



# BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers  
26 February 2025

6.30pm

**BROKEN HILL**  
CITY COUNCIL

AUSTRALIA'S FIRST  
HERITAGE LISTED CITY

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 26 February 2025** commencing at **6:30pm** to consider the following business:

# AGENDA

|    |  |
|----|--|
| 1  | Opening the Meeting  |
| 2  | Apologies  |
| 3  | Leave of Absence Applications  |
| 4  | Prayer   |
| 5  | Acknowledgement of Country   |
| 6  | Acknowledgement of Broken Hill's Mining History  |
| 7  | Public Forum Session   |
| 8  | Minutes for Confirmation   |
| 9  | Disclosure of Interest   |
| 10 | Mayoral Minute(s)  |
| 11 | Notice of Motion   |
| 12 | Notices of Rescission  |
| 13 | Reports from Delegates   |
| 14 | Reports from Committees<br>a) Recommendations of <b>Infrastructure and Environment Committee</b> meeting held Monday, February 17, 2025<br>b) Recommendations of <b>Community Development Committee</b> meeting held Tuesday, February 18, 2025<br>c) Recommendations of <b>Finance and Governance Committee</b> meeting held Wednesday, February 19, 2025 |
| 15 | Further Reports  |
| 16 | Questions Taken on Notice from Previous Council Meeting  |
| 17 | Questions for Next Meeting Arising from Items on this Agenda   |
| 18 | Public Forum Session   |
| 19 | Confidential Matters   |
| 20 | Conclusion of the Meeting  |

## STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

## LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live on Youtube, recorded and published on Council's website. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL  
GENERAL MANAGER



# MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Wednesday, January 29, 2025.

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JANUARY 29, 2025

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Meeting commenced at 6:30pm

**PRESENT:**

Councillor T. Kennedy (Mayor) Councillor J. Hickey (Deputy Mayor),  
Councillors B. Algate, M. Boland, M. Browne, A. Chandler,  
H. Jewitt, R. Page and D. Turley AM.

General Manager, Director Corporate and Community, Director Finance and  
Commercial, Director Infrastructure and Environment, Executive Manager  
People and Culture, Manager Communications and Marketing, Executive  
Officer and Executive Assistant.

Media (2), Members of the Public (9)

**APOLOGIES:**

**LEAVE OF ABSENCE**

**APPLICATIONS:**

Councillor D. Gallagher APM, submitted a Leave of Absence for this  
meeting due to medical reasons.

**RESOLUTION**

Minute No. 47745 - Motion

Councillor D Turley moved

Deputy Mayor J Hickey seconded

**Resolved**

) That a Leave of Absence for this meeting be  
) granted to Councillor Gallagher.

CARRIED UNANIMOUSLY

**PRAYER**

Councillor Boland delivered the prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Byrne delivered the Acknowledgment of Country.

**ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY**

Councillor Jewitt delivered the Acknowledgment of Broken Hill's Mining History.

**PUBLIC FORUM**

1. Grant Funding for the Broken Hill Bridge Club

*Ms Gigi Barbe (former President of the Broken Hill Bridge Club) advised that she had applied through the Crown Reserve Improvement Fund for a grant in 2023/2024 for improvement works at the Broken Hill Bridge Club in Sturt Park, and the Club received a copy of the grant approval letter (which was addressed to the General Manager) for a grant of \$48,232 which was approved in May 2024. Since then, Ms Barbe has retired from the Club's Committee and asked for an update on when the works will be carried out at the Bridge Club.*

The General Manager advised that a meeting is scheduled for tomorrow with the Broken Hill Bridge Club Committee regarding Council's Asset Optimisation Strategy (to identify the best utilisation of Council's assets and the possible co-location of user groups) for the Council's community buildings and how to best utilise the grant funds.



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Conversations with the President and Committee of the Bridge Club commenced last year as part of the stakeholder engagement, but were put on hold due to the Local Government Elections. Separate meetings are being held this week with the Bridge Club Committee and the BIU Band Committee to discuss their requirements and potential co-location of a Council asset, in order for better utilisation of assets and for Council to identify assets to be upgraded.

Meetings will also be held with other user groups across all of Council's facilities. At the conclusion of the meetings a report will be presented to Council to make a decision regarding the future use of Council's assets. Council has contacted the funding body and sought an extension of time if the grant funds were to be used at the Bridge Club and have also received approval for the funds to be used to upgrade a different Council facility, should that be the outcome of the stakeholder engagement and should Council resolve that way.

2. Community Events Notice Boards

*Ms Gigi Barbe asked whether Council had any plans, as part of their community engagement, to make notice boards available in major areas of Broken Hill in order that community event notices can be displayed by community organisations and groups; and for these notice boards to be controlled by Council?*

The General Manager advised that Council staff are currently investigating the installation of an electronic display screen in different locations in the City. The costing of the display screens will form part of the quarterly budget review to the February 2025 Council Meeting and at this stage it is only proposed for one sign to be installed as a trial. If successful, then Council may look to install additional signs around the City. Council staff will control the notice boards, with community groups and organisation submitting electronic notices to Council.

3. Development Application 76/2024 – 92 Crystal Street

*Mr Matt Sullivan, part-owner of Sulcon Engineering addressed Council regarding his Development Application 76/2024 for the demolition of all existing buildings on site and erection of new steel framed commercial building, amenities and workspace at 92 Crystal Street.*

*Mr Sullivan acknowledged the heritage listing of the existing building and asked Council to favourably consider their Development Application, advising:*

- That the land is suitable for their proposed development as the land is zoned "light industrial".*
- That the building failed to sell to a builder/renovator at auction due to its poor structural condition.*
- That economically, the building is beyond repair as it would cost hundreds of thousands of dollars just to make the building structurally sound.*
- That they would like to work with Council regarding aspects of their new development such as colour scheme, landscaping etc to beautify the streetscape of the area.*
- That their business employs two Apprentices and four Tradesmen who are all local.*
- That they are investing in Broken Hill to expand their business for the future.*

The Mayor thanked Mr Sullivan for his address to Council.

## MINUTES FOR CONFIRMATION

**RESOLUTION**

Minute No. 47746

Deputy Mayor J Hickey moved )  
Councillor A Byrne seconded )

**Resolved**

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held December 18, 2024 be confirmed.

CARRIED UNANIMOUSLY

## DISCLOSURE OF INTEREST

Councillor Byrne declared:

- A non-pecuniary conflict of interest in Item 11 (Report No. 11/25) as his primary employment company uses Attard's Transport and advised that he will remain in the Council Chambers and exercise his vote on the matter.

Councillor Boland declared:

- A non-pecuniary conflict of interest in Item 11 (Report No. 11/25) as the party involved provides services to his employment and advised that he will leave the Council Chambers whilst the item is considered.

## MAYORAL MINUTES

Nil.

## NOTICES OF MOTION

Nil.

## RESCISSION MOTIONS

Nil.

## REPORTS FROM DELEGATES

Nil.

## REPORTS

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/25 - DATED JANUARY 15, 2025 -  
CORRESPONDENCE REPORT - UPGRADES TO THE BROKEN HILL AIRPORT TO SUPPORT  
LARGER AIRCRAFT DURING TIMES OF EMERGENCY** D25/1990

### **RESOLUTION**

Minute No. 47747

Councillor R Algate moved )  
Councillor A Chandler seconded )

### **Resolved**

1. That Broken Hill City Council Report No. 1/25 dated January 15, 2025, be received.
2. That reply correspondence dated 18 December 2024 from Minister for Regional Transport and Roads, The Hon Jenny Aitchison MP; be received and noted.
3. That reply correspondence dated 16 January 2025 from the Minister for Transport, The Hon Jo Haylen MP enclosing a copy of Minister Aitchison's correspondence dated 18 December 2024 (forwarded to Council by the Member for Barwon Mr Roy Butler MP following representations made on behalf of Council); be received and noted.



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4. That correspondence be sent to the Minister for Regional Transport and Roads, the Minister for Transport, relevant Shadow Ministers and the Local Federal Member expressing Council's disappointment in being unsuccessful in receiving grant funding for Airport upgrades given the feedback that was provided on Council's previous unsuccessful application; the importance of upgrades to the Broken Hill Airport; and the positive cost benefit ratio of the project.

CARRIED UNANIMOUSLY

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 2/25 - DATED JANUARY 15, 2025 -  
CORRESPONDENCE REPORT - INTRODUCTION OF A REGIONAL AIRFARE ZONE CAP  
SUBSIDY FOR RETURN FLIGHTS BETWEEN SYDNEY AND REGIONAL AND REMOTE  
LOCATIONS OF NSW**

D25/1975

**RESOLUTION**

Minute No. 47748

Councillor R Algate moved )

Deputy Mayor J Hickey seconded )

**Resolved**

1. That Broken Hill City Council Report No. 2/25 dated January 15, 2025, be received.
2. That reply correspondence dated 14 December 2024, from the Hon Jenny Aitchison MP to Mr Roy Butler MP (and forwarded to Council by Mr Roy Butler MP), regarding the Regional Airfare Zone Cap (RAZC) scheme, be received and noted.
3. That reply correspondence dated 17 December 2024, from the Hon Tara Moriarty MLC, regarding the Regional Airfare Zone Cap (RAZC) scheme, be received and noted.
4. That further correspondence be sent to relevant Ministers reiterating the benefits to regional and remote NSW with the introduction of a Regional Airfare Zone Cap scheme; that the scheme is operating successfully in Western Australia; that there is a need for such a scheme for disadvantaged members of the community; and to entice key workers (such as Teachers, Doctors, Nurses, Childcare providers, Emergency Services personnel etc) to relocate to regional and remote locations.

That the correspondence refers to the Federal Government's \$50M to secure Regional Express Airlines' debt to keep them operating, and that if the NSW government introduced a Regional Airfare Zone Cap scheme, an increase in passenger numbers on all regional flights would also assist Regional Express Airlines to become more financially viable.

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5. That a Council delegation consisting of the Mayor and General Manager travel to Sydney to meet with the NSW Minister for Regional NSW The Hon Tara Moriarty MLC and the NSW Minister for Regional Transport and Roads The Hon Jenny Aitchison MP, to discuss the introduction of a Regional Airfare Zone Cap Scheme and to discuss Council's grant applications for funding to upgrade the Broken Hill Airport runway to accept larger aircraft, and the many benefits that this will provide the City and Far West NSW region.

CARRIED UNANIMOUSLY

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 3/25 - DATED DECEMBER 18, 2024 -  
OFFICE OF LOCAL GOVERNMENT COUNCILLOR CONDUCT AND MEETING PRACTICE  
REVIEW** D24/61622

**RESOLUTION**

Minute No. 47749

Councillor H Jewitt moved )  
Councillor A Chandler seconded )

**Resolved**

1. That Broken Hill City Council Report No. 3/25 dated December 18, 2024, be received.
2. That the Office of Local Government Media Release – New changes coming to Council Meetings dated 17 December 2024, be received and noted.
3. That correspondence dated 17 December from the Minister for Local Government inviting Council to provide feedback on the proposed amendments to the Model Code of Meeting Practice for Local Councils in NSW (Model Meeting Code) be received and noted.
4. That Council notes its submission sent to the Office of Local Government on 7 November 2024 following a Councillor Workshop held on 23 October 2024; and that as Council's submission was in strong support of the proposed amendments to the Model Code of Meeting Practice for NSW Councils, it is not recommended that a further submission is required to be sent at this stage.

CARRIED UNANIMOUSLY

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 4/25 - DATED JANUARY 08, 2025 -  
ADOPTION OF THE DRAFT EVENT MANAGEMENT POLICY** D25/897

**RESOLUTION**

Minute No. 47750

Councillor H Jewitt moved )  
Councillor D Turley seconded )

**Resolved**

1. That Broken Hill City Council Report No. 4/25 dated January 8, 2025, be received.



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2. That Council notes that nil submissions were received during the public exhibition of the Draft Event Management Policy.
3. That Council adopts the Draft Event Management Policy as a Policy of Council.

CARRIED UNANIMOUSLY

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 5/25 - DATED JANUARY 22, 2025 - TOWN SQUARE - LOCATION OF THE WOMEN'S MINING MEMORIAL** D25/3100

**RESOLUTION**

Minute No. 47751

Councillor R Algate moved )  
Councillor A Byrne seconded )

**Resolved**

1. That Broken Hill City Council Report No. 5/25 dated January 22, 2025, be received.
2. The Council considers the results of the public survey, advertised from 3 December 2024 to 20 January 2025, relating to the location for the reinstatement of the Women's Mining Memorial.
3. That Council consider the reinstatement of the Women's Mining Memorial at the Broken Hill Town Square based on the results of public survey.
4. That Council puts the preferred locations, selected by the project's consultant, to a public vote via Council's social media and that the final decision be made at Council's next meeting date of Wednesday 26 February 2025.

CARRIED UNANIMOUSLY

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 6/25 - DATED JANUARY 13, 2025 - OCCUPANCY RATE DATA FOR FIVE (5) YEAR PERIOD - FAR WEST LOCAL HEALTH DISTRICT** D25/1646

**RESOLUTION**

Minute No. 47752

Councillor R Algate moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 6/25 dated January 13, 2025, be received and noted.

CARRIED UNANIMOUSLY

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**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 7/25 - DATED JANUARY 15, 2025 -  
MINERAL COLLECTION ACQUISITION ASSESSMENT**

D25/2049

**RESOLUTION**

Minute No. 47753

Councillor A Chandler moved )  
Councillor A Byrne seconded )

**Resolved**

1. That Broken Hill City Council Report No. 7/25 dated January 15, 2025, be received.
2. That Council adopt the recommendation outlined in the Acquisition Assessment Report to not acquire the offered mineral collection due to provenance not being evidenced and the accessioning works of Council's mineral collection currently being undertaken to determine the full extent of the collection.
3. That correspondence be sent to the applicant, advising of Council's decision to decline the purchase of his mineral collection and thanking him for offering his mineral collection to Council.

CARRIED UNANIMOUSLY

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 8/25 - DATED JANUARY 17, 2025 - DRAFT  
PROPOSED LICENCE OF ALMA INSTITUTE**

D24/56135

**RESOLUTION**

Minute No. 47754

Councillor M Boland moved )  
Councillor A Chandler seconded )

**Resolved**

1. That Broken Hill City Council Report No. 8/25 dated January 17, 2025, be received.
2. That Council notes that the proposed use of the Alma Institute was placed on public exhibition for a 28 days period during which time Council received nil submissions from the public.
3. That Council grants a 12-month license (terms and conditions as per the standard Crown Lands Licence) for use the Alma Institute to the Broken Hill Country Women's Association, with the view to obtaining Ministerial Consent for a longer-term lease, to allow for the expansion of Playtime Preschool into the Fred Jobson Community Centre.
4. That the Mayor and General Manager be authorised to sign and execute the licence documents under the Common Seal of Council.

CARRIED UNANIMOUSLY

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**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 9/25 - DATED JANUARY 15, 2025 -  
INVESTMENT REPORT FOR DECEMBER 2024**

D25/1939

**RESOLUTION**

Minute No. 47755

Councillor M Boland moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 9/25 dated January 15, 2025, be received.

CARRIED UNANIMOUSLY

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 10/25 - DATED JANUARY 22, 2025 -  
BROKEN HILL REGIONAL AQUATIC CENTRE - PROFIT SHARE REINVESTMENT PROPOSAL**

D25/3142

**RESOLUTION**

Minute No. 47756

Councillor R Algate moved )  
Councillor A Chandler seconded )

**Resolved**

1. That Broken Hill City Council Report No. 10/25 dated January 22, 2025, be received.
2. That Council approve the allocation of \$102,000 funding held by the Y NSW from the profit share arrangement of the Broken Hill Regional Aquatic Centre Management Agreement for the purposes of the proposal in this report, with the exception of funding of the Maari Ma Health Program (of \$43,000) which is deferred until the Memorandum of Understanding between the YMCA and Maari Ma is viewed and approved by Council.

CARRIED UNANIMOUSLY

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 11/25 - DATED JANUARY 08, 2025 -  
DEVELOPMENT APPLICATION 59/2024 - CHANGE HOURS OF OPERATION (ATTARDS  
TRANSPORT SERVICE) - 117 RAKOW STREET, BROKEN HILL**

D25/917

*Councillor Byrne declared a non-pecuniary conflict of interest in Item 11 and remained in the Council Chambers and exercised his vote on the matter.*

*Councillor Boland declared a non-pecuniary conflict of interest in Item 11 and left the Council Chambers at 7:15pm.*

**RESOLUTION**

Minute No. 47757

Councillor E Gillett moved )  
Deputy Mayor J Hickey seconded )

**Resolved**

1. That Broken Hill City Council Report No. 11/25 dated January 8, 2025, be received.
2. That Development Application 59/2024 be approved, subject to the following conditions:
  - a) That the hours of operation shall be restricted to:  
7am to 9pm Monday to Friday,  
7am to 6pm Saturday and Sunday.
  - b) That management procedures must be implemented which outlines that trucks are not to be left unnecessarily idling; and also that all drivers are

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aware of the approved hours of operation.

- c) The emission of intrusive noise from the premises shall be controlled at all times in accordance with the *Noise Policy for Industry* (2017) so as to not unreasonably impact nearby residential receivers.
- d) Any external lights shall be operated and maintained in accordance with *AS4282: 1997 Control of the Obtrusive Effects of Outdoor Lighting* so as not to cause a nuisance or adverse impact on the amenity of occupants of the surrounding area or to motorists on nearby roads. All lights must be directed so as to not shine directly into neighbouring properties.

CARRIED UNANIMOUSLY

FOR: Mayor Tom Kennedy, Deputy Mayor Jim Hickey, Councillors Bob Algate, Ashley Byrne, Alan Chandler, Elaine Gillett, Hayley Jewitt and Darriea Turley.  
AGAINST: Nil.

*Councillor Boland returned to the Council Chambers at 7:17pm.*

*The Mayor advised Councillor Boland that Council had adopted the report recommendation of Item 11.*

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 12/25 - DATED JANUARY 16, 2025 - DEVELOPMENT APPLICATION 76/2024 - DEMOLITION OF ALL EXISTING BUILDINGS ON SITE AND ERECTION OF NEW STEEL FRAMED COMMERCIAL BUILDING INCORPORATING OFFICE, AMENITIES AND WORKSPACE, AND ASSOCIATED SIGNAGE - 92 CRYSTAL STREET, BROKEN HILL** D25/2269

Motion

- |                                |   |  |
|--------------------------------|---|--|
| Councillor R Algate moved      | ) | 1. That Broken Hill City Council Report No.  |
| Deputy Mayor J Hickey seconded | ) | 12/25 dated January 16, 2025, be received.   |
|                                |   | 2. That Development Application 76/2024 be approved, subject to conditions of consent as outlined in Attachment to this report. Advice from Council's Heritage Advisor is noted but due to the buildings structural components being beyond repair (as confirmed by Structural engineers report) it is recommended that full demolition be approved. |

Amendment

- |                              |   |   |
|------------------------------|---|---|
| Councillor A Byrne moved     | ) | 1. That Broken Hill City Council Report No. |
| Councillor D Turley seconded | ) | 12/25 dated January 16, 2025, be received.  |

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2. That approval of Development Application 76/2024 be deferred until Council seeks costings from the applicant on restoration works to retain and make structurally safe the façade (and the front one or two rooms) of the heritage building at 92 Crystal Street with assistance and advice from Council's Engineer as to the structural integrity of the building and whether the façade can be restored, along with advice from Council's Heritage Adviser.

LOST

The substantive motion was put.

**RESOLUTION**

Minute No. 47758

Councillor R Algate moved )  
Deputy Mayor J Hickey seconded )

**Resolved**

1. That Broken Hill City Council Report No. 12/25 dated January 16, 2025, be received.
2. That Development Application 76/2024 be approved, subject to conditions of consent as outlined in Attachment to this report. Advice from Council's Heritage Advisor is noted but due to the buildings structural components being beyond repair (as confirmed by Structural engineers report) it is recommended that full demolition be approved.

CARRIED

FOR: Mayor Tom Kennedy, Deputy Mayor Jim Hickey, Councillors Bob Algate,  
Michael Boland, Alan Chandler, Elaine Gillett and Hayley Jewitt  
AGAINST: Councillors Ashley Byrne and Darriea Turley

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 13/25 - DATED JANUARY 20, 2025 -  
PROPOSED COMPULSORY ACQUISITION OF LOT 1378 IN DEPOSITED PLAN 757298 AND LOT  
1373 IN DEPOSITED PLAN 757298** D25/2732

**RESOLUTION**

Minute No. 47759

Councillor E Gillett moved )  
Deputy Mayor J Hickey seconded )

**Resolved**

1. That Broken Hill City Council Report No. 13/25 dated January 20, 2025, be received.
2. That Council compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298, and upon acquisition, classify the land as operational land.
3. That the acquisition be undertaken in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* and Section 186 of the *Local Government Act 1993*, with the purpose of the proposed acquisition being

the provision of affordable housing and worker accommodation facilities.

4. That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW)* for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
5. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW)* for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
6. That Council register acquisition plans against Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
7. That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 1378 Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.

CARRIED UNANIMOUSLY

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 14/25 - DATED JANUARY 20, 2025 -  
SILVER STREET TREE REPLACEMENT PROJECT**

D25/2722

**RESOLUTION**

Minute No. 47760

Deputy Mayor J Hickey moved )  
Councillor A Chandler seconded )

**Resolved**

1. That Broken Hill City Council Report No. 14/25 dated January 20, 2025, be received.
2. That Council approve for the removal and transplanting of the *Ficus macrocarpa* var *hillii* trees from the nature strip of Silver Street and replant with suitable tree species as determined by Council.
3. That Council gift AFL Broken Hill (AFLBH), as the Crown Land Managers of the Jubilee Oval, up to seventeen (17) established *Ficus macrocarpa* var *hillii* trees to be planted on site at the Jubilee Oval and that AFLBH take full responsibility for any care, maintenance and liability from the date of planting.
4. That Council approve an addition to the 2024/2025 Capital Works Budget of



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\$424,820.27, to include tree removal/  
replanting, concrete footpath and kerb &  
gutter replacement, new tree planting and  
project management costs.

CARRIED UNANIMOUSLY

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 15/25 - DATED JANUARY 14, 2025 -  
NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION  
355 COMMITTEES** D24/59967

**RESOLUTION**

Minute No. 47761

Councillor D Turley moved )  
Councillor A Byrne seconded )

**Resolved**

1. That Broken Hill City Council Report No. 15/25 dated January 14, 2025, be received.
2. That Council appoints Peter Johnston and Trevor Cutjar as community representatives on the Alma Oval Community Committee.
3. That Council appoints Bryan Williamson, Poihaere Birtles, and Brooke Mallison for as community representatives on the E.T. Lamb Memorial Oval Community Committee.
4. That Council appoints Tanya Martyn and Christopher May as community representatives on the Memorial Oval Community Committee.
5. That Council appoints Peter Johnston and Margaret Pope as community representatives on the Norm Fox Sporting Complex Community Committee.
6. That Council appoints Christine Adams, Paul Adams, Noel Hannigan, Dennis Turley, Trevor Rynne and Kerry-Sue community representatives on the Picton Sportsground Community Committee.
7. That Council appoints Julua Hamel as a community representative on the Ageing Well Advisory Committee
8. That Council appoints Rick Ball, Maureen Clark, Catherine Farry, Jenny Cattonar, Kelly Leonard, Julie Horsburgh and Barbara Quayle for appointment as representatives on the Broken Hill City Art Gallery Advisory Committee; and that correspondence be sent to Andrew Gosling, Lyndy Marshall, Clark Barrett and Lorraine Tyerman thanking them for their nomination.
9. That the community representatives be advised of their appointment.
10. That Council notes that the current round of advertising closes on 21 February 2025 and

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a further report will be presented to the  
February Council Meeting with further  
nominations received.

CARRIED UNANIMOUSLY

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 16/25 - DATED JANUARY 08, 2025 -  
SECTION 355 ANNUAL AND FINANCIAL REPORTS 2023/2024 AND END OF TERM REPORTS**  
D24/57416

**RESOLUTION**

Minute No. 47762

Councillor M Boland moved  
Councillor H Jewitt seconded

Resolved

- ) 1. That Broken Hill City Council Report No.  
16/25 dated January 8, 2025, be received.
- ) 2. That the Section 355 Alma Oval Community  
Committee Annual Financial Report be  
received and noted.
3. That the Section 355 BIU Band Hall  
Community Committee Annual, Financial and  
End of Term Reports for 2024 be received  
and noted.
4. That the Section 355 Friends of the Flora and  
Fauna of the Barrier Ranges Community  
Committee Annual and End of Term Reports  
for 2024 be received and noted.
5. That the Section 355 Norm Fox Sporting  
Complex Annual and Financial Reports for  
2024 be received and noted.
6. That the Ageing Well Advisory Committee  
Annual and End of Term Reports for 2024 be  
received and noted.
7. That the Broken Hill City Art Gallery Advisory  
Committee End of Term Report for 2024 be  
received and noted.
8. That the Broken Hill Heritage Committee  
Annual and End of Term Reports for 2024 be  
received and noted.
9. That the Youth Advisory Committee Annual  
and End of Term Reports for 2024 be  
received and noted.

CARRIED UNANIMOUSLY

**MATTER OF URGENCY**

**ITEM 17 - GENERAL BUSINESS NO. 1/25 - DATED JANUARY 30, 2025 - MATTER OF URGENCY -  
ADVOCACY FOR INCREASE IN TRAINLINK SERVICES FROM SYDNEY TO BROKEN HILL**  
D25/4024

**RESOLUTION**

Minute No. 47763

Resolved

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JANUARY 29, 2025

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Councillor M Boland moved )  
Councillor D Turley seconded )

1. That the matter of urgency raised by Councillor Boland be heard.
2. That correspondence be sent to relevant Ministers and Shadow Ministers seeking an increase in Trainlink services (Sydney to Broken Hill) from once per week to three times per week to support the growth of tourism and economic development in the City and Far West NSW region.

CARRIED UNANIMOUSLY

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 17/25 - DATED JANUARY 07, 2025 - ACTION LIST REPORT**

D25/801

**RESOLUTION**

Resolved

Minute No. 47764

Deputy Mayor J Hickey moved )  
Councillor A Chandler seconded )

1. That Broken Hill City Council Report No. 17/25 dated January 7, 2025, be received.
2. That Council installs linemarking on the western side of Oxide Street between Cobalt Lane and Lane Street to delineate parking spaces, as part of the trial parking arrangements in the area.

CARRIED UNANIMOUSLY

**QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING**

**ITEM 19 - QUESTIONS ON NOTICE NO. 1/25 - DATED JANUARY 07, 2025 - COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE DECEMBER COUNCIL MEETING**

D25/813

**RESOLUTION**

Resolved

Minute No. 47765

Councillor A Chandler moved )  
Councillor M Boland seconded )

1. That Questions On Notice No. 1/25 dated January 7, 2025, be received.

CARRIED UNANIMOUSLY

**QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA**

Broken Hill Airport Terminal Arrival and Departure Lounge

*Councillor Turley referred to the deteriorating state of the waiting chairs in the Arrival and Departure Lounge at the Broken Hill Airport Terminal building and asked that Council considers replacing the chairs.*

The Mayor advised that the cost to upgrade the waiting chairs at the Airport Terminal building would

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JANUARY 29, 2025

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be included in next year's budget for Council's approval.

Disability Ramps and a Progress Update of Council's Disability Inclusion Action Plan

*Councillor Turley advised that the disability carpark space adjacent to the Old Royal Hotel does not contain a ramp to the footpath and asked that disability parking in the City be reviewed to identify disability parking which does not include an access ramp. Councillor Turley also asked for a progress update on the implementation of Council's Disability Inclusion Action Plan.*

The Mayor advised that an update report on the implementation of the Disability Inclusion Action Plan will be presented to a future Council Meeting

Broken Hill Airport Terminal Public Toilets

*Councillor Gillett advised that the public toilets within the Airport Terminal Building were difficult for disabled people to access due to the difference in floor height at the entrance to the toilets. Councillor Gillett requested that Council carryout work to rectify the issue.*

The Mayor advised that Council staff will investigate this matter.

Broken Hill Cemetery

*Councillor Byrne requested that Council staff investigate the issue of traffic congestion at the entrance to the Broken Hill Cemetery, and implement measures to alleviate the traffic issues.*

The Mayor advised that Council staff will investigate this matter.

## **PUBLIC FORUM**

1. School Traffic Speed Zones

*Ms Gigi Barbe advised that, the traffic speed zones at the Broken Hill High School have remained at 40km/hr during the Christmas school holidays and asked if the Traffic Committee could look at this matter before the school holidays finish.*

The Mayor advised that the matter would be investigated.

2. Pro Hart Way

*Ms Melanie Gates, former Landcare Broken Hill Coordinator, advised that Landcare members had held a "Clean-up Pro Hart Way Day" to remove litter and weeds along Pro Hart Way, and thanked Councillors for attending. Ms Gates advised of volunteers who regularly remove litter along Pro Hart Way and asked if Council could provide a permanent bin (and weekly servicing of the bin) for volunteers to use.*

The Mayor advised that a bin will be arranged and also advised of plans to upgrade Pro Hart Way with the installation of accessible walking paths and lighting.

## **CONFIDENTIAL MATTERS**

Nil.

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JANUARY 29, 2025

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There being no further business to consider, the Mayor closed the meeting at 7:56 p.m.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON 26 FEBRUARY 2025. )

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CHAIRPERSON

# REPORTS FROM DELEGATES

1. REPORTS FROM DELEGATES NO. 1/25 - DATED FEBRUARY 18, 2025 -  
DEPUTY MAYOR HICKEYS ATTENDANCE AT AUSTRALIAN MINING CITIES  
ALLIANCE AND REGIONAL CAPITALS IN CANBERRA, 10-12 FEBRUARY 2025  
(D25/7306) ..... 21



ORDINARY MEETING OF THE COUNCIL

February 18, 2025

**ITEM 1**

REPORTS FROM DELEGATES NO. 1/25

SUBJECT: DEPUTY MAYOR HICKEYS ATTENDANCE AT AUSTRALIAN MINING CITIES ALLIANCE AND REGIONAL CAPITALS IN CANBERRA, 10-12 FEBRUARY 2025 D25/7306

**Summary**

Deputy Mayor Hickey submitted a Delegate's Report regarding his attendance at the Australian Mining Cities Alliance and Regional Capitals Meetings held in Canberra from 10 to 12 February 2025.

Please see attached Deputy Mayor Hickeys Delegate's Report.

**Recommendation**

1. That Reports from Delegates No. 1/25 dated February 18, 2025, be received.

**Attachments**

1. [!\[\]\(05a3150ca7eafd44fce8deaa48838121\_img.jpg\)](#) Deputy Mayor Hickey - Delegates Report- AMCA and Regional Capitals

J HICKEY  
DEPUTY MAYOR

## **COUNCILLOR REPORT**

### **AUSTRALIAN MINING CITIES ALLIANCE**

Met at the Minerals Council of Australia Boardroom where we had 3.5 hours at which each board member did a presentation of their region and their area goals and their AMCA goals.

This was a very productive presentation and allowed all members to understand other regions better.

AMCA then had a strategic meeting to determine our priorities and formulate a presentation plan, so we were all on the same wave when talking to ministers.

We then had a meeting with Tania Constable and her 6 advisers for each of their sections.

This was a very good meeting where we discussed our FBT plan for tax free housing at our regions and they gave their opinion and Taxation and suggestions for us to formulate our submission of FBT.

During the meeting I requested that the minerals Council recommend to government that Magnetite Ore be included in the list of Critical Minerals which they agreed to do.

The meeting went for approx. 1 hour and they have offered AMCA the use of their boardroom whenever we are in Canberra and also requested to meet with us whenever we are there.

Our next meeting was with opposition Leader Peter Dutton and Senator Susan Macdonald

Again, a very productive meeting where we submitted our request for FBT exemption on housing and rentals for our AMCA members regions. Mr Dutton was very receptive and actually said if we could produce figures and a submission within the next two weeks then he will have the coalition team take a look and report back. We have figures up until the last Federal Election as the proposal was submitted to Treasury at that time however was dumped by the incoming government. Our operational committee will get these figures updated and submitted within the required two weeks which is a great result and gives me confidence that this will get a good push. AMCA have made it our single priority push.

Further discussion with Mr Dutton and Senator Macdonald gave us a clear understanding that they are very much in favour of mining and resultant industries. I explained our Airport Runway desperation for an upgrade and Mr Dutton questioned me on the figure of \$15M and was pleased that we have had it quoted and we will cover any excess.

### **TUESDAY**

A lot of meetings took place as this was shared day between Regional Cities and AMCA as per below schedule.

The first meeting was with Senator Dean Smith. I considered this to be one of the most productive meetings I have attended over the last 3 years. AMCA put the FBT proposal to the Senator who had heard of the proposition and wanted us to all give our views and was very impressed we were all in agreement and on the same page. He wanted to know who had looked at it and how far it had gone and as I am the longest service board member I explained that it had actually got to Treasury some 3 years ago which he was quite impressed and promised to speak to treasury and get the submission regurgitated and get their opinion. I explained our Airport Runway desperation for an upgrade.

AMCA also met with Madeline Kings advisers and also Dan Repacholi MP for Hunter. This meeting was arranged for me to get his slant on the same job same pay legislation as

against the opinion of the minerals Council. I believe he explained the legislation at length and doesn't believe it could be used unless it was the same company and identical job and hours and with that company having the same employment agreement covering all of their employment although he did agree that you can't be certain until it is tested in court.

8:30am - 9am AMCA Senator Dean Smith See previous report I explained our Airport Runway desperation for an upgrade.

9:30am – 10am RCA Senator Perin Davey - Shadow Minister for Water and Emergency Management Full delegation numerous Regional Cities have drastic water problems Senator Davey spoke at length about MDBA and the problems.

10:30am – 11am RCA The Hon Matt Thistlethwaite MP - Assistant Minister for Immigration One rep to attend I attended this meeting and following contact to me by Hotels in Tibooburra, Milparinks Packsaddle and Pooncarie whereby they can't get holiday visa workers as they are not eligible to sign the 88 day Rural/remote workplace as Tibooburra Milparinka and Packsaddle all come under Broken Hill 2880 postcode and Pooncarie under Wentworth 2648 and therefore cannot get backpacker workers. These places are very close to closing as the owners are burnt out and they drastically need these back packer workers The assistant Minister was not aware of this and advised that I forward a letter of exactly the problem, and he would try to find a solution This directly effects Broken Hill Tourism

11am – 11:30am RCA The Hon. Catherine King MP - Minister for Infrastructure, Transport, Regional Development and Local Government One rep to attend.

Minister King limited the numbers and Broken Hill could not get a meeting.

Very disappointing as we wanted an answer as to why we were not approved for our airport runway under the last round.

1pm – 1:30pm RCA The Hon Dan Tehan MP - Shadow Minister for Immigration and Citizenship One rep to attend As with the above report to the Assistant Minister regarding Tibooburra Milparinka Packsaddle Pooncarie I explained the problem and the Shadow Minister departing words were "Jim if we are successful in winning Government I promise I will fix that problem for you"

2:30pm – 3:00pm ACMA - Minister King Minister Madelain King however she was called into Parliament, and we had her Staffers I explained our Airport Runway desperation for an upgrade.

2:30pm - 3:00pm RCA: The Office of the Hon Clare O'Neil MP - Minister for Housing, Minister for Homelessness, Minister for Small Business. One rep to attend General Manager Jay attended as it was a double up time slot. The General Manager discussed the need for the Federal Government and State Government to better coordinate the acquisition of land for new housing subdivisions, when it is subject to the Native Title Act, to reduce the length of time and costs involved for all parties. The need for additional funding to ensure new subdivision for residential and commercial and infrastructure read. The AMCA proposal for FBT Tax reform was also raised in this meeting.

3.30pm - 4.00pm RCA The Hon Darren Chester MP - Shadow Minister for Regional Education, Shadow Minister for Regional Development, Shadow Minister for Local Government and Territories Full delegation I explained our Airport Runway desperation for an upgrade, and he said, "Yes Jim, Mark Coulton has told me of the urgency".

The previous meeting of Regional Cities I attended by Teams however it is very obvious if you are not at the table, you don't get a hearing or the attention of the ministers.

I believe it was a very worthwhile trip and all ministers are well aware of Broken Hill future with our new mining operations and future proposed operations including the Pinnacles Silver Mine.

Thank you for the opportunity to represent and promote Broken Hill

# RECOMMENDATIONS OF THE INFRASTRUCTURE AND ENVIRONMENT COMMITTEE MEETING HELD MONDAY, 17 FEBRUARY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 20/25 - DATED FEBRUARY 10, 2025 - DRAFT WASTE AND SUSTAINABLE MATERIALS STRATEGY 2025-2035 AND SUSTAINABILITY STRATEGY 2025-2030 FOR PUBLIC EXHIBITION (D25/6054) ..... 27

## Recommendation

1. That Broken Hill City Council Report No. 20/25 dated February 10, 2025, be received.
  2. That Council endorses the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 for the purpose of public exhibition.
  3. That the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 be placed on public exhibition for submissions to be received for a period of 28 days.
  4. That Council receives a further report at the conclusion of the exhibition period, detailing submission and recommend changes arising, with a view to adopting the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030
2. BROKEN HILL CITY COUNCIL REPORT NO. 18/25 - DATED FEBRUARY 10, 2025 - TOWN SQUARE - LOCATION OF THE WOMEN'S MINING MEMORIAL (D25/6064) ..... 143

## Recommendation

1. That Broken Hill City Council Report No. 18/25 dated February 10, 2025, be received.

2. That Council consider the results of the public survey, advertised from 30 January 2025 to 10 February 2025, relating to the preferred location of the Women's Mining Memorial.
  3. That Council approve the result of the public survey and re-establish the Women's Mining Memorial in the preferred location of Option 1, on the Northeastern Corner of Town Square.
3. BROKEN HILL CITY COUNCIL REPORT NO. 19/25 - DATED DECEMBER 16, 2024 - MINUTES - 28 NOVEMBER 2024 BROKEN HILL LEAD REFERENCE GROUP (D24/60928) ..... 148

**Recommendation**

1. That Broken Hill City Council Report No. 19/25 dated December 16, 2024, be received.
2. That the minutes of the Broken Hill Lead Reference Group Meeting held 28 November 2024 be received.



## INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

February 10, 2025

**ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 20/25

SUBJECT: DRAFT WASTE AND SUSTAINABLE MATERIALS STRATEGY 2025-2035 AND SUSTAINABILITY STRATEGY 2025-2030 FOR PUBLIC EXHIBITION D25/6054

**Recommendation**

1. That Broken Hill City Council Report No. 20/25 dated February 10, 2025, be received.
2. That Council endorses the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 for the purpose of public exhibition.
3. That the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 be placed on public exhibition for submissions to be received for a period of 28 days.
4. That Council receives a further report at the conclusion of the exhibition period, detailing submission and recommend changes arising, with a view to adopting the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030

**Executive Summary:**

In May 2024, Council engaged Talis Consultants to assist in updating our Sustainability Strategy 2025-2030 (SS) and to help develop a Waste and Sustainable Materials Strategy 2025-2035 (WaSMS) for Council.

The WaSMS is designed to help Council meet the community's expectation of greater resource recovery, to align with the NSW Waste and Sustainable Materials Strategy 2021-2027, and to ensure Council is managing waste in accordance with best practice.

The SS will assist Council in developing and integrating sustainability in Council's operations and minimise the impact Council and the community have on the environment through ethical governance, whilst strengthening economic, social and environmental resilience.

This report seeks endorsement of both the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 for the purpose of public exhibition for a period of 28 days, to allow the community to provide feedback on the strategies. At the end of the 28-day period, a further report will be presented to Council detailing submission and recommend changes arising, with a view to adopting the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030. Upon adoption the previous version of the Sustainability Strategy 2018-2023 will become obsolete.

**Report:**Waste and Sustainable Materials Strategy 2025-2035:

Council has long recognised the benefits of local transformation of waste through recycling and resource recovery initiatives but remains hampered by its isolation and long transport distances to end-use markets. Council's Waste and Sustainable Materials Strategy 2025-

2030 has been developed to address its unique position with respect to location, services and population, building upon the existing waste services Council provides to the community.

The WaSMS aligns with the strategic direction of the NSW WaSMS, whilst retaining as much of the social, economic, and skills-based benefits of local transformation of waste as possible. It has been specifically developed to be flexible and adaptable, allowing Council to pivot to respond to any future policy or regulatory changes.

The WaSMS was developed within the following stages.

- Drivers for Change.
- Where are we today?
- Where do we want to get to?
- How are we going to get there?

The WaSMS has a 10-year strategic delivery horizon, from 2025 to 2035, accompanied by an initial five (5) year Action Plan. Council can revisit the Action Plan at the end of the 5-year period and develop the second one based on the WaSMS and progress made in the first five (5) years. Both the WaSMS and Action Plan will be implemented by Council's Waste Services team.

The NSW WaSMS includes a number of targets for Council's to work towards. These include:

- 10% reduction of total waste generated per person by 2030
- 80% average recovery rate from all waste streams by 2030 – when considering all waste diverted from landfill i.e. materials classified as Clean Recycling, On-Site Reuse and Stockpiled On-site.
- Halve the amount of organic waste sent to landfill by 2030.

Taking into account the NSW WaSMS and the expectations of the community, Council's strategic objectives for the WaSMS 2025-2035 are:

- Reduce generation of waste;
- Increase sustainable recovery of resources from waste;
- Increase diversion of waste from landfill;
- Leverage commercial benefits of waste transformation locally;
- Limit the impact of waste management on the natural and built environment;
- Support development of regional collaboration for improved waste management planning and investment; and
- Support development of innovative circular economy mechanisms and solutions.

#### Sustainability Strategy 2025-2030:

This Sustainability Strategy and Implementation Plan 2025-2030 has been developed alongside Council to help guide the integration of policies and strategic actions that will facilitate sustainability across Broken Hill over the next 5 years and builds on Council's former Sustainability Strategy 2018 – 2023. The purpose of developing and integrating sustainability in Council's operations is to minimise the impact Council and the community has on the environment through ethical governance, whilst strengthening economic, social and environmental resilience. Council has identified that to develop a more sustainable region we must consider these 4 principles in the following manner:

1. **Economic Sustainability:** Ensuring the cost-effective delivery of works and services, and appropriate maintenance and renewal of Council assets that ensures current and future financial sustainability for the Broken Hill region.
2. **Environmental Sustainability:** Living within the means of our ecological environment, by mitigating overexploitation of natural resources, such as energy fuels, land and water, by consuming at a sustainable rate, and making decisions that prioritise the protection and maintenance of the natural environment.
3. **Social Sustainability:** Council to facilitate social well-being through collaboration and transparency by engaging with community during decision-making processes to help build and support an inclusive community.
4. **Sustainable Governance:** Council to embed transparent and ethical practices within functions of the organisation through managing and setting targets, reporting processes, strengthening internal and external stakeholder relationships particularly with community, and ensuring a high level of accountability is maintained for continual improvement.

The targets set out in this Strategy are informed by Council's own Community Strategic Plan – Your Broken Hill 2040, Annual Report 2022/2023, Economic Development Strategy 2022-2027, and other issue specific plans and strategies. Careful consideration has been given to planning priorities and actions identified in relevant State and National plans and strategies. The themes and targets identified within this strategy align with the Sustainable Development Goals (SDGs) set out in the United Nations 2030 Agenda for Sustainable Development.

During the development of Council's 2040 Community Strategic Plan (CSP), the community was consulted about their aspirations for Broken Hill. Among the highest priority themes identified in during consultation with the community related to the conservation and preservation of the natural environment and greater reduction of human impacts on the surrounding environment to ensure a sustainable and healthy community as defined in Key Direction 3 – Our Environment within Council's CSP.

As part of Key Direction 3 – Our Environment, three objectives were identified:

- 3.1 Our Environmental footprint is minimised.
- 3.2 Natural environments and flora and fauna are enhanced and protected.
- 3.3 Proactive, innovative and responsible planning that supports the community, the environment and beautification of the City.

Our Sustainability Strategy and Implementation Plan 2025 - 2030 focuses on 11 Core Themes which were developed to achieve the goals realised by the CSP 2040 under Key Direction 3 – Our Environment. The 11 Core Themes are:

| # | Core Themes       | Priorities  |
|---|-------------------|---|
| 1 | Energy Efficiency | Reduce energy use, costs and Greenhouse Gas Emissions.                              |
| 2 | Renewable Energy  | Produce energy from renewable sources to reduce costs and Greenhouse Gas Emissions. |
| 3 | Gas Consumption   | Reduce energy use, costs and Greenhouse Gas Emissions.                              |
| 4 | Transport Energy  | Reduce fuel consumption promote active transport (reduce greenhouse gases).         |

|    |  |  |
|----|--|--|
| 5  | Sustainable Procurement                              | Use procurement to support positive environmental, social and economic outcomes. |
| 6  | Carbon Emissions                                     | Measure and reduce Greenhouse Gas Emissions.                                     |
| 7  | Water  | Reduce water use, costs and have a positive impact on liveability.               |
| 8  | Waste  | Reduce waste to landfill, increase recycling and re-use of resources.            |
| 9  | Minimising the Environmental Impacts of Mining       | Improve the liveability of Broken Hill.  |
| 10 | Enhancing and Protecting the Natural Flora and Fauna | Improve the liveability of Broken Hill.  |
| 11 | Built Environment                                    | Improve the liveability of Broken Hill.  |

This report seeks endorsement of both the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030 for the purpose of public exhibition for a period of 28 days, to allow the community to provide feedback on the strategies. At the end of the 28-day period, a further report will be presented to Council detailing submission and recommend changes arising, with a view to adopting the Waste and Sustainable Materials Strategy 2025-2035 and Sustainability Strategy 2025-2030. Upon adoption the previous version of the Sustainability Strategy 2018-2023 will become obsolete.

### Community Engagement:

Talis held workshops with Council's Waste Officers, Council's Elected Body and conducted community consultation through a community survey attached to Council's website and social media pages. These workshops along with the Community Strategic Plan were used to help identify develop goals that align with community expectations for both the WaSMS and SS.

### Strategic Direction:

|                |       |  |
|----------------|-------|--|
| Key Direction: | 3     | Our Environment  |
| Objective:     | 3.1   | Our Environmental footprint is minimised.  |
|                | 3.2   | Natural environments and flora and fauna are enhanced and protected.   |
|                | 3.3   | Proactive, innovative and responsible planning supports the community, the environment and beautification of the City.                                   |
| Strategy:      | 3.1.1 | Implement measures to reduce the city's carbon footprint and enhance the circular economy by educating and demonstrating the use of renewable resources. |
|                | 3.1.2 | Educate the community on measure to avoid waste and reduce littering and waste to landfill.  |
|                | 3.1.3 | Investigate and plan for the minimisation of environmental, social and rehabilitation impacts associated with mining activity on the City.               |
|                | 3.1.4 | Pursue opportunities for scale renewable energy and back up battery capability and investigate new technologies as they emerge.                          |
|                | 3.2.1 | Recognise and communicate the fragility of the natural environment and insist on its respectful use and the protection                                   |

|  |       |   |
|--|-------|---|
|  |       | and restoration of local biodiversity, lands and accessibility to the night sky.  |
|  | 3.2.2 | Increase awareness and understanding of climate change and active protection of the nature environment.   |
|  | 3.2.3 | Protect, rehabilitate and enhance regeneration areas and commons for the benefit of the City and in accordance with the National Heritage listing.                                |
|  | 3.2.4 | Minimise the impact of feral and domestic animals and noxious weeds on the natural environment.   |
|  | 3.2.5 | Advocate for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system, and maintaining the health of the Darling Baaka River. |
|  | 3.3.1 | Encourage measure that limit the impact of the changing climate and enhance environmentally sustainable buildings and land use planning.  |
|  | 3.3.2 | Create green and resilient environments by improving tree cover, native vegetation, landscaping and water management systems.   |
|  | 3.3.3 | Preserve the heritage and streetscapes of the City.   |
|  | 3.3.4 | Reuse and repurposing of the existing build environment are managed in a sustainable manner.  |

**Relevant Legislation:**

Recycling and Waste Reduction Act 2020  
 Protection of the Environment Operations Act 1997  
 Waste Avoidance and Resource Recovery Act 2001  
 Climate Change (Net Zero Future) Act 2023  
 Local Government Act 1993

**Financial Implications:**

Any Initiatives adopted because of the WaSMS and SS, will be budgeted as per available funding and usual approval process.

**Attachments**

1. [↓](#) Broken Hill Waste and Sustainable Materials Strategy 2025-2035
2. [↓](#) Broken Hill Sustainability Strategy and Implementation Plan 2025-2030

CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER





| QUALITY CONTROL      |  |                |          |
|----------------------|--|----------------|----------|
| KEY THEME            | 3. Our Environment   |                |          |
| OBJECTIVE            | 3.1 Our environmental footprint is minimised   |                |          |
| STRATEGY             | 3.1.2 Educate the community on measures to avoid waste and reduce littering and waste to landfill  |                |          |
| FUNCTION             | Waste Management   |                |          |
| EDRMS REFERENCE      | 11/200   | FILE REFERENCE | D25/6177 |
| RESPONSIBLE POSITION | Waste and Sustainability Manager   |                |          |
| APPROVED BY          | General Manager  |                |          |
| REVIEW DATE          | December 2035  |                |          |
| DATE                 | ACTION   | MINUTE NUMBER  |          |
|                      |  |                |          |
| NOTES                | Front Cover Image: Broken Hill Waste Management Facility.<br>Content and images provided by Talis Consulting Pty Ltd.<br>© Copyright Talis Consultants Pty Ltd<br><i>Copyright of this document or any part of this document remains with Talis Consultants Pty Ltd and cannot be used, transferred, or reproduced in any manner or form without prior written consent from Talis Consultants Pty Ltd.</i> |                |          |
| ASSOCIATED DOCUMENTS | Landfill Environment Management Plan<br>Broken Hill Sustainability Strategy 2025 - 2030  |                |          |

### Acknowledgement of Country

Broken Hill City Council acknowledges the traditional owners of the land upon which we meet today, the land of the Wilyakali people and pay our respects to their elders; past, present and emerging.

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## Acronyms

| Abbreviation | Full Form  |
|--------------|--|
| CCMAP        | Climate Change Mitigation and Adaptation Plan    |
| C&D          | Construction and Demolition (Waste)              |
| CDS          | Container Deposit Scheme                         |
| C&I          | Commercial and Industrial (Waste)                |
| CRC          | Community Recycling Centre                       |
| CSP          | Community Strategic Plan                         |
| DWMC         | Domestic Waste Management Charge                 |
| EPA          | (NSW) Environment Protection Authority           |
| EPL          | Environment Protection Licence                   |
| EfW          | Energy from Waste                                |
| FOGO         | (Combined) Food Organics and Garden Organics     |
| GO           | Garden Organics                                  |
| GHG          | Greenhouse Gas (emissions)                       |
| IPART        | Independent Pricing and Regulatory Tribunal      |
| LGA          | Local Government Area                            |
| MRF          | Material Recovery Facility                       |
| MSW          | Municipal Solid Waste                            |
| OLG          | Office of Local Government                       |
| PFAS         | Per- and Poly-Fluoroalkyl Substances             |
| RENEW        | Regional Networks for Effective Waste Management |
| REZ          | Renewable Energy Zone                            |
| ROS          | Rest of State                                    |

## **1. INTRODUCTION**

Broken Hill City Council (Council) has long recognised the benefits of local transformation of waste through recycling and resource recovery initiatives but remains hampered by its isolation and long transport distances to end-use markets.

Council now seeks to develop its own 10-year Waste and Sustainable Materials Strategy 2025-2035, with particular emphasis on delivering strategic improvement of waste and resource recovery through a more circular and sustainable delivery lens. This is in direct response to community expectations of greater resource recovery, the NSW *Waste and Sustainable Materials Strategy* (WaSMS) 2021-2027, and to ensure Council is managing waste in accordance with best practice. In addition, Council has identified its desire to explore waste management solutions that will consider new and innovative material processing solutions to achieve greater resource recovery.

### **1.1 STATEMENT OF DOCUMENT PURPOSE**

Council's Waste and Sustainable Materials Strategy 2025-2030 (the Waste Strategy) has been developed to address its unique position with respect to location, services and population, building upon the existing waste services Council provides to the community.

The Strategy aligns with the strategic direction of the NSW WaSMS, whilst retaining as much of the social, economic, and skills-based benefits of local transformation of waste as possible. It has been specifically developed to be flexible and adaptable, allowing Council to pivot to respond to any future policy or regulatory changes.

### **1.2 STAGES OF STRATEGY DEVELOPMENT**

Development of the Strategy was undertaken within the following primary stages.

The primary stages were:

- Drivers for Change – A review of key policy in context of delivering positive change in regional waste management outcomes.
- Where are we today? – A review of current operations, services, and their relative performance.
- Where do we want to get to? – A statement of strategic vision and objectives a new Waste Strategy will be required to deliver.
- How are we going to get there? – Development of a strategic framework with specific actions to improve how waste is managed and embedded resources recovered within the local government area (LGA).

### **1.3 STRATEGY DELIVERY**

The Strategy has a 10-year strategic delivery horizon, from 2025 to 2035, accompanied by an initial five (5) year Action Plan. Council can revisit the Action Plan at the end of the 5-year period and develop the second one based on the Strategy and progress made in the first five (5) years.

Both the Strategy and Action Plan will be implemented by Council's Waste Services team.

### **1.4 STAKEHOLDER ENGAGEMENT**

The Strategy and its Action Plan were developed within a close working relationship between Talis and Council.

Council was engaged within development of the Strategy at three key touchpoints. These were:

- Request for Information – initial request for LGA-specific data and information.
- Strategy Development Workshops— separate workshops with staff and Councillors to discuss the draft vision, strategic objectives and high-level Actions to deliver these.
- Community Consultation via a voluntary survey.

### **1.5 SOURCE OF DATA AND INFORMATION**

Council provided Annual Facility Reports and Local Government Waste and Resource Recovery (LG WARR) Data Survey from FY20/21, FY21/22 and FY22/23, which formed the basis of the calculations for the waste generated and managed by Council, as well as the waste projections used within this report.

## **2. DRIVERS FOR CHANGE**

Drivers for change, or more commonly referred to as *drivers for improvement in waste service delivery and operational performance*, broadly include the framework of regulations, policies, strategies, plans and guidelines (policy) at the local, regional, state, and national level, as well as a number of waste industry Guiding Principles. They influence and guide the development of new waste strategies by providing the context in which it needs to be developed and delivered.

These drivers are either related directly to waste management and resource recovery, or indirectly related to it, for example, to sustainability, such as reducing greenhouse gas emissions/climate change/net zero emissions and driving the development of a local circular economy.

It is important to recognise that the current Policy environment at both the national and state level is very much in a state of flux, with rapid changes occurring, especially on the climate change front, transferring delivery of key objectives and targets to the waste management industry. The full extent of recent changes on the local government sector remains to be seen, but it is generally understood that Councils will shoulder increased responsibilities and their associated costs related for waste management and to reduce their impacts on climate change. There is also the growing requirement for local government to be more prepared to assess and mitigate risks of waste service delivery in the face of climate change.

For example, the NSW WaSMS target of halving organics landfilled by 2030 is one example of this, working hand-in-hand with the state mandating the source separation and collection of food and garden organics for households by 2030 and selected businesses (including large supermarkets and hospitality businesses) by 2025. These initiatives support the state target of net zero emissions from organics to landfill by 2030.

### **2.1 SUMMARY OF POLICY**

A summary of the combined direction of Policy driving change within the waste industry is presented below, whilst a more detailed synopsis is presented within **Appendix A**.

- National Waste Policy (2018)
- National Waste Policy Action Plan (2019)
- National Plastics Plan (2021)
- National Food Waste Strategy
- NSW Circular Economy Policy Statement (2019)
- NSW DPIE Waste and Sustainable Materials (WaSM) Strategy (2021 – 2041)
- NSW EPA WaSM Program Funding (2021 onwards)
- NSW DPIE Plastics Action Plan (2021 – 2041)
- NSW EPA Waste Delivery Plan
- NSW DPIE Infrastructure Plan (2021 – 2041)
- NSW EPA Climate Change Policy (2023)
- NSW EPA Climate Change Action Plan (2023 – 2026)
- NSW EPA Strategic Plan (2021 – 2024)
- NSW EPA EfW Infrastructure Plan (2021)
- NSW DPIE Net Zero Plan - Stage 1 (2020 – 2030)

Key components of Policy assessed as influential for development of a new waste strategy are summarised below under common subject matter headings.



#### **2.1.1 Sustainable Procurement**

- Adoption of policy to improve recycled content procurement.
- Development of procurement targets for recycled content, including how they will be calculated, achieved and audited.
- Reporting on progress in achieving procurement targets with recycled content, particularly those which have significantly increased use of recycled materials within infrastructure projects.
- Facilitate joint council procurement of waste services.

#### **2.1.2 Strategic Infrastructure, Planning and Investment**

- Analysis and reporting of requirements for infrastructure capacity to process paper/cardboard, glass, plastics and tyres.
- Building industry capacity to collect, recover, recycle, and remanufacture from waste.
- Identification of opportunities to increase uptake of recycled content within development of buildings and infrastructure, in particular plastics, rubber and glass.
- Create new job opportunities associated with innovative technologies.
- Invest in innovation and innovative processing technologies which lower the cost of renewable energy and/or emissions released (clean technology program).
- Consider future, new waste streams associated with a low carbon economy, such as batteries and solar panels.

#### **2.1.3 Avoid Generation of Waste**

- Support of programs for business and communities to avoid generation of waste and divert waste from landfill, particularly food waste, including community-based "repair" of waste.
- Delivery of targeted programs to businesses to identify and avoid waste generation and increase efficiency of use of materials and their recovery from waste streams.
- Reduce total waste per person by 10% by 2030.

#### **2.1.4 Community Waste Awareness and Education Programs**

- Use of community education programs to reduce food waste, in particular.
- Improve quality of co-mingled MRF recyclates through a "whole-of-value chain" approach.
- Foster behaviour change through education and engagement.

#### **2.1.5 Circular Economy (CE)**

- Support and promotion of CE principles – support innovation, sustainable procurement, high quality consistent recycling, value organics, product stewardship, circular design, re-use and repair and responsible packaging.
- Supporting and promotion of CE principles within businesses.
- Community and industry actively contribute to a CE.
- Leverage government purchasing power to stimulate local CE.
- Design for the multiple uses at the highest value– such as reuse, sharing, remanufacturing and refurbishment as preference to recycling.
- Advocacy to support best-practice CE mechanisms, such as product stewardship and responsible packaging design.

- Development of new markets for recovered re-processed and re-manufactured commodities.
- Resilient systems and robust markets are available to keep waste materials circulating and to de-carbonise the NSW economy.
- Support reuse of crushed glass, particularly road construction and other civil works.
- Support growth of sustainable markets for high quality, processed organics.
- Support reuse and repair.
- Explore more effective means to improve data reporting and sharing of information.

#### **2.1.6 Improve Waste Management and Resource Recovery**

- Leveraging existing regional development programs to support better waste management and resource recovery.
- Achieve 80% average recovery rate for all waste streams by 2030.
- Ensure the harmful impacts of waste are reduced and waste minimised.
- Promote landfill consolidation and environmental improvements plans.
- Support increased supply of higher-grade paper available for recycling (to replace non-recyclable packaging).
- Support higher grade tyre crumbing, tyre-derived fuel, and exploring processing tyre-derived polymers (TDP).
- Investigate landfill options past 2040 (when existing capacity exhausted).
- Focus on landfill diversion options for problem wastes such as textiles.

#### **2.1.7 Improve Hazardous Waste Management**

- Better management of end-of-life disposal of products containing hazardous substances.

#### **2.1.8 Divert Organics from Landfill**

- Delivery of kerbside FOGO collection for households and businesses.
- Support for organics processing facilities.
- Halve landfilled organic waste by 2030.
- Achieve net zero emissions from organic waste by 2030, including:
  - Separate collection of food and garden organics from all NSW households by 2030.
  - Separate collection of food waste from businesses that generate highest volumes – includes large supermarkets and hospitality, by 2025.
- Take action to reduce emissions and mitigate climate change impacts aligned with the principles in the NSW Net Zero Plan 2050.
- Increase uptake of landfill gas capture.
- Create a carbon negative waste sector.

#### **2.1.9 Reduce Litter**

- Reduce overall litter by 60% by 2030 and plastic litter by 30% by 2025.
- Reduce cigarette butt litter in particular.

#### **2.1.10 Avoid Plastic Waste**

- Eliminate single use plastics by 2025.
- Triple plastics recycling rate by 2030.
- Accelerate transition to better plastic products.

#### **2.1.11 Reduce Illegal Dumping and Waste Crime**

- Reduce and prevent illegal dumping.

#### **2.1.12 Develop Energy from Waste**

- Use non-combustion technology, particularly that derived from waste feedstock, producing energy on site for industrial and/or manufacturing purposes.

### **2.2 POLICY FRAMEWORKS**

#### **2.2.1 National Framework**

The *National Waste Policy – Less Waste, More Resources* was released by the Department of the Environment and Energy in 2018 and provides a framework for collective action by businesses, governments, communities, and individuals until 2030. The policy identifies the following seven targets:

- Ban the export of waste plastic, paper, glass, and tyres, commencing in the second half of 2020.
- Reduce total waste generated in Australia by 10% per person by 2030.
- 80% average resource recovery rate from all waste streams following the waste hierarchy by 2030.
- Significantly increase the use of recycled content by governments and industry.
- Phase out problematic and unnecessary plastics by 2025.
- Halve the amount of organic waste sent to landfill by 2030.
- Make comprehensive, economy-wide, and timely data publicly available to support better consumer, investment and policy decisions.

#### **2.2.2 State Framework**

The NSW government released the WaSMS Stage 1 as the first stage of a 20-year strategy focusing on the environmental benefits and economic opportunities to reduce waste, improve waste management and increase material recycling.

The WaSM Strategy aims to reduce waste generated and increase recycling through adoption of the Targets outlined in [Error! Reference source not found.](#)<sup>1</sup>.

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<sup>1</sup> Source: *NSW Waste and Sustainable Materials Strategy 2041: Stage 1 – 2021-2027*  
Waste and Sustainable Materials Strategy 2025-2035

The NSW government has also recently released the NSW Litter Prevention Strategy 2022–30 and the Illegal Dumping Prevention Strategy 2022-27, both of which underpin the WaSMS.



**Figure 2-1 - NSW WaSMS Targets**

To achieve the WaSMS targets of halving food waste to landfill and achieving net zero emissions from organics in landfill by 2030, the government will require the separate collection of:

- Food and garden organics from all NSW households by 2030; and
- Food waste from businesses that generate the highest volumes, including large supermarkets and hospitality businesses, by 2025.

Based on an assessment of waste and circular economy infrastructure needs over the next decade and beyond, the government has identified three key areas to focus on – residual waste, organics, and plastics. Recovery and recycling infrastructure will need to keep pace with demand and to support this, there will need to be investment in new and upgraded facilities from now to 2030 to prevent any shortfall in capacity.

Getting the right infrastructure in the right place will be critical to recover, reuse and extend the life of most materials. The *WaSMS Guide to Future Infrastructure Needs 2021* reviews the waste infrastructure requirements in NSW to underpin this change.

The NSW Government has also released the Energy From Waste (EfW) Infrastructure Plan. The Parkes Special Activation Precinct (SAP) has been identified as one of the priority locations to host a waste from energy facility, along with West Lithgow Precinct, Richmond-Valley Regional Jobs Precinct and Southern Goulburn Mulwaree Precinct.

The *NSW Plastics Action Plan* supports the *WaSM*. The *NSW Plastics Action Plan* will assist in delivering the following targets from the *WaSM Strategy*:

- Phase out problematic and unnecessary plastics by 2025.
- Reduce the total waste generated by 10% per person by 2030.
- Achieve an average 80% recovery rate of resources from all waste streams by 2030.
- Significantly increase the use of recycled content by government and industry.
- Reduce plastic litter items by 30% by 2025.
- Reduce the overall litter by 60% by 2030.
- Triple the plastics recycling rate by 2030.

The Net Zero Plan Stage 1 (2020 – 2030) is the foundation for NSW's action on climate change and goal to reach net zero emissions by 2050, helping to achieve the State's objective to deliver a 70% reduction in emissions by 2035 compared to 2005 levels. The Plan supports a range of initiatives targeting energy, electric vehicles, hydrogen, primary industries, technology, built environment, carbon financing and organic waste.

### **2.2.3 Regional Framework**

Broken Hill City Council is within the NetWaste voluntary regional waste group, which spans almost 40% of the State. NetWaste's *Regional Waste and Sustainable Materials Strategy 2023 – 2027*<sup>2</sup>, adopted in 2023, outlines a regional commitment for collective action to reduce waste and increase resource recovery across its 25 member Councils.

### **2.2.4 Local Framework**

The *Local Government Act 1993* sets out the legal framework, governance, powers, and responsibilities of councils in New South Wales. Guiding principles for councils include:

- Conducting functions in a way that provides the best possible value for residents and ratepayers.
- Planning strategically for the provision of effective and efficient services to meet the diverse needs of the local community.
- Collaborating co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- Working with others to secure appropriate services for local community needs.

Councils may provide goods, services, and facilities, and conduct activities, appropriate to the current and future needs within their local community and of the wider public. The *Act* sets out the functions of councils, including its service functions such as, providing community health, recreation, education and information services, environmental protection, and waste removal and disposal. A council must also levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

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<sup>2</sup> [https://www.netwaste.com.au/wp-content/uploads/2023/03/TW22135\\_NetWaste\\_Regional-Waste-and-Sustainable-Materials-Strategy-2023-2027\\_5.0.pdf](https://www.netwaste.com.au/wp-content/uploads/2023/03/TW22135_NetWaste_Regional-Waste-and-Sustainable-Materials-Strategy-2023-2027_5.0.pdf)

#### **2.2.4.1 Community Strategic Plan**

Council's *Community Strategic Plan* (CSP)<sup>3</sup> is a key element within the integrated planning and reporting framework. This framework aims to streamline a council's operations and optimise the use of resources. The CSP addresses four key questions for the community:

- Where are we now?
- Where do we want to be in ten years' time?
- How will we get there?
- How will we know when we have arrived?

The implementation of the CSP is supported by a suite of integrated plans that include actions to support the strategies identified in the CSP. These include the following:

- Delivery Program – a 4-year (4) plan that sets out the strategies from the CSP that will be priorities for the current council term.
- Operational Plan – an annual plan containing detailed actions from the Delivery program.
- Resourcing Strategy – a suite of key plans that support the implementation of the CSP, focusing on finances, workforce, and asset management.

Sustainable waste services are commonly included as a high-level entry within the Environment sections, or similar, within the regional CSPs.

Specifically, Objective 3.1 Our environmental footprint is minimised, aims to Educate the community on measures to avoid waste and reduce littering and waste to landfill (3.1.2).

In the future Council hopes to be recycling waste into needed products by implementing programs and partnerships that address reduction of waste. Successful waste reduction outcomes aim to be celebrated.

#### **2.2.4.2 Sustainability Strategy 2018-2023**

Council's Sustainability Strategy is designed to align with the United Nations' Sustainable Development Goals (SDGs), reflecting Council's commitment to fostering a sustainable and resilient community. Through a series of action plans, the Strategy outlines how Council will contribute to global sustainability efforts while addressing local priorities. The Strategy includes 11 Action Plans, as follows:

- Energy Efficiency Plan
- Renewable Energy Plan
- Gas Consumption Plan
- Transport Energy Plan
- Sustainability Procurement Plan
- Carbon Emissions Plan
- Water Plan
- Waste Plan
- Minimising the Environmental Impacts of Mining

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<sup>3</sup> Community Strategic Plan - *Your Broken Hill 2040*, Broken Hill City Council, 2022 (nsw.gov.au)

- Plan for Enhancing and Protecting the Natural Flora and Fauna
- Built Environment Plan

Council is currently in the process of developing a new Sustainability Strategy, which will also include 11 Action Plans, each with their own actions and targets. Action Plan 8 is focused on waste and speaks to resource recovery, material segregation and the circular economy.

#### **2.2.4.3 Climate Change**

Although the Council does not currently have a formal climate change policy or a dedicated climate change action plan, it recognizes the importance of addressing climate change as a significant, overarching issue. This acknowledgment informs and influences the Council's approach to decision-making across various sectors. Environmental sustainability, climate resilience, and the potential impacts of climate change are considered when planning projects, setting priorities, and developing policies. The Council is committed to taking these factors into account even without a structured policy, ensuring that climate change is factored into its overall governance and community responsibility.

#### **2.2.4.4 Waste Policy**

Council's Waste Services policy defines conditions and provides the setting of fees for the collection and disposal of waste and commercial wastes which originate in the Broken Hill local government area (LGA). The policy provides a regular and efficient household waste collection and disposal service to meet the needs of the Broken Hill Community in a cost-effective manner and provides a range of commercial waste service options to meet the needs of the business community of Broken Hill.

#### **2.2.4.5 Renewable Energy Action Plan**

The *Broken Hill Renewable-Energy-Action-Plan 2020* references bioenergy as it relates to waste, noting that residential and commercial waste may be a potential source of energy to provide for Council's future needs. This could include waste cooking oil being converted into biodiesel to run heavy fleet or landfill gas generation. The Plan notes that a specific high-level audit of organic waste streams would be the starting point for investigating bioenergy.

### **2.3 GUIDING PRINCIPLES**

The guiding principles presented below provide the basis for driving improved change within the waste management and resource recovery industry. The principles influence the approaches to facilitate greater diversion of waste from landfill, guide better practices and improve performance. The principles include the internationally recognised circular economy, waste hierarchy, along with state-based initiatives of net zero emissions and sustainable procurement. These principles form the basis upon which the Strategy has been developed.

#### **2.3.1 Circular Economy**

NSW is transitioning to a circular economy over the next 20 years. A circular economy aims to 'close the loop on waste' by minimising what we throw away, and using and reusing our resources efficiently, making them as productive as possible. It is an alternative to the traditional linear economy (take, make, use, dispose), which refers to taking resources, making goods that are then bought and used to then be disposed of as waste as shown in **Figure 2.2**.



Figure 2-2: Circular Economy

The NSW Circular Economy Policy Statement<sup>4</sup> (NSW EPA, 2019) guides the ambition and approach to a circular economy and establishes seven principles to maximise the use and value of resources including:

- Sustainable management of all resources.
- Valuing resource productivity.
- Design out waste and pollution.
- Maintain the value of products and materials.
- Innovate novel solutions for resource efficiency.
- Create new circular economy jobs.
- Foster behaviour change through education and engagement.

Benefits of implementing a circular economy concept include job creation, reduction in carbon emissions and improved resource efficiency.

### 2.3.2 Waste Hierarchy

The waste management hierarchy is an internationally adopted principle and concept which lists waste management options in order of preference according to their sustainability and environmental impacts.

The hierarchy has been adopted within the Strategy as the basis for classifying and assessing the various resource recovery options which are being considered to assist Council to improve waste management.

<sup>4</sup> <https://www.epa.nsw.gov.au/-/media/epa/corporate-site/resources/recycling/19p1379-circular-economy-policy-final>



Options which achieve outcomes higher up the hierarchy are preferred over those located further down the hierarchy.



**Figure 2-3: 9 R's of CE (Circular Australia, 2023)**

### **2.3.3 Net Zero Emissions**

Climate change is affecting communities across Australia and across the globe. The NSW Government's *Net Zero Plan Stage 1: 2020-2030*<sup>5</sup> is the foundation for the State's action on climate change and its goal to reach net zero emissions by 2050. It outlines the NSW Government's plan to act and protect our future in collaboration with industry, communities, and households. Delivery of the Plan is aimed at growing the economy, creating jobs, and reducing emissions to ensure NSW is well placed to prosper in a low carbon world.

The Plan aims to deliver a 50% cut in emissions by 2030 compared to 2005 levels as the first stage to achieving net zero emissions by 2050. By reducing emissions, local Councils can help to increase the resilience of their communities and function as a catalyst for NSW to meet its net zero emissions goals. Supporting this Plan is the EPA's *Climate Change Policy* and its companion document, the *Climate Change Action Plan 2023–26*<sup>6</sup>, which sets out the roadmap for how NSW will achieve net zero.

NSW Councils have a key role in the shift to net zero emissions as leaders, place makers and through their connection to local communities. Council can support the transition through

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<sup>5</sup> Net Zero Plan, Stage 1: 2020-2030 ([nsw.gov.au](https://nsw.gov.au))

<sup>6</sup> Climate Change Action Plan 2023–26 ([nsw.gov.au](https://nsw.gov.au))

<sup>7</sup> LGNSW, Sustainable Procurement Guide

reducing their own emissions across their operations and through the provision of essential services such as waste management, transport, planning and infrastructure for their residents and businesses.

Under the *Climate Change Action Plan*, Councils holding an environmental protection licence will be required to prepare climate change mitigation and adaptation plans (CCMAPs) and report on the effectiveness of their plans over time. The timing for the development and submission of these plans is to be determined.

#### **2.3.4 Sustainable Procurement**

Sustainable procurement takes into consideration the economic, environmental, social and governance impacts of any purchase with the four factors referred to as the quadruple bottom line and relate to a total purchase cost, and not just the upfront dollar expense.<sup>7</sup>

In terms of sustainable procurement practices, the following emphasise the entire life cycle of the product or service:

- Devising strategies that reduce demand and extend the life of the product.
- Planning what happens with a product at the end of the contract ie., how will it be reused, recycled, treated, or disposed.
- Considering costs over the life of the product or service and policies in the planning process.
- Encouraging sustainable solutions and innovation in tenders.
- Measuring and improving sustainability throughout the life of the procurement.

Approaching procurement sustainably allows Council and the waste management and resource recovery industry to meet economic, environmental, social and governance requirements, while improving opportunities for a more circular system across the entire supply chain.

### **3. CURRENT WASTE MANAGEMENT STRATEGIC DIRECTION**

This waste strategy builds upon Council's current strategic direction. Key documents which have informed the strategy's position include:

- *Community Strategic Plan - Your Broken Hill 2040*, Broken Hill City Council, 2022.
- *2023/2024 Delivery Program and Operational Plan*.
- *Broken Hill Integrated Waste and Recycling Strategy 2010-2030*.
- *Broken Hill City Council Renewable Energy Action Plan 2020*.
- *NetWaste Regional Waste and Sustainable Materials Strategy 2023-2027*.

## **4. WHERE ARE WE NOW?**

### **4.1 BROKEN HILL PROFILE**

Broken Hill is the largest regional centre in the western half of New South Wales. It lies within a sparsely settled New South Wales outback, close to the South Australian border and midway between the Queensland and Victorian borders. The town, which is approximately 170km<sup>2</sup>, is located more than 1,100 kilometres west of Sydney, the town has an estimated population of 17,624<sup>8</sup>.

The population is anticipated to remain fairly constant over the next 20 years<sup>9</sup>.

There are 10,578 residential properties present within the Broken Hill LGA<sup>10</sup>. Of these, 9,654 (96%) are Single Unit Dwellings (SUDs) and 363 (4%) are Multi Unit Dwellings (MUDs). An additional 561 other, non-residential and/or non-rateable structures as well as unoccupied private dwellings are also present across the LGA.

The top three (3) industries within the LGA are healthcare and social assistance (22%), mining (13%) and accommodation and food services (11%)<sup>11</sup>. The region is also home to a Renewable Energy Hub that includes Dubbo Solar Hub, Bodangora Wind Farm and the Nyngan Solar Plant and is part of the State's first Renewable Energy Zone (REZ) based in the Central-West Orana region.

Council is a member of NetWaste, a voluntary regional waste group delivering collaborative approaches to waste and resource management to 25 member councils in regional NSW.

NetWaste supports its member Councils by providing a platform Councils to collectively pursue regional benefits and improve outcomes related to waste management for its members. This includes facilitating close regional cooperation, operational and kerbside services contracting, resource and knowledge sharing and cultivating shared investment and planning infrastructure development opportunities.

### **4.2 CURRENT WASTE MANAGEMENT SERVICES AND INFRASTRUCTURE**

Council provides weekly domestic kerbside collection services for residual waste in 240 litre bins and fortnightly combined food and garden organics (FOGO - bio bins) in 240 litre bins. This service is provided in-house. There is currently no collection service for co-mingled recyclables and residents can self-haul bulky items to the Broken Hill Waste Management Facility (WMF).

Council also provides a commercial collection service to a range of businesses, including businesses, service stations and restaurants. As noted in the Morrison Low report "Council's domestic waste service continues to be ranked as one of the highest services provided by Council for both importance and satisfaction by the community. This clearly indicates this service is meeting the needs of the community."<sup>12</sup>

As a service to the community, Council provides a special residual waste collection service. These bins have a yellow lid and are collected from the residence instead of the kerb. This

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<sup>8</sup> Estimated 2023 resident population, per profile ID website, accessed August 2024.

<sup>9</sup> Estimated 2024 population of 18,880 and 2046 population 18,109 (a 0.59% increase), population forecast on Profile ID website, accessed August 2024.

<sup>10</sup> 2022-23 Annual Local Government Waste and Resource Recovery Data Survey.

<sup>11</sup> Based on total employment by industry 2022/23, Profile ID website accessed July 2024

<sup>12</sup> Service Review – Waste Services Broken Hill City Council, February 2023, Morrison Low.

service is available to adult persons who have a physical disability that precludes them from placing the mobile garbage bin at kerbside.

Table 4-1 provides an overview of the waste collection service provided by Council.

**Table 4-1: Summary of Waste Collection Services Provided by Broken Hill City Council**

|  | <b>Domestic Service</b> |                       | <b>Commercial Service</b>       |
|--|-------------------------|-----------------------|---------------------------------|
| <b>Item</b>  | <b>Residual Waste</b>   | <b>FOGO (Bio Bin)</b> | <b>Residual Waste</b>           |
| Bin size (L)                                       | 240                     | 240                   | 1.5, 2 or 3 m <sup>3</sup> bins |
| Collection frequency                               | Weekly                  | Fortnightly           | Weekly                          |
| Households serviced                                | 10,017                  | 10,017                | 93                              |
| Special residual waste (yellow lid bin) households | 144                     | NA                    | NA                              |

Council owns and operates the Broken Hill Waste Management Facility (WMF), located at 1 Wills Street, Broken Hill. The landfill is licenced to accept general solid waste including putrescible and non-putrescible waste and has an estimated remaining capacity of more than 40 years. Material received at the facility comes from resident self-haul, Council works or projects, kerbside collection and the Commercial and Industrial (C&I) sector. A variety of waste management activities occur on the site, including:

- Community recycling centre drop off for:
  - Paint
  - Solvents
  - Household cleaners
  - Smoke detectors
  - Paint
  - Fluorescent light globes and tubes
  - Old gas bottles
  - Fire extinguishers
  - Aerosol cans
  - Printer cartridges
- Drop off for recycling, including:
  - Bottles and cans that are managed through the South Australian Container Deposit Scheme
  - Scrap metal
  - White goods
  - Cardboard
  - Metals
  - Timber
  - Batteries
  - Oils/oil filters
- Community drops off for FOGO and residual waste; and
- Disposal of residual waste in the landfill.

All of the items above can be dropped off at the WMF free of charge.

While FOGO is collected (with the exception of meat and dairy products), it is not currently processed. Instead, the material is stockpiled at the WMF and used as daily cover if needed.

Other waste initiatives include:

- Residents drop off for cans, bottles and other glass containers at Channing's Bottle Yard for recycling and receive 10c for each eligible container. This material is sent to South Australia for processing.
- The Broken Hill Tip Shop, located adjacent to the WMF operated by Lifeline, where residents can donate and purchase second hand goods.
- Printer cartridges, mobile phones, globes, smoke detectors and batteries can be recycled by dropping them off at select Council facilities.
- The hiring out of skip bins for local events.

Council currently does some education on waste services and initiatives, limited to participating in the 'Waste to Art' NetWaste initiative and using social media and the website for periodic posts.

### 4.3 WASTE MANAGEMENT CONTRACTS

Council uses the services of contractors for the shredding and processing of waste. They also leverage the Waste Oil regional contract managed by NetWaste for the processing of used motor oil. Table 4-2 provides details of these contracts.

**Table 4-2: Details of Broken Hill City Councils Waste Management Contracts**

| Contractor                                  | Description                              | Contract Start Date | Contract Expiry Date |
|---|--|---------------------|----------------------|
| <b>Council Managed Contract</b>             |  |                     |                      |
| JWL Services Pty Ltd                        | Green waste, mattress and tyre shredding | Not applicable      | Not applicable       |
| Sims Metal                                  | Collection of ferrous metals             | August 2024         | August 2025          |
| <b>NetWaste Regionally Managed Contract</b> |  |                     |                      |
| Cleanaway Waste Management Ltd              | Collection of Used Motor Oil             | September 2020      | September 2024       |

### 4.4 CURRENT COUNCIL INITIATIVES

Council has a number of current waste-related initiatives that they are leading, as noted in Table 4-3. Some of these are one-off initiatives, while others are on-going.

**Table 4-3: Current Waste Initiatives**

| Initiative/Project                           | Description   |
|--|---|
| <b>Council Initiative</b>                    |   |
| Recycling Bay Business Case                  | To further enhance the WMF's recycling capabilities, install a permanent concreted area for the recycling area.   |
| Public Area Recycling Bins Partnership Pilot | Pilot the installation of 240L Yellow bins for recycling bottles and cans in public places, partnering with community groups such as Scouts, Landcare, and Girl Guides. Each group would be responsible for emptying, sorting, and 'cashing in' what is collected, with the funds collected going towards supporting these groups |

| Initiative/Project                               | Description   |
|--|---|
| Capacity and Succession Planning                 | To support long-term plans to build staff capability and capacity around succession planning and career development, complete a full capability matrix analysis on current staff to identify skills gaps for future training and recruitment needs. |
| Waste Education                                  | Participant in the Wambangalang Environmental Education Centre program, an NSW school's environmental education initiative. Council delivered a number of sessions to local school children with a focus on waste sorting and reuse.                |
| <b>NetWaste Regional Initiatives</b>             |   |
| Regional Waste Aggregation Profile (WAP) project | All NetWaste Councils involved in providing data, with the report submitted to all Councils.  |
| Waste2Art  | A community art exhibition and competition aimed at educating, informing, and challenging the way society looks at waste.   |

#### **4.5 PREVIOUS ACHIEVEMENTS**

Previous achievements and improvements to Council's waste management system include:

- CBD waste bin upgrade, whereby the existing smart bins were replaced with new bins and surrounds to address operational issues.
- Assessment of the feasibility of replacing the current dark green residual waste bins with red lids to meet the Australian standards for the different waste material collected eg red lid garbage, green lid organics (2023).
- A Waste Services Review to identify areas for improvement, which included an assessment of the feasibility of introducing a kerbside co-mingled recycling service (2023).
- Introduction of fee-based disposal charges for domestic waste loads to reduce the amount of waste disposed in landfill to facilitate improved source separation (2019).
- Installation of a weighbridge and construction of a Community Recycling Centre at the WMF for collection of domestic hazardous waste (2015).
- Construction of a Waste Transfer Station, designed to divert traffic to the designated drop-off areas (2019).
- Installed Clearweigh weighbridge software (replaced Accuweigh software) in 2019.
- Unloading bays for waste material to be transported to the landfill cell were also installed in 2019.
- A drop off location for select hazardous domestic waste items was implemented at the main Council administration building.
- Undertake an annual review of waste facility pricing.
- Developed tipping fees for Council waste operations (\$/ tonne) and applying them to each waste service line to capture full costs for that service line.
- Added requirement to construction contract documents that all fills taken out of council project works is be transferred to the waste facility, which will be used as cover material for operations.
- Introduced regular reporting on the status and planning for landfill operations for both short term and longer-term direction to improve transparency on status.

#### **4.6 WASTE SERVICES REVIEW**

Council commissioned Morrison Low to undertake a service review of Waste Services in 2023.

One of the key outcomes included that Council should not implement a domestic co-mingled recycling service due to the number of uncertainties NSW Councils are and the recycling industry facing at this time, including:

- The impact of the China Sword, a ban on the importing of mixed recyclable materials which has resulted in a significant shift in the recycling market.
- The introduction of the NSW Container deposit scheme (CDS) in 2017, which has led to a 20% drop in the tonnage of recyclables glass, aluminium and plastic containers in the domestic recycling stream.
- Uncertainty around the impact of the impending expansion of the CDS to include containers that are not currently accepted, for example, wine bottles and other plastic bottles up to three litres.

The report also noted that tyres are a particular problem for Council, due to the quantity received, cost to process and EPA licencing conditions, which state that the tyre stockpile is not to exceed 450 Tonnes. Council has received over 600 tonnes of tyres over the last three (3) years.

Given the cost to transport them to an approved Tyre Stewardship Australia (TSA) accredited provider for recycling is prohibitive, the only viable, but still expensive, option for Council is to shred the tyres onsite at the WMF for use as a landfill cell wall. While options are being explored to find a more cost-effective solution, based on experience, simply increasing the gate fee on tyres often leads to illegal dumping or illegal stockpiling on other lands.

Other findings and recommendations from the report included:

1. Consider developing tipping fees for Council waste operations (\$/ tonne) and applying them to each waste service line to capture full costs for that service line.
2. Review position descriptions and reporting lines for Waste Services.
3. Colour coding of the residual waste MGB lids to meet national standards for Council to consider.
4. Continue to build and develop relationships with third-party service providers to receive and transport recyclable material from the CRC and recycling centres.
5. Introduce regular community and Council reporting on status and planning for landfill operations for both short term and longer-term direction to improve transparency on status.
6. Develop a Domestic Waste 10-year Long Term Financial Plan (LTFP) to identify future funding and impacts on fees and charges for Domestic Waste services.
7. Consider implementing the use of GPS and load cells to assist in monitoring Heavy Vehicle National Law Chain of Responsibility (HVNL CoR) compliance.
8. Review the role of coordinators and leading hand to ensure adequate systems and processes are in place to meet requirements for workplace health and safety (WHS) compliance, such as WHS site audits, risk assessments.
9. There is an ongoing need to regularly undertake a risk and operational needs analysis on the requirement for a transfer station attendant to assist the public to direct vehicles during times of high visitation at the community drop off centre for recyclables, hazardous and problem wastes and the loading of skip bins.
10. The sourcing of suitable cover material continues to be a challenge to remain compliant with license requirements (and will be considered in the revised Landfill Environmental Management Plan).



11. Conduct a compositional waste audit on the residual and organics bins to assist Council in making an informed decision on how to improve the diversion of recyclables and organics from landfill.
12. To support long-term plans, complete a full capability matrix analysis on current staff to identify skills gaps for future training and recruitment needs.

Council has reviewed these recommendations and implemented recommendations 1 to 5. Recommendations 6 to 12 will be further considered in the development of the Strategy.

#### **4.7 FUNDING OF WASTE SERVICES**

The funding of Council's waste services is from the domestic waste management charge (DWMC) and user fees and charges, with the 2023 Morrison Low report noting that the current charge is less than comparable NSW country councils. The Broken Hill WMF is funded from user charges, including domestic waste from Council's collection service.

Commercial red bin collection is provided to the commercial and industrial sector by Council on a fee for service basis.

The DWMC for 2023/24 is \$339 for a two-bin service.

#### **4.8 WASTE GENERATED AND MANAGED BY COUNCIL**

Data from the FY 2020/21, 2021/22 and 2022/23 Waste and Resource Recovery (WARR) Surveys and Facility Data Reports submitted to the NSW EPA by Council were used to determine the 3-year (3) average for waste generated within the LGA and managed by Council.

Table 4-4 outlines the total waste, in tonnes, managed and processed by Council on average across the three (3) fiscal years.

For the purposes of analysis, the waste has been broken down into three (3) distinct sectors, as follows:

- Municipal Solid Waste (MSW) – residential/domestic (kerbside and self-haul waste).
- Commercial and Institutional (C and I) – businesses and institutions such as schools.
- Construction and Demolition (C and D) – construction and demolition waste.

**Table 4-4: Average of Waste Managed by Broken Hill City Council – FY20-21 to FY22-23**

|                                   | <b>Waste (Tonnes)</b> | <b>Waste (%)</b> |
|-----------------------------------|-----------------------|------------------|
| Generated: MSW                    | 15,847                | 36%              |
| Generated: C and I                | 2,533                 | 6%               |
| Generated: C and D                | 25,299                | 58%              |
| Processed: Disposed               | 16,259                | 37%              |
| Processed: Diverted <sup>13</sup> | 768                   | 63%              |

<sup>13</sup> The diverted tonnage includes Clean Recycling, Resource Recovery, Onsite Re-Use and Stockpiled On-Site

|                                  |        |     |
|----------------------------------|--------|-----|
| Managed: within Council Area     | 42,883 | 98% |
| Managed: Outside of Council Area | 795    | 2%  |

The waste generated, processed and managed within the LGA are further outlined within sections 4.8.1 to 4.8.3.

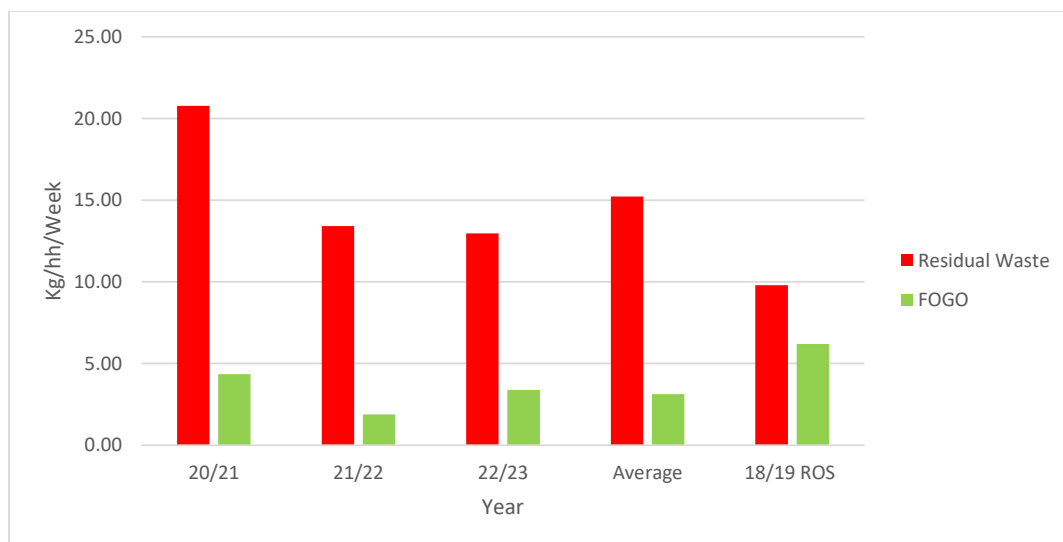
#### 4.8.1 Waste Generated

Table 4-5 further breaks down the MSW, C and D and C and I generated waste tonnages within Table 4-4. As can be seen, MSW generates the largest amount of clean sorted recycling of all three (3) sectors, with FOGO making up the largest contribution.

**Table 4-5: Waste Generation Breakdown per Stream (Tonnes)**

| Waste Stream                     | MSW    | C&D    | C&I   |
|----------------------------------|--------|--------|-------|
| Mixed Waste                      | 12,216 | 874    | 1,590 |
| Other Waste Streams for Disposal | 27     | 0      | 943   |
| C&D Waste for Sorting/ Disposal  | 21     | 24,424 | 0     |
| Clean Sorted Recycling           | 2,776  | 0      | 0     |
| Other Sorted Recycling           | 807    | 0      | 0     |

**Figure 4-1** provides a breakdown of kerbside generation rates for residual waste and FOGO, on a kg/hh/week basis, for the three (3) fiscal years, as well as an average generation rate.



**Figure 4-1: Kerbside Residual Waste and FOGO Generation Rates By Service (kg/hh/week)**

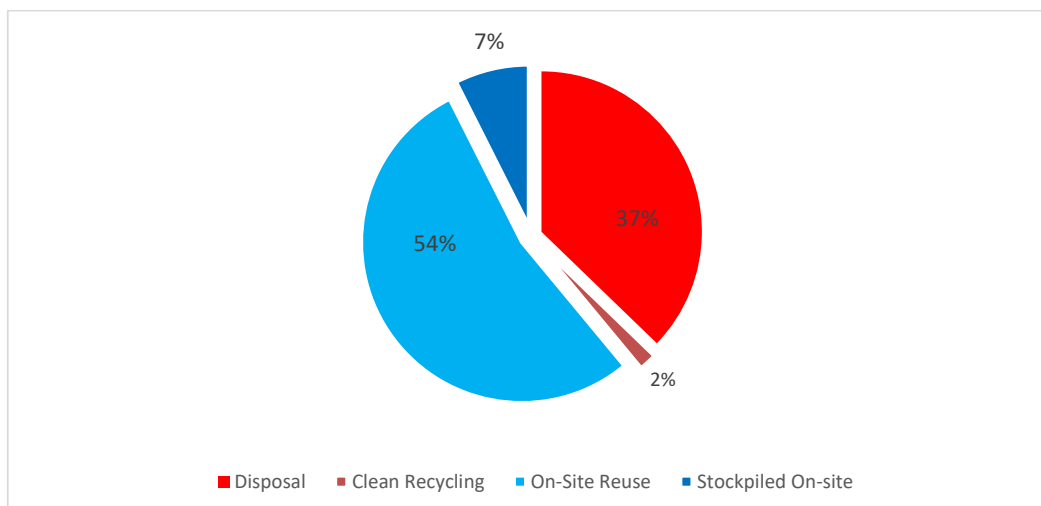
As can be seen, there has been a sharp decline in the amount of kerbside residual waste generated by households from FY 20/21 to FY 21/22. This amount has remained relatively unchanged from FY 21/22 to FY22/23. FOGO generation rates are more consistent, with all years below 5kg/hh/week over the three (3) year period. When considering the Rest of State (ROS) data, kerbside residual waste generation rates for Broken Hill are consistently higher, with the FOGO generation rates being consistently lower.

#### 4.8.2 Waste Processed

For the purposes of analysis, waste streams have been identified based on the type of processing it undergoes, as follows:

- Disposal – landfilled at the Broken Hill WMF.
- Clean Recycling – source separated material delivered to the Broken Hill WMF.
- On-Site Reuse – source separated material delivered to the Broken Hill WMF and reused on-site in operations.
- Stockpiled On-site – source separated material delivered to the Broken Hill WMF and stockpiled on-site.

**Figure 4-2** further breaks down the waste processing tonnages within Table 4-4. The diverted tonnages, shown as Clean Recycling consisted largely of scrap metal. Tonnages included in On-Site Reuse is predominantly soil - not VENM, with a smaller contribution from bricks, concrete and terracotta and other materials. Materials that are stockpiled on-site predominantly include kerbside FOGO, self-haul garden organics, wood, trees and timber and other material. Smaller amounts of tyres and mattresses are also stockpiled.



**Figure 4-2: Waste Stream Processing Percentage Breakdown By Stream**

#### 4.8.3 Waste Managed

Table 4-6 breaks down the management of waste tonnages based on location of where it is managed ie managed within the Broken Hill LGA or outside the LGA. All the waste managed within the Council area is managed at the Broken Hill WMF, with all waste managed outside of the LGA being sent to South Australia for processing at commercial facilities.

**Table 4-6: Waste Management Breakdown by Management Entity (3-Year Average Tonnes)**

| Waste Managed By  | Within LGA | Outside of LGA |
|-------------------|------------|----------------|
| Council           | 42,883     | 0              |
| Commercial Entity | 0          | 795            |

As can be seen, BHCC manages the majority (98%) of the waste generated within the LGA, with a small portion being sent outside the LGA for processing by a commercial entity. These included predominantly scrap metals and a smaller number of batteries.

#### **4.8.4 Waste Diversion and Resource Recovery**

Council recovers some materials from its waste stream eg metals and batteries, while it beneficially reuses others on-site as part of site operations at the WMC eg soil and concrete. It also stockpiles some other materials on-site eg FOGO and timber.

Considering the materials that are recovered, that is, those materials that are processed to recover resources, the resource recovery rate is 2%. When considering waste diverted from landfill, which includes materials that are recovered plus those that are beneficially reused on-site and stockpiled on-site, this rate increases to 63%.

#### **4.8.5 WaSMS Targets**

The NSW WaSMS includes a number of targets for Council's to work towards. These include:

- 10% reduction of total waste generated per person by 2030 – a reduction in total waste generated of 1,585 tonnes/year would be required to meet this target.
- 80% average recovery rate from all waste streams by 2030 – when considering all waste diverted from landfill ie. materials classified as Clean Recycling, On-Site Reuse and Stockpiled On-site, an additional 7,500 tonnes/year would need to be diverted. Or when considering waste that is sent for external processing ie. leaving site to be resource recovered, this amount increases to an additional 34,175 tonnes/year.
- Halve the amount of organic waste sent to landfill by 2030 – to meet this target, an estimated 1,500 tonnes/year of FOGO would need to be removed from the residual waste stream, for example, organics in kerbside residual waste, self-haul waste and biosolids that are landfilled.

### **4.9 WASTE GENERATION PROJECTIONS**

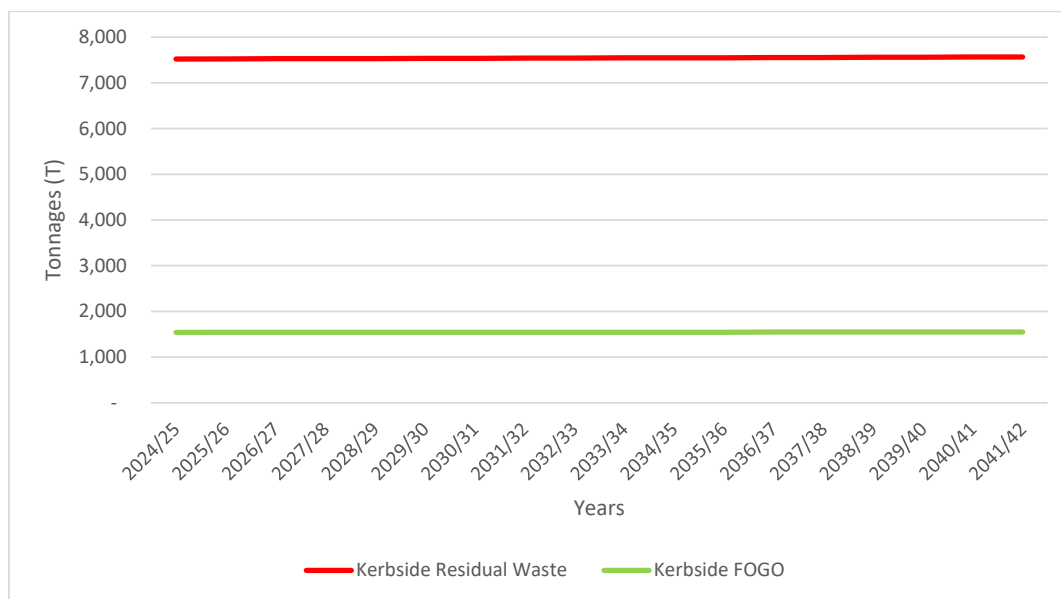
#### **4.9.1 Business As Usual**

Kerbside waste projections were developed for FY 2024/25 to 2041/42 and are based on the 2020/21, 2021/22 and 2022/23 WARR Surveys and Waste Facility Data Reports submitted by Council and on an average annual population growth rate of 0.03%<sup>14</sup>. Between 2024 and 2041, the population of the Broken Hill LGA is projected to remain constant. Figure 4-3 shows the kerbside waste projections for residual waste and FOGO over the period FY 2024/25 to 2041/42.

As can be seen, there is a slight increase in both the amount of residual waste and FOGO generated over the next 17 years, with the amount of residual waste generated remaining steady at approximately 7,500 tonnes/year over this time.

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<sup>14</sup> As directed by Council and based on population forecast on [forecast.id.com.au](https://forecast.id.com.au) for Broken Hill City, accessed August 2024.



**Figure 4-3: Kerbside Waste Projections**

As can be seen in Table 4-7 **Error! Reference source not found.**, the projected total kerbside waste in 2041-42 remains effectively unchanged between FY 2024/25 and FY 2041/42, in line with a flatlining of population growth over this period, assuming current waste management practices and services remain unchanged ie. 'Business as Usual' (BAU). The projections do not consider the implementation of any efforts to reduce or avoid waste, per the State's WaSMS target.

**Table 4-7: Five Yearly Kerbside Waste Projections (Tonnes)**

| Waste Stream       | 2024/25      | 2029/30      | 2034/35      | 2039/40      | 2041/42      |
|--------------------|--------------|--------------|--------------|--------------|--------------|
| Kerbside Residual  | 7,521        | 7,534        | 7,547        | 7,560        | 7,565        |
| Kerbside FOGO      | 1,540        | 1,543        | 1,545        | 1,548        | 1,549        |
| <b>Total Waste</b> | <b>9,061</b> | <b>9,077</b> | <b>9,093</b> | <b>9,108</b> | <b>9,115</b> |

#### 4.10 FUTURE CAPITAL WORKS PROJECTS IMPACTING WASTE GENERATION

A number of capital works projects in the region will be initiated in the next couple of years that will impact the quantity of waste delivered to the WMF. These include the following projects:

- Willyama High School demolition and reconstruction – approximate start date is the end of 2024/ start 2025.
- Warnock Steet Depot Stage 1 reconstruction – end of 2024.
- E.P O'Neill Memorial Park reconstruction Stage 2 – mid to late 2025.
- Road reconstruction projects – currently completing approximately two (2) per year.
- Hydrostor Energy Project: construction phase – construction will begin late 2024, quantities unknown at this stage.

In addition, the remainder of the Bindarah train crash waste, anticipated to be approximately 50 tonnes, will be disposed at the WMF in 2024.

These anticipated waste streams will require processing or disposal at the Broken Hill WMF, which may have future impacts on infrastructure requirements. Consideration should be given to managing these large quantities of waste through a more circular lens, for example, processing certain materials to a reusable green specification for resource recovery.

#### **4.11 TOURISM WASTE**

Broken Hill hosts the 3-day (3) Mundi Mundi Music Festival each year, which attracts around 14,000 visitors. Events such as this create additional pressures on local waste management services and disposal capacity. This can impact Council as they are required to supply the bins and staff to service the waste management needs of the festival.

#### **4.12 ISSUES AND CHALLENGES**

Council faces a number of issues and challenges that impact how waste is managed, which are described below.

*Issues* are considered to be those that impact Council which they do not have the ability to directly influence or change the outcome of, whilst *Challenges* are considered to be those that Council has the ability to influence in some capacity and possibly change the outcome of.

##### **4.12.1 Issues**

###### **4.12.1.1 Isolation**

Broken Hill is located in the far west of New South Wales, close to the South Australian boarder. Moving east to west, the availability of local waste processing facilities becomes more limited. Distances to transport materials for processing or to reach end-markets becomes greater, and with this greater distance, more expensive. At the same time, Councils in the western part of the state tend to have lower populations and an associated lower rate-based income compared to urban areas.

In addition to the higher costs to provide waste services, the remoteness of Broken Hill to urban and regional centres means Council faces a number of additional different waste management issues, including:

- Smaller waste budget – meaning that the full suite of kerbside services is not provided ie. only general waste and FOGO collection is offered, no recycling service is provided. In addition, there is no processing of FOGO, rather it is simply stockpiled at the WMF.
- Lack of local or regional waste management services and facilities – this includes waste collection and shredding services as well as Materials Recovery Facilities (MRFs), Organics Resource Recovery Facilities (ORRFs) and return and earn vending machines rolled out under the Container Deposit Scheme (CDS).
- Reduced economies of scale – given the vast distance between Councils in the far west, many communities are not able to pool their resources to realise efficiencies to collect, process and dispose of waste.
- Diminishing interest by service providers for waste collection and processing – outside of metropolitan and larger regional areas, the number of waste management service providers for collection and processing is much lower. This can have the effect of creating monopolies, which ultimately impacts the price as there is effectively no competition during the procurement process. Or simply, there is no interest from service providers to provide waste services to more remote communities, presumably because it is not profitable to do so given population and remoteness of these communities.
- Staffing levels – more remote western Councils tend to have minimal levels of staffing, with staff responsible for multiple areas, not just waste.
- Expectations for waste services to the community - isolated Councils have significant flux of professionals, such as police and teachers, often with city-based expectations of

kerbside waste services. When Councils are not able to provide these services, frustration can result.

#### **4.12.1.2 Recent and Emerging Waste Policy**

There are a number of policy and legislative initiatives which significantly impact the management of waste. Briefly, these include:

**FOGO Mandate:** Under the Waste and Sustainable Materials Strategy 2041, the NSW Government has set out goals of halving organics (including food waste) going to landfill and achieving net zero emissions from organics in landfill by 2030. To help achieve this, NSW proposes to mandate food organics (FO) collections for certain businesses from 1 July 2025 and food and garden organics (FOGO) for households from 1 July 2030. It will also mandate reporting requirements for large supermarkets of surplus food donations to food charities. Local councils will be the appropriate authorities to monitor and enforce compliance with the business mandate, unless exemptions apply under section 6(2) of the *Protection of the Environment Operations Act 1997* (eg. the EPA would be the appropriate regulatory authority for activities carried on by the State or a public authority).

It is proposed that the household mandate will apply to all local government areas within NSW ie. it would apply to all councils across NSW but would not apply to Lord Howe Island or the Unincorporated Area of NSW. There will be court imposed maximum penalties and fines for councils to deter non-compliance with added penalties for continuing offences. It is proposed that the EPA will have discretion to grant exemptions from the mandates whether generally or in specified circumstances and whether from the entire mandate or certain parts of it. The EPA will be the appropriate regulatory authority for enforcing compliance by councils.

**Waste Levy Policy:** The NSW Waste Levy (s88 Levy) is legislated under the *Protection of the Environment Operations Act 1997* (POEO). In operation for almost 50 years, the levy is a market-based tool designed to incentivise resource recovery and recycling over landfill disposal. Broken Hill City Council currently lies outside the geographic area in NSW which charges a levy for disposal of waste to landfill.

Levy reviews have been periodically ongoing over the last ten years, with the most recent closing for comments on the Issues paper 15 July 2024. Reviews have been recommended to be undertaken every five (5) years by the NSW Auditor General to ensure the levy continue to deliver its policy objective. Reviews at least consider the quantum of the levy paid and the levy area boundaries, whilst the relative rate of returned funds back to industry to support recycling and resource recovery initiatives has been a source of unease with local government.

The latest review takes place against a backdrop of continually increasing waste generation and plateauing recycling rates. Remaining landfill volume space available within the greater Sydney region is running out, and the state is embarking on consolidated efforts to stimulate the development of a circular economy.

**Climate Change Policy:** In February 2023, the NSW EPA's Climate Change Policy and *Climate Change Action Plan 2023–26* were finalised. The Policy and its Action Plan<sup>15</sup> are intended to support the existing framework, strategies, and policies for NSW to reach its target of a 50% reduction in greenhouse gas emissions (GHG emissions) by 2030 and net zero emissions by 2050. If fully adopted, Councils with Environment Protection Licences (EPLs) will be subject to additional requirements to support Policy, including survey participation, the preparation and implementation of Climate Change Mitigation and Adaption Plans (CCMAPs) and the updating of Pollution Incident Response Management Plans (PIRMPs) to specifically consider climate-

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<sup>15</sup> The three key pillars of the Policy are Inform and Plan (by the NSW EPA), Mitigate greenhouse gas emissions, and Adapt to build resilience to a changing climate.

related risks. CCMAPs will require the licence holders to demonstrate that they have considered how they can minimise their greenhouse gas emissions and exposure to climate risk. Mitigation measures are those actions taken to reduce and curb greenhouse gas emissions, while adaptation measures are based on reducing vulnerability to the effects of climate change. The impact of these and compliance required are only starting to be understood<sup>16</sup>.

There is also a shift towards the Circular Economy and an emphasis on removing organics from the general waste stream and harnessing the opportunities that this presents in terms of creating renewable energy and improving resource recovery.

Despite this, more "pull through" policy and market mechanisms (that is, real product value) is required rather than "push through" (that is, policy unsupported by commercial value). The legislative space will continue to evolve over the coming years, with Councils being at the forefront of these changes. Staying abreast of the changes and the resulting requirements and implications is paramount for Council.

**PFAS Policy:** per- and poly-fluoroalkyl substances (PFAS) are manufactured chemicals used in products that resist heat, oil, stains, and water. Now a world-wide issue, particularly as lower levels of detection are possible, PFAS environmental contamination and risks to human health are quickly impacting eligible materials criteria for FOGO composting in NSW. For example, cardboard packaging such as pizza boxes, wrappers, bags, and bowls now cannot be processed with organics. This has significant impact on the fate of food-contaminated cardboard packaging which was previously processed with organics when too "dirty" to be recycled, pushing all to disposal unless more innovative solutions are not found. Major supermarkets preparing to move away from plastic to paper packaging have put these initiatives on hold, contributing more waste to landfill.

The current NetWaste regional position on PFAS is that Councils participating in organics kerbside collection are to conduct their collections as normal with no reference to compostable fibrous material as an input (other than compostable liners if applicable).

The messaging from the EPA centres around the clear use of the acronyms such as FO (food organics) GO (Garden Organics) and FOGO (Food and Garden Organics). The EPA has informed all voluntary regional waste groups (VRWGs) that their contracted processor takes the risk regarding the inputs.

Councils are therefore to reinforce messaging in their chosen collection service as food and/or garden organics only – no paper or paper products. This will become an issue for consideration given the 2030 FOGO mandate by the NSW EPA and Council's current approach to managing FOGO.

**Rate-Based Pricing Policy:** The Independent Pricing and Regulatory Tribunal, NSW (IPART) decides each year whether to set a maximum percentage ('waste peg') by which NSW councils can increase their domestic waste management (DWMC) annual charges.

For the near future, IPART has adopted the NSW Office of Local Government (OLG) approach to regulating DWMC through it providing further guidance ("pricing principles") to local government and investigating those possibly imposing unjustifiably high charges on their communities. However, increases in general rates charges for local governments across NSW are now variously limited in consideration of their population growth.

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<sup>16</sup> The NSW EPA are yet to prepare a guideline for preparing CCMAPs.



This provides relief to local governments who were very much not in favour of rate peg being applied specifically to the DWMC component of rate charges, which could have significantly impacted waste service delivery.

**Disaster Waste and Resource Recovery Management Plans:** Disaster Waste and Resource Recovery Management Plans (DWRRMP) outline key roles and responsibilities, communication processes, key actions and decision points, guidance on specific temporary arrangements for waste transfer and data collection and reporting with relation to waste generated by disasters. They may also be supported by a more strategic plan which assesses risks and builds resilience to these events.

From July 1, 2023, the Australian Government's Disaster Ready Fund has taken over as the primary fund, providing \$1B over five (5) years.

#### ***Emergence of Monopolies***

A growing monopoly of operational waste services, particularly for processing co-mingled kerbside recycling collections, exists in NSW. This proved itself to be a significant issue once the effects of China's *National Sword* policy were felt in Australia.

#### ***Lack of Government Engagement with out-of-metro Councils***

Development of any new government policy requires extensive and meaningful consultation with all stakeholders, to ensure different experiences and perspectives are considered and incorporated in new policies. It also requires adequate funding to support implementation and deliver change. Mechanisms need to be put in place that incentivise businesses to establish outside of the most populous urban centres, supporting all local governments in their advancement of their waste management goals and services.

Anecdotally, many regional and rural Councils describe themselves as "end of pipe" waste managers; effectively having to manage a widening array of waste types within what is still a highly disposable economy.

#### ***Policy Immaturity***

With the implementation of any new policy comes a lag in the supports required to effect meaningful change. This is particularly relevant with regards the recent shift in the waste sphere, with expanded waste management and climate change responsibilities falling to Councils without the necessary funding and/or infrastructure and staff resources in place to implement initiatives.

All levels of government procurement, from local to national, need to implement support sustainable mechanisms that encourage innovation, drive increased recovery of more materials and close the loop on current waste systems and practices. This, over time, will see the gradual shift to a circular economy.

### **4.12.2 Challenges**

#### ***Funding for Waste Services***

In general, councils believe that they are being asked to do more with less resources within the waste management space. Ever increasing compliance requirements will place additional pressure on limited staff resources, particularly those related to climate change. Budget pressures are likely to be exacerbated with a predicted stagnation in future population growth in the Broken Hill LGA.

#### ***Increasing Cost of Providing Resource Recovery Services***

The commercial value of some materials diverted from landfill, particularly recyclables, is decreasing. Currently, glass is an example of this – processors are getting little return, with the material essentially worthless from a monetary perspective at this point in time. It is also very heavy, therefore expensive to collect. The lower value of recyclable materials collected by Councils is leading to less revenue being generated, with the difference being borne by rate-supported budgets. The general failure by local government generally to negotiate a shared return from the CDS and the impact of China's National Sword policy have similarly affected the nett cost to Councils of providing a kerbside recycling service.

In addition, the delivery of FOGO services across the state in response to the NSW government's mandate for domestic populations to be serviced by 2030 is adding further cost to local government.

### **Natural Disasters and Emergencies**

Natural disasters such as storms, floods and bushfires are occurring with increasing frequency and intensity and the prediction is that this pattern will continue in the future. Multiple jurisdictions participate in responses to these events, with Councils playing a significant role in both the initial disaster response and clean-up and recovery effort.

Communities impacted by a natural disaster can see significant amounts of material sent to landfill as part of the recovery process. In some cases, the landfill or access to the facility may also be impacted. Regular waste collection services may be impacted, with processing facilities or transport routes also being affected. Similarly, major emergencies, such as rail derailments or fires can also lead to significant quantities of waste that require landfill disposal.

It is important to have a management plan in place in response to natural disasters that outlines waste management roles and responsibilities for key organizations and how waste will be managed. It is also critical that mitigation plans are in place in cases where the landfill or transfer station sites are not accessible.

The global COVID-19 pandemic saw a fundamental shift in the lives of people all around the world. People were and continue to work from home on mass, mask wearing became the norm in many instances and the use of single use PPE and other items skyrocketed. In addition, buy, swap and sell opportunities all but disappeared. All of these had an impact on where waste was being generated, the type of waste and amount of it. It remains to be seen how this trend will evolve as communities become more used to living with the virus and things such as mask mandates and work from home orders become outdated.

### **Clean Energy Infrastructure**

From a waste perspective, regional infrastructure projects, specifically those related to clean energy, for example, solar and wind development<sup>17</sup> are impacting Councils in a number of ways<sup>18</sup>, including:

- Perversely, the very Councils isolated most by distance or limited by resources are the ones facing greatest pressure to manage waste from these developments.
- A significant portion of hardware is manufactured in China, and Australia, let alone local government, has no control over the readiness of hardware for reuse within a local circular economy.

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<sup>17</sup> Going circular in clean energy – Issues Paper, January 2023, NSW State Government.

<sup>18</sup> Excluding development within the Parkes Special Activated Precinct (SAP).

- It is generally cheaper to replace damaged hardware than fix it, generating more waste.
- Little consideration is given to waste generation during construction of the clean energy development, and local management of damaged, broken or end-of life hardware is reported by member Councils with clean energy developments within their LGAs.
- Waste from clean energy technologies is growing eg Australia's battery waste is growing at 20% per annum.
- Collection services are limited in Australia due to geography, size of recycling market etc. Problems also with storage especially batteries and lack of separation and sorting for end of use products eg solar panels and batteries.
- Rapid innovation of clean energy technologies works against recycling. Technology is constantly evolving to be cheaper and more efficient, but this means there's caution in capital investment for recycling as products change and challenges arise in harvesting valuable materials.
- Australia lags behind Europe and US in recycling and reuse of some of these products; industry reports the problem will likely be exacerbated given the relatively short useful asset life of wind turbine blades and batteries, and take-up of rooftop solar, pushing much to landfill.

## **5. WHERE DO WE WANT TO GET TO?**

This section developed the strategic direction of Council's waste services for the next 10 years. It was built upon an assessment of current performance and considers drivers for change within the industry's current policy and regulation setting.

Given Council's focus on sustainability, and the parallel development of its Sustainability Strategy, a sustainable approach to improvement in outcomes from waste services was selected to guide development of the new waste strategy.

Whilst Sustainability may have many components, but is herein implied to at least include:

- Environmental
- Sustainability
- Circular retention of resources within reusable materials.

### **5.1 STRATEGIC DIRECTION REPORT**

A Strategic Direction Report was initially prepared and provided to Council for review and feedback. It included an analysis of current performance of Council's waste services, its prior strategic direction, specific issues and challenges faced by Council in delivering its waste services, and a detailed consideration of state legislation and policy driving improvement within the industry. The report generated a draft vision and draft strategic objectives for its new waste strategy to deliver and meet over the next 10-years, and a strategic framework with high level, draft actions (presented as options) to be delivered within its future services to drive this improvement.

#### **5.1.1 Strategic Vision**

The vision ultimately agreed to without change for Council's new Waste and Sustainable Materials Strategy 2025-2035 is:

*To maximise sustainable outcomes from delivered services through a collaborative, innovative and adaptive approach to waste management.*

#### **5.1.2 Strategic Objectives**

The strategic objectives ultimately agreed to for Council's new Waste and Sustainable Materials Strategy 2025-2035 are:

- Reduce generation of waste.
- Increase sustainable recovery of resources from waste.
- Increase diversion of waste from landfill.
- Leverage commercial benefits of waste transformation locally.
- Limit the impact of waste management on the natural and built environment.
- Support development of regional collaboration for improved waste management planning and investment.
- Support development of innovative circular economy mechanisms and solutions.

## **6. HOW ARE WE GOING TO GET THERE?**

This section developed the strategic framework for the new Waste Strategy. Its primary function was to ultimately produce strategic actions capable of delivery positive change to Council's waste services.

### **6.1 STRATEGIC FRAMEWORK**

With agreement, Talis developed the strategic framework for Council's new Waste Strategy, consciously aligning it with the Themes and Priority Areas of the state's own Waste and Sustainability Strategy 2041, and as far as practicable, also aligning it with the framework of the voluntary regional waste group NetWaste, of which Broken Hill Council is an active member.

NetWaste remains an effective advocate for all its member Councils whose communities are often isolated by long distances within such a vast area of regional NSW. Regional initiatives delivered by NetWaste can greatly benefit Council, whilst the alignment of strategies can only strengthen their combined opportunities for funding assistance and program delivery.

The framework agreed to without change for Council's new Waste and Sustainable Materials Strategy 2025-2035 includes Vision>Strategic Objectives>Action Areas>Strategic Initiatives>Actions.

#### **6.1.1 Action Areas**

Four (4) action areas were selected which completely align with NetWaste. These include:

- Avoid and Reduce Waste – actions to reduce minimise generation of waste.
- Increase Resource Recovery – actions to increase resource recovery of waste delivered to Council's Waste Management Facility.
- Sustainable Operations – actions to ensure Council's waste services are sustainable over next 10 years.
- Increase Resilience – actions to ensure Council's waste services are as resilient as possible to the impacts of changing regulatory and policy conditions within the industry, changing climate conditions, whilst making the most of opportunities available from a regional approach.

#### **6.1.2 Strategic Initiatives**

Eleven (11) broad strategic initiatives were developed, each residing within one of the Action Areas. These provide a higher-level approach to delivering change, and each include specific Actions to deliver specific positive change.

The strategic initiatives developed were:

- Develop a waste awareness and education strategy.
- Improve waste management planning and development approvals outcomes.
- Support waste avoidance initiatives.
- Increase resource recovery at the Waste Management Facility.
- Support development of a circular economy.
- Support sustainable procurement.
- Improve waste data.
- Improve operations.
- Protect the environment.
- Deliver new Waste Strategy.
- Ensure sustainability of waste operations.

### **6.1.3 Actions**

Actions are specific, targeted, deliverable commitments by Council to improve its waste services. They have a delivery priority based on an assessment process conducted, a high-level indication of financial resources required to support their delivery, and a method of continual assessment and feedback to ensure progress and success of their delivery can be monitored and improved (if required).

Initially developed as options, they became actions following an assessment process.

In total 25 actions were eventually developed, with 14 of the highest rating of these selected for delivery within the first five years of the new Waste Strategy's delivery program.

Their planned delivery is detailed within the supporting Action Plan discussed within Section 7.

## **6.2 COUNCIL WORKSHOP**

An initial workshop with Council's Waste Officers discussed the Strategic Direction Report and the strategic direction proposed.

Feedback provided further developed strategic initiatives and options within them, preparing for a more detailed and refined presentation of the draft strategic framework to Council's elected members.

## **6.3 COUNCILLOR WORKSHOP**

A secondary workshop with the elected members was chaired by Council's General Manager. The strategic framework was discussed in detail and opportunity provided for any subsequent comments of feedback following the workshop.

## **6.4 ASSESSMENT OF DEVELOPED OPTIONS**

Strategic options from the second workshop were then assessed for ability to deliver the strategy's vision and objectives using multi-criteria analysis (MCA).

Within the analysis, criteria based on the strategy's objectives were first weighted to as a reflection of their assessed relative importance in delivering positive change. The assessed ability of each option to deliver against each criteria was recorded as a raw score. Raw scores were multiplied by the weighting of each criteria to produce a total weighted score for each option, before being converted to a relative percentage for assessment.

By agreement all assessed options were retained as actions following the assessment, but only 14 of the possible 25 retained as actions for the first 5-year (5) period of the Action Plan.

The assessment was point-in-time and lower rating actions, or those assigned a lower priority as they received an overall lower weighted score, may be more favourable if delivery conditions within the LGA change over time. In consideration of this the role of the remaining 11 actions is presented within Section 7.

A copy of the analysis is provided within **Appendix B**.

## **6.5 COMMUNITY CONSULTATION**

Specific content areas of the Final Draft Waste Strategy and its supporting Action Plan were put out for community consultation via a voluntary survey approach attached to Council's web site.

The survey was developed by Talis with agreement from Council, and a separate Feedback Report including recommendations to Council prepared.

## **7. STRATEGY DELIVERY**

### **7.1 ACTION PLAN**

An Action Plan was developed with feedback from Council. It was developed on the framework originally built for NetWaste but includes its own more specific strategic initiatives and their actions.

The Action Plan may be found within **Appendix C**.

The Action Plan includes 14 actions set aside for delivery within the first five (5) years of the Waste Strategy. A flexible, dynamic, and responsive approach to strategies encouraged by the NSW EPA has the remaining 11 actions are included within the Action Plan for use either:

- Post 2030, or conclusion of the first five (5) years of the Waste Strategy,
- If Council is able to successfully deliver the allotted actions before expiry of the first five (5) year period and has capacity with resources to deliver more, or
- If changes within the industry favour either taking on additional actions or swapping out some for others more relevant to changed conditions of operation.

Actions developed adhered to the SMART principle – that is, are Specific, Measurable, Achievable, Relevant and Time-Bound.

### **7.2 RESOURCING**

The Action Plan includes financial resources to deliver the actions was assessed at a high level, dividing delivery into one of three cost ranges:

- Under \$10,000
- \$10,000 - \$50,000
- Over \$50,000

Actual cost of delivery will depend on in-house capability and capacity, and the eventual required role of contractors.

### **7.3 TARGETS**

Targets within the Action Plan are the first step in assessing the success of an action, and alerting Council to review the performance of each action in delivering positive change.

Each Action Area includes reference to the state's targets and an overall annual measurement of success for Council.

## **APPENDIX A: POLICY CONTENT**

### **National Framework**

The Commonwealth Government has limited constitutional powers to engage directly in domestic waste management issues. This responsibility largely rests with State, territory, and local governments. The role of the Commonwealth Government has evolved in recent years as it has taken an increasingly strategic involvement in waste policy development.

### **National Waste Policy**

The National Waste Policy – *Less Waste, More Resources* was released by the Department of the Environment and Energy in 2018 and provides a framework for collective action by businesses, governments, communities, and individuals until 2030.

The policy identifies five overarching principles underpinning waste management in a circular economy, including:

- Avoid waste.
- Improve resource recovery.
- Increase use of recycled material and build demand and markets for recycled products.
- Better manage material flows to benefit human health, the environment, and the economy.
- Improve information to support innovation, guide investment and enable informed consumer decisions.

The policy guides continuing collaboration between all Australian governments, businesses, and industry. It does not remove the need for governments, businesses, and industries to implement tailored solutions in response to local and regional circumstances.

### **National Plastics Plan**

Australia's *National Plastics Plan*, released on 4th March 2021 aims to drive a closed loop supply chain on plastics and address plastic waste in a multi-pronged way, proposing wide-ranging initiatives such as plastic-free beaches, new labelling guidelines, eliminating expanded polystyrene consumer packaging fill and food and beverage containers, and greater consistency in kerbside bin collections.

Actions to achieve these goals under the plan will:

- Phase out the most problematic plastics between July and December 2022 and introduce National Packaging Targets by 2025.
- Work to make beaches and oceans free of plastic.
- Introduce legislation to ensure Australia takes responsibility for its plastic waste.
- Invest to increase recycling capacity.
- Research to find new recycling technologies and alternatives to unneeded plastic.
- Support the community to help Australia's recycling efforts.

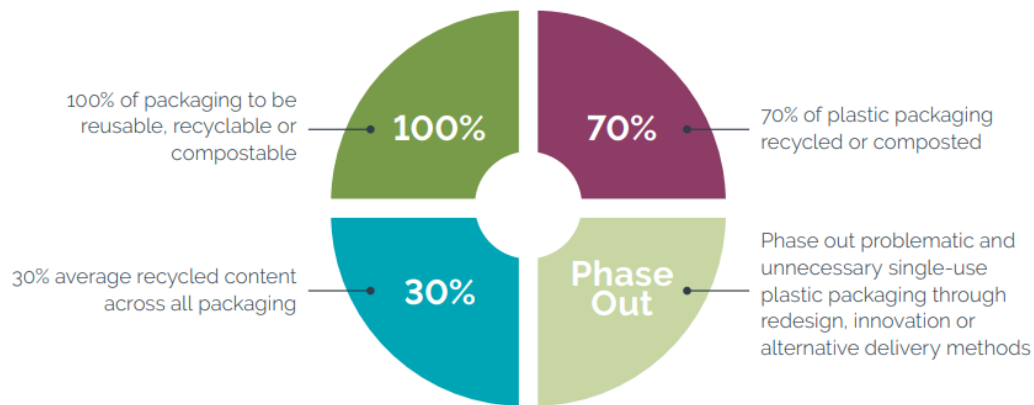
### **Australian Packaging Covenant Organisation (APCO) – 2025 Targets**

The Australian Packaging Covenant Organisation (APCO) is the entity in charge of managing and administering the Australian Packaging Covenant (the Covenant), which is a document that sets out how governments and businesses share responsibility for managing the environmental impacts of packaging in Australia.



The Covenant is agreed between the APCO, representing industry participants in the packaging supply chain, and commonwealth, State, and territory governments, and endorsed by environment ministers.

In 2018 Australia established the 2025 National Packaging Targets. See **Error! Reference source not found..** These targets have been established to create a new sustainable pathway for the way packaging is managed in Australia.



#### 2025 National Packaging Targets

*Australian Packaging Covenant - National Waste Policy (environment.gov.au)*

These targets will require a complete and systematic change in the way we create, collect, and recover product packaging. Targets will apply to all packaging that is made, used, and sold in Australia and are in line with broader sustainable packaging shifts that are taking place globally. These shifts are aiming to reduce the volume of material entering landfill, improve recycling rates, and increase the use of recycled material in future packaging.

The *Australian packaging consumption and recycling data 2018–19* report (APCO, 2021) shows improvements to packaging sustainability in a range of areas including a reduction in the volume of plastic (-6 percent) and an increase in the volume of recyclable packaging on market. Challenges continue to be the recycling rate of plastics, as whilst the recovery rate increased from 16 percent to 18 percent, considerable progress is still required to meet the 2025 target of 70 percent.

#### Emissions Reduction Fund

The Emissions Reduction Fund aims to reduce emissions by providing incentives for businesses, landowners, State and local governments, community organisations and individuals to adopt new practices and technologies. Legislation to implement the Emissions Reduction Fund came into effect on 13 December 2014.

There are many activities that are eligible to earn Australian Carbon Credit Units (ACCUs) under the scheme. One ACCU is earned for each tonne of carbon dioxide equivalent (tCO<sub>2</sub>-e) stored or avoided by a project. ACCUs can be sold to generate income, either to the Government through a carbon abatement contract, or on the secondary market. The potential waste management activities that may earn ACCUs include the introduction of a new or expanded purpose-built facility for processing solid waste that would have otherwise gone to landfill, to process commercial, industrial, construction, demolition and/or Class I or II municipal solid waste or use an enclosed composting facility. Councils and/or private industry that undertake these types of projects in accordance with the approved emissions reduction methods can then sell the resulting ACCUs to the Clean Energy Regulator or an alternate buyer on the secondary market. Council may consider the benefits of this approach within its longer-term strategic direction.

### **Waste Export Ban**

In March 2020, the Australian, State and territory governments, and the Australian Local Government Association agreed to regulate the export of waste glass, plastic, tyres, and paper while building Australia's capacity to generate high value recycled commodities and associated demand. The *Recycling and Waste Reduction Act 2020* and new rules made under the Act set out the export controls for each type of regulated waste material. Exporters need to hold a waste export licence and declare each export in line with the phased implementation dates below:

- Regulated export of waste glass since 1 January 2021.
- Regulated the export of waste plastics since 1 July 2021.
- Regulated the export of waste tyres since 1 December 2021.
- Regulated the export of wastepaper and cardboard since 1 July 2024.

Waste glass, regulated since January 2021 is either that recovered from an industrial, commercial, or domestic activity or a by-product of an industrial, commercial, or domestic activity. Phase one of the plastic export's rules, operational since July 2021, limit the export of waste plastics to that sorted into single resin or polymer type or processed with other materials into processed engineered fuel. From 1 July 2022 you cannot export plastic that has only been sorted - all plastics will need to be sorted and processed.

### **State Framework**

The NSW State framework provide the objectives, requirements, and directions for the management of waste. The legislation describes the requirements for transporting, storing, processing, managing, recovering, and disposing of waste and recyclable material.

### **NSW Waste and Sustainable Materials Strategy 2041**

In June 2021, the NSW government released the *NSW Waste and Sustainable Materials Strategy 2041: Stage 1 – 2021-2027* (WaSM) as the first stage in a 20-year plan that focuses on the environmental benefits and economic opportunities to reduce waste, improve its management, and increase material recycling. The NSW WaSM 2041 sets a long-term vision for managing waste, planning for infrastructure, reducing carbon emissions, and refocusing the way NSW produces, consumes, and recycles products and materials. The WaSM updates NSW's priorities for waste and resource recovery to reflect the *NSW Circular Economy Policy Statement*, the *Net Zero Plan Stage 1:2020–2030* and the *National Waste Policy Action Plan*.

To compliment the first stage of WaSM, the government also released the *NSW Plastics Action Plan* which sets out how problematic plastic materials will be phased out and the *NSW Waste and Sustainable Materials Strategy: A guide to future infrastructure needs* which sets out the investment pathway required to meet future demand for residual waste management and recycling.

WaSM makes the case for change on the basis that NSW creates around one-third of Australia's total waste, and this is forecasted to grow from 21 million tonnes to nearly 37 million tonnes by 2041. At current rates of generation and recycling, the residual waste landfills servicing Greater Sydney are likely to reach capacity within the next 15 years. The non-residual landfills will reach capacity within the current decade. In some regional areas landfill capacity is also likely to expire this decade.

Demand for recycled materials, particularly from the household and commercial waste streams, has steadily contracted with the closure of export markets. This has led to an oversupply of recycled materials and a corresponding decline in value, particularly for poorly sorted or hard-to-recycle paper and plastic.

In response to this the resource recovery industry has started to transition to more resilient business models, focused on value-adding and the production of high-quality, well-sorted recycled materials. As the prices for recycled material have declined but the cost of sorting and processing has increased, costs for councils, ratepayers and businesses are also under pressure.

In 2014, NSW set a target for landfill diversion of 75 percent of all waste by 2021. However, as of 2019/20, it had only reached 65 percent. Construction and demolition (C and D) recycling had performed the best at a rate close to 80 percent, followed by commercial and industrial recycling at 53 percent. Municipal solid waste diversion (mostly household waste) had plateaued at just over 46 percent (NSW EPA, 2020). WaSM was positioned as an opportunity to refocus efforts and target investment where it is most needed.

The WaSM aims to reduce waste generated and increase recycling through adoption of the Targets outlined in the below figure.



#### **NSW WaSMS Targets**

**(Source: NSW Waste and Sustainable Materials Strategy 2041: Stage 1 – 2021-2027)**

The State government has also committed to:

- Developing an NSW regional litter prevention strategy before June 2023.
- Reporting annually on the progress towards meeting these targets prior to a review of WaSM in 2027.

- Establishing new indicators to track the progress of infrastructure investment and cost of waste services.
- Developing a new measure of the emissions performance of waste and materials management which tracks performance across the lifecycle of materials.

#### **Mandating FOGO separation for all households and some businesses**

Both the WaSM and the accompanying infrastructure needs guide focus on better management of organic waste. In 2019 an estimated 2.5 million tonnes of organic waste (such as food organics, garden organics, timber, and textiles) was sent to landfill. Emissions from organic waste decomposing in landfill make up more than 2 percent of total net annual emissions in NSW. Methane emissions from the decomposition of organic material in landfills can last up to 25 years in the atmosphere. WaSM indicates that increased diversion of organics from landfill and processing technologies like composting and anaerobic digestion are an important first step towards reducing emissions from waste.

The amount of organic material going to landfill can be reduced by collecting it separately and processing it at specialised organic waste facilities. WaSM recognises that many councils already provide a separate bin to collect garden organics from households and some (less than a third) also collect food organics.

Other organic material, like textiles and timber, finds its way into household bins. Audits of residential kerbside residual waste bins in the waste levy area in NSW show that:

- The proportion of food and garden organics waste overall was 41 percent in 2019; and
- Councils that provided a separate food and garden organics collection service had a far lower proportion of these materials in the residual waste bin (25 percent) compared to councils with only garden organics (41 percent) or no organics collection (54 percent).

To achieve the WaSM targets of halving food waste to landfill and achieving net zero emissions from organics in landfill by 2030, the government will require the separate collection of:

1. Food and garden organics from all NSW households by 2030; and
2. Food waste from businesses that generate the highest volumes, including large supermarkets and hospitality businesses, by 2025.

The government has committed to consulting with councils, businesses, and service providers on the best way to transition to these new arrangements, including the need for phasing in new or grandfathering existing contracts, managing the unique needs of high-density housing, and working with service providers to ramp up processing capacity.

To help with the transition, the NSW Government will invest \$65 million over five years from 2023. The funding will support the rollout of new collection services, the development of more processing capacity and a state-wide education campaign that will help households adjust to the changes and improve their recycling habits.

#### **Infrastructure Needs**

The transition to the source-separated collection of food and garden organics from households and source-separated collection of food organics from selected businesses will significantly increase the volume of clean organics entering the recycling system. Accordingly, there needs to be a corresponding capacity to reprocess this material.

Based on an assessment of waste and circular economy infrastructure needs over the next decade and beyond the government has identified three key areas to focus on – residual waste, organics, and plastics.

Recovery and recycling infrastructure will need to keep pace with demand and to support this there will need to be investment in new and upgraded facilities from now to 2030 to prevent any shortfall in capacity.

WaSM sets out three priority areas:

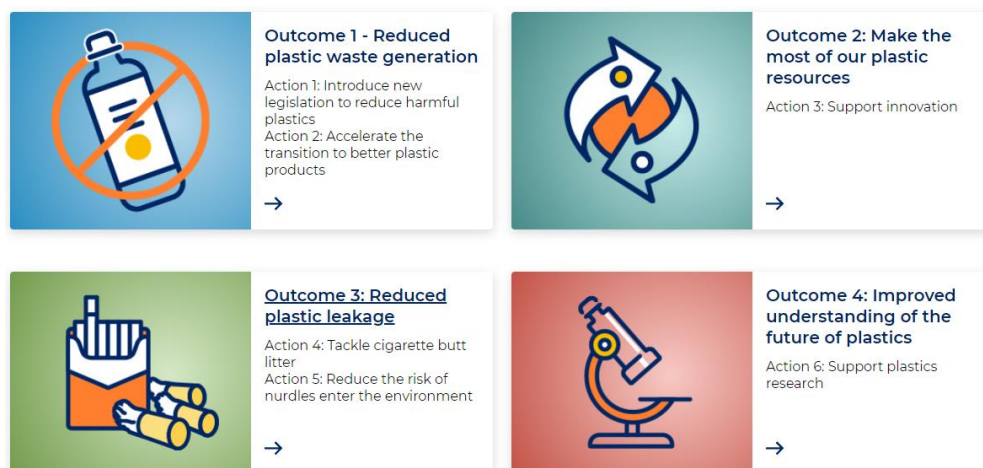
1. Meeting future infrastructure and service needs as waste volumes grow.
2. Reducing carbon emissions through better waste and materials management.
3. Building on work to protect the environment and human health from waste pollution.

Getting the right infrastructure in the right place will be critical to recover, reuse and extend the life of most materials. The *WaSM Guide to Future Infrastructure Needs 2021* reviews the waste infrastructure requirements in NSW to underpin change.

While investment will largely be driven by industry, the NSW Government will play a role to help investment in the right place at the right time. WaSM indicates that, commencing in 2021 the Government will undertake feasibility assessments and engage with the community, local government and business about the infrastructure investment needed to meet the demands. It will undertake a coordination role to attract the right investment at the right time. The early priority will be to ensure there is a pipeline of residual waste management infrastructure, but it will also target complementary recycling and reprocessing infrastructure to help meet capacity gaps. This will involve coordinating functions across government, such as investment attraction, planning, environmental licensing, and grant funding.

### **Plastics Action Plan**

The *NSW Plastics Action Plan* supports the *NSW Waste and Sustainable Materials Strategy 2041*. The NSW Plastics Action Plan outlines a variety of actions to address plastic across all elements of the plastic lifecycle (production, consumption, disposal, and recycling) including the following:



### **NSW Plastics Action Plan Actions**

(Source: [www.dpie.nsw.gov.au/our-work/environment-energy-and-science/plastics-action-plan](http://www.dpie.nsw.gov.au/our-work/environment-energy-and-science/plastics-action-plan))

There are four outcomes that will achieve better management of plastics, reduce the impacts on the environment and make the most of these resources, the outcomes are supported by six actions.

### **NSW Energy from Waste Infrastructure Plan**

The *NSW Waste and Sustainable Materials Strategy 2041* commits to the adoption of a strategic approach to the role of thermal energy recovery from waste to ensure it protects human health and the environment and supports the transition to a circular economy. The recently released *NSW Energy from Waste Infrastructure Plan 2041* guides strategic planning for future thermal energy from waste facilities and outlines how the NSW Government will facilitate the

establishment and operation of energy from waste infrastructure to manage genuine residual waste.

*Waste can be thermally treated to recover the embodied energy in that material. The energy can be recovered as heat or as a solid, liquid, or gaseous fuel. These outputs can be used to generate electricity or used directly in machinery, vehicles, and industrial processes (NSW Government, 2021, pg. 2).*

Energy proposals must represent the most efficient use of the resource, adequately manage the risks of harm to human health or the environment, and maximise the environmental, social, and economic benefits to communities.

'Eligible waste fuels' including biomass and residues are listed in Part 3 of the Policy Statement and defined in the Eligible Waste Fuels Guidelines. These are excluded from this Plan and continue to be permitted across NSW where they comply with planning and regulatory frameworks.

The plan aligns with the *20-Year Vision for Regional NSW*. Thermal energy from waste facilities only be established, or permitted to operate, in key, identified priority infrastructure areas or by the exception listed as follows:

- West Lithgow Precinct.
- Parkes Special Activation Precinct.
- Richmond Valley Regional Jobs Precinct.
- Southern Goulburn Mulwaree Precinct; or
- At facilities that use waste, or waste-derived, feedstock to replace less environmentally sound fuels (including coal or petroleum-based fuels) thermally treated (or approved to be thermally treated) at the site, and the energy produced from the waste is used predominantly to power the industrial and manufacturing processes on-site, rather than exporting that energy to the grid.

The Parkes Special Activation Precinct and West Lithgow Precinct<sup>19</sup> are located within the NetWaste region and may pose opportunities for the member councils.

## **Local Framework**

### **Local Government Act 1993**

The *Local Government Act 1993* sets out the legal framework, governance, powers, and responsibilities of councils in New South Wales. Guiding principles for councils include:

- Conducting functions in a way that provides the best possible value for residents and ratepayers.
- Planning strategically for the provision of effective and efficient services to meet the diverse needs of the local community.
- Working co-operatively with other councils and the State government to achieve desired outcomes for the local community.
- Working with others to secure appropriate services for local community needs.

Councils may provide goods, services, and facilities, and conduct activities, appropriate to the current and future needs within their local community and of the wider public. The Act sets out the functions of councils, including its service functions such as, providing community health,

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<sup>19</sup> West Lithgow Precinct was removed from the gazetted map but remains a priority infrastructure area.

recreation, education and information services, environmental protection, and waste removal and disposal. A council must also levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

## APPENDIX B: MCA

### Multi-Criteria Analysis - Broken Hill Waste Strategy: Options

| Strategic Objective / Assessment Criteria   | Weighting |
|---|-----------|
| Reduce generation of waste  | 20        |
| Increase sustainable recovery of resources from waste   | 15        |
| Increase diversion of waste from landfill   | 25        |
| Leverage commercial benefits of waste transformation locally  | 10        |
| Limit the impact of waste management on the natural and built environment                           | 10        |
| Support development of regional collaboration for improved waste management planning and investment | 10        |
| Support development of innovative circular economy mechanisms and solutions                         | 10        |

100

#### *Assessed ability of each Option to deliver the Strategic Objective WRT Tonnage Impact*

1 = Low; 2 = Medium; 3 = High



| Multi-Criteria Analysis - Broken Hill Waste Strategy: Options  |                                |  |   |   |  |  |   |                                    |                       |  |
|--|--------------------------------|--|---|---|--|--|---|------------------------------------|-----------------------|--|
| Action Area / Strategic Initiative / Options   | Criteria / Strategic Objective |  |   |   |  |  |   | Weighted Score<br>(Max. Score 3.0) | Weighted Score<br>(%) |  |
|  | Waste reduction                | Resource recovery  | Waste diversion                               | Local waste transformation  | Protection of the environment  | Regional collaboration   | Circular economy  |                                    |                       |  |
|  | Reduces generation of waste    | Increases sustainable<br>recovery of resources from<br>waste | Increases diversion of waste<br>from landfill | Leverages commercial<br>benefits of waste<br>transformation locally | Limits the impact of waste<br>management on the natural<br>and built environment | Supports regional<br>collaboration for improved<br>waste management planning<br>and investment | Supports innovative circular<br>economy mechanisms and<br>solutions |                                    |                       |  |
| Weighted Contribution (%)  | 0.2                            | 0.15   | 0.25  | 0.1   | 0.1  | 0.1  | 0.1   |                                    |                       |  |
| <b><u>Avoid and Reduce Waste</u></b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| <b>1. Develop waste awareness and education strategy</b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| Develop and deliver waste reduction and waste sorting programs for residential and business communities  | 2                              | 2  | 2   | 1   | 2  | 1  | 1   | 1.7                                | 57                    |  |
| <b>2. Improve waste management planning and development approvals outcomes</b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| Develop policy and a waste management plan to incentivise commercial regional developers to source separate construction and demolition waste (such as commercial and green energy developments)                             | 3                              | 3  | 3   | 3   | 2  | 1  | 1   | 2.5                                | 83                    |  |
| <b>3. Support waste avoidance initiatives</b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| Support community-based waste reduction activities (such as buy/swap/sell initiatives, garage sales)   | 1                              | 2  | 1   | 1   | 2  | 1  | 2   | 1.35                               | 45                    |  |
| Support community reuse and repair initiatives (such as reduce barriers to buying second-hand and repaired products)   | 1                              | 2  | 1   | 1   | 2  | 1  | 2   | 1.35                               | 45                    |  |
| <b><u>Increase Resource Recovery</u></b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| <b>1. Increase resource recovery at the Waste Management Facility</b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| Investigate and deliver innovative management solutions for problem wastes (such as green energy wastes, E-Waste, tyres, mattresses)   | 3                              | 3  | 3   | 3   | 2  | 3  | 2   | 2.8                                | 93                    |  |
| Investigate and deliver improved resource recovery management processes for organics which deliver a saleable product (such as FOGO, commercial FO dehydrator waste)   | 1                              | 3  | 1   | 2   | 2  | 1  | 3   | 1.7                                | 57                    |  |
| Support Lifeline to sustainably increase the range and number of items sold through its on-site store  | 1                              | 1  | 1   | 1   | 1  | 1  | 2   | 1.1                                | 37                    |  |
| Increase supervision of separation of self-haul mixed waste  | 2                              | 3  | 3   | 2   | 3  | 1  | 1   | 2.3                                | 77                    |  |
| Upgrade resource recovery services and receive infrastructure (such as tyres, mattresses, cardboard)   | 1                              | 3  | 2   | 1   | 2  | 1  | 2   | 1.75                               | 58                    |  |
| Plan and deliver removal and resource recovery infrastructure for waste received from major projects (such as large infrastructure deconstruction) or events (such as regional rail and road accidents)                      | 3                              | 3  | 3   | 2   | 2  | 2  | 2   | 2.6                                | 87                    |  |
| Prepare a Disaster Waste Management Plan focussed on resource recovery outcomes (such as waste from fire and bush fire events, and rail and road accidents)  | 2                              | 3  | 3   | 2   | 2  | 1  | 2   | 2.3                                | 77                    |  |
| Investigate and implement urban drop-off locations for separated dry packaging recyclables using partnerships with community-based NIP and CSOs (such as paper, cardboard, recyclable plastics, metals)                      | 1                              | 1  | 1   | 3   | 2  | 1  | 1   | 1.3                                | 43                    |  |
| Develop policy and supporting mechanisms to incentivise pre-delivery sorting of waste (such as residential, public event, commercial waste)  | 3                              | 3  | 3   | 1   | 2  | 1  | 2   | 2.4                                | 80                    |  |
| Investigate and assess viability of a regional resource recovery hub   | 1                              | 2  | 1   | 3   | 1  | 1  | 1   | 1.35                               | 45                    |  |
| <b>2. Support development of a circular economy</b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| Develop a Circular Economy Strategy which encourages local innovation in transforming waste, and which supports regional employment and skills transfer  | 1                              | 3  | 2   | 3   | 1  | 2  | 3   | 2.05                               | 68                    |  |
| Develop and support local markets for recycled, recovered, and transformed clean waste (such as glass, concrete)   | 1                              | 3  | 2   | 3   | 2  | 1  | 3   | 2.05                               | 68                    |  |
| <b><u>Sustainable Operations</u></b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| <b>1. Support sustainable procurement</b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| Develop a procurement policy and guidelines for increasing waste-derived content within purchased goods  | 1                              | 1  | 1   | 3   | 2  | 1  | 1   | 1.3                                | 43                    |  |
| <b>2. Improve waste data</b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| Audit kerbside bins for baseline composition and volumetric consumption to advise community education programs, effectiveness of waste sorting policy and supporting mechanisms, and identify resource recovery improvements | 2                              | 2  | 2   | 2   | 2  | 1  | 2   | 1.9                                | 63                    |  |
| Improve waste data capture and assessment at the Waste Management Facility to support improved resource recovery service delivery outcomes   | 1                              | 1  | 1   | 1   | 1  | 1  | 1   | 1                                  | 33                    |  |
| <b>3. Improve operations</b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| Investigate alternative landfill daily cover options to conserve landfill void space (such as moveable kds, spray-on cover)  | 1                              | 1  | 2   | 1   | 1  | 1  | 1   | 1.25                               | 42                    |  |
| <b>4. Protect the environment</b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| Investigate viability of landfill gas capture and destruction/reuse/transformation at the Waste Management Facility  | 1                              | 2  | 1   | 2   | 3  | 1  | 2   | 1.55                               | 52                    |  |
| Develop and deliver a litter reduction education program   | 1                              | 1  | 1   | 1   | 2  | 1  | 1   | 1.1                                | 37                    |  |
| <b>Improve prevention and prosecution of illegal dumping</b>   |                                |  |   |   |  |  |   |                                    |                       |  |
|  | 1                              | 1  | 1   | 1   | 2  | 1  | 1   | 1.1                                | 37                    |  |
| <b><u>Increase Resilience</u></b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| <b>1. Deliver new Waste Strategy</b>   |                                |  |   |   |  |  |   |                                    |                       |  |
| Identify, evaluate, and engage resources required to deliver the new Waste Strategy  | 3                              | 2  | 2   | 2   | 2  | 2  | 2   | 2.2                                | 73                    |  |
| <b>2. Ensure sustainability of waste operations</b>  |                                |  |   |   |  |  |   |                                    |                       |  |
| Prepare a Long-Term Financial Plan for Waste Services  | 1                              | 1  | 1   | 1   | 1  | 1  | 1   | 1                                  | 33                    |  |

## APPENDIX C: ACTION PLAN

# BROKEN HILL CITY COUNCIL WASTE AND SUSTAINABLE MATERIALS STRATEGY ACTION PLAN (2025-2035)

For use by Broken Hill City Council as a tool for delivering the first five years of its *Waste and Sustainable Materials Strategy (WaSMS) 2025 – 2035*

### Broken Hill City Council's WaSMS Strategic Objectives:

1. Reduce generation of waste.
2. Increase sustainable recovery of resources from waste.
3. Increase diversion of waste from landfill.
4. Leverage commercial benefits of waste transformation locally.
5. Limit the impact of waste management on the natural and built environment.
6. Support development of regional collaboration for improved waste management planning and investment.
7. Support development of innovative circular economy mechanisms and solutions.

### ACTION AREA 1: AVOID AND REDUCE WASTE

**State Target:** 10% reduction of total waste generated per person by 2030.

**Overall Annual Measurement of Success:** Reduction in total waste generated per person with year-on-year improvement over 2025 baseline working towards the state's per capita waste reduction target (kg/person).

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative                                  | Action   | Delivery Priority              | Resources Required                                      | Assessment of Delivery                                       |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|---|--|--------------------------------|---|--|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |   |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period                                       |
| ü               | ü                 | ü                       |                         |   | ü   | ü   | 1, 2, 3, 5               | 1.1 Develop a waste awareness and education strategy. | 1.1.1 Develop and deliver waste reduction and waste sorting programs for residential and business communities. | 2025 - 2030                    | \$\$  | Assessment of reduction of waste-to-Waste Facility - Ongoing |
| ü               | ü                 | ü                       |                         |   | ü   | ü   | 2, 3, 4, 5,7             | 1.2 Improve waste management planning and             | 1.2.1 Develop policy and a waste management plan to incentivise  | 2025 - 2030                    | \$  | Undertaken (Yes/No)  |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative                     | Action  | Delivery Priority              | Resources Required                                      | Assessment of Delivery                                       |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|--|---|--------------------------------|---|--|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |  |   | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period                                       |
|                 |                   |                         |                         |   |   |   |                          | development approvals outcomes.          | commercial regional developers to source separate construction and demolition waste (such as commercial and green energy developments). |                                |   |  |
| Ü               | Ü                 |                         |                         |   |   |   | 1, 3, 4, 5,7             | 1.3 Support waste avoidance initiatives. | 1.3.1 Support community-based waste reduction activities (such as buy/swap/sell initiatives, garage sales).                             | Beyond 2030                    | \$  | Assessment of reduction of waste-to-Waste Facility - Ongoing |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative | Action  | Delivery Priority              | Resources Required                                      | Assessment of Delivery      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|----------------------|---|--------------------------------|---|-----------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                      |   | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period      |
|                 |                   |                         |                         |   |   |   |                          |                      | 1.3.2 Support community reuse and repair initiatives (such as reduce barriers to buying second-hand and repaired products). | Beyond 2030                    | \$  | Undertaken (Yes/No)-Ongoing |

## ACTION AREA 2: INCREASE RESOURCE RECOVERY

**State Target:** 80% average recovery rate from all waste streams by 2030.

**State Target:** Phase out problematic and single-use plastics by 2025.

**State Target:** Triple the plastics recycling rate by 2030.

**Overall Annual Measurement of Success:** Improvement in average recovery rate across all waste streams with year-on-year improvement over 2025 baseline working towards the state’s average recovery rate target (% Waste Recovered).

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative   | Action  | Delivery Priority              | Resources Required                                      | Delivery Feedback      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|--|---|--------------------------------|---|------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |  |   | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period |
| ü               | ü                 | ü                       |                         | ü   | ü   | ü   | 2, 3, 4, 5, 6, 7         | 2.1 Increase resource recovery at the Waste Management Facility. | 2.1.1 Investigate and deliver innovative management solutions for problem wastes (such as green energy wastes, E-Waste, tyres, mattresses). | 2025 - 2030                    | \$\$  | Undertaken (Yes/No)    |
|                 |                   |                         |                         |   |   |   |                          |  | 2.1.2 Investigate and deliver improved resource recovery  | 2025 - 2030                    | \$\$\$  | Undertaken (Yes/No)    |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback             |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|----------------------|--|--------------------------------|---|-------------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                      |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period        |
|                 |                   |                         |                         |   |   |   |                          |                      | management processes for organics which deliver a saleable product (such as FOGO, commercial FO dehydrator waste). |                                |   |                               |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.3 Support Lifeline to sustainably increase the range and number of items sold through its on-site store.       | Beyond 2030                    | \$  | Undertaken (Yes/No) - Ongoing |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.4 Increase supervision of separation of self-haul mixed waste.   | 2025 - 2030                    | \$\$\$  | Undertaken (Yes/No)           |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|----------------------|--|--------------------------------|---|------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                      |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.5. Upgrade resource recovery services and receiveal infrastructure (such as tyres, mattresses, cardboard).   | 2025 - 2030                    | \$\$\$  | Undertaken (Yes/No)    |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.6 Plan and deliver receiveal and resource recovery infrastructure for waste received from major projects (such as large infrastructure deconstruction) or events (such as regional rail and road accidents). | 2025 - 2030                    | \$\$\$  | Undertaken (Yes/No)    |



| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|----------------------|--|--------------------------------|---|------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                      |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.7 Prepare a Disaster Waste Management Plan focussed on resource recovery outcomes (such as waste from bush fire events).   | 2025 - 2030                    | \$\$  | Undertaken (Yes/No)    |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.8 Investigate and implement urban drop-off locations for separated dry packaging recyclables using partnerships with community based NfP and CSOs (such as paper, cardboard, | Beyond 2030                    | \$\$\$  | Undertaken (Yes/No)    |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|----------------------|--|--------------------------------|---|------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                      |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period |
|                 |                   |                         |                         |   |   |   |                          |                      | recyclable plastics, metals).  |                                |   |                        |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.9 Develop policy and supporting mechanisms to incentivise pre-delivery sorting of waste (such as residential, public event, commercial waste). | 2025 - 2030                    | \$  | Undertaken (Yes/No)    |
|                 |                   |                         |                         |   |   |   |                          |                      | 2.1.10 Investigate and assess viability of a regional resource recovery hub.   | Beyond 2030                    | \$\$  | Undertaken (Yes/No)    |
| Ü               | Ü                 | Ü                       | Ü                       | Ü   | Ü   | Ü   | 1, 2, 3, 4, 5, 6, 7      |                      | 2.2.1 Develop a Circular Economy Strategy which  | 2025 - 2030                    | \$\$  | Undertaken (Yes/No)    |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative                           | Action  | Delivery Priority              | Resources Required                                      | Delivery Feedback             |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|--|---|--------------------------------|---|-------------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |  |   | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period        |
|                 |                   |                         |                         |   |   |   |                          | 2.2 Support development of a circular economy. | encourages local innovation in transforming waste, and which supports regional employment and skills transfer.          |                                |   |                               |
|                 |                   |                         |                         |   |   |   |                          |  | 2.2.2 Develop and support local markets for recycled, recovered, and transformed clean waste (such as glass, concrete). | 2025 - 2030                    | \$\$  | Undertaken (Yes/No) - Ongoing |

### **ACTION AREA 3: SUSTAINABLE OPERATIONS**

**State Target:** Significantly increase the use of recycled content by governments and industry.

**State Target:** Halve the amount of organic waste sent to landfill by 2030.

**State Target:** Establish new indicators to help track progress on infrastructure investment and the cost of waste services.

**State Target:** Develop a new measure of the emissions performance of waste and materials management.

**State Target:** Reduce plastic litter items by 30% by 2025.

**State Target:** Reduce overall litter by 60% by 2030.

**Overall Annual Measurement of Success:** Implementation of Action on time, on budget.

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative                 | Action  | Delivery Priority              | Resources Required                                      | Delivery Feedback      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|--------------------------------------|---|--------------------------------|---|------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                                      |   | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period |
|                 | Ü                 | Ü                       | Ü                       |   | Ü   |   | 2, 3, 5, 7               | 3.1 Support sustainable procurement. | 3.1.1 Develop a section of Council's procurement policy and supporting guidelines dedicated to increasing waste-derived | Beyond 2030                    | \$  | Undertake n (Yes/No)   |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative    | Action  | Delivery Priority              | Resources Required                                      | Delivery Feedback      |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|-------------------------|---|--------------------------------|---|------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                         |   | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period |
|                 |                   |                         |                         |   |   |   |                          |                         | content within purchased goods.   |                                |   |                        |
| ü               | ü                 | ü                       |                         | ü   | ü   | ü   | 2, 3, 5, 7               | 3.2 Improve waste data. | 3.2.1 Audit kerbside bins for baseline composition and volumetric consumption to advise community education programs, effectiveness of waste sorting policy and supporting mechanisms, and identify resource recovery improvements. | 2025 - 2030                    | \$\$  | Undertake n (Yes/No)   |
|                 |                   |                         |                         |   |   |   |                          |                         | 3.2.2 Improve waste data capture and assessment at the Waste Management Facility to support improved  | Beyond 2030                    | \$\$  | Undertake n (Yes/No)   |

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative        | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback             |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|-----------------------------|--|--------------------------------|---|-------------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                             |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period        |
|                 |                   |                         |                         |   |   |   |                          |                             | resource recovery service delivery outcomes.   |                                |   |                               |
|                 | Ü                 | Ü                       |                         | Ü   | Ü   |   | 5                        | 3.3 Improve operations      | 3.3.1 Investigate alternative landfill daily cover options to conserve landfill void space (such as moveable lids, spray-on cover) | Beyond 2030                    | \$  | Undertaken (Yes/No)           |
|                 |                   | Ü                       |                         | Ü   | Ü   | Ü   | 2, 5                     | 3.4 Protect the environment | 3.4.1 Investigate viability of landfill gas capture and destruction/reuse/transformation at the Waste Management Facility          | 2025 – 2030                    | \$\$\$  | Undertaken (Yes/No)           |
|                 |                   |                         |                         |   |   |   |                          |                             | 3.4.2 Develop and deliver a litter reduction education program.  | Beyond 2030                    | \$  | Undertaken (Yes/No) – Ongoing |

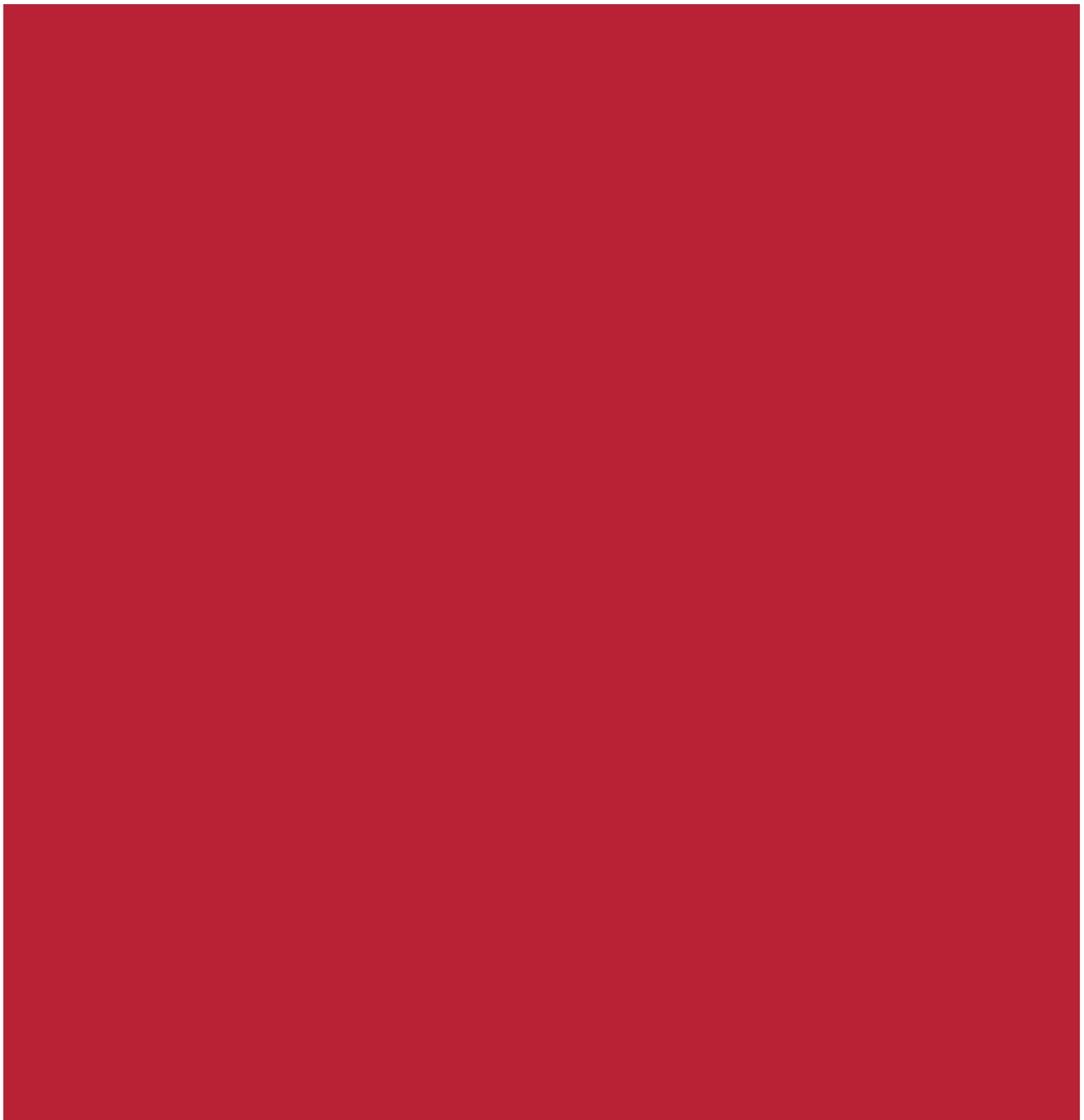
| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback              |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|----------------------|--|--------------------------------|---|--------------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |                      |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period         |
|                 |                   |                         |                         |   |   |   |                          |                      | 3.4.3 Improve prevention and prosecution of illegal dumping. | Beyond 2030                    | \$\$  | Undertake n (Yes/No) – Ongoing |

## ACTION AREA 4: INCREASE RESILIENCE

**Overall Annual Measurement of Success:** Implementation of Action on time, on budget

| WaSMS Theme     |                   |                         |                         | WaSMS Priority                                      |   |   | Strategic Objectives Met | Strategic Initiative                           | Action   | Delivery Priority              | Resources Required                                      | Delivery Feedback             |
|-----------------|-------------------|-------------------------|-------------------------|---|---|---|--------------------------|--|--|--------------------------------|---|-------------------------------|
| Avoid or reduce | Recover Resources | Protect the Environment | Strategic Collaboration | Meeting our future infrastructure and service needs | Reducing carbon emissions through better waste and materials management | Building on our work to protect the environment and human health from waste pollution |                          |  |  | 2025 – 2030<br><br>Beyond 2030 | \$ <\$10k<br><br>\$\$ \$10 – \$50k<br><br>\$\$\$ >\$50k | Review Type and Period        |
| Ü               | Ü                 | Ü                       | Ü                       | Ü   | Ü   | Ü   | 1, 2, 3, 4, 5, 6, 7      | 4.1 Deliver new Waste Strategy.                | 4.1.1 Identify, evaluate, and engage resources required to deliver the new Waste Strategy. | 2025 - 2030                    | \$  | Undertaken (Yes/No) – Ongoing |
| Ü               | Ü                 | Ü                       | Ü                       | Ü   | Ü   | Ü   | 1, 2, 3, 4, 5, 6, 7      | 4.2 Ensure sustainability of waste operations. | 4.2.1 Prepare a Long-Term Financial Plan for Waste Services.                               | Beyond 2030                    | \$\$  | Undertaken (Yes/No)           |







# **BROKEN HILL SUSTAINABILITY STRATEGY AND IMPLEMENTATION PLAN 2025 – 2030**

*Our Plan for a more Sustainable and  
Resilient Region*

**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

## QUALITY CONTROL

|                      |   |                |          |
|----------------------|---|----------------|----------|
| KEY THEME            | 3. Our Environment  |                |          |
| OJECTIVE             | 3.1 Our environmental footprint is minimised  |                |          |
| STRATEGY             | 3.1.1 Implement measures to reduce the city's carbon footprint and enhance the circular economy by educating and demonstrating the use of renewable resources   |                |          |
| FUNCTION             | Waste Management  |                |          |
| EDRMS REFERENCE      | 11/200  | FILE REFERENCE | D25/6369 |
| RESPONSIBLE POSITION | Waste and Sustainability Manager  |                |          |
| APPROVED BY          | General Manager   |                |          |
| REVIEW DATE          | October 2030  |                |          |
| DATE                 | ACTION  | MINUTE NUMBER  |          |
|                      |   |                |          |
| NOTES                | Front Cover Image: Broken Hill<br><br>Content and images provided by Talis Consulting Pty Ltd.<br><br>© Copyright Talis Consultants Pty Ltd<br><br><i>Copyright of this document or any part of this document remains with Talis Consultants Pty Ltd and cannot be used, transferred, or reproduced in any manner or form without prior written consent from Talis Consultants Pty Ltd.</i> |                |          |
| ASSOCIATED DOCUMENTS | Landfill Environment Management Plan<br><br>Waste and Sustainable Material Strategy 2025 - 2035   |                |          |

### Acknowledgement of Country

Broken Hill City Council acknowledges the traditional owners of the land upon which we meet today, the land of the Wilyakali people and pay our respects to their elders; past, present and emerging.

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## 1. WHAT IS SUSTAINABILITY?

Sustainability, within the context of this document, refers to "development that meets the needs of the present without compromising the ability of future generations to meet their own needs" (World Commission on Environment and Development, 1987). The concept of Sustainable Development is aimed at maintaining economic growth whilst safeguarding the long-term prosperity of our natural environment.

This Sustainability Strategy and Implementation Plan 2025-2030 has been developed alongside Broken Hill City Council to help guide the integration of policies and strategic actions that will facilitate sustainability across the Broken Hill Local Government Area (LGA) over the next five (5) years. The purpose of developing and integrating sustainability in Council's operations is to minimise the impact Council and the community has on the environment through ethical governance, whilst strengthening economic, social and environmental resilience. Council has identified that to develop a more sustainable region we must consider these four (4) principles in the following manner:

1. **Environmental Sustainability** living within the means of our ecological environment, by mitigating overexploitation of natural resources, such as energy fuels, land and water, by consuming at a sustainable rate, and making decisions that prioritise the protection and maintenance of the natural environment.
2. **Economic Sustainability** ensuring the cost-effective delivery of works and services, and appropriate maintenance and renewal of Council assets that ensures current and future financial sustainability for the Broken Hill region.
3. **Social Sustainability** Council to facilitate social well-being through collaboration and transparency by engaging with community during decision-making processes to help build and support an inclusive community.
4. **Sustainable Governance** Council to embed transparent and ethical practices within functions of the organisation through managing and setting targets, reporting processes, strengthening internal and external stakeholder relationships particularly with community, and ensuring a high level of accountability is maintained for continual improvement.

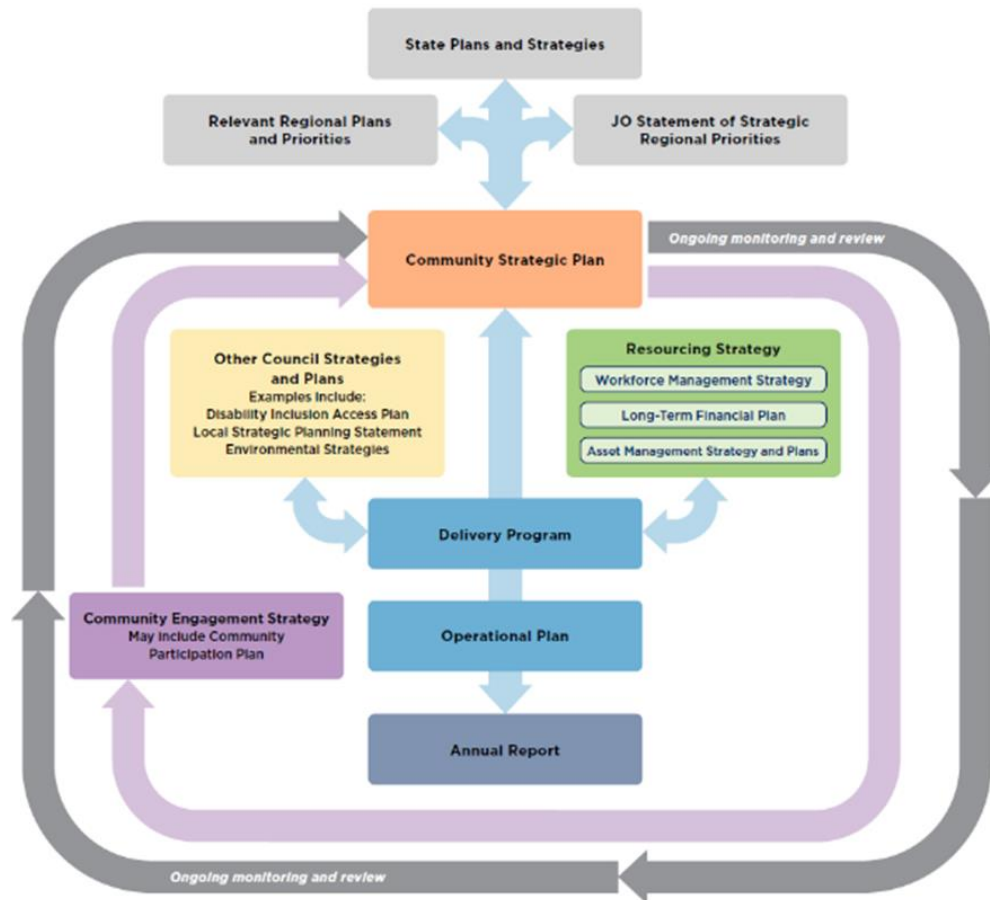
## **2. STRATEGIC CONTEXT**

Broken Hill City Council is committed to developing a more sustainable and liveable City for current and future generations. As such, equity, resilience, justice and strategic planning are important principles that help guide everything we do at Broken Hill. Sustainability is a complex concept that requires an interdisciplinary approach to address environmental, social, economic and governance factors to achieve peace and prosperity for people and the planet, both now and into the future. We recognise that we must protect and enhance our natural and built environments if we want a more sustainable, vibrant and liveable future. This Sustainability Strategy and Implementation Plan directly relates to improving Council's own environmental footprint and sets targets for Council's own operations to guide our environmental sustainability journey over the next five (5) years.

Our Strategy builds on Council's former Sustainability Strategy 2018 – 2023 setting a new standard for sustainability in our region from which we can continue to build on to achieve our environmental goals. The targets set out in this Strategy are informed by Council's own Community Strategic Plan – Your Broken Hill 2040, Annual Report 2022/2023, Economic Development Strategy 2022-2027, and other issue specific plans and strategies. Careful consideration has been given to planning priorities and actions identified in relevant State and National plans and strategies. The themes and targets identified within this strategy align with the Sustainable Development Goals (SDGs) set out in the United Nations 2030 Agenda for Sustainable Development. The SDGs are widely considered as the international best practice standard for sustainability reporting and are used by all levels of government both in Australia and globally.

### 3. BACKGROUND

Under the NSW Government's Integrated Planning and Reporting Framework (IP&R Framework) (Figure 1), Council uses the community strategic plan to determine the community's aspirations for a period of at least 10 years. The IP&R Framework includes a suite of integrated plans that set out goals and strategic actions to achieve them. It involves a reporting structure to communicate progress to Councillors and the community as well as providing a structured timeline for review to ensure the goals and actions maintain relevance.



**Figure 1.** Integrated Planning and Reporting Framework (Integrated Planning and Reporting – Office of Local Government NSW)

During the development of Council's 2040 Community Strategic Plan (CSP), the community was consulted about their aspirations for Broken Hill. The community responded with the following aspirations:

- Affordable Housing
- Airport Redevelopment
- Allied services
- Arts and culture
- Cleaner and greener city
- Climate change and renewable energy
- Community facilities maintenance
- Development
- Drug rehabilitation
- Effective community engagement
- Employment and local jobs
- Financial sustainability
- Trees, parks and open spaces
- Homelessness
- Local environmental protection
- Mental health
- Population growth and management
- Roads and infrastructure
- Tourism
- Training and education
- Transport
- Waste Management and recycling
- Youth and childcare
- Health and ageing population
- History and heritage of the city
- Heightened cooperation indigenous and non-indigenous

Among the highest priority themes identified in during consultation with the community related to the conservation and preservation of the natural environment and greater reduction of human impacts on the surrounding environment to ensure a sustainable and healthy community as defined in Key Direction 3 – Our Environment within Council's CSP.

As part of Key Direction 3 – Our Environment, three objectives were identified:

- 3.1 Our Environmental footprint is minimised.
- 3.2 Natural environments and flora and fauna are enhanced and protected.
- 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City.

These objectives are broken down further into the following goals set out by Council:

**Objective 3.1 – Our Environmental Footprint is Minimised**

- 3.1.1 Implement measures to reduce the city's carbon footprint and enhance the circular economy by educating and demonstrating the use of renewable resources.
- 3.1.2 Educate the community on measure to avoid waste and reduce littering and waste to landfill.
- 3.1.3 Investigate and plan for the minimisation of environmental, social and rehabilitation impacts associated with mining activity on the City.
- 3.1.4 Pursue opportunities for scale renewable energy and back up battery capability and investigate new technologies as they emerge.

**Objective 3.2 – Natural Environments Flora and Fauna are Enhanced and Protected**

- 3.2.1 Recognise and communicate the fragility of the natural environment and insist on its respectful use and the protection and restoration of local biodiversity, lands and accessibility to the night sky.



- 3.2.2 Increase awareness and understanding of climate change and active protection of the nature environment.
- 3.2.3 Protect, rehabilitate and enhance regeneration areas and commons for the benefit of the City and in accordance with the National Heritage listing.
- 3.2.4 Minimise the impact of feral and domestic animals and noxious weeds on the natural environment.
- 3.2.5 Advocate for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system, and maintaining the health of the Darling Baaka River.

**Objective 3.3 – Proactive, Innovative and Responsible Planning Supports the Community, the Environment and Beautification of the City**

- 3.3.1 Encourage measure that limit the impact of the changing climate and enhance environmentally sustainable buildings and land use planning.
- 3.3.2 Create green and resilient environments by improving tree cover, native vegetation, landscaping and water management systems.
- 3.3.3 Preserve the heritage and streetscapes of the City.
- 3.3.4 Reuse and repurposing of the existing build environment are managed in a sustainable manner.

The Sustainability Strategy 2018 – 2023 was developed in response to Council's CSP under the IP&R Framework and falls under the 'Other Council Strategies and Plans'. Goals and actions set out in this Sustainability Strategy are included in a 4-year (4) Council Delivery Program. Every four (4) years, Council develops a Delivery Program that sets the targets for the Council term in line with objectives of the CSP. The Annual Operational Plan is a plan which focuses on the short-term and details which activities and projects from the delivery Program will be implemented. The goals and actions within Council's Sustainability Strategy are embedded within the Delivery and Operational Plans, and progress reported through Council's Annual Report.

#### **4. OUR VISION FOR 2040**

This strategy aims to help fulfil our Community vision in line with Broken Hill City Council's *Community Strategic Plan Your Broken Hill 2040* which focuses on four interconnected themes aimed at supporting the achievement of our community's vision and facilitating collaboration. The themes include:

1. Our Community – We value lifestyle and wellbeing; a pace that encourages safe, active, cultural and social opportunities.
2. Our Economy – We value a diverse economy which is resilient and adaptable to change, making the best use of the unique advantages of our remoteness and lifestyle.
3. Our Environment – We value our unique landscape; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.
4. Our Leadership – We value collaboration and working together for the greater good – Broken Hill community continues shared responsibility for good governance.

## 5. SUSTAINABLE DEVELOPMENT GOALS (SDGS)

The 2030 Agenda for Sustainable Development, adopted by all United Nations Member States in 2015, provides a shared blueprint for peace and prosperity for people and the planet, now and into the future. At its core are 17 Sustainable Development Goals (Figure 2) (SDGs), which are an urgent call for action by all countries – developed and developing – in a global partnership. The 17 SDGs are underpinned by 169 targets which build on the Millenium Development Goals and complete what these did not achieve and seek to balance the three pillars of sustainable development: economic, social, and environment.



**Figure 2.** United Nations 17 Sustainable Development Goals (THE 17 GOALS | Sustainable Development (un.org)).

### 5.1. SDGS IDENTIFIED

Council have identified the following SDGs and actions that we can contribute to which will underpin our organisational planning, the strategic direction of our sustainability journey and the way we communicate with our community. The identified SDGs include the following:

| Goal  | Description   |
|---|---|
|  <p><b>3</b> GOOD HEALTH AND WELL-BEING</p>                | Ensure healthy lives and promote well-being for all at all ages.  |
|  <p><b>6</b> CLEAN WATER AND SANITATION</p>                | Ensure availability and sustainable management of water and sanitation for all.   |
|  <p><b>7</b> AFFORDABLE AND CLEAN ENERGY</p>              | Ensure access to affordable, reliable, sustainable and modern energy for all.   |
|  <p><b>8</b> DECENT WORK AND ECONOMIC GROWTH</p>         | Promote inclusive and sustainable economic growth, employment and decent work.  |
|  <p><b>11</b> SUSTAINABLE CITIES AND COMMUNITIES</p>     | Make cities inclusive, safe, resilient and sustainable.   |
|  <p><b>12</b> RESPONSIBLE CONSUMPTION AND PRODUCTION</p> | Ensure the sustainable consumption and production patterns.   |
|  <p><b>15</b> LIFE ON LAND</p>                           | Protect, restore and promote sustainable use of terrestrial ecosystems, sustainably manage forests, combat desertification, and halt and reverse land degradation and halt biodiversity loss. |

## 6. CORE THEMES

Our Sustainability Strategy and Implementation Plan 2025 - 2030 focuses on 11 Core Themes which were developed to achieve the goals realised by the CSP 2040 under Key Direction 3 – Our Environment. The 11 Core Themes are:

| #  | Core Themes  | Priorities   | Relevant SDG     |
|----|--|--|------------------|
| 1  | Energy Efficiency                                    | Reduce energy use, costs and Greenhouse Gas Emissions                              | 7, 11, 12        |
| 2  | Renewable Energy                                     | Produce energy from renewable sources to reduce costs and Greenhouse Gas Emissions | 7, 11, 12        |
| 3  | Gas Consumption                                      | Reduce energy use, costs and Greenhouse Gas Emissions                              | 7, 11, 12        |
| 4  | Transport Energy                                     | Reduce fuel consumption promote active transport (reduce greenhouse gases)         | 3, 7, 11, 12     |
| 5  | Sustainable Procurement                              | Use procurement to support positive environmental, social and economic outcomes    | 7, 8, 11, 12     |
| 6  | Carbon Emissions                                     | Measure and reduce Greenhouse Gas Emissions  | 3, 7, 11, 12     |
| 7  | Water  | Reduce water use, costs and have a positive impact on liveability                  | 3, 6, 11, 12     |
| 8  | Waste  | Reduce waste to landfill, increase recycling and re-use of resources               | 3, 8, 11, 12, 15 |
| 9  | Minimising the Environmental Impacts of Mining       | Improve the liveability of Broken Hill   | 3, 11            |
| 10 | Enhancing and Protecting the Natural Flora and Fauna | Improve the liveability of Broken Hill   | 3, 11            |
| 11 | Built Environment                                    | Increase the liveability of Broken Hill  | 11, 12, 15       |

Each core theme of our Strategy covers key environmental priorities for that theme. Each priority sets a goal for the future, outlining why it is important, what we have already achieved and actions we will undertake to meet our goals.

## 7. ENERGY EFFICIENCY

Broken Hill City Council is committed to optimising its energy use across all operations by investigating opportunities to improve energy efficiency to reduce annual energy expenditure, reduce carbon emissions and implement opportunities to transition to renewable energy. In 2021, Broken Hill City Council adopted the Renewable Energy Action Plan (REAP) after receiving positive feedback from both Councillors and the Community in late 2020. The REAP mapped out the way forward to achieve 100% renewable status for the City of Broken Hill by 2030. It supports Council's pledges to investigate opportunities to achieve 100% renewable status across all Council Buildings and Facilities, ensures Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of alternative fuel vehicles. Broken Hill City Council aims to set new city-level renewable energy and emissions reduction targets reinforced by the development of a sustainable energy policy that will set the standard and shared expectations for our community and industrial neighbours.



| # | Our Focus Areas            | Our Targets – Where we want to be?   |
|---|----------------------------|--|
| 1 | Energy Efficiency          | Energy Use Data collected and monitored, smart interval meters installed, energy audits for all Council buildings and facilities completed, renewable energy implemented where possible. |
| 2 | Energy Expenditure         | Reduce annual expenditure on fossil fuel derived energy year over year.  |
| 3 | Energy Emissions (Scope 2) | Reduce Greenhouse Gas Emissions from Energy Use Year over Year in line with state targets to achieve 50% emissions reductions by 2030.   |

### 7.1. WHAT WE AIM TO DO TO ACHIEVE OUR TARGET(S):

#### Improving Energy Efficiency of Council buildings and facilities:

- Conduct and implement findings of energy audits to Council's Administration Building, Art Gallery, and Civic Centre.
- Install LED lighting at all Council Buildings and standardise energy efficiency such as lighting.
- Investigations and implement controls, sensors, master switches and timers for the Administration Building, Art Gallery, and Civic Centre.
- Develop energy efficiency policy that sets energy efficiency standards for all new Council Buildings and Retrofits based on industry best practice.
- Establish energy data monitoring process to track energy use and to identify energy efficiency improvements.

#### Reducing Energy Expenditure across Council Operations:

- Review Energy Contract to ensure Council is receiving the most competitive market rate.

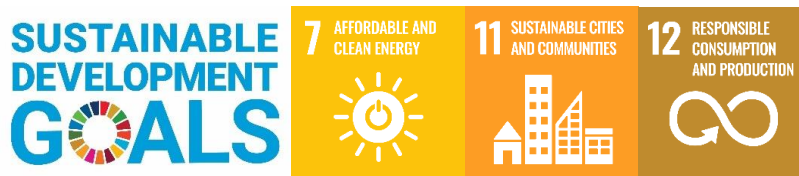
- Develop and implement Revolving Energy Fund.
- Undertake annual contract review to ensure that Council is getting the best market rate.

**Reducing Councils overall Energy Emissions (Scope 2):**

- Undertake Climate Risk Assessment and develop Climate Adaptation and Mitigation Plan for Broken Hill LGA.
- Develop adaptive maintenance plans for all Council buildings and facilities.
- Investigate viability of transitioning from gas to renewable energy sources.

## **8. RENEWABLE ENERGY**

Broken Hill City Council completed stage 1 of the Renewable Energy Action Plan in FY2021/2022, which identified the preferred site, and a business case completed for the installation of a medium scale solar array. Stage 2 of the REAP was presented to the elected Council and approved in 2022. Actions completed as part of Stage 2 included specification of suitable solar infrastructure and financial modelling to identify cost and benefits of installation. As part of this strategy Council are committed to continue this work by further investigating financial viability of transitioning Council Buildings to renewables and setting new renewable energy targets to achieve by 2030.



| # | Our Focus Areas             | Our Targets – Where we want to be?                                       |
|---|-----------------------------|--|
| 4 | Renewable Energy Transition | 100% of Councils energy needs are provided by renewable sources by 2030. |

### **8.1. WHAT WE AIM TO DO TO ACHIEVE OUR TARGET(S):**

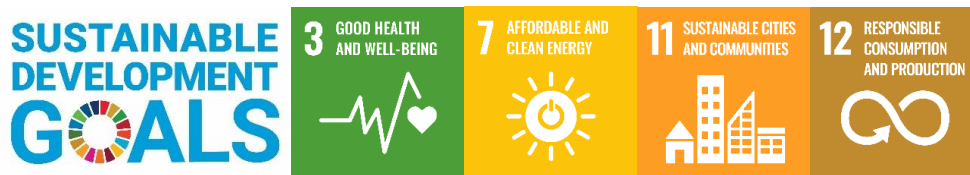
#### **Renewable Energy Transition:**

- Undertake cost-benefit-analysis for transitioning Council Buildings to Renewable Energy and develop a plan that prioritises Council buildings with highest energy consumption.
- Establish Council's current renewable energy composition and set new renewable energy goal by 2030.



## 9. SUSTAINABLE TRANSPORT

In 2017, Broken Hill City Council became a member of the Cities Power Partnership which enables Council and the community to work in collaboration with other Councils and stakeholders, to investigate best practice, share opportunities and exchange knowledge. Council have pledged to provide and improve Sustainable Transport across the region as part of their commitment to the environment under the Cities Power Partnership. Council aims to improve Transport Sustainability by renewing and improving cycling, walking and mobility connections to reduce carbon emissions and increase Broken Hill's liveability and encourage active transport. This will provide for adequate cycle lanes in road design and supporting cyclists through providing parking and end-of-ride facilities (covered, secure bike storage, showers, bicycle maintenance and incentives). Council will also investigate the introduction of alternative fuel vehicles when replacing Council fleet vehicles to reduce fleet emissions. So far, Council has introduced one hybrid vehicle into its fleet as part of an initial trial and is seeking to expand its fleet of alternative fuel vehicles as existing fleet vehicles reach the end of their lifecycle.



| # | Our Focus Areas                    | Our Targets – Where we want to be?   |
|---|------------------------------------|--|
| 5 | Improving Council Fleet Efficiency | Council fleet transitioned to alternative fuel vehicles at end of lifecycle. |
| 6 | Fuel Consumption Data Monitoring   | Council fuel consumption reduced year over year.                             |
| 7 | Active Transport                   | Active transport promoted and facilitated through infrastructure upgrades.   |
| 8 | Improving City's Liveability       | Mobility connections implemented and maintained.                             |

### 9.1. WHAT WE AIM TO DO TO ACHIEVE OUR TARGET(S):

#### Improving Council Fleet Efficiency:

- Undertake cost-benefit-analysis for transitioning Council Fleet to Electric or Hybrid vehicles. Consider staged approach starting with the most inefficient vehicles or replacing vehicles that accumulate the most kilometres per year.
- Conduct market analysis to determine availability of Alternative Fuel Vehicles that could replace Council's existing Fleet vehicles.
- Review use case for each fleet vehicle and restrict use of commercial light fleet vehicles to, only, if necessary, i.e., unsealed roads, need for tray and haulage.

#### Fuel Consumption Data Monitoring:

- Develop and standardise monitoring process for fuel consumption of Council Fleet Vehicles.

#### Active Transport:

- Continue to encourage and facilitate active transport among staff by developing internal incentives.

**Improving Cities Liveability:**

- Investigate opportunities to increase urban heat shades along shared paths including greening areas with high foot traffic around Broken Hill to provide relief from direct heat exposure.
- Address road condition complaints and ensure that road maintenance programs are in place and functional whilst maintaining community awareness.
- Undertake quarterly road asset surveys to maintain safe road conditions for the community.

## 10. SUSTAINABLE PROCUREMENT

Broken Hill City Council has embedded sustainability within its procurement policy which aims to guide employees and contractors on specific objectives when purchasing products and services to support the delivery of Council initiatives and infrastructure projects:

- **Minimise Unnecessary Purchasing** (only purchase when a product or service is necessary).
- **Minimise Waste** (purchase in accordance with avoid, reduce, reuse and recycle strategies).
- **Save Water and Energy** (purchase products that save energy and/or water).
- **Minimise Pollution** (avoid purchasing products that pollute soils, air or waterways).
- **Non-Toxic** (avoid purchasing hazardous chemicals that may be harmful to human health or ecosystems).
- **Greenhouse Benefits** (purchase products that reduce greenhouse gas emissions).
- **Biodiversity and Habitat Protection** (purchase in accordance with biodiversity and conservation objectives).
- **Value for Money** (purchase for best value for money in the long term).

These objectives aim to:

- Eliminate unnecessary inefficiency, waste and expenditure.
- Contribute to the combined purchasing power of local government to further stimulate demand for sustainable products, including materials collected through council's kerbside collection.
- Advance sustainability by participating in "closing the life-cycle loop".
- Increase awareness about the range and quality of products available.
- Deliver council's commitments in relation to ecologically sustainable development and other environmental and social objectives.
- Play a leadership role in advancing long term social and environmental sustainability.
- Support local businesses and organisations.

**SUSTAINABLE  
DEVELOPMENT  
GOALS**



| #  | Our Focus Areas               | Our Targets – Where we want to be?   |
|----|-------------------------------|--|
| 9  | Sustainability in Procurement | Procurement Policy includes Environmental and Social Sustainability and aligns with latest international standards (ISO 20400 Standard – Sustainable Procurement). |
| 10 | Sustainability Awareness      | Sustainability awareness training campaign developed and delivered to all Council staff.   |

**10.1. WHAT WE WILL DO TO ACHIEVE OUR TARGET(S):**

**Sustainability in Procurement:**

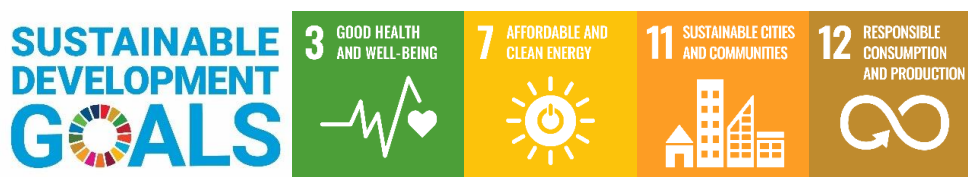
- Review existing procurement policy and procedure to align with ISO 20400 Standard – Sustainable Procurement.
- Implement sustainability evaluation criteria in procurement policy that requires Council staff to review how a project has considered principles of sustainability in their project before approval.

**Sustainability Awareness**

- Develop staff inductions on how to consider sustainability during procurement process.

## 11. CARBON EMISSIONS

Broken Hill City Council has been investigating opportunities to reduce greenhouse gas emissions (GHGs) across the organisation over the past few years to determine how it can reduce its overall carbon footprint and improve the efficiency of its energy and fuel consumption. In 2021, Council adopted the Renewable Energy Action Plan (REAP) which sets out the pathway to achieve 100% renewable status and ways to ensure new Council fleet vehicle purchases meet GHG emissions standards. This strategy aims to build on Council's progress by identifying a new emissions reduction goal and establishing practical measures to track and monitor its emissions against its targets to support broader NSW Government Emissions Reduction Objectives (Net Zero by 2050).



| #  | Our Focus Areas      | Our Targets – Where we want to be?   |
|----|----------------------|--|
| 11 | Emissions Reporting  | Emissions from electricity and fleet fuel consumption tracked and reported in Council's Annual Report. |
| 12 | Emissions Reductions | Emissions reporting framework developed and implemented.   |
| 13 | Partnerships         | Pledges with Cities Power Partnership Achieved.  |

### 11.1. WHAT WE WILL DO TO ACHIEVE OUR TARGET(S):

#### Emissions Reporting:

- Develop and establish emissions reporting process for electricity usage (Scope 2).
- Establish emissions baseline for electricity usage (Scope 2) and Council Fleet Vehicles (Scope 1).
- Develop emissions reporting framework for Council operations (Scope 1, 2, and 3).

#### Emissions Reductions:

- Establish emissions target to be achieved by 2030.
- Undertake feasibility study on carbon neutrality across Council's operations and use findings to inform future planning.

#### Partnerships:

- Council to monitor emissions reductions progress against Cities Power Partnership pledges.

## 12. WATER

Broken Hill City Council is committed to ensuring the region has a sustainable, clean and reliable water supply to support both current and future generations. In 2018, Council completed construction of the Wentworth to Broken Hill pipeline which supplies 37.4 megalitres of raw water per day from the Murray River to Broken Hill. The pipeline infrastructure contains a 720 megalitre bulk water storage facility and four pumping stations along the route.



| #  | Our Focus Areas      | Our Targets – Where we want to be?  |
|----|----------------------|---|
| 14 | Water Use Efficiency | Water consumption monitoring process developed and implemented to ensure water infrastructure is operating efficiently and to identify opportunities to avoid wastage, reduce overall consumption and increase water recycling. |
| 15 | Drought Resilience   | Regional Drought Resilience Plan Developed.   |
| 16 | Fair Water Pricing   | Water prices are consistent with other NSW jurisdictions.   |
| 17 | Environmental Flows  | Continual advocacy ensures environmental flows to Menindee Lakes.   |

### 12.1. WHAT WE WILL DO TO ACHIEVE OUR TARGET(S):

#### Water Use Efficiency:

- Investigate water reduction opportunities across Council operations and develop water efficiency strategy.
- Ensure the efficient use of water through staff education programs and toolbox talks.
- Investigate water efficiency retrofits for existing Council buildings and standardise for all new Council Buildings.
- Develop maintenance programs that ensures water infrastructure is maintained to operate efficiently (repair leaks etc.). Establish quarterly audit requirements to identify and report on maintenance issues.
- Develop and implement water monitoring programs to track water usage and improvements in water efficiency.
- Investigate water efficiency, grey water, water-sensitive design standards into the Council's Development Control Plan (DCP).

#### Drought Resilience:

- Develop Regional Drought Resilience Plan to reduce the Broken Hill Local Government Area's vulnerability to impacts during drought.

**Fair Water Pricing:**

- Continue to advocate for water price parity in Broken Hill – State Government/IPART.

**Environmental Flows:**

- Continue to advocate for the ecological/environmental improvement of Menindee lakes (State/Federal Government), to have a positive impact on the liveability of the Broken Hill community.

### 13. WASTE

Broken Hill City Council is committed to improving waste management practices across the region by facilitating effective waste collection and greater resource recovery. Council aims to ensure that adequate infrastructure is available to support the community's waste service needs and empowering the community with the necessary knowledge to help Council achieve its waste sustainability goals by providing education around best practice waste management. Council aims to reduce the amount of waste ending up in landfill and increase recycling and resource recovery in line with broader NSW Government waste and sustainability targets (NSW *Waste and Sustainability Materials Strategy 2041, Stage 1: 2021-2027*):

- Reduce total waste generated by 10% per person by 2030.
- Have an 80% average recovery rate from all waste streams by 2030.
- Significantly increase the use of recycled content by governments and industry.
- Phase out problematic and unnecessary plastics by 2030.
- Halve the amount of organic waste sent to landfill by 2030.
- Reduce litter by 60% by 2030 and plastics litter by 30% by 2030.
- Triple the plastics recycling rate by 2030.

During the 2022/23 period, the Broken Hill Waste Management and Recycling Centre received a total of 40,676.98 tonnes of waste; with 804.76 tonnes being recycled off site, the majority being steel. An additional 20,729 tonnes were used on site for cover material. In the same period, Council carried out the following Waste Reduction Projects:

- Annual Household Chemical Cleanout
- Waste Reduction Media Campaign in partnership with NetWaste.
- Keep Australia Beautiful Campaign.
- Delivered three new side lifters in November 2022.

The Community Recycling Centre has continued to improve the recycling capability of the facility with 2,759 people delivering a total of 10.42 tonnes of commingled recyclable material to the facility. This Strategy aims to facilitate further improvements in the regions Waste Management capabilities and set the standard for waste sustainability across the broader region.



| #  | Our Focus Areas                 | Our Targets – Where we want to be?  |
|----|---------------------------------|---|
| 18 | Support Sustainable Procurement | Procurement Policy updated to consider purchased products are derived from recycled material.                                     |
| 19 | Facilitate Community Recycling  | Kerbside waste audit completed with findings used to inform education material on behavioural change and best practice recycling. |



|           |  |   |
|-----------|--|---|
| <b>20</b> | Improve Waste Data Capture                       | Waste Data Capture Process Established.   |
| <b>21</b> | Community Waste Education                        | Community litter reduction education program delivered to community to improve waste management.            |
| <b>22</b> | Reduce Illegal Dumping                           | Illegal dumping reduced.  |
| <b>23</b> | Sustainable Waste Management                     | Waste Management Strategy Developed.  |
| <b>24</b> | Reduce Waste at Council Buildings and Facilities | Opportunities to improve waste avoidance and recycling across Council buildings identified and implemented. |

### **13.1. WHAT WE WILL DO TO ACHIEVE OUR TARGET(S):**

#### **Support Sustainable Procurement:**

- Update procurement policy and guidelines so that purchased goods are derived from recycled material (where possible).

#### **Facilitate Community Recycling:**

- Audit kerbside bins for baseline composition and volumetric consumption to advise community education programs to advise community education programs on best practice “at-home” waste management practice and report on resource recovery improvements.

#### **Improve Waste Data Capture:**

- Improve waste data capture and assessment at the Broken Hill Waste Management Facility to support improved resource recovery and service delivery outcomes.

#### **Community Waste Education:**

- Develop and deliver a community litter reduction education program.

#### **Reduce Illegal Dumping:**

- Improve prevention and prosecution of illegal dumping.

#### **Sustainable Waste Management:**

- Develop Waste Management Strategy.

#### **Reduce Waste at Council Buildings and Facilities:**

- Investigate opportunities to avoid and reduce waste and increase recycling or reuse across all Council buildings and facilities.

#### **Waste Infrastructure and Service Optimisation:**

- Investigate alternative landfill daily cover options to conserve landfill void space (such as moveable lids, spray on cover)
- Prepare a long-term financial plan for waste services to ensure continual waste management into the future.

#### **Reduce Waste at Council Buildings and Facilities:**

- Develop and implement staff awareness program for new and existing staff which identifies how to avoid and reduce waste in the workplace (to be integrated into induction program).
- Training/Induction of staff on Waste Reduction Program.
- Operations manuals for all Council facilities updated to include waste reduction initiatives.

**Recycle and Reuse:**

- Develop a plan to increase the collection of green/organic material from Council Parks and Gardens to be processed for use in Council Facilities.

**Waste to Energy:**

- Investigate viability of landfill gas capture and flaring or energy generation at the Waste Management Facility.

**Resource Recovery:**

- Investigate viability of increasing resource recovery at the Waste Management Facility by upgrading receival infrastructure and extending acceptable items, including tyres, mattresses and cardboard.
- Plan and deliver receival and resource recovery infrastructure for waste received from major projects (such as large infrastructure deconstruction) or events (such as regional rail and road accidents).
- Investigate and deliver innovative waste management solutions for problem wastes (such as e-waste, tyres, and mattresses).

**Disaster Waste:**

- Prepare a disaster waste management plan focused on resource recovery outcomes (such as waste from fire and bush fire events, and rail and road accidents).

**Community Waste Management and Recycling:**

- Investigate and implement urban drop-off locations for separated dry packaging material in partnership with the community and local businesses (such as paper, cardboard, recyclable plastics, and metals).
- Develop policy and supporting mechanisms to incentivise pre-delivery sorting of waste (such as residential, public events, and commercial waste).

**Regional Resource Recovery Hub:**

- Investigate and assess viability of converting the Broken Hill Waste Management Facility into a regional resource recovery hub.

**Circular Economy:**

- Develop and formalise industry partnerships with organisations that facilitate circular economy principles such as Container Deposit Scheme, Lifeline and Oz Harvest.
- Investigate local opportunities to become an agent for change in facilitating the development of a circular economy i.e., resource recovery and reuse.
- Develop a Circular Economy Strategy which encourages local innovation in transforming waste, and which supports regional employment and skills transfer.
- Develop and support local markets for recycled, recovered, and transformed clean waste (such as glass, concrete).
- Support community reuse and repair initiatives (such as reduce barriers to buying second hand and repaired products).

**Commercial Waste Reduction:**

- DCP to include waste reduction initiatives for new-builds and renovations (Construction and Demolition Waste).

**Waste Management Policy and Plan:**

- Develop a hire Agreement for non-Council event organisers to hire out recycle bins for use at community events.
- Engage with non-Council event organisers to ensure correct waste disposal and recycling practices are maintained during all non-Council events.
- Develop policy and a waste management plan to incentivise commercial regional developers to source separate construction regional demolition waste (such as buy/swap/sell initiatives, garage sales).

## 14. MINIMISING THE ENVIRONMENTAL IMPACTS OF MINING

Broken Hill City Council is committed to minimising the environmental impacts associated with mining activities to protect ecosystem services and human wellbeing. Council will continue to support the Broken Hill Environmental Lead Program (BHELP) in developing solutions to minimise and manage exposure to lead in the local environment. This includes joint co-ordination of the management and remediation of lead contaminated public land in accordance with an annual work plan. Since 2015, over 20 hectares of public land have been remediated through a partnership between Council and BHELP. This equates to an area over 40 football fields and includes parks, ovals, sporting grounds and playgrounds.



| #  | Our Focus Areas                  | Our Targets – Where we want to be?   |
|----|----------------------------------|--|
| 25 | Bypass for heavy vehicles        | Broken Hill bypass for heavy vehicles planned.   |
| 26 | Broken Hill Lead Reference Group | Broken Hill Lead Reference Group work funded by the State Government, Annual report by Council in the ongoing management of lead contamination in Broken Hill. |

### 14.1. WHAT WE WILL DO TO ACHIEVE OUR TARGETS(S):

#### Bypass for heavy vehicles:

- Continue to advocate (State and Federal Government) to divert mining trucks out of the CBD.

#### Broken Hill Lead Reference Group:

- Continue to advocate to ensure the continuation of the Broken Hill Lead Reference Group (State Government).
- Continue to facilitate the Broken Hill Lead Reference Group to address the effects of lead contamination on the City of Broken Hill.

## 15. ENHANCING AND PROTECTING THE NATURAL FLORA AND FAUNA

Broken Hill City Council is committed to enhancing and protecting urban green spaces across the region through leading and supporting revegetation and greening initiatives. In 2022/2023, Council continued to maintain the Living Desert Flora and Fauna Sanctuary to support native wildlife and native plant life in the region. During the same period, Council carried out an annual assessment and implemented control measures for noxious weeds and pests and replaced 11km of damaged and vandalised fencing.



| #  | Our Focus Areas                     | Our Targets – Where we want to be?  |
|----|-------------------------------------|---|
| 27 | Green Broken Hill                   | Greening target for Broken Hill established and implementation plan developed, urban heat island effects reduced, vegetation cover in Broken Hill CBD increased |
| 28 | Mulga Wetland Ecosystem Stewardship | Council's own plant stock used for continuous revegetation and ecosystem stewardship programs   |

### 15.1. WHAT WE WILL DO TO ACHIEVE OUR TARGET(S):

#### Green Broken Hill:

- Set greening target for Broken Hill CBD and develop implementation plan.
- Investigate opportunities to increase native vegetation in the CBD to reduce urban heat island effects and increase shade.
- Review greening initiatives in the DCP and ensure alignment with Council greening targets.
- Continue to raise community awareness and participate in greening Broken Hill e.g., Planet Ark National Tree Day.
- Continue the work of Albert Morris to green Broken Hill.
- Develop communications material to increase community awareness around Broken Hill regeneration and greening initiatives.

#### Mulga Wetland Ecosystem Stewardship:

- Continue to propagate Council's own plant stock at Mulga Wetlands and identify other key areas to support ecosystem health and revegetation.

## 16. BUILT ENVIRONMENT

Broken Hill City Council are committed to enhancing the regions liveability by improving urban building designs to provide better environmental comfort in public spaces. Council aims to enhance both the natural and built environment through facilitating ecosystem stewardship programs and protecting the natural environment through delivering proactive weed management programs and carrying out vegetation rehabilitation initiatives.



| #  | Our Focus Areas  | Our Targets – Where we want to be?   |
|----|--|--|
| 29 | Facilitate environmental stewardship in Development Control Plan | Increased vegetation with a set minimum percentage of land requiring landscaping within the development. |

### 16.1. WHAT WE WILL DO TO ACHIEVE OUR TARGET(S):

#### Facilitate environmental stewardship in Development Control Plan:

- Review the DCP to enhance the natural environment and landscaped areas in new development applications for industrial land.

## 17. IMPLEMENTATION PLAN

| IMPLEMENTATION PLAN: ENERGY EFFICIENCY |  |                |  |                                     |                                     |                                     |                                   |
|--|--|----------------|--|-------------------------------------|-------------------------------------|-------------------------------------|-----------------------------------|
| #                                      | Action   | Related Target | Performance Measures   | Short Term (2025-2026)              | Medium Term (2027-2028)             | Long Term (2029-2030)               | Responsible Council Department(s) |
| EE1                                    | Conduct and implement findings of energy audits at Council's Administration Building, Art Gallery, and Civic Centre.   | 1              | Energy Audits at Council's Administration Building, Art Gallery, and Civic Centre completed with findings used to inform strategic direction to achieve energy cost savings, energy efficiency and carbon reduction. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                   |
| EE2                                    | Install smart interval meters on all Council Buildings for greater energy monitoring.  | 1              | Smart interval meters on all Council Buildings installed.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                   |
| EE3                                    | Install LED lighting at all Council buildings and standardise energy efficient LED lighting in all new Council buildings.  | 1              | LED lighting at all Council Buildings installed including standardisation of LED lighting to be installed in all new Council Buildings.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |                                   |
| EE4                                    | Investigate and implement smart technology solutions for greater energy management and efficiency such as lighting controls, sensors, master switches and timers for the Administration Building, Art Gallery, and Civic Centre. | 1              | Smart technology solutions for energy management and efficiency identified and implemented.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                                   |

|             |   |   |  |                                     |                                     |                                     |  |
|-------------|---|---|--|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <b>EE5</b>  | Develop adaptive maintenance plans for all Council buildings and facilities.  | 1 | Adaptive management plans for all Council Buildings and Facilities completed.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>EE6</b>  | Undertake Climate Risk Assessment for Council Infrastructure and community wellbeing and develop Climate Adaptation and Mitigation Plan for Broken Hill LGA.              | 3 | Climate risk assessment completed and climate adaptation and mitigation plan for the Broken Hill LGA developed and implemented.                          | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>EE7</b>  | Develop energy efficiency policy that sets energy efficiency standards for all new Council Buildings and Retrofits based on industry best practice.                       | 1 | Energy efficiency policy developed and implemented.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>EE8</b>  | Establish energy data monitoring process to track energy use and to identify energy efficiency improvements.  | 1 | Energy data monitoring process established, and staff trained on energy data management.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>EE9</b>  | Review Energy Contract to ensure Council is receiving the most competitive market rate.   | 2 | Energy contract reviewed annually.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>EE10</b> | Develop and implement Revolving Energy Fund.  | 2 | Revolving Energy Fund developed and implemented.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>EE11</b> | Investigate viability of transitioning infrastructure that uses gas for heating to renewable energy eg Solar Thermal (Admin Building, Civic Centre and Community Centre). | 3 | Viability of transitioning infrastructure using gas for heating to renewables eg Solar thermal investigated with findings used to inform strategic plan. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |



| IMPLEMENTATION PLAN: RENEWABLE ENERGY      |   |   |   |                                     |                                     |                                     |  |
|--|---|---|---|-------------------------------------|-------------------------------------|-------------------------------------|--|
| RE1  | Undertake cost-benefit-analysis on transitioning Council Buildings to Renewable Energy and develop a plan that prioritises Council buildings with highest energy consumption  | 4 | Cost-Benefit-Analysis on transitioning Council Buildings to renewables completed with findings used to inform strategic plan  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| RE2  | Establish Council's current renewable energy composition and set renewable energy goal by 2030  | 4 | Council's current renewable energy composition identified and established target goal to achieve increase in renewable energy usage across Council's operations by 2030 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| IMPLEMENTATION PLAN: SUSTAINABLE TRANSPORT |   |   |   |                                     |                                     |                                     |  |
| ST1  | Undertake cost-benefit-analysis for transitioning Council Fleet to alternate fuel vehicles. Consider staged approach starting with most inefficient vehicles or replacing vehicles that accumulate the most kilometres per year | 5 | Cost-Benefit-Analysis for transitioning Council Fleet to alternate fuel vehicles completed  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| ST2  | Conduct market analysis to determine availability of alternate fuel vehicle variants that could replace Council's existing Fleet vehicles   | 5 | Market analysis on alternate fuel vehicles capable of replacing Council fleet vehicles completed with findings used to inform strategic plan                            | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |

|     |   |   |   |                                     |                                     |                                     |                        |
|-----|---|---|---|-------------------------------------|-------------------------------------|-------------------------------------|------------------------|
| ST3 | Develop and standardise monitoring process for fuel consumption of Council Fleet Vehicles   | 6 | Council fleet fuel consumption data captured and used to report on annual fuel usage, emissions, and operational cost | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                        |
| ST4 | Review use case for each fleet vehicle and restrict use of commercial light fleet vehicles to, only, if necessary, i.e., unsealed roads, need for tray and haulage                        | 6 | Use case for each fleet vehicle reviewed  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Infrastructure - Fleet |
| ST5 | Continue to encourage and facilitate active transport among staff by developing internal incentives   | 7 | Active transport among staff facilitated with the introduction of internal incentives                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | People and Culture     |
| ST6 | Investigate opportunities to increase urban heat shades along shared paths including greening areas with high foot traffic around Broken Hill to provide relief from direct heat exposure | 8 | Urban heat island effect in Broken Hill CBD reduced through increased greening and urban heat shades                  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | Infrastructure         |
| ST7 | Address road condition complaints and ensure that road maintenance programs are in place and functional whilst maintaining community awareness  | 8 | Maintenance programs in place to assess and maintain road conditions with consideration of community complaints       | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | Infrastructure - Roads |
| ST8 | Undertake annual road asset surveys to maintain safe road conditions for the community  | 8 | Road asset surveys completed on quarterly basis   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | Infrastructure - Fleet |

**IMPLEMENTATION PLAN: SUSTAINABLE PROCUREMENT**

|  |   |    |   |                                     |                                     |                          |  |
|--|---|----|---|-------------------------------------|-------------------------------------|--------------------------|--|
| SP1  | Review existing procurement policy and procedure to align with ISO 20400 Standard - Sustainable Procurement   | 9  | Procurement Policy updated to align with ISO 20400 Standard – Sustainable Procurement   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |  |
| SP2  | Implement sustainability evaluation criteria in procurement policy that requires Council staff to review how a project has considered principles of sustainability in their project before approval | 9  | Sustainability evaluation criteria included in procurement process with findings reviewed to inform strategic decision making | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| SP3  | Develop staff induction training on how to consider sustainability during procurement process   | 10 | Staff induction training on how to consider sustainability during procurement developed and implemented                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |  |
| <b>IMPLEMENTATION PLAN: CARBON EMISSIONS</b> |   |    |   |                                     |                                     |                          |  |
| CE1  | Develop and establish emissions reporting process for electricity usage (Scope 2)   | 11 | Emissions from electricity usage monitored and reported   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |  |
| CE2  | Establish emissions baseline for electricity usage (Scope 2) and Council Fleet Vehicles (Scope 1)   | 12 | Emissions baseline for electricity usage (Scope 2) and Council Fleet Vehicles (Scope 1) established                           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |  |
| CE3  | Develop emissions reporting framework for Council operations (Scope 1, 2 and 3)   | 11 | Emissions reporting framework for Council operations (Scope 1, 2, and 3)  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| CE4  | Establish emissions target to be achieved by 2030   | 12 | 2030 emissions target identified  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/> |  |

|                                   |   |    |   |                                     |                                     |                                     |  |
|-----------------------------------|---|----|---|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <b>CE5</b>                        | Council to monitor progress against Cities Power Partnership pledges  | 13 | Progress against Cities Power Partnership pledges monitored consistently with findings used to inform adaptive management procedure                                       | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>CE6</b>                        | Undertake feasibility study on achieving carbon neutrality across Council operations by 2050 in line with state government emissions target and use findings to inform future planning. | 12 | Feasibility study on achieving carbon neutrality across Council's operations completed.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>IMPLEMENTATION PLAN: WATER</b> |   |    |   |                                     |                                     |                                     |  |
| <b>W1</b>                         | Investigate water reduction opportunities across Council operations and develop water efficiency strategy.  | 14 | Water efficiency strategy developed and implemented   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W2</b>                         | Develop Regional Drought Resilience Plan to reduce the Broken Hill LGA's vulnerability to impacts during drought.   | 15 | Regional drought resilience plan developed and implemented.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W3</b>                         | Ensure the efficient use of water through staff education programs and toolbox talks.   | 14 | Tailored staff education program on efficient water use developed and implemented.  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W4</b>                         | Investigate water efficiency retrofits for existing Council buildings and standardise for all new Council Buildings.  | 14 | Water efficiency retrofits identified and standardised for all new Council buildings. Cost-Benefit-Analysis completed on retrofit options for existing Council buildings. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |

|                                   |  |    |   |                                     |                                     |                                     |  |
|-----------------------------------|--|----|---|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <b>W5</b>                         | Develop maintenance programs that ensures water infrastructure is maintained to operate efficiently (repair leaks etc.). Establish annual audit requirements to identify and report on maintenance issues. | 14 | Maintenance program for water use efficiency and infrastructure health developed and implemented. Annual water infrastructure audits completed. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W6</b>                         | Develop and implement water monitoring program to track water usage and improvements in water efficiency.  | 14 | Water monitoring program developed with data used to identify opportunities to improve water use efficiencies.                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W7</b>                         | Continue to advocate for water price parity in Broken Hill - State Government/IPART.   | 16 | Council continuously advocates for water price parity in Broken Hill.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W8</b>                         | Continue to advocate for the ecological/environmental improvement of Menindee Lakes (State/Federal Government), to have a positive impact on the liveability of the Broken Hill community.                 | 17 | Council continuously advocates for socio-ecological improvement of the Menindee Lakes.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W9</b>                         | Investigate water efficiency, grey water, water-sensitive design standards into the Council's Development Control Plan (DCP).  | 14 | Water efficiency, grey water, water-sensitive design standards integrated into Council's DCP.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>IMPLEMENTATION PLAN: WASTE</b> |  |    |   |                                     |                                     |                                     |  |
| <b>W1</b>                         | Update Procurement Policy and guidelines so that purchased goods are derived from recycled material (where possible) E.g., when  | 18 | Procurement Policy and relevant guidelines updated so that purchased goods are derived  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |

|           |   |    |  |                                     |                                     |                                     |  |
|-----------|---|----|--|-------------------------------------|-------------------------------------|-------------------------------------|--|
|           | procuring equipment for public parks such as benches and rubber flooring for children's playgrounds, consider those built from recycled materials.  |    | from recycled material (where possible).   |                                     |                                     |                                     |  |
| <b>W2</b> | Audit kerbside bins for baseline composition and volumetric consumption to advise community education programs on best practice "at-home" waste management practice and report on resource recovery improvements. | 19 | Municipal kerbside bins audited, and findings used to identify potential areas to improve knowledge and awareness of best practice waste management and recycling. Audits used to monitor behavioural change improvements. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W3</b> | Improve waste data capture and assessment at the Broken Hill Waste Management Facility to support improved resource recovery and service delivery outcomes.   | 20 | Resource Recovery rate improved year over year from date initiated.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W4</b> | Develop and deliver a community litter reduction education program.   | 21 | Community litter reduction education program delivered with outcome monitored through kerbside waste collection data.  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W5</b> | Improve prevention and prosecution of illegal dumping.  | 22 | Rate of Illegal Dumping reduced year over year with repeat offenders and waste type listed to inform strategic planning.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W6</b> | Develop Waste Management Strategy.  | 23 | Waste Management Strategy Developed.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |

|            |  |    |  |                                     |                                     |                                     |  |
|------------|--|----|--|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <b>W7</b>  | Investigate opportunities to avoid and reduce waste and increase recycling or reuse across all Council buildings and facilities.   | 24 | General waste output from Council buildings ending up in landfill reduced and recycling increased year over year until 2030.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W8</b>  | Investigate alternative landfill daily cover options to conserve landfill void space (such as moveable lids, spray on cover).  | 23 | Alternative daily landfill cover options identified with best option considered and implemented where financially and operationally viable. Landfill lifespan increased as a result of implementation. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W9</b>  | Prepare a Long-Term Financial Plan for Waste Services to ensure sustainability of waste management.  | 23 | Long-term financial plan for waste services to ensure sustainability of waste management developed and implemented.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W10</b> | Develop and implement staff awareness program for new and existing staff which identifies how to avoid and reduce waste in the workplace (to be integrated into induction program) | 24 | All Council new and existing staff aware of best practice waste reduction and avoidance strategies in the workplace.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W11</b> | Training/Induction of staff on Waste Reduction Program.  | 24 | Best practice waste management training/induction program developed.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W12</b> | Operations manuals for all Council facilities updated to include waste reduction initiatives.  | 24 | Waste reduction initiatives included in operations manuals for all Council facilities.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |

|            |   |       |   |                                     |                                     |                                     |  |
|------------|---|-------|---|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <b>W13</b> | Develop a plan to increase the collection of green/organic material from Council Parks and Gardens to be processed for use in Council Facilities.   | 23    | Council Green/Organic materials collection and processing plan developed for use in the landscaping on Council Facilities.                | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W14</b> | Investigate viability of landfill gas capture and flaring or energy generation at the Waste Management Facility.  | 23    | Viability of landfill gas capture and flaring or energy generation at the Waste Management Facility investigated with findings.           | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W15</b> | Investigate viability of increasing resource recovery at the Waste Management Facility by upgrading receival infrastructure and extending acceptable items, including tyres, mattresses and cardboard.    | 23,22 | Receival infrastructure at the Waste Management Facility upgraded and accepted items extended to include tyres, mattresses and cardboard. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W16</b> | Plan and deliver receival and resource recovery infrastructure for waste received from major projects (such as large infrastructure deconstruction) or events (such as regional rail and road accidents). | 23,22 | Receival and resource recovery infrastructure for waste received from major projects (e.g., Commercial and Demolition) delivered.         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W17</b> | Prepare a Disaster Waste Management Plan focused on resource recovery outcomes (such as waste from fire and bush fire events, and rail and road accidents).   | 23    | Disaster Waste Management Plan developed.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W18</b> | Investigate and implement urban drop-off locations for separated dry  | 23    | Urban drop-off locations for separated dry packaging  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |



|            |   |    |  |                                     |                                     |                                     |  |
|------------|---|----|--|-------------------------------------|-------------------------------------|-------------------------------------|--|
|            | packaging material in partnership with the community and local businesses (such as paper, cardboard, recyclable plastics, and metals).                                |    | material in partnership with the community and local businesses established.   |                                     |                                     |                                     |  |
| <b>W19</b> | Develop policy and supporting mechanisms to incentivise pre-delivery sorting of waste (such as residential, public events, and commercial waste).                     | 19 | Policy and supporting mechanisms to incentivise pre-delivery sorting of waste developed.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W20</b> | Investigate and assess viability of converting the Broken Hill Waste Management Facility into a regional resource recovery hub.                                       | 23 | Conversion of the Broken Hill Waste Management Facility into a regional resource recovery hub investigated with findings used to inform strategic planning.          | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W21</b> | Develop and formalise industry partnerships with organisations that facilitate circular economy principles such as Container Deposit Scheme, Lifeline and Oz Harvest. | 23 | Partnerships with leading organisations in Circular Economy formalised and used to collaborate on opportunities to drive Circular Economy initiatives in the region. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W22</b> | Investigate local opportunities to become an agent for change in facilitating the development of a circular economy ie resource recovery and reuse.                   | 19 | Local opportunities to support and facilitate circular economy and resource recovery initiatives identified.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W23</b> | DCP to include waste efficiencies initiatives for new-builds and renovations (Construction and Demolition Waste).   | 23 | Waste efficiency initiatives for new builds and renovations included in DCP.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |

|            |  |    |  |                                     |                                     |                                     |  |
|------------|--|----|--|-------------------------------------|-------------------------------------|-------------------------------------|--|
| <b>W24</b> | Develop a Hire Agreement for non-Council event organisers to hire out recycle bins for use at community events.  | 19 | Hire Agreement for non-Council event organisers to hire out recycle bins for use at community events developed and implemented.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W25</b> | Engage with non-Council event organisers to ensure that correct waste disposal and recycling practices are maintained during all non-Council events.     | 19 | Council engaged with non-Council event organisers and provided guidance on best practice waste management.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W26</b> | Investigate and deliver innovative waste management solutions for problem wastes (such as green energy wastes, E-Waste, tyres and mattresses).           | 23 | Innovative waste management solutions for problem wastes (such as green energy wastes, E-Waste, tyres, and mattresses) investigated with identified opportunities evaluated to improve Council waste management processes. | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W27</b> | Develop a Circular Economy Strategy which encourages local innovation in transforming waste, and which supports regional employment and skills transfer. | 19 | Circular Economy Strategy developed.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>W28</b> | Develop plan to support local markets for recycled, recovered, and transformed clean waste (such as glass, concrete).                                    | 19 | Local markets for secondary materials facilitated.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| <b>W29</b> | Develop policy and a waste management plan to incentivise commercial regional developers to  | 23 | Waste management policy and plan developed and implemented.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |

|  |  |    |   |                                     |                                     |                                     |  |
|--|--|----|---|-------------------------------------|-------------------------------------|-------------------------------------|--|
|  | source separate construction and demolition waste (such as commercial and green energy developments).                                |    |   |                                     |                                     |                                     |  |
| <b>W30</b>   | Support community-based waste reduction activities (such as buy/swap/sell initiatives, garage sales).                                | 19 | Council endorses community-led waste reduction activities through communication material ie social media, Council website, and print media. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>W31</b>   | Support community reuse and repair initiatives (such as reduce barriers to buying second hand and repaired products).                | 19 | Council supports community reuse and repair initiatives by endorsing second hand markets.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| <b>IMPLEMENTATION PLAN: MINIMISING ENVIRONMENTAL IMPACTS OF MINING</b> |  |    |   |                                     |                                     |                                     |  |
| <b>MEIM1</b>   | Continue to advocate (State and Federal Government) to divert mining trucks out of the CBD.  | 25 | Council engaging State and Federal Government to divert mining trucks out of the CBD.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>MEIM2</b>   | Continue to advocate to ensure the continuation of the Broken Hill Lead Reference Group (State Government).                          | 26 | Council continues advocacy and partnership with Lead Reference Group.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| <b>MEIM3</b>   | Continue to facilitate the Broken Hill Lead Reference Group to address the effects of lead contamination on the City of Broken Hill. | 26 | Lead Reference Group is supported by Council and effects of lead contamination in Broken Hill continues to be reduced.                      | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |

| IMPLEMENTATION PLAN: ENHANCING AND PROTECTING THE NATURAL FLORA AND FAUNA |   |    |  |                                     |                                     |                                     |  |
|---|---|----|--|-------------------------------------|-------------------------------------|-------------------------------------|--|
| EPNFF1  | Set greening target for Broken Hill CBD and develop implementation plan.  | 27 | Implementation Plan for greening Broken Hill developed and implemented.  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| EPNFF2  | Investigate opportunities to increase native vegetation in the CBD to reduce urban heat island effect and increase shade. | 27 | Opportunities to increase native vegetation in the CBD to reduce urban heat island effects and increase greening targets investigated with findings used to inform strategic planning. | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| EPNFF3  | Review greening initiatives in the DCP and ensure alignment with Council greening targets.                                | 27 | Greening initiatives in the DCP reviewed and amended to align with Council greening targets.   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| EPNFF4  | Continue to raise community awareness and participate in greening Broken Hill eg Planet Ark National Tree Day.            | 27 | Council continuously raises community awareness and participates in initiatives designed to increase greening of Broken Hill.  | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| EPNFF5  | Continue the work of Albert Morris to green Broken Hill.  | 27 | Continuous progress made against work started by Albert Morris to green Broken Hill.   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |
| EPNFF6  | Develop communications material to increase community awareness around Broken Hill regeneration and greening initiatives. | 27 | Communications material to increase community awareness around Broken Hill regeneration and greening initiatives developed.  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            |  |
| EPNFF7  | Continue to propagate Council's own plant stock at Mulga Wetlands   | 28 | Council propagated own plant stock at Mulga Wetlands and   | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |  |

|  |   |    |   |                                     |                                     |                          |  |
|--|---|----|---|-------------------------------------|-------------------------------------|--------------------------|--|
|  | and identify other key areas to support ecosystem health and revegetation.  |    | identified key areas to support ecosystem health and revegetation. Improvement of landscape from revegetation initiative monitored and progress tracked as part of adaptive management process. |                                     |                                     |                          |  |
| IMPLEMENTATION PLAN: BUILT ENVIRONMENT |   |    |   |                                     |                                     |                          |  |
| BE1                                    | Review the DCP to enhance the natural environment and landscaped areas in new development applications for industrial land. | 29 | DCP reviewed with opportunities to enhance the natural environment and landscaped areas in new development applications for industrial land identified and implemented.                         | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |



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## INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

February 10, 2025

**ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 18/25

SUBJECT: TOWN SQUARE - LOCATION OF THE WOMEN'S MINING  
MEMORIAL D25/6064

**Recommendation**

1. That Broken Hill City Council Report No. 18/25 dated February 10, 2025, be received.
2. That Council consider the results of the public survey, advertised from 30 January 2025 to 10 February 2025, relating to the preferred location of the Women's Mining Memorial.
3. That Council approve the result of the public survey and re-establish the Women's Mining Memorial in the preferred location of Option 1, on the Northeastern Corner of Town Square.

**Executive Summary:**

The Women's Mining Memorial is a historic iconic monument that was erected in the year 2000 by the Mining Unions of Broken Hill to honour the women who had contributed significantly to the industrial history of Broken Hill. The memorial was originally placed at the front of the Broken Hill Town Square on Argent Street.

Designs and consultations were carried out in 2023 by Council through the engagement of a specialist urban planning consultant firm to redevelop the Town Square under Council's CBD Master Plan. One of the key points raised during the consultations was the relocation of the memorial from the Town Square. A location was yet to be determined at that stage.

Construction works commenced at the Town Square in August 2024 with the memorial being removed and stored at Council's Depot.

In a public survey advertised from 3 December 2024 to 20 January 2025, a vast majority of respondents voted to reinstate the memorial back to the Town Square.

Council had identified two (2) preferred locations for the reinstatement of the memorial in the new Town Square sought opinion of the community for their preferred location through a public survey being advertised between 30 January and 10 February 2025. Council received 321 votes through the Public Survey, with 226 voting in favour of Option 1, on the Northeastern Corner of Town Square. This report recommends that Council approve the result of the public survey and re-establish the Women's Mining Memorial in the preferred location of Option 1, on the Northeastern Corner of Town Square.

**Report:**The Women's Mining Memorial

The Women's Mining Memorial is a special historic monument dedicated to the women of Broken Hill who have contributed significantly to the industrial and economic history of city. It is a medium sized structure made of black aggregate granite style natural rock with written encryptions and a photographic image base on a support and family orientated theme.

A photograph of the memorial in its current location is shown in the image below.



The monument is currently located at Council's Works Depot at Warnock Street, Broken Hill.

#### Consultations in 2024 and the Town Square Redevelopment

Broken Hill City Council carried out the CBD Master Plan in 2021 which focuses on a staged revitalisation of the Central Business District (CBD) to provide for a more welcoming, modern center for all demographic groups of the city and seasonal visitors. The master plan has been progressively implemented with projects like the CBD Banner Poles, Argent Street Paving Upgrades, the new Broken Hill Library, and the Town Square Redevelopment completed or currently underway.

The Town Square is one of the focus areas of the CBD Master Plan. Council engaged specialist urban planning and design consulting firm Jensen Plus to carry out design works for the redevelopment of the Town Square. The design process was completed in 2023.

A summary of notable public consultations that were carried out as part of the design phase is presented here.

- Consultation of local businesses on 27 April 2023
- Community consultation session on 1 July 2023
- An online survey was held between 2 July 2023 to 20 July 2023

The Women's Mining Memorial was a subject of the consultations with a majority outcome suggesting the removal of the memorial from the Town Square and its subsequent relocation to another significant location in the city of Broken Hill. The final location was to be a subject of further consultation.

Construction works at the Town Square commenced in August 2024 with the Women's Mining Memorial removed and placed at Council's Works Depot at Warnock Street, Broken Hill.

#### Further Consultation - Public Survey of 2024

Council advertised a public survey of preferred general locations from 3 December 2024 to 20 January 2025, accessible through Council's website, Facebook, and in-person voting available at Council Administration Offices.

A total of 895 responses were received with 672 online, 36 in-person and 187 from a community petition, yielding the following survey outcomes:

- Town Square – 77%



- Line of Lode – 13%
- Near the Trades Hall – 9%
- Other 1%

Most votes have been for the reinstatement of the Women's Mining Memorial back at the Town Square.

#### Proposed locations at the Town Square

Based on the survey results, Council recommissioned the Town Square's principal consultant Jensen Plus to identify locations to reinstate the memorial at the Town Square.

Factors considered by the principal design consultant to select the locations included:

- Accessibility considerations under council's general Disability Inclusion Action Plan
- Requirements for ambulance access from Argent Street into the Town Square
- Site views for persons using the square after it is redeveloped
- The location of underground electrical and hydraulic services
- Protected tree preservation

The locations identified by Jensen Plus have been considered and reviewed by Council's Project Consultative Group (PCG) meeting on 15 January 2025. The Project Consultative Group (PCG) comprises members of the Council's elected body, council staff and elected community representatives.

Two (2) preferred locations have been identified (images below):

- Location 1: Argent Street, at the front Northeast corner of the Town Square
- Location 2: Argent Street, at the front Northwest corner of the Town Square

From this PCG a report (No. 5/25) was presented to Council at the Ordinary Council meeting, held 29 January 2025 and moved unanimously to approve the reinstatement of the Miner's Memorial at the Town Square and that a public survey be undertaken to determine the preferred location. The public survey was advertised between 30 January and 10 February 2025. Council received 321 votes through the Public Survey, with 226 voting in favour of Option 1, on the Northeastern Corner of Town Square.

This report recommends that Council approve the result of the public survey and re-establish the Women's Mining Memorial in the preferred location of Option 1, on the Northeastern Corner of Town Square.



### Community Engagement:

Several community engagement sessions were carried out by Council through the engagement of Jensen Plus in 2023 to finalise the design of the new Town Square with subsequent public survey focusing on the finalised general location of the memorial from 3 December 2024 to 20 January 2025. Please see the body of this report for further details.

### Strategic Direction:

|                |       |   |
|----------------|-------|---|
| Key Direction: | 1     | Our Community   |
| Objective:     | 1.5   | Our built environment supports our quality of life                              |
| Strategy:      | 1.5.1 | Maintain the character of our historic City through good design and initiatives |

|                |       |   |
|----------------|-------|---|
| Key Direction: | 4     | Our Leadership  |
| Objective:     | 4.1   | Openness and transparency in decision making  |
| Strategy:      | 4.1.4 | Ensure social, environmental, cultural and economic sustainability are considered when making decisions |

**Relevant Legislation:**

*Local Government Act 1993*

*Local Government (General) Regulation 2021*

**Financial Implications:**

The financial implications of this report, are included in operational costs for the 2024/25 financial year.

**Attachments**

There are no attachments for this report.

CODIE HOWARD

DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL

GENERAL MANAGER

## INFRASTRUCTURE AND ENVIRONMENT COMMITTEE

December 16, 2024

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 19/25

SUBJECT: MINUTES - 28 NOVEMBER 2024 BROKEN HILL LEAD  
REFERENCE GROUP D24/60928

**Recommendation**

1. That Broken Hill City Council Report No. 19/25 dated December 16, 2024, be received.
2. That the minutes of the Broken Hill Lead Reference Group Meeting held 28 November 2024 be received.

**Executive Summary:**

The minutes of the Broken Hill Lead Reference Group for meeting held 28 November 2024 are presented to Council for endorsement.

**Report:**

The Broken Hill Lead Reference Group (BHLRG), chaired by the Broken Hill City Council, is a collaborative of the many companies and community representatives that work with, have an interest in and contribute to lead management in the local community.

The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

**Community Engagement:**

Community Engagement through community representation on the Committee

**Strategic Direction:**

|                |       |  |
|----------------|-------|--|
| Key Direction: | 4.    | Our Leadership   |
| Objective:     | 4.1   | Openness and transparency in decision making                   |
| Strategy:      | 4.1.5 | Support the organisation to operate within its legal framework |

**Relevant Legislation:** Nil

**Financial Implications:** Nil

**Attachments**

1. [↓](#) Minutes - 28 November 2024 Broken Hill Lead Reference Group

CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER

## MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP (BHLRG) MEETING HELD THURSDAY, 28 NOVEMBER 2024 10.00AM, AGED PERSONS REST CENTRE

Meeting commenced at 10.00am

### Present

|                           |   |
|---------------------------|---|
| Marisa Pickett            | Manager Waste and Sustainability (BHCC) - Chair |
| Councillor Michael Boland | Council Delegate                                |
| Devon Roberts             | Broken Hill Mines (BHM)                         |
| Frank Dauge               | Broken Hill Mines (BHM)                         |
| Frances Boreland          | Broken Hill Environmental Lead Program (BHELP)  |
| Vilmae Appleton           | Far West Local Health District (FWLHD)          |
| Kelli Morris              | Far West Local Health District (FWLHD)          |
| Georgina Seward           | Public Health Unit (PHU)                        |
| Nyrie Waite               | Administration Officer – (BHCC) - Minute Taker  |

### Present Via Teams

|                  |  |
|------------------|--|
| Judi Louvel      | Broken Hill Environmental Lead Program (BHELP) |
| Cathy Dyer       | Maari Ma                                       |
| Neil Glastonbury | Transport for NSW (TfNSW)                      |
| Linda Mason      | Western NSW Local Health District (WLHD)       |
| Christina Low    | Broken Hill Environment Lead Program (BHELP)   |

### Apologies

|                |  |
|----------------|--|
| Gill Gallagher | Environment Protection Authority (EPA) |
| Jessica Ierace | Environmental Health Officer (BHCC)    |

Welcome with introductions around the table and on Teams.

### Acknowledgement of Country

Acknowledgment of Country recited by Marisa Pickett.

### Confirmation of Minutes of Previous Meeting

|                          |                  |
|--------------------------|------------------|
| <b>Previous meeting:</b> | 22 August 2024   |
| <b>Moved:</b>            | Frances Boreland |
| <b>Seconded:</b>         | Georgie Seward   |

### 1 Matters Arising from Previous Minutes

#### Abe from SafeWork to advise when he will be visiting Broken Hill.

Judi Lovel advised she has not been able to contact Abe, Georgie Seward advised that she has been in contact with Abe and may be able to assist.

#### Teck Metals to advise date and time of a zoom meeting to be organised for their presentation and questions.

A zoom meeting was held between Broken Hill Lead Reference Group and representatives from Teck Metals and Trail Area Health & Environment Committee on Tuesday 5 November 2024.

#### Reach out to Aboriginal Affairs and or Aboriginal Housing ie Paul Kemp or Bilyara Bates for a representative to attend the BHLRG meetings.

Nyrie to investigate.

**2 Correspondence In –**

**21/11/2024** – email from Judi Louvel , BHELP – Contaminated Land Training – forwarded to BHLRG 21/11/2024.

**27/11/2024** – email from Michelle Laurie Trail Area Health & Environment Committee, Canada - copy of the presentation from 5/11/2024 and answers to questions raised. Forwarded to BHLRG 28/11/2024.

**3 Correspondence Out – NIL**

**4 Quarterly Reports**

**4.1 Broken Hill Environmental Lead Program (BHELP)** Report attached and tabled.

**Meeting update:** Frances reviewed the report for the meeting.

Kelli Morris commented on the success of Lead Ted visits.

Kelli also questioned if the difficulty in contacting families is that they are not aware of the service BHELP provides and could LHD assist?

Frances advised the many ways she uses to contact people, including text messages and even a phone call via teams as that has a local phone number. Francis starts contacting clients within a week of the referral from LHD. Vilmae Appleton offered to supply the BHELP phone number to clients.

Vilmae advised that post remediation visits are very successful.

Marisa Pickett advised the houses that BHELP have referred to Council will require major work to alleviate the issue with the stormwater. Judi Louvel suggested a meeting with Marisa and Adam Foster from Perilya to discuss how they can assist the families.

Clr Boland asked about the houses that are poorly kept/untidy – they can be rental properties or owner occupied.

People resist the remediation for a number of reasons:-

- they worry their rent will increase
- they are unaware of what it entails
- that there are issues with lead in the area
- that it is free
- if there are any legal ramifications once the remediation is complete.

**4.2 Maari Ma Health** (No written report)

**Meeting update:** - Cathy Dyer gave a verbal report.

Maari Ma tested 49 children in the last quarter. Lead levels are consistent. There is good correlation with the point of care testing and the venous testing used to follow up on children with elevated lead levels.

Staff have been attending operational meetings to advocate for families to have their houses remediated.

The lead expert panel arranged for Maari Ma to receive a point of care testing machine from the Hunter New England region to be used as a back up, when needed.

**4.3 Western Local Health District (WLHD)** Report attached and tabled.

**Meeting update:** – Linda Mason advised a change in format to the report and reviewed the report for the meeting.

If there are any questions, please email Linda - [Linda.Mason@health.nsw.gov.au](mailto:Linda.Mason@health.nsw.gov.au)

**4.4 Broken Hill Operations** Report attached and tabled.

**Meeting update:** – Devon Roberts reviewed the report. No update to the written report.

Marisa confirmed with Devon that nothing would change for the Lead Reference Group Meeting now that Broken Hill Mines is managing the site. They are looking at an application to extend the mine to the north.

**4.5 Perilya** ( no report )

**Meeting update:** no representative at the meeting

**4.6 Essential Water** (no written report)

**Meeting update:** – No representative at the meeting.

## 5 General Business

Change the meeting day to Tuesday or Wednesday due to staff changes at BHCC. Wednesday suited the majority of the meeting participants. Jess Ierace will Chair the meeting beginning 2025.

Cathy inquired if any contact has progressed between Lake Macquarie Council and Broken Hill City Council, after the presentation at the last meeting, regarding assistance with planning effects, notification on land, information being provided to prospective home buyers and other relevant information from Lake Macquarie Council. Marisa will Liaise with Jess Ierace for discussion at the next meeting.

Vilmae expressed concern at the amount of dust being disturbed by the street sweeper and the water didn't appear to be of an assistance. Marisa advised a new street sweeper was on order and will hopefully arrive early 2025.

## 6 Action List for next meeting

| Action   | Responsible Person      | Date due |
|--|-------------------------|----------|
| Abe from SafeWork to advise when he will be visiting Broken Hill - Judi to advise Nyrie  | Abe Lau and Judi Louvel | Ongoing  |
| Contact Essential Water for a representative to attend the meetings  | Nyrie to investigate    |          |
| Reach out to Aboriginal Affairs and or Aboriginal Housing ie Paul Kemp or Bilyara Bates for a representative to attend the BHLRG meetings. | Nyrie to investigate    |          |

## 7 Next Meeting Date

10am Wednesday 26 February 2025, Aged Persons Rest Centre and via Teams.

## 12 Meeting Closed

10.30am





## BHELP REPORT TO BROKEN HILL LEAD REFERENCE GROUP November 2024

### **1. Remediation/Abatement Program**

Home Remediation/Abatement Program – Round 9 is well underway with 4 residences already completed.

#### **Home remediation and abatement includes.**

- Removal and replacement of contaminated soils.
- Removal of unstable lead paint and repainting.
- Cleaning or replacing carpets with hard flooring.
- Sealing areas inside the residence where dust has a pathway for entry.

#### **To date.**

- 36 Children have been referred for a home assessment in Round 9
  - 11 have been triaged as urgent
  - 17 as priority 1a
  - 8 as priority 1b

#### **Challenges faced with home assessment including possible solutions.**

A range of challenges are faced in assessing homes and undertaking abatement works. These are outlined below.

- Getting in contact with the owners/tenants to organise assessment times.
- Sometimes residents are not there when we arrive.
- Getting scopes approved and returned by owners/tenants.
- Residents' expectations of wanting more than we can/need to provide
- Residents not understanding how to care for the remediation long term and sometimes ending up with recontamination and then further remediation required.
- Some houses are poorly kept/untidy, making it hard to access test areas especially rubbish etc in yards.
- The standard of some housing is poor and not really suitable for living in.
- Families move from house to house meaning possible exposure in the houses moved into that may not have been remediated.
- Families refusing remediation.
- Owners refusing remediation.
- Children spending large amounts of time between houses making it difficult to ascertain where the lead exposure issues are.



- Inability to get remediation completed after home assessment in timely fashion or in some cases not at all due to backlog.
- Possible breakdown of trust and community engagement due to backlog
- People are sometimes a bit uncomfortable with the home assessment process, especially if the house is a bit untidy.
- Pets – large dogs, occasional other large pets.
- Unkempt yards/lots of junk/dog faeces are occasionally a problem.

**How we have addressed these challenges**

- Using multiple communication methods to engage with resident (phone, email, SMS)
- Sending a reminder the day before to remind residents we are coming
- Working after standard office hours to accommodate residents who work
- Booking in SoW when we are completing the home assessment
- Spending time with the resident to explain the SoW and answer questions before obtaining a signature
- Providing a remediation fact sheet relating to the remediation process
- Putting people at ease and if they are worried about the housekeeping, we assure them our own housekeeping skills are just the same

**2. Community Engagement and Communications Activities**

- Term 4 is well underway, BHELP is busy working within schools delivering incursions. As always Lead Ted is a huge hit with the school children.
- Lead Ted was also a welcome participant at the NADOC celebrations in Sturt Park where we engaged with the children both small and not so small

**3. Technical Activities**

- Technical advice has been provided about:
  - potential research projects (to Health, ANU & EPA)
  - evidence on sources of lead in BH soils (to internal EPA).
  - advice to general public enquiries relating to lead concerns.
- BHELP attends quarterly Trail Health Environmental Committee meetings to learn from each other about reducing lead exposure in our respective communities. Trail is a smelter community in Canada that has significantly reduced lead exposure while still maintaining an active lead industry.

**4. Other Activities**

- Dust monitoring program is being maintained.
- Monitoring of landscape supplies is being maintained – all samples are well within the guidelines for soil lead levels.
- Attended presentation by Trail (Canada)
- With the purchase of an updated XRF training is underway to ensure competence in using the new machine.

## Blood lead levels in children aged 6 months to <5 years, Broken Hill, by quarter, 2018 – 2024

### 1. Blood lead levels for children aged 1 year to <5 years\*

#### Key points for screening in the third quarter, 2024.

- The number of children screened for the third quarter of 2024 (n=147) is slightly less (3%) than for the same period in 2023 (n=151) (Table 3).
- The downward trend seen in monthly testing for the third quarter compared to quarters one and two in 2024 is consistent with patterns seen in previous years (Figure 1). The highest monthly total of children screened during the third quarter occurred in July (n=51). Overall, the number of children screened, year to date, is the highest for the same period for the reported years (2018-2024).
- The blood lead level (BLL) geometric mean for the third quarter of 2024 was below the guideline at 3.8 µg/dL, the lowest for this quarter since 2021 (Table 3).
- There was an upward trend seen in monthly BLL geometric means for the third quarter, from 3.2 µg/dL in July to 4.7 µg/dL in September (Figure 2).
- Year to date, 43% of children screened had a BLL above the guideline, the highest since 2020 for the same period (Figure 3).
- Table 3 presents a cohort analyses by age group i.e., 12 to 17 months, 18 to 23 months and 2,3 and 4 years. It can be seen that the highest number of children screened year to date were in the 12 to 17 months age group (n=142), while the lowest number screened were in the 3-year-old age group (n=91). Three- and four-year-olds have the equal highest proportion of children with BLLs under the guideline (64%) while children aged 12 to 17 months and 2 years had equal lowest proportion for the same (59%).

Table 1: Blood lead levels, first quarter (January – March), 2018-2024

| Year | Geometric Mean | Max   | Mode | Median | 95 Percentile | Children Screened |
|------|----------------|-------|------|--------|---------------|-------------------|
| 2024 | 5.07           | 31.00 | 2.00 | 5.40   | 15.30         | 275               |
| 2023 | 5.08           | 65.00 | 2.00 | 5.15   | 16.47         | 264               |
| 2022 | 4.43           | 25.30 | 2.00 | 4.70   | 11.04         | 174               |
| 2021 | 3.98           | 30.10 | 2.00 | 3.80   | 14.07         | 272               |
| 2020 | 5.52           | 26.10 | 2.00 | 5.70   | 16.22         | 308               |
| 2019 | 5.80           | 41.80 | 2.00 | 6.00   | 17.05         | 266               |
| 2018 | 5.76           | 56.70 | 2.00 | 6.30   | 17.30         | 265               |

Table 2: Blood lead levels, second quarter (April - June), 2018-2024

| Year | Geometric Mean | Max   | Mode | Median | 95 Percentile | Children Screened |
|------|----------------|-------|------|--------|---------------|-------------------|
| 2024 | 3.59           | 31.88 | 2.00 | 3.40   | 12.76         | 203               |
| 2023 | 3.37           | 48.40 | 2.00 | 2.00   | 11.62         | 189               |
| 2022 | 3.57           | 65.00 | 2.00 | 3.30   | 12.32         | 213               |
| 2021 | 3.20           | 20.80 | 2.00 | 2.00   | 12.98         | 196               |
| 2020 | 4.35           | 34.70 | 2.00 | 4.10   | 15.16         | 175               |
| 2019 | 5.16           | 23.10 | 2.00 | 5.20   | 15.30         | 202               |
| 2018 | 4.41           | 21.70 | 2.00 | 4.50   | 14.20         | 152               |

\*All children = Aboriginal, non-Aboriginal and Aboriginality not stated total for age group

Prepared by: L. Mason, Public Health Unit, WNSWLHD utilising the HIU Broken Hill Lead Program Analytics Dashboard.

Data Source: emR CHBL003. Date of extraction: 9.10.2024

Table 3: Blood lead levels, third quarter (July-September), 2018-2024

| Year | Geometric Mean | Max   | Mode | Median | 95 Percentile | Children Screened |
|------|----------------|-------|------|--------|---------------|-------------------|
| 2024 | 3.78           | 24.01 | 2.00 | 3.40   | 13.30         | 147               |
| 2023 | 3.90           | 34.50 | 2.00 | 3.70   | 17.15         | 151               |
| 2022 | 4.12           | 50.50 | 2.00 | 3.90   | 15.35         | 122               |
| 2021 | 2.79           | 15.30 | 2.00 | 2.00   | 7.97          | 90                |
| 2020 | 4.02           | 27.95 | 2.00 | 4.40   | 10.54         | 124               |
| 2019 | 4.30           | 14.10 | 2.00 | 4.80   | 11.58         | 115               |
| 2018 | 3.83           | 16.30 | 2.00 | 4.20   | 9.55          | 131               |

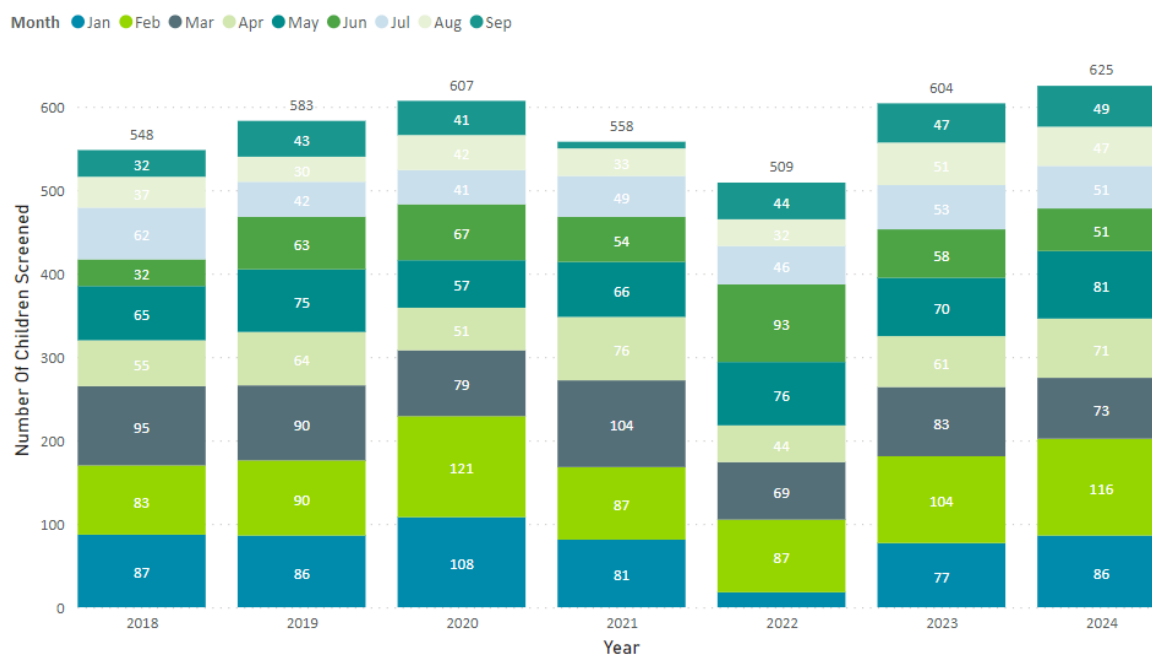


Figure 1: Number of children screened by month as of the third quarter, 2018-2024

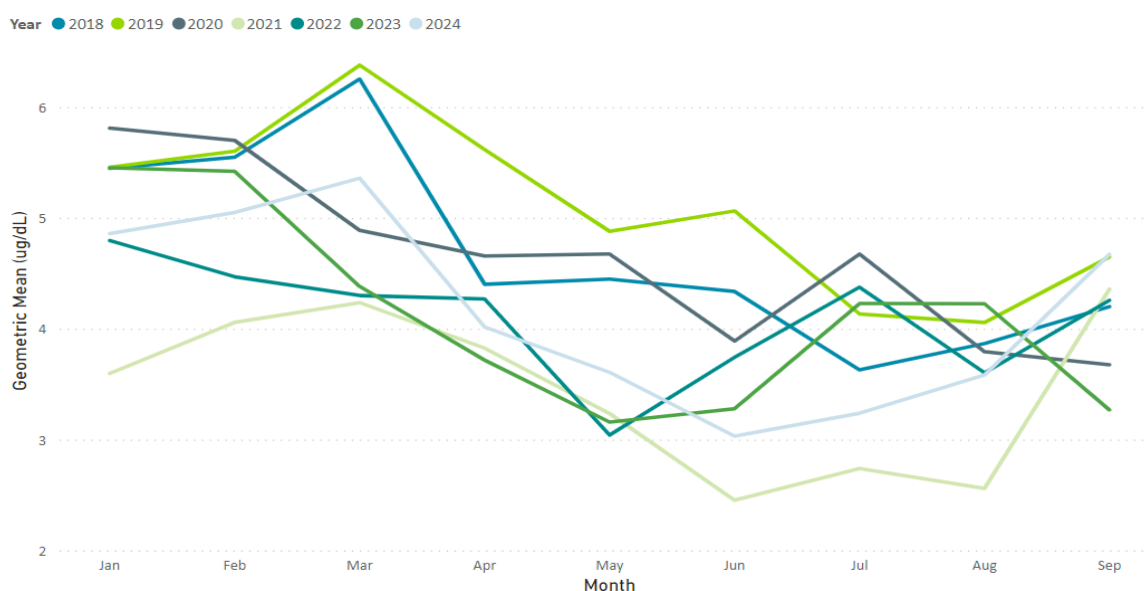


Figure 2: Monthly blood lead levels geomeans as of the third quarter, 2018-2024

\*All children = Aboriginal, non-Aboriginal and Aboriginality not stated total for age group

Prepared by: L. Mason, Public Health Unit, WNSWLHD utilising the HIU Broken Hill Lead Program Analytics Dashboard.

Data Source: emR CHBL003. Date of extraction: 9.10.2024

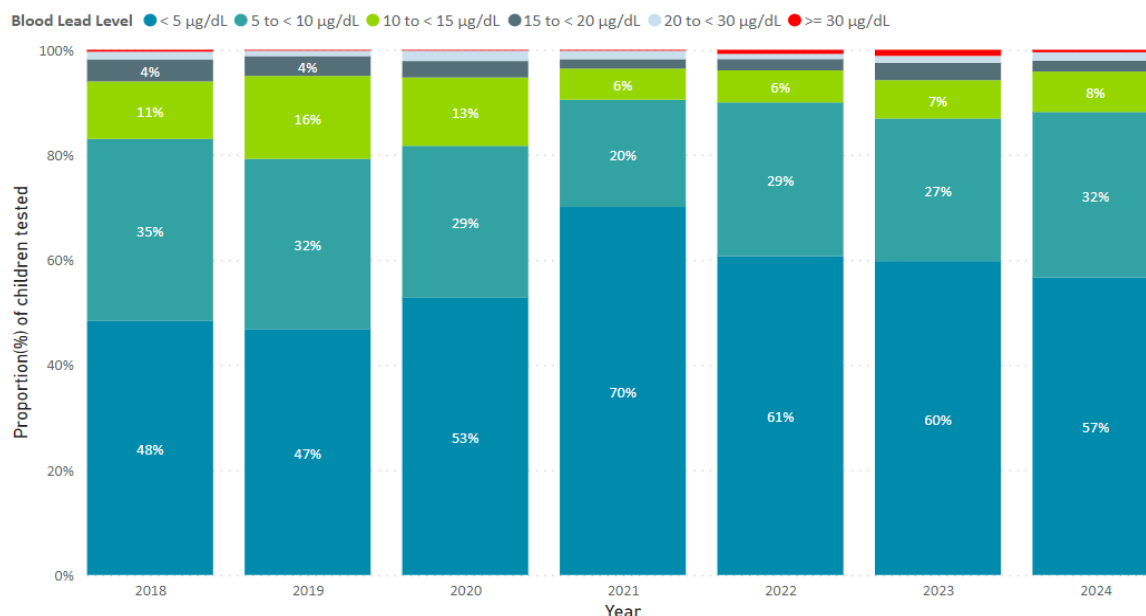


Figure 3: Proportions of children tested by year and blood lead level category as of the third quarter, 2018-2024

Table 4: Age group cohort analyses by blood lead level category as of third quarter, 2024<sup>1</sup>

| Blood Lead Range (µg/dL) | < 5 µg/dL |          | 5 to < 10 µg/dL |          | 10 to < 15 µg/dL |          | 15 to < 20 µg/dL |          | 20 to < 30 µg/dL |          | ≥ 30 µg/dL |          | Total |          |
|--------------------------|-----------|----------|-----------------|----------|------------------|----------|------------------|----------|------------------|----------|------------|----------|-------|----------|
| Testing Age              | Count     | count(%) | Count           | count(%) | Count            | count(%) | Count            | count(%) | Count            | count(%) | Count      | count(%) | Count | count(%) |
| 12 Month                 | 84        | 59.15%   | 48              | 33.80%   | 6                | 4.23%    | 2                | 1.41%    | 2                | 1.41%    | 0          | 0.00%    | 142   | 100.00%  |
| 18 Month                 | 85        | 60.71%   | 42              | 30.00%   | 9                | 6.43%    | 2                | 1.43%    | 1                | 0.71%    | 1          | 0.71%    | 140   | 100.00%  |
| 2 year                   | 81        | 59.12%   | 40              | 29.20%   | 12               | 8.76%    | 2                | 1.46%    | 2                | 1.46%    | 0          | 0.00%    | 137   | 100.00%  |
| 3 year                   | 58        | 63.74%   | 21              | 23.08%   | 8                | 8.79%    | 3                | 3.30%    | 1                | 1.10%    | 0          | 0.00%    | 91    | 100.00%  |
| 4 year                   | 83        | 63.85%   | 36              | 27.69%   | 8                | 6.15%    | 1                | 0.77%    | 1                | 0.77%    | 1          | 0.77%    | 130   | 100.00%  |

## 2. Blood lead levels for children aged 6 months to <12 months<sup>^</sup>

### Key points for screening in the third quarter, 2024

- The number of children screened for the third quarter of 2024 (n=40) is consistent with previous years for the same period (Table 7). The highest monthly total of children screened during the third quarter occurred in September (n=14). However, the number of children screened year to date is the lowest since 2018 (Figure 4). This may be due in part to the change in testing protocol at Maari Ma Health Aboriginal Corporation where children in this cohort are no longer screened.
- The BLL geometric mean for the third quarter is below the guideline at 2.3 µg/dL, though this is the highest since 2020 for the same reporting period. Year to date, with the exception of February where the monthly geomean was 3.8 µg/dL, the monthly geomeans for this cohort in 2024 have remained relatively steady (Figure 5).
- Year to date, 90% of children screened had a BLL below the guideline, the highest since 2021 for the same period (Figure 6).

<sup>^</sup>To fit most closely to previous <12 months testing, as conducted up to 2012, this includes all children tested 5 months to <12 months.

<sup>1</sup> Totals may vary as the analysis in Table 4 is based on a child's first test in each of the represented age groups during the stated reported period. As such, some children may have been counted in more than one age group during the stated time period.

\*All children = Aboriginal, non-Aboriginal and Aboriginality not stated total for age group

Prepared by: L. Mason, Public Health Unit, WNSWLHD utilising the HIU Broken Hill Lead Program Analytics Dashboard.

Data Source: emR CHBL003. Date of extraction: 9.10.2024

Table 5: Blood lead levels, first quarter, 2018 – 2024

| Year | Geometric Mean | Max   | Mode | Median | 95 Percentile | Children Screened |
|------|----------------|-------|------|--------|---------------|-------------------|
| 2024 | 2.88           | 13.87 | 2.00 | 2.00   | 6.99          | 44                |
| 2023 | 2.78           | 16.20 | 2.00 | 2.00   | 8.27          | 72                |
| 2022 | 2.59           | 9.70  | 2.00 | 2.50   | 8.86          | 57                |
| 2021 | 2.47           | 11.20 | 2.00 | 2.00   | 6.44          | 74                |
| 2020 | 3.03           | 17.30 | 2.00 | 2.00   | 8.16          | 88                |
| 2019 | 3.49           | 13.50 | 2.00 | 3.55   | 10.43         | 56                |
| 2018 | 2.66           | 6.90  | 2.00 | 2.00   | 5.98          | 34                |

Table 6: Blood lead levels, second quarter, 2018 – 2024

| Year | Geometric Mean | Max   | Mode | Median | 95 Percentile | Children Screened |
|------|----------------|-------|------|--------|---------------|-------------------|
| 2024 | 2.41           | 5.10  | 2.00 | 2.00   | 4.70          | 40                |
| 2023 | 2.22           | 11.40 | 2.00 | 2.00   | 5.15          | 46                |
| 2022 | 2.75           | 16.50 | 2.00 | 2.00   | 9.40          | 49                |
| 2021 | 2.29           | 8.10  | 2.00 | 2.00   | 5.03          | 44                |
| 2020 | 2.37           | 9.40  | 2.00 | 2.00   | 4.35          | 47                |
| 2019 | 3.09           | 15.90 | 2.00 | 2.00   | 9.15          | 52                |
| 2018 | 2.84           | 13.20 | 2.00 | 2.00   | 10.53         | 36                |

Table 7: Blood lead levels, third quarter, 2018 – 2024

| Year | Geometric Mean | Max   | Mode | Median | 95 Percentile | Children Screened |
|------|----------------|-------|------|--------|---------------|-------------------|
| 2024 | 2.32           | 9.73  | 2.00 | 2.00   | 5.74          | 40                |
| 2023 | 2.21           | 7.80  | 2.00 | 2.00   | 6.76          | 39                |
| 2022 | 2.24           | 6.30  | 2.00 | 2.00   | 5.04          | 40                |
| 2021 | 2.25           | 13.80 | 2.00 | 2.00   | 4.37          | 35                |
| 2020 | 2.42           | 6.40  | 2.00 | 2.00   | 5.08          | 43                |
| 2019 | 2.40           | 7.60  | 2.00 | 2.00   | 6.01          | 48                |
| 2018 | 2.62           | 21.20 | 2.00 | 2.00   | 10.13         | 40                |

\*All children = Aboriginal, non-Aboriginal and Aboriginality not stated total for age group

Prepared by: L. Mason, Public Health Unit, WNSWLHD utilising the HIU Broken Hill Lead Program Analytics Dashboard.

Data Source: emR CHBL003. Date of extraction: 9.10.2024

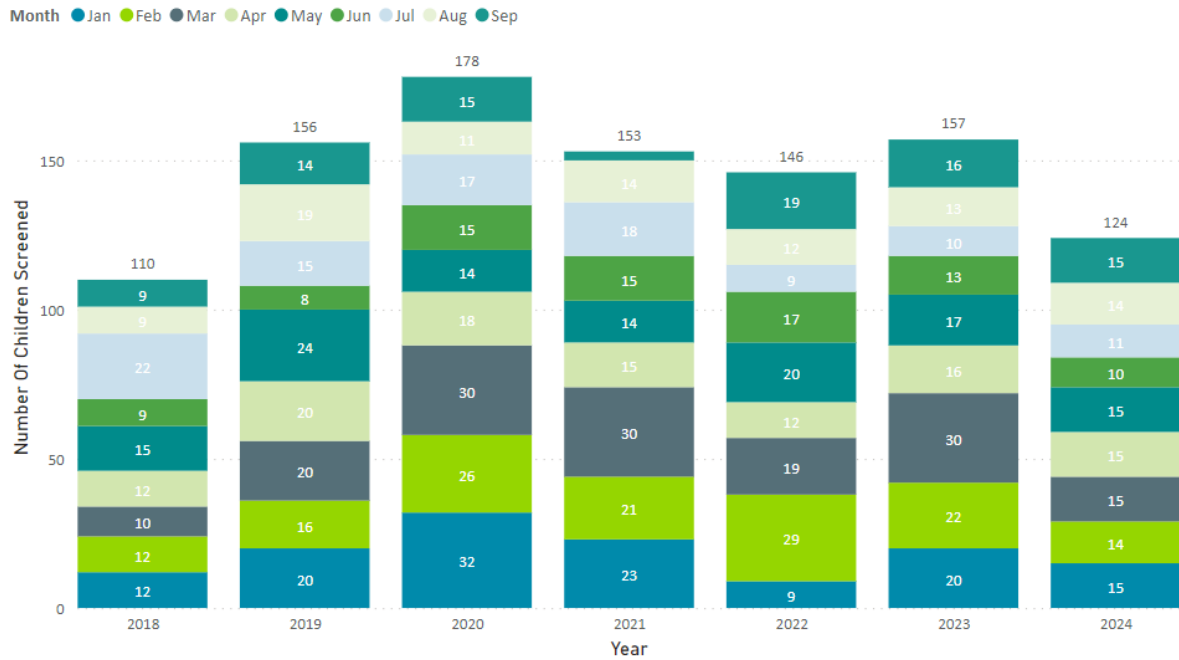


Figure 4: Number of children screened by month as of the third quarter, 2018-2024

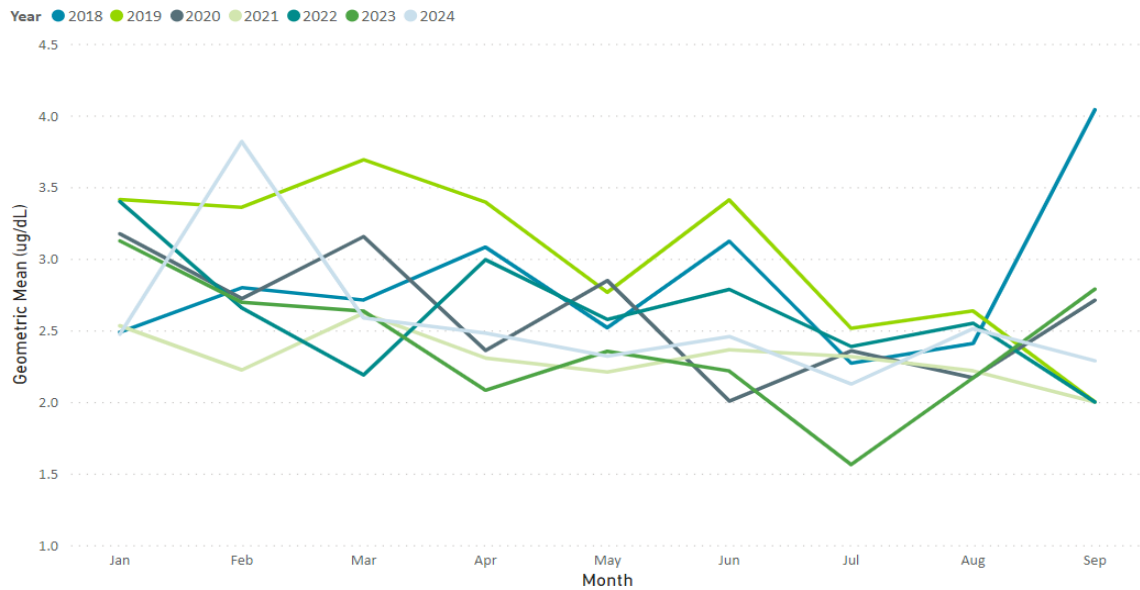


Figure 5: Monthly blood lead levels geomeans as of the third quarter, 2018-2014

\*All children = Aboriginal, non-Aboriginal and Aboriginality not stated total for age group

Prepared by: L. Mason, Public Health Unit, WNSWLHD utilising the HIU Broken Hill Lead Program Analytics Dashboard.  
Data Source: emR CHBL003. Date of extraction: 9.10.2024

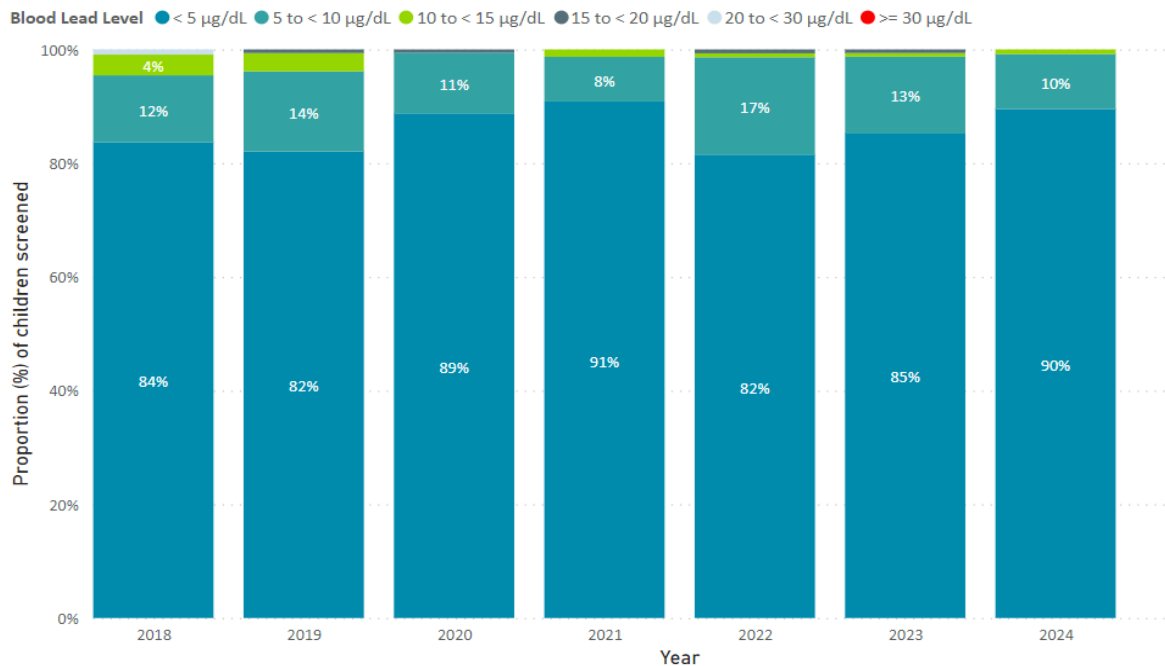


Figure 6: Proportions of children tested by year and blood lead level category as of the third quarter, 2018-2024

#### Methodology notes

- Blood lead levels included in the analyses were only from those children whose blood test was their first valid test for the calendar year, except where specifically noted (i.e., Table 4).
- Where a child had more than one test result for the year to date, the first result was used in the analysis. However, if a venous blood lead result had been recorded, this result was used in the analysis, irrespective of its value.
- Geometric means reported here are not age-sex standardised.

\*All children = Aboriginal, non-Aboriginal and Aboriginality not stated total for age group

Prepared by: L. Mason, Public Health Unit, WNSWLHD utilising the HIU Broken Hill Lead Program Analytics Dashboard.  
Data Source: emR CHBL003. Date of extraction: 9.10.2024



## **Broken Hill Operations Pty Ltd Quarterly Activities Report**

### **August to November 2024**

#### **Occupational Hygiene Monitoring**

Six-monthly Blood Lead testing on employees and required contractors was conducted in early August with only one elevated result. NSW RR was notified on 28 August and a management plan was initiated for the individual. The individual has since been retested and the level has fallen significantly. Blood lead testing is planned for early December.

The latest round of occupational hygiene sampling is being conducted in early December and includes monitoring for inhalable dust and lead, respirable dust (crystalline silica), welding fume, and personal noise. There has previously been a focus on respiratory protection fit testing to ensure employees and contractors are using PPE correctly and the selected PPE is adequate.

#### **Dust Suppressant Application**

The application of Total Ground Control (TGC) dust suppressant to free (unused) areas of the site is ongoing with the increase in wind activity. Green dye is no longer used in TGC as it was unstable in UV light and separated during storage. A Dust Suppressant called Dustbinder is continuing to be used on site roads and Blackwoods TSF2 and is effective in controlling dust lift-off from road and tailings dam surfaces for approximately three months. Dustbinder has been used repeatedly on TSF2 during tailings harvesting operations to control dust lift-off.

A spray system is being installed across Cells 2 and 3 of TSF2 and tests have been successful.

#### **Development Approval Modifications**

MP 07\_0018 MOD12 for the mining of northern deposits will be submitted early in 2025. Particulars of the Modification applications can be viewed on the DPIE Major Projects Portal at [www.planningportal.nsw.gov.au/major-projects](http://www.planningportal.nsw.gov.au/major-projects).

#### **Rehabilitation Strategy**

The Rehabilitation Management Plan (required under the Mining Act) is being updated to incorporate recommendations from a recent Tailings Targeted Assessment Program conducted by NSW RR. The Rehabilitation MP and Strategy is developed with the input of regulators and other stakeholders.

#### **Rasp Mine Operational Updates**

Broken Hill Mines has taken over Broken Hill Operations and the Rasp Mine as of 1 November 2024. Underground drilling and development works have resumed with contractors CDHC and Byrncut engaged to conduct the work.

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# RECOMMENDATIONS OF COMMUNITY DEVELOPMENT COMMITTEE MEETING HELD TUESDAY, 18 FEBRUARY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 21/25 - DATED JANUARY 08, 2025 - ADOPTION OF THE DRAFT OUTBACK ARCHIVE COLLECTION MANAGEMENT POLICY (D25/1029) ..... 163

## **Recommendation**

1. That Broken Hill City Council Report No. 21/25 dated January 8, 2025, be received.
2. That Council notes that one (1) submission was received during the public exhibition of the Draft Outback Archive Collection Management Policy.
3. That due to the submission received, Council has made amendments to the policy to add 'environmental and natural history' as a collecting area and have amended methods of acquisition to include that long term loans may be considered in special circumstances.
4. That Council adopts the Draft Outback Archive Collection Management Policy with an amendment to clarify that a Council resolution must be sought prior to any action being taken to purchase an archive collection.
5. That the previous Outback Archives Policy be rendered obsolete.

2. BROKEN HILL CITY COUNCIL REPORT NO. 22/25 - DATED JANUARY 30, 2025 - DISABILITY INCLUSION ACTION PLAN 2022-2026 - KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2024 (D25/4216) ..... 176

## **Recommendation**

1. That Broken Hill City Council Report No. 22/25 dated January 30, 2025, be received.

2. That Council note the Disability Inclusion Action Plan 2022-2026 –Key Performance Indicators Progress Report for the reporting period ending 31 December 2024.
  3. That the Disability Inclusion Action Plan 2022-2026 – Key Performance Indicators Progress Report for the reporting period ending 31 December 2024 be placed on Council’s website.
3. BROKEN HILL CITY COUNCIL REPORT NO. 23/25 - DATED FEBRUARY 11, 2025 - TEMPORARY SUSPENSION OF ALCOHOL PROHIBITED AREA - PERFECT LIGHT FILM FESTIVAL - 22 MARCH 2025 (D25/6342) ..... 197

### **Recommendation**

1. That Broken Hill City Council Report No. 23/25 dated February 11, 2025, be received.
2. That Council provide in principle support to begin the planning process for the temporary suspension of the prohibition of the consumption of alcohol in a portion of Sturt Park, under Section 632A of the *Local Government Act 1993*, on Saturday, 22 March 2025 from 6pm to 9.30pm for the Perfect Light Film Festival.
3. That the temporary suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park be advised to the public by way of advertisement in the local newspaper. That the advertisement also confirms that the suspension only applies to the VIP Marquee area; and that the consumption of alcohol will remain prohibited for all other areas of the Sturt Park; and that all existing alcohol-free zones in Broken Hill will remain in force.
4. That the General Manager be authorised to implement the suspension and advertising processes on final advice of the Barrier Local Area Command.
5. That the Barrier Local Area Command be advised of Council’s decision.

## COMMUNITY DEVELOPMENT COMMITTEE

January 8, 2025

## ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 21/25

SUBJECT: ADOPTION OF THE DRAFT OUTBACK ARCHIVE COLLECTION  
MANAGEMENT POLICY D25/1029

## Recommendation

1. That Broken Hill City Council Report No. 21/25 dated January 8, 2025, be received.
2. That Council notes that one (1) submission was received during the public exhibition of the Draft Outback Archive Collection Management Policy.
3. That due to the submission received, Council has made amendments to the policy to add 'environmental and natural history' as a collecting area and have amended methods of acquisition to include that long term loans may be considered in special circumstances.
4. That Council adopts the Draft Outback Archive Collection Management Policy
5. That the previous Outback Archives Policy be rendered obsolete.

## Executive Summary:

At the Council Meeting held 18 December 2024, Council resolved (Minute number 47731) that the Draft Outback Archive Collection Management Policy be placed on public exhibition for 28 days. The Draft Policy was subsequently placed on public exhibition, closing 18 January 2025 during which time Council received one (1) submission from the public.

The submitter was concerned that the Outback Archive collecting areas did not include the topic of natural history referencing that the Barrier Field Naturalists collection resides in the archive and this relates to natural history. Concern was also expressed that long term loans would not normally be accepted which would mean that there would not be possibility for temporarily storing significant local collections. These points were considered valid and the Policy has been amended accordingly.

The draft Outback Archive Collection Management Policy has been developed to align with the current policies for the Broken Hill City Art Gallery and the Albert Kersten Mining and Minerals Museum and to meet with policy guidelines provided by the Australian Museums and Galleries Association.

### Report:

The draft Broken Hill Outback Archive Collection Management Policy aims to guide and develop the management of the Broken Hill Outback Archive and support its mission:

- To collect, document and conserve items related to the history and heritage of the Broken Hill region, to ensure they are preserved for the future.
- To make the collection available to Council departments, external organisations and members of the public, in order to support research, and foster understanding and appreciation of local history and heritage.

- To develop and maintain a collection of local, state and national significance and repute.

The new draft policy aligns with recent policies written for the management of the Art Gallery and Albert Kersten Mining and Minerals Museum and meets policy guidelines provided by the Australian Museums and Galleries Association.

Council received one (1) submission from the public.

The submitter was concerned that the Outback Archive collecting areas did not include the topic of natural history, referencing that the Barrier Field Naturalists collection resides in the archive and this relates to natural history. Concern was also expressed that long term loans would not normally be accepted which would mean that there would not be possibility of temporarily storing significant local collections. These points were considered valid and the Policy has been amended accordingly and noted in red text in the attached draft Policy.

Council has a Deed of Gift signed in 2020 with the Barrier Field Naturalists which supersedes any earlier agreements. Further investigations will be undertaken by Council's Archives Officer and further discussions will be undertaken with Broken Hill Landcare/BHFN.

The draft Outback Archive Collection Management Policy is now presented to Council for consideration of adoption. If adopted the Outback Archives Collection Management Policy will render the previous Outback Archive Policy obsolete.

### Community Engagement:

The draft policy was placed on public exhibition for submissions to be received for a period of 28 days concluding on 18 January 2025 during which time, Council received one (1) submission from the public which is attached to the report.

### Strategic Direction:

|                |       |  |
|----------------|-------|--|
| Key Direction: | 4     | Our Leadership   |
| Objective:     | 4.1   | Openness and transparency in decision making                   |
| Strategy:      | 4.1.5 | Support the organisation to operate within its legal framework |

### Relevant Legislation:

*Local Government Act 1993*

### Financial Implications:

There are no financial implications for Council to implement this Policy.

### Attachments

1. [↓](#) Submission regarding the draft Outback Archive Collection Management Policy
2. [↓](#) Draft amended Broken Hill Outback Archive Collection Management Policy

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER



**Landcare Broken Hill Inc.**

Registration 9892159

ABN 34 339 931 954

PO Box 536, Broken Hill, NSW, 2880.

## *Greening the Hill Mk2*

The General Manager,  
Mr Jay Nankivell,  
Broken Hill City Council  
Broken Hill, 2880

By email to: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Saturday, 18<sup>th</sup> January 2025

Dear General Manager,

### **Submission re Draft Broken Hill Outback Archive Collection Management Policy**

Landcare Broken Hill commends Broken Hill City Council on the initiative to prepare a **Broken Hill Outback Archive Collection Management Policy** ('Draft Policy') which is to be fit for purpose to reflect the needs of current and future generations. The maturity of a community and the degree to which it can be seen to be responsible is, in part, to be judged by the degree to which it embraces its history and then determines to allocate sufficient resources to protect the physical manifestations of that history. The contents of an archive collection are such physical manifestations. Adopting an appropriate Policy to manage the City's Archive Collection is one instance of a necessary management measure.

Landcare Broken Hill Inc. is strong advocate for the City to retain an exceptional archival reference collection which comprehensively embraces the history of not just Broken Hill, but also the NSW Far West Region within which Broken Hill sits.

### **Draft Policy deficiency #1 – the failure to list 'natural history' in clause 7.4**

Landcare Broken Hill has identified a significant gap in the archival collections in Broken Hill, being the virtual absence of any focus on Region's natural history. In the context of the nationally renowned early conservation and environmental regeneration work of the Barrier Field Naturalists Club (BFNC), including members Albert & Margaret Morris, Dr W.D.K. MacGillivray and others, this archival gap is serious. The early registration of the Regeneration Reserve on the National Trust of Australia (NSW)'s Heritage Register is confirmation of the importance of natural history conservation to this City and to this

Region. Even more significantly, the listing of the City of Broken Hill as the first city in Australia to be listed on the National Heritage List, pursuant to the provisions of the *Environment Protection & Biodiversity Conservation Act 1999*, further reinforces the importance of natural history. A significant proportion of the citation, that appeared in the Commonwealth Government Gazette in December 2014 for the National List listing, focussed on the natural history conservation measures within the social history of the City.

Focussing on the Draft Management Policy, there is no reference to collecting or holding any material relating to the environment or natural history, which arguably includes much of the BFNC Archive (which is on loan to City of Broken Hill). One would expect to see a reference to natural history in clause 7.4 of the Council's Draft Policy. **This is a deficiency that can simply be corrected by the inclusion of a reference to the natural history of the Region, and social history relevant to that natural history.**

As currently drafted, Landcare Broken Hill concedes that one could indirectly justify including such archival material in the City's Archive Collection via the vague item (l) in the list – "community organisations and activities". However, Landcare rhetorically asks "why should such an important aspect of the City's social history, natural history, have to obliquely be included via the vague category of 'community organisations'?"

Getting the list of archival material sufficiently inclusive of natural history is important. The reason being that Council may only collect or hold archival material which meets the agreed criteria set out in the Policy – clause 7.4. In short, if it's not in the list, it is out.

There is an added danger if the listed criteria in clause 7.4 fails to mention natural history. Material held by Council which is outside the agreed criteria can and will be deaccessioned – eg sold or disposed. See clauses 11.2 and 11.3. In short, if natural history is not listed, then there is a danger of any items in the current Archive Collection which relates to natural history being deaccessioned.

**Draft Policy deficiency #2 – the failure to provide for a discretion to retain long-term loans of collections in exceptional cases**

The Draft Policy only contemplates short term loans to the Council Archive, such as for exhibition purposes – see clause 13.7. Arguably, clause 6 of the Draft Policy could be read as prohibiting all long-term loans. It is always preferable for 'cast iron' rules to have an allowance for discretionary decision-making in exceptional circumstances. Pursuant to an MOU between the Council and the then BFNC Inc, executed in 2019, arrangements were made for the Council to hold the BFNC Archive Collection for, effectively, a long-term period. The Draft Policy would prohibit such an arrangement, and arguably would require Council to terminate the loan arrangement with the BFNC's successor-in-title, Landcare Broken Hill Inc.

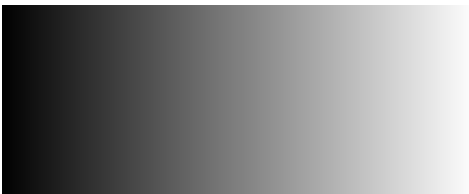
Landcare Broken Hill has advanced plans to create a Natural History Museum & Gallery, within the proposed Environmental Sustainability Expo Hub to be constructed within the Imperial Lakes Nature Park. The Natural History Museum & Gallery is being designed to include a repository for archival natural history collections. Once its Natural History

Museum & Gallery is constructed, Landcare Broken Hill intends to request Council to release the BFNC Archive Collection for safekeeping within its proposed repository for archival natural history collections. With the delay in securing sufficient funding, this request to Council to release the BFNC Archive Collection is most likely two years away. In short, the current loan arrangements with Council will need to remain in place for most probably two more years.

Landcare Broken Hill requests that the proposed prohibition in Council's Draft Policy against long-term loans be amended to include a discretionary exception to accommodate exceptional circumstances, such as that which clearly arises with respect to the BFNC Archive Collection.

We thank Council in anticipation of Council's consideration of these submissions.

Kind regards,



**Honorary President,  
Landcare Broken Hill Inc.**



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**FACEBOOK:** [www.facebook.com/LandcareBrokenHill/](http://www.facebook.com/LandcareBrokenHill/)  
**WEBPAGE:** [www.LandcareBrokenHill.com](http://www.LandcareBrokenHill.com)  
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## DRAFT BROKEN HILL OUTBACK ARCHIVE COLLECTION MANAGEMENT POLICY

| QUALITY CONTROL      |                                  |                 |   |
|----------------------|----------------------------------|-----------------|---|
| EDRMS REFERENCES     | 24/77 – D24/49089                |                 |   |
| RESPONSIBLE POSITION | Director Corporate and Community |                 |   |
| APPROVED BY          | Council                          |                 |   |
| REVIEW DATE          | November 2028                    | REVISION NUMBER | 1 |
| EFFECTIVE DATE       | ACTION                           | MINUTE NUMBER   |   |
|                      |                                  |                 |   |

### 1. INTRODUCTION

This document is a statement of policy for the development and management of the Broken Hill Outback Archive (BHOA) collection and supports the BHOA's mission:

- To collect, document and conserve items related to the history and heritage of the Broken Hill region to ensure they are preserved for the future.
- To make the collection available to Council departments, external organisations and members of the public, in order to support research, and foster understanding and appreciation of local history and heritage.
- To develop and maintain a collection of local, state and national significance.

### 2. POLICY OBJECTIVE

The BHOA Collection Management Policy is a reference document to be used in conjunction with appropriate available professional expertise and resources. It demonstrates Council's commitment to rigorous, accountable and transparent standards in the assessment, acquisition, care and use of its collection, and aims to provide an industry-standard framework so that the BHOA is managed in an ethical, responsible, sustainable and accountable manner.

### 3. POLICY SCOPE

The BHOA is the official archive collection of Broken Hill City Council and falls under the direct care and control of Council.

This Collection Management Policy is applicable to the Broken Hill Outback Archive collection only and does not apply to other Council collections including the Broken Hill City Art Gallery or the Albert Kersten Mining and Minerals Museum (Geo Centre).



#### 4. POLICY STATEMENT

Following are the guiding principles and standards that Council must adhere to for the implementation of this policy.

#### 5. ACQUISITION APPROVALS PROCESS

Use a three-step authorisation process to make new BHOA acquisitions:

##### 5.1 Donation Application Form

A Donation Application form is completed by prospective donors.

##### 5.2 Acquisition Assessment

An Acquisition Assessment is prepared by BHOA staff, assessing items on their merit against the Acquisition Criteria provided in this Policy and resulting in a recommendation to accept or decline the proposed acquisition.

##### 5.3 Approval

The Archive Manager or Director Corporate and Community will approve or decline proposed acquisitions. When an acquisition is approved, a Deed of Gift will be completed by the donor/vendor that transfers legal ownership to Council. When an acquisition is declined, the donor/vendor will be advised and given reasons for the decision.

##### 5.4 Copyright

Where acquired items are covered by copyright law, and the donor/vendor is the copyright holder, the BHOA will request a Creative Commons licence or similar, to allow for the reproduction of items and the provision of copies to the public. Should permission be denied, the BHOA will abide by copyright restrictions, however this may impact upon the decision of whether to accept items into the collection.

#### 6. GUIDELINES FOR ACQUISITION

The Broken Hill Outback Archive will acquire items through:

- Donation
- Bequest
- Purchase
- Transfer from another collection institution

The BHOA will not normally accept long-term loans, **except in special circumstances, e.g. a highly significant collection requiring temporary storage.**

The BHOA reserves the right to reject items that do not meet the Acquisition Criteria in this Policy, or which carry onerous restrictions or conditions imposed by the donor/vendor (for example, that the item must be permanently on display).

#### 7. WHAT THE OUTBACK ARCHIVE WILL COLLECT

##### 7.1 Geographic area

The BHOA collection comprises materials from the geographical region of Broken Hill and the Far West of New South Wales, including towns, pastoral leases, mine sites and camping places of the region. This covers the traditional lands of the Wilyakali and Barkindji peoples.

##### 7.2 Historical time period

The BHOA will accept items from any time period as long as they meet the criteria outlined in this Policy.

##### 7.3 Type of item

The BHOA collection is comprised of objects, documents, photographs, textiles, audio-visual items and ephemera. Ideally items will be original (not copies).

#### 7.4 Historical Themes

The BHOA will collect items related to the following historic themes:

- a. Early European exploration and settlement of Broken Hill and the Far West.
- b. Aboriginal life post-European settlement.
- c. The development of the town of Broken Hill and other towns in the Far West from the 1880s onwards.
- d. Station life - pastoral stations and activities.
- e. The development of the mining industry in Broken Hill and the Far West.
- f. Migrant histories and stories relating to Broken Hill and the Far West.
- g. The development of trade unions, union activity and other labour and mining-related organisations in Broken Hill.
- h. Miners' strikes.
- i. The availability and management of water to Broken Hill and the Far West.
- j. Service in the First and Second World Wars and subsequent wars.
- k. Domestic, social and spiritual life of the residents and communities of Broken Hill and Far West up to present times.
- l. Commercial businesses, community organisations and activities.
- m. Transport and communications.
- n. Environmental and natural history of Broken Hill and the Far West and related social history.

#### 7.5 Exceptions

- a. Proposed donations of Aboriginal cultural artefacts will be redirected to a Keeping Place that is under the custodianship of an appropriate Aboriginal organisation.
- b. Proposed donations of Aboriginal oral histories will likewise be redirected to a Keeping Place and/or AIATSIS (the Australian Institute of Aboriginal and Torres Strait Islander Studies), although copies may be made available for public access through the Broken Hill City Library's Local Studies Library.
- c. The BHOA will not generally collect items that are a better fit with other Council collections i.e. the Broken Hill City Art Gallery or the Albert Kersten Mining and Minerals Museum (Geo Centre) or with other government collections or archives.

### 8. ACQUISITION CRITERIA

The following criteria will be considered before approving acquisition of an item:

#### 8.1 Relevance

The BHOA will only collect items that relate to its mission and that have a distinct and verifiable connection to the specific geographic and thematic parameters outlined in Item 7.

#### 8.2 Significance

Priority will be given to items that are significant for their historic, aesthetic, scientific/research or social/spiritual value and relevance to the history, heritage and culture of Broken Hill and the Far West region of New South Wales. The national Significance 2.0 methodology will be used to assess significance (see Item 15 Associated Documents).

**8.3 Provenance and Documentation**

Priority will be given to items where the history and previous ownership is known, and documentation and support material can be provided.

**8.4 Condition, intactness, integrity, authenticity**

The item should be in sound condition or be able to be conserved or restored to sound condition. The BHOA will not generally collect items that have highly specialised conservation, storage, or display needs, or which are badly damaged.

**8.5 Interpretive Potential**

Items with strong provenance and that can tell a story contributing to the interpretation of key collection themes will be given priority.

**8.6 Rarity**

Items may be given priority if they are rare examples of a particular kind of item.

**8.7 Representativeness**

Items may be given priority if they are excellent representative examples of a particular kind of item.

**8.8 Duplications**

An item that duplicates one already in the collection will not generally be accepted unless it is of superior condition and/or historic value; has significance as an individual item that sets it apart from the duplicate item (e.g. it is associated with a specific person or community organisation); or in cases of sensitive materials that require changeover during display; or in cases where duplicates may assist with interpretation or educational outreach purposes.

**8.9 Legal Requirements**

The BHOA will only accept items for which the donor/vendor has valid legal title and is prepared to sign a Deed of Gift document transferring ownership to Council. In the case of photographs, if the donor/vendor owns copyright, the BHOA will seek permission for a Creative Commons licence or similar so that items may be reproduced, utilised by Council and provided to the public.

**9. COLLECTION RECORD KEEPING**

The BHOA collection will be managed according to industry best practice standards and practices in relation to documentation and record-keeping procedures.

**9.1 Collection Management System**

A Collection Management System (CMS) will be maintained as a central catalogue in which all relevant details of collection items are recorded including accession number, title, description, storage location and provenance.

**9.2 Paperwork**

Paperwork will be completed and retained in relation to all acquisitions including Deeds of Gift and paperwork relating to copyright provisions.

**9.3 Audits**

Collection audits will be conducted by BHOA staff at least every four years.

**10. COLLECTION CONSERVATION, HANDLING AND STORAGE**

The BHOA collection will be conserved in accordance with accepted contemporary national practices and standards applicable to the safe and appropriate storage, management and conservation of archive items.

**10.1 Preventive Conservation Measures**

All preventive conservation measures will be taken by those handling, storing and displaying BHOA items. Every effort will be made to employ staff with relevant skills

and experience in this area and appropriate training will be provided to staff where required. Untrained staff will not be permitted to handle collection items.

#### **10.2 Environmental Conditions**

- a. Environmental conditions in BHOA storage and display areas will be monitored and managed according to industry standards, including temperature, humidity, light levels and pest control.
- b. BHOA collection items will not be displayed in environmental conditions or for periods of time that could potentially result in their deterioration.

#### **10.3 Major conservation works and treatments**

Major conservation works and treatments will only be performed by a qualified professional conservator.

#### **10.4 Storage**

- a. Industry standard archival storage cabinets and materials will be used, and collection items or storage containers will not be stored on the floor.
- b. BHOA storage areas will be locked and secured at all times, and access will be controlled and limited to BHOA staff or other authorised individuals.

### **11. DEACCESSIONING AND DISPOSAL**

To maintain standards and to refine and improve the collection, the BHOA is committed to periodic reviews to assess items that could potentially be removed from the collection.

Deaccessioning is the process of de-registering an item from a collection for clearly stated reasons and disposing of it in accordance with approved procedures.

A formal approvals procedure for deaccessioning objects for the collection is outlined below.

#### **11.1 Deaccessioning Authorisation**

Use a three-step authorisation process in deaccessioning items from the BHOA collection:

- a. **Assessment** - BHOA staff will prepare an assessment report that refers to the deaccessioning selection criteria listed below and includes any independent specialist advice.
- b. **Recommendation** - BHOA staff will forward the assessment report, with their recommendations, to the Archive Manager or Director Corporate and Community.
- c. **Approval** - The Archive Manager will approve or decline deaccession requests, in consultation with the Director Corporate and Community. In certain circumstances it may be appropriate for deaccession proposals to go to Council for a final decision.

#### **11.2 Deaccessioning selection criteria** - The BHOA will exercise care and caution in evaluating the merit of a collection item when it is considered for deaccession and disposal. Reasons for considering deaccession include:

- a. A collections policy has been developed or revised since the item was acquired and the collecting focus has consequently been refined or altered.
- b. The significance and aesthetic merit of the item falls substantially below the general level of the BHOA collection.
- c. The item is a non-essential duplicate of one already held in the collection.
- d. The item has been lost or stolen.
- e. The item has been damaged or has deteriorated over time and the cost of conservation outweighs its value to the collection.

- f. The item can no longer be suitably stored due to its size or special climate requirements.
- g. Repatriation of cultural material i.e. the item is to be transferred to an Aboriginal Keeping Place or organisation, or other community group, to which it relates.
- h. The original donor, donor's relative, or estate, has requested the return of the item on the basis that it was never legally acquired by the BHOA, and they can prove ownership.
- i. The item is subject to legislation which prevents the BHOA displaying it or having title to it.

### **11.3 Disposal**

Disposal of a BHOA collection item will be undertaken, after approval, in the following priority order:

- a) Return to original donor, or estate of donor.
- b) Return to the creator of the item.
- c) Transfer to another collecting organisation (only public or non-profit organisations may receive the gift of a deaccessioned item).
- d) Sale by public auction.
- e) Physical destruction or recycling if all other avenues for disposal have been exhausted.

Any proceeds gained from the disposal of an item will be utilised solely for the ongoing care and management of the BHOA.

No individual who is an employee of Council may receive deaccessioned material from the BHOA collection.

### **11.4 Records of deaccessioned items**

All records of a deaccessioned item and the circumstances of its deaccessioning and disposal will be recorded and kept on file for future reference. The Accession Number of a deaccessioned item will not be re-used.

## **12. PUBLIC ACCESS TO THE OUTBACK ARCHIVE COLLECTION**

Once the BHOA is relocated to the refurbished Library/Archive building, the BHOA collection will be made accessible to the public for research and personal interest purposes through an online query system and in person (by appointment) at the BHOA office. Access to original items will be in accordance with any conservation restrictions applying to the items and will be at the discretion of BHOA management and staff.

## **13. OUTWARD AND INWARD LOANS**

### **13.1 Loan Agreement**

The Broken Hill Outback Archive may from time to time enter into Inward or Outward Loan Agreements with external organisations or individuals. These will be for a fixed period, agreed between all parties, and can be extended by mutual agreement.

### **13.2 Loan Approval**

The Archive Manager or Director Corporate and Community will approve all Inward and Outward Loans.

### **13.3 Object Safety and Security**

No object will be loaned by the BHOA unless the safety of the object is assured and adequate security, environmental conditions and standards of care are evident.

### **13.4 Borrower Standard of Care**

For both Inward and Outward Loans, it is expected that the Borrower will exercise the same standard of care for borrowed items as it does for its own collection in accordance with professional procedures and standards.

**13.5 Outward Loan Agreement**

Outward Loans are subject to the Borrower agreeing to the conditions specified in the BHOA Outward Loan Agreement.

**13.6 Outward Loan Costs**

All costs associated with Outward Loans will be the responsibility of the Borrower. These costs will include transport and insurance.

**13.7 Inward Loans**

Inward Loans are temporary transfers of external collection items to the BHOA for the purpose of display or temporary storage/safekeeping. They can consist of items borrowed from:

- a. Individuals.
- b. Community groups.
- c. Other institutions.

The BHOA will only borrow items where it is confident that:

- a. the Lender is reputable.
- b. the Lender holds clear and valid title to the items.

**14. IMPLEMENTATION**

**14.1 Roles and Responsibilities**

The Archive Manager and Director Corporate and Community are primarily responsible for the implementation of, and adherence to, this Policy.

**14.2 Communication**

This Policy will be communicated to staff and the community in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council, the Policy will be made available on [Council's website](#).

**15. ASSOCIATED DOCUMENTS**

The following documentation is to be referred to in conjunction with this Policy:

- Australian Institute for Conservation of Cultural Materials (AICCM) Environmental Guidelines:  
<https://aiccm.org.au/about/who-we-are/advocacy/environmental-guidelines-australian-cultural-heritage-collections>
- Significance 2.0 – A Guide to Assessing the Significance of Collections, Collections Council of Australia:  
<https://www.arts.gov.au/sites/default/files/documents/significance-2.0.pdf>
- Australian Institute of Aboriginal and Torres Strait Islander Studies:  
<https://aiatsis.gov.au/collection>

**16. REVIEW**

Review of this Policy will incorporate relevant legislation, documentation released from relevant state agencies, and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council.

The responsible Council officer will be notified of the review requirements three months prior to the expiry of this Policy.

The Archive Manager or Director Corporate and Community is responsible for the review of this Policy.

## 17. LEGISLATIVE AND LEGAL FRAMEWORK

This Policy is to be read in conjunction with the following:

- *Local Government Act 1993.*
- Any related planning controls, codes of practice, and relevant internal procedures.

Council employees shall refrain from personal activities that conflict with proper execution and management of Council's BHOA Collection Management Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

## 18. DEFINITIONS

|                                 |  |
|---------------------------------|--|
| <b>Acquisition:</b>             | The act of gaining physical possession of an item and of transferring title or ownership from the providing source to the BHOA.  |
| <b>Accession:</b>               | The process of allocating a unique collection number to an item and recording this number in an accession register and catalogue system.   |
| <b>Bequest:</b>                 | The bestowal by will of privately-owned items to the BHOA.   |
| <b>Cataloguing:</b>             | Assigning an established classification system to an item and initiating a record of the nomenclature, provenance, number, and location of that item in the collection storage area.             |
| <b>Clear or valid title:</b>    | Legal ownership without restrictions or conditions.  |
| <b>Collection:</b>              | The entirety of the cultural material for which the BHOA is the custodian.   |
| <b>Conservation:</b>            | The processes for preserving, protecting and repairing objects from loss, decay, damage, or other forms of deterioration.  |
| <b>Copyright:</b>               | Statutory and automatic legal right to reproduce, print, publish, perform, film or record material.  |
| <b>Deaccession/disposal:</b>    | The process of removing items from a collection.   |
| <b>Deed of gift:</b>            | A document with the signature of the providing source, transferring legal ownership of an item to the BHOA.  |
| <b>Preventive conservation:</b> | Collection care to minimise conditions which may cause damage.   |
| <b>Provenance:</b>              | Derivation or origin of an object.   |
| <b>Significance:</b>            | The overall cultural value of an item to a collection, as outlined in <i>Significance 2.0: a Guide to Assessing the Significance of Collections</i> , Collections Council of Australia Ltd, 2009 |

## COMMUNITY DEVELOPMENT COMMITTEE

January 30, 2025

**ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 22/25

SUBJECT: DISABILITY INCLUSION ACTION PLAN 2022-2026 - KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2024 D25/4216

**Recommendation**

1. That Broken Hill City Council Report No. 22/25 dated January 30, 2025, be received.
2. That Council note the Disability Inclusion Action Plan 2022-2026 –Key Performance Indicators Progress Report for the reporting period ending 31 December 2024.
3. That the Disability Inclusion Action Plan 2022-2026 – Key Performance Indicators Progress Report for the reporting period ending 31 December 2024 be placed on Council's website.

**Executive Summary:**

The NSW *Disability Inclusion Act 2014* aims to achieve the goal of ensuring people with disability achieve full inclusion in community life. Under the Act, the NSW Government required all councils to implement a Disability Inclusion Action Plan (DIAP) by July 2017. Council's second DIAP was developed according to the legislative requirements described in the Act and adopted on 29 June 2022.

The Disability Inclusion Action Plan Monitoring Group provides a forum for relevant stakeholders and representatives to monitor the progress of Council's DIAP to achieve the requirements of the NSW *Disability Inclusion Act 2014*.

**Report:**

This report relates to Council's progress on action performance targets for the period ending 31 December 2024, being the first six months of year three of the DIAP 2022-2026.

A total of 44 performance action targets are set within Council's Disability Inclusion Action Plan 2022-2026 and contains Actions for each 12 months of the four-year plan.

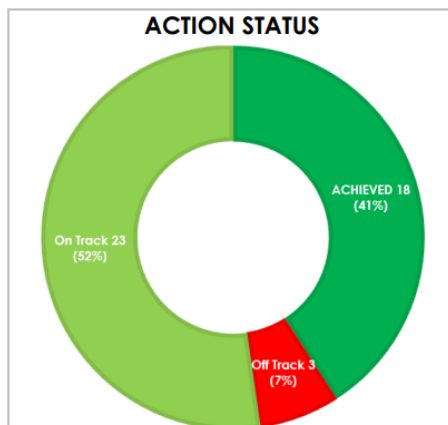
A snapshot of the Action Key Performance Indicators for the report period indicates 18 Actions (41%) Achieved, 23 Actions (52%) are "On Track" and 3 Actions (7%) are "Off Track" with less than 5% of the target achieved.

A legend table to explain the performance descriptors can be found on the next page of this report.



**DISABILITY INCLUSION ACTION PLAN SNAPSHOT – 1 JULY 2023 – 31 DECEMBER 2024****OVERVIEW****ACTION SUMMARY**

By Performance

**18** ACHIEVED**23** ON TRACK**3** OFF TRACK**ACTION STATUS****Action Progress Against Targets****44** Actions reported on**18** 100% action target achieved**04** At least 75% to 80% of action target achieved in advance**16** At least 50% of action target achieved**03** At least 10% to 25% of action target achieved**03** Only 1% to 5% of action target achieved**Community Engagement:**

The Disability Inclusion Action Plan progress report for the period ending 31 December 2024, will be placed on Council's website.

**Strategic Direction:**

|            |       |  |
|------------|-------|--|
| Key Theme: | 4     | Our Leadership   |
| Objective: | 4.1   | Openness and transparency in decision making                   |
| Strategy:  | 4.1.5 | Support the organisation to operate within its legal framework |

**Relevant Legislation:***Disability Inclusion Act (NSW) 2014**Disability Discrimination Act (Commonwealth) 1992**Local Government Act 1993*

Integrated Planning and Reporting Framework

**Financial Implications:**

The DIAP is included in the Integrated Planning and Reporting Framework, with actions identified in the Delivery Program, in accordance with Council's Long Term Financial Plan, annual Operational Plan and annual budget processes.

**Attachments**

1. [Download](#) 2022-2026 DIAP - KPI Progress Report for period ending 31.12.2024

RAZIJA NU'MANDIRECTOR CORPORATE AND COMMUNITYJAY NANKIVELLGENERAL MANAGER



# **DISABILITY INCLUSION ACTION PLAN 2022-2026 - KPI PROGRESS REPORT ENDING 31 DECEMBER 2024**

Broken Hill City Council

## OVERVIEW

### ACTION SUMMARY

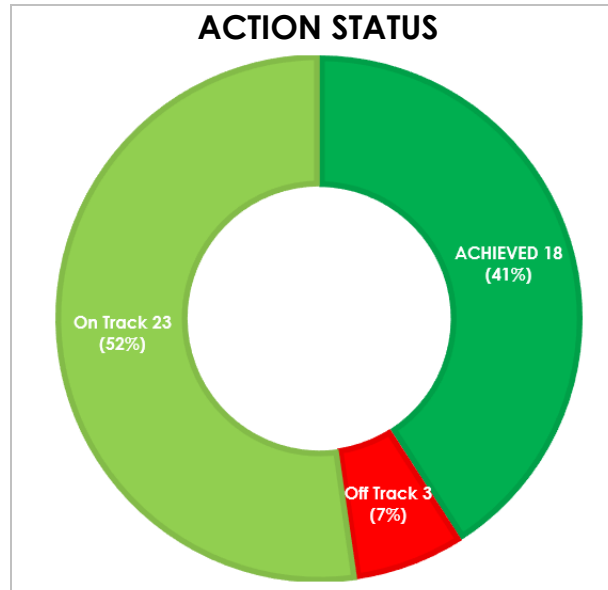
By Performance

**18** ACHIEVED

**23** ON TRACK

**3** OFF TRACK

### ACTION STATUS



### Action Progress Against Targets

**44** Actions reported on

**18** 100% action target achieved

**04** At least 75% to 80% of action target achieved in advance

**16** At least 50% of action target achieved

**03** At least 10% to 25% of action target achieved

**03** Only 1% to 5% of action target achieved

### ACTION TARGET LEGEND



GREEN

At least 90% of action target achieved



AMBER

Between 70% and 90% of action target achieved



RED

Less than 70% of action target achieved

—

No target set

## DISABILITY INCLUSION ACTION PLAN 2022-2026

### 1 Attitudes and Behaviours

#### 1.1 Promote inclusion and inclusive communication in Council and in the community

##### 1.1.1 All Council staff have an awareness of what inclusion means

| Action Title: 4.1.5.10 DIAP A1.1.04 - Increasingly use infographics and simple English in corporate publications and plans   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Infographics and simple English used in strategic planning documents and reports such as Annual Report and State of the City Report.  |             |             |             |            |        |   |
| Action Title: 4.1.5.11 DIAP A1.1.05 - Consult with inclusive communication experts (eg, Novita speech therapist) to develop guidelines on supporting inclusion and managing differing needs in shared community spaces   |             |             |             |            |        |   |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator  | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2023. The Library, Events, Gallery and Museum continue to offer and endorse an inclusive environment, where participants feel comfortable to visit and attend. Council develops events, programs and services which provide the opportunity and flexibility to adjust to differing abilities, ages and needs to ensure inclusion and strategies to adjust program delivery are developed when and where required, to ensure inclusion and participation of all who wish to attend and participate. |             |             |             |            |        |   |
| Action Title: 4.1.5.12 DIAP A1.1.06 Invite management from the YMCA (pool) to be involved in the discussions about developing guidelines for supporting inclusion and managing differing needs in shared community spaces  |             |             |             |            |        |   |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Rachel Merton - Community Development Coordinator  | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2023 - Meeting between Council and YMCA management has taken place to consider all aspects of inclusive access to the Broken Hill Regional Aquatic Centre. The YMCA is an invited member to the Disability Inclusion Action Plan (DIAP) Monitoring Group six monthly meetings. The new YMCA Manager was briefed about DIAP in December 2022.   |             |             |             |            |        |   |

| Action Title: 4.1.5.7 DIAP A1.1.01 - Celebrate, support and promote events such as International Day of People with Disability, Autism Awareness, R U OK? Day and World Mental Health Awareness Day   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council raised awareness through the window projection displays for R U OK? Day and supported community events for 16 Days of Activism and International Day of People with a Disability event held December 2024.   |             |             |             |            |        |  |
| Action Title: 4.1.5.8 DIAP A1.1.02 - Purchase communication aids (such as magnifying glasses, large face clocks and portable hearing loops) and have them visible in Council buildings and facilities   |             |             |             |            |        |  |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Michelle Rolton - Manager Corporate & Customer Experience   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024. An audit of communication aids within Council buildings and facilities undertaken with large face clocks and magnifying glasses placed within facilities. Portable hearing loops and costing considered for within development of planning for new projects |             |             |             |            |        |  |
| Action Title: 4.1.5.9 DIAP A1.1.03 - Display the SCOPE Communication Bill of Rights at all Council facilities and buildings   |             |             |             |            |        |  |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Michelle Rolton - Manager Corporate & Customer Experience   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2023 - SCOPE Communication Bill of Rights downloaded and provided to all Council building and facility managers to display.   |             |             |             |            |        |  |

1.2 Continue to support our staff to respectfully, confidently and effectively communicate with people with disability

1.2.1 Council staff are confident and skilled in communicating with people who have disability

| Action Title: 4.1.5.13 DIAP A1.2.01 Continue to train staff to write accessible documents for presentations and on Council's website   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council continues to meet DIAP parameters relating to online website presentations and information accessibility.   |             |             |             |            |        |  |
| Action Title: 4.1.5.14 DIAP A1.2.02 Continue to support staff to develop web content and design compatible with Web Content Accessibility Guidelines 2.0   |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Training sessions to resume with return of Digital Officer in March   |             |             |             |            |        |  |
| Action Title: 4.1.5.15 DIAP A1.2.03 Support the Infrastructure team to enhance disability confidence and communication skills in order to effectively engage and consult with people with disability   |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Codie Howard - Director Infrastructure & Environment   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2023 - The Infrastructure team continues to develop effective communication skills with everyone in the community, particularly people with disability. This is enhanced by liaising with Disability Inclusion Action Plan (DIAP) Committee members on upcoming projects and regularly seeking feedback on current assets. |             |             |             |            |        |  |

| Action Title: 4.1.5.16 DIAP A1.2.04 Deliver induction sessions that encompass the topic of inclusion of people with disability   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council inductions are now managed through the ELMO staff platform, with Equal Employment Opportunity (EEO) principles embedded within Code of Conduct and Local Government Legislation. Council is reviewing all induction modules for additional relevant content being created for DIAP inclusivity. |             |             |             |            |        |  |

| Action Title: 4.1.5.17 DIAP A1.2.05 Provide expert guest speakers to staff meetings and/or internal training sessions   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council sources appropriate training and information sessions for all staff relevant to specific areas and roles or the broader organisation for compliance factors and trending topics. |             |             |             |            |        |  |

### 1.3 Continue to promote Council's activities for building inclusion in Council and in the community

#### 1.3.1 The community is aware of the activities Council is undertaking to progressively build greater inclusion of people with disability

| Action Title: 4.1.5.18 DIAP A1.3.01 Continue to provide media stories (including on social media) on the progress of the implementation of the Disability Inclusion Action Plan 2022-2026 |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> DIAP is referenced in all media releases and communications where applicable   |             |             |             |            |        |  |

2 Liveable Communities

2.1 Engage with people who use wheelchairs and other mobility aids, and parents of children with disabilities, to determine priorities for improving footpaths, crossings and kerb ramps

2.1.1 People with disability are consulted about the priority maintenance and upgrade of footpaths, kerbs, crossings and ramps in Broken Hill

| Action Title: 4.1.5.19 DIAP A2.1.01 Hold specific community consultations with people who use wheelchairs, walkers or gophers to identify priorities for the Active Transport Plan   |           |             |             |            |        |   |
|--|-----------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Action completed 30/06/2023 - Communications have been ongoing between the Capital Projects team and the Disability Inclusion Action Plan working group with a focus on the priority listing of the Active Transport Plan. Council will continue to consult with these groups to ensure focus on the higher priority areas. |           |             |             |            |        |   |

| Action Title: 4.1.5.20 DIAP A2.1.02 Promote the progress on the Active Transport Plan via Council media and information to the community care interagency; using Accessible Meeting Guidelines  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> The Active Transport Plan projects are regularly updated on Council's media platforms, focusing on start dates of projects, what the project is and how it will affect the community during and after construction. Projects that were carried out and regularly updated during this annual budget include the Argent Street Paving Replacement Project and the Town Square Redevelopment. The DIAP are presented quarterly updates of the progress of these projects. |             |             |             |            |        |   |



| Action Title: 4.1.5.21 DIAP A2.1.03 Conduct community consultation on accessible public toilets (maintenance and upgrade and way finding priorities) using Accessible Meetings Guideline   |           |             |             |            |        |   |
|--|-----------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/203 - Location and access information applicable to Public Toilets, are included as part of the Wayfinding Project. Consultation has been ongoing with the Disability Inclusion Action Plan group and other community members. |           |             |             |            |        |   |

## 2.2 Progressively address the issues raised by people with disability to improve access around the City

### 2.2.1 People with disability are directly consulted about the priorities for improvement to access around the City

| Action Title: 4.1.5.22 DIAP - A2.2.01 Ensure ramps at school bus bay areas are included in the Active Transport Plan priority list  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Through consultation with CDC Broken Hill, Council identified # Bus Stops that were in need of updating to meeting DIAP requirements. One identified ramp was identified as a priority at the new entry to the Willyama High School, with this planned for completion by March 2025. |             |             |             |            |        |   |

| Action Title: 4.1.5.23 DIAP A2.2.02 Increase the continuous accessible paths of travel to key places based on results of consultations with people who use powered and unpowered wheelchairs, mobility walkers and mobility scooters  |           |             |             |            |        |   |
|---|-----------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Continued accessible pathways for all users are regular upgraded or installed as part of the Active Transport Plan. All sections of pathway are constructed at 2.6m wide to meet Australian Standards for use of wheelchairs, mobility walkers and scooters. As part of the Argent Street Paving Replacement project pathways of 4-5m were replaced with pavers to allow safe passage to all shops and services in Argent Street from Bromide to Chloride Street. As part of this upgrades, all accessible kerb ramps were updated to meet Australian Standards. |           |             |             |            |        |   |

| Action Title: 4.1.5.24 DIAP A2.2.03 Replace bark chips in public parks with options that do not obstruct wheelchairs and mobility walkers   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> All future works in public Playgrounds have been identified to include softfall rubber and paved pathways as an alternative to bark chips. Softfall rubber has been installed by internal Trades team members at the Picton Oval around the exercise equipment at this location. A project Business Case is in development for the cost and time required to replace bark chips with softfall rubber in Sturt Park with a project earmarked for the 2025/26 Annual Budget.   |             |             |             |            |        |   |
| Action Title: 4.1.5.25 DIAP A2.2.04 Provide quiet/sensory areas in Council buildings and at Council events  |             |             |             |            |        |   |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Library, Events, Gallery and Museum continue to offer and endorse an inclusive environment, where participants feel comfortable to visit and attend. Council develops events, programs and services which provide the opportunity and flexibility to adjust to differing abilities, ages and needs to ensure inclusion and strategies to adjust program delivery are developed when and where required, to ensure inclusion and participation of all who wish to attend and participate. 1) Library - The Library is an accessible facility supporting inclusion and managing differing needs in shared community spaces. Programs are adjusted for individual needs as required. The new library facility will cater for quiet/sensory areas. 2) Sensory Zone area has been an addition for indoor community events and large outdoor community events. |             |             |             |            |        |   |
| Action Title: 4.1.5.26 DIAP A2.2.05 Ensure upgrades to and installation of play equipment are accessible to children with physical and non-physical disability  |             |             |             |            |        |   |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 1%         | 1.00%  | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Planned installations of play equipment for children with physical and non-physical disabilities have been planned through discussion with the DIAP committee for the playground installation at E.P Memorial Park Redevelopment Stage 3. Council will continue to communicate with the DIAP committee and undertake replacements where able.  |             |             |             |            |        |   |

2.3 Progressively increase accessibility and inclusion of places of entertainment, recreation, learning and leisure

2.3.1 People with disability have greater access to events hosted in the City

| Action Title: 4.1.5.27 DIAP A2.3.01 Source existing Accessible and Inclusive Event Guidelines for use within Broken Hill City Council  |           |             |             |            |        |  |
|--|-----------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Council's event guide has been developed with the LGNSW Premier & Cabinet Event Starter Guide as reference document. Event Management Policy and Framework submitted to December Council meeting. |           |             |             |            |        |  |

| Action Title: 4.1.5.28 DIAP A2.3.02 Incorporate Access and Inclusion Plans into all Council hosted events  |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Accessibility incorporated into the Christmas Pageant with the sensory zone on the parade route and the drop off zone being close to footpath access within Sturt Park. New Year's Eve celebrations incorporates the drop off zone and a designated sensory zone within the event area of Sturt Park. Indoor events are facilitated at Council's venues which all allow disability access and facilities. |             |             |             |            |        |  |

| Action Title: 4.1.5.29 DIAP A2.3.03 Develop Accessible Event templates, guidelines, policies and/or procedures specific to the context of Broken Hill Events   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator  | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Council's event guide has been developed with the LGNSW Premier & Cabinet Event Starter Guide as reference document and to be implemented in 2025 following completion of the event management framework.   |             |             |             |            |        |  |
| Action Title: 4.1.5.30 DIAP A2.3.04 Make Council's Accessible Event Guidelines (including promotional information about drop off points and parking etc) available to event organisers booking Council owned sites   |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council's current Events Guide has been reviewed in conjunction with the Event Management Framework and Event Management Policy. The Policy will be presented to Council for adoption at its January 2025 meeting. A generic traffic management plan has been created for major events in Sturt Park allowing ease of access into the park for those requiring a drop off zone. The plan was introduced for 2024 Christmas Pageant and New Year's Eve events and has been provided to the NAIDOC Committee for the NAIDOC Family Fun Day in October 2024. |             |             |             |            |        |  |
| Action Title: 4.1.5.31 DIAP A2.3.05 Ensure seating arrangements enable people who use wheelchairs to sit on the row they would prefer  |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Shannan Botten - Civic Centre Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> RED   |
| <b>Action Progress Comments:</b> The Civic Centre continues to support disability inclusion by offering people who use wheelchairs to sit in any preferred row during performing arts paid events  |             |             |             |            |        |  |

| Action Title: 4.1.5.32 DIAP A2.3.06 Compile a template(s) with consistent or aligned meta-data for collecting information on accessibility/inclusion features of Council Buildings, parks, playgrounds etc enabling the presentation of access features of the building and the activities hosted in them  |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Broken Hill City Council Facilities - Accessibility Features Information Template has been developed for use and further review and update to be ongoing.   |             |             |             |            |        |  |
| Action Title: 4.1.5.33 DIAP A2.3.07 Collect and document the accessibility features of all Council buildings, parks, playgrounds and post these on all relevant websites including Council's main website and the national accessible tourism website  |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Data has been collected. Pending advertising to public.   |             |             |             |            |        |  |
| Action Title: 4.1.5.34 DIAP A2.3.08 Invite Broken Hill accommodation, entertainment and other leisure / tourism providers to participate in the Access and Inclusion Information Collection Project  |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Patrick Kreitner - Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 10%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> RED   |
| <b>Action Progress Comments:</b> Accessible Tourism advocates Travability visited most tourist attractions in Broken Hill and Silverton in September 2024, assessing each business accessibility features. Currently waiting on their report. This is an initiative of Destination NSW. The launch of an industry survey to gather relevant data is scheduled for February 2025. |             |             |             |            |        |  |

Action Title: 4.1.5.35 DIAP A2.3.09 Continue to design Library workshops or activities that provide adjustments enabling people with disability to attend

| Responsible Person                  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|-------------------------------------|-------------|-------------|-------------|------------|--------|---|
| Deidre Bryson - Library Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** The library provides workshops and activities that are inclusive for people with disabilities in several ways. We provide materials in multiple formats (eg large print, dyslexic font and digital formats), ensure our physical spaces are wheelchair accessible, and use clear, simple language in all communications, including Key Word Sign (KWS) in children's programs. The Library trains its staff and volunteers on disability awareness and inclusive practices. This training covers how to interact respectfully and effectively with people with various disabilities, as well as how to use assistive technologies and make necessary accommodations. The Library has a computer set up with assistive keyboard and mouse. By fostering an inclusive culture and seeking feedback from participants with disabilities, the Library ensures the programs are welcoming and accessible to all.

Action Title: 4.1.5.36 DIAP A2.3.10 Continue to enable access by Aboriginal and/or Torres Strait Islander persons with disability to attend culturally safe and appropriate programs

| Responsible Person                  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|-------------------------------------|-------------|-------------|-------------|------------|--------|---|
| Deidre Bryson - Library Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** The Broken Hill City Library is dedicated to being a safe and welcoming spaces for everyone, regardless of cultural background or ability. We achieve this by offering a diverse range of events and activities that are designed to be culturally sensitive and inclusive. Libraries ensure accessibility for all members through physical accommodations, assistive technologies, and staff being training on cultural competence and disability awareness. By fostering an environment of respect and inclusivity, BHCC Library provide a supportive community space where all individuals are able to engage, learn, and feel valued.

| Action Title: 4.1.5.37 DIAP A2.3.11 Continue to offer Art Gallery activities with adjustments for people with disability  |           |             |             |            |         |  |
|---|-----------|-------------|-------------|------------|---------|--|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target  | On Target %  |
| Kathryn Graham - Gallery and Museum Manager   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%   | <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> The Gallery offers activities with adjustments for people with disabilities by implementing inclusive practices to ensure all visitors can engage with the art. These adjustments include accessible entrances and an elevator for easy access to all areas. The Gallery can offer guided tours with trained staff or volunteers who can provide verbal descriptions of the artwork for visually impaired visitors. The Galleries is also exploring sensory-friendly or tactile exhibits for those with sensory processing needs, as well as assistive listening devices or captioning for audio-visual materials. Additionally, programs such as workshops or sensory sessions may be tailored to accommodate various abilities, ensuring a welcoming and accessible experience for everyone. |           |             |             |            |         |  |
| Action Title: 4.1.5.38 DIAP A2.3.12 Ensure that any future refurbishment of the Council Administration Building includes provision for a lower information desk for people using wheelchairs; availability of hearing loop; and a meeting room enabling sound privacy   |           |             |             |            |         |  |
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target  | On Target %  |
| Codie Howard - Director Infrastructure & Environment  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 100.00% | <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> The ground floor of the Administration Building was renovated in early 2024 as part of Stage 1 works for the new Library and Archives Project. As part of these works, the Customer Service and Library Staff desks have been installed with sections for people using wheelchairs and the provision of a hearing loop in the temporary library section. A sound privacy room will be considered after the use of the ground floor as a temporary library.   |           |             |             |            |         |  |
| Action Title: 4.1.5.39 DIAP A2.3.13 Ensure the Visitors' Information Centre has a section of the information counter at a lowered height to accommodate visitors who use wheelchairs  |           |             |             |            |         |  |
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target  | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%   | <div> <div></div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Information counter works were completed in late October 2023.   |           |             |             |            |         |  |

3 Systems and Processes

3.1 Systems supporting Council communications, meetings and consultations enhance inclusion

3.1.1 Written information produced by Council is easier to read both in form and content

| Action Title: 4.1.5.40 DIAP A3.1.01 Develop guidelines for creating accessible documents (integrating the International Day of People with Disabilities Style Guide, 2018 <a href="https://www.idpwd.com.au/wp-content/uploads/2018/09/IDPwD-Style-Guide-2018.pdf">https://www.idpwd.com.au/wp-content/uploads/2018/09/IDPwD-Style-Guide-2018.pdf</a> )           |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 80%        | 0.00%  | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| Action Progress Comments: International Day of People with Disability Branding Guidelines 2018 sourced. Research commenced for development of guidelines for creating accessible documents. Seek to incorporate in the development of a Corporate Brand and Style Guide for the organisation. A Brand and Style Guide internal working group has met to progress. |             |             |             |            |        |   |

3.2 Incorporate accessibility and inclusion considerations in procurement decisions and contracts

3.2.1 People with disability have greater access to information relating to procurement and contracts

| Action Title: 4.1.5.41 DIAP A3.2.01 Review procurement systems and contracts to ensure accessible and inclusive practices are used by consultants   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Simon Brown - Director Finance and Commercial   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 1%         | 0.00%  | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| Action Progress Comments: Tenders and Contracts awarded with regards to inclusivity as per Council's Procurement Framework and Policy. Council's Procurement Framework and Policy under review during 2nd half of 2024. |             |             |             |            |        |   |



### 3.3 Ensure procedures and work practices require all community campaigns or information sessions to be inclusive

#### 3.3.1 People with disability have greater access to information

| Action Title: 4.1.5.42 DIAP A3.3.01 Review procedures and work practices relating to the development of community campaigns or information sessions to ensure inclusion is built in |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Disability Inclusion remains a key consideration of all communications and campaigns, along with any new software used for communication.          |             |             |             |            |        |  |

### 3.4 Utilise the expertise of the DIAP Monitoring Group to improve systems and processes

#### 3.4.1 People with disability are represented on the DIAP Monitoring Group

| Action Title: 4.1.5.43 DIAP A3.4.01 Continue to support and resource the DIAP Monitoring Group to assist Council to improve systems and processes |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Michelle Rolton - Manager Corporate & Customer Experience   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council facilitates DIAP Monitoring Group meetings six monthly.  |             |             |             |            |        |  |

### 3.5 Embed inclusive practices into all community consultations, communications and Council work practices

#### 3.5.1 People with disabilities increasingly give feedback to Council and are able to give formal and informal input on the development and progress of Council plans

| Action Title: 4.1.5.44 DIAP A3.5.01 Community engagement plans include methods for engaging 'harder to reach' individuals and communities                         |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Inclusion of harder to reach demographics included in current Engagement Strategy and will remain in any updated future version. |             |             |             |            |        |  |

| Action Title: 4.1.5.45 DIAP A3.5.02 Collate database of key community contacts in order to collect 'lived' information on 'accessible Broken Hill' |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 75.00% | <div> <div></div> <div></div> <div></div> </div> RED |
| <b>Action Progress Comments:</b> Commenced review of community directory on Council's website.   |             |             |             |            |        |  |

| Action Title: 4.1.5.46 DIAP A3.5.03 Collate a database of volunteers prepared to take photos of places, for example, routes to tourism venues, Council buildings and parks; and approach private venues and accommodation operators wishing to cater to accessible tourism |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Patrick Kreitner - Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 5%         | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Viability of this project with volunteer not deemed suitable. Quotation has been received by contractor. In early 2025 data collection will be conducted via a survey.  |             |             |             |            |        |  |

3.6 Consumer satisfaction surveys indicate the consumers feel heard and have a say in decision making

3.6.1 Surveys are developed to ensure accessibility to respond by hard-to-reach individuals can be achieved

| Action Title: 4.1.5.47 DIAP A3.6.01 Community consumer satisfaction survey   |           |             |             |            |        |  |
|--|-----------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rachel Merton - Community Development Coordinator  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Community Satisfaction Survey conducted in 2023. The survey showed an overall increase from 2.9/5 to 3.1/5. |           |             |             |            |        |  |

4 Employment

4.1 Review recruitment and employment processes to ensure they are barrier free to candidates who have disability

4.1.1 Council has recruitment and employment policies that reflect best practice with regards to encouraging and supporting the employment of people with disability

| Action Title: 4.1.5.48 DIAP A4.1.01 Include on the front of Council's 'Jobs' webpage a statement that Council welcomes applications for employment from people with disability   |           |             |             |            |        |  |
|--|-----------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - The following statement has been added to Council's website careers page; "Broken Hill City Council promotes a workplace that actively seeks to include, welcome and value unique contributions of all people. People from indigenous backgrounds, people from culturally diverse backgrounds, and people with disabilities are encouraged to apply |           |             |             |            |        |  |

| Action Title: 4.1.5.49 DIAP A4.1.02 Continue to regularly access and implement the free resources from the Australian Network on Disability, specifically: <ul style="list-style-type: none"><li>• Sharing and monitoring disability information in the workplace; and</li><li>• Employers' Guide to Partnering with Disability Employment Services</li></ul>     |           |             |             |            |        |   |
|---|-----------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture  | Completed | 01-Jul-2024 | 30-Jun-2026 | 100%       | 0.00%  | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Recruitment processes are in line with all legislative and regulatory requirements for disability inclusion regarding workforce management. All recruitment processes have met the recommended guidelines and council continues to work with services supporting the disability employment sector. |           |             |             |            |        |   |

| Action Title: 4.1.5.50 DIAP A4.1.03 Continue to reference the Australian Network on Disability resource "Manager's Guide: Disability in the Workplace" and continuously update Council's policies and processes in line with best practice examples provided   |           |             |             |            |        |   |
|--|-----------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 0.00%  | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Action completed 30/06/2024 - Council's policies and processes are in line with current reference materials regarding disability inclusion within the workforce. All recruitment has met the guidelines and council continues to work with employment service providers in this industry. |           |             |             |            |        |   |

## COMMUNITY DEVELOPMENT COMMITTEE

February 11, 2025

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 23/25

SUBJECT: TEMPORARY SUSPENSION OF ALCOHOL PROHIBITED AREA -  
PERFECT LIGHT FILM FESTIVAL - 22 MARCH 2025 D25/6342

**Recommendation**

1. That Broken Hill City Council Report No. 23/25 dated February 11, 2025, be received.
2. That Council provide in principle support to begin the planning process for the temporary suspension of the prohibition of the consumption of alcohol in a portion of Sturt Park, under Section 632A of the *Local Government Act 1993*, on Saturday, 22 March 2025 from 6pm to 9.30pm for the Perfect Light Film Festival.
3. That the temporary suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park be advised to the public by way of advertisement in the local newspaper. That the advertisement also confirms that the suspension only applies to the VIP Marquee area; and that the consumption of alcohol will remain prohibited for all other areas of the Sturt Park; and that all existing alcohol-free zones in Broken Hill will remain in force.
4. That the General Manager be authorised to implement the suspension and advertising processes on final advice of the Barrier Local Area Command.
5. That the Barrier Local Area Command be advised of Council's decision.

**Executive Summary:**

Council has received a request from Film Festivals Australia dated 7 February 2025, to temporarily suspend the prohibition on the consumption of alcohol in a portion of Sturt Park, to permit the service and consumption of alcohol on Saturday, 22 March 2025, between the hours of 6pm – 9.30pm. This will allow for the serving of wine and beer at a VIP Marquee for invited guests attending the Perfect Light Film Festival.

The Perfect Light Film Festival is a free, outdoor film festival whereby the public are encouraged to bring a rug and watch a selection of short films on the big screen. Shortlisted films compete for monetary prizes and are judged live by a celebrity judging panel.

**Report:**

Film Festivals Australia will be hosting its Perfect Light Film Festival in Broken Hill on Saturday, 22 March 2025.

In order to obtain maximum benefit from the event, event organisers from Film Festivals Australia have requested to temporarily suspend the prohibition on the consumption of alcohol a portion of Sturt Park, to permit the service and consumption of alcohol on Saturday, 22 March 2025 between the hours of 6pm – 9.30pm.

This will allow for the serving and consumption of wine and beer in a clearly defined VIP Marquee for invited guests, including a celebrity judging panel attending the Perfect Light

Film Festival, sponsors of the event and film makers. This event has been held successfully since 2017 without incident.

The area will be fenced and used by festival VIP guests and subject to strict RSA and licensing requirements, security and venue management plans. A site map of the area is included for Council's information. Note the area for the proposed suspension is outlined in red.

The final decision on the suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park involves coordinated efforts among Barrier Local Area Command and Council on the application components organised by the applicant.

**Community Engagement:**

The Temporary suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park is the subject of an open report in the February 2025 Committee and Council meeting agendas and will also be advertised in the local newspaper.

**Strategic Direction:**

|                |       |  |
|----------------|-------|--|
| Key Direction: | 4.    | Our Leadership   |
| Objective:     | 4.1   | Openness and transparency in decision making                   |
| Strategy:      | 4.1.5 | Support the organisation to operate within its legal framework |

**Relevant Legislation:**

Suspension of the Alcohol-Free Zones and alcohol prohibited areas must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol-Free Zones.

**Financial Implications:**

There are no financial implications to Council associated with the temporary suspension on the prohibition on the consumption of alcohol in an area of Sturt Park.

**Attachments**

1. [↓](#) Sturt Park Site Map - Perfect Light Film Festival - 22.03.2025

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

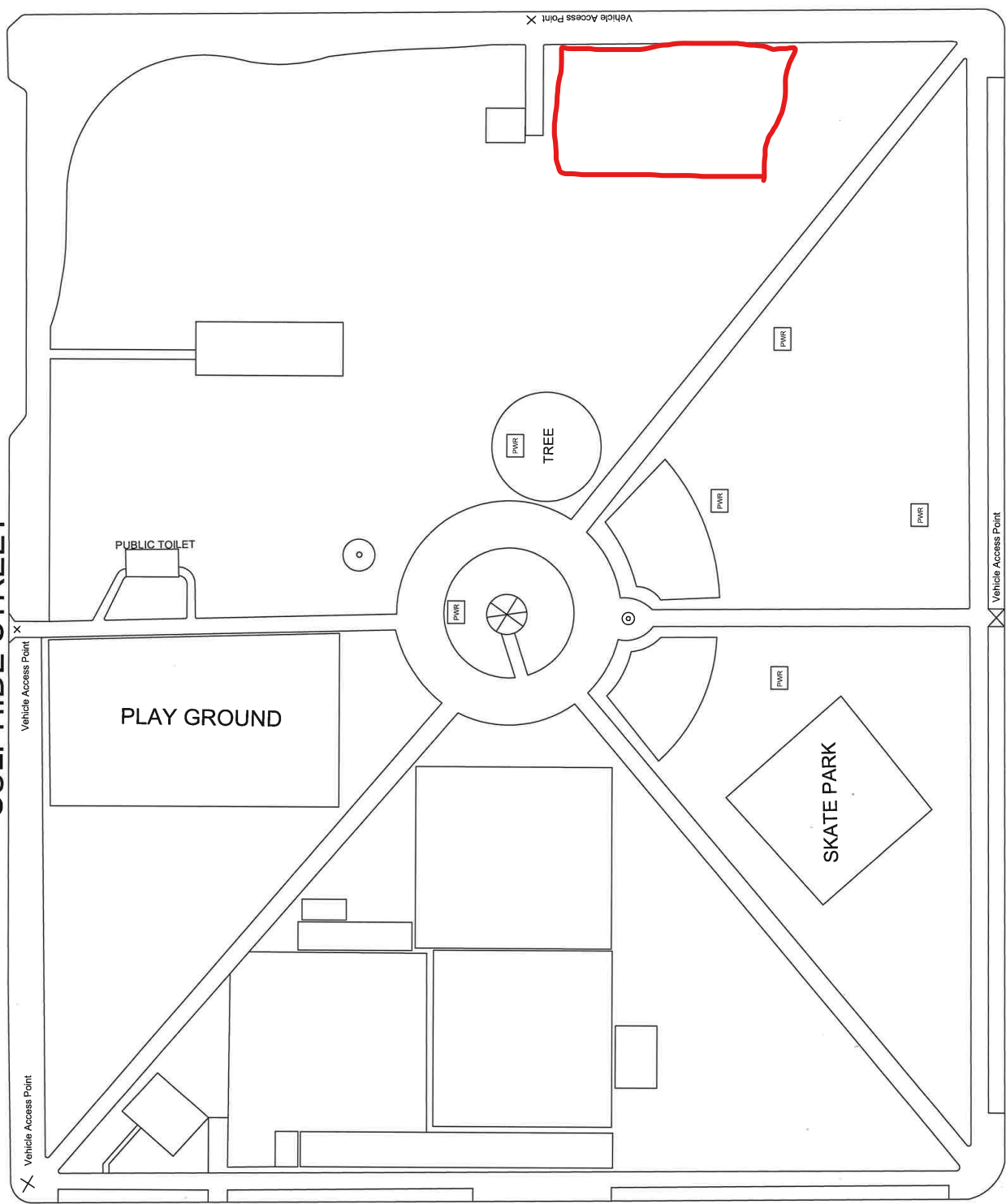
JAY NANKIVELL  
GENERAL MANAGER

BERYL STREET

SULPHIDE STREET

WOLFRAM STREET

CHLORIDE STREET



# RECOMMENDATIONS OF THE FINANCE AND GOVERNANCE COMMITTEE MEETING HELD WEDNESDAY, 19 FEBRUARY 2025

1. BROKEN HILL CITY COUNCIL REPORT NO. 24/25 - DATED FEBRUARY 11, 2025 - COUNCILLOR ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S NATIONAL GENERAL ASSEMBLY, HELD IN CANBERRA FROM 24-27 JUNE 2025 (D25/6367) ..... 203

## Recommendation

1. That Broken Hill City Council Report No. 24/25 dated February 11, 2025, be received.
  2. That Council notes the advice received in correspondence from the Australian Local Government Association dated 10 February 2025 that, due to Council's recent resignation from the NSW Local Government Association, Council is no longer eligible to submit motions, to move or second motions, or to vote on motions at the Australian Local Government Association's National General Assembly; however, Council's delegates are still eligible to attend the Assembly.
  3. That Council determines whether Council delegates attend the National General Assembly to be held in Canberra from 24-27 June 2025.
  4. That correspondence be sent to the Australian Local Government Association seeking clarification on the difference between ALGA Board Members and Conference attendees of a non-voting Council (due to not being a member of the State Local Government Association) and how an individual Councillor of a non-voting Council (Councillor Turley) can be a member of the ALGA Board and vote on Board matters, but Councillors cannot vote on conference matters at the National General Assembly.
- 
2. BROKEN HILL CITY COUNCIL REPORT NO. 25/25 - DATED JANUARY 30, 2025 - 2022-2026 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2024, INCLUSIVE OF OPERATIONAL PLAN 2024/2025 OUTCOMES (D25/4230) ..... 231

## Recommendation



1. That Broken Hill City Council Report No. 25/25 dated January 30, 2025, be received.
  2. That Council receive the 2022-2026 Delivery Program inclusive of 2024/2025 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2024.
  3. That the 2022-2026 Delivery Program inclusive of 2024/2025 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2024 be placed on Council's website.
3. BROKEN HILL CITY COUNCIL REPORT NO. 26/25 - DATED FEBRUARY 05, 2025 - QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDED 31 DECEMBER 2024 (D25/5287) ..... 307

#### **Recommendation**

1. That Broken Hill City Council Report No. 26/25 dated February 5, 2025, be received.
  2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
  3. That Council note the projected 2024/25 operating surplus (before capital) of \$4,000.
  4. That Council note the 2024/25 projected net capital budget expenditure of \$36,858,000.
4. BROKEN HILL CITY COUNCIL REPORT NO. 27/25 - DATED FEBRUARY 07, 2025 - INVESTMENT REPORT FOR JANUARY 2025 (D25/5837) ..... 328

#### **Recommendation**

1. That Broken Hill City Council Report No. 27/25 dated February 7, 2025, be received.
5. BROKEN HILL CITY COUNCIL REPORT NO. 28/25 - DATED FEBRUARY 10, 2025 - NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMITTEES (D25/5944) ..... 344

#### **Recommendation**

1. That Broken Hill City Council Report No. 28/25 dated February 10, 2025, be received.

- 2. That Council review and consider the nomination of Nathan Fell for appointment as community representative on the Memorial Oval Community Committee.**
- 3. That Council review and consider the nomination of Judith Parr for appointment as a community representative on the Ageing Well Advisory Committee**
- 4. That Council review and consider the nomination of Nathan Fell for appointment as community representative on the Youth Advisory Community Committee**
- 5. That the community representatives be advised of their appointment.**
- 6. That Council notes that the current round of advertising closes on 21 February 2025 and a further report will be presented to the March Council Meeting with further nominations received.**

FINANCE AND GOVERNANCE COMMITTEE

February 11, 2025

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 24/25

SUBJECT: COUNCILLOR ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION'S NATIONAL GENERAL ASSEMBLY, HELD IN CANBERRA FROM 24-27 JUNE 2025  
D25/6367

**Recommendation**

1. That Broken Hill City Council Report No. 24/25 dated February 11, 2025, be received.
2. That Council notes the advice received in correspondence from the Australian Local Government Association dated 10 February 2025 that, due to Council's recent resignation from the NSW Local Government Association, Council is no longer eligible to submit motions, to move or second motions, or to vote on motions at the Australian Local Government Association's National General Assembly; however, Council's delegates are still eligible to attend the Assembly.
3. That Council determines whether Council delegates attend the National General Assembly to be held in Canberra from 24-27 June 2025.

**Executive Summary:**

This report provides a response from the Australian Local Government Association (ALGA) as to Council's eligibility with regards to submitting motions to the 2025 National General Assembly and Councillor attendance at the Assembly given that Council has resigned from the NSW Local Government Association (LGNSW).

**Report:**

At the Ordinary Council Meeting held 27 November 2024, Council resolved (Minute No. 47699), to withdraw its membership of the NSW Local Government Association (LGNSW):

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 175/24 - DATED NOVEMBER 20, 2024 - LGNSW  
SUPPORT TO COUNCIL REGARDING THE WASTE SERVICES LEVY** D24/56195

*Councillor Turley declared a conflict of interest during discussion of item 4 and left the Council Chambers at 7:02pm*

**RESOLUTION**

Minute No. ~~137699~~

Councillor M Boland moved )

Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 175/24 dated November 20, 2024, be received.
2. That Council notes that LGNSW took three months to follow up from initial correspondence requesting support to Council's submission on the waste services levy review and the disappointment this has caused.
3. That Council notes a number of motions and amendments that were argued at the LGNSW Conference were not in the interests of Broken Hill or regional NSW. Broken Hill delegates were shocked that the conference considered banning mining in NSW though not passed, it was debated as a reasonable course of action.
4. It is noted that concerns of being part of an organisation that is considered by the State government to have the unanimous support of NSW councils and the risks it poses when city centric councils can pass resolutions that could have the potential to decimate regional communities and have no empathy for those communities.
5. That Council notes it is disappointed that LGNSW advocacy at the State Government level is centered around metropolitan councils.
6. That Council immediately resigns our membership from the LGNSW and sends correspondence to LGNSW of our decision.
7. That Council considers rejoining LGNSW if we can be given a written guarantee that motions from member councils will not be considered that have the potential to destroy the economies of other member councils.

CARRIED

**FOR:** Mayor Tom Kennedy, Councillors Bob Algate, Michael Boland, Alan Chandler, Dave Gallagher and Elaine Gillett

**AGAINST:** Councillor Ashley Byrne

*Councillor Turley returned to the Chambers at 7:19pm. The Mayor advised Councillor Turley of Council's resolution to resign from LGNSW.*

*Councillor Turley thanked Council for her time as President of LGNSW, stating that it was an honour to be President and how it brought Ministers and investment to the region. Councillor Turley also commented that the Western Division Associations of Councils will also be affected by the decision.*

Due to Council's resolution, correspondence was sent to ALGA on 31 January 2025 seeking advice as to whether Council delegates could attend the National General Assembly given that Council was no longer a member of LGNSW.

Council received reply correspondence from Mayor Matt Burnett, President of ALGA on 10 February 2025 which advised that all Councils are invited to attend the National General Assembly and associated forums. However, the criteria for the submission of motions stipulates that motions must be submitted by a council which is a financial member of their state or territory local government association. Likewise, the Assembly's debating rules stipulate that for a Council delegate to move or second a motion or to vote on a motion, the Council must be a financial member of its state or territory local government association.

Therefore, this report is presented to Council to determine whether Council delegates should attend the National General Assembly, although Council is not eligible to submit motions, move or second motions or vote on motions.

**Community Engagement:**

Nil

**Strategic Direction:**

|                |       |   |
|----------------|-------|---|
| Key Direction: | 4     | Our Leadership  |
| Objective:     | 4.2   | Our leaders make smart decisions                                  |
| Strategy:      | 4.2.2 | Provide learning and networking opportunities for elected members |

**Relevant Legislation:**

Nil

**Financial Implications:**

Costs per person for attendance at the 2025 National General Assembly:

|  |                     |
|--|---------------------|
| Return Flights to Canberra (approx.)                     | \$3,000.00          |
| Registration Fees  |                     |
| Full Registration (Early bird - paid before 23 May 2025) | \$979.00            |
| Welcome Reception  | \$55.00             |
| Gala Dinner  | \$179.00            |
| Accommodation (5 nights – approx.)                       | \$1100.00 – 1500.00 |

Councillors are also reimbursed for costs of meals and travel incidentals as per the adopted Councillor Support Policy.

To reduce costs, Councillors may decide to travel by car to Canberra return.

**Attachments**

1. [↓](#) Correspondence received from ALGA
2. [↓](#) 2025 National General Assembly Discussion Paper

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



8 Geils Court  
Deakin, ACT 2600

E [alga@alga.asn.au](mailto:alga@alga.asn.au)  
W [alga.com.au](http://alga.com.au)



10 February 2025

Mr Tom Kennedy  
Mayor  
Broken Hill City Council  
240 Blende Street  
PO Box 448  
Broken Hill NSW 2880  
By email: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Dear Mayor Kennedy,

**Broken Hill City Council attendance at the 2025 National General Assembly of Local Government**

Thank you for your letter regarding Broken Hill City Council's attendance at the 2025 National General Assembly of Local Government (NGA).

All councils are invited to attend our NGA, as well as the corresponding Regional Cooperation and Development Forum. This provides an important information sharing opportunity from across the nation.

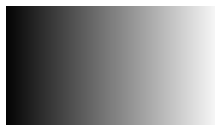
However, the [criteria for NGA motions](#), determined by ALGA's Board, states that motions must:

*Be submitted by a council which is a financial member of their state or territory local government association.*

Additionally, the NGA debating rules also stipulate that to move or second a motion, or vote on a motion, a council must be a financial member of their state or territory association.

Thank you again for writing to me and your interest in this year's NGA.

Yours sincerely,



**Mayor Matt Burnett**  
President

# *National Priorities Need Local Solutions*

24 - 27 June 2025 | National  
Convention Centre Canberra

# National General Assembly Discussion Paper



**ALGA**  
Australian Local  
Government Association

## KEY DATES

18 December 2024 | Opening of Call for Motions

31 March 2025 | Acceptance of Motions closes

24 June 2025 | Regional Cooperation & Development Forum

25 - 27 June 2025 | National General Assembly

## TO SUBMIT YOUR MOTION

**VISIT: [ALGA.COM.AU](https://alga.com.au)**



The Australian Local Government Association (ALGA) is pleased to convene the 31st National General Assembly of Local Government (NGA), to be held in Canberra from 24-27 June 2025.

As convenor of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2025 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2025 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

## **BACKGROUND TO ALGA AND THE NGA**

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated – particularly to the Australian Government – the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

**The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2025 NGA.**



## SUBMITTING MOTIONS

The theme of the 2025 NGA is – *National Priorities Need Local Solutions*

In June 2025, Australia will either have a re-elected Labor Government, or a new Coalition or minority government.

The 31st National General Assembly of Local Government will focus on opportunities for councils to work with the next Federal Government to deliver local solutions that will help them deliver on their vision for the nation.

As the closest government to communities, councils understand local challenges and opportunities. They are a willing partner in government, and sustainably funded can provide place-based solutions to a range of national priorities including affordable housing, energy transition, road safety, increasing productivity, and improved health and wellbeing.

This discussion paper is a call for councils to submit motions for debate at the 2025 NGA to be held in Canberra from 24-27 June 2025.

Motions for this year's NGA should consider:

- Any new practical programs or policy changes that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and/or
- New program ideas that that would help the local government sector to deliver place-based solutions to national priorities.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.



Motions must be lodged electronically using the online form available on the NGA website at: [www.alga.asn.au](http://www.alga.asn.au) and received no later than 11:59pm AEST on Monday 31 March 2025.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA. For example, the sub-committee may recommend an overarching strategic motion to encompass several motions on the same topic.

All NGA resolutions will be published on [www.nationalgeneralassembly.com.au](http://www.nationalgeneralassembly.com.au).

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2025 NGA.

## CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

***This National General Assembly calls on the Australian Government to***

...

**Please note:** that resolutions of the NGA do not automatically become ALGA's national policy positions.

The ALGA Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda, but the resolutions are not binding.



## OTHER THINGS TO CONSIDER

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council

Motions should be lodged electronically using the online form available at [www.alga.com.au](http://www.alga.com.au).

Motions should be received no later than 11:59pm AEST on Monday 31 March 2025.



## SETTING THE SCENE

The theme for the 2025 NGA – **National Priorities Need Local Solutions** – highlights the unique role Australia's 537 councils can play delivering local, place-based solutions that meet the needs of their communities, while addressing broader national priorities.

The 2025 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments and its capacity to deliver services and infrastructure to local communities across the nation.

This year's call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment;
- Circular economy



# 1. INTERGOVERNMENTAL RELATIONS

For almost 30 years, local government was represented by ALGA on the Council of Australian Governments (COAG), providing local input into national decision making. However, when COAG was replaced by National Cabinet in March 2020, local government was not included.

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively; and is a key mechanism in Australia's intergovernmental architecture. A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year, as well as one meeting of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

While National Cabinet was established to support a coordinated national response to the COVID-19 pandemic, the lack of local representation to this body has unfortunately impacted on decision making.

The Government's review into the COVID-19 response – published in October 2024 – found that Australia's 537 councils were critical for the implementation of National Cabinet decisions during the pandemic.

The inquiry also recommended National Cabinet would benefit from having more structured engagement and active consultation with local government to ensure future decision-making is informed at a local level.

In addition to attending one meeting per year of National Cabinet and CFFR, ALGA also represents local government on a range of Ministerial Councils and Forums, including the Infrastructure and Transport Ministers Meeting, National Emergency Management Ministers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Environment Ministers Meeting, Cultural Ministers Meeting, Energy and Climate Change Ministers Meeting, Road Safety Ministers Meeting, and Building Ministers Meeting.

*Given the important role councils play delivering local solutions to national priorities, how can intergovernmental arrangements be further improved in Australia?*

*Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?*



## 2. FINANCIAL SUSTAINABILITY

Sustainably funded, councils can play a key role delivering local solutions to national priorities. However, across the country many councils are facing significant financial challenges and are struggling to fund the delivery of core community services.

Every year councils are being asked to do more with less as a result of cost shifting, inadequate state and federal funding and, in some jurisdictions, rate pegging.

In 2024/25 councils will receive \$3.27 billion in federal Financial Assistance Grants. This is approximately 0.5% of Commonwealth taxation revenue, which is half the amount it was in 1996. The Australian Parliament is currently undertaking an Inquiry into local government sustainability, to which ALGA, State and Territory associations and many councils provided submissions

ALGA's submission to this inquiry highlighted that:

- If local government were provided annually with an additional \$350 million for the maintenance and delivery of quality open space, Australia's gross domestic product (GDP) would increase by \$858.9 million each year.
- If local government were able to effectively increase its capacity to perform regulatory services in planning and building, there would be an annual saving of \$859 million for development proponents and would generate an additional \$1.67 billion in GDP each year.
- Increased block transfers of Commonwealth funds to local governments can deliver greater efficiency and administrative cost savings of \$236 million and would generate increase GDP by \$330.8 million each year
- Reducing local government staff turnover can save \$425 million in avoided costs and lead to a \$619.9 million increase in GDP each year.
- Investing an additional \$1 billion each year into the maintenance of local government roads would increase GDP by \$354.6 million annually.

ALGA also stressed that the inquiry should not recommend any actions that will improve the financial sustainability of some councils to the detriment of others.

*What are the opportunities to address financial sustainability across councils, and support their capacity to deliver local solutions to national priorities?*

*Are there improvements to be made to existing federal funding programs and arrangements that would support improved local government financial sustainability?*

## 3. ROADS AND INFRASTRUCTURE

Local governments are responsible for around 75% of Australia's road network by length, and play an important role supporting productivity and improving road safety.

However, many councils are not resourced to effectively maintain their local roads, and independent research from the Grattan Institute in 2023 identified a \$1 billion annual local government road maintenance funding gap.

In November 2023 the Government announced that Roads to Funding would be progressively increased from \$500 million to \$1 billion per year over the forward estimates, effectively halving the current funding gap.

In addition to local roads, councils build and maintain community facilities and infrastructure worth more than \$100 billion nationally.

In 2020 the Australian Government introduced a new Local Roads and Community Infrastructure Program, which saw \$3.25 billion provided to all councils for local projects on a formula basis. ALGA's 2024 National State of the Assets highlighted the success of this federal funding program, reporting a \$1 billion improvement in the condition of local government facilities since the 2021 report.

*Are there new programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government roads and community infrastructure?*

*Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?*

*Are there opportunities for the Australian Government to support councils to invest in local infrastructure that will help address national priorities?*

## 4. EMERGENCY MANAGEMENT

Australia is experiencing weather events of greater intensity and frequency – which leads to increased impacts on communities and council resources. Over the past two years, more than 60 per cent of local government areas have been declared natural disaster areas, many of them multiple times.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, and to date two rounds of funding have been provided through this program. This program has been legislated to run for five years.

Both rounds of the Disaster Ready Fund have been significantly oversubscribed, and ALGA is advocating for a significant increase in federal funding to improve the emergency management capability and capacity of local government.

The Royal Commission on National Natural Disaster Arrangements made two important recommendations for local government – calling for State and Territory Governments to take responsibility for the capacity and capability of local government for the functions which are delegated to them (recommendation 11.1), and recommending States and Territory Governments review arrangements for resource sharing between local governments (recommendation 11.2).

Released in November 2024, the Colvin Review (Independent Review of Commonwealth Disaster Funding) and Glasser Review (Independent Review of National Natural Disaster Governance Arrangements) both support a strategic shift towards disaster risk reduction and resilience. The Colvin Review also supports a major capacity uplift for local government and an enhanced national training and exercise regime which tests and builds local government capacity.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

*What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?*

*How can the Government best support Australian councils to prepare for, respond to and recover from natural disasters?*

## 5. HOUSING AND HOMELESSNESS

Australia is currently facing a housing crisis which is resulting in more people experiencing housing insecurity and homelessness, while also preventing required worker movement across the country.

Councils are not responsible for building housing. Many councils do, however, play a key role in facilitating housing supply by appropriately zoning land and approving development. Others are going above and beyond to address the housing crisis, albeit without adequate resourcing.

One of the biggest issues is a lack of funding for infrastructure such as roads, water and power connections that are necessary for new housing developments.

The National Housing Accord – which ALGA is a signatory to on behalf of local government - sets an ambitious target of 1.2 million new, well-located homes over the next five years.

Research commissioned by ALGA, and delivered by Equity Economics, showed that there is currently a \$5.7 billion funding shortfall for the enabling infrastructure required to bridge the gap between current constructions and Australia's housing targets.

Another significant issue is local government's lack of input into setting housing policy at both a state, territory and federal level. While ALGA represents councils on a wide range of ministerial councils, it is not currently a member of the Housing and Homelessness Ministerial Council or National Cabinet.

A key focus for councils is ensuring that any new housing developments are not just supported by enabling infrastructure, but also the local facilities and services that are vital for healthy, productive and resilient communities.

*What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?*

*How can the Australian Government work with councils to address the causes and impacts of homelessness?*



## 6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 200,000 Australians, across an estimated 400 occupations.

However, councils – like many employers across the nation – are experiencing skill shortages that hinder their ability to meet community needs.

The 2022 Local Government Workforce Skills and Capability Survey show nine out of every ten Australian councils are facing jobs and skills shortages.

65% of respondent local governments said that project delivery had been impacted or delayed by vacancies, skills shortages, skills gaps or training needs.

The top five most cited skill shortages that local governments experienced were engineers (as noted by 46% of 2022 survey respondents), urban and town planners (40%), building surveyors (36%), environmental health inspectors (30%) and human resources professionals (29%).

Drivers of skill shortages include difficulty attracting young people to local government jobs, lack of available training courses, wage competition, and lack of resources to upskill the current workforce such as access to training facilities for rural/remote councils, workplace supervisors, subject matter experts, and contextualised training resources.

National priorities, such as increasing housing supply, cannot be achieved without support from local government and the right people to do the work.

*Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?*

*Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?*

*Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?*

## 7. COMMUNITY SERVICES

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2022-23 was \$48 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or competitive funding programs, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities;
- library services

*Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?*

*Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?*



## 8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

Local governments are uniquely placed to support partnerships to address long term service gaps and support their delivery. Councils are elected by their communities and have the longitudinal scope to develop a community's economic, skills, and infrastructure needs.

Local governments already play a significant role in helping their communities and the Closing the Gap outcomes. However, councils need appropriate resourcing, be it through place-based initiatives, or broader programs, to better facilitate and meet program objectives in their communities.

*Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?*

*Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen partnerships between Aboriginal and Torres Strait Islanders and governments?*

## 9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

*Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?*

*Are there actions the Australian Government could take to improve cyber security within the local government sector?*





## 10. CLIMATE CHANGE AND RENEWABLE ENERGY

Climate change is resulting in more frequent and severe disasters, coastal erosion, and rising heat, which are all impacting on the liveability of Australian communities.

Local governments play a role in emissions reduction through reducing their corporate emissions and supporting broader national processes of decarbonisation through community engagement, and provision of services and infrastructure.

The 2024 Local Government Climate Review found that 89% of councils have set or planned ambitious corporate emissions reduction targets.

Councils also play a critical role supporting their communities through change, helping them to adapt and build their resilience. The latest Local Government Climate Review found that two-thirds have done a climate risk assessment and 72% are implementing initiatives.

Barriers to adaptation include internal resourcing (70%), funding (67%), complexity and not knowing how to respond (53%), and limited technical expertise and capacity (48%).

Councils need support to adequately assess climate risk and vulnerabilities and adequately address them in plans, policies investment decisions and engagement with communities. Unfortunately, funding and support from other levels of government has failed to keep pace, placing an inequitable burden on the sector.

The rapid increase in renewable energy projects in regions across Australia is resulting in uneven and inconsistent community benefits being offered and delivered to communities. It is also placing significant pressure on local governments to plan, negotiate and secure an enduring constructive legacy associated with renewable energy projects.

Local governments are the only local democratic institution in a position to convene local interests and broker long term social and economic benefits from renewables projects, and should be recognised and supported for their role in maintaining social license for renewables projects.

*Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?*

*What are the opportunities to support councils to increase community resilience to the impacts of climate change?*

✓ *What support do councils need to ensure that renewable energy projects deliver lasting benefits to the communities that house them?*

## 11. ENVIRONMENT

The Australian Government's Nature Positive Plan states "Almost half of Australia's gross domestic product (GDP) has a moderate to very high direct dependence on nature. The rate at which we are eroding the environment poses tangible risks to Australia's economic, financial and social stability."

Australia's 537 local governments undertake broad and diverse work to support environmental outcomes.

However, councils do not receive adequate support for this work, which includes managing pests, weeds, and biosecurity threats, contributing to water security and management, managing parklands and reserves, and community education.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

*How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?*

*What new programs could the Australian Government partner with local government in to progress local regional and national objectives?*



## 12. CIRCULAR ECONOMY

Australia's volume of waste continues to increase compared with population growth and GDP, even with rates of recycling improving over the past decades.

The 2022 National Waste Report showed that waste generation has increased by 20% over the last 15 years (8.3% from municipal waste). Since 2006-07, recycling and recovery of Australia's core waste has increased by 57% (+22% in municipal) however Australia continues to have one of the lowest rates of recycling among OCED countries.

Local governments are under pressure to respond to community demand for addressing pollution, while at-capacity landfills and emerging problematic materials pose serious operational challenges.

Collecting, treating, and disposing of waste costs local governments an estimated \$3.5 billion annually.

ALGA believes the onus for waste reduction should be borne by industry, not local governments. Mandatory product stewardship approaches, including payments to local governments for their resource recovery services, would ensure the principle of producer responsibility is operationalised and the cost and risk burden on local governments is rebalanced.

*How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?*

*How could the Australian Government partner with local government to advance the circular economy?*





## CONCLUSION

Thank you for taking the time to read this discussion paper and your support for the 2025 National General Assembly of Local Government.

A final reminder:

- Motions should be lodged electronically at [www.alga.com.au](http://www.alga.com.au) and received no later than 11.59pm on Monday 31 March 2025.
- Motions must meet the criteria published in this paper.
- Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- Motions should not be prescriptive in directing how the matter should be pursued.
- Motions should be practical, focussed and relatively simple.
- It is important to complete the background section on the form.
- Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- When your council submits a motion there is an expectation that a council representative will be present at the 2025 National General Assembly to move and speak to that motion if required.
- Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2025 National General Assembly in Canberra.





## FINANCE AND GOVERNANCE COMMITTEE

January 30, 2025

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 25/25**

**SUBJECT:** 2022-2026 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2024, INCLUSIVE OF OPERATIONAL PLAN 2024/2025 OUTCOMES D25/4230

**Recommendation**

1. That Broken Hill City Council Report No. 25/25 dated January 30, 2025, be received.
2. That Council receive the 2022-2026 Delivery Program inclusive of 2024/2025 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2024.
3. That the 2022-2026 Delivery Program inclusive of 2024/2025 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2024 be placed on Council's website.

**Executive Summary:**

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four-year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that '*The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months*'.

**Report:**

This report relates to the Council's progress on the Delivery Program 2022-2026, inclusive of Operational Plan 2024/2025 outcomes, for the reporting period ending 31 December 2024.

This reporting period provides an indication of progress against set targets, particularly those measures and tasks assigned to be achieved within the 2024/2025 financial year.

A total of 178 performance action targets are set in the 2022-2026 Delivery Program, inclusive of the 2024/2025 Operational Plan. A snapshot of Council's **Delivery Program 2022-2026** progress report indicates 13 Actions reported as 100% achieved, 158 Actions reported as "On Track"; 5 Actions reported as "Off Track" and 2 Actions Not Started with scheduled commencement in 2025.

The one-year Operational Plan for 2024/2025 is at the halfway mark as at 31 December 2024 and the 171 Actions "On Track" shows 96% of the Operational Plan actions are progressing on track, with a further six months remaining to progress and complete actions.

A legend table (taken from the Progress report) to explain the performance descriptors is shown on the next page of this report.

## 2022-2026 DELIVERY PROGRAM, INCLUSIVE OF 2023/2024 OPERATIONAL PLAN SNAPSHOT – 1 JULY 2024 to 31 DECEMBER 2024

### ACTION SUMMARY

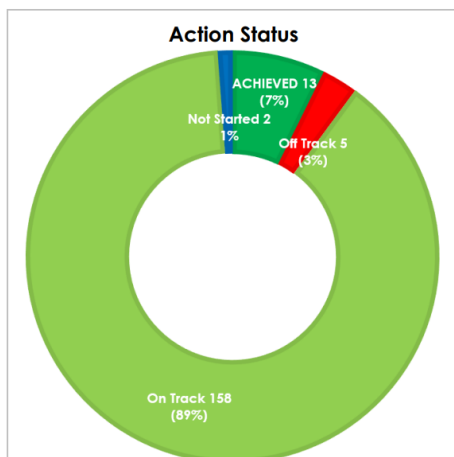
By Performance

**13** ACHIEVED

**158** ON TRACK

**5** OFF TRACK

**02** Not Started  
Not scheduled  
until 2025



### Action Progress Against Targets

**178** Actions reported on

**13** 100% action target achieved

**21** 60% to 90% of action target achieved in advance

**127** 30% to 50% of action achieved as per target

**10** 1% to 25% of action achieved as per target

**5** At least 10% to 29% of 50% action target achieved

**02** Not started – Commencement scheduled in 2025

### Community Engagement:

The Delivery Program inclusive of the Operational Plan was placed on exhibition for a period of 28 days to allow for public comment on 31 May 2023.

The 2022-2026 Delivery Program progress report for the period ending 31 December 2024 is the subject of an open report in the February 2025 Ordinary Council meeting agenda and will also be placed on Council's website.

### Strategic Direction:

|                |       |  |
|----------------|-------|--|
| Key Direction: | 4     | Our Leadership   |
| Objective:     | 4.1   | Openness and transparency in decision making                   |
| Strategy:      | 4.1.5 | Support the organisation to operate within its legal framework |

### Relevant Legislation:

*Local Government Act 1993, Sect 404 - Delivery program*

404 Delivery program

*(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.*

### Financial Implications:

Measures and actions identified in the Delivery Program are adopted in accordance with Council's Long Term Financial Plan and annual budgets.

### Attachments

- 2022-2026 Delivery Program and 2024-25 Operational Plan KPI progress report for period ending 31.12.2024

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER





# **2022-2026 DELIVERY PROGRAM INCORPORATING 2022/2023 OPERATIONAL PLAN – KEY PERFORMANCE INDICATOR PROGRESS REPORT ENDING 31 DECEMBER 2024**

Broken Hill City Council

## OVERVIEW

### ACTION SUMMARY

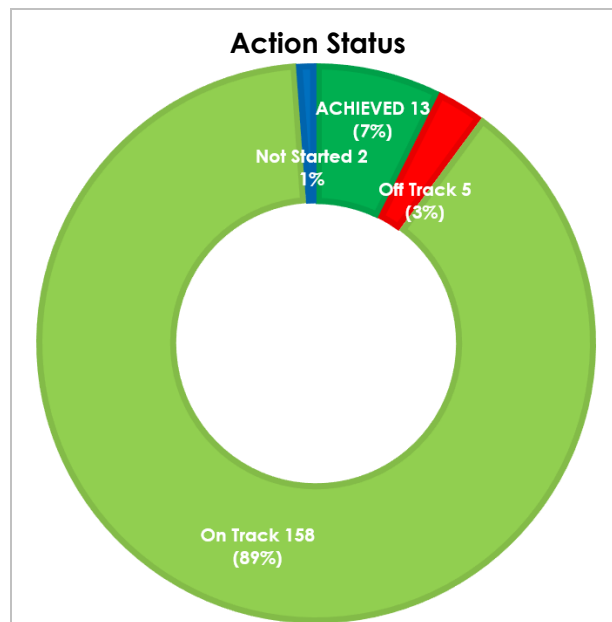
By Performance

**13** ACHIEVED

**158** ON TRACK

**5** OFF TRACK

**02** Not Started  
Not scheduled  
until 2025



### Action Progress Against Targets

**178** Actions reported on

- 13** 100% action target achieved
- 21** 60% to 90% of action target achieved in advance
- 127** 30% to 50% of action achieved as per target
- 10** 1% to 25% of action achieved as per target
- 5** At least 10% to 29% of 50% action target achieved
- 02** Not started – Commencement scheduled in 2025

### ACTION TARGET LEGEND



Target achieved



Target not achieved



GREEN - Target achieved



RED - Target not achieved

1 Our Community

1.1 Our community spirit is our strength

1.1.1 Provide opportunities for people to come together to find local solutions to a range of social and health issues

Action Title: 1.1.1.1 Create opportunity for open dialogue with community agencies about homelessness in the City

| Responsible Person                           | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|--|-------------|-------------|-------------|------------|--------|---|
| Alison Howse - Community Development Officer | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |

**Action Progress Comments:** Quarterly meetings were conducted with Homeless Support Services to coordinate efforts, including food assistance programs available to the homeless population and confirming the availability of laundry services for individuals experiencing homelessness or financial difficulties. Council worked in collaboration with The Hope Centre for continuity of meal service provision to the homeless. Christmas initiatives by services included the provision of food hampers and the establishment of donation points to support those in need. The Homelessness Position Paper was redistributed to service providers for their review and feedback. The Homeless Service Provider Survey was also recirculated to establish an information database for Council and community. The database has been created using information collected through survey distribution to provide a single source of information about the various supports and services available for homelessness assistance.

1.1.2 Maintain and enhance the Open and Cultural Public Spaces within the City

Action Title: 1.1.2.1 Develop and implement Mulga Creek Wetlands concept design to open for public use

| Responsible Person                                   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|--|-------------|-------------|-------------|------------|--------|---|
| Codie Howard - Director Infrastructure & Environment | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |

**Action Progress Comments:** Concept design has been developed for a proposed layout of the Mulga Creek Wetlands, with community consultation to still be held for endorsement.

GREEN - Target achieved

RED - Target not achieved

| Action Title: 1.1.2.2 Ensure regular maintenance of undesirable weeds within the Mulga Creek and Mulga Creek Wetlands   |             |             |             |            |         |  |
|---|-------------|-------------|-------------|------------|---------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target  | On Target %  |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> A regular maintenance schedule has been implemented at the Mulga Creek Wetlands, which includes fortnightly inspections and weed removal. In pond removal of undesirable weeds has been completed within the last 6 months, with this to occur annually.                     |             |             |             |            |         |  |
| 1.1.3 Provide public amenities, halls and community centres to facilitate community activity  |             |             |             |            |         |  |
| Action Title: 1.1.3.1 Maintain asset condition scores above index of 3 through scheduled maintenance  |             |             |             |            |         |  |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target  | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Scheduled maintenance in progress and asset conditions are maintained. Regular asset inspections are conducted and defects are reported to Asset Management software for remediation.  |             |             |             |            |         |  |
| 1.1.4 Facilitate the celebration of community and cultural events   |             |             |             |            |         |  |
| Action Title: 1.1.4.1 Support the annual Miners' Memorial Ceremony  |             |             |             |            |         |  |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target  | On Target %  |
| Rachel Merton - Community Development Coordinator   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 100.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council conducted the annual Miner's Memorial Service on Tuesday, 8 October 2024, at the Line of Lode. This event was organised with contributions from the MEU, 3rd Broken Hill Sea Scouts, BIU Band and Gaynor Halliday. There were approximately 80 people in attendance. |             |             |             |            |         |  |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.1.4.2 Deliver a program of community events  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Rachel Merton - Community Development Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Council has delivered the first half of its annual community events program including the Miners Memorial, Civic Ball, Christmas Pageant. Planning is almost finalised for the New Year's Eve celebrations and has commenced for the 2025 Australia Day celebrations. |             |             |             |            |        |   |

1.1.5 Recognise Volunteerism

| Action Title: 1.1.5.1 Host volunteer awards  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Rachel Merton - Community Development Coordinator  | Not Started | 01-Jul-2024 | 30-Jun-2025 | 0%         | 0.00%  | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Action scheduled for 2025 - Council hosted the bi-annual Volunteer Expo during Local Government Week in collaboration with the Plant Giveaway. Services and Organisations were well represented with 26 information stalls and 450 plants given away. Planning for the annual Volunteer Awards will commence in early 2025. |             |             |             |            |        |   |

| Action Title: 1.1.5.2 Maintain Heritage Walk Tour program  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Patrick Kreitner - Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> The Heritage Walk Tours are currently conducted six times a week by eight volunteers. The tour is around 2.5 hours in length and takes visitors around the CBD. A ninth volunteer is currently being onboarded. The Walk Tour is currently pausing for summer and will re-start in early March. At the December Council meeting the recommended donations of \$24,000 across six local charities from the Heritage Walk Tour funds has been approved. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.1.5.3 Maintain City Ambassador program  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Patrick Kreitner - Visitor Services Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Currently four City Ambassador volunteers are assisting Visitor Services staff on weekly roster at the Information Centre and at events like the Mundi Mundi Bash and the Broken Heel Festival. They are invited to a monthly meeting with staff to ensure they are kept up to date with tourism developments in the city and region. A fifth volunteer is currently being onboarded. The volunteers have entered their summer hiatus and will re-commence their services in March 2025. |             |             |             |            |        |  |
| Action Title: 1.1.5.4 Support volunteering opportunities within the Library   |             |             |             |            |        |  |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Volunteers play an essential role in our Library services. Each fortnight, our dedicated volunteers deliver Library resources through the Home Library Service to members who are unable to visit the Library due to age, frailty, or illness. Our volunteers are actively involved in three key programs: the Home Library Service, Adult Literacy tutoring, and early literacy program support. Currently, we have seven volunteers contributing to Library programs.                  |             |             |             |            |        |  |
| Action Title: 1.1.5.5 Support volunteering opportunities within the Gallery   |             |             |             |            |        |  |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> The Gallery supports volunteering opportunities through maintaining its current volunteer group and encouraging new volunteers. The Gallery has welcomed 3 new volunteers within the reporting period, further supporting our volunteer base. The Gallery supports our volunteers through regular afternoon tea meetings, nomination in volunteer awards and by maintaining a welcoming and supportive work environment.   |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.1.5.6 Support Council's Section 355 Committees in undertaking their duties   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Michelle Rolton - Manager Corporate & Customer Experience  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 30%        | 25.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Reviewed Section 355 Asset and Advisory Committee Manuals, Constitutions and Terms of Reference adopted by Council 30 October 2024. Procedure updated to reflect Council staff calling first meeting of the new Committee and undertaking an induction for members at this meeting, prior to the election of the committee executive. Following the election of the committee executive, specific role related inductions with be carried out and ongoing support from the relevant specialised Council teams. Asset committees will be supported and have a primary Council contact from within the Strategic Assets team (who will also attend committee meetings for asset committees). Site related/specific inductions will be carried out for Asset committees by Council's Risk/WHS team, including facility hazard checks and incident reporting. In the new term of committees, Asset committees will be issued with tablets and Council email addresses have been assigned for each committee. These two initiatives provide platforms for real time reporting and essential record keeping, with options to investigate increased support to Section 355 committees. |             |             |             |            |        |  |

### 1.1.6 Support youth events

| Action Title: 1.1.6.1 Plan and budget for youth events and ongoing consultation with young people  |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Alison Howse - Community Development Officer   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> During the reporting period, Community Development advanced the Youth Opportunity Program planning the final workshops and a public display of the Immersive Youth Creation mural. Council hosted Spring into Scootering comprising of scooter maintenance and skills workshops followed by an open competition for all levels of scooter skills targeted youth 12 -24 years during October school holidays. Monthly consultation with the Youth Advisory Group, comprising of six youth representatives aged 12-18, being the youth representatives on Council Section 355 Youth Advisory Committee, to discuss and plan youth-focused events. The Youth Advisory Group supported by Council commenced planning for a Youth Week 2025 event. Funding submissions for 2024/2025 Youth Opportunity Program and Summer/Autumn School Holiday Break Program were unsuccessful. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.1.6.2 Provide co-curricular youth programs at the Art Gallery  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Gallery displays an ongoing commitment to providing youth programs through its ArtsCool afterschool program, school holiday program and special exhibitions dedicated to young artists. From July to December 2024, 62 events for young people were held which include workshops, school tours, exhibitions and attendance by Gallery staff and career expos. |             |             |             |            |        |   |

| Action Title: 1.1.6.3 Provide youth inclusive spaces within the Library   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Library service is operating from the refurbished space on the ground floor of the Council's Administration Building. In this space, the Library has shared spaces for children and youth activities and two gaming computers for gaming and educational research, which are popular with youth aged 12+. The Library service has around 1200 junior and youth members registered. These include remote junior and youth Outback Letterbox Library members. These figures include children aged 0-11 and youth aged 12-18. |             |             |             |            |        |   |



GREEN - Target achieved




RED - Target not achieved



## 1.2 People in our community are in safe hands


### 1.2.1 Prioritise actions within the Smart City Framework that support safer communities

Action Title: 1.2.1.1 Install CCTV on new Lighting and Banner Poles in Argent Street

| Responsible Person                | Status   | Start Date  | End Date    | % Complete | Target | On Target %  |
|-----------------------------------|----------|-------------|-------------|------------|--------|--|
| Asad Nizamani - Projects Engineer | Deferred | 01-Jul-2024 | 30-Jun-2025 | 0%         | 0.00%  | <br>GREEN |


**Action Progress Comments:** This Action has been deferred. Further discussion is required regarding CCTV on the banner poles along Argent Street.

Action Title: 1.2.1.2 Install CCTV as part of the Town Square Redevelopment Project

| Responsible Person                | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|-----------------------------------|-------------|-------------|-------------|------------|--------|--|
| Asad Nizamani - Projects Engineer | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Works will be completed after the Town Square Redevelopment (January 2025) but underground conduits and cabling works for the CCTV have been completed on 20 September 2024. CCTV cabling and conduits have been completed with camera install to be undertaken at end of Project.

Action Title: 1.2.1.3 Purchase and integrate use of mobile CCTV device to support community safety

| Responsible Person                               | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Rebecca McLaughlin - Leader - Project Management | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 1.00%  | <br>GREEN |

**Action Progress Comments:** Consultation sessions have been held with all internal stakeholders and request for quotation documentation currently being completed.



GREEN - Target achieved



RED - Target not achieved

1.2.2 Maintain infrastructure and services for the effective management and control of companion animals

Action Title: 1.2.2.1 Continue to provide a comprehensive companion animal management service in accordance with objectives in the Companion Animal Management Plan

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Michelle Rolton - Manager Corporate & Customer Experience | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Council has continued to provide an effective companion animal management service and maintain the Companion Animal Shelter. The Companion Animal Management Plan has been reviewed and draft Plan includes the addition of Actions with a large focus on education. Next steps are to develop an annual education plan from the Actions within the draft Plan. The Plan will be tabled at the next Companion Animal Working Group Meeting prior to the Plan being presented to Council for adoption.

Action Title: 1.2.2.2 Establish and implement an annual inspection schedule for the mandatory inspection of dangerous, menacing or restricted breed dogs

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Michelle Rolton - Manager Corporate & Customer Experience | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 25.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Development of a Register for dangerous, menacing and restricted breeds has been developed. Community Safety Rangers working in partnership with Corporate Administration staff to develop an Authority Register with associated workflows and actions. This register and workflow will provide a scheduled annual workflow for inspection; with a history tracking view. Software is being considered to create checklist of items for inspection with photograph capability, to provide a complete inspection report for attachment to the register record as a PDF file and record for the dog owner. Training in the inspection processes for dangerous, menacing and restricted breeds for new Ranger staff is currently being arranged.



GREEN - Target achieved



RED - Target not achieved

Action Title: 1.2.2.3 Develop and implement an annual plan for community education programs on responsible pet ownership and legislative requirements

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Michelle Rolton - Manager Corporate & Customer Experience | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 25.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** The Companion Animal Management Plan has been reviewed and the draft Plan includes the addition of Actions with a large focus on education and community programs. Next steps are to develop an annual education plan from the Actions within the draft Plan. The Plan will be tabled at the next Companion Animal Working Group Meeting prior to being presented to Council for adoption.

#### 1.2.3 Active participation in Local Emergency Management Committee and Local Rescue Committee

Action Title: 1.2.3.1 Actively participate and support the Local Regional State Emergency Management committees

| Responsible Person                                   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|--|-------------|-------------|-------------|------------|--------|---|
| Codie Howard - Director Infrastructure & Environment | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Broken Hill City Council has actively participated and supported the Local Emergency Management Committee (LEMC), by being present at all LEMC meetings held to date this financial year. These meetings included the scheduled August and November meetings and being actively involved in the Broken Hill Power Outages and Perilya Mine Fires where the virtual Emergency Operation Centre (EOC) was put in place to manage the incidents.



GREEN - Target achieved



RED - Target not achieved

1.2.4 Advocate for community and social service providers to be adequately resourced to meet community needs

| Action Title: 1.2.4.1 Work with social service providers to identify resourcing gaps  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Alison Howse - Community Development Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Community Development actively participates in the monthly Youth School Services Interagency and Disability Interagency meetings. Council supports these committees by assisting in the planning of interagency events that focus on inclusion and social cohesion and providing meeting space when needed. Community Development, in collaboration with Broken Hill City Library, took part in the planning of the International Day of People with Disability event held in December 2024. Council contributed to the event by hosting a dedicated sensory zone and a reading corner, creating a welcoming space for all attendees. Council also supported the 16 Days of Activism Campaign, which raises awareness and takes a stand against gender-based violence towards women and girls. Through these initiatives, Council continues to champion diversity, inclusion, and social justice within the community. |             |             |             |            |        |  |

1.2.5 Advocate for affordable, reliable, sustainable water and utilities

| Action Title: 1.2.5.1 Collaborate with industry to deliver affordable and efficient utilities inclusive of renewable and smart technology and investment  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Advocacy for affordable and efficient utilities and renewable and smart technology and investment have been included in Council's revised Advocacy Strategy and provided to State and Federal Ministers. During the report period, Council collaborated on the following: 1) Visit to Broken Hill by the Premier and Minister for Energy during the power outages in Broken Hill in October 2024. 2) Consultation with various Minister at Community Cabinet in November 2024. 3) Advocacy made to various Ministers following the power outages. 4) Councillor Briefing with Essential Water regarding 2026-2031 Water Pricing Proposal and Integrated Water Cycle Management Strategy. Council continues to pursue opportunities to develop a virtual power plant community network as endorsed in the Broken Hill Renewable Energy Action Plan, which aims to install solar panels on Council's facilities with storage to increase renewable energy in the City and commit to a long-term goal of the City being 100% powered by renewable energy by 2030. |             |             |             |            |        |  |

GREEN - Target achieved

RED - Target not achieved

### 1.3 Our Community works together

#### 1.3.1 Provide programs at Cultural Facilities

| Action Title: 1.3.1.1 Present a varied, diverse and engaging Artistic Program across the Gallery and Museum sites   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> The Gallery and Museum provide a diverse and artistic program through ensuring a strong representation from a variety of cross sections including local, state and national exhibitions, strong Indigenous representation and by a providing a program that caters for a diverse range of genre. Program highlights from July to December 2024 include Heartlands - a concert by William Barton and Véronique Serret, Pro Hart Outback Art Prize which saw entries from throughout the Country, 'This Is Who I Am' is an interdisciplinary theatre project which bravely related stories of the local youth queer community, and a diverse exhibition program. |             |             |             |            |        |  |

| Action Title: 1.3.1.2 Present a varied, diverse and engaging Public Program across the Gallery and Museum sites   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> As with the artist program, the Gallery and Museum provide diverse and engaging public programs through ensuring a strong representation from a variety of cross sections including local, state and national exhibitions, strong Indigenous representation and by a providing a program that caters for a diverse range of genre. Public programs featured workshops exploring a range of art forms including dance, music and visual art, tours for community groups, visitors and schools, artist talks, performances and screenings. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.3.1.3 Provide inclusive Library services   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Library is a free service open to everyone in the community, offering an inclusive, accessible, and welcoming space for all. It serves as a place to meet, connect, learn, socialize, and share ideas and resources. Modern libraries are often seen as community hubs that play a crucial role in building social capital, enhancing both community and individual well-being. All Broken Hill City Library services focus on lifelong learning which is known to be a key driver for social and economic change. In the 6 months since June 2024, the Library has welcomed around 10,000 visitors and lent 15,039 items to its members. |             |             |             |            |        |   |

| Action Title: 1.3.1.4 Provide inclusive cultural and educational Library programs   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Broken Hill City Library plays a crucial role in fostering cultural education through a variety of programs. By hosting events such as author talks, rebroadcast of the Sydney Writers Festival, and participating in special "Days" like Grandparents Day, Disability Day etc, we provide community members with opportunities to learn about and appreciate different cultural and community aspects, fostering a sense of inclusivity and understanding. These programs enrich the community's educational landscape and promote continuous learning. |             |             |             |            |        |   |

| Action Title: 1.3.1.5 Provide inclusive Library outreach programs and activities   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Broken Hill City Library plays a crucial role in fostering literacy education through a variety of programs. We host events such as author talks, rebroadcast of the Sydney Writers Festival, and celebrate special "Days" like Grandparents Day. These events provide community members with opportunities to learn about and appreciate different forms of literacy, fostering a sense of inclusivity and community understanding. The Library also offers educational workshops and classes that cater to all age groups. These range from early literacy programs for children to technology training for adults and seniors. By providing access to lifelong learning opportunities, libraries help bridge educational gaps and support personal and professional development. The Library also collaborates with local organizations and experts to deliver specialized programs or participate in Community Events, such as NAIDOC celebrations, Disability Day and so on. These partnerships bring in unique resources and expertise, enhancing the quality and variety of Library programs available. These programs enrich the community's educational landscape and promote continuous learning. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.3.1.6 Undertake assessment of Archive donations for formal accessioning   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> The Outback Archive Collection Project Manager assesses all new donation requests for formal accessioning. The first step is to evaluate the relevance and significance of the materials as per the Acquisition Criteria outlined in the Outback Archive Collection Management Policy. The assessment process also considers the condition of the materials and whether they require any preservation efforts before accessioning and whether the donor has legal ownership of the items. Work is also ongoing on assessing previously acquired, but as yet unprocessed items. |             |             |             |            |        |   |

1.3.2 Participate and collaborate in external consultation activities


| Action Title: 1.3.2.1 Actively engage and participate in external major project consultations  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> The Project Steering Group for Council's major projects held a meeting in August 2024. The Project Steering Group attended a site inspection of the EP O'Neill Memorial Park Redevelopment, Netball Precinct Stage 1 in September 2024. Following the September Local Government Election, nominations were called in December for community members to be appointed to the Steering Group. |             |             |             |            |        |   |

GREEN - Target achieved

RED - Target not achieved

### 1.3.3 Ensure Community engagement Strategy remains relevant


Action Title: 1.3.3.1 Provide information to community as per Community Engagement Strategy

| Responsible Person                                 | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Darrin Manuel - Manager Communications & Marketing | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Information being provided in line with Engagement Strategy.

### 1.3.4 Advocate for access to affordable social and health services

Action Title: 1.3.4.1 Work with key stakeholders to identify health service gaps

| Responsible Person                           | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Alison Howse - Community Development Officer | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** During the reporting period, 1) Council actively participated in and supported the Section 355 Ageing Well Committee meetings, providing correspondence and updates on the proposed Aged Care Act, set to be implemented in July 2025. Council remains committed to supporting the Section 355 Ageing Well Committee, fostering engagement with aged service providers, Southern Cross Care, and the Far West Local Health District, ensuring ongoing advocacy and support for the region's ageing population. 2) Council also engaged in ongoing discussions and advocacy efforts to reclassify the region from MMM3 to MMM6, aiming to improve access to essential aged care services. 3) As part of its commitment to community health and well-being, Council supported the AoD Steering Committee by hosting a roundtable meeting with key stakeholders and service providers. The meeting featured NSW Greens Drug Law Reform and Harm Reduction spokesperson Cate Faehrmann MLC, with discussions focused on the urgent need for a Community Withdrawal and Residential Rehabilitation Facility in Broken Hill. A formal statement advocating for this facility was submitted to Minister for Health Ryan Park. 4) In collaboration with Aged Care Providers, Care Finder Services, Far West Local Health District, and Service NSW, Community Development hosted a Seniors Information Session. This session provided valuable information on aged care services, access to support for carers, and guidance on household utility rebates available to seniors.



GREEN - Target achieved




RED - Target not achieved




### 1.3.5 Provide appropriate infrastructure to maintain and enhance sustainable transport

Action Title: 1.3.5.1 Upgrade the City's bus stops to meet Australian standards and disability inclusion requirements

| Responsible Person               | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|----------------------------------|-------------|-------------|-------------|------------|--------|--|
| Faisal Salah - Projects Engineer | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Through consultation with CDC Broken Hill, Council identified twelve (12) Bus Stops that were in need of updating to meet DIAP requirements. Nine (9) locations have had concrete slabs replaced and new disability inclusive Bus Shelters installed. Remaining three (3) sites to be completed by June 2025.

Action Title: 1.3.5.2 Carry out high priority action items within the annual CASA surveillance safety audit

| Responsible Person                       | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-----------|-------------|-------------|------------|--------|--|
| Christopher Wellington - Airport Manager | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <br>GREEN |

**Action Progress Comments:** Civil Aviation Safety Authority (CASA) Safety Surveillance Audit is carried out approx. every 2 years. Last audit was completed December 2021 & CASA have not advised us of date of next audit. There were no Safety findings identified by CASA Inspector at the 2021 Audit. There were 7 Safety Observations identified. Safety Observations are not required to be corrected and Council is not required to respond to the observations. However, Council did respond to CASA on all 7 observations, which were all corrected. There has not been a CASA Safety Surveillance Audit completed since.



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.3.5.3 Increase car parking in the Broken Hill Regional Airport precinct  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 25.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Technical Design drawings are currently being completed with feedback being provided by all Airport and community stakeholders. Upon approval of design, tender advertising and award will be carried out. Works due for completion by June 30, 2025. |             |             |             |            |        |   |

### 1.3.6 Investigate opportunities to partner with organisations to support young people to transition into the workforce

| Action Title: 1.3.6.1 Maintain collaboration with key stakeholders to identify workforce opportunities for young people  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council participated in the RDA Careers Information Day held for local secondary education students in August 2024, where staff provided information and guidance on employment opportunities with Council. Council continues to host school work-placement requests for local students with 12 students working across Council in this 2024/25 reporting period. |             |             |             |            |        |   |

### 1.3.7 Provide opportunities for collaboration and sharing of public resources

| Action Title: 1.3.7.1 Maintain community contacts databases  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Alison Howse - Community Development Officer   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Community Development manages and maintains contact databases, encouraging and assisting community organisations and services to utilise Council's online Community Directory and Events Calendar. Community Development provides ongoing support, ensuring that organisations, services, and groups have access to these resources and providing the community with access to up-to-date information, local services and events. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.3.7.2 Continue the Commission/Residency program within the Gallery  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The 2023/2024 recipients of the Gallery's Open Cut Commission completed their residency with two exhibitions at the Gallery from August to December 2024. The Gallery opened submissions for the 2024-2025 residency in October 2024 for exhibitions from the successful applicants to be held in 2025. These submissions were reviewed in December 2024 by a selection panel, with two successful artists being awarded the residency for outcomes to be exhibited in 2025. |             |             |             |            |        |   |

### 1.3.8 Maintain and strive to continuously improve the Customer Contact and Call Centre

| Action Title: 1.3.8.1 Continue to undertake Customer Service telephone evaluations for business improvement  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Customer Service telephone evaluations for staff development and business improvement are scheduled and undertaken six monthly with the next evaluations to commence in February 2025. Call Centre reports are also generated weekly to quickly identify and gaps in process. |             |             |             |            |        |   |

| Action Title: 1.3.8.2 Identify training opportunities for Call Centre Agents to better manage customers and build lasting relationships   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 25.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The mapping of training/knowledge gaps for Call Centre Agents has been undertaken and training is being investigated for implementation in 2025. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.3.8.3 Continue to identify online capabilities for customers seeking self-service options   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Michelle Rolton - Manager Corporate & Customer Experience   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 25.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Corporate staff training for the Community Portal and Authority Customer Request Management (CRM) administration functions has been mapped with Civica and scheduled for May 2025. Message Text training is scheduled for January 2025. Message text within Authority CRM will be investigated to determine its effectiveness for closing the gap on relaying information/updates back to the Customer via email. Corporate staff will test automated customer message updates via email to determine possible implementation. |             |             |             |            |        |  |

#### 1.4 Our history, culture and diversity are embraced and celebrated

##### 1.4.1 Facilitate the promotion of community events

| Action Title: 1.4.1.1 Promote Council community events to the community                                |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Events promoted via website, social media, traditional media, posters |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

1.4.2 Support the reconciliation movement

| Action Title: 1.4.2.1 Maintain communication with First Nations community to work collaboratively  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Alison Howse - Community Development Officer   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Community Development continues communication to strengthen operational relationships and facilitate consultation and discussions of cultural awareness and Wilyakali heritage. |             |             |             |            |        |   |

| Action Title: 1.4.2.2 Advocate, celebrate and champion the inclusion of local First Nations Artists throughout the Gallery and Museum artistic program   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Gallery and Museum continue to advocate, celebrate and champion the inclusion of local First Nations Artists through providing ongoing space and platforms for Indigenous skills development workshops, Indigenous exhibitions and by working closely with Maari Ma Indigenous Health Corporation to present the Maari Ma Indigenous Art Awards (MMIAA). Highlights from the reporting period include Wampu-waru, an exhibition of six Barkindji artists from the Quayle family and the MMIAA which featured the works of over 20 Indigenous artists. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.4.2.3 Work with local community groups to develop and launch cultural history project |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Discussions are under way to manage an Oral History Project.         |             |             |             |            |        |   |

1.4.3 Promote the City as Australia's First Heritage Listed City

| Action Title: 1.4.3.1 Advocate for tri-partisan government approach to management of the National Heritage assets  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Monitoring ongoing for heritage-related funding. Also working with Hydrostor to restore at least one heritage building. |             |             |             |            |        |   |

| Action Title: 1.4.3.2 Advocate for recognition and financial support for the continuity of Broken Hill Heritage and its importance to the nation |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Assisting in World Heritage listing for Trades Hall. Heritage sites featured in strategic marketing.            |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

1.4.4 Advocate for funding and investment in Community Development Projects

| Action Title: 1.4.4.1 Work with third parties to seek funding to celebrate history, culture and diversity         |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Work ongoing regarding funding to capture oral histories of local indigenous community. |             |             |             |            |        |   |

1.4.5 Support events that celebrate history, culture and diversity

| Action Title: 1.4.5.1 Provide support and advice to event planners to deliver events within region  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Rachel Merton - Community Development Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: During the report period, the Council supported the planning of two signature events for Broken Hill including the Mundi Mundi Bash, held in August, and the Broken Heel Festival, held in September 2024. Assistance for local event organisers in open spaces continued including Mission Australia Child Protection Week community event and NAIDOC Family Fun Day, [Mo]re than a run event, 16 Days of Activism, International Day of People with a Disability and Carols by Candlelight. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

1.5 Our built environment supports our quality of life

1.5.1 Review and update development and building strategies and policies to ensure relevance

Action Title: 1.5.1.1 Review of Environmental Planning Instruments and Policies to ensure legislative compliance

| Responsible Person                                 | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|--|-------------|-------------|-------------|------------|--------|---|
| Tracey Stephens - Planning and Development Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 50.00% | <div><div></div><div></div><div></div></div> <div>RED</div> |

**Action Progress Comments:** Staff have commenced a preliminary, high level, review of its planning controls including of its DCP.

1.5.2 Manage ongoing delivery of the Central Business District (CBD) Masterplan

Action Title: 1.5.2.1 Manage delivery of infrastructure projects associated with the Library and Archives project

| Responsible Person                | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|-----------------------------------|-------------|-------------|-------------|------------|--------|---|
| Asad Nizamani - Projects Engineer | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |

**Action Progress Comments:** Works on going for the Library Redevelopment with North Construction & Building Pty Ltd on site with the project's architect engaged on Construction Stage Services. Completion July/August 2025.



GREEN - Target achieved



RED - Target not achieved



| Action Title: 1.5.2.2 Manage delivery of infrastructure projects associated with Town Square Redevelopment Project  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Asad Nizamani - Projects Engineer   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Works on going for the Town Square Redevelopment with LCS Landscaping on site with the project's architect engaged on Construction Stage Services. Completion, end of February 2025. |             |             |             |            |        |  |

| Action Title: 1.5.2.3 Manage delivery of infrastructure projects associated with Argent Street Redevelopment project   |           |             |             |            |        |  |
|--|-----------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
| Asad Nizamani - Projects Engineer  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Works have been completed for all paving and concrete works associated with Project. Works included all current pavement replaced with pavers, upgrades to all kerb ramps and replacement of damaged sections of kerb and guttering from Bromide Street to Chloride Street. |           |             |             |            |        |  |

### 1.5.3 Ensure service levels and asset conditions are commensurate with community expectations


| Action Title: 1.5.3.1 Implement actions and recommendations from Asset optimisation project                    |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Stakeholder consultations in progress in preparation for implementation phase |             |             |             |            |        |  |





GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.5.3.2 Develop and Implement Asset Management Plan - Roads and Footpaths                       |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Asset Management Plans are complete. Pending advertising on council website. |             |             |             |            |        |  |

| Action Title: 1.5.3.3 Develop and Implement Asset Management Plan - Parks and Open Spaces                     |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Asset Management Plans are complete. Pending advertising on council website. |             |             |             |            |        |  |

| Action Title: 1.5.3.4 Develop and Implement Asset Management Plan - Buildings                                 |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anjali Joseph - Strategic Asset Management Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Asset Management Plans are complete. Pending advertising on council website. |             |             |             |            |        |  |




GREEN - Target achieved



RED - Target not achieved


#### 1.5.4 Manage ongoing delivery of the Active Transport Plan

Action Title: 1.5.4.1 Implement the approved Active Transport Plan actions as per the five-year plan

| Responsible Person                                   | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-----------|-------------|-------------|------------|--------|--|
| Codie Howard - Director Infrastructure & Environment | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <br>GREEN |

**Action Progress Comments:** The 2024/25 schedule of the Active Transport Plan was completed through the Argent Street Paving Replacement project. The project included full replacement of pavers, kerb ramps and damaged kerb and guttering from Bromide Street to Chloride Street.


Action Title: 1.5.4.2 Develop annual capital works plan for Active Transport Plan

| Responsible Person                                   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Codie Howard - Director Infrastructure & Environment | In Progress | 01-Jul-2024 | 30-Jun-2025 | 90%        | 50.00% | <br>GREEN |

**Action Progress Comments:** An Annual Capital Works plan has been developed and submitted for inclusion within the 2025/26 Capital Works Schedule. Council has also applied for grant funding through the Active Transport Grant Fund and Get Active NSW grant funding to continue to further complete actions identified within the Active Transport Plan.

#### 1.5.5 Collaborate with key stakeholders to advocate for affordable housing

Action Title: 1.5.5.1 Implement recommendations from Liveability Strategy

| Responsible Person              | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---------------------------------|-------------|-------------|-------------|------------|--------|--|
| Jay Nankivell - General Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Continuous Advocacy to the State Government to provide funding and support to free up the availability of crown land for housing (social, affordable, rental, for purchase) and development of Childcare facilities. Subdivision complete for the McCulloch Street demonstration houses and compulsory acquisition commenced for portions of Crown Land for affordable and social housing.



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.5.5.2 Continue to liaise and collaborate with the established Regional Housing Committee  |           |             |             |            |        |   |
|---|-----------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Continual meeting with the Regional Housing Committee on a quarterly basis to ensure movement continues to occur with land identification and acquisition where appropriate. Committee is at a position now, where the identified land needs to be acquired by Council before the next steps can occur regarding, planning approvals for subdivision and grant funding support for infrastructure development. |           |             |             |            |        |   |

1.5.6 Support our residents to lead healthy, active and independent lives

| Action Title: 1.5.6.1 Reestablish Bill Renfrew Oval as a green space for community use                 |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Anjali Joseph - Strategic Asset Management Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 40%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Irrigation project is underway. Works to commence on 28 January 2025. |             |             |             |            |        |   |

1.5.7 Work with community organisations to establish Imperial Lakes as an environmental park, inclusive of recreational activities and community access

| Action Title: 1.5.7.1 Work with Department of Planning to progress Landcare Broken Hill proposal to rezone the land at Imperial Lakes to allow community access and environmental and recreational activities  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Tracey Stephens - Planning and Development Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> This measure is dependent on Landcare Broken Hill initiating the LEP amendment. Council staff have provided advice and been in contact with Landcare over a period of time, discussing the requirements. Landcare, as proponents of the rezoning are required to submit a Planning Proposal to Council to then commence the legislative process. Landcare have advised that they are in the process of having this proposal done. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.5.7.2 Continue to support and advocate for the establishment of Imperial Lakes  |           |             |             |            |        |   |
|---|-----------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council provided advocacy for funding for the establishment of Imperial Lakes and assisted with concept plans for alterations to traffic measures on the Barrier Highway to the entrance to Imperial Lakes. Council will continue to provide support where required. |           |             |             |            |        |   |

1.5.8 Investigate and advocate for land expansion opportunities

| Action Title: 1.5.8.1 Collaborate with relevant agencies and key stakeholders to identify land for further development                                   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Georgina Falkner - Strategic Land Use Planner  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Multiple lots have been identified for potential acquisition by Council, and pre-acquisition procedures have commenced. |             |             |             |            |        |   |

| Action Title: 1.5.8.2 Investigate opportunities to expand the Broken Hill LGA boundaries   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Georgina Falkner - Strategic Land Use Planner  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Multiple meetings held with Regional NSW and Planning NSW. Further follow-up required with Crown Lands and Regional NSW to provide further information in 2025. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

1.6 Our health and wellbeing ensure that we live life to the full

1.6.1 Active participation in interagency meetings

| Action Title: 1.6.1.1 Actively engage in identified social interagency meetings   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Alison Howse - Community Development Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> During the reporting period, Council actively supported and participated in the following 1) Monthly Youth School Services Interagency meetings, collaborating on school programs and exploring opportunities for youth engagement. 2) Planning youth-focused community interagency events. 3) Providing meeting space and engagement with NDIS providers during the monthly Disability Interagency meetings, facilitating discussions on service updates and challenges faced by providers. 4) Supporting NDIS providers and services in utilising the Community Directory and Events Calendar to enhance accessibility and awareness. 5) Demonstrating commitment to community inclusion by supporting national Headspace Day in October, providing event assistance, and actively participating in the International Day of People with Disability, supporting an inclusive community event that celebrated and recognised the contributions of people with disabilities. |             |             |             |            |        |   |

1.6.2 Develop Council assets to promote outdoor recreation, exercise and mobility for families

| Action Title: 1.6.2.1 Ensure compliance with the Disability Inclusion Act 2014 requirements for disability inclusion planning for capital projects  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Council's Project Team has continued to actively engage in the Disability Inclusion Action Plan (DIAP) Committee quarterly meetings, where they provide status updates on capital projects and how we are staying compliant to our DIAP. During consultation phase of Project planning, Council's Project Managers reach out to members of the DIAP Committee for input and guidance. This will continue to be carried out for all projects. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 1.6.2.2 Continue to implement E.P. O'Neill Memorial Park Redevelopment project   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rebecca McLaughlin - Leader - Project Management   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 80%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Stage 1 of Project is 80% complete with the focus being on the construction of the new Netball Courts and associated fencing, pathways and shade structures. With the new location of the courts, stormwater and drainage works are also being undertaken to ensure drainage. Project Status updates are reported to the Project Consultative Group for overview and compliance; last meeting held 15 January 2025.     |             |             |             |            |        |  |
| Action Title: 1.6.2.3 Manage delivery of Infrastructure Project to upgrade the Norm Fox Oval changeroom facility   |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rebecca McLaughlin - Leader - Project Management   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 10%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> RED   |
| <b>Action Progress Comments:</b> Project has been advertised three (3) times with scope changes, with all submissions received significantly over project budget. Cost of project has risen exponentially since project acceptance due to Construction Escalation prices and the increased demand for Modular builds. Council has now sought a meeting with the funding body to re-evaluate the project to ensure build can be undertaken in the future. |             |             |             |            |        |  |
| Action Title: 1.6.2.4 Manage delivery of Infrastructure Project to upgrade the Alma Oval changeroom facility   |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Rebecca McLaughlin - Leader - Project Management   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 10%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> RED   |
| <b>Action Progress Comments:</b> Project has been advertised three (3) times with scope changes, with all submissions received significantly over project budget. Cost of project has risen exponentially since project acceptance due to Construction Escalation prices and the increased demand for Modular builds. Council has now sought a meeting with the funding body to re-evaluate the project to ensure build can be undertaken in the future. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

1.6.3 Support the advocacy work of health, community and allied health providers

| Action Title: 1.6.3.1 Attend and support identified health interagency meetings   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Alison Howse - Community Development Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> During the reporting period, Council hosted a roundtable discussion with NSW Greens member Cate Faehrmann MLC and key stakeholders to advocate for advancements on the proposed Alcohol and Drug Rehabilitation Centre. Community Development maintains communication actively seeking updates from the Alcohol and Other Drug Steering Committee. |             |             |             |            |        |   |

2 Our Economy

2.1 Our businesses are well connected and thrive in an environment that supports innovation and economic growth

2.1.1 Activate the Broken Hill Business Support Policy

| Action Title: 2.1.1.1 Provide up-to-date business support information on Council's website   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Ongoing maintenance of community directory, events calendar, business listings on Council and Tourism websites. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved



| Action Title: 2.1.1.2 Participate in business and industry association meetings to discuss issues relevant to local businesses and economic development   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 70%        | 75.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Regular attendance at monthly business gatherings   |             |             |             |            |        |   |
| 2.1.2 Advocate and plan for industrial land expansion   |             |             |             |            |        |   |
| Action Title: 2.1.2.1 Investigate opportunities for future industrial zoned land  |             |             |             |            |        |   |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Georgina Falkner - Strategic Land Use Planner   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Progress Comments: Multiple meetings held with Regional NSW and Planning NSW. Further follow-up required with Crown Lands and Regional NSW to provide further information in 2025.  |             |             |             |            |        |   |
| 2.1.3 Collaborate with key stakeholders for improved accessible transport and connectivity including air, road and rail services to and around the City   |             |             |             |            |        |   |
| Action Title: 2.1.3.1 Advocate for improved air and rail services   |             |             |             |            |        |   |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Advocacy for improved air and rail services included as key priorities in newly adopted Advocacy Strategy. 1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities. Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. Grant application submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport and road upgrades. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

2.1.4 Advocate for outcomes aligned to the Regional Transport Strategy

| Action Title: 2.1.4.1 Liaise with stakeholders to attract Government investment in identified actions in the Far South West Joint Organisation Transport Plan   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The FSWJO Transport Plan was adopted by FSWJO June 2023. The Action plan has been included in the Economic Development and Advocacy Strategies, including upgrading Broken Hill Airport and surrounding roads to increase air travel options and expand capacity. Advocacy for improved air and rail services included as key priorities in Council's newly adopted Advocacy Strategy. 1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities. Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. Grant applications submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport and road upgrades. |             |             |             |            |        |   |

2.1.5 Develop and implement the Economic Development Strategy

| Action Title: 2.1.5.1 Continue to implement the Economic Development Strategy in collaboration with key stakeholders            |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Economic Development Strategy remains key to ongoing relationships with businesses and major projects |             |             |             |            |        |   |

GREEN - Target achieved

RED - Target not achieved

2.1.6 Develop the Airport as a commercial and industrial precinct

| Action Title: 2.1.6.1 Implement actions from the Airport Master Plan   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Airport Masterplan being progressed - Stage 1 has commenced with the upgrade to Airport Taxiway and development of the Airport carpark. |             |             |             |            |        |   |


| Action Title: 2.1.6.2 Advocate for Airport upgrades in line with Advocacy Strategy and Airport Master Plan   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Advocacy for Airport Upgrades included as key priorities in newly adopted Advocacy Strategy. 1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities. 2) Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. 3) Grant application submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport upgrades. 4) Stage 1 of Airport Upgrades as per the Airport Masterplan has commenced with the upgrade to Airport Taxiway and development of the Airport carpark. 5) Airport Upgrades Development of Commercial Precinct - Detailed designs currently underway with construction to commence in the first half of 2024/25 Subdivision plans for light industrial and commercial land is underway. |             |             |             |            |        |   |

GREEN - Target achieved

RED - Target not achieved

## 2.1.7 Advocate for incentives and initiatives that support business and industry to expand

Action Title: 2.1.7.1 Collaborate with stakeholders to investigate incentives to grow business and industry opportunity


| Responsible Person              | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---------------------------------|-------------|-------------|-------------|------------|--------|--|
| Jay Nankivell - General Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Council participated in regular meetings with mining companies, investors and government agencies during the report period, to discuss further plans and incentives for investment in Broken Hill. Council met with the NSW Premier and various Ministers at Community Cabinet in November 2024 to discuss economic development opportunities for Broken Hill. Airport Upgrades Development of Commercial Precinct - Detailed designs currently underway with construction to commence in the first half of 2024/25. Subdivision plans for light industrial and commercial land is underway.

## 2.2 Our economy provides opportunities that match the skills and needs of the population and enhances population growth

### 2.2.1 Collaborate with government and industry partners to explore investment opportunities for the City

Action Title: 2.2.1.1 Liaise with key stakeholders to ensure that the development of regionally significant infrastructure meets the needs of business and industry

| Responsible Person              | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---------------------------------|-------------|-------------|-------------|------------|--------|--|
| Jay Nankivell - General Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Council participated in regular meetings with mining companies, investors and government agencies during the report period, to discuss further plans and incentives for investment in Broken Hill. Advocacy for Airport Upgrades included as key priorities in newly adopted Advocacy Strategy. 1) Meetings with the NSW Premier, Minister for Regional and Western NSW and Minister for Transport and Roads at Community Cabinet held in November 2024 advocating for upgrades to the Airport and local road upgrades and funding opportunities and economic development in the City. 2) Mayoral correspondence sent to relevant Ministers following the power outages in October 2024 to advocate for Airport upgrades for larger aircraft during emergency situations. 3) Mayoral correspondence sent to relevant Ministers in July 2024 and December 2024 seeking support for REX Airlines to guarantee flights during their period of administration. 4) Grant application submitted in Round 1 and Round 2 Growing Regions Program which were unfortunately unsuccessful. Council will continue to pursue funding for airport upgrades. 5) Stage 1 of Airport Upgrades as per the Airport Masterplan has commenced with the upgrade to Airport Taxiway and development of the Airport carpark. 6) Airport Upgrades Development of Commercial Precinct - Detailed designs currently underway with construction to commence in the first half of 2024/25 Subdivision plans for light industrial and commercial land is underway.



GREEN - Target achieved



RED - Target not achieved

2.2.2 Collaborate with education and training providers to investigate opportunities to expand training and education

| Action Title: 2.2.2.1 Continue to participate on committees and working parties associated with education and training  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council continues to actively work with all local Registered Training Organisations (RTOs) to review local training opportunities and to provide suggestions for Council specific training requirements. With the current funding opportunities available for Local Government under the Fresh Start - Apprentice/Trainee/Cadets Program, Council continues to expand its partnership with relevant national training providers to meet industry specialised training. |             |             |             |            |        |   |

2.2.3 Foster partnerships with tertiary institutions to bring scarce skills to the City

| Action Title: 2.2.3.1 Continue to investigate partnerships with tertiary institutions  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council continues to maintain and expand networking opportunities within the tertiary education sector. Industry skills shortages remain a priority focus for Council when approaching these tertiary institutions. Council is actively supporting flexible delivery options for staff to commence tertiary training where required and continues to work closely with the local Community University Centre to support employees who are currently undertaking tertiary education training. With the current funding opportunities available for Local Government under the Fresh Start - Apprentice/Trainee/Cadets Program, Council continues to expand its partnership with relevant training providers to meet local government industry relevant training. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

2.2.4 Advocate for funding opportunities for apprenticeships and traineeships

| Action Title: 2.2.4.1 Continue to source eligible funding opportunities for apprenticeships and traineeships  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Council continues to source all available government funding opportunities regarding trainees and apprenticeship incentives for 2024/25, with current and continuing recruitment into key identified career pathways and workforce succession planning. Council continues to receive all eligible Federal funding incentive payments and has submitted an application for staff funding under the NSW State Government for Local Government Fresh Start - Apprentice/Trainee/Cadets Program. Council is currently awaiting final outcome on Round 1 submission and preparing for Round 2 submission. |             |             |             |            |        |   |

2.3 Our City attracts a diverse range of businesses and visitors providing opportunities for work, education, leisure and social life

2.3.1 Active participation in trade events, conferences and other networking opportunities

| Action Title: 2.3.1.1 Support staff to identify and attend opportunities that contribute to the economic growth of Broken Hill |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Grants officer recently appointed with training and support software to be rolled out.        |             |             |             |            |        |   |

GREEN - Target achieved

RED - Target not achieved

| Action Title: 2.3.1.2 Participate in tourism and other industry events that further networking and professional development  |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Patrick Kreitner - Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Participation in the stakeholder networking event of Destination NSW at the BHP on the 13 August 2024. The team has attended 13 x local industry familiarisations in November and December. A further 19 are planned for the summer period. |             |             |             |            |        |  |

| Action Title: 2.3.1.3 Participate in Library conferences and networking events  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Deidre Bryson - Library Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Library Staff have been sent for training sessions with the Australian Library and Information Association, where they get to interact with other professionals online. Zoom meetings are attended by the Library Coordinator with Coordinators from other Libraries across NSW. |             |             |             |            |        |  |

2.3.2 Advocate Broken Hill and Far West as a centre for renewable energy

| Action Title: 2.3.2.1 Meet with Federal and State Ministers to promote Council's Renewable Energy Action Plan   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council continually advocates with Federal and State Ministers to promote Council's Renewable Energy Action Plan. Regular meetings were held with Hydrostor during the report period along with Council's consultant for the development of a virtual power plant network and potential alternate opportunities. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 2.3.2.2 Support major renewable projects within the Far West Area   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Major renewable projects for the Far West Area have been supported during the report period including Hydrostor and the AGL Battery Storage Project. |             |             |             |            |        |  |

2.3.3 Increase digital communication network through projects outlined in Smart Communities Framework

| Action Title: 2.3.3.1 Provide open data to community via IoT (Internet of Things) platform   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Benjamin Liddell - Manager Information and Communications Technology   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 98%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Open data and IoT platforms are being deprecated and decommissioned by suppliers. Limited support for new platforms is being provided. This action item is under review for removal from Strategy plan. |             |             |             |            |        |  |

| Action Title: 2.3.3.2 Increase City coverage of City Smart Devices  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 25.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> The identified Smart City devices included for the 2024/25 annual budget, is smart CCTV camera installation within Town Square as part of the Town Square Redevelopment. All underground conduit and wiring works have been completed to date, with camera installation to be undertaken in the final stages of the project. |             |             |             |            |        |  |

GREEN - Target achieved

RED - Target not achieved



#### 2.3.4 Collaborate with surrounding LGAs, government and industry to identify economic opportunities

Action Title: 2.3.4.1 Participate in State and Regional Planning initiatives

| Responsible Person              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---------------------------------|-------------|-------------|-------------|------------|--------|---|
| Jay Nankivell - General Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** During the report period, Council representatives facilitated meetings, contributed to and provided feedback on 1) Regional Economic Development Strategy, 2) Far West Regional Plan, 3) Destination Country and Outback Destination Management Plan, 4) Far South West Joint Organisation Destination Management Plan, 5) Far South West Joint Organisation Transport Plan

Action Title: 2.3.4.2 Develop working tourism relationships with regional tourism associations and village committees

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Patrick Kreitner - Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Currently chairing bi-monthly Far West NSW Tourism meetings with representatives from Silverton, Milparinka, Tibooburra, Wilcannia, White Cliffs, Menindee, Wentworth, Mildura and Central Darling Shire. These meetings enable information and knowledge sharing, updates on events and tourism matters and identification of joint marketing opportunities.

#### 2.3.5 Promote the narrative of long-term economic stability to the community

Action Title: 2.3.5.1 Provide pertinent long-term financial information in relevant media releases

| Responsible Person                                 | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|--|-------------|-------------|-------------|------------|--------|---|
| Darrin Manuel - Manager Communications & Marketing | In Progress | 01-Jul-2024 | 30-Jun-2025 | 52%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Relevant long-term financial impacts are always included in communications when pertinent.



GREEN - Target achieved



RED - Target not achieved

| Action Title: 2.3.5.2 Provide Budget information to the community with support from Finance        |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Budget information provided via website, social media, traditional media |             |             |             |            |        |   |

| Action Title: 2.3.5.3 Provide a summary of key outcomes from Economic Development Strategy to community and key stakeholders |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Summary in progress.   |             |             |             |            |        |   |

2.4 We are a destination of choice and provide a unique experience that encourages increased visitation

2.4.1 Engage government, business and community stakeholders in supporting the management of tourism

| Action Title: 2.4.1.1 Collaborate with industry and government to expand experiences, products and destination marketing   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: Broken Hill activity aligns with: 1) Destination Country and Outback Destination Management Plan, 2) Far South West Joint Organisation Destination Management Plan, 3) Far South West Joint Organisation First Nations Cultural Tourism Initiative Action Plan, 4) NSW Visitor Economy Strategy 2030. Council is currently focused on the marketing of the region, with a new Council managed tourism website launched in March 2023 and a new marketing campaign in collaboration with Destination NSW to promote First Nations product and experiences, arts, culture and heritage. Council will also be seeking to establish a tourism industry working group in 2024/25. |             |             |             |            |        |   |





GREEN - Target achieved



RED - Target not achieved

| Action Title: 2.4.1.2 Support the development of cultural tourism experiences through the delivery of the Destination Management Plans   |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> During the reporting period the Economic Development and Advocacy Strategies, including the upgrading of the Broken Hill Airport stage 1 have commenced. Project being developed for Far South West Joint Organisation Heritage and Cultural Trail project funding to be utilised to replace an additional gateway sign on the entrance/exit to the City. |             |             |             |            |        |  |

| Action Title: 2.4.1.3 Maintain visitor related content on digital platforms  |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Patrick Kreitner - Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Daily maintenance on the tourism website includes reviewing business & event listings. Three social media posts on Facebook and Instagram. Review of Trip Advisor and Google Business listings. |             |             |             |            |        |  |

| Action Title: 2.4.1.4 Conduct audit of Broken Hill tourism product and experiences  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Patrick Kreitner - Visitor Services Coordinator   | Not Started | 01-Jul-2024 | 30-Jun-2025 | 0%         | 0.00%  | <br>GREEN |
| <b>Action Progress Comments:</b> Action scheduled to commenced in 2025 - Audit will be undertaken in January/February 2025. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

#### 2.4.2 Activate Business Plans from Council owned facilities

Action Title: 2.4.2.1 Review and update Visitor Services Business Plan

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Patrick Kreitner - Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 20%        | 0.00%  | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Review has commenced and will be finalised in March 2025.

Action Title: 2.4.2.2 Review and update Broken Hill City Art Gallery Business Plan

| Responsible Person                          | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Kathryn Graham - Gallery and Museum Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Community and Stakeholder consultation was held in September 2024 to inform the review and development of the Broken Hill City Art Gallery Strategic Plan. The initial draft was received in October 2024 with the Plan to be presented to the Art Gallery Advisory Committee at their first meeting in 2025, then presented to Council for adoption in the first quarter of 2025.

Action Title: 2.4.2.3 Review and update Albert Kersten Mining and Minerals Museum Business Plan

| Responsible Person                          | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Kathryn Graham - Gallery and Museum Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Community and Stakeholder consultation was held in September 2024 to inform the review and development of the Albert Kersten Mining and Minerals Museum Strategic Plan. The initial draft was received in October 2024 with the Plan to be presented to the Art Gallery Advisory Committee at their first meeting in 2025, then presented to Council for adoption in the first quarter of 2025.



GREEN - Target achieved



RED - Target not achieved

| Action Title: 2.4.2.4 Activate Civic Centre Business Plan                               |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Shannan Botten - Civic Centre Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Progress Comment:</b> Project phase on booking management system currently underway. |             |             |             |            |        |   |

| Action Title: 2.4.2.5 Review Library Business Plan for the opening new Library facility  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Deidre Bryson - Library Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> As work on the new Library facility progresses, business plans for spaces, furnishing and AV are being reviewed as necessary. |             |             |             |            |        |   |

2.4.3 Activate Destination Management Plans

| Action Title: 2.4.3.1 Activate actions within the Destination Management Plans  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Destination Management Plans are considered when approaching tourism initiatives and marketing |             |             |             |            |        |   |

GREEN - Target achieved

RED - Target not achieved

2.4.4 Operate Council owned facilities supporting the visitor economy

Action Title: 2.4.4.1 Operate Visitor Services to support the visitor economy

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Patrick Kreitner - Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Visitor accreditation maintained for 2024/25 after review in June 2024. A total of 45,262 visitors were supported at the Visitor Information Centre in the July to December period. Additional visitors were supported with the mobile Visitor Services stall at the Racecourse and the Mundi Mundi Bash site in August and at the Broken Heel Festival in September.

Action Title: 2.4.4.2 Operate the Living Desert to support the visitor economy

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Patrick Kreitner – Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** Visitation during the report period: Day visitors: 17,067, Coach passengers: 1,128, Campsite patrons: 1,819  
During the report period the following support was provided to visitors to the Living Desert through the provision of tours and information detailing: 1) Varieties of native flora and fauna within the Living Desert and the sites around the cultural walking trail; 2) Myre Myres (indigenous huts); 3) Geological site including land and mineral formations; 4) Kangaroo viewing hide; 5) Story poles designed by local TAFE students; 6) Scenic lookout overlooking Stephens Creek Reservoir; 7) Land marks showing miners claims; 8) Small prospecting mine dig-out for different minerals; 9) Indigenous quartz worksite; 10) Provision of tour group every Thursday for visitors travelling on the Indian Pacific Train, this service allows a sunrise viewing at the sculpture symposium for the patrons; 11) During the period a cultural awareness sessions was held with aboriginal elders hosting and sharing information and lessons with different groups in Broken Hill; such as school teachers from various primary schools. 12) Multiple film crews have been to film content throughout the year at the Living Desert, from Telstra adverts to ballerina, model photography and Australian Idol. 13) Facilities available to visitors to the Living Desert include picnic area inclusive of accessible toilet facilities and barbecue area, campsite facilities including free accessible hot showers, toilets, barbecues, star viewing, sunrise and sunset viewing seating, 15 sites for camper trailers/RVs/caravans, as well as an area for 12 carry-in tent sites



GREEN - Target achieved



RED - Target not achieved

| Action Title: 2.4.4.3 Operate the Broken Hill City Art Gallery to support the visitor economy   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Gallery supports the visitor economy by offering a space for cultural engagement, attracting tourists and locals alike. It operates by curating and rotating exhibitions, which draw visitors to the area. The Gallery hosts special events, such as weekly tours for visitors from the Indian Pacific, participating in the Journey Beyond experience. Additionally, the Gallery's gift shop provides further opportunities to support the visitor economy by encouraging a more diverse experience. By fostering a vibrant arts scene, the Gallery significantly contributes to local tourism, benefiting the broader economy. |             |             |             |            |        |   |

| Action Title: 2.4.4.4 Operate the Albert Kersten Mining and Minerals Museum to support the visitor economy   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Museum supports the visitor economy by serving as a cultural attraction that draws both tourists and locals. It operates by curating and preserving our extensive mineral collection of historical, social and scientific significance, offering educational programs, tours, and special exhibits to engage visitors. By enhancing the cultural appeal of the City, the Museums helps drive tourism, stimulate local businesses, and contributes to the overall economic growth of the area. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 2.4.4.5 Operate the Civic Centre to support the visitor economy  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Shannan Botten - Civic Centre Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The visitor economy has been supported through bookings at the Civic Centre 57 times over 61 days during July to December. Support has been seen through events such as the NSW Premier and Cabinet Visit, a performing arts event, NSW Seniors Christmas Concert and multiple smaller meetings and events. |             |             |             |            |        |   |

| Action Title: 2.4.4.6 Operate the Airport to support the visitor economy   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Christopher Wellington - Airport Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The Broken Hill Airport has been operated safely and compliantly for the reporting period, with no aerodrome closures or major incidents. |             |             |             |            |        |   |

2.4.5 Advocate for incentives and initiatives that support Broken Hill and region as a film location

| Action Title: 2.4.5.1 Collaborate with the film industry and government to ensure Broken Hill and region is a destination of choice for film makers                               |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> City continues to receive good interest re: filmmaking, film permits are immediately actioned upon receipt. Film scouting outsourced when needed |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved



2.4.6 Develop the Civic Centre Business to be a self-sufficient profit-making enterprise

| Action Title: 2.4.6.1 Implement Civic Centre Business Plan to grow business opportunities |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Shannan Botten - Civic Centre Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Progress Comments: Implementation continues with booking management the focus area.       |             |             |             |            |        |   |

2.4.7 Activate the Cultural Plan

| Action Title: 2.4.7.1 Investigate options for art and cultural activities to support health and well-being in the community   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: The Gallery partners with the Far West Local Health District to deliver Arts in Health workshops throughout the year. Additionally, discussions are also being held with the other service delivery organisations and artists to further explore options. |             |             |             |            |        |   |

| Action Title: 2.4.7.2 Utilise the Gallery and Museum spaces for events and cultural activities  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kathryn Graham - Gallery and Museum Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| Action Progress Comments: The Gallery and Museum hosts a number of events and cultural activities throughout the year, including exhibitions, art awards, workshops, concerts and civic ceremonies. Highlights from the reporting period include performances by local musicians Leroy Johnston, Kyla Vines, Broken Hill Civic Orchestra and nationally renowned musicians, William Barton and Véronique Serret; screenings including the powerful More than a Fish Kill and Jeremy Goldstein's 'This is Who I Am', regular workshops for youth and adults including life drawing and jewellery making, Indigenous art award and the Gallery's annual exhibition program. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

2.4.8 Support Aboriginal economic enterprise and cultural practice

| Action Title: 2.4.8.1 Invite First Nations businesses and artisans to participate in community events |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| Action Progress Comments: Blak Markets continue to be a feature of cultural events                    |             |             |             |            |        |   |

3 Our Environment

3.1 Our environmental footprint is minimised

3.1.1 Ensure delivery of relevant environmental strategies and policies

| Action Title: 3.1.1.1 Develop Waste and Resource Recovery Strategy   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Marisa Pickett - Waste & Sustainability Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 90%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| Action Progress Comments: Development of the Waste and Sustainable Materials Strategy has made significant progress during the reporting period and is now in its final stages. Key consultations with the Mayor, Councillors, and General Manager in late August 2024 played a pivotal role in shaping the action plan. Following these discussions, the draft action plan was submitted to Council for review and approval in mid-September 2024. The complete strategy document has since been provided to Council's Director of Infrastructure & Environment, delivered to the Executive Leadership Team in early 2025, and is scheduled to be presented to the Councillors in early February 2025 before being submitted to Council for adoption. |             |             |             |            |        |   |

GREEN - Target achieved

RED - Target not achieved

3.1.2 Provide awareness of environmental impacts of human activity

| Action Title: 3.1.2.1 Promote the Waste and Resource Recovery Strategy   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Marisa Pickett - Waste & Sustainability Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 60%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The promotion of the Waste and Sustainable Materials Strategy is progressing smoothly and remains on track. In late August, Talis Consultants engaged with Councillors, the General Manager, and the Mayor, which played a key role in refining the action plan. The draft action plan was subsequently submitted to Council for review and approval in mid-September 2024. The strategy has since been delivered to the Executive Leadership Team and is scheduled to be presented to Councillors in early February 2025 for endorsement. Once approved, the documents will be published on the Council website, and the associated actions will be activated. |             |             |             |            |        |   |

3.1.3 Collaborate with key stakeholders on environmental issues

| Action Title: 3.1.3.1 Investigate opportunities to collaborate with community groups on environmental issues  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Marisa Pickett - Waste & Sustainability Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 29%        | 50.00% | <div><div></div><div></div><div></div></div><br>RED |
| <b>Action Progress Comments:</b> Council is actively pursuing opportunities to collaborate with local community groups to address environmental challenges and promote sustainability. These partnerships aim to enhance collective efforts in fostering environmental stewardship within our community. This commitment is supported by specific actions outlined in the new Sustainability Strategy and the Waste and Sustainable Materials Strategy. These strategies provide a structured framework for engagement, ensuring that initiatives align with community priorities and contribute to broader environmental objectives. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 3.1.3.2 Actively participate in Lead Response Group and associated work stream group meetings   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Codie Howard - Director Infrastructure & Environment  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Broken Hill City Council has been an active member of the Lead Response Group and its working groups, Lead Remediation Group, and Communications Group. Council was present at all monthly meetings that were held, including hosting the September Meeting which involved The General Manager and Director Infrastructure & Environment providing a guided tour of the city for all members of the Lead Response Group. Council also commented and voted on the approved set of actions to be presented to the Premier and his Cabinet in early 2025. |             |             |             |            |        |   |

3.1.4 Investigate alternate sustainable energy options

| Action Title: 3.1.4.1 Continue the implementation of the Renewable Energy Action Plan  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Marisa Pickett - Waste & Sustainability Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 70%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Earlier this year, Council collaborated with Constructive Energy to review the original Renewable Energy Action Plan (REAP) and address challenges in implementing certain actions. During this meeting, potential revisions were discussed to improve the plan's feasibility. Constructive Energy was tasked with incorporating these changes and providing an updated version of the plan. The implementation of the REAP is making steady progress, with several key actions now integrated into the broader Sustainability Strategy. Additionally, we are awaiting the outcome of a grant application that is expected to play a critical role in advancing key initiatives within the REAP. Once the grant decision is received, we will prioritise and accelerate the execution of these actions. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

### 3.2 Natural environments and flora and fauna are enhanced and protected

#### 3.2.1 Ensure delivery of relevant environmental management plans and policies

Action Title: 3.2.1.1 Maintain the Living Desert as per the Operational Management Plan

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Patrick Kreitner – Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |

**Action Progress Comments:** During the report period the following was undertaken at the Living Desert: 1) Maintained and cared for native fauna including approximately 66 Euros (wallaroos), 16 Red Kangaroos (following scattered releases) and multiple native reptile and bird species; 2) Maintained and cleaned water troughs and feeding bays (daily to weekly); 3) Implemented feral animal control measures in accordance with governing Acts; 4) Undertaken noxious weed spraying via contractor service and implemented pest control measures as required; 5) Replaced damaged and vandalised fencing where and when required; 6) Maintained roads, culverts, walking paths and trails; 7) Cleaned and maintained all facilities; 8) Ensured implementation of WHS practices.

#### 3.2.2 Provide awareness and education on the impacts of climate change

Action Title: 3.2.2.1 Investigate the development of a Climate Action Plan

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---|-------------|-------------|-------------|------------|--------|---|
| Marisa Pickett - Waste & Sustainability Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 50.00% | <div><div></div><div></div><div></div></div><br>RED |

**Action Progress Comments:** The Climate Action Plan has been temporarily deferred pending the completion of the Waste and Sustainable Materials Strategy and the Sustainability Strategy. Upon their finalisation, we anticipate gaining a more defined trajectory for advancing the Climate Action Plan.



GREEN - Target achieved



RED - Target not achieved

### 3.2.3 Ensure the effective management of the regeneration and common areas

Action Title: 3.2.3.1 Undertake feral animal eradication in regeneration/common areas accordance with governing Acts

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Patrick Kreitner – Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |


**Action Progress Comments:** Feral animal management strategies were implemented regularly in accordance with Operational Management Plan and governing Act requirements throughout the report period for invasive feral animals such as goats, foxes, wild dogs, cats and rabbits.

Action Title: 3.2.3.2 Replace damaged and vandalised fencing in regeneration/common areas

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Patrick Kreitner – Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** During the report period regeneration and common area fence repairs were undertaken at various locations around town. Fencing vandalism remains an ongoing problem, with fences into the Regeneration Areas being cut. The Living Desert Rangers inspect fences frequently and repair them when they are damaged/cut. Approximately 3km of Regeneration Area fencing on the Adelaide Road and 1km of fencing on Picton Street has been replaced. Approximately 20 sections of fence have been repaired with 200m of fence repaired at the South Regeneration Area and approximately 5km repaired in the Schlapp Street Regeneration Area.

Action Title: 3.2.3.3 Undertake annual assessment of identified noxious weeds and pests in regeneration/common areas

| Responsible Person                              | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Patrick Kreitner – Visitor Services Coordinator | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Annual assessment of noxious weeds and pests was undertaken by Living Desert Rangers and report provided to Council's Strategic Asset Management Coordinator in January 2024, with further assessment to be undertaken in 2025. Contracted weed specialist has conducted large scale weed/cactus control.



GREEN - Target achieved



RED - Target not achieved

| Action Title: 3.2.3.4 Implement control measure to ensure noxious weeds and pests are controlled in an appropriate manner in regeneration/common areas   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Patrick Kreitner – Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> During the report period, contracted management spraying control of noxious weeds was undertaken throughout the 8,500Ha of regeneration and common areas. Control included Boxing Glove cactus, Rope cactus, prickly pear, wagon wheel cactus, African boxthorn, Nagoora burr, Bathurst burr, fountain grass. The Rangers marked sightings and dedicated time to treat affected areas, monitoring the plants/cactus post treatment. The Rangers use specific herbicides to destroy noxious plants, treating again upon post treatment inspection. |             |             |             |            |        |   |

| Action Title: 3.2.3.5 Support and encourage volunteers and environmental groups to protect and enhance natural environment at Living Desert Reserve  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Patrick Kreitner – Visitor Services Coordinator  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The 'Friends of the Flora and Fauna of the Barrier Ranges' volunteer committee members participate in a working bee once a month to assist in the maintenance and improvement of the Flora and Fauna in the Living Desert. During the report period, a total of six working bees were conducted with a total of 28 volunteer hours implemented. Working bees include laying pavers, cleaning water ponds, watering and trimming plants/trees and path maintenance work. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 3.2.3.6 Support and encourage volunteers and environmental groups to protect and enhance natural environment at Regeneration Area   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Patrick Kreitner – Visitor Services Coordinator   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The 'Friends of the Flora and Fauna of the Barrier Ranges' volunteers assist in path maintenance and weed removal, at various locations around town in Regeneration and Common areas. During the report period, a total of 16 volunteer hours were implemented at the South regeneration area for the purpose of path clearing, rubbish removal and weeding. |             |             |             |            |        |   |

3.2.4 Support the advocacy of key water stakeholders

| Action Title: 3.2.4.1 Support the advocacy for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system and maintaining the health of the Darling Baaka River  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council continually lobbies the State and Federal government regarding the health of the Darling River/Baaka River. Council participated in regular meetings during the report period with the MBA Region 4, to advocate for river connectivity in the Murray Darling Basin system, to maintain water supply in the Menindee Lakes System and maintain the health of the Darling River/Baaka River. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved



### 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City

#### 3.3.1 Review and update planning strategies and policies to ensure relevance

| Action Title: 3.3.1.1 Continue to work on draft Plans of Management for Crown Reserves in preparation for adoption   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Georgina Falkner - Strategic Land Use Planner  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> The generic Plans of Management for General Community Use, Parks, Sportsgrounds, and Natural Areas are undergoing final changes based on recent additional feedback from Crown Lands, and updates to comply with recent guidelines. These Plans of Management will then be placed on public exhibition. The remaining Plans of Management have been drafted and are undergoing review by Council staff. |             |             |             |            |        |   |

| Action Title: 3.3.1.2 Continue to progress update of Living Desert Reserve Plan of Management    |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Georgina Falkner - Strategic Land Use Planner  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Draft Plan of Management has been prepared and is under review. |             |             |             |            |        |   |

#### 3.3.2 Increase canopy cover within the City

| Action Title: 3.3.2.1 Ensure outcomes are conducted in compliance with the Tree Management Plan   |           |             |             |            |        |   |
|---|-----------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Anjali Joseph - Strategic Asset Management Coordinator  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Tree Management plan is referred to for all actions and processes. Any requests from community are guided by the tree management plan and it is promoted for better clarity. |           |             |             |            |        |   |

  
GREEN - Target achieved

  
RED - Target not achieved

### 3.3.3 Ensure native vegetation, landscaping and water management systems are protected under the planning processes


Action Title: 3.3.3.1 Provide education and guidance when required for new development proposals to encourage sustainable landscaping, vegetation and water management practices

| Responsible Person                                 | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Tracey Stephens - Planning and Development Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Staff have commenced developing educational material. These matters are also considered through the BASIX certification process during development assessment.


### 3.3.4 Advocate for improved storm water management within the City

Action Title: 3.3.4.1 Develop Storm Water Management Strategy

| Responsible Person                                   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Codie Howard - Director Infrastructure & Environment | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 0.00%  | <br>GREEN |

**Action Progress Comments:** All works to date involving a Storm Water Management Strategy, have been including in the work carried out in the Broken Hill Flood Study. The Strategy cannot be completed until the Flood Study has been completed and endorsed.

Action Title: 3.3.4.2 Complete flood study for the City

| Responsible Person                                   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|--|-------------|-------------|-------------|------------|--------|---|
| Codie Howard - Director Infrastructure & Environment | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** The Broken Hill Flood Study is a joint funding project by the Department of Climate Change, the Environment, Energy and Water and Broken Hill City Council. Council's Flood Study is being carried out by Torrent Consulting firm with the project 50% complete and final completion due in September 2025. The consultant reports updates to Council and the Project Consultative Group, for project governance, with the first meeting held January 15, 2025. Works completed to date include community consultation, flood modelling preparation and calibration.




GREEN - Target achieved



RED - Target not achieved


### 3.3.5 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City

Action Title: 3.3.5.1 Continue to implement the recommendations of the adopted Broken Hill Heritage Strategy

| Responsible Person                                 | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Tracey Stephens - Planning and Development Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** This is an ongoing responsibility. The majority of recommendations within the Strategy have been implemented. These matters which have been implemented include: a) Heritage committee which was in place during the reporting period, b) Continuation of the Heritage Advisory service, to provide advice to the community and Council, c) Managing local heritage in a positive manner - Council has been pro-active in offering advice to a wide range of people in the community on heritage and engaging with them to assist in better design, process, dealing with Council etc. to make the overall process of gaining any approvals more straightforward. d) Continued to offer heritage incentives funding to provide small grants. e) Run a main street style program - whilst there is not a current specifically titled "main street" program, There have been various projects focused on Argent Street and Oxide Street and their activation. The long-term projects of reinstating verandahs and colour schemes has had a significant visual impact on the character of the main streets. f) Council leading by example by properly managing heritage places owned or operated by Council - Council has engaged in a range of upgrades and works to their own properties. Heritage issues are considered during the design and development processes. For example, works to rotundas at local parks.

Action Title: 3.3.5.2 Raise awareness of heritage related issues and management

| Responsible Person                                 | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Tracey Stephens - Planning and Development Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |

**Action Progress Comments:** Staff are reviewing content on Council's website which provides awareness of heritage issues and also provides information on support/advice/funding which can be provided to property owners.



GREEN - Target achieved



RED - Target not achieved

4 Our Leadership

4.1 Openness and transparency in decision making

4.1.1 Foster relationships with key community sector leaders

Action Title: 4.1.1.1 Invite key community sector leaders to civic events and functions

| Responsible Person              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---------------------------------|-------------|-------------|-------------|------------|--------|---|
| Jay Nankivell - General Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |

**Action Progress Comments:** Key community sector leaders and state and federal members were invited to attend the 2024 Civic Ball, one Civic Reception and one Citizenship Ceremony during the reporting period.

Action Title: 4.1.1.2 Invite key community sector leaders to participate in various working groups/meetings regarding major issues facing the City

| Responsible Person              | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
|---------------------------------|-------------|-------------|-------------|------------|--------|---|
| Jay Nankivell - General Manager | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |


**Action Progress Comments:** Regular meetings were held with key community sector leaders during the report period, regarding major issues facing the City including Housing, Health, Education, Police and Transport. Council's various Working Groups meet regularly and include community representatives in their membership.

GREEN - Target achieved

RED - Target not achieved


#### 4.1.2 Activate the Community Engagement Strategy

Action Title: 4.1.2.1 Implement communications processes as outlined in Community Engagement Strategy

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Communication processes being conducted in line with Engagement Strategy |             |             |             |            |        |  |


#### 4.1.3 Facilitate public forum at each Council meeting

Action Title: 4.1.3.1 Ordinary and Extraordinary Council Meetings are conducted in accordance with Council's adopted Code of Meeting Practice Policy

| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Leisa Bartlett - Executive Officer   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> All Ordinary and Extraordinary Council Meetings for the reporting period were held in accordance with Council's Code of Meeting Practice. |             |             |             |            |        |  |

#### 4.1.4 Ensure social, environmental, cultural and economic sustainability are considered when making decisions

Action Title: 4.1.4.1 Reports to Council present the social, environmental, cultural and economic sustainability considerations to enable Council to make informed decisions

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Razija Nu'man - Director Corporate & Community  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Council's reporting format assists to present the impacts decisions have on social, environmental, cultural and economic sustainability and provides detail to enable Council to make informed decisions |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

#### 4.1.5 Support the organisation to operate within its legal framework

| Action Title: 4.1.5.1 Review Section 355 Community Committee manuals and constitutions in accordance with the new term of Council   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience   | Completed   | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Reviewed Section 355 Asset and Advisory Committee Manuals, Constitutions and Terms of Reference adopted by Council 30 October 2024.  |             |             |             |            |        |   |
| Action Title: 4.1.5.2 Review Community Strategic Plan in accordance with legislative compliance and new term of Council   |             |             |             |            |        |   |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 25%        | 25.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Draft Community Strategic Plan Engagement Strategy 2025 for the review of the Broken Hill Community Strategic Plan – Your Broken Hill 2040 adopted by Council 18 December 2024 with engagement activities to commence February 2025..  |             |             |             |            |        |   |
| Action Title: 4.1.5.3 Review of Delegations and Authorisations completed with new term of Council and recruitment of new staff  |             |             |             |            |        |   |
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Leisa Bartlett - Executive Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council adopted the new Delegation and Authorisations at the October 2024 Extraordinary Council Meeting for the new Term of Council. Sub-Delegations and Authorisations are required to be issued to staff within the first 12 months of the new Term of Council, which is currently in progress. The issuing of Sub-Delegations and Authorisations to new staff is undertaken as part of the recruitment process. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 4.1.5.4 Councillor and Designated Persons disclosures of interest returns completed annually in accordance with the Local Government Act 1993  |           |             |             |            |        |   |
|--|-----------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Leisa Bartlett - Executive Officer   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> 2023/2024 Councillor and Designated Persons Disclosure of Interest Returns are due by 30 September 2024. These returns were tabled at the first Council Meeting of the new Term of Council (Extraordinary Council Meeting held 9 October 2024). Newly elected Councillors have 3 months from declaration of election to complete their Returns and these returns were tabled at the December 2024 Council Meeting. The public copies of Councillor and Designated Persons Disclosure of Interest Returns have been placed on Council's website. |           |             |             |            |        |   |

| Action Title: 4.1.5.5 Review Council Policies for compliance with relevant legislation  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Leisa Bartlett - Executive Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Council continues to review its Policies for compliance with legislation and Council's operational procedures and processes. Policies that were required to be adopted by Council at their first meeting of the new Term of Council were completed. Priority is now given to policies that require adoption by Council in the first 12 months of a new Term of Council as well as the review of policies that were not reviewed in the last Term of Council. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 4.1.5.51 Work with NSW Electoral Commission to carry out Local Government Election  |           |             |             |            |        |   |
|---|-----------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Razija Nu'man - Director Corporate & Community  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Council contracted the NSW Electoral Commission to undertake the 2024 Council election. The Commission provided regular Updates which were designed to provide information on the upcoming election and advise on the resources the Commission will be providing through the course of the election. The Updates also advised information on upcoming webinars proposed for both councils and candidates and generally update on things that may have an impact on the conduct of the elections. The first webinar for council staff was held 26 October 2023 providing an overall introduction to election processes. Recruitment for Returning Officers closed 12 November 2023. NSW Electoral Commission was active on all social media platforms with electoral information. Induction activities for incoming Council following election in September were undertaken in October 2024 in Wentworth with new Councillors also of Wentworth and delivered by LGNSW. |           |             |             |            |        |   |

| Action Title: 4.1.5.6 Identify and implement reporting frameworks within Council's reporting database to increase Operational Plan reporting focus and outcomes   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Michelle Rolton - Manager Corporate & Customer Experience   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Work has been undertaken to improve the functionality of the software (CAMMS Strategy) that Council utilises to manage actions from the Community Strategic Plan. The changes to the system increase Manager's ability to monitor overall progress of the plans and ensure actions are being completed on time. The work included, deletion of obsolete data, rebuilding organisation structure to align with current structure, aligning current Delivery Program and Operational Plan actions with current structure and introducing 'Executive Intelligence' functionality for Senior Managers. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved



4.1.6 Implement and embed an Enterprise Risk Management system

| Action Title: 4.1.6.1 Initiate Stage 1 of the Enterprise Risk Improvement Management Plan  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kate Johnson - Manager Enterprise Risk   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Statewide Mutual's Broken Hill City Council Continuous Improvement Pathway (CIP) Self-Assessment for November 2024 scored 75%, aligning with the 2024 CIP State Average of 75%. |             |             |             |            |        |   |

| Action Title: 4.1.6.2 Embed the principles of the Enterprise Risk Management Framework (ERM) across the organisation   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kate Johnson - Manager Enterprise Risk   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 75%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Broken Hill City Council is making significant progress in embedding Enterprise Risk Management (ERM) principles, with additional advancement initiatives scheduled for early 2025. |             |             |             |            |        |   |

| Action Title: 4.1.6.3 Undertake full review and testing of Council's Business Continuity Plan (BCP)  |           |             |             |            |        |   |
|--|-----------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status    | Start Date  | End Date    | % Complete | Target | On Target %   |
| Kate Johnson - Manager Enterprise Risk   | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Progress Comment:</b> Broken Hill City Council successfully conducted an operational review and real-world testing of Council's Business Continuity Plan (BCP) during the October 2024 Power Outage/Storm, ensuring business resilience and response effectiveness. |           |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

4.2 Our leaders make smart decisions

4.2.1 Strengthen staff capacity through workforce development and planning activities

| Action Title: 4.2.1.1 Learning and development plans are completed for all employees including succession and career options  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Casey Deery - Executive Manager People and Culture  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> Training and Development for all staff have been completed for 2024/25. Staff succession mapping continues to evolve for whole of organisation which will be finalised with the implementation of ELMO (HR cloud-based software). ELMO project has been delayed due to software integration taking longer than expected and lack of staff resources available. The ELMO platform continues to progress, with the Training and Development module preparing to "go live" for staff in February 2025. Succession planning module data is currently being developed and reviewed with the Executive Leader Group prior to data integration commencing. Succession module aims to be operational by June 2025. |             |             |             |            |        |   |

4.2.2 Provide learning and networking opportunities for elected members

| Action Title: 4.2.2.1 Provide Councillor professional development training sessions  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Leisa Bartlett - Executive Officer   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 70%        | 50.00% | <div><div></div><div></div><div></div></div> <div>GREEN</div> |
| <b>Action Progress Comments:</b> For the new Term of Council, the Mayor and Councillors will be attending the "Elected Life" Councillor Induction training in Wentworth on 14-15 October 2024. Councillors have been provided with links to OLG Councillor Induction webinars. Councillors are provided with a Councillor Induction Manual and the Bluett Handbook. A Councillor IT induction session was held plus numerous Councillor Briefings held on Council's budget, IP&R plans, major projects, advocacy focus; major issues facing the City were held during October - November 2024. Councillor site visits of various Council facilities has been scheduled for January 2025. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 4.2.2.2 Offer opportunities for Councillors to attend conferences and seminars that provide information, ideas and solutions that add value to our community  |             |             |             |            |        |   |  |
|---|-------------|-------------|-------------|------------|--------|---|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |  |
| Leisa Bartlett - Executive Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |  |
| <b>Action Progress Comments:</b> The Mayor and/or Councillors attended the following conferences and seminars during the reporting period July - December 2024: 1) National General Assembly of Local Government in July 2024, 2) Murray Darling Association Conference in July 2024 3) Mining and Energy Related Councils Conference in August 2024 4) Councillor Elected Life Local Government Induction training in October 2024 5) LGNSW Conference in November 2024 6) Community Cabinet in November 2024. |             |             |             |            |        |   |  |

| Action Title: 4.2.2.3 Develop and deliver a Councillor Induction training program   |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Leisa Bartlett - Executive Officer  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 90%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Councillor Induction training program for Mayor and Councillors elected at the September 2024 Local Government Elections has been arranged and will consist of the "Elected Life" induction training held across 2 days in Wentworth in October 2024. Councillors are provided with a Councillor Induction Manual and the Bluett Handbook. A Councillor IT induction session is arranged plus numerous Councillor Briefings on Council's budget, IP&R plans, major projects, advocacy focus; major issues facing the City and Councillor site visits of various Council facilities during October - November 2024. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

4.2.3 Build on the leadership values and culture of the organisation

| Action Title: 4.2.3.1 Implement actions from Organisation Culture Inventory survey  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Survey results from the November 2023 Organisation Culture Inventory Survey have been received, with leadership groups participating in debriefing sessions in February 2024 and whole of staff debriefing sessions held in March 2024. Shaping Our Future 3.0 was held 27 June 2024, with 127 staff participating. Fourteen action items were developed and sponsored for investigation and implementation throughout the workforce. These actions are aligned with improving Council's "achievement" focus lifestyle inventory based on the Cultural survey results. Two out of 14 bright ideas have been fully completed and implemented. The remaining 12 ideas have progressed well and are reported on monthly to the Executive Leadership Group. A full update on progress will be provided to staff at the General Manager's forum in February 2025. |             |             |             |            |        |  |

| Action Title: 4.2.3.2 Investigate further leadership training opportunities   |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council continues to investigate leadership development sessions for the Executive Leadership Team (ELT) and Senior Leadership Team (SLT). Council has maintained its commitment in the development of its leadership capacity with continued focus and support to the Emerging Leaders Group (ELG). Council has turned its leadership development internally this reporting period, with the 3-Tier leadership groups (ELT, SLT, ELG) all focusing on supporting the staff with the Shaping Our Future 3.0 "bright ideas" and promoting the achievement-high performance workplace culture we are continuing to improve on. Our Leadership Groups continue to support and mentor their sponsored team established at the organisations Shaping Our Future 3.0 Planning day held in June 2024, with 2 out of 14 bright ideas fully completed and implemented. The remaining 12 ideas have progressed well and are reported on monthly to the Executive Leadership Group. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 4.2.3.3 Implement and deliver internal Leadership Education and Development (L.E.A.D) program  |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Casey Deery - Executive Manager People and Culture   | Deferred    | 01-Jul-2024 | 30-Jun-2025 | 1%         | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> The delivery of this internal program has been deferred and may commence in April 2025.                                     |             |             |             |            |        |  |
| 4.2.4 Implement the Service Review Framework   |             |             |             |            |        |  |
| Action Title: 4.2.4.1 Undertake Parks and Open Spaces service review   |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anne Johansson - Leader Innovation & Business Improvement  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 90%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Draft report received and being reviewed.   |             |             |             |            |        |  |
| Action Title: 4.2.4.2 Undertake Visitor Information Centre service review  |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Anne Johansson - Leader Innovation & Business Improvement  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 10%        | 0.00%  | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> This service review was competed in 2023/2024 and has been replace with a review of the Aquatic Centre which has commenced. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

4.2.5 Monitor potential changes to government policy and legislation and make submission where considered important for the local community

| Action Title: 4.2.5.1 Make relevant submissions to Government agencies on matters that will affect Broken Hill or Local Government in a broader context  |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> During the reporting period Council made a submission to the Parliamentary Hearing Law and Safety Committee Inquiry into Youth Crime Regional, Rural and Remote NSW; a submission to the NSW Government regarding the Review of the Waste Services Levy in July 2024. Motions were also made to the 2024 LGNSW Conference regarding the following matters: 1) Waste Levy Boundaries 2) Abolishment of the newly introduced Cemetery Tax 3) Funding of upgrades to Regional Airports 4) Advocacy for Financial Assistance Grants to return to 1% of Commonwealth Taxation Revenue 5) Remediation of land that is no longer fit for use due to contamination from mining Motions were also made to the National General Assembly of Local Government on the following matters: 1) Impact of cost shifting onto Local Government 2) Introduction of regional news licence requirement for metropolitan television broadcasters across the country 3) Federal Government's freeze to the indexation of Financia Assistance Grant funding and its impact on Local Councils |             |             |             |            |        |   |

4.2.6 Ensure Council has robust Information Communications Technology Platform

| Action Title: 4.2.6.1 Continue to implement the agreed Information and Communication Technology Strategy/Roadmap  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Benjamin Liddell - Manager Information and Communications Technology  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Next progress steps involved include the review and adoption of the updated ICT Policy. This policy is currently under view by ICT Manager and Director Finance and Commercial, with the intent to present to ARIC and Council within the next two months. |             |             |             |            |        |   |



GREEN - Target achieved



RED - Target not achieved

| Action Title: 4.2.6.2 Continue to implement the Cyber Security Framework  |             |             |             |            |        |   |
|---|-------------|-------------|-------------|------------|--------|---|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Benjamin Liddell - Manager Information and Communications Technology  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Cyber Security Framework documentation is currently under review with Manager ICT and Director Finance and Commercial. Further implementation of the Cyber Security Framework is dependent on the adoption ICT Strategy. |             |             |             |            |        |   |

| Action Title: 4.2.6.3 Develop a framework for the implementation and use of Artificial Intelligence across Council   |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Benjamin Liddell - Manager Information and Communications Technology   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Action Progress Comments:</b> Framework is currently being drafted by ICT Manager and will be reviewed and refined with assistance from Director Finance and Commercial prior to its submission to ARIC and Council for adoption. |             |             |             |            |        |   |

4.2.7 Continue to look for efficiencies in the organisation and ensure financial sustainability

| Action Title: 4.2.7.1 Achieve financial results in accordance with Council's Long Term Financial Plan                                    |             |             |             |            |        |   |
|--|-------------|-------------|-------------|------------|--------|---|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %   |
| Simon Brown - Director Finance and Commercial  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div><div></div><div></div><div></div></div><br>GREEN |
| <b>Progress Comments:</b> Financial results on track with Council's Long Term Financial Plan and monitored via Quarterly review process. |             |             |             |            |        |   |


GREEN - Target achieved

RED - Target not achieved

#### 4.3 We unite to succeed in Australia's first City on the National Heritage List

##### 4.3.1 Collaborate with key stakeholders for the Community Strategic Plan for reporting and monitoring

Action Title: 4.3.1.1 Meet regularly with key stakeholders for ongoing alignment of Community Strategic Plan

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Regular meetings were held with key community sector leaders during the report period, regarding major issues facing the City including Housing, Health, Education, Police, Transport. |             |             |             |            |        |  |


##### 4.3.2 Develop working parties for key issues and projects impacting Council and the City

Action Title: 4.3.2.1 Develop working parties where necessary to progress major projects and issues

| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|---|-------------|-------------|-------------|------------|--------|--|
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> During the report period, no major issues have arisen that have required the establishment of additional working parties. Council worked collaboratively with the Premier's department, State Ministers, the Local Emergency Management Committee and relevant stakeholders during the City's power outages in October 2024. |             |             |             |            |        |  |

##### 4.3.3 Maintain a strong relationship and regularly engage with the local State and Federal Members

Action Title: 4.3.3.1 Engage with the local State and Federal Members on key issues relating to Council and the City

| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
|--|-------------|-------------|-------------|------------|--------|--|
| Jay Nankivell - General Manager  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <br>GREEN |
| <b>Action Progress Comments:</b> Council continually engaged with Local, State and Federal Members during the report period regarding major issues facing the City including Housing, Health, Education, Police and Transport. Correspondence was sent to State and Federal Members relating to key issues including: - * Support to regional airlines, * Review of the NSW Interment Services Levy, * Reopening of the Line of Lode Cafe and Visitors Centre, * Support for funding for Silverlea Early Childhood Services, * Review of the NSW Netwaste Levy, * Sealing of the Daydream Mine Road, * Support to REX Airlines - government funding to guarantee flight bookings during REX administration period, * Support for funding for Cobalt Blue's redevelopment of their Technology Development Centre to a Critical Minerals Battery Recycling Centre. |             |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved



#### 4.3.4 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers

| Action Title: 4.3.4.1 Engage with the Minister for Local Government and other Ministers on key issues relating to Council and the City  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Jay Nankivell - General Manager   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Council continually engaged with relevant Ministers during the report period regarding major issues facing the City including Housing, Health, Education, Police and Transport. Council attended Community Cabinet in November 2024 and met with Minister to discuss: * Crown Lands and Native Title matters relating to vacant land in the City, * Affordable Housing, * Upgrades to the Broken Hill Regional Airport (for tourism growth, film industry, emergency services, retention of key workers and liveability of the City), * Health matters, * Emergency Services matters. Correspondence was sent to Ministers during the reporting period, relating to key issues including: * Support to regional airlines, * Review of the NSW Interment Services Levy* Reopening of the Line of Lode Cafe and Visitors Centre, * Support for funding for Silverlea Early Childhood Services, * Review of the NSW Netwaste Levy, * Sealing of the Daydream Mine Road, * Support to REX Airlines - government funding to guarantee flight bookings during REX administration period, * Support for funding for Cobalt Blue's redevelopment of their Technology Development Centre to a Critical Minerals Battery Recycling Centre. |             |             |             |            |        |  |

#### 4.4 Our community is engaged and informed

##### 4.4.1 Update Community Engagement Strategy

| Action Title: 4.4.1.1 Update Community Engagement Strategy for adoption by Council  |             |             |             |            |        |  |
|---|-------------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing  | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <div> <div></div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> CSP Community Engagement Strategy Adopted. Overarching Community Engagement Strategy to be completed by June 2025. |             |             |             |            |        |  |

GREEN - Target achieved

RED - Target not achieved

#### 4.4.2 Facilitate meetings between community and elected representatives

| Action Title: 4.4.2.1 Provide support for community meetings between Councillors and the public as required                        |             |             |             |            |        |  |
|--|-------------|-------------|-------------|------------|--------|--|
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 51%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Meetings with Councillors organised as requested  |             |             |             |            |        |  |
| Action Title: 4.4.2.2 Facilitate community engagement sessions regarding major projects and initiatives as required                |             |             |             |            |        |  |
| Responsible Person   | Status      | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing   | In Progress | 01-Jul-2024 | 30-Jun-2025 | 50%        | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Community engagement sessions and steering/consultative groups are created for all major projects |             |             |             |            |        |  |

#### 4.4.3 Maintain an Advocacy Strategy for the City

| Action Title: 4.4.3.1 Review and update Advocacy Strategy to align with Community Strategic Plan priorities |           |             |             |            |        |  |
|---|-----------|-------------|-------------|------------|--------|--|
| Responsible Person  | Status    | Start Date  | End Date    | % Complete | Target | On Target %  |
| Darrin Manuel - Manager Communications & Marketing  | Completed | 01-Jul-2024 | 30-Jun-2025 | 100%       | 50.00% | <div> <div></div> <div></div> <div></div> </div> GREEN |
| <b>Action Progress Comments:</b> Updated Advocacy Strategy adopted.   |           |             |             |            |        |  |



GREEN - Target achieved



RED - Target not achieved

## FINANCE AND GOVERNANCE COMMITTEE

February 5, 2025

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 26/25

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD  
ENDED 31 DECEMBER 2024 D25/5287

**Recommendation**

1. That Broken Hill City Council Report No. 26/25 dated February 5, 2025, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2024/25 operating surplus (before capital) of \$4,000.
4. That Council note the 2024/25 projected net capital budget expenditure of \$36,858,000.

**Executive Summary:**

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2025.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

In accordance with the adopted 2024/25 Operational Budget, Council is reviewing each quarter in fine detail to ensure the lingering financial impacts of the COVID-19 pandemic and global and national economic difficulties are being managed in a financially sustainable way. This includes continuing to make opportunities for refined operating models for continuous efficiency and improvement but also increase service delivery and resources where required.

The projected 2024/25 operating surplus (before capital items) has not been varied as a result of the December Quarterly Budget Review and remains as originally budgeted as a surplus of \$4,000.

Budgeted capital expenditure will increase by \$660,000 increasing expected net capital expenditure to \$36,858,000.

**Report:*****Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
  - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
  - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1 and have been produced in accordance with the guidelines and standards issued by the Office of Local Government.

***Operational Budget Result:***

The projected 2024/25 operating surplus (before capital items) has not been varied as a result of the December Quarterly Budget Review and remains as originally budgeted as a surplus of \$4,000.

***Capital Budget Result:***

Budgeted capital expenditure will increase by \$660,000 increasing expected net capital expenditure to \$36,858,000.

This result reflects the following movements:

- Additional \$425,000 to relocate Ficus trees adjacent to Jubilee Oval and repair damaged footpaths and kerbing as approved at the January 2025 Ordinary Council meeting.
- Additional \$43,000 to replace the Civic Centre audio panel which was damaged in the December power blackouts. This will be covered by insurance once the claim is finalised.
- Additional \$26,000 to complete stage 2 of the cricket net fencing upgrades at Duff St Park and Lamb Oval.
- Additional \$6,000 expenditure to add 600mtrs to the 2024-25 Willyama Common fence replacement project as it is more economical to be done under the current contract than delay it until subsequent years.
- Additional \$6,500 to replace two air conditioning units in the HACC building that have reached the end of their useful life.
- Additional \$70,000 for the supply and installation of a replacement bitumen kettle as the existing kettle has reached the end of its useful life.
- Additional \$50,000 for the supply and installation of an electronic community notice board with the location to be determined.

- Additional \$18,000 for the supply and installation an accessible water fountain in the off-leash dog park at Queen Elizabeth Park as a result of recent community consultation and user requests
- Additional \$15,000 to replace the veranda at the rear of Fred Jobson Community Centre following damage from prior vandalism.

**Community Engagement:**

Nil

**Strategic Direction:**

|                |       |   |
|----------------|-------|---|
| Key Direction: | 4     | Our Leadership  |
| Objective:     | 4.1   | Openness and transparency in decision making            |
| Strategy:      | 4.1.1 | Support the organization to operate its legal framework |

**Relevant Legislation:**

*Local Government Act 1993*

*Clause 203(1) of the Local Government (General) Regulations 2021.*

*Clause 211 of the Local Government (General) Regulations 2021.*

**Financial Implications:**

The projected 2024/25 operating surplus (before capital items) has not been varied as a result of the December Quarterly Budget Review and remains as originally budgeted as a surplus of \$4,000.

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out.

Full details of the financial implications of this quarter's Quarterly Budget Review Statement are contained within the attached report.

**Attachments**

1. [↓](#) Quarterly Budget Review Statement for the period ended 31 December 2024
2. [↓](#) Long Term Financial Plan - Q2 - 2025-2034

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

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Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2024

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/12/24 indicates that Council's projected financial position at 30/06/25 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

8/02/2025

Simon Brown  
Responsible Accounting Officer

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2024

**Income & Expenses - Council Consolidated**

| (\$000's)   | Original<br>Budget<br>2024/25 | Approved Changes  |                       |             |             |             | Revised<br>Budget<br>2024/25 | Variations<br>for this<br>Dec Qtr |                   | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|---|-------------------------------|-------------------|-----------------------|-------------|-------------|-------------|------------------------------|-----------------------------------|-------------------|-------|---------------------------------|--------------------------|
|   |                               | Carry<br>Forwards | Other than<br>by QBRS | Sep<br>QBRS | Dec<br>QBRS | Mar<br>QBRS |                              |                                   |                   |       |                                 |                          |
| <b>Income</b>   |                               |                   |                       |             |             |             |                              |                                   |                   |       |                                 |                          |
| Rates and Annual Charges                              | 21,814                        |                   |                       | -           |             |             | 21,814                       | -                                 |                   |       | 21,814                          | 21,913                   |
| User Charges and Fees                                 | 4,795                         |                   |                       | -           |             |             | 4,795                        | -                                 |                   |       | 4,795                           | 2,192                    |
| Interest and Investment Revenues                      | 1,470                         |                   |                       | -           |             |             | 1,470                        | -                                 |                   |       | 1,470                           | 953                      |
| Other Revenues  | 685                           |                   |                       | -           |             |             | 685                          | -                                 |                   |       | 685                             | 547                      |
| Grants & Contributions - Operating                    | 7,977                         |                   |                       | -           |             |             | 7,977                        | -                                 |                   |       | 7,977                           | 945                      |
| Grants & Contributions - Capital                      | 940                           | 16,925            |                       | 400         |             |             | 18,265                       | -                                 | Capital<br>Budget |       | 18,265                          | 2,091                    |
| Net gain from disposal of assets                      | -                             |                   |                       |             |             |             | -                            |                                   |                   |       | -                               |                          |
| <b>Total Income from Continuing Operations</b>        | <b>37,681</b>                 | <b>16,925</b>     | <b>-</b>              | <b>400</b>  | <b>-</b>    | <b>-</b>    | <b>55,006</b>                | <b>-</b>                          |                   |       | <b>55,006</b>                   | <b>28,642</b>            |
| <b>Expenses</b>                                       |                               |                   |                       |             |             |             |                              |                                   |                   |       |                                 |                          |
| Employee Costs  | 16,488                        |                   |                       | -           | -           |             | 16,488                       | -                                 |                   |       | 16,488                          | 8,168                    |
| Borrowing Costs                                       | 693                           |                   |                       | -           | -           |             | 693                          | -                                 |                   |       | 693                             | 332                      |
| Materials & Services                                  | 11,154                        |                   |                       | -           | -           |             | 11,154                       | -                                 |                   |       | 11,154                          | 6,438                    |
| Depreciation  | 6,809                         |                   |                       | -           | -           |             | 6,809                        | -                                 |                   |       | 6,809                           | 3,690                    |
| Legal Costs   | 375                           |                   |                       | -           | -           |             | 375                          | -                                 |                   |       | 375                             | 176                      |
| Consultants   | 64                            |                   |                       | -           | -           |             | 64                           | -                                 |                   |       | 64                              | 97                       |
| Other Expenses  | 1,154                         |                   |                       | -           | -           |             | 1,154                        | -                                 |                   |       | 1,154                           | 629                      |
| Net Loss from disposal of assets                      |                               |                   |                       | -           | -           |             | -                            | -                                 |                   |       | -                               |                          |
| <b>Total Expenses from Continuing Operations</b>      | <b>36,737</b>                 | <b>-</b>          | <b>-</b>              | <b>-</b>    | <b>-</b>    | <b>-</b>    | <b>36,737</b>                | <b>-</b>                          |                   |       | <b>36,737</b>                   | <b>19,529</b>            |
| <b>Net Operating Result from Continuing Operation</b> | <b>944</b>                    | <b>16,925</b>     | <b>-</b>              | <b>400</b>  | <b>-</b>    | <b>-</b>    | <b>18,269</b>                | <b>-</b>                          |                   |       | <b>18,269</b>                   | <b>9,112</b>             |
| Discontinued Operations - Surplus/(Deficit)           |                               |                   |                       |             |             |             | -                            |                                   |                   |       | -                               |                          |
| <b>Net Operating Result from All Operations</b>       | <b>944</b>                    | <b>16,925</b>     | <b>-</b>              | <b>400</b>  | <b>-</b>    | <b>-</b>    | <b>18,269</b>                | <b>-</b>                          |                   |       | <b>18,269</b>                   | <b>9,112</b>             |
| <b>Net Operating Result before Capital Items</b>      | <b>4</b>                      | <b>-</b>          | <b>-</b>              | <b>-</b>    | <b>-</b>    | <b>-</b>    | <b>4</b>                     | <b>-</b>                          |                   |       | <b>4</b>                        | <b>7,021</b>             |



Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/10/24 to 31/12/24

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2024  
Income & Expenses - Council Consolidated

| (\$000's)                                       | Original | Approved Changes |            |      |      |      | Revised | Variations | Notes          | Projected | Actual  |
|---|----------|------------------|------------|------|------|------|---------|------------|----------------|-----------|---------|
|   | Budget   | Carry            | Other than | Sep  | Dec  | Mar  | Budget  | for this   |                | Year End  | YTD     |
|   | 2024/25  | Forwards         | by QBRs    | QBRs | QBRs | QBRs | 2024/25 | Dec Qtr    |                | Result    | figures |
| Income  |          |                  |            |      |      |      |         |            |                |           |         |
| Our Leadership                                  | 26,411   |                  |            |      |      |      | 26,411  | -          |                | 26,411    | 21,014  |
| Our Community                                   | 3,103    | 12,930           |            |      |      |      | 16,033  | -          |                | 16,033    | 556     |
| Our Economy                                     | 2,064    | 3,995            |            |      |      |      | 6,059   | -          |                | 6,059     | 1,058   |
| Our Environment                                 | 6,103    |                  |            | 400  |      |      | 6,503   | -          | Capital Budget | 6,503     | 4,977   |
| Total Income from Continuing Operations         | 37,681   | 16,925           | -          | 400  | -    | -    | 55,005  | -          |                | 55,005    | 27,604  |
| Expenses  |          |                  |            |      |      |      |         |            |                |           |         |
|   |          |                  |            |      |      |      |         |            |                | -         |         |
| Our Leadership                                  | 21,094   |                  |            |      |      |      | 21,094  | -          |                | 21,094    | 12,110  |
| Our Community                                   | 9,356    |                  |            |      |      |      | 9,356   | -          |                | 9,356     | 4,770   |
| Our Economy                                     | 2,911    |                  |            |      |      |      | 2,911   | -          |                | 2,911     | 1,512   |
| Our Environment                                 | 3,375    |                  |            |      |      |      | 3,375   | -          |                | 3,375     | 2,192   |
| Total Expenses from Continuing Operations       | 36,737   | -                | -          | -    | -    | -    | 36,736  | -          |                | 36,736    | 20,583  |
| Net Operating Result from Continuing Operations | 944      | 16,925           | -          | 400  | -    | -    | 18,269  | -          |                | 18,269    | 7,021   |
| Net Operating Result before Capital Items       | 4        | -                | -          | -    | -    | -    | 4       | -          |                | 4         | 7,021   |

Broken Hill City Council

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2024

Capital Budget - Council Consolidated

Quarterly Budget Review Statement  
for the period 01/10/24 to 31/12/24

| (\$000's)                               | Original<br>Budget<br>2024/25 | Approved Changes  |                       |             |             |             | Revised<br>Budget<br>2024/25 | Variations<br>for this<br>Dec Qtr | Notes   | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|---|-------------------------------|-------------------|-----------------------|-------------|-------------|-------------|------------------------------|-----------------------------------|---------|---------------------------------|--------------------------|
|   |                               | Carry<br>Forwards | Other than<br>by QBRs | Sep<br>QBRs | Dec<br>QBRs | Mar<br>QBRs |                              |                                   |         |                                 |                          |
| Capital Expenditure                     |                               |                   |                       |             |             |             |                              |                                   |         |                                 |                          |
| New Assets                              |                               |                   |                       |             |             |             |                              |                                   |         |                                 |                          |
| - Plant & Equipment                     |                               | 58                |                       |             |             |             | 58                           | -                                 |         | 58                              | 52                       |
| - Land & Buildings                      |                               | 1,476             |                       |             |             |             | 1,476                        | -                                 |         | 1,476                           | 71                       |
| - Roads, Bridges, Footpaths             |                               | -                 |                       |             |             |             | -                            | -                                 |         | -                               | -                        |
| - Other                                 |                               | 136               |                       |             |             |             | 136                          | -                                 |         | 136                             | 16                       |
| Renewal Assets (Replacement)            |                               |                   |                       |             |             |             |                              |                                   |         |                                 |                          |
| - Plant & Equipment                     | 1,316                         | 2,412             |                       | 218         |             |             | 3,946                        | 113                               | 2,6     | 4,059                           | 959                      |
| - Land & Buildings                      | 733                           | 17,487            |                       | -           |             |             | 18,220                       | 22                                | 5,9     | 18,242                          | 3,336                    |
| - Roads, Bridges, Footpaths             | 4,400                         | 12,687            |                       | 747         |             |             | 17,834                       | 425                               | 1       | 18,259                          | 3,760                    |
| - Other                                 | 1,458                         | 11,389            |                       | (53)        |             |             | 12,794                       | 100                               | 3,4,7,8 | 12,894                          | 1,004                    |
| Total Capital Expenditure               | 7,907                         | 45,645            | -                     | 912         | -           | -           | 54,464                       | 660                               |         | 55,123                          | 9,199                    |
| Capital Funding                         |                               |                   |                       |             |             |             |                              |                                   |         |                                 |                          |
| Capital Grants & Contributions          | 940                           | 16,925            |                       | 400         |             |             | 18,265                       | -                                 |         | 18,265                          | 2,091                    |
| Total Capital Funding                   | 940                           | 16,925            | -                     | 400         | -           | -           | 18,265                       | -                                 |         | 18,265                          | 2,091                    |
| Net Capital Funding - Surplus/(Deficit) | (6,967)                       | (28,720)          | -                     | (512)       | -           | -           | (36,199)                     | (660)                             |         | (36,858)                        | (7,108)                  |

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

| Notes | Details   |
|-------|---|
| 1     | Additional \$425,000 to relocate Ficus trees adjacent to Jubilee Oval and repair damaged footpaths and kerbing.   |
| 2     | Additional \$43,000 to replace the Civic Centre audio panel which was damaged in the December power blackouts. This will be covered by insurance once the claim is finalised.                             |
| 3     | Additional \$26,000 to replace cricket pitch fencing at Duff St Park and Lamb Oval.   |
| 4     | Additional \$6,000 expenditure to add 600mtrs to the 2024-25 Willyama Common fence replacement project as it is more economic to be done under the current contract than delay it until subsequent years. |
| 5     | Additional \$6,500 to replace two air conditioning units in the HACC building that have reached the end of their useful life.   |
| 6     | Additional \$70,000 for the supply and installation replacement bitumen kettle as the existing kettle has reached the end of its useful life.   |
| 7     | Additional \$50,000 for the supply and installation of an electronic community notice board.  |
| 8     | Additional \$18,000 for the supply and installation an accessible water fountain in the off leash dog park at Queen Elizabeth Park  |
| 9     | Additional \$15,000 to replace the veranda at the Fred Jobson Community Centre.   |
| 10    |   |
| 11    |   |
| 12    |   |

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 December 2024

**Cash & Investments - Council Consolidated**

| (\$000's)   | Original<br>Budget<br>2024/25 | Approved Changes  |             |             |             | Revised<br>Budget<br>2024/25 | Variations<br>for this<br>Dec Qtr | Notes | Projected<br>Year End<br>Result | Actual<br>YTD<br>figures |
|---|-------------------------------|-------------------|-------------|-------------|-------------|------------------------------|-----------------------------------|-------|---------------------------------|--------------------------|
|   |                               | Carry<br>Forwards | Sep<br>QBRS | Dec<br>QBRS | Mar<br>QBRS |                              |                                   |       |                                 |                          |
| <b>Externally Restricted <sup>(1)</sup></b>                       |                               |                   |             |             |             |                              |                                   |       |                                 |                          |
| Developer Contributions - General                                 | -                             | -                 |             |             |             | -                            |                                   |       | -                               |                          |
| Domestic Waste Management   | 1,700                         | 5,076             |             |             |             | 6,776                        |                                   |       | 6,776                           | 5,645                    |
| Royalties   | (100)                         | 614               |             |             |             | 514                          |                                   |       | 514                             | 618                      |
| Specific Purpose Unexpended Grants                                |                               | 9,903             |             |             |             | 9,903                        |                                   |       | 9,903                           | 10,880                   |
| <b>Total Externally Restricted</b>                                | <b>1,600</b>                  | <b>15,593</b>     | -           | -           | -           | <b>17,193</b>                | -                                 |       | <b>17,193</b>                   | <b>17,143</b>            |
| (1) Funds that must be spent for a specific purpose               |                               |                   |             |             |             |                              |                                   |       |                                 |                          |
| <b>Internally Restricted <sup>(2)</sup></b>                       |                               |                   |             |             |             |                              |                                   |       |                                 |                          |
| Employee Leave Entitlements                                       | -                             | 1,076             |             |             |             | 1,076                        |                                   |       | 1,076                           | 1,076                    |
| Plant Purchase Reserve  | 299                           | 701               |             |             |             | 1,000                        |                                   |       | 1,000                           | 29                       |
| T-CORP Loan   | -                             | 4,150             |             |             |             | 4,150                        |                                   |       | 4,150                           | 28                       |
| General Projects Reserve  | -                             | 6,000             |             |             |             | 6,000                        |                                   |       | 6,000                           | 6,000                    |
| Commercial Waste Management                                       | 1,200                         | 4,444             |             |             |             | 5,644                        |                                   |       | 5,644                           | 5,181                    |
| Other   | -                             | 210               |             |             |             | 210                          |                                   |       | 210                             | 212                      |
| <b>Total Internally Restricted</b>                                | <b>1,499</b>                  | <b>16,581</b>     | -           | -           | -           | <b>18,080</b>                | -                                 |       | <b>18,080</b>                   | <b>12,526</b>            |
| (2) Funds that Council has earmarked for a specific purpose       |                               |                   |             |             |             |                              |                                   |       |                                 |                          |
| <b>Unrestricted (i.e. available after the above Restrictions)</b> | <b>14,007</b>                 | <b>(32,174)</b>   | -           | -           |             | <b>(18,167)</b>              |                                   | 1     | <b>(18,827)</b>                 | <b>(1,271)</b>           |
| <b>Total Cash &amp; Investments</b>                               | <b>17,106</b>                 | -                 |             |             |             | <b>17,106</b>                | <b>(660)</b>                      |       | <b>16,446</b>                   | <b>28,398</b>            |

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out

Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/10/24 to 31/12/24

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable  
Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/12/24

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: \$ 000's

|                                       |        |
|---------------------------------------|--------|
| Cash at Bank (as per bank statements) | 1,981  |
| Investments on Hand                   | 26,417 |

|                           |                     |
|---------------------------|---------------------|
| less: Unpresented Cheques | (Timing Difference) |
| add: Undeposited Funds    | (Timing Difference) |

|   |                     |
|---|---------------------|
| less: Identified Deposits (not yet accounted in Ledger) | (Require Actioning) |
| add: Identified Outflows (not yet accounted in Ledger)  | (Require Actioning) |

|  |                         |
|--|-------------------------|
| less: Unidentified Deposits (not yet actioned) | (Require Investigation) |
| add: Unidentified Outflows (not yet actioned)  | (Require Investigation) |

|                                       |        |
|---------------------------------------|--------|
| Reconciled Cash at Bank & Investments | 28,398 |
|---------------------------------------|--------|

|                                  |        |
|----------------------------------|--------|
| Balance as per Review Statement: | 28,398 |
|----------------------------------|--------|

Difference: (0)

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

|  |  |
|--|--|
|  |  |
|  |  |

Broken Hill City Council

## Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2024

| (\$000's) | Current Projection |           | Original<br>Budget<br>24/25 | Actuals<br>Prior Periods |       |
|-----------|--------------------|-----------|-----------------------------|--------------------------|-------|
|           | Amounts            | Indicator |                             | 23/24                    | 22/23 |
|           | 24/25              | 24/25     |                             |                          |       |

NSW Local Government Industry Key Performance Indicators (OLG):

### 1. Operating Performance

|  |        |       |       |        |       |
|--|--------|-------|-------|--------|-------|
| Operating Revenue (excl. Capital) - Operating Expenses   | 4      | 0.0 % | 0.0 % | 10.7 % | 1.5 % |
| Operating Revenue (excl. Capital Grants & Contributions) | 36,741 |       |       |        |       |

**Benchmark - Greater than 0%**

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

### 2. Own Source Operating Revenue

|   |        |        |        |        |        |
|---|--------|--------|--------|--------|--------|
| Operating Revenue (excl. ALL Grants & Contributions)  | 28,764 | 52.3 % | 76.3 % | 68.6 % | 64.6 % |
| Total Operating Revenue (incl. Capital Grants & Cont) | 55,006 |        |        |        |        |

**Benchmark - Greater than 60%**

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

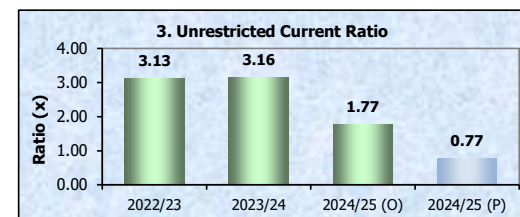
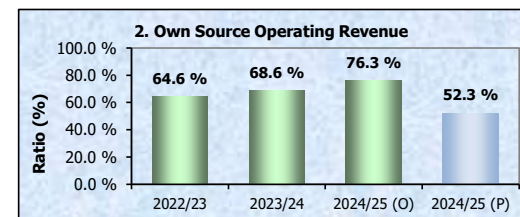
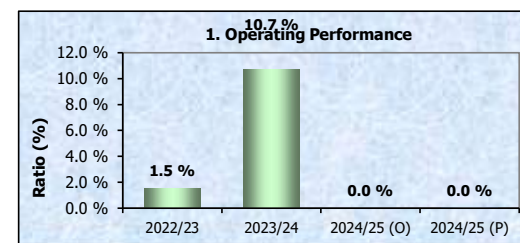
### 3. Unrestricted Current Ratio

|   |       |      |      |      |      |
|---|-------|------|------|------|------|
| Current Assets less all External Restrictions                 | 5,712 | 0.77 | 1.77 | 3.16 | 3.13 |
| Current Liabilities less current provisions as per Operations | 7,408 |      |      |      |      |

**Benchmark - Greater than 1.5**

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

## Quarterly Budget Review Statement for the period 01/10/24 to 31/12/24



Broken Hill City Council

## Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2024

| (\$000's) | Current Projection |           | Original<br>Budget<br>24/25 | Actuals<br>Prior Periods<br>23/24 22/23 |
|-----------|--------------------|-----------|-----------------------------|---|
|           | Amounts            | Indicator |                             |   |
|           | 24/25              | 24/25     |                             |   |

NSW Local Government Industry Key Performance Indicators (OLG):

### 4. Debt Service Cover Ratio

|  |       |      |      |      |      |
|--|-------|------|------|------|------|
| Operating Result before Interest & Dep. exp (EBITDA) | 7,506 | 4.01 | 3.71 | 4.70 | 3.87 |
| Principal Repayments + Borrowing Interest Costs      | 1,874 |      |      |      |      |

#### Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

### 5. Rates, Annual Charges, Interest & Extra Charges Outstanding

|   |        |        |       |        |        |
|---|--------|--------|-------|--------|--------|
| Rates, Annual & Extra Charges Outstanding | 3,099  | 14.1 % | 9.8 % | 11.2 % | 15.2 % |
| Rates, Annual & Extra Charges Collectible | 21,913 |        |       |        |        |

#### Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

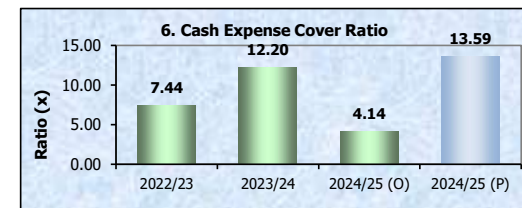
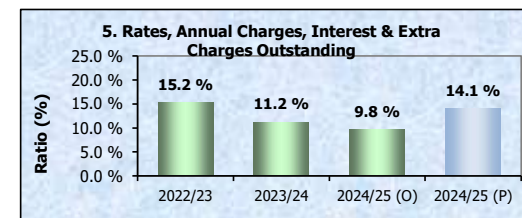
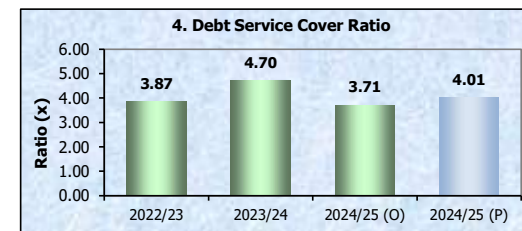
### 6. Cash Expense Cover Ratio

|   |        |       |      |       |      |
|---|--------|-------|------|-------|------|
| Current Year's Cash & Cash Equivalents (incl.Term Deposits) | 28,398 | 13.59 | 4.14 | 12.20 | 7.44 |
| Operating & financing activities Cash Flow payments         | 2,090  |       |      |       |      |

#### Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

## Quarterly Budget Review Statement for the period 01/10/24 to 31/12/24



Broken Hill City Council

## Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2024

| (\$000's) | Current Projection |           | Original<br>Budget<br>24/25 | Actuals       |       |
|-----------|--------------------|-----------|-----------------------------|---------------|-------|
|           | Amounts            | Indicator |                             | Prior Periods |       |
|           | 24/25              | 24/25     |                             | 23/24         | 22/23 |

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

### 7. Building and Infrastructure Renewals Ratio

|  |       |        |        |         |         |
|--|-------|--------|--------|---------|---------|
| Asset Renewals (Building, Infrastructure & Other Structures) | 6,591 | 96.8 % | 96.8 % | 144.8 % | 195.7 % |
| Depreciation, Amortisation & Impairment                      | 6,809 |        |        |         |         |

#### Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

### 8. Infrastructure Backlog Ratio

|   |         |       |       |       |       |
|---|---------|-------|-------|-------|-------|
| Estimated cost to bring Assets to a satisfactory condition                                      | 6,428   | 1.8 % | 2.1 % | 2.0 % | 4.4 % |
| Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets | 351,356 |       |       |       |       |

#### Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

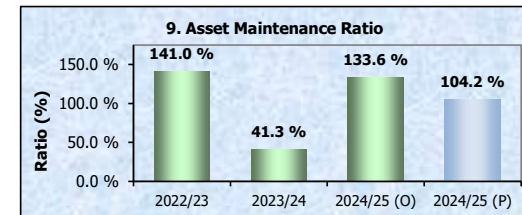
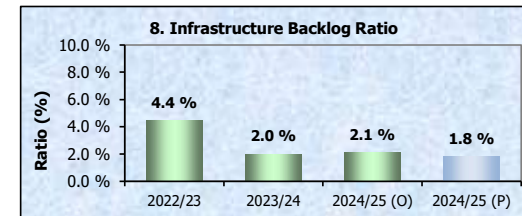
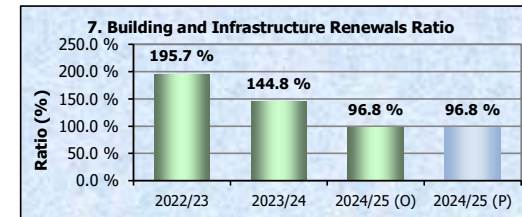
### 9. Asset Maintenance Ratio

|                            |       |         |      |        |         |
|----------------------------|-------|---------|------|--------|---------|
| Actual Asset Maintenance   | 8,012 | 104.2 % | 134% | 41.3 % | 141.0 % |
| Required Asset Maintenance | 7,687 |         |      |        |         |

#### Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.

## Quarterly Budget Review Statement for the period 01/10/24 to 31/12/24





Broken Hill City Council

## Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2024

| (\$000's) | Current Projection |           | Original<br>Budget<br>24/25 | Actuals<br>Prior Periods<br>23/24 22/23 |
|-----------|--------------------|-----------|-----------------------------|---|
|           | Amounts            | Indicator |                             |   |
|           | 24/25              | 24/25     |                             |   |

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

### 10. Cost to bring assets to agreed service level

|  |         |       |       |       |       |
|--|---------|-------|-------|-------|-------|
| Estimated cost to bring assets to an agreed service level set by Council | 6,428   | 1.3 % | 1.3 % | 1.3 % | 2.7 % |
| Gross replacement cost   | 485,736 |       |       |       |       |

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

### 11. Capital Expenditure Ratio

|                            |       |     |     |     |     |
|----------------------------|-------|-----|-----|-----|-----|
| Annual Capital Expenditure | 7,907 | 1.2 | 1.3 | 1.5 | 2.3 |
| Annual Depreciation        | 6,809 |     |     |     |     |

#### Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.

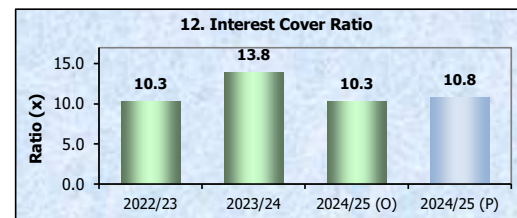
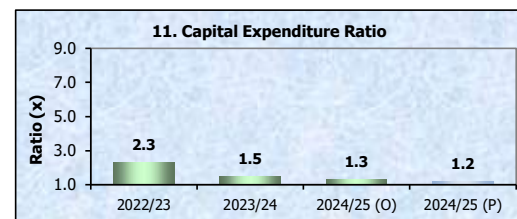
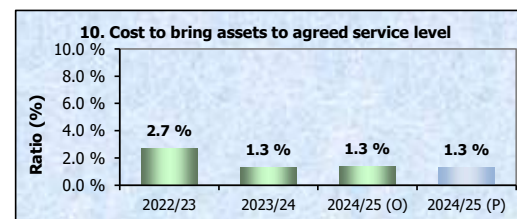
### 12. Interest Cover Ratio

|   |       |      |      |      |      |
|---|-------|------|------|------|------|
| Operating Results before Interest & Dep. exp (EBITDA) | 7,506 | 10.8 | 10.3 | 13.8 | 10.3 |
| Borrowing Interest Costs (from the income statement)  | 693   |      |      |      |      |

#### Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.

## Quarterly Budget Review Statement for the period 01/10/24 to 31/12/24



Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 December 2024

**Part A - Contracts Listing** - contracts entered into during the quarter

| Contractor                              | Contract detail & purpose   | Contract Value | Start Date | Duration of Contract | Budgeted (Y/N) | Notes |
|---|---|----------------|------------|----------------------|----------------|-------|
| Valuer General NSW                      | Land Valuation Services - Revaluation 2025                                    | 96,427         | 10/10/24   |                      | Y              |       |
| Outstanding Collections (Aust) Pty Ltd  | Sale of Land for Unpaid Rates Process FY2025                                  | 88,990         | 28/10/24   |                      | Y              |       |
| GTE 1 Pty Ltd                           | Thomas Street Road Reconstruction - Stage 1 including subgrade stabilisation. | 1,108,045      | 29/10/24   |                      | Y              |       |
| Landscape Construction Services Pty Ltd | Town Square Variation to supply and install a Shade Sail Structure            | 61,264         | 29/10/24   |                      | Y              |       |
| Action Event Services Pty Ltd           | 2024 New Years Eve Amusement Rides  | 56,838         | 19/11/24   |                      | Y              |       |
| Conex Group Pty Ltd                     | Argent Street Paving  | 98,799         | 21/11/24   |                      | Y              |       |
| Delta Conservation                      | Public Art Restoration and Preservation Project                               | 146,740        | 05/12/24   |                      | Y              |       |

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/24 to 31/12/24

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

| Expense       | YTD Expenditure<br>(Actual Dollars) | Budgeted<br>(Y/N) |
|---------------|-------------------------------------|-------------------|
| Consultancies | 96,674                              | Y                 |
| Legal Fees    | 175,766                             | Y                 |

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

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| LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO   |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
|--|--------|--------|-----------------|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| INCOME STATEMENT   |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
| \$ '000  | 2023   | 2024   | 2025            | 2025              | 2026     | 2027     | 2028     | 2029     | 2030     | 2031     | 2032     | 2033     | 2034     |
|  | Actual | Actual | Original Budget | Revised Budget Q2 | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast |
| Income from Continuing Operations  |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Revenue:   |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Rates & annual charges   | 19,678 | 21,002 | 21,814          | 21,814            | 22,359   | 22,918   | 23,491   | 24,079   | 24,681   | 25,298   | 25,930   | 26,578   | 27,243   |
| User charges & fees  | 4,454  | 5,183  | 4,795           | 4,795             | 5,263    | 5,395    | 5,530    | 5,668    | 5,810    | 5,955    | 6,104    | 6,256    | 6,413    |
| Interest & investment revenue  | 1,303  | 1,958  | 1,470           | 1,470             | 996      | 818      | 614      | 1,016    | 792      | 1,099    | 921      | 1,237    | 1,077    |
| Other revenues   | 4,873  | 1,389  | 685             | 685               | 709      | 727      | 745      | 763      | 783      | 802      | 822      | 843      | 864      |
| Grants & contributions for operating purposes  | 10,617 | 8,446  | 7,977           | 7,977             | 8,136    | 8,380    | 8,548    | 8,719    | 8,893    | 9,071    | 9,252    | 9,437    | 9,626    |
| Grants & contributions for capital purposes  | 3,134  | 5,604  | 17,865          | 18,265            | 4,000    | 4,120    | 4,202    | 4,286    | 4,372    | 4,460    | 4,549    | 4,640    | 4,733    |
| Other Income:  |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Net gains from disposal of assets  | -      | -      | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Net share of interests in joint ventures   | -      | -      | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| TOTAL INCOME FROM CONTINUING OPERATIONS  | 44,059 | 43,582 | 54,606          | 55,006            | 41,464   | 42,358   | 43,131   | 44,531   | 45,330   | 46,684   | 47,578   | 48,992   | 49,955   |
| Expenses from Continuing Operations  |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Employee benefits & costs  | 15,492 | 15,847 | 16,488          | 16,488            | 16,900   | 17,323   | 17,756   | 18,200   | 18,655   | 19,121   | 19,599   | 20,089   | 20,491   |
| Borrowing costs  | 842    | 812    | 693             | 693               | 629      | 567      | 509      | 466      | 420      | 378      | 344      | 309      | 272      |
| Materials & contracts  | 12,346 | 12,072 | 11,593          | 11,593            | 11,785   | 11,867   | 12,164   | 12,718   | 13,036   | 13,362   | 13,696   | 14,038   | 14,389   |
| Depreciation & amortisation  | 6,675  | 6,855  | 6,809           | 6,809             | 6,908    | 6,987    | 7,018    | 7,049    | 7,080    | 7,111    | 7,142    | 7,174    | 7,205    |
| Impairment   | -      | -      | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Other expenses   | 1,032  | 1,249  | 1,154           | 1,154             | 1,293    | 1,325    | 1,358    | 1,392    | 1,427    | 1,463    | 1,499    | 1,537    | 1,575    |
| Net losses from disposal of assets   | 395    | 136    | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Net share of interests in joint ventures   | -      | -      | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| TOTAL EXPENSES FROM CONTINUING OPERATIONS  | 36,782 | 36,971 | 36,737          | 36,737            | 37,514   | 38,069   | 38,805   | 39,824   | 40,617   | 41,434   | 42,280   | 43,146   | 43,933   |
| OPERATING RESULT FOR THE YEAR  | 7,277  | 6,611  | 17,869          | 18,269            | 3,949    | 4,289    | 4,326    | 4,707    | 4,713    | 5,250    | 5,298    | 5,845    | 6,022    |
| NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES                               |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
|  | 4,143  | 1,007  | 4               | 4                 | (51)     | 169      | 123      | 420      | 341      | 790      | 749      | 1,206    | 1,290    |
| NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
|  | 4,143  | 1,007  | 4               | 4                 | (51)     | 169      | 123      | 420      | 341      | 790      | 749      | 1,206    | 1,290    |
| Assumptions  |        |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Rate Peg   | 2.30%  | 3.70%  | 4.50%           | 4.50%             | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    |
| General Index  | 2.50%  | 7.80%  | 4.10%           | 3.50%             | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    |
| Employee Cost Index  | 4.00%  | 3.25%  | 3.25%           | 3.25%             | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.00%    |
| Grant Index  | 2.00%  | 2.00%  | 2.00%           | 2.00%             | 2.00%    | 3.00%    | 2.00%    | 2.00%    | 2.00%    | 2.00%    | 2.00%    | 2.00%    | 2.00%    |
| Investment Interest rate   | 1.50%  | 5.00%  | 5.00%           | 5.00%             | 3.00%    | 3.00%    | 3.00%    | 3.50%    | 3.50%    | 3.50%    | 3.50%    | 3.50%    | 3.50%    |
| Overdue rates interest rate  | 6.00%  | 9.00%  | 9.00%           | 8.00%             | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    |
| Efficiency gain on Materials & Contracts   | -2.00% | -2.00% | -2.00%          | -2.00%            | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    | 0.00%    |

| LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
|--|----------------|----------------|-----------------|-------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| STATEMENT OF FINANCIAL POSITION                          |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| \$ '000  | 2023           | 2024           | 2025            | 2025              | 2026           | 2027           | 2028           | 2029           | 2030           | 2031           | 2032           | 2033           | 2034           |
|  | Actual         | Actual         | Original Budget | Revised Budget Q2 | Forecast       | Forecast       | Forecast       | Forecast       | Forecast       | Forecast       | Forecast       | Forecast       | Forecast       |
| <b>Assets</b>  |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| <b>Current Assets:</b>                                   |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| Cash & cash equivalents                                  | 15,399         | 17,056         | 6,279           | 353               | 9,347          | 2,510          | 11,272         | 4,844          | 13,565         | 8,431          | 17,433         | 12,807         | 21,947         |
| Investments  | 22,328         | 16,093         | 10,328          | 16,093            | 16,093         | 16,093         | 16,093         | 16,093         | 16,093         | 16,093         | 16,093         | 16,093         | 16,093         |
| Receivables  | 3,911          | 5,540          | 5,242           | 5,355             | 5,355          | 5,406          | 5,601          | 5,690          | 5,722          | 5,827          | 5,658          | 5,517          | 5,559          |
| Inventories  | 134            | 90             | 139             | 94                | 97             | 99             | 102            | 104            | 107            | 110            | 112            | 115            | 118            |
| Other  | 1,068          | 382            | 1,112           | 398               | 412            | 422            | 432            | 443            | 454            | 466            | 477            | 489            | 501            |
| Non-current assets classified as 'held for sale'         | -              | -              | -               | -                 | 608            | -              | -              | -              | -              | -              | -              | -              | -              |
| <b>TOTAL CURRENT ASSETS</b>                              | <b>42,840</b>  | <b>39,161</b>  | <b>23,101</b>   | <b>22,293</b>     | <b>31,912</b>  | <b>24,530</b>  | <b>33,500</b>  | <b>27,175</b>  | <b>35,941</b>  | <b>30,926</b>  | <b>39,773</b>  | <b>35,022</b>  | <b>44,219</b>  |
| <b>Non-Current Assets:</b>                               |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| Investments  | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Receivables  | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Inventories  | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Infrastructure, property, plant & equipment              | 332,915        | 353,467        | 344,851         | 380,755           | 366,338        | 367,037        | 367,739        | 368,443        | 369,152        | 369,863        | 370,577        | 371,294        | 372,015        |
| Investments accounted for using the equity method        | 866            | 803            | 931             | 866               | 803            | 803            | 803            | 803            | 803            | 803            | 803            | 803            | 803            |
| Investment property                                      | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Intangible assets  | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| <b>TOTAL NON-CURRENT ASSETS</b>                          | <b>333,781</b> | <b>354,270</b> | <b>345,782</b>  | <b>381,621</b>    | <b>367,141</b> | <b>367,840</b> | <b>368,542</b> | <b>369,246</b> | <b>369,955</b> | <b>370,666</b> | <b>371,380</b> | <b>372,097</b> | <b>372,818</b> |
| <b>TOTAL ASSETS</b>                                      | <b>376,621</b> | <b>393,431</b> | <b>368,883</b>  | <b>403,914</b>    | <b>399,053</b> | <b>392,370</b> | <b>402,042</b> | <b>396,421</b> | <b>405,896</b> | <b>401,592</b> | <b>411,153</b> | <b>407,120</b> | <b>417,037</b> |
| <b>Liabilities</b>                                       |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| <b>Current Liabilities:</b>                              |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| Payables   | 4,683          | 4,678          | 5,143           | 4,914             | 4,914          | 4,999          | 5,062          | 5,153          | 5,250          | 5,339          | 5,343          | 5,023          | 5,081          |
| Income Received in Advance                               | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Contract Liabilities                                     | 10,264         | 7,670          | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Borrowings   | 1,803          | 1,859          | 2,452           | 2,467             | 2,452          | 2,451          | 2,151          | 2,084          | 2,084          | 1,281          | 1,015          | 1,015          | 1,015          |
| Provisions   | 4,768          | 5,121          | 4,576           | 4,813             | 4,813          | 4,810          | 4,826          | 4,852          | 4,917          | 5,001          | 5,031          | 5,010          | 4,899          |
| <b>TOTAL CURRENT LIABILITIES</b>                         | <b>21,518</b>  | <b>19,328</b>  | <b>12,171</b>   | <b>12,194</b>     | <b>12,179</b>  | <b>12,260</b>  | <b>12,039</b>  | <b>12,089</b>  | <b>12,251</b>  | <b>11,622</b>  | <b>11,389</b>  | <b>11,048</b>  | <b>10,995</b>  |
| <b>Non-Current Liabilities:</b>                          |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| Payables   | -              | -              | -               | -                 | -              | -              | -              | -              | -              | -              | -              | -              | -              |
| Borrowings   | 17,875         | 16,016         | 17,687          | 15,813            | 13,883         | 11,895         | 10,134         | 8,411          | 6,657          | 5,647          | 4,870          | 4,058          | 3,210          |
| Provisions   | 9,980          | 10,139         | 14,252          | 12,312            | 12,312         | 12,794         | 13,230         | 13,558         | 13,706         | 13,656         | 13,442         | 13,359         | 13,072         |
| <b>TOTAL NON-CURRENT LIABILITIES</b>                     | <b>27,855</b>  | <b>26,155</b>  | <b>31,939</b>   | <b>28,125</b>     | <b>26,195</b>  | <b>24,689</b>  | <b>23,365</b>  | <b>21,969</b>  | <b>20,363</b>  | <b>19,303</b>  | <b>18,312</b>  | <b>17,418</b>  | <b>16,282</b>  |
| <b>TOTAL LIABILITIES</b>                                 | <b>49,373</b>  | <b>45,483</b>  | <b>44,110</b>   | <b>40,320</b>     | <b>38,375</b>  | <b>36,949</b>  | <b>35,404</b>  | <b>34,058</b>  | <b>32,614</b>  | <b>30,925</b>  | <b>29,701</b>  | <b>28,466</b>  | <b>27,276</b>  |
| <b>NET ASSETS</b>  | <b>327,248</b> | <b>347,948</b> | <b>324,773</b>  | <b>363,594</b>    | <b>360,678</b> | <b>355,421</b> | <b>366,638</b> | <b>362,363</b> | <b>373,282</b> | <b>370,667</b> | <b>381,452</b> | <b>378,654</b> | <b>389,760</b> |
| <b>Equity</b>  |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| Retained earnings  | 120,987        | 127,598        | 118,512         | 157,333           | 140,328        | 135,071        | 146,288        | 142,013        | 152,932        | 150,317        | 161,102        | 158,304        | 169,410        |
| Revaluation reserves                                     | 206,261        | 220,350        | 206,261         | 206,261           | 220,350        | 220,350        | 220,350        | 220,350        | 220,350        | 220,350        | 220,350        | 220,350        | 220,350        |
| <b>Council equity interest</b>                           | <b>327,248</b> | <b>347,948</b> | <b>324,773</b>  | <b>363,594</b>    | <b>360,678</b> | <b>355,421</b> | <b>366,638</b> | <b>362,363</b> | <b>373,282</b> | <b>370,667</b> | <b>381,452</b> | <b>378,654</b> | <b>389,760</b> |
| <b>Non-controlling interest</b>                          | <b>-</b>       | <b>-</b>       | <b>-</b>        | <b>-</b>          | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>-</b>       |
| <b>TOTAL EQUITY</b>                                      | <b>327,248</b> | <b>347,948</b> | <b>324,773</b>  | <b>363,594</b>    | <b>360,678</b> | <b>355,421</b> | <b>366,638</b> | <b>362,363</b> | <b>373,282</b> | <b>370,667</b> | <b>381,452</b> | <b>378,654</b> | <b>389,760</b> |
| <b>Assumptions</b>                                       |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| General index  | 2.50%          | 7.80%          | 4.10%           | 4.10%             | 3.50%          | 2.50%          | 2.50%          | 2.50%          | 2.50%          | 2.50%          | 2.50%          | 2.50%          | 2.50%          |
| No impact from revaluation of assets                     |                |                |                 |                   |                |                |                |                |                |                |                |                |                |
| No restricted cash                                       |                |                |                 |                   |                |                |                |                |                |                |                |                |                |

| LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
|--|-------------------------|----------|-----------------|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
| \$ '000  | STATEMENT OF CASH FLOWS |          |                 |                   |          |          |          |          |          |          |          |          |          |
|  | 2023                    | 2024     | 2025            | 2025              | 2026     | 2027     | 2028     | 2029     | 2030     | 2031     | 2032     | 2033     | 2034     |
|  | Actual                  | Actual   | Original Budget | Revised Budget Q2 | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast |
| Cash Flows from Operating Activities                     |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Receipts:  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Rates & annual charges                                   | 20,453                  | 20,641   | 21,160          | 21,160            | 21,689   | 22,231   | 22,787   | 23,356   | 23,940   | 24,539   | 25,152   | 25,781   | 26,426   |
| User charges & fees                                      | 4,201                   | 5,292    | 4,652           | 4,652             | 5,105    | 5,233    | 5,364    | 5,498    | 5,635    | 5,776    | 5,921    | 6,069    | 6,220    |
| Investment & interest revenue received                   | 874                     | 1,502    | 1,942           | 1,942             | 1,707    | 1,324    | 611      | 1,012    | 789      | 1,095    | 917      | 1,234    | 1,073    |
| Grants & contributions                                   | 21,987                  | 10,829   | 25,842          | 19,903            | 14,511   | 12,500   | 12,750   | 13,005   | 13,265   | 13,531   | 13,801   | 14,077   | 14,359   |
| Bonds, deposits & retention amounts received             | 339                     | 4        | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Other  | 7,457                   | 2,509    | 664             | 664               | 688      | 705      | 723      | 741      | 759      | 778      | 798      | 817      | 838      |
| Payments:  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Employee benefits & costs                                | (15,226)                | (15,696) | (15,994)        | (15,994)          | (16,393) | (16,803) | (17,223) | (17,654) | (18,095) | (18,548) | (19,011) | (19,487) | (19,876) |
| Materials & contracts                                    | (14,386)                | (11,980) | (11,245)        | (11,245)          | (11,431) | (11,511) | (11,799) | (12,336) | (12,645) | (12,961) | (13,285) | (13,617) | (13,957) |
| Borrowing costs  | (677)                   | (650)    | (693)           | (693)             | (629)    | (567)    | (509)    | (466)    | (420)    | (378)    | (344)    | (309)    | (272)    |
| Bonds, deposits & retention amounts refunded             | -                       | -        | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Other  | (890)                   | (2,674)  | (1,120)         | (1,120)           | (1,254)  | (1,285)  | (1,317)  | (1,350)  | (1,384)  | (1,419)  | (1,454)  | (1,491)  | (1,528)  |
| NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES      | 24,132                  | 9,777    | 25,208          | 19,269            | 13,993   | 11,827   | 11,387   | 11,807   | 11,844   | 12,413   | 12,495   | 13,074   | 13,283   |
| Cash Flows from Investing Activities                     |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Receipts:  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Sale of investment securities                            | 6,000                   | 27,010   | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Sale of infrastructure, property, plant & equipment      | 123                     | 446      | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Deferred debtors receipts                                | -                       | -        | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Other investing activity receipts                        | -                       | -        | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Payments:  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Purchase of investment securities                        | (19,510)                | (20,500) | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Purchase of infrastructure, property, plant & equipment  | (9,966)                 | (13,273) | (18,745)        | (34,097)          | (19,779) | (7,686)  | (7,720)  | (7,754)  | (7,788)  | (7,822)  | (7,857)  | (7,891)  | (7,926)  |
| Deferred debtors & advances made                         | -                       | -        | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES      | (23,353)                | (6,317)  | (18,745)        | (34,097)          | (19,779) | (7,686)  | (7,720)  | (7,754)  | (7,788)  | (7,822)  | (7,857)  | (7,891)  | (7,926)  |
| Cash Flows from Financing Activities                     |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Receipts:  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Proceeds from borrowings & advances                      | 1,141                   | -        | -               | -                 | -        | -        | -        | -        | -        | -        | -        | -        | -        |
| Payments:  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Repayment of borrowings & advances                       | (1,686)                 | (1,803)  | (1,874)         | (1,874)           | (1,924)  | (1,984)  | (1,742)  | (1,719)  | (1,763)  | (1,004)  | (771)    | (806)    | (843)    |
| NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES      | (545)                   | (1,803)  | (1,874)         | (1,874)           | (1,924)  | (1,984)  | (1,742)  | (1,719)  | (1,763)  | (1,004)  | (771)    | (806)    | (843)    |
| NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS       | 234                     | 1,657    | 4,588           | (16,703)          | (7,709)  | 2,157    | 1,925    | 2,334    | 2,293    | 3,587    | 3,867    | 4,376    | 4,514    |
| plus: CASH & CASH EQUIVALENTS - beginning of year        | 15,165                  | 15,399   | 1,691           | 17,056            | 17,056   | 353      | 9,347    | 2,510    | 11,272   | 4,844    | 13,565   | 8,431    | 17,433   |
| CASH & CASH EQUIVALENTS - end of year                    | 15,399                  | 17,056   | 6,279           | 353               | 9,347    | 2,510    | 11,272   | 4,844    | 13,565   | 8,431    | 17,433   | 12,807   | 21,947   |
| Additional Information                                   |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| plus: Investments on hand - end of year                  | 22,328                  | 16,093   | 10,328          | 16,093            | 16,093   | 16,093   | 16,093   | 16,093   | 16,093   | 16,093   | 16,093   | 16,093   | 16,093   |
| TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year | 37,727                  | 33,149   | 16,607          | 16,446            | 25,440   | 18,603   | 27,365   | 20,937   | 29,658   | 24,524   | 33,526   | 28,900   | 38,040   |
| Assumptions  |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |
| Rates & charges recovery rate                            | 97.00%                  | 97.00%   | 97.00%          | 97.00%            | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   |
| Debtor recovery rate                                     | 97.00%                  | 97.00%   | 97.00%          | 97.00%            | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   | 97.00%   |
| General Index  | 2.50%                   | 7.80%    | 4.10%           | 4.10%             | 3.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    | 2.50%    |
| Investment Interest rate                                 | 1.50%                   | 5.00%    | 5.00%           | 5.00%             | 5.00%    | 5.00%    | 3.00%    | 3.50%    | 3.50%    | 3.50%    | 3.50%    | 3.50%    | 3.50%    |
| Overdue rates interest rate                              | 6.00%                   | 9.00%    | 9.00%           | 9.00%             | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    | 8.00%    |
| No restricted cash                                       |                         |          |                 |                   |          |          |          |          |          |          |          |          |          |

| LONG TERM FINANCIAL PLAN - 2025-2034 - BALANCED SCENARIO   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
|--|------------------|--------|-----------------|-------------------|----------|----------|----------|----------|----------|----------|----------|----------|----------|
|  | FINANCIAL RATIOS |        |                 |                   |          |          |          |          |          |          |          |          |          |
|  | 2023             | 2024   | 2025            | 2025              | 2026     | 2027     | 2028     | 2029     | 2030     | 2031     | 2032     | 2033     | 2034     |
|  | Actual           | Actual | Original Budget | Revised Budget Q2 | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast | Forecast |
| Operating Ratio  |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i>   | 10.12%           | 2.65%  | 0.01%           | 0.01%             | -0.14%   | 0.44%    | 0.32%    | 1.04%    | 0.83%    | 1.87%    | 1.74%    | 2.72%    | 2.85%    |
| <i>Benchmark - Greater than 0%</i><br><i>(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>  |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Cash Expense Cover Ratio   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i>   | 12.91            | 13.57  | 9.18            | 6.75              | 10.18    | 7.32     | 10.50    | 7.78     | 10.75    | 8.67     | 11.56    | 9.72     | 12.52    |
| <i>Benchmark - Greater than 3.0 months</i><br><i>(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12</i>   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Current Ratio  |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i> | 1.99             | 2.03   | 1.90            | 1.83              | 2.62     | 2.00     | 2.78     | 2.25     | 2.93     | 2.66     | 3.49     | 3.17     | 4.02     |
| <i>Benchmark - Greater than 1.5</i><br><i>current assets / current liabilities</i>   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Unrestricted Current Ratio   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.</i>  | 5.59             | 30.09  | 2.31            | 2.14              | 3.10     | 2.27     | 3.32     | 2.60     | 2.63     | 2.33     | 3.18     | 2.76     | 3.61     |
| <i>Benchmark - Greater than 1.5</i><br><i>current assets less all external activities/ current liabilities, less specific purpose liabilities</i>  |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Own Source Operating Revenue   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i>             | 68.79%           | 67.76% | 52.68%          | 52.29%            | 70.73%   | 70.49%   | 70.44%   | 70.80%   | 70.74%   | 71.02%   | 70.99%   | 71.27%   | 71.26%   |
| <i>Benchmark - Greater than 60%</i><br><i>rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)</i>   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Debt Service Cover Ratio   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i>  | 4.77             | 3.37   | 2.92            | 2.92              | 2.93     | 3.03     | 3.40     | 3.63     | 3.59     | 5.99     | 7.38     | 7.79     | 7.86     |
| <i>Benchmark - Greater than 2.0</i><br><i>operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs</i>   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Interest Cover Ratio   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i>  | 13.85            | 10.68  | 10.83           | 10.83             | 11.91    | 13.62    | 15.02    | 17.03    | 18.68    | 21.90    | 23.95    | 28.12    | 32.18    |
| <i>Benchmark - Greater than 4.0</i><br><i>operating result before interest and depreciation (EBITDA) / interest expense</i>  |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| Capital Expenditure Ratio  |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |
| <i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i>   | 1.49             | 1.94   | 2.75            | 5.01              | 2.86     | 1.10     | 1.10     | 1.10     | 1.10     | 1.10     | 1.10     | 1.10     | 1.10     |
| <i>Benchmark - Greater than 1.1</i><br><i>annual capital expenditure / annual depreciation</i>   |                  |        |                 |                   |          |          |          |          |          |          |          |          |          |

## FINANCE AND GOVERNANCE COMMITTEE

February 7, 2025

**ITEM 4****BROKEN HILL CITY COUNCIL REPORT NO. 27/25****SUBJECT:** **INVESTMENT REPORT FOR JANUARY 2025** **D25/5837****Recommendation**

1. That Broken Hill City Council Report No. 27/25 dated February 7, 2025, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 January 2025, Council's Investment Portfolio had a current market valuation of \$27,539,457 or principal value (face value) of \$27,281,982 and was compliant with policy and legislative requirements as per the below table.

**Report:**

Council's investments as at 31 January 2025 are detailed in Attachment 1.

| Portfolio Summary                       |   |                       |
|---|---|-----------------------|
| Portfolio Performance vs. RBA Cash Rate | ✓ | Compliant with policy |
| Investment Policy Compliance            |   |                       |
| Legislative Requirements                | ✓ | Compliant with policy |
| Portfolio Credit Rating Limit           | ✓ | Compliant with policy |
| Institutional Exposure Limits           | ✓ | Compliant with policy |
| Term to Maturity Limits                 | ✓ | Compliant with policy |

**Market Review****Global issues:**

- Globally, interest rate news remains mostly good with the trend still down, albeit it is becoming a more gradual. The US Federal Reserve stayed on hold at 4.25-4.5% as expected but is cautious and in no hurry to cut further. The Fed Chairman, Powell, stated that he wants to see more progress on inflation or weaker jobs before cutting rates further and is in wait and see mode in relation to new US government policies.
- Meanwhile, the European Central Bank (ECB), Swedish central bank and the Bank of Canada (BoC) cut rates by another 0.25%. The ECB took its deposit rate to 2.75% and is



likely to cut to 2% by year end. The Swedish central bank cut to 2.25% and signalled a pause. The BoC cut to 3% and is likely to cut two more times this year.

- US December quarter GDP rose by a softer than expected 2.3% annualised, but private demand remained strong at 3.2% annualised driven by very strong consumer spending.
- Eurozone December quarter GDP was flat for the quarter and up just 0.9% year over year, with strength in Spain but falls in Germany and France. Unemployment was 6.3% in December up from 6.2%. Economic confidence rose in January along with business conditions surveys suggesting some improvement this quarter, but both remain soft. Ongoing weak economic conditions support the case for further ECB rate cuts.
- Share markets in the US (+2.8%), Europe (+6.5%) and Australia (4.4%) kicked off 2025 strongly. There were some jitters along the way, especially in the US where Nvidia, the share market darling for much of 2024, suddenly looked vulnerable to cheaper Chinese alternatives. This, combined with escalating tariff threats coming from the new US administration, took its toll on what could have been an even better month. Australian shares, led by the Consumer Discretionary and Financial sectors, hit a record high on the back of expectations of a February rate cut.

### **Domestic issues**

- December quarter inflation data confirmed that disinflation is on track. Helped by energy rebates and other “cost of living” measures CPI inflation slowed to 2.4% from 2.8% year over year. The trimmed mean, which strips out volatile items and government subsidies to give a guide to underlying inflation, slowed to 3.2%, down from 3.5% year over year.
- Lower price pressures are evident in a broad range of items including food, dwelling costs, rents and insurance. Goods price inflation fell to its lowest since 2016 and while services inflation is still too high it is cooling. Now only 34% of CPI basket items have inflation above 3% annualised.
- Both headline and underlying inflation in Australia are now around levels in comparable countries, some of which have cut interest rates below those in Australia.

### **Interest rates**

- There was no RBA meeting in January, but some economists are predicting that the fall in December quarter inflation data likely clears the way for a February RBA rate cut.
- After its December meeting, the RBA noted that: “*if the future flow of data continues to evolve in line with or weaker than [RBA] expectations...it would in due course be appropriate to begin relaxing the degree of monetary policy tightness.*” With trimmed mean inflation coming in materially below the RBA’s expectations and the breadth of high price rises falling sharply implying a downwards adjustment to RBA inflation forecasts, it is possible that the RBA will start easing in February.
- The market is being more cautious, pricing in a first rate cut of 25 basis points in March and another 50 basis points worth of cuts by September 2025:
- Term deposit rates across the 1 to 24 month range dropped an average of 13 basis points over the month, mostly after the release of the inflation data at the end of the month. Rates in the 3-5 year range held steady after having fallen in December:

### **Investment Portfolio Commentary**

Council’s investment portfolio returned 5.78%pa (0.48% actual) for the month on a marked-to-market basis versus the bank bill index benchmark’s 4.59%pa (0.38% actual) return. Over the past 12 months, the investment portfolio has returned 4.83% versus the bank bill index benchmark’s 4.48%.

The NSW TCorp Medium Term Growth Fund recorded a strong return for the month, +1.07% actual, reflecting the gains made in the major share markets during the month. The

drop in market interest rates, following the quarterly inflation data release at the end of the month, boosted marked to market performance on bonds in the fund contributing further to the strong performance.

During January, Council had maturities of \$2.5m between two deposits with original terms of 4 and 9 months that had been yielding an average of 5.03%pa. No new investments were made during the month.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

### ***Council's Portfolio by Source of Funds – January 2025***

As at 31 January 2025, Council's Investment Portfolio had a current market valuation of \$27,539,457 or principal value (face value) of \$27,281,982 and was compliant with policy and legislative requirements as per the table above.

|                         | Source of Funds                           | Principal Amount    |
|-------------------------|---|---------------------|
| <b>GENERAL<br/>Fund</b> | Operating Capital & Internal Restrictions | \$11,528,789        |
|                         | Royalties Reserve                         | \$615,281           |
|                         | Domestic Waste Management Reserve         | \$4,839,095         |
|                         | Grants                                    | \$10,298,817        |
|                         | <b>TOTAL PORTFOLIO</b>                    | <b>\$27,281,982</b> |

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005*- and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Community Engagement:**

Nil

### **Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.5 Support the organisation to operate within its legal framework

### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2021*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. [↓](#) Investment Report For January 2025

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

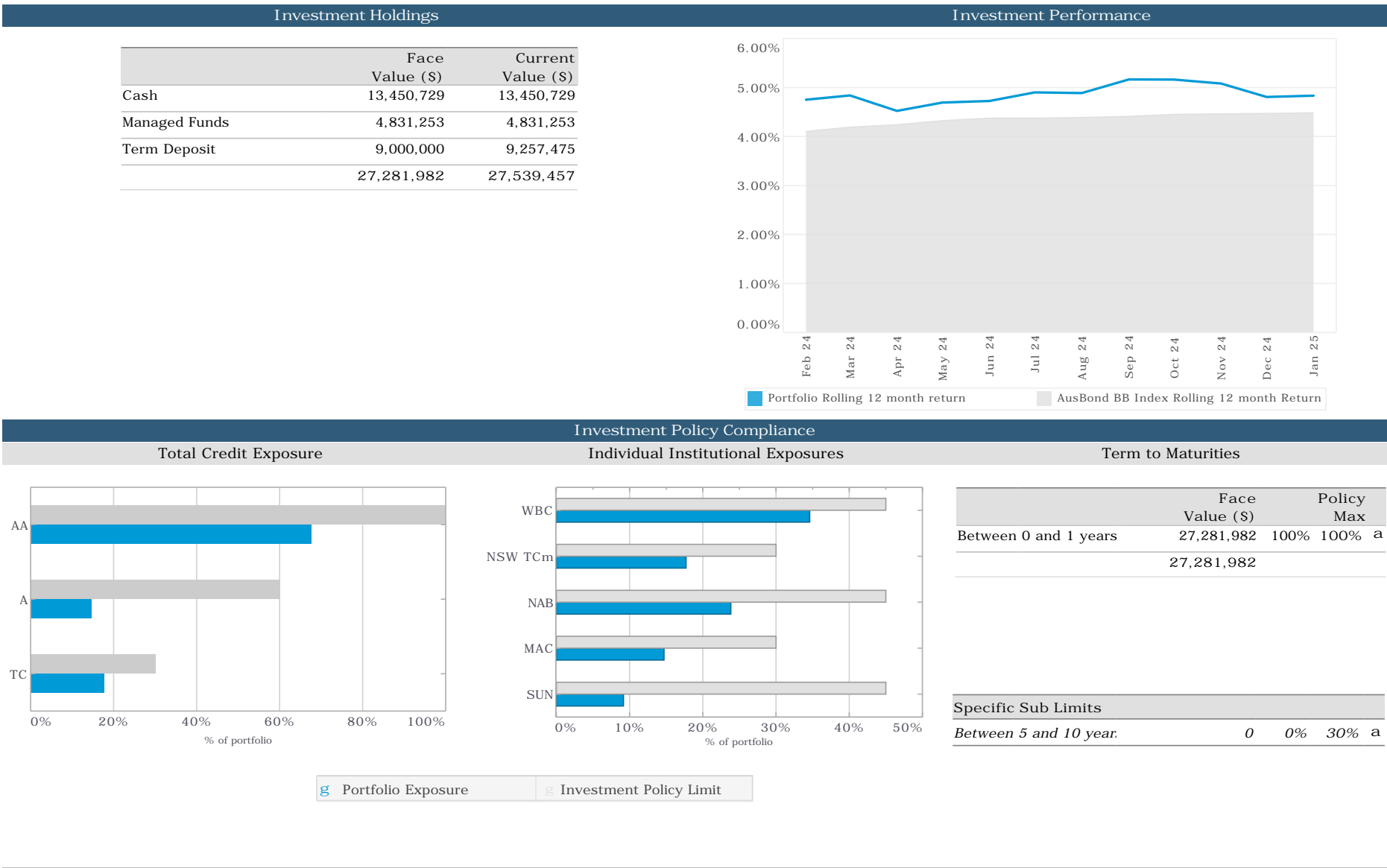


Investment Summary Report  
January 2025



Broken Hill City Council

Executive Summary - January 2025



BROKEN HILL CITY COUNCIL  
Investment Holdings Report - January 2025



Cash Accounts

| Face Value (\$) | Current Rate (%) | Institution    | Credit Rating | Current Value (\$) | Deal No. | Reference   |
|-----------------|------------------|----------------|---------------|--------------------|----------|-------------|
| 3,271,699.80    | 0.0000%          | Westpac Group  | AA-           | 3,271,699.80       | 473409   | Cheque      |
| 4,011,224.12    | 4.4002%          | Macquarie Bank | A+            | 4,011,224.12       | 540354   | Accelerator |
| 6,167,804.59    | 5.3000%          | Westpac Group  | AA-           | 6,167,804.59       | 535442   | 90d Notice  |
| 13,450,728.51   | 3.7425%          |                |               | 13,450,728.51      |          |             |

Managed Funds

| Face Value (\$) | Monthly Return (%) | Institution     | Credit Rating | Funds Name              | Current Value (\$) | Deal No. | Reference |
|-----------------|--------------------|-----------------|---------------|-------------------------|--------------------|----------|-----------|
| 4,831,253.42    | 1.0654%            | NSW T-Corp (MT) | TCm           | Medium Term Growth Fund | 4,831,253.42       | 536441   |           |
| 4,831,253.42    | 1.0654%            |                 |               |                         | 4,831,253.42       |          |           |

Term Deposits

| Maturity Date | Face Value (\$) | Current Rate (%) | Institution             | Credit Rating | Purchase Price (\$) | Purchase Date | Current Value (\$) | Deal No. | Accrued Interest (\$) | Next Interest Date | Reference |
|---------------|-----------------|------------------|-------------------------|---------------|---------------------|---------------|--------------------|----------|-----------------------|--------------------|-----------|
| 4-Feb-25      | 500,000.00      | 5.3300%          | Suncorp Bank            | AA-           | 500,000.00          | 25-Jun-24     | 516,136.03         | 545205   | 16,136.03             | At Maturity        |           |
| 11-Feb-25     | 500,000.00      | 5.3700%          | National Australia Bank | AA-           | 500,000.00          | 9-Jul-24      | 515,227.26         | 545237   | 15,227.26             | At Maturity        |           |
| 18-Feb-25     | 500,000.00      | 5.3700%          | National Australia Bank | AA-           | 500,000.00          | 9-Jul-24      | 515,227.26         | 545238   | 15,227.26             | At Maturity        |           |
| 25-Feb-25     | 500,000.00      | 5.1000%          | National Australia Bank | AA-           | 500,000.00          | 23-Apr-24     | 519,841.10         | 545034   | 19,841.10             | At Maturity        |           |
| 25-Feb-25     | 1,000,000.00    | 5.0800%          | Suncorp Bank            | AA-           | 1,000,000.00        | 28-Aug-24     | 1,021,850.96       | 545406   | 21,850.96             | At Maturity        |           |
| 5-Mar-25      | 1,000,000.00    | 5.1600%          | Suncorp Bank            | AA-           | 1,000,000.00        | 6-Mar-24      | 1,046,934.79       | 544918   | 46,934.79             | At Maturity        |           |
| 11-Mar-25     | 2,000,000.00    | 5.0000%          | National Australia Bank | AA-           | 2,000,000.00        | 26-Nov-24     | 2,018,356.16       | 545649   | 18,356.16             | At Maturity        |           |
| 18-Mar-25     | 500,000.00      | 5.0500%          | National Australia Bank | AA-           | 500,000.00          | 20-Mar-24     | 521,998.63         | 544952   | 21,998.63             | At Maturity        |           |
| 25-Mar-25     | 500,000.00      | 5.4000%          | National Australia Bank | AA-           | 500,000.00          | 9-Jul-24      | 515,312.33         | 545239   | 15,312.33             | At Maturity        |           |
| 8-Apr-25      | 500,000.00      | 5.2400%          | National Australia Bank | AA-           | 500,000.00          | 14-May-24     | 518,878.36         | 545086   | 18,878.36             | At Maturity        |           |
| 22-Apr-25     | 500,000.00      | 5.4000%          | National Australia Bank | AA-           | 500,000.00          | 1-Jul-24      | 515,904.11         | 545221   | 15,904.11             | At Maturity        |           |
| 29-Apr-25     | 1,000,000.00    | 5.4000%          | National Australia Bank | AA-           | 1,000,000.00        | 1-Jul-24      | 1,031,808.22       | 545222   | 31,808.22             | At Maturity        |           |
|               | 9,000,000.00    | 5.1967%          |                         |               | 9,000,000.00        |               | 9,257,475.21       |          | 257,475.21            |                    |           |



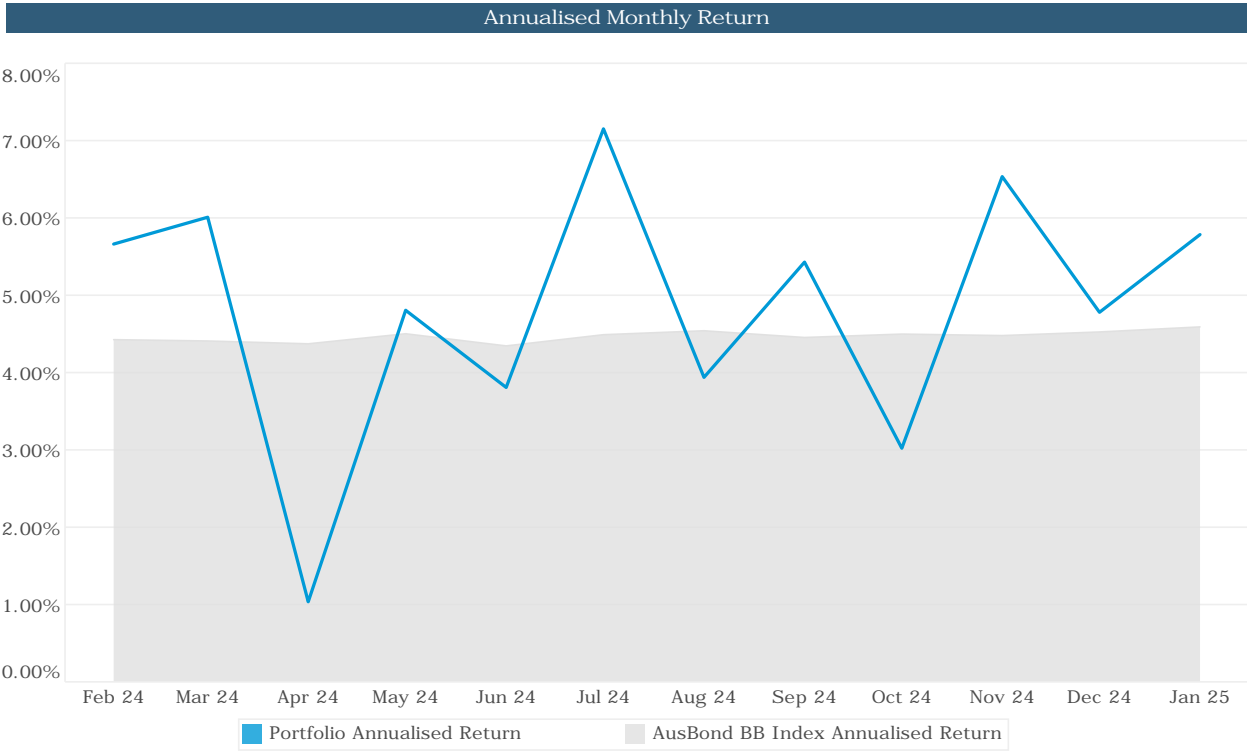
BROKEN HILL CITY COUNCIL  
Accrued Interest Report - January 2025



| Investment                         | Deal No. | Comments | Face Value (\$) | Settlement Date | Maturity Date | Interest Received (\$) | Days | Interest Accrued (\$) | Yield (% pa) |
|------------------------------------|----------|----------|-----------------|-----------------|---------------|------------------------|------|-----------------------|--------------|
| <u>Cash</u>                        |          |          |                 |                 |               |                        |      |                       |              |
| Macquarie Bank                     | 540354   |          |                 |                 |               | 14,934.87              | 0    | 14,934.87             | 4.40%        |
| Westpac Group                      | 473409   |          |                 |                 |               | 0.00                   | 0    | 0.00                  | 0.00%        |
| Westpac Group                      | 535442   |          |                 |                 |               | 27,639.15              | 0    | 27,639.15             | 5.30%        |
|                                    |          |          |                 |                 |               | 42,574.02              |      | 42,574.02             | 3.74%        |
| <u>Managed Funds</u>               |          |          |                 |                 |               |                        |      |                       |              |
| NSW T-Corp Medium Term Growth Fund | 536441   |          |                 |                 | 2-Jun-25      | 0.00                   | 0    | 50,930.78             | 13.29%       |
|                                    |          |          |                 |                 |               | 0.00                   |      | 50,930.78             | 13.29%       |
| <u>Term Deposits</u>               |          |          |                 |                 |               |                        |      |                       |              |
| National Australia Bank            | 544998   |          | 1,500,000.00    | 9-Apr-24        | 14-Jan-25     | 58,109.59              | 13   | 2,697.95              | 5.05%        |
| National Australia Bank            | 545509   |          | 1,000,000.00    | 24-Sep-24       | 28-Jan-25     | 17,260.27              | 27   | 3,698.63              | 5.00%        |
| Suncorp Bank                       | 545205   |          | 500,000.00      | 25-Jun-24       | 4-Feb-25      | 0.00                   | 31   | 2,263.43              | 5.33%        |
| National Australia Bank            | 545237   |          | 500,000.00      | 9-Jul-24        | 11-Feb-25     | 0.00                   | 31   | 2,280.41              | 5.37%        |
| National Australia Bank            | 545238   |          | 500,000.00      | 9-Jul-24        | 18-Feb-25     | 0.00                   | 31   | 2,280.41              | 5.37%        |
| National Australia Bank            | 545034   |          | 500,000.00      | 23-Apr-24       | 25-Feb-25     | 0.00                   | 31   | 2,165.76              | 5.10%        |
| Suncorp Bank                       | 545406   |          | 1,000,000.00    | 28-Aug-24       | 25-Feb-25     | 0.00                   | 31   | 4,314.52              | 5.08%        |
| Suncorp Bank                       | 544918   |          | 1,000,000.00    | 6-Mar-24        | 5-Mar-25      | 0.00                   | 31   | 4,382.46              | 5.16%        |
| National Australia Bank            | 545649   |          | 2,000,000.00    | 26-Nov-24       | 11-Mar-25     | 0.00                   | 31   | 8,493.15              | 5.00%        |
| National Australia Bank            | 544952   |          | 500,000.00      | 20-Mar-24       | 18-Mar-25     | 0.00                   | 31   | 2,144.52              | 5.05%        |
| National Australia Bank            | 545239   |          | 500,000.00      | 9-Jul-24        | 25-Mar-25     | 0.00                   | 31   | 2,293.15              | 5.40%        |
| National Australia Bank            | 545086   |          | 500,000.00      | 14-May-24       | 8-Apr-25      | 0.00                   | 31   | 2,225.21              | 5.24%        |
| National Australia Bank            | 545221   |          | 500,000.00      | 1-Jul-24        | 22-Apr-25     | 0.00                   | 31   | 2,293.15              | 5.40%        |
| National Australia Bank            | 545222   |          | 1,000,000.00    | 1-Jul-24        | 29-Apr-25     | 0.00                   | 31   | 4,586.30              | 5.40%        |
|                                    |          |          |                 |                 |               | 75,369.86              |      | 46,119.05             | 5.17%        |
| <u>Grand Totals</u>                |          |          |                 |                 |               | <u>117,943.88</u>      |      | <u>139,623.85</u>     | <u>5.78%</u> |

BROKEN HILL CITY COUNCIL

Investment Performance Report - January 2025

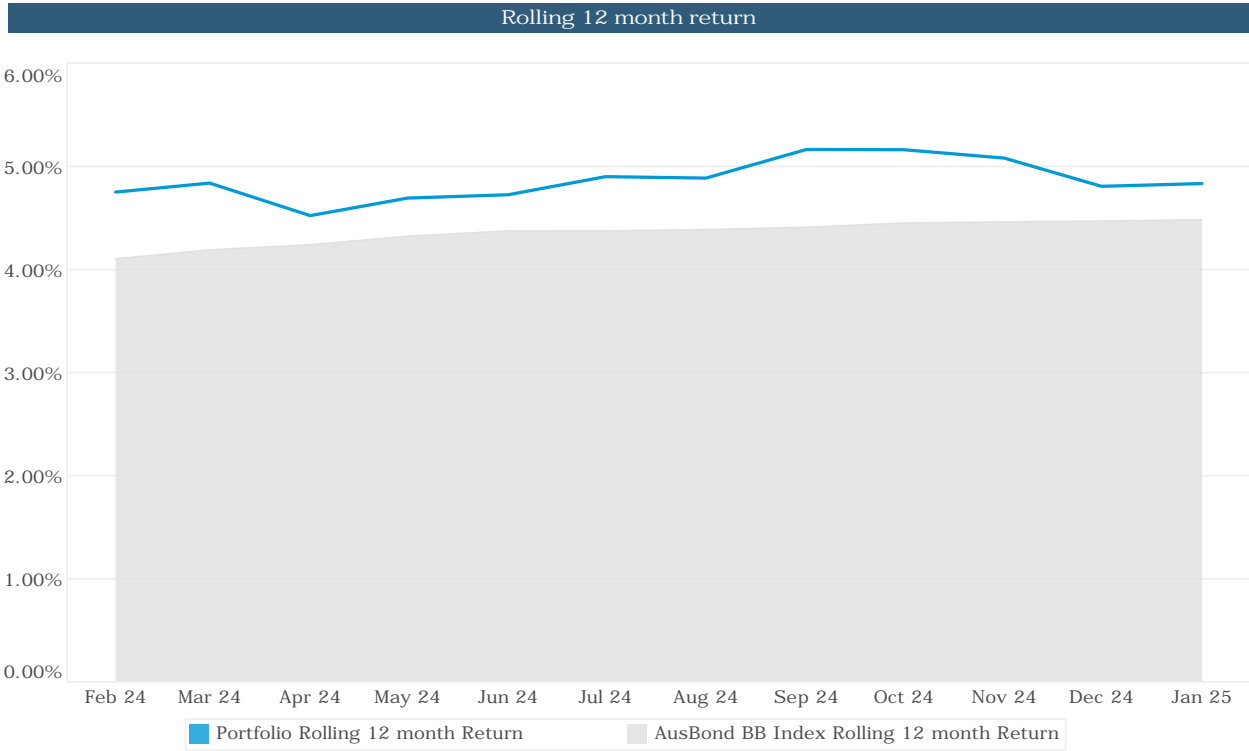


| Historical Performance Summary (% pa) |           |                     |                |
|---------------------------------------|-----------|---------------------|----------------|
|                                       | Portfolio | Annualised BB Index | Outperformance |
| Jan 2025                              | 5.78%     | 4.59%               | 1.19%          |
| Last 3 months                         | 5.69%     | 4.53%               | 1.16%          |
| Last 6 months                         | 4.90%     | 4.51%               | 0.39%          |
| Financial Year to Date                | 5.22%     | 4.51%               | 0.71%          |
| Last 12 months                        | 4.83%     | 4.48%               | 0.35%          |



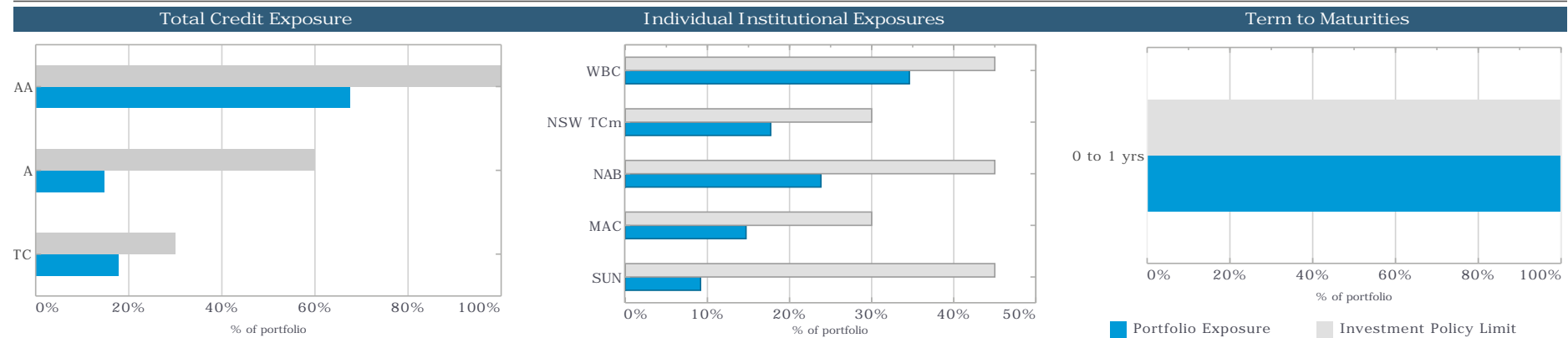


BROKEN HILL CITY COUNCIL  
Investment Performance Report - January 2025



| Historical Performance Summary (% actual) |           |                     |                |
|---|-----------|---------------------|----------------|
|   | Portfolio | Annualised BB Index | Outperformance |
| Jan 2025                                  | 0.48%     | 0.38%               | 0.10%          |
| Last 3 months                             | 1.40%     | 1.12%               | 0.28%          |
| Last 6 months                             | 2.44%     | 2.25%               | 0.19%          |
| Financial Year to Date                    | 3.04%     | 2.63%               | 0.41%          |
| Last 12 months                            | 4.83%     | 4.48%               | 0.35%          |

# BROKEN HILL CITY COUNCIL Investment Policy Compliance Report - January 2025



| Credit Rating Group | Face Value (\$) | Policy Max |
|---------------------|-----------------|------------|
| AA                  | 18,439,504      | 100% a     |
| A                   | 4,011,224       | 60% a      |
| TC                  | 4,831,253       | 30% a      |
|                     | 27,281,982      |            |

| Institution                   | % of portfolio | Investment Policy Limit |
|-------------------------------|----------------|-------------------------|
| Westpac Group (AA-)           | 35%            | 45% a                   |
| NSW T-Corp (TCm)              | 18%            | 30% a                   |
| National Australia Bank (AA-) | 24%            | 45% a                   |
| Macquarie Bank (A+)           | 15%            | 30% a                   |
| Suncorp Bank (AA-)            | 9%             | 45% a                   |

|                       | Face Value (\$) | Policy Max |
|-----------------------|-----------------|------------|
| Between 0 and 1 years | 27,281,982      | 100% a     |
|                       | 27,281,982      |            |

## Specific Sub Limits

| Specific Sub Limits    |   |    |       |
|------------------------|---|----|-------|
| Between 5 and 10 years | 0 | 0% | 30% a |

| Credit Rating | Current Longest Maturity (years) | Policy Max |
|---------------|----------------------------------|------------|
| AA+, AA, AA-  | 0.24                             | 5.00 a     |
| A+, A, A-     | 0.00                             | 3.00 a     |

a = compliant  
r = non-compliant



BROKEN HILL CITY COUNCIL

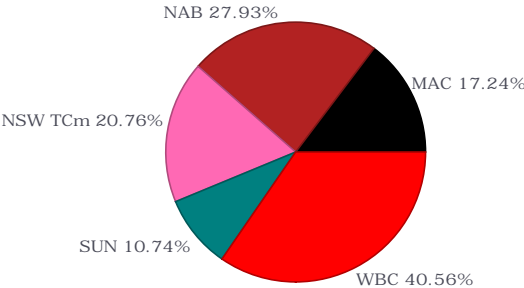
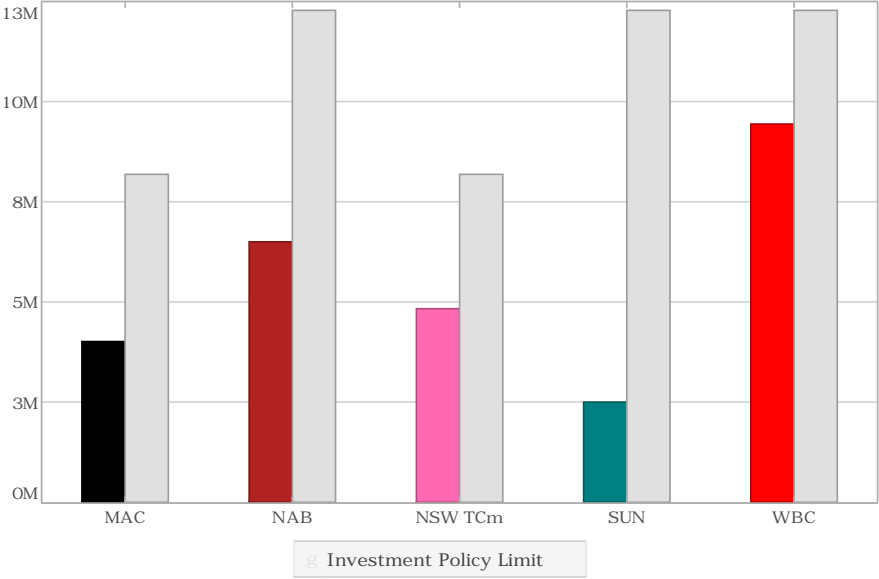
Individual Institutional Exposures Report - January 2025



Individual Institutional Exposures

Individual Institutional Exposure Charts

|                               | Current Exposures |     | Policy Limit |     | Capacity  |
|-------------------------------|-------------------|-----|--------------|-----|-----------|
| Macquarie Bank (A+)           | 4,011,224         | 15% | 8,184,595    | 30% | 4,173,371 |
| National Australia Bank (AA-) | 6,500,000         | 24% | 12,276,892   | 45% | 5,776,892 |
| NSW T-Corp (TCm)              | 4,831,253         | 18% | 8,184,595    | 30% | 3,353,342 |
| Suncorp Bank (AA-)            | 2,500,000         | 9%  | 12,276,892   | 45% | 9,776,892 |
| Westpac Group (AA-)           | 9,439,504         | 35% | 12,276,892   | 45% | 2,837,388 |
|                               | 27,281,982        |     |              |     |           |



# BROKEN HILL CITY COUNCIL

## Cashflows Report - January 2025



### Actual Cashflows for January 2025

| Date      | Deal No. | Cashflow Counterparty   | Asset Type   | Cashflow Description             | Amount              |
|-----------|----------|-------------------------|--------------|----------------------------------|---------------------|
| 14-Jan-25 | 544998   | National Australia Bank | Term Deposit | Maturity: Face Value             | 1,500,000.00        |
|           |          | National Australia Bank | Term Deposit | Maturity: Interest Received/Paid | 58,109.59           |
|           |          |                         |              | <u>Deal Total</u>                | <u>1,558,109.59</u> |
|           |          |                         |              | Day Total                        | 1,558,109.59        |
| 28-Jan-25 | 545509   | National Australia Bank | Term Deposit | Maturity: Face Value             | 1,000,000.00        |
|           |          | National Australia Bank | Term Deposit | Maturity: Interest Received/Paid | 17,260.27           |
|           |          |                         |              | <u>Deal Total</u>                | <u>1,017,260.27</u> |
|           |          |                         |              | Day Total                        | 1,017,260.27        |
|           |          |                         |              | <u>Total for Month</u>           | <u>2,575,369.86</u> |

### Forecast Cashflows for February 2025

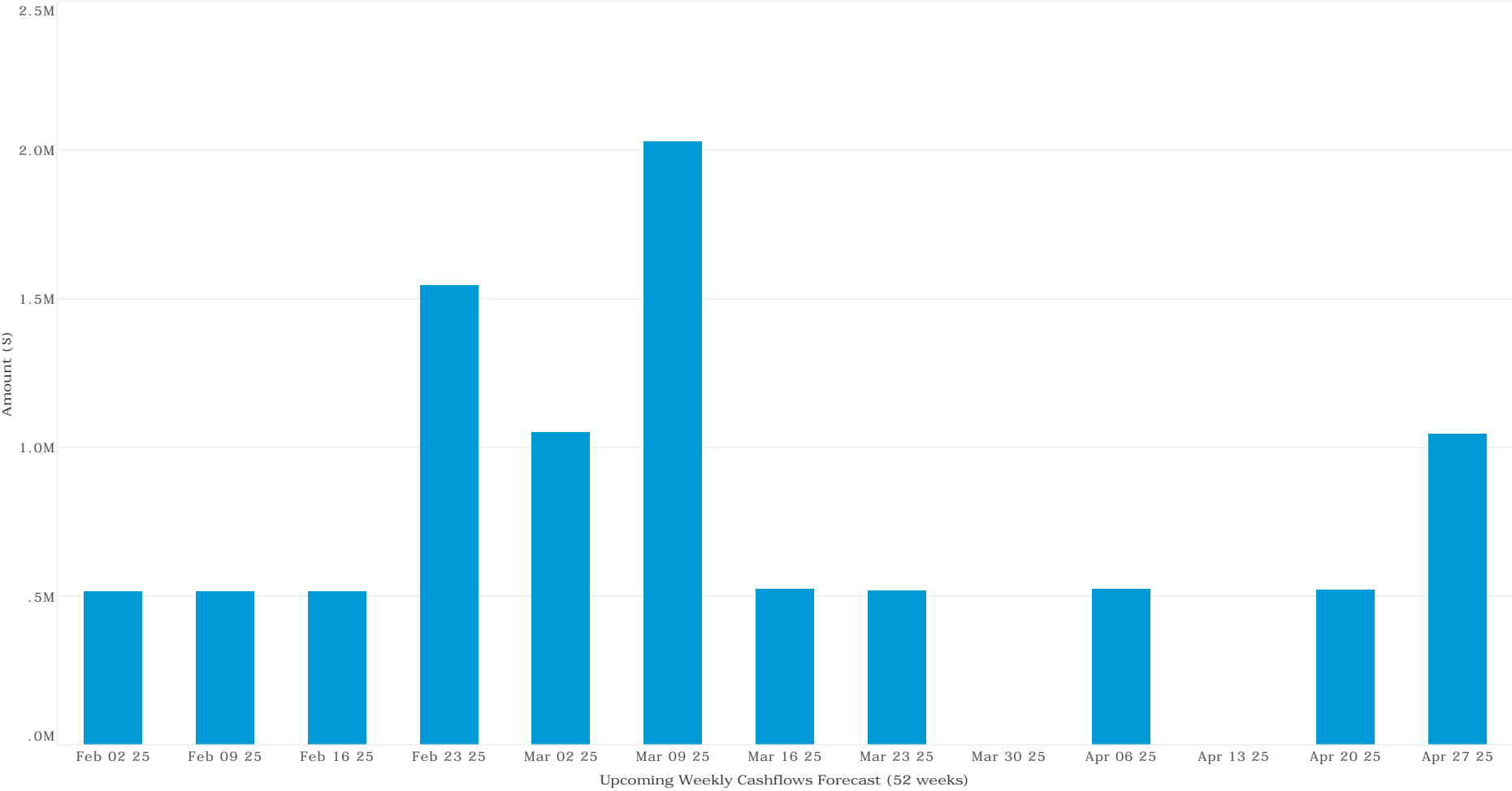
| Date      | Deal No. | Cashflow Counterparty   | Asset Type   | Cashflow Description             | Amount            |
|-----------|----------|-------------------------|--------------|----------------------------------|-------------------|
| 4-Feb-25  | 545205   | Suncorp Bank            | Term Deposit | Maturity: Face Value             | 500,000.00        |
|           |          | Suncorp Bank            | Term Deposit | Maturity: Interest Received/Paid | 16,355.07         |
|           |          |                         |              | <u>Deal Total</u>                | <u>516,355.07</u> |
|           |          |                         |              | Day Total                        | 516,355.07        |
| 11-Feb-25 | 545237   | National Australia Bank | Term Deposit | Maturity: Face Value             | 500,000.00        |
|           |          | National Australia Bank | Term Deposit | Maturity: Interest Received/Paid | 15,962.88         |
|           |          |                         |              | <u>Deal Total</u>                | <u>515,962.88</u> |
|           |          |                         |              | Day Total                        | 515,962.88        |
| 18-Feb-25 | 545238   | National Australia Bank | Term Deposit | Maturity: Face Value             | 500,000.00        |
|           |          | National Australia Bank | Term Deposit | Maturity: Interest Received/Paid | 16,477.81         |
|           |          |                         |              | <u>Deal Total</u>                | <u>516,477.81</u> |
|           |          |                         |              | Day Total                        | 516,477.81        |
| 25-Feb-25 | 545034   | National Australia Bank | Term Deposit | Maturity: Face Value             | 500,000.00        |
|           |          | National Australia Bank | Term Deposit | Maturity: Interest Received/Paid | 21,517.81         |
|           |          |                         |              |                                  |                   |

BROKEN HILL CITY COUNCIL  
Cashflows Report - January 2025

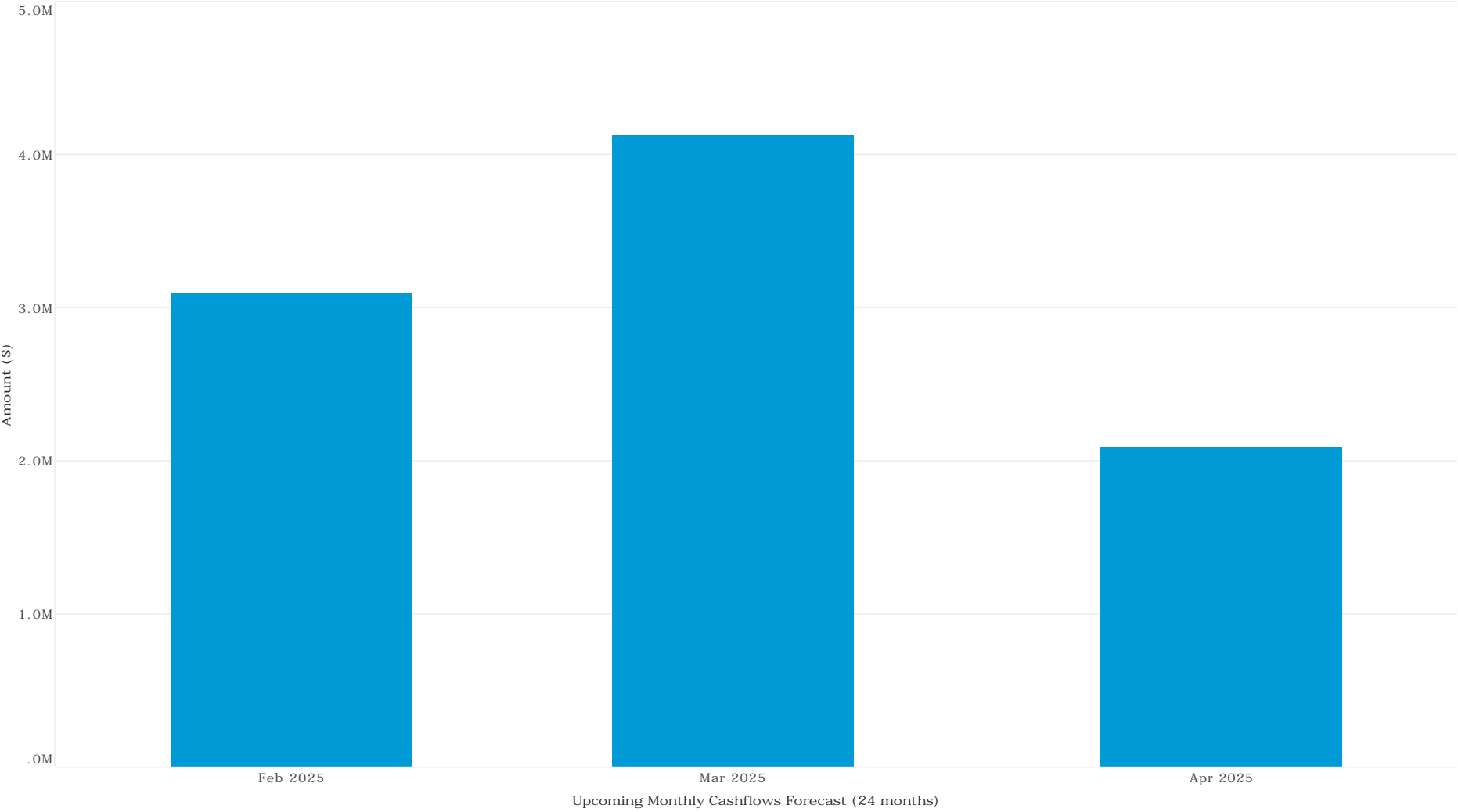


| Date      | Deal No. | Cashflow Counterparty | Asset Type   | Cashflow Description             | Amount              |
|-----------|----------|-----------------------|--------------|----------------------------------|---------------------|
|           |          |                       |              | <u>Deal Total</u>                | <u>521,517.81</u>   |
| 25-Feb-25 | 545406   | Suncorp Bank          | Term Deposit | Maturity: Face Value             | 1,000,000.00        |
|           |          | Suncorp Bank          | Term Deposit | Maturity: Interest Received/Paid | 25,191.23           |
|           |          |                       |              | <u>Deal Total</u>                | <u>1,025,191.23</u> |
|           |          |                       |              | Day Total                        | 1,546,709.04        |
|           |          |                       |              | <u>Total for Month</u>           | <u>3,095,504.79</u> |
|           |          |                       |              |                                  |                     |

BROKEN HILL CITY COUNCIL  
Cashflows Report - January 2025



BROKEN HILL CITY COUNCIL  
Cashflows Report - January 2025



## FINANCE AND GOVERNANCE COMMITTEE

February 10, 2025

**ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 28/25

SUBJECT: NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMITTEES D25/5944

**Recommendation**

1. That Broken Hill City Council Report No. 28/25 dated February 10, 2025, be received.
2. That Council review and consider the nomination of Nathan Fell for appointment as community representative on the Memorial Oval Community Committee.
3. That Council review and consider the nomination of Judith Parr for appointment as a community representative on the Ageing Well Advisory Committee
4. That Council review and consider the nomination of Nathan Fell for appointment as community representative on the Youth Advisory Community Committee
5. That the community representatives be advised of their appointment.
6. That Council notes that the current round of advertising closes on 21 February 2025 and a further report will be presented to the March Council Meeting with further nominations received.

**Executive Summary:**

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.



Council adopted Asset and Advisory Committee Frameworks and Constitutions at its Ordinary Meeting held 30 October 2024, Minute number 47674 as the governance structure by which each Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

### Report:

As per Council's adopted Asset and Advisory Committee Framework (adopted 30 October 2024, Min No 47674) which states that:

*Committees are to be appointed every four (4) years, within six (6) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).*

Council is currently calling for nominations for community representatives on its Section 355 Committees, the current round of advertising will close on 21 February 2025.

A report will be presented to the March 2025 Council Meeting to progressively appoint representatives to the Section 355 Committees and further advertising will be undertaken as required to fill all community representative positions.

As at the time of writing this report, 3 nominations have been received for consideration. Each of the received nominations have been reviewed by Council's Corporate Services Governance team and are deemed to meet the criteria for volunteer applications, as per Council's Volunteer Management Framework.

The following table summarises the number of community representatives required on each Committee; the number of community representatives currently appointed to the Committee, nominations received and the nominees. It also includes, for reference, the Council delegate/s on each Committee.

| Name of Committee                 | Committee Structure and Membership   | Community Representatives            | Further Nominations Received | Council Delegate/s on each Committee                           |
|-----------------------------------|--|--------------------------------------|------------------------------|--|
| Memorial Oval Community Committee | Minimum membership required four (4), ideal membership twelve (12)<br>At least one (1) Councillor representative<br>Allowance for at least one (1) representative per user group<br>Reasonable number of community representatives reflecting the size and operations of the facility (to be approved by Council). | 2<br>Tanya Martyn<br>Christopher May | 1<br>Nathan Fell             | Councillor Gallagher   |
| Ageing Well Advisory Committee    | Minimum membership required four (4), ideal membership eighteen (18)<br>At least three (3) Councillor representatives<br>At least three (3) Community Representatives who either are a   | 2<br>Julua Hamel                     | 1<br>Judith Parr             | Councillor Gallagher<br>Councillor Jewitt<br>Councillor Algate |

|                           |  |   |                  |  |
|---------------------------|--|---|------------------|--|
|                           | <p>person of senior years or who care for a person in their senior years</p> <p>At least two (2) community representatives from the First Nations community who either are a person of senior years or who care for a person in their senior years.</p> <p>Representative from each of the following organisations</p> <p>Southern Cross Care</p> <p>NSW Health</p> <p>Maari Ma</p> <p>RFDS Wellbeing Centre</p> <p>YMCA</p> <p>Pensioners Association</p> <p>Life Without Barriers</p> <p>LiveBetter Community Services</p> <p>Australian Unity Home Care Service</p> <p>UnitingCare Community Care- Far West Miraga</p>                |   |                  |  |
| Youth Advisory Committee  | <p>Minimum membership required four (4), ideal membership fourteen (14)</p> <p>At least three (3) Councillor representatives</p> <p>At least five (5) Community Representatives whom are either a person between 18-24 years or the carer of a person aged 12-18 years</p> <p>At least two (2) community representatives from the First Nations community whom are either a person between 18-24 years or the carer of a person aged 12-18 years.</p> <p>Representative from each of the following organisations</p> <p>Headspace</p> <p>NSW Health</p> <p>Maari Ma</p> <p>YMCA</p> <p>PCYC</p> <p>Education (secondary or tertiary)</p> | 0 | 1<br>Nathan Fell | <p>Councillor Jewitt</p> <p>Councillor Chandler</p> <p>Councillor Turley</p> |
| <b>total nominations:</b> |  |   | <b>3</b>         |  |

### Alma Oval Community Committee

As per Council's resolution at its Ordinary Meeting held 30 October 2024 to re-establish the Alma Oval Community Committee, subject to meeting committee management requirements, Council sent correspondence to the Oval's regular users inviting membership nomination. Council will collect nominations for the Alma Oval Community Committee and will present a separate report to Council for consideration of re-establishing the Committee

once a sufficient number of nominations are received. No further nominations were received this month, Council's Corporate Support Officer will make further contact with the regular user groups to investigate their interest in nominating for the committee. A further report will be presented to the March 2025 Finance and Governance Committee Meeting with any further nominations received or further recommendations on the Committee's status.

It should be noted that letters of appreciation have been sent to the outgoing community representatives on all Section 355 Committees as per Council's resolution at the 30 October 2024 Council Meeting. These letters also encouraged the community representatives to renominate for the new term.

This report is presented to Council to consider the nominations received to date and accordingly appoint community representative to the various Section 355 Committees.

### Community Engagement:

Council is currently advertising for nominations for community representatives on its Section 355 Committees. Ongoing advertising will be carried out until a sufficient number of nominations are received for each committee.

### Strategic Direction:

|                |       |   |
|----------------|-------|---|
| Key Direction: | 4     | Our Leadership  |
| Objective:     | 4.1   | Openness and transparency in decision making            |
| Strategy:      | 4.1.5 | Support the organisation to operate its legal framework |

### Relevant Legislation:

Section 355 of the *Local Government Act 1993*

Council's adopted S355 Asset and Advisory Committee Framework and Constitutions.

### Financial Implications:

There are no additional financial implications, outside the operational budget for the associated committees.

### Attachments

1. Section 355 Nomination Form - Memorial Oval Community Committee - Nathan  
[↓](#) Fell\_Redacted
2. Section 355 Nomination Form - Youth Advisory Committee - Nathan  
[↓](#) Fell\_Redacted
3. Section 355 Nomination Form - Ageing Well Advisory Committee - Judith  
[↓](#) Parr\_Redacted

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

# Section 355 Committee Nomination Form

**BROKEN HILL**  
CITY COUNCIL

Submitted on 10 January 2025, 2:17PM  
Receipt number S355CNF-64  
Related form version 7

## Personal Details

First Name: Nathan

Last Name: Fell

Contact Number:

Email Address:

Full Address (Including Street, Suburb, State, Postcode):

## Emergency Contact:

Emergency Contact Name:

Emergency Contact Phone Number:

## Committee Details

Name of Committee: Memorial Oval Community Committee

## Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills: Critical thinking, leadership, management

Experience: Nil

Special Interests: Optimisation and efficiency improvement of processes I'm involved with

Why are you interested in becoming a Section 355 Volunteer? To help my local community wherever possible

## Additional Information

Do you have any health or fitness limitations that may limit  
your availability to perform certain types of activities?

---

If yes, please explain

---

Are you on any medication or under any course of treatment  
that may limit your ability to perform certain types of  
activities?



---

If yes, please explain

---

Do you hold a current Drivers licence?

Yes

---

## Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

---

## Signature

Name of signatory: Nathan Fell



# Section 355 Committee Nomination Form



Submitted on 10 January 2025, 2:12PM  
Receipt number S355CNF-61  
Related form version 7

## Personal Details

First Name: Nathan  
Last Name: Fell  
Contact Number: [REDACTED]  
Email Address: [REDACTED]  
Full Address (Including Street, Suburb, State, Postcode): [REDACTED]

## Emergency Contact:

Emergency Contact Name: [REDACTED]  
Emergency Contact Phone Number: [REDACTED]

## Committee Details

Name of Committee: Youth Advisory Committee

## Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills: Critical thinking, leadership, management  
Experience: Nil  
Special Interests: Optimisation and efficiency improvement of processes I'm involved with  
Why are you interested in becoming a Section 355 Volunteer? To help my local community wherever possible

## Additional Information

Do you have any health or fitness limitations that may limit your availability to perform certain types of activities? [REDACTED]

---

If yes, please explain

---

Are you on any medication or under any course of treatment  
that may limit your ability to perform certain types of  
activities?



---

If yes, please explain

---

Do you hold a current Drivers licence?

Yes

---

## Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

---

## Signature

Name of signatory: Nathan Fell



[Link to signature](#)

# Section 355 Committee Nomination Form

**BROKEN HILL**  
CITY COUNCIL

Submitted on 4 February 2025, 9:24PM  
Receipt number S355CNF-67  
Related form version 7

## Personal Details

First Name: Judith

Last Name: Parr

Contact Number:

Email Address:

Full Address (Including Street, Suburb, State, Postcode):

## Emergency Contact:

Emergency Contact Name:

Emergency Contact Phone Number:

## Committee Details

Name of Committee: Ageing Well Advisory Committee

## Volunteer Expression of Interest: Skills, Experience and Special Interests

Skills: Broad range of communication skills, networking skills, knowledge of local issues.

Experience: Many years experience working in the community care sector.

Special Interests: Working alongside services during this period of great change within the aged care arena.

Why are you interested in becoming a Section 355 Volunteer? Previous involvement on this committee and current employment working with Broken Hill's ageing community.

## Additional Information



Do you have any health or fitness limitations that may limit  
your availability to perform certain types of activities?



If yes, please explain

Are you on any medication or under any course of treatment  
that may limit your ability to perform certain types of  
activities?



If yes, please explain

Do you hold a current Drivers licence?

Yes

## Declaration/Sign Off

I agree to abide by Council's Section 355 Asset/Advisory Committee Manual and associated constitution/terms of reference, Model Code of Conduct Policy, Volunteer Management Framework, policies, procedures and directives from Council Officers and to act only within the scope of my delegation as a Council Volunteer

I agree to attend Council's Section 355 induction training as soon as practical and subsequent refresher training annually

I understand that I am volunteering my services to Council and will not receive remuneration for my services, and that I will inform Council when I no longer wish to be considered for further volunteering activities.

I agree to inform Council of any hazards and risk to health and safety in the Council workplace, safety incidents, near misses or injuries sustained whilst undertaking volunteering activities.

I agree to contact the designated Council employee to seek approval to vary the nature of work specified in this application, or if I experience any problems with the work I am undertaking, I will notify the designated Council employee before taking any undue action.

I agree to undertake a National Police Check in accordance with Council's Volunteer Management Framework/Policy. Note: At Council's Cost

I agree that I may require confirmation from my General Practitioner (GP) that I have no limitations to carry out the required tasks. Note: At Council's cost, where applicable.

I confirm that all information I have submitted as part of my volunteer nomination is correct and accurate to the best of my knowledge.

## Signature

Name of signatory: J Parr



[Link to signature](#)

## FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 29/25 - DATED JANUARY 10, 2025 - CORRESPONDENCE REPORT - QUARANTINE OF FUNDS FOR COBALT BLUE HOLDINGS LTD TRANSITION TO CRITICAL MINERALS BATTERY RECYCLING PROJECT (D25/1393)..... 355
2. BROKEN HILL CITY COUNCIL REPORT NO. 30/25 - DATED FEBRUARY 12, 2025 - CORRESPONDENCE REPORT - REGIONAL EXPRESS AIRLINES (D25/6473) ..... 360
3. BROKEN HILL CITY COUNCIL REPORT NO. 31/25 - DATED FEBRUARY 18, 2025 - CORRESPONDENCE REPORT - BROKEN HILL HARNESS RACING CLUB (D25/7298) ..... 371
4. BROKEN HILL CITY COUNCIL REPORT NO. 32/25 - DATED FEBRUARY 18, 2025 - FOOD ORGANICS AND GARDEN ORGANICS (FOGO) LEGISLATION (D25/7336) ..... 416
5. BROKEN HILL CITY COUNCIL REPORT NO. 33/25 - DATED FEBRUARY 19, 2025 - ADDITIONAL FUNDING FOR THE PERFECT LIGHT FILM FESTIVAL - 22 MARCH 2025 (D25/7540) ..... 427
6. BROKEN HILL CITY COUNCIL REPORT NO. 34/25 - DATED FEBRUARY 19, 2025 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.454, HELD ON THURSDAY, 13 FEBRUARY 2025 (D25/7606) ..... 429
7. BROKEN HILL CITY COUNCIL REPORT NO. 35/25 - DATED FEBRUARY 18, 2025 - ACTION LIST REPORT (D25/7385)..... 442

ORDINARY MEETING OF THE COUNCIL

January 10, 2025

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 29/25

SUBJECT: CORRESPONDENCE REPORT - QUARANTINE OF FUNDS FOR COBALT BLUE HOLDINGS LTD TRANSITION TO CRITICAL MINERALS BATTERY RECYCLING PROJECT D25/1393

**Recommendation**

1. That Broken Hill City Council Report No. 29/25 dated January 10, 2025, be received.
2. That reply correspondence dated 9 January 2025, from the Federal Member for Parkes, The Hon Mark Coulton MP, be received and noted.
3. That reply correspondence from the NSW Minister for Regional New South Wales, The Hon Tara Moriarty MLC dated 18 February 2025 (received by Council on 20 February 2025), be received and noted.

**Report:**

Council at its meeting held 18 December 2025, considered Mayoral Minute No 22/24 regarding the Quarantine of Funds for Cobalt Blue Holdings Ltd Transition Project and resolved as follows:

**ITEM 2 - MAYORAL MINUTE NO. 22/24 - DATED DECEMBER 17, 2024 - QUARANTINE OF FUNDS FOR COBALT BLUE HOLDINGS LTD TRANSITION PROJECT** D24/61180

**RESOLUTION**

Minute No. 47714

Mayor T Kennedy moved )

Deputy Mayor J Hickey seconded )

**Resolved**

1. That Mayoral Minute No. 22/24 dated December 17, 2024, be received.
2. That correspondence be sent to the Member for Barwon Mr Roy Butler, Member For Parkes The Hon Mark Coulton MP, and Minister for Regional New South Wales The Hon Tara Moriarty MLC, requesting that funds from the Regional Development Trust Fund be quarantined to support the transition of Cobalt Blue's Broken Hill Technology Development Centre to a commercial-scale facility to process and recover critical minerals.

CARRIED UNANIMOUSLY

Following the December Council meeting, Mayoral correspondence dated 19 December 2024 was forwarded to the Member for Barwon, Mr Roy Butler, Member for Parkes, The Hon

Mark Coulton MP, and the Minister for Regional New South Wales, The Hon Tara Moriarty MLC.

Council has received correspondence from

- The Federal Member for Parkes, The Hon Mark Coulton MP dated 9 January 2025 advising that Cobalt Blue Holdings Ltd may be eligible to apply for funds through the Regional Development Trust.
- The Minister for Regional New South Wales, The Hon Tara Moriarty MLC dated 18 February 2025 and received by Council on 20 February 2025, advising of the NSW Government's establishment of the Regional Development Trust (with an initial investment of \$400 million) and the Regional Development Advisory Council with applications to the \$50 million Regional Economic Development and Community Investment Program closing at 5:00pm on 20 February 2025.

The correspondence also notes that staff of the Regional Development Advisory Council are providing support and guidance to representatives of Cobalt Blue in their application process.

Copies of the correspondence are attached to this report.

#### **Attachments**

1. Correspondence from the Federal Member for Parkes, The Hon Mark Coulton  
[↓](#) MP.pdf
2. Correspondence from the Minister for Regional New South Wales, The Hon Tara  
[↓](#) Moriarty MLC

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



**The Hon Mark Coulton MP**

Federal Member for Parkes

Broken Hill City Council  
The office of the Mayor  
240 Blende Street  
BROKEN HILL NSW 2880  
Mr. Ted Davis  
Phone: 08 8080 3390  
Via Email: [Executive.Support@brokenhill.nsw.gov.au](mailto:Executive.Support@brokenhill.nsw.gov.au)

9 January 2025

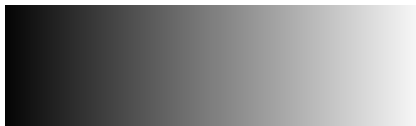
Dear Tom

I am writing in response to the letter I received regarding Council's request for funds from the Regional Development Trust Fund be quarantined to support the transition of Cobalt Blue's Demonstration Plant into a Critical Minerals Battery Recycling Plant. I note that a copy of your letter was forwarded to the Hon Tara Moriarty MLC and Mr Roy Butler. I would recommend that you write to them directly, if you haven't already. Minister Moriarty, as The Minister for Regional NSW has been documented as the decision maker for the funding.  
[www.nsw.gov.au/regional-economic-development-and-community-investment-program-guidelines](http://www.nsw.gov.au/regional-economic-development-and-community-investment-program-guidelines)

Cobalt Blue Holdings Ltd. may be eligible to apply for funding through the process outlined in the above link. Applications close 20 February, 2025. Should Cobalt Blue choose to apply for funding through the Regional Development Trust, or through a federally funded program, I would be happy to support their application, as appropriate.

As the Federal Member for Parkes I will continue to speak about the importance of Cobalt Blue's work, not only within the context of the Far West, but for the future of the renewable energy industry in Australia.

Yours faithfully



Mark Coulton

**Email** [mark.coulton.mp@aph.gov.au](mailto:mark.coulton.mp@aph.gov.au)

**Website** [www.markcoulton.com.au](http://www.markcoulton.com.au)

**Dubbo**  
Suite 3, 153 Brisbane Street  
Dubbo NSW 2830  
nh 02 6882 0999

**Moree**  
69 Heber Street  
Moree NSW 2400  
nh 02 6751 1251

**Broken Hill**  
275 Argent Street  
Broken Hill NSW 2880  
nh 08 8087 7649

**The Hon Tara Moriarty MLC**

Minister for Agriculture  
Minister for Regional New South Wales  
Minister for Western New South Wales



Ref: MF24/3287

Councillor Tom Kennedy  
Mayor  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

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Re: Quarantine of funds for Cobalt Blue Holdings Ltd transition to critical minerals battery recycling project

Dear Cr Kennedy,

Thank you for your letter of 19 December 2024 regarding the request to quarantine funds from the Regional Development Trust to support the development of a critical minerals battery recycling project proposed by Cobalt Blue Holdings Ltd in Broken Hill. I appreciate the reasons that have prompted you to write.

As you are aware, the NSW Government is taking a fresh approach to how investments are made in regional NSW through the Regional Development Trust to help meet the needs of all communities. This process is part of the Regional Development Roadmap that includes the following key elements:

- an initial investment of \$400 million to the Regional Development Trust,
- appointing the Regional Development Advisory Council to help ensure regions remain at the centre of government decision making, and
- modernising the *Regional Development Act 2004* (the Act) to better reflect the needs of regional communities.

On 6 December 2024, I announced the opening of applications for the \$50 million Regional Economic Development and Community Investment Program under the Regional Development Trust.

Under the program, local government organisations and companies incorporated in Australia are eligible to apply for funding between \$500,000 to \$5 million for infrastructure projects and funding of between \$250,000 and \$1 million for the delivery of programs and services.

I encourage Council and Cobalt Blue Holdings Ltd to review the program guidelines and information available on the [program webpage](#). Applications to the program close at 5pm on 20 February 2025.

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6120  
[nsw.gov.au/ministtermoriarty](https://nsw.gov.au/ministtermoriarty)

1

OFFICIAL

I understand that representatives from Cobalt Blue Holdings Ltd have been in contact with the department about the program and that staff are providing support and guidance through the application process.

I trust this information is of assistance, however, I have asked Ms Kirstan Fulton, Director, Regional Development Trust, to be available to answer any further questions you may have. Ms Fulton can be contacted on 0417 659 031 or by email [kirstan.fulton@regional.nsw.gov.au](mailto:kirstan.fulton@regional.nsw.gov.au).

Yours sincerely,



**Tara Moriarty MLC**  
Minister for Agriculture  
Minister for Regional New South Wales  
Minister for Western New South Wales

18 / 2 / 2025

ORDINARY MEETING OF THE COUNCIL

February 12, 2025

**ITEM 2**

BROKEN HILL CITY COUNCIL REPORT NO. 30/25

SUBJECT: CORRESPONDENCE REPORT - REGIONAL EXPRESS AIRLINES  
D25/6473

**Recommendation**

1. That Broken Hill City Council Report No. 30/25 dated February 12, 2025, be received.
2. That email correspondence dated 6 January 2025 from the Federal Member for Parkes, Mr Mark Coulton MP, be received and noted.
3. That email correspondence dated 7 January 2025 from the Local Member for Barwon, Mr Roy Butler's office regarding representations made on behalf of Council, be received and noted.
4. That correspondence dated 4 February 2025 from the Federal Minister for Regional Development, Local Government and Territories, The Hon Kristy McBain MP, be received and noted.
5. That correspondence dated 4 February 2025 from the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP, be received and noted.
6. That correspondence received 18 February 2025 from the Minister for Regional Transport and Roads, the Hon Jenny Aitchison MP, be received and noted.

**Report:**

At the Ordinary Council Meeting held 18 December 2024, Council considered a verbal Mayoral Minute regarding support to Regional Express Airlines and resolved as follows:

**ITEM 3 - MAYORAL MINUTE NO. 23/24 - DATED DECEMBER 19, 2024 - VERBAL MAYORAL MINUTE - SUPPORT TO REGIONAL EXPRESS AIRLINES** **D24/61810**

**RESOLUTION**

Minute No. 47715

Mayor T Kennedy moved  
Councillor D Gallagher seconded

**Resolved**

1. That Mayoral Minute No. 23/24 dated December 19, 2024, be received.
2. That correspondence be sent to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP; NSW Minister for Transport, The Hon Jo Haylen MP; Federal Minister for Regional Development, Local Government and Territories, The Hon Kristy McBain, Local Federal Member and Local State Member



requesting that they investigate the provision of further support to Regional Express Airlines to ensure continuity of service to regional NSW, given the recent frequency of last minute cancellations of REX flights from capital centres to regional NSW due to the unavailability of aircraft. These cancellations of flights are affecting the delivery of specialist medical services to the community due to disruptions with the fly-in-fly-out nature of specialist doctors to the City.

CARRIED UNANIMOUSLY

Following the December Council meeting, Mayoral correspondence dated 20 December 2024 was forwarded to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP; the Federal Minister for Regional Development, Local Government and Territories, The Hon Kristy McBain MP; the State Minister for Transport, The Hon Jo Haylen MP; the Federal Member for Parkes, The Hon Mark Coulton MP; and the Local Member for Barwon, Mr Roy Butler MP.

Council has received correspondence from:

- The Federal Member for Parkes, The Hon Mark Coulton MP dated 6 January 2025, acknowledging the critical role that Regional Express Airlines plays in supporting regional communities particularly Broken Hill and the impact flight cancellations have on essential services, health care and emergency responses. Also, the importance of air services to critical health services and for local businesses and the economy, and advising that the coalition is closely monitoring the situation.
- The Local Member for Barwon, Mr Roy Butler MP dated 7 January 2025, advising that he has made representations on behalf of Council to the Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP and to the Chief Executive Officer for Rex Airlines, Mr Neville Howell regarding this matter.
- The Federal Minister for Infrastructure, Transport, Regional Development and Local Government, The Hon Catherine King MP dated 4 February 2025, advising of the Government's commitment to provide up to \$80 million in loan financing to the Administrator of Rex Airlines to keep Rex's regional routes running during an extended voluntary administration process to 30 June 2025. Also, that the Government is working closely with the Administrators of Rex to implement a turnaround strategy for Rex's regional aviation business to secure a future for Rex in regional Australia; and suggesting that Council also raises its concerns with the State Government.
- The Federal Minister for Regional Development, Local Government and Territories, The Hon Kristy McBain MP dated 4 February 2025, advising of the Government's commitment to provide up to \$80 million in loan financing to the Administrator of Rex Airlines to keep Rex's regional routes running during an extended voluntary administration process to 30 June 2025. Also, that the Government is working closely with the Administrators of Rex to implement a turnaround strategy for Rex's regional aviation business to secure a future for Rex in regional Australia; and suggesting that Council also raises its concerns with the State Government.

- The Minister for Transport forwarded Council's correspondence to the Minister for Regional Transport and Roads, The Hon Jenny Aitchison MP who provided a response on 18 February 2025. The Minister advised of the Government's commitment to providing up to \$80 million to keep Rex's regional routes running during the voluntary administration period which has been extended by the Federal court until 30 June 2025. Also, that the Australian Government have announced on 23 January 2025, that it will acquire \$50 million of debt from Rex's largest creditor to prevent an adverse outcome for regional communities and ensure the continued connectivity of Australia's regional and remote communities. It is noted that Pel-Air, part of the Rex business supplying ambulance services to NSW ambulance, has been sold to Helicorp Pty Ltd, which is part of Toll Aviation.

Please note that the State Minister for Transport, The Hon Jo Haylen MP, resigned her position as Minister for Transport on 4 February 2025.

The correspondence received is attached to this report.

#### **Attachments**

1. Correspondence from the Federal Member for Parkes dated 6 January 2025  
[↓](#)
2. Correspondence from the Local Member for Barwon dated 7 January 2025  
[↓](#)
3. Correspondence from the Federal Minister for Regional Development, Local Government and Territories dated 4 February 2025  
[↓](#)
4. Correspondence from the Federal Minister for Infrastructure, Transport, Regional Development and Local Government dated 4 February 2025  
[↓](#)
5. Correspondence from the Minister for Regional Transport and Roads received 18 February 2025  
[↓](#)

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

**Lacey Butcher**

---

**From:** Coulton, Mark (MP) <Mark.Coulton.MP@aph.gov.au>  
**Sent:** Monday, 6 January 2025 12:24 PM  
**To:** Executive Support  
**Subject:** CM: Regional Express Airlines

**Record Number:** D25/789

Dear Tom,

Thank you for your letter regarding the importance of reliable regional aviation services and your concerns about flight cancellations by Regional Express Airlines (Rex).

I appreciate the critical role that Rex plays in supporting regional communities, particularly in Broken Hill and the surrounding areas and I acknowledge your concern about the impact of flight cancellations on essential services, including health care and emergency responses.

The coalition recognises that regional aviation is not merely a convenience but a lifeline for rural and remote communities. Reliable air services are essential for connecting residents with critical health services, enabling businesses to operate, and ensuring that regional economies continue to thrive. The recent issues with Rex's fleet and their implications for service reliability are being taken seriously and the coalition is closely monitoring the situation.

Yours sincerely,

Mark

---

**From:** Executive Support <Executive.Support@brokenhill.nsw.gov.au>  
**Sent:** Friday, 20 December 2024 11:43 AM  
**To:** Coulton, Mark (MP) <Mark.Coulton.MP@aph.gov.au>  
**Subject:** Support to Regional Express Airlines

Good morning

Please see attached Correspondence from Broken Hill City Council's Mayor, Tom Kennedy.

Kind regards

**Jessica Murray**  
Executive Assistant  
240 Blende St  
PO Box 448  
Broken Hill NSW 2880  
**Phone** 08 8080 3369

**Leisa Bartlett**

**From:** ElectorateOffice Barwon <ElectorateOffice.Barwon@parliament.nsw.gov.au>  
**Sent:** Tuesday, 7 January 2025 3:07 PM  
**To:** Jessica Murray  
**Subject:** RE: Support to Regional Express Airlines

Hi Jessica,

I hope you had a lovely Christmas and New Year. Just touching base to advise Roy has made representations on councils' behalf to the Catherine King, Federal Minister for Transport and Mr Neville Howell, Chief Executive Officer for Rex Airlines. As soon as a response is received, I will be in touch.

Please do not hesitate to contact me in the meantime should you require further assistance.

Kind Regards,  
Grace.



**Grace McMaster**  
Electorate Officer – Broken Hill  
Office of Roy Butler MP, Member for Barwon  
A 1/142 Argent Street Broken Hill NSW 2880  
P 08 8087 3315  
E [grace.mcmaster@parliament.nsw.gov.au](mailto:grace.mcmaster@parliament.nsw.gov.au)  
W [www.roybutler.com.au](http://www.roybutler.com.au)

This email is solely for the named addressee and may be confidential. You should only read, disclose, transmit, copy, distribute, act in reliance on or commercialise the contents if you are authorised to do so. If you are not the intended recipient of this email, please notify the sender by e-mail immediately and then destroy any copy of this message. Except where otherwise specifically stated, views expressed in this e-mail are those of the individual sender. The Parliament of New South Wales does not guarantee that this communication is free of errors, virus, interception or interference. • Please consider the environment before printing this email.

A campaign banner for Roy Butler MP. It features a photo of Roy Butler on the left. The text on the right reads: 'ROY BUTLER MP', 'INDEPENDENT MEMBER FOR BARWON', and lists three locations: 'BROKEN HILL' (1/142 ARGENT STREET, PH (08) 8087 3315), 'COBAR' (11 BARTON STREET, PH (02) 6836 3722), and 'NARRABRI' (60 MAITLAND STREET, PH (02) 6792 1422). At the bottom, it provides the email 'barwon@parliament.nsw.gov.au' and social media links for 'www.roybutler.com.au', '@Butler4Barwon', and '@roy\_butler\_4\_barwon'.



**The Hon Kristy McBain MP**

Minister for Regional Development, Local Government and Territories  
Member for Eden-Monaro

Ref: MC25-000045

Cr Tom Kennedy  
Mayor  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

via: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Dear Mayor *Tom,*

Thank you for your letter of 20 December 2024 regarding support for Regional Express Airlines.

The Albanese Labor Government recognises how important aviation is to regional Australia, connecting communities to family, friends, health, and education services – and that Rex plays a major role in the market.

The Government is committed to maintaining regional aviation access for regional communities across Australia. This is why the Albanese Government has committed to provide up to \$80 million in loan financing to the Administrators of Rex, to keep Rex's regional routes running during an extended voluntary administration process to 30 June 2025.

I recognise that Rex entering voluntary administration has also been a difficult time for Broken Hill City Council. While the Government is ensuring regional flights keep operating during the voluntary administration process, the Administrators are required to follow the voluntary administration process governed by the *Corporations Act 2001*. This includes established procedures to resolve creditor claims, which are a matter for the Administrators.

The Government thanks councils for their patience as the Administrators continue to work towards the best outcome for all creditors. The Government is working closely with the Administrators as they work to implement a turnaround strategy for Rex's regional aviation business and secure a future for Rex in regional Australia.

With many regional air services running on intra-state routes, I do also note that state governments have an important role in preserving regional aviation connectivity and financial viability of local governments. You may consider also raising your concerns with the New South Wales Government.

Thank you for taking the time to write to me on this matter.

Yours sincerely



Kristy McBain MP

4/2/2025



**The Hon Catherine King MP**

**Minister for Infrastructure, Transport, Regional Development and Local Government  
Member for Ballarat**

Ref: MC25-000063

Cr Tom Kennedy  
Mayor  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

via: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Dear Mayor

Tom,

Thank you for your letter of 20 December 2024 regarding further support to Regional Express Airlines (Rex).

The Australian Government recognises how important aviation is to regional Australia, connecting communities to family, friends, health, and education services – and Rex plays a major role in the market.

The Government is committed to maintaining regional aviation access for regional communities across Australia. This is why the Government has committed to provide up to \$80 million in loan financing to the Administrators of Rex, to keep Rex's regional routes running during an extended voluntary administration process to 30 June 2025.

I recognise Rex entering voluntary administration has also been a difficult time for Broken Hill City Council. While the Government is ensuring regional flights keep operating during the voluntary administration process, the Administrators are required to follow the voluntary administration process governed by the *Corporations Act 2001*. This includes established procedures to resolve creditor claims, which are a matter for the Administrators.

The Government thanks councils for their patience as the Administrators continue to work towards the best outcome for all creditors.

The Government is working closely with the Administrators as they work to implement a turnaround strategy for Rex's regional aviation business and secure a future for Rex in regional Australia.

---

**PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520**

With many regional air services running on intra-state routes, I do also note state governments have an important role in preserving regional aviation connectivity and financial viability of local governments. You may consider also raising your concerns with the New South Wales Government.

Thank you for taking the time to write to me on this matter.

Yours sincerely



Catherine King MP

4 / 2 / 2025

cc     The Hon Kristy McBain MP, Federal Minister for Regional Development, Local  
Government and Territories  
The Hon Mark Coulton MP, Federal Member for Parkes  
The Hon Jo Elizabeth Haylen MP, NSW Minister for Transport  
Mr Roy Butler MP, NSW Member for Barwon



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**The Hon Jenny Aitchison MP**  
Minister for Regional Transport and Roads



Ref: 02288876  
Your Ref: L24/2604- 11/525 TK:JM

**Councillor Tom Kennedy**  
**Mayor**  
**Broken Hill City Council**  
**PO Box 448**  
**Broken Hill NSW 2880**

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Dear Tom,

Thank you for your correspondence to the Minister for Transport about support for Rex Airlines. Your correspondence was referred to me as it falls within my portfolio responsibilities as Minister for Regional Transport and Roads.

As you are aware, I believe transport, including access to air travel, is a major social determinant of health, education, jobs and opportunity and is particularly vital in regional, rural and remote areas. I appreciate your continued advocacy for government support for regional airlines.

I appreciate you taking the time to share Council's concerns about flight cancellations from capital cities due to issues with Rex Airlines' aircraft and the need for reliable air services for Broken Hill and surrounding communities.

As you have noted, the Australian Government is providing up to \$80 million to keep Rex's regional routes running during the voluntary administration period. I understand the Federal Court has agreed to extend this voluntary administration period to 30 June 2025.

I am also pleased to note that the Australian Government announced, on 23 January 2025, that it will acquire \$50 million of debt from Rex's largest creditor to prevent an adverse outcome for regional communities and ensure the continued connectivity of Australia's regional and remote communities.

This supports the Australian Government's ongoing commitment to maintaining access to aviation services for regional and remote communities, and recognises the critical role of the Rex network to local economies.

I also understand that Pel-Air, part of the Rex business supplying ambulance services to NSW Ambulance, has been sold to Helicorp Pty Ltd, which is part of Toll Aviation.

52 Martin Place Sydney NSW 2000  
GPO Box 5341 Sydney NSW 2001

02 7225 6220  
[nsw.gov.au/ministers](https://nsw.gov.au/ministers)

You may be assured that the NSW Government is monitoring the situation with Rex Airlines to understand the impact on essential care and services for regional and rural communities and to determine next steps.

Thank you for taking the time to write. I genuinely appreciate the effort you have again made to raise this matter with the NSW Government.

Yours sincerely,



**The Hon Jenny Aitchison MP**  
Minister for Regional Transport and Roads

## ORDINARY MEETING OF THE COUNCIL

February 18, 2025

### ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 31/25

SUBJECT: CORRESPONDENCE REPORT - BROKEN HILL HARNESS  
RACING CLUB D25/7298

## Recommendation

1. That Broken Hill City Council Report No. 31/25 dated February 18, 2025, be received.
2. That reply correspondence dated 11 February 2025 from Department of Creative Industries, Tourism, Hospitality and Sport; be received and noted.

### Report:

This report refers to correspondence sent by Council's General Manager to the Minister for Gaming and Racing, The Hon David Harris MP, on behalf of the Broken Hill Harness Racing Club, following a meeting between Council and the Broken Hill Harness Racing Club on Thursday, 28 November 2024.

The Broken Hill Harness Racing Club underwent an Australian WHS Training Academy - Workplace Health and Safety Site Specific Safety Audit report for the NSW Harness Racing Club (attached). This report outlines compliance issues including infrastructure work that needs to be completed at the Memorial Oval to ensure continuation of the Harness Racing Club in Broken Hill. Council have committed to completing these works to ensure compliance with the audit report, however Council were only made aware of these issues in November 2024 and will require sufficient time to complete the works.

Previously a verbal agreement has been made by NSW Harness Racing and the Broken Hill Harness Racing Club that due to travel distance and conflicting regional horse racing events, that Broken Hill Harness Racing Club the requirements can be reduced to 30 horse starter per meeting. NSW Harness Racing have changed this requirement to a 40-starter meeting. The change in regulation has made it an unachievable target for Broken Hill resulting in numbers not being met and race meetings being cancelled.

Council wrote to the Minister for Gaming and Racing, The Hon David Harris MP (letter attached) requesting an exemption to this regulation to ensure the viability of Harness Racing in Broken Hill.

Reply correspondence dated 11 February 2025 has been received from Department of Creative Industries, Tourism, Hospitality and Sport advising that Harness Racing NSW is not controlled by the NSW Government and therefore the matters raised need to be referred to Harness Racing NSW.

## Attachments

1. Reply Correspondence - Department of Creative Industries, Tourism, Hospitality and Sport  
[↓](#)
2. Letter of support - Broken Hill Harness Racing Club  
[↓](#)
3. WHS SITE SAFETY AUDIT - BROKEN HILL HARNESS RACING CLUB -  
[↓](#) FEBRUARY 2024 - REPORTED FEBRUARY 2024 - AMENDED

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

## Hospitality and Racing



Ref: DF25/006147  
11 February 2025

Mr Jay Nankivell  
General Manager  
Broken Hill City Council

Via email: [executive.support@brokenhill.nsw.gov.au](mailto:executive.support@brokenhill.nsw.gov.au)

---

Re: Broken Hill Harness Racing Club

Dear Mr Nankivell,

Thank you for your correspondence of 12 December 2024 to the Minister for Gaming and Racing, the Hon David Harris MP, about the future of harness racing in Broken Hill. The Minister has asked me to respond on his behalf. I apologise for the delay in responding.

I note the Council's request for the Minister to assist in seeking an exemption from the restrictions imposed on the number of horses needed to conduct a harness racing meeting at Broken Hill, and in an extension on meeting infrastructure upgrade requirements.

In this regard, I advise that the *Harness Racing Act 2009* (the **Act**) establishes Harness Racing NSW (HRNSW) as a body corporate with various functions and powers for the control, supervision and regulation of harness racing in the State, including in relation to harness racing meetings and harness racing clubs. Importantly, section 5(a) of the Act specifically provides that HRNSW does not represent the Crown and is not subject to direction or control by or on behalf of the Government.

The issues you have raised on behalf of the Council are therefore matters for HRNSW as the industry's controlling body.

I note the Council has indicated it is engaging with HRNSW on this matter and will provide a timeline and commitment on completing the infrastructure works to HRNSW to give comfort that the necessary measures will be achieved in a suitable timeframe. Council and the Broken Hill Harness Racing Club are encouraged to continue engaging with HRNSW on the matter.

I trust this information is of assistance to you.

Sincerely,



Terry O'Brien  
Director, Policy and Racing

Department of Creative Industries, Tourism, Hospitality and Sport

McKell Building, 2-24 Rawson Place, Sydney NSW 2000  
GPO Box 7060, Sydney NSW 2001

1300 024 720  
[www.liquorandgaming.nsw.gov.au](http://www.liquorandgaming.nsw.gov.au)

1

**BROKEN HILL**  
CITY COUNCIL

Quote No L24/2558 - 12/52  
JN:LB

Telephone / Personal Enquiries  
Ask for Mr Jay Nankivell

12 December 2024

The Hon David Harris MP  
Minister for Gaming and Racing  
GPO Box 5341  
SYDNEY NSW 2001

Dear Minister

**Broken Hill Harness Racing Club**

Reference is made to the Australian WHS Training Academy Workplace Health and Safety Site Specific Safety Audit report for the NSW Harness Racing Club (attached).

The Mayor and myself met with representatives of the Broken Hill Harness Racing Club on Thursday 28 November in relation to required compliance infrastructure work required for the Memorial Oval to ensure continuation of Harness Racing in Broken Hill. Council have committed to working with the Broken Hill Harness Racing Club to ensure compliance with the horse parade ring fencing and the raising of the front fence to comply with the audit. Noting that Council was only made aware of these requirements in late November 2024, Council will require sufficient time to complete these activities, however they will be made a priority.

A three year agreement was previously made between NSW Harness Racing and the Broken Hill Harness Racing Club with one year left of the agreement. Recently new restrictions have been put in place, and the Broken Hill Harness Racing Club now require a 40 horse starter meeting to continue.

Last season the Broken Hill Harness Racing Club hosted a five event program, with an average of five horses per race and have advised that 30 horses per race would be a more achievable target, due to travel distance and conflicting regional horse racing events.

This correspondence is to seek an exemption to the requirement of a 40 horse race meeting to ensure Harness Racing remains viable in Broken Hill along with an extension on meeting the infrastructure upgrade requirements. A timeline and commitment on completing the infrastructure works will be provided to NSW Harness Racing to provide comfort that these items will be achieved in a suitable timeframe.

Yours faithfully



JAY NANKIVELL  
GENERAL MANAGER  
cc: Roy Butler Member for Barwon

Please address all communications to:

The General Manager

240 Blende Street

PO Box 448

Broken Hill NSW 2880

Phone 08 8080 3300

Fax 08 8080 3424

council@brokenhill.nsw.gov.au

www.brokenhill.nsw.gov.au

ABN 84 873 116 132

# AUSTRALIAN WHS TRAINING ACADEMY

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## WORKPLACE HEALTH & SAFETY SITE SPECIFIC SAFETY AUDIT

BY

JOHN CRITTENDEN

FOR & ON BEHALF OF



AT

BROKEN HILL HRC

Venue: \_\_\_\_\_

AUSTRALIAN WHS TRAINING ACADEMY

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## AUSTRALIAN WHS TRAINING ACADEMY

### AUDIT REPORT OVERVIEW

The audit report has been designed to reflect the relevant performance criteria and to collect information regarding the venue's performance in:

- a) Site Safety
- b) Risk Assessment & Risk Management

The auditor has where appropriate used information sourced from

- WHS Act
- WHS Regulations
- Codes of Practice
- [www.safework.nsw.gov.au](http://www.safework.nsw.gov.au)
- [www.safeworkaustralia.gov.au](http://www.safeworkaustralia.gov.au)
- AS/NZS Standards
- The Building Code of Australia
- HRNSW Racetrack Officials SOP's
- HRNSW Minimum Standards for the site Classification either "A" – "B" – "C"

These materials may include excerpts from the WHS Act or Regulations and the Codes of Practice, Fact Sheets, The Interpretive Guideline – Reasonably Practicable and other Guidance Materials.

### ABOUT THE ASSESSOR

Crittenden Management (Aust) Pty Ltd trading as Australian WHS Training Academy is an Australian Business providing expertise in WHS Matters & Workplace Health & Safety (WHS) Management Systems. The principle who conducted this site visitation and audit report, Mr. John Crittenden holds the following qualifications relevant to Workplace Health & Safety (WHS) – ***copies of these documents can be supplied if requested.***

- Master of Workplace Health & Safety
- Advanced Diploma OH&S Risk Management Systems
- Diploma OH&S Risk Management Services
- Diploma Workplace Safety & OH&S Lead Auditing
- Certificate IV Occupational Health & Safety
- Diploma Training and Assessment Systems
- Certificate IV Training & Assessment

### REQUIRED INSURANCES

Copies of Certificates of Currency for Professional indemnity & Public Liability have been provided to HRNSW directly by email and are current until 30<sup>th</sup> June 2024.

## AUSTRALIAN WHS TRAINING ACADEMY

### FOREWORD

Name of the Venue: Broken Hill HRC

Venue Category/Class: "B" – Between ten (10) & nineteen (19) race meetings

Date: Saturday 10<sup>th</sup> February 2024

Venue Contact(s): Tracey Robinson - BHHRC President – M: 0448 - 587759

Arrival time: 3.15pm

Departure time: 9.15pm

Total Hours: Six (6)

Race meeting: **Yes** No

Races viewed: **1** **2** **3** 4 5  
6 7 8 9 10

Note: My attendance can only provide a "snapshot" of the activities conducted at the race club "in real time".

### PRE-ASSESSMENT NOTATIONS

This is the initial WHS Site Specific Safety Audit that I have conducted at the Broken Hill HRC. This meeting was a non-TAB race meeting. A five (5) race program was being conducted.

This facility is a multi-use or multi-purpose facility which is shared with (but not limited to) the following entities:

- Broken Hill Magpies AFL
- Cricket Club
- Local Schools
- Memorial Oval Management Committee
- Camping Ground

Photos have been taken to confirm engagement and can be supplied as support information if required.

## AUSTRALIAN WHS TRAINING ACADEMY

### AUDIT RATING METHODOLOGY

Should there be an element that does not conform; the degree of non-compliance is stated.

The conformance is noted under the topic in the findings & background notations.

| Result                                      | Performance  |
|---|--|
| Conformance<br>YES                          | <ul style="list-style-type: none"><li>Deemed to have met conformance</li></ul>   |
| Minor Non-<br>conformance<br>"NO - Minor"   | <ul style="list-style-type: none"><li>Satisfies minimum requirements of the indicator.</li><li>Basic documentation can be produced if specified in the indicator.</li><li>A minor non-conformance occurs if all requirements have only been partially implemented.</li></ul> |
| Major non-<br>conformance -<br>"NO - Major" | <ul style="list-style-type: none"><li>A major non-conformance is where many of the element requirements have not been met.</li><li>Areas of high risk that have not been effectively controlled would also constitute a major non-conformance.</li></ul>                     |
| N/A   | Not applicable.  |

It is intended that this information will assist the organisation in the continuous improvement of their venue WHS Systems & practices.

## AUSTRALIAN WHS TRAINING ACADEMY

### AUDIT SCORE

Each section has been allocated a score rating, as follows:

| Section | Headings                                  | Possible Score Rating  | Venue Score                         |
|---------|---|--|-------------------------------------|
| 1       | Standard Venue Requirements               | Forty-Four (44)  | Forty- Two (42)                     |
| 2       | Pre-Race Requirements                     | Seventeen (17)   | Fifteen (15)                        |
| 3       | Track Requirements<br>(Plant & Equipment) | Forty-Three (43)<br><b>Less</b> Four (4) N/A Items<br>Thirty-Nine (39) | Thirty-Eight (38)                   |
| 4       | Stewards Towers                           | Thirty-Six (36)  | Twelve (12)                         |
| 5       | Emergency Preparedness                    | Seventeen (17)<br><b>Less</b> Four (4) N/A Items<br>Thirteen (13)      | Thirteen (13)                       |
| 6       | Licensed Premises Facilities              | Twenty-Eight (28)  | Twenty-Seven (27)                   |
| 7       | Other Items                               | Eighteen (18)  | Seventeen (17)                      |
| 8       | Worker & Contractor Management            | Six (6)  | Four (4)                            |
|         | Total                                     | Two Hundred & One<br>(201)   | One Hundred & Sixty-<br>Eight (168) |
|         | Total as a percentage (%)                 | <b>168/201</b>   | <b>83.6%</b>                        |

### COMMENT TO FINDINGS

#### MAJOR

*The venue has five (5) major non-conformances, at the site audit, that being:*

- i. No home straight stewards tower.*
- ii. No back straight stewards tower.*
- iii. External perimeter fence is not at the minimum standard height.*
- iv. No back up mobile barrier.*
- v. The parade ring (fencing).*

#### MINOR

- **Minor non-conformances**, are noted in sections, please read the notes associated with these items.

**AUSTRALIAN WHS TRAINING ACADEMY****RISK ASSESSMENT & SITE SAFETY AUDIT**  
**Findings & Background Notations**

| 1. STANDARD VENUE REQUIREMENTS | Comment |
|--------------------------------|---------|
| 1.1 Float Car Park             |         |
| 1.2 Tie Up Stalls              |         |
| 1.3 Wash Bays                  |         |
| 1.4 Swab Stalls                |         |

| 1.1 Float Car Park  |                                 | Y/N                                 |                          | Notation if required |
|---|---------------------------------|-------------------------------------|--------------------------|----------------------|
| i.  | Adequate perimeter fencing      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| ii.   | Horse Ramps (if required)       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii.  | Level ground                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv.   | Controlled access & egress      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v.  | Authorised area signs           | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi.   | Delineated from public car park | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>• The float car park was in good condition at the time of my visit.</li><li>• The ground was free from debris and hazards.</li><li>• The ground was slightly sloping; however, access and egress was well controlled.</li><li>• Access to this area was delineated from the public car park entry as floats are parked adjacent to the rear of stables.</li><li>• The signage was well displayed.</li></ul> |                                 |                                     |                          |                      |

| 1.1 Compliance Findings         | Y/N                                 |                          |       |
|---------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Six (6) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                 |                                     |                          |       |
| Conformance                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 6     |
|                                 |                                     |                          |       |
| Minor Non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                 |                                     |                          |       |
| Major non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |

**AUSTRALIAN WHS TRAINING ACADEMY**

| 1.2 Tie Up Stalls   | Y/N                                 |                                     | Notation if required        |
|---|-------------------------------------|-------------------------------------|-----------------------------|
| i. Nonslip flooring   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| ii. Adequate roofing  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| iii. Supports (tie ups) in place  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| iv. Adequate dimensions (3.4m x 1.8m x 2.6m)  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 3.4 (d) x 1.5 (w) x 2.7 (h) |
| v. Adequate ventilation   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| vi. Access to water   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| vii. Adequate fencing/separating public from authorised persons   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| viii. Minimum of ninety (90) covered stalls   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | There are only 62 stalls    |
| ix. Kick mats/dividers (moveable)   | <input type="checkbox"/>            | <input type="checkbox"/>            | N/A                         |
| x. Horse Urinal   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| xi. Authorised/restricted area signs  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| xii. Presented in a clean tidy & professional manner  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                             |
| <b>Comment:</b> <ul style="list-style-type: none"><li>The tie-up stalls have adequate space from the front to the rear.</li><li>The facility is in good condition.</li><li>All stalls were cleaned and well maintained at time of visit.</li><li>Additional facilities such as bins, barrows and brooms were in the area for use by the participants.</li><li>The lighting is covered.</li><li>Total stalls short of the required minimum. (refer page seven – 7 of Minimum Standards for Venues Class B)</li></ul> |                                     |                                     |                             |

| 1.2 Compliance Findings             | Y/N                                 |                                     |       |
|-------------------------------------|-------------------------------------|-------------------------------------|-------|
| Parts in this section – Twelve (12) | <input type="checkbox"/>            | <input type="checkbox"/>            | Score |
|                                     |                                     |                                     |       |
| Conformance                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 10    |
|                                     |                                     |                                     |       |
| Minor Non-conformance               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 2     |
|                                     |                                     |                                     |       |
| Major non-conformance               | <input type="checkbox"/>            | <input type="checkbox"/>            |       |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 1.3 Wash Bays  | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Non-slip flooring   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Adequate roofing   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Supports (tie ups) in place   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Adequate dimensions (3.4m x 2.5m)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Adequate ventilation  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Access to water  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vii. Taps located & fitted correctly   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| viii. Drainage   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ix. Presented in a clean tidy & professional manner  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>There are three (3) external wash bays they provide adequate space for the horse and the participant.</li><li>The facility is in very good condition.</li><li>The bays were clean and well maintained at the time of my visit.</li></ul> |                                     |                          |                      |

| 1.3 Compliance Findings          | Y/N                                 |                          |       |
|----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Nine (9) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                  |                                     |                          |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 9     |
|                                  |                                     |                          |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                  |                                     |                          |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |

**AUSTRALIAN WHS TRAINING ACADEMY**

| 1.4 Swab Stalls   | Y/N                                 |                          | Notation if required |
|---|-------------------------------------|--------------------------|----------------------|
| i. Non-slip flooring  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Adequate roofing  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Supports (tie ups) in place  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Adequate dimensions (4m x 4m x 3m high)   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Adequate ventilation   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Preparation room separate from horses & bench available   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vii. Viewing area   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| viii. Lockable cupboard   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ix. Clean water supply  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| x. Air conditioned  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xi. Lockable refrigerator (cold store)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xii. Sink with running water  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xiii. Adequate lighting   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xiv. Appropriate Drainage   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xv. Sharps container  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Portable             |
| xvi. Clean bedding material   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xvii. Presented in a clean tidy & professional manner   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>The facility is in excellent condition.</li><li>The facility was clean and well maintained at the time of my site visit.</li><li>Additional facilities such as cold storage &amp; lockable cupboard (metal box) were also available, that is, the swabs are placed in the Fridge, however, these items are in the Stewards Room, which is next to the swab stall.</li></ul> |                                     |                          |                      |


| 1.4 Compliance Findings                | Y/N                                 |                          |       |
|--|-------------------------------------|--------------------------|-------|
| Parts in this section – Seventeen (17) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Score |
|  |                                     |                          |       |
| Conformance                            | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 17    |
|  |                                     |                          |       |
| Minor Non-conformance                  | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|  |                                     |                          |       |
| Major non-conformance                  | <input type="checkbox"/>            | <input type="checkbox"/> |       |



AUSTRALIAN WHS TRAINING ACADEMY

| 2. PRE-RACE REQUIREMENTS       | Comment |
|--------------------------------|---------|
| 2.1 Parade Ring                |         |
| 2.2 External Perimeter Fencing |         |
| 2.3 Racetrack & surface        |         |

**AUSTRALIAN WHS TRAINING ACADEMY**

| 2.1 Parade Ring   | Y/N                                 |                                     | Notation if required |
|---|-------------------------------------|-------------------------------------|----------------------|
| i. Fenced walkway to parade ring  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Refer note below     |
| ii. Appropriate surface   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| iii. Free from debris & hazards   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| iv. Adequate size for race fields   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| v. Viewing area for officials   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| vi. Presented in a clean tidy & professional manner   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| vii. No hazards in area   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| <p><b>Comment:</b></p> <ul style="list-style-type: none"><li>Access to the parade ring from the tie up stalls was divided/sectioned by fencing.</li><li>The location of the parade ring provided visual access to on course patrons, however, the fencing is post &amp; rail.</li></ul> <p><b>Note:</b></p> <p>The parade ring fence is post &amp; rail and may not prevent a child from entering the ring under the rail.</p> <p>Refer photo below:</p> <div></div> <ul style="list-style-type: none"><li>This fencing <b>DOES NOT</b> prevent any barrier to entry by young children &amp; or unlicensed persons.</li><li>There have been reported issues at other HRC's where children have "run under" the fence line.</li></ul> <p>Refer: HRNSW – Minimum Standards – Page Seven (7)<br/>Excerpt</p> <p><b>"Fully fenced to contain horses, railing/fence between horses, owners, licensee and officials".</b></p> <p>End excerpt.</p> |                                     |                                     |                      |

| 2.1 Compliance Findings           | Y/N                                 |                                     |       |
|-----------------------------------|-------------------------------------|-------------------------------------|-------|
| Parts in this section – Seven (7) | <input type="checkbox"/>            | <input type="checkbox"/>            | Score |
|                                   |                                     |                                     |       |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 6     |
|                                   |                                     |                                     |       |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/>            |       |
|                                   |                                     |                                     |       |
| Major non-conformance             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1     |

**AUSTRALIAN WHS TRAINING ACADEMY**

| 2.2 External Perimeter Fencing                        | Y/N                                 |                                     | Notation if required                           |
|---|-------------------------------------|-------------------------------------|--|
| i. Structurally sound                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| ii. Fence is meshed                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| iii. Fencing is smooth with no protrusions            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| iv. Correct height (1200mm to 1400mm) – home straight | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Refer below & Page 10 of the Minimum Standards |
| v. Correct height (1100mm to 1400mm) – back straight  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| vi. Gate entry has locking mechanisms                 | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |
| vii. Authorised area signs                            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |  |

**Comment:**

- The racetrack has the appropriate perimeter fencing.
- The fence heights have been measured using Stanley Intelli Measure handheld device in addition to Lufkin Hand Tape Measure.
- Average Height of back straight fencing is 1350mm & above in places.
- Gates were inspected for correct locking mechanisms.
- Access to the racetrack – authorised area signage in place.
- There is also additional signage posted at the entry to the track, noting general requirements for track use & track work.



- Refer Page 10 Minimum Standards
- Average Height of home straight fencing (measured at various intervals) is between 1100mm & 1170mm and as low as just under 900mm.
- The lower measurement is towards the home straight bend.

| 2.2 Compliance Findings           | Y/N                                 |                                     |       |
|-----------------------------------|-------------------------------------|-------------------------------------|-------|
| Parts in this section – Seven (7) | <input type="checkbox"/>            | <input type="checkbox"/>            | Score |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 6     |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/>            |       |
| Major non-conformance             | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1     |

AUSTRALIAN WHS TRAINING ACADEMY

| 2.3 Racetrack & surface   | Y/N                                 |                          | Notation if required |
|---|-------------------------------------|--------------------------|----------------------|
| i. Good racing surface  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Visible marker pegs – all at the correct height requirement   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Visible distance markers in place  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>Reference was made to HRNSW Track Maintenance Manual to confirm, shape, material, watering, conditioning, grading &amp; maintenance.</li><li>All marker pegs were visible - placed at correct height.</li><li>All distance markers visible.</li><li>The track was well presented as required for the race meeting.</li><li>The track was watered and dragged from approximately 3.00pm on the race day.</li></ul> |                                     |                          |                      |

| 2.3 Compliance Findings           | Y/N                                 |                          |       |
|-----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Three (3) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                   |                                     |                          |       |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3     |
|                                   |                                     |                          |       |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                   |                                     |                          |       |
| Major non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |

AUSTRALIAN WHS TRAINING ACADEMY

| 3.TRACK REQUIREMENTS (PLANT & EQUIPMENT)   | Comment |
|--|---------|
| 3.1 Mobile Barrier & back up.              |         |
| 3.2 Service Vehicle                        |         |
| 3.3 Water Cart                             |         |
| 3.4 Conditioner                            |         |
| 3.5 Transport Vehicle (Stewards transport) |         |
| 3.6 Horse Float/Ambulance                  |         |
| 3.7 Photo Finish                           |         |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 3.1 Mobile Barrier  | Y/N                                 |                          | Notation if required                                |
|---|-------------------------------------|--------------------------|---|
| i. Vehicle to be in good condition.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| ii. Simulated start(s) completed  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| iii. Adequate seating for starter   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| iv. Appropriate communication device between starter and mobile driver.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| v. Appropriate communication device to drivers participating in race.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| vi. Mobile Gates/Arms to be operational, undamaged, numbered.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| vii. Operational flashing lights (Green for start and Red for false start)  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| viii. Manual/Automatic start operational  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| ix. False start warning system operational for both mobile and standing starts  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| x. <b>Mobile – backup vehicle available</b>   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Refer note below.<br>& page 11 of minimum standards |
| xi. Mobile follows the field at a safe distance after race start  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| xii. Preoperational check completed   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |   |
| <b>Comment:</b> <ul style="list-style-type: none"><li>• The mobile was in good condition.</li><li>• The seating was adequate for the driver.</li><li>• Simulated starts were completed prior to the first race.</li><li>• Communication devices sighted.</li><li>• All service lights on the vehicle were operational at time of visitation.</li></ul> <b>Mobile Back-Up</b> <p>In my conversation with the club, I was advised that there is no “back-up” mobile. The current track mobile allows for “five (5) across the front”.</p> |                                     |                          |   |

| 3.1 Compliance Findings             | Y/N                                 |                                     |       |
|-------------------------------------|-------------------------------------|-------------------------------------|-------|
| Parts in this section – Twelve (12) | <input type="checkbox"/>            | <input type="checkbox"/>            | Score |
|                                     |                                     |                                     |       |
| Conformance                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 11    |
|                                     |                                     |                                     |       |
| Minor Non-conformance               | <input type="checkbox"/>            | <input type="checkbox"/>            |       |
|                                     |                                     |                                     |       |
| Major non-conformance               | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1     |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 3.2 Service Vehicle  | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Vehicle to be in good condition   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Vehicle serviced regularly   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Adequate seating for driver and attendant   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Vehicle carries required equipment –<br>i.e., replacement pegs etc   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. 2-way radio link to stewards  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Preoperational check completed   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>• The service vehicle appeared in good condition.</li><li>• The seating was adequate for the driver and attendant.</li><li>• The vehicle carried required additional equipment, marker pegs, gig/sulky etc.</li><li>• This is also checked at the commencement of each race meeting.</li><li>• The track attendants <b>WERE WEARING</b> the full PPE as required by the SOP's provided by HRNSW.</li></ul> |                                     |                          |                      |

| 3.2 Compliance Findings         | Y/N                                 |                          |          |
|---------------------------------|-------------------------------------|--------------------------|----------|
| Parts in this section – Six (6) | <input type="checkbox"/>            | <input type="checkbox"/> | Score    |
|                                 |                                     |                          |          |
| <b>Conformance</b>              | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>6</b> |
|                                 |                                     |                          |          |
| <b>Minor Non-conformance</b>    | <input type="checkbox"/>            | <input type="checkbox"/> |          |
|                                 |                                     |                          |          |
| <b>Major non-conformance</b>    | <input type="checkbox"/>            | <input type="checkbox"/> |          |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 3.3 Water cart   | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Vehicle to be in good condition   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Vehicle serviced regularly   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Adequate seating for driver   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Access to water for filling and refilling  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Preoperational check completed  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>• The watercart was in good condition.</li><li>• The seating was adequate for the driver.</li><li>• The vehicle had good access to a water filling station.</li><li>• The track was watered pre-race meeting and then watered &amp; dragged/conditioned between races.</li></ul> |                                     |                          |                      |

| 3.3 Compliance Findings          | Y/N                                 |                          |       |
|----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Five (5) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                  |                                     |                          |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5     |
|                                  |                                     |                          |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                  |                                     |                          |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |



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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 3.4 Track conditioner   | Y/N                                 |                          | Notation if required |
|---|-------------------------------------|--------------------------|----------------------|
| i. Vehicle to be in good condition  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Vehicle serviced regularly  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Adequate seating for driver  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Correct tynes on conditioner  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Preoperational check completed   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>• The track conditioner was in good condition.</li><li>• The seating was adequate for the driver.</li><li>• The vehicle has the correct tynes for the track conditioning process.</li></ul> |                                     |                          |                      |

| 3.4 Compliance Findings          | Y/N                                 |                          |       |
|----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Five (5) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                  |                                     |                          |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5     |
|                                  |                                     |                          |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                  |                                     |                          |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 3.5 Transport vehicle  | Y/N                      |                          | Notation if required |
|--|--------------------------|--------------------------|----------------------|
| i. Vehicle available   | <input type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| ii. Vehicle to be in good condition  | <input type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| iii. Vehicle serviced regularly  | <input type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| iv. Preoperational check completed   | <input type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| <b>Comment:</b>  |                          |                          |                      |
| <b>Note:</b>   |                          |                          |                      |
| <ul style="list-style-type: none"><li>The transport vehicle used on this race day was not supplied by the BHRC.</li><li>I have therefore made this section <b>Not Applicable (N/A)</b></li></ul> |                          |                          |                      |

| 3.5 Compliance Findings          | Y/N                      |                          |       |
|----------------------------------|--------------------------|--------------------------|-------|
| Parts in this section – Four (4) | <input type="checkbox"/> | <input type="checkbox"/> | Score |
|                                  |                          |                          |       |
| Conformance                      | <input type="checkbox"/> | <input type="checkbox"/> | N/A   |
|                                  |                          |                          |       |
| Minor Non-conformance            | <input type="checkbox"/> | <input type="checkbox"/> |       |
|                                  |                          |                          |       |
| Major non-conformance            | <input type="checkbox"/> | <input type="checkbox"/> |       |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 3.6 Horse Float/Ambulance  | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Vehicle available   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Vehicle registered   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Vehicle to be in good condition   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Two (2) Protective Screens   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Equine Emergency Plan   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Winch & Mat or Drag  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vii. Vehicle serviced regularly  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| viii. Preoperational check completed   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>I have a copy of the clubs equine emergency plan and equine disposal policy.</li><li>The club and I have conferred on the policy, and I can confirm that the screens, vehicle, and mat are in place.</li></ul> |                                     |                          |                      |

| 3.6 Compliance Findings           | Y/N                                 |                          |       |
|-----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Eight (8) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                   |                                     |                          |       |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 8     |
|                                   |                                     |                          |       |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                   |                                     |                          |       |
| Major non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |

## AUSTRALIAN WHS TRAINING ACADEMY

| 3.7 Photo Finish  | Y/N                                 |                          | Notation if required |
|---|-------------------------------------|--------------------------|----------------------|
| i. Photo finish is protected from the weather   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Camera Aligned  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. The mirror camera is positioned correctly  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"> <li>The camera has been checked to confirm the correct alignment and positioning.</li> </ul> |                                     |                          |                      |

| 3.7 Compliance Findings           | Y/N                                 |                          |       |
|-----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Three (3) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                   |                                     |                          |       |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3     |
|                                   |                                     |                          |       |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                   |                                     |                          |       |
| Major non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 4. STEWARDS TOWERS   | Comment |
|--|---------|
| 4.1 Main Tower – Finishing Post<br>4.2 Home Straight Bend Tower<br>4.3 Back Straight Tower |         |

| 4. Stewards Towers  | Y/N                                 |                          | Notation if required |
|---|-------------------------------------|--------------------------|----------------------|
| 4.1 Main Tower – Finishing post   |                                     |                          |                      |
| i. Main tower positioned close to finish line   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Tower has non-slip steps, ladders   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Tower is clean   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Tower is earthed  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Tower is well ventilated   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Room to house Steward & Audio Visual.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vii. Power & cabling available  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| viii. Correct flooring  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ix. Minimum Height  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| x. Signs  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| xi. Camera/Equipment Lifting device   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Refer notes below    |
| xii. Tower Compliance with AS1657   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>Lifting devices are not required due to the width and available access provided by the staircase.</li></ul> |                                     |                          |                      |

| 4.1 Compliance Findings             | Y/N                                 |                          |       |
|-------------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Twelve (12) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                     |                                     |                          |       |
| Conformance                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 12    |
|                                     |                                     |                          |       |
| Minor Non-conformance               | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                     |                                     |                          |       |
| Major non-conformance               | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 4. Stewards Towers  | Y/N                      |                                     | Notation if required |
|---|--------------------------|-------------------------------------|----------------------|
| 4.2 Tower – Home Straight Bend  |                          |                                     |                      |
| i. Home straight tower position   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| ii. Tower has non-slip steps, ladders   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| iii. Tower is clean   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| iv. Tower is earthed  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| v. Tower is well ventilated   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| vi. Room to house Steward & Audio Visual.   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| vii. Power & cabling available  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| viii. Correct flooring  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| ix. Minimum Height  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| x. Signs  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| xi. Camera/Equipment Lifting device   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| xii. Tower Compliance with AS1657   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| <b>Comment:</b><br><b>There is NO Home Straight Bend Tower.</b><br><b>Refer Page Eleven (11) - Minimum Standards</b><br><br><b>Excerpt</b><br><b>Head On Tower (positioned 1m off the peg line looking down the home straight and 1</b><br><b>buggy width off the peg line looking around the turn to the back straight, ensuring that</b><br><b>all marker pegs are visible). Must also provide room for an Audio-Visual Supplier.</b><br><b>End Excerpt</b> |                          |                                     |                      |

| 4.2 Compliance Findings             | Y/N                      |                                     |       |
|-------------------------------------|--------------------------|-------------------------------------|-------|
| Parts in this section – Twelve (12) | <input type="checkbox"/> | <input type="checkbox"/>            | Score |
|                                     |                          |                                     |       |
| Conformance                         | <input type="checkbox"/> | <input type="checkbox"/>            |       |
|                                     |                          |                                     |       |
| Minor Non-conformance               | <input type="checkbox"/> | <input type="checkbox"/>            |       |
|                                     |                          |                                     |       |
| Major non-conformance               | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 12    |

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| 4 Stewards Towers   | Y/N                      |                                     | Notation if required |
|---|--------------------------|-------------------------------------|----------------------|
| 4.3 Tower – Back Straight   |                          |                                     |                      |
| i. Back straight tower position   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| ii. Tower has non-slip steps, ladders   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| iii. Tower is clean   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| iv. Tower is earthed  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| v. Tower is well ventilated   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| vi. Room to house Steward & Audio Visual.   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| vii. Power & cabling available  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| viii. Correct flooring  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| ix. Minimum Height  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| x. Signs  | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| xi. Camera/Equipment Lifting device   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| xii. Tower Compliance with AS1657   | <input type="checkbox"/> | <input checked="" type="checkbox"/> |                      |
| <p><b>Comment:</b><br/><b>There is NO Home Straight Bend Tower.</b><br/><b>Refer Page Eleven (11) - Minimum Standards</b></p> <p><b>Excerpt</b><br/><b>Back Straight Tower (looking head on at the field positioned 1m off the peg line looking down the back straight and 1m off the peg line looking around the home turn). Must house a Steward and an Audio-Visual Operator.</b><br/><b>End Excerpt</b></p> |                          |                                     |                      |

| 4.3 Compliance Findings             | Y/N                      |                                     |       |
|-------------------------------------|--------------------------|-------------------------------------|-------|
| Parts in this section – Twelve (12) | <input type="checkbox"/> | <input type="checkbox"/>            | Score |
|                                     |                          |                                     |       |
| Conformance                         | <input type="checkbox"/> | <input type="checkbox"/>            |       |
|                                     |                          |                                     |       |
| Minor Non-conformance               | <input type="checkbox"/> | <input type="checkbox"/>            |       |
|                                     |                          |                                     |       |
| Major non-conformance               | <input type="checkbox"/> | <input checked="" type="checkbox"/> | 12    |

| 5. EMERGENCY PREPAREDNESS         | Comment |
|-----------------------------------|---------|
| 5.1 Fire Hose Reels               |         |
| 5.2 Fire Extinguishers            |         |
| 5.3 Evacuation & Emergency Plans  |         |
| 5.4 Assembly Area Signs           |         |
| 5.5 Defibrillator installed (AED) |         |

| 5.1 Fire Hose Reels |   | Y/N                                 |                          | Notation if required                               |
|---------------------|---|-------------------------------------|--------------------------|--|
| i.                  | Fire Hose reels were sighted and available.   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| ii.                 | Place in correct and accessible locations.    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| iii.                | Had been inspected by the frequency required. | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Most recent inspection –<br/>September 2023</b> |
| iv.                 | Correct signs in place for use of hose.       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| v.                  | Meets AS 1221 - Fire hose reels.              | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| <b>Comment:</b>     |   |                                     |                          |  |

| 5.1 Compliance Findings          | Y/N                                 |                          |       |
|----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Five (5) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                  |                                     |                          |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5     |
|                                  |                                     |                          |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                  |                                     |                          |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |



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| 5.2 Fire Extinguishers                            | Y/N                                 |                          | Notation if required                               |
|---|-------------------------------------|--------------------------|--|
| i. Fire Extinguishers were sighted and available  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| ii. Place in correct and accessible locations     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| iii. Had been inspected by the frequency required | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>Most recent inspection<br/>– September 2023</b> |
| iv. Correct signs in place for use of hose        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| v. Meets AS 1841 Fire extinguishers - general     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  |
| <b>Comment:</b>                                   |                                     |                          |  |

| 5.2 Compliance Findings          | Y/N                                 |                          |          |
|----------------------------------|-------------------------------------|--------------------------|----------|
| Parts in this section – Five (5) | <input type="checkbox"/>            | <input type="checkbox"/> | Score    |
|                                  |                                     |                          |          |
| <b>Conformance</b>               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>5</b> |
|                                  |                                     |                          |          |
| <b>Minor Non-conformance</b>     | <input type="checkbox"/>            | <input type="checkbox"/> |          |
|                                  |                                     |                          |          |
| <b>Major non-conformance</b>     | <input type="checkbox"/>            | <input type="checkbox"/> |          |

| 5.3 Evacuation & Emergency Plans  | Y/N                      |                          | Notation if required |
|---|--------------------------|--------------------------|----------------------|
| i. Evacuation plans were sighted and placarded.   | <input type="checkbox"/> | <input type="checkbox"/> | <b>N/A</b>           |
| ii. Place in correct and visible locations.   | <input type="checkbox"/> | <input type="checkbox"/> | <b>N/A</b>           |
| <b>Comment:</b> <ul style="list-style-type: none"><li>The Broken Hill HRC are awaiting a formal reply from the Memorial Ground Management Committee regarding this matter.</li><li>The BHHRC notes that as this is a multi-purpose facility, they are waiting on direction from the Memorial Ground Management Committee for compliance in this matter.</li><li>Therefore, I have elected to make this section N/A as it is beyond the BHHRC to facilitate this matter.</li></ul> |                          |                          |                      |

| 5.3 Compliance Findings         | Y/N                      |                          |            |
|---------------------------------|--------------------------|--------------------------|------------|
| Parts in this section – Two (2) | <input type="checkbox"/> | <input type="checkbox"/> | Score      |
|                                 |                          |                          |            |
| <b>Conformance</b>              | <input type="checkbox"/> | <input type="checkbox"/> | <b>N/A</b> |
|                                 |                          |                          |            |
| <b>Minor Non-conformance</b>    | <input type="checkbox"/> | <input type="checkbox"/> |            |
|                                 |                          |                          |            |
| <b>Major non-conformance</b>    | <input type="checkbox"/> | <input type="checkbox"/> |            |

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| 5.4 Assembly Area Signs   | Y/N                      |                          | Notation if required |
|---|--------------------------|--------------------------|----------------------|
| i. Evacuation Assembly Area signs were sighted and placarded  | <input type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| ii. Place in correct and visible locations  | <input type="checkbox"/> | <input type="checkbox"/> | N/A                  |
| <b>Comment:</b> <ul style="list-style-type: none"><li>The Broken Hill HRC are awaiting a formal reply from the Memorial Ground Management Committee regarding this matter.</li><li>The BHHRC notes that as this is a multi-purpose facility, they are waiting on direction from the Memorial Ground Management Committee for compliance in this matter.</li><li>Therefore, I have elected to make this section N/A as it is beyond the BHHRC to facilitate this matter.</li></ul> |                          |                          |                      |

| 5.4 Compliance Findings         | Y/N                      |                          |       |
|---------------------------------|--------------------------|--------------------------|-------|
| Parts in this section – Two (2) | <input type="checkbox"/> | <input type="checkbox"/> | Score |
|                                 |                          |                          |       |
| Conformance                     | <input type="checkbox"/> | <input type="checkbox"/> | N/A   |
|                                 |                          |                          |       |
| Minor Non-conformance           | <input type="checkbox"/> | <input type="checkbox"/> |       |
|                                 |                          |                          |       |
| Major non-conformance           | <input type="checkbox"/> | <input type="checkbox"/> |       |

| 5.5 Defibrillator  | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. AED Installed/Available   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Placed in correct and visible location   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Signage is placarded  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>The AED is provided by St Johns Ambulance at all racing events.</li><li>The St Johns staff were very visible on the nights racing.</li></ul> |                                     |                          |                      |

| 5.5 Compliance Findings           | Y/N                                 |                          |       |
|-----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Three (3) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                   |                                     |                          |       |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 3     |
|                                   |                                     |                          |       |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                   |                                     |                          |       |
| Major non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 6. LICENSED PERSONS FACILITIES   | Comment |
|--|---------|
| 6.1 Children Under 14 (Sign) & or Licensed persons/Restricted Area signs |         |
| 6.2 Amenities for Licensed persons                                       |         |
| 6.3 Male Drivers room  |         |
| 6.4 Female Drivers room  |         |
| 6.5 Stewards Room  |         |

| 6.1 Children Under 14 & Licensed persons/restricted area.        | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Signs were sighted and placarded at entry to restricted areas | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Place in correct and visible locations                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b>  |                                     |                          |                      |
|  |                                     |                          |                      |

| 6.1 Compliance Findings         | Y/N                                 |                          |       |
|---------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Two (2) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                 |                                     |                          |       |
| Conformance                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2     |
|                                 |                                     |                          |       |
| Minor Non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                 |                                     |                          |       |
| Major non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 6.2 Amenities for licensed persons         | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Shaded area                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Appropriate seating                    | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Access to fresh drinking water        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Adequate toilet showers & change rooms | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b>                            |                                     |                          |                      |

| 6.2 Compliance Findings          | Y/N                                 |                          |       |
|----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Four (4) | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Score |
|                                  |                                     |                          |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4     |
|                                  |                                     |                          |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                  |                                     |                          |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |

| 6.3 Male Drivers Room                                | Y/N                                 |                                     | Notation if required |
|--|-------------------------------------|-------------------------------------|----------------------|
| i. Appropriate size                                  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| ii. Adequate toilets & showers                       | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| iii. Cubicles & stalls are well ventilated           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| iv. Air conditioned                                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Refer note below     |
| v. Restricted access signage                         | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| vi. Adequate facilities for seating and gear storage | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| <b>Comment:</b>                                      |                                     |                                     |                      |
| <b>Note:</b>   |                                     |                                     |                      |
| • The facility is NOT air conditioned.               |                                     |                                     |                      |

| 6.3 Compliance Findings         | Y/N                                 |                          |       |
|---------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Six (6) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                 |                                     |                          |       |
| Conformance                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 5     |
|                                 |                                     |                          |       |
| Minor Non-conformance           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1     |
|                                 |                                     |                          |       |
| Major non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 6.4 Female Drivers Room  | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Appropriate size  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Adequate toilets & showers   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Cubicles & stalls are well ventilated   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Air conditioned  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Restricted access signage   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Adequate facilities for seating and gear storage                                   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>An excellent facility.</li></ul> |                                     |                          |                      |

| 6.4 Compliance Findings         | Y/N                                 |                          |       |
|---------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Six (6) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                 |                                     |                          |       |
| Conformance                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 6     |
|                                 |                                     |                          |       |
| Minor Non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                 |                                     |                          |       |
| Major non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 6.5 Stewards Room  | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Appropriate size – facility for up to eight (8) persons | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Well ventilated  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Air conditioned                                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Tables & chairs supplied                               | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| v. Appropriate communication system                        | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Adequate lighting                                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vii. Refrigerator – sample storage                         | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| viii. Lockable cabinet                                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ix. Window curtains/blinds                                 | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| x. Electrical Power Points - available                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b>  |                                     |                          |                      |

| 6.5 Compliance Findings          | Y/N                                 |                          |       |
|----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Ten (10) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                  |                                     |                          |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 10    |
|                                  |                                     |                          |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                  |                                     |                          |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 7. OTHER ITEMS  | Comment |
|---|---------|
| 7.1 Presentation Area   |         |
| 7.2 Smoke Free Areas  |         |
| 7.3 Required other licensed facilities<br>(Licensed venue & Food Service) |         |

| 7.1 Presentation Area  | Y/N                                 |                                     | Notation if required |
|--|-------------------------------------|-------------------------------------|----------------------|
| i. Neat & tidy   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| ii. Monitoring of access to this<br>area/appropriate gate  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| iii. Placarded sign – authorised access  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Refer note below     |
| iv. Adequate track lighting  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| v. Licensed handler – wearing PPE  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |                      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>Restricted or Authorised Person sign required.</li></ul> |                                     |                                     |                      |

| 7.1 Compliance Findings          | Y/N                                 |                                     |       |
|----------------------------------|-------------------------------------|-------------------------------------|-------|
| Parts in this section – Five (5) | <input type="checkbox"/>            | <input type="checkbox"/>            | Score |
|                                  |                                     |                                     |       |
| Conformance                      | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 4     |
|                                  |                                     |                                     |       |
| Minor Non-conformance            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1     |
|                                  |                                     |                                     |       |
| Major non-conformance            | <input type="checkbox"/>            | <input type="checkbox"/>            |       |

| 7.2 Smoke Free Area(s)                         | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Placarded signs                             | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Facilities in designated areas for smokers | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b>                                |                                     |                          |                      |

| 7.2 Compliance Findings         | Y/N                                 |                          |       |
|---------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Two (2) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                 |                                     |                          |       |
| Conformance                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2     |
|                                 |                                     |                          |       |
| Minor Non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                 |                                     |                          |       |
| Major non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |

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| 7.3 Required other licensed facilities   | Y/N                                 |                          | Notation if required |
|--|-------------------------------------|--------------------------|----------------------|
| i. Food Service provided   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Trained Food Safety Supervisor (FSS)<br>Certificate available  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Staff trained in food handling basics   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. "Usual Suspects Food Allergen Poster"<br>displayed   | <input checked="" type="checkbox"/> | <input type="checkbox"/> | On external wall     |
| v. Bar Service provided  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vi. Licensee Details displayed at entrance   | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| vii. RSA register available  | <input checked="" type="checkbox"/> | <input type="checkbox"/> | At Bar               |
| <b>Comment:</b> <ul style="list-style-type: none"><li>The bar has the Licensee details displayed.</li><li>All serving staff have RSA's.</li></ul><br><b>License Details</b> <p>The clubs Liquor License is current as confirmed by viewing the Public Register - Service NSW.</p> <p>Noted as:<br/>The provision of alcohol sales is licensed to Broken Hill HRC Limited.<br/>Licensee: Natalie Hammond</p> <p>No. No. LIQL500848011<br/>START: 14.04.1980 - Still current</p> |                                     |                          |                      |

| 7.3 Compliance Findings           | Y/N                                 |                          |       |
|-----------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Seven (7) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                   |                                     |                          |       |
| Conformance                       | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 7     |
|                                   |                                     |                          |       |
| Minor Non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |
|                                   |                                     |                          |       |
| Major non-conformance             | <input type="checkbox"/>            | <input type="checkbox"/> |       |



## AUSTRALIAN WHS TRAINING ACADEMY

| 7.4 General Venue Maintenance | Y/N                                 |                          | Notation if required |
|-------------------------------|-------------------------------------|--------------------------|----------------------|
| i. Grandstand/Public Seating  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| ii. Pathways & general access | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iii. Stairways                | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| iv. Car Park                  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |                      |
| <b>Comment:</b>               |                                     |                          |                      |

| 7.4 Compliance Findings          | Y/N                                 |                          |          |
|----------------------------------|-------------------------------------|--------------------------|----------|
| Parts in this section – Four (4) | <input type="checkbox"/>            | <input type="checkbox"/> | Score    |
|                                  |                                     |                          |          |
| <b>Conformance</b>               | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>4</b> |
|                                  |                                     |                          |          |
| <b>Minor Non-conformance</b>     | <input type="checkbox"/>            | <input type="checkbox"/> |          |
|                                  |                                     |                          |          |
| <b>Major non-conformance</b>     | <input type="checkbox"/>            | <input type="checkbox"/> |          |

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**AUSTRALIAN WHS TRAINING ACADEMY**

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| 8. WORKER & CONTRACTOR MANAGMENT   | Y/N                                 |                                     | Notation if required |
|--|-------------------------------------|-------------------------------------|----------------------|
| i. RTW Coordinator has engaged in training   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Refer notes below    |
| ii. RTW Plan provided  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | Refer notes below    |
| iii. Incident Register available   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Online               |
| iv. Injury Report forms accessible   | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Online               |
| v. "If you are Injured Poster(s)" affixed  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Confirmed            |
| vi. Venue has a solid understanding of "worker," "contractor" and or "volunteer."  | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | Refer annexures      |
| <b>Comment:</b> <ul style="list-style-type: none"><li>• The BHHRC has not yet completed the RTW Coordinator training and no RTW Plan has been provided.</li><li>• I will be providing a draft return to work plan to the club.</li><li>• The club is aware on the online portal for the purpose of reporting incidents &amp; or injuries, however, due to poor internet connectivity they often must "phone in" any issues of this nature.</li><li>• Refer to contractor/worker document in annexures.</li></ul> |                                     |                                     |                      |

| 8. Compliance Findings          | Y/N                                 |                          |       |
|---------------------------------|-------------------------------------|--------------------------|-------|
| Parts in this section – Six (6) | <input type="checkbox"/>            | <input type="checkbox"/> | Score |
|                                 |                                     |                          |       |
| Conformance                     | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 4     |
|                                 |                                     |                          |       |
| Minor Non-conformance           | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 2     |
|                                 |                                     |                          |       |
| Major non-conformance           | <input type="checkbox"/>            | <input type="checkbox"/> |       |

## AUSTRALIAN WHS TRAINING ACADEMY

### CORRESPONDENCE – EMAIL

**From:** John Crittenden  
**Sent:** Tuesday, February 13, 2024, 8:42 AM  
**To:** bhrc@yahoo.com.au  
**Subject:** WHS AUDIT - BROKEN HILL HRC

Tracey

Thank you for hosting me on Saturday 10<sup>th</sup> February 2024. Can you also please pass my thanks to Jane & Ray.

I have a few questions relating to the pending audit that I hoped you might be able to answer. (and by the way you can always call me to discuss, and or call me and I can take notes from our discussion).

If you call and I am unavailable, please leave a message and will get back to you as soon as I can.

Questions are as follows:

1. Are you okay with the attached Equine Emergency Plan or do you wish to make changes? If so, please amend and email the amended document back to me.  
And in addition to this can you advise if the club has:
  - i. A Vehicle available to transport equines from the track if ever required?
  - ii. Is the Vehicle registered?
  - vi. A Winch & Mat or Drag (to get horse into float)?
2. Is there an AED (Defibrillator) on site?
3. For TAB Meetings does the club have a "back-up" mobile or is there only ever one (1) mobile barrier at each meeting?
4. I note that you **do not have** a Stewards Tower (as required in the minimum standards – refer page 11) for the Head On & or the Back Straight.  
Do you have any feedback from HRNSW that provides the club an exemption from this?
5. If the Club needs to complete an Incident or Injury Report does the club use the online Gallagher Insurance Portal?
6. Can you please fill in the attached document for Contractor & or Worker Confirmation – pages 3 & 4 & or call me and I can tick the boxes based on the information you advise.

In the interim if you have any questions or require any assistance, please do not hesitate to be in contact with me.

Regards  
MANAGING DIRECTOR  
Austrain Academy Pty Ltd  
ASQA Accredited Registered Training Organisation  
Mobile: 0407 – 784728  
Office: 1300 20 40 20  
[john@austrainacademy.com.au](mailto:john@austrainacademy.com.au)  
[www.austrainacademy.com.au](http://www.austrainacademy.com.au)

## AUSTRALIAN WHS TRAINING ACADEMY

## ANNEXURES

BROKEN HILL HRC  
WHS MANAGEMENT SYSTEM

|                                     |               |
|-------------------------------------|---------------|
| DESCRIPTION:                        | DOCUMENT No:  |
| Worker & or Contractor Confirmation | WHS/F – 011.6 |

Please complete the table on Pages Three (3) & Four (4)  
The following two (2) pages may assist you in ticking the correct column.

## Employee

Control: your business has the legal right to control how, where and when the worker does their work.

Integration: the worker serves in your business. They are contractually required to perform work as a representative of your business.

Mode of remuneration: the worker is paid either:

- for the time worked
- a price per item or activity
- a commission.

Ability to subcontract or delegate: the worker must perform the work themselves and cannot pay someone else to do the work for them.

Provision of tools and equipment: your business provides all or most of the equipment, tools and other assets required to complete the work, or the worker provides all or most of the tools, but your business provides them with an allowance or reimburses them for expenses incurred.

Risk: the worker bears little or no risk. Your business bears the commercial risk for any costs arising out of injury or defect in their work.

Generation of goodwill: your business benefits from any goodwill arising from the work of the worker.

## Contractor

Control: the worker can choose how, where and when their work is done, subject to reasonable direction by you.

Integration: the worker provides services to your business. The worker performs work to further their own business. They may choose to present themselves as part of your business.

Mode of remuneration: the worker is contracted to achieve a specific result, and is paid when they have completed that result, often for a fixed fee.

Ability to subcontract or delegate: the worker is free to delegate to others who the worker will pay to complete the work on their behalf.

Provision of tools and equipment: the worker provides all or most of the equipment, tools and other assets required to complete the work, and you do not give them an allowance or reimbursement for the expenses incurred.

The work involves the use of a substantial item that your worker is wholly responsible for.

Risk: the worker bears the commercial risk for any costs arising out of injury or defect in their work.

Generation of goodwill: the worker's business benefits from any goodwill generated from their work, not your business.

Refer: <https://www.ato.gov.au/businesses-and-organisations/hiring-and-paying-your-workers/employee-or-contractor>

| Version N° | Issued   | Approved By     | Document N°   | Page   |
|------------|----------|-----------------|---------------|--------|
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**AUSTRALIAN WHS TRAINING ACADEMY**

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**BROKEN HILL HRC  
WHS MANAGEMENT SYSTEM**

DESCRIPTION:

**Worker & or Contractor Confirmation**

DOCUMENT NO:

WHS/F – 011.6

**Volunteers**

Volunteers can be paid in cash, given non-cash benefits or given a combination of both cash and non-cash benefits. These payments have various descriptions, including honorariums, reimbursements and allowances. Find out if these payments are assessable income to the volunteer.

You may be asked by your not-for-profit organisations volunteers whether payments to them are part of their assessable income.

Generally, receipts that are earned, expected, relied upon and have an element of periodicity, recurrence or regularity are treated as assessable income of a volunteer.

If a person's activities are a pastime or hobby – rather than income producing – money and other benefits received from those activities are not assessable income.

A payment to a volunteer that is **not** assessable income will have many of the following characteristics:

- The payment is to meet incurred or anticipated expenses.
- The payment has no connection to the volunteer's income-producing activities or services.
- The payment is not received as remuneration or as a consequence of employment.
- The payment is not relied upon or expected by the volunteer for day-to-day living.
- The payment is not legally required or expected.
- There is no obligation on the part of your organisation to make the payment.
- The payment is a token amount compared to the services provided or expenses incurred by the volunteer. Whether the payment is token depends on the full facts surrounding the payment and volunteer's circumstances.

Your volunteers can be paid in cash, given non-cash benefits or given a combination of both cash and non-cash benefits. These payments are given various descriptions, including:

- honorariums
- reimbursements
- allowances.

Sometimes they are given no name at all. The name or description of the payment does not determine its treatment for tax purposes – it depends on the nature of the payment and the volunteer's circumstances.

Refer: <https://www.ato.gov.au/businesses-and-organisations/not-for-profit-organisations/types-of-not-for-profit-workers/not-for-profit-volunteers/paying-volunteers>

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AUSTRALIAN WHS TRAINING ACADEMY

| BROKEN HILL HRC<br>WHS MANAGEMENT SYSTEM                       |                               |
|--|-------------------------------|
| DESCRIPTION:<br><b>Worker &amp; or Contractor Confirmation</b> | DOCUMENT NO:<br>WHS/F – 011.6 |

Please tick the applicable column

|                                   | Employee | Contractor | Volunteer | HRNSW | N/A |
|-----------------------------------|----------|------------|-----------|-------|-----|
| i. Clerk(s) of the Course         |          |            | X         |       |     |
| ii. Ambulance                     |          | X          |           |       |     |
| iii. Veterinarians                |          | X          |           |       |     |
| iv. Farriers                      |          |            | X         |       | X   |
| v. Photographers                  |          |            |           |       | X   |
| vi. Swab Stewards                 |          |            | X         |       |     |
| vii. Stewards                     |          |            |           | X     |     |
| viii. Starters                    |          |            | X         |       | X   |
| ix. Race callers                  |          |            | X         | X     |     |
| x. Photo finish operators/Judges  |          |            | X         |       |     |
| xi. Track & or barrier attendants |          |            | X         |       |     |
| xii. Mobile barrier drivers       |          |            | X         |       |     |
|                                   |          |            |           |       |     |

|            |          |                 |               |        |
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AUSTRALIAN WHS TRAINING ACADEMY

| BROKEN HILL HRC<br>WHS MANAGEMENT SYSTEM |                  |          |            |               |       |     |
|--|------------------|----------|------------|---------------|-------|-----|
| DESCRIPTION:                             |                  |          |            | DOCUMENT No:  |       |     |
| Worker & or Contractor Confirmation      |                  |          |            | WHS/F – 011.6 |       |     |
|  |                  | Employee | Contractor | Volunteer     | HRNSW | N/A |
| xiii.                                    | Food Service     |          |            | X             |       |     |
| xiv.                                     | Beverage Service |          |            | X             |       |     |
| xv.                                      | Videographer     |          |            |               | X     |     |
| xvi.                                     | Security         |          | X          |               |       |     |
| xvii.                                    | Other:           |          |            |               |       |     |
| xviii.                                   | Other:           |          |            |               |       |     |
| xix.                                     | Other:           |          |            |               |       |     |
| xx.                                      | Other:           |          |            |               |       |     |

Checklist completed by: Tracey Robinson

By phone call at 1.45pm

Date: 15.02.2024

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## ORDINARY MEETING OF THE COUNCIL

February 18, 2025

## ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 32/25

**SUBJECT:** **FOOD ORGANICS AND GARDEN ORGANICS (FOGO)**  
**LEGISLATION** D25/7336

## Recommendation

1. That Broken Hill City Council Report No. 32/25 dated February 18, 2025, be received.
2. That NSW EPA proposal paper on Food and Garden Organics legislation mandates, be received and noted.
3. That Council's feedback submission dated 5 July 2024 to the NSW Environment Protection Authority, be received and noted.
4. That correspondence dated 12 February from the Local Member for Barwon, Mr Roy Butler MP regarding the Food Organics and Garden Organics (FOGO) legislation, be received and noted.

## Executive Summary:

The NSW Government has set out goals under the Waste and Sustainable Materials Strategy 2041 of halving organics, including food organics, going to landfill. To achieve this, the NSW Government proposes to mandate food and garden waste collections, known as FOGO collections, through legislation for all NSW households from 1 July 2030 and food waste collections for select large supermarkets, the hospitality industry, and institutions, from 1 July 2025.

### Report:

The FOGO legislation mandate proposal outlines three new mandates as follows:

1. Certain businesses, including large supermarkets, institutions and hospitality businesses will be required to have a source-separated food organics collection from 1 July 2025.
2. All NSW households will be required to have a source-separated FOGO collection from 1 July 2030.
3. Large supermarkets will be required to report on surplus food donations to food charities from 1 July 2025.

To comply with mandates in the legislation, Council's will be required to:

1. Provide bins for households for sufficient size to hold the average amount of FOGO waste generated by a household;
2. Ensure these bins are collected weekly (for FOGO or FO); and
3. Ensure that they are transported separately from non-organic matter.

The legislation does not mandate bin volumes for households as Council's are best placed to determined appropriate bin volumes.



The FOGO legislation provides provisions to the Environmental Protection Authority (EPA) to exempt some requirements or to give longer transition periods.

The issues that will be considered as part of the exemption process will include:

- Geographical and population constraints and the impacts on processing availability
- Availability of infrastructure
- Timing and expiration of waste contracts
- Infrastructure impairments of certain building types (i.e. multi-unit dwelling)

The NSW Government is proposing financial support for community education, with this package to be announced in the coming weeks.

Correspondence dated 12 February 2025 from Local Member for Barwon, Mr Roy Butler MP has been received regarding the FOGO legislation which is planned for debate in Parliament February 2025.

### Community Engagement:

Not applicable at this stage.

### Strategic Direction:

|                |       |   |
|----------------|-------|---|
| Key Direction: | 4     | Our Environment   |
| Objective:     | 3.1   | Our environmental footprint is minimised  |
| Strategy:      | 3.1.2 | Educate the community on measures to avoid waste and reduce littering and waste to landfill |

### Relevant Legislation:

*Protection of the Environment Operations Act 1997*

Waste and Sustainable Materials Strategy 2041

### Financial Implications:

For the Council to increase FOGO collection from fortnightly to weekly and not have any changes to our current service levels, Council would need to purchase one (1) additional side-lift heavy rigid truck, plus on-going maintenance costs, and one (1) additional staff member to operate truck and service. Estimated costings for this additional service are:

Waste Truck - \$500,000 (capital expenditure)

Annual Maintenance - \$20,000 (operational expenditure)

Employee Grade 8, Step 1 (including oncosts) - \$97,000 (operational expenditure)

On these calculations, the approximate costs for moving to weekly collection would be, first-year for one truck, one employee and maintenance \$595,938, with on-going cost of \$107,000 annually.

### Attachments

1. [↓](#) Food and Garden Organics Mandate Proposal Paper
2. [↓](#) Council FOGO Mandate Submission - NSW EPA
3. [↓](#) Correspondence - FOGO Bill - Mr Roy Butler MP

CODIE HOWARD

DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL

GENERAL MANAGER



# Food and Garden Organics mandates

Proposal paper

# Acknowledgement of Country

The NSW Environment Protection Authority acknowledges the Traditional Custodians of the land on which we live and work, honours the ancestors and the Elders both past and present and extends that respect to all Aboriginal people.

We recognise Aboriginal peoples' spiritual and cultural connection and inherent right to protect the land, waters, skies and natural resources of NSW. This connection goes deep and has since the Dreaming.

We also acknowledge our Aboriginal and Torres Strait Islander employees who are an integral part of our diverse workforce and recognise the knowledge embedded forever in Aboriginal and Torres Strait Islander custodianship of Country and culture.

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ISBN 798 1 922963 65 9

EPA 2024P4516

May 2024

Every year, households in NSW generate 1.2 million tonnes of food and garden waste and business over 500,000 tonnes. This waste emits harmful greenhouse gases when it breaks down in landfill. Halving organics, including food waste, going to landfill are key priorities for the NSW Government to achieve net zero emissions from organics in landfill from 2030. One of the most effective ways of achieving this is by separating food organics and garden organics (FOGO) at the source to create a clean organics waste stream for recycling into compost.

The NSW Government is proposing to mandate source-separated FOGO collection services through legislation. The mandates will apply to businesses (large supermarkets, the hospitality industry and institutions) from 1 July 2025 and to households from 1 July 2030. The NSW Government is also intending to mandate the reporting of surplus food donations by supermarkets to food charities.

This paper sets out details of the proposed mandates so that stakeholders can understand what their obligations and responsibilities will be.

We want your feedback on the proposals so we can refine these before introducing the legislation into Parliament.

# Why mandate FOGO collection?

Under the *Waste and Sustainable Materials Strategy 2041*, the NSW Government has set out goals of halving organics (including food waste) going to landfill and achieving net zero emissions from organics in landfill by 2030.

To help achieve this, NSW proposes to mandate food organics (FO) collections for certain businesses from 1 July 2025 and food and garden organics (FOGO) for households from 1 July 2030. It will also mandate reporting requirements for large supermarkets of surplus food donations to food charities. Mandating FO or FOGO collection will provide certainty to the waste industry, businesses and councils. It will allow for investment in infrastructure such as processing facilities and transfer stations.

The mandates will need a legislative amendment to the *Protection of the Environment Operations Act 1997*.

This paper provides details of the proposed mandates, and the EPA is seeking your comments to help it in refining these.

## Business mandate

It is proposed that the business mandate will apply to the following premises:

- Large supermarkets (premises that retail grocery foodstuffs with a gross floor area of at least 1,000m<sup>2</sup>)
- Institutions being:
  - correctional complexes/centres
  - centre-based childcare facilities
  - educational establishments
  - hospitals as defined under the *Public Health Act 2010*
  - seniors' housing for which the council does not provide a regular collection service for the transport of residual waste.
- The hospitality industry being:
  - food and drink premises
  - hotel or motel accommodation
  - registered clubs
  - mobile catering business premises excluding premises at which the food is served
- premises with seating in a common food court for the consumption of food or drink bought at the premise.

Start dates will be staggered based on residual bin capacity, so the largest waste generators will transition first:

- Premises with ≥3,800L of residual waste bin capacity to start on 1 July 2025
  - Premises with ≥1,900L of residual waste bin capacity to start on 1 July 2027
  - Premises with ≥660L of residual waste bin capacity to start on 1 July 2029.

For building complexes, the requirements will be placed on whoever is in charge of management and control of residual waste collection services (e.g. building complex owner, not individual tenants).

The requirements that will need to be met include:

- enough organics collection bins are provided for the collection of food waste
- organic and non-organic waste must not be mixed during transportation.

The legislation will set out offences for non-compliance and penalties, including:

- maximum court penalties
- executive liability
- fines for corporations and for individuals to deter non-compliance, with added penalties for continuing offences – these are consistent with similar existing penalties.

Local councils will be the appropriate authorities to monitor and enforce compliance with the business mandate, unless exemptions apply under section 6(2) of the *Protection of the Environment Operations Act 1997* (e.g. the EPA would be the appropriate regulatory authority for activities carried on by the State or a public authority).

It is proposed that the EPA may grant part or full exemptions from the business mandate on a discretionary basis.

## Household mandate

It is proposed that the household mandate will start on 1 July 2030 and apply as follows:

- councils will have to make sure all relevant residential accommodation in their local government area is provided with enough organics collection bins for food waste and garden waste generated by residents in that accommodation
- organic waste collected must not be mixed with other waste during its transportation.

It is proposed that it will apply to all local government areas within NSW (i.e. it would apply to all councils across NSW but would not apply to Lord Howe Island or the Unincorporated Area of NSW).

Other options being considered are:

- the requirement applies state-wide but exemptions are provided for towns below a certain population size and density, and/or a certain distance from processing facilities in the non-regulated area
- whether the requirement should be restricted to the Metropolitan Levy Area and the Regional Levy Area (Sydney metropolitan area, the Illawarra and Hunter regions, the central and north coast local government areas to the Queensland border as well as the Blue Mountains, Wingecarribee and Wollondilly local government areas).

There will be court imposed maximum penalties and fines for councils to deter non-compliance with added penalties for continuing offences.

It is proposed that the EPA will have discretion to grant exemptions from the mandates whether generally or in specified circumstances and whether from the entire mandate or certain parts of it.

The EPA will be the appropriate regulatory authority for enforcing compliance by councils.

## Food donation reporting mandate

The requirement to report on surplus food donations to food charities will apply to large supermarkets (premises that retail grocery foodstuffs with gross floor area of at least 1,000m<sup>2</sup>) with a start date of 1 July 2025.

Supermarkets will be required to make and keep a record of the weight (kg) of the following food donated from the business each calendar month and the organisation it was donated to:

- baked goods
- meat and fish
- fruit and vegetables
- chilled food
- frozen food
- non-perishable food.

There will be court imposed maximum penalties, executive liability and fines for corporations and individuals to deter non-compliance, with added penalties for continuing offences.

Records will have to:

- be made by the end of the month after the month in which the food was donated
- be kept for six years after it is made
- be available for inspection by, and/or provided to, an authorised officer on request.

Food donation will only include the food that is distributed for human consumption.

It is proposed that the EPA will be:

- authorised to publish the records
- have the discretion to grant exemptions
- the appropriate regulatory authority to enforce compliance with this mandate.

**BROKEN HILL**  
CITY COUNCIL

Quote No L24/1417 – 14/2

Telephone / Personal Enquiries  
Ask for Michelle Rolton

5 July 2024

NSW Environment Protection Authority  
[circular.reg.reform@epa.nsw.gov.au](mailto:circular.reg.reform@epa.nsw.gov.au)

Dear Sir/Madam

Please address all communications to:

The General Manager

240 Blende Street

PO Box 448

Broken Hill NSW 2880

Phone 08 8080 3300

Fax 08 8080 3424

[council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

ABN 84 873 116 132

**Feedback submission on the proposed Food and Garden Organics (FOGO) mandate proposal**

Council wishes to express its concerns regarding the proposed Food and Garden Organics (FOGO) mandate, specifically the expectation that local councils will be responsible for compliance inspections by their Environmental Health Officers for businesses.

The NSW Food Authority has stated that the Food Regulation Partnership (FRP) should not be used to monitor compliance of non-Food Act 2003 activities. Council feels that the FRP is not designed to accommodate the additional responsibilities proposed under the FOGO mandates.


Council supports the position of the NSW Food Authority and does not support the proposal for NSW councils to be the authorised regulatory authority for monitoring and enforcing compliance with mandates related to businesses. The responsibility for Council to monitor compliance would increase responsibilities for its Environmental Health Officer, which are not directly related to the Food Act 2003.

Many regional NSW councils struggle to meet existing environmental health demands, largely due to a national shortage of Environmental Health Officers. Council is currently relying on a temporary contractor to fulfil its regulatory requirements. Adding the responsibility of monitoring FOGO compliance would further strain our resources and potentially compromise the quality of our environmental health service delivery.

In light of these concerns, I strongly urge the NSW Environment Protection Authority to reconsider the proposed role of NSW councils in enforcing FOGO compliance for businesses. Instead, a more viable solution could be to establish a dedicated regulatory body or enhance the capacity of existing state-level authorities to manage this aspect of the mandate.

Thank you for considering this submission. Council looks forward to a mandate that supports environmental sustainability without compromising the effectiveness of local council services.

Yours faithfully

  
JAY NANKIVELL  
GENERAL MANAGER

AUSTRALIA'S FIRST HERITAGE LISTED CITY





**ROY BUTLER MP**  
**INDEPENDENT MEMBER FOR BARWON**

REF: RB07596

12 February 2025

Tom Kennedy  
Mayor  
Broken Hill Shire Council  
PO Box 448  
Broken Hill NSW 2880

Dear Tom,

I write to you regarding the Food Organics and Garden Organics (FOGO) legislation that is planned for debate in Parliament this week.

I have communicated with Minister Sharpe and the crossbench who hold concerns over aspects of the Bill. If I support the bill, it will be with amendments that give Local Government more input and more of a voice and on the basis that there are clear exemption pathways where required.

My information from the Minister's office is that The NSW Government is focused on reducing the amount of residual waste going to landfill. There will be a requirement on Councils that will have three main elements. To comply with the mandates in the legislation, councils will need to:

1. provide bins for households for sufficient size to hold the average amount of FOGO waste generated by a household
2. ensure these bins are collected weekly (for FOGO or FO); and
3. ensure that they are transported separately from non-organic matter

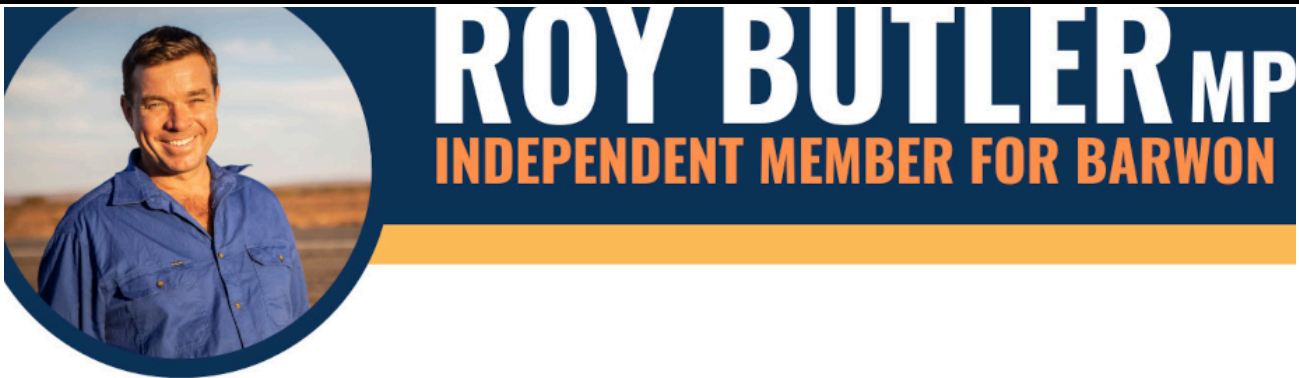
The Bill does not mandate bin volumes for households and Councils are considered to be best

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placed to determine appropriate bin volumes for different household types as they do for other bin types.

The NSW Government recognises that a 'one-size fits all' approach does not always work. This is especially true in very different types of communities. The FOGO legislation enlivens provisions to allow the EPA to exempt some requirements or to give a longer transition period.

Exemptions are intended to be predominately proactive where the EPA considers them necessary to limit the number of organisations needing to approach the EPA. The EPA will work with Councils and LGNSW as the exemption framework is developed to guide decision making.

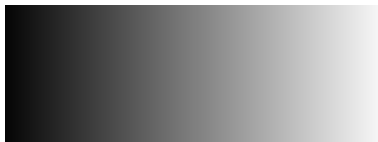
The things that will be considered as part of the exemption process will include:

- \* geographical and population constraints and the impact on processing availability
- \* availability of infrastructure
- \* timing and expiration of waste contracts
- \* infrastructure impairments of certain building types (i.e multi-unit dwellings)

The NSW Government will provide financial support for community education. This package will be announced in the coming weeks.

I ask that this information be circulated to relevant Senior Staff and Councillors. I am happy support you and your Council in navigating this and I encourage you to reach out to my office to provide feedback on the types of support that would be most useful to you.

Yours sincerely,



Roy Butler MP  
Member for Barwon

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## ORDINARY MEETING OF THE COUNCIL

February 19, 2025

**ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 33/25

SUBJECT: ADDITIONAL FUNDING FOR THE PERFECT LIGHT FILM FESTIVAL - 22 MARCH 2025 D25/7540

**Recommendation**

1. That Broken Hill City Council Report No. 33/25 dated February 19, 2025, be received.
2. That Council determines whether to provide additional funding to Film Festivals Australia in order that the Perfect Light Film Festival can be held on 22 March 2025 (of either \$15,000 for the Festival to be held in Sturt Park as planned, or \$10,000 for the Festival to be held at the Civic Centre).

**Executive Summary:**

Council has received a request from Film Festivals Australia, to provide additional funding (in addition to Council's Event Sponsorship of \$40,000) to hold the Perfect Lift Film Festival on Saturday, 22 March 2025. The request is for either \$15,000 for the Festival to be held in Sturt Park as originally planned or \$10,000 for the Festival to be held at the Civic Centre.

The Perfect Light Film Festival is a free outdoor film festival, whereby the public are encouraged to bring a rug and watch a selection of short films on the big screen. Shortlisted films compete for monetary prizes and are judged live by a celebrity judging panel.

**Report:**

Organisers of the Perfect Light Film Festival met with Councillors on Monday, 17 February 2025 to discuss the conduct of the Festival for 2025. The organisers advised that they have lost a number of major sponsors this year and although they have attempted to gain new sponsors, these attempts have failed. The organisers are looking to Council to pick-up the short fall in sponsorship to allow this year's event to proceed with the hope that they will be able to attract new sponsors for 2026.

Council has already provided Event Sponsorship of \$40,000 for the 2025 Perfect Light Film Festival and the organisers are now seeking either an additional \$15,000 or \$10,000 to cover their loss of other sponsorship, in order that the event can take place.

As the event is only one month away, they have provided two proposals for Council's consideration of additional funding:

- 1) An additional \$15,000 for the Festival to be held as planned in Sturt Park; or
- 2) An additional \$10,000 for the Festival to be moved to the Civic Centre.

The proposed Perfect Light Film Festival is a one day event and is planned to be held on Saturday, 22 March 2025. It is an event of local significance and is estimated to attract 500 visitors during the day (although the majority of these are locals), with an average spend per person per day of \$30. This equals a total visitor spend of \$15,000 attributed to this event.

The Festival aligns with the community vision to create a unique, lively and diverse town and offers the opportunity for people to visit the region and be part of an event which showcases talent in an industry that Broken Hill is renowned for - film.

**Community Engagement:**

NIL

**Strategic Direction:**

|            |       |   |
|------------|-------|---|
| Key Theme: | 2.    | Our Economy   |
| Objective: | 2.4   | We are a destination of choice and provide a unique experience that encourages increased visitation |
| Strategy:  | 2.4.3 | Deliver authentic visitor products and experiences  |

**Relevant Legislation:**

*Local Government Act 1993*

**Financial Implications:**

Broken Hill City Council through Event Sponsorship have confirmed \$40,000 cash sponsorship for Film Festivals Australia to host the 2025 Perfect Light Film Festival in Broken Hill.

If Council decides to provide either \$15,000 or \$10,000, this would be in addition to the \$40,000 Event Sponsorship already granted.

The impact of this event on the visitor economy isn't significant as the event is predominantly attended by the local community.

In comparison, Council's annual New Years Eve Party costs around \$85,000-\$100,000 annually with \$50,000 of this being for the amusement rides. Attendance at this event is generally 2,500 and growing.

**Attachments**

There are no attachments for this report

JAY NANKIVELL  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

February 19, 2025

**ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 34/25

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING  
NO.454, HELD ON THURSDAY, 13 FEBRUARY 2025 D25/7606

**Recommendation**

1. That Broken Hill City Council Report No. 34/25 dated February 19, 2025, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.454, held on Thursday, 13 February 2025 be endorsed.
3. That Item No.454.10.3 recommendation be received:
  - That correspondence be sent to the respondent, acknowledging receipt of their request and advise the matter will be discussed by the Local Traffic Committee at their next scheduled meeting in March 2025, following an inspection of the area by Council.
4. That Item No.454.8.1 recommendation be received:
  - That correspondence be sent to the respondent, acknowledging receipt of their concerns and advise the Local Traffic Committee will review the temporary angle parking on Chloride Street at their next scheduled meeting in March 2025, following completion of the Thomas Street redevelopment project.
5. That Item No.452.10.1 recommendations be received:
  - That the Local Traffic Committee's recommendation adopted at the November 2024 Council meeting remain unchanged, being the following:
    - That the parking arrangements on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank be changed to allow two 2-hour parking spaces, two 15-minute spaces and designated parking spaces for Uber/Ride Share and taxi use.
  - That correspondence be sent to the business owner, advising of the Committee's decision.

**Executive Summary:**

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the

elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

**Report:**

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Thursday, 13 February 2025 which details recommendations to Council for consideration or endorsement.

**Strategic Direction:**

|                |       |  |
|----------------|-------|--|
| Key Direction: | 4.    | Our Leadership   |
| Objective:     | 4.1   | Openness and transparency in decision making                   |
| Strategy:      | 4.1.5 | Support the organisation to operate within its legal framework |

**Relevant Legislation:**

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

**Financial Implications:**

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

**Attachments**

1. Minutes of the Local Traffic Committee - Meeting No.454, held on Thursday, 13 February 2025



CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER

# LOCAL TRAFFIC COMMITTEE

## MINUTES OF MEETING No.454

Meeting held on Thursday, 13 February 2025

Meeting commenced at 3.40pm

Location: Ground Floor Meeting Room, Council Administrative Centre

### 454.1 Acknowledgment of Country

Council's Director Infrastructure and Environment, Codie Howard chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country.'

*'We acknowledge the traditional owners of the land upon which we meet today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'*

### 454.2 Present

|              |  |
|--------------|--|
| Codie Howard | Director Infrastructure and Environment (Council Representative – Chairperson) |
| David Vant   | Road Safety and Traffic Management, Transport for NSW (TfNSW) (Representative) |
| Peter Beven  | Local Member Delegated Representative  |
| Bob Algate   | Councillor Observer  |
| Tanya Ralph  | Administrative Officer (Council - Secretariat)                                 |

### 454.3 Apologies

|              |  |
|--------------|--|
| Troy Johnson | Manager Infrastructure Operations (Council Representative)   |
| Jenene House | Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative) |

### 454.4 Absent

|               |  |
|---------------|--|
| Chris Wallace | Inspector, NSW Police (Representative) |
|---------------|--|

### 454.5 Disclosure of Interest – Nil

### 454.6 Adoption of Previous Minutes

Minutes from previous meeting held on **Tuesday, 3 December 2024** to be confirmed at the next meeting, due to unavailability of previous meeting attendees to confirm minutes.

The Committee were reminded, there are four voting members on the Committee, consisting of a Council delegate, Police, Local Member's representative and Transport for NSW.

The Local Traffic Committee is not a committee of Council, therefore does require to meet a quorum for a meeting to be held, or adoption of minutes. If a voting representative is not present for a meeting in person, minutes of that meeting are distributed to the voting representatives for comments and approval, prior to going to Council.

#### **454.7 Council Resolutions**

The following Committee recommendations were adopted by Council at its meeting held on **Wednesday, 18 December 2024.**

| <b>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 209/24 - DATED DECEMBER 06, 2024 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.453, HELD ON TUESDAY, 3 DECEMBER 2024</b> |   |
|---|---|
| <div style="text-align: right;">D24/59434</div>   |   |
| <p><b>RESOLUTION</b></p> <p><u>Minute No. 47736</u></p> <p>Councillor D Gallagher moved )</p> <p>Councillor A Byrne seconded )</p>  | <p><b><u>Resolved</u></b></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 209/24 dated December 6, 2024, be received.</li> <li>2. That the minutes of the Local Traffic Committee – Meeting No.453, held on Tuesday, 3 December 2024 be endorsed.</li> <li>3. That Item No.453.10.1 recommendation be received: <ul style="list-style-type: none"> <li>• That the timed parking adjacent to the shopping complex on Oxide Street, between Chapple Street and Chapple Lane, be removed making the area unrestricted parking.</li> </ul> </li> <li>4. That Item No.453.10.2 recommendation be received: <ul style="list-style-type: none"> <li>• That the Local Traffic Committee review the traffic management plan for the Development Application following consultation between Transport for NSW, Council and the developer.</li> </ul> </li> <li>5. That Item No.452.8.1 recommendations be received: <ul style="list-style-type: none"> <li>• The Committee recommend maintaining the current 'Loading Zone' while advising Palace Hotel management to enhance its unloading procedures to protect pavers from damage.</li> <li>• The Local Traffic Committee agreed that the previous recommendation for the 'Loading Zone' on the Argent Street side of the Palace Hotel to remain unchanged and not be relocated to the Sulphide Street side.</li> </ul> </li> <li>6. That Item No.452.8.4 recommendations be received: <ul style="list-style-type: none"> <li>• That approval be provided for the commencement of line marking for parking spaces at Alma Public School on Comstock Street and a section of Boughtman Street.</li> <li>• That prior to the line marking, Council's Engineer develop a concept plan for the required disability parking space to be installed at the school entrance on Comstock Street and provide to the Committee for approval.</li> </ul> </li> <li>7. That Item No.452.10.1 recommendation be received: <ul style="list-style-type: none"> <li>• That the parking arrangement on Oxide Street, between Argent Street and Gawler Place remain unchanged and the complainant be advised of the Committee's decision.</li> </ul> </li> <li>8. That Item No.453.8.1 recommendations be received <ul style="list-style-type: none"> <li>• That the request to open one side of Oxide Street, between Lane and Wolfram Streets, during the Christmas</li> </ul> </li> </ol> |



|  |   |
|--|---|
|  | <p>Pageant to allow vehicle access to businesses in the area be denied.</p> <ul style="list-style-type: none"> <li>That the business owner be advised that the decision is based on pedestrian safety concerns, due to the congestion of pedestrians in the area during the Christmas Pageant.</li> <li>That two parking spaces, adjacent to the shops at 176 Oxide Street be changed to ½-hour timed parking limit, with the parking times being changed to 9.30am to 9.30pm, seven days a week.</li> </ul> <p>CARRIED UNANIMOUSLY</p> |
|--|---|

#### **454.8 Correspondence In**

| <b>Item No.</b> | <b>EDRMS No.</b> | <b>Details</b>   |
|-----------------|------------------|--|
| <b>454.8.1</b>  | D25/1600         | Safety concerns at the Morgan and Chloride Street Intersection |

#### **454.9 Correspondence Out**

| <b>Item No.</b> | <b>EDRMS No.</b> | <b>Details</b>   |
|-----------------|------------------|--|
| <b>449.10.1</b> | D25/3178         | Council Resolution – Review of Parking Arrangements on Mica Street at the Oxide Street end, adjacent to Domino's Pizza at the Oxide Street corner – Letter to Domino's Pizza |
| <b>449.10.1</b> | D25/5061         | Council Resolution – Review of Parking Arrangements on Mica Street at the Oxide Street end, adjacent to Domino's Pizza – Letter to Complainant                               |
| <b>450.8.1</b>  | D25/5127         | Council Resolution – Pedestrian Safety Concerns on Oxide Street at the Chapple Street intersection – Slag Heap Gallery, 217 Oxide Street                                     |

#### **454.10 General Business**

| <b>Item No.</b> | <b>EDRMS No.</b> |   |
|-----------------|------------------|---|
| <b>454.10.1</b> |                  | Request to remove or cover 'School Zone Flashing Lights' on Murton Street, adjacent to the old Willyama High School site.   |
|                 |                  | <p>The Committee was informed motorists are being fined when they exceed 40km/h travelling on Murton Street, adjacent to the old Willyama High School site, when the 'School Zone Lights' are flashing, although this area is not presently a school zone.</p> <p>Codie Howard asked David Vant, if it would be possible to either remove or cover these flashing lights, while the Willyama High School is situated at the Broken Hill High School site and for Transport for NSW to consider installing temporary 'School Zone Flashing Lights' at the school current site, on either the Wolfram Street or Kaolin Street sides.</p> <p>David Vant advised the Committee that if the 'School Zone Flashing Lights' are removed on Murton Street at the old Willyama High School site, then it will be much harder to get them reinstalled later on.</p> |

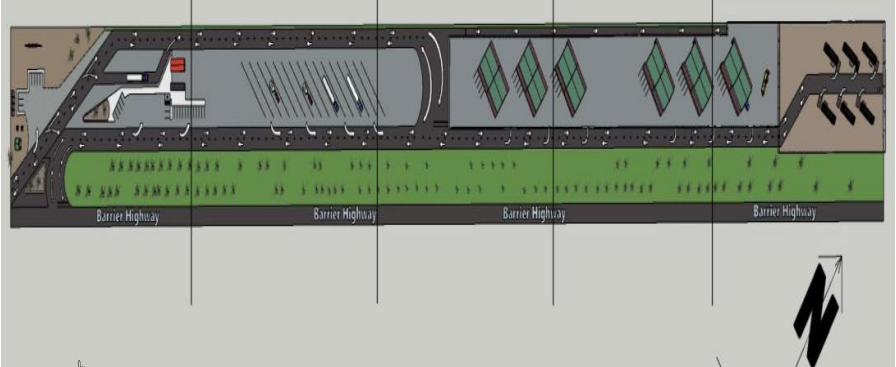
|          |  | <p>For the 'School Zone Flashing Lights to be removed or covered, this would have to be directed by the Department of Education and for them to declassifying the area as a school zone. David Vant informed the Committee that no such notification has been received by Transport for the NSW.</p> <p>David Vant will follow up this matter with Jenene House from Transport for NSW, who is looking after the matter relating to school zones and will provide the Committee an update at the March 2025 meeting.</p> <p>David Vant informed the Committee that School Zone Flashing Lights at school were Government funded to be installed at the frontage of schools and for the installation of an addition flashing light in the area for the Willyama High School's current site, would require a case study to be completed by Transport for NSW, looking at how the school and buses operate in the area. As to the position of the 'School Zone Flashing Lights' on Wolfram Street or Kaolin Street will depend on the case study and its findings.</p> <p>Codie Howard advised he will contact the Department of Education and ask them to inform Transport for NSW that the area is not currently a school zone and for the flashing lights in this area to be removed or covered and for them to request the installation of an additional 'School Zone Flashing Lights' at the current site for the Willyama High School.</p> <p>David Vant estimated the cost of each unit is approximately \$30,000 and explained each unit has a battery backup and are linked back to the Sydney office.</p> <p>David Vant informed the Committee he will inspect the current site for the Willyama High School, following this meeting while he is in Broken Hill.</p> |
|----------|--|---|
| Item No. |  | EDRMS No.   |
| 454.10.2 |  | <p>Trial period for the 15-minute parking zone on Oxide Street, at the Wolfram Lane end, between Wolfram Lane and Mica Street.</p>  |
|          |  | <p>Codie Howard informed the Committee that he had met with the business owner of the Tobacconist that had requested the 15-minutes parking space for their customers, to discuss concerns he has with vehicles not obeying the time limit and have been seen parking in this space longer than the signposted 15-minutes.</p> <p>Codie Howard advised him that the 15-minute parking was introduced for a trial period of six months, and is due to expire in April 2025, after which the Committee will review all concerns and feedback and determine if the 15-minute timed parking zone will remain. Council have agreed to install line marking in the area to improving parking efficiency prior to the end of the trial.</p>  |
| Item No. |  | EDRMS No.   |
| 454.10.3 |  | <p>Request to change the 'Giveaway' sign to a 'Stop' sign on Kaolin Street at the Argent Street intersection.</p>   |
|          |  | <p>The Committee received a request for the 'Giveaway' sign on Kaolin Street at the Argent Street intersection, to be changed to a 'Stop' sign, due to motorists not giving way at the intersection and the speed at which motorists are travelling along Argent Street.</p> <p>This matter was previously discussed by the Committee in response to a separate request including consider changing the angle parking on the Argent Street side, adjacent to the Duke of Cornwall Hotel to parallel parking</p>   |

|          |           | <p>to make it easier for motorists at the Kaolin Street intersection to see oncoming traffic. During Council's investigation, placed traffic counters across Kaolin Street at this intersection to determine speed of vehicles approaching Argent Street.</p> <p>Results of the traffic counters, that were in place for a period of two weeks, did not identify a problem with speeding in the areas and from this the Committee resolved for the 'Giveaway' sign and angle parking place to remain unchanged.</p> <p>Council will investigate the request and provide details for the Committee to make a determination at the Committee's March 2025 meeting.</p> <p><b>Recommendation:</b></p> <p><i>That correspondence be sent to the respondent, acknowledging receipt of their request and advise the matter will be discussed by the Local Traffic Committee at their next scheduled meeting in March 2025, following an inspection of the area by Council.</i></p> <p>Moved: Codie Howard</p> <p>Second: David Vant</p> <p>All in favour</p> |
|----------|-----------|--|
| Item No. | EDRMS No. |  |
| 454.10.4 |           | Safety concerns at the Thomas and Chloride Street intersection.  |
|          |           | <p>Council has received safety concerns for motorists at the Thomas and Chloride Street intersection, with motorists' line of sight being obstructed by the recent angle parking installed on Chloride Street, opposite the Far West Local Health District.</p> <p>Codie Howard informed this angle parking was installed to provide temporary parking for the Far West Local Health District during the reconstruction of Thomas Street and that the angle parking will be reviewed by the Committee at the completion of the project to determine if the angle parking will remain in place or revert to parallel parking.</p>   |
| Item No. | EDRMS No. |  |
| 454.10.5 |           | Access to Public Toilets at the Visitor Information Centre for Bus Companies Afterhours.   |
|          |           | <p>David Vant informed the Committee that Transport for NSW received concerns from the Bus Companies that travel to Broken Hill, regarding access to public toilets facilities at the Visitor Information Centre afterhours or early hours of the morning.</p> <p>Codie Howard did mention there is the Round House Public Toilets on the corner of Blende and Chloride Street. This is two blocks from the Visitor Information Centre, that would hold up the departure times for the coach services.</p> <p>Codie Howard has asked that David Vant seek confirmation of the arrival and departure times. If this is around 5.30-6am, Council can make arrangements for the toilets to be opened for coach passengers.</p>  |

454.11 Action Item List

| Date                | Item Details   |
|---------------------|--|
| February 2025       | Safety concerns at the Morgan and Chloride Streets Intersection when turning right onto Chloride Street, when exiting the University Department of Rural Health, 259 Morgan Street.  |
| Item No.            | 454.8.1  |
| EDRMS No.           | D25/1600   |
| CRM No.             | N/A  |
| Responsible Officer | Director Infrastructure and Environment  |
| Current Status      | Complete   |
| Date                | Committee Recommendation/s   |
| February 2025       | <i>That correspondence be sent to the respondent, acknowledging receipt of their concerns and advise the Local Traffic Committee will review the temporary angle parking on Chloride Street at their next scheduled meeting in March 2025, following completion of the Thomas Street redevelopment project.</i>  |
| Action Date         | Running Actions  |
| February 2025       | <p>The Committee received a request to review safety concerns for motorists at the Morgan and Chloride Streets intersection, when turning right onto Chloride Street from or travelling straight along Morgan Street, when exiting the University Department of Rural Health located at 259 Morgan Street.</p> <p>Motorists are not able to see oncoming traffic, due to the cars parked along Chloride Street, adjacent to the Far West Local Health District (Hospital).</p> <p>Codie Howard informed the Committee this matter is relating to the recent changed to parking, adjacent to the Far West Local Health District with the inclusion of temporary angle parking on Chloride Street, during the redevelopment of Thomas Street.</p> <p>Codie Howard mentioned at the completion of the redevelopment, the temporary angle parking arrangements on Chloride Street will be determined by Council and reviewed by the Committee at the March 2025 meeting.</p> <p><b>Recommendation:</b></p> <p><i>That correspondence be sent to the respondent, acknowledging receipt of their concerns and advise the Local Traffic Committee will review the temporary angle parking on Chloride Street at their next scheduled meeting in March 2025, following completion of the Thomas Street redevelopment project.</i></p> <p>Move: Codie Howard</p> <p>Second: Peter Beven</p> |

|                            |  |
|----------------------------|--|
|                            | <i>All in favour</i>   |
|                            |  |
| <b>Date</b>                | <b>Item Details</b>  |
| <b>December 2024</b>       | Traffic Management Plan for development of Truck Stop on Barrier Highway   |
| <b>Item No.</b>            | <b>453.10.2</b>  |
| <b>EDRMS No.</b>           | D24/59013  |
| <b>CRM No.</b>             | N/A  |
| <b>Responsible Officer</b> | Director Infrastructure and Environment  |
| <b>Current Status</b>      | Ongoing  |
| <b>Date</b>                | <b>Committee Recommendation/s</b>  |
| December 2024              | <i>That the Local Traffic Committee to review the traffic management plan for the Development Application following consultation between Transport for NSW, Council and the developer.</i>   |
| <b>Action Date</b>         | <b>Running Actions</b>   |
| February 2025              | <p>Codie Howard informed the Committee, he met with Council's Manager Planning and Development following the December 2024 meeting to seek clarification of their request. The Planning and Development Manager explained this Development Application does not need to be presented to Transport for NSW for approval. Their request was for the Local Traffic Committee to review and provide comments in relation to the proposed parking arrangement for the development of truck stop on the Barrier Highway, displayed in the plans that were provided to the Committee prior to the December 2024 meeting.</p> <p>David Vant explained the Development Application is for a new development, will therefore require a Section 138 Approval under the Road Act (1993), Transport for NSW (TfNSW) and Local Government are the road authorities of the classified road reserve and have the responsibility to review and consent to the proposed work and states the following:</p> <p><i>Consent under Section 138 of the Roads Act 1993 is required for any works or activities in a public reserve, public road way or footpath (nature strip or verge).</i></p> <p><i>For all unclassified roads and many classified roads Local Government is the consent authority with the Roads and Maritime Service giving concurrence or consent on classified roads.</i></p> <p>David Vant advised Council can make a decision for the development without being reviewed by Transport for NSW. However, Council will be liable for future matters or instances.</p> <p>A copy of the Development Application plans to be provided to David Vant following this meeting to review and to provide his comments at the March 2025 meeting.</p> |

|                      |  |
|----------------------|--|
| <p>December 2024</p> | <p>Council's Manager Planning and Development has referred the Development Application for a Truck Stop and accommodation on the Barrier Highway to the Committee for consideration and advice on vehicle access and movements.</p>  <p>David Vant informed the Committee that Transport for NSW (TfNSW) cannot provide comments on this type of development, until the Development Application has been referred to them by Council for review of the arrangement of the traffic management plan, in accordance with Section 138 – Works and Structures of the Road Act.</p> <p>This requires that all work or activities undertaken within a road reserve must have the Road Authorities' consent prior to commencement, as stated:</p> <p><b>138 Works and Structures</b></p> <ol style="list-style-type: none"> <li>(1) A person must not—             <ol style="list-style-type: none"> <li>(a) erect a structure or carry out a work in, on or over a public road, or</li> <li>(b) dig up or disturb the surface of a public road, or</li> <li>(c) remove or interfere with a structure, work or tree on a public road, or</li> <li>(d) pump water into a public road from any land adjoining the road, or</li> <li>(e) connect a road (whether public or private) to a classified road, otherwise, than with the consent of the appropriate roads authority.</li> </ol> <p>Maximum penalty—10 penalty units.</p> </li> <li>(2) A consent may not be given with respect to a classified road except with the concurrence of TfNSW.</li> <li>(3) If the applicant is a public authority, the roads authority and, in the case of a classified road, TfNSW must consult with the applicant before deciding whether or not to grant consent or concurrence.</li> <li>(4) This section applies to a roads authority and to any employee of a roads authority in the same way as it applies to any other person.</li> <li>(5) This section applies despite the provisions of any other Act or law to the contrary, but does not apply to anything done under the provisions of the <a href="#">Pipelines Act 1967</a> or under any other provision of an Act that expressly excludes the operation of this section.</li> </ol> |
|----------------------|--|

|                            |  |
|----------------------------|--|
|                            | <p><b>Recommendation:</b></p> <p><i>That the Local Traffic Committee to review the traffic management plan for the Development Application following consultation between Transport for NSW, Council and the developer.</i></p> <p><i>Move: David Vant</i></p> <p><i>Second: Troy Johnson and Chis Wallace</i></p> <p><i>All in favour</i></p>   |
|                            |  |
| <b>Date</b>                | <b>Item Details</b>  |
| <b>December 2024</b>       | Request to change the 'No Parking' or ½-hour parking on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank   |
| <b>Item No.</b>            | <b>452.10.1</b>  |
| <b>EDRMS No.</b>           | D24/54474  |
| <b>CRM No.</b>             | N/A  |
| <b>Responsible Officer</b> | Director Infrastructure and Environment  |
| <b>Current Status</b>      | Complete   |
| <b>Date</b>                | <b>Committee Recommendation/s</b>  |
| February 2025              | <ul style="list-style-type: none"> <li>That the Local Traffic Committee's recommendation adopted at the November 2024 Council meeting remain unchanged, being the following: <ul style="list-style-type: none"> <li>That the parking arrangements on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank be changed to allow two 2-hour parking spaces, two 15-minute spaces and designated parking spaces for Uber/Ride Share and taxi use.</li> </ul> </li> <li>That correspondence be sent to the business owner, advising of the Committee's decision.</li> </ul> |
| December 2024              | That the parking arrangement on Oxide Street, between Argent Street and Gawler Place remain unchanged and the complainant be advised of the Committee's decision.  |
| November 2024              | That Council investigate amending parking on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank, to two 2-hour parking spaces, two 15-minute spaces and designated parking spaces for Uber/Ride Share and taxi use.  |
| <b>Action Date</b>         | <b>Running Actions</b>   |
| February 2025              | Councillor Observer, Bob Algate raised concerns in relation to this matter where the initial recommendation resolved by the Committee at November 2024 meeting was adopted by Council at the November 2024 Council meeting,  |

|               |  |
|---------------|--|
|               | <p>whereas the recommendation at the Committee's December 2024 meeting resolved that the parking arrangements in the area remain unchanged.</p> <p>There is some confusion as to the recommendations and Councillor Bob Algate would like a final determination by the Committee for the recommendation adopted by Council at the November 2024 meeting be final and implemented.</p> <p>Codie Howard advised that he was not present for the Committee's December 2024 meeting, and they may have been some confusion, but agrees with the Committee initial recommendation.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• <i>That the Local Traffic Committee's recommendation adopted at the November 2024 Council meeting remain unchanged, being the following:</i> <ul style="list-style-type: none"> <li>◦ <i>That the parking arrangements on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank be changed to allow two 2-hour parking spaces, two 15-minute spaces and designated parking spaces for Uber/Ride Share and taxi use.</i></li> </ul> </li> <li>• <i>That correspondence be sent to the business owner, advising of the Committee's decision.</i></li> </ul> <p><i>Moved Codie Howard</i></p> <p><i>Second Peter Beven</i></p> <p><i>All in favour</i></p> |
| December 2024 | <p>The Committee's recommendation from the November 2024 meeting was reviewed by Codie Howard who suggested to change the parking in this area to two 15-minute, two 2-hour parking and a parking space allocated for both Ride Share/Uber and Taxi.</p> <p>However, Committee members present agreed that due to high demand for parking in this area, there would be no guarantee the proposed changes would make a difference, as parking could not be made exclusive use for the complainant's customers. Therefore, the Committee determined to leave the parking unchanged.</p> <p><b>Recommendation:</b></p> <p><i>That the parking arrangement on Oxide Street, between Argent Street and Gawler Place remain unchanged and the complainant be advised of the Committee's decision.</i></p> <p><i>Moved: Chris Wallace</i></p> <p><i>Second: David Vant</i></p> <p><i>All in favour</i></p>  |
| November 2024 | <p>Late business was submitted to the Local Traffic Committee by the owner of Hair'n'Flow Hair Salon, at 31 Oxide Street. The owner requested that the 'No Parking' or ½-hour parking spaces adjacent to the ANZ Bank, be changed to 2-hour parking to accommodate elderly clients.</p> <p>The Committee agreed further investigation was required prior to making a determination.</p> <p>The Committee proposed the parking in the area be changed to allow for two 2-hour parking spaces, two 15-minute parking spaces and two designated for Uber/Ride Share and taxi use.</p>   |



|  |  |
|--|--|
|  | <p>The Committee suggested that Council review the proposed change and provide feedback to the Committee prior to the December 2024 meeting, to enable a prompt determination.</p> <p><b>Recommendation:</b></p> <p><i>That Council investigate amending parking on Oxide Street, between Argent Street and Gawler Place, adjacent to the ANZ Bank, to two 2-hour parking spaces, two 15-minute spaces and designated parking spaces for Uber/Ride Share and taxi use.</i></p> <p>Moved: Chris Wallace</p> <p>Second: Troy Johnson and David Vant</p> <p>All in favour</p> |
|--|--|

**453.12 Next Meeting Date:** Tuesday, 4 March 2025

**453.13 Meeting Closed:** 4.18pm

## ORDINARY MEETING OF THE COUNCIL

February 18, 2025

**ITEM 7**BROKEN HILL CITY COUNCIL REPORT NO. 35/25SUBJECT:                    ACTION LIST REPORTD25/7385**Recommendation**

1. That Broken Hill City Council Report No. 35/25 dated February 18, 2025, be received.

**Executive Summary:**

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

**Report:**

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

**Community Engagement:**

Nil.

**Strategic Direction:**

|                |       |  |
|----------------|-------|--|
| Key Direction: | 4     | Our Leadership   |
| Objective:     | 4.1   | Openness and transparency in decision making                   |
| Strategy:      | 4.1.5 | Support the organisation to operate within its legal framework |

**Relevant Legislation:**

*Local Government Act 1993*

**Financial Implications:**

Nil

**Attachments**

1. [↓](#) Action List Updates - February 2025

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

For Action

**Division:** Ordinary Council  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

**Printed: Wednesday, 19  
February 2025 1:06:02 PM**

| Meeting  | Officer/Director                      | Section              | Subject  |
|--|---------------------------------------|----------------------|--|
| Ordinary Council<br>29/07/2020   | Howard,<br>Codie<br>Nankivell,<br>Jay | Confidential Matters | WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB |
| <b>Resolved</b>  |                                       |                      |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received.</li> <li>That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access.</li> <li>That the lease term be 25 years and the annual rental be the minimum Crown Lands rental.</li> <li>That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal.</li> </ol>  |                                       |                      |  |
| CARRIED UNANIMOUSLY  |                                       |                      |  |
| <p><b>12 Aug 2020 10:00am Bartlett, Leisa</b><br/>Solicitors are drawing up the licence agreement.</p> <p><b>17 Sep 2020 3:09pm Bartlett, Leisa</b><br/>Draft lease being finalised.</p> <p><b>16 Oct 2020 9:20am Bartlett, Leisa</b><br/>Draft lease with Solicitors.</p> <p><b>10 Nov 2020 4:26pm Bartlett, Leisa</b><br/>Licence is with the Broken Hill Speedway Club for signature.</p> <p><b>30 Nov 2020 2:11pm Bartlett, Leisa</b><br/>Licence with Speedway Club for signature.</p> <p><b>12 Feb 2021 10:04am Bartlett, Leisa</b><br/>Licence signed by all parties and is now with the Minister for approval.</p> <p><b>18 Mar 2021 4:40pm Bartlett, Leisa</b><br/>In progress.</p> <p><b>16 Apr 2021 10:42am Bartlett, Leisa</b><br/>In progress.</p> <p><b>12 May 2021 12:14pm Bartlett, Leisa</b><br/>In progress.</p> <p><b>17 Jun 2021 4:55pm Bartlett, Leisa</b><br/>Waiting on response from Local Aboriginal Land Council.</p> <p><b>15 Jul 2021 12:15pm Bartlett, Leisa</b><br/>Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p><b>12 Aug 2021 3:04pm Bartlett, Leisa</b><br/>Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p><b>15 Sep 2021 9:06am Bartlett, Leisa</b><br/>Council staff following up with Local Aboriginal Land Council.</p> <p><b>14 Oct 2021 4:12pm Bartlett, Leisa</b><br/>Awaiting response from Local Aboriginal Land Council.</p> <p><b>11 Nov 2021 9:02am Bartlett, Leisa</b><br/>Awaiting response from the Local Aboriginal Land Council.</p> <p><b>16 Dec 2021 11:51am Bartlett, Leisa</b><br/>Awaiting response from Local Aboriginal Land Council.</p> <p><b>18 Jan 2022 2:55pm Butcher, Lacey</b><br/>Awaiting response from Aboriginal Land Council</p> <p><b>15 Feb 2022 10:58am Bartlett, Leisa</b><br/>Awaiting response from Aboriginal Land Council.</p> <p><b>23 Mar 2022 2:42pm Bartlett, Leisa</b><br/>No change in status.</p> <p><b>19 May 2022 11:23am Bartlett, Leisa</b><br/>No change in status.</p> <p><b>22 Jun 2022 11:04am Guerin, Emily</b><br/>No change in status</p> <p><b>18 Jul 2022 3:07pm Guerin, Emily</b><br/>No change in status</p> <p><b>24 Aug 2022 3:28pm Bartlett, Leisa</b></p> |                                       |                      |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
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February 2025 1:06:02 PM**

No change in status.

**07 Sep 2022 3:24pm Guerin, Emily - Reallocation**

Action reassigned to Mason, Michael by Guerin, Emily

**20 Sep 2022 12:16pm Guerin, Emily**

No change in status.

**18 Oct 2022 9:36am Guerin, Emily**

Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

**16 Nov 2022 8:25am Guerin, Emily**

No change in status

**13 Dec 2022 8:56am Guerin, Emily**

No change in status

**17 Jan 2023 11:16am Guerin, Emily**

No change in status

**13 Feb 2023 11:43am Guerin, Emily**

No change in status

**21 Mar 2023 1:29pm Guerin, Emily**

No change in status

**18 Apr 2023 11:20am Guerin, Emily**

No change in status

**23 May 2023 8:48am Butcher, Lacey**

No change in status

**14 Jun 2023 11:34am Guerin, Emily - Reallocation**

Action reassigned to Howard, Codie by Guerin, Emily

**20 Jun 2023 8:49am Butcher, Lacey**

No change in status

**22 Aug 2023 10:50am Falkner, Georgina**

No change in status

**20 Sep 2023 10:31am Howard, Codie**

No change in status.

**11 Oct 2023 1:14pm Falkner, Georgina**

No change in status.

**21 Nov 2023 2:24pm Falkner, Georgina**

No change in status.

**07 Dec 2023 10:40am Falkner, Georgina**

No change in status.

**19 Jan 2024 1:44pm Falkner, Georgina**

No change in status. Follow up correspondence sent.

**21 Feb 2024 9:19am Butcher, Lacey**

No change in status

**20 Mar 2024 10:04am Falkner, Georgina**

No change in status

**17 Apr 2024 10:22am Butcher, Lacey**

No change in status

**21 May 2024 3:16pm Falkner, Georgina**

No change in status.

**18 Jun 2024 3:13pm Falkner, Georgina**

No change in status. Further follow up correspondence sent.

**22 Jul 2024 1:13pm Murray, Jessica**

No change in status

**21 Aug 2024 10:02am Falkner, Georgina**

No change in status.

**17 Oct 2024 12:08pm Murray, Jessica**

No change in status

**19 Nov 2024 2:02pm Guerin, Emily**

No change in status

**10 Dec 2024 1:26pm Murray, Jessica**

No change in status

**08 Jan 2025 10:30am Guerin, Emily**

No change in status

**18 Feb 2025 1:29pm Guerin, Emily**

No change in status

| Meeting                        | Officer/Director                       | Section              | Subject   |
|--------------------------------|--|----------------------|---|
| Ordinary Council<br>23/02/2022 | Nankivell,<br>Jay<br>Nankivell,<br>Jay | Confidential Matters | LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

**Printed: Wednesday, 19  
February 2025 1:06:02 PM**

Resolved

1. That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.
2. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.

CARRIED UNANIMOUSLY

**24 Mar 2022 5:35pm Bartlett, Leisa**

Communication initiated with the Audit Office to commence the investigation and the best course of action.

**19 May 2022 11:47am Bartlett, Leisa**

No change in status.

**20 Jul 2022 4:05pm Guerin, Emily**

No change in status

**24 Aug 2022 4:05pm Butcher, Lacey**

Awaiting advice from Audit Office

**19 Sep 2022 11:32am Guerin, Emily**

No change in status

**21 Nov 2022 2:29pm Guerin, Emily**

No change in status

**07 Dec 2022 9:37am Guerin, Emily**

Ongoing

**17 Jan 2023 11:22am Guerin, Emily**

Nothing further

**14 Feb 2023 1:43pm Guerin, Emily**

Ongoing

**21 Mar 2023 1:50pm Guerin, Emily**

Ongoing

**18 Apr 2023 2:09pm Guerin, Emily**

Ongoing

**23 May 2023 3:19pm Butcher, Lacey**

Ongoing

**21 Jun 2023 4:39pm Butcher, Lacey**

Ongoing

**19 Jul 2023 9:24am Guerin, Emily**

No change in status

**22 Aug 2023 3:45pm Butcher, Lacey**

Ongoing

**18 Jan 2024 8:41am Butcher, Lacey**

Ongoing

**08 Feb 2024 4:45pm Butcher, Lacey**

Ongoing

**11 Mar 2024 11:49am Butcher, Lacey**

Ongoing

**16 Apr 2024 1:56pm Butcher, Lacey**

Ongoing

**20 May 2024 4:08pm Butcher, Lacey**

Ongoing

**18 Jun 2024 3:05pm Murray, Jessica**

Ongoing

**23 Jul 2024 1:00pm Murray, Jessica**

Ongoing

**21 Aug 2024 9:32am Murray, Jessica**

Ongoing

**17 Oct 2024 12:08pm Murray, Jessica**

Ongoing

**19 Nov 2024 12:11pm Murray, Jessica**

Referring to OLG

**10 Dec 2024 1:28pm Murray, Jessica**

No change in status

**15 Jan 2025 9:41am Guerin, Emily**

No change in status

**21 Feb 2025 8:49am Bartlett, Leisa**

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

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No change in status

| Meeting  | Officer/Director                      | Section              | Subject  |
|--|---------------------------------------|----------------------|--|
| Ordinary Council<br>27/07/2022   | Howard,<br>Codie<br>Nankivell,<br>Jay | Confidential Matters | WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS |
| <b>Resolved</b>  |                                       |                      |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received.</li> <li>That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953).</li> <li>That the rent remain \$250 per annum.</li> <li>That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council.</li> </ol>  |                                       |                      |  |
| CARRIED UNANIMOUSLY  |                                       |                      |  |
| <p><b>25 Aug 2022 1:02pm Butcher, Lacey</b><br/>         Council's solicitors are preparing the draft lease</p> <p><b>20 Sep 2022 11:29am Guerin, Emily</b><br/>         Continuing use as currently arranged while new template is being reviewed.</p> <p><b>18 Oct 2022 9:35am Guerin, Emily</b><br/>         Template being reviewed. Current lease ongoing</p> <p><b>16 Nov 2022 8:26am Guerin, Emily</b><br/>         Lease under review</p> <p><b>13 Dec 2022 8:56am Guerin, Emily</b><br/>         Draft lease sent to Silver City Archers for review</p> <p><b>17 Jan 2023 11:17am Guerin, Emily</b><br/>         No change in status</p> <p><b>13 Feb 2023 11:44am Guerin, Emily</b><br/>         No change in status</p> <p><b>21 Mar 2023 1:30pm Guerin, Emily</b><br/>         Solicitors are making minor amendments to lease document</p> <p><b>18 Apr 2023 11:23am Guerin, Emily</b><br/>         Amendments made and lease to be sent to Silver City Archers for review and signing</p> <p><b>22 May 2023 3:50pm Butcher, Lacey</b><br/>         lease is now with Council for signing</p> <p><b>14 Jun 2023 11:33am Guerin, Emily - Reallocation</b><br/>         Action reassigned to Howard, Codie by Guerin, Emily</p> <p><b>20 Jun 2023 8:48am Butcher, Lacey</b><br/>         lease with Silver City Archers for signing</p> <p><b>22 Aug 2023 10:52am Falkner, Georgina</b><br/>         Lease signed by Council and Silver City Archers. Lease has been sent to Crown Lands for Ministerial consent.</p> <p><b>20 Sep 2023 10:40am Howard, Codie</b><br/>         No change in status.</p> <p><b>11 Oct 2023 1:19pm Falkner, Georgina</b><br/>         Awaiting Ministerial consent.</p> <p><b>21 Nov 2023 2:25pm Falkner, Georgina</b><br/>         Discussions ongoing with Crown Lands.</p> <p><b>07 Dec 2023 10:41am Falkner, Georgina</b><br/>         Discussions ongoing.</p> <p><b>19 Jan 2024 1:45pm Falkner, Georgina</b><br/>         No change in status.</p> <p><b>21 Feb 2024 9:25am Butcher, Lacey</b><br/>         No change in status</p> <p><b>20 Mar 2024 10:05am Falkner, Georgina</b><br/>         Potential amendments being discussed with Crown Lands</p> <p><b>17 Apr 2024 10:23am Butcher, Lacey</b><br/>         No change in status</p> <p><b>21 May 2024 3:19pm Falkner, Georgina</b></p> |                                       |                      |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

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No change in status

**18 Jun 2024 3:18pm Falkner, Georgina**

Crown Lands have since advised that a licence would be preferable as opposed to a lease due to Native Title. Potential amendments being discussed.

**22 Jul 2024 1:14pm Murray, Jessica**

No change in status

**21 Aug 2024 10:02am Falkner, Georgina**

Working through details of proposed changes.

**17 Oct 2024 12:11pm Murray, Jessica**

No change in status

**19 Nov 2024 2:02pm Guerin, Emily**

No change in status

**10 Dec 2024 1:27pm Murray, Jessica**

Referred back to solicitors

**08 Jan 2025 10:29am Guerin, Emily**

No change in status

**18 Feb 2025 1:28pm Guerin, Emily**

New draft licence issued

| Meeting   | Officer/Director                      | Section                 | Subject  |
|---|---------------------------------------|-------------------------|--|
| Ordinary Council<br>28/09/2022  | Howard,<br>Codie<br>Nankivell,<br>Jay | Works Committee Reports | UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN<br>AT THE FORMER ALMA POOL SITE |
| <b><u>Resolved</u></b>  |                                       |                         |  |
| 1. That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received.  |                                       |                         |  |
| 2. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation. |                                       |                         |  |
| CARRIED UNANIMOUSLY   |                                       |                         |  |
| <b>18 Oct 2022 9:31am Guerin, Emily</b>   |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>21 Nov 2022 2:51pm Guerin, Emily</b>   |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>13 Dec 2022 11:52am Guerin, Emily</b>  |                                       |                         |  |
| Policy currently being created.   |                                       |                         |  |
| <b>16 Jan 2023 2:24pm Guerin, Emily</b>   |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>13 Feb 2023 2:08pm Guerin, Emily</b>   |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>23 Mar 2023 9:50am Guerin, Emily</b>   |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>19 Apr 2023 11:25am Guerin, Emily</b>  |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>23 May 2023 3:24pm Butcher, Lacey</b>  |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>21 Jun 2023 3:46pm Butcher, Lacey</b>  |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>23 Aug 2023 11:52am Howard, Codie</b>  |                                       |                         |  |
| No change in status   |                                       |                         |  |
| <b>20 Sep 2023 10:40am Howard, Codie</b>  |                                       |                         |  |
| No change in status.  |                                       |                         |  |
| <b>18 Oct 2023 8:43am Howard, Codie</b>   |                                       |                         |  |
| Draft Policy currently being prepared.  |                                       |                         |  |
| <b>21 Nov 2023 12:04pm Howard, Codie</b>  |                                       |                         |  |
| Draft Policy preparation is on-going  |                                       |                         |  |
| <b>12 Dec 2023 2:29pm Howard, Codie</b>   |                                       |                         |  |
| No change in Status   |                                       |                         |  |
| <b>23 Jan 2024 2:05pm Howard, Codie</b>   |                                       |                         |  |
| No change in status.  |                                       |                         |  |
| <b>20 Feb 2024 12:04pm Butcher, Lacey</b>   |                                       |                         |  |
| No change in status   |                                       |                         |  |



For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

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**Date To:** 19/02/2025

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20 Mar 2024 11:41am Butcher, Lacey  
No change in status  
17 Apr 2024 10:23am Butcher, Lacey  
No change in status  
06 May 2024 10:26am Butcher, Lacey  
No change in status  
18 Jun 2024 11:51am Howard, Codie  
No change in status  
24 Jul 2024 10:31am Murray, Jessica  
No change in status  
21 Aug 2024 10:41am Murray, Jessica  
No change in status  
17 Oct 2024 12:13pm Murray, Jessica  
No change in status  
19 Nov 2024 2:02pm Guerin, Emily  
No change in status  
10 Dec 2024 1:28pm Murray, Jessica  
No change in status  
15 Jan 2025 4:47pm Butcher, Lacey  
No change in status  
18 Feb 2025 1:55pm Guerin, Emily  
No change in status

| Meeting  | Officer/Director                       | Section                    | Subject  |
|--|--|----------------------------|--|
| Ordinary Council<br>29/03/2023   | Nankivell,<br>Jay<br>Nankivell,<br>Jay | Policy And General Reports | ESTABLISHMENT BROKEN HILL TOURISM ORGANISATION |
| <b>Resolved</b>  |  |                            |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 49/23 dated February 16, 2023, be received.</li> <li>That the General Manager develop a proposal and business case to establish a member based not-for-profit company limited by guarantee for the purposes of a tourism organisation.</li> <li>That the proposal, including associated documentation required by the Office of Local Government, deliverables, and proposed budget, be presented to Council for consideration prior to being submitted to the Minister via the Office for Local Government as required under Section 358 of the <i>Local Government Act 1993</i>.</li> </ol>  |  |                            |  |
| CARRIED UNANIMOUSLY  |  |                            |  |
| <p>19 Apr 2023 9:49am Guerin, Emily<br/>Proposal being drafted<br/>23 May 2023 3:08pm Butcher, Lacey<br/>No change in status<br/>23 May 2023 3:09pm Butcher, Lacey - Reallocation<br/>Action reassigned to Nankivell, Jay by Butcher, Lacey<br/>21 Jun 2023 4:47pm Butcher, Lacey<br/>ongoing<br/>19 Jul 2023 9:20am Guerin, Emily<br/>No change in status<br/>22 Aug 2023 3:46pm Butcher, Lacey<br/>No change in status<br/>12 Dec 2023 2:50pm Butcher, Lacey<br/>No change in status<br/>18 Jan 2024 8:42am Butcher, Lacey<br/>No change in status<br/>07 Feb 2024 10:10am Butcher, Lacey<br/>No change in status<br/>11 Mar 2024 11:50am Butcher, Lacey<br/>No change in status<br/>16 Apr 2024 1:56pm Butcher, Lacey<br/>No change in status<br/>20 May 2024 4:09pm Butcher, Lacey</p> |  |                            |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

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No change in status  
**18 Jun 2024 3:33pm Murray, Jessica**  
No change in status  
**22 Jul 2024 11:33am Murray, Jessica**  
Ongoing  
**22 Aug 2024 10:35am Murray, Jessica**  
Incorporated into Council's VIC Service Review, letter to Minister being drafted.  
**18 Oct 2024 2:13pm Murray, Jessica**  
No change in status  
**19 Nov 2024 12:11pm Murray, Jessica**  
No change in status  
**11 Dec 2024 9:27am Murray, Jessica**  
No change in status  
**15 Jan 2025 9:37am Guerin, Emily**  
No change in status  
**18 Feb 2025 3:23pm Guerin, Emily**  
No change in status

| Meeting  | Officer/Director                       | Section         | Subject                                |
|--|--|-----------------|--|
| Ordinary Council<br>27/09/2023   | Nu'man,<br>Razija<br>Nankivell,<br>Jay | Further Reports | RE-ESTABLISHMENT OF ALCOHOL-FREE ZONES |
| <b>Resolved</b>  |  |                 |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 190/23 dated September 8, 2023, be received.</li> <li>That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Creedon Street, including public roads and laneways, public car parks and footpath area of Creedon Street bounded by Rakow and Wills Streets.</li> <li>That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Shell Memorial including all public roads and laneways, public car parks and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street.</li> <li>That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone surrounding the E.T. Lamb Memorial Oval, including public roads and laneways, public car parks and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets.</li> <li>That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as South Broken Hill including all public roads and laneways, public car parks and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets including South Street from Piper Street through to Wilson Street; with extension from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street.</li> <li>That Council refer the Proposals for comment in accordance with the provisions of the <i>Local Government Act 1993</i> and Ministerial Guidelines (2009) to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area and all affected licensed premises and registered clubs that border on, adjoin or are adjacent to the proposed alcohol free zone, for response within thirty days of public notice.</li> <li>That Council invite public comment on the proposal through an advertisement in local newspaper with time for response within thirty days.</li> <li>That a further report be submitted to Council upon completion of the consultative process.</li> <li>That a report be prepared to a future Council meeting regarding a possible exemption to the prohibition of alcohol from the Norm Fox Sporting Grounds changeroom</li> </ol> |  |                 |  |
| CARRIED UNANIMOUSLY  |  |                 |  |
| <b>03 Oct 2023 12:08pm Brealey, Jodie</b>  |  |                 |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
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Item 6 - Proposals forwarded to all stakeholders - COMPLETE, Item 7 - Proposals advertised in Barrier Truth - COMPLETE, Item 8 - Public exhibition underway consultation outcome report to Council to go to October Ordinary meeting - COMPLETE, Item 9 - Possible exemption for Norm Fox Sporting Grounds changeroom prohibition from alcohol prohibited area under investigation - Progressing

**16 Oct 2023 5:10pm Brealey, Jodie**

Item 9 - Possible exemption to the prohibition of alcohol consumption at the Norm Fox Sporting Grounds changeroom under investigation - Norm Fox Sporting Complex Alcohol Prohibited Area research underway to gather background information for discussion with Police. Dir Corporate and Community visited Norm Fox changeroom and met with Peter Johnston to discuss area to be considered during discussions with Police. Meeting with Police to be arranged to determine best outcome.

**17 Nov 2023 4:26pm Brealey, Jodie**

Investigation still in progress

**13 Dec 2023 9:24am Butcher, Lacey**

No change in status

**18 Jan 2024 3:31pm Butcher, Lacey**

In progress - discussions held with Licensing Sergeant in December 2023, with face to face meeting to be arranged to discuss options in 2024

**21 Feb 2024 10:58am Brealey, Jodie**

Face to face meeting to be scheduled with Licensing Sergeant

**19 Mar 2024 11:03am Brealey, Jodie**

No change in status

**11 Apr 2024 9:27am Brealey, Jodie**

No change in status

**13 May 2024 1:47pm Brealey, Jodie**

No change in status

**18 Jun 2024 4:52pm Murray, Jessica**

Meeting to be followed up and rescheduled.

**16 Jul 2024 11:22am Brealey, Jodie**

Contact made with Barrier Police District - Awaiting response from Licensing Officer

**20 Aug 2024 2:53pm Brealey, Jodie**

Contact made with Barrier Police District - Awaiting response from Licensing Officer

**17 Oct 2024 1:53pm Brealey, Jodie**

Mapping and background information forwarded to Barrier Police District with request for feedback and preferred meeting dates/time - Awaiting response

**19 Nov 2024 9:25am Brealey, Jodie**

Awaiting response to additional request forwarded to police for meeting to discuss

**29 Nov 2024 11:17am Brealey, Jodie**

No change - Still awaiting response from police regarding request for meeting to discuss

**06 Dec 2024 11:37am Brealey, Jodie**

Contact received from Barrier Police Licensing Officer 05/12/2024 - Meeting scheduled for 08/01/2025 to further discuss options provided in mapping and background information previously forwarded to Police

**14 Jan 2025 10:47am Brealey, Jodie**

08/01/2025 - Meeting held with Barrier Police Licensing Officer to discuss proposal for exemption of the changerooms from the alcohol prohibited area at Norm Fox Sporting Complex - Outcome of proposal discussion has been forwarded to Barrier Police Commander for formal feedback. Proposal inclusive of Police feedback will then be provided to Council for consideration.

**04 Feb 2025 4:04pm Brealey, Jodie**

Awaiting formal feedback from Barrier Police Commander regarding exemption of changerooms from Alcohol Prohibited Area at Norm Fox Sporting Complex.

| Meeting  | Officer/Director                      | Section                                  | Subject                  |
|--|---------------------------------------|--|--------------------------|
| Ordinary Council<br>29/05/2024   | Howard,<br>Codie<br>Nankivell,<br>Jay | Health and Building<br>Committee Reports | PLANNING PORTAL WORKSHOP |
| <b>Resolved</b>  |                                       |  |                          |
| <ol style="list-style-type: none"> <li>That Motions of Which Notice has been Given No. 1/24 dated May 16, 2024, be received.</li> <li>That the Health &amp; Building Committee invite the General Manager to arrange a series of workshop evenings with local builders and other interested parties to discuss the lodgement of Development Applications (DA) and Construction Certificates (CC).</li> </ol> |                                       |  |                          |
| CARRIED UNANIMOUSLY  |                                       |  |                          |
| <b>18 Jun 2024 4:39pm Murray, Jessica</b>  |                                       |  |                          |
| In Progress  |                                       |  |                          |
| <b>22 Jul 2024 1:16pm Murray, Jessica</b>  |                                       |  |                          |
| Draft EOI in progress and staff preparing workshop content.  |                                       |  |                          |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
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**21 Aug 2024 11:24am Murray, Jessica**  
Consultations sessions with stakeholders underway

**17 Oct 2024 1:33pm Murray, Jessica**  
In progress

**19 Nov 2024 2:05pm Guerin, Emily**  
No change in status

**05 Dec 2024 10:04am Stephens, Tracy**  
No change in status. Information being gathered to ascertain suitable content for workshop.

**15 Jan 2025 2:59pm Guerin, Emily**  
No change in status

**18 Feb 2025 1:56pm Guerin, Emily**  
No change in status

| Meeting  | Officer/Director                     | Section              | Subject                       |
|--|--------------------------------------|----------------------|-------------------------------|
| Ordinary Council<br>31/07/2024   | Brown,<br>Simon<br>Nankivell,<br>Jay | Confidential Matters | SALE OF LAND FOR UNPAID RATES |
| <b>Resolved</b>  |                                      |                      |                               |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 120/24 dated June 17, 2024, be received.</li> <li>That Council proceed with the sale of land for unpaid rates for eligible properties as attached to this report.</li> <li>That Council call for expressions of interest for services to undertake the process for sale of the listed properties.</li> <li>That Council delegate authority to the General Manager to take the following actions pertaining to the properties specified in the report: <ol style="list-style-type: none"> <li>To withdraw from sale of any property that, prior to commencement of the auction, has had all rates and charges payable (including overdue rates and charges) paid in full; or a suitable payment arrange has been agreed to and entered into including a suitable upfront payment being made.</li> <li>To withdraw any property from sale for technical or legal reasons;</li> <li>To set reserve prices for sale of the properties at auction;</li> <li>To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction</li> <li>To execute sale and purchase contracts, and property transfer documents, under Council's Common Seal</li> <li>To write off residual rates outstanding due to shortfall in sale for individual properties</li> <li>Be authorised to appoint a Council Officer to bid on Council's behalf for selected properties at auction.</li> </ol> </li> </ol> |                                      |                      |                               |
| CARRIED UNANIMOUSLY  |                                      |                      |                               |
| <p><b>21 Aug 2024 9:47am Murray, Jessica</b><br/> In Progress - Auction to occur in February</p> <p><b>17 Oct 2024 1:37pm Murray, Jessica</b><br/> In progress</p> <p><b>11 Nov 2024 12:33pm Murray, Jessica</b><br/> List of Land for sale uploaded to website</p> <p><b>10 Dec 2024 10:31am Murray, Jessica</b><br/> No further updates</p> <p><b>16 Jan 2025 8:49am Guerin, Emily</b><br/> Auction scheduled for 14 February 2025</p> <p><b>18 Feb 2025 2:44pm Guerin, Emily</b><br/> Out of the original 31 properties, 17 have been paid off or entered into payment arrangements with 14 properties auctioned and sold - COMPLETE</p>  |                                      |                      |                               |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

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| Meeting  | Officer/Director                      | Section         | Subject                |
|--|---------------------------------------|-----------------|------------------------|
| Ordinary Council<br>30/10/2024   | Howard,<br>Codie<br>Nankivell,<br>Jay | Further Reports | HISTORIC TRAM CARRIAGE |
| <b>Resolved</b>  |                                       |                 |                        |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 167/24 dated October 11, 2024, be received.</li> <li>That the General Manager be authorised to undertake negotiations with relevant local parties for the transfer/loan of agreed components for the purpose of public exhibition.</li> </ol>  |                                       |                 |                        |
| CARRIED UNANIMOUSLY  |                                       |                 |                        |
| <p><b>20 Nov 2024 9:33am Murray, Jessica</b><br/>In progress</p> <p><b>11 Dec 2024 9:56am Murray, Jessica</b><br/>Meeting to be arranged with Sulphide Street Railway &amp; Historical Museum</p> <p><b>15 Jan 2025 4:44pm Butcher, Lacey</b><br/>Heritage Conservation Report and Action received from Council's Museum Advisor. Meeting now to be schedules with Sulphide Street Railway Museum and Council's works Team on dismantling and reassembling relevant parts for their display.</p> <p><b>18 Feb 2025 1:58pm Guerin, Emily</b><br/>Meeting held 17/02/2025 to discuss works</p> |                                       |                 |                        |

| Meeting  | Officer/Director                      | Section         | Subject   |
|--|---------------------------------------|-----------------|---|
| Ordinary Council<br>30/10/2024   | Howard,<br>Codie<br>Nankivell,<br>Jay | Further Reports | PROPOSED COMPULSORY ACQUISITION OF LOT 4444 IN DEPOSITED PLAN 757298 (123 BAGOT STREET) |
| <b>Resolved</b>  |                                       |                 |   |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 166/24 dated October 16, 2024, be received.</li> <li>That Council approve the compulsory acquisition of approximately 4048 square metres being Lot 4444 on DP 757298, known as 123 Bagot Street, Broken Hill, pursuant to the <i>Local Government Act 1993</i>, and upon acquisition, classify the land as operational land.</li> <li>That Council register acquisition plans against Lot 4444 DP 757298.</li> <li>That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lot 4444 DP 757298.</li> <li>That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the Land Acquisition (Just Terms Compensation) Act 1991 (NSW) for Council to compulsorily acquire Lot 4444 DP 757298.</li> <li>That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 4444 DP 757298.</li> <li>That any documents which may not be executed by the General Manager under delegation be executed under the Common Seal of Council.</li> <li>That all documentation in relation to this matter remain confidential to Council.</li> </ol> |                                       |                 |   |
| CARRIED UNANIMOUSLY  |                                       |                 |   |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

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**19 Nov 2024 2:09pm Guerin, Emily**  
Written to the Minister  
**10 Dec 2024 1:27pm Murray, Jessica**  
No change in status  
**15 Jan 2025 4:45pm Butcher, Lacey**  
No change in status  
**18 Feb 2025 1:27pm Guerin, Emily**  
Seeking further advice

| Meeting  | Officer/Director                     | Section         | Subject  |
|--|--------------------------------------|-----------------|--|
| Ordinary Council<br>30/10/2024   | Brown,<br>Simon<br>Nankivell,<br>Jay | Further Reports | PROPOSED EXPANSION OF PLAYTIME PRESCHOOL AND RELOCATION OF CWA TO ALMA INSTITUTE |
| <b>Resolved</b>  |                                      |                 |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 164/24 dated October 23, 2024, be received.</li> <li>That Council approve, for the purposes of public exhibition, the granting of a 12-month license for the Alma Institute to the Broken Hill CWA with the view to obtaining ministerial consent for a longer-term lease.</li> <li>That the proposed license of the Alma institute be placed on public exhibition for a period of 28 days for public comment.</li> <li>That Council approve Playtime Preschool occupying the whole of the Fred Jobson Community Centre site</li> <li>That the General Manager be authorised to negotiate Lease arrangements with Playtime Preschool.</li> </ol> |                                      |                 |  |
| CARRIED UNANIMOUSLY  |                                      |                 |  |
| <p><b>19 Nov 2024 11:12am Murray, Jessica</b><br/>Licence placed on Public Exhibition for 28 days, finishing on 18 December 2024<br/><b>10 Dec 2024 9:56am Murray, Jessica</b><br/>Item still on public display<br/><b>15 Jan 2025 4:47pm Butcher, Lacey - Reallocation</b><br/>Action reassigned to Brown, Simon by Butcher, Lacey - Assets Team now handle leases.<br/><b>16 Jan 2025 9:14am Guerin, Emily</b><br/>Nil submissions received - report submitted to January Council Meeting<br/><b>19 Feb 2025 12:44pm Guerin, Emily</b><br/>Report approved by Council - licence documents being prepared - COMPLETE</p>  |                                      |                 |  |

| Meeting  | Officer/Director                      | Section              | Subject  |
|--|---------------------------------------|----------------------|--|
| Ordinary Council<br>18/12/2024   | Howard,<br>Codie<br>Nankivell,<br>Jay | Confidential Matters | WILLYAMA COMMON TRUST LICENCE AND EASEMENT TO ESSENTIAL ENERGY |
| <b>Resolved</b>  |                                       |                      |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 211/24 dated December 4, 2024, be received.</li> <li>That Council (as the Willyama Common Trust) consent to a licence over Lot 7302 DP 1181129 to Essential Energy, for the purpose of construction, operation, and maintenance of underground powerlines.</li> <li>Council (as the Willyama Common Trust) consent to an easement for electricity infrastructure being registered over Lot 7302 DP 1181129.</li> <li>That the annual rent be set at \$1,230 per annum.</li> <li>That the General Manager be delegated to finalise the terms and conditions of the licence and easement.</li> </ol> |                                       |                      |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
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6. That the Mayor and General Manager be authorised to sign and execute any documents related to the licence and easement under the Common Seal of Council.

CARRIED UNANIMOUSLY

08 Jan 2025 10:29am Guerin, Emily

In progress of finalising documents

18 Feb 2025 1:28pm Guerin, Emily

Draft documents being reviewed

| Meeting   | Officer/Director                      | Section         | Subject   |
|---|---------------------------------------|-----------------|---|
| Ordinary Council<br>18/12/2024  | Howard,<br>Codie<br>Nankivell,<br>Jay | Further Reports | MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.453, HELD ON TUESDAY, 3 DECEMBER 2024 |
| <b>Resolved</b>   |                                       |                 |   |
| <p>1. That Broken Hill City Council Report No. 209/24 dated December 6, 2024, be received.</p> <p>2. That the minutes of the Local Traffic Committee – Meeting No.453, held on Tuesday, 3 December 2024 be endorsed.</p> <p>3. That Item No.453.10.1 recommendation be received:</p> <ul style="list-style-type: none"> <li>That the timed parking adjacent to the shopping complex on Oxide Street, between Chapple Street and Chapple Lane, be removed making the area unrestricted parking.</li> </ul> <p>4. That Item No.453.10.2 recommendation be received:</p> <ul style="list-style-type: none"> <li>That the Local Traffic Committee review the traffic management plan for the Development Application following consultation between Transport for NSW, Council and the developer.</li> </ul> <p>5. That Item No.452.8.1 recommendations be received:</p> <ul style="list-style-type: none"> <li>The Committee recommend maintaining the current 'Loading Zone' while advising Palace Hotel management to enhance its unloading procedures to protect pavers from damage.</li> <li>The Local Traffic Committee agreed that the previous recommendation for the 'Loading Zone' on the Argent Street side of the Palace Hotel to remain unchanged and not be relocated to the Sulphide Street side.</li> </ul> <p>6. That Item No.452.8.4 recommendations be received:</p> <ul style="list-style-type: none"> <li>That approval be provided for the commencement of line marking for parking spaces at Alma Public School on Comstock Street and a section of Boughtman Street.</li> <li>That prior to the line marking, Council's Engineer develop a concept plan for the required disability parking space to be installed at the school entrance on Comstock Street and provide to the Committee for approval.</li> </ul> <p>7. That Item No. 452.10.1 recommendation be received:</p> <ul style="list-style-type: none"> <li>That the parking arrangement on Oxide Street, between Argent Street and Gawler Place remain unchanged and the complainant be advised of the Committee's decision.</li> </ul> <p>8. That Item No.453.8.1 recommendations be received</p> <ul style="list-style-type: none"> <li>That the request to open one side of Oxide Street, between Lane and Wolfram Streets, during the Christmas Pageant to allow vehicle access to businesses in the area be denied.</li> <li>That the business owner be advised that the decision is based on pedestrian safety concerns, due to the congestion of pedestrians in the area during the Christmas Pageant.</li> </ul> |                                       |                 |   |



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- That two parking spaces, adjacent to the shops at 176 Oxide Street be changed to ½-hour timed parking limit, with the parking times being changed to 9.30am to 9.30pm, seven days a week.

CARRIED UNANIMOUSLY

15 Jan 2025 4:44pm Butcher, Lacey

Works currently with the Infrastructure Team for completion.

18 Feb 2025 1:59pm Guerin, Emily

3. Complete, 4. Complete - formally sent to Transport NSW for Comment, 5. Complete, 6. Complete

| Meeting  | Officer/Director                          | Section  | Subject   |
|--|---|--|---|
| Ordinary Council<br>18/12/2024   | Howard,<br>Codie<br><br>Nankivell,<br>Jay | Infrastructure and<br>Environment Committee<br>Reports | DEVELOPMENT APPLICATION 59/2024 - CHANGE HOURS OF OPERATION (ATTARDS TRANSPORT SERVICE) - 117 RAKOW STREET, BROKEN HILL |
| This matter was held over to the January 2025 Ordinary Council Meeting due to lack of a quorum.                                      |   |  |   |
| 20 Dec 2024 10:53am Murray, Jessica<br>Pending - Matter held over to Jan Meeting due to insufficient quorum at the December Meeting. |   |  |   |
| 18 Feb 2025 1:23pm Guerin, Emily<br>Approved at January Ordinary Council Meeting - Complete  |   |  |   |

| Meeting   | Officer/Director                          | Section         | Subject                                |
|---|---|-----------------|--|
| Ordinary Council<br>29/01/2025  | Howard,<br>Codie<br><br>Nankivell,<br>Jay | Further Reports | SILVER STREET TREE REPLACEMENT PROJECT |
| <b>Resolved</b>   |   |                 |  |
| 1. That Broken Hill City Council Report No. 14/25 dated January 20, 2025, be received.  |   |                 |  |
| 2. That Council approve for the removal and transplanting of the Ficus macrocarpa var hillii trees from the nature strip of Silver Street and replant with suitable tree species as determined by Council.  |   |                 |  |
| 3. That Council gift AFL Broken Hill (AFLBH), as the Crown Land Managers of the Jubilee Oval, up to seventeen (17) established Ficus macrocarpa var hillii trees to be planted on site at the Jubilee Oval and that AFLBH take full responsibility for any care, maintenance and liability from the date of planting. |   |                 |  |
| 4. That Council approve an addition to the 2024/2025 Capital Works Budget of \$424,820.27, to include tree removal/ replanting, concrete footpath and kerb & gutter replacement, new tree planting and project management costs.  |   |                 |  |
| CARRIED UNANIMOUSLY   |   |                 |  |
| 18 Feb 2025 1:55pm Guerin, Emily<br>Works scheduled for end of March - COMPLETE   |   |                 |  |

| Meeting  | Officer/Director                          | Section         | Subject  |
|--|---|-----------------|--|
| Ordinary Council<br>29/01/2025   | Howard,<br>Codie<br><br>Nankivell,<br>Jay | Further Reports | PROPOSED COMPULSORY ACQUISITION OF LOT 1378 IN DEPOSITED PLAN 757298 AND LOT 1373 IN DEPOSITED PLAN 757298 |
| <b>Resolved</b>  |   |                 |  |
| 1. That Broken Hill City Council Report No. 13/25 dated January 20, 2025, be received.   |   |                 |  |
| 2. That Council compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298, and upon acquisition, classify the land as operational land. |   |                 |  |



For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
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3. That the acquisition be undertaken in accordance with the *Land Acquisition (Just Terms Compensation) Act 1991* and Section 186 of the *Local Government Act 1993*, with the purpose of the proposed acquisition being the provision of affordable housing and worker accommodation facilities.
4. That Council approve the making of an application to the Minister for Local Government to issue a Proposed Acquisition Notice under the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW)* for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
5. That Council approve the making of an application to the Governor of NSW for the publication of an Acquisition Notice in the NSW Government Gazette under the *Land Acquisition (Just Terms Compensation) Act 1991 (NSW)* for Council to compulsorily acquire Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
6. That Council register acquisition plans against Lot 1378 in Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.
7. That Council delegate to the General Manager the power to negotiate, finalise and execute any applications, notices, documents and compensation claims required to be executed as part of the process for Council to compulsorily acquire Lot 1378 Deposited Plan 757298 and Lot 1373 in Deposited Plan 757298.

CARRIED UNANIMOUSLY

18 Feb 2025 1:27pm Guerin, Emily  
 Preparing documentation

| Meeting  | Officer/Director                        | Section         | Subject  |
|--|---|-----------------|--|
| Ordinary Council<br>29/01/2025   | Bartlett,<br>Leisa<br>Nankivell,<br>Jay | Further Reports | MATTER OF URGENCY - ADVOCACY FOR INCREASE IN TRAINLINK SERVICES FROM SYDNEY TO BROKEN HILL |
| <u>Resolved</u>  |   |                 |  |
| <ol style="list-style-type: none"> <li>1. That the matter of urgency raised by Councillor Boland be heard.</li> <li>2. That correspondence be sent to relevant Ministers and Shadow Ministers seeking an increase in Trainlink services (Sydney to Broken Hill) from once per week to three times per week to support the growth of tourism and economic development in the City and Far West NSW region.</li> </ol> |   |                 |  |
| CARRIED UNANIMOUSLY  |   |                 |  |
| 18 Feb 2025 1:44pm Guerin, Emily<br>Correspondence sent - COMPLETE   |   |                 |  |

| Meeting   | Officer/Director                       | Section         | Subject  |
|---|--|-----------------|--|
| Ordinary Council<br>29/01/2025  | Nu'man,<br>Razija<br>Nankivell,<br>Jay | Further Reports | NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMITTEES |
| <u>Resolved</u>   |  |                 |  |
| <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 15/25 dated January 14, 2025, be received.</li> <li>2. That Council appoints Peter Johnston and Trevor Cutjar as community representatives on the Alma Oval Community Committee.</li> <li>3. That Council appoints Bryan Williamson, Poihaere Birtles, and Brooke Mallison for as community representatives on the E.T. Lamb Memorial Oval Community Committee.</li> </ol> |  |                 |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

**Printed: Wednesday, 19  
 February 2025 1:06:02 PM**

4. That Council appoints Tanya Martyn and Christopher May as community representatives on the Memorial Oval Community Committee.
5. That Council appoints Peter Johnston and Margaret Pope as community representatives on the Norm Fox Sporting Complex Community Committee.
6. That Council appoints Christine Adams, Paul Adams, Noel Hannigan, Dennis Turley, Trevor Rynne and Kerry-Sue community representatives on the Picton Sportsground Community Committee.
7. That Council appoints Julua Hamel as a community representative on the Ageing Well Advisory Committee
8. That Council appoints Rick Ball, Maureen Clark, Catherine Farry, Jenny Cattonar, Kelly Leonard, Julie Horsburgh and Barbara Quayle for appointment as representatives on the Broken Hill City Art Gallery Advisory Committee; and that correspondence be sent to Andrew Gosling, Lyndy Marshall, Clark Barrett and Lorraine Tyerman thanking them for their nomination.
9. That the community representatives be advised of their appointment.
10. That Council notes that the current round of advertising closes on 21 February 2025 and a further report will be presented to the February Council Meeting with further nominations received.

CARRIED UNANIMOUSLY

**04 Feb 2025 4:04pm Blunden, Lauren**  
 Correspondence being drafted

**07 Feb 2025 12:38pm Blunden, Lauren**  
 Correspondence sent to all recipients - COMPLETE

| Meeting   | Officer/Director                       | Section         | Subject                                   |
|---|--|-----------------|---|
| Ordinary Council<br>29/01/2025  | Nu'man,<br>Razija<br>Nankivell,<br>Jay | Further Reports | MINERAL COLLECTION ACQUISITION ASSESSMENT |
| <b>Resolved</b>   |  |                 |   |
| <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 7/25 dated January 15, 2025, be received.</li> <li>2. That Council adopt the recommendation outlined in the Acquisition Assessment Report to not acquire the offered mineral collection due to provenance not being evidenced and the accessioning works of Council's mineral collection currently being undertaken to determine the full extent of the collection.</li> <li>3. That correspondence be sent to the applicant, advising of Council's decision to decline the purchase of his mineral collection and thanking him for offering his mineral collection to Council.</li> </ol> |  |                 |   |
| CARRIED UNANIMOUSLY   |  |                 |   |
| <b>18 Feb 2025 2:49pm Guerin, Emily</b><br>Correspondence sent to applicant advising of outcome - COMPLETE  |  |                 |   |

| Meeting                        | Officer/Director                      | Section         | Subject            |
|--------------------------------|---------------------------------------|-----------------|--------------------|
| Ordinary Council<br>29/01/2025 | Howard,<br>Codie<br>Nankivell,<br>Jay | Further Reports | ACTION LIST REPORT |
| <b>Resolved</b>                |                                       |                 |                    |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

**Printed: Wednesday, 19  
February 2025 1:06:02 PM**

1. That Broken Hill City Council Report No. 17/25 dated January 7, 2025, be received.
2. That Council installs linemarking on the western side of Oxide Street between Cobalt Lane and Lane Street to delineate parking spaces, as part of the trial parking arrangements in the area.

CARRIED UNANIMOUSLY

18 Feb 2025 1:53pm Guerin, Emily  
Quote received via contractor, works to be scheduled.

| Meeting  | Officer/Director                          | Section         | Subject  |
|--|---|-----------------|--|
| Ordinary Council<br>29/01/2025   | Howard,<br>Codie<br><br>Nankivell,<br>Jay | Further Reports | DEVELOPMENT APPLICATION 76/2024 - DEMOLITION OF ALL EXISTING BUILDINGS ON SITE AND ERECTION OF NEW STEEL FRAMED COMMERCIAL BUILDING INCORPORATING OFFICE, AMENITIES AND WORKSPACE, AND ASSOCIATED SIGNAGE - 92 CRYSTAL STREET, BROKEN HILL |
| <b>Resolved</b>  |   |                 |  |
| <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 12/25 dated January 16, 2025, be received.</li> <li>2. That Development Application 76/2024 be approved, subject to conditions of consent as outlined in Attachment to this report. Advice from Council's Heritage Advisor is noted but due to the buildings structural components being beyond repair (as confirmed by Structural engineers report) it is recommended that full demolition be approved.</li> </ol> |   |                 |  |
| CARRIED  |   |                 |  |
| 18 Feb 2025 3:41pm Guerin, Emily<br>Determination letter and plans issued to applicant - COMPLETE  |   |                 |  |

| Meeting  | Officer/Director                       | Section         | Subject   |
|--|--|-----------------|---|
| Ordinary Council<br>29/01/2025   | Manuel,<br>Darrin<br>Nankivell,<br>Jay | Further Reports | TOWN SQUARE - LOCATION OF THE WOMEN'S MINING MEMORIAL |
| <b>Resolved</b>  |  |                 |   |
| <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 5/25 dated January 22, 2025, be received.</li> <li>2. The Council considers the results of the public survey, advertised from 3 December 2024 to 20 January 2025, relating to the location for the reinstatement of the Women's Mining Memorial.</li> <li>3. That Council consider the reinstatement of the Women's Mining Memorial at the Broken Hill Town Square based on the results of public survey.</li> <li>4. That Council puts the preferred locations, selected by the project's consultant, to a public vote via Council's social media and that the final decision be made at Council's next meeting date of Wednesday 26 February 2025.</li> </ol> |  |                 |   |
| CARRIED UNANIMOUSLY  |  |                 |   |
| 18 Feb 2025 2:04pm Guerin, Emily<br>Report going to February 2025 Meeting  |  |                 |   |

For Action **Division:** Ordinary Council **Date From:** 1/02/2019  
**Committee:** **Date To:** 19/02/2025  
**Officer:** **Further Report Required:** Including Further Reports **Printed: Wednesday, 19 February 2025 1:06:02 PM**

**Action Sheets Report**

| Meeting  | Officer/Director                        | Section         | Subject                                       |
|--|---|-----------------|---|
| Ordinary Council<br>29/01/2025   | Bartlett,<br>Leisa<br>Nankivell,<br>Jay | Further Reports | ADOPTION OF THE DRAFT EVENT MANAGEMENT POLICY |
| <b>Resolved</b>  |   |                 |   |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 4/25 dated January 8, 2025, be received.</li> <li>That Council notes that nil submissions were received during the public exhibition of the Draft Event Management Policy.</li> <li>That Council adopts the Draft Event Management Policy as a Policy of Council.</li> </ol> |   |                 |   |
| CARRIED UNANIMOUSLY  |   |                 |   |
| <b>18 Feb 2025 1:43pm Guerin, Emily</b><br>Website has been updated and staff have been notified. COMPLETE   |   |                 |   |

| Meeting   | Officer/Director                        | Section         | Subject  |
|---|---|-----------------|--|
| Ordinary Council<br>29/01/2025  | Bartlett,<br>Leisa<br>Nankivell,<br>Jay | Further Reports | CORRESPONDENCE REPORT - INTRODUCTION OF A REGIONAL AIRFARE ZONE CAP SUBSIDY FOR RETURN FLIGHTS BETWEEN SYDNEY AND REGIONAL AND REMOTE LOCATIONS OF NSW |
| <b>Resolved</b>   |   |                 |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 2/25 dated January 15, 2025, be received.</li> <li>That reply correspondence dated 14 December 2024, from the Hon Jenny Aitchison MP to Mr Roy Butler MP (and forwarded to Council by Mr Roy Butler MP), regarding the Regional Airfare Zone Cap (RAZC) scheme, be received and noted.</li> <li>That reply correspondence dated 17 December 2024, from the Hon Tara Moriarty MLC, regarding the Regional Airfare Zone Cap (RAZC) scheme, be received and noted.</li> <li>That further correspondence be sent to relevant Ministers reiterating the benefits to regional and remote NSW with the introduction of a Regional Airfare Zone Cap scheme; that the scheme is operating successfully in Western Australia; that there is a need for such a scheme for disadvantaged members of the community; and to entice key workers (such as Teachers, Doctors, Nurses, Childcare providers, Emergency Services personnel etc) to relocate to regional and remote locations.<br/><br/>That the correspondence refers to the Federal Government's \$50M to secure Regional Express Airlines' debt to keep them operating, and that if the NSW government introduced a Regional Airfare Zone Cap scheme, an increase in passenger numbers on all regional flights would also assist Regional Express Airlines to become more financially viable.</li> <li>That a Council delegation consisting of the Mayor and General Manager travel to Sydney to meet with the NSW Minister for Regional NSW The Hon Tara Moriarty MLC and the NSW Minister for Regional Transport and Roads The Hon Jenny Aitchison MP, to discuss the introduction of a Regional Airfare Zone Cap Scheme and to discuss Council's grant applications for funding to upgrade the Broken Hill Airport runway to accept larger aircraft, and the many benefits that this will provide the City and Far West NSW region.</li> </ol> |   |                 |  |
| CARRIED UNANIMOUSLY   |   |                 |  |
| <b>18 Feb 2025 2:34pm Guerin, Emily</b>   |   |                 |  |

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

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Correspondence sent to The Hon Mark Coulton MP, Federal Member for Parkes, The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads, The Hon Jo Haylen MP, Minister for Transport, The Hon Tara Moriarty, Minister for Regional NSW and Western NSW and Mr Roy Butler, Member for Barwon. Meetings with Ministers requested - Meeting confirmed with The Hon Jenny Aitchison MP, Minister for Regional Transport and Roads on 27 March 2025.

| Meeting   | Officer/Director                          | Section         | Subject   |
|---|---|-----------------|---|
| Ordinary Council<br>29/01/2025  | Howard,<br>Codie<br><br>Nankivell,<br>Jay | Further Reports | DEVELOPMENT APPLICATION 59/2024 - CHANGE HOURS OF OPERATION (ATTARDS TRANSPORT SERVICE) - 117 RAKOW STREET, BROKEN HILL |
| <b>Resolved</b>   |   |                 |   |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 11/25 dated January 8, 2025, be received.</li> <li>That Development Application 59/2024 be approved, subject to the following conditions:               <ol style="list-style-type: none"> <li>That the hours of operation shall be restricted to:<br/>7am to 9pm Monday to Friday,<br/>7am to 6pm Saturday and Sunday.</li> <li>That management procedures must be implemented which outlines that trucks are not to be left unnecessarily idling; and also that all drivers are aware of the approved hours of operation.</li> <li>The emission of intrusive noise from the premises shall be controlled at all times in accordance with the <i>Noise Policy for Industry</i> (2017) so as to not unreasonably impact nearby residential receivers.</li> <li>Any external lights shall be operated and maintained in accordance with <i>AS4282: 1997 Control of the Obtrusive Effects of Outdoor Lighting</i> so as not to cause a nuisance or adverse impact on the amenity of occupants of the surrounding area or to motorists on nearby roads. All lights must be directed so as to not shine directly into neighbouring properties.</li> </ol> </li> </ol> |   |                 |   |
| CARRIED UNANIMOUSLY   |   |                 |   |
| <b>18 Feb 2025 1:26pm Guerin, Emily</b><br>Approval paperwork with conditions as per resolution issued to applicant - COMPLETE  |   |                 |   |

| Meeting  | Officer/Director                     | Section         | Subject  |
|--|--------------------------------------|-----------------|--|
| Ordinary Council<br>29/01/2025   | Brown,<br>Simon<br>Nankivell,<br>Jay | Further Reports | BROKEN HILL REGIONAL AQUATIC CENTRE - PROFIT SHARE REINVESTMENT PROPOSAL |
| <b>Resolved</b>  |                                      |                 |  |
| <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 10/25 dated January 22, 2025, be received.</li> <li>That Council approve the allocation of \$102,000 funding held by the Y NSW from the profit share arrangement of the Broken Hill Regional Aquatic Centre Management Agreement for the purposes of the proposal in this report, with the exception of funding of the Maari Ma Health Program (of \$43,000) which is deferred until the Memorandum of Understanding between the YMCA and Maari Ma is viewed and approved by Council.</li> </ol> |                                      |                 |  |
| CARRIED UNANIMOUSLY  |                                      |                 |  |
| <b>19 Feb 2025 12:41pm Guerin, Emily</b><br>Documents being reviewed   |                                      |                 |  |

| Meeting | Officer/Director | Section | Subject |
|---------|------------------|---------|---------|
|---------|------------------|---------|---------|

For Action

**Division:**  
**Committee:** Ordinary Council  
**Officer:**  
**Further Report Required:** Including Further Reports

**Date From:** 1/02/2019  
**Date To:** 19/02/2025

**Action Sheets Report**

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Ordinary Council  
 29/01/2025

Brown,  
 Simon  
 Nankivell,  
 Jay

Further Reports

DRAFT PROPOSED LICENCE OF ALMA INSTITUTE

**Resolved**

1. That Broken Hill City Council Report No. 8/25 dated January 17, 2025, be received.
2. That Council notes that the proposed use of the Alma Institute was placed on public exhibition for a 28 days period during which time Council received nil submissions from the public.
3. That Council grants a 12-month license (terms and conditions as per the standard Crown Lands Licence) for use the Alma Institute to the Broken Hill Country Women's Association, with the view to obtaining Ministerial Consent for a longer-term lease, to allow for the expansion of Playtime Preschool into the Fred Jobson Community Centre.
4. That the Mayor and General Manager be authorised to sign and execute the licence documents under the Common Seal of Council.

CARRIED UNANIMOUSLY

19 Feb 2025 12:45pm Guerin, Emily  
 Licence documents being prepared

# QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 2/25 - DATED JANUARY 15, 2025 - COUNCILLOR  
QUESTIONS ON NOTICE TAKEN AT THE DECEMBER 2024 AND JANUARY  
2025 COUNCIL MEETINGS (D25/1936) ..... 464
2. QUESTIONS ON NOTICE NO. 3/25 - DATED JANUARY 31, 2025 - PUBLIC  
FORUM QUESTIONS ON NOTICE FROM THE JANUARY 2025 COUNCIL  
MEETING (D25/4316) ..... 467

## ORDINARY MEETING OF THE COUNCIL

January 15, 2025

**ITEM 1**QUESTIONS ON NOTICE NO. 2/25

SUBJECT: COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE  
DECEMBER 2024 AND JANUARY 2025 COUNCIL MEETINGS  
D25/1936

**Summary**

This report provides responses to questions raised by Councillors during the Council Meetings held 18 December 2024 and 29 January 2025 which were taken on notice.

**Recommendation**

1. That Questions On Notice No. 2/25 dated January 15, 2025, be received.

**Background**

Following are the responses to questions raised by Councillors which the Mayor or General Manager took on notice at the Council Meetings held 18 December 2024 and 29 January 2025:

| Ordinary Council Meeting held 18 December 2024 |  |
|--|--|
| <b>Question:</b>                               | <u>Taxi Rank</u><br><br><i>The General Manager took a Question on Notice regarding the Taxi rank in Oxide Street near the Argent Street intersection and asked for the Traffic Committee to investigate alterations to the size of the Taxi rank to allow for the use of the Accessible Taxi's loading ramp.</i> |
| <b>Response:</b>                               | <i>The next Local Traffic Committee Meeting is scheduled for Tuesday, 4 February 2025. A response has been provided in the Traffic Committee report to the February Ordinary Council Meeting.</i>  |

Following are the responses to questions raised by Councillors which the Mayor or General Manager took on notice at the Council Meeting held 29 January 2025:



| Ordinary Council |  |
|------------------|--|
| <b>Question:</b> | <p><u>Broken Hill Airport Terminal Arrival and Departure Lounge</u></p> <p><i>Councillor Turley referred to the deteriorating state of the waiting chairs in the Arrival and Departure Lounge at the Broken Hill Airport Terminal building and asked that Council considers replacing the chairs.</i></p> <p>The Mayor advised that the cost to upgrade the waiting chairs at the Airport Terminal building would be included in next year's budget for Council's approval.</p>  |
| <b>Response:</b> | Waiting lounges have been replaced.  |
| <b>Question:</b> | <p><u>Disability Ramps and a Progress Update of Council's Disability Inclusion Action Plan</u></p> <p><i>Councillor Turley advised that the disability carpark space adjacent to the Old Royal Hotel does not contain a ramp to the footpath and asked that disability parking in the City be reviewed to identify disability parking which does not include an access ramp. Councillor Turley also asked for a progress update on the implementation of Council's Disability Inclusion Action Plan.</i></p> <p>The Mayor advised that an update report on the implementation of the Disability Inclusion Action Plan will be presented to a future Council Meeting.</p> |
| <b>Response:</b> | The Disability Inclusion Action Plan 6 Month Progress Report is presented to the February Council Meeting.   |
| <b>Question:</b> | <p><u>Broken Hill Airport Terminal Public Toilets</u></p> <p><i>Councillor Gillett advised that the public toilets within the Airport Terminal Building were difficult for disabled people to access due to the difference in floor height at the entrance to the toilets. Councillor Gillett requested that Council carryout work to rectify the issue.</i></p> <p>The Mayor advised that Council staff will investigate this matter.</p>   |
| <b>Response:</b> | Rectification works to be completed by BHCC Trades team.   |
| <b>Question:</b> | <p><u>Broken Hill Cemetery</u></p> <p><i>Councillor Byrne requested that Council staff investigate the issue of traffic congestion at the entrance to the Broken Hill Cemetery, and implement measures to alleviate the traffic issues.</i></p> <p>The Mayor advised that Council staff will investigate this matter.</p>  |

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|                  |  |
|------------------|--|
| <b>Response:</b> | A traffic management plan is being prepared to identify traffic issues at the Cemetery. Signage will be replaced to ensure visibility. |
|------------------|--|

**Attachments**

There are no attachments for this report

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

January 31, 2025

**ITEM 2**QUESTIONS ON NOTICE NO. 3/25

SUBJECT: PUBLIC FORUM QUESTIONS ON NOTICE FROM THE JANUARY  
2025 COUNCIL MEETING D25/4316

**Summary**

This report is presented to Council to provide responses to questions raised by members of the public which the Mayor or General Manager took on notice at the Council Meeting held 29 January 2025.

**Recommendation**

1. That Questions On Notice No. 3/25 dated January 31, 2025, be received.

**Background**

Following are the responses to questions raised by members of the public which the Mayor or General Manager took on notice at the Council Meeting held 29 January 2025:

| Ordinary Council Meeting held 26 June 2024 |  |
|--|--|
| <b>Question:</b>                           | <p><u>School Traffic Speed Zones</u></p> <p><i>Ms Gigi Barbe advised that, the traffic speed zones at the Broken Hill High School have remained at 40km/hr during the Christmas school holidays and asked if the Traffic Committee could look at this matter before the school holidays finish.</i></p> <p>The Mayor advised that the matter would be investigated.</p>  |
| <b>Response:</b>                           | <p>After speaking with Ms Barbe after the meeting had adjourned, it has been clarified that she was referencing the Willyama High School 40km/h flashing light signage. This matter was raised at the Local Traffic Committee on 13<sup>th</sup> February, where the TfNSW representative had provided feedback that TfNSW need to be contacted by the Department of Education to confirm the school is not in use, before covering/removal of the signs can take place.</p> <p>Council are now liaising with both the Department of Education and TfNSW to have this matter resolved as soon as possible.</p> |

|                  |   |
|------------------|---|
| <b>Question:</b> | <p><u>Pro Hart Way</u></p> <p><i>Ms Melanie Gates, former Landcare Broken Hill Coordinator, advised that Landcare members had held a “Clean-up Pro Hart Way Day” to remove litter and weeds along Pro Hart Way, and thanked Councillors for attending. Ms Gates advised of volunteers who regularly remove litter along Pro Hart Way and asked if Council could provide a permanent bin (and weekly servicing of the bin) for volunteers to use.</i></p> <p>The Mayor advised that a bin will be arranged and also advised of plans to upgrade Pro Hart Way with the installation of accessible walking paths and lighting.</p> |
| <b>Response:</b> | <p>Council Waste Services team is currently analysing the financial requirements of the installation and on-going servicing on the request and will have an update for Council’s consideration at the next Council Meeting.</p>   |

**Attachments**

There are no attachments for this report.

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

# CONFIDENTIAL MATTERS

1. TENDER REPORT NO. 1/25 - DATED FEBRUARY 20, 2025 - TENDER T24/12 - WOLFRAM STREET ROAD RECONSTRUCTION FROM OXIDE STREET TO IODIDE STREET - **CONFIDENTIAL**

**(General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).



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