

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Monday 30 June 2025** commencing at **6:30pm** to consider the following business:

AG	SENDA
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Reports from Committees a) Recommendations of Infrastructure and Environment Committee meeting held Monday, June 16, 2025
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this Agenda
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live on Youtube, recorded and published on Council's website. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL GENERAL MANAGER

Minutes of the Ordina	ry Meeting of the Cou	uncil meeting held W	/ednesday, May 28,	2025.

Meeting commenced at 6:30pm.

PRESENT: Councillor T. Kennedy (Mayor) Councillors B. Algate, M. Boland, A. Byrne,

A. Chandler, E. Gillett, H. Jewitt, R. Page and D. Turley.

General Manager, Director Corporate and Community, Director Finance and

Commercial, Director Infrastructure and Environment, Manager

Communications and Marketing, Executive Officer and Executive Assistant.

Media (2), Members of the Public (6).

APOLOGIES: Nil.

LEAVE OF ABSENCE

APPLICATIONS: Deputy Mayor Hickey submitted a Leave of Absence Application for this

meeting for a prescribed reason.

RESOLUTION Resolved

Minute No. 47854 - Procedural Motion

Councillor R Algate moved
Councillor A Chandler seconded

That the application be accepted and a Leave of Absence for this meeting be granted to Deputy Mayor Hickey.

CARRIED UNANIMOUSLY

PASSING OF MR CARL HOLZBERGER

The Mayor advised of the passing of a former Council employee, Mr Carl Holzberger. Mr Holzberger first commenced at Council in the role of Community Worker on 30 April 1984, he later progressed to the role of Social Services Coordinator where he was instrumental in the development of the Council managed Shorty O'Neill Village in Blende Street, Broken Hill.

Mr Holzberger retired from the role of Social Services Coordinator on 9 July 1997.

His son Mr Rowan Holzberger, who had two stints in Broken Hill was elected to the Federal Parliament as the Labour Member for Forde at the May 2025 Election.

The Mayor requested that a condolences card be sent to the Holzberger family.

PRAYER

Councillor Boland delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Byrne delivered the Acknowledgment of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Gillett delivered the Acknowledgment of Broken Hill's Mining History.

PUBLIC FORUM

Pending Closure of Social Futures - Clubhouse Broken Hill

Dr Peter Hill (retired Physicist) spoke about the pending closure of Clubhouse Broken Hill and that it has 23 indigenous students out of the 78 young people who are registered with the organisation, which shows the reach of the Clubhouse's programs. Dr Hill stated that the general feeling in the local community is that families and students want STEM education in schools and the importance of introducing STEM pipeline education for students as young as 8-10 years old.

Dr Hill advised that he had recently embarked on a mammoth long-distance walk to Canberra to raise funds on behalf of Clubhouse Broken Hill, but that he had unfortunately had to turn back after reaching Ivanhoe.

The Mayor thanked Dr Hill for his efforts in raising money for Clubhouse Broken Hill and advised that Council will continue to advocate for the continuation of this service, and hoped that if Council is unsuccessful in its advocacy efforts to keep Clubhouse Broken Hill open, then it is hoped that the program equipment and resources can be transferred to another local organisation so that the Clubhouse programs can continue.

Pending Closure of Social Futures - Clubhouse Broken Hill

Ms Deanne Morrison, Programs Officer at Clubhouse Broken Hill, thanked Council for their advocacy to the relevant State Ministers to try and keep Clubhouse Broken Hill open. Unfortunately they have been advised that Thursday 19 June 2025 will be their last day of operation for the 78 young people registered with their organisation.

The Mayor advised that Council will continue to advocate to at least retain the Clubhouse's equipment and resources in Broken Hill and transferred to another organisation in the hope to keep these children engaged in the Clubhouse's programs.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 47855
Councillor D Turley moved
Councillor H Jewitt seconded

Resolved

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held April 30, 2025 be confirmed with an amendment to the attendance list to remove Councillor Boland as he was granted a Leave of Absence for the meeting.

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Nil.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

Nil.

REPORTS FROM DELEGATES

Nil.

COMMITTEE REPORTS

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 79/25 - DATED MAY 12, 2025 - DRAFT **VOLUNTARY PLANNING AGREEMENT POLICY** D25/20835

RESOLUTION Resolved Minute No. 47856 Councillor R Page moved 1. That Broken Hill City Council Report No. 79/25 dated May 12, 2025, be received. Councillor D Turley seconded 2. That the Voluntary Planning Agreement

Policy be adopted as a Policy of Council and will supersede the previous Voluntary Planning Agreement Policy adopted in 2019.

CARRIED UNANIMOUSLY

FINANCE AND GOVERNANCE COMMITTEE

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 80/25 - DATED MAY 02, 2025 -QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDED 31 MARCH 2025 D25/19537

RESOLUTION Resolved Minute No. 47857 Councillor M Boland moved 1. That Broken Hill City Council Report No. Councillor R Algate seconded 80/25 dated May 2, 2025, be received. 2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted. 3. That Council note the projected 2024/25 operating surplus (before capital) of \$19,000. 4. That Council note the 2024/25 projected net capital budget expenditure of \$37,189,000.

CARRIED UNANIMOUSLY

ITEM 3 - BROKEN HILL CITY COUNT INVESTMENT REPORT FOR APRIL		T NC	D. 82/25 - DATED MAY 08, 2025 - D25/20458
RESOLUTION	2020	Re	solved
Minute No. 47858 Councillor M Boland moved Councillor R Algate seconded)		That Broken Hill City Council Report No. 82/25 dated May 8, 2025, be received.
			CARRIED UNANIMOUSLY
ITEM 4 - BROKEN HILL CITY COUND NOMINATION FOR THE APPOINTM COMMITTEE			
RESOLUTION Minute No. 47859		Re	<u>solved</u>
Councillor R Algate moved Councillor D Turley seconded)	1.	That Broken Hill City Council Report No. 81/25 dated May 9, 2025, be received.
		2.	That Council review and consider the nomination of Kevin Stacey for appointment as community representative on the Picton Sportsground Community Committee.
		3.	That the community representative nominee be advised of Council's determination.
			CARRIED UNANIMOUSLY
F	URTHER	RE	PORTS
			88-DAYS AUSTRALIA PROGRAM FOR
RURAL/REMOTE AREAS RESOLUTION		D	D25/11229 esolved
Minute No. 47860		<u>K</u>	<u> 3501veu</u>
Councillor R Algate moved Councillor R Page seconded)	1.	That Broken Hill City Council Report No. 83/25 dated March 11, 2025, be received.
		2.	That reply correspondence dated 15 May 2025 from the Department of Home Affairs on behalf of the Minister for Immigration and Multicultural Affairs be received and noted.
		3.	That correspondence be sent to the Local Federal Member, The Hon Jamie Chaffey MP, seeking advocacy on behalf of Council for the townships in the Far West NSW region who share either Broken Hill's postcode or Wentworth's postcode, which therefore does not truly reflect their remoteness, in order that they be included in the 88-Days Australia Program for rural/remote areas

CARRIED UNANIMOUSLY

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 84/25 - DATED DECEMBER 06, 2024 - CORRESPONDENCE REPORT - SACRED HEART PARISH PRIMARY SCHOOL EXCLUDED FROM PSSA CARNIVALS AND GALA DAYS

D24/59404

FROM PSSA CARNIVALS AND GALA DAYS	D24/5
RESOLUTION	Resolved
Minute No. 47861	
Councillor R Algate moved)	1. That Broken Hill City Council Report No
O ''' A D ' ' '	0.4/0= 1

)

Councillor A Byrne seconded

2. That correspondence dated 6 December 2024 from the Federal Member for Parkes, The Hon Mark Coulton MP be received.

84/25 dated December 6, 2024, be received.

- 3. That correspondence dated 19 May 2025 from the Deputy Premier of NSW and Minister for Education and Early Learning, The Hon Prue Car MP, be received and noted; and that Council sends reply correspondence notifying the Deputy Premier that Sacred Heart Parish School students are not being included in the local regularly occurring gala days, and that the advice she has received to the contrary is incorrect.
- 4. That Council notes its disappointment that Sacred Heart Parish School students are not included in all local PSSA gala days; and that Council sends correspondence to the Barrier PSSA and to the Deputy Premier, Minister for Education and Early Learning The Hon Prue Car MP, seeking the reintroduction of the weekly cross school sporting competition in Broken Hill and that the correspondence also highlights the affect on the health, fitness and well-being of Sacred Heart Parish School students due to not being included in the regularly occurring sport gala days as well as the impact to all school children due to weekly competition ceasing many years ago.

CARRIED UNANIMOUSLY

<u>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 85/25 - DATED MARCH 13, 2025 - CORRESPONDENCE REPORT - QUARANTINE OF FUNDS FOR COBALT BLUE HOLDINGS LTD TRANSITION TO CRITICAL MINERALS BATTERY RECYCLING PROJECT D25/11784</u>

RESOLUTION

Minute No. 47862
Councillor E Gillett moved
Councillor H Jewitt seconded

2. That reply correspondence dated 8 May 2025 from the Minister for Regional NSW, The Hon Tara Moriarty MLC, be received and noted.

 That Council sends correspondence to the Minister for Regional NSW and the Minister for Environment and Clean Energy reaffirming Council's position regarding the

importance of funding for Cobalt Blue's shovel-ready project to transition its demonstration plant into a Critical Minerals Battery Recycling Centre; and outlining the potential that this project has to employment options in the region and the environmental importance of this project to be able to recycle black mass batteries to extract minerals for industry supply chains.

CARRIED UNANIMOUSLY

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 86/25 - DATED MAY 06, 2025 CORRESPONDENCE REPORT - FUNDING FOR THE BROKEN HILL REGIONAL AIRPORT
D25/20036

RESOLUTION

Minute No. 47863

Councillor H Jewitt moved)

Councillor R Algate seconded)

Resolved

- 1. That Broken Hill City Council Report No. 86/25 dated May 6, 2025, be received.
- That reply correspondence from the Department of Infrastructure, Transport and Regional Development, in response to Council correspondence seeking feedback on Council's application for funding to upgrade the Broken Hill Airport, be received and noted.
- 3. That the Mayoral correspondence that was sent to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government whilst the Government was in the election caretaker period, be resent.

CARRIED UNANIMOUSLY

<u>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 87/25 - DATED MAY 12, 2025 - CORRESPONDENCE REPORT - FUNDING FOR UPGRADES TO THE BROKEN HILL REGIONAL AIRPORT TO SUPPORT LARGER AIRCRAFT DURING TIMES OF EMERGENCY D25/20881</u>

RESOLUTION

Minute No. 47864

Councillor M Boland moved) 1. That E
Councillor H Jewitt seconded) 87/25

- 1. That Broken Hill City Council Report No. 87/25 dated May 12, 2025, be received.
- 2. That correspondence from The Hon Jenny Aitchison MP, addressed to Mr Roy Butler MP (forwarded to Council by Mr Roy Butler MP) providing advice to Council regarding future funding opportunities for a grant to upgrade the Broken Hill Regional Airport runway and taxiways, and the ACCC monitoring of domestic airfares until the end of 2026 with the Productivity Commission Inquiry to review regional airfares.
- That Council writes to the former Minister for Emergency Management, Senator The Hon Jenny McAllister MP thanking her for her

assistance in her former Ministry during the power disruptions to the Far West Region in October 2024; and thanking her for advocacy for Broken Hill and for providing Council with information regarding various funding opportunities for upgrades to the Broken Hill Regional Airport.

4. That Council invites The Hon Kristy McBain MP, Minister for Emergency Management and Local Government to visit Broken Hill for a tour of the City and the Broken Hill Regional Airport.

CARRIED

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 88/25 - DATED MAY 21, 2025 - ANNUAL

FEES - MAYOR AND COUNCILLORS D25/22570 **RESOLUTION** Resolved Minute No. 47865 Councillor H Jewitt moved 1. That Broken Hill City Council Report No.

Councillor A Chandler seconded

2. That Council notes that the Local Government Remuneration Tribunal determined that there be a 3% per annum increase to the minimum and maximum fees applicable to all NSW Mayors and Councillors in each existing category for the financial

88/25 dated May 21, 2025, be received.

3. That Council also notes that the current annual fees paid to Broken Hill City Council's Mayor and Councillors is below the maximum fees determined for the category of "Regional Rural".

year commencing 1 July 2025.

- 4. That a 3% increase be applied to the current fees for the Mayor and Councillors for the 2025/2026 financial year, in line with the determination of the Local Government Remuneration Tribunal.
- 5. That allocation of a fee for the Deputy Mayor when acting in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed.

CARRIED UNANIMOUSLY

ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 89/25 - DATED MAY 14, 2025 -APPOINTMENT OF COUNCILLOR DELEGATES TO THE \$355 BROKEN HILL HERITAGE ADVISORY COMMITTEE D25/20666

RESOLUTION Resolved Minute No. 47866 Councillor R Algate moved That Broken Hill City Council Report No. Councillor A Byrne seconded 89/25 dated May 14, 2025, be received.)

2. That Councillors Chandler, Gillett and Turley be appointed as Council's Delegates to the Broken Hill Heritage Advisory Committee as per Council's adoption of the revised Constitution of the Broken Hill Heritage Advisory Committee at the Council Meeting held 30 April 2025.

2. That Council notes that nil submissions were received during the public exhibition of the draft Footway Restaurant Settings Policy.

CARRIED UNANIMOUSLY

ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 90/25 - DATED MAY 20, 2025 -AMENDMENT TO THE CODE OF MEETING PRACTICE - CHANGE OF NAME OF STANDING

COMMITTEE D25/22298 RESOLUTION Resolved Minute No. 47867 Councillor H Jewitt moved 1. That Broken Hill City Council Report No. Councillor D Turley seconded 90/25 dated May 20, 2025, be received. 2. That Council adopts amendments to the Code of Meeting Practice Policy at clauses 8.1 and 20.5a to rename the Community Development Committee to be called the Corporate and Community Development Committee. CARRIED UNANIMOUSLY ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 91/25 - DATED MAY 21, 2025 - CHANGE TO SCHEDULED DATE OF THE JUNE 2025 ORDINARY COUNCIL MEETING D25/22583 RESOLUTION Resolved Minute No. 47868 Councillor A Byrne moved 1. That Broken Hill City Council Report No. Councillor E Gillett seconded) 91/25 dated May 21, 2025, be received. 2. That the June Ordinary Council Meeting be postponed from the scheduled date of Wednesday 25 June 2025 and be held on Monday 30 June 2025 commencing at 6:30pm in the Council Chambers. 3. That Council notes that the dates for the Standing Committee Meetings for June remain unchanged. CARRIED UNANIMOUSLY ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 76/25 - DATED MAY 05, 2025 - DRAFT FOOTWAY RESTAURANT SETTINGS POLICY FOR ADOPTION D25/19857 **RESOLUTION** Resolved Minute No. 47869 Councillor R Algate moved) 1. That Broken Hill City Council Report No. Councillor A Byrne seconded 76/25 dated May 5, 2025, be received.

 That Council adopts the draft Footway Restaurant Settings Policy as a Policy of Council.

CARRIED UNANIMOUSLY

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 77/25 - DATED MAY 05, 2025 - DRAFT
BROKEN HILL CITY ART GALLERY STRATEGIC BUSINESS PLAN 2025-2028 FOR PUBLIC
EXHIBITION
D25/14227

		,
RESOLUTION Minute No. 47870		Resolved
Councillor A Chandler moved Councillor D Turley seconded)	 That Broken Hill City Council Report No. 77/25 dated May 5, 2025, be received.
		 That the matter be deferred pending a Councillor Workshop being held on the Draft Broken Hill City Art Gallery Strategic Business Plan 2025-2028.
		CARRIED UNANIMOUSLY
		T NO. 78/25 - DATED MAY 09, 2025 - DRAFT EUM STRATEGIC BUSINESS PLAN 2025-2028 D25/14328
RESOLUTION		Resolved
Minute No. 47871 Councillor A Byrne moved Councillor H Jewitt seconded)	 That Broken Hill City Council Report No. 78/25 dated May 9, 2025, be received.
		 That the matter be deferred pending a Councillor Workshop being held on the Draft Albert Kersten Mining and Minerals Museum Strategic Business Plan 2025-2028.
		CARRIED UNANIMOUSLY
TEM 17 - BROKEN HILL CITY COUNCIL F		
COMMUNITY ASSISTANCE GRANTS AWA		
RECOMMENDED AMENDMENTS TO THE	: COMIV	D25/22437
During the discussion of Item 17, Councillor	Turley	declared a non-pecuniary conflict of interest in the

RESOLUTION Resolved Minute No. 47872

Councillor R Algate moved)
Councillor H Jewitt seconded)

exercised her vote on the matter.

- 1. That Broken Hill City Council Report No. 92/25 dated May 21, 2025, be received.
- That Council notes the Community
 Assistance Grants awarded for Round One of 2025/2026 which were recommended by the

Broken Hill Repertory Society as she is a patron and remained in the Council Chambers and

Panel on 21 May 2025, and approved by the General Manager under delegation on 21 May 2025.

- That Council notes that the Community
 Assistance Grants budget for Round One is
 not fully expended with \$1,307.10 remaining
 unspent which will be rolled over to Round
 Two of 2025/2026.
- 4. That as per the Grant Panel recommendations, the Community Assistance Grants Policy and associated Grants program literature be amended as follows, to give the opportunity for more local not-for-profit organisations to acquire a grant from Council:
 - 1) include a clause to cap the amount of grants awarded to \$5,000.00 for successful organisations for each round of funding.
 - 2) include a clause that limits an eligible organisation from receiving a Community Assistance Grant to once biennially in the financial year (rather than once every financial year) with the exception of In One Accord to be eligible to apply once every financial year for a grant towards the annual Carols by Candlelight event.
 - 3) include an eligibility clause that prevents organisations who receive government funding from applying for a Community Assistance Grant.
 - 4) that Council enters a Memorandum of Understanding agreement with the Broken Hill Repertory Society (who historically receives a grant for rates relief every financial year) for an ongoing annual financial assistance grant for a 100% rates relief commencing from the 2026/2027 financial year.

CARRIED UNANIMOUSLY

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 93/25 - DATED MAY 21, 2025 - MINUTES
OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.457, HELD ON WEDESDAY, 14 MAY 2025
D25/22601

Councillor Jewitt left the Council Chamber at 7:32pm during the discussion of Item 18 and returned to the Council Chamber at 7:33pm prior to the vote on Item 18.

RESOLUTION

Minute No. 47873

Councillor R Algate moved

1. That B

Councillor H Jewitt seconded

1. That Broken Hill City Council Report No. 93/25 dated May 21, 2025, be received.

- That the minutes of the Local Traffic Committee – Meeting No.457, held on Wednesday, 14 May 2025 be endorsed.
- That Item No.457.10.2 recommendations be received:
 - Council consult the PCYC to explore options for onsite disability parking.
 - Council place traffic counters across Gypsum Street, adjacent to the PCYC to determine the volume of traffic in area before a decision can be made.
- 4. That Item No.457.8.1 recommendations be received:
 - That the correspondence be forwarded to Council's Rangers, to monitor the area for illegal parking and addressed as appropriate.
 - That the complainant be advised of the Committee's decision.
- That Item No.457.8.2 recommendation be received:
 - That this request be referred to Transport for NSW to decide and the complainant be advised of the Local Traffic Committee's resolution.
- 6. That Item No.456.8.4 recommendations be received:
 - That Council reinstate the 'Kiss and Drop' zone on Comstock Street, adjacent to the Alma Public School.
 - That the complainant be advised of the Local Traffic Committee's decision.
- That Item No.454.10.4 recommendations be received:
 - That Council removed the line marking for the first four angel parking spaces on Chloride Street at the entrance to allow a clear line of sight for motorist exiting the Far West Local health district.
 - That correspondence be sent to the complainant advising of the Committee's decision.

CARRIED UNANIMOUSLY

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 94/25 - DATED MAY 20, 2025 - ACTION LIST REPORT RESOLUTION Minute No. 47874 Councillor E Gillett moved Councillor A Byrne seconded D25/22124 Resolved 1. That Broken Hill City Council Report No. 94/25 dated May 20, 2025, be received. CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

Nil.

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Installation of Tourist Directional Signage to the Patton Street Shopping Village

Councillor Byrne requested an update on the installation of Tourist Directional Signage to the Patton Street Shopping Village which was a previous resolution of Council.

The General Manager took the question on notice.

Terms of Reference of the Reconciliation Action Group

Councillor Byrne referred to National Reconciliation Week and asked if the Terms of Reference of the Reconciliation Action Group could be reviewed and presented to Council.

The General Manager advised that the Draft Terms of Reference and invitations to the Committee's Councillor delegates and past members of the Reconciliation Action Working Group are being sent tomorrow.

MATTER OF URGENCY

RESOLUTION		Resolved
Minute No. 47875 - Procedural Motion Councillor A Byrne moved Councillor D Turley seconded)	That a matter of urgency be heard at this Council Meeting regarding the redundancy of administration staff at Southern Cross Care Broken Hill.

CARRIED

ITEM 20 - GENERAL BUSINESS NO. /25 - DATED MAY 29, 2025 - MATTER OF URGENCY D25/23475

Councillor Jewitt left the Council Chambers at 7:38pm during discussion and voting of the matter of urgency and returned to the Council Chambers at 7:40pm

Councillor Jewitt was not present for voting on the matter.

RESOLUTION Minute No. 47876 Councillor A Byrne moved Councillor D Turley seconded

Resolved

- 1. That General Business No. /25 dated May 29, 2025, be received.
- That correspondence be sent to Southern Cross Care Queensland seeking clarification on the sudden redundancy of 17 local administration positions at Southern Cross Care Broken Hill, and in particular seeking clarification on the following:
 - was proper consultation with staff and the relevant Trade Unions carried out prior to the notices of redundancies being provided to staff?
 - were the skill sets of staff properly assessed and considered?

and that the correspondence also strongly advocates for Council to have input into the Board of Southern Cross Care Queensland.

 That Council sends correspondence to the relevant Trade Unions seeking clarification as to why they have not issued a statement regarding the sudden redundancies at Southern Cross Care Broken Hill.

CARRIED UNANIMOUSLY

PUBLIC FORUM SESSION

Opening of the new Netball Courts at EP O'Neill Park

Ms Ros O'Connor commented on the successful redevelopment of the EP O'Neill Park Netball Courts and thanked Council for undertaking this project. Ms O'Connor advised that the opening of the Netball Courts will be held on Sunday 29 June 2025 and encouraged everyone to attend.

CONFIDENTIAL MATTERS

Nil.

CONCLUSION OF THE MEETING

There being no further business for Council to consider, the Mayor closed the meeting at 7:55 p.m.

THE FOREGOING MINUTES WERE READ AND CONFIRMED AT THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD ON MONDAY 30 JUNE 2025.)))
	CHAIRPERSON

RECOMMENDATIONS OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD MONDAY, 16 JUNE 2025

1.	BROKEN HILL CITY COUNCIL REPORT NO. 103/25 - DATED JUNE 10, 2025 -
	BROKEN HILL LIBRARY PROJECT - JUNE 2025 CONSTRUCTION UPDATE
	(D25/25645)

Recommendation

- 1. That Broken Hill City Council Report No. 103/25 dated June 10, 2025, be received.
- 2. That Council notes the latest updates of the Broken Hill Library Project as of June 2025.
- 3. That Council commend all involved in the Broken Hill Library Project.

Recommendation

- 1. That Broken Hill City Council Report No. 104/25 dated June 4, 2025, be received.
- 2. That Council adopts the draft Terms of Reference of the Tidy Towns Working Group and invites the individuals who regularly carryout work at the Broken Hill Cemetery to identify unmarked graves to join the Tidy Towns Working Group to undertake the Historical Unmarked Graves Project.
- 3. That an Infrastructure and Environment budget of \$10,000.00 be established for the Historical Unmarked Graves Project (installation of name plaques on historical unmarked graves at the Broken Hill Cemetery) for the 2025/2026 financial year and included in the Delivery Program 2025-2029 and Operational Plan 2025/2026; and that the project be considered for funding in future years as part of the annual budget review.

- 4. That Option 2 in the Council Report (a 150mm x 150mm bronze plaque (with up to 8 lines of writing) attached to a concrete sloper on a concrete base be Council's preferred option with a view to further investigate the cost of a blue metal stone sloper.

Recommendation

- 1. That Broken Hill City Council Report No. 105/25 dated May 21, 2025, be received.
- 2. That the minutes of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.
- 3. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.
- 4. That the Project Consultative Group Steering Group be commended on their work.

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

June 10, 2025

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 103/25

<u>SUBJECT:</u>
<u>BROKEN HILL LIBRARY PROJECT - JUNE 2025 CONSTRUCTION</u>
<u>UPDATE</u>
<u>D25/25645</u>

Recommendation

- 1. That Broken Hill City Council Report No. 103/25 dated June 10, 2025, be received.
- 2. That Council notes the latest updates of the Broken Hill Library Project as of June 2025.
- 3. That Council notes O'Connor Marsden's Broken Hill City Council Project Governance Health Check (Council Library Project) Report June 2025.

Executive Summary:

This reported is aimed at providing Council with an update on the library project as of 31 May 2024 and follows on from the updates noted by Council at the Ordinary Council Meeting held on 28 February 2024 (Minute No. 47477) along with quarterly Project Reference Group Meetings.

Since 28 February 2024, all design works has been completed and statutory approvals received. Construction started on 29 May 2024 with completion estimated in October 2025.

On 31 May 2025, the project is 60% complete, with an expenditure of \$9,536,719 ex GST.

Report:

The updates under this report include:

- Construction progress
- Financial summary as of 31 May 2024
- Potential project risks

A construction contract was signed between Council and North Construction & Building Pty Ltd (Principal Contractor) on 29 May 2024 with Neeson Murcutt Architects Pty Ltd retained as the Principal Consultant during the construction stage of the project.

Construction progress

North Construction & Building Pty Ltd (North Construction) commenced construction works on site on 29 May 2024 with demolition, earthworks, detailed concrete foundations and below ground water proofing primarily completed by December 2024.

From January 2025 to May 2025, the construction works have focused on the erection of the precast concrete wall and beam panels with several ground floor slab areas completed. Structural steel works commenced in May 2025, with roof modules assembly and installation being the most significant trade on site this month.



Progress up to 31 May 2025

From June 2025, the project will focus on above ground works including the commencement of fit out activities with the following chronology of upcoming works:

- June 2025 roof framing and structural steel, completion of final ground floor slabs
- July 2025 windows and roof cladding, including wall cladding
- August 2025 fit out and internal works, walls, glazing and bathroom works
- September/October 2025 painting, final fit outs, landscaping works, commissioning, occupation certificate and handover process

The new library carpark designs have been completed with works underway to obtain the final construction certificate in June 2025. Construction will commence in August 2025 and is estimated to be completed in September 2025. The works will be primarily carried out by Council's staff.

Financial summary as of 31 May 2025

The following table shows the overall budget of the library redevelopment project.

Item	Description	Qty	Unit	Budget	Actual - 31/5/25
1	Library Redevelopment		Item	\$14,500,000	\$9,536,719
2	Library AV Equipment	1	Item	\$219,860	\$0
3	3 Library Furniture		Item	\$590,366	\$0
4	Library Landscaping	1	item	\$346,587	\$6,640
5	Library Carpark	1	item	\$843,870	\$40,888
6	PLIG2425010 - Grant Funding	1	Item	\$437,243	\$62,673
7	Total costs (ex GST)	1	Item	\$16,937,926	\$9,646,920

Funding sources include both federal and state government grants worth up to a total value of \$12,216,843 (no GST). All grants have been paid out to council up to 31 May 2025.

The project's total expenditure up to 31 May 2025 is \$9,646,920 excluding GST.

Potential project risks

This section outlines two key risk areas associated with the delivery of the project: timeline risks and cost risks.

Timeline Risk(s)

The project commenced on 29 May 2024 under a contract program of 60 weeks, with an original contractual completion date of 23 July 2025. Since commencement, the contractor, North Construction, have encountered several program delays. These include both: uncontrollable external delays, and Contractor-claimed delays due to latent (unforeseen physical) site conditions.

In response, a revised contract program was mutually agreed upon in May 2025, establishing a new contractual completion date of 12 September 2025.

Further complexity has arisen from additional scope items introduced after the contract's commencement, such as hard landscaping works initiated by North Construction. Concurrently, Broken Hill City Council is undertaking separate works for a new carpark adjacent to the site. However, these works are contingent on handover of the carpark site by North Construction, currently scheduled for early August 2025, which may impact the carpark construction schedule.

Cost Risk(s)

As of 31 May 2025, the project's cost risk is assessed as low and manageable.

A total of \$661,368 (excluding GST) in cost variations has been claimed to date. These variations primarily relate to latent conditions and approved scope adjustments. The current variation amount results in the project being \$15,147 (or approximately 0.1%) over the combined approved budget, as outlined in the financial summary section of this report.

Council is requested to note the above timeline and cost risks and continue to support proactive engagement with both state and federal funding bodies. This will ensure ongoing compliance with grant reporting requirements and help maintain transparency and accountability throughout the delivery phase.

Project Governance Health Check (Council Library Project)

Council's internal Auditors, O'Connor Marsden have undertaken an internal audit of the project management of the Library Project, during construction up until May 2025, as part of their annual Internal Audit Plan for Broken Hill City Council.

Attached to this report is O'Connor Marsden's Broken Hill City Council Project Governance Health Check (Council Library Project) Report - June 2025 which was received by Council on Monday 16 June 2025 and was tabled at the Infrastructure and Environment Committee Meeting to be considered in conjunction with this report; and is now attached for Council's consideration.

Community Engagement:

Not required under this council report.

Strategic Direction:

Key Direction:	1	Our community	
Objective:	bjective: 1.5 Our built environment supports our quality of life		
Strategy: 1.5.2		Manage delivery of infrastructure projects associated with the	
		Library and Archives project	

Relevant Legislation:

Local Government Act 1993 Local Government (General) Regulation 2022

Financial Implications:

This report does not have any financial implication(s).

Attachments

1. U O'Connor Marsden - BHCC Project Governance Health Check (Library Project)

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL GENERAL MANAGER



Broken Hill City Council

Project Governance Health Check (Council Library Project)

June 2025

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1 Executive Summary

1.1 Introduction

As part of the 2024/25 Internal Audit Plan provided to Broken Hill City Council (the Council), OCM has undertaken Project Governance Health Check of the Council Library Project.

Further information in relation to the extent of the procedures performed and the scope of our engagement is detailed in **Appendix A** and the "Inherent Limitations and Restrictions of Use Statement" in **Appendix E**.

1.2 Background & Overview

The library and archives facility is a significant asset of the Council, serving not only the Broken Hill community but also residents of the unincorporated Far West New South Wales and parts of north-eastern South Australia. Over the past decade, a clear need emerged to revitalise the library into a modern, inclusive space that caters to all demographic groups within the city and surrounding regions. The current library building and site have seen minimal upgrades in the last 30 years.

The project is derived from the Broken Hill 2030 Community Strategic Plan with the objective to "revitalise the existing library facility into a welcoming, modern public compound for all demographic groups in Broken Hill and Far West NSW."

The Library Project received Council approval on 26 April 2023. Although the initial public tender process for construction did not progress due to a lack of competitive bids and a funding shortfall, the Council adopted a value engineering and staged delivery approach. This led to direct negotiations with a preferred supplier under an approved total budget of \$14.5 million.

Council engaged North Construction Pty Ltd through an Early Contractor Involvement (ECI) agreement to collaborate with Council and design consultants during the preconstruction phase, ensuring the final contract price remained within budget. In May 2024, a General Conditions (GC21) Contract was executed with North Construction & Building Pty Ltd to begin the construction phase.

The project is jointly funded by the Federal Government's Building Better Regions program, the NSW State Government's Resources for Regions program, and Council contributions.

The Library Project forms part of a broader community initiative, incorporating a cultural precinct that includes a modern library and archive. The development creatively reuses parts of the former Library, Town Hall front, and Police Station to create a state-of-the-art library and cultural hub.

Completion of the Library Project is anticipated in September 2025.

1.3 Positive Findings

Positive Findings

Project Governance



Council has established a comprehensive and up-to-date Project Management Framework that aligns with the requirements of the *NSW Local Government Act 1993*. This Framework is supported by a suite of tools, templates, processes, and procedures designed to guide effective project delivery.

The Library Project's Project Management Plan is aligned with this Framework and complies with all prescribed governance guidelines. It also includes an integrated Risk Management Plan, which identifies potential financial risks and outlines appropriate mitigation strategies and controls.

Positive Findings

Monitoring and Reporting

Project oversight is maintained through a Project Control Group, which meets monthly to provide progress and financial updates to relevant Council stakeholders.



In addition, weekly meetings are held by the Project Team, comprising Council staff and representatives from the construction contractor. These meetings are used to review site progress, monitor cost performance, assess any impact to the timeline, and proactively manage emerging risks.

Council has adhered to all periodic reporting obligations associated with the NSW Resources for Regions and Commonwealth Building Better Regions funding programs.

A structured reporting framework is also in place, encompassing monthly, weekly, and ad hoc project and financial reporting tailored to the information needs of both internal and external stakeholders



Communication

Council has maintained ongoing community engagement throughout all phases of the Library Project's design and construction.

1.4 Summary of Findings

The internal audit did not identify areas that require improvement/management attention. Observations are detailed against each of the objectives in the Terms of Reference are outlined in <u>Section 2 - Detailed</u> Observations.

1.5 Acknowledgement & Consultation

We wish to take this opportunity to thank the Council personnel who participated in this review for their cooperation and assistance.

The contents of this report were discussed and agreed with the following members of staff at the exit interview:

Name		Name	Designation
	1	Anne Johansson	Leader Innovation and Business Improvement
2 Asad Nizamani		Asad Nizamani	Projects Engineer

1.6 Conclusion

After conducting this audit, it has been identified that the project is being well managed and is on track to deliver the intended outcome as per the review objectives outlined in <u>Appendix A</u>.

Broken Hill City Council

2 Detailed Observations

The following table details the findings against each objective outlined in the Terms of Reference (Appendix A)

Objective	Risks	Observations
A. Policies and Procedures		
Policies and procedures include an adequate level of internal control for the project management process and that personnel responsible are aware of and complying with these policies and procedures.	Financial and reputational risk from employees who do not understand their obligations resulting in failure to comply with government regulations, financial penalties and loss of reputation.	A project management framework provides a structured and standardised approach to planning, executing, and completing projects effectively and efficiently. Council's Project Management Framework was originally developed in November 2021, with a scheduled review date of May 2023. The review was conducted on 3 May 2023 and subsequently endorsed by the Executive Leadership Team and the Audit Risk Improvement Committee. This comprehensive framework is supported by a suite of tools, templates, processes, and procedures. Key features include: • Clearly defined roles, responsibilities, and accountabilities • Established financial delegations and segregation of duties • Inclusion of five key project phases: initiation, planning, delivery, closure, and transition review • Comprehensive documentation covering project plans, risk assessments, communication strategies, progress reports, variation logs, and closure reports • A central project register for documentation • A stakeholder identification and engagement strategy • Detailed budgeting and financial management, including documentation of budgets, funding sources, and cash flow tracking All project management documents are stored in and accessible through Content Manager (CM), the Council's electronic records management system.
B. Approval and Budgeting		

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Objective		Risks	Observations		
a)	Approval of the Council Library project via the Council's annual budget meeting.	Financial, operational and reputational risk from unauthorised project execution	The Library Project received formal approval through a Council Resolution on 26 April 2023. The funding sources for the project are as follows:		
b)	Project has appropriate approved	unauthorised project execution resulting in excessive cost,	Funding source	Amount	
	Business Plan, Capital Plan and a	incomplete implementation and	Commonwealth Government Building Better Regions Round 5	\$8,767,891	
	Budget.	reputational damage.	New South Wales Government Resources for Regions Round 8	\$2,948,952	
c)	Establishment and management of a project contingency budget		Broken Hill City Council	\$2,783,157	
	and approval processes for budget overruns.	Initially, the construction contract for the Library Project was released for public tender. However, the process did not result in a viable outcome due to a lack of competitive submissions and a funding shortfall. In response, Council undertook value engineering and project staging to manage costs more effectively. Subsequently, it resolved to enter into direct negotiations with a preferred contractor, operating within an approved project budget of \$14.5 million.			
			This approach aligns with Section 55(3)(i) of the <i>Local Government Act 1993</i> , which permits councils to forego public tendering when:		
		"a contract where, because of extenuating circumstances, re unavailability of competitive or reliable tenderers, a council a states the reasons for the decision) that a satisfactory resultinviting tenders;"	lecides by resolution (which		
			It also complies with Division 4, Section 178(3)(e) of the <i>Local Government (General)</i> Regulation 2021, allowing a council to:		
			"by resolution of the council, enter into negotiations with any person was a tenderer) with a view to entering into a contra matter of the tender."		
		Following an Early Contractor Involvement Agreement to secure approved budget, a General Conditions (GC21) Contract was signe & Building Pty Ltd in May 2024" for the construction phase.			
		A comprehensive budget breakdown and cashflow projection we Library Project Plan.	ere documented within the		
			To ensure ongoing financial oversight, monthly reports are pre- expenditure and percentage completion. These reports compare against the funding requirements of the Building Better Regions F reporting compares monthly forecasts and progress across indiv	actual and projected costs Fund (Round 5). Additional	

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Objective	Risks	Observations	
		estimated by the Council. Cumulative expenditure figures also include allocations for project management. As of February 2025, project expenditure is over budget but remains within the accepted tolerance of three per cent.	
C. Project Management process			
controls exist for the following: a) The Council's Library project activities are conducted in compliance with the project management policies and procedures. b) Appropriate and timely allocation of project tasks c) Effective processes are in place to identify and manage the risks relating to projects (including those related to contractor management). d) Existence and completeness of task data supporting critical	inancial risk from nauthorised project recution resulting in recessive cost. inancial, operational and eputational risk due to naccessary delays in project completion resulting in additional cost and loss of eputation. neffective monitoring and eporting could lead to nancial, operational and eputational risks. absence of an appropriate system of control could result in fraud risk.	 A robust project management process serves as an effective control to reduce the financial and reputational risks to Council associated with major construction developments, such as the Library Project. Key observations from this audit include: The Project Management Plan for the Library Project aligns with Council's overarching Project Management Framework. Roles and responsibilities for Council and key stakeholders are clearly defined within the Project Plan and the project manager is accountable for all reporting. A Risk Management Plan is integrated into the Project Plan, providing a thorough risk assessment related to financial loss, along with adequate controls to mitigate identified risks. The Plan includes a well-structured and detailed communication framework, specifying communication channels, timing, and responsibilities. Community engagement is a core component, with regular updates planned to keep the public informed. Project monitoring is managed through two key mechanisms:	

Objective	Risks	Observations
 h) Existence, availability and communication of project management methodology i) Resource utilisation and effort tracking. j) Effective system controls exist in addressing the risks relating to segregation of duties. k) Obtain insights on how the Council monitors and reports on effectiveness of its projects. l) Appropriate insurances are obtained and asset included on insurance schedule. 		 Project reporting: Under the NSW Resources for Regions grant, Council is obligated to submit activity progress reports every six months. These have been submitted as required, except for the final report, which will be completed upon project completion. Progress and expenditure reporting to the Commonwealth under the Building Better Regions grant has been undertaken up to January 2025. A monthly project status report is prepared by the project manager for the project sponsor and executive leadership team. A weekly status and finance report is also prepared for the project sponsor, executive leadership, and finance team. In addition, ad hoc reports are prepared as needed to keep elected Council officials updated on the project's status. Reports reviewed during the audit confirmed compliance with all reporting obligations. Budget tracking is conducted through monthly progress reports. Eight reports were reviewed, each detailing planned versus actual costs, project completion percentage, and budget utilisation. Testing of a sample of invoices confirmed that financial delegations were correctly followed in line with Council's policy. Timeline extensions for both the Resources for Regions and Building Better Regions funding agreements were formally requested and approved, adjusting the project completion date from July 2025 to September 2025.

Appendix A: Terms of Reference

Objectives and Scope

The objective of the health check was to review the adequacy, effectiveness, efficiency, and economy of the Council Library Project.

To achieve this objective the review addressed the following specific objectives and associated risks:

Objectives	Risks		
A. <u>Policies and Procedures</u> Policies and procedures include an adequate level of internal control for the project management process and that personnel responsible are aware of and complying with these policies and procedures.	Financial and reputational risk from employees who do not understand their obligations resulting in failure to comply with government regulations, financial penalties and loss of reputation.		
B. Approval and Budgeting a) Approval of the Council Library project via the Council's annual budget meeting. b) Project has appropriate approved Business Plan, Capital Plan and a Budget. c) Establishment and management of a project contingency budget and approval processes for budget overruns.	Financial, operational and reputational risk from unauthorised project execution resulting in excessive cost, incomplete implementation and reputational damage.		
C. Project Management process To assess whether adequate internal controls exist for the following: a) The Council's Library project activities are conducted in compliance with the project management policies and procedures. b) Appropriate and timely allocation of project tasks. c) Effective processes are in place to identify and manage the risks relating to projects (including those related to contractor management). d) Existence and completeness of task data supporting critical steps/phases/quality gates. e) Availability of contract bonds or performance guarantees. f) Existence and oversight of a Project Committee, including level of reporting on budgets, milestones delivery and time. g) Controls over and reporting of 'Cost to Complete' and 'Accrual of project	 Financial risk from unauthorised project execution resulting in excessive cost. Financial, operational and reputational risk due to unnecessary delays in project completion resulting in additional cost and loss of reputation Ineffective monitoring and reporting could lead to financial, operational and reputational risks. Absence of an appropriate system of control could result in fraud risk. 		

	Objectives	Risks
	costs' including the use of commitments.	
h)	Existence, availability and communication of project management methodology.	
i)	Resource utilisation and effort tracking.	
j)	Effective system controls exist in addressing the risks relating to segregation of duties.	
k)	Obtain insights on how the Council monitors and reports on effectiveness of its projects.	
1)	Appropriate insurances are obtained and asset included on insurance schedule.	

Appendix B: Personnel who assisted the review

We wish to take this opportunity to thank the following personnel for their co-operation and assistance during the course of our review:

Name Desi		Name	Designation	
	1.	Anne Johansson	Leader Innovation and Business Improvement	
Ī	2.	Asad Nizamani	Projects Engineer	

Appendix C: Key Documents Reviewed

Document Details
Broken Hill City Council Project Management Framework
Broken Hill City Council Procurement Guidelines
Broken Hill City Council Preliminary Business Case Library Project
Broken Hill Cultural Framework and Synopsis Report
Library Project Evaluation Probity Plan
Library Project Management Plan
Library Project Communication Management Plan
Library Project Risk Management Plan
Library Project Expenditure Ledger
Monthly Project Status Report
Project Control Group Meeting Notes
Weekly Project Team Meeting Notes
Building Better Regions Fund Grants Portal Progress Reports
Expenditure and Forecast Reports
Department of Industry, Science, Energy and Resources Grant Agreement
Resources for Regions Project Variation Request
Broken Hill City Council 2022-2026 Delivery Program – Final KPI Progress Report ending 30 June 2024
Delegations Function Register

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Appendix D: The Council's Risk Matrix

Risk Matrix

Consequence Likelihood	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC
ALMOST CERTAIN	LOW	LOW	MODERATE	EXTREME	EXTREME
LIKELY	LOW	LOW	MODERATE	HIGH	EXTREME
POSSIBLE	LOW	LOW	MODERATE	HIGH	HIGH
UNLIKELY	LOW	LOW	LOW	MODERATE	HIGH
RARE	LOW	LOW	LOW	MODERATE	HIGH

Risk Likelihood

DESCRIPTOR	DETAILED DESCRIPTION	OPERATIONAL FREQUENCY	
ALMOST CERTAIN	The event is expected to occur in most circumstances	More than once per year or incident is clearly imminent	
LIKELY	The event will probably occur in most circumstances	At least year once per year	
POSSIBLE	The event should occur at some time	At least once in 3 years	
UNLIKELY	The event may occur at some time	At least once in 10 years	
RARE	The event may only occur in exceptional circumstances	Less than once in 15 years	

Appendix E: Inherent Limitations & Restrictions on Use

This Internal Audit has been completed in accordance with Global Internal Audit Standards for Internal Auditors.

The matters raised in our report came to our attention as a result of testing performed during the course of our internal audit. Testing is conducted on a sample basis, over a specific period of time, and our report therefore provides assurance regarding the operating effectiveness of the actual controls tested. The possibility therefore exists that our report may not have identified all weaknesses which relate to controls not tested as part of this internal audit.

Our internal audit is not a substitute for management's responsibility to maintain adequate controls over all levels of operations and their responsibility to prevent and detect irregularities. Management should therefore not rely solely on our report to identify all weaknesses that may exist.

Our comments should be read in the context of the scope of our work as detailed in the terms of reference. Where possible, management representations are independently verified, though some findings in this report may have been prepared on the basis of management representations which have not been independently tested.

Suggestions for improvement should be assessed by management for their full commercial impact before they are implemented. This report has been prepared solely for the use of management and should not be quoted in whole or in part without our prior written consent. No responsibility to any third party is accepted as the report has not been prepared, and is not intended, for any other purpose.

INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

June 4, 2025

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 104/25

<u>SUBJECT:</u> <u>DRAFT TERMS OF REFERENCE - TIDY TOWNS WORKING</u>

GROUP AND HISTORICAL UNMARKED GRAVES PROJECT

D25/24862

Recommendation

- 1. That Broken Hill City Council Report No. 104/25 dated June 4, 2025, be received.
- That Council adopts the draft Terms of Reference of the Tidy Towns Working Group and invites the individuals who regularly carryout work at the Broken Hill Cemetery to identify unmarked graves to join the Tidy Towns Working Group to undertake the Historical Unmarked Graves Project.
- 3. That an Infrastructure and Environment budget of \$10,000.00 be established for the Historical Unmarked Graves Project (installation of name plaques on historical unmarked graves at the Broken Hill Cemetery) for the 2025/2026 financial year and included in the Delivery Program 2025-2029 and Operational Plan 2025/2026; and that the project be considered for funding in future years as part of the annual budget review.
- 4. That Council choses the materials to be used for the name plaques from the three (3) options provided in the report.

Executive Summary:

The Terms of Reference for the Tidy Towns Working Group has been updated to reference the working bees at the Broken Hill Cemetery that are conducted by the Tidy Towns Working Group and to also include recommendations from the Working Group towards a project to place signs on the historical unmarked graves at the Cemetery, as requested by the Mayor at the Finance and Governance Committee Meeting held 21 May 2025.

Report:

During discussion of a report for the appointment of community representatives on a Council S355 Committee at the Finance and Governance Committee Meeting held 21 May 2025, the General Manager took a question on notice from the Mayor regarding the Tidy Towns Working Group, as follows:

The General Manager took a question on notice from the Mayor requesting that an Infrastructure and Environment budget be created for signs to be placed on unmarked graves at the Broken Hill Cemetery, and that the Tidy Towns Working Group makes recommendations to the Director Infrastructure and Environment regarding the wording and placement of these signs. Also, that the two ladies who regularly carryout work at the Cemetery to identify unmarked graves be invited to join the Tidy Towns Working Group to assist with this project.

As such, the Terms of Reference of the Tidy Towns Working Group has been amended to include reference to the working bees that are carried out at the Broken Hill Cemetery by Tidy Towns volunteers and the Cemetery project to place signs (name plaques) on the historical unmarked graves at the Cemetery, and the two ladies who are carrying out work to identify the unmarked graves at the Cemetery will be invited to join the Tidy Towns Working Group if Council approves the proposed changes to the Tidy Towns Working Group Terms of Reference and a budget allocation for the Unmarked Graves Project.

The Tidy Towns Working Group will make recommendations to the Director Infrastructure Environment for the wording and placement of name plaques on historical unmarked graves at the Broken Hill Cemetery and a budget of \$10,000.00 is recommended for the 2025/2026 financial year.

Unmarked Graves Cemetery Project

The Cemetery Coordinator has provided some options on the types of name plaques for Council to consider using for the unmarked graves. These options, with current costs provided, have been suggested as the more robust options to withstand our harsh climatic conditions, and include:



Option 1 above – A 150mm x 150mm bronze plaque (with up to 8 line of writing) attached to a concrete sloper will cost \$649.00 each, which equates to the installation of 15 of these plaques and slopers with a budget of \$10,000.00.



Option 2 above – A 150mm x 150mm bronze plaque (with up to 8 lines of writing) attached to a concrete sloper on a concrete base will cost \$800.00 each, which equates to the installation of 12 of these plaques, slopers and bases with a budget of \$10,000.00.



Option 3 above – A bronze plaque (with up to 8 lines of writing) attached to a granite sloper will cost \$833.00 each, which equates to the installation of 12 of these plaques and slopers with a budget of \$10,000.00.

<u>Note</u>: The use of timber crosses is not recommended as they deteriorate and rot quite quickly in our weather conditions. Concrete is more cost effective than granite but over time will eventually deteriorate and crumble (Options 1 and 2), whereas natural granite (Option 3) is the most robust.

It is recommended that an Infrastructure and Environment budget of \$10,000.00 be established for the 2025/2026 financial year for the Historical Unmarked Graves Project, this budget has been included in the Draft Delivery Program 2025-2029 and Draft Operational Plan 2025/2026, and will be reviewed in future years as part of the budget review process.

Community Engagement:

Council is currently advertising for nominations for membership of its Working Groups and Volunteer Groups.

Council will reach out to the ladies who are currently undertaking work to identify historical unmarked graves at the Cemetery to invite them to join the Tidy Towns Working Group, if Council adopts the amendments to the Terms of Reference of the Tidy Towns Working Group and a budget for the project.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.1	Our community spirit is our strength
Strategy:	1.1.1	Provide opportunities for people to come together to find local solutions to a range of social and health issues
Strategy:	1.1.2	Maintain and enhance the Open and Cultural Public Spaces within the City

Relevant Legislation:

Local Government Act 1993

Financial Implications:

It is recommended that a budget of \$10,000.00 be established for the 2025/2026 financial year for the Historical Unmarked Graves Project. This budget has been included in the Draft Delivery Program 2025-2029 and Draft Operational Plan 2025/2026 to be presented to the June 2025 Council Meeting and will be reviewed for future years as part of the budget review process.

Attachments

1. $\underline{\mathbb{J}}$ Draft Terms of Reference - Tidy Towns Working Group

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL GENERAL MANAGER



DRAFT TIDY TOWNS WORKING GROUP — TERMS OF REFERENCE

QUALITY CONTROL			
TRIM REFERENCES	D16/54680 - 12/55		
RESPONSIBLE POSITION	Waste and Sustainability Manager		
APPROVED BY	Broken Hill City Council		
REVIEW DATE	2028	REVISION NUMBER	2
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
25 February 2015	Adopted	44887	

1. INTRODUCTION

The Tidy Towns Working Group is a volunteer group established by Council resolution on 25 February 2015, minute number 44887.

2. GROUP NAME

The Group shall be called the Tidy Towns Working Group.

3. GROUP ADDRESS

The address of the Group will be:

c/- PO Box 448 Broken Hill NSW 2880

4. GROUP VISION, MISSION AND OBJECTIVES

4.1 Vision

To ensure that Broken Hill remains a self-sufficient and sustainable community.

4.2 Mission

To assist Council in undertaking activities to ensure best practice waste management and recycling systems, whilst maintaining a green and attractive city in an environmentally responsible manner.

4.3 Objectives

4.3.1 To assist Council in preparation and submission of annual entries in the NSW Keep Australia Beautiful Tidy Towns Competition.

Tidy Towns Working Group - Terms of Reference

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- **4.3.2** To host visits of Tidy Towns Assessors to Broken Hill.
- **4.3.3** To represent Council at Tidy Towns Award events as requested by Council.
- **4.3.4** To assist Council in creating public awareness for property and environmental improvement.
- **4.3.5** To assist in developing and promoting Broken Hill as a Tidy Town.
- **4.3.6** To participate in and liaise with the Broken Hill community and community groups in the conduct of the annual Keep Australia Beautiful Clean Up Day.
- **4.3.7** Under the guidance of Council staff, coordinating and participating in working bees and clean up days at the Broken Hill Cemetery.
- 4.3.8 Providing recommendations through the Working Group to the Director Infrastructure and Environment on the implementation of initiatives or small projects to assist with the beautification and maintenance of the Broken Hill Cemetery.
- 4.3.9 Providing recommendations through the Working Group to the Director Infrastructure and Environment on the wording and placement of signs on historical unmarked graves at the Broken Hill Cemetery, the number of name plaques to be placed on unmarked graves to be limited to the budget allocated for this project each year and the type of name plaques as resolved by Council for the Historical Unmarked Graves Project.
- **4.3.10** To support activities that benefits the environment, such as tree planting days, as appropriate and only when follow up care of these plantings is guaranteed.
- **4.3.11** To co-opt additional members from time to time, at its discretion, to provide specialist advice or assistance at nil cost and without voting rights.
- **4.3.12** To undertake all activities in a manner consistent with Council's Workplace Health and Safety requirements.

5. STRUCTURE AND MEMBERSHIP

- 5.1 The Working Group shall consist of ten (10) members to be appointed at the first Working Group meeting following a local election, such members to be nominated in the following manner:
 - Maximum of three (3) Councillor representatives;
 - Council Contact Officer
 Waste and Sustainability Manager
 - Council's Cemetery Services Coordinator;
 - Remaining members consisting of industry representatives/key stakeholders and other interested parties.
- 5.2 Council reserves the right to amend the number of Working Group members and category of representation.

6 TERM OF APPOINTMENT

Tidy Towns Volunteer Group - Terms of Reference

Page 2 of 6

- **6.1** Community members appointed to the Working Group will serve for a period of four (4) years coinciding with the period of election of the current elected body.
- **6.2** Councillors will be appointed to the Working Group on an annual basis in September.
- **6.3** Members standing down during that period will be eligible for re-appointment.
- **6.4** Any new appointments in that period, due to vacancies or formal expansion of membership by the elected body; will serve the remainder of the four (4) year term; but will be eligible for re-appointment.

7. VACANCIES WITHIN THE WORKING GROUP

- 7.1 Vacancies will be advertised and interested parties invited to apply for membership in writing, by completing a nomination form providing names and other necessary details for Council's consideration.
- 7.2 The names and addresses of the persons nominated will be forwarded in writing to Council's General Manager by a member of the Executive.

8. VACANCIES IN WORKING GROUP MEMBERSHIP

- **8.1** Working Group members will serve the set period unless the Working Group is disbanded by Council prior to the time of the next local government election.
- **8.2** A member having failed to attend three (3) consecutive ordinary meetings, without leave of absence having been granted, shall have resigned their membership.
- **8.3** Any member of the Working Group resigning his/her position within the Working Group shall do so in writing addressed to the Secretary, such notice having effect upon receipt by the Secretary.
- **8.4** A member ceasing to reside in Broken Hill will notify the Secretary in writing; such notice and a motion declaring his/her position vacant being carried at an ordinary meeting of the Working Group.
- 8.5 Membership shall cease in the following cases:
 - If member becomes bankrupt;
 - Member resigns from office by notification in writing to the Working Group and Council:
 - Member is absent for three (3) consecutive meetings without leave from meetings of the Working Group;
 - Council passes a resolution to remove the member from the Working Group;
 - Member holds any office of profit under the Working Group;
 - Member fails to disclose any pecuniary interest in any matter with which the Working Group is concerned and takes part in the consideration, discussion or votes on any question relating to the matter and for the purposes of this

Tidy Towns Volunteer Group – Terms of Reference

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provision 'pecuniary interest' has the same meaning given to that term in Section 441-443 of the Local Government Act 1993;

- Member while holding that office is convicted of an offence referred to in part 4 of the Crimes Act 1900 (offences relating to property);
- Member is prohibited by Order under Section 230 of the Corporations Law from managing a corporation within the meaning of that Section;
- Member becomes a mentally incapacitated person; or
- Upon the death of a member.
- **8.6** It shall be the duty of the Chairperson, if any extraordinary vacancy occurs, to declare the fact to the next ensuing ordinary meeting and to ensure that the necessary steps are taken to fill the vacancy in accordance with this Constitution.

9. MEETINGS

- 9.1 All meetings shall be held in accordance with the Council's Code of Meeting Practice.
 - Minutes of the matters discussed will be kept and a copy forwarded to the Contact Officer and to all Volunteer Group members in advance of the next meeting.
 - Any items requiring action by Council are to be the subject of a separate letter addressed to the Contact Officer.
- **9.2** There should be minimum of four (4) meetings held each year however, it is recommended that Ordinary Meetings of the Working Group occur on a monthly basis, to ensure that any outstanding matters are dealt with expeditiously.
- **9.3** Ordinary Meetings of the Working Group are required to address correspondence and matters relevant to the Working Group's objectives (Section 4.3) and finance matters (where relevant).
- 7.4 The Annual General Meeting will report on the activities of the Working Group for the year and to develop proposals for the activities program and any special projects for the following twelve (12) month period.
 - Appointment of all office bearers for the following twelve (12) month period will also take place at this meeting.
 - Agendas will be sent out and minutes kept by the Secretary of the meeting with copies sent to Council's Contact Officer (where not the Working Group Secretary).
- **9.5** An Extraordinary Meeting of the Volunteer Group shall be called in accordance with the Council's Code of Meeting Practice.
- 7.6 The Contact Officer is responsible for preparing a report to Council requesting the minutes be noted and any specific recommendation of the Working Group which must be endorsed at the time major events will be occurring with the Working Group.

Tidy Towns Volunteer Group - Terms of Reference

9.7 Following the Councils consideration of the Minutes and Recommendations, the Contact Officer will provide advice/feedback to the Working Group as applicable.

10. EXECUTIVE

- 10.1 The Executive shall consist of a Chairperson, Deputy Chairperson, Secretary and Treasurer (where required); all of whom shall be appointed at the Annual General Meeting each year.
- **10.2** The Chairperson shall chair and maintain order at all meetings of the Working Group at which he/she is present. The Chairperson may vote on all questions before the Working Group and when voting is equal shall have the casting vote.
- 10.3 During the absence of the Chairperson, or during a vacancy in that position, the Deputy Chairperson shall have and may exercise all the powers of the Chairperson.
- 10.4 Under normal circumstances only the Chairperson shall speak for the Working Group however, individual members may be delegated powers of public comment by the Working Group, should circumstances warrant it.
- 10.5 All members of the Executive will act in an honorary capacity.

11. RESPONSIBILITIES OF MEMBERS

- 11.1 Members of the Working Group are bound by the Broken Hill City Council Code of Conduct and shall undertake activities in accordance with the Workplace Health and Safety Policy and Procedures and with guidance by Council staff.
- 11.2 Members will be provided with a copy of the Broken Hill Code of Conduct and required to sign an acknowledgement form indicating their acceptance of such, before attending their first meeting.

12. RECORDS

- **12.1** The Working Group is required to keep all proper records. Minutes of each meeting shall be distributed to the Volunteer Group members.
- **12.2** Minutes of each meeting shall be submitted to Council within fourteen (14) days of the meeting.

13. CONFLICT OF INTERESTS

- 13.1 Councillors, Council Staff and members of Council Committees/Groups must comply with the applicable provisions of Council's Code of Conduct in carrying out the functions as Council Officials. It is the personal responsibility of Council Officials to comply with the standards in the Code of Conduct and regularly review their personal circumstances with this in mind.
- **13.2** Working Group members must declare any conflict of interests at the start of each meeting, or before discussions of a relevant agenda item or topic. Details of any conflicts of interest should be appropriately minuted.

Tidy Towns Volunteer Group - Terms of Reference

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14. COUNCIL CONTACT OFFICER

14.1 For further information on the Tidy Towns Working Group, contact Council's Waste and Sustainability Manager on 08 8080 3177.

14 DEFINITIONS

In this Constitution the following definitions will apply:

'Council' shall mean Broken Hill City Council.

'Working Group' shall mean the Tidy Towns Working Group.

'Executive' shall mean the Chairperson, Deputy Chairperson and Secretary of the Working Group.

'Contact Officer' shall mean Working Group specific Council Contact Officer, as detailed at Section 14.1.

Tidy Towns Volunteer Group – Terms of Reference

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INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

May 21, 2025

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 105/25

<u>SUBJECT:</u> <u>MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT</u>

STEERING GROUP MEETINGS HELD 22 AUGUST 2024, 15

<u>JANUARY 2025 AND 12 MAY 2025</u> <u>D25/22542</u>

Recommendation

1. That Broken Hill City Council Report No. 105/25 dated May 21, 2025, be received.

- 2. That the minutes of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.
- 3. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 22 August 2024, 15 January 2025 and 12 May 2025 be noted.

Executive Summary:

In accordance with the *Local Government Act 1993* and the Integrated Planning and Reporting Framework, Council is required to prepare several documents to facilitate the integration of long-term planning and implementation of Council activities. Core documents include the 4-year Delivery Program and the annual Operational Plan.

The Delivery Program is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, functions, projects, activities, and funding allocations must be directly linked to this Program. Supporting the Delivery Program is the annual Operational Plan, which identifies the projects and actions that will be undertaken during the year to achieve the commitments made in the Delivery Program. Councils Projects Delivery Team refer to this as the Annual Capital Works Program.

Report:

To ensure strong project governance throughout the duration of Council's Annual Capital Works Program, at the Ordinary Council meeting held on 23 February 2022, Council endorsed a Governance Framework for the creation of and appointment of members to the Project Consultative Group Project Steering Group (PSG), complete with a Terms of Reference for the PSG. Further at the Ordinary Council meeting held on 27 April 2022, nominations for membership were endorsed by Council.

Following the Local Government Election held in September 2024, all committee positions were declared vacant. Positions have now been finalised.

Meetings have been held on the following dates:

- 29 September 2022.
- 9 February 2023
- 9 May 2023
- 8 August 2023

- 8 November 2023
- 16 May 2024
- 22 August 2024
- 15 January 2025
- 12 May 2025

This report is to provide the Works Committee with a copy of the minutes and presentation from the PSG meetings held on 22 August 2024, 15 January 2025 and 12 May 2025.

It is important to note that for the presentations, some images and plans have been removed from what was presented at the meeting prior to being issued to the PSG, as these images and plans had not been approved for circulation at that time.

Community Engagement:

Membership of the PSG consists of:

- Minimum of two (2) Councillor Representatives Mayor Kennedy and Deputy Mayor Hickey
- Six (6) External Stakeholders Community Representatives

Non-voting Ex-officio members: (Will provide advice and information to the voting members):

- One (1) Project Director General Manager
- One (1) Community Engagement representative Manager Communications
- One (1) Project Management Director Infrastructure and Environment
- One (1) Council Contact Officer Project Officer
- One (1) Heritage Committee Member Heritage Advisor

Council's Projects Engineer and Leader Innovation and Business Improvement have been invited to each of the meetings to present on projects they are involved in.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Foster relationships with key community sector leaders

Key Direction:	4	Our Leadership
Objective:	4.4	Our community is engaged and informed
Strategy:	4.4.2	Facilitate meetings between community and elected
		representatives

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil financial implications of the administration of the PSG.

Attachments

- 1. UP Project Consultative Group PSG Presentation 22 August 2024
- 2. UP Project Consultative Group PSG Minutes 22 August 2024
- 3. Project Consultative Group PSG Presentation 15 January 2025
- 4. UP Project Consultative Group PSG Minutes 15 January 2025
- 5. J Project Consultative Group PSG Presentation (Redacted) 12 May 2025
- 6. UP Project Consultative Group PSG Minutes 12 May 2025

CODIE HOWARD
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL GENERAL MANAGER

Project Consultative Group

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Broken Hill City Council

Project Steering Group Meeting No. 7 Thursday, 22 August 2024

Broken Hill City Council

BROKEN HILL CITY COUNCIL

Meeting Agenda

- Welcome
- **Apologies**
- Project Updates
- Questions
- Next Meeting





Alma Oval and Norm Fox Oval Changeroom Upgrades

- Rebecca McLaughlin, Acting Leader Project Management
- The second round of Tender advertising returned one submission for each site.
- Again, both submissions significantly exceeded the available budget.
- Both submissions were for supply and delivery only and excluded site preparation, installation, connections, etc. The submission for Alma Oval excluded demolition of the existing building.
- Costs for site preparation, installation, connections etc. were estimated between \$276,280 to \$311,280.
- The Tender Evaluation Panel agreed to reach out to local builders to confirm what could be achieved, in similar design, at a more affordable cost. This is to find an alternative to the modular building or provide comparison of quotations to confirm if the modular building is more affordable.
- Findings are expected to be reported at the October Council meeting.

Lighting Upgrades – Memorial Oval

- Rebecca McLaughlin, Acting Leader Project Management

Memorial Oval – Tender Evaluation Pending

- Q24/8 Request for Quotation Memorial Oval Lighting Design closed on 31 May 2024.
- Quotes received ranged from \$0 \$63,800.00 for design services. \$0 submission was based on securing subsequent construction works and utilising company specific fittings. Submissions included and excluded use of existing towers, and one submission did not conform as did not include costs for full design scope of works.
- Evaluation panel agreed quotations are excessive compared to budget available due to unknown conditions of the site, and if existing towers could be retained. Potential savings during construction stage could be achieved if no requirements for demolition, new towers, new cabling, etc.
- Evaluation has been paused following engagement of an independent engineer to provide a structural assessment and report of the existing towers.
- Evaluation will reconvene following report submission (expected in August).



Image: Tower Lights and Track Lights proposed to be replaced pending design.

Lighting Upgrades – O'Neill Tennis Courts

- Rebecca McLaughlin, Acting Leader Project Management

O'Neill Tennis Courts – In Progress

- All court lighting has now been installed at the O'Neill Tennis Courts, including new poles where required.
- MBE (contractor) noted a dark spot present mid court, courts 1-6 side. MBE have returned to the design consultant to review and provide a report on rectification.
- Following response, MBE will adjust the light positions and test all lux levels.
- There is one switchboard due to arrive by end of August and installation of this will be the final works to be completed.
- The works are expected to be completed in full, ready for handover to Council and the Broken Hill Tennis Association, in mid-September.



Images: Upgraded switchboard



New light installed

Kintore Reserve Shelter

- Rebecca McLaughlin, Acting Leader Project Management

Kintore Reserve Shelter

- A new shelter with seating, and an accessible pathway, has been installed at Kintore Reserve.
- The shelter will serve as the starting base for the Heritage Walk Tours, as well as being available for use by all community and visitors.
- Works completed include demolition of old shelters and concrete, new concrete slab, new shelter with seating, and a new accessible pathway from Blende Street to the new shelter.
- Final works will include a ramp installed at an existing accessible car park providing direct connection to the new pathway, bollards behind the shelter to limit vehicle proximity to the shelter, and soft landscaping.
- Works are expected to be completed by the end of August.



Image: New shelter and seats installed at Kintore Reserve

Queen Elizabeth Park - Small Dog Breed Off Leash Area

- Rebecca McLaughlin, Acting Leader Project Management
- The Small Dog Off-Leash Area at Queen Elizabeth Park opened on 1 July 2025.
- The park has received positive feedback:

Broken Hill City Council staff/management/Councillors. Congratulations and thank you for establishing the Little Dogs dog park. This morning I was there with my pups, and two other people with their little pups. It was such a pleasure to see all six pups playing happily together without being concerned with big dogs who were in the big dog park. Job well done

Well done council

Wow that looks AWSUME

that looks great

Fantastic, Because I take my big girl Luna (American staffy) weight huge. She is a lover but could hurt little dogs playing accidentally!

The Queen Elizabeth Park is such a credit to the current Council Tom Kennedy

Nice, proper fencing for lil dogs so they cant escape

Excellent idea. Looks great, too.

Fantastic news, well done - will be great for little dogs, and owners, not to have to be concerned about large dogs not necessarily little dog friendly



Image: New Small Dog Breed Off Leash Area

E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Rebecca McLaughlin, Acting Leader Project Management

FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG

- The new court layout is starting to take shape.
- 85% of the subgrade has been completed.
- 45% of the bridging layer has been completed.
- Coming up: Final areas of subgrade and bridging layers to be completed by mid-September. All court areas are expected to have subgrade and bridging layers completed by mid-September ready for electrical cabling and drainage to be installed prior to installing the court pavement.

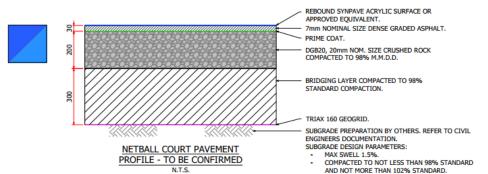




Image: Bridging layer

Duke of Cornwall Park

- Anjali Joseph, Acting Strategic Asset Management Coordinator
- Council's Assets Team found \$126,000 in savings for Duke of Cornwall Park and requested a change to the approved scope of works to re-invest these funds in the project rather than return funds to the Regional Housing Fund.
- This change has been approved by the Regional Housing Fund.
- Changes to the scope will now enable:
 - o Replace lights on two towers in park
 - o Upgrade of concrete pathway within the park
- All works will be completed by 31 December 2024, extended from 30 June 2024.



Image: Upgrades to concrete pathways mark-up

Library and Archive Project Stage Two: New Library Construction

- Asad Nizamani, Projects Engineer
- Demolition has commenced on site with the old Childrens Library demolished.
- Earthworks have started on 29 July 2024.
- Sewer connections completed in August 2024
- Works on footings have started with inspection passed by certifier and structural engineer on 20 August 2024.
- First concrete pour (footings) 22 August 2024
- Structural steel fabrication has commenced.



Footings Inspection – 20 August 2024



Demolished walls - 16 July 2024



Sewer works - 7 August 2024



Excavation - 14 August 2024



Steel reinforcement works – 15 August 2024



Preparing footings - 20 August 2024



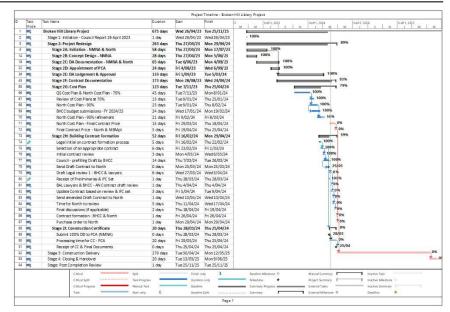
Concrete pour – 22 August 2024

Library and Archive Project Stage Two: New Library Construction

- Asad Nizamani, Projects Engineer

Estimated Program of Works

- Contract signing Completed
- Construction Start Completed
- Completion of ground works October 2024
- Start of walls November 2024
- Carpark site works March to July 2025
- Construction finish ETA July 2025



Program of works dated 3 April 2024

Project Update – CDB Redevelopment Projects

- Asad Nizamani, Projects Engineer

Introduction

The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity.

Key Projects

- · CBD Banner Lighting
- Argent Street Paving
- Town Square Redevelopment







Banner Poles Project

- Asad Nizamani, Projects Engineer
- New lighting installed on the Banner Poles on Argent Street with works completed in June 2024.
- The lights are 300-Watt LED lights design by engineering firm JJ Ryan Consulting Pty Ltd.
- The lights have outreach arms in heritage green colour supplied by the pole manufacturer that are customised for the banner poles.
- Compliant lux levels were measured at the commissioning stage with full handover documentation.









New banner pole lights - 27 June 2024

BROKEN HILL CITY COUNCIL

- **Argent Street Paving Project** Asad Nizamani, Projects Engineer
- Works ongoing on site with approximately 76% of the planned scope completed.
- Completed: Bromide St to Sulphide St.
- Current works: Sulphide St to Chloride St.
- Construction traffic management and diversion routes are in place.
- Construction will last until October 2024.



New paving completed up to 30 July 2024





Works progress – Sulphide to Chloride









Completed – 23 May 2024

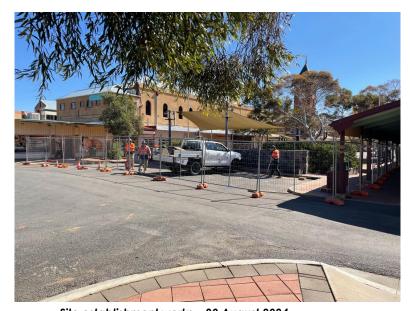
Completed - 13 July 2024

Completed - 30 July 2024

Works in progress – 21 August 2024

Town Square Redevelopment

- Asad Nizamani, Projects Engineer
- The project has been awarded to LCS Landscapes Pty Ltd.
- Construction works have commenced on site on 20 August 2024.
- · Demolition works have started.
- Offsite procurement is underway for furniture, misting feature, plants, and other items.
- Estimated completion: January 2025.



Site establishment works – 20 August 2024

Broken Hill City Council



Site offices on Crystal Lane - 20 August 2024



Marking out services – 20 August 2024



Shade sails removed – 21 August 2024



Demolition of retaining wall - 21 August 2024



Further demolition - 22 August 2024



Preparing Tree Protection Zones - 22 August 2024

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100% DD – Final Poster



Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer
- There are currently two (2) major capital projects underway at the Airport:
 - Upgrade of the fire system
 - Airside pavement upgrades
- Upgrade of the fire system: The fire system has been under upgrade since 2021 with new pumps commissioned in December 2023. Stage 2 involves the upgrade of underground fire piping systems and hydrants to comply with current codes and standards.
- Airside pavement upgrades: Testing and preliminary designs are underway with completion of design in September 2024.



Prestart discussions on fire piping upgrades - 17 July 2024

Broken Hill City Council

BROKEN HILL

Warnock Street Redevelopment

- Asad Nizamani, Projects Engineer
- Council is working with preferred tenderer to finalise the contract of works by 31 August 2024.
- A revised DA was submitted for the Garage Construction only and is currently under assessment with the Planning Consultant engaged for this project.
- Evaluations are underway to engage a Certifier for the project with works on the Construction Certificate commencing in September 2024.
- Construction commencement: October 2024.



Architect's Illustration of Stage 1 for completion by 2026 Note: Garage construction will be completed in 2025

Broken Hill City Council

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Questions?





Next PSG Meeting - TBC

Thank you!

With the Local Government Elections soon to be held, the current memberships of the Project Consultative Group PSG will become vacant and member nominations will be requested once again.

Thank you to Councillors and Community Members for your meeting attendance, contribution, and subject matter expertise during the past few years. It has been greatly appreciated.



MINUTES OF THE PROJECT CONSULTATIVE GROUP PSG - 22.08.2024 MEETING DETAILS

Facilitator	Jay Nankivell – General Manager
Minutes	Rebecca McLaughlin – Acting Leader Project Management
Meeting Venue	Second Floor Meeting Room, Council Administrative Building
Meeting Date	Thursday, 22 August 2024
Meeting Start Time	4:00 pm
Meeting End Time	5:00 pm

ATTENDANCE REGISTER

Role	Section	Name	
Chair	Mayor	Mayor Tom Kennedy	
Project Sponsor	BHCC General Manager	Jay Nankivell	
Council Contact Officer	BHCC Acting Leader Projects	Rebecca McLaughlin	
Cooricii Corridei Onicei	Management		
Council Officer	BHCC Projects Engineer	Asad Nizamani	
Project Steering Group	Community Representative	Ashley Byrne	
Special Invitation	BHCC Acting Strategic Asset	Anjali Joseph	
special invitation	Management Coordinator		

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Action Items from last meeting	Chair
4	Project Updates	General Manager, Project Team Members
5	Questions	Chair

1. Welcome

Mayor Kennedy welcomed everyone to the meeting.

2. Apologies

Rebecca confirmed apologies:

- Deputy Mayor Jim Hickey
- Codie Howard, BHCC Director Infrastructure & Environment
- Darrin Manuel, BHCC Manager Communications & Marketing
- Anne Johansson, BHCC Leader Innovation and Business Improvement
- Bernard Williams, Project Steering Group Community Representative
- Ghislaine Barbe, Project Steering Group Community Representative
 Matthew Handberg, Project Steering Group Community Representative
- Paul Thomas, Project Steering Group Community Representative
- Liz Vines, Heritage Advisor

3. Action Items from Previous Meetings

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

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Action Items not discussed at meeting. Still current.

Meeting Date Raised	Action	Responsible Officer	Status
29.09.2022	Arrange a site tour for PSG at the Warnock Street Yard.	Projects Engineer	Pending
09.05.2023	Investigate the purchase of a laser pointer	Project Officer	Pending

4. Project Updates

PowerPoint presentation displayed. Presenters:

- Rebecca McLaughlin, Acting Leader Project Management
- Anjali Joseph, Acting Strategic Asset Management Coordinator
- Asad Nizamani, Projects Engineer

Alma Oval and Norm Fox Oval Changeroom Upgrades (Rebecca McLaughlin)

- The second round of Tender advertising returned one submission for each site.
 Again, both submissions significantly exceeded the available budget.
- Both submissions were for supply and delivery only and excluded site preparation, installation, connections, etc. The submission for Alma Oval excluded demolition of the existing building.
- Costs for site preparation, installation, connections etc. were estimated between \$276,280 to \$311,280.
- The Tender Evaluation Panel agreed to reach out to local builders to confirm what could be achieved, in similar design, at a more affordable cost. This is to find an alternative to the modular building or provide comparison of quotations to confirm if the modular building is more affordable.
- Findings are expected to be reported at the October Council meeting.
 - General Discussions / Questions
 - o Mayor Kennedy agreed local builders might be more affordable.

• Lighting Upgrades - Memorial Oval (Rebecca McLaughlin)

- Q24/8 Request for Quotation Memorial Oval Lighting Design closed on 31 May 2024.
- Quotes received ranged from \$0 \$63,800.00 for design services. The \$0 submission was based on securing subsequent construction works and utilising company specific fittings. Submissions included and excluded use of existing towers, and one submission did not conform as did not include costs for full design scope of works.
- Evaluation panel agreed quotations are excessive compared to budget available due to unknown conditions of the site, and if existing towers could be retained. Potential savings during construction stage could be achieved if no requirements for demolition, new towers, new cabling, etc.
- Evaluation has been paused following engagement of an independent engineer to provide a structural assessment and report of the existing towers.
- Evaluation will reconvene following report submission (expected in August).

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

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Lighting Upgrades - O'Neill Tennis Courts (Rebecca McLaughlin)

- All court lighting has now been installed at the O'Neill Tennis Courts, including new poles where required.
- MBE (contractor) noted a dark spot present mid court, courts 1-6 side. MBE have returned to the design consultant to review and provide a report on rectification.
- Following response, MBE will adjust the light positions and test all lux levels.
- There is one switchboard due to arrive by end of August and installation of this will be the final works to be completed.
- The works are expected to be completed in full, ready for handover to Council
 and the Broken Hill Tennis Association, in mid-September.

• General Discussions / Questions

 Mayor Kennedy said the lights are working really well, he played last night with great lighting. The Tennis Association are very happy.

Kintore Reservice Shelter (Rebecca McLaughlin)

- A new shelter with seating, and an accessible pathway, has been installed at Kintore Reserve.
- The shelter will serve as the starting base for the Heritage Walk Tours, as well as being available for use by all community and visitors.
- Works completed include demolition of old shelters and concrete, new concrete slab, new shelter with seating, and a new accessible pathway from Blende Street to the new shelter.
- Final works will include a ramp installed at an existing accessible car park providing direct connection to the new pathway, bollards behind the shelter to limit vehicle proximity to the shelter, and soft landscaping.
- Works are expected to be completed by the end of August.

• General Discussions / Questions

o Mayor Kennedy said the Heritage Walking Tour Group are really happy.

• Queen Elizabeth Park – Small Dog Breed Off Leash Area (Rebecca McLaughlin)

- The Small Dog Off-Leash Area at Queen Elizabeth Park opened on 1 July 2025.
- The park has received positive feedback.

• General Discussions / Questions

- o Mayor Kennedy pleased the fence gap was fixed before opening.
- Mayor Kennedy said there has been talk about the gas works site being a
 potential site for another smaller fenced dog park. Assets and Projects
 Team will note this and discuss.

E.P. O'Neill Memorial Park – Stage One – Netball Courts (Rebecca McLaughlin)

FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG

- The new court layout is starting to take shape.
- 85% of the subgrade has been completed.
- 45% of the bridging layer has been completed.
- Coming up: Final areas of subgrade and bridging layers to be completed by mid-September. All court areas are expected to have subgrade and bridging

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

Page 3 of 7

layers completed by mid-September ready for electrical cabling and drainage to be installed prior to installing the court pavement.

• General Discussions / Questions

 Mayor Kennedy mentioned the site visit and Rebecca confirmed a site visit has been scheduled for the E.P. O'Neill Memorial Park Redevelopment PSG for 4th September.

Duke of Cornwall Park Redevelopment (Anjali Joseph)

- Council's Assets Team found \$126,000 in savings for Duke of Cornwall Park and requested a change to the approved scope of works to re-invest these funds in the project rather than return funds to the Regional Housing Fund.
- This change has been approved by the Regional Housing Fund.
- Changes to the scope will now enable:
 - Replace lights on two towers in park.
 - Upgrade of concrete pathway within the park
- All works will be completed by 31 December 2024, extended from 30 June 2024.

• General Discussions / Questions

 Mayor Kennedy commented that it is great the lights have been included as that is what the community wanted done.

• Library and Archives Project (Asad Nizamani)

- Demolition has commenced on site with the old Childrens Library demolished.
- Earthworks have started on 29 July 2024.
- Sewer connections completed in August 2024.
- Works on footings have started with inspection passed by certifier and structural engineer on 20 August 2024.
- First concrete pour (footings) 22 August 2024.
- Structural steel fabrication has commenced.
- Contract signing Completed.
- Construction Start Completed.
- Completion of ground works October 2024.
- Start of walls November 2024.
- Carpark site works March to July 2025.
- Construction finish ETA July 2025.

• General Discussions / Questions

Mayor Kennedy asked if there are any plans for the existing building at this time. General Manager confirmed no, the building will be locked off and restricted. Ideally this will be where the archives will be in future. Would need to continue to look for funding opportunities as to whether we knock down and rebuild or renovate. General Manager did note for interested that when working on the building, a 3rd floor was uncovered instead of a normal rood, inclusive of sewer and water connections. Asad noted that today a 300mm steel beam was discovered, which would indicate a 3rd floor may have been planned at one point.

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

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CBD Redevelopment Projects - CBD Banner Poles Project (Asad Nizamani)

- New lighting installed on the Banner Poles on Argent Street with works completed in June 2024.
- The lights are 300-Watt LED lights design by engineering firm JJ Ryan Consulting Pty Ltd.
- The lights have outreach arms in heritage green colour supplied by the pole manufacturer that are customised for the banner poles.
- Compliant lux levels were measured at the commissioning stage with full handover documentation.

• General Discussions / Questions

o Mayor Kennedy asked if with the Essential Energy lights off, do the banner pole lights meet requirements. General Manager and Asad confirmed that yes, they do. Asad noted that a dark spot is evident in front of the Town Hall Façade where a tree is present, so some local pedestrian lighting should resolve this. Anjali noted that existing Silver Bullet Lighting is damaged and once fixed, this should resolve the dark spot.

Argent Street Paving Upgrades (Asad Nizamani)

- Works ongoing on site with approximately 76% of the planned scope completed.
- Completed: Bromide St to Sulphide St.
- Current works: Sulphide St to Chloride St.
- Construction traffic management and diversion routes are in place.
- Construction will last until October 2024.

• General Discussions / Questions

 Mayor Kennedy said there has been very good feedback about the contractors doing this work – working quick, working well. Parking has been a concern, would be good if paving is completed sooner than October to get parking back.

• CBD Redevelopment Projects - Town Square Redevelopment (Asad Nizamani)

- The project has been awarded to LCS Landscapes Pty Ltd.
- Construction works have commenced on site on 20 August 2024.
- Demolition works have started.
- Offsite procurement is underway for furniture, misting feature, plants, and other items.
- Estimated completion: January 2025.

• General Discussions / Questions

- o Mayor Kennedy asked how businesses are accessed during works.
- Ashley said he had been contacted yesterday from a business that the contractor fence was too close to the business limiting access, and this has been rectified quickly. He also noted that a disabled car pace has now been lost.

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

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- Mayor Kennedy and General Manager discussed installing a temporary accessible car space and temporary pedestrian crossing adjacent to Broken hill Community Credit Union building and crossing Crystal Lane.
- Action: Asad to submit request to Director Infrastructure and Environment to change existing standard parallel parking adjacent to Broken Hill Community Credit Union to an accessible car space and install a pedestrian crossing from car space across Crysal Lane towards Town Square temporarily during construction of the Town Square Project.
- Mayor Kennedy also suggested 15-minute parking be installed in Argent Street in from of the chemist and newsagency to allow short visits to these shops. General Manager said we can do this.
- Action: Asad to submit request to Director Infrastructure and Environment to change existing 2-hour parking to 15-minute parking temporarily in Argent Street in front of C.P. Peoples Chemist and Barrier Stationers Newsagent during construction of the Town Square Project.

Airport Master Plan & Funding (Asad Nizamani)

- There are currently two (2) major capital projects underway at the Airport:
 - Upgrade of the fire system
 - Airside pavement upgrades
- Upgrade of the fire system: The fire system has been under upgrade since 2021 with new pumps commissioned in December 2023. Stage 2 involves the upgrade of underground fire piping systems and hydrants to comply with current codes and standards.
- Airside pavement upgrades: Testing and preliminary designs are underway with completion of design in September 2024.

• General Discussions / Questions

- Mayor Kennedy asked General Manager why dd the RFDS move filing from Broken Hill to South Australia. General Manager said that 95% of the reason came down to the works being undertaken at the RFDS site. Mayor Kennedy said this was what he said on a recent ABC interview.
- Rebecca mentioned in that same ABC interview that the Mayor spoke about the existing Airport Parking and confirmed that two projects assigned to her are the Airport Carpark Upgrade and the Rental Carpark Footpath and Solar Lights.

Warnock Street Yard Redevelopment (Asad Nizamani)

- Council is working with preferred tenderer to finalise the contract of works by 31 August 2024.
- A revised DA was submitted for the Garage Construction only and is currently under assessment with the Planning Consultant engaged for this project.
- Evaluations are underway to engage a Certifier for the project with works on the Construction Certificate commencing in September 2024.
- Construction commencement: October 2024.

• General Discussions / Questions

 Mayor Kennedy asked if the staff are happy. General Manager and Asad both confirmed yes, especially now that things are starting to happen, tender has been awarded etc. The Mayor said that improved

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

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environments are very good for productivity, and both the Mayor and Ashley agreed good equipment, safe environments boost morale and productivity.

5. General Discussion

- Mayor Kennedy said that the minutes and presentation from these meetings is well received by all, clear and easy to understand.
- Rebecca thanked all involved in the PCG PSG. With the Local Government Elections soon to be held, the current memberships of the Project Consultative Group PSG will become vacant and member nominations will be requested once again. Thank you to Councillors and Community Members for your meeting attendance, contribution, and subject matter expertise during the past few years. It has been greatly appreciated.

6. Next Steps

- Rebecca will issue the redacted Power Point presentation and minutes to all members of the PSG.
- Asad to submit request to Director Infrastructure and Environment to change existing standard parallel parking adjacent to Broken Hill Community Credit Union to an accessible car space and install a pedestrian crossing from car space across Crysal Lane towards Town Square temporarily during construction of the Town Square Project.
- Asad to submit request to Director Infrastructure and Environment to change existing 2-hour parking to 15-minute parking temporarily in Argent Street in front of C.P.
 Peoples Chemist and Barrier Stationers Newsagent during construction of the Town Square Project.

7. Meeting Close

• There being no further business the Chair closed the meeting at 5:00pm.

NEXT MEETING - TBC

Date	
Venue	
Start Time	
End Time	

Project Consultative Group PSG – Minutes from the Meeting held 22.08.2024

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Project Consultative Group

Project Steering Group Meeting 2025 - No. 1 Wednesday, 15 January 2025

Broken Hill City Council



Meeting Agenda

- 1. Welcome
- 2. Apologies
- 3. Floodplain Management Study
- 4. Project Updates
- 5. Questions
- 6. Next Meeting



Broken Hill City Council

BROKEN HILL CITY COUNCIL Floodplain Manc

Floodplain Management Study

- Codie Howard, Director Infrastructure and Environment

1. Kade Small

Senior Floodplain Officer

Department of Climate Change, Energy, the Environment and Water

- The management of Flood Risk in NSW (Policies and Legislation);
- How the Broken Hill Flood Study aligns with NSW requirements;
- The role of the committee in overseeing the Broken Hill Flood Study.

Darren Lyons Principal Water Resources Engineer Torrent Consulting

- Project Status and work done to date;
- Flood Modelling and Calibration;
- · Questions.



BROKEN HILL

Alma Oval and Norm Fox Oval Changeroom Upgrades

- Codie Howard, Director Infrastructure and Environment

Tender Advertising:

- Have advertised Tender on 3 different occasions with all submissions received significantly over project budget.
 - 4 December 2023 2 February 2024.
 - 21 June 2024 14 July 2024.
 - 1 October 2024 29 November 2024.
- Advertising was completed through Vendor Panel and direct e-mails to local builders.
- After each advertisement scope was revised to attempt to reduce cost of project.
- Since first advertisement costs have risen significantly due to post Covid building escalation prices and increased popularity of modular builds.
- Council has requested meeting with funding body to combine budgets from both buildings and focus solely on the Alma Oval Redevelopment and for the Norm Fox Oval Changeroom to be completed as part of the E.P. O'Neill Sporting Precinct Redevelopment.





E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Codie Howard, Director Infrastructure and Environment

Project to Date:

- Court civil works sub-grade, base and asphalting completed.
- Concrete paths (95% complete).
- Fence posts (85% complete).
- All sports lighting installed.
- Fast five netball court poles installed.
- Stormwater drainage on-going.

Upcoming Works:

- Court sealing starting this week (weather dependent)
- Finalise drainage works
- Court furniture installation. E.g. Poles, seating shade structures.

Expected Practical Completion Date: 4th March 2025



Broken Hill City Council

BROKEN HILL

E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Codie Howard, Director Infrastructure and Environment



Concrete Prep - 4th December



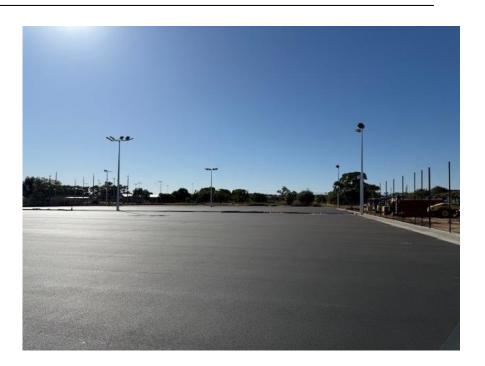
Concrete After - 19th December



Fence Posts - 4th December



Fence Posts After - 19th December



BROKEN HILL

Library and Archive Project New Library Construction

- Asad Nizamani, Projects Engineer

Project Updates – Library Site

- Installation of concrete wall panels is underway on site. First delivery was Thursday 5th December with nine (9) panels installed by 10 December 2024.
- Offsite structural steel fabrication is complete with the steel ready to be delivered to site. Assembly of the steel elements on site has commenced.
- Works are continuing to rehabilitate the walls of the new internal courtyard garden.
- Shop drawing process for the windows has started.
- Civil works for the ground floor slab has commenced.



Footings in the Western Garden Wall – 28 November 2024

Broken Hill City Council

BROKEN HILL

Stage Two: New Library Project

Asad Nizamani, Projects Engineer



Roof removed - 7 November



The building - 3 December



WHS Inspection - 28 November



Councillor Visit - 4 December



Steel Delivery - 18 November



Wall Panels Readying - 10 December



Steel Assembly - 20 November



Installed Panels On Site – 10 December

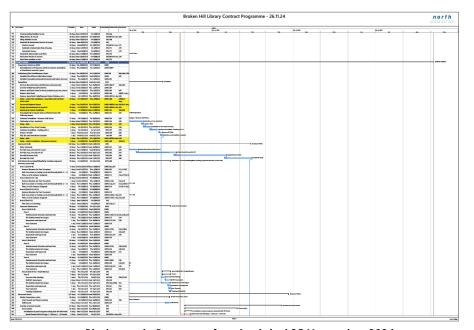
BROKEN HILL

Stage Two: New Library Project

Asad Nizamani, Projects Engineer

Estimated Program of Works (2025)

- Offsite steel fabrication Completed
- Main CC Completed
- Wall Panelling From 5 December 2024
- Wall Garden Works 20 February 2025
- Structural steel works 3 February 2025
- Start of Roofing March 2025
- Carpark CC 28 February 2025



Photograph: Program of works dated 25 November 2024

Broken Hill City Council

BROKEN HILL

Project Update – CDB Redevelopment Projects

- Asad Nizamani, Projects Engineer

Introduction

The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity.

Key Projects

- CBD Banner Lighting (Completed)
- Argent Street Paving (Completed)
- Town Square Redevelopment







Broken Hill City Council

BROKEN HILL CITY COUNCIL

- **Argent Street Paving Project** Asad Nizamani, Projects Engineer
- Paving works completed in November 2024.
- 7 x Telstra Pits covers to be installed.







Paving works completed - November 2024

BROKEN HILL

Town Square Redevelopment

- Asad Nizamani, Projects Engineer
- · Demolition completed.
- Block garden walls completed with stone cladding and render being done on site.
- Irrigation works completed.
- Concrete works underway with shade sail structure posts ordered with ETA 27 January for installation on site.
- Plants and landscaping supplies have been ordered but will be installed in February 2025 under cooler conditions.
- Estimated completion: February 2025.



Low level garden wall – stone works underway in January 2025

MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETINGS HELD 22 AUGUST 2024, 15 JANUARY 2025 AND 12 MAY 2025

Removal of time capsule – September 2024



Underground Conduits – September 2024



Start of blockwork – October 2024



Steps being prepared – December 2024



Installation of Handrails - January 2025

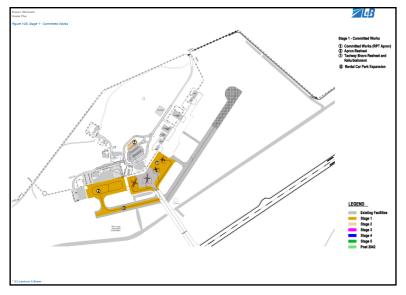


Current Overview of Works – January 2025

BROKEN HILL

Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer
- There are four (4) capital projects underway at the Airport, aligning with the Airport Master Plan 2022:
 - Upgrade of the fire system
 - Airside pavement upgrades
 - · Airport carpark upgrades
 - New footpath with associated solar lights
- All the projects are FY 2024/25 projects, except the pavement upgrades that will be completed by December 2025.
- The combined capital value of the projects are approximately \$12 million with over 80% wholly grant funded by the Federal and State Governments.



An extract of Stage 1 (part Stage 2) of the Airport Master Plan

BROKEN HILL

Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer
- Upgrade of the Fire System involves the upgrade of the underground asbestos pipes to new high strength PVC pipes and works to upgrade hydrant coverage.
- Geotechnical investigations and revised IFC designs were completed in December 2024 by GHD Pty Ltd to avoid airside works.
- · Robinson Plumbing has been engaged.
- Prestart works are currently under with site works to commence in February 2025.
- Construction will take approximately 3 months.

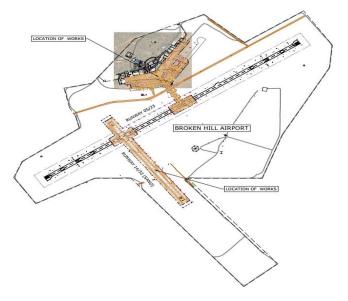


Geotechnical investigations commencing – October 2024



Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer
- The Airport Pavement Upgrades will upgrade the RPT apron, the RFDS apron, and the worst affected taxiways with new sheeting.
- 100% technical designs for tender have been completed in January 2025 by specialist consulting firm Tonkin Consulting Pty Ltd alongside geotechnical investigations.
- The construction tender is being prepared for advertising by the end of February 2025.
- Construction will take approximately 6 8 months with the project estimated to be completed by December 2025.



Coloured extract of the estimated scope – December 2024



Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

Airport Carpark Upgrades

- A scope of works has been finalised with concept design currently being compiled by consultant firm Tonkin Consulting Pty Ltd.
- Geotechnical investigations were completed in late 2024 with stormwater runoff analysis completed through site visits in December 2024.
- Design documentation ETA in March 2025.
- Construction will take approximately 2-3 months with the project estimated to be completed by June 2025.

Airport Rental Carpark pathway and solar lights

- A 140m long paved pathway will be constructed from the terminal to the overflow rental carpark with associated solar lights.
- Requests for quotations were sent out for light suppliers in December 2024 (under evaluation).
- Concrete works will be carried out by Council's concrete panel supplier(s).
- Construction is estimated to be completed by June 2025.

Broken Hill City Council

BROKEN HILL

Warnock Street Redevelopment

- Asad Nizamani, Projects Engineer
- DA has been approved in November 2024 for Stage 1 of the redevelopment focusing on the new Garage Workshop construction.
- Structen Pty Ltd has been engaged as the principal contractor.
- Philip Chun BC (NSW) Pty Ltd has been appointed as the Certifier with the CC in progress.
- Site establishment is currently underway.
- Construction start is in February 2024 with completion estimated by December 2025.



Site investigations under way during design



Questions?





Next PSG Meeting

The next meeting will be held:

Date: TBC

Time: 4pm

Location: Second Floor Meeting Room, Council Administrative

Building





MINUTES OF THE PROJECT CONSULTATIVE GROUP PSG - 15.01.2025 MEETING DETAILS

Facilitator	Jay Nankivell – General Manager	
Minutes	Codie Howard – Director Infrastructure and Environment	
Masking Vanua	Ground Floor Meeting Room, Council Administrative Building & MS	
Meeting Venue	Teams.	
Meeting Date	Wednesday, 15 January 2025	
Meeting Start Time	4:00 pm	
Meeting End Time	5:42 pm	

ATTENDANCE REGISTER

Role	Section	Name	
Chair / Councillor Representative	Mayor	Mayor Tom Kennedy	
Councillor Representative	Deputy Mayor	Deputy Mayor Jim Hickey	
Councillor Representative	Councillor	Councillor Ashley Byrne	
Project Sponsor	BHCC General Manager	Jay Nankivell	
Project Manager	BHCC Director Infrastructure and Environment (via MS Teams)	Codie Howard	
Council Officer	BHCC Projects Engineer	Asad Nizamani	
Council Officer	BHCC Projects Officer	Ashwin Roy	
Council Officer	BHCC Projects Engineer	Suranga Palihawadana	
Council Officer	BHCC Leader Innovation and Business Improvement	Anne Johansson	
Project Steering Group	Community Representative	Matthew Handberg	

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Action Items from last meeting	Chair
4	Floodplain Management Study	Chair / Special Guests
5	Project Updates	General Manager, Director Infrastructure & Environment, Project Delivery Team
6	Questions	Chair

1. Welcome

Mayor Kennedy welcomed everyone to the meeting.

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

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Broken Hill City Council Page 100

2. Apologies

Mayor Kennedy confirmed apologies:

- Rebecca McLaughlin, BHCC Acting Leader Projects Management.
- Ghislaine Barbe, Community Representative.
- Paul Thomas, Community Representative.
- Bernard Williams, Community Representative.
- Darrin Manuel, BHCC Manager Communications & Marketing.

3. Action Items from Previous Meetings

Action Items not discussed at meeting. Still current.

Meeting Date Raised	Action	Responsible Officer	Status
29.09.2022	Arrange a site tour for PSG at the Warnock Street Yard.	Projects Engineer	Pending

4. Floodplain Management Study

PowerPoint presentation displayed.

Presenters:

- Codie Howard, Director Infrastructure and Environment.
- Kade Small, Senior Floodplain Officer, Department of Climate Change, Energy, Environment and Water.
- Darren Lyons, Principal Water Resources Engineer, Torrent Consulting.
- Project Background (Codie Howard)
 - La Nina events between 2021-2024 have shown there is an increased level
 of flood risk within the Broken Hill LGA.
 - Flood Study has not been updated since approximately the 90's, with overall weather conditions changing dramatically since then.
 - Applied for funding through the DCCEEW and was successful in gaining funding.
 - Advertised project in August 2023, in which Torrent Consulting were awarded the contract.
- Funding Body and Committee Role in Project (Kade Small).
 - The management of flood risk with NSW is managed by local Councils with support and guidance from the Department of Climate Change, Energy, Environment and Water through the Floodplain Risk Management Framework.
 - The Floodplain Risk Management Framework is divided into certain phases
 of flood management, the framework that is managed by local Councils
 and the Process which this committee will be involved in and be the voice
 for the community.
 - The committee's role is to assist Council in developing a Flood Risk Management Plan and contribute their knowledge of historical information, local problems, possible solutions and generally be the community's voice.
 - Codie to share with members of the committee, the Committee Handbook and the most recent milestone report for their information.
- Project Status and Modelling Requirements (Darren Lyons).
 - Outline of the Flood Study Objectives

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

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- Compilation and review of existing information pertinent to the study and acquisition of additional data as required.
- Development appropriate hydrologic and hydraulic models and calibration to observed historical event data where available.
- Determination of design flood conditions for a range of design magnitude events up to the Probable Maximum Flood (PMF) event, considering also future flooding conditions incorporating potential climate change influence.
- Presentation of study methodology, results and findings in a comprehensive report incorporating appropriate flood mapping.
- Consultation has been held in person and through online surveys in 2023
 with the wider community which provided very good information on flood
 behaviours. Increased availability of photos and videos during the flood
 has helped with the mapping process.
- All the data and information from consultation with the community as well as any survey data Council was able to provide help build the flood modelling calibration parameters. The flood modelling software helps understand rainfall run-off and flow distribution.
- Next steps will include completing the modelling and finalising the report.
 Report will be presented to the committee for endorsement, then to
 Council to approve for public exhibition, before being formally adopted.

5. Project Updates

PowerPoint presentation displayed. Presenters:

- Codie Howard, Director Infrastructure and Environment
- Asad Nizamani, Projects Engineer

Alma Oval and Norm Fox Oval Changeroom Upgrades (Codie Howard)

- Background provided on Tender advertising to date.
 - Have advertised on 3 different occasions, with all submissions significantly over budget.
 - o 4 December 2023 2 February 2024.
 - o 21 June 2024 14 July 2024.
 - o 1 October 2024 29 November 2024.
 - After each advertising period, re-scoping was carried out to bring costs back to budget.
 - Since the first advertisement, costs have risen significantly due to post Covid building escalation prices and increased popularity of modular builds.
 - Council has requested meeting with funding body to combine budgets from both buildings and focus solely on the Alma Oval Redevelopment and for the Norm Fox Oval Changeroom to be completed as part of the E.P. O'Neill Sporting Precinct Redevelopment.

General Discussions / Questions

- Mayor Kennedy, asked about the ability to spend the funding of the Alma
 Oval grant on a refurbishment?
 - Codie Howard responded that one submission had been received for upgrade of current facilities only for

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

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approximately \$800K and would not provide a compliant build.

- Mayor Kennedy asked the committee what the preference is for priority building if able to combine funds.
 - Matthew Handberg moved that the Alma Oval becomes the priority site.
 - o Second from Deputy Mayor Hickey.
 - o Unanimous decision passed.
- E.P. O'Neill Memorial Park Stage One Netball Courts (Codie Howard)

FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG

- Background provided on status of project.
 - · Completed to date
 - o Court civil works sub-grade, base and asphalting completed.
 - o Concrete paths (95% complete).
 - o Fence posts (85% complete).
 - o All sports lighting installed.
 - o Fast five netball court poles installed.
 - o Stormwater drainage on-going.
 - Upcoming Works:
 - Court sealing starting this week (weather dependent)
 - o Finalise drainage works
 - o Court furniture installation. E.g. Poles, seating shade structures.

• General Discussions / Questions

- Mayor Kennedy asked Codie Howard to explain the court sealing process to the Committee.
 - o Codie Howard responded, "The product is a specialised type of seal, like rubber based epoxy seal over the courts but can only be done by hand with screeding and temp dependent that if the temperature is too hot the resin sets too fast and because doing by hand it causes problems".
- Library and Archives Project (Asad Nizamani)
 - Project Status Update
 - Installation of concrete wall panels is underway on site. First delivery was Thursday 5th December with nine (9) panels installed by 10 December 2024.
 - Offsite structural steel fabrication is complete with the steel ready to be delivered to site. Assembly of the steel elements on site has commenced.
 - Works are continuing to rehabilitate the walls of the new internal courtyard garden.
 - Shop drawing process for the windows has started.
 - Civil works for the ground floor slab has commenced.

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

Page 4 of 7

- CBD Redevelopment Projects CBD Banner Poles Project (Asad Nizamani)
 - COMPLETED.
- Argent Street Paving Upgrades (Asad Nizamani)
 - All paving works were completed in November 2024
 - Seven Telstra pit lid covers are still to be installed.
 - General Discussions / Questions
 - Matt Handberg asked Asad how we found working with the Contractors?
 Asad that Conex Group have been working with Council for a few years now and we don't have many issues with them. He noted they are extremely fast in carrying out projects.
- CBD Redevelopment Projects Town Square Redevelopment (Asad Nizamani)
 - Project update provided
 - All demolition works have been completed.
 - Block garden wall are being fitted with stone cladding and render.
 - Irrigation works are complete.
 - Shade sail structure being manufactured currently with an estimated arrival on site of January 27.
 - Planting and Landscaping will be completed at end of February when temperature is a little cooler
 - Estimated completion is still end of February.

• General Discussions / Questions

- Jay Nankivell provided an update on the outcome of the survey asking the community on the preferred location of the Women's Memorial that was removed in the demolition phase. The preferred location was overwhelmingly voted to be back in Town Square. A map layout of three (3) possible locations within the Town Square were provided to the committee to discuss and select preferred location. The three options were
 - 1. Argent Street end, Pharmacy side.
 - 2. Argent Street end, Café side
 - 3. Crystal Lane end, Café side.
 - All members agreed that the structure need to be at the Argent Street end with a preference to the Pharmacy side.
 - The committee would like the options to go to the community for a vote and a final decision to be made at the February Council meeting.
 - Moved Matthew Handberg
 - Second from Deputy Mayor Hickey.
 - o Unanimous decision passed.
- Airport Master Plan & Funding (Asad Nizamani)

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

Page 5 of 7

- There are four (4) capital projects underway at the Airport, aligning with the Airport Master Plan 2022:
 - Upgrade of the fire system
 - Airside pavement upgrades
 - Airport carpark upgrades
 - New footpath with associated solar lights
- All the projects are FY 2024/25 projects, except the pavement upgrades that will be completed by December 2025.
- The combined capital value of the projects are approximately \$12 million with over 80% wholly grant funded by the Federal and State Governments.

Airport Fire Pipe Replacement Project (Asad Nizamani)

- Upgrade of the Fire System involves the upgrade of the underground asbestos pipes to new high strength PVC pipes and works to upgrade hydrant coverage.
- Geotechnical investigations and revised IFC designs were completed in December 2024 by GHD Pty Ltd to avoid airside works.
- Robinson Plumbing has been engaged.
- Prestart works are currently under with site works to commence in February 2025.
- Construction will take approximately 3 months.

• Airport RPT and RFDS Pavement Upgrades (Asad Nizamani)

- The Airport Pavement Upgrades will upgrade the RPT apron, the RFDS apron, and the worst affected taxiways with new sheeting.
- 100% technical designs for tender have been completed in January 2025 by specialist consulting firm Tonkin Consulting Pty Ltd alongside geotechnical investigations.
- The construction tender is being prepared for advertising by the end of January 2025.
- Construction will take approximately 6 8 months with the project estimated to be completed by December 2025.

• General Discussions / Questions

- Jay Nankivell updated the Committee about the change in pavement strength requirement since the Master Plan was completed, with Qantas upgrading their fleet from Q300 to Q400 aircrafts.
- Mayor Kennedy asked for details around the compaction requirement for 737 aircraft.
- Jay explained we are only strengthening one (1) bay for the capability of parking 737 aircrafts due to the cost associated if we were to complete for the whole apron.

Airport Car Park Expansion and Overflow Carpark Footpath/ Lighting (Asad Nizamani)

Car Park Expansion:

- A scope of works has been finalised with concept design currently being compiled by consultant firm Tonkin Consulting Pty Ltd.
- Geotechnical investigations were completed in late 2024 with stormwater runoff analysis completed through site visits in December 2024.

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

Page 6 of 7

- Design documentation ETA in March 2025.
- Construction will take approximately 2-3 months with the project estimated to be completed by June 2025.

Footpath and Lighting:

- A scope of works has been finalised with concept design currently being compiled by consultant firm Tonkin Consulting Pty Ltd.
- Geotechnical investigations were completed in late 2024 with stormwater runoff analysis completed through site visits in December 2024.
- Design documentation ETA in March 2025.
- Construction will take approximately 2-3 months with the project estimated to be completed by June 2025.

Warnock Street Yard Redevelopment (Asad Nizamani)

- DA has been approved in November 2024 for Stage 1 of the redevelopment focusing on the new Garage Workshop construction.
- Structen Pty Ltd has been engaged as the principal contractor.
- Philip Chun BC (NSW) Pty Ltd has been appointed as the Certifier with the CC in progress.
- Site establishment is currently underway.
- Construction start is in February 2024 with completion estimated by December 2025.

General Discussions / Questions

- o Matthew Handberg asked if it was a quick turn around for the project to be completed within a year.
- Asad mentioned that due to the design of the structure, most of the material will be built off site and will only needed to be erected on site, making for a quicker installation time.

6. General Discussion

- Mayor Kennedy asked Jay Nankivell to update the committee on the funding application for Get Actice NSW.
- Jay explained that we have submitted a funding application for new footpath to be
 installed along Pro Hart Way from the Airport overflow carpark to Knox Street. The
 project will include landscaping, tree replacement (where needed), street furniture
 and solar lighting along the pathway. The long-term plan is to continue footpath to
 Eyre Street and along Holten Drive.

7. Next Steps

 A copy of the redacted (if appropriate) Power Point presentation and minutes to all members of the PSG.

8. Meeting Close

• There being no further business the Chair closed the meeting at 5:42 pm.

NEXT MEETING - TBC

Project Consultative Group PSG – Minutes from the Meeting held 15.01.2025

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Project Consultative Group

Project Steering Group Meeting 2025 - No. 2 Monday, 12 May 2025



Meeting Agenda

- 1. Welcome
- 2. Apologies
- 3. PCG Post Election Membership Update
- 4. Council Projects: General Update
- 5. Questions
- 6. Next Meeting



BROKEN HILL

Alma Oval and Norm Fox Oval Changeroom Upgrades

- Rebecca McLaughlin, Acting Leader Project Management

Fund: Stronger Country Communities Fund (SCCF) **Administered by:** Department of Regional NSW

Approved funding:

- Alma Oval: \$471,000
 Norm Fox Oval: \$433,333
- 3. Total: \$904,333

Progress:

The Request for Tender has been advertised on 3 occasions:

- 1. Round 1 Advertising Vendor Panel 4 December 2023 2 February 2024
- 2. Round 2 Advertising Vendor Panel 21 June 2024 14 July 2024
- 3. Round 3 Advertising Direct Email Issue 1 October 2024 29 November 2024

It is not feasible to achieve the project intention of a changeroom at each site within the budget available.

Recent meeting with the Department of Primary Industries and Regional Development to discuss options. Information is being collated to apply for a variation to remove Norm Fox Oval from scope and transfer funds to Alma Oval. For consideration, we must show that two separate projects will be delivered at Alma Oval:

- 1. Stage One being all preliminary works, site investigations, site preparations, modular building construction (off site), delivery and installation of building onsite.
- 2. Stage Two being all internal and external fitouts, connections, painting, commissioning etc.

Working with Ausco to confirm costs for inclusion in the variation request.

BROKEN HILL

Airport Car Park Upgrades

- Rebecca McLaughlin, Acting Leader Project Management

Tonkin Engineering were engaged in 2024 to develop concept designs for an expansion of Concept designs for an expansion of the existing terminal car park and hire vehicle car park.

Designs have now been received and approval to proceed to technical design has been issued. It is expected that technical designs tender schedules will be returned by mid-June, ready to advertise the Request for Tender for Construction.



Image: Concept Design – Terminal Car Park



Image: Concept Design – Hire Vehicle Car Park



Project Management Services Panel

- Rebecca McLaughlin, Acting Leader Project Management

To support Council to deliver projects that benefit the community, a Project Management Services Panel was established in August 2021 and concluded in August 2024.

A Request for Quotation was advertised to establish a new panel, receiving 57 submissions.

The evaluation process has concluded, and recommendation endorsed to appoint the following vendors:

- Amato Slapp Engineering Pty Ltd
- GHD
- Indus Engineering Pty Ltd
- Lyons Project Management
- NSW Public Works.

If services are required, a formal quotation will be requested for specific project costs.

BROKEN HILL

Living Desert Masterplan

- Rebecca McLaughlin, Acting Leader Project Management

Environmental Partnership NSW were engaged by Council to develop a 20-year Master Plan for the Living Desert State Park and have been working on this since their initial consultation sessions held in July 2024.

In early May, they returned to Broken Hill to undertake a presentation of their final documents.

Presentations held included:

- Elected Members
- Council Technical Officers
- Site Operations Crew and Volunteer Group
- Arts, Film and Tourism representatives.

The Master Plan will outline the actions required for improvement, and is intended to guide the physical upgrade of the site over the next twenty years either through Council budget or grant funding opportunities.

It is expected that final documents will be presented to the June Council meeting for endorsement.



Image: The Living Desert Sculptures

BROKEN HILL CITY COUNCIL

Memorial Oval Lighting Upgrade

- Rebecca McLaughlin, Acting Leader Project Management

- Tonkin Engineering conducted a structural assessment and report of the existing towers.
- Vendors who submitted a design quotation were provided with the assessment report and offered the opportunity to revise their design and quotation.
- Revised quotations have been received.
- To ensure that the design is compatible with the existing infrastructure while meting Australia Standards, the proposed designs will be issued to Tonkin Engineering to review and confirm.
- The evaluation panel will then reconvene and evaluate the submissions received.



Image: Memorial Oval Light Tower



E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Rebecca McLaughlin, Acting Leader Project Management

Information only – reported to the E.P. O'Neill Memorial Park Redevelopment – Project Steering Group

Stage One: Stage One - Netball Courts is now complete.

The site was been formally handed back to the Broken Hill Netball Association in April.

An official opening will be held in the coming months.

Works completed include:

- Demolition of old courts, fencing, and lights
- Construction of 10 new netball courts
- Stormwater drainage and culverts
- Lights
- Fencing

Further works to achieve the whole site design will be completed as budget becomes available.

CITY COUNCIL

BROKEN HILL

E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Rebecca McLaughlin, Acting Leader Project Management







Images: Professional photos of Netball Courts, supplied by NSW Public Works

BROKEN HILL

Gateway Sign Replacement

- Rebecca McLaughlin, Acting Leader Project Management

Information only – reported to the Gateway Signage Advisory Group – Project Steering Group

In 2024 the Gateway Sign at the Wentworth Road was replaced with a design from local designer Deanna Spicer.

Funding has become available to Council through the Tourism Infrastructure Project, an initiative of the NSW Government in collaboration with the Far South West Joint Organisation, to remove all remaining signs and replace with Ms. Spicer's designs.

The 4 remaining entrance signs will be removed and replace at the following locations:

- Adelaide Road
- Pro Hart Way (Airport Terminal)
- Svdnev Road
- Tibooburra Road.

The sign designs that will be utilised for this project are include:

- Theme: RFDS & the Outback
- Theme: Film, Arts and Culture
- Theme: Graziers & Pastoralists
- Theme: Unionism, Strikes and the 1909 lock out.

The Request for Quotation process to engage local fabricator to fabricate and install the signs has been completed, with the evaluation panel recommendation issued to the Far South West Joint Organisation for endorsement. Once endorsed, the project will be handed over to North Project Management to manage.



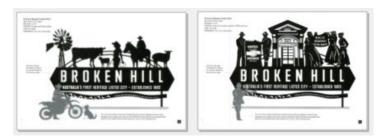


Image: Remaining Gateway Sign designs to be installed.

BROKEN HILL

Bill Renfrew Irrigation Upgrade

- Rebecca McLaughlin, Acting Leader Project Management

An upgrade of the irrigation at Bill Renfrew Sportsground has been completed by Think Water Mildura.

Previously the West Broken Hill Football Club and the West Broken Hill Cricket Club have taken in turns to manually turn on and maneuver an old tripod sprinkle system around the sports ground.

Since completion, the playing conditions have improved and maintenance of the space has been made a lot easier with automatic watering and herbicide spraying taking effect due to being watered in.

Council were successful in obtaining a small amount of grant funding (\$7,272) under the Local Small Commitments Allocation, funded from the NSW Generations Fund – Community Services and Facilities Fund (CSFF).



Image: Works in progress



Image: New sprinkler installed

BROKEN HILL CITY COUNCIL Fred Johan South (

Fred Jobson South Community Centre (Incorporating Playtime Preschool) Air-conditioning Upgrade

- Rebecca McLaughlin, Acting Leader Project Management

The air conditioning system in the Fred Jobson South Community Centre was installed in the early 1990s and had not been upgraded since.

The use and the user groups of the building have changed over the years and so have the air conditioning demands on the building.

An upgrade was recently completed by DeVilee's Air Conditioning and Refrigeration, and included:

- Comprehensive evaluation of the existing HVAC system, including load calculations, and identification of areas with inadequate cooling and heating
- Develop a solution that addresses the identified deficiencies
- Supply and install 9 package units
- User group and Council staff training
- Decommission the old air conditioner and boiler unit.

Feedback received from the user groups is that the temperature is being maintained very well.



Image: Works in progress

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BROKEN HILL

Library and Archive Project: New Library Construction

- Asad Nizamani, Projects Engineer

Project Updates - Library Site

- Concrete beams installation under way 10/4/2025 with approximately 80% installed.
- Ground floor slabs prepared for the Children's Library and the two Kitchenettes placed on Friday 2 May 2025.
- Steel roof modules installation commenced.
- Scaffold removed.
- Preparation underway for precast concrete panels to the Youth Space area (final panels).



Site Visit by the Institute of Engineers, Australia as a Case Study – 9 May 2025

BROKEN HILL

Library and Archive Project: New Library Construction

- Asad Nizamani, Projects Engineer



Quality Inspection (Full Team) - 4 April



Preparing for Beam Lifting - 4 April



Youth Space Preparation – 22 April



Scaffold Removed - 22 April



New Courtyard Wall – 10 March



Steel Workers - 28 April



Prepared Slab Section – 28 April

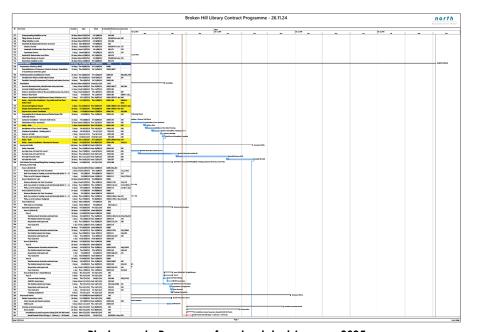


1st Roof Steel Modules – 28 April

BROKEN HILL

Library and Archive Project: New Library Construction

- Asad Nizamani, Projects Engineer
- Ground floor slabs Started to June 25
- Walled Garden Works May 2025
- Precast Wall Panelling finish May 2025
- Steel works on site April Early June 2025
- Roofing From June 2025
- Lock Up July 2025
- Carpark Works July to September 2025
- Completion 2025



Photograph: Program of works dated January 2025

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BROKEN HILL

Project Update – CDB Redevelopment Projects

- Asad Nizamani, Projects Engineer

Introduction

- The CBD Redevelopment Projects formed part of Council's strategy to revitalise the CBD and promote the City of Broken Hill as a national heritage identity.
 - CBD Banner Poles & Lighting (Completed)
 - Wayfinding & Signage (Completed)
 - Argent Street Paving (Completed)
 - Town Square Redevelopment (Completed)
- The projects were carried out from September 2021 to March 2025, contributing over \$4-4.5 million to the GDP of Broken Hill.





CBD Banner Poles - 2022

BROKEN HILL CITY COUNCIL

Town Square Redevelopment

- Asad Nizamani, Projects Engineer
- The redevelopment has delivered a new Town Square with architecturally design features that include:
 - Enhanced accessibility with ambulance access from Argent Street
 - More seating
 - Increased tree shade and planting (over time)
 - Misting feature with imported local rocks
 - Enhanced public lighting
 - Water bubbler
 - Disability carparking spaces with feature concrete
 - Opening of Chloride StreetInfrastructure for CCTV
- The project has been completed with a public opening held at the Town Square on 8 March 2025.



The New Town Square - March 2025

BROKEN HILL CITY COUNCIL

Warnock Street Redevelopment

- Asad Nizamani, Projects Engineer

Project Update - Garage Workshop Site

- Demolition (partial) alongside bulk filling works completed in March 2025.
- The Garage Workshop has engineered standard piling foundations to adequate bearing depths. All piling works have been completed in April 2025 with Level 1 standard of geotechnical oversight (GHD Pty Ltd and Civil Test Pty Ltd).
- Footings beams are being excavated on site, alongside the preparation of the first slab pour scheduled for mid-May 2025.
- Structural steel fabrication has commenced.



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Broken Hill City Council

Placement of Piles on site - 24 April 2025

BROKEN HILL CITY COUNCIL

Warnock Street Redevelopment

- Asad Nizamani, Projects Engineer
- CC1 & CC2 Completed
- Demolition & Piling Completed
- Ground Slabs May 2025
- External Services June 2025
- Steel Frame Installation June 2025
- Roof & Lock Up July / August 2025
- Internal works August / September 2025
- Completion October 2025

		% Aflocation									Columns->						
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Site arrival	William Provis	100%	Complete	100%	•	06/01/05	06/01/25	0					KUNPARSEABLE	2	0 06/01/05	06/01/25	
Lag DB4D	William Provis	100%	Complete	100%		06/01/05	06/01/25	16					FUNPARSEABLE	2	0 06/91/05	06/01/25	
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Erect temp fencing	William Previs	100%	Complete	100%		20/01/05	20/01/25	16					FUNPARISEABLE	2	0 29/01/05	200125	
Load in plant and equipment	William Provis	100%	Complete	100%		22/01/05	22/01/25	- 14				- 0	PUNPARSEABLE	2	0 22/01/05	220105	
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Strip vegetation and fill	William Provis	100%	Complete	100%	•	06/02/05	06/03/25	16					PUNPARSEABLE	2	0 06/02/05	060225	
Proof roll and compaction test subgrade	William Provis	100%	Complete	100%	•	04/03/25	05/03/25	26					FUNPARSEABLE	2	0 04/93/25	05/03/25	
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Excavate piles and PF1	William Provis			100%		09/04/25	100425	26	46				PUNPARSEABLE	3	0 01/04/25	02/04/25	
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Structural inspection reo for bared plans GHD					-				-								
Concrete pour , concrete pump	Brads Concreting				0	11/94/25	11/04/25	16					FUNPARSEABLE	3	0 049425	040425	
 Area 3, piers 38-59 				5%		09/04/25	15/04/25	56					PUNPARSEABLE	2	6 049405	190425	
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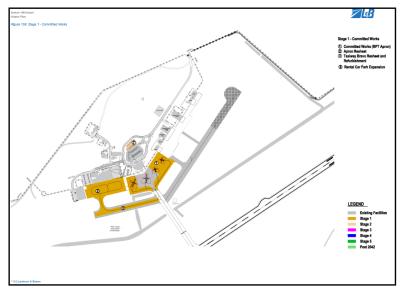
Broken Hill City Council

Photograph: Program of works dated April 2025

BROKEN HILL

Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer
- There are four (4) capital projects underway at the Airport, aligning with the Airport Master Plan 2022:
 - Upgrade of the fire system
 - Airside pavement upgrades
 - Airport carpark upgrades (Please see above)
 - New footpath with associated solar lights
- All the projects are FY 2024/25 projects, except the pavement upgrades that will be completed in early 2026.
- The combined capital value of the projects are approximately \$12 million with over 80% wholly grant funded by the Federal and State Governments.



An extract of Stage 1 (part Stage 2) of the Airport Master Plan

BROKEN HILL

Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

Upgrade of the fire system

- This project involves an upgrade of the underground asbestos pipes to new high strength PVC pipes and upgrades to hydrant coverage.
- Works commenced on site in January 2025 and are approximately 85% complete.
- Extensive underground rock has been encountered.
- The project is estimated to be completed in May 2025 with final certification being carried out to ensure that the whole fire system at the Airport is compliant to current codes and standards.



Concrete pipe encasement (shallow depths) – March 2025

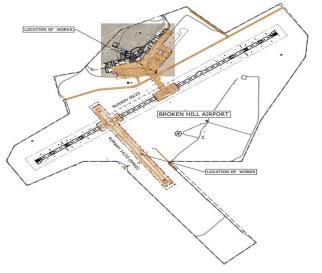
BROKEN HILL

Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

The Airport Pavement Upgrades

- A public request for tender was advertised in February & March 2025 with responses being evaluated by council's team in collaboration with the principal design consultant.
- The scope will include an expansion of the RPT apron and works to the RFDS apron, alongside upgrades to taxi ways leading to these aprons.
- Construction will take approximately 8 10 months with estimated completion in early 2026.



Coloured extract of the estimated scope – December 2024 (dirt runway and taxiway alpha excluded)

BROKEN HILL CITY COUNCIL

Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

Airport Rental Carpark pathway and solar lights

- A 140m long paved pathway will be constructed from the terminal to the overflow rental carpark with associated solar lights.
- Evaluation of contractors completed.
- The works were impacted by the concurrent Fire System project which had pipe runs in the areas of the new path under this project. That has now been completed, and this project is ready to commence.
- Construction is estimated to start in June 2025.



Original path route (under finalisation) - May 2025



Questions?



BROKEN HILL

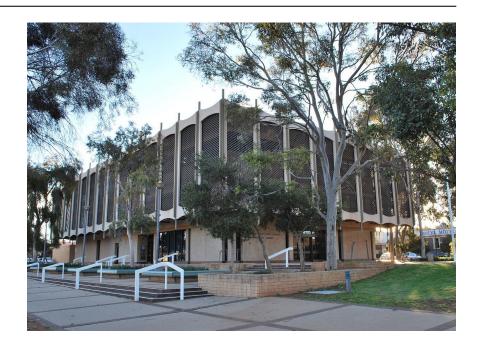
Next PSG Meeting

The next meeting will be held:

Date: August, date TBC

Time: 4pm

Location: Ground Floor Meeting Room, Council Administrative Building, 240 Blende Street





MINUTES OF THE PROJECT CONSULTATIVE GROUP PSG - 12.05.2025 MEETING DETAILS

Facilitator	Jay Nankivell – General Manager
Minutes	Rebecca McLaughlin – Acting Leader Project Management
Meeting Venue	Ground Floor Meeting Room, Council Administrative Building
Meeting Date	Monday, 12 May 2025
Meeting Start Time	4:05pm
Meeting End Time	4:54pm

ATTENDANCE REGISTER

Role	Section	Name	
Chair / Councillor	Mayor	Mayor Tom Kennedy	
Representative	Mayor		
Councillor	Doputy Mayor	Deputy Mayor Jim Hickey	
Representative	Deputy Mayor	Deputy Mayor Jim Hickey	
Project Sponsor	BHCC General Manager	Jay Nankivell	
Project Delivery Team	BHCC Director Infrastructure and	Codie Howard	
Froject Delivery Team	Environment	Codie Howard	
Project Delivery Team	Acting Leader Project Management	Rebecca McLaughlin	
Project Delivery Team	BHCC Projects Engineer	Asad Nizamani	
Project Delivery Team	BHCC Projects Officer	Ashwin Roy	
Project Steering Group	Community Representative	Matthew Handberg	
Project Steering Group	Community Representative	Nathan Fell	

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Rebecca McLaughlin
2	Apologies	Rebecca McLaughlin
3	Action Items from last meeting	Rebecca McLaughlin
4	Post Election Membership Update	Rebecca McLaughlin
5	Project Updates	General Manager,
		Director Infrastructure &
		Environment, Project
		Delivery Team
6	Questions	Rebecca McLaughlin

1. Welcome

Rebecca McLaughlin welcomed everyone to the meeting.

2. Apologies

Rebecca confirmed apologies:

- Councillor Ashley Byrne
- Darrin Manuel, BHCC Manager Communications & Marketing
- Anne Johansson, BHCC Leader Innovation and Business Improvement

Project Consultative Group PSG – Meeting Minutes 12.05.2025

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Broken Hill City Council Page 132

- Liz Vines, BHCC Heritage Advisor
- Paul Thomas, Community Representative

3. Action Items from Previous Meetings

Action Items not discussed at meeting. Still current.

Meeting Date Raised	Action	Responsible Officer	Status
29.09.2022	Arrange a site tour for PSG at the Warnock Street Yard.	Projects Engineer	Pending

4. PCG Post Election Membership Update

Rebecca welcomed new community representative committee member Nathan Fell to the meeting.

Following the Local Government Election held in September 2024, all committee positions were declared vacant. At the time of the first Project Consultative Group PSG meeting for 2025 held in January 2025, new positions were not finalised. Positions have now been finalised.

Introduction of all members conducted.

5. Project Updates

PowerPoint presentation displayed. Presenters:

- Rebecca McLaughlin, Acting Leader Project Management
- Asad Nizamani, Projects Engineer

Alma Oval and Norm Fox Oval Changeroom Upgrades (Rebecca McLaughlin)

- The Request for Tender has been advertised on 3 occasions:
 - Round 1 Advertising Vendor Panel 4 December 2023 2 February 2024
 - Round 2 Advertising Vendor Panel 21 June 2024 14 July 2024
 - Round 3 Advertising Direct Email Issue 1 October 2024 29 November 2024
- Each time, submissions received exceeded the budget available significantly.
- Recently, Rebecca met with the Department of Primary Industries and Regional Development to discuss options. Information is now being collated to apply for a formal variation to remove Norm Fox Oval from the scope of works and transfer funds to Alma Oval. For the variation request to be considered, it must be shown that two separate projects will be delivered at Alma Oval:
 - Stage One being all preliminary works, site investigations, site preparations, modular building construction (off site), delivery and installation of building onsite.
 - Stage Two being all internal and external fitouts, connections, painting, commissioning etc.
- Rebecca has liaised with Ausco, who submitted a quote during Round 2
 advertising to provide costings that will achieve the two-stage approach. This will
 form part of the formal variation.

Airport Car Park Expansion (Rebecca McLaughlin)

- Tonkin (an engineering firm) were engaged in 2024 to develop concept designs for an expansion of the existing terminal car park and hire vehicle car park.
- Designs have been received and approval to proceed to technical design has been issued. It is expected that technical designs and tender schedules will be

Project Consultative Group PSG - Meeting Minutes 12.05.2025

Page 2 of 8

- returned by mid-June, ready to advertise the Request for Tender for Construction during June and July.
- As part of a separate project, a temporary expansion of the Airport Terminal Car Park has been implemented. This expansion follows the concept design to ensure minimal disruption to areas outside the designated design zone.

Project Management Services Panel (Rebecca McLaughlin)

- To support Council to deliver projects that benefit the community, a Project Management Services Panel was established in August 2021 and concluded in August 2024.
- A Request for Quotation was advertised to establish a new panel, receiving 57 submissions.
- The evaluation process has concluded, and the recommendation endorsed to appoint the following vendors:
 - Amato Slapp Engineering Pty Ltd
 - GHD
 - Indus Engineering Pty Ltd
 - Lyons Project Management
 - NSW Public Works.
- If services are required, a formal quotation will be requested for specific project costs

• Living Desert Masterplan (Rebecca McLaughlin)

- Environmental Partnership NSW were engaged by Council to develop a 20-year Master Plan for the Living Desert State Park and have been working on this since their initial consultation sessions held in July 2024.
- In early May, they returned to Broken Hill to undertake a presentation of their final documents.
- Presentations held included the following groups:
 - Elected Members
 - Council Technical Officers
 - Site Operations Crew and Volunteer Group
 - Arts, Film and Tourism representatives.
- The Master Plan will outline the actions required for improvement and is intended to guide the physical upgrade of the site over the next twenty years either through Council budget or grant funding opportunities.
- It is expected that final documents will be presented to the June Council meeting for endorsement.

• Memorial Oval Lighting Upgrade (Rebecca McLaughlin)

- At the August 2024 meeting it was reported that the RFQ evaluation had been paused following the engagement of an independent engineer to provide a structural assessment and report of the existing towers.
- Tonkin conducted a structural assessment and provided a report of the existing towers. This was provided to vendors who submitted a design quotation, offering the opportunity to revise their design and quotation based on this report.
- Revised quotations have been received.
- To ensure that the design is compatible with the existing infrastructure while meting Australia Standards, Tonkin have once again been engaged to review and confirm.

E.P. O'Neill Memorial Park – Stage One – Netball Courts (Rebecca McLaughlin) FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG

- The Stage One Netball Courts project is now complete.
- Th site was formally handed back to the Broken Hill Netball Association in April.

Project Consultative Group PSG – Meeting Minutes 12.05.2025

Page 3 of 8

- An official opening is being planned by the Broken Hill Netball Association to be held in the coming months.
- Works completed include:
 - Demolition of old courts, fencing, and lights
 - Construction of 10 new netball courts
 - Stormwater drainage and culverts
 - Lights
 - Fencing
- Further works to achieve the whole site design will be completed as budget becomes available.

• General Discussions / Questions

 Mayor Kennedy asked if next time the EWP is being used for any light replacements, if the lights at the Soccer Oval could be included. Codie will follow this up.

Gateway Sign Replacement (Rebecca McLaughlin)

FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG

- In 2024 the Gateway Sign at the Wentworth Road was replaced with a design from local designer Deanna Spicer.
- Funding has become available to Council through the Tourism Infrastructure Project, an initiative of the NSW Government in collaboration with the Far South West Joint Organisation, to remove all remaining signs and replace with Ms.
 Spicer's designs.
- The 4 remaining entrance signs will be removed and replace at the following locations:
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 - Pro Hart Way (Airport Terminal)
 - Sydney Road
 - Tibooburra Road.
- The sign designs that will be utilised for this project are include:
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 - Theme: Film, Arts and Culture
 - Theme: Graziers & Pastoralists
 - Theme: Unionism, Strikes and the 1909 lock out.
- The Request for Quotation process to engage a local fabricator to fabricate and install the signs has been completed, with the evaluation panel recommendation issued to the Far South West Joint Organisation for endorsement. Once endorsed, the project will be handed over to North Project Management to manage.

• Bill Renfrew Sportsground Irrigation Upgrade (Rebecca McLaughlin)

- An irrigation upgrade at Bill Renfrew Sportsground has been completed by Mildura based company Think Water.
- Previously the West Broken Hill Football Club and the West Broken Hill Cricket Club have taken in turns to manually turn on and maneuver an old tripod sprinkle system around the sports ground.
- Since completion, the playing conditions have improved, and maintenance of the space has been made a lot easier with automatic watering and herbicide spraying taking effect due to being watered in.
- Council was also successful in obtaining a small amount of grant funding (\$7,272) under the Local Small Commitments Allocation, funded from the NSW Generations Fund Community Services and Facilities Fund (CSFF).
 - General Discussions / Questions

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- Matt advised that the wooden sign on Burke Street is broken and has been tied to the fence. Codie will follow this up.
- Fred Jobson South Community Centre (Incorporating Playtime Preschool) Airconditioning Upgrade (Rebecca McLaughlin)
 - An Air Conditioning upgrade was recently completed by Mildura based company DeVilee's Air Conditioning and Refrigeration.
 - Works included:
 - A comprehensive evaluation of the existing HVAC system, including load calculations, and identification of areas with inadequate cooling and heating
 - Develop a solution that addresses the identified deficiencies
 - Supply and install 9 package units
 - User group and Council staff training
 - Decommission the old air conditioner and boiler unit.
 - Feedback received from the user groups is that the temperature is being maintained very well.

• General Discussions / Questions

 Mayor Kennedy asked if the CWA were close to moving into the Alma Institute. Jay and Codie advised not as yet, though quotes have now been received for the accessible toilet.

Library and Archives Project (Asad Nizamani)

- Concrete beam installation is under way with approximately 80% installed.
- The ground floor slabs prepared for the Children's Library and the two Kitchenettes were placed early May.
- The steel roof modules installation has commenced.
- Scaffold has been removed.
- Preparation is underway for precast concrete panels to the Youth Space area (final panels).
- Dates of significance:
 - Ground floor slabs Started to June 25
 - Walled Garden Works May 2025
 - Precast Wall Panelling finish May 2025
 - Steel works on site April Early June 2025
 - Roofing From June 2025
 - Lock Up July 2025
 - Carpark Works July to September 2025
 - Completion 2025

CBD Redevelopment Projects - Town Square Redevelopment (Asad Nizamani)

- The Town Square Redevelopment project has been completed, and a public opening was held on 8 March 2025.
- Works included:
 - Enhanced accessibility with ambulance access from Argent Street
 - Increased seating
 - Increased tree shade and planting (over time)
 - Misting feature with imported local rocks
 - Enhanced public lighting
 - Water bubbler
 - Disability carparking spaces with feature concrete
 - Opening of Chloride Street
 - Infrastructure for CCTV

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General Discussions / Questions

 Matt asked if the paving that has been recently completed will be extended in front of the old Theatre Royal Hotel. Jay confirmed that for the purpose of that funding, the project is completed, but it has been included in the budget as a rolling project to replace addition Argent Street pavers and eventually carried through to Oxide Street remediation works.

Warnock Street Yard Redevelopment (Asad Nizamani)

- Demolition (partial) alongside bulk filling works were completed in March 2025.
- The Garage Workshop has engineered standard piling foundations to adequate bearing depths. All piling works have been completed in April 2025 with Level 1 standard of geotechnical oversight (GHD Pty Ltd and Civil Test Pty Ltd).
- Footings beams are being excavated on site, alongside the preparation of the first slab pour scheduled for mid-May 2025.
- Structural steel fabrication has commenced.
- Dates of significance:
 - CC1 & CC2 Completed
 - Demolition & Piling Completed
 - Ground Slabs May 2025
 - External Services June 2025
 - Steel Frame Installation June 2025
 - Roof & Lock Up July / August 2025
 - Internal works August / September 2025
 - Completion October 2025

• General Discussions / Questions

 Matt asked if Council is looking to increase staff numbers for the new Warnock Street Yard. Jay advised that staff numbers have been slowly increasing over the past few years.

• Airport Master Plan & Funding (Asad Nizamani)

- There are four (4) capital projects underway at the Airport, aligning with the Airport Master Plan 2022:
 - 1. Upgrade of the fire system
 - 2. Airside pavement upgrades
 - 3. Airport carpark upgrades (Please see above)
 - 4. New footpath with associated solar lights
- All the projects are FY 2024/25 projects, except the pavement upgrades that will be completed in early 2026.
- The combined capital value of the projects is approximately \$12 million with over 80% wholly grant funded by the Federal and State Governments.

1. Upgrade of the fire system

- This project involves an upgrade of the underground asbestos pipes to new high strength PVC pipes, and upgrades to hydrant coverage.
- Works commenced on site in January 2025 and are approximately 85% complete.
- Extensive underground rock has been encountered.
- The project is estimated to be completed in May 2025 with final certification being carried out to ensure that the whole fire system at the Airport is compliant to current codes and standards.

2. The Airport Pavement Upgrades

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- A public request for tender was advertised in February & March 20225 with responses being evaluated by Council's team in collaboration with the principal design consultant.
- The scope will include an expansion of the RPT apron and works to the RFDS apron, alongside upgrades to taxi ways leading to these aprons.
- Construction will take approximately 8 10 months with estimated completion in early 2026.

3. Airport Rental Carpark Pathway and Solar Lights

- A 140m long paved pathway will be constructed from the terminal to the overflow rental carpark, with associated solar lights.
- Evaluation of contractors has been completed.
- The works were impacted by the concurrent Fire System project which had pipe runs in the areas of the new path under this project. That has now been completed, and this project is ready to commence.
- Construction is estimated to start in June 2025.

General Discussions / Questions

Mayor Kennedy asked Codie for an update on additional pathways planned for Pro Hart Way. Codie advised that a 3m wide shared pathway is planned from the overflow car park to Knox Street, with a water fountain, signage, and solar lights. The Funding Body visited Broken Hill and worked with Asad to refine the scope of works to submit a funding application. The funding application is pending an outcome.

Road Projects Updates (Codie Howard)

- Thomas Street Works completed approximately 10 years ago failed, a full reconstruction has been completed. This project was funded and came in under budget, allowing the funding to cover the additional Stage 3 works required.
- Hebbard Street Recently completed in house (Council's Roads, Parks and Gardens, and Trades Teams).
- Wolfram Street Road reconstruction between Oxide and lodide Streets commenced today. There is a possibility that works may extend through form lodide Street to the Netball Court entrance. Concrete areas would be left in place.

• General Discussions / Questions

 Mayor Kennedy asked why the concrete moves. Codie confirmed this is due to the heat.

6. General Discussion

- Matt asked if there are any opportunities for Council under funding announced by Trans Grid. Jay confirmed that Council is exempt for this funding.
- Matt asked if the cricket nets at Bill Renfrew Sportsground are being moved. Codie confirmed that Council have supported grant funding applications, but before any works are approved Council have stipulated that designs and plans need to be reviewed and approved.
- Matt asked if there are any updates to the flood study spoken about at the January meeting. Codie confirmed that this is due to be completed in September 2025. The committee will meet again once Milestone 3 is achieved.
- Rebecca advised that meetings area to be held quarterly and will be scheduled to coincide with rates notices being issued – February, May, August and November. If any additional meetings are required outside of scheduled meeting dates, such as the flood study presentation, an ad hoc meeting will be scheduled.

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7. Next Steps

 A copy of the redacted (if appropriate) Power Point presentation and minutes to all members of the PSG.

8. Meeting Close

• There being no further business the Chair closed the meeting at 4:54pm.

NEXT MEETING - TBC

Date	August, date to be confirmed
Venue	Ground Floor Meeting Room, Council Administrative Building, 240
	Blende Street
Start Time	4:00pm
End Time	5:00pm

Project Consultative Group PSG – Meeting Minutes 12.05.2025

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2.	BROKEN HILL CITY COUNCIL REPORT NO. 120/25 - DATED JUNE 19, 2025 - CORRESPONDENCE REPORT - REDUNDANCIES AT SOUTHERN CROSS CARE BROKEN HILL (D25/27313)
3.	BROKEN HILL CITY COUNCIL REPORT NO. 121/25 - DATED JUNE 19, 2025 - CORRESPONDENCE REPORT - TRANSITION TO THE FOOD ORGANICS AND GARDEN ORGANICS (FOGO) LEGISLATION REQUIREMENTS (D25/27333) 153
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6.	BROKEN HILL CITY COUNCIL REPORT NO. 122/25 - DATED MAY 06, 2025 - ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026 (D25/19996) 209
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Ordinary Council 30 June 2025

ORDINARY MEETING OF THE COUNCIL

May 28, 2025

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 119/25

SUBJECT: CORREPONENCE REPORT - WILLYAMA HIGH SCHOOL

REBUILD D25/23430

Recommendation

- 1. That Broken Hill City Council Report No. 119/25 dated May 28, 2025, be received.
- 2. That correspondence dated 26 May 2025 from the Hon Prue Carr MP, Minister for Education and Early Learning, be received and noted.

Report:

Mayoral correspondence was sent to the Minister for Education and Early Learning, the Hon Prue Carr MP on behalf of the Broken Hill Education Working Group.

Following these communications, correspondence dated 26 May 2025 (attached to this report) from the Hon Prue Carr MP has been received providing an update on the progress of consultation on the rebuild of Willyama High School and the Department of Education's response to the feedback provided to date. A copy of correspondence sent to the President of the Willyama High School Parents & Citizens (P&C) Association is also provided.

The Minister for Education and Early Learning has advised that in the coming weeks information sessions are planned one with the teachers and staff of Willyama HS, another with Willyama High School P&C Association with another open information session for the wider Broken Hill Community.

On the 21 May 2025, the project team visited the Willyama High School site with Wilyakali community elders and local representatives of the Aboriginal Education Consultative Group as part of the Connect with Country engagement process.

In the past month the project team has continued to address the outstanding issues raised by teachers and staff at Willyama High School, addressing the following:

- The four science classrooms, some of those will now be equipped with benches and sinks around the perimeter. The project team is currently working with the principal and head teacher of the science faculty on the proposed fit-out.
- Additional study spaces for staff has been provided further to what was reflected in the initial masterplan. The project team have identified ways to break up and separate the staff spaces as well as provide additional meeting rooms. The Oasis wellness hub has been made larger as a result of additional staff study space.
- A large outdoor sheltered space has been added in the area between the learning building and hall.
- A purpose-built sensory garden will be built, providing a more private open space for behavioural management.
- Additional parking (near the end of the learning building) to facilitate specific drop off and pick up needs.

Ordinary Council 30 June 2025

• The Student Support Unit will consist of 4 bespoke learning spaces plus a large multi-purpose room to accommodate growth.

 The commercial-standard kitchen which will support VET hospitality courses, will now be moved away from the hall and be co-located with the food tech learning unit.

The detailed design of the school is expected to be finalised later this year. In the meantime, early works on demolition of the existing building Willyama High School has commenced with disconnection of water and electrical services and the removal of hazardous materials.

Attachments

1. U Correspondence reply - The Hon Prue Car MP

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL GENERAL MANAGER

The Hon Prue Car MP

Deputy Premier of New South Wales Minister for Education and Early Learning Minister for Western Sydney



Ref: RML25/1876

Cr Tom Kennedy Mayor Broken Hill City Council PO Box 448 BROKEN HILL NSW 2880 Email: council@brokenhill.nsw.gov.au

Dear Mayor 10M

I am writing to update the Broken Hill City Council on the progress of consultation on the rebuild of Willyama High School and the Department of Education's response to the feedback provided.

Firstly, can I thank you and the council for your positive and constructive engagement to date, as we deliver what will be an outstanding, state-of-the-art new school for Broken Hill. I am grateful for your support and the feedback you have provided.

I am advised that since your meeting with Mr Murat Dizdar, Secretary, Department of Education and School Infrastructure representatives on April 4, 2025, there has been regular engagement between Mr Matthew Schaeffer, Senior Project Director, and Mr Peter Macbeth, Director, Educational Leadership and council representatives. I know everyone is committed to maintaining this open and meaningful dialogue with council.

I understand that two information sessions are also being planned in the coming weeks one with the teachers and staff of Willyama HS and another with the Willyama HS Parents and Citizens (P&C) Association, with details to be confirmed. In addition, another open, information session will be held for the wider Broken Hill Community.

On 21 May 2025, the project team visited the Willyama HS site with Wilyakali community elders and local representatives of the Aboriginal Education Consultative Group for a walk on country as part of the Connecting with Country engagement process. This process is important in guiding the delivery of a culturally inclusive learning environment and education opportunities for all students. I am advised that the walk on country that was held of 21 May, was a very positive and emotional experience for those involved.

I am aware that the P&C has raised concerns with the level of consultation. I recently wrote to Miss Kirby Allen, President responding to those concerns and outlining how the Department has responded to the feedback provided to date. I attach a copy of that correspondence (see Attachment)

While I acknowledge the P&C only reformed earlier this year, I want to stress again that the community engagement process has been ongoing since the Government announced it would rebuild Willyama HS in early 2024. As planning for the new school has progressed, a Project Reference Group (PRG) has been established and includes a parent representative nominated by the P&C. The purpose of the parent representative is to provide a conduit between parents and the PRG, share information and give feedback. I understand the first meeting of the PRG was held earlier this month.

In the past month, the project team has continued to address the outstanding issues raised by teachers and staff at Willyama HS. In relation to the four science classrooms, I can confirm some of those will now be equipped with benches and sinks around the perimeter. These will enhance the practical activities, while at the same time retaining the flexibility for the classrooms to be used for other theory-focused, timetabled lessons.

52 Martin Place Sydney NSW 2000

02 7225 6010

The project team is currently working with the principal and the head teacher of the science faculty on the proposed fit-out. As you know, these four science classrooms are in addition to the two science labs.

The project team has also provided additional study spaces for staff than what was reflected in the initial masterplan. They have also identified ways to break up and separate the staff spaces as well as provide additional meeting rooms. This was a significant piece of feedback that the Department heard from teachers and I am pleased we have been able to respond. The Oasis wellness hub has also been made larger as a result of additional staff study space.

A large, outdoor sheltered space will now be added in the area between the learning building and the hall, in addition to the other shade structures throughout the school. As you would be aware, the walkways will all be covered and wider than what is standard.

The location and configuration of the student support unit has been carefully considered to allow integration and appropriate care in order to meet the various student needs. A purpose-built sensory garden will be built, providing a more private open space for behavioural management. It is also located at the end of the learning building, closest to the additional parking that we are providing on site in order to help facilitate specific drop off and pick up needs. In all, the unit will consist of 4 bespoke learning spaces plus a large multi-purpose room to accommodate growth.

The location of the commercial-standard kitchen, which will support VET hospitality courses, has also taken into account the feedback received and will now be moved away from the hall and be co-located with the food tech learning unit to enable a co-ordinated and efficient delivery of courses.

The detailed design of the school is expected to be finalised later this year. In the meantime early works on the demolition of the existing building Willyama HS has commenced with the disconnection of water and electrical services and the removal of hazardous materials.

I am assured that the Department has been determined to respond positively to all feedback that has been raised. In some cases, we will be delivering aspects at Willyama that go over and above what is a standard provision for schools, both in Sydney and in NSW, acknowledging the unique needs of Broken Hill.

I know that through our engagement with council and the extensive consultation that has been undertaken since 2024, we will deliver a world-class high school that will meet the expectations of Broken Hill community and provide all students with an opportunity to gain the skills and education they require to meet their aspirations.

Sincerely

Prue Car MP
Deputy Premier of New South Wales
Minister for Education and Early Learning
Minister for Western Sydney

26 May 2025

52 Martin Place Sydney NSW 2000

02 7225 6010

The Hon Prue Car MP

Deputy Premier of New South Wales Minister for Education and Early Learning Minister for Western Sydney



Ref: RML25/1398

Miss Kirby Allen President Willyama High School Parents and Citizens (P&C) Association 414 Morgan Street BROKEN HILL NSW 2880

Email: bh-whspc@outlook.com

Dear Miss Allen

Thank you for your email of 14 April 2025, on behalf of the Willyama High School P&C, regarding the rebuild of Willyama High School.

Firstly, can I congratulate you on your election as the President of Willyama High School Parents and Citizens (P&C) Association and commend all members for the part they have played in re-establishing this important group. As we rebuild Willyama HS into a new, state-of-the-art secondary school, the role of the P&C will be increasingly valuable.

I want to assure the P&C, that that once rebuilt, the new Willyama HS will have some of the best and most impressive educational facilities in the state including industry standard Vocational Education and Training (VET) facilities such as fully equipped workshops and a commercial-grade hospitality kitchen. Many of features that have been incorporated in the design of the new high school go well beyond the standard design for NSW schools.

The community engagement and consultation process began almost immediately after the Government announced it would rebuild Willyama HS in early 2024. While I acknowledge this was before the P&C was reformed, this extensive consultation has been critical in informing the design process. It has included more than 128 face-to-face sessions and a 4-and-a-half-hour community drop-in session earlier this year.

Planning for the new school has now moved into the next stage of design via the Project Reference Group (PRG). The PRG includes Ms Sarah Vlatko, who I am advised was nominated by the P&C as its representative. The purpose of the parent representative is to provide a conduit between parents and the PRG, share information and give feedback. I understand the first meeting of the PRG was held earlier this month. I can confirm however that the Department plans on holding a briefing for the P&C in the coming weeks, with the date to be confirmed.

As you are aware, the school will cater for 730 students when it opens, noting current enrolments are about 570. Furthermore, the new Willyama HS will be master planned to allow future expansion should Broken Hills' population exceed current projections.

The master plan presented at the information session on 25 March 2025 provided a high-level view of the initial design thinking and approach to the site. The designs acted as the basis for gathering further feedback from the community, which was provided. The level of information shared at the session was consistent with what is typically shared across other school infrastructure projects during this phase.

Technical documents such as the site map, building design, orientation, room layout, facilities and amenities are continuing to be developed and refined. I am pleased however, that through the consultation to date, we have been able to address many of the concerns that have been raised.

52 Martin Place Sydney NSW 2000

02 7225 6010

RML25/

For example, the new school will include two, fully equipped science labs despite the standard provision being one. There will be another four science classrooms, with some being equipped with benches and sinks around the perimeter, while at the same time retaining the flexibility for the classrooms to be used for other theory-focused, timetabled lessons. The project team is currently working with the principal and the head teacher of the science faculty on the proposed fit-out.

The hall will be larger than the previous hall and will accommodate a full-sized basketball court, as well as a sprung floor to support performing arts. All buildings, including the hall, will be air conditioned, the walkways will be covered and wider than what is standard, glass will treated to ensure that temperature levels remain comfortable and there will be more shade structures than what is usually provided at schools. Furthermore, following feedback, the area between the learning building and the hall will now be covered providing a large outdoor sheltered space.

The location and configuration of the inclusion education has been carefully considered to allow integration and appropriate care in order to meet the various student needs. A purpose-built sensory garden will be built, providing a more private open space for behavioural management. It is also located on the end of the learning building, closest to the additional parking that we are providing on site to help facilitate specific drop off and pick up needs. In all, the unit will consist of 4 bespoke learning spaces plus a large multipurpose room to accommodate growth.

The location of the commercial-standard kitchen, which will support VET hospitality courses, has also taken into account the feedback received and will now be moved away from the hall and be co-located with the food tech learning unit to enable a co-ordinated and efficient delivery of courses.

The detailed design of the school is expected to be finalised later this year. In the interim, the PRG will continue to meet and the P&C's parent representative will be able to update you on the outcomes of those meetings. Furthermore, another community information session is being planned, with the date to be confirmed.

Should you require any further information, you can contact the department's School Infrastructure division by email at schoolinfrastructure@det.nsw.au.

I would like to take this opportunity to thank you and the Willyama High School P&C for your valued contributions to the Broken Hill community and public education. As I have stated before, I strongly believe, that with your support, we have the opportunity to deliver a new school that will inspire confidence in the future of Broken Hill and showcase the exceptional public education that your local area delivers.

Sincerely 1

Prue Car MP

Deputy Premier of New South Wales Minister for Education and Early Learning Minister for Western Sydney

UMay 2025

52 Martin Place Sydney NSW 2000 GPO Box 5341 Sydney NSW 2001 02 7225 6010 nsw.gov.au/deputy-premier

ORDINARY MEETING OF THE COUNCIL

June 19, 2025

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 120/25

SUBJECT: CORRESPONDENCE REPORT - REDUNDANCIES AT

SOUTHERN CROSS CARE BROKEN HILL

D25/27313

Recommendation

- 1. That Broken Hill City Council Report No. 120/25 dated June 19, 2025, be received.
- 2. That correspondence dated 18 June 2025 from South Cross Care Queensland in reply to Council's correspondence regarding concerns of the process of sudden redundancies at Southern Cross Care Broken Hill, be received and noted.

Report:

Council, at its meeting held 28 May 2025, considered a Matter of Urgency raised by Councillor Byrne regarding sudden redundancies at South Cross Care Broken Hill and resolved as follows:

ITEM 20 - GENERAL BUSINESS NO. /25 - DATED MAY 29, 2025 - MATTER OF URGENCY D25/23475

Councillor Jewitt left the Council Chambers at 7:38pm during discussion and voting of the matter of urgency and returned to the Council Chambers at 7:40pm

Councillor Jewitt was not present for voting on the matter.

RESOLUTION	Resolved
Minute No. 47876	

Councillor A Byrne moved
Councillor D Turley seconded

- 1. That General Business No. /25 dated May 29, 2025, be received.
- That correspondence be sent to Southern Cross Care Queensland seeking clarification on the sudden redundancy of 17 local administration positions at Southern Cross Care Broken Hill, and in particular seeking clarification on the following:
 - was proper consultation with staff and the relevant Trade Unions carried out prior to the notices of redundancies being provided to staff?
 - were the skill sets of staff properly assessed and considered?

and that the correspondence also

strongly advocates for Council to have input into the Board of Southern Cross Care Queensland.

 That Council sends correspondence to the relevant Trade Unions seeking clarification as to why they have not issued a statement regarding the sudden redundancies at Southern Cross Care Broken Hill.

CARRIED UNANIMOUSLY

Following the Council Meeting, correspondence was sent to the CEO of Southern Cross Care Queensland (SSCQ); the Broken Hill Town Employees' Union and the Australian Nursing and Midwifery Federation (NSW Branch).

Council has received reply correspondence dated 18 June 2025 from the CEO of SCCQ (copy attached to this report). The correspondence advises of the consultation process that was undertaken regarding redundancies at Southern Cross Care Broken Hill; and that SCCQ has amended its constitution to allow current members of Southern Cross Care Broken Hill, including those from Broken Hill and Mildura, to become members of SCCQ.

Council is awaiting replies from the Broken Hill Town Employees' Union and the Australian Nursing and Midwifery Federation (NSW Branch).

Attachments

1. U Correspondence from Southern Cross Care Queensland

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL GENERAL MANAGER



An initiative of the Knights of the Southern Cross

18 June 2025

Broken Hill City Council The Office of the Mayor 240 Blende Street BROKEN HILL NSW 2880

Dear Mayor Kennedy,

Thank you for your recent correspondence regarding the redundancies at Southern Cross Care Broken Hill (SCCBH). We appreciate your advocacy for the community and the opportunity to respond to the concerns raised.

We acknowledge the significant impact these changes have had on individuals, families, and the broader Broken Hill community. These decisions are never easy, and we remain deeply mindful of our responsibility to communicate with care and respect.

We note Council's resolution (Minute No: 47876) and provide the following responses:

Consultation Process

While we understand the timing and nature of the changes may have caused distress, we confirm that consultation with affected staff was undertaken in accordance with our legal obligations under the Fair Work Act. Employees were invited to individual meetings and supported to bring a nominated representative.

The Broken Hill Town Employees' Union were also advised of the changes and attended staff town hall meetings, where broader teams were informed.

A Considered and Collaborative Transition

Over the past 12 months, Southern Cross Care Queensland has worked in close partnership with the Broken Hill team under a Management Services Agreement. We were invited into this arrangement by then CEO Bernard Nankivell and the SCCBH Board, with a shared goal of supporting a complex and challenging operating environment.

Throughout this period, we have worked together to address a number of longstanding issues, including resolving non-compliances with the Aged Care Quality and Safety Commission, reducing hospital bed numbers, increasing residential admissions, and progressing initiatives to improve long term financial sustainability.

This work has given us a detailed understanding of the operations, including areas of duplication and inefficiency. The recent structural changes were a necessary and carefully considered step toward establishing a more sustainable model of care for the future.

Assessment of Staff Skills

As part of this transition, we reviewed all administrative functions to align with SCCQ's broader organisational structure. Redeployment opportunities were offered to affected staff. While one individual accepted a new role within SCCQ, others declined, and in many cases, the available positions were not a suitable match for the skills and experience of those impacted. We acknowledge the difficulty of this process and remain committed to supporting those affected wherever possible.

Corporate Support Centre | 2078 Logan Rd, Upper Mt Gravatt Q 4122 | Phone: 1800 899 300 | Email: enquiries@sccqld.com.au

Local Representation and Governance

We appreciate Council's recommendation to establish a Broken Hill sub-board or advisory committee and agree on the importance of local voices in aged care governance. SCCQ has amended its constitution to allow current members of Southern Cross Care Broken Hill, including those from Broken Hill and Mildura, to become members of SCCQ, and we welcome their ongoing involvement.

SCCQ is guided by "Listening First" as a core organisational principle. Broken Hill continues to benefit from a strong local leadership team, which reports directly to our Head of Residential Aged Care, ensuring regular input to Board subcommittees and the Board itself.

Our executive team remains closely connected to the region, with regular site visits and direct engagement with staff, residents, families, and community stakeholders. In addition, our Customer Insights program actively captures feedback across all locations, including Broken Hill to guide service improvements.

We are committed to ensuring the voices of Broken Hill residents, families, and staff are heard, respected, and reflected in how we operate.

We remain deeply grateful for the ongoing partnership between Council and Southern Cross Care. Maintaining a strong, respectful relationship with Council is essential to ensuring we stay connected to the needs, hopes, and aspirations of the Broken Hill community.

We truly value the role Council plays in advocating for local people, and we look forward to continuing our work together collaborating openly, listening carefully, and always striving to deliver care that reflects the dignity and worth of every individual we serve.

Thank you again for your considered correspondence and for the opportunity to respond. Please don't hesitate to reach out if there is more we can do to support you and the broader community during this time of transition.

Yours sincerely,

Jason Eldering Chief Executive Officer

Corporate Support Centre | 2078 Logan Rd, Upper Mt Gravatt Q 4122 | Phone: 1800 899 300 | Email: enquiries@sccqld.com.au

ORDINARY MEETING OF THE COUNCIL

June 19, 2025

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 121/25

<u>SUBJECT:</u> <u>CORRESPONDENCE REPORT - TRANSITION TO THE FOOD</u>

ORGANICS AND GARDEN ORGANICS (FOGO) LEGISLATION REQUIREMENTS D25/27333

Recommendation

- 1. That Broken Hill City Council Report No. 121/25 dated June 19, 2025, be received.
- 2. That correspondence dated 18 June 2025 from the Minister for Environment, The Hon Penny Sharpe MCL regarding the transition to new Food Organics and Garden Organics Legislation, and note that the Minister has requested the NSW Environment Protection Authority contacts Council to discuss Broken Hill's situation, be received and noted.

Report:

Council, at its meeting held 26 February 2025, considered a report regarding the requirements of Food Organics and Garden Organics (FOGO) Legislation, and resolved as follows:

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<u>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 32/25 - DATED FEBRUARY 18, 2025 - FOOD ORGANICS AND GARDEN ORGANICS (FOGO) LEGISLATION</u>
D25/7336

RESOLUTION

Minute No. 47785 Councillor H Jewitt moved Councillor R Algate seconded

Resolved

- 1. That Broken Hill City Council Report No. 32/25 dated February 18, 2025, be received.
- 2. That NSW EPA proposal paper on Food and Garden Organics legislation mandates, be received and noted.
- That Council's feedback submission dated 5 July 2024 to the NSW Environment Protection Authority, be received and noted.
- That correspondence dated 12 February from the Local Member for Barwon, Mr Roy Butler MP regarding the Food Organics and Garden Organics (FOGO) legislation, be received and noted.
- 5. That correspondence is sent to the relevant Minister advising that Council has been conducting bi-weekly collection of green waste for many years, and that Councils should be able to meet the FOGO legislation without it being a weekly requirement or a large financial impact to

Councils (cost for additional staff and fleet), especially if there is no opportunity for the end use of this material by a specific Council.

CARRIED UNANIMOUSLY

Following the Council Meeting, correspondence was sent to the Minister for Environment, The Hon Penny Sharpe MLC.

Council has received reply correspondence dated 18 June 2025 from the Minister for Environment acknowledging Council's concerns regarding the mandate of FOFO legislation, and that a 'one size fits all' approach may not be suitable for all Councils at the start of the implementation period. The correspondence provides a link to educational information and grant funding information to assist Councils and businesses transition to the new services.

The Minister has requested the NSW Environmental Protection Authority to contact Council to discuss Broken Hill's situation and the solutions that Council suggested regarding the current bi-weekly green waste collection.

The correspondence is attached.

Attachments

1. U Correspondence from the Minister for Environment, The Hon Penny Sharpe MLC

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL GENERAL MANAGER

CORRESPONDENCE REPORT - TRANSITION TO THE FOOD ORGANICS AND GARDEN ORGANICS (FOGO) LEGISLATION REQUIREMENTS

The Hon Penny Sharpe MLC

Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage, Leader of the Government in the Legislative Council



Mr Tom Kennedy Mayor Broken Hill City Council

By email: executive.support@brokenhill.nsw.gov.au

Dear Mr Kennedy 10m,

Thank you for your letter outlining Broken Hill City Council's concerns about the mandated Food Organics and Garden Organics (FOGO) collection service rollout.

I greatly appreciate Council's support for the underlying objectives of the FOGO initiative and acknowledge the request for flexibility in implementing the mandates across NSW to take regional circumstances into account.

The NSW Government is committed to significantly reducing organic waste sent to landfills. Bin audit data indicates that a weekly FOGO collection achieves the highest food waste diversion rate while also addressing concerns related to odour and vermin.

However, I understand that a 'one size fits all' approach may not be suitable for all councils at the start of the implementation period. Therefore, the NSW Environment Protection Authority (EPA) will issue exemptions as needed to help councils adapt to the new requirements. Exemptions can be proactive (issued by the Government) or reactive (requested by councils) and will consider geographical, population constraints, and the availability of infrastructure. The goal is to balance maximum diversion of organic waste from landfill with practicality, reducing the need for multiple individual exemption applications.

To further assist, a suite of support programs is being provided for councils and businesses, including grant funding for infrastructure, education and guidance to help communities transition to new services. More information is available at www.epa.nsw.gov.au/Your-environment/Recycling-and-reuse/business-government-recycling/Food-organics-and-garden-organics/Scrap-Together.

I encourage ongoing engagement by Broken Hill City Council to ensure the effective implementation of the FOGO mandate. To facilitate this, I have requested that the EPA reach out to discuss your situation and the solutions that the Council are suggesting.

If Council has any questions in the meantime, or additional information to provide, please contact Ms Phoebe Ashe, A/Director, Circular Economy, EPA at phoebe.ashe@epa.nsw.gov.au or on 9995 6234.

Sincerely

Penny Sharpe MLC

Minister for Climate Change, Minister for Energy, Minister for the Environment, Minister for Heritage

18/6/25

52 Martin Place Sydney NSW 2000 GPO Box 5341 Sydney NSW 2001 02 7225 6020 nsw.gov.au/ministers

ORDINARY MEETING OF THE COUNCIL

June 4, 2025

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 95/25

<u>SUBJECT:</u> <u>ELECTORAL FUNDING OBLIGATIONS OF ELECTED</u>

COUNCILLORS AND MAYORS

D25/24901

Recommendation

- 1. That Broken Hill City Council Report No. 95/25 dated June 4, 2025, be received.
- 2. That the Mayor and Councillors note that it is their personal responsibility to adhere to the NSW Electoral Commission's disclosure obligations as elected members of Council; and to comply with the NSW Electoral Commission's reporting requirements of political donations and electoral expenditure during their Term of Council.

Executive Summary:

Councillors and Mayors elected at the local government elections on 14 September 2024 and the countback election held on 27 March 2025 must submit political donation and electoral expenditure disclosures to the NSW Electoral Commission periodically for their Term in Office.

The second and third disclosures are required to be submitted to the NSW Electoral Commission by 11 August 2025.

Report:

<u>Disclosures of political donations and electoral expenditure</u>

Elected members must submit political donation and electoral expenditure disclosures to the NSW Electoral Commission during their Term in Office.

There are four (4) types of disclosures to submit each year as an elected member: two half-yearly disclosures of political donations made and received and two annual disclosures of major political donors and electoral expenditure incurred.

The relevant periods each disclosure covers and the lodgment periods for disclosures for 2024/2025 are:

Disclosure type	Disclosure period	Disclosure lodgment period	Disclosure due by
1 st half-yearly	01/07/2024 to	01/01/2025 to	11/02/2025
donation disclosure	31/12/2024	11/02/2025	
2 nd half-yearly	01/01/2025 to	01/07/2025 to	11/08/2025
donation disclosure	30/06/2025	11/08/2025	
Annual major political donor disclosure	01/07/2024 to 30/06/2025	01/07/2025 to 11/08/2025	11/08/2025

Annual electoral	01/07/2024 to	01/07/2025 to	22/09/2025
expenditure	30/06/2025	22/09/2025	
disclosure			

Elected members of Council must submit the above disclosures not only as a candidate and elected member, but also on behalf of the group if applicable.

If no political donations are made or received or no electoral expenditure is incurred, a 'Nil' disclosure forms must still be submitted.

Disclosures can be made through the Funding and Disclosure online portal for electoral participants on the NSW Electoral Commission's website.

It should be noted that Elected Members who do not comply with disclosure requirements could face a fine or prosecution by the NSW Electoral Commission; and that it is an Elected Members personal responsibility to adhere to the NSW Electoral Commission's disclosure requirements.

Elected member contact details

Elected members who have not provided the NSW Electoral Commission with up-to-date contact details are requested to do so as soon as possible by emailing fdc@elections.nsw.gov.au.

A current email address and mobile phone number for each elected member is required so that the NSW Electoral Commission can send notifications about when and how to disclose political donations and electoral expenditure.

More information about electoral funding obligations of elected members can be found on the NSW Electoral Commission website https://elections.nsw.gov.au/Funding-and-disclosure.

The *Electoral Funding Act 2018* can be accessed on the NSW Legislation website https://legislation.nsw.gov.au/view/html/inforce/current/act-2018-020.

Elected members can call the NSW Electoral Commission on 1300 135 736 if they have any questions.

Community Engagement:

Nil

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Electoral Funding Act 2018

Financial Implications:

Nil

Attachments

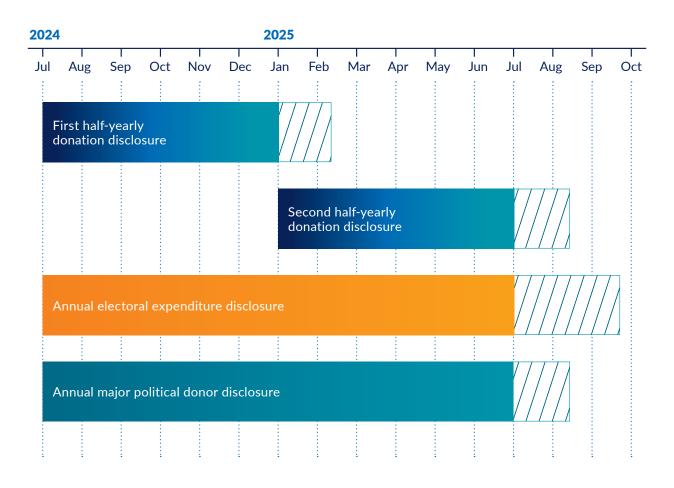
1. UNSW Electoral Commission's Timeline for Disclosure Reporting 2024/2025

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL GENERAL MANAGER



Disclosure reporting periods and due dates 2024-25



Key dates

First half-yearly donation disclosure

Begins: 01 July 2024 Ends: 31 December 2024 Lodge by: 11 February 2025

Second half-yearly donation disclosure

Begins: 01 January 2025 **Ends:** 30 June 2025 **Lodge by:** 11 August 2025

|||| Lodgement period

Annual electoral expenditure disclosure

Begins: 01 July 2024 **Ends:** 30 June 2025

Lodge by: 22 September 2025

Annual major political donor disclosure

Begins: 01 July 2024 **Ends:** 30 June 2025

Lodge by: 11 August 2025

ORDINARY MEETING OF THE COUNCIL

May 6, 2025

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 106/25

<u>SUBJECT:</u> <u>ADOPTION OF THE DRAFT COMMUNITY STRATEGIC PLAN -</u> 2025 REVIEW D25/19954

Recommendation

- 1. That Broken Hill City Council Report No. 106/25 dated May 6, 2025, be received.
- 2. That Council notes that the draft Community Strategic Plan 2025 Review was placed on Public Exhibition 2 May 2025 to 31 May 2025, during which times Council received nil submissions.
- 3. That Council adopts the draft Community Strategic Plan 2025 Review which will replace the previous version of the Community Strategic Plan.

Executive Summary:

The Community Strategic Plan is the highest-level plan that a council will prepare and its above all other Council's plans and policies in accordance with Integrated Planning and Reporting Guidelines (October 2021) and the *Local Government Act 1993* and Regulations. The Community Strategic Plan is a strategic plan from which flows Council directions for the next four years via its Delivery Program and on-year Operational Plan.

The purpose of the plan is to understand the range of services the community wants, the service standards they expect and the infrastructure that will be required; to identify the community's main long-term priorities and aspirations for the future and to plan strategies for achieving these goals. In doing this, the plan considers the issues and pressures that may affect the community and the level of resources that will realistically be available to achieve the aims and aspirations.

While Council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the Local Government Area, it is not wholly responsible for its implementation. Other partners, such as levels of government, State agencies, business, educational institutions and community groups have an important role in engaging and delivering the long-term objectives of the plan.

All councils in NSW are required to work within the Integrated Planning and Reporting (IP&R) framework. The framework reinforces and guides Council in planning and decision making based on a sound understanding of the community's expectations around priorities and service levels.

IP&R is aligned with the NSW local government cycle. The Community Strategic Plan must be reviewed every four years, whereby each newly elected council completes the review by 30 June in the year following the Local Government Elections and rolls the planning period forward by at least four years so that it is always a 10-year minimum plan.

During the Public Exhibition and submission period, Council received nil submissions from the public. The draft Community Strategic Plan – 2025 Review is now presented to Council for consideration of adoption.

Report:

The Community Strategic Plan 2033 was originally developed in 2010. With a major review in 2013 following extensive community consultation, followed by smaller revisions in 2014 and 2017. In 2022 Council adopted the new Community Strategic Plan – "Your Broken Hill 2040", following an extensive community engagement program commencing pre-covid with completion post-covid.

Council adopted the Community Strategic Plan Engagement Strategy for the 2025 review of the plan at its meeting held 18 December 2024. The engagement strategy detailed the community engagement activities to be undertaken.

The engagement period commenced early February 2025 and concluded the first week of April 2025. The program kicked off with a survey of five questions seeking to check in on the ongoing relevance of the objectives, strategies and vision of the Community Strategic Plan. The survey was delivered via:

- Individual invitation to identified focus groups and key stakeholders
- Youth Advisory Group for engagement in high schools
- Open invitation to the general community available online or hard copy print

The questions asked were:

- 1. What makes Broken Hill a great place to live, work, learn and play?
- 2. What issues are important to you for Broken Hill in the next 10 years?
- 3. What challenges do we have for Broken Hill in the next 10 years?
- 4. What opportunities do we have for Broken Hill in the next 10 years?
- 5. What are your hopes for the City in 2040?

Other engagement undertaken included Pop-Up Listening Posts at:

- Broken Hill City Library
- Broken Hill Airport Terminal
- Broken Hill Hospital Foyer
- Broken Hill Regional Aquatic Centre
- Patton Street Precinct (South Trading Post)
- Community Markets
- Community Form Open Day and Evening (Council Chambers)
- Council Staff Workshops

The Broken Hill City Council Community Satisfaction Survey undertaken in 2023 was also referenced when reviewing the Community Strategic Plan.

The engagement participation from the community and key stakeholders was considered low with only 165 respondents, however the meaningful participation that did occur highlighted a consistency in relation to issues, challenges and opportunities. The community's spirit and

strength and building trusted and lasting relationships in the community was highly regarded by the majority.

The feedback received from the community aligned issues, challenges and opportunities very closely to each other, with key factors said to be enhancing population growth; attraction of new industry; skills development and training; education; apprenticeships and traineeships; improved health services and access to GP doctors; aged care; increased childcare and recreational activities for young people.

Other key areas were affordable housing options, residential land availability, visitor experiences, increased tourism and promotion of Broken Hill as an attractive place to attract new residents and retain our young people and young families.

The Community Satisfaction Survey carried out in 2023 saw resident's responses to personal satisfaction areas on average significantly happier with their lives than other Australian citizens, although safety was highlighted as a concern. Housing, health care, aged care, services and facilities, creation and promotion of tourism, maintenance of roads and footpaths were among the highest priorities indicated by residents in planning for the future; followed by employment and education, safety and security, small business, population growth and heritage status.

The data collated confirmed that the Community Strategic Plan – "Your Broken Hill 2040" adopted 29 June 2022, remains current and relevant with the objectives and strategies addressing the factors important to the community, with the inclusion now of increased land availability for residential housing development as a factor.

The Plan has been updated as follows:

Page No.	Description
3	Acknowledgement of Country - photograph replacement
	Table of Contents - updated
5	Mayoral Message – minor update
9	Snapshot of our City – updated to reflect current demographics, economy and
	narrative
14	Checking in with Our Community – 2025 Review – new section
17	Guiding Principles – new section, replaces Our Statements
20	How to read this plan – updated to include Quadruple Bottom Line (QBL)
	considerations
23-25	Our Community – updated to include Quadruple Bottom Line (QBL) considerations
25	Objective 1.5 – Our built environment supports our quality of life. New strategy –
	1.5.8 Identify land availability for residential development
29-30	Our Economy – updated to include Quadruple Bottom Line (QBL) considerations
34	Our Environment – updated to include Quadruple Bottom Line (QBL) considerations
36	Our Leadership Cover Page – photograph replacement
38-39	Our Leadership – updated to include Quadruple Bottom Line (QBL) considerations
41	Relationship to other Plans – updated to reflect current planning
42	Related Plans – updates to reflect current planning
43-44	Photo Inventory and Credits – updated to reflect changes in images

The draft Community Strategic Plan – 2025 Review has undertaken a period of public exhibition receiving nil submissions, and is now presented to Council for consideration of adoption.

Community Engagement:

The draft Community Strategic Plan was publicly exhibited for a period of 28 days concluding 31 May 2025, during which time Council received nil submission.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

Section 402 of the Local Government Act 1993 states:

- (1) Each local government area must have a community strategic plan that has been developed and endorsed by the council. A community strategic plan is a plan that identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the plan is endorsed.
- (2) A community strategic plan is to establish strategic objectives together with strategies for achieving those objectives.
- (3) Following an ordinary election of councillors, the council must review the community strategic plan before 30 June following the election. The council may endorse the existing plan, or develop or endorse a new community strategic plan, as appropriate, to ensure that the area has a community strategic plan covering at least the next 10 years.

Financial Implications:

The Community Strategic Plan forms the base document upon which the next four-year Delivery Program and one-year Operational Plan will be budgeted.

A Long-Term Financial Plan (10 years minimum) will be developed to inform decision making in collaboration with the CSP and the development of the Delivery Program and Operational Plan.

Financial implications of endorsing the Draft Community Strategic Plan for public display of a period of 28 days will include advertising costs estimated to be \$350.

Attachments

1. Upper Draft Community Strategic Plan Your Broken Hill 2040 - 2025 Review.

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL GENERAL MANAGER



Draft Community Strategic Plan Your Broken Hill 2040

Broken Hill City Council Page 164

BROKEN HILL CITY COUNCIL COMMUNITY STRATEGIC PLAN – "Your Broken Hill 2040"



Prepared by Broken Hill City Council 240 Blende Street, BROKEN HILL NSW 2880 PO Box 448, BROKEN HILL NSW 2880

Telephone: 08 8080 3300

Email: <u>Council@brokenhill.nsw.gov.au</u> Website: brokenhill.nsw.gov.au

19/124 - D22/19758

Endorsed by Council for public exhibition - 30 April 2025, Minute No. 47832

Draft Community Strategic Plan – Your Broken Hill 2040

Page 2

Broken Hill City Council Page 165



The Wilyakali people of the Barkindji Nation are the Traditional Owners of the land upon which we all live, work and play and we pay our respects to their elders past present and emerging. We acknowledge the continuous connection of Aboriginal people to this land, a connection that has existed for tens of thousands of years.



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Our City	Page 8
Snapshot of our City	Page 9
Engaging with our Community	Page 10
Engagement – Our Future in Focus	Page 11
Engagement Timeline	Page 12
Planning Your Broken Hill	Page 13
Checking in with Our Community – 2025 Review	Page 14
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How to Read this Plan	Page 20
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Our Economy	Pages 27-31
Our Environment	Pages 32-35
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Relationship to Other Plans	Page 41
Related Plans	Page 42
Photo Inventory and Credits	Page 43-44
Draft Community Strategic Plan – Your Broken Hill 2040	Page 4

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Introduction

Mayoral Message

It gives me great pleasure to introduce the City's new Community Strategic Plan (CSP).

The CSP is a document created by the people of Broken Hill to outline their priorities and their aspirations for the City's future.

It is important to remember that this is not a Council plan, but a community plan that Council simply compiles to help provide strategic direction for Broken Hill.

This new plan has been completed using input from a large and diverse range of locals, businesses, and community groups who provided feedback in various ways.

Council held focus groups, pop up sessions, surveys, and a host of other community sessions - both before and after COVID-19 - to inform this plan and ensure it reflects the community's views.

I wish to thank everyone who provided feedback to this plan to ensure the voices of the community were heard.



The CSP should ideally be read in conjunction with Council's Delivery Program (DP) and Operation Plan (OP).

The DP and OP outline what steps Council will take in the coming years to help accomplish the outcomes listed in the CSP.

I also encourage all local businesses, services, and community groups to read this plan and consider how they can help achieve the goals that have been highlighted by locals.

Councillor Tom Kennedy MAYOR

Draft Community Strategic Plan - Your Broken Hill 2040



Your Broken Hill 2040 is a whole of community plan, in which levels of government, state agencies, business, educational institutions, community groups and individuals have an important role.

The Community Strategic Plan (CSP) outlines the community's main priorities and aspirations for the future and includes strategies for how we will achieve them. While a council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the Local Government Area, it is not wholly responsible for its implementation. Other partners, such as state agencies and community groups may also be engaged in delivering the long-term objectives of the Community Strategic Plan.

Broken Hill City Council initiated and facilitated the development of this community plan and will continue to have a custodial role during its implementation, monitoring and reporting and review.

Your Broken Hill 2040 was developed with extensive community input including representatives from community, government, business, health, education institutions, non-government organisations, First Nation people, community groups and Council staff.

Social justice principles of equity, access, participation and rights have been central to the development of this plan under the theme headings of community, economic, environmental and civic leadership.

Draft Community Strategic Plan - Your Broken Hill 2040

Results from a series of engagement activities have informed the development of *Your Broken Hill 2040*Community Strategic Plan.

The Plan has a new vision, resonating with the community's aspirations and retains the four themes, with strategies, objectives and actions updated to reflect the current focus, challenges and goals of our community.

Key questions considered throughout the development of this Plan:

- Where are we now?
- Where do we want to be in ten years' time?
- How will we get there?
- How will we know when we have got there?

The community were also asked to describe what makes us a flourishing community?



We are a strong, vibrant and growing regional city with wide opportunities, abundant natural assets, and a commitment to living lives of quality and connection in a unique location.

Our CSP Themes

To support the achievement of our community vision, collaborative efforts will focus on four interconnected themes:

- 1. **Our Community** We value lifestyle and wellbeing; a place that encourages safe, active, cultural and social opportunities
- Our Economy We value a diverse economy which is resilient and adaptable to change, making the best use of the unique advantages of our remoteness and lifestyle
- 3. Our Environment We value our unique landscape; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community
- 4. **Our Leadership** We value collaboration and working together for the greater good Broken Hill community continues shared responsibility for good governance

Draft Community Strategic Plan – Your Broken Hill 2040



The City of Broken Hill

is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales Outback, close to the South Australian border and midway between the Queensland and Victorian borders. The nearest population base is Mildura in Victoria, 300 kilometres to the south on the Murray River. The nearest capital city is Adelaide, approximately 500 kilometres to the southwest.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services and connectivity.

Although located within NSW, Broken Hill has strong cultural and historic connections with South Australia and operates on Central Australian Time, half hour behind Eastern Standard Time.

Broken Hill's isolation is as much a strength as it is a challenge. This is Australia's longest lived mining city, where the BHP mining company was founded on the richest mineral deposit and where safe working practices and workers' legislation were first developed for miners in Australia. The city skyline is dominated by prominent mining structures along the Line of Lode, including a memorial to miners.

Broken Hill sits beneath a vast sky (now being mined for renewable energy), atop a landscape famed for its natural, cultural and industrial heritage. Each day, lives are lived out in dwellings built atop a mineralogical rainforest containing 300 confirmed mineral

Draft Community Strategic Plan – Your Broken Hill 2040

species and representing 2300 million years of geological history. Many of the City's streets take their names from the wealth of metals, minerals and compounds found in the City's Ore Deposit (its Line of Lode).

The City is renowned for its perfect light – by day the sun and by night the stars, the desert moon and the city lights – which attracts artists, photographers and filmmakers.

In January 2015, Broken Hill was recognised as Australia's First National Heritage Listed City. International findings show that heritage listing 'sells' and can stimulate growth through the visitor economy, the attraction of investment and entrepreneurial opportunity.

As part of a very elite listing, there is potential to heighten the brand of Broken Hill to world status.

Snapshot of our City

The external environment will continually impact on Broken Hill's capacity to deliver on our agreed objectives. There is a complex global economic environment with significant uncertainty around the outlook for interest rates, labour shortages, and global political risk – particularly in the USA - which will influence the success of growing the economy.

Increases in the prices of food, energy, commodity fluctuations, and international tariffs threaten to weaken global supply chains. Climate change may also increase commodity price volatility. However, while the current global economic trends have, and will continue to cause disruption to the National and local economy, Broken Hill's economic outlook is strong, with the investment from new mining ventures in Far West NSW representing a positive impact on the Far West NSW economy. Potentially, there are 3,000 jobs being created across five projects in the next decade with mining and renewable energy companies committed to employing a residential workforce.

The challenges for Broken Hill will be to advocate for locally provided training and professional development opportunities to prepare the local workforce for new opportunities and the City's ability to attract a new workforce to limit the potential to become a fly-in fly-out community. The political willingness of the State and Federal Government to invest in infrastructure and services will also influence the City's capacity to encourage new residents to live and work in Broken Hill.

	Lismore	
FAR WESTERN Wilcannia Broken Hill	Dourse NEW ENGLAND ORANA Armidale Cobar Dubbo NBOYE NORTH COAST Coffs Harbour HUNTER	
~~~	CENTRAL WESTERN STUDIES Sydney GREATER SYDNEY  WOOD GREATER SYDNEY  WOOD WOOD GREATER SYDNEY	
Deniiq	IRRAY ILLAWARRA	

BROKEN HILL CITY		
Land area		170.4km ²
	1,100km west of S	ydney and
	500km east o	of Adelaide
DEMOGRAPHICS		
Estimated Resident Populat	ion 2024 (ABS)	17,541
Projected population in 202 (Place Forecast)	5	17,634
Female population – Censu	s 2021	51.3%
Male population – Census 2	2021	48.7%
Identifying as Aboriginal and Islander – Census 2021	d Torres Strait	9.2%
Total Households – Census 2	2021	8,854
Median House Price (June 2	2024)	\$192,500
Median House Rental (June	2024)	\$330/week
Occupied Dwellings - Cens	US	80.1%
Unoccupied Dwellings - Ce	nsus 2021	19.4%
OUR ENVIRONMENT		
Mean maximum temperatu 2020	re (°c) 1991 -	24.8
Mean minimum temperatur 2020	re (°c) 1991-	11.8
Mean Rainfall (mm) – 1994 -	- 2020	244.8
Carrier and Classeller	A	

BROKEN HILL CITY

OUR ECONOMY	
Gross Regional Product	\$2.31 billion
Local jobs - NIEIR 2024	8,263
Employed residents- NIEIR 2024	8,360
Local businesses	941
People working in health care and social assistance (2024)	21.8%
People working in retail	9.9%
People working in mining (2024)	12.8%
Jobs to worker ratio (2020/2024)	0.988
Total tourism and hospitality sales	\$182.4m
in the City (2024)	total value added \$85.5m
High income earners	25% (\$1,750 per week or more)
Low-income earners	13% (\$500 per week
	or less)
Full-time employment – Census 2021	62.6%
Part-time employment – Census 2021	35.1%
Unemployment rate – 2021	5.5%
Tertiary qualification	18.3%
Workers who held educational qualifications	71%
No qualifications	29%

**Sources:** profile.id.com.au, Australian Bureau of Statistics - abs.gov.au, National Institute of Economic and Industry Research - nieir.com.au and Bureau of Meteorology - bom.gov.au

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# Engaging with Our Community

# Engagement is all about involving our community in the decision-making process

Broken Hill City Council, as the coordinator of the engagement of the Community Plan also collated the information into a format that is readily accessible and can be used as a community wide resource. As the plan identifies and amplifies the voice of Broken Hill's residents, Council appreciates the time and effort invested by the community in this process.

Consultation for the plan was undertaken over a 15-month period across the City. It began with an analysis of Council plans, local strategic plans from business, industry and agencies and a background paper highlighted some megatrends, which informed the face-to-face engagement.

The engagement activities targeted groups, industries, individuals and communities. Consultation included facilitated forums, pop up information booths in Argent Street and Westside Plaza, surveys, individual interviews and interviews with small groups with special interests.

People involved in consultation were generous and forthright and could both name what was great about Broken Hill and where our City's challenges lie. Discussion included ideas on how we can reach our community goals.

The 15-month period in which engagement activities were undertaken, incorporated both pre pandemic and mid pandemic

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times which allowed for discussion of the impact of COVID-19 and the public health measures on the community and its sense of wellbeing.

The success of this plan relies on collaboration between all levels of government, health, education, economic development, business, industry, environment, cultural sector, social services, the community and the stakeholders that operate within the Broken Hill City Council Local Government Area

Council's role in the development of this plan is to collate the information provided by the community, including its goals and aspirations, and present the information in a plan.

Ongoing ownership of the plan and reaching the identified goals of the community is a shared responsibility in which every person, every group, business, industry, and service, has an important role to play.



### What We Said ...about Our Now and our Future

Through an extensive range of engagement activities including focused and open workshops, interviews and a series of pop-up listening pots along with research from studies of the Broken Hill community, we said this:

"We are down to earth, hardworking, diverse people who are part of a close-knit community who know where they are going, say it as it is and see the future as a positive albeit challenging on a number of fronts."

"We don't want our population to shrink any further, in fact it is important that we turn this around and grow it."

"We respect and include our First Nations people and consider their perspective in our work, our decisions, solutions and activities."

"We must look after and celebrate our unique natural environment better."

"We are a beautiful and unique Heritage City and we are proud of our mining history."

"We need to look after our health better."

"We like the investment in all our public facilities and transport."

"We need to keep our young people happy and engaged with our community – creating opportunities and jobs is key."

"We need to keep growing, diversifying our economy and looking for opportunities that are compatible with our unique location, history and social fabric."

"We need better access to health and community services."

"We need to deal with drought, our Darling Baaka River, the Menindee Lakes and water generally better."

"We need our partners and leaders to work better together and coordinate their response and solutions to our issues."

"Our businesses both large and small need to be supported and encouraged."

"We have a bright future and our visitors are welcomed in growing numbers."

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## **Engagement Timeline**

#### Intensive Research

The engagement plan structure included a four-step plan, which began with the analysing of plans from a range of businesses, industries, agencies, the social sector and any others available for inclusion, to gather a flavour of where the community is aiming. This intensive research produced a background paper that was used to inform the commencement of engagement.

#### Engagement Commencement

In preparation for the new Community Strategic Plan, the research phase of the engagement with the community began in 2020. Fortuitously, two personnel from Blackadder Associates led two days of the engagement at the Civic Centre prior to the imposition of public health orders limiting gathering.

Council led consultation continued throughout the shutdown period and two community surveys were also conducted.

#### Checking In

Touching base with focus groups from a broad range of areas. Engaging with voices not always represented and engaging with those people with similar interests to progress conversation and drill into specific needs and goals.

#### Heading to the People

A series of pop-up listening posts conducted by Council staff and including a range of activities to ensure that people had an opportunity to contribute and capture their goals. Two online surveys were conducted- one targeting people with disability and the other broadly assessing the impact of COVID 19 on the information gathered prior to the pandemic public health measures.

#### Closing the Loop

A comprehensive checking in process undertaken during the 28-day public exhibition period to ensure further community engagement confirms their goals and aspirations for the future are expressed in the Community Strategic Plan.

The delay in the scheduled NSW Council elections has drawn out the timeline of the Community Strategic Plan but

also offered the opportunity to consult widely with the community over a longer period.

Community Consultation provided important information about how the community sees itself prior to and post COVID 19 pandemic public health restrictions and influenced the direction of the goals that the community identified.

#### In Summary

The engagement period extended to 15 months and involved a wide range of opportunities for community consultation.

A large and diverse range of people contributed their thoughts to Broken Hill's plan for the future, through targeted activities such as:

- Twelve focussed workshops
- Five pop up listening posts
- Two online surveys
- Individual interviews

Extensive minutes were taken by staff at workshops and all remaining material from consultations added to the analytical process that defined the themes and final objectives.

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As a community it is important to have a document that defines how we want to grow into the future and what we need as a community now. This document is called the Community Strategic Plan. This plan seeks to guide us all in how to achieve these goals and how we can measure if we are on track or not.

# What our community told us

# The community identified the following to be considered in developing the Community Strategic Plan

Affordable housing

Airport redevelopment

Allied services

Cleaner and greener city

Climate change and renewable energy

Community facilities maintenance

Development

Drug rehabilitation

Effective community engagement

Employment and local jobs

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Financial sustainability

Heightened cooperation between indigenous and non-indigenous

Trees, parks and open spaces

Health and ageing population

Homelessness

Local environmental

protection

Mental health

Population growth and management

Roads and infrastructure

Tourism

Training and Education

**Transport** 

Waste management and recycling

Youth and childcare

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### Checking in with

# **Our Community**

#### 2025 Review

In accordance with section 402 of the Local Government Act 1993, the Council must review its Community Strategic Plan (CSP) before 30 June in the year following an ordinary election of council. The Community Strategic Plan Engagement Strategy for the 2025 review of the plan was adopted by Council at its meeting held 18 December 2024. The engagement strategy detailed the community activities to be undertaken.

The engagement period commenced early February 2025 and was kicked off with a survey of five questions seeking to check in on the ongoing relevance of the objectives and strategies of the Community Strategic Plan. The survey was delivered via:

- Individual invitation to identified focus groups and key stakeholders
- Youth Advisory Group for engagement in high schools
- Open invitation to the general community available online or hard copy print

The questions asked were:

- What makes Broken Hill a great place to live, work, learn and play?
- 2. What issues are important to you?
- 3. What challenges do we have?
- 4. What opportunities do we have?
- 5. What are your hopes for the City in 2040?

Other engagement undertaken included:

- Pop up Listening Posts at:
  - o Broken Hill City Library
  - Broken Hill Airport Terminal
  - Broken Hill Hospital Foyer
  - Broken Hill Regional Aquatic Centre
  - Patton Street Precinct (South Trading Post)
  - Community Markets
- Community Forum Open Day and Evening (Council Chambers)
- Council Staff Workshops

The Broken Hill City Council Community Satisfaction Survey – August 2023 results and findings were also included in the review of the Plan.

#### What we value...

Community spirit and strength Community relationships Our built environment Our young people Safety

"feeling part of the community"

"the people, the community and the spirit"

"love living here, great place to grow up, safe community, great amenities"

"Broken Hill has a unique charm, combining a strong sense of community with rich history, stunning landscapes and a vibrant art and culture scene"

"the resilience and friendliness of the people make it a welcoming place"

"its proximity to beautiful and unique landscape — its access to indigenous culture and history and its thriving and diverse arts community"

Issues, challenges and opportunities identified by the community aligned very closely to each other, with key factors identified being enhancing population growth; attraction of new industry, skills development and training, education, apprenticeships and traineeships improved health services, increased childcare, recreational activities for young people.

Other key areas were affordable housing options, visitor experiences, increased tourism and promotion of Broken Hill as an attractive place to establish and grow a business.

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#### Our Community

A healthy connected community

A safe place to live

Activities for our young people

Celebration of our Aboriginal history and culture

Drug detoxification and rehabilitation

Improved access to GP doctors

Improved health services, including mental health and aged care

Improved stormwater management

Increased access to childcare

Land availability for housing development and growth

Maintenance of local roads and footpaths

More diverse and affordable housing supply

Promotion of our cultural assets

Protection and promotion of our heritage assets and status

Responsible pet ownership and effective animal control

Sustainable maintenance of infrastructure assets

Upgrades to Patton Street shopping precinct

"ensuring access to quality healthcare, improving infrastructure and maintaining affordable housing"

"there is very little suitable land available for housing development"

"population retention, employment diversification beyond mining, and the need for improved health and aged care services"

#### Our Economy

Attract new residents

Develop tourism attractions

Explore and attract new industry to the City

Importance on education

Improved public transport

Increased affordable travel options to and from the City

Keep our young people from moving away

Retail development and growth

Small to medium business incentives

Support businesses and jobs across our existing industries

Tourist destination promotion

Trade and apprenticeship training courses

Upgrade to Airport facilities

"retaining our younger population, investment in training opportunities and jobs"

"the ability to be able to shop without having to shop online"

"initiatives to support small businesses and startups could contribute to economic growth"

"reduction in retail and business closures worrying"

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#### Our Environment

Energy and climate change
Energy efficiency initiatives
Enhance the City's appearance
Lead remediation

Protection and conservation of natural environment

Renewable energy
Waste minimisation
Weed control

"appearance of the streets" –
"people to be more responsible for own footpaths"

"ideal location for alternate energy, wide open spaces, increased employment opportunities"

"investment in renewable energy to support the City"

#### Our Leadership

Community feels informed
Consulted in decision making
Effective long-term planning
Increased community engagement
Increased engagement with Councillors
Open communication
Sound management of finances
Transparency and accountability

"strong civic leadership with a vision for tomorrow"

"more community engagement by Councillors"

"hope that government bodies make the big decisions"

#### "What are our hopes...

The City's hopes for the future are optimistic and align very closely with the issues that concern the community, the challenges identified and the opportunities suggested. A strong aspiration was the focus on enhancing the population by growing industry and enhancing training opportunities in the City, particularly for our young people. Other hopes were the beautification of the City and enhanced community safety in public spaces.

"a safe, vibrant and growing community with opportunities for career pathways, enhanced liveability, strong education and training for our younger people"

"I hope to see Broken Hill thrive as a sustainable, inclusive, and forward-thinking community. A future where young people see opportunities to build their careers and families here, where infrastructure and services meet the needs of all residents, and where the town's rich history and natural beauty continue to be preserved and celebrated"

"opportunities for young people, employment and growth"

"I hope that Broken Hill continues to grow and move forward whilst preserving its community values, pride, unique qualities, heritage and culture"

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# **Guiding Principles**

#### Social Justice

Preparation of "Your Broken Hill 2040" has been guided by the following social justice principles:

Equity	Access	Participation	Rights
Ensuring fair and just outcomes for all members of the community, regardless of background or circumstances	Guaranteeing that everyone has the opportunity to participate in decision- making and benefit from services and resources	Actively involving community members in the planning and decision-making processes, fostering a sense of ownership and responsibility	Recognising and upholding the fundamental human rights of all community members, including the right to participate, be heard, and have their needs met

# The Quadruple Bottom Line (QBL)

The QBL addresses social, environmental, economic and civic leadership (governance) considerations. The social justice principles (above), together with the QBL ensures a holistic balanced approach is applied to all aspects of "Your Broken Hill 2040".

Social Sustainability	Environmental Sustainability	Economic Sustainability	Civic Leadership
Access and equity issues  Cultural activities  Recreation and active living  Built environment – urban design and planning for growth  Providing and maintaining community facilities  Heritage issues  Consultation networks  Public health and safety  Affordable housing  Education  Transport links between communities in our LGA	Total water cycle management Preserving biodiversity Waste management Protecting specific environmental features Climate change impacts and initiatives Alternative energy sources Air quality Environmental impact of development Environmentally sound operation of assets	Regional economic profiles and opportunities  Economic sustainability strategies  Commercial and industrial opportunities  Small business strategies  Tourism  Providing vocation pathways  Supply chain issues  Transport and trade links with other centres  Financial sustainability of the council	Policy frameworks  Decision-making principles and allocation of priorities  Leadership and representation  Levels of service  Council's role as a responsible employer  Business efficiency and probity expectations of the council  Ethical practices  Consultation and community participation in decision making  Community ownership and implementation of the strategic plan

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### Council's Role

Council plays an important role in providing services, building infrastructure and managing regulations for our community. The decisions we make at the local level directly affect life in our community. Responsibility for achieving the long-term goals of our community rests with all levels of government, as well as individuals, organisations and industry groups; where Council is not the provider of a service or program, we are committed to taking action to facilitate change through advocacy, leadership and collaboration on behalf of our community.



#### Leader

We plan and provide direction; we identify key community issues that stakeholders should respond to



#### **Provide**

We provide services, facilities, infrastructure and programs to meet the long-term goals and needs of our community



#### Collaborator

We support and work in partnership with stakeholders to deliver the best outcomes for our community



#### Advocato

We ensure major priorities for the community are known and promoted to other decision-making organisations

### Our Statements

### Social Justice and Inclusion Statement

We ensure that the social justice principles are embedded in the delivery of the Community Strategic Plan and interaction between the partners. We welcome and celebrate diversity including people of all ages, abilities, cultural backgrounds, sexual preferences, religious beliefs, political perspectives and linguistic backgrounds. Inclusion, full participation and representation within our community is the key to building a strong resilient place that can achieve outcomes that reflect our true and varied needs.

### Environmental Sustainability Statement

We acknowledge the impact of the changing climate on our community, its resources and liveability factors. Our focus includes protecting ourselves from the worst effects of climate change, protecting our unique and fragile landscapes and the plants and animals within it, ensuring fresh food and water security and leaving a positive legacy to our young people. We welcome opportunities to increase our sustainability, including recycling and energy efficiency and we look to set an example to the rest of Australia.

### Intergeneration Equity Statement

We acknowledge the generational gap in Broken Hill, and that the needs of generations are different. We will ensure that the needs of all generations are met. These include the need for connection to each other and the wider community, opportunity for good health and social and emotional wellbeing, quality education, suitable recreation, satisfying work and worthwhile leadership opportunities. Planning and decision making will ensure short term solutions do not compromise our longer-term opportunities. The health, diversity and productivity of the environment must be protected, maintained and enhanced for the benefit of our future generations.

### First Nations and Cultural Importance Statement

Broken Hill acknowledges the Wilyakali people of the Barkindji nation as the Traditional Custodians of our land. We recognize the cultural importance of this place to Aboriginal people, and that cultural respect and acknowledgement brings the opportunity for greater health and wellbeing to the whole community. We promise to honour the history and ongoing contribution of Aboriginal and Torres Strait Islander people to the community.

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In 2009, the NSW Government introduced the Integrated Planning and Reporting (IP&R) framework. The requirements for IP&R are set out in the Local Government Act 1993 (the Act) and the Local Government (General) Regulation 2021 (the Regulation).

The Integrated Planning and Reporting Framework requires councils to develop a Community Strategic Plan, which outlines the Vision, Goals and Strategies. The plan is not limited to the responsibilities of any one government or organisation.

Under the Framework, Broken Hill City Council will use the Community Strategic Plan to determine which goals and strategies can be implemented at a local government level. These goals and strategies are included in a fouryear Council Delivery Program.

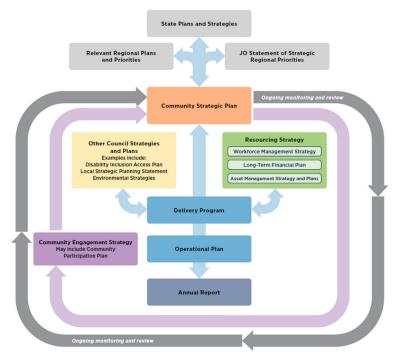
To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a Resourcing Strategy is prepared to address long term asset management, financial management and workforce planning.

The Operational Plan is a plan which focuses on the short term. It provides a one-year detailed plan of which activities and projects from the Delivery Program will be implemented.

Each year, Council's success in achieving the goals and strategies

set out in these plans will be reported through Council's Annual Report.

Although considered long term, our Community Strategic Plan and Delivery Program will remain current through a four yearly review in line with Local Government Elections.



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### Key Themes.

The key theme areas place structure to the Community Strategic Plan. The four key themes are the same as the community values that were adopted by Council in 2010 and reflect those in the IP&R Framework.

### Objectives /

Vhere do we want to be? These are the community's longerm priorities and spirations for the City. Council has a custodial role in vorking towards ealising these outcomes; however, it is not wholly esponsible for achieving them.

### Performance Measures

How will we know when we have go here? Track progress owards the long-term bjectives. Identify a lata source that can be used to quantify progress.

## Our Community

Objective 1.2 People in our community are in safe hands	Quadruple Bottom Line
1.2.1 Enhance community safety within homes, neighbourhoods, and public spaces by building partnerships and using coordinated targeted local programs	Social
1.2.2 Increase the level of disaster preparedness across the community and ensure first responder services are adequately resourced	Social
1.2.3 Community and social service providers are adequately resourced and connected to meet community needs	Social
1.2.4 Continue to advocate for affordable, sustainable water and food security with all stakeholders	Social
1.2.5 Provide and maintain sustainable, affordable, efficient and reliable utilities and services to the Broken Hill community	Social

### Strategies

How will we get there? These are the activities and plans that contribute to achieving the longterm objectives and the City's vision.

### QBL

Quadruple Bottom Line Addresses social, environmento economic an civic leadersh consideration

Partners

Who will play a part

Local and state

agencies, other

organisations and

community groups have an important

role in delivering the long-term objective

government

Where do we want to be in the future?	How will we get there?	Who will play a part?
Our City has events and festivals that enhance our lifestyle and communicates them effectively	Host and support a diverse range of events, activities, and festivals Communications with the wider community are improved through updated directories and accessible event calendars	Aboriginal Affairs NSW Aboriginal Community Working Party Broken Hill City Council Charity organisations
Our public spaces and activities help us feel healthy and happy	Ensure sport and recreation facilities are available to meet community needs Ensure that future development supports the growth of our community Ensure that public spaces and community buildings meet the needs of the community	Department Family and Community Services Department of Justice Department of Planning and Environment Far West Local Health District
Our community has access to adaptable and inclusive community and health services	Support and continue to develop services to promote health and wellbeing	Federal and State Government Agencies
We are a supportive and inclusive community	Implement and review plans and strategies to support an inclusive community Support volunteer and community groups to increase community capacity	Local sports and recreation Clubs Non-Government Agencies NSW Department of Premier and
We are a healthy community	People are engaged and taking advantage of the opportunities available to connect with others	NSW Police — Barrier Police
It is safe and easy to get around our City	Ensure that infrastructure meets community needs and service levels Ensure that active transport infrastructure meets community need and service levels	District NSW Primary Health Network NSW Sports and Recreation Social housing providers Transport for NSW
How will	we know when we have got there?	
Meas	ures	Source
1. Increased measures of health and wellbeing		Health Surveys
2. Increased attendance at community events an		Data collection
3. Access to suitable support and services are a	vailable	Community Survey
4. The community feels safe		Community Survey
5. There is adequate housing and sufficient emp		Data Collection
Minority groups are engaged and participation     The social and lifestyle factors affecting healt	ng in the lite of the community th of residents are monitored for improvement	Community Survey
	n or residents are monitored for improvement	Community Survey
or controlled the months of the chip	y and have growing opportunities to contribute	Community Survey
10. The community narrative is increasingly positive.		Community Survey
To. The commonly narrative is increasingly posi-	iive	Commonly Solvey

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Broken Hill City Council



## Our Community

We are a connected and unique community and enjoy our safety and wellbeing. We aspire to create welcoming, accessible, and safe private and public places that foster good health and social interaction. We maintain an inclusive lifestyle as we come together to get things done.

There is a strong link between the ambience and quality of our surroundings and our individual and collective wellbeing.

We value our diversity, our safety, our heritage outback environment and love the uniqueness of our City. We value the built environment and love the shops, restaurants, bars, and range of recreation facilities. We would like to see more vibrancy in our public spaces.

As the first Australian city to be included on the National Heritage List, the built environment is also highly valued and our community places great importance on protecting, celebrating, and enhancing it as much as we are able.



Draft Community Strategic Plan - Your Broken Hill 2040

# We have a healthy community in a liveable City

We will achieve this by...

Objective 1.1 Our community spirit is our strength	Quadruple Bottom Line
1.1.1 Work to connect people, build capacity and create local solutions to solve a range of social and health issues that may impact community wellbeing and vulnerable people	Social
<b>1.1.2</b> Ensure that the liveability factors that enhance our lifestyles are identified, considered, maintained, and grown	Social
1.1.3 Provide equitable, affordable, flexible, and co-located community services and facilities based on community need	Social
1.1.4 Provide opportunities to practice traditions in community settings and experience good social and cultural health	Social
1.1.5 Support and encourage volunteering across all age, cultural and ability sectors of the community	Social
1.1.6 Young people are provided the opportunities required to learn, connect, and grow	Social

Objective 1.2 People in our community are in safe hands	Quadruple Bottom Line
1.2.1 Enhance community safety within homes, neighbourhoods, and public spaces by building partnerships and using coordinated targeted local programs	Social
1.2.2 Increase the level of disaster preparedness across the community and ensure first responder services are adequately resourced	Social
1.2.3 Community and social service providers are adequately resourced and connected to meet community needs	Social
1.2.4 Continue to advocate for affordable, sustainable water and food security with all stakeholders	Social
1.2.5 Provide and maintain sustainable, affordable, efficient and reliable utilities and services to the Broken Hill community	Social

# We have a healthy community in a liveable City

We will achieve this by...

Objective 1.3 Our community works together	Quadruple Bottom Line
<b>1.3.1</b> Develop, implement, support and promote initiatives to celebrate the range of people and programs within the community	Social
<b>1.3.2</b> Engage, develop and maintain relationships to address local issues and create opportunities for residents, groups and business	Social
1.3.3 Openly share information within the community to allow participation and inclusion	Social Civic Leadership
1.3.4 Grow access to quality, accessible, accredited, and affordable social services	Social
1.3.5 Implement measures to ensure sustainable transport options	Social
1.3.6 Support the transition of young people from school to career	Social
1.3.7 Encourage collaboration between services, sporting competitions, arts, creative enthusiasts and community groups to facilitate the sharing of resources	Social
1.3.8 Monitor and plan for the community's changing needs	Social Civic Leadership

Objective 1.4 Our history, culture and diversity are embraced and celebrated	Quadruple Bottom Line
<b>1.4.1</b> Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity	Social
<b>1.4.2</b> Promote and support reconciliation and inclusion with the Aboriginal community	Social
<b>1.4.3</b> Ensure our residents and visitors are aware of the importance of Broken Hill in Australian history and as Australia's first city on the National Heritage List	Social
1.4.4 Sustain and grow arts and culture and events and preserve the importance of our social capital, built heritage and history	Social
1.4.5 Celebrate the City's milestones and traditions publicly to increase the opportunity for tourism interest, social interaction and gathering	Social Economic

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# We have a healthy community in a liveable City

We will achieve this by...

Objective 1.5 Our built environment supports our quality of life	Quadruple Bottom Line
1.5.1 Maintain the character of our historic City through good design and initiatives	Social
1.5.2 Maintain an attractive and welcoming Central Business and Activities District	Social
1.5.3 Manage community infrastructure sustainably	Social
<b>1.5.4</b> Design and deliver pathways, walking trails and other pedestrian movement infrastructure to maximise access, inclusion and mobility	Social
<b>1.5.5</b> Advocate for a mix of housing stock that is affordable and supports growing our population	Social
<b>1.5.6</b> Seek opportunities for vibrant spaces and facilities to increase access to active and passive recreational facilities	Social
1.5.7 Provide the infrastructure required to reach positive life outcomes including an Alcohol and Drug Facility, Child Contact Centre, and Youth spaces	Social
1.5.8 Identify land availability for residential development	Social

Objective 1.6 Our health and wellbeing ensure that we live life to the full	Quadruple Bottom Line
<b>1.6.1</b> Maintain awareness of and create strategies and partnerships to address the impact of the social and lifestyle factors affecting the health and wellbeing of residents	Social Civic Leadership
1.6.2 Create opportunities for people to participate in active and healthy recreational activities	Social
<b>1.6.3</b> Provide quality health, medical and allied services to meet community need, particularly 24-hour medical services, paediatric and other specialist services, mental health support services, allied health, and rehabilitation services	Social
<b>1.6.4</b> Ensure the support and information required to access programs and funding for individuals navigating aged care, childcare, NDIS and other programs are readily available and accessible	Social
1.6.5 Advocate for the provision of a suitable range of social services in the City including disability, childcare and aged care services	Social

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Where do we want to be in the future?	How will we get there?	Who will play a part?
Our City has events and festivals that enhance our	Host and support a diverse range of events,	Aboriginal Affairs NSW
lifestyle and communicates them effectively	activities, and festivals	Aboriginal Community Working
	Communications with the wider community are	Party
	improved through updated directories and	Broken Hill City Council
	accessible event calendars	Charity organisations
Our public spaces and activities help us feel healthy	Ensure sport and recreation facilities are available	Department Family and
and happy	to meet community needs	Community Services
	Ensure that future development supports the growth of our community	Department of Justice Department of Planning and
	Ensure that public spaces and community buildings	Environment
	meet the needs of the community	Far West Local Health District
Our community has access to adaptable and inclusive	Support and continue to develop services to	Federal and State Government
community and health services	promote health and wellbeing	Agencies
We are a supportive and inclusive community	Implement and review plans and strategies to	Local sports and recreation
с ало и сорронно ини напосно сонинонну	support an inclusive community	Clubs
	Support volunteer and community groups to	Non-Government Agencies
	increase community capacity	NSW Department of Premier and
We are a healthy community	People are engaged and taking advantage of the	Cabinet
	opportunities available to connect with others	NSW Police — Barrier Police
It is safe and easy to get around our City	Ensure that infrastructure meets community needs	District
	and service levels	NSW Primary Health Network
	Ensure that active transport infrastructure meets	NSW Sports and Recreation Social housing providers
	community need and service levels	Transport for NSW
How will	we know when we have got there?	Trunsport for 14344
Meas		Source
1. Increased measures of health and wellbeing		Health Surveys
2. Increased attendance at community events an	d celebrations	Data collection
3. Access to suitable support and services are a	railable	Community Survey
4. The community feels safe		Community Survey
5. There is adequate housing and sufficient emp	loyment for all	Data Collection
6. Minority groups are engaged and participation	<u>,                                      </u>	Community Survey
	h of residents are monitored for improvement	Data Collection
8. Our residents know the history of the City		Community Survey
<b>31</b> 1	y and have growing opportunities to contribute	Community Survey
10. The community narrative is increasingly posit	tive	Community Survey

Draft Community Strategic Plan – Your Broken Hill 2040

Attachment 1 Draft Community Strategic Plan Your Broken Hill 2040 - 2025 Review.



## Our Economy

We focus on our

Population as a key
element in

Preserving and
growing our economy
and our future. By
diversifying our
economic interests,
we will be resilient,
agile, and ensure our
economic prosperity.

We aspire to create a thriving and vibrant local economy in Broken Hill where traditional (e.g., mining, art, and tourism) and new industries (e.g., technology and renewable energies) are supported and local career, training and education opportunities are created and if existing, expanded- especially for young people to ensure more stay in Broken Hill and our opportunities attract more people in all forms, visitors, investors, and new residents to our City.

The emphasis our community has given towards a sustainable economy recognises the imperative to innovate, problem solve and create new opportunities to remain relevant in a global environment that is marked by rapid social and technological change.

We must also actively pursue prospects for new business investment and encourage and support local entrepreneurship and innovation as our economy transforms to meet new opportunities.



Draft Community Strategic Plan - Your Broken Hill 2040

# We have an innovative and sustainable economy

We will achieve this by...

Objective 2.1 Our businesses are well connected and thrive in an environment that supports innovation and economic growth	Quadruple Bottom Line
2.1.1 Improve access to business information, incentive programs and enterprise support	Economic
<b>2.1.2</b> Ensure an adequate supply of industrial land with the capacity to enable the development of specialised industry clusters and encourage co-location of related industries	Economic
2.1.3 Advocate for improved accessible transport and connectivity including air, road and rail services to and around the City	Economic
2.1.4 Ensure strategic planning addresses the capacity to increase economic activity for the retention of residents	Economic Civic Leadership
2.1.5 Encourage innovation in business and industry	Economic

Objective 2.2 Our economy provides opportunities that match the skills and needs of the population and enhances population growth	Quadruple Bottom Line
2.2.1 Attract new industries for employment and skill growth	Economic
2.2.2 Promote employment and training opportunities for all residents	Economic
<b>2.2.3</b> Support businesses and local leaders to ensure that apprenticeship and traineeship opportunities continue to grow	Economic
2.2.4 Ensure secondary and tertiary education, distance education and placement experience are locally accessible and the sector is supported to grow	Economic
<b>2.2.5</b> Ensure that our private and public educational entities are provided with the resources required to deliver quality learning outcomes	Economic

Draft Community Strategic Plan – Your Broken Hill 2040

# We have an innovative and sustainable economy

We will achieve this by...

Objective 2.3 Our City attracts a diverse range of businesses and visitors providing opportunities for work, education, leisure and social life	Quadruple Bottom Line
2.3.1 Promote Broken Hill as an attractive place to establish and grow a business	Economic
2.3.2 Partner to pursue opportunities to work on projects, government contracts and scaled opportunities available in the City and region	Economic Civic Leadership
2.3.3 Promote the narrative of long-term economic stability to the community	Economic

Objective 2.4 We are a destination of choice and provide a unique experience that encourages increased visitation	Quadruple Bottom Line
<b>2.4.1</b> Engage government, business and community stakeholders in supporting the management of tourism	Economic Civic Leadership
<b>2.4.2</b> Deliver service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism	Economic
2.4.3 Deliver authentic visitor products and experiences	Economic
<b>2.4.4</b> Ensure a strategic and proactive approach to the development, management and marketing of business and destination events, tourism and filming activities	Economic Civic Leadership
2.4.5 Encourage and support Aboriginal business and tourism projects	Economic Social

Draft Community Strategic Plan – Your Broken Hill 2040



Where do we want to be in the future?	How will we get there?	Who will play a part?
Broken Hill is a popular destination with a wide variety of experiences	Raise the City's profile as a visitor destination Support the City's strong city identity	Broken Hill City Council Business Far West Department of Regional NSW
We have an adaptable and diverse economy	Promote an environment where start-ups, small and medium businesses are encouraged Support businesses to build capability and capacity to use new technology to realise opportunities Our City has a strong creative industry	Destination NSW Far West Joint Organisation Foundation Broken Hill Local business and major employers Non-Government Agencies NSW Crown Land
Our growing population supports a thriving local economy	Ensure the availability of land for a variety of community health and wellbeing, economic and housing uses	NSW Department of Education NSW Health Regional Development Australia — Far West Registered training organisations State and Federal Government Agencies TAFE
	know when we have got there?	
Measure	es	Source
1. Visitation is increasing		Tourism Research Australia
2. Opportunities to grow industry are realised		Data Collection- RDA
3. Population is increasing		Data Collection
4. Young people have opportunities post school a	nd are staying in the community	Data Collection
5. Housing is affordable and fit for purpose		Data Collection
6. Secondary, tertiary and vocational educational options are growing		Data Collection
7. Access to services is increasing (including childcare and NDIS services)		Data Collection
8. The economic value of the local community is g	rowing	Regional Gross Domestic Data
9. Investment opportunities are growing		Data Collection

Draft Community Strategic Plan – Your Broken Hill 2040

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### **Our Environment**

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of human impact and climate change to ensure a sustainable healthy community.

We need to protect the environment for its own sake as well as for the sake of our future Broken Hill generations.

Therefore, the preservation of our natural environment remains a focus and driver in our strategic direction - we are committed to collaborating with our community and partners to plan, promote, educate and facilitate better protection of our environment.

The matter of climate change and adaptation measures has increased in recent years and prioritisation of climate adaptation activities must be acknowledged and actioned as a priority.



Draft Community Strategic Plan - Your Broken Hill 2040

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## We value and protect our environment

### We will achieve this by:

Objective 3.1 Our environmental footprint is minimised	Quadruple Bottom Line
<b>3.1.1</b> Implement measures to reduce the city's carbon footprint and enhance the circular economy by educating and demonstrating the use of renewable resources	Environmental
<b>3.1.2</b> Educate the community on measures to avoid waste and reduce littering and waste to landfill	Environmental
<b>3.1.3</b> Investigate and plan for the minimisation of environmental, social and rehabilitation impacts associated with mining activity on the City	Environmental Civic Leadership
<b>3.1.4</b> Pursue opportunities for scale renewable energy and back up battery capability and investigate new technologies as they emerge	Environmental

Objective 3.2 Natural environments and flora and fauna are enhanced and protected	
<b>3.2.1</b> Recognise and communicate the fragility of the natural environment and insist on its respectful use and the protection and restoration of local biodiversity and lands	Environmental
3.2.2 Increase awareness and understanding of climate change and active protection of the natural environment	Environmental
<b>3.2.3</b> Protect, rehabilitate and enhance regeneration areas and commons for the benefit of the City	Environmental
<b>3.2.4</b> Minimise the impact of feral and domestic animals and noxious weeds on the natural environment	Environmental
3.2.5 Advocate for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system, and maintaining the health of the Darling Baaka River	Environmental

Objective 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City	Quadruple Bottom Line
<b>3.3.1</b> Encourage measures that limit the impact of the changing climate and enhance environmentally sustainable building and land use planning	Environmental
<b>3.3.2</b> Create green and resilient environments by improving tree cover, native vegetation, landscaping and water management systems	Environmental
3.3.3 Preserve the heritage and streetscapes of the City	Environmental Social
<b>3.3.4</b> Reuse and repurposing of the existing built environment are managed in a sustainable manner	Environmental

Draft Community Strategic Plan – Your Broken Hill 2040



Where do we want to be in the future?	How will we get there?	Who will play a part?
Have access to a clean, healthy environment	Ensure water quality is maintained  Ensure the regeneration areas are maintained  Ensure that shade trees and quality cool recreational spaces are a feature of our community	Australian Renewable Energy Agency (ARENA) Broken Hill City Council Crown Lands NSW Broken Hill Local Aboriginal Land Council Federal and State Government
Our blood lead levels are managed	The community receives regular updates from ongoing monitoring	Agencies Landcare Local environmental and
We are recycling our waste into needed products	Reduction of waste is addressed through programs and partnerships Successful waste reduction outcomes are celebrated	heritage groups Mining and Industry Non-Government Agencies NSW Aboriginal Land Council NSW Department of Planning
Our reliance on fossil fuels is decreasing	Active transport, walkability, and liveability factors are considered for any new developments Renewable energy solutions are embraced by the community	and Environment NSW Environment Protection Authority NSW Local Land Services NSW National Parks and Wildlife Service Our media partners Our volunteers
How will w	ve know when we have got there?	
Measu	res	Source
1. Maintain quality, affordable water		Data collection
2. Decreasing ecological footprint (monitoring ren	ewable energy and recycling levels)	Data collection
3. Limit the detrimental health impacts of mining	on the community	Data collection
4. Increased involvement in environmental activit	ies	Community survey
5. The tree canopy in our CBD and across the City	is increasing	Data collection
6. Recreational water is maintained for communit	y use	Data Collection
7. The City is promoted as clean, green, comfortal	ble, sustainable and affordable	Liveability Data

Draft Community Strategic Plan – Your Broken Hill 2040

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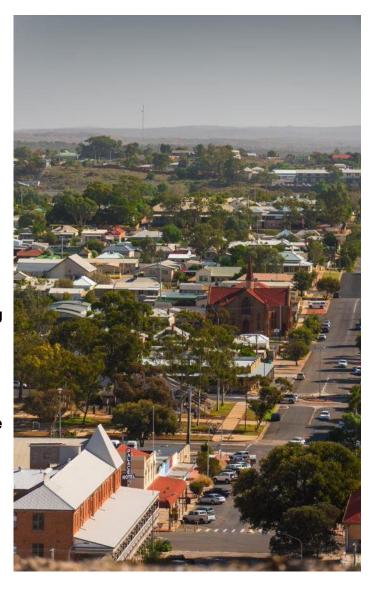
## Our Leadership

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.

Good governance is about creating a culture of transparency and accountability and establishing trust with the community.

The community have told us that there are opportunities to improve coordination between various organisations delivering services and generally improving communication among leading bodies in our community.

The community have asked for more collaboration across the community and real opportunities for true, authentic engagement that leads to outcomes that truly address the issues identified and allow the community to respond to growth opportunities together.



Draft Community Strategic Plan - Your Broken Hill 2040

# We are a connected and engaged community

### We will achieve this by...

Objective 4.1 Openness and transparency in decision making	Quadruple Bottom Line
<b>4.1.1</b> Build strong relationships and ensure responsibilities and benefits of putting strategic plans into practice are shared amongst key community sectors	Civic Leadership
<b>4.1.2</b> Undertake communication and authentic, open and reciprocal engagement with the community to increase confidence in decision-making	Civic Leadership
4.1.3 Social, environmental and economic sustainability is considered when making decisions	Civic Leadership Social Economic
<b>4.1.4</b> Decision-makers provide accountability through planning and reporting frameworks	Civic Leadership

Objective 4.2 Our leaders make smart decisions	Quadruple Bottom Line
<b>4.2.1</b> Support leaders through the process of making difficult decisions	Civic Leadership
<b>4.2.2</b> Our leaders seek information, are well informed and aware of emerging issues and new information in order to advocate and respond appropriately	Civic Leadership
<b>4.2.3</b> Leadership capability and capacity, including cultural awareness within our community is increased	Civic Leadership

Objective 4.3 We unite to succeed in Australia's First City on the National Heritage List	Quadruple Bottom Line
<b>4.3.1</b> Ensure a collaborative partnership forum is developed to drive the implementation of the Community Strategic Plan	Civic Leadership
<b>4.3.2</b> Partnerships, role models and joint success are celebrated and promoted	Civic Leadership
<b>4.3.3</b> Develop and build strong, productive relationships with State and Federal Governments and their agencies	Civic Leadership

Draft Community Strategic Plan – Your Broken Hill 2040

# We are a connected and engaged community

We will achieve this by...

Objective 4.4 Our community is engaged and informed	Quadruple Bottom Line
<b>4.4.1</b> Increase community involvement in decision-making by establishing a representative Engagement Framework	Civic Leadership
<b>4.4.2</b> Engage the community through information and activities aimed at increased participation and reciprocal information sharing	Civic Leadership
<b>4.4.3</b> Increase knowledge and awareness of challenges and opportunities facing the City	Civic Leadership



Where do we want to be in the future?	How will we get there?	Who will play a part?	
We are confident that partnerships between community, government and business benefit our City	Develop and maintain a network of key agencies, organisations, peak bodies and community groups Influence decisions that impact our region	Broken Hill City Council Business and business groups Community members and	
We know how and why decisions are made	Deliver high quality and informative customer service and engagement activities	local community groups Department of Premier and Cabinet	
	Provide clear, accessible and relevant information to the community	Federal and State Government Agencies	
Our community influences decisions that shape our City	Actively engage with and seek direction from the community and key stakeholders	Non-Government Agencies NSW Auditor General NSW Office of Local Government Our media partners NSW Ombudsman NSW Treasury	
How will v	How will we know when we have got there?		
Measures		Source	
1. The community is increasing in confidence	e that a sustainable future is being created	Community Survey	
2. Our leadership is collaborative		Data Collection	
3. The community is involved in decision ma	king	Community Survey	
4. Communications to the community are comprehensive		Community Survey	
5. Key stakeholders and partners realise joint outcomes that match the Community Strategic Plan		Community Survey	
<ol><li>The community increasingly understands the challenges faced and opportunities available to the City</li></ol>		Community Survey	
7. Joint initiatives are undertaken		Data Collection	

Draft Community Strategic Plan – Your Broken Hill 2040

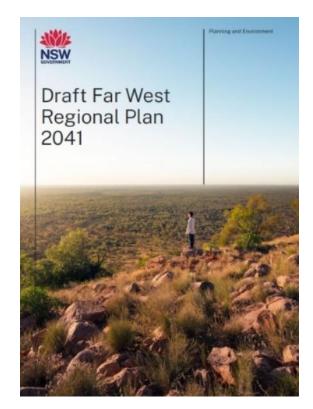
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In the development of our "Your Broken Hill 2040"
Community Strategic Plan, consideration has been given to the relationship to other plans objectives and strategies, including the Far West Regional Action Plan.

### Far West Regional Action Plan

The new Draft Far West Regional Plan is a 20-year strategic blueprint for the future of the region and identifies a focus and priority on Broken Hill as a regional city that provides services for much of the region, and as the focus of an increasing renewable energy, mining and visitor economy.



Draft Community Strategic Plan – Your Broken Hill 2040

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### Related Plans

### All relevant State and Regional Plans

Advocacy Strategy 2024

Albert Kersten Mining & Minerals Museum Strategic Business Plan 2025-2028 (under development)

Asset Management Plan Buildings

Asset Management Plan Parks and Open Spaces

Asset Management Plan Roads and Footpaths

Benchmark for Building Assets Rationalisation

Broken Hill Airport Master Plan 2023

Broken Hill CBD Masterplan 2021

Broken Hill City Art Gallery Strategic Business Plan 2025-2028 (under development)

Broken Hill Community Working Party – Community Action Plan 2019 – Murdi Paaki

Broken Hill Cultural Framework and Synopsis Report 2019

Broken Hill Cultural Plan 2021-2040

Broken Hill Development Control Plan 2016

Broken Hill Displan 2011 – Local Disaster Plan

Broken Hill Heritage Study 2020-2023

Broken Hill Liveability Strategy 2023

Broken Hill Local Environmental Plan 2013

Broken Hill Local Strategic Planning Statement 2020-2040

Broken Hill National Values Study 2021

**Business Support Policy** 

Communications and Community Engagement Strategy (under review)

Companion Animal Management Plan

Crown Lands – Strategic Vision Report 2021

Cultural Infrastructure 2025 – NSW Government

Cyber Security Framework

Destination country and Outback NSW Destination Management Plan

Digital Strategy

Economic Development Strategy 2022-2027

**Enterprise Risk Management Policy** 

Far West Joint Organisation Statement of Strategic Regional Priorities 2019-2022

Far West Regional Action Plan 2021

Far West Regional Drought Resilience Plan

Far West Regional Economic Development Strategy 2023

Far West Regional Plan 2036

Future Transport Strategy 2022 Transport for NSW

Landfill Environmental Management Plan

Living Desert Plan of Management and Master Plan (under development)

NSW Visitor Economy Strategy 2030

Parking Strategy

Pollution Incident Response Management Plan

Privacy Management Plan

Renewable Energy Action Plan 2021

Section 7.12 Developer Contributions Plan

Smart Community Framework

Social Media Strategy

State of our City Report 2022-2024

Strategic Tourism Plan

Sustainability Strategy2025-2030 (under development)

Tree Management Plan Urban Stormwater Plan

Waste and Sustainable Materials Strategy 2025-2035 (under development)

Workforce Development Report 2022 – RDA

Workforce Development Study 2019 – RDA Far West

Draft Community Strategic Plan - Your Broken Hill 2040



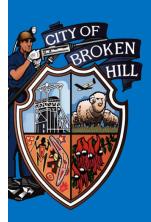
PAGE NO	PHOTO INVENTORY	PHOTO CREDITS
Front Cover	Country Universities Centre (CUC) Far West - Graduation Ceremony 2021	Country Universities Centre (CUC) Far West
	Mayor Tom Kennedy, Ambassador Bronte Hendricks, Mr Steve Radford OAM Broken Hill Citizen of the Year 2022	BHCC Photo Library
	Youth event participants at Regional Aquatic Centre	BHCC Photo Library
	Youth Week celebrations in Sturt Park	BHCC Photo Library
Page 3	Image from Reconciliation Week 2024	BHCC Photo Library
Page 4	Community event in Sturt Park	BHCC Photo Library
Page 5	Councillor Tom Kennedy, Mayor of Broken Hill	BHCC Photo Library
Page 6	Mayor Tom Kennedy with 2022 Australia Day Award recipients, Barry King, Natasha Bearman, Steve Radford OAM, Arliah Pearce, Lesley Harvey and Shane Webb	BHCC Photo Library
Page 7	Argent Street precinct streetscape, including TAFE, Police Station, Town Hall Facade and Australia Post	BHCC Photo Library
Page 8	Line of Lode and Miners Memorial on top of the ore body that bisects the City	BHCC Photo Library
Page 9	Map of NSW, highlighting Far Western Region and location of Broken Hill	NSW State Archives
Page 10	Youth Community Engagement Focus Session	BHCC Photo Library
Page 11	Council staff engaging with residents during a CSP pop-up listening post in Argent Street at the pop-up Aboretum in the Art Gallery carpark	BHCC Photo Library
Page 13	Eastern town overview	BHCC Photo Library

Draft Community Strategic Plan – Your Broken Hill 2040

Page 19	Syndicate of Seven statutes, which line the frontage of the Council Chamber	BHCC Photo Library
Page 20	Totem Skateboarding workshop Duff Street Park – Rage Cage	BHCC Photo Library
Page 21	Liam and Emma McLaughlin on new play equipment at Queen Elizabeth Park	Rebecca McLaughlin
	YMCA Community Exercise Group – South Community Centre	BHCC Photo Library
	Community march – Sturt Park	BHCC Photo Library
	YMCA Colour Run – Sturt Park	BHCC Photo Library
	YMCA Colour Run – Clown activities – Sturt Park	BHCC Photo Library
	Local Artist, Amanda Johnston	BHCC Photo Library
Page 22	Visitors and residents enjoying Alfresco dining in Argent Street	BHCC Photo Library
Page 26	Participants of Youth event at Regional Aquatic Centre	BHCC Photo Library
Page 27	Country Universities Centre (CUC) Far West students	Country Universities Centre (CUC) Far West
	View of the Line of Lode and Miners Memorial on top of the ore body that bisects the City	BHCC Photo Library
	Broken Heel Festival, parade participants	BHCC Photo Library
	Filming in the City - "Last Cab to Darwin"	BHCC Photo Library
	Retail worker at Bell's Milk Bar	BHCC Photo Library
	Tourists enjoying the view from the Living Desert Sculpture Site	Destination NSW
Page 28	Argent Street roadway, showcasing the City's banner poles	BHCC Photo Library
Page 31	Tourists enjoying the view from the Living Desert Sculpture Site	Destination NSW
Page 32	Sturt peas growing within the local region	Debbie Coady
	Outcrop on the City's outskirts	Debbie Coady
	Landcare Broken Hill members taking part in a working bee along Bromide Street between Blende and Beryl Streets	Landcare Broken Hill
	AGL Solar Farm aerial view	BHCC Photo Library
	Our built environment – walk tour group gathering in front of the Trades Hall	BHCC Photo Library
Page 33	Visitors to the Living Desert, enjoying the birdlife and fauna in the area	BHCC Photo Library
Page 35	Landscape on the City's outskirts	Debbie Coady
Page 36	Young Leaders Campbell Quintrell and Kelsie Mitchel with Roy Butler MP	YMCA NSW Broken Hill
	Mayor Tom Kennedy on being elected for a second term	BHCC Photo Library
	Mayor Tom Kennedy, Ambassador Bronte Hendricks and Steve Radford OAM during 2022 Australia Day Awards	BHCC Photo Library
	Council's General Manager, Jay Nankivell	BHCC Photo Library
Page 37	Central-east view of the City, centred by Sulphide Street, Broken Hill	BHCC Photo Library
Page 40	Civic Centre lit up to pay tribute to the City's dedicated health workers and first responders during the COVID-19 pandemic	Barrier Truth
Page 41	Junction Mine	BHCC Photo Library
Page 43	YMCA Colour Run	BHCC Photo Library
Back Cover	Far West Local Health District celebrating National Reconciliation Week with Aunty Dulcie O'Donnell officiating the Smoking Ceremony and accompanied by Melissa Cumming	Far West Local Health District
	Broken Hill Hospital Kiosk volunteer, Meredith Farquhar	Far West Local Health District
	Community event - Baby Bounce in Sturt Park	BHCC Photo Library
	Murdi Paaki Young Leaders- NAIDOC week	BHCC Photo Library
Note	Council events display signage informing community members that by taking community members grant Council permission to use the images from the expurposes.	

Draft Community Strategic Plan – Your Broken Hill 2040





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### ORDINARY MEETING OF THE COUNCIL

May 6, 2025

### ITEM 6

### BROKEN HILL CITY COUNCIL REPORT NO. 122/25

SUBJECT: ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029

INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND

DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

D25/19996

### Recommendation

1. That Broken Hill City Council Report No. 122/25 dated May 6, 2025, be received.

- 2. That Council notes that the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 was placed on public exhibition for community comment for a 28-day period from 2 May 2025 to 31 May 2025 during which time Council received 2 submissions from the public.
- 3. That Council adopts the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.
- 4. That Council make and levy the following rates and charges under the Local Government Act 1993 for the 2025/2026 year:
  - i. A general residential rate under Sections 535 and 537 on all land categorised as residential and consisting of a 49.00% base rate of \$630.00 and a rate in the dollar on land value of 1.619366 cents:
  - ii. A rural-residential rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as rural-residential and consisting of a 49.00% base rate of \$550.00 and a rate in the dollar on land value of 0.313498 cents;
  - iii. A residential-1(a) rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as residential-1(a) and consisting of a 49.00% base rate of \$428.00 and a rate in the dollar on land value of 0.458360 cents;
  - iv. A general business rate under Sections 535 and 537 on all land categorised as business and consisting of a 15.00% base rate of \$852.00 and a rate in the dollar on land value of 6.327598 cents:
  - v. A Business Industrial rate being a sub-category of the general business rate under Sections 535 and 537 on all land categorised as business industrial and consisting

- of a 15.00% base rate of \$1776.00 and a rate in the dollar on land value of 5.106408 cents;
- vi. A mixed development business rate under Sections 535 and 537 on all land categorised as mixed development business and consisting of a 18.39% base rate of \$852.00 and a rate in the dollar on land value of 7.855289 cents
- vii. A mixed development residual rate under Sections 535 and 537 on all land categorised as mixed development residual and consisting of a 41.12% base rate of \$630.00 and a rate in the dollar on land value of 1.827319 cents;
- viii. A general mine rate under Sections 535 and 537 on all land categorised as mining and consisting of a nil base rate and a rate in the dollar on land value of 26.838636 cents;
- ix. A domestic waste management charge under Section 496 on each parcel of rateable residential land of \$61.00 per annum payable quarterly for domestic waste service available plus a user charge under Section 502 of \$347.00 per annum payable quarterly (one mobile garbage container only).
- x. A commercial waste user charge under Section 502 of \$512.00 per annum payable quarterly (3 x MGB containers),
- xi. A commercial waste user charge under Section 502 of \$470.00 per annum payable quarterly (1x600l bin only),
- xii. An additional MGB service user charge under Section 502 of \$179.00 per annum payable quarterly.
- 5. That in accordance with Section 566(3) of the Local Government Act, 1993, Council adopts a 10.5% rate of interest charge payable on overdue rates and charges for the period 1 July 2025 to 30 June 2026.
- That Council approve a waste fee exemption for WIRES organisation for the disposal of deceased animals.

#### **Executive Summary:**

The purpose of this report is to recommend to Council to adopt the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 developed in accordance with Sections 404 and 405 of the *Local Government Act 1993*, to be implemented from 1 July 2025.

The Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 was presented to the April 2025 Council Meeting and Council resolved as follows:

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 70/25 - DATED MARCH 21, 2025 - DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026 D25/13028

)

#### **RESOLUTION**

Minute No. 47842
Deputy Mayor J Hickey moved
Councillor R Algate seconded

### Resolved

- 1. That Broken Hill City Council Report No. 70/25 dated March 21, 2025, be received.
- 2. That Council endorse the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for the purpose of public exhibition for community comment for a 28-day period.
- That Council receives a further report at the conclusion of the exhibition period, outlining submissions received and any recommendation for changes arising, with a view to adopting the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 for implementation on 1 July 2025.
- 4. That Council endorses Rating option three with an amendment to move 1% of total rates revenue from Business to Mining:

### Option 3 – 4% Rate Peg (inclusive of Catch up) and 1% movement to Mines

This option includes the difference in revenue not raised in the previous year and moves 1% of total rates revenue from Business to Mining, to counterbalance the movement in mining land valuations that occurred as a result of the revaluation. All other categories remain unchanged from option 1.

**CARRIED UNANIMOUSLY** 

Following the April Council Meeting, the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2024/2025 was updated to reflect that Council had adopted rating option three (3) and the suite of plans were placed on public exhibition closing 29 May 2024 during which time Council received 1 submission from the public.

During the Public Exhibition and submission period, Council received 2 submissions from the public. Below is a summary of the key points of the submissions received and whether any subsequent amendments have been made to the Draft Plans as a result:

Summary of submissions received	Amendments made to the Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026			
1.Request for review of Rating structure of Rakow Street area.	No amendment made. Council's proposed rating option to move 1% rates revenue from business rates to mining will offer some relief to the business category. Large movements in individual rates for this year are due to it being a revaluation year with valuations made by the Valuer General.			
2. Request for fee exemption for disposal of animal remains	Council to consider an Amendment to Fees and Charges to include an exemption to the WIRES Organisation for the disposal of animal remains.			

This Plan is now presented to Council for adoption.

### Report:

Following the Council election in September 2024, Council is required to prepare and adopt a new Community Strategic Plan, Resourcing Strategy, Delivery Program and Operational Plan.

The Delivery Program is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, functions, projects, activities and funding allocations must be directly linked to this Program. Supporting the Delivery Program is the annual Operational Plan, which identifies the projects and actions that will be undertaken during the year, to achieve the commitments made in the Delivery Program

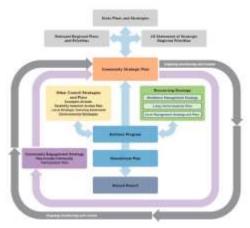
The Delivery Program directly addresses the objectives endorsed in the Community Strategic Plan and the activities Council will undertake to perform all its functions, with specific strategies identified for each under the Community Strategic Plan themes Our Community, Our Economy, Our Environment and Our Leadership.

Where Council has not been identified in the Community Strategic Plan as either having lead role or support responsibility, the Delivery Program acknowledges that Council plays an important role in lobbying, advocating and supporting the organisations responsible for the implementation of the Objectives.

Council's role in delivering various services and programs, as outlined in the draft Delivery Program, will need to be reviewed on an ongoing basis and may therefore be subject to change over the life of the Delivery Program.

The Delivery Program has been used to inform the development of the remaining documents under the Integrated Planning and Reporting Framework being the Resourcing Strategy, which includes the Long Term Financial Plan, Workforce Management Plan, Asset Management Strategy and Plans and Operational Plan.

The following diagram outlines the Integrated Planning and Reporting Framework and the links between the Community Strategic Plan and Council's Delivery Program and Operational Plan.



The Draft Delivery Program 2025-2029 Strategies were prepared by the Executive Leadership Team in February 2025 and the Draft Operational Plan 2025/2026 Actions were prepared by the Executive and Senior Leadership Teams in March 2025.

The draft Operational Plan identifies the projects and activities that will be delivered during the year to achieve the commitments made in the Delivery Program, based on the outcomes outlined within the Community Strategic Plan.

The Draft Operational Plan 2025/2026 has been prepared within the context of the following parameters:

- Developed in accordance with the revised Long Term Financial Plan and carrying out associated financial strategies to achieve desired business objectives.
- Capital projects budgeted at \$17m inclusive of expected capital grants.
- Without capital grants, capital projects are budgeted at \$8.7m
- Total rate revenue increase of 4%.

### PROPOSED 2025/2026 RATING STRATEGY

2025/26 is a land revaluation year therefore all three rates scenarios were modelled using property values base date 1 July 2024 as determined by the NSW Valuer General.

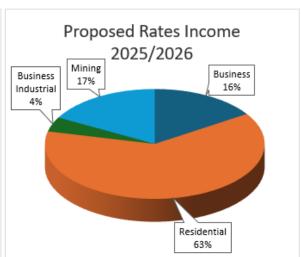
The three scenarios were presented to the 30 April 2025 Council Meeting. Council resolved, Minute No. 47842 (see above Council resolution to adopt Option 3 with an amendment to move 1% business to mining:

### Option 3 with amendment as per minute 47842 - 4% Rate Peg (inclusive of Catch up) and 1% movement to Mines

This option includes the difference in revenue not raised in the previous year and moves 1% of total rates revenue from Business to Mining. All other categories remain unchanged from option 1.

	Land Vehic 2624/2025	Total Property Count	2025/26 Financial Year						
Rating Category			Sase Rate	Base Rate Income	Ad-Valorem	Ad-Valorem Income	Total Income	% of Total Income	% of Base Rate Income
Business	\$40,525,070	531	\$862	8452,412	6.06327598	\$2,564,263	\$3,016,675	15.60%	15,00%
Business Industrial	\$13,793,500	70	\$1,776	\$124,320	0.05106408	\$704,352	\$828,672	4.31%	15.00%
Residential	\$379,437,020	9379	\$630	\$5,908,770	0.01619306	\$6,144,473	\$12,053,243	62.69%	49.00%
Residential 1(a)	\$1,070,200	- 11	\$428	\$4,708	0.00458380	\$4,905	\$9,613	0.05%	49.00%
Residential Rural	\$2,187,800	12	\$550	\$6,600	0.00313498	\$6,850	\$13,450	0.07%	49,00%
Mining	\$12,200,000	2	\$0	\$0	0.26838636	\$3,274,314	\$3,274,314	17.03%	0.00%
MD Business	\$239,700	5.0	\$852	\$4,243	0.07855289	\$15,829	\$23,072	0.12%	18.39%
MD Residual	\$247,800	5.0	\$630	\$3,163	0.01827319	\$4,528	87,691	0.04%	41.12%
Totals	\$449,701,090	10.015		\$6,504,216		\$12,722,523	\$19,226,739	100.0%	





	Propos	ed	Rating Opti	on	(1% Busines	is t	Mining)	
			Last Year		2025/26		Change \$	Change %
Residential	High	\$	6,511	\$	6,913	\$	402	6.179
	Median	\$	1,124	\$	1,164	\$	41	3.629
	Low	\$	602	\$	646	5	44	7,349
	Average	\$	1,228	\$	1,285	\$	57	4.689
	High	\$	146,458	5	134,364	-\$	12,094	-8.26%
Business	Median	\$	4,135	\$	4,016	\$	119	-2.88%
Business	Low	\$	1,009	\$	915	-\$	94	-9.299
	Average	\$	5,765	\$	5,681	\$	84	-1.46%
	High	\$	56,709	\$	59,989	\$	3,280	5.789
to describe	Median	\$	8,823	\$	9,129	\$	306	3.479
Industrial	Low	1	3,326	\$	3,522	\$	197	5,919
	Average	\$	11,186	\$	11,831	\$	645	5.779
Mining	High	\$	2,569,480	\$	2,522,832	-\$	46,649	-1,82%
	Low	\$	384,221	\$	751,482	\$	367,260	95.599
	High	\$	1,899	\$	1,785	-\$	114	-5.999
	Median	\$	1,139	\$	1,083	-\$	56	-4.959
Rural	Low	\$	622	\$	584	\$	37	-5,989
	Average	\$	1,178	\$	1,122	-\$	56	-4.799
	High	\$	1,598	\$	1,670	\$	72	4,549
***	Median	\$	668	\$	698	\$	30	4.56%
1A	Low	\$	459	\$	478	3	19	4,259
	Average	\$	838	\$	874	5	36	4,35%

### 2025/2026 BUDGET

The Draft Operational Plan 2025/2026 includes the 2025/2026 budget, in the form of the Revenue Policy.

The 2025/2026 budget has been developed in accordance with the Long Term Financial Plan, adopting efficiency measures to ensure continuous improvements towards becoming financially sustainable, adjusting budgetary forecasts and expectations whilst achieving desired business objectives.

### **Budget Scenarios**

### PROPOSED BUDGET (Balanced Scenario)

The 2025/26 Operational Plan and Budget has been built around the Balanced Scenario of the Long Term Financial Plan.

The proposed budget considers the current operating environment including the ongoing effects of the Ukraine war as well as the uncertainty that currently exists in the market in regards to inflation and interest rates.

At the time of writing the report the assumptions are based on best estimates however, due to the uncertain economic and policy environment we are currently working with, it is expected that further adjustments (immaterial) will be made prior to final adoption of the Operational Plan.

The proposed budget takes a pro-active approach to these circumstances to try and mitigate the impacts to Council's operations, service delivery, capital renewals and impact to the local economy.

Whilst Council has limited control over what revenue it receives beyond the application of the rate peg, it can control its expenditure. Operational expenditure has been optimised as best it can, in order to deliver a small surplus and achieve key financial ratios. Details of Council's expected operational income and expenditure can be found in the attached Delivery Program and Operational Plan.

With expenditure having been controlled as much as possible over the preceding years, the main point of difference from the proposed scenario (Balanced) and the alternate options for Council, is the effect on the budget if the rate peg for the 2027 financial year was to remain at 4% then reverting to 2.5% onwards in scenario 2, or in scenario 3, the effect of the rate peg decreasing to 2%.

The proposed Balanced Scenario is the preferred option for Council to adopt as it continues the ongoing drive towards financial sustainability of the organisation whilst also providing economic stimulus to the City to retain and grow employment whilst also providing improvement to key community infrastructure for increased livability and attractiveness of the City.

### Key Aspects of the proposed Balanced Scenario are:

- Sets the Council up to build from a small surplus budget in 2026 to larger surpluses from 2026 onwards.
- Continue to grow Council's current permanent workforce through increased capital works capability and private works.

 Ensure an appropriate rate of asset renewals is maintained so the City's infrastructure backlog is continually reduced.

Meet all key financial & OLG benchmarks

This budget is sensitive to several internal and external drivers including Council decisions, operational performance, the external economic environment and State and Federal Government decisions including changes to legislation. Within the Long Term Financial Plan, there are a number of examples that demonstrate some of Council's main sensitivities and outline the impact of various scenarios on Council's long-term financial position.

### **SCENARIO 2 – 4% Rate Peg from 2027 to 2030**

This scenario follows the same assumptions as the 'Balanced Scenario' but assumes the 2026 rate peg of 4% is maintained until 2030 and reduces to 2.5% in the longer term and wages growth is also maintained at 3.75%.

This model does not alter Council's breakeven point of 2026 and sees a higher surplus in ongoing years due to the rate peg increases matching inflation.

### **Key Aspects of this Scenario**

- Breakeven remains at 2026.
- Higher surplus from 2026 onwards

### SCENARIO 3 - 2% Rate Peg 2027 to 2030

This scenario is based on the same expenditure assumptions in line with the previous two scenarios however, Rates revenue is projected using 2% rate peg combined with wages growth remaining steady at 3.75% until 2034. This model does not alter Council's breakeven point of 2026 but sees a return to regular deficits as the rate peg fails to keep pace with inflation and consequential increases in award wages.

### **Key Aspects to this Scenario**

- Breakeven remains at 2026
- Council incurs regular deficits
- Some key financial ratios & OLG benchmarks will not be met.

#### **CAPITAL PROJECTS**

The total capital expenditure budget for 2025/26 has been set at \$17m, inclusive of major capital projects with expected capital grants. The net cost to Council inclusive of these capital grants is: \$8.7m.

Projects reliant on capital funding will not proceed without this or will be subject to additional approval by Council.

Details in relation to specific capital items are included within the Operational Plan.

### **FEES AND CHARGES**

Fees and Charges are included in the Operational Plan for the purposes of public consultation. Statutory fees are increased/decreased as per published government gazettes. Cost recovery fees are analysed accordingly to ensure costs are fully recoverable

Ordinary Council 30 June 2025

or the appropriate subsidy from Council is applied. Fees are analysed to ensure government competitive neutrality is achieved.

#### **Community Engagement:**

The Draft Delivery Program 2025-2029 incorporating the Draft Operational Plan 2025/2026, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2025/2026 was placed on public exhibition for 28 days for community comment between 2 May 2025 and 31 May 2025. During this time 2 submissions were received.

#### **Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate within its legal framework

#### **Relevant Legislation:**

Local Government Act 1993 Local Government (General) Regulation 2021 Integrated Planning and Reporting Guidelines

#### **Financial Implications:**

Financial implications of the Delivery Program are outlined in Council's Long Term Financial Plan. Included within the Draft Operational Plan 2025/2026 is the Statement of Revenue Policy, Annual Budget and the Draft Schedule of Fees and Charges 2025/2026.

#### **Attachments**

- 1. DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026
- 2. Submission 1

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3. Submission 1.1

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4. Submission 2

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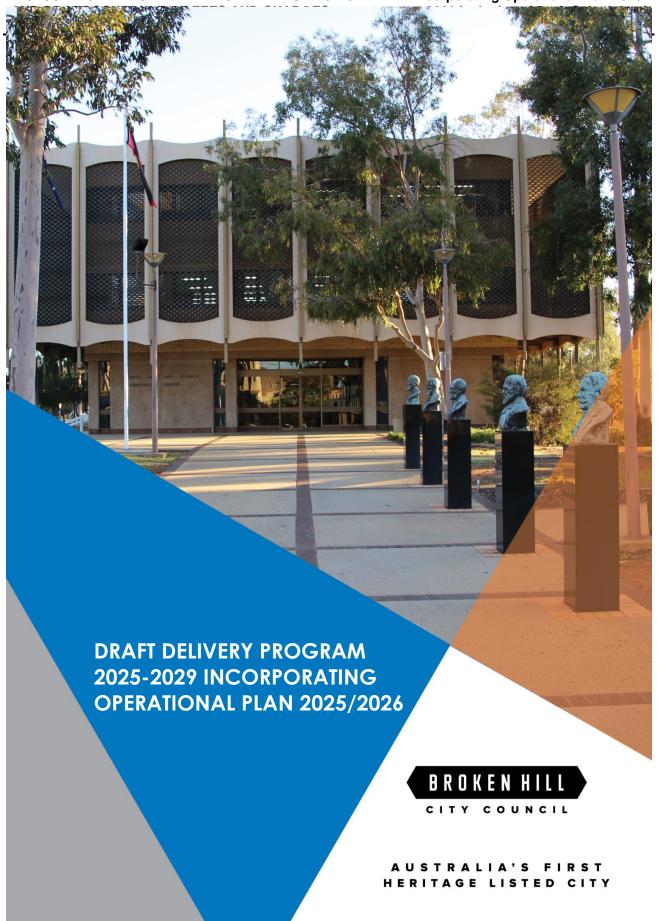
**DIRECTOR CORPORATE AND COMMUNITY** 

SIMON BROWN

DIRECTOR FINANCE AND COMMERCIAL

<u>JAY NANKIVELL</u> GENERAL MANAGER ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-



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## BROKEN HILL

CITY COUNCIL

QUALITY CONTROL						
KEY THEME	4. Our Leadership					
OBJECTIVE	4.1 Openness and transparency in a	decision making				
STRATEGY	4.1.5 Support the organisation to op	perate within its leg	al framework			
FUNCTION	Leadership and Governance					
FILE REFERENCE	25/30	EDRMS NUMBER	D25/17058			
RESPONSIBLE OFFICER	General Manager					
REVIEW DATE	June 2026					
DATE	ACTION		MINUTE NUMBER			
30 April 2025	Public Exhibition		47842			
NOTES	Copies of all plans and policies mentioned in this document are available by visiting Council's website www.brokenhill.nsw.gov.au  Images sourced from Council's Image Library © 2022 Broken Hill City Council					
ASSOCIATED DOCUMENTS	Community Strategic Plan – Your Br Long Term Financial Plan 2026-2035 Workforce Management Strategy 2 Asset Management Strategy and Pl					

#### Acknowledgement of Country

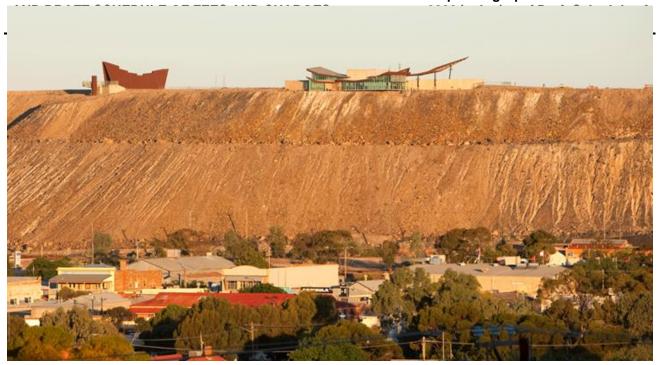
Broken Hill City Council acknowledges the traditional owners of the land, the land of the Wilyakali people and pay our respects to their elders; past, present and emerging.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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# ABOUT BROKEN HILL

The City of Broken Hill is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales Outback, close to the South Australian border and midway between the Queensland and Victorian borders. The nearest population base is Mildura in Victoria, approximately 300 kilometres to the south on the Murray River. The nearest capital city is Adelaide, approximately 500 kilometres to the southwest.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services and connectivity.

Although located within NSW, Broken Hill has strong cultural and historic connections with South Australia and operates on Central Australian Time, half hour behind Eastern Standard Time.

Broken Hill's isolation is as much a strength as it is a challenge. This is Australia's longest-lived mining city, where some of the world's major mining companies were founded on the richest mineral deposits and where safe working practices and workers legislation were first developed for miners in Australia.

The City's skyline is dominated by prominent mining structures along the Line of Lode, including a memorial to miners.

Broken Hill sits beneath a vast sky (now being mined for renewable energy), atop a landscape famed for its natural, cultural and industrial heritage. Each day lives are lived out in dwellings built atop a mineralogical rainforest containing 300 confirmed mineral species and representing 2300 million years of geological history. Many of the City's streets take their names from the wealth of metals, minerals and compounds found in the City's Ore Deposit (its Line of Lode).

The City is renowned for its perfect light – by day the sun and by night the stars, the desert moon and the city lights – which attracts artists, photographers and filmmakers.

In January 2015, Broken Hill was recognised as Australia's First National Heritage Listed City. International findings show that heritage listing 'sells' and can stimulate growth through the visitor economy and the attraction of investment and entrepreneurial opportunity. As part of a very elite club, there is potential to heighten the brand of Broken Hill to world status.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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## INTRODUCTION

# **EXECUTIVE SUMMARY**

This document is Broken Hill City Council's combined Draft Delivery Program 2025-2029 and Operational Plan 2025/2026.

#### MESSAGE FROM YOUR MAYOR

Before describing this Delivery Program, I feel it is important to first explain the role of the Community Strategic Plan (CSP) in relation to Council's service delivery.

The CSP is a plan developed by Council in partnership with the community that sets out residents' priorities and aspirations for the future of Broken Hill.

The current CSP was produced by Council in 2025 after extensive consultation with the community via online surveys, numerous pop-up sessions around the City, and an extensive Open Day held at the Council Chamber.

A large and diverse range of locals, businesses and community groups have provided input to ensure the wishes and expectations of the community are reflected in the plan and we wish to thank everyone who contributed to this important document.

The next step is working to realise the community's aspirations and this combined 2025-2029 Delivery Program and 2025/2026 Operational Plan, outlines the activities that Council will undertake over the next 12 months to help the community reach the goals identified in the CSP.

It enables residents to see exactly how Council spends its funds and the kinds of services and activities that they can expect to be provided in their community in the coming years.



It provides a clear framework around Council's performance and enables us to be open and accountable to the public.

Council remains committed to improving its performance and the Service Review process, which examine all aspects of its operations and will continue during this term of Council.

We hope this combined Delivery Program and Operational Plan provides a useful guide to Council's future activities.

Mayor Tom Kennedy

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

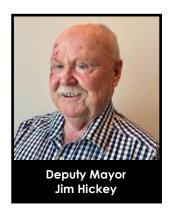
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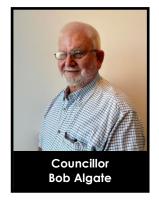
## **OUR COUNCIL ORGANISATION**

## YOUR COUNCILLORS

The Mayor and Councillors of Broken Hill have many responsibilities to the Council and the community. All Councillors, in accordance with the Local Government Act 1993, must "represent the collective interests of residents, ratepayers and the local community"; "facilitate communication between the local community and the governing body"; and "is accountable to the local community for the performance of the council".

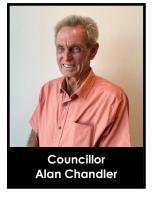
















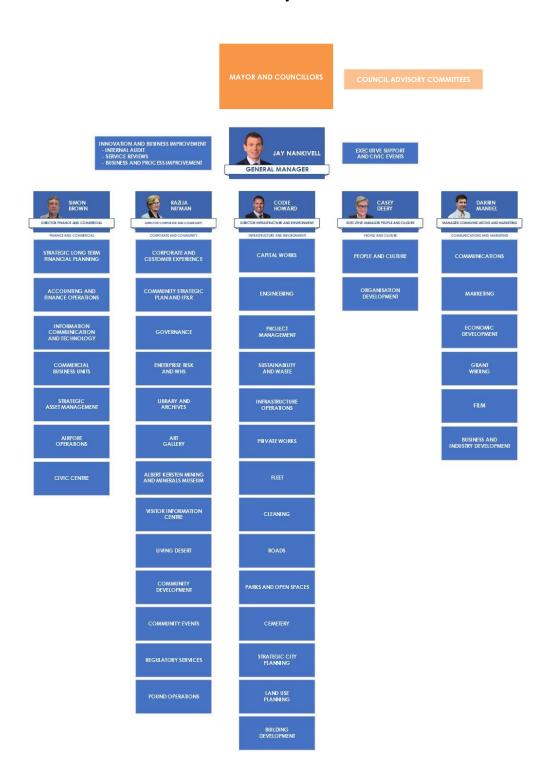




Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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## BROKEN HILL CITY COUNCIL ORGANISATIONAL STRUCTURE



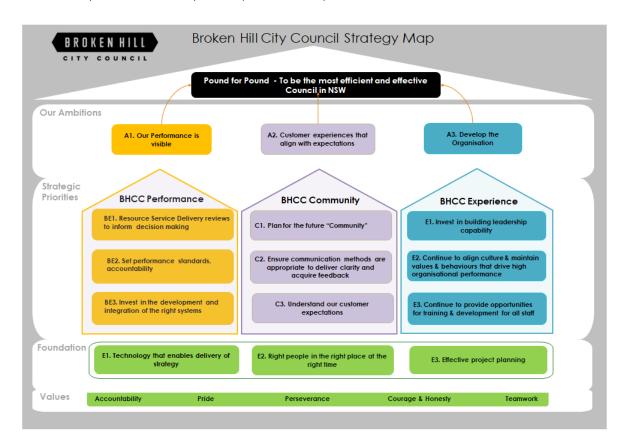
Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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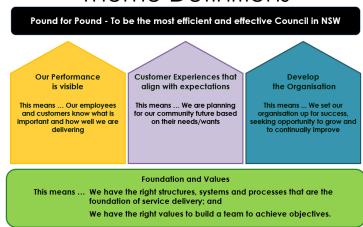
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## COMMUNICATING OUR STRATEGY MAP

The Map summarises outcomes the organisation seeks to achieve under the Delivery Program 2022-2026. The Map is easy to read and assists our workforce to understand their role in service delivery to the community and improvement of performance.



## Theme Definitions



Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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Broken Hill City Council Page 225

## FINANCIAL - BALANCED SCENARIOS

## LONG TERM FINANCIAL ESTIMATES/PERFORMANCE

The financial estimates provided have been derived from the Long Term Financial Plan.

S '000	2024	2025	2026	2027
, 000	Actual	Revised Budget Q2	Proposed Budget	Forecast
Income from Continuing Operations				
Revenue:				
Rates & annual charges	21,002	21,814	22,718	23,62
User charges & fees	5,183	4,795	5,133	5,25
Interest & investment revenue	1,958	1,470	1,365	40
Other revenues	1,389	685	1,367	1,400
Grants & contributions for operating purposes	8,446	7,977	8,701	9,16
Grants & contributions for capital purposes	5,604	18,265	7,390	3,197
Other Income:				
Net gains from disposal of assets	-	-	-	-
Net share of interests in joint ventures	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	43,582	55,006	46,673	43,052
Expenses from Continuing Operations				
Employee benefits & costs	15,847	16,488	17,573	18,23
Borrowing costs	812	693	699	63
Materials & contracts	12,072	11,593	11,804	12,08
Depreciation & amortisation	6,855	6,809	7,380	7,45
mpairment	-			
Other expenses	1,249	1,154	1,150	1,17
Net losses from disposal of assets	136	-	-	-
Net share of interests in joint ventures	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,971	36,737	38,606	39,584
OPERATING RESULT FOR THE YEAR	6,611	18,269	8,068	3,468
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &				
CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	27
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS				
BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	27
Assumptions Tate Pea	3.70%	4.50%	4.00%	4.0
General Index	7.80%	4.10%	2.40%	2.4
Employee Cost Index Grant Index	3.25% 2.00%	3.25% 2.00%	4.50% 5.00%	3.7 5.3
nv estment Interest rate	5.00%	5.00%	4.50%	4.0
Overdue rates interest rate Efficiency gain on Materials & Contracts	9.00% -2.00%	9.00% -2.00%	10.50% 0.00%	10. 0.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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STATEMENT OF FIN	2024	2025	2026	2027
\$ 000	Actual	Revised Budget Q2	Proposed Budget	Forecast
Assets				
Current Assets:				
Cash & cash equivalents	17,056	353	3,061	7,114
Investments	16,093	14,831	5,331	5,331
Receivables	5,540	5,355	5,355	5,406
Inventories	90	94	96	98
Other	382	398	407	417
Non-current assets classified as 'held for sale'	-	-	-	-
TOTAL CURRENT ASSETS	39,161	21,031	14,250	18,367
Non-Current Assets:				
Investments	-	-	-	-
Receivables	-	-	-	-
Inventories	-	-	-	-
Infrastructure, property, plant & equipment	353,467	380,755	364,283	361,830
Investments accounted for using the equity method	803	866	803	803
Investment property	-	-	-	-
Intangible assets	-	-	-	-
TOTAL NON-CURRENT ASSETS	354,270	381,621	365,086	362,633
TOTAL ASSETS	393,431	402,652	379,337	381,000
Liabilifies				
Current Liabilities:				
Payables	4,678	4,914	4,914	4,999
Income Received in Advance	-	-	-	-
Contract Liabilities	7,670			
Borrowings	1,859	2,467	2,452	2,451
Provisions	5,121	4,813	4,813	4,810
TOTAL CURRENT LIABILITIES	19,328	12,194	12,179	12,260
Non-Current Liabilities:				
Payables	-	-	-	-
Borrowings	16,016	15,813	13,883	11,895
Provisions	10,139	12,312	12,312	12,794
TOTAL NON-CURRENT LIABILITIES	26,155	28,125	26,195	24,689
TOTAL LIABILITIES	45,483	40,320	38,375	36,949
NET ASSETS	347,948	362,332	340,962	344,051
Equity				
Retained earnings	127,598	156,071	120,612	123,701
Revaluation reserves	220,350	206,261	220,350	220,350
Council equity interest	347,948	362,332	340,962	344,051
Non-controlling interest	-	-	-	-
TOTAL EQUITY	347,948	362,332	340,962	344,051
Assumptions General Index No impact from revaluation of assets No restricted cash	7.80%	4.10%	2.40%	344,0

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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STATEMENT OF CASH FLOWS						
\$ '000	2024	2025	2026	2027		
	Actual	Revised Budget Q2	Proposed Budget	Forecast		
Cash Flows from Operating Activities						
Receipts:						
Rates & annual charges	20,641	21,160	22,036	22,918		
User charges & fees	5,292	4,652	4,979	5,099		
Investment & interest revenue received	1,502	1,942	1,722	48		
Grants & contributions	10,829	19,903	11,928	12,36		
Bonds, deposits & retention amounts received	4	-	-	_		
Other	2,509	664	1,326	1,35		
Payments:						
Employee benefits & costs	(15,696)	(15,994)	(17,046)	(17,685		
Materials & contracts	(11,980)	(11,245)	(11,450)	(11,725		
Borrowing costs	(650)	(693)	(699)	(634		
Bonds, deposits & retention amounts refunded	(555)	(0.0)	-	-		
Other	(2,674)	(1,120)	(1,116)	(1,142		
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	9,777	19,269	11,681	11.03		
, , , , , , , , , , , , , , , , , , , ,	,	,	,	,		
Cash Flows from Investing Activities						
Receipts:						
Sale of investment securities	27,010	-	9,500	-		
Sale of infrastructure, property, plant & equipment	446	-	-	-		
Deferred debtors receipts	-	-	-	-		
Other investing activity receipts	-	-	-	-		
Payments:						
Purchase of investment securities	(20,500)	-	-	-		
Purchase of infrastructure, property, plant & equipment	(13,273)	(34,097)	(18,196)	(5,000		
Deferred debtors & advances made	-	-	-	-		
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(6,317)	(34,097)	(8,696)	(5,000		
Cash Flows from Financing Activities						
Receipts:						
•	_	_	_			
Proceeds from borrowings & advances	-	-	-			
Payments:	(1.002)	/1.074\	(1.004)	/1.00/		
Repayment of borrowings & advances	(1,803)	(1,874)	(1,924)	(1,984		
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(1,803)	(1,874)	(1,924)	(1,984)		
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	1,657	(16,703)	1,061	4,053		
plus: CASH & CASH EQUIVALENTS - beginning of year	15,399	17,056	2,000	3,06		
CASH & CASH EQUIVALENTS - end of year	17,056	353	3,061	7,114		
Additional Information						
plus: Investments on hand - end of year	16,093	14,831	5,331	5,33		
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	33,149	15,184	8,392	12,446		
Assumptions Rates & charges recovery rate	97.00%	97.00%	97.00%	97.0		
Debtor recovery rate	97.00%	97.00%	97.00%	97.0		
General Index nv estment Interest rate	7.80% 5.00%	4.10% 5.00%	2.40% 5.00%	2.4 5.0		
Overdue rates interest rate	9.00%	9.00%	10.50%	10.0		

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Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026



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## FINANCIAL ESTIMATES

## **ANNUAL ESTIMATES**

The financial estimates provided in the Operational Plan in the following sections reflect the range of services provided by Council at the time of drafting this Plan.

As indicated in Council's Long Term Financial Plan, Council must continue to develop strategies and make decisions to ensure Council's return to surplus to ensure the future sustainability of Council. Such decisions may not provide overnight relief from the weakened (COVID-19 induced) financial position and as such, it is important to take a longer-term strategic view of the benefits of such decisions.

Council has reviewed its Long Term Financial Plan and proposed a model to allow for a breakeven result for the 2025/2026 financial year, while maintaining its capital works program and agreed asset renewal ratio of 110%.

The Consolidated Estimated Income Statement, Balance Sheet and Cash Flow Statement for the 2025/2026 financial year are contained within the Revenue Policy on page 61.

#### Where is Council's budget spent?

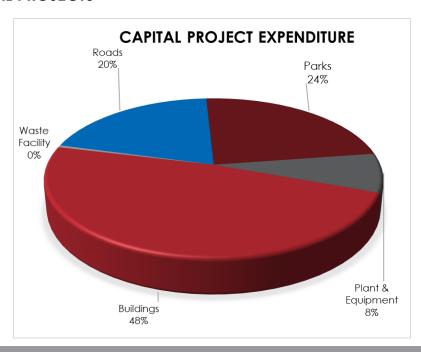
Find out more about the budget, expenditure, services and projects on Council's website <a href="https://www.brokenhill.nsw.gov.au">www.brokenhill.nsw.gov.au</a>

AIRPORT \$-0.40M	ART GALLERY \$0.88M	AQUATIC CENTRE \$1.51M	CIVIC CENTRE \$1.18M	GEOCENTRE \$0.23M
+	33	<u></u>	<b>⊗</b> .⊗	
LIBRARY \$0.87M	PARKS AND OPEN SPACES \$1.98M	ROADS, FOOTPATHS AND TRANSPORT \$1.79M	SPORTING FIELDS \$0.80M	VISITOR INFORMATION CENTRE \$0.59M
### ##### #######			%	i

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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#### **CAPITAL PROJECTS**



OPERATIONAL PLAN - 2025-2026						
INCOME STATEMENT						
\$ '000	2026	2026	2026	2026	2026	
	TOTAL Proposed Budget	Our Leadership Proposed Budget	Our Community Proposed Budget	Our Economy Proposed Budget	Our Environment Proposed Budget	
Income from Continuing Operations						
Revenue:						
Rates & annual charges	22,718	19,043	(9)	-	3,684	
User charges & fees	5,154	541	348	1,561	2,703	
Interest & investment revenue	1,365	1,325	-	-	40	
Other revenues	1,367	495	417	374	80	
Grants & contributions for operating purposes	8,680	6,522	1,796	362	-	
Grants & contributions for capital purposes	7,390	-	3,111	4,279	-	
Other Income:			-	-	-	
Net gains from disposal of assets	-	-	-	-	-	
Net share of interests in joint ventures	-	-	-	=	-	
TOTAL INCOME FROM CONTINUING OPERATIONS	46, 672	27,926	5,663	6,576	6,507	
Expenses from Continuing Operations						
Employee benefits & costs	17,573	9,511	4,071	1,424	2,567	
Borrowing costs	699	67	424	-	209	
Materials & contracts	11,803	7,700	2,897	730	477	
Depreciation & amortisation	7,380	4,159	2,380	398	443	
Impairment	-	-	-	-	-	
Other expenses	1,150	1,005	21	124	-	
Net losses from disposal of assets	-	-	-	-	-	
TOTAL EXPENSES FROM CONTINUING OPERATIONS	38,605	22,442	9,792	2,676	3,695	
OPERATING RESULT FOR THE YEAR	8,068	5,484	(4, 129)	3,900	2,812	
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	678	5,484	(7,240)	(379)	2,812	

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## **INTEGRATED PLANNING & REPORTING**

## THE FRAMEWORK

In 2009, the NSW Government introduced legislation in the form of the Local Government Amendment (Planning and Reporting) Act 2009 to improve strategic planning in NSW councils. In 2020, the NSW Government updated that legislation.

The Integrated Planning and Reporting Framework requires councils to develop a **Community Strategic Plan**, which outlines the Vision, Goals and Strategies for the community. The plan is not limited to the responsibilities of any one government or organisation.

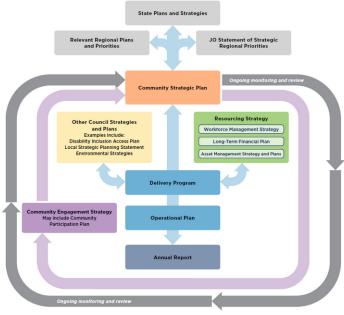
Although considered long term, our Community Strategic Plan will remain current through a review in line with Local Government Elections.

Under the Framework, Broken Hill City Council will use the Community Strategic Plan to determine which goals and strategies can be implemented at a local government level. These goals and strategies are included in a four-year **Delivery Program**. The Delivery Program will remain current through an annual review.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a **Resourcing Strategy** is prepared to address long term workforce planning, financial management and asset management.

The **Operational Plan** is a plan which focuses on the short term. It provides a one-year detailed plan of which activities and projects from the Delivery Program will be implemented.

Each year, our success in achieving the goals and strategies set out in these plans will be reported through Council's **Annual Report**.



**Disability Inclusion Action Planning** supports the fundamental right of choice for people with disability in our community.

Choice, inclusion and accessibility is achieved by providing the same opportunities and ability to choose how persons with disability live their lives and enjoy the benefits of living and working in our community.

The Disability Inclusion Act 2014 (NSW) was introduced in December 2014 and provides the legislative framework to guide state and local government disability inclusion and access planning.

The Disability Inclusion Act 2014 (NSW) requires all local government organisations to produce a Disability Inclusion Action Plan (DIAP), setting out measures enabling people with a disability to access general support and services and fully participate in the community.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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#### **OUR KEY THEMES**

The Delivery Program and Operational Plan is arranged by Key Themes taken from the Community Strategic Plan - Your Broken Hill 2040.

- Key Theme 1: Our Community
- Key Theme 2: Our Economy
- Key Theme 3: Our Environment
- Key Theme 4: Our Leadership

The four key themes include strategic objectives for the community that address social, environmental, economic and civic leadership issues identified by the community – commonly referred to as the "quadruple bottom line".

The key themes are colour coded and articulate the Community Strategic Plan community vision as expressed in community engagement forums, in developing the Community Strategic Plan.

The Delivery Program and Operational Plan detail key objectives, strategies and actions, which Council can contribute to achieving the high-level goals outlined in the Community Strategic Plan.

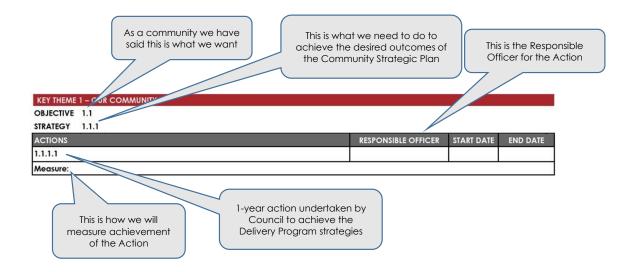
#### **HOW TO READ THIS PLAN**

The tables in the document under each of the four key themes contain reference numbers. The reference numbers are primarily for internal Council purposes, however, will be used when providing progress reports to the community every six months.

The table and diagram below explain how to read and understand the tables and demonstrates how Delivery Program strategies and one-year Operational Plan actions align to the Your Broken Hill 2040 Community Strategic Plan objectives.

COMMUNITY DIRECTION				
1	Key Theme			
1.1	CSP Community Objective			
1.1.1	Delivery Program Strategy			
1.1.1.1	1-year Operational Plan Action			
Measure	Measure of achievement			

#### **EXAMPLE**

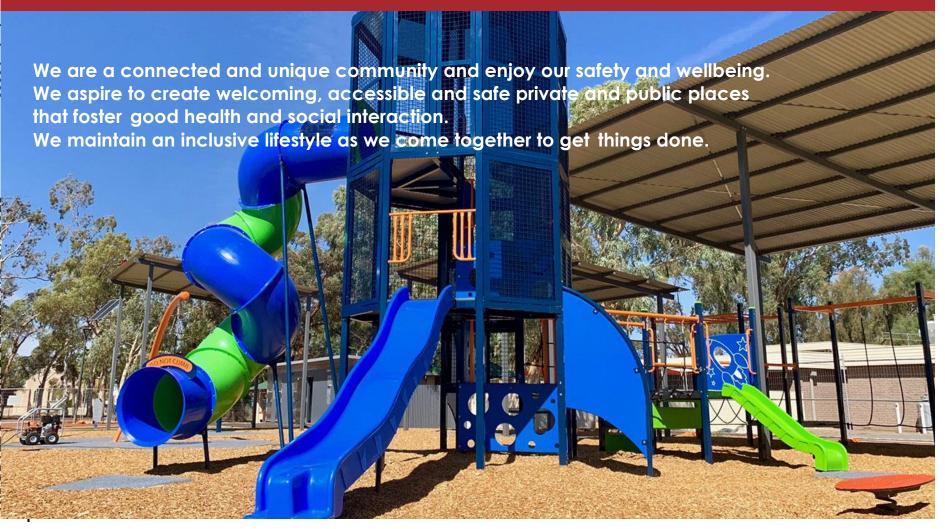


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Broken Hill City Council

# KEY THEME 1 - OUR COMMUNITY



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## KEY THEME 1 - OUR COMMUNITY

The focus of Key Theme 1 – Our Community is how we work together to ensure we have a healthy community in a liveable city.

We value lifestyle and wellbeing in a place that encourages safe, active and social opportunities.

We are a connected and unique community and enjoy our safety and wellbeing.

We aspire to create welcoming, accessible and safe private and public places that foster good health and social interaction.

We maintain an inclusive lifestyle as we come together to get things done.

There is a strong link between the ambience and quality of our surroundings and our individual and collective wellbeing.

We value our diversity, our safety, our heritage outback environment and love the uniqueness of our City.

We value the built environment and love the shops, restaurants, bars and range of recreation facilities.

We would like to see more vibrancy in our public spaces.

As the first Australian city to be included on the National Heritage List, the built environment is also highly valued and our community places great importance on protecting, celebrating and enhancing it as much as we are able.

The tables to follow provide objectives to help us meet the overall goal for 'Our Community' as outlined in the Community Strategic Plan, which contributes to the community's combined vision for the future. Under each objective we show strategies that Council will undertake to allow us to meet our goals and actions to help us ensure we are on the right path.

#### **OUR COMMUNITY - OBJECTIVES FROM THE COMMUNITY STRATEGIC PLAN**

- 1.1 Our community spirit is our strength
- 1.2 People in our community are in safe hands
- 1.3 Our community works together
- 1.4 Our history, culture and diversity are embraced and celebrated
- 1.5 Our built environment supports our quality of life
- 1.6 Our health and wellbeing ensure that we live life to the full

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#### **KEY THEME 1 – OUR COMMUNITY**

OBJECTIVE 1.1 Our community spirit is our strength

STRATEGY 1.1.1 Provide opportunities for people to come together to find local solutions to a range of social and health issues

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.1.1.1 Continue open dialogue with community agencies about homelessness in the City	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: Homelessness discussion meetings held		•	•

#### STRATEGY 1.1.2 Maintain and enhance the Open and Cultural Public Spaces within the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.1.2.1 Develop and implement Mulga Creek Wetlands concept design to open for public use	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions completed			
1.1.2.2 Ensure regular maintenance of undesirable weeds within the Mulga Creek and Mulga Creek Wetlands	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Weeding maintenance completed			

#### STRATEGY 1.1.3 Provide public amenities, halls and community centres to facilitate community activity

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE		
1.1.3.1 Maintain asset condition scores above index of 3 through scheduled maintenance	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026		
Measure: Scheduled maintenance tasks developed and implemented across all asset types					
1.1.3.2 Complete upgrades of Alma Institute for use by Country Women's Association	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026		
Measure: Alma Institute available for use					

#### STRATEGY 1.1.4 Facilitate the celebration of community and cultural events

ACTIONS	RESPONSIBLE OFFICER START DATE END DATE
1.1.4.1 Support the annual Miners' Memorial Ceremony	Community Development 01-Jul-2025 30-Jun-20
Measure: Miners' Memorial Ceremony supported	

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1.1.4.2 Deliver a program of community events	Community Development Coordinator	01-Jul-2025	30-Jun-2026
Measure: Budgeted community events delivered			

#### STRATEGY 1.1.5 Recognise Volunteerism

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.1.5.1 Host volunteer awards	Community Development Coordinator	01-Jul-2025	30-Jun-2026
Measure: Volunteer awards and event delivered			
1.1.5.2 Maintain Heritage Walk Tour program	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Heritage Walk Tour program maintained and supported			
1.1.5.3 Maintain City Ambassador program	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: City Ambassador program maintained and supported			
1.1.5.4 Support volunteering opportunities within the Library	Library Coordinator	01-Jul-2025	30-Jun-2026
Measure: Library volunteer program supported and maintained			
1.1.5.5 Support volunteering opportunities within the Gallery	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Gallery volunteering supported			
1.1.5.6 Support Council's Section 355 committees in undertaking their duties	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Section 355 committees supported			

#### STRATEGY 1.1.6 Support youth events

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.1.6.1 Plan and budget for youth events and ongoing consultation with young people	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: At least one youth event held			

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**1.1.6.2** Provide co-curricular youth programs at the Gallery Gallery and Museum 01-Jul-2025 30-Jun-2026 Manager Measure: Young primary, middle primary and teen programs facilitated 30-Jun-2026 1.1.6.3 Provide youth inclusive spaces within the Library Library Coordinator 01-Jul-2025 Measure: Youth inclusive spaces facilitated 1.1.6.4 Partner with YMCA on youth programs and activities Director Finance and 01-Jul-2025 30-Jun-2026 Commercial Measure: YMCA partnership established

**OBJECTIVE 1.2** People in our community are in safe hands

STRATEGY 1.2.1 Prioritise actions within the Smart City Framework that support safer communities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.2.1.1 Install CCTV within the CBD	Projects Engineer	01-Jul-2025	30-Jun-2026
Measure: CCTV installation achieved			

1.2.2 Maintain infrastructure and services for the effective management and control of companion animals

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.2.2.1</b> Provide a comprehensive companion animal management service in accordance with objectives in the Companion Animal Management Plan	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Provision of Companion Animal Management service achieved			
<b>1.2.2.2</b> Undertake mandatory inspections of dangerous, menacing or restricted dog breeds annually	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Annual inspection schedule developed and implemented			
<b>1.2.2.3</b> Develop and implement an annual community education plan/program for responsible pet ownership and legislative requirements	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Community education program implemented			

#### STRATEGY 1.2.3 Active participation in Local Emergency Management Committee and Local Rescue Committee

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.2.3.1</b> Actively participate and support the Local Regional State Emergency Management committees	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Local Emergency Management Committees supported			

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STRATEGY 1.2.4 Advocate for community and social service providers to be adequately resourced to meet community needs

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.2.4.1 Work with social service providers to identify resourcing gaps	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: Identified social service provider meetings attended			

#### STRATEGY 1.2.5 Advocate for affordable, reliable, sustainable water and utilities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.2.5.1 Collaborate with industry to deliver affordable and efficient utilities inclusive of renewable and smart technology and investment	General Manager	01-Jul-2025	30-Jun-2026
Measure: Water and utilities advocacy achieved			

#### OBJECTIVE 1.3 Our community works together

#### STRATEGY 1.3.1 Provide programs at Cultural Facilities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.3.1.1</b> Present a varied, diverse and engaging Artistic Program across the Gallery and Museum sites	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Four annual exhibition rounds held in Gallery and two held in Museum			
<b>1.3.1.2</b> Present a varied, diverse and engaging Public Program across the Gallery and Museum sites	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Public programs in Gallery and Museum facilitated			
1.3.1.3 Provide inclusive Library services	Library Coordinator	01-Jul-2025	30-Jun-2026
Measure: Provision of Library services achieved		•	
1.3.1.4 Provide inclusive cultural and educational Library programs	Library Coordinator	01-Jul-2025	30-Jun-2026
Measure: Provision of Library programs achieved		•	
1.3.1.5 Provide inclusive Library outreach programs and activities	Library Coordinator	01-Jul-2025	30-Jun-2026
Measure: Provision of Library outreach programs/activities achieved	•	•	
1.3.1.6 Undertake assessment of Archive donations for formal accessioning	Library Coordinator	01-Jul-2025	30-Jun-2026
Measure: 100% of current year Archive donations assessed and processed			

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#### STRATEGY 1.3.2 Participate and collaborate in external consultation activities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.3.2.1 Actively engage and participate in external major project consultations	General Manager	01-Jul-2025	30-Jun-2026
Measure: Identified external major project meetings attended			

#### STRATEGY 1.3.3 Advocate for access to affordable health and aged services

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.3.3.1 Work with key stakeholders to identify health and aged services gaps	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: Identified health and aged service meetings attended			

#### STRATEGY 1.3.4 Provide appropriate infrastructure to maintain and enhance sustainable transport

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.3.4.1</b> Upgrade the City's bus stops to meet Australian standards and disability inclusion requirements	Projects Engineer	01-Jul-2025	30-Jun-2026
Measure: Upgrade of City bus stops achieved			
1.3.4.2 Carry out high priority action items within the CASA Surveillance Safety Audit	Manager Airport	01-Jul-2025	30-Jun-2026
Measure: High risk/urgent matters completed			
1.3.4.3 Manage the Increase of car parking in the Broken Hill Regional Airport precinct	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Car park extension completed		•	

#### STRATEGY 1.3.5 Investigate opportunities to partner with organisations to support young people to transition into the workforce

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.3.5.1</b> Maintain collaboration with key stakeholders to identify workplace opportunities for young people	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Workforce collaboration achieved			
1.3.5.2 Continue to participate in local careers day	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Increased whole of organisation representation and participation		•	

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STRATEGY 1.3.6 Provide opportunities for collaboration and sharing of public resources

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.3.6.1 Maintain community contacts databases	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: Community contacts database updated			
1.3.6.2 Continue the Commission/Residency program within the Gallery	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Two Gallery commission/residency programs facilitated			
1.3.7.2 Operate the Broken Hill City Art Gallery to promote the significance of the Gallery's Collection	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Collection works are a permanent feature in the Gallery's exhibition program	n		

#### STRATEGY 1.3.7 Maintain and strive to continuously improve the Customer Contact and Call Centre

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.3.7.1</b> Continue to undertake Customer Service telephone evaluations for business improvement	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Customer Service evaluations completed and improvement implemented			
<b>1.3.7.2</b> Continue to identify training opportunities for Call Centre Agents to better manage customers and build lasting relationships	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Training implemented			
1.3.7.3 Continue to identify online capabilities for customers seeking self-service options	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: New improvements and initiatives implemented			

#### OBJECTIVE 1.4 Our history, culture and diversity are embraced and celebrated

#### STRATEGY 1.4.1 Facilitate the promotion of community events

ACTIONS	RESPONSIBLE OFFICER START DATE END DATE
1.4.1.1 Promote Council community events to the community	Manager Communications 01-Jul-2025 30-Jun-2026 and Marketing
Measure: Community informed of Council events	

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#### STRATEGY 1.4.2 Support the reconciliation movement

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.4.2.1 Maintain communication with First Nations community to work collaboratively	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: Communication with First Nations representatives undertaken			
<b>1.4.2.2</b> Continue to support and ensure the inclusion of local First Nations Artists throughout the Gallery and Museum artistic program	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: First Nations Artists' work included in Gallery and Museum program			

#### STRATEGY 1.4.3 Promote the City as Australia's First Heritage Listed City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.4.3.1 Advocate for tri-partisan government approach to management of the National Heritage assets	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Tri-partisan advocacy achieved			
<b>1.4.3.2</b> Advocate for recognition and financial support for the continuity of Broken Hill Heritage and its importance to the nation	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Heritage advocacy achieved			

#### STRATEGY 1.4.4 Advocate for funding and investment in community development projects

ACTIONS .	RESPONSIBLE OFFICER	START DATE	END DATE
1.4.4.1 Work with third parties to seek funding to celebrate history, culture and diversity	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Grants opportunities achieved			

#### STRATEGY 1.4.5 Support events that celebrate history, culture and diversity

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.4.5.1</b> Provide support and advice to external event planners to deliver events within the region	Community Development Coordinator	01-Jul-2025	30-Jun-2026
Measure: Documented support/advice provided to external event planners			

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OBJECTIVE 1.5 Our built environment supports our quality of life

STRATEGY 1.5.1 Review and update development and building strategies and policies to ensure relevance

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.5.1.1 Review Local Environmental Plan	Planning and Development Manager	01-Jul-2025	30-Jun-2026
Measure: Local Environmental Plan reviewed within scheduled timeframe			
1.5.1.2 Review and update Broken Hill Development Control Plan	Planning and Development Manager	01-Jul-2025	30-Jun-2026
Measure: Broken Hill Development Control Plan updated within scheduled timeframe			

#### STRATEGY 1.5.2 Manage ongoing delivery of the Central Business District (CBD) Masterplan

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.5.2.1 Manage delivery of Library precinct infrastructure projects	Projects Engineer	01-Jul-2025	30-Jun-2026
Measure: Prioritised Library infrastructure projects delivered			
1.5.2.2 Install audiovisual capabilities within the CBD	Projects Engineer	01-Jul-2025	30-Jun-2026
Measure: Audiovisual technology installed			

#### STRATEGY 1.5.3 Ensure service levels and asset conditions are commensurate with community expectations

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.5.3.1 Implement actions and recommendations from Asset optimisation project	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions and recommendations implemented			
1.5.3.2 Implement Transport Asset Management Plan	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions implemented			
1.5.3.3 Implement Open Space Asset Management Plan	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions implemented			
1.5.3.4 Implement Buildings Asset Management Plan	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions implemented			

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STRATEGY 1.5.4 Manage ongoing delivery of the Active Transport Plan

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.5.4.1 Implement prioritised Active Transport Plan actions	Projects Engineer	01-Jul-2025	30-Jun-2026
Measure: Prioritised Active Transport Plan actions implemented			
1.5.4.2 Develop annual capital works plan for Active Transport Plan	Projects Engineer	01-Jul-2025	30-Jun-2026
Measure: Active Transport Plan annual works schedule submitted			

#### STRATEGY 1.5.5 Collaborate with key stakeholders to advocate for affordable housing

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.5.5.1 Implement recommendations from the Broken Hill Liveability Strategy	General Manager	01-Jul-2025	30-Jun-2026
Measure: Prioritised Liveability Strategy recommendations implemented			
1.5.5.2 Continue to liaise and collaborate with the established Regional Housing Committee	General Manager	01-Jul-2025	30-Jun-2026
Measure: Collaboration with Regional Housing Committee achieved			

#### STRATEGY 1.5.6 Support our residents to lead healthy, active and independent lives

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.5.6.1 Reestablish Bill Renfrew Oval as a green space for community use	Leader Projects Management	01-Jul-2025	30-Jun-2026
Measure: Oval available for community use			

#### STRATEGY 1.5.7 Investigate and advocate for land expansion opportunities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>1.5.7.1</b> Collaborate with relevant agencies and key stakeholders to identify land for further development	Strategic Land Use Planner	01-Jul-2025	30-Jun-2026
Measure: Land expansion collaborations achieved			
<b>1.5.7.2</b> Continue with acquisition of identified Crown Land parcels for future housing and business development	Strategic Land Use Planner	01-Jul-2025	30-Jun-2026
Measure: Crown Land parcels acquired			

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OBJECTIVE 1.6 Our health and wellbeing ensure that we live life to the full

STRATEGY 1.6.1 Support the advocacy work of health, community and allied health providers

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
1.6.1.1 Actively engage in identified social and health interagency meetings	Community Development Officer	01-Jul-2025	30-Jun-2026
Measure: Identified social and health interagency meetings attended			

STRATEGY 1.6.2 Develop Council assets to promote outdoor recreation, exercise and mobility for families

STRATEGY 1.0.2 Develop Council assets to promote obtation, exercise and mobility for families					
ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE		
<b>1.6.2.1</b> Ensure compliance with <i>Disability Inclusion Act 2014</i> requirements for inclusion planning for capital projects	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026		
Measure: Disability Inclusion Act compliance maintained					
1.6.2.2 Continue to implement E.P. O'Neill Memorial Park Redevelopment project	Leader Project Management	01-Jul-2025	30-Jun-2026		
Measure: Prioritised project actions completed					
<b>1.6.2.3</b> Manage delivery of infrastructure projects to upgrade the Norm Fox Oval changeroom facility	Leader Project Management	01-Jul-2025	30-Jun-2026		
Measure: Prioritised project actions completed					
<b>1.6.2.4</b> Manage delivery of infrastructure projects to upgrade the Alma Oval changeroom facility	Leader Project Management	01-Jul-2025	30-Jun-2026		
Measure: Prioritised project actions completed					

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES

2025/2026

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#### OPERATIONAL PLAN - 2825-2826 INCOME STATEMENT - OUR COMMUNITY 2026 2026 2026 2026 2026 2026 2026 2026 \$ '000 Our Community Community Local Community Community Open Spaces Public Safety Arts & Culture **Facilities** Development **Proposed** Services Transport **Budget** Income from Continuing Operations Revenue: Rates & annual charges (9) (5) (5) User charges & fees 348 (5) 22 248 84 _ Interest & investment revenue Other revenues 417 205 15 2 195 -_ Grants & contributions for operating purposes 1,796 1,194 12 120 470 _ Grants & contributions for capital purposes 3,111 -3,111 --Other Income: Net gains from disposal of assets Net share of interests in joint ventures ---_ _ TOTAL INCOME FROM CONTINUING OPERATIONS 5,663 205 1,189 3.155 245 120 749 **Expenses from Continuing Operations** 1,494 Employee benefits & costs 4.071 415 729 1.238 196 424 424 Borrowing costs _ 2,897 Materials & contracts 61 192 266 1,328 345 704 Depreciation & amortisation 2,380 11 2,302 7 47 12 Impairment 21 Other expenses -21 Net losses from disposal of assets _ _ _ TOTAL EXPENSES FROM CONTINUING OPERATIONS 9.792 487 3,647 1.512 1.524 392 2.231 OPERATING RESULT FOR THE YEAR (4, 129)(282)(2,458)1.644 (1,278)(272)(1,482)NET OPERATING RESULT FOR THE YEAR BEFORE **GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES** (7,240)(282)(2,458)(1,467)(1,278)(272)(1,482)

# ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

	CAPITA	L BUDGET	- OUR CO	MMUNITY					
				Operating					
		Capital	Capital	Grant		Reserve	Working	Net Cost to	New, Renewal,
Description	Total Cost	Grant	Contribution	(untied roads)	Loan Funds		Capital	Council	Upgrade
Alma Institute Refurbishment Project	150,000		-	(			150,000	150,000	
Alma Oval Fencing Replacement	110,000	110,000	-	-	-	-	=	-	Renewal
Alma Oval Scoreboard Upgrade	44,000	44,000	-	-	-	-	-	-	Renewal
Argent Street Paving - Chloride St to Oxide St	100,000	·	-				100,000	100,000	Renewal
Art Gallery Paper Store Racking System	30,000	-	-	-	-	-	30,000	30,000	Renewal
Art Gallery Workshop Toilet	285,000	-	-	-	-	-	285,000	285,000	Renewal
BIU Band Hall Air Conditioning Upgrade	100,000	-	-	-	-	-	100,000	100,000	Renewal
Cemetery Cremation Garden Extension	92,439	-	-	-	-	-	92,439	92,439	Renewal
Charles Rasp Library - Reinstallation of Library Resources	25,000	-	-	-	-	-	25,000	25,000	Renewal
E.P. O'Neill Memorial Park Stage Two - Car Park Net of Stage 1 budget savings	1,327,046	-	-	-	-	-	1,327,046	1,327,046	Renewal
Footpath Defects	100,000	-	-	-	-	-	100,000	100,000	Renewal
Footpath Renewal - Oxide St -Beryl to Blende St	132,000	-	-	-	-	-	132,000	132,000	Renewal
Footpaths - Active Transport Plan - 2025 & 26	117,115	-	-	-	-	-	117,115	117,115	Renewal
Kanandah Road Heavy Patch - stage 2	350,000	-	-	350,000	-	-	-	-	Renewal
Library Archives Concept Design	73,810		-		-	-	73,810	73,810	Renewal
Netball Changeroom	1,300,000	1,300,000	-		-	-	-	-	Renewal
North Family Play Centre - Shade Sails	60,000	-	-	-	-	-	60,000	60,000	Renewal
Plant replacment 2025-26	1,050,000	-	-	-	-	-	1,050,000	1,050,000	Renewal
Public Art Restoration Stage 2	170,000	-	-	-	-	-	170,000	170,000	Renewal
Regional Aquatic Centre - CCTV System Repairs and Upgrade for	60,000		-		-	-	60,000	60,000	Renewal
Road Audit	77,197	-	-	-	-	-	77,197	77,197	Renewal
Road Crack Sealing Project	200,000	-	-	-	-	-	200,000	200,000	Renewal
Road Reconstruction - Blende from Gossan to Garnet	1,135,288	-	-	496,930	-	-	638,358	638,358	Renewal
Road Reconstruction - McCulloch Street from Lane St to Wolfram St	1,181,367	-	-	-	-	-	1,181,367	1,181,367	Renewal
Road Reseal	200,000	-	-	-	-	-	200,000	200,000	Renewal
Sturt Park Paving Replacement	846,543	846,543	-		-	-	-	-	Renewal
Sturt Park Playground Softfall Replacement	255,060	-	-		-	-	255,060	255,060	Renewal
Surveillance NAS Uplift	38,000	-	-		-	-	38,000	38,000	Renewal
Survey and Design for Future Infrastructure	100,000	-	-		-	-	100,000	100,000	Renewal
Town Square Walkway Pavers	225,000	-	-		-	-	225,000	225,000	Renewal
Visitor Information Centre Garden Upgrade	55,000	-	-		-	-	55,000	55,000	Renewal
Argent Street Speakers	50,000	-	-		-	-	50,000	50,000	Renewal
Bill Renfrew Sportsground Lighting Upgrade	390,000	390,000	-		-	-	-	-	Renewal
E.T. Lamb Memorial Oval Lighting Upgrade	420,000	420,000	-		-	-	1	-	Renewal
Patton Park Playground Drinking Fountain	23,725	-	-		-	-	23,725	23,725	Renewal
	\$ 10,873,589	\$ 3,110,543	\$ -	\$ 846,930	\$ -	\$ -	\$ 6,916,116	\$ 6,916,116	

# KEY THEME 2 - OUR ECONOMY



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## KEY THEME 2 - OUR ECONOMY

The focus of Key Theme 2 – Our Economy is how we work together to achieve an innovative and sustainable economy.

We value a diverse economy which is resilient and adaptable to change, making the best use of the unique advantages of our remoteness and lifestyle.

We focus on our population as a key element in preserving and growing our economy and our future.

We aspire to create a thriving and vibrant local economy in Broken Hill where traditional (eg mining, art and tourism) and new (eg technology and renewable energies) industries are supported and local career, training and education opportunities are created and if existing, expanded - especially for young people, to ensure more stay in Broken Hill and our opportunities attract more people in all forms - visitors, investors and new residents to our City.

We must also actively pursue prospects for new business investment and encourage and support local entrepreneurship and innovation as our economy transforms to meet new opportunities.

By diversifying our economic interests, we will be resilient, agile and ensure our economic prosperity.

The emphasis our community has given towards a sustainable economy, recognises the imperative to innovate, problem solve and create new opportunities, to remain relevant in a global environment that is marked by rapid social and technological change.

The tables to follow provide objectives to help us meet the overall goal for 'Our Economy' as outlined in the Community Strategic Plan, which contributes to the community's combined vision for the future. Under each objective we show strategies that Council will undertake to allow us to meet our goals and actions to help us ensure we are on the right path.

#### OUR ECONOMY - OBJECTIVES FROM THE COMMUNITY STRATEGIC PLAN

- 2.1 Our businesses are well connected and thrive in an environment that supports innovation and economic growth
- 2.2 Our economy provides opportunities that match the skills and needs of the population and enhances population growth
- 2.3 Our City attracts a diverse range of businesses and visitors providing opportunities for work, education, leisure and social life
- 2.4 We are a destination of choice and provide a unique experience that encourages increased visitation

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#### **KEY THEME 1 – OUR ECONOMY**

OBJECTIVE 2.1 Our businesses are well connected and thrive in an environment that supports innovation and economic growth

STRATEGY 2.1.1 Activate the Broken Hill Business Support Policy

ACTIONS	RESPONSIBLE OFFICER	START DATE	ACTIONS
2.1.1.1 Provide up-to-date business support information on Council website	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Business support information updated			
2.1.1.2 Participate in business and industry association meetings to discuss issues relevant to local businesses and economic development	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Business and industry meetings attended			

#### STRATEGY 2.1.2 Advocate and plan for industrial land expansion

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.1.2.1 Investigate opportunities for future industrial zoned land	Strategic Land Use Planner	01-Jul-2025	30-Jun-2026
Measure: Industrial zoned land investigation completed			
2.1.2.2 Commence detailed design plans for airport industrial subdivision	Business Development Officer	01-Jul-2025	30-Jun-2026
Measure: Industrial Land Subdivision progress reported against project timeline			

## STRATEGY 2.1.3 Collaborate with key stakeholders for improved accessible transport and connectivity including air, road and rail services to and around the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.1.3.1 Advocate for improved air and rail services	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Transport advocacy achieved via submissions, arant applications and m	eetings		

#### STRATEGY 2.1.4 Advocate for outcomes aligned to the Regional Transport Strategy

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.1.4.1</b> Liaise with stakeholders to attract Government investment in identified actions in the Far West NSW Transport Strategy	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Investment opportunities identified			

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STRATEGY 2.1.5 Implement the Economic Development Strategy

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.1.5.1</b> Continue to implement the Economic Development Strategy in collaboration with key stakeholders	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Prioritised Economic Development Strategy outcomes implemented			

#### STRATEGY 2.1.6 Develop the Airport as a commercial and industrial precinct

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.1.6.1 Implement actions from the Airport Master Plan	General Manager	01-Jul-2025	30-Jun-2026
Measure: Investment opportunities identified			
2.1.6.2 Advocate for Airport upgrades in line with Advocacy Strategy and Airport Master Plan	General Manager	01-Jul-2025	30-Jun-2026
Measure: Airport advocacy achieved via submissions, grant applications and meeting	S		

#### STRATEGY 2.1.7 Advocate for incentives and initiatives that support business and industry to expand

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.1.7.1</b> Collaborate with stakeholders to investigate incentives to grow business and industry opportunity	General Manager	01-Jul-2025	30-Jun-2026
Measure: Business and industry collaboration achieved			

#### OBJECTIVE 2.2 Our economy provides opportunities that match the skills and needs of the population and enhances population growth

#### STRATEGY 2.2.1 Collaborate with government and industry partners to explore investment opportunities for the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.2.1.1</b> Liaise with key stakeholders to ensure that the development of regionally significant infrastructure meets the needs of business and industry	General Manager	01-Jul-2025	30-Jun-2026
Measure: Business and industry support acquired for significant projects			

#### STRATEGY 2.2.2 Collaborate with education and training providers to investigate opportunities to expand training and education

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.2.2.1 Continue to participate on committees and working parties associated with education and training	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Education and training collaboration achieved			

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STRATEGY 2.2.3 Foster partnerships with tertiary institutions to bring scarce skills to the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.2.3.1 Continue to investigate partnerships with tertiary institutions	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Tertiary institution partnerships established			

#### STRATEGY 2.2.4 Advocate for funding opportunities for apprenticeships and traineeships

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.2.4.1</b> Continue to source eligible funding opportunities for apprenticeships and traineeships	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Funding opportunities identified			

#### OBJECTIVE 2.3 Our City attracts a diverse range of businesses and visitors providing opportunities for work, education, leisure and social life

#### STRATEGY 2.3.1 Active participation in trade events, conferences and other networking opportunities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.3.1.1</b> Support staff to identify and attend opportunities that contribute to the economic growth of Broken Hill	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Identified conferences and workshops attended			
2.3.1.2 Participate in tourism and other industry events that further networking and professional development	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Identified tourism and industry events attended			

#### STRATEGY 2.3.2 Advocate Broken Hill and Far West as a centre for renewable energy

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.3.2.1</b> Meet with Federal and State Ministers to promote Council's Renewable Energy Action Plan	General Manager	01-Jul-2025	30-Jun-2026
Measure: Renewable Energy Action Plan promoted			
2.3.2.2 Support major renewable energy projects within the Far West Area	General Manager	01-Jul-2025	30-Jun-2026
Measure: Renewable energy projects supported			

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STRATEGY 2.3.3 Increase digital communication network through projects outlined in Smart Communities Framework

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE	
<b>2.3.3.1</b> Ensure Council projects implement technology and communication systems securely, sustainably and to moder cyber standards	Manager Information and Communications Technology	01-Jul-2025	30-Jun-2026	
<b>Measure:</b> Council projects with ICT system components are implemented to modern cybersecurity standards, with informed value and purpose, while aligning with ICT Strategies and Policies				
2.3.3.2 Increase City coverage of City Smart Devices	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026	
Measure: City Smart Devices implemented				
2.3.3.3 Review and update Smart Communities Framework	Director Finance and Commercial	01-Jul-2025	30-Jun-2026	
Measure: Updated Smart Communities Framework adopted				

#### STRATEGY 2.3.4 Collaborate with surrounding LGAs, government and industry to identify economic opportunities

	<u> </u>		
ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.3.4.1 Participate in State and Regional Planning initiatives	General Manager	01-Jul-2025	30-Jun-2026
Measure: Participation in state/regional planning initiatives achieved			
<b>2.3.4.2</b> Develop working tourism relationships with regional tourism associations and village committees	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Working relationships developed and maintained			

#### STRATEGY 2.3.5 Promote the narrative of long-term economic stability to the community

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.3.5.1 Provide pertinent long-term financial information in relevant media releases	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Community informed of long-term sustainability			
<b>2.3.5.2</b> Provide a summary of key outcomes from Economic Development Strategy to community and key stakeholders	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Economic Development Strategy key outcomes communicated	•		

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OBJECTIVE 2.4 We are a destination of choice and provide a unique experience that encourages increased visitation STRATEGY 2.4.1 Engage government, business and community stakeholders in supporting the management of tourism

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.4.1.1</b> Develop an industry led Tourism Group via an independent incorporated organisation	General Manager	01-Jul-2025	30-Jun-2026
Measure: Ministerial sign off of incorporation			
<b>2.4.1.2</b> Collaborate with industry and government to expand experiences, products and destination marketing	General Manager	01-Jul-2025	30-Jun-2026
Measure: Industry and government collaboration achieved			
<b>2.4.1.3</b> Support the development of cultural tourism experiences through the delivery of the Destination Management Plans	General Manager	01-Jul-2025	30-Jun-2026
Measure: Destination Management Plans prioritised actions delivered			
2.4.1.4 Maintain visitor related content on digital platforms	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Digital visitor platforms maintained			
2.4.1.5 Conduct audit of Broken Hill tourism product and experiences	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Audit completed prior to 30/06/2026			

#### STRATEGY 2.4.2 Activate Business Plans from Council owned facilities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.4.2.1 Implement the Visitor Services Business Plan	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Prioritised action items implemented on schedule			
2.4.2.2 Activate Broken Hill City Art Gallery Business Plan	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Prioritised Art Gallery Business Plan actions activated			
2.4.2.3 Activate Albert Kersten Mining and Minerals Museum Business Plan	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Prioritised Museum Business Plan actions activated	•		
2.4.2.4 Activate Civic Centre Business Plan	Civic Centre Coordinator	01-Jul-2025	30-Jun-2026

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Measure: At least 10% of recommended Business Plan actions achieved2.4.2.5 Review Library Business Plan for the opening of the new Library facilityLibrary Coordinator01-Jul-202530-Jun-2026Measure: Library Business Plan reviewedDirector Finance and Commercial01-Jul-202530-Jun-20262.4.2.5 Finalise future operations of the Aquatic CentreDirector Finance and Commercial01-Jul-202530-Jun-2026Measure: Aquatic Centre future operations plan completed and endorsedSTRATEGY2.4.3 Operate Council owned facilities supporting the visitor economy

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.4.3.1 Operate Visitor Services to support the visitor economy	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Engagement initiatives delivered to enhance the visitor experience Measure	e: Visitor Information Centre	accreditation	maintained
2.4.3.2 Operate the Living Desert to support the visitor economy	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Engagement initiatives delivered to enhance the visitor experience			
2.4.3.3 Operate the Broken Hill City Art Gallery to support the visitor economy	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Engagement initiatives delivered to enhance the visitor experience			
<b>2.4.3.4</b> Operate the Albert Kersten Mining and Minerals Museum to support the visitor economy	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Engagement initiatives delivered to enhance the visitor experience			
2.4.3.5 Operate the Civic Centre to support the visitor economy	Civic Centre Coordinator	01-Jul-2025	30-Jun-2026
Measure: At least 40 Conference/Business Events hosted		•	
2.4.3.6 Operate the Airport to support the visitor economy	Manager Airport	01-Jul-2025	30-Jun-2026
Measure: Airport availability maintained 365 days per year	•	•	

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#### STRATEGY 2.4.5 Advocate for incentives and initiatives that support Broken Hill and region as a film location

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.4.5.1</b> Collaborate with the film industry and government to ensure Broken Hill and region is a destination of choice for film makers	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Conversion from enquiry to production and film permits processed			

#### STRATEGY 2.4.6 Develop the Civic Centre Business to be a self-sufficient profit-making enterprise

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
2.4.6.1 Implement Civic Centre Business Plan to grow business opportunities	Civic Centre Coordinator	01-Jul-2025	30-Jun-2026
Measure: At least 10% of Civic Centre Business Plan recommendations achieved			

#### STRATEGY 2.4.7 Activate the Cultural Plan

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>2.4.7.1</b> Investigate options for art and cultural activities to support health and well-being in the community	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Art and cultural activities implemented to support health and well-being			
2.4.7.2 Utilise the Gallery and Museum spaces for events and cultural activities	Gallery and Museum Manager	01-Jul-2025	30-Jun-2026
Measure: Diverse selection of events and cultural activities held in Gallery and Muse	um		

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES

2025/2026

#### OPERATIONAL PLAN - 2825-2826 INCOME STATEMENT - OUR ECONOMY 2026 2026 2026 2026 2026 \$ '000 Our Strategic Film Economy Economic Tourism **Proposed** Development Development Promotion Transport **Budget Income from Continuing Operations** Revenue: Rates & annual charges User charges & fees 1,561 274 1,286 Interest & investment revenue 374 47 117 211 Other revenues _ Grants & contributions for operating purposes 362 350 12 4.279 Grants & contributions for capital purposes 4.279 Other Income: _ Net gains from disposal of assets _ _ _ Net share of interests in joint ventures _ TOTAL INCOME FROM CONTINUING OPERATIONS 6,576 321 6.031 224 **Expenses from Continuing Operations** Employee benefits & costs 1,424 543 406 475 Borrowing costs 730 389 247 95 Materials & contracts Depreciation & amortisation 398 131 268 _ Impairment 124 112 12 Other expenses Net losses from disposal of assets _ _ TOTAL EXPENSES FROM CONTINUING OPERATIONS 2,676 1,175 920 582 **OPERATING RESULT FOR THE YEAR** 3,900 (853) 5,111 (358)NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES (379)832 (358) (853)

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

CAPITAL BUDGET - OUR ECONOMY									
		Capital	Capital	Operating Grant		Reserve			New, Renewal,
Description	Total Cost	Grant	Contribution	(untied roads)	Loan Funds	Transfers	Capital	Council	Upgrade
Airport Emergency Lighting	25,000		-				25,000	25,000	Renewal
Airport Terminal Concept Design	79,380	79,380	-				-	-	Renewal
Solar Integration Project	5,837,509	2,500,000	1,700,000		-	-	1,637,509	1,637,509	New
Total for Our Economy	\$ 5,941,889	\$ 2,579,380	\$ 1,700,000	\$ -	\$ -	\$ -	\$ 1,662,509	\$ 1,662,509	

**Broken Hill City Council** 

# KEY THEME 3 - OUR ENVIRONMENT



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## KEY THEME 3 - OUR ENVIRONMENT

The focus of Key The 3 – Our Environment is how we work together to value and protect our environment.

We value our unique landscape which is a place where the natural environment is protected and enhanced; where our existing urban areas are the focus of our growth, maintaining their unique characteristics.

We value our wide streetscapes; quality of life and stunning vistas and we are committed to conservation and preservation of the natural environment and greater reduction of human impact to ensure a sustainable healthy community.

We need to protect the environment for its own sake as well as for the sake of our future Broken Hill generations.

Therefore, the preservation of our natural environment remains a focus and driver in our strategic direction and we are committed to collaborating with our community and partners to plan, promote, educate and facilitate better protection of our environment.

The matter of climate change and adaptation measures has increased in recent years and prioritisation of climate adaptation activities must be acknowledged and actioned as a priority.

The tables to follow provide objectives to help us meet the overall goal for 'Our Environment' as outlined in the Community Strategic Plan, which contributes to the community's combined vision for the future. Under each objective we show strategies that Council will undertake to allow us to meet our goals and actions to help us ensure we are on the right path.

#### **OUR ECONOMY - OBJECTIVES FROM THE COMMUNITY STRATEGIC PLAN**

- 3.1 Our environmental footprint is minimised
- 3.2 Natural environments and flora and fauna are enhanced and protected
- 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City

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#### **KEY THEME 1 – OUR ENVIRONMENT**

#### OBJECTIVE 3.1 Our environmental footprint is minimised

#### STRATEGY 3.1.1 Ensure delivery of relevant environmental strategies and policies

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>3.1.1.1</b> Implement actions from the Waste and Sustainable Materials Strategy 2025/2035 and Sustainability Strategy 2025/2030	Waste and Sustainability Manager	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions implemented			

#### STRATEGY 3.1.2 Provide awareness of environmental impacts of human activity

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE			
<b>3.1.2.1</b> Promote the Waste and Sustainable Materials Strategy 2025/2035 and Sustainability Strategy 2025/2030	Waste and Sustainability Manager	01-Jul-2025	30-Jun-2026			
Measure: Increase in community engagement and stakeholder awareness of key actions						

#### STRATEGY 3.1.3 Collaborate with key stakeholders on environmental issues

ACTIONS	RESPONSIBLE OFFICER	START DATE	E END DATE	
<b>3.1.3.1</b> Investigate opportunities to collaborate with community groups on environmental issues	Waste and Sustainability Manager	01-Jul-2025	30-Jun-2026	
<b>Measure:</b> Community group collaborations initiated/supported on environmental issues				
<b>3.1.3.2</b> Actively participate in Lead Response Group and associated work stream group meetings	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026	
Measure: Identified meetings attended				

#### STRATEGY 3.1.4 Investigate alternate sustainable energy options

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
3.1.4.1 Continue the implementation of the Renewable Energy Action Plan	Waste and Sustainability Manager	01-Jul-2025	30-Jun-2026
Measure: Prioritised Renewable Energy Action Plan recommendations commenced			

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OBJECTIVE 3.2 Natural environments and flora and fauna are enhanced and protected

STRATEGY 3.2.1 Ensure delivery of relevant environmental management plans and policies

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
3.2.1.1 Maintain the Living Desert as per the Operational Management Plan	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026
Measure: Scheduled maintenance tasks completed			

#### STRATEGY 3.2.2 Provide awareness and education on the impacts of climate change

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
3.2.2.1 Utilise Council Climate Action Plan in project planning	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Acknowledgement of Climate Control Risk Assessment use in project planning	and procurement		

#### STRATEGY 3.2.3 Ensure the effective management of the regeneration and common areas

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE	
<b>3.2.3.1</b> Undertake feral animal eradication in regeneration/common areas accordance with governing Acts	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026	
Measure: Scheduled feral animal control measures completed				
3.2.3.2 Replace damaged and vandalised fencing in regeneration/common areas	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026	
Measure: Fencing integrity and site protection maintained				
3.2.3.3 Undertake annual assessment of identified noxious weeds and pests in regeneration/common areas	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026	
Measure: Scheduled assessment of noxious weeds/pests completed				
<b>3.2.3.4</b> Implement control measure to ensure noxious weeds and pests are controlled in an appropriate manner in regeneration/common areas	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026	
Measure: Scheduled weed and pest control activities completed		•		
<b>3.2.3.5</b> Support and encourage volunteers and environmental groups to protect and enhance natural environment within Living Desert Reserve and Regeneration area	Visitor Services Coordinator	01-Jul-2025	30-Jun-2026	
Measure: Living Desert volunteer program maintained and supported				

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STRATEGY 3.2.4 Support the advocacy of key water stakeholders

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>3.2.4.1</b> Support the advocacy for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system and maintaining the health of the Darling Baaka River	General Manager	01-Jul-2025	30-Jun-2026
Measure: Water and river connectivity advocacy achieved			

OBJECTIVE 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City

STRATEGY 3.3.1 Review and update planning strategies and policies to ensure relevance

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>3.3.1.1</b> Continue to work on draft Plans of Management for Crown Reserves in preparation for adoption	Strategic Land Use Planner	01-Jul-2025	30-Jun-2026
Measure: Crown Reserves draft Plans of Management reviewed and developed			

#### STRATEGY 3.3.2 Increase canopy cover within the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>3.3.2.1</b> Ensure outcomes are conducted in compliance with the Tree Management Plan	Strategic Asset Management Coordinator	01-Jul-2025	30-Jun-2026
Measure: Tree Management Plan compliance maintained			
3.3.2.2 Review and update the Tree Management Plan	Strategic Asset Management Coordinator		30-Jun-2026
Measure: Updated Tree Management Plan available for use			

#### STRATEGY 3.3.3 Ensure native vegetation, landscaping and water management systems are protected under the planning processes

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>3.3.3.1</b> Provide education and guidance when required for new development proposals to encourage sustainable landscaping, vegetation and water management practices	Planning and Development Manager		30-Jun-2026
Measure: Education/guidance achieved			

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STRATEGY 3.3.4 Advocate for improved storm water management within the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
3.3.4.1 Develop Storm Water Management Strategy	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: Storm Water Management Strategy developed			
3.3.4.2 Complete Flood Study for the City	Director Infrastructure and Environment	01-Jul-2025	30-Jun-2026
Measure: City Flood Study completed	•		

STRATEGY 3.3.5 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City

STRAILS 1 3.3.3 Implement the recommendations of the memage strategy to preserve and emilities the fieldings of the City						
ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE			
<b>3.3.5.1</b> Continue to implement the recommendations of the adopted Broken Hill Heritage Strategy	Planning and Development Manager	01-Jul-2025	30-Jun-2026			
Measure: Implementation of Heritage Strategy recommendations achieved						
3.3.5.2 Raise awareness of heritage related issues and management	Planning and Development Manager	01-Jul-2025	30-Jun-2026			
Measure: Heritage awareness facilitated						
3.3.5.3 Renew the Heritage Strategy	Planning and Development Manager	01-Jul-2025	30-Jun-2026			
Measure: Heritage Strategy adopted by Council						

'000	2026	2026	2026	2026	2026	2026	2026
000	Our Environment Proposed Budget	Waste Management	Sustainability	Natural Environment		Public Order	Stormwater Managemen
ncome from Continuing Operations	Douge.						
evenue:							
ates & annual charges	3,684	3,684	-	-	-	-	-
ser charges & fees	2,703	2,032	-	476	30	165	-
nterest & investment revenue	40	40	-	-	-	-	-
Other revenues	80	80	-	-	-	-	-
Grants & contributions for operating purposes	-	-	-	-	-	-	-
Grants & contributions for capital purposes	-	-	-	-	-	-	-
Other Income:	-						
let gains from disposal of assets	-	-	-	-	-	-	-
let share of interests in joint ventures	-	-	-	-	-	-	-
OTAL INCOME FROM CONTINUING OPERATIONS	6,507	5,836	-	476	30	165	-
xpenses from Continuing Operations							
mployee benefits & costs	2,567	1,759	-	302	86	420	-
orrowing costs	209	209	-	-	-	-	-
Materials & contracts	477	237	-	163	5	72	-
epreciation & amortisation	443	230	-	-	-	-	213
npairment	-	-	-	-	-	-	-
Other expenses	-	-	-	-	-	-	-
let losses from disposal of assets	-	-	-	-	-	-	-
OTAL EXPENSES FROM CONTINUING OPERATIONS	3, 695	2,435	-	465	91	492	213
PERATING RESULT FOR THE YEAR	2,812	3,401	-	11	(62)	(326)	(213)

Fees and Charges 2025-2026

CAPITAL BUDGET- OUR ENVIRONMENT									
				Operating					
		Capital	Capital	Grant		Reserve	Working	Net Cost to	New, Renewa
Description	Total Cost	Grant	Contribution	(untied roads)	Loan Funds	Transfers	Capital	Council	Upgrade
Regeneration Fencing Replacement	29,000	-	-	-	-	-	29,000	29,000	Renewal
Waste Facility – Road Sealing 2.0	25,000	-	-		-	-	25,000	25,000	Renewal
Waste Facility Transfer Station Security Upgrade	30,000	-	-		-	-	30,000	30,000	Renewal
Waste Facility Recycling Bay Improvement Initiative	15,000	-	-		-	-	15,000	15,000	Renewal
Total for Our Environment	\$ 99,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 99,000	\$ 99,000	



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### KEY THEME 4 - OUR LEADERSHIP

The focus of Key Theme 4 – Our Leadership is how we work together to be a connected and engaged community.

We value collaboration and working together for the greater good.

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.

The Broken Hill community continues shared responsibility for good governance. Good governance is about creating a culture of transparency and accountability and establishing trust with the community.

The community have told us that there are opportunities to improve coordination between various organisations delivering services and generally improving communication among leading bodies in our community.

The community have asked for more collaboration across the community and real opportunities for true, authentic engagement that leads to outcomes that truly address the issues identified and allow the community to respond to growth opportunities together.

The tables to follow provide objectives to help us meet the overall goal for 'Our Leadership' as outlined in the Community Strategic Plan, which contributes to the community's combined vision for the future. Under each objective we show strategies that Council will undertake to allow us to meet our goals and actions to help us ensure we are on the right path.

#### **OUR LEADERSHIP - OBJECTIVES FROM THE COMMUNITY STRATEGIC PLAN**

- 4.1 Openness and transparency in decision making
- 4.2 Our leaders make smart decisions
- 4.3 We unite to succeed in Australia's first City on the National Heritage List
- 4.4 Our community is engaged and informed

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**KEY THEME 4 – OUR LEADERSHIP** 

#### OBJECTIVE 4.1 Openness and transparency in decision making

#### STRATEGY 4.1.1 Foster relationships with key community sector leaders

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
4.1.1.1 Invite key community sector leaders to civic events and functions	General Manager	01-Jul-2025	30-Jun-2026
Measure: Civic event and function invitations provided			
<b>4.1.1.2</b> Invite key community sector leaders to participate in various working groups/meetings regarding major issues facing the City	General Manager	01-Jul-2025	30-Jun-2026
Measure: Meeting invitations provided			

#### STRATEGY 4.1.3 Facilitate public forum at each Council meeting

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.1.3.1</b> Conduct Ordinary and Extraordinary Council Meetings in accordance with Council's adopted Code of Meeting Practice Policy	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Public forum sessions held each meeting			

#### STRATEGY 4.1.4 Ensure social, environmental, cultural and economic sustainability are considered when making decisions

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.1.4.1</b> Ensure reports to Council present the social, environmental, cultural and economic sustainability considerations to enable Council to make informed decisions	Director Corporate and Community	01-Jul-2025	30-Jun-2026
Measure: Council report format includes quadruple bottom line reporting			

#### STRATEGY 4.1.5 Support the organisation to operate within its legal framework

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.1.5.1</b> Complete review of Delegations and Authorisations with recruitment of new staff	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Delegations and authorisations assigned to staff			
<b>4.1.5.2</b> Complete Councillor and Designated Persons disclosures of interest returns annually in accordance with the Local Government Act 1993	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Disclosures of Interest Returns completed and reported to Council by 31/10			

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4.1.5.3 Review Council Policies for compliance with relevant legislation	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Prioritised policies reviewed			
4.1.5.4 Review Council Privacy Management Plan	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Privacy Management Plan updated and adopted	•		
4.1.5.5 Review Council Agency Information Guide annually	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Updated Agency Information Guide adopted			
4.1.5.6 Coordinate and undertake Proactive Release Program annually	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Proactive Release Program completed annually and published as scheduled			
4.1.5.7 Report the progress of the Delivery Program six monthly	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Progress reports adopted by Council and available on Council website			
4.1.5.8 Report the progress of the Disability Inclusion Action Plan six monthly	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Progress reports adopted by Council and available on Council website			
4.1.5.9 Develop a new four-year Disability Inclusion Action Plan effective 1 July 2026	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Disability Inclusion Action Plan developed and adopted			
<b>4.1.5.10</b> Develop and deliver a training program to expand the use of available features in strategic reporting software database	Manager Corporate and Customer Experience	01-Jul-2025	30-Jun-2026
Measure: Resources developed and training delivered to staff	•	•	

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STRATEGY 4.1.6 Implement and embed an Enterprise Risk Management system

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.1.6.1</b> Embed the Enterprise Risk Management Framework principles within all levels of Council	Manager Enterprise Risk	01-Jul-2025	30-Jun-2026
<b>Measure:</b> Enterprise Risk Management Framework Supervisor training completed by Peo <b>Measure:</b> Enterprise Risk Management Framework reviewed	ple Leaders		
<b>4.1.6.2</b> Initiate Phase 3 of the Enterprise Risk Management Improvement Plan	Manager Enterprise Risk	01-Jul-2025	30-Jun-2026
Measure: Strategic Enterprise Risk Register reviewed by Executive Leadership Team quar Measure: Operational Enterprise Risk Register reviewed by Senior Leadership Team quart Measure: Enterprise Risk Management KPI Framework completed			
4.1.6.3 Undertake full desktop review of Council Business Continuity Plan	Manager Enterprise Risk	01-Jul-2025	30-Jun-2026
Measure: Business Continuity Plan desktop review completed Measure: Business Continuity Plan Improvement Action Plan formulated			
<b>4.1.6.4 4</b> Commence Phase 1 of WHS Risk Management Integration into Council's Enterprise Risk Management strategic objective	Manager Enterprise Risk	01-Jul-2025	30-Jun-2026
Measure: WHS Risk Management Framework developed Measure: WHS policies reviewed			

#### OBJECTIVE 4.2 Our leaders make smart decisions

#### STRATEGY 4.2.1 Strengthen staff capacity through workforce development and planning activities

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.2.1.1</b> Ensure learning and development plans are completed for all employees inclusive of succession and career options	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Staff learning/development plans completed			

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STRATEGY 4.2.2 Provide learning and networking opportunities for elected members

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
4.2.2.1 Provide Councillor professional development training sessions	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Councillor professional development scheduled			
<b>4.2.2.2</b> Offer opportunities for Councillors to attend conferences and seminars that provide information, ideas and solutions that add value to our community	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Prioritised conferences/seminars attended by Councillors			

#### STRATEGY 4.2.3 Build on the leadership values and culture of the organisation

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
4.2.3.1 Continue implementation of actions from Organisation Culture Inventory survey	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Prioritised actions implemented			
4.2.3.2 Investigate further leadership training opportunities	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: Training opportunities identified			
<b>4.2.3.3</b> Implement and deliver internal Leadership Education and Development (L.E.A.D) program	Executive Manager People and Culture	01-Jul-2025	30-Jun-2026
Measure: 80% staff completed L.E.A.D program			

#### STRATEGY 4.2.4 Implement the Service Review Framework

TIONS		RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.1</b> Undertake Roads Services service review		Leader Innovation and Business Improvement	01-Jul-2025	30-Jun-2026
asure: Service review completed and results reported to Audit, Ris	k and Improvemen	t Committee		
<b>4.2</b> Undertake Animal Control and Animal Holding Facility service r	eview	Leader Innovation and Business Improvement	01-Jul-2025	30-Jun-2026
asure: Service review completed and results reported to Audit, Ris	k and Improvemen	·		

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STRATEGY 4.2.5 Monitor potential changes to government policy and legislation and make submission where considered important for the local community

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.2.5.1</b> Make relevant submissions to Government agencies on all matters that will affect Broken Hill or Local Government in a broader context	General Manager	01-Jul-2025	30-Jun-2026
Measure: Submissions to Government completed			

#### STRATEGY 4.2.6 Ensure Council has robust Information Communications Technology Platform

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.2.6.1</b> Review and update the Information and Communication Technology Strategy/Roadmap	Manager Information and Communications Technology		30-Jun-2026
Measure: Updated Strategy/Roadmap adopted			
4.2.6.3 Implement the Artificial Intelligence Framework across Council	Manager Information and Communications Technology	01-Jul-2025	30-Jun-202
Measure: Framework communicated and implemented			

#### STRATEGY 4.2.7 Continue to look for efficiencies in the organisation and ensure financial sustainability

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.2.7.1</b> Achieve financial results in accordance with Council's Long Term Financial Plan	Director Finance and Commercial	01-Jul-2025	30-Jun-2026
Measure: Operational result achieved in accordance with Long Term Financial Plan			
4.2.7.2 Ensure AI is considered in all internal processes	Leader Innovation and Business Improvement	01-Jul-2025	30-Jun-2026
Measure: All Council departments have implemented a business rule to assess Al for pro	ocess improvements and eff	iciencies	•

#### OBJECTIVE 4.3 We unite to succeed in Australia's first city on the National Heritage List

#### STRATEGY 4.3.1 Collaborate with key stakeholders for the Community Strategic Plan for reporting and monitoring

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.3.1.1</b> Meet regularly with key stakeholders for ongoing alignment of Community Strategic Plan	General Manager	01-Jul-2025	30-Jun-2026
Measure: Regular meetings with key Community Strategic Plan stakeholders facilitated			

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STRATEGY 4.3.2 Develop working parties for key issues and projects impacting Council and the City

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.3.2.1</b> Develop working parties where necessary to progress major projects and issues	General Manager	01-Jul-2025	30-Jun-2026
Measure: Identified working parties developed			

#### STRATEGY 4.3.3 Maintain a strong relationship and regularly engage with the local State and Federal Members

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.3.3.1</b> Engage with the local State and Federal Members on key issues relating to Council and the City	General Manager	01-Jul-2025	30-Jun-2026
Measure: Engagement with local State and Federal Members achieved			

#### STRATEGY 4.3.4 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.3.4.1</b> Engage with the Minister for Local Government and other Ministers on key issues relating to Council and the City	General Manager	01-Jul-2025	30-Jun-2026
Measure: Engagement with Ministers achieved			

#### OBJECTIVE 4.4 Our community is engaged and informed

#### STRATEGY 4.4.1 Implement Community Engagement Strategy to involve the community in decision making

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
4.4.1.1 Update Community Engagement Strategy for adoption by Council	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Adopted Community Engagement Strategy implemented			
<b>4.4.1.2</b> Implement the Community Engagement Strategy to involve people in decisions that shape their City	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Community participation in engagement activities			
<b>4.4.1.2</b> Provide information to community as outlined in Community Engagement Strategy	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Community kept informed		-	-

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STRATEGY 4.4.2 Facilitate meetings between community and elected representatives

ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.4.2.1</b> Provide support for community meetings between Councillors and the public as required	Executive Officer	01-Jul-2025	30-Jun-2026
Measure: Community meetings with Councillors achieved			
<b>4.4.2.2</b> Facilitate community engagement sessions regarding major projects and initiatives as required	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Major project community engagement sessions facilitated			

#### STRATEGY 4.4.3 Maintain an Advocacy Strategy for the City

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ACTIONS	RESPONSIBLE OFFICER	START DATE	END DATE
<b>4.4.3.1</b> Review and update Advocacy Strategy to align with Council and community priorities	Manager Communications and Marketing	01-Jul-2025	30-Jun-2026
Measure: Advocacy Strategy reviewed and updated to ensure relevance			
4.4.3.2 Promote Advocacy Strategy to various Federal and State ministers	General Manager	01-Jul-2025	30-Jun-2026
Measure: Advocacy Strategy distributed			

Fees and Charges 2025-2026

			OUR LEADE	KONIF			
\$ '000	2026	2026	2026	2026	2026	2026	2026
	Our Leadership Proposed Budget	Leadership & Governance	Financial Management	Corporate Support	Asset Management	Operations Management	Buildings & Property
Income from Continuing Operations							
Revenue:							
Rates & annual charges	19,043	-	19,116	-	-	-	(73)
User charges & fees	541	-	150	-	330	95	(33)
Interest & investment revenue	1,325	-	1,325	-	-	-	-
Other revenues	495	-	200	95	90	110	-
Grants & contributions for operating purposes	6,522	-	6,514	-	8	-	-
Grants & contributions for capital purposes	-						-
Other Income:							
Net gains from disposal of assets	-						
Net share of interests in joint ventures	-						
TOTAL INCOME FROM CONTINUING OPERATIONS	27,926	-	27,305	95	428	205	(107)
Expenses from Continuing Operations							
Employee benefits & costs	9,511	1,348	2,280	2,300	1,717	663	1,203
Borrowing costs	67	-	67	-	-	-	-
Materials & contracts	7,700	741	2,798	1,152	190	803	2,017
Depreciation & amortisation	4,159	-	-	128	7	1,044	2,981
Impairment	-	-	-	-	-	-	-
Other expenses	1,005	908	30	47	20	-	-
Net losses from disposal of assets	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	22,442	2, 997	5,174	3,627	1,934	2,510	6, 201
OPERATING RESULT FOR THE YEAR	5,484	(2,997)	22, 131	(3, 532)	(1,506)	(2,305)	(6, 308)
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	5.484	(2,997)	22,131	(3,532)	(1,506)	(2,305)	(6, 308)

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Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-

2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

# CAPITAL BUDGET - OUR LEADERSHIP Operating Capital Grant Grant Grant Grant Guntied roads) IT Asset Fleet Refresh 75,000 75,000 - - - - - 75,000 75,000 Renewal Video Conference Equipment - P&C Room 15,000 - - - - - - - - 15,000 15,000 New Total for Our Leadership 90,000 \$ - \$ - \$ - \$ - \$ - \$ 90,000 \$ 90,000

# **REVENUE**

# **REVENUE POLICY**

#### INTRODUCTION

Council's 2025/2026 Revenue Policy has been prepared in accordance with the provisions of the *Local Government Act* 1993 and the Local Government (General) Regulation 2005.

The revenue policy includes the following required elements:

- Detailed estimate of Council's income and expenditure.
- Details of each ordinary rate and special rate proposed to be levied.
- Details of each charge proposed to be levied.
- Statement regarding the types of fees proposed to be charged.
- Council's proposed pricing methodology for fees.
- Statement of any proposed borrowings.

In addition to preparing this revenue policy, Council has also recently undertaken a review of its 10-year Long Term Financial Plan (LTFP). The 2025/2026 Revenue Policy is represented in this financial plan, which will be used by Council to guide its future decision-making.

The aim of the LTFP is to guide Council towards achieving a balanced budget on a funding basis, whilst acknowledging that service delivery meets community expectations and urgent asset renewal are the main priorities.

The LTFP also seeks to reduce the current working fund deficits by reducing operating costs in real terms over time, or by expanding the revenue base of Council.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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#### 2025/2026 FINANCIAL ESTIMATES

\$ '000	2025	2026
<b>4</b> 000	Revised Budget Q2	Proposed Budget
Income from Continuing Operations		
Revenue:		
Rates & annual charges	21,814	22,718
User charges & fees	4,795	5,133
Interest & investment revenue	1,470	1,36
Other revenues	685	1,36
Grants & contributions for operating purposes	7,977	8,70
Grants & contributions for capital purposes	18,265	7,390
Other Income:		
Net gains from disposal of assets	-	-
Net share of interests in joint ventures	-	-
TOTAL IN COME FROM CONTINUING OPERATIONS	55,006	46,673
Expenses from Continuing Operations		
Employee benefits & costs	16,488	17,57
Borrowing costs	693	69'
Materials & contracts	11,593	11,80
Depreciation & amortisation	6,809	7,380
Impairment		
Other expenses	1,154	1,150
Net losses from disposal of assets	-	-
Net share of interests in joint ventures	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,737	38,606
OPERATING RESULT FOR THE YEAR	18,269	8,068
		·
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	4	678
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	4	67
Assumptions		
Assumptions Rate Peg	4.50%	4.0
General Index Employee Cost Index	4.10% 3.25%	2.4l 4.5l
Grant Index	2.00%	5.0
Investment Interest rate Overdue rates interest rate	5.00% 9.00%	4.5 10.5
Efficiency gain on Materials & Contracts	-2.00%	0.0

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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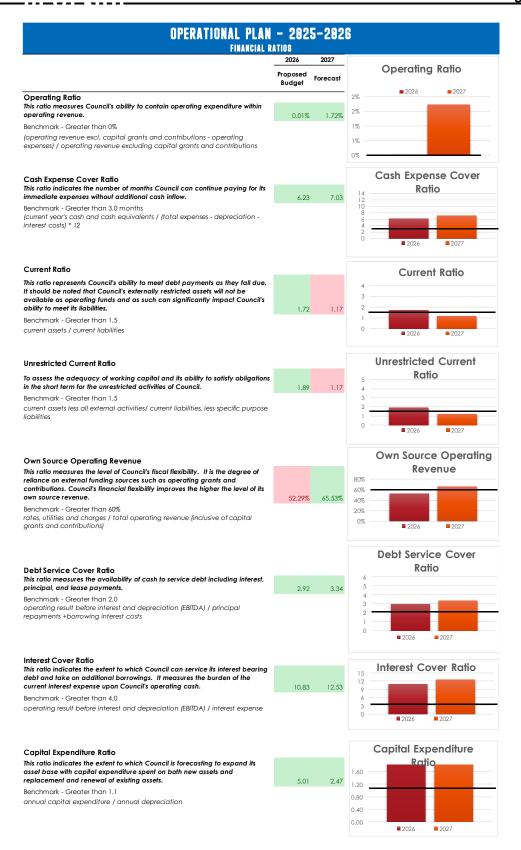
Broken Hill City Council Page 279

\$ '000	INANCIAL POSITION 2025	
	Revised Budget Q2	Proposed Budget
Assets		
Current Assets:		
Cash & cash equivalents	353	3,06
Investments	14,831	5,33
Receivables	5,355	5,35
Inventories	94	9
Other	398	40
Non-current assets classified as 'held for sale'	-	-
TOTAL CURRENT ASSETS	21,031	14,250
Non-Current Assets:		
Investments	-	-
Receivables	-	-
Inventories	-	-
Infrastructure, property, plant & equipment	380,755	364,28
Investments accounted for using the equity method	866	80
Investment property	-	-
Intangible assets	-	-
TOTAL NON-CURRENT ASSETS	381,621	365,086
TOTAL ASSETS	402,652	379,33
Liabilities		
Current Liabilities:		
Payables	4,914	4,91
Income Received in Advance	-	-
Contract Liabilities		
Borrowings	2,467	2,45
Provisions	4,813	4,81
TOTAL CURRENT LIABILITIES	12,194	12,179
Non-Current Liabilities:		
Payables	-	-
Borrowings	15,813	13,88
Provisions	12,312	12,31
TOTAL NON-CURRENT LIABILITIES	28,125	26,19
TOTAL LIABILITIES	40,320	38,37
NET ASSETS	362,332	340,96
Equity		
Retained earnings	156,071	120,61
Revaluation reserves	206,261	220,35
Council equity interest	362,332	340,962
Non-controlling interest	-	-
TOTAL EQUITY	362,332	340,962
Assumptions General Index No impact from rev aluation of assets No restricted cash	4.10%	2.4

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STATEMENT OF CASH FLOWS		
\$ '000	2025	2026
	Revised Budget Q2	Proposed Budget
Cash Flows from Operating Activities		
Receipts:		
Rates & annual charges	21,160	22,03
User charges & fees	4,652	4,97
Investment & interest revenue received	1,942	1,72
Grants & contributions	19,903	11,92
Bonds, deposits & retention amounts received	-	-
Other	664	1,32
Payments:	(15.00.4)	(17.04)
Employee benefits & costs	(15,994)	(17,046
Materials & contracts	(11,245)	(11,450
Borrowing costs	(693)	(699
Bonds, deposits & retention amounts refunded	/1 100	- /1 114
Other	(1,120)	(1,116
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	19,269	11,68
Cash Flows from Investing Activities		
Receipts:		
Sale of investment securities	-	9,50
Sale of infrastructure, property, plant & equipment	-	-
Deferred debt ors receipts	-	-
Other investing activity receipts	-	-
Payments:		
Purchase of investment securities	-	-
Purchase of infrastructure, property, plant & equipment	(34,097)	(18,196
Deferred debtors & advances made	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(34,097)	(8,696
Cash Flows from Financing Activities		
Receipts:		
Proceeds from borrowings & advances	-	_
Payments:		
Repayment of borrowings & advances	(1,874)	(1,924
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(1,874)	(1,924
N. C.	(1 ( 700)	
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	(16,703)	1,06
plus: CASH & CASH EQUIVALENTS - beginning of year	17,056	2,000
CASH & CASH EQUIVALENTS - end of year	353	3,06
Additional Information		
plus: Investments on hand - end of year	14,831	5,33
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	15,184	8,392
Assumptions Rates & charges recovery rate	97.00%	97.0
Debtor recov ery rate	97.00%	97.0
General Index nv estment Interest rate	4.10% 5.00%	2.4 5.0
Overdue rates interest rate	9.00%	10.5

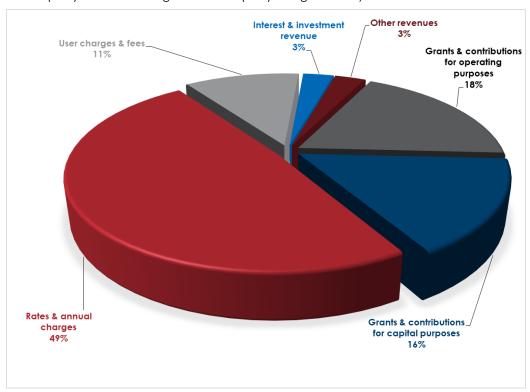
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#### **SOURCES OF REVENUE**

Council's revenue is mainly sourced from Rates and Annual Charges (49%), with Operating Grants (16%) and User Charges and Fees (11%) being other key revenue items.



#### **RATE REVENUE**

Rates are budgeted to increase by 4.4% in the 2025/26 year, which inclusive of the difference in revenue not raised in the previous year due to Council not taking up the full 2024/25 rate peg allowable. The rate peg, set by the Independent Pricing and Regulatory Tribunal, is the maximum amount by which Council's total rate revenue can increase over the previous year, without making application for a special rate variation.

Council's proposal to increase rates by 4.4% will increase total rate revenue by approximately \$800,000.

The rate structure utilises the adopted model from 2024/25 however, because 2025/26 is a land revaluation year, rates have been modelled using property values base date of 1 July 2024 as determined by the NSW Valuer General.

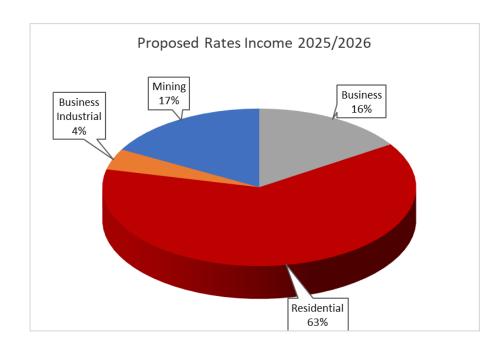
Land revaluations do not increase Council's overall rate revenue however, the amount of rates paid for individual properties are directly linked to land values.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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	Land Value 2024/2025	Total Property Count	2025/26 Financial Year						
Rating Category			Base Rate	Base Rate Income	Ad-Valorem	Ad-Valorem Income	Total Income	% of Total Income	% of Base Rate Income
Business	\$40,525,070	531	\$852	\$452,412	0.06327598	\$2,564,263	\$3,016,675	15.69%	15.00%
Business Industrial	\$13,793,500	70	\$1,776	\$124,320	0.05106408	\$704,352	\$828,672	4.31%	15.00%
Residential	\$379,437,020	9379	\$630	\$5,908,770	0.01619366	\$6,144,473	\$12,053,243	62.69%	49.00%
Residential 1(a)	\$1,070,200	11	\$428	\$4,708	0.00458360	\$4,905	\$9,613	0.05%	49.00%
Residential Rural	\$2,187,800	12	\$550	\$6,600	0.00313498	\$6,859	\$13,459	0.07%	49.00%
Mining	\$12,200,000	2	\$0	\$0	0.26838636	\$3,274,314	\$3,274,314	17.03%	0.00%
MD Business	\$239,700	5.0	\$852	\$4,243	0.07855289	\$18,829	\$23,072	0.12%	18.39%
MD Residual	\$247,800	5.0	\$630	\$3,163	0.01827319	\$4,528	\$7,691	0.04%	41.12%
Totals	\$449,701,090	10,015		\$6,504,216		\$12,722,523	\$19,226,739	100.0%	



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Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of
Fees and Charges 2025-2026

#### **CHARGES – WASTE MANAGEMENT**

Council proposes to levy domestic waste management charges for the provision of waste management services. These charges are levied in accordance with sections 496, 501 and 502 of Local Government Act 1993.

Under the provisions of the *Local Government Act 1993*, Council is only able to charge an amount for domestic waste management services that does not exceed the reasonable cost of providing that service.

The domestic waste management charge comprises two components:

- Domestic waste usage charge
- Domestic waste administration fee

In 2025/2026, the proposed charge is \$347 per service and the administration fee is \$61 per each serviceable property. The domestic waste user charge is expected to generate \$3.28M and the administration fee \$0.58M, for a combined total of \$3.86M.

Charge	2024/25	2025/26	Increase %	Total Income
Domestic waste usage charge	\$339	\$347	2.4%	\$3.28M
Domestic waste administration fee	\$60	\$61	1.7%	\$0.58M

Council also levies charges under sections 501 and 502 of the *Local Government Act 1993* for the provision of waste management services to commercial customers. In 2025/26, garbage removal charges for one Commercial Waste Service (three mobile garbage bins) is \$500 or one x 600 litre bin will be set at \$459 per property per annum, which is expected to generate \$225,000. An additional MGB service will be charged at \$177 per annum and an additional 600 litre bin at \$459.

Details of the full range of waste management charges levied under the *Local Government* Act 1993 that are applicable to both domestic and non-domestic customers are contained in the fees and charges schedule.

#### OTHER SERVICES

Fees and charges set by Council for the provision of a range of other goods and services are set out in the Schedule Fees and Charges 2025/2026.

Draft Delivery Program 2025-2029 incorporating Operational Plan 2025/2026

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# **DEBT**

# **DEBT MANAGEMENT**

The amount of debt outstanding at 30 June 2026 is expected to be \$16.34M.

Council has borrowed funds for the following key projects:

•	Road Projects	\$1.5M
•	Regional Aquatic Centre	\$2.5M
•	Broken Hill Airport	\$0.5M
•	Information Technology	\$1.0M
•	Art Gallery Storage	\$0.6M
•	Infrastructure Renewal	\$10.0M
•	Economic Stimulus Community Infrastructure (proposed)	\$10.0M
•	Waste Collection Vehicles	\$1.5M

These loans have loan terms spanning 10-20 years with fixed interest rates of between 1.32% - 4.45% per annum.

# **ANNEXURE 1**

# DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

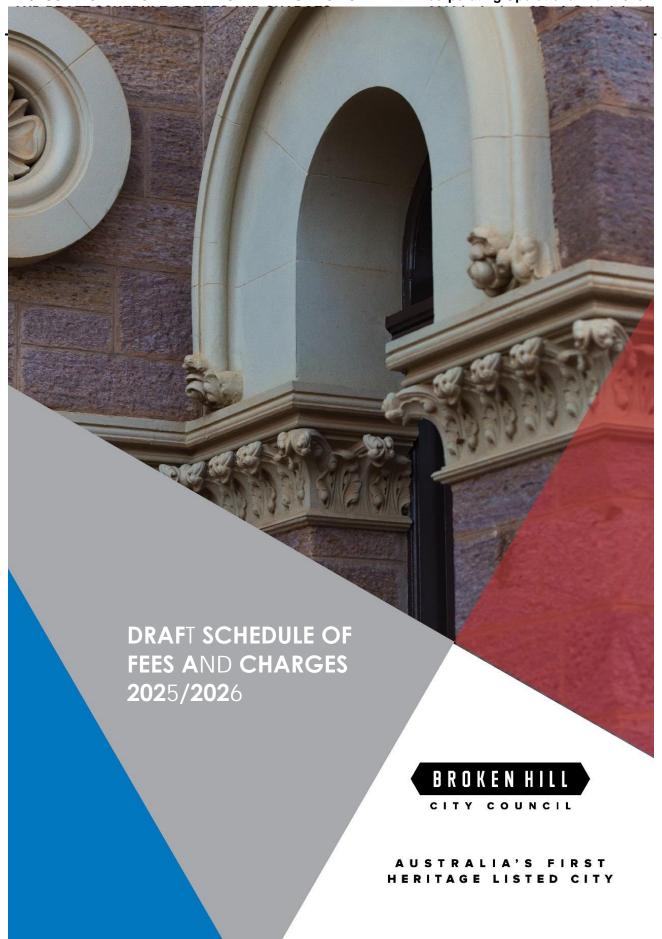
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ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-

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Broken Hill City Council

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

QUALITY CONTROL						
FILE REFERENCES						
KEY THEME	4. Our Leadership					
OBJECTIVE	4.1 Openness and transparency making	in decision				
STRATEGY	4.1.1 Support the organisation to operate within its legal framework					
RESPONSIBLE OFFICER	General Manager					
REVIEW DATE	July 2026					
ORGANISATION	Broken Hill City Council					
TELEPHONE NUMBER	08 8080 3300					
EMAIL ADDRESS FOR ENQUIRIES ONLY	Council@brokenhill.nsw.gov.au					
DATE	ACTION	MINUTE NO.				
	Public Exhibition					
	Adopted by Council					
NOTES	Images sourced from Council's I	mage Library				
NOTES	© Copyright Broken Hill City Council 2018					
	Community Strategic Plan Your	Broken Hill 2040				
	Long Term Financial Plan 2026-2035					
ASSOCIATED DOCUMENTS	Delivery Program 2025-2029 incorporating Operational Plan 2025/2026					
	Disability Inclusion Action Plan 2022-2026					

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

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Schedule of Fees and Charges 2025/2026

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ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

### **GST Disclaimer**

A goods and services tax (GST) applies to a number of goods and/or services supplied by Council. Those goods and/or services that are subject to GST have been identified in the attached Schedule of Fees and Charges.

Some goods and/or services supplied by Council have been declared GST free or are excluded under Division 81 of the Goods and Services Tax Act 1999. Those goods and/or services which are GST free or excluded from GST are identified in the Schedule of Fees and Charges.

Accordingly if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, then that fee will be amended by reducing the GST to nil. Conversely if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.

Schedule of Fees and Charges 2025/2026

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

### **Pricing Policy**

The following principles have been used by Council as a guide in setting charges. These pricing principles adhere to Council's Access and Equity Policy and are reflected in the accompanying Schedule of Fees and Charges for 2022/2023.

Pricing Principles and Basis Used by Council						
Pricing Principle	Pricing Basis					
Community Service – Service provides a broad community benefit and therefore full cost recovery should not apply. Partial cost recovery could apply in some circumstances	Zero to partial cost recovery					
Cost Recovery – Service benefits particular users making a contribution to their individual income, welfare or profits generally without any broader benefits to the community	Full cost recovery					
Market Price – Services that Council operates in a commercial market	Market Price					
Statutory – Charges set by Federal and State Government	Statutory					
5. Third Party – Services provided by another service	Third Party					

Application of Pricing Principles to Goods and Services								
Service	Principle	Basis of Cost						
Access to Information - Government Information (Public Access) Act 2009 (GIPA)	Statutory	Statutory						
Admission Fees:		Partial Cost Recovery (except in						
Broken Hill City Art Gallery; Broken Hill Regional Aquatic Centre; Albert Kersten Mining & Minerals Museum; Living Desert: The John Simons Flora and Fauna Sanctuary and Sculpture Site	Community Services	Broken Hill Regional Aquatic Centre which is set by YMCA)						
Airport Landing and Passenger Charges	Cost Recovery	100% (except RFDS and Aero Club, Emergency Services)						
Animal Control	Statutory	Statutory (Except fees for Broken Hill Veterinary Clinic)						
Carnivals – Swimming Pools	Third Party	Set by YMCA						
Cemetery Fees	Cost Recovery	100%						
Certificates For Construction/Development Work	Market Price	100%						
Chemical Toilet Charges	Cost Recovery	100%						
Civic Centre	Cost Recovery	100%						
Construction Consents, etc.	Market Price	100%						
Contaminated Waste Charges	Cost Recovery	100%						

Schedule of Fees and Charges 2025/2026

provider apart from Council

Development Applications	Statutory	Statutory
Driveways	Cost Recovery	100%
Inspections of Premises	· · · · · · · · · · · · · · · · · · ·	100%
Inspections of Premises	Cost Recovery	100%
Application of Pricing Princ	ciples to Goods and Services	
Service	Principle	Basis of Cost
Library	Cost Recovery	100 % Cost Recovery (except in regard to sale of old books,
Nature Strips and Path Works	Market Price	100%
Permits	Statutory	Statutory
Photocopying	Cost Recovery	100%
Pounds and Impounding	Cost Recovery	100%
Rates Enquiries	Cost Recovery	100%
Rents/Hire Fees	Market Price	100%
Signs – new, maintenance, replacement	Cost Recovery	100 % (except in cases involving
Subdivision Applications	Market Price	100%
Trade Waste	Cost Recovery	100%
Waste Removal	Cost Recovery	100%
Willyama Common	Cost Recovery	100%
Zoning Certificates (\$10.7)	Statutory	Statutory

Schedule of Fees and Charges 2025/2026

2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

	LIBRARY SERVICES						
Ite	m No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
1		Charles Rasp Memorial Library					
1	- 1	Public computers	Community services	Each	No	\$ -	No Charge
1	- 2	Internet usage	Community services	Each	No	\$ -	No Charge
1	- 3	Local history search - first 15 minutes free - fee from thereafter	Cost recovery	Per 30 minutes	Yes	\$ 2.27	\$25.00
1	- 4	Photographic reproductions - black and white (various sizes)	Cost recovery	Each	Yes	10%	POA
1	- 5	Visitor membership - refundable deposit	Cost recovery	Each	Yes	\$ 1.82	\$20.00
1	- 6	Visitor membership - administration fee	Cost recovery	Each	Yes	\$ 0.45	\$5.00
1	- 7	Replacement of lost library resource	Cost recovery	Each	Yes	10%	Actual Cost
1	- 8	Replacement DVD/CD case	Cost recovery	Each	Yes	\$ 0.45	\$5.00
1	- 9	Replacement talking book case	Cost recovery	Each	Yes	\$ 0.91	\$10.00
1	- 10	Replacement Library card	Cost recovery	Each	Yes	\$ 0.27	\$3.00
1	- 11	Historical booklets	Cost recovery	Each	Yes	10%	Upon Application
1	- 12	Sale of books	Cost recovery	Each	Yes	10%	\$0.20 - \$20.00
1	- 13	Computer printout - cemetery record	Cost recovery	Per page	Yes	\$ 0.02	\$0.20
1	- 14	Printing/Photocopying (A4 - black and white) - self service	Cost recovery	Per page	Yes	\$ 0.02	\$0.20
1	- 15	Printing/Photocopying (A4 - colour) - self service	Cost recovery	Per page	Yes	\$ 0.14	\$1.50
1	- 16	Printing/Photocopying (A3 - black and white) - self service	Cost recovery	Per page	Yes	\$ 0.04	\$0.40
		Printing/Photocopying - (A3 - colour) - self service	Cost recovery	Per page	Yes	\$ 0.27	\$3.00
1	- 18	Scanning - self service	Cost recovery	Per page	No	\$ -	No Charge
1	- 19	Microfiche/film reader - printout	Cost recovery	Per page	Yes	\$ 0.02	\$0.20
1	- 20	Microfiche/film reader - printout (Not self/serve) - A4/A3	Cost recovery	Per page	Yes	\$ 0.09	\$1.00
1	- 21	Inter Library Loans (ILL) - fees charged by other Library plus actual postage - except for special needs services of State Library which are free e.g. foreign languages boxes.	Cost recovery	Per item	Yes	10%	POA
1	- 22	Meeting room hire	Community services	Per day	Yes	\$ 5.00	\$55.00
1	- 23	Events and workshops	Community services	Per event	Yes	10%	POA

KEY THEME 1 - OUR COMMUNITY

### **Broken Hill City Council**

	KEY THEME 1 - OUR COMMUNITY						
íl.	LIBRARY SERVICES						
90	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
5		3-D printing - 1 hour (60 minutes) - includes setup costs and first hour of printing	Cost recovery	Per 60 Minutes	Yes	\$ 0.91	\$10.00
	1 - 25	3-D printing - each additional hour	Cost recovery	Per 60 Minutes	Yes	\$ 0.45	\$5.00

2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

Ш		ROADS							
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
Ш	2	Permits – Road / Footpath							
Ш	2 - 1	Permit fee - Road/Footpath openings (plus restoration fee)	Cost recovery	Each	No	\$ -	\$120.00		
	2 - 2	Permit fee (Heavy Vehicle National Law)	Statutory	Each	No	\$ -	\$80.00		
	2 - 3	Permit fee - conveyance of stormwater from property boundary to Council's drainage system where approved (plus restoration fee)	Statutory	Each	No	\$ -	\$28.11 plus restoration fee		
	2 - 4	Late fee - any permit not received within 14 days of required date	Cost recovery	Each	Yes	\$ 29.73	\$327.00		
	2 - 5	Unauthorised openings (additional to permit fee)	Cost Recovery	Each	Yes	10%	\$150.95 plus restoration fee		
	2 - 6	Administration fee - cost recovery street closures	Cost recovery	Each	Yes	\$ 26.09	\$287.00		
	2 - 7	Install road closures for cost recovery functions	Cost recovery	Each	Yes	10%	By Quotation		
	2 - 8	Heavy vehicle/over size limit permit - Reinstatement of infrastructure	Cost recovery	Each	Yes	10%	By Quotation		
	2 - 9	Deposit materials on footpaths	Cost recovery	Sq m	Yes	10%	By Quotation		
	2 - 10	Application to enclose a public place in connection with the erection or demolition of a building (hoardings) <15m ²	Private	Each	Yes	\$ 9.91	\$109.00		
	2 - 11	Application to enclose a public place in connection with the erection or demolition of a building (hoardings) >15m ²	Private	Each plus m ²	Yes	10%	\$109.00 plus \$10 per additional m2		
	2 - 12	Construction of paving on public footpaths by cost recovery contractor (including driveways, dish crossings, footpaths)		Each	Yes	\$ 10.45	\$115.00		
	2 - 13	Application for suspension of alcohol free zone	Community Service	Each	Yes	\$ 13.09	\$144.00		
	2	Restoration Bond Fees (in addition to Permit Fee)							
	2 - 14	Heavy duty road pavements (regional roads) - road pavement	Cost recovery	Sq m	Yes	10%	By quotation		
	2 - 15	Medium/light duty pavements (local roads) - road pavement	Cost recovery	Sq m	Yes	10%	By quotation		
	2 - 16	Medium/light duty pavements (local roads) - unsealed pavement	Cost recovery	Sq m	Yes	10%	By quotation		
	2 - 17	Footpath/nature strip (min 1m²) - asphalt/hot mix	Cost recovery	Sq m	Yes	10%	By quotation		
	2 - 18	Footpath/nature strip (min 1m²) - plain concrete up to 100mm	Cost recovery	Sq m	Yes	10%	By quotation		
	2 - 19	Footpath/nature strip (min 1m²) - plain concrete over 100mm	Cost recovery	m ²	Yes	10%	By quotation		
		Footpath/nature strip (min 1m²) - pavers on concrete base	Cost recovery	m ²	Yes	10%	By quotation		
Ш		Footpath/nature strip (min 1m²) - pavers on all other bases	Cost recovery	m ²	Yes	10%	By quotation		
ľ									

KEY THEME 1 - OUR COMMUNITY

2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 2025-

2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

### ROADS GST 2025/26 Fees Item No **Particulars Pricing Policy ID Basis GST** (inc GST) 2 - 22 Footpath/nature strip (min 1m²) - grass/earth Cost recovery $m^2$ Yes 10% By quotation 2 - 23 10% Footpath/nature strip (min 1m²) Cost recovery $m^2$ Yes By quotation Footpath/nature strip request for cracker dust (box out, provide 2 $m^2$ Cost recovery Yes 10% By quotation materials and compact area Footpath/nature strip request for loam. Council to cover 50% of total 2 $m^2$ Cost recovery Yes 10% By quotation cost of loam only 26 10% Driveways - concrete 120mm $m^2$ Yes Cost recovery By quotation 27 10% Driveways - concrete 200mm $m^2$ Yes Cost recovery By auotation Kerb and gutter including laybacks 2 28 Cost recovery $m^2$ Yes 10% By quotation 2 29 $m^2$ 10% Saw cutting (road or footpath) Cost recovery Yes By auotation 30 Road carriageway and shoulders - asphalt seal Cost recovery Sa m Yes 10% By auotation 10% 31 Road carriageway and shoulders - asphalt seal and road base Cost recovery Sa m Yes By auotation 2 - 32 Road carriageway and shoulders - bitumen seal Cost recovery Sq m Yes 10% By quotation Road carriageway and shoulders - bitumen seal and road base 2 10% Cost recovery Sa m Yes By auotation oavement 2 - 34 Road carriageway and shoulders - road base pavement with no seal Cost recovery Yes 10% Sq m By quotation - 35 $m^2$ 10% Road surfacing (reinstatements only) jet patching (min $1 \text{m}^2$ ) Cost recovery Yes By quotation Road surfacing (reinstatements only) emulsion spraying - hand lance 2 $m^2$ 36 10% Cost recovery Yes By quotation (min 10m² Road surfacing (reinstatements only) sprayed bitumen sealing (min 2 37 $m^2$ 10% Cost recovery Yes By quotation 1000m²1 38 10% 2 Insealed road grading and maintenance Cost recovery $m^2$ Yes By quotation - 39 10% Road - Line markina $m^2$ Yes Cost recovery By auotation

KEY THEME 1 - OUR COMMUNITY

	KEY THEME 1 - OUR COMMUNITY						
	ROADS						
It	em No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
2	!	Traffic Control					
2	- 40	Abandoned vehicles - towing	Market price	Each	Yes	10%	Actual Cost plus 30%
2	- 41	Abandoned vehicles - storage/impoundment fees	Cost recovery	Day	No	\$ -	\$17.00
2	- 42	Abandoned vehicles - administration fee	Cost recovery	Each	Yes	\$ 28.73	\$316.00
2	43	Escort fee - including removal of signs and reinstatements for wide loads	Cost recovery	Each	Yes	\$ 12.00	\$132.00
2	2 - 44	Equipment for public functions/events - erection and removal of traffic control devices	Cost recovery	Each	Yes	10%	By Quotation
2	45	Design of traffic control plans - consultation, site inspection and drafting	Cost recovery	Plan	Yes	\$ 42.09	\$463.00
2	46	Hire of traffic controllers	Cost recovery	Hour	Yes	\$ 7.27	\$80.00
2	2 - 47	Hire of traffic signs/equipment plus a \$50.00 refundable bond (per item)	Cost recovery	Day	Yes	\$ 1.64	\$23 plus \$50 refundable bond
2	- 48	Replacement of damaged traffic signs/equipment (per item)	Cost recovery	Each	Yes	10%	By Quotation

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Fees and Charges 2025-2026

	KEY THEME 1 - OUR COMMUNITY							
	BUILDINGS AND PROPERTY							
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
3	Hire Fees – Parks and Town Square							
3 - 1	Event Application Fee (all parks and Town Square excluding Living Desert Sanctuary and Sculpture Site, ovals and Willyama Common, Gasworks Reserve) TIER 1 (minor events and gatherings)	Cost recovery	Event	Yes	\$ 9.55	\$105.00		
3 - 2	Event Application Fee (all parks and Town Square excluding Living Desert Sanctuary and Sculpture Site, ovals and Willyama Common, Gasworks Reserve) TIER 2 (medium events and activities)	Cost recovery	Event	Yes	10%	\$262.00		
3 - 3	Event Application Fee (all parks and Town Square excluding Living Desert Sanctuary and Sculpture Site, ovals and Willyama Common, Gasworks Reserve) TIER 3 (major events)	Cost recovery	Event	Yes	10%	\$345.00		
3 - 4	Waste Services - Additional MGB / Yellow Recycling	Cost recovery	Bin	Yes	10%	\$33.00		
3 - 5	Amusement Device (inflatable/mechanical ride)	Cost recovery	Event	Yes	10%	\$57.00		
	Park - key replacement	Cost recovery	Each	No	\$ -	\$37.00		
3 - 7	Duke of Cornwall Park - basketball court - night rate per court	Cost recovery	Hour	Yes	\$ 1.64	\$18.00		
3 - 8	Duke of Cornwall Park - tennis court - night rate per court	Cost recovery	Hour	Yes	\$ 1.64	\$18.00		
3	Hire Fees - Halls							
3 - 9	Building - key replacement	Cost recovery	Each	No	\$ -	\$37.00		
	Aged Persons Rest Centre hire - half day (four hours)	Cost recovery	Half day	Yes	\$ 8.27	\$91.00		
3 - 11	Aged Persons Rest Centre hire - full day	Cost recovery	Day	Yes	\$ 16.27	\$179.00		
3 - 12	Aged Persons Rest Centre - regular casual hire (hourly rate up to maximum daily rate)	Cost recovery	Hour	Yes	\$ 2.55	\$28.00		
3 - 13	Aged Persons Rest Centre hire - charitable organisations - half day (four hours)	Cost recovery	Half day	Yes	\$ 5.55	\$61.00		
3 - 14	Aged Persons Rest Centre hire - charitable organisations - full day	Cost recovery	Day	Yes	\$ 10.91	\$120.00		
3	Casual Hiring - Risk Assessment Administrative Fee							
3 - 15	Casual hiring risk assessment administrative fee	Cost recovery	Each	Yes		By Quotation		

Schedule of Fees and Charges 2025/2026

**Broken Hill City Council** 

2025/2026

2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

### **BUILDINGS AND PROPERTY GS1** 2025/26 Fees Item No **Particulars Pricing Policy ID Basis GST** (inc GST) 3 Cemetery 3 \$ 87.27 \$960.00 Exclusive right of burial (required for all new casket and ashes burial) Cost recovery Each Yes 3 - 17 Exclusive right and work permit (spare) Cost recovery Each Yes \$ 87.27 \$960.00 Exclusive Right for restoration of old graves (includes Work Permit) – 3 \$ 32.9 - 18 Cost recovery Each Yes \$362.00 interment prior to 1971 Cemeteries \$ Crematoria NSW - Interment Levy - Casket No 3 - 19 \$ \$176.00 Statutory Each - 20 No \$71.00 3 Cemeteries \$ Crematoria NSW - Interment Levy - Ashes Statutory Each 3 - 21 Cost recovery Yes \$133.82 \$1,472.00 Weekday interment of casket into new grave or existing grave Each Weekday interment of ashes (adult or child) into an existing grave or 3 - 22 Cost recovery Each Yes \$ 42.18 \$464.00 Weekday interment of subsequent set of ashes interred at same time Subsequent afte 3 - 23 as initial set of ashes (adult or child) into an existing grave or existing Cost recovery Yes \$ 21.18 \$233.00 the first - 24 Weekday interment of casket, child into new grave (0-13yrs) Cost recovery Yes \$ 42.18 \$464.00 Each Yes 58.18 - 25 Each \$ \$640.00 Weekday interment of ashes (adult or child) - new plot Cost recovery Weekday interment of subsequent set of ashes interred at same time Subsequent after 3 Cost recovery Yes \$ 29.18 \$321.00 as initial set of ashes (adult or child) - new plot the first 3 Yes \$198.82 \$2,187.00 Saturday interment of casket into new grave or existing grave Cost recovery Each Saturday interment of ashes (adult or child) into an existing grave or 3 Each Yes \$ 58.18 \$640.00 Cost recovery Saturday interment of subsequent set of ashes interred at same time Subsequent afte 3 - 29 Cost recovery Yes \$ 29.18 \$321.00 as initial set of ashes (adult or child) - existing grave or plot the first - 30 Saturday interment of casket, child into new grave (0-13yrs) Cost recovery Each Yes \$ 58.18 \$640.00 3 - 31 Saturday interment of ashes (adult or child) - new plot Cost recovery Each Yes \$ 81.45 \$896.00 Saturday interment of subsequent set of ashes interred at same time Subsequent after 3 - 32 Cost recovery Yes \$ 40.82 \$449.00 as initial set of ashes (adult or child) - new plot the first - 33 Outside interment hours interment of casket - additional fee Cost recovery Yes \$ 99.91 \$1,099.00 Each Yes 55.82 3 - 34 Outside interment hours interment of ashes - additional fee Cost recovery Each \$ \$614.00 Yes 3 - 35 Oversize plot requested - additional fee Cost recovery Each \$ 25.27 \$278.00 3 36 Pre-selected spare grave - additional fee Each Yes \$ 17.09 \$188.00 Cost recovery 3 37 Yes Pre-selected spare niche - additional fee Cost recovery Each \$ 17.09 \$188.00 3 38 Reopen - slab removal for casket Yes 42.91 \$472.00 Cost recovery Each \$

KEY THEME 1 - OUR COMMUNITY

### **BUILDINGS AND PROPERTY** 2025/26 Fees **GS1** Item No **Particulars Pricing Policy ID Basis GST** (inc GST) 3 - 39 Yes 21.09 \$232.00 Reopen - slab removal for ashes Cost recovery Each Reopen for interment of ashes at the head end or foot end of a 3 Yes \$ 21.09 \$232.00 Cost recovery Each grave if feasible 3 - 41 \$454.00 Vault reopen Cost recovery Each Yes \$ 41.27 Work permit (required for any work conducted on site by a 3 Yes \$ 21.18 \$233.00 Cost recovery Each monumental mason) Hour or part \$ 51.91 Relocation within cemetery/exhumation Yes \$571.00 Cost recovery thereof Hour or part 3 Cost recovery Reopen for vacancy confirmation (charged if not vacant) Yes \$ 51.91 \$571.00 thereof Late interment notice for next day interment (Monday – Friday after 3 Cost recovery Yes \$ 24.18 \$266.00 - 45 Each 2pm, Saturday, Sunday, public holiday) Hour or part \$ 46 Search of cemetery records - minimum charge of \$15.00 Cost recovery Yes 7.00 \$77.00 thereof

KEY THEME 1 - OUR COMMUNITY

Schedule of Fees and Charges 2025/2026

2025/2026

# ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

	KEY THEME 1 - OUR COMMUNITY							
	PARKS AND RECRE	ATIONAL FACILITIES						
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
4	Alma Oval							
4 - 1	Alma Oval - with canteen	Third party	Day	Yes	\$ 26.27	\$289.00		
4 - 2	Alma Oval - without canteen	Third party	Day	Yes	\$ 22.36	\$246.00		
4 - 3	Alma Oval - canteen electrical (access canteen electrical appliances)	Third party	Day	Yes	\$ 6.82	\$75.00		
4 - 4	Alma Oval Floodlights	Third party	Hour	Yes	10%	\$36.00		
4 - 5	Alma Public School	Third party	Year	Yes	\$ 54.27	\$597.00		
4 - 6	Broken Hill Football League	Third party	Year	Yes	\$ 96.91	\$1,066.00		
4 - 7	Broken Hill Cricket League	Third party	Game	Yes	\$ 6.36	\$70.00		
4 - 8	South Football Club	Third party	Year	Yes	\$ 192.91	\$2,122.00		
4	Bill Renfrew Sportsground							
4 - 9	West Football Club	Third party	Year	Yes	\$ 79.55	\$875.00		
4 - 10	Broken Hill All Breeds Obedience Dog Club	Third party	Year	Yes	\$ 48.09	\$529.00		
4 - 11	West Cricket Club	Third party	Year	Yes	\$ 40.36	\$444.00		
4 - 12	Other organisations/groups	Third party	Day	Yes	\$ 7.36	\$81.00		
4	E.T. Lamb Memorial Oval							
4 - 13	Broken Hill South Cricket Club - training two days on nets per week/season	Third party	Season	Yes	\$ 22.64	\$249.00		
4 - 14	Softball club - training (once per week)	Third party	Season	Yes	\$ 9.82	\$108.00		
4 - 15	Soccer club – training (once per week)	Third party	Season	Yes	\$ 9.82	\$108.00		
4 - 16	Primary hardball cricket	Third party	Game	Yes	\$ 1.64	\$18.00		
4 - 17	Country Rugby League - junior training	Third party	Season	Yes	\$ 31.18	\$343.00		
4 - 18	Country Rugby League - senior training	Third party	Season	Yes	\$ 37.36	\$411.00		
4 - 19	Country Rugby League - juniors competition	Third party	Game	Yes	\$ 1.73	\$19.00		
4 - 20	Country Rugby League - seniors competition	Third party	Game	Yes	\$ 3.73	\$41.00		

2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 2025-

2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

### PARKS AND RECREATIONAL FACILITIES **GST** 2025/26 Fees Item No **Particulars GST Pricing Policy ID** Basis Y/N (inc GST) **Memorial Oval** 4 - 21 Broken Hill Harness Racing Club - bar canteen rental Yes 37.36 \$411.00 Third party Month \$ Broken Hill Harness Racing Club - race meetings Third party Night Yes \$114.00 \$1,254.00 4 - 23 Trials - day Third party Yes \$ 13.64 \$150.00 Each 4 - 24 Yes \$ 31.18 Trials - night Third party Each \$343.00 Broken Hill Football League Third party Year Yes \$ 94.09 \$1,035.00 Central Football Club (power additional) Third party Year Yes \$ 290.73 \$3,198.00 - 27 Combined dog clubs Third party Day Yes \$ 24.36 \$268.00 Yes 20.45 \$225.00 28 SCPAA - Silver City Show - pre-show days (4) (power additional) Third party Day \$ 29 SCPAA - Silver City Show - show days (4) (power additional) Yes \$ 101.91 \$1,121.00 Third party Day SCPAA to be responsible for cleaning of showgrounds (including cost of additional bins) Set by \$355 Casual hire 30 Third party Each Yes 10% Committee - 31 School carnivals - full day Third party Day Yes \$ 23.73 \$261.00 School carnivals - half day (9am-12pm or 12pm-3pm) Yes \$ 16.36 \$180.00 Third party Day 4 - 33 Yes 39.00 \$429.00 Community events hire (no tickets or entry fees) Third party Day \$978 Hire fee plus Commercial events hire (tickets and entry fees applicable) Third party Yes \$ 85.36 Day 5% ticket sales \$ No Events bond (applicable to both community and commercial events) Cost recovery event By auotation 4 - 36 Memorial Oval - advertising Yes \$ 73.82 \$812.00 Cost recovery Each/per year Norm Fox Sporting Complex - 37 Barrier District Cricket League Yes \$ 145.45 \$1,600.00 Third party Year - 37 Yes \$5.00 4 Schools hire fee Third party Person \$ 0.45 - 38 Special events – oval hire Third party Day Yes \$ 9.45 \$104.00 4 - 39 Special events – oval and clubrooms Third party Day Yes \$ 26.82 \$295.00 - 40 Special events – iuniors Third party Person Yes 0.45 \$5.00 \$490.00 4 - 41 Teams training on oval (two hours one day/week/season) Third party Season Yes \$ 44.55 4 - 42 Bond - all organisations (refundable) Third party Season Yes \$ 12.27 \$135.00 Picton Sportsground

**KEY THEME 1 - OUR COMMUNITY** 

# ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Attachment 1
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incorporating Operational Plan 20252026 inclusive of Draft Schedule of
Fees and Charges 2025-2026

	KEY THEME 1 - OUR COMMUNITY						
	PARKS AND RECREATI	ONAL FACILITIES					
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)	
4 - 43	Oval - day hire (set by \$355 Committee)	Third party	Day	Yes	10%	Set by \$355 Committee	
4 - 44	Season hire (set by S355 Committee)	Third party	Season	Yes	10%	Set by \$355 Committee	
4	BIU Band Hall						
4 - 45	BIU Band Inc	Third party	Year	Yes	\$ 68.45	\$753.00	
4 - 46	Broken Hill Civic Orchestra	Third party	Night	Yes	\$ 3.64	\$40.00	
4 - 47	Hire fee (9am-12pm)	Third party	Each	Yes	\$ 35.91	\$395.00	
4 - 48	Hire fee (9am-12pm) Small music functions-Less than 35 People	Third party	Each	Yes	\$ 8.00	\$88.00	
4 - 49	Deposit (refundable)	Third party	Each	No	\$ -	\$123.00	
4 - 50	Hire fee - prior day access (minimum two hours)	Third party	Hour	Yes	\$ 3.09	\$34.00	
4	Broken Hill Tennis Association - O'Neil Park						
4 - 51	Seniors	Third party	Year	Yes	\$ 10.00	\$110.00	
4 - 52	Concessions	Third party	Year	Yes	\$ 7.00	\$77.00	
4 - 53	Family (2 Adults & 2 Children)	Third party	Year	Yes	\$ 22.73	\$250.00	
4 - 54	Juniors	Third party	Year	Yes	\$ 3.00	\$33.00	
4 - 55	Associate Members	Third party	Year	Yes	\$ 3.00	\$33.00	
4 - 56	Court Hire	Third party	Per Player	Yes	\$ 0.73	\$8.00	
4 - 57	Hall Hire exc public liability (Non-Members)	Third party	Per Day	Yes	\$ 40.91	\$450.00	
4 - 58	Hall Hire exc public liability (Members)	Third party	Per Day	Yes	\$ 15.45	\$170.00	
4 - 59	Lights (Non-Members)	Third party	Hour	Yes	\$ 3.64	\$40.00	
4 - 60	Lights (Members)	Third party	Hour	Yes	\$ 2.73	\$30.00	
4 - 61	Barbecue Hire (Non-Members)	Third party	Per Day	Yes	\$ 13.64	\$150.00	
4 - 62	Barbecue Hire (Members)	Third party	Per Day	No	\$ -	No Charge	

Fees and Charges 2025-2026

	KEY THEME 2 - OUR ECONOMY  ECONOMIC DEVELOPMENT & TOURISM								
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)			
5	Visitor Information Centre								
5 - 1	Vehicle wash bay	Market price	Each	Yes	\$ 1.36	\$15.00			
5 - 2	Showers (per shower)	Market price	Person	Yes	\$ 0.45	\$5.00			
5 - 3	Signage - display board (per sign) - large	Market price	Year	Yes	\$ 72.73	\$800.00			
5 - 4	Signage - display board (per sign) - small	Market price	Year	Yes	\$ 27.27	\$300.00			
5 - 5	Sales commission (accommodations, tours and attractions)	Market price	Sales	Yes	10%	12% commission on sales			
5 - 6	Signage - display of pull up banner or digital banner (per banner)	Market price	Year	Yes	\$ 45.45	\$500.00			
	Film Broken Hill								
5 - 7	Film permit - processing fee (Not for profit/students)	Community service	Each	No	\$ -	No Charge			
5 - 8	Film permit - processing fee (Commercial Films)	Cost recovery	Each	Yes	\$ 18.18	\$200.00			
5 - 9	Film permit – road closures	Cost recovery	Each	Yes	10%	By Quotation			
5 - 10	Traffic management plan (per plan per location)	Cost recovery	Each	Yes	10%	By Quotation			
5 - 11	Film Administration Fee	Cost recovery	Each	Yes	\$ 10.91	\$120.00			
5 - 12	Use of Council assets deposit (refundable)	Cost recovery	Each	Yes	\$ 90.91	\$1,000.00			
	Banner Poles								
5 - 13	Banner Pole Flag Installation	Cost recovery	Each	Yes	10%	By Quotation			
	Grant Application Assistance								
5 - 14	Grant application assistance fee	Cost recovery	Each	Yes	10%	By Quotation			
5 - 15	Grant application success fee	Cost recovery	5% of grant	Yes	10%	By Quotation			

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

	KEY THEME 2 - OU	IR ECONOMY				
	EVENTS AND CO	NFERENCES				
Item N	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
6	Civic Centre					
	Bookable Spaces					
6 -	Conference/Wedding Bookings	Market price	Each	Yes	10%	POA
6 -	Full Civic Centre hire	Market price	8 hours	Yes	\$ 216.36	\$2,380.00
6 -	Auditorium per day - 8 hours	Market price	8 hours	Yes	\$ 129.55	\$1,425.00
6 -	Auditorium half hall per day - 8 hours	Market price	8 hours	Yes	\$ 81.82	\$900.00
6 -	Auditorium per hour	Market price	Hour	Yes	\$ 25.00	\$275.00
6 -	Auditorium half hall per hour	Market price	Hour	Yes	\$ 22.73	\$250.00
6 -	Change rooms	Market price	Per room	Yes	\$ 1.82	\$20.00
6 -	Chips Rafferty Function Room (Ground Floor) per day - 8 hours	Market price	8 hours	Yes	\$ 36.36	\$400.00
6 -	Chips Rafferty Function Room (Ground Floor) half day - 4 hours	Market price	4 hours	Yes	\$ 31.82	\$350.00
6 -	O Kitchen usage	Market price	Per day	Yes	\$ 25.00	\$275.00
6 -	1 Plaza Hire	Market price	Booking	Yes	\$ 40.00	\$440.00
6 -	Function room 2 or 3 per day - 8 hours	Market price	8 hours	Yes	\$ 40.91	\$450.00
6 -	Function room 2 or 3 half day - 4 hours	Market price	4 hours	Yes	\$ 36.36	\$400.00
6 -	4 Function rooms 2 and 3 per day - 8 hours	Market price	8 hours	Yes	\$ 59.09	\$650.00
6 -	Function room 2 and 3 half day - 4 hours	Market price	4 hours	Yes	\$ 50.00	\$550.00
6 -	6 Weekday additional hourly rate (Pre-booked additional hours)	Cost recovery	Hour	Yes	\$ 7.91	\$87.00
6 -	Weekend additional hourly rate (Pre-booked day additional hours)	Cost recovery	Hour	Yes	\$ 11.91	\$131.00
	Catering In-house					
6 -	8 Biscuits per person (minimum 10 people)	Cost recovery	Per serve	Yes	\$ 0.27	\$3.00
6 -	9 Catering	Cost recovery	Booking	Yes	10%	Actual Cost plus 15%
6 - 3	O Crockery and cutlery	Cost recovery	Booking	Yes	\$ 0.14	\$1.50
6 - 3	1 Juice per person (minimum 10 people)	Cost recovery	Per serve	Yes	\$ 0.23	\$2.50
6 - 1	2 Tea and coffee service per person (minimum 10 people)	Cost recovery	Per day	Yes	\$ 0.32	\$3.50
	<b>Deposits, Surcharges and Discounts</b> (discounts and percentage surch total quoted price)	oace r	ates only; o	deposit is applied to		
6 - :	3 Breakages	Market price	Each	Yes	10%	Actual Cost
6 - 3	Community, charity, not for profit and Schools (only applicable to schools in the BHCC LGA)	Market price	Per hire fee	Yes	10%	25% Discount
6 - 3	Deposit to secure booking	Market price	Each	Yes	10%	25% of Quote

**Broken Hill City Council** 

# ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

Ш		KEY THEME 2 - OL	JR ECONOMY				
		EVENTS AND CO	ONFERENCES				
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
I	6 - 26	Excess cleaning charge - Monday to Friday - 8am-6pm	Market price	Hour	Yes	\$ 5.73	\$63.00
Ш	6 - 27	Excess cleaning charge - Saturday, Sunday, public holidays	Market price	Hour	Yes	\$ 8.36	\$92.00
	6 - 28	Functions extending beyond contracted finishing time (hourly fee plus labour cost )	Market price	Hour	Yes	\$ 30.00	\$330.00
Ш	6 - 29	Government incl excl. local Schools	Market price	Per hire fee	Yes	10%	10% Discount
Щ	6 - 30	Public holiday/weekend surcharge	Market price	Per hire fee	Yes	10%	25% Surcharge
Ш	6 - 31	Surcharge Catered booking (per day)	Market price	Per day	Yes	\$ 14.36	\$158.00
Ш		Event Ticketing					
Ш		Box Office Set Up	Cost recovery	Per Event	Yes	\$ 11.45	\$126.00
Ц	6 - 33	Complimentary ticket fee	Cost recovery	Ticket	Yes	\$ 0.09	\$1.00
Ц		Merchandise sales	Market price	Event	Yes	10%	10% Gross
11		SMS Delivery fee	Cost recovery	Ticket	Yes	\$ 0.09	\$0.95
		Ticket booking fee	Cost recovery	Ticket	Yes	\$ 0.11	\$1.20
Ш		Ticket commission Council venue	Market price	Ticket	Yes	10%	10% of ticket price
Ш		Ticket commission non Council venue	Market price	Ticket	Yes	10%	12% of ticket price
Ц		Ticket commission Not for Profit Organisation	Market price	Ticket	Yes	10%	5% of ticket price
IL	6 - 40	Ticket printing fee	Cost recovery	Ticket	Yes	\$ 0.18	\$2.00
II.		Miscellaneous			$\sqcup$		
	6 - 41	Civic Centre bar - commercial	Market price	Per event	Yes	10%	100% sales to Civic Centre
		Civic Centre bar - not-for-profit	Cost recovery	Per event	Yes	10%	50% profit to Civic Centre 50% profit to not-for-profit organisation
Ш		Civic Centre Liquor Licence (off premise)	Market price	Each	Yes	\$ 23.73	\$261.00
II.		Portable bar set-up fee	Cost recovery	Per event	Yes	\$ 11.36	\$125.00
Ц		Security	Cost recovery	Booking	Yes	10%	no change
11	6 - 46	Special external equipment hire (includes administration fee)	Market price	Per event	Yes	10%	no change
11		Staff			$\sqcup$		
II.	6 - 47	Additional staff (per staff member) - Monday to Friday	Cost recovery	Hour	Yes	\$ 4.73	\$52.00
	6 - 48	Additional staff (per staff member) - Saturday, Sunday, public holidays	Cost recovery	Hour	Yes	\$ 7.00	\$77.00
	6 - 49	Additional technical staff - Monday to Friday	Cost recovery	Hour	Yes	\$ 5.73	\$63.00

Fees and Charges 2025-2026

### **EVENTS AND CONFERENCES GST** 2025/26 Fees **Pricing Policy ID** Item No **Particulars Basis GST** Y/N (inc GST) 6 - 50 Additional technical staff - Saturday, Sunday, public holidays Yes \$92.00 8.3 Cost recovery Hour Technical 6 - 51 Dancefloor Cost recovery Bookina Yes \$ 20.9 \$230.00 6 - 52 Dedicated Network Service Yes \$ 9.09 \$100.00 Market price Per day \$90 + operator 6 - 53 Follow Spot Cost recovery Booking Yes 10% hourly cost In-house AV System (Function Room 2 and 3) includes data projector \$ 6 Market price Yes 10.00 \$110.00 Per day and screen, laser pointer, mouse, keyboard Booking 6 Isolation of fire system (for stage productions using smoke and hazer) Cost recovery Yes 10% Actual Cost + 15% 56 Yes \$ 5.00 \$55.00 Portable Conferencing Unit 6 Market price Per day Yes \$ 5.82 57 Smoke machine \$64.00 6 Market price Session 58 Yes \$ 1.82 \$20.00 Stage risers Cost recovery Booking Yes Steinway piano Market price Booking \$ 25.00 \$275.00 6 Actual Cost + 15% - 60 Three phase power - external connection only Yes 10% 6 Market price Per day Window Projections 6 - 61 Running Cost Window Projection - Civic Centre & THF Market Display Display Per day Yes \$ 31.09 \$342.00 6 Running Cost Window Projection - Civic Centre Only Market Display Display Per day Yes \$ 25.9 \$285.00 6 - 63 Set up & Design Window Projection - additional design hours Hour Yes \$ 5.73 \$63.00 Cost recovery Set up & Design Window Projection - standard still images - Civic \$ 6 Display Yes 17.00 \$187.00 Cost recovery Centre and THF - up to 3 hours designing Set Up & Design Window Projection - standard still images - Civic 6 - 65 Cost recovery Display Yes \$ 11.36 \$125.00 Centre Only - up to 2 hours designing Set Up & Design Window Projection - video/moving images - Civic \$ 6 Yes 22.64 \$249.00 Cost recovery Display Centre Only - up to 4 hours designing

**KEY THEME 2 - OUR ECONOMY** 

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Item No

_						1/14		(IIIC GSI)
7			Airport Operations					
7	-	1	Landing and Passenger Charges: Regular Passenger Transport (RPT) op more than twice in one week and where Airport facilities are made av baggage handling facilities.					
7	-	2	RPT Passenger Charges (arriving and departing). Special arrangements may apply by Council Resolution.	Cost Recovery	Person	Yes	10%	Arrangement for I fees to be covere under Partnershi agreement (Commercial ir confidence)
							I	
7	-	3	Up to 2500kg maximum take-off weight (MTOW) - account	Cost recovery	per landing	Yes	\$ 2.00	\$22.00
7	-	4	2501kg to 5000kg maximum take-off weight (MTOW) - account	Cost recovery	per tonne	Yes	\$ 2.00	\$22.00
7	-	5	5001kg to 15000kg MTOW - account	Cost recovery	per tonne	Yes	\$ 3.36	\$37.00
7	-	6	15001kg plus MTOW	Cost recovery	per tonne	Yes	\$ 5.00	\$55.00
7	-	7	Military aircraft	Cost recovery	per tonne	Yes	10%	Set by AAA
7	-	8	Military helicopters	Cost recovery	per tonne	Yes	10%	Set by AAA
7	-	9	Aero Club of Broken Hill (Aircraft owned by Aero Club of Broken Hill)	Community service	per tonne	Yes	10%	33% of Fee
7	-	10	Operator offering pilot training as major part of operation	Community service	per tonne	Yes	10%	33% of Fee
		11	Aircraft performing circuits - one landing fee per three touchdowns or part thereof - Landings must be on the same day	Community service	Three landings	Yes	10%	Aircraft performing circuits – one landing fee pethree touchdow or part thereof

**KEY THEME 2 - OUR ECONOMY** AIRPORT

**Particulars** 

**Pricing Policy ID** 

2025/26 Fees

(inc GST)

GST

Basis

GST

Fees and Charges 2025-2026

ltem No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)	
7 - 12	Aircraft deployed by Emergency Services (excl RFDS) responding to emergency	Community service	per tonne	No	\$ -	No Charge	
7 - 13	Aircraft deployed by Little Wings for medical patient transport	Community service	per tonne	No	\$ -	No Charge	
7 - 14	Aircraft deployed by Angel Flight for medical patient transport	Community service	per tonne	No	\$ -	No Charge	
7 - 15	Hire of pilots meeting room (minimum for two hours)	Community service	per hour	Yes	\$ 3.73	\$41.00	
7 - 16	Airport Reporting Officer supervision airside	Cost recovery	per hour	Yes	\$ 13.00	\$143.00	
7 - 17	Airport Reporting Officer supervision airside outside normal operating hours, weekends, public holidays	Cost recovery	per hour	Yes	\$ 26.09	\$287.00	
7 - 18	Royal Flying Doctor Service	Community service	per tonne	Yes	10%	50% of Fee	
7 - 19	Annual Landing Fee for GA Aircraft under 2500kg MTOW for Broken Hill LGA Residents. Unlimited Landings (Private Use Only)	Cost recovery	Year	Yes	\$ 20.45	\$225.00	
7	Aircraft Parking Area						
7 - 20	Aircraft parking allotments – exclusive of landing fees	Cost recovery	Month	Yes	\$ 4.91	\$54.00	
7 - 21	Non-commercial operator's parking allotments – inclusive of landing fees	Cost recovery	Month	Yes	\$ 8.36	\$92.00	

**KEY THEME 2 - OUR ECONOMY** 

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

	KEY THEME 2	- OUR ECONOMY				
	All	RPORT				
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fee (inc GST)
7	Car Parking Hire (Secure car park)					
7 - 22	Permanent space (per space)	Cost recovery	Month	Yes	\$ 6.73	\$74.00
7 - 23	Casual space (per space)	Cost recovery	Day	Yes	\$ 1.00	\$11.00
7	Car Parking (Unsecured parking in Public car park)					
7 - 24	First Three Hours	Cost recovery	Per Period	No	\$ -	Free
7 - 25	Three to Five Hours	Cost recovery	Per Period	Yes	\$ 0.64	\$7.00
7 - 26	Five plus hours	Cost recovery	Per Day	Yes	\$ 1.00	\$11.00
7 - 27	Two plus Days	Cost recovery	Per Period	Yes	10%	\$10 first day S each subsec day
7 - 28	Long Term Permit	Cost recovery	Per annum	Yes	\$ 53.55	\$589.00
7	Airport Terminal Building Advertising - External (Must be tourism lin	nked)				
7 - 29	Signage 2.4m x 1.2m	Market price	Year	Yes	10%	POA

Fees and Charges 2025-2026

		KEY THEME 3 - OUR E	NVIRONMENT				
		LIVING DES	ERT				
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
	8	General Admission					
	8 - 1	Adult (each)	Cost recovery	Per visit	Yes	\$ 0.91	\$10.00
	8 - 2	Concession (campers, pensioners, student, seniors card, groups)	Cost recovery	Per visit	Yes	\$ 0.64	\$7.00
	8 - 3	Child under 5 years	Cost recovery	Per visit	No	\$ -	No Charge
	8 - 4	Family with children	Cost recovery	Per visit	Yes	\$ 2.27	\$25.00
	8	Annual Passes					
	8 - 5	Residents annual multi pass for Living Desert and Geocentre (each adult)	Cost recovery	Per person per year	Yes	\$ 2.27	\$25.00
	8 - 6	Residents annual multi pass for Living Desert and Geocentre - Concessions	Cost recovery	Per person per year	Yes	\$ 1.82	\$20.00
	8	Primitive Camping					
	8 - 7	Caravan Site Fee - per night up to two people	Cost recovery	Site	Yes	\$ 2.27	\$25.00
	8 - 8	Additional people	Cost recovery	Person	Yes	10%	\$12.00
	8 - 9	Camping Site Fee	Cost recovery	Person	Yes	10%	\$12.00
	8	Function Hire					
	8 - 9	Up to 100 persons	Cost recovery	Function	Yes	10%	\$120 plus entry fee for each attendee
	8 - 10	101 - 250 persons	Cost recovery	Function	Yes	10%	\$295 plus entry fee for each attendee
	8 - 11	251 persons and above	Cost recovery	Function	Yes	10%	\$580 plus entry fee for each attendee
	8 - 12	Application for Public Liability Insurance Cover (Cost Recovery functions only) Note: This cover does not apply to incorporated bodies, sporting clubs or associations	Cost recovery	Function	Yes	10%	By Quotation
	8	WILLYAMA COMMO	N				
	8	Pounding and Impounding					
	8 - 13	Driving fee	Cost recovery	Beast	No	\$ -	\$150.00
		Impoundment fee	Cost recovery	Beast	No	\$ -	\$50.00
		Release fee	Cost recovery	Beast	No	\$ -	\$50.00
	8 - 16	Deterrent fee	Cost recovery	Beast	No	\$ -	\$100.00
	8 - 17	Total cost per beast \$110.00 - one beast represents one horse or cow and equivalent to ten sheep or goats	Cost recovery	Beast	No	\$ -	\$350.00
П	8 - 18	Sustenance fee	Cost recovery	Beast	Yes	10%	Actual Cost

29 Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

П		PLANNING, DEVELOPMENT AN	ID COMPLIANCE				
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
11	10	Fees for development applications—other than State significant development	pment				
	10 - 1	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of up to \$5,000	Statutory	Each	No	-	\$147.00
	10 - 2	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of \$5,001-\$50,000	Statutory	Each	No	-	\$226.00, plus \$3.00 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$5,000
	10 - 3	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of \$50,001-\$250,000	Statutory	Each	No	-	\$469.00 plus \$3.64 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$50,000
	10 - 4	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of \$250,001-\$500,000	Statutory	Each	No	-	\$1,544.00 plus \$2,34 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$250,000

**KEY THEME 3 - OUR ENVIRONMENT** 

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of Fees and Charges 2025-2026

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Ш		PLANNING, DEVELOPMENT AND COMPLIANCE							
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
	10 - 5	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of \$500,001-\$1 million	Statutory	Each	No	-	\$2,325.00 plus \$1.64 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$500,000		
	10 - 6	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of \$1,000,001-\$10 million	Statutory	Each	No	-	\$3,483.00 plus \$1,44 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$1 million		
	10 - 7	Development application for development, other than a development application referred to in item 2.2 or 2.3, involving the erection of a building, the carrying out of a work or the demolition of a work or building with an estimated development cost, including GST, of more than \$10 million	Statutory	Each	No	-	\$21,146.00 plus \$1.19 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$10 million		
	10 - 8	Development application for development for the purposes of 1 or more advertisements, but only if the fee under this item exceeds the fee that would be payable under item 2.1—	Statutory	Each	No	-	\$379 for 1 advertisement, plus \$93.00 for each additional advertisement		
	10 - 9	Development application for development involving the erection of a dwelling house with an estimated development cost, including GST, of \$100,000 or less	Statutory	Each	No	-	\$606.00		

**KEY THEME 3 - OUR ENVIRONMENT** 

		KEY THEME 3 - OUR ENV PLANNING,DEVELOPMENT AN					
Item	No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
10 -	10	Development application involving subdivision, other than strata subdivision, involving the opening of a public road	Statutory	Each	No	-	\$885.00, plus \$65.00 for each additional lot created by the subdivision
10 -	11	Development application involving subdivision, other than strata subdivision, not involving the opening of a public road	Statutory	Each	No	-	\$440.00, plus \$53.00 for each additional lot created by the subdivision
10 -	12	Development application involving strata subdivision	Statutory	Each	No	-	\$440.00, plus \$65.00 for eac additional lot created by the subdivision
10 -	13	Development application for development not involving the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a work or building	Statutory	Each	No	-	\$379.00
10		Additional fees for development applications — other than State signif	icant development				
10 -	14	Additional fee for development application for integrated development— payable to consent authority	Statutory	Each	No	-	\$187.00
10 -	15	Additional fee for development application for integrated development—payable to approval body	Statutory	Each	No	-	\$426.00
10 -	16	Additional fee for development application for development requiring concurrence, other than if concurrence is assumed under this Regulation, section 55—payable to consent authority	Statutory	Each	No	-	\$187.00
10 -	17	Additional fee for development application for development requiring concurrence, other than if concurrence is assumed under this Regulation, section 55—payable to concurrence authority	Statutory	Each	No	-	\$426.00
10 -	18	Additional fee for development application for designated development	Statutory	Each	No	-	\$1,226.00
10 -	19	Additional fee for development application that is referred to design review panel for advice	Statutory	Each	No	-	\$3,996.00
10 -	20	Giving of notice for designated development	Statutory	Each	No	-	\$2,957.00

Attachment 1 DRAFT Delivery Program 2022-2026 incorporating Operational Plan 2025-2026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES

2025/2026

GST 2025/26 Fees **Pricing Policy ID** Basis Item No **Particulars GST** Y/N (inc GST) Giving of notice for nominated integrated development, threatened 10 21 Statutory Each No \$1,472.00 _ species development or Class 1 aguaculture development 22 10 Giving of notice for prohibited development Statutory Each No \$1,472 Giving of notice for other development for which a community 10 Statutory Each No \$1,472.00 participation plan requires notice to be given Fees for modification of development consents — other than State significant development 10 Modification application under the Act, section 4.55(1) (minor error, 10 Statutory Each No \$95.00 misdescription or miscalculation) Lesser of— Modification application— (a) \$859.00, or (a) under the Act, section 4.55(1A), or (b) 50% fee for Statutory Each No (b) under the Act, section 4.56(1) that involves, in the consent original authority's opinion, minimal environmental impact application Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original development application was— 50% fee for 10 25 (a) less than 1 fee unit, or original Statutory Each No (b) 1 fee unit or more and the original development application did application not involve the erection of a building, the carrying out of a work or the demolition of a work or building Note: for 2024/25 financial year, 1 fee unit is \$111.32 Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if— (a) the fee for the original development application was 1 fee unit or \$253.00 10 26 Statutory Each No (b) the original development application involved the erection of a dwelling house with an estimated development cost, including GST, of \$100,000 or less Note: for 2024/25 financial year, 1 fee unit is \$111.32

KEY THEME 3 - OUR ENVIRONMENT
PLANNING DEVELOPMENT AND COMPLIANCE

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ام، آ	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fee (inc GST)
Fees and Charges	10 - 27	Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated development cost, including GST, of up to \$5,000	Statutory	Each	No	-	\$73.00
2020	10 - 28	Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated development cost, including GST, of \$5,001–\$250,000	Statutory	Each	No	-	\$113.00, plu \$1.50 for ear \$1,000, or po \$1,000, by wh the estimate developme cost, includi GST, exceed \$5,000
	10 - 29	Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated development cost, including GST, of \$250,001–\$500,000	Statutory	Each	No	-	\$666.00, plu \$0.85 for ea \$1,000, or po \$1,000, by wh the estimate developme cost, includi GST, excee \$250,000
2025/2026	10 - 30	Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated development cost, including GST, of \$500,001–\$1 million	Statutory	Each	No	-	\$949.00, plu \$0.50 for ea \$1,000, or pu \$1,000, by wh the estimate developme cost, includi GST, excee \$500,000

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of
Fees and Charges 2025-2026

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

il		PLANNING, DEVELOPMENT AND COMPLIANCE								
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)			
) ; ; ;	10 - 31	Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated development cost, including GST, of \$1,000,001–\$10 million	Statutory	Each	No	1	\$1314.00, plus \$0.40 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$1 million			
	10 - 32	Modification application under the Act, section 4.55(2) or 4.56(1) that does not, in the consent authority's opinion, involve minimal environmental impact, if the fee for the original application was 1 fee unit or more and the application relates to an original development application, other than an original development application specified in item 4.3 or 4.4, with an estimated development cost, including GST, of more than \$10 million	Statutory	Each	No	-	\$6310.00, plus \$0.27 for each \$1,000, or part \$1,000, by which the estimated development cost, including GST, exceeds \$10 million			
	10 - 33	Additional fee for modification application if notice of application is required to be given under the Act, section 4.55(2) or 4.56(1)	Statutory	Each	No	-	\$886.00			
	10 - 34	Additional fee for modification application that is accompanied by statement of qualified designer	Statutory	Each	No	-	\$1,013.00			
	10 - 35	Additional fee for modification application that is referred to design review panel for advice	Statutory	Each	No	-	\$3,996.00			
l	10	Fees for reviews and appeals								
	10 - 35	Application for review under the Act, section 8.3 that relates to a development application not involving the erection of a building, the carrying out of a work or the demolition of a work or building	Statutory	Each	No	-	50% fee for original development application			
	10 - 36	Application for review under the Act, section 8.3 that relates to a development application involving the erection of a dwelling house with an estimated development cost, including GST, of \$100,000 or less	Statutory	Each	No	-	\$253.00			

**KEY THEME 3 - OUR ENVIRONMENT** 

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of
Fees and Charges 2025-2026

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

ı		PLANNING, DEVELOPMENT AND COMPLIANCE							
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
	10 - 37	Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of up to \$5,000	Statutory	Each	No	-	\$73.00		
	10 - 38	Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of \$5,001–\$250,000	Statutory	Each	No	-	\$114.00, plus \$1.50 for each \$1,000, or part \$1,000, by which the estimated development cost exceeds \$5,000		
	10 - 39	Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of \$250,001–\$500,000	Statutory	Each	No	-	\$666.00, plus \$0.85 for each \$1,000, or part \$1,000, by which the estimated development cost exceeds \$250,000		
	10 - 40	Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of \$500,001–\$1 million	Statutory	Each	No	-	\$949.00, plus \$0.50 for each \$1,000, or part \$1,000, by which the estimated development cost exceeds \$500,000		

**KEY THEME 3 - OUR ENVIRONMENT** 

Schedule of Fees and Charges 2025/2026

**Broken Hill City Council** 

29 Attachment 1
, DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of
Fees and Charges 2025-2026

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

101		PLANNING, DEVELOPMENT AND COMPLIANCE						
- 1	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)	
rees allu cilaiges	I I() _ // // /	Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of \$1,000,001–\$10 million	Statutory	Each	No	-	\$1,314.00, plus \$0.40 for each \$1,000, or part \$1,000, by which the estimated development cost exceeds \$1 million	
		Application for review under the Act, section 8.3 that relates to a development application for development, not referred to in item 7.1, 7.2 or 7.3, with an estimated development cost, including GST, of more than \$10 million	Statutory	Each	No	-	\$6,310.00, plus \$0.27 for each \$1,000, or part \$1,000, by which the estimated development cost exceeds \$10 million	
	10 - 43	Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated development cost, including GST, is less than \$100,000	Statutory	Each	No	-	\$73.00	
	10 - 44	Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated development cost, including GST, is \$100,000–\$1 million	Statutory	Each	No	ı	\$199.00	
	10 - 45	Application for review of decision to reject and not determine a development application under the Act, section 8.2(1)(c) if the estimated development cost, including GST, is more than \$1 million	Statutory	Each	No	-	\$333.00	
	10 - 46	Appeal against determination of modification application under the Act, section 8.9	Statutory	Each	No	-	50% fee that was payable for the application the subject of appeal	
3	10 - 47	Notice of application for review of a determination under the Act, section 8.3	Statutory	Each	No	-	\$826.00	

**KEY THEME 3 - OUR ENVIRONMENT** 

		PLANNING, DEVELOPMENT AND COMPLIANCE						
			Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
	10	- 48	Lodgement of building plans at Essential Water for proponent	Cost recovery	Each	Yes	10%	\$98.50 plus Essential Water fee
	10	- 49	Amendment of Local Environmental Plan (LEP) (including rezoning)	Cost Recovery	Each	No	\$ -	\$5,441.00 plus 3rd party charges
10 FEES FOR CERTIFICATION WORK								
Certification Work Category 1:  10 Class 10 building up to 120m2 floor area and up to 8m in height, with no internal dividers/walls, not involving any performance solutions								
	10	- 50	Category 1 CC Package- Includes: 1 Construction Certificate application, and Principal Certifier appointment, and Up to 2 critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 68.64	\$755.00
	10	- 51	Category 1 CDC Package- includes: 1 Complying Development Certificate application, and Principal Certifier appointment, and Up to 2 Critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 85.36	\$939.00
	10	- 52	Application for a Construction Certificate relating to a Category 1 building	Market price	Each	Yes	\$ 43.45	\$478.00
	10	- 53	Application for a Complying Development Certificate relating to a Category 1 building	Market price	Each	Yes	\$ 61.91	\$681.00
	10	- 54	Appointment of Council as Principal Certifier for development relating to a Category 1 building	Market price	Each	Yes	\$ 13.73	\$151.00
	10	- 55	Application for an Occupation Certificate relating to a Category 1 building	Market price	Each	Yes	\$ 12.45	\$137.00
	10	- 56	Critical Stage inspection of Category 1 building where Council is the Principal Certifier	Market price	Each	Yes	\$ 13.27	\$146.00
	10	- 57	Additional CC/CDC fee - Performance Solution not relating to fire safety	Market price	Each	Yes	10%	\$455.00
	10	- 58	Additional CC/CDC fee - Performance Solution relating to fire safety	Market price	Each	Yes	10%	\$811.00
Certification Work Category 2: A new class 1 building not involving any performance solutions								

	PLANNING, DEVELOPMENT AND COMPLIANCE							
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
10 - 59	Category 2 CC Package- Includes: 1 Construction Certificate application, and Principal Certifier appointment, and Up to 5 Critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 133.55	\$1,469.00		
10 - 60	Category 2 CDC Package- includes: 1 Complying Development Certificate application, and Principal Certifier appointment, and Up to 5 Critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 154.36	\$1,698.00		
10 - 61	Application for a Construction Certificate relating to a Category 2 building	Market price	Each	Yes	\$ 71.09	\$782.00		
10 - 62	Application for a Complying Development Certificate relating to a Category 2 building	Market price	Each	Yes	\$ 94.18	\$1,036.00		
10 - 63	Appointment of Council as Principal Certifier for development relating to a Category 2 building	Market price	Each	Yes	\$ 13.73	\$151.00		
10 - 64	Application for an Occupation Certificate relating to a Category 2 building	Market price	Each	Yes	\$ 21.64	\$238.00		
10 - 65	Critical Stage inspection of Category 2 building where Council is the Principal Certifier	Market price	Each	Yes	\$ 13.27	\$146.00		
10 - 66	Additional CC/CDC fee - Performance Solution not relating to fire safety	Market price	Each	Yes	10%	\$455.00		
10 - 67	Additional CC/CDC fee - Performance Solution relating to fire safety	Market price	Each	Yes	10%	\$811.00		
10	Certification Work Category 3: Alteration or additions to an existing class 1 building that is NOT BASIX affected and does not involve any performance solutions OR Any Class 10 building not in Category 1 that does not involve any performance solutions							
10 - 68	Category 3 CC Package- Includes: 1 Construction Certificate application, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 84.73	\$932.00		

	KEY THEME 3 - OUR ENVIRONMENT PLANNING, DEVELOPMENT AND COMPLIANCE									
es 2025-2026	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fee (inc GST)			
and Charges	- 69	Category 3 CDC Package- includes:  1 Complying Development Certificate application, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 97.27	\$1,070.00			
10 10	- 70	Application for a Construction Certificate relating to a Category 3 building	Market price	Each	Yes	\$ 43.45	\$478.00			
10	- 71	Application for a Complying Development Certificate relating to a Category 3 building	Market price	Each	Yes	\$ 57.27	\$630.00			
10	- 72	Appointment of Council as Principal Certifier for development relating to a Category 3 building	Market price	Each	Yes	\$ 13.73	\$151.00			
10	- 73	Application for an Occupation Certificate relating to a Category 3 building	Market price	Each	Yes	\$ 21.64	\$238.00			
10	- 74	Critical Stage inspection of Category 3 building where Council is the Principal Certifier	Market price	Each	Yes	\$ 13.27	\$146.00			
10	- 75	Additional CC/CDC fee - Performance Solution not relating to fire safety	Market price	Each	Yes	10%	\$455.00			
10	- 76	Additional CC/CDC fee - Performance Solution relating to fire safety	Market price	Each	Yes	10%	\$811.00			
10		Certification Work Category 4: Additions or alterations to an existing Class 1 dwelling that is BASIX affected development, but does not involve any performance solutions.								
10	- 77	Category 4 CC Package- Includes: 1 Construction Certificate application, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application	Market price	Each	Yes	\$ 97.27	\$1,070.00			
		Category 4 CDC Package- includes:  1 Complying Development Certificate application, and	Market price	Each	Yes	\$ 113.82	\$1,252.00			
10	- 78	Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application	Market price							
	- 78 - 79	Up to 3 Critical stage inspections, and	Market price	Each	Yes	\$ 57.27	\$630.00			

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of Fees and Charges 2025-2026

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES

2025/2026

	PLANNING, DEVELOPMENT AND COMPLIANCE							
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
10 - 81	Appointment of Council as Principal Certifier for development relating to a Category 4 building	Market price	Each	Yes	\$ 13.73	\$151.00		
10 - 82	Application for an Occupation Certificate relating to a Category 4 building	Market price	Each	Yes	\$ 26.27	\$289.00		
10 - 83	Critical Stage inspection of Category 4 building where Council is the Principal Certifier	Market price	Each	Yes	\$ 13.27	\$146.00		
10 - 84	Additional CC/CDC fee - Performance Solution not relating to fire safety	Market price	Each	Yes	10%	\$455.00		
10 - 85	Additional CC/CDC fee - Performance Solution relating to fire safety	Market price	Each	Yes	10%	\$811.00		
10	Certification Work Category 5: A new Class 1 dwelling AND a detached Class 10a shed/garage/carport patio, neither involving any performance solutions							
10 - 86	Category 5 CC Package- Includes: 1 Construction Certificate application, and Principal Certifier appointment, and Up to 7 Critical stage inspections, and 2 Occupation certificate applications (1 for the dwelling, 1 for the outbuilding)	Market price	Each	Yes	\$ 196.55	\$2,162.00		
10 - 87	Category 4 CDC Package- includes: 1 Complying Development Certificate application, and Principal Certifier appointment, and Up to 7 Critical stage inspections, and 2 Occupation certificate applications (1 for the dwelling, 1 for the outbuilding)	Market price	Each	Yes	\$ 227.18	\$2,499.00		
10 - 88	Additional critical Stage inspection of Category 5 development where Council is the Principal Certifier	Market price	Each	Yes	\$ 13.27	\$146.00		

**KEY THEME 3 - OUR ENVIRONMENT** 

Schedule of Fees and Charges 2025/2026

**Broken Hill City Council** 

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of Fees and Charges 2025-2026

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

	PLANNING, DEVELOPMENT AN					
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
10	Certification Work Category 6: New domestic swimming pool that is NOT BASIX affected development.					
10 - 89	Category 6 CC Package- Includes:  1 Construction Certificate application, and consideration of performance solution relating to H2P4, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application. (note additional fees below may apply)	Market price	Each	Yes	10%	\$1,001.00
10 - 90	Category 6 CDC Package- Includes:  1 Complying Development Certificate application, and consideration of performance solution relating to H2P4, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and  1 Occupation certificate application. (note additional fees below may apply)	Market price	Each	Yes	10%	\$1,092.00
10 - 91	Application for a Construction Certificate relating to a Category 6 building	Market price	Each	Yes	10%	\$529.00
10 - 92	Application for a Complying Development Certificate relating to a Category 6 building	Market price	Each	Yes	10%	\$630.00
10 - 93	Appointment of Council as Principal Certifier for development relating to a Category 6 building	Market price	Each	Yes	10%	\$252.00
10 - 94	Application for an Occupation Certificate relating to a Category 6 development	Market price	Each	Yes	10%	\$289.00
10 - 95	Critical Stage inspection of Category 6 development where Council is the Principal Certifier	Market price	Each	Yes	10%	\$146.00
10 - 96	Additional CC/CDC fee - Performance Solution relating to Performance Requirement other than H2P4	Market price	Each	Yes	10%	\$811.00
10	Certification Work Category 7: New domestic swimming pool that is BASIX affected development.					

**KEY THEME 3 - OUR ENVIRONMENT** 

2022-2026 Plan 2025- chedule of 2025-2026		KEY THEME 3 - OUR ENV PLANNING,DEVELOPMENT AN					
al Pla al Pla t Sch es 20	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
DRAFT Delivery Program 2022-2026 ncorporating Operational Plan 2025- 2026 inclusive of Draft Schedule of Fees and Charges 2025-2026	10 - 97	Category 7 CC Package- Includes:  1 Construction Certificate application, and consideration of performance solution relating to H2P4, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application. (note additional fees below may apply)	Market price	Each	Yes	10%	\$1,046.00
i n	10 - 98	Category 7 CDC Package- Includes:  1 Complying Development Certificate application, and consideration of performance solution relating to H2P4, and Principal Certifier appointment, and Up to 3 Critical stage inspections, and 1 Occupation certificate application. (note additional fees below may apply)	Market price	Each	Yes	10%	\$1,137.00
FLAN 2023/2026, ENUE POLICY AARGES	10 - 99	Application for a Construction Certificate relating to a Category 7 building (note additional fees below may apply)	Market price	Each	Yes	10%	\$579.00
RAFI OPERATIONAL PLAN 2025/20 STATEMENT OF REVENUE POLICY ULE OF FEES AND CHARGES	10 - 100	Application for a Complying Development Certificate relating to a Category 7 building (note additional fees below may apply)	Market price	Each	Yes	10%	\$680.00
AL PLAN EVENUE CHARG	10 - 101	Appointment of Council as Principal Certifier for development relating to a Category 7 building	Market price	Each	Yes	10%	\$252.00
OPERATIONAL EMENT OF REVI OF FEES AND CH	10 - 102	Application for an Occupation Certificate relating to a Category 7 development	Market price	Each	Yes	10%	\$289.00
ENT OF	10 - 103	Critical Stage inspection of Category 7 development where Council is the Principal Certifier	Market price	Each	Yes	10%	\$146.00
MEN	10 - 104	Additional CC/CDC fee - Performance Solution relating to fire safety (does not include NSW Fire & Rescue fees if applicable)	Market price	Each	Yes	10%	\$811.00
STATEM	10	Certification Work Category 8:  Alterations to existing Class 5, 6, 7 or 8 building with a total floor area less than 200m2 (no additional floor area proposed)					
A IING DRAF OF THE STAT	10 - 105	Application for a Construction Certificate relating to a Category 8 building (note additional fees below may apply)	Market price	Each	Yes	10%	\$478.00
INCURPORATING DRAFT INCLUSIVE OF THE STAT AND DRAFT SCHEDULE O 2025/2026	10 - 106	Application for a Complying Development Certificate relating to a Category 8 building (note additional fees below may apply)	Market price	Each	Yes	10%	\$579.00

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

		KEY THEME 3 - OUR ENV PLANNING,DEVELOPMENT AN					
lter	n No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fee (inc GST)
10 -	107	Appointment of Council as Principal Certifier for development relating to a Category 6 building	Market price	Each	Yes	10%	\$252.00
10 -	108	Application for an Occupation Certificate relating to a Category 6 development	Market price	Each	Yes	10%	\$289.00
10 -	109	Critical Stage inspection of Category 6 development where Council is the Principal Certifier	Market price	Each	Yes	10%	\$146.00
10 -	110	Additional CC/CDC fee - Performance Solution relating to F3P1 only	Market price	Each	Yes	10%	\$202.00
10 -	111	Additional CC/CDC fee - Performance Solution not relating to fire safety (other than F3P1)	Market price	Each	Yes	10%	\$455.00
10 -	112	Additional CC/CDC fee - Performance Solution relating to fire safety (does not include NSW Fire & Rescue fees if applicable)	Market price	Each	Yes	10%	\$811.00

Schedule of Fees and Charges 2025/2026

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### **Broken Hill City Council**

H	em	No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 F (inc GS
10			Certification Work Category 9: Alterations and/or additions to existing Class 5, 6, 7 or 8 building with a total final floor area less than 200m2					
10	-	113	Application for a Construction Certificate relating to a Category 9 building (note additional fees below may apply)	Market price	Each	Yes	10%	The great \$478 OR 0.124% of estimated develop cost (which will be setted to be sett
10	-	114	Application for a Complying Development Certificate relating to a Category 9 building (note additional fees below may apply)	Market price	Each	Yes	10%	The great \$680 OR 0.124% o estimat developr cost (wh estimat developr cost includ and is rou up to the \$1000
10	-	115	Appointment of Council as Principal Certifier for development relating to a Category 10 building	Market price	Each	Yes	10%	\$252.0
10	-	116	Application for an Occupation Certificate relating to a Category 10 development	Market price	Each	Yes	10%	\$289.0
10	-	117	Critical Stage inspection of Category 10 development where Council is the Principal Certifier	Market price	Each	Yes	10%	\$146.0
10	_	118	Additional CC/CDC fee - Performance Solution relating to F3P1 only	Market price	Each	Yes	10%	\$202.0

## ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

-0707		KEY THEME 3 - OUR EN\ PLANNING.DEVELOPMENT AN					
1	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
9	10 - 119	Additional CC/CDC fee - Performance Solution not relating to fire safety (other than F3P1)	Market price	Each	Yes	10%	\$455.00
5	10 - 120	Additional CC/CDC fee - Performance Solution relating to fire safety (does not include NSW Fire & Rescue fees if applicable)	Market price	Each	Yes	10%	\$811.00
-	10	Certification Work Category 10: NEW Class 5, 6, 7 or 8 building with a total final floor area less than 500m2 OR Alteration/additions to class 5, 6, 7 or 8 building with final total floor area between 200m2 and 500m2					
	10 - 121	Application for a Construction Certificate relating to a Category 10 building (note additional fees below may apply)	Market price	Each	Yes	10%	The greater of \$680 OR 0.124% of the estimated development cost (where estimated development cost includes GST and is rounded up to the next \$1000)
	10 - 122	Application for a Complying Development Certificate relating to a Category 10 building (note additional fees below may apply)	Market price	Each	Yes	10%	The greater of \$884 OR 0.124% of the estimated development cost (where estimated development cost includes GST and is rounded up to the next \$1000)
	10 - 123	Appointment of Council as Principal Certifier for development relating to a Category 10 building	Market price	Each	Yes	10%	\$252.00

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Fees and Charges 2025-2026

	KEY THEME 3 - OUR ENVIRONMENT						
	PLANNING, DEVELOPMENT AN	ND COMPLIANCE					
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)	
10 - 124	Application for an Occupation Certificate relating to a Category 10 development	Market price	Each	Yes	10%	\$289.00	
10 - 125	Critical Stage inspection of Category 10 development where Council is the Principal Certifier	Market price	Each	Yes	10%	\$146.00	
10 - 126	Additional CC/CDC fee - Performance Solution relating to F3P1 only	Market price	Each	Yes	10%	\$202.00	
10 - 127	Additional CC/CDC fee - Performance Solution not relating to fire safety (other than F3P1)	Market price	Each	Yes	10%	\$455.00	
10 - 128	Additional CC/CDC fee - Performance Solution relating to fire safety (does not include NSW Fire & Rescue fees if applicable)	Market price	Each	Yes	10%	\$811.00	
10	Certification Work Category 11:  NEW or alterations/additions to Class 5, 6, 7 or 8 building with a total final floor area between 500m2 and 2000m2						
10 - 129	Application for a Construction Certificate relating to a Category 11 building (note additional fees below may apply)	Market price	Each	Yes	10%	The greater of \$782 OR 0.124% of the estimated development cost (where estimated development cost includes GST and is rounded up to the next \$1000)	

Attachment 1 Program 2022-2026 rational Plan 2025- of Draft Schedule of Charges 2025-2026		KEY THEME 3 - OUR ENV					
	Item No	PLANNING, DEVELOPMENT AN Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
DRAFT Delivery incorporating Ope 2026 inclusive o	10 - 130	Application for a Complying Development Certificate relating to a Category 11 building (note additional fees below may apply)	Market price	Each	Yes	10%	The greater of \$985 OR 0.124% of the estimated development cost (where estimated development cost includes GST and is rounded up to the next \$1000)
-202 )26,	10 - 131	Appointment of Council as Principal Certifier for development relating to a Category 11 building	Market price	Each	Yes	10%	\$252.00
M 2025. 2025/20 POLICY ES	10 - 132	Application for an Occupation Certificate relating to a Category 11 development	Market price	Each	Yes	10%	\$289.00
	10 - 133	Critical Stage inspection of Category 11 development where Council is the Principal Certifier	Market price	Each	Yes	10%	\$146.00
OGRA PLAN ENUE	10 - 134	Additional CC/CDC fee - Performance Solution relating to F3P1 only	Market price	Each	Yes	10%	\$202.00
Y PRONAL REVE	10 - 135	Additional CC/CDC fee - Performance Solution not relating to fire safety (other than F3P1)	Market price	Each	Yes	10%	\$455.00
IVERY PROSTIONAL I TOFREVE SAND CH	10 - 136	Additional CC/CDC fee - Performance Solution relating to fire safety (does not include NSW Fire & Rescue fees if applicable)	Market price	Each	Yes	10%	\$811.00

**Broken Hill City Council** 

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ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

		PLANNING, DEVELOPMENT AN	ID COMPLIANCE				
Item	No No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
10		Certification Work Category 12:  New or Alterations/additions to a Class 2, 3, or 9 building, less than 2000m2  OR other work not listed in any other category					
10 -	137	All certification work  Note: Quotations to be based on the hours of work estimated to be required, plus on-costs with reference to other categories of fees in this schedule.	Market price	Each	Yes	10%	POA
10		Certification Work Category X: Certification work on: a. an unclassified building, or b. a class 2-9 building having- i. a floor area of more than 2000m2, or ii. A rise in storeys of more than- (A) 3 storeys, or (B) 4 storeys but only if the ground floor or basement level is a class 7a building and the other 3 storeys are a class 2 building, or c. Subdivision work, such as: i. Appointment as Principal Certifier for subdivision development, or ii. Subdivision Works Certificates					
10 -	138	All certification work  Note: Council currently does not have any employee registered certifiers that can perform this work. As a result, the fees for such services will be the actual cost to Council plus a 10% administration and handling fee.	Market price	Each	Yes	10%	Actual cost +10%
10		Other Certification work fees					
10 -	139	Site inspection for CC or CDC where Council is not certifier with application (buildings within the scope of Building Surveyor - Restricted (all classes of building) only) (s16 EP&A(DC&FS) Reg 2021 or s139 EP&A Reg 2021)	Market price	Each	Yes	10%	\$137.00
10 -	140	Critical Stage inspection where Council is not Principal Certifier - Class 1 and 10 buildings only	Market price	Each	Yes	10%	\$275.00

**KEY THEME 3 - OUR ENVIRONMENT** 

		PLANNING, DEVELOPMENT AN	ID COMPLIANCE				
Ite	em No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
10	- 141	Critical Stage inspection where Council is not Principal Certifier - buildings within the scope of Building Surveyor - Restricted (all classes of building), other than class 1 and 10.	Market price	Each	Yes	10%	\$370.00, plus \$137 per hour after the first hour (or part hour) travelling or on site
10	- 142	Application for modified Construction Certificate or Complying Development Certificate (minor/insubstantial changes only)	Market price	Each	Yes	10%	The greater of either 25% of the original application fee OR \$276
10	- 143	Application for modified Construction Certificate or Complying Development Certificate other than minor	Market price	Each	Yes	10%	60% of the original application fee
10	- 144	Administration fee (if application or appointment is withdrawn prior to work being carried out)  Note: Where a fee package was used, the manager in charge of the certification work shall determine the amount to be refunded with reference to the proportion of work carried out, and subtract this administration fee from the amount remaining.	Cost Recovery	Each	Yes	10%	\$146.00
10		OTHER - PLANNING, BUILDING AND COMPLIANCE					
10		Subdivision Certificate (SC)					
10	- 145	Subdivision Certificate (LGA Act) - 1 - 10 lots	Market price	Each	Yes	\$ 11.64	\$128.00
10	- 146	Subdivision Certificate (LGA Act) - more than 10 lots	Market price	Each	Yes	\$ 16.09	\$177.00
10		Registration of Certificate by private certifier					
10	- 147	Certificate registration fee	Statutory	Each	Yes	\$ 4.18	\$46.00
10		Planning Certificates - Section 10.7 (formerly Section 149)					
10	- 148	Application for planning certificate under the Act, section 10.7(1) (formerly Section 149 (2))	Statutory	Each	No	\$ -	\$71.00
10	- 149	Additional fee if planning certificate includes advice under the Act, section 10.7(5) (formerly Section 149 (5))	Statutory	Each	No	\$ -	\$107.00
10	- 150	Additional fee if Planning Certificate required urgently	Cost recovery	Each	Yes	\$ 8.73	\$96.00
10	- 151	Planning certificate administration charge upon cancellation of application	Cost recovery	Each	Yes	10%	50% of application fee
10	- 152	Provision of certified copy of a document, map or plan under the Act, section 10.8(2)	Statutory	Each	No	\$ -	\$71.00

Schedule of Fees and Charges 2025/2026

2025/2026

2025/2026

2026 inclusive of Draft Schedule of

Charges 2025-2026 PLANNING DEVELOPMENT AND COMPLIANCE **GST** 2025/26 Fees Item No **Particulars Pricing Policy ID GST Basis** (inc GST) **Building Information Certificate Fees** Application for Building Information Certificate relating to a Class 1 No 10 - 153 Statutory Each \$ \$425.00 building or a class 10 building and Application for Building Information Certificate relating to part of a 10 -154 building that consists of an external wall only or does not otherwise Statutory Each No \$ \$425.00 have a floor area Application for Building Information Certificate relating to a class 2-9 10 - 155 building were the floor area of the building or part does not exceed Statutory No \$ \$425.00 Each 200 square metres \$425.00, plus \$0.50 for each square meter or Application for Building Information Certificate relating to a class 2-9 part square 156 building were the floor area of the building or part is between 200m² Statutory Each \$ meter, by which and 2,000 m² the floor area exceeds 200 square meters. \$1325.00, plus \$0.10 per square meter, or part Application for Building Information Certificate relating to a class 2-9 square meter, by building were the floor area of the building or part exceeds 2,000 10 157 Statutory Each \$ which the floor square metres area exceeds 2,000 square meters Additional fee for Building Information Certificate where more than 158 \$ 10 Statutory Each application \$100.00 one inspection is necessary 10 Certificates as to Notices / Orders Application for a certificate as to whether there are any outstanding 10 -159 Cost recovery Each No \$ \$85.00 notices issued by the Council in respect of land 10 ees for Applications under section 68 of the Local Government Act 1993 Application to install manufactured home, or other moveable Cost recovery 10 -160 Each No \$ \$1,094.00 dwelling (includes two inspections) Additional Inspection for manufactured home, moveable dwelling or \$ 10 -161 Each No \$139.00 Cost recovery associated structure

**KEY THEME 3 - OUR ENVIRONMENT** 

Fees and Charges 2025-2026

		KEY THEME 3 - OUR ENV PLANNING.DEVELOPMENT AN					
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
	10 - 162	Part C2 or C3 - Place waste/waste storage container in a public place other than a road	Cost recovery	\$100 per application and \$20 per week or part thereof	No	\$ -	\$106 per application and \$22 per week or part thereof
	10 - 163	Part E1 - Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway	Cost recovery	\$50 per annum	No	\$ -	\$53.00
	10 - 164	Part E2 - Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	Cost recovery	\$50 per annum	No	\$ -	\$53.00
	10 - 165	Part F2 and 3 - Operate a caravan park/camping ground or manufactured home estate	Cost recovery	\$250 per application (approval valid for 5 years)	No	\$ -	\$426.00
	10 - 166	Amusement devices - small devices	Statutory	Each	No	\$ -	Exempt under cl75 Local Government (General) Regulation 2021
Ш	10 - 167	Amusement devices - application fee for approval	Cost recovery	Each	No	\$ -	\$57.00
Ш	10 - 168	Application to install septic system (includes registration)	Cost recovery	Each	No	\$ -	\$307.00
	10 - 169	Application to install aerated wastewater treatment system (includes registration)	Cost recovery	Each	No	\$ -	\$400.00
Ш	10 - 170	Amended application to install septic or AWTS	Cost recovery	Each	No	\$ -	\$102.00
	10 - 171	Onsite sewerage management inspections - low, medium and high categories	Cost recovery	Each	No	\$ -	\$133.00
	10 - 172	Application to register a septic tank, AWTS, or onsite water treatment	Cost recovery	Each	No	\$ -	\$48.00
Ш	10	Swimming Pools					
	10 - 173	First inspection since person became owner, or since a certificate of compliance ceased to be valid	Statutory	Each	No	\$ -	\$150.00
	10 - 174	Any or all subsequent inspections since person became owner, or since a certificate of compliance ceased to be valid	Statutory	Each	No	\$ -	\$100.00
Щ	10 - 175	Application for exemption - S22 Swimming Pools Act 1992	Statutory	Each	No	\$ -	\$250.00
IL	10 - 176	Registration - S30B Swimming Pools Act 1992	Statutory	Each	No	\$ -	\$10.00

П		PLANNING, DEVELOPMENT AN	ID COMPLIANCE				
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
11	10 - 177	Public pool registration fee - \$35(2) Public Health Act 2010	Statutory	Each	No	\$ -	\$105.00
Ш	10 - 178	Public Swimming Pool Inspection - Public Health Act 2010	Cost recovery	Each	No	\$ -	\$102.50
Ш	10 - 179	Swimming Pool Safety signage (CPR Charts)	Cost recovery	Each	Yes	\$ 2.82	\$31.00
Ш	10	Registered Premises					
	10 - 180	Food premises inspection	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
Ш	10 - 181	Inspection - animal establishments (including pet food shops)	Cost recovery	Each	Yes	\$ 11.18	\$123.00
	10 - 182	Inspection - boarding and lodging house	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
Ш	10 - 183	Inspection - hawkers, street vendors	Cost recovery	Each	Yes	\$ 5.27	\$58.00
	10 - 184	Inspection - skin penetration, acrylic nails, tattooing	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
	10 - 185	Inspection - jamboree, pop festival etc	Cost recovery	Hour or part thereof	Yes	\$ 5.27	\$58.00
	10 - 186	Inspection - caravan park	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
	10 - 187	Inspection fee - construction for food premises (where no DA required) (hourly rate - minimum fee - pro rata thereafter)	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
	10 - 188	Cooling tower inspection	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
	10 - 189	Inspection - mortuary and crematorium	Cost recovery	Hour or part thereof	Yes	\$ 11.18	\$123.00
	10 - 190	Inspection - Underground Petroleum Storage System (UPSS)	Cost recovery	Hour or part thereof	Yes	10%	\$160.00
	10 - 190	Inspection - footpath restaurants (includes administration charges for public liability follow ups) (annual charge per setting)	Cost recovery	Year	Yes	\$ 11.18	\$123.00
Ш	10	Administration Charges					
	10 - 191	Search of building/development records (minimum fee $rac{1}{2}$ hour)	Cost recovery	Hour	Yes	\$ 9.73	\$107.00
	10 - 192	Copy of building plans (architect consent required)	Cost recovery	Each	Yes	10%	\$128 plus copying charges
	10 - 193	Permanent road closure application	Cost recovery	Each	Yes	\$ 213.09	\$2,344.00
	10 - 194	Local Environmental Plan (LEP) (bound copies)	Cost recovery	Each	Yes	10%	poa
	10 - 195	Local Environmental Plan maps	Cost recovery	Each	Yes	10%	poa

Schedule of Fees and Charges 2025/2026

2025/2026

	PLANNING, DEVELOPMENT AN					
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)
10	Companion animals registration and permit fees as per the Companio	n Animals Regulatio	n 2021			
10 - 196	Registration Fee - Dog - desexed	Statutory	Each	No	\$ -	\$78.00
10 - 197	Registration Fee - Dog - not desexed or not desexed before 6 mths of age	Statutory	Each	No	\$ -	\$262.00
10 - 198	Registration Fee - Dog owned by an eligible pensioner - desexed	Statutory	Each	No	\$ -	\$34.00
10 - 199	Registration Fee - Dog kept by a recognised breeder for breeding purposes	Statutory	Each	No	\$ -	\$78.00
10 - 200	Registration Fee - Animal kept at the premises of an accredited research establishment under the Animal Research Act 1985 for the purposes of animal research in accordance with the Act	Statutory	Each	No	\$ -	free
10 - 201	Registration Fee - greyhound formerly registered under the Greyhound Racing Act 2002 (Retired/pet greyhounds - same as dogs)	Statutory	Each	No	\$ -	free
10 - 202	Registration Fee - animals classified as assistance animal (fees payable on declassification)	Statutory	Each	No	\$ -	free
10 - 203	Registration Fee - animals in service of State instrumentality	Statutory	Each	No	\$ -	free
10 - 204	Registration Fee - Desexed dog sold by eligible pound or shelter	Statutory	Each	No	\$ -	Free
10 - 205	Annual Permit Fee - restricted breed	Statutory	Each	No	\$ -	\$230.00
10 - 206	Annual Permit Fee - declared dangerous	Statutory	Each	No	\$ -	\$230.00
10 - 207	Dog offences and penalties	Statutory	Each	No	\$ -	As per Regulations
10 - 208	Compliance check on a Dangerous/Restricted dog enclosure	Statutory	Each	No	\$ -	
10 - 209	Registration Fee - Cat - not desexed or not desexed	Statutory	Each	No	\$ -	\$68.00
10 - 210	Registration Fee - Cat owned by an eligible pensioner	Statutory	Each	No	\$ -	\$34.00
10 - 211	Registration Fee - Desexed cat sold by eligible pound or shelter	Statutory	Each	No	\$ -	Free
10 - 212	Registration Fee - cat desexed or not desexed kept by a recognised breeder	Statutory	Each	No	\$ -	\$68.00
10 - 213	Annual Permit Fee - cat not desexed or not desexed before 4 mths of age	Statutory	Each	No	\$ -	\$96.00
10 - 214	Late Fee for all companion animal permits and registrations	Statutory	Each	No	\$ -	\$22.00
10	Broken Hill Animal Shelter					
10 - 215	Daily sustenance fee (not applicable if animal is microchipped and registered and collected on the same day)	Cost recovery	Day	No	\$ -	\$27.00

Ш	PLANNING, DEVELOPMENT AND COMPLIANCE							
	Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)	
	10 - 216	Release fee (not applicable if animal is microchipped and registered and collected on the same day)	Cost recovery	Day	No	\$ -	\$21.00	
I	10 - 217	Daily sustenance fee for dangerous/aggressive dogs	Cost recovery	Day	No	\$ -	\$34.00	
Ш	10 - 218	Release fee for dangerous/aggressive dogs	Cost recovery	Day	No	\$ -	\$34.00	
Ш	10 - 219	Impound fee - (administration charge)	Cost recovery	Each	No	\$ -	\$32.00	
Ш	10 - 220	Surrender fee - Chipped & Vaccinated	Cost recovery	Each or litter	No	\$ -	\$108.00	
I	10 - 221	Surrender fee - Non-Chipped	Cost recovery	Each or litter	No	\$ -	\$169.00	
I	10 - 222	Surrender fee - Non-Vaccinated	Cost recovery	Each or litter	No	\$ -	\$138.00	
I	10 - 223	Surrender fee - Non-Chipped & Non-Vaccinated	Cost recovery	Each or litter	No	\$ -	\$200.00	
	10 - 224	Microchipping fee - external agent	Cost recovery	Each	No	\$ -	POA - External veterinarian fee	
	10 - 225	Micro-chipping of companion animal by Council ranger	Cost recovery	Each	No	\$ -	\$35.00	
	10 - 226	Veterinary Fees	Cost recovery	Each	No	\$ -	POA - External veterinarian fee	
	10 - 227	Adoption fee	Cost recovery	Each	No	\$ -	\$21 plus microchipping, lifetime registration and vaccination from external agency (Desexing fees to be privately arranged).	
	10 - 228	Release to rescue	Community services	Each	No	\$ -	No Charge	
	10 - 229	Call out fee for dog attacks after hours to be charged to owner, or complainant, in the event of false dog attack claim	Cost recovery	Each	No	\$ -	\$328.00	

ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

# ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

KEY THEME 3 - OUR ENVIRONMENT									
CULTURAL SERVICES									
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)			
11	Albert Kersten Mining & Minerals Museum								
11 - 1	Adult (each)	Cost recovery	Each	Yes	10%	\$10.00			
11 - 2	Concession (pensioners, student, seniors card, groups)	Cost recovery	Each	Yes	10%	\$5.00			
	Child under 5 years	Cost recovery	Each	Yes	10%	Free			
	Family with children	Cost recovery	Each	Yes	10%	\$20.00			
11 - 5	Residents annual multi pass for Living Desert and Geocentre (each adult)	Cost recovery	Each	Yes	10%	\$25.00			
11 - 6	Residents annual multi pass for Living Desert and Geocentre - Concessions	Cost recovery	Each	Yes	10%	\$20.00			
11 - 7	Hire Fee - Albert Kersten Mining & Minerals Museum - Exhibition Hall	Cost recovery	Day	Yes	10%	POA			
11	Broken Hill City Art Gallery								
11 - 8	Entry by donation	Community Service	Each	No	\$ -	Entry by donation			
11 - 9	Membership - One year adult	Cost recovery	Each	Yes	\$ 3.82	\$42.00			
11 - 10	Membership - Two year adult	Cost recovery	Each	Yes	\$ 6.82	\$75.00			
11 - 11	Membership - One year family with children under 18 years	Cost recovery	Year	Yes	\$ 7.27	\$80.00			
11 - 12	Membership - Two year family with children under 18 years	Cost recovery	Year	Yes	\$12.73	\$140.00			
11 - 13	Membership - Student and concession	Cost recovery	Year	Yes	\$ 2.91	\$32.00			
11 - 14	Membership - Two year student and concession	Cost recovery	Year	Yes	\$ 5.45	\$60.00			
11 - 15	Membership - Sponsorship Package	Cost recovery	Each	Yes	10%	POA			
11 - 16	The Pro Hart Outback Art Prize - Entry fee	Community Service	Entry	Yes	\$ 4.09	\$45.00			
11 - 17	Hire Fees - Gallery photographic	Cost recovery	Each	Yes	10%	POA			
11 - 18	Hire Fees - Piano hire (Kawai GL20 Grand Piano)	Cost recovery	Each	Yes	\$ 6.36	\$70.00			
11 - 19	Hire Fees - Artist shed - community groups by application	Cost recovery	Hour	Yes	\$ 2.27	\$25.00			
11 - 20	Hire Fees - Artist shed - commercial by application	Cost recovery	Hour	Yes	\$ 4.55	\$50.00			
11 - 21	Hire Fees - Artist shed package	Cost recovery	Hour	Yes	10%	POA			
## - ##	Hire Fees - Urn, crockery and cutlery	Cost recovery	Each	Yes	10%	POA			
## - ##	Gallery hire - Minimum 3 hours during business hours, includes one casual staff member	Cost recovery	Per hour	Yes	10%	POA			
## - ##	Gallery hire - Minimum 3 hours outside of business hours, includes one casual staff member	Cost recovery	Per hour	Yes	10%	POA			
## - ##	Gallery hire package	Cost recovery	Event	Yes	10%	POA			
## - ##	Sale of artwork on commission	Market price	Artwork	Yes	10%	\$0.33			
## - ##	Postage on artwork freight	Cost recovery	Artwork	Yes	10%	Actual Cost+15%			
## - ##	Hire Fees - Use of audio visual equipment	Cost recovery	Each	Yes	\$ 8.64	\$95.00			

2025/26 CHANGES							
2025/26 Fees (inc GST)	\$ Change	% Change					
\$ 10.00	\$ -	0%					
\$ 5.00	\$ -	0%					
Free		0%					
\$ 20.00	\$ -	0%					
\$ 25.00	\$ -	0%					
\$ 20.00	\$ -	0%					
POA							
Entry by donation		0%					
\$ 42.00	\$ -	0%					
\$ 75.00	\$ -	0%					
\$ 80.00	\$ -	0%					
\$ 140.00	\$ -	0%					
\$ 32.00	\$ -	0%					
\$ 60.00	\$ -	0%					
POA		0%					
\$ 45.00	\$ -	0%					
POA		0%					
\$ 70.00	\$ -	0%					
\$ 25.00	\$ -	0%					
\$ 50.00	\$ -	0%					
POA		0%					
POA		0%					
POA		0%					
POA		0%					
POA		0%					
33%	\$ -	0%					
Actual Cost+15%		15%					
\$ 95.00	\$ -	0%					

Schedule of Fees and Charges 2025/2026 52 of 59

2025/2026

Fees and Charges 2025-2026

	KEY THEME 3 - OUR ENVIRONMENT WASTE MANAGEMENT								
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)			
12	Waste Delivered to Broken Hill Waste Management Facility								
	Radioactive material cannot be disposed of in Broken Hill								
	Mixed waste, household waste, builders waste, mining waste exclud	ing specific category	waste listed belov	v (mini	mum \$10 c	:harge):			
12 - 1	Car/Station Wagon/MGB	Cost recovery	Per Load	Yes	\$ 1.00	\$11.00			
12 - 2	Van/Ute/Trailer up to 7ft by 5ft, Level Load	Cost recovery	Per Load	Yes	\$ 1.45	\$16.00			
12 - 3	Van/Ute/Trailer up to 7ft by 5ft, Heaped Load	Cost recovery	Per Load	Yes	\$ 1.91	\$21.00			
12 - 4	Vehicle/Trailer greater than 1 Tonne Capacity (Excl Skip Bins)	Cost recovery	Per Tonne	Yes	\$ 6.09	\$67.00			
12 - 5	Mixed waste from outside Broken Hill Local Government Area	Cost recovery	Per Tonne	Yes	\$ 17.64	\$194.00			
	Specific Category Waste	-							
	Commingled Recyclables	Cost recovery	Per Load	No	\$ -	Free			
12 - 7	E-Waste	Cost recovery	Per Load	No	\$ -	Free			
12 - 8	Ferrous (iron or steel)	Cost recovery	Per Load	No	\$ -	Free			
12 - 9	Green waste (Up to 1 Tonne)	Cost recovery	Per Load	No	\$ -	Free			
12 - 10	Green waste (Greater Than 1 Tonne)	Cost recovery	Per Tonne	Yes	\$ 1.91	\$21.00			
12 - 11	Wood, trees or timber	Cost recovery	Per Tonne	Yes	\$ 1.91	\$21.00			
12 - 12	Bricks or concrete	Cost recovery	Per Tonne	Yes	\$ 4.00	\$44.00			
12 - 13	Unsorted construction and demolition waste	Cost recovery	Per Tonne	Yes	\$ 22.64	\$249.00			
12 - 14	Mattresses	Cost recovery	Each	Yes	\$ 1.45	\$16.00			
12 - 15	Mattresses / Mattress Base Double/Queen King	Cost recovery	Each	Yes	\$ 1.91	\$21.00			
12 - 16	Oil	Cost recovery	Per Tonne	Yes	\$ 3.64	\$40.00			
12 - 17	Soil (not contaminated or VENM)	Cost recovery	Per Tonne	No	\$ -	Free			
12 - 18	Soil Contaminated	Cost recovery	Per Tonne	Yes	10%	POA			
12 - 19	Asbestos (N220)	Cost recovery	Per Tonne	Yes	\$ 46.55	\$512.00			
12 - 20	Asbestos (N220) from outside Broken Hill Local Government Area	Cost recovery	Per Tonne	Yes	\$ 55.36	\$609.00			
12 - 21	Tyre - Passenger Vehicle/Motorcycle/Scooter	Cost recovery	Each	Yes	\$ 1.00	\$11.00			
12 - 22	Tyre - Truck	Cost recovery	Each	Yes	\$ 1.45	\$16.00			
12 - 23	Tyre - Truck	Cost recovery	Each	Yes	\$ 2.45	\$27.00			
12 - 24	Tyres - Bulk	Cost recovery	Per Tonne	Yes	\$ 41.45	\$456.00			
	Loader, tractor or mining tyres will not be accepted								
12 - 25	Offal/meat products/bones	Cost recovery	Per Tonne	Yes	\$ 8.00	\$88.00			
12 - 26	Dead animals - large	Cost recovery	Per animal	Yes	\$ 5.91	\$65.00			
12 - 27	Dead animals - medium	Cost recovery	Per animal	Yes	\$ 2.64	\$29.00			
12 - 28	Dead animals - Small	Cost recovery	Per animal	Yes	\$ 0.73	\$8.00			

2025/2026

		KEY THEME 3 - OUR I WASTE MANA					
Item	No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fee (inc GST)
12 -	29	Broken Hill Hospital - (FWLHD) - disposal up to 70 x 10 litre bags	Cost recovery	Week	Yes	\$ 32.55	\$358.00
12 -	30	Broken Hill Hospital - (FWLHD) - disposal each additional 10 bags or part thereof	Cost recovery	Week	Yes	\$ 7.36	\$81.00
12 -	31	Sewerage/Sludge/Grease trap Waste/Mud (prior arrangement only) - Broken Hill resident	Cost recovery	Tonne	Yes	\$ 2.27	\$25.00
12 -	32	Sewerage/Sludge/Grease trap Waste/Mud (prior arrangement only) - Non Broken Hill resident	Cost recovery	Tonne	Yes	10%	\$46.00
12 -	33	Vehicle Tare Weight (Ticket with weight supplied)	Cost recovery	Service	Yes	\$ 2.27	\$25.00
12		Waste Services					
12 -	_	Garbage removal - Domestic Administration \$496	Cost recovery	Year	No	\$ -	\$61.00
12 -		Garbage removal - Domestic per bin \$502	Cost recovery	Year	No	\$ -	\$347.00
12 -		Garbage removal - Commercial three MGBs	Cost recovery	Year	No	\$ -	\$512.00
12 -	37	Garbage removal - Commercial 600 Litre Bin	Cost recovery	Year	No	\$ -	\$470.00
12 -	38	Garbage removal - Cardboard 600 Litre Bin	Cost recovery	Year	No	\$ -	\$470.00
12 -	39	Garbage removal - Commercial (additional MGB)	Cost recovery	Year	No	\$ -	\$179.00
12 -		Trade Waste Lease (per bin) Plus Trade Waste Service Fee	Cost recovery	Year	Yes	\$ 70.27	\$773.00
12 -		Trade Waste - Trade Waste Service (Single Bin) – 1.5m ³	Cost recovery	Service	Yes	\$ 5.82	\$64.00
12 -	42	Trade Waste - Trade Waste Service (Single Bin) – 2m³	Cost recovery	Service	Yes	\$ 6.36	\$70.00
12 -	43	Trade Waste - Trade Waste Service (Single Bin) – 3m ³	Cost recovery	Service	Yes	\$ 6.73	\$74.00
12 -	44	Trade Waste - Trade Waste Service (Multiple Bins) – 1.5m ³	Cost recovery	Service	Yes	\$ 5.45	\$60.00
12 -	45	Trade Waste - Trade Waste Service (Multiple Bins) – 2m³	Cost recovery	Service	Yes	\$ 6.00	\$66.00
12 -	46	Trade Waste - Trade Waste Service (Multiple Bins) – 3m³	Cost recovery	Service	Yes	\$ 6.36	\$70.00
12 -	47	Trade Waste - Mobile Garbage Bins (MGBs) only available when commercial service is not a viable option - Collection is weekly only	Cost recovery	Service	Yes	\$ 0.82	\$9.00
12 -	48	Special Trade Waste Service - single bin hire rate per week or part thereof	Cost recovery	Service	Yes	\$ 22.36	\$246.00
12 -	49	Special Trade Waste Service - single bin hire rate per month or part thereof	Cost recovery	Service	Yes	\$ 29.09	\$320.00
12 -		Special Trade Waste Service - single bin service rate – per service	Cost recovery	Service	Yes	\$ 6.82	\$75.00
12 -	51	Special Trade Waste Service - cleaning fee per bin	Cost recovery	Service	Yes	\$ 8.00	\$88.00
12 -	52	Cardboard collection/additional service/per service (600 litre bin)	Cost recovery	Service	Yes	\$ 3.64	\$40.00
12 -	53	Trade Waste - service fee (cardboard collection) - 2m³	Cost recovery	Service	Yes	\$ 4.91	\$54.00

Fees and Charges 2025-2026

	WASTE MANAGEMENT						
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)	
12 - 54	Trade Waste - service fee (cardboard collection) - 3m ³	Cost recovery	Service	Yes	\$ 5.36	\$59.00	
12 - 55	Paper shredding - hourly rate	Cost recovery	Service	Yes	\$ 12.64	\$139.00	
12 - 56	Major - community events (St Pats, Ag-Fair, etc.) including supply and servicing of up to 10 dumper bins and up to 100 MGBs	Cost recovery	Service	Yes	\$ 372.36	\$4,096.00	
12 - 57	Minor - community events including supply and servicing of a maximum of five dumper bins and 50 MGBs	Cost recovery	Service	Yes	\$ 222.91	\$2,452.00	
12 - 58	Other community events including provision of MGBs and dumper bins	Cost recovery	Service	Yes	10%	By Quotation	
12 - 59	Chemical toilet - \$502 annual fee (domestic entitled to one pump service/month)	Cost recovery	Year	Yes	\$ 159.00	\$1,749.00	
12 - 60	Chemical toilet - special pump out services	Cost recovery	Each	Yes	\$ 13.55	\$149.00	
12 - 61	Placement of container/skip bins on public spaces - annual permit	Cost recovery	Service	Yes	\$ 201.64	\$2,218.00	
12 - 62	Use of machinery and labour for excavation, stockpiling and providing cover	Cost recovery	Hour	Yes	\$ 40.73	\$448.00	
12 - 63	MGB Replacement Charge - Garden Organics Green Bio Insert (for loss or damage by ratepayer), including delivery - complete unit	Cost recovery	Service	Yes	\$ 8.09	\$89.00	
12 - 64	MGB Replacement Charge (for loss or damage by ratepayer), including delivery - complete unit	Cost recovery	Service	Yes	\$ 7.73	\$85.00	
12 - 65	MGB Additional Service Charge	Cost recovery	Service	Yes	\$ 3.00	\$33.00	

**KEY THEME 3 - OUR ENVIRONMENT** 

2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 2025-

2026 inclusive of Draft Schedule of Fees and Charges 2025-2026

### **KEY THEME 4 - OUR LEADERSHIP** POLICY, PLANNING AND ADMINISTRATION **GS1** 2025/26 Fees Item No **Particulars Pricing Policy ID Basis GST** (inc GST) Access to Information - Government Information (Public Access) Act 13 Access to Information - Application Fee Statutory Each No \$ \$30.00 13 2 Access to Information - Processing Fee No \$ \$30.00 Statutory Hour Access to Information - Processing Fee (non personal information 13 - 3 \$ Statutory Hour No \$30.00 after the first 20 hours Access to Information - Advance Deposit of Processing Fee Up to 50% of 13 - 4 (requested where Council estimates processing fees will be Statutory No \$ estimated Each sianificant) processing fee 13 5 Access to Information - Internal Review \$ \$40.00 Statutory Each No 13 - 6 Amendment of Records Statutory Each No \$ No charge Note: Reductions as provided Sections 65 and 66; Refunds as provided Section 86; Advanced Deposits as provided Section 71 of the GIPA Act Facsimile, Photocopier, Printer and Scanner Fees 0.14 13 Fax Received Cost recovery Paae Yes \$ \$1.50 13 8 Photocopying Fee: A4 - Black and White Yes \$ 0.14 \$1.50 Cost recovery Page 13 9 Photocopyina Fee: A4 - Colour Yes \$ 0.23 \$2.50 Cost recovery Paae 13 - 10 Photocopying Fee: A3 - Black and White Yes \$ 0.32 \$3.50 Page Cost recovery 13 Photocopying Fee: A3 - Colour Yes \$ 0.41 \$4.50 Cost recovery Page 13 Printing Fee: A4 - Black and White Yes 0.14 \$1.50 \$ Cost recovery Page 13 Printing Fee: A4 - Colour Yes 0.23 \$2.50 - 13 Page Cost recovery 13 Printing Fee: A3 - Black and White Cost recovery Yes \$ 0.32 \$3.50 Page 13 Printing Fee: A3 - Colour Yes \$4.50 Cost recovery Page \$ 0.41 13 Yes \$2.50 Printing Fee: Microfilm Cost recovery Page 0.23 13 - 17 Scanning Fee Page Yes 0.14 \$1.50 Cost recovery

	POLICY, PLANNING AND ADMINISTRATION							
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
13	FINANCIAL SERVICES							
13 - 18	Supply copy Tax Invoice/Rates Notice	Cost recovery	Each	Yes	\$ 1.14	\$12.50		
13	Rates (Properties)							
13 - 19	Section 603 Certificate	Statutory	Each	No	\$ -	\$100.00		
13 - 20	Section 603 Certificate - Urgent Fee (additional to normal fee)	Cost recovery	Each	Yes	\$ 5.91	\$65.00		
13 - 21	Search Fee - Searching of old records for ownership/location of land for personal records (minimum ½ hour charge)	Cost recovery	Hour	Yes	\$ 8.18	\$90.00		
13 - 22	Enquiry - Search of Rights of Way (and ownership of old records and additional to Search Fee)	Cost recovery	Each	Yes	10%	\$90 plus LPI Search Fee		
13 - 23	Property Search with printouts - Solicitor/Financial Institution (includes e-mailing or faxing of document)	Cost recovery	Each	No	\$ -	\$75.00		
13 - 24	Interest on Unpaid Rates and Charges	Statutory	Year	No	\$ -	10.50%		
13 - 25	Refund on Rates Overpayment (where Council is not the cause for the credit balance on an assessment)	Cost recovery	Each	No	\$ -	\$25.00		
13 - 26	Payment Dishonour Fee - direct debit	Cost recovery	Each	No	\$ -	\$25.00		
13 - 27	Payment Dishonour Fee - Australia Post	Cost recovery	Each	No	\$ -	\$35.00		
13 - 28	Payment Dishonour Fee - cheque	Cost recovery	Each	No	\$ -	\$30.00		
13 - 29	Administration Fee for Sale of Land for Unpaid Rates	Cost recovery	Each	Yes	10%	Actual Cost		
13 - 30	Debt Recovery	Cost recovery	Each	No	\$ -	Actual Cost		
13	Hire Fees							
13 - 31	Council Chambers - Full Day	Cost recovery	Day	Yes	\$ 40.00	\$440.00		
13 - 32	Additional Service surcharge (Meeting room/Council Chamber) (additional to Hire Fee)	Cost recovery	Each	Yes	\$ 5.91	\$65.00		
13	Subpoenas and Summons							
13 - 33	Subpoenas - research and supply of information	Cost Recovery	Each	Yes	10%	Actual Cost		
13 - 34	Summons	Cost Recovery	Each	Yes	10%	Actual Cost		

**KEY THEME 4 - OUR LEADERSHIP** 

PACOCYCORDAL SECTION OF THE PROPERTY OF THE PR

2025/2026

Attachment 1
DRAFT Delivery Program 2022-2026
incorporating Operational Plan 20252026 inclusive of Draft Schedule of

Fees and Charges 2025-2026

**BROKEN HILL REGIONAL AQUATIC CENTRE** 

**Admission Fees** 

Refe	Refer to YMCA Broken Hill Regional Aquatic Centre website: http://www.ymcansw.org.au/centres/broken-hill-regional-aquatic-centre/join-now/							
Item No	Particulars	Pricing Policy ID	Basis	GST Y/N	GST	2025/26 Fees (inc GST)		
14								
14 - 1	Persons aged 4 years and over	Third Party	Each	Yes	\$ 0.55	\$6.00		
14 - 2	Pensioners Concession	Third Party	Each	Yes	\$ 0.32	\$3.50		
14 - 3	Aqua Aerobics Casual Visit	Third Party	Each	Yes	\$ 0.91	\$10.00		
14 - 4	Aqua Aerobics Pensioner	Third Party	Each	Yes	\$ 0.73	\$8.00		
14 - 5	Children aged 3 years and under (must be accompanied by a responsible adult)	Third Party	Each	No	\$ -	\$0.00		
14 - 6	Family Swim	Third Party	Five members of the family	Yes	\$ 2.27	\$25.00		
14 - 7	School Carnival Entry	Third Party	Each	Yes	\$ 0.55	\$6.00		
14 - 8	Spectator	Third Party	Each	Yes	\$ 0.27	\$3.00		
14 - 9	School PE Casual Visit	Third Party	Each	Yes	\$ 0.55	\$6.00		
14 - 10	YMCA Swimming Lessons (Group)	Third Party	Each	Yes	\$ 1.64	\$18.00		
14 - 11	YMCA Swimming Lessons (Cost Recovery)	Third Party	Each	Yes	\$ 4.95	\$54.50		
14 - 12	Health Club Adult Visit	Third Party	Each	Yes	\$ 1.36	\$15.00		
14 - 13	Health Club Pensioner Visit	Third Party	Each	Yes	\$ 1.14	\$12.50		
14 - 14	Water Slide/Inflatable (Public Use)	Third Party	Each	No	\$ -			
14 - 15	Multi x 10	Third Party	10	Yes	\$ 5.45	\$60.00		
14 - 16	Multi x 20	Third Party	20	Yes	\$ 10.91	\$120.00		
14 - 17	Multi x 10 - Concession	Third Party	10	Yes	\$ 3.18	\$35.00		
14 - 18	Multi x 20 - Concession	Third Party	20	Yes	\$ 6.36	\$70.00		
14 - 19	Free Day - Australia Day	Third Party	Each	No	\$ -	\$0.00		
14 - 20	Swimming Club Exclusive Use - Lane allocation approved by prior arrangement	Third Party	Week	Yes	\$ 3.18	\$35.00		
14 - 21	Lane Hire 25m or 50m Pool (plus Entry Fee)	Third Party	Hour	Yes	\$ 3.64	\$40.00		
14 - 22	School Programs (by prior arrangement during school hours)	Third Party	Additional lane hire fee after the first	Yes	10%	No charge for First Lane. Fee applies to additional lane only		
14 - 23	Water slide - Public Use	Third Party	Each	No	\$ -	No charge		
14 - 24	Water Slide - Exclusive Use - by prior arrangement, minimum hire of two hours	Third Party	Hour	Yes	10%	\$285.00 first hour and \$170.00 each additional hour		

### **BROKEN HILL REGIONAL AQUATIC CENTRE** \$285.00 first hour 14 - 25 10% Buccaneer Third Party Hour Yes and \$170.00 each additional hour Carnivals - Swimming Club (25m or 50m pool) - does not include Entry \$150/day if full pool 14 - 26 \$ Third Party Per Day No is hired \$150/day if full pool Carnivals - Schools (25m or 50m pool) during school hours - does not 14 - 27 \$ Third Party Per Day No include Entry Fee is hired

Schedule of Fees and Charges 2025/2026

2025/2026



### ADOPTION OF THE DRAFT DELIVERY PROGRAM 2025-2029 INCORPORATING DRAFT OPERATIONAL PLAN 2025/2026, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2025/2026

Additional Submission 30/05/2025 - Draft Operational Plan 2025 2026 Rating Strategy

Dear Mr Nankivell,

At the time of writing my initial concerns and submission to Mayor Kennedy on 16/05/2025 I was not aware of the Proposed Rating Option 4 information and thank the mayor for informing me of that additional option under consideration by Council. I would like to add the following comments in additional to my email to Mayor Kennedy (16/05/2025) for inclusion as a submission regarding the Draft Operational Plan 2025 2026 and Proposed Option 4.

If Option 4 is adopted the average rate increase within the Rakow Street industrial precinct will be approximately 20% (5 x the rate peg of 4%) with smaller average increases in other Industrial precincts (over 3 x the rate peg of 4%) while this results in a better outcome for Industrial precincts than all other options presented it's still disappointing knowing Option 4 will result in other properties within the Business category receiving rate reductions greater than 4%. I have documented my concerns regarding these inconsistencies and variety of land types within the Business Category since 2021and once again call for the Council to review the rating process, rating categories and what options are available to ensure consistency between the proposed rate peg and rates notices. For comparison, the proposed increase experienced by properties within the Kanandah Rd Industrial precinct - Business Industrial category is 5.5-6%? I acknowledge that this precinct experiences greater land values that result in greater rate totals, but the rating category review seems to have resulted in consistency and provided flexibility independent of the NSW Valuer General and I am hoping that other precincts within Broken Hill can be given similar consideration.

Considering the current cost of living increases we are all experiencing in comparison to wage growth and the council's propensity to apply further statutory interest of 10.5% interest to any outstanding / overdue rates, charges or levies, any increases above the proposed rate peg are not only intolerable but are becoming unacceptable.

I have no doubt that I'm the only person lodging a submission regarding the Rakow Street Industrial precinct and one of very few, maybe the only one regarding the rating strategy overall because the majority of the community may not be aware of the Draft Plans being on Public Exhibition, they just accept that change will never eventuate or they just don't care, so it's easy to dismiss and justify doing the same thing over and over but that doesn't mean the issue doesn't exist. Currently there is no way to plan or budget for the annual rates notice due to the inconsistency. I understand both the NSW Government and Local Government policies directly impact this outcome I hope that by providing feedback and raising the very real concern that the Council will implement change where appropriate.

Of the 4 rating options being considered I'm reluctant to say I support option 4 because I fundamentally don't but I do acknowledge and appreciate that this option if adopted by Council will result in a less of a rate burden experienced by myself and potentially others but in reality still imposes increases upwards of 20% compared to the rate peg of 4%.

Thanks

Hello Mayor Kennedy,

I am writing to you today in relation to the Draft 2025 2026 Rating Strategy

I have reviewed the draft rating plan for 2025 and 2026 and I wanted to let you know of some concerns regarding the proposed rates for the Rakow Street Business precinct. As you are aware this area is zoned General Industrial and falls within the Business category for rating purposes. You also may or may not remember I had some email correspondence, verbal conversation and phone discussion with you around 29/04/2022 where I raised concerns about the Rakow Street precinct not being considered as part of the review of rating category for industrial areas (main focus by council then was on Kanandah Rd precinct), I believe this may have occurred under the previous council and Mayor. At the time council's advised me via email 28/07/2021 that the Local Government Act did not allow an additional area(s) to be included within the Kanandah precinct special rating category due to the geographical location being outside Kanandah Rd / Pinnacles Place area. My belief is that shouldn't preclude the Rakow Street area or any other land holding precinct having the same consideration for a category review to address unrealistic and inconsistent rating increases, maybe the entire problem wasn't addressed at the time. I and no doubt others in the area have been seeking consistency on this matter for a number of years now.

My concern then was the spiralling cost of rates for Rakow St precinct under the Labor Council. Since that time under the control of the current council the annual rating amount has been more realistic in comparison to the annual rate peg and living costs.

The Draft 2025 2026 Rating Strategy (attached) proposes three options for consideration and I have outlined in the additional attachments the outcome of each Option in relation to the Rakow Street Precinct. I appreciate there has been an increase in land values set by NSW Valuer General and FY25/26 is a rating year using the new most recent valuations 1 July 2024 but the NSW Valuer general is quick in pointing out they set the land value but it's the relevant Council or Shire that sets the rates. I'm sure you are also aware that the NSW Valuer General objection process is suitably timed to close before any information is known how council will use the land value to calculate the rates and maybe rightly so because Land Value should be independent but unfortunately that just means more scrutiny of how councils set rates.

The outcome for Rakow Street precinct for each option is as follows:

Option 1: Average 28.16% Increase across all properties

Option 2: Average 27.73% Increase across all properties

### Option 3: Average 28.16% Increase across all properties

To put this into perspective in relation to my property at 158 Harris Street and no doubt for others in the area the increase if implemented will be the biggest annual dollar increase in the history of the property under any councils control (maybe fact check but I'm happy to be corrected).

There are also other Industrial land parcels that will experience an increase of around 20% for example Southern side of Crystal Street adjoining Iodide Street and most likely others I just initially focussed on the Rakow Street precinct, but I can find them all and let the owners know if that helps get everyone at the table to discuss?

I'm happy to document my concerns within a formal submission to council in relation to the Draft Operational Plan while the documents are on display and before the close of submissions 31/05/2025 to follow the correct procedure but I wanted to make you aware in the meantime of my concerns, in case my calculations are incorrect, there is additional information I'm not aware of or just generally to provide feedback.

I do hope this matter can be considered when making a decision on the final implemented Rates Strategy and welcome the opportunity to discuss with you or any of the councillors at a time that is convenient.

Have a good weekend.

Thanks

Dear Broken Hill City Council,

As you are hopefully aware, late last year WIRES took over licensing for wildlife rescue and rehabilitation in the region from RRANA. We now proudly have 20 enthusiastic Members in the area and have really appreciated the strong community engagement in this area.

I am writing today to request a permit or agreement for body disposals of larger animals as I understand was in place for RRANA so that the volunteers are able to drop at the tip. Are you able to advise what we need to do arrange this?

Please let me know if any questions. I look forward to hearing from you and continuing to grow our work in the area.

Kind Regards,



WIRES Membership Team

members@wires.org.au | T 02 8977 3394

PO Box 7276, Warringah Mall, NSW 2100 Australia | www.wires.org.au



WIRES acknowledges the Traditional Custodians of this land and recognises their connection to native wildlife. We pay respects to their Elders past and present.

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### ORDINARY MEETING OF THE COUNCIL

May 6, 2025

### ITEM 7

### BROKEN HILL CITY COUNCIL REPORT NO. 123/25

SUBJECT: ADOPTION OF THE DRAFT LONG TERM FINANCIAL PLAN 2026-2035 D25/19998

### **Recommendation**

- 1. That Broken Hill City Council Report No. 123/25 dated May 6, 2025, be received.
- 2. That Council notes that the Draft Long Term Financial Plan 2026-2035 was placed on public exhibition for 28 days and nil submissions were received.
- 3. That Council adopts the Draft Long Term Financial Plan 2026-2035.

### **Executive Summary:**

Council faces several challenges in terms of financial sustainability. Our Council administers the largest regional centre in the western half of New South Wales.

Based on Council's most recent economic and data information (as it is now), Council is estimating that between 2024 and 2046, the population for Broken Hill City is forecast to increase by 197 persons (1.10% growth), at an average annual change of 0.10%.

Whilst this is information is based on the current state of play, with the looming commencement of major mining and renewable industries along with Councils economic growth plan, Council is boldly predicting and planning for City growth much larger.

As a result of these latest trends and projections, this plan has been formulated on the prospect of job growth and further housing development for the city as well as a growing population base. On this basis, the city must plan to maintain service standards and increase services in some areas to ensure long term liveability and investment attractiveness of the city.

Council currently operates on an annual income of around \$30 million, with a substantial percentage being derived from government grants which cannot be guaranteed into the future. The historical population decline has put pressure on the affordability of services by the ratepayers, and as a result Council has experienced a lack of funding to adequately maintain or renew public infrastructure.

In this year's review of the Long Term Financial Plan, a focus on asset renewals has again been a main focus. It is forecast that asset renewals will be maintained at a rate equal to or greater than 110% of asset consumption throughout the review period. This is a significant step forward for Council's financial and asset sustainability as it begins to ensure that quality infrastructure is maintained and available for future generations.

Another key focus of this year's review has been the commitment to continue growing the workforce. Council has been working for a number of years to increase the capacity to deliver capital works in-house. This investment in our plant and our people has allowed us to increase the amount of capital works completed by our staff as well as increasing RMS

contract work and private works which frees up operational funding to grow the workforce. An example of this strategy coming to fruition is the inclusion of two extra labourer positions in this year's budget, allowing Council to increase service levels along with the addition of apprentices and trainees.

Council achieved an improved financial determination from the Office of Local Government and Treasury Corporation (T-Corp in 2020 as a result of meeting T-Corp's strict lending criteria focused on long term financial and asset sustainability. This was a result of strong decisions and hard work in achieving the outcomes and strategies identified in the Long Term Financial Plan. However, as highlighted in the Long Term Financial Plan, this hard work needs to continue to ensure Council's long term financial sustainability and a balanced budget is achieved in 2025/2026 as well as maintaining a healthy cash reserve.

If the strategies put in place in the Balanced Scenario are not achieved and Council continues to deliver services without finding efficiencies, rationalising assets and services or increasing revenue; Council will not be forecasting a surplus within the planning period, liquidity would rapidly diminish, and community assets would further deteriorate.

### Key points Included in the Proposed Long Term Financial Plan

- Maintaining an operating surplus in 2026
- Asset renewals projected at a rate greater than 110% over the planning period
- Expectation of continued efficiencies
- Expenditure reductions though efficiencies despite rising costs
- Continue to grow the workforce via trainees and apprentices
- Asset service level reviews to continue with a view of asset optimisation

The Balanced Scenario is ambitious but achievable, affordable and significantly improves the financial position of Council allowing Council to continue to meet the expectations of the community, maintain service levels and stimulates the local economy to assist in the economic recovery of businesses and retain and grow local employment.

Broken Hill City Council remains committed to ensuring internal efficiencies are realised before considering increasing the financial burden on the community.

The Draft Long Term Financial Plan 2026-2035 was placed on public exhibition for 28 days during which time nil submissions were received from the public.

This Plan is now presented to Council for adoption.

### Report:

A Long-Term Financial Plan is one of the three key Resourcing Strategies required by the NSW Integrated Planning & Reporting legislation.

Local Government operations are vital to its community, and it is important stakeholders can understand the financial implications arising from its Community Strategic Plan, Delivery Program and annual Operational Plan.

A Long Term Financial Plan provides a framework in which a council can assess its revenue building capacity to meet the activities and level of services outlined in its Community Strategic Plan. It also:

- establishes greater transparency and accountability of council to the community.
- provides an opportunity for early identification of financial issues and any likely impacts in the longer term.
- provides a mechanism to
  - solve financial problems.
  - see how various plans fit together.
  - o understand the impact of some decisions on other plans or strategies.

- provides a means of measuring council's success in implementing strategies; and,

- confirms that council can remain financially sustainable in the longer term.

The Long Term Financial Plan includes:

- projected income and expenditure
- balance sheet
- cash flow statement
- planning assumptions used to develop the plan
- financial modelling for different scenarios
- methods of monitoring financial performance

Broken Hill City Council remains committed to operating within a financially sustainable framework, to ensure that its community and other stakeholders can rely upon the ongoing provision of a full and diverse range of quality community services, facilities, and infrastructure.

The Council plans to maintain its financial position and performance, to ensure resilience and maintain capacity to adapt and respond to emerging community needs in a measured and equitable manner.

The following are the key principles employed in the financial planning and modelling process:

- · Financially sustainable.
- · Maintain diversity of income sources.
- Return the Council to surplus in a sustainable manner.
- · Maintain tight control over expenditure and staff numbers.
- Deliver best value services, facilities, and infrastructure.
- Effective and efficient utilisation of funding sources to fund capital works and asset acquisitions.
- Prudent financial investment.

The Long-Term Financial Plan continues the Council's commitment to maintain tight control over its financial position and performance, an achievement that has been demonstrated through maintaining a break-even result in 2026.

The Operational Plan and forward projections have been set to allow for the delivery of appropriate levels of service, incorporating asset optimisation and to adequately allow for all known and anticipated changes over the coming ten-year period.

Unexpected cost pressures will always arise, along with increasing service demands. However, in responding to these challenges, the Council will continue to underpin its quality of services with a value for money approach through competitive procurement processes, internal controls and the completion of business improvement programs, incorporating customer feedback; to ensure effectiveness and efficiency.

### The Proposed Plan (Balanced Scenario)

The Council's 2025/26 financial year budgets (as detailed in the Operational Plan and included in the attached plan) form the basis of the financial projections within the Long Term Financial Plan. While relevant adjustments have been made in the plan's short term, in respect of the current financial climate, the underlying Income Statement and Balance Sheet, are taken to represent "business-as-usual". The underlying income and expenditure form the basis of the later years in the plan, having been escalated by appropriate indices, with appropriate adjustments.

Where new initiatives/projects that will impact operating income and/or expenditure are anticipated, additional adjustments are made to long term projections in the model.

The Balanced Scenario assumes that Council:

1. Undertakes service level reviews to determine the communities service needs and what they are willing to pay; and

Undertakes a review of assets held and where appropriate adopts a rationalisation strategy to reduce overall operating costs, whilst factoring new infrastructure for liveability.

Based upon planned asset expenditure and cash and investments, Council's available funds for asset renewals over the planning period under the balanced scenario is equal to or greater than the 100% of the rate of asset consumption via depreciation.

The Balanced Scenario is the preferred option as it ensures the ongoing financial sustainability of the organisation whilst also providing economic stimulus to the city to retain and grow employment whilst also providing improvement to key community infrastructure for increased livability and attractiveness of the city.

### Key Aspects of the proposed Balanced scenario are:

- Maintain surplus from 2026.
- Maintain and grow Council's permanent workforce by building capacity to take on more capital works internally, and increasing private contract works.
- Ensure a healthy cash reserve to weather any unforeseen financial shocks.
- Ensure an appropriate rate of asset renewals is maintained so the city's infrastructure backlog is continually reduced.

This plan is sensitive to a number of internal and external drivers including Council decisions, operational performance, the external economic environment and State and Federal Government decisions including changes to legislation. Within the Long-Term Financial Plan, there are a number of examples that demonstrate some of Council's main sensitivities and outline the impact of various scenarios on Council's long-term financial position.

### SCENARIO 2 -

This scenario follows the same assumptions as the 'Balanced Scenario' but assumes the 2026 rate peg of 4% is maintained until 2030 and reduces to 2.5% in the longer term and wages growth is also maintained at 3.75%.

This model does not alter Council's surplus in 2026 and sees a continuing surplus in ongoing years due to the rate peg increases matching inflation.

### **Key Aspects of this Scenario**

Continuing surplus from 2026 onwards

### SCENARIO 3 - 2% rate peg 2027 to 2030

This scenario is based on the same expenditure assumptions in line with the previous two scenarios however, Rates revenue is projected using a 2% rate peg combined with wages growth remaining steady at 3.75% until 2034. As you will see below, this model does not alter Council's surplus in 2026 but sees a return to regular deficits as the rate peg fails to keep pace with inflation and consequential increases in award wages.

### **Key Aspects to this Scenario**

- Surplus in 2026
- Council incurs regular deficits post 2026

Some key financial ratios & OLG benchmarks will not be met.

### **Community Engagement:**

The Long-Term Financial Plan was placed on public exhibited for a period of 28 days, 2 May 2025 until 31 May 2025 during which time Council received nil submissions.

### **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

### **Relevant Legislation:**

The LTFP must contain the essential elements as outlined in the IP&R Guidelines:

- Must be used to inform the decision-making during the preparation and finalisation of the Community Strategic Plan and the development of the Delivery Program.
- Must be for a minimum of 10 years
- Must be updated at least annually as part of the development of the Operational Plan, and
- Must be reviewed in detail as part of the four-yearly review of the Community Strategic Plan.
  - The basic structure of the LTFP is outlined in the IP&R Guidelines at point 3.9 under the section on Resourcing Strategy and must include:
  - Projected income and expenditure, balance sheet and cash flow statement;
  - The planning assumptions used to develop the Plan (the "Planning Assumptions Statement");
  - Sensitivity analysis highlighting factors/assumptions most likely to affect the Plan Methods of monitoring financial performance;
  - Financial modelling for different scenarios;
  - Methods of monitoring financial performance.

### **Financial Implications:**

A Long Term Financial Plan provides a framework in which a council can assess its revenue building capacity to meet the activities and level of services outlined in its Community Strategic Plan.

### **Attachments**

1. U Draft Long Term Financial Plan 2026-2035

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL GENERAL MANAGER





QUALITY CONTROL						
KEY DIRECTION	4. Our Leadership					
OBJECTIVE	4.1 Openness and transparency in decision making					
STRATEGY	4.1.1 Support the organisation to operate within its legal framework					
FUNCTION	Financial Management					
FILE REFERENCE	EDRMS NUMBER					
RESPONSIBLE OFFICER	Director Finance and Commercial					
REVIEW DATE	June 2026					
ORGANISATION	Broken Hill City Council					
PHONE NUMBER	08 8080 3300					
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au					
DATE	ACTION	MINUTE NO.				
April 2024	Document Developed	N/A				
	Public Exhibition					
NOTES	Images sourced from Council's Image Library  © Copyright Broken Hill City Council 2017					
ASSOCIATED DOCUMENTS	, g					

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Draft Long Term Financial Plan 2026-2035

### INTRODUCTION

### MESSAGE FROM YOUR MAYOR

Council is aiming to continue to deliver a surplus in the 2025/26 financial year as it implements adjustments in line with the Long Term Financial Plan presented to you within.

Our financial modelling continues to be impacted by a series of factors we cannot control such as inflation, increased costs for goods and services and the recently imposed tariffs, however with strong fiscal management Council is able to ensure the city maintains a balanced budget.

In an effort to limit the burden on ratepayers, Council's rate increase continues to be no higher than the rate peg. However, as operational costs have increased beyond this amount, Council will again be forced to focus on finding internal efficiencies and more costeffective methods of service delivery in the years ahead.

Ongoing reviews of assets also continue to unearth significant costs to renew and maintain ageing plant, buildings, and other infrastructure at a level that outpaces their deterioration.

Council will continue to focus on optimising the quantity and standard city assets to increase the liveability of our city ahead of expected increases in population.

Although population growth is a positive for the future of the city, it will place extra stress on Council's services without significantly increasing rates income. As a result, Council will have to plan carefully for the future.

In the short term, Council will continue to push ahead with delivering millions of dollars in roads, footpaths, public amenities, and other major projects such as the new library and airport upgrades.

Draft Long Term Financial Plan 2026-2035



Our ongoing commitment to long term asset renewal and improving the city's liveability will provide a boost to the economy and bolster our ability to attract and retain individuals and families who move to the region for employment.

Although we currently find ourselves in a challenging financial environment as a Council, Broken Hill is entering a period of significant growth and development, and I feel privileged to be Mayor at this exciting time.

Our city's future remains bright, and I look forward to joining my fellow Councillors in working with staff to further consolidate our long-term financial position.

Mayor Tom Kennedy

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## **OVERVIEW**

A Long Term Financial Plan (LTFP) is one of the three key Resourcing Strategies required by the NSW Integrated Planning and Reporting legislation. Local Government operations are vital to its community, and it is important stakeholders can understand the financial implications arising from its Community Strategic Plan, Delivery Program, and annual Operational Plan.

The Integrated Planning and Reporting Guidelines support preparation of the LTFP for Local Government in NSW issued by the Division of Local Government.

The LTFP includes:

- Projected income and expenditure.
- · Balance sheet.
- Cash flow statement.
- Planning assumptions used to develop the plan.
- Sensitivity analysis used to highlight factors most likely to affect the plan.
- Financial modelling for different scenarios.
- Methods of monitoring financial performance.



The LTFP contains a core set of assumptions. These assumptions are based on Consumer Price Index (CPI) forecasts, interest rate expectations, employee award increases, loan repayment schedules and other special income and costs.

Broken Hill City Council's revised LTFP covers the period 2025/26 to 2034/35. It recognises Council's current and future financial capacity, to continue delivering high quality services, facilities, and infrastructure to the community, while commencing new initiatives and projects to achieve the goals set down in the Broken Hill 2040 Community Strategic Plan.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The LTFP is therefore closely monitored and regularly revised, to reflect these changing circumstances.

This revision takes into consideration a number of significant decisions which have been implemented to improve Council's financial sustainability over the past year.

A number of scenarios and sensitivities were considered during the development of the LTFP to demonstrate Council's sensitivity to internal and external drivers.

"The Long Term Financial Plan is the point where long-term community aspirations and goals are tested against financial realities."

DLG Manual, 2013

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The aims of Council's LTFP are to:

- Set out the assumptions upon which Council's Financial Plans and budgets have been structured.
- Identify the Key Performance Indicators upon which Council can benchmark its financial performance.
- Set the framework so that the impact of future policy decisions can be identified.
- Evaluate the impact of future scenarios upon Council's financial position.
- Provide a basis for future informed decision making.
- Identify issues which impact upon the financial sustainability of Council, including known opportunities and threats.

- Achieve a balanced budget on a funding basis over time, acknowledging that efficient service delivery and urgent asset renewal are current priorities where working fund deficits are forecast.
- Seek to avoid working fund deficits, by reducing operating costs in real terms, or expanding the revenue base of Council.





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## FINANCIAL POSITION

Council faces several challenges in terms of financial sustainability. Our Council administers the largest regional centre in the western half of New South Wales.

Based on Council's most recent economic and data projections, Council is estimating that between 2023 and 2046, the population for Broken Hill City is forecast to increase by 197 persons (1.10% growth), at an average annual change of 0.10%.

Whilst this is information is based on the current state of play, with the looming commencement of major mining and renewable industries along with Council economic growth plan, Council is boldly predicting and planning for City growth much larger.

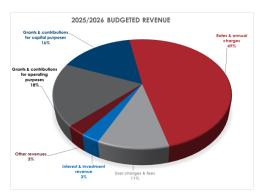
As a result of these latest trends and projections, this plan has been formulated on the prospect of job growth and further housing development for the city as well as a growing population base. On this basis, the City must plan to maintain service standards and increase services in some areas to ensure long term liveability and investment attractiveness of the City.

Council currently operates on an annual income of around \$30 million, with a substantial percentage being derived from government grants which cannot be guaranteed into the future. The graph below shows sources of income.

In 2013, the Division of Local Government appointed New South Wales Treasury Corporation (TCorp) to undertake an assessment of the financial sustainability of all New South Wales councils.

The report by TCorp, which considered both historic financial information and a 10-year financial forecast, determined Council to be in a very unstable financial position and unsustainable. Overall, the financial sustainability of Council was assessed as 'Very Weak.' A rating of 'Very Weak' was given to only five New South Wales councils and can be described as follows:

 A Local Government with limited capacity to meet its financial commitments in the short to medium



term and a limited capacity long term.

- It has a record of reporting significant operating deficits. It is highly unlikely to be able to address its operating deficits, manage unforeseen financial shocks and any adverse changes in its business without the need for structural reform and major revenue and/or expense adjustments.
- The expense adjustments are likely to result in significant changes to the range of and/or quality of services offered, and it may need the assistance from higher levels of government.
- It has difficulty in managing its core business risks.

Council has since achieved significant improvement and taken steps in the right direction towards becoming financially sustainable. Since Council received the report, it has undertaken the following key actions.

Council undertook a major review of its 10year LTFP in FY2015, with the aim to guide Council towards achieving a balanced budget, through cost reduction strategies, whilst prioritising service delivery and asset renewals.

In December 2014, Council resolved to cease operations of a financially unsustainable aged care facility – the Shorty O'Neil Village.

In October 2016, Council successfully transitioned out of community services avoiding the loss of block funding by the introduction of the National Disability Insurance Scheme (NDIS).

In November 2016, the Office of Local Government initiated a review of all western councils, with the view to reassess their ongoing financial sustainability.

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Due to the actions taken since the initial review in 2013 and the significant improvements made, TCorp have made the assessment that Council now has a Financial Sustainability Ratio of 'Weak' with an outlook of positive, with further improvements likely based on key planning assumptions.

A rating of 'Weak' can be described as follows:

- A local government with acceptable capacity to meet its financial commitments in the short to medium term and a limited capacity in the long term.
- It has a record of reporting moderate
  to significant operating deficits with a
  recent operating deficit being
  significant. It is unlikely to be able to
  address its operating deficits, manage
  unforeseen financial shocks and any
  adverse changes in its business,
  without the need for significant
  revenue and/or expense adjustments.
- The expense adjustments would result in significant changes to the range and/or quality of services offered.
- It may experience difficulty in managing core business risks.

Whilst this has been a significant improvement, Council still has a lot of hard work and tough decisions ahead of it

before it can be deemed financially sustainable in the long-term.

The effects of the COVID-19 pandemic tested much of the observations described above and provided evidence that Council must adjust its services as a result of unforeseen financial shocks.

Council must now review its service levels with the community and understand the priority areas and not only the capacity, but the desire of paying for these services.

The strength of Local Government is important when considering the quality of life for residents within a community and our community cannot afford major revenue adjustments in the form of high rating increases, for the purpose of balancing the bottom line. It is therefore important that we only spend what we can afford; what our community can afford.

Local Government decisions impact not only the current generation but the next. To ensure services and infrastructure adapt to the changing needs of our generations, we must ensure our financial position, and our asset management practices are strong.

It is clear that to continue to meet the needs of current and future residents of Broken Hill; that Council must address financial and ongoing asset sustainability.

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## FINANCIAL PRINCIPLES AND ASSUMPTIONS

Broken Hill City Council remains committed to operating within a financially sustainable framework, to ensure that its community and other stakeholders can rely upon the ongoing provision of a full and diverse range of quality community services, facilities, and infrastructure.

The Council plans to maintain its financial position and performance, to ensure resilience and maintain capacity to adapt and respond to emerging community needs in a measured and equitable manner.

The following are the key principles employed in the financial planning and modelling process:

- Financially sustainable.
- Maintain diversity of income sources.
- Return the Council to surplus in a sustainable manner.
- Maintain tight control over expenditure and staff numbers.
- Deliver best value services, facilities, and infrastructure.
- Effective and efficient utilisation of funding sources to fund capital works and asset acquisitions.
- Prudent financial investment.
- Consider appropriate use of debt for capital purposes.

The Long Term Financial Plan continues the Council's commitment to maintain tight control over its financial position and performance, an achievement that has been continually demonstrated through reducing or eliminating annual operating deficits.

The funds generated from operations are used to maintain current services and programs and to fund delivery of the Council's capital renewal program, however, the suitability of utilising debt should be considered for appropriate projects and initiatives.

The Operational Plan and forward projections have been set to allow for the delivery of appropriate levels of service, incorporating asset optimisation and to adequately allow for all known and anticipated changes over the coming ten-year period.

Unexpected cost pressures will always arise, along with increasing service demands.

However, in responding to these challenges, the Council will continue to underpin its quality

of services with a value for money approach through competitive procurement processes, internal controls, and the completion of business improvement programs, incorporating customer feedback; to ensure effectiveness and efficiency.

For the 'Balanced Scenario' of the long-term financial model, revenue and expenditure projections are generally based on stable overall cost increases over the long term of 2-3% per annum. Council closely monitors this assumption considering the economy's response to the instability in international relations contributing to a highly inflationary economic environment. As such the balanced scenario has been adjusted in the short term to allow for these added costs with a return to the 2-3% range projected from 2026 onwards. Elements of revenue and expenditure that are subject to wider fluctuation have been modelled accordingly (refer to Assumptions).

As noted above, the annual operational budget plans for a surplus in 2026, which combined with the Council's interest earnings and capital contributions, provide funding for ongoing capital works projects and programs that are designed and constructed to provide Broken Hill with renewed and revitalised infrastructure.

The Council will continue to prudently manage its cash reserves and investments, to ensure that appropriate financial reserves are available to meet the Council's liabilities and commitments, as they fall due and manage cash flow demands to ensure responsible financial management control.

While externally restricted reserves will be maintained in accordance with legislative requirements, several internally restricted reserves are used to ensure that funds are set aside to directly support capital commitments of the Council.

The Council closely monitors its financial performance and publishes several key financial indicators within its quarterly budget reviews, to demonstrate its financial health and sustainability.

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## **ASSUMPTIONS**

The Council's 2025/26 financial year budget (as detailed in the Operational Plan and included in the attached plan) forms the basis of the financial projections within the Long Term Financial Plan. While relevant adjustments have been made in the plan's short to medium term, in respect of the current financial climate, the underlying Income Statement and Balance Sheet, are taken to represent "business-as-usual." The underlying income and expenditure form the basis of the later years in the plan, having been escalated by appropriate indices, with appropriate adjustments.

Broadly, the Plan utilises forecast annual CPI and wages growth as an indicative guide to annual income and expenditure movements. Appropriate adjustments are made where income or expenditure items are known to escalate on a different basis. Where new initiatives/projects that will impact operating revenue and/or expenditure are anticipated, additional adjustments are made to long term projections in the model.

Significant adjustments include:

- Allowances for asset maintenance growth, as a result of understanding the cost to maintain the city's assets at an appropriate standard.
- Adjustments to staff resourcing to coincide with a transition from a program of service delivery and maintenance to an increase in capital renewal.
- Adjustments in respect of several Council's revenue-generating facilities and services.

The Capital Program is forecast over the ten-year timeframe of the plan. In later years, where specific projects may not have yet been fully identified, provisional sums are included reflecting historical works patterns and in line with renewal requirements, identified as part of the Asset Management Strategy and T-Corp Ratios

The plan also reflects the fast tracking of certain capital projects and programs through accessing low-cost borrowings, through the Office of Local Government's Stimulus package. This purpose of these funds is to leverage additional grant money and effectively turning \$10 million into \$20-\$30 million of capital projects.

As capital projects are forecast to be completed, corresponding income and expenditure (including depreciation) impacts, are factored into future financial results.

Other assumptions relating to specific income and expenditure types are included within this Long Term Financial Plan.

In preparing the plan, the Council undertakes a wide range of sensitivity testing and scenario modelling, to ensure the most effective and realistic balanced scenario.

#### **REVENUE ASSUMPTIONS**

Item	Assumption	Comment
Rate Increase	4.4 %.	Including catch up of revenue not raised in 2024-25
Waste Management Charges	CPI	Annual charges will increase in line with operating expenses.
Statutory Charges	CPI	Statutory charges are expected to increase in line with CPI.
User Fees and Charges	СРІ	Statutory charges are expected to increase in line with CPI.
Investment Interest	5%	Interest is calculated on the forecast cash and investment balances.
Interest on overdue rates	10.5%	6% above the Reserve Bank cash rate. (Section 566(3) of the Local Government Act 1993
Other revenues	СРІ	Other revenues consist of program fees and sundry income items.
Operating grants	СРІ	Operating grants include the financial assistance grant and the public library funding agreement.

#### **EXPENDITURE ASSUMPTIONS**

Item	Assumption	Comment
Employee Benefits and on-	4.5%	Employee costs increase in
costs		accordance with the
		current industrial agreement
		and relevant legislation
Borrowing Costs	N/A	All Council loans are fixed
		and are based on actual
		interest repayments.
Materials, contracts, and	CPI	These increase in line with
other expenses		CPI or current supplier
		agreements.

# **OUR PROGRESS TOWARDS FINANCIAL SUSTAINABILITY**

Since the adoption of the Balanced Scenario LTFP in 2014, Council has made several decisions that have improved our financial outlook. This section outlines some of those improvements.

# IMPROVING EFFICIENCY OF COUNCIL OPERATIONS

Although operational efficiencies alone are unlikely to provide the level of additional funding required to achieve financial sustainability, there is scope to improve Council's financial position, by undertaking a full review of operations. This includes reviewing the organisational structure and business systems, exploring opportunities for out-sourcing activities, building capacity to take on more capital works internally, and improving project management capabilities.

At the March 2017 Ordinary Council Meeting, Council adopted a Service Review Framework and methodology. During this term of Council, management will oversee more than 65 internal and external service reviews, to generate efficiencies and savings throughout the organisation. This review is not all about financial savings, it is about ensuring Council is delivering the services that the Community requires, at the level the Community expects. In some instances, this may mean further resources are dedicated to some areas, where other areas may have resources reduced. Most importantly, it will ensure that all services are delivered in the most effective and efficient way possible.

In October 2017, Council adopted a Smart Community Framework to improve quality of life, prosperity, and sustainability for its community, by using technology in optimising processes, solving challenges proactively, building intelligence and productivity and facilitating proactive and meaningfully engagement, between all stakeholders.

Council has successfully implemented several technologies to increase efficiency and sustainability throughout the city.

Examples such as smart solar and wind lighting - which has enabled Council to remove the lighting for Sturt Park, Patton Park, and the Administrative Centre Grounds, from the electrical grid. This has not only enabled a financial savings but is a sustainable option for the community. Further implementation of similar technologies is planned through the reporting period.



#### IMPROVING ASSET MANAGEMENT

Council is in the process of undertaking a review of all infrastructure assets, to ensure that it is providing services and infrastructure that meets the community needs and is within the community's ability to pay. As a result of this process, it is anticipated that Council will generate significant replacement savings and associated running costs.

During this year's review of the LTFP, the 'Balanced' scenario will see Council continuing to budget for a greater than, or equal to, 110% asset renewal. This is a direct impact of the prior year's decisions in improving Council's financial position and beginning to understand the renewal requirement to reduce the backlog. This enables Council to continually renew and maintain assets as they are required, as well as ensuring quality infrastructure is in place, for future generations. The ongoing success of this is dependent on ensuring that we are only renewing required and utilised assets.

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# REVIEW OF COMMUNITY EXPECTATIONS AND SERVICE LEVELS

It is imperative that service level reviews occur throughout the 2025/2026 financial year, with consultation with the community.

It is expected that a detailed plan of community expectations and priorities, will be achieved and factored into service levels and capital expenditure, throughout further reviews of the LTFP. This is a significant piece of work that will be required to ensure the future financial sustainability of Council and balancing the budget within the reporting period. Council is approaching the crossroads. where a decision will need to be made regarding asset rationalisation, or a special rate variation (SRV); COVID-19 has made this more important than ever. If either one of these solutions is not adopted, the Council will be in financial peril.

#### **IMPROVING FINANCIAL CONTROL**

Improving staff understanding and capacity, systems controls, procedures and reporting for Council's finance function, has been imperative to achieve improvements in Council's financial position.

Savings have been generated throughout the year, as a result of a concerted effort by staff to reduce expenditure.

Continued improvement of procurement practices has facilitated improved governance, resulting in greater value for money.

An internal audit function was implemented in the 2018/19 financial year to ensure greater governance and transparency and has already achieved a number of process improvements and identified lost revenue opportunities.

#### **INCREASING INCOME**

Throughout the past year, Council has proactively sought private works including Transport for NSW contracts. Increasing our income in this area, allows more effective use of Council resources; contributing to an improved financial position.

Improved capacity to bid for State and Federal funding has resulted in competitive grants being awarded to Council.

Council is also currently reviewing all fees and charges, to ensure appropriate costs recovery and additional areas of revenue aeneration.

#### **CASHFLOW MANAGEMENT**

Close monitoring in relation to the timing of expenditure and level of cash reserves throughout the year, has resulted in efficiencies; generating savings.

#### **RECRUITMENT SUCCESS**

Recruiting staff with requisite leadership, experience and technical skills is becoming increasingly across Local Government in general. Throughout the year, Council has been succsessful in attracting a number of professional staff and sourcing talent from within to fill key positions, resulting in, improved efficiencies and continuing to move Council towards financial sustainability.

The importance of key positions within the organisational structure, on the financial fortunes of a Council, cannot be underestimated.

# THE BALANCED SCENARIO REVIEWED

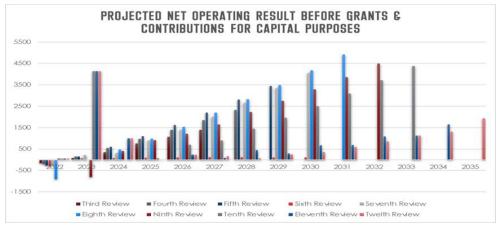
On 25 June 2014, Council endorsed a Balanced Scenario to ensure financial sustainability and to strengthen Council to serve the community of Broken Hill, into the future.

The Balanced Scenario incorporated organisational efficiencies, decreasing expenditure, and increasing revenue to achieve a surplus operating position, by the end of the Plan.

As outlined in this review, considerable progress has been made in relation to Council's financial position since the 2014

This has strengthened Council's financial position; however, further improvements can only be made by adjusting service levels to the community, to a more realistic and feasible level.

The following chart demonstrates the improvement in Council's financial position, over the previous ten reviews. Council is still anticipating to break-even in 2026 with project surpluses in ongoing years.

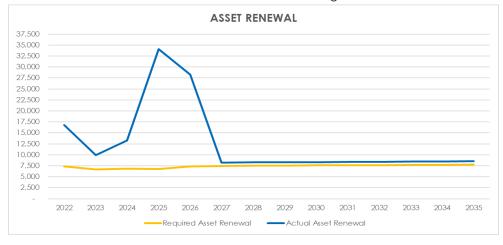


review.

Over the 10 year period, Council will spend in excess of \$87m on infrastructure renewals and upgrades. This will cover the required amount to meet Infrastructure renewal, from ongoing consumption of assets, as well as investing in reducing the Infrastructure backlog, due to Infrastructure replacement

neglect, due to insufficient cash reserves and operating practices during the past decade.

This is a significant step forward for Council in achieving sustainable assets, reducing ongoing operational maintenance costs and ensuring quality Infrastructure, for future generations.



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The Balanced Scenario, adopted 25 June 2014, decreases operating expenditure, and increases revenue, to achieve a surplus operating position by the end of the planning period.

This scenario has been reviewed, considering strategies implemented over the past ten years to deal with changing economic conditions. Council is still expected to achieve a surplus in 2026.

To achieve this result, the Balanced Scenario assumes that Council:

- Undertakes additional operational changes to generate productivity improvements and efficiency gains thus reducing employment costs and materials and contracts costs.
- Undertakes service level reviews to determine the communities service needs and what they are willing to pay; and
- Undertakes a review of assets held and where appropriate adopts a opimisation strategy to reduce overall operating costs.



Successful implementation of the plan will result in all financial indicators (excluding extra-ordinary items and other than the operating indicator) being maintained within the Office of Local Government benchmarks throughout the planning period.

A review of asset management plans to align with updated financial projections has been undertaken along with revised asset valuations to better analyse Council's asset ratios.

Based upon planned asset expenditure, cash, and investments, Council's available funds for asset renewals over the planning period under the balanced scenario is equal to or greater than the 100% of the rate of asset consumption via depreciation.

# Key Aspects of the proposed (Balanced) scenario are:

- Surplus from 2026.
- Maintain and grow Council's permanent workforce by building capacity to take on more capital works internally, and increasing private contract works.
- Ensure a healthy cash reserve to weather any unforeseen financial shocks.
- Ensure an appropriate rate of asset renewals is maintained so the city's infrastructure backlog is continually reduced.

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		ONG TERM		L PLAN - STATEMENT	2026-20	135						
\$ '000	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
, 555	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations												
Revenue:												
Rates & annual charges	21,002	21,814	22,718	23,627	24,336	25,066	25,692	26,335	26,993	27,668	28,359	29,068
User charges & fees	5,183	4,795	5,133	5,256	5,382	5,512	5,644	5,779	5,918	6,060	6,205	6,354
Interest & investment revenue	1,958	1,470	1,365	407	432	569	633	704	806	927	1,057	1,382
Other revenues	1,389	685	1,367	1,400	1,433	1,468	1,503	1,539	1,576	1,614	1,653	1,692
Grants & contributions for operating purposes	8,446	7,977	8,701	9,166	9,587	9,996	10,295	10,501	10,711	10,926	11,144	11,367
Grants & contributions for capital purposes	5,604	18,265	7,390	3,197	3,343	3,486	3,590	3,662	3,735	3,810	3,886	3,964
Other Income:												
Net gains from disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	43,582	55,006	46,673	43,052	44,513	46,095	47,358	48,520	49,740	51,004	52,305	53,828
Expenses from Continuing Operations												
Employee benefits & costs	15,847	16,488	17,573	18,232	18,915	19,388	19,873	20,370	20,879	21,401	21,829	22,266
Borrowing costs	812	693	699	634	576	533	487	445	411	376	339	301
Materials & contracts	12,072	11,593	11,804	12,087	12,377	12,924	13,445	13,767	14,098	14,436	15,003	15,363
Depreciation & amortisation	6,855	6.809	7,380	7,453	7,473	7,494	7.527	7,560	7,593	7,627	7,660	7.694
Impairment		0,000	.,,,,,	.,	- , , , ,	-	,,, = .		-			
Other expenses	1,249	1,154	1,150	1,178	1,206	1,235	1,265	1,295	1,326	1,358	1,391	1,424
Net losses from disposal of assets	136		-		-		-		-		-	
Net share of interests in joint ventures	-	-	_	_	_	_	_	_	_	_	_	_
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,971	36,737	38,606	39,584	40,548	41,574	42,596	43,437	44,307	45,198	46,222	47,047
OPERATING RESULT FOR THE YEAR	6,611	18,269	8,068	3,468	3,965	4,521	4,762	5,083	5,433	5,806	6,083	6,781
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &												
CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	271	622	1,035	1,172	1,421	1,698	1,996	2,197	2,817
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	271	622	1,035	1,172	1,421	1,698	1,996	2,197	2,817
Assumptions												
Rate Peg	3.70%	4.50%	4.00%	4.00%	3.00%		2.50%	2.50%	2.50%		2.50%	2.50%
General Index Employee Cost Index	7.80% 3.25%	4.10% 3.25%	2.40% 4.50%	2.40% 3.75%	2.40% 3.75%	2.40% 2.50%	2.40% 2.50%	2.40% 2.50%	2.40% 2.50%		2.40%	2.40%
Grant Index	2.00%	2.00%	5.00%	5.35%	4.59%	4.26%	3.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate Overdue rates interest rate	5.00% 9.00%	5.00% 9.00%	4.50% 10.50%	4.00% 10.00%	3.00% 8.00%	3.50% 8.00%						
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

¢ 1000	0004			INANCIAL POSIT		0000	0020	0021	0020	0022	0004	000
\$ '000	2024	2025 Revised	2026 Proposed	2027	2028	2029	2030	2031	2032	2033	2034	203
	Actual	Budget Q2	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Foreca
Assets												
Current Assets:												
Cash & cash equivalents	17,056	353	3,061	7,114	11,626	13,720	16,014	19,387	23,340	27,629	32,159	37,34
Investments	16,093	14,831	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,33
Receivables	5,540	5,355	5,355	5,406	5,601	5,690	5,722	5,827	5,658	5,517	5,559	5,57
Inventories	90	94	96	98	101	103	105	108	111	113	116	119
Other	382	398	407	417	427	437	448	458	469	481	492	50-
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	39,161	21,031	14,250	18,367	23,086	25,281	27,620	31,111	34,909	39,072	43,658	48,871
Non-Current Assets:												
Investments	_	_	_	_	_	_	_	_	_	_	_	
Receivables	_	_	-	_	_		_	_	-	_	-	
Inventories	_	_	_	_		_	_		_		_	
Infrastructure, property, plant & equipment	353,467	380,755	364,283	361,830	359,578	360,327	361,080	361,836	362,595	363,358	364,124	364,89
Investments accounted for using the equity method	803	866	803	803	803	803	803	803	803	803	803	803
Investment property	- 505	-	-	-	-	-	-		-	- 003	-	-
Intangible assets		_	_			_	_		_		_	
TOTAL NON-CURRENT ASSETS	354,270	381,621	365,086	362,633	360,381	361,130	361,883	362,639	363,398	364,161	364.927	365,697
TOTAL ASSETS	393,431	402,652	379,337	381,000	383,466	386,411	389,503	393,750	398,307	403,233	408,585	414,568
Liabilities												
Current Liabilities:												
Payables	4,678	4,914	4,914	4,999	5,062	5,153	5,250	5,339	5,343	5,023	5,081	5,112
Income Received in Advance	-	-	-	-	-	-	-	-	-	-	-	-
Contract Liabilities	7,670											
Borrowings	1,859	2,467	2,452	2,451	2,151	2,084	2,084	1,281	1,015	1,015	1,015	1,01
Provisions	5,121	4,813	4,813	4,810	4,826	4,852	4,917	5,001	5,031	5,010	4,899	4,897
TOTAL CURRENT LIABILITIES	19,328	12,194	12,179	12,260	12,039	12,089	12,251	11,622	11,389	11,048	10,995	11,024
Non-Current Liabilities:												
Payables	_	-	-	_	_	-	_	_	_	_	_	
Borrowings	16.016	15.813	13,883	11.895	10,134	8.411	6,657	5.647	4.870	4.058	3,210	2.32
Provisions	10,139	12,312	12,312	12,794	13,230	13,558	13,706	13,656	13,442	13,359	13,072	13,17
TOTAL NON-CURRENT LIABILITIES	26,155	28,125	26,195	24,689	23,365	21,969	20,363	19,303	18,312	17,418	16,282	15,497
TOTAL LIABILITIES	45,483	40,320	38,375	36,949	35,404	34,058	32,614	30,925	29,701	28,466	27,276	26,521
NET ASSETS	347,948	362,332	340,962	344,051	348,062	352,353	356,889	362,825	368,606	374,766	381,309	388,046
Equity												
Retained earnings	127,598	156,071	120,612	123,701	127,712	132,003	136,539	142,475	148,256	154,416	160,959	167,69
Revaluation reserves	220,350	206,261	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350
Council equity interest	347,948	362,332	340,962	344,051	348,062	352,353	356,889	362,825	368,606	374,766	381,309	388,046
Non-controlling interest		-	-	-	-	-	-	-	-	-	-	-
TOTAL FOURT	347,948	362,332	340,962	344,051	348,062	352,353	356,889	362,825	368,606	374,766	381,309	388,046
IOIAL EQUITY												
TOTAL EQUITY  Assumptions	041,140	002,002	0.10,7.02	0.1,001	0.0,002	002,000	000,007	002,020	000,000	074,700	001,007	000,011

		ONG TERM	FINANCIA	AL PLAN -	2026-20	35						
				OF CASH FLOWS								
\$ '000	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities		20090. 42	Jougo.									
Receipts:												
Rates & annual charges	20,641	21,160	22,036	22,918	23,605	24,314	24,921	25,544	26,183	26,838	27,509	28,196
User charges & fees	5,292	4,652	4,979	5,099	5,221	5,346	5,474	5,606	5,740	5,878	6,019	6,164
Investment & interest revenue received	1,502	1,942	1,722	486	428	565	630	700	803	923	1,053	1,378
Grants & contributions	10,829	19,903	11,928	12,363	12,930	13,481	13,886	14,164	14,447	14,736	15,030	15,331
Bonds, deposits & retention amounts received	4	-	-	-	-	-	-	-	-	-	-	-
Other	2,509	664	1,326	1,358	1,390	1,424	1,458	1,493	1,529	1,565	1,603	1,641
Payments:												
Employee benefits & costs	(15,696)	(15,994)	(17,046)	(17,685)	(18,348)	(18,807)	(19,277)	(19,759)	(20,253)	(20,759)	(21,174)	(21,598)
Materials & contracts	(11,980)	(11,245)	(11,450)	(11,725)	(12,006)	(12,537)	(13,041)	(13,354)	(13,675)	(14,003)	(14,552)	(14,902)
Borrowing costs	(650)	(693)	(699)	(634)	(576)	(533)	(487)	(445)	(411)	(376)	(339)	(301)
Bonds, deposits & retention amounts refunded	(,	(,	-	-	-	-	-	-	- '	-	-	-
Other	(2,674)	(1,120)	(1,116)	(1,142)	(1,170)	(1,198)	(1,227)	(1,256)	(1,286)	(1,317)	(1,349)	(1,381)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	9,777	19,269	11,681	11,038	11,474	12,056	12,337	12,693	13,077	13,485	13,800	14,528
Cash Flows from Investing Activities												
Receipts:												
Sale of investment securities	27,010	-	9,500	_	_	-	-	-	_	_	-	_
Sale of infrastructure, property, plant & equipment	446	_	-		_	_	_	_	_	_	_	_
Deferred debt ors receipts	-	_	-		_	_	_	_	_	_	_	_
Other investing activity receipts	_	_	-		_	_	_	_	_		_	_
Payments:												
Purchase of investment securities	(20,500)	_	_		_	_	_	_	_	_	_	
Purchase of infrastructure, property, plant & equipment	(13,273)	(34,097)	(18,196)	(5,000)	(5,220)	(8,243)	(8,280)	(8,316)	(8,353)	(8,389)	(8,426)	(8,463)
Deferred debt ors & advances made	(13,2/3)	(34,077)	(10,170)	(3,000)	(3,220)	(0,243)	(0,200)	(0,510)	(0,555)	(0,307)	(0,420)	(0,403)
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(6,317)	(34,097)	(8,696)	(5,000)	(5,220)	(8,243)	(8,280)	(8,316)	(8,353)	(8,389)	(8,426)	(8,463)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from borrowings & advances	_	_	_		_	_	_	_	_	_	_	
Payments:		-	-			-		_	-	-	-	
Repayment of borrowings & advances	(1,803)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)	(881)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(1,803)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771) (771)	(806)	(843)	(881)
NEI CASH FROVIDED (OK USED IN) FINANCING ACTIVITIES	(1,003)	(1,074)	(1,724)	(1,704)	(1,742)	(1,717)	(1,763)	(1,004)	(//1)	(808)	(043)	(001)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	1,657	(16,703)	1,061	4,053	4,512	2,094	2,295	3,373	3,953	4,289	4,531	5,183
plus: CASH & CASH EQUIVALENTS - beginning of year	15,399	17,056	2,000	3,061	7,114	11,626	13,720	16,014	19,387	23,340	27,629	32,159
CASH & CASH EQUIVALENTS - end of year	17,056	353	3,061	7,114	11,626	13,720	16,014	19,387	23,340	27,629	32.159	37,343
·	17,038	333	3,001	7,114	11,020	13,720	10,014	17,307	23,340	21,021	32,137	37,343
Additional Information	16,093	14,831	5.331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331
plus: Investments on hand - end of year	33.149	15,184	8.392	12,446	16,957	19.051	21,345	24.718	28,671	32,960	37,491	42,674
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	33,149	15,164	0,372	12,440	10,737	17,031	21,345	24,/10	20,071	32,760	37,471	42,074
Assumptions Rates & charges recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	5 97.00%	97.00%	97.00%
Debtor recoviery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General Index Investment Interest rate	7.80% 5.00%	4.10% 5.00%	2.40% 5.00%	2.40% 5.00%	2.40% 3.00%	2.40% 3.00%	2.40% 3.00%	2.40%	2.40%			2.40% 3.50%
Overdue rates interest rate	9.00%	9.00%	10.50%	10.00%	8.00%	8.00%	8.00%	8.00%	8.00%			8.00%

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	L	DNG TERM	FINANCIAL		2026-203	15						
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Revised	Proposed	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast		Forecast	Forecas
Operating Ratio	710.00.	Budget Q2	Budget	. 0.0000.		. 0.0000.		. 0.0000				
This ratio measures Council's ability to contain operating expenditure within operating revenue	2.65%	0.01%	1.72%	0.68%	1.51%	2.43%	2.68%	3.17%	3.69%	4.23%	4.54%	5.659
Benchmark - Greater than 0%												
(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions												
Cash Expense Cover Ratio												
This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow	13.06	6.23	7.03	8.36	9.77	10.21	10.70	11.59	12.62	13.70	14.75	16.03
Benchmark - Greater than 3.0 months												
(current) year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12												
Current Ratio												
This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.	2.03	1.72	1.17	1.50	1.92	2.09	2.25	2.68	3.07	3.54	3.97	4.43
Benchmark - Greater than 1.5												
current assets / current liabilities												
Unrestricted Current Ratio  To assess the adequacy of working capital and its ability to satisfy obligations in the short term												
for the unrestricted activities of Council.	2.84	1.89	1.17	1.61	2.17	2.40	1.93	2.35	2.74	3.13	3.56	4.03
Benchmark - Greater than 1.5												
current assets less all external activities/ current liabilities, less specific purpose liabilities												
Own Source Operating Revenue												
This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue	67.76%	52.29%	65.53%	71.28%	70.95%	70.75%	70.68%	70.81%	70.96%	71.11%	71.26%	71.52%
Benchmark - Greater than 60%	07.7.070	02.2770	00.0070	71.20,0	70.70,0	70.70,0	70.0070	70.0170	70.70,0	711170	71120/0	71.02/0
rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)												
Debt Service Cover Ratio												
This ratio measures the availability of cash to service debt including interest, principal, and lease payments	3.37	2.92	3.34	3.19	3.74	4.02	4.08	6.50	8.21	8.46	8.62	9.14
Benchmark - Greater than 2.0	3.3/	2.72	3.34	3.17	3.74	4.02	4.06	6.30	0.21	0.40	0.02	7.14
periorinals - Gleater (India, 20 operating result before interest and depreciation (EBITDA) / principal repayments +barrowing interest costs												
Interest Cover Ratio												
This ratio indicates the extent to which Council can service its interest bearing debt and take on												
additional borrowings. It measures the burden of the current interest expense upon Council's	10.15	10	10.5-	10.55	15.5	17.61	10	01		04:-	00.7	05.55
operating cash	10.68	10.83	12.53	13.18	15.04	17.01	18.87	21.18	23.61	26.60	30.04	35.88
Benchmark - Greater than 4.0												
operating result before interest and depreciation (EBITDA) / interest expense												
Capital Expenditure Ratio												
This rallo indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets	1.94	5.01	2.47	0.67	0.70	1.10	1.10	1.10	1.10	1.10	1.10	1.10
Benchmark - Greater than 1.1												
annual capital expenditure / annual depreciation												

# IMPROVING OUR FINANCIAL POSITION FURTHER

Whilst significant improvements have been made over the past number of years, Council still has a long way to go in ensuring a strong financial position.

Council is committed to assisting the community achieve the objectives outlined in the community's Broken Hill 2040 Community Strategic Plan. This includes addressing current goals, while planning to meet the requirements for the future. To do this, Council must be strong.

A strong Council is one that has the financial capacity to meet its short and long-term needs; a Council that can withstand financial shocks without burdening the community with increased rates or reduced services. Council is carrying out and will continue to review the following initiatives to maximise the ability to meet the community's needs in service provision.

Council has updated the 2026 Operating and Long Term Financial Plan, with the most current and best available information, but it is subject to change due to the dynamic economic crisis, created by the global diplomatic unrest and subsequent financial effects.

The current plan may be impacted due to the unpredictability of the short to midterm financial conditions due to the volatility in global trade and economic conditions means this cannot be guaranteed.

The Council also acknowledges that planned deliverables and actions may be impacted or need to be reprioritised, new priorities may also emerge.

Council will engage with the community using the principles outlined in our Community Engagement Strategy, to ensure that changing and emerging priorities are identified.

# IMPROVING EFFICIENCY OF COUNCIL OPERATIONS

Council will adopt a continuous improvement approach to achieving greater efficiency in service delivery.



This will include monitoring of performance, targeted reviews of current processes and procedures, the introduction of innovative technology and an emphasis on staffing capacity development.

#### **IMPROVING ASSET MANAGEMENT**

Council currently manages a large number of assets, some of which may be surplus to community needs. Undertaking a review and possible rationalisation of assets, will assist in reducing operational costs.

# REVIEW OF COMMUNITY EXPECTATIONS AND SERVICE LEVELS

Council needs to ensure that it is providing services and infrastructure that meets community needs and is within the community's ability to pay.

To ascertain community expectations, service level reviews are being undertaken.

#### **INCREASING STATE AND FEDERAL FUNDING**

Council needs to continue to aggressively pursue all avenues for State and Federal grants which may improve its position. This includes lobbying Local Members and Government Ministers for additional funding.

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# INCREASING PRIVATE WORKS, TRANSPORT NSW CONTRACTS AND CAPITAL WORK DELIVERY

Council has over several years invested heavily in the development of additional capacity for its roads and trades teams to enable Council to take on more capital works internally and attract more private works and contracts through Transport NSW. Increasing our income in this area, allows more effective use of Council resources; contributing to an improved financial position and future growth of Council's workforce.

# LONG TERM WASTE STRATEGY AND INDUSTRY DEVELOPMENT

Broken Hill City Council is engaged in the process of developing a 3-year waste management strategy, which will inform our long-term goals in alignment with the Community Strategic Plan.

This strategy encompasses a few key areas, with a focus on developing a circular waste economy in the Broken Hill Region, starting with key producers and ending with final consumers, with the end goal of diverting as much waste as possible from waste management facilities, by advocating for the usage of long lifespan products, repurposing of otherwise obsolete equipment, and collaboration between industries to achieve optimal outcomes for all areas of the Broken Hill community.

The strategy is being developed to align with the NSW Waste and Sustainable Materials Strategy 2041, which places great emphasis on reducing the total amount of waste initially produced, prior to waste processing steps. The targets of this strategy include:

- 80% average recovery rate from all waste streams by 2030
- Reduce total waste generation per person by 10% by 2030
- Halve the amount of organic waste sent to landfill by 2030

The viability of processes such as recyclable material processing, energy creation, and the establishment of a local industry centred around these processes is being examined. BHCC believes there is potential for additional revenue streams within its existing waste management processes, and by properly implementing and utilising these streams, overhead expenses created by the waste management centre can be reduced.

#### **INCREASING RATE REVENUE**

To maintain services at their expected level, the community may consider if an increase in rates is appropriate. This option will not be imposed without significant community consultation and consideration of affordability.

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## SCENARIOS AND SENSITIVITY

Long term planning is critical for effective delivery of Local Government services, perhaps more critical than many other organisations due to Council's role in infrastructure provision. At Broken Hill, Council manages over \$250m in infrastructure assets with varying lifecycles, all requiring investment to ensure continued service to our community.

When planning for the long term, we rely on assumptions and we rely on strategies being successful. For example, Council is reliant on grants and contributions for 20% of its overall income and our plan assumes that these grants will continue into the future. We assume, that we will be successful in our strategies to reduce costs. We assume, our rate base will remain the same and we assume, that we will not be faced with any financial shocks.

Long term planning provides decision makers and stakeholders in our community, with a view of how our goals can be achieved, but what if things don't go as planned?

Our plan is sensitive to a number of internal and external drivers including Council decisions, operational performance, the external economic environment, State and Federal Government decisions including changes to legislation.

The following examples demonstrate some of Council's main sensitivities and outline the impact of various scenarios on Council's long term financial position.

#### SCENARIO 2 - 4% Rate Peg from 2027 to 2030

This scenario follows the same assumptions as the 'Balanced Scenario' but assumes the 2026 rate peg of 4% is maintained until 2030 and reduces to 2.5% in the longer term. Wages growth is also maintained at 3.75%.

This model does not alter Council's return to surplus in 2026 and sees a continuing surplus in ongoing years due to the rate peg increases matching inflation.

#### Key Aspects of this Scenario

- Surplus in 2026
- · Continuing surplus from 2026 onwards

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LONG TERM I	INANCIAL	PLAN - 20		- SCENAI	RIO 2 - 4	% RATE	PEG 2027	-2838				
\$ '000	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations		_	_									
Revenue:												
Rates & annual charges	21,002	21,814	22,718	23,627	24,572	25,555	26,577	27,241	27,922	28,620	29,336	30,069
User charges & fees	5,183	4,795	5,133	5,256	5,382	5,512	5,644	5,779	5,918	6,060	6,205	6,354
Interest & investment revenue	1,958	1,470	1,365	407	432	577	650	732	848	981	1,126	1,480
Other revenues	1,389	685	1,367	1,400	1,433	1,468	1,503	1,539	1,576	1,614	1,653	1,692
Grants & contributions for operating purposes	8,446	7,977	8,701	9,166	9,587	9,996	10,295	10,501	10,711	10,926	11,144	11,367
Grants & contributions for capital purposes	5,604	18.265	7,390	3,197	3.343	3,486	3,590	3.662	3,735	3,810	3.886	3,964
Other Income:		,	.,	2,111		2,		,				
Net gains from disposal of assets	_	_	_	_	_	_	_	-	-	-	-	-
Net share of interests in joint ventures	_	_	_	_	_	_	_	_	-	_	_	_
TOTAL INCOME FROM CONTINUING OPERATIONS	43,582	55,006	46,673	43,052	44,750	46,592	48,259	49,455	50,711	52,011	53,350	54,926
Expenses from Continuing Operations												
Employee benefits & costs	15,847	16,488	17.573	18,232	18,915	19,625	20,361	20.870	21,391	21,926	22,365	22,812
Borrowing costs	812	693	699	634	576	533	487	445	411	376	339	301
Materials & contracts	12.072	11,593	11,804	12.087	12,377	12,924	13.445	13,767	14.098	14,436	15.003	15,363
Depreciation & amortisation	6,855	6,809	7,380	7,453	7,473	7,494	7,527	7,560	7,593	7,627	7,660	7,694
Impairment	-	0,007	,,000	,,.00			- ,02,	- 7,000	- 7,070	- ,02,	- ,,,,,,	
Other expenses	1,249	1,154	1,150	1,178	1,206	1,235	1,265	1,295	1,326	1,358	1,391	1,424
Net losses from disposal of assets	136	-	-	-	-	1,200	-	1,275	-	1,000	- 1,071	- 1,727
Net share of interests in joint ventures	-	_		_	_	_		_	_	_		
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36.971	36.737	38.606	39.584	40.548	41.811	43.083	43.937	44.819	45.723	46.757	47.594
TOTAL EXPENSES FROM CONTINUING OPERATIONS	30,771	36,737	30,000	37,304	40,346	41,011	43,063	43,737	44,017	45,723	46,737	47,574
OPERATING RESULT FOR THE YEAR	6,611	18,269	8,068	3,468	4,202	4,781	5,176	5,518	5,892	6,289	6,593	7,333
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &												
CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	271	858	1,296	1,585	1,856	2,156	2,478	2,706	3,369
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS												
BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	271	858	1,296	1,585	1,856	2,156	2,478	2,706	3,369
Assumptions												
Rate Peg	3.70%		4.00%	4.00%	4.00%	4.00%	4.00%				2.50%	2.50%
General Index Employee Cost Index	7.80% 3.25%		2.40% 4.50%	2.40% 3.75%	2.40% 3.75%	2.40% 3.75%	2.40% 3.75%				2.40%	2.40%
Grant Index	2.00%	2.00%	5.00%	5.35%	4.59%	4.26%	3.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate Overdue rates interest rate	5.00% 9.00%	5.00% 9.00%	4.50% 10.50%	4.00% 10.00%	3.00% 8.00%	3.00% 8.00%	3.00% 8.00%	3.00% 8.00%			3.00% 8.00%	3.50% 8.00%
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%			0.00%	0.00%

Assets  Current Assefs:  Cash & cash equivalents Investments Investments Investments Investments Inventories Inventories Inventories Inventories Inventories Inventories Inventories Inventories Inventories Investments Investments Investments Investments Investments Inventories Infrastructure, property, plant & equipment Investments accounted for using the equity method Investment property Intangible assets Inventories Infrastructure, property Intangible assets Inventories Infrastructure Intangible assets Intangi	3 14,831 5,355 9 90 2 382 - 21,011 380,755 3 866 381,621 402,633	9roposed 8udget  3,061 5,331 5,355 90 382 - 14,219 364,283 803 365,086 379,305	7,114 5,331 5,406 90 382 - 18,324 361,830 803 362,633 380,957	11,856 5,331 5,601 90 382 - 23,260 359,578 803 360,381 383,641	14,202 5,331 5,690 90 382 - 25,695 - - - - 360,327 803 - - 361,130 386,825	16,898 5,331 5,722 90 382 - 28,423 361,080 803 361,883 390,306	20,694 5,331 5,827 90 382 - 32,324 361,836 803 362,639 394,963	25,094 5,331 5,658 90 382 - 36,555 362,595 803 - 363,398 399,953	29,853 5,331 5,517 90 382 - 41,173  - 363,358 803 - 364,161 405,334	34,879 5,331 5,559 90 382 - 46,242 - 364,124 803 - 364,927 411,169	40,601 5,331 5,574 90 382 - 51,978 - - 364,894 803 - - 365,697
Current Assets:         17,05           Cash & cash equivalents         17,05           Investments         16,09           Receivables         5,54           Inventories         9           Other         38           Non-current assets classified as 'held for sale'         -           TOTAL CURRENT ASSETS         39,16           Non-Current Assets:         Investments           Investments         -           Receivables         -           Inventories         -           Investments accounted for using the equity method         80           Investment property         -           Intangible assets         -           TOTAL NON-CURRENT ASSETS         354,27	353 3 14,831 9 5,355 9 90 2 382 	3,061 5,331 5,355 90 382 - 14,219 - - 364,283 803 - - 365,086 379,305	5,331 5,406 90 382 - 18,324 - - - - 361,830 803 - - 362,633 380,957	5,331 5,601 90 382 - 23,260 - - - 359,578 803 - - 360,381 383,641	5,331 5,690 90 382 - 25,695 - - - - 360,327 803 - - 361,130	5,331 5,722 90 382 - 28,423 - - - - - 361,080 803 - 361,883	5,331 5,827 90 382 - 32,324 - - - - 361,836 803 - 362,639	5,331 5,658 90 382 - 36,555 - - - 362,595 803 - - 363,398	5,331 5,517 90 382 - 41,173 - - - 363,358 803 - - 364,161	5,331 5,559 90 382 - 46,242 - - - - 364,124 803 - - 364,927	5,331 5,574 90 382 - 51,978 - - - 364,894 803 - -
Cash & cash equivalents 17,05 Investments 16,09 Receivables 5,54 Inventories 9 Other 38 Non-current assets classified as 'held for sale' - TOTAL CURRENT ASSETS 39,16 Non-Current Assets: Investments - Receivables - Inventories - Infrastructure, property, plant & equipment 353,46 Investments accounted for using the equity method 80 Investment property - Intrangible assets - TOTAL NON-CURRENT ASSETS 354,27 TOTAL ASSETS 354,27 TOTAL ASSETS 393,43 Liabilities Current Liabilities: Payables 4,67 Borrowings 1,85 Provisions 5,12 TOTAL CURRENT LIABILITIES 19,32 Non-Current Liabilities: Payables - Borrowings 1,601	3 14,831 5,355 9 90 2 382 - 21,011 380,755 3 866 381,621 402,633	5,331 5,355 90 382 - 14,219 - - - 364,283 803 - - 365,086 379,305	5,331 5,406 90 382 - 18,324 - - - - 361,830 803 - - 362,633 380,957	5,331 5,601 90 382 - 23,260 - - - 359,578 803 - - 360,381 383,641	5,331 5,690 90 382 - 25,695 - - - - 360,327 803 - - 361,130	5,331 5,722 90 382 - 28,423 - - - - - 361,080 803 - 361,883	5,331 5,827 90 382 - 32,324 - - - - 361,836 803 - 362,639	5,331 5,658 90 382 - 36,555 - - - 362,595 803 - - 363,398	5,331 5,517 90 382 - 41,173 - - - 363,358 803 - - 364,161	5,331 5,559 90 382 - 46,242 - - - - 364,124 803 - - 364,927	5,331 5,574 90 382 - 51,978 - - - 364,894 803 - -
Investments 16,09 Receivables 5,54 Inventories 9 Other 38 Non-current assets classified as 'held for sale'	3 14,831 5,355 9 90 2 382 - 21,011 380,755 3 866 381,621 402,633	5,331 5,355 90 382 - 14,219 - - - 364,283 803 - - 365,086 379,305	5,331 5,406 90 382 - 18,324 - - - - 361,830 803 - - 362,633 380,957	5,331 5,601 90 382 - 23,260 - - - 359,578 803 - - 360,381 383,641	5,331 5,690 90 382 - 25,695 - - - - 360,327 803 - - 361,130	5,331 5,722 90 382 - 28,423 - - - - - 361,080 803 - 361,883	5,331 5,827 90 382 - 32,324 - - - - 361,836 803 - 362,639	5,331 5,658 90 382 - 36,555 - - - 362,595 803 - - 363,398	5,331 5,517 90 382 - 41,173 - - - 363,358 803 - - 364,161	5,331 5,559 90 382 - 46,242 - - - - 364,124 803 - - 364,927	5,331 5,574 90 382 - 51,978 - - - 364,894 803 - -
Receivables         5,54           Inventories         9           Other         38           Non-current assets classified as 'held for sale'         -           TOTAL CURRENT ASSETS         39,16           Non-Current Assets:         -           Investments         -           Receivables         -           Inventories         -           Inventories         -           Investments accounted for using the equity method         80           Investment property         -           Intagible assets         -           TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         -           Current Liabilities:         -           Payables         4,67           Non-corrent Liabilities         7,67           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	5,355 90 90 2 382 - 21,011 - - 380,755 8 866 - - 381,621 402,633	5,355 90 382 - 14,219 - - - 364,283 803 - - 365,086 379,305	5,406 90 382 - 18,324 - - - 361,830 803 - - 362,633 380,957	5,601 90 382 - 23,260 - - - 359,578 803 - - 360,381 383,641	5,690 90 382 - 25,695 - - 360,327 803 - - 361,130	5,722 90 382 - 28,423 - - - 361,080 803 - - 361,883	5,827 90 382 - 32,324 - - - 361,836 803 - - 362,639	5,658 90 382 - 36,555 - - - 362,595 803 - - 363,398	5,517 90 382 - 41,173 - - 363,358 803 - - 364,161	5,559 90 382 - 46,242 - - - - 364,124 803 - - 364,927	5,574 90 382 - 51,978 - - - 364,894 803 - - 365,697
Inventories	90 90 382 - 21,011 380,755 8 866 381,621 402,633 4,914	90 382 - 14,219 - - - 364,283 803 - - 365,086 379,305	90 382 - 18,324 - - - 361,830 803 - - 362,633 380,957	90 382 - 23,260 - - 359,578 803 - - 360,381 383,641	90 382 - 25,695 - - - 360,327 803 - - 361,130	90 382 - 28,423 - - - 361,080 803 - - 361,883	90 382 - 32,324 - - - 361,836 803 - - 362,639	90 382 - 36,555 - - - 362,595 803 - - 363,398	90 382 - 41,173 - - 363,358 803 - - 364,161	90 382 - 46,242 - - - 364,124 803 - - 364,927	9( 383 - 51,978 - - 364,894 803 - - 365,697
Other         38           Non-current assets classified as 'held for sale'         -           TOTAL CURRENT ASSETS         39,16           Non-Current Assets:         -           Investments         -           Receivables         -           Inventories         -           Infrastructure, property, plant & equipment         353,46           Investments accounted for using the equity method         80           Investment property         -           Intangible assets         -           TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         Current Liabilities:           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         -           Borrowings         -	21,011 21,011 - - 380,755 8 866 - 381,621 402,633	382 - 14,219 - - - 364,283 803 - - - 365,086 379,305	382 - 18,324 - - - 361,830 803 - - 362,633 380,957	382 - 23,260 - - - 359,578 803 - - - 360,381 383,641	382 - 25,695 - - - 360,327 803 - - 361,130	382 - 28,423 - - - 361,080 803 - - 361,883	382 - 32,324 - - - 361,836 803 - - 362,639	382 - 36,555 - - - 362,595 803 - - - 363,398	382 - 41,173 - - - 363,358 803 - - 364,161	382 - 46,242 - - - 364,124 803 - - 364,927	383 
Non-current assets classified as 'held for sale'	21,011  380,755 8 866 381,621 402,633	- 14,219 - - - 364,283 803 - - - 365,086 379,305	- 18,324 - - - 361,830 803 - - 362,633 380,957	23,260 - - - 359,578 803 - - 360,381 383,641	25,695 - - - 360,327 803 - - 361,130	28,423 - - - 361,080 803 - - 361,883	32,324 	36,555 - - - 362,595 803 - - 363,398	- 41,173 - - - 363,358 803 - - 364,161	- 46,242 - - 364,124 803 - - 364,927	51,978 - - - 364,894 803 - - 365,697
TOTAL CURRENT ASSETS         39,16           Non-Current Assets:         Investments           Receivables         -           Inventories         -           Infrastructure, property, plant & equipment         353,46           Investments accounted for using the equity method         80           Investment property         -           Intrangible assets         -           TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         Current Liabilities:           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	21,011	14,219	18,324 	23,260 - - - 359,578 803 - - 360,381 383,641	25,695 	28,423 - - - 361,080 803 - - 361,883	32,324 - - 361,836 803 - - 362,639	36,555 - - - 362,595 803 - - 363,398	41,173 - - 363,358 803 - - 364,161	46,242 - - - 364,124 803 - - 364,927	51,978 - - - 364,894 803 - - 365,697
Non-Current Assets:         -           Investments         -           Receivables         -           Inventories         -           Infrastructure, property, plant & equipment         353,46           Investments accounted for using the equity method         80           Investment property         -           Intangible assets         -           TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         Current Liabilities:           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	380,755 8 866 	364,283 803 - - 365,086 379,305	361,830 803 - - 362,633 380,957	359,578 803 - - 360,381 383,641	- - 360,327 803 - - 361,130	361,080 803 - - 361,883	361,836 803 - - 362,639	- - 362,595 803 - - 363,398	363,358 803 - 364,161	364,124 803 - 364,927	364,894 803 - - 365,697
Investments Receivables Inventories Infrastructure, property, plant & equipment Investments accounted for using the equity method Investment property Intangible assets TOTAL NON-CURRENT ASSETS TOTAL ASSETS 354,27 TOTAL CURRENT ASSETS 354,27 TOTAL CURRENT LIABILITIES 1,85 Provisions 5,12 TOTAL CURRENT LIABILITIES 19,32 Non-Current Liabilities: Payables Borrowings 1,65 16,01	380,755 8 866 - 381,621 402,633	364,283 803 - - 365,086 379,305	- 361,830 803 - - 362,633 380,957	359,578 803 - - 360,381 383,641	360,327 803 - - 361,130	361,080 803 - - 361,883	361,836 803 - - 362,639	- 362,595 803 - - 363,398	363,358 803 - - 364,161	- 364,124 803 - - 364,927	364,894 803 - - 365,697
Receivables	380,755 8 866 - 381,621 402,633	364,283 803 - - 365,086 379,305	- 361,830 803 - - 362,633 380,957	359,578 803 - - 360,381 383,641	360,327 803 - - 361,130	361,080 803 - - 361,883	361,836 803 - - 362,639	- 362,595 803 - - 363,398	363,358 803 - - 364,161	- 364,124 803 - - 364,927	364,894 803 - - 365,697
Inventories	380,755 8 866 - - 381,621 402,633	364,283 803 - - 365,086 379,305	361,830 803 - - 362,633 380,957	359,578 803 - - - 360,381 383,641	360,327 803 - - 361,130	361,080 803 - - 361,883	361,836 803 - - 362,639	362,595 803 - - 363,398	363,358 803 - - 364,161	364,124 803 - - 364,927	364,894 803 - - - 365,697
Infrastructure, property, plant & equipment         353,46           Investments accounted for using the equity method         80           Investment property         -           Intangible assets         -           TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         Value           Current Liabilities:         -           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	380,755 866  - 381,621 402,633	364,283 803 - - 365,086 379,305	361,830 803 - - - 362,633 380,957	359,578 803 - - 360,381 383,641	360,327 803 - - 361,130	361,080 803 - - 361,883	361,836 803 - - - 362,639	362,595 803 - - 363,398	363,358 803 - - 364,161	364,124 803 - - 364,927	364,894 803 - - 365,697
Investments accounted for using the equity method Investment property Intangible assets  TOTAL NON-CURRENT ASSETS  393,43  Liabilities  Current Liabilities: Payables Income Received in Advance Contract Liabilities Provisions Frovisions TOTAL CURRENT LIABILITIES  Non-Current Liabilities: Payables Income Received in Advance	381,621 402,633	803 - - 365,086 379,305	803 - - 362,633 380,957	803 - - 360,381 383,641	803 - - - 361,130	803 361,883	803 - - - 362,639	803 - - 363,398	803 - - - 364,161	803 - - - 364,927	803 - - 365,697
Investments accounted for using the equity method Investment property Intangible assets  TOTAL NON-CURRENT ASSETS  393,43  Liabilities  Current Liabilities: Payables Income Received in Advance Contract Liabilities Provisions Frovisions TOTAL CURRENT LIABILITIES  Non-Current Liabilities: Payables Income Received in Advance	381,621 402,633	365,086 379,305	362,633 380,957	360,381 383,641	- - 361,130	- - 361,883	362,639	363,398	364,161	- - 364,927	365,697
Intangible assets	381,621 402,633 4,914	365,086 379,305	362,633 380,957	360,381 383,641	- 361,130	- 361,883	362,639	363,398	- 364,161	364,927	365,697
TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         Current Liabilities:           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	381,621 402,633 4,914	365,086 379,305 4,914	362,633 380,957 4,999	360,381 383,641	361,130	361,883	362,639	363,398	364,161	364,927	365,697
TOTAL NON-CURRENT ASSETS         354,27           TOTAL ASSETS         393,43           Liabilities         Current Liabilities:           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	402,633	<b>379,305</b> 4,914	<b>380,957</b> 4,999	383,641					-		
Liabilities         Current Liabilities:           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	4,914	4,914	4,999		386,825	390,306	394,963	399,953	405,334	411,169	417,675
Current Liabilities:         4,67           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	-			5,062							
Current Liabilities:         4,67           Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	-			5,062							
Payables         4,67           Income Received in Advance         -           Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	-			5,062							
Income Received in Advance	-				5,153	5,250	5,339	5,343	5,023	5,081	5,112
Contract Liabilities         7,67           Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01				-	-	-	-	-	-	-	
Borrowings         1,85           Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01											
Provisions         5,12           TOTAL CURRENT LIABILITIES         19,32           Non-Current Liabilities:         -           Payables         -           Borrowings         16,01	2,467	2,452	2,451	2,151	2,084	2,084	1,281	1,015	1,015	1,015	1,015
TOTAL CURRENT LIABILITIES 19,32  Non-Current Liabilities: Payables - Borrowings 16,01		4,813	4,810	4,826	4,852	4,917	5,001	5,031	5,010	4,899	4,897
Payables - Borrowings 16,01		12,179	12,260	12,039	12,089	12,251	11,622	11,389	11,048	10,995	11,024
Payables - Borrowings 16,01											
Borrowings 16,01	_	-	_	-	-	_	_	-	_	-	_
	15,813	13.883	11,895	10,134	8.411	6,657	5,647	4,870	4,058	3,210	2,322
		12,312	12,794	13,230	13,558	13,706	13,656	13,442	13,359	13,072	13,175
TOTAL NON-CURRENT LIABILITIES 26,15		26,195	24,689	23,365	21,969	20,363	19,303	18,312	17,418	16,282	15,497
TOTAL LIABILITIES 45,48	40,320	38,375	36,949	35,404	34,058	32,614	30,925	29,701	28,466	27,276	26,521
NET ASSETS 347,94	362,313	340,931	344.008	348,237	352,767	357,692	364,039	370,252	376,868	383,892	391,154
Equity			,			551,612		,	0.0,000	000/01	
Retained earnings 127,59	156,052	120,581	123,658	127,887	132,417	137,342	143,689	149,902	156,518	163,542	170,804
Revaluation reserves 220,35		220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350	220,350
Council equity interest 347,94		340,931	344,008	348,237	352,767	357,692	364,039	370,252	376,868	383,892	391,154
Non-controlling interest	- 302,313	-	-	-	-	-	-	-	-	-	- 371,134
TOTAL EQUITY 347,94	362,313	340,931	344,008	348,237	352,767	357,692	364,039	370,252	376,868	383,892	391,154

	_			F CASH FLOWS								
\$ '000	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	203
	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecas
Cash Flows from Operating Activities		20090. 42	Jougo.									
Receipts:												
Rates & annual charges	20,641	21,160	22,036	22,918	23,835	24,788	25,780	26,424	27,085	27,762	28,456	29,167
User charges & fees	5,292	4,652	4,979	5,099	5,221	5,346	5,474	5,606	5,740	5,878	6,019	6,164
Investment & interest revenue received	1,502	1,942	1,722	486	428	573	645	729	844	978	1,122	1,476
Grants & contributions	10.829	19,903	11,928	12,363	12,930	13,481	13,886	14,164	14,447	14,736	15,030	15,331
Bonds, deposits & retention amounts received	4	_	-	-	-	-	-	_	-	-	-	-
Other	2,509	664	1,326	1,358	1,390	1,424	1,458	1,493	1,529	1,565	1,603	1,641
Payments:	_,		.,	.,,,,,	.,	.,	.,	.,	.,	.,	.,	.,
Employee benefits & costs	(15,696)	(15,994)	(17,046)	(17,685)	(18,348)	(19,036)	(19,750)	(20,244)	(20,750)	(21,268)	(21,694)	(22,128)
Materials & contracts	(11,980)	(11,245)	(11,450)	(11,725)	(12,006)	(12,537)	(13,041)	(13,354)	(13,675)	(14,003)	(14,552)	(14,902)
Borrowing costs	(650)	(693)	(699)	(634)	(576)	(533)	(487)	(445)	(411)	(376)	(339)	(301)
Bonds, deposits & retention amounts refunded	(000)	(0,0)	-	-	-	-	-	-	- ()	-	-	- (001)
Other	(2,674)	(1,120)	(1,116)	(1,142)	(1,170)	(1,198)	(1,227)	(1,256)	(1,286)	(1,317)	(1,349)	(1,381)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	9,777	19,269	11,681	11,038	11,704	12,308	12,739	13,117	13,523	13,955	14,296	15,066
NEI CASII I KOVIDED (OK USED IN) OF EKAIING ACTIVITIES	7,777	17,207	11,001	11,030	11,704	12,300	12,737	13,117	13,323	13,733	14,270	13,000
Cash Flows from Investing Activities												
Receipts:												
Sale of investment securities	27,010	-	9,500	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	446	-	-	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	-	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of investment securities	(20,500)	-	-	-	-	-	-	-	-	-	-	-
Purchase of infrastructure, property, plant & equipment	(13,273)	(34,097)	(18,196)	(5,000)	(5,220)	(8,243)	(8,280)	(8,316)	(8,353)	(8,389)	(8,426)	(8,463)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(6,317)	(34,097)	(8,696)	(5,000)	(5,220)	(8,243)	(8,280)	(8,316)	(8,353)	(8,389)	(8,426)	(8,463)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from borrowings & advances	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of borrowings & advances	(1,803)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)	(881)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(1,803)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)	(881)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	1.657	(16,703)	1.061	4.053	4.742	2,346	2.696	3,796	4,399	4.759	5.027	5.722
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	1,657	(10,703)	1,061	4,033	4,742	2,340	2,070	3,770	4,377	4,737	3,027	3,722
plus: CASH & CASH EQUIVALENTS - beginning of year	15,399	17,056	2,000	3,061	7,114	11,856	14,202	16,898	20,694	25,094	29,853	34,879
CASH & CASH EQUIVALENTS - end of year	17.056	353	3.061	7.114	11.856	14,202	16,898	20,694	25,094	29,853	34.879	40,601
Additional Information	17,050	333	3,001	7,114	11,030	14,202	10,070	20,074	23,074	27,033	34,077	40,001
plus: Investments on hand - end of year	16,093	14,831	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	33.149	15,184	8,392	12,446	17,187	19,533	22,230	26.026	30,425	35,184	40,210	45,932
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - ENd of year	33,147	13,104	6,372	12,440	17,107	17,333	22,230	20,020	30,423	33,104	40,210	43,732
Assumptions												
Assumptions Rates & charges recoviery rate	97.00%		97.00%		97.00%	97.00%	97.00%				97.00%	97.00
Debtor recovery rate General Index	97.00% 7.80%		97.00% 2.40%	97.00% 2.40%	97.00% 2.40%	97.00% 2.40%	97.00% 2.40%	97.00% 2.40%			97.00% 2.40%	97.00 2.40
General Index  nv estment Interest rate	5.00%	5.00%	5.00%	5.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.509
Overdue rates interest rate No restricted cash	9.00%	9.00%	10.50%	10.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00

Broken Hill City Council

LONG TERM F	INANGIAL I	PLAN - 202	- 2035 - Financial		U 2 - 4:	% KAIE P	EG 202/.	-2030				
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecas							
erating Ratio		bouger Q2	boagei									
ratio measures Council's ability to contain operating expenditure within operating revenu	e 2.65%	0.01%	1.72%	0.68%	2.07%	3.01%	3.55%	4.05%	4.59%	5.14%	5.47%	6.61%
chmark - Greater than 0%												
erating revenue excl. capital grants and contributions - operating expenses) / rating revenue excluding capital grants and contributions												
sh Expense Cover Ratio												
ratio indicates the number of months Council can continue paying for its immediate												
enses without additional cash inflow	13.06	6.23	7.03	8.36	9.85	10.31	10.86	11.86	13.01	14.22	15.39	16.80
chmark - Greater than 3.0 months rrent year's cash and cash equivalents / (total expenses - depreciation - interest costs)	•											
rrent Ratio												
ratio represents Council's ability to meet debt payments as they fall due. It should be note Council's externally restricted assets will not be available as operating funds and as such significantly impact Council's ability to meet its liabilities.	d 2.03	1.72	1.17	1.49	1.93	2.13	2.32	2.78	3.21	3.73	4.21	4.72
chmark - Greater than 1.5												
rent assets / current liabilities												
estricted Current Ratio												
issess the adequacy of working capital and its ability to satisfy obligations in the short term												
he unrestricted activities of Council.	30.09	1.89	1.17	1.60	2.19	2.44	2.00	2.46	2.89	3.32	3.80	4.31
chmark - Greater than 1.5												
ent assets less all external activities/ current liabilities, less specific purpose liabilities												
n Source Operating Revenue												
ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on extern fing sources such as operating grants and contributions. Council's financial flexibility roves the higher the level of its own source revenue	al 67.76%	52.29%	65.53%	71.28%	71.11%	71.07%	71,23%	71.36%	71.51%	71.67%	71.83%	72.09%
chmark - Greater than 60%	0, 1, 0,0	02.27,0	30.00,0	71.2070	711170	71.07,0	7 1.20/0	71.00/0	71.0170	71.0770	71.00,0	72.07
es, utilities and charges / total operating revenue (inclusive of capital grants and												
tributions)												
ot Service Cover Ratio												
ratio measures the availability of cash to service debt including interest, principal, and ie payments	3.37	2.92	3.34	3.19	3.84	4.14	4.27	6.80	8.59	8.87	9.06	9.61
chmark - Greater than 2.0 rating result before interest and depreciation (EBITDA) / principal repayments rrowing interest costs												
erest Cover Ratio												
ratio indicates the extent to which Council can service its interest bearing debt and take a tilitional borrowings. It measures the burden of the current interest expense upon Council's rating cash		10.83	12.53	13.18	15.45	17.50	19.72	22.15	24.73	27.88	31.54	37.72
chmark - Greater than 4.0	10.00	10.03	12.55	13.10	10.40	17.50	17.72	22.13	24./3	27.00	31.34	37.7.
rating result before interest and depreciation (EBITDA) / interest expense												
pital Expenditure Ratio												
ratio indicates the extent to which Council is forecasting to expand its asset base with title expenditive spent on both new assets and replacement and renewal of existing assets at Long Lerm Financial Plan 2026-2035	1.94	5.01	2.47	0.67	0.70	1.10	1.10	1.10	1.10	1.10	1.10 <b>r</b> r	1.10 uge 20
ual capital expenditure / annual depreciation												-

#### SCENARIO 3 – 2% rate peg 2027 to 2030

This scenario is based on the same expenditure assumptions in line with the previous two scenarios however, Rates revenue is projected using a 2% rate peg combined with wages growth remaining steady at 3.75% until 2034. As you will see below, this model does not alter Council's surplus in 2026 but sees a return to regular deficits as the rate peg fails to keep pace with inflation and consequential increases in award wages.

#### Key Aspects to this Scenario

- Surplus in 2026
- Council incurs regular deficits
- Some key financial ratios & OLG benchmarks will not be met.

Draft Long Term Financial Plan 2026-2035

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LONG TERM	FINANCIAL	PLAN – 2		- SCENA BTATEMENT	RIO 3 - 2	2% RATE	PEG 2027	7-2030	i.			
\$ '000	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
,	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations			_									
Revenue:												
Rates & annual charges	21,002	21,814	22,718	23,172	23,636	24,109	24,591	25,205	25,836	26,481	27,144	27,822
User charges & fees	5,183	4,795	5,133	5,256	5,382	5,512	5,644	5,779	5,918	6,060	6,205	6,354
Interest & investment revenue	1,958	1,470	1,365	405	417	533	568	604	671	753	844	1,085
Other revenues	1,389	685	1,367	1,400	1,433	1,468	1,503	1,539	1,576	1,614	1,653	1,692
Grants & contributions for operating purposes	8,446	7,977	8,701	9,166	9,587	9,996	10,295	10,501	10,711	10,926	11,144	11,367
Grants & contributions for capital purposes	5,604	18,265	7,390	3,197	3,343	3,486	3,590	3,662	3,735	3,810	3,886	3,964
Other Income:												
Net gains from disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	43,582	55,006	46,673	42,596	43,799	45,102	46,191	47,291	48,447	49,644	50,876	52,285
Expenses from Continuing Operations	15047	1 / 400	17.570	10.000	10.015	10.000	10.070	00.070	00.070	01 401	01.000	00.044
Employee benefits & costs	15,847	16,488	17,573	18,232	18,915	19,388	19,873	20,370	20,879	21,401	21,829	22,266
Borrowing costs	812	693	699	634	576	533	487	445	411	376	339	301
Materials & contracts	12,072	11,593	11,804	12,087	12,377	12,924	13,445	13,767	14,098	14,436	15,003	15,363
Depreciation & amortisation	6,855	6,809	7,380	7,453	7,473	7,494	7,527	7,560	7,593	7,627	7,660	7,694
Impairment	-				-	-	-	-	-	-	-	-
Other expenses	1,249	1,154	1,150	1,178	1,206	1,235	1,265	1,295	1,326	1,358	1,391	1,424
Net losses from disposal of assets	136	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,971	36,737	38,606	39,584	40,548	41,574	42,596	43,437	44,307	45,198	46,222	47,047
OPERATING RESULT FOR THE YEAR	6,611	18,269	8,068	3,012	3,250	3,527	3,595	3,854	4,140	4,447	4,654	5,237
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &												
CONTRIBUTIONS FOR CAPITAL PURPOSES	1.007	4	678	(184)	(93)	41	5	192	405	636	768	1.273
CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	6/8	(184)	(93)	41		192	405	636	/66	1,2/3
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	1,007	4	678	(184)	(93)	41	5	192	405	636	768	1,273
Assumptions												
Assumptions Rate Peg	3.70%		4.00%				2.00%				2.50%	2.50%
General Index Employee Cost Index	7.80% 3.25%		2.40% 4.50%		2.40% 3.75%		2.40%				2.40%	2.40%
Grant Index	2.00%	2.00%	5.00%	5.35%	4.59%	4.26%	3.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate Overdue rates interest rate	5.00% 9.00%		4.50% 10.50%		3.00% 8.00%		3.00% 8.00%				3.00% 8.00%	3.50% 8.00%
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	0.00%	0.00%	0.00%		0.00%				0.00%	0.00%

\$ '000	2024	2025	STATEMENT OF F	2027	2028	2029	2030	2031	2032	2033	2034	2035
<del>,</del>	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecas							
Assets		Budger Q2	Buagei									
Current Assets:												
Cash & cash equivalents	17,056	353	3,061	6,673	10,493	11,622	12,783	14,961	17,657	20,622	23,759	27,437
Investments	16,093	14.831	5.331	5,331	5,331	5,331	5.331	5.331	5.331	5.331	5,331	5.331
Receivables	5,540	5,355	5,355	5,406	5,601	5,690	5,722	5,827	5,658	5,517	5,559	5,574
Inventories	90	90	90	90	90	90	90	90	90	90	90	90
Other	382	382	382	382	382	382	382	382	382	382	382	382
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	39,161	21,011	14,219	17,883	21,897	23,115	24,308	26,591	29,118	31,942	35,122	38,814
Non-Current Assets:												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	_
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	353,467	380,755	364,283	361,830	359,578	360,327	361,080	361,836	362,595	363,358	364,124	364,894
Investments accounted for using the equity method	803	866	803	803	803	803	803	803	803	803	803	803
Investment property	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	354,270	381,621	365,086	362,633	360,381	361,130	361,883	362,639	363,398	364,161	364,927	365,697
TOTAL ASSETS	393,431	402,633	379,305	380,516	382,277	384,245	386,191	389,230	392,516	396,103	400,049	404,511
Liabilifies												
Current Liabilities:												
Payables	4,678	4,914	4,914	4,999	5,062	5,153	5,250	5,339	5,343	5,023	5,081	5,112
Income Received in Advance	-	-	-	-	-	-	-	_	-	-	-	-
Contract Liabilities	7,670											
Borrowings	1,859	2,467	2,452	2,451	2,151	2,084	2,084	1,281	1,015	1,015	1,015	1,015
Provisions	5,121	4,813	4,813	4,810	4,826	4,852	4,917	5,001	5,031	5,010	4,899	4,897
TOTAL CURRENT LIABILITIES	19,328	12,194	12,179	12,260	12,039	12,089	12,251	11,622	11,389	11,048	10,995	11,024
Non-Current Liabilities:												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	16,016	15,813	13.883	11,895	10.134	8,411	6.657	5.647	4.870	4.058	3,210	2.322
Provisions	10,139	12,312	12,312	12,794	13,230	13,558	13,706	13,656	13,442	13,359	13,072	13,175
TOTAL NON-CURRENT LIABILITIES	26,155	28,125	26,195	24,689	23,365	21,969	20,363	19,303	18,312	17,418	16,282	15,497
TOTAL LIABILITIES	45,483	40,320	38,375	36,949	35,404	34,058	32,614	30,925	29,701	28,466	27,276	26,521
NET ASSETS	347,948	362,313	340,931	343,567	346,874	350,187	353,577	358,305	362,815	367,637	372,772	377,990
	0.171.10	002,010	0.10,10.1	0.10,007	0.10,07.1	000,101	000,011	000,000	002,010	007,001	V,	
Equity  Detained carrings	107 500	15/050	100 501	102 017	107 504	100 027	122 227	127.055	140 4/5	147.007	150 400	157 / 40
Retained earnings Revaluation reserves	127,598 220,350	156,052 206,261	120,581 220,350	123,217 220,350	126,524 220,350	129,837 220,350	133,227 220,350	137,955 220,350	142,465 220,350	147,287 220,350	152,422 220,350	157,640 220,350
Council equity interest	347.948	362,313	340.931	343.567	346,874	350,187	353,577	358,305	362.815	367,637	372,772	377,990
Non-controlling interest	347,746	302,313	340,731	343,367	340,074	330,167	- 333,377	330,303	302,013	307,037	- 3/2,//2	3//,770
	247.040											
TOTAL EQUITY	347,948	362,313	340,931	343,567	346,874	350,187	353,577	358,305	362,815	367,637	372,772	377,990
Assumptions General Index No impact from revaluation of assets No restricted crosh	3.25%	3.25%	4.50%	3.75%	3.75%	2.50%	2.50%	2.50%	2.50%	2.50%	2.00%	2.00

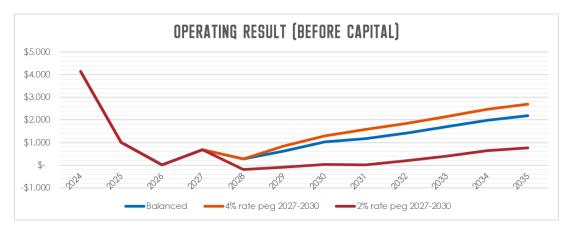
\$ '000	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	203
4 000	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	
Cash Flows from Operating Activities												
Receipts:												
Rates & annual charges	20,641	21,160	22,036	22,477	22,927	23,385	23,853	24,449	25,061	25,687	26,329	26,987
User charges & fees	5,292	4,652	4,979	5,099	5,221	5,346	5,474	5,606	5,740	5,878	6,019	6,164
Investment & interest revenue received	1,502	1,942	1,722	486	414	530	565	601	667	750	840	1,081
Grants & contributions	10,829	19,903	11,928	12,363	12,930	13,481	13,886	14,164	14,447	14,736	15,030	15,331
Bonds, deposits & retention amounts received	4	-	-	-	-	-	-	-	-	-	-	-
Other	2,509	664	1,326	1,358	1,390	1,424	1,458	1,493	1,529	1,565	1,603	1,641
Payments:	_,		.,	1,000	.,	.,	.,	.,	.,,,,	.,	.,	.,
Employee benefits & costs	(15,696)	(15,994)	(17,046)	(17,685)	(18,348)	(18,807)	(19,277)	(19,759)	(20,253)	(20,759)	(21,174)	(21,598)
Materials & contracts	(11,980)	(11,245)	(11,450)	(11,725)	(12,006)	(12,537)	(13,041)	(13,354)	(13,675)	(14,003)	(14,552)	(14,902)
Borrowing costs	(650)	(693)	(699)	(634)	(576)	(533)	(487)	(445)	(411)	(376)	(339)	(301)
Bonds, deposits & retention amounts refunded	(000)	(0/0)	-	-	-	-	-	-	- (-11)	-	-	(001)
Other	(2,674)	(1,120)	(1,116)	(1,142)	(1,170)	(1,198)	(1,227)	(1,256)	(1,286)	(1,317)	(1,349)	(1,381)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	9,777	19,269	11,681	10,597	10,782	11,091	11,204	11,499	11,820	12,161	12,407	13,022
NEI CASII I KOVIDED (OK USED IN) OF EKATING ACTIVITIES	7,777	17,207	11,001	10,377	10,702	11,071	11,204	11,477	11,020	12,101	12,407	13,022
Cash Flows from Investing Activities												
Receipts:												
Sale of investment securities	27,010	-	9,500	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	446	-	-	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	-	-	_	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of investment securities	(20,500)	-	-	-	-	-	-	-	-	-	-	-
Purchase of infrastructure, property, plant & equipment	(13,273)	(34,097)	(18,196)	(5,000)	(5,220)	(8,243)	(8,280)	(8,316)	(8,353)	(8,389)	(8,426)	(8,463)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(6,317)	(34,097)	(8,696)	(5,000)	(5,220)	(8,243)	(8,280)	(8,316)	(8,353)	(8,389)	(8,426)	(8,463)
, ,						• • •					• • •	• • •
Cash Flows from Financing Activities												
Receipts:												
Proceeds from borrowings & advances	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of borrowings & advances	(1,803)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)	(881)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	(1,803)	(1,874)	(1,924)	(1,984)	(1,742)	(1,719)	(1,763)	(1,004)	(771)	(806)	(843)	(881)
NET IN COLUMN (DECORAGE) IN CARNA CARNA CONTRACTOR		(7 ( 700)							2 / 2 =	2212		2 / 72
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	1,657	(16,703)	1,061	3,612	3,819	1,129	1,161	2,178	2,695	2,965	3,138	3,678
plus: CASH & CASH EQUIVALENTS - beginning of year	15.399	17.056	2.000	3.061	6.673	10.493	11.622	12.783	14.961	17.657	20.622	23.759
	10,011	,	_,,,,,	.,	2,2	,	,	,	,	,		
CASH & CASH EQUIVALENTS - end of year	17,056	353	3,061	6,673	10,493	11,622	12,783	14,961	17,657	20,622	23,759	27,437
Additional Information												
plus: Investments on hand - end of year	16,093	14,831	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331	5,331
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	33,149	15,184	8,392	12,005	15,824	16,953	18,114	20,292	22,988	25,953	29,091	32,768
Assumptions			0=	07	07	07.55		07	07	07.5	07.5	0=
Rates & charges recovery rate Debtor recovery rate	97.00% 97.00%		97.00% 97.00%		97.00% 97.00%	97.00% 97.00%	97.00% 97.00%				97.00% 97.00%	97.00 97.00
General Index Investment Interest rate	7.80% 5.00%		2.40% 5.00%		2.40% 3.00%	2.40% 3.00%	2.40% 3.00%	2.40%	2.40%		2.40% 3.00%	2.40 3.50

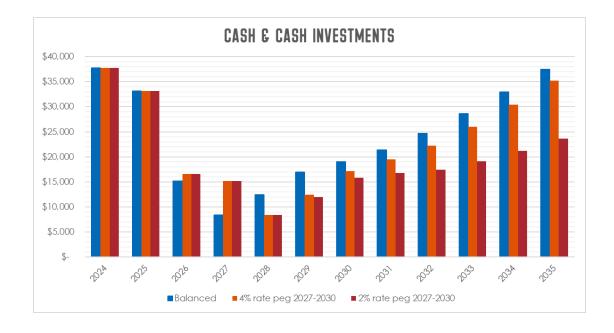
**Broken Hill City Council** 

LONG TERM FINANCIAL PLAN - 2026-2035 - SCENARIO 3 - 2% RATE PEG 2027-2030 FINANCIAL RATIOS												
	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	2034	2035
	Actual	Revised Budget Q2	Proposed Budget	Forecast	Forecas							
perating Ratio												
nis rafio measures Council's ability to contain operating expenditure within operating revenue	2.65%	0.01%	1.72%	-0.47%	-0.23%	0.10%	0.01%	0.44%	0.91%	1.39%	1.63%	2.649
enchmark - Greater than 0%												
perating revenue excl. capital grants and contributions - operating expenses) / perating revenue excluding capital grants and contributions												
ash Expense Cover Ratio												
is ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow	13.06	6.23	7.03	8.19	9.35	9.46	9.58	10.09	10.74	11.44	12.12	12.99
enchmark - Greater than 3.0 months current year's cash and cash equivalents / (total expenses - depreciation - interest costs) *												
2												
urrent Ratio												
nis ratio represents Council's ability to meet debt payments as they fall due. It should be noted												
at Council's externally restricted assets will not be available as operating funds and as such an significantly impact Council's ability to meet its liabilities.	2.03	1.72	1.17	1.46	1.82	1.91	1.98	2.29	2.56	2.89	3.19	3.5
enchmark - Greater than 1.5												
urrent assets / current liabilities												
nrestricted Current Ratio												
o assess the adequacy of working capital and its ability to satisfy obligations in the short term or the unrestricted activities of Council.	30.09	1.89	1.17	1.55	2.04	2.16	1.66	1.95	2.22	2.48	2.79	3.1
enchmark - Greater than 1.5	30.07	1.07	1.17	1.55	2.04	2.10	1.00	1.73	2.22	2.40	2.77	5.1
urrent assets less all external activities/ current liabilities, less specific purpose liabilities												
Own Source Operating Revenue												
his ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external												
unding sources such as operating grants and contributions. Council's financial flexibility												
mproves the higher the level of its own source revenue	67.76%	52.29%	65.53%	70.98%	70.48%	70.11%	69.94%	70.05%	70.18%	70.32%	70.46%	70.68%
enchmark - Greater than 60% ates, utilities and charges / total operating revenue (inclusive of capital grants and												
ontributions)												
ebt Service Cover Ratio												
nis ratio measures the availability of cash to service debt including interest, principal, and	3.37	2.92	3.34	0.00	3.43	0.50	0.54	5.65		7.01	7.40	7.0
enchmark - Greater than 2.0	3.3/	2.92	3.34	3.02	3.43	3.58	3.56	3.63	7.11	7.31	7.42	7.84
perating result before interest and depreciation (EBITDA) / principal repayments												
borrowing interest costs												
nterest Cover Ratio												
his ratio indicates the extent to which Council can service its interest bearing debt and take on ddilional borrowings. It measures the burden of the current interest expense upon Council's perating cash.	10.68	10.83	12.53	12.46	13.80	15.14	16.48	18.42	20.47	22.98	25.83	30.7
enchmark - Greater than 4.0	10.68	10.83	12.53	12.46	13.80	13.14	10.48	10.42	20.4/	22.78	23.83	30.7
perating result before interest and depreciation (EBITDA) / interest expense												
Capital Expenditure Ratio												
his rafio indicates the extent to which Council is forecasting to expand its asset base with												
is runo marcules the extent to which council is to recasting to expand its asset base with	1.94	5.01	2.47	0.67	0.70	1.10	1.10	1.10	1.10	1.10	1.10	1.1
capital expenditure spent on both new assets and replacement and renewal of existing assets  Praft Long Term Financial Plan 2026-2035	1.74	3.01	2.17	0.07	0.70						FT	uge 31

#### **OPERATING RESULT AND CASH RESERVES**

The below graph illustrates the three scenarios and how they each effect Council's operating surplus, as well as cash reserves for capital investment and renewal.



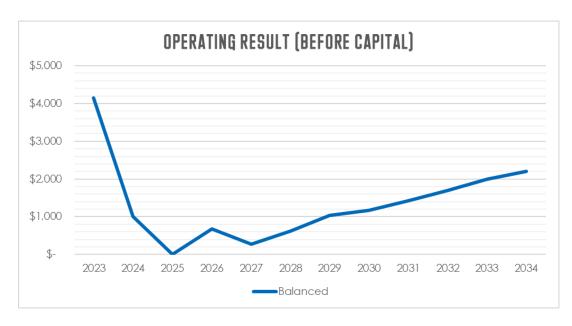


Draft Long Term Financial Plan 2026-2035

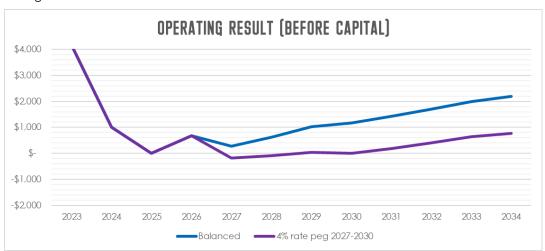
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#### SENSITIVITY ANALYSIS

The LTFP Balanced Scenario (proposed) is demonstrated below.

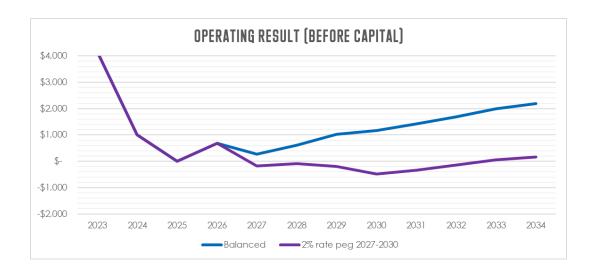


The below section illustrates the financial effect on Council's result if assumptions were to change as detailed in scenarios 2 and 3.



Draft Long Term Financial Plan 2026-2035

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Draft Long Term Financial Plan 2026-2035

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# **MEASURING PERFORMANCE**

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

#### **Operating Ratio**

This measures the capacity of Council to contain its operating expenditure within its operating revenue, allowing for asset renewals funded through depreciation. The minimum benchmark for this ratio, as advised by TCorp and the Local Government Accounting Code for NSW, is greater than 0%. The current operating ratio based on the proposed 2025/2026 budget is 1.72. It is forecast that this ratio will reduce in 2027 due to the expenditure of cash reserves on several large capital projects causing a reduction in investment income but will improve in following years.

#### Cash Expense Ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cashflow. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW, is greater than 3 months. The current cash expense ratio based on the proposed 2025/2026 budget is 7.03 months.

#### **Current Ratio**

This ratio represents Council's ability to meet debt repayments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW, is greater than 1.5. The current ratio based on the proposed 2025/2026 budget is 1.17 due to the expenditure of cash reserves on several large capital projects causing a reduction in investments at the end of 2026 but will improve in following years.

#### **Unrestricted Current Ratio**

This ratio measures the adequacy of working capital and its ability to satisfy the obligations in the short term, for the unrestricted activities of Council.

The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 1.5. The unrestricted current ratio based on the proposed 2025/2026 budget is 1.17 due to the expenditure of cash reserves on several large capital projects causing a reduction in investments at the end of 2026 but will improve in following years.

#### Own Source Operating Revenue Ratio

This ratio measures fiscal flexibility. It is the degree of reliance that Council places on external funding sources, such as operating grants and contributions to fund its day-to-day operations. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 60%. The own source operating revenue ratio is above the benchmark for 2025/2026.

#### **Debt Service Cover Ratio**

This ratio measures the availability of operating cash to service debt including interest, principal, and lease payments. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 2. The debt service cover ratio based on the proposed 2025/2026 budget is 3.34.

#### **Interest Cover Ratio**

This ratio indicates the extent to which Council can service its interest-bearing debt and take on additional borrowings. It measures the burden of the current interest expense, upon Council's operating cash. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 4. The interest cover ratio based on the proposed 2025/2026 budget is 12.53.

Draft Long Term Financial Plan 2026-2035

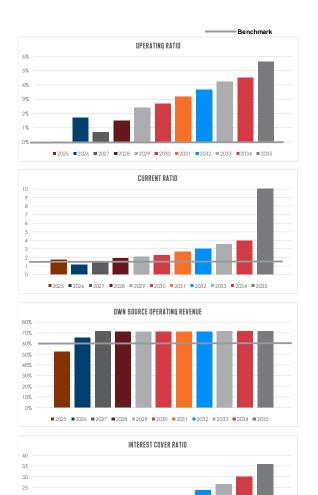
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#### Capital Expenditure Ratio

This ratio assesses the extent to which a Council is expanding its asset base through capital expenditure, on both new assets and the replacement and renewal of existing assets. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 1.10.

The capital expenditure ratio, based on the proposed budget for 2025/2026, is 2.47.

We will also ensure compliance with the accounting and reporting requirements of the Local Government Code of Accounting Practice, including annual auditing of accounts and provision of information to the community and the Division of Local Government.





Draft Long Term Financial Plan 2026-2035

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#### **QUARTERLY REPORTING**

Performance regarding Operational Plan budgets will be monitored and reported to Council each quarter. Reports will include budget variations and reviews.

#### **ANNUAL REPORTING**

Council will prepare annual reports to the community, in accordance with the requirements of the Local Government Act 1993 and the Integrated Planning and Reporting Guidelines. The report will include a summary of financial performance and achievements against delivering the outcomes of the Operational Plan and Delivery Program.

# REVIEW OF THE LONG TERM FINANCIAL PLAN

The LTFP will be reviewed annually, in conjunction with the review of the Operational Plan 2025/2026 and Delivery Program 2025/2029 and financial projections will be revised and updated.





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# CONCLUSION

The Balanced Scenario is ambitious but achievable, affordable, and significantly improves the financial position of Council allowing Council to continue to meet the expectations of the community, maintain service levels and stimulates the local economy to assist in the economic recovery of businesses and retain and arow local employment.

Council is committed to long-term financial sustainability and intergenerational equity, where each generation 'pays their way,' rather than any generation 'living off their assets' and leaving it to future generations to address the issue of replacing worn out infrastructure, without the necessary funds to do so. This will be particularly challenging in future years as Council runs relatively low on unrestricted reserves due to the lack of own sourced revenue streams enjoyed by city and large regional councils.

However, the organisation itself is sustainable and financially viable and with the use of internal restrictions and low-cost borrowings, as well as prudent and responsible budgeting, planning and financial management, the Council will be able to rebuild its reserves, continue to deliver quality services to the community and replace and renew assets now and into the future, ensuring the same level of service for each generation.



It is proposed that further community engagement be carried out to discuss service level expectations and affordability to maintain or provide additional services. These reviews began in 2016/2017 and will continue through the current term of Council. It is expected significant efficiencies will be found through this process, as well as ensuring service delivery meets community expectations, within the financial constraints in which Council operates.

Council must develop strategies during 2025/26, to ensure the forecast efficiency gains and productivity improvements are realised, and this will be monitored annually.

Council remains committed to ensuring internal efficiencies are realised, before considering increasing the financial burden on the community, through special rate variations.

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Broken Hill City Council Page 395

Ordinary Council 30 June 2025

#### ORDINARY MEETING OF THE COUNCIL

May 6, 2025

#### ITEM 8

#### BROKEN HILL CITY COUNCIL REPORT NO. 96/25

<u>SUBJECT:</u> <u>ADOPTION OF THE WORKFORCE MANAGEMENT STRATEGY</u> 2025-2028 D25/19960

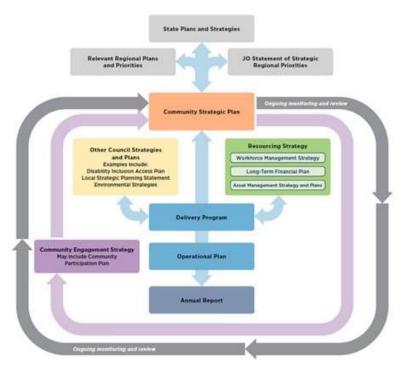
#### **Recommendation**

- 1. That Broken Hill City Council Report No. 96/25 dated May 6, 2025, be received.
- 2. That Council notes that the draft Workforce Management Strategy 2025-2028 was placed on Public Exhibition 2 May 2025 to 31 May 2025, during which times Council received nil submissions.
- 3. That Council adopts the draft Workforce Management Strategy 2025-2028, which will replace the previous version of the Workforce Management Strategy.

#### **Executive Summary:**

Based on reporting guidelines published by the Office of Local Government (OLG), Council's Resourcing Strategy (Long Term Financial Plan, Asset Management Plans, Workforce Management Strategy) are to be reviewed and updated within nine (9) months of a new Council being elected and in alignment with the Draft Community Strategic Plan 2040 (CSP) and Draft Delivery Program 2022-2026 (DP) update and review.

The following diagram outlines the Integrated Planning and Reporting Framework and the links between the Community Strategic Plan, Council's Resourcing Strategies and Delivery Programs.



The Workforce Management Strategy 2025-2028 was drafted concurrently with the strategic documents listed above and the development of Council's revised Disability Inclusion Action Plan (DIAP) 2022-2026.

Internal consultation was undertaken for the development of all these plans which has informed the drafting of the Workforce Management Strategy (WMS) document, along with a desktop review to identify changes within the industry and organisation.

The desktop review indicated that all elements presented within the Workforce Management Strategy 2025-2028 are valid.

A focus on budget for budgeting capacity improvements and mechanisms for employee growth were also identified and incorporated into the Draft Operational Plan Financial Year 2025/2026.

The Draft Workforce Management Strategy -2025-2028 demonstrates Council is progressively addressing the challenges and opportunities outlined in the Workforce Management Plan (2022-2026) and is working towards achieving the workforce strategies developed to address these.

This plan focuses and highlights the continued importance of 'growing our own' workforce for long term sustainable service delivery for Council and the Community though increased employee numbers for capital delivery as well as investing in education for employee development to fill the current skill gaps experienced in the sector.

During the Public Exhibition and submission period, Council received nil submissions from the public.

This Plan is now presented to Council for adoption.

# Report:

Council is required to develop a Resourcing Strategy as part of compliance with the Integrated Planning and Reporting Guidelines (*Local Government Act 1993*).

There are three (3) main components of a Resourcing Strategy; the Long Term Financial Plan, the Asset Management Strategy and a Workforce Management Strategy. The purpose of the Resourcing Strategy is to ensure that there are adequate resources; time, money,

assets and people to carry out actions within the Delivery Program (DP) and to meet the aspirations of the community outlined in the Community Strategic Plan (CSP).

Based on reporting guidelines published by the Office of Local Government, the Resourcing Strategy is to be reviewed within 9 months of a new Council being elected and updated in line with the broader consultation and review of the CSP and DP. Both of these strategic documents have been presented to Council at the April 2025 and May 2025 Council meeting respectively.

The purpose of developing a Workforce Management Strategy is to ensure the Broken Hill City Council can develop and deploy its human resources in the most efficient and effective manner now and into the future. A strong Workforce Management Strategy will provide a framework for dealing with resourcing challenges in a consistent way and ensure Council continues to delivery sustainable services well into the future.

The Integrated Planning and Reporting Guidelines for NSW state that the Workforce Management Strategy must be for a minimum timeframe of four years.

Council adopted its current Workforce Management Strategy 2022-2026 on 29 June 2022 (Minute No 46889). This plan was a comprehensive review of the previous Workforce Strategy (Draft Workforce Strategy 2017-2020) including resetting Objectives, identifying National and Industry trends, Community and Council's Profile analysis, Gap Analysis, Challenges (Internal and external forces) impacting Council and the provision of new Workforce Strategies.

The processes undertaken to develop the Draft Workforce Management Strategy 2025-2028 included formal consultation internally through participation in consultation sessions used for the development of the Draft Community Strategic Plan 2040 (CSP), Draft Delivery Program 2022-2026 (DP) and Draft Disability Inclusion Action Plan 2022-2026 (DIAP) and in addition industry trends were analgised and incorporated into the strategy.

This plan focuses and highlights the continued importance of 'growing our own' workforce for long term sustainable service delivery for Council and the Community though increased employee numbers for capital delivery as well as investing in education for employee development to fill the current skill gaps experienced in the sector.

#### **Community Engagement:**

The draft Workforce Management Strategy was publicly exhibited for a period of 28 days, concluding on 31 May 2025 and during which time Council received nil submissions.

#### **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

# **Relevant Legislation:**

Local Government Act 1993 Sect 406 - Integrated Planning and Reporting Guidelines;

Sect 403 – Resourcing Strategy

Integrated Planning and Reporting Guidelines for Local Government in NSW 2021, Department of Premier and Cabinet, Division of Local Government

# **Financial Implications:**

The Workforce Management Plan Strategies are to be considered in line with the Long-Term Financial Plan and Annual Operational Plan.

### **Attachments**

1. UDRAFT Workforce Management Strategy 2025-26 to 2028-29

<u>CASEY DEERY</u> <u>EXECUTIVE MANAGER PEOPLE AND CULTURE</u>

JAY NANKIVELL GENERAL MANAGER

Attachment 1 DRAFT Workforce Management Strategy 2025-26 to 2028-29



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QUALITY CONTROL					
KEY THEME	4. Our Leadership				
OJECTIVE	4.1 Openness and transparency in decision making				
STRATEGY	4.1.5 Support the organization to operate within its legal framework				
FUNCTION	Human Resources				
EDRMS REFERENCE	22/64 FILE REFER	ENCE	D25/16972		
RESPONSIBLE POSITION	Executive Manager People & Culture				
APPROVED BY	General Manager				
REVIEW DATE	April 2029				
DATE	ACTION	MINUTE N	IUMBER		
30 April 2025	Public Exhibition	47833			
XX June 2025	Adopted				
NOTES	Front Cover Image: Parks and Open Space Staff Members working at the Sturt Park.  Copies of all plans and reports mentioned in this document are available by visiting Council's website www.brokenhill.nsw.gov.au  Document content and images prepared by Council.				
ASSOCIATED DOCUMENTS	Document content and images prepared by Council.  Community Strategic Plan – Your Broken Hill 2040  Long Term Financial Plan – 2025-2034  Delivery Program 2022-2026 incorporating Operational Plan 2024/2025  Annual Report 2023/2024				

# Acknowledgement of Country

Broken Hill City Council acknowledges the traditional owners of the land upon which we meet today, the land of the Wilyakali people and pay our respects to their elders; past, present and emerging.

BHCC Workforce Management Strategy 2025/26 – 2028/29

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# Message from the GM

# 1. EXECUTIVE SUMMARY

At Broken Hill City Council, we believe the importance of an engaged, committed, and passionate workforce cannot be understated.

Given the numerous and varied functions, operations, and services undertaken by Council, it is critical that our workforce is capable and committed to delivering positive outcomes for both the organisation and the community.



Our workforce has proven that it has the ability to deliver services that arguably exceed our resourcing levels. However, we recognise that we still face many challenges,

particularly with regard to employee attraction and retention.

Council has taken a proactive approach to staffing, with a focus on in-house training, up-skilling and the employment of local trainees and apprentices.

We operate using organisational values and supporting behaviours that were selected by our employees. These values and behaviours have been driven by employees at all levels over the last eight years and ensure our staff are united in providing the best possible service to the community.

This Workforce Management Strategy aims to build on our established management and engagement with staff, to ensure we have a workforce that is honest, courageous, resilient and proud to serve the people of Broken Hill.

Jay Nankivell GENERAL MANAGER

BHCC Workforce Management Strategy 2025/26 – 2028/29

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#### 1. INTRODUCTION

The purpose of this Workforce Management Strategy (WMS) is to provide a platform to identify, consider and respond to any workforce significant issues and risks facing the organisation now and into the future. The implementation of this WMS will deliver a safe, skilled and engaged workforce that provides valuable service to the Broken Hill City Council (Council) community in alignment with our Community and Council's vision.

Council employs over 190 people across a wide range of disciplines and recognize that our employees are more than just the service providers to our community, they are a valued and essential part of our community. This strategy aims to provide a roadmap to meet the current and future workforce needs and requirements for Council, so that we may continue to serve our community to the best of our ability.

#### 1.1. WHY DO WE NEED A WORKFORCE MANAGEMENT STRATEGY?

Our Strategy details how we intend to build and support our people, culture and skills at Council over the next four years. It identifies what we will do to keep a capable, high performing, customer focused and fit for purpose workforce that provide services which deliver the best possible value for residents and ratepayers.

Put simply, our Workforce Management Strategy describes the actions that we will take to ensure we have the right people, culture and skills to deliver Council's Delivery Program and the objectives of the Community Strategic Plan.

#### **Developing our Strategy**

The key elements to developing the strategy involved analysis of internal and external environments, workforce profiling and analysis, internal engagement, forecasting and the development of strategic actions and responses.

Consultation with our internal departments through workforce planning and with all staff through our Organisational survey and our "Shaping Our Future" planning days has provided recommendations and information about specific people issues and priorities which have informed the development of this Workforce Management Strategy.

Key stakeholders across our organisation are also consulted including our Consultative Committee. Externally, the Workforce Management Strategy is informed by trends emerging in the state and national economy, changes in legislation and industry developments.

#### **Our Vision and Values**

Our organisational vision and values underpin our culture and drive our performance:

• Our Vision

Council – Pound for Pound – To be the most efficient and effective Council in NSW.

#### Our Values

# BHCC COUNCIL VALUES Accountability Pride Perseverance Courage and Honesty Teamwork

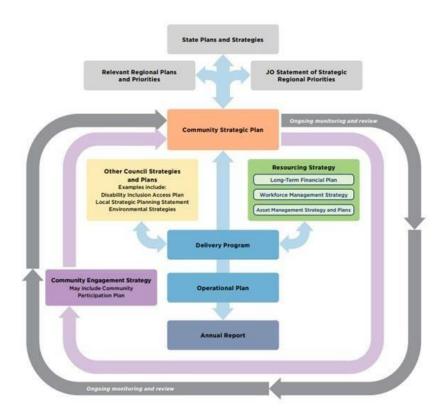
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# 2. WHERE DOES THIS STRATEGY FIT?

This Workforce Management Strategy (WMS) is part of Council's broader Integrated Planning and Reporting framework and is directly linked to the Delivery Program and Operational Plan. It is a critical pillar to the future development of our service delivery capability and ongoing commitment to developing skills and work capabilities.



We aim to measure the success and implementation of this WMS through regular data collection, review, analysis and where required, adjustment of approach. This WMS intends to be agile and flexible so that we may adapt and modify our approach to meet the changing needs and circumstances of our workforce and the community we serve.

#### 2.1. ALIGNMENT TO THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

The formation of this plan has considered the following components recommended by the NSW Office of Local Government (OLG), whereby this plan will reflect the following eight issues:

- · an ageing workforce
- succession planning
- how to provide opportunities to create and retain positions for local young people
- incentives and other programs that will support the council to be an employer of choice
- learning and development
- performance management
- recruitment strategies to fill skills gaps
- workforce diversity

BHCC Workforce Management Strategy 2025/26 – 2028/29

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#### 3. OUTCOMES AND OBJECTIVES

The Workforce Management Strategy provides a set of strategies for developing our workforce over the next four years to deliver services to our community efficiently, effectively and safely.

The objectives of our Workforce Management Strategy are:

Our workforce is skilled, outcome focused and delivers valuable services to our community.

Council has an attractive employer brand, clearly and consistently communicating the council's vision, values, and employee value proposition.



Art Gallery Staff

To deliver on our objectives we need a workforce that is supported with:

#### 1. ATTRACTION AND RETENTION

Increasing need to structure competitive employee benefits to attract and retain talented and skilled workers with the right technical, specialist and leadership skills. This has included an ongoing focus on options for increasing flexibility.

#### 2. AGEING WORKFORCE

With a significant segment of our workforce approaching retirement age, we must support their safety and wellbeing particularly if undertaking physically demanding roles. Retention of these valued staff can be encouraged through providing flexible options for a gradual transition to retirement.

It is also important that we undertake succession planning and manage knowledge transfer.

# 3. EMPLOYMENT EQUITY AND DIVERSITY

Council recognises the value of diversity within its workforce and we continue to focus on encouraging diversity and inclusion through the organisation. Our workforce should reflect the diversity of our community, as this will improve service delivery.

#### 4. LEARNING AND DEVELOPMENT

We will continue to ensure Council is prepared for changing business requirements and challenges. Our focus remains on building our leadership capability, operational skills, offering development opportunities and driving a high performance, values-based culture. Ensuring statutory training is completed for field staff is also a key priority.

#### 5. ORGANISATION CULTURE

We will continue to foster a creative, accessible, respectful, energetic and safe culture which motivates and inspires our employees to deliver excellent community outcomes and services which is monitored via surveys.

#### 6. WORKPLACE HEALTH AND SAFETY (WHS)

Safety remains a significant priority for our organisation. We want our workforce to arrive at work safely and go home safely. We aim to deliver the highest level of safety for the public entering our worksites and for our employees, contractors, and volunteers. The proactive identification and management of psychosocial hazards is also a key priority for Council as a part of our overall wellbeing strategy and Work Health and Safety action plan.

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# 4. EXTERNAL ENVIRONMENT/INFLUENCES

A review has been completed to determine what is occurring in the external labour market that will affect Council's ability to attract, motivate and retain the workforce it needs to succeed. It also identified what is occurring in the general external environment that will impact on the way Council operates in the short and longer-term.

#### **Workforce Competition**

A number of major mining and green energy projects are expected to come online in the near future including, but not limited to: Hydrostor (700 jobs during construction, 35 ongoing jobs), Hawsons Iron Ore Project (1200 jobs during construction, 500 ongoing iobs), Cobalt Blue (up to 400 jobs), Lodestone Mine and an expansion of Minina operations at the Pinnacles site. The advent of these project will significantly increase competition in the workforce, particularly for skilled tradespeople. It will also exacerbate other identified factors such as education, childcare, housing, and demand on the local health system.

#### Housing

A review of housing in Broken Hill showed that around 500 new dwellings will be needed in the coming years to keep up with demand as the abovelisted projects come online. Many people are reluctant to sell empty land or houses or those wishing to renovate older premises are reporting a lack of tradesmen to complete renovation work. A lack of suitable housing combined with an expensive rental market due the city. to lack of rental properties could prove to be a barrier to prospective employees relocating to the city and/or remaining in the city longterm.

#### Health

The City's current hospital was built under the premise that the city's population would shrink to around 14,000. This has not eventuated and the facility is arguably now too small to meet the city's needs. In addition, the city is struggling to attract GPs to provide adequate care for the population. An ailing health system could be a deterrent for prospective employees to relocate to the city.

#### **Education**

Both of Broken Hill's high schools are currently operating from the Broken Hill High School facility after a mould outbreak forced the closure of Willyama High School. Should this situation persist, prospective employees with school-age children may not wish to relocate to Broken Hill. Local families have also raised concerns regarding the proposed new Willyama High School's small size and its and lack of facilities.

#### Childcare

The city is currently facing a significant childcare shortage, with a shortfall of approximately 200 places most recently reported.
Childcare expansion is currently being hindered by a lack of staff and a lack of available land. A continued dearth of childcare positions could prevent prospective employees with families from relocating to Broken Hill for work at Council.

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Broken Hill City Council

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# Youth Population Broken Hill has a me

Broken Hill has a median age of 44, which is five years higher than the state average and six higher than the national average. However, the median age is expected to decrease in the years ahead, leaving Council with a slightly larger working age pool from which to draw prospective candidates.

#### **General Statistics**

Current population as of 2023: 17,624

Projected population 2041: 17,773*

Total workforce as of 2023: 7,331 (FT and PT)

Unemployment as of 2025: 3.6%

Aboriginal and TSI population as of 2021: 10%

* This population projection has been produced by Planning NSW, however it appears unlikely that the provision for local population growth due to major projects has been factored into this figure. Should the projects listed above come online the population could conceivably increase to approximately 20,000.

# 5. INTERNAL ENVIRONMENT/INFLUENCES

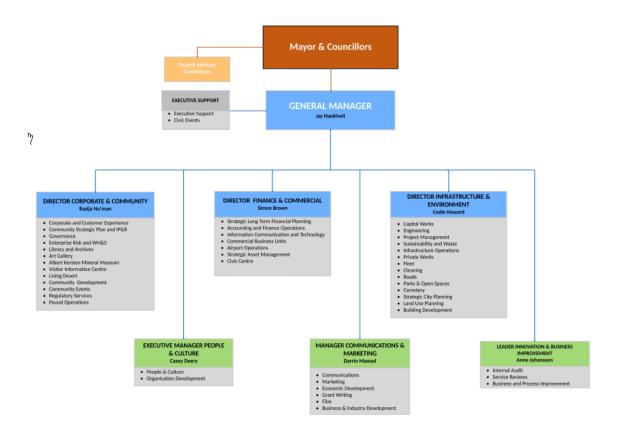
#### 5.1. OUR SERVICE MODEL

Our service model (as shown below) has been designed to ensure we are a contemporary organisation that is future focused and well-positioned to deliver on our shared Council and community vision.

We are a community-focused organisation, putting the people, place and progress of Broken Hill at the front and centre of how we are organized, manage ourselves, prioritse our activities and programs, execute our responsibilities and work together as a team.

The General Manager (GM) is responsible for organisation and community strategy, city and regional advocacy, leadership, culture and performance. The GM also ensures the efficient and effective operations of the Executive Leadership Team and is the interface between the organisation and the elected Council.

Our service model is supported by 14 Senior Leaders (SLT), with each reporting to their relevant Executive Leader.



Organisational Structure

BHCC Workforce Management Strategy 2025/26 – 2028/29

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# DIRECTORATE SUMMARIES

#### 6.1. EXECUTIVE GROUP

The Executive Group provides the overarching strategic focus for Council's operations and ensures that Council continues to be vibrant, engaging and lead with strong and effective governance. The General Manager and Chief Officers make up the Executive Leadership Team (ELT).

The Executive Group also supports the Mayor and the Councillors, our elected representatives who oversee community governance across a wide range of issues.

#### 6.2. CORPORATE AND COMMUNITY GROUP

The Corporate and Community group aims to partner with local agencies to deliver relevant services within the City and work towards safe, active, cultural and social opportunities for all age groups in the life cycle.

The Community group directly manages significant facilities: the Visitor Information Centre, Living Desert Sanctuary, Library, Broken Hill City Art Gallery and Albert Kersten Mining & Mineral Museum.

Corporate Services manage a shared services model for the successful operation of the organization including frontline Customer Service, also a variety of legislative compliance matters including Ranger and Health services and development of the Community Strategic Plan for future planning for the City in partnership with local agencies.



#### 6.3. COMMUNICATIONS AND MARKETING GROUP

Maintaining strong communication and engagement with Council's many stakeholders, both internal and external, is key to ensuring the organisation's success.

The communications team facilitate this connection through a variety of mediums such as local media, community engagement sessions, Council's website, and various social media channels.

In addition, the team assists with organisational marketing such as branding, tourism, and promotion of shows and events.

The group also plays a role in economic development, overseeing strategic marketing, monitoring trend data and facilitating filming for TV and movies in Broken Hill and greater Far West region.

# 6.4. INFRASTRUCTURE AND ENVIRONMENT

The Planning and Development Group is responsible for guiding the sustainable growth of Broken Hill through effective land use planning and development assessment. Comprising Planning and Building Compliance personnel, the group ensures development aligns with the Local Environmental Plan (LEP), Development Control Plan (DCP) and other statutory frameworks, while balancing economic growth with community and environmental considerations.

Whether directly or indirectly, the work of Council's Assets, Infrastructure and Capital Project teams touches the lives of Broken Hill people every day.

Among the extensive range of services the Group provides are infrastructure development and maintenance, asset management, civil and landscape services, as well as environmental sustainability.

Operating the Council Waste Management Facility, Airport and Cemetery are also key aspects of the Group.

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#### 6.5. FINANCE AND COMMERICAL

The Finance and Commercial Group supports Council's strategic goals through sound financial management, efficient IT systems and strategic asset management to ensure sustainable service delivery. Key facilities include the Broken Hill Civic Centre, a versatile venue for various events and the Broken Hill Regional Airport, a vital transport hub for government services and regional connectivity. Success relies on attracting and retaining skilled staff to maintain high standards across all operations.



#### 6.6. INNOVATION AND BUSINESS IMPROVEMENT

This function provides a contemporary and integrated approach to assist Managers and the broader organization to foster a high performing business, providing high level advice and solutions across a broad range of system improvement activities that support efficient and effective service delivery.

#### 6.7. PEOPLE AND CULTURE

Attracting, retaining, and developing top talent is at the core of the People and Culture function. This department oversees talent acquisition strategies and employee development programs. Additionally, they ensure a rewarding work environment to foster high retention rates.

The team also oversees organisational development (OD) of Council though a planned systematic process of changing strategies, procedures and workplace culture to improve performance, effectiveness and growth.



BHCC Workforce Management Strategy 2025/26 – 2028/29

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### 7. OUR WORKFORCE SNAPSHOT

<b>†††</b>	Ť	Ť		†
191 Employees	53% Male	47% Female	66% Senior Leaders are Female	45 Years Median Age of Staff
		16	•••	
133 Permanent Full Time Staff	164 Actual Full time Equivalent Staff	44% Staff Tenure > 6 years	45% of Total Budget in Staff Costs	22 years Median length of tenure
	3			
12.0% Annual Staff Turnover	42% Roles filled internally	9 Years Average Service by Leavers	100% Staff Live Within BHCC LGA	93 Average Days to Recruit

Note: Statistics are quoted as at March 2025 unless indicated.

# 8. OUR WORKFORCE

We employ over 191 employees to deliver 39 different services structured under three (3) Directorates which report to the General Manager:

- Corporate and Community
- Finance and Commercial
- Infrastructure and Environment



Whilst we have a headcount of 191 workers, many of our staff are employed in a part time or casual capacity.

For this reason, we also report the number of Actual.

Full-Time Equivalent (FTE) staff, which captures the size of the workforce and is the basis for our annual budget for Employee Costs. The Actual FTE was 164 as at March 2025.

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#### 8.1. WORKFORCE DEMOGRAPHICS

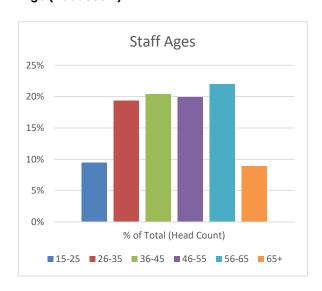
Our workforce demographics describe the personal characteristics of our staff. For this reason, they are reported by headcount

(ie everyone employed in our workforce), rather than by Actual FTE unless indicated.

#### 8.2. WORKFORCE AGE

The age of Council employees ranges from 18 to 77 years, with the youngest Council employees being more likely to be employed on a casual or temporary basis. The average age of Council's workforce is 45 years as at March 2025.

#### Age (Headcount)



# Average Age

- Casual 39
- Permanent Full-time (PFT) 48
- Permanent Part-time (PPT) 46
- Temporary Full-time (TFT) 34
- Temporary Part-time (TPT) 59

Age (years)	# of Staff (Headcount)	% of Total (Head Count)
15-25	18	9%
26-35	37	19%
36-45	39	20%
46-55	38	20%
56-65	42	22%
65+	17	9%
	191	

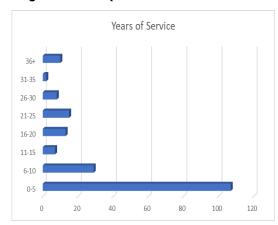
As at March 2024

#### 8.3. WORKFORCE TENURE

Length of service is directly correlated with staff turnover at Council. Employees aged between 56 and 77 make up 31% of workforce with an average 18 years of service, while those aged between 36 and 55 years are 40% of staff and had an average of 8 years of service. Those aged under 35 are 28% of staff and averaged three (3) years of service.

Percentage number of staff tenure >6 years + 44%

#### Length of Service (Years



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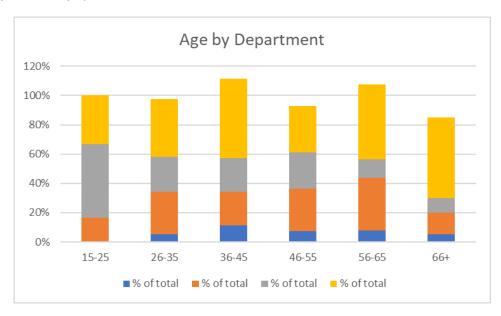
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#### 8.4. AGING WORKFORCE

Changing social and economic factors continue to shape our workforce. Current financial climate and rising cost of living can have impacts on retirement decisions. We are experiencing a trend in retention of staff particularly in operational positions with significant manual labour involved.

Safety and wellbeing issues need to be accommodated through job design and other strategies including phased retirement, our health and wellbeing program, financial advice program and a strong workplace health and safety culture.

#### Age (Headcount) by Division



	Gen	eral Manager		porate and ommunity		ance and mmercial	Infrastructure and Environment		
Age	Staff	% of total	Staff	% of total	Staff	% of total	Staff	% of total	Total
15-25	0	0%	3	17%	9	50%	6	33%	18
26-35	2	5%	11	29%	9	24%	15	39%	38
36-45	4	11%	8	23%	8	23%	19	54%	35
46-55	3	7%	12	29%	10	24%	13	32%	41
56-65	3	8%	14	36%	5	13%	20	51%	39
66+	1	5%	3	15%	2	10%	11	55%	20
	13		51		43		84		191

As at March 2025

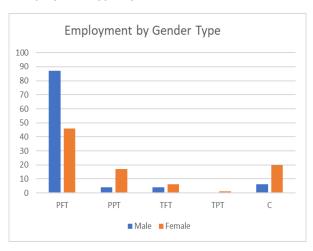
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#### 8.5. GENDER

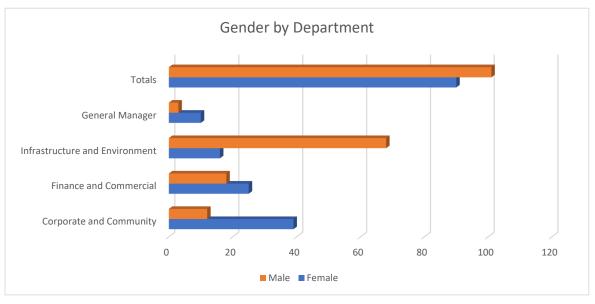
Council's workforce comprises 47% female and 53% male staff. Whilst this is Council's overall gender mix, the proportion of females employed in the Corporate and Community division is 76% (mostly across the Library, Community and Cultural Services), with the proportion of males working in the Infrastructure and Environment division (ie in outdoor operational roles) being 81%.

#### **Employment Type by Gender**





	PFT	PPT	TFT	TPT	С
Male	87	4	4	0	6
Female	46	17	6	1	20



As at March 2025

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#### 8.6. EMPLOYMENT

The majority of workers who work less than a standard 35 or 38 hour week are female. Women accounted for 81% of our part time employees and 76% of casuals.

The post pandemic trends are continuing with flexible work arrangements being a key factor in attracting and retaining staff. We are seeing the following:

More women have entered Council workforce increasing from 40% in 2022 to 47% in 2025.

Older workers have tended to remain in the workforce

More flexible working arrangements have enabled people to better balance their work with their caring responsibilities.

These trends will have implications for the culture and diversity of our workforce.





COUNT OF GENDER PER DEPARTMENT					
Department	Female	Male	Total	% Females in Division	% Males in Division
Corporate and Community	39	12	51	76%	24%
Finance and Commercial	25	18	43	58%	42%
Infrastructure and Environment	16	68	84	19%	81%
General Manager	10	3	13	77%	23%
Totals	90	101	191		
Average	47%	53%			

As at March 2025

BHCC Workforce Management Strategy 2025/26 – 2028/29

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Broken Hill City Council

#### 8.7. ATTRACTING AND RETAINING TALENT

The recent labour market has seen robust competition for skills and experience that are typically in demand across our sector. We have seen increasing competition for construction and trades staff, engineers and building and compliance officers.

To meet the challenges of recruitment and retention we need to implement strategies to differentiate ourselves from competitors with a genuine Employee Value Proposition (EVP) which offers fair and competitive salaries and benefits, generous learning and development, leadership and an appealing workplace culture. We also need to invest more time on internal mentoring and succession planning to share skills and knowledge across the organisation.



#### **Voluntary Turnover**

Year	BHCC Staff Average Turnover	LGNSW Staff Average Turnover
2021-22	13.0%	18%
2022-24	12.0%	15.0%

Average length of service for leaver = 9 years

Year	New Starters	Leavers
2019-2020	75	47
2020-2021	72	72
2021-2022	59	102
2022-2023	102	95

# 9. RESOURCING OUR WORKFORCE

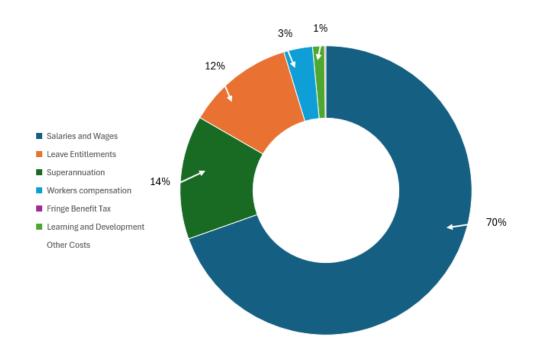
Priority areas of investment over the next four (4) years include:

- Leadership development including for our aspiring leaders.
- "Growing our own" to support our employees' continuous development and career goals.
- Workplace safety and wellness initiatives to
- strengthen our staff wellbeing.
- Strengthening our performance management framework and capabilities.
- Succession planning to ensure Council has the resources required for continued service delivery.

In financial year 2023-2024 Council's voluntary turnover was 12.0% in comparison to 15.0% voluntary turnover across councils in NSW.

We recruit, train and support our workforce to have the right skills to meet changing community needs.

Council develops its annual budget as part of its Operating Plan which sets out the projects and activities Council will undertake in that year. Council's budget for 2024-25 includes \$20.1m in total Employee (Resourcing) Costs. A breakdown of these is detailed below:



Resourcing in 2025/26

BHCC Workforce Management Strategy 2025/26 – 2028/29

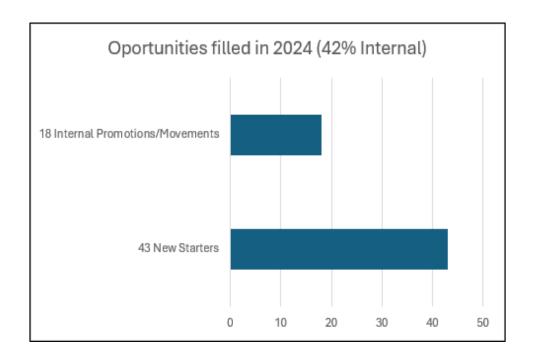
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# Opportunities filled in 2024 (42% internal)



Library programs delivered by staff



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# 10. VALUES

We are creating a high performing culture by using these constructive behaviours which align with our Values:

- Accountability: Do what we say we'll do and be a role model for our workmates and the community
- Pride: Strive for excellence and be confident to share and celebrate our achievements.
- Perseverance: See mistakes as opportunities to improve, dig deep and rise to the challenge.
- Courage and Honesty: Welcome new ideas, value different perspectives and learn to give and receive constructive feedback.
- Teamwork: Work to a common goal, encourage collaboration and stand side by side.

BHCC COUNCIL VALUES
Accountability
Pride
Perseverance
Courage and Honesty
Teamwork



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# 11. DIVERSITY AND INCLUSION

Council is committed to promoting a diverse and inclusive environment for our staff and its community. To achieve this we require a workforce that reflects the community we serve and workplaces that empower every person to be their best.

This Workforce Management Strategy is underpinned by our commitment to continue to develop a workplace culture that fosters respect, inclusiveness, promotes diversity and embraces the unique skills and qualities of all our people.

Having a diverse and inclusive workplace is one of our business imperatives; therefore, all staff play a role in achieving this. We will do this by fostering understanding, by reviewing our policy and processes to ensure we promote inclusion and to the best of our ability, we will remove inhibitors to participation in our workplace.





Workforce diversity data is a known gap in respect to some information including ethnicity and gender identity. We plan to address this by capturing this data in a workplace census survey to be undertaken in 2026.

Equal Employment Opportunity (EEO) is the absence of bullying, harassment and discrimination our workplace is free of bullying, discrimination and harassment and providing a positive working environment which encourages good working relationships between all employees.

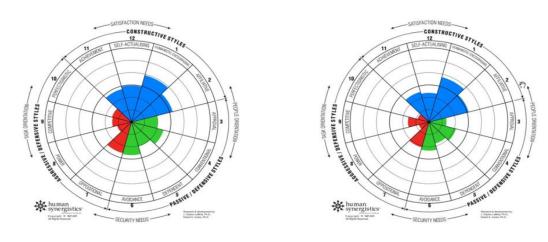
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#### 12. ENGAGEMENT AND CONSULTATION

Employee organisational cultural survey comparison results

# 2022 actual culture n=96 (left) vs 2023 actual culture n=96 (right)



#### 13. SUMMARY

We periodically survey all staff to identify areas where we can do better as an employer and focus our efforts. Our last survey voluntary engagement participation was 55% - which was the same uptake as 2022.

While from a statistical point of view this certainly reaches the threshold of being a statistically valid sample, it does leave the question open in the minds of employees that, "maybe not everyone had their say, so are the results accurate?"

For this reason, we checked each of the major conclusions with staff during the engagement sessions and asked them, "does this feel like your organisation?" The answer to this question was resoundingly, "yes".

Shaping Our Future 3.0 follows and builds on Council's annual whole of staff planning day, with the lastest session occurring in June 2024 (82% staff attendance). The high level of participation in these events reflects an appetite within the staffing group to participate in organisation-wide improvement initiatives and provides Council a blueprint from which we can work collaboratively to build and sustain the workplace culture we aspire to.

The main focus of the day was that staff were invited as the 'collective brain' to identify common "bright ideas" and work collaboratively to achieve implementing these.

https://www.youtube.com/watch?v=NdM_JiTS2I8

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# 14. WORKFORCE PRIORITIES AND CHALLENGES

In developing our Workforce Management Plan, we evaluated the current and future capacity of our workforce, along with assessing the organisation profile. We also assessed how we would aim to have the right number of people, with the right skills, in the right jobs at the right time. In doing this we identified the following items as key workforce priorities.

Based on the priorities we have developed specific actions to address the challenges we face.



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# 15. ACTION PLAN

# 15.1. ATTRACTION AND RETENTION

**Objective:** We will attract and retain motivated and effective people using best practice, merit based, employment strategies that are responsive to our business needs and labour market changes. We will be a preferred employer, where people enjoy and are proud to work for their community.

ACTIONS	MEASURES
Continuously review and improve recruitment and selection practices to ensure fair and equitable processes which are effective in attracting quality candidates.	<ul> <li>Number of Industrial disputes and grievances regarding recruitment decisions.</li> <li>Implement Internal Recruitment Audit recommendations.</li> <li>Complete a formal review of employment conditions and benefits.</li> </ul>
Embed our values in all aspects of employment.	<ul> <li>Complete an employee survey regarding opportunities to further embed and apply our values.</li> <li>Proactively discuss the application of organisation values at each employee's annual appraisal.</li> <li>Recognition and reward programs align with corporate values.</li> </ul>
Implement and monitor on-boarding system to induct employees and to assist them to embrace and apply our values, policies and procedures.	Onboarding program completed by all new employees.      Feedback from new employees regarding effectiveness of onboarding program.
Maintain and improve performance management systems that engage our employees in setting goals and continuously improving performance.	<ul> <li>Number of system improvements identified from employee feedback.</li> <li>Performance management system training provided to all employees.</li> <li>Annual performance review completed by July each year.</li> </ul>
Proactive career management, professional development, mentoring programs and learning and development support.	<ul> <li>Feedback from annual appraisals regarding career goals and training needs is actioned.</li> <li>Number of employees supported with tertiary studies, mentoring and training.</li> </ul>

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Support career progression through fair and equitable processes that enable all interested and capable employees to act at higher levels and to trial other roles.	Number of higher acting opportunities and job rotations undertaken.
	Employee engagement feedback.
	Formal succession plan developed and implemented.
	Number of Industrial disputes and grievances regarding recruitment decisions.
Expand the trainee, apprentice, and graduate program.	Increased numbers of trainees, apprentices, and graduates in all identified areas.
	Succession planning reporting to Executive team annually.
Implement innovative workforce strategies and measure employee engagement, commitment, and organisational performance.	Employee engagement feedback.
	Employee retention.
	Applications by suitable candidates for employment.
Develop and implement a Council Employee Value Proposition, to promote for new recruits and retain existing staff.	Decrease in position vacancies.
	Decrease in staff turnover %.
	Decrease in time-to-fill days.
Employee Value Proposition, to promote for	Decrease in staff turnover %.

#### 15.2. AGEING WORKFORCE

**Objective:** We will maintain a supportive, inclusive and safe workforce environment that values the contribution of older workers and provides flexible work options to encourage retention through a gradual transition to retirement. We will undertake succession planning and manage knowledge transfer.

ACTIONS	MEASURES
Actively engage older people in the workplace by valuing, acknowledging, and using their experience.	Mature worker engagement feedback.     Number and effectiveness of skills transfer coaching and mentoring programs.
Support the recruitment of trainees, cadets and apprentices, including those positions identified as critical.	<ul> <li>Number of trainees, cadets and apprentices.</li> <li>Completion rates for traineeships, cadets and apprentices.</li> <li>Number of trainees, cadets and apprentices obtaining permanent employment with Council.</li> </ul>
Continue to implement the work experience program and strengthen our links with local high schools, university and Registered Training Organisations.	Number of work experience opportunities undertaken.      Range of work experience programs available and feedback from participants.      Participant satisfaction levels.

#### 15.3. EMPLOYMENT EQUITY AND DIVERSITY

**Objective:** We will promote Council as an equitable employer to attract and retain a diverse workforce that reflects the diversity of our community.

ACTIONS	MEASURES
Create and implement a EEO Management Plan to ensure it provides direction, objectives and strategies to target the employment of identified EEO groups.	<ul> <li>Plan completed on time.</li> <li>Employee's feedback reflected in plan.</li> <li>Changes in organisation profile.</li> </ul>
Build strong partnerships with our community to maximise the employment outcomes for groups who are under-represented in our workforce.	Number of placements that support EEO     Management Policy and Plan.
Foster a work environment that values and utilises the contribution of all employees considering diversity of skills, backgrounds, experience and education levels.	<ul> <li>Number of on-going training programs.</li> <li>Number of employees expanding skills to other areas of the organization.</li> </ul>
Increase employee awareness of their rights and responsibilities regarding equity, integrity and respect for all aspects of diversity.	Number of education programs delivered.     Rates of employee participation.

#### 15.4. LEARNING AND DEVELOPMENT

**Objective:** We will develop leadership capability and we will foster a culture that encourages ongoing learning by providing training and development opportunities that meet personal and career goals and align with Council's objectives.

ACTIONS	MEASURES
Deliver the technical skills required by the workforce to adapt to new equipment and technologies in the workplace.	<ul> <li>Training sessions provided for new software/equipment.</li> <li>Employee participation in training/educational programs.</li> </ul>
Develop ongoing organisational leadership strategies, including coaching and support for managers.	<ul><li> Employee engagement survey outcomes.</li><li> Employee participation in leadership programs.</li><li> Number of grievances.</li></ul>
Develop our peoples' skills to improve business processes and systems, respond to changes to internal and external environment, manage and implement change.	<ul> <li>Annual Performance review results.</li> <li>Results from skills assessment.</li> <li>Number of business processes reviewed.</li> </ul>
Create a job rotation program to provide professional development opportunities for those seeking to gain experience working in new roles, and to address skills gaps and skills shortages across the council.	Employee participation in rotation opportunities.      Number of employees who are successful in obtaining new roles following rotation.

#### 15.5. WORK HEALTH AND SAFETY

**Objective:** We are committed to a culture where the health and safety of our employees is paramount. We will provide a work environment that values and supports the contributions of our people, including a safe, supportive and equitable work environment.

ACTIONS	MEASURES
Embed workplace health and safety as a core value in the workforce and enhance safety outcomes through the support and development of our "safety" culture.	<ul> <li>Performance metrics in comparison to industry benchmarks.</li> <li>Level of employee engagement.</li> <li>Feedback from employee surveys.</li> </ul>
Implement health and wellbeing, mentoring and education programs for a resilient, motivated, healthy, and productive culture.	<ul> <li>Participation and satisfaction rates for health and wellbeing programs.</li> <li>Feedback on effectiveness of programs implemented.</li> </ul>

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#### 15.6. ORGANISATION CULTURE

**Objective:** Drive a values-based culture of high performance and engagement where our employees achieve professional, personal and organisational goals and want to come to work. We will understand what motivates our people and have a range of formal and informal systems to ensure our people are remunerated, recognised and valued for their work and commitment to Council and our community.

ACTIONS	MEASURES
Continue workplace culture change that fosters responsive, fair and inclusive practices and behaviours and brings to life Council values.	Employee engagement feedback.     Council's values are lived.
Support organisational and operational change that involves employees in decisions that affect them.	Employee engagement feedback.     Increase employee attendance at SOF annually.     Number of Industrial disputes and grievances regarding management of change.
Conduct annual attitude survey to seek feedback from employees.	Feedback from staff engagement surveys.
Implement effective workforce practices such as succession planning, transferring, and retaining knowledge and assisting staff to meet work-life balance needs where operational needs can support.	<ul> <li>Annual review of workforce resource strategy completed on time.</li> <li>Employee engagement feedback on retention strategies.</li> <li>Flexible work arrangements in place.</li> </ul>
Facilitate reviews of the organisational structure, work methods and job compositions to improve productivity and clarity of roles and responsibilities.	Ensure regular reviews of structure, functions and roles are undertaken.      Employee engagement feedback.
Implement an Employee Reward and Recognition Scheme that recognises the contribution of our employees to the achievement of Council's objectives.	<ul> <li>Program aligns with Council's values.</li> <li>Effectiveness of programs implemented.</li> <li>Level of involvement in programs.</li> <li>Feedback from employees.</li> </ul>

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#### 16. REFERENCES AND RESOURCES

- Integrated Planning and Reporting Guidelines for Local Government in NSW 2021
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government Workforce Workforce Skills and Capability Survey 2022
- LGNSW HR Metrics Report 2022-23
- Broken Hill City Council Consent Award
- Broken Hill 2040 Community Strategic Plan
- Broken Hill City Council Delivery Program 2022-2026
- Broken Hill City Council Internal Audit (Recruitment) 2024-25
- Annual Report 2023/2024
- Community Relations Commission and Principles of Multiculturalism Act 2000
- Anti-Discrimination Act 1977
- Workplace Health & Safety Act NSW 2011
- Workplace Health and Safety Regulation 2017
- Regional Development Australia Far West NSW Workforce Development Study 2022
- Far West Regional Economic Development Strategy 2023 Update
- Far West Regional Plan 2036
- Census Profile Id. Australian Bureau of Statistics (ABS) 2022
- National Economics (NIEIR) 2023
- National Skills Commission: <a href="http://www.nationalskillscommission.gov.au/our-work/skills-priority-list">http://www.nationalskillscommission.gov.au/our-work/skills-priority-list</a>

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#### ORDINARY MEETING OF THE COUNCIL

June 9, 2025

# ITEM 9

# BROKEN HILL CITY COUNCIL REPORT NO. 107/25

SUBJECT: DRAFT LOCAL ORDERS POLICY FOR PUBLIC EXHIBITION
D25/25629

# **Recommendation**

- 1. That Broken Hill City Council Report No. 107/25 dated June 9, 2025, be received.
- 2. That Council endorse the Draft Local Orders Policy for the purposes of public exhibition and invite submissions.
- 3. That the draft Local Orders Policy be exhibited for public comment for a 28-day period.
- 4. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Local Orders Policy.

# **Executive Summary:**

Section 131 of the *Local Government Act 1993* provides that if Council has adopted a local orders policy under Part 3 of Chapter 7 of the Act, it must take into consideration the criteria specified therein before issuing an order under Section 124 of the Act.

Section 159 of the *Local Government Act 1993* - (Preparation of draft local policy for orders) states that:

- (1) A council may prepare a draft local orders policy.
- (2) A draft local orders policy is to specify the criteria which (if the policy were to be adopted) the council must take into consideration in determining whether or not to give an order under Section 124.
- (3) This section does not apply in relation to order No 22A in the Table to Section 124.

Section 160 of the *Local Government Act 1993* - (Public notice and exhibition of draft local policy) states that:

- (1) The council must give public notice of a draft local policy after it is prepared.
- (2) The period of public exhibition must be not less than 28 days.
- (3) The public notice must also specify a period of not less than 42 days after the date on which the draft local policy is placed on public exhibition during which submissions may be made to the council.
- (4) The council must, in accordance with its notice, publicly exhibit the draft local policy together with any other matter which it considers appropriate or necessary to better enable the draft local policy and its implications to be understood.

Section 161 of the *Local Government Act 1993* - (Amendment and revocation of local policy) states that:

(1) After considering all submissions received by it concerning the draft local policy, the council may decide—

- (a) to amend its draft local policy, or
- (b) to adopt it without amendment, or
- (c) not to adopt it, except where the adoption of criteria is mandatory.
- (2) If the council decides to amend its draft local policy, it may publicly exhibit the amended draft local policy in accordance with this Part or, if the council is of the opinion that the amendments are not substantial, it may adopt the amended draft local policy without public exhibition.

Section 165 of the Local Government Act 1993 - (Adoption of draft local policy) states that:

- (1) A council may amend a local policy adopted under this Part by means only of a local policy so adopted.
- (2) An amending local policy may deal with the whole or part of the local policy amended.
- (3) A council may at any time revoke a local policy adopted under this Part.
- (4) A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

# Report:

The purpose of a Local Orders Policy is to firstly provide a guideline for all local residents as to what is usually considered acceptable and secondly, to provide publicly accepted and documented criteria which Council will use in investigating complaints.

This policy is developed to establish criteria to be considered before issuing certain orders under section 124 of the *Local Government Act 1993*, in pursuance of having clearly defined acceptable standards and requirements to which stakeholders may refer when addressing relevant matters.

This policy applies to the Broken Hill City Council Local Government Area and to orders under section 124 the *Local Government Act 1993* but does not include order 22A in the table to that section.

Note: Clause (3) of Section 159 of the Local Government Act 1993 specifies that a local orders policy cannot apply to order number 22A in the table to section 124. A copy of the draft Local Orders Policy is attached.

Council's Planning and Development Team and Community Safety Team undertook a policy review workshop during May 2025 to focus on the review of Council's Local Orders Policy and Local Approvals Policy. The review amendments are listed in the table on the following page.

Section	Local Orders Policy – D12/11916
Reference Introduction	Reference to Division of Local Government Circular 01/39 removed to make the sentence plain English and easier to understand.
Policy wide	Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 updated to 2021
Policy wide	Local Government (General) Regulation 2005 updated to 2021
Section 4.2 –	(Additional Criteria Considered)
Order 10 and	Sand, soil, rock, blue metal and any other material (removed further
Order 27	description of derived from any extraction or dredging process)
Section 5	Roles and responsibilities for implementation and adherence to this policy review and updated:  • General Manager  • Director Infrastructure and Environment  • Director Corporate and Community  • All employees who deal with complaints and the enforcement of the Local Government Act 1993, including the issuing of orders, are responsible for implementing this Policy e.g. compliance staff being: Building Surveyors, Town Planners, Community Safety Officers, Environmental Health Officers and any authorised officers appointed by the General Manager.
Section 5.3	Associated Documents
	Local Approval Policy included in associated documents.
Section 6	Responsible Officer for this policy updated to reflect Council's
<u>Review</u>	organisational structure.

# **Community Engagement:**

The Draft Local Orders Policy will be advertised for public exhibition for a period of 28-days prior to the matter being referred to Council for final adoption.

# **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

# **Relevant Legislation:**

- Local Government Act 1993
- Local Government (General) Regulation 2021
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021

# **Financial Implications:**

There are no financial implications for Council to implement this Policy.

## **Attachments**

1. U Draft Local Orders Policy

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL GENERAL MANAGER



# DRAFT LOCAL ORDERS POLICY

QUALITY CONTROL					
TRIM References	D12/11916 - 12/114				
Responsible Position	Director Infrastructure	and Environment			
Approved by	Council				
Review Date	September 2028	Revision No.	4		
Effective Date	Action	Minute No.			
31 January 2007	Adopted	42143			
29 July 2015	Public Exhibition	45008	45008		
30 September 2015	Adopted	45072	45072		
27 July 2022	Public Exhibition	46906			
28 September 2022	Adoption	46976			
	Public Exhibition				

#### 1. INTRODUCTION

Section 131 of the Local Government Act 1993 provides that if council has adopted a local orders policy under Part 3 of Chapter 7 of the Act, it must take into consideration the criteria specified therein before issuing an order under Section 124 of the Act.

The policy provides guidelines for all local residents as to what is usually considered acceptable and provides publicly accepted and documented criteria which council will use in investigating complaints and issuing Orders.

# 2. POLICY OBJECTIVE

This policy is developed to establish criteria to be considered before issuing certain orders under section 124 of the *Local Government Act 1993*, in pursuance of having clearly defined acceptable standards and requirements to which stakeholders may refer when addressing relevant matters.

## 3. POLICY SCOPE

This policy applies to the Broken Hill City Council Local Government Area and to orders under section 124 the *Local Government Act* 1993 but does not include order 22A in the table to that section.

Note: Clause (3) of Section 159 of the Local Government Act 1993 specifies that a local orders policy cannot apply to order number 22A in the table to section 124.

DRAFT LOCAL ORDERS POLICY

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## 4. POLICY STATEMENT

# 4.1. Threat to Health and/or Safety

When determining whether or not to issue any order within the scope of this policy, whether the matter constitutes or is likely to constitute a threat to the health and/or safety of any person is to be a criteria which Council must take into consideration.

#### 4.2. Additional Criteria to be considered

When determining whether to issue an order listed in column 1 of the following table (described in column 2 of the table) under Section 124 of the Local Government Act 1993, Council must take into consideration the matters described opposite in column 5 of the table.

Note: The contents of columns 1, 2, 3 and 4 are directly copied from the table to Section 124 of the Local Government Act 1993.

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Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
1	To demolish or remove a building	(a)–(c) (Repealed) (d) Building is erected in a catchment district and causes or is likely to cause pollution of the water supply	Owner of building	No additional criteria specified.
2	[Repealed]			
3	To repair or make structural alterations to a building	(a), (b) (Repealed) (c) Building is erected in a catchment district and causes or is likely to cause pollution of the water supply	Owner of building	No additional criteria specified.
4	[Repealed]			
5(a) and 5(b)	To take such action as is necessary to bring a camping ground, caravan park or manufactured home estate or a moveable dwelling or manufactured home into compliance with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	Failure to comply with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	Owner, occupier or manager or, in the case of a water meter, water supply or sewerage system in respect of which a defect occurs in work due to faulty workmanship of, or defective material supplied by, a licensed contractor (being the holder of a licence in force under the Home Building Act 1989 authorising the holder to contract to do the work) within 12 months after the work is carried out or the material is supplied, the licensed contractor	The applicable standards as set out in the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021.
5(c)	[Repealed]			

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Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
5(d)	To take such action as is necessary to bring a place of shared accommodation into compliance with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	Failure to comply with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	Owner, occupier or manager or, in the case of a water meter, water supply or sewerage system in respect of which a defect occurs in work due to faulty workmanship of, or defective material supplied by, a licensed contractor (being the holder of a licence in force under the Home Building Act 1989 authorising the holder to contract to do the work) within 12 months after the work is carried out or the material is supplied, the licensed contractor	The standards for places of shared accommodation set out in Part 1 of Schedule 2 of the Local Government (General) Regulation 2021.  Regulation 2021.
5(e)	To take such action as is necessary to bring a hairdresser shop or beauty salon into compliance with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	As above	As above	<ul> <li>The standards for hairdresser shops set out in Part 2 of Schedule 2 of the Local Government (General) Regulation 2021.</li> <li>The standards for beauty salons set out in Part 3 of Schedule 2 of the Local Government (General) Regulation 2021.</li> </ul>
5(f)	To take such action as is necessary to bring a mortuary into compliance with relevant standards or requirements set or made by or under the Local	As above	As above	The standards for mortuaries set out in Part 4 of Schedule 2 of the Local Government (General) Regulation 2021.

Column 1	Column 2	Column 3	Column 4	Column 5	
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered	
	Government Act 1993 or under the Local Government Act 1919				
5(g)	To take such action as is necessary to bring a water meter on premises into compliance with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	As above	As above	No additional criteria specified.	
5(h)	To take such action as is necessary to bring a water supply or sewerage system on premises, but only in relation to any work that is not plumbing and drainage work within the meaning of the Plumbing and Drainage Act 2011 into compliance with relevant standards or requirements set or made by or under the Local Government Act 1993 or under the Local Government Act 1919	As above	As above	Clauses 87 and 88 of the Local Government (General) Regulation 2021.	
6	[Repealed]				
7	To fence land	Public health, safety or convenience renders it necessary or expedient to	Owner or occupier of land	Whether the condition, location or use of the land poses a threat to the health, safety and convenience of the public.	

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
		do so and there is no adequate fence between the land and a public place		
8	To identify premises with such numbers or other identification in such	Premises have a frontage to or entrance from a road and there are no	Owner or occupier of land	Whether a local emergency service or other relevant body considers that the property lacks adequate identification.
	manner as is specified in the order	markings that can readily be seen and understood from the road		Whether the property number can be easily legible from the road. Digits should be no less than 50mm in height.
				For residential premises, whether the house numbers are displayed in large, reflective digits on the house facade and/or the letter box.
				For non-residential premises, whether the property numbers are displayed in large, reflective digits on the facade of the main building.
				Where this position or building is not clearly visible from the road, the digits should be placed on a fence, sign or similar structure close to the street frontage.
				Whether there is unauthorised use of, or duplication of, numbers.
				Whether numbers are not in accordance with the street patterns.
				Whether there is potential for confusion in the identification of premises.
				If plants, trees or other objects obstruct existing identification signage or numbers

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
				from being clearly legible from the road, additional identification should be erected or the obstruction removed.
				Kerbside numbering is recommended and encouraged but does not replace the need for the premises to be identified elsewhere, in accordance with the above principles.
9	To fence, empty, fill in or cover up a hole or waterhole in the manner specified in the order	Hole or waterhole is or may become dangerous to life	Owner or occupier of land	Whether the hole or waterhole is located within an urban area and is directly accessible from a public place or another private property.
				The hole or waterhole is not adequately covered or fenced to the minimum requirements of the Swimming Pools Act 1992 to prevent direct access to it from a public place or any other private property.
				Holes or waterholes should not be of such a character as to be likely to harbor pests, including (but not limited to) mosquitoes, fungi and algae.
10	To remove or stack articles or matter, to	Land is in the immediate vicinity of a public place	Owner or occupier of land	Definition of "article" or "matter" includes but is not limited to: -
	cover articles or matter, to erect fences or screens or to plant trees	and is used for the storage of articles or matter so as to create or be likely to create unsightly conditions		<ul> <li>Disused motor vehicles, caravans, trailers, boats or associated parts;</li> </ul>
				<ul> <li>Disused machinery, equipment and appliances;</li> </ul>
				<ul> <li>Old, used or second-hand materials (including building materials);</li> </ul>
				<ul> <li>Sand, soil, rock, blue metal and any other material;</li> </ul>
				<ul> <li>Any organic or vegetative material;</li> </ul>

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
				<ul> <li>Any industrial or commercial waste products;</li> </ul>
				<ul> <li>Any household rubbish or domestic waste;</li> </ul>
				Any recycled or composted material;
				o Furniture.
				Whether the articles or matter are visible from the public place.
				Whether the articles or matter are being kept in an orderly fashion or not.
11	To do or to refrain from doing such things as are specified in the order to prevent environmental damage, to repair environmental damage or to prevent further environmental damage	Work carried out on land has caused or is likely to cause environmental damage, being damage to the physical environment that is caused by:  (a) drainage, or  (b) drainage works, or  (c) obstructing a natural watercourse other than by a work constructed or used under a water management work approval granted under the Water Management Act 2000, not being environmental damage arising from premises, works or equipment the subject of	Owner or occupier of land	No additional criteria specified.

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
		a licence issued under the Protection of the Environment Operations Act 1997 or the subject of a notice or direction issued by a regulatory authority under that Act		
12	To do such things as are necessary to control the	Other land, or a building on the land or other land,	Owner or occupier of land	Clause 89 of the Local Government (General) Regulation 2021.
	flow of surface water across land	is being damaged or is likely to be damaged		Whether the premises has been altered or changed in the last (approximately) 18 months to create the issue where rectification works are required.
				Whether it is likely that the flow of water will result in a threat to the health or safety of any person if left uncontrolled or unaltered.
				Paved, cemented or other hard surfaced areas must have surface water diverted to an appropriate stormwater disposal system to minimise discharge onto adjoining properties.
				Any stormwater disposal system should direct water (including overflows) in such a manner as to avoid damage to any land, building or structure.
13,14	[Repealed]			
15	Not to conduct, or to cease conducting, an activity on premises (whether or not the activity is approved under this Act)	The activity constitutes or is likely to constitute:  (a) a life-threatening hazard, or  (b) a threat to public health or public safety	Any person apparently engaged in promoting, conducting or carrying out the activity	No additional criteria specified.

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
		and is not regulated or controlled under any other Act by a public authority		
15A	[Repealed]		T	
16	To cease the use of	A person to whom order	The person to whom order No	The terms of the order previously issued
	premises or to evacuate premises	No 15 is given has failed to comply with the order	15 is given	The nature of the activity to which the previous order related to
				Whether the whole or part of the premises should cease being used or be vacated
				The nature/type of premises
17	To leave premises or not	A person to whom order	Any person	The terms of the order previously issued
	to enter premises	No 15 is given has failed to comply with the order		The nature of the activity to which the previous order related to
				Whether the whole or part of the premises should cease being used or be vacated
				The nature/type of premises
18	Not to keep birds or animals on premises, other than of such kinds, in such numbers or in such manner as specified	Birds or animals kept on premises are:  (a) in the case of any premises (whether or not in a catchment	Occupier of premises	The terms of an order should generally be consistent with the standards for the keeping of birds or animals set out in Part 5 of Schedule 2 of the Local Government (General) Regulation 2021.
in	in the order	district)—of an inappropriate kind or number or are kept inappropriately, or		There are no restrictions on the number of birds and animals that can be kept in the City in normal circumstances. However, limits and standards may be applied via an order when:
		(b) in the case of premises in a catchment district—birds or animals		A legitimate problem has been identified relating to the numbers and/or types of

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Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
		(being birds or animals that are		birds or animals kept on particular premises.
		suffering from a disease which is communicable to man or to other birds		<ul> <li>There is a detrimental impact on the health, amenity and/or safety of others including, but not limited to:</li> </ul>
		or animals) or pigs		<ul> <li>Continuing offensive noise at inappropriate times.</li> </ul>
				<ul> <li>Continuing offensive odours.</li> </ul>
				<ul> <li>Vermin infestation through poor cleaning.</li> </ul>
				<ul> <li>Actual and potential impacts on neighbours or the public.</li> </ul>
				<ul> <li>The number and type of bird(s) or animal(s) being kept is either not appropriate or not acceptable.</li> </ul>
				<ul> <li>The conditions in which the animals are being kept are either not appropriate or not acceptable.</li> </ul>
				Where the keeping of birds or animals on premises is capable of being regulated by the Environment Protection Authority, Council is excluded from making an order.
				Council will not issue this order in relation to:
				a) Damage caused by wild or native birds or animals;
				b) The trapping of any wild or native birds or animals;
				c) The control of or treatment of termites on private or public land;

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
				In relation to pigeons kept in a predominantly residential area, the following criteria are to be taken into consideration:
				<ul> <li>The requirements of any local Pigeon Fanciers' Association or club,</li> </ul>
				<ul> <li>The release of pigeons for free flight or training should not be carried out on Saturdays, Sundays or Mondays,</li> </ul>
				<ul> <li>The release of pigeons for free flight or training is to be restricted to dawn to 8.30 a.m. and 3.30 p.m. to sunset,</li> </ul>
				<ul> <li>Any pigeon loft, cages or aviary shall be erected a minimum distance of 10m from any dwelling or associated structure,</li> </ul>
				<ul> <li>Premises are to be kept free from any nuisance caused by rodents, vermin or odour at all times,</li> </ul>
				<ul> <li>Grain and other food to be kept in vermin/rodent proof and sealed containers,</li> </ul>
				o The pigeon loft, cages or aviary should be constructed in a proper, workmanlike manner, free from debris and unsightly accumulations upon the roof, with a concrete floor and wall nib, or alternatively a raised timber/slatted floor no less than 450mm off the ground, with the roof graded appropriately.
19	To use or not to use a tennis court as specified	Actual or likely annoyance or threat to	Occupier of land	No additional criteria specified.

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Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
		the safety of neighbours or users of a public place		
20	To do such things as are specified in the order to put premises, vehicles or articles used for the manufacture, preparation, storage, sale, transportation or other handling or use of or in relation to food into a clean or sanitary condition	The premises, vehicle or article is not in a clean or sanitary condition	Owner or occupier of premises or owner or operator of vehicle or article	This order should not be used where provision is available for action under the Food Act 2003.  When the Food Act 2003 is not applicable, the standards and requirements set for food premises under that act shall be taken into consideration and the terms of any order should generally reflect those standards and requirements.
21	To do or refrain from doing such things as are specified in the order to ensure that land is, or premises are, placed or kept in a safe or healthy condition	The land or premises are not in a safe or healthy condition	Owner or occupier of land or premises	Circumstances in which land or premises would be considered not to be in a safe and/or healthy condition include but are not limited to:  The presence of dampness in walls and ceilings in any property;  The presence of leaky roofs, defective guttering and/or downpiping;  Defective floor timbers and/or stair treads;  Accumulations or deposits likely to afford harbourage for vermin;  Defective sewerage service pipes;  The presence and/or accumulation of vegetation or vegetative matter (whether alive or dead) which is likely to become a harbourage for rubbish or vermin;  Circumstances in which premises being used as a dwelling would be considered not to be in a

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Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
				safe and/or healthy condition include but are not limited:
				The lack of adequate wholesome water supply;
				The lack of or damage to waste pipes, sanitary fittings and/or flush pipe to water closet pans;
				The presence of windows that:
				o contain broken glass
				<ul> <li>have been rendered incapable of being opened</li> </ul>
				<ul> <li>have been covered over (boarded up) so as to prevent the entry of natural light;</li> </ul>
				Lack of provision of suitable kitchen sink, facilities for bathing and for washing of clothes with water;
				Lack of provision of an adequate stove or other facilities for cooking.
22	To store, treat, process, collect, remove, dispose of or destroy waste which is on land or premises in the manner specified in the order, provided that it is not inconsistent with regulations made under the Protection of the Environment Operations Act 1997	Waste is present or generated on the land or premises and is not being dealt with satisfactorily, and is not regulated or controlled by, or subject to, a licence or notice granted or issued under the Protection of the Environment Operations Act 1997	Owner or occupier of land or premises, owner of or person responsible for the waste or for any receptacle or container in which the waste is contained	No additional criteria specified.

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Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
22A	To remove or dispose of waste that is on any residential premises or to refrain from keeping waste on those premises	The waste is causing or is likely to cause a threat to public health or the health of any individual	Owner or occupier of the premises	This order is outside the scope of this policy (refer section 159(3) of the Local Government Act 1993).
23	To connect premises to the council's water supply by a specified date	The premises are situated within 225 metres of a water pipe of the council	Owner or occupier of land	No additional criteria specified.
24	To connect premises with a sewerage system by a specified date	The premises are situated within 75 metres of a sewer of the council	Owner or occupier of premises	No additional criteria specified.
25	Not to use or permit the use of a human waste storage facility on premises after a specified date	It is necessary for the purpose of protecting public health	Owner or occupier of premises	No additional criteria specified.
26	[Repealed]			
27	To remove an object or matter from a public place or prevent any object or matter being deposited there	The object or matter:  (a) is causing or is likely to cause an obstruction or encroachment of or on the public place and the obstruction or encroachment is not authorised by or under any Act, or  (b) is causing or is likely to cause danger, annoyance or	Person causing obstruction or encroachment or owner or occupier of land from which the object or matter emanates or is likely to emanate	<ul> <li>An object or matter includes (but is not limited to):         <ul> <li>Advertising signs, advertisement generally;</li> <li>Motor vehicles or motor vehicle parts;</li> <li>Caravans or caravan parts;</li> <li>Trailers/boats or trailer/boat parts;</li> <li>Machinery, equipment and appliances;</li> <li>Second hand materials including building materials;</li> <li>Demolition materials;</li> </ul> </li> </ul>

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
		inconvenience to the public		<ul> <li>Sand, soil rock, blue metal and any other material;</li> </ul>
				<ul> <li>Any organic or vegetative material;</li> </ul>
				<ul> <li>Any industrial or commercial waste product;</li> </ul>
				<ul> <li>Any household rubbish or waste;</li> </ul>
				<ul> <li>Any recycled or composted material;</li> </ul>
				<ul> <li>Any stand, or article used for the display, distribution or sale of products;</li> </ul>
				<ul> <li>Any products or merchandise for distribution or sale.</li> </ul>
				Whether any approval (under any Act) has been sought or gained that relates to the location of the object or article and the terms of any such approval.
28	To take whatever steps are necessary to prevent damage to a public place and to repair damage to a public place	There is actual or likely damage:  (a) by excavation or removal of material from or adjacent to the public place, or  (b) by a work or structure, or  (c) by surface drainage or irrigation	Person responsible for the excavation or the removal of the material  Owner or person entitled to the benefit of the work or structure  Owner or occupier of land from which surface drainage flows or from which spray emanates	No additional criteria specified.
29	To alter or repair a work or structure on, over or under a public place	It is in the public interest to do so	Owner of the work or structure	Circumstances where Council may issue this order include (but are not limited to) when

Column 1	Column 2	Column 3	Column 4	Column 5
Order No.	To do What?	In What Circumstances?	To Whom?	Additional Criteria Considered
				structures on, over, or under a footway or road are:
				Not maintained, erected or installed in accordance with approvals;
				Considered unsafe or dangerous.
				This includes (but is not limited to):
				Private services within a public place (for example, sewer services and roof water/stormwater pipes not covered by lease agreements) that require repairs
				Driveway crossings which are not being maintained in a safe condition.
				Shop awnings which are not being maintained in a safe or sightly condition.
				Maintenance of underground pipes within a public place.
30	To comply with an	The approval is not being	Person entitled to act on the	The requirements of the relevant approval.
	approval	complied with	approval or person acting otherwise than in compliance with the approval	The provisions of any Local Approvals Policy council has adopted under Part 3 of Chapter 7 of the Local Government Act 1993.

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#### 5. IMPLEMENTATION

## 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Director Infrastructure and Environment
- Director Corporate and Community
- All employees who deal with complaints and the enforcement of the Local Government
  Act 1993, including the issuing of orders, are responsible for implementing this Policy e.g.
  compliance staff being: Building Surveyors, Town Planners, , Community Safety
  Officers/Rangers, Environmental Health Officers and any authorised officers appointed by
  the General Manager.

#### 5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

#### 5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Compliance and Enforcement Policy;
- Code of Conduct Policy
- Local Approvals Policy

## 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council; with adoption within 12 months following a general election under the Local Government Act 1993, so as to avoid automatic revocation under Section 165, clause (4) of that Act. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Director Infrastructure and Environment is responsible for the review of this policy.

## 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993, especially Chapter 7;
- Local Government (General) Regulation 2021, particularly Part 3 and Schedule 2;
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021;

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Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Local Orders Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

#### 8. DEFINITIONS

Terms or expressions used in this policy which are defined in the Local Government Act 1993 or one of its regulations have the meanings set out in those instruments.

Relevant terms and expressions defined by the Local Government Act 1993 and/or its Regulations include:

"Approval" shall mean an approval that is in force under the Local Government Act 1993.

**"Building"** includes part of a building and any structure or part of a structure but does not include a moveable dwelling or associated structure or part of a moveable dwelling or associated structure.

"Building" includes a proposed building.

"Carry out an Activity" includes to organise, arrange for or otherwise cause the activity to be carried out.

"Domestic Waste" shall mean waste on domestic premises of a kind and quantity ordinarily generated on domestic premises and includes waste that may be recycled but does not include sewage.

"Human Waste" shall mean human faeces and urine.

**"Human Waste Storage Facility"** shall mean a device for holding or disposing of human waste, including a cesspit, septic tank, septic closet, water closet, chemical closet, humus closet and combustion closet.

"Manufactured Home" shall mean a self-contained dwelling (that is, a dwelling that includes at least one kitchen, bathroom, bedroom and living area and that also includes toilet and laundry facilities), being a dwelling:

- (a) that comprises one or more major sections, and
- (b) that is not a motor vehicle, trailer or other registrable vehicle within the meaning of the Road Transport Act 2013,

and includes any associated structures that form part of the dwelling.

"Manufactured Home Estate" shall mean land on which manufactured homes are, or are to be, erected.

## "Moveable Dwelling" shall mean:

- (a) any tent, or any caravan or other van or other portable device (whether on wheels or not), used for human habitation, or
- (b) a manufactured home, or
- (c) any conveyance, structure or thing of a class or description prescribed by the regulations for the purposes of this definition.

"Place of Shared Accommodation" includes a boarding house, a common lodging house, a house let in lodgings and a backpacker's hostel.

"Premises" shall mean any of the following:

- (a) a building of any description or any part of it and the appurtenances to it,
- (b) land, whether built on or not,
- (c) a shed or other structure,
- (d) a tent,

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- (e) a swimming pool,
- (f) a ship or vessel of any description (including a houseboat),
- (g) a van.

## "Public Place" shall mean:

- (a) a public reserve, public bathing reserve, public baths or public swimming pool, or
- (b) a public road, public bridge, public wharf or public road-ferry, or
- (c) a Crown reserve comprising land reserved for future public requirements, or
- (d) public land or Crown land that is not:
- (e) a Crown reserve (other than a Crown reserve that is a public place because of paragraph (a), (b) or (c)), or
- (f) a common, or
  - (i) land subject to the Trustees of Schools of Arts Enabling Act 1902, or
  - (ii) land that has been sold or leased or lawfully contracted to be sold or leased, or
- (g) land that is declared by the regulations to be a public place for the purposes of this definition.

#### "Road" includes:

- (a) highway, street, lane, pathway, footpath, cycleway, thoroughfare, bridge, culvert, causeway, road-ferry, ford, crossing, by-pass and trackway, whether temporary or permanent, and
- (b) any part of a road and any part of anything referred to in paragraph (a), and
- (c) anything forming part of a road or anything forming part of anything referred to in paragraph (a).

#### Waste" shall mean:

- (a) effluent, being any matter or thing, whether solid or liquid or a combination of solids and liquids, which is of a kind that may be removed from a human waste storage facility, sullage pit or grease trap, or from any holding tank or other container forming part of or used in connection with a human waste storage facility, sullage pit or grease trap, or
- (b) trade waste, being any matter or thing, whether solid, gaseous or liquid or a combination of solids, gases and liquids (or any of them), which is of a kind that comprises refuse from any industrial, chemical, trade or business process or operation, including any building or demolition work, or
- (c) garbage, being all refuse other than trade waste and effluent,

and includes any other substance defined as waste for the purposes of the *Protection of the Environment Operations Act 1997*, and a substance is not precluded from being waste merely because it is capable of being refined or recycled.

## ORDINARY MEETING OF THE COUNCIL

June 9, 2025

# **ITEM 10**

# BROKEN HILL CITY COUNCIL REPORT NO. 108/25

SUBJECT: DRAFT LOCAL APPROVALS POLICY FOR PUBLIC EXHIBITION D25/25630

# **Recommendation**

- 1. That Broken Hill City Council Report No. 108/25 dated June 9, 2025, be received.
- 2. That Council endorse the Draft Local Approvals Policy for the purposes of public exhibition and invite submissions.
- 3. That the draft Local Approvals Policy be exhibited for public comment for a 28-day period.
- 4. That Council receives a further report at the conclusion of the public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Local Approvals Policy.

# **Executive Summary:**

Council has a responsibility under Section 8 of the *Local Government Act 1993* to ensure that its regulatory activities are carried out in a consistent manner and without bias; and that all stakeholders have confidence in the decision making and internal review processes.

The Local Approvals Policy is prepared under Chapter 7, Part 3 of the *Local Government Act* 1993 ("the Act"). This policy has been developed to ensure good governance and best practice standards are adhered to.

Section 158 of the *Local Government Act 1993* - (<u>Preparation of draft local policy for</u> approvals) states that:

- (1) A council may prepare a draft local approvals policy.
- (2) A draft local approvals policy is to consist of three parts.
- (3) Part 1 is to specify the circumstances (if any) in which (if the policy were to be adopted) a person would be exempt from the necessity to obtain a particular approval of the council.
- (4) Part 2 is to specify the criteria (if any) which (if the policy were to be adopted) the council must take into consideration in determining whether to give or refuse an approval of a particular kind.
- (5) Part 3 is to specify other matters relating to approvals

Section 160 of the *Local Government Act 1993* - (Public notice and exhibition of draft local policy) states that:

- (1) The council must give public notice of a draft local policy after it is prepared.
- (2) The period of public exhibition must be not less than 28 days.

(3) The public notice must also specify a period of not less than 42 days after the date on which the draft local policy is placed on public exhibition during which submissions may be made to the council.

(4) The council must, in accordance with its notice, publicly exhibit the draft local policy together with any other matter which it considers appropriate or necessary to better enable the draft local policy and its implications to be understood.

Section 161 of the *Local Government Act 1993* - (Adoption of draft local policy) states that:

- (1) After considering all submissions received by it concerning the draft local policy, the council may decide—
- (a) to amend its draft local policy, or
- (b) to adopt it without amendment, or
- (c) not to adopt it, except where the adoption of criteria is mandatory.
- (2) If the council decides to amend its draft local policy, it may publicly exhibit the amended draft local policy in accordance with this Part or, if the council is of the opinion that the amendments are not substantial, it may adopt the amended draft local policy without public exhibition.

Section 165 of the *Local Government Act 1993* - (Amendment and revocation of local policy) states that:

- (1) A council may amend a local policy adopted under this Part by means only of a local policy so adopted.
- (2) An amending local policy may deal with the whole or part of the local policy amended.
- (3) A council may at any time revoke a local policy adopted under this Part.
- (4) A local policy (other than a local policy adopted since the last general election) is automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

## Report:

Council Officers are required to make decisions and use discretion when applications for approval under section 68 of the Act are assessed.

The purpose of this Policy is to supplement provisions of the Act and the Local Government (General) Regulation 2021 by:

- Part 1: Specifying the circumstances in which a person is not required to obtain a particular approval from the Council.
- Part 2: Specifying criteria which the Council must consider when determining whether or not to grant approval to a particular activity.
- Part 3: Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

Council's Planning and Development Team and Community Safety Team undertook a policy review workshop during May 2025 to focus on the review of Council's Local Approvals Policy and Local Orders Policy. The review amendments are listed in the table following.

In accordance with Section 160 of the *Local Government Act 1993* the Draft Approvals Policy will be placed on public exhibition for a period of 28 days, during which time submissions may be made to the Council.

Section Reference	Local Approvals Policy – D16/26160 – Review Amendments	
Policy wide	Local Government (General) Regulation 2005 updated to 2021	
Section 4 - Policy Statement	Wording from first paragraph to last paragraph of policy statement – The Broken Hill Local Environmental Plan 2013 (LEP) outlines those activities which require approval under the <i>Environmental Planning and Assessment Act 1979</i> .	
Policy wide	Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 updated to 2021	
Policy wide	Local Government (General) Regulation 2005 – updated to 2021	
Section 4 – Other relevant documents (d)	Removed reference to Local Government Practice Note 14 – no longer accessible.	
Section 4.1 – Part 1 (Part B)	Carry out stormwater drainage work – Exemption under the Policy.  Change to "No" exemption to ensure that Council assesses and approves stormwater drainage works across the City.	
Section 4.1 –	Exemption under the Policy changed to "No" for the following:	
Part 1 (Part E-2)	Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road.	
Section	Exemption under the Policy changed to:	
4.1.2.1	No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.	
Section 4.1.5.2	Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road	
	Exemptions removed for under awning advertising sign	
Section 4.1.6.4	Install a domestic oil or solid fuel heating appliance, other than a portable appliance Addition of Note: Development Consent under the Environmental Planning and Assessment Act 1979 may be required.	
Section 4.2.1.1	Level 1 – Legislative Criteria Introductory paragraph updated to simplify reading and understanding.	
Section 4.2.1.2	Level 3 – Council Policies Food hawker and Vendor Regulations updated to Mobile Food Vehicles, Temporary Food Stalls and Hawking Policy Footpath Restaurants Settings Policy updated to Footway Restaurants	
	Settings Policy Inclusion of Broken Hill Film Policy	
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Section	Local Approvals Policy – D16/26160 – Review Amendments			
Reference	Local Approvals Policy - D10/20100 - Review Amendments			
	Removal of Procedure for the issue of General Permits and Permission for Street Activities and Community Markets Policy; to be replaced with Event Management Framework and Event Guide 2024			
	Note: amended to advise policies available on Council's website.			
Section 4.2.3	Part A missing from Policy – (described in Regulation)			
	What activities, generally, require the approval of the council?			
	<b>4.2.3 Part A</b> - Structures or places of public entertainment - (Local Government Act 1993)			
	1 Install a manufactured home, moveable dwelling or associated structure on land.			
	Consideration Criteria			
	Installation of manufactured homes moveable dwellings and associated structures must be in accordance with the provisions of the (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021			
Section	Part B missing from Policy - (described in Regulation)			
4.2.10	<b>4.2.10 PART B –</b> Water supply, sewage, sewage and stormwater drainage works			
	Introduction			
	The purpose of this section is to provide information as to Council's requirements in respect to:			
	1. Carry out water supply work – Not relevant to Broken Hill City Council			
	2. Carry out sewage work - Not relevant to Broken Hill City Council			
	3. Carry out stormwater drainage work			
	Matters Council will take into consideration			
	Council requires the following information when assessing applications for stormwater drainage work:			
	<ul> <li>Completed application form through the NSW Planning Portal</li> </ul>			
	<ul> <li>Written permission from the landowner of the subject site on which work is to be undertaken.</li> </ul>			
	<ul> <li>A site plan showing the proposed development and point of connection, easement pipe size and proposed connection pipe size.</li> </ul>			
	<ul> <li>In circumstances where access is required from adjoining land, please provide evidence of an established easement – either a copy of the relevant 88B instrument or the Title for the subject land.</li> </ul>			
	Approvals will be subject to the following conditions:			
	(1) The connection hole is to be a neatly drilled or saw cut into the existing pipe.			
	(2) The pipe connection is to finish flush with the inside of the existing pipe, NO intrusion.			
	(3) Cement or epoxy resin to be used to seat the new pipe to existing pipe.			
	(4) The new connection is to be made above the spring line of the existing pipe, i.e. top half of the pipe.			

Section	Local Approvals Policy – D16/26160 – Review Amendments		
Reference			
	(5) The new pipe is to be installed so that flows run with the downstream flow of the existing pipe and at an angle no greater than 60 degrees.		
	(6) A pit or junction chamber is to be constructed if the connecting pipe is greater than 1/3 the diameter of the existing pipe.		
	(7) A final inspection from Council's authorised officer will be required on completion of works.		
	Note: For applications that require the establishment of private easements, independent legal advice should be obtained by the applicant prior to lodging their application.		
Policy Wide	Roads and Traffic Authority updated to Transport for NSW		
Section 4.2.11.1 and Policy wide	Applications: Updated to advise submitting application form via NSW Planning Portal.		
	(a) required under the <i>Environmental Planning and Assessment Act 1979</i> (removed) advised beforehand in the Policy		
Policy wide (b) and (c)	(b) and Policy wide - wording updated to "listed in Council's Schedule of Fees and Charges.		
(b) and (c)	(c) Wording added to described application to be "application be made by the owner of the land"		
Section 4.2.11.3	Amendments to reflect Local Government (General) Regulations 2021  Applications – replaced with:		
	An application for approval to install or construct a sewage management facility on any premises must be accompanied by the documents specified in this section.		
	a) Plan - The application must be accompanied by a plan, to scale, showing the location of—		
	<ul> <li>i. the sewage management facility proposed to be installed or constructed on the premises, and</li> </ul>		
	ii.any related effluent application areas, and		
	iii. any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or related effluent application areas, and		
	iv. any related drainage lines or pipework (whether natural or constructed).		
	<ul> <li>Specifications - The application must be accompanied by full specifications of the sewage management facility proposed to be installed or constructed on the premises concerned.</li> </ul>		
	c) Site assessment - The application must be accompanied by details of the climate, geology, hydrogeology, topography, soil composition and vegetation of any related effluent application areas together with an assessment of the site in the light of those details.		
	d) Statement - The application must be accompanied by a statement of—		
	i. the number of persons residing, or probable number of persons to reside, on the premises, and		
	ii. such other factors as are relevant to the capacity of the proposed sewage management facility.		

Section Reference	Local Approvals Policy – D16/26160 – Review Amendments			
	e) Operation and maintenance The application must be accompanied by details of—			
	<ul> <li>i. the operation and maintenance requirements for the proposed sewage management facility, and</li> </ul>			
	ii. the proposed operation, maintenance and servicing arrangements intended to meet those requirements, and			
	iii. the action to be taken in the event of a breakdown in, or other interference with, its operation.			
	f) Be accompanied by a certificate of accreditation from the Secretary of the Ministry of Health.			
	Matters Council will take into consideration – (g) replaced with:			
	g) Whether the proposed sewage management facility (or the proposed sewage management facility as altered) and any related effluent application area will make appropriate provision for the following—			
	<ul> <li>i. preventing the spread of disease by micro- organisms,</li> </ul>			
	ii. preventing the spread of foul odours,			
	iii. preventing contamination of water,			
	iv. preventing degradation of soil and vegetation,			
	v. discouraging insects and vermin,			
	vi. ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned,			
	vii. the re-use of resources (including nutrients, organic matter and water),			
	viii. the minimisation of any adverse impacts on the amenity of the land on which it is installed or constructed and other land in the vicinity of that land.			
Section	<ul> <li>a) The safety of the public and the protection of property;</li> </ul>			
4.2.12.4 For fee or	<ul> <li>b) Protecting members of the public against injuries resulting from obstructions placed on public places by "buskers";</li> </ul>			
reward, play a musical	<ul> <li>c) Protecting Council against claims for damages resulting from injuries resulting from the activities of "buskers";</li> </ul>			
instrument or sing	<ul> <li>d) Ensuring that members of the public are not harassed by or obstructed by buskers; and</li> </ul>			
	e) Limiting the duration, days and locations upon which and where busking will be permitted.			
	Now becomes (j) - Any other matter that Council considers relevant in the particular case			
	Matters Council will take into consideration			
	(f) – replaced with:			
	<ul> <li>f) Protecting members of the public against injuries resulting from obstructions placed on public places by "buskers";</li> </ul>			

Section Reference	Local Approvals Policy – D16/26160 – Review Amendments		
Kororoneo	<ul> <li>g) Protecting Council against claims for damages resulting from injuries resulting from the activities of "buskers";</li> <li>h) Ensuring that members of the public are not harassed by or obstructed by buskers; and</li> <li>i) Limiting the duration, days and locations upon which and where busking will be permitted.</li> </ul>		
Section 4.2.13.1 and Policy wide	Applications Updated owner to "owner of the building".		
Section 4.2.13. 1 and Policy wide	Applications (d) (ii) Updated to include "or adjoining the land"		
Policy wide	Work Health and Safety Regulation 2011 updated to 2017		
Section 4.2.14.3 And Policy wide	Applications – Install lor operate amusement device  (a) Updated to include "device" owner  (e) Insurance and public indemnity limits updated		
4.3.1	Refund of Fees – Updated to refer to Council's Schedule of Fees and Charges		
4.3.1	Refund of Fees – Replaced Director Engineering Services with Director Infrastructure and Environment		
Section 5	Roles and responsibilities for implementation and adherence to this policy review and updated:		
Section 5.3	Associated Documents  The following policies have been included as associated documents:  • Mobile Food Vehicles, Temporary Food Stalls and Hawking Policy  • Footway Restaurants Settings Policy  • Shop Front Displays and Moveable Signs Policy  • Community Markets Policy  • Broken Hill Film Policy		
Section 6 Review	Responsible Officer for this policy updated to reflect Council's organisational structure		

# **Community Engagement:**

The Draft Local Approvals Policy will be advertised for public exhibition for a period of 28-days prior to the matter being presented back to Council for consideration to adopt.

# **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

# **Relevant Legislation:**

Local Government Act 1993

Local Government (General) Regulation 2021.

Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and

Moveable Dwellings) Regulation 2021

Street Vending Guidelines 1996 - Office of Local Government

Protection of the Environment Operations Act 1997

Environmental Planning and Assessment Act 1979

Environmental Planning and Assessment Regulation 2000

Roads Act 1993

Work Health and Safety Regulation 2017

Broken Hill Local Environmental Plan 2013

# **Financial Implications:**

There are no financial implications for Council to implement this Policy.

## **Attachments**

1. U Draft Local Approvals Policy

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL GENERAL MANAGER



# DRAFT LOCAL APPROVALS POLICY

QUALITY CONTROL				
TRIM REFERENCES	D16/26160 - 11/660			
RESPONSIBLE POSITION	Director Infrastructure and Environment			
APPROVED BY	Council			
REVIEW DATE	September 2028	REVISION NUMBER 3		
EFFECTIVE DATE	ACTION	MINUTE NUMBER		
27 July 2016	Public Exhibition	45293		
28 September 2016	Adoption	45341		
27 July 2022	Public Exhibition	46907		
28 September 2022	Adoption	46978		
	Public Exhibition			

# 1. INTRODUCTION

The Policy is a local approvals policy prepared and adopted under Chapter 7, Part 3 of the Local Government Act 1993 ('the Act').

The purpose of this Policy is to supplement provisions of the Act and the Local Government (General) Regulation 2021 by:

- Part 1: Specifying the circumstances in which a person is not required to obtain a particular approval from the Council.
- Part 2: Specifying criteria which the Council must consider when determining whether or not to grant approval to a particular activity.
- Part 3: Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

# 2. POLICY OBJECTIVE

The Policy aims to:

- a) provide guidance for those participating in the local approvals process in the Broken Hill City Council local government area;
- b) specify the criteria which Council will take into consideration in determining applications for approval under the Local Government Act 1993; and
- c) specify any other matters relating to the approvals process under the Local Government Act 1993.

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#### 3. POLICY SCOPE

The Policy applies to all land within the Broken Hill City Council local government area. The Policy applies to approvals for the following activities which are listed in the Table to Section 68 of the Act.

#### **SECTION 68 ACTIVITIES**

#### Part A – Structures or Places of Public Entertainment

- 1. Install a manufactured home, moveable dwelling or associated structure on land.
- 2. (Repealed)
- 3. (Repealed)

#### Part B – Water Supply, Sewage and Stormwater Drainage Work

- 1. Not applicable Contact the water authority for approvals (Essential Water).
- 2. As above
- 3. As above
- 4. As above
- 5. Carry out stormwater drainage work.
- 6. Not applicable Contact the water authority for approvals (Essential Water).

#### Part C - Management of Waste

- 1. For fee or reward, transport waste over or under a public place.
- 2. Place waste in a public place.
- 3. Place a waste storage container in a public place.
- 4. Not applicable Contact water authority for approval.
- 5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility.
- 6. Operate a system of sewage management (within the meaning of Section 68A).

## Part D - Community Land

- 1. Engage in a trade or business.
- 2. Direct or procure a theatrical, musical or other entertainment for the public.
- 3. Construct a temporary enclosure for the purpose of entertainment.
- 4. For fee or reward, play a musical instrument or sing.
- 5. Set up, operate or use a loudspeaker or sound amplifying device.
- 6. Deliver a public address or hold a religious service or public meeting.

## Part E – Public Roads

- 1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
- 2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road.
- 3. (Repealed)

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#### Part F - Other Activities

- 1. Operate a public car park.
- 2. Operate a caravan park or camping ground.
- 3. Operate a manufactured home estate.
- 4. Install a domestic oil or solid fuel heating appliance, other than a portable appliance.
- 5. Install or operate amusement devices.
- 6. (Repealed)
- 7. Use a standing vehicle or any article for the purpose of selling any article in a public place.
- 8. (Repealed)
- 9. (Repealed)
- 10. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.

#### 4. POLICY STATEMENT

Section 68 of the Local Government Act 1993 lists those activities, which require approval under the Local Government Act 1993.

Development activity often requires approval under both the *Local Government Act 1993* and the *Environmental Planning and Assessment Act 1979*. To improve approval procedures and increase efficiency, the opportunity exists for those who wish to do so, to obtain all required approvals relating to a development activity under both Acts in one simplified process.

Where an activity requires approval under the Local Government Act and the Environmental Planning and Assessment Act it may be applied for as part of the Development Application. The Broken Hill Local Environmental Plan 2013 (LEP) outlines those activities which require approval under the Environmental Planning and Assessment Act 1979.

# What are other relevant documents?

The following documents are related, either directly or indirectly, to the Policy:

- a) Local Government Act 1993 particularly Chapter 7.
- b) Local Government (General) Regulation 2021.
- c) Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021.
- d) Street Vending Guidelines 1996 Office of Local Government
- e) Other legislation may also be applicable, depending on the type of activity involved, for example the Protection of the Environment Operations Act 1997, the Environmental Planning and Assessment Act 1979.

#### 4.1 PART 1 - EXEMPTIONS FROM THE NECESSITY TO OBTAIN APPROVAL

- Column 1 Outlines the activities for which approval is required under Section 68 of the Local Government (General) Regulation 2021
- Column 2 Outlines where exemptions are provided under the Regulations.
- Column 3 Outlines where exemptions are provided under this Policy.

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If exemptions are not provided by either the Regulations or by this Policy or if exemption criteria cannot be met, approval from Council is required. Further exemptions may be provided under Council's Local Environmental Plan (LEP) or under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 in respect of the need for approval under the Environmental Planning and Assessment Act 1979, as amended.

Column 1	Column 2 – Exemptions under the Regulation	Column 3 – Exemptions under the Policy			
Part A – Structures or Places of Public Entertainment					
Install a manufactured home,     moveable dwelling or associated     structure on land.	Yes	No			
2. Repealed	n/a	n/a			
3. Repealed	n/a	n/a			
Part B – Water Supply, Sewage and Stormwater Drainage Work					
Carry out water supply work.	Contact water authority	Contact water authority			
Draw water from a council water supply or a standpipe or sell water so drawn.	Contact water authority	Contact water authority			
3. Install, alter, disconnect or remove a meter connected to a service pipe.	Contact water authority	Contact water authority			
4. Carry out sewage work.	Contact water authority	Contact water authority			
5. Carry out stormwater drainage work.	No	No			
<ol> <li>Connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain which connects with such a public drain or sewer.</li> </ol>	Contact water authority	Contact water authority			
Part C – Management of Waste					
For fee or reward, transport waste over or under a public place.	Yes	No			
2. Place waste in a public place.	Yes	Yes			
3. Place a waste storage container in a public place.	No	Yes			
4. Dispose of waste into a sewer of the council.	Yes	No			
5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility.	Yes	No			
<ol> <li>Operate a system of sewage management (within the meaning of Section 68A)</li> </ol>	Yes	No			
Part D – Community Land	1				
1. Engage in a trade or business.	No	No			
Direct or procure a theatrical, musical or other entertainment for the public.	No	No			
3. Construct a temporary enclosure for the purpose of entertainment.	No	No			
<ol> <li>For fee or reward, play a musical instrument or sing.</li> </ol>	No	No			

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Column 1	Column 2 – Exemptions under the Regulation	Column 3 – Exemptions under the Policy
<ol> <li>Set up, operate or use a loudspeaker or sound amplifying device.</li> </ol>	Yes	Yes
Deliver a public address or hold a religious service or public meeting.	No	No
Part E – Public Roads		
<ol> <li>Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.</li> </ol>	No	No
2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road.	No	No
3. (Repealed)	n/a	n/a
Part F – Other Activities	T	
1. Operate a public car park.	Yes	No
Operate a caravan park or camping ground.	No	No
Operate a manufactured home estate.	No	No
<ol> <li>Install a domestic oil or solid fuel heating appliance, other than a portable appliance.</li> </ol>	Yes	Yes
<ol><li>Install or operate amusement devices.</li></ol>	Yes	No
6. (Repealed)	n/a	n/a
<ol> <li>Use a standing vehicle or any article for the purpose of selling any article in a public place.</li> </ol>	No	No
8. (Repealed)	n/a	n/a
9. (Repealed)	n/a	n/a
10.Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.	No	No

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## 4.1.1 Part A – Structures or Places of Public Entertainment

## 4.1.1.1 Install a manufactured home, moveable dwelling or associated structure on land

## Exemptions provided under the Regulations

The following exemptions are provided by the Regulations for these activities:

Activity	Regulation	
Installation of moveable dwellings and associated structures in caravan parks and camping grounds, provided the structure is designed, constructed and installed in accordance with the relevant provisions of the Regulations, the site is not liable to flooding and the installation occurs with the consent of the holder of the approval to operate the caravan park or camping ground concerned.	Clause 74 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021	
Installation of not more than two caravans, campervans or tents on any land, so long as they are not occupied for more than two days at a time and are not occupied for more than 60 days (in total) in any single period of 12 months.	Clause 77(a) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021	
Installation of not more than one caravan or campervan on land occupied by the owner of the caravan or campervan in connection with that owner's dwelling/house, so long as it is used for habitation only by the owner or by members of the owner's household and is maintained in a safe and healthy condition.	Clause 77(b) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021	
Installation of a caravan or campervan on pastoral or agricultural land, so long as it is merely occupied seasonally by persons employed in pastoral or agricultural operations on the land.	Clause 77(c) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021	
Installation of a caravan, campervan or tent on Crown reserves or on land that is reserved or dedicated under the Forestry Act 1916.	Clause 78 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021	

If the above exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

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# 4.1.2 Part B – Water Supply, Sewage, Sewage and Stormwater Drainage Works

# 4.1.2.1 Carry out stormwater drainage work

# Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.3 Part C – Management of Waste

# 4.1.3.1 For fee or reward, transport waste over or under a public place

# Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity		Regulation
The transporting of waste over or under a public place for fee or reward if:		Clause 48(a) of the Local Government (General) Regulation
i.	the activity is licenced under the Protection of the Environment Operations Act 1997, or	2021
ii.	the activity is being carried out in the Sydney metropolitan area as defined in Part 3 (Interpretative provisions) of Schedule 1 to that Act, or	
iii.	the waste is being transported through the area of the council and is not being collected or deposited in that area.	

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council.

# 4.1.3.2 Place waste in a public place

# **Exemptions provided under the Regulations**

The following exemptions are provided by the Regulations:

Activity	Regulation
The placing of waste in a public place, if is done in accordance with arrangements instituted by the Council.	Clause 48(b) of the Local Government (General) Regulation 2021

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

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# **Exemptions provided under this Policy**

The following exemptions are provided for these activities under this Policy:

Activity	Exemption Requirements/Conditions	
Place waste in a public place	The placing of waste or recyclable materials in a public place may be carried out if it is in accordance with arrangements instituted by the Council.	
	NOTE: At the time of printing the only arrangements instituted by Council for the placing of waste or recyclable materials in a public place are:	
	a) to allow residents to place mobile garbage bins or recycling bins on the footpath for collection by Council's solid waste and recycling collection service; and	
	b) to provide street litter bins into which the public may deposit litter.	

If the exemption criteria provided by this Policy cannot be met, consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.3.3 Place a waste storage container in a public place

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption Requirements/Conditions	
Place a waste storage container in a	The placing of waste or recyclable materials in a public place may be carried out if it is in accordance with arrangements instituted by the Council.	
public place	NOTE: At the time of printing the only arrangements instituted by Council for the placing of waste or recyclable materials in a public place are:	
	a) to allow residents to place mobile garbage bins or recycling bins on the footpath for collection by Council's solid waste and recycling collection service; and	
	b) to provide street litter bins into which the public may deposit litter.	

If the exemption criteria provided by this Policy cannot be met, consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

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# 4.1.3.4 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility

# Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity		Regulation
The installation, construction or alteration of a waste treatment device, if that installation, construction or alteration is done:		Clause 48(e) of the Local Government
i.	under the authority of a licence in force under the Protection of the Environment Operations Act 1997, or	(General) Regulation 2021
ii.	in a vessel used for navigation, or in a motor vehicle registered under the Road Transport (Vehicle Registration) Act 1997 that is used primarily for road transport.	

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.3.5 Operate a system of sewage management (within the meaning of Section 68A)

Exemptions provided under the Regulations.

The following exemptions are provided by the Regulations:

Activity		Regulation
So much of the operation of a system of sewage management as is limited to an action carried out:		Clause 48(f) of the Local Government
i.	under the authority of a licence in force under the Protection of the Environment Operations Act 1997, or	(General) Regulation 2021
ii.	in a vessel used for navigation, or in a motor vehicle registered under the Road Transport (Vehicle Registration) Act 1997 that is used primarily for road transport.	
Despite the other provisions of this Regulation, a person who purchases (or otherwise acquires) land on which any sewage management facilities are installed or constructed may operate a system of sewage management without the approval required under section 68 of the Act for the period of three months after the date on which the land is transferred or otherwise conveyed to the person (whether or not an approval is in force, as at that date, in relation to the operation of a system of sewage management on that land).		Clause 47 of the Local Government (General) Regulation 2021
Further, if the person duly applies, within the period of 2 months after the date on which the land is transferred or otherwise conveyed to the person, for approval to operate the system of sewage management concerned, the person may continue to operate that system of sewage management without approval until the application is finally determined.		

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If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council.

#### 4.1.4 Part D - Community land

#### 4.1.4.1 Engage in a trade or business

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

#### 4.1.4.2 Direct or procure a theatrical, musical or other entertainment for the public

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.4.3 Construct a temporary enclosure for the purpose of entertainment

# Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.4.4 For fee or reward, play a musical instrument or sing

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

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#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.4.5 Set up, operate or use a loudspeaker or sound amplifying device

# Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
A loudspeaker or sound amplifying device may be set up, operated or used on community land without the prior approval of the council if it is done in accordance with a notice erected on the land by the council or if it is done in the circumstances specified, in relation to the setting up, operation or use (as the case may be), in Part 1 of the local approvals policy applying to the land. See exemptions provided under this policy below.	Clause 49 of the Local Government (General) Regulation 2021

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption Requirements/Conditions
Set up, operate or use a loudspeaker or sound amplifying device	The loudspeaker or sound amplifying device is set up, operated or used on community land if it is in accordance with a Notice on that land permitting the activity.

If the exemption criteria provided by this Policy cannot be met, consent is required from Council.

#### 4.1.4.6 Deliver a public address or hold a religious service or public meeting

# **Exemptions provided under the Regulations**

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

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#### 4.1.5 Part E – Public Roads

# 4.1.5.1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway

# **Exemptions provided under the Regulations**

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.5.2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

#### 4.1.6 Part F – Other activities

# 4.1.6.1 Operate a public car park

#### Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
A public car park may be operated without the prior approval of the council if approval for its erection or operation has already been given by the council in connection with another approval or development consent and the car park complies with any applicable conditions of that approval or development consent.	Clause 66 of the Local Government (General) Regulation 2021

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council.

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# 4.1.6.2 Operate a caravan park or camping ground

# Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

#### 4.1.6.3 Operate a manufactured home estate

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.6.4 Install a domestic oil or solid fuel heating appliance, other than a portable appliance

# Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
A domestic oil or solid fuel heating appliance (other than a portable appliance) may be installed without the prior approval of the council if details of the appliance are included in plans and specifications for the relevant building approved under Part 4A of the Environmental Planning and Assessment Act 1979.	Clause 70 of the Local Government (General) Regulation 2021

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

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# Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption Requirements/Conditions
Install a domestic oil or solid fuel heating appliance, other than a portable appliance.	a) The flue/chimney height is to be 1 metre above any other building within a 15-metre radius. The flue height is to be at least 4.6 metres above floor level.
	b) Installation is to be in accordance with:
	<ul> <li>The National Construction Code (Building Code of Australia).</li> </ul>
	<ul> <li>AS 2918: Domestic Solid Fuel Burning Appliances and Installation.</li> </ul>
	<ul> <li>NSW Department of Environment and Conservation's publication Environmental Guidelines for Selecting, Installing and Operating Domestic Solid Fuel Heaters.</li> </ul>
	c) The heater must comply with the emission controls stated in AS 4013:
	<ul> <li>Domestic Solid Fuel Burning Appliances - Methods for determination of flue gas emission.</li> </ul>
	d) Must not cause a smoke or odour nuisance to adjoining or nearby properties.
	Note: Development Consent under the Environmental Planning and Assessment Act 1979 may be required

If the exemption criteria provided by this Policy cannot be met, consent is required from Council.

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# 4.1.6.5 Install or operate amusement devices

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
Amusement devices not required to be registered under the Work Health and Safety Regulation 2017 may be installed or operated without the prior approval of the council.	Clause 71 of the Local Government (General) Regulation 2021
A small amusement device may be installed or operated without the prior approval of the council if:	Clause 75 of the Local Government (General) Regulation 2021
a) the ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason, and	
b) the device is registered under the Work Health and Safety Regulation 2017, and	
c) the device:	
i. is to be or has been erected, and	
<ul> <li>ii. it is to be or is being operated, in accordance with all conditions (if any) relating to its erection or operation set out in the current certificate of registration issued for the device under that Regulation, and</li> </ul>	
d) there exists for the device a current logbook within the meaning of Chapter 5 of that Regulation, and	
e) in the case of a device that is to be or is installed in a building, fire egress is not obstructed, and	
(f) there is in force a contract of insurance or indemnity that indemnifies to an unlimited extent (or up to an amount of not less than \$10,000,000 in respect of each accident) each person who would be liable for damages for death or personal injury arising out of the operation or use of the device and any total or partial failure or collapse of the device against that liability.	

# Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

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# 4.1.6.6 Use a standing vehicle or any article for the purpose of selling any article in a public place

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

# 4.1.6.7 Carry out activity prescribed by the regulations or an activity of a class or description prescribed by the regulations

#### Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

#### Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 4.2 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

#### 4.2 PART 2 - CRITERIA COUNCIL MUST CONSIDER WHEN DETERMINING APPLICATIONS

# 4.2.1 The Approvals System

There are three levels to the NSW approvals system. The first level consists of the primary legislation being the Environmental Planning and Assessment Act 1979 and Local Government Act 1993.

The second level is the regulations made under the Environmental Planning and Assessment Act 1979 and Local Government Act 1993.

The third level is Council Policies, Guidelines and Codes, including this document. Council must consider various matters in each level of the approvals system when it determines applications for development activity as listed in the sections below.

# 4.2.1.1 Level 1 - Legislative Criteria

Section 89 of the Local Government Act 1993 sets out the main issues which must be considered in assessing applications.

# 4.2.1.2 Level 3 - Council Policies

The following Council documents also include criteria for the assessment of development activity and will be considered as part of the Local Approvals Policy:

- Mobile Food Vehicles, Temporary Food Stalls and Hawking Policy
- Footway Restaurants Settings Policy
- Shop Front Displays and Moveable Signs Policy
- Event Management Framework
- Event Guide 2024

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Broken Hill Film Policy

**NOTE**: Above policies are not contained within the Local Approvals Policy. These policies are available on Council's website: <a href="www.brokenhill.nsw.gov.au">www.brokenhill.nsw.gov.au</a>

The following external documents adopted by Council include criteria for the assessment of development activity and will be considered as part of the Local Approvals Policy:

- Australian Standard AS4674-2004 Design, Construction and Fitout of Food Premises
- NSW Food Authority Guidelines for Mobile Food Vending Vehicles
- NSW Food Authority Guidelines for Food Businesses at Temporary Events

**NOTE**: The above documents are not contained within the Local Approvals Policy. A copy of these documents will need to be obtained by the applicant from external sources.

#### 4.2.2 General matters for consideration under Regulations

The regulations made under the Local Government Act 1993 prescribe a number of matters that must be considered by Council when dealing with an activity application, as detailed under the respective headings below:

#### 4.2.3 What activities, generally, require the approval of the council?

# Part A - Structures or places of public entertainment - (Local Government Act 1993)

1. Install a manufactured home, moveable dwelling or associated structure on land.

#### Consideration Criteria

Installation of manufactured homes moveable dwellings and associated structures must be in accordance with the provisions of the (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021:

# Part B – Water supply, sewage, sewage and stormwater drainage works

- 1. Carry out water supply work Not relevant to Broken Hill City Council
- 2. Carry out sewage work Not relevant to Broken Hill City Council
- 3. Carry out stormwater drainage work

# Consideration Criteria

Clause 13 of the Local Government (General) Regulation 2021 specifies matters that must be taken into consideration by Council as follows:

'The council must not approve an application for an approval allowing water supply, sewage or stormwater drainage work to be carried out unless it is satisfied that the activity as proposed to be carried out will comply with any applicable standards set out or referred to in Part 2 of Schedule 1 and with any other applicable standards or requirements set out or referred to in this Regulation'.

Clause 15 of the Local Government (General) Regulation 2021 specifies matters that must be taken into consideration by Council as follows:

- (1) This clause applies to the following activities:
  - (a) carrying out water supply work,
  - (b) drawing water from the council water supply or a standpipe,
  - (c) installing, altering, disconnecting or removing a water meter connected to a service pipe,
  - (d) carrying out sewage work,
  - (e) carrying out stormwater drainage work.

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- (2) In determining an application for the purposes of section 68 of the Act for an approval to do any of the activities to which this clause applies, the Council must have regard to the following considerations:
  - (a) the protection and promotion of public health,
  - (b) the protection of the environment,
  - (c) the safety of its employees,
  - (d) the safeguarding of its assets,
  - (e) any other matter that it considers to be relevant in the circumstances.

Part 2 of Schedule 1 of the Local Government (General) Regulation 2021 specifies mandatory that water supply work or sewage work that is plumbing and drainage work within the meaning of the *Plumbing and Drainage Act 2011* must comply with that Act and the regulations under that Act. Any water supply work or sewage work that is not plumbing and drainage work under that Act, and any stormwater drainage work, must comply with the National Construction Code (Plumbing Code of Australia).

# 4.2.4 Part C – Management of waste

#### 4.2.4.1 Place a waste storage container in a public place

# Consideration Criteria

Clause 27 of the Local Government (General) Regulation 2021 specifies matters that must be taken into consideration by Council as follows:

In determining an application for approval to place on a road a building waste storage container, the council is to take into consideration any requirements or guidelines relating to the location, size and visibility of building waste storage containers that are notified to the council from time to time by the Transport for NSW.

# 4.2.5 Part C – Management of waste

# 4.2.5.1 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility

# Consideration Criteria

Clause 29 of the Local Government (General) Regulation 2021 specifies matters that must be taken into consideration by Council as follows:

- In determining an application for approval to install, construct or alter a sewage management facility, the council must take into consideration the matters specified in this clause.
- 2) Environment and health protection matters.
- 3) The council must consider whether the proposed sewage management facility (or the proposed sewage management facility as altered) and any related effluent application area will make appropriate provision for the following:
  - a) preventing the spread of disease by micro-organisms,
  - b) preventing the spread of foul odours,
  - c) preventing contamination of water,
  - d) preventing degradation of soil and vegetation,
  - e) discouraging insects and vermin.

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- 4) Ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned, the reuse of resources (including nutrients, organic matter and water), the minimisation of any adverse impacts on the amenity of the land on which it is installed or constructed and other land in the vicinity of that land.
- 5) Guidelines and directions

The council must consider any matter specified in guidelines or directions issued by the Director-General in relation to the matters referred to in subclause (2).

# 4.2.6 Part E – Public roads

- 1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
- 2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road.

# **Consideration Criteria**

Clause 50 of the Local Government (General) Regulation 2021 specifies matters that must be taken into consideration by Council as follows:

In determining an application for an approval under Part E of the Table to section 68 of the Act the council must take into account:

- a) the provisions of the Roads Act 1993, and
- b) any relevant standards and policies of public authorities applying to the use of the road.

# 4.2.7 Part F – Other activities

# 4.2.7.1 Operate a public car park

# Consideration Criteria

Clause 53 of the Local Government (General) Regulation 2021 specifies matters that must be taken into consideration by Council as follows:

In determining an application for approval to operate a public car park the council is to take the following matters into consideration:

- a) the roads and traffic authorities views about the application,
- b) the effect of the car park on the movement of vehicular traffic and pedestrian traffic,
- c) whether the number of vehicles proposed to be accommodated is appropriate having regard to the size of the car park and the need to provide off-street parking facilities within the car park for the temporary accommodation of vehicles,
- d) whether the means of ingress and egress and means of movement provided or to be provided within the car park are satisfactory,
- e) whether there will be adequate provision for pedestrian safety and access for people with disabilities.
- f) whether the internal design of parking facilities and system of traffic management are satisfactory,
- g) whether, in the case of a car park that is a building, adequate ventilation is provided or to be provided,

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- h) the Work Health and Safety Act 2011, and the regulations made under that Act, as regards the safety of persons who will be employed at the proposed car park or of persons who will go there,
- i) whether there will be adequate provision for the management of stormwater and the minimisation of stormwater pollution.

#### 4.2.8 Part F – Other activities

# 4.2.8.1 Operate a caravan park or camping ground

# Consideration Criteria

The Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021 contains mandatory requirements for the operation of a caravan park and camping ground. As a result, Council will evaluate all relevant activity applications to ensure that:

- a) Supporting plans and documents clearly demonstrate an intention to comply with the requirements of the regulation.
- b) Where such an intention is not demonstrated, an assessment will be made of whether it is feasible for the applicant to comply and hence whether it is appropriate to issue a conditional approval or hold the application pending the supply of the necessary information.

# 4.2.8.2 Application requirements and general matters for consideration under this Local Approvals Policy

Under the terms of this Local Approvals Policy, the following matters must be considered in addition to any matters prescribed by the regulations for the respective activity applications.

NOTE: For an application to be acceptable to Council the application must contain all of

the information and documents required by:

- a) The Local Government Act 1993 as amended and the Regulations made thereunder;
- b) The provisions of this section; and
- c) The Environmental Planning and Assessment Act 1979 (where applicable).

Applications not meeting these requirements will be deemed by Council as "containing insufficient information" and therefore unacceptable pursuant to Section 86 of the Local Government Act 1993 as amended. Such applications will not be dealt with until all of the required information and documents have been submitted to Council.

# 4.2.9 Part A – Structures or Places of Public Entertainment

#### 4.2.9.1 Install a manufactured home, moveable dwelling or associated structure on land

# Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for the installation of manufactured homes, moveable dwellings and associated structures on land; and
- b) The matters that Council will take into consideration when determining applications to install manufactured homes, moveable dwellings and associated structures.

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# **Applications**

Applications to install a manufactured home, moveable dwelling or associated structure shall be submitted using the NSW Planning Portal and;

 a) contain all of the information required by the Local Government Act 1993, as amended, the Regulations made thereunder and the Broken Hill City Council Local Approvals Policy to enable Council to properly consider and determine the application;

**NOTE**: This approval may be applied for as part of a Development Application

- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- c) Be made by the owner of the land or a person authorised by the owner land in writing;
- d) Be accompanied by a plan showing the proposed location of the manufactured home, moveable dwelling or associated structure and its relationship to:
  - i. The boundaries of the property;
  - ii. Any roads or footways on the land;
  - iii. Other manufactured homes, moveable dwellings or associated structures on the land; and
  - iv. Any permanent or temporary structure on the land.
- e) Be accompanied by Plans and Specifications showing:
  - Floor plan of the manufactured home, moveable dwelling or associated structure showing dimensions;
  - ii. Details of amenities such as water supply, gas supply, electricity supply, waste disposal, laundry facilities, toilet facilities, shower facilities and cooking facilities.
- f) Be accompanied by details of how the manufactured home, moveable dwelling or associated structure is to be secured on the proposed site; and
- g) Any additional information required to be submitted with the Development Application under the Environmental Planning and Assessment Act 1979.

# Matters Council will take into consideration

When determining an application to install a manufactured home, moveable dwelling or associated structure Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and in particular, those matters prescribed in Section 89 of that Act;
- d) The provisions of any other relevant Statute or Regulation;
- e) Any applicable standards that are specified in the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021:
- f) Whether adequate provision has been made to ensure the health, safety and convenience of the occupants of any moveable dwelling or associated structure;

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- g) Whether Development Consent pursuant to the provisions of the *Environmental Planning and Assessment Act 1979*, as amended, is required prior to an approval being granted pursuant to Chapter 7 of the *Local Government Act 1993*, as amended, and if so, whether such Development Consent has been granted; and
- h) Any other matter that Council considers relevant in the particular case.

# 4.2.10 PART B – Water supply, sewage, sewage and stormwater drainage works

#### 5.2.10.11 Carry out stormwater drainage work

#### **Introduction**

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) Carry out water supply work Not relevant to Broken Hill City Council
- b) Carry out sewage work Not relevant to Broken Hill City Council
- c) Carry out stormwater drainage work

#### Matters Council will take into consideration:

Council requires the following information when assessing applications for stormwater drainage work:

- a) Completed application form through the NSW Planning Portal
- b) Written permission from the landowner of the subject site on which work is to be undertaken
- c) A site plan showing the proposed development and point of connection, easement pipe size and proposed connection pipe size.
- d) In circumstances where access is required from adjoining land, please provide evidence of an established easement either a copy of the relevant 88B instrument or the Title for the subject land.

# Approvals will be subject to the following conditions:

- a) The connection hole is to be a neatly drilled or saw cut into the existing pipe.
- b) The pipe connection is to finish flush with the inside of the existing pipe, NO intrusion.
- c) Cement or epoxy resin to be used to seat the new pipe to existing pipe.
- d) The new connection is to be made above the spring line of the existing pipe, i.e., top half of the pipe.
- e) The new pipe is to be installed so that flows run with the downstream flow of the existing pipe and at an angle no greater than 60 degrees.
- f) A pit or junction chamber is to be constructed if the connecting pipe is greater than 1/3 the diameter of the existing pipe.
- g) A final inspection from Council's authorised officer will be required on completion of works.

Note: For applications that require the establishment of private easements, independent legal advice should be obtained by the applicant prior to lodging their application.

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# 4.2.11 Part C – Management of waste

#### 4.2.11.1 Place waste in a public place

#### **Introduction**

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to place waste in a public place; and
- b) The matters Council will take into consideration when determining applications to place waste in a public place.

#### **Applications**

Applications to place waste in a public place shall:

- a) Be made on the appropriate application form, or by a letter or other document containing all of the information required to enable Council to properly consider and determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- c) Be accompanied by a site plan, drawn to scale, showing the location where it is proposed to place waste in a public place;
- d) Be accompanied by Plans and Specifications, reports, standards and such other documents as Council deems necessary in the particular case to enable Council to give appropriate consideration to the application; and
- e) Be accompanied by any other information considered necessary by Council in the particular case.

# Matters Council will take into consideration

When determining an application to place waste in a public place Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- The provisions of the Local Government Act 1993, as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021, and in particular Division 4 of Part 2 of that Regulation;
- e) The provisions of the Roads Act 1993 and the Regulations made thereunder;
- f) The provisions of any relevant Statute or Regulation;
- g) The safety of the public and the protection of property; and
- h) Any other matter that Council considers relevant in the particular case.

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#### 4.2.11.2 Place a waste storage container in a public place

# **Introduction**

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to place a waste storage container in a public place;
   and
- b) The matters Council will take into consideration when determining applications to place a waste storage container in a public place.

#### **Applications**

The Application to place a waste storage container in a public place shall:

- a) Be made on the appropriate application form, or by a letter or other document containing all of the information required to enable Council to properly consider and determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- c) Be accompanied by a site plan, drawn to scale, showing the proposed location of the waste storage container;
- d) Be accompanied by Plans and Specifications showing the design, type and location of any structure or structures to be used to prevent public access to the waste storage container and the type, design and location of any proposed signs, warning lights or other safety equipment;
- e) Be accompanied by a statement providing details of:
  - The days on which it is proposed to have the waste storage container in the public place; and
  - ii. Any public risk insurance policy available to indemnify Council and the applicant against claims; and
- f) Be accompanied by any other information deemed necessary by Council in the particular case.

#### Matters Council will take into consideration

When determining an application to place a waste storage container in a public place

Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- c) The provisions of the *Local Government Act 1993* as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021;
- e) The provisions of the Roads Act 1993 and the Regulations made thereunder;
- f) The effect that the waste storage container and any barricades or structures erected to prevent public access to the container, will have on pedestrian movements in the

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vicinity of the waste storage container and whether adequate provision has been made for pedestrian access to nearby premises;

- g) The safety of the public and the protection of property;
- h) The effect that the waste storage container and any barricade or structure erected to
  - i. prevent public access to that container will have on vehicular movements and
  - ii. vehicular parking in the vicinity of the waste storage container;
- The period during which it is proposed to have the waste storage container in the public place;
- j) The adequacy of the available public risk insurance with regard to the protection of Council and the public; and
- k) Any other matter considered relevant by Council in the particular case.

# 4.2.11.3 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility

#### Introduction

This section contains information in respect to Council's requirements regarding:

- a) The submission of applications for the installation, construction or alteration of a waste treatment device or a human waste storage facility, or a drain connected to such device or facility; and
- b) The matters that Council will take into consideration when determining an application to install, construct or alter such waste treatment device or human waste storage facility, and the drains connected to such device or facility.

NOTE: The Dictionary to the Local Government Act 1993 defines the following as:

"Human waste storage facility" means a device for holding or disposing of human waste, including a cesspit, septic tank, septic closet, water closet, chemical closet, humus closet and combustion closet.

"Waste" means:

- (a) effluent, being any matter or thing, whether solid or liquid or a combination of solids and liquids, which is of a kind that may be removed from a human waste storage facility, sullage pit or grease trap, or from any holding tank or other container forming part of or used in connection with a human waste storage facility, sullage pit or grease trap, or
- (b) trade waste, being any matter or thing, whether solid, gaseous or liquid or a combination of solids, gases and liquids (or any of them), which is of a kind that comprises refuse from any industrial, chemical, trade or business process or operation, including any building or demolition work, or garbage, being all refuse other than trade waste and effluent, and includes any other substance defined as waste for the purposes of the *Protection of the Environment Operations Act 1997*, and a substance is not precluded from being waste merely because it is capable of being refined or recycled.

# **Applications**

An application for approval to install or construct a sewage management facility on any premises must be accompanied by the documents specified in this section.

- a) Plan The application must be accompanied by a plan, to scale, showing the location of
  - i. the sewage management facility proposed to be installed or constructed on the premises, and
  - ii. any related effluent application areas, and
  - iii. any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or related effluent application areas, and
  - iv. any related drainage lines or pipework (whether natural or constructed).
- b) Specifications The application must be accompanied by full specifications of the sewage management facility proposed to be installed or constructed on the premises concerned.
- c) Site assessment The application must be accompanied by details of the climate, geology, hydrogeology, topography, soil composition and vegetation of any related effluent application areas together with an assessment of the site in the light of those details.
- d) Statement The application must be accompanied by a statement of
  - i. the number of persons residing, or probable number of persons to reside, on the premises, and
  - ii. such other factors as are relevant to the capacity of the proposed sewage management facility.
- e) Operation and maintenance The application must be accompanied by details of
  - i. the operation and maintenance requirements for the proposed sewage management facility, and
  - ii. the proposed operation, maintenance and servicing arrangements intended to meet those requirements, and
  - iii. the action to be taken in the event of a breakdown in, or other interference with, its operation.
- Be accompanied by a certificate of accreditation from the Secretary of the Ministry of Health.

#### Matters Council will take into consideration

When determining an application to install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to such device or facility, Council will take into consideration:

- a) The provisions of the Local Government Act 1993, as amended, and in particular
- b) the provisions of Section 89 of that Act;
- c) The provisions of the Local Government (General) Regulation 2021;
- d) The provisions of ASNZ 3500 Parts 1 to 4 published by the Standards Association of Australia;
- e) The provisions of the National Construction Code (Plumbing Code of Australia);

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- f) Whether approval to erect a building pursuant to Section 68 of the Local Government Act 1993 as amended is required prior to the waste treatment device or human waste storage facility being installed, constructed or altered, and if so whether such approval has been issued by Council;
- g) Whether the proposed sewage management facility (or the proposed sewage management facility as altered) and any related effluent application area will make appropriate provision for the following
  - i. preventing the spread of disease by micro-organisms,
  - ii. preventing the spread of foul odours,
  - iii. preventing contamination of water,
  - iv. preventing degradation of soil and vegetation,
  - v. discouraging insects and vermin,
  - vi. ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned,
  - vii. the re-use of resources (including nutrients, organic matter and water),
- viii. the minimisation of any adverse impacts on the amenity of the land on which it is installed or constructed and other land in the vicinity of that land. Whether all of the information required to enable Council to properly consider the application has been submitted to Council;
- i) Whether all the fees, charges and security deposits required to be paid by Council's Schedule of Fees and Charges have been paid; and
- j) Any other matter Council considers relevant in the particular case.

#### 4.2.12 Part D - Community land

#### 4.2.12.1 Engage in a trade or business

# <u>Introduction</u>

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to engage in a trade or business on community land; and
- b) The matters that Council will take into consideration when determining applications for approval to engage in a trade or business on community land.

# **Applications**

Applications for approval to engage in a trade or business on community land, shall:

- Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly determine the application.
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Schedule of Fees and Charges.
- c) Where the activity involves selling food to the public, be accompanied by documentary evidence that the provisions of the NSW Food Authority – Guidelines for Mobile Food Vending Vehicles and the NSW Food Authority – Guidelines for Food Businesses at Temporary Events, will be complied with.
- d) Be accompanied by a statement providing details of:
  - i. The days and times during which it is proposed to engage in the trade or business;

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- ii. Any public liability insurance designed to indemnify the applicant and Council against claims for injury to persons and damage to property while the trade or business is being conducted;
- e) If considered necessary by Council in the particular case, be accompanied by plans and specifications showing the design, type and location of any structures, barricades, tables or articles proposed to be placed or left on the community land for the purpose of engaging in the trade or business; and
- f) Be accompanied by any other information that Council considers relevant in the particular case.

#### Matters Council will take into consideration

When determining an application to engage in a trade or business on community land Council will take into consideration the following criteria:

- a) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
  - i. The provisions of the Local Government (General) Regulation 2021;
  - ii. Whether all of the information necessary for Council to properly determine the application has been submitted to Council;
  - Whether all the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- b) Whether, if the trade or business involves selling food to the public, the provisions of the NSW Food Authority – Guidelines for Mobile Food Vending Vehicles and the NSW Food Authority – Guidelines for Food Businesses at Temporary Events, will be complied with;
- c) The effect that the proposed trade or business will have on the enjoyment of the community land by members of the public;
- d) The safety of the public and the protection of property;
- e) Any management plan that Council has adopted in respect to the management of Community Land;
- f) Whether any public liability insurance taken out in respect to the proposed trade or business is adequate to protect Council against claims for injuries to persons and damage to property; and
- g) Any other matter that Council considers relevant in the particular case.

# 4.2.12.2 Direct or procure a theatrical, musical or other entertainment for the public.

# Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to direct or procure a theatrical, musical or other entertainment for the public on community land; and
- b) The matters Council will take into consideration when determining applications for approval to direct or procure a theatrical, musical or other entertainment for the public on community land.

# **Applications**

Applications for approval to direct or procure a theatrical, musical or other entertainment for the public on community land shall:

a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly consider the application.

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- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges.
- c) Be accompanied by a statement providing details of:
  - The days and times during which it is proposed to conduct the theatrical, musical or other entertainment;
  - ii. The number of persons expected to attend the function;
  - iii. The procedures and methods proposed to be used for crowd control;
  - iv. The arrangements proposed for cleaning the site during and after the function;
  - The number and type of toilets and other facilities proposed to be provided at the function;
  - vi. The location, design and type of all amplification equipment proposed to be used at the function, and the expected noise levels (in dB(A)) at the boundaries of the community land concerned;
  - vii. The location, type and design of all food outlets proposed to be operated at the function; and
  - viii. The location and type of any seating proposed to be provided at the function.
- d) Be accompanied by plans and specifications and the proposed location of any barricades or structures proposed to be used at the activity.
- e) Be accompanied by documentation providing details of any public risk insurance available for the function from the time work commences in setting up the equipment until the site is cleared.
- f) Be accompanied by any other information deemed necessary by Council in the particular case.

# Matters Council will take into consideration

When determining an application for approval to direct or procure a theatrical, musical or other entertainment for the public on community land, Council will take into consideration the following criteria:

- a) Whether development consent under the Environmental Planning and Assessment Act 1979 as amended, is required prior to an approval being granted pursuant to Section 68 of the Local Government Act 1993 as amended, to a person to direct or provide a theatrical, musical or other entertainment for the public on community land, and if so, whether such consent has been issued by Council;
- b) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- c) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges has been paid;
- d) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- e) The provisions of the Local Government (General) Regulation 2021;
- f) The provisions of the *Protection of the Environment Operations Act 1997* (POEO Act) as amended, and the Regulations made thereunder;
- g) The safety of the public and the protection of property;

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- h) The adequacy of the available public liability insurance with regard to the protection of the Council and the applicant against claims for injuries to persons and damage to property;
- Any management plan adopted by Council in respect to the management of Community Land;
- j) Whether alcohol will be available on the site, and if so, whether a liquor licence has been issued and any conditions attached thereto;
- k) Whether adequate toilet facilities will be available on the site; and
- 1) Any other matter that Council considers relevant in the particular case.

#### 4.2.12.3 Construct a temporary enclosure for the purpose of entertainment

#### Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to construct a temporary enclosure for the purpose of entertainment on community land; and
- b) The matters Council will take into consideration when determining an application to construct a temporary enclosure for the purpose of entertainment on community land.

#### **Applications**

Applications for approval to construct a temporary enclosure on community land for the purpose of entertainment shall:

- a) Be made on the appropriate application form and contain all of the information requested to enable Council to properly determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- Be accompanied by plans and specifications showing the design, type and location
  of the structure or structures proposed to be used to enclose the section of
  community land, and the type, design and location of any proposed signs, warning
  lights or other safety equipment;
- d) Be accompanied by details of any public liability insurance designed to indemnify Council and the applicant against claims for injury to persons and damage to property while the section of community land is enclosed; and
- e) Be accompanied by any other information that Council considers relevant in the particular case.

#### Matters Council will take into consideration

When determining an application to construct temporary enclosures on community land for the purpose of entertainment, Council will take the following criteria into consideration:

- a) Whether all of the information required to enable Council to properly determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and particularly Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021;
- e) The effect that the enclosure will have on the enjoyment of the community land by members of the public;

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- f) The provisions of any relevant Statute or Regulation, and any relevant standards and policies of public authorities applying to the use of the road;
- g) The safety of the public and the protection of property;
- h) The period during which it is proposed to enclose the section of community land;
- Whether any public liability insurances taken out in respect to the enclosure of the community land is adequate to protect Council against claims for injury to persons and damage to property;
- j) Any management plan which Council has adopted in respect to the management of community land;
- k) Whether development consent pursuant to the provisions of the Environmental Planning and Assessment Act, 1979 as amended is required for the activity, and if so, whether such consent has been issued:
- I) Whether adequate toilet facilities will be available on the site;
- m) Whether alcohol will be available on the site, and if so, whether a liquor licence has been issued and any conditions attached thereto; and
- n) Any other matter that Council considers relevant in the particular case.

# 4.2.12.4 For fee or reward, play a musical instrument or sing

# Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to play a musical instrument or sing for a fee or reward on community land; and
- b) The matters Council will take into consideration when determining applications for approval to play a musical instrument or sing for a fee or reward on community land.

# **Applications**

Applications for approval to play a musical instrument or sing for a fee or reward on community land shall:

- a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly consider the application.
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;.
- c) Be accompanied by a statement providing details of:
  - i. The days and times during which it is proposed to play the musical instrument or sing;
  - i. The location where it is proposed to play the musical instrument or sing; and
  - ii. The name, address and telephone number of the persons accepting responsibility for the activities.

#### Matters Council will take into consideration

When determining an application for approval to play a musical instrument or sing for a fee or reward on community land, Council will take the following criteria into consideration:

- a) Whether all of the information required to enable Council to properly determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;

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- The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021;
- e) The safety of the public and the protection of property;
- f) Protecting members of the public against injuries resulting from obstructions placed on public places by "buskers";
- g) Protecting Council against claims for damages resulting from injuries resulting from the activities of "buskers";
- h) Ensuring that members of the public are not harassed by or obstructed by buskers; and
- Limiting the duration, days and locations upon which and where busking will be permitted.
- j) Any other matter that Council considers relevant in the particular case.

# 4.2.12.5 Deliver a public address or hold a religious service or public meeting

#### Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to deliver a public address or hold a religious service or public meetings on community land; and
- a) The matters Council will take into consideration when determining applications for approval to deliver a public address or hold a religious service or public meetings on community land.

# **Applications**

Applications for approval to deliver a public address or hold a religious service or public meetings on community land, shall:

- a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly consider the application.
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges.
- c) Be accompanied by a statement providing details of:
  - i. The days and times during which it is proposed to conduct the activity;
  - ii. The number of persons expected to attend the function;
  - iii. The procedures and methods proposed to be used for crowd control;
  - iv. The arrangements proposed for cleaning the site during and after the function;
  - The number and type of toilets and other facilities proposed to be provided at the function;
  - vi. The location, design and type of any artificial lighting proposed to be used at the function:
  - vii. The location, design and type of any amplification equipment proposed to be used at the function, and the expected noise levels (in dB(a)) at the boundaries of the community land concerned;
  - viii. The location, type and design of all food outlets proposed to be operated at the function; and
  - ix. The location and type of any seating proposed to be provided at the activity;

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- x. Be accompanied by plans and specifications and the proposed location of any barricades or structures proposed to be used at the function.
- d) Be accompanied by documentation providing details of any public risk insurance available for the function from the time work commences in setting up the equipment until the site is cleared.
- e) Be accompanied by any other information deemed necessary by Council in the particular case.

#### Matters Council will take into consideration

When determining an application for approval to deliver a public address or hold a religious service or public meetings on community land Council will take into consideration the following criteria:

- a) Whether development consent under the Environmental Planning and Assessment Act 1979 as amended is required prior to an approval being granted pursuant to Section 68 of the Local Government Act 1993 as amended, for the proposed activity and if so, whether such consent has been issued by Council;
- b) Whether all the information required to enable Council to properly consider and determine the application has been submitted to Council;
- c) Whether all relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- d) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- e) The provisions of the Local Government (General) Regulation 2021;
- f) The provisions of the Protection of the Environment Operations Act 1997 (POEO Act) as amended and the Regulations made under that Act;
- g) The safety of the public and the protection of property;
- h) The adequacy of the available public risk insurance with regard to the protection of Council and the public; and
- i) Any other matter that Council considers relevant in the particular case.

#### 4.2.13 Part E – Public roads

# 4.2.13.1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway

# **Introduction**

The purpose of this section is to provide the public with information as to Council's requirements in respect to:

- a) The submission of applications to swing or hoist goods across or over any part of a
  public road by means of a lift, hoist, or tackle projecting over the footway; and
- b) The matters that Council will take into consideration when determining applications to swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.

#### **Applications**

Applications to swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway shall:

 a) Be made by the owner of the building, or by a person authorised in writing by the owner:

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- b) Be made on the appropriate application form and contain all of the information deemed necessary by Council to enable Council to properly determine the application;
- c) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- d) Be accompanied by plans and specifications showing the design, type and location of the machinery or structure proposed to be used to swing or hoist goods across the roadway;
- e) Be accompanied by plans and specifications showing the design, type and location of the structure or structures proposed to be used to enclose the area over which the goods will be lifted, and the type, design and location of any proposed signs, warning lights or other safety equipment; and
- Be accompanied by any current approval or licence issued by the WorkCover Authority of NSW.

# Matters Council will take into consideration

When determining an application for approval to swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway, Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- The provisions of the Local Government Act 1993, as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021;
- e) The provisions of the Roads Act 1993 and the Regulations made thereunder;
- f) The effect that the enclosure of the portion of the road over which the goods will be lifted will have on pedestrian movements in the vicinity of the proposed enclosure;
- g) and whether adequate provision has been made for pedestrian access to nearby premises:
- h) The safety of the public and the protection of property;
- i) The effect that the enclosure of the portion of the road over which the goods will be lifted will have on vehicular parking in the vicinity of the proposed enclosure;
- j) The period during which it is proposed to keep the public place enclosed; and
- k) Any other matter or thing Council considers relevant in the particular case.
- 4.2.13.2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road

# **Introduction**

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of a road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road; and
- b) The matters that Council will take into consideration when determining applications for approval to erect an advertising structure over a public road or expose or allow to

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be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of a road or outside a shop window or doorway abutting the road or hang an article beneath an awning over the road.

#### **Applications**

Applications for approval to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of a road, shall:

- Be made on the appropriate application form and contain all of the information required to enable Council to properly determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- c) Be accompanied by plans and specifications drawn to scale of the proposed advertising structure or article which is intended to overhang the road, showing:
  - i. The dimensions of the proposed advertising structure or article;
  - ii. The location of the proposed advertising structure or article; and
  - iii. The minimum distance between the footpath and the lowest part of the advertising structure or article.
  - NOTE: The minimum clearance between the footpath and the lowest part of the advertising structure or article is 3.0 metres.
- d) Be made and requested by the owner of the building to which the advertising structure or article is to be attached, by a letter signed by the owner authorising the submission of the application; and
- e) Be accompanied by any other information considered necessary by Council in the particular case.

# Matters Council will take into consideration

When determining an application to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of a road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road, Council will take into consideration:

- a) The provisions of the Local Government Act 1993 as amended and in particular, Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2021 and in particular, Division 5 of Part 2 of that Regulation;
- c) The provisions of the National Construction Code (Building Code of Australia);
- The provisions of the Roads Act 1993 as amended and the Regulations made thereunder;
- e) The provisions of any relevant Statute or Regulation, and any relevant standards and policies of public authorities applying to the use of the road;
- f) Whether development consent under the *Environmental Planning and Assessment Act* 1979 as amended is required prior to an approval for the proposed activity being issued under the *Local Government Act* 1993 as amended, and if so, whether such development consent has been issued by Council;
- g) The safety of the public and the protection of property;
- h) Whether adequate access to utility services will be maintained; and
- i) Any other matter that Council considers relevant in the particular case.

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#### 4.2.14 Part F – Other activities

#### 4.2.14.1 Operate a caravan park or camping ground

#### **Introduction**

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) the submission of applications to operate a caravan park and/or camping ground on land; and
- b) The matters that Council will take into consideration when determining applications to operate a caravan park and/or camping ground.

# **Applications**

Applications to operate a caravan park or camping ground shall:

- a) Be made by the owner of the land or a person authorised by the owner in writing;
- b) Be made on the NSW Planning Portal and contain all of the information required to enable Council to properly consider and determine the application;

Note: This approval may be obtained as part of the Development Application required under the *Environmental Planning and Assessment Act 1979*.

- Be accompanied by the relevant fees and charges listed in Council's Schedule of Fees and Charges;
- d) Be accompanied by a plan showing the proposed location and layout of the caravan park and/or camping ground and its relationship to:
  - i. The boundaries of the property;
  - ii. Any roads or footways on the land or adjoining the land;
  - iii. All manufactured homes, moveable dwellings or associated structures on the land; and
  - iv. Any permanent or temporary structure on the land.
- e) Be accompanied by Plans and Specifications showing:
  - The location and layout of all caravans and camping sites designated as either for short term or long-term residence;
  - ii. The location and layout of caravan and campsites;
  - iii. The details of amenities such as electricity supply, waste disposal, laundry facilities, toilet facilities, and shower facilities; and
  - iv. The location of all firefighting services within the land.

# Matters Council will take into consideration

When determining an application to operate a caravan park and/or camping ground Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted;
- b) Whether all of the relevant fees and charges listed in Council's Schedule of Fees and Charges have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and in particular, those matters prescribed in Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021;

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- e) Any applicable standards that are specified in the Local Government (Manufactured Home Estates caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021;
- f) The provisions of any other relevant Statute or Regulation;
- g) Whether adequate provision has been made to ensure the health, safety and convenience of the occupants of any moveable dwelling or associated structure or campsite;
- h) Whether Development Consent is required pursuant to the provisions of the Environmental Planning and Assessment Act 1979 as amended, prior to an approval being granted pursuant to Chapter 7 of the Local Government Act 1993, and if so, whether such Development Consent has been granted; and
- i) Any other matter Council considers relevant in the particular case.

#### 4.2.14.2 Operate a manufactured home estate

#### Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to operate a manufactured home estate on land; and
- b) The matters that Council will take into consideration when determining applications to operate a manufactured home estate.

#### **Applications**

Applications to operate a manufactured home estate shall:

- a) Be accompanied by the relevant fees and charges listed in Council's Schedule of Fees and Charges;
- b) Be made by the owner of the land or a person authorised by the owner in writing;
- c) Be made on the NSW Planning Portal and contain all of the information required by the Local Government Act 1993, as amended, the Regulations made thereunder and the Broken Hill City Council Local Approvals Policy to enable Council to properly consider and determine the application;

**Note:** This approval may be obtained as part of the Development Application required under the *Environmental Planning and Assessment Act 1979*.

- d) Be accompanied by a plan showing the proposed location and layout of the manufactured home estate and its relationship to:
  - i. The boundaries of the property;
  - ii. Any roads or footways on the land and adjoining to the land;
  - iii. All manufactured homes, moveable dwellings or associated structures on the land;
  - iv. Any permanent or temporary structure on the land, including community amenities and buildings.
- e) Be accompanied by Plans and Specifications showing:
  - i. All those services and facilities required by the Local Government (Manufactured Homes Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021;
  - ii. The location and layout of all parking spaces for vehicles;
  - iii. The area and dimensions of residential sites; and
  - iv. The location of all firefighting services within the land.

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f) Be accompanied by such additional information required by Council to enable Council to properly determine the application.

#### Matters Council will take into consideration

When determining an application to operate a manufactured home estate Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted;
- b) Whether all of the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges have been paid;
- c) The provisions of the Local Government Act 1993, as amended, and in particular, those matters prescribed in Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2021;
- e) Any applicable standards that are specified in the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2021;
- f) The provisions of any other relevant Statute or Regulation;
- g) Whether adequate provision has been made to ensure the health, safety and convenience of the occupants of any moveable dwelling or associated structure or campsite;
- h) Whether Development Consent is required pursuant to the provisions of the Environmental Planning and Assessment Act 1979, as amended, prior to an approval being granted pursuant to Chapter 7 of the Local Government Act 1993, and if so, whether such Development Consent has been granted; and
- i) Any other matter Council considers relevant in the particular case.

#### 4.2.14.3 Install or operate amusement devices

# <u>Introduction</u>

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2017); and
- b) The matters that Council will take into consideration when determining applications to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2017).

# **Applications**

Applications for approval to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2017) shall:

- a) Be made by the device owner, or a person authorised in writing by the owner to;
- b) Be made on the appropriate application form and contain all of the information deemed necessary by Council to enable Council to properly determine the application;
- c) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;

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- d) Be accompanied by documentary evidence that the amusement device is registered with the WorkCover Authority of NSW under the Work Health and Safety Regulation 2017 as amended;
- e) Be accompanied by documentary evidence that there is in force a contract of insurance or indemnity which indemnifies to an unlimited extent (or up to an amount of not less than \$10,000,000 in respect of each accident (\$20,000,000 on Council land) each person who would be liable for damages for death or personal injury arising out of the operation or use of the amusement device and any total or partial failure or collapse of the device against that liability;
- f) Be accompanied by a statement as to the dates and times upon which it is proposed to operate the amusement device; and
- g) Be accompanied by a statement as to the date and time upon which the amusement device will be installed and ready for operation to enable an inspection to be carried out for the purpose of issuing an approval prior to the amusement device being operated.

# Matters Council will take into consideration

In its assessment and determination of an application to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2017), Council will take the following criteria into consideration:

- a) The provisions of the Local Government Act 1993 as amended, and in particular the provisions of Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2021, and in particular Subdivision 5 of Division 5 of Part 2 of that Regulation;
- c) The provisions of the Work Health and Safety Act 2017 as amended;
- d) The provisions of the Work Health and Safety Regulation 2017 as amended;
- e) Whether all of the information deemed necessary by Council to enable the application to be properly considered has been submitted to Council;
- f) Whether all of the fees, charges and security deposits required to be paid by Council's Schedule of Fees and Charges have been paid; and
- g) any other matter or thing Council considers relevant in the particular case.

# 4.2.14.4 Use a standing vehicle or any article for the purpose of selling any article in a public place

#### Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to use a standing vehicle or any article for the purpose of selling any article in a public place; and
- b) The matters Council will take into consideration when determining applications to use a standing vehicle or any article for the purpose of selling any article in a public place.

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#### **Applications**

Applications for approval to use a standing vehicle or any article for the purpose of selling any article in a public place shall:

- a) Be made on the appropriate application form which provides details of:
  - i. The location where it is proposed to sell the articles;
  - ii. The articles that it is proposed to sell; and
  - iii. The dates and times on which and during which it is proposed to sell the articles.
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- c) Be accompanied by details of public risk insurance to indemnify the applicant and Council against claims for damages; and
- d) Be accompanied by documentation showing how any food to be sold is to be protected.

#### Matters Council will take into consideration

In its assessment and determination of an application to use a standing vehicle or any article for the purpose of selling any article in a public place, Council will take the following criteria into consideration:

- a) The provisions of the Local Government Act 1993 as amended, and particularly Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2021;
- c) Whether if the trade or business involves selling food to the public, the provisions of:
  - i. the NSW Food Authority Guidelines for Mobile Food Vending Vehicles; and
  - ii. NSW Food Authority Guidelines for Food Businesses at Temporary Events, will be complied with.
- d) The provisions of the *Roads Act 1993* as amended and the Regulations made thereunder:
- e) The safety of the public and the protection of property;
- f) The effect that the standing vehicle or article used for the purpose of selling articles will have on pedestrian movements in the vicinity of the vehicle or article, and whether adequate provision has been made for pedestrian access to nearby premises;
- g) The effect that the standing vehicle or articles used for the purpose of selling articles will have on vehicular movements and vehicular parking;
- h) Whether the applicant has made provision for public liability insurance to a level considered adequate by Council; and
- i) Any other matter that Council considers relevant in the particular case.

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# 4.2.14.5 Carry out activity prescribed by the regulations or an activity of a class or description prescribed by the regulations

# <u>Introduction</u>

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations; and
- b) The matters Council will take into consideration when determining an application for approval to carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulation.

#### **Applications**

Application for approval to carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations shall:

- a) Be made on the appropriate application form or by a letter which contains all of the information required to enable Council to properly determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in Council's Schedule of Fees and Charges;
- c) Be made by the owner, or by a person authorised in writing by the owner; and
- d) Be accompanied by any other documents or information deemed necessary by Council in the particular case.

#### Matters Council will take into consideration

When determining an application to carry out an activity prescribed by the regulations or an activity of a clause or description prescribed by the regulations, Council will take the following criteria into consideration:

- a) The provisions of the Local Government Act 1993 as amended, and particularly Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2021;
- c) Whether all of the information required to enable Council to properly consider the application has been submitted;
- d) The provision of any relevant Statute or Regulation;
- e) Whether development consent under the *Environmental Planning and Assessment Act* 1979 as amended is required prior to an approval for the proposed activity being issued under the *Local Government Act* 1993 as amended, and if so, whether such development consent has been issued by Council; and
- f) Any other matter that Council considers relevant in the particular case.

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# 4.3 PART 3 – OTHER MATTERS

# 4.3.1 Refund of Fees

If an application is withdrawn or is cancelled or lapses, the applicant may be eligible for a part refund of some fees. Applications for a refund of fees must be in writing to Council.

Upon receipt of such an application, Council will determine the refund in accordance with the criteria shown in the table below.

The Stage at which the Refund is requested	How to Determine the Fees that are Refundable
Applications which are Unclear or Illegible.	When the application has been returned to the applicant pursuant to Section 85 of the Local Government Act 1993 or Clause 51 of the Environmental Planning & Assessment Regulations 2000 on the grounds that the application is unclear or illegible, the whole of the application fee and the security deposit, if any, shall be refunded.
Withdrawal of applications before checking of Documentation has commenced.	When an application is withdrawn by the applicant in writing pursuant to Section 88 of the Local Government Act 1993 or Clause 52 of the Environmental Planning and Assessment Regulation 2000 and the checking of the plans, specifications and/or other relevant documentation has not commenced, a percentage of the application fee may be refunded, as per Council's Schedule of Fees and Charges.
Withdrawal of applications after checking of Documentation has commenced.	When an application is withdrawn by the applicant in writing pursuant to Section 88 of the Local Government Act 1993 or Clause 52 of the Environmental Planning and Assessment Regulation 2000 and Council has commenced processing the application by checking the plans, specifications and/or other relevant documentation, a percentage of the application fee may be refunded, as per Council's Schedule of Fees and Charges.
Land Use component of Combined Development Application refused.	All Council fees relating to the building component of the application will be refunded.
Applications withdrawn, cancelled or lapsed after checking of Documentation has been completed.	When an application is withdrawn, cancelled or lapses after the checking of the documentation has been completed, Council shall retain the whole of the application fee.
Security Deposits - Circumstances where Security Deposits will be refunded in full.	Security deposits shall be refunded in full where:  a) the application is returned to the applicant by Council as being unclear or illegible and no further action is taken in respect to the application; b) the application is withdrawn by the applicant and the proposed activity is not commenced; and c) the activity has reached the stage of practical completion in accordance with the approval issued by Council and approval to occupy the building has been issued by Council, provided that no damage
Security Deposits - Circumstances where	has been caused to Council works.  Security deposits shall be retained by Council in full or in part where damage has been caused to Council works as a

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The Stage at which the Refund is requested	How to Determine the Fees that are Refundable	
Council will retain part or all of Security Deposit.	result of the activity, the subject of the application, in accordance with the following criteria:	
	<ul> <li>a) the cost or estimated cost of repairing the damage to Council's works or property as determined by the Director Infrastructure and Environment shall be deducted from the security deposit, and the remainder, if any, shall be refunded to the applicant; or</li> </ul>	
	b) where the cost or estimated cost of repairing the damage to Council works or property as determined by the Director Infrastructure and Environment exceeds the amount of Security Deposit held by Council, the whole of the Security Deposit shall be retained by Council and an account for the remainder shall be forwarded to the applicant.	

#### 4.3.2 When does an Approval Lapse

An approval under Section 68 of the Local Government Act 1993 or Section 92 of the Environmental Planning and Assessment Act 1979 lapses five years after the date from which the approval operates unless:

- a) the approval states otherwise; or
- b) the activity has physically substantially commenced within the meaning of the applicable Act;
- c) An extension of an approval may be granted if:
  - a request is received by Council in writing prior to the date on which the approval would have lapsed; and
  - ii. Council determines that the approval should be so extended.

# 4.3.3 Code No 1 - Busking

Local Government Act 1993 as amended - Section 68, Part D (4)

#### Introduction

This Code provides details of Council's requirements in respect to "busking" on community land.

#### Definition

BUSKER means an itinerant musician or actor.

BUSKING means a busker performing in a public place.

# **Application**

This Code applies to all areas within the Broken Hill City Council local government area. It is to be read in conjunction with the Broken Hill City Council Local Approvals Policy.

# <u>Insurance</u>

Council may require that an application to undertake busking shall not take effect until the applicant has provided Council with a copy of a public risk policy with a minimum value of \$20 million which contains the following clause:

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"It is hereby agreed that the indemnity given by this policy is extended to the Broken Hill City Council in respect to the operation of an approved footpath/street activity".

#### **Conditions of Approval**

All persons busking in accordance with approval by Council pursuant to Part D of the Table to Section 68 of the *Local Government Act 1993*, as amended, shall comply with all conditions of approval imposed by Council in respect to that consent.

#### Conditions of approval will be directed at:

- a) Protecting members of the public against injuries resulting from obstructions placed on public places by "buskers";
- b) Protecting Council against claims for damages resulting from injuries resulting from the activities of "buskers";
- c) Ensuring that members of the public are not harassed by or obstructed by buskers; and
- d) Limiting the duration, days and locations upon which and where busking will be permitted.

#### 5. IMPLEMENTATION

#### 5.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Director Infrastructure and Environment
- Director Corporate and Community
- Town Planner
- Building Surveyor
- Community Safety Officers
- Environmental Health Officer
- Project Engineer

#### 5.2 Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

#### 5.3 Associated Documents

The following documentation is to be read in conjunction with this policy:

- Compliance and Enforcement Policy
- Local Orders Policy
- Mobile Food Vehicles, Temporary Food Stalls and Hawking Policy
- Footway Restaurants Settings Policy
- Shop Front Displays and Moveable Signs Policy
- Community Markets Policy
- Broken Hill Film Policy

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#### 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council; with adoption within 12 months following a general election under the *Local Government Act 1993*, so as to avoid automatic revocation under Section 165, clause (4) of that Act. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Director Infrastructure and Environment is responsible for the review of this policy.

#### 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

• Local Government Act 1993 and subordinate regulations.

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Local Approvals Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

#### 8. DEFINITIONS

Expressions used in the Policy are defined in the Dictionary at the end of the *Local Government* Act 1993 (the "Act Dictionary").

# ORDINARY MEETING OF THE COUNCIL

June 3, 2025

# **ITEM 11**

# BROKEN HILL CITY COUNCIL REPORT NO. 98/25

SUBJECT: DRAFT ARTIFICIAL INTELLIGENCE FRAMEWORK POLICY
D25/24643

# **Recommendation**

- 1. That Broken Hill City Council Report No. 98/25 dated June 3, 2025, be received.
- 2. That Council notes that the Audit, Risk & Improvement Committee endorsed the Draft Artificial Intelligence Framework Policy at their meeting held 15 May 2025.
- That Council adopts the Draft Artificial Intelligence Framework Policy as a Policy of Council.

# **Executive Summary:**

The purpose of this framework is to outline the ethical and acceptable use of generative Artificial Intelligence (AI) tools that can be used by Council staff. This policy has been created to ensure all users have an awareness of the expectations of how and when generative AI tools can be used. This policy will also detail what steps need to be taken by staff when using generative AI tools in any decision-making process, and how to report this information for transparency.

This will also function as a guideline to inform BHCC staff on what AI tools are supported for use in Council, and how they can be used effectively to carry out official duties. This policy, therefore, applies to anyone working at Council, including employees, contractors, subcontractors, third party vendors, external suppliers and authorised personnel (users). unauthorised users are prohibited from using any Council ICT equipment, except equipment specifically supplied for public use. This Policy also provides general "dos and don'ts" in plain English to assist staff in using AI technologies.

The draft Policy Artificial Intelligence Framework Policy was endorsed by the Audit, Risk and Improvement Committee at their meeting held 15 May 2025 for presentation to Council for consideration of adoption.

# Report:

Broken Hill City Council embraces the potential of positive transformative change presented by the emergence of AI and welcomes it use. However, Council is also committed to ensuring that the utilisation of AI aligns with Council's legal and ethical responsibilities and community standards. Only when AI is deployed responsibly can it improve the efficiency, effectiveness and quality of services and advice delivered.

The objective of this Policy is to provide clear guidelines for the use of AI tools and supply of all generative AI technologies provided to Council for business use.

The Policy will be put in place to protect users and Broken Hill City Council. Inappropriate use exposes Broken Hill City Council to risks including malicious software, loss of sensitive

information, compromise of network systems and services, misinformed or biased decision making, and legal issues.

This Policy recognises the rapid evolution and increasing uptake of emerging technologies. It enables appropriate usage of generative Artificial Intelligence (AI) within the organisation, whilst protecting data from unauthorised exposure. Council fosters an innovation culture that allows the responsible use of AI to help deliver effective and efficient services and meet community needs in an environment where risks are assessed, and ethical standards upheld.

The Audit Risk and Improvement Committee endorsed the draft Artificial Intelligence Framework Policy at its meeting held 15 May 2025 for presentation to Council for consideration of adoption.

The draft Policy is attached to this report.

# **Community Engagement:**

Not applicable.

# **Strategic Direction:**

Key Direction: 4 Our Leadership

Objective: 4.1 Openness & Transparency in Decision Making

DP Action: Maintain good governance and best practice methods and ensure

4.1.1.21 compliance with various guidelines, legislation and report

requirements

# **Relevant Legislation:**

- Local Government Act 1993
- Local Government (General) Regulation 2021

# **Financial Implications:**

Nil. This policy will provide a sound Artificial Intelligence Policy to ensure that appropriate controls are in place for the safe use of the technology within Council.

# **Attachments**

1. UDRAFT ARTIFICIAL INTELLIGENCE FRAMEWORK POLICY

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL GENERAL MANAGER



# DRAFT AI FRAMEWORK

QUALITY CONTROL		
EDRMS REFERENCES	<enter and="" container="" document="" numbers=""></enter>	
RESPONSIBLE POSITION	Manager Information and Communications	
APPROVED BY		
REVIEW DATE		REVISION NUMBER
EFFECTIVE DATE	ACTION	MINUTE NUMBER
Only include the last revision (PLEASE DELETE THIS ROW)		

#### 1. INTRODUCTION

The purpose of this framework is to outline the ethical and acceptable use of generative Artificial Intelligence tools that can be used by Council staff. This policy has been adopted to ensure all users have an awareness of the expectations of how and when generative AI tools can be used. This policy will also detail what steps need to be taken by staff when using generative AI tools in any decision-making process, and how to report this information for transparency.

This will also function as a guideline to inform BHCC staff on what AI tools are supported for use in Council, and how they can be used effectively to carry out official duties. This policy, therefore, applies to anyone working at Council, including employees, contractors, subcontractors, third party vendors, external suppliers and authorised personnel (users). Unauthorised users are prohibited from using any Council ICT equipment, except equipment specifically supplied for public use.

This policy also provides general "dos and don'ts" in plain English to assist staff in using AI technologies.

# 2. POLICY OBJECTIVE

Broken Hill City Council embraces the potential of positive transformative change presented by the emergence of Al and welcomes it use. However, Council is also committed to ensuring that the utilisation of Al aligns with Council's legal and ethical responsibilities and community standards. Only when Al is deployed responsibly can it improve the efficiency, effectiveness and quality of services and advice delivered.

Draft Al Framework Policy

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The objective of this Policy is to provide clear guidelines for the use of Al tools and supply of all generative Al technologies provided to Council for business use.

This policy is in place to protect users and Broken Hill City Council. Inappropriate use exposes Broken Hill City Council to risks including malicious software, loss of sensitive information, compromise of network systems and services, misinformed or biased decision making, and legal issues.

# 3. POLICY SCOPE

Currently supported generative AI platforms/software is focused on enterprise level AI tools, and is described below:

- Microsoft 365 Copilot,
- Symphony3 Knowledge Base Bot

This policy applies to any use of generative AI used to review, summarise, edit, and create new documents.

The use of any generative AI in unsupported manners will be considered a breach of this policy, and the ICT Policy, and may result in disciplinary action in accordance with Councils disciplinary procedure.

This policy applies to the following:

- All of Broken Hill City Council employee's/contractor's/volunteers in situations where their actions may expose Council's systems or data to generative Al tools, and
- Any and all of Broken Hill City Council's generative AI tools and applications, be they
  public facing or internally focused, e.g. chatbots, virtual assistances and search
  utilises.

# 4. POLICY STATEMENT

This policy recognises the rapid evolution and increasing uptake of emerging technologies. It enables appropriate usage of generative Artificial Intelligence (AI) within the organisation, whilst protecting data from unauthorised exposure. Council fosters an innovation culture that allows the responsible use of AI to help deliver effective and efficient services and meet community needs in an environment where risks are assessed, and ethical standards upheld.

The following general "dos and don'ts" should be used as a basis for the use of any Al technology:

## Do's:

- Comply with applicable legislative requirements and laws.
- If account creation is required, use a corporate email.
- Enable multifactor authentication where available.
- Disable training and logging features.
- Disable chat history.
- Reference any Al-generated content. Use Al-generated code in government systems.

Draft < Insert Description > Policy

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 Report to ICT Manager or security team if unsure, or where guidance can't be followed.

#### Don'ts:

- Input official, sensitive or classified information.
- Create an account unless registration is a requirement.
- Open any Al-generated links.
- Open Al-generated files.
- Use unofficial generative AI websites, applications or plugins.
- Input or validate code from any government systems.
- Input large government datasets.
- Amend or downgrade NSW Information Labels.

The following are the guiding principles and standards that Council must adhere to for the implementation of this policy.

#### 4.1 Transparency

Whenever used to provide data or inform decisions made by Council, it should be made clear that generative AI was used in the process. This should take the form of clear markings or statements referencing when generative AI was used in the process. Official communications remain subject too, and must abide by the Council's Communications and Customer

#### 4.2 Privacy and Security

Any data entered into generative AI tools is to be expected to be stored externally to Council data stores and Council will have little ability to reliably track who has access to this data.

Data entered into generative AI tools should not include or reveal any classified information, or personal information held by council. All activities and inputs in relation to the use of information with AI tools should be considered a disclosure of that information and must comply with Council's Information Privacy Policy, relevant legislation, and the information privacy principles.

Council information should only be entered into these tools if it has already been made public or would be acceptable to be made public, and any data used must be anonymised, with all Personal Identifiable information removed. Council must also not enter information that would allow Al platforms to extrapolate classified or sensitive information based on the aggregation of content you have entered over time.

Additionally, Council should avoid sharing any information that could be used for identity theft, fraud, or hacking attempts.

Where available, Council should disable any settings or permissions which save data or use history.

## 4.3 Accountability

Al tools must never be the final decision-maker on Council activities or services.

Draft < Insert Description > Policy

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Accountability is a one of Council's organisational values, and as such those who use AI to produce content are responsible for that content, and must ensure they can explain and justify the advice and decisions that are being made.

Any responses or outcomes provided by AI tools must be critically analysed for appropriateness and accuracy before being used, as they can provide incorrect answers in a confident way. Council should consider whether responses or outcomes are factually accurate, meet community expectations, and unbiased. Council should also consider intellectual property rights of third parties as well as broader privacy and copyright issues when using these tools.

#### 4.4 Responsible use

Council should only use AI platforms in low-risk situations and take the appropriate risk mitigation strategies described in this policy. Some examples of low-risk use include using tools to brainstorm ideas or options, or to do initial drafting of content, emails, and reports. Council must ensure that all uses of AI platforms comply with Council's Information and Communication Technology Policy, Community Services Policy, and Records Management Policy.

Use cases which pose an unacceptable risk to Council include, but are not limited to, the following:

- i. Use cases requiring the input of any amount of Council data considered to be sensitive, confidential information, or with Personal Identifiable information.
- ii. Use cases where services will be directly delivered by AI, or decisions will be made by AI, instead of a human.
- iii. Use cases where coding outputs will be used in government systems.

# 4.5 Support for staff

Given the pace of technological change, it is acknowledged that staff have varying degrees of familiarity with AI and understanding of how it can be used to support improved outcomes for the community.

Council is dedicated to investing in staff development, including in relation to technologies and Al and commits to:

- i.: A continuous learning and adaptive approach to AI and innovation.
- ii.: Supporting staff to develop their ability to use AI safely and ethically to improve outcomes.
- iii.: Incorporate technology and AI awareness training into workforce development training programs.
- iv.: Build organisational capability to critically analyse AI outputs and the limitations and benefits of the technology.
- v.: Engage with staff on AI awareness, innovation, opportunities and threats.
- vi.: Collaborating with staff and the sector to develop a detailed AI Framework to guide the ethical, legal, and effective use of AI as the technology evolves.

#### 5. IMPLEMENTATION

Draft < Insert Description > Policy

The following Council officers are responsible for the implementation and the adherence to this policy.

# 5.1 Roles and Responsibilities

- General Manager;
- Director Finance and Commercial;
- Manager Information and Communications Technology.

#### 5.2 Communication

This Policy will be communicated to staff in accordance with Council's Policy, Procedure and Process Framework. Following approval by the General Manager, the Policy will be made available on Council's intranet.

#### 6. ASSOCIATED DOCUMENTS

The following documentation is to be read in conjunction with this policy.

- Broken Hill City Council Model Code of Conduct,
- Information and Communications Technology Policy,
- Records Management Policy,
- State Records Act 1998 (NSW),
- Community Services Policy,
- Intellectual Property Policy

#### 7. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

This policy will also be reviewed as new AI technologies become available to Broken Hill City Council, and amended to include technologies that contribute and add value to Council's work practices and the wider community as a whole.

The Manager Information and Communications Technology is responsible for the review of this policy.

# 8. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993
- Government Information (Public Access) Act 2009

Draft < Insert Description > Policy

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- Privacy and Personal Information Protection Act 1998
- State Records Act 1998
- Copyright Act 1968
- Broken Hill City Council Model Code of Conduct,
- Information and Communications Technology Policy,
- Records Management Policy,
- State Records Act 1998 (NSW),
- Community Services Policy,
- Intellectual Property Policy

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's <enter policy name>. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

# 9. DEFINITIONS

Term	Definition
Al	Refers to Artificial Intelligence - the simulation of human intelligence in machines that are programmed to think and learn like humans. It encompasses a wide range of technologies and techniques that enable machines to perform tasks that typically require human intelligence. These tasks include problem-solving, learning, planning, speech recognition, natural language understanding, perception, and decision-making
Al Technologies	Refers to any generative tools that uses artificial intelligence to produce content. This includes but is not limited to Google AI, ChatGPT, and Microsoft Copilot.
Council	Refers to Broken Hill City Council

Draft <Insert Description> Policy

# ORDINARY MEETING OF THE COUNCIL

June 3, 2025

# **ITEM 12**

# BROKEN HILL CITY COUNCIL REPORT NO. 97/25

SUBJECT: DRAFT COMMUNITY ASSISTANCE GRANTS POLICY FOR

PUBLIC EXHIBITION

D25/24625

# **Recommendation**

- 1. That Broken Hill City Council Report No. 97/25 dated June 3, 2025, be received.
- That Council notes the Community Assistance Grants Policy has been amended in accordance with Council Resolution of the 28 May 2025 Council Meeting minute no.
   47872 to allow more opportunity for registered not-for-profit community organisations to acquire a Community Assistance Grant from Council.
- 3. That the draft Community Assistance Grants Policy be placed on public exhibition for a period of 28 days during which time Council will accept submissions from the public.
- 4. That a further report be presented to Council at the conclusion of the public exhibition period outlining submissions received, and any resultant amendments to the Policy, with a view to adopting the draft Community Assistance Grants Policy.

# **Executive Summary:**

Council is committed to assisting local community not-for-profit organisations in the delivery of services/activities/programs that align with the objectives of Broken Hill's Community Strategic Plan. To facilitate this Council holds two rounds of Community Assistance Grant (CAG) funding each year to provide "one-off" financial grants. The grants program complies with Section 356 of the *Local Government Act 1993*.

The Community Assistance Grants Panel met on 21 May 2025 to assess and recommend the awarding of grants for Round 1 of 2025/2026 to the General Manager.

In recommending the awarding of grants, the Panel also recommended amendments to the Community Assistance Grants Policy to allow the opportunity for more local not-for-profit community organisations to acquire a grant from Council.

These recommendations were presented to the May Ordinary Council Meeting where they were adopted and Council also resolved to make further amendments.

The Policy has been amended and is now presented to Council for endorsement for public exhibition.

#### Report:

Council's Community Assistance Grants Policy provides a framework for Council to provide grants for community events, projects, services or activities know as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of Council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The Community Assistance Grants Panel met on 21 May 2025 and conducted its evaluation of the applications received for Round One of 2025/2026 and presented its recommendations to the General Manager for the awarding of grants. The Panel also recommended to the General Manager a number of amendments to the Community Assistance Grants Policy to allow the opportunity for more local not-for-profit community organisations to acquire a grant from Council.

The recommended amendments were:

- 1. limit organisations to receive a grant to once biennially in the financial year rather than every financial year, in order that the opportunity exists for more not-for-profit community organisations to benefit from receiving a Community Assistance Grant.
- 2. cap grants to \$5,000.00 in order that Council's Community Assistance Grant funding can be allocated to more not-for-profit community organisations.
- 3. that not-for-profit community organisations who receive government funding are not eligible to apply for a Community Assistance Grant.

These amendments were presented to the 28 May 2025 Council Meeting along with the outcome of the awarding of grants for Round 1 2025/2026.

Council added further addendums to its resolution for this item to allow In One Accord to receive an exemption to amendment 1 in order that they can apply annually for a grant towards Carols by Candlelight event; and for a MOU to be granted to the Broken Hill Repertory Society for an annual 100% rates subsidy, and Council resolved:

ITEM 17 - Broken Hill City Council Report No. 92/25 - DATED May 21, 2025 - COMMUNITY

ASSISTANCE GRANTS AWARDED IN ROUND 1 OF 2025/2026 AND RECOMMENDED

AMENDMENTS TO THE COMMUNITY ASSISTANCE GRANTS POLICY D25/22437

During the discussion of Item 17, Councillor Turley declared a non-pecuniary conflict of interest in the Broken Hill Repertory Society as she is a patron and remained in the Council Chambers and exercised her vote on the matter.

)

# **RESOLUTION**

# Minute No. 47872 Councillor R Algate moved Councillor H Jewitt seconded

#### Resolved

- 1. That Broken Hill City Council Report No. 92/25 dated May 21, 2025, be received.
- That Council notes the Community
   Assistance Grants awarded for Round One of 2025/2026 which were recommended by the Panel on 21 May 2025, and approved by the General Manager under delegation on 21 May 2025.
- That Council notes that the Community
   Assistance Grants budget for Round One is not fully expended with \$1,307.10 remaining

- unspent which will be rolled over to Round Two of 2025/2026.
- 4. That as per the Grant Panel recommendations, the Community Assistance Grants Policy and associated Grants program literature be amended as follows, to give the opportunity for more local not-for-profit organisations to acquire a grant from Council:
  - include a clause to cap the amount of grants awarded to \$5,000.00 for successful organisations for each round of funding.
  - 2) include a clause that limits an eligible organisation from receiving a Community Assistance Grant to once biennially in the financial year (rather than once every financial year) with the exception of In One Accord to be eligible to apply once every financial year for a grant towards the annual Carols by Candlelight event.
  - include an eligibility clause that prevents organisations who receive government funding from applying for a Community Assistance Grant.
  - 4) that Council enters a Memorandum of Understanding agreement with the Broken Hill Repertory Society (who historically receives a grant for rates relief every financial year) for an ongoing annual financial assistance grant for a 100% rates relief.

CARRIED UNANIMOUSLY

These amendment have been made to the Community Assistance Grants Policy (see highlighted changes attached) and is presented to Council for endorsement for the draft Policy to be placed on public exhibition. Following the public exhibition process the draft Policy along with any submissions received will be presented to Council for consideration of adoption.

# **Community Engagement:**

The Draft Community Assistance Grants Policy will be placed on public exhibition for 28 days during which time Council will accept submissions from the public.

# **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

# **Relevant Legislation:**

Local Government Act 1993, Section 356 and Section 377

Council's adopted Community Assistance Grant Policy.

# **Financial Implications:**

Nil.

# **Attachments**

1. U Draft Community Assistance Grants Policy

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL GENERAL MANAGER



# **COMMUNITY ASSISTANCE GRANTS POLICY**

QUALITY CONTROL			
TRIM REFERENCES	12/114 – D17/3599		
RESPONSIBLE POSITION	General Manager		
APPROVED BY	Council		
REVIEW DATE	April 2026	REVISION NUMBER	7
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
24 February 2016	Adoption	45180	
22 February 2017	Public Exhibition	45461	
26 April 2017	Adoption	45524	
28 November 2018	Adoption	45959	
24 June 2020	Adoption	46284	
30 March 2022	Adoption	46802	
27 April 2022	Adoption	46825	
28 June 2023	Adoption 47241		

# 1. INTRODUCTION

Council acknowledges the contribution made by our community towards the betterment of Broken Hill and the contribution of volunteers towards the objectives of Council.

This policy aims to provide support to individuals and groups through a program of Community Assistance Grants.

This policy allows for considered and transparent decisions to be made regarding the distribution of community resources.

COMMUNITY ASSISTANCE GRANTS POLICY

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#### 2. POLICY OBJECTIVE

The purpose of this policy is to provide a framework for Council to provide grants for community events, projects, services or activities, known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

#### 3. POLICY SCOPE

The policy applies to all applications for Community Assistance Grants.

#### 4. POLICY STATEMENT

#### 4.1. General Principles

Council commits itself to the following principles:

- 4.1.1. Accountability, transparency and equity The policy provides a framework for the transparent and merit-based provision of support and a system of accountability for the recipient.
- 4.1.2. Alignment with Council strategies The policy aligns with Council priorities outlined in the Broken Hill Community Strategic Plan and Councils Delivery Program.
- 4.1.3. Value for money The policy ensures Council considers the value for money received in return for Councils investment.

#### 4.2. Scope of Program

- 4.2.1. The total amount available under the Community Assistance Grant Program will be determined annually by the elected Council in connection with the Operational Plan and Delivery Program.
- 4.2.2. All individual grants whether cash/and or value in kind will be capped at \$5,000.00 per arant.
- 4.2.3. Community Assistance Grants may comprise cash/and or value in kind.
- 4.2.4. Council may decide to offer to an applicant a Community Assistance Grant in an amount less, or in a combination different to, what is applied for.
- 4.2.5. A monetary figure will be allocated to all value in kind awarded under the Community Assistance Grant Program, in accordance with its true cost to Council. This amount will

COMMUNITY ASSISTANCE GRANTS POLICY

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- be included in the total amount of Community Assistance Grant allocated to any successful applicant.
- 4.2.6. Any amendments to the total budget allocated to the Community Assistance Grant program must be approved by the elected Council.
- 4.2.7. Only single year commitments may be approved under this policy.
- 4.2.8 Eligible organisations can only receive one Community Assistance Grant from Council biennially (rather than once every financial year) with the exception of In One Accord who are eligible to apply once every financial year for a grant towards the annual Carols by Candlelight event.

# 4.3. Existing Commitments

4.3.1. The following existing committed donations do not meet the requirements for inclusion in a competitive process because they are initiatives instigated by Council and also they are not auspiced by a community organisation, therefore the following annual committed donations will be made:

Name of Organisation	2015/2016 Commitment	Purpose
Local Schools	\$100 per school (\$1,000.00 total)	Donation towards presentation night
David Bowler Memorial Award	\$2,500.00	Co-contribution towards award

4.3.2. All other previously committed annual donations will not be made and these organisations must apply to one of the competitive rounds of Community Assistance funding due to their organisation meeting the eligibility criteria to apply.

# 4.4. Program Structure

- 4.4.1. Council will hold up to two competitive rounds for Community Assistance Program each financial year.
- 4.4.2. Council will advertise the details of each round of the Community Assistance Program on Councils website and in the local media.
- 4.4.3. Council may decide to host a public information session in connection with a competitive round to provide information to prospective applicants about the program.

# 4.5. Eligibility and Assessment

4.5.1. Eligibility Criteria

Council will not support applications that do not meet all of the following Eligibility Criteria:

a. Applicant must be an incorporated community association/organisation, or a
registered not-for-profit association/charitable organisation with an ABN or ACN.
Applications will not be accepted from individuals, businesses, government agencies or
organisations who receive regular government funding, political parties or lobby
groups.

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- Applicants must lodge a completed application using Council's standard Community Assistance Grant Program Application Form in accordance with any published Guidelines.
- c. Applications must be received on or before the advertised due date.
- d. Applicants must provide evidence that they have appropriate insurances in place.
- e. The event/project/service/activity must be scheduled to occur within the six (6) month period of the financial year the application is made and support is received.
- f. The funds received through Community Assistance Grants must not be used to raise funds on behalf of another group.
- g. Applicants may not have received any other sponsorship support from Council within the same financial year, regardless of whether it was for a different event/project/service/activity.
- h. Applicants must have complied with, to Council's satisfaction, the conditions of any previous grant, support or Community Assistance Grant received from Council.
- i. The event/project/service/activity must be consistent with the community values defined in the Community Strategic Plan.
- j. The event/project/service/activity must apply uniformly to all persons in the Broken Hill Local Government Area or to a significant group of persons within the area.
- k. The Applicant must be capable of obtaining all regulatory approvals for the event/project/service/activity.
- If a public information session is scheduled in connection with a round of Community
  Assistance Grant funding, a representative of the Applicant must attend, or otherwise
  meet with the relevant Council Officer in advance of the application deadline.

# 4.5.2. Assessment Criteria

Applications that satisfy the Eligibility Criteria set out in clause 4.5.1 will then be assessed against the following Assessment Criteria, which will be weighted according to Councils strategies:

- a. Social benefit to the community. Considerations include: number and age of participants; skills and knowledge developed by applicants.
- b. How the project will support an identified need within or develop community strengths. Considerations include: alignment to community strategic plan and delivery program outcomes; the relevant impact on the Broken Hill community through the implementation of the initiative.

#### 4.5.3. Assessment of Applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility and Assessment Criteria set out in sections 4.5.1 and 4.5.2.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

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If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Community Assistance Grant Panel for assessment with information from the Relevant Council Officer as to why amendments are recommended.

The weighting allocated to each assessment criterion will be determined and approved by the Community Assistance Grant Panel prior to applications being called. These weightings must be made available to applicants upon request.

Following a preliminary assessment, the Relevant Council Officer will present all applications to the Community Assistance Grant Panel with a recommendation on eligibility.

The Community Assistance Grant Panel will be convened to assess applications. The Community Assistance Grant Panel's assessment must be recorded on an evaluation form and retained in Council's records management system. The evaluation form will be signed by the Chairperson of the Community Assistance Grant Panel.

Each member of the Community Assistance Grant Panel must comply with Councils Code of Conduct, in particular, the provisions covering Conflicts of Interest.

The Community Assistance Grant Panel will make recommendation to the General Manager.

The General Manager approves and provides Council with a report for information subsequent to the awarding of grants.

The event/project/service/activity must be suitable for Council's involvement and consistent with Council's community values defined in the Community Strategic Plan.

#### 4.5.4. Agreements, Payments and Acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

Payments will be made in accordance with the agreement following receipt of invoice.

All invoices must be received within the six (6) month period the financial year in which Community Assistance Grant was awarded and the event/project/service/activity implemented.

Council will not be liable for any amounts over and above the Community Assistance Grant amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

## 5. IMPLEMENTATION

#### 5.2. Roles and Responsibilities

The following Council Officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Executive Officer

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#### 5.3. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

#### 5.4. Associated Documents

The following documentation is to be read in conjunction with this policy:

- · Code of Conduct
- Statement of Business Ethics

#### 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The General Manager is responsible for the review of this policy.

#### 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

Local Government Act 1993 – Sections 377 and 356

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Community Assistance Grants Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

#### 8. DEFINITIONS

**Agreement means** the agreement entered into by Council and applicant whose application for Community Assistance Grant has been successful.

Council means Broken Hill City Council.

**Community Assistance Grant** means Financial Assistance provided by Council as a financial contribution or Value in Kind, to support an event, project, service or activity.

Community Assistance Grant Panel means the panel comprising:

- The Mayor (or nominee)
- Two Councillors
- The Broken Hill Australia Day Citizen of the Year
- A minimum of three independent persons

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# DRAFT COMMUNITY ASSISTANCE GRANTS POLICY FOR PUBLIC EXHIBITION

Attachment 1
Draft Community Assistance Grants
Policy

**Financial Assistance** means payments given to individuals or organisations that are not commensurate with a reciprocal benefit received by Council.

**Guidelines** means any guidelines published in connection with Council's Community Assistance Grant program in any year.

**Relevant Council Officer** means the Council employee responsible for administering the Community Assistance Grant program.

**Value in Kind** means goods or services supplied by Council in connection with a Community Assistance Grant, including the waiver or discounting of fees and charges for Council facilities.

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 $^{^{}m i}$  Minute No. 46356 of 30/09/2020 records Council's resolution to increase the Community Assistance Grants budget annually by \$6,000.00 to be quarantined for Golf Broken Hill Inc should they apply and meet all eligibility and assessment criteria, otherwise the funds will be included in the available budget for all applications for Round 2 each year.