



BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers
30 July 2025

6.30pm

BROKEN HILL

CITY COUNCIL

AUSTRALIA'S FIRST
HERITAGE LISTED CITY

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 30 July 2025** commencing at **6:30pm** to consider the following business:

AGENDA

1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Reports from Committees a) Recommendations of Infrastructure and Environment Committee meeting held Monday, July 21, 2025 b) Recommendations of Corporate and Community Development Committee meeting held Tuesday, July 22, 2025
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this Agenda
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live on Youtube, recorded and published on Council's website. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Monday, June 30, 2025.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

Meeting commenced at 6:30pm.

PRESENT:

Councillor T. Kennedy (Mayor) Councillors B. Algate, A. Byrne, A. Chandler, E. Gillett and D. Turley.

General Manager, Director Corporate and Community, Director Finance and Commercial, Manager Communications and Marketing, Executive Officer and Executive Assistants.

Media (2), Members of the Public (4)

APOLOGIES:

Councillor Jewitt.

RESOLUTION

Minute No. 47877 - Procedural Motion

Councillor D Turley moved
Councillor A Chandler seconded

)
)

Resolved

That the apology submitted on behalf of
Councillor Jewitt be accepted.

CARRIED UNANIMOUSLY

LEAVE OF ABSENCE

APPLICATIONS:

1. Deputy Mayor Hickey submitted a Leave of Absence Application for this meeting and provided the reason "looking after daughter's business".
2. Councillor Page submitted a Leave of Absence application for this meeting and provided the reason "out of town on holidays – 26/06/25 to 14/07/25".
3. Councillor Boland submitted a Leave of Absence application for this meeting for a prescribed reason.

RESOLUTION

Minute No. 47878 - Procedural Motion

Councillor A Byrne moved
Councillor R Algate seconded

)
)

Resolved

That the applications be accepted and Deputy
Mayor Hickey, Councillor Page and Councillor
Boland be provided a leave of absence for this
meeting.

CARRIED UNANIMOUSLY

PRAYER

Councillor Gillett delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Byrne delivered the Acknowledgment of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Chandler delivered the Acknowledgment of Broken Hill's Mining History.

PUBLIC FORUM

Nil.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 47879

Councillor R Algate moved
Councillor A Chandler seconded

Resolved

) That the Minutes of the Ordinary Meeting of the
) Council of the City of Broken Hill held May 28,
2025 be confirmed.

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Nil.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

Nil.

NOTICES OF RESCISSION

Nil.

REPORTS FROM DELEGATES

Nil.

COMMITTEE REPORTS

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 103/25 - DATED JUNE 10, 2025 -
BROKEN HILL LIBRARY PROJECT - JUNE 2025 CONSTRUCTION UPDATE D25/25645

RESOLUTION

Minute No. 47880

Councillor E Gillett moved
Councillor R Algate seconded

Resolved

-) 1. That Broken Hill City Council Report No.
) 103/25 dated June 10, 2025, be received.
2. That Council notes the latest updates of the
Broken Hill Library Project as of June 2025.
3. That Council commend all involved in the
Broken Hill Library Project.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 104/25 - DATED JUNE 04, 2025 - DRAFT
TERMS OF REFERENCE - TIDY TOWNS WORKING GROUP AND HISTORICAL UNMARKED
GRAVES PROJECT** D25/24862

RESOLUTION

Minute No. 47881

Councillor R Algate moved
Councillor D Turley seconded

Resolved

1. That Broken Hill City Council Report No. 104/25 dated June 4, 2025, be received.
2. That Council adopts the draft Terms of Reference of the Tidy Towns Working Group and invites the individuals who regularly carryout work at the Broken Hill Cemetery to identify unmarked graves to join the Tidy Towns Working Group to undertake the Historical Unmarked Graves Project.
3. That an Infrastructure and Environment budget of \$10,000.00 be established for the Historical Unmarked Graves Project (installation of name plaques on historical unmarked graves at the Broken Hill Cemetery) for the 2025/2026 financial year and included in the Delivery Program 2025-2029 and Operational Plan 2025/2026; and that the project be considered for funding in future years as part of the annual budget review.
4. That Option 2 in the Council Report (a 150mm x 150mm bronze plaque (with up to 8 lines of writing) attached to a concrete sloper on a concrete base be Council's preferred option with a view to further investigate the cost of a blue metal stone sloper.

CARRIED UNANIMOUSLY

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 105/25 - DATED MAY 21, 2025 -
MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP
MEETINGS HELD 22 AUGUST 2024, 15 JANUARY 2025 AND 12 MAY 2025** D25/22542

RESOLUTION

Minute No. 47882

Councillor R Algate moved
Councillor A Byrne seconded

Resolved

1. That Broken Hill City Council Report No. 105/25 dated May 21, 2025, be received.
2. That the minutes of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.
3. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

4. That the Project Consultative Group Steering Group be commended on their work.

CARRIED UNANIMOUSLY

FURTHER REPORTS

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 119/25 - DATED MAY 28, 2025 -
CORRESPONDENCE REPORT - WILLYAMA HIGH SCHOOL REBUILD** D25/23430

RESOLUTION

Minute No. 47883

Councillor A Byrne moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 119/25 dated May 28, 2025, be received.
2. That correspondence dated 26 May 2025 from the Hon Prue Carr MP, Minister for Education and Early Learning, be received and noted.

CARRIED UNANIMOUSLY

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 120/25 - DATED JUNE 19, 2025 -
CORRESPONDENCE REPORT - REDUNDANCIES AT SOUTHERN CROSS CARE BROKEN HILL** D25/27313

RESOLUTION

Minute No. 47884

Councillor A Byrne moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 120/25 dated June 19, 2025, be received.
2. That correspondence dated 18 June 2025 from South Cross Care Queensland in reply to Council's correspondence regarding concerns of the process of sudden redundancies at Southern Cross Care Broken Hill, be received and noted.

CARRIED UNANIMOUSLY

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 121/25 - DATED JUNE 19, 2025 -
CORRESPONDENCE REPORT - TRANSITION TO THE FOOD ORGANICS AND GARDEN
ORGANICS (FOGO) LEGISLATION REQUIREMENTS** D25/27333

RESOLUTION

Minute No. 47885

Councillor R Algate moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 121/25 dated June 19, 2025, be received.
2. That correspondence dated 18 June 2025 from the Minister for Environment, The Hon Penny Sharpe MCL regarding the transition to new Food Organics and Garden Organics Legislation, and note that the Minister has

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

requested the NSW Environment Protection Authority contacts Council to discuss Broken Hill's situation, be received and noted.

CARRIED UNANIMOUSLY

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 95/25 - DATED JUNE 04, 2025 -
ELECTORAL FUNDING OBLIGATIONS OF ELECTED COUNCILLORS AND MAYORS** D25/24901

RESOLUTION

Minute No. 47886

Councillor A Chandler moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 95/25 dated June 4, 2025, be received.
2. That the Mayor and Councillors note that it is their personal responsibility to adhere to the NSW Electoral Commission's disclosure obligations as elected members of Council; and to comply with the NSW Electoral Commission's reporting requirements of political donations and electoral expenditure during their Term of Council.

CARRIED UNANIMOUSLY

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 106/25 - DATED MAY 06, 2025 - ADOPTION
OF THE DRAFT COMMUNITY STRATEGIC PLAN - 2025 REVIEW** D25/19954

RESOLUTION

Minute No. 47887

Councillor R Algate moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 106/25 dated May 6, 2025, be received.
2. That Council notes that the draft Community Strategic Plan – 2025 Review was placed on Public Exhibition 2 May 2025 to 31 May 2025, during which times Council received nil submissions.
3. That Council adopts the draft Community Strategic Plan – 2025 Review which will replace the previous version of the Community Strategic Plan.

CARRIED UNANIMOUSLY

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 122/25 - DATED MAY 06, 2025 - ADOPTION
OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL
PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT
SCHEDULE OF FEES AND CHARGES 2025/2026** D25/19996

RESOLUTION

Minute No. 47888

Councillor R Algate moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 122/25 dated May 6, 2025, be received.
2. That Council notes that the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 was placed on public exhibition for

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

community comment for a 28-day period from 2 May 2025 to 31 May 2025 during which time Council received 2 submissions from the public.

3. That Council adopts the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.
4. That Council make and levy the following rates and charges under the Local Government Act 1993 for the 2025/2026 year:
 - i. A general residential rate under Sections 535 and 537 on all land categorised as residential and consisting of a 49.00% base rate of \$630.00 and a rate in the dollar on land value of 1.619366 cents;
 - ii. A rural-residential rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as rural-residential and consisting of a 49.00% base rate of \$550.00 and a rate in the dollar on land value of 0.313498 cents;
 - iii. A residential-1(a) rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as residential-1(a) and consisting of a 49.00% base rate of \$428.00 and a rate in the dollar on land value of 0.458360 cents;
 - iv. A general business rate under Sections 535 and 537 on all land categorised as business and consisting of a 15.00% base rate of \$852.00 and a rate in the dollar on land value of 6.327598 cents;
 - v. A Business Industrial rate being a sub-category of the general business rate under Sections 535 and 537 on all land categorised as business industrial and consisting of a 15.00% base rate of \$1776.00 and a rate in the dollar on land value of 5.106408 cents;
 - vi. A mixed development business rate under Sections 535 and 537 on all land categorised as mixed development business and consisting

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

- of a 18.39% base rate of \$852.00 and a rate in the dollar on land value of 7.855289 cents
- vii. A mixed development residual rate under Sections 535 and 537 on all land categorised as mixed development residual and consisting of a 41.12% base rate of \$630.00 and a rate in the dollar on land value of 1.827319 cents;
- viii. A general mine rate under Sections 535 and 537 on all land categorised as mining and consisting of a nil base rate and a rate in the dollar on land value of 26.838636 cents;
- ix. A domestic waste management charge under Section 496 on each parcel of rateable residential land of \$61.00 per annum payable quarterly for domestic waste service available plus a user charge under Section 502 of \$347.00 per annum payable quarterly (one mobile garbage container only).
- x. A commercial waste user charge under Section 502 of \$512.00 per annum payable quarterly (3 x MGB containers),
- xi. A commercial waste user charge under Section 502 of \$470.00 per annum payable quarterly (1x600l bin only),
- xii. An additional MGB service user charge under Section 502 of \$179.00 per annum payable quarterly.
5. That in accordance with Section 566(3) of the Local Government Act, 1993, Council adopts a 10.5% rate of interest charge payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026.
6. That Council approve a waste fee exemption for WIRES organisation for the disposal of deceased animals.

CARRIED UNANIMOUSLY

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 123/25 - DATED MAY 06, 2025 -
ADOPTION OF THE DRAFT LONG TERM FINANCIAL PLAN 2026-2035

D25/19998

RESOLUTION

Minute No. 47889

Councillor A Chandler moved
Councillor A Byrne seconded

Resolved

1. That Broken Hill City Council Report No. 123/25 dated May 6, 2025, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

2. That Council notes that the Draft Long Term Financial Plan 2026-2035 was placed on public exhibition for 28 days and nil submissions were received.
3. That Council adopts the Draft Long Term Financial Plan 2026-2035.

CARRIED UNANIMOUSLY

ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 96/25 - DATED MAY 06, 2025 - ADOPTION OF THE WORKFORCE MANAGEMENT STRATEGY 2025-2028 D25/19960

RESOLUTION

Minute No. 47890

Councillor R Algate moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 96/25 dated May 6, 2025, be received.
2. That Council notes that the draft Workforce Management Strategy 2025-2028 was placed on Public Exhibition 2 May 2025 to 31 May 2025, during which times Council received nil submissions.
3. That Council adopts the draft Workforce Management Strategy 2025-2028, which will replace the previous version of the Workforce Management Strategy.

CARRIED UNANIMOUSLY

ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 107/25 - DATED JUNE 09, 2025 - DRAFT LOCAL ORDERS POLICY FOR PUBLIC EXHIBITION D25/25629

RESOLUTION

Minute No. 47891

Councillor D Turley moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 107/25 dated June 9, 2025, be received.
2. That Council endorse the Draft Local Orders Policy for the purposes of public exhibition and invite submissions.
3. That the draft Local Orders Policy be exhibited for public comment for a 28-day period.
4. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Local Orders Policy.

CARRIED UNANIMOUSLY

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 108/25 - DATED JUNE 09, 2025 - DRAFT LOCAL APPROVALS POLICY FOR PUBLIC EXHIBITION D25/25630

RESOLUTION

Resolved

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

Minute No. 47892

Councillor R Algate moved)
Councillor E Gillett seconded)

1. That Broken Hill City Council Report No. 108/25 dated June 9, 2025, be received.
2. That Council endorse the Draft Local Approvals Policy for the purposes of public exhibition and invite submissions.
3. That the draft Local Approvals Policy be exhibited for public comment for a 28-day period.
4. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Local Approvals Policy.

CARRIED UNANIMOUSLY

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 98/25 - DATED JUNE 03, 2025 - DRAFT
ARTIFICIAL INTELLIGENCE FRAMEWORK POLICY** D25/24643

RESOLUTION

Minute No. 47893

Councillor A Byrne moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 98/25 dated June 3, 2025, be received.
2. That Council notes that the Audit, Risk & Improvement Committee endorsed the Draft Artificial Intelligence Framework Policy at their meeting held 15 May 2025.
3. That Council adopts the Draft Artificial Intelligence Framework Policy as a Policy of Council.

CARRIED UNANIMOUSLY

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 97/25 - DATED JUNE 03, 2025 - DRAFT
COMMUNITY ASSISTANCE GRANTS POLICY FOR PUBLIC EXHIBITION** D25/24625

RESOLUTION

Minute No. 47894

Councillor D Turley moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 97/25 dated June 3, 2025, be received.
2. That Council notes the Community Assistance Grants Policy has been amended in accordance with Council Resolution of the 28 May 2025 Council Meeting minute no. 47872 to allow more opportunity for registered not-for-profit community organisations to acquire a Community Assistance Grant from Council.
3. That the draft Community Assistance Grants Policy be placed on public exhibition for a period of 28 days during which time Council will accept submissions from the public.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

4. That a further report be presented to Council at the conclusion of the public exhibition period outlining submissions received, and any resultant amendments to the Policy, with a view to adopting the draft Community Assistance Grants Policy.

CARRIED UNANIMOUSLY

ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 109/25 - DATED MAY 21, 2025 - DRAFT LIVING DESERT MASTER PLAN AND ASSOCIATED DRAFT LIVING DESERT PLANS FOR PUBLIC EXHIBITION D25/22541

RESOLUTION

Minute No. 47895

Councillor D Turley moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 109/25 dated May 21, 2025, be received.
2. That That Council endorse the Draft Living Desert Master Plan, Draft Business Plan and Draft Action Plan for public exhibition.
3. That the Draft Living Desert Master Plan, Draft Business Plan and Draft Action Plan be placed on public display for 28 days in accordance with legislation.
4. That Council receives a further report at the conclusion of the exhibition period, outlining submissions and feedback received and any recommended changes, with a view to adopting the Draft Living Desert Master Plan, Draft Business Plan and Draft Action Plan.

CARRIED UNANIMOUSLY

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 111/25 - DATED JUNE 11, 2025 - DRAFT BROKEN HILL CITY ART GALLERY STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC EXHIBITION D25/25982

RESOLUTION

Minute No. 47896

Councillor R Algate moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 111/25 dated June 11, 2025, be received.
2. That Council endorses the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 for the purpose of public exhibition.
3. That the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 be placed on public exhibition for submissions to be received for a period of 28 days.
4. That Council receive a further report at the conclusion of the exhibition period, detailing submission and recommend changes arising, with a view to adopting the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

CARRIED UNANIMOUSLY

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 110/25 - DATED JUNE 11, 2025 - DRAFT ALBERT KERSTEN MINING AND MINERAL MUSEUM STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC EXHIBITION D25/25978

RESOLUTION

Minute No. 47897

Councillor D Turley moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 110/25 dated June 11, 2025, be received.
2. That Council endorses the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 for the purpose of public exhibition.
3. That the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 be placed on public exhibition for submissions to be received for a period of 28 days.
4. That Council receive a further report at the conclusion of the exhibition period, detailing submissions and recommend changes arising, with a view to adopting the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028.

CARRIED UNANIMOUSLY

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 99/25 - DATED JUNE 05, 2025 - INVESTMENT REPORT FOR MAY 2025 D25/25003

RESOLUTION

Minute No. 47898

Councillor R Algate moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 99/25 dated June 5, 2025, be received.

CARRIED UNANIMOUSLY

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 100/25 - DATED JUNE 03, 2025 - MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 15 MAY 2025 D25/24673

RESOLUTION

Minute No. 47899

Councillor R Algate moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 100/25 dated June 3, 2025, be received.
2. That minutes of the Audit, Risk and Improvement Committee meeting held 15 May 2025 be received and endorsed.

CARRIED UNANIMOUSLY

ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 101/25 - DATED JUNE 03, 2025 - MINUTES OF THE BROKEN HILL EDUCATION WORKING GROUP MEETING HELD 14 MAY 2025

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

D25/24653

RESOLUTION

Minute No. 47900

Councillor A Byrne moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 101/25 dated June 3, 2025, be received.
2. That minutes of the Broken Hill Education Working Group meeting held 14 May 2025 be received and noted.

CARRIED UNANIMOUSLY

ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 124/25 - DATED JUNE 17, 2025 - REQUEST TO WAIVER FEES - SULPHIDE STREET RAILWAY AND HISTORICAL MUSEUM

D25/26807

Councillor Turley advised that she did not believe she had a conflict of interest, but wanted it noted that her husband volunteers at the Sulphide Street Railway and Historical Museum.

RESOLUTION

Minute No. 47901

Councillor R Algate moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 124/25 dated June 17, 2025, be received.
2. That Council approves the waiver of fees at the Broken Hill Waste Facility (\$43 per tonne) for the Sulphide Street Railway and Historical Museum for disposal of bricks concrete and assorted fill associated with emergency repair works at the Museum.

CARRIED UNANIMOUSLY

ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 115/25 - DATED MAY 20, 2025 - MINUTES SECTION 355 BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE HELD 22 APRIL 2025

D25/22282

RESOLUTION

Minute No. 47902

Councillor A Chandler moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 115/25 dated May 20, 2025, be received.
2. That the minutes of the Section 355 Broken Hill City Art Gallery Advisory Committee Extraordinary Meeting held 22 April 2025 be received.

CARRIED UNANIMOUSLY

ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 116/25 - DATED JUNE 05, 2025 - MINUTES OF SECTION 355 BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE MEETING HELD 29 MAY 2025

D25/25238

RESOLUTION

Minute No. 47903

Councillor E Gillett moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 116/25 dated June 5, 2025, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

2. That the Minutes of the Section 355 Broken Hill City Art Gallery Advisory Committee Ordinary Meeting held 29 May 2025 be received.
3. That Council endorse Jenny Cattonar as the preferred artist to undertake the portrait of the late Councillor Gallagher.
4. That Council write to the NSW Arts Minister, John Graham protesting the loss of multi-year funding and seek that the NSW Government subsidise touring exhibitions in the remote far west of NSW, to ensure that the remoteness of Broken Hill's City Art Gallery does not disadvantage it from attracting the works of famous and well-known artists.
5. That Council also write to the Member for Barwon, Mr Roy Butler MP, Shadow Assistant Minister for Agriculture and Shadow Assistant Minister for Resources Mr Jamie Chaffey MP and Shadow Minister for the Arts and Heritage, The Hon. Kevin Anderson MP, seeking the support of additional funding to the remote far west of NSW to assist in attracting and securing touring exhibitions to the Broken Hill City Art Gallery.

CARRIED UNANIMOUSLY

ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 118/25 - DATED MAY 21, 2025 - MINUTES SECTION 355 AGEING WELL COMMITTEE MEETING HELD 7 MAY 2025 D25/22574

RESOLUTION

Minute No. 47904

Councillor R Algate moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 118/25 dated May 21, 2025, be received.
2. That the minutes of the Section 355 Ageing Well Advisory Committee Meeting held 7 May 2025 be received.

CARRIED UNANIMOUSLY

ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 117/25 - DATED MAY 28, 2025 - MINUTES OF SECTION 355 YOUTH ADVISORY COMMITTEE MEETING HELD 13 MAY 2025 D25/23356

RESOLUTION

Minute No. 47905

Councillor D Turley moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 117/25 dated May 28, 2025, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 13 May 2025 be received.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

**ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 113/25 - DATED MAY 20, 2025 - MINUTES
SECTION 355 PICTON SPORTSGROUND COMMUNITY COMMITTEE MEETING HELD 3 MARCH
2025 AND OUTSTANDING CONCERNS** D25/22318

RESOLUTION

Minute No. 47906

Councillor A Byrne moved)
Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Report No. 113/25 dated May 20, 2025, be received.
2. That the minutes of the Section 355 Picton Sportsground Community Committee Meeting held 3 March 2025 be received.
3. That the Outstanding Concerns submitted by the Section 355 Picton Sportsground Community Committee Meeting be received.
4. That the Outstanding Maintenance Concerns be forwarded to Council's Strategic Asset Management team for investigation and action where appropriate.
5. That Council continues to advertise for community representatives to fill vacancies on S355 Committees and in particular the Alma Oval Community Committee which does not have a sufficient number of community representatives to operate effectively.

CARRIED UNANIMOUSLY

**ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 114/25 - DATED MAY 28, 2025 - MINUTES
SECTION 355 PICTON SPORTSGROUND COMMUNITY COMMITTEE MEETING HELD 19 MAY
2025** D25/23345

RESOLUTION

Minute No. 47907

Councillor D Turley moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 114/25 dated May 28, 2025, be received.
2. That the minutes of the Section 355 Picton Sportsground Community Committee Meeting held 19 May 2025 be received.

CARRIED UNANIMOUSLY

**ITEM 29 - BROKEN HILL CITY COUNCIL REPORT NO. 112/25 - DATED JUNE 09, 2025 - S355
PICTON SPORTSGROUND COMMUNITY COMMITTEE ANNUAL GENERAL MEETING MINUTES
FROM MEETING HELD 2 JUNE 2025** D25/25631

RESOLUTION

Minute No. 47908

Councillor A Byrne moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 112/25 dated June 9, 2025, be received.
2. That the minutes of the Section 355 Picton Sportsground Community Committee Annual General Meeting held 2 June 2025 be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

CARRIED UNANIMOUSLY

ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 125/25 - DATED JUNE 13, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.458, HELD ON TUESDAY, 3 JUNE 2025 D25/26312

RESOLUTION

Minute No. 47909

Councillor R Algate moved)
Councillor A Byrne seconded)

Resolved

1. That Broken Hill City Council Report No. 125/25 dated June 13, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.458, held on Tuesday, 3 June 2025 be endorsed.
3. That Item No.456.8.2 recommendation be received:
That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.

CARRIED UNANIMOUSLY

ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 126/25 - DATED JUNE 17, 2025 - ACTION LIST REPORT D25/26812

RESOLUTION

Minute No. 47910

Councillor A Chandler moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 126/25 dated June 17, 2025, be received.

CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 32 - QUESTIONS ON NOTICE NO. 6/25 - DATED JUNE 05, 2025 - COUNCILLOR QUESTION ON NOTICE TAKEN AT THE MAY 2025 COUNCIL MEETINGS D25/25017

RESOLUTION

Minute No. 47911

Councillor A Byrne moved)
Councillor R Algate seconded)

Resolved

1. That Questions On Notice No. 6/25 dated June 5, 2025, be received.

CARRIED UNANIMOUSLY

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

AI Training for Councillors (from item 14)

Councillor Turley requested that Councillors be provided with in-house training on AI software such as CoPilot and how it might be able to assist Councillors in their role.

Green Waste Collection (from item 6)

The Mayor requested that Council seeks interest from the community as to whether they have a need for a weekly green waste collection should it be introduced by Council in the future; and that Council be advised of the number of residences.

Daydream Mine

The Mayor advised of the recent announcement that the Daydream Mine is ranked number 12 in TripAdvisor's top 20 list of best secret natural wonders in Australia, and congratulated the Daydream Mine on this wonderful achievement.

PUBLIC FORUM SESSION

Nil.

RESOLUTION

Minute No. 47912 - Procedural Motion

Councillor A Byrne moved)

Councillor E Gillett seconded)

Resolved

That the meeting be closed to the public in accordance with the Local Government Act 1993 Section 10a(2) whilst Council considers the confidential matters.

CARRIED UNANIMOUSLY

Members of the public and media left the Council Chambers at 7:24pm and the livestreaming of the meeting ceased.

CONFIDENTIAL MATTERS

ITEM 33 - TENDER REPORT NO. 3/25 - DATED JUNE 18, 2025 - UPGRADE TO AIRSIDE

PAVEMENT MOVEMENT AREAS AT BROKEN HILL AIRPORT - CONFIDENTIAL

D25/26880

(General Manager's Note: This report is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47913

Councillor R Algate moved)

Councillor A Chandler seconded)

Resolved

1. That Broken Hill City Council Tender Report No. 3/25 dated June 18, 2025, be received.
2. That four (4) tenders revised quotes were received and all tenders failed to meet the budgetary requirements of the tender.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

3. That in accordance with NSW Local Government Regulation 2021 Div. 4, section 178 (3e), Council approve to enter direct negotiations with the preferred tenderer out of the four (4) tenderers being B.M.D. Constructions Pty. Limited.
4. That subject to recommendation three, a further report be provided to Council following negotiation on a proposed way forward.
5. That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required.

CARRIED UNANIMOUSLY

**ITEM 34 - BROKEN HILL CITY COUNCIL REPORT NO. 102/25 - DATED JUNE 11, 2025 -
CONSENT TO CHANGE OF CONTROL - LEASE TO IOR AVIATION PTY LTD AT BROKEN HILL
AIRPORT, PART LOT 1 DP124942 - CONFIDENTIAL** D25/25868

(General Manager's Note: This report considers a lease agreement and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47914

Councillor R Algate moved)
Councillor E Gillett seconded)

Resolved

1. That Broken Hill City Council Report No. 102/25 dated June 11, 2025, be received.
2. That Council note that subject to conditions Stonepeak will acquire a 75% interest in IOR Entities.
3. That Council authorise the General Manager to sign the consent to change of control form as attached.
4. That all lease conditions remain the same.

CARRIED UNANIMOUSLY

**ITEM 35 - BROKEN HILL CITY COUNCIL REPORT NO. 127/25 - DATED JUNE 18, 2025 -
PROPOSED TWO UP AGREEMENT - CONFIDENTIAL** D25/26885

(General Manager's Note: This report considers intellectual property of a commercial nature and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47915

Councillor A Byrne moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 127/25 dated June 18, 2025, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

- 2. That Council enters into a 5 year agreement with the Palace Hotel (terms and conditions as per the two up agreement attached) with the option to extend for a further 5 years.
- 3. That the Mayor and General Manager be authorised to sign and execute the agreement documents under the Common Seal of Council.

CARRIED UNANIMOUSLY

RESOLUTION

Minute No. 47916 - Procedural Motion

Councillor E Gillett moved)
Councillor R Algate seconded)

Resolved

That the meeting resumes in open session.

CARRIED UNANIMOUSLY

Members of the public and media returned to the Council Chamber at 7:27pm and the livestream of the meeting resumed.

At the Mayor's invitation, the General Manager reported on the resolutions made by Council whilst in closed session.

CONCLUSION OF THE MEETING

There being no further business to consider, the Mayor closed the meeting at 7:29pm.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 30 JULY 2025.)

CHAIRPERSON

RECOMMENDATIONS OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD MONDAY, 21 JULY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 136/25 - DATED JULY 08, 2025 - REQUEST FOR ADDITIONAL STREET LIGHTING IN BLENDE STREET (D25/30491)24

Recommendation

1. That Broken Hill City Council Report No. 136/25 dated July 8, 2025, be received.
2. That the request for additional street lighting in Blende Street between Oxide Street and Iodide Street not be installed at this location due to it already meeting lighting requirements as per the 2024 Street Lighting Audit.

2. BROKEN HILL CITY COUNCIL REPORT NO. 137/25 - DATED JULY 11, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.459, HELD ON TUESDAY, 1 JULY 2025 (D25/31165)29

Recommendation

1. That Broken Hill City Council Report No. 137/25 dated July 11, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.459, held Tuesday, 1 July be endo
3. That Item No.458.8.1 recommendations be received:
 - *That Council continue dust suppression treatments on Feldspar Lane using chemical application.*
 - *That the complainant be informed of the Local Traffic Committee's decision.*
4. That Item No.458.8.2 recommendation be received:
 - *That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.*

5. That Item No.457.10.3 recommendations be received:

- *That the requester be advise that there is currently a '15-minute' timed parking bay in place on Sulphide Street.*
- *That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary.*

6. That Item No.456.8.2 recommendations be received:

- *That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.*
- *That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street.*
- *That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.*

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

July 8, 2025

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 136/25

SUBJECT: REQUEST FOR ADDITIONAL STREET LIGHTING IN BLENDE STREET D25/30491

Recommendation

1. That Broken Hill City Council Report No. 136/25 dated July 8, 2025, be received.
2. That the request for additional street lighting in Blende Street between Oxide Street and Iodide Street not be installed at this location due to it already meeting lighting requirements as per the 2024 Street Lighting Audit.

Executive Summary:

Council has received a request for additional street lighting in Blende Street between Oxide and Iodide Streets in front of a newly established laundromat. The applicant has also advised that the power pole has been marked by Essential Energy for replacement.

In January 2023 Council undertook a city-wide streetlighting audit to identify any black spots and assist in prioritising lighting requests.

The Audit categorised the City's streets based on several factors such as traffic volume and speed, pedestrian activity, and local regulations. This report was presented to Council in April 2024.

Based upon the audit, while there is not a streetlight directly adjacent to this property the streetlights within this area returned a lux level of greater than 2, which meets all streetlighting requirements. Due to this reason, this report does not recommend installing a streetlight in this location.

Report:

Streetlighting is integral in providing safe, secure, and attractive public areas for both pedestrian and vehicles to use. The main purpose of streetlighting is to improve pedestrian and vehicle safety, reduce street crime and to provide night amenity in community spaces. There are approximately 2,036 streetlight luminaires within Broken Hill City as stated in Council latest Essential Energy inventory report.

Council Report No. 8/21, dated March 19, 2021, moved for Council to investigate the need for installing new streetlight in three (3) locations within the City, which included Holton Drive, McGillivray Drive and Federation Way. Due to further community member requests for new streetlighting infrastructure throughout the city, the Council determined a city-wide streetlighting assessment would provide the required information for current and future requests.

In January 2023, Council engaged JJ Ryan Consulting Pty Ltd to carry out the streetlighting assessment, which was completed and presented to Council staff in late 2023. The streetlighting assessment was conducted on Broken Hill's roads to identify the current

capacity and identify any black spot areas or locations that may need additional infrastructure installed and to test the lighting level (lux) of the existing streetlights. The associated data has been integrated into Council's Geographic Information System (GIS) and a summary of findings is outlined in the body of this report.

The scope of work for the streetlighting assessment included:

- Taking lux readings for all streets and intersections with streetlights within the Council boundaries.
- Identifying where intersection lux levels are below Australian standards.
- Completing a structural assessment of all dedicated street lighting poles.
- Locate blackspot areas that require additional lighting.
- Test and identify the current capacity of streetlights.

Lux Readings:

JJR Consulting (JJR) used a data logging lux meter mounted on the exterior of a car to measure light levels along roadways and intersections. To ensure accurate readings, they travelled at low speeds. Measurements were taken in straight lines, maintaining a consistent offset from the lane edge as judged by the driver. This process was repeated for each lane in both directions.

Lux assessment:

JJR mapped the intersection boundaries as defined in Australian Standard documents AS1158.1.1 and AS1158.1.3, then overlaid the lux readings onto this map. This process, which JJR had previously used extensively, allowed for an automated assessment of lux levels at all intersections. The assessment considered the relevant Australian Standard criteria and nominated lux level requirements. JJR presented the results as a map with color-coded intersections indicating pass or fail for council review.

Type of Roads within Broken Hill City:

Most of the roads within Broken Hill City are Collector Roads, Local Roads, Access Roads, Distributor roads, Laneways, and sub-Arterials Roads.

Local roads:

These roads primarily provide access to individual properties and have low traffic volumes. They typically connect to collector or arterial roads and have the lowest design speed in the hierarchy.

Collector Roads:

These are intermediate roads that collect traffic from local streets and distribute it to Arterial roads or highways. Example of collector roads are Blende Street, Bromide Street, Chloride Street and McCulloch Street.

Arterial Roads:

These roads encompass both local and collector roads; examples of arterial roads are Brookfield Avenue, Galena Street, Gypsum Street and Menindee Road.

Distributor Road:

These are the roads which distribute the traffic between the local Street and larger roads, providing access to residential areas, commercial districts, and other destinations. Example of distributor roads include Bonanza Street, Creedon Street, Holten Drive and Kanandah Road.

The Australian Standard, AS/NZS 1158.3.1 2020, doesn't assign specific category to different road types, rather it focuses on defining lighting performance requirements categorised as PR1 to PR6, with P1 being the highest level and P6 the lowest.

Instead, the selection of the appropriate category for street lighting on these roads depend on several factors such as traffic volume and speed, pedestrian activity, and local regulations. The Council is ultimately responsible for deciding whether streetlights in our Local Government Area (LGA) need upgrading based off the table below.

LIGHTING SUBCATEGORIES FOR ROAD RESERVES IN LOCAL AREAS

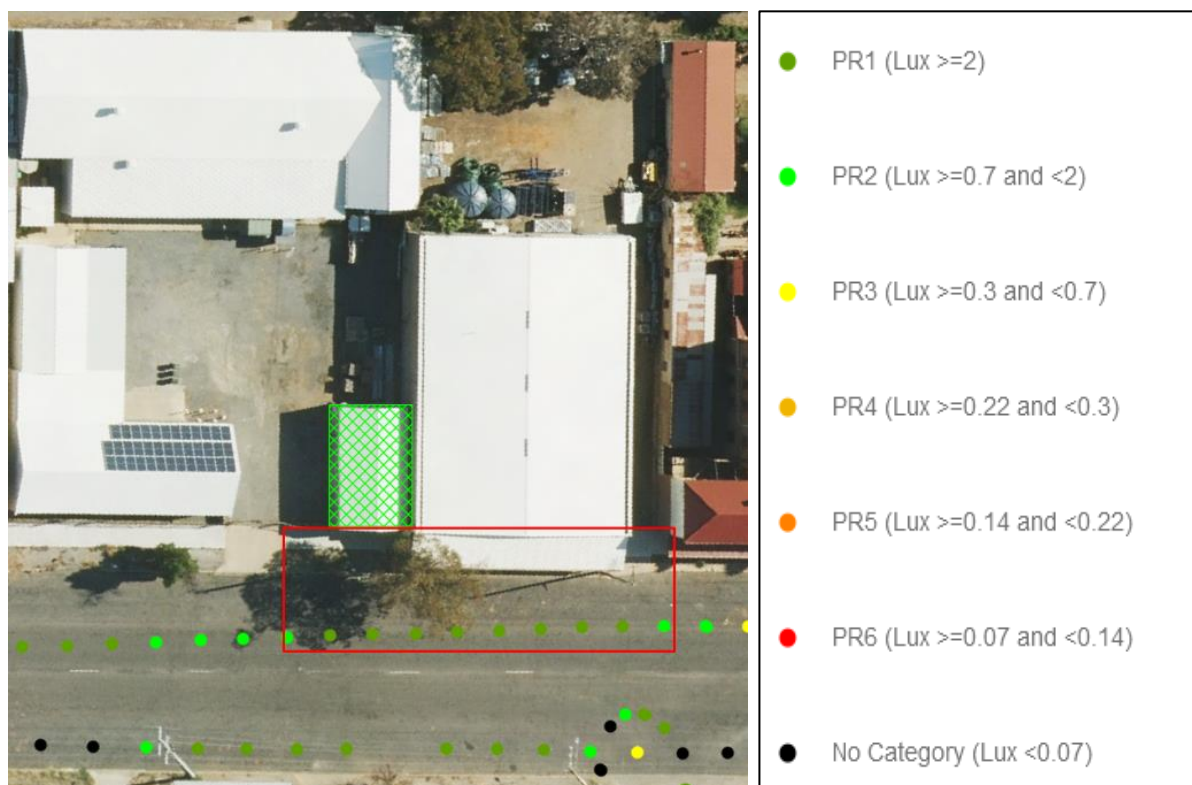
1	2	3	4	5	6
Type of road or pathway		Selection criteria ^{a,b}			Applicable lighting subcategory ^{c,d}
General description	Basic operating characteristics	Pedestrian/cycle activity	Fear of crime	Need to enhance amenity	
Collector roads or non-arterial roads which collect and distribute traffic in an area, as well as serving abutting properties	Mixed vehicle and pedestrian traffic	N/A	High	N/A	PR1
		High	Medium	High	PR2
		Medium	Low	Medium	PR3 ^f or PR4 ^f
		Low	Low	Low	PR5
Local roads or streets used primarily for access to abutting properties, including residential, commercial and industrial precincts		N/A	High	N/A	PR1
		High	Medium	High	PR2
		Medium	Low	Medium	PR3 ^f or PR4 ^f
		Low	Low	Low	PR5
	N/A	N/A	N/A	PR6 ^e	

Figure 1 Extract of AS1158.3.1 on Lighting Subcategories for Roads in Local Areas

Using the above information and data received from JJ Ryan we recommend the following ratings for the requested.

Location	Road Type	Pedestrian Activity	Fear of Crime	Enhance Amenity	Lighting Subcategory
Blende Street (Between Oxide and Iodide Streets)	Local Road	Medium	Low	Low	PR3 or PR4

Based upon the audit and the above rating, while there is not a streetlight directly adjacent to this property the streetlights within this area returned a lux level of greater than 2, which meets all streetlighting requirements.



Due to this reason, this report does not recommend installing a streetlight in this location.

Community Engagement:

The work associated in preparing this report was factual based data accumulation and did not require broader community engagement. Any approve infrastructure installation will require community consultation with residents of the area in regard to future construction works.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.5	Our built environment supports our quality of life
Strategy:	1.5.3	Ensure service levels and asset conditions are commensurate with community expectations.

Relevant Legislation:

Local Government Act 1993

WHS Act 2017

NSW Work Health and Safety Act 2011

AS1158.1.1 - Lighting for roads and public spaces, Part 1.1: Vehicular traffic (Category V) lighting - Performance and design requirements

AS1158.1.3 - Road lighting Vehicular traffic (Category V) lighting - Guide to design, installation, operation and maintenance

Financial Implications:

While precise costs cannot be determined until a formal request has been made to Essential Energy and they provide the type of light and pole to be installed, based off previous projects, costs are estimated to be approximately.

- Per Light - \$2,200
- Per Pole - \$24,827

- Plus Project Management, Traffic Control and Builder Margins.
- Ongoing annual maintenance and electricity costs of approximately \$170 per pole.

Attachments

There are no attachments for this report.

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL
GENERAL MANAGER

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

July 11, 2025

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 137/25

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING
NO.459, HELD ON TUESDAY, 1 JULY 2025 D25/31165

Recommendation

1. That Broken Hill City Council Report No. 137/25 dated July 11, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.459, held Tuesday, 1 July be endo
3. That Item No.458.8.1 recommendations be received:
 - *That Council continue dust suppression treatments on Feldspar Lane using chemical application.*
 - *That the complainant be informed of the Local Traffic Committee's decision.*
4. That Item No.458.8.2 recommendation be received:
 - *That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.*
5. That Item No.457.10.3 recommendations be received:
 - *That the requester be advise that there is currently a '15-minute' timed parking bay in place on Sulphide Street.*
 - *That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary.*
6. That Item No.456.8.2 recommendations be received:
 - *That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.*
 - *That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street.*
 - *That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.*

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Tuesday, 1 July 2025 which details recommendations to Council for consideration or endorsement.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Support the organisation to operate within its legal framework

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. Minutes of the Local Traffic Committee - Meeting No.459, held on Tuesday, 1 July 2025



CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE

MINUTES OF MEETING No.459

Meeting held on Tuesday, 1 July 2025

Meeting commenced at 2pm

Location: Ground Floor Meeting Room, Council Administrative Centre

459.1 Acknowledgment of Country

Council's Manager Infrastructure Operations, Troy Johnson chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country.'

'We acknowledge the traditional owners of the land upon which we meet today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'

459.2 Present

Troy Johnson	Manager Infrastructure Operations (Council Representative) – Chairperson
Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative)
Brodie Horigan	NSW Police (Representative)
Bob Algate	Councillor Observer
Tanya Ralph	Administrative Officer (Council – Secretariat)
Angela Hank	Administrative Officer (Council – Secretariat Observer)

459.3 Apologies

Codie Howard	Director Infrastructure and Environment (Council Representative – Chairperson)
David Vant	Road Safety and Traffic Management, Transport for NSW (TfNSW) (Representative)
Chris Wallace	Inspector, NSW Police (Representative)
Suranga Palihawadana	Engineer (Council Observer)
Peter Beven	Local Member Delegated Representative

459.4 Absent – Nil

459.5 Disclosure of Interest – Nil

459.6 Adoption of Previous Minutes

Minutes from previous meetings held on **Wednesday, 14 May 2025** to be confirmed and approved at the next scheduled meeting on **Tuesday, 5 August 2025**, due to nil members present who had attended the meeting held on **Wednesday, 14 May 2025** to approve the minutes.

Meeting minutes from meeting held on **Tuesday, 3 June 2025**:

All in favour

Moved: Troy Johnson

Seconded: Brodie Horrigan

459.7 Council Resolutions

The following Committee recommendations were adopted by Council at its meeting held on **Monday, 30 June 2025**.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 125/25 - DATED JUNE 13, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.458, HELD ON TUESDAY, 3 JUNE 2025 D25/26312	
RESOLUTION Minute No. <u>47909</u> Councillor R Algate moved) Councillor A Byrne seconded)	Resolved 1. That Broken Hill City Council Report No. 125/25 dated June 13, 2025, be received. 2. That the minutes of the Local Traffic Committee – Meeting No.458, held on Tuesday, 3 June 2025 be endorsed. 3. That Item No.456.8.2 recommendation be received: That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street. CARRIED UNANIMOUSLY


459.1 Correspondence In

Item No.	EDRMS No.	Details
459.8.1	D25/27961	Safety concerns relating to vehicles not stopping at the traffic lights on Rakow Street, adjacent to the Burke Ward Public School – Burke Ward Public School

459.8 Correspondence Out

Item No.	EDRMS No.	Details
456.8.3	D25/26814	Council Resolution – Resident Parking Concerns – Teachers and parents parking during school hours, affecting deliveries and waste collection at [REDACTED]

459.9 General Business

Item No.	EDRMS No.	
459.9.1	D25/29477	Beyond the Dust Street Festival – Saturday, 6 September 2025
		<p>Council's Community Development team has successfully secured a \$350,000 grant through the Transport for NSW Open Streets Program 2025–28. The full funding amount will support the delivery of a street festival over the next three years.</p> <p>The funding allows for either multiple smaller events per year or one major annual event. The team has opted for a single annual event, with the first planned for Saturday, 6 September 2025.</p> <p>The Committee were provided with the Draft Transport Management Plan (TMP) for review, including the Traffic Control Plan (TCP). The event is scheduled to operate from 12pm through to 9pm.</p> <p>The following road closures are proposed for the <i>Beyond the Dust Street Festival</i>:</p> <ul style="list-style-type: none"> • Chloride Street – Blende Street to Crystal Lane • Argent Street – Oxide Street to Sulphide Street • Gawler Place – Chloride Street to Oxide Street <p>Following the meeting, an updated TCP was circulated to include an extended closure of Argent Street from Oxide Street to Delamore Street.</p>  <p>Jenene House advised that additional time is required for a thorough review of the TMP and TCP. Jenene House will meet with David Vant to assess the documents, after which their feedback and/or approval will be forwarded to the Committee Secretary ahead of the August 2025 meeting.</p> <p>That the Committee defer this item to the August 2025 meeting pending the outcome of the review by Transport for NSW.</p>

459.10 Action Item List

Date	Item Details
July 2025	Burke Ward Public School – Traffic Light Safety Concerns on Rakow Street
Item No.	459.8.1
EDRMS No.	D25/27961
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s - Nil
Action Date	Running Actions
July 2025	<p>The Relief Principal of Burke Ward Public School has raised ongoing concerns regarding motorist behaviour at the pedestrian traffic lights located on Rakow Street, adjacent to the school. Drivers are failing to stop at the red light, posing a significant safety risk to students and other pedestrians using the crossing.</p> <p>To address previously raised traffic light concerns, Council trimmed the trees in the area to help improve visibility of the traffic lights. However, the school has advised that this action has not resolved the issue.</p> <p>The Relief Principal requests the Committee to consider installing additional signage ahead of the traffic lights to alert approaching drivers to the upcoming pedestrian crossing with traffic signals, prompting them to reduce speed and prepare to stop.</p> <p>Jenene House advised that when David Vant next visits the school, he will meet with the Principal to further discuss this matter.</p> <p>Additional issues were raised regarding the standard and condition of the crossing. The presence of a large gum tree near the school-side ramp may contribute to visibility issues and pedestrian safety risks. While Council is currently reluctant to remove the large gum tree, Jenene House advised that the matter should be revisited, and the tree removal considered.</p> <p>Troy Johnson indicated that Council has looked into other options, including relocating the access ramp as a possible solution.</p> <p>NSW Police have increased patrols in the area during peak school times, and an update from Transport for NSW will be provided at the next meeting to help determine any additional actions required.</p> <p>The Committee decided to carry this matter over to the next meeting for further discussion, with the goal of determining a final resolution. As this issue continues to resurface, Jenene House stressed the importance of reaching a long-term solution to ensure the ongoing safety of students and pedestrians.</p>

Date	Item Details
June 2025	Dust and Safety Concerns – Unsealed Lane
Item No.	458.8.1
EDRMS No.	D25/23952
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
July 2025	<ul style="list-style-type: none"> That Council continue dust suppression treatments on Feldspar Lane using chemical application. That the complainant be informed of the Local Traffic Committee's decision.
Action Date	Running Actions
July 2025	<p>This matter was previously discussed at the June 2025 meeting. Troy Johnson informed the Committee that Feldspar Lane is included on Council's resealing program list.</p> <p>At the June 2025 meeting, David Vant advised that the installation of a 'Stop' sign would not be warranted, and a speed limit reduction is not permitted under current regulations.</p> <p>Jenene House reiterated that the primary concern relates to the illegal use of unregistered motorbikes in the area. She agreed that lowering the speed limit or adding a 'Stop' sign would be ineffective, and supported David Vant's advice from the previous meeting.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> That Council continue dust suppression treatments on Feldspar Lane using chemical application. That the complainant be informed of the Committee's decision. <p>Moved: Troy Johnson</p> <p>Seconded: Jenene House</p> <p>All in favour</p>

June 2025	<p>The Committee received correspondence from Council's General Manager requesting a review of traffic conditions on Feldspar Lane, including options to address speeding motorbikes and the potential installation of 30km/h speed zone signage and a 'Stop' sign.</p> <p>A complaint received raised concerns about unregistered motorbikes speeding along Feldspar Lane, generating dust, as well as concerns regarding access to the lane via a vacant block at the end of Comstock Street. This entry point was described as hazardous due to poor visibility and motorbikes failing to give way to oncoming traffic. The complaint recommended implementing a 30km/h speed limit and installing a 'Stop' sign at the intersection, which is considered a blind spot for drivers entering from Knox or Comstock Street.</p> <p>The Committee did not support the installation of 30km/h speed signs, as it was not considered necessary for this area. David Vant noted the need to check crash history and advised the matter had previously been addressed by the Committee, followed by Council's audit of unsealed roads for sealing.</p> <p>Troy Johnson confirmed Feldspar Lane is on the list for sealing, however due to the late delivery of Council's new bitumen truck, the reseal program has been delayed. Sealing is planned but will not occur this year.</p> <p>David Vant informed the Committee, the conditions do not meet the requirements for a 'Stop' sign, which typically requires a history of crashes.</p> <p>A service request (CRM 60460/2025) has been submitted for Council Operations to grade Feldspar Lane to reduce dust caused by vehicles and motorbikes. Troy Johnson also advised that Council's dust suppressant program, conducted several times annually, will be used as an interim measure.</p> <p>The Committee noted that unregistered dirt bike riders are unlikely to comply with signage and that sealing the road may increase their speed. The area remains under the default 50km/h speed limit.</p> <p>Troy Johnson recommended that the matter be deferred for further discussion at the July 2025 Committee meeting when more representatives are present.</p>
Date	Item Details
June 2025	Rideshare Parking Concerns and Request for Additional Zones
Item No.	458.8.2
EDRMS No.	D25/17623
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing

Date	Committee Recommendation/s
July 2025	That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.
Action Date	
July 2025	<p>The Committee at the previous meeting reviewed a concern raised by a rideshare service driver, regarding the lack of designated parking bays for rideshare vehicles. The driver requested the Committee to consider installing additional dedicated bays to improve accessibility.</p> <p>The Committee noted that taxi zones cannot legally be shared with rideshare services, and rideshare drivers are not permitted to park in existing taxi zones.</p> <p>Following discussion, the Committee determined that Council could complete an audit of existing taxi parking across the City, to identify potential areas for shared parking or additional rideshare parking.</p> <p>Recommendation:</p> <p><i>That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.</i></p> <p>Moved : Jenene House</p> <p>Second: Brodie Horrigan</p> <p>All in favour</p>
June 2025	<p>The Committee has been asked to review concerns that were raised by a rideshare service driver, addressing the lack of designated parking areas for rideshare services and has requested the Committee consider installing more dedicated bays. It was noted that taxi zones cannot be shared with rideshare services, and rideshare drivers are not permitted to park in existing taxi zones.</p> <p>Currently, there are designated rideshare spaces available at the airport and in front of the ANZ teller machine on Oxide Street, at the Argent Street intersection.</p> <p>David Vant suggested that rideshare services could potentially use internal parking areas on club properties during specific times, rather than occupying spaces directly in front of buildings. The increasing presence of rideshare vehicles contrasts with the limited availability of taxis, which has worsened since their transition to 13CABS. It was noted how difficult it is to get a taxi, and that taxi bays are often empty due to a shortage of available drivers.</p> <p>It was also mentioned that four (4) to five (5) independent rideshare operators are currently active in the area.</p> <p>Troy Johnson suggested an audit of all existing taxi zones be conducted across the City. The matter will be carried over for further discussion and determination at the July 2025 meeting, when more Committee members are present to make a decision.</p>

Date	Item Details
May 2025	Request for Disability Parking Space and Access Ramp – PCYC
Item No.	457.10.2
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
May 2025	<ul style="list-style-type: none"> Council consult the PCYC to explore options for onsite disability parking. Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area, to assist the Committee to decide.
Action Date	Running Actions
July 2025	<p>Troy Johnson raised the request from the Manager of the PCYC, seeking the installation of a disability parking bay and an access ramp at the front of the centre on Gypsum Street, which would be located near an existing bus zone.</p> <p>Troy Johnson advised the Committee that traffic counters were installed across Gypsum Street as recommended at the May 2025 meeting, however the data was not available for this meeting. Troy Johnson will prepare this data and provide it to the August 2025 Committee meeting for review.</p> <p>Jenene House noted that Australian Standard AS 2890.5:2020 – Parking facilities – Part 5: On-street parking, provides clear guidance on the design and placement of bus zones and accessible parking.</p> <p>The Standard specifies that:</p> <p><i>"Bus zones shall not be used for any other purpose, including accessible parking. Accessible parking bays shall be located in areas that ensure safe entry and exit from the vehicle without impeding public transport operations."</i> (AS 2890.5:2020, Clause 4.2 and 4.5).</p> <p>This reinforces that disability parking must not be placed within or immediately adjacent to an active bus zone, to ensure safety and compliance.</p> <p>The following Australian Standard relating to disability parking, was also noted:</p> <p><i>AS 2890.6:2009 – Parking facilities – Part 6: Off-street parking for people with disabilities, for the appropriate design and layout of accessible spaces and ramps, should a compliant location be identified.</i></p> <p>It was recommended that Council consider the option of parallel parking, and that angled parking not be supported due to safety and compliance issues in this location.</p>


	<p>The Committee will review and consider the traffic volume data at the August 2025 meeting, to determine the feasibility of installing disability parking and access modifications, whilst ensuring compliance with the relevant Australian Standards as outlined above.</p>
June 2025	<p>Troy Johnson also mentioned the separate request relating to the bus zone. The Manager at the PCYC is requesting installation of disability parking and an access ramp at the front of the centre on Gypsum Street.</p> <p>At the May 2025 Committee meeting, it was recommended that traffic counters be installed on Gypsum Street to assess traffic volume and determine whether disability parking is warranted.</p> <p>Troy Johnson will arrange for the counters to be installed and will present the collected data to the Committee for consideration at the July 2025 meeting.</p>
May 2024	<p>As outlined in the Council Resolution section of these minutes. The Committee received a motion from Councillor Darriea Turley to investigate installation of a disability parking space and access ramp on Gypsum Street, adjacent to the PCYC.</p> <p>An inspection of the area completed by Suranga, prior to this meeting identified the parking at the front of the PCYC on Gypsum Street is congested. There is a refuge island across Gypsum Street and for this reason further investigation will be required to determine the Australian Standards for sight distances for parking to that of the refuge island. The Australian Standards do not recommend parallel disability parking where the traffic flow exceeds 200 vehicle movements per hour.</p> <p>Codie Howard suggested consulting with the PCYC to explore options for onsite disability parking. Council could place traffic counters across Gypsum Street to determine the volume of traffic in the area, so that a decision can be made by the Committee.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Council consult the PCYC to explore options for onsite disability parking. • Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area, to assist the Committee to decide. <p>Moved: Codie Howard</p> <p>Second: Troy Johnson</p> <p>All in favour</p> <p>Request to be discussed further at the June 2025 meeting.</p>

Date	Item Details
May 2025	Request for Line Marking - Community Health Centre, 2-4 Sulphide Street
Item No.	457.10.3
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
July 2025	<ul style="list-style-type: none"> That the requester be advised that there is currently a '15-minute' timed parking bay in place on Sulphide Street. That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary.
Action Date	Running Actions
July 2025	<p>The Committee determined that further information is required prior to making a decision regarding the request for additional short-term parking near the Community Health Centre.</p> <p>It was noted that a '15-minute' timed parking bay currently exists on Sulphide Street, in front of the Community Health Centre.</p> <p>The Committee determined that further clarification is needed, as it is unclear whether the requester is aware of the existing bay, or if they are requesting additional short-term parking in a separate location near the Community Health Centre.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> That the requester be advise that there is currently a '15-minute' timed parking bay in place on Sulphide Street. That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary. <p>Moved: Troy Johnson Second: Jenene House All in favour</p>
June 2025	<p>The Committee determined more information is required and that the requester be engaged to clarify their request, as the Committee has identified there is already a '15-Minute' parking bay on the Sulphide Street in front of the centre.</p> <p>David Vant advised the Committee that under Council's delegation, it will be able to determine whether to install an additional '15-Minute' parking bay on</p>

	<p>the Crystal Street side of the centre.</p> <p>It was noted that if Transport for NSW becomes involved, the process could become more complex. Therefore, the matter is to be managed at the Council level.</p> <p>Troy Johnson suggested that matter be deferred for further discussion at the Committee's July 2025 meeting.</p>
May 2025	<p>The Committee received a request from the Community Health Centre, 2-4 Sulphide Street to assist with parking practices in the area.</p> <p>The Committee determined they would like a '15-minute' parking space installed on the Sulphide Street side, as was recently completed on Oxide, between Mica Street and Wolfram Lane.</p> <p>Suranga Palihawadana inspected the site identified with congestion of parking in the area and agreed that marking the parking spaces will prevent congestion and correct distances for parking between vehicles. The Committee will need to refer this to Transport for NSW, as Crystal Street is a state road and any works requested on state roads need to be approved by Transport for NSW.</p> <p>Matter to be discussed further at the June 2025 meeting, when the Transport for NSW Representative will be present.</p>
Date	Item Details
April 2025	Request for 'Bus Zone' on Gypsum Street, adjacent to the PCYC at 58 Gypsum Street
Item No.	456.8.2
EDRMS No.	D25/11598
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
July 2025	<ul style="list-style-type: none"> That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street. That program times for the PCYC be forwarded to Transport for NSW and NSW Police for review. That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street. That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.

June 2025	That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.
April 2025	That Council contact the requester to seek further details and reason for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.
Action Date	Running Actions
July 2025	<p>Troy Johnson met with the PCYC Children's Activity Officer to discuss the feasibility of installing a 'Bus Zone' and 'Disability Parking' on Gypsum Street. Troy Johnson advised that if both were installed, it would affect other parking in the immediate area of the PCYC.</p> <p>The PCYC Children's Activity Officer confirmed that the PCYC would make use of the internal parking area and will encourage its use, particularly during dry conditions when dust is minimal. However, there are concerns about the uneven ground in the parking area, which can be problematic when boarding buses. As a result, the PCYC has opted to use CDC buses rather than their smaller bus, which has greater accessibility limitations.</p> <p>Troy Johnson informed the PCYC Children's Activity Officer, that there is an existing 'Bus Stop' located approximately 50 metres further down Gypsum Street, near the Wills Street intersection, which may serve as an alternative location.</p> <p>The PCYC Children's Activity Officer provided the schedule of program times, which will be forwarded to Transport for NSW and NSW Police for review and consideration, included below.</p> <p>Current Bus Management</p> <p>After School Care program:</p> <ul style="list-style-type: none"> • The PCYC 25-seater bus currently parks on the street where it can fit – usually up towards the corner of Gypsum and Sampson Streets or back towards the AJ Keast Park. • Children disembark to the footpath where feasible and safe, then enter the building. • The bus is used for drop-offs at approximately 3:10pm and 3:45pm. • The PCYC are transitioning to CDC services at the start of Term 3, which will involve a larger bus, making parking more challenging. • Parking is limited during these times due to activities being run at the club: <ul style="list-style-type: none"> ◦ H2J Dance (Wednesday and Thursday 3:30pm - 9:15pm) ◦ Mini Ninja Warrior (Mondays, Wednesdays and Fridays 4pm – 5pm) ◦ Boxing (Monday-Friday 4pm – 8pm) <p>Program Days and Times</p> <p>Programs operate as follows:</p> <ul style="list-style-type: none"> • After School Care: Monday-Friday, 3pm-6pm (bus utilised 3pm-4pm). • Before School Care (in planning stages): Monday-Friday, would utilise

	<p>the bus for departures from roughly 8:15am – 9am.</p> <ul style="list-style-type: none">• Vacation Care: Monday-Friday during school holidays, 8am-6pm (bus used sporadically depending on bookings and excursions).• Community Programs: We also occasionally host excursions and community groups that arrive and depart using large town buses – this is currently not an issue as these occur during off-peak traffic or parking times. <p>Consideration of PCYC Parking Space</p> <p>Consideration for using internal carpark:</p> <ul style="list-style-type: none">• This is feasible for the PCYC 25-seater bus — however, only for our 3:45pm drop-off. The PCYC 3:10pm drop-off often happens on the opposite side of the road due to direction of travel for this pickup (this is not an issue for our bus zone request) — a major reason we're changing to CDC.• However, it's not suitable for CDC town buses due to their larger turning circles – the ground is also uneven for these larger vehicles. <p>Additionally, these buses would have difficulty navigating the tight corners and limited space available in our parking area, potentially creating safety hazards for children and staff.</p> <ul style="list-style-type: none">• To meet Department of Education guidelines and OOSH regulations (specifically Regulation 102C regarding risk assessments for transportation), the bus would need to park in the closest spot to our building for child health and safety reasons. This ensures minimal walking distance for children, reduces exposure to traffic hazards, and enables efficient supervision during transition between the vehicle and facility. ACECQA guidelines also emphasise that services must minimise risks during transportation transitions. <p>The Committee discussed the requirements for the programs and determined the following recommendations.</p> <p>Recommendations:</p> <ul style="list-style-type: none">• <i>That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.</i>• <i>That program times for the PCYC be forwarded to Transport for NSW and NSW Police for review.</i>• <i>That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street.</i>• <i>That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.</i> <p>Moved: Jenene House</p> <p>Second: Troy Johnson</p> <p>All in favour</p>
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June 2025	<p>Prior to the meeting, Troy Johnson met with PCYC's Children's Activity Officer, to clarify the request for a bus zone at the front of the centre. The Children's Activity Officer expressed that using Gypsum Street would be safer for children, as manoeuvring the bus within the on-site dirt car park is difficult.</p> <p>The Committee noted that the size of the bus needs to be confirmed to make an informed decision. It was identified that there is an existing designated area approximately 50 metres from the centre on Gypsum Street that could accommodate larger buses. Based on this, the Committee determined that a bus stop should not be installed directly in front of the centre.</p> <p>The Children's Activity Officer indicated that the proposed bus stop would be used solely by the centre's bus during program hours.</p> <p>David Vant recommended that PCYC management and the bus operator, CDC, be consulted to identify any concerns. The Committee will review their feedback at the July 2025 meeting.</p> <p>Recommendation:</p> <p><i>That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.</i></p> <p><i>Moved: David Vant</i></p> <p><i>Second: Troy Johnson</i></p> <p><i>All in favour</i></p>
May 2025	This matter carried over for further discussion at the June 2025 meeting.
April 2025	<p>Correspondence received from the Children's Activity Officer for the Broken Hill Police Citizen Youth Club (PCYC), requesting the Committee consider the establishment of a dedicated a bus zone on Gypsum Street, adjacent to the PCYC at 58 Gypsum Street, to enable safe delivery and collection of children registered for the Fit for Life program and Out of School Hours program.</p> <p>The proposed bus zone would need to accommodate standard-sized buses and should be operational during the program hours.</p>  <p>The requester outlined the following concerns and suggested benefits with the lack of designated parking for their bus service, as follows:</p> <ul style="list-style-type: none"> • Safety concerns for children entering and existing vehicles in an uncontrolled environment. • Traffic congestion during peak program times.

	<ul style="list-style-type: none"> Children having to walk long distances after getting off the bus due to the lack of parking during the peak times. Difficulty for parents and caregivers to safely park to collect their children. <p>The benefits of a dedicated bus zone include:</p> <ul style="list-style-type: none"> Enhance safety for all program participants. Improved traffic flow around the facility. More organised and efficient drop off and collection process. Reduce stress for parents, staff, and children. <p>The Committee determined there is sufficient parking on site for the PCYC bus.</p> <p>Recommendation:</p> <p><i>That Council contact the requester to seek further details and reason for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.</i></p> <p><i>Moved: David Vant</i></p> <p><i>Second: Troy Johnson</i></p> <p><i>All in favour</i></p>
Date	Item Details
March 2025	Request for designated staff parking and to change the 'Taxi Zone,' adjacent to the YMCA Regional Aquatic Centre at 336 McCulloch Street, to a 'Loading Zone' for deliveries.
Item No.	455.10.1
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
<i>March 2025</i>	<ul style="list-style-type: none"> <i>That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck.</i> <i>That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking.</i>

Action Date	Running Actions
July 2025	<p>The YMCA has requested that one of the parking spaces directly across from the Aquatic Centre entrance be designated for YMCA use.</p> <p>The area was measured, and the bay is 6 metres long, which provides sufficient space for delivery trucks to manoeuvre without obstruction.</p> <p>Troy Johnson will confirm with Codie Howard if contact was made with the Taxi company for a response to the proposed change.</p> <p>An update will be provided to the Committee at the August 2025 meeting, to finalise the matter.</p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Await feedback from the Taxi company. • Committee to finalise the decision via email once the update is received.
June 2025	<p>Troy Johnson informed the Committee that he was unsure if Codie Howard had contacted the taxi company for a response to the proposed changes.</p> <p>This matter be deferred to the July 2025 meeting for further discussion.</p>
May 2025	<p>Codie Howard advised the Committee he will contact the Taxi company to see if they use the Taxi zone adjacent to the Regional Aquatic Centre and inform them the Committee has received a request for the space to be changed to a 'Loading Zone' to assist with deliveries.</p> <p>The YMCA's request for designated parking at the Centre for staff was denied by the Committee.</p> <p>Based on the decision from the Taxi company, the Committee will determine if the space will be changed to a 'Loading Zone' and the requester be advised of the Committee decision.</p> <p>This matter will be discussed further at the June 2025 meeting.</p>
April 2025	<p>That this matter be deferred for discussion at the Committee's May 2025 meeting following the inspection being completed by Council.</p>
March 2025	<p>The Committee received an email from YMCA Broken Hill management, requesting designated staff parking and to change the 'Taxi Zone,' adjacent to the YMCA Regional Aquatic Centre, 336 McCulloch Street, to a 'Loading Zone'.</p> <p>YMCA management believe the 'Taxi Zone' is not being utilised and would be better used as a 'Loading Zone' for the facility.</p> <p>It was noted the existing parking in the requested area, adjacent to the Regional Aquatic Centre entrance, consists of a 'No Stopping,' '5-Minute' parking bay, 'Taxi Zone' and a disability parking bay.</p> <p>Chris Wallace suggested the 'Taxi Zone' could be changed to an additional '5-Minute' parking bay, to allow short-term parking for patrons being dropped off and picked up at the Regional Aquatic Centre. Chris Wallace informed the Committee that he has a conflict of interest with this matter, as his wife works at the Centre.</p> <p>For this reason, Chris Wallace withdrew himself from voting on recommendations resolved by the Committee. This was accepted by the Committee.</p>

	<p>The Committee agreed that consultation with the Taxi company is required, to determine if they require the 'Taxi Zone' at the Regional Aquatic Centre and check if they have any concerns with the request.</p> <p>The Committee identified that the existing 'Taxi Zone' is a standard parking bay, and the size may not accommodate delivery trucks. Council will need to measure the parking bay to determine the size and contact YMCA Management to identify the size of their delivery trucks.</p> <p>Troy Johnson advised the Committee that if the bay is changed to a 'Loading Zone,' Council's Ranger would need to be consulted regarding increasing patrols of the area and issuing of infringement notices.</p> <p>The Committee determined there is sufficient parking at the Centre for the YMCA's staff and agreed to further discuss this matter at their April 2025 meeting, following inspection of the area by Council.</p> <p>Recommendations:</p> <ul style="list-style-type: none">• That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck.• That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking. <p>Moved: Troy Johnson Second: David Vant All in favour</p>
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459.12 Next Meeting Date: Tuesday, 5 August 2025

459.13 Meeting Close: 2.36 pm

RECOMMENDATIONS OF THE CORPORATE AND COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD TUESDAY, 22 JULY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 128/25 - DATED JULY 04, 2025 - TEMPORARY SUSPENSION OF PORTION OF CENTRAL BUSINESS DISTRICT ALCOHOL-FREE ZONE - BEYOND DUST FESTIVAL - 6 SEPTEMBER 2025 (D25/24963).....51

Recommendation

1. That Broken Hill City Council Report No. 128/25 dated July 4, 2025, be received.
2. That Council provide in principle support for the temporary suspension of a portion of the Central Business District (CBD) Alcohol-Free Zone (AFZ), under section 644 of the *Local Government Act 1993*, for the Beyond the Dust Street Festival to be held 6 September 2025.
3. That Council note the specific details for the temporary suspension includes a section of Argent Street (Oxide to Chloride St) and Chloride Street (Argent to Blende St) incorporating the Town Square (see map attached).
4. That the temporary suspension be in place from 4pm until 10pm on Saturday, 6 September 2025, subject to the conditions contained in the liquor licence.
5. That the temporary suspension be advised to the public by way of advertisement in the local newspaper and Public Notice on Council's website. That the public notification also confirms that all other existing alcohol-free zones in Broken Hill remain in force.
6. That the General Manager be authorised to implement the temporary suspension and public notice processes on final advice of the Barrier Police District.
7. That the Barrier Police District be advised of Council's decision.

2. BROKEN HILL CITY COUNCIL REPORT NO. 129/25 - DATED JULY 08, 2025 - NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMITTEES (D25/27897)55

Recommendation

1. That Broken Hill City Council Report No. 129/25 dated July 8, 2025, be received.
 2. That Council review and consider the nomination of Neville Hill for appointment as a community representative on the Memorial Oval Community Committee.
 3. That Council review and consider the nomination of Christine Adams for appointment as a community representative on the Broken Hill Heritage Advisory Committee.
 4. That Council review and consider the nomination of Ann Morris for appointment as a community representative on the Ageing Well Advisory Committee.
 5. That the community representatives be advised of their appointment.
 6. That Council notes a new round of advertising commenced on 27 June, consisting of three (3) fortnightly placements, concluding 25 July.
3. BROKEN HILL CITY COUNCIL REPORT NO. 130/25 - DATED JUNE 24, 2025 - MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD 28 MAY 2025 (D25/27830)67

Recommendation

1. That Broken Hill City Council Report No. 130/25 dated June 24, 2025, be received.
 2. That the Minutes of the Broken Hill Lead Reference Group meeting held 28 May 2025 be received.
4. BROKEN HILL CITY COUNCIL REPORT NO. 131/25 - DATED JULY 09, 2025 - MINUTES OF THE NORM FOX SPORTING COMPLEX COMMUNITY COMMITTEE MEETING HELD 26 JUNE 2025 (D25/28994)72

Recommendation

1. That Broken Hill City Council Report No. 131/25 dated July 9, 2025, be received.
2. That the Minutes of the Norm Fox Sporting Complex Community Committee meeting held 26 June 2025 be received.
3. That Council endorse the request for a caretaker/groundskeeper to be engaged from within the committee membership and that an honorarium of \$1,000 for the

2025/2026 financial year, payable monthly in arrears, be paid to said caretaker subject to the committee's financial capacity to do so.

- 4. That Council endorse the request for an honorarium of 50% of net profits of the canteen takings be paid to canteen operation management from within the committee membership; and Council thanks the canteen volunteers for their hard work to raise money towards the upkeep of the facility.**
- 5. That Committee members or agents receiving payments note that:**
 - a. The positions are not permanent and can be ceased by the Committee or Council at any time;**
 - b. Payments are performance based and will be reviewed by the Committee as required with the assistance of Council;**
 - c. Payments requested outside Point 3 and 4 will require approval of Council.**
- 6. That Council endorsement is valid for the 2025/2026 financial year only and that payments beyond that date will require approval of Council.**

COMMUNITY DEVELOPMENT COMMITTEE

July 4, 2025

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 128/25

SUBJECT: TEMPORARY SUSPENSION OF PORTION OF CENTRAL BUSINESS DISTRICT ALCOHOL-FREE ZONE - BEYOND DUST FESTIVAL - 6 SEPTEMBER 2025 D25/24963

Recommendation

1. That Broken Hill City Council Report No. 128/25 dated July 4, 2025, be received.
2. That Council provide in principle support for the temporary suspension of a portion of the Central Business District (CBD) Alcohol-Free Zone (AFZ), under section 644 of the *Local Government Act 1993*, for the Beyond the Dust Street Festival to be held 6 September 2025.
3. That Council note the specific details for the temporary suspension includes a section of Argent Street (Oxide to Chloride St) and Chloride Street (Argent to Blende St) incorporating the Town Square (see map attached).
4. That the temporary suspension be in place from 4pm until 10pm on Saturday, 6 September 2025, subject to the conditions contained in the liquor licence.
5. That the temporary suspension be advised to the public by way of advertisement in the local newspaper and Public Notice on Council's website. That the public notification also confirms that all other existing alcohol-free zones in Broken Hill remain in force.
6. That the General Manager be authorised to implement the temporary suspension and public notice processes on final advice of the Barrier Police District.
7. That the Barrier Police District be advised of Council's decision.

Executive Summary:

Council has received a request to temporarily suspend a portion of the Central Business District (CBD) Alcohol-Free Zone to permit the service and consumption of alcohol in a section of Argent Street and Chloride Street (map attached) on Saturday, 6 September 2025, between the hours of 4pm to 10pm for the Beyond the Dust Street Festival.

The Beyond the Dust Street Festival will be a free, outdoor festival designed to reinvigorate the Central Business District, incorporating multicultural food stalls, 3D interactive street art, live music, market stalls and extended street trading.

Report:

Council's Community Development team will host the Beyond the Dust Street Festival and 2025 will be the first Beyond the Dust Street Festival provided to the Broken Hill community.

Beyond the Dust will be a vibrant street festival, featuring multicultural cuisine, live music, interactive art, market stalls, camel rides, extended retail trading; all with the aim to transform the streets into a dynamic, family-friendly space, celebrating community and offering unique experiences that bring people together.

To obtain maximum benefit from the Festival, Council's Community Development Coordinator has requested a temporary suspension of a portion of the CBD Alcohol-Free Zone which includes a section of Argent Street (Oxide to Chloride St) and Chloride Street (Argent to Blende St) incorporating the Town Square (see map attached). This will include all footpaths and car parks in the sections of Argent and Chloride Streets and will include traffic control indicating street closures.



The final decision on suspension of a portion of the CBD Alcohol-Free Zone involves coordinated efforts among Barrier Police District and Council regarding the requirements of the application.

Community Engagement:

The Temporary suspension of a portion of the CBD Alcohol-Free Zone is the subject of an open report in the June 2025 Committee and Council meeting agendas and will also be advertised in the local newspaper.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Suspension of Alcohol-Free Zones must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol-Free Zones.

Financial Implications:

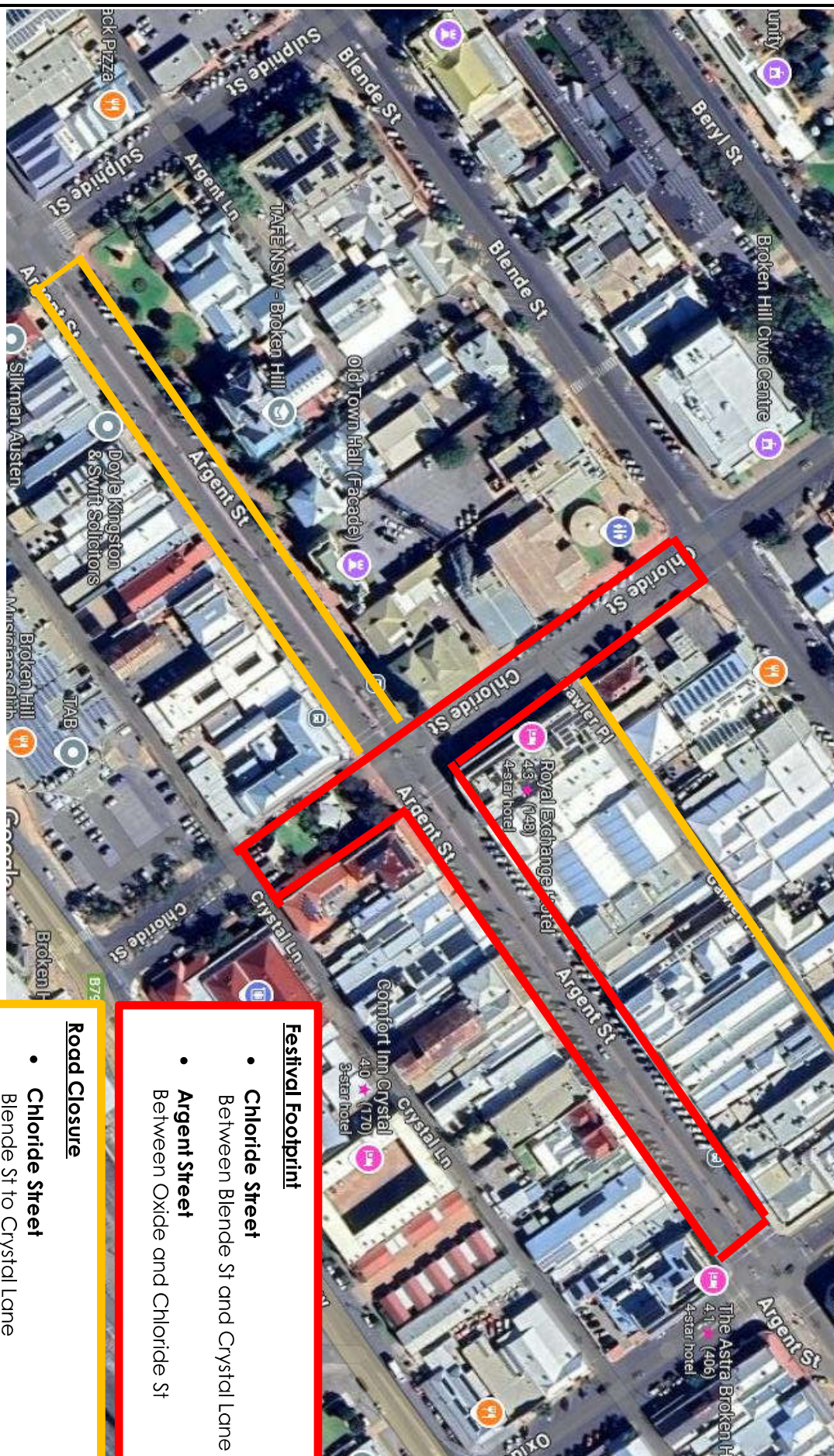
Advertising of the temporary suspension of a portion of the CBD Alcohol-Free Zone in the in the local newspaper is budgeted within the Operation Advertising budget.

Attachments

1. [Beyond the Dust Street Festival Map 2025](#)

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER



Festival Footprint

- **Chloride Street**
Between Blende St and Crystal Lane
- **Argent Street**
Between Oxide and Chloride St

Road Closure

- **Chloride Street**
Blende St to Crystal Lane
- **Argent Street**
Oxide St to Sulphide St
- **Gawler Place**
Chloride St to Oxide St

CORPORATE & COMMUNITY DEVELOPMENT COMMITTEE

July 8, 2025

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 129/25

SUBJECT: NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMITTEES D25/27897

Recommendation

1. That Broken Hill City Council Report No. 129/25 dated July 8, 2025, be received.
2. That Council review and consider the nomination of Neville Hill for appointment as a community representative on the Memorial Oval Community Committee.
3. That Council review and consider the nomination of Christine Adams for appointment as a community representative on the Broken Hill Heritage Advisory Committee.
4. That Council review and consider the nomination of Ann Morris for appointment as a community representative on the Ageing Well Advisory Committee.
5. That the community representatives be advised of their appointment.
6. That Council notes a new round of advertising commenced on 27 June, consisting of three (3) fortnightly placements, concluding 25 July.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the Councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions at its Ordinary Meeting held 30 October 2024, Minute number 47674 as the governance structure by which each Committee operates.

Council adopted the Constitution of the Broken Hill Heritage Advisory Committee at its Ordinary Meeting held 30 April 2025, Minute number 47845.

Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Report:

As per Council's adopted Asset and Advisory Committee Framework (adopted 30 October 2024, Minute Number 47674) which states that:

Committees are appointed every four (4) years, within six (6) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).

Council is calling for nominations for community representatives on its Section 355 Committees. A new round of advertising commenced on 27 June, consisting of three (3) fortnightly placements, and will conclude on 25 July.

A report will be presented to future Council meetings to progressively appoint representatives to the Section 355 Committees and further advertising is being undertaken as required to fill all community representative positions.

At the time of writing this report, three (3) nominations have been received for consideration. Each of the received nominations have been reviewed by Council's Corporate Services Governance team and are deemed to meet the criteria for volunteer applications, as per Council's Volunteer Management Framework.

The following table summarises the number of community representatives required on the Committees for which nominations have been recently received, along with the appointed nominees. It also includes, for reference, the Council delegate/s on each Committee.

Name of Committee	Committee Structure and Membership	Appointments and Nominations Received	Council Delegate/s on each Committee
Memorial Oval Community Committee	<p>Minimum membership required four (4), ideal membership twelve (12)</p> <p>At least one (1) Councillor representatives</p> <p>Allowance for at least one (1) representative per user group</p> <p>Reasonable number of community representatives reflecting the size and operations of the facility (to be approved by Council).</p>	<p>5</p> <p>Appointments:</p> <p>Tanya Martin</p> <p>Christopher May</p> <p>Nathan Fell</p> <p>Jody Whitehair</p> <p>Additional Nominations:</p> <p>Neville Hill</p>	Councillor Boland

Name of Committee	Committee Structure and Membership	Appointments and Nominations Received	Council Delegate/s on each Committee
Broken Hill Heritage Advisory Committee	<p>Minimum membership required twelve (12)</p> <p>At least three (3) Councillor representatives</p> <p>Minimum six (6) Community members with demonstrated experience in heritage, arts, culture, architecture, history and/or planning</p> <p>Two (2) Council Officers being Community Development Coordinator and Manager Planning Development ex-officio (non-voting)</p> <p>One (1) Broken Hill Heritage Advisor ex-officio (non-voting) member</p> <p>Representatives of local heritage groups along with a diversity of age, gender and backgrounds</p>	<p>1</p> <p>Nominations received:</p> <p>Christine Adams</p>	<p>Councillor Chandler</p> <p>Councillor Gillett</p> <p>Councillor Turley</p>

Name of Committee	Committee Structure and Membership	Appointments and Nominations Received	Council Delegate/s on each Committee
Ageing Well Advisory Committee	<p>Minimum membership required four (4), ideal membership eighteen (18)</p> <p>At least three (3) Councillor representatives</p> <p>At least three (3) Community Representatives who either are a person of senior years or who care for a person in their senior years</p> <p>At least two (2) community representatives from the First Nations community who either are a person of senior years or who care for a person in their senior years.</p> <p>Representative from each of the following organisations</p> <ul style="list-style-type: none"> • Southern Cross Care • NSW Health • Maari Ma • RFDS Wellbeing Centre • YMCA • Pensioners Association • Life Without Barriers • LiveBetter Community Services • Australian Unity Home Care Service • UnitingCare Community Care - Far West Miraga 	<p>3</p> <p>Appointments:</p> <p>Julua Hamel</p> <p>Judith Parr</p> <p>Additional Nominations:</p> <p>Ann Morris</p>	<p>Councillor Gillett</p> <p>Councillor Jewitt</p> <p>Councillor Algate</p>

This report is presented to Council to consider the three (3) nominations received in this round of advertising and accordingly appoint community representatives to the respective Section 355 Committees.

Community Engagement:

A new round of advertising commenced on 27 June, consisting of three (3) fortnightly placements, concluding 25 July. Advertising may be continued until enough nominations are received for each Committee.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Support the organisation to operate its legal framework

Relevant Legislation:

Section 355 of the *Local Government Act 1993*

Council's adopted S355 Asset and Advisory Committee Framework and Constitutions

Financial Implications:

There are no additional financial implications outside the operational budget for the associated committees.

Attachments

1. Section 355 Nomination form - Memorial Oval Community Committee - Neville
[↓ Hill_Redacted](#)
2. Section 355 Nomination form - Broken Hill Heritage Advisory Committee - Christine
[↓ Adams_Redacted](#)
3. Section 355 Nomination Form - Ageing Well Advisory Committee - Ann
[↓ Morris_Redacted](#)

RAZIJA NU'MAN

DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL

GENERAL MANAGER

Section 355 Committee Nomination Form

BROKEN HILL
CITY COUNCIL

Submitted on 20 January 2025, 3:27pm
Receipt number S355CNF-66
Related form version 7

Personal Details

First Name: Neville

Last Name: hill

Contact Number:

Email Address:

Full Address (Including Street, Suburb, State, Postcode):

Emergency Contact:

Emergency Contact Name:

Emergency Contact Phone Number:

Committee Details

Name of Committee: Memorial Oval Community Committee

Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills: rsa

Experience: been on several commities

Special Interests: outdoors

Why are you interested in becoming a Section 355 Volunteer? serve the community

Additional Information

Do you have any health or fitness limitations that may limit
your availability to perform certain types of activities?

If yes, please explain

Are you on any medication or under any course of treatment
that may limit your ability to perform certain types of
activities?



If yes, please explain

Do you hold a current Drivers licence?

Yes

Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

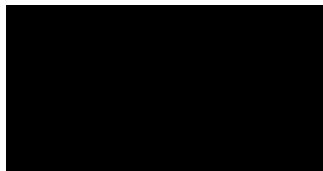
I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

Signature

Name of signatory: Neville george hill



Section 355 Committee Nomination Form

BROKEN HILL
CITY COUNCIL

Submitted on 8 June 2025, 12:45PM
Receipt number S355CNF-69
Related form version 8

Personal Details

First Name: Christine

Last Name: Adams

Contact Number:

Email Address:

Full Address (Including Street, Suburb, State, Postcode):

Emergency Contact:

Emergency Contact Name:

Emergency Contact Phone Number:

Committee Details

Name of Committee: Broken Hill Heritage Advisory Committee

Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills: Adv Diploma in Local & Applied History; recipient of the 2024 BHCC John Reid Memorial Heritage Award for outstanding contribution to the heritage of Broken Hill; author of several books pertaining to the history of Broken Hill namely: Sharing the Lode: The Broken Hill Migrant Story, A monumental History; Broken Hill Cemetery and its stories; Way Out West: pastoral Stories of Western new SOuth Wales.

Experience: member and secretary of Council's former heritage committee since its creation; secretary treasurer and curator of Sulphide Street Railway & Historical Museum;

Special Interests: Broken Hill Culture and History

Why are you interested in becoming a Section 355 Volunteer? Continuing my involvement of 355 committees that spans over 15 years.

Additional Information

Do you have any health or fitness limitations that may limit your availability to perform certain types of activities?



If yes, please explain

Are you on any medication or under any course of treatment that may limit your ability to perform certain types of activities?



If yes, please explain

Do you hold a current Drivers licence?

Yes

Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

Signature

Name of signatory: Christine Adams



Section 355 Committee Nomination Form

BROKEN HILL
CITY COUNCIL

Submitted on 10 June 2025, 10:43AM
Receipt number S355CNF-70
Related form version 8

Personal Details

First Name: Ann
Last Name: Morris
Contact Number: [REDACTED]
Email Address: [REDACTED]
Full Address (Including Street, Suburb, State, Postcode): [REDACTED]

Emergency Contact:

Emergency Contact Name: [REDACTED]
Emergency Contact Phone Number: [REDACTED]

Committee Details

Name of Committee: Ageing Well Advisory Committee

Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills: Management, finance, working with councils in Lake Macquarie and Newcastle, tender writing, education.
Experience: I have served on numerous community committees and boards including those representing small business, community economic development and domestic violence. I have run my own businesses in education for the past 30 years and have now retired. I have also worked with local government in Newcastle and Lake Macquarie.
Special Interests: Gardening, mosaics, and cooking.
Why are you interested in becoming a Section 355 Volunteer? To assist in ensuring the quality of services for seniors in the community is appropriate and available. The health and welfare of older community members is important for our society. As an older person myself,

keeping physically and emotionally well adds to quality of life.

Additional Information

Do you have any health or fitness limitations that may limit your availability to perform certain types of activities?



If yes, please explain

Are you on any medication or under any course of treatment that may limit your ability to perform certain types of activities?



If yes, please explain

Do you hold a current Drivers licence?

Yes

Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

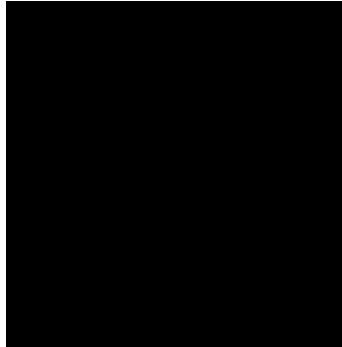
I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

Signature

Name of signatory: Ann Morris



CORPORATE & COMMUNITY DEVELOPMENT COMMITTEE

June 24, 2025

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 130/25

SUBJECT: MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP
MEETING HELD 28 MAY 2025 D25/27830

Recommendation

1. That Broken Hill City Council Report No. 130/25 dated June 24, 2025, be received.
2. That the Minutes of the Broken Hill Lead Reference Group meeting held 28 May 2025 be received.

Executive Summary:

The minutes of the Broken Hill Lead Reference Group for meeting held 28 May 2025 are presented to Council for endorsement.

Report:

The Broken Hill Lead Reference Group (BHLRG), chaired by the Broken Hill City Council, is a collaborative of the many companies and community representatives that work with, have an interest in, and contribute to, lead management in the local community.

The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

Community Engagement:

Community engagement through community representation on the Committee.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Support the organisation to operate within its legal framework

Relevant Legislation: Nil

Financial Implications: Nil

Attachments

1. [↓](#) Minutes - Broken Hill Lead Reference Group - meeting held 28 May 2025

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER

MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP (BHLRG) MEETING HELD WEDNESDAY, 28 MAY 2025 10.00AM, AGED PERSONS REST CENTRE

Meeting commenced at 10.15am

Present

Marisa Pickett	Waste and Sustainability Manager (BHCC) - Chair
Devon Roberts	Broken Hill Mines (BHM)
Tayla Pettit	Essential Water
Frances Boreland	Broken Hill Environmental Lead Program (BHELP)
Vilmae Appleton	Far West Local Health District (FWLHD)
Kelli Morris	Far West Local Health District (FWLHD)
Georgy Seward	Public Health Unit (PHU)
Nyrie Waite	Administration Officer – (BHCC) - Minute Taker
Angela Hank	Administration Officer (BHCC)

Present Via Teams)

Christina Low	Broken Hill Environment Lead Program (BHELP)
Adam Forster	Perilya
Linda Mason	Western NSW Local Health District (WLHD)
Melissa Welsh	Far West Local Health District (FWLHD)
Neil Glastonbury	Transport for NSW (TfNSW)
Jill Gallagher	Environment Protection Authority (EPA)
Matthew Jardine	Broken Hill Environmental Lead Program (BHELP)
Chloe Bennett	Aboriginal Affairs

Apologies

Councillor Michael Boland	Council Delegate
Pam Tucker	Community Representative
Judi Louvel	Broken Hill Environmental Lead Program (BHELP)
Cathy Dyer	Maari Ma
Jessica Ierace	Broken Hill City Council

Welcome with introductions around the table and on Teams.

Acknowledgement of Country - Acknowledgment of Country recited by Marisa Pickett.

Confirmation of Minutes of Previous Meeting – 26 February 2025 by Frances Boreland

1 Matters Arising from Previous Minutes

Abe from SafeWork to advise when he will be visiting Broken Hill.

Meeting Update – Georgy Seward to follow up with Abe.

Contact Essential Water for a representative to attend the meetings.

Meeting Update - Welcome to Tayla Pettit from Essential Water.

Contact Aboriginal Affairs and or Aboriginal Housing for representative to attend the meetings.

Meeting Update – Welcome to Chloe Bennett from Aboriginal Affairs.

2 Correspondence In –

13/5/2025 – email from Kelli Morris, FW LHD - requesting a copy of the Terms of Reference for the Lead reference group.

14/5/2025 – email from Melissa Welsh FW LHD - requesting reports attached to the Lead Reference group minutes submitted to BHCC be removed.

20/5/2025 - email from Melissa Welsh FWLHD requesting removal of report from the agenda and a general business item to discuss reports attached to minutes and submission to Council meetings.

20/5/2025 - email from Chloe Bennett, Aboriginal Affairs – Chloe will attend the meetings, pending staff changes.

23/5/2025 - email from Melissa Welsh FWLHD – regarding wording on the agenda to ensure reports are not shared.

3 Correspondence Out –

13/5/2025 – email to Kelli Morris and Linda Mason with a copy of the Terms of Reference for the Lead Reference Group.

23/5/2025 – email to Melissa Welsh confirming all reports have been removed from Council business papers and website.

4 Quarterly Reports

4.1 Broken Hill Environmental Lead Program (BHELP) - Report attached and tabled.

Meeting update: Matthew Jardine read the report, noting key points.

- Round 9 of the Home Remediation Program is closing for this financial year. 39 properties were referred for remediation with 24 being completed, including all urgent referrals.
- BHELP and Maari Ma have recently completed lead testing on 45 homes for the Aboriginal Housing Office.
- Dust monitoring program continues.
- Lead assessments at pre-schools and Kindergartens has started.
- Social research projects are being undertaken to inform future education about lead risks in Broken Hill.

Frances Boreland spoke about a meeting with authorities from Hoboken. A town in Belgium that has a smelter located close to housing. Hoboken has managed in the last few years, to get their preschool aged children's blood levels down to about 3.5 ug/dL by focussing on improving the omission controls from the smelter, halving their levels of lead in air and fine dust. They also purchased homes that are closer to the smelter and established a green belt. They provide home lead assessments focussing on removing dust from ceilings and cellars with regular cleaning of playgrounds, roads and footpaths. The school was closed in the community, so children had to go out of the area to attend school, ensuring less exposure to lead.

4.3 Western Local Health District (WLHD) – No Report

Meeting update: – Linda Mason advised that a report will not be provided to this meeting due to the minutes and reports being made public on Council's website. Information was pulled from those reports and reported in the local paper. No report will be provided verbal or otherwise, but happy to discuss alternative arrangements.

4.4 Broken Hill Operations - Report attached and tabled.

Meeting update: – Devon Roberts read the report noting key points.

- There was an application of dust suppressant in February. Clear dust suppressant will now be used around any heritage items with green dust suppressant in other areas.
- New products are being trialled for sediment control at the sediment ponds.
- Resubmitting the Mod 12 approval to extend mining into blocks 13, 14, 15 and 16 to the northern end of the mine site, towards Menindee Road.
- The Rehabilitation Strategy and Management Plan is being updated.

4.5 Perilya – Report attached and tabled

Meeting update: Adam Forster presented a verbal report, the written report will be attached to the minutes, noting key points.

- The latest tests for lead levels indicate levels are down from last year.
- A health and hygiene assessment was conducted on three properties to identify if remediation works are needed.

4.6 Essential Water – Report attached and tabled

Meeting update: – Tayla reviewed the report noting key points.

- All tests of the water passed for both health and drinking water quality.
- There are 38 sampling points around Broken Hill.

5 General Business –

SafeWork meeting date?

Meeting Update - Georgy Seaward to follow up with SafeWork. Abe is now in a different role. Georgy will ask/check how an information session might be able to be organised

**Reports to Council – the minutes are sent to Council and tabled at a Council meeting.
In the past all reports have been attached. This will not happen again.**

Meeting update – Far West LHD voiced concerns about the reports being attached to the minutes and made public.

Linda requested a background on the group in relation to the quarterly reports. Nyrie advised that for the past 3-4 years members have provided quarterly reports to each meeting.

Francis advised that she has been with the group since the beginning. The group was set up as an information sharing group for organisations in the community to address the information gaps and determine collaborative strategies for sharing information and sourcing funding. Quarterly reports were introduced to keep each other informed about efforts to reduce children's exposure and to compare trends.

Marissa will investigate the history on the group and provide some information.

Changes to Public Health Unit - follow up with Adult lead notifications – Georgy Seward

Meeting Update - Georgy Seward advised that surveys are being developed and conducted in accordance with legislation, to determine whether the risks to adults, are occupational or environmental. This process is currently in the testing phase. There are also preliminary discussions with the Regulator in relation to an education and communication package. Georgy Seward and Jill Gallagher to organise a meeting to discuss the Legislation in relation to Broken Hill content.

Meeting location for 27 August – APRC is booked for the day - we could try the ground floor meeting room – can only fit 10 - 12 people or Council Chambers?

Meeting Update – the meeting suggested Council Chambers.

Nyrie and Angela checked the ground floor meeting room and feel it will be Ok for the meeting.

6 Action List for next meeting

Action	Responsible Person	Date due
Information on History of Group	Marisa Pickett	27 August 2025
Issue Terms of Reference before next meeting	Nyrie Waite	27 August 2025
SafeWork - ask/check how an information session might be able to be organised	Georgy Seward	27 August 2025

7 Next Meeting Date

10am Wednesday 27 August 2025, Council Administrative Building, Ground Floor Meeting Room and via Teams

12 Meeting Closed

11.01am.

CORPORATE & COMMUNITY DEVELOPMENT COMMITTEE

July 9, 2025

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 131/25

SUBJECT: MINUTES OF THE NORM FOX SPORTING COMPLEX
COMMUNITY COMMITTEE MEETING HELD 26 JUNE 2025
D25/28994

Recommendation

1. That Broken Hill City Council Report No. 131/25 dated July 9, 2025, be received.
2. That the Minutes of the Norm Fox Sporting Complex Community Committee meeting held 26 June 2025 be received.
3. That Council endorse the request for a caretaker/groundskeeper to be engaged from within the committee membership and that an honorarium of \$1,000 for the 2025/2026 financial year, payable monthly in arrears, be paid to said caretaker subject to the committee's financial capacity to do so.
4. That Council endorse the request for an honorarium of 50% of net profits of the canteen takings be paid to canteen operation management from within the committee membership.
5. That Committee members or agents receiving payments note that:
 - a. The positions are not permanent and can be ceased by the Committee or Council at any time;
 - b. Payments are performance based and will be reviewed by the Committee as required with the assistance of Council;
 - c. Payments requested outside Point 3 and 4 will require approval of Council.
6. That Council endorsement is valid for the 2025/2026 financial year only and that payments beyond that date will require approval of Council.

Executive Summary:

The Minutes of the Norm Fox Sporting Complex Community Committee Meeting held 26 June 2025 are presented to Council for endorsement.

The Norm Fox Sporting Complex Community Committee seeks endorsement by Council to pay honorariums to:

- engage a groundskeeper/caretaker to provide cleaning of facilities, general tidy and maintenance of grounds at \$1,000 per financial year, subject to the financial capacity of the committee.
- pay 50% of the net profit of the canteen takings to canteen operation management.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Norm Fox Sporting Complex Community Committee (both adopted October 2024), the Committee is required to provide Council with a copy of their meeting minutes following each committee meeting.

Accordingly, the Norm Fox Sporting Complex Community Committee has submitted minutes from its meeting held 26 June 2025, for Council's endorsement.

The Norm Fox Sporting Complex Community Committee has included a request for endorsement by Council to pay honorariums to:

- a groundskeeper/caretaker at the rate of \$1,000 per financial year, and
- 50% of net canteen takings to canteen operation management.

Community Engagement:

Community representatives participate in the Section 355 Norm Fox Sporting Complex Community Committee.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Support the organisation to operate within its legal framework

Relevant Legislation:

Section 355 of the *Local Government Act 1993*.

The Norm Fox Sporting Complex Community Committee operates under Council's S355 Asset Committee Framework which includes the Section 355 Asset Committee Manual and Norm Fox Sporting Complex Community Committee Constitution (both adopted October 2024).

Section 356 of the *Local Government Act 1993*

356 Can a council financially assist others?

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.

Financial Implications:

Honorariums will be paid from the Norm Fox Sporting Complex account, subject to Council approval and the Committee's financial capacity to do so.

Attachments

1. Minutes - Annual General Meeting - Norm Fox Sporting Complex Community Committee - held 26 June 2025

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

RECEIVED
09 JUL 2025
BY: 11.57am

ANNUAL GENERAL MEETING MINUTES

NORM FOX SPORTING COMPLEX COMMUNITY COMMITTEE

Date	26/06/2025	Time Meeting opened: 3.40pm	Time Meeting closed: 4.54pm
Location	Broken Hill City Council (BHCC) Administrative Centre, 240 Blende St, Broken Hill		
Present	Councillor Algate Colin Casey – Committee Member Peter Johnston – Committee Member Margaret Pope – Committee Member Razija Nu'man – Director Corporate & Community, BHCC Rod Squire - Workplace Health and Safety Coordinator, BHCC Emma Clarke – Corporate Risk & Safety Officer, BHCC Anjali Joseph – Strategic Asset Management Coordinator, BHCC Michelle Rolton – Manager Corporate & Customer Experience, BHCC Lynette Hunt – Corporate Support Officer, BHCC (Minute taker)		
Apologies	Nil		
Observer	Jenny Johnston		
Next Meeting	To be advised		

AGENDA

1.	<p>Welcome and Apologies</p> <p>With the agreement of Councillor Algate, Michelle Rolton opened the meeting and welcomed the participants of the Section 355 Norm Fox Sporting Complex Community Committee.</p>
	<p>Acknowledgement of Country</p> <p>Michelle Rolton delivered Acknowledgement of Country.</p>
2.	<p>Confirmation of Minutes from previous meeting held</p> <p>Confirmation of minutes from previous Annual General Meeting not confirmed due to only one member from that prior meeting in attendance.</p>
3.	<p>Induction</p>
3.1	<p>Induction – S355</p> <p>Michelle Rolton delivered on the requirements of Section 355 committees; that committees and their volunteers are an extension of Council and require induction, as would occur with employees.</p> <p>The committee were advised that Council is keen to work more closely with its S355 Committees, particularly providing support to the Secretary and Treasurer.</p> <p>The PowerPoint Induction presentation was used to deliver the induction program.</p> <p>Councillor Algate noted the comprehensive induction program may potentially discourage volunteers, however Council had met its obligations by delivering the induction.</p>

Annual General Meeting Minutes
Norm Fox Sporting Complex Community Committee
held 26 June 2025

AGENDA	
3.2	<p>Induction – Risk</p> <p>Rod Squire noted Council has duty of care through Work Health and Safety (WHS) to its volunteers, and that the risk team would provide advice and support to the committee. The following examples were highlighted:</p> <ul style="list-style-type: none"> • Application of chemical spray requires a certificate for the safe use and handling of chemicals; • Dial before you Dig requirements; • Reportable requirements in relation to notifiable incidents. <p>The committee members were directed to the generic risk induction pages in the hard copy induction pack provided.</p> <p>Committee members signed off on receiving the Risk induction content in Council's Donesafe program.</p>
4.	<p>Appointment of Executive positions</p> <p>Michelle Rolton noted the next agenda item was the appointment of executive positions and that Council staff would now observe from this point of the meeting.</p> <p>Committee members were advised that any recommendations requiring Council approval/adoption would need to be noted in the minutes of meetings.</p> <p>Michelle then referred the chairing of the meeting to Councillor Algate.</p>
4.1	<p>Appointment of Chairperson</p> <p>Councillor Algate noted that Council prefers councillors to be the Chair and noted he wishes to comply with this preference.</p> <p>Seconded by Colin Casey.</p> <p>Carried unanimously.</p>
4.2	<p>Appointment of Deputy Chairperson</p> <p>Councillor Algate proposed that Deputy Chairperson remains vacant at this time.</p> <p>All agreed.</p>
4.3	<p>Appointment of Secretary</p> <p>Councillor Algate proposed Peter Johnston as combined Secretary/Treasurer.</p> <p>Peter Johnston confirmed his acceptance.</p> <p>Carried unanimously.</p>
4.4	<p>Appointment of Treasurer</p> <p>Councillor Algate noted that Treasurer is not required. The position is combined with Secretary.</p>
5.	<p>Correspondence Received</p> <p>Councillor Algate called for and noted no correspondence has been received.</p>
6.	<p>General Business</p> <p>The committee discussed the purchase of the new lawn mower for the Norm Fox Sporting Complex, with Council staff in attendance confirming that it had been delivered to Council's Warnock Street Yard and that the risk pre-inspection had been completed in readiness for delivery to the facility.</p> <p>Peter Johnston moved that Council approval be sought to engage a groundsperson/caretaker to provide cleaning, general tidy and maintenance of grounds</p>

Annual General Meeting Minutes
Norm Fox Sporting Complex Community Committee
held 26 June 2025

AGENDA

and recommended the caretaker be paid an honorarium of \$1000 per year subject to the financial capacity of the committee.

Seconded by Colin Casey.

Carried unanimously.

Peter Johnston moved that Council approval be sought that the canteen operation management be paid an honorarium of 50% of the gross profit of the canteen takings.

Seconded by Colin Casey.

Carried unanimously.

A Profit and Loss Statement for Norm Fox Sporting Complex to support the honorarium requests was tabled.

The committee discussed the hire fees and charges for Department of Education (DoE) use of the Norm Fox Sporting Complex for school activities. Council staff confirmed that fees were set for this purpose in Council's Schedule of Fees and Charges and that any recommended changes to the fees or fee structure would be required to be submitted to Council by 31 January each year for consideration.

It was advised that venue bookings required to be accompanied by a risk assessment and Public Liability Certificate of Currency.

Peter Johnston noted the clubrooms needed improvement, in particular interior painting, reflooring and blinds; noting the flooring being old carpet tiles which were becoming a trip hazard.

Council staff noted that capital project recommendations are received by end September each year for business planning and submission to Council for an upcoming budget year; noting 2025/2026 budget is now complete, awaiting adoption. It was also advised that expenditure of more than \$1000 requires Council approval.

Peter Johnston advised there is many memorabilia and that a sporting history museum could be established for cricket and baseball if the clubrooms were updated.

It was also noted there are currently no female change rooms at Norm Fox Sporting Complex.

Next meeting date - to be advised.

Meeting Closed

There being no further business Councillor Algate, Chairperson, declared the meeting closed at 4.54pm.

CHAIRPERSON:

7.07.25.

FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 132/25 - DATED JUNE 24, 2025 - COUNCIL MEETING ARRANGEMENTS AND CHRISTMAS SHUT DOWN PERIOD (D25/27849)79
2. BROKEN HILL CITY COUNCIL REPORT NO. 138/25 - DATED MAY 22, 2025 - CORRESPONDENCE REPORT - SEEKING FUNDING OPPORTUNITIES TO REDUCE LEAD DUST EXPOSURE IN BROKEN HILL (D25/22747).....82
3. BROKEN HILL CITY COUNCIL REPORT NO. 139/25 - DATED MAY 22, 2025 - CORRESPONDENCE REPORT - URGENT NEED TO SUSTAIN FUNDING FOR SOCIAL FUTURES (D25/22751)86
4. BROKEN HILL CITY COUNCIL REPORT NO. 140/25 - DATED JULY 09, 2025 - CORRESPONDENCE REPORT - ELIGIBILITY FOR 88 DAYS AUSTRALIA PROGRAM FOR RURAL AND REMOTE AREAS (D25/27626)90
5. BROKEN HILL CITY COUNCIL REPORT NO. 141/25 - DATED JUNE 24, 2025 - CORRESPONDENCE REPORT - FUNDING FOR THE BROKEN HILL REGIONAL AIRPORT AND SUPPORT FOR REGIONAL EXPRESS AIRLINES (D25/28126)93
6. BROKEN HILL CITY COUNCIL REPORT NO. 142/25 - DATED JULY 09, 2025 - CORRESPONDENCE REPORT - UPDATE ON THE WILLYAMA HIGH SCHOOL REBUILD (D25/30770)97
7. BROKEN HILL CITY COUNCIL REPORT NO. 143/25 - DATED JUNE 03, 2025 - 2022-2026 DELIVERY PROGRAM INCLUDING 2024/2025 OPERATIONAL PLAN OUTCOMES - FINAL KEY PERFORMANCE INDICATOR PROGRESS REPORT FOR PERIOD ENDING 30 JUNE 2025 (D25/24689)101
8. BROKEN HILL CITY COUNCIL REPORT NO. 144/25 - DATED JULY 11, 2025 - 2022-2026 DISABILITY INCLUSION ACTION PLAN - KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 30 JUNE 2025 (D25/31108)181

9. BROKEN HILL CITY COUNCIL REPORT NO. 133/25 - DATED JUNE 05, 2025 - DRAFT SOCIAL MEDIA POLICY AND DRAFT MEDIA RELATIONS POLICY FOR PUBLIC EXHIBITION (D25/25012)204
10. BROKEN HILL CITY COUNCIL REPORT NO. 134/25 - DATED JULY 11, 2025 - INVESTMENT REPORT FOR JUNE 2025 (D25/31122)238
11. BROKEN HILL CITY COUNCIL REPORT NO. 135/25 - DATED JUNE 17, 2025 - MINUTES OF THE BROKEN HILL EDUCATION WORKING GROUP MEETING HELD 11 JUNE 2025 AND 9 JULY 2025 (D25/26772)253
12. BROKEN HILL CITY COUNCIL REPORT NO. 145/25 - DATED JULY 23, 2025 - ACTION LIST REPORT (D25/32770)261

ORDINARY MEETING OF THE COUNCIL

June 24, 2025

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 132/25

SUBJECT: COUNCIL MEETING ARRANGEMENTS AND CHRISTMAS SHUT
DOWN PERIOD D25/27849

Recommendation

1. That Broken Hill City Council Report No. 132/25 dated June 24, 2025, be received.
2. That Council's Ordinary Monthly Meeting for December be held 17 December 2025.
3. That the December Standing Committee Meetings be held as follows
 - a. Infrastructure and Environment Committee Meeting to be held Monday December 8, 2025, at 5:30pm
 - b. Corporate and Community Development Committee Meeting to be held Tuesday December 9, 2025, at 5:30pm
 - c. Finance and Governance Committee Meeting to be held Wednesday December 10, 2025, at 5:30pm
4. That Standing Committee Meetings not be held in January 2026.
5. That the Council shutdown period for the Administrative Centre and the Warnock Street Works Depot be from 5pm Tuesday December 23, 2025, and reopening Monday, January 12, 2026.
6. That Council advertise the shutdown period for the Administrative Centre and the Warnock Street Works Depot and that this advertisement also includes the operating hours for all other Council facilities during this period.

Executive Summary:

Council's Ordinary Monthly Meeting for December 2025 is scheduled to fall on New Year's Eve 31 December 2025 which is during Council's proposed Christmas Shutdown period (commencing 5:00pm Tuesday December 23, 2025, to Friday January 8, 2026, with Council reopening on Monday, January 12, 2026). This is in alignment with the shutdown period of other NSW State departments.

This report is presented to Council to determine suitable alternative dates for the December Standing Committee Meetings and the December Ordinary Council Meeting to ensure there is enough time for actions to be undertaken prior to Council's Christmas Shutdown period; and for Council to endorse the Christmas shutdown period for Council's Administrative Centre and the Warnock Street Works Depot, along with the cancellation of Standing Committee Meetings in January 2026.

Report:

It is proposed that the Ordinary Council Meeting for December 2025 be held on Wednesday December 17 2025, two weeks earlier than scheduled (Wednesday, December 31, 2025) to allow for the Council Meeting to be held prior to the proposed Christmas shutdown period.

Council's adopted Code of Meeting Practice, Clause 3.1 states:

"Ordinary meetings of the Council will be held on the following occasions:

Ordinary Council Meetings will be held on the last Wednesday of every month of the year with the exception of the December Council Meeting which will be set by Council Resolution each year. The meeting will commence at 6:30p.m. and be held in the Council Chambers."

Clause 3.1 reflects the *Local Government Act 1993, Section 365*.

If the Council meeting is rescheduled to Wednesday December 17, 2025, Committee meetings will also be required to be moved forward two weeks to be held on the below dates:

Infrastructure and Environment Committee – Monday December 8, 2025
Corporate and Community Development Committee – Tuesday December 9, 2025
Finance and Governance Committee - Wednesday December 10, 2025

It is also being recommended that Standing Committee Meetings not be held in January due to Council reopening after the Christmas Shutdown on Monday January 12, 2026, and that traditionally, staff take annual leave during the Christmas period and due to this there is inadequate time to allow for reports and business papers to be prepared.

It is therefore proposed that Council's Ordinary Monthly Meeting for December 2025 be held on Wednesday December 17, 2025 with Standing Committees held on 8-10 December 2025; and that no Standing Committee Meetings be held in January 2026.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993 (Section 365)
Council's adopted Code of Meeting Practice Policy

Financial Implications:

Management have implemented strategies for staff with high leave balances to begin taking leave to reduce the liability to Council. Council's total leave liability would become a cash flow issue for Council if it had to pay these liabilities all out at once due to terminations or redundancy but the likelihood of this is very unlikely and subsequently the risk is low.

Bulk leave taken during the year always poses a problem with the low resources Council has available and the expected service delivery. A shutdown period over the Christmas and New Year holiday period is an effective way of reducing Council's leave liability due to the

natural reduction in service requirements, alongside other strategies such as smaller leave blocks more often during the year, and leave payout provisions within the award.

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

May 22, 2025

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 138/25

SUBJECT: CORRESPONDENCE REPORT - SEEKING FUNDING
OPPORTUNITIES TO REDUCE LEAD DUST EXPOSURE IN
BROKEN HILL D25/22747

Recommendation

1. That Broken Hill City Council Report No. 138/25 dated May 22, 2025, be received.
2. That reply correspondence dated 20 June 2025 from the Minister for Environment, the Hon Penny Sharpe, MLC, be received and noted.

Report:

Council at its meeting held 30 April 2025, resolved as follows:

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 55/25 - DATED APRIL 10, 2025 -
MINUTES OF THE LEAD REFERENCE GROUP MEETING HELD 26 FEBRUARY 2025
D25/16212

RESOLUTION

Minute No. 1

Councillor R Algate moved
Councillor A Byrne seconded

Resolved

1. That Broken Hill City Council Report No. 55/25 dated April 10, 2025, be received
2. That the minutes of the Broken Hill Lead Reference Group meeting held 26 February 2025 be received.
3. That correspondence be sent to the relevant State Ministers seeking funding opportunities for the purchase and ongoing operation of additional street sweepers as a measure of reducing lead dust in the City and consequently reducing children's lead levels.

CARRIED UNANIMOUSLY

Following the Council meeting correspondence was sent to the Minister for Environment, Hon Penny Sharpe, MLC.

Reply correspondence dated 20 June 2025 (copy attached to this report) from the Minister has been received. The correspondence advised that the Premier's Department leads the coordination of a long-term, whole-of-government strategy to address environmental lead contamination in Broken Hill, including funding pathways. The Premier's Department also chairs the Broken Hill Environmental Lead Response Group. Minister Sharpe has referred Council's correspondence to the Premier's Department for their consideration.

Attachments

1. [↓](#) Reply correspondence - Reducing lead dust levels - The Hon Penny Sharpe MLC

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

The Hon Penny Sharpe MLC

Minister for Climate Change, Minister for Energy,
Minister for the Environment, Minister for Heritage,
Leader of the Government in the Legislative Council



Your ref: L25/885 - 12/177 EG:TK
Our ref: MD25/2690

Mr Tom Kennedy
Mayor
Broken Hill City Council

By email: executive.support@brokenhill.nsw.gov.au

Dear Mr Kennedy *Tom,*

Thank you for your letter dated 20 May 2025 on behalf of Broken Hill City Council, requesting funding assistance for street sweepers to reduce lead dust levels, and potential funding pathways or grant programs. I appreciate you raising these important matters.

I can confirm that the Premier's Department leads the coordination of a long-term, whole-of-government strategy to address environmental lead contamination in Broken Hill, including funding pathways. The Premier's Department also chairs the Broken Hill Environmental Lead Response Group (Response Group). Accordingly, I have referred your correspondence to the Premier's Department for their consideration.

I understand that Broken Hill City Council is also a member of the Response Group, and I appreciate Councils contributions to the whole-of-government process. These contributions have been invaluable, not only from a Council perspective but also as a voice for the local community. This includes advocating for street sweepers to reduce lead dust levels, as mentioned in your letter.

Environmental lead contamination remains an ongoing and significant concern for the residents of Broken Hill, particularly for children and Indigenous families, who are disproportionately affected.

Broken Hill has been a long-standing priority for the NSW Environment Protection Authority (EPA). The EPA has delivered essential projects to benefit the Broken Hill community, including:

- supporting blood lead screening for Broken Hill children
- coordinating the remediation of lead-impacted homes (and previously, contaminated public land)
- developing and implementing an education and behaviour change campaign
- supporting a community dust monitoring network
- furthering the scientific understanding of the lead issues in Broken Hill by commissioning or carrying out research
- ensuring a collaborative approach was taken between the EPA, the various health services, Broken Hill City Council and Public Works, and
- regulating scheduled activities per the *Protection of the Environment (Operations) Act 1997*.

I commend the ongoing efforts of the Council in addressing this complex issue and its commitment to proactively seeking solutions to protect the health and well-being of the Broken Hill community.

If you have any further questions about this matter, please contact the EPA's representative on the whole-of-government Response Group, Ms Alexandra Geddes, Executive Director, Programs & Innovation, EPA at alexandra.geddes@epa.nsw.gov.au.

Sincerely,



Penny Sharpe MLC
Minister for Climate Change, Minister for Energy,
Minister for the Environment, Minister for Heritage

20/6/25

ORDINARY MEETING OF THE COUNCIL

May 22, 2025

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 139/25

SUBJECT: CORRESPONDENCE REPORT - URGENT NEED TO SUSTAIN
FUNDING FOR SOCIAL FUTURES D25/22751

Recommendation

1. That Broken Hill City Council Report No. 139/25 dated May 22, 2025, be received.
2. That reply correspondence dated 21 June 2025, from the Minister for Youth, the Hon Rose Jackson, addressed to the Member for Barwon, Mr Roy Butler MP, regarding funding opportunities for the Social Futures – Clubhouse Program be received and noted.
3. That reply correspondence dated 18 July 2025 from the Shadow Minister for Regional NSW, the Hon Dugald Saunders MP, be received and noted.

Report:

Council at its meeting held 30 April 2025 considered a matter of urgency from Mayor Tom Kennedy regarding the pending closure of the Social-Futures Clubhouse Broken Hill and resolved as follows:

ITEM 1 - MAYORAL MINUTE NO. 2/25 - DATED APRIL 16, 2025 - PENDING CLOSURE OF
SOCIAL FUTURES-CLUBHOUSE BROKEN HILL D25/17110

RESOLUTION

Minute No. 1

Mayor T Kennedy moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Mayoral Minute No. 2/25 dated April 16, 2025, be received.
2. That correspondence be sent to the relevant Minister, Shadow Minister and the Local Member for Barwon advocating for continued funding for Social Futures – Clubhouse Broken Hill and its programs.

CARRIED UNANIMOUSLY

Following the Council meeting correspondence was sent to the Minister for Families and Communities, the Hon Kate Washington MP, the Minister for Youth, the Hon Rose Jackson MLC, Minister for Regional NSW, the Hon Tara Moriarty MLC; their counterpart Shadow Ministers and the Member for Barwon, Mr Roy Butler MP.

Council received reply correspondence dated 21 June 2025, from the Minister for Youth, the Hon Rose Jackson, addressed to the Member for Barwon, Mr Roy Butler MP (copy attached to this report). The correspondence advises that the Social Futures – Clubhouse Program was only provided funding for a two year period and unfortunately there are no further rounds of the program funding available.

Council also received reply correspondence dated 18 July 2025, from the Leader of the NSW Nationals and Shadow Minister for Regional NSW, Dougal Saunder MP (copy attached to this report) advising there are no further rounds of the “our Region, Our Voice” Regional Youth Investment Program (RYIP) planned.

Attachments

1. Correspondence Report - Social Futures Clubhouse Program - The Hon Rose Jackson
[↓](#)
2. Correspondence Report - Social Futures Clubhouse Program - Dougal Saunders
[↓](#)

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

The Hon Rose Jackson MLC

Minister for Water, Minister for Housing, Minister for Homelessness,
Minister for Mental Health, Minister for Youth



Ref: MF25/890

Mr Roy Butler, MP
Member for Barwon
1/142 Argent St
Broken Hill NSW 2880

barwon@parliament.nsw.gov.au

Re: Social Futures – Clubhouse Program – Bathurst and Broken Hill

Dear Mr Butler *Roy*

Thank you for your letter of 15 April 2025 to the Minister for Agriculture and Regional NSW, the Hon. Tara Moriarty, MLC, regarding the Social Futures Clubhouse Program. Minister Moriarty has referred the letter to me for response as this falls within my remit as Minister for Youth.

I commend the support that the Social Futures Clubhouse Program has provided young people in Bathurst, Broken Hill and Lismore. It is pleasing to see the benefits of the program funded through 'Our Region, Our Voice' Regional Youth Investment Program (RYIP).

It is unfortunate that the RYIP Program only provides funding for a limited period of two years. There are no further rounds of the program currently planned.

I completely understand that it is disappointing for grantees when a grant program reaches the end of delivery. I truly appreciate the outcomes achieved through the Clubhouse Program and I strongly encourage Social Futures to monitor the NSW Government's online grants and funding portal (www.nsw.gov.au/grants-and-funding) for suitable future funding opportunities.

I trust this information is of assistance, however, if Social Futures would like to discuss this further, please contact Julia Ryan, Director Regional Youth at julia.ryan@regional.nsw.gov.au.

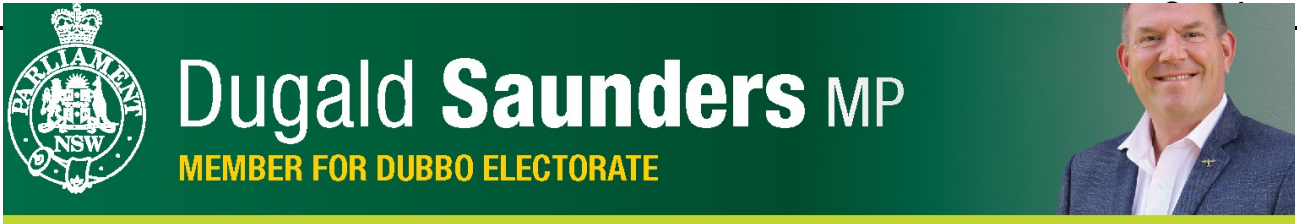
Sincerely,

Rose Jackson MLC

Minister for Water, Minister for Housing, Minister for Homelessness,
Minister for Mental Health, Minister for Youth

21 / 06 / 2025

*Thanks Roy - I'll
see what I can
do going forward
but challenging with
these short term
grant programs to
guarantee ongoing
funding.
R.*



Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

18 July 2025

Dear Mayor Kennedy,

On 7 May 2025 I made representation to the Hon Rose Jackson, Minister for Youth, regarding the Social Futures Clubhouse Program and I have now received a response.

The Minister claims there are no further rounds of the "Our Region, Our Voice" Regional Youth Investment Program (RYIP) planned.

Minister Jackson encourages you to monitor the NSW Government's online grants and funding portal (<https://www.nsw.gov.au/grants-and-funding>) for suitable future funding opportunities.

I appreciate this is not the response hoped for and I am disappointed that yet again the needs of regional NSW are being overlooked.

If I can be of any further assistance, please do not hesitate to contact my office.

Yours sincerely,



Member for the Dubbo Electorate
Leader of the NSW Nationals
Shadow Minister for Agriculture, Trade and Natural Resources
Shadow Minister for Regional NSW

ORDINARY MEETING OF THE COUNCIL

July 9, 2025

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 140/25

SUBJECT: CORRESPONDENCE REPORT - ELIGIBILITY FOR 88 DAYS AUSTRALIA PROGRAM FOR RURAL AND REMOTE AREAS
D25/27626

Recommendation

1. That Broken Hill City Council Report No. 140/25 dated July 9, 2025, be received.
2. That reply correspondence dated 25 June 2025 from The Hon Jamie Chaffey MP, Federal Member for Parkes, be received and noted.

Report:

Council at its meeting held 28 May 2025, considered Broken Hill City Council Report No 83/25 regarding eligibility for 88 days Australia Program for Rural and Remote Areas and resolved as follows:

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 83/25 - DATED MARCH 11, 2025 - CORRESPONDENCE REPORT - ELIGIBILITY FOR 88-DAYS AUSTRALIA PROGRAM FOR RURAL/REMOTE AREAS
D25/11229

RESOLUTION

Minute No.47860

Councillor R Algate moved
Councillor R Page seconded

Resolved

1. That Broken Hill City Council Report No. 83/25 dated March 11, 2025, be received.
2. That reply correspondence dated 15 May 2025 from the Department of Home Affairs on behalf of the Minister for Immigration and Multicultural Affairs be received and noted.
3. That correspondence be sent to the Local Federal Member, The Hon Jamie Chaffey MP, seeking advocacy on behalf of Council for the townships in the Far West NSW region who share either Broken Hill's postcode or Wentworth's postcode, which therefore does not truly reflect their remoteness, in order that they be included in the 88-Days Australia Program for rural/remote areas.

CARRIED UNANIMOUSLY

Following the Council meeting correspondence dated 4 June 2025 was sent to The Hon Jamie Chaffey MP.

Council received reply correspondence dated 25 June 2025 (copy attached to this report) from the Hon Jamie Chaffey MP. The correspondence acknowledges the issues regarding

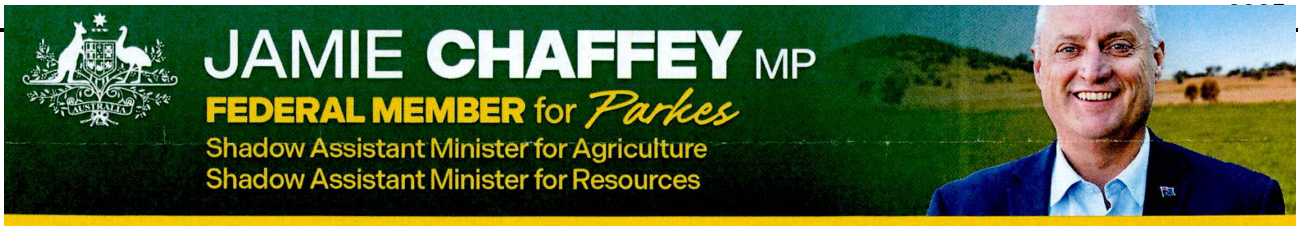
the postcode eligibility for the 88-Days Australia Program and advises that he will make Ministerial representation for changes to be made to the government's policy on behalf of remote communities in Far West NSW.

Attachments

1. [↓](#) Correspondence from The Hon Jamie Chaffey MP dated 25 June 2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



25 June 2025

JC:DT

08 JUL 2025

Cr Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880
Executive.Support@brokenhill.nsw.gov.au

Dear Cr Kennedy *Tom*

Thank you for your letter dated 4 June 2025, regarding the Postcode eligibility for the 88-day Visas in Rural and Remote areas.

I understand that this has been an ongoing problematic issue faced by not only the areas you highlighted, but others across our electorate.

I would like to reassure you and Council, that I will make Ministerial representation and will continue to advocate for changes to this policy which unfairly impacts the Far West Regions of NSW.

Yours sincerely

Mr Jamie Chaffey MP

Federal Member for Parkes
Shadow Assistant Minister for Agriculture
Shadow Assistant Minister for Resources

THE NATIONALS
for Regional Australia

ORDINARY MEETING OF THE COUNCIL

June 24, 2025

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 141/25

SUBJECT: CORRESPONDENCE REPORT - FUNDING FOR THE BROKEN HILL REGIONAL AIRPORT AND SUPPORT FOR REGIONAL EXPRESS AIRLINES D25/28126

Recommendation

1. That Broken Hill City Council Report No. 141/25 dated June 24, 2025, be received.
2. That reply correspondence dated 24 June 2025 from Mr Patrick Gorman Assistant Minister to the Prime Minister be received and noted.

Report:

Council at its meeting held 26 February 2025, considered Broken Hill City Council Report No 30/25 regarding support for Regional Express Airlines and resolved as follows:

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 30/25 - DATED FEBRUARY 12, 2025 - CORRESPONDENCE REPORT - REGIONAL EXPRESS AIRLINES D25/6473

RESOLUTION

Minute No.47783

Councillor R Algate moved
Councillor H Jewitt seconded

Resolved

1. That Broken Hill City Council Report No. 30/25 dated February 12, 2025, be received.
2. That email correspondence dated 6 January 2025 from the Federal Member for Parkes, Mr Mark Coulton MP, be received and noted.
3. That email correspondence dated 7 January 2025 from the Local Member for Barwon, Mr Roy Butler's office regarding representations made on behalf of Council, be received and noted.
4. That correspondence dated 4 February 2025 from the Federal Minister for Regional Development, Local Government and Territories, The Hon Kristy McBain MP, be received and noted.
5. That correspondence dated 4 February 2025 from the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP, be received and noted.
6. That correspondence received 18 February 2025 from the Minister for Regional Transport and Roads, the Hon Jenny Aitchison MP, be received and noted.

7. That correspondence is sent to the Prime Minister and Leader of the Opposition thanking the Government for their commitment to provide up to \$80 million in loan financing to the Administrators of Rex Airlines to keep the airline's regional routes operating during an extended voluntary administration process to 30 June 2025 and to also acquire \$50 million of debt from Rex's largest creditors. This action demonstrates that the Government acknowledges how vitally important reliable air transport services are to regional communities in Australia.

CARRIED UNANIMOUSLY

Following the Council meeting correspondence dated 13 March 2025 was sent to Prime Minister, The Hon Anthony Albanese MP.

Council received reply correspondence dated 24 June 2025 (copy attached to this report) from the Assistant Minister to the Prime Minister. The correspondence advises Council of future RAP funding opportunities and refers Council to the Hon Catherin King MP, Minister for Infrastructure, Transport, Regional Development and Local Government and the Hon Kristy McBain, Minister for Regional Development, Local Government and Territories.

Attachments

1. [!\[\]\(d328bb1c8b293dce97ce8ae48fe06a23_img.jpg\)](#) Correspondence Report - Funding for the Broken Hill Airport and support for Rex

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



**ASSISTANT MINISTER TO THE PRIME MINISTER
ASSISTANT MINISTER FOR THE PUBLIC SERVICE
ASSISTANT MINISTER FOR EMPLOYMENT AND WORKPLACE RELATIONS
MEMBER FOR PERTH
The Hon Patrick Gorman MP**

24 JUN 2025

Reference: MC25-063725

Cr Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor

Thank you for your letter dated 13 May 2025 to the Hon Anthony Albanese MP, Prime Minister, seeking to work together to build a stronger future for regional communities. The Prime Minister has asked me to reply on his behalf.

Thank you for acknowledging that the Australian Government remains committed to maintaining access to aviation services for regional and remote communities, including our recognition of the critical role of the Rex Airlines network to regional communities and local economies. As you would be aware, the Australian Government has been working with the Administrators of Rex – including by providing critical financial support and guaranteeing Rex travellers' tickets during the Rex administration period – to ensure crucial regional aviation services have continued for communities across Australia.

I appreciate your advocacy on behalf of your community for upgrades to Broken Hill Airport. I note the Broken Hill Airport received \$4,998,048 in federal funding in 2023 to upgrade the airport as part of the Regional Airports Program (RAP). Further, in the 2024–25 Budget, the Australian Government announced the RAP was extended with an additional \$40 million in competitive grant funding made available to improve the connectivity of Australia's regions. Should additional support be required to upgrade the Broken Hill Airport, your Council and Airport are encouraged to apply for further rounds of the RAP, and other grant opportunities.

As you will appreciate, every day the Prime Minister and Government receive numerous invitations from individuals and organisations across Australia. Unfortunately, it is impossible for the Prime Minister and the Government to accept all of the invitations we receive. I regret that we cannot accept your invitation in this instance. However, we remain committed to working with Local Councils, including the Broken Hill City Council to deliver important services and build a stronger future for regional communities.

Parliament House CANBERRA ACT 2600

As the issues you have raised are the responsibility of the Hon Catherine King MP, Minister for Infrastructure, Transport, Regional Development and Local Government, and the Hon Kristy McBain MP, the Minister for Regional Development, Local Government and Territories, I have referred your correspondence to their offices for consideration and awareness. I have also copied our correspondence to the Prime Minister.

Thank you again for bringing your concerns to the Australian Government's attention and I trust this information will be of assistance

Yours sincerely



PATRICK GORMAN

16 / 06 / 2025

ORDINARY MEETING OF THE COUNCIL

July 9, 2025

ITEM 6BROKEN HILL CITY COUNCIL REPORT NO. 142/25

SUBJECT: CORRESPONDENCE REPORT - UPDATE ON THE WILLYAMA
HIGH SCHOOL REBUILD D25/30770

Recommendation

1. That Broken Hill City Council Report No. 142/25 dated July 9, 2025, be received.
2. That correspondence dated 5 July 2025 from The Hon Courtney Houssos MLC on behalf of the Hon Prue Car MP, Deputy Premier and Minister for Education and Early Learning, providing an update on the Willyama High School rebuild and other education investments the Minns Labor Government is making in Broken Hill, be received and noted.

Executive Summary:

Council has received correspondence dated 5 July 2025 from The Hon Courtney Houssos MLC on behalf of the Hon Prue Car MP, Deputy Premier and Minister for Education and Early Learning, providing an update on the Willyama High School rebuild.

Report:

The Hon Courtney Houssos MLC is temporarily acting as Deputy Premier and Minister for Education and Early Learning while her colleague The Hon Prue Car MP takes leave to undergo medical treatment and recovery.

Minister Houssos has sent correspondence to Council as an update on the Willyama High School rebuild and advises of the Department's meeting with Willyama High School Parents and Citizens Association on 10 June 2025 to provide them with an update on the building plans for the new high school; and also of a community consultation session held on 18 June 2025 for the Broken Hill community.

The correspondence also advises of upcoming upgrades to the Broken Hill High School as part of the High Potential and Gifted Education (HPGE) partner school program which was announced as part of the 2025/2026 budget. The proposed works will include upgrades to the Science, Technology, Engineering and Mathematics (STEM) facilities, sporting facilities, hospitality facilities and Technology and Applied Studies (TAS) facilities to facilitate the delivery of tailored HPGE courses at Broken Hill High School.

The Minister also acknowledges Council's request for consideration of Boarding House facilities in any further development of the Willyama High School site, and that this could be considered, but would depend on a number of factors.

A copy of the correspondence is attached.

Attachments

1. [↓](#) Correspondence from The Hon Courtney Houssos MP dated 5 July 2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

The Hon Courtney Houssos MLC

Minister for Finance
Minister for Domestic Manufacturing and Government Procurement
Minister for Natural Resources



Ref: RML25/1302

Councillor Tom Kennedy
Broken Hill City Council
The Office of the Mayor
PO BOX 448
BROKEN HILL NSW 2280
Email: council@brokenhill.nsw.gov.au

Dear Mayor **TOM,**

I am writing on behalf of Hon Prue Car MP, Deputy Premier and Minister for Education and Early Learning with an update on the rebuild of Willyama High School, as well as further information of other education investments the Minns Labor Government is making in Broken Hill.

As you are aware, the rebuild of Willyama High School is a high priority for the Deputy Premier who has been committed to delivering a new, state-of-the-art high school that meets the unique needs of the Broken Hill community and delivers the best educational opportunities for students.

On 10 June 2025, briefings were held with teachers and staff at Willyama High School and the Willyama P&C to provide an update on the plans. This was followed by a community-wide information session on 18 June. I am advised that there was a positive response at the meeting with attendees acknowledging that their feedback had been incorporated into the updated plans.

This has included enhancing the four science classrooms to enable more practical activity, by equipping some with benches and sinks around the perimeter. This is in addition to the two science labs. Furthermore, we are providing elements that go beyond the standard design for schools, including industry standard Vocational Education and Training (VET) facilities such as fully equipped workshops and a commercial-grade hospitality kitchen, a larger, air-conditioned hall and increased shade throughout the site.

The Government particularly appreciates the comments of Willyama P&C President Ms Kirby Allen who told the ABC on 26 June *"it was very evident that the feedback has been taken on board. Everyone's happy it's going in the right direction."* I also understand that further, constructive suggestions were also made during the information session and the Department of Education will be responding to them in the final plan.

As work on finalising the plans for the new school continues, demolition proper of the existing school will soon commence. This will begin with the removal of the roof of the south wing followed by the complete demolition of the south wing superstructure.

With the construction of a brand-new Willyama High School, the Minns Labor Government acknowledges it is important to ensure Broken Hill High School is not forgotten and that its reputation for delivering outstanding education outcomes is maintained. That is why as part of the 2025/26 budget we have announced that Broken Hill High School will receive an upgrade as part of our High Potential and Gifted Education (HPGE) partner school program.

The upgrades will help expand educational opportunities at Broken Hill High School and facilitate the delivery of tailored HPGE course offerings. The works will include upgrades to the Science, Technology, Engineering and Mathematics (STEM) facilities, sporting facilities, hospitality facilities and the Technology and Applied Studies (TAS) facilities.

52 Martin Place Sydney NSW 2000
GPO Box 5341 Sydney NSW 2001

02 7225 6010
nsw.gov.au/deputy-premier

1

The Government is confident that by upgrading the specialist facilities at Broken Hill High School, and delivering a new Willyama High School, we will be ensuring the future of education in your region remains of high quality and one that will provide opportunities for all students to reach their potential.

I understand the Council has previously raised the potential of the new Willyama High School site accommodating boarding facilities. As you would be aware, boarding facilities are not part of the project scope however, as is the case with the potential future expansion of the school, the Department could consider this in the longer term depending on future population and enrolment growth in the area. Currently boarding facilities are established in association with agricultural high schools at:

- Farrer Memorial Agricultural High School, Tamworth
- Hurlstone Agricultural School, Glenfield
- Yanco Agricultural High School, Yanco

Furthermore, full-time enrolment in distance education remains available for students who are geographically isolated. Primary schools work closely with parents, Far West secondary schools, and Student Wellbeing and other education providers in developing transition plans to suit the individual needs of each student.

Finally on behalf of the Deputy Premier and the Minns Labor Government, I want to acknowledge the Council's leadership on these issues and your commitment that every child in Broken Hill is provided a world-class, quality, public education. I thank the Council for its ongoing, positive engagement on these developments.

Sincerely



Courtney Houssos MLC
Acting for and on behalf of
Minister for Education and Early Learning
Minister for Western Sydney

5 July 2025

ORDINARY MEETING OF THE COUNCIL

June 3, 2025

ITEM 7**BROKEN HILL CITY COUNCIL REPORT NO. 143/25**

SUBJECT: 2022-2026 DELIVERY PROGRAM INCLUDING 2024/2025
OPERATIONAL PLAN OUTCOMES - FINAL KEY PERFORMANCE
INDICATOR PROGRESS REPORT FOR PERIOD ENDING 30
JUNE 2025 D25/24689

Recommendation

1. That Broken Hill City Council Report No. 143/25 dated June 3, 2025, be received.
2. That Council receive the 2022-2026 Delivery Program including Operational Plan 2024/2025 outcomes – Final Key Performance Indicator Progress Report for period ending 30 June 2025.
3. That the 2022-2026 Delivery Program including Operational Plan 2024/2025 outcomes – Final Key Performance Indicator Progress Report for period ending 30 June 2025 be placed on Council's website.

Executive Summary:

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four-year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that *'The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months'*.

Report:

This report relates to the Council's progress on the 2022-2026 Delivery Program including 2024/2025 Operational Plan outcomes, for the reporting period to 30 June 2025.

This reporting period provides an indication of progress against set targets, particularly those measures and tasks assigned to be achieved within the 2024/25 financial year.

A total of 178 performance action targets were set in the 2022-2026 Delivery Program, inclusive of the Operational Plan 2024/2025. A snapshot of Council's **Delivery Program 2022-2026** progress report indicates 163 Actions reported as "Achieved", 4 Actions reported as "On Track" and 11 Actions reported as "Off Track".

The one-year Operational Plan for 2024/2025 concluded on 30 June 2025 and the final report indicates the 163 "Achieved" Actions (92%) consists of 163 with 100% completion, the 4 "On Track" Actions (2%) indicate 2 Actions 95% complete and 2 Actions 90% complete, with 100% completion anticipated within 3 months. The 11 "Off Track" Actions (6%) have not been finalised, with 7 Actions 75% complete, 2 Actions 50% complete and 2 Actions 25-30% complete. Therefore 11 "Off Track" Actions are to be finalised in the 2025/26 financial year, with these actions being included in Council's 2025/2026 Operational Plan.

A legend table (taken from the Progress report) to explain the performance descriptors is shown below.

2022-2026 DELIVERY PROGRAM INCLUDING 2022/2023 OPERATIONAL PLAN SNAPSHOT – 1 JULY 2024 to 30 JUNE 2025

OVERVIEW

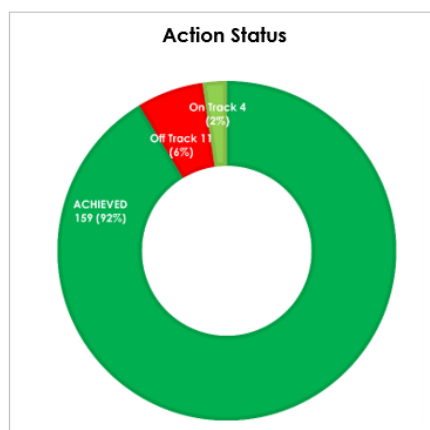
ACTION SUMMARY

By Performance

163 ACHIEVED

4 ON TRACK

11 OFF TRACK



Action Progress Against Targets

178 Actions in the 2024/2025 Operational Plan

163 100% ACHIEVED

02 95% achieved

02 90% achieved

100% achievement within 3 months

11 OFF TRACK

07 75% of target achieved

02 50% of target achieved

02 25-30% of target achieved

11 actions have been included in the 2025/26 Operational Plan

Community Engagement:

The Delivery Program inclusive of the Operational Plan was placed on exhibition for a period of 28 days to allow for public comment on 25 May 2023.

The 2022-2026 Delivery Program progress report for the period ending 30 June 2025 is the subject of an open report in the July 2025 Ordinary Council meeting agenda and will be placed on Council's website.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993, Sect 404 - Delivery program

404 Delivery program

(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

Financial Implications:

Measures and actions identified in the Delivery Program are adopted in accordance with Council's Long Term Financial Plan and annual budgets.

Attachments

- 2022-2026 Delivery Program and 2024-25 Operational Plan KPI progress report ending 30.06.2025



RAZIJA NU'MAN

DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL

GENERAL MANAGER



2022-2026 DELIVERY PROGRAM INCORPORATING 2024/20225 OPERATIONAL PLAN – KEY PERFORMANCE INDICTOR PROGRESS REPORT ENDING 30 JUNE 2025

Broken Hill City Council

OVERVIEW

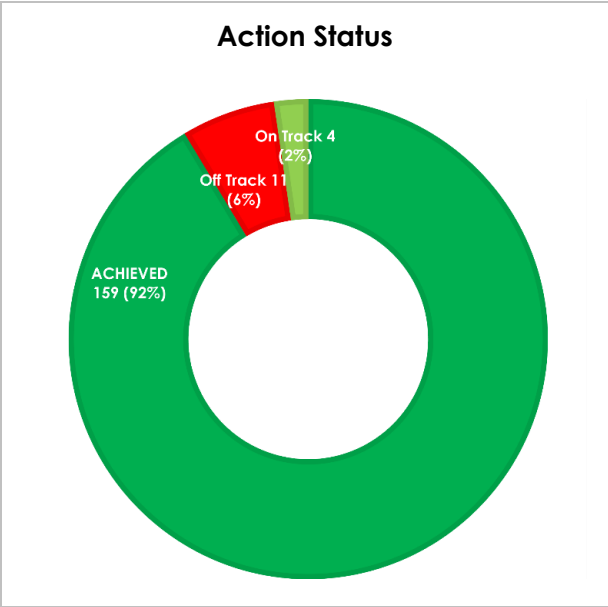
ACTION SUMMARY

By Performance

163 ACHIEVED

4 ON TRACK

11 OFF TRACK



Action Progress Against Targets

178 Actions in the 2024/2025 Operational Plan

- 163

100% ACHIEVED

02 95% achieved

02 90% achieved

100% achievement within 3 months
- 11

OFF TRACK

07 75% of target achieved

02 50% of target achieved

02 25-30% of target achieved

11 actions have been included in the 2025/26 Operational Plan

ACTION TARGET LEGEND



Target achieved



Target not achieved



GREEN - Target achieved



RED - Target not achieved

1 Our Community

1.1 Our community spirit is our strength

1.1.1 Provide opportunities for people to come together to find local solutions to a range of social and health issues

Action Title: 1.1.1.1 Create opportunity for open dialogue with community agencies about homelessness in the City

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: Quarterly meetings were conducted with Homeless Support Services to coordinate efforts, including food assistance programs available to the homeless population and confirming the availability of laundry services for individuals experiencing homelessness or financial difficulties. Council worked in collaboration with The Hope Centre for continuity of meal service provision to the homeless. Christmas initiatives by services included the provision of food hampers and the establishment of donation points to support those in need. The Homelessness Position Paper was redistributed to service providers for their review and feedback. The Homeless Service Provider Survey was also recirculated to establish an information database for Council and community. The database has been created using information collected through survey distribution to provide a single source of information about the various supports and services available for homelessness assistance. Homelessness meetings continue to connect services in assisting and supporting persons experiencing homelessness, ensuring service and organisation information is up to date, engaging persons experiencing homelessness with services and access to amenities such as free laundry and power access for recharging of mobile phones and mobility aids. Community Development works collaboratively with Police and support services to respond to isolated incidents, ensuring all actions comply with NSW legislation and protocols. This approach upholds the rights and dignity of individuals experiencing, or at risk of, homelessness.



GREEN - Target achieved



RED - Target not achieved

1.1.2 Maintain and enhance the Open and Cultural Public Spaces within the City

Action Title: 1.1.2.1 Develop and implement Mulga Creek Wetlands concept design to open for public use						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Deferred	01-Jul-2024	30-Jun-2025	50%	100.00%	<div><div></div><div></div><div></div><div></div></div> <div>RED</div>
Action Progress Comments: Concept design has been developed for a proposed layout of the Mulga Creek Wetlands, with community consultation to still be held for endorsement. Project on hold until priority project, Broken Hill Library Reconstruction, has been completed. This action has been included in Council's 2025/26 Operational Plan.						

Action Title: 1.1.2.2 Ensure regular maintenance of undesirable weeds within the Mulga Creek and Mulga Creek Wetlands						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: A regular maintenance schedule has been implemented at the Mulga Creek Wetlands, which includes fortnightly inspections and weed removal. In pond removal of undesirable weeds has been completed.						



GREEN - Target achieved



RED - Target not achieved

1.1.3 Provide public amenities, halls and community centres to facilitate community activity

Action Title: 1.1.3.1 Maintain asset condition scores above index of 3 through scheduled maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Scheduled maintenance in progress and asset conditions are maintained. Regular asset inspections are conducted and defects are reported to Asset Management software for remediation.						

1.1.4 Facilitate the celebration of community and cultural events

Action Title: 1.1.4.1 Support the annual Miners' Memorial Ceremony						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council conducted the annual Miner's Memorial Service on Tuesday, 8 October 2024, at the Line of Lode. This event was organized with contributions from the MEU, 3rd Broken Hill Sea Scouts, BIU Band and Gaynor Halliday. There were approximately 80 people in attendance.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.1.4.2 Deliver a program of community events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council continues to deliver its annual community events program including the Miners Memorial, Civic Ball, Christmas Pageant, New Year's Eve in 2024. Council has hosted Australia Day Award presentation, National Reconciliation Week March and Volunteer Awards in 2025.						

1.1.5 Recognise Volunteerism

Action Title: 1.1.5.1 Host volunteer awards						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council hosted the bi-annual Volunteer Expo during Local Government Week in collaboration with the Plant Giveaway. Services and Organisations were well represented with 26 information stalls and 450 plants given away. The annual Volunteer Awards were presented at a Celebration of Volunteering High Tea on 5 June 2025. Awards were presented to 15 recipients across 9 categories with Margot White being awarded the Nydia Edes Hall of Fame for a lifetime of volunteering.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.1.5.2 Maintain Heritage Walk Tour program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Heritage Walk Tours are currently held six times a week and led by a dedicated team of nine volunteers, with a tenth volunteer currently being onboarded. Each tour runs for approximately two and a half hours and takes visitors on a guided walk through the CBD. At the December Council meeting, it was approved that \$24,000 from the Heritage Walk Tour funds would be donated to six local charities. From July 2024 to June 2025, 222 Walk Tours were conducted, with 3,431 participants and \$14,021.30 received in donations.						

Action Title: 1.1.5.3 Maintain City Ambassador program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Currently, four City Ambassador volunteers assist Visitor Services staff each week at the Information Centre and at events such as the Mundi Mundi Bash. They attend monthly meetings with staff to stay up to date with tourism developments in the city and region. A fifth volunteer began in March 2025 as a roving ambassador in the CBD twice a week.						

Action Title: 1.1.5.4 Support volunteering opportunities within the Library						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Volunteers play an essential role in our Library services. Each fortnight, our dedicated volunteers deliver Library resources through the Home Library Service to members who are unable to visit the Library due to age, frailty, or illness. Our volunteers are actively involved in two key programs: the Home Library Service and Early Literacy program support. Currently, the Library has ten volunteers contributing to Library programs.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.1.5.5 Support volunteering opportunities within the Gallery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Gallery supports volunteering opportunities through maintaining its current volunteer group and encouraging new volunteers. The Gallery has welcomed 4 new volunteers within the reporting period, further supporting our volunteer base. The Gallery supports our volunteers through regular afternoon tea meetings, nomination in volunteer awards and by maintaining a welcoming and supportive work environment. In 2025, the Gallery volunteers were nominated and won the 2025 Cultural Volunteer Award.						

Action Title: 1.1.5.6 Support Council's Section 355 Committees in undertaking their duties						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Reviewed Section 355 Asset and Advisory Committee Manuals, Constitutions and Terms of Reference adopted by Council 30 October 2024. Procedure updated to reflect Council staff calling first meeting of the new Committee and undertaking an induction for members at this meeting, prior to the election of the committee executive. Following the election of the committee executive, specific role related inductions will be carried out and ongoing support from the relevant specialised Council teams. Asset committees will be supported and have a primary Council contact from within the Strategic Assets team (who will also attend committee meetings for asset committees). Site related/specific inductions will be carried out for Asset committees by Council's Risk/WHS team; including facility hazard checks and incident reporting. In the new term of committees, Asset committees will be issued with tablets and Council email addresses have been assigned for each committee. These two initiatives provide platforms for real time reporting and essential record keeping, with options to investigate increased support to Section 355 committees. Meetings inclusive of inductions have been called for all five assets committees and one advisory committee. Two asset committees have elected an executive and with Council staff reaching out to user groups and advertising to attract further volunteers for these facilities. Inductions for the remaining three advisory groups will be undertaken at their next meeting.						



GREEN - Target achieved



RED - Target not achieved

1.1.6 Support youth events

Action Title: 1.1.6.1 Plan and budget for youth events and ongoing consultation with young people						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: During the reporting period, Community Development advanced the Youth Opportunity Program planning the final workshops and a public display of the Immersive Youth Creation mural. Council hosted Spring into Scootering comprising of scooter maintenance and skills workshops followed by an open competition for all levels of scooter skills targeted youth 12 -24 years during October school holidays. Continued consultation with the Youth Advisory Group, comprising of six youth representatives aged 12-18, being the youth representatives on Council Section 355 Youth Advisory Committee, to discuss and plan youth-focused events. The Youth Advisory Group supported by Council commenced planning for a Youth Week 2025 event. Funding submissions for 2024/2025 Youth Opportunity Program and Summer/Autumn School Holiday Break Program were unsuccessful. Council was successful in a funding submission for Youth Week 2025 and in collaboration with the Youth Advisory Group hosted the second consecutive Twilight Youth Market, incorporating a two-hour workshop covering the fundamentals on small business and music industry entry, and providing opportunity for young musician, artists and creative youth 12-24 years to showcase their talents and entrepreneurial skills, celebrating Youth Week and the potential in our young people. The Youth Advisory Group members are invited to participate and contribute to the quarterly Section 355 Youth Advisory Committee as youth representatives.						

Action Title: 1.1.6.2 Provide co-curricular youth programs at the Art Gallery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Gallery displays an ongoing commitment to providing youth programs through its ArtsCool afterschool program, school holiday program and special exhibitions dedicated to young artists. A total of 83 events for young people were held which include workshops, school tours, exhibitions and attendance by Gallery staff and career expos.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.1.6.3 Provide youth inclusive spaces within the Library						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Library service, operating from the refurbished space on the ground floor of the Council's Administration Building, has shared spaces for children and youth activities and two gaming computers for gaming and educational research, which are popular with youth aged 12+. The Library service has around 1,200 junior and youth members registered. These include remote junior and youth Outback Letterbox Library members. These figures include children aged 0-11 and youth aged 12-18.						
1.2 People in our community are in safe hands						
1.2.1 Prioritise actions within the Smart City Framework that support safer communities						
Action Title: 1.2.1.1 Install CCTV on new Lighting and Banner Poles in Argent Street						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Asad Nizamani - Projects Engineer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: A budget submission for FY 2024/25 was not approved, with a change in direction for Council on CCTV on the banner poles along Argent Street.						
Action Title: 1.2.1.2 Install CCTV as part of the Town Square Redevelopment Project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Asad Nizamani - Projects Engineer	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Underground conduits and cabling works for the CCTV were completed in September 2024 and camera install to be undertaken in 2025. This action has been included in Council's 2025/26 Operational Plan.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.2.1.3 Purchase and integrate use of mobile CCTV device to support community safety						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rebecca McLaughlin - Leader Project Management	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Q24/33 – RFQ for Supply of 1 x Portable CCTV Camera Trailer was advertised from 7 April 2025 to 23 May 2025. A total of ten (10) submissions were received. The evaluation of submissions has commenced and is being undertaken by Council's Acting Leader Project Management, Plant and Fleet Coordinator, and Manager Information and Communications Technology. The evaluation panel aims to finalise the process and proceed with the purchase by the end of July 2025.						

1.2.2 Maintain infrastructure and services for the effective management and control of companion animals

Action Title: 1.2.2.1 Continue to provide a comprehensive companion animal management service in accordance with objectives in the Companion Animal Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council has continued to provide an effective companion animal management service and maintain the Companion Animal Shelter. The Companion Animal Management Plan has been reviewed and draft Plan includes the addition of Actions with a large focus on education. The Plan will be tabled at the next Companion Animal Working Group Meeting to be scheduled in August 2026, prior to the Plan being presented to Council for adoption.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.2.2.2 Establish and implement an annual inspection schedule for the mandatory inspection of dangerous, menacing or restricted breed dogs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Development of a Register for dangerous, menacing and restricted breeds has been developed. Community Safety Rangers working in partnership with Corporate Administration staff to develop an Authority Register with associated workflows and actions. This register and workflow will provide a scheduled annual workflow for inspection; with a history tracking view. Safety Culture software has been identified to create the required legislative inspection checklist in a digital format with photograph capability, providing a complete inspection report for attachment to the register record in Council's electronic document management system as a PDF file and also provision of a record for the dog owner. Inspections are scheduled for 2025/2026 and ongoing annually.						

Action Title: 1.2.2.3 Develop and implement an annual plan for community education programs on responsible pet ownership and legislative requirements						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: The Community Safety team have been working closely with Council's Communications department and are actively using social media to promote returning animals home to their owners and adoption of animals from the Animal Shelter. A platform has been developed to create an education library of responsible pet ownership content to be used on social media and in Council's newsletter. Council website content for companion animals is currently under review. Council's Animal Shelter staff seek opportunity to attend community events to promote responsible pet ownership. The introduction of microchipping days run by Council is currently being investigated. Implementation of these factors will inform the annual plan for 2025/2026. This action has been included in Council's 2025/26 Operational Plan.						



GREEN - Target achieved



RED - Target not achieved

1.2.3 Active participation in Local Emergency Management Committee and Local Rescue Committee

Action Title: 1.2.3.1 Actively participate and support the Local Regional State Emergency Management committees						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Broken Hill City Council has actively participated and supported the Local Emergency Management Committee (LEMC), by being present and chairing all LEMC meetings this financial year. These meetings included the scheduled August and November meetings and being actively involved in the Broken Hill Power Outages and Perilya Mine Fires where the virtual Emergency Operation Centre (EOC) was put in place to manage the incidents.						

1.2.4 Advocate for community and social service providers to be adequately resourced to meet community needs

Action Title: 1.2.4.1 Work with social service providers to identify resourcing gaps						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Community Development actively participates in the monthly Youth School Services Interagency and Disability Interagency meetings during the reporting period. Council supports these committees by assisting in the planning of interagency events that focus on inclusion and social cohesion and providing meeting space when needed. Community Development, in collaboration with Broken Hill City Library, took part in the planning of the International Day of People with Disability event held in December 2024. Council contributed to the event by hosting a dedicated sensory zone and a reading corner, creating a welcoming space for all attendees. Council also supported the 16 Days of Activism Campaign, which raises awareness and takes a stand against gender-based violence towards women and girls. Through these initiatives, Council continues to champion diversity, inclusion, and social justice within the community. Council supported the Mission Australia-led community event celebrating Youth Week 2025 and Youth Homelessness Matters Day during April. Council connected services for a proposed establishment of a Dementia Friendly Cafe, a safe supportive space for persons living with or caring for persons with dementia. The Community Development team, in collaboration with disability service providers, has formed a planning committee to coordinate the planning and delivery of the 2025 Disability Expo, scheduled for July 2025.						




GREEN - Target achieved



RED - Target not achieved

1.2.5 Advocate for affordable, reliable, sustainable water and utilities

Action Title: 1.2.5.1 Collaborate with industry to deliver affordable and efficient utilities inclusive of renewable and smart technology and investment


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	 GREEN

Action Progress Comments: Advocacy for affordable and efficient utilities and renewable and smart technology and investment have been included in Council's revised Advocacy Strategy and provided to State and Federal Ministers. During the report period, Council collaborated on the following: 1) Visit to Broken Hill by the Premier and Minister for Energy during the power outages in Broken Hill in October 2024. 2) Consultation with various Minister at Community Cabinet in November 2024. 3) Advocacy made to various Ministers following the power outages. 4) Councillor Briefing with Essential Water regarding 2026-2031 Water Pricing Proposal and Integrated Water Cycle Management Strategy. 3) Council continues to pursue opportunities to develop a virtual power plant community network as endorsed in the Broken Hill Renewable Energy Action Plan, which aims to install solar panels on Councils facilities with storage to increase renewable energy in the City and commit to a long-term goal of the City being 100% powered by renewable energy by 2030. 4) Council adopted the Hydrostor VPA which included rooftop/carpark solar and storage on Council owned assets to achieve 100% renewable energy for Council; Council also received \$2.5 million in Federal Government funding from the Community Energy Upgrades Fund towards this project.

1.3 Our Community works together

1.3.1 Provide programs at Cultural Facilities

Action Title: 1.3.1.1 Present a varied, diverse and engaging Artistic Program across the Gallery and Museum sites

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	 GREEN

Action Progress Comments: The Gallery and Museum provide a diverse and artistic program through ensuring a strong representation from a variety of cross sections including local, state and national exhibitions, strong Indigenous representation and by a providing a program that caters for a diverse range of genre. Program highlights from to date in this reporting period include Heartlands - a concert by William Barton and Véronique Serret, Pro Hart Outback Art Prize which saw entries from throughout the Country, 'This Is Who I Am' is an interdisciplinary theatre project which bravely related stories of the local youth queer community, and a diverse exhibition program. The Gallery hosts 4 rounds of exhibitions each year. In the 2024-2025 reporting period, the Gallery hosted 25 local, collection and touring exhibitions ensuring a diverse program.



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.3.1.2 Present a varied, diverse and engaging Public Program across the Gallery and Museum sites						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: As with the artist program, the Gallery and Museum provide diverse and engaging public programs through ensuring a strong representation from a variety of cross sections including local, state and national exhibitions, strong Indigenous representation and by a providing a program that caters for a diverse range of genre. Public programs featured workshops exploring a range of art forms including dance, music and visual art, tours for community groups, visitors and schools, artist talks, performances and screenings. Tours were held each week in collaboration with Great Southern Rail as well as providing insightful tours for specialist groups. Over 200 diverse programs were hosted by the Gallery and Museum over the reporting period.						

Action Title: 1.3.1.3 Provide inclusive Library services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Library is a free service open to everyone in the community, offering an inclusive, accessible, and welcoming space for all. It serves as a place to meet, connect, learn, socialize, and share ideas and resources. Modern libraries are often seen as community hubs that play a crucial role in building social capital, enhancing both community and individual well-being. All Broken Hill City Library services focus on lifelong learning which is known to be a key driver for social and economic change. During the reporting period, the Library has welcomed around 10,000 visitors and lent 15,039 items to its members.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.3.1.4 Provide inclusive cultural and educational Library programs							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN	
<p>Action Progress Comments: Broken Hill City Library plays a crucial role in fostering cultural education through a variety of programs. By hosting events such as author talks, rebroadcast of the Sydney Writers Festival and participating in special "Days" like Grandparents Day, Disability Day etc, we provide community members with opportunities to learn about and appreciate different cultural and community aspects, fostering a sense of inclusivity and understanding.</p> <p>The Library also offers educational workshops and classes that cater to all age groups. These range from early literacy programs for children to technology training for adults and seniors. By providing access to lifelong learning opportunities, libraries help bridge educational gaps and support personal and professional development.</p> <p>The Library also collaborates with local organizations and experts to deliver specialized programs or participate in Community Events, such as NAIDOC celebrations, Disability Day and so on. These partnerships bring in unique resources and expertise, enhancing the quality and variety of Library programs available. These programs enrich the community's educational landscape and promote continuous learning.</p>							

Action Title: 1.3.1.5 Provide inclusive Library outreach programs and activities							
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %	
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN	
<p>Action Progress Comments: Broken Hill City Library plays a crucial role in fostering literacy education through a variety of programs. The Outback Letterbox Library operates out of Broken Hill City Library, where staff hand-pick and deliver books to isolated community members. This unique service covers a huge area of roughly 238,000 square kilometres, reaching South Australian, Victorian and Queensland borders. All Outback Letterbox Library members have full Broken Hill City Library membership, where they are able to receive items delivered in big green bags by various freight services for FREE! Members also have full access to 24/7 digital library collections.</p>							



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.3.1.6 Undertake assessment of Archive donations for formal accessioning						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Outback Archive Collection Project Manager assesses all new donation requests for formal accessioning. The first step is to evaluate the relevance and significance of the materials as per the Acquisition Criteria outlined in the Outback Archive Collection Management Policy. The assessment process also considers the condition of the materials and whether they require any preservation efforts before accessioning and whether the donor has legal ownership of the items. Work is also ongoing on assessing previously acquired, but as yet unprocessed items.						

1.3.2 Participate and collaborate in external consultation activities

Action Title: 1.3.2.1 Actively engage and participate in external major project consultations						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Project Steering Group for Council's major projects held a meeting in August 2024. The Project Steering Group attended a site inspection of the EP O'Neill Memorial Park Redevelopment, Netball Precinct Stage 1 in September 2024. Following the September Local Government Election, nominations were called in December for community members to be appointed to the Steering Group. New members were appointed and the Group met on 15 January 2025 and 12 May 2025.						



GREEN - Target achieved



RED - Target not achieved

1.3.3 Ensure Community engagement Strategy remains relevant

Action Title: 1.3.3.1 Provide information to community as per Community Engagement Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Information being provided in line with engagement strategy.						

1.3.4 Advocate for access to affordable social and health services

Action Title: 1.3.4.1 Work with key stakeholders to identify health service gaps						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: During the reporting period, 1) Council actively participated in and supported the Section 355 Ageing Well Committee meetings, providing correspondence and updates on the proposed Aged Care Act, set to be implemented in July 2025. Council continues to support to the Section 355 Ageing Well Committee, discussions and updates provided from various committee members regarding the Aged Care Act changes and recommendations from the Working Better for Medicare Review. Council remains committed to supporting the Section 355 Ageing Well Committee, fostering engagement with aged service providers, Southern Cross Care, and the Far West Local Health District, ensuring ongoing advocacy and support for the region's ageing population. 2) Council also engaged in ongoing discussions and advocacy efforts to reclassify the region from MMM3 to MMM6, aiming to improve access to essential aged care services. 3) As part of its commitment to community health and well-being, Council supported the AoD Steering Committee by hosting a roundtable meeting with key stakeholders and service providers. The meeting featured NSW Greens Drug Law Reform and Harm Reduction spokesperson Cate Faehrmann MLC, with discussions focused on the urgent need for a Community Withdrawal and Residential Rehabilitation Facility in Broken Hill. A formal statement advocating for this facility was submitted to Minister for Health Ryan Park. 4) In collaboration with Aged Care Providers, Care Finder Services, Far West Local Health District, and Service NSW, Community Development hosted a Seniors Information Session. This session provided valuable information on aged care services, access to support for carers, and guidance on household utility rebates available to seniors. 5) Council in collaboration with the YMCA hosted the 2025 Seniors Information Session following on from positive community response to the previous session held, services engaged with community members, providing information on assessment and aged care entry, carer support, care provider services. 6) Community Development attended a meeting hosted by the Western PHN in collaboration with local health care professionals in the continued pursuit of the reclassification of the Modified Monash Model 3 to MMM6, with a proposed report to be drafted for review.						



GREEN - Target achieved



RED - Target not achieved

1.3.5 Provide appropriate infrastructure to maintain and enhance sustainable transport

Action Title: 1.3.5.1 Upgrade the City’s bus stops to meet Australian standards and disability inclusion requirements						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Faisal Salah - Projects Engineer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>Action Progress Comments: Through consultation with CDC Broken Hill, Council identified twelve (12) Bus Stops that were in need of updating to meeting DIAP requirements. Nine (9) locations have had concrete slabs replaced and new disability inclusive Bus Shelters installed. Remaining three (3) sites to be completed by June 2025.</p> <p>Council’s dedicated team has successfully completed the installation of all bus shelters and concrete slabs ahead of the 30th of June 2025 deadline. Additionally, Council has submitted a new funding application to upgrade the remaining bus stops. If successful, this will result in 75% of the town’s bus stops being newly upgraded.</p>						

Action Title: 1.3.5.2 Carry out high priority action items within the annual CASA surveillance safety audit						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Christopher Wellington - Airport Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>Action Progress Comments: Civil Aviation Safety Authority (CASA) Safety Surveillance Audit is carried out approx. every 2 years. Last audit was completed December 2021 & CASA have not advised us of date of next audit. There were no Safety findings identified by CASA Inspector at the 2021 Audit. There were 7 Safety Observations identified. Safety Observations are not required to be corrected and Council is not required to respond to the observations. However, Council did respond to CASA on all 7 observations, which were all corrected. There has not been a CASA Safety Surveillance Audit completed since.</p>						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.3.5.3 Increase car parking in the Broken Hill Regional Airport precinct						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> <div>RED</div>
Action Progress Comments: The Technical Design drawings were delayed by the consultant due to the unexpected leave of key staff. However, these have now been completed with feedback being provided by all Airport and community stakeholders. The project is now being advertised with an expected completion date of November 2025. To accommodate parking needs in the interim, Council constructed a temporary car park extension, which has been in use since April 2025 and will remain available until construction commences. This action has been included in Council's 2025/26 Operational Plan.						

1.3.6 Investigate opportunities to partner with organisations to support young people to transition into the workforce

Action Title: 1.3.6.1 Maintain collaboration with key stakeholders to identify workforce opportunities for young people						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council participated in the RDA Careers Information Day held for local secondary education students in August 2024, where staff provided information and guidance on employment opportunities with Council. Council continues to host school work-placement requests for local students with 16 students working across Council in this 2024/25 reporting period.						



GREEN - Target achieved



RED - Target not achieved

1.3.7 Provide opportunities for collaboration and sharing of public resources

Action Title: 1.3.7.1 Maintain community contacts databases						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Community Development manages and maintains contact databases, encouraging and assisting community organisations and services to utilise Council's online Community Directory and Events Calendar. Community Development provides ongoing support, ensuring that organisations, services, and groups have access to these resources and providing the community with access to up-to-date information, local services and events.						

Action Title: 1.3.7.2 Continue the Commission/Residency program within the Gallery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The 2023/2024 recipients of the Gallery's Open Cut Commission completed their residency with two exhibitions at the Gallery from August to December 2024. The Gallery opened submissions for the 2024/2025 residency in October 2024 for exhibitions from the successful applicants to be held in 2025. These submissions were reviewed in December 2024 by a selection panel, with two successful artists being awarded the residency. Outcomes of these residencies will be exhibited during the 2025/2026 reporting period.						



GREEN - Target achieved



RED - Target not achieved

1.3.8 Maintain and strive to continuously improve the Customer Contact and Call Centre

Action Title: 1.3.8.1 Continue to undertake Customer Service telephone evaluations for business improvement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Customer Service telephone evaluations for staff development and business improvement are scheduled and have been undertaken six monthly in this reporting period. Call Centre reports are generated weekly and used to monitor processes.						
Action Title: 1.3.8.2 Identify training opportunities for Call Centre Agents to better manage customers and build lasting relationships						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Call Centre evaluations undertaken six monthly and call centre weekly reporting identify areas for improvement and training. Customer Relations staff participate in partnership working groups with the teams/areas that they support and information sessions from subject matter experts are undertaken to building staff knowledge to increase positive customer experiences.						
Action Title: 1.3.8.3 Continue to identify online capabilities for customers seeking self-service options						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Staff training for the Community Portal and Authority Customer Request Management (CRM) administration functions is scheduled with the software provider for August 2025. This training will include investigating the opportunity for message text within Authority CRM to determine its effectiveness for closing the gap on relaying information/updates back to the Customer via email. Capabilities for increased self-service options continue to be investigated.						



GREEN - Target achieved



RED - Target not achieved

1.4 Our history, culture and diversity are embraced and celebrated

1.4.1 Facilitate the promotion of community events

Action Title: 1.4.1.1 Promote Council community events to the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Events promoted via website, social media, traditional media, posters.						

1.4.2 Support the reconciliation movement

Action Title: 1.4.2.1 Maintain communication with First Nations community to work collaboratively						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Community Development continues communication and collaboration to strengthen operational relationships and facilitate consultation and discussions of cultural awareness and Wilyakali heritage. During the report period, Community Development established monthly meetings with Wilyakali leaders providing opportunity for invitation from Council to continue conversation and planning on projects, community consultation and events.						

Action Title: 1.4.2.2 Advocate, celebrate and champion the inclusion of local First Nations Artists throughout the Gallery and Museum artistic program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Gallery and Museum continue to advocate, celebrate and champion the inclusion of local First Nations Artists through providing ongoing space and platforms for Indigenous skills development workshops, Indigenous exhibitions and by working closely with Maari Ma Indigenous Health Corporation to present the Maari Ma Indigenous Art Awards (MMIAA). Highlights from the reporting period include Wampu-waru, an exhibition of six Barkindji artists from the Quayle family and the MMIAA which featured the works of over 20 Indigenous artists. The display of Indigenous artworks from the Gallery's collection complements exhibiting artists to ensure First Nations art is always represented at the Gallery.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.4.2.3 Work with local community groups to develop and launch cultural history project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Deferred	01-Jul-2024	30-Jun-2025	50%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Project was unable to meet the criteria and timelines and therefore discontinued.						

1.4.3 Promote the City as Australia's First Heritage Listed City

Action Title: 1.4.3.1 Advocate for tri-partisan government approach to management of the National Heritage assets						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Monitoring ongoing for heritage-related funding. Also working with Hydrostor to restore at least one heritage building.						

Action Title: 1.4.3.2 Advocate for recognition and financial support for the continuity of Broken Hill Heritage and its importance to the nation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Assisting in World Heritage listing for Trades Hall. Heritage sites featured in strategic marketing.						



GREEN - Target achieved



RED - Target not achieved

1.4.4 Advocate for funding and investment in Community Development Projects

Action Title: 1.4.4.1 Work with third parties to seek funding to celebrate history, culture and diversity						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Work to capture oral histories of local indigenous community has ended due to a lack of persons willing/able to undertake the task.						

1.4.5 Support events that celebrate history, culture and diversity

Action Title: 1.4.5.1 Provide support and advice to event planners to deliver events within region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: During the report period, the Council supported the planning of two signature events for Broken Hill including the Mundi Mundi Bash, held in August, and the Broken Heel Festival, held in September 2024. Assistance for local event organisers in open spaces continued including Mission Australia Child Protection Week community event and NAIDOC Family Fun Day, [Mo]re than a run event, 16 Days of Activism, International Day of People with a Disability and Carols by Candlelight in 2024. In 2025 Council has provided support and advice to St Pat's Races, Perfect Light Film Festival, a proposed 3-day community gathering and Youth Homelessness Matters Day. Council has also led a planning group for the Disability Expo to be held on 26 July 2025.						



GREEN - Target achieved



RED - Target not achieved

1.5 Our built environment supports our quality of life

1.5.1 Review and update development and building strategies and policies to ensure relevance

Action Title: 1.5.1.1 Review of Environmental Planning Instruments and Policies to ensure legislative compliance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Tracey Stephens - Manager Planning and Development	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Staff have commenced reviewing Council's Development Control Plan. It is expected that a Draft DCP document will be completed by late 2025 for public exhibition and adoption. Likewise, an initial review of the Broken Hill Local Environmental Plan has occurred and has flagged matters to be addressed in an amended LEP. For this purpose, by the end of 2025, it is intended that a specialist strategic town planning consultant will be engaged to formally carry out the legislative requirements/process to review and make amendments to Broken Hill Local Environmental Plan. The LEP amendment process is a lengthy process involving public exhibition and consultation with State agencies. The final approval and legal drafting of the amended LEP is made by the NSW Dept of Planning.						

1.5.2 Manage ongoing delivery of the Central Business District (CBD) Masterplan

Action Title: 1.5.2.1 Manage delivery of infrastructure projects associated with the Library and Archives project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Asad Nizamani - Projects Engineer	In Progress	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Works on going for the Library Redevelopment with North Construction & Building Pty Ltd on site with the project's architect engaged on Construction Stage Services. Completion September 2025. This action has been included in Council's 2025/26 Operational Plan.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.5.2.2 Manage delivery of infrastructure projects associated with Town Square Redevelopment Project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Asad Nizamani - Projects Engineer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Town Square Redevelopment Project construction and landscaping was completed in March 2025.						

Action Title: 1.5.2.3 Manage delivery of infrastructure projects associated with Argent Street Redevelopment project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Asad Nizamani - Projects Engineer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Works have been completed for all paving and concrete works associated with Project. Works included all current pavement replaced with pavers, upgrades to all kerb ramps and replacement of damaged sections of kerb and guttering from Bromide Street to Chloride Street.						

1.5.3 Ensure service levels and asset conditions are commensurate with community expectations

Action Title: 1.5.3.1 Implement actions and recommendations from Asset optimisation project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: Final reports received. Implementation stage in progress. This action has been included in Council's 2025/26 Operational Plan.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.5.3.2 Develop and Implement Asset Management Plan - Roads and Footpaths						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Asset Management Plans are complete and published on Council website.						

Action Title: 1.5.3.3 Develop and Implement Asset Management Plan - Parks and Open Spaces						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Asset Management Plans are complete and published on Council website.						

Action Title: 1.5.3.3 Develop and Implement Asset Management Plan - Buildings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Asset Management Plans are complete and published on Council website.						



GREEN - Target achieved



RED - Target not achieved

1.5.4 Manage ongoing delivery of the Active Transport Plan

Action Title: 1.5.4.1 Implement the approved Active Transport Plan actions as per the five-year plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The 2024/25 schedule of the Active Transport Plan was completed through the Argent Street Paving Replacement project. The project included full replacement of pavers, kerb ramps and damaged kerb and guttering from Bromide Street to Chloride Street.						
Action Title: 1.5.4.2 Develop annual capital works plan for Active Transport Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: An Annual Capital Works plan has been developed and submitted for inclusion within the 2025/26 Capital Works Schedule. Council has also applied for grant funding through the Active Transport Grant Fund and Get Active NSW grant funding to continue to further complete actions identified within the Active Transport Plan.						

1.5.5 Collaborate with key stakeholders to advocate for affordable housing

Action Title: 1.5.5.1 Implement recommendations from Liveability Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Continuous Advocacy to the State Government to provide funding and support to free up the availability of crown land for housing (social, affordable, rental, for purchase) and development of Childcare facilities. Subdivision complete for the McCulloch Street demonstration houses and compulsory acquisition commenced for portions of Crown Land for affordable and social housing.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.5.5.2 Continue to liaise and collaborate with the established Regional Housing Committee						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Continual meeting with the Regional Housing Committee on a quarterly basis to ensure movement continues to occur with land identification and acquisition where appropriate. Committee is at a position now, where the identified land needs to be acquired by Council before the next steps can occur regarding, planning approvals for subdivision and grant funding support for infrastructure development.						

1.5.6 Support our residents to lead healthy, active and independent lives

Action Title: 1.5.6.1 Reestablish Bill Renfrew Oval as a green space for community use						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: An inground irrigation system has been installed on the Oval, similar to those on other Council ovals. This system provides timed and efficient watering, eliminating the need for manual sprinklers and the associated injury risks. The improved, scheduled watering now covers all sections of the Oval, significantly transforming its appearance into a green and healthy space for community use.						

1.5.7 Work with community organisations to establish Imperial Lakes as an environmental park, inclusive of recreational activities and community access

Action Title: 1.5.7.1 Work with Department of Planning to progress Landcare Broken Hill proposal to rezone the land at Imperial Lakes to allow community access and environmental and recreational activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Tracey Stephens - Manager Planning and Development	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: This measure has been dependent on Landcare Broken Hill initiating the LEP amendment. Council staff have provided advice and been in contact with Landcare over a period of time, discussing the requirements. Council staff have had discussions with Landcare around possibility of Council assisting by including the required rezoning of Imperial Lakes as part of the comprehensive review/amendment to Broken Hill LEP. By the end of 2025, it is intended that a specialist strategic town planning consultant will be engaged by Council to formally carry out the legislative requirements/process to review and make amendments to Broken Hill Local Environmental Plan. The LEP amendment process is a lengthy process involving public exhibition and consultation with State agencies. The final approval and legal drafting of the amended LEP is made by the NSW Dept of Planning.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.5.7.2 Continue to support and advocate for the establishment of Imperial Lakes						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council provided advocacy for funding for the establishment of Imperial Lakes and assisted with concept plans for alterations to traffic measures on the Barrier Highway to the entrance to Imperial Lakes. Council will continue to provide support where required.						

1.5.8 Investigate and advocate for land expansion opportunities

Action Title: 1.5.8.1 Collaborate with relevant agencies and key stakeholders to identify land for further development						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Georgina Falkner - Strategic Land Use Planner	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Multiple lots have been identified for potential acquisition by Council, and pre-acquisition procedures have commenced. Council staff have collaborated with the relevant agencies including Crown Lands, NSW Department of Education, and Office of Local Government to seek to progress acquisition of land for further development.						

Action Title: 1.5.8.2 Investigate opportunities to expand the Broken Hill LGA boundaries						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Georgina Falkner - Strategic Land Use Planner	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Multiple meetings held with Regional NSW and Planning NSW. Further follow-up required with Crown Lands and Regional NSW to provide further information in 2025.						



GREEN - Target achieved



RED - Target not achieved

1.6 Our health and wellbeing ensure that we live life to the full

1.6.1 Active participation in interagency meetings

Action Title: 1.6.1.1 Actively engage in identified social interagency meetings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: During the reporting period, Council actively supported and participated in the following 1) Monthly Youth School Services Interagency meetings, collaborating on school programs and exploring opportunities for youth engagement. 2) Planning youth-focused community interagency events. 3) Providing meeting space and engagement with NDIS providers during the monthly Disability Interagency meetings, facilitating discussions on service updates and challenges faced by providers. 4) Supporting NDIS providers and services in utilising the Community Directory and Events Calendar to enhance accessibility and awareness. 5) Demonstrating commitment to community inclusion by supporting national Headspace Day in October, providing event assistance, and actively participating in the International Day of People with Disability, supporting an inclusive community event that celebrated and recognised the contributions of people with disabilities. Community Development has formed a planning committee made up of disability services and organisations to coordinate the 2025 Disability Expo. The Expo will offer people with disability, their families, and carers access to a wide range of services, equipment, NDIS information, and support programs. Open to the entire community, the event will take place on Saturday, 27 July 2025, from 10:00am to 2:00pm.						

1.6.2 Develop Council assets to promote outdoor recreation, exercise and mobility for families

Action Title: 1.6.2.1 Ensure compliance with the Disability Inclusion Act 2014 requirements for disability inclusion planning for capital projects						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council's Project Team has continued to actively engage in the Disability Inclusion Action Plan (DIAP) Committee quarterly meetings, where they provide status updates on capital projects and how we are staying compliant to our DIAP. During consultation phase of Project planning, Council's Project Managers reach out to members of the DIAP Committee for input and guidance. This will continue to be carried out for all projects.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.6.2.2 Continue to implement E.P. O'Neill Memorial Park Redevelopment project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rebecca McLaughlin - Leader Project Management	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Works relating to E.P O'Neill Memorial Park Redevelopment – Netball Precinct – Stage One are now complete. The site was formally handed back to the Broken Hill Netball Association following practical completion on 3 April 2025. Works completed include: 1) Demolition of old courts, fencing, and lights 2) Construction of 10 new netball court 3) Stormwater drainage and culverts 4) Shade shelters and seating 5) Lights 6) Fencing The Broken Hill Netball Association officially reopened the site to the community with a gala event on Sunday 29 June, with Mayor Kennedy formally opening the site and cutting the opening ribbon alongside one of the Broken Hill Netball Associations oldest members. In addition, the day also featured an exhibition match between some of the City's top players, Net Set Go sessions for kids, acknowledgement of new Netball Association Life Members, and a variety of food and drink stalls. Further works to achieve the whole of site design for E.P. Memorial Park will be undertaken as budget becomes available, with Council committed to also continuing to advocate for further grant funding where appropriate.						

Action Title: 1.6.2.3 Manage delivery of Infrastructure Project to upgrade the Norm Fox Oval changeroom facility						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rebecca McLaughlin - Leader Project Management	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> <div>RED</div>
Action Progress Comments: The project has been advertised three (3) times, each with revised scopes of work; however, all submissions received have significantly exceeded the allocated budget. The overall project cost has increased substantially since initial approval, primarily due to construction escalation and the heightened demand for modular building solutions. Council's Acting Leader Project Management has engaged with the funding body and a building contractor to review potential options to refine the scope within the available budget. These discussions have informed a proposed variation currently with the funding body for consideration. Further updates will be provided once a determination has been made. This action has been included in Council's 2025/26 Operational Plan.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.6.2.4 Manage delivery of Infrastructure Project to upgrade the Alma Oval changeroom facility						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rebecca McLaughlin - Leader Project Management	In Progress	01-Jul-2024	30-Jun-2025	75%	100.00%	<div><div></div><div></div><div></div></div> <div>RED</div>
Action Progress Comments: The project has been advertised three (3) times, each with revised scopes of work; however, all submissions received have significantly exceeded the allocated budget. The overall project cost has increased substantially since initial approval, primarily due to construction escalation and the heightened demand for modular building solutions. Council's Acting Leader Project Management is actively engaging with the funding body and a building contractor to explore viable options for refining the project scope to align with the available budget. A proposed variation to the project is currently under consideration by the funding body. Further updates will be provided once a determination has been made. This action has been included in Council's 2025/26 Operational Plan.						

1.6.3 Support the advocacy work of health, community and allied health providers

Action Title: 1.6.3.1 Attend and support identified health interagency meetings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Alison Howse - Community Development Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: During the reporting period, Council hosted a roundtable discussion with NSW Greens member Cate Faehrmann MLC and key stakeholders to advocate for advancements on the proposed Alcohol and Drug Rehabilitation Centre. Community Development maintains communication actively seeking updates from the Alcohol and Other Drug Steering Committee. Community Development attended a community engagement session with NSW Liquor and Gaming, attended by the Far West Local Health Service and other support services, providing opportunity to discuss drug, alcohol and gambling associated mental health, physical health and crime statistics. Council engaged with the Local Drug Action Team to establish a community partnership to unite and lead community activities to prevent and minimise harms.						



GREEN - Target achieved



RED - Target not achieved

2 Our Economy

2.1 Our businesses are well connected and thrive in an environment that supports innovation and economic growth

2.1.1 Activate the Broken Hill Business Support Policy

Action Title: 2.1.1.1 Provide up-to-date business support information on Council's website

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: Ongoing maintenance of community directory, events calendar, and business listings on Council and Tourism websites

Action Title: 2.1.1.2 Participate in business and industry association meetings to discuss issues relevant to local businesses and economic development

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: Regular attendance at monthly business gatherings.

2.1.2 Advocate and plan for industrial land expansion

Action Title: 2.1.2.1 Investigate opportunities for future industrial zoned land

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Georgina Falkner - Strategic Land Use Planner	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: Multiple meetings held with Regional NSW and Planning NSW. Further follow-up required with Crown Lands and Regional NSW to provide further information in 2025.



GREEN - Target achieved



RED - Target not achieved

2.1.3 Collaborate with key stakeholders for improved accessible transport and connectivity including air, road and rail services to and around the City

Action Title: 2.1.3.1 Advocate for improved air and rail services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Advocacy for improved air and rail services included as key priorities in newly adopted Advocacy Strategy. 1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities. 2) Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. 3) Grant application submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport and road upgrades.						

2.1.4 Advocate for outcomes aligned to the Regional Transport Strategy

Action Title: 2.1.4.1 Liaise with stakeholders to attract Government investment in identified actions in the Far South West Joint Organisation Transport Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The FSWJO Transport Plan was adopted by FSWJO June 2023. The Action plan has been included in the Economic Development and Advocacy Strategies, including upgrading Broken Hill Airport and surrounding roads to increase air travel options and expand capacity. Advocacy for improved air and rail services included as key priorities in Council's newly adopted Advocacy Strategy. 1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities. 2) Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. 3) Grant applications submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport and road upgrades.						



GREEN - Target achieved



RED - Target not achieved

2.1.5 Develop and implement the Economic Development Strategy

Action Title: 2.1.5.1 Continue to implement the Economic Development Strategy in collaboration with key stakeholders						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Economic Development Strategy remains key to ongoing relationships with businesses and major projects						

2.1.6 Develop the Airport as a commercial and industrial precinct

Action Title: 2.1.6.1 Implement actions from the Airport Master Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Airport Masterplan being progressed - Stage 1 has commenced with the upgrade to Airport Taxiway, Aprons and development of the Airport carpark. Fire Hydrant replacement project is complete and Rental Overflow Carpark Project is also complete. Council continues to advocate for funding to upgrade the Airport runway.						

GREEN - Target achieved

RED - Target not achieved

Action Title: 2.1.6.2 Advocate for Airport upgrades in line with Advocacy Strategy and Airport Master Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Advocacy for Airport Upgrades included as key priorities in newly adopted Advocacy Strategy.</p> <p>1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities. 2) Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. 3) Grant application submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport upgrades. 4) Stage 1 of Airport Upgrades as per the Airport Masterplan has commenced with the upgrade to Airport Taxiway and development of the Airport carpark. 5) Airport Upgrades Development of Commercial Precinct - Detailed designs currently underway with construction to commence in the first half of 2024/25 Subdivision plans for light industrial and commercial land is underway. 6) Council delegates met with various Ministers in Canberra on 11-12 February 2025 advocating for funding towards an upgrade of the Broken Hill Airport and seeking feedback on recent unsuccessful grant applications. 7) Meeting held 27 March 2025 with Minister Jenny Aitchison and Minister Tara Moriarty regarding the Air and Rail Transport in Regional NSW and airport funding.</p>						
2.1.7 Advocate for incentives and initiatives that support business and industry to expand						
Action Title: 2.1.7.1 Collaborate with stakeholders to investigate incentives to grow business and industry opportunity						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Council participated in regular meetings with mining companies, investors and government agencies during the report period, to discuss further plans and incentives for investment in Broken Hill. Council representatives also participate in Regional Capitals Australia and Regional Cities NSW Meetings to discuss economic development and industry opportunities for regional centres. Council met with the NSW Premier and various Ministers at Community Cabinet in November 2024 to discuss economic development opportunities for Broken Hill. Airport Upgrades Development of Commercial Precinct - Detailed designs currently underway with construction to commence in the first half of 2024/25. Subdivision plans for light industrial and commercial land is underway.</p> <p>Meetings have been held with the following stakeholders during the reporting period: 1) Director Asset Management of Westside Plaza; 2) Hawsons Iron Ltd; 3) RZ Resources; 4) Southern Cross Care; 5) YMCA Board; 6) Destination Country and Outback NSW; 7) A-CAES (Hydrostor); 8) TAFE NSW and the local Engineering industry; 9) Skillset Broken Hill; 10) Broken Hill Business Awards; 11) 2025 Industry Workshop for Skilled Migration Broken Hill; 12) Advocating for funding for Cobalt Blue to transition its demonstration plant into a battery recycling centre.</p>						



GREEN - Target achieved



RED - Target not achieved

2.2 Our economy provides opportunities that match the skills and needs of the population and enhances population growth

2.2.1 Collaborate with government and industry partners to explore investment opportunities for the City

Action Title: 2.2.1.1 Liaise with key stakeholders to ensure that the development of regionally significant infrastructure meets the needs of business and industry						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Council participated in regular meetings with mining companies, investors and government agencies during the report period, to discuss further plans and incentives for investment in Broken Hill.</p> <p>Advocacy for Airport Upgrades included as key priorities in newly adopted Advocacy Strategy.</p> <p>1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities and economic development in the City. 2) Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. 3) Mayoral correspondence sent to relevant Ministers in July 2024 and December 2024 seeking support for REX Airlines to guarantee flights during their period of administration. 4) Grant application submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport upgrades. 5) Stage 1 of Airport Upgrades as per the Airport Masterplan has commenced with the upgrade to Airport Aprons and Taxiway and development of the Airport carpark. 6) Airport Upgrades Development of Commercial Precinct - Detailed designs currently underway with construction to commence in the first half of 2024/25 Subdivision plans for light industrial and commercial land is underway. 7) Advocate for the sealing of the Wilangee Road to the Mundi Mundi Bash site to provide an all-weather road to support tourism and the success of the 10-year event.</p>						

2.2.2 Collaborate with education and training providers to investigate opportunities to expand training and education

Action Title: 2.2.2.1 Continue to participate on committees and working parties associated with education and training						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
<p>Action Progress Comments: Council continues to actively work with all local Registered Training Organisations (RTOs) to review local training opportunities and to provide suggestions for Council specific training requirements. With the current funding opportunities available for Local Government under the Fresh Start - Apprentice/Trainee/Cadets Program, Council continues to expand its partnership with relevant national training providers to meet industry specialised training.</p>						



GREEN - Target achieved



RED - Target not achieved

2.2.3 Foster partnerships with tertiary institutions to bring scarce skills to the City

Action Title: 2.2.3.1 Continue to investigate partnerships with tertiary institutions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council continues to maintain and expand networking opportunities within the tertiary education sector. Industry skills shortages remain a priority focus for Council when approaching these tertiary institutions. Council is actively supporting flexible delivery options for staff to commence tertiary training where required and continues to work closely with the local Community University Centre to support employees who are currently undertaking tertiary education training. With the current funding opportunities available for Local Government under the Fresh Start - Apprentice/Trainee/Cadets Program, Council continues to expand its partnership with relevant training providers to meet local government industry relevant training.						

2.2.4 Advocate for funding opportunities for apprenticeships and traineeships

Action Title: 2.2.4.1 Continue to source eligible funding opportunities for apprenticeships and traineeships						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council continues to source all available government funding opportunities regarding trainees and apprenticeship incentives for 2024/25, with current and continuing recruitment into key identified career pathways and workforce succession planning. Council continues to receive all eligible Federal funding incentive payments and applied for staff funding under the NSW State Government for Local Government Fresh Start - Apprentice/Trainee/Cadets Program. Council has been successful in securing funding for both Round 1 and Round 2 positions applied for.						



GREEN - Target achieved



RED - Target not achieved

2.3 Our City attracts a diverse range of businesses and visitors providing opportunities for work, education, leisure and social life

2.3.1 Active participation in trade events, conferences and other networking opportunities

Action Title: 2.3.1.1 Support staff to identify and attend opportunities that contribute to the economic growth of Broken Hill						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Deferred	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: VIC Tourism staff participated in annual conference and attendance at Trade Shows. Staff also attended multiple industry and business meetings to assist in furthering economic activity in Broken Hill.						

Action Title: 2.3.1.2 Participate in tourism and other industry events that further networking and professional development						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The team participated in the Destination NSW stakeholder networking event held at the Broken Hill Pub on 13 August 2024. Throughout the season, staff attended several local industry familiarisations, visiting a range of attractions and tourism businesses. They also took part in a regional familiarisation that included visits to White Cliffs, Wilcannia, Menindee, and Pooncarie. In May 2025, the Tourism Officer attended the SA Visitor Information Services Conference, and in June, staff participated in Destination NSW industry workshops.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.3.1.3 Participate in Library conferences and networking events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Library Staff have attended training sessions with the Australian Library and Information Association, where they interact with other professionals online. Zoom meetings are attended by the Library Coordinator with Coordinators from other Libraries across NSW.						
2.3.2 Advocate Broken Hill and Far West as a centre for renewable energy						
Action Title: 2.3.2.1 Meet with Federal and State Ministers to promote Council's Renewable Energy Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council continually advocates with Federal and State Ministers to promote Council's Renewable Energy Action Plan. Regular meetings were held with Hydrostor during the report period along with Council's consultant for the development of a virtual power plant network and potential alternate opportunities. Council adopted the Hydrostor VPA which included rooftop/carpark solar and storage on Council owned assets to achieve 100% renewable energy for Council; and Council also received \$2.5M in Federal Government Funding from the Community Energy Upgrades Fund towards this project.						
Action Title: 2.3.2.2 Support major renewable projects within the Far West Area						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Major renewable projects for the Far West Area have been supported during the report period including Hydrostor and the AGL Battery Storage Project. Council also advocated for funding towards Cobalt Blue's transition to a critical minerals battery recycling project.						



GREEN - Target achieved



RED - Target not achieved

2.3.3 Increase digital communication network through projects outlined in Smart Communities Framework

Action Title: 2.3.3.1 Provide open data to community via IoT (Internet of Things) platform						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Benjamin Liddell - Manager Information and Communications Technology	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Open data and IoT platforms are being deprecated and decommissioned by suppliers. Limited support for new platforms is being provided. This action item is under review for removal from Strategy plan.						

Action Title: 2.3.3.2 Increase City coverage of City Smart Devices						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	In Progress	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Smart City devices reliant on 3G connectivity were upgraded to 4G to ensure ongoing and more widespread connectivity.						

2.3.4 Collaborate with surrounding LGAs, government and industry to identify economic opportunities

Action Title: 2.3.4.1 Participate in State and Regional Planning initiatives						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council participated in multiple state and regional planning initiatives via contribution through Regional Cities NSW, along with direct feedback for the Draft Far West Transport Plan and Regional Reserves Trust funding framework.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.3.4.2 Develop working tourism relationships with regional tourism associations and village committees						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Tourism team is currently chairing bi-monthly Far West NSW Tourism meetings, bringing together representatives from Silverton, Milparinka, Tibooburra, Wilcannia, White Cliffs, Menindee, Wentworth, Mildura, and Central Darling Shire. These meetings provide a valuable platform for sharing information and insights, discussing upcoming events and tourism developments, and exploring opportunities for collaborative marketing across the region. A regional familiarisation to towns within Central Darling Shire was held in February and March, offering the Visitor Services team a chance to connect with local tourism stakeholders and business owners, strengthen relationships, and gain firsthand knowledge of the visitor experience.						

2.3.5 Promote the narrative of long-term economic stability to the community

Action Title: 2.3.5.1 Provide pertinent long-term financial information in relevant media releases						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Relevant long-term financial impacts are always included in communications when pertinent.						

Action Title: 2.3.5.2 Provide Budget information to the community with support from Finance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Budget information provided via website, social media, traditional media.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.3.5.3 Provide a summary of key outcomes from Economic Development Strategy to community and key stakeholders						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	In Progress	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Regular summaries and reporting is provided to the Community and key stakeholders on a reoccurring basis and formally within the annual report.						

2.4 We are a destination of choice and provide a unique experience that encourages increased visitation

2.4.1 Engage government, business and community stakeholders in supporting the management of tourism

Action Title: 2.4.1.1 Collaborate with industry and government to expand experiences, products and destination marketing						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Broken Hill activity aligns with: 1) Destination Country and Outback Destination Management Plan, 2) Far South West Joint Organisation Destination Management Plan, 3) Far South West Joint Organisation Gateway Signage project, 4) Far South West Joint Organisation First Nations Cultural Tourism Initiative Action Plan, 5) NSW Visitor Economy Strategy 2030. Council is currently focused on the marketing of the region, with a new Council managed tourism website launched in March 2023 and a new marketing campaign in collaboration with Destination NSW to promote First Nations product and experiences, arts, culture and heritage						

Action Title: 2.4.1.2 Support the development of cultural tourism experiences through the delivery of the Destination Management Plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: During the reporting period, an update to the Advocacy Strategy, along with the commencement of Stage 1 of the airport masterplan commenced to increase tourism accessibility. Furthermore, the finalisation of the FWSJO Tourism funding through the tender being issued for the construction and implementation of a gateway signage package and road trail for the Balranald Shire, Central Darling Shire, Wentworth Shire and Broken Hill City Council has been completed.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.4.1.3 Maintain visitor related content on digital platforms						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Daily maintenance of the tourism website includes reviewing and updating business and event listings. Social media activity is maintained with three posts per week across platforms, promoting local attractions, events, and visitor experiences. The team also regularly monitors TripAdvisor and Google Business listings to manage online presence and respond to visitor feedback.						

Action Title: 2.4.1.4 Conduct audit of Broken Hill tourism product and experiences						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Audit finalised in February 2025 with results provided to Director Corporate and Community.						

2.4.2 Activate Business Plans from Council owned facilities

Action Title: 2.4.2.1 Review and update Visitor Services Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Review and update was finalised in March 2025 and submitted to Director Corporate and Community.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.4.2.2 Review and update Broken Hill City Art Gallery Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Community and Stakeholder consultation was held in September 2024 to inform the review and development of the Broken Hill City Art Gallery Strategic Plan. The initial draft was received in October 2024. The Plan was presented to the Art Gallery Advisory Committee at their first meeting on 06/03/2025 and subsequently endorsed. It was then be presented to Council for public consultation in the Ordinary Meeting of Council, May 2025. Council held the Strategic Plan over to be workshopped which occurred on the 10/06/2025. The Plan will be placed on 28 days consultation once accepted at the June Council meeting. It is envisaged that the Plan will be adopted in the first quarter of the next reporting period.						
Action Title: 2.4.2.3 Review and update Albert Kersten Mining and Minerals Museum Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Community and Stakeholder consultation was held in September 2024 to inform the review and development of the Albert Kersten Mining and Minerals Museum Strategic Plan. The initial draft has been received and reviewed with the final draft to be presented to Council for public consultation in the Ordinary Meeting of Council, May 2025. Council held the Strategic Plan over to be workshopped which occurred on 10/06/2025. The Plan will be place on 28 days consultation once accepted at the June Council meeting. It is envisaged that the Plan will be adopted in the first quarter of the next reporting period.						
Action Title: 2.4.2.4 Activate Civic Centre Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Shannan Botten - Civic Centre Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Booking Management system went live 10 April 2025. Existing bookings were migrated across, and all new bookings are now being managed through the system.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.4.2.5 Review Library Business Plan for the opening of the new Library facility						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Business plans for spaces, furnishing and AV being reviewed as necessary and full review of the Library Business Plan will occur once new Library facility opens and functioning elements can be assessed onsite.						

2.4.3 Activate Destination Management Plans

Action Title: 2.4.3.1 Activate actions within the Destination Management Plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Destination Management Plans are considered when approaching tourism initiatives and marketing.						

2.4.4 Operate Council owned facilities supporting the visitor economy

Action Title: 2.4.4.1 Operate Visitor Services to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Visitor Information Centre accreditation was successfully maintained for the 2024/25 period following an annual review. A total of 86,066 visitors were supported at the Visitor Information Centre during the period. In addition, further visitor support was provided through the mobile Visitor Services stall at the Racecourse and the Mundi Mundi Bash site in August, as well as at the Broken Heel Festival in September.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.4.4.2 Operate the Living Desert to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>Action Progress Comments: From July 2024 to June 2025, the Living Desert welcomed 30,313 day visitors, 4,436 coach passengers, and 3,349 campsite patrons. In March 2025, a new wheelchair-accessible BBQ was installed at the campsite, improving accessibility for all guests. Restoration works also began on the Len Vodic human sculptures and Story Poles. During the report period the following support was provided to visitors to the Living Desert through the provision of tours and information detailing:</p> <ul style="list-style-type: none">1) Varieties of native flora and fauna within the Living Desert and the sites around the cultural walking trail2) Myre Myres (indigenous huts)3) Geological site including land and mineral formations4) Kangaroo viewing hide5) Story poles designed by local TAFE students6) Scenic lookout overlooking Stephens Creek Reservoir7) Land marks showing miners claims8) Small prospecting mine dig-out for different minerals9) Indigenous quartz worksite10) Provision of weekly tour groups for Indian Pacific passengers. This service allows a sunrise viewing at the sculpture symposium for the patrons11) During the period a cultural awareness session was held with aboriginal elders hosting and sharing information and lessons with different groups in Broken Hill, such as schoolteachers from various primary schools12) Multiple film crews have been to film content throughout the year at the Living Desert, from Telstra adverts to ballerina, model photography and Australian Idol13) Facilities available to visitors to the Living Desert include picnic area inclusive of accessible toilet facilities and barbecue area, campsite facilities including free accessible hot showers, toilets, barbecues, star viewing, sunrise and sunset viewing seating, 15 sites for camper trailers/RVs/caravans, as well as an area for 12 carry-in tent sites.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.4.4.3 Operate the Broken Hill City Art Gallery to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Gallery supports the visitor economy by offering a space for cultural engagement, attracting tourists and locals alike. It operates by curating and rotating exhibitions, which draw visitors to the area. The Gallery hosts special events, such as weekly tours for visitors from the Indian Pacific, participating in the Journey Beyond experience. Additionally, the Gallery's gift shop provides further opportunities to support the visitor economy by encouraging a more diverse experience. By fostering a vibrant arts scene, the Gallery significantly contributes to local tourism, benefiting the broader economy.						
Action Title: 2.4.4.4 Operate the Albert Kersten Mining and Minerals Museum to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Museum supports the visitor economy by serving as a cultural attraction that draws both tourists and locals. It operates by curating and preserving our extensive mineral collection of historical, social and scientific significance, offering educational programs, tours, and special exhibits to engage visitors. By enhancing the cultural appeal of the City, the Museums helps drive tourism, stimulate local businesses, and contributes to the overall economic growth of the area.						
Action Title: 2.4.4.5 Operate the Civic Centre to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Shannan Botten - Civic Centre Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The visitor economy has been supported through bookings at the Civic Centre 98 times over 113 days during 2024/25 reporting period. A number of multi-day events including NSW Senior's Christmas Concert Series and the popular Pulse Alive event for local schools were held.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 2.4.4.6 Operate the Airport to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Christopher Wellington - Airport Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Broken Hill Airport has been operated safely and compliantly for the reporting period, with no aerodrome closures or major incidents.						

2.4.5 Advocate for incentives and initiatives that support Broken Hill and region as a film location

Action Title: 2.4.5.1 Collaborate with the film industry and government to ensure Broken Hill and region is a destination of choice for film makers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: City continues to receive good interest re: filmmaking, film permits are immediately actioned upon receipt. Film scouting outsourced when needed.						

2.4.6 Develop the Civic Centre Business to be a self-sufficient profit-making enterprise

Action Title: 2.4.6.1 Implement Civic Centre Business Plan to grow business opportunities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Shannan Botten - Civic Centre Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Onboarding of online booking platform and soft launch has been completed. Current customers are utilising the system and early positive feedback received.						



GREEN - Target achieved



RED - Target not achieved

2.4.7 Activate the Cultural Plan

Action Title: 2.4.7.1 Investigate options for art and cultural activities to support health and well-being in the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Gallery partners with the Far West Local Health District to deliver Arts in Health workshops throughout the year. Additionally, discussions are also being held with the other service delivery organisations and artists to further explore options.						

Action Title: 2.4.7.2 Utilise the Gallery and Museum spaces for events and cultural activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Gallery and Museum hosts a number of events and cultural activities throughout the year, including exhibitions, art awards, workshops, concerts and civic ceremonies. Highlights from the reporting period include performances by local musicians Leroy Johnston, Kyla Vines, Broken Hill Civic Orchestra and nationally renowned musicians, William Barton and Véronique Serret; screenings including the powerful 'More than a Fish Kill' and Jeremy Goldstein's 'This is Who I Am', regular workshops for youth and adults including life drawing and jewellery making, Indigenous art award and the Gallery's annual exhibition program.						



GREEN - Target achieved



RED - Target not achieved

2.4.8 Support Aboriginal economic enterprise and cultural practice

Action Title: 2.4.8.1 Invite First Nations businesses and artisans to participate in community events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Blak Markets continue to be a feature of cultural events; Indigenous Art Prize remains strong.						

3 Our Environment

3.1 Our environmental footprint is minimised

3.1.1 Ensure delivery of relevant environmental strategies and policies

Action Title: 3.1.1.1 Develop Waste and Resource Recovery Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Waste and Sustainable Materials Strategy is now complete and has been formally adopted by Council. Following key consultations in August 2024, a draft action plan was submitted in September. The final strategy was reviewed by the Director of Infrastructure & Environment, presented to the Executive Leadership Team and Councillors, and endorsed for public exhibition. Community feedback has since been received and incorporated, and the strategy has now been adopted by Council.						



GREEN - Target achieved



RED - Target not achieved

3.1.2 Provide awareness of environmental impacts of human activity

Action Title: 3.1.2.1 Promote the Waste and Resource Recovery Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Promotion of the Waste and Resource Recovery Strategy is continuing following its formal adoption by Council. In late August 2024, Talis Consultants engaged with the Mayor, Councillors, and the General Manager to help refine the action plan. The draft strategy was submitted to Council in mid-September 2024, followed by delivery to the Executive Leadership Team and a presentation to Councillors in February 2025. After a period of public exhibition and incorporation of community feedback, the strategy was formally adopted. The final documents have been published on Council's website, and promotion of the strategy and its key actions is ongoing to support awareness and engagement as implementation progresses.						

3.1.3 Collaborate with key stakeholders on environmental issues

Action Title: 3.1.3.1 Investigate opportunities to collaborate with community groups on environmental issues						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council is actively pursuing opportunities to collaborate with local community groups to address environmental challenges and promote sustainability. These partnerships aim to strengthen collective efforts in fostering environmental stewardship and driving meaningful action within the community. This commitment is reinforced by the recently adopted Sustainability Strategy 2025–2030 and Waste and Sustainable Materials Strategy 2025–2035. These strategies provide a structured framework for community engagement, ensuring that initiatives align with local priorities and contribute to broader environmental objectives. With public input now incorporated, Council is well-positioned to advance collaborative, community-led sustainability initiatives.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 3.1.3.2 Actively participate in Lead Response Group and associated work stream group meetings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Broken Hill City Council has been an active member of the Lead Response Group and its working groups, Lead Remediation Group, and Communications Group. Council was present at all monthly meetings that were held, including hosting the September Meeting which involved the General Manager and Director Infrastructure & Environment providing a guided tour of the city for all members of the Lead Response Group. Council also commented and voted on the approved set of actions to be presented to the Premier and his Cabinet in early 2025.						

3.1.4 Investigate alternate sustainable energy options

Action Title: 3.1.4.1 Continue the implementation of the Renewable Energy Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Earlier in 2024, Council collaborated with Constructive Energy to review the original Renewable Energy Action Plan (REAP) and address implementation challenges. Potential revisions were discussed to improve feasibility, and Constructive Energy was tasked with incorporating these changes into an updated version of the plan. Implementation of the REAP continues to progress steadily, with several key actions now embedded in the adopted Sustainability Strategy 2025–2030. A major milestone has been Council's successful funding application under the Community Energy Upgrades Fund – Round 1, which will support the delivery of priority renewable energy projects. This funding enables Council to accelerate action and demonstrates a strong commitment to achieving its renewable energy goals. Project will now move into implementation phase over the next 2 years.						



GREEN - Target achieved



RED - Target not achieved

3.2 Natural environments and flora and fauna are enhanced and protected

3.2.1 Ensure delivery of relevant environmental management plans and policies

Action Title: 3.2.1.1 Maintain the Living Desert as per the Operational Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: During the report period the following was undertaken at the Living Desert: 1) Maintained and cared for native fauna, including Euros (wallaroos), Red Kangaroos, and various native reptile and bird species 2) Cleaned and maintained water troughs and feeding bays on a daily to weekly basis 3) Implemented feral animal control measures in accordance with relevant legislation 4) Conducted noxious weed spraying through contracted services and applied pest control measures as required 5) Replaced damaged or vandalised fencing as needed 6) Maintained roads, culverts, walking paths, and trails 7) Cleaned and maintained all visitor facilities 8) Ensured the implementation of Work Health and Safety (WHS) practices						

3.2.2 Provide awareness and education on the impacts of climate change

Action Title: 3.2.2.1 Investigate the development of a Climate Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Deferred	01-Jul-2024	30-Jun-2025	30%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: The Climate Action Plan was temporarily deferred pending the completion of the Waste and Sustainable Materials Strategy and the Sustainability Strategy. These Strategies were adopted by Council in April 2025 and will be used to develop the Climate Action Plan. The Climate Action Plan remains temporarily deferred while recruitment is carried out for a new Waste and Sustainability Manager.						



GREEN - Target achieved



RED - Target not achieved

3.2.3 Ensure the effective management of the regeneration and common areas

Action Title: 3.2.3.1 Undertake feral animal eradication in regeneration/common areas accordance with governing Acts						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Feral animal management strategies were implemented regularly in accordance with Operational Management Plan and governing Act requirements throughout the report period for invasive feral animals such as goats, foxes, wild dogs, cats and rabbits.						
Action Title: 3.2.3.2 Replace damaged and vandalised fencing in regeneration/common areas						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: During the report period regeneration and common area fence repairs were undertaken at various locations around town. Fencing vandalism remains an ongoing problem, with fences into the Regeneration Areas being cut. The Living Desert Rangers inspect fences frequently and repair them when they are damaged/cut. Sections of fencing have been replaced and repaired across the Regeneration Areas. This includes areas along Adelaide Road and Picton Street, as well as multiple repairs in the South and Schlapp Street Regeneration Areas. These works support the ongoing protection and management of the city's natural environment.						
Action Title: 3.2.3.3 Undertake annual assessment of identified noxious weeds and pests in regeneration/common areas						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Annual assessment of noxious weeds and pests was undertaken by Living Desert Rangers and report provided to Council's Strategic Asset Management Coordinator in 2024, with further assessment to be undertaken in second half of 2025. Contracted weed specialist has conducted large scale weed/cactus control.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 3.2.3.4 Implement control measure to ensure noxious weeds and pests are controlled in an appropriate manner in regeneration/common areas						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: During the report period, contracted management spraying control of noxious weeds was undertaken throughout the 8,500Ha of regeneration and common areas. Control included Boxing Glove cactus, Rope cactus, prickly pear, wagon wheel cactus, African boxthorn, Nagoora burr, Bathurst burr, fountain grass. The Rangers marked sightings and dedicated time to treat affected areas, monitoring the plants/cactus post treatment. The Rangers use specific herbicides to destroy noxious plants, treating again upon post treatment inspection.						

Action Title: 3.2.3.5 Support and encourage volunteers and environmental groups to protect and enhance natural environment at Living Desert Reserve						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The 'Friends of the Flora and Fauna of the Barrier Ranges' volunteer committee members participate in a working bee once a month to assist in the maintenance and improvement of the Flora and Fauna in the Living Desert. During the report period, 12 working bees were held, which included laying pavers, cleaning water ponds, watering and trimming plants and trees and general path maintenance.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 3.2.3.6 Support and encourage volunteers and environmental groups to protect and enhance natural environment at Regeneration Area						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The 'Friends of the Flora and Fauna of the Barrier Ranges' volunteers assist in path maintenance and weed removal, at various locations around town in Regeneration and Common areas. During the report period, work was carried out at the South Regeneration area focusing on of path clearing, rubbish removal and weeding.						

3.2.4 Support the advocacy of key water stakeholders

Action Title: 3.2.4.1 Support the advocacy for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system and maintaining the health of the Darling Baaka River						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council continually lobbies the State and Federal government regarding the health of the Darling River/Baaka River. Council participated in regular meetings during the report period with the MBA Region 4, to advocate for river connectivity in the Murray Darling Basin system, to maintain water supply in the Menindee Lakes System and maintain the health of the Darling River/Baaka River.						



GREEN - Target achieved



RED - Target not achieved

3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City

3.3.1 Review and update planning strategies and policies to ensure relevance

Action Title: 3.3.1.1 Continue to work on draft Plans of Management for Crown Reserves in preparation for adoption						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Georgina Falkner - Strategic Land Use Planner	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: The generic Plans of Management for General Community Use, Parks, Sportsgrounds, and Natural Areas have been updated based on Crown Lands feedback and recent guidelines. These Plans of Management have since been reviewed by staff and are ready for exhibition stage. The remaining Plans are in final draft stage for review and adoption of drafts by Council.						

Action Title: 3.3.1.2 Continue to progress update of Living Desert Reserve Plan of Management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Georgina Falkner - Strategic Land Use Planner	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Draft Plan of Management has been prepared and is under review. A separate Masterplan has been prepared and is on public exhibition. Following adoption of the Masterplan, the Crown Land Plan of Management will be updated accordingly.						

3.3.2 Increase canopy cover within the City

Action Title: 3.3.2.1 Ensure outcomes are conducted in compliance with the Tree Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Tree Management plan is referred to for all actions and processes. Any requests from community are guided by the tree management plan and it is promoted for better clarity.						



GREEN - Target achieved



RED - Target not achieved

3.3.3 Ensure native vegetation, landscaping and water management systems are protected under the planning processes

Action Title: 3.3.3.1 Provide education and guidance when required for new development proposals to encourage sustainable landscaping, vegetation and water management practices						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Tracey Stephens - Manager Planning and Development	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Staff have developed material which will be implemented as part of the new DCP. Educational guidance will be attached as part of that DCP document. BASIX related guidance documents are available publicly which relate to sustainable landscape and use of water in conjunction with developments.						

3.3.4 Advocate for improved storm water management within the City

Action Title: 3.3.4.1 Develop Storm Water Management Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Deferred	01-Jul-2024	30-Jun-2025	25%	100.00%	<div><div></div><div></div><div></div></div> RED
Action Progress Comments: All works to date involving a Storm Water Management Strategy, have been included in the work carried out in the Broken Hill Flood Study. The Strategy cannot be completed until the Flood Study has been completed and endorsed. This action has been included in Council's 2025/26 Operational Plan.						

Action Title: 3.3.4.2 Complete flood study for the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	In Progress	01-Jul-2024	30-Jun-2025	95%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Broken Hill Flood Study is a joint funding project by the Department of Climate Change, the Environment, Energy and Water and Broken Hill City Council. Council's Flood Study is being carried out by Torrent Consulting firm with the Draft report complete awaiting Council endorsement and public exhibition before the final report due in September 2025. This action has been included in Council's 2025/26 Operational Plan.						




GREEN - Target achieved



RED - Target not achieved

3.3.5 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City


Action Title: 3.3.5.1 Continue to implement the recommendations of the adopted Broken Hill Heritage Strategy

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Tracey Stephens - Manager Planning and Development	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	 GREEN

Action Progress Comments: This is an ongoing responsibility. A new Heritage Strategy is planned to be drafted by the end of 2025. Recommendations within the current Strategy have been implemented. These matters which have been implemented include:

- a) Heritage committee which was in place during the reporting period. A new committee is being formed.
- b) Continuation of the Heritage Advisory service, to provide advice to the community and Council
- c) Managing local heritage in a positive manner - Council has been pro-active in offering advice to a wide range of people in the community on heritage and engaging with them to assist in better design, process, dealing with Council etc. to make the overall process of gaining any approvals more straightforward.
- d) Continued to offer heritage incentives funding to provide small grants.
- e) Run a main street style program - whilst there is not a current specifically titled "main street" program, There have been various projects focused on Argent Street and Oxide Street and their activation. The long-term projects of reinstating verandahs and colour schemes has had a significant visual impact on the character of the main streets.
- f) Council leading by example by properly managing heritage places owned or operated by Council - Council has engaged in a range of upgrades and works to their own properties. Heritage issues are considered during the design and development processes. For example, works to rotundas at local parks.

Action Title: 3.3.5.2 Raise awareness of heritage related issues and management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Tracey Stephens - Manager Planning and Development	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	 GREEN

Action Progress Comments: Staff have reviewed content on Council's website which provides awareness of heritage issues and also provides information on support/advice/funding which can be provided to property owners. Advertising of Council's Heritage funding programs has taken place during early-mid 2025.



GREEN - Target achieved



RED - Target not achieved

4 Our Leadership

4.1 Openness and transparency in decision making

4.1.1 Foster relationships with key community sector leaders

Action Title: 4.1.1.1 Invite key community sector leaders to civic events and functions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Key community sector leaders and state and federal members were invited to attend the 2024 Civic Ball, four Civic Receptions and two Citizenship Ceremonies during the reporting period.						

Action Title: 4.1.1.2 Invite key community sector leaders to participate in various working groups/meetings regarding major issues facing the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Regular meetings were held with key community sector leaders during the report period, regarding major issues facing the City including Housing, Health, Education, Police and Transport. Council's various Working Groups meet regularly and include community representatives in their membership.						



GREEN - Target achieved



RED - Target not achieved

4.1.2 Activate the Community Engagement Strategy

Action Title: 4.1.2.1 Implement communications processes as outlined in Community Engagement Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Communication processes being conducted in line with Engagement Strategy.						

4.1.3 Facilitate public forum at each Council meeting

Action Title: 4.1.3.1 Ordinary and Extraordinary Council Meetings are conducted in accordance with Council's adopted Code of Meeting Practice Policy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: All Ordinary and Extraordinary Council Meetings for the reporting period were held in accordance with Council's Code of Meeting Practice.						

4.1.4 Ensure social, environmental, cultural and economic sustainability are considered when making decisions

Action Title: 4.1.4.1 Reports to Council present the social, environmental, cultural and economic sustainability considerations to enable Council to make informed decisions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council's reporting format assists to present the impacts decisions have on social, environmental, cultural and economic sustainability and provides detail to enable Council to make informed decisions.						



GREEN - Target achieved



RED - Target not achieved

4.1.5 Support the organisation to operate within its legal framework

Action Title: 4.1.5.1 Review Section 355 Community Committee manuals and constitutions in accordance with the new term of Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Reviewed Section 355 Asset and Advisory Committee Manuals, Constitutions and Terms of Reference adopted by Council 30 October 2024.						
Action Title: 4.1.5.2 Review Community Strategic Plan in accordance with legislative compliance and new term of Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Draft Community Strategic Plan Engagement Strategy 2025 for the review of the Broken Hill Community Strategic Plan – Your Broken Hill 2040 adopted by Council 18 December 2024 with community engagement activities commencing February 2025. Draft Community Strategic Plan adopted by Council 30 June 2025.						
Action Title: 4.1.5.3 Review of Delegations and Authorisations completed with new term of Council and recruitment of new staff						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council adopted the new Delegation and Authorisations at the October 2024 Extraordinary Council Meeting for the new Term of Council. Sub-Delegations and Authorisations are required to be issued to staff within the first 12 months of the new Term of Council. The issuing of Sub-Delegations and Authorisations to current staff for the new Term of Council is complete. The issuing of Sub-Delegations and Authorisations to new staff is undertaken as part of the recruitment process.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.4 Councillor and Designated Persons disclosures of interest returns completed annually in accordance with the Local Government Act 1993						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: 2023/2024 Councillor and Designated Persons Disclosure of Interest Returns are due by 30 September 2024. These returns were tabled at the first Council Meeting of the new Term of Council (Extraordinary Council Meeting held 9 October 2024). Newly elected Councillors have 3 months from declaration of election to complete their Returns and these returns were tabled at the December 2024 Council Meeting. The public copies of Councillor and Designated Persons Disclosure of Interest Returns have been placed on Council's website.						

Action Title: 4.1.5.5 Review Council Policies for compliance with relevant legislation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council continues to review its Policies for compliance with legislation and Council's operational procedures and processes. Council's Legislative Compliance Database has been implemented. Policies that were required to be adopted by Council at their first meeting of the new Term of Council were completed. Priority is now given to policies that require adoption by Council in the first 12 months of a new Term of Council as well as the review of policies that were not reviewed in the last Term of Council.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.6 Work with NSW Electoral Commission to carry out Local Government Election						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council contracted the NSW Electoral Commission to undertake the 2024 Council election. The Commission provided regular Updates which were designed to provide information on the upcoming election and advise on the resources the Commission will be providing through the course of the election. The Updates also advised information on upcoming webinars proposed for both councils and candidates and generally update on things that may have an impact on the conduct of the elections. The first webinar for council staff was held 26 October 2023 providing an overall introduction to election processes. Recruitment for Returning Officers closed 12 November 2023. NSW Electoral Commission was active on all social media platforms with electoral information. Induction activities for incoming Council following election in September were undertaken in October 2024 in Wentworth with new Councillors also of Wentworth and delivered by LGNSW.						

Action Title: 4.1.5.7 Identify and implement reporting frameworks within Council's reporting database to increase Operational Plan reporting focus and outcomes						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Work has been undertaken to improve the functionality of the software (CAMMS Strategy) that Council utilises to manage actions from the Community Strategic Plan. The changes to the system increase Manager's ability to monitor overall progress of the plans and ensure actions are being completed on time. The work included, deletion of obsolete data, rebuilding organisation structure to align with current structure, aligning current Delivery Program and Operational Plan actions with current structure and introducing 'Executive Intelligence' functionality for Senior Managers.						



GREEN - Target achieved



RED - Target not achieved

4.1.6 Implement and embed an Enterprise Risk Management system

Action Title: 4.1.6.1 Initiate Stage 1 of the Enterprise Risk Improvement Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kate Johnson - Manager Enterprise Risk	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Statewide Mutual's Broken Hill City Council Continuous Improvement Pathway (CIP) Self-Assessment for November 2024 scored 75%, aligning with the 2024 CIP State Average of 75%.						

Action Title: 4.1.6.2 Embed the principles of the Enterprise Risk Management Framework (ERM) across the organisation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kate Johnson - Manager Enterprise Risk	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Broken Hill City Council is making significant progress in embedding Enterprise Risk Management (ERM) principles, with additional advancement initiatives completed early 2025.						

Action Title: 4.1.6.3 Undertake full review and testing of Council's Business Continuity Plan (BCP)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kate Johnson - Manager Enterprise Risk	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Broken Hill City Council successfully conducted an operational review and real-world testing of Council's Business Continuity Plan (BCP) during the October 2024 Power Outage/Storm, ensuring business resilience and response effectiveness.						



GREEN - Target achieved



RED - Target not achieved

4.2 Our leaders make smart decisions

4.2.1 Strengthen staff capacity through workforce development and planning activities

Action Title: 4.2.1.1 Learning and development plans are completed for all employees including succession and career options						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Training and Development for all staff have been completed for 2024/25. Staff succession mapping continues to evolve for whole of organisation which will be finalised with the implementation of ELMO (HR cloud-based software). ELMO project has been delayed due to software integration taking longer than expected and internal resourcing availability. The ELMO platform continues to progress, with the Training and Development module going "live" for staff in February 2025. Succession planning module data has been collated and is due to be reviewed by the Senior Leadership Team, with the Executive Leadership Team to finalise all role criticality prior to data integration commencing. This final ELMO module has been delayed for completion due to internal resourcing availability and aims to be operational by August 2025.						

4.2.2 Provide learning and networking opportunities for elected members

Action Title: 4.2.2.1 Provide Councillor professional development training sessions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: For the new Term of Council, the Mayor and Councillors attended the "Elected Life" Councillor Induction training in Wentworth on 14-15 October 2024. Councillors were provided with links to OLG Councillor Induction webinars held every Thursday from 17 October 2024 and concluding 27 February 2025. Councillors were provided with a Councillor Induction Manual and the Bluet Handbook. A Councillor IT induction session was held plus numerous Councillor Briefings held on Council's budget, IP&R plans, major projects, advocacy focus; major issues facing the City were held during October - November 2024. Councillor site visits of various Council facilities were held in January 2025. Councillors' attendance at conferences and seminars is also part of their professional development.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.2.2.2 Offer opportunities for Councillors to attend conferences and seminars that provide information, ideas and solutions that add value to our community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The Mayor and/or Councillors attended the following conferences and seminars during the reporting period: 1) National General Assembly of Local Government in July 2024, 2) Murray Darling Association Conference in July 2024, 3) Mining and Energy Related Councils Conference in August 2024, 4) Councillor Elected Life Local Government Induction training in October 2024, 5) LGNSW Conference in November 2024, 6) Community Cabinet in November 2024, 7) Regional Cities NSW in February 2025, 8) Australian Mining Cities Alliance in February 2025, 9) Country Mayors Meeting in March 2025,10) NSW Public Libraries Association Central West Zone meeting in March 2025, 11) Regional Capitals Australia in April 2025, 12) Country Mayors Meeting in May 2025.						

Action Title: 4.2.2.3 Develop and deliver a Councillor Induction training program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Leisa Bartlett - Executive Officer	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Councillor Induction training program for Mayor and Councillors elected at the September 2024 Local Government Elections was arranged and consisted of the "Elected Life" induction training held across 2 days in Wentworth in October 2024. Councillors were provided with a Councillor Induction Manual and the Bluett Handbook. A Councillor IT induction session was arranged plus numerous Councillor Briefings on Council's budget, IP&R plans, major projects, advocacy focus; major issues facing the City and Councillor site visits of various Council facilities during October - November 2024.						



GREEN - Target achieved



RED - Target not achieved

4.2.3 Build on the leadership values and culture of the organisation

Action Title: 4.2.3.1 Implement actions from Organisation Culture Inventory survey						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Survey results from the November 2023 Organisation Culture Inventory Survey have been received, with leadership groups participating in debriefing sessions in February 2024 and whole of staff debriefing sessions held in March 2024. Shaping Our Future 3.0 was held 27 June 2024, with 127 staff participating. Fourteen action items were developed and sponsored for investigation and implementation throughout the workforce. These actions are aligned with improving Council's "achievement" focus lifestyle inventory based on the Cultural survey results. 10 out of 14 bright ideas have been fully completed and implemented. The remaining 4 ideas have progressed well and are reported on monthly to the Executive Leadership Group. A full update on progress is provided to staff through the internal staff newsletter.						

Action Title: 4.2.3.2 Investigate further leadership training opportunities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council continues to investigate leadership development sessions for the Executive Leadership Team (ELT) and Senior Leadership Team (SLT). Council has maintained its commitment in the development of its leadership capacity with continued focus and support to the Emerging Leaders Group (ELG). Council has turned its leadership development internally this reporting period, with the 3-Tier leadership groups (ELT, SLT, ELG) all focusing on supporting the staff with the Shaping Our Future 3.0 "bright ideas" and promoting the achievement-high performance workplace culture we are continuing to improve on. Our Leadership Groups continue to support and mentor their sponsored team established at the organisations Shaping Our Future 3.0 Planning day held in June 2024, with 10 out of 14 bright ideas fully completed and implemented. The remaining 4 ideas have progressed well and are reported on monthly to the Executive Leadership Team.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.2.3.3 Implement and deliver internal Leadership Education and Development (L.E.A.D) program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Deferred	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: The LEAD program was developed and implemented via rolling out to all identified emerging leaders. The next phase will incorporate the entire workforce, which has been included in Council's 2025/26 Operational Plan.						

4.2.4 Implement the Service Review Framework

Action Title: 4.2.4.1 Undertake Parks and Open Spaces service review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anne Johansson - Leader Innovation & Business Improvement	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Completed. Report presented to Council in March 2025.						

Action Title: 4.2.4.2 Undertake Visitor Information Centre service review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anne Johansson - Leader Innovation & Business Improvement	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: This service review was competed in 2023/2024 and was replaced with a review of the Aquatic Centre. Aquatic Centre Review completed, to be presented to Councillors 23/07/2025.						



GREEN - Target achieved



RED - Target not achieved

4.2.5 Monitor potential changes to government policy and legislation and make submission where considered important for the local community

Action Title: 4.2.5.1 Make relevant submissions to Government agencies on matters that will affect Broken Hill or Local Government in a broader context						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>Action Progress Comments: During the reporting period Council made a submission to the Parliamentary Hearing Law and Safety Committee Inquiry into Youth Crime Regional, Rural and Remote NSW; a submission to the NSW Government regarding the Review of the Waste Services Levy in July 2024; a submission to the Office of Local Government in November 2024 regarding Councillor conduct and meeting practices and a submission to the Government Inquiry into Major Electricity Outages and Disruptions in Far West NSW in February 2025. Motions were also made to the National General Assembly of Local Government in July 2024 on the following matters: 1) Impact of cost shifting onto Local Government, 2) Introduction of regional news licence requirement for metropolitan television broadcasters across the country, 3) Federal Government's freeze to the indexation of Financial Assistance Grant funding and its impact on Local Councils. Motions were made to the 2024 LGNSW Conference regarding the following matters: 1) Waste Levy Boundaries, 2) Abolishment of the newly introduced Cemetery Tax, 3) Funding of upgrades to Regional Airports, 4) Advocacy for Financial Assistance Grants to return to 1% of Commonwealth Taxation Revenue, 5) Remediation of land that is no longer fit for use due to contamination from mining.</p>						

4.2.6 Ensure Council has robust Information Communications Technology Platform

Action Title: 4.2.6.1 Continue to implement the agreed Information and Communication Technology Strategy/Roadmap						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Benjamin Liddell - Manager Information and Communications Technology	In Progress	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
<p>Action Progress Comments: The current ICT Strategy and Roadmap continues to be implemented. Next progress steps involved include the review and adoption of the updated ICT Policy. This policy is currently under view by ICT Manager and Director Finance and Commercial, with the intent to present to ARIC and Council within the next two months. The Information and Communication Technology Strategy/Roadmap review/update has been included in Council's 2025/26 Operational Plan.</p>						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.2.6.2 Continue to implement the Cyber Security Framework						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Benjamin Liddell - Manager Information and Communications Technology	In Progress	01-Jul-2024	30-Jun-2025	90%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Cyber Security Framework documentation is currently under review with Manager ICT and Director Finance and Commercial. Further implementation of the Cyber Security Framework is dependent on the adoption ICT Strategy. This item is constantly evolving to ensure the cyber security stance of the BHCC computer environment.						

Action Title: 4.2.6.3 Develop a framework for the implementation and use of Artificial Intelligence across Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Benjamin Liddell - Manager Information and Communications Technology	In Progress	01-Jul-2024	30-Jun-2025	95%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Framework is currently being drafted by ICT Manager and will be reviewed and refined with assistance from Director Finance and Commercial prior to its submission to ARIC and Council for adoption.						

4.2.7 Continue to look for efficiencies in the organisation and ensure financial sustainability

Action Title: 4.2.7.1 Achieve financial results in accordance with Council's Long Term Financial Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Simon Brown - Director Finance and Commercial	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Financial results on track with Council's Long Term Financial Plan and monitored via Quarterly review process.						



GREEN - Target achieved



RED - Target not achieved

4.3 We unite to succeed in Australia's first City on the National Heritage List

4.3.1 Collaborate with key stakeholders for the Community Strategic Plan for reporting and monitoring

Action Title: 4.3.1.1 Meet regularly with key stakeholders for ongoing alignment of Community Strategic Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Regular meetings were held with key community sector leaders during the report period, regarding major issues facing the City including Housing, Health, Education, Police, Transport.						

4.3.2 Develop working parties for key issues and projects impacting Council and the City

Action Title: 4.3.2.1 Develop working parties where necessary to progress major projects and issues						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: During the report period, no major issues have arisen that have required the establishment of additional working parties. Council worked collaboratively with the Premier's department, State Ministers, the Local Emergency Management Committee and relevant stakeholders during the City's power outages in October 2024. Council's Project Consultative Group - Project Steering Group meets regularly regarding Council's major infrastructure Projects.						



GREEN - Target achieved



RED - Target not achieved

4.3.3 Maintain a strong relationship and regularly engage with the local State and Federal Members

Action Title: 4.3.3.1 Engage with the local State and Federal Members on key issues relating to Council and the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> <div>GREEN</div>
<p>Action Progress Comments: Council continually engaged with Local, State and Federal Members during the report period regarding major issues facing the City including Housing, Health, Education, Police and Transport.</p> <p>Correspondence was sent to the Local, State and Federal Members relating to key issues including:</p> <p>1) Support to regional airlines, 2) Review of the NSW Interment Services Levy, 3) Reopening of the Line of Lode Cafe and Visitors Centre, 4) Support for funding for Silverlea Early Childhood Services</p> <p>5) Review of the NSW Netwaste Levy, 6) Sealing of the Daydream Mine Road, 7) Support to REX Airlines - government funding to guarantee flight bookings during REX administration period, 8) Support for funding for Cobalt Blue's redevelopment of their Technology Development Centre to a Critical Minerals Battery Recycling Centre, 9) Eligibility for 88 Days Australian Program for rural and remote areas, 10) Funding for the Broken Hill Regional Airport Upgrades, 11) Exclusion of Sacred Heart school students from PSSA carnivals and gala days, 12) Seeking funding for initiatives to reduce blood lead levels in children, 13) The continuation of funding for Social Future Clubhouse Broken Hill, 14) Removal of equipment from Broken Hill TAFE, 15) Rebuild of the Willyama High School, the design of the new school and consideration of the design to include Boarding House facilities, 16) Financial support for Perfect Light Film Festival, 17) Council's exclusion from the National General Assembly due to being a non-member of LGNSW, 18) Increase in Trainlink service from Sydney to Broken Hill.</p>						




GREEN - Target achieved




RED - Target not achieved

4.3.4 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers

Action Title: 4.3.4.1 Engage with the Minister for Local Government and other Ministers on key issues relating to Council and the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Jay Nankivell - General Manager	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	 GREEN
<p>Action Progress Comments: Council continually engaged with relevant Ministers during the report period regarding major issues facing the City including Housing, Health, Education, Police and Transport. Council attended Community Cabinet in November 2024 and met with Minister to discuss: 1) Crown Lands and Native Title matters relating to vacant land in the City, 2) Affordable Housing, 3) Upgrades to the Broken Hill Regional Airport (for tourism growth, film industry, emergency services, retention of key workers and liveability of the City), 4) Health matters, 5) Emergency Services matters</p> <p>Correspondence was sent to Ministers during the reporting period, relating to key issues including: -</p> <p>1) Support to regional airlines, 2) Review of the NSW Interment Services Levy, 3) Reopening of the Line of Lode Cafe and Visitors Centre, 4) Support for funding for Silverlea Early Childhood Services, 5) Review of the NSW Netwaste Levy, 6) Sealing of the Daydream Mine Road, 7) Support to REX Airlines - government funding to guarantee flight bookings during REX administration period, 8) Support for funding for Cobalt Blue's redevelopment of their Technology Development Centre to a Critical Minerals Battery Recycling Centre, 9) Eligibility for 88 Days Australian Program for rural and remote areas, 10) Funding for the Broken Hill Regional Airport Upgrades, 11) Exclusion of Sacred Heart school students from PSSA carnivals and gala days, 12) Seeking funding for initiatives to reduce blood lead levels in children, 13) The continuation of funding for Social Future Clubhouse Broken Hill, 14) Removal of equipment from Broken Hill TAFE, 15) Rebuild of the Willyama High School, the design of the new school and consideration of the design to include Boarding House facilities, 16) Financial support for Perfect Light Film Festival, 17) Council's exclusion from the National General Assembly due to being a non-member of LGNSW, 18) Increase in Trainlink service from Sydney to Broken Hill</p>						

4.4 Our community is engaged and informed

4.4.1 Update Community Engagement Strategy

Action Title: 4.4.1.1 Update Community Engagement Strategy for adoption by Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	In Progress	01-Jul-2024	30-Jun-2025	90%	100.00%	 GREEN
<p>Action Progress Comments: CSP Community Engagement Strategy Adopted. Overarching Community Engagement Strategy to be completed by end of 2025.</p>						



GREEN - Target achieved



RED - Target not achieved

4.4.2 Facilitate meetings between community and elected representatives

Action Title: 4.4.2.1 Provide support for community meetings between Councillors and the public as required						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Meetings with Councillors organised as requested.						

Action Title: 4.4.2.2 Facilitate community engagement sessions regarding major projects and initiatives as required						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Community engagement sessions and steering/consultative groups are created for all major projects.						

4.4.3 Maintain an Advocacy Strategy for the City

Action Title: 4.4.3.1 Review and update Advocacy Strategy to align with Community Strategic Plan priorities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Updated Advocacy Strategy adopted.						

GREEN - Target achieved

RED - Target not achieved

ORDINARY MEETING OF THE COUNCIL

July 11, 2025

ITEM 8**BROKEN HILL CITY COUNCIL REPORT NO. 144/25**

SUBJECT: **2022-2026 DISABILITY INCLUSION ACTION PLAN - KEY
PERFORMANCE INDICATORS PROGRESS REPORT FOR
PERIOD ENDING 30 JUNE 2025** **D25/31108**

Recommendation

1. That Broken Hill City Council Report No. 144/25 dated July 11, 2025, be received.
2. That Council note the 2022-2026 Disability Inclusion Action Plan – Key Performance Indicators Progress Report for the reporting period ending 30 June 2025.
3. That the 2022-2026 Disability Inclusion Action Plan – Key Performance Indicators Progress Report for the reporting period ending 30 June 2025 be placed on Council's website.
4. That Council call a meeting of the Disability Inclusion Action Plan Monitoring Group to assess the outcomes of the progress report.

Executive Summary:

The *NSW Disability Inclusion Act (2014)* aims to achieve the goal of ensuring people with disability achieve full inclusion in community life. Under the Act, the NSW Government required all councils to implement a Disability Inclusion Action Plan (DIAP) by July 2017. Council's second DIAP was developed according to the legislative requirements described in the Act and adopted on 29 June 2022.

The Disability Inclusion Action Plan Monitoring Group provides a forum for relevant stakeholders and representatives to monitor the progress of Council's DIAP to achieve the requirements of the *NSW Disability Inclusion Act 2014*.

Council's DIAP has been integrated into the Integrated Planning and Reporting Framework.

Report:

This report relates to Council's progress of Actions for the third 12 months of the 2022-2026 Disability Inclusion Action Plan, for the reporting period ending 30 June 2025. This Plan contains Actions for each 12 months of the four-year plan. A total of 44 performance action targets were set within Council's 2022-2026 DIAP and this report provides an indication of performance against targets set for the previous 12 months.

The Action KPIs for the third 12 months of the four-year Plan indicate 42 Actions (95%) have 100% target achieved and 2 Actions (5%) show as "Off Track", with 1 action at least 50% target achieved and 1 action with 50% of the target achieved. The "Off Track" Actions are to be finalised in 2025/26.

A snapshot of the DIAP 2022-2026 progress for the reporting period to 30 June 2025, with an explanation of Progress Against Targets, is shown on the next page of this report.

DISABILITY INCLUSION ACTION PLAN SNAPSHOT – 1 JULY 2024 TO 30 JUNE 2025

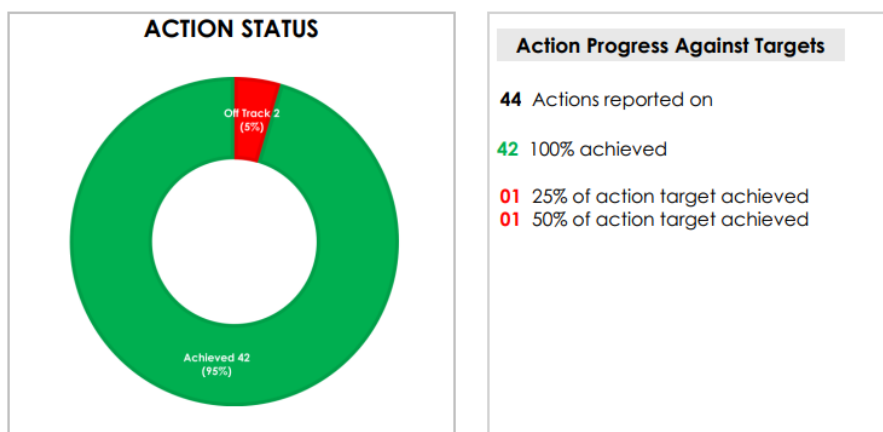
OVERVIEW

ACTION SUMMARY

By Performance

42 ACHIEVED

2 OFF TRACK



Community Engagement:

Council's Disability Inclusion Action Plan 2022-2026 was placed on exhibition, for a period of 28 days to allow for public comment, on 4 May 2022.

The Disability Inclusion Action Plan progress report for the period ending 30 June 2025 is the subject of an open report in the July 2025 Ordinary Council meeting agenda and will be placed on Council's website.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Support the organisation to operate within its legal framework

Relevant Legislation:

Disability Inclusion Act (NSW) 2014
 Disability Discrimination Act (Commonwealth) 1992
 Local Government Act 1993
 Integrated Planning and Reporting Framework

Financial Implications:

The DIAP is included in the Integrated Planning and Reporting Framework, with actions identified in the Delivery Program, in accordance with Council's Long Term Financial Plan, annual Operational Plan and annual budget processes.

Attachments

- [1. 2022-2026 DIAP - KPI Progress Report for period ending 30.06.2025](#)

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER



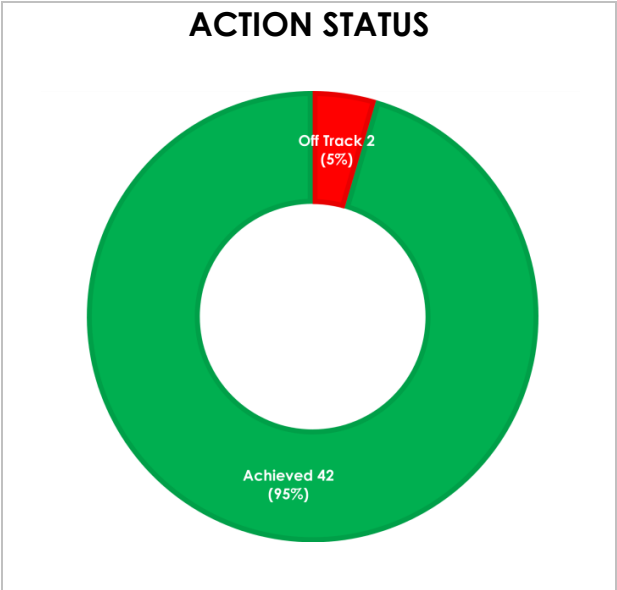
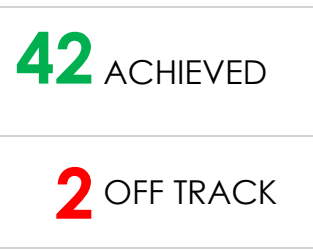
DISABILITY INCLUSION ACTION PLAN 2022-2026 - KPI PROGRESS REPORT ENDING 30 JUNE 2025

Broken Hill City Council

OVERVIEW

ACTION SUMMARY

By Performance



Action Progress Against Targets

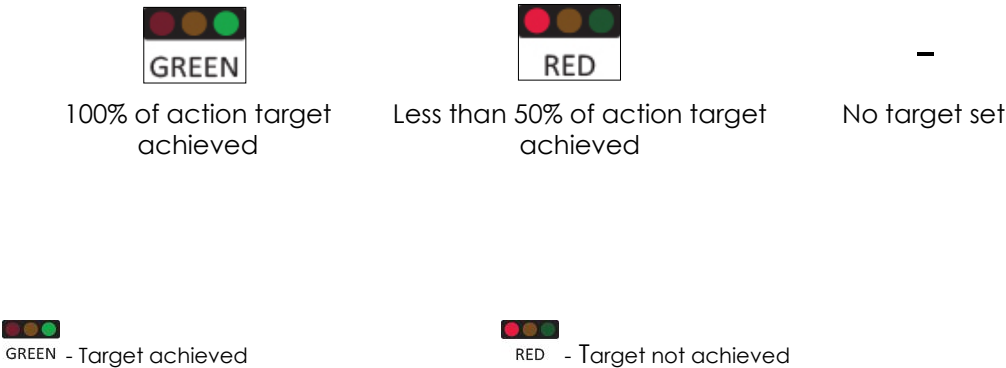
44 Actions reported on

42 100% achieved

01 25% of action target achieved

01 50% of action target achieved

ACTION TARGET LEGEND



DISABILITY INCLUSION ACTION PLAN 2022-2026

1 Attitudes and Behaviours

1.1 Promote inclusion and inclusive communication in Council and in the community

1.1.1 All Council staff have an awareness of what inclusion means

Action Title: 4.1.5.10 DIAP A1.1.04 - Increasingly use infographics and simple English in corporate publications and plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Infographics and simple English used in strategic planning documents and reports such as Annual Report and State of the City Report. Opportunities to further implement in corporate publications is ongoing.						

Action Title: 4.1.5.11 DIAP A1.1.05 - Consult with inclusive communication experts (eg, Novita speech therapist) to develop guidelines on supporting inclusion and managing differing needs in shared community spaces						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Action completed 30/06/2023. The Library, Events, Gallery and Museum continue to offer and endorse an inclusive environment, where participants feel comfortable to visit and attend. Council develops events, programs and services which provide the opportunity and flexibility to adjust to differing abilities, ages and needs to ensure inclusion and strategies to adjust program delivery are developed when and where required, to ensure inclusion and participation of all who wish to attend and participate.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.12 DIAP A1.1.06 Invite management from the YMCA (pool) to be involved in the discussions about developing guidelines for supporting inclusion and managing differing needs in shared community spaces						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2023 - Meeting between Council and YMCA management has taken place to consider all aspects of inclusive access to the Broken Hill Regional Aquatic Centre. The YMCA is an invited member to the Disability Inclusion Action Plan (DIAP) Monitoring Group six monthly meetings. The new YMCA Manager was briefed about DIAP in December 2022.						

Action Title: 4.1.5.7 DIAP A1.1.01 - Celebrate, support and promote events such as International Day of People with Disability, Autism Awareness, R U OK? Day and World Mental Health Awareness Day						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council raised awareness through the window projection displays, lighting and event support in the reporting period for R U OK? Day, World Sepsis Day, International Angelman's Day, National Corrections Day, World Neurofibromatosis Day, SES Wear Orange Wednesday, Pink October, Blue November, Police Remembrance Day. Community events supported included 16 Days of Activism, International Day of People with a Disability, Mission Australia hosted Youth Homelessness Matters Day, Pride Week and a Disability Expo.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.8 DIAP A1.1.02 - Purchase communication aids (such as magnifying glasses, large face clocks and portable hearing loops) and have them visible in Council buildings and facilities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Action completed 30/06/2024. An audit of communication aids within Council buildings and facilities undertaken with large face clocks and magnifying glasses placed within facilities. Portable hearing loops and costing considered for within development of planning for new projects						

Action Title: 4.1.5.9 DIAP A1.1.03 - Display the SCOPE Communication Bill of Rights at all Council facilities and buildings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Action completed 30/06/2023 - SCOPE Communication Bill of Rights downloaded and provided to all Council building and facility managers to display.						

1.2 Continue to support our staff to respectfully, confidently and effectively communicate with people with disability

1.2.1 Council staff are confident and skilled in communicating with people who have disability

Action Title: 4.1.5.13 DIAP A1.2.01 Continue to train staff to write accessible documents for presentations and on Council's website						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council continues to meet DIAP parameters relating to online website presentations and information accessibility.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.14 DIAP A1.2.02 Continue to support staff to develop web content and design compatible with Web Content Accessibility Guidelines 2.0						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Digital Officer continues to provide training sessions for all staff on request.						

Action Title: 4.1.5.15 DIAP A1.2.03 Support the Infrastructure team to enhance disability confidence and communication skills in order to effectively engage and consult with people with disability						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Action completed 30/06/2023 - The Infrastructure team continues to develop effective communication skills with everyone in the community, particularly people with disability. This is enhanced by liaising with Disability Inclusion Action Plan (DIAP) Committee members on upcoming projects and regularly seeking feedback on current assets.						

Action Title: 4.1.5.16 DIAP A1.2.04 Deliver induction sessions that encompass the topic of inclusion of people with disability						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Council inductions are now managed through the ELMO staff platform, with Equal Employment Opportunity (EEO) principles embedded within Code of Conduct and Local Government Legislation. Council has reviewed all induction modules for additional relevant content being created for DIAP inclusivity and has further training modules available for staff in the ELMO training library.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.17 DIAP A1.2.05 Provide expert guest speakers to staff meetings and/or internal training sessions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Council sources appropriate training and information sessions for all staff relevant to specific areas and roles or the broader organisation for compliance factors and trending topics.						

1.3 Continue to promote Council's activities for building inclusion in Council and in the community

1.3.1 The community is aware of the activities Council is undertaking to progressively build greater inclusion of people with disability

Action Title: 4.1.5.18 DIAP A1.3.01 Continue to provide media stories (including on social media) on the progress of the implementation of the Disability Inclusion Action Plan 2022-2026						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: DIAP is referenced in all media releases and communications where applicable.						



GREEN - Target achieved



RED - Target not achieved

2 Liveable Communities

2.1 Engage with people who use wheelchairs and other mobility aids, and parents of children with disabilities, to determine priorities for improving footpaths, crossings and kerb ramps

2.1.1 People with disability are consulted about the priority maintenance and upgrade of footpaths, kerbs, crossings and ramps in Broken Hill

Action Title: 4.1.5.19 DIAP A2.1.01 Hold specific community consultations with people who use wheelchairs, walkers or gophers to identify priorities for the Active Transport Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2023 - Communications have been ongoing between the Capital Projects team and the Disability Inclusion Action Plan working group with a focus on the priority listing of the Active Transport Plan. Council will continue to consult with these groups to ensure focus on the higher priority areas.						

Action Title: 4.1.5.20 DIAP A2.1.02 Promote the progress on the Active Transport Plan via Council media and information to the community care interagency; using Accessible Meeting Guidelines						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Active Transport Plan projects are regularly updated on Council's media platforms, focusing on start dates of projects, what the project is and how it will affect the community during and after construction. Projects that were carried out and regularly updated during this annual budget include the Argent Street Paving Replacement Project and the Town Square Redevelopment. The DIAP Committee are presented quarterly updates of the progress of these projects.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.21 DIAP A2.1.03 Conduct community consultation on accessible public toilets (maintenance and upgrade and way finding priorities) using Accessible Meetings Guideline						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/203 - Location and access information applicable to Public Toilets, are included as part of the Wayfinding Project. Consultation has been ongoing with the Disability Inclusion Action Plan group and other community members.						

2.2 Progressively address the issues raised by people with disability to improve access around the City

2.2.1 People with disability are directly consulted about the priorities for improvement to access around the City

Action Title: 4.1.5.22 DIAP - A2.2.01 Ensure ramps at school bus bay areas are included in the Active Transport Plan priority list						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Through consultation with CDC Broken Hill, Council identified # Bus Stops that were in need of updating to meeting DIAP requirements. One identified ramp was identified as a priority at the new entry to the Willyama High School, with this planned for completion by March 2025.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.23 DIAP A2.2.02 Increase the continuous accessible paths of travel to key places based on results of consultations with people who use powered and unpowered wheelchairs, mobility walkers and mobility scooters						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Continued accessible pathways for all users are regular upgraded or installed as part of the Active Transport Plan. All sections of pathway are constructed at 2.6m wide to meet Australian Standards for use of wheelchairs, mobility walkers and scooters. As part of the Argent Street Paving Replacement project pathways of 4-5m were replaced with pavers to allow safe passage to all shops and services in Argent Street from Bromide to Chloride Street. As part of this upgrades, all accessible kerb ramps were updated to meet Australian Standards.						

Action Title: 4.1.5.24 DIAP A2.2.03 Replace bark chips in public parks with options that do not obstruct wheelchairs and mobility walkers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: All future works in public Playgrounds have been identified to include softfall rubber and paved pathways as an alternative to bark chips. Softfall rubber has been installed by internal Trades team members at the Picton Oval around the exercise equipment at this location. Project to replace Sturt Park Playground woodchips with softfall rubber has been approved for the 2025/26 Annual Budget.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.25 DIAP A2.2.04 Provide quiet/sensory areas in Council buildings and at Council events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Library, Events, Gallery and Museum continue to offer and endorse an inclusive environment, where participants feel comfortable to visit and attend. Council develops events, programs and services which provide the opportunity and flexibility to adjust to differing abilities, ages and needs to ensure inclusion and strategies to adjust program delivery are developed when and where required, to ensure inclusion and participation of all who wish to attend and participate. 1) Library - The Library is an accessible facility supporting inclusion and managing differing needs in shared community spaces. Programs are adjusted for individual needs as required. The new library facility will cater for quiet/sensory areas. 2) Sensory Zone area has been an addition for indoor community events and large outdoor community events.						

Action Title: 4.1.5.26 DIAP A2.2.05 Ensure upgrades to and installation of play equipment are accessible to children with physical and non-physical disability						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Planned installations of play equipment for children with physical and non-physical disabilities have been planned through discussion with the DIAP committee for the playground installation at E.P Memorial Park Redevelopment Stage 3. Council will continue to communicate with the DIAP committee and undertake replacements where able.						



GREEN - Target achieved



RED - Target not achieved

2.3 Progressively increase accessibility and inclusion of places of entertainment, recreation, learning and leisure

2.3.1 People with disability have greater access to events hosted in the City

Action Title: 4.1.5.27 DIAP A2.3.01 Source existing Accessible and Inclusive Event Guidelines for use within Broken Hill City Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2024 - Council's event guide has been developed with the LGNSW Premier & Cabinet Event Starter Guide as reference document. Event Management Policy and Framework submitted to December Council meeting.						
Action Title: 4.1.5.28 DIAP A2.3.02 Incorporate Access and Inclusion Plans into all Council hosted events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Accessibility incorporated into the Christmas Pageant with the sensory zone on the parade route and the drop off zone being close to footpath access within Sturt Park. New Year's Eve celebrations incorporates the drop off zone and a designated sensory zone within the event area of Sturt Park. Indoor events are facilitated at Council's venues which all allow disability access and facilities.						
Action Title: 4.1.5.29 DIAP A2.3.03 Develop Accessible Event templates, guidelines, policies and/or procedures specific to the context of Broken Hill Events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2024 - Council's event guide has been developed with the LGNSW Premier & Cabinet Event Starter Guide as reference document and to be implemented in 2025 following completion of the event management framework.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.30 DIAP A2.3.04 Make Council's Accessible Event Guidelines (including promotional information about drop off points and parking etc) available to event organisers booking Council owned sites						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council's current Events Guide has been reviewed in conjunction with the Event Management Framework and Event Management Policy. The Policy will be presented to Council for adoption at its January 2025 meeting. A generic traffic management plan has been created for major events in Sturt Park allowing ease of access into the park for those requiring a drop off zone. The plan was introduced for 2024 Christmas Pageant and New Year's Eve events and has been provided to the NAIDOC Committee for the NAIDOC Family Fun Day in October 2024.						

Action Title: 4.1.5.31 DIAP A2.3.05 Ensure seating arrangements enable people who use wheelchairs to sit on the row they would prefer						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Shannan Botten - Civic Centre Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Civic Centre continue to offer accessible options for patrons and communicate this for all ticketed performances and via the venue Facebook page. Use of Companion cards is also encouraged for ticketed performances to improve accessibility for all.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.32 DIAP A2.3.06 Compile a template(s) with consistent or aligned meta-data for collecting information on accessibility/inclusion features of Council Buildings, parks, playgrounds etc enabling the presentation of access features of the building and the activities hosted in them						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Action completed 30/06/2024 - Broken Hill City Council Facilities - Accessibility Features Information Template has been developed for use and further review and update to be ongoing.						
Action Title: 4.1.5.33 DIAP A2.3.07 Collect and document the accessibility features of all Council buildings, parks, playgrounds and post these on all relevant websites including Council's main website and the national accessible tourism website						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	In Progress	01-Jul-2024	30-Jun-2025	50%	100.00%	<div> <div></div> <div></div> <div></div> </div> RED
Action Progress Comments: Data has been collected. Pending notification to public.						
Action Title: 4.1.5.34 DIAP A2.3.08 Invite Broken Hill accommodation, entertainment and other leisure / tourism providers to participate in the Access and Inclusion Information Collection Project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	10.00%	<div> <div></div> <div></div> <div></div> </div> GREEN
Action Progress Comments: Accessible Tourism advocates Travability visited most tourist attractions in Broken Hill and Silverton in September 2024, assessing each business accessibility features. Currently waiting on their report. This is an initiative of Destination NSW. The launch of an industry survey to gather relevant data is scheduled for the second half of 2025. This will be collated into an Accessibility Guide and made available on Council's websites.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.35 DIAP A2.3.09 Continue to design Library workshops or activities that provide adjustments enabling people with disability to attend

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: The Library provides workshops and activities that are inclusive for all people with adjustments as required to ensure participation in several ways. We provide materials in multiple formats (such as large print, dyslexic font and digital formats), ensure our physical spaces are wheelchair accessible, and use clear, simple language in all communications, including Key Word Sign (KWS) in children's programs. The Library trains its staff and volunteers on disability awareness and inclusive practices. This training covers how to interact respectfully and effectively with people with various disabilities, as well as how to use assistive technologies and make necessary accommodations. The Library has a computer set up with assistive keyboard and mouse. By fostering an inclusive culture and seeking feedback from participants with disabilities, the Library ensures the programs are welcoming and accessible to all.

Action Title: 4.1.5.36 DIAP A2.3.10 Continue to enable access by Aboriginal and/or Torres Strait Islander persons with disability to attend culturally safe and appropriate programs

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Razija Nu'man - Director Corporate & Community	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> GREEN

Action Progress Comments: The Broken Hill City Library is dedicated to being a safe and welcoming space for everyone, regardless of cultural background or ability. We achieve this by offering a diverse range of events and activities that are designed to be culturally sensitive and inclusive. Libraries ensure accessibility for all members through physical accommodations, assistive technologies, and staff receiving training on cultural competence and disability awareness. By fostering an environment of respect and inclusivity, the Library provides a supportive community space where all individuals are able to engage, learn and feel valued.



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.37 DIAP A2.3.11 Continue to offer Art Gallery activities with adjustments for people with disability						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Kathryn Graham - Gallery and Museum Manager	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: The Gallery offers activities with adjustments for people with disabilities by implementing inclusive practices to ensure all visitors can engage with the art. These adjustments include accessible entrances and an elevator for easy access to all areas. The Gallery can offer guided tours with trained staff or volunteers who can provide verbal descriptions of the artwork for visually impaired visitors. The Galleries is also exploring sensory-friendly or tactile exhibits for those with sensory processing needs, as well as assistive listening devices or captioning for audio-visual materials. Additionally, programs such as workshops or sensory sessions may be tailored to accommodate various abilities, ensuring a welcoming and accessible experience for everyone. The Gallery management has met with Accessible Arts to investigate ways to further enhance the inclusivity of the Gallery and its programs.						

Action Title: 4.1.5.38 DIAP A2.3.12 Ensure that any future refurbishment of the Council Administration Building includes provision for a lower information desk for people using wheelchairs; availability of hearing loop; and a meeting room enabling sound privacy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Codie Howard - Director Infrastructure & Environment	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2024 - The ground floor of the Administration Building was renovated in early 2024 as part of Stage 1 works for the new Library and Archives Project. As part of these works, the Customer Service and Library Staff desks have been installed with sections for people using wheelchairs and the provision of a hearing loop in the temporary library section. A sound privacy room will be considered after the use of the ground floor as a temporary library.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.39 DIAP A2.3.13 Ensure the Visitors' Information Centre has a section of the information counter at a lowered height to accommodate visitors who use wheelchairs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Anjali Joseph - Strategic Asset Management Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2024 - Information counter works were completed in late October 2023.						

3 Systems and Processes

3.1 Systems supporting Council communications, meetings and consultations enhance inclusion

3.1.1 Written information produced by Council is easier to read both in form and content

Action Title: 4.1.5.40 DIAP A3.1.01 Develop guidelines for creating accessible documents (integrating the International Day of People with Disabilities Style Guide, 2018 https://www.idpwd.com.au/wp-content/uploads/2018/09/IDPWD-Style-Guide-2018.pdf)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: International Day of People with Disability Branding Guidelines 2018 is referenced to increase the accessibility of Council's documents, website content and communications where possible. Council has increased accessible content with the use of Open Forms and continues to seek opportunity for further accessibility ongoing. Guidelines for creating accessible documents to be included in Council's Brand and Style Guide currently under development.						



GREEN - Target achieved



RED - Target not achieved

3.2 Incorporate accessibility and inclusion considerations in procurement decisions and contracts

3.2.1 People with disability have greater access to information relating to procurement and contracts

Action Title: 4.1.5.41 DIAP A3.2.01 Review procurement systems and contracts to ensure accessible and inclusive practices are used by consultants						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Simon Brown - Director Finance and Commercial	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Tenders and Contracts awarded with regards to inclusivity as per Council's Procurement Framework and Policy.						

3.3 Ensure procedures and work practices require all community campaigns or information sessions to be inclusive

3.3.1 People with disability have greater access to information

Action Title: 4.1.5.42 DIAP A3.3.01 Review procedures and work practices relating to the development of community campaigns or information sessions to ensure inclusion is built in						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Disability Inclusion remains a key consideration of all communications and campaigns, along with any new software used for communication.						



GREEN - Target achieved



RED - Target not achieved

3.4 Utilise the expertise of the DIAP Monitoring Group to improve systems and processes

3.4.1 People with disability are represented on the DIAP Monitoring Group

Action Title: 4.1.5.43 DIAP A3.4.01 Continue to support and resource the DIAP Monitoring Group to assist Council to improve systems and processes						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Michelle Rolton - Manager Corporate & Customer Experience	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Council facilitates DIAP Monitoring Group meetings to monitor to progress of Council's Disability Inclusion Action Plan. These meetings are undertaken following the 6 monthly progress report to Council. The next meeting of this group is being planned for August/September 2025.						

3.5 Embed inclusive practices into all community consultations, communications and Council work practices

3.5.1 People with disabilities increasingly give feedback to Council and are able to give formal and informal input on the development and progress of Council plans

Action Title: 4.1.5.44 DIAP A3.5.01 Community engagement plans include methods for engaging 'harder to reach' individuals and communities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Darrin Manuel - Manager Communications & Marketing	Completed	01-Jul-2024	30-Jun-2025	100%	100.00%	<div><div></div><div></div><div></div></div> <div>GREEN</div>
Action Progress Comments: Inclusion of harder to reach demographics included in current Engagement Strategy and will remain in any updated future version.						



GREEN - Target achieved



RED - Target not achieved

Action Title: 4.1.5.45 DIAP A3.5.02 Collate database of key community contacts in order to collect 'lived' information on 'accessible Broken Hill'						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	In Progress	01-Jul-2024	30-Jun-2025	25%	100.00%	<div> <div></div> <div></div> <div></div> </div> <div>RED</div>
Action Progress Comments: Commenced review of community directory on Council's website.						

Action Title: 4.1.5.46 DIAP A3.5.03 Collate a database of volunteers prepared to take photos of places, for example, routes to tourism venues, Council buildings and parks; and approach private venues and accommodation operators wishing to cater to accessible tourism						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Patrick Kreitner – Visitor Services Coordinator	In Progress	01-Jul-2024	30-Jun-2025	10%	10.00%	<div> <div></div> <div></div> <div></div> </div> <div>GREEN</div>
Action Progress Comments: Viability of this project with volunteers is not deemed suitable. Quotation has been received from a contractor. In the second half 2025 data collection will be conducted via the launch of an industry survey to gather relevant accessibility features data. This will be collated into an Accessibility Guide and made available on Council's websites.						

3.6 Consumer satisfaction surveys indicate the consumers feel heard and have a say in decision making

3.6.1 Surveys are developed to ensure accessibility to respond by hard-to-reach individuals can be achieved

Action Title: 4.1.5.47 DIAP A3.6.01 Community consumer satisfaction survey						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Rachel Merton - Community Development Coordinator	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div> <div></div> <div></div> <div></div> </div> <div>GREEN</div>
Action Progress Comments: Action completed 30/06/2024 - Community Satisfaction Survey conducted in 2023. The survey showed an overall increase from 2.9/5 to 3.1/5.						



GREEN - Target achieved



RED - Target not achieved

4 Employment

4.1 Review recruitment and employment processes to ensure they are barrier free to candidates who have disability

4.1.1 Council has recruitment and employment policies that reflect best practice with regards to encouraging and supporting the employment of people with disability

Action Title: 4.1.5.48 DIAP A4.1.01 Include on the front of Council's 'Jobs' webpage a statement that Council welcomes applications for employment from people with disability						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Action completed 30/06/2024 - The following statement has been added to Council's website careers page; "Broken Hill City Council promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. People from indigenous backgrounds, people from culturally diverse backgrounds, and people with disabilities are encouraged to apply						
Action Title: 4.1.5.49 DIAP A4.1.02 Continue to regularly access and implement the free resources from the Australian Network on Disability, specifically: <ul style="list-style-type: none">• Sharing and monitoring disability information in the workplace; and• Employers' Guide to Partnering with Disability Employment Services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2026	100%	0.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Action completed 30/06/2024 - Recruitment processes are in line with all legislative and regulatory requirements for disability inclusion regarding workforce management. All recruitment processes have met the recommended guidelines and council continues to work with services supporting the disability employment sector.						
Action Title: 4.1.5.50 DIAP A4.1.03 Continue to reference the Australian Network on Disability resource "Manager's Guide: Disability in the Workplace" and continuously update Council's policies and processes in line with best practice examples provided						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Casey Deery - Executive Manager People and Culture	Completed	01-Jul-2024	30-Jun-2025	100%	0.00%	<div><div></div><div></div><div></div></div> GREEN
Action Progress Comments: Action completed 30/06/2024 - Council's policies and processes are in line with current reference materials regarding disability inclusion within the workforce. All recruitment has met the guidelines and council continues to work with employment service providers in this industry.						

GREEN - Target achieved

RED - Target not achieved

ORDINARY MEETING OF THE COUNCIL

June 5, 2025

ITEM 9BROKEN HILL CITY COUNCIL REPORT NO. 133/25

SUBJECT: DRAFT SOCIAL MEDIA POLICY AND DRAFT MEDIA RELATIONS
POLICY FOR PUBLIC EXHIBITION D25/25012

Recommendation

1. That Broken Hill City Council Report No. 133/25 dated June 5, 2025, be received.
2. That Council notes the Department of Planning, Housing and Infrastructure, Free Speech in Local Government NSW Guidelines issued June 2025.
3. That draft Social Media Policy and draft Media Relations Policy be placed on public exhibition for submissions to be received for a period of 28 days.
4. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions received and any recommended changes arising, with a view to adopting the draft Social Media Policy and draft Media Relations Policy.

Executive Summary:

Council's Social Media Policy and Media Relations Policy provide guidelines for Councillors, Council Officers, volunteers, consultants and contractors when engaging with media and social media, in both an official and personal capacity.

Council's Social Media Policy has received minor changes to update software titles, staff position titles and staff record keeping procedures.

Council's Media Relations Policy has received no significant alterations, with changes only being made to update staff position titles.

The Department of Planning, Housing and Infrastructure issued their Free Speech in Local Government NSW Guidelines in June 2025, and these Guidelines have been taken into consideration during the review of the two Media Policies.

Report:

NSW Councils are required to review and adopt their Code of Conduct Policies (based on the Office of Local Government's (OLG) Model Code of Conduct 2020 (Model Code)) within 12 months after each Ordinary Election.

The Model Code of Conduct is prescribed under section 440 of the *Local Government Act 1993* (the Act) and the *Local Government (General) Regulation 2021* (the Regulation).

Under Section 440 of the Act, each Council in NSW is required to adopt a Code of Conduct based on the Model Code as prescribed under the Regulation. Councils may enhance or strengthen the standards prescribed under the Model Code in their adopted Codes of Conduct to make them more onerous. Councils may also supplement the provisions contained in the Model Code with additional provisions in their adopted Codes of Conduct.

However, Councils cannot weaken the standards prescribed in the Model Code in their adopted Codes of Conduct. Provisions contained in a Council's adopted Code of Conduct that are less onerous than those prescribed under the Model Code will be invalid and the equivalent provisions of the Model Code will override them through the operation of section 440 of the Local Government Act 1993.

Sections of the Model Code of Conduct relate to media relations and the use of social media.

Council's Social Media and Media Relations policies provide guidelines for Councillors, Council officers, volunteers, consultants, and contractors when engaging with the media and social media, in both an official and personal capacity.

Council's Social Media Policy has received minor changes to update software titles, staff position titles, and staff record keeping procedures.

Council's Media Relations Policy has received no significant alterations, with changes only being made to update staff position titles.

The Department of Planning, Housing and Infrastructure issued their Free Speech in Local Government NSW Guidelines in June 2025, and these Guidelines have been taken into consideration during the review of the two Media Policies.

This report is presented to Council for endorsement of the draft Policies for public exhibition.

Community Engagement:

The draft Policies will be placed on public exhibition for submissions to be received for a period of 28 days.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.2	Undertake communication and authentic, open and reciprocal engagement with the community to increase confidence in decision-making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993, Section 440
Local Government (General) Regulation 2021

Financial Implications:

Nil

Attachments

1. Department of Planning, Housing and Infrastructure, Free Speech in Local Government NSW Guidelines
[↓](#)
2. Draft Social Media Policy
[↓](#)
3. Draft Media Relations Policy
[↓](#)

DARRIN MANUEL
MANAGER COMMUNICATIONS AND MARKETING

JAY NANKIVELL
GENERAL MANAGER

Department of Planning, Housing and Infrastructure

dphi.nsw.gov.au



Free speech in local government in NSW

A guideline

June 2025





Acknowledgement of Country

The Department of Planning, Housing and Infrastructure acknowledges that it stands on Aboriginal land. We acknowledge the Traditional Custodians of the land, and we show our respect for Elders past, present and emerging through thoughtful and collaborative approaches to our work, seeking to demonstrate our ongoing commitment to providing places in which Aboriginal people are included socially, culturally and economically.

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Free speech in local government in NSW

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More information

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Contents

Introduction.....	4
How is free speech regulated in Australia?.....	5
Why is free speech important in NSW local government?	6
Why is making public comment an important part of a councillor's role as an elected representative?.....	6
How does the Model Code of Conduct apply to public comment by councillors?.....	7
What comment falls within the regulatory scope of a council's code of conduct?	9
How should councils apply their code of conduct to public comment by councillors?	9
Can the expression of a councillor's views give rise to a conflict of interest?.....	11
What protections do councillors have in relation to defamation?	12
How is public comment regulated in council and committee meetings?	14
What administrative arrangements apply to public comment by councillors?	15
Appendix 1: Key takeaways.....	17

Introduction

The recent review of the councillor conduct framework and concerns that some councils may have implemented their codes of conduct in a way that unduly constrains councillors' ability to engage freely with the community has highlighted the need to provide practical guidance to councils on what free speech means in the context of NSW local government.

In a broad sense political communication relates to any form of campaigning around a discussion or decision. In the case of elected officials there is an implied public trust that political communication to support debate will be fair. Unfortunately, where the debate is not fair and includes victimisation or vilification, that public trust is quickly lost.

This guideline (Guideline) provides guidance on the following:

- the implied freedom of political communication under the Australian Constitution (the Constitution) and how free speech is regulated in Australia,
- why the ability to engage freely with the community is central to a councillor's role as an elected representative prescribed under the *Local Government Act 1993* (the Act),
- the relevant provisions of the Model Code of Conduct for Local Councils in NSW (Model Code of Conduct) that recognise the importance of public comment by councillors and how they should be applied by councils to ensure they do not unduly inhibit free speech,
- the protections available to councillors in relation to civil liability for defamation,
- the meeting rules constraining what can be said at council and committee meetings, how they can be applied and the relationship between these and the enforcement mechanisms available under councils' codes of conduct,
- how council media and social media policies should be applied so as not to unduly constrain councillors' ability to engage with the community via the media and online.

This Guideline has been issued under section 23A of the Act. Councils and council officials must take it into consideration when exercising their functions. This Guideline is also to be considered by conduct reviewers when dealing with code of conduct matters that have been referred to them.

How is free speech regulated in Australia?

The High Court of Australia has found that the Constitution contains an implied freedom of political communication which imposes limits on the laws that Australian Parliaments can make.

The implied freedom of political communication as established by the High Court, is a constitutional principle that ensures Australians can make informed choices as electors. It's not a personal right, but rather a restriction on governments' ability to interfere with the free communication of political

information. This freedom is derived from the Constitution's provisions for representative government, which require that members of Parliament be "directly chosen by the people".

It is important to note that the freedom of communication under the Constitution is not absolute. It can be limited by laws that are "reasonably appropriate and adapted to serve a legitimate end which is compatible with the maintenance of representative and responsible government"¹.

¹ *Lange v Australian Broadcasting Corporation* [1997] HCA 25, (1997) 189 CLR 520

Why is free speech important in NSW local government?

Local government in NSW is a democratic institution. A democratic system of local government allows local communities to shape decisions impacting on their future, (such as the delivery of infrastructure and services and the exercise of place-making functions), by electing community representatives to serve as members of the local council's governing body.

Councillors' ability to freely engage with their communities and to participate in public debate on issues impacting on the council and the community via the media and social media is key to their being able to exercise their functions as democratically elected representatives effectively.

Why is making public comment an important part of a councillor's role as an elected representative?

Key provisions in the Act reflect the important role councillors have as elected representatives and impact on the way in which they engage and communicate with their communities when undertaking that role.

Under section 223 of the Act, the council's governing body is responsible for providing civic leadership, regularly consulting with community groups and

stakeholders, and keeping them informed of the council's decisions and activities.

Mayors of councils have a separate and special role as the leader of the council. Among other things, the role of a mayor prescribed under section 226 of the Act includes:

- being the leader of the council and a leader in the local community,
- advancing community cohesion and promoting civic awareness,
- being the principal member and spokesperson of the governing body of the council, including representing the views of the council as to its local priorities, and
- promoting partnerships between the council and key stakeholders.

Individual councillors also have an important role under section 232 of the Act in facilitating communication between the local community and the governing body.

Section 232 of the Act also places a responsibility on individual councillors to uphold and represent accurately the policies and decisions of the governing body. As noted in the Office of Local Government's (OLG) Councillor Handbook²², the requirement to uphold the policies and decisions of the council should be read in the context of the implied freedom of political communication under the Constitution. In practical terms, councillors remain free to speak about the policies and decisions of the council, but they must accept these decisions are lawfully made if passed by a majority and must not misrepresent them.

How does the Model Code of Conduct apply to public comment by councillors?

The ethical and behavioural standards all council officials are required to comply with when exercising their functions are prescribed under the Model Code of Conduct. These standards meet the expectations of free and fair debate.

There are key provisions of the Model Code of Conduct that can guide councillors when making public comment and to assist in understanding what comment is not appropriate.

Part 3 of the Model Code of Conduct prescribes "general conduct"

²² <https://www.olg.nsw.gov.au/wp-content/uploads/2024/09/Councillor-Handbook-2024.pdf>

obligations councillors must comply with. Among other things, these provide that councillors must not conduct themselves in a way that:

- is likely to bring the council or other council officials into disrepute,
- is improper or unethical,
- causes, comprises or involves intimidation or verbal abuse,
- constitutes harassment or bullying behaviour (as defined by the code) or is unlawfully discriminatory.

Clause 7.6(h) of the Model Code of Conduct further provides that while councillors can critique and comment on the advice provided by staff, they must not make personal attacks on council staff in public forums including social media. Councillors also need to be aware of the duty they owe council staff and members of the community under the *Work Health and Safety Act 2011* to take reasonable care that their acts or omissions do not adversely affect the health and safety of other persons.

Part 8 of the Model Code of Conduct prescribes councillors' obligations in

relation to the use and disclosure of council information. Among other things, councillors have obligations to:

- protect confidential and personal information,
- only release confidential or personal information if authorised to do so,
- not use confidential or personal information to cause harm to the council or anyone else, and
- not disclose confidential information discussed during a closed session of a council or committee meeting or any other confidential forum.

The provisions of Part 9 of the Model Code of Conduct are designed to ensure that complaints alleging breaches of the code of conduct are dealt with appropriately, fairly and confidentially and to prevent councils' codes of conduct from being weaponised. The relevant provisions prohibit making allegations about, or disclosing information about, suspected breaches of a council's code of conduct in public forums and disclosing information about code of conduct complaints that have been made.

What comment falls within the regulatory scope of a council's code of conduct?

A council's code of conduct only regulates conduct that is connected with a councillor's official role or the exercise of their official functions. It does not apply to conduct that occurs in a private capacity or that is not linked to a councillor's official role.

Any comment made by councillors in a private capacity does not fall within the regulatory scope of a council's code of conduct. However, a councillor cannot

simply avoid disciplinary action for a breach of the code of conduct by prefacing their comments with a disclaimer that what they are about to say is being said in a private capacity. If what a councillor says is clearly connected to their role as a councillor, then it falls within the regulatory scope of the code of conduct, even if it is made on a private social media platform or they do not identify themselves as a councillor when saying it.

How should councils apply their code of conduct to public comment by councillors?

The Model Code of Conduct was deliberately designed to align with the implied freedom of political communication. It should not be applied by councils in a way that impedes councillors' ability to engage with the community or to participate in robust

public debate on issues impacting on the council or the local community.

Councillors should refrain from engaging in personal attacks on their fellow councillors, council staff and others when commenting publicly.

However, it is entirely acceptable and appropriate for councillors to disagree with their council, other council officials and members of the community when making public comment.

Without the ability to disagree with others, councillors would not be able to participate in public debate or to engage in public advocacy on local issues, impeding their ability to exercise their functions as elected officials under the Act.

Disappointingly, in recent years, it is apparent councils' codes of conduct are increasingly being weaponised to discourage or punish councillors for making legitimate public comment.

A healthy democratic system of local government requires robust public debate on local issues. This leads to good decision making and ensures councils are accountable to their communities and responsive to its needs. Well-functioning councils should not fear healthy public debate. They should be able to explain and justify their decisions or, where they are not

able to do so, revisit their decisions to address legitimate community concern.

It is inevitable that councils, councillors, council staff and members of the community will disagree with, dispute or may even be offended by comments made by councillors when engaging with the community. Unless the comment involves a clear breach of the provisions of the code of conduct referred to above (e.g. because it is personally disparaging, abusive or intimidating), the code of conduct is not the appropriate mechanism for addressing that comment.

In a healthy, functioning democracy, the appropriate way to respond to public comment that others disagree with is to engage with that comment by publicly rebutting, challenging, or disputing it as part of legitimate public debate on the issue, not by making a code of conduct complaint about it.

Equally, councillors who initiate public debate by making provocative public statements cannot reasonably complain when others who dispute their comments publicly challenge them.

Can the expression of a councillor's views give rise to a conflict of interest?

Before being elected to council, many councillors will have been active community members and may have advocated on or campaigned on local issues or have been actively involved in community organisations that did so. This may be one of the reasons why they chose to stand for election to the local council.

The Model Code of Conduct expressly recognises this and has been designed to ensure that it does not operate in a way that prevents councillors from participating in decisions on matters simply because they have expressed a view on them or campaigned on them.

Clause 5.2 of the Model Code of Conduct provides that a councillor will have a non-pecuniary conflict of interest in a matter where a reasonable and informed person would perceive they could be influenced by a “private interest” when carrying out their official functions in relation to that matter.

Clause 5.3 further provides that the personal or political views of a council

official do not constitute a “private interest” for the purposes of clause 5.2.

What this means is that aside from any other interest in a matter, a non-pecuniary conflict of interest will not exist solely because a councillor has expressed a view on a particular issue or has publicly advocated or campaigned on it. Similarly, such a conflict of interest does not exist merely because a councillor is or was affiliated with a community organisation that has campaigned or advocated on a particular issue, unless the organisation - or any of its members the councillor has a close personal relationship with - has a separate material interest that would be affected by the council's decision.

However, councillors do need to be mindful that comments they make on matters before the council that could be seen to indicate they have formed an inflexible view on a matter, have the potential to make the council's decision on that matter susceptible to legal

challenge on grounds of bias because of prejudgement.

The leading legal authority on this is the NSW Court of Appeal case of *McGovern v Ku-ring-gai Council* (2008) (McGovern).³

Bias by pre-judgment will arise where the perception is that the position of the decision-maker is said to be “incapable of change”. This form of apprehended bias was central to the facts in *McGovern*, which considered the effect that the strongly expressed views of

two councillors had on the final decision reached by the governing body of the council.

What this means in practice is that councillors are entitled to express a view on matters before the council but not in such a way that would suggest in the mind of a fair-minded observer that they have pre-determined the matter and could not be persuaded to alter their position by the debate on that matter.

What protections do councillors have in relation to defamation?

As with other members of the community, councils and councillors can be sued in defamation for comments made in public forums such as council and committee meetings, in the media and on social media.

Unlike members of Parliament, councillors do not enjoy absolute privilege in relation to what they say at council and committee meetings. Absolute privilege provides complete protection for statements made during

parliamentary proceedings meaning that defamation proceedings cannot be brought with respect to such statements.

By contrast, councillors can be sued in defamation in relation to their statements at meetings. They are partially protected from defamation by the defence of ‘qualified privilege’, but only to enable them to speak freely and publicly in undertaking their duties at meetings. To be protected, any

³ *McGovern v Ku-ring-gai Council* (2008) 42 NSWLR 504

comment or statement a councillor makes at a meeting must be relevant to the council business, made in good faith and without malice.

As with statements made at meetings, councillors can also be sued in defamation for other public statements they make, including on social media. In the case of social media, councillors also need to be mindful that they may be considered a 'publisher' of any content uploaded onto a social media platform they administer and can be sued in defamation for that content. This includes content that is uploaded by a third party on the social media platform and/or that appears on their social media platform because the councillor has 'liked', 'shared', or 'retweeted' the content.

Section 731 of the Act provides councillors with a level of protection from civil liability action, including in relation to defamation, for undertaking council-related and council-endorsed activities as a councillor. Protection from civil liability is only provided where a councillor's actions are undertaken in

good faith and for purposes related to council activities.

This protection against civil liability is given effect under council's councillor expenses and facilities policies adopted under section 252 of the Act which allow councils to meet councillors' legal costs in defending proceedings in certain circumstances.

Consistent with section 731 of the Act, the OLG's 'Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW'⁴ state that councils' councillor expenses and facilities policies should only allow reasonable legal expenses to be reimbursed to a councillor for defending an action in defamation, provided the outcome of the legal proceedings is favourable to the councillor. It is not permissible for councils to meet the cost of defamation proceedings initiated by councillors or for seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation.

⁴ <https://www.olg.nsw.gov.au/wp-content/uploads/Guidelines-for-the-payment-of-expenses->

[and-the-provision-of-facilities-for-Mayors-and-Councillors-in-NSW-2009.pdf](#)

How is public comment regulated in council and committee meetings?

The meeting rules prescribed under councils' codes of meeting practice place some constraints on what can be said at council and committee meetings.

The Local Government (General) Regulation 2021 (the Regulation) and the Model Code of Meeting Practice for Local Councils in NSW identify certain types of behaviour at meetings as constituting an 'act of disorder'. A councillor commits an act of disorder at a council or committee meeting if they

- contravene the Act, the Regulation or the council's code of meeting practice, or
- assault or threaten to assault another councillor or person present at the meeting, or
- move or attempt to move a motion or an amendment that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council or the committee, or address or attempt to address the council or the committee on such a motion, amendment or matter, or
- insult, make unfavourable personal remarks about, or impute improper motives to any other council official, or allege a

breach of the council's code of conduct, or

- say or do anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

Where a councillor commits an act of disorder at a meeting, the chairperson may require the councillor to apologise without reservation for the act of disorder, withdraw an offending motion or amendment that constitutes the act of disorder or retract and apologise without reservation for a statement that constitutes the act of disorder. Where the councillor fails to comply, they may be expelled from the meeting.

The chairperson can require a councillor to address an act of disorder committed at an earlier meeting where the councillor failed to comply with the chairperson's direction at that meeting and can be expelled from meetings until such time that they comply.

Under reforms being considered by the Government, in the future, councillors may be also required to forego their monthly fee in any month in which they

have been expelled from a meeting for disorder.

Acts of disorder can also potentially constitute a breach of the code of conduct. While there are provisions in the Model Code of Conduct that relate specifically to behaviour at meetings, it is preferred that bad behaviour at meetings, is dealt with at the meeting at which it occurs by the chairperson under the disorder provisions, and that acts of disorder are not subsequently relitigated under the council's code of conduct unless the conduct is particularly egregious.

There are several reasons for this. The disorder provisions are a simpler, more efficient and cost-effective way of dealing with bad behaviour at meetings. It allows bad behaviour to be dealt with at the time it occurs and in the presence

of the public thereby ensuring the offending councillor is made publicly accountable for their behaviour.

Relitigating incidents that were addressed as disorder at the meeting it occurred through the code of conduct process, is not only a waste of council time and resources, but it also tends to suggest a misuse of the code of conduct process.

There are of course exceptions to this. Many of the decisions made by the OLG and the NSW Civil and Administrative Tribunal to take disciplinary action against councillors for serious misconduct have concerned conduct occurring at meetings and there will be occasions where the conduct in question is so egregious that stronger action than is available under the disorder provisions may be warranted.

What administrative arrangements apply to public comment by councillors?

Many councils have adopted media and social media policies that put in place administrative arrangements for engagement with the media and

managing councils' and councillors' online presence.

While its appropriate for councils to put in place appropriate administrative

controls for engagement with the media and social media use to manage legal and other risk and ensure the council is complying with its statutory obligations, these should not operate in a way that constrains councillors' ability to freely engage with the community via the media or online.

Council media and social media policies should not require councillors to seek the permission of staff before commenting in the media or online. However, councillors are encouraged to

The key principles that should inform councillors' engagement with the media or online are as follows:

- As a member of the governing body and as a representative of the community, councillors are free to express their personal views.
- However, when doing so, councillors must not purport to speak for the council unless authorised to do so and must make it clear that they are expressing their personal views as an individual councillor and that they are not speaking for the

check their understanding of the facts of a matter with staff before commenting on an issue in the media or online to ensure they have correct and current information.

To ensure that council media and social media policies are fit for purpose and do not unduly constrain councillors' ability to freely engage with the community, OLG has issued a best practice Model Media Policy and Model Social Media Policy which are available on its website⁵.

council (unless authorised to do so).

- Councillors must uphold and accurately represent the policies and decisions of the council (see section 232(1)(f) of the Act).
- Councillors must not disclose council information unless authorised to do so.
- In the interests of promoting a positive, safe and harmonious organisational culture, councillors should endeavour to resolve personal differences privately and must not prosecute them publicly through the media or online.

⁵ <https://olg.nsw.gov.au/councils/governance/best-practice-governance-policies-consultations/>

Appendix 1: Key takeaways



Legal foundation

- The Australian Constitution implies a freedom of political communication, essential for informed democratic participation.
- This is not a personal right, but a limit on government power to restrict political discourse.
- Restrictions are only valid if they are appropriate and serve a legitimate democratic end.



Importance in local government

- Local democracy empowers communities to influence decisions about their future by electing representatives to local council.
- Public comment, including through media and social media, is central to fulfilling a councillor's role under the *Local Government Act 1993*.



Public comment and the Model Code of Conduct

- The Model Code of Conduct is aligned with the implied freedom of political communication.
- While councillors must comply with the code of conduct when commenting publicly, councils should not apply their

code of conduct in a way that impedes councillors' ability to engage with the community or to participate in robust public debate.

- Councillors should refrain from engaging in personal attacks on others when commenting publicly. However, it is acceptable and appropriate for them to disagree with their council, other council officials and members of the community when making public comment.
- The Model Code of Conduct only applies to behaviour related to a councillor's official role, not their private actions.



Conflict of interest

- Expressing a view or being affiliated with an advocacy group does not automatically create a conflict of interest.
- A conflict only arises if there is a material interest involved or a close personal relationship with someone who has one.
- Councillors must avoid prejudging matters, which could lead to legal challenges for bias.



Defamation and legal protections

- Councillors can be sued for defamation, including for social media posts.

- Qualified privilege applies to comments made in good faith when exercising council duties.

- Legal costs may be covered by council only if the councillor acts in good faith and wins the case.



Council and committee meetings

- The prescribed meeting rules prohibit acts of disorder at meetings.

- Councillors may be expelled for failure to comply with rulings by the chair in relation to acts of disorder.

- Preferably, acts of disorder should be addressed at the meeting, not through the code of conduct process—unless egregious.



Media and social media policies

- Council media and social media policies should not operate in a way that constrains councillors' ability to freely engage with the community via the media or online.

- Councillors should be free to express personal views but must:

- Not claim to speak for the council unless authorised.

- Accurately represent council decisions.

- Avoid disclosing confidential information.

- Councils should not require councillors to seek staff approval before commenting publicly.

DRAFT SOCIAL MEDIA POLICY

QUALITY CONTROL			
EDRMS REFERENCES	D17/9747		
RESPONSIBLE POSITION	Manager Communications and Marketing		
APPROVED BY	Council Resolution		
REVIEW DATE	July 2028	REVISION NUMBER	3
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
28 February 2018	Public Exhibition	45745	
26 April 2018	Adoption	45800	
30 March 2022	Public Exhibition	46790	
25 May 2022	Adoption	46857	

1. INTRODUCTION

Australians are among the most active users of social media globally, and local government is increasingly expected to operate with greater transparency, responsiveness, and community engagement. For Council, social media presents a powerful opportunity to inform, connect, and collaborate with the community in real time.

This policy recognises the important role that social media plays in modern governance and outlines how Council will use these platforms to:

- ▶ Increase accessibility to services, information, and decision-making
- ▶ Strengthen engagement with residents, stakeholders, and partners
- ▶ Foster transparency, trust, and timely communication
- ▶ Support emergency and crisis communication efforts
- ▶ Reach targeted audiences with relevant content
- ▶ Gather community insights and feedback to inform planning and service delivery

Through responsible, inclusive, and strategic use of social media, Council aims to create stronger relationships and more responsive local government.

2. POLICY OBJECTIVE

To provide a policy position in respect to the expectations of Council's representatives when engaging in social media, in both an official and personal capacity.

3. POLICY SCOPE

This Policy applies to Councillors, Council officers, volunteers, consultants and contractors.

4. POLICY STATEMENT

The following are the guiding principles and standards that Council must adhere to for the implementation of this policy.

4.1 Authorised user protocols

Authorised users using social media must:

- Only disclose publicly available information, or information intended to be made publicly available at the time of disclosure.
- Publish copyright or trademark material only with permission from the copyright/trademark holder.
- Ensure that information posted on accounts they oversee is not illegal, libellous, discriminatory, defamatory, abusive or obscene.
- Maintain compliance with the Model Code of Conduct, and all other relevant Council policies when publishing content.
- Ensure parental consent has been obtained before posting an image of a minor, except where the minor's identity cannot be determined by a viewer.
- Use the content flowchart (attached) to determine if the content should be posted.
- Respond to genuine enquires within the timeframe outlined in the Customer Service Strategy where possible.
- Only engage in public conversation where relevant and appropriate.
- Not release CCTV footage on Council's social media without authorisation from the General Manager.
- Not communicate on behalf of the Mayor or Councillors without authorisation from the General Manager.

4.2 Content Monitoring

The Manager Communications and Marketing and the Digital and Marketing Officer will monitor content posted on official social media channels to ensure adherence to the social media policy and associated documents.

4.3 Content Moderation

Authorised Users will moderate user content. Any content that the Authorised User believes breaches this policy or associated documents is to be reported to the Digital and Marketing Officer or the Manager Communications and Marketing. Offending content will be documented before being removed.

4.4 Personal Accounts

Council representatives must not use personal accounts in a manner that is likely to breach Council's Code of Conduct.

4.5 Live Streaming

Council may utilise live streaming at Council meetings and events. During meetings, a disclaimer will be published in the business papers informing attendees they are consenting to their image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees will also be advised that they may be subject to legal action if they engage in unlawful behavior or commentary.

Signage will be posted at events to inform the public when live streaming is in process. A print friendly version of appropriate signage can be found at the end of this document.

4.6 Non-compliance

Non-compliance with the Social Media Policy by employees will be managed in line with Council's Disciplinary Policy.

Non-compliance by all other Council Representatives will be managed through the relevant Code of Conduct disciplinary systems.

5. IMPLEMENTATION

The following Council officers are responsible for the implementation and the adherence to this policy.

5.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Manager Communications and Marketing
- Digital and Marketing Officer
- Authorised Users

5.2 Communication

This Policy will be communicated to staff in accordance with Council's Policy, Procedure and Process Framework.

Following approval by the General Manager, the Policy will be made available on Council's intranet.

5.3 Associated Documents

The following documentation is to be read in conjunction with this policy.

- BHCC Model Code of Conduct
- BHCC Communication and Engagement Strategy
- BHCC Disciplinary Policy
- BHCC Email, Internet and Computer Systems Usage Policy
- BHCC Media Relations Policy
- BHCC Social Media Guidelines
- BHCC Customer Service Strategy
- BHCC Social Media Lighthouse Protocol
- BHCC Social Networking and Online Media Policy
- BHCC Records Management Policy
- BHCC Information and Communications Technology Policy

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager Communications and Marketing is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

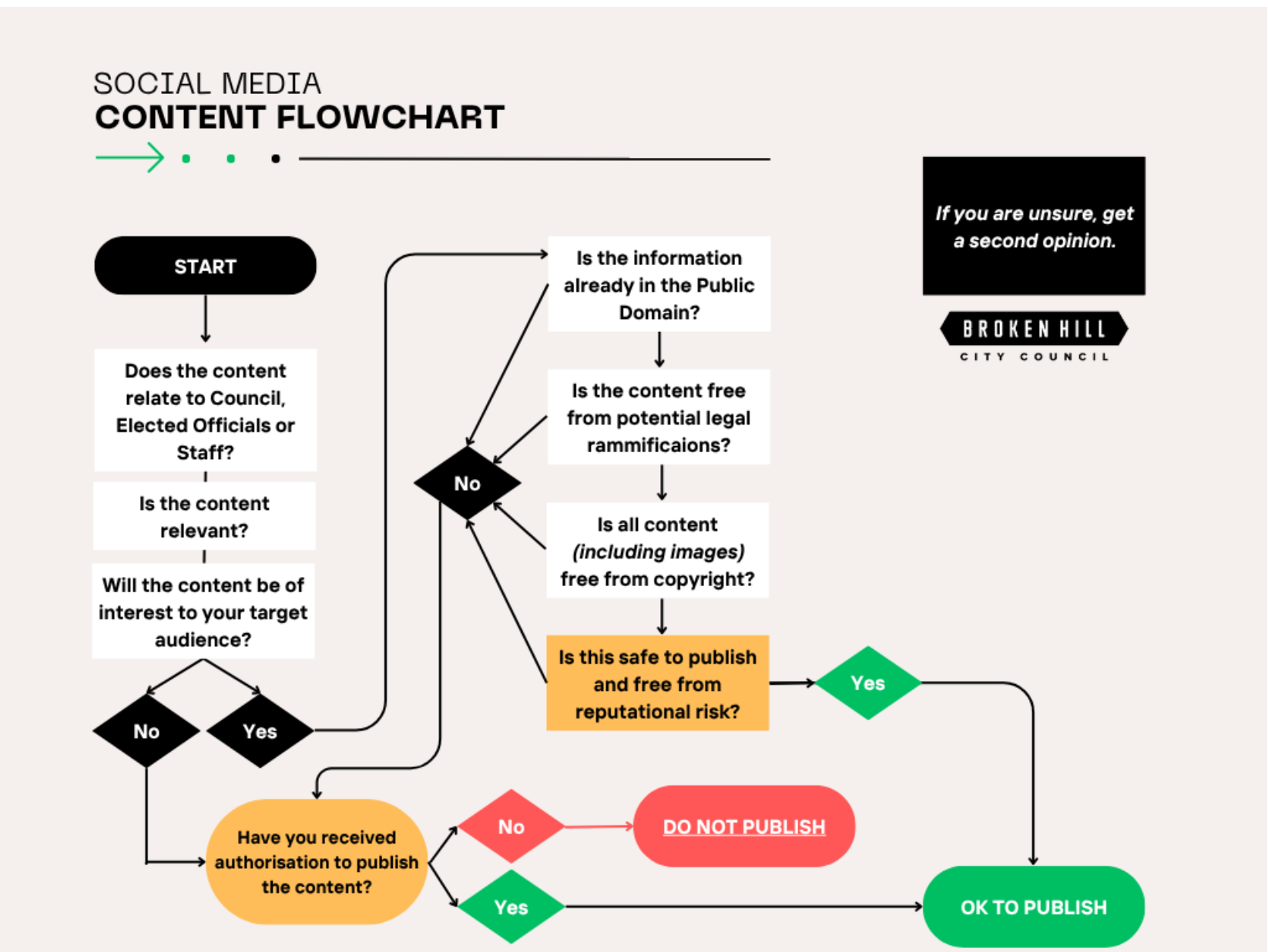
- Anti-Discrimination Act 1977
- Archives Act 1983
- Children and Young Persons (Care and Protection) Act 1998
- Copyright Act 1968
- Copyright Amendment Act 2006
- Copyright Amendment (Disability Access and Other Measures) Act 2017
- Defamation Act 2005
- Free Speech in Local Government in NSW Guideline.
- Government Information (Public Access) Act 2009
- Intellectual Property Laws Amendment Act 2015
- Local Government Act 2020
- Privacy Act 1988
- Privacy and Personal Information Protection Act 1998
- State Records Act 1998
- Trademarks Act 1995

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Social Media Policy.

Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

Authorised User	is a staff member authorised by the General Manager, Manager Communications and Marketing or the Digital and Marketing Officer to manage, maintain, publish to and operate a Council social media channel
BHCC	is the acronym for Broken Hill City Council
CCTV	is Closed Circuit Television
Content	is any information, opinion, text, video, audio, image, link, or document published to social media
Council Representative	is any employee, elected member, volunteer, consultant or contractor
Minor	is a person under the age of 18 years
Moderate	is the process of assessing content (normally user generated) against predetermined standards and removing content which does not meet those standards
Platform	is a specific Social Media network, website, application or service (for example Facebook, Twitter, Instagram, etc.)
Post/Publish/Comment	are all terms meaning to make information, opinion or content available for others to view on a social media platform
Public Domain	means available to the public
Social Media	is the term for websites and applications that enable users to create and share content or to participate in social networking
User	is any content consumer or creator other than the account owner, operator, publisher or author





Filming in progress.

**This event may be filmed,
photographed, recorded
and broadcast live for
Media and Social Media
Purposes.**

General Manager

DRAFT MEDIA RELATIONS POLICY

QUALITY CONTROL			
TRIM REFERENCES			
RESPONSIBLE POSITION	General Manager		
APPROVED BY			
REVIEW DATE	June 2025	REVISION NUMBER	5
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
29/11/2000	Adoption	38961	
26/11/2003	Adoption	40205	
28/11/2012	Adoption	43236	
29/03/2017	Public Exhibition	45503	
31/05/2017	Adoption	45544	
30/03/2022	Public Exhibition	46790	
25/05/2022	Adoption	46857	

1. INTRODUCTION

This Policy provides a framework for Councillors and staff to use to promote coverage of Council affairs that is consistent, fair, accurate and reliable.

2. POLICY OBJECTIVE

The Media Relations Policy has the following objectives:

- To ensure consistency by Councillors and staff in dealing with the media.
- To promote open exchange of information between Council and the media.
- To limit the publication of inaccurate information which could cause conflict or embarrassment for employees and Councillors.
- To limit the possibility of miscommunication and reputation risk.
- To promote positive media relationships.
- To clearly indicate Council's authorised spokespersons.
- To ensure appropriate authorisation and responsibility for information provided.

3. POLICY SCOPE

This Policy applies to Councillors, Council officers, volunteers, consultants, and contractors.

4. POLICY STATEMENT

The following guidelines should be observed at all times when interacting with media:

4.1 Staff and Media

- All media enquiries should be directed to the Manager Communications and Marketing.
- Council staff must not speak to the media about matters related to Council unless authorised by the General Manager or Manager Communications and Marketing to do so.
- Council employees may not provide any comment or information to the media with the intention of contesting or undermining Council policy or casting Council, Councillors or Council staff in a negative light.
- Council employees may speak to the media or write Letters to the Editor as private individuals providing they do not comment on Council business or policy, and do not identify themselves as Council employees.
- From time to time it may be necessary for a Letter to the Editor or similar public statement to be written as an official Council communication to inform the community about a particular matter. Such statements must be issued through the Manager Communications and Marketing, subject to the approval of the Mayor and/or General Manager.
- In the event of an industrial dispute (or an incident likely to lead to an industrial dispute), statements on behalf of Council employees should be issued via the relevant union.
- When appropriate, a member of Council staff may be nominated by the General Manager to act as the sole spokesperson on a specific issue, event or initiative within their operational portfolio, to ensure consistency of message.
- Council staff should treat all media outlets equally and avoid giving one outlet preferential treatment. Media releases should be distributed to all media outlets at the same time.
- Council staff should never provide information "off the record" during media interviews. Anything said to a media representative can be used in a news story.
- Contractors, volunteers or service providers employed by Council must refer all media enquiries relating to Council to the Communications and Community Engagement Coordinator.

4.2 Councillors and Media

- Councillors have been elected to represent the community and are free to speak to the media as individuals.
- Councillors may speak on behalf of the Council only when delegated by the Mayor. In such an instance they must completely support Council's position on the issue at hand.

- Councillors may speak with media on behalf of Committees on which they are Chair or Acting Chair on matters that directly relate to their Committee.
- Councillors are welcome to contact the Manager Communications and Marketing or General Manager before speaking to media to ensure they can provide the most up to date information from Council on the matter at hand.

4.3 Media Releases

- Staff are encouraged prepare draft media releases, but they must be forwarded to the Manager Communications and Marketing for editing, formatting and distribution to ensure consistency in communication with media.
- Media releases should never be issued without the Manager Communications and Marketing's knowledge, and the prior approval of the General Manager, the Mayor, or a delegated authority.
- A media release should never be issued quoting a Councillor or member of staff without that person's permission.
- Staff with specialist knowledge may be quoted in media releases with the permission of the relevant delegated authority.
- Media releases must be approved by the General Manager or the delegated authority before posting on the Council website or social media.

4.4 Media Alerts

Any Councillor or staff member who is aware of a Council matter that may be of interest to the media should immediately contact the General Manager's Office.

4.5 Complaints about the Media

Staff complaints about incorrect or unfair media content regarding Council matters should be forwarded to the Manager Communications and Marketing. Official complaints about media, or requests for a correction can only be made with the authorisation of the General Manager.

4.6 Emergency Communication

Council recognises that ill-considered and uninformed comments can cause dire consequences and have legal implications in the event of an emergency, disaster, crisis or other sensitive issue.

In the event of an emergency in the Council area involving serious injury to and/or death of residents, the Mayor/Councillors or Council employees, or involving significant damage to Council assets or private property, or involving significant law enforcement activity on Council property, the following procedures will apply:

- The General Manager's Office must be notified immediately of details of the incident or activity.
- Details of the incident or activity must not be discussed with any media representatives unless approved in advance by the General Manager.
- Requests by the media to film, photograph or interview Council employees or Council assets involved in the emergency situation must be referred to the General Manager's Office.

4.7 Crisis Management

In communications planning, a crisis is regarded as an emergency due to an actual or imminent occurrence (such as fire, flood, storm, earthquake, explosion, terrorist act, accident, epidemic or war like action) which creates an emergency that requires a significant and coordinated response.

A crisis is defined as a situation that:

(a) endangers, or threatens to endanger, the safety or health of persons or animals in the Local Government Area and;

(b) destroys or damages, or threatens to destroy or damage, any property in the Local Government Area.

If the District Emergency Management Committee enacts the District DISPLAN, requests must be referred to the General Manager's Office. The General Manager will be guided by the advice of the District and Local Emergency Operations Controllers.

4.8 Non-compliance with this Policy

Failure to comply with this policy may be dealt with in accordance with Council's Code of Conduct.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

Authorised Officer	Roles and Responsibilities
Mayor	Council's official spokesperson on all strategic and policy matters. Authorised signatory for Letters to the Editor on policy issues.
Deputy Mayor	To act as the Mayor's delegated spokesperson if the Mayor is unavailable.
General Manager	Council's official spokesperson on all policy, operations, strategic, and administrative issues. Authorised signatory for Letters to the Editor on these issues.
Councillors	Provide the media with comment, identifying that it is provided as their own personal opinion, and not the official position of Council.
Department Managers	May make statements on behalf of Council as a designated spokesperson if authorised by the General Manager.
Manager Communications and marketing	Responsible for coordinating responses, and providing information and press releases to the media.
General Staff	No media role unless authorised by the General Manager or Manager Communications and Marketing to act as a designated spokesperson.

- The Mayor and the General Manager are Council's official spokespersons on all matters.
- The General Manager or Manager Communications and Marketing may nominate other staff to act as spokespersons for the Council.
- The Mayor may delegate another Councillor to speak on a particular matter.
- The Manager Communications and Marketing is responsible for co-ordinating media liaison and issuing press releases, and is delegated to respond to media enquiries on behalf of Council.
- No staff member, other than those authorised by the General Manager, are to handle an enquiry from the media without prior approval.
- Information given to the media of a controversial, legal, or ethical nature requires the approval of the General Manager and/or the Mayor.
- All staff, Councillors, volunteers and contractors must abide by Council's Code Of Conduct when speaking with the media.

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website, and also directly supplied to local media outlets.

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Communication and Community Engagement Coordinator is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993
- Local Government (General) Regulation 2005
- 2015 Model Code of Conduct for Councils in NSW
- Free Speech Guidelines 2025

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Media Relations Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"DISPLAN" – The Broken Hill City Council Local Disaster Plan

ORDINARY MEETING OF THE COUNCIL

July 11, 2025

ITEM 10**BROKEN HILL CITY COUNCIL REPORT NO. 134/25****SUBJECT:** **INVESTMENT REPORT FOR JUNE 2025****D25/31122****Recommendation**

1. That Broken Hill City Council Report No. 134/25 dated July 11, 2025, be received.

Executive Summary:

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 30 June 2025, Council's Investment Portfolio had a current market valuation of \$21,566,839 or principal value (face value) of \$21,515,428 and was compliant with policy and legislative requirements as per the below table.

Report:

Council's investments as at 30 June 2025 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Compliant with policy
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues:**

- Globally, oil and financial markets were on edge last month following the US attacks on Iranian nuclear facilities, but concern eased after Iran's retaliation to the strikes was seen as symbolic and aimed at de-escalation.
- A subsequent ceasefire between Israel and Iran, albeit tenuous, has helped oil prices to fall below levels seen before their "12 day" war started, and shares have rebounded.
- In the US, latest economic data was weak with retail sales, industrial production and housing starts all falling last month. Housing starts are soft with a home builders' conditions index pointing to weakness ahead. A major manufacturing conditions survey

and consumer confidence index also weakened with ongoing concern regarding tariff related price pressures.

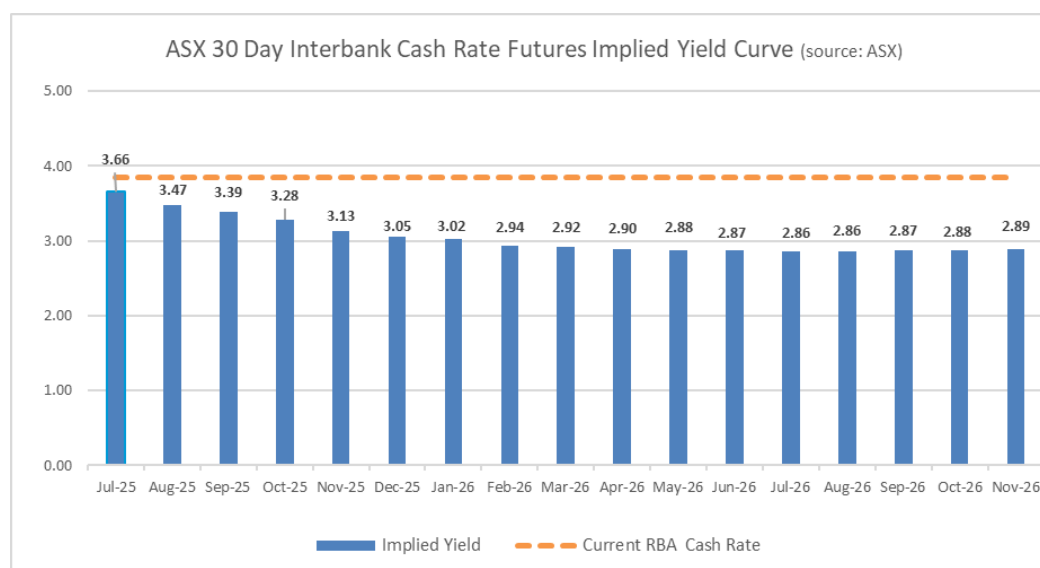
- In China, latest economic activity data was mixed with stronger retail sales and lower unemployment but softer industrial production and investment. Property sales were also weaker, and the pace of falling home prices accelerated again. Further government stimulus is expected.
- Global shares ended the month mostly higher as Israeli/Iranian hostilities settled down and optimism grew for trade deals and interest rate cuts. US shares gained 5% with China (+3.4%) and Japan (+2%) following behind. European markets slipped backward by -1.4%. Australian shares recorded a monthly gain of 1.4%, led by the Energy sector (+9%), to end the 2024/25 FY up over 13%.

Domestic issues

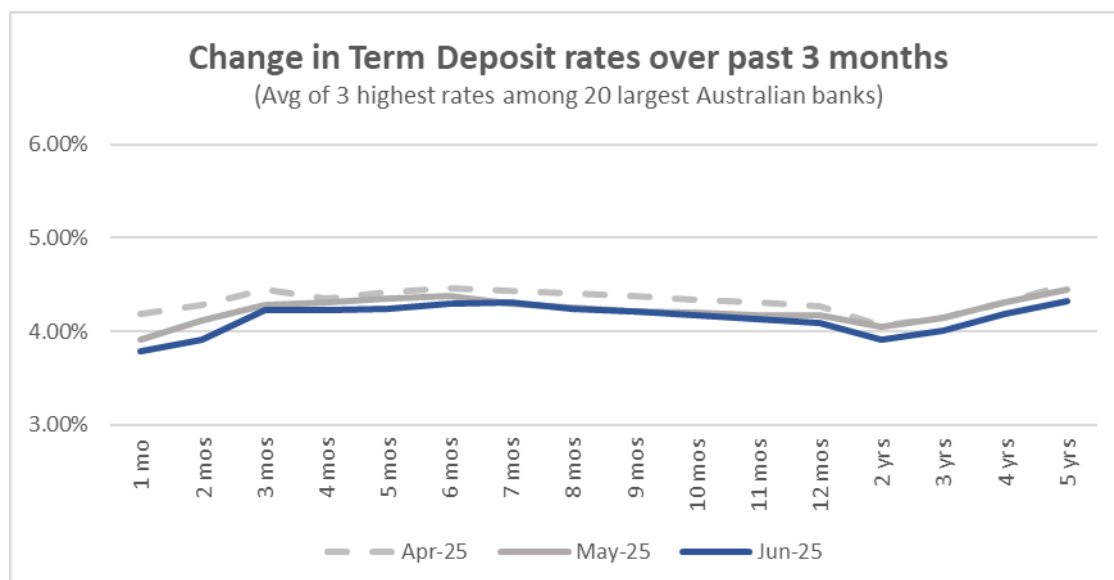
- March quarter GDP data was lower than expected, up only 0.2% for the first 3 months of 2025, which was half of the consensus forecasts of +0.4%, and only 1.3% for the year. The poor result was largely driven by ongoing impacts of high interest rates on the economy. Tariff related constraints have yet to be reflected in the data.
- Latest monthly Australian inflation data eased further than expected, with headline CPI at 2.1%, down from 2.4% last month, and trimmed mean falling to 2.4% from 2.8%, the lowest rate since November 2021.
- Approximately 50% of the individual CPI items recorded inflation below 2% indicating a broad based nature of the fall in Australian inflation and data shows that domestic inflation is in line with or below that in other comparable countries.
- Jobs data remained strong. Employment fell by 2500 but full-time jobs grew by 38,700 and hours worked rose. Unemployment remained unchanged at 4.1%.
- Despite the latest employment data, various leading jobs growth indicators are pointing to slower jobs growth ahead. With inflation cooling, the weak GDP data results, and downside risks related to the impact of US tariffs, many economists are expecting another 3-4 rate cuts of 25bps before the end of the cycle.

Interest rates

- The official cash rate ended the 2024/25 FY at 3.85%pa. There was no RBA Monetary Policy meeting in June.
- The market is currently pricing in 75 basis points worth of interest rate cuts by the end of 2025 and another 25 basis point cut by mid-2026:



- Term deposit rates across the 1 month to 5 year range fell during the month with the biggest drop in the 1-5 month areas given expectations of another rate cut by the RBA coming soon. Rates in the 1 to 5 year range also slipped lower as the market readjusts its long term outlook for global interest rates:



Investment Portfolio Commentary

Council's investment portfolio returned 6.81%pa (0.54% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 3.94%pa (0.32% actual) return. Over the past 12 months, the investment portfolio has returned 5.17% versus the bank bill index benchmark's 4.39%.

The NSW TCorp Medium Term Growth Fund recorded another strong result during the month with a gain of 1.23% (actual). The return was reflective of the gains in the domestic and international share markets as fears of an escalating Iranian crises lessened, oil prices dropped, and optimism grew for trade deals and interest rate cuts.

During June, Council had a \$1m NAB term deposit mature which had an original maturity of 3 months and had been yielding 4.75%pa. No new investments were made during the month.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

Council's Portfolio by Source of Funds – June 2025

As at 30 June 2025, Council's Investment Portfolio had a current market valuation of \$21,566,839 or principal value (face value) of \$21,515,428 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
GENERAL Fund	Operating Capital & Internal Restrictions	\$6,605,972
	Royalties Reserve	\$603,169
	Domestic Waste Management Reserve	\$5,014,772
	Grants	\$9,291,515
	TOTAL PORTFOLIO	\$21,515,428

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005*- and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Community Engagement:

Nil

Strategic Direction:

Key Direction 4: Our Leadership
 Objective 4.1: Openness and Transparency in Decision Making
 Action 4.1.5 Support the organisation to operate within its legal framework

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2021*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [June 2025 Investment Report](#)

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL
GENERAL MANAGER



Investment Summary Report
June 2025

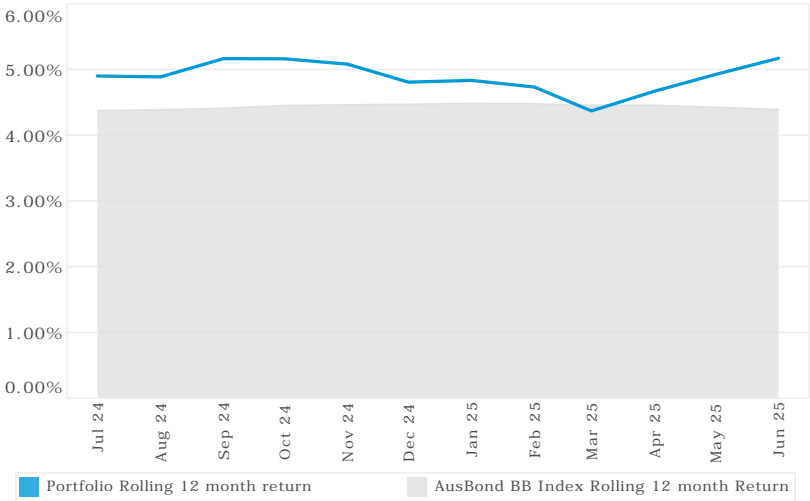


BROKEN HILL CITY COUNCIL
Executive Summary - June 2025

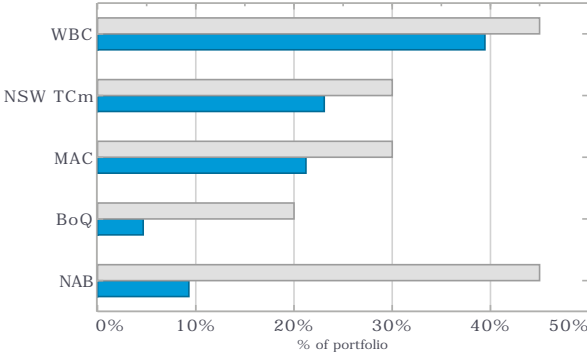
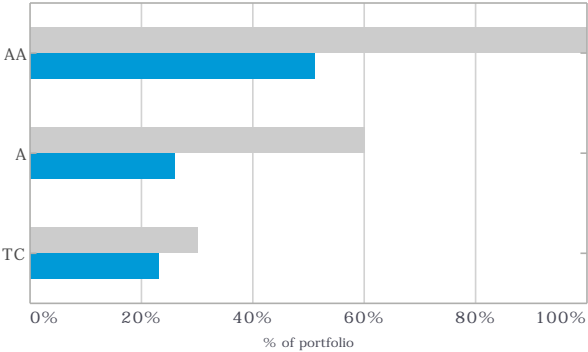


Investment HoldingsInvestment Performance

	Face Value (\$)	Current Value (\$)
Cash	13,049,685	13,049,685
Managed Funds	4,965,743	4,965,743
Term Deposit	3,500,000	3,551,411
	21,515,428	21,566,839



Total Credit ExposureInvestment Policy ComplianceIndividual Institutional ExposuresTerm to Maturities



	Face Value (\$)	Policy Max
Between 0 and 1 years	21,515,428	100% 100% a
	21,515,428	

Specific Sub Limits			
Between 5 and 10 year:	0	0%	30% a

Portfolio ExposureInvestment Policy Limit



BROKEN HILL CITY COUNCIL
Investment Holdings Report - June 2025

Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
2,241,615.03	0.0000%	Westpac Group	AA-	2,241,615.03	473409	Cheque
4,564,814.72	3.9950%	Macquarie Bank	A+	4,564,814.72	540354	Accelerator
6,243,255.72	4.6000%	Westpac Group	AA-	6,243,255.72	535442	90d Notice
13,049,685.47	3.5982%			13,049,685.47		

Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
4,965,742.58	1.2262%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,965,742.58	536441	
4,965,742.58	1.2262%				4,965,742.58		

Term Deposits

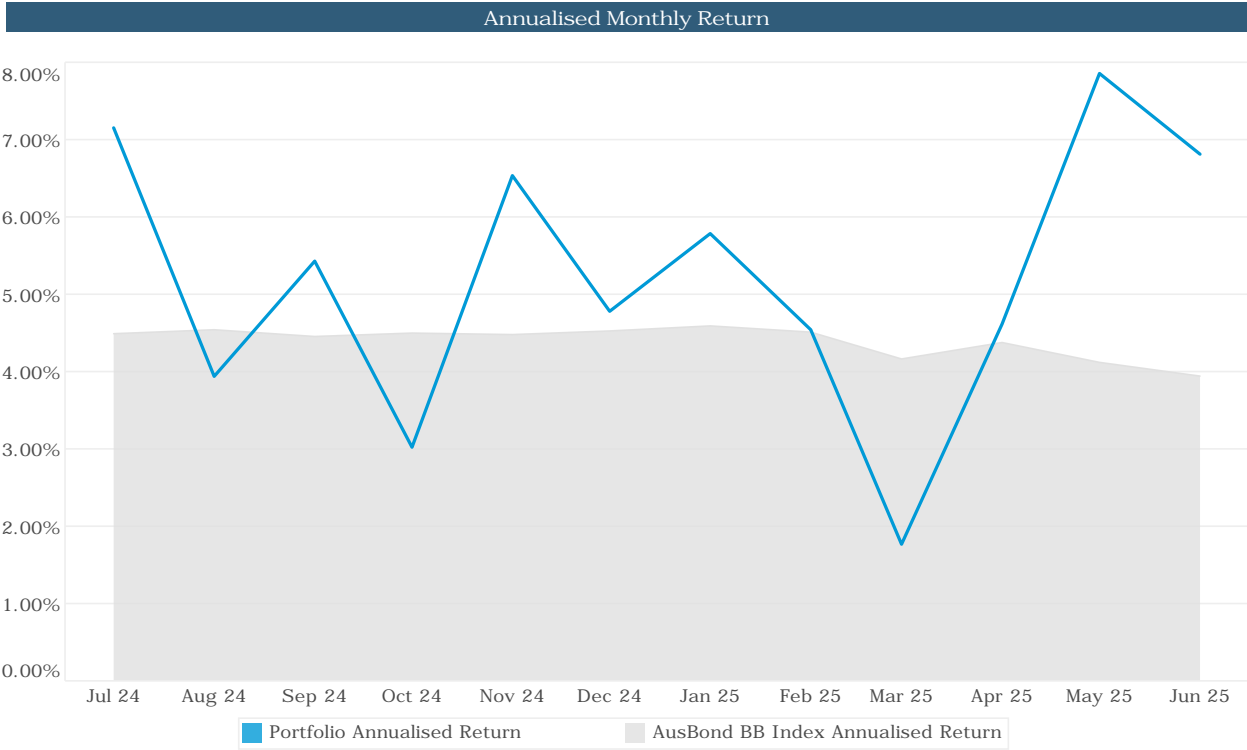
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
10-Sep-25	1,000,000.00	4.7500%	Bank of Queensland	A-	1,000,000.00	5-Mar-25	1,015,356.16	545848	15,356.16	At Maturity	
23-Sep-25	1,000,000.00	4.7500%	National Australia Bank	AA-	1,000,000.00	11-Mar-25	1,014,575.34	545898	14,575.34	At Maturity	
7-Oct-25	1,000,000.00	4.7500%	National Australia Bank	AA-	1,000,000.00	11-Mar-25	1,014,575.34	545899	14,575.34	At Maturity	
21-Oct-25	500,000.00	4.8000%	Suncorp Bank	AA-	500,000.00	18-Mar-25	506,904.11	545933	6,904.11	At Maturity	
	3,500,000.00	4.7571%			3,500,000.00		3,551,410.95		51,410.95		

BROKEN HILL CITY COUNCIL
Accrued Interest Report - June 2025



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<u>Cash</u>									
Macquarie Bank	540354					12,212.46	0	12,212.46	4.00%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					15,377.22	0	15,377.22	4.60%
						27,589.68		27,589.68	3.35%
<u>Managed Funds</u>									
NSW T-Corp Medium Term Growth Fund	536441				4-Jun-26	0.00	0	60,151.51	15.98%
						0.00		60,151.51	15.98%
<u>Term Deposits</u>									
National Australia Bank	545824		1,000,000.00	25-Feb-25	2-Jun-25	12,623.29	1	130.14	4.75%
Bank of Queensland	545848		1,000,000.00	5-Mar-25	10-Sep-25	0.00	30	3,904.11	4.75%
National Australia Bank	545898		1,000,000.00	11-Mar-25	23-Sep-25	0.00	30	3,904.11	4.75%
National Australia Bank	545899		1,000,000.00	11-Mar-25	7-Oct-25	0.00	30	3,904.11	4.75%
Suncorp Bank	545933		500,000.00	18-Mar-25	21-Oct-25	0.00	30	1,972.60	4.80%
						12,623.29		13,815.07	4.76%
<u>Grand Totals</u>						<u>40,212.97</u>		<u>101,556.26</u>	<u>6.81%</u>

BROKEN HILL CITY COUNCIL
Investment Performance Report - June 2025

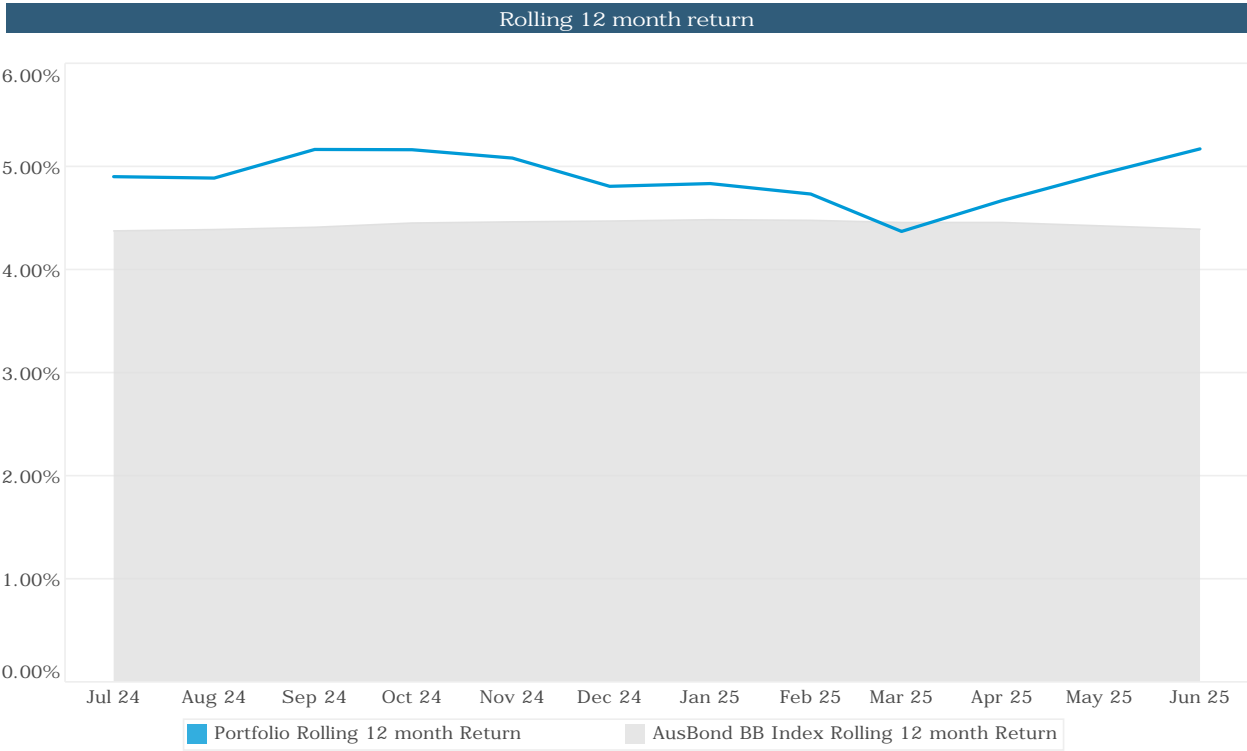


Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2025	6.81%	3.94%	2.87%
Last 3 months	6.43%	4.14%	2.29%
Last 6 months	5.22%	4.28%	0.94%
Financial Year to Date	5.17%	4.39%	0.78%
Last 12 months	5.17%	4.39%	0.78%



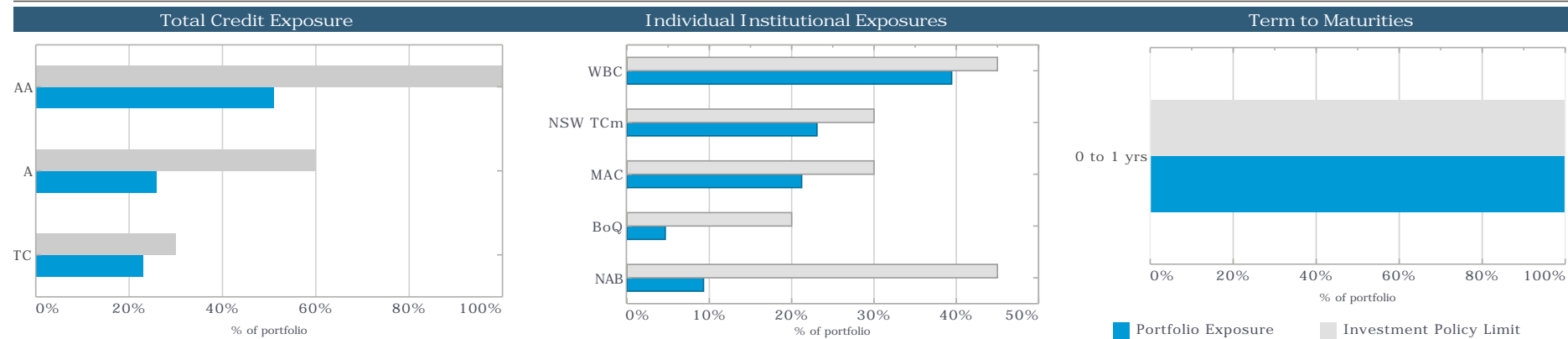
BROKEN HILL CITY COUNCIL

Investment Performance Report - June 2025



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2025	0.54%	0.32%	0.22%
Last 3 months	1.57%	1.02%	0.55%
Last 6 months	2.55%	2.10%	0.45%
Financial Year to Date	5.17%	4.39%	0.78%
Last 12 months	5.17%	4.39%	0.78%

BROKEN HILL CITY COUNCIL Investment Policy Compliance Report - June 2025



Credit Rating Group	Face Value (\$)	Policy Max	
AA	10,984,871	51% 100%	a
A	5,564,815	26% 60%	a
TC	4,965,743	23% 30%	a
	21,515,428		

Institution	% of portfolio	Investment Policy Limit	
Westpac Group (AA-)	39%	45%	a
NSW T-Corp (TCm)	23%	30%	a
Macquarie Bank (A+)	21%	30%	a
Bank of Queensland (A-)	5%	20%	a
National Australia Bank (AA-)	9%	45%	a
Suncorp Bank (AA-)	2%	45%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 years	21,515,428	100% 100%	a
	21,515,428		

Specific Sub Limits				
A-	1,000,000	5%	40%	a

Specific Sub Limits				
Between 5 and 10 years	0	0%	30%	a

Credit Rating	Current Longest Maturity (years)	Policy Max	
AA+, AA, AA-	0.31	5.00	a
A+, A, A-	0.20	3.00	a

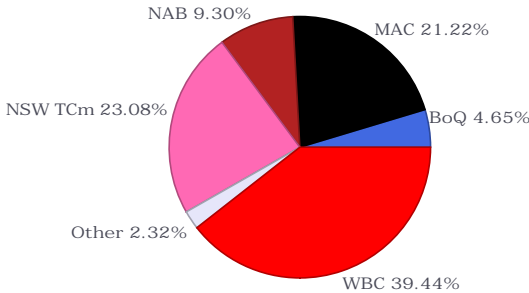
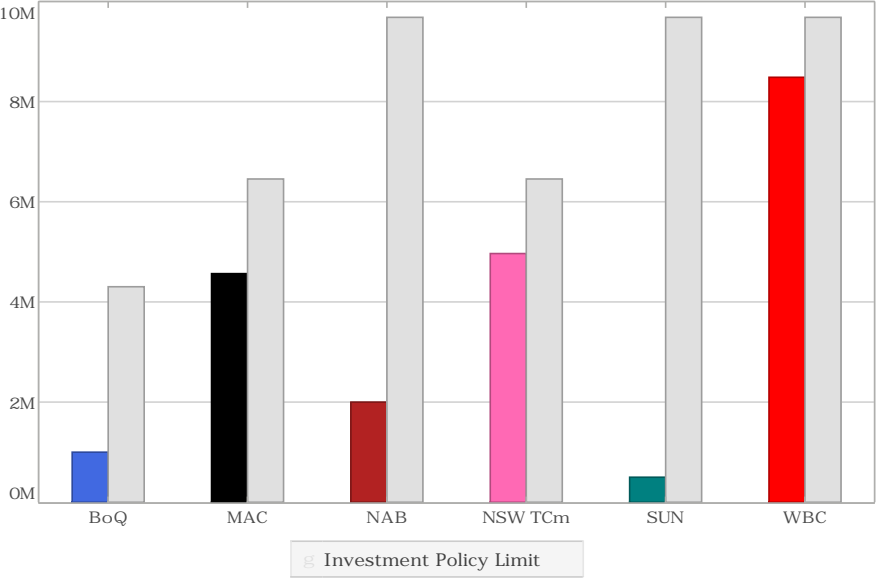
a = compliant
r = non-compliant

BROKEN HILL CITY COUNCIL
Individual Institutional Exposures Report - June 2025



Individual Institutional Exposures Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
Bank of Queensland (A-)	1,000,000	5%	4,303,086	20%	3,303,086
Macquarie Bank (A+)	4,564,815	21%	6,454,628	30%	1,889,813
National Australia Bank (AA-)	2,000,000	9%	9,681,943	45%	7,681,943
NSW T-Corp (TCm)	4,965,743	23%	6,454,628	30%	1,488,885
Suncorp Bank (AA-)	500,000	2%	9,681,943	45%	9,181,943
Westpac Group (AA-)	8,484,871	39%	9,681,943	45%	1,197,072
	21,515,428				



BROKEN HILL CITY COUNCIL

Cashflows Report - June 2025

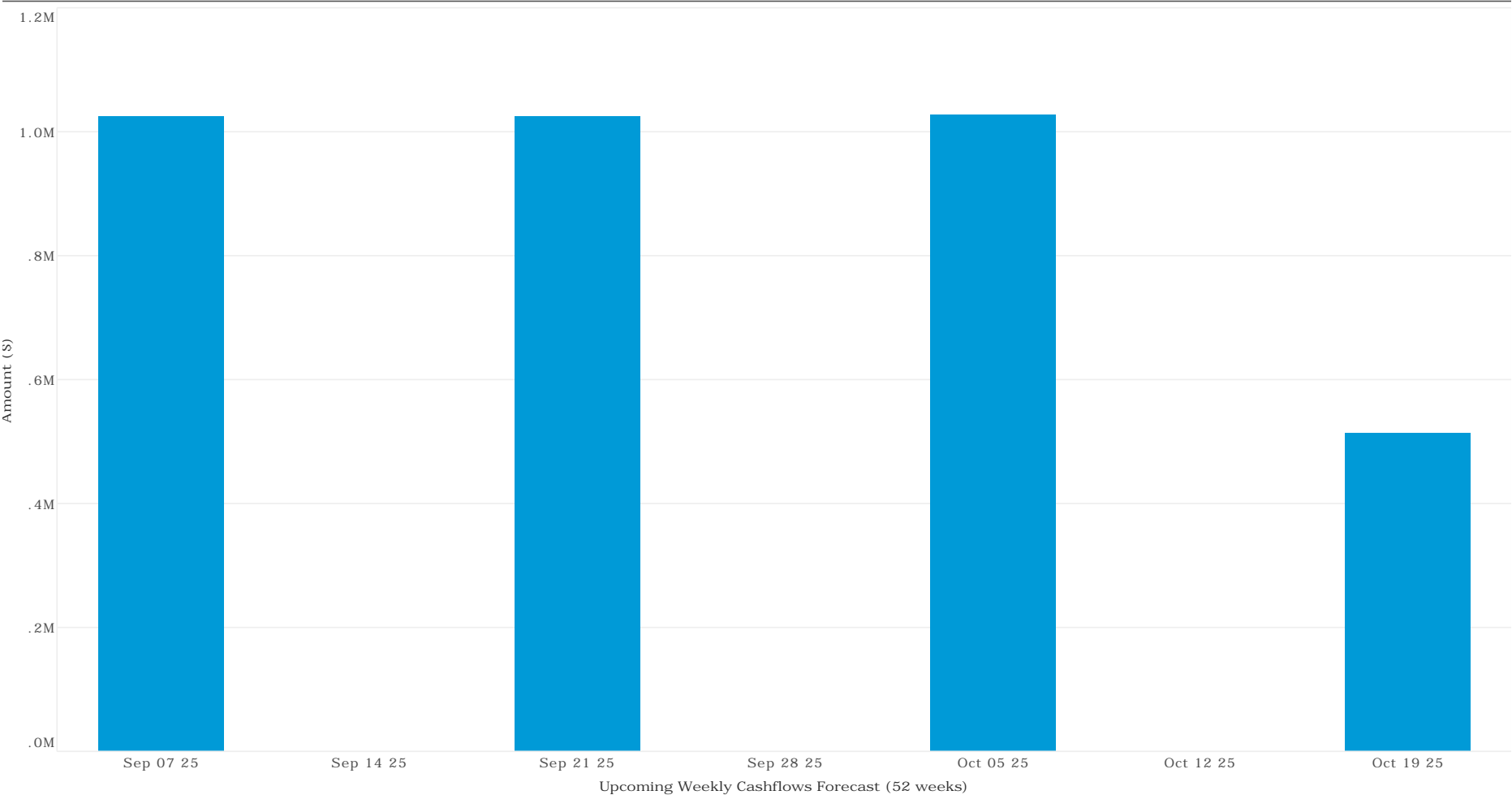


Actual Cashflows for June 2025					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
2-Jun-25	545824	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	12,623.29
Deal Total					1,012,623.29
Day Total					1,012,623.29
Total for Month					1,012,623.29

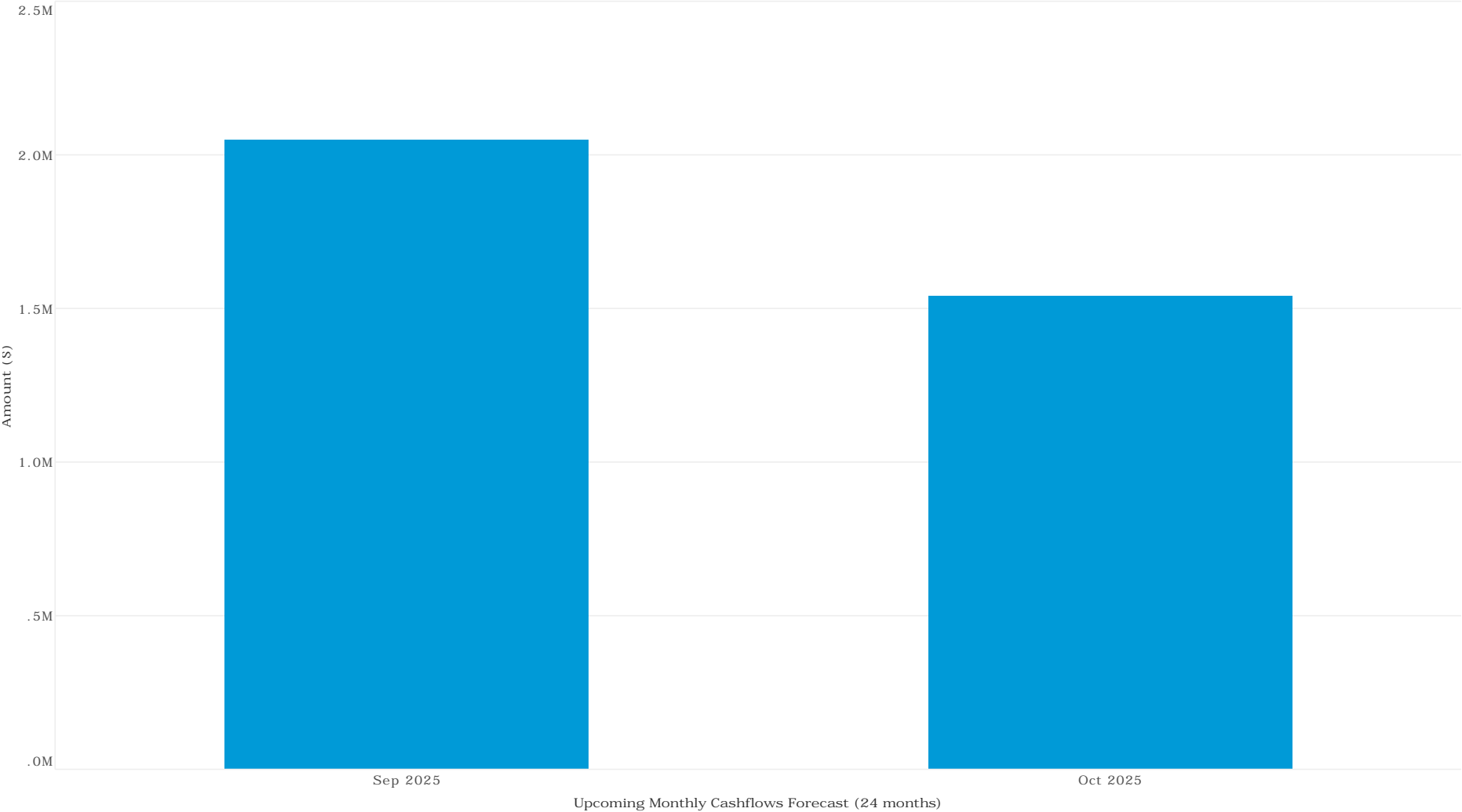
Forecast Cashflows for July 2025					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount

BROKEN HILL CITY COUNCIL

Cashflows Report - June 2025



BROKEN HILL CITY COUNCIL
Cashflows Report - June 2025



ORDINARY MEETING OF THE COUNCIL

June 17, 2025

ITEM 11BROKEN HILL CITY COUNCIL REPORT NO. 135/25

SUBJECT: MINUTES OF THE BROKEN HILL EDUCATION WORKING GROUP
MEETING HELD 11 JUNE 2025 AND 9 JULY 2025 D25/26772

Recommendation

1. That Broken Hill City Council Report No. 135/25 dated June 17, 2025, be received.
2. That minutes of the Broken Hill Education Working Group meetings held 11 June 2025 and 9 July 2025 be received and noted.

Executive Summary:

Minutes of the Broken Hill Education Working Group meetings held 11 June 2025 and 9 July 2025 are presented to Council for information.

Report:

At the March 2024 Council Meeting, Council adopted the draft Terms of Reference for the establishment of the Broken Hill Education Working Group.

The purpose of the Working Group is to discuss matters pertaining to the Willyama High School's temporary closure due to the school being re-built as a consequence of a severe mould outbreak; the interim temporary school arrangements for Willyama students; and the impact on the well-being and education of High School students as well as the well-being and employment of Teachers in Broken Hill.

The Terms of Reference of the Working Group were further amended at the 30 April 2025 Council Meeting (Minute No. 47836) to include consideration of general education and training matters, in order that the Working Group will remain relevant after the Willyama High School rebuild is complete.

As per the Terms of Reference of the Working Group, the minutes of the Working Group meetings held 11 June 2025 and 9 July have been presented to the General Manager for approval and action and are now provided to Council for information.

Community Engagement:

The Terms of Reference of the Working Group allows for a maximum of eight (8) community representatives.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.3	We unite to succeed in Australia's first city on the National Heritage List
Strategy:	4.3.2	Develop working parties for key issues and projects impacting Council and the City

Relevant Legislation:

Nil.

Members of the Working Group will abide by Council's Code of Conduct Policy and the Working Group's Terms of Reference.

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes of the Broken Hill Education Working Group Meeting held 11 June 2025
2. [↓](#) Minutes of the Broken Hill Education Working Group Meeting held 9 July 2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

Minutes of the Broken Hill Education Working Group Meeting held 11 June 2025

Meeting commenced at 4:00pm.

WELCOME

PRESENT: Mayor Tom Kennedy; Deputy Mayor Jim Hickey (Chairperson);
Councillor Alan Chandler; Jay Nankivell, General Manager BHCC;
Leisa Bartlett, Executive Officer BHCC; Lacey Butcher, Executive Assistant BHCC,
Carolynne Merchant, Far West Education Department.
Rachel Hammond, Electorate Officer to the Member for Barwon;
Margaret Burrowes, Community Representative;
Marion Browne, Community Representative;
Kirby Allen, Community Representative,
Naomi McCoy, Community Representative and
Anne Campbell, Community Representative.

APOLOGIES: Peter MacBeth, Far West Education Development Officer
Karen Nash, Senior Electorate Officer to the Member for Barwon
Joanne Nicholls, Community Representative;

Motion		
Moved Deputy Mayor Hickey)	That the apologies submitted be accepted.
Seconded Councillor Chandler)	
		CARRIED UNANIMOUSLY

ACKNOWLEDGEMENT OF COUNTRY

The General Manager delivered the Acknowledgement of Country.

DISCLOSURE OF INTEREST

Nil.

MINUTES FOR CONFIRMATION

Motion		
Moved Margaret Burrowes)	That the minutes of the Broken Hill Education Working Group meeting held 14 May 2025 be confirmed.
Seconded Nathan Fell)	
		CARRIED UNANIMOUSLY

MATTERS ARISING FROM PREVIOUS MINUTES

1. Correspondence dated 26 May 2025, from The Deputy Premier and Minister for Education and Early Learning, The Hon Prue Car MP, regarding the progress of consultation on the rebuild of the Willyama High School and enclosing a copy of her correspondence to the Willyama P&C Committee.

Minutes of the Broken Hill Education Working Group Meeting held 11 June 2025

The committee discussed the correspondence and agreed that the response was positive and moving in the right direction.

The Chairperson advised that the Deputy Premier and Schools Infrastructure NSW have commented that the community feedback in relation to the Willyama High School rebuild was the most feedback that they have ever received for a school rebuild. Although things may have seemed negative in the beginning feedback from the community has been heard and the aim is to ensure that Broken Hill receives the best version of a new school that can be built. It should also be noted that some of the concerns raised need to be addressed operationally rather than through the Department of School Infrastructure.

The Mayor also advised the working group that the Deputy Premier is currently taking some personal leave from her Ministerial role due to a recent medical diagnosis.

Motion	
Moved Margaret Burrowes)
Seconded Joanne Nicholls)
That correspondence dated 26 May 2025, from The Deputy Premier and Minister for Education and Early Learning, The Hon Prue Car MP, regarding the progress of consultation on the rebuild of the Willyama High School and enclosing a copy of her correspondence to the Willyama P&C Committee, be received.	
That Council and the working group send their best wishes to the Deputy Premier.	
CARRIED UNANIMOUSLY	

2. Advice from Council's General Manager, Mr Jay Nankivell regarding the reason why Council was not invited to the Willyama High School Project Reference Group Meeting.

The General Manager spoke to his report advising that he had spoken to Matthew Schaeffer from Education Infrastructure who advised that Council cannot be on the PRG as such and that it can only be the School Community.

He has agreed however to update the Council with the same information and presentation after any future PRG's so that Council is across the information as well as being able to contribute.

A meeting was held with Matthew, the Mayor, Deputy Mayor and General Manager the following week after the last BHEWG meeting. Outcomes of the meeting included:

- that further consultation will occur with the Willyama Principal and School Community through the entire design and build process.*
- that alternate locations for the Hospitality unit (which was currently located next to the Hall), are currently being investigated although there is conflicting interest with the building -as the OASIS classrooms are required to be closer to the carpark. As this appears to be more of an operational issue, discussions will be held with the School Principal to determine the best outcome.*

Minutes of the Broken Hill Education Working Group Meeting held 11 June 2025

The Mayor commented that he hopes the Department of School Infrastructure explain why certain classroom are positioned where they are in the design, in order that the Principal and the P&C Committee understand that the school is being designed this way for a purpose.

Council will now need to wait for the next PRG meeting to ensure an update is given to Council.

Ms McCoy, Vice-President of the Willyama P&C Committee, advised that a P&C meeting was held last night with School Infrastructure NSW and there was now a clearer understanding of the build process; that it is reassuring that community feedback has been taken onboard; and that the P&C Committee are keen to see the plans at the next community consultation walk-in session being held next Wednesday (18/6/2025) at the Broken Hill High School hall.

Ms Carolynne Merchant confirmed that the next community consultation will be held as a walk-in session for interested members of the community to view the plans for the new school.

General Business

Overall, the group agreed that communication was clearer and more positive than the previous month and that feedback was being considered with the common goal to provide the best outcome possible for Broken Hill.

Discussions were held around the plans not being available as yet and the group were hoping that the plans will be made available for the walk-in consultation session being held next Wednesday and will contain more details such as measurements.

The Mayor advised that School Infrastructure NSW are currently investigating options to move the canteen away from the School Hall, and that they have taken on-board community feedback by including a third storey giving the school a much larger floor space.

Rachel Hammond advised the group that the Hon Courtney Houssos MP, will be the Minister acting in the Hon Prue Car's absence and ensured the group that Roy Butler has a good working relationship with Minister Houssos.

The meeting ended with the group congratulating and thanking Council for all the effort that had been put in to achieve the positive progress of the school rebuild.

Next Meeting

The next meeting will be held Wednesday 9 July 2025 at 4:00pm.

Meeting closed at 4:24pm

.....
Mayor Tom Kennedy, Chairperson

Minutes of the Broken Hill Education Working Group Meeting held 9 July 2025

Meeting commenced at 4:02pm.

WELCOME

PRESENT: Mayor Tom Kennedy; Councillor Alan Chandler;
Lacey Butcher, Executive Assistant BHCC,
Carolynne Merchant, Far West Education Department.
Kirby Allen, Community Representative, Nathan Fell, Community Representative,
and Joanne Nicholls, Community Representative

APOLOGIES: Deputy Mayor Jim Hickey (Chairperson); Jay Nankivell, General Manager BHCC;
Shadow Minister, The Hon Sarah Mitchell,
Peter MacBeth, Far West Education Development Officer,
Karen Nash, Senior Electorate Officer to the Member for Barwon
Jason Bradley, Broken Hill High School,
Margaret Burrowes, Community Representative;
Marion Browne, Community Representative;
Naomi McCoy, Community Representative and
Anne Campbell, Community Representative.

Motion	
Moved Councillor A Chandler)	That the apologies submitted be accepted.
Seconded Joanne Nicholls)	
	CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Nil.

INDUCTION SESSION

Due to apologies of the community members the induction session was not held.

MINUTES FOR CONFIRMATION

Motion	
Moved Nathan Fell)	That the minutes of the Broken Hill Education Working Group meeting held 11 June 2025 be confirmed.
Seconded Councillor A Chandler)	
	CARRIED UNANIMOUSLY

Minutes of the Broken Hill Education Working Group Meeting held 9 July 2025

MATTERS ARISING FROM PREVIOUS MINUTES

1. Media release – Minns Labor Government invest \$100 million to expand gifted education program in public high schools.

The committee discussed the Media Release and Carolynne Merchant (Department of Education Far West), advised that the program was part of a state wide focus on school infrastructure and programs showing the Minn's Government's commitment to education. The Mayor agreed saying that the announcement of the Gifted Education Program was a positive announcement and will give the community confidence that Broken Hill High School has not been forgotten and will also be a great school in the future.

Motion	
Moved Joanne Nicholls)	That the Media Release dated 25 June 2025 - Minns Labor Government invest \$100 million to expand gifted education program in public high schools., be received and noted.
Seconded Nathan Fell)	
	CARRIED UNANIMOUSLY

2. Correspondence received from Courtney Houssos MLC, Acting Minister for Education and Early Learning – Update on the Rebuilding of Willyama High School and other Education Investments The Minns Labor Government are making in Broken Hill

The Mayor advised that he had recently met with the School Infrastructure Team and it appears that everyone is happy with the way things were progressing.

Kirby Allen, (Willyama High School P&C) agreed, and advised that the School Infrastructure meetings were happening more regularly, and the school design was becoming more personalised to the school needs.

Motion	
Moved Councillor A Chandler)	3. That correspondence received from Courtney Houssos MLC, Acting Minister for Education and Early Learning giving an update on the rebuilding of Willyama High School and other education investments the Minns Labor Government are making in Broken Hill be received and noted.
Seconded Joanne Nicholls)	
	CARRIED UNANIMOUSLY

Minutes of the Broken Hill Education Working Group Meeting held 9 July 2025

General Business

Carolynne Merchant, (Department of Education Far West) advised that she will continue to work with Willyama High School, Willyama High School P&C, Peter MacBeth and School Infrastructure to ensure that communication remains open and not mismatched.

Next Meeting

The next meeting will be held Wednesday 13 August 2025 at 4:00pm.

Meeting closed at 4:14pm

.....
Mayor Tom Kennedy, Chairperson

ORDINARY MEETING OF THE COUNCIL

July 23, 2025

ITEM 12BROKEN HILL CITY COUNCIL REPORT NO. 145/25SUBJECT: ACTION LIST REPORTD25/32770**Recommendation**

1. That Broken Hill City Council Report No. 145/25 dated July 23, 2025, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action List Update - July 2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received. That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access. That the lease term be 25 years and the annual rental be the minimum Crown Lands rental. That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal. 			
CARRIED UNANIMOUSLY			
<p>12 Aug 2020 10:00am Bartlett, Leisa Solicitors are drawing up the licence agreement.</p> <p>17 Sep 2020 3:09pm Bartlett, Leisa Draft lease being finalised.</p> <p>16 Oct 2020 9:20am Bartlett, Leisa Draft lease with Solicitors.</p> <p>10 Nov 2020 4:26pm Bartlett, Leisa Licence is with the Broken Hill Speedway Club for signature.</p> <p>30 Nov 2020 2:11pm Bartlett, Leisa Licence with Speedway Club for signature.</p> <p>12 Feb 2021 10:04am Bartlett, Leisa Licence signed by all parties and is now with the Minister for approval.</p> <p>18 Mar 2021 4:40pm Bartlett, Leisa In progress.</p> <p>16 Apr 2021 10:42am Bartlett, Leisa In progress.</p> <p>12 May 2021 12:14pm Bartlett, Leisa In progress.</p> <p>17 Jun 2021 4:55pm Bartlett, Leisa Waiting on response from Local Aboriginal Land Council.</p> <p>15 Jul 2021 12:15pm Bartlett, Leisa Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>12 Aug 2021 3:04pm Bartlett, Leisa Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>15 Sep 2021 9:06am Bartlett, Leisa Council staff following up with Local Aboriginal Land Council.</p> <p>14 Oct 2021 4:12pm Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>11 Nov 2021 9:02am Bartlett, Leisa Awaiting response from the Local Aboriginal Land Council.</p> <p>16 Dec 2021 11:51am Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>18 Jan 2022 2:55pm Butcher, Lacey Awaiting response from Aboriginal Land Council</p> <p>15 Feb 2022 10:58am Bartlett, Leisa Awaiting response from Aboriginal Land Council.</p> <p>23 Mar 2022 2:42pm Bartlett, Leisa No change in status.</p> <p>19 May 2022 11:23am Bartlett, Leisa No change in status.</p> <p>22 Jun 2022 11:04am Guerin, Emily No change in status</p> <p>18 Jul 2022 3:07pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:28pm Bartlett, Leisa</p>			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

No change in status.

07 Sep 2022 3:24pm Guerin, Emily - Reallocation
Action reassigned to Mason, Michael by Guerin, Emily

20 Sep 2022 12:16pm Guerin, Emily
No change in status.

18 Oct 2022 9:36am Guerin, Emily
Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

16 Nov 2022 8:25am Guerin, Emily
No change in status

13 Dec 2022 8:56am Guerin, Emily
No change in status

17 Jan 2023 11:16am Guerin, Emily
No change in status

13 Feb 2023 11:43am Guerin, Emily
No change in status

21 Mar 2023 1:29pm Guerin, Emily
No change in status

18 Apr 2023 11:20am Guerin, Emily
No change in status

23 May 2023 8:48am Butcher, Lacey
No change in status

14 Jun 2023 11:34am Guerin, Emily - Reallocation
Action reassigned to Howard, Codie by Guerin, Emily

20 Jun 2023 8:49am Butcher, Lacey
No change in status

22 Aug 2023 10:50am Falkner, Georgina
No change in status

20 Sep 2023 10:31am Howard, Codie
No change in status.

11 Oct 2023 1:14pm Falkner, Georgina
No change in status.

21 Nov 2023 2:24pm Falkner, Georgina
No change in status.

07 Dec 2023 10:40am Falkner, Georgina
No change in status.

19 Jan 2024 1:44pm Falkner, Georgina
No change in status. Follow up correspondence sent.

21 Feb 2024 9:19am Butcher, Lacey
No change in status

20 Mar 2024 10:04am Falkner, Georgina
No change in status

17 Apr 2024 10:22am Butcher, Lacey
No change in status

21 May 2024 3:16pm Falkner, Georgina
No change in status.

18 Jun 2024 3:13pm Falkner, Georgina
No change in status. Further follow up correspondence sent.

22 Jul 2024 1:13pm Murray, Jessica
No change in status

21 Aug 2024 10:02am Falkner, Georgina
No change in status.

17 Oct 2024 12:08pm Murray, Jessica
No change in status

19 Nov 2024 2:02pm Guerin, Emily
No change in status

10 Dec 2024 1:26pm Murray, Jessica
No change in status

08 Jan 2025 10:30am Guerin, Emily
No change in status

18 Feb 2025 1:29pm Guerin, Emily
No change in status

18 Mar 2025 11:18am Guerin, Emily
No change in status

09 Apr 2025 2:46pm Guerin, Emily
No change in status

19 May 2025 1:36pm Guerin, Emily
No change in status

17 Jun 2025 9:49am Guerin, Emily

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

No change in status
21 Jul 2025 2:27pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.			
2. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.			
CARRIED UNANIMOUSLY			
24 Mar 2022 5:35pm Bartlett, Leisa Communication initiated with the Audit Office to commence the investigation and the best course of action.			
19 May 2022 11:47am Bartlett, Leisa No change in status.			
20 Jul 2022 4:05pm Guerin, Emily No change in status			
24 Aug 2022 4:05pm Butcher, Lacey Awaiting advice from Audit Office			
19 Sep 2022 11:32am Guerin, Emily No change in status			
21 Nov 2022 2:29pm Guerin, Emily No change in status			
07 Dec 2022 9:37am Guerin, Emily Ongoing			
17 Jan 2023 11:22am Guerin, Emily Nothing further			
14 Feb 2023 1:43pm Guerin, Emily Ongoing			
21 Mar 2023 1:50pm Guerin, Emily Ongoing			
18 Apr 2023 2:09pm Guerin, Emily Ongoing			
23 May 2023 3:19pm Butcher, Lacey Ongoing			
21 Jun 2023 4:39pm Butcher, Lacey Ongoing			
19 Jul 2023 9:24am Guerin, Emily No change in status			
22 Aug 2023 3:45pm Butcher, Lacey Ongoing			
18 Jan 2024 8:41am Butcher, Lacey Ongoing			
08 Feb 2024 4:45pm Butcher, Lacey Ongoing			
11 Mar 2024 11:49am Butcher, Lacey Ongoing			
16 Apr 2024 1:56pm Butcher, Lacey Ongoing			
20 May 2024 4:08pm Butcher, Lacey Ongoing			
18 Jun 2024 3:05pm Murray, Jessica Ongoing			
23 Jul 2024 1:00pm Murray, Jessica Ongoing			
21 Aug 2024 9:32am Murray, Jessica			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

Ongoing
17 Oct 2024 12:08pm Murray, Jessica
Ongoing
19 Nov 2024 12:11pm Murray, Jessica
Referring to OLG
10 Dec 2024 1:28pm Murray, Jessica
No change in status
15 Jan 2025 9:41am Guerin, Emily
No change in status
21 Feb 2025 8:49am Bartlett, Leisa
No change in status
18 Mar 2025 2:38pm Guerin, Emily
No change in status
15 Apr 2025 11:29am Guerin, Emily
Ongoing
21 May 2025 12:40pm Guerin, Emily
No change in status
17 Jun 2025 9:57am Guerin, Emily
No change in status
22 Jul 2025 10:32am Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
<u>Resolved</u>			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received. That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953). That the rent remain \$250 per annum. That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			
25 Aug 2022 1:02pm Butcher, Lacey Council's solicitors are preparing the draft lease 20 Sep 2022 11:29am Guerin, Emily Continuing use as currently arranged while new template is being reviewed. 18 Oct 2022 9:35am Guerin, Emily Template being reviewed. Current lease ongoing 16 Nov 2022 8:26am Guerin, Emily Lease under review 13 Dec 2022 8:56am Guerin, Emily Draft lease sent to Silver City Archers for review 17 Jan 2023 11:17am Guerin, Emily No change in status 13 Feb 2023 11:44am Guerin, Emily No change in status 21 Mar 2023 1:30pm Guerin, Emily Solicitors are making minor amendments to lease document 18 Apr 2023 11:23am Guerin, Emily Amendments made and lease to be sent to Silver City Archers for review and signing 22 May 2023 3:50pm Butcher, Lacey lease is now with Council for signing 14 Jun 2023 11:33am Guerin, Emily - Reallocation Action reassigned to Howard, Codie by Guerin, Emily 20 Jun 2023 8:48am Butcher, Lacey			

For Action	Division:	Ordinary Council	Date From:	1/07/2019
	Committee:		Date To:	23/07/2025
	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
Action Sheets Report	Further Report Required: Including Further Reports			

lease with Silver City Archers for signing
22 Aug 2023 10:52am Falkner, Georgina
 Lease signed by Council and Silver City Archers. Lease has been sent to Crown Lands for Ministerial consent.
20 Sep 2023 10:40am Howard, Codie
 No change in status.
11 Oct 2023 1:19pm Falkner, Georgina
 Awaiting Ministerial consent.
21 Nov 2023 2:25pm Falkner, Georgina
 Discussions ongoing with Crown Lands.
07 Dec 2023 10:41am Falkner, Georgina
 Discussions ongoing.
19 Jan 2024 1:45pm Falkner, Georgina
 No change in status.
21 Feb 2024 9:25am Butcher, Lacey
 No change in status
20 Mar 2024 10:05am Falkner, Georgina
 Potential amendments being discussed with Crown Lands
17 Apr 2024 10:23am Butcher, Lacey
 No change in status
21 May 2024 3:19pm Falkner, Georgina
 No change in status
18 Jun 2024 3:18pm Falkner, Georgina
 Crown Lands have since advised that a licence would be preferable as opposed to a lease due to Native Title. Potential amendments being discussed.
22 Jul 2024 1:14pm Murray, Jessica
 No change in status
21 Aug 2024 10:02am Falkner, Georgina
 Working through details of proposed changes.
17 Oct 2024 12:11pm Murray, Jessica
 No change in status
19 Nov 2024 2:02pm Guerin, Emily
 No change in status
10 Dec 2024 1:27pm Murray, Jessica
 Referred back to solicitors
08 Jan 2025 10:29am Guerin, Emily
 No change in status
18 Feb 2025 1:28pm Guerin, Emily
 New draft licence issued
18 Mar 2025 11:17am Guerin, Emily
 Awaiting Silver City Archers to sign document
09 Apr 2025 2:47pm Guerin, Emily
 No change in status
19 May 2025 1:35pm Guerin, Emily
 No change in status
17 Jun 2025 9:46am Guerin, Emily
 Documents signed by Council
21 Jul 2025 2:27pm Guerin, Emily
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
Resolved			
1. That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received.			
2. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation.			
CARRIED UNANIMOUSLY			
18 Oct 2022 9:31am Guerin, Emily No change in status			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

21 Nov 2022 2:51pm Guerin, Emily
No change in status

13 Dec 2022 11:52am Guerin, Emily
Policy currently being created.

16 Jan 2023 2:24pm Guerin, Emily
No change in status

13 Feb 2023 2:08pm Guerin, Emily
No change in status

23 Mar 2023 9:50am Guerin, Emily
No change in status

19 Apr 2023 11:25am Guerin, Emily
No change in status

23 May 2023 3:24pm Butcher, Lacey
No change in status

21 Jun 2023 3:46pm Butcher, Lacey
No change in status

23 Aug 2023 11:52am Howard, Codie
No change in status

20 Sep 2023 10:40am Howard, Codie
No change in status.

18 Oct 2023 8:43am Howard, Codie
Draft Policy currently being prepared.

21 Nov 2023 12:04pm Howard, Codie
Draft Policy preparation is on-going

12 Dec 2023 2:29pm Howard, Codie
No change in Status

23 Jan 2024 2:05pm Howard, Codie
No change in status.

20 Feb 2024 12:04pm Butcher, Lacey
No change in status

20 Mar 2024 11:41am Butcher, Lacey
No change in status

17 Apr 2024 10:23am Butcher, Lacey
No change in status

06 May 2024 10:26am Butcher, Lacey
No change in status

18 Jun 2024 11:51am Howard, Codie
No change in status

24 Jul 2024 10:31am Murray, Jessica
No change in status

21 Aug 2024 10:41am Murray, Jessica
No change in status

17 Oct 2024 12:13pm Murray, Jessica
No change in status

19 Nov 2024 2:02pm Guerin, Emily
No change in status

10 Dec 2024 1:28pm Murray, Jessica
No change in status

15 Jan 2025 4:47pm Butcher, Lacey
No change in status

18 Feb 2025 1:55pm Guerin, Emily
No change in status

15 Apr 2025 11:54am Guerin, Emily
Draft policy being reviewed

21 May 2025 1:51pm Guerin, Emily
Policy with ELT for endorsement before going to Council Meeting

17 Jun 2025 10:41am Guerin, Emily
Awaiting ELT endorsement

22 Jul 2025 3:40pm Guerin, Emily
Policy to go to the August Infrastructure and Environment Committee Meeting

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/03/2023	Nankivell, Jay Nankivell, Jay	Policy And General Reports	ESTABLISHMENT BROKEN HILL TOURISM ORGANISATION

For Action	Division: Ordinary Council	Date From: 1/07/2019
Action Sheets Report	Committee: Officer:	Date To: 23/07/2025
	Further Report Required: Including Further Reports	Printed: Wednesday, 23 July 2025 9:47:47 AM

Resolved

1. That Broken Hill City Council Report No. 49/23 dated February 16, 2023, be received.
2. That the General Manager develop a proposal and business case to establish a member based not-for-profit company limited by guarantee for the purposes of a tourism organisation.
3. That the proposal, including associated documentation required by the Office of Local Government, deliverables, and proposed budget, be presented to Council for consideration prior to being submitted to the Minister via the Office for Local Government as required under [Section 358 of the Local Government Act 1993](#).

CARRIED UNANIMOUSLY

19 Apr 2023 9:49am Guerin, Emily

Proposal being drafted

23 May 2023 3:08pm Butcher, Lacey

No change in status

23 May 2023 3:09pm Butcher, Lacey - Reallocation

Action reassigned to Nankivell, Jay by Butcher, Lacey

21 Jun 2023 4:47pm Butcher, Lacey

ongoing

19 Jul 2023 9:20am Guerin, Emily

No change in status

22 Aug 2023 3:46pm Butcher, Lacey

No change in status

12 Dec 2023 2:50pm Butcher, Lacey

No change in status

18 Jan 2024 8:42am Butcher, Lacey

No change in status

07 Feb 2024 10:10am Butcher, Lacey

No change in status

11 Mar 2024 11:50am Butcher, Lacey

No change in status

16 Apr 2024 1:56pm Butcher, Lacey

No change in status

20 May 2024 4:09pm Butcher, Lacey

No change in status

18 Jun 2024 3:33pm Murray, Jessica

No change in status

22 Jul 2024 11:33am Murray, Jessica

Ongoing

22 Aug 2024 10:35am Murray, Jessica

Incorporated into Council's VIC Service Review, letter to Minister being drafted.

18 Oct 2024 2:13pm Murray, Jessica

No change in status

19 Nov 2024 12:11pm Murray, Jessica

No change in status

11 Dec 2024 9:27am Murray, Jessica

No change in status

15 Jan 2025 9:37am Guerin, Emily

No change in status

18 Feb 2025 3:23pm Guerin, Emily

No change in status

19 Mar 2025 9:45am Guerin, Emily

No change in status

15 Apr 2025 11:19am Guerin, Emily

No change in status

21 May 2025 12:40pm Guerin, Emily

No change in status

17 Jun 2025 9:57am Guerin, Emily

No change in status

22 Jul 2025 2:58pm Guerin, Emily

Finalisation of structure following discussion with OLG to gain final approval

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/09/2023	Nu'man, Razija Nankivell, Jay	Further Reports	RE-ESTABLISHMENT OF ALCOHOL-FREE ZONES
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 190/23 dated September 8, 2023, be received. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Creedon Street, including public roads and laneways, public car parks and footpath area of Creedon Street bounded by Rakow and Wills Streets. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Shell Memorial including all public roads and laneways, public car parks and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone surrounding the E.T. Lamb Memorial Oval, including public roads and laneways, public car parks and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as South Broken Hill including all public roads and laneways, public car parks and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets including South Street from Piper Street through to Wilson Street; with extension from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street. That Council refer the Proposals for comment in accordance with the provisions of the <i>Local Government Act 1993</i> and Ministerial Guidelines (2009) to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area and all affected licensed premises and registered clubs that border on, adjoin or are adjacent to the proposed alcohol free zone, for response within thirty days of public notice. That Council invite public comment on the proposal through an advertisement in local newspaper with time for response within thirty days. That a further report be submitted to Council upon completion of the consultative process. That a report be prepared to a future Council meeting regarding a possible exemption to the prohibition of alcohol from the Norm Fox Sporting Grounds changeroom 			
CARRIED UNANIMOUSLY			
<p>03 Oct 2023 12:08pm Brealey, Jodie Item 6 - Proposals forwarded to all stakeholders - COMPLETE, Item 7 - Proposals advertised in Barrier Truth - COMPLETE, Item 8 - Public exhibition underway consultation outcome report to Council to go to October Ordinary meeting - COMPLETE, Item 9 - Possible exemption for Norm Fox Sporting Grounds changeroom prohibition from alcohol prohibited area under investigation - Progressing</p> <p>16 Oct 2023 5:10pm Brealey, Jodie Item 9 - Possible exemption to the prohibition of alcohol consumption at the Norm Fox Sporting Grounds changeroom under investigation - Norm Fox Sporting Complex Alcohol Prohibited Area research underway to gather background information for discussion with Police. Dir Corporate and Community visited Norm Fox changeroom and met with Peter Johnston to discuss area to be considered during discussions with Police. Meeting with Police to be arranged to determine best outcome.</p> <p>17 Nov 2023 4:26pm Brealey, Jodie Investigation still in progress</p> <p>13 Dec 2023 9:24am Butcher, Lacey No change in status</p> <p>18 Jan 2024 3:31pm Butcher, Lacey In progress - discussions held with Licensing Sergeant in December 2023, with face to face meeting to be arranged to discuss options in 2024</p> <p>21 Feb 2024 10:58am Brealey, Jodie Face to face meeting to be scheduled with Licensing Sergeant</p> <p>19 Mar 2024 11:03am Brealey, Jodie No change in status</p>			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

11 Apr 2024 9:27am Brealey, Jodie
No change in status

13 May 2024 1:47pm Brealey, Jodie
No change in status

18 Jun 2024 4:52pm Murray, Jessica
Meeting to be followed up and rescheduled.

16 Jul 2024 11:22am Brealey, Jodie
Contact made with Barrier Police District - Awaiting response from Licensing Officer

20 Aug 2024 2:53pm Brealey, Jodie
Contact made with Barrier Police District - Awaiting response from Licensing Officer

17 Oct 2024 1:53pm Brealey, Jodie
Mapping and background information forwarded to Barrier Police District with request for feedback and preferred meeting dates/time - Awaiting response

19 Nov 2024 9:25am Brealey, Jodie
Awaiting response to additional request forwarded to police for meeting to discuss

29 Nov 2024 11:17am Brealey, Jodie
No change - Still awaiting response from police regarding request for meeting to discuss

06 Dec 2024 11:37am Brealey, Jodie
Contact received from Barrier Police Licensing Officer 05/12/2024 - Meeting scheduled for 08/01/2025 to further discuss options provided in mapping and background information previously forwarded to Police

14 Jan 2025 10:47am Brealey, Jodie
08/01/2025 - Meeting held with Barrier Police Licensing Officer to discuss proposal for exemption of the changerooms from the alcohol prohibited area at Norm Fox Sporting Complex - Outcome of proposal discussion has been forwarded to Barrier Police Commander for formal feedback. Proposal inclusive of Police feedback will then be provided to Council for consideration.

04 Feb 2025 4:04pm Brealey, Jodie
Awaiting formal feedback from Barrier Police Commander regarding exemption of changerooms from Alcohol Prohibited Area at Norm Fox Sporting Complex.

10 Mar 2025 2:03pm Brealey, Jodie
No change - Awaiting response from Barrier Police District

15 Apr 2025 10:26am Guerin, Emily
No change in status

20 May 2025 8:38am Brealey, Jodie
No change in status

17 Jun 2025 9:42am Brealey, Jodie
No change in status - Contact received from Senior Constable Wilmore (licensing officer) advising Barrier District hierarchy has had a number of changes recently and feedback is still being sourced

21 Jul 2025 2:29pm Guerin, Emily
Response received - New report to be prepared and submitted to Council for consideration - this action item to be closed based on a new action being opened subject to new report to Council - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/05/2024	Howard, Codie Nankivell, Jay	Health and Building Committee Reports	PLANNING PORTAL WORKSHOP
<u>Resolved</u>			
1. That Motions of Which Notice has been Given No. 1/24 dated May 16, 2024, be received.			
2. That the Health & Building Committee invite the General Manager to arrange a series of workshop evenings with local builders and other interested parties to discuss the lodgement of Development Applications (DA) and Construction Certificates (CC).			
CARRIED UNANIMOUSLY			
18 Jun 2024 4:39pm Murray, Jessica In Progress			
22 Jul 2024 1:16pm Murray, Jessica Draft EOI in progress and staff preparing workshop content.			
21 Aug 2024 11:24am Murray, Jessica Consultations sessions with stakeholders underway			
17 Oct 2024 1:33pm Murray, Jessica In progress			
19 Nov 2024 2:05pm Guerin, Emily No change in status			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

05 Dec 2024 10:04am Stephens, Tracy

No change in status. Information being gathered to ascertain suitable content for workshop.

15 Jan 2025 2:59pm Guerin, Emily

No change in status

18 Feb 2025 1:56pm Guerin, Emily

No change in status

18 Mar 2025 11:17am Guerin, Emily

No change in status

09 Apr 2025 2:45pm Guerin, Emily

No change in status

19 May 2025 1:38pm Guerin, Emily

No change in status

17 Jun 2025 9:45am Guerin, Emily

Survey to be sent to local industries and community to establish timing and content of workshop

21 Jul 2025 2:26pm Guerin, Emily

Survey being developed

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/10/2024	Howard, Codie Nankivell, Jay	Further Reports	PROPOSED COMPULSORY ACQUISITION OF LOT 4444 IN DEPOSITED PLAN 757298 (123 BAGOT STREET)
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 166/24 dated October 16, 2024, be received. That Council approve the compulsory acquisition of approximately 4048 square metres being Lot 4444 on DP 757298, known as 123 Bagot Street, Broken Hill, pursuant to the <i>Local Government Act 1993</i>, and upon acquisition, classify the land as operational land. That Council register acquisition plans against Lot 4444 DP 757298. That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lot 4444 DP 757298. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lot 4444 DP 757298. That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 4444 DP 757298. That any documents which may not be executed by the General Manager under delegation be executed under the Common Seal of Council. That all documentation in relation to this matter remain confidential to Council. 			
CARRIED UNANIMOUSLY			
19 Nov 2024 2:09pm Guerin, Emily Written to the Minister 10 Dec 2024 1:27pm Murray, Jessica No change in status 15 Jan 2025 4:45pm Butcher, Lacey No change in status 18 Feb 2025 1:27pm Guerin, Emily Seeking further advice 18 Mar 2025 11:17am Guerin, Emily Awaiting legal advice			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

15 Apr 2025 10:21am Guerin, Emily
No change in status
22 May 2025 9:11am Guerin, Emily
No change in status
17 Jun 2025 9:49am Guerin, Emily
No change in status
21 Jul 2025 2:26pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 18/12/2024	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE AND EASEMENT TO ESSENTIAL ENERGY
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 211/24 dated December 4, 2024, be received. That Council (as the Willyama Common Trust) consent to a licence over Lot 7302 DP 1181129 to Essential Energy, for the purpose of construction, operation, and maintenance of underground powerlines. Council (as the Willyama Common Trust) consent to an easement for electricity infrastructure being registered over Lot 7302 DP 1181129. That the annual rent be set at \$1,230 per annum. That the General Manager be delegated to finalise the terms and conditions of the licence and easement. That the Mayor and General Manager be authorised to sign and execute any documents related to the licence and easement under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			
<p>08 Jan 2025 10:29am Guerin, Emily In progress of finalising documents 18 Feb 2025 1:28pm Guerin, Emily Draft documents being reviewed 18 Mar 2025 11:16am Guerin, Emily Documents with Essential Energy for signing 09 Apr 2025 2:47pm Guerin, Emily Documents have been signed by Council and are now awaiting Crown Lands approval 19 May 2025 1:36pm Guerin, Emily No change in status 17 Jun 2025 9:49am Guerin, Emily No change in status 21 Jul 2025 2:26pm Guerin, Emily No change in status</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/01/2025	Howard, Codie Nankivell, Jay	Further Reports	PROPOSED COMPULSORY ACQUISITION OF LOT 1378 IN DEPOSITED PLAN 757298 AND LOT 1373 IN DEPOSITED PLAN 757298
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 13/25 dated January 20, 2025, be received. That Council compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298, and upon acquisition, classify the land as operational land. 			

For Action	Division:	Date From:	1/07/2019
	Committee:	Date To:	23/07/2025
	Officer:		
Action Sheets Report	Further Report Required:	Printed:	Wednesday, 23 July 2025 9:47:47 AM

3. That the acquisition be undertaken in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* and Section 186 of the *Local Government Act 1993*, with the purpose of the proposed acquisition being the provision of affordable housing and worker accommodation facilities.
4. That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW)* for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
5. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW)* for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
6. That Council register acquisition plans against Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
7. That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 1378 Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.

CARRIED UNANIMOUSLY

18 Feb 2025 1:27pm Guerin, Emily
Preparing documentation

18 Mar 2025 11:16am Guerin, Emily
Application to Minister being finalised

15 Apr 2025 10:20am Guerin, Emily
Application submitted

22 May 2025 9:13am Guerin, Emily
Additional information being provided

17 Jun 2025 9:48am Guerin, Emily
No change in status

21 Jul 2025 2:25pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.455, HELD ON TUESDAY, 4 MARCH 2025
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 52/25 dated March 13, 2025, be received. 2. That the minutes of the Local Traffic Committee – Meeting No.455, held on Tuesday, 4 March 2025 be endorsed. 3. That Item No.455.10.1 recommendations be received: <ul style="list-style-type: none"> • That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck. • That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking. 4. That Item No.454.10.3 recommendation be received: <ul style="list-style-type: none"> • That correspondence be sent to the complainant, advising of the Local Traffic Committee's decision for both the angle parking on Argent Street and the 'Giveaway' sign on Kaolin Street, at the Argent Street intersection, to remain unchanged. 			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

5. That Item No.454.10.4 recommendation be received:

That the Committee address this matter and review the parking arrangements on Chloride Street at the completion of Stage 3 of the Thomas Street Reconstruction, to determine if the angle parking will be removed or changed.

CARRIED UNANIMOUSLY

16 Apr 2025 9:09am Guerin, Emily

455.10.1 - Inspection/measuring being arranged , 454.10.3 - Correspondence being drafted, 454.10.4 - Noted

20 May 2025 9:44am Guerin, Emily

455.10.1 - To be used as a general loading zone current taxi bay is 6 metres. Taxi companies to be contacted to establish usage of Taxi Zone, 454.10.3 - COMPLETE 454.10.4 - COMPLETE

17 Jun 2025 9:39am Guerin, Emily

455.10.1 - Waiting on feedback from Taxi companies

22 Jul 2025 1:13pm Guerin, Emily

455.10.1 - No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Nu'man, Razija Nankivell, Jay	Further Reports	PRO HART MURAL (BROKEN HILL AIRPORT TERMINAL) - NON-COMPLIANT GLASS REMOVAL
Resolved			
1. That Broken Hill City Council Report No. 51/25 dated March 19, 2025, be received.			
2. That Council proceed with the removal of the glass panels to permit the contractors, Delta Conservation, to access the painting and undertake rectification and remedial works.			
3. That assessment is undertaken of alternative options to secure the artwork from interference once remedial works are completed.			
CARRIED UNANIMOUSLY			
15 Apr 2025 11:07am Guerin, Emily Still investigating costing and best removal process			
20 May 2025 9:40am Guerin, Emily The glass was removed from in front of the Pro Hart mural on Wednesday, 7 May to permit the restoration works to be undertaken. Delta will complete the works on Tuesday 20 May 2025. Temporary bunting is currently in place with a permanent solution being investigated and installed by the Council's Trade Team.			
16 Jun 2025 2:07pm Guerin, Emily Still awaiting final report from Delta.			
21 Jul 2025 2:33pm Guerin, Emily Final report received, Gallery staff have measured up and order materials to be installed by Council staff.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Howard, Codie Nankivell, Jay	Infrastructure and Environment Committee Reports	PARKS AND OPEN SPACES SERVICE REVIEW
Resolved			
1. That Broken Hill City Council Report No. 37/25 dated February 20, 2025, be received.			
2. That Council note the outcome of the Parks and Open Spaces Service Review.			
3. That Council develop a strategy/policy to implement an incentivised/subsidised nature strip enhancement program to reduce the growth and spread of noxious weeds throughout residential and commercial areas.			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

CARRIED UNANIMOUSLY

15 Apr 2025 11:52am Guerin, Emily
Policy being drafted
17 Jun 2025 10:41am Guerin, Emily
Ongoing

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/03/2025	Brown, Simon Nankivell, Jay	Finance and Governance Reports	DISPOSAL OF SURPLUS EQUIPMENT - TIERED SEATING
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 41/25 dated March 12, 2025, be received. That Council approve the sale of retractable tiered seating purchased as part of the Civic Centre refurbishment in 2016. That the General Manager be authorised to seek expressions of interest from local charity or community groups for donation of the tiered seating; or if this fails, negotiate sale of item by auction, expression of interest or private treaty. That the General Manager be authorised to dispose of the item for scrap value if no willing purchaser can be found, or if no charity or community group expresses an interest in the tiered seating. 			
CARRIED UNANIMOUSLY			
<p>15 Apr 2025 10:40am Guerin, Emily EOI being drafted 20 May 2025 9:57am Guerin, Emily No change in status 16 Jun 2025 3:11pm Guerin, Emily No change in status 22 Jul 2025 10:29am Guerin, Emily EOI to be advertised</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.456, HELD ON TUESDAY, 1 APRIL 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 74/25 dated April 15, 2025, be received. That the minutes of the Local Traffic Committee – Meeting No.456, held on Tuesday, 1 April 2025 be endorsed. That Item No.456.10.2 recommendation be received: That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Week March, including rolling closures. That Item No.456.8.1 recommendations be received: <ul style="list-style-type: none"> That Council change the first two angle parking bays to the right, adjacent to the Renal Unit entrance at the Far West Local Health District on Thomas Street, to 			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

'5-Minute' parking, to allow short-term parking to drop off and pick up patients undergoing dialysis treatment.

- That the Committee review the '5-Minute' parking upon completion of construction works on the hospital grounds and road works on Thomas Street, to determine if the '5-Minute' parking bays will remain permanently.

5. That Item No.456.8.2 recommendation be received:

That Council contact the requester to seek further details and reasons for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.

6. That Item No.456.8.3 recommendation be received:

That correspondence be sent to the resident of Comstock Street, advising them Council inspected the area during school hours and did not identify there to be a problem with parking, therefore do not recommend parking restrictions at the front of the property.

7. That Item No.456.8.4 recommendation be received:

That correspondence be sent to the Alma Public School to arrange a meeting to discuss the parking arrangements and consideration for a 'Kiss and Drop' zone to be installed on Comstock Street, adjacent to the Alma Public School.

8. That the installation of disability parking and an access ramp adjacent to the PCYC in Gypsum Street be referred to the Broken Hill Traffic Committee for investigation.

CARRIED UNANIMOUSLY

20 May 2025 9:46am Guerin, Emily

456.10.2 - Complete, 456.8.1 - 5 minute parking signs have been installed - COMPLETE, 456.8.2 - PCYC contact was unavailable last week, contact to be made this week, 456.8.3 - TBA, 456.8.4 - Contact made with Alma Principal advising Council will re-instate the original drop off area as a 'Kiss and Ride' zone.

17 Jun 2025 9:39am Guerin, Emily

456.8.2 - PCYC was spoken to prior to last meeting, further information was requested by the committee, email has been sent to PCYC to gather required info 456.8.3 - Correspondence drafted 456.8.4 - COMPLETE

22 Jul 2025 1:13pm Guerin, Emily

456.8.2 - Awaiting comment from CDC regarding bus stop

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/04/2025	Nu'man, Razija Nankivell, Jay	Mayoral Minute	RECOGNITION OF THE LATE COUNCILLOR DAVID GALLAGHER APM
Resolved			
1. That Mayoral Minute No. 3/25 dated April 23, 2025, be received.			
2. That a painted portrait of the Late David Gallagher APM be commissioned and hung in the Council Chambers until the end of the current term of Council (2028).			
3. That a park bench including a plaque approved by Councillor Gallagher's family be placed outside of the Council Chambers in a suitable location in recognition of the Late David Gallagher APM.			
CARRIED UNANIMOUSLY			
19 May 2025 1:34pm Guerin, Emily			
1. Three portrait artists have been approached and have indicated their willingness to complete the portrait. The three options will be presented to the next Art Gallery Advisory Committee meeting on the Thursday, 29 of May for selection. , 2. Park bench sourced, awaiting mock up design of plaque, possible locations being finalised.			
17 Jun 2025 9:51am Guerin, Emily			
1. Art Gallery elected chosen Artist and Artist is in communications with the family regarding portrait. 2. In communication with the family regarding seat types and plaque for approval.			
21 Jul 2025 2:35pm Guerin, Emily			
1. Family confirmed preferred portrait and artist has commenced works. 2. Seat and plaque have been selected and are currently on order			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/05/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.457, HELD ON WEDNESDAY, 14 MAY 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 93/25 dated May 21, 2025, be received. That the minutes of the Local Traffic Committee – Meeting No.457, held on Wednesday, 14 May 2025 be endorsed. That Item No.457.10.2 recommendations be received: <ul style="list-style-type: none"> Council consult the PCYC to explore options for onsite disability parking. Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area before a decision can be made. That Item No.457.8.1 recommendations be received: <ul style="list-style-type: none"> That the correspondence be forwarded to Council's Rangers, to monitor the area for illegal parking and addressed as appropriate. That the complainant be advised of the Committee's decision. That Item No.457.8.2 recommendation be received: <ul style="list-style-type: none"> That this request be referred to Transport for NSW to decide and the complainant be advised of the Local Traffic Committee's resolution. That Item No.456.8.4 recommendations be received: <ul style="list-style-type: none"> That Council reinstate the 'Kiss and Drop' zone on Comstock Street, adjacent to the Alma Public School. That the complainant be advised of the Local Traffic Committee's decision. That Item No.454.10.4 recommendations be received: <ul style="list-style-type: none"> That Council removed the line marking for the first four angel parking spaces on Chloride Street at the entrance to allow a clear line of sight for motorist exiting the Far West Local health district. That correspondence be sent to the complainant advising of the Committee's decision. 			
CARRIED UNANIMOUSLY			
17 Jun 2025 9:41am Guerin, Emily 456.8.4 - COMPLETE - 457.8.1 - CRM entered for works and correspondence drafted - 457.8.2 - To be discussed at next meeting with TfNSW in attendance - 454.10.4 - CRM entered, works to be scheduled			
23 Jul 2025 9:32am Guerin, Emily 456.8.4 - COMPLETE - 457.8.1 - COMPLETE - 457.8.2 - Complainant has been advised matter has been referred to Transport for NSW and they will provide a response - COMPLETE - 454.10.4 - Parking spaces to be removed and signage moved to reflect changes, due for completion next week - correspondence drafted and will be issued - COMPLETE.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Infrastructure and Environment Committee Reports	DRAFT TERMS OF REFERENCE - TIDY TOWNS WORKING GROUP AND HISTORICAL UNMARKED GRAVES PROJECT

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

Resolved

1. That Broken Hill City Council Report No. 104/25 dated June 4, 2025, be received.
2. That Council adopts the draft Terms of Reference of the Tidy Towns Working Group and invites the individuals who regularly carryout work at the Broken Hill Cemetery to identify unmarked graves to join the Tidy Towns Working Group to undertake the Historical Unmarked Graves Project.
3. That an Infrastructure and Environment budget of \$10,000.00 be established for the Historical Unmarked Graves Project (installation of name plaques on historical unmarked graves at the Broken Hill Cemetery) for the 2025/2026 financial year and included in the Delivery Program 2025-2029 and Operational Plan 2025/2026; and that the project be considered for funding in future years as part of the annual budget review.
4. That Option 2 in the Council Report (a 150mm x 150mm bronze plaque (with up to 8 lines of writing) attached to a concrete sloper on a concrete base be Council's preferred option with a view to further investigate the cost of a blue metal stone sloper.

CARRIED UNANIMOUSLY

18 Jul 2025 3:56pm Bartlett, Leisa

Terms of Reference updated and replaced on Council's website. Seeking contact details of the 2 ladies from the Cemetery Coordinator to invite them to join the Working Group.

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Brown, Simon Nankivell, Jay	Confidential Matters	PROPOSED TWO UP AGREEMENT
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 127/25 dated June 18, 2025, be received. 2. That Council enters into a 5 year agreement with the Palace Hotel (terms and conditions as per the two up agreement attached) with the option to extend for a further 5 years. 3. That the Mayor and General Manager be authorised to sign and execute the agreement documents under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			
22 Jul 2025 10:30am Guerin, Emily Documents being prepared for signing			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Nu'man, Razija Nankivell, Jay	Further Reports	MINUTES SECTION 355 PICTON SPORTSGROUND COMMUNITY COMMITTEE MEETING HELD 3 MARCH 2025 AND OUTSTANDING CONCERNS
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 113/25 dated May 20, 2025, be received. 2. That the minutes of the Section 355 Picton Sportsground Community Committee Meeting held 3 March 2025 be received. 3. That the Outstanding Concerns submitted by the Section 355 Picton Sportsground Community Committee Meeting be received. 			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

4. That the Outstanding Maintenance Concerns be forwarded to Council's Strategic Asset Management team for investigation and action where appropriate.
5. That Council continues to advertise for community representatives to fill vacancies on S355 Committees and in particular the Alma Oval Community Committee which does not have a sufficient number of community representatives to operate effectively.

CARRIED UNANIMOUSLY

23 Jul 2025 10:36am Guerin, Emily
Maintenance concerns passed on to Council's Assets Team for actioning - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Howard, Codie Nankivell, Jay	Further Reports	REQUEST TO WAIVER FEES - SULPHIDE STREET RAILWAY AND HISTORICAL MUSEUM
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 124/25 dated June 17, 2025, be received. 2. That Council approves the waiver of fees at the Broken Hill Waste Facility (\$43 per tonne) for the Sulphide Street Railway and Historical Museum for disposal of bricks concrete and assorted fill associated with emergency repair works at the Museum. 			
CARRIED UNANIMOUSLY			
<p>21 Jul 2025 2:21pm Guerin, Emily Museum and weighbridge notified of outcome - COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Nu'man, Razija Nankivell, Jay	Further Reports	ADOPTION OF THE WORKFORCE MANAGEMENT STRATEGY 2025-2028
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 96/25 dated May 6, 2025, be received. 2. That Council notes that the draft Workforce Management Strategy 2025-2028 was placed on Public Exhibition 2 May 2025 to 31 May 2025, during which times Council received nil submissions. 3. That Council adopts the draft Workforce Management Strategy 2025-2028, which will replace the previous version of the Workforce Management Strategy. 			
CARRIED UNANIMOUSLY			
<p>10 Jul 2025 3:27pm Brealey, Jodie Minute # 47890 added to WFMS and PDF place on website - COMPLETE</p>			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Howard, Codie Nankivell, Jay	Confidential Matters	UPGRADE TO AIRSIDE PAVEMENT MOVEMENT AREAS AT BROKEN HILL AIRPORT
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Tender Report No. 3/25 dated June 18, 2025, be received. 2. That four (4) tenders revised quotes were received and all tenders failed to meet the budgetary requirements of the tender. 3. That in accordance with NSW Local Government Regulation 2021 Div. 4, section 178 (3e), Council approve to enter direct negotiations with the preferred tenderer out of the four (4) tenderers being B.M.D. Constructions Pty. Limited. 4. That subject to recommendation three, a further report be provided to Council following negotiation on a proposed way forward. 5. That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required. 			
CARRIED UNANIMOUSLY			
21 Jul 2025 2:23pm Guerin, Emily Correspondence sent to Tenderers advising outcome and to preferred tenderer to enter into negotiations – COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Brown, Simon Nankivell, Jay	Confidential Matters	CONSENT TO CHANGE OF CONTROL - LEASE TO IOR AVIATION PTY LTD AT BROKEN HILL AIRPORT, PART LOT 1 DP124942
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 102/25 dated June 11, 2025, be received. 2. That Council note that subject to conditions Stonepeak will acquire a 75% interest in IOR Entities. 3. That Council authorise the General Manager to sign the consent to change of control form as attached. 4. That all lease conditions remain the same. 			
CARRIED UNANIMOUSLY			
07 Jul 2025 1:31pm Bartlett, Leisa Forms signed and sent., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT ALBERT KERSTEN MINING AND MINERAL MUSEUM STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 110/25 dated June 11, 2025, be received. 2. That Council endorses the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 for the purpose of public exhibition. 			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

- That the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028 be placed on public exhibition for submissions to be received for a period of 28 days.
- That Council receive a further report at the conclusion of the exhibition period, detailing submissions and recommend changes arising, with a view to adopting the Albert Kersten Mining and Mineral Museum Strategic Business Plan 2025 – 2028.

CARRIED UNANIMOUSLY

18 Jul 2025 4:16pm Bartlett, Leisa

Draft Business Place on public exhibition closing 2 August 2025., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Nu'man, Razija Nankivell, Jay	Further Reports	ADOPTION OF THE DRAFT LONG TERM FINANCIAL PLAN 2026-2035
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 123/25 dated May 6, 2025, be received. That Council notes that the Draft Long Term Financial Plan 2026-2035 was placed on public exhibition for 28 days and nil submissions were received. That Council adopts the Draft Long Term Financial Plan 2026-2035. 			
CARRIED UNANIMOUSLY			
10 Jul 2025 3:26pm Brealey, Jodie			
Minute # 47889 added LTFP and PDF placed on website - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Nu'man, Razija Nankivell, Jay	Further Reports	ADOPTION OF THE DRAFT COMMUNITY STRATEGIC PLAN - 2025 REVIEW
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 106/25 dated May 6, 2025, be received. That Council notes that the draft Community Strategic Plan – 2025 Review was placed on Public Exhibition 2 May 2025 to 31 May 2025, during which times Council received nil submissions. That Council adopts the draft Community Strategic Plan – 2025 Review which will replace the previous version of the Community Strategic Plan. 			
CARRIED UNANIMOUSLY			
10 Jul 2025 3:23pm Brealey, Jodie			
Minute # 47887 added to CSP and PDF placed on website - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Nu'man, Razija Nankivell, Jay	Further Reports	ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
Action Sheets Report	Further Report Required:	Including Further Reports		

Resolved

1. That Broken Hill City Council Report No. 122/25 dated May 6, 2025, be received.
2. That Council notes that the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 was placed on public exhibition for community comment for a 28-day period from 2 May 2025 to 31 May 2025 during which time Council received 2 submissions from the public.
3. That Council adopts the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.
4. That Council make and levy the following rates and charges under the Local Government Act 1993 for the 2025/2026 year:
 - i. A general residential rate under Sections 535 and 537 on all land categorised as residential and consisting of a 49.00% base rate of \$630.00 and a rate in the dollar on land value of 1.619366 cents;
 - ii. A rural-residential rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as rural-residential and consisting of a 49.00% base rate of \$550.00 and a rate in the dollar on land value of 0.313498 cents;
 - iii. A residential-1(a) rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as residential-1(a) and consisting of a 49.00% base rate of \$428.00 and a rate in the dollar on land value of 0.458360 cents;
 - iv. A general business rate under Sections 535 and 537 on all land categorised as business and consisting of a 15.00% base rate of \$852.00 and a rate in the dollar on land value of 6.327598 cents;
 - v. A Business Industrial rate being a sub-category of the general business rate under Sections 535 and 537 on all land categorised as business industrial and consisting of a 15.00% base rate of \$1776.00 and a rate in the dollar on land value of 5.106408 cents;
 - vi. A mixed development business rate under Sections 535 and 537 on all land categorised as mixed development business and consisting of a 18.39% base rate of \$852.00 and a rate in the dollar on land value of 7.855289 cents
 - vii. A mixed development residual rate under Sections 535 and 537 on all land categorised as mixed development residual and consisting of a 41.12% base rate of \$630.00 and a rate in the dollar on land value of 1.827319 cents;
 - viii. A general mine rate under Sections 535 and 537 on all land categorised as mining and consisting of a nil base rate and a rate in the dollar on land value of 26.838636 cents;
 - ix. A domestic waste management charge under Section 496 on each parcel of rateable residential land of \$61.00 per annum payable quarterly for domestic waste service available plus a user charge under Section 502 of \$347.00 per annum payable quarterly (one mobile garbage container only).
 - x. A commercial waste user charge under Section 502 of \$512.00 per annum payable quarterly (3 x MGB containers),
 - xi. A commercial waste user charge under Section 502 of \$470.00 per annum payable quarterly (1x600l bin only),
 - xii. An additional MGB service user charge under Section 502 of \$179.00 per annum payable quarterly.
5. That in accordance with Section 566(3) of the Local Government Act, 1993, Council adopts a 10.5% rate of interest charge payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026.

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:		Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required:	Including Further Reports		

6. That Council approve a waste fee exemption for WIRES organisation for the disposal of deceased animals.

CARRIED UNANIMOUSLY

10 Jul 2025 3:24pm Brealey, Jodie

Item 2 - Minute # 47888 added to Delivery Program/Operational Plan/Schedule of Fees and Charges and PDF added to website - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Brown, Simon Nankivell, Jay	Further Reports	ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026
Resolved			
<p>1. That Broken Hill City Council Report No. 122/25 dated May 6, 2025, be received.</p> <p>2. That Council notes that the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 was placed on public exhibition for community comment for a 28-day period from 2 May 2025 to 31 May 2025 during which time Council received 2 submissions from the public.</p> <p>3. That Council adopts the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.</p> <p>4. That Council make and levy the following rates and charges under the Local Government Act 1993 for the 2025/2026 year:</p> <p>i. A general residential rate under Sections 535 and 537 on all land categorised as residential and consisting of a 49.00% base rate of \$630.00 and a rate in the dollar on land value of 1.619366 cents;</p> <p>ii. A rural-residential rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as rural-residential and consisting of a 49.00% base rate of \$550.00 and a rate in the dollar on land value of 0.313498 cents;</p> <p>iii. A residential-1(a) rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as residential-1(a) and consisting of a 49.00% base rate of \$428.00 and a rate in the dollar on land value of 0.458360 cents;</p> <p>iv. A general business rate under Sections 535 and 537 on all land categorised as business and consisting of a 15.00% base rate of \$852.00 and a rate in the dollar on land value of 6.327598 cents;</p> <p>v. A Business Industrial rate being a sub-category of the general business rate under Sections 535 and 537 on all land categorised as business industrial and consisting of a 15.00% base rate of \$1776.00 and a rate in the dollar on land value of 5.106408 cents;</p> <p>vi. A mixed development business rate under Sections 535 and 537 on all land categorised as mixed development business and consisting of a 18.39% base rate of \$852.00 and a rate in the dollar on land value of 7.855289 cents</p> <p>vii. A mixed development residual rate under Sections 535 and 537 on all land categorised as mixed development residual and consisting of a 41.12% base rate of \$630.00 and a rate in the dollar on land value of 1.827319 cents;</p>			

For Action	Division:		Date From:	1/07/2019
	Committee:	Ordinary Council	Date To:	23/07/2025
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	Further Report Required:	Including Further Reports		

- viii. A general mine rate under Sections 535 and 537 on all land categorised as mining and consisting of a nil base rate and a rate in the dollar on land value of 26.838636 cents;
 - ix. A domestic waste management charge under Section 496 on each parcel of rateable residential land of \$61.00 per annum payable quarterly for domestic waste service available plus a user charge under Section 502 of \$347.00 per annum payable quarterly (one mobile garbage container only).
 - x. A commercial waste user charge under Section 502 of \$512.00 per annum payable quarterly (3 x MGB containers),
 - xi. A commercial waste user charge under Section 502 of \$470.00 per annum payable quarterly (1x600l bin only),
 - xii. An additional MGB service user charge under Section 502 of \$179.00 per annum payable quarterly.
5. That in accordance with Section 566(3) of the Local Government Act, 1993, Council adopts a 10.5% rate of interest charge payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026.
6. That Council approve a waste fee exemption for WIRES organisation for the disposal of deceased animals.

CARRIED UNANIMOUSLY

22 Jul 2025 10:31am Guerin, Emily

All fees and charges entered into Council system - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT ARTIFICIAL INTELLIGENCE FRAMEWORK POLICY
Resolved			
1. That Broken Hill City Council Report No. 98/25 dated June 3, 2025, be received.			
2. That Council notes that the Audit, Risk & Improvement Committee endorsed the Draft Artificial Intelligence Framework Policy at their meeting held 15 May 2025.			
3. That Council adopts the Draft Artificial Intelligence Framework Policy as a Policy of Council.			
CARRIED UNANIMOUSLY			
18 Jul 2025 4:10pm Bartlett, Leisa			
All processes undertaken to adopt draft Policy.. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT LOCAL ORDERS POLICY FOR PUBLIC EXHIBITION
Resolved			
1. That Broken Hill City Council Report No. 107/25 dated June 9, 2025, be received.			
2. That Council endorse the Draft Local Orders Policy for the purposes of public exhibition and invite submissions.			
3. That the draft Local Orders Policy be exhibited for public comment for a 28-day period.			
4. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions and			

For Action	Division:	Date From:	1/07/2019
	Committee: Ordinary Council	Date To:	23/07/2025
Action Sheets Report	Officer:	Printed: Wednesday, 23 July 2025 9:47:47 AM	
	Further Report Required: Including Further Reports		

any recommended changes arising, with a view to adopting the Draft Local Orders Policy.

CARRIED UNANIMOUSLY

18 Jul 2025 4:08pm Bartlett, Leisa
Draft Policy placed on public exhibition closing 2 August 2025., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Nu'man, Razija Nankivell, Jay	Further Reports	MINUTES OF SECTION 355 BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE MEETING HELD 29 MAY 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 116/25 dated June 5, 2025, be received. That the Minutes of the Section 355 Broken Hill City Art Gallery Advisory Committee Ordinary Meeting held 29 May 2025 be received. That Council endorse Jenny Cattonar as the preferred artist to undertake the portrait of the late Councillor Gallagher. That Council write to the NSW Arts Minister, John Graham protesting the loss of multi-year funding and seek that the NSW Government subsidise touring exhibitions in the remote far west of NSW, to ensure that the remoteness of Broken Hill's City Art Gallery does not disadvantage it from attracting the works of famous and well-known artists. That Council also write to the Member for Barwon, Mr Roy Butler MP, Shadow Assistant Minister for Agriculture and Shadow Assistant Minister for Resources Mr Jamie Chaffey MP and Shadow Minister for the Arts and Heritage, The Hon. Kevin Anderson MP, seeking the support of additional funding to the remote far west of NSW to assist in attracting and securing touring exhibitions to the Broken Hill City Art Gallery. 			
CARRIED UNANIMOUSLY			
21 Jul 2025 2:32pm Guerin, Emily Correspondence to Ministers Sent - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.458, HELD ON TUESDAY, 3 JUNE 2025
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 125/25 dated June 13, 2025, be received. That the minutes of the Local Traffic Committee – Meeting No.458, held on Tuesday, 3 June 2025 be endorsed. That Item No.456.8.2 recommendation be received: That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street. 			
CARRIED UNANIMOUSLY			
22 Jul 2025 2:36pm Guerin, Emily Action to be closed - ongoing actions captured in minute no 47846. COMPLETE			

For Action	Division:	Ordinary Council	Date From:	1/07/2019
Action Sheets Report	Committee:	Ordinary Council	Date To:	23/07/2025
	Officer:		Printed:	Wednesday, 23 July 2025 9:47:47 AM
	Further Report Required:	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT LOCAL APPROVALS POLICY FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 108/25 dated June 9, 2025, be received. That Council endorse the Draft Local Approvals Policy for the purposes of public exhibition and invite submissions. That the draft Local Approvals Policy be exhibited for public comment for a 28-day period. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Local Approvals Policy. 			
CARRIED UNANIMOUSLY			
18 Jul 2025 4:08pm Bartlett, Leisa Draft Policy placed on public exhibition closing 2 August 2025., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT BROKEN HILL CITY ART GALLERY STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 111/25 dated June 11, 2025, be received. That Council endorses the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 for the purpose of public exhibition. That the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 be placed on public exhibition for submissions to be received for a period of 28 days. That Council receive a further report at the conclusion of the exhibition period, detailing submission and recommend changes arising, with a view to adopting the Broken Hill City Art Gallery Strategic Business Plan 2025 – 2028 			
CARRIED UNANIMOUSLY			
18 Jul 2025 4:15pm Bartlett, Leisa Draft Business Plan placed on public exhibition closing 2 August 2025., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT COMMUNITY ASSISTANCE GRANTS POLICY FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 97/25 dated June 3, 2025, be received. That Council notes the Community Assistance Grants Policy has been amended in accordance with Council 			

For Action	Division:	Date From:	1/07/2019
	Committee:	Date To:	23/07/2025
	Officer:		
Action Sheets Report	Further Report Required:	Printed:	Wednesday, 23 July 2025 9:47:47 AM
	Including Further Reports		

Resolution of the 28 May 2025 Council Meeting minute no. 47872 to allow more opportunity for registered not-for-profit community organisations to acquire a Community Assistance Grant from Council.

- That the draft Community Assistance Grants Policy be placed on public exhibition for a period of 28 days during which time Council will accept submissions from the public.
- That a further report be presented to Council at the conclusion of the public exhibition period outlining submissions received, and any resultant amendments to the Policy, with a view to adopting the draft Community Assistance Grants Policy.

CARRIED UNANIMOUSLY

18 Jul 2025 4:14pm Bartlett, Leisa

Draft Policy placed on public exhibition closing 2 August 2025., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/06/2025	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT LIVING DESERT MASTER PLAN AND ASSOCIATED DRAFT LIVING DESERT PLANS FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 109/25 dated May 21, 2025, be received. That That Council endorse the Draft Living Desert Master Plan, Draft Business Plan and Draft Action Plan for public exhibition. That the Draft Living Desert Master Plan, Draft Business Plan and Draft Action Plan be placed on public display for 28 days in accordance with legislation. That Council receives a further report at the conclusion of the exhibition period, outlining submissions and feedback received and any recommended changes, with a view to adopting the Draft Living Desert Master Plan, Draft Business Plan and Draft Action Plan. 			
CARRIED UNANIMOUSLY			
<p>18 Jul 2025 4:14pm Bartlett, Leisa</p> <p>Draft Master Plan placed on public exhibition closing 2 August 2025., COMPLETE</p>			

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 7/25 - DATED JULY 01, 2025 -
COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE JUNE 2025
COUNCIL MEETINGS (D25/29467)290

ORDINARY MEETING OF THE COUNCIL

July 1, 2025

ITEM 1QUESTIONS ON NOTICE NO. 7/25

SUBJECT: COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE JUNE
2025 COUNCIL MEETINGS D25/29467

Summary

This report provides a response to questions raised by a Councillor during the Council Meeting held 30 June 2025 which were taken on notice.

Recommendation

1. That Questions On Notice No. 7/25 dated July 1, 2025, be received.

Background

Following is the response to questions raised by Councillors which the Mayor or General Manager took on notice at the Council Meeting held 30 June 2025.

Ordinary Council Meeting held 30 June 2025	
Question:	<u>AI Training for Councillors</u> <i>Councillor Turley requested that Councillors be provided with in-house training on AI software such as CoPilot and how it might be able to assist Councillors in their role.</i>
Response:	Appropriate AI training is currently being developed for delivery to Councillors.
Question:	<u>Green Waste Collection</u> <i>The Mayor requested that Council seeks interest from the community as to whether they have a need for a weekly green waste collection should it be introduced by Council in the future; and that Council be advised of the number of residences.</i>
Response:	A social media survey/poll on this matter is being drafted for release in August.
Question:	<u>Daydream Mine</u> <i>The Mayor advised of the recent announcement that the Daydream Mine is ranked number 12 in TripAdvisor's top 20 list of best secret natural wonders</i>

	<i>in Australia, and congratulated the Daydream Mine on this wonderful achievement.</i>
Response:	A letter of congratulations was sent to the operators of the Daydream Mine on 3 July 2025.

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

CONFIDENTIAL MATTERS

1. MAYORAL MINUTE NO. 5/25 - DATED JULY 24, 2025 - GENERAL
MANAGER'S PERFORMANCE REVIEW AND CONTRACT RENEWAL -
CONFIDENTIAL

(**General Manager's Note:** This report considers the General Manager's Performance Review for 2024/2025 and renewal of contract and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).



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