



# BUSINESS PAPER

## Works Committee Meeting

Council Chambers  
22 July 2024

5.30pm

**BROKEN HILL**  
CITY COUNCIL

AUSTRALIA'S FIRST  
HERITAGE LISTED CITY

## MEMBERS OF THE WORKS COMMITTEE

Mayor Kennedy, Councillor Boland (Chairperson) Councillor Algate,  
Councillor Chandler and Councillor Page

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that the Works Committee of the Broken Hill City Council will be held in the Council Chambers on **Monday 22 July 2024** commencing at **5:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Minutes for Confirmation
8	Disclosure of Interest
9	Reports
10	Confidential Matters
11	Conclusion of the Meeting

## STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

## LIVE STREAMING OF COUNCIL MEETINGS

This Committee Meeting is being livestreamed via YouTube and recorded and published online via Council's website. To those present in the meeting today, by attending in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Chairperson and/or General Manager have the authority to pause the livestream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Participants are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

**JAY NANKIVELL**  
**GENERAL MANAGER**

# MINUTES FOR CONFIRMATION

Minutes of the Works Committee of the City of Broken Hill held Monday, June 17, 2024.



**MINUTES OF THE WORKS COMMITTEE MEETING HELD MONDAY, JUNE 17, 2024 (5:30 PM)****PRESENT:**

Councillor T Kennedy (Mayor) Councillor M Boland (Chairperson),  
Councillors A Chandler and R Page.

General Manager, Director Corporate and Community, Director Finance and  
Commercial, Director Infrastructure and Environment, Manager  
Communications and Marketing and Executive Assistants.

Media (nil), Members of the Public (nil).

**APOLOGIES:**

Councillor B Algate

**Procedural Motion**

Moved Mayor Tom Kennedy, Seconded Councillor Alan Chandler

That the apology submitted on behalf of Councillor Algate be accepted.

CARRIED UNANIMOUSLY

**LEAVE OF ABSENCE**

**APPLICATIONS:** Nil.

**PRAYER**

Mayor Kennedy delivered the Prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Chandler delivered the Acknowledgement of Country.

**ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY**

Councillor delivered Page the Acknowledgement of Broken Hill's Mining History.

**MINUTES FOR CONFIRMATION****Recommendation**

Moved Councillor Alan Chandler, Seconded Councillor Ron Page

That the Minutes of the Works Committee meeting held Monday May 20, 2024 be  
confirmed.

CARRIED UNANIMOUSLY



**DISCLOSURE OF INTEREST**

Nil.

**REPORTS**

1. BROKEN HILL CITY COUNCIL REPORT NO. 85/24 - DATED MAY 27, 2024 - DRAFT MASTER PLAN FOR THE ALBERT KERSTEN MINING AND MINERALS MUSEUM FOR PUBLIC EXHIBITION D24/25850

**Recommendation**

Moved Mayor Tom Kennedy, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 85/24 dated May 27, 2024, be received.
2. That Council notes that the Draft Master Plan for the Albert Kersten Mining and Minerals Museum was placed on public exhibition closing 26 May 2024 during which time Council received one (1) submission from the public.
3. That Council notes that no amendments have been made to the Draft Master Plan as a result of the submissions received.
4. That Council adopts the Draft Master Plan for the Albert Kersten Mining and Minerals Museum.

**CARRIED UNANIMOUSLY**

*The Mayor requested that the Albert Kersten Mining and Minerals Museum be promoted to tourists attending the Visitors' Information Centre.*

**Procedural Motion**

Moved Councillor Ron Page, Seconded Councillor Alan Chandler

That the Committee move into closed session as per section 10A(2) of the Local Government Act 1993 whilst the Committee considers the confidential matters.

**CARRIED UNANIMOUSLY**

*The live streaming of the meeting ceased at 5:43pm. There will nil members of the public present.*

**CONFIDENTIAL MATTERS**

2. BROKEN HILL CITY COUNCIL REPORT NO. 86/24 - DATED JUNE 06, 2024 - Q23/53 - REQUEST FOR QUOTATION - SUPPLY OF 1 X WASTE FACILITY TIPPER - CONFIDENTIAL

**(General Manager's Note:** This report considers Tender for Waste Facility Tipper and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

**Recommendation**

Moved Mayor Tom Kennedy, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 86/24 dated June 6, 2024, be received.
2. That Council purchase the plant package tendered by Johnson's Truck and Coach Services Pty Ltd for the total price of \$298,000 incl GST (\$270,909.90 ex GST).
3. That Council proceed to public auction to dispose of Council's current Waste Facility Tipper and if unsuccessful proceed to sale for scrap.

**CARRIED UNANIMOUSLY**

3. TENDER REPORT NO. 3/24 - DATED JUNE 06, 2024 - T24/3 - TENDER REPORT - AIRPORT FIRE SYSTEM PIPE REPLACEMENT AND HYDRANTS - CONFIDENTIAL

**(General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

**Recommendation**

**Moved Councillor Alan Chandler, Seconded Mayor Tom Kennedy**

1. That Broken Hill City Council Tender Report No. 3/24 dated June 6, 2024, be received.
2. That Broken Hill City Council award tender T24/3 Request for Tender – Airport Fire System Pipe Replacement and Hydrants to A & A Innovations Pty Ltd trading as Anthony Robinson Plumbing and Regional Fire Protection as the principal contractor for the Airport Fire System Pipe Replacement and Hydrants for a total price of \$770,201.00 (excluding GST).
3. That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required.
4. That the General Manager be authorised to negotiate directly with the successful tenderer A & A Innovations Pty Ltd trading as Anthony Robinson Plumbing and Regional Fire Protection for any amendments to the project works because of design works being carried out for the airside pavements that may affect any part of the scope of works under this tender request at a later date within the total approved budget of the project as listed within the report.

**CARRIED UNANIMOUSLY**

**Procedural Motion**

**Moved Councillor Ron Page, Seconded Mayor Tom Kennedy**

That the meeting resumes in open session.

**CARRIED UNANIMOUSLY**

*The meeting resumed in open session and the live stream recommenced at 5:44pm.*

There being no further business to consider, the meeting was declared closed at 5:45pm.

The foregoing minutes were read and confirmed at the Works Committee meeting held on 22 July 2024.

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Chairperson



# REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 114/24 - DATED JUNE 14, 2024 - MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETING HELD 16 MAY 2024 (D24/29512) ..... 9
2. BROKEN HILL CITY COUNCIL REPORT NO. 115/24 - DATED JULY 05, 2024 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.448, HELD ON TUESDAY, 2 JULY 2024 (D24/33447) .....53
3. BROKEN HILL CITY COUNCIL REPORT NO. 116/24 - DATED JUNE 18, 2024 - MINUTES OF THE PICTON SPORTSGROUND COMMUNITY COMMITTEE MEETING HELD 03 JUNE 2024 (D24/29828).....70

## WORKS COMMITTEE

June 14, 2024

**ITEM 1****BROKEN HILL CITY COUNCIL REPORT NO. 114/24**

**SUBJECT:** MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETING HELD 16 MAY 2024 D24/29512

**Recommendation**

1. That Broken Hill City Council Report No. 114/24 dated June 14, 2024, be received.
2. That the minutes of the Project Consultative Group Project Steering Group from 16 May 2024 be noted.
3. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 16 May 2024 be noted.

**Executive Summary:**

At the Ordinary Council meeting held on 23 February 2022, Council endorsed a Project Consultative Group to provide advice to Council on projects within the Annual Capital Projects Budget that council undertakes, with a view to reduce the council's reliance on consultants. The vision of the Project Consultative Group is to provide local knowledge and guidance to the concept planning stage of the upgrading of existing assets or construction of new assets within the city of Broken Hill.

The Project Consultative Group's objectives are:

- To be made aware and understand the projects that are outlined in the annual capital projects budget each year.
- To be made aware and provide advice on the conceptual plans for outlined projects by suggesting layout and project inclusions to meet the requirements of the community.
- To ensure the community is consulted in idea generation for projects within the city and to obtain local knowledge.
- To provide suggestions to Council for possible projects to be considered in the proceeding Annual Capital Projects Budget.
- To be informed in all associated Council policies and procedures to understand decision making process and legal requirements.

This report is to provide the Works Committee with a copy of the minutes and presentation from the PSG meeting held on 16 May 2024.

**Report:**

To ensure strong project governance throughout the duration of Council's Annual Capital Works Program, at the Ordinary Council meeting held on 23 February 2022, Council endorsed a Governance Framework for the creation of and appointment of members to the Project Consultative Group Project Steering Group (PSG), complete with a Terms of Reference for the PSG. Further at the Ordinary Council meeting held on 27 April 2022, nominations for membership were endorsed by Council.

Meetings have been held on the following dates:

- 29 September 2022.
- 9 February 2023
- 9 May 2023
- 8 August 2023
- 8 November 2023
- 16 May 2024

This report is to provide the Works Committee with a copy of the minutes and presentation from the PSG meeting held on 16 May 2024.

It is important to note that for the presentation, some images and plans have been removed from what was presented at the meeting prior to being issued to the PSG, as these images and plans have not been approved for circulation at this time.

### **Community Engagement:**

Membership of the PSG consists of:

- Minimum of two (2) Councillor Representatives – Mayor Kennedy and Deputy Mayor Hickey
- Six (6) External Stakeholders – Community Representatives

Non-voting Ex-officio members: (Will provide advice and information to the voting members):

- One (1) Project Director – General Manager
- One (1) Community Engagement representative – Manager Communications
- One (1) Project Management – Director Infrastructure and Environment
- One (1) Council Contact Officer – Acting Leader Project Management
- One (1) Heritage Committee Member – Heritage Advisor

Council's Projects Engineer and Leader Innovation and Business Improvement have been invited to each of the meetings to present on projects they are involved in.

### **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Foster relationships with key community sector leaders

Key Direction:	4	Our Leadership
Objective:	4.4	Our community is engaged and informed
Strategy:	4.4.2	Facilitate meetings between community and elected representatives

### **Relevant Legislation:**

*Local Government Act 1993*

### **Financial Implications:**

Nil financial implications of the administration of the PSG.



**Attachments**

1. [↓](#) Project Consultative Group PSG - Minutes - 16.05.2024
2. [↓](#) Project Consultative Group - PSG Issued Redacted Presentation - 16.05.2024

CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER

## MINUTES OF THE PROJECT CONSULTATIVE GROUP PSG – 16.05.2024 MEETING DETAILS

Facilitator	Deputy Mayor Hickey
Minutes	Rebecca McLaughlin – Acting Leader Project Management
Meeting Venue	Council Administrative Building, Ground Floor Meeting Room
Meeting Date	Thursday, 16 May 2024
Meeting Start Time	4:00 pm
Meeting End Time	5:00 pm

## ATTENDANCE REGISTER

Role	Section	Name
Elected Council	Mayor	Mayor Tom Kennedy
Acting Chair	Councillor	Deputy Mayor Hickey
Project Sponsor	BHCC General Manager	Jay Nankivell
Council Contact Officer	BHCC Acting Leader Project Management	Rebecca McLaughlin
Council Officer	BHCC Projects Engineer	Asad Nizamani
Council Officer	BHCC Leader Innovation and Business Improvement	Anne Johansson
Project Steering Group	Community Representative	Ashley Byrne (via Teams)
Project Steering Group	Community Representative	Ghislaine Barbe
Project Steering Group	Community Representative	Matthew Handberg
Project Steering Group	Community Representative	Paul Thomas

## AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Action Items from last meeting	Chair
4	Project Updates	General Manager, Project Team Members
5	Questions	Chair

### 1. Welcome

Deputy Mayor Hickey welcomed everyone to the meeting and introduced Rebecca.

### 2. Apologies

Rebecca confirmed apologies:

- Codie Howard, BHCC Director Infrastructure & Environment
- Darrin Manuel, BHCC Manager Communications & Marketing
- Bernard Williams, Project Steering Group Community Representative
- Liz Vines, Heritage Advisor

### 3. Action Items from Previous Meetings

*Action Items not discussed at meeting. Still current.*

Meeting Date Raised	Action	Responsible Officer	Status
29.09.2022	Arrange a site tour for PSG at the Warnock Street Yard.	Projects Engineer	Pending
09.05.2023	Investigate the purchase of a laser pointer	Project Officer	Investigation commenced.

### 4. Project Updates

*PowerPoint presentation displayed.*

- **Changeroom Upgrades - Alma Oval and Norm Fox Oval (Rebecca McLaughlin)**
  - Council successful in obtaining grant funding through the Stronger Country Communities Fund Round 5
    - Alma Oval Changeroom Upgrades - \$471,000
    - Norm Fox Changeroom Upgrades - \$433,333
  - Stakeholder consultation undertaken between August and November 2023, which informed the tender documents.
  - Tenders advertised between 4 December 2023 and 2 February 2024.
  - Submissions received were approximately \$1.7M each site.
  - An extension of time variation request approved from Department of Regional NSW. Further approval is not required for revised timeframes that are within 3 years from the date of funding deed execution (08.02.2023).
  - Tender documents revised and awaiting approval to advertise.
    - **General Discussion / Questions**
      - Gigi asked if Council request and consider a construction timeframe to ensure completion is within funding timeframe. Rebecca confirmed this is requested to be submitted by vendors as part of the tender submission.
- **Lighting Upgrades – Memorial Oval (Rebecca McLaughlin)**
  - A Design and Construct Tender (T24/2 - Tender for Memorial Oval Lighting Upgrade) was advertised, to replace existing oval and racing track lighting.
  - T24/2 attracted high interest, with a high number of questions. The questions, alongside a site visit with an interested vendor, assisted in re-defining the scope and determining that the project should be staged in two parts:
    - Stage One: Design
    - Stage Two: Construction (informed by Stage One and to be advertised later).
  - Q24/8 - Request for Quotation - Memorial Oval Lighting Design is now advertised and closes on 31 May 2024.
    - **General Discussion / Questions**
      - Nil.



- **Lighting Upgrades – O'Neill Tennis Courts (Rebecca McLaughlin)**
  - A Design & Construct tender was advertised in late 2023, with the preferred submission presented to Council at the January 2024 Council meeting, and subsequently the contract awarded to MBE.
  - MBE started onsite in May. Works will include:
    - Courts 7-12 – replacement of lights while retaining the existing light poles.
    - Courts 1-6 - replacement of poles and lights
    - Switchboard upgrade to achieve compliance.
  - Thank you to Ashley Byrne, PCG PSG Community Representative, for assisting with the tender evaluation process.
    - **General Discussion / Questions**
      - Nil.
- **Queen Elizabeth Park - Small Dog Breed Off Leash Area (Rebecca McLaughlin)**
  - A new Small Dog Off-Leash Area is being installed at Queen Elizabeth Park.
  - Kialla Lawn and Garden (based in Shepparton, Victoria) commenced onsite in April 2024.
  - Works are expected to be completed by mid-June and will include:
    - Fencing
    - Irrigation preparation and works
    - Concrete pathways
    - Shelter and Seating
    - Accessible drinking fountain with dog bowl
    - New turf
    - Bins
    - Hedges
  - The park will remain closed for a few weeks following to enable the new turf to establish its root system.
    - **General Discussion / Questions**
      - Nil.
- **Gateway Sign (Rebecca McLaughlin)**

**FYI only – Reported to the Gateway Signage Advisory Group PSG**

  - A new Gateway Sign has been installed at the Wentworth Road City entrance bay.
  - The sign, designed by Deanna Spicer, was fabricated by FABTEC with laser cutting by APS.
  - The sign design illustrates Broken Hill's rich mining history, depicting a head frame, the traditional hammer and tap mining method, and a locomotive used to move the ore, with a separate miner using a Silver 3 air leg rock drill designed for interactive photo posing.
    - **General Discussion / Questions**
      - Nil.
- **E.P. O'Neill Memorial Park – Stage One – Netball Courts (Rebecca McLaughlin)**

**FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG**

  - A timeline of the project to date was provided.
  - The Construction Tender was presented to and endorsed by Council at the January 2024 Council meeting. The contract was awarded to Jirgens Civil to undertake construction.
  - In April 2024 Jirgens commenced onsite.

- A Scope of Works was detailed.
- **Art Gallery Roof Replacement (Rebecca McLaughlin)**
  - Following the 2016 Hail Storm Damage and subsequent 2020/2021 Roof Replacement Project, the Art Gallery underwent a roof replacement (selected area only).
  - When the original project was completed and the site handed back to Council, some of the original iron sheets had been damaged during storage, identified only once installed.
  - It was agreed at handover that Council would accept the roof as it was, with plans to re-inspect after 12 months and replace if required, at no cost additional to Council.
  - This was completed in November 2023.
- **General Discussion / Questions**
  - Nil.
- **Duke of Cornwall Park (Rebecca McLaughlin)**
  - Council was successful in obtaining grant funding for the amount of \$656,000 through the Regional Housing Fund – Round 2.
  - The project has been managed by Council's Assets Team.
  - Upgrades include:
    - New accessible amenities building.
    - Court resurfacing of both tennis courts - 1x tennis and 1x basketball & tennis.
    - New bins.
    - Court lighting repairs.
    - Refurbishment of court shelters.
  - All works are expected to be completed by 30 June 2024.
- **General Discussion / Questions**
  - Paul suggested the wall of the tennis courts at Duke of Cornwall Park is an ideal location to host a mural wall – could be a panel installed and removed or cleaned every 6 months or so ready for the next artwork.
- **Library and Archive Project - Temporary Library (Rebecca McLaughlin)**
  - Majority of the Ground Floor Refurbishment works have now been completed.
  - There is one outstanding issue with limited air flow in the People and Culture workspace which is being investigated.
  - The Ground Floor was officially reopened on 29 February 2024, providing both Library and Customer Relations service.
- **General Discussion / Questions**
  - Nil.
- **Library and Archive Project – New Library Construction (Asad Nizamani)**
  - The Development Application (DA) was approved in March 2024.
  - Cost Plan 2 at 70% design was within budget.
  - Cost Plan 3 at 90% design was within budget.
  - 100% IFC documentation completed.
  - Council is working with the lead consultant and North Construction on the final contract price and signing of the contract.
  - Estimated construction start: May 2024.

- Works to the carpark have commenced, with the removal of the Blende Street gate, removal of the existing demountable buildings and preparation for use as the contractor laydown area. The car park will be constructed during 2024/25.
- Estimated Program of Works:
  - DA and 100% Design – completed.
  - Contract signing – May 2024
  - Construction Certificate – May 2024
  - Carpark preparation – May 2024
  - Construction Start – May 2024
- Carpark works – FY 2024/25
- Construction finish – ETA June 2025
- **General Discussion / Questions**
  - Gigi asked if there are plans to utilise the Town Hall facade. Jay advised no, this area is essentially part of the work site and no access through here is allowed. Once building works finish, can go back out for potential lease.
  - Paul asked what is planned for the ex-Detective Building on Blende Street. Jay confirmed this has been identified as the Barkindji community building.
- **CBD Redevelopment Project (Asad Nizamani)**
  - *Banner Poles:*
    - The CBD Banner Poles Project was completed in July 2023.
    - Banner Poles Lighting Project underway in FY 2024/25
    - Works will be done on Argent Street from Bromide Street to Oxide Street.
    - Materials ordered - ETA of May 2024 delivery.
    - Installation will commence late May 2024 with an estimated duration of 2 weeks.
  - **General Discussion / Questions**
    - Nil.
  - *Wayfinding Project – Stage 1:*
    - Heroes, Larkins & Visionaries (HLV) walking trail installed in July 2023.
    - Silver Vehicle Trail (119 signs) installed in September 2023.
    - Park Sculptures (4) installed.
    - CBD Wayfinding Signs installed.
    - Project completed: December 2023
  - **General Discussion / Questions**
    - Nil.
  - *Town Square Upgrades:*
    - Design completed in January 2024.
    - Tender for construction closed in April 2024.
    - Final evaluation of tenders underway.
    - Successful tenderer announced in June 2024.
    - Construction start: June or July 2024.
    - Estimated duration of works: 6-8 months.
  - **General Discussion / Questions**
    - Paul asked if the Town Square monument will be moved elsewhere. Asad confirmed yes this is part of the tender allowance to be relocated. Paul suggested relocating to the Trades Hall,



Mayor Kennedy said it could be placed in front of the Council Building.

- Matthew asked if pavers would go past the Musicians Club car park to the train station. Asad said this would be part of the over plan, not specifically the paving project. Mainly included will be Linemarking, trees, pedestrian crossing.
- Gigi asked if the hopscotch could be included on the pavers. Jay said this could be looked at for with the Town Square area.
- Town Square Project is under evaluation now and is separate to the Paving project.
- Paul asked about the Christmas display items normally displayed in the Town Square. Jay said these will be relocated for 2024 while construction works take place. It has been considered as part of planning to remain on display in Town Square.

○ *Argent Street Paving:*

- Works have commenced on site.
- Existing old concrete panels will be replaced.
- New pavers will be like the existing for a uniform public domain.
- Construction traffic management and diversion routes are in place.
- Construction will last until August 2024.
- Pavers and site map of works shown.

▪ **General Discussion / Questions**

- Gigi asked if all of Argent Street will be paved. Asad confirmed that only the concrete areas not already paved will be paved to match the existing paving. Paul asked about the pavers in front of the Demo Club and Asad confirmed that concrete will be replaced first, then come back to this area if budget is available.

• **Airport Master Plan & Funding (Asad Nizamani)**

- Tender for design awarded in early 2024.
- Design currently being undertaken by Tonkin Consulting in conjunction with sub-consultants.
- Preliminary design and tests completed.
- Design completion – ETA August 2024.
- Tender for construction - from October 2024.
- Appointment of Principal Contractor – December 2024.
- Construction works: 2025.
- Scope of inclusions as of May 2024:
  - Expansion of RPT Apron
  - RFDS Apron resurfacing
  - Taxiway B resurfacing
  - GA Apron resurfacing
  - Taxiway C resurfacing
  - Sealing of Runway 14/32
- The final scope of inclusions will depend on the next stage of design and budget availability.
- Photographs shown.

▪ **General Discussion / Questions**

- Mayor Kennedy asked about the Airport car park. While not shown on the slides, Jay provided an update on the car park planning, which will include a pathway from the terminal to the hire car parking area. Rebecca displayed an aerial view on the main screen showing where this would be. Jay confirmed this fits in with the Master Plan.

- **Warnock Street Yard (Asad Nizamani)**
  - 100% Technical Design completed.
  - Original DA withdrawn, with new DA to be lodged in May 2024. The new DA will focus on the current stage of the project – Garage construction.
  - Tender for construction was advertised from March to April 2024. It is under evaluation with a report to council ETA in June 2024.
  - Construction commencement: July 2024.
  - **Staging Plan – 2024 & 2025**
    - Stage 1 of Construction focusing on the Utilities and Garage will be completed over a period of approximately 12 months.
    - The existing garage will be demolished after the new one is built.
  - **General Discussion / Questions**
    - Nil.

#### 5. General Discussion

- Paul suggested that when doing media releases perhaps Council could include a sentence advising if the project is funded and explain that the funding is for this specific project only, to avoid community chatter about money could be spent better on something else.
- Paul asked if current projects are looking like they will be delivered with current budgets and current inflation on materials, labour etc. Jay confirmed that all projects are currently on track.

#### 6. Next Steps

- Council's Project Officer will:
  - Issue the redacted Power Point presentation and minutes to all members of the PSG.

#### 7. Meeting Close

- There being no further business the Chair closed the meeting at 5:00pm.

### NEXT MEETING – confirmed.

Date	Thursday, 22 August 2024
Venue	Ground Floor Meeting Room, Council Administrative Building
Start Time	4pm
End Time	5pm



**BROKEN HILL**  
CITY COUNCIL

# Project Consultative Group

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**Project Steering Group  
Meeting No. 6  
Thursday, 16 May 2024**



## Meeting Agenda

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1. Welcome
2. Apologies
3. Project Updates
4. Questions
5. Next Meeting





## **Alma Oval and Norm Fox Oval Changeroom Upgrades**

### **- Rebecca McLaughlin, Acting Leader Project Management**

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- Council was successful in obtaining grant funding through the Stronger Country Communities Fund Round 5
  - Alma Oval Changeroom Upgrades - \$471,000
  - Norm Fox Changeroom Upgrades - \$433,333
- Stakeholder consultation was undertaken between August and November 2023, which informed the tender documents.
- Tenders for each site were advertised between 4 December 2023 and 2 February 2024. Submissions received were approximately \$1.7M each site.
- A variation request to the Department of Regional NSW for an extension of time to deliver the project has been approved. Further approval is not required for revised timeframes that are within 3 years from the date of funding deed execution (08.02.2023).
- The tender documents have been revised and the budget available for each project noted within the tender document. Both tenders are currently being reviewed by Council's Director Finance & Commercial prior to advertising.



## Lighting Upgrades – Memorial Oval

- Rebecca McLaughlin, Acting Leader Project Management

- **Memorial Oval – Advertised**
  - Initially T24/2 - Tender for Memorial Oval Lighting Upgrade was advertised. This was a Design and Construct Tender, to replace existing oval and racing track lighting.
  - T24/2 attracted high interest, with a high number of questions. The questions, alongside a site visit with an interested vendor, assisted in re-defining the scope and determining that the project should be staged in two parts:
    - Stage One: Design
    - Stage Two: Construction (informed by Stage One and to be advertised at a later date).
  - Q24/8 - Request for Quotation - Memorial Oval Lighting Design is now advertised and closes on 31 May 2024.



***Image: Tower Lights and Track Lights proposed to be replaced pending design.***



## Lighting Upgrades – O'Neill Tennis Courts

- Rebecca McLaughlin, Acting Leader Project Management

- **O'Neill Tennis Courts – In Progress**
  - A Design & Construct tender was advertised in late 2023.
  - The preferred contractor submission was presented to Council at the January 2024 Council meeting, and subsequently the contract awarded to MBE.
  - MBE started onsite in May. Works will include:
    - Courts 7-12 – replacement of lights while retaining the existing light poles.
    - Courts 1-6 - replacement of poles and lights
    - Switchboard upgrade to achieve compliance.
  - Thank you to Ashley Byrne, PCG PSG Community Representative, for assisting with the tender quotation process.



*Image: Kieran from MBE onsite.*





## Queen Elizabeth Park - Small Dog Breed Off Leash Area

- Rebecca McLaughlin, Acting Leader Project Management

- A new Small Dog Off-Leash Area is being installed at Queen Elizabeth Park.
- Kialla Lawn and Garden (based in Shepparton, Victoria) commenced onsite in April 2024.
- Works undertaken to date:
  - Fencing
  - Irrigation preparation and works
  - Concrete pathways
  - Seat installation
  - Accessible drinking fountain with dog bowl installation
  - Site preparation for new turf installation



*Image: One of the new entry areas in progress.*





## Queen Elizabeth Park - Small Dog Breed Off Leash Area

- Rebecca McLaughlin, Acting Leader Project Management

- Works have stopped temporarily (planned while final items arrive) and staff will return towards the end of May to continue works.
- To be completed:
  - Double gated entrance and holding area between gates
  - Shelter installation
  - Bin installation
- The outstanding works are expected to be completed by mid-June. The park will remain closed for a few weeks following to enable the new turf to establish its root system.



**Image: The pathway will connect both entry points to seating, shelter, and the drinking fountain.**



## Gateway Sign

- Rebecca McLaughlin, Acting Leader Project Management

### *FYI only – Reported to the Gateway Signage Advisory Group PSG*

- A new Gateway Sign has been installed at the Wentworth Road City entrance bay.
- The sign, designed by Deanna Spicer, was fabricated by FABTEC with laser cutting by APS.
- The sign design illustrates Broken Hill's rich mining history, depicting a head frame, the traditional hammer and tap mining method, and a locomotive used to move the ore, with a separate miner using a Silver 3 air leg rock drill designed for interactive photo posing.



**Image: Scott Campbell from FABTEC with the newly installed sign.**



## E.P. O'Neill Memorial Park – Stage One – Netball Courts - Rebecca McLaughlin, Acting Leader Project Management

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### *FYI only – Reported to the E.P. O'Neill Memorial Park Redevelopment PSG*

- **Project Background:** The E.P. O'Neill Memorial Park site is a multi-functional hub which provides facilities for a diverse mix of sporting and recreational usage. Council plan to expand the efficiencies and connectivity of the facilities through enhanced sporting amenities, pathways, shared use of parking and services.
- Timeline of project to date:
  - July 2020 - Council appointed Environmental Partnership to develop the Concept Design and Indicative Costings for the project. This secured funding through the Resources for Regions Program.
  - May 2021 - Council engaged Public Works Advisory to Project Manage both the Design and Construction Tenders.
  - November 2021 - Council awarded the Tender for Design to Barnson.
  - February 2022 - Elected Council endorsed nominations for Councillor inclusion on a Project Steering Committee (PSG). This committee is designed to lend advice, provide advocacy, input, and engagement towards achieving the E.P. O'Neill Memorial Park Redevelopment objectives.
  - April 2022 – Community Representatives were appointed to the E.P. O'Neill Memorial Park Redevelopment PSG.
  - June 2022 – Inaugural PSG meeting and site visit held, with representatives from Barnson in attendance.
  - August 2022 – Barnson submitted the 50% design package to Council along with Quantity Surveyor (QS) Report.
  - October 2022 – Barnson submitted the 75% design package to Council.
  - December 2023 – Following significant delays experienced due to Covid, multidisciplinary design delays, certification requirements, a new NMI application and electrical design requirements, the 100% design package was submitted to Council and included elements of site upgrades required for the entire project (Netball, Norm Fox, Tennis Car Park, Soccer Car Park etc.). Due to an increase in expected costs associated with completion compared to the initial indicative costings utilised for the original funding application, the project will be completed in stages.



## E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Rebecca McLaughlin, Acting Leader Project Management

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- January 2024 - Council engaged Jirgens Civil to undertake construction for **E.P. O'Neill Memorial Park Redevelopment – Netball Precinct – Stage One**.
- April 2024 - Jirgens commenced onsite.
- Initial focus has been on the demolition and excavation, with majority due to be completed by the end of this week.



*Image: April – fences removed*



*Image: May – courts removed*



## E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Rebecca McLaughlin, Acting Leader Project Management

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- The scope of works include:
  - **Demolition:**
    - Demolition and site clearance of all exiting netball courts, sports equipment, fencing, lighting, and toilet block located within the BMX track compound.
  - **Construction:**
    - Construction of ten (10) new netball courts including all civil work required both for construction and diversion of stormwater, concrete footings and court surface, court surface finishes, electrical/ lighting, and fencing.
    - Shelters and seating.
    - Drainage works including strip drains within the netball courts, and stormwater diversion.
    - Electrical and lighting including new switchboards, and court lighting.
- Stage One is expected to be completed by 31 December 2024.
- The project is funded by Council and Resources for Regions – Round 7.





## E.P. O'Neill Memorial Park – Stage One – Netball Courts

- Rebecca McLaughlin, Acting Leader Project Management

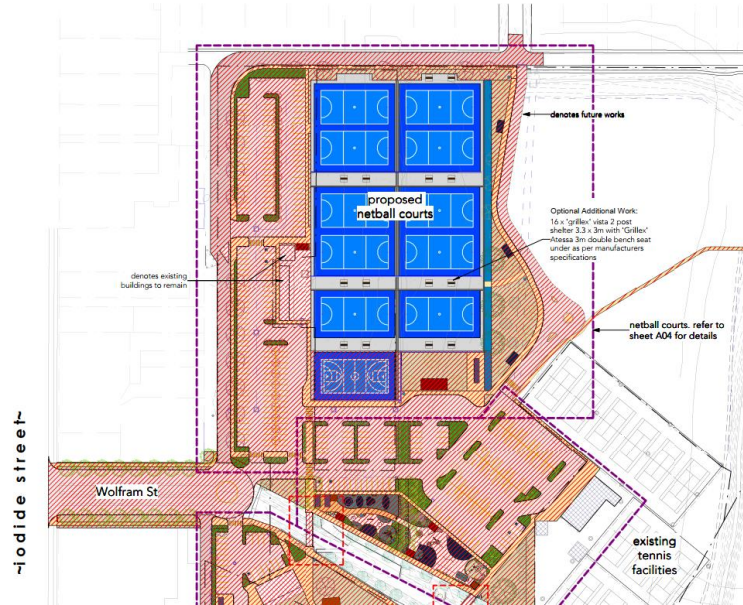


Image: Netball Courts - Design Drawing



Image: Netball Courts – Artist Impression



## Art Gallery Roof Replacement

- Rebecca McLaughlin, Acting Leader Project Management

- Following on from the 2016 Hail Storm Damage and subsequent 2020/2021 Roof Replacement Project, the Art Gallery underwent a roof replacement (selected area only) again in November 2023.
- The second replacement was due to the original iron sheets being damaged during storage and identified as such once installed.
- It was agreed at handover that Council would accept the roof as it was, with plans to re-inspect after 12 months and replace if required, at no cost additional to Council.



*Image: Art Gallery Roof Replacement November 2023.*



## Duke of Cornwall Park

- Rebecca McLaughlin, Acting Leader Project Management

- Council was successful in obtaining grant funding for the amount of \$656,000 through the Regional Housing Fund – Round 2.
- The project is being managed by Council's Assets Team.
- Upgrades include:
  - New accessible amenities building – **complete** (minor defects to be rectified).
  - Court resurfacing of both tennis courts - 1x tennis and 1x basketball & tennis – **complete**
  - New bins - **to be completed**
  - Court lighting repairs - **to be completed**
  - Refurbishment of court shelters - **to be completed**
- All works will be completed by 30 June 2024.



*Images: Upgrades to Duke of Cornwall Park*





## Library and Archive Project - Temporary Library

- Rebecca McLaughlin, Acting Leader Project Management

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- Majority of the Ground Floor Refurbishment works have now been completed.
- There is one outstanding issue with limited air flow in the People and Culture workspace which is being investigated.
- The Ground Floor was officially reopened on 29 February 2024, providing both Library and Customer Relations service.



*Image: Ground Floor reopening ceremony.*



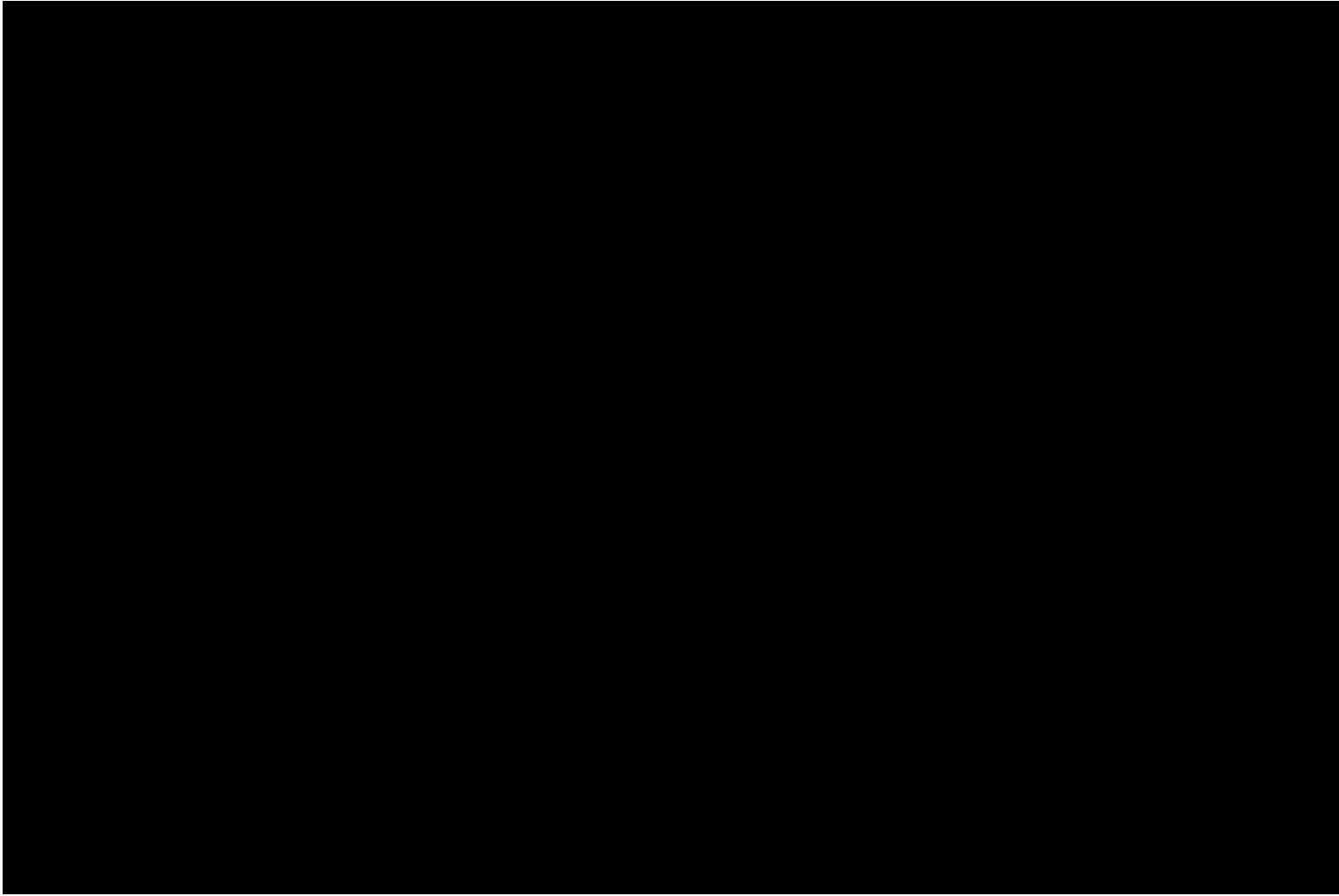
## Library and Archive Project **Stage Two: New Library Construction** - Asad Nizamani, Projects Engineer

- DA was approved in March 2024.
- Cost Plan 2 at 70% design was within budget.
- Cost Plan 3 at 90% design was within budget.
- 100% IFC documentation completed.
- Council is working with the lead consultant and North Construction on the final contract price and signing of the contract.
- Estimated construction start: May 2024.



*Library 'sod' turning ceremony – April 2024*

100% DD – Proposed  
Ground Floor Plan





## Library and Archive Project **Stage Two: New Library Construction** - Asad Nizamani, Projects Engineer

- Works to the carpark have also started.
  - Removal of the Blende St gate
  - Removal of the existing demountable buildings
  - Preparation for use as laydown area
- Removal of carpark buildings in May 2024.
- DA approved in March 2024.
- Design works to commence in May 2024
- Construction certificate will be second stage.
- Carpark construction: FY 2024/25



*Tree pruning ready for construction – April 2024*



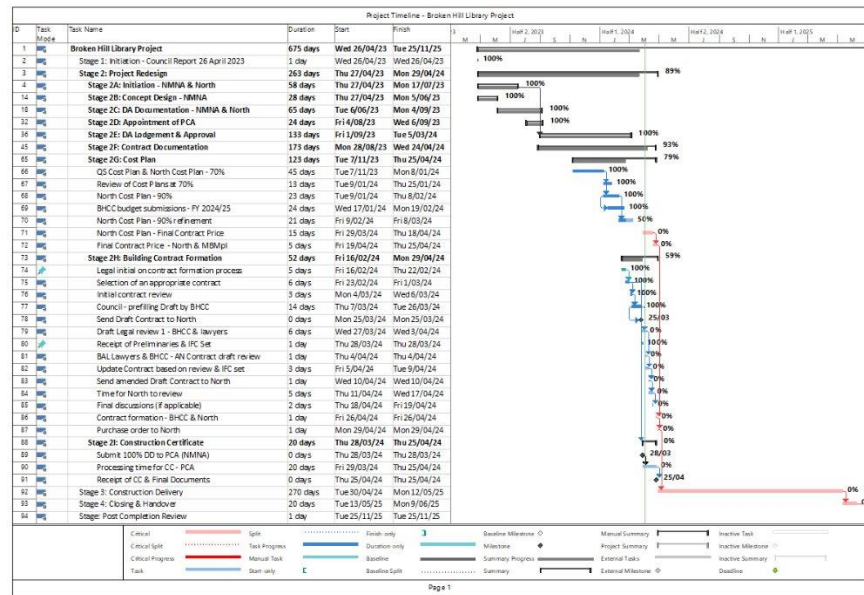
## Library and Archive Project

### Stage Two: New Library Construction

- Asad Nizamani, Projects Engineer

#### Estimated Program of Works

- DA and 100% Design - completed
- Contract signing – May 2024
- Construction Certificate – May 2024
- Carpark preparation – May 2024
- Construction Start – May 2024
- Carpark works – FY 2024/25
- Construction finish – ETA June 2025



Photograph: Program of works dated 3 April 2024





## Project Update – CDB Redevelopment Projects

- Asad Nizamani, Projects Engineer

### Introduction

The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity.

### Key Projects

- CBD Banner Poles Project
- Wayfinding Stage 1
- Town Square Redevelopment

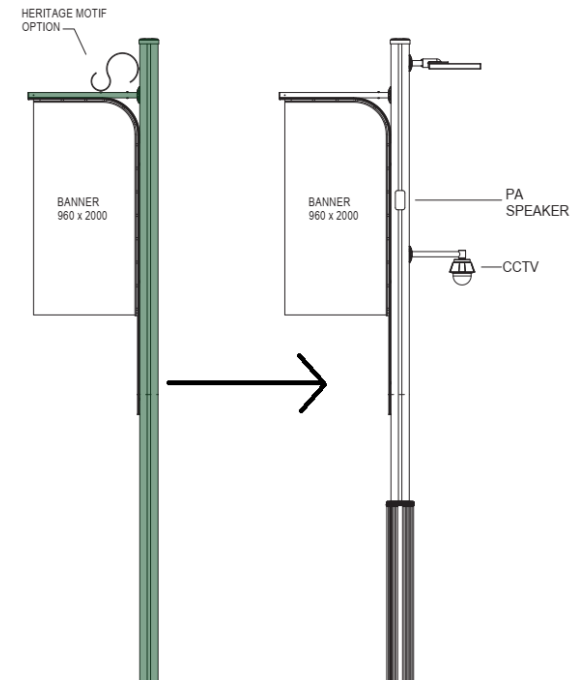




## Banner Poles Project

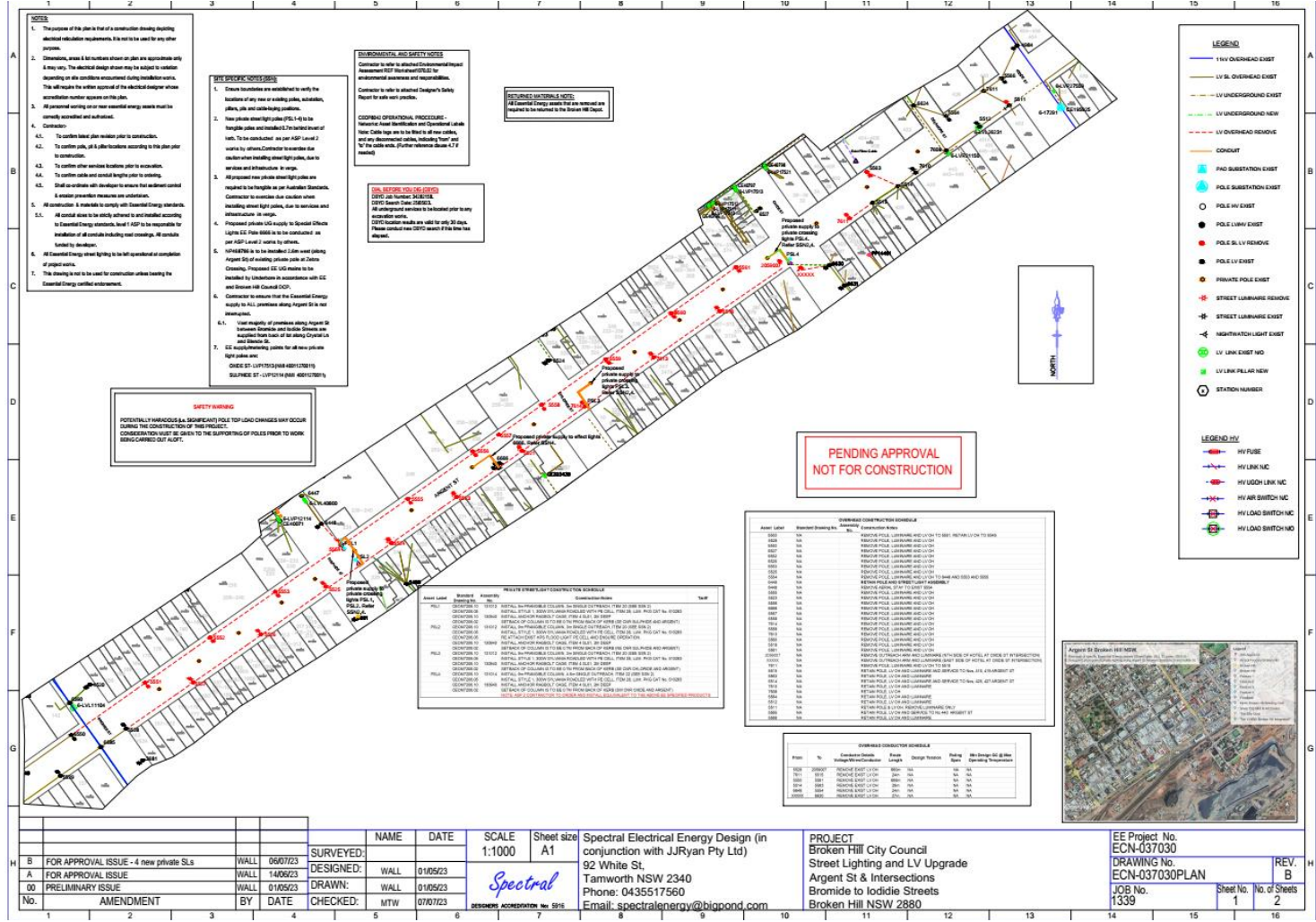
- Asad Nizamani, Projects Engineer

- The CBD Banner Poles Project was completed in July 2023.
- Banner Poles Lighting Project underway in FY 2024/25
- Works will be done on Argent Street from Bromide Street to Oxide Street.
- Materials ordered - ETA of May 2024 delivery.
- Installation will commence late May 2024 with an estimated duration of 2 weeks.



**Schematic Illustration – Banner Poles**

Extract Sheet of  
the Lighting Design







## Wayfinding Project – Stage 1

### - Asad Nizamani, Projects Engineer

- Heroes, Larkins & Visionaries (HLV) walking trail installed in July 2023.
- Silver Vehicle Trail (119 signs) installed in September 2023.
- Park Sculptures (4) installed.
- CBD Wayfinding Signs installed.
- Project completed: December 2023

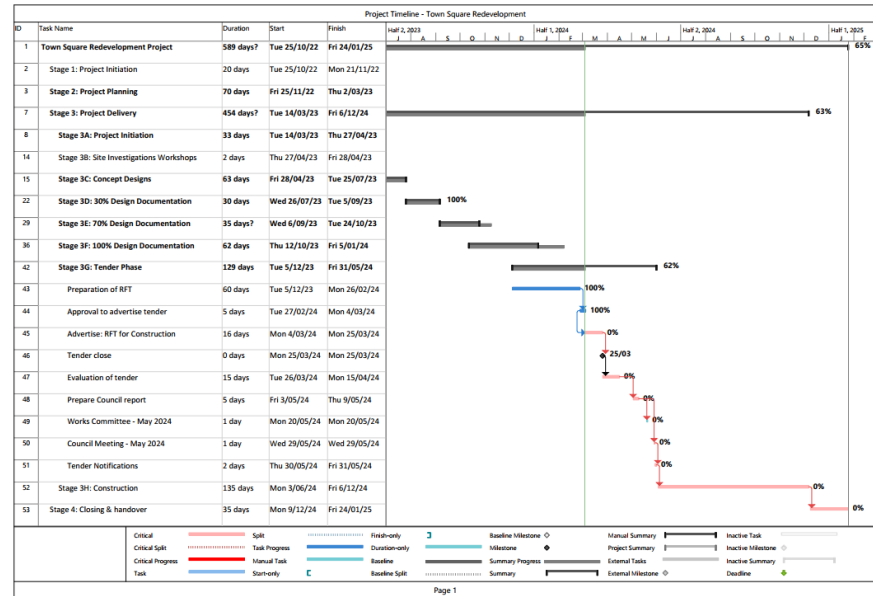


*Parks Sculptures being installed*



## Town Square Redevelopment - Asad Nizamani, Projects Engineer

- Design completed in January 2024.
- Tender for construction closed in April 2024.
- Final evaluation of tenders underway.
- Successful tenderer announced in June 2024.
- Construction start: June or July 2024.
- Estimated duration of works: 6-8 months.



Photograph: Program of works dated March 2024

100% DD – Final  
Poster







## Argent Street Paving Project - Asad Nizamani, Projects Engineer

- Works have commenced on site.
- Existing old concrete panels will be replaced.
- New pavers will be like the existing for a uniform public domain.
- Construction traffic management and diversion routes are in place.
- Construction will last until August 2024.



*Photograph: Site works commenced – 13 May 2024*

*Selected pavers – due to batch numbers and the amount of time between the laying of the pavers along Argent Street previous, the colours will only be as close as possible.*

*Terracotta – main paver*

*Salmon / Oatmeal - border*





The works will involve:

- Bromide to Chloride St
- Replacement of old concrete panels with new pavers.
- Replacement of worst affected kerb & gutter.
- Replacement of some kerb & gutter (can't be saved) that's poured with the old concrete panels.
- Approximately 6-8 new compliant kerb ramps.
- Reinstatement of street furniture, signs and a builders clean to restore the paths.



— Concrete Path Replacements

— Kerb & Gutter Works



## Airport Master Plan & Funding - Asad Nizamani, Projects Engineer

- Tender for design awarded in early 2024.
- Design currently being undertaken by Tonkin Consulting in conjunction with sub-consultants.
- Preliminary design and tests completed.
- Design completion – ETA August 2024.
- Tender for construction - from October 2024.
- Appointment of Principal Contractor – December 2024.
- Construction works: 2025.



*Photograph: Geotechnical testing – February 2024*



## Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

- Scope of inclusions as at May 2024:
  - Expansion of RPT Apron
  - RFDS Apron resurfacing
  - Taxiway B resurfacing
  - GA Apron resurfacing
  - Taxiway C resurfacing
  - Sealing of Runway 14/32
- The final scope of inclusions will depend on the next stage of design and budget availability.
- Photographs: (clockwise) – RPT Apron, RFDS Apron, TWY B, GA Apron – existing conditions.



*Existing conditions under this scope.*

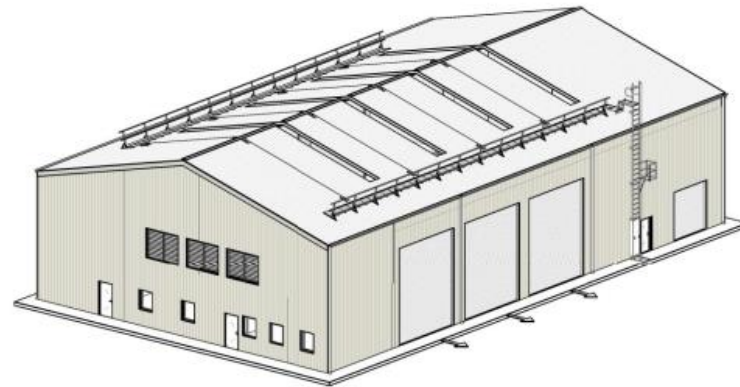




## Warnock Street Redevelopment - Asad Nizamani, Projects Engineer

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- 100% Technical Design completed.
- Original DA withdrawn, with new DA to be lodged in May 2024. The new DA will focus on the current stage of the project – Garage construction.
- Tender for construction was advertised from March to April 2024. It is under evaluation with a report to council ETA in June 2024.
- Construction commencement: July 2024.



3D View of the new Garage Workshop – DWG No. 12590640-GHD-05-00-DWG-AR-00003



## Warnock Street Redevelopment - Asad Nizamani, Projects Engineer

### Staging Plan – 2024 & 2025

- Stage 1 of Construction focusing on the Utilities and Garage will be completed over a period of approximately 12 months.
- The existing garage will be demolished after the new one is built.



*Photograph: existing garage to be demolished*



# Questions?





## Next PSG Meeting

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The next meeting will be held on:

Thursday, 22 August 2024

4pm

Council Administrative Building



## WORKS COMMITTEE

July 5, 2024

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 115/24**

**SUBJECT:** **MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING**  
**NO.448, HELD ON TUESDAY, 2 JULY 2024** **D24/33447**

**Recommendation**

1. That Broken Hill City Council Report No. 115/24 dated July 5, 2024, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.448, held on Tuesday, 2 July 2024 be endorsed.
3. That Item No.448.8.1 recommendation be received:
  - Council to forward correspondence to the businesses located in the shopping complex on Oxide Street, between Wolfram Lane and Mica Street, asking for feedback regarding the request to convert a one-hour parking space to a 15-minute parking space at the Wolfram Lane end of the complex, to facilitate short-term parking for customers.

**Executive Summary:**

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

**Report:**

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Tuesday, 2 July 2024 which details recommendations to Council for consideration or endorsement.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

**Relevant Legislation:**

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

**Financial Implications:**

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

**Attachments**

1. Minutes of the Local Traffic Committee - Meeting No.448, held on Tuesday, 2 July 2024  
[!\[\]\(d328bb1c8b293dce97ce8ae48fe06a23\_img.jpg\)](#)

CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER



# LOCAL TRAFFIC COMMITTEE

## MINUTES OF MEETING No. 448

Meeting held on Tuesday, 2 July 2024

Meeting commenced at 2pm

Location: Ground Floor Meeting Room, Council Administrative Centre

### 447.1 Acknowledgment of Country

Council's Director Infrastructure and Environment, Codie Howard chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country.'

*'We acknowledge the traditional owners of the land upon which we meet today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'*

### 447.2 Present

Codie Howard	Director Infrastructure and Environment (Council Representative – Chairperson)
David Vant	Road Safety and Traffic Management, Transport for NSW (TfNSW) (Representative)
Peter Beven	Local Member Delegated Representative
Tanya Ralph	Administrative Officer (Council - Secretariat)

### 447.3 Apologies

Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative)
Matt McCarthy	Chief Inspector, NSW Police (Representative)
Councillor Marion Browne	Councillor Delegate (Observer)
Faisal Salah	Projects Engineer (Council Representative)

### 447.4 Absent

### 447.5 Disclosure of Interest

Codie Howard informed the Committee that he has a disclosure of interest related to Item 448.8.1.

The Committee members present were satisfied with Codie Howard's decision to leave the room during the discussion of this matter.

#### 447.6 Adoption of Previous Minutes

Minutes from the meetings held on **Tuesday, 26 June 2024** confirmed and approved.

All in favour

Moved: David Vant

Seconded: Codie Howard

#### 447.7 Council Resolutions

The following Committee recommendations were adopted by Council at its meeting held on **Wednesday, 26 June 2024**.

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 98/24 - DATED JUNE 19, 2024 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.447, HELD ON TUESDAY, 4 JUNE 2024 D24/30031

##### RESOLUTION

Minute No. 47579

Councillor M Browne moved )

Councillor H Jewitt seconded )

##### Resolved

1. That Broken Hill City Council Report No. 98/24 dated June 19, 2024, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.447, held on Tuesday, 4 June 2024 be endorsed.
3. That Item No.445.10.3 recommendation be received:
  - That Council extend the continuity line to the end of the pedestrian refuge, from kerb extension to kerb extension on Blende Street, at the Oxide Street intersection on both sides.
4. That Item No.442.8.2 recommendation be received:
  - That the complainant be advised of the Committee's decision for the intersection to remain unchanged and no directional line marking painted at the intersection.
5. That Item No.447.8.1 recommendation be received:
  - That the Local Traffic Committee deny the request for allocated customer and staff parking spaces and the business be advised of the Committee's decision.
6. That Items No.445.10.1, 447.8.2, 447.8.4 recommendations be received:
  - That Council complete a holistic concept plan be designed for parking arrangements and traffic conditions, including proposed angle parking on Garnet Street, pedestrian refuge and kerb extensions on Kaolin Street near the Wolfram Street intersection, disability parking on Wolfram Street near the gates to the temporary Willyama High School surrounding the Broken Hill High School.
  - The completed concept plan to be presented to the Committee to review at their July 2024 meeting.

7. That Item No.447.8.3 recommendation be received:
- That Council remove line marking for the parking space and inform Lehman Plumbing & Gas that Council can hatch the area in front of the driveway, at the responsibility of the business.
8. That Item No.447.8.5 recommendations be received:
- That this matter be removed from the Local Traffic Committee Action List, as it is a condition of the Development Application.
  - That Council contact the applicant of the Development Application for the construction of the Liberty Service Station and request the conditions of the Development Application be adhered to and that the required median strip extension works be completed.

CARRIED UNANIMOUSLY

**447.8 Correspondence In**

Item No.	EDRMS No.	Details
448.8.1	D24/30767	Request for review of parking arrangements adjacent to the shops on the west side of Oxide Street and installation of 15-minutes parking bay adjacent to the [REDACTED]

**447.9 Correspondence Out**

Item No.	EDRMS No.	Details
442.8.2	D24/31492	<b>Council Resolution</b> – Request for directional arrow to be painted on the Bromide Street side of the Bromide and Argent Street traffic light intersection
445.10.2	D24/31596	<b>Committee Response</b> – Request to reduce Taxi Zone on Oxide Street, adjacent to the ANZ Bank ATM, to allow Ride Share/Uber Parking in the CBD
447.8.1	D24/31494	<b>Council Resolution</b> – Request for allocated parking for customers and staff in the vicinity [REDACTED]
445.10.1	D24/31497	<b>Council Resolution</b> – Traffic control on the Garnet, Wolfram and Kaolin Streets side of the Broken Hill High School and temporary Willyama High School location
447.8.5	D24/31505	<b>Council Resolution</b> – Request for extension median strip on Menindee Road adjacent to the Liberty Service Station

**447.10 General Business - NIL**

**447.11 Action Item List**

Date	Item Details
April 2024	Request from Broken Hill High School regarding bus zones, parking and signage around the school with additional attendance from Willyama students
Item No.	445.10.1
EDRMS No.	D24/12298
CRM No.	
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending
Date	Committee Recommendation/s
May 2024	<i>That Council undertake observation of parking arrangements and complete a concept plan for possible angle parking on Garnet and Kaolin Streets, adjacent to the Broken Hill High School.</i>
April 2024	<i>That Council move the existing bus zone implemented for Willyama High School students from Garnet Street to Kaolin Street to reduce congestion of the Garnet Street exit, when students are leaving at the end of day.</i>
Action Date	Running Actions
July 2024	<p>Codie Howard informed the Committee that he met with the Broken Hill High School and Willyama High School Principals to discuss the matter relating to parking arrangements and student safety at the school. An inspection of the school's perimeter was conducted and during this time students were observed leaving the school at the end of the day.</p> <p>Codie Howard advised the Committee that within approximately 4-5 minutes, the students had dispersed. This observation suggested that staggered finishing times might address many of the concerns currently being considered by the Committee.</p> <p>Codie Howard also advised that the concept plan, including proposed changes at the Broken Hill High School site, has not been completed. Once finalised, it will be sent to the Committee for review prior to the August 2024 meeting, allowing the Committee to determine recommendations for Council's endorsement.</p> <p>The schools were advised that the issues raised are not solely related to infrastructure, but also to student education. During the observation, students were seen running across the intersection without looking, causing cars to stop abruptly.</p> <p>This matter will be discussed further at the August 2024 meeting.</p>

June 2024	<p>At a previous meeting, the Committee were asked to consider installing angle parking on Garnet Street at the front of the Broken Hill School, where the road is wider to allow more parking.</p> <p>There has been an increase with the number of safety concerns raised at the Broken Hill High School. Codie suggested that instead of the Committee reviewing new matters individually, that Council look at the whole area surrounding the Broken Hill High School and investigate the parking and road safety issues, involving the Transport Road Safety team and to prepare a holistic concept plan through consultation with both the Broken Hill High School and Willyama High School.</p> <p>The concept plan sent to the Committee for review prior to the July 2024 meeting.</p>
May 2024	<p>The Broken Hill High School were notified of the Committee's resolution to relocate the temporary bus zone to the Kaolin Street side of the Broken Hill High School for Willyama High School students.</p> <p>Further correspondence was received from the Broken Hill High School requested the Committee investigate and review the parking, drop off and pick areas at the school.</p> <p>The Principal at a special meeting with the Committee, expressed concerns with the parking arrangements at the Broken Hill High School, being now the Willyama High School is temporary located on the grounds. There is an increase with the number vehicles dropping off and picking up their children on both the Garnet and Kaolin Street sides of the school.</p> <p>The Committee members present, suggested angle parking could be installed on the Garnet Street side of the school, where the road is wider.</p> <p>Jenene House suggested, a site inspection during drop-off and pickup times at the school be undertaken to determine the volume of traffic in the area and observe traffic congestion.</p> <p><b>Recommendation:</b></p> <p><i>That Council undertake observation of parking arrangements and complete a concept plan for possible angle parking on Garnet and Kaolin Streets, adjacent to the Broken Hill High School.</i></p> <p>Moved: Jenene House</p> <p>Second: Peter Beven</p> <p>All in favour</p>
April 2024	<p>Request received from Broken Hill High School for the Committee to consider upgrading parking and signs at the High School site including:</p> <ul style="list-style-type: none"> <li>• Move the second Bus Zone to Kaolin Street near Wolfram Street.</li> <li>• Change the Bus Zone signs to a smaller time frame. For instance, from 8.30 am to 9.00 am and 2.30 pm to 3.30 pm. This will allow parking for parents, visitors or guests attending meetings at the school and to allow for deliveries to both the Broken Hill High School and Willyama High School. Currently, the only available parking is in the 5-minute parking zone.</li> <li>• Installation of two Zebra Crossings on Kaolin and Garnet Streets so that students can cross the road safely with the increased volume of traffic in the area.</li> </ul>

- Parking arrangements around the perimeter of the school be reviewed to allow parking for additional staff and senior students. That parallel parking and line marking be installed to allow parking for more vehicles at the Broken Hill High School.

David Vant suggested that a Teams meeting including both the Broken Hill High School and Willyama High School, TfNSW, Police, Traffic Committee be held to discuss these concerns and determine a recommendation.

A meeting to be scheduled on Wednesday, 3 April 2024 between the Committee and Broken Hill High School's, Business Manager, [REDACTED] to discuss options.

**Notes from meeting held 3 April 2024 – when was the meeting held?**

"[REDACTED] requested to have the Willyama High School bus zone moved to Kaolin Street and informed the Committee that there are two buses for Willyama High School and two for Broken Hill High School. Moving this bus stop would reduce the congestion through the Garnet Street exit at the end of the day.

David Vant asked if Willyama High School and Broken Hill High School students will have separate designated exits. [REDACTED] advised all students will be able to leave out of either of the two exits (Kaolin and Garnet Streets).

David Vant asked if there were numbers on how many students will be using the bus services, and will the exits be staggered. [REDACTED] advised at this stage the school will be operating on the same exit time. Once school recommences if staggered exit times are necessary, it could be implemented.


David Vant recommended that a site visit be organised for the committee when both schools are operating from the same site before any further changes are made. Proposed site visit to be organised between 29 April 2024 and the next Local Traffic Committee meeting on Friday, 10 May 2024.

[REDACTED] stated that the movement of the existing bus zone was their key concern with the increased number of students commencing school at the Broken Hill High School site as of Term 2 and their hope would be to have the zone moved prior to students return."


Current bus zones on garnet street pictured below:





	<p>The green zone above would be moved to Kaolin Street in the below location indicated by the red line 10 metres from the School's exit on Kaolin Street.</p>  <p><b>Recommendation:</b></p> <p><i>That Council move the existing bus zone implemented for Willyama High School students from Garnet Street to Kaolin Street to reduce congestion of the Garnet Street exit when students are leaving at the end of the day.</i></p> <p><i>Move: David Vant</i></p> <p><i>Second: Faisal Salah</i></p> <p><i>All in favour</i></p>
Date	Item Details
April 2024	ANZ Bank (Oxide Street) - Reduce Taxi spots - Request from Mayor. Cr Browne suggested possibly changing some to Ride Share spots
Item No.	445.10.2
CRM No.	
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending
Date	Committee Recommendation/s
May 2024	<i>That consultation be undertaken with the taxi companies to seek feedback in relation to the Local Traffic Committee's proposal, to allocate two of the taxi bays on Oxide Street, adjacent to the ANZ Bank ATM for Uber and Ride Share services.</i>

Action Date	Running Actions
July 2024	Correspondence has been forwarded to the taxi companies to gauge their opinions on the proposed change and to identify its effects. The proposal is to modify the parking on Oxide Street, adjacent to the ANZ Bank ATM, to include two parking spaces for Ride Share/Uber services and designate the other spaces as a taxi zone. This request will be discussed by the Committee at the August 2024 meeting, following feedback from the local taxi companies.
June 2024	The Committee agreed to carry this matter over for discussion at the July 2024 meeting, following consultation with the Taxi companies.
May 2024	<p>The Committee agreed to carry over this matter for discussion at the June 2024 meeting, following consultation with the Taxi companies, informing them of the proposed change to the Taxi zone on Oxide Street, adjacent to the ANZ Bank.</p> <p><b>Recommendation:</b></p> <p><i>That consultation be undertaken with the taxi companies to seek feedback for the Local Traffic Committee's proposal, to allocate two of the taxi bays on Oxide Street, adjacent to the ANZ Bank for Uber and Ride Share services.</i></p> <p>Moved: Jenene House</p> <p>Second: Peter Bevan</p> <p>All in favour</p>
April 2024	<p>Faisal Salah raised the suggestion from the Council meeting to change the taxi ranks in Oxide Street adjacent to the ANZ Bank to share the spaces with rideshare drivers, proposing there be two taxi and two rideshare spaces.</p> <p>David Vant asked if the local taxi drivers have been consulted, and if not, feels consultation is required before a decision is made.</p>
Date	Item Details
May 2024	Request for traffic calming devices on Wyman Street, between Chloride and Oxide Streets to prevent motorist speeding travelling toward the Oxide Street intersection
Item No.	446.8.1
EDRMS No.	D24/19070
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending

Date	Committee Recommendation/s
May 2024	<i>That Council analyse traffic and crash data, undertake a site inspection, including sight distances in the area and place traffic counters on Wyman Street, near the Oxide Street intersection to determine the speed and volume of traffic.</i>
Action Date	Running Actions
July 2024	Traffic counters will be placed for a period of two weeks and the Committee will review the data at the August 2024 meeting.
June 2024	The Committee agreed to carry this matter for discussion at the July 2024 meeting when data from the traffic counters is available to review.
May 2024	<p>The Committee received a request for calming devices to be installed on Wyman Street, between Chloride and Oxide Streets, to slow down speeding motorists.</p>  <p>The resident has expressed safety concerns with the increase of speeding vehicles and motorbikes travelling along Wyman Street, towards Iodide Street. Motorist travelling along Oxide Street are currently required to give way, however, recommends a 'Stop' sign be installed.</p> <p>Jenene House suggested further investigation is needed, and that traffic counters be placed across Wyman Street, near the intersection of Oxide Street, to determine the speed and volume of traffic.</p> <p>The Committee agreed to readdress this matter at the June 2024 meeting, following an inspection undertaken by Council.</p> <p>The Police will increase their patrols in the areas.</p> <p><b>Recommendation:</b></p> <p><i>That Council analyse traffic and crash data, undertake a site inspection, including sight distances in the area and place traffic counters on Wyman Street, near the Oxide Street intersection to determine the speed and volume of traffic.</i></p> <p>Moved: Jenene House</p> <p>Second: Peter Beven</p> <p>All in favour</p>

Date	Item Details
May 2024	Request for the 'Give Way' sign located at the north side of the Kaolin and Argent Street intersection, be changed to a 'Stop' sign to decrease motorists speeding left around the corner onto Argent Street
Item No.	446.8.2
EDRMS No.	D24/16644
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending
Date	Committee Recommendation/s
May 2024	<ul style="list-style-type: none"> <li>That Council design a concept plan showing the conversion of two angle parking spaces to one parallel parking space on Argent Street, adjacent to the Duke of Cornwall building at 76 Argent Street.</li> <li>That traffic counters be installed on Kaolin Street, near the Argent Street intersection to collect data to determine the volume and speed of traffic in the area.</li> <li>That the resident be advised of the Committee's recommendations.</li> </ul>
Action Date	Running Actions
July 2024	Traffic counters will be placed for a period of two weeks and the Committee will review the data at the August 2024 meeting.
June 2024	<p>Council will develop the concept plan and provide it to the Committee for review and discussion at the July 2024 meeting. David Vant suggested that a crash analysis be completed.</p> <p>Council will install traffic counters on Kaolin Street at the Argent Street intersection to determine the speed of motorists when approaching the corner. David Vant expressed his concern with a 'Stop' sign and suggested that the two-angle parking spaces be changed to one parallel parking space. The drawback with a stop sign is that it would need to be duplicated on the other side of the intersection.</p> <p>There are no changes to the original recommendation from the April 2024 meeting.</p>
May 2024	The Committee were asked to consider changing the 'Give Way' sign on Kaolin Street at the Argent Street intersection, adjacent to the Duke of Cornwall building at 76 Argent Street to a 'Stop' sign. Motorist are speeding around the corner when turning left onto Argent Street. The resident is concerned that when they reverse their vehicle from their driveway on the Argent Street side, the vehicles turning left cannot see them reversing. Given larger vehicles obstruct the line of sight, the resident has suggested the two parking spaces on Argent

	<p>Street be allocated for small vehicles only.</p> <p>Jenene House suggested the area be inspected and the traffic and crash data be analysed, so the Committee can consider at the June 2024 meeting.</p> <p>The request for the two angle parking spaces to be changed was discussed by the Committee. The Committee determined that by changing the two angle parking spaces to one parallel parking space, would allow a clear line of sight for vehicles turning the corner and for the resident when reversing out of their driveway onto Argent Street.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• That Council design a concept plan showing the conversion of two angle parking spaces to one parallel parking space on Argent Street, adjacent to the Duke of Cornwall building at 76 Argent Street.</li> <li>• That traffic counters be installed on Kaolin Street, near the Argent Street intersection to collect data to determine the volume and speed of traffic in the area.</li> <li>• That the resident be advised of the Committee's recommendations.</li> </ul> <p>Moved: Jenene House</p> <p>Second: Simon Brown</p> <p>All in favour</p>
<b>Date</b>	<b>Item Details</b>
<b>May 2024</b>	Traffic Safety Concerns at the Burke Ward Public School
<b>Item No.</b>	<b>446.10.2</b>
<b>EDRMS No.</b>	
<b>CRM No.</b>	
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Ongoing
<b>Date</b>	<b>Committee Recommendation/s</b>
<b>Action Date</b>	<b>Running Actions</b>
July 2024	The Committee decided to hold this item over for further discussion when Jenene House is in attendance. Jenene House is aware of the issues and will be able to provide the Committee with an update on actions to eliminate the risks for students attending Burke Ward Public School.



June 2024	<p>At the June meeting, Jenene House informed the Committee that the Principal of the Burke Ward Public School had contacted Transport for NSW with more safety concerns with motorists driving through the signalised pedestrian crossing when the light is red.</p> <p>Transport for NSW is conducting an observational study of the area and will complete an analysis before the end of the financial year to determine the necessary actions and understand the situation accurately.</p> <p>The Committee will discuss this further at the July 2024 meeting when the data is available.</p>
May 2024	<p>In Jenene House informed the Committee; the Burke Ward Public School Principal reported concerns regarding traffic driving through the signalised pedestrian crossing, when a red light is showing.</p> <p>The Committee previously addressed matters raised. Transport for NSW also completed traffic observations in the area, to determine the behaviour of motorists for the safety of students when first arriving at the school in the mornings or leaving at the end of day.</p> <p>It was agreed by the Committee, this matter be included on the agenda for further discussion at the June 2024 meeting.</p>
<b>Date</b>	<b>Item Details</b>
<b>June 2024</b>	Request for Review of Traffic Condition on Galena and Wolfram Streets – Broken Hill High School
<b>Item No.</b>	<b>447.8.2</b>
<b>EDRMS No.</b>	D24/22601
<b>CRM No.</b>	
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
June 2024	<ul style="list-style-type: none"> <li><i>That Council complete a holistic concept plan be designed for parking arrangements and traffic conditions, including proposed angle parking on Garnet Street, pedestrian refuge and kerb extensions on Kaolin Street near the Wolfram Street intersection, disability parking on Wolfram Street near the gates to the temporary Willyama High School surrounding the Broken Hill High School.</i></li> <li><i>The completed concept plan to be presented to the Committee to review at their July 2024 meeting.</i></li> </ul>

Action Date	Running Actions
July 2024	<p>The Committee decided to review all matters relating to the Broken Hill High School at the same time and agreed to include this request with Item No.445.10.1.</p> <p>The concept plan, outlining the proposed changes at the Broken Hill High School site, will be provided to the Committee prior to the August 2024 meeting for review and feedback.</p>
June 2024	<p>The Committee were asked to review the traffic conditions at the Broken Hill High School and to consider installing a pedestrian crossing on the Kaolin Street of the Broken Hill High School, near the Wolfram Street intersection, for Willyama High School students.</p> <p>It was noted that traffic in the area during the school pickup time, make it difficult for students to safely cross the road. The complainant believes that a pedestrian crossing would make it safer for the high volume of students, when crossing the road.</p> <p>Codie Howard mentioned there could be scope for Council to do something, but there also the education factor for students, being they run across the road and are not watching for vehicles.</p> <p>Council is in discussions with the Department of Education and have requested they consider introducing staggered times, to help reduce approximately 1000 students leaving the school at the same time.</p> <p>The correspondence received identified the area of concern was Galena and Wolfram Streets. Prior to this meeting the complainant was contacted for clarity of the complaint, then advising Kaolin and Wolfram Streets were the correct location.</p> <p>Matt McCarthy has also observed a large volume of students crossing Bromide Street, heading towards the CBD. The Committee questioned, if a pedestrian crossing is to be installed, where should it be installed?</p> <p>David Vant is against the idea of a pedestrian crossing, being they are dangerous, especially around a school environment, being the request is for a high school, this does not warrant a children's crossing. A pedestrian crossing will also affect the number of parking spaces in the area. The suggested location for the pedestrian crossing on Kaolin Street will cause queuing issues across the intersection for vehicles and a blind spot when vehicles commit to turning and there is someone the crossing.</p> <p>David Vant suggested that it would be better to install pedestrian refuge either side of the street or kerb extensions to narrow the crossing point to reduce the area and slow the traffic down.</p> <p>David Vant mentioned that Council will be able to undertake this type of works without the direction from Transport for NSW in accordance with its new delegation for completing works on local roads.</p> <p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>That Council complete a holistic concept plan be designed for parking arrangements and traffic conditions, including proposed angle parking on Garnet Street, pedestrian refuge and kerb extensions on Kaolin Street near the Wolfram Street intersection, disability parking on Wolfram Street near the gates to the temporary Willyama High School surrounding the</li> </ul>

	<p>Broken Hill High School.</p> <ul style="list-style-type: none"> <li>The completed concept plan to be presented to the Committee to review at their July 2024 meeting.</li> </ul> <p>Moved: Codie Howard Second: David Vant All in favour</p>
<b>Date</b>	<b>Item Details</b>
<b>June 2024</b>	Request for review of parking arrangements adjacent to the shops on the west side of Oxide Street
<b>Item No.</b>	<b>448.8.1</b>
<b>EDRMS No.</b>	D24/30767
<b>CRM No.</b>	
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
July 2024	Council to forward correspondence to the businesses located in the shopping complex on Oxide Street, between Wolfram Lane and Mica Street, asking for feedback regarding the request to convert a one-hour parking space to a 15-minute parking space at the Wolfram Lane end of the complex, to facilitate short-term parking for customers.
<b>Action Date</b>	<b>Running Actions</b>
July 2024	<p>Codie Howard provided the Committee with an overview of the request before leaving the meeting, due to a disclosure of interest in this matter.</p> <p>The owner of [REDACTED], between Wolfram Lane and Mica Street, has requested that the Local Traffic Committee consider installing a 15-minute parking bay, directly opposite the shop, to allow short-term parking for customers. Currently, the parking along the shopping complex is limited to one hour.</p> <p>This request is due to traffic congestion and the difficulty in finding parking spaces in the vicinity, caused by people parking for extended periods to attend a funeral service and the increased number of people gathering at the Coffee Shop.</p> <p>The owner is concerned that lack of available parking will deter customers from attending his business.</p>

	<p>David Vant would like to obtain feedback from other businesses in the area, to gauge their opinions on the changes to traffic conditions and the proposed 15-minute parking space at the Wolfram Lane end of the complex.</p> <p><b>Recommendation:</b></p> <p><i>Council to forward correspondence to the businesses located in the shopping complex on Oxide Street, between Wolfram Lane and Mica Street, asking for feedback regarding the request to convert a one-hour parking space to a 15-minute parking space at the Wolfram Lane end of the complex, to facilitate short-term parking for customers.</i></p> <p>Moved: David Vant</p> <p>Second: Peter Beven</p> <p>All in favour</p>
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**448.12 Next Meeting Date:** Tuesday, 6 August 2024

**448.13 Meeting Close:** 2:27pm

## WORKS COMMITTEE

June 18, 2024

**ITEM 3****BROKEN HILL CITY COUNCIL REPORT NO. 116/24**

**SUBJECT:**                    **MINUTES OF THE PICTON SPORTSGROUND COMMUNITY**  
**COMMITTEE MEETING HELD 03 JUNE 2024**                    **D24/29828**

**Recommendation**

1. That Broken Hill City Council Report No. 116/24 dated June 18, 2024, be received.
2. That minutes of the Picton Sportsground Community Committee meeting held 03 June 2024 be received.

**Executive Summary:**

Council has received minutes of the Picton Sportsground Community Committee meeting held 03 June 2024 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Picton Sportsground Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Sportsground Community Committee has submitted minutes from its meeting held 03 June 2024.

**Community Engagement:**

Community representatives participate on the Section 355 Picton Sportsground Community Committee.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

Section 355 of the *Local Government Act 1993*.

Picton Sportsground Community Committee operates under Council's Section 355 Asset Committee Framework which includes the Section 355 Asset Committee Manual and the Picton Sportsground Community Committee Constitution (both adopted 30 March 2022).

**Financial Implications:**

Nil



**Attachments**

1. Minutes of the Picton Sportsground Community Committee Meeting held 03 June  
[↓](#) 2024

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

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**PICTON OVAL MANAGEMENT COMMITTEE MEETING**  
**MINUTES**

**MONDAY, 3<sup>rd</sup> JUNE 2024**

**Present:** N. Hannigan, C. Adams, P. Adams, T. Rynne.

**Apologies:** K. Pascoe

**Absent:** D. Gallagher (Councillor)

**Meeting Commenced:** 5:30p.m.

**Matters Arising:**

1. Long Jump run up to be extended by 8 metres
2. Noel spoke with Kate Hogg regarding Hockey equipment.
3. Little A's changed locks but they have been damaged again.
4. Signage about dogs have been installed
5. Two sprays in row 9 are not rotating.

**Correspondence In:** Morgan Street re: Use of the oval  
Dates for school carnivals have been received

**Correspondence Out:**

**Financial Report:**

Term Deposit \$26,628.86  
General Account \$32,294.18

**General Business:**

1. Congratulations to Noel Hannigan receiving the Volunteers Sporting Administrator of the Year Award. Little A's received the Sporting Group Award.
2. Starting time for meetings brought forward to 5:00p.m. start due to colder weather.

Meeting closed: 5:45p.m.

Next Meeting: **Monday, 8<sup>th</sup> July** at Sacred Heart Parish School @ 5:00p.m.



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