meetings annually	Council participated in all Lead Reference Group meetings held during report period. Meetings to date were held in August and November 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V28 Undertake lead remediation projects as required, as per Memorandum of Understanding with Broken Hill Environmental Lead Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Chief Operations Officer	30-Jun-2019		1. Number and % of lead projects completed	Lead remediation projects undertaken during report period included capping work around Lamb Oval and ongoing Street sweeping operations. Lead Remediation Funding for the Patton Park Refurbishment has been committed for the construction of a shelter over the new playground equipment and a hand wash basin at the playground. The construction of the shelter is in progress.	

OP ACTION: V29 Review and provide advice in relation to End of Mine Life Plans including remediation activities for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Chief Operations Officer	30-Jun-2019		1. Type of input provided	No end of mine life plans received during reporting period.	
				2. Number of meetings attended	No end of mine life meetings planned during reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 3.1.7 Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City's residents and visitors to our region

DP ACTION: 3.1.1.15 Advocate for a sustainable Darling River system that ensures the health and wellbeing of the communities that live along it and enriches the Economic, Social, Environmental and Cultural values that has been part of its long history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Representations made	<p>Corresponded 16 times to Government bodies/Ministers on matters relating to Broken Hill's water supply.</p> <p>Council has forwarded four submission to Parliamentary Inquiries.</p> <p>Council has forwarded two motions to Local Government Conferences.</p> <p>General Manager and Mayor met once with the Deputy Premier and Member for Barwon regarding water issues.</p> <p>A Water Protest March/Day of Action was held in Broken Hill on Saturday 3 November 2018.</p> <p>Council is part of Region 4 of the Murray Darling Association.</p> <p>The Mayor and General Manager met with stakeholders in relation to water issues on eight separate occasions since July 2018.</p>	

OP ACTION: V30 Advocate for a sustainable Darling River system via interaction with relevant ministers/agencies




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Executive Support Officer	30-Jun-2019		1. Number and type of representations made	Council corresponded and met with relevant water agencies 34 times during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 3.2 Natural Flora and Fauna environments are enhanced and protected

STRATEGY: 3.2.1 Protect and enhance regeneration areas for the benefit of the City

DP ACTION: 3.2.1.01 Implement the actions included in the plan of management for The Regeneration Areas


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Length of fences repaired/replaced		The areas maintained include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibbooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.			
2. Number of reports of unauthorised entry		Not measured due to resourcing.			
3. Hectares of noxious weed control completed		Limited noxious weed control was undertaken during report period. To ensure successful weed management, a Noxious Weed Management Plan is to be developed and to include mapping and required resources. The development of the Plan is proposed for the 2019/2020.			

OP ACTION: V31 Educate the community about the local flora and fauna to increase awareness and understanding of the natural environment

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Two education initiatives undertaken annually	Council maintains the Living Desert Flora and Fauna Sanctuary as a showcase of wildlife in the arid environment. The facility is provided as an educational site for locals and visitors. Visitors from the Indian Pacific visited the site as part of their tours and Alma, Burke Ward and Railwaytown Primary school students attended tours during the report period.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V32 9km of fencing of the regeneration areas repaired and replaced as per capital works programs


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Fencing completed by 30 June 2019	The areas maintained during report period include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.	

STRATEGY: 3.2.2 Increase awareness and understanding of the natural environment

DP ACTION: 3.2.1.02 Participate in school education programs and tours of environmental facilities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. At least three school education visits undertaken annually		During report period, Council's Living Desert Rangers have hosted tours at the Living Desert Flora and Fauna Sanctuary for Alma, Burke Ward and Railwaytown Primary Schools.			

OP ACTION: V33 Facilitate educational tours of The Living Desert for school students

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Three education tours undertaken annually	During report period, Council's Living Desert Rangers have hosted tours at the Living Desert Flora and Fauna Sanctuary	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


for Alma, Burke Ward and Railwaytown
Primary Schools.

STRATEGY: 3.2.3 Increase involvement in actively protecting the natural environment

DP ACTION: 3.2.1.03 Implement the actions included in The Living Desert Plan of Management

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of Visitors		16,432 visitors between July and December 2018.			
2. Number of events held on site		One event held at Living Desert between July and December 2018.			
3. Number of working bees completed		Two working bees held at Living Desert between July and December 2018.			
4. Volunteer hours implemented on site		Thirty two volunteer hours implemented on working bees during July to December 2018.			
5. Sculptures and facilities maintained		Living Desert Facilities were maintained between July and December 2018.			

OP ACTION: V34 Maintain and enhance Living Desert facilities for improved visitor experience

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Number and type of upgrades	During report period, two working bees were conducted to maintain facilities however, no planned improvement works were conducted.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V35 Review the Living Desert Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Review completed by 30 June 2019	Living Desert Plan of Management reviewed and adopted by Council at November 2018 Council meeting.	


DP ACTION: 3.2.1.04 Implement the actions included in the Animal Management Plan Flora and Fauna Sanctuary in the Living Desert

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Six monthly fauna surveys completed		Fauna survey not completed due to resourcing.			
2. One vegetation survey completed annually		Vegetation survey not completed due to resourcing.			

OP ACTION: V36 Conduct vegetation survey as per Animal Management Plan




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Survey completed annually	Vegetation survey not completed due to resourcing.	

OP ACTION: V37 Conduct Fauna (Kangaroo) Surveys as per Animal Management Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Surveys completed six monthly	Living Desert Rangers monitor the kangaroos within the Living Desert Flora and Fauna Sanctuary.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 3.2.1.05 Implement the actions included in the plan of management for The Willyama Common



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of leasing/licencing enquiries received		Three leasing/licencing enquiries received during July to December 2018.			
2. Length of fences repaired/replaced		The areas maintained during report period include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tiboburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.			
3. Hectares of noxious weed control completed		Limited noxious weed control was undertaken during report period. To ensure successful weed management, a Noxious Weed Management Plan to be developed. Plan development is proposed for the 2019/2020.			

OP ACTION: V38 Implement actions from the Willyama Common Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Number and % of actions implemented	Nil actions implemented.	
				2. One major weed program completed	Limited noxious weed control was undertaken during report period. To ensure successful weed management, a Noxious Weed Management Plan to be developed. Plan development is proposed for the 2019/2020.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V39 Review the Willyama Common Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Review completed by 30 June 2019	Review of Willyama Common Plan of Management was not commenced during July to December 2018.	
				2. Works implementation plan created by 30 June 2019WW	Willyama Common Plan of Management to be reviewed prior to development of works implementation plan.	


DP ACTION: 3.2.1.06 Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Areas, the Willyama Common and Riddiford Arboretum

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Volunteer base retained and enhanced		Active volunteer base retained during July to December 2018.			
2. Number of working bees completed		Total of two working bees via Friends of the Flora and Fauna of the Barrier Ranges Committee conducted during July to December 2018.			
3. Environmental group activities recorded		Total of four environmental group activities held via Tidy Towns Committee during July to December 2018.			

OP ACTION: V40 Encourage volunteers to assist with environmental activities


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Number of volunteers maintained from previous year	Volunteer numbers maintained on Friends of the Flora and Fauna and Tidy Towns Committees during July to December 2018 from previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 




	2. Number and type of environmental activities completed with volunteers	Two working bees held at Living Desert during July to December 2018 and four environmental activities including Menindee Road clean-up in July, Cemetery clean-up in August and September and Joe Keenan Lookout clean-up in November.	
--	--	--	---

DP ACTION: 3.2.1.07 Manage and operate the Living Desert Primitive Camping Ground

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of visitors utilising the facility	745 visitors between 1 July 2018 and 31 December 2018.	

OP ACTION: V41 Monitor use and bookings of Primitive Camp Ground

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Number of individual bookings	340 individual bookings made.	
				2. Number of group bookings	Nil group bookings made.	
				3. Report Income from campground	\$13,533 – this income amount is inclusive of entry fees for reporting period.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment


DP ACTION: 3.2.1.08 Undertake an annual assessment of identified noxious weeds and pests and implement control measures to ensure that they are controlled in an appropriate manner

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual assessment undertaken		Development of Noxious Weed Management Plan proposed as a special project for 2019/20 budget. The plan will allow for tracking of annual assessment.			
2. Noxious weeds program implemented		Development of a Noxious Weeds Management Plan is proposed as a special project for 2019/20 budget. This plan will provide a program for implementation.			

OP ACTION: V42 Review Noxious Weeds Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Program reviewed by 31 March 2019	Development of a Noxious Weeds Management Plan is proposed as a special project for 2019/20 budget. The Plan will incorporate a weeds management program and schedule of works allocating timeframes and resources.	

OP ACTION: V43 Mapping of noxious weeds completed for local government area (LGA)

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Map developed by 31 March 2019	Development of a Noxious Weeds Management Plan is proposed as a special project for 2019/20 budget. The Plan will involve a detailed mapping of	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

						Noxious Weed locations in the LGA. The Map will inform the works program to manage the noxious weeds.
OP ACTION: V44 Develop action plan and budget for control of noxious weeds as per mapped area and Noxious Weed Program						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Action plan and budget developed by 30 June 2019	Development of the Noxious Weeds Management Plan is proposed as a special project for 2019/20 budget. The Plan will incorporate a weeds management program and schedule of works allocating timeframes and resources.	<div></div>

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

OBJECTIVE: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city

STRATEGY: 3.3.1 Encourage environmentally sustainable building and subdivision design

DP ACTION: 3.3.1.01 Review the Local Environmental Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review completed by 30 June 2018		Local Environmental Plan current during July to December 2018.			


OP ACTION: V45 Review heritage items in the Local Environmental Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Review completed by 30 June 2019	Heritage Advisor seeking funding options to allow for comprehensive review of heritage listings.	

DP ACTION: 3.3.1.02 Review Council's Local Orders Policy



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Policy reviewed annually		Local Orders Policy not reviewed during July to December 2018.			

OP ACTION: V46 Local Orders Policy reviewed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Policy reviewed by 31 March 2019	Local Orders Policy to be reviewed prior to 31 March 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 3.3.1.03 Ensure compliance activities promote public safety and environmental control

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Development control activities undertaken in accordance with legislation		All development that requires consent are assessed by Council, orders are issued for breaches.			
2. Policies reviewed		Compliance and enforcement policy current during July to December 2018.			

OP ACTION: V47 Compliance and Enforcement Policy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Policy reviewed by 31 March 2019	Compliance and Enforcement Policy current during July to December 2018.	

OP ACTION: V48 Process development applications in accordance with legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Chief Operations Officer	30-Jun-2019		1. Number and % of development applications processed within legislated timeframes	Compliance rate at 99% - 103 development applications were processed in the first 6 months of the financial year of which 102 were processed within the legal time frames.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 3.3.2 Preserve the heritage and streetscapes of Australia's First Heritage Listed City



DP ACTION: 3.3.1.04 Review the Heritage Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	No	No	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Heritage Strategy reviewed by 30 June 2020		Review scheduled for 2019/2020.			


DP ACTION: 3.3.1.05 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 80% of recommendations implemented each year, where funding is available		Data to be reported at final report period.			

OP ACTION: V49 Provide Local Heritage Incentives Fund for small grants to encourage local heritage projects

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of heritage restoration projects undertaken	Five projects funded between the period of 1 July 2018 and 31 December 2018.	
				2. Total amount of funding provided	\$7000 funding provided, between the period of 1 July 2018 and 31 December 2018.	

OP ACTION: V50 Update existing educational and promotional heritage publications/brochures



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Publications/brochures updated by 30 June 2019	Council staff to work with Heritage Advisor to ensure that brochures are accurate and educational.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V51 Review annual heritage awards format

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Annual heritage awards format reviewed by 31 December 2018	Discussions being held between staff, Heritage Advisor, Heritage Committee in regards to appropriate format of awards as part of 2019 Heritage Festival.	

OP ACTION: V52 Continue to provide a Verandah Restoration Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of Verandah Restoration programs undertaken	Nil verandah restoration loans issued during the period of 1 July 2018 and 31 December 2018. There have been three enquiries during the period for potential future verandah works funded by Council's program.	
				2. Total amount of funding provided	Nil funding provided.	


STRATEGY: 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner

DP ACTION: 3.3.1.06 Implement actions from Asset Management Plan Buildings


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Council's Building Asset Management Plan yet to be implemented.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V53 Ensure significant heritage asset maintenance schedule in accordance with Asset Management Plan Buildings


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Chief Operations Officer	30-Jun-2019		1. Number of significant heritage assets maintained	Eight significant heritage assets maintained during July to December 2018 - Ghan Town Mosque, Art Gallery, Burke Ward Hall, Albert Kersten Mining & Minerals Museum, Charles Rasp Memorial Library, Town Hall Facade, Alma Institute and Kintore head frame.	

OP ACTION: V54 Under take Level of Service review in accordance with Asset Management Improvement Plan Buildings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Chief Operations Officer	30-Jun-2019		1. Levels of Service Review completed and works program developed by 30 June 2019	Building Asset Management Plan not yet adopted; works program to be investigated with implementation of Plan.	


DP ACTION: 3.3.1.07 Review Council's Asset Management Plan Stormwater Drainage

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Stormwater Management	Chief Operations Officer	Yes	No	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Plan reviewed by 30 June 2018	Stormwater Asset Management Plan not yet adopted. A review of localised flooding cases established, and list developed for action. This list will be reviewed annually to include any new cases of localised flooding.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 3.3.1.08 Implement actions from the Asset Management Plan Stormwater Drainage

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Stormwater Management	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Stormwater Asset Management Plan not yet adopted. The localised flooding cases identified in the draft Stormwater Asset Management Plan have been progressed, completed or in the process of being actioned. Notable completed undertakings for July to December 2018 included the maintenance of the Mulga Creek Wetlands.			

OP ACTION: V55 Implement planned stormwater drainage works from the Asset Management Plan

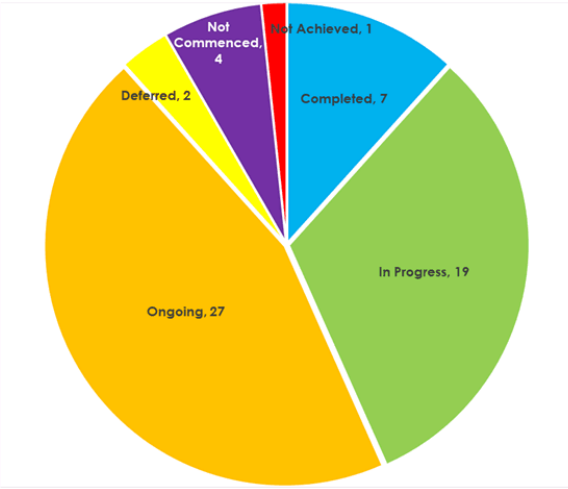
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Stormwater Management	Chief Operations Officer	30-Jun-2019		1. Number and % of planned stormwater drainage works implemented	Stormwater Asset Management Plan not yet adopted. The localised flooding cases identified in the draft Stormwater Asset Management Plan have been progressed, completed or in the process of being actioned. Notable completed undertakings for July to December 2018 included the maintenance of the Mulga Creek Wetlands.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

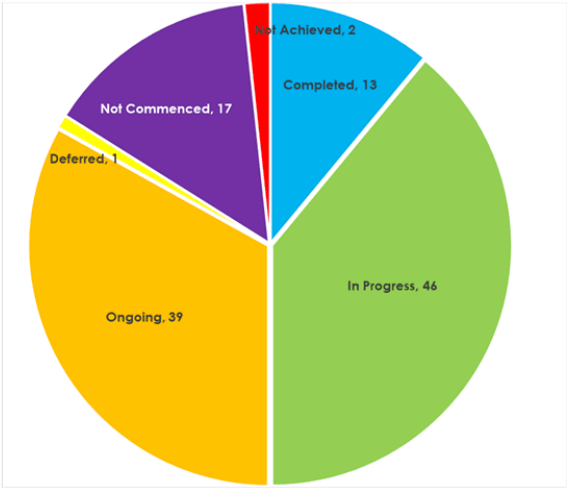


OUR LEADERSHIP

DP Action KPI Status



OP Action KPI Status



Completed In Progress Ongoing Deferred Not Commenced Not Achieved



OBJECTIVE: 4.1 Openness and transparency in decision making

STRATEGY: 4.1.1 Undertake communication and engagement with the community increases confidence in decision-making

DP ACTION: 4.1.1.01 A public forum is made available at each Council meeting to allow public input prior to a decision being made

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Public forum is available at each Council Special and Ordinary meeting		Public forums were made available at each Ordinary meeting of Council during the reporting period.			

OP ACTION: L01 A public forum is made available at Council meetings




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of requests to participate in public forums	A total of six people spoke during the Public Forum Sessions of Ordinary Council Meetings held between 1 July 2018 and 31 December 2018.	
				2. Information is made available to the public regarding how to participate in public forum	Printed document was available for all members of the public to complete prior to the commencement of each Council meeting during July to December 2018.	

DP ACTION: 4.1.1.02 All public documents including business papers are made available on Council's website

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Governance Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with Agency Information Guide		Council's Agency Information Guide was reviewed and adopted by Council at Council meeting 26 September 2018, minute no. 45915. Information required to be available to the public is continually reviewed and updated on Council's website where appropriate. Council Business Papers are available online.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L02 Public information and documents are made available

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Governance Officer	30-Jun-2019		1. Business papers are uploaded to the website in accordance with the Code of Meeting Practice	Business papers were uploaded for each Council meeting during July to December 2018.	
				2. Agency Information Guide is reviewed annually	Council's Agency Information Guide was reviewed and adopted by Council at Council meeting 26 September 2018, minute no. 45915.	
				3. All public policies are available online	Public policies were available on Council's website during July to December 2018.	

STRATEGY: 4.1.2 Social, environmental and economic sustainability is considered when making decisions

DP ACTION: 4.1.1.03 When making decisions, Council considers social, environmental and economic sustainability

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased community confidence in Council		When matters are reported to Council, the social, environment and economic implications are considered to fully inform Council.			

OP ACTION: L03 Comprehensive reports are presented to Council


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number and % of reports deferred or amended	There were 16 report recommendations amended and one report deferred at Council Meetings held between 1 July 2018 and 31 December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks

DP ACTION: 4.1.1.04 All conflicts of interest are declared in accordance with Council's Code of Conduct

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. 100% compliance with reporting of Conflicts of Interest	Councillors declared pecuniary conflicts of interest and non-pecuniary conflicts of interest relating to matters to be discussed, at the commencement of Council meetings held during reporting period. These conflicts were recorded in the relevant minutes.	

OP ACTION: L04 Conflict of Interest declarations are completed as required and Pecuniary Interest returns are submitted annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Number of Conflict of Interest submitted	There were two disclosures of non-pecuniary conflicts of interest made during Council Meetings held during reporting period.	
				2. Pecuniary Interest returns submitted by due date	Twenty five disclosures by Councillors and designated persons returns, reported to September 2018 Council meeting.	



DP ACTION: 4.1.1.05 Code of Conduct

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Nil complaints received under Code of Conduct	Three findings in breach of Code of Conduct and one outstanding matter during July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L05 Code of Conduct complaints are managed efficiently


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Number of Code of Conduct complaints finding in breach in conflict of provisions	Three Code of Conduct complaints in breach of conflict of provisions for the period July to December 2018.	
				2. Number and cost of Code of Conduct complaints	Three Code of Conduct complaints with costings of \$28,599 for the period July to December 2018.	

DP ACTION: 4.1.1.06 The Council leadership group works well together to serve the community


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Workshops and briefings held	Council's Leadership Team and Councillors attended 16 workshops and briefings during July to December 2018.	

OP ACTION: L06 Workshops and briefings are provided to Councillors to allow better understanding of issues facing local government and subjects requiring action

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of workshops held	Council's Leadership Team and Councillors attended 16 workshops and briefings for the period July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


2. Attendance numbers for workshops	Mayor Turley - 12 Councillor Adams - 15 Councillor Browne - 15 Councillor Algate - 0 Councillor Clark - 11 Councillor Gallagher - 9 Councillor Kennedy - 6 Councillor Licul - 11 Councillor Nolan - 6 Councillor Page - 6	
-------------------------------------	--	---

DP ACTION: 4.1.1.07 Quarterly Budget Reviews are completed quarterly in accordance with guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. 100% compliance with guidelines	100% compliance with guidelines with quarterly budget reviews presented to Council ahead of mandated regulatory time frames with satisfactory results being achieved.	

OP ACTION: L07 Budget Reviews are completed quarterly in accordance with guidelines


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. 100% compliance with guidelines	Quarterly Budget Review completed for the first quarter of 2018/19 and presented to Council at the November Ordinary Council Meeting. It was completed within the necessary guidelines and presented a satisfactory financial result.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.08 Long Term Financial Plan is reviewed annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		Long Term Financial Plan has been compared for year to date results and have achieved a satisfactory outcome. This will be reported in the Q2 review. The Long-Term Financial Plan will be reviewed between January and March 2019, to be updated with the latest Asset Management Plans and 2019/2020 Annual Budget.			

OP ACTION: L08 Annual review of Long Term Financial Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. Review completed by 30 April 2019 and adopted by Council by 30 June 2019	Long Term Financial Plan has been compared for year to date results and have achieved a satisfactory outcome. This will be reported in the Q2 review. The Long-Term Financial Plan will be reviewed between January and March 2019, to be updated with the latest Asset Management Plans and 2019/2020 Annual Budget.	

DP ACTION: 4.1.1.09 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with accounting standards and codes		The Statements had a clean audit opinion and were in accordance with Australian Accounting Standards, the Office of Local Government Finance Code and the NSW Auditor Generals requirements.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L09 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. Unqualified audit opinion from Auditor General annually	Unqualified Opinion achieved.	
				2. Financial statements are submitted to Office of Local Government by 31 October 2018	Financial Statements were submitted to the OLG on 31 October 2018.	

DP ACTION: 4.1.1.10 Council continually manages risks and identifies any new risks



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Corporate Risk Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Provision of Risk Register		Strategic review of risk register 70% complete			
2. Audit committee reviews strategic risks		Audit committee meet quarterly and review Corporate Risk Register at each meeting.			

OP ACTION: L10 Council complies with risk management principals



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Fraud and Corruption Control Strategy is reviewed by 30 June 2019	Under review and expected to be finalised with Audit, Risk & Improvement Committee prior to June 2019. This process has been delayed to ensure all findings from recent ICAC recommendations are included.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L11 Implement the Enterprise Risk Management Framework and provide Council with assurance of its effectiveness

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Enterprise Risk Management Framework implemented by 30 June 2019	Enterprise Risk Management review on track to be completed by June 2019, estimated to be 70% complete as at December 2018.	
				2. Quarterly reports regarding effectiveness of controls and treatments provided to Audit Risk and Improvement Committee	Pending implementation of new risk management system - Vault.	

OP ACTION: L12 Corporate Risk Register is systematically reviewed, reassessed and updated in line with Enterprise Risk Management Framework


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Council's Corporate Risk Register provided quarterly to Audit Risk and Improvement Committee	Corporate Risk Register provided to Audit Risk and Improvement Committee in August 2018.	
				2. Number and % of risks rated high and/or extreme escalated through to ELT and to Audit Risk and Improvement Committee	Two new items escalated to ELT and Audit Committee	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L13 Implement the Annual Risk Improvement Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Annual Risk Improvement Plan implemented by 28 February 2019	50% complete.	


OP ACTION: L14 Implement key findings based on the Business Continuity Plan testing from 2017/2018

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. 70% of key findings implemented by 30 June 2019 within budget	Not commenced.	

OP ACTION: L15 Implement revised Business Continuity Plan testing program


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Business Continuity Plan tested by 30 June 2019	Not commenced.	

OP ACTION: L16 Develop Audit and Assurance Process


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Audit and Assurance Process developed and implemented by 30 June 2019	External Auditor appointed September 2018. Draft audit plan presented to Audit Committee 14 December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: L17 Implement revised Workplace Health and Safety Management Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Workplace Health and Safety Management Framework implemented by 30 June 2019	Workplace Health and Safety Management Framework under development.	
				2. Quarterly reports regarding effectiveness of controls and treatments provided to ELT	Software system Vault to be implemented to monitor controls.	

DP ACTION: 4.1.1.11 Provide a Project Management Framework, inclusive of standard project methodology

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Project Management Framework is current and relative		To be scheduled and reviewed by Council's Project Delivery Manager.			

OP ACTION: L18 Review Project Management Framework


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Project Management Framework reviewed by 30 June 2019	To be scheduled and reviewed by Council's Project Delivery Manager.	
				2. Staff workshops to provide training on framework held by 30 June 2019	To be scheduled and reviewed by Council's Project Delivery Manager.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



DP ACTION: 4.1.1.12 Community Strategic Plan reviewed at each new term of Council term in accordance with the Integrated Planning and Reporting (IP & R) Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	No	No	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		CSP reviewed at beginning of new term of Council. Further and comprehensive review scheduled for 2019/2020			

DP ACTION: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with the IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		Council achieves compliance with IP&R guidelines by providing Delivery Program progress reports to Council at least every six months.			

OP ACTION: L19 Six-month progress report on the Delivery Plan actions provided to Council in accordance with guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. 100% compliance with guidelines	100% compliance maintained with provision of Delivery Program progress report at least every six months.	
				2. Progress reports provided to Council twice per annum	Delivery Program progress report reported to 29 August 2018 Council meeting and further 6 month progress report to be provided to Council in first quarter 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.14 Develop a new Operational Plan each year in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Operational Plan reviewed annually		Operational Plan reviewed and developed annually in conjunction with budget processes.			

OP ACTION: L20 Operational Plan is developed annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Plan adopted by Council by 30 June 2019	2019/2020 Operational Plan under review for development in conjunction with budget.	


DP ACTION: 4.1.1.15 Annual Report is prepared in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		Council's Annual Report is prepared and adopted by 30 November each year. Council's Annual Report 2017/2018 was adopted by Council on 26 September 2018, minute no. 45957.			


OP ACTION: L21 Annual Report is adopted by Council and submitted to the Office of Local Government by 30 November each year

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Report adopted by 30 November 2019	Council's Annual Report 2017/2018 was adopted by Council on 26 September 2018, minute no. 45957.	
				2. Report uploaded to Council website	Annual Report 2017/2018 uploaded to Council website.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

3. Council web link directing to Annual Report provided to Office of Local Government by 30 November 2019	Council's web link to Annual Report was provided to OLG by 30 November 2018.	
---	--	---

DP ACTION: 4.1.1.16 End of Term Report is prepared in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Scheduled for 2020/2021.			

DP ACTION: 4.1.1.17 State of Environment Report is prepared in accordance with IP & R Guidelines


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Chief Operations Officer	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Scheduled for 2020/2021			

DP ACTION: 4.1.1.18 Workforce Management Plan in accordance with IP& R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Council's Workforce Management Plan was adopted 28 June 2017 Minute No 45564.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: L22 Review Workforce Management Plan in accordance with IP&R guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Review undertaken by 30 June 2019	Review date for Workforce Management Plan is 2019 and review to be conducted prior to 31 December 2019.	

OP ACTION: L23 Develop Workforce Management Policy




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Services	Human Resources Manager	30-Jun-2019		1. Workforce Management Policy adopted by 30 June 2019	Workforce Management Policy to be developed prior to 30 June 2019.	

OP ACTION: L24 Implement new Broken Hill City Council Consent Award


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Broken Hill City Council Consent Award ratified in the NSW Industrial Relations Commission before 30 September 2018	Award approved in the NSW Industrial Relations Commission 11 December 2018. Ratification number pending.	
				2. All managers provided information on the terms within the new award by 30 November 2018	Award approved in the NSW Industrial Relations Commission 11 December 2018. Ratification number pending.	
				3. All employees provided with the opportunity to attend information sessions regarding the terms of the new award by 31 December 2018	Consultation provided via USU.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L25 Electronic Document Record Management training provided






FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. 100% of new staff meet with the General Manager or delegate within two days of commencing employment	90% rating achieved for meet and greet with General Manager.	
				2. 100% of new staff complete HR/Payroll, IT/Records induction in their first week of employment	85% achieved for payroll inductions. Other areas to be measured.	
				3. 100% of new staff complete their compliance training within two weeks of commencing employment	Compliance training program requires development.	

DP ACTION: 4.1.1.19 Asset Management Plans in accordance with IP & R Guidelines


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		The Draft Asset Management Plans have been prepared in accordance with the IP&R Guidelines. The Strategic Asset Manager will continue with the development of the plans.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L26 Asset Management Plans are adopted by Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Chief Operations Officer	30-Jun-2019		1. Asset Management Plan Stormwater adopted by 30 June 2019	Draft document work in progress. Final documents to be developed and finalised by the Strategic Asset Manager.	
				2. Asset Management Plan Buildings adopted by 30 June 2019	Draft document work in progress. Final documents to be developed and finalised by the Strategic Asset Manager.	
				3. Asset Management Plan Fleet adopted by 30 June 2019	Draft document work in progress. Final documents to be developed and finalised by the Strategic Asset Manager.	
				4. Asset Management Plan Transport adopted by 30 June 2019	Draft document work in progress. Final documents to be developed and finalised by the Strategic Asset Manager.	
				5. Asset Management Plan Open Spaces adopted by 30 June 2019	Draft document work in progress. Final documents to be developed and finalised by the Strategic Asset Manager.	

DP ACTION: 4.1.1.20 Disability Inclusion Action Plan 2017-2021 in accordance with legislative requirements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			
1. % of actions implemented		DIAP Actions implemented detailed in DIAP Progress Report period up to 31 December 2018.			
		KPI Status			
					

OP ACTION: L27 Progress reports on DIAP are prepared six monthly in accordance with OLG Calendar of Compliance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Progress reports provided to	Six monthly progress report presented to 29 August 2018 Council Meeting. Further	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Council twice per annum six monthly progress report to be reported to Council first quarter of 2019.



DP ACTION: 4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with annual Office of Local Government compliance calendar		100% compliance and reporting requirements continues to be met for each period.			

OP ACTION: L28 Compliance register is maintained and operational


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Register reviewed by 30 June 2019	Governance Register, incorporating Compliance and Reporting requirements under development for implementation.	

DP ACTION: 4.1.1.22 Information and Communications Technology Strategy is implemented

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy is developed		Scope prepared, purchase order created, initial project meetings and workshops held. Fact finding and innovation opportunities identified. Initial findings collated and distributed for further comment.			
2. Number of actions implemented		Tracking to have new 3 to 5 year ICT strategy adopted in Quarter 1 2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L29 Implement Information and Communications Technology Strategy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2019		1. Number and % of Year 1 activities implemented	Tracking to have new 3 to 5 year ICT strategy adopted in Quarter 1 2019.	

DP ACTION: 4.1.1.23 Information management is maintained in accordance with legislation


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Compliance with legislation	Information management maintained in accordance with legislation. Continue monitoring required due to continually changing legislation.	

OP ACTION: L30 Ensure information management complies with State Records and Local Government Legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2019	5-Feb-2018	1. 100% compliance with State Records and Local Government Legislation	100% compliance with State Records and Local Government Legislation maintained during July to December 2018.	

OP ACTION: L31 Electronic Document and Records Management training provided to staff

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2019	30-Jun-2018	1. Number and % of staff trained	90% complete during July to December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 4.2 Our leaders make smart decisions


STRATEGY: 4.2.1 Support leaders through the process of making difficult decisions

DP ACTION: 4.2.1.01 Decisions are made in a timely manner to ensure effective delivery

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of decisions deferred or amended	There were 16 report recommendations amended and one report deferred at Council Meetings held between 1 July 2018 and 31 December 2018.	


OP ACTION: L32 Researched evidence based reports are provided to Council to assist with decision making in a timely manner

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of decisions deferred or amended	There were 16 report recommendations amended and one report deferred at Council Meetings held between 1 July 2018 and 31 December 2018.	

STRATEGY: 4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions

DP ACTION: 4.2.1.02 Encourage attendance at meetings, briefings and committees

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Increased attendance from previous year	There were seven Ordinary and Extraordinary Council Meetings held during 1 July 2018 to 31 December 2018. Attendance by elected members during this period was:	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Mayor Turley – 6, Councillor Adams – 7, Councillor Algate – 7, Councillor Browne – 7, Councillor Clark – 6, Councillor Gallagher – 5, Councillor Kennedy – 7, Councillor Licul – 7, Councillor Nolan – 6, Councillor Page – 6

Council's Leadership Team and Councillors attended 16 workshops and briefings during 1 July 2018 to 31 December 2018. Attendance during this period was:

Mayor Turley – 12, Councillor Adams – 15, Councillor Browne – 15, Councillor Algate – 0, Councillor Clark – 11, Councillor Gallagher – 9, Councillor Kennedy – 6, Councillor Licul – 11, Councillor Nolan – 6, Councillor Page – 6

OP ACTION: L33 Meeting notice, business papers and agendas are provided for meetings in accordance with the Code of Meeting Practice


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. 100% compliance with Code of Meeting Practice	All Council business papers and agendas are provided in accordance with the Code of Meeting Practice.	

DP ACTION: 4.2.1.03 Monitor potential changes to government policy and legislation and make submission where considered important for the local community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Submissions made as appropriate		Submissions are made to various Ministers on matters considered important to the local community and resolved by Council.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L34 Implement changes throughout Council operations in accordance with Local Government Act and Regulations as provided

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Executive Support Officer	30-Jun-2019		1. Policies and procedures are reviewed and/or updated as required	Policies and procedures are updated as and when legislation effects Council's policies.	

OP ACTION: L35 Submissions are made based on the impact on the local community



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. 100% of submissions are actioned from a Council resolution in 2018/2019	All submissions that are forwarded to relevant Government agencies are actioned from a Council resolution.	

DP ACTION: 4.2.1.04 Accept and seek out opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at relevant events/training		Council continues to offer training and attendance at conferences for relevant staff.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L36 Seek out opportunities to attend training, conferences and meetings by teleconference technology that Council would not normally be able to attend otherwise

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number and % of travel requests investigated for attendance via technology alternatives	The Mayor, Councillors and General Manager have attended six meetings via teleconference during the period 1 July 2018 to 31 December 2018 which includes Murray Darling Association, Western Division and Joint Organisation meetings.	
				2. Number of events/training sessions attended via teleconference technology	Nil events/training sessions attended via teleconference technology.	

DP ACTION: 4.2.1.05 Encourage representation on working groups and committees designed to address issues that may impact our local area


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at working groups and committees		All working groups and committees have Councillor representation.			

OP ACTION: L37 Councillors are delegates for internal and external committees

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Delegates are appointed and adopted by Council in September each year	Councillors nominate and are appointed to committees and working groups each September.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L38 Vacancies on working groups and committees are identified and advertised

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. Vacancies are advertised as required	All Community Representatives vacancies on working groups and committees are advertised.	

DP ACTION: 4.2.1.06 Monitor demographic changes within the community and consider the likely implications upon Council and the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Annual assessment undertaken	Reported to August 2018 Council meeting.	



OP ACTION: L39 Results of annual assessment, monitoring demographic changes within the community is presented to Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Report to Council by 30 June 2019	Reported to August 2018 Council meeting.	

STRATEGY: 4.2.3 Our leaders are aware of emerging issues and new information in order to advocate and respond appropriately

DP ACTION: 4.2.1.07 Strengthen staff capacity through workforce development and planning activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes




DP Performance Indicator(s)	Comment	KPI Status
1. 100% skills reviews complete	Review period 2017/2018 - not achieved. Review period 2018/2019 not due until 30/6/2019.	
2. All staff have individual learning and development plans developed	Reviewed annually by supervisor. CAMMs performance management system to enable better reporting of this.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L40 Review the outcomes from the NSW Local Government Capability Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Review completed by 30 June 2019	Manager HR to undertake project review commencing 07/01/2019. Initial training completed. Project resources confirmed.	

OP ACTION: L41 Employee learning and development plans are reviewed and updated with progress reported to ELT


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Plans reviewed and updated by 30 June 2019	CAMMS performance management system will record annual learning plans.	
				2. At least 75% average completion rate of employees training program	Training Programs not commenced.	
				3. Report provided to ELT on the progression of Individual Development Plans for critical role successors	CAMMS reports will be able to provide reports to ELT.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.2.1.08 Continue to implement strategies to address Council's financial sustainability

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Improvement in Council's long term financial sustainability		Strategies are continuing to be implemented to address Council's financial sustainability. Current initiatives include a thorough review of all revenue streams to ensure appropriate fee recovery as well as implementing smart technologies where possible to reduce ongoing operational costs.			


OP ACTION: L42 Continue implementing financial strategies to support the Long Term Financial Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Finance Manager	30-Jun-2019		1. Ensure 80% of TCorp ratios are met by 30 June 2019	It is expected based on current estimations that Council will achieve KPI requirements for 80% of the financial TCorp ratios. Compliance with asset ratios is still an area of concern which is being addressed through the realignment of the Asset Management department and recruiting the appropriate skill sets.	

OP ACTION: L43 Organisational structure is systematically reviewed to ensure resources are deployed efficiently and effectively to achieve organisational outcomes

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019	20-Dec-2018	1. 100% of vacant positions are reviewed for alignment to Operational Plan and Delivery Program	Each position is reviewed for operational requirements and deployed to the relevant areas. Services Reviews are assisting this process by providing solid analytical data on which informed decisions can be made.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


	2. Workforce cost as a percentage of revenue is improved in 2018/2019 compared to the industry benchmark	Workforce costs as a % of revenue have reduced during the period July to December 2018. This has been due to an increase in revenue as opposed to a reduction in workforce costs. Council's workforce costs as a percentage of total expenditure is still 4% above the industry benchmark.	
--	--	--	---

DP ACTION: 4.2.1.09 Continue to implement the Rating Strategy to reduce Council's reliance on the mining industry for revenue generation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Reduction of reliance on mining industry for revenue	Rating Strategy implemented for the fourth year with mining rates reduced from 15% to 14%. A further comprehensive review of the strategy will be presented to Council in February 2019.	

OP ACTION: L44 Mining rates are reduced to reduce Council's rate income reliance from the mining industry


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. Transfer of 1% mining rates to other rate categories completed	Rating Strategy implemented for the fourth year with mining rates reduced from 15% to 14%. A further comprehensive review of the strategy will be presented to Council in February 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.2.1.10 Implement Service Review Framework

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Business Systems Analyst	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Framework implemented by 30 June 2018		Service Review Framework implemented.			

OP ACTION: L45 Actions from the Service Review Framework are carried out

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Business Systems Analyst	30-Jun-2019		1. Number and % of service areas reviewed	Nine service reviews completed, a further seven commenced.	

DP ACTION: 4.2.1.11 Improve performance management and reporting


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased productivity measured by community satisfaction		Community Satisfaction Survey 2018 results show satisfaction with performance was significantly higher than the lowest performance recorded in 2006, though satisfaction levels have continued to decrease over the past nine years. Satisfaction with Council's general performance was 38% neutral satisfaction, 28% with a rating of 4 (23%) or 5 (5%) and 34% were dissatisfied with a rating of 2 (18% and 1 (16%). Overall satisfaction with Council was 2.9 out of 5. This result has decreased since 2011 (3.5). Waste collection was the highest performing service with an average satisfaction rating of 4.0. Aquatic Centre was the highest performing facility (4.4), followed by Regional Art Gallery and GeoCentre. Footpath maintenance was the worst performing service (2.0). Civic Centre was the worst performing facility with an average satisfaction rating of 1.9 out of 5.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L46 Participate in industry benchmarking and comparative activities to inform and guide Council's performance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Benchmarking and comparative reports provided to ELT in 2018/2019	17/18 PWC benchmarking survey completed and report received 20/12/2018. Benchmarking completed during service reviews.	

OP ACTION: L47 Develop action items from the benchmarking activities to improve performance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Action items developed by 28 February 2019	Development of Action Items from benchmarking activities not commenced.	

OP ACTION: L48 Implement performance management reporting system for employees in line with corporate performance objectives


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Number and % of employee skills and performance reviews completed	CAMMs performance management system selected as organisation performance system. Testing started for reporting by June 2019.	

OP ACTION: L49 Investigate performance management reporting system for employees and Council's IP&R requirements


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019	20-Dec-2018	1. Investigation completed by 30 June 2019	CAMMs performance management system chosen.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L50 Implement a performance management dashboard for the community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Performance management dashboard implemented by 30 June 2019	Demo version expected to be available February with full implementation achieved by 30 June 2019.	

OP ACTION: L51 Implement findings from Service Reviews


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Business Systems Analyst	30-Jun-2019		1. Number and % of service review findings implemented	To date there have been 152 actions generated from Service Reviews, 96 of which are in progress and 32 completed (21%).	

OP ACTION: L52 Implement a staff cultural change program aimed at working together for a better community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Improved staffing culture demonstrated in climate survey	Cultural survey budgeted for 2019/2020 financial year.	

DP ACTION: 4.2.1.12 Increase leadership capacity within Council



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Community satisfaction	Results from Community Satisfaction Survey 2018 show respondents were neutral about having enough opportunities to engage with Councillors. They have moderate confidence in elected Council and its management. However, residents are not	




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

satisfied with Council's management of finances. According to open ended comments, residents believe Council should increase their media usage to improve its communication with the community. They think Council should use a range of mediums to communicate with the community. They also recommend Council to improve opportunities for community involvement in decision making. 30% are neutral about the way Council consults with the community. 45% is either very dissatisfied or dissatisfied and 15% is either satisfied or very satisfied.

OP ACTION: L53 Councillor learning and development plans reviewed, updated and a process for reporting progress is developed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Plans reviewed and updated by 30 June 2019	Councillor presentations for Professional Development in a box completed.	
				2. Progress reporting process developed by 30 June 2019	Progress reporting process under development.	

OP ACTION: L54 Implement a Management Skills/Capability Program for existing Managers and Coordinators in line with Council's succession planning model


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. 100% of managers have completed their individual development program in line with budget	100 % ELT members completed Leadership development program November 2018.	
				2. 80% Coordinators have completed their individual development program in line with budget	Leadership development program being developed. Budget being sought.	
				3. 50% of future leaders have completed individual development program in line with budget	Three new / future leaders undertaking Cert IV or Diploma of leadership skills.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L55 Implement leadership effectiveness program for ELT and SMT to build Council's leadership capacity


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. 100% of ELT and SMT undertake a development and coaching program in line with budget	100 % ELT members completed Leadership development program November 2018.	

OP ACTION: L56 Develop action plan to implement the recommendations from the Leadership Effectiveness program


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Action plan developed in line with budget by 30 June 2019	Action Plan to be developed in line with budget prior to 30 June 2019.	

DP ACTION: 4.2.1.13 Develop strong relationships with key government departments and personnel

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	The Mayor and General Manager met with various Ministers and Government bodies on 21 occasions from 1 July 2018 to 31 December 2018 and corresponded 22 times with various Ministers and Government bodies.	

OP ACTION: L57 Local issues addressed with key government departments

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of issues addressed	Council raised 14 issues with various Ministers and Government bodies from 1 July 2018 to 31 December 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.2.4 Our local Council is strong and sustainable

DP ACTION: 4.2.1.14 Undertake service reviews on Council services to ensure effective delivery of service

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Business Systems Analyst	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of service reviews undertaken		Nine completed and seven commenced.			

OP ACTION: L58 Continue to undertake service reviews as per project plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Business Systems Analyst	30-Jun-2019		1. Number and % of scheduled service reviews completed	Nine Service Reviews completed and seven in progress.	

DP ACTION: 4.2.1.15 Review Asset Management Plans annually


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		The Asset Management Plan is in the process of development. Further works required on the forward program. Council has engaged a Strategic Asset Manager to oversee the completion of the Asset Management Plans.			

OP ACTION: L59 Review of Asset Management Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Chief Operations Officer	30-Jun-2019		1. Review completed by 31 December 2018	The Asset Management Plan is in the process of development. Further works required on the forward program. Council has engaged a Strategic Asset Manager to oversee the completion of the Asset Management Plans. The Plans are to be adopted by Council and reviewed annually.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L60 Provide training and mentoring to staff in relation to Asset Management requirements

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Chief Operations Officer	30-Jun-2019		1. Number and % of staff provided Training	To be commenced once final Asset Management Plans are developed and finalised by the Strategic Asset Manager.	

OP ACTION: L61 The Asset Management System is reviewed and maintained to assist with asset management responsibilities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Chief Operations Officer	30-Jun-2019		1. System maintained and operational by 30 June 2019	<p>Transport Assets - Roads, signage, footpaths, kerb and gutter inspections completed. Data to be updated in Asset Management System to develop works program.</p> <p>Building Assets - Detailed air-conditioning audit in progress, other data current.</p> <p>Parks Assets - Data current however requires review.</p> <p>Stormwater drainage Assets - Inspections pending.</p> <p>Fleet Assets - Inspected by RMS. Fleet passed for hire. The Fleet Module requires development.</p>	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 4.3 We Unite to Succeed in Australia's First Heritage Listed City


STRATEGY: 4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community

DP ACTION: 4.3.1.01 Develop working parties for key issues and projects impacting Council and the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Working parties developed and relevance reviewed where required	Broken Hill Library, Community Hub and Cultural Precinct project control group and project steering group has been formed.	

OP ACTION: L62 Identify key issues and projects which may benefit from an active Working Party

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of Working Parties developed	One new working party has been developed since 1 July 2018.	


DP ACTION: 4.3.1.02 Support Council's Section 355 Committees in undertaking their duties with Council

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Strong Section 355 volunteer base retained	Vacancies for committees are advertised when appropriate and nominations reported to Council for approval. Council's Asset Planners attend scheduled committee and stakeholder meetings to assist with building strong working relationships for improved outcomes.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L63 Review Committees adherence to Section 355 Framework and Constitution



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Review completed by 30 June 2019	Section 355 Committee review to be completed during first half of 2019, following submissions of Annual Reports and Financial Reports (where applicable). An internal review will be conducted of committee structure, performance, management of assets and a review of all documentation including Asset and Advisory Committee manuals and committee constitutions.	

DP ACTION: 4.3.1.03 Develop and strengthen relationships with the local Aboriginal community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Director Corporate	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at meetings and other gatherings with the local Aboriginal community	Council employs a Community Development Officer (in partnership with the YMCA). This position is instrumental in attendance at meetings with and in regard to the local Aboriginal community. Other gatherings are attended as invitations are extended.	

OP ACTION: L64 Contribute to the Aboriginal Community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Director Corporate	30-Jun-2019		1. Number and % of Aboriginal Community Working Party meetings attended	No Aboriginal Community Working Party meetings held in report period. Reconciliation Action Plan planning meeting held 17 October 2018.	
				2. Number and % of other invited events attended	Events attended as invitations are extended.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L65 Review, plan and implement a Reconciliation Action Plan (RAP)


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Director Corporate	30-Jun-2019		1. RAP developed and implemented by 30 June 2019	Reconciliation Action Plan under development.	

DP ACTION: 4.3.1.04 Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes





DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at events and activities	The Mayor, Councillors and General Manager attend events and activities when invited. Council supports local community organisations in the delivery of their services, activities and events via Community Assistance Grants.	

OP ACTION: L66 Represent Council and the community at local events and activities



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of events and activities attended/supported	Council was represented at 54 community events/activities during the period 1 July to 31 December 2018 and provided 14 Community Assistance Grants to local community organisations.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L67 Encourage community organisations to apply for community assistance grants that are made available two rounds per year


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. Number of applications received	16 grants received.	
				2. Number of applications approved	14 grants approved.	
				3. Total \$ amount granted	\$47,237 expended in grant funding.	
				4. Advertised twice annually	Advertised in September 2018.	

OP ACTION: L68 Encourage community individuals to apply for the David Bowler Memorial Award Scholarship


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. David Bowler Memorial Award Scholarship advertised annually	David Bowler Memorial Award Scholarship is advertised in December and January of each year.	
				2. Number of applications received	Applications are held by the Far West Area Health Service and a representative from Council is on the selection panel. Final number of applications received is unknown at this stage.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.3.1.05 Gain a better understanding of possible alignments with stakeholders to ensure opportunities to work together are identified

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives undertaken in collaboration		Council has Memorandum of Understanding with: W2BH - Road Reinstatement and Replanting Easy to Do Business St Pats Race Club Stiletto in Sydney Mardi Gras YMCA - Community Development Officer			

OP ACTION: L69 Utilise a directory of existing and proposed stakeholders and their purpose, to work better together

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Stakeholder directory developed by 30 June 2019	Stakeholder directory not developed.	


STRATEGY: 4.3.2 A community round table is maintained to drive the implementation of the Community Strategic Plan and report on progress to the community

DP ACTION: 4.3.1.06 Provide leadership, structure and support to the Community Round Table or equivalent body in their review and management of the Community Strategic Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Quarterly meetings held		Two meetings have been held during 1 July to 31 December 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L70 Facilitate and participate in the Community Strategic Plan Round Table Committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Executive Support Officer	30-Jun-2019		1. 100% Adherence to Section 355 Committee Framework	Two meetings have been held from 1 July to 31 December 2018 with 100% adherence to Section 355 Committee Framework.	


STRATEGY: 4.3.3 The leadership capability and capacity within our community is increased

DP ACTION: 4.3.1.07 Maintain a strong relationship and regularly engage with the local State Member

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Meetings held at least quarterly	Council has engaged with the State Member on six occasions from 1 July to 31 December 2018.	

OP ACTION: L71 Meet with the local State member

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of meetings	Council has engaged with the State Member on six occasions from 1 July to 31 December 2018.	


DP ACTION: 4.3.1.08 Maintain a strong relationship and regularly engage with the local Federal Member

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Meetings held at least twice annually	Council has engaged with the Federal Member on four occasions from 1 July to 31 December 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L72 Meet with the local Federal member

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of meetings	Council has engaged with the Federal Member on four occasions from 1 July to 31 December 2018.	

DP ACTION: 4.3.1.09 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

1. Meetings held at least twice annually


Comment

The Mayor and General Manager met with various Ministers and Government bodies on 21 occasions from 1 July 2018 and corresponded 22 times with various Ministers and Government bodies.

KPI Status




OP ACTION: L73 Engage with the Minister of Local Government and other ministers


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of engagements	The Mayor and General Manager met with various Ministers and Government bodies on 21 occasions from 1 July 2018 and corresponded 22 times with various Ministers and Government bodies.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 4.3.4 Partnerships, role models and joint success is celebrated and promoted
DP ACTION: 4.3.1.10 Advocate for a range of services necessary to meet community needs

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Advocacy provided where required		Council has sent its "Broken Hill Blueprint - Advocating for Our Future" to all NSW State and Opposition members and candidates for the seat of Barwon.			

OP ACTION: L74 Advocate on behalf of the community to improve or maintain community services


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of representations	Council has corresponded with 366 NSW State and Opposition members and candidates for the seat of Barwon.	

DP ACTION: 4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation in Local Government Reform activities		Council is part of a Joint Organisation which was formed to bring together four local Council's (Balranald, Broken Hill, Central Darling Shire and Wentworth) to ensure local government is well placed to support and address the unique challenges and complex needs of their local communities while considering broader reforms needed across all three levels of government in far west NSW; improving service delivery and providing better community outcomes for far west NSW.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L75 Participate in Local Government reform activities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of participation activities	First meeting held in Broken Hill 26 July 2018 and 27 August 2018 via video conference.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 4.4 Our Community is Engaged and Informed

STRATEGY: 4.4.1 Increase community involvement in decision-making


DP ACTION: 4.4.1.01 Develop, implement and maintain a communication and community engagement strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy developed by 30 June 2018 and maintained to be current and relevant		Strategy developed and maintained.			

OP ACTION: L76 Review Communication and Community Engagement Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Strategy reviewed by 30 June 2019	Strategy to be reviewed.	

OP ACTION: L77 Ensure compliance with the Communication and Community Engagement Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. 100% communication and community engagement activities align with strategy	Current communication practices across the organisation align with our strategy.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.4.1.02 Develop and implement individual communications and engagement plans and strategies for specific projects

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Plans developed and implemented where required		Plans are developed and implemented where required.			


OP ACTION: L78 Project specific Communication and Engagement Plans and Strategies are developed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Number of plans developed	Five plans developed.	

OP ACTION: L79 A Corporate Brand and Style Guide is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Guide developed by 30 June 2019	A summarised interim Corporate Brand and Style Guide developed. A more comprehensive guide to be considered, scheduled as project and priority rated.	

DP ACTION: 4.4.1.03 Community Engagement Strategy developed for Community Strategic Plan review in accordance with IP& R guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	No	No	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy developed		Scheduled for 2019/2020.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.4.2 Engage the community through information and activities aimed at increased participation

DP ACTION: 4.4.1.04 Communication and service standards initiatives are developed to increase community awareness and confidence

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives developed		Initiatives to be considered pending next Community Satisfaction Survey in 2020.			
2. Increased community satisfaction		Cannot be measured until next Community Satisfaction Survey in 2020.			

OP ACTION: L80 The Customer Service Framework is reviewed annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Director Corporate	30-Jun-2019		1. Framework reviewed by 30 June 2019	The Customer Service Framework is scheduled to be reviewed prior to 30 June 2019.	



STRATEGY: 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the City

DP ACTION: 4.4.1.05 Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Activities undertaken		Council held the annual tree giveaway on 22 September 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L81 Participation in Local Government Week aimed at increasing community knowledge of Council's role within the community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Mayor For The Day conducted annually	Mayor for the Day not conducted during July to December 2018.	
				2. Two programs achieved annually	Council holds an annual tree giveaway with sausage sizzle annually.	

DP ACTION: 4.4.1.06 Educate the community in relation to issues and opportunities impacting upon Council and the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of easy to read fact sheets developed		Fact and/or FAQ sheets are prepared as needed when matter of significance arise.			

OP ACTION: L82 Easy to read and accessible information on Council services, financial position, asset management and other business is developed and made available to the community in a variety of formats


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Fact sheets made available to the community by 30 June 2019	Fact and/or FAQ sheets are prepared as needed when matter of significance arise.	

DP ACTION: 4.4.1.07 Actively participate in undertaking presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of presentations made		Ten presentations made during report period.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L83 Presentations provided to community groups and associations about Council activities, projects, challenges and opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Manager Communications	30-Jun-2019		1. Minimum of four presentations undertaken annually	Presentations have been held on topics ranging from budget and facility hours through to waste fees and project funding.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

BROKEN HILL

CITY COUNCIL

www.brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

February 8, 2019

ITEM 5BROKEN HILL CITY COUNCIL REPORT NO. 7/19

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD
ENDING DECEMBER 2018 12/160

Recommendation

1. That Broken Hill City Council Report No. 7/19 dated February 8, 2019, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2018/19 operating surplus (before capital) of \$1,556,000.
4. That Council note the 2018/19 projected net capital expenditure budget of \$9,984,000

Executive Summary:

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2019.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

Improvements made to-date, to the expected end of financial year result are significant and reflects the substantial effort currently made by management to take advantage of opportunities as well as implementing and developing further strategies to address Council's underlying budgetary weaknesses.

The December Quarterly Budget Review shows a favourable operating adjustment with the projected 2018/19 operating result (before capital items) changing from a projected operating result surplus of \$53,000 to an overall projected operating surplus at 30 June 2019 of \$1,556,000. This is a net change of \$1,503,000.

Budgeted capital expenditure is expected to increase by \$141,000. This will increase expected net capital expenditure from \$9,843,000 as per the 2018/19 approved September 2018 Quarterly Review, to \$9,984,000.

Report:***Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1, and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result:

The December Quarterly Budget Review shows a favourable operating adjustment with the projected 2018/19 operating result (before capital items) changing from a projected operating result surplus of \$53,000 to an overall projected operating surplus at 30 June 2019 of \$1,556,000. This is a net change of \$1,503,000.

This variance is attributable to the following items:

- Additional revenue of \$2,600,000 received from W2BH operations within Broken Hill, due to private works being performed by Council.
- \$15,139 for additional software licenses for software being used to digitise records of the Broken Hill Outback Archives, Broken Hill Regional Art Gallery, and Albert Kersten Mining and Minerals Museum.
- A \$582,000 reduction in investment revenue income due to global economic growth being relatively flat over 2018, after initial expectations that the world economy would continue to ride the surge of growth from the prior year.
- Additional legal expenses expected due to ongoing litigation matters. This is as per the September Council Resolution minute number: 45928 that endorsed the ongoing action.

Capital Budget Result:

Budgeted capital expenditure has been increased by \$141,000. This will increase net capital expenditure from \$9,843,000 as stated in the approved 2018/19 September Quarterly Review to \$9,984,000.

This result reflects the following movements:

- \$40,000 to replace indoor pool lighting at the Aquatic Centre. Scheduled maintenance during April 2019 to the indoor pools at the Aquatic Centre will require the pools to be drained. It is proposed that the lighting above the pool be replaced at the same time due to its age and to upgrade the lighting to energy efficient globes.

This will eliminate the need to close the pool at a future date, which will reduce costs and pool down time.

- \$10,000 to install residual current devices (RCD) at the HACC building to bring the buildings electrical fittings up to current Australian Standards. This work has already been carried out due to the premises being tenanted.
- \$8,500 to replace failed submersible pump at AJ Keast Park. This work has already been carried out due to the pump failing before and planned renewal could occur.
- \$22,000 to replace failed air conditioning system at North Mine Hall. This work has already been carried out due to the pump failing before and planned renewal could occur.
- \$60,000 to install a divider partition at the Civic Centre. The existing mid hall divider partition was ruled obsolete and unable to be used in order to gain occupancy of the newly renovated Civic Centre. A replacement divider curtain will allow the Civic Centre to be utilised as a half hall, adding to the utility, amenities and marketability of the facility.

As identified in previous reports and discussions with the Elected Body, Council's ability to deliver capital projects still remains a concern. As you can see throughout the attached report, Council is lagging in delivering on its capital works program which will result in further capital budget adjustments through the third quarter budget review to reflect this outcome.

A lack of long term maintenance, regular pre-planning of works and asset management plans have resulted in extended asset maintenance costs due to reactive maintenance behaviour as opposed to pre-planned maintenance. This results in a reduced operating performance (additional maintenance costs) and a reduced capital works program (resources being focussed in the wrong areas).

With the recent addition of the Strategic Asset Management Manager and Project Delivery Manager as of January 2019, a strong focus has been placed on proactive planning, development of proficient asset management plans, project budget management and project delivery, which have been a legacy issues Council continues to grapple with. The injection of new staff with greater proficiency in these areas is expected to remedy this situation over time.

A strong focus will be placed on this area over the coming 18 months and during the preparation of the 2019/20 budget. If the quality of capital works and delivery of capital works does not improve considerably during this period, Council will need to adjust and rethink how it delivers capital and maintenance works in the future due to its finite wages resource base.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	Openness and Transparency in Decision Making
DP Action:	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Relevant Legislation:

Clause 203(1) of the Local Government (General) Regulations 2005.

Clause 211 of the Local Government (General) Regulations 2005.

Financial Implications:

An overall net improvement in Council's 2018/19 operating position of \$1,503,000. The projected operating result for 30 June 2019 (before capital items) is now a surplus of \$1,556,000.

The effect on the LTFP is minimal because once the pipeline project is completed annual revenue for future years will return to the levels estimated in the LTFP. The result adjustment for 2018/19 has not impacted Council's prediction of returning to surplus in 2023. This revenue has been classed as extraordinary and therefore internally restricted for future use.

Full details of the financial implications of this quarter's QBRS are contained within the attached report.

Attachments

1. [↓](#) Quarterly Budget Review 31 December 2018

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Table of Contents	page
1. Responsible Accounting Officer's Statement	1
2. Income & Expenses Budget Review Statement's	
- Income & Expense by Type	2
- Income & Expense by Key Directions	3
- Income & Expense Variation Detail	4
3. Capital Budget Review Statement	
- Capital Budget	5
- Capital Budget Variation Detail	6
4. Cash & Investments Budget Review Statement	
- Cash & Investments Position	7
- Cash & Investments Variation Detail	8
5. Key Performance Indicator (KPI) Budget Review Statement	
KPI's	9
6. Contracts & Other Expenses Budget Review Statement	
- Contracts & Other Expenses Variation Detail	13
- Consultancy & Legal Costs	14
7. Additional Statements	

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2018

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/12/18 indicates that Council's projected financial position at 30/6/19 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

10-Feb-19

Jay Nankivell
Responsible Accounting Officer

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2018

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes Sep QBRs	Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Rates and Annual Charges	17,781		17,781			17,781	16,833
User Charges and Fees	4,085	4,000	8,085	2,600	1	10,685	8,728
Interest and Investment Revenues	1,182		1,182	(582)	3	600	228
Other Revenues	550		550			550	342
Grants & Contributions - Operating	5,804		5,804			5,804	2,161
Grants & Contributions - Capital	1,826		1,826			1,826	37
Net gain from disposal of assets	220		220			220	-
Total Income from Continuing Operations	31,448	4,000	35,448	2,018		37,466	28,329
Expenses							
Employee Costs	14,041	752	14,793			14,793	6,855
Borrowing Costs	605		605			605	299
Materials & Contracts	5,699	145	5,844	15	2	5,859	2,951
Depreciation	6,902		6,902			6,902	3,451
Legal Costs	95	1,200	1,295	500	4	1,795	1,533
Consultants	123	70	193			193	112
Other Expenses	3,937		3,937			3,937	2,267
Interest & Investment Losses			-			-	
Net Loss from disposal of assets			-			-	
Total Expenses from Continuing Operations	31,402	2,167	33,569	515		34,084	17,468
Net Operating Result from Continuing Operation	46	1,833	1,879	1,503		3,382	10,861
Discontinued Operations - Surplus/(Deficit)			-			-	
Net Operating Result from All Operations	46	1,833	1,879	1,503		3,382	10,861
 Net Operating Result before Capital Items	 (1,780)	 1,833	 53	 1,503		 1,556	 10,824

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/18 to 31/12/18

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2018

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes Sep QBRS	Revised Budget 2018/19	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Income							
Our Leadership	20,798		20,798	2,018	1,3	22,816	16,292
Our Community	3,407		3,407			3,407	411
Our Economy	2,037		2,037			2,037	1,108
Our Environment	5,206	4,000	9,206	-		9,206	10,518
Total Income from Continuing Operations	31,448	4,000	35,448	2,018		37,466	28,329
Expenses							
Our Leadership	12,923	1,200	14,123	500	4	14,623	7,066
Our Community	9,975	70	10,045	15	2	10,060	6,107
Our Economy	3,716	1,661	5,377			5,377	2,496
Our Environment	4,788		4,788			4,788	1,799
Total Expenses from Continuing Operations	31,402	2,931	34,333	515		34,848	17,468
Net Operating Result from Continuing Operations	46	1,069	1,115	1,503		2,618	10,861
Discontinued Operations - Surplus/(Deficit)			-			-	
Net Operating Result from All Operations	46	1,069	1,115	1,503		2,618	10,861
 Net Operating Result before Capital Items	 (1,780)	 1,833	 53	 1,503		 1,556	 10,824

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

- | | |
|---|--|
| 1 | Additional revenue of \$2,600,000 received from W2BH operations within Broken Hill, due to private works being performed by Council. |
| 2 | Increase of \$15,139 in expenditure for additional software licenses for the digitisation of the Broken Hill Archives. This will enable users of the facility to access the online database from the Library, Archives Art Gallery and Alber Kersten Mining & Minerals Museum. |
| 3 | A \$582,000 reduction in revenue income due to global economic growth being relatively flat over 2018, after initial expectations that the world economy would continue to ride the surge of growth from the prior year. |
| 4 | Additional legal expenses of \$500,000 expected due to ongoing litigation requirements. This is as per the September Council Resolution minute number: 45928 |

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/18 to 31/12/18

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2018

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes		Revised Budget 2018/19	Variations for this Dec Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRs						
Capital Expenditure									
New Assets									
- Plant & Equipment		277		277				277	271
- Land & Buildings	459	408	1,049	1,916				1,916	28
- Roads, Bridges, Footpaths	30			30				30	-
- Other	-	159	151	310				310	50
Renewal Assets (Replacement)									
- Plant & Equipment	1,377	498		1,875				1,875	995
- Land & Buildings	520	505	(372)	653	92	2,4,5,		745	1,214
- Roads, Bridges, Footpaths	4,245	608	(1,311)	3,542				3,542	54
- Other	2,582	663	198	3,443	49	1,3,6		3,492	563
Total Capital Expenditure	9,213	3,118	(285)	12,046	141			12,187	3,175
Capital Funding									
Capital Grants & Contributions	1,826		157	1,983				1,983	37
- Plant & Equipment	220			220				220	-
- Land & Buildings				-				-	
Total Capital Funding	2,046	-	157	2,203	-			2,203	37
Net Capital Funding - Surplus/(Deficit)	(7,167)	(3,118)	442	(9,843)	(141)			(9,984)	(3,138)

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	\$40,000 to replace indoor pool lighting at the Aquatic Centre. Scheduled maintenance during April 2019 to the indoor pools at the Aquatic Centre will require the pools to be drained. It is proposed that the lighting above the pool be replaced at the same time due to its age and to upgrade the lighting to energy efficient globes. This will eliminate the need to close the pool at a future date, which will reduce costs and pool down time.
2	\$10,000 to install residual current devices (RCD) at the HACC building to bring the buildings electrical fittings up to current Australian Standards. This work has already been carried out due to the premises being tenanted.
3	\$8,500 to replace failed submersible pump at AJ Keast Park. This work has already been carried out due to the pump failing before and planned renewal could occur.
4	\$22,000 to replace failed air conditioning system at North Mine Hall. This work has already been
5	\$60,000 to install a divider partition at the Civic Centre. The existing mid hall divider partition was ruled obsolete and unable to be used in order to gain occupancy of the newly renovated Civic Centre. A replacement divider curtain will allow the Civic Centre to be utilised as a half hall, adding to the utility, amenities and marketability of the facility.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2018

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2018/19	Approved Changes				Revised Budget 2018/19	Variations for this Dec Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS						
Externally Restricted ⁽¹⁾											
Accommodation Bonds - Aged Hostel	45					45				45	45
Developer Contributions - General	461					461				461	461
Domestic Waste Management	4,986					4,986				4,986	7,130
Royalties	522					522				522	590
Specific Purpose Unexpended Grants	7,380			(5,317)		2,063				2,063	2,119
Total Externally Restricted	13,394	-	-	(5,317)	-	8,077	-			8,077	10,345
(1) Funds that must be spent for a specific purpose											
Internally Restricted ⁽²⁾											
Infrastructure Replacement	10,000					10,000				8,000	5,650
Cultural Precinct Project	-			5,000		5,000	1,000	1		6,000	5,360
Employee Leave Entitlements	893					893				893	893
Regional Aquatic Centre Reserve	103			(100)		3				3	103
Innovation Reserve	1,000					1,000				1,000	392
Security Bonds, Deposits & Retentions	74					74				74	74
Plant Purchase Reserve	971					971				971	971
Commercial Waste Management	515					515				515	2,638
Other	230					230				230	236
Total Internally Restricted	13,786	-	-	4,900	-	18,686	1,000			17,686	16,317
(2) Funds that Council has earmarked for a specific purpose											
Unrestricted (ie. available after the above Restrictions)	2,530	-	-	4,000	-	6,530				4,947	145
Total Cash & Investments	29,710					29,710	1,000			30,710	26,807

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/12/18

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: **\$ 000's**

Cash at Bank (as per bank statements)	331
Investments on Hand	26,476
less: Unpresented Cheques	(Timing Difference)
add: Undeposited Funds	(Timing Difference)
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)
less: Unidentified Deposits (not yet actioned)	(Require Investigation)
add: Unidentified Outflows (not yet actioned)	(Require Investigation)

Reconciled Cash at Bank & Investments 26,807

Balance as per Review Statement: 26,807

Difference: -

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

- 1 Addition of \$1,000,000 to the Cultural Precinct Project Reserve in accordance with the 1st Quarter Budget Review. This income is from private works performed by Council during the W2BH project.

Broken Hill City Council

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2018

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts 18/19	Indicator 18/19		17/18	16/17

NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	1,336	3.8 %	-6.8 %	-20.1 %	-0.9 %
Operating Revenue (excl. Capital Grants & Contributions)	35,420				

Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	29,836	79.6 %	75.7 %	77.8 %	62.6 %
Total Operating Revenue (incl. Capital Grants & Cont)	37,466				

Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

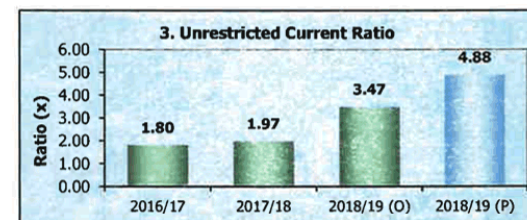
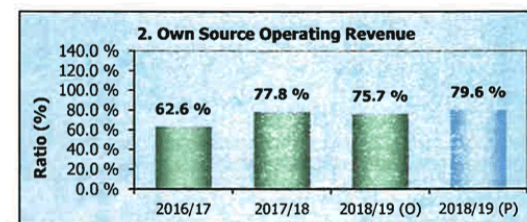
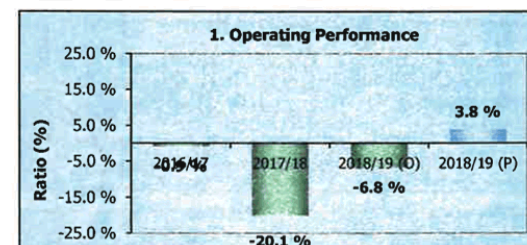
3. Unrestricted Current Ratio

Current Assets less all External Restrictions	30,928	4.88	3.47	1.97	1.80
Current Liabilities less Specific Purpose Liabilities	6,337				

Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Quarterly Budget Review Statement for the period 01/10/18 to 31/12/18



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2018

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

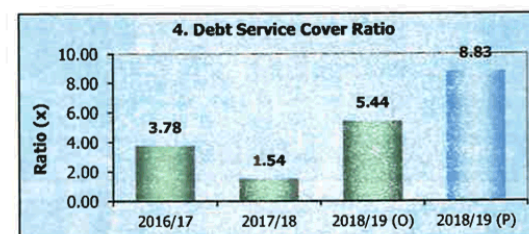
NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	10,889	8.83	5.44	1.54	3.78
Principal Repayments + Borrowing Interest Costs	1,233				

Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

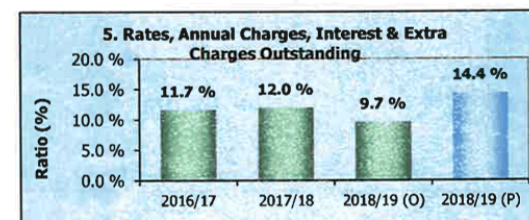


5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	2,556	14.4 %	9.7 %	12.0 %	11.7 %
Rates, Annual & Extra Charges Collectible	17,781				

Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

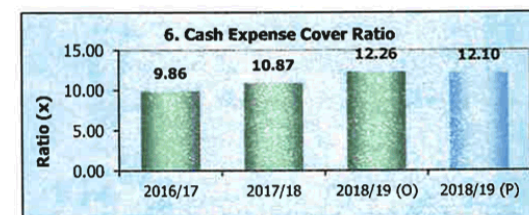


6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	26,807	12.10	12.26	10.87	9.86
Operating & financing activities Cash Flow payments	2,215				

Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Broken Hill City Council

Quarterly Budget Review Statement for the period 01/10/18 to 31/12/18

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2018

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

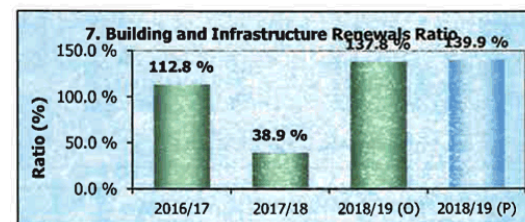
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and Infrastructure Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)	9,654	139.9 %	137.8 %	38.9 %	112.8 %
Depreciation, Amortisation & Impairment	6,902				

Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

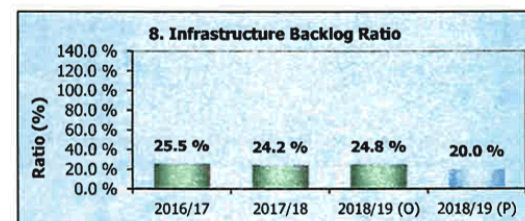


8. Infrastructure Backlog Ratio

Estimated cost to bring Assets to a satisfactory condition	37,101	20.0 %	24.8 %	24.2 %	25.5 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	185,112				

Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

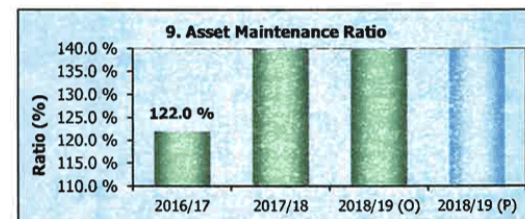


9. Asset Maintenance Ratio

Actual Asset Maintenance	3,073	1.55	1.57	1.73	1.22
Required Asset Maintenance	1,982				

Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2018

(\$000's)	Current Projection		Original Budget 18/19	Actuals Prior Periods	
	Amounts	Indicator		17/18	16/17
	18/19	18/19			

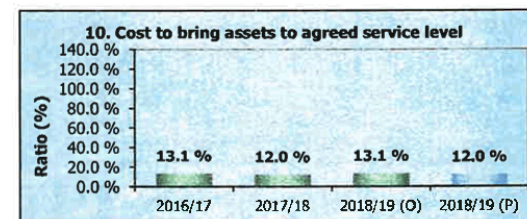
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed service level set by Council

	43,434	12.0 %	13.1 %	12.0 %	13.1 %
Gross replacement cost	362,721				

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.



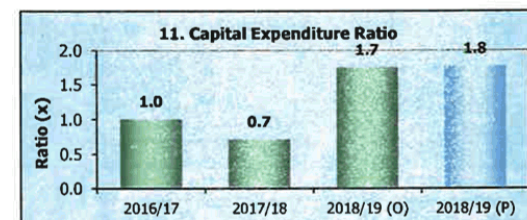
11. Capital Expenditure Ratio

Annual Capital Expenditure

	12,186.50	1.8	1.7	0.7	1.0
Annual Depreciation	6,902.00				

Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



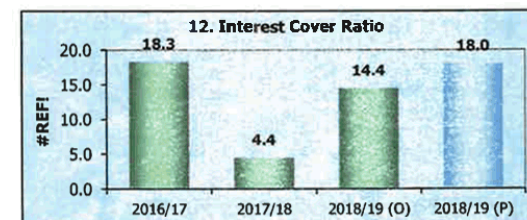
12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)

	10,889	18.0	14.4	4.4	18.3
Borrowing Interest Costs (from the income statement)	605				

Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/18 to 31/12/18

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2018

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Johnsons Truck and Coach Service Pty Ltd	Supply 2 Hino Trucks	337,818	10/10/18	Project Completion	Y	
Servco Australia Dubbo Pty Limited	Supply Toyota Prado	59,942	07/11/18	Project Completion	Y	
Smart City Solutions	Supply and Install Clean Cube Solar Bins	67,233	15/10/18	Project Completion	Y	
Equipment Solutions Pty Ltd	Supply Amazone Profihopper	78,055	02/11/18	Project Completion	Y	
Infrastructure Logic Pty Ltd	Supply Smart Lighting, CCTV ,and IOT Platform	541,000	13/12/18	Project Completion	Y	
GBM Consulting Services Pty Ltd	Asphalt reconstruction of failed flexible pavement	1,100,520	01/02/19	To 01/04/19	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/18 to 31/12/18

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	112,000	Y
Legal Fees	1,533,000	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

The information usually provided in this section, is not disclosed on the grounds that it can be expected to prejudice seriously the outcome of current and future investigations and litigation. The Council are of the opinion that the claim against the contractors will be successful. The full amount recoverable of legal fees is not yet quantifiable.

All expenditure on the Civic Centre in rectification works and ongoing legal expenses have been made in accordance with the November 2017 confidential resolution, minute number 45709. Legal fees expended to date and future legal fees expected are in accordance with the September 2018 confidential resolution, minute number 45928.

ORDINARY MEETING OF THE COUNCIL

January 10, 2019

ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 8/19****SUBJECT:** **INVESTMENT REPORT FOR DECEMBER 2018** **17/82****Recommendation**

1. That Broken Hill City Council Report No. 8/19 dated January 10, 2019, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 December 2018, Council's Investment Portfolio had a current market valuation of \$26,897,344 or principal value (face value) of \$26,807,851 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 December 2018 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

Global share indices, particularly those in the US, were the focus of the financial markets as 2018 came to a close. Concerns of a protracted US government shutdown, ongoing trade rhetoric between US/China and signs of a slowdown in global growth all contributed to the negative sentiment at the end of the year. Economists are pointing out that with US corporates still performing well and consumer spending robust, the main threat to the US's ability to help push global growth higher will be political miscalculations and policy missteps. In Europe, steps are being made by member countries to agree on a common budget which will provide investor confidence in the EU. Meanwhile, the UK's efforts to withdrawal from the European

bloc with an agreement in place remains stalled despite the March 31st deadline fast approaching.

Domestic issues

In Australia, GDP data showed the economy grew at its weakest pace in over two years last quarter dropping the year over year growth to 2.8%, down from a revised 3.1% in the June quarter, and well off the projected 3.3% growth rate. The surprisingly poor GDP result, driven by a slowdown in consumer spending, has fuelled expectations that the RBA will sharply lower its forecast of a 3.5% growth rate for 2018/19.

Interest rates

Off the back of the GDP result, more economists are beginning to forecast the RBA's next move on rates will be a further cut rather than a hike. Consequently, term deposit rates were mostly lower by the end of December. The best indicative 3-month TD from an Australian major at month end was 2.65% down by 5bps from November. The same major's best 12 month rate was at 2.75%, down 3bps over the month, while the other majors were in the 2.60-2.69% range. Meanwhile, the best rates among the lower rated banks were in the 2.60%-2.80% range across 3-12 months, 5bps wider each side versus November.

Investment Portfolio Commentary

Council's investment portfolio posted a return of -1.05%pa for the month of December versus the bank bill index benchmark return of 1.81%pa. On a rolling 12 month basis, Council's investment portfolio returned 2.14%pa, exceeding the bank bill index benchmark's 1.92%pa return by 0.22%pa.

During December, Council took advantage of competitive rates on offer from Credit Union Australia (CUA) across the 9-12 month range at 2.85-2.90%pa. The 9 month TD had to be broken to meet unexpected cash requirements, but the remaining \$1.5m with the new CUA deposits are earning well in excess of other rates on offer.

The T-Corp MT and LT Growth Funds were down 0.5% and 1.2% respectively during December. Australian shares fell 0.4% during the month with Telecoms (-5.1%) and Information Technology (-4.1%) being the worst performing sectors. Materials (+5.1%) and Utilities (+2.8%) led the gains. Overseas markets fared poorly with the US market (-9.0%) having its worst December since 1931, while the Japanese S&P 500 (-9.9%), Chinese S&P 300 (-5.0%), and European S&P 350 (-5.5%) also fell. The fall in the Australian dollar (from 74c to 70c versus the US dollar) helped cushion the falls from overseas markets as the majority of the international exposure is unhedged.

Council's Portfolio by Source of Funds – December 2018

As at 31 December 2018, Council's Investment Portfolio had a current market valuation of \$26,897,344 or principal value (face value) of \$26,807,851 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	\$16,462,851
	Accommodation Bonds Reserve	\$45,000
	Royalties Reserve	\$590,000
	Domestic Waste Management Reserve	\$7,130,000
	Grants	\$2,119,000
	Developer Contributions	\$461,000
	TOTAL PORTFOLIO	\$26,807,851

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [!\[\]\(029651ce9ee64da8525b17c64e266edc_img.jpg\)](#) December 2018 Investment Report

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER



**Investment Summary Report
December 2018**



Broken Hill City Council

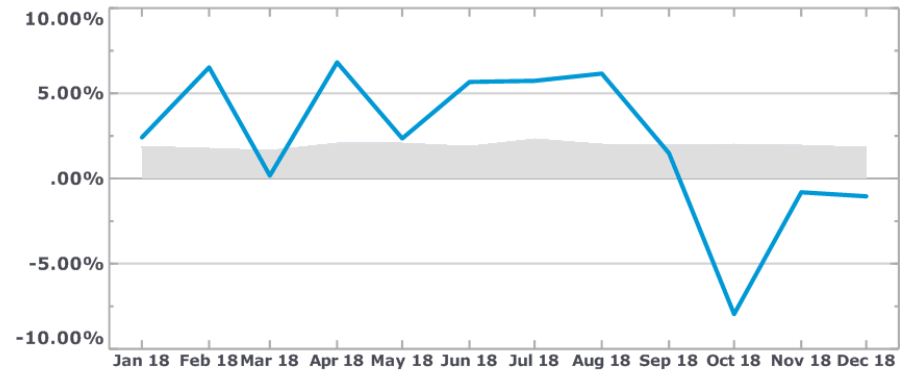
Executive Summary



Investment Holdings

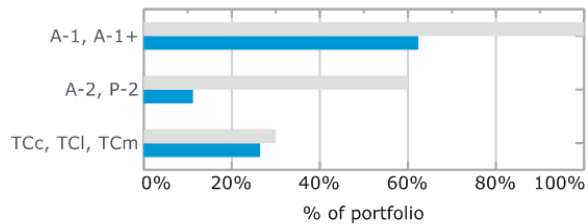
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	5,725,048.32	5,725,048.32	2.55
Managed Funds	7,082,802.22	7,082,802.22	-10.99
Term Deposit	14,000,000.00	14,089,493.13	2.73
	26,807,850.54	26,897,343.67	-0.93

Investment Performance

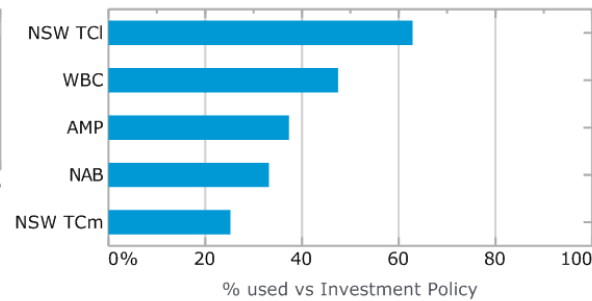


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	26,807,851	100%
	26,807,851	

Broken Hill City Council Investment Holdings Report



Cash Accounts							
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference	
513,275.24	1.5400%	Westpac Group	A-1+	513,275.24	473409	Cheque	
5,211,773.08	2.6500%	Westpac Group	A-1+	5,211,773.08	535442	90d Notice	
5,725,048.32	2.5505%			5,725,048.32			

Managed Funds							
Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
7.79	1.6909%	NSW T-Corp (Cash)	TCc	Cash Fund	7.79	535329	
5,056,237.21	-13.0652%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	5,056,237.21	536442	
2,026,557.22	-5.8186%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,026,557.22	536441	
7,082,802.22	-10.9918				7,082,802.22		

Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
2-Jan-19	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	1-Aug-18	505,658.90	536903	5,658.90	At Maturity
9-Jan-19	500,000.00	2.6500%	National Australia Bank	A-1+	500,000.00	5-Sep-18	504,283.56	537070	4,283.56	At Maturity
16-Jan-19	500,000.00	2.6200%	IMB Ltd	P-2	500,000.00	29-Aug-18	504,486.30	537020	4,486.30	At Maturity
23-Jan-19	500,000.00	2.6500%	IMB Ltd	P-2	500,000.00	29-Aug-18	504,537.67	537021	4,537.67	At Maturity
30-Jan-19	500,000.00	2.6500%	IMB Ltd	P-2	500,000.00	29-Aug-18	504,537.67	537022	4,537.67	At Maturity
8-Feb-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	8-Aug-18	505,600.00	536930	5,600.00	At Maturity
13-Feb-19	500,000.00	2.6700%	National Australia Bank	A-1+	500,000.00	10-Oct-18	503,035.75	537204	3,035.75	At Maturity
20-Feb-19	500,000.00	2.6700%	Bankwest	A-1+	500,000.00	3-Oct-18	503,291.78	537174	3,291.78	At Maturity
27-Feb-19	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	22-Aug-18	504,972.60	536999	4,972.60	At Maturity
8-Mar-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	10-Aug-18	505,523.29	536942	5,523.29	At Maturity
13-Mar-19	500,000.00	2.7600%	Bankwest	A-1+	500,000.00	22-Aug-18	504,990.68	537000	4,990.68	At Maturity
20-Mar-19	500,000.00	2.7700%	Bankwest	A-1+	500,000.00	22-Aug-18	505,008.77	537001	5,008.77	At Maturity

Broken Hill City Council
Investment Holdings Report



Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
27-Mar-19	500,000.00	2.6800%	National Australia Bank	A-1+	500,000.00	24-Oct-18	502,533.15	537259	2,533.15	At Maturity
3-Apr-19	500,000.00	2.6500%	Bankwest	A-1+	500,000.00	14-Nov-18	501,742.47	537323	1,742.47	At Maturity
8-Apr-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	10-Aug-18	505,523.29	536943	5,523.29	At Maturity
17-Apr-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	10-Oct-18	503,126.71	537206	3,126.71	At Maturity
24-Apr-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	10-Oct-18	503,126.71	537207	3,126.71	At Maturity
1-May-19	500,000.00	2.7100%	National Australia Bank	A-1+	500,000.00	22-Nov-18	501,484.93	537340	1,484.93	At Maturity
8-May-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	10-Oct-18	503,126.71	537208	3,126.71	At Maturity
8-May-19	500,000.00	2.7000%	National Australia Bank	A-1+	500,000.00	7-Nov-18	502,034.25	537304	2,034.25	At Maturity
15-May-19	500,000.00	2.6500%	AMP Bank	A-1	500,000.00	31-Oct-18	502,250.68	537278	2,250.68	At Maturity
22-May-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	24-Oct-18	502,599.32	537261	2,599.32	At Maturity
29-May-19	500,000.00	2.7000%	National Australia Bank	A-1+	500,000.00	28-Nov-18	501,257.53	537358	1,257.53	At Maturity
5-Jun-19	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	6-Dec-18	500,972.33	537392	972.33	At Maturity
12-Jun-19	500,000.00	2.7400%	National Australia Bank	A-1+	500,000.00	10-Dec-18	500,825.75	537413	825.75	At Maturity
9-Oct-19	500,000.00	2.8500%	Credit Union Australia	A-2	500,000.00	7-Dec-18	500,976.03	537401	976.03	At Maturity
6-Nov-19	500,000.00	2.9000%	Credit Union Australia	A-2	500,000.00	7-Dec-18	500,993.15	537402	993.15	At Maturity
11-Dec-19	500,000.00	2.9000%	Credit Union Australia	A-2	500,000.00	7-Dec-18	500,993.15	537403	993.15	Annually
14,000,000.00		2.7321%			14,000,000.00		14,089,493.13		89,493.13	

Broken Hill City Council
Accrued Interest Report - December 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Westpac Group	473409	Cheque	513,275.24			1,555.10	31	1,555.10	1.54%
Westpac Group	535442	90d Notice	5,211,773.08			11,703.71	31	11,703.71	2.65%
Cash Total						13,258.81		13,258.81	2.44%
Managed Funds									
Cash Fund	535329		7.79	29-May-17			31	140.20	1.69%
Medium Term Growth Fund	536441		2,026,557.22	12-Feb-18			31	-10,344.45	-5.82%
Long Term Growth Fund	536442		5,056,237.21	09-Feb-18			31	-60,484.74	-13.07%
Managed Funds Total								-70,688.99	-10.89%
Term Deposits									
Bankwest	536872		500,000.00	25-Jul-18	05-Dec-18	4,919.18	4	147.95	2.70%
Bankwest	536939		500,000.00	09-Aug-18	10-Dec-18	4,549.32	9	332.88	2.70%
Bankwest	537260		500,000.00	24-Oct-18	19-Dec-18	1,841.10	18	591.78	2.40%
Credit Union Australia	537400		500,000.00	07-Dec-18	20-Dec-18		13	50.75	.28%
Bankwest	536903		500,000.00	01-Aug-18	02-Jan-19		31	1,146.57	2.70%
National Australia Bank	537070		500,000.00	05-Sep-18	09-Jan-19		31	1,125.34	2.65%
IMB Ltd	537020		500,000.00	29-Aug-18	16-Jan-19		31	1,112.60	2.62%
IMB Ltd	537021		500,000.00	29-Aug-18	23-Jan-19		31	1,125.34	2.65%
IMB Ltd	537022		500,000.00	29-Aug-18	30-Jan-19		31	1,125.34	2.65%
AMP Bank	536930		500,000.00	08-Aug-18	08-Feb-19		31	1,189.04	2.80%
National Australia Bank	537204		500,000.00	10-Oct-18	13-Feb-19		31	1,133.83	2.67%
Bankwest	537174		500,000.00	03-Oct-18	20-Feb-19		31	1,133.83	2.67%
Bankwest	536999		500,000.00	22-Aug-18	27-Feb-19		31	1,167.81	2.75%

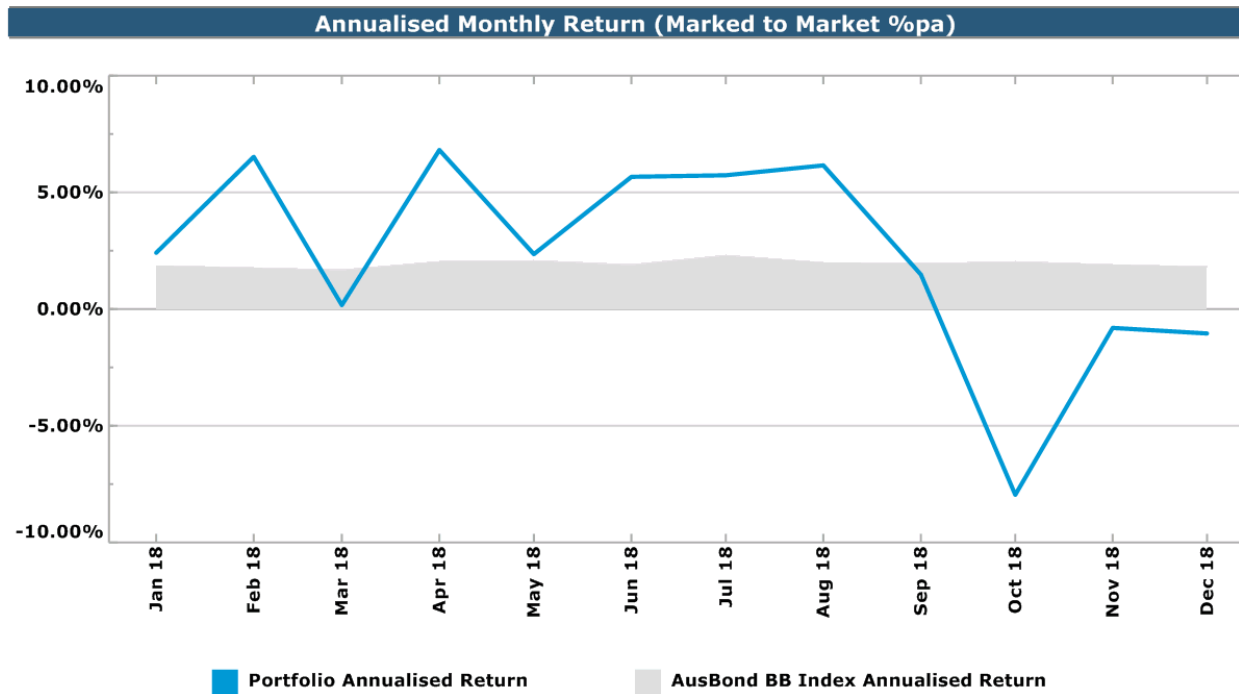
Broken Hill City Council
Accrued Interest Report - December 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
AMP Bank	536942		500,000.00	10-Aug-18	08-Mar-19		31	1,189.04	2.80%
Bankwest	537000		500,000.00	22-Aug-18	13-Mar-19		31	1,172.05	2.76%
Bankwest	537001		500,000.00	22-Aug-18	20-Mar-19		31	1,176.30	2.77%
National Australia Bank	537259		500,000.00	24-Oct-18	27-Mar-19		31	1,138.08	2.68%
Bankwest	537323		500,000.00	14-Nov-18	03-Apr-19		31	1,125.35	2.65%
AMP Bank	536943		500,000.00	10-Aug-18	08-Apr-19		31	1,189.04	2.80%
AMP Bank	537206		500,000.00	10-Oct-18	17-Apr-19		31	1,167.81	2.75%
AMP Bank	537207		500,000.00	10-Oct-18	24-Apr-19		31	1,167.81	2.75%
National Australia Bank	537340		500,000.00	22-Nov-18	01-May-19		31	1,150.82	2.71%
AMP Bank	537208		500,000.00	10-Oct-18	08-May-19		31	1,167.81	2.75%
National Australia Bank	537304		500,000.00	07-Nov-18	08-May-19		31	1,146.58	2.70%
AMP Bank	537278		500,000.00	31-Oct-18	15-May-19		31	1,125.34	2.65%
AMP Bank	537261		500,000.00	24-Oct-18	22-May-19		31	1,167.81	2.75%
National Australia Bank	537358		500,000.00	28-Nov-18	29-May-19		31	1,146.57	2.70%
National Australia Bank	537392		500,000.00	06-Dec-18	05-Jun-19		26	972.33	2.73%
National Australia Bank	537413		500,000.00	10-Dec-18	12-Jun-19		22	825.75	2.74%
Credit Union Australia	537401		500,000.00	07-Dec-18	09-Oct-19		25	976.03	2.85%
Credit Union Australia	537402		500,000.00	07-Dec-18	06-Nov-19		25	993.15	2.90%
Credit Union Australia	537403		500,000.00	07-Dec-18	11-Dec-19		25	993.15	2.90%
Term Deposits Total						11,309.60		32,373.88	2.69%
						24,568.41		-25,056.30	-1.05%

Broken Hill City Council

Investment Performance Report

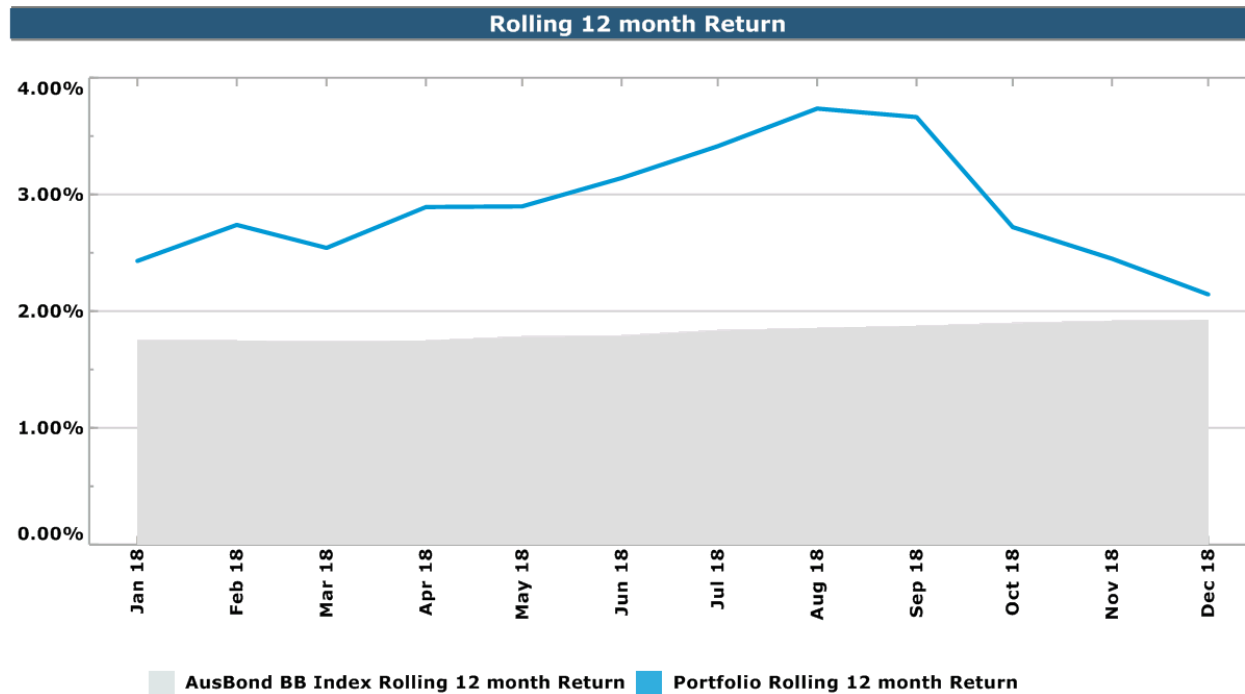


Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Dec 2018	-1.05%	1.81%	-2.86%
Last 3 Months	-3.40%	1.90%	-5.30%
Last 6 Months	0.49%	1.98%	-1.49%
Financial Year to Date	0.49%	1.98%	-1.49%
Last 12 months	2.14%	1.92%	0.22%

Broken Hill City Council

Investment Performance Report

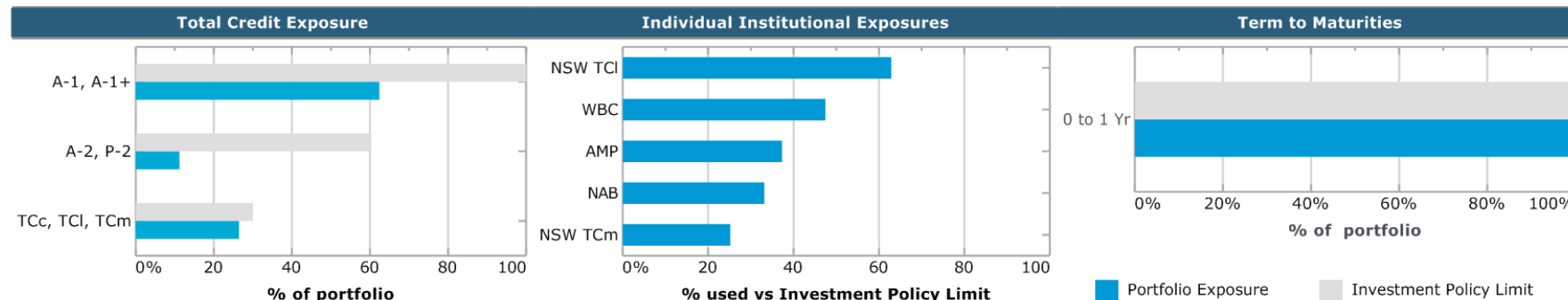


Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Dec 2018	-0.09%	0.15%	-0.24%
Last 3 Months	-0.86%	0.47%	-1.33%
Last 6 Months	0.25%	0.99%	-0.74%
Financial Year to Date	0.25%	0.99%	-0.74%
Last 12 months	2.14%	1.92%	0.22%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1	4,000,000	
Short Term	A-1+	12,725,048	
		16,725,048	62% 100% ✓
Short Term	A-2	1,500,000	
Short Term	P-2	1,500,000	
		3,000,000	11% 60% ✓
Short Term	TCc	8	
Short Term	TCI	5,056,237	
Short Term	TCm	2,026,557	
		7,082,802	26% 30% ✓
		26,807,851	100%

✓ = compliant
✗ = non-compliant

	% used vs Investment Policy Limit
NSW T-Corp (LT) (TCI, TCI)	63% ✓
Westpac Group (A-1+, AA-)	47% ✓
AMP Bank (A-1, A)	37% ✓
National Australia Bank (A-1+, AA-)	33% ✓
NSW T-Corp (MT) (TCm)	25% ✓
Commonwealth Bank of Australia (A-1+, AA-)	25% ✓
IMB Ltd (P-2, Baa1)	22% ✓
Credit Union Australia (A-2, BBB)	22% ✓
NSW T-Corp (Cash) (TCc)	0% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	26,807,851	100% 100% ✓
	26,807,851	
Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	12,807,851	48%
01. Less Than 30 Days	2,000,000	7%
02. Between 30 Days and 60 Days	2,500,000	9%
03. Between 60 Days and 90 Days	2,000,000	7%
04. Between 90 Days and 180 Days	6,000,000	22%
05. Between 180 Days and 365 Days	1,500,000	6%
	26,807,851	

Broken Hill City Council

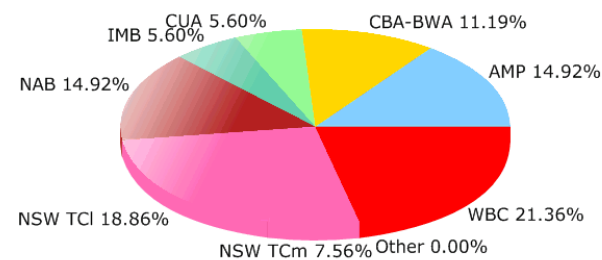
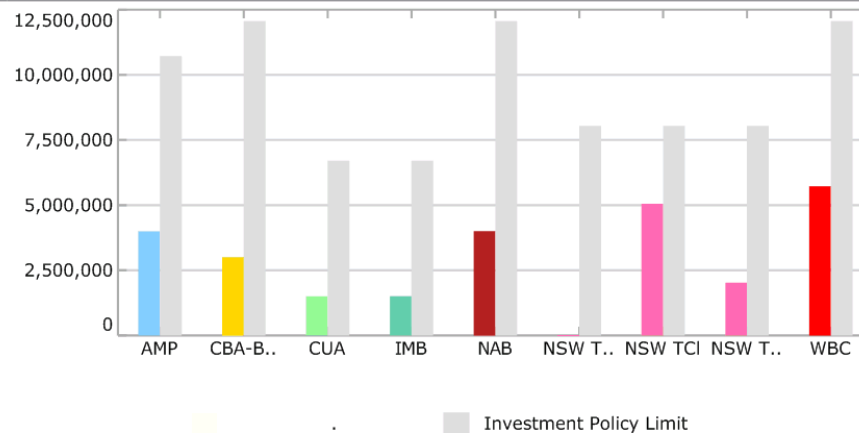
Individual Institutional Exposures Report



Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
AMP Bank	A, A-1	4,000,000	10,723,140
Commonwealth Bank of Australia	A-1+, AA-	3,000,000	12,063,533
Credit Union Australia	A-2, BBB	1,500,000	6,701,963
IMB Ltd	P-2, Baa1	1,500,000	6,701,963
National Australia Bank	A-1+, AA-	4,000,000	12,063,533
NSW T-Corp (Cash)	TCc	8	8,042,355
NSW T-Corp (LT)	TCI	5,056,237	8,042,355
NSW T-Corp (MT)	TCm	2,026,557	8,042,355
Westpac Group	A-1+, AA-	5,725,048	12,063,533
		26,807,851	

Individual Institutional Exposure Charts



Broken Hill City Council

Cash Flows Report



Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
5-Dec-18	536872	Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposits	Interest - Received	4,919.18
				Deal Total	504,919.18
Day Total					504,919.18
6-Dec-18	537392	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
		Day Total			
7-Dec-18	537400	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
		537401	Credit Union Australia	Term Deposits	Settlement Face Value - Paid
			Deal Total	-500,000.00	
537402	Credit Union Australia		Term Deposits	Settlement Face Value - Paid	-500,000.00
			Deal Total	-500,000.00	
	537403	Credit Union Australia	Term Deposits	Settlement Face Value - Paid	-500,000.00
			Deal Total	-500,000.00	
Day Total					-2,000,000.00
10-Dec-18	536939	Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposits	Interest - Received	4,549.32
				Deal Total	504,549.32
537413	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00	
			Deal Total	-500,000.00	
	Day Total				
19-Dec-18	537260	Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposits	Interest - Received	1,841.10
				Deal Total	501,841.10
Day Total					501,841.10
20-Dec-18	537400	Credit Union Australia	Term Deposits	Maturity Face Value - Received	500,000.00
		Credit Union Australia	Term Deposits	Interest - Received	50.75

Broken Hill City Council

Cash Flows Report



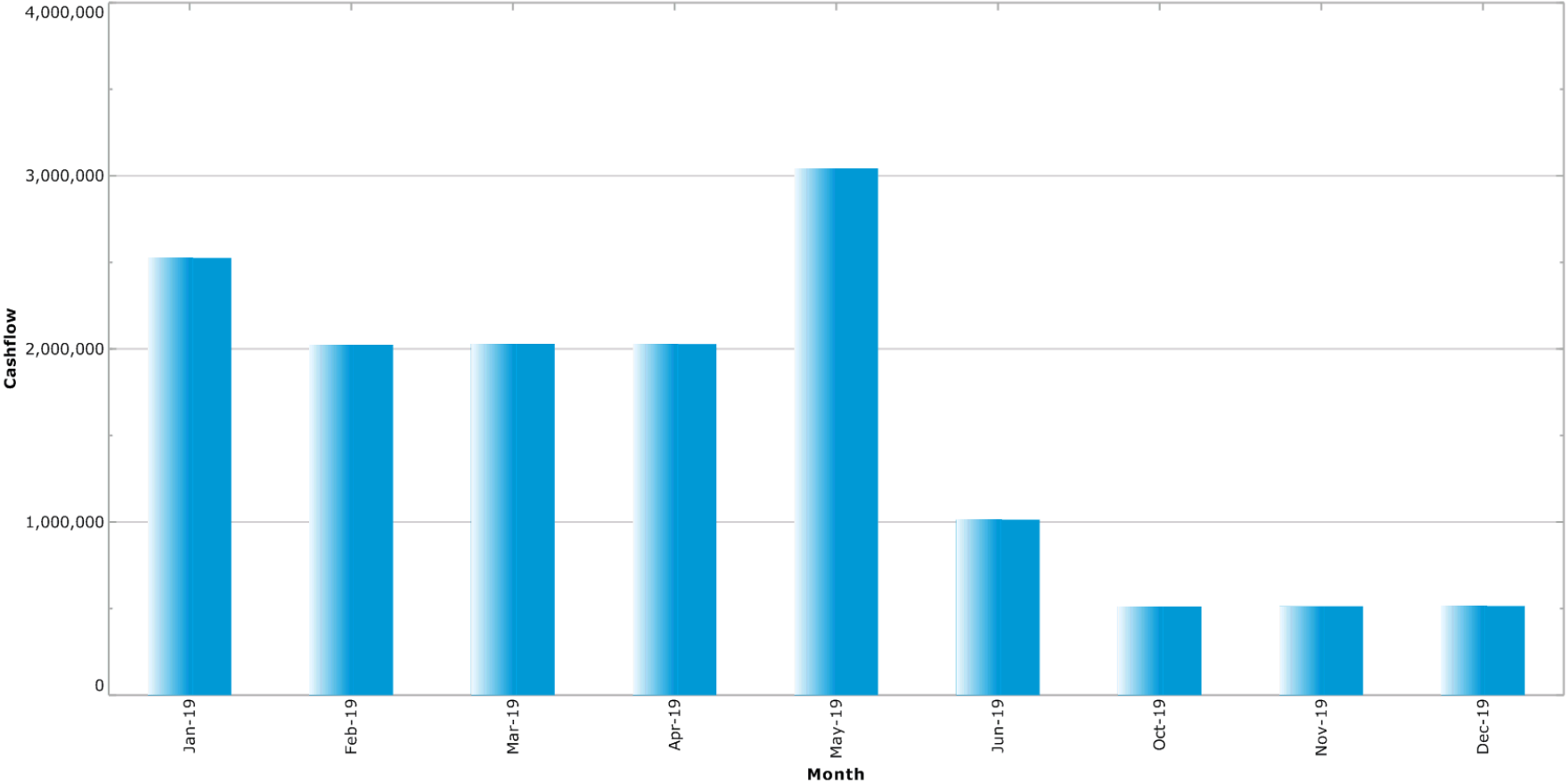
Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
				Deal Total	500,050.75
				Day Total	500,050.75
				Net Cash Movement for Period	-988,639.66

Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
2-Jan-19	536903	Bankwest	Term Deposit	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposit	Interest - Received	5,695.89
				<u>Deal Total</u>	<u>505,695.89</u>
				Day Total	505,695.89
9-Jan-19	537070	National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
		National Australia Bank	Term Deposit	Interest - Received	4,573.97
				<u>Deal Total</u>	<u>504,573.97</u>
				Day Total	504,573.97
16-Jan-19	537020	IMB Ltd	Term Deposit	Maturity Face Value - Received	500,000.00
		IMB Ltd	Term Deposit	Interest - Received	5,024.66
				<u>Deal Total</u>	<u>505,024.66</u>
				Day Total	505,024.66
23-Jan-19	537021	IMB Ltd	Term Deposit	Maturity Face Value - Received	500,000.00
		IMB Ltd	Term Deposit	Interest - Received	5,336.30
				<u>Deal Total</u>	<u>505,336.30</u>
				Day Total	505,336.30
30-Jan-19	537022	IMB Ltd	Term Deposit	Maturity Face Value - Received	500,000.00
		IMB Ltd	Term Deposit	Interest - Received	5,590.41
				<u>Deal Total</u>	<u>505,590.41</u>
				Day Total	505,590.41
				Net Cash Movement for Period	2,526,221.23

Broken Hill City Council
Cash Flows Report



ORDINARY MEETING OF THE COUNCIL

February 7, 2019

ITEM 7**BROKEN HILL CITY COUNCIL REPORT NO. 9/19****SUBJECT:** **INVESTMENT REPORT FOR JANUARY 2019** **17/82****Recommendation**

1. That Broken Hill City Council Report No. 9/19 dated February 7, 2019, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 January 2019, Council's Investment Portfolio had a current market valuation of \$27,014,375 or principal value (face value) of \$26,918,255 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 January 2019 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

Some positive signals coming out of the US helped share markets gain back some ground lost at the end of 2018. The US government shutdown came to an end, at least temporarily; further interest rate hikes by the Federal Reserve are expected to be on hold; and US/Chinese trade talks are thought to be moving forward. Data out of Europe (GDP up a meagre 0.2%), Japan (a fall in industrial production) and China (weak manufacturing data) gave little hope that any of these areas would help start 2019 with a burst of economic confidence.

Domestic issues

In Australia, the latest Consumer Price Index data showed inflation continues to remain below the RBA's 2-3% target range, at 1.8%pa. Tobacco/alcohol (+6.8%), health (+3.3%) and transport (+5%) led the price gainers. The biggest contributors to price declines were in Communications (-4.3%), household furnishings (-0.8%) and clothing (-0.7%). With Sydney and Melbourne leading the downward trend, the nation's house prices continued their decline over the month. The average national capital city house prices are now off 8% from their Sep 2017 highs and economists are anticipating prices to fall by another 5-10% this year.

Interest rates

The cash futures market shows an increasing likelihood of an interest rate cut over the next 18 months (refer chart below). At the very least, the RBA is expected to keep interest rates on hold, at 1.50% for the foreseeable future. Despite the expectation of a flat to lower cash rate over the next 18 months, the cost of banks' wholesale funding has increased causing short dated swap rates to remain elevated and pushing some banks to raise mortgage rates. Likewise, term deposit rates were mostly higher by the end of January. The best indicative 3-month TD from an Australian major at month end was 2.70% up by 5bps from December. The same major's best 12 month rate was at 2.75%, unchanged over the month, while the other majors remained in the 2.60-2.70% range. Meanwhile, the best rates among the lower rated banks were in the 2.75% range across 3-12 months range, up to 15bps higher in some cases from last month.

Investment Portfolio Commentary

Council's investment portfolio posted a return of 10.34%pa for the month of January versus the bank bill index benchmark return of 2.14%pa. For the financial year to date, the investment portfolio returned 1.84%pa, underperforming the bank bill index benchmark's 2.01%pa by 0.17%pa.

During January, Council's investment portfolio had \$2.5m in term deposits mature with a weighted average rate of approximately 2.64%pa. All proceeds were reinvested across 6-10 month maturities at an average rate of 2.75%pa.

The T-Corp MT and LT Growth Funds were up 1.8% and 3.0% respectively during January. Australian shares were up 4.0% during the month with Energy (+11.5%) and Information Technology (+8.8%) being the best performing sectors. Financials (-0.2%) was the only sector to fall, with markets eagerly awaiting the release of the Banking Royal Commission report in early February. Overseas markets also performed strongly with the US S&P 500 (+8.0%), Chinese S&P 300 (+6.3%), European S&P 350 (+6.2%), and Japanese S&P 500 (+5.1%) all rising.

Council's Portfolio by Source of Funds – January 2019

As at 31 January 2019, Council's Investment Portfolio had a current market valuation of \$27,014,375 or principal value (face value) of \$26,918,255 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	\$16,187,255
	Accommodation Bonds Reserve	\$45,000
	Royalties Reserve	\$598,000
	Domestic Waste Management Reserve	\$7,327,000
	Grants	\$2,300,000
	Developer Contributions	\$461,000
	TOTAL PORTFOLIO	\$26,918,255

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership
Objective 4.1: Openness and Transparency in Decision Making
Action 4.1.1 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) January 2019 Investment Report

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER



**Investment Summary Report
January 2019**



Broken Hill City Council

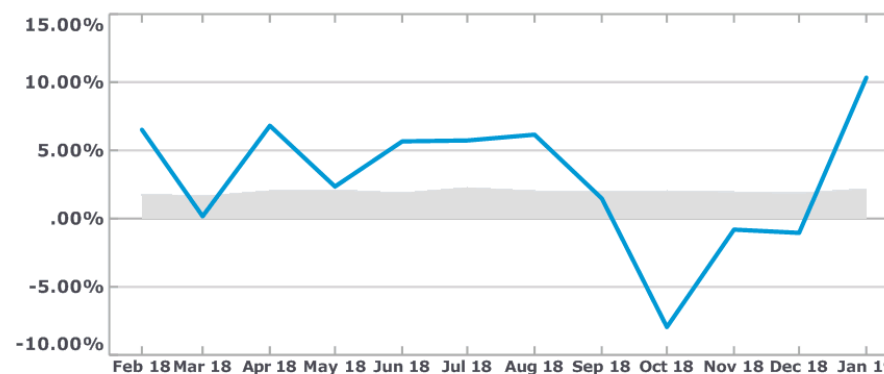
Executive Summary



Investment Holdings

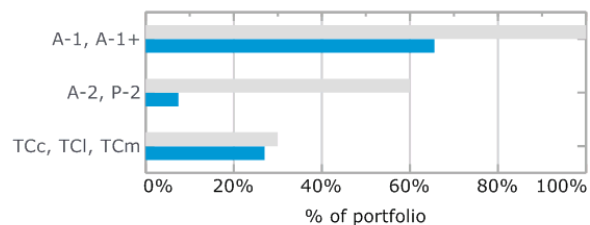
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	5,648,945.84	5,648,945.84	2.57
Managed Funds	7,269,309.31	7,269,309.31	36.07
Term Deposit	14,000,000.00	14,096,119.73	2.75
	26,918,255.15	27,014,374.88	11.71

Investment Performance

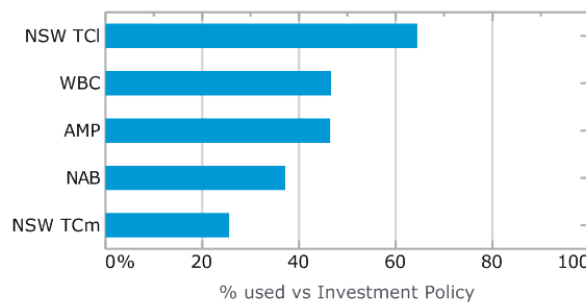


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	26,918,255	100%
	26,918,255	

Broken Hill City Council

Investment Holdings Report



Cash Accounts							
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference	
5,223,503.13	2.6500%	Westpac Group	A-1+	5,223,503.13	535442	90d Notice	
425,442.71	1.5300%	Westpac Group	A-1+	425,442.71	473409	Cheque	
5,648,945.84	2.5656%			5,648,945.84			

Managed Funds							
Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
7.81	3.0651%	NSW T-Corp (Cash)	TCc	Cash Fund	7.81	535329	
5,206,347.94	41.1237%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	5,206,347.94	536442	
2,062,953.56	23.3165%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,062,953.56	536441	
7,269,309.31	36.0702				7,269,309.31		

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
8-Feb-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	8-Aug-18	506,789.04	536930	6,789.04	At Maturity	
13-Feb-19	500,000.00	2.6700%	National Australia Bank	A-1+	500,000.00	10-Oct-18	504,169.59	537204	4,169.59	At Maturity	
20-Feb-19	500,000.00	2.6700%	Bankwest	A-1+	500,000.00	3-Oct-18	504,425.62	537174	4,425.62	At Maturity	
27-Feb-19	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	22-Aug-18	506,140.41	536999	6,140.41	At Maturity	
8-Mar-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	10-Aug-18	506,712.33	536942	6,712.33	At Maturity	
13-Mar-19	500,000.00	2.7600%	Bankwest	A-1+	500,000.00	22-Aug-18	506,162.74	537000	6,162.74	At Maturity	
20-Mar-19	500,000.00	2.7700%	Bankwest	A-1+	500,000.00	22-Aug-18	506,185.07	537001	6,185.07	At Maturity	
27-Mar-19	500,000.00	2.6800%	National Australia Bank	A-1+	500,000.00	24-Oct-18	503,671.23	537259	3,671.23	At Maturity	
3-Apr-19	500,000.00	2.6500%	Bankwest	A-1+	500,000.00	14-Nov-18	502,867.81	537323	2,867.81	At Maturity	
8-Apr-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	10-Aug-18	506,712.33	536943	6,712.33	At Maturity	
17-Apr-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	10-Oct-18	504,294.52	537206	4,294.52	At Maturity	
24-Apr-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	10-Oct-18	504,294.52	537207	4,294.52	At Maturity	

Broken Hill City Council
Investment Holdings Report

Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
1-May-19	500,000.00	2.7100%	National Australia Bank	A-1+	500,000.00	22-Nov-18	502,635.75	537340	2,635.75	At Maturity
8-May-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	10-Oct-18	504,294.52	537208	4,294.52	At Maturity
8-May-19	500,000.00	2.7000%	National Australia Bank	A-1+	500,000.00	7-Nov-18	503,180.82	537304	3,180.82	At Maturity
15-May-19	500,000.00	2.6500%	AMP Bank	A-1	500,000.00	31-Oct-18	503,376.03	537278	3,376.03	At Maturity
22-May-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	24-Oct-18	503,767.12	537261	3,767.12	At Maturity
29-May-19	500,000.00	2.7000%	National Australia Bank	A-1+	500,000.00	28-Nov-18	502,404.11	537358	2,404.11	At Maturity
5-Jun-19	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	6-Dec-18	502,131.64	537392	2,131.64	At Maturity
12-Jun-19	500,000.00	2.7400%	National Australia Bank	A-1+	500,000.00	10-Dec-18	501,989.32	537413	1,989.32	At Maturity
10-Jul-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	9-Jan-19	500,866.44	537463	866.44	At Maturity
17-Jul-19	500,000.00	2.7500%	AMP Bank	A-1	500,000.00	16-Jan-19	500,602.74	537474	602.74	At Maturity
25-Sep-19	500,000.00	2.7500%	IMB Ltd	P-2	500,000.00	23-Jan-19	500,339.04	537480	339.04	At Maturity
9-Oct-19	500,000.00	2.8500%	Credit Union Australia	A-2	500,000.00	7-Dec-18	502,186.30	537401	2,186.30	At Maturity
9-Oct-19	500,000.00	2.7500%	National Australia Bank	A-1+	500,000.00	9-Jan-19	500,866.44	537462	866.44	At Maturity
6-Nov-19	500,000.00	2.9000%	Credit Union Australia	A-2	500,000.00	7-Dec-18	502,224.66	537402	2,224.66	At Maturity
13-Nov-19	500,000.00	2.7600%	National Australia Bank	A-1+	500,000.00	16-Jan-19	500,604.93	537473	604.93	At Maturity
11-Dec-19	500,000.00	2.9000%	Credit Union Australia	A-2	500,000.00	7-Dec-18	502,224.66	537403	2,224.66	Annually
14,000,000.00		2.7496%			14,000,000.00		14,096,119.73		96,119.73	

Broken Hill City Council

Accrued Interest Report - January 2019



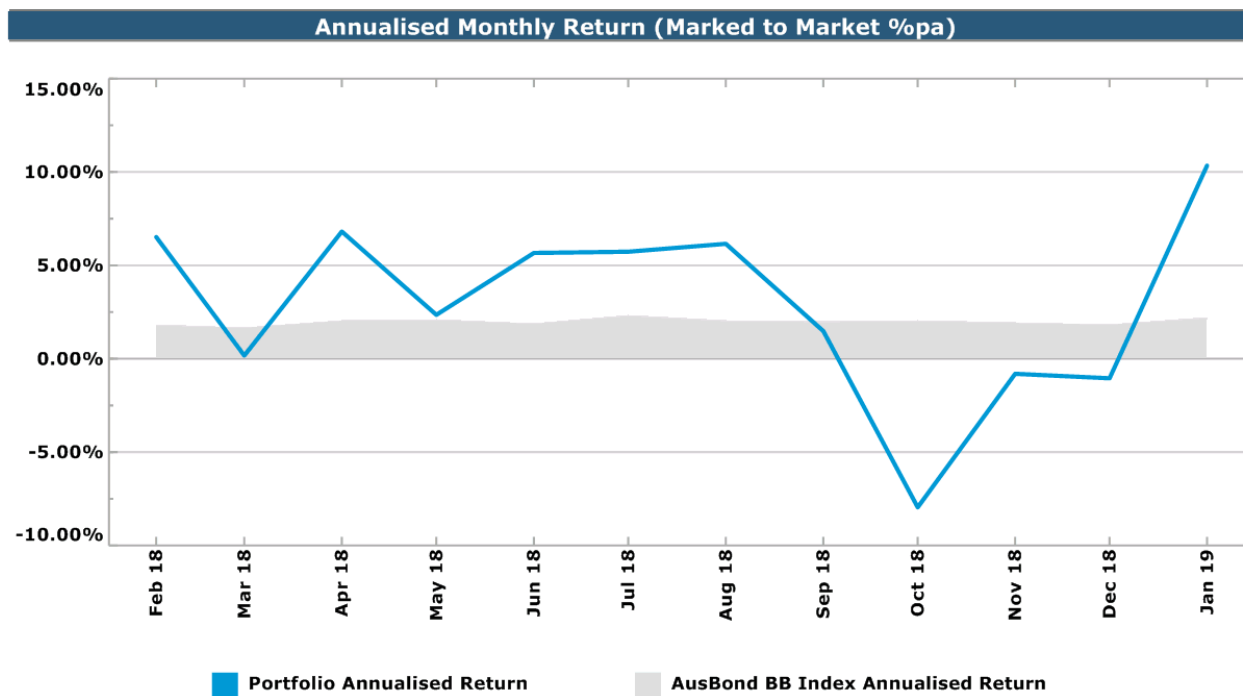
Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Westpac Group	473409	Cheque	425,442.71			1,291.92	31	1,291.92	1.53%
Westpac Group	535442	90d Notice	5,223,503.13			11,730.05	31	11,730.05	2.65%
Cash Total						13,021.97		13,021.97	2.47%
Managed Funds									
Cash Fund	535329		7.81	29-May-17			31	0.02	3.07%
Medium Term Growth Fund	536441		2,062,953.56	12-Feb-18			31	36,396.34	23.32%
Long Term Growth Fund	536442		5,206,347.94	09-Feb-18			31	150,110.73	41.12%
Managed Funds Total								186,507.09	35.79%
Term Deposits									
Bankwest	536903		500,000.00	01-Aug-18	02-Jan-19	5,695.89	1	36.99	2.70%
National Australia Bank	537070		500,000.00	05-Sep-18	09-Jan-19	4,573.97	8	290.41	2.65%
IMB Ltd	537020		500,000.00	29-Aug-18	16-Jan-19	5,024.66	15	538.36	2.62%
IMB Ltd	537021		500,000.00	29-Aug-18	23-Jan-19	5,336.30	22	798.63	2.65%
IMB Ltd	537022		500,000.00	29-Aug-18	30-Jan-19	5,590.41	29	1,052.74	2.65%
AMP Bank	536930		500,000.00	08-Aug-18	08-Feb-19		31	1,189.04	2.80%
National Australia Bank	537204		500,000.00	10-Oct-18	13-Feb-19		31	1,133.84	2.67%
Bankwest	537174		500,000.00	03-Oct-18	20-Feb-19		31	1,133.84	2.67%
Bankwest	536999		500,000.00	22-Aug-18	27-Feb-19		31	1,167.81	2.75%
AMP Bank	536942		500,000.00	10-Aug-18	08-Mar-19		31	1,189.04	2.80%
Bankwest	537000		500,000.00	22-Aug-18	13-Mar-19		31	1,172.06	2.76%
Bankwest	537001		500,000.00	22-Aug-18	20-Mar-19		31	1,176.30	2.77%
National Australia Bank	537259		500,000.00	24-Oct-18	27-Mar-19		31	1,138.08	2.68%

Broken Hill City Council
Accrued Interest Report - January 2019

Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bankwest	537323		500,000.00	14-Nov-18	03-Apr-19		31	1,125.34	2.65%
AMP Bank	536943		500,000.00	10-Aug-18	08-Apr-19		31	1,189.04	2.80%
AMP Bank	537206		500,000.00	10-Oct-18	17-Apr-19		31	1,167.81	2.75%
AMP Bank	537207		500,000.00	10-Oct-18	24-Apr-19		31	1,167.81	2.75%
National Australia Bank	537340		500,000.00	22-Nov-18	01-May-19		31	1,150.82	2.71%
AMP Bank	537208		500,000.00	10-Oct-18	08-May-19		31	1,167.81	2.75%
National Australia Bank	537304		500,000.00	07-Nov-18	08-May-19		31	1,146.57	2.70%
AMP Bank	537278		500,000.00	31-Oct-18	15-May-19		31	1,125.35	2.65%
AMP Bank	537261		500,000.00	24-Oct-18	22-May-19		31	1,167.80	2.75%
National Australia Bank	537358		500,000.00	28-Nov-18	29-May-19		31	1,146.58	2.70%
National Australia Bank	537392		500,000.00	06-Dec-18	05-Jun-19		31	1,159.31	2.73%
National Australia Bank	537413		500,000.00	10-Dec-18	12-Jun-19		31	1,163.57	2.74%
AMP Bank	537463		500,000.00	09-Jan-19	10-Jul-19		23	866.44	2.75%
AMP Bank	537474		500,000.00	16-Jan-19	17-Jul-19		16	602.74	2.75%
IMB Ltd	537480		500,000.00	23-Jan-19	25-Sep-19		9	339.04	2.75%
Credit Union Australia	537401		500,000.00	07-Dec-18	09-Oct-19		31	1,210.27	2.85%
National Australia Bank	537462		500,000.00	09-Jan-19	09-Oct-19		23	866.44	2.75%
Credit Union Australia	537402		500,000.00	07-Dec-18	06-Nov-19		31	1,231.51	2.90%
National Australia Bank	537473		500,000.00	16-Jan-19	13-Nov-19		16	604.93	2.76%
Credit Union Australia	537403		500,000.00	07-Dec-18	11-Dec-19		31	1,231.51	2.90%
Term Deposits Total						26,221.23		32,847.83	2.74%
						39,243.20		232,376.89	10.34%

Broken Hill City Council

Investment Performance Report

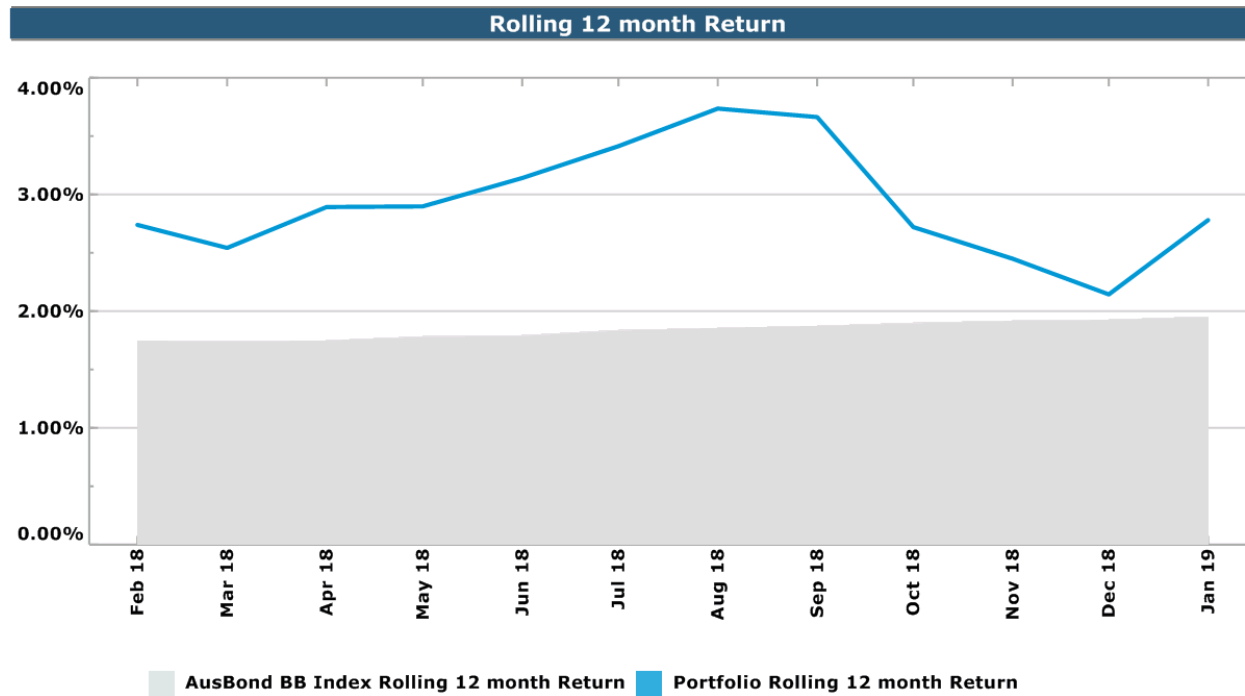


Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Jan 2019	10.34%	2.14%	8.20%
Last 3 Months	2.71%	1.95%	0.76%
Last 6 Months	1.21%	1.96%	-0.75%
Financial Year to Date	1.84%	2.01%	-0.17%
Last 12 months	2.78%	1.95%	0.83%

Broken Hill City Council

Investment Performance Report

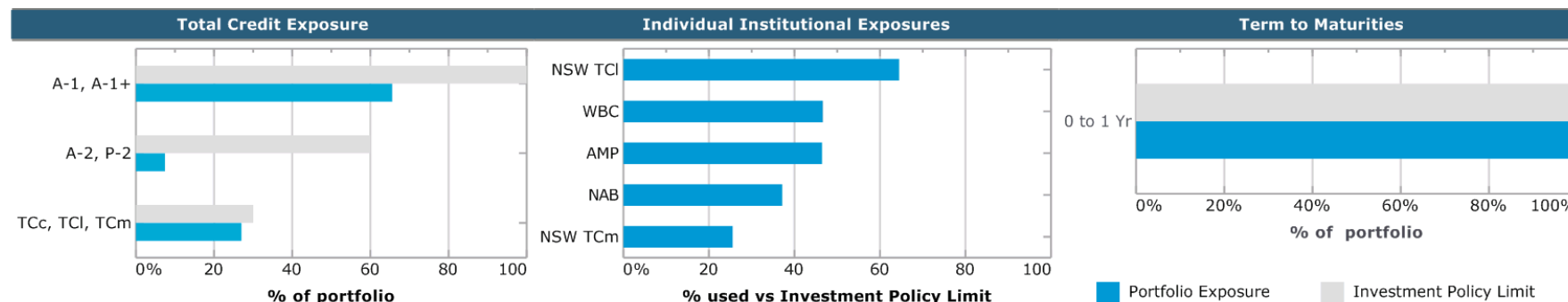


Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Jan 2019	0.84%	0.18%	0.66%
Last 3 Months	0.68%	0.49%	0.19%
Last 6 Months	0.61%	0.98%	-0.37%
Financial Year to Date	1.09%	0.98%	0.11%
Last 12 months	2.78%	1.95%	0.83%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1	5,000,000	
Short Term	A-1+	12,648,946	
		17,648,946	66% 100% ✓
Short Term	A-2	1,500,000	
Short Term	P-2	500,000	
		2,000,000	7% 60% ✓
Short Term	TCc	8	
Short Term	TCI	5,206,348	
Short Term	TCm	2,062,954	
		7,269,309	27% 30% ✓
		26,918,255	100%

✓ = compliant
✗ = non-compliant

	% used vs Investment Policy Limit
NSW T-Corp (LT) (TCI, TCI)	64% ✓
Westpac Group (A-1+, AA-)	47% ✓
AMP Bank (A-1, A)	46% ✓
National Australia Bank (A-1+, AA-)	37% ✓
NSW T-Corp (MT) (TCm)	26% ✓
Credit Union Australia (A-2, BBB)	22% ✓
Commonwealth Bank of Australia (A-1+, AA-)	21% ✓
IMB Ltd (P-2, Baa1)	7% ✓
NSW T-Corp (Cash) (TCc)	0% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	26,918,255	100% 100% ✓
	26,918,255	
Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	12,918,255	48%
01. Less Than 30 Days	2,000,000	7%
02. Between 30 Days and 60 Days	2,000,000	7%
03. Between 60 Days and 90 Days	2,000,000	7%
04. Between 90 Days and 180 Days	5,000,000	19%
05. Between 180 Days and 365 Days	3,000,000	11%
	26,918,255	

Broken Hill City Council

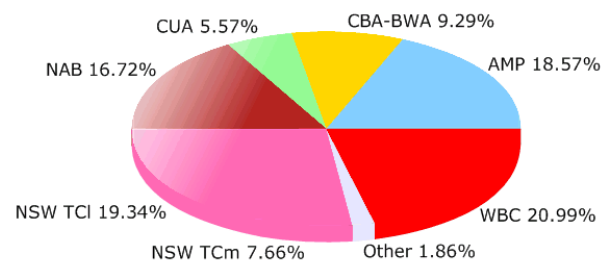
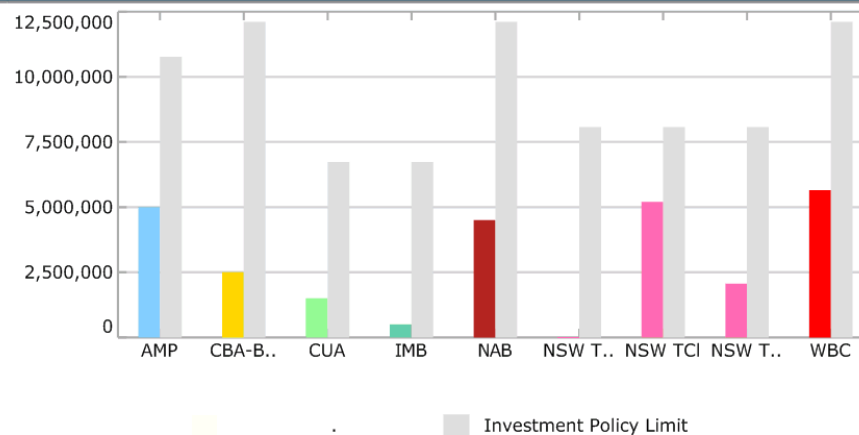
Individual Institutional Exposures Report



Individual Institutional Exposures

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
AMP Bank	A-1, A	5,000,000	10,767,302
Commonwealth Bank of Australia	A-1+, AA-	2,500,000	12,113,215
Credit Union Australia	A-2, BBB	1,500,000	6,729,564
IMB Ltd	P-2, Baa1	500,000	6,729,564
National Australia Bank	A-1+, AA-	4,500,000	12,113,215
NSW T-Corp (Cash)	TCc	8	8,075,477
NSW T-Corp (LT)	TCI	5,206,348	8,075,477
NSW T-Corp (MT)	TCm	2,062,954	8,075,477
Westpac Group	A-1+, AA-	5,648,946	12,113,215
		26,918,255	

Individual Institutional Exposure Charts



Broken Hill City Council
Cash Flows Report



Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
2-Jan-19	536903	Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposits	Interest - Received	5,695.89
				<u>Deal Total</u>	<u>505,695.89</u>
				Day Total	505,695.89
9-Jan-19	537070	National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000.00
		National Australia Bank	Term Deposits	Interest - Received	4,573.97
				<u>Deal Total</u>	<u>504,573.97</u>
	537462	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
	537463	AMP Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	-495,426.03
16-Jan-19	537020	IMB Ltd	Term Deposits	Maturity Face Value - Received	500,000.00
		IMB Ltd	Term Deposits	Interest - Received	5,024.66
				<u>Deal Total</u>	<u>505,024.66</u>
	537473	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
	537474	AMP Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	-494,975.34
23-Jan-19	537021	IMB Ltd	Term Deposits	Maturity Face Value - Received	500,000.00
		IMB Ltd	Term Deposits	Interest - Received	5,336.30
				<u>Deal Total</u>	<u>505,336.30</u>
	537480	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	5,336.30
30-Jan-19	537022	IMB Ltd	Term Deposits	Maturity Face Value - Received	500,000.00
		IMB Ltd	Term Deposits	Interest - Received	5,590.41

Broken Hill City Council

Cash Flows Report

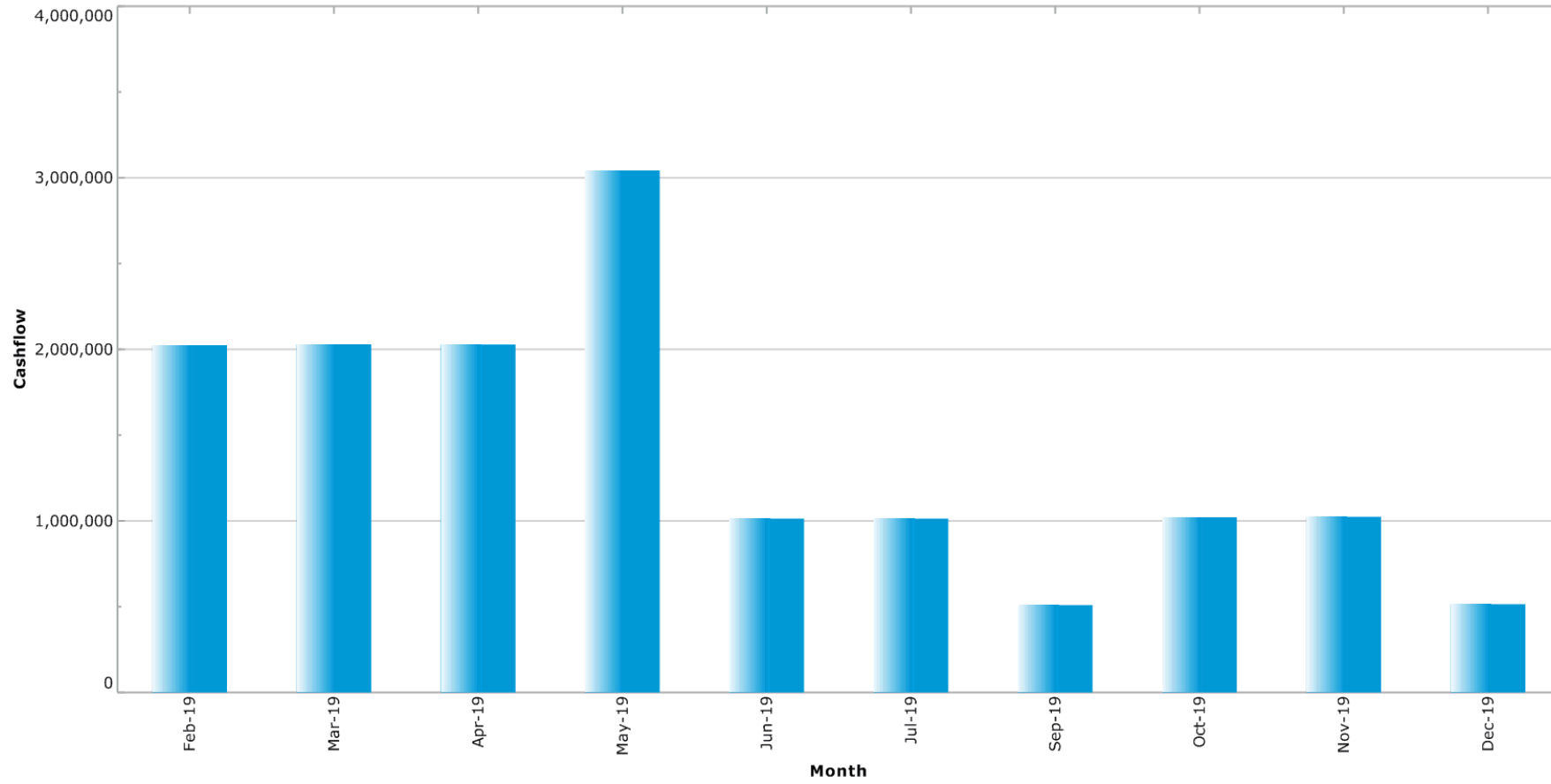


Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
				Deal Total	505,590.41
				Day Total	505,590.41
				Net Cash Movement for Period	26,221.23

Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
8-Feb-19	536930	AMP Bank	Term Deposit	Maturity Face Value - Received	500,000.00
		AMP Bank	Term Deposit	Interest - Received	7,057.53
				<u>Deal Total</u>	<u>507,057.53</u>
				Day Total	507,057.53
13-Feb-19	537204	National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
		National Australia Bank	Term Deposit	Interest - Received	4,608.49
				<u>Deal Total</u>	<u>504,608.49</u>
				Day Total	504,608.49
20-Feb-19	537174	Bankwest	Term Deposit	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposit	Interest - Received	5,120.55
				<u>Deal Total</u>	<u>505,120.55</u>
				Day Total	505,120.55
27-Feb-19	536999	Bankwest	Term Deposit	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposit	Interest - Received	7,119.86
				<u>Deal Total</u>	<u>507,119.86</u>
				Day Total	507,119.86
				Net Cash Movement for Period	2,023,906.44

Broken Hill City Council
Cash Flows Report

ORDINARY MEETING OF THE COUNCIL

December 17, 2018

ITEM 8BROKEN HILL CITY COUNCIL REPORT NO. 10/19

SUBJECT: ADOPTION OF DRAFT VOLUNTARY PLANNING AGREEMENT
WITH PERILYA LTD 11/216

Recommendation

1. That Broken Hill City Council Report No. 10/19 dated December 17, 2018, be received.
2. That Council endorse the Voluntary Planning Agreement (VPA) with Perilya Ltd and that the Mayor and General Manager be authorised to sign the Voluntary Planning Agreement on behalf of Broken Hill City Council.

Executive Summary:

A draft voluntary planning agreement (VPA) was developed to comply with condition 15 of the planning approval for the recommencement of the North Mine. In accordance with the *Environmental Planning and Assessment Regulation 2000*, public notice was given of the proposed VPA by placing ads in the local newspaper.

The draft VPA was placed on public exhibition from Saturday 15 December 2018 and closed on Friday 8 February 2019 at which time Council received one submission from the public. No changes to the draft VPA are proposed because of the submission.

One amendment was made to the draft VPA under clause 9 to correct a typo error by deleting the letter "t".

Report:

Introduction - A voluntary planning agreement (VPA) is a planning tool that allows planning authorities and developers to work together to deliver innovative infrastructure outcomes alongside development proposals.

VPAs allow flexibility and innovation in infrastructure so that the whole community can benefit from development.

Background - The recommencement of the North Mine was classified as state significant development SSD 7538, hence was assessed and determined by NSW Planning and Environment. The North Mine project was publicly exhibited from 5 February – 6 March 2017.

Council's Planning Department submitted a submission on 6 March 2017 which requested that Perilya Ltd enters into a VPA with Council to formalise contributions towards the reconstruction and maintenance of an intersection with a regional road and the inclusion of Community Enhancement Works as proposed by Perilya during the negotiations.

The Planning Agreement requires a one off monetary contribution in the amount of \$280,000 towards road works, as well as an annual contribution towards road maintenance costs.

The Planning Agreement also requires the Developer to carry out Community Enhancement Works every year to a value of approximately \$367,442 (as adjusted for CPI). The community enhancement works were introduced by the developer and consist of works and contributions that will benefit the community.

It is important to note that Council's Section 7.12 Developer Contributions Plan does not apply in this instance as Council is not the consent authority. Negotiations for contributions are done in good faith to offset impacts on infrastructure on a fair and just basis. Legislation does not prescribe a formula for the calculation of contributions; hence contributions must be fair and be utilised for the purpose as defined in the VPA. The process is strictly voluntary and relies on the goodwill of the parties to arrive at a mutually agreed outcome.

Public exhibition of VPA - The draft VPA was placed on public exhibition from Saturday, 15 December 2018 and concluded on Friday, 8 February 2019.

Submissions: One submission was received from the community. Mr. Angell requested that Perilya Ltd. contributes \$100,000 per annum towards the promotion of tourism. Mr. Angell suggested that the contribution be contributed to a Broken Hill Tourist Association or such body (when it is formed), until such time the money should be held in a trust. Mr. Angell said that the VPA will give a committed guarantee that the mining company will help to contribute to the industry.

Summary of submission/s:

Date submission received	From	Details of submission
1 February 2019	Mr. Larry Angell	Mr. Angell requested that Perilya Ltd contributes \$100,000 per annum towards the promotion of tourism. The contribution is be set aside for a Broken Hill Tourist Association who will be tasked to promote Broken Hill.

Response to submission: Council gave due consideration to Mr. Angell's submission and consequently contacted Perilya for a response. Perilya advised that they became the first *Platinum Mining Friend* for Foundation Broken Hill through ongoing support for Broken Hill's future. Perilya advised that they committed a further \$25,000 per annum over the next five years which brings Perilya's contribution since 2010 to \$250,000. Refer to attached media release.

Perilya advised that their contributions are used to support community initiatives similar to the one proposed by Mr Angell. Perilya believes they are already contributing to the Broken Hill Community's future as proposed in Mr. Angell's submission.

Comment: Contribution amounts in the draft VPA are set out in the conditions of the development consent granted by the NSW Department of Planning (as State Significant Development) and cannot be amended by the Council. There is no obligation on Perilya Ltd. to make any further contributions in addition to the contributions already detailed in the development consent.

Contributions: Perilya Ltd is obligated to make contributions (monetary or works) in accordance with their development consent.

The tables below detail the contributions as approved in the development consent for the North Mine.

Schedule 2 Monetary Contributions (section 6.1)

Funding Area	Developer's Contribution		Details of works	Timing for making of contribution
	One off payment (ex GST)	Payment per year (as adjusted) ex GST		
Gypsum Street/South Road intersection (east bound left turn lane)	\$280,000	-	Contribution is to be used by the Council to fund road upgrades in the form of widening the formation and seal of the left turn lane of Gypsum Street at its intersection with South Street by 0.5m.	Contribution must be paid within 12 months of the Construction Date
	-	\$variable amount calculated in accordance with clause 6	Contribution is to be used by the Council to undertake road maintenance	Contribution must be paid by 30 August each year for the Term
Gypsum Street (westbound land from South Road)	-	\$20,000	Contribution is to be used by the Council to undertake road maintenance in accordance with the Transport Management Plan approved under Condition 27 of the Consent	Contribution must be paid by 30 August each year for the Term

Schedule 3 Works contributions (clause 6.3)

Funding Area	Value of works to be done by Developer each year	Location of works	Details of works	Timing
Community Enhancement	\$215,670	Zinc Lakes	Gardening, slashing, garbage, maintenance, cleaning, payment of rates, water, electricity fees and charges	Annually
	\$64,295	Zinc ovals		
	\$10,100	Zinc Broken Hill Bowling Club		
	\$49,978	North Broken Hill Bowling Club		
	\$13,100	Pony Club		
	\$14,299	Rainbow Pre-school		
Total value of works	\$367,442			

This report is presented to Council to adopt the draft VPA between Council and Perilya Broken Hill Ltd.

Strategic Direction:

Key Direction: 3. Our Environment
 Objective: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City
 Function: Built Environment
 DP Action: 3.3.1.03 Ensure compliance activities promote public safety and environmental control

Relevant Legislation:

Environmental Planning and Assessment Act 1979
Environmental Planning and Assessment Regulation 2000
Local Government Act 1993

Financial Implications:

Legal expenses for the development of the VPA.

Contributions from the developer will reimburse Council for all maintenance and upgrades to infrastructure, hence nil expenses for maintenance of affected roads.

Attachments

1. [↓](#) Submission from Larry Angell
2. [↓](#) Foundation Broken Hill media release
3. [↓](#) VPA between BHCC and Perilya Ltd

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

Van Der Berg, Francois

From: Larry Angell <angell_larry@hotmail.com>
Sent: Friday, 1 February 2019 6:44 AM
To: Broken Hill City Council
Subject: Perilya and council Draft VPA

Dear sir.

I wish to place on record my thoughts on the Draft VPA, in particular the section relating to community enhancement, I feel that an additional \$100,000PA be set aside by the mining company to help with Tourism Promotion and development, This money should be contributed to a Broken Hill Tourist association or such body (when its formed) until such time that money should be held in trust,,

Comments:

Whilst the establishment of a tourist association is a little way off, Any tourist organisation will require a commitment to help fund the organisation and to promote tourism, Every business in broken hill will need to contribute in some form as we are all in the tourist industry, any increase in tourism helps the city to grow and develop and it creates jobs, this VPA will give a committed guarantee that the mining company will help contribute to the industry

Larry Angell
228 Duff St
Broken Hill NSW 2880
0427 380 391
Sent from [Mail](#) for Windows 10



Investing in the future

20 September 2018

242 Blende Street | PO Box 899

Broken Hill NSW 2880

P 08 8087 9985 | M 0437 884 367

E manager@foundationbh.org.au

ABN 75 092 415 800

Media Release

Perilya Goes Platinum

Perilya Limited has become the first *Platinum Mining Friend* in Foundation Broken Hill's Capital Raising Campaign following the company's recent commitment for a second contribution of \$125,000.

The donation will be paid in annual increments of \$25,000 over the next five years, to bring the company's total contribution since 2010 to \$250,000.

Foundation Chair Vince Gauci welcomed the announcement as an important plank in the Foundation's current Australia-wide fundraising activities.

"This is very exciting news for us – and for Broken Hill. We have only recently introduced a *Platinum Friend* level for capital-fund contributors as part of a strategy to approach previous *Gold Friends* about continuing their support. Perilya is the first to come on board and we are hoping the company's lead will encourage others," Mr Gauci said.

Mr Gauci said the Foundation would focus capital-raising more in Broken Hill this year, but had an ongoing platform talking to governments and industry – and to individuals and families who now live away from the city.

"A consistent topic in discussions is, 'What support do you have from the mining industry'? Perilya's decision to become our most significant current contributor strongly supports our future planned discussions in these other areas," Mr Gauci explained.

Apart from Pasminco's initial seed funding, mining contributions to date include *Gold Friends* Rio Tinto and CBH Resources Broken Hill Operations (Rasp Mine), with contributions of \$125,000 each, while Uranium One and Polymetals-Exco Resources (White Dam) are *Mining Friends* through contributions of \$15,000 and \$8,000 respectively.

"This second, very significant, contribution from Perilya demonstrates we not only have support from almost all major companies involved with Broken Hill either currently or in the past, but that the support continues after witnessing the Foundation's contributions to the city over the years."

www.foundationbh.org.au

Perilya's General Manager of Broken Hill Operations Bruce Byrne said the decision to make a further significant commitment to Foundation Broken Hill recognised the compatibility in objectives held by the two organisations.

"As a company, Perilya is committed to sustainable development. The activities undertaken by the Foundation in helping businesses to establish and expand – and initiatives which increase Broken Hill's social capital – are about community sustainability. We're very pleased to be a part of that," Mr Byrne said.

He said the additional five-year commitment to the Foundation was in line with Perilya's vision and longer-term strategy.

"Our operations have a positive impact on regional Australia through employment; local purchasing of materials and services; and taxes and royalties – but we also embrace opportunities to strengthen our link to the community and the sustainability of that community," Mr Byrne added.

Mr Gauci said he hoped local businesses would be encouraged by Perilya's confidence and further contribution to make their own donations to the Capital Fund at their own appropriate level.

"It has to be remembered that all funds contributed to the capital raising campaign will work for Broken Hill forever! All donations are protected. They are not used for administration because we operate with a voluntary board and part-time staff and management activities are funded from business avenues. The interest generated from capital funds is used for appropriate sustainability projects and, so far, the total contribution to the community is more than \$1 million. Sound financial management practices mean that these project contributions will continue year after year in perpetuity."

Information about the recognition structure for local businesses contributing to the Foundation's capital raising campaign is available from the Blende Street office or by telephone on 8087 9985 or on our website at www.foundationbh.org.au.

For further information contact:
Vince Gauci, Foundation Broken Hill Chair, Mobile – 0419 641 235



Voluntary Planning Agreement

Perilya Broken Hill Ltd
ACN 099 761 289

Broken Hill City Council
ABN 84 873 116 132

Sydney
Level 29, MLC Centre, 19 Martin Place, Sydney NSW 2000
PO Box Q1164, QVB Post Office, Sydney NSW 1230
t: +61 2 9373 3555 | f: +61 2 9373 3599 | DX 282 Sydney | www.sparke.com.au
adelaide | brisbane | canberra | melbourne | newcastle | perth | sydney | upper hunter
181256_003.docx

NLS\NLS\64636197\1

Sparke Helmore Lawyers

Contents

Parties	4
Background	4
Operative part	5
1 <i>Definitions</i>	5
2 <i>Interpretation</i>	6
3 <i>Planning Agreement under the Act</i>	8
4 <i>Application of this agreement</i>	8
5 <i>Operation of this agreement</i>	8
6 <i>Contributions to be made under this agreement</i>	8
6.1 Monetary Contribution	8
6.2 CPI Adjustments	9
6.3 Community Enhancement Works Contributions	9
6.4 Suspension of Community Enhancement Works Contributions	10
7 <i>Application of s 7.11, s 7.12A and s 7.24 of the Act to the Development</i>	11
8 <i>Registration of this agreement</i>	11
8.1 Landowner Interest	11
8.2 Registration of this agreement	11
8.3 Removal from Register	12
8.4 Caveat	12
9 <i>Review of this agreement</i>	12
10 <i>Dispute Resolution</i>	12
10.1 Reference to Dispute	12
10.2 Notice of Dispute	12
10.3 Representatives of Parties to Meet	13
10.4 Further Notice if Not Settled	13
10.5 Mediation	13
10.6 Litigation	14
10.7 No suspension of contractual obligations	14
11 <i>Enforcement</i>	14
11.1 Default	14
11.2 Parent Company Guarantee	14
11.3 Restriction on the issue of Certificates	14
11.4 General Enforcement	15

Sparke Helmore Lawyers

12	<i>Assignment and Dealings</i>	15
12.1	Assignment	15
12.2	Arrangements with Mortgagee	15
12.3	Transfer of Land	15
13	<i>Approvals and consents</i>	15
14	<i>No fetter</i>	15
14.1	Discretion	15
14.2	No fetter	15
15	<i>Notices</i>	16
15.1	Notices	16
15.2	Notices sent by email:	16
15.3	Receipt of Notices sent by email	17
16	<i>Indemnity</i>	17
17	<i>Insurance</i>	18
18	<i>General</i>	18
18.1	Relationship between parties	18
18.2	Time for doing acts	18
18.3	Further assurances	18
18.4	Variation	18
18.5	No assignment	18
18.6	Counterparts	19
18.7	Legal expenses and stamp duty	19
18.8	Entire agreement	19
18.9	Representations and warranties	19
18.10	Severability	19
18.11	Invalidity	19
18.12	Waiver	19
18.13	GST	20
18.14	Governing law and jurisdiction	20
Schedule 1	Summary of requirements (section 7.4)	21
Schedule 2	Monetary Contributions (section 6.1)	22
Schedule 3	Works contributions (clause 6.3)	23
Annexure A	Land	25
Annexure B	Development Consent	26

Sparke Helmore Lawyers

Annexure C Draft Explanatory note

27

Agreement

Date 2019

Parties

First party

Name Perilya Broken Hill Limited (**Developer**)
ACN 099 761 289
Contact Geoff Hender
Telephone (08) 8088 8664

Second party

Name Broken Hill City Council (**Council**)
ABN 84 873 116 132
Contact Francois Van Der Berg
Telephone 08 8080 3324

Third party

Name Perilya Limited ACN 009 193 695 (**Parent Company**)
ABN 85 009 193 695
Contact Company Secretary
Telephone (08) 6330 1041

Background

- A. On 22 December 2017, the Developer obtained Development Consent to carry out the Development on the Land.
- B. A condition of the Development Consent requires the Developer to enter into a Voluntary Planning Agreement with the Council prior to commencing mining operations ("**Condition 15**").

Sparke Helmore Lawyers

- C. The Council and the Developer have agreed to enter into this agreement to satisfy Condition 15 of the Development Consent.
- D. The Developer agrees to provide the Development Contributions to the Council on the terms and conditions of this agreement.
- E. The Parent Company has agreed to guarantee the performance of this agreement by the Developer.

Operative part

1 Definitions

In this agreement, unless the context indicates a contrary intention:

Act means the *Environmental Planning and Assessment Act 1979* (NSW);

Address means a party's address set out in the Notices clause of this agreement;

Approval means any certificate, licence, consent, permit, approval or other requirement of any Authority having jurisdiction in connection with the activities contemplated by this agreement;

Authority means any government, semi-governmental, statutory, administrative, fiscal or judicial body, department, commission, authority, tribunal, public or other person;

Business Day means a day on which banks are open for general banking business in Sydney, excluding Saturdays and Sundays;

Claim means any claim, loss, liability, damage, proceeding, order, judgment or expense arising out of the operation of this agreement;

Construction Certificate means a construction certificate as defined in the Act;

Construction Date means the day on which construction commences as referred to in administrative condition 10 of the Development Consent.

Contributions Plan has the same meaning as under the Act;

CPI means the All Groups Consumer Price Index applicable to Sydney published by the Australian Bureau of Statistics;

Damages means all liabilities, losses, damages, costs and expenses, including legal fees and disbursements and costs of investigation, litigation, settlement, judgment, interest and penalties;

Dealing, in relation to the Land, means, without limitation, selling, transferring, assigning, mortgaging, charging, encumbering or otherwise dealing with the Land;

Development means the development approved under the Development Consent, being the Broken Hill North Mine Project;

Development Application has the same meaning as in the Act;

Development Consent means development consent SSD7538, a copy of which is annexed to this agreement as Annexure 'A';

Development Contributions means the contributions described in clause 6 and Schedules 2 and 3 of this agreement.

Sparke Helmore Lawyers

Fax Number means a party's facsimile number set out in the Notices clause of this agreement;

GST has the same meaning as in the GST Law;

GST Law has the meaning given to that term in *A New Tax System (Goods and Services Tax) Act 1999* (Cth) and any other Act or regulation relating to the imposition of or administration of the GST;

Land means the land listed in Annexure A and that is the subject of the Development Consent;

Landowner means the registered owners of the Land as set out in Annexure A;

Law means:

- (a) any law applicable including legislation, ordinances, regulations, by-laws and other subordinate legislation;
- (b) any Approval, including any condition or requirement under it; and
- (c) any fees and charges payable in connection with the things referred to in paragraphs (a) and (b);

Modification Application means any application to modify the Development Consent under section 4.55 of the Act;

Monetary Contribution means the monetary contribution payable by the Developer under clause 6 of this agreement;

Occupation Certificate means an occupation certificate as defined in the Act;

Parent Company means Perilya Limited ACN 009 193 695;

Register means the Torrens title register maintained under the *Real Property Act 1900* (NSW);

Regulation means the *Environmental Planning and Assessment Regulation 2000*; and

Related Body Corporate has the meaning given to that term in s 9 of the *Corporations Act 2001* (Cth).

Term means the period of time for which the Developer may carry out the Development under the Consent which, as at the date of this agreement, is 25 years from the date construction is commenced under the Consent.

Tolerance Range means within a range of + or - 15% of the value of the works.

2 Interpretation

In this agreement, unless the context indicates a contrary intention:

- (a) **(documents)** a reference to this agreement or another document includes any document which varies, supplements, replaces, assigns or novates this agreement or that other document;
- (b) **(references)** a reference to a party, clause, paragraph, schedule or annexure is a reference to a party, clause, paragraph, schedule or annexure to or of this agreement;
- (c) **(headings)** clause headings and the table of contents are inserted for convenience only and do not affect interpretation of this agreement;

Sparke Helmore Lawyers

- (d) **(person)** a reference to a person includes a natural person, corporation, statutory corporation, partnership, the Crown and any other organisation or legal entity and their personal representatives, successors, substitutes (including persons taking by novation) and permitted assigns;
- (e) **(party)** a reference to a party to a document includes that party's personal representatives, executors, administrators, successors, substitutes (including persons taking by novation) and permitted assigns;
- (f) **(president, CEO or managing director)** the president, CEO or managing director of a body or Authority means any person acting in that capacity;
- (g) **(requirements)** a requirement to do any thing includes a requirement to cause that thing to be done, and a requirement not to do any thing includes a requirement to prevent that thing being done;
- (h) **(including)** including and includes are not words of limitation, and a list of examples is not limited to those items or to items of a similar kind;
- (i) **(corresponding meanings)** a word that is derived from a defined word has a corresponding meaning;
- (j) **(singular)** the singular includes the plural and vice-versa;
- (k) **(gender)** words importing one gender include all other genders;
- (l) **(parts)** a reference to one or more things includes each part and all parts of that thing or group of things but nothing in this clause implies that part performance of an obligation constitutes performance of that obligation;
- (m) **(rules of construction)** neither this agreement nor any part of it is to be construed against a party on the basis that the party or its lawyers were responsible for its drafting;
- (n) **(legislation)** a reference to any legislation or provision of legislation includes all amendments, consolidations or replacements and all regulations or instruments issued under it;
- (o) **(time and date)** a reference to a time or date in connection with the performance of an obligation by a party is a reference to the time and date in , Australia, even if the obligation is to be performed elsewhere;
- (p) **(joint and several)** an agreement, representation, covenant, right or obligation:
 - (i) in favour of two or more persons is for the benefit of them jointly and severally; and
 - (ii) on the part of two or more persons binds them jointly and severally;
- (q) **(writing)** a reference to a notice, consent, request, approval or other communication under this agreement or an agreement between the parties means a written notice, request, consent, approval or agreement;
- (r) **(replacement bodies)** a reference to a body (including an institute, association or Authority) which ceases to exist or whose powers or functions are transferred to another body is a reference to the body which replaces it or which substantially succeeds to its power or functions;
- (s) **(Australian currency)** a reference to dollars or \$ is to Australian currency;

Sparke Helmore Lawyers

- (t) **(month)** a reference to a month is a reference to a calendar month; and
- (u) **(year)** a reference to a year is a reference to twelve consecutive calendar months.

3 Planning Agreement under the Act

- (a) The parties agree that this agreement is a planning agreement within the meaning of section 7.4 of the Act.
- (b) Schedule 1 of this agreement summarises the requirements for planning agreements under s 7.4 of the Act and the way this agreement addresses those requirements.

4 Application of this agreement

This agreement applies to:

- (a) the Development, and
- (b) the Land.

5 Operation of this agreement

This agreement commences on and from the date it is executed by all parties.

6 Contributions to be made under this agreement

6.1 Monetary Contribution

- (a) Subject to clause 6.1(g), the Developer must pay to Council the Monetary Contribution in the amounts set out in Schedule 2.
- (b) The purpose of the maintenance contributions is to mitigate the impact of heavy vehicles associated with the Development on Council's roads.
- (c) The following process will apply to determine the maintenance contribution payable by the Developer to the Council for the Gypsum Street/South Road intersection:
 - (i) Each year after the road widening works listed in Row 1 of Schedule 2 have been done the Council will assess the condition of the road.
 - (ii) If the Council is of the view that repairs and maintenance work is required Council will develop a repair schedule outlining the proposed works and an estimate of the costs of the works and provide this to the Developer.
 - (iii) If the estimated cost of the repair and maintenance works is less than \$20,000, the Developer must pay that amount to the Council in accordance with the process outlined below within 28 days of having received the repair schedule from the Council.
 - (iv) If the estimated cost of the repair and maintenance works is not less than \$20,000, the Developer must either:
 - (A) pay that amount to the Council in accordance with the process outlined below within 28 days of having received the repair schedule; or
 - (B) if it objects to the nature of the work required or the estimated cost of the works, inform the Council of its objections within 28 days.

Sparke Helmore Lawyers

- (v) If the Council and the Developer cannot agree on the maintenance amount payable under this clause for the Gypsum Street/South Road intersection then either may trigger the dispute resolution process in Clause 10.
- (d) The Monetary Contribution must be paid by way of bank cheque in favour of Council or by deposit by means of electronic funds transfer into an account specified by Council.
- (e) The Monetary Contribution will be taken to have been made when the Council receives the full, cleared amount of the contribution by bank cheque or by electronic funds transfer to the Council's bank account.
- (f) The Council and Developer agree and acknowledge that the Monetary Contribution will be used by the Council towards the matters set out in Schedule 2.
- (g) The Council and the Developer agree that the Developer's obligation to make ongoing Monetary Contributions as specified in Schedule 2 of this agreement will be suspended on the occurrence of the following:
 - (i) each time operation of the Development ceases for a period of more than 6 months; or
 - (ii) when the Development is placed on care and maintenance after mining operations have ceased in accordance with Condition 5 of the Consent.
- (h) The Council is not obliged to carry out any of the road works or road maintenance works contemplated by this agreement:
 - (i) during any financial year in which the Developer's obligations are suspended; and
 - (ii) which are not fully funded by the Developer's Monetary Contributions.

6.2 *CPI Adjustments*

- (a) Commencing on the first anniversary of the Construction Date and continuing for the Term of this agreement,
 - (i) the Monetary Contributions the Developer is required to make under clause 6.1 will be adjusted to reflect the annual change in the CPI from the prior anniversary of the Construction Date (or in the case of the first review, the Construction Date); and
 - (ii) the estimated value of the Community Enhancement Works Contributions which the Developer is to deliver under clause 6.3 will be adjusted to reflect the annual change in the CPI from the prior anniversary of the Construction Date (or in the case of the first review, the Construction Date)

6.3 *Community Enhancement Works Contributions*

- (a) The Developer must make the Community Enhancement Works Contributions described in Schedule 3 within the Tolerance Range.
- (b) Prior to 31 December each year the Developer must provide a Community Enhancement Works Report to the Council which:
 - (i) Describes the Community Enhancement Works which have been completed in that financial year;

Sparke Helmore Lawyers

- (ii) Identifies any Community Enhancement Works which have been commenced but not completed in that financial year; and
- (iii) Identifies the cost of each of the Community Enhancement Works carried out in that financial year.
- (c) If the Developer is unable to make a Community Enhancement Works Contribution because the location of the works specified in Schedule 3 ceases to exist, changes its name or nature or ceases to be available for use by the community (**closed facility**) then the Developer must:
 - (i) notify the council in writing within 14 days of becoming aware of the change; and
 - (ii) identify an alternative community group, facility, location or purpose to which it will allocate the value of the relevant Community Enhancement Work obligation (**the new facility**).
- (d) In identifying a suitable new facility the Developer will consider the location and nature of the community benefit which was provided by the closed facility and the impacts of the Development on the community.
- (e) From the date of the notice issued by the Developer to the Council under clause 6.3(c) the new facility will be taken to replace the closed facility reference in Schedule 3.

6.4 *Suspension of Community Enhancement Works Contributions*

- (a) The Council and Developer agree that the Developer's obligation to carry out the Community Enhancement Works will be suspended in the following circumstances:
 - (i) if the Developer's obligation to make ongoing Monetary Contributions is suspended under clause 6.1(g).
- (b) If the Developer suspends its Community Enhancement Works Contribution under clause 6.1(g), the Developer is required to give public notice of the suspension in a local newspaper. The notice is to be published in the Public Notices section of the newspaper on 2 separate occasions at least 2 weeks apart and is to contain the following information:
 - (i) the name of the Developer;
 - (ii) the name and location of the mine project;
 - (iii) an explanation of the Developer's obligation under this agreement to carry out the Community Enhancement Works;
 - (iv) the expected period of the suspension; and
 - (v) the reason for the suspension.
- (c) The Developer's obligation to carry out the Community Enhancement Works will cease to be suspended when the Developer's obligation to make Monetary Contributions under clause 6.1 ceases to be suspended.

Sparke Helmore Lawyers

7 Application of s 7.11, s 7.12A and s 7.24 of the Act to the Development

- (a) This agreement does not exclude the application of section 7.11 of the Act to the Development.
- (b) This agreement does not exclude the application of section 7.12 of the Act to the Development.
- (c) This agreement does not exclude the application of section 7.24 of the Act to the Development.
- (d) The benefits under this agreement are to be taken into consideration in determining a development contribution under section 7.11 of the Act.

8 Registration of this agreement

8.1 *Landowner Interest*

The Landowners are the registered proprietor of the Land as set out in Annexure A.

8.2 *Registration of this agreement*

- (a) The Developer agrees to procure the registration of this agreement under the *Real Property Act 1900* (NSW) in the relevant folios of the Register of the Land in accordance with section 7.6 of the Act.
- (b) The Developer at its own expense will, promptly after the execution of this agreement, take all practical steps, and otherwise do anything that the Council reasonably requires to procure:
 - (i) The consent of each person who:
 - (A) has an estate or interest in the Land registered under the *Real Property Act 1900* (NSW); or
 - (B) is seized or possessed of an estate or interest in the Land,
 - (ii) An acceptance of the terms of this agreement and an acknowledgement in writing from any existing mortgagee in relation to the Land that the mortgagee will adhere to the provisions of this agreement if it takes possession of the Land as mortgagee in possession,
 - (iii) The execution of any documents; and
 - (iv) The production of the relevant duplicate certificates of title, to enable the registration of this agreement in accordance with clause 8.2.
- (c) Not used.
- (d) The Developer, at its own expense, will take all practical steps, and otherwise do anything that the Council reasonably requires:
 - (i) to procure the lodgement of this agreement with the Registrar-General as soon as reasonably practicable after this agreement comes into operation, but in any event, no later than 90 Business Days after that date; and
 - (ii) to procure the registration of this agreement by the Registrar-General in the relevant folios of the Register for the Land as soon as reasonably practicable after this agreement is lodged for registration.

Sparke Helmore Lawyers

8.3 *Removal from Register*

The Council will provide a release and discharge of this agreement so that it may be removed from the folios of the Register for the Land (or any part of it) provided the Council is satisfied the Developer has duly fulfilled its obligations under this agreement, and is not otherwise in default of any of the obligations under this agreement.

8.4 *Caveat*

- (a) The Developer acknowledges and agrees that:
 - (i) when this agreement is executed, the Council is deemed to have acquired and the Developer is deemed to have granted, an equitable estate and interest in the Land for the purposes of section 74F(1) of the *Real Property Act 1900* (NSW) and consequently the Council will have a sufficient interest in the Land in respect of which to lodge a caveat over the Land notifying that interest.
 - (b) The Council must, at Developer's cost, register a withdrawal of any caveat in respect of the Land within five Business Days after the Developer complies with clause 8.2 and must not lodge any other caveats on the titles to any of the Land.

9 *Review of this agreement*

- (a) The Council and the Developer agree to review this agreement:
 - (i) every five years; and
 - (ii) if the Consent is modified.
- (b) This agreement may also be reviewed or modified by the parties at any time. Any review or modification of this agreement will be conducted in the circumstances and in the manner determined by the parties.
- (c) No modification or review of this agreement will be of any force or effect unless it is in writing and signed by the parties to this agreement.
- (d) A party is not in breach of this agreement if it does not agree to an amendment to this agreement requested by a party in, or as a consequence of, a review.

10 *Dispute Resolution*

10.1 *Reference to Dispute*

If a dispute arises between the Council and the Developer or the Council and the Parent Company or the Council and the Developer and the Parent Company (**the disputing parties**) in relation to this agreement, then those disputing parties must not commence any court proceedings relating to the dispute unless the disputing parties have first complied with this clause, except where a party seeks urgent interlocutory relief.

10.2 *Notice of Dispute*

The disputing party wishing to commence the dispute resolution process must give written notice (**Notice of Dispute**) to the other disputing party or parties of:

- (a) The nature of the dispute,
- (b) The alleged basis of the dispute, and

Sparke Helmore Lawyers

- (c) The position which the party issuing the Notice of Dispute believes is correct.

10.3 *Representatives of Parties to Meet*

- (a) The representatives of the disputing parties must promptly (and in any event within 10 business days of the Notice of Dispute) meet in good faith to attempt to resolve the notified dispute.
- (b) The disputing parties may, without limitation:
- (i) resolve the dispute during the course of that meeting,
 - (ii) agree that further material or arbitration about a particular issue or consideration is needed to effectively resolve the dispute (in which event the parties will, in good faith, agree to a timetable for resolution); or
 - (iii) agree that the disputing parties are unlikely to resolve the dispute and, in good faith, agree to a form of alternative dispute resolution (including expert determination, arbitration or mediation) which is appropriate for the resolution of the relevant dispute.

10.4 *Further Notice if Not Settled*

If the dispute is not resolved within 20 Business Days after the nominated representatives have met, any disputing party or parties may give to the other a written notice calling for determination of the dispute (Determination Notice) by mediation under clause 10.5.

10.5 *Mediation*

If a disputing party gives a Determination Notice calling for the dispute to be mediated:

- (a) The disputing parties must agree to the terms of reference of the mediation within 20 Business Days of the receipt of the Determination Notice (or any further period agreed in writing by them) (the terms shall include a requirement that the mediation rules of the Institute of Arbitrators and Mediators Australia (NSW Chapter) apply;
- (b) The mediator will be agreed between the disputing parties, or failing agreement within 25 Business Days of receipt of the Determination Notice (or any further period agreed in writing by them), any disputing party may request the President of the Institute of Arbitrators and Mediators Australia (NSW Chapter) to appoint a mediator;
- (c) The mediator appointed pursuant to this clause 10.5 must:
- (i) Have reasonable qualifications and practical experience in the area of the dispute; and
 - (ii) Have no interest or duty which conflicts or may conflict with his or her function as a mediator he or she being required to fully disclose any such interest or duty before his or her appointment;
- (d) The mediator shall be required to undertake to keep confidential all matters coming to his or her knowledge by reason of his or her appointment and performance of his or her duties;
- (e) The disputing parties must within 20 Business Days of receipt of the Determination Notice notify each other of their representatives who will be

Sparke Helmore Lawyers

involved in the mediation (except if a resolution of the Council is required to appoint a representative, the Council must advise of the representative within 5 Business Days of the resolution);

- (f) The disputing parties agree to be bound by a mediation settlement and may only initiate judicial proceedings in respect of a dispute which is the subject of a mediation settlement for the purpose of enforcing that mediation settlement; and
- (g) In relation to costs and expenses:
 - (i) Each disputing party will bear its own professional and expert costs incurred in connection with the mediation; and
 - (ii) The costs of the mediator will be shared equally by the disputing parties unless the mediator determines that a party has engaged in vexatious or unconscionable behaviour in which case the mediator may require the full costs of the mediation to be borne by that party.

10.6 *Litigation*

If the dispute is not *finally* resolved in accordance with this clause 0, then any disputing party is at liberty to litigate the dispute.

10.7 *No suspension of contractual obligations*

Subject to any interlocutory order obtained under clause 10.1, the referral to or undertaking of a dispute resolution process under this clause 0 does not suspend the parties' obligations under this agreement.

11 **Enforcement**

11.1 *Default*

- (a) In the event a party considers another party has failed to perform and fulfil an obligation under this agreement, it may give notice in writing to the other party (**Default Notice**) giving all particulars of the matters in respect of which it considers default has occurred and by such notice require the default to be remedied within a reasonable time not being less than 21 days.
- (b) In determining a reasonable time, regard must be had to both the nature of the default and the work or other action required to remedy it and whether or not the continuation of the default constitutes a public nuisance or raises other circumstances of urgency or emergency.
- (c) If a party disputes the Default Notice it may refer the dispute to dispute resolution under clause 0 of this agreement.

11.2 *Parent Company Guarantee*

- (a) The Parent Company agrees to be jointly and severally liable with the Developer to the Council for the due and punctual performance of all obligations of the Developer under this agreement.

11.3 *Restriction on the issue of Certificates*

Not applicable

Sparke Helmore Lawyers

11.4 *General Enforcement*

- (a) Without limiting any other remedies available to the parties, this agreement may be enforced by any party in any Court of competent jurisdiction.
- (b) Nothing in this agreement prevents:
 - (i) a party from bringing proceedings in the Land and Environment Court to enforce any aspect of this agreement or any matter to which this agreement relates; and
 - (ii) the Council from exercising any function under the Act or any other Act or law relating to the enforcement of any aspect of this agreement or any matter to which this agreement relates.

12 *Assignment and Dealings*

12.1 *Assignment*

- (a) A party must not assign or deal with any right under this agreement without the prior written consent of the other parties.
- (b) Any change of ownership or control (as defined in section 50AA of the *Commonwealth Corporations Act 2001*) of a party (excluding the Council) shall be deemed to be an assignment of this agreement for the purposes of this clause.
- (c) Any purported dealing in breach of this clause is of no effect.

12.2 *Arrangements with Mortgagee*

- (a) Not Used.

12.3 *Transfer of Land*

- (i) Not Used.

13 *Approvals and consents*

Except as otherwise set out in this agreement, and subject to any statutory obligations, a party may give or withhold an approval or consent to be given under this agreement in that party's absolute discretion and subject to any conditions determined by the party. A party is not obligated to give its reasons for giving or withholding consent or for giving consent subject to conditions.

14 *No fetter*

14.1 *Discretion*

This agreement is not intended to operate to fetter, in any manner, the exercise of any statutory power or discretion of the Council, including, but not limited to, any statutory power or discretion of the Council relating to the Development Application or any other application for Development Consent (all referred to in this agreement as a "**Discretion**").

14.2 *No fetter*

No provision of this agreement is intended to constitute any fetter on the exercise of any Discretion. If, contrary to the operation of this clause, any provision of this agreement is held by a court of competent jurisdiction to constitute a fetter on any Discretion, the parties agree:

Sparke Helmore Lawyers

- (a) They will take all practical steps, including the execution of any further documents, to ensure the objective of this clause is substantially satisfied,
- (b) In the event that (a) cannot be achieved without giving rise to a fetter on the exercise of a Discretion, the relevant provision is to be severed and the remainder of this agreement has full force and effect, and
- (c) To endeavour to satisfy the common objectives of the parties in relation to the provision of this agreement which is to be held to be a fetter on the extent that is possible having regard to the relevant court judgment.

15 Notices

15.1 Notices

Any notice given under or in connection with this agreement (**Notice**):

- (a) must be in writing and signed by a person duly authorised by the sender;
- (b) must be addressed as follows and delivered to the intended recipient by hand, by prepaid post or by email or fax at the address or fax number below, or at the address or fax number last notified by the intended recipient to the sender after the date of this agreement:
 - (i) **to Developer:** c/- Perilya Limited, Level 8, 251 Adelaide Terrace,
Perth, Western Australia
Email: Company.Secretary@perilya.com.au
Attention: Company Secretary
 - (ii) **to Council:** Email: council@brokenhill.nsw.gov.au
Attention: Manager Planning Development and
Compliance
- (c) is taken to be given or made:
 - (i) in the case of hand delivery, when delivered; and
 - (ii) in the case of delivery by post, three Business Days after the date of posting (if posted to an address in the same country) or seven Business Days after the date of posting (if posted to an address in another country); and
- (d) if under clause (c) a Notice would be taken to be given or made on a day that is not a Business Day in the place to which the Notice is sent, or later than 4.00 pm (local time), it is taken to have been given or made at the start of business on the next Business Day in that place.

15.2 Notices sent by email:

- (a) A party may serve a Notice by email if the Notice:
 - (i) includes a signature block specifying:
 - (A) the name of the person sending the Notice; and
 - (B) the sender's position within the relevant party;
 - (ii) states in the body of the message or the subject field that it is sent as a Notice under this agreement;

Sparke Helmore Lawyers

- (iii) contains an express statement that the person sending the Notice has the authority to serve a Notice under this agreement;
- (iv) is sent to the email address below or the email address last notified by the intended recipient to the sender:

(A) to **Developer:** Attention: Company Secretary
Company.Secretary@perilya.com.au

(B) to **Council:** Attention: Manager Planning Development
and Compliance
council@brokenhill.nsw.gov.au

- (b) The recipient of a Notice served under this clause 15.2 must:
 - (i) promptly acknowledge receipt of the Notice; and
 - (ii) keep an electronic copy of the Notice,
- (c) Failure to comply with clause 15.2 does not invalidate service of a Notice under this clause.

15.3 *Receipt of Notices sent by email*

- (a) A Notice sent under clause 15.2 is taken to be given or made:
 - (i) when the sender receives an email acknowledgement from the recipient's information system showing the Notice has been delivered to the email address stated above;
 - (ii) when the Notice enters an information system controlled by the recipient;
or
 - (iii) when the Notice is first opened or read by the recipient,whichever occurs first.
- (b) If under clause 15.3 a Notice would be taken to be given or made on a day that is not a Business Day in the place to which the Notice is sent, or later than 4.00 pm (local time), it will be taken to have been given or made at the start of business on the next Business Day in that place.

16 Indemnity

- (a) Subject to clause 16(c), the Developer indemnifies the Council from and against all Claims for Damages that may be sustained, suffered, recovered or made against the Council within the period allowed under the Limitations Act 1969 but only to the extent that the Claims arise from any breach of the performance of the Developer's obligations under this agreement.
- (b) The Developer's liability in respect of any indemnity given under clause 16.2 shall be reduced proportionally to the extent that any unlawful, negligent or deliberately wrongful act or omission of the Council, its contractors, employees or agents contributed to any Damages.
- (c) The aggregate liability of the Developer to the Council for loss incurred by the Council under or in connection with this agreement is limited to the value of

Sparke Helmore Lawyers

Perilya's annual spend obligation as adjusted in accordance with clause 6.2. At the date of this Agreement the annual spend obligation is \$650,000. .

17 Insurance

Prior to carrying out any works under this Agreement the Developer must take out and keep current the following insurances:

- (a) public liability insurance for at least \$20,000,000.00 for a single occurrence, which covers the Council, the Developer and any subcontractor of the Developer, for liability to any third party,
- (b) workers compensation insurance as required by law, and
- (c) any other insurance required by law.

18 General

18.1 *Relationship between parties*

- (a) Nothing in this agreement:
 - (i) constitutes a partnership between the parties; or
 - (ii) except as expressly provided, makes a party an agent of another party for any purpose.
- (b) A party cannot in any way or for any purpose:
 - (i) bind another party; or
 - (ii) contract in the name of another party.
- (c) If a party must fulfil an obligation and that party is dependent on another party, then that other party must do each thing reasonably within its power to assist the other in the performance of that obligation.

18.2 *Time for doing acts*

- (a) If the time for doing any act or thing required to be done or a notice period specified in this agreement expires on a day other than a Business Day, the time for doing that act or thing or the expiration of that notice period is extended until the following Business Day.
- (b) If any act or thing required to be done is done after 5.00 pm on the specified day, it is taken to have been done on the following Business Day.

18.3 *Further assurances*

Each party must promptly execute all documents and do all other things reasonably necessary or desirable to give effect to the arrangements recorded in this agreement.

18.4 *Variation*

A provision of this agreement can only be varied by a later written document executed by or on behalf of all parties and in accordance with the provisions of the Act.

18.5 *No assignment*

A party cannot assign or otherwise transfer its rights under this agreement without the prior written consent of the other party.

Sparke Helmore Lawyers

18.6 *Counterparts*

This agreement may be executed in any number of counterparts. All counterparts taken together constitute one instrument.

18.7 *Legal expenses and stamp duty*

The Developer must pay the Council's reasonable legal costs and disbursements in connection with the negotiation, preparation, execution, carrying into effect and release and discharge of this agreement.

18.8 *Entire agreement*

The contents of this agreement constitute the entire agreement between the parties and supersede any prior negotiations, representations, understandings or arrangements made between the parties regarding the subject matter of this agreement, whether orally or in writing.

18.9 *Representations and warranties*

The parties represent and warrant that they have the power and authority to enter into this agreement and comply with their obligations under the agreement and that entry into this agreement will not result in the breach of any law.

18.10 *Severability*

If a clause or part of a clause of this agreement can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way that makes it legal, enforceable and valid, it must be read in the latter way. If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part is to be treated as removed from this agreement, but the rest of this agreement is not affected.

18.11 *Invalidity*

- (a) A word or provision must be read down if:
 - (i) this agreement is void, voidable, or unenforceable if it is not read down;
 - (ii) this agreement will not be void, voidable or unenforceable if it is read down; and
 - (iii) the provision is capable of being read down.
- (b) A word or provision must be severed if:
 - (i) despite the operation of clause (a), the provision is void, voidable or unenforceable if it is not severed; and
 - (ii) this agreement will be void, voidable or unenforceable if it is not severed.
- (c) The remainder of this agreement has full effect even if clause 18.11(b) applies.

18.12 *Waiver*

- (a) A right or remedy created by this agreement cannot be waived except in writing signed by the party entitled to that right. Delay by a party in exercising a right or remedy does not constitute a waiver of that right or remedy, nor does a waiver (either wholly or in part) by a party of a right operate as a subsequent waiver of the same right or of any other right of that party.
- (b) The fact that a Party fails to do, or delays in doing, something the Party is entitled to do under this agreement, does not amount to a waiver of any obligation of, or

Sparke Helmore Lawyers

breach of obligation by, another Party. A waiver by a Party is only effective if it is in writing. A written waiver by a Party is only effective in relation to the particular obligation or breach in respect of which it is given. It is not to be taken as an implied waiver of any other obligation or breach or as an implied waiver of that obligation or breach in relation to any other occasion.

18.13 *GST*

- (a) Words and expressions which are not defined in this agreement but which have a defined meaning in GST Law have the same meaning as in the GST Law.
- (b) Unless otherwise expressly stated, all prices or other sums payable or consideration to be provided under this agreement are exclusive of GST.
- (c) If GST is imposed on any supply made under or in accordance with this agreement, the Developer must pay the GST or pay to the Council an amount equal to the GST payable on or for the taxable supply, whichever is appropriate in the circumstances.

18.14 *Governing law and jurisdiction*

- (a) The laws applicable in New South Wales govern this agreement.
- (b) The parties submit to the non-exclusive jurisdiction of the courts of New South Wales and any courts competent to hear appeals from those courts.

Sparke Helmore Lawyers

Schedule 1 Summary of requirements (section 7.4)

Subject and subsection of the Act	Planning Agreement
Planning instrument and/or Development Application – Section 7.4(1) The Developer has: <ul style="list-style-type: none"> (a) Sought a change to an environmental planning instrument No (b) Made, or propose to make a Development Application Yes (c) Entered into an agreement with, or are otherwise associated with, a person to whom paragraph (a) or (b) applies No 	
Description of the land to which the planning Agreement applies – Section 7.4(3)(a)	See Annexure A
Description of the development – Section 7.4(3)(b)	See definition of Development in clause 1
The scope, timing and manner of delivery of contribution required by the Planning Agreement – Section 7.4(3)(c)	See Schedule 2
Applicability of s.7.11 of the Act – Section 7.4(3)(d)	See clause 7
Applicability of section 7.12 of the Act – Section 7.4(3)(d)	See clause 7
Applicability of section 7.24 of the Act – Section 7.4(3)(d)	See clause 7
Whether benefits are to be taken into account under section 7.11 – Section 7.4(3)(e)	See clause 7
Mechanism for dispute resolution – Section 7.4(3)(f)	See clause 10
Enforcement of the Planning Agreement – Section 7.4(3)(g)	See clause 11
Registration of the Planning Agreement – Section 7.6	See clause 8
No obligation to grant consent or exercise functions – Section 7.4(9)	See clause 14 (no fetter)

Sparke Helmore Lawyers

Schedule 2 Monetary Contributions (section 6.1)

Funding Area	Developer's Contribution		Details of works	Timing for making of contribution
	One off payment (ex GST)	Payment per year (as adjusted) ex GST		
Gypsum Street/South Road intersection (east bound left turn lane)	\$280,000	-	Contribution is to be used by the Council to fund road upgrades in the form of widening the formation and seal of the left turn lane of Gypsum Street at its intersection with South Street by 0.5m.	Contribution must be paid within 12 months of the Construction Date
	-	\$variable amount calculated in accordance with clause 6	Contribution is to be used by the Council to undertake road maintenance	Contribution must be paid by 30 August each year for the Term
Gypsum Street (westbound land from South Road)	-	\$20,000	Contribution is to be used by the Council to undertake road maintenance in accordance with the Transport Management Plan approved under Condition 27 of the Consent	Contribution must be paid by 30 August each year for the Term

Sparke Helmore Lawyers

Schedule 3 Works contributions (clause 6.3)

Funding Area	Value of works to be done by Developer each year	Location of works	Details of works	Timing
Community Enhancement	\$215,670	Zinc Lakes	Gardening, slashing, garbage, maintenance, cleaning, payment of rates, water, electricity fees and charges	Annually
	\$64,295	Zinc ovals		
	\$10,100	Zinc Broken Hill Bowling Club		
	\$49,978	North Broken Hill Bowling Club		
	\$13,100	Pony Club		
	\$14,299	Rainbow Pre-school		
Total value of works	\$367,442			

Sparke Helmore Lawyers

Executed as an agreement

Dated

Executed on behalf of the Council by

.....

General Manager

.....

Witness

Mayor

Witness

Executed on behalf of the Developer in accordance with s127(1) of the
Corporations Act 2001 (Cth)

.....

Name

.....

Position

.....

Name

.....

Position

Executed on behalf of the Parent Company in accordance with s127(1) of
the *Corporations Act 2001* (Cth)

.....

Name

.....

Position

.....

Name

.....

Position

Sparke Helmore Lawyers

Annexure A Land

Lot Number	Deposited Plan	Registered Owner
7313 ¹	1185108	The State of NSW
7314 ¹	1185108	Willyama Common
7316	1185108	The State of NSW
7318 ¹	1185108	The State of NSW
7319 ¹	1185108	Willyama Common
3870	757298	The State of NSW
3871	757298	The State of NSW
4143 ¹	757298	Willyama Common

¹ part lot only

ANNEXURE B

Development Consent

Section 89E of the *Environmental Planning and Assessment Act 1979*

As delegate of the Minister for Planning, I approve the development application referred to in schedule 1, subject to the conditions in schedules 2 to 4.

These conditions are required to:

- prevent, minimise, and/or offset adverse environmental impacts;
- set standards and performance measures for acceptable environmental performance;
- require regular monitoring and reporting; and
- provide for the ongoing environmental management of the development.



David Kitto
Executive Director
Resource Assessments and Business Systems

Sydney 22 DECEMBER 2017

SCHEDULE 1

Application Number:	SSD 7538
Applicant:	Perilya Broken Hill Limited
Consent Authority:	Minister for Planning
Land:	See Appendix 1
Development:	Broken Hill North Mine Project

TABLE OF CONTENTS

DEFINITIONS	3
ADMINISTRATIVE CONDITIONS	5
Obligation to Minimise Harm to the Environment	5
Terms of Consent	5
Limits on Consent	5
Notification of Commencement	6
Structural Adequacy	6
Demolition	6
Protection of Public Infrastructure	6
Operation of Plant and Equipment	6
Planning Agreement	6
ENVIRONMENTAL PERFORMANCE CONDITIONS	7
Air Quality	7
Health	8
Independent Audit of Air Quality and Health Management	9
Meteorological Monitoring	9
Noise	9
Blasting and Vibration	10
Transport	11
Water	12
Heritage	14
Visual	14
Bushfire Management	15
Dangerous Goods Storage	15
Waste	15
Rehabilitation	15
ENVIRONMENTAL MANAGEMENT, REPORTING AND AUDITING	17
Environmental Management	17
Reporting	19
Non-Compliance Notification	19
Independent Environmental Audit	19
Access to Information	20
APPENDIX 1: SCHEDULE OF LAND	21
APPENDIX 2: GENERAL LAYOUT OF DEVELOPMENT	23
APPENDIX 3: GENERAL TERMS OF VPA	26
APPENDIX 4: RECEIVER LOCATION PLAN	27
APPENDIX 5: NOISE COMPLIANCE ASSESSMENT	29
APPENDIX 6: HAULAGE ROUTE	30

DEFINITIONS

Applicant	Perilya Broken Hill Limited, or any person who carries out the development approved under this consent
BCA	Building Code of Australia
CBH	CBH Resources Limited
CCC	Community Consultative Committee
CL&W	Crown Lands and Water Division within the Department of Primary Industry
Conditions of this consent	Conditions contained in schedules 1 to 4 inclusive
Construction	Construction of the internal haul roads, amenity bund, ROM pad and crushing facility, evaporation ponds and pastefill plant; and remediation or re-establishment of surface infrastructure, including tailings harvesting area, office, workshop, fuel store, change house, car park, services (power, water, air and communications), surface magazine and ancillary infrastructure (excludes underground exploration)
Council	Broken Hill City Council
CPI	Consumer Price Index
Day	The period from 7 am to 6 pm on Monday to Saturday, and 8 am to 6 pm on Sundays and public holidays
Department	Department of Planning and Environment
Development	The development as described in the EIS
DRG	Division of Resources and Geoscience within the Department
EIS	The EIS titled <i>Recommendation of Mining Operations at the Broken Hill North Mine</i> dated February 2017, as amended by the: <ul style="list-style-type: none"> • Response to Submissions titled <i>Recommendation of Mining Operations at the Broken Hill North Mine</i> dated September 2017; • supplementary information titled <i>Consolidated Response to Agency Submissions</i> dated 9 November 2017; and • supplementary information titled <i>Revised Air Quality Assessment and Human Health Risk Assessment</i> dated 4 December 2017.
EPA	Environment Protection Authority
EP&A Act	<i>Environmental Planning and Assessment Act 1979</i>
EP&A Regulation	<i>Environmental Planning and Assessment Regulation 2000</i>
EPL	Environment Protection Licence issued under the POEO Act
Evening	The period from 6 pm to 10 pm
Feasible	Feasible relates to engineering considerations and what is practical to build or implement
Heritage Division	Heritage Division of OEH
Incident	A set of circumstances that: <ul style="list-style-type: none"> • causes or threatens to cause material harm to the environment; and/or • breaches or exceeds the limits or performance measures/criteria in this consent
Material harm to the environment	Actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial
Mine water	Water that accumulates within, or drains from, active mining and infrastructure areas
Minimise	Implement all reasonable and feasible measures to mitigate the impacts of the development
Mining operations	Includes the removal of waste rock and extracting, crushing, transporting, handling and storage of ore material on site
Minister	Minister for Planning, or delegate
Minor	Not very large, important or serious
Mitigation	Activities associated with reducing the impacts of the development
MOP	Mine Operations Plan
Negligible	Small and unimportant, such as to be not worth considering
Night	The period from 10 pm to 7 am on Monday to Saturday, and 10 pm to 8 am on Sundays and public holidays
NSW Health	Far West NSW Local Health District
OEH	Office of Environment and Heritage
POEO Act	<i>Protection of the Environment Operations Act 1997</i>
Potosi Mine	The mining operation located within Consolidated Mining Lease 5 and approved under Development Consent DA448/2004 granted by Broken Hill City Council, as modified
Production blast	Long hole open stope blast

Privately-owned land	Land that is not owned or leased by a public agency or a mining company (or its subsidiary)
Public infrastructure	Infrastructure that provides services to the general public, such as roads, railways, water supply, drainage, sewerage, gas supply, electricity, telephone, telecommunications
RAPs	Registered Aboriginal Parties
Reasonable	Reasonable relates to the application of judgement in arriving at a decision, taking into account: mitigation benefits, cost of mitigation versus benefits provided, community views and the nature and extent of potential improvements
Rehabilitation	The treatment or management of land disturbed by the development for the purpose of establishing a safe, stable and non-polluting environment
RFS	Rural Fire Service
RMS	Roads and Maritime Services
ROM	Run-of-Mine
Secretary	Secretary of the Department, or nominee and/or delegate
Site	The land listed in Appendix 1
South Mine	The mining operation located within Consolidated Mining Leases 8, 9, 10 and 11 and shown on Figures 1.1 and 1.4 of the EIS
Underground exploration	Underground exploration activities permitted under the MOP titled <i>Broken Hill North Mine</i> dated March 2016, excluding production blasts and any haulage of ore beyond the open cut pit
VPA	Voluntary Planning Agreement that is made under Division 6 of Part 4 of the EP&A Act

SCHEDULE 2
ADMINISTRATIVE CONDITIONS

OBLIGATION TO MINIMISE HARM TO THE ENVIRONMENT

1. In addition to meeting the specific performance criteria established under this consent, the Applicant must implement all reasonable and feasible measures to prevent and/or minimise any material harm to the environment that may result from the construction, operation, or rehabilitation of the development.

TERMS OF CONSENT

2. The Applicant must carry out the development:
 - (a) generally in accordance with the EIS; and
 - (b) in accordance with the conditions of this consent.

Note: The general layout of the development is shown in Appendix 2.
3. If there is any inconsistency between the documents referred to in condition 2 above, the most recent document must prevail to the extent of the inconsistency. However, the conditions of this consent must prevail to the extent of any inconsistency.
4. The Applicant must comply with any reasonable requirement/s of the Secretary arising from the Department's assessment of:
 - (a) any strategies, plans, programs, reviews, audits, reports or correspondence that are submitted in accordance with this consent (including any stages of these documents);
 - (b) any reports, reviews or audits undertaken or commissioned by the Department regarding compliance with this consent; and
 - (c) the implementation of any actions or measures contained in these documents.

LIMITS ON CONSENT

Mining Operations

5. The Applicant may carry out mining operations on the site for 25 years from the date of commencement of construction.

Note: Under this consent, the Applicant is required to rehabilitate the site and perform additional undertakings to the satisfaction of the Secretary. Consequently, this consent will continue to apply in all other respects other than the right to conduct mining operations until the rehabilitation of the site and these additional undertakings have been carried out satisfactorily.

Ore Extraction and Transport

6. The Applicant must not extract more than 4.2 million tonnes of ore over the life of the development.
7. In any calendar year, the Applicant must not extract, crush or transport more than 300,000 tonnes of ore.
8. The Applicant must ensure that the development does not generate more than:
 - (a) 32 ore laden truck movements per day;
 - (b) 4 ore laden truck movements per hour; and
 - (c) 16 ore laden truck movements per day when averaged over a calendar quarter.

Hours of Operation

9. Unless the Secretary agrees otherwise, the Applicant must comply with the operating hours in Table 1.

Table 1: Operating hours

Activity	Hours
Construction	7 am to 6 pm, Monday to Friday
	8 am to 1 pm, Saturday
	No activities on Sundays or public holidays
Crushing, tailings harvesting, waste rock harvesting, ore transportation (ROM pad to South Mine)	8 am to 6 pm, 7 days a week
Ore transportation (mine portal to ROM pad)	7 am to 6 pm and 7 pm to 6 am, 7 days a week
Production blasting, rehabilitation	6:45 am to 7:15 pm, 7 days a week
All other activities	24 hours a day, 7 days a week

NOTIFICATION OF COMMENCEMENT

10. The Applicant must notify the Department in writing of the date on which it will commence:
- (a) construction; and
 - (b) mining operations.

STRUCTURAL ADEQUACY

11. The Applicant must ensure that all new buildings and structures, and any alterations or additions to existing buildings and structures, are constructed in accordance with the relevant requirements of the BCA.

Notes:

- Under Part 4A of the EP&A Act, the Applicant is required to obtain construction and occupation certificates for the proposed building works.
- Part 8 of the EP&A Regulation sets out the requirements for the certification of the development.

DEMOLITION

12. The Applicant must ensure that all demolition work is carried out in accordance with *Australian Standard AS 2601-2001: The Demolition of Structures*, or its latest version.

PROTECTION OF PUBLIC INFRASTRUCTURE

13. Unless the Applicant and the applicable authority agree otherwise, the Applicant must:
- (a) repair, or pay the full costs associated with repairing, any public infrastructure that is damaged by the development; and
 - (b) relocate, or pay the full costs associated with relocating, any public infrastructure that needs to be relocated as a result of the development.

Note: This condition does not apply to any damage to roads caused as a result of general road usage.

OPERATION OF PLANT AND EQUIPMENT

14. The Applicant must ensure that all plant and equipment used on site or to monitor the performance of the development is:
- (a) maintained in a proper and efficient condition; and
 - (b) operated in a proper and efficient manner.

PLANNING AGREEMENT

15. Prior to commencing mining operations, unless the Secretary agrees otherwise, the Applicant must enter into a VPA with Council in accordance with the terms detailed in Appendix 3.
-

SCHEDULE 3
ENVIRONMENTAL PERFORMANCE CONDITIONS

AIR QUALITY

Odour

1. The Applicant must ensure that no offensive odours are emitted from the site, as defined under the POEO Act.

Air Quality Criteria

2. The Applicant must ensure that all reasonable and feasible avoidance and mitigation measures are employed so that particulate matter emissions generated by the development do not cause exceedances of the criteria listed in Table 2 at any residence on privately owned land.

Table 2: Air quality criteria

Pollutant	Averaging period	^a Criterion
Particulate matter < 10 µm (PM ₁₀)	Annual	^a 25 µg/m ³
	24 hour	^a 50 µg/m ³
Total suspended particulate (TSP) matter	Annual	^a 90 µg/m ³
^c Deposited dust	Annual	^b 2 g/m ² /month ^a 4 g/m ² /month
Lead	Annual	^a 0.5 µg/m ³

Notes:

^a Total impact (i.e. incremental increase in concentrations due to the development plus background concentrations due to all other sources).

^b Incremental impact (i.e. incremental increase in concentrations due to the development on its own).

^c Deposited dust is to be assessed as insoluble solids as defined by Standards Australia, AS/NZS 3580.10.1:2003: Methods for Sampling and Analysis of Ambient Air - Determination of Particulate Matter - Deposited Matter - Gravimetric Method.

^d Excludes extraordinary events such as bushfires, prescribed burning, dust storms, fire incidents or any other activity agreed with the Secretary.

Operating Conditions

3. Prior to commencing mining operations, the Applicant must:
 - (a) install wheel washing stations at all access and egress points;
 - (b) seal the haul road between the entrance to the mine portal and the ROM pad, and ensure that the width of the sealed road permits trucks to pass, or includes sealed passing lanes;
 - (c) install a water spray system alongside the haul road from the tailings harvesting area to the pastefill plant, and operate this system when the road is used by trucks transporting tailings;
 - (d) ensure that trucks transporting tailings cover their loads at all times;
 - (e) apply a chemical dust suppressant (in accordance with an approved program) to all 'free areas' identified in the figure in Appendix 2 to achieve an emission control factor of 99.3% or better;
 - (f) enclose the crusher and ROM pad (including all stockpile areas) within a building equipped with a negative pressure dust extraction and collection system, and ensure that ore crushing, stockpiling and the unloading/loading of trucks only occurs within the enclosed building; and
 - (g) install a variable speed drive fan within the No. 3 vent rise with a maximum ventilation flow rate of 235 m³/second, and ensure that the fan is operated at the minimum rate required to ensure safe operation.
4. The Applicant must:
 - (a) minimise the off-site odour, fume, diesel particulate, stack and dust emissions of the development;
 - (b) minimise the release of greenhouse gas emissions from the site;
 - (c) minimise any visible air pollution generated by the development;
 - (d) operate a comprehensive air quality management system that uses a combination of predictive meteorological forecasting and real-time air quality monitoring data to guide the day to day planning of mining operations and the implementation of both proactive and reactive air quality mitigation measures to ensure compliance with the relevant conditions of this consent;
 - (e) minimise the air quality impacts of the development during adverse meteorological conditions and extraordinary events (see Note d to Table 2);
 - (f) carry out regular monitoring to determine whether the development is complying with the relevant conditions of this consent; and
 - (g) adjust the scale of operations and relocate, modify and/or suspend operations to ensure compliance with the relevant conditions of this consent.

Air Quality Management Plan

5. Prior to commencing construction, unless the Secretary agrees otherwise, the Applicant must prepare an Air Quality Management Plan for the development to the satisfaction of the Secretary. This plan must:
- (a) be prepared in consultation with the EPA and NSW Health;
 - (b) be prepared by a suitably-qualified expert whose appointment has been endorsed by the Secretary;
 - (c) describe the measures that would be implemented to ensure compliance with the relevant air quality criteria and operating conditions of this consent;
 - (d) describe the air quality management system in detail;
 - (e) include an air quality monitoring program that:
 - adequately supports the air quality management system;
 - uses monitors to evaluate the performance of the development against the air quality criteria in the consent and relevant NSW criteria;
 - includes a combination of fixed and real-time air quality monitoring instruments to guide the implementation of air quality mitigation measures to ensure compliance with the relevant conditions of this consent;
 - includes a program to monitor all stack and vent shaft emissions;
 - validates nickel and mercury emissions through post commissioning monitoring, and proposes additional mitigation measures if elevated mercury or nickel occur;
 - evaluates and reports annually on:
 - the effectiveness of the air quality management system; and
 - compliance with the air quality criteria and operating conditions in this consent;
 - defines what constitutes an air quality incident, and includes a protocol for identifying and notifying the Department and relevant stakeholders of any air quality incidents; and
 - outlines procedures to manage responses to any complaints or issues raised by the owners of affected residences.
6. The Applicant must implement the approved Air Quality Management Plan for the development.

HEALTH

Lead Monitoring and Education Contribution

7. The Applicant must contribute \$50,000 per year (indexed to CPI) to NSW Health to fund public health monitoring and education campaigns with the aim of reducing blood lead levels in Broken Hill.

Lead Monitoring and Education Program

8. Prior to commencing mining operations, unless the Secretary agrees otherwise, the Applicant must prepare a Lead Monitoring and Education Program for the development to the satisfaction of the Secretary. This plan must:
- (a) be prepared in consultation with Council, the EPA, NSW Health and the other members of the Broken Hill Lead Reference Group;
 - (b) include a monitoring program for blood lead levels in relevant districts surrounding the mine;
 - (c) include a communication strategy that:
 - outlines procedures to notify and inform community members about blood lead level monitoring; and
 - includes options for community members to seek assistance with reducing elevated blood lead levels; and
 - (d) identify and describe potential options to educate the community on measures that can be implemented to reduce blood lead levels.

Note: Conditions 8(b-d) only apply at the request of a resident located in District 5a (see Appendix 4).

9. The Applicant must implement the approved Lead Monitoring and Education Program for the development.

Updated Health Risk Assessment

10. Within 6 months of the independent audit required by condition 12 of schedule 3 of this consent, and every five years thereafter, unless otherwise agreed with the Secretary, the Applicant must update the Health Risk Assessment presented in the EIS to the satisfaction of the Secretary. The updated risk assessment must:
- (a) be prepared in consultation with the EPA and NSW Health;
 - (b) be prepared by a suitably-qualified expert whose appointment has been endorsed by the Secretary; and
 - (c) use the air quality monitoring data collected under this consent, and such other information as may be relevant to the assessment (including revised policies and guidelines).

11. The updated Health Risk Assessment must inform the revision of the Air Quality Management Plan and the Lead Monitoring and Education Program required under this consent if monitoring data shows that the development is contributing to increased blood lead levels.

INDEPENDENT AUDIT OF AIR QUALITY AND HEALTH MANAGEMENT

12. Within 1 month of commencing mining operations, and every 2 years thereafter, unless the Secretary agrees otherwise, the Applicant must undertake an audit of the air quality and health management measures required under this consent. This audit must:
- be conducted by a suitably qualified, experienced and independent expert whose appointment has been endorsed by the Secretary;
 - assess the proposed and/or implemented management measures with respect to dust and lead management in accordance with conditions 3, 4, 5 and 8 of schedule 3 of this consent, and best practice; and
 - recommend actions to improve these measures if required.
13. Within 3 months of undertaking this audit, unless otherwise agreed with the Secretary, the Applicant must submit a copy of the audit report to the Secretary, together with a response to any recommendations contained in the audit report.

The Applicant must implement the audit recommendations, to the satisfaction of the Secretary.

METEOROLOGICAL MONITORING

14. Prior to commencing construction, and for the life of the development, the Applicant must ensure that there is an on-site meteorological station that:
- complies with the requirements in the *Approved Methods for Sampling of Air Pollutants in New South Wales* guideline; and
 - is capable of continuous real-time measurement of temperature inversions in accordance with the *NSW Industrial Noise Policy*, unless a suitable alternative is approved by the Secretary following consultation with the EPA.

NOISE

Noise Criteria

15. The Applicant must ensure that the noise generated by the development does not exceed the criteria in Table 3.

Table 3: Noise criteria dB(A)

Location	Day	Evening	Night	
	<i>L_{Aeq}(15min)</i>	<i>L_{Aeq}(15min)</i>	<i>L_{Aeq}(15min)</i>	<i>L_{A1}(1min)</i>
NC1, NC2,	38	38	35	45
NC3, NC4, NC5	36	36	35	45
All other residential receivers	35	35	35	45

Noise generated by the development is to be measured in accordance with the relevant requirements of the *NSW Industrial Noise Policy*. Appendix 5 sets out the meteorological conditions under which these criteria apply, and the requirements for evaluating compliance with these criteria.

However, these noise criteria do not apply if the Applicant has an agreement with the owner/s or leaseholders of the residence to generate higher noise levels, and the Applicant has advised the Department in writing of the terms of this agreement.

Note: To interpret the locations referred to in Table 3, see the figure in Appendix 4.

Operating Conditions

16. The Applicant must:
- minimise the construction, operational and road noise of the development;
 - minimise the noise impacts of the development during meteorological conditions when the noise criteria in this consent do not apply (see Appendix 5);
 - carry out regular monitoring to determine whether the development is complying with the relevant conditions of this consent; and

- (d) regularly assess noise monitoring data and modify and/or stop operations on site to ensure compliance with the relevant conditions of this consent.

Noise Management Plan

17. Prior to commencing construction, unless the Secretary agrees otherwise, the Applicant must prepare a Noise Management Plan for the development to the satisfaction of the Secretary. This plan must:
- (a) be prepared in consultation with EPA;
 - (b) describe the measures that would be implemented to ensure compliance with the noise criteria and operating conditions of this consent;
 - (c) describe the proposed noise management system in detail;
 - (d) include a noise monitoring program that:
 - uses a combination of:
 - attended and unattended noise monitoring measures; and
 - reactive and proactive mitigation measures;
 - monitors noise at the nearest and/or most affected receptors;
 - evaluates and reports annually on:
 - the effectiveness of the noise management system; and
 - compliance with the noise criteria and operating conditions in this consent;
 - defines what constitutes a noise incident, and includes a protocol for identifying and notifying the Department and relevant stakeholders of any noise incidents; and
 - outlines procedures to manage responses to any complaints or issues raised by the owners of affected residences.
18. The Applicant must implement the approved Noise Management Plan for the development.

BLASTING AND VIBRATION

Blasting Criteria

19. The Applicant must ensure that blasting on the site does not cause exceedances of the criteria in Table 4.

Table 4: Blasting Criteria

Location	^a Airblast Overpressure (dB(Lin Peak))	Ground Vibration (mm/s)	^b Allowable Exceedance
Residence on privately owned land	115	5	5% of the total number of blasts over a 12-month period
	120	10	0%

These criteria do not apply if the Applicant has a written agreement with the relevant owner to exceed these criteria, and has advised the Department in writing of the terms of this agreement.

Notes to Table 4:

^a The monitoring of airblast overpressure is only required until such time that the EPA is satisfied that it is no longer required.

^b The allowable exceedance must be calculated separately for production blasts, development blasts and cut and fill blasts.

Blast Frequency

20. The Applicant must not carry out more than:
- (a) 1 production blast per day; and
 - (b) 6 production blasts per week, averaged over a calendar year.

This condition does not apply to blasts that generate ground vibration of 0.75mm/s or less at any residence on privately-owned land, blast misfires or blasts required to ensure the safety of the mine or its workers.

Notes:

- For the purposes of this condition, a blast refers to a single blast event, which may involve a number of individual blasts fired in quick succession in a discrete area of the mine.
- For the avoidance of doubt, should an additional blast be required after a blast misfire, this additional blast and the blast misfire are counted as a single blast.

Operating Conditions

21. The Applicant must:
- implement best management practice to protect:
 - the amenity and safety of people in the surrounding area; and
 - public or private infrastructure/property and heritage items on, or surrounding the site from any damage;
 - operate a suitable system to enable the public to get up-to-date information on the proposed blasting schedule on site; and
 - use reasonable endeavours to co-ordinate blasting at the site to minimise cumulative blasting impacts associated with the operation of nearby mines.

Blast Management Plan

22. Prior to commencing mining operations, unless the Secretary agrees otherwise, the Applicant must prepare a Blast Management Plan for the development to the satisfaction of the Secretary. This plan must:
- be prepared in consultation with EPA;
 - describe the blast management measures that would be implemented to ensure compliance with the blast criteria and operating conditions of this consent;
 - include a blast monitoring program that:
 - monitors vibration and overpressure at the nearest and/or most affected receptors;
 - evaluates the performance of the development, including compliance with the applicable criteria;
 - uses a combination of roving and fixed blast monitors; and
 - defines what constitutes a blasting incident, and includes a protocol for identifying and notifying the Department and relevant stakeholders of any incidents;
 - includes a review mechanism and contingency measures if production blasting causes amenity impacts at levels below the relevant criteria; and
 - outlines procedures to manage responses to any complaints or issues raised by the owners of affected residences.
23. The Applicant must implement the approved Blast Management Plan for the development.

TRANSPORT

Haulage Route

24. The Applicant must ensure that ore laden trucks use the designated haulage route from the site to South Mine, and the same route for the return trip from South Mine to the site (shown in Appendix 6), unless in exceptional circumstances as agreed with the applicable roads authority and approved by the Secretary.

Road Upgrades

25. Prior to commencing ore haulage, the Applicant shall implement the road upgrade works detailed in Table 5, unless the Secretary agrees otherwise, to the satisfaction of the applicable roads authority.

Table 5: Road upgrades to accommodate 30 metre A-Double vehicles

Intersection	Upgrade requirements	Roads Authority	Funding
Site access road and Argent Street intersection	<ul style="list-style-type: none"> A Channelised Right Short [CHR(s)] turn treatment in accordance with Figure 7.18 Part 4A of <i>Austrroads Guide to Road Design</i> and relevant RMS supplements. A Basic Left (BAL) turn treatment as shown in Figure 8.2 Part 4A of the <i>Austrroads Guide to Road Design</i> and relevant RMS supplements. Designed and constructed for a 50km/h zone. 	RMS	Applicant
Argent Street and Iodide Street	To the satisfaction of RMS.	RMS	RMS and Applicant on a pro-rata basis
Iodide Street and Crystal Street		RMS	
South Road and Gypsum Street	<ul style="list-style-type: none"> Widen the formation and seal of the left-turn lane by 0.5 metres to accommodate a left turn onto South Road. Modify the right turn island to accommodate a right turn onto Gypsum Street. 	RMS and Council	In accordance with the terms of the VPA detailed in Appendix 3.

Operating Conditions

26. The Applicant must:
- (a) ensure that:
 - ore laden trucks do not exceed 30 metres in length;
 - ore laden trucks are covered at all times;
 - all trucks leaving the site pass through an effective wheel cleaning facility; and
 - trucks used for ore haulage pass through an effective truck washing facility at least once a week;
 - (b) ensure the following speed limits are enforced:
 - 20km/h on unsealed roads; and
 - 40km/h on sealed roads;
 - (c) minimise the traffic impacts of the development on public roads;
 - (d) minimise haulage during school bus times;
 - (e) schedule haulage movements to minimise convoy length or platoons;
 - (f) ensure there is sufficient parking on site for all development related traffic; and
 - (g) keep records of the amount of ore transported from the mine site and the number of daily ore truck movements and publish these records annually on the Applicant's website for the development.

Transport Management Plan

27. Prior to commencing mining operations, unless the Secretary agrees otherwise, the Applicant must prepare a Transport Management Plan for the development to the satisfaction of the Secretary. This plan must:
- (a) be prepared in consultation with RMS and Council;
 - (b) include a:
 - driver's code of conduct for the development; and
 - traffic management system for managing over-dimensional vehicles;
 - (c) describe the measures that would be implemented to ensure:
 - compliance with the operating conditions in this consent;
 - drivers are aware of potential safety issues along the haulage route; and
 - drivers of development-related vehicles comply with the driver's code of conduct;
 - (d) include detailed plans and implementation schedules for the road upgrades specified in Table 5, including funding arrangements for the upgrade of the Argent Street/Iodide Street and Iodide Street/Crystal Street intersections;
 - (e) include a protocol for undertaking road maintenance of the relevant section of Gypsum Street (identified in the terms of the VPA detailed in Appendix 3);
 - (f) include a program to monitor and report on the Applicant's cumulative ore laden truck movements from the site and Potosi Mine to South Mine; and
 - (g) include a program to monitor and report on the effectiveness of the implementation of the measures in this plan and compliance with the operating conditions.
28. The Applicant must implement the approved Transport Management Plan for the development.

WATER

Water Supply

29. The Applicant must ensure that it has sufficient water for all stages of the development, and if necessary, adjust the scale of mining operations to match its available water supply.

Note: Under the Water Act 1912 and/or the Water Management Act 2000, the Applicant is required to obtain necessary water licences for the development.

Water Pollution

30. Unless an EPL authorises otherwise, the Applicant must comply with Section 120 of the POEO Act.

Compensatory Water Supply

31. The Applicant must provide a compensatory water supply to anyone whose basic landholder water rights (as defined in the *Water Management Act 2000*) are adversely and directly impacted as a result of the development. This supply must be provided in consultation with CL&W, and to the satisfaction of the Secretary.

The compensatory water supply measures must provide an alternative long-term supply of water that is equivalent to the loss attributable to the development. Equivalent water supply must be provided (at least on an interim basis) as soon as practicable after the loss was identified, unless otherwise agreed with the relevant landholder.

If the Applicant and the landholder cannot agree on the measures to be implemented, or there is a dispute about the implementation of these measures, then either party may refer the matter to the Secretary for resolution.

If the Applicant is unable to provide an alternative long-term supply of water, then the Applicant must provide alternative compensation to the satisfaction of the Secretary.

Note: The Water Management Plan (see condition 33 of schedule 3 of this consent) is required to include trigger levels for investigating potentially adverse impacts on water supplies.

Water Management Performance Measures

32. The Applicant must comply with the performance measures in Table 6.

Table 6: Water management performance measures

Feature	Performance Measure
General	<ul style="list-style-type: none"> • Maintain separation between clean, dirty and mine water management systems • Minimise the use of clean water on site • Design, install, operate and maintain water management systems in a proper and efficient manner
Clean water diversion infrastructure	<ul style="list-style-type: none"> • Maximise the diversion of clean water around disturbed areas on site
Sediment dams	<ul style="list-style-type: none"> • Design, install and/or maintain sediment dams to ensure no discharges to surface waters, except in accordance with an EPL or in accordance with Section 120 of the POEO Act
Mine water storages	<ul style="list-style-type: none"> • Design, install and/or maintain mine water storage infrastructure to ensure no unlicensed or uncontrolled discharge of mine water off-site
Evaporation ponds	<ul style="list-style-type: none"> • Design, install and maintain the facilities to ensure that a minimum freeboard of 500 mm is maintained at all times, and that any leakage is prevented • Facilities must be lined with a welded High-Density Polyethylene liner, or equivalent
Chemical and hydrocarbon storage	<ul style="list-style-type: none"> • Chemical and hydrocarbon products to be stored in bunded areas or structures in accordance with relevant Australian Standards

Water Management Plan

33. Prior to commencing construction, unless the Secretary agrees otherwise, the Applicant must prepare a Water Management Plan for the development in consultation with CL&W and the EPA, and to the satisfaction of the Secretary. This plan must include a:
- (a) Site Water Balance, that:
- includes details of:
 - sources and security of water supply, including contingency planning for future reporting periods;
 - water use and management on-site, including:
 - prioritisation of on-site water sources over raw water supplies, where practicable; and
 - details of water sharing between the Applicant's other mining operations in Broken Hill;
 - any off-site water transfers and discharges;
 - a program to monitor and report on the split of water between the site and South Mine, and the associated treatment requirements to minimise raw water use at South Mine;
 - reporting procedures, including the preparation of a site water balance for each calendar year; and
 - describes the measures that would be implemented to minimise water use on-site;
- (b) Surface Water Management Plan, that includes:
- baseline data on water flows and quality in the watercourses that could be affected by the development (if available);
 - a detailed description of the water management system on-site, including the:
 - clean water diversion systems, and measures to ensure these are maintained;
 - erosion and sediment controls; and
 - mine water management system, including detailed design and quality assurance procedures for the evaporation ponds;
 - objectives and performance criteria, including trigger levels for investigating any potential or actual adverse impacts associated with the development, including the:
 - surface water flows and quality;
 - downstream surface water quality; and

- o McCulloch Stormwater Drain and Creek A;
- a program to monitor and report on:
 - o the effectiveness of the mine water management system;
 - o surface water flows and quality;
 - o McCulloch Stormwater Drain and Creek A;
 - o the performance measures listed in Table 6;
 - o potential leakage from the evaporation ponds; and
- a plan to respond to any exceedances of the trigger levels and/or performance criteria, and minimise and/or offset any adverse surface water impacts of the development;
- (c) Groundwater Management Plan, that includes:
 - baseline data on groundwater levels and quality in the region, and any privately-owned groundwater bores that could be affected by the development;
 - groundwater assessment criteria, including trigger levels for investigating any potentially adverse groundwater impacts associated with the development, including perching of water within voids and backfilled stopes;
 - a program to monitor and report on:
 - o groundwater take (reported against water entitlement across all relevant operations);
 - o perching of water within voids and backfilled stopes;
 - o the seepage/leachate from mine water storages;
 - o if applicable, the impacts of the development on groundwater supply of any potentially affected landholders and aquifers; and
 - a plan to respond to any exceedances of the trigger levels and/or performance criteria, and minimise and/or offset any adverse groundwater impacts of the development;

34. The Applicant must implement the approved Water Management Plan for the development.

HERITAGE

Aboriginal Cultural Heritage Chance Finds Protocol

35. Prior to commencing construction, the Applicant must prepare a Chance Finds Protocol to manage any unexpected Aboriginal cultural heritage items for the development, to the satisfaction of OEH and RAPs.
36. The Applicant must implement the approved Chance Finds Protocol for the development.

Historic Heritage Management Plan

37. Prior to commencing construction, unless the Secretary agrees otherwise, the Applicant must prepare a Historic Heritage Management Plan for the development to the satisfaction of the Secretary. This plan must:
- (a) be prepared in consultation with the Heritage Division and Council;
 - (b) describe the measures that would be implemented for the protection, monitoring and management of all historic heritage items on site;
 - (c) include a Chance Finds Protocol; and
 - (d) include an action plan for the implementation of the key measures proposed under the plan.
38. The Applicant must implement the approved Heritage Management Plan for the development.
39. Within 3 months of the approval of the Rehabilitation Strategy required by condition 45 of schedule 3 of this consent, unless otherwise agreed with the Secretary, the Applicant must update the Historic Heritage Management Plan required by condition 37 of schedule 3 of this consent, to the satisfaction of the Secretary. The updated plan must:
- (a) be prepared in consultation with the Heritage Division and Council; and
 - (b) include the addition of a long-term strategy for all heritage items on the site that is consistent with the rehabilitation objectives defined under the approved Rehabilitation Strategy.

VISUAL

40. The Applicant must:
- (a) minimise the visual and off-site lighting impacts of the development;
 - (b) ensure no fixed outdoor lights shine above the horizontal or above the building line or any illuminated structure; and
 - (c) ensure that all external lighting associated with the development complies with *Australian Standard AS4282 (INT) 1995 – Control of Obtrusive Effects of Outdoor Lighting*, or its latest version.

BUSHFIRE MANAGEMENT

41. The Applicant must:
- (a) ensure that the development is suitably equipped to respond to any fires on site; and
 - (b) assist the RFS and emergency services as much as practicable in response to fires in the vicinity of the site.

DANGEROUS GOODS STORAGE

42. The Applicant must ensure that all dangerous goods on site are stored and handled in accordance with the relevant Australian Standard, particularly *Australian Standard AS1940 2004 – The Storage and Handling of Flammable and Combustible Liquids*.

WASTE

43. The Applicant must:
- (a) minimise the waste generated by the development;
 - (b) classify all waste on site in accordance with the EPA's *Waste Classification Guidelines*;
 - (c) appropriately store and handle all waste on site in accordance with its classification;
 - (d) remove all waste from the site as soon as practicable, and ensure it is sent to appropriately licensed waste facilities for disposal, unless an EPL authorises otherwise; and
 - (e) monitor and report on the effectiveness of the waste minimisation and management measures implemented on site in the Annual Review.

REHABILITATION

Progressive Rehabilitation

44. The Applicant must rehabilitate the site progressively, that is, as soon as is practicable following disturbance, to the satisfaction of the Secretary.

Rehabilitation Strategy

45. Within one year of commencing mining operations, unless the Secretary agrees otherwise, the Applicant must prepare a Rehabilitation Strategy for the site to the satisfaction of the Secretary. This strategy must:
- (a) be prepared in consultation with members of the Broken Hill Rehabilitation Steering Committee;
 - (b) define the rehabilitation objectives for the mine site, with consideration of heritage values, dust management, water and leachate management, final voids, surface infrastructure, visual impacts and the community; and
 - (c) include a final landform plan which builds on the rehabilitation objectives.
46. The Applicant must implement the approved Rehabilitation Strategy for the development.

Rehabilitation Management Plan

47. Within 6 months of approval of the Rehabilitation Strategy required by condition 45 of schedule 3 of this consent, the Applicant must prepare a Rehabilitation Management Plan for the development to the satisfaction of the Secretary. This plan must:
- (a) be prepared in consultation with DRG, EPA, CL&W, the Heritage Division, NSW Health, Council and CBH;
 - (b) be consistent with the rehabilitation objectives defined under the Rehabilitation Strategy required by condition 45(b) of schedule 3 of this consent;
 - (c) include detailed performance and completion criteria for evaluating the performance of the rehabilitation of the site, and triggering remedial action (if necessary);
 - (d) describe the measures that would be implemented to ensure compliance with the relevant conditions of this consent, and address all aspects of rehabilitation including timeframes for achieving specified rehabilitation objectives;
 - (e) include interim rehabilitation where necessary to minimise the area exposed for dust generation;
 - (f) include measures to ensure all mine shafts, vents and accesses be appropriately sealed with the surrounding area rehabilitated;
 - (g) include a mine closure strategy, that details measures to minimise the long-term impacts associated with mine closure, including final landform and the final void, final land use and socio-economic issues; and
 - (h) include a program to monitor, independently audit and report on the effectiveness of the measures, and progress against the detailed performance and completion criteria.

Note: The MOP may be used to address the requirements of the Rehabilitation Management Plan required under this condition. However, the MOP must clearly document how the requirements of this condition have been met

48. The Applicant must implement the approved Rehabilitation Management Plan for the development.
-

**SCHEDULE 4
ENVIRONMENTAL MANAGEMENT, REPORTING AND AUDITING**

ENVIRONMENTAL MANAGEMENT

Environmental Management Strategy

1. Prior to commencing construction, the Applicant must prepare an Environmental Management Strategy for the development to the satisfaction of the Secretary. The strategy must:
 - (a) provide the strategic framework for environmental management of the development;
 - (b) identify the statutory approvals that apply to the development;
 - (c) describe the role, responsibility, authority and accountability of all key personnel involved in the environmental management of the development;
 - (d) describe the procedures that would be implemented to:
 - keep the local community and relevant agencies informed about the operation and environmental performance of the development;
 - receive, handle, respond to, and record complaints;
 - resolve any disputes that may arise;
 - respond to any non-compliance;
 - respond to emergencies; and
 - (e) include:
 - references to any plans approved under the conditions of this consent; and
 - a clear plan depicting all the monitoring to be carried out in relation to the development.
2. The Applicant must implement the approved Environmental Management Strategy for the development.

Adaptive Management

3. The Applicant must assess and manage development-related risks to ensure that there are no exceedances of the criteria and/or performance measures in Schedule 3. Any exceedance of these criteria and/or performance measures constitutes a breach of this consent and may be subject to penalty or offence provisions under the EP&A Act or EP&A Regulation.

Where any exceedance of these criteria and/or performance measures has occurred, the Applicant must, at the earliest opportunity:

- (a) take all reasonable and feasible steps to ensure that the exceedance ceases and does not recur;
- (b) consider all reasonable and feasible options for remediation (where relevant) and submit a report to the Department describing those options and any preferred remediation measures or other course of action; and
- (c) implement remediation measures as directed by the Secretary.

Management Plan Requirements

4. The Applicant must ensure that the management plans required under this consent are prepared in accordance with any relevant guidelines, and include:
 - (a) detailed baseline data;
 - (b) a description of:
 - the relevant statutory requirements (including any relevant approval, licence or lease conditions);
 - any relevant limits or performance measures/criteria;
 - the specific performance indicators that are proposed to be used to judge the performance of, or guide the implementation of, the development or any management measures;
 - (c) a description of the measures that would be implemented to comply with the relevant statutory requirements, limits, or performance measures/criteria;
 - (d) a program to monitor and report on the:
 - impacts and environmental performance of the development;
 - effectiveness of any management measures (see c above);
 - (e) a contingency plan to manage any unpredicted impacts and their consequences and to ensure that ongoing impacts reduce to levels below relevant impact assessment criteria as quickly as possible;
 - (f) a program to investigate and implement ways to improve the environmental performance of the development over time;
 - (g) a protocol for managing and reporting any:
 - incidents;
 - complaints;
 - non-compliances with statutory requirements; and

- exceedances of the impact assessment criteria and/or performance criteria; and
- (h) a protocol for periodic review of the plan.

Annual Review

5. By the end of March each year, unless the Secretary agrees otherwise, the Applicant must review the environmental performance of the development for the previous calendar year to the satisfaction of the Secretary. This review must:
- (a) describe the development (including any rehabilitation) that was carried out in the past calendar year, and the development that is proposed to be carried out over the current calendar year;
 - (b) include a comprehensive review of the monitoring results and complaints records of the development over the past year, which includes a comparison of these results against the:
 - relevant statutory requirements, limits or performance measures/criteria;
 - monitoring results of previous years; and
 - relevant predictions in the EIS;
 - (c) identify any non-compliance over the last year, and describe what actions were (or are being) taken to ensure compliance;
 - (d) identify any trends in the monitoring data over the life of the development;
 - (e) identify any discrepancies between the predicted and actual impacts of the development, and analyse the potential cause of any significant discrepancies; and
 - (f) describe what measures will be implemented over the next year to improve the environmental performance of the development.

Note: The "Post Approval Requirements for State Significant Developments - Annual Review Guideline 2015, NSW Government, October 2015" (or its latest version) provides a reporting framework to integrate the reporting requirements of the Annual Review required by the Department under the development consent and the Annual Environment Management Report (AEMR) required under the Mining Lease.

Revision of Strategies, Plans and Programs

6. Within 3 months, unless otherwise agreed with the Secretary, of:
- (a) the submission of an annual review under condition 5 above;
 - (b) the submission of an incident report under condition 9 below;
 - (c) the submission of an audit under condition 12 below; and
 - (d) any modification to the conditions of this consent, (unless the conditions require otherwise);
- the Applicant must review and, if necessary revise, the strategies, plans, and programs required under this consent to the satisfaction of the Secretary.

Where this review leads to revisions in any such document, then within 4 weeks of the review the revised document must be submitted to the Secretary for approval, unless otherwise agreed with the Secretary.

Note: This is to ensure the strategies, plans and programs are updated on a regular basis, and incorporate any recommended measures to improve the environmental performance of the development.

Updating and Staging of Strategies, Plans or Programs

7. To ensure the strategies, plans and programs are updated on a regular basis, and incorporate any recommended measures to improve the environmental performance of the development, the Applicant may submit revised strategies, plans or programs required under this consent at any time. With the agreement of the Secretary, the Applicant may also submit any strategy, plan or program required by this consent on a staged basis.

The Secretary may approve a revised strategy, plan or program required under this consent, or the staged submission of any of these documents, at any time. With the agreement of the Secretary, the Applicant may prepare the revised or staged strategy, plan or program without undertaking consultation with all parties nominated under the applicable condition in this consent.

Notes:

- While any strategy, plan or program may be submitted on a progressive basis, the Applicant must ensure that all development being carried out on site is covered by suitable strategies, plans or programs at all times.
- If the submission of any strategy, plan or program is to be staged, then the relevant strategy, plan or program must clearly describe the specific stage to which the strategy, plan or program applies, the relationship of this stage to any future stages, and the trigger for updating the strategy, plan or program.

Community Consultative Committee

8. Prior to commencing construction, the Applicant must establish and operate a CCC for the Development to the satisfaction of the Secretary. This CCC must be operated in general accordance with the *Community Consultative Committee Guidelines for State Significant Project* (Department of Planning and Environment, 2016, or its latest version).

Notes:

- The CCC is an advisory committee. The Department and other relevant agencies are responsible for ensuring that the Applicant complies with this consent.
- In accordance with the guideline, the Committee should be comprised of an independent chair and appropriate representation from the Applicant, Council, and the local community.

REPORTING

Incident Reporting

9. The Department must be notified in writing to compliance@planning.nsw.gov.au immediately after the Applicant becomes aware of the incident. The notification must identify the development (including the development application number and the name of the development if it has one), and set out the location and nature of the incident.

Regular Reporting

10. The Applicant must provide regular reporting on the environmental performance of the development on its website, in accordance with the monitoring and reporting arrangements in any plans or programs approved under the conditions of this consent.

NON-COMPLIANCE NOTIFICATION

11. The Department must be notified in writing to compliance@planning.nsw.gov.au within 7 days after the Applicant becomes aware of any non-compliance.

The notification must identify the development and the application number for it, set out the condition of consent that the development is non-compliant with, the way in which it does not comply and the reasons for the non-compliance (if known) and what actions have been done, or will be, undertaken to address the non-compliance.

INDEPENDENT ENVIRONMENTAL AUDIT

12. Within 1 year of starting the development of the mine, and every 3 years thereafter, unless the Secretary directs otherwise, the Applicant must commission and pay the full cost of an Independent Environmental Audit of the development. This audit must:
- (a) be conducted by a suitably qualified, experienced and independent team of experts whose appointment has been endorsed by the Secretary;
 - (b) include consultation with the relevant agencies;
 - (c) assess the environmental performance of the development and assess whether it is complying with the requirements in this consent, and any other relevant approvals (such as EPL/s and/or mining lease/s);
 - (d) review the adequacy of any approved strategy, plan or program required under the abovementioned approvals; and
 - (e) recommend measures or actions to improve the environmental performance of the development, and/or any strategy, plan or program required under these approvals.

Note: The "Post Approval Requirements for State Significant Developments - Independent Audit Guideline, NSW Government, October 2015" (or its latest version) provides an audit and reporting framework for the independent audit that will guide compliance with this condition.

13. Within 3 months of commissioning this audit, or as otherwise agreed with the Secretary, the Applicant must submit a copy of the audit report to the Secretary, together with its response to any recommendations contained in the audit report. The Applicant must implement these recommendations, to the satisfaction of the Secretary.

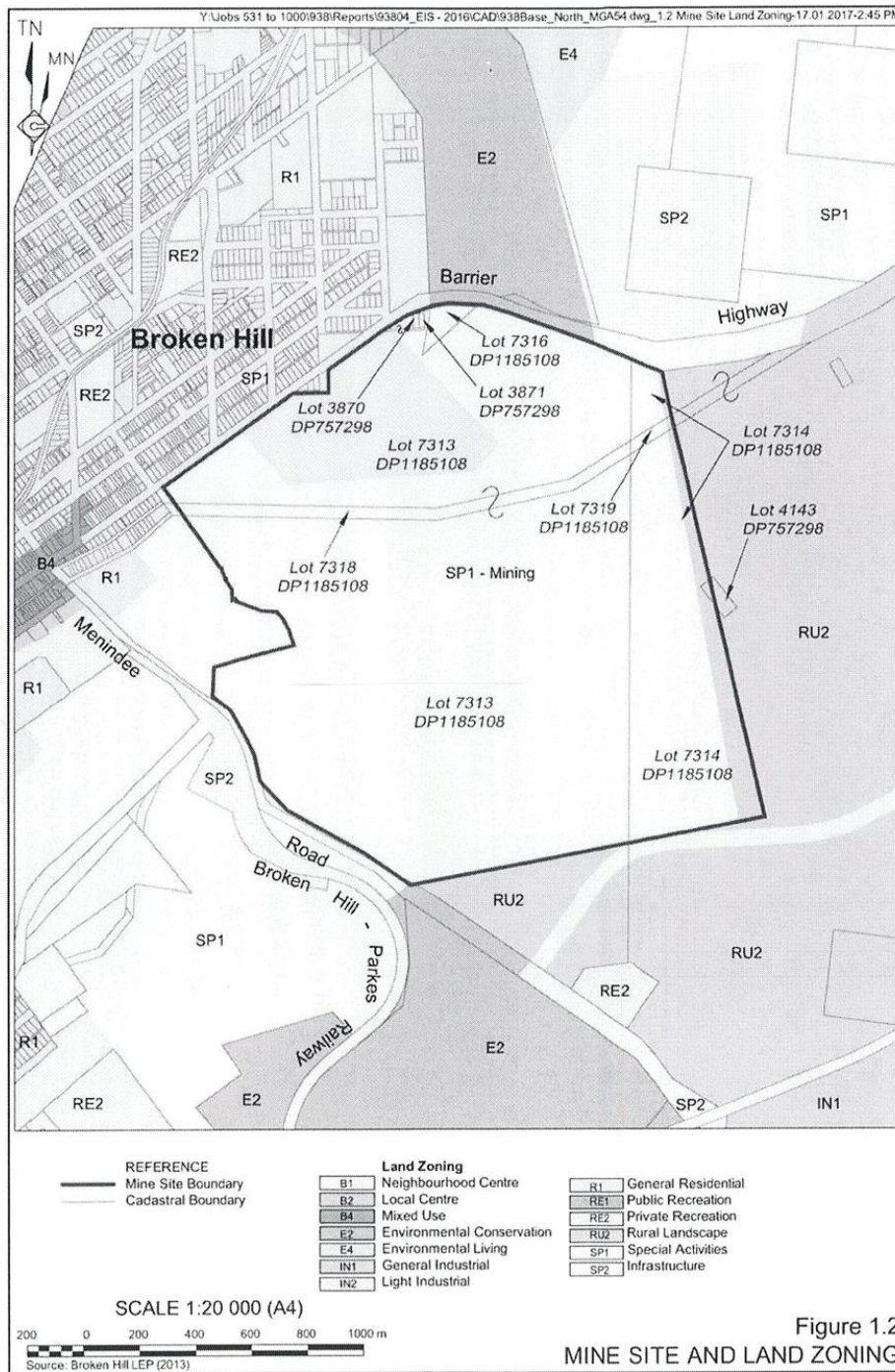
ACCESS TO INFORMATION

14. From the commencement of development under this consent, the Applicant must:
- make copies of the following information publicly available on its website as relevant to the stage of the development:
 - the EIS;
 - current statutory approvals for the development;
 - approved strategies, plans or programs required under the conditions of this consent;
 - a comprehensive summary of the monitoring results of the development, reported in accordance with the specifications in any conditions of this consent, or any approved plans and programs;
 - a summary of complaints, which is to be updated monthly;
 - the last five annual reviews;
 - any independent environmental audit, and the Applicant's response to the recommendations in any audit;
 - any other matter required by the Secretary; and
 - keep this information up to date.
-

APPENDIX 1
SCHEDULE OF LAND

Lot Number	Deposited Plan	Registered Owner
7313 ¹	1185108	The State of NSW
7314 ¹	1185108	Willyama Common
7316	1185108	The State of NSW
7318 ¹	1185108	The State of NSW
7319 ¹	1185108	Willyama Common
3870	757298	The State of NSW
3871	757298	The State of NSW
4143 ¹	757298	Willyama Common

¹ part lot only



Sparke Helmore Lawyers

Annexure C Draft Explanatory note

Explanatory Note

Exhibition of draft Voluntary Planning Agreement

Environmental Planning & Assessment Regulation 2000 (clause 25E)

Planning Agreement

The purpose of this Explanatory Note is to provide a plain English summary to support the notification of a draft voluntary Planning Agreement (**the Planning Agreement**) under Section 7.4 of the *Environmental Planning and Assessment Act 1979 (the Act)*.

The Planning Agreement will require the Developer to make monetary contributions as well as undertake Community Enhancement Works in connection with operation of the North Mine on the Land described below

This Explanatory Note has been prepared jointly between the parties as required by clause 25E of the *Environmental Planning and Assessment Regulation 2000 (the Regulations)*.

This Explanatory Note is not to be used to assist in construing the Planning Agreement.

Parties

Perilya Broken Hill Limited (**the Developer**) made an offer to Broken Hill City Council (**the Council**) to enter into a voluntary Planning Agreement, in connection with the Development.

Description of subject land

The land to which the Planning Agreement applies is as follows (**the Land**).

Lot Number	Deposited Plan
7313 ¹	1185108
7314 ¹	1185108
7316	1185108
7318 ¹	1185108
7319 ¹	1185108
3870	757298
3871	757298
4143 ¹	757298

Sparke Helmore Lawyers

Description of the Development Application to which the Planning Agreement applies

The Planning Agreement relates to Development Consent SSD 7538 which allows the Developer to carry out mining operations on the Land for 25 years from the date of commencement of construction provided that no more than 4.2million tonnes of ore are extracted over the life of the Development.

The conditions of the Consent also impose an annual limit on the amount of ore which the Developer may extract of 300,000 tonnes, and restrict the number of laden truck movements which are permitted each day and the hours in which different mine activities may be carried out.

Summary of Objectives, Nature and Effect of the Planning Agreement

The Planning Agreement requires a one off monetary contribution in the amount of \$280,000 towards road works, as well as an annual contribution towards road maintenance costs.

The Planning Agreement also requires the Developer to carry out Community Enhancement Works every year to a value of approximately \$367,442 (as adjusted for CPI).

Assessment of the Merits of the Planning Agreement

How the Planning Agreement Promotes the Objects of the Act and the public interest

The draft Planning Agreement promotes the following objectives of the *Environmental Planning and Assessment Act 1979*:

Objective 1.3(a), to promote the social and economic welfare of the community and a better environment by the proper management, development and conservation of the State's natural and other resources by facilitating appropriate and economically beneficial development and the proper management of the likely impacts of that development on the community.

Objective 1.3(b), to facilitate ecologically sustainable development by integrating relevant economic, environmental and social considerations in decision-making about environmental planning and assessment by requiring the Developer to make contributions which will mitigate the impact of the Development on public roads and enhance community facilities.

Objective 1.3(i), to promote the sharing of the responsibility for environmental planning and assessment between the different levels of government in the State, by enabling the Council to obtain and enforce the making of contributions by the Developer to the Council in connection with the State approved Development.

How the draft Planning Agreement promotes the public interest

The Planning Agreement promotes the public interest by improving and providing funds for the maintenance of roads which form part of the transport route proposed to be used by the Development, as well as enhancing community facilities in the area which is likely to be most affected by the Development.

How the Planning Agreement promotes the objectives of the Local Government Act 1993 and the elements of the Council's Charter under s.8 of that Act

The Planning Agreement is consistent with the following purposes of the *Local Government Act 1993*:

- to facilitate engagement with the local community by councils, councillors and other persons and bodies that constitute the system of local government, and

Sparke Helmore Lawyers

- to provide for a system of local government that is accountable to the community and that is sustainable, flexible and effective by requiring the Developer to report on the contributions which are made and facilitating the review and amendment of the agreement if circumstances change.

The Planning Agreement is consistent with the following guiding principles for Councils in section 8A of the *Local Government Act 1993* (which have replaced the Council Charter):

- In exercising functions generally:
 - Councils should carry out functions in a way that provides the best possible value for residents and ratepayers.
 - Councils should manage lands and other assets so that current and future local community needs can be met in an affordable way.
 - Councils should work with others to secure appropriate services for local community needs.
- In decision making:
 - Councils should recognise diverse local community needs and interests.
 - Councils should consider the long term and cumulative effects of actions on future generations.

The Planning Agreement is consistent with these principles in that it establishes a long term mechanism for mitigating the costs of the impacts of the Development on rate payers by requiring the Developer to contribute to the cost of works on roads impacted by the Development; and it secures the long term maintenance of community facilities through the obligation to carry out annual Community Enhancement Works.

The Planning Purposes served by the Planning Agreement

The planning purposes served by the planning agreement include mitigating the impact of the Development on road infrastructure and the local community by requiring the Developer to make a monetary contribution which will be used to upgrade and maintain roads impacted by the Development and to carry out Community Enhancement Works.

This Planning Agreement provides a reasonable means of achieving these purposes

Whether the Planning Agreement Conforms with the Council's Capital Works Program

The Planning Agreement conforms with the Council's Capital Works Program.

Whether the Planning Agreement specifies that certain requirements must be complied with before a construction certificate, occupation certificate or subdivision certificate is issued

The Planning Agreement does **not** specify that certain requirements must be complied with before a construction certificate, occupation certificate or subdivision certificate is issued.

ORDINARY MEETING OF THE COUNCIL

January 31, 2019

ITEM 9BROKEN HILL CITY COUNCIL REPORT NO. 11/19

SUBJECT: COUNCIL SUPPORT FOR TOURISM INDUSTRY AND
MARKETING CAMPAIGN

11/407**Recommendation**

1. That Broken Hill City Council Report No. 11/19 dated January 31, 2019, be received.
 2. That Council note that it is unlikely that Destination Broken Hill will achieve matching funding from industry to develop a tourism marketing campaign with Destination NSW in this financial year.
 3. That Council note that staff have commenced work with Destination NSW for a marketing campaign on behalf of the City with the budgeted 18/19 funds.
 4. That \$120,000 be considered for inclusion in the 2019/2020 budget for the support the ongoing establishment of a peak tourism body in Broken Hill under the same conditions as outlined in the report.
-

Executive Summary:

In 2014, following a tourism industry taskforce, there was unanimous support from tourism operators for the development of an industry driven tourism organisation for the Far West NSW region. The final report was presented to the community in December 2014 and a transitional committee established. Until this time, Council had played a significant leadership role in destination marketing.

In May 2018, Destination Broken Hill was touted to play the role of the peak industry body for the City. At the Ordinary Meeting of Council held June 27, 2018, Council approved \$100,000 for a destination marketing campaign and \$20,000 to support an administrative position in 2018/19 budget to assist Destination Broken Hill to establish itself on the proviso that industry matched Council funding dollar for dollar.

Recent emails between tourism operators, copied to Council, indicate that there is still work to do on the structure of Destination Broken Hill as the peak tourism body and that matching funding will not be achieved by this group in this financial year.

As a result, Council approached Destination Country and Outback and Destination NSW to investigate if the current Council budget could be matched with Destination NSW funding for a marketing campaign for the City. A matching dollar for dollar partnership is available which would produce a marketing campaign for Broken Hill in the 2019 calendar year.

Report:

At the Ordinary Meeting of Council held June 27, 2018, Council approved \$100,000 for marketing and \$20,000 to support an administrative position in 2018/19 budget for Destination Broken Hill to establish itself as the peak tourism body for the City.

Council sent the initial funding offer to the interim committee on August 2, 2018.

The funding offer was to:

1. Be matched dollar for dollar by industry;
2. Joint Council and industry marketing funds were to be used to approach Destination NSW for a larger marketing campaign in 2018/19.

Funding would be provided on evidence of matching funding, Incorporation and a Governance Structure including Council representation on Board.

Once confirmed, Council would work with Destination Broken Hill to establish a Memorandum of Understanding and reporting milestones. Council's contribution and involvement would be predicated around deliverables that value add to the City.

Council authored numerous letters and emails to Destination BH in 2018 to request updates, which have not been forthcoming. As recently as January 2019, ongoing emails between the operators, copied to Council, indicate that there is still work to do on the structure of the organisation and that matching funding will not be achieved in this financial year.

In January 2019, Council was notified that the organisation had a new interim Chair, Scott Smith, following the resignation of Steven Martin. The General Manager has had ongoing communication with Scott Smith during February regarding Council's recommendation to coordinate the marketing campaign for the 2018/2019 financial year which will provide a foundation marketing platform for the organisation once they are in a position to match funding.

The campaign also meets the expectations of the community that Broken Hill is being marketed to potential visitors. The Community Satisfaction Survey 2018 listed promoting Broken Hill as a tourist destination and the marketing of Broken Hill's heritage listing as a key priority for residents.

Council has approached Destination Country and Outback to use the current budget to work with Destination NSW for a marketing campaign on behalf of the City. Matching funding from Destination NSW is available and initial meetings have canvassed the outcomes required from a campaign which includes attracting new visitors to the City. The campaign with matching funds would be valued at \$240,000.

Council will continue to support the industry to establish a local tourism authority and will seek to allocate the same amount of funding for 2019/20 financial year on the same conditions.

The outcome means that the City of Broken Hill is promoted to potential visitors and it establishes a marketing platform for Destination Broken Hill to manage once the organisation is in the position to match funding.

Strategic Direction:

Key Direction: Our Economy
Objective: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation
Function: Tourism and Development
DP Action: 2.2.1.03 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West

Relevant Legislation:

Not applicable

Financial Implications:

The 2018/19 budget has \$100,000 for tourism marketing and \$20,000 for Destination Broken Hill administration.

Attachments

There are no attachments for this report.

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 31, 2019

ITEM 10BROKEN HILL CITY COUNCIL REPORT NO. 12/19SUBJECT: SIX MONTHLY INVESTMENT REVIEW - 31 DECEMBER 2018/17/82**Recommendation**

1. That Broken Hill City Council Report No. 12/19 dated January 31, 2019, be received.

Executive Summary:

This report is to satisfy the *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011.

As expected, Council's total portfolio performance has lagged behind the benchmark over the past six months, primarily due to a drop in the Share Market in late 2018, which filtered through to the performance of the NSW TCorp IM Medium Term and Long-Term Growth Funds. As Council is aware these funds are targeted for long term holdings, consequently a long term view of their performance has been taken.

The share market has had a poor six months which has been attributed to several factors including the trade war between China and the US, the royal commission into the banking sector within Australia, Australia's GDP struggling to make a push above 3% as well as the uncertainty of an orderly Brexit.

Council's investment portfolio is prudently managed and consists of assets appropriate for a local government entity. Due to the underperformance in the financial sector over the past six months, Council has increased its maturity profile on term deposits to maximise return on investment during a time of stagnate global growth.

All of council's investment have been made within council policy and the Local Government Act.

Report:

As expected, Council's total portfolio performance has lagged behind the benchmark over the past six months, primarily due a drop in the Share Market in late 2018, which filtered through to the performance of the NSW TCorp IM Medium Term and Long-Term Growth Funds. As Council is aware these funds are targeted for long term holdings, consequently a long term view of their performance has been taken.

These two funds are taken under the expectation that they will be held for an extended period of time (minimum suggested hold times are: Medium Term Fund three to seven Years & Long-Term Fund seven years plus) and will provide volatile monthly returns but over the long term should provide a solid return. The projected return on the medium term Investment is 6.0%pa and for the long term is 9.8%pa over seven years.

Shares have performed poorly over the previous six months, this was due to a sell off sparked by the trade war between China and the US causing uncertainty in the market.

Shares poor performance has also be attributed by investor fears of the royal commission fallout on the banks as well as orderly Brexit is looking unlikely.

With GDP struggling to make a sustained push above 3% and little consumer price/wage inflation pressure in the market, most economists are expecting the RBA to keep cash at 1.50% through 2019.

Due to the above expectations with interest rates, over the past six months, Council has prudently increased the maturity profile of its term deposit portfolio. As at 31 December Council had 28% of its portfolio in deposits greater than 90 days, up from only 3% at the end of June.

With better rates on offer for term deposits greater than 90 days, the average interest rate on Council's \$14m term deposit portfolio improved by nearly 30 basis points over the past six months: 2.46%pa in June to 2.78% in December. That's an approximate gain of \$21,000 in interest income during a flat interest rate environment.

Given the volatile time, investment opportunities across all time periods will continue to be considered closely to help ensure the portfolio remains well positioned to take advantage of the changing market conditions.

All of council's investment have been made within council policy and the Local Government Act.

Strategic Direction:

Key Direction:4	Our Leadership
Objective: 4.1	Openness and Transparency in Decision Making
Function: 4.1.1	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

Due to global stability and growth not meeting initial expectations, a reduction in investment revenue has been adjusted in the Quarterly Review Budget Statement for the period ending December 2018.

Attachments

1. [Investment Strategy and Portfolio Review](#)

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER



29 January 2019

Mr Jay Nankivell
Chief Financial Officer
Broken Hill City Council
240 Blende St
BROKEN HILL NSW 2880

Dear Jay,

Investment Strategy and Portfolio Review – 2018/19 Financial Year to Date

Please find attached Council's Investment Strategy and Portfolio Review for the 2018/19 Financial Year to Date ending December.

Going into 2018, expectations were high that the world's leading economies would continue to ride the surge of growth from the prior year. However, this was not to be the case with global economic growth being relatively flat over 2018.

At home, with GDP struggling to make a sustained push above 3% and little consumer price/wage inflation pressure in the market there is a growing speculation that the next move in the RBA's official cash rate could be down, not up.

Although below benchmark for the past six months, the portfolio's performance was understandable in the face of the drop off in share prices at the end of 2018 and its impact on the NSW TCorpIM Medium Term and Long Term Growth Funds' performances. Monthly performance is expected to be volatile in this fund, but Council is taking a long term view on these holdings.

Council's new strategy of utilising a rolling 6 month term deposit maturity cycle has produced a solid increase of nearly 30 basis points on the portfolio's average TD interest rate despite a flat interest rate environment over the past 6 months.

Please call Titus (0437 678 608) or me (0414 611 827) with any questions.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Erik Gates', enclosed within a thin black rectangular border.

Erik Gates

Director



**Investment Strategy
and
Portfolio Review
2018/19 Financial Year to Date**



Table of Contents

Executive Summary	4
The Investment Climate	5
Good Governance: Investment Portfolio vs Policy Limits	9
Portfolio Performance, Interest Details & Capital Movements	12
Investment Strategy Recommendations	14
Appendix A – Asset Allocation and Investment Security Review	17
Appendix B – NSW Local Government Eligible Investments	21
Appendix C – Australian ADI Credit Ratings	25
Appendix D – Standard & Poor’s Credit Ratings Descriptions	26



Executive Summary

Investment Climate:

- Going into 2018, expectations were high that the world's leading economies would continue their strong showing from 2017. However, politics, concerns of high consumer indebtedness and central banks tightening their purse strings all contributed to a flat GDP result in 2018.
- The US/China trade war intensified over the 2nd half of 2018. The conflict's impact on consumer confidence and business investment go beyond the US and China alone. Large commodity exporting countries, like Australia, have a vested interest in a speedy resolution. Meanwhile, an orderly Brexit is looking unlikely, raising fears of trade related chaos between Europe and the UK.
- Domestically, with GDP struggling to make a sustained push above 3% and little consumer price/wage inflation pressure in the market, there is growing speculation that the next move in the RBA's official cash rate could be down, not up.

Investment Portfolio:

- Council's total portfolio performance has lagged benchmark over the past 6 months, primarily due to the drop share markets in late 2018 which filtered through to the performance of the NSW TCorpIM Medium Term and Long Term Growth Funds. As Council is aware, these funds are targeted for long term holdings, consequently a long term view of their performance is being taken.
- Council prudently increased the maturity profile of its term deposit portfolio. As at 31 December Council had 28% of its portfolio in deposits greater than 90 days, up from only 3% at the end of June.
- With better rates on offer for term deposits greater than 90 days, the average rate on Council's \$14m TD portfolio improved by nearly 0.30%pa over the past 6 months: 2.46%pa in June to 2.78% in December - a gain of \$21,000 in interest income during a flat interest rate environment.

Investment Strategy:

- It is recommended that Council continue its rolling 6 month TD purchases, plus occasional longer dated specials when cash flow allows. Currently, attractive 6 month term deposits rates are good value, particularly if the funds will be utilised upon maturity.
- It is recommended Council consider topping up the NSW TCorpIM Cash Fund, currently with nil holdings, to at least \$1m to provide more immediate access to funds in case Council has unexpected payables.



The Investment Climate

International Economic Overview

- Global economic growth is forecast to ease;
- Key factors of growth are trending lower;
- An ongoing US/China trade war will constrain growth beyond those two.

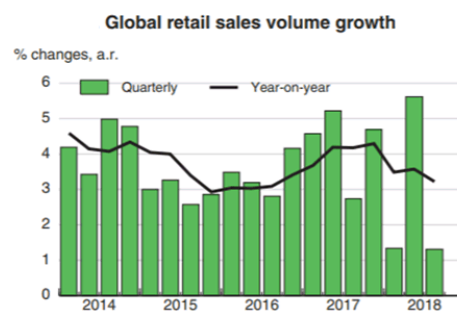
Going into 2018, expectations were high that the world's leading economies would continue their strong showing from 2017, one of only six times in the past 30 years that every economy in the G20 grew at the same time.

Politics, concerns of high consumer indebtedness and central banks tightening their purse strings all contributed to a relatively flat GDP result in 2018. The global economy is now forecast to ease gradually from 3.7% in 2018 to 3.5% in 2019 & 2020:

Real GDP growth revised down

	2018	2019	2020
World	3.7	3.5	3.5
G-20	3.8	3.7	3.7
Australia	3.1	2.9	2.6
Canada	2.1	2.2	1.9
Euro area	1.9	1.8	1.6
Germany	1.6	1.6	1.4
France	1.6	1.6	1.5
Italy	1.0	0.9	0.9
Japan	0.9	1.0	0.7
Korea	2.7	2.8	2.9
United Kingdom	1.3	1.4	1.1
United States	2.9	2.7	2.1

Slowdowns over the past year in two main engines of economic growth, industrial production and retail sales, indicate the 2016/17 upturn has peaked:



Adding to negative sentiment, over the past 6 months, the US and China have traded initial tariff body blows. While the numbers are relatively small in the overall trade volume, the trade war's impact on consumer confidence and business investment go beyond the US and China alone. Large commodity exporting countries, like Australia, have a vested interest in a speedy resolution.

Meanwhile, an orderly Brexit is looking unlikely, raising fears of further European economic weakness and political, administrative and trade related chaos in the UK.

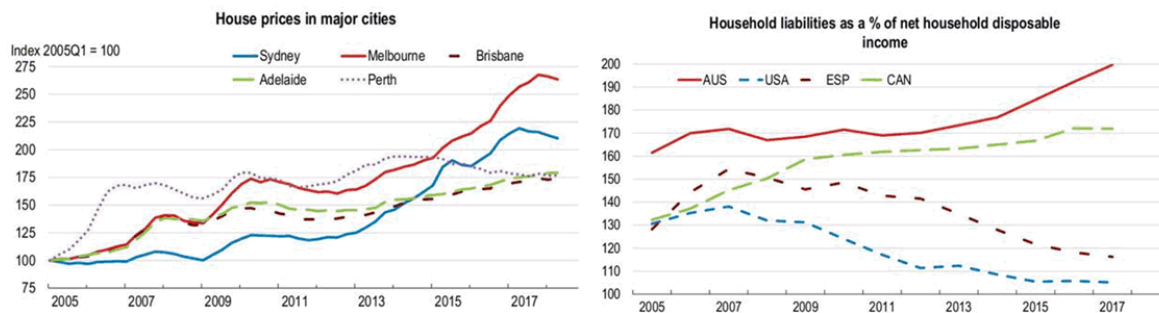


Australian Economic Conditions

- Surprise drop in economic growth in late 2018;
- Housing market declines as consumer debt increases;
- Inflation remains benign.

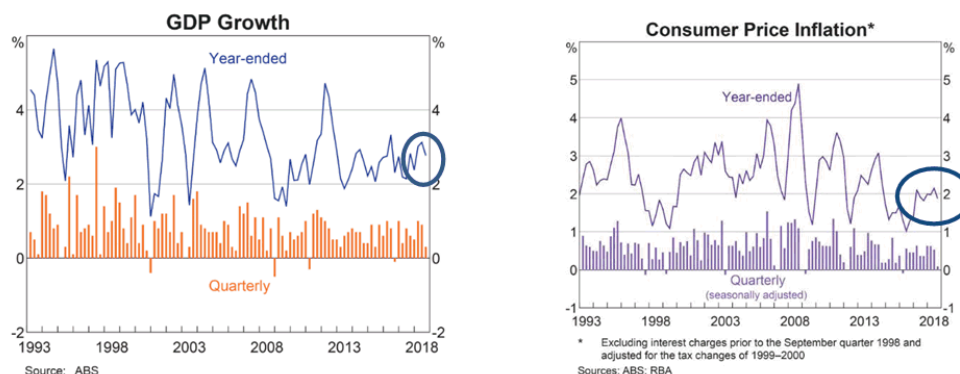
Compared to its G20 partners, Australia's economic growth remains impressive. With many leading economies in the 1-2% range, Australia's recent 3% level has been the envy of many countries.

At the 3%pa area for the first half of 2018, Australian GDP then surprised the market with a reading of 2.8% in the Sep Qtr. This has prompted markets to take a more critical view on the underlying factors and future prospect for growth, particularly the slowdown in consumer spending and new construction as a by-product of a cooling off in the housing market.



The RBA has for some time warned of its concerns regarding Australian household debt and the dangers this holds if house prices were to suddenly crash, i.e. the US housing crisis. The charts above show house prices beginning to trend lower, particularly in Melbourne and Sydney, meanwhile Australians are carrying a worrying level of net household debt as a % of disposable income.

Consequently, with inflation data showing little signs of a sustained increase above the 2% level and GDP coming off the boil the markets see little reason for the RBA to raise rates any time soon:

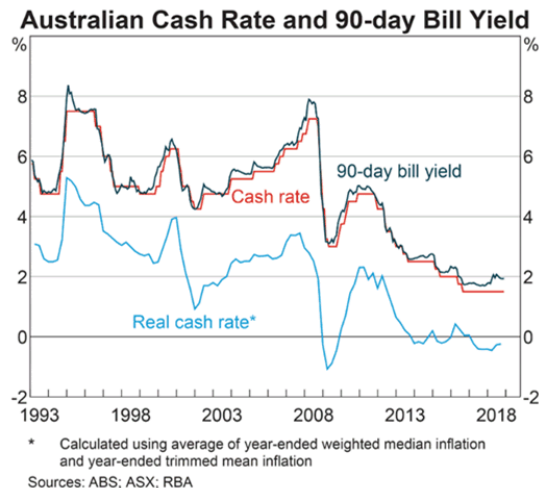


Commentary sources: RBA; tradingeconomics; The Economist, Platinum Capital Ltd.



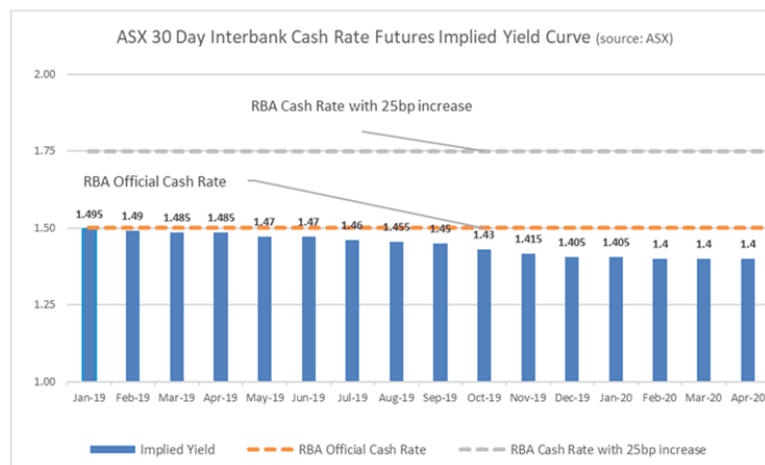
Interest Rate Environment

The RBA has kept the official cash rate at 1.50% since August 2016 (red line on adjacent graph). The 90 day bank bill yield, a widely used reference for cash and fixed interest portfolios, has remained approximately 40-50bps above cash for several months. Meanwhile, the real cash rate (cash rate less inflation) is soundly below 0%:



With GDP struggling to make a sustained push above 3% and little consumer price/wage inflation pressure in the market, most economists are expecting the RBA to keep cash at 1.50% through 2019 which will be a relief to mortgage holders.

There is a growing group of economists beginning to agree with the markets that the next move in the official cash rate will be down, not up. The futures market shows an implied cash yield gradually declining well into 2020:

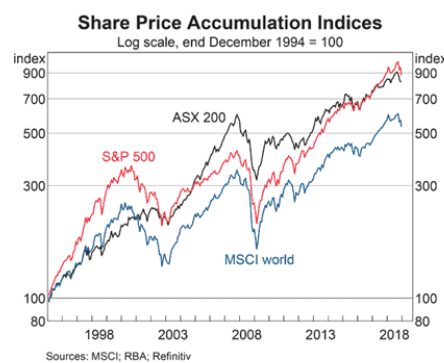
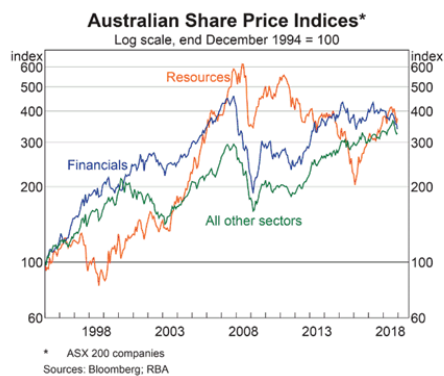




Australian Equities

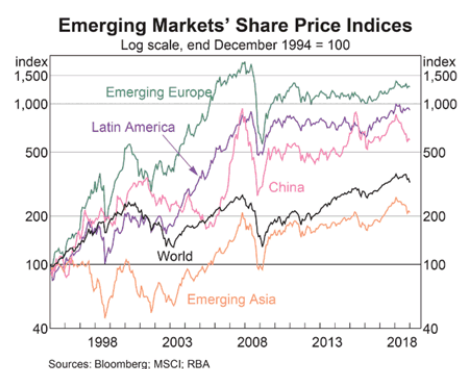
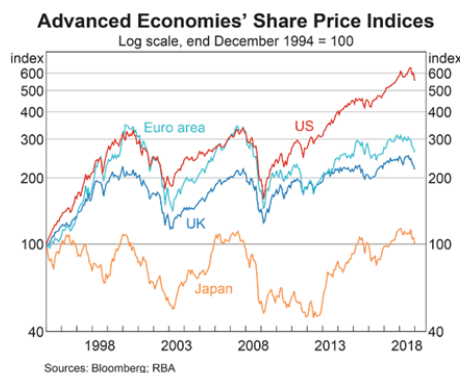
Fears of a grinding slowdown in China, one of the world's economic growth hotspots, and the escalating US/China trade war have contributed to sell offs in share markets across the world, including Australia, over final months of 2018.

Australian shares were further weighed down on investor fears of royal commission fallout on the banks, a slowdown in consumer spending in the face of falling house prices and weakness in yield-sensitive telcos and utilities. The charts below show the sudden drop in the main ASX 200 sectors as well as the overall indices at the end of the year. The long term charts show that, despite the recent weakness, shares have been on an impressive upward trend since the peak of the GFC:



International Equities

The world's major share markets have all been impacted by the fears of wider fallout from the US/China trade war and the drop off in China's economic growth. Meanwhile, UK and European shares had the added pressure of what form a disorderly Brexit would take with wide expectations of administrative, trade and immigration chaos.



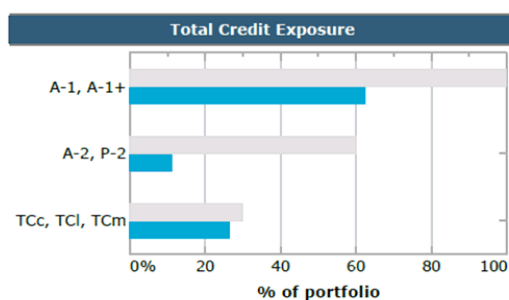


Good Governance: Investment Portfolio vs Policy Limits

The following tables summarise Council's Investment Portfolio, as at the end of December 2018, in terms of its Investment Policy Framework:

- A. Overall Portfolio Credit Limits;
- B. Individual Institution Limits; and
- C. Term to Maturity Limits.

A. Overall Portfolio Credit Limits:



	Credit Rating	Face Value (\$)		Policy Max	
Short Term	A-1	4,000,000			
Short Term	A-1+	12,725,048			
		16,725,048	62%	100%	✓
Short Term	A-2	1,500,000			
Short Term	P-2	1,500,000			
		3,000,000	11%	60%	✓
Short Term	TCc	8			
Short Term	TCI	5,056,237			
Short Term	TCm	2,026,557			
		7,082,802	26%	30%	✓
		26,807,851	100%		

✓ = compliant
✗ = non-compliant

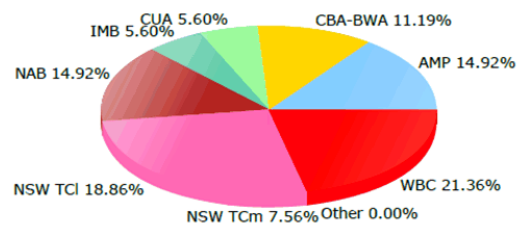
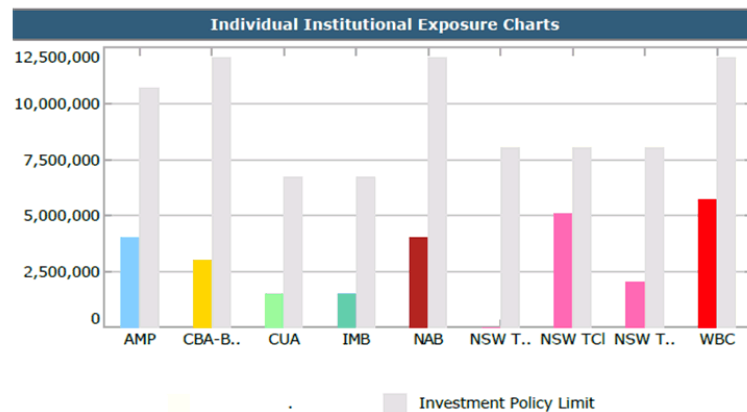
Council's overall credit profile is within policy limits.

A list of Australian ADIs with their current credit ratings are included in Appendix C of this review.



B. Individual Institution Limits:

Council's portfolio consists of a diversified selection of authorised investment options for NSW councils. All exposures are within Council's investment policy limits as at 31 December:

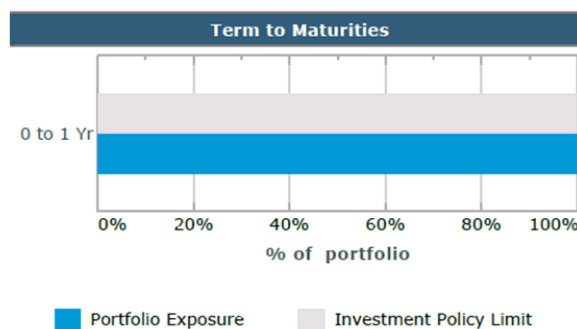


All of Council's portfolio exposures comply with legislation and are within Council's investment policy guidelines.



C. Term to Maturity Limits:

Council's investment portfolio currently has a combination of short dated cash and fixed interest securities (term deposits) and long term growth asset exposure through NSW TCorpIM managed funds.



Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	12,807,851	48%
01. Less Than 30 Days	2,000,000	7%
02. Between 30 Days and 60 Days	2,500,000	9%
03. Between 60 Days and 90 Days	2,000,000	7%
04. Between 90 Days and 180 Days	6,000,000	22%
05. Between 180 Days and 365 Days	1,500,000	6%
	26,807,851	

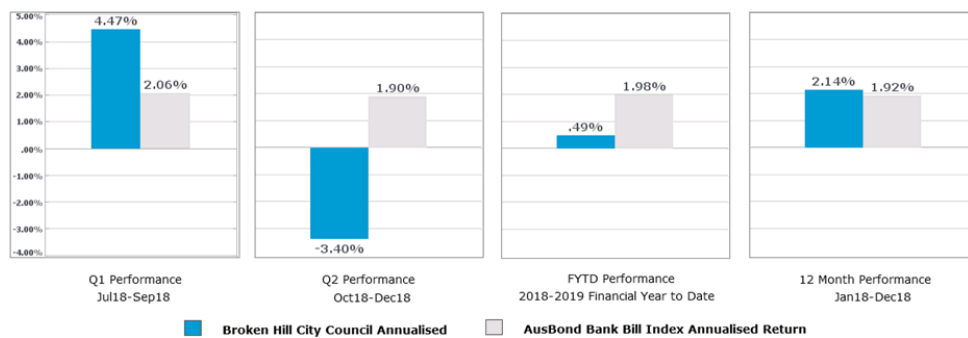
Over the past 6 months, Council prudently increased the maturity profile of its term deposit portfolio. As at 31 December Council had 28% of its portfolio in deposits greater than 90 days, up from only 3% at the end of June.

With better rates on offer for term deposits greater than 90 days, the average interest rate on Council's \$14m term deposit portfolio improved by nearly 30 basis points over the past 6 months: 2.46%pa in June to 2.78% in December. That's an approximate gain of \$21,000 in interest income during a flat interest rate environment.



Portfolio Performance, Interest Details & Capital Movements

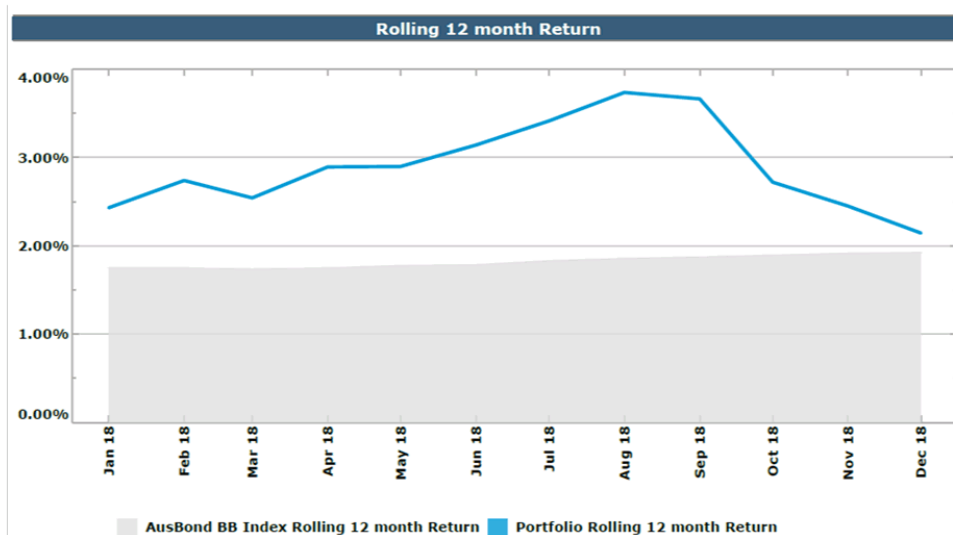
The charts below show Council's 2018/19 quarterly, FYTD and 12 month investment portfolio returns against benchmark:



The portfolio underperformed the bank bill index generating a return of 0.49%pa on a marked-to-market basis versus the benchmark's 1.98%pa return for the 2018/19 Financial Year to Date. Council's 12 month return remains above the benchmark by over 20 basis points, 2.14% vs 2.92%.

Overall performance was impacted by the fall in share prices at the end of 2018 and its effect on Council's growth funds exposure. Council has utilised the NSW TCorpIM Medium and Long Term Term Growth Funds since the start of 2018. Council invested in these funds with the understanding that a long term view is to be taken on their performance as month-to-month volatility can be expected.

The chart below shows Council's total portfolio return on a rolling 12 month basis:





Interest Accrued

Summary of Interest Accrued Calculations up to 31-Dec-18							
Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Grand Total
Cash	17,290.88	16,153.57	13,081.53	14,171.35	13,749.13	13,258.81	87,705.27
Managed Fund	761.05	645.94	569.97	541.14	220.99	140.20	2,879.29
Term Deposit	22,829.30	24,670.25	24,562.76	27,892.06	28,835.20	32,373.88	161,163.45
Grand Total	40,881.23	41,469.76	38,214.26	42,604.55	42,805.32	45,772.89	251,748.01

Council has accrued over \$250,000 in interest in the 2018/19 Financial Year, with nearly 65% of that from its term deposit portfolio.

Interest Received

Summary of Interest Received Calculations up to 31-Dec-18							
Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Grand Total
Cash	17,290.88	16,153.57	13,081.53	14,171.35	13,749.13	13,258.81	87,705.27
Term Deposit	18,699.18	31,246.57	3,353.42	18,543.29	19,460.81	11,360.35	102,663.62
Grand Total	35,990.06	47,400.14	16,434.95	32,714.64	33,209.94	24,619.16	190,368.89

Council has received just over \$190,000 in interest in the 2018/19 Financial Year.

Capital Movements

Summary of Capital Movements Calculations up to 31-Dec-18							
Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Grand Total
Managed Fund	89,917.92	99,782.58	-6,338.42	-232,883.12	-61,412.00	-70,829.19	-181,762.23
Grand Total	89,917.92	99,782.58	-6,338.42	-232,883.12	-61,412.00	-70,829.19	-181,762.23

The value of Council's managed funds has fallen by approximately \$182,000 (MT Growth: -\$17,000; LT Growth: -\$165,000) due to poor share market performance. Despite this, these funds are expected to provide capital gains for Council's portfolio over the long run (7 years+).

Purchase/Maturities/Sales

Summary of Purchases/Maturities/Sales Calculations up to 31-Dec-18							
Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Grand Total
Managed Fund				-200,000.00		-145,420.18	-345,420.18
Term Deposit	0.00	500,000.00	0.00	2,000,000.00	0.00	1,000,000.00	3,500,000.00
Grand Total	0.00	500,000.00	0.00	1,800,000.00	0.00	854,579.82	3,154,579.82

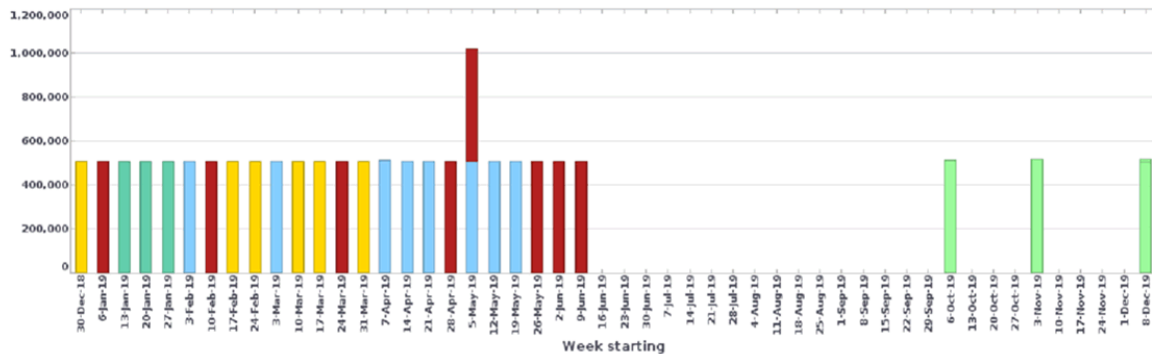
Council withdrew a net \$0.345m from the NSW TCorpIM Cash Fund.

Council also purchased \$19.5m worth of term deposits with rates ranging from 0.29%pa (due to having terminated a term deposit early) to 2.90%pa while \$16m worth of term deposits matured (a net increase of \$3.5m).



Investment Strategy Recommendations

Council has prudently extended its maturity profile from a rolling 3 month cycle to a rolling 6 month cycle and adding a few longer dated 'specials' that come available from time to time when cash requirements allow.



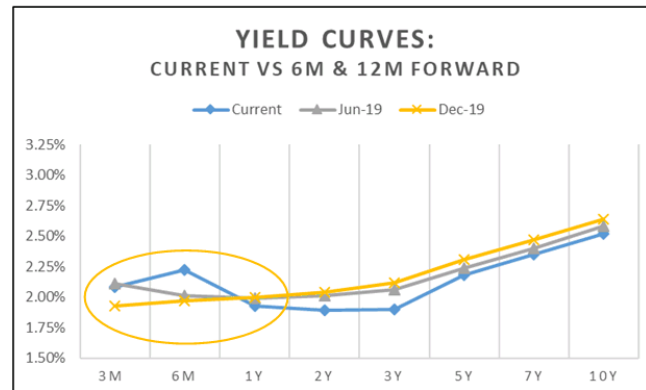
The benefit of extending new deposits out to 6 months rather than 3 months has been a gain of nearly 30 basis points on the portfolio's average term deposit rate over the past 6 months. As at 31 December, Council's average TD rate was 2.73%pa up from 2.46%pa on 30 June.

It is recommended Council consider topping up the NSW TCorpIM Cash Fund, currently with nil holdings, to at least \$1m to provide more immediate access to funds in case Council has unexpected payables.



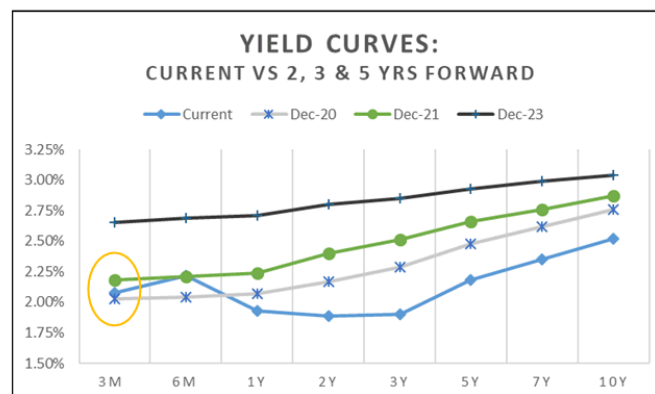
Looking Forward – Value in the Market

Short-term Outlook (up to 12 months): the market is pricing in a drop in short term rates over the coming year. Particularly in the 6 month area:



This indicates that attractive 6 month term deposits rates are good value now, particularly if the funds will be utilised upon maturity. If the proceeds are to be reinvested for a further 6 months upon maturity the prevailing rates may be quite lower (difference between the blue and grey lines at the 6M area above). There should be little “interest rate risk” in making fixed rate deposits in the 12 month area as rates are expected to be little different when the deposits mature.

Long-term Outlook (12 months and greater): Between now and 3 years, the 3-month rate is expected to be only 25bps higher than its current level (difference between the blue line and the 2 others in the orange circle below):



This implies that interest rates on floating rate securities that use the 3mo BBSW as its base, will have little change over the next 3 years. This raises the opportunity to consider fixed rate long dated investments, if they are particularly competitive. Forward looking comparisons between fixed and floating rate options are always undertaken when assessing a long dated floating rate note or term deposit.

**Summary:**

- Council's investment portfolio is prudently managed and consists of assets appropriate for a local government entity.
- With GDP struggling to make a sustained push above 3% and little consumer price/wage inflation pressure in the market, there is growing speculation that the next move in the RBA's official cash rate could be down, not up.
- Council's total portfolio performance was below benchmark over the past 6 months, primarily due to the drop in domestic and global share markets in late 2018 which filtered through to the performance of the NSW TCorpIM Medium Term and Long Term Growth Funds. These funds are targeted for long term holdings, consequently Council is taking a long term view of its performance.
- Over the past 6 months, Council prudently increased the maturity profile of its term deposit portfolio. As at 31 December Council had 28% of its portfolio in deposits greater than 90 days, up from only 3% at the end of June.
- With better rates on offer for term deposits greater than 90 days, the average interest rate on Council's \$14m term deposit portfolio improved by nearly 30 basis points over the past 6 months: 2.46%pa in June to 2.78% in December. That's an approximate gain of \$21,000 in interest income during a flat interest rate environment
- It is recommended that Council continue its rolling 6 month TD purchases, plus occasional longer dated specials when cash flow allows. Currently, attractive 6 month term deposits rates are good value, particularly if the funds will be utilised upon maturity.
- It is recommended Council consider topping up the NSW TCorpIM Cash Fund, currently with nil holdings, to at least \$1m to provide more immediate access to funds in case Council has unexpected payables.
- Investment opportunities across all time periods will continue to be considered closely to help ensure the portfolio remains well positioned to take advantage of the changing market conditions.



Appendix A – Asset Allocation and Investment Security Review

The following is a synopsis of Council's investment holdings as of 31 December 2018 with comments on the underlying structures:

	Face Value (\$)
Cash	5,725,048.32
Managed Funds	7,082,802.22
Term Deposit	14,000,000.00
	26,807,850.54

Term Deposits and At Call Accounts

- Term Deposits with Australian licenced ADIs
- \$14,000,000 investments in fixed rate term deposits
- Maturity: Jan 2019 to Dec 2019
- \$5,211,773 invested in 90 day notice account
- \$513,275 invested at call
- Risk of Capital Loss: Low

Term Deposits are hold to maturity investments which generally offer a fixed rate for terms under 12 months while terms over 12 months can be offered in both fixed and floating rate options. Rates offered by banks are often more dependent on the bank's funding requirements than the bank's credit ratings, as evidenced by the four major banks frequently paying higher rates than lower rated or unrated banks.

Council's term deposit exposures as at 31 December 2018 included:

Bank	Credit Rating	Geographic Operation	Bank Total Assets (\$m)	Capital Adequacy Ratio	Current Exposure (\$)
AMP Bank	A, A-1	Australia wide and internationally	18,755	10.3%	4,000,000
Commonwealth Bank of Australia	A-1+, AA-	Australia wide and internationally	757,155	10.0%	3,000,000
Credit Union Australia	A-2, BBB	Australia wide	N/A	13.8%	1,500,000
IMB Ltd	P-2, Baa1	Predominately NSW	5,599	12.9%	1,500,000
National Australia Bank	A-1+, AA-	Australia wide and internationally	705,982	9.7%	4,000,000
					14,000,000

Council has \$5,211,773 invested in an 90 day notice saver account. It is recommended to redeem at least \$1,000,000 of this and place the proceeds into the NSW TCorp Cash Account to provide more immediate access to funds in case Council has unexpected payables.

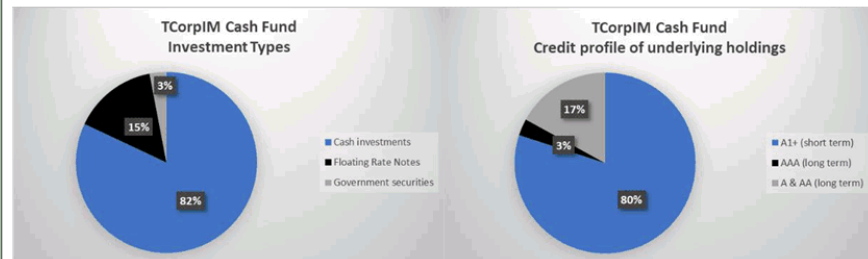
Managed Funds

- NSW T-Corp Cash Facility
- \$8 investment
- Unrated

The NSW TCorp Cash Facility aims to earn an after-fee return similar to that of the Bloomberg Bank Bill Index (its benchmark). It is primarily a cash management tool allowing for same day access to funds whilst paying a slightly higher return than could be expected from a bank cash management account. This fund is designed as a high volume transactional account for investors that deposit and redeem large tranches of funds at least weekly.



The charts below show the current asset allocation and credit profile of the underlying holdings in the NSW TCorpIM Cash Fund. Approximately 80% of the fund matures within 12 months.



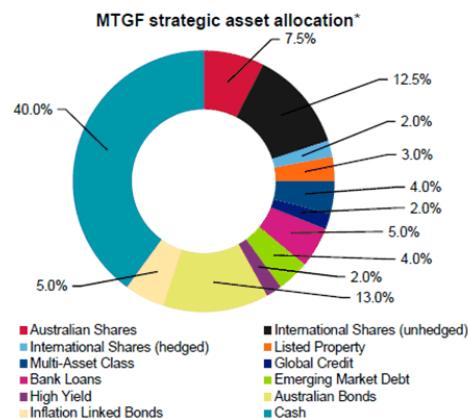
Over the past 12 months, the NSW TCorp Cash Fund returned 2.05%pa, outperforming its benchmark (1.92%pa). The running yield on the fund as of 31 December 2018 was 2.23%.

NSW TCorp Medium Term Growth Fund

- \$2,026,557 investment
- Unrated

The NSW TCorp Medium Term Growth Fund aims 'to provide potential for capital growth, while maintaining a high exposure to defensive assets'. It is intended to be at least a 3 to 7 year investment, with occasion periods of negative monthly returns. The long run expectation of the fund is to provide a return of CPI plus 2%pa over a 7 year period with greater than 50% probability.

The fund has a 58% strategic asset allocation towards defensive assets (approx 40% Cash, 13% Australian Bonds, and 5% Inflation Linked Bonds), a 17% strategic asset allocation towards alternative assets such as high yield investments and bank loans, and a 25% strategic allocation towards growth assets such as shares and property:



For the 6 months to December 2018, the NSW TCorp Medium Term Growth Fund returned -0.8%. Hedged International shares (-9.5%) was the worst performing component of the fund followed by Australian shares (-7.6%). The funds defensive assets such as Australian Bonds (+2.7%), Inflation Linked Bonds (+1.1%) and Cash (+1.1%) offset some of the poor performance from the growth assets.



	Performance to December 2018			
	6 month	6 month benchmark	7 year	7 year benchmark
	NSW TCorp Medium Term Growth Fund	-0.8% (actual)	-0.6% (actual)	6.0%pa

NSW TCorp Long Term Growth Fund <ul style="list-style-type: none">\$5,056,237 investmentUnrated	<p>The NSW TCorp Long Term Growth Fund aims ‘to provide considerable exposure to capital growth, while maintaining some defensive assets’. It is intended to be at least a 7 year investment, with moderate periods of negative monthly returns. The long run expectation of the fund is to provide a return of CPI plus 3.5%pa over a 10 year period with greater than 50% probability.</p> <p>The fund has a 20% strategic asset allocation towards defensive assets (approx 13% Cash, 5% Australian Bonds, and 2% Inflation Linked Bonds), a 19% strategic asset allocation towards alternative assets such as high yield investments and bank loans, and a 61% strategic allocation towards growth assets such as shares and property:</p>											
	<p style="text-align: center;">LTGF Strategic asset allocation^^</p> <table><tr><td>■ Australian Shares</td><td>■ International Shares (unhedged)</td></tr><tr><td>■ International Shares (hedged)</td><td>■ Emerging Market Shares</td></tr><tr><td>■ Listed Property</td><td>■ Multi-Asset Class</td></tr><tr><td>■ Bank Loans</td><td>■ Emerging Market Debt</td></tr><tr><td>■ High Yield</td><td>■ Australian Bonds</td></tr><tr><td>■ Cash</td><td></td></tr></table>	■ Australian Shares	■ International Shares (unhedged)	■ International Shares (hedged)	■ Emerging Market Shares	■ Listed Property	■ Multi-Asset Class	■ Bank Loans	■ Emerging Market Debt	■ High Yield	■ Australian Bonds	■ Cash
■ Australian Shares	■ International Shares (unhedged)											
■ International Shares (hedged)	■ Emerging Market Shares											
■ Listed Property	■ Multi-Asset Class											
■ Bank Loans	■ Emerging Market Debt											
■ High Yield	■ Australian Bonds											
■ Cash												

	Performance to December 2018			
	6 month	6 month benchmark	7 year	7 year benchmark
	NSW TCorp Long Term Growth Fund	-3.2% (actual)	-2.8% (actual)	9.8%pa



Holdings in the investment portfolio are considered to be sound with little risk of long term capital loss:

Other Key Risks: The following risks may also apply to Council's investments:

- **Liquidity risk:** The risk that Council may be unable to sell any or part of an investment on to the secondary market at a level suitable to them – or at all. Tradeable securities may be liquid in normal market conditions; however rates/margins may change substantially in periods of market stress.
- **Interest Rate Risk:** The risk to the value of an investment caused by changes in market interest rates. Floating Rate Securities have limited interest rate risk; Fixed Rate Securities are exposed to mark-to-market changes caused by movements in swap markets.
- **Market Risk:** The risk to the value of an investment caused by changes in related markets. Tradeable securities are exposed to market perceptions of issuer credit and credit markets generally.
- **Issuer/Credit risk:** The risk of default of the Issuer/Counterparty. Note that any issuer default may result in partial or total investor capital loss.



Appendix B – NSW Local Government Eligible Investments

Definitions of Eligible ADI Investments:

At call deposits: Cash invested on an overnight basis with an Australian Authorised Deposit-taking Institution (ADI). Funds can be recalled or re-invested prior to the bank's Real Time Gross Settlement cut-off each day.

Benefits

- At call accounts provides a quick and easy investment solution for current balances that are not being used otherwise.

Major Risks / Disadvantages

- Potentially a lower return investment product.
- Credit risk is a function of the creditworthiness of the issuer.

Covered Bonds: interest bearing senior ranking debt obligations of an Authorised Deposit-taking Institution (ADI) which have specific bank assets, ie loans, backing the bond. Covered bonds are market traded securities. They can be either fixed rate or floating rate interest bearing and typically are issued with 5+ year maturities. In the case of a bank failure, holders of covered bonds rank ahead of depositors and unsecured senior bond holders having first recourse to the underlying pool of assets backing the bond. If the pool's assets are not sufficient to meet the covered bond's obligations, holders then have recourse to the bank's total assets equal to other senior unsecured bondholders.

Benefits

- Highest ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/ underlying assets.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

Current Covered Bond offerings are not representing good value for Council's portfolio, however these are being reviewed on an ongoing basis and should any issuance present an attractive proposition for Council's portfolio Prudential shall bring it to Council's attention.



Term deposits: interest bearing deposit held at an ADI for a specific contracted period. Term deposits are not tradeable in the market. They typically have a fixed rate for their life, but floating rate term deposits are also available. Prior to the introduction of Covered Bonds into the Australian market, in early 2012, term deposits ranked at the top of an ADI's capital structure.

Benefits

- Term deposits are considered to be a relatively low-risk investment.
- As these funds are not callable prior to maturity, banks generally offer a return premium.
- This type of investment allows investors to match cash flow requirements.
- The return is known.

Major Risks/ Disadvantages

- Liquidity risk applies in that deposits are not redeemable before maturity. Deposits may not be breakable at all or may only be broken after a prohibitive break fee is paid.
- Interest Rate risk applies in that the rate of return is fixed.
- Credit risk is a function of the creditworthiness of the ADI.
- Counterparty/credit risk increases if invested with unrated/low rated financial institutions.

As noted, various Term Deposits are providing good value and where appropriate these are being actively recommended to Council and included in the portfolio. As with all investments there is a risk/reward trade-off - even with term deposits from Australian ADI's - and these are being actively monitored.

Bank Bills and Negotiable Certificates of Deposits (NCDs): are similar types of interest bearing securities issued/accepted by ADIs, typically short dated. Unlike term deposits, these are tradeable in the market prior to maturity.

Benefits

- Counterparty party risk is partially mitigated by the accepting/issuing bank, which is typically a bank with very high credit rating.
- The return on the bank Bill and NCD is known if held until maturity.
- Bank bills and NCDs are liquid and can be traded on the secondary market.

Major Risks / Disadvantages

- Being a lower risk investment option, Bank Bills/NCDs provide a lower return.
- Interest Rate risk is present in that the rate is locked in for a fixed term.
- Credit risk is a function of the creditworthiness of the accepting/issuing bank.

These securities provide exceptional liquidity and in the current climate are very useful where this is a key requirement for cash flow management. However, most current offerings are not



providing as attractive a return as available from Term Deposits. As with other eligible investments, these are being regularly monitored, particularly as the margins on Term Deposits narrow.

Senior Debt Bonds: interest bearing securities which are senior debt obligations of the issuing ADI. Senior bonds are tradeable in the market. They can be either fixed rate or floating rate interest bearing and are typically issued with 3+ year maturities. Interest is paid at scheduled intervals based on the face value of the bond with repayment of capital paid upon maturity. In the case of a bank failure, senior bond holders rank above subordinated debt holders and shareholders but below covered bond holders and depositors.

Benefits

- High ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/ underlying assets.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

Australian-owned ADIs regularly issue Senior Bank Bond issues and Council has been proactive in obtaining those that fit its policy, strategy and cash flow requirements. Where appropriate, these will continue to be brought to Council's attention as they come to market.

Other NSW Local Government Eligible Investments (Non-ADI):

Commonwealth/State/Territory Government securities e.g. bonds:-

These are interest paying securities which are issued by one of the above Australian government bodies and are guaranteed by that issuer. As such, these securities carry the same credit rating as the issuing government body.

Benefits

- Among the most secure investments available to Australian investors.
- Future coupons are known which helps with cash flow forecasting.

Major Risks / Disadvantages

- Typically much lower yielding than other investment options due to low investment risk of issuer.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.

Current Commonwealth and State and Territory Bond offerings are not representing good value for Council's portfolio.

**Deposits with NSW Treasury &/or Investments in NSW Treasury Corporation's Investment Management Funds:-**

The NSW Treasury Corporation Investment Management Funds (TCorpIM Funds) comprises a number of pooled managed funds options each set up as a unit trust. The current cash and fixed income options available through TCorpIM are the Cash Fund and the Short Term Income Fund.

The Cash Fund provides the more transactional type option and is designed for investments ranging from overnight to 1.5 years, whilst the Short Term Income Fund is designed for investments ranging from 1.5 years out to 3 years. Both investments will pay back the balance of the investment generally within 24 to 72 hours.

In addition, the NSW TCorpIM Medium Term Growth and Long Term Growth Funds provide Councils with access to growth assets which are not available via direct investment. Full details of the asset classes and their risks is available via the NSW TCorp website at <https://www.tcorp.nsw.gov.au/html/tcorpim.cfm>

Benefits

- Investments are pooled and as such a much more diversified pool of underlying investment is possible over investing in securities directly – particularly for small investment amounts.
- A broader investment pool usually allows for a smoothing of any volatility in the underlying investments.

Major Risks/Disadvantages

- As a unit trust, investment in the TCorpIM Funds are not deposits or liabilities of NSW TCorp.
- The TCorp IM Funds are subject to market and liquidity risk associated with their underlying securities.
- Usually an additional layer of fees is incurred via a managed fund to pay for fund manager costs.

Council currently utilises the NSW TCorpIM Cash Fund, Medium Term Growth Fund and the Long Term Growth Fund.



Appendix C – Australian ADI Credit Ratings

S&P Ratings (unless noted otherwise)		As at 31 December 2018 (Changes within past 6 months in yellow)			
Issuer Name	Rating Type	Long Term Ratings	Date	Short Term Ratings	Date
Long term 'AA' rating category					
ANZ Bank New Zealand Ltd	Issuer	AA-	01-Dec-2011	A-1+	11-Sep-1996
	Outlook	Negative	07-Jul-2016		
Commonwealth Bank of Australia	Issuer	AA-	01-Dec-2011	A-1+	14-Jun-1996
	Outlook	Negative	07-Jul-2016		
National Australia Bank Limited	Issuer	AA-	01-Dec-2011	A-1+	15-Nov-1994
	Outlook	Negative	07-Jul-2016		
Westpac Banking Corporation	Issuer	AA-	01-Dec-2011	A-1+	12-Sep-1996
	Outlook	Negative	07-Jul-2016		
Bank of Melbourne		Refer to Westpac Banking Corp		Refer to Westpac Banking Corp	
Bankwest		Refer to Commonwealth Bank of Aust		Refer to Commonwealth Bank of Aust	
St George Bank		Refer to Westpac Banking Corp		Refer to Westpac Banking Corp	
Rabobank Australia Ltd	Issuer	Aa2 (Moody's)	28-May-2015	P-1 (Moody's)	28-May-2015
	Outlook	Stable	28-May-2015		
Long term 'A' rating category					
Cuscal Limited	Issuer	A+	22-Dec-2010	A-1	22-Dec-2010
	Outlook	Stable	05-Nov-2018		
HSBC Bank Australia Limited	Issuer	A+	30-Jul-2013	A-1	30-Jul-2013
	Outlook	Stable	30-Jul-2013		
Suncorp-Metway Limited	Issuer	A+	04-Oct-2010	A-1	11-Dec-2003
	Outlook	Stable	04-Oct-2010		
ABN AMRO Bank N.V.	Issuer	A	16-Nov-2012	A-1	05-Feb-2010
	Outlook	Positive	16-Sep-2017		
AMP Bank Ltd	Issuer	A	22-May-2017	A-1	14-Apr-2008
	Outlook	Negative	30-Aug-2018		
Bank of China Ltd	Issuer	A	30-Nov-2011	A-1	30-Nov-2011
	Outlook	Stable	30-Nov-2011		
Citigroup Pty Ltd	Issuer	A	17-Dec-2016	A-1	17-Dec-2016
	Outlook	Stable	17-Dec-2016		
Macquarie Bank Ltd	Issuer	A	15-Nov-1994	A-1	17-Jan-1994
	Outlook	Developing	11-Dec-2018		
ING Bank (Australia) Ltd	Issuer	A	27-Jul-2017	A-1	27-Jul-2017
	Outlook	Stable	27-Jul-2017		
Long term 'BBB' rating category					
Bank of Queensland Limited	Issuer	BBB+	22-May-2017	A-2	04-Sep-2013
	Outlook	Stable	22-May-2017		
Bendigo & Adelaide Bank Limited	Issuer	BBB+	22-May-2017	A-2	29-May-2002
	Outlook	Stable	22-May-2017		
Heritage Bank Ltd	Issuer	Baa1 (Moody's)	20-Jun-2017	P-2 (Moody's)	10-Jun-15
	Outlook	Stable	20-Jun-2017		
Mystate Financial Ltd	Issuer	Baa1 (Moody's)	17-Oct-2017	P-2 (Moody's)	17-Oct-17
	Outlook	Stable	17-Oct-2017		
QT Mutual Bank Limited	Issuer	BBB+	16-Jul-2012	A-2	16-Jul-2012
	Outlook	Stable	24-Nov-2016		
Rural Bank Ltd	Issuer	BBB+	22-May-2017	A-2	15-Aug-2007
	Outlook	Stable	22-May-2017		
Australian Central Credit Union Ltd (Peoples Choice Credit Union)	Issuer	BBB	22-May-2017	A-2	15-Jun-2012
	Outlook	Stable	22-May-2017		
Auswide Bank Ltd (ex-Wide Bay Australia Ltd)	Issuer	Baa2 (Moody's)	18-Sep-2017	P-2 (Moody's)	18-Sep-2017
	Outlook	Stable	18-Sep-2017		
Bank Australia	Issuer	BBB	22-May-2017	A-2	21-Jan-2008
	Outlook	Stable	22-May-2017		
Credit Union Australia Ltd	Issuer	BBB	22-May-2017	A-2	15-Oct-2010
	Outlook	Stable	22-May-2017		
Defence Bank Ltd	Issuer	BBB	22-May-2017	A-2	22-Apr-2013
	Outlook	Stable	22-May-2017		
Greater Bank Ltd	Issuer	BBB	22-May-2017	A-2	12-Oct-2006
	Outlook	Stable	22-May-2017		
IMB Ltd	Issuer	Baa1 (Moody's)	22-Dec-2017	P-2 (Moody's)	22-Dec-2017
	Outlook	Stable	22-Dec-2017		
Members Equity Bank Pty Ltd	Issuer	BBB	22-May-2017	A-2	25-Aug-2006
	Outlook	Stable	22-May-2017		
Newcastle Permanent Building Society Ltd	Issuer	BBB	22-May-2017	A-2	12-Oct-2004
	Outlook	Stable	22-May-2017		
Police & Nurses Ltd	Issuer	BBB	01-Sep-2014	A-2	02-Feb-2012
	Outlook	Stable	22-May-2017		
Police Bank Ltd	Issuer	BBB	22-May-2017	A-2	02-Feb-2012
	Outlook	Stable	22-May-2017		
Teachers Mutual Bank Ltd	Issuer	BBB	22-May-2017	A-2	04-Aug-2010
	Outlook	Stable	22-May-2017		
Qudos Bank (Qantas Staff Credit Union Ltd)	Issuer	BBB-	22-May-2017	A-3	22-May-2017
	Outlook	Stable	21-Aug-2018		
Queensland Police Credit Union	Issuer	BBB-	22-May-2017	A-3	22-May-2017
	Outlook	Stable	22-May-2017		



Appendix D – Standard & Poor’s Credit Ratings Descriptions

Credit Ratings

Standard & Poor’s (SP) is a professional organisation that provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation – based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment.
- Nature and provisions for the obligation.
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors’ rights.

The issue rating definitions are expressed in terms of default risk.

Short Term Obligation Ratings are:

A-1

This is the highest short-term category used by S&P. The obligor’s capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor’s capacity to meet its financial commitment on these obligations is extremely strong.

A-2

A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor’s capacity to meet its financial commitment on the obligation is satisfactory.

A-3

A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.

**Long-Term Ratings are:****AAA**

An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA

An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

A

An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

BBB

An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Plus (+) or Minus (-)

The ratings from "AA" to "CCC" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories.

CreditWatch

Highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indication.

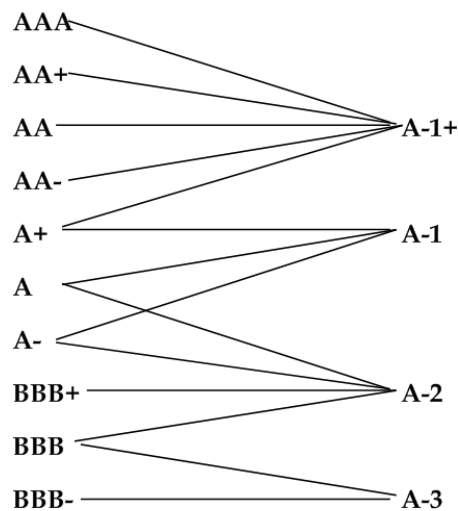
Rating Outlook

Assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. Consideration is given to possible changes in the economic and /or fundamental business conditions. An outlook is not necessarily precursor of a ratings change or future CreditWatch action. A "Rating Outlook - Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.



S&P Ratings Correlations

The standard correlation of short-term ratings with long-term ratings is shown below.



(source: Standard & Poor's)

Disclaimer: The statements and opinions contained in this report are based on currently prevailing conditions in financial markets and are so contained in good faith and in the belief that such statements and opinion are not false or misleading. In preparing this report, Prudential Investment Services Corp has relied upon information which it believes to be reliable and accurate. Prudential Investment Services Corp believes that this report and the opinions expressed in this report are accurate, but no warranty of accuracy or reliability is given. Prudential Investment Services Corp does not warrant that its investigation has revealed all of the matters which a more extensive examination might disclose. This report may not be reproduced, transmitted, or made available either in part or in whole to any third party without the prior written consent of Prudential Investment Services Corp. AFS Licence No. 468145.

ORDINARY MEETING OF THE COUNCIL

February 4, 2019

ITEM 11**BROKEN HILL CITY COUNCIL REPORT NO. 13/19**

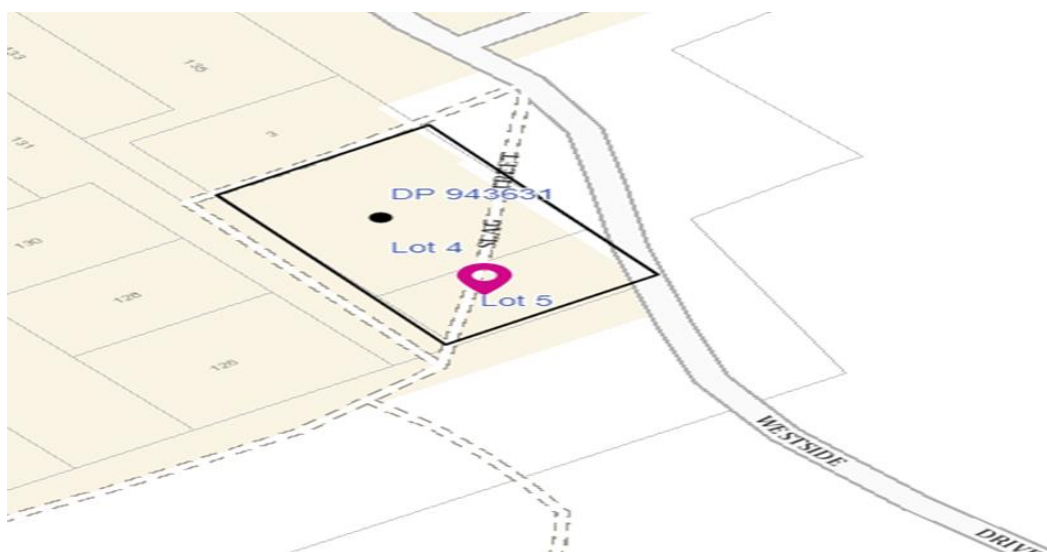
SUBJECT: **PROPOSED GIFTING OF PROPERTY TO BROKEN HILL CITY COUNCIL** **15/103**

Recommendation

1. That Broken Hill City Council Report No. 13/19 dated February 4, 2019, be received.
2. That Council accepts the proposal from Water NSW to transfer Lots 4 & 5 in DP 943631 to Broken Hill City Council upon completion of the Murray to Broken Hill pipeline.
3. That Broken Hill City Council classify the gifted land being Lots 4 & 5 in DP 943631 as Operational Land pursuant to the provisions of the *Local Government Act 1993*.
4. That each party to the transfer of above land be responsible for their own legal costs.

Executive Summary:

Attached to this report is a letter from Water NSW proposing the transfer of two allotments to Broken Hill City Council upon completion of the Murray to Broken Hill pipeline. Water NSW purchased the land from Perilya and installed a new pipeline across the land. Slag Street is currently running diagonally across Lots 4&5 and provides access to several properties. It is recommended that Council accepts the transfer of land.

**Report:**

The land is known as Lots 4 & 5 in DP 943631 and is currently owned by Water NSW.

The land was purchased from Perilya and forms part of the pipeline route from the Murray River. Water NSW initial intention was to gift the land to Essential Water. Essential Water's preference is for the land to be given to Council instead as the land contains a Council Road.

A Council road is running diagonally across both allotments. It appears that in the past Council constructed Slag Street in the wrong location and is currently encroaching onto private land.



Options available to Council – (i) Council accepts the proposed transfer and classify the land as operational land as required by the *Local Government Act 1993*. (ii) Council may choose not to accept the proposal. The risk associated with this option is that the current and/or new owner can fence off the land which will force Council to construct a new access to Slag Street.

Recommendation: To formalize above situation, it is recommended that Council accepts above proposal and classify the land as Operational Land. The classification is to be made in accordance with the procedures as set out in Chapter 6, Division 1 of the *Local Government Act 1993*.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	Openness and Transparency in Decision Making
Function:	Corporate support
DP Action:	Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Each party will be required to pay for their own legal expenses associated with the transfer of land.

Attachments

1. [!\[\]\(30a147af384f9f71632c2ff17bc706c8_img.jpg\)](#) LETTER FROM WATER NSW RE GIFTING OF LAND TO BHCC

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER



PO Box 398, Parramatta NSW 2124
Level 14, 169 Macquarie Street
Parramatta NSW 2150
www.watnsw.com.au
ABN 21 147 934 787

4 February 2019

Contact: *Josh White*
Telephone: *0400 697 304*
Our ref: *D2019/11475*

Francois Van Der Berg
240 Blende Street
PO Box 448
Broken Hill NSW 2880

Via email: Francois.VanDerBerg@brokenhill.nsw.gov.au

Dear Francois

Proposed Gifting of Properties to Broken Hill City Council

As part of the Murray to Broken Hill pipeline, WaterNSW purchased two lots of land DP943631/4 and DP943631/5 from Perilya as part of the pipeline route.

On project completion the intention was to transfer these lots along with the pipeline asset to Essential Water. However, given the existing encumbrances on these lots including the existing overhead powerline and Slag Street, the preference of Essential Water would be to gift these lots to Council.

WaterNSW and Essential Water will create and register an easement for Essential Water for the pipeline over the two lots prior to handover of the properties.

Both WaterNSW and Essential Water trust that Council are supportive of this proposal.

Yours sincerely

A handwritten signature in blue ink, appearing to read "J White", with a long horizontal flourish extending to the right.

Josh White
Project Director

Cc John Coffey, Essential Water

ORDINARY MEETING OF THE COUNCIL

December 4, 2018

ITEM 12BROKEN HILL CITY COUNCIL REPORT NO. 14/19

SUBJECT: ROADS AND MARITIME SERVICES UPGRADE WORKS AT
ARGENT/IODIDE ST AND CRYSTAL/IODIDE ST INTERSECTIONS
16/7

Recommendation

1. That Broken Hill City Council Report No. 14/19 dated December 4, 2018, be received.
2. That Councillors note the planned RMS intersection upgrade works at Argent/Iodide Street and Crystal/Iodide Street

Executive Summary:

The RMS have informed council of their plans to implement intersection upgrade works at the intersections of Argent/Iodide Streets and Crystal/Iodide Streets which have been identified as points of conflict for heavy vehicle movements providing a risk for heavy vehicle operators and general motorists. The upgrade works aim to widen the road to remove the conflict points thus mitigating potentially fatal consequences and general improvement of through traffic movements by eliminating current pinch points.

Report:

The intersections of Crystal / Iodide and Iodide / Argent Streets in Broken Hill form part of the HW22 Silver City and HW8 Barrier Highway routes.

The Highway route is a designated heavy vehicle route and is utilised by Perilya Mining Operations as their assigned route by the NSW Land and Environment Court for carting ore from the Potosi mine to its southern operations for processing. The newly opened North Mine must use the same route.

Consent has been granted for Perilya to haul crushed ore materials using the Barrier and Silver City Highways from Potosi Mine to South Mine using 28.5 metre A-double road trains. Perilya has made another application to the Department of Planning and Environment for assessment relating to the North Mine hauling to South Mine using the same section of the state road network, using 30metre A-double road trains. The North Mine currently extracts and crushes up to 300,000 tonnes of ore material per annum with a total predicted extraction of 4.2 million tonnes over 25 years.

In total, each development could produce up to 96 trips (48 each way) per day between 7am and 7pm – a potential for nearly 200 trips per day, with a peak of eight trips per hour (four each way).

A problem has been identified that the Barrier and Silver City Highways are currently open to 36.5m road trains, however such vehicles are unable to pass each other through the Argent, Iodide and Crystal Street intersections. Swept path assessments have shown points of conflict for 30m, 36.5m and 26m vehicles.

The scope of the project includes:

- Construction of heavy duty flexible pavement at both intersections
- Widening kerbs and re-install line marking to accommodate approved 36.5m heavy vehicle turning movements at both intersections.



Figure 1. Area of upgrade works

The project is in its final development stage and RMS has completed initial consultation with impacted businesses and residents in regards to relocation of parking. RMS will seek to minimise the impacts to the public and local business, both during construction and operation.

Formal community consultation including drop in sessions and public display of the design will take place commencing the 27th February 2019. RMS Representatives will be in Broken Hill from the 26th to the 29th February. Council will be updated of the progress of the project as a key stakeholder.

Meetings have already been held with the Mayor, General Manager and concerned businesses regarding the proposed works about the impact and perceived dangers.

Following on from the meetings, the General Manager has written to the RMS Director seeking further information why the Menindee Road turnoff cannot be used as an alternative. Council awaits a reply.

Strategic Direction:

Key Direction: Our Leadership
Objective: We Unite to Succeed in Australia's First Heritage Listed City
Function: Leadership and Governance
DP Action: Gain a better understanding of possible alignments with stakeholders
to ensure opportunities to work together are identified

Relevant Legislation:

N/A

Financial Implications:

Attachments

There are no attachments for this report.

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 1, 2019

ITEM 13

BROKEN HILL CITY COUNCIL REPORT NO. 15/19

SUBJECT: PARKING FINE CONCESSIONS - LETTER FROM THE HON DOMINIC PERROTTET MP - TREASURER AND MINISTER FOR INDUSTRIAL RELATIONS 11/161

Recommendation

1. That Broken Hill City Council Report No. 15/19 dated February 1, 2019, be received.
2. That correspondence received from the Hon Dominic Perrottet MP, Treasurer and Minister for Industrial Relations regarding the proposal to reduce parking fines, be received.
3. That Broken Hill City Council opt out of the proposal to reduce parking fines due to operational expenses and unfair cost shifting onto Local Government.

Executive Summary:

Attached is a letter from the Hon Dominic Perrottet MP, Treasurer and Minister for Industrial Relations, advising Councils of an option to “opt in” to have parking fines reduced from \$112 to \$80.

This report recommends that Council do not exercise the option to reduce parking fines.

Report:

The NSW Government announced plans in June 2018 to make parking fines “fairer” for residents across the state by reducing parking fines by 25%.

It is very important to note that Councils never determined the fee for parking fines. All fines for breaches against NSW Legislation are determined by the NSW Government. The fact that parking fines in NSW are higher than the rest of Australia is not the result of any Council’s wrongdoing or greed.

The proposal to lower parking fines in this manner is another example of cost shifting by the NSW Government. The proposal is not affecting the NSW Government’s revenue. In a recent report by Local Government NSW (LGNSW) concerns were raised around cost shifting and the significant problems Councils face in NSW.

What is cost shifting: Cost shifting occurs when the responsibility for, or merely the cost of, providing a certain service, concession, asset or regulatory function is shifted from one sphere of government to another, without corresponding funding or revenue raising ability required to deliver that new responsibility. Cost shifting forces councils to divert ratepayers’ funds away from much-needed local infrastructure projects, to meet additional demands placed on them by state and federal governments.

LGNSW's latest survey puts cost shifting onto NSW councils in the 2015/16 financial year at \$820 million. This is a \$150 million increase on 2013/14, and takes the accumulated total cost shifting burden on councils to an estimated \$6.2 billion since the survey began 10 years ago. LGNSW research shows another concerning trend: not only does cost shifting continue to grow, it is growing at an accelerated rate.

The most significant examples of cost shifting in 2015/16 are the following:

1. The waste levy is the single biggest contributor to cost shifting in NSW, particularly for metropolitan and regional councils. (Most rural councils are exempt, except in the north coast of NSW). In 2015/16 \$305 million was lost because the NSW Government did not fully reinvest the waste levy, paid by councils, back into local government environmental programs.
2. Councils paid \$127 million in mandatory local government contributions to fund the state government's emergency service agencies. The Emergency Services Levy was the number one contributor to the cost shifting burden on rural councils, the second highest for regional councils and third highest for metropolitan councils in 2015/16.
3. The NSW Government makes the lowest per capita contribution to public libraries of any state/territory government in Australia at just \$3.76 per capita. Councils footed the bill for a \$130 million shortfall in funding required to operate the state's 450 public libraries.
4. Councils lost \$61 million through the NSW Government's failure to fully reimburse councils for mandatory pensioner rate rebates, unlike all other state/territory governments in Australia.
5. Councils incur significant costs for activities required to meet regulatory burdens associated with companion animals, noxious weeds, flood controls and other activities.

Councils are obligated to enforce the law - Section 21 of the *Local Government Act 1993*, confers or imposes certain functions onto Council. The *Local Government Act 1993* classifies certain of a council's functions as service, that is, non-regulatory (Chapter 6), regulatory (Chapter 7) or ancillary (Chapter 8). Ancillary functions are those functions that assist the carrying out of a council's service and regulatory functions.

Council must enforce legislation to ensure law and order, protection of the environment and safety of residents. Council employ officers such as rangers, building surveyors, town planners, compliance officers, Environmental Health Officers etc. to carry out compliance duties.

Council's rangers enforce a suite of legislation e.g. *Road Rules 2014* for parking offences, *Companion Animals Act 1998* for companion animals related matters, *Protection of the Environment Operations Act 1997* for pollution and littering matters etc. Councils rangers spend approximately a 1/3 of their time on parking compliance, which consists of parking compliance inspections, processing of breaches, administrative tasks and mandatory reporting.

During the 2018 calendar year Council issued 559 fines for general parking offences (parking continuously for longer than permitted). 258 fines were issued at \$110 each and 301 fines at \$112 each.

The total value of fines issued by Council equates to \$62,092. Council pays Revenue NSW a processing fee of \$19.79 per fine which equates to \$11,062.61. Council's net income from the 559 fines is \$51,029.39.

Council's expenses associated with parking compliance are staff expenses, vehicles, fuel, maintenance of plant, equipment e.g. LPR technology, license fees for software etc. The table below compares income and expenditure for parking compliance.

Operational budget for parking compliance			
Income		Expenditure	
Source of income	Total amount	Source of expenditure	Total amount
Fines	\$51,029.39	Staff costing at 1/3 of actual expense	\$56,000
		Plant hire	\$12,360
		Licence fee for software and maintenance	\$6,000
		Processing fee for processing of fines (Revenue NSW)	\$11,062.61
Total income	\$51,029.39	Total expenditure	\$ 85,422.61

The parking compliance function at Broken Hill City Council is currently at a deficit of \$34,393.22. Broken Hill City Council simply cannot afford a reduction of 25% in revenue whilst the operational expenses remain the same. This would be a definite cost shift.

Conclusion: (i) Concessions to parking fines will have a detrimental impact on the feasibility of parking enforcement. (ii) Parking enforcement is very important in the CBD to ensure a constant turnover of vehicles. Businesses can be severely affected in the CBD if they are disadvantaged by the unavailability of parking for their customers. (iii) Parking fines only affects motorists who commit offences under the *Road Rules 2014*. (iv) Law-abiding residents will not be affected if fines are not reduced.

It is recommended that Council opt out of the proposal to have fines reduced and to maintain the status quo.

Strategic Direction:

Key Direction: Our Community
 Objective: 1.1 People in our community are in safe hands
 Function: Public Order
 DP Action: 1.1.1.12 Promote parking compliance and safety surrounding school zones in the City

Relevant Legislation:

The Road Rules 2014
Local Government Act 1993

Financial Implications:

Should Council resolve to lower fines for parking offences, revenue in this area will decrease by 25% or approximately \$15,523.

Attachments

1. [!\[\]\(31b03e46ee8a80a1f1467b8c03bd76e8_img.jpg\)](#) Letter from the Hon Dominic Perrottet MP

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER



The Hon Dominic Perrottet MP
Treasurer and Minister for Industrial Relations

Clr Darriea Turley AM
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor,

**ACT NOW TO TAKE ADVANTAGE OF PARKING FINE CONCESSIONS FOR YOUR
CONSTITUENTS**

In June this year the NSW Government announced plans to make parking fines fairer for residents across the state.

Parking fines play an important role in maintaining order and safety on our streets. But the penalty should not be out of proportion to the offence. At present, parking fines in NSW are much higher than in many cities in Australia and overseas, including Melbourne, Brisbane, London, and New York.

So we are taking action.

As a first step we reduced a range of State Government issued parking fines by 25 per cent.

Many Councils have noted they have no power to reduce parking fine amounts, which are set at a \$112 minimum under State legislation, and the Government has committed to providing Councils the freedom and flexibility to reduce their parking fines too.

Following broad consultation which revealed overwhelming support from the community for fine reductions, I am pleased to advise that the Government has now made the regulatory changes necessary for Councils to reduce their fines.

What are the changes?

Under the new framework, Councils can reduce their fines from \$112 to \$80. These concessions do not apply automatically. To make this change Councils must opt in, by advising me in writing by 1 January 2019. You can do this by completing the slip enclosed.

Councils that opt in by 1 January 2019 to reduce their fines will be recorded in the relevant regulation, which will be published on the NSW Government Legislation website, and will be able to charge lower fine amounts from 1 March 2019. A list of Councils who have opted in will be made public after 1 January 2019.

If you do not opt in by 1 January 2019, you will have further opportunities to opt in at later points in the next year, but the benefits to your constituents will be delayed.

The current arrangements for parking fines to be indexed annually will continue.

Grace Period

As well as reducing fines, I am pleased to advise that the Government will introduce a 10 minute grace period for paid parking of more than one hour, commencing on 31 January 2019.

The new grace period, which has also received overwhelming public support, will apply to all fining authorities, including Councils, and will be subject to certain exceptions in the interests of safety and preventing congestion (such as at the commencement of a clearway zone).

You should advise your parking inspectors of the grace period by 1 January 2019, as the grace period is required to be implemented by all parking issuing authorities from 31 January 2019.

More information about the changes to parking fines can be found in the enclosed attachments, and online at nswfinesreview.com.au. If you have any questions about the changes, please contact Claudia Solomon at NSW Treasury on 02 9228 4774 or FinesReview@treasury.nsw.gov.au.

The NSW Government's reforms to fines will make NSW a fairer place for the people who live and work here, and will reduce the financial burden on citizens across the state.

While Councils have previously been unable to reduce parking fines, there is now an opportunity to do the right thing by constituents and opt in to the new regulations.

I strongly encourage you to fill in the slip provided and return to me by 1 January 2019 so we can put the changes into effect as soon as possible.

Yours sincerely,



**Dominic Perrottet MP
Treasurer
Minister for Industrial Relations**

Attached:

Return Slip to Opt In to Lower Parking Fines

Attachment A – Administrative Arrangements to be listed in Schedule 5A

Attachment B – Parking offences

Attachment C – Grace period for certain parking offences

cc: General Manager of your Council

FILL IN THIS SLIP AND RETURN BY 1 JANUARY 2019

Yes, my council has agreed to opt in to charge lower parking fine amounts of \$80 instead of \$112, indexed annually as per current practices.

I understand that by advising you before 1 January 2019, the changes will take effect from 1 March 2019.

Name of Mayor _____

Name of Council: _____

Date of Council decision/resolution: _____

Signature: _____

Date: _____

RETURN TO:

The Hon. Dominic Perrottet MP
Treasurer
GPO Box 5341
SYDNEY NSW 2001

Or

office@perrottet.minister.nsw.gov.au

Administrative Arrangements to be listed in Schedule 5A

Attachment A

As per clause 123B (2) of the Road Transport (General) Amendment (Parking Fine Flexibility and Grace Period) Regulation 2018, Councils must advise the Treasurer in writing if they wish to opt in to charge \$80 instead of \$112 for penalty notices issued by its enforcement officers in relation the relevant offences.

Those Councils who opt in will then be listed in Schedule 5A as a Council which has opted in to the lower fines. If a Council has not opted in, then they will not be listed in Schedule 5A and the higher penalty of \$112 will continue to apply.

Note that the current indexation arrangements for parking fines will continue. Thus, as annual indexation occurs, the reduction in parking fines will be from, for example, \$114 to \$82 in 2019-20 (compared with \$112 to \$80 in 2018-19).

Arrangements to opt in to Schedule 5A	
Due date for written advice to Treasurer to opt in:	Implementation date for opt in:
For 2019	For 2019
1 January 2019	1 March 2019
1 April 2019	1 June 2019
1 July 2019	1 September 2019
1 October 2019	1 December 2019
From then on annually	From then on annually
1 April 2020	1 July 2020
1 April 2021	1 July 2021
Arrangements to opt out of Schedule 5A	
Due date for written advice to Treasurer to opt out:	Implementation date for opt out:
On an annual basis	On an annual basis
1 April 2020	1 July 2020
1 April 2021	1 July 2021

Note that the lead time between opting in and the implementation date reflects the time needed for the NSW government to make system changes, along with the time needed for both NSW government and Councils to update relevant manuals for parking issuing authorities.

Parking Offences

Attachment B

The NSW government reduced ten level 2 parking offence amounts from 1 July 2018 (excluding those offences which might impact road safety), when issued by NSW Government authorities. The Government will reduce a further 42 level 2 parking offences with effect from 1 January 2019.

When Councils choose to opt in to charge lower parking fines for the initial ten level 2 parking offences from 1 July 2018, they will be also opting in to charge \$80 instead of \$112 for the additional 42 level 2 parking fines from 1 January 2019.

Currently Reduced Parking Fine Offences

Item	Law	Description
	ROAD RULES 2014	
1	Rule 168-1 (1)	Stop/park in restricted parking area
2	Rule 205	Park continuously for longer than permitted
3	Rule 207-1 (6)	Park without paying meter fee
4	Rule 207-1 (11)	Park after meter expired
5	Rule 207-3 (1)	Park without current ticket displayed
6	Rule 207-3 (4)	Park after ticket expired
7	Rule 179-1 (1)	Park without current loading zone ticket
8	Rule 179-1 (5)	Park after loading zone ticket expired
	LOCAL GOV'T ACT 1993	
9	Sec 650 (1)	Stand vehicle in area longer than allowed
10	Sec 650 (4)(a)	Not stand vehicle in marked parking space

Further Reduced Parking Fine Offences

Item	Law	Description
	ROAD RULES 2014	
		ANGLE PARKING
11	Rule 210 (1)	Not park at 90° angle
120	Rule 210 (1)	Not park at 45° angle
13	Rule 210 (1)	Not park as on parking control sign/road marking
14	Rule 210 (1)	Not position vehicle correctly - front/rear (90° angle parking)
15	Rule 210 (1)	Not position rear of vehicle correctly (45° angle parking)
		PARKING BAYS
16	Rule 211 (2)	Not park wholly within parking bay
17	Rule 211 (3)	Use more parking bays than necessary
		MINIBUS ZONE
18	Rule 184 (1)	Stop in minibus zone (other)
		METER PARKING

19	Rule 207-1 (1)	Park outside metered space
20	Rule 207-1 (12)	Park for longer than allowed by metered signs
21	Rule 207-2 (a)	Park in occupied metered space
22	Rule 207-2 (b)	Park across markings of metered space
		TICKET PARKING
23	Rule 207-3 (5)	Park for longer than allowed by ticket signs
24	Rule 207-4 (a)	Park in occupied ticket space
25	Rule 207-4 (b)	Park across marking of ticket space
		COUPON PARKING
26	Rule 207-5 (1)	Park without current coupon
27	Rule 207-5 (4)	Display more than 3 coupons at a time
28	Rule 207-5 (5)	Park after coupon expired
29	Rule 207-5 (6)	Park for longer than allowed by coupon signs
30	Rule 207-6 (a)	Park in occupied coupon space
31	Rule 207-6 (b)	Park across markings of coupon space
32	Rule 207-7	Park in pay parking area or space that is closed
		PARKING IN PHONE PARKING AREAS/SPACES
33	Rule 207-8 (1)	Park in phone parking area not pay parking fee as prescribed
34	Rule 207-8 (4)	Remain parked in phone parking area paid period expired
35	Rule 207-8 (5)	Remain parked in phone parking area beyond permissible
36	Rule 207-9 (1)(a)	Park in phone parking space while other vehicle in space
37	Rule 207-9 (1)(b)	Park in phone parking space not wholly inside markings
		TICKET LOADING ZONE
38	Rule 179-1 (4)	Display more than one loading zone ticket
39	Rule 179-1 (6)	Replace expired loading zone ticket
40	Rule 179-1 (7)	Park in discontinued ticket loading zone
	LOCAL GOV'T ACT 1993	PARKING
41	Sec 650 (1)	Stand vehicle in area other than time permitted
42	Sec 650 (4)(b)	Stand vehicle in occupied marked parking space
43	Sec 650 (4)(c)	Not stand vehicle wholly in marked parking space
44	Sec 650 (5)	Fail to comply with parking direction
45	Sec 650 (5)	Fail to comply with vehicle movement direction
46	650A (1)	Park vehicle in strata parking area etc contrary to sign
47	650A (1)	Park vehicle strata parking area etc not at times permitted
48	650A (1)	Park vehicle strata parking area etc not for time permitted
49	650A (4)(a)	Park vehicle not in marked parking space
50	650A (4)(b)	Park vehicle in marked parking space with other vehicle
51	650A (4)(c)	Park vehicle not wholly in marked parking space
52	650A (5)	Not comply with direction regarding parking or movement of vehicle

Grace period for certain parking offences

Attachment C

A grace period of ten minutes will apply to paid parking of least one hour, where a coupon or ticket is purchased for the hour immediately before the grace period commences, from 31 January 2019.

To avoid adverse impacts on road safety or congestion, the grace period will not be available in the following circumstances:

(1) shared zones within the meaning of the *Road Rules 2014*; and

(2) where a prescribed parking control sign applies to the same length of road or area as that in which the relevant vehicle is parked for a:

- bus lane
- transit lane
- no stopping
- clearway
- loading zone
- bus zone
- mail zone
- special event parking.

It should be noted that the grace period does not apply to free parking, or where paid parking is at a meter (due to the additional complexity of determining whether a full hour of paid parking occurred before the meter expired).

ORDINARY MEETING OF THE COUNCIL

February 5, 2019

ITEM 14BROKEN HILL CITY COUNCIL REPORT NO. 16/19SUBJECT: JUBILEE OVAL LIGHTS12/45**Recommendation**

1. That Broken Hill City Council Report No. 16/19 dated February 5, 2019, be received.
2. That correspondence dated 16 January 2019 from AFL Broken Hill answering questions and concerns raised by Councillors at the December 2018 meeting, be received and noted.
3. That Broken Hill City Council is unable to accept the offer from AFL Committee to reuse the existing lights from Jubilee Oval due to high power usage, outdated technology, high installation costs and high ongoing maintenance costs.

Executive Summary:

At the December 2018 Council meeting, the proposal from Jubilee Oval Trustees to gift lights and lighting towers to the Council to be reused at Alma Oval was offered and discussed. A resolution was passed to prepare a costing report for the installation of these lights at the Alma Oval.

Council received further correspondence from AFL Broken Hill answering concerns raised by Councillors at the December Council meeting (See attached). The following report also addresses the questions raised by Councillors and the answers received from AFL Broken Hill.

Council officers along with a representative from Vertex conducted a site inspection at Jubilee Oval on 29 January 2019 to assess the items being gifted and to understand the logistics and cost required to install them at the Alma Oval. The following report is based on the site visit and assessment by the Council officer.

Report:

AFL Broken Hill committee has proposed to replace six existing light poles and light fittings as they are providing inadequate level of lighting required for the users.

The six light poles and lights are estimated to be over 30 years old. The existing lights are either metal halide lamps or sodium vapor lamps with control gears at the base. This technology is obsolete, and the NSW Government is promoting the exchange of this type of lamp to LED's under their Energy Saving Scheme (ESS) to reduce running costs and to improve the adverse impacts they have on the power grid. Reusing this obsolete technology will have ongoing high maintenance costs and will not meet Councils initiative of implementation of energy smart technologies.

The light poles are concrete encased steel poles approximately 24m high. Removing them from Jubilee Oval and reinstalling them in Alma Oval is a labour intensive and expensive exercise due to the materials involved and transport equipment required.

Further, to install these lights in Alma Oval, Council will require a new substation. Overall, it is estimated the cost to be around \$150K to \$200K to install a substation, reinstate the poles and fix the lights. This entire exercise would be undertaken against a backdrop of the risk of the lights failing at any time and Council then being forced to upgrade them to the latest LED options as the obsolete control gears and fittings may not be readily available in the market.

While the Council is grateful for the thoughtful consideration of AFL Broken Hill, it is recommended that Council respectfully decline the offer to receive the gifted light towers.

Strategic Direction:

Key Direction:	OUR ENVIRONMENT
Objective:	Our Environmental Footprint is minimized
Function:	Natural Environment
DP Action:	Undertake activities that support a clean environment

Relevant Legislation:

Nil

Financial Implications:

It is estimated that \$150K to \$200K will be required for the installation of a substation and reinstatement of poles and lights. This has a negative financial impact due to capital investment in an obsolete technology, immediate ongoing maintenance and sourcing of discontinued parts.

Attachments

1. [↓](#) Letter from AFL Broken Hill 16-01-2019

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER



Wednesday 16 January 2019.

Mr James Roncon
General Manager
Broken Hill City Council.

Dear James,

I am writing on behalf of AFL Broken Hill and our Jubilee Oval Project team.

At the December Council meeting a number of questions were raised concerning the gifting of the lighting towers and lights from Jubilee Oval to Council.

The suggestion from our team was this infrastructure could be utilised by Council to improve the lighting capability of Alma Oval and by doing so make it a facility that could be used for night sport whether it be cricket or football, it would also provide a more suitable training venue for the South Football Club.

Some of the concerns raised at the Council meeting I can address here;

- A discussion point was when would the lights be available, our timetable for the removal of the lights from Jubilee Oval would be late 2019, not before the last quarter of the year so it would not occur prior to October.
- The question raised by Cr Browne in who would pay for them when in use is simple, the answer is whoever uses them, at Jubilee Oval we have a user pay system which covers the cost of the power plus an additional user charge.
- The suitability of the lights and quality was mentioned, this is not an issue as they would along with the existing lighting at Alma Oval provide a comprehensive lighting of the Oval and immediate surrounds based on the smaller size of the facility compared to Jubilee Oval.

If our proposal was accepted by Council we would be providing over 30 percent of our population base with a floodlight venue which would attract people to South Broken Hill and would greatly enhance our sporting, recreational and social infrastructure.

With the timetable now in place this could allow Council the opportunity and time to apply for either State or Federal Government funding for the installation of the light towers in fact there is the window to allow a more detailed submission which could include up-grading changing and spectator facilities at Alma Oval.

The cost of the lighting infrastructure was placed at over \$200k by local Company, Vertex.

If you need to discuss further James please do not hesitate to contact me.

Regards,

Andrew Schmidt
Chairman
AFL Broken Hill

PH - 0402 844 712.

ORDINARY MEETING OF THE COUNCIL

February 11, 2019

ITEM 15BROKEN HILL CITY COUNCIL REPORT NO. 17/19

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 388 HELD TUESDAY DECEMBER 4, 2018 AND NO 339 HELD TUESDAY FEBRUARY 5, 2019 11/397

Recommendation

1. That Broken Hill City Council Report No. 17/19 dated February 11, 2019, be received.
2. That the minutes for the Local Traffic Committee Meeting No.388, held December 4, 2018 be received.
3. That the minutes for the Local Traffic Committee Meeting No.389, held February 5, 2019 be received.

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as the Roads and Maritime Services), entitled '*A guide to the delegation to councils for the regulation of traffic states*':

"The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Roads and Maritime Services or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Roads and Maritime Services and the NSW Police and wait 14 days before proceeding."

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meetings held December 4, 2018 and February 5, 2019 which details recommendations to Council for consideration and adoption.

Strategic Direction:

Key Direction: 4. Our Leadership
 Objective: 4.3 United We Stand
 Function: Leadership & Governance
 DP Action: 4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. [↓](#) Minutes - Local Traffic Committee - Meeting No 388, 4 December 2018
2. [↓](#) Minutes - Local Traffic Committee - Meeting No 389, 5 February 2019

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 388

Held 9.30am Tuesday 4 December 2018
First Floor Meeting Room - Council Administration Building

The Chairperson Infrastructure Projects Engineer, David Zhao opened the meeting at 9:54am and welcomed all representatives present.

388.1 Present

David Zhao	Infrastructure Works Engineer/Chairperson
Joe Sulicich	Roads and Maritime Services (RMS) Representative
Peter Beven	Local Member's Representative
Acting Inspector Ben Clevel	NSW Police
Constable Mat Whitelum	NSW Police
Marion Browne	Councillor
Penny Robinson	Minute Secretary/Administration Officer
Kelsie Mitchell	Work Experience Student

388.2 Apologies

Inspector Yvette Smith	NSW Police
------------------------	------------

388.3 Disclosure of interest – nil

388.4 Adoption of previous minutes

Previous minutes of meeting No 387 held 7 November 2018 were confirmed via online voting as follows:

All in favour: RMS, Local Member's Representative, Council, NSW Police

388.5 Council Resolutions

Council resolutions on the November 2018 Traffic Committee Minutes was not available at the time of issuing this agenda. The outcome will be provided to the committee at the February 2019 meeting.

388.6 Correspondence In

Item No.	EDRMS No.	Details
388.6.1		Garbage Collection Complaint – Lane Lane
Discussion Notes		Council, Peter Beven and RMS to undertake a site inspection of the area and report back to the Committee. NSW Police advised that their vehicles would be able to fit in the area however Ambulance/FRNSW may struggle to fit vehicles. Councillor Bowne queried if bin collection can be altered from the lane to rear, David Zhao advised that this may be restricted.
Recommendation		Council, Peter Beven and RMS to undertake a site inspection of the area and report back to the Committee

Item No.	EDRMS No.	Details
388.6.2		Joe RMS - Tourist Signage Airport
Discussion Notes		Peter Nash 25in25 Committee has suggested that the Terminal and Flying Doctor Base signage be replaced. David Zhao advised that he has held preliminary meeting with RFDS regarding signage. Council advised that they approve the sign however will continue to liaise with RFDS.
Recommendation		N/A
Item No.	EDRMS No.	Details
388.6.3	D18/60183	Parking 245 Williams Lane
Discussion Notes		Access issue via Lane – It is the Committees understanding that the request is for home care services to be able to access the property more easily. Accessible Parking Zone will not assist the service providers to park more easily. NSW Police suggest a site visit. Council, Peter Beven and RMS to undertake a site inspection of the area and report back to the Committee.
Recommendation		Council, Peter Beven and RMS to undertake a site inspection of the area and report back to the Committee.

388.7 Correspondence Out - Nil

388.8 General Business

Item No.	EDRMS No.	Details
388.8.1		Council Shutdown details
Discussion Notes		21/12/18 – 5/1/2019 return on 7/1/19.
Recommendation		
Item No.	EDRMS No.	Details
388.8.2		No Council meeting in January 2019 and no proposed Traffic Committee due to Council Shutdown period.
Discussion Notes		Noted.
Recommendation		Recommendation Moved: Recommendation Seconded: Against:

Item No.	EDRMS No.	Details
388.8.3		<p>LMR, Peter Beven -</p> <p>Corner of Chapple and Chloride Streets – no street sign</p> <p>Chapple Lane - no street sign</p> <p>Corner of Oxide and Thomas Streets – no street sign</p> <p>Corner of Morgan and Chloride Streets – Morgan Street missing sign</p> <p>Thomas Street signs are faded.</p> <p>David Zhao advised that audit concluded 1100 signs are missing and schedule is in review to replace signage by end on 2019.</p>
Discussion Notes		
Recommendation		<p>Recommendation Moved:</p> <p>Recommendation Seconded:</p> <p>Against:</p>
Item No.	EDRMS No.	Details
388.8.4		Shoves in Argent Street - 17 x shoves.
Discussion Notes		<p>David Zhao to compile a Council report in relation to the area.</p> <p>Proposed works for 2019 - Council will have to seek quotations for the works.</p>
Recommendation		<p>Recommendation Moved:</p> <p>Recommendation Seconded:</p> <p>Against:</p>
Item No.	EDRMS No.	Details
388.8.5		<p>NSW Police - Signage Brookfield Avenue - Signage missing showing speed zone change from 90km to 50km zone. Posts are there but signs are missing.</p> <p>Two speed warning signs missing.</p>
Discussion Notes		Council will fix the signage in the area - to be reviewed
Recommendation		Council will fix the signage in the area - to be reviewed

Item No.	EDRMS No.	Details
388.8.6		Williams and Kaolin Streets roundabout signs damaged David Zhao advised Council are aware of the issue and signs are to be ordered.
Discussion Notes		
Recommendation		Council aware of the issue and signs to be ordered
Item No.	EDRMS No.	Details

388.9 Action Item List

Item No.	380.6.1
EDRMS No.	D18/13851, D18/13854
CRM No.	N/A
Responsible Officer	Council's Infrastructure Works Engineer, Daniel Morris
Current Status	Pending – October 2018
Date	Item Details
April 2018	Wright and Warnock Streets Intersection - traffic safety concerns.
Date	Committee Recommendation/s
April 2018	N/A
July 2018	The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period. Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil
Action Date	Running Actions
April 2018	Council's Asset Planner Transport, James Druitt discussed safety concerns and the correspondence received about a recent motor vehicle incident that occurred at the Wright and Warnock Streets intersection.

	<p>Council has previously placed infrastructure at the intersection to reduce vehicle speed as a result from consultation via survey with the residents of the affected area. Previous traffic/speed counts conducted by Council indicated that 95% of traffic in the area drive within the designated speed limit.</p> <p>Council's Infrastructure Projects Engineer, David Zhao suggested that bollards could possibly be installed as an option to increase protection for the property primarily at the corner of Wright and Warnock Streets intersection. The Committee agree that this may be a suitable option.</p> <p>Council's Asset Planner Transport, James Druitt advised that the residents of the area previously requested the investigation of the intersection being closed. The Committee noted that a road closure is not feasible and there is not enough evidence in traffic/speed counts and incident history to justify a road closure.</p> <p>A Council Officer will to contact the proponent to discuss other possibly safety infrastructure such as bollards.</p>
May 2018	<p>Council's Asset Planner Transport, James Druitt advised the Committee that he has undertaken several conversations with the proponent to try and find possible feasible solutions to resolve this matter.</p> <p>The Committee discussed that incident history in this areas is rare and current infrastructure in place is considered adequate. Council's Infrastructure Projects Engineer, David Zhao suggested highway barrier/chevron crash barrier as a final possible option to resolve this matter. Council's Asset Planner Transport, James Druitt to look into cost associated.</p>
June 2018	<p>Councillor Brown queried Council's Infrastructure Projects Engineer, David Zhao if there was any consideration given to works relating to removal of the S- Bend section on Warnock Street. David Zhao advised no, not at this stage.</p>
July 2018	<p>The committee discussed the crash history in this area with minimal incidents noted. Councillor Browne queried the option of speed humps, Council's Infrastructure Projects Engineer, David Zhao will now investigate the options and costing of speed humps.</p> <p>The Committee discuss this request and its discussion history.</p> <p>The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.</p>
August 2018	<p>Pending as per July 2018.</p>
September 2018	<p>Council have received the July 2018 recommendation with no objections noted. Council's Works Engineer, Daniel Morris will arrange for a plan to be drafted in relation to the location for the temporary installation. The draft plan will be provided to the Committee for comment.</p>
October 2018	<p>Pending - Council's Works Engineer, Daniel Morris to provide draft plans.</p>
November 2018	<p>Council's Works Engineer, Daniel Morris provided plans for speed humps. The Committee commented, they would like the plan amended to move the speed humps from in front of the Central Football Club to the S bend closer to the Warnock Street Depot.</p> <p>Daniel Morris to provide amended plan for further review.</p>

December 2018

Pending.

Item No.	385.6.1
EDRMS No.	D18/42099
CRM No.	N/A
Responsible Officer	Council's Works Engineer, Daniel Morris
Current Status	Pending - November 2018
Date	Item Details
September 2018	Request to review the parking and driving conditions in Argent Lane Between Delamore and Oxide Streets.
Date	Committee Recommendation/s
September 2018	N/A
Action Date	Running Actions
September 2018	<p>The committee discussed the request and area.</p> <p>It was identified that mini busses from an Argent Street business may be using the lane to park busses and access the Broken Hill Regional Art Gallery (BHRAG).</p> <p>Further clarification is needed to identify:</p> <ul style="list-style-type: none"> • other residential exits that may be affected in the area • location of the bus zone area • placement of no stopping signs • other signage within the length of the lane.
October 2018	<p>Council's Works Engineer Daniel Morris to arrange a site visit and report back to the October 2018 meeting.</p> <p>The Argent Lane area for review has been visited by several Committee members since the September meeting. It was noticed that mini busses are parking in the Broken Hill Regional Art Gallery car park.</p> <p>Council's Works Engineer, Daniel Morris suggests the installation of no stopping signs in the lane area to assist in preventing vehicles blocking residential rear driveway access.</p> <p>It is noted that there is one no stopping sign at the Oxide Street end of Argent Lane. There needs to be another no stopping sign to identify the length of the zone.</p>

November 2018 Council's Works Engineer, Daniel Morris will inspect the area to identify where the secondary sign needs to be placed and place this on the works schedule.

Council's Works Engineer, Daniel Morris identified that he will arrange for the missing stop sign to be replaced and install an additional no stopping sign for approximately five meters by the residential drive way area to allow for easier rear residential property access. Committee note no objections to Council scheduling this work.

December 2018 Completed.

Item No.	386.8.1
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Council's Works Engineer, Daniel Morris/Infrastructure Projects Engineer, David Zhao
Current Status	Pending – November 2018
Date	Item Details
October 2018	Local Member's Representative, Peter Beven raised concerns in relation to 17 shoves in the parking bays in Argent Street.
Date	Committee Recommendation/s
October 2018	Nil
Action Date	Running Actions
October 2018	Council's Works Engineer, Daniel Morris advised that Council are aware of the shoves and are looking for a solution resolve the issue.
November 2018	<p>Local Member's Representative, Peter Beven again raised concerns about the Argent Street shoves as they are now said to be collecting debris from recent rain and continue to be a trip hazard.</p> <p>Daniel Morris and Council's Infrastructure Projects Engineer, David Zhao advised Mr Beven that Council is working on a possible resolution. David Zhao advised that patching is an option however there may be community complaints due to how the finished work will look. Another alternative is a full road reconstruction. The Committee members commented that a reconstruction would be more disruptive to Argent Street traffic and Argent Street traders that the patch work option.</p> <p>David Zhao advised Mr Beven that he will write a report on Argent Street shoves, patching vs reconstruction and provide for further committee consideration.</p>

December 2018

David Zhao to include in budget review report for February 2019.

Item No.	387.6.1
EDRMS No.	D18/48798
CRM No.	
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	
Date	Item Details
November 2018	Street lighting concerns in Creedon Street – additional lighting requested to improve safety for vehicles
Date	Committee Recommendation/s
November 2018	N/A
Action Date	Running Actions
November 2018	<p>NSW Police, Inspector Yvette Smith has advised that Creedon Street is a heavy vehicle route and additional street lighting would increase safety in the area.</p> <p>The Committee identified that Creedon Street is an RMS road.</p> <p>Council's Infrastructure Projects Engineer, David Zhao advised installation of street light poles are approximately \$20,000 per pole.</p> <p>The Committee discussed other relevant parties that may be able to assist in community awareness for safety and possibly be involved in a community consultation process such as, Compass Housing, Essential Energy, Maari Ma. Councillor Browne also suggested the Aboriginal Working Party may be an appropriate contact.</p> <p>Inspector Smith offered to arrange Police staff who are trained in the Safer by Design Program to contact Council to discuss conducting a safety audit of the Creedon Street area. This audit will be the first step in identifying possible issues and resolutions.</p>
December 2018	Officer Ben Kelly to do the audit - still pending. NSW Police to contact David Zhao regarding night time inspection.
Item No.	387.6.3
EDRMS No.	

CRM No.	CRM 32302/2018
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	
Date	Item Details
	CRM 32302/2018 – Request to Review the No Parking zone in Mica Lane
Date	Committee Recommendation/s

Action Date	Running Actions
November 2018	<p>Councillor Browne advised the Committee that discussion and consultation occurred with the residents of Mica Street several years ago when the Mica Lane was made a one way road.</p> <p>The Committee queried what had happened in Union Street as similar issue. Councillor Brown advised that permits had been issued by Council. Administration Officer, Penny Robinson will to look into the Union Street history and provide this to the Chairperson, David Zhao for review prior to the next meeting.</p> <p>NSW Police, Inspector Yvette Smith suggested the implementation of 'No Parking' signage for certain times/days such as, 8am to 10am and 2pm to 4pm, Monday to Friday.</p> <p>Council's Infrastructure Projects Engineer, David Zhao will contact the proponent to discuss options.</p>
December 2018	Pending.

Item No.	387.8.1
EDRMS No.	
CRM No.	
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	
Date	Item Details
November 2018	Christmas Pageant Road Closure - Council's Infrastructure Projects Engineer, David Zhao to discuss.

Date	Committee Recommendation/s
------	----------------------------

Action Date	Running Actions
November 2018	<p>Council's Infrastructure Project Engineer, David Zhao advised that a road closure will be required for the Christmas Pageant 2018.</p> <p>David Zhao and Council's Works Engineer, Daniel Morris advised the Committee that they have reviewed the Traffic Control Plan (TCP) with no amendments from previous years' proposal/requirements.</p> <p>The Committee did not object to the road closure.</p> <p>NSW Police, Inspector Yvette Smith requested a copy of the TCP, David Zhao to provide.</p> <p>David Zhao queried if there will be increased Police presence at the event. Inspector Smith will advise David Zhao if rostering can facilitate this.</p>
December 2018	Completed.

Meeting Date – Tuesday, 5 February 2019

388.11 Meeting Closed – 10.40am

LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 389

Held 9.30am Tuesday, 5 February 2019
First Floor Meeting Room - Council Administration Building

The Chairperson Infrastructure Projects Engineer, David Zhao opened the meeting at 9:32am and welcomed all representatives present.

389.1 Present

David Zhao	Infrastructure Works Engineer/Chairperson
Joe Sulicich	Roads and Maritime Services (RMS) Representative
Peter Beven	Local Member's Representative
Senior Constable Matt Whitelum	NSW Police
Marion Browne	Councillor
Emily Bogucki	Minute Secretary/Administration Officer

389.2 Apologies

Inspector Yvette Smith	NSW Police
------------------------	------------

389.3 Disclosure of interest – nil

389.4 Adoption of previous minutes

Previous minutes of meeting No 388 held 4 December 2018 were confirmed via online voting as follows:

All in favour: RMS, Local Member's Representative, Council, NSW Police

389.5 Council Resolutions

The following Committee Recommendations were adopted by Council at its meeting held December 2018.

Council resolutions on the December 2018 Traffic Committee Minutes was not available at the time of issuing this agenda. The outcome will be provided to the Committee at the March 2019 meeting.

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 209/18 - DATED NOVEMBER 30, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 387 HELD WEDNESDAY NOVEMBER 7, 2018.	
Resolved:	
1. That Broken Hill City Council Report No. 209/18 dated November 30, 2018, be received.	
2. That the minutes for the Local Traffic Committee Meeting No.387, held November 7, 2018 be received.	
RESOLUTION <u>Minute No. 45978</u> Councillor B. Algate moved) Councillor M. Browne seconded)	CARRIED

389.6 Correspondence In

Item No.	EDRMS No.	Details
389.6.1	D18/55402	313 Oxide Street Residential Parking Exemption
Discussion Notes		<p>Local Member's Representative, Peter Bevan advised Committee that no other stores have a half hour parking restriction.</p> <p>Councillor Marion Browne, explained presumed history behind parking at J&K store. It used to be quite a busy store as lots of people went there for breakfast. At that time, the Committee were approached and the parking was changed to suit the needs of the Community.</p> <p>Chairperson, David Zhao raised concerns that if the signs are lifted that there may be complaints from the store. Suggestion to change parking to a 15 minute parking spot directly in front of the J&K store and unlimited timed parking in front of the residences.</p> <p>Discussion around no parking sign and laws requiring a 10 metre clearance zone which is currently being adhered to – no parking sign commences at the intersection.</p> <p>Noted that there is no rear access for any of these properties being affected.</p> <p>Discussion about the request coming from the resident and not the J&K store. Store needs to be consulted as they are currently not happy with the parking situation.</p>
Recommendation		<p>David Zhao to make arrangements for a letterbox drop to the J&K store and the two residents that are affected by the parking. The proposal will be unlimited parking in front of the residences and one spot of 15 minute parking in front of the J&K store.</p> <p>Report to be provided to the Committee with outcome of letterbox drop at March meeting.</p>
Item No.	EDRMS No.	Details
389.6.2	D19/4250	Request change in parking to disability – YMCA Broken Hill
Discussion Notes		<p>RMS Representative, Joe Sulicich met with Jacinta and discussed the parking request. Further to her email Jacinta suggested there be two disabled carparks with time restrictions from 8am to 3pm.</p> <p>NSW Police, Senior Constable Matt Whitelum advised that the parks will need to be made wider to allow for the change.</p> <p>Concerns discussed regarding implementing a time restriction on the disabled parks from 8am to 3pm as although this is when the disabled programs run at the YMCA, it should not be presumed that disabled people will not utilise the facility outside these hours. Being such close proximity to Sturt Park, the disabled parks could be utilised when events are being held making it easier to access the park.</p>

		<p>Chairperson, David Zhao asked Committee their opinion on who should be responsible for payment. YMCA paid for the line marking as part of their works.</p> <p>Discussion held that YMCA funding may have already been exhausted. Decision to ask the YMCA to pay for works and if there is any backlash then Committee can reconsider.</p>
Recommendation		<p>Chairperson, David Zhao to respond to YMCAs request. Advised outcome is two disabled parking spots to be created Cobalt Street side of YMCA directly out front main entrance. Costs to be charged to the YMCA.</p>
Item No.	EDRMS No.	Details
389.6.3	D18/57423	Request change of parking times – McClure
Discussion Notes		<p>Discussion around location of request in Argent Street and that this is a prime parking area.</p> <p>Councillor Marion Browne suggested an alternative parking option near the Credit Union which is a 4 hour timed zone and only walking distance away.</p> <p>RMS Representative, Joe Sulicich raised discussion around the trees and suggested they be trimmed slightly to make the signs more visible but so the shade remains.</p> <p>All in favour of no change to parking, as it is in line with the Parking Strategy. Trees to be trimmed to make signs more visible.</p>
Recommendation		<p>Chairperson, David Zhao to respond to enquiry advising that the parking is in line with the Parking Strategy and the location is prime parking. Suggest alternative 4 hour parking zone at Credit Union which is within a walkable distance. Also advise trees will be trimmed to make the signs more visible.</p>

389.7 Correspondence Out - Nil

389.8 General Business

Item No.	EDRMS No.	Details
389.8.1		Maari Ma Health – Parking on Argent Street
Discussion Notes		<p>X2 parking bays of 15 minutes have been placed next to the disabled spot for the buses – at this stage this is just a trial.</p>
Recommendation		Noted by Committee

389.9 Action Item List

Item No.	380.6.1
EDRMS No.	D18/13851, D18/13854
CRM No.	N/A
Responsible Officer	Infrastructure Projects Engineer, David Zhao
Current Status	Pending – October 2018
Date	Item Details
April 2018	Wright and Warnock Streets Intersection - traffic safety concerns.
Date	Committee Recommendation/s
April 2018	N/A
July 2018	The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.
	Recommendation Moved: Council (David Zhao)
	Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'.
	Against: Nil
Action Date	Running Actions
April 2018	<p>Council's Asset Planner Transport, James Druitt discussed safety concerns and the correspondence received about a recent motor vehicle incident that occurred at the Wright and Warnock Streets intersection.</p> <p>Council has previously placed infrastructure at the intersection to reduce vehicle speed as a result from consultation via survey with the residents of the affected area. Previous traffic/speed counts conducted by Council indicated that 95% of traffic in the area drive within the designated speed limit.</p> <p>Council's Infrastructure Projects Engineer, David Zhao suggested that bollards could possibly be installed as an option to increase protection for the property primarily at the corner of Wright and Warnock Streets intersection. The Committee agree that this may be a suitable option.</p> <p>Council's Asset Planner Transport, James Druitt advised that the residents of the area previously requested the investigation of the intersection being closed. The Committee noted that a road closure is</p>

	not feasible and there is not enough evidence in traffic/speed counts and incident history to justify a road closure.
	A Council Officer will to contact the proponent to discuss other possibly safety infrastructure such as bollards.
May 2018	Council's Asset Planner Transport, James Druitt advised the Committee that he has undertaken several conversations with the proponent to try and find possible feasible solutions to resolve this matter.
	The Committee discussed that incident history in this areas is rare and current infrastructure in place is considered adequate. Council's Infrastructure Projects Engineer, David Zhao suggested highway barrier/chevron crash barrier as a final possible option to resolve this matter. Council's Asset Planner Transport, James Druitt to look into cost associated.
June 2018	Councillor Brown queried Council's Infrastructure Projects Engineer, David Zhao if there was any consideration given to works relating to removal of the S- Bend section on Warnock Street. David Zhao advised no, not at this stage.
July 2018	The Committee discussed the crash history in this area with minimal incidents noted. Councillor Browne queried the option of speed humps, Council's Infrastructure Projects Engineer, David Zhao will now investigate the options and costing of speed humps.
	The Committee discuss this request and its discussion history.
	The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.
August 2018	Pending as per July 2018.
September 2018	Council have received the July 2018 recommendation with no objections noted. Council's Works Engineer, Daniel Morris will arrange for a plan to be drafted in relation to the location for the temporary installation. The draft plan will be provided to the Committee for comment.
October 2018	Pending - Council's Works Engineer, Daniel Morris to provide draft plans.
November 2018	Council's Works Engineer, Daniel Morris provided plans for speed humps. The Committee commented, they would like the plan amended to move the speed humps from in front of the Central Football Club to the S bend closer to the Warnock Street Depot.
	Daniel Morris to provide amended plan for further review.
December 2018	Pending
February 2019	Two speed humps to be installed towards the first bend of Warnock Street and another just after.

Item No.	386.8.1
EDRMS No.	N/A

CRM No.	N/A
Responsible Officer	Infrastructure Projects Engineer, David Zhao
Current Status	Pending – November 2018
Date	Item Details
October 2018	Local Member's Representative, Peter Beven raised concerns in relation to 17 shoves in the parking bays in Argent Street.
Date	Committee Recommendation/s
October 2018	Nil
Action Date	Running Actions
October 2018	Council's Works Engineer, Daniel Morris advised that Council are aware of the shoves and are looking for a solution to resolve the issue.
November 2018	Local Member's Representative, Peter Beven again raised concerns about the Argent Street shoves as they are now said to be collecting debris from recent rain and continue to be a trip hazard. Daniel Morris and Council's Infrastructure Projects Engineer, David Zhao advised Mr Beven that Council is working on a possible resolution. David Zhao advised that patching is an option however there may be community complaints due to how the finished work will look. Another alternative is a full road reconstruction. The Committee members commented that a reconstruction would be more disruptive to Argent Street traffic and Argent Street traders that the patch work option. David Zhao advised Mr Beven that he will write a report on Argent Street shoves, patching vs reconstruction and provide for further committee consideration.
December 2018	David Zhao to include in budget review report for February 2019.
February 2019	Proposed patching works scheduled for next year's financial budget 2019/2020. In the interim Council will mark out areas of concern to prevent any injuries. Works will consist of profile with one nice neat strip and then bitumen laid over the top.

Item No.	387.6.1
EDRMS No.	D18/48798
CRM No.	
Responsible Officer	Infrastructure Projects Engineer, David Zhao
Current Status	
Date	Item Details
November 2018	Street lighting concerns in Creedon Street – additional lighting requested to improve safety for vehicles
Date	Committee Recommendation/s
November 2018	N/A
Action Date	Running Actions
November 2018	<p>NSW Police, Inspector Yvette Smith has advised that Creedon Street is a heavy vehicle route and additional street lighting would increase safety in the area.</p> <p>The Committee identified that Creedon Street is an RMS road.</p> <p>Council's Infrastructure Projects Engineer, David Zhao advised installation of street light poles are approximately \$20,000 per pole.</p> <p>The Committee discussed other relevant parties that may be able to assist in community awareness for safety and possibly be involved in a community consultation process such as, Compass Housing, Essential Energy, MaariMa. Councillor Browne also suggested the Aboriginal Working Party may be an appropriate contact.</p> <p>Inspector Smith offered to arrange Police staff who are trained in the Safer by Design Program to contact Council to discuss conducting a safety audit of the Creedon Street area. This audit will be the first step in identifying possible issues and resolutions.</p>
December 2018	Officer Ben Kelly to do the audit - still pending. NSW Police to contact David Zhao regarding night time inspection.
February 2019	Safety Audit was completed. Report is still pending. Senior Constable Matt Whitelum will follow up with Officer Ben Kelly and get him to make contact with David Zhao.

Item No.	387.6.3
EDRMS No.	
CRM No.	CRM 32302/2018
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	
Date	Item Details

CRM 32302/2018 – Request to Review the No Parking zone in Mica Lane

Date	Committee Recommendation/s
-------------	-----------------------------------

Action Date	Running Actions
November 2018	<p>Councillor Browne advised the Committee that discussion and consultation occurred with the residents of Mica Street several years ago when the Mica Lane was made a one way road.</p> <p>The Committee queried what had happened in Union Street as similar issue. Councillor Brown advised that permits had been issued by Council. Administration Officer, Penny Robinson will to look into the Union Street history and provide this to the Chairperson, David Zhao for review prior to the next meeting.</p> <p>NSW Police, Inspector Yvette Smith suggested the implementation of 'No Parking' signage for certain times/days such as, 8am to 10am and 2pm to 4pm, Monday to Friday.</p> <p>Council's Infrastructure Projects Engineer, David Zhao will contact the proponent to discuss options.</p>
December 2018	Pending
February 2019	Response to be sent advising that this issue has already been addressed by the Committee and that no change will be made. A consultation was held with the school, parents and residents. Emily to help David track down the information to provide evidence to customer.

Item No.	388.6.1
EDRMS No.	D18/59003

CRM No.	
Responsible Officer	Infrastructure Projects Engineer, David Zhao
Current Status	Pending
Date	Item Details
December 2018	Garbage Collection Complaint – Lane Lane
Date	Committee Recommendation/s
	Council, Peter Bevan and RMS to undertake a site inspection of the area and report back to the Committee
Action Date	Running Actions
December 2018	Council, Peter Bevan and RMS to undertake a site inspection of the area and report back to the Committee
February 2019	Pending inspection
Item No.	388.6.3
EDRMS No.	D18/60183
CRM No.	
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending
Date	Item Details
December 2018	Parking 245 Williams Lane
Date	Committee Recommendation/s
	Council, Peter Bevan and RMS to undertake a site inspection of the area and report back to the Committee.
Action Date	Running Actions

December 2018	Council, Peter Bevan and RMS to undertake a site inspection of the area and report back to the Committee
February 2019	Pending inspection

Next Meeting Date – Tuesday, 5 March 2019

389.11 Meeting Closed – 10.18am

ORDINARY MEETING OF THE COUNCIL

February 8, 2019

ITEM 16BROKEN HILL CITY COUNCIL REPORT NO. 18/19SUBJECT: ACTION LIST REPORT11/21**Recommendation**

1. That Broken Hill City Council Report No. 18/19 dated February 8, 2019, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action Lists attached to this report cover decisions at Ordinary Council Meetings and Extraordinary Council Meetings; are for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.2 – Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [!\[\]\(756219e9389f679d57027482aa5cf5fc_img.jpg\)](#) Action List - Ordinary Council Meetings
2. [!\[\]\(fcb77b2d9531d23794a07d244b7a89bc_img.jpg\)](#) Action List - Extraordinary Council Meetings

JAMES RONCON
GENERAL MANAGER

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 26 July 2017	False	Reports
ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 125/17 - DATED JUNE 27, 2017 - PROPOSED COMPULSORY ACQUISITION OF CROWN LAND AND PART OF WILLYAMA COMMON FOR EXTENSION TO BROKEN HILL LANDFILL FACILITY		
	11/63	
<u>Recommendation</u>		
<div>1. That Broken Hill City Council Report No. 125/17 dated June 27, 2017, be received.</div> <div>2. That Council resolution minute no. 42491 dated 29 September 2010 be rescinded.</div> <div>3. That the Willyama Common Trust raise no objection to the proposed acquisition of part of Willyama Common Reserve No. 2421, Lot 7300 in DP 1179131, under the terms of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill.</div> <div>4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i>.</div> <div>5. That the land concerned once acquired be classified as operational land.</div> <div>6. That documents required to be sealed by the Willyama Common Trust be executed by the General Manager and Mayor under Council's Seal in the absence of a Trust Seal.</div>		
<div><div>RESOLUTION</div><div>Minute No. 45588</div><div>Councillor R. Page moved)</div><div>Councillor B. Licul seconded)</div></div> <div><div>That the recommendation of item 9 be adopted.</div><div>CARRIED</div></div>		
06 Feb 2019 - 1:48 PM - Leisa Bartlett		
Proposed Acquisition Notices have been issued. To be gazetted early March.		
09 Oct 2018 - 5:05 PM - Leisa Bartlett		
no change in status.		
11 Sep 2018 - 12:06 PM - Leisa Bartlett		
Approval received from Minister for Local Government. Council will now issue compulsory acquisition proposal notices.		
15 Aug 2018 - 3:26 PM - Leisa Bartlett		
MPDC advised - Awaiting on feedback from the OLG. All application forms now submitted with updated plans.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>16 May 2018 - 9:40 AM - Leisa Bartlett</p> <p>MPDC - advised still in progress. New acquisition plans being drawn up.</p> <p>15 Mar 2018 - 9:44 AM - Leisa Bartlett</p> <p>MPD&C advised: Council acquired extension of time to finalise compulsory acquisition. New acquisition plan is currently being prepared by Council's Land Surveyor.</p> <p>19 Sep 2017 - 9:15 AM - Francois VanDerBerg</p> <p>In progress, currently acquiring statements relating to Native Title</p>		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - CONFIDENTIAL 12/180</p> <p>(General Manager's Note: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p>RESOLUTION</p> <p>Minute No. 45655</p> <p>Councillor C. Adams moved)</p> <p>Councillor J. Nolan seconded)</p>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received. 2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area. 3. That the licence agreement be for a period of 20 years. 4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance. 5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount. 6. That all other standard licence agreement terms apply. 		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
	<ol style="list-style-type: none"> 7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement. 8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council. 9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park. 	
06 Feb 2019 - 1:49 PM - Leisa Bartlett		CARRIED
Draft licence prepared, awaiting response from School of the Air to finalise licence.		
05 Dec 2018 - 2:31 PM - Leisa Bartlett		
Council has received approval advice from SOTA and Solicitors have been approached to commence drafting the licence agreement.		
05 Dec 2018 - 1:52 PM - Leisa Bartlett		
Letter of acceptance received from SOTA. Solicitor has been engaged to draft up the licence agreement.		
09 Oct 2018 - 5:06 PM - Leisa Bartlett		
Awaiting advice from SOTA		
11 Sep 2018 - 12:07 PM - Leisa Bartlett		
Still no advice received from SOTA. Email reminder notice sent.		
15 Aug 2018 - 3:29 PM - Leisa Bartlett		
Still awaiting advice from SOTA		
16 May 2018 - 1:33 PM - Leisa Bartlett		
Action reassigned to Francois VanDerBerg by: Leisa Bartlett		
16 Mar 2018 - 3:40 PM - Leisa Bartlett		
SOTA advised that they are happy to proceed but are waiting for the Education Dept approval first.		
15 Feb 2018 - 10:27 AM - Leisa Bartlett		
Email reminder send to SOTA 15/2/18.		
02 Nov 2017 - 4:18 PM - Leisa Bartlett		
Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&C Committee.		

Printed: Monday, 11 February 2019 1:37:46 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 February 2018	False	Reports
ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 19/18 - DATED NOVEMBER 15, 2017 - UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL		
11/232		
<u>Recommendation</u>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 19/18 dated November 15, 2017, be received. 2. That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report. 3. That Council notes that staff will meet with the Broken Hill Aero Club regarding negotiating a new lease as per advice from Council's solicitor and a report regarding a new lease will be provided to Council in due course. 		
RESOLUTION		
<u>Minute No. 45756</u>		
Councillor J. Nolan moved)		
Councillor C. Adams seconded)		
That the recommendation of item 25 be adopted.		
CARRIED		
<i>06 Feb 2019 - 1:50 PM - Leisa Bartlett</i> Contact has been made with the Aero Club regarding renewal of lease, awaiting confirmation they wish to renew.		
<i>13 Nov 2018 - 9:28 AM - Leisa Bartlett</i> In progress.		
<i>09 Oct 2018 - 5:07 PM - Leisa Bartlett</i> Assessment currently being carried out.		
<i>11 Sep 2018 - 12:08 PM - Leisa Bartlett</i> EOI for Property Management Services now closed. Council staff will assess submissions.		
<i>15 Aug 2018 - 3:52 PM - Leisa Bartlett</i> MPDC advised - Renewal of lease on hold while management of operations at the Airport are being reviewed. Lease continuing on a month by month basis.		
<i>06 Jun 2018 - 1:56 PM - Leisa Bartlett</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett		
<i>13 Apr 2018 - 3:29 PM - Leisa Bartlett</i> IPE advised: Matter on hold whilst Service Review of the Airport is conducted.		
<i>16 Mar 2018 - 4:14 PM - Leisa Bartlett</i> Advice being sought from Council's Solicitor re renewal of lease.		

Printed: Monday, 11 February 2019 1:37:46 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 26 April 2018	False	Reports
ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 59/18 - DATED APRIL 06, 2018 - COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE		
11/199		
Resolved:		
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>. That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>. 		
RESOLUTION Minute No 45805 Councillor C. Adams moved) Councillor D. Gallagher seconded)		
CARRIED		
06 Feb 2019 - 1:51 PM - Leisa Bartlett		
In discussions with Crown Lands regarding Native Title.		
13 Nov 2018 - 9:26 AM - Leisa Bartlett		
Still awaiting OLG advice due to Native Title.		
09 Oct 2018 - 5:08 PM - Leisa Bartlett		
Awaiting OLG advice		
11 Sep 2018 - 4:40 PM - Leisa Bartlett		
No change, still awaiting advice from OLG.		
15 Aug 2018 - 3:32 PM - Leisa Bartlett		
MPDC advised - OLG advised that the land is subject to a Native Title Claim and that compulsory acquisition cannot go ahead at this stage. Council is waiting for further advice from OLG.		
16 May 2018 - 9:45 AM - Leisa Bartlett		
In progress.		
Ordinary Meeting of the Council 29 August 2018	False	Notice of Motion
ITEM 15- MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 23/18 - DATED AUGUST 24, 2018 - COUNCIL RATES DISTRIBUTION		
17/206		
Resolved		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<div>1. That Motions of Which Notice has been Given No. 23/18 dated August 24, 2018, be received.</div> <div>2. That Broken Hill City Council prepares a report on how the Council can return rates distribution percentages across residential, business and mining rate areas consistent with rating percentages prior to the 2012/2013 Council budget.</div> <div>3. That this report be tabled before the February 2019 meeting of Council for consideration before preparations of the 2019/2020 budget begin.</div>		
<div><div><div>RESOLUTION</div><div>Minute No 45880</div><div>Councillor T. Kennedy moved)</div><div>Councillor R. Page seconded)</div></div><div></div></div>		
CARRIED		
<div>08 Feb 2019 - 10:01 AM - Leisa Bartlett</div> <div>Report will be presented to March Council Meeting after the Councillor Budget Workshops have been held.</div> <div>13 Sep 2018 - 1:50 PM - Leisa Bartlett</div> <div>Noted - report to February 2019 meeting.</div>		

<div><div><div><div>Proposed Sport Subsidy Program</div><div>RESOLUTION</div><div>Minute No 45937</div><div>Councillor T. Kennedy moved)</div><div>Councillor B. Licul seconded)</div></div><div><div>1. That the Our Community Key Direction Working Group workshop the concept of introducing a sport subsidy program for school-aged children in Broken Hill who participate in organised sport (such as YMCA programs, netball, soccer, football, swimming, golf, cricket etc.)</div><div>2. That a report on the matter be presented to a future Council Meeting.</div></div></div></div>		CA
<div>14 Nov 2018 - 11:44 AM - Leisa Bartlett</div> <div>Our Community Key Direction Working Group Meeting held 7/11/18 discussed the concept of a pilot program and a report will be prepared for Council's consideration.</div>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
11 Feb 2019 - 11:44 AM - Leisa Bartlett		
Draft report reviewed at Our Community Key Direction Working Group Meeting held 7/2/19. Internal processes being mapped. Report to be presented to March 2019 Council Meeting.		
Ordinary Meeting of the Council 31 October 2018	False	Confidential Matters
ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 183/18 - DATED OCTOBER 15, 2018 - SALE OF 55-59 GYPSUM STREET - CONFIDENTIAL 11/197 (General Manager's Note: This report considers sale of property and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
<u>Resolved</u>		
<ol style="list-style-type: none">1. That Broken Hill City Council Report No. 183/18 dated October 15, 2018, be received.2. That Council rescinds minute number 45352 dated 28 September 2016 (transfer of ownership of 55-59 Gypsum Street to Broken Hill Family Day Care Committee Inc.)3. That Council engage a real estate agent to list the property at 55-59 Gypsum Street for sale.4. That the General Manager be authorised to negotiate and finalise the sale of 55-59 Gypsum Street.5. That the Mayor and General Manager be authorised to sign and execute any documents related to the sale under the Common Seal of Council.		
RESOLUTION		
Minute No. 45946		
Councillor C. Adams moved)		
Councillor D. Gallagher seconded)		
CARRIED		
06 Feb 2019 - 1:51 PM - Leisa Bartlett		
Matter is with a real estate agent for marketing.		
16 Nov 2018 - 2:13 PM - Leisa Bartlett		
Broken Hill Family Day Care exited the premises 31/10/18. Staff are currently liaising with real estate agents.		
Ordinary Meeting of the Council 31 October 2018	False	Confidential Matters
ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 184/18 - DATED SEPTEMBER 28, 2018 - SALE OF PROPERTY - LOT 2 IN DEPOSITED PLAN 1067380 - CONFIDENTIAL 11/204 (General Manager's Note: This report considers Sale of Property and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION		
Minute No. 45947		
Councillor M. Browne moved)		
Councillor C. Adams seconded)		
	1. That Broken Hill City Council Report No. 184/18 dated September 28, 2018, be received.	
	2. That Council negotiate a new lease (with CPI increase) with the West Darling Machinery Preservation Society for use of 479 Crystal Street (Lot 2 in Deposited Plan 1067380)	
	3. That the Mayor and General Manager be authorised to execute lease documents under the Common Seal of Council.	
		CARRIED
16 Nov 2018 - 2:13 PM - Leisa Bartlett		
New lease being discussed with tenant.		
Ordinary Meeting of the Council 28 November 2018	False	Mayoral Minute
ITEM 2 - MAYORAL MINUTE NO. 13/18 - DATED NOVEMBER 14, 2018 - SAVE OUR RECYCLING CAMPAIGN 11/199		
<u>Resolved</u>		
1. That Mayoral Minute No. 13/18 dated November 14, 2018, be received.		
2. That Council endorse Local Government NSW's campaign "Save Our Recycling", to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimization, recycling and resource recovery.		
3. That Council make representation to the local State Member in support of this campaign objective for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimization, recycling and resource recovery.		
4. That Council write to the Premier, the Hon Gladys Berejiklian MP, the Opposition Leader, the Hon Michael Daley MP, the Minister for Local Government and the Minister for the Environment, the Hon Gabrielle Upton MP, and the Shadow Minister for the Environment and Heritage, Penny Sharpe MLD, seeking bipartisan support for the 100% reinvestment of the Waste Levy collected each year into waste minimization, recycling and resource recovery.		
5. That Council take a lead role in activating the Local Government NSW Save Our Recycling campaign locally.		
6. That Council endorse the distribution and display of the Local Government NSW Save Our Recycling information on Council premises, as well as involvement in any actions arising from the initiative.		
7. That Council formally advise Local Government NSW that Council has endorsed the Save Our Recycling advocacy initiative.		
RESOLUTION		

Printed: Monday, 11 February 2019 1:37:46 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Minute No. 45953 Councillor D. Turley moved) Councillor C. Adams seconded) <i>11 Feb 2019 - 12:54 PM - Anthony Misagh</i> UPDATE: 1. That Mayoral Minute No. 13/18 dated November 14, 2018, be received. 2. That Council endorse Local Government NSW's campaign "Save Our Recycling", to realise the reinvestment of a 100% of the Waste Levy collected each year by the NSW Government in waste minimization, recycling and resource recovery. - Letter Sent 3. That Council make representation to the local State Member in support of this campaign objective for the NSW Government to commit to reinvest 100% of the Waste Levy in waste minimization, recycling and resource recovery. - Letter Sent 4. That Council write to the Premier, the Hon Gladys Berejiklian MP, the Opposition Leader, the Hon Michael Daley MP, the Minister for Local Government and the Minister for the Environment, the Hon Gabrielle Upton MP, and the Shadow Minister for the Environment and Heritage, Penny Sharpe MLD, seeking bipartisan support for the 100% reinvestment of the Waste Levy collected each year into waste minimization, recycling and resource recovery. - Letter Sent 5. That Council take a lead role in activating the Local Government NSW Save Our Recycling campaign locally. - Information was posted on Council Face Book Page and Twitter 31 Feb 2019. 6. That Council endorse the distribution and display of the Local Government NSW Save Our Recycling information on Council premises, as well as involvement in any actions arising from the initiative. - Packages that contain information have not arrived. Once available, information will be displayed at the Library and potentially distributed with the events team. 7. That Council formally advise Local Government NSW that Council has endorsed the Save Our Recycling advocacy initiative. COMPLETE <i>05 Dec 2018 - 2:55 PM - Leisa Bartlett</i> Correspondence being drafted		CARRIED
Ordinary Meeting of the Council 28 November 2018	False	Notice of Motion
ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 28/18 - DATED NOVEMBER 23, 2018 - OPPOSITION TO THE RECONFIGURATION OF THE MENINDEE LAKES		
11/426		
RESOLUTION		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Minute No. 45954		
Councillor M. Browne moved)		
Councillor C. Adams seconded)		
	<ol style="list-style-type: none"> 1. That correspondence be sent to all current and any future State election candidates informing them that the Broken Hill City Council strongly opposes the current version of the Menindee Lakes Water Saving Plan and any lowering of the 480/640 trigger for the reasons that the implementation of the plan combined with a drastic decrease of the water required to be held in the lakes would have a destructive impact on the aboriginal communities who live along the river, that permanent damage to the environment and health of the whole river system would result and the opportunities for recreational enjoyment for the communities of Menindee and Broken Hill would be severely curtailed. 2. That Council makes representations to the Government to have them consider the State Member for Barwon's "option 7" that is: <ol style="list-style-type: none"> a) Construct a regulator at Morton Boolka linking Menindee Lake and Lake Cawndilla via Cawndilla Creek. This would require associated earthworks to raise the height of the Menindee Lake banks adjacent to the regulator. b) Flow through rules (MDA supported) established that once Cawndilla reaches a certain capacity, for example 700G, the two lakes are separated. c) Works would need to be undertaken to enlarge the capacity of Cawndilla Creek and the Panelco Channel offtake and Darling River delivery point. d) An additional consideration is additional storage in Weir 32 to support the fruit industry requirements. This could be achieved with either a top up from the Wetherell – Pamamaroo Lake system via the existing interconnecting channel, or raising the height of Weir 32. This would need further scoping to quantify. 	
		<p style="text-align: right;">CARRIED On the casting vote of the Mayor</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>25 Jan 2019 - 2:21 PM - Leisa Bartlett</p> <p>Letters sent 11/12/2018. COMPLETE</p> <p>05 Dec 2018 - 2:55 PM - Leisa Bartlett</p> <p>Advice being drafted</p>		
Ordinary Meeting of the Council 28 November 2018	False	Notice of Motion
<p>ITEM 4 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 29/18 - DATED NOVEMBER 23, 2018 - RESPONSIBILITY FOR THE COST OF THE WENTWORTH TO BROKEN HILL PIPELINE</p> <p>11/426</p> <p><u>Resolved</u></p> <p>1. That Motions of Which Notice has been Given No. 29/18 dated November 23, 2018, be received.</p> <p>2. That Broken Hill City Council sends correspondence to the NSW State Government and the opposition requesting that the NSW State Government legislates that Broken Hill is not responsible for any costs associated with the delivery of water via the Wentworth to Broken Hill pipeline and that the NSW Government cover the costs for the life of the pipeline; and the pipeline be declared as State significant infrastructure.</p> <p>That to have the State Government of the day decide whether they subsidise the pipeline costs will cause great uncertainty in the community and to have the Broken Hill community begging the State Government every four years to pay a \$30m subsidy is unacceptable and impractical.</p> <p>3. That each of the candidates for the State election for the seat of Barwon be contacted and asked to provide a written letter of support for legislation that ensures the Broken Hill community does not pay for any costs associated with the delivery of water from the Wentworth to Broken Hill pipeline.</p> <p>RESOLUTION</p> <p>Minute No 45955</p> <p>Councillor T. Kennedy moved)</p> <p>Councillor B. Algate seconded)</p> <p>CARRIED</p> <p>25 Jan 2019 - 2:22 PM - Leisa Bartlett</p> <p>Letters sent 11/12/2018. COMPLETE</p>		
Ordinary Meeting of the Council 28 November 2018	False	Reports
<p>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 194/18 - DATED OCTOBER 30, 2018 - NOTIFICATION OF APPOINTMENT OF NATIVE TITLE MANAGER UNDER THE CROWN LAND MANAGEMENT ACT 2016</p> <p>18/144</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 194/18 dated October 30, 2018, be received.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<div>2. That Council nominate Francois Van Der Berg (Manager Operations Planning Development and Compliance) as Council's Native Title Manager under the <i>Crown Land Management Act 2016</i>.</div> <div>3. That give notice to the Minister for Lands and Forestry of the name and contact details of Council's appointed Native Title Manager, as required under Section 8.8 of the <i>Crown Lands Management Act 2016</i>.</div>		
<div>RESOLUTION</div> <div>Minute No 45962</div> <div>Councillor M. Browne moved)</div> <div>Councillor D. Gallagher seconded)</div> <div>06 Feb 2019 - 1:52 PM - Leisa Bartlett</div> <div>COMPLETE</div> <div>05 Dec 2018 - 2:57 PM - Leisa Bartlett</div> <div>Correspondence being prepared to advise Crown Lands.</div>		
Ordinary Meeting of the Council 28 November 2018	False	Confidential Matters
<div>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 204/18 - DATED OCTOBER 17, 2018 - T18/5 - REQUEST FOR TENDER FOR ASPHALT RECONSTRUCTION OF FAILED FLEXIBLE PAVEMENT 2018/19 - AWARD - CONFIDENTIAL T18/5</div> <div>(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</div> <div>Resolved</div> <div>1. That Broken Hill City Council Report No. 204/18 dated October 17, 2018, be received.</div> <div>2. That GBM CONSULTING SERVICES PTY LTD be awarded the Contract for Tender T18/5</div> <div>3. That Council accept the lump sum fee of \$1,100,519.90 ex. GST for all tendered works under T18/5.</div>		
<div>RESOLUTION</div> <div>Minute No 45970</div> <div>Councillor B. Algate moved)</div> <div>Councillor M. Browne seconded)</div> <div>08 Feb 2019 - 10:50 AM - Leisa Bartlett</div> <div>Contractor engaged.</div> <div>COMPLETE</div> <div>05 Dec 2018 - 3:01 PM - Leisa Bartlett</div>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
GM advised: draft advice to award tender being written		
Ordinary Meeting of the Council 28 November 2018	False	Confidential Matters
<div>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 205/18 - DATED OCTOBER 25, 2018 - LEASE OF 72 GYPSUM STREET (HACC CENTRE) TO LIVEBETTER SERVICES LIMITED - CONFIDENTIAL11/121</div> <div>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</div> <div>Resolved</div> <div><div><div>1. That Broken Hill City Council Report No. 205/18 dated October 25, 2018, be received.</div><div>2. That Council accept the initial lease term for 72-74 Gypsum Street (HACC Centre) proposed by Livebetter Services Limited, being two (2) x two (2) year options, instead of the previous one (1) x three (3) year option.</div><div>3. That the annual rent and other terms of the lease remain the same.</div><div>4. That the General Manager be authorised to negotiate variations to the lease agreement as required with Livebetter Services Limited.</div><div>5. That the Mayor and General Manager be authorised to sign and execute any documents as required under the Common Seal of Council.</div></div><div><div>RESOLUTION</div><div>Minute No. 45971</div><div>Councillor C. Adams moved)</div><div>Councillor B. Licul seconded)</div><div>CARRIED</div></div><div>06 Feb 2019 - 1:54 PM - Leisa Bartlett</div><div>Draft lease received from Solicitor.</div><div>29 Jan 2019 - 4:53 PM - Razija Nu'man</div><div>Lease is with Council solicitor acting on this matter.</div><div>05 Dec 2018 - 3:01 PM - Leisa Bartlett</div><div>GM advised: draft advice advising meeting outcome being written</div></div>		
Ordinary Meeting of the Council 28 November 2018	False	Confidential Matters
<div>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 206/18 - DATED NOVEMBER 09, 2018 - CONSOLIDATED BROKEN HILL HOLDINGS PROPOSED SUBLEASE OF AIRPORT HANGAR 30 - CONFIDENTIAL11/218</div> <div>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</div> <div>Resolved</div>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1. That Broken Hill City Council Report No. 206/18 dated November 9, 2018, be received.</p> <p>2. That Council consent to the proposed sublease of Airport 'Hangar 30' (also known as Lot 13, or part 12/1232493), consenting to Consolidated Broken Hill Holdings subleasing the hangar to Consolidated Aviation Services Pty Ltd.</p> <p>3. That the General Manager be authorised to negotiate the terms and conditions of the sublease agreement.</p> <p>4. That Consolidated Broken Hill Holdings be responsible for any legal fees incurred by Council regarding the proposed sublease agreement.</p> <p>5. That the Mayor and General Manager be authorised to sign and execute any required documents under the Common Seal of Council.</p> <p>RESOLUTION Minute No. 45972 Councillor B. Algate moved) Councillor J. Nolan seconded)</p> <p>06 Feb 2019 - 1:53 PM - Leisa Bartlett</p> <p>Matter is with Solicitors to prepare sublease.</p> <p>05 Dec 2018 - 3:02 PM - Leisa Bartlett</p> <p>GM advised: draft advice being prepared.</p>		
Ordinary Meeting of the Council 12 December 2018	False	Notice of Motion
<p>ITEM 1 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 30/18 - DATED DECEMBER 07, 2018 - REINTRODUCTION OF PSSA SPORTS PROGRAM 11/161</p> <p>RESOLUTION Minute No. 45974 Councillor M. Clark moved) Councillor B. Licul seconded)</p> <p>1. That Motions of Which Notice has been Given No. 30/18 dated December 7, 2018, be received.</p> <p>2. That correspondence be sent to the Department of Education to enquire why Broken Hill students no longer participate in regular PSSA sporting activities and also enquire how Council might assist in encouraging greater student involvement in organised sport.</p>		
25 Jan 2019 - 2:07 PM - Leisa Bartlett		CARRIED

Printed: Monday, 11 February 2019 1:37:46 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Letter sent to Department of Education, Far West Region following the December Council Meeting. Reply received 15 January 2019 is included in a report to the February 2019 Council Meeting. COMPLETE		
Ordinary Meeting of the Council 12 December 2018	False	Notice of Motion
ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 32/18 - DATED DECEMBER 07, 2018 - JUBILEE OVAL LIGHTS		12/45
<div> <div> RESOLUTION Minute No 45975 Councillor M. Browne moved) Councillor C. Adams seconded) </div> <div> 1. That Motions of Which Notice has been Given No. 32/18 dated December 7, 2018, be received. 2. That a report be prepared to show the total cost of the project including the installation costs at the oval; the operating costs of the lights and the cost of associated infrastructure to set-up the lights. 3. That correspondence is sent to the trustees of the Jubilee Oval thanking them for their kind donation that is valued at approximately \$200,000. </div> </div>		
08 Feb 2019 - 10:11 AM - Leisa Bartlett Further report provided to February Council Meeting. COMPLETE		CARRIED
Ordinary Meeting of the Council 12 December 2018	False	Reports
ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 207/18 - DATED NOVEMBER 29, 2018 - DEVELOPMENT APPLICATION 144/2018 - USE OF PROPERTY AT 81 BUCK STREET, BROKEN HILL FOR FUNCTION CENTRE AND CAFE		11/467
Resolved:		
1) That Broken Hill City Council Report No. 207/18 dated November 29, 2018, be received. 2) That Development Application 144/2018 (for use of 81 Buck Street for a Function Centre and café) be approved, subject to the following conditions: <div> a) Deferred commencement This is a "deferred commencement consent" and does not become operative until the following requirements are met: <div> - Building upgrade plans are lodged and approved by Council and Council issue a Fire Safety Schedule for the property. </div> </div> b) Compliance with Building Code of Australia That all building work must be out in accordance with the provisions of the Building Code of Australia.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>c) Injury to Amenity That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.</p> <p>d) Loading/Unloading That all loading and unloading of goods shall be out wholly upon the site.</p> <p>e) Operation Hours That the hours of operation shall be restricted to 9am to 10:30pm on Monday to Thursday, 9am to 12:30am(the following day) on Friday and Saturday and 10am to 9pm on Sunday and Public Holidays.</p> <p>f) Wastes That the site shall be maintained in a clean and tidy state at all times and all waste shall be stored in an approved waste storage area screened from view.</p> <p>g) Noise The emission of intrusive noise from the premises shall be controlled at all times in accordance with the <i>Noise Policy for Industry (2017)</i> so as to not unreasonably impact nearby residential receivers That the noise generated from the development shall not exceed 5db(A) above the background noise level at the most sensitive point i.e. the nearest dwelling/boundary of site. The applicant must appoint a suitably qualified acoustic engineer should noise complaints be lodged with Council. The acoustic report must demonstrate ability to comply with this condition and make recommendations for structural alterations and/or sound proofing measures to achieve these levels.</p> <p>h) Part of building This approval does not allow use of the "lower level" (cellar) of the building. Use of that part of the building shall be subject to separate Development consent.</p> <p>i) Car parking That car parking facilities clearly signposted shall be provided onsite. The number of spaces to be provided shall be a minimum of 23. The car parking design must comply with Australian Standard 2890.</p> <p>j) The Applicant is to obtain an Occupation Certificate pursuant to the <i>Environmental Planning and Assessment Act 1979</i>, from Council prior to occupation and use of the building.</p>		
RESOLUTION		
Minute No. 45976		
Councillor D. Gallagher moved)		
Councillor B. Algate seconded)		
		CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>08 Feb 2019 - 10:43 AM - Leisa Bartlett</p> <p>Applicant advised of DA approval and conditions. COMPLETE</p>		
Ordinary Meeting of the Council 12 December 2018	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 208/18 - DATED DECEMBER 03, 2018 - EXHIBITION OF DRAFT VOLUNTARY PLANNING AGREEMENT WITH PERILYA LTD 11/216</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 208/18 dated December 3, 2018, be received. That a draft Voluntary Planning Agreement (VPA) with Perilya Ltd be publicly exhibited for a period not less than 28 days. That a further report be presented to Council on completion of the public exhibition for Council's consideration and adoption. That the Willyama Common Trust approve the registration of a Voluntary Planning Agreement on the Certificates of Title for Lots 7314 and 7319 in DP 1185108 and Lot 4143 in DP 757298 and that the Mayor and General Manager be authorised to sign and execute any documents as required under the Common Seal of Council. 		
<p>RESOLUTION</p> <p>Minute No. 45977</p> <p>Councillor C. Adams moved)</p> <p>Councillor J. Nolan seconded)</p>		CARRIED
<p>14 Dec 2018 - 9:06 AM - Leisa Bartlett</p> <p>Draft VPA has been placed on public exhibition from 15 December 2018 to 8 February 2019. Further report will be provided to the February Council Meeting. COMPLETE</p>		
Ordinary Meeting of the Council 12 December 2018	False	Committee Reports
<p>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 213/18 - DATED DECEMBER 03, 2018 - S355 ANNUAL AND FINANCIAL REPORTS 16/94</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 213/18 dated December 3, 2018, be received. That the Annual Reports 2017/18 received from Section 355 Committees be received and noted. That a further report be provided to Council to present the outstanding Annual and Financial Reports from Section 355 Committees. 		
<p>Minute No. 45980</p> <p>Councillor C. Adams moved)</p>		That the recommendations of items 8 to 10 be adopted.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Gallagher seconded) 29 Jan 2019 - 4:45 PM - Leisa Bartlett Updated report to be presented to February 2019 Council Meeting. COMPLETE		CARRIED
Ordinary Meeting of the Council 12 December 2018	False	Reports
ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 216/18 - DATED DECEMBER 05, 2018 - ATTENDANCE AT THE 2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 16-19 JUNE, 2019 AND CALL FOR MOTIONS 11/304		
<u>Resolved:</u>		
1. That Broken Hill City Council Report No. 216/18 dated December 5, 2018, be received. 2. That Council be represented at the 2019 National General Assembly of Local Government in Canberra, June 16-19, 2019 by the Mayor, Deputy Mayor and General Manager and any interested Councillors. 3. That interested Councillors submit a completed Travel Form to the Executive Support Officer by 31 January 2019. 4. That Council determine motions to the 2019 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 29, 2019 along with a copy of the supporting Council resolution from either the December, February or March Council Meetings.		
RESOLUTION Minute No. 45984 Councillor D. Gallagher moved) Councillor C. Adams seconded)		CARRIED
08 Feb 2019 - 10:15 AM - Leisa Bartlett Travel arrangements made for Council's delegates. No motions received from Councillors to date. 25 Jan 2019 - 2:05 PM - Leisa Bartlett Placed on the HUB following December Council Meeting. Reminder email sent to Councillors 24/1/19.		
Ordinary Meeting of the Council 12 December 2018	False	Reports
ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 217/18 - DATED DECEMBER 07, 2018 - ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE 2019 11/174		
<u>Resolved:</u>		
1. That Broken Hill City Council Report No. 217/18 dated December 7, 2018, be received.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council be represented at the 2019 Australian Local Government Women's Conference to be held in Liverpool, 4-6 April 2019.</p> <p>3. That interested Councillors provide completed travel forms to the Executive Support Officer by the close of business Friday, 21 December 2018.</p>		
<p>RESOLUTION</p> <p>Minute No. 45985</p> <p>Councillor B. Algate moved)</p> <p>Councillor M. Browne seconded)</p>		
		CARRIED
<p>08 Feb 2019 - 10:14 AM - Leisa Bartlett</p> <p>Travel arranged for Council's delegates. COMPLETE</p> <p>25 Jan 2019 - 2:06 PM - Leisa Bartlett</p> <p>Place on the HUB following December Council Meeting. Reminder email sent to Councillors 24/1/19.</p>		
Ordinary Meeting of the Council 12 December 2018	False	Committee Reports
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 219/18 - DATED DECEMBER 05, 2018 - MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD 14 NOVEMBER 2018</p> <p>13/145</p> <p><u>Resolved:</u></p> <p>1. That Broken Hill City Council Report No. 219/18 dated December 5, 2018, be received.</p> <p>2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 14 November 2018 be received.</p> <p>3. That live streaming of the Broken Hill Community Strategic Plan Round Table Committee meetings be investigated.</p>		
<p>RESOLUTION</p> <p>Minute No. 45987</p> <p>Councillor M. Browne moved)</p> <p>Councillor J. Nolan seconded)</p>		
		CARRIED
<p>Arrangements being made for live streaming COMPLETE</p>		
Ordinary Meeting of the Council 12 December 2018	False	Confidential Matters
<p>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 214/18 - DATED NOVEMBER 28, 2018 - PROPOSED LICENCE FOR WATER MAIN OVER PART WILLYAMA COMMON - CONFIDENTIAL</p> <p>11/63</p> <p>(General Manager's Note: This report considers a proposed licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
RESOLUTION Minute No. 45990 Councillor J. Nolan moved) Councillor C. Adams seconded)		
	1.	That Broken Hill City Council Report No. 214/18 dated November 28, 2018, be received.
	2.	That Council (as Trust Managers for the Willyama Common Trust) consent to Essential Water constructing a water supply main over part of the Willyama Common, being part of Lot 7307 in Deposited Plan 1179131 and part of Lot 7300 in Deposited Plan 1179131, with Council consenting to a license agreement and any future easement that may be required.
	3.	That the General Manager be authorised to negotiate the terms and conditions of the license agreement, including any financial considerations.
	4.	That Essential Water be responsible for any legal costs associated with the drafting of the license and any costs associated with any future easements.
	5.	That the Mayor and General Manager be authorised to sign any required documents under the Common Seal of Council, in the absence of a Trust Seal.
		CARRIED
08 Feb 2019 - 10:19 AM - Leisa Bartlett		
in progress		
Ordinary Meeting of the Council 12 December 2018	False	Confidential Matters
ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 223/18 - DATED DECEMBER 07, 2018 - T18/6 REQUEST FOR TENDER FOR SUPPLY OF SMART LIGHTING, CCTV & IOT PLATFORM - CONFIDENTIAL T18/6 (General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).		
Resolved:		
	1.	That Broken Hill City Council Report No. 223/18 dated December 7, 2018, be received.
	2.	That Council award the tender to OneWiFi & Infrastructure for the tendered amount of \$541,000 ex GST for the delivery of Smart Lighting, CCTV and an IOT Platform.

Printed: Monday, 11 February 2019 1:37:46 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION		
Minute No 45991		
Councillor D. Gallagher moved)		
Councillor C. Adams seconded)		
08 Feb 2019 - 9:59 AM - Leisa Bartlett		
Tender has been awarded and delivery of project is scheduled for May 2019. COMPLETE.		
		CARRIED

EXTRAORDINARY COUNCIL MEETING – ACTION LIST

Printed: Friday, 8 February 2019 11:22:48 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Extraordinary Meeting of the Council 24 January 2019	False	Confidential Matters
<p>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/19 - DATED DECEMBER 10, 2018 - BROKEN HILL LIBRARY, COMMUNITY HUB AND CULTURAL PRECINCT - DRAFT CULTURAL FRAMEWORK AND SYNOPSIS REPORT FOR COMMUNITY ENGAGEMENT - CONFIDENTIAL 16/89</p> <p>(General Manager's Note: This report considers project information regarding third party agencies considered commercial in confidence until approved by Council and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 1/19 dated December 10, 2018, be received. 2. That Council endorse the Draft Cultural Framework and Synopsis Report for further Community Engagement (attached). <p>Minute No.45995 Councillor D. Gallagher moved) Councillor C. Adams seconded)</p> <p style="text-align: right;">CARRIED</p> <p>06 Feb 2019 - 2:54 PM - Leisa Bartlett Actioned and community engagement commenced.</p>		
Extraordinary Meeting of the Council 24 January 2019	False	Confidential Matters
<p>ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 2/19 - DATED DECEMBER 20, 2018 - TENDER RIDDIFORD ARBORETUM SCULPTURES SYMPOSIUM - T18/7 - CONFIDENTIAL T18/7</p> <p>(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 2/19 dated December 20, 2018, be received. 2. That Riddiford Arboretum Sculpture Symposium Tender T18/7 be awarded to Robbie Rowlands. 3. That Council execute the contract documents as appropriate and affix Council's Seal if required. <p>Minute No.45996 Councillor C. Adams moved) Councillor M. Clark seconded)</p> <p style="text-align: right;">CARRIED</p> <p>08 Feb 2019 - 11:06 AM - Leisa Bartlett Successful applicant advised of Council approval.</p>		

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 19/19 - DATED DECEMBER 11, 2018 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD DECEMBER 10, 2018 (12/54)446
2. BROKEN HILL CITY COUNCIL REPORT NO. 20/19 - DATED JANUARY 07, 2019 - S355 ANNUAL AND FINANCIAL REPORTS (16/94)449
3. BROKEN HILL CITY COUNCIL REPORT NO. 21/19 - DATED FEBRUARY 07, 2019 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 24 JANUARY 2019 (15/87)460

ORDINARY MEETING OF THE COUNCIL

December 11, 2018

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 19/19

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE
MEETING HELD DECEMBER 10, 2018 12/54

Recommendation

1. That Broken Hill City Council Report No. 19/19 dated December 11, 2018, be received.
2. That minutes of the Picton Oval Community Committee Meeting held December 10, 2018 be received.

Executive Summary:

Council has received minutes from the Picton Oval Community Committee Meeting held December 10, 2018 for endorsement by Council.

Report:

As per the adopted Constitution of the Picton Oval Community Committee and the Section 355 Asset Committee Framework Manual (adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Oval Community Committee has submitted minutes from its meeting held December 10, 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Picton Oval Community Committee operates under Council's Section 355 Asset Committee Framework Manual, the Picton Oval Community Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(a88007b249b36c75dcbde101f514cec3_img.jpg\)](#) Minutes of the Picton Oval Community Committee

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 10th DECEMBER 2018

Present: N. Hannigan, T. Rynne, P. Adams, C. Adams (Councillor), B. Licul (Councillor), N. Davey, C. Williams.

Apologies: P. Rawlins,

Meeting Commenced: 7:30p.m.

Matters Arising:

1. Council has sprayed the marshmallow weed but to no affect. Committee has been advised that there will be a follow up.
2. Committee to follow up with Council about the installation of hand dryers.
3. Noel followed up about new water tanks. Noel reported that it has been confirmed that Council will purchase the tanks and Committee and Council to share installation costs
4. Noel met with Barrier District Cricket Association about installation of pitch for Junior cricket but they are not in a position at this stage to proceed.

Correspondence In:

1. Section 355 Committee Annual and Financial Reports - OVERDUE

Correspondence Out: Nil

Financial Report:

Term Deposit – 31,061.70
General Account – 39,929.45

General Business:

1. Noel reported about the Committees idea regarding exercise equipment being strategically placed around the outside of the oval. This has been discussed with Council. Committee and Council has looked at type of equipment that we may be look at purchasing. Installation will go through Council for tender.
2. Follow up is needed about the locking of the gate between Apex Park and Picton as it has not been attended to.
3. Council to look at replacement of the runway for the long jump pit. Picton and Little A's may need to share some cost to complete the project.
4. Noel provided a quote for the purchase of a line marker for the oval. Price quoted \$2,395.00
5. Watering system seems to be working a lot better now.
6. The committee needs for more members. Suggestion that we do a paper drop around the area of the oval to get more volunteers.
7. Committee still waiting on Council's response about installing doggie bags at entrances to the oval.

Meeting closed: 8:05p.m.

Next Meeting: Monday, 11th February 2019

ORDINARY MEETING OF THE COUNCIL

January 7, 2019

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 20/19SUBJECT: S355 ANNUAL AND FINANCIAL REPORTS16/94**Recommendation**

1. That Broken Hill City Council Report No. 20/19 dated January 7, 2019, be received.
2. That the Annual Reports 2017/18 received from Section 355 Committees be received and noted.
3. That a further report be provided to Council to present the outstanding Annual and Financial Reports from Section 355 Committees.

Executive Summary:

In accordance with Section 355 of the *Local Government Act 1993* (the Act), Council has the ability to delegate some of its functions to a Committee of Council by way of appointment of community members to manage or advise on particular Council assets or functions. The committees are commonly known and referred to as Section 355 Committees.

There are currently 11 Section 355 Committees, made up of eight Asset Committees and three Advisory Committees.

Asset Committees:

- Alma Oval Community Committee
- BIU Band Hall Community Committee
- ET Lamb Memorial Oval Community Committee
- Friends of the Flora and Fauna of the Barrier Ranges Committee
- Memorial Oval Community Committee
- Norm Fox Sporting Complex Community Committee
- Picton Sportsground Community Committee
- Riddiford Arboretum Community Committee

Advisory Committees:

- Broken Hill Heritage Committee
- Broken Hill Regional Art Gallery Advisory Committee
- Community Strategic Plan Round Table

Report:

Council's Section 355 Advisory and Asset Committee Manuals state that all committees are in place for the term of the current Council (four years) and that committees are required to

submit an Annual Report for period 2017/18; and Financial Report for period 2017/18, where relevant.

Reports specifically required include:

- Asset Committees: Annual Report 2017/18 and Financial Report 2017/18
- Advisory Committees: Annual Report 2017/18

These reports were required to be submitted to Council, for presentation to its September Council meeting. Report templates have previously been provided to all Committees. The initial written request was issued 14 August 2018, with subsequent written requests issued 4 September 2018 and 10 November 2018. Committees who had not submitted reports were contacted verbally on 26 November 2018.

It is important to highlight that during discussions with committees with outstanding reports, most committees have delayed submitting annual and financial reports as they had already scheduled to finalise reports in line with their Annual General Meetings, whose timeframes do not align with Council's reporting timeframe.

Reports were received from the following committees and reported to the September 2018 ordinary Council meeting:

- BIU Band Hall Community Committee – Annual Report only
- Broken Hill Heritage Committee
- Broken Hill Regional Art Gallery Advisory Committee
- Community Strategic Plan Round Table Committee
- Friends of the Flora and Fauna of the Barrier Ranges Committee
- Riddiford Arboretum Community Committee

Further reports have now been received from:

- Alma Oval Community Committee
- Memorial Oval Community Committee
- Norm Fox Sporting Complex Community Committee

Reports remain outstanding for the following committees and will be presented to Council once available:

- BIU Band Hall Community Committee – Financial Report only
- Picton Sportsground Community Committee

It is recommended that as the ET Lamb Memorial Oval Community Committee has not established nor operated as a viable committee for the 2017/18 period (due to inability to achieve required level of committee membership) there is no requirement to submit an Annual Report 2017/18. Further review of the viability of this committee will be undertaken.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.3 We Unite to Succeed in Australia's First Heritage Listed City
Function:	Corporate Support
DP Action:	4.3.1.02 Support Council's Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

Local Government Act 1993 - Section 355 'How a council may exercise functions' and Section 377 'General power of the council to delegate'.

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's S355 Advisory Committee Framework which includes the Section 355 Advisory Committee Manual (adopted 29 March 2017) and the Broken Hill Regional Art Gallery Advisory Committee Constitution (amended and adopted 27 June 2017).

Financial Implications:

There are no financial implications arising from the recommendations of this report. Where relevant, a Financial Report for period 2017/18 has been included.

Attachments

1. [!\[\]\(d27edc55493507da2f9b8c7a52b3b96f_img.jpg\)](#) Alma Oval Community Committee Section 355 Committee Annual Report 2017-2018
2. [!\[\]\(9bf7a72a60a57323fa980b9b0338593f_img.jpg\)](#) Memorial Oval Management Committee Section 355 Committee Annual Report 2017-2018
3. [!\[\]\(4b60241e906ef61007ada3e521a0c6a3_img.jpg\)](#) Norm Fox Sporting Complex Management Committee Annual Report 2017-2018

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL**355 COMMITTEE ANNUAL REPORT**

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au
If insufficient room please supply additional attachments.

SECTION 355 COMMITTEE

Name of Committee: Alma Oval Committee

Annual Report Period: 2017 - 2018

ANNUAL REPORT

1. Number of meetings conducted and dates of meetings	Date of Meeting	Meeting conducted	No quorum, meeting not held
	26 June 2018	Yes	-

2. Attendance by Members	Member Name	26 June 2018
	Peter O'Dwyer	Yes
	Pam O'Dwyer	No
	Stephen Pascoe	No
	Allen Elliott	Yes
	Barry Squire	Yes

Work completed by the Committee over the past years:

- Removed old wooden chairs around perimeter fence and replaced with 2 post and 3 post steel seats. 29 x 2 post seats and 33 x 3 post seats. This includes seating in both change rooms. Made and installed by the Committee.
- Council welded 10 seat tops to existing posts (no access to 240V). Alma School side.
- Made dumper bin ramps.
- Hand rails in grandstand for elderly people to use. Made and fitted by Nejaims and paid for by the Committee.
- Made and fitted padlock boxes on doors.
- Change rooms – vandal proofing:
 - Window protection mesh – on outside.
 - Canteen shutters.
 - Canteen security door.
 - South access door (mesh) next to canteen.
 - Allen Elliott refurbished 6 portable massage tables (2 stolen).
 - Made 2 massage tables fixed to floor.
 - Old stair case security door.
 - Made steel cabinet for digital clock.
- Replaced 60 rain bird pop-ups with 14l – Hunter Sprays (10 rows @ 6 pop-ups per row).

3. Activities / Projects / Achievements

Insurance agent inspected oval several years ago stated that the high level of vandal proofing at oval benefitted Council and also all new seating removed old wood hazard (claims) and add tens of thousands of value to oval

4. Ongoing Issues 1. Light tower damaged during recent storm is awaiting re-installation.

AUSTRALIA'S FIRST HERITAGE LISTED CITY

-
2. Goal posts have been in place for a long time and committee would like these inspected for safety reasons. Football season has not commenced at time of report submission, but teams are training on the oval.
 3. Toilet urinals need automating (young children cannot reach the chain to flush toilets after use, many complaints about urinals smelling).
 4. Oval filtration needs upgrading as pop-up sprays filters are always getting block due to inadequate filtration filters on water board isolation tap and filter in pump shed. Pop-ups can be blocked after 2 weeks from being cleaned. Remove of sprays o be continuously cleaned is very costly approx. 80 pop-ups in oval.
 5. Cement footpath trip hazards.
 6. Gravel on mound is loose and covering footpath making it a potential trip hazard for elderly people (cold pave).
 7. Car park area needs leveling out so rainwater can be diverted into Wilson Street as excessive amount of rainwater lays on ground up to scoreboard making it a large mud hole.
 8. Outside toilets need upgrading to meet Australian Building & Standards – no wheelchair access available. Both men and women's needed.
 9. Time keeper's room: (1) needs asbestos removal (2) needs renovating and insulation (and painting) and (3) needs air-conditioning.
 10. Needs new lighting for training Boughtman Street end of Oval.
 11. Canteen – needs upgrading.
 12. Change rooms to accommodate female football players and change room for female umpires (as only one room for umpires).
 13. Solar electricity for change rooms.
 14. There is one old wooden seat on the perimeter (Alma School side) that requires removal for two new seats to be installed (seats are ready for installation).
-

5. Completed Maintenance

General maintenance, weeding, seat removal and replacement, seat replacement, lawn/oval maintenance, clean up/tidying of asset, whipper snipper.

6. Financial Report

Subsidy is received twice per year. Minimal income made. Finance information provided to Council's Finance Team.

Please provide further

No further information to provide.

relevant information: _____

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.

The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer council@brokenhill.nsw.gov.au or addressed to Broken Hill City 240 Blende Street.

Signature

Date:

Completed onsite
with Council's
Corporate Services
Support Officer on
21.12.2018

Printed Name

Peter O'Dwyer

Position

Secretary

BROKEN HILL
CITY COUNCIL**355 COMMITTEE ANNUAL REPORT**

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au
If insufficient room please supply additional attachments.

SECTION 355 COMMITTEE

Name of Committee: Memorial Oval Management Committee

Annual Report

Period: 2017 - 2018

ANNUAL REPORT

	Date of Meeting	Meeting conducted	No quorum, meeting not held
1. Number of meetings conducted and dates of meetings	04.07.2017	Yes	-
	01.08.2017	Yes	-
	05.09.2017	Yes	-
	03.10.2017	Yes	-
	06.11.2017	Yes	-
	05.12.2017	Yes	-
	06.02.2018	Yes	-
	06.03.2018	Yes	-
	10.04.2018	Yes	-
	01.05.2018	Yes	-
	05.06.2018	Yes	-

2. Attendance by Members

See attached

3. Activities / Projects / Achievements**EVENTS:**

- Rockfest 2017
- Market Days
- Harness Racing
- Football
- Show & Shine
- Silver City Show
- Market Days
- Dog Shows
- Stardust Circus

4. Ongoing Issues**5. Completed Maintenance**

General maintenance and management of site, management of event bookings.

6. Financial Report

Previously supplied to Council.

Please provide further relevant information:

Nil.

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.

AUSTRALIA'S FIRST HERITAGE LISTED CITY

The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer council@brokenhill.nsw.gov.au or addressed to Broken Hill City 240 Blende Street.

Signature	_____	Date:	Completed onsite with Council's Corporate Services Support Officer on 11.01.2019
Printed Name	John Ralph		
Position	Secretary		

**Attendance
by Members**

Member Name	4 Jul 2017	1 Aug 2017	5 Sep 2017	3 Oct 2017	6 Nov 2017	5 Dec 2017	6 Feb 2018 (AGM)	6 Mar 2018	10 Apr 2018	1 May 2018	5 Jun 2018
Councillor Dave Gallagher	A	Y	A	Y	N	A	Y	A	A	A	N
Ray Steer	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Dennis Cetinich	Y	A	Y	Y	Y	Y	Y	Y	A	Y	Y
Bruce McIntosh	Y	Y	A	Y	Y	A	Y	A	Y	Y	A
Tanya Martyn	Y	A	A	Y	Y	A	Y	Y	Y	Y	Y
Jan Corey	N	N	N	N	Y	N	N	N	N	N	N
Jodie Whitehair	Y	Y	Y	Y	N	Y	Y	A	Y	A	A
Tristen Savage	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
David Hamilton	Y	N	Y	A	A	Y	-	-	-	-	-
Chris May	-	-	-	-	-	-	Y	Y	Y	Y	Y
Tony Camilleri	Y	N	Y	N	Y	A	Y	A	Y	Y	N
John Ralph	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
James Roncon (Council)	-	-	A	-	-	-	-	-	-	-	-
Razija Nu'man (Council)	-	-	Y	-	-	-	-	-	-	-	-
Andrew Bruggy (Council)	-	-	Y	A	-	-	-	-	-	-	-
Jarred Paull (Council)	-	-	-	-	A	Y	-	A	A	Y	A
Garry Schindler (Council)	-	-	-	-	-	-	Y	Y	Y	A	Y

Y - Attended
N – Did not attend
A - Apology



BROKEN HILL
CITY COUNCIL

355 COMMITTEE ANNUAL REPORT

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au
If insufficient room please supply additional attachments.

SECTION 355 COMMITTEE

Name of Committee: Norm Fox Sporting Complex Management Committee

Annual Report

Period: 2017 - 2018

ANNUAL REPORT

1. Number of meetings conducted and dates of meetings No meetings held during 2017 – 2018.

2. Attendance by Members Not applicable.

3. Activities / Projects / Achievements Nil to report.

The Norm Fox Sporting Complex Management Committee has struggled to maintain an active committee. Nominations were received and members appointed following the 2016 Local Government Elections. Committee members include:

- Don Campbell
- Fred Billings
- Denis Watts
- Kate Hogg
- Sonja McEvoy
- John Hirchausen
- Mick Burke

4. Ongoing Issues

Members have been unable to coordinate and attend meetings due to work and other commitments.

Don Campbell and Fred Billings have attempted to maintain an active membership and have continued to provide cleaning, general maintenance (including whipper snipper), canteen maintenance and canteen operations (including food preparation) when required. Plumbing and oval mowing is maintained by Council, and electrical works are contracted outside of Council.

The oval has lost major sporting events such as cricket, junior cricket and baseball over the past few years and this along with rising electricity accounts has contributed to financial concerns for the Committee.

The Committee is seeking direction from Council as to management of the complex.

5. Completed Maintenance Cleaning, general maintenance, whipper snipper, canteen operations, upgrading padlocks where applicable.

6. Financial Report Provided to Council March of each year.

Please provide further relevant information:

Nil.

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for

AUSTRALIA'S FIRST HERITAGE LISTED CITY

appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers. The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer council@brokenhill.nsw.gov.au or addressed to Broken Hill City 240 Blende Street.

Signature	_____	Date:	Completed onsite with Council's Corporate Services Support Officer on 11.01.2019
Printed Name	_____ Don Campbell		
Position	_____ Secretary		

ORDINARY MEETING OF THE COUNCIL

February 7, 2019

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 21/19

SUBJECT: MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE
MEETING HELD 24 JANUARY 2019 15/87

Recommendation

1. That Broken Hill City Council Report No. 21/19 dated February 7, 2019, be received.
2. That minutes of the Broken Hill Heritage Committee Meeting held 24 January 2019 be received and noted.

Executive Summary:

Council has received minutes from the Broken Hill Heritage Committee for its meeting held 24 January 2019 for endorsement by Council.

Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Heritage Committee has submitted minutes from its meeting held 24 January 2019 for Council's endorsement.

Strategic Direction:

- | | |
|----------------|---|
| Key Direction: | 2. Our Economy |
| Objective: | 2.2 We are a destination of choice and provide a real experience that encourages increased visitation |
| Function: | Tourism Development |
| DP Action: | 2.2.1.12 Investigate opportunities arising from Broken Hill's listing as a heritage city |
| Key Direction: | 3. Our Environment |
| Objective: | 3.3 Proactive and responsible planning supports the community and the environment |
| Function: | Built Environment |
| DP Action: | 3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the city |

Relevant Legislation:

The Broken Hill Heritage Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Heritage Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(223f1a84e0bc2cacb9c165f716817dcc_img.jpg\)](#) Minutes of the Broken Hill Heritage Committee Meeting 24 January 2019

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER

Broken Hill Heritage Committee

Councillor Room

Council Administration

24 January 2019

MINUTES

Present: Mayor Darriea Turley, Councillors Adams, Browne & Clark; Eric McCormick, Susanne Olsen, Andrew Gosling, Shannan Botten (BHCC Events Team)

Apologies: Paul Davies, Paula Williams, Simon Molesworth, Rachel Merton

Correspondence:

1. Paul Davies: Verifying his availability for the Festival 26-28 April Only. Activities added to programme.
2. John Fadden: verifying Mineral Talk by Ross Clark and Exhibition during Festival. Activities added to programme
3. Tara (Art Gallery) advised happy to include 800 Souls exhibition in Festival programme. Added to programme.

Minutes from Previous Meeting: Moved: Marion Browne, Seconded Eric McCormick.

Business arising from the Minutes.

- Committee will investigate feasibility of shortening annual festival to 1 week's duration, the consensus being the festival would be more marketable to the tourist industry. It is recommended we make a firm decision on this asap after the 2019 festival. Some thoughts on how to progress future festivals are:
 1. Contracting a Festival Consultant. Suggest we ask council to explore grant opportunities for this for 2020. Once again apply for Start up Grant.
 2. Investigate resurrecting the Nyholm lectures as an annual event during the festivals. Note: Sir Ronald Sydney Nyholm, Professor of Chemistry, was born in Broken Hill.
 3. John Reid Heritage Awards revamped and reintroduced.
- Secretary to contact GM re status of the John Reid Heritage Awards.

- Committee monthly meetings will revert to 3rd Thursday of the Month as Mayor Turley is Chairperson and is unable to attend on the present dates. We will arrange to meet our Heritage Advisor Paul Davies at another time that is satisfactory to him particularly when he needs our assistance/support.
 - Mining Forum & Dinner will be held at the Civic Centre instead of the Art Gallery to accommodate attendees. Dinner date to be changed to Friday 26 April as previous date clashes with Council monthly Meeting. Andrew Schmidt has accepted invitation to be MC. Mayor/events team in discussion re speakers: Vince Gauci, Fran Burgess and Greg Braes. Speakers will speak for 10 Minutes: Broken Hill Mining-past Present & Future.
 - Andrew Gosling to be photographer at Forum.
 - Further Business.
1. Secretary to look at providing article for NSW national Trust Magazine; Councillor Browne to assist if necessary. Submission due 11/2/.2019. Topic Festival. : Forum. Possibly approach Darrin to work some magic with graphics for this article?
 2. BHP possible exhibition contribution to Festival for Forum/Dinner evening. GM to be contacted re liaising with BHP.
 3. BHP to be invited to dinner.
 4. Meeting to be arranged between: Mayor Turley, Councillor Clark and Rachel Merton re Art Exhibition and the support needed from council.
 5. Committee advised Local Talk has started up again. Publicity for the Festival?

ACTIONS

New & In-Progress Actions:

	Action	Who	When	Status
1	Copy of programme draft to be sent to Historical Society, Archives ect inviting participation.	Secretary	immediate	ongoing

2	Committee to liaise with Events Coordinator re marketing Plan & Calendar for 2019 Festival.	Mayor Turley Councillor Adams Rachel Merton Darrin Manual	ongoing	ongoing
3	Secretary to liaise with Events Manager re Sponsorship Forms	Rachel Merton Councillor Adams	Secretary to prepare sponsorship mailing list for Events Staff. Events staff to email out during last week in January.	Sponsorship List emailed to Events Staff. 28/1/19
4	Cobalt Blue interested in sponsorship	Mayor Turley Andrea Roberts	ASAP	ongoing
5	Council staff to investigate seed funding for 2019	Rachel Merton Anne Andrews	Submitted	Unsuccessful. Submit in 2020. Possible to fund Festival Consultant.
6	Informal letters to Mining Companies re 2019 festival	Councillor Adams	Sent	Companies informed of sponsorship forms imminent.
	Mining Forum during Festival: Suggested guests. Vince Gauci Fran Thomas Burgess and Greg Braes	Mayor Turley/ Events Team	Change of Date to be verified with guests.	Acepted by Vince Gauci Fran Burgess and Greg Braes.

7	Silver Dreams & Red Dust	Councillor Clark	ongoing	Opening Date changed on programme draft. Now Thursday 18 April at 6pm. Location Willyama Visual Arts Centre. Council to assist with printing of brochures etc. Sponsorship for \$1100 sought.
8	Liaise with Regional Art Gallery re availability of exhibition space during future festivals. Liaise with Tara re participation in 2019 festival.	Councillor Adams	Done	Mining images in windows during festival. 800 souls exhibition at Housewives Hall In hand.
9	Call for stall holders etc for Broken Hill Community Picnic (Easter Sunday)	Rachel Merton	February	ongoing
10	Secretary to contact BIU Band etc for Picnic activities Wheelbarrow Race	Christine Adams David Gallagher	Current ongoing	Merry Go Round Ys Men's Club.- CONFIRMED Broken Hill Community Voices CONFIRMED YMCA Children's Activities-awaiting reply

11

Advertising Billboards in Town Square/ investigate ways in promoting 2019 festival during the year. Eg 5 September (city birthday) and Volunteer Expo-August.	Rachel Merton	Ongoing	Correspondence showing samples of billboards emailed to members
---	---------------	---------	---

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 1/19 - DATED DECEMBER 14, 2018 - COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2018 COUNCIL MEETING (13/92).....468

ORDINARY MEETING OF THE COUNCIL

December 14, 2018

ITEM 1QUESTIONS ON NOTICE NO. 1/19

SUBJECT: COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE
DECEMBER 2018 COUNCIL MEETING 13/92

Summary

The report provides a response to a Councillor question raised at the December 2018 Council Meeting which was taken on notice.

Recommendation

1. That Questions On Notice No. 1/19 dated December 14, 2018, be received.

Background

Following are responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the December 2018 Council Meeting.

Question:	<p><u>2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 16-19 JUNE, 2019 AND CALL FOR MOTIONS</u></p> <p>The Mayor took a question on notice from Councillor Browne regarding the theme for the Conference and the rules surrounding the submission of motions to the Conference.</p>
Response:	<p>The Australian Local Government Association Board is calling for motions for the 2019 National General Assembly under this year's theme "Future Focused".</p> <p>Motions to the Assembly (along with the respective Council resolution) should be submitted electronically and should be received by the Australian Local Government Association no later than 11:59pm on Friday 29 March, 2019.</p> <p>To assist Councils in preparing motions, a discussion paper is available on the National General Assembly website (see attached copy).</p> <p>To be eligible for inclusion in the National General Assembly Business Papers motions must follow the principles and <u>must also be accompanied by a Council resolution</u>:</p> <ul style="list-style-type: none"> • Be relevant to the work of local government nationally. • Be consistent with the themes of the National General Assembly.

	<ul style="list-style-type: none">• Complement or build on the policy objectives of your state and territory local government association.• Be submitted by a Council which is a financial member of their state or territory local government association.• Propose a clear action and outcome, and• Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of, local government. <p>Motions need to either be considered at the February or March Council Meetings in order to facilitate a Council Resolution for each motion that is to be submitted.</p>
--	--

Attachments

1. [↓](#) NGA Discussion Paper

JAMES RONCON
GENERAL MANAGER



Future Focused

Call for Motions
Discussion Paper 2019

National General Assembly
of Local Government **2019**

16—19 June 2019



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

KEY DATES

End of November 2018
Opening of Call for Motions

29 March 2019
Acceptance of motions close

16 - 19 June 2019
National General Assembly

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

To assist you to identify motions that address the theme of the NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the paper, but are not expected to respond to every question. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally
2. be consistent with the themes of the NGA
3. complement or build on the policy objectives of your state and territory local government association
4. be submitted by a council which is a financial member of their state or territory local government association
5. propose a clear action and outcome
6. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore funding for local government financial assistance grants to a level equal to at least 1% of Commonwealth taxation revenue.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received no later than 11:59pm on Friday 29 March 2019.

Please note that for every motion it is important to complete the background section on the form. Submitters of motions should not assume knowledge. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association, and will not be included in the NGA Business Papers.

INTRODUCTION

The purpose of this discussion paper is to provide guidance to councils developing Motions for Debate at the 2019 National General Assembly. This will be the 25th National General Assembly and will focus on the future of local government and local communities. It will consider what Councils can do today to get ready for the challenges, opportunities and changes that lie ahead.

Local governments across Australia already face a host of challenges including financial constraints, adapting to rapidly evolving technologies and community expectations of access to 24/7 services via websites, mobiles and call centres, changes in demographics and population size and preferred means of community engagement. It is unlikely that these challenges will disappear. In some cases, they will be compounded by climate change, the ageing population and further advances in disruptive technologies including artificial intelligences.

The challenges may also be exacerbated by increasing community expectations about the level and types of services and infrastructure provided by councils and the community's willingness to pay. The community, as council's customers, are increasingly growing accustomed to steadily falling prices for better products and services such as cars, computers, overseas travels. Exceptions to this are housing and in many cases government services such as health care and tertiary education. Another exception is council rates. While a number of states have capped rates, rates across the nation typically continue to rise.

In the case of rates, local communities can perceive that they are being asked to pay more money for the same product. The community may feel that they are paying enough and are therefore unlikely to be supportive of rate rises or swing behind the call for increased federal funding for local government ($\geq 1\%$ FAGs).

KEY QUESTIONS

This therefore raises the questions of:

1. What can local governments do differently now, and in the future, to deliver more for less?
 - o Are there new business models and new partnerships, new technologies and the willingness to reduce, phase out or change existing practices, opportunities for more sophisticated service planning and more efficient procurement?
2. How can local governments collaborate, be entrepreneurial and embrace disruption and innovation?
3. How can the Commonwealth Government help local governments prepare for the future and why should they care?
 - o What are the opportunities for leveraging regional, state and national partnerships?

THE PRESENT

Demographics

In 2018 the Australian population reached the 25 million mark.

73% of the population lives in stand-alone houses, while 27% of the population live in homes such as flats, apartments, semi-detached, row houses and town houses. 38% of occupied apartments are in high rise blocks with four or more storeys. That's up from 18% in 2006.

67% of Austalians live in capital cities, 23% in other urban areas and 10% live in rural Australia. In total more than 90% of our population lives within 100km of the coast making us one of the world's most urbanised coastal dwelling populations. 86% of all Aussie households have internet access at home.

Australia has an aging population and we're also living longer with almost 4,000 people over the age of 100. In 2017, 308,000 babies were born. As a population, we're made up of more than six million families and they come in all shapes and sizes¹.

Diversity and culture

Australia has one of the most multicultural populations in the world with more than 300 different ancestries and 28% of our resident population born overseas — nearly 7 million people. Across the country more than 300 languages are spoken.

At the 2016 Census 50.7% of the population was female. However, gender equality advances have stalled across the local government sector. The rates of women in senior positions are far lower than any other tier of government. At the last round of local government elections, women accounted for just 32 per cent of all candidates and were elected to 30 per cent of positions. Even fewer (24 per cent) mayoral candidates were women but almost all were elected. Women account for 46 per cent of staff positions but this falls as the management level rises. Only 11 per cent of council chief executives are women².

At the 2016 Census Aboriginal and Torres Strait Islander people made up 2.8 per cent of the Australian population (approximately 649,000 out of 23.4 million people). Only eight politicians who identify as Indigenous have served in the Federal Parliament with six of those having been elected since 2010³. With the exception of a small number of local governments it is expected that there are very few Aboriginal and Torres Strait Islanders holding elected or senior executive positions in local government (data is not available for this issue).

According to the 2016 Census, almost 50 per cent of Australians were born overseas or had a parent born overseas. Census data also indicates that almost one quarter of Australians speak languages other than English in their homes. State and federal parliaments and local governments should reflect contemporary Australia but fail to do so.

A 2016 report by the Australian Human Rights Commission revealed that 1.61 per cent of federal and state public service heads of department, and 0 per cent of federal Ministers and Assistant Ministers come from a non-European background. In the federal parliament 79 per cent of the 226 elected members in the Australian Parliament have an Anglo-Celtic background, 16 per cent have a European background and those from a non-European background make up less than four per cent of the total⁴. There are no statistics available about cultural diversity in local government.

Fair Work Australia statistics indicate that workers compensation claims involving alleged bullying in local government were among the second highest of all sectors in 2017, with 42.2 claims per 100 million hours worked in 2017, up from being the third highest in 2016⁵.

Roles and funding

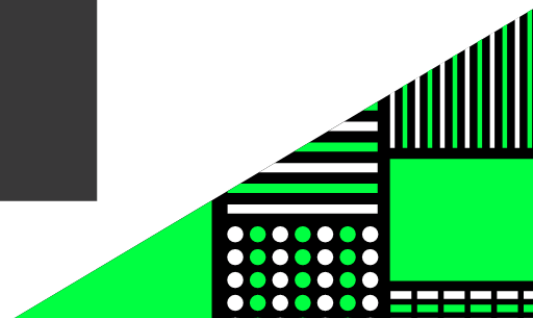
The scale and functional scope of local government spending has been subject to significant change over the last two decades. According to a report by the McKell Institute there has been a fourfold increase in spending by local governments in nominal terms (7.3% p.a. compound growth rate) from total outlays of A\$8.2 billion in 1994-95 to A\$33.6 billion in 2014-15 and \$35.9 billion in 2016-17 despite the fact that in some jurisdictions significant public service responsibilities (such as water and sewerage) have been stripped out from local government.

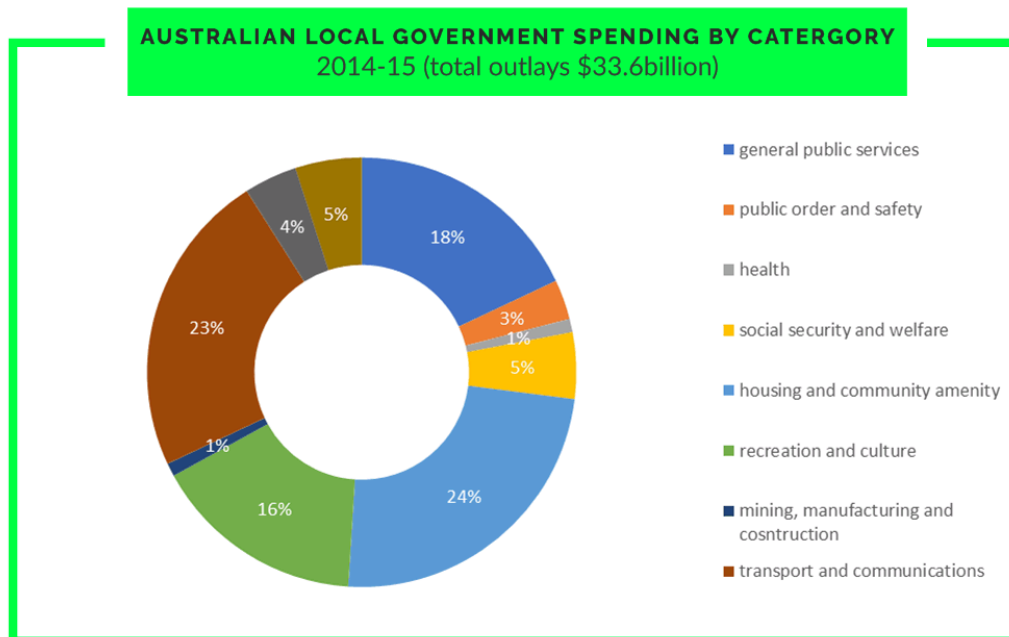
Causes for the increase in functions undertaken by local government⁶ include cost shifting, the need to address market failure (particularly in rural areas where it is commonly not financially viable for the private sector to provide essential goods and services such as aged care or childcare) and increasing community demand which has been rising steeply over the past two decades.

A gap has emerged between the community's propensity to pay for various amenities and the cost to council in providing those services. This has resulted in local governments under-charging and failing to effectively demonstrate the cost to consumers.

KEY QUESTION

What can local governments do differently?

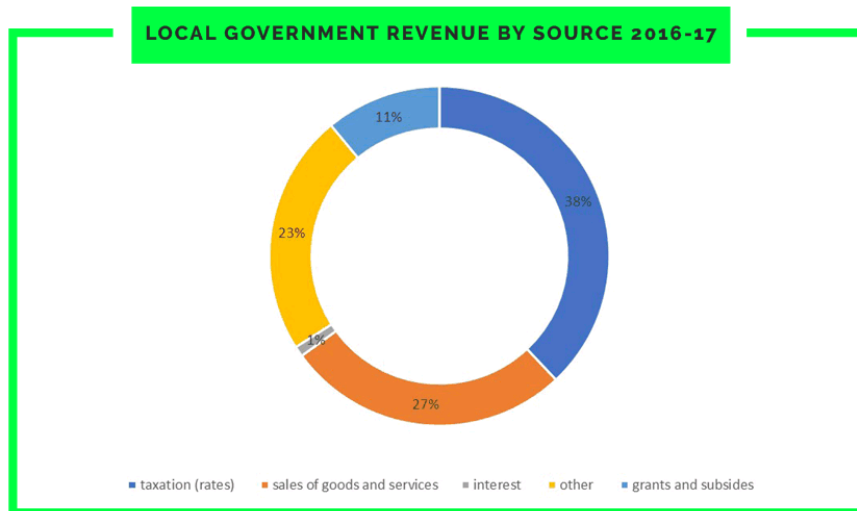




The following table demonstrates some of the key changes in local government expenditure between 2011-12 to 2016-17

Expense by purpose	Proportion of total expenditure	
	2011-12	2016-17
Transport and communications	23.7%	21.5%
Housing and community services	22.3%	24.2%
General public service	18.3%	17.6%
Recreation and culture	15%	16.6%
Social security and welfare	5.3%	4.8%
Other purpose	3.9%	4.2%
Other economic affairs	3.6%	3.6%
Public order and safety	2.6%	2.5%
Public debt transaction	2.1%	1.8%
Health	1.3%	1.2%
Mining, manufacturing and construction	1.2%	1.0%
Education	0.5%	0.6%
Fuel and energy	0.1%	0%
Agriculture, forestry and fishing	0.1%	0.1%
Total in \$\$	\$30.6b	\$35.9b

Between 2011-12 and 2016-17 local government revenue increased from \$36 billion to \$45.5 billion. Of this 88% (in 2011-12) and 89% (in 2016-17) was own source revenue⁷. Funding from the Commonwealth Government in the form of Financial Assistance Grants (FAGs) was \$2.14 billion in 2011-12 and \$2.29 billion (following the end on the freeze to indexation).



KEY QUESTIONS

How can the Commonwealth Government help local governments?

Why should they care?

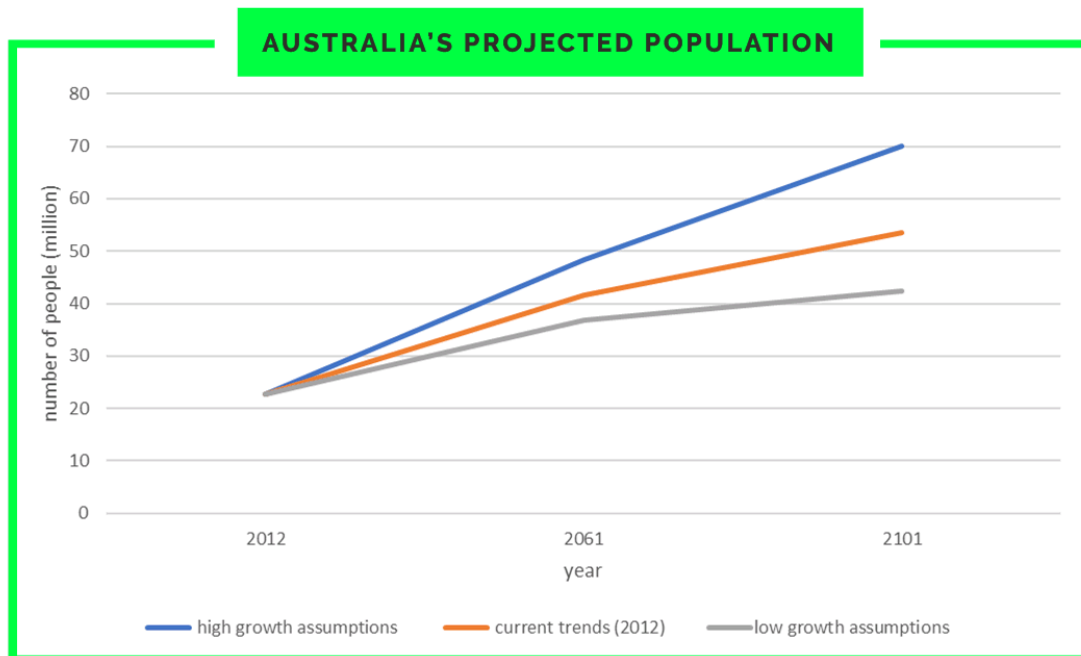
Total assets increased from \$350 billion in 2011-12 to \$467 billion in 2017-18. It has been estimated that the gross replacement value of local government infrastructure for all Australian councils was \$438 billion in 2014. 11% or \$47 billion of assets are in poor or very poor condition and require renewal or upgrade. Seven per cent or \$31 billion of the asset stock has poor function requiring upgrading to meet current or emerging local and regional service level targets for safety, compliance, social, environmental and economic performance. A further seven per cent or \$31 billion of assets have poor capacity and require augmenting to support growth and meet service needs⁸.

THE FUTURE

Demographics

Population projections by the Australian Bureau of Statistics illustrate the growth and change in population which would occur if certain assumptions about the future level of fertility, mortality, internal and overseas migration were to prevail over a projection period. Based on an estimated resident population of 22.7 million people at 30 June 2012 the population has been projected to increase to between 36.8 and 48.3 million people by 2061 and to between 42.4 and 70.1 million by 2101.

The median age of Australia's population (37.3 years at 30 June 2012) is projected to increase to between 38.6 years and 40.5 years in 2031 (high growth and low growth respectively) and to between 41.0 years and 44.5 years in 2061.



Source: ABS Population projections, Australia 2012 3222.0

Assuming the current (2012) trends continuing, the population will grow in all states and territories except Tasmania. All capital cities except Darwin are projected to experience higher percentage growth than their respective state or territory balances, resulting in a further concentration of Australia's population within the capital cities. In 2012, 66% of Australians lived in a capital city. By 2061 this proportion is projected to increase to 74%.

KEY QUESTIONS

*What partnerships, business models
can help local Government
deliver more with less?*

State	2012	2061		
		Low growth scenarios (C)	Current trend (B)	High growth scenario
NSW total	7.3 million	10.8 million	11.5 million	12.6 million
Sydney	4.7 million	8.0 million	8.5 million	8.9 million
Balance	2.6 million	2.9 million	3 million	3.7 million
Victoria Total	5.6 million	9.0 million	10.3 million	12.1 million
Melbourne	4.2 million	7.6 million	8.6 million	9.8 million
Balance	1.4 Million	1.4 million	1.7 million	2.3 million
Queensland total	4.6 million	7.9 million	9.3 million	11.1 million
Brisbane	2.2 million	3.8 million	4.8 million	5.6 million
Balance	2.4 million	4.1 million	4.5 million	5.5 million
Western Australia total	2.4 million	5.4 million	6.4 million	7.7 million
Perth	1.9 million	4.4 million	5.4 million	6.6 million
Balance	500,000	975,000	950,800	1.1 million
South Australia total	1.7 million	2.1 million	2.3 million	2.6 million
Adelaide	1.3 million	1.7 million	1.9 million	2.2 million
Balance	377,900	373,700 *	387,400	451,200
Tasmania Total	512,200	460,900 #	565,700 #	714,000
Hobart	217,000	228,700	270,600	339,300
Balance	295,400	232,200	295,100	374,700
Northern Territory total	235,200	455,700	453,000	457,800
Darwin	131,900	254,800	225,900	182,000
Balance	103,200	203,000	227,100	273,700
ACT Total	375,100	612,400	740,900	904,100

* In the low growth scenario, the population for the balance of South Australia is projected to increase marginally over the next twenty years, peaking at 398,100 in 2033, before declining to 373,700 in 2061.

In the current trend scenario (2012) Tasmania's population increases slowly before levelling out by around 2046 and then decreasing marginally from 2047 onwards. In the low growth scenario Tasmania's population increases only slightly over the first 15 years and begins to decline from 2028 onwards⁹.

In the high growth scenario, Australia's growth rate initially increases to 1.9% per year and remains above the 20-year average (1.3%) until the middle of the century. Over the second half of the century, growth rates gradually decline, reaching 1.0% in 2071 and 0.8% in 2101. In the current (2012) trend scenario Australia's annual growth rate decreases from 1.7% in 2012 to 1.0% in 2045, and to 0.5% in 2101. In the low growth scenario Australia's annual growth rate decreases at a faster rate, reaching 1.0% in 2031 and 0.2% in 2101.

Climate Change

The CSIRO and Bureau of Meteorology have compiled different models for predicting the outcome of climate change in Australia. According to this work, droughts are predicted to increase in a large portion of southern Australia, ("medium" level of confidence). It is predicted that in the main the southern half of Australia will experience less rainfall in winter, spring or both (high or medium confidence). Every part of Australia will continue to experience increases in average temperature, and will have a higher frequency of hot days. This will also result in higher evaporation across Australia, which will continue to make drought conditions worse in the future.

People living in large cities can be more susceptible than non-urban dwellers to the effects of heatwaves as a result of the urban heat island effect. This is caused by the prevalence in cities of heat absorbing materials such as dark coloured pavements and roofs, concrete, urban canyons trapping hot air, and a lack of shade and green space in dense urban environments. It can result in substantially higher temperatures (particularly overnight) than surrounding non-urban areas.



<https://www.climatechangeinaustralia.gov.au/en/climate-projections/future-climate/regional-climate-change-explorer/super-clusters/>

Northern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence.
- Changes to rainfall are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- With medium confidence, fewer but more intense tropical cyclones are projected.

The Rangelands

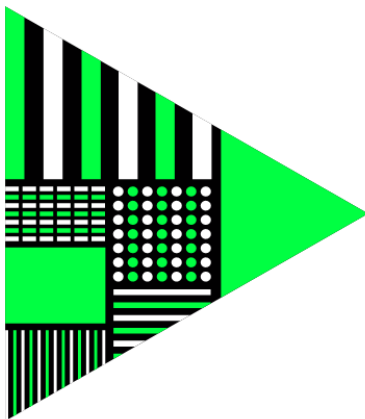
- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Changes to summer rainfall are possible but unclear. Winter rainfall is projected to decrease in the south with high confidence.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea levels will continue to rise and height of extreme sea-level events will also increase (very high confidence).

Eastern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- Average winter and spring rainfall is projected to decrease with medium confidence. Changes in summer and autumn are possible but unclear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).

Southern Australia

- Average temperatures will continue to increase in all seasons (very high confidence).
- More hot days and warm spells are projected with very high confidence. Fewer frosts are projected with high confidence.
- A continuation of the trend of decreasing winter rainfall is projected with high confidence. Spring rainfall decreases are also projected with high confidence. Changes to summer and autumn rainfall are possible but less clear.
- Increased intensity of extreme rainfall events is projected, with high confidence.
- Mean sea level will continue to rise and height of extreme sea-level events will also increase (very high confidence).
- A harsher fire-weather climate in the future (high confidence).



KEY QUESTIONS

How can local governments collaborate, build partnerships to address climate change?

Table 1 Climate Change Projections for selected Australian Cities

Variable	2030 (intermediate emission scenario)	2090 (intermediate emission scenario)	2090 (high emission scenario)
Adelaide			
Temperate	0.7	1.5	2.9
Rainfall (%)	-4	-7	-9
Days over 35°C (currently 20)	26	32	47
Alice Springs			
Temperate	1	2.1	4.4
Rainfall (%)	-2	-5	-4
Days over 35°C (currently 94)	113	133	168
Brisbane			
Temperate	0.9	1.8	3.7
Rainfall (%)	-4	-9	-16
Days over 35°C (currently 12)	18	27	55
Cairns			
Temperate	0.7	1.4	2.9
Rainfall (%)	0	-2	-2
Days over 35°C (currently 3)	5.5	11	48
Canberra			
Temperate	0.8	1.8	3.8
Rainfall (%)	-2	-6	-5
Days over 35°C (currently 20)	7.1	12	29
Darwin			
Temperate	0.9	1.8	3.7
Rainfall (%)	0	-1	+4
Days over 35°C (currently 11)	43	111	265
Dubbo			
Temperate	1	2.1	4.2
Rainfall (%)	-2	-4	-6
Days over 35°C (currently 22)	31	44	65
Hobart			
Temperate	0.6	1.4	2.9
Rainfall (%)	1	-1	-2
Days over 35°C (currently 1.6)	2	2.6	4.2
Melbourne			
Temperate	0.6	1.5	3
Rainfall (%)	-2	-7	-9
Days over 35°C (currently 11)	13	16	24
Perth			
Temperate	0.8	1.7	3.5
Rainfall (%)	-6	-12	-18
Days over 35°C (currently 28)	36	43	63
Sydney			
Temperate	0.9	1.8	3.7
Rainfall (%)	-3	-2	-3
Days over 35°C (currently 3.1)	4.3	6	11

Source: Webb, L.B. and Hennessy, K. 2015, Projections for selected Australian cities, CSIRO and Bureau of Meteorology, Australia.

Employment

Into the future, some of the most significant factors influencing employment will include change in industry structure, technological advances and globalisation. The trend towards employment requiring skills and training is also set to continue. The CSIRO estimates that while 44 per cent of Australian jobs are potentially at high risk of automation, this technology will also be responsible for the creation of new jobs. A projected growth area for regional economies is in the human services-related industries, particularly health care and social assistance for an ageing population. This will have significant implications for regional populations as service industries are more likely to cluster in regional centres than in smaller towns and rural areas. Tourism and related industries such as accommodation, food services and retail trade are also expected to continue to deliver economic growth in regional areas with help from the low Australian dollar. The knowledge economy, science, technology and finance will drive employment growth in urban areas.

Technology

The pace of technological change at present is increasing and almost daily we hear of new technologies that will disrupt existing markets and change the way our communities live, work, play and travel. It is difficult to predict which of these new technologies will come to fruition, let alone the full impact that they will have. It is also difficult to predict what is likely to occur in the future in terms of the type of technological changes and the speed of change. Forward planning is therefore problematic but it is reasonably safe to assume that drones and electric vehicles and semi-or fully autonomous vehicles (self-driving cars) will be part of our future. These will have dramatic impact on the look and feel of our communities and the services and infrastructure needed to support them.

Local government services that utilise Artificial Intelligence (AI) are already emerging. AI has the ability to tap into social media to learn about problems in real time. When people post or tweet about issues in the local area AI powered systems can improve council response times and reduce costs. Predictive elements in AI help councils analyse infrastructure issues and fix small problems before they grow larger. Modern systems can track water pressure and alert workers to fix pipes before they burst. The application of blockchain should allow local councils to reduce a great amount of transaction costs in the delivery of local services, while also providing greater transparency and participation for citizens.

Contact centre chat bots (virtual customer service assistants) can help the public to pay parking fines and rates, or apply for a permit at any time. Customer service AI can help community members find the information they need. Website AI can help individuals navigate online services. Some AI can even help residents with applications, guiding them through the process and suggesting additional services.

KEY QUESTIONS

How can local government embrace disruption and innovation?



AI technology is an opportunity to reimagine how future services can be delivered as well as gain value in:

- Reducing demand on services
- Improving efficiencies
- Enhancing the customer experience
- Driving better decision making from data insights

AI technology will not displace a team or service but complement it to truly be user-centric. It can reduce the burden of administrative tasks enabling staff to put their skills to more strategic and creative tasks and gain faster access to valuable insights. In doing so, the council is empowered to make better decisions for citizens.

AI has benefits for the workplace and citizens alike helping solve a problem and improving the lives of citizens. AI can have an enabling role in achieving this for local government today and for the 'council of the future.'

REFERENCES

PAGE FIVE - THE PRESENT:

¹ Interesting Facts about Australia's 25,000,000 population <http://www.abs.gov.au/websitedbs/D3310114.nsf/home/Interesting+Facts+about+Australia%E2%80%99s+population>

² Evans, M and Haussegger, V (2017) why are women so poorly represented in local government administrative leadership and what can be done about it? <http://www.5050foundation.edu.au/assets/reports/documents/online-gender-diversity-co-design-workshop-1-.pdf>

³ Joint select committee on constitutional recognition relating to the Aboriginal and Torres Strait Islander Peoples (2018) Interim report. The Parliament of the Commonwealth of Australia.

⁴ Australian Human Rights Commission (2016) The 'Leading for Change' blueprint

⁵ Clark, G (2018) Bullying endemic in councils, Fair Work turns staff away. Government News https://www.governmentnews.com.au/bullying-endemic-in-councils-fair-work-turns-staff-away/?utm_medium=email&utm_campaign=Newsletter%20-%2011th%20September%202018&utm_content=Newsletter%20-%2011th%20September%202018+Version+B+CID_250d36654e64011424c76af2e32234e8&utm_source=Campaign%20Monitor&utm_term=Bullying%20endemic%20in%20councils%20Fair%20Work%20turns%20staff%20away

PAGE SEVEN - THE FUTURE:

⁶ The McKell Institute (2016) Giving local governments the reboot: improving the financial sustainability of local governments.

⁷ Australian Bureau of Statistics (2018) Government Finance Statistics, Australia, 2016-17 Catalogue No: 55120 <http://www.abs.gov.au/ausstats/abs@.nsf/mf/5512.0>

⁸ Australian Local Government Association (2015) National State of the Assets Report

PAGE SEVEN - POPULATION

⁹ Source: ABS Catalogue 3222.0 - Population Projections, Australia, 2012 (base) to 2101 (LATEST ISSUE Released at 11:30 AM (CANBERRA TIME) 26/11/2013) [http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20\(base\)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20\(base\)%20to%202101&num=&view=](http://www.abs.gov.au/ausstats/abs@.nsf/Products/3222.0Main%20Features52012%20(base)%20to%202101?opendocument&tabname=Summary&prodno=3222.0&issue=2012%20(base)%20to%202101&num=&view=) (downloaded 4 September 2018)



AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION
8 Geils Court Deakin ACT 2600 PHONE (02) 6122 9400
EMAIL alga@alga.asn.au WEB www.alga.asn.au