

BROKEN HILL

CIVIC CENTRE

Covid-19 Measures

The following measures are in place in accordance with NSW Government regulations and restrictions for gatherings and entertainment venues. These measures will help slow the spread of Covid-19. These restrictions are in place to create a safe environment for our patrons, entertainment providers and staff. Our aim is to ensure that all visitors to the Civic Centre feel safe whilst they are in the venue.



WELLBEING

In accordance with Council's current staff policy, all employees working within the Civic Centre are required to complete Covid declarations when they have been away from the facility for more than five days. A temperature testing gun will be available for use at the Civic Centre if required and according to Council policy.

Staff are not permitted on site if they are feeling unwell and displaying Covid symptoms.

Patrons are requested to adhere to Condition of Entry signage at designated entry points to the Civic Centre. Should they be feeling unwell, patrons are asked not to enter the Centre.

Masks are mandatory and must be worn inside unless consuming food or drink.



PHYSICAL DISTANCING

Staff and patrons are requested to adhere to physical distancing requirements.

The Civic Centre will be adhering to the current requirement for venues following the 4m2 rule for the number of patrons in each area of the venue. The following restrictions are currently in place.

Ground Floor

June Bronhill Auditorium (full hall)	169 people
June Bronhill Auditorium (1/2 hall front)	98 people
June Bronhill Auditorium (1/2 hall rear)	71 people
Chips Rafferty Room	32 people
Foyer	24 people
Lift	1 person

First Floor

Function Room 2	29 people
Function Room 3	37 people
Function Room 2 & 3	66 people
Lounge	34 people

It is the event organiser (hirer) responsibility to advise Civic Centre staff 5 days prior to booking period, the expected number of patrons attending their event.



HYGIENE & CLEANING

Hand sanitizer stations will be located in the entry foyer to the venue and positioned as required throughout the venue as per booking requirements. High touch points within the venue such as hand rails, door handles, bathrooms etc will be cleaned following high volume use throughout the course of each booking duration.



RECORD KEEPING

All persons entering the Civic centre must register their attendance via QR, staff will provide assistance to those people who do not have the ability to electronically register.

Contact information registered is captured via Service NSW webform and as such is sent straight to NSW Health.

Contact information for paid ticketed events such as theatre productions, concerts and performances will be collected via Council's ticket platform in accordance with a normal ticket transaction and will not be kept in accordance with Covid-19 regulations.

Where contact information is obtained for the purpose of contact tracing via Council's ticket platform, patron details will become inactive following the minimum 28 day storage of information.

Broken Hill Civic Centre

31 Chloride St, Broken Hill
events@brokenhill.nsw.gov.au
08 8080 3300

Please contact the Events Team if you have any questions regarding Covid measures.

We look forward to welcoming you to the Broken Hill Civic Centre soon.



Have you considered...

Catering

Self serve food buffets are currently not permitted. This includes corporate morning/afternoon tea and lunches. Your caterer will need to provide serving utensils and serving staff. Serving staff can be provided by the Civic Centre (additional charges will apply).

Tea Coffee Stations

The use of self serve coffee stations are currently not permitted for bookings over 50 people. The Civic Centre has two Nespresso Gemini 220 Commercial Coffee Machines. Serving staff can be provided by the Civic Centre (additional charges may apply).

Sustainable Practices

The Civic Centre will continue its policy of limiting the use of single use plates, cutlery and cups. Our sustainability practices include limiting the use of bottled water where possible.

Our events team are very happy to work with you on the best solutions for your guests and delegates.

Navigating changing times together

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