



BUSINESS PAPER

Infrastructure and Environment Committee Meeting

**Council Chambers
21 July 2025**

5.30pm

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

MEMBERS OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

Mayor Kennedy, Deputy Mayor Hickey (Chairperson) Councillor Algate, Councillor Byrne, Councillor Chandler and Councillor Page.

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that the Infrastructure and Environment Committee of the Broken Hill City Council will be held in the Council Chambers on **Monday 21 July 2025** commencing at **5:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Minutes for Confirmation
8	Disclosure of Interest
9	Reports
10	Confidential Matters
11	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Committee Meeting is being livestreamed via YouTube and recorded and published online via Council's website. To those present in the meeting today, by attending in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Chairperson and/or General Manager have the authority to pause the livestream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Participants are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Infrastructure and Environment Committee of the City of Broken Hill held Monday, June 16, 2025.

MINUTES OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE
MEETING HELD MONDAY, JUNE 16, 2025 (5:30 PM)

PRESENT:

Councillor T Kennedy (Mayor) Councillor J Hickey (Deputy Mayor),
Councillors A Byrne, A Chandler and R Page.

General Manager, Director Infrastructure and Environment and Executive
Assistant.

Media (Nil), Members of the Public (Nil)

APOLOGIES:

Nil

LEAVE OF ABSENCE
APPLICATIONS:

1. Councillor Algate submitted a Leave of Absence for this meeting and provided the reason "Annual Leave – May 30 to June 23, 2025".
2. Councillor Boland submitted a Leave of Absence for this meeting and provided the reason "in Sydney for work".

Procedural Motion

Moved Councillor Alan Chandler, Seconded Councillor Ashley Byrne

That the Leave of Absence applications be accepted and a Leave of Absence for this meeting be granted to for this meeting to Councillor Algate and Councillor Boland.

CARRIED UNANIMOUSLY

PRAYER

Councillor Chandler delivered the Prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Byrne delivered the Acknowledgement of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Page delivered the Acknowledgement of Broken Hill's Mining History.

MINUTES FOR CONFIRMATION

Recommendation

Moved Councillor Alan Chandler, Seconded Mayor Tom Kennedy

That the Minutes of the Infrastructure and Environment Committee meeting held Monday May 19, 2025 be confirmed.

DISCLOSURE OF INTEREST CARRIED UNANIMOUSLY

Nil

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 103/25 - DATED JUNE 10, 2025 -
BROKEN HILL LIBRARY PROJECT - JUNE 2025 CONSTRUCTION
UPDATE D25/25645

Recommendation

Moved Mayor Tom Kennedy, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 103/25 dated June 10, 2025, be received.
2. That Council notes the latest updates of the Broken Hill Library Project as of June 2025.
3. That Council commend all involved in the Broken Hill Library Project.

CARRIED UNANIMOUSLY

2. BROKEN HILL CITY COUNCIL REPORT NO. 104/25 - DATED JUNE 04, 2025 -
DRAFT TERMS OF REFERENCE - TIDY TOWNS WORKING GROUP AND
HISTORICAL UNMARKED GRAVES PROJECT D25/24862

Recommendation

Moved Mayor Tom Kennedy, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 104/25 dated June 4, 2025, be received.
2. That Council adopts the draft Terms of Reference of the Tidy Towns Working Group and invites the individuals who regularly carryout work at the Broken Hill Cemetery to identify unmarked graves to join the Tidy Towns Working Group to undertake the Historical Unmarked Graves Project.

3. That an Infrastructure and Environment budget of \$10,000.00 be established for the Historical Unmarked Graves Project (installation of name plaques on historical unmarked graves at the Broken Hill Cemetery) for the 2025/2026 financial year and included in the Delivery Program 2025-2029 and Operational Plan 2025/2026; and that the project be considered for funding in future years as part of the annual budget review.
4. That Option 2 in the Council Report (a 150mm x 150mm bronze plaque (with up to 8 lines of writing) attached to a concrete sloper on a concrete base be Council's preferred option with a view to further investigate the cost of a blue metal stone sloper.

CARRIED UNANIMOUSLY

3. BROKEN HILL CITY COUNCIL REPORT NO. 105/25 - DATED MAY 21, 2025 - MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETINGS HELD 22 AUGUST 2024, 15 JANUARY 2025 AND 12 MAY 2025 D25/22542

Recommendation

Moved Councillor Ashley Byrne, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 105/25 dated May 21, 2025, be received.
2. That the minutes of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.
3. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.
4. That the Project Consultative Group Steering Group be commended on their work.

CARRIED UNANIMOUSLY

The General Manager took a Question on Notice from the Deputy Mayor requesting that the recently completed Broken Hill City Council Project Governance Health Check report be presented to the June Council Meeting.

CONFIDENTIAL MATTERS

Nil

There being no further business to consider, the meeting was declared closed at 5:47pm.

CONCLUSION OF THE MEETING

The foregoing minutes were read and confirmed at the Infrastructure and Environment Committee meeting held on 21 July 2025.

Chairperson

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 136/25 - DATED JULY 08, 2025 - REQUEST FOR ADDITIONAL STREET LIGHTING IN BLENDE STREET (D25/30491) 8
2. BROKEN HILL CITY COUNCIL REPORT NO. 137/25 - DATED JULY 11, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.459, HELD ON TUESDAY, 1 JULY 2025 (D25/31165)..... 13

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

July 8, 2025

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 136/25

SUBJECT: REQUEST FOR ADDITIONAL STREET LIGHTING IN BLENDE STREET D25/30491

Recommendation

1. That Broken Hill City Council Report No. 136/25 dated July 8, 2025, be received.
2. That the request for additional street lighting in Blende Street between Oxide Street and Iodide Street not be installed at this location due to it already meeting lighting requirements as per the 2024 Street Lighting Audit.

Executive Summary:

Council has received a request for additional street lighting in Blende Street between Oxide and Iodide Streets in front of a newly established laundromat. The applicant has also advised that the power pole has been marked by Essential Energy for replacement.

In January 2023 Council undertook a city-wide streetlighting audit to identify any black spots and assist in prioritising lighting requests.

The Audit categorised the City's streets based on several factors such as traffic volume and speed, pedestrian activity, and local regulations. This report was presented to Council in April 2024.

Based upon the audit, while there is not a streetlight directly adjacent to this property the streetlights within this area returned a lux level of greater than 2, which meets all streetlighting requirements. Due to this reason, this report does not recommend installing a streetlight in this location.

Report:

Streetlighting is integral in providing safe, secure, and attractive public areas for both pedestrian and vehicles to use. The main purpose of streetlighting is to improve pedestrian and vehicle safety, reduce street crime and to provide night amenity in community spaces. There are approximately 2,036 streetlight luminaires within Broken Hill City as stated in Council latest Essential Energy inventory report.

Council Report No. 8/21, dated March 19, 2021, moved for Council to investigate the need for installing new streetlight in three (3) locations within the City, which included Holton Drive, McGillivray Drive and Federation Way. Due to further community member requests for new streetlighting infrastructure throughout the city, the Council determined a city-wide streetlighting assessment would provide the required information for current and future requests.

In January 2023, Council engaged JJ Ryan Consulting Pty Ltd to carry out the streetlighting assessment, which was completed and presented to Council staff in late 2023. The streetlighting assessment was conducted on Broken Hill's roads to identify the current

capacity and identify any black spot areas or locations that may need additional infrastructure installed and to test the lighting level (lux) of the existing streetlights. The associated data has been integrated into Council's Geographic Information System (GIS) and a summary of findings is outlined in the body of this report.

The scope of work for the streetlighting assessment included:

- Taking lux readings for all streets and intersections with streetlights within the Council boundaries.
- Identifying where intersection lux levels are below Australian standards.
- Completing a structural assessment of all dedicated street lighting poles.
- Locate blackspot areas that require additional lighting.
- Test and identify the current capacity of streetlights.

Lux Readings:

JJR Consulting (JJR) used a data logging lux meter mounted on the exterior of a car to measure light levels along roadways and intersections. To ensure accurate readings, they travelled at low speeds. Measurements were taken in straight lines, maintaining a consistent offset from the lane edge as judged by the driver. This process was repeated for each lane in both directions.

Lux assessment:

JJR mapped the intersection boundaries as defined in Australian Standard documents AS1158.1.1 and AS1158.1.3, then overlaid the lux readings onto this map. This process, which JJR had previously used extensively, allowed for an automated assessment of lux levels at all intersections. The assessment considered the relevant Australian Standard criteria and nominated lux level requirements. JJR presented the results as a map with color-coded intersections indicating pass or fail for council review.

Type of Roads within Broken Hill City:

Most of the roads within Broken Hill City are Collector Roads, Local Roads, Access Roads, Distributor roads, Laneways, and sub-Arterials Roads.

Local roads:

These roads primarily provide access to individual properties and have low traffic volumes. They typically connect to collector or arterial roads and have the lowest design speed in the hierarchy.

Collector Roads:

These are intermediate roads that collect traffic from local streets and distribute it to Arterial roads or highways. Example of collector roads are Blende Street, Bromide Street, Chloride Street and McCulloch Street.

Arterial Roads:

These roads encompass both local and collector roads; examples of arterial roads are Brookfield Avenue, Galena Street, Gypsum Street and Menindee Road.

Distributor Road:

These are the roads which distribute the traffic between the local Street and larger roads, providing access to residential areas, commercial districts, and other destinations. Example of distributor roads include Bonanza Street, Creedon Street, Holten Drive and Kanandah Road.

The Australian Standard, AS/NZS 1158.3.1 2020, doesn't assign specific category to different road types, rather it focuses on defining lighting performance requirements categorised as PR1 to PR6, with P1 being the highest level and P6 the lowest.

Instead, the selection of the appropriate category for street lighting on these roads depend on several factors such as traffic volume and speed, pedestrian activity, and local regulations. The Council is ultimately responsible for deciding whether streetlights in our Local Government Area (LGA) need upgrading based off the table below.

LIGHTING SUBCATEGORIES FOR ROAD RESERVES IN LOCAL AREAS

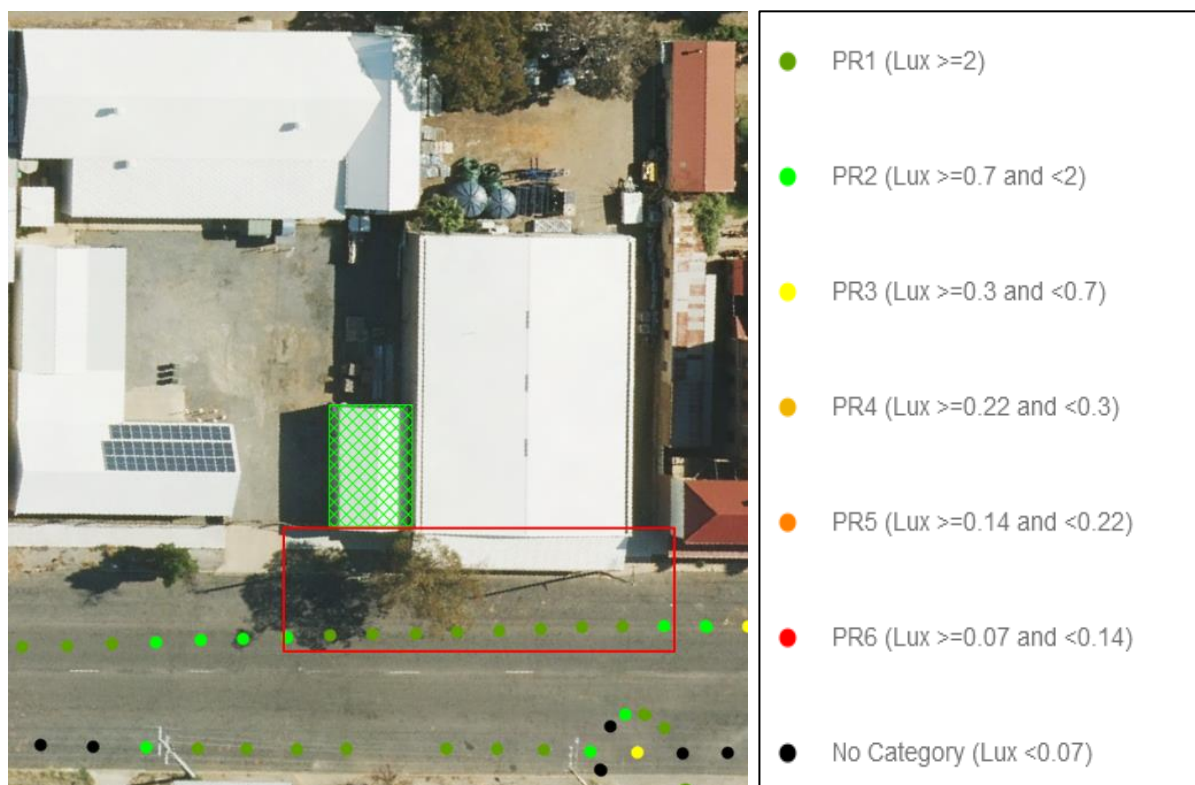
1	2	3	4	5	6
Type of road or pathway		Selection criteria ^{a,b}			Applicable lighting subcategory ^{c,d}
General description	Basic operating characteristics	Pedestrian/cycle activity	Fear of crime	Need to enhance amenity	
Collector roads or non-arterial roads which collect and distribute traffic in an area, as well as serving abutting properties	Mixed vehicle and pedestrian traffic	N/A	High	N/A	PR1
		High	Medium	High	PR2
		Medium	Low	Medium	PR3 ^f or PR4 ^f
		Low	Low	Low	PR5
Local roads or streets used primarily for access to abutting properties, including residential, commercial and industrial precincts		N/A	High	N/A	PR1
		High	Medium	High	PR2
		Medium	Low	Medium	PR3 ^f or PR4 ^f
		Low	Low	Low	PR5
	N/A	N/A	N/A	PR6 ^e	

Figure 1 Extract of AS1158.3.1 on Lighting Subcategories for Roads in Local Areas

Using the above information and data received from JJ Ryan we recommend the following ratings for the requested.

Location	Road Type	Pedestrian Activity	Fear of Crime	Enhance Amenity	Lighting Subcategory
Blende Street (Between Oxide and Iodide Streets)	Local Road	Medium	Low	Low	PR3 or PR4

Based upon the audit and the above rating, while there is not a streetlight directly adjacent to this property the streetlights within this area returned a lux level of greater than 2, which meets all streetlighting requirements.



Due to this reason, this report does not recommend installing a streetlight in this location.

Community Engagement:

The work associated in preparing this report was factual based data accumulation and did not require broader community engagement. Any approve infrastructure installation will require community consultation with residents of the area in regard to future construction works.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.5	Our built environment supports our quality of life
Strategy:	1.5.3	Ensure service levels and asset conditions are commensurate with community expectations.

Relevant Legislation:

Local Government Act 1993

WHS Act 2017

NSW Work Health and Safety Act 2011

AS1158.1.1 - Lighting for roads and public spaces, Part 1.1: Vehicular traffic (Category V) lighting - Performance and design requirements

AS1158.1.3 - Road lighting Vehicular traffic (Category V) lighting - Guide to design, installation, operation and maintenance

Financial Implications:

While precise costs cannot be determined until a formal request has been made to Essential Energy and they provide the type of light and pole to be installed, based off previous projects, costs are estimated to be approximately.

- Per Light - \$2,200
- Per Pole - \$24,827

- Plus Project Management, Traffic Control and Builder Margins.
- Ongoing annual maintenance and electricity costs of approximately \$170 per pole.

Attachments

There are no attachments for this report.

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL
GENERAL MANAGER

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

July 11, 2025

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 137/25

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING
NO.459, HELD ON TUESDAY, 1 JULY 2025 D25/31165

Recommendation

1. That Broken Hill City Council Report No. 137/25 dated July 11, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.459, held Tuesday, 1 July be endorsed.
3. That Item No.458.8.1 recommendations be received:
 - *That Council continue dust suppression treatments on Feldspar Lane using chemical application.*
 - *That the complainant be informed of the Local Traffic Committee's decision.*
4. That Item No.458.8.2 recommendation be received:
 - *That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.*
5. That Item No.457.10.3 recommendations be received:
 - *That the requester be advise that there is currently a '15-minute' timed parking bay in place on Sulphide Street.*
 - *That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary.*
6. That Item No.456.8.2 recommendations be received:
 - *That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.*
 - *That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street.*
 - *That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.*

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Tuesday, 1 July 2025 which details recommendations to Council for consideration or endorsement.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Support the organisation to operate within its legal framework

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. Minutes of the Local Traffic Committee - Meeting No.459, held on Tuesday, 1 July 2025
[↓](#)

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE

MINUTES OF MEETING No.459

Meeting held on Tuesday, 1 July 2025

Meeting commenced at 2pm

Location: Ground Floor Meeting Room, Council Administrative Centre

459.1 Acknowledgment of Country

Council's Manager Infrastructure Operations, Troy Johnson chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country.'

'We acknowledge the traditional owners of the land upon which we meet today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'

459.2 Present

Troy Johnson	Manager Infrastructure Operations (Council Representative) – Chairperson
Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative)
Brodie Horigan	NSW Police (Representative)
Bob Algate	Councillor Observer
Tanya Ralph	Administrative Officer (Council – Secretariat)
Angela Hank	Administrative Officer (Council – Secretariat Observer)

459.3 Apologies

Codie Howard	Director Infrastructure and Environment (Council Representative – Chairperson)
David Vant	Road Safety and Traffic Management, Transport for NSW (TfNSW) (Representative)
Chris Wallace	Inspector, NSW Police (Representative)
Suranga Palihawadana	Engineer (Council Observer)
Peter Beven	Local Member Delegated Representative

459.4 Absent – Nil

459.5 Disclosure of Interest – Nil

459.6 Adoption of Previous Minutes

Minutes from previous meetings held on **Wednesday, 14 May 2025** to be confirmed and approved at the next scheduled meeting on **Tuesday, 5 August 2025**, due to nil members present who had attended the meeting held on **Wednesday, 14 May 2025** to approve the minutes.

Meeting minutes from meeting held on **Tuesday, 3 June 2025**:

All in favour

Moved: Troy Johnson

Seconded: Brodie Horrigan

459.7 Council Resolutions

The following Committee recommendations were adopted by Council at its meeting held on **Monday, 30 June 2025**.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JUNE 30, 2025

ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 125/25 - DATED JUNE 13, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.458, HELD ON TUESDAY, 3 JUNE 2025 D25/26312	
RESOLUTION Minute No. <u>47909</u> Councillor R Algate moved) Councillor A Byrne seconded)	Resolved 1. That Broken Hill City Council Report No. 125/25 dated June 13, 2025, be received. 2. That the minutes of the Local Traffic Committee – Meeting No.458, held on Tuesday, 3 June 2025 be endorsed. 3. That Item No.456.8.2 recommendation be received: That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street. CARRIED UNANIMOUSLY


459.1 Correspondence In

Item No.	EDRMS No.	Details
459.8.1	D25/27961	Safety concerns relating to vehicles not stopping at the traffic lights on Rakow Street, adjacent to the Burke Ward Public School – Burke Ward Public School

459.8 Correspondence Out

Item No.	EDRMS No.	Details
456.8.3	D25/26814	Council Resolution – Resident Parking Concerns – Teachers and parents parking during school hours, affecting deliveries and waste collection at [REDACTED]

459.9 General Business

Item No.	EDRMS No.	
459.9.1	D25/29477	Beyond the Dust Street Festival – Saturday, 6 September 2025
		<p>Council's Community Development team has successfully secured a \$350,000 grant through the Transport for NSW Open Streets Program 2025–28. The full funding amount will support the delivery of a street festival over the next three years.</p> <p>The funding allows for either multiple smaller events per year or one major annual event. The team has opted for a single annual event, with the first planned for Saturday, 6 September 2025.</p> <p>The Committee were provided with the Draft Transport Management Plan (TMP) for review, including the Traffic Control Plan (TCP). The event is scheduled to operate from 12pm through to 9pm.</p> <p>The following road closures are proposed for the <i>Beyond the Dust Street Festival</i>:</p> <ul style="list-style-type: none"> • Chloride Street – Blende Street to Crystal Lane • Argent Street – Oxide Street to Sulphide Street • Gawler Place – Chloride Street to Oxide Street <p>Following the meeting, an updated TCP was circulated to include an extended closure of Argent Street from Oxide Street to Delamore Street.</p>  <p>Jenene House advised that additional time is required for a thorough review of the TMP and TCP. Jenene House will meet with David Vant to assess the documents, after which their feedback and/or approval will be forwarded to the Committee Secretary ahead of the August 2025 meeting.</p> <p>That the Committee defer this item to the August 2025 meeting pending the outcome of the review by Transport for NSW.</p>

459.10 Action Item List

Date	Item Details
July 2025	Burke Ward Public School – Traffic Light Safety Concerns on Rakow Street
Item No.	459.8.1
EDRMS No.	D25/27961
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s - Nil
Action Date	Running Actions
July 2025	<p>The Relief Principal of Burke Ward Public School has raised ongoing concerns regarding motorist behaviour at the pedestrian traffic lights located on Rakow Street, adjacent to the school. Drivers are failing to stop at the red light, posing a significant safety risk to students and other pedestrians using the crossing.</p> <p>To address previously raised traffic light concerns, Council trimmed the trees in the area to help improve visibility of the traffic lights. However, the school has advised that this action has not resolved the issue.</p> <p>The Relief Principal requests the Committee to consider installing additional signage ahead of the traffic lights to alert approaching drivers to the upcoming pedestrian crossing with traffic signals, prompting them to reduce speed and prepare to stop.</p> <p>Jenene House advised that when David Vant next visits the school, he will meet with the Principal to further discuss this matter.</p> <p>Additional issues were raised regarding the standard and condition of the crossing. The presence of a large gum tree near the school-side ramp may contribute to visibility issues and pedestrian safety risks. While Council is currently reluctant to remove the large gum tree, Jenene House advised that the matter should be revisited, and the tree removal considered.</p> <p>Troy Johnson indicated that Council has looked into other options, including relocating the access ramp as a possible solution.</p> <p>NSW Police have increased patrols in the area during peak school times, and an update from Transport for NSW will be provided at the next meeting to help determine any additional actions required.</p> <p>The Committee decided to carry this matter over to the next meeting for further discussion, with the goal of determining a final resolution. As this issue continues to resurface, Jenene House stressed the importance of reaching a long-term solution to ensure the ongoing safety of students and pedestrians.</p>

Date	Item Details
June 2025	Dust and Safety Concerns – Unsealed Lane
Item No.	458.8.1
EDRMS No.	D25/23952
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
July 2025	<ul style="list-style-type: none"> That Council continue dust suppression treatments on Feldspar Lane using chemical application. That the complainant be informed of the Local Traffic Committee's decision.
Action Date	Running Actions
July 2025	<p>This matter was previously discussed at the June 2025 meeting. Troy Johnson informed the Committee that Feldspar Lane is included on Council's resealing program list.</p> <p>At the June 2025 meeting, David Vant advised that the installation of a 'Stop' sign would not be warranted, and a speed limit reduction is not permitted under current regulations.</p> <p>Jenene House reiterated that the primary concern relates to the illegal use of unregistered motorbikes in the area. She agreed that lowering the speed limit or adding a 'Stop' sign would be ineffective, and supported David Vant's advice from the previous meeting.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> That Council continue dust suppression treatments on Feldspar Lane using chemical application. That the complainant be informed of the Committee's decision. <p>Moved: Troy Johnson</p> <p>Seconded: Jenene House</p> <p>All in favour</p>

June 2025	<p>The Committee received correspondence from Council's General Manager requesting a review of traffic conditions on Feldspar Lane, including options to address speeding motorbikes and the potential installation of 30km/h speed zone signage and a 'Stop' sign.</p> <p>A complaint received raised concerns about unregistered motorbikes speeding along Feldspar Lane, generating dust, as well as concerns regarding access to the lane via a vacant block at the end of Comstock Street. This entry point was described as hazardous due to poor visibility and motorbikes failing to give way to oncoming traffic. The complaint recommended implementing a 30km/h speed limit and installing a 'Stop' sign at the intersection, which is considered a blind spot for drivers entering from Knox or Comstock Street.</p> <p>The Committee did not support the installation of 30km/h speed signs, as it was not considered necessary for this area. David Vant noted the need to check crash history and advised the matter had previously been addressed by the Committee, followed by Council's audit of unsealed roads for sealing.</p> <p>Troy Johnson confirmed Feldspar Lane is on the list for sealing, however due to the late delivery of Council's new bitumen truck, the reseal program has been delayed. Sealing is planned but will not occur this year.</p> <p>David Vant informed the Committee, the conditions do not meet the requirements for a 'Stop' sign, which typically requires a history of crashes.</p> <p>A service request (CRM 60460/2025) has been submitted for Council Operations to grade Feldspar Lane to reduce dust caused by vehicles and motorbikes. Troy Johnson also advised that Council's dust suppressant program, conducted several times annually, will be used as an interim measure.</p> <p>The Committee noted that unregistered dirt bike riders are unlikely to comply with signage and that sealing the road may increase their speed. The area remains under the default 50km/h speed limit.</p> <p>Troy Johnson recommended that the matter be deferred for further discussion at the July 2025 Committee meeting when more representatives are present.</p>
Date	Item Details
June 2025	Rideshare Parking Concerns and Request for Additional Zones
Item No.	458.8.2
EDRMS No.	D25/17623
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing

Date	Committee Recommendation/s
July 2025	That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.
Action Date	
July 2025	<p>The Committee at the previous meeting reviewed a concern raised by a rideshare service driver, regarding the lack of designated parking bays for rideshare vehicles. The driver requested the Committee to consider installing additional dedicated bays to improve accessibility.</p> <p>The Committee noted that taxi zones cannot legally be shared with rideshare services, and rideshare drivers are not permitted to park in existing taxi zones.</p> <p>Following discussion, the Committee determined that Council could complete an audit of existing taxi parking across the City, to identify potential areas for shared parking or additional rideshare parking.</p> <p>Recommendation:</p> <p><i>That Council complete an audit of existing taxi parking bays around the City, with the findings to be reported back to the August 2025 Local Traffic Committee meeting, for further discussion and outcome determination.</i></p> <p>Moved : Jenene House</p> <p>Second: Brodie Horrigan</p> <p>All in favour</p>
June 2025	<p>The Committee has been asked to review concerns that were raised by a rideshare service driver, addressing the lack of designated parking areas for rideshare services and has requested the Committee consider installing more dedicated bays. It was noted that taxi zones cannot be shared with rideshare services, and rideshare drivers are not permitted to park in existing taxi zones.</p> <p>Currently, there are designated rideshare spaces available at the airport and in front of the ANZ teller machine on Oxide Street, at the Argent Street intersection.</p> <p>David Vant suggested that rideshare services could potentially use internal parking areas on club properties during specific times, rather than occupying spaces directly in front of buildings. The increasing presence of rideshare vehicles contrasts with the limited availability of taxis, which has worsened since their transition to 13CABS. It was noted how difficult it is to get a taxi, and that taxi bays are often empty due to a shortage of available drivers.</p> <p>It was also mentioned that four (4) to five (5) independent rideshare operators are currently active in the area.</p> <p>Troy Johnson suggested an audit of all existing taxi zones be conducted across the City. The matter will be carried over for further discussion and determination at the July 2025 meeting, when more Committee members are present to make a decision.</p>

Date	Item Details
May 2025	Request for Disability Parking Space and Access Ramp – PCYC
Item No.	457.10.2
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
May 2025	<ul style="list-style-type: none"> Council consult the PCYC to explore options for onsite disability parking. Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area, to assist the Committee to decide.
Action Date	Running Actions
July 2025	<p>Troy Johnson raised the request from the Manager of the PCYC, seeking the installation of a disability parking bay and an access ramp at the front of the centre on Gypsum Street, which would be located near an existing bus zone.</p> <p>Troy Johnson advised the Committee that traffic counters were installed across Gypsum Street as recommended at the May 2025 meeting, however the data was not available for this meeting. Troy Johnson will prepare this data and provide it to the August 2025 Committee meeting for review.</p> <p>Jenene House noted that Australian Standard AS 2890.5:2020 – Parking facilities – Part 5: On-street parking, provides clear guidance on the design and placement of bus zones and accessible parking.</p> <p>The Standard specifies that:</p> <p><i>"Bus zones shall not be used for any other purpose, including accessible parking. Accessible parking bays shall be located in areas that ensure safe entry and exit from the vehicle without impeding public transport operations."</i> (AS 2890.5:2020, Clause 4.2 and 4.5).</p> <p>This reinforces that disability parking must not be placed within or immediately adjacent to an active bus zone, to ensure safety and compliance.</p> <p>The following Australian Standard relating to disability parking, was also noted:</p> <p><i>AS 2890.6:2009 – Parking facilities – Part 6: Off-street parking for people with disabilities, for the appropriate design and layout of accessible spaces and ramps, should a compliant location be identified.</i></p> <p>It was recommended that Council consider the option of parallel parking, and that angled parking not be supported due to safety and compliance issues in this location.</p>


	<p>The Committee will review and consider the traffic volume data at the August 2025 meeting, to determine the feasibility of installing disability parking and access modifications, whilst ensuring compliance with the relevant Australian Standards as outlined above.</p>
June 2025	<p>Troy Johnson also mentioned the separate request relating to the bus zone. The Manager at the PCYC is requesting installation of disability parking and an access ramp at the front of the centre on Gypsum Street.</p> <p>At the May 2025 Committee meeting, it was recommended that traffic counters be installed on Gypsum Street to assess traffic volume and determine whether disability parking is warranted.</p> <p>Troy Johnson will arrange for the counters to be installed and will present the collected data to the Committee for consideration at the July 2025 meeting.</p>
May 2024	<p>As outlined in the Council Resolution section of these minutes. The Committee received a motion from Councillor Darriea Turley to investigate installation of a disability parking space and access ramp on Gypsum Street, adjacent to the PCYC.</p> <p>An inspection of the area completed by Suranga, prior to this meeting identified the parking at the front of the PCYC on Gypsum Street is congested. There is a refuge island across Gypsum Street and for this reason further investigation will be required to determine the Australian Standards for sight distances for parking to that of the refuge island. The Australian Standards do not recommend parallel disability parking where the traffic flow exceeds 200 vehicle movements per hour.</p> <p>Codie Howard suggested consulting with the PCYC to explore options for onsite disability parking. Council could place traffic counters across Gypsum Street to determine the volume of traffic in the area, so that a decision can be made by the Committee.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Council consult the PCYC to explore options for onsite disability parking. • Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area, to assist the Committee to decide. <p>Moved: Codie Howard</p> <p>Second: Troy Johnson</p> <p>All in favour</p> <p>Request to be discussed further at the June 2025 meeting.</p>

Date	Item Details
May 2025	Request for Line Marking - Community Health Centre, 2-4 Sulphide Street
Item No.	457.10.3
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
July 2025	<ul style="list-style-type: none"> That the requester be advised that there is currently a '15-minute' timed parking bay in place on Sulphide Street. That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary.
Action Date	Running Actions
July 2025	<p>The Committee determined that further information is required prior to making a decision regarding the request for additional short-term parking near the Community Health Centre.</p> <p>It was noted that a '15-minute' timed parking bay currently exists on Sulphide Street, in front of the Community Health Centre.</p> <p>The Committee determined that further clarification is needed, as it is unclear whether the requester is aware of the existing bay, or if they are requesting additional short-term parking in a separate location near the Community Health Centre.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> That the requester be advise that there is currently a '15-minute' timed parking bay in place on Sulphide Street. That clarification be sought regarding the nature and location of the request, to determine if additional parking is necessary. <p>Moved: Troy Johnson</p> <p>Second: Jenene House</p> <p>All in favour</p>
June 2025	<p>The Committee determined more information is required and that the requester be engaged to clarify their request, as the Committee has identified there is already a '15-Minute' parking bay on the Sulphide Street in front of the centre.</p> <p>David Vant advised the Committee that under Council's delegation, it will be able to determine whether to install an additional '15-Minute' parking bay on</p>

	<p>the Crystal Street side of the centre.</p> <p>It was noted that if Transport for NSW becomes involved, the process could become more complex. Therefore, the matter is to be managed at the Council level.</p> <p>Troy Johnson suggested that matter be deferred for further discussion at the Committee's July 2025 meeting.</p>
May 2025	<p>The Committee received a request from the Community Health Centre, 2-4 Sulphide Street to assist with parking practices in the area.</p> <p>The Committee determined they would like a '15-minute' parking space installed on the Sulphide Street side, as was recently completed on Oxide, between Mica Street and Wolfram Lane.</p> <p>Suranga Palihawadana inspected the site identified with congestion of parking in the area and agreed that marking the parking spaces will prevent congestion and correct distances for parking between vehicles. The Committee will need to refer this to Transport for NSW, as Crystal Street is a state road and any works requested on state roads need to be approved by Transport for NSW.</p> <p>Matter to be discussed further at the June 2025 meeting, when the Transport for NSW Representative will be present.</p>
Date	Item Details
April 2025	Request for 'Bus Zone' on Gypsum Street, adjacent to the PCYC at 58 Gypsum Street
Item No.	456.8.2
EDRMS No.	D25/11598
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Ongoing
Date	Committee Recommendation/s
July 2025	<ul style="list-style-type: none"> That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street. That program times for the PCYC be forwarded to Transport for NSW and NSW Police for review. That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street. That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.

June 2025	<i>That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.</i>
April 2025	<i>That Council contact the requester to seek further details and reason for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.</i>
Action Date	Running Actions
July 2025	<p>Troy Johnson met with the PCYC Children's Activity Officer to discuss the feasibility of installing a 'Bus Zone' and 'Disability Parking' on Gypsum Street. Troy Johnson advised that if both were installed, it would affect other parking in the immediate area of the PCYC.</p> <p>The PCYC Children's Activity Officer confirmed that the PCYC would make use of the internal parking area and will encourage its use, particularly during dry conditions when dust is minimal. However, there are concerns about the uneven ground in the parking area, which can be problematic when boarding buses. As a result, the PCYC has opted to use CDC buses rather than their smaller bus, which has greater accessibility limitations.</p> <p>Troy Johnson informed the PCYC Children's Activity Officer, that there is an existing 'Bus Stop' located approximately 50 metres further down Gypsum Street, near the Wills Street intersection, which may serve as an alternative location.</p> <p>The PCYC Children's Activity Officer provided the schedule of program times, which will be forwarded to Transport for NSW and NSW Police for review and consideration, included below.</p> <p>Current Bus Management</p> <p>After School Care program:</p> <ul style="list-style-type: none"> • The PCYC 25-seater bus currently parks on the street where it can fit – usually up towards the corner of Gypsum and Sampson Streets or back towards the AJ Keast Park. • Children disembark to the footpath where feasible and safe, then enter the building. • The bus is used for drop-offs at approximately 3:10pm and 3:45pm. • The PCYC are transitioning to CDC services at the start of Term 3, which will involve a larger bus, making parking more challenging. • Parking is limited during these times due to activities being run at the club: <ul style="list-style-type: none"> ○ H2J Dance (Wednesday and Thursday 3:30pm - 9:15pm) ○ Mini Ninja Warrior (Mondays, Wednesdays and Fridays 4pm – 5pm) ○ Boxing (Monday-Friday 4pm – 8pm) <p>Program Days and Times</p> <p>Programs operate as follows:</p> <ul style="list-style-type: none"> • After School Care: Monday-Friday, 3pm-6pm (bus utilised 3pm-4pm). • Before School Care (in planning stages): Monday-Friday, would utilise

	<p>the bus for departures from roughly 8:15am – 9am.</p> <ul style="list-style-type: none">• Vacation Care: Monday-Friday during school holidays, 8am-6pm (bus used sporadically depending on bookings and excursions).• Community Programs: We also occasionally host excursions and community groups that arrive and depart using large town buses – this is currently not an issue as these occur during off-peak traffic or parking times. <p>Consideration of PCYC Parking Space</p> <p>Consideration for using internal carpark:</p> <ul style="list-style-type: none">• This is feasible for the PCYC 25-seater bus — however, only for our 3:45pm drop-off. The PCYC 3:10pm drop-off often happens on the opposite side of the road due to direction of travel for this pickup (this is not an issue for our bus zone request) — a major reason we're changing to CDC.• However, it's not suitable for CDC town buses due to their larger turning circles – the ground is also uneven for these larger vehicles. <p>Additionally, these buses would have difficulty navigating the tight corners and limited space available in our parking area, potentially creating safety hazards for children and staff.</p> <ul style="list-style-type: none">• To meet Department of Education guidelines and OOSH regulations (specifically Regulation 102C regarding risk assessments for transportation), the bus would need to park in the closest spot to our building for child health and safety reasons. This ensures minimal walking distance for children, reduces exposure to traffic hazards, and enables efficient supervision during transition between the vehicle and facility. ACECQA guidelines also emphasise that services must minimise risks during transportation transitions. <p>The Committee discussed the requirements for the programs and determined the following recommendations.</p> <p>Recommendations:</p> <ul style="list-style-type: none">• <i>That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.</i>• <i>That program times for the PCYC be forwarded to Transport for NSW and NSW Police for review.</i>• <i>That Council develop a concept plan for positioning of the proposed Bus Zone and Disability parking on Gypsum Street.</i>• <i>That the PCYC Children's Activity Officer be contacted to determine their accessibility needs of participants, to support informed Committee decision-making.</i> <p>Moved: Jenene House</p> <p>Second: Troy Johnson</p> <p>All in favour</p>
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June 2025	<p>Prior to the meeting, Troy Johnson met with PCYC's Children's Activity Officer, to clarify the request for a bus zone at the front of the centre. The Children's Activity Officer expressed that using Gypsum Street would be safer for children, as manoeuvring the bus within the on-site dirt car park is difficult.</p> <p>The Committee noted that the size of the bus needs to be confirmed to make an informed decision. It was identified that there is an existing designated area approximately 50 metres from the centre on Gypsum Street that could accommodate larger buses. Based on this, the Committee determined that a bus stop should not be installed directly in front of the centre.</p> <p>The Children's Activity Officer indicated that the proposed bus stop would be used solely by the centre's bus during program hours.</p> <p>David Vant recommended that PCYC management and the bus operator, CDC, be consulted to identify any concerns. The Committee will review their feedback at the July 2025 meeting.</p> <p>Recommendation:</p> <p><i>That Council contact the bus company (CDC) to see if they have any objections for installation of a 'Bus Zone' at the front of the PCYC on Gypsum Street.</i></p> <p><i>Moved: David Vant</i></p> <p><i>Second: Troy Johnson</i></p> <p><i>All in favour</i></p>
May 2025	This matter carried over for further discussion at the June 2025 meeting.
April 2025	<p>Correspondence received from the Children's Activity Officer for the Broken Hill Police Citizen Youth Club (PCYC), requesting the Committee consider the establishment of a dedicated a bus zone on Gypsum Street, adjacent to the PCYC at 58 Gypsum Street, to enable safe delivery and collection of children registered for the Fit for Life program and Out of School Hours program.</p> <p>The proposed bus zone would need to accommodate standard-sized buses and should be operational during the program hours.</p>  <p>The requester outlined the following concerns and suggested benefits with the lack of designated parking for their bus service, as follows:</p> <ul style="list-style-type: none"> • Safety concerns for children entering and existing vehicles in an uncontrolled environment. • Traffic congestion during peak program times.

	<ul style="list-style-type: none"> Children having to walk long distances after getting off the bus due to the lack of parking during the peak times. Difficulty for parents and caregivers to safely park to collect their children. <p>The benefits of a dedicated bus zone include:</p> <ul style="list-style-type: none"> Enhance safety for all program participants. Improved traffic flow around the facility. More organised and efficient drop off and collection process. Reduce stress for parents, staff, and children. <p>The Committee determined there is sufficient parking on site for the PCYC bus.</p> <p>Recommendation:</p> <p><i>That Council contact the requester to seek further details and reason for their request and to provide their response to the Local Traffic Committee for discussion at their May 2025 meeting.</i></p> <p><i>Moved: David Vant</i></p> <p><i>Second: Troy Johnson</i></p> <p><i>All in favour</i></p>
Date	Item Details
March 2025	Request for designated staff parking and to change the 'Taxi Zone,' adjacent to the YMCA Regional Aquatic Centre at 336 McCulloch Street, to a 'Loading Zone' for deliveries.
Item No.	455.10.1
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
<i>March 2025</i>	<ul style="list-style-type: none"> <i>That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck.</i> <i>That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking.</i>

Action Date	Running Actions
July 2025	<p>The YMCA has requested that one of the parking spaces directly across from the Aquatic Centre entrance be designated for YMCA use.</p> <p>The area was measured, and the bay is 6 metres long, which provides sufficient space for delivery trucks to manoeuvre without obstruction.</p> <p>Troy Johnson will confirm with Codie Howard if contact was made with the Taxi company for a response to the proposed change.</p> <p>An update will be provided to the Committee at the August 2025 meeting, to finalise the matter.</p> <p>Next Steps:</p> <ul style="list-style-type: none"> • Await feedback from the Taxi company. • Committee to finalise the decision via email once the update is received.
June 2025	<p>Troy Johnson informed the Committee that he was unsure if Codie Howard had contacted the taxi company for a response to the proposed changes.</p> <p>This matter be deferred to the July 2025 meeting for further discussion.</p>
May 2025	<p>Codie Howard advised the Committee he will contact the Taxi company to see if they use the Taxi zone adjacent to the Regional Aquatic Centre and inform them the Committee has received a request for the space to be changed to a 'Loading Zone' to assist with deliveries.</p> <p>The YMCA's request for designated parking at the Centre for staff was denied by the Committee.</p> <p>Based on the decision from the Taxi company, the Committee will determine if the space will be changed to a 'Loading Zone' and the requester be advised of the Committee decision.</p> <p>This matter will be discussed further at the June 2025 meeting.</p>
April 2025	<p>That this matter be deferred for discussion at the Committee's May 2025 meeting following the inspection being completed by Council.</p>
March 2025	<p>The Committee received an email from YMCA Broken Hill management, requesting designated staff parking and to change the 'Taxi Zone,' adjacent to the YMCA Regional Aquatic Centre, 336 McCulloch Street, to a 'Loading Zone'.</p> <p>YMCA management believe the 'Taxi Zone' is not being utilised and would be better used as a 'Loading Zone' for the facility.</p> <p>It was noted the existing parking in the requested area, adjacent to the Regional Aquatic Centre entrance, consists of a 'No Stopping,' '5-Minute' parking bay, 'Taxi Zone' and a disability parking bay.</p> <p>Chris Wallace suggested the 'Taxi Zone' could be changed to an additional '5-Minute' parking bay, to allow short-term parking for patrons being dropped off and picked up at the Regional Aquatic Centre. Chris Wallace informed the Committee that he has a conflict of interest with this matter, as his wife works at the Centre.</p> <p>For this reason, Chris Wallace withdrew himself from voting on recommendations resolved by the Committee. This was accepted by the Committee.</p>

	<p>The Committee agreed that consultation with the Taxi company is required, to determine if they require the 'Taxi Zone' at the Regional Aquatic Centre and check if they have any concerns with the request.</p> <p>The Committee identified that the existing 'Taxi Zone' is a standard parking bay, and the size may not accommodate delivery trucks. Council will need to measure the parking bay to determine the size and contact YMCA Management to identify the size of their delivery trucks.</p> <p>Troy Johnson advised the Committee that if the bay is changed to a 'Loading Zone,' Council's Ranger would need to be consulted regarding increasing patrols of the area and issuing of infringement notices.</p> <p>The Committee determined there is sufficient parking at the Centre for the YMCA's staff and agreed to further discuss this matter at their April 2025 meeting, following inspection of the area by Council.</p> <p>Recommendations:</p> <ul style="list-style-type: none">• That Council contact YMCA management to identify the size of the delivery trucks and to measure the 'Taxi Zone' parking bay to determine if this bay will accommodate a delivery truck.• That Council contact the Taxi company to determine if the 'Taxi Zone' is being utilised and see if they have any concerns with the proposal to change to either a 'Loading Zone' or a '15-Minute' parking. <p>Moved: Troy Johnson Second: David Vant All in favour</p>
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459.12 Next Meeting Date: Tuesday, 5 August 2025

459.13 Meeting Close: 2.36 pm



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