



# BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers  
29 May 2024

6.30pm

**BROKEN HILL**

CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 29 May 2024** commencing at **6:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Committee Reports A) Recommendations of Works Committee Meeting held Monday 20 May 2024 B) Recommendations of Health and Building Committee Meeting held Tuesday 21 May 2024 C) Recommendations of Policy and General Committee Meeting held Wednesday 22 May 2024
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this Agenda
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

#### STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

#### LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live on Youtube, recorded and published on Council's website. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL  
GENERAL MANAGER

# MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Wednesday, April 24, 2024.



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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
APRIL 24, 2024

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Meeting commenced at 6:30pm.

**PRESENT:**

Councillor T. Kennedy (Mayor) Councillors B. Algate, M. Boland,  
M. Browne, A. Chandler, D. Gallagher, H. Jewitt, R. Page and D. Turley.

General Manager, Director Corporate and Community, Director Finance and  
Commercial, Director Infrastructure and Environment, Executive Officer and  
Executive Assistant.

Media (2), Members of the Public (5)

**APOLOGIES:**

Nil.

**LEAVE OF ABSENCE  
APPLICATIONS:**

Councillor J. Hickey (Deputy Mayor) submitted a Leave of Absence  
Application for a reason as prescribed by the Code of Meeting Practice.

**RESOLUTION**

Minute No. 47503

Councillor D Gallagher moved )  
Councillor A Chandler seconded )

**Resolved**

That the application submitted by Councillor  
Hickey be accepted and a leave of absence  
granted to Councillor Hickey for this meeting.

CARRIED UNANIMOUSLY

**PRAYER**

Councillor Boland delivered the prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Gallagher delivered the Acknowledgment of Country.

**ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY**

Councillor Chandler delivered the Acknowledgment of Broken Hill's Mining History.

**PUBLIC FORUM**

Police Station museum

*Ms Gigi Barbe (community representative on the Broken Hill Heritage Committee) asked Council to confirm whether the Police Station in Argent Street will become the Broken Hill RSL Club museum? and asked why this matter had not been referred to the Broken Hill Heritage Committee? Ms Barbe also asked for an explanation on how this decision was made?*

The Mayor advised that there has been initial discussions with the Broken Hill RSL Club and that no formal decision has been made. The Broken Hill Police Station in Argent Street is yet to be handed over to Council's possession, which is when it will then become a Council asset. Once it is a Council asset a report will be presented to Council outlining a recommendation for its use, and the proposal will go to public exhibition before it is adopted by Council.



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Community Noticeboards

*Ms Gigi Barbe referred to the closure of the Barrier Truth and advised that the community is experiencing a significant decrease in the communication of public events since its closure. Ms Barbe asked if Council would consider increasing and managing additional strategically-placed public noticeboards for visitors and locals (that don't use the internet), to include local interest news provided by local stakeholders, as well as Council updating its online information services?*

The Mayor advised that Council will investigate how it can increase the communication of community events and local interest news with the preference that all information is available in one space rather than doubling up with other organisations. The Mayor advised that Council will take on some sort of roll in the interim period whilst the community doesn't have a local newspaper service.

Duke of Cornwall Park

*Mr Bob Coulls referred to the tennis court resurfacing project that has just been completed at the Duke of Cornwall Park advising that every time he drives past the park, the tennis courts are being used by groups of youth and adults and appears to be very popular. Mr Coulls thanked all Council Officers involved in the project.*

The Mayor agreed with Mr Coulls' comments regarding the success of the Duke of Cornwall Park project and also thanked Council Officers for their work on the project.

Signs

*Mr Bob Coulls referred to the new gateway entrance sign that has been installed on the Wentworth Road which he has driven out to see a couple of times since its installation. Mr Coulls advised that there have been several other people looking at the sign each time, with people taking photos and all comments made about the new sign being positive. Mr Coulls thanked Council's staff, the designer and the sign manufacturer and installers.*

The Mayor thanked Mr Coulls for his comments.

Issue with stray cats

*Mr Peter Bullock referred to the rental property at 117 Sulphide Street which is managed by LJ Hooker Real Estate and advised that the previous tenants had moved out but had left cats behind. Mr Bullock advised that a lady had been coming to feed the cats and that there are now approximately 60 cats at this property which are causing issues for the neighbourhood.*

The Mayor advised that large numbers of cats can cause problems in areas of Broken Hill and at the moment cats are not being rehomed by animal welfare agencies. Council recently established a Companion Animal Working Group who are currently working on a plan for the rehoming of stray animals. The local RSPCA also offer a free de-sexing program from time to time.

## MINUTES FOR CONFIRMATION

**RESOLUTION**

Minute No. 47504

Councillor R Algate moved

Councillor M Boland seconded

**Resolved**

) That the Minutes of the Ordinary Meeting of the  
) Council of the City of Broken Hill held March 27,  
2024 be confirmed.

CARRIED UNANIMOUSLY

## DISCLOSURE OF INTEREST

Nil.

**MAYORAL MINUTES**

Nil.

**NOTICES OF MOTION**

Nil.

**RESCISSION MOTIONS**

Nil.

**REPORTS FROM DELEGATES**

Nil.

**COMMITTEE REPORTS**

**WORKS COMMITTEE**

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 53/24 - DATED MARCH 07, 2024 - DRAFT MASTER PLAN FOR THE ALBERT KERSTEN MINING AND MINERALS MUSEUM FOR PUBLIC EXHIBITION** D24/12235

**RESOLUTION**

Minute No. 47505

Councillor H Jewitt moved  
Councillor R Algate seconded

**Resolved**

- |   |   |
|---|---|
| ) | 1. That Broken Hill City Council Report No. 53/24 dated March 7, 2024, be received.   |
| ) | 2. That council endorse the Draft Master Plan for the Albert Kersten Mining and Minerals Museum, dated 5 March 2024 for the purpose of public consultation (with an amendment to the description of the miners cottage to reflect that it is not a re-creation, that it is in fact an original miners cottage, and in the possession of the NSW National Heritage Trust). |
|   | 3. That the Draft Master Plan be placed on public exhibition for comment for a period of twenty-eight (28) calendar days.   |
|   | 4. That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended amendments arising, with a view to adopting the Draft Master Plan.  |

CARRIED UNANIMOUSLY

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**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 54/24 - DATED MARCH 01, 2024 -  
ADOPTION OF THE DRAFT REVISED WASTE SERVICES POLICY** D24/10871

**RESOLUTION**

Minute No. 47506

Councillor M Boland moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 54/24 dated March 1, 2024, be received.
2. That Council adopt the draft revised Waste Services Policy as a Policy of Council.
3. That adoption of the draft revised Waste Services Policy will render the 2015 Waste Services Policy obsolete.
4. That Council writes to the Premiers of NSW and Victoria and the Federal and State Environmental Ministers to request that they investigate the feasibility of creating a recycling centre in Broken Hill which could have the benefits of servicing both NSW and Victoria.

CARRIED UNANIMOUSLY

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 55/24 - DATED APRIL 10, 2024 -  
BROKEN HILL CITY STREETLIGHTING REPORT** D24/17686

**RESOLUTION**

Minute No. 47507

Councillor R Algate moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 55/24 dated April 10, 2024, be received.
2. That Council accept the report providing a summary assessment of the current lighting levels.
3. That Council approves the recommendation to install new streetlight(s) at Comstock Street between Duff Street and Knox Street.

CARRIED UNANIMOUSLY

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 56/24 - DATED MARCH 20, 2024 -  
MINUTES OF THE SECTION 355 MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS  
HELD 5 DECEMBER 2023 AND 6 FEBRUARY 2024** D24/14279

**RESOLUTION**

Minute No. 47508

Councillor D Gallagher moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 56/24 dated March 20, 2024, be received.
2. That minutes of the Section 355 Memorial Oval Community Committee Meetings held



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5 December 2023 and 6 February 2024 be received.

3. That council endorses and acknowledges in writing the resignation of Mr Bruce McIntosh from the Section 355 Memorial Oval Community Committee and express its gratitude and appreciation for his contribution to the Committee and the community.

CARRIED UNANIMOUSLY

### POLICY AND GENERAL COMMITTEE

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 46/24 - DATED APRIL 09, 2024 -  
CORRESPONDENCE REPORT - SALE OF SHORTY O'NEIL VILLAGE** D24/17560

**RESOLUTION**

Minute No. 47509

Councillor M Boland moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 46/24 dated April 9, 2024, be received.
2. That correspondence received from Mr Brett Whitworth, Deputy Secretary of the NSW Office of Local Government be received.
3. That Council writes to the NSW Local Government Minister The Hon Ron Hoenig MP and the NSW Office of Local Government requesting a review of the legalities of Council's resolution regarding the sale of Shorty O'Neil Village.

CARRIED

FOR: Mayor Tom Kennedy, Councillors Bob Algate, Michael Boland, Alan Chandler,  
Dave Gallagher, Hayley Jewitt and Ron Page

AGAINST: Councillors Marion Browne and Darriea Turley

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 47/24 - DATED MARCH 19, 2024 -  
REVIEW OF COUNCIL'S POLICY REGISTER** D24/14060

**RESOLUTION**

Minute No. 47510

Councillor R Algate moved )  
Councillor A Chandler seconded )

**Resolved**

1. That Broken Hill City Council Report No. 47/24 dated March 19, 2024, be received.
2. That Council notes the ongoing review of Council's Policy Register which has identified four (4) outdated/obsolete policies that require removal from Council's Policy Register for reasons as outlined in this report.
3. That Council rescinds the following policies as they are obsolete; and remove the

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obsolete policies from Council's Policy Register and from publication on Council's website:

- a) Vandalism Reward System Policy
- b) Capital Project Expenditure Policy
- c) Broken Hill Entertainment Centre Conditions of Hire Policy
- d) Broken Hill Regional Writers' Centre Policy

CARRIED UNANIMOUSLY

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 48/24 - DATED MARCH 22, 2024 - DISABILITY INCLUSION ACTION PLAN 2022-2026 - KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2023** D24/14613

**RESOLUTION**

Minute No. 47511

Councillor H Jewitt moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 48/24 dated March 22, 2024, be received.
2. That Council note the Disability Inclusion Action Plan 2022-2026 –Key Performance Indicators Progress Report for the reporting period ending 31 December 2023.
3. That the Disability Inclusion Action Plan 2022-2026 – Key Performance Indicators Progress Report for the reporting period ending 31 December 2023 be placed on Council's website.

CARRIED UNANIMOUSLY

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 49/24 - DATED APRIL 08, 2024 - INVESTMENT REPORT FOR MARCH 2024** D24/17067

**RESOLUTION**

Minute No. 47512

Councillor M Boland moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 49/24 dated April 8, 2024, be received.

CARRIED UNANIMOUSLY

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 51/24 - DATED APRIL 03, 2024 - NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 E.T. LAMB MEMORIAL OVAL COMMUNITY COMMITTEE** D24/16474

**RESOLUTION**

Minute No. 47513

Councillor D Gallagher moved )  
Councillor H Jewitt seconded )

**Resolved**

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1. That Broken Hill City Council Report No. 51/24 nomination letter dated April 3, 2024, be received.
2. That Council appoint Ms Breanna Pearce as community representative on the E.T. Lamb Memorial Oval Community Committee.
3. That Ms Breanna Pearce be advised of her appointment and advice also be sent to the Secretary of the Committee.
4. That per section 8.3 of the E.T. Lamb Memorial Oval Community Committee, Council resolves to further increase the number of community representatives on the Committee above that currently specified in the E.T. Lamb Memorial Oval Community Committee Constitution.

CARRIED UNANIMOUSLY

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 52/24 - DATED APRIL 02, 2024 -  
MINUTES OF THE BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE MEETINGS  
HELD 7 JUNE 2023, 22 JUNE 2023 AND 1 FEBRUARY 2024** D24/16350

**RESOLUTION**

Minute No. 47514

Councillor R Algate moved )  
Councillor A Chandler seconded )

**Resolved**

1. That Broken Hill City Council Report No. 52/24 dated April 2, 2024, be received.
2. That the minutes of the Broken Hill City Art Gallery Advisory Committee Meetings held 7 June 2023, 22 June 2023 and 1 February 2024 be received.
3. That the General Manager provides a report to Council assessing locations within Council properties where the 34 mineral artworks depicting Australian Prime Ministers (offered to Council by artist Mr Laurie Pace) could be displayed.

CARRIED UNANIMOUSLY

**FURTHER REPORTS**

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 57/24 - DATED MARCH 13, 2024 -  
CORRESPONDENCE REPORT - THE ANNOUNCED CLOSURE OF CBH RESOURCES AND A  
REVIEW OF THE SMART AND SKILLED PROGRAM** D24/1413

**RESOLUTION**

Minute No. 47515

Councillor M Boland moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 57/24 dated March 13, 2024, be received.



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2. That reply correspondence dated 11 January 2024, from the Hon Mark Coulton MP, be received and noted.
3. That reply correspondence dated 24 January 2024, from the Federal Minister for Resources The Hon Madeleine King MP, be received and noted.
4. That reply correspondence dated 28 February 2024 from the NSW Minister for Skills, TAFE and Tertiary Education The Hon Steve Whan MP (on behalf of the Premier and the Minister for Regional NSW and Western NSW), be received and noted.
5. That reply correspondence dated 25 March 2024 from the NSW Minister for Energy and Minister for Environment, the Hon Penny Sharpe MLC addressed to Mr Roy Butler MP, be received and noted.
6. That reply correspondence dated 9 April 2024, from the NSW Minister for Natural Resources, The Hon Courtney Houssos MLC, be received and noted.

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 58/24 - DATED APRIL 17, 2024 -  
CORRESPONDENCE REPORT - CHILDCARE IN BROKEN HILL** D24/19043

**RESOLUTION**

Minute No. 47516

Councillor M Boland moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 58/24 dated April 17, 2024, be received.
2. That reply correspondence dated 12 April 2024, from the Minister for Education and Early Learning The Hon Prue Car MP, be received and noted.

CARRIED UNANIMOUSLY

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 59/24 - DATED MARCH 20, 2024 - DRAFT  
DELIVERY PROGRAM 2022-2026 INCORPORATING DRAFT OPERATIONAL PLAN 2024/2025,  
INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND  
CHARGES 2024/2025** D24/14226

**RESOLUTION**

Minute No. 47517

Councillor R Algate moved )  
Councillor D Gallagher seconded )

**Resolved**

1. That Broken Hill City Council Report No. 59/24 dated March 20, 2024, be received.
2. That Council endorse the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2024/2025, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2024/2025 for

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the purpose of public exhibition for  
community comment for a 28-day period.

3. That Council receives a further report at the conclusion of the exhibition period, outlining submissions received and any recommendation for changes arising, with a view to adopting the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2024/2025, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2024/2025 for implementation on 1 July 2024.
4. That Council approves rating option three (3) as provided in this report .
5. That Council note the Draft Delivery Program and Revenue Policy will be updated based on the preferred option.

CARRIED UNANIMOUSLY

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 60/24 - DATED APRIL 16, 2024 - DRAFT  
LONG TERM FINANCIAL PLAN 2025-2034** D24/18748

**RESOLUTION**

Minute No. 47518

Councillor M Boland moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 60/24 dated April 16, 2024, be received.
2. That Council endorse the Draft Long Term Financial Plan 2025-2034 for public exhibition.
3. That that Draft Long Term Financial Plan 2025-2034 be placed on public display for 28 days in accordance with legislation.

CARRIED UNANIMOUSLY

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 61/24 - DATED APRIL 11, 2024 - MINUTES  
OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.444, HELD ON TUESDAY, 2 APRIL 2024** D24/18063

**RESOLUTION**

Minute No. 47519

Councillor M Browne moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 61/24 dated April 11, 2024, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.445, held on Tuesday, 2 April 2024 be endorsed.
3. That Item No.445.10.1 recommendations be received:
  - That Council move the existing bus zone implemented for Willyama students from Garnet Street to Kaolin

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Street to reduce congestion of the  
Garnet Street exit when students are  
leaving at the end of the day.

4. That Item No.445.8.1 recommendations be received:
  - That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Week March, including rolling closures.

CARRIED UNANIMOUSLY

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 62/24 - DATED APRIL 17, 2024 - ACTION LIST REPORT** D24/19025

**RESOLUTION**

Minute No. 47520

Councillor D Gallagher moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 62/24 dated April 17, 2024, be received.

CARRIED UNANIMOUSLY

**QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING**

**ITEM 17 - QUESTIONS ON NOTICE NO. 4/24 - DATED APRIL 02, 2024 - COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE MARCH 2024 COMMITTEE AND COUNCIL MEETING** D24/16277

**RESOLUTION**

Minute No. 47521

Councillor H Jewitt moved )  
Councillor R Algate seconded )

**Resolved**

1. That Questions On Notice No. 4/24 dated April 2, 2024, be received.

CARRIED UNANIMOUSLY

**QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA**

Item 10 – (Broken Hill City Art Gallery Advisory Committee) -  
Accepting Prints into Council's Art Collection

The General Manager took a question on notice from Councillor Algate regarding the feasibility of the Broken Hill City Art Gallery accepting prints (as opposed to original art works) into its collection when there is a limited storage capacity.

Item 2 – (Waste Services Policy) -  
Development of a Recycling Management Plan for Broken Hill

The General Manager took a question on notice from Councillor Turley regarding Councillor Boland's amendment to an earlier motion regarding the adoption of Council's draft Waste Services Policy (to write to the Premiers of NSW and Victoria requesting that they investigate the establishment of a recycling centre in Broken Hill to service both states), and asked for a report to be prepared regarding



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the development of a Recycling Management Plan for Broken Hill.

## PUBLIC FORUM

### Mineral Art Works

*Mr Coulls referred to Mr Pace offering his mineral art works of Australian Prime Ministers to Council and suggested that Council considers rotating the display of these art works at the GeoCentre and the new Library (once built).*

The Mayor thanked Mr Coulls for his suggestion and advised that these locations will be considered along with the Council Chambers and other Council owned buildings to display the art works.

### Council's Community Newsletter

*Ms Gigi Barbe referred to Council's Community Newsletter stating that she has not been receiving it and that other people may also be missing out on receiving it.*

The General Manager took the question on notice advising that it will be investigated.

### **RESOLUTION**

Minute No. 47522 - Procedural Motion

Councillor D Gallagher moved )

Councillor H Jewitt seconded )

### **Resolved**

That the meeting be closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 whilst Council considers the confidential matter.

CARRIED UNANIMOUSLY

*Members of the media and public left the Council Chambers at 7:42pm and the livestream of the meeting ceased.*

## CONFIDENTIAL MATTERS

**ITEM 18 - TENDER REPORT NO. 1/24 - DATED APRIL 11, 2024 - T24/1 - REPLACE HEAT PUMPS FOR THE REGIONAL AQUATIC CENTRE - CONFIDENTIAL**

D24/17891

**(General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

### **RESOLUTION**

Minute No. 47523

Councillor D Gallagher moved )

Councillor R Algate seconded )

### **Resolved**

1. That Broken Hill City Council Tender Report No. 1/24 dated April 11, 2024, be received.
2. That Broken Hill City Council approve an additional \$7,863.64 to the budgeted \$180,000 and award tender T24/1 to Image Airconditioning for the replacement of heat pumps at the Broken Hill Regional Aquatic

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Centre for the total price of \$187,863.64  
(Ex GST).

3. That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required.

CARRIED UNANIMOUSLY

**RESOLUTION**

Minute No. 47524 - Procedural Motion

Councillor R Algate moved )

Councillor D Gallagher seconded )

**Resolved**

That the meeting resumes in open session.

CARRIED UNANIMOUSLY

*Members of the media and public returned to the Council Chambers at 7:44pm and the livestream of the meeting resumed.*

*At the Mayor's invitation, the General Manager reported on Council's resolution made in closed session.*

There being no further business to consider, the Mayor closed the meeting at 7:46 pm.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON WEDNESDAY, 29 MAY 2024 )

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CHAIRPERSON

# MAYORAL MINUTES

1. MAYORAL MINUTE NO. 6/24 - DATED MAY 15, 2024 - INTRODUCTION OF A REGIONAL AIRFARE ZONE CAP SUBSIDY FOR RETURN FLIGHTS BETWEEN SYDNEY AND REGIONAL AND REMOTE LOCATIONS OF NSW (D24/23897) ..... 17
2. MAYORAL MINUTE NO. 7/24 - DATED MAY 20, 2024 - STATE GOVERNMENT AGENCY OUSTS AN ESTABLISHED RETAIL FRANCHISE AT WESTIDE PLAZA (D24/24710) ..... 19

## ORDINARY MEETING OF THE COUNCIL

May 15, 2024

**ITEM 1**MAYORAL MINUTE NO. 6/24

SUBJECT: INTRODUCTION OF A REGIONAL AIRFARE ZONE CAP SUBSIDY  
FOR RETURN FLIGHTS BETWEEN SYDNEY AND REGIONAL  
AND REMOTE LOCATIONS OF NSW D24/23897

**Summary**

The Regional Airfare Zone Cap (RAZC) scheme is a joint initiative between the Western Australia government and six airlines including Airnorth, Nexus Airlines, Qantas Airways, Regional Express Airlines, Skippers Aviation and Virgin Australia.

The RAZC scheme is a three year program that has been successful in regional Western Australia, helping regional residents manage the costs of flying to and from Perth. The scheme was first established in mid-2022 and is currently being extended until the end of 2025 to ensure that regional residents can continue to access affordable airfares throughout the Government's scheduled review of the initiative from mid-2025.

The RAZC scheme allows access to capped airfares for personal travel on eligible routes to and from Perth, subject to availability.

- To be eligible to purchase a Zone Cap fare you must be a regional resident of Western Australia. Regional residents are people who live outside of the Perth and Peel regions.
- The Zone Cap airfares are for personal travel to Perth only, and not for business travel or for travel where the airfare is paid by your employer. If you plan to travel for business, you will need to buy a retail fare, or a community airfare, if available.
- Zone Cap fares must be booked as a return fare with travel originating from a regional destination, to Perth and back to the same regional destination. You will also be required to tick a declaration during the booking process stating that you are eligible for a Zone Cap fare.
- The Zone Cap fares are available on regional air routes directly operating to Perth, along with a few locations that don't have a non-stop air route to Perth but have a stopover on the way (for example Perth-Laverton-Leonora).
- Zone Cap fares only apply on direct or triangulated flights to Perth and return. The Zone Cap fares are not available for connecting flights booked as separate tickets.

The scheme builds on each of the airlines' resident fare programs by reducing the resident fare price to a Zone Cap Fare, meaning that people living 1,000km (by road) pay \$199 for one way or \$299 one way for people living beyond 1,000km (by road) from Perth for personal travel.

I believe a RZCF Scheme should be introduced by the NSW Government in partnership with Regional Express Airlines and Qantas Airways to reduce the resident fare price to a Zone Cap Fare with similar criteria as the Western Australia RZCF Scheme in order that communities of regional and remote NSW can access affordable return travel to Sydney the state's capital city.

One of the biggest barriers for attracting and retaining a residential workforce in the City and it is especially highlighted within our Healthcare, Education and professional settings is the ability to access the East Coast (Via Sydney) on a regular basis to visit family and friends.

As is the current situation, it can cost upwards of \$800 for a one-way fare to Sydney on either Qantas or Rex which is financially unviable for a weekend or short visit home. Without workers being able to visit their families and friends, it eventually becomes too hard due to the isolation and they either relocate back 'home' or to a more accessible location.

The ongoing viability of the City and retaining a residential workforce for our current industries as well as ensuring the new mining and renewable energy projects are not a fly-in and fly-out workforce, it is paramount that residents have accessible and affordable access to the State's capital.

This Mayoral Minute seeks Council's approval to advocate to the NSW Government for the establishment of a NSW Regional Zone Cap Fare for return air travel between regional and remote NSW and Sydney.

### **Recommendation**

1. That Mayoral Minute No. 6/24 dated May 15, 2024, be received.
2. That Council advocates for the NSW State Government to initiate discussions between Regional Express Airlines and Qantas Airways to establish a Regional Zone Cap Fare Scheme between Sydney and regional and remote cities in NSW, similar to the Regional Zone Cap Fare Scheme that is currently operating in Western Australia.

### **Attachments**

There are no attachments for this report.

**T. KENNEDY**  
**MAYOR**

## ORDINARY MEETING OF THE COUNCIL

May 20, 2024

**ITEM 2**MAYORAL MINUTE NO. 7/24

SUBJECT: STATE GOVERNMENT AGENCY OUSTS AN ESTABLISHED  
RETAIL FRANCHISE AT WESTSIDE PLAZA D24/24710

**Summary**

It has been reported that the Roads and Maritime Service (Service NSW) will soon be relocating to the Best & Less shop at Westside Plaza.

Whilst at first glance this might be seen as a good move for Service NSW Customer Service Centre to be more easily accessible for residents at the Westside Plaza, it appears that it is at the detriment of an established retail franchise, Best & Less. It also appears that there has not been any community consultation around the need for the service to move to a shopping complex and how accessible this location will be for the residents of our City.

The lease at Westside Plaza for Best & Less was apparently due for renewal, and it is believed that Service NSW ultimately have offered more rent for the space. Although I am unaware of the exact circumstances surrounding the rental negotiations, I am appalled that a State Government Agency has trumped a retail franchise for space at a shopping complex, without consulting the community on a relocation and what impacts this will have on our residents; whilst at the same time taking away valuable retail space for the City.

What is even more concerning is that in addition to there being no consultation and moving into a retail centre, is that there continues to be zero utilisation of the old Essential Energy Building on the corner of Beryl and Bromide Streets. Essential Energy is a State-owned Corporation and this could have been an ideal location for Service NSW as well as utilising a vacant building within the City Centre.

The city cannot afford to lose any more retail stores. With Best & Less set to close in July 2024, the only "department" style store that will remain is Kmart, which is supplemented by discount warehouse stores Cheap as Chips, The Reject Shop and Dimmeys.

Best & Less offers a large range of affordable clothing for the whole family along with Manchester items. This style of store assisted in filling the gap in the market when BigW departed the city. The loss of Best & Less will be felt by families seeking affordable clothing options, especially children's clothing, which will undoubtedly lead to money being spent outside of the City due to the loss of local shopping options.

**Recommendation**

1. That Mayoral Minute No. 7/24 dated May 20, 2024, be received.
2. That correspondence be sent to the NSW Minister for Transport, The Hon Jo Haylen MP; the NSW Minister for Customer Service and Digital Government, The Hon Jihad Dib MP; the NSW Minister for Jobs and Tourism, The Hon John Graham MLC; and NSW Minister for Western NSW, The Hon Tara Moriarty MLC, expressing Council's disappointment

that The Broken Hill Roads and Maritime Service – Service NSW Customer Service Centre (a State Government Agency) has caused the demise of a retail franchise store in Broken Hill without any community consultation that the Agency's move to the shopping complex is warranted or in the best interests of the City.

3. That Council contacts the Management group for Westside Plaza and Broken Hill Village along with vacant shop owners in the CBD to provide assistance where possible in attracting new retail to the City.

**Attachments**

There are no attachments for this report.

T. KENNEDY  
MAYOR

# NOTICE OF MOTION

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/24 - DATED MAY 17, 2024 - ENDORSEMENT OF NOMINATION OF COUNCILLOR MARION BROWNE AS EXECUTIVE MEMBER OF REGION 4 MURRAY DARLING ASSOCIATION (D24/24411) ..... 22



ORDINARY MEETING OF THE COUNCIL

May 17, 2024

**ITEM 1**

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/24

SUBJECT: ENDORSEMENT OF NOMINATION OF COUNCILLOR MARION BROWNE AS EXECUTIVE MEMBER OF REGION 4 MURRAY DARLING ASSOCIATION D24/24411

**Recommendation**

1. That Motions of Which Notice has been Given No. 3/24 dated May 17, 2024, be received.
2. That Council endorse the nomination of Councillor Marion Browne as an Executive Member of Region 4 Murray Darling Association.

**Summary**

Council received a Notice of Motion from Councillor Browne on 16 May 2024, the Notice of Motion reads:

*"Motion*

*That Council endorse the nomination of Councillor Marion Browne as an Executive Member of Region 4 Murray Darling Association.*

*Background Supporting Information*

*I have been a Council delegate to this association for a number of years and continue to have a strong interest in water issues."*

See copy of the Notice of Motion which is attached to this report.

**Attachments**

1. [↓](#) Notice of Motion submitted by Councillor Browne

M BROWNE  
COUNCILLOR

# NOTICE OF MOTION

## ORDINARY/EXTRAORDINARY COUNCIL MEETING

Please submit to the General Manager no later than 5:00pm two Fridays prior to the Ordinary Council Meeting date nominated below OR with the Request to call an Extraordinary Meeting:

I hereby give notice that I intend to move the following motion at the Ordinary Council Meeting to be held on: May 29, 2024

OR

I hereby give notice that I intend to move the following motion at an Extraordinary Meeting, the subject of the Request to call an Extraordinary Meeting submitted on \_\_\_\_\_

**Today's Date:** May 16, 2024

**Subject:** Endorsement of nomination of Councillor Marion Browne as Executive Member of Region 4 Murray Darling Association

**Motion:**

That Council endorse the nomination of Councillor Marion Browne as an Executive Member of Region 4 Murray Darling Association.

**Background Support Information:**

I have been a Council delegate to this association for a number of years and continue to have a strong interest in water issues.

Signed: \_\_\_\_\_

Name of Councillor: Marion Browne

Pages of discussion points are/are not attached (number of pages if attached) \_\_\_\_\_

# REPORTS FROM DELEGATES

1. REPORTS FROM DELEGATES NO. 1/24 - DATED MAY 17, 2024 - DEPUTY MAYOR ATTENDANCE AT THE AUSTRALIAN MINING CITIES ALLIANCES MEETING HELD 2-3 MAY 2024 (D24/24344) ..... 25
2. REPORTS FROM DELEGATES NO. 2/24 - DATED MAY 17, 2024 - DEPUTY MAYOR ATTENDANCE AT THE RURAL AND REGIONAL SUMMIT HELD 9 MAY 2024 (D24/24400) ..... 27
3. REPORTS FROM DELEGATES NO. 3/24 - DATED MAY 17, 2024 - DEPUTY MAYOR ATTENDANCE AT THE COUNTRY MAYORS MEETING HELD 10 MAY 2024 (D24/24435) ..... 29

ORDINARY MEETING OF THE COUNCIL

May 17, 2024

**ITEM 1**

REPORTS FROM DELEGATES NO. 1/24

SUBJECT: DEPUTY MAYOR ATTENDANCE AT THE AUSTRALIAN MINING CITIES ALLIANCES MEETING HELD 2-3 MAY 2024 D24/24344

**Summary**

Council has received a Delegates Report from Deputy Mayor Hickey, regarding his attendance at the Australian Mining Cities Alliances meeting held in Kalgoorlie 2-3 May 2024.

The report advises that new board members have been elected and the Deputy Mayor has been appointed as the Vice Chair.

Deputy Mayor Hickey's Delegates Report is attached.

**Recommendation**

1. That Reports from Delegates No. 1/24 dated May 17, 2024, be received.
2. That Deputy Mayor Hickey's Delegates Report be received and noted.

**Attachments**

1. [↓](#) Deputy Mayor Hickey's Delegates Report - ACMA

J HICKEY  
DEPUTY MAYOR

COUNCILLORS REPORT Deputy Mayor Jim Hickey AMCA MEETING MAY 2024

I would like to thank the Mayor and Councillors for the opportunity for myself and General Manager Jay for the opportunity to attend the AMCA meeting in Kalgoorlie.

It was a very important and productive meeting as follows

1. Four new board members elected following the local Government elections in WA 2023 and QLD 2024  
Councillor Glenn Wilson Mayor Kalgoorlie  
Councillor Dan Scott Mayor Karatha  
Councillor Peta MacRea Mayor Mt Isa  
Councillor Kelly Veale Mayor ISAAC

Councillor Glenn Wilson was appointed as Chair of AMCA with myself appointed as Vice Chair.

2. Major discussions were held with a unanimous vote in favour of a fresh launch to convince Federal Government of the merits of an FBT free salary sacrificing package for the mining city employees to pay home occupied mortgage payments or employee rent which would entice employees to come to these remote communities and buy their own homes and also allow for non subsidised rents to be deducted prior to tax for local employees who currently can't afford to live in these communities if they are not on mine pay rates.  
The Executive Officer is to endeavour to arrange meetings with both current and opposition ministers at the time of the ALGA.
3. Councillor Dan Scott has suggested that each of the Regions do some work and research what our GNP is and determine what rate per \$ of GNP we would require and put a joint approach to the Commonwealth Government and opposition as a means of funding our regions following the withdrawal of Resources for regions in our respective states.  
Our region has a GNP of approx. \$896M and at 1 cent per dollar of GNP we would receive \$8.96M per annum.
4. I moved a motion that due to the cost and time of trying to attend all the AMCA meeting that we reduce the face to face to one region per annum plus Canberra during ALGA and the others by SKYPE with only if really important meetings to take place elsewhere.  
This policy was adopted with Broken Hill meeting being deferred to next year on the Friday of St Pats races which gives us a chance to showcase our City.

Thank you  
Deputy Mayor  
Jim Hickey

ORDINARY MEETING OF THE COUNCIL

May 17, 2024

**ITEM 2**

REPORTS FROM DELEGATES NO. 2/24

SUBJECT: DEPUTY MAYOR ATTENDANCE AT THE RURAL AND REGIONAL SUMMIT HELD 9 MAY 2024 D24/24400

**Summary**

Council has received a Delegates Report from Deputy Mayor Hickey, regarding his attendance at the Rural and Regional Summit held in Sydney 9 May 2024.

Deputy Mayor Hickey's Delegates Report is attached.

**Recommendation**

1. That Reports from Delegates No. 2/24 dated May 17, 2024, be received.
2. That Deputy Mayor Hickey's Delegates Report be received and noted.

**Attachments**

1. [!\[\]\(e615ca91639aee4263e67e1cc9ac86eb\_img.jpg\)](#) Deputy Mayor Hickey's Delegate Report - Rural Regional Summit 2024

J HICKEY  
DEPUTY MAYOR

COUNCILLORS REPORT RURAL & REGIONAL SUMMIT MAY 2024

Mayor Kennedy and Councillors

Thank you for the opportunity for Myself, Councillor Boland and General manager Jay to attend the Rural and regional Summit

This again proved to be a very worthwhile with like minded Rural Remote and Regional attendees without having to listen to some of the garbage motions raised by our Cited counterparts. As one Mayor described it as the amount of "pissedoffness" which is a brand new word to me.

A welcome speech and a brief outline of current government policies was given by Premier Chris Minns.

Good discussions on the total lack of funding since this Government was formed and then a presentation by minister Moriarty how she is so happy to announce that they are nearly ready to announce the guidelines for councils to apply for the \$350M between all regional and rural councils which replace the resources for regions grants. That works out to about \$750K per council if we all got an equal share. Not quite enough to even build a roundabout and we have been hearing about this \$350m for about 6 months so far.

Minister for Regional Transport Jenny Aitchison presented at the summit however there was no real fat in her presentation and certainly nothing for our council to get excited about.

Carmel Donnelly Chair of IPART gave a presentation however nothing extra to what we already know about special levies etc.

Professor Joseph Drew gave a very entertaining and informative presentation Professor Drew is a Professor of local Government Economics and a qualified accountant, economist, natural law philosopher and mathematician.. Being a mathematician Dr Drew explained why the budget and current economy cant work and his use of Algebra was a little over my head however very informative results in the end.

A good conference overall and

Thank you

ORDINARY MEETING OF THE COUNCIL

May 17, 2024

**ITEM 3**

REPORTS FROM DELEGATES NO. 3/24

SUBJECT: DEPUTY MAYOR ATTENDANCE AT THE COUNTRY MAYORS  
MEETING HELD 10 MAY 2024 D24/24435

**Summary**

Council has received a Delegates Report from Deputy Mayor Hickey, regarding his attendance at the Country Mayors meeting held in Sydney 10 May 2024.

Deputy Mayor Hickey's Delegates Report is attached.

**Recommendation**

1. That Reports from Delegates No. 3/24 dated May 17, 2024, be received.
2. That Deputy Mayor Hickey's Delegates Report be received and noted.

**Attachments**

1. [!\[\]\(93b46f02aeb0dec7325ae721eddb1f5c\_img.jpg\)](#) Deputy Mayor Hickey's Delegates Report - Country Mayors Meeting 10 May 2024

J HICKEY  
DEPUTY MAYOR



COUNCILLORS REPORT COUNTRY MAYORS MAY 2024

Mayor Kennedy and Councillors thank you for the opportunity for the General Manager and Myself to attend the Country Mayors forum for May.

A very well attended meeting with 140 attendees with 88 mayors represented.

These meetings are proving very well supported with the Board setting an agenda then inviting the appropriate ministers to present.

Carmel Donnelly Chair of IPART spoke of Special levies and future ways they are trying to better advise on rate increases and maybe set a parameter for individual councils to determine. I don't believe this is fair on councils as the government keeps cost shifting to councils and then we get the blame from rate payers whilst the government looks squeaky clean. A lot of talk about the cost shifting took place.

A representative from the Auditor General spoke however it was a very poor presentation and I feel she was shoved under the bus and was in for a hiding to nothing before she started. The cost of Audits has risen by up to 35% in some councils.

Again a lot of discussion about Roads and lack of funding for projects throughout the State

Dr Joseph Drew spoke again and was very well received and very knowledgeable on budgets etc.

Thank you

Deputy Mayor Hickey

# RECOMMENDATIONS OF WORKS COMMITTEE MEETING HELD MONDAY, MAY 20, 2024

1. BROKEN HILL CITY COUNCIL REPORT NO. 63/24 - DATED APRIL 23, 2024 -  
MINUTES OF THE PICTON SPORTSGROUND COMMUNITY COMMITTEE  
MEETING HELD 15 APRIL 2024 (D24/19917)..... 32

## Recommendation

1. That Broken Hill City Council Report No. 63/24 dated April 23, 2024, be received.
2. That minutes of the Picton Sportsground Community Committee meeting held 15 April 2024 be received.

## WORKS COMMITTEE

April 23, 2024

**ITEM 1****BROKEN HILL CITY COUNCIL REPORT NO. 63/24**

**SUBJECT:** MINUTES OF THE PICTON SPORTSGROUND COMMUNITY  
COMMITTEE MEETING HELD 15 APRIL 2024 D24/19917

**Recommendation**

1. That Broken Hill City Council Report No. 63/24 dated April 23, 2024, be received.
2. That minutes of the Picton Sportsground Community Committee meeting held 15 April 2024 be received.

**Executive Summary:**

Council has received minutes of the Picton Sportsground Community Committee meeting held 15 April 2024 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Picton Sportsground Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Sportsground Community Committee has submitted minutes from its meeting held 15 April 2024.

**Community Engagement:**

Community representatives participate on the Section 355 Picton Sportsground Community Committee.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

Section 355 of the *Local Government Act 1993*.

Picton Sportsground Community Committee operates under Council's Section 355 Asset Committee Framework which includes the Section 355 Asset Committee Manual and the Picton Sportsground Community Committee Constitution (both adopted 30 March 2022).

**Financial Implications:**

Nil

**Attachments**

1. Minutes of the Section 355 Picton Sportsground Community Committee held 15  
[↓](#) April 2024

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

---

**PICTON OVAL MANAGEMENT COMMITTEE MEETING**  
**MINUTES**

**MONDAY, 15<sup>th</sup> APRIL 2024**

**Present:** N. Hannigan, C. Adams, P. Adams, T. Rynne.

**Apologies:** K. Pascoe

**Absent:** D. Gallagher (Councillor)

**Meeting Commenced:** 5:30p.m.

**Matters Arising:**

1. Long Jump run up and pit is taking shape. Soft fall has been laid and rolled.

**Correspondence In:** Greater Western Sydney (GWS) – Use of Oval: Wednesdays  
West Broken Hill Football Club – Use of Oval: Mondays, Tuesdays  
Wednesdays & Thursdays

**Correspondence Out:**

**Financial Report:**

Term Deposit \$26,628.86  
General Account \$32,294.18  
Noel to pay Broken Hill Supplies for toilet rolls

**General Business:**

1. The Broken Hill Little Athletics Centre will be hosting an Athletics Training Day on Saturday 4<sup>th</sup> of May and a coaching day on Sunday 5<sup>th</sup> of May at Picton Oval. Contact has already been made with Noel Hannigan who has approved the use of the oval on these two days.
2. On Saturday 6<sup>th</sup> of April, Kerry-Sue arrived to find that the padlock on the shipping container was missing. It appears as though someone had attempted to open the doors. On inspection nothing was taken. Kerry-Sue has purchased another lock with 4 sets of keys and will ensure that a copy is handed over to the Picton Oval committee.
3. Little A's were looking at installing another shipping container for storage. Committee suggested that they use change rooms.
4. Council removed temporary fence around long jump pit. Send a letter of thanks to Council for overseeing this.
5. Council has reported that grandstand will be painted this financial year.
6. Oval will become a dog free zone. Signage will be put up on Kaolin Street entrance for users. Not up to committee to police this, it will be Council's responsibility.
7. Discussion still taking place on upgrading toilet/change rooms area.
8. T. Rynne will mention to schools at the next PSSA to provide a copy of their public liability insurance for athletics Carnivals.
9. Two sprays in row 9 are not rotating. Need to be looked at by plumber.

Meeting closed: 6:00p.m.

Next Meeting: **Monday, 10<sup>th</sup> June** at Sacred Heart Parish School

# RECOMMENDATIONS OF HEALTH AND BUILDING COMMITTEE MEETING HELD TUESDAY, MAY 21, 2024

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/24 - DATED MAY 16, 2024 - PLANNING PORTAL WORKSHOP (D24/24044)..... 37

## **Recommendation**

1. That Motions of Which Notice has been Given No. 1/24 dated May 16, 2024, be received.
2. That the Health & Building Committee invite the General Manager to arrange a series of workshop evenings with local builders and other interested parties to discuss the lodgement of Development Applications (DA) and Construction Certificates (CC).

2. BROKEN HILL CITY COUNCIL REPORT NO. 66/24 - DATED APRIL 15, 2024 - ADOPTION OF DRAFT SCORES ON DOORS POLICY (D24/18598) ..... 39

## **Recommendation**

1. That Broken Hill City Council Report No. 66/24 dated April 15, 2024, be received.
2. That Council notes that the draft revised Scores on Doors Policy was placed on public exhibition for a period of 28 days during which time Council received nil submissions from the public.
3. That Council adopts the draft revised Scores on Doors Policy as a Policy of Council and notes that it will supersede the 2016 Scores on Doors Policy.

3. BROKEN HILL CITY COUNCIL REPORT NO. 67/24 - DATED APRIL 15, 2024 - MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 12 MARCH 2024 (D24/18640) ..... 48

## **Recommendation**

1. That Broken Hill City Council Report No. 67/24 dated April 15, 2024, be received.

2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 12 March 2024 be received.

4. BROKEN HILL CITY COUNCIL REPORT NO. 68/24 - DATED APRIL 15, 2024 - MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 9 APRIL 2024 (D24/18647) ..... 53

**Recommendation**

1. That Broken Hill City Council Report No. 68/24 dated April 15, 2024, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 9 April 2024 be received.

## HEALTH AND BUILDING COMMITTEE

May 16, 2024

**ITEM 1**MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/24

SUBJECT:                      PLANNING PORTAL WORKSHOP                      D24/24044

**Recommendation**

1. That Motions of Which Notice has been Given No. 1/24 dated May 16, 2024, be received.
2. That the Health & Building Committee request that the General Manager arrange a workshop evening with local builders and other interested parties to discuss the lodgement of Development Applications (DA) and Construction Certificates (CC).

**Summary**

Council has received a Notice of Motion from Deputy Mayor Hickey on 14 May 2024.

*... "Following numerous discussions with local builders they are still very frustrated by the delay in relevant approvals and the time it takes when they have a lot of work however can't commence until approval is given.*

*I have had a long discussion with the General Manager and we suggest that as the builders themselves have a lag time of up to twelve months then we need to have a workshop to get them to help their clients or point them in the right direction to start the Development Application immediately, when they get a quote or indication that they want to proceed. That way if it takes three months, to go through the DA and subsequent CC process, it's at no inconvenience to anyone as the building lag time is usually well over that period and can happen in the background.*

*The Dept of Planning advised at the Country mayors meeting that they are currently preparing YouTube instruction videos to help council staff and applicants follow and understand the processes of the DA Portal Applications.*

*I suggest that once this program is available on youtube the General manager be requested to arrange a worksop to explain our suggestion of immediate applications and go through the youtube portal videos which should be fairly self explanatory.*

*Once the DA's are approved the builders will be able to give their electricians plumbers plasterers etc a heads up to an approx. start date months before each project commences and therefore no delays."*

**Attachments**

1. [!\[\]\(3403f05cd757a0fd15a71dc598e177cd\_img.jpg\)](#) Notice of Motion - Planning Portal Workshop

J HICKEY  
DEPUTY MAYOR



Health & Building Committee Meeting May 2024

**Motion**

That the Health & Building Committee request that the general manager arrange a workshop evening with local builders and other interested parties to discuss the lodgement of Development Applications (DA) and Construction Certificates (CC).

**Background**

Following numerous discussions with local builders they are still very frustrated by the delay in relevant approvals and the time it takes when they have a lot of work however can't commence until approval is given.

I have had a long discussion with the General Manager and we suggest that as the builders themselves have a lag time of up to twelve months then we need to have a workshop to get them to help their clients or point them in the right direction to start the Development Application immediately, when they get a quote or indication that they want to proceed. That way if it takes three months, to go through the DA and subsequent CC process, it's at no inconvenience to anyone as the building lag time is usually well over that period and can happen in the background.

The Dept of Planning advised at the Country mayors meeting that they are currently preparing YouTube instruction videos to help council staff and applicants follow and understand the processes of the DA Portal Applications.

I suggest that once this program is available on youtube the General manager be requested to arrange a worksop to explain our suggestion of immediate applications and go through the youtube portal videos which should be fairly self explanatory.

Once the DA's are approved the builders will be able to give their electricians plumbers plasterers etc a heads up to an approx. start date months before each project commences and therefore no delays.

Jim Hickey

## HEALTH AND BUILDING COMMITTEE

April 15, 2024

**ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 66/24SUBJECT:                    ADOPTION OF DRAFT SCORES ON DOORS POLICY    D24/18598**Recommendation**

1. That Broken Hill City Council Report No. 66/24 dated April 15, 2024, be received.
2. That Council notes that the draft revised Scores on Doors Policy was placed on public exhibition for a period of 28 days during which time Council received nil submissions from the public.
3. That Council adopts the draft revised Scores on Doors Policy as a Policy of Council and notes that it will supersede the 2016 Scores on Doors Policy.

**Executive Summary:**

At the 27 March 2024 Council Meeting, Council resolved to place the draft revised Scores on Doors Policy on public exhibition for a period of 28 days for submissions from the public. The public exhibition period closed on 5 May 2024 during which time Council received nil submissions from the public.

The draft revised Scores on Doors Policy is now presented to Council for consideration of adoption.

**Report:**

Council resolved in July 2016 to implement a voluntary "Scores on Doors" program with a view to promote compliance with hygiene and food safety standards, promote consumer trust in food businesses and to further the reputation and economy of food businesses in Broken Hill.

In support of the program, a policy document was developed to promote and enhance transparency of the program and to inform all participants on the fundamentals of the "Scores on Doors" program and on 26 October 2016, Council resolved to adopted the Scores on Doors Policy.

Council is obligated to carry out food safety inspections at all medium and high-risk retail food premises, through its Food Regulation Partnership with the NSW Food Authority.

The Scores on Doors program provides Council with the opportunity to be transparent with inspection results and present an incentive for businesses to maintain and/or increase their score rating, thereby improving the quality of local food premises.

The Draft Scores on Doors Policy addresses issues such as eligibility criteria to participate in the program, operating procedures, circumstances in which a certificate will not be issued, inspection regime and appeal procedure.

A recent review of the Scores on Doors Policy revealed that the policy had, to a large extent remained current since its introduction.

Proposed minor updates to the policy are listed in the table below:

Page No	Section No - Description
3	4.2 – “standard inspection check sheet” wording changed to “FPAR” in reference to the Food Premises Assessment Report.
4	4.3 (e) – “Council officer” wording changed to “Authorised Officer” to maintain consistency throughout the document
4	4.4 – Point No 2: “must” wording change to “may” given it is a voluntary program
5	4.5 – “inspector” wording changed to “Authorised Officer” to maintain consistency throughout the document

At the 27 March 2024 Council Meeting, Council resolved to place the draft revised Scores on Doors Policy on public exhibition for a period of 28 days for submissions from the public. The public exhibition period closed on 5 May 2024 during which time Council received nil submissions from the public.

The draft revised Scores on Doors Policy is now presented to Council for consideration of adoption.

### Community Engagement:

The draft revised Scores on Doors Policy was placed on public exhibition for a period of 28 days.

### Strategic Direction:

Key Theme:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to work within its legal framework

### Relevant Legislation:

- *Food Act 2003*
- Food Standards Code

### Financial Implications:

Administration support for the issuing of certificates is provided within the existing budget for administrative support staff.

### Attachments

1. [↓](#) draft revised Scores on Doors Policy

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## DRAFT SCORES ON DOORS POLICY

QUALITY CONTROL			
TRIM REFERENCES	D16/29766 – 12/14		
RESPONSIBLE POSITION	Director Corporate and Community		
APPROVED BY	Council		
REVIEW DATE	October 2018	REVISION NUMBER	1
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
31/08/2016	Public Exhibition	45320	
26/10/2016	Adopted	45356	
27/03/2024	Public Exhibition	47485	
	Adopted		

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### 1. INTRODUCTION

Council introduced a voluntary program titled "Scores on Doors". The aim of the program is to improve food safety standards and to reduce the instance of foodborne illness in the retail food industry. Subsequent to a standard food safety inspection, Council's Environmental Health Officer will issue a certificate with a star rating representing the hygiene status of the particular food business. The Scores on Doors program offers participating businesses a fantastic opportunity to show customers just how seriously they take food hygiene and the results they have achieved by displaying a rating certificate on their shop front door.

### 2. POLICY OBJECTIVE

This Policy aims to:

- raise the standard of food safety and hygiene within the retail food business sector,
- reward food businesses who are achieving a high standard of food safety and hygiene,
- promote consumer trust in food businesses and to further the reputation and economy of food businesses in Broken Hill,
- encourage participating food businesses to strive towards achieving higher standards of food safety and hygiene, and
- ensure transparency through proactive communication with participating businesses.

### 3. POLICY SCOPE

The Policy applies to all participating and eligible retail food businesses within Broken Hill.

#### 4. POLICY STATEMENT

Council's Environmental Health Officer currently inspects retail food premises within the City of Broken Hill, using a standard checklist termed the Food Premises Assessment Report (FPAR). The routine inspections are conducted to ensure that food businesses comply with the requirements of the *Food Act 2003* and Food Standards Code (FSC).

The FPAR features a points system to determine a hygiene and food safety score.

The following areas are examined during the assessment:

- general items, that you appointed a trained Food Safety Supervisor (FSS), have an FSS certificate on the premises, and that food handlers have skills and knowledge to handle food safely;
- food handling controls, storage, display and transport, processing, the risk of cross-contamination;
- cleaning and sanitising, hand washing and proximity of facilities;
- food temperature control;
- pest control;
- premises design and construction, issues such as water supply, disposal, adequate and safe garbage facilities and lighting;
- food labelling, accurate and sufficient.

Note: The "I'm Alert" free online Food Safety Training is available on Council's webpage.

The routine inspection frequency is determined by Council's Food Premises Priority Risk Classification System, which rates food premises as: High Risk; Medium Risk; and Low Risk.

High and medium risk retail food service businesses process and sell food that is:

- ready-to-eat,
- potentially hazardous (i.e. requires temperature control), and
- intended for immediate consumption.

These businesses include:

- restaurants
- take away shops
- pubs
- hotels
- cafes
- bakeries
- clubs
- supermarkets selling hot food

Low risk premises include:

- deli's
- service stations
- businesses selling pre-packaged shelf stable food

#### 4.1. 'Scores on Doors'

- Council has adopted the NSW Food Authority's Scores on Doors voluntary food business rating scheme to reward existing high performing medium and high-risk food premises and encourage lower performing high and medium risk premises to strive toward ongoing improvement in their food safety and hygiene practices.
- Council's Environmental Health Officer uses the standard FPAR score to assign a star rating to the completed inspection result. The participating food business will receive from Council a certificate with the star rating prominently displayed.
- The certificate is designed to be displayed on the door, or other visually prominent location within the premises.
- The displayed certificate allows consumers to compare the scores achieved from the food businesses and make informed choices about the places where they eat out, or from which they purchase food.
- This practice will apply 'market pressure' and provide incentives for food businesses to strive towards improved operational standards in order to gain a higher inspection score outcome.
- Participation in the Scores on Doors program is only offered to medium and high-risk retail food businesses.
- The scheme is not intended for delicatessens, low risk food premises or those serving pre-packaged food, e.g. service stations, butchers, green grocers, temporary markets, mobile food vending vehicles, or premises licensed by the NSW Food Authority.

#### 4.2. Operating procedure

Council Officers will use the programmed, unannounced inspection system currently in place to conduct the 'Scores on Doors' inspections.

After the Council Officer completes the ~~standard inspection check sheet~~ FPAR, the demerit points received by the business are added together and a corresponding star rating is assigned. The lower the demerit point score received, the better the star rating.

##### Points Rating Definition

**0 - 3 ★★★★★ Excellent** - The business has achieved the top grade, which means that it achieved the highest level of compliance with food safety standards.

**4 - 8 ★★★★ Very Good** - The business has in place very good food safety practices. Some minor areas where standards were not met will need to be addressed.

**9 - 15 ★★★ Good** - The business has a good standard of food safety. A number of areas, although not serious, need to be corrected.

Businesses that achieve 15 or less demerit points will be presented with a 'Scores on Doors' certificate, which depicts the star rating achieved during the inspection.

Businesses that receive greater than 15 demerit points will be ineligible to display a star rating and will not receive a certificate.

**4.3. Certain instances may render businesses ineligible to display a star rating**

A food business is not eligible to receive or display a rating, regardless of the final points score, if:

- a) The 'Authorised Officer' takes enforcement action through issuing an:
  - Improvement Notice, or
  - Penalty Notice, or
  - Prohibition Order, or
  - Seizure Notice, or
  - Prosecution.
- b) The 'Authorised Officer' assigns a 'critical' breach (breach score of 8).
- c) The inspection that is undertaken is only a 'part' inspection (i.e. completion of the full FPAR is not undertaken).
- d) A food business is inspected due to a complaint and the complaint is substantiated or proven.
- e) The [Authorised Council Officer](#) becomes aware of a significant change in the food safety standards at a premises.

If any of the above situations occur, the food business may be deemed ineligible to display its current rating and the rating display must be removed. It is recommended that Council conduct an unannounced inspection within three months to re-determine the rating.

**4.4. Scores on Doors certificate**

- Businesses that achieve the required star rating will receive the certificate from Council within seven (7) days of the inspection or may be issued the certificate on the spot.
- The certificate includes an expiry date, and the certificate [must](#) be displayed until the next routine inspection by Council, unless the business is deemed ineligible to display the certificate.
- The certificate may be displayed at each public entrance to the food business and remains the joint property of the NSW Food Authority and Council. Only the official Scores on Doors certificate may be displayed. Businesses should not display a false Certificate or one that is not the most recent.
- When a business receives a new certificate, the inspecting officer will stamp the expired certificate, so that it may not be displayed but may be kept with the business as a historical record.
- The expiry date of the certificate should be set based on Council's expected minimum inspection frequency, which takes into consideration the businesses' food safety risk profile and compliance history. Where compliance history is considered it should be based on the results of at least two inspection cycles.
- For most businesses eligible to participate in the program, the expiry period will usually be the end of the next six-month inspection period. For medium risk businesses that achieve an 'Excellent (five star)' score in two consecutive inspections, expiry dates may be set on a 12-month inspection period.

- A complaint investigation of a food premises that identifies a critical food safety breach, may result in the removal of a current Scores on Doors certificate.
- Results from follow up reinspection or enforcement activity, further to an unannounced routine inspection, will not be used to generate or amend Scores on Doors rating.
- Council is not obliged to carry out any additional inspections solely for the purpose of the Scheme.
- Council may choose to allow a further additional unannounced inspection to regrade a food business where the business is dissatisfied with their score, and all issues have been rectified. The inspection will be conducted within three months of accepting a request for a reinspection.
- A new star rating can only be issued on the results of a complete unannounced inspection. Part inspections do not qualify.
- Councils may display information about the businesses that participate in the Scores on Doors program, and their corresponding scores, consistent with relevant legislation. A score rating should not be published if a review of it is underway and not yet concluded.

#### 4.5. A business may appeal to Council to review its star rating

A food business may seek a review of its star rating within seven days of receiving the certificate.

The appeal must be made in writing to Council. In the appeal the proprietor(s) must specify what non-compliance item/s they wish to appeal and the mitigating circumstances that may have resulted in the non-compliance. Council must determine the appeal within 14 days of it being received. The review can be an internal review by the relevant Manager in conjunction with the [Inspector Authorised Officer](#) who conducted the initial assessment. A further inspection of the premises will not be required in the review process.

Examples of circumstances that may be considered in an appeal:

- emergency situations;
- structural issues that have arisen in the past seven days;
- equipment faults that have occurred in the past 24 hours and have not resulted in a food safety issue; and
- interpretation of Food Standards Code (FSC) requirements.

Examples of circumstances that will not be considered in an appeal:

- lack of knowledge on FSC requirements;
- issues with staff;
- high risk food safety issues; and
- long term issues.

Council should advise of the outcome of the review within 14 days of receipt of the review request. If Council's review results in an amended rating Council should issue a revised certificate. Otherwise, it should notify that the score remains unchanged.



## 5. IMPLEMENTATION

### 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Director Corporate and Community
- Manager Corporate & Customer Experience
- Environmental Health Officer

### 5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

### 5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- *Food Act 2003*
- Australia New Zealand Food Standards Code

## 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

Council's Director Corporate and Community is responsible for the review of this policy.

## 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Food Act 2003*
- Food Regulation Partnership (NSW Food Authority)

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Scores on Doors' Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

## 8. DEFINITIONS

Expressions used in the Policy are defined in the Dictionary at the end of the *Food Act 2003* (the "Act Dictionary").

**"Authorised Officer"** means a person appointed under Division 3 of Part 9.

**"Enforcement Agency"** means:

- a) the Food Authority, or
- b) a relevant body appointed as an enforcement agency under Division 2 of Part 9, or
- c) any person or body, or a person or body within a class of persons or bodies, prescribed by the regulations for the purposes of this definition (other than a relevant body within the meaning of Division 2 of Part 9).

**"Equipment"** means the whole or part of:

- a) any utensil, machinery, instrument, device, apparatus or appliance that is used, or that is designed or intended for use, in or in connection with the handling of food; or
- b) any substance, utensil, machinery, instrument, device, apparatus or appliance that is used, or that is designed or intended for use, in cleaning anything referred to in paragraph (a).

**"Food"** has the meaning given by section 5.

**"Food Authority"** means the NSW Food Authority constituted under Part 9.

**"Food Business"** has the meaning given by section 6.

**"Food Safety Standards"** means the standards contained in Chapter 3 of the Food Standards Code.

**"Food Standards Code"** means the Australia New Zealand Food Standards Code as defined in the *Food Standards Australia New Zealand Act 1991* of the Commonwealth, as modified in accordance with regulations referred to in section 140 or 141.

**"Handling of Food"** includes the making, manufacturing, producing, collecting, extracting, processing, storing, transporting, delivering, preparing, treating, preserving, packing, cooking, thawing, serving or displaying of food.

**"Improvement Notice"** means an improvement notice issued under Part 5.

**"Premises"** includes:

- a) land (whether or not vacant), or
- b) the whole or any part of a building, tent, stall or other structure (whether of a permanent or temporary nature), or
- c) a pontoon, or
- d) a vehicle (other than a food transport vehicle while it is engaged in the transport of food).

**"Prohibition Order"** means a prohibition order made under Part 5.

**"Proprietor of a Food Business"** means:

- a) the person carrying on the food business, or
- b) if that person cannot be identified the person in charge of the food business.

**"Unsafe"** has the meaning given by section 8.

**"Unsuitable"** has the meaning given by section 9.

## HEALTH AND BUILDING COMMITTEE

April 15, 2024

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 67/24

SUBJECT: MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD  
12 MARCH 2024 D24/18640

**Recommendation**

1. That Broken Hill City Council Report No. 67/24 dated April 15, 2024, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 12 March 2024 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 12 March 2024 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

**Community Engagement:**

Minutes provided to Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee members.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

**Financial Implications:**

Nil

**Attachments**

1. MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER  
[↓](#) RANGES COMMUNITY COMMITTEE - 12 March 2024

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

# MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING 12 MARCH 2024 AT 6PM – GROUND FLOOR MEETING ROOM, COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET 12/51

## 1. Present:

Councillor Marion Browne	Council Delegate
Darrell Ford	Living Desert Ranger (BHCC)
Gaylene Ford	Community Representative
Karen Ford	Community Representative
Michael Ford	Community Representative
Jeff Crase	Community Representative
Ann Evers	Community Representative
Richard Ball	Community Representative
Narelle Tweedie	Community Representative
Greg Edwards	Community Representative
John Rogers	Community Representative

## 2. Apologies:

Councillor Darriea Turley	Council Delegate
Merran Coombe	Community Representative
Paul Reed	Community Representative
Geoffrey Hoare	Community Representative
Sue Spangler	Community Representative
Nick King	Living Desert Ranger (BHCC)
Jasmin Fryer	Living Desert Ranger (BHCC)

## 3. Non-Attendance:

Kellie Scott	Community Representative
Evan Scott	Community Representative
Emily Scott	Community Representative
Jamie Scott	Community Representative

## 4. Confirmation of Minutes from Previous Meeting: 12 March 2023

**Confirmed By:** Narelle Tweedie

**Seconded By:** Karen Ford

## 5. Business arising from Previous Minutes:

Nil

## 6. Correspondence:

Correspondence was received from Council's Director Corporate and Community notifying the community that Council at its Ordinary meeting held 28 February 2024, Minute No. 47457, resolved That Councillor Darriea Turley be appointed as a Councillor Representative on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.

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**7. Update on Action List Items:**

**7.1 Cement Paths**

No Update

**7.2 Improve roadworks**

No Update

**7.3 Infrastructure Improvements**

**Update:** All infrastructure improvement projects currently awaiting funding

- Boardwalk from information bay to shelter
- Viewing platforms at the scenic lookout
- Tables and chairs
- Concrete the picnic area allowing for easy wheelchair access
- Concrete two paths in Starview campsite to the star viewing seats
- Sculptures path to be replaced to improve wheelchair accessibility
- New ranger's office to be built before the pay bay
- Working office to be built in the sanctuary
- Aerial to be installed to improve internet access at the ranger's office
- Sculptures carpark to be sealed
- Bend to be removed from the Sculptures Road
- S-Bend to be straightened on the picnic area road
- Replacement of the large barbeque in the picnic area
- Upgrades to the Bilby and Yellow footed rock wallaby enclosure
- Paving paths on trail
- Wheelchair path - from the carpark to the information bay (picnic area carpark to flora site)

**8. Reports:**

**8.1 Visitors**

Campsite and Visitor numbers steadily increasing as the temperatures begin to slightly decrease.

**9. General Business:**

**9.1 Fauna**

All the fauna seem to be handling the extreme temperatures we've been receiving well.

**9.2 Paths**

All the paths have held up after the rain we received.

**9.3 Working Bee**

Great job done by all those who lent a hand at the most recent working bee to fix the paths, big thank you to all. The next Working bee will be held on 13 April 2024. Meet at the Rangers Hut at 9am.

**10. Next Meeting:**

6pm on Tuesday, 9 April 2024, Council Chambers, 240 Blende Street

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11. **Meeting Closed:**

6.20pm

12. **Action List:**

ACTION	WHO
1. <b>Identification Cards</b> – Continuing	Customer Relations
2. <b>Cement paths</b> – Awaiting funding	Darrell Ford
3. <b>Improve Roadworks</b> – Awaiting Funding	Darrell Ford
4. <b>Infrastructure Improvements</b> – All Infrastructure improvement projects currently awaiting funding	Darrell Ford

## HEALTH AND BUILDING COMMITTEE

April 15, 2024

**ITEM 4**BROKEN HILL CITY COUNCIL REPORT NO. 68/24

SUBJECT: MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 9  
APRIL 2024 D24/18647

**Recommendation**

1. That Broken Hill City Council Report No. 68/24 dated April 15, 2024, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 9 April 2024 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 9 April 2024 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

**Community Engagement:**

Minutes provided to Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee members.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

**Financial Implications:**

Nil

**Attachments**

1. MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER  
[↓](#) RANGES COMMUNITY COMMITTEE - 9 April 2024



RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

# MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING 9 APRIL 2024 AT 6PM – GROUND FLOOR MEETING ROOM, COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET

12/51

## 1. Present:

Darrell Ford	Living Desert Ranger (BHCC)
Gaylene Ford	Community Representative
Karen Ford	Community Representative
Michael Ford	Community Representative
Jeff Crase	Community Representative
Ann Evers	Community Representative
Richard Ball	Community Representative
Narelle Tweedie	Community Representative
Greg Edwards	Community Representative
John Rogers	Community Representative
Merran Coombe	Community Representative

## 2. Apologies:

Councillor Marion Browne	Council Delegate
Paul Reed	Community Representative
Geoffrey Hoare	Community Representative
Sue Spangler	Community Representative
Nick King	Living Desert Ranger (BHCC)
Jasmin Fryer	Living Desert Ranger (BHCC)

## 3. Non-Attendance:

Councillor Dariea Turley	Council Delegate
Kellie Scott	Community Representative
Evan Scott	Community Representative
Emily Scott	Community Representative
Jamie Scott	Community Representative

## 4. Confirmation of Minutes from Previous Meeting: 12 March 2024

**Confirmed By:** Narelle Tweedie

**Seconded By:** Karen Ford

## 5. Business arising from Previous Minutes:

Nil

## 6. Correspondence:

Nil

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**7. Update on Action List Items:**

**7.1 Cement Paths**

No Update

**7.2 Improve roadworks**

No Update

**7.3 Infrastructure Improvements**

**Update:** All infrastructure improvement projects currently awaiting funding

- Boardwalk from information bay to shelter
- Viewing platforms at the scenic lookout
- Tables and chairs
- Concrete the picnic area allowing for easy wheelchair access
- Concrete two paths in Starview campsite to the star viewing seats
- Sculptures path to be replaced to improve wheelchair accessibility
- New ranger's office to be built before the pay bay
- Working office to be built in the sanctuary
- Aerial to be installed to improve internet access at the ranger's office
- Sculptures carpark to be sealed
- Bend to be removed from the Sculptures Road
- S-Bend to be straightened on the picnic area road
- Replacement of the large barbeque in the picnic area
- Upgrades to the Bilby and Yellow footed rock wallaby enclosure
- Paving paths on trail
- Wheelchair path - from the carpark to the information bay (picnic area carpark to flora site)

**8. Reports:**

**8.1 Visitors**

Lower than usual visitor numbers over the Easter long weekend, even with the caravan park close to full. Visitation should improve in the upcoming school holiday period.

**9. General Business:**

**9.1 Weed Spraying**

Brett the Weed Spraying Contractor is currently in town and undertaking weed spraying projects in regeneration areas and Willyama Common.

**9.2 New Can-am**

A new Can-am has been approved for purchase by the Broken Hill City Council for the Living Desert, this will allow for additional weed spraying and aid in the efficiency of general duties.

**9.3 Goats**

Goats in the area are becoming a nuisance around town. This is because of the low price of goat at the moment, resulting in station owners not wanting to hold or keep them.

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**9.4 Rangers update**

Living Desert Rangers Darrell Ford and Nicholas King have just completed their First Aid Certificates. The Rangers have also just had a new fridge installed in the Rangers Office.

**9.5 Working Bee**

There will be a working held Saturday, 13 April 2024 at 9am. Meet at the Rangers Office.

**10. Next Meeting:**

6pm on Tuesday, 14 April 2024, Council Chambers, 240 Blende Street

**11. Meeting Closed:**

6.20pm

**12. Action List:**

ACTION	WHO
1. Identification Cards – Continuing	Customer Relations
2. Cement paths – Awaiting funding	Darrell Ford
3. Improve Roadworks – Awaiting Funding	Darrell Ford
4. Infrastructure Improvements – All Infrastructure improvement projects currently awaiting funding	Darrell Ford

# RECOMMENDATIONS OF POLICY AND GENERAL COMMITTEE MEETING HELD WEDNESDAY, MAY 22, 2024

1. BROKEN HILL CITY COUNCIL REPORT NO. 69/24 - DATED MAY 14, 2024 -  
CORRESPONDENCE REPORT - BROKEN HILL TRADES HALL HERITAGE  
LISTING NOMINATION (D24/23712) ..... 61

## Recommendation

1. That Broken Hill City Council Report No. 69/24 dated May 14, 2024, be received.
2. That correspondence from the Department of Climate Change, Energy, the Environment and Water regarding the commencement of the Broken Hill Trades Hall World Heritage proposal nomination project be received and noted.

2. BROKEN HILL CITY COUNCIL REPORT NO. 70/24 - DATED MAY 13, 2024 -  
ANNUAL FEES - MAYOR AND COUNCILLORS (D24/23442) ..... 64

## Recommendation

1. That Broken Hill City Council Report No. 70/24 dated May 13, 2024, be received.
2. That Council notes that the Local Government Remuneration Tribunal determined that there be a 3.75 percent per annum increase to the minimum and maximum fees applicable to all NSW Mayors and Councillors in each existing category for the financial year commencing 1 July 2024.
3. That Council also notes that the current annual fees paid to Broken Hill City Council's Mayor and Councillors is below the maximum fees determined for the category of "Regional Rural".
4. That Council determines whether an increase be applied to the current fees for the Mayor and Councillors for the 2024/2025 financial year.

5. That allocation of a fee for the Deputy Mayor when acting in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed.

3. BROKEN HILL CITY COUNCIL REPORT NO. 74/24 - DATED APRIL 23, 2024 - QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDED 31 MARCH 2024 (D24/19932) ..... 107

#### **Recommendation**

1. That Broken Hill City Council Report No. 74/24 dated April 23, 2024, be received.
2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2023/24 operating surplus (before capital) of \$593,000.
4. That Council note the 2023/24 projected net capital budget expenditure of \$32,380,000.

4. BROKEN HILL CITY COUNCIL REPORT NO. 71/24 - DATED MAY 10, 2024 - INVESTMENT REPORT FOR APRIL 2024 (D24/23242) ..... 130

#### **Recommendation**

1. That Broken Hill City Council Report No. 71/24 dated May 10, 2024, be received.

5. BROKEN HILL CITY COUNCIL REPORT NO. 72/24 - DATED MAY 15, 2024 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD 28 MARCH 2024 AND 23 APRIL 2024 (D24/23921) ..... 148

#### **Recommendation**

1. That Broken Hill City Council Report No. 72/24 dated May 15, 2024, be received.
2. That the minutes of the Broken Hill Heritage Committee Meetings held 28 March 2024 and 23 April 2024 received.
3. That the Broken Hill Heritage Committee March and April meeting minutes recommend:
  - a. That Council notes the updates from the General Manager on specific matters raised by the committee as an Action Item.

- b. That Council sends correspondence to Committee members of the Broken Hill Heritage Committee to remind them of their attendance responsibilities should they wish to remain on the committee, or alternatively, that said members resign from the Committee as their absence contributes to a lack of quorum.
  - c. That Council sends correspondence to the Broken Hill Heritage Committee to advise that the Museum Adviser is on a set contract with Council and that this contract does not include attendance at Broken Hill Heritage Committee Meetings; nor does Council's budget allow for an increase to the Museum Adviser's contract; and that the correspondence also advises that for any additional requests of Council/staff resourcing be raised as a request to the Elected Body not as an instruction to staff.
  - d. That Council invites the General Manager to contact the Directors of the Barrier Truth to ascertain what their intentions are for the future of the Barrier Truth's Archives and if there is any assistance required from Council, given its historical value to the City.
  - e. That the Broken Hill Heritage Committee be advised that their minutes in the current format are not acceptable in that the Committee is a S355 Advisory Committee of Council that advises and makes recommendations to Council. The Advisory Committee cannot direct staff to undertake tasks.
6. BROKEN HILL CITY COUNCIL REPORT NO. 73/24 - DATED MAY 07, 2024 - MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 1 MAY 2024 (D24/22624)..... 169

#### **Recommendation**

- 1. That Broken Hill City Council Report No. 73/24 dated May 7, 2024, be received.
- 2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 1 May 2024 be received.
- 3. That Council defer the establishment of a taskforce pending the outcome of the Working Better for Medicare review.
- 4. That Council sends correspondence to the appropriate Ministers and Local Members outlining information provided by the Committee which demonstrates just how critical the aged care crisis continues to become in the City.

POLICY AND GENERAL COMMITTEE

May 14, 2024

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 69/24

SUBJECT: CORRESPONDENCE REPORT - BROKEN HILL TRADES HALL  
HERITAGE LISTING NOMINATION D24/23712

**Recommendation**

1. That Broken Hill City Council Report No. 69/24 dated May 14, 2024, be received.
2. That correspondence from the Department of Climate Change, Energy, the Environment and Water regarding the commencement of the Broken Hill Trades Hall World Heritage proposal nomination project be received and noted.

**Report:**

Council has received correspondence dated 10 May 2024, from the Department of Climate Change, Energy, the Environment and Water regarding the commencement of the Broken Hill Trades Hall World Heritage proposal nomination project.

In January 2024, the Broken Hill Trades Hall, along with the Victorian Trades Hall was accepted on Australia's World Heritage Tentative List as the Australian Component of this global, serial listing of Worker's Assembly Halls. The listing comprises seven trades halls across six different countries

The inclusion of the Broken Hill and Victorian Trades Hall on Australia's World Heritage Tentative list is the first step towards inclusion as part of the serial listing of Workers Assembly Halls on the World Heritage List. Sites must undergo a rigorous assessment process and meet at least 1 of 10 selection criteria to be included on the List by the World Heritage Committee.

**Attachments**

1. [!\[\]\(f0543fe51acd79be3858008749d93a88\_img.jpg\)](#) Broken Hill Trades Hall World Heritage proposal

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



Department of Climate Change,  
Energy, the Environment and Water



our ref: DOC24/363035

Subject: Broken Hill Trades Hall World Heritage Proposal – commencement of nomination project

As you will know, in January 2024, the Broken Hill Trades Hall, along with the Victorian Trades Hall was accepted on Australia's World Heritage Tentative List as the Australian Component of this global, serial listing of Worker's Assembly Halls. The listing comprises seven trades halls across six different countries (see <https://whc.unesco.org/en/tentativelists/6698/>).

Together the seven halls are representative of the global phenomena of mass organisation of workers by the international democratic labour movement in the context of industrialisation from 1850 to 1950.

The Broken Hill Trades Hall is situated on the traditional lands of the Wilyakali people of the Barkindji nation.

Constructed in stages between 1898 and 1913 the Broken Hill Trades Hall is a local landmark in a commanding position in the centre of Broken Hill and was the first building in Australia to be owned by unions. This hall saw the unionists battle to improve working conditions in the mines, including their first major success in 1920 when they won an Australian first: a 35-hour week for underground workers.

After more than a century, the Broken Hill Trades Hall continues to serve its original purpose and houses an important archive of records, banners and moveable heritage documenting the long and active presence of the union movement in outback New South Wales.

The overarching coordination of the global listing of Workers Assembly Halls is led by the Danish Government. The NSW and Victorian governments are managing the development of the Australian components of this nomination, overseen by the Commonwealth government.

The inclusion of the Broken Hill and Victorian Trades Hall on Australia's World Heritage Tentative list is the first step towards inclusion as part of the serial listing of Workers Assembly Halls on the World Heritage List. Sites must undergo a rigorous assessment process and meet at least 1 of 10 selection criteria to be included on the List by the World Heritage Committee. Heritage NSW has commenced working with NSW, Victorian and Commonwealth representatives on the development of a full nomination for the Australian component of the Workers Assembly Halls and is pleased to inform you of the following;

- The Australian component of the nomination is being researched and developed by a consultant team engaged by the Victorian government.
- The Heritage NSW is assisting this team with aspects of the nomination including defining the boundary and buffer zone for the proposed property, conducting stakeholder consultation with interested parties in Broken Hill and coordinating submission of the nomination to the Australian government and who will then submit it to the UNESCO World Heritage Committee.
- To date, Heritage NSW has conducted preliminary consultation with the local council, immediate neighbours to the property and the local Aboriginal community. Consultation with all stakeholders will continue through the development of the nomination with the first general stakeholder meeting planned for August of 2024.
- Currently the serial nomination of Workers Assembly Halls is expected to be submitted by the Danish government to the UNESCO World Heritage Committee by February 2026.

If you have any questions, please contact me at [Maryann.hamilton@environment.nsw.gov.au](mailto:Maryann.hamilton@environment.nsw.gov.au) or on (02) 9873 8565. Alternatively, you can contact David Hoffman, Senior Heritage Officer, Heritage NSW at [David.hoffman@environment.nsw.gov.au](mailto:David.hoffman@environment.nsw.gov.au) or at (02 9873 8582).

Yours sincerely



Mary Ann Hamilton  
Manger, World Heritage Listing  
Heritage NSW

10 May 2024

## POLICY AND GENERAL COMMITTEE

May 13, 2024

**ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 70/24

SUBJECT:                      ANNUAL FEES - MAYOR AND COUNCILLORS                      D24/23442

**Recommendation**

1. That Broken Hill City Council Report No. 70/24 dated May 13, 2024, be received.
2. That Council notes that the Local Government Remuneration Tribunal determined that there be a 3.75 percent per annum increase to the minimum and maximum fees applicable to all NSW Mayors and Councillors in each existing category for the financial year commencing 1 July 2024.
3. That Council also notes that the current annual fees paid to Broken Hill City Council's Mayor and Councillors is below the maximum fees determined for the category of "Regional Rural".
4. That Council determines whether an increase be applied to the current fees for the Mayor and Councillors for the 2024/2025 financial year.
5. That allocation of a fee for the Deputy Mayor when acting in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed.

**Executive Summary:**

The Local Government Remuneration Tribunal has made determinations under Sections 239 and 241 of the *Local Government Act 1993* in respect of the annual fees paid to the Mayor and Councillors effective from 1 July 2024 (see attachment).

The Local Government Remuneration Tribunal has determined that a 3.75 percent increase per annum be applied to the minimum and maximum fees for all NSW Mayors and Councillors applicable to each existing category for the 2024/2025 financial year.

**Report:**

The *Local Government Act 1993* ("the Act") provides for the establishment of a Local Government Remuneration Tribunal to determine categories for Councils, together with annual fees payable to Mayors and Councillors. The Tribunal, in accordance with Sections 239 and 241 of the Act, must determine no later than 1 May each year the minimum / maximum fees payable for Councillors and Mayors for each category.

Section 239 of the *Local Government Act 1993* requires the Tribunal to determine the categories of councils and mayoral offices and the allocation of councils into each category at least once every three (3) years. A review of categories was last carried out by the

Tribunal in 2023. The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

Broken Hill City Council's categorisation remains unchanged with Broken Hill falling into the "Regional Rural" category although Broken Hill's population is under 20,000 it aligns more closely with the other eligibility criteria of this category rather than the "Rural" category for areas with a population less than 20,000 due to Broken Hill being:

- a major town of the Far West of NSW;
- provides services to its surrounding townships;
- provides a full range of higher-order services including business, office and retail uses with arts, culture, recreation and entertainment centre;
- has a principal referring hospital, tertiary education services and a major regional airport;
- and Broken Hill also attracts large visitor numbers to established tourism ventures and events.

Council is required under the Act to determine the fees to be paid to the Mayor and Councillors and Section 248 of the *Local Government Act 1993* stipulates that a Council must pay each Councillor an annual fee in accordance with the Tribunal's determinations, the annual fee is to be the same for each Councillor and Council is able to pay that fee having regard to the category established by the Tribunal.

In setting the fee Council may fix a fee that is equal to or greater than the minimum fee but not greater than the maximum fee for the appropriate category. When a Council declines to fix a fee, it must pay the appropriate minimum fees as determined by the Tribunal.

The Local Government Remuneration Tribunal has determined that a 3.75 percent per annum increase be applied to the minimum and maximum fees applicable to each existing category for all NSW Mayors and Councillors in the 2024/2025 financial year.

Pursuant to Section 241 of the *Local Government Act 1993*, the annual fees to be paid in each of the categories to Councillors, Mayors of Councils, and Members and Chairpersons of County Councils effective on and from 1 July 2024 are determined as follows (**Note: Broken Hill City Council falls into the "Regional Rural" category**):

**General Purpose Councils - Non-Metropolitan****Councillor/Member Annual Fee (\$) effective 1 July 2024**

Category	Minimum	Maximum
Major Regional City	20,500	35,620
Major Strategic Area	20,500	35,620
Regional Strategic Area	20,500	33,810
Regional Centre	15,370	27,050
Regional Rural	10,220	22,540
Rural Large	10,220	18,340
Rural	10,220	13,520

**Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024**

Category	Minimum	Maximum
Major Regional City	43,530	110,970
Major Strategic Area	43,530	110,970
Regional Strategic Area	43,530	98,510
Regional Centre	31,980	66,800
Regional Rural	21,770	49,200
Rural Large	16,330	39,350
Rural	10,880	29,500

This report is presented to Council to determine the annual fees for the Mayor and Councillors for the 2024/2025 financial year.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

**Relevant Legislation:**

*The Local Government Act 1993 Division 4 Sections 235-247 and Division 5 Sections 248-251 and the annual determination of the Local Government Remuneration Tribunal for 2024/2025 dated 29 April 2024.*

**Financial Implications:**

The current fees paid to Councillors and the Mayor in the 2023/2024 financial year are below the maximum fee allowable at \$17,982.60 for the Councillor Fee, and \$39,234.60 for the Mayoral Fee.

Allowance has been made in the 2024/2025 Budget for Mayoral and Councillor fees with an increase of 3.75 percent, which reflects \$18,656.93 per Councillor Fee and the Mayoral Fee being \$40,705.90.

**Attachments**

1. Local Government Remuneration Tribunal's Annual Determination for 2024/2025 dated 29 April 2024  
[↓](#)

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

**Local Government  
Remuneration Tribunal**

# Annual Determination

Report and determination under sections  
239 and 241 of the Local Government Act  
1993

29 April 2024



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# Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

## Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

Two (2) councils have been recategorised from Rural Large to Regional Rural as a result of meeting the criteria at Appendix 1.

## Fees

The Tribunal has determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category from 1 July 2024.

# Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2023.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires:

*“In making a determination, the Remuneration Tribunal is to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the [Industrial Relations Act 1996](#) when making or varying awards or orders relating to the conditions of employment of public sector employees.”*
4. The Industrial Relations Amendment Act 2023, assented on 5 December 2023, repealed section 146C of the *Industrial Relations Act 1996*, resulting in changes to wages policy and removal of the cap on remuneration increases.
5. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees.
6. The Tribunal’s determination takes effect from 1 July each year.

## Section 2 – 2023 Determination

7. In 2023, the Tribunal received 18 written submissions.
8. An extensive review of the categories, criteria, and allocation of councils into each of the categories was undertaken by the Tribunal as required by Section 239 of the LG Act.
9. The review resulted in the Tribunal determining the creation of two new categories, being Metropolitan Major and Rural Large.
10. The categories of general purpose councils were determined as follows:

Metropolitan	Non-Metropolitan
Principal CBD	Major Regional City
Major CBD	Major Strategic Area
Metropolitan Major	Regional Strategic Area
Metropolitan Large	Regional Centre
Metropolitan Medium	Regional Rural
Metropolitan Small	Rural Large
	Rural

11. The Tribunal was of the view that improving consistency of criteria in categories was paramount. The Tribunal therefore determined to include the non-resident population criteria in Major Strategic, Regional Strategic, Regional Centre, and Regional Rural categories.
12. A total of 26 councils were recategorised as a result of changes in the 2023 Determination.
13. The Tribunal determined that fees would increase by 3 per cent in the minimum and maximum fees applicable to each category from 1 July 2023.

# Section 3 – 2024 Review

## 2024 Process

14. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees. The Tribunal outlined that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 review. The invitation noted that it is expected that submissions are endorsed by respective councils.
15. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
16. The Tribunal received 19 written submissions, of which 18 were from individual councils and 1 submission from LGNSW.
17. The Tribunal notes that 17 of the 18 council submissions were endorsed by their representative councils.
18. The Tribunal acknowledges and thanks all parties for their submissions.

## Submissions Received – Request for recategorisation

19. Two council submissions received requested recategorisation, with Paramatta City Council and Lake Macquarie putting forward individual cases for the Tribunal's consideration.


20. Paramatta City Council requested recategorisation from its current classification of Major CBD to Principal CBD. Paramatta City Council's case to be included in Principal CBD category is based on the following:

- Paramatta being critical to the success of the Greater Sydney Region Plan
- The LGA expecting an estimated 186,000 new residents between 2022 and 2041
- An increase in the number of government services, corporations, and private enterprises relocating into Paramatta CBD
- A local economy that generates approximately \$32.88 billion in gross regional product and 33,000 businesses that generated over 202,000 jobs
- The Council's Local Strategic Planning Statement covers seven priority growth areas and precincts identified by the NSW Government in order to give effect to their Housing strategy
- Paramatta City Council has a 2023/24 capital works budget of \$613m and it provides a number of significant services within the local government area, including two aquatic centres, redevelopment to key community centres, and funding for local parks, roads, cycleways, and footpaths.

21. The Tribunal last considered the criteria for Principal CBD in the 2023 Annual Determination process. The Tribunal's view at the time was that

the criteria characteristics for Principal CBD category was appropriate, therefore no changes were required.

22. Paramatta City Council does not meet the criteria for Principal CBD. Accordingly, the Tribunal is not persuaded to include Paramatta Council in Principal CBD category.
23. Lake Macquarie City Council requested that it be recategorised from a Regional Strategic Area to a Major Strategic Area. Reasons include:
- The LGA having a resident population of 216,603, and a non-resident working population of 24,769 (for a total of 241,372)
  - Connection to Greater Sydney via the M1, rail and a regional airport that supports the community
  - 99 towns, villages and nine economic centres across an area of 757 square kilometres
  - An annual economic output of \$26.1 billion (which is approximately 20 per cent of the Hunter economy)
  - 1.3 million tourists per year
  - 14,081 active businesses, 73,233 jobs and a total workforce across the LGA of 102,029
  - Community facilities that include a Regional Gallery – Museum of Art and Culture, one University, two TAFE campuses and a regional centre for health care
  - Operating revenue exceeding \$290 million.

- 
24. As stated in Council's own submission, currently it does not meet the population threshold criteria for Major Strategic Area. Accordingly, the Tribunal is not persuaded to include Lake Macquarie Council in Major Strategic Area category.
  25. The council also advocated for the population threshold for Major Strategic Area to be reviewed from its current threshold of 300,000 to 200,000 to restore incremental balance between Major Strategic Area and Regional Strategic Area categories.
  26. Lake Macquarie Council provided late supplementary information to support their argument for the population threshold of Regional Strategic Area being adjusted. Council submitted that five precincts in the Lake Macquarie LGA have been identified for inclusion in the New South Wales Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs.
  27. The Council argues this increase in housing will lead to population growth in the selected centres, especially those with a large number of identified precincts.
  28. Consistent with section 239 and 240 of the LG Act, the Tribunal carefully considered the population threshold for all categories, as part of the 2023 Annual Determination. It was determined at that time, on extensive evidence examined and considered by the Tribunal, that the population threshold for Major Strategic Area was appropriate.
  29. The Tribunal is not persuaded at this time to change the population threshold for Major Strategic Area. Should further evidence become available to support a change in the population threshold for this category,


it can be considered by the Tribunal as part of the three yearly review of categories in 2026.

30. The Tribunal will monitor, as data becomes available, the impact of the New South Wales Government Transport Oriented Development Program on population thresholds.
31. One submission received from Wollondilly Shire Council advised that Council resolved to write to the Premier and appropriate Ministers, requesting Wollondilly Shire Council be considered as a regional Council.
32. The Tribunal has previously determined that Wollondilly Shire Council, for the purpose of setting the minimum and maximum fees payable to Councillors and Mayors, be classified as Regional Centre.
33. The Tribunal notes Wollondilly's submission and proposed course of action.

## **Categories – movement of Councils within the framework**

34. The Tribunal reviewed population and data relating to Council operations to determine if the categorisations of Councils was consistent with the current criteria.
35. Population data was sourced from the Australian Bureau of Statistics (ABS), released 26 March 2024 for the period 2022 – 2023 financial year, the most recent data available at the time of writing this determination.



- 
36. Data relating to Council operations was sourced from the Office of Local Government (OLG).
  37. These sources provide a consistent, and complete overview of all councils in NSW. These data sources are consistent with those used in previous LGRT determinations.
  38. Each Council was also assessed against the relevant criteria at Appendix 1.
  39. As a result, it was identified that two Rural Large councils, Hilltops Council and Muswellbrook Shire Council, each had a combined resident and non-residential working population above 20,000 each. This population figure exceeds the population threshold for a Regional Rural council classification.
  40. For this reason, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils.

## Submissions Received – Remuneration Structure

41. A significant number of submissions commented on the remuneration structure, advocating for major changes to be made, including the need for a full comprehensive review. These issues are addressed below.
42. One submission advocated for a new remuneration structure to be established that:
  - Is benchmarked in a more transparent way

- Recognises workload
- Encourages participation by a cohort that is more representative of the community
- Recognises skills and experience that is relevant to the roles.

43. Several submissions argued that the current remuneration structure does not adequately compensate elected Councillors and Mayors for the complex requirements of the role, significant workload, time requirements, responsibilities, and changes in the role over recent years.
44. A number of submissions provided comparison data that included remuneration paid to: Queensland and Victorian local government Councillors and Mayors, Federal, State, and Territory Parliamentary Members, Audit Risk and Improvement Committee members, and average remuneration for chairs/directors of not-for-profit organisations.
45. The basis of providing this data was to support arguments that NSW Councillors and Mayors are paid below these organisations and the work of Councillors and Mayors is being undervalued.
46. Some submissions outlined that low levels of remuneration can have a detrimental impact on the quality and diversity of candidates standing for election.
47. The LG Act is clear that Councillors and Mayors receive an annual fee, not a wage, with section 251 clearly stating that fees paid do not constitute a salary.

48. Whilst the Tribunal acknowledges these issues, as previously explained in the 2023 Annual Determination at paragraph 97 they are not currently within the Tribunal's remit.
49. One submission advocated for fees of rural councils to be commensurate with those of regional and metropolitan councils, arguing that the skills and knowledge required for the role is the same regardless of the council location.
50. Others advocated for significant increases to rural and regional fees in order to address low candidate numbers while others asserted that the current remuneration fails to take into account significant stressors facing regional and rural councils.
51. The Act requires that the Tribunal must determine categories at least once every three years and places each council into a category. The determination of categories by the Tribunal is for the purpose of determining the minimum and maximum fees to be paid for councillors and Mayors in each category. When determining categories, the Tribunal is required to take into account matters prescribed in Section 240 of the LG Act:
- *the size of areas;*
  - *the physical terrain of areas;*
  - *the population of areas and the distribution of the population;*
  - *the nature and volume of business dealt with by each council;*
  - *the nature and extent of the development of areas;*

- *the diversity of communities served;*
- *the regional, national and international significance of the council;*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
- *such other matters as may be prescribed by the regulations.*

52. The Determination of minimum and maximum fees for 2024 is dealt with below at section 4.


53. Two submissions asserted that the current remuneration structure fails to recognise the role, responsibilities, and contribution of the Deputy Mayor position. It was suggested that a distinct independent fee be included for the position of Deputy Mayor.

54. Section 249 (5) of the LG act states:

*“A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee.”*

55. Accordingly, the Tribunal lacks the power to implement changes to the fee structure that would include a distinct independent fee for the position of Deputy Mayor.

56. One argument put forward is that the impact of the current superannuation arrangements has a negative impact on female participation.

- 
57. Section 254B of the Act sets out the circumstances with respect to the payment of superannuation for Mayors and Councillors. The payment of superannuation is not automatic or mandatory, pursuant to 254B (4)(a) of the Act a council must pass a resolution prior to making superannuation contribution payments.
58. Any changes to superannuation contribution payments for Councillors and Mayors to assist in eliminating barriers to participation would require changes to the legislation.

# Section 4 – 2024 Fees

## Submissions - 2024 Fees


59. The LGNSW submission requested the Tribunal increase fees by at least 10% in order to:

- Reverse the fee erosion which occurred under the NSW Public Sector Wages Policy
- Mitigate economic pressures and the rising cost of living
- Ensure that Councillors and Mayors receive fair and reasonable remuneration for the work they perform
- Address the historic undervaluation of the work performed by elected representatives in local government in New South Wales.

60. LGNSW used economic and wage data to support their argument that included:

- Consumer Price Index
- Wage Price Index
- National and State Wage cases
- Market comparability

61. LGNSW in its meeting with the Tribunal and Assessors asserted that fees paid to Councillors and Mayors have reduced in real terms over recent years, further advocating for an increase of 10% being fair and reasonable.

- 
62. In meeting with LGNSW, the question of Government policies (State and Federal) on housing reform was discussed. The Tribunal is mindful of the additional workload associated with policies such as the NSW Government's Transport Oriented Development Program place on affected Councils. Similar considerations arise from the infrastructure requirements related to Renewable Energy Zones.
63. The role of a Councillor as a member of the governing body of the council is outlined under s232 of the LG Act and the Tribunal has addressed this matter generally in the 2023 Determination at paragraph 97.
64. Four submissions received from individual councils addressed the issue of fees quantum increase. These submissions sought an increase ranging from 3% to 5.57%.
65. Other submissions advocated for remuneration to be set at a level to:
- Reflect the role, commitment required, complexity of the role, workload, and responsibilities required to perform the role successfully
  - Ensure no one is out of pocket for the work they do for council
  - Attract a diverse range of potential candidates.
66. Five submissions advocated for the Tribunal to change the determination in regard to the remuneration structure. Some submissions suggested setting a fixed mandatory fee for Councillors and Mayors, whilst others argued that individual councils should not determine their own

remuneration, due to potential conflict of interest, instead the decision should be left to State Government or an independent decision maker.

67. It has been suggested that such an approach could:

- Remove potential conflict of interest
- Facilitate good governance
- Create equity amongst councils in the same category
- Assist in fostering good relationships with the community
- Alleviate public perception that increases are unjust.

68. Currently the Tribunal, consistent with its obligations set out in the LG Act, section 248 and section 249, determines a minimum and maximum remuneration range for Councillors and Mayors. It is then up to individual councils, to fix the annual fee for councillors and Mayors.

69. Furthermore, the tribunal does not have the authority to determine a fixed mandatory fee, section 241 of the LG Act states:

*“The Remuneration Tribunal must, not later than 1 May in each year, determine, in each of the categories determined under section 239, the maximum and minimum amounts of fees to be paid during the following year to councillors (other than mayors) and mayors.”*



## Fee Increase.

70. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-25.
71. On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

## Conclusion

72. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates, Mr Brett Whitworth and Mr Douglas Walther.
73. Determination 1 sets out the allocation of councils into each of the categories as per section 239 of the LG Act.
74. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county councils as per section 241 of the LG Act.
75. The Tribunal acknowledges and thanks the secretariat for their excellent research and support in completing the 2024 determination.



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 29 April 2024

# Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2024

## General Purpose Councils – Metropolitan

### Principal CBD (1)

- Sydney

### Major CBD (1)

- Parramatta

### Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

### Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

### Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

### Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra

**General Purpose Councils - Non-Metropolitan****Major Regional City (2)**

- Newcastle
- Wollongong

**Major Strategic Area (1)**

- Central Coast

**Regional Centre (23)**

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

**Regional Strategic Area(4)**

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed
- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly

**Regional Rural (14)**

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

**Rural Large (16)**

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

**Rural (38)**

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

## County Councils

### Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

### Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

## Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2024

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

### Table 4: Fees for General Purpose and County Councils

#### General Purpose Councils – Metropolitan

##### Councillor/Member Annual Fee (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	30,720	45,070
Major CBD	20,500	37,960
Metropolitan Major	20,500	35,890
Metropolitan Large	20,500	33,810
Metropolitan Medium	15,370	28,690
Metropolitan Small	10,220	22,540

##### Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024

Category	Minimum	Maximum
Principal CBD	188,010	247,390
Major CBD	43,530	122,640
Metropolitan Major	43,530	110,970
Metropolitan Large	43,530	98,510
Metropolitan Medium	32,650	76,190
Metropolitan Small	21,770	49,170

**General Purpose Councils - Non-Metropolitan****Councillor/Member Annual Fee (\$) effective 1 July 2024**

Category	Minimum	Maximum
Major Regional City	20,500	35,620
Major Strategic Area	20,500	35,620
Regional Strategic Area	20,500	33,810
Regional Centre	15,370	27,050
Regional Rural	10,220	22,540
Rural Large	10,220	18,340
Rural	10,220	13,520

**Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024**

Category	Minimum	Maximum
Major Regional City	43,530	110,970
Major Strategic Area	43,530	110,970
Regional Strategic Area	43,530	98,510
Regional Centre	31,980	66,800
Regional Rural	21,770	49,200
Rural Large	16,330	39,350
Rural	10,880	29,500





**County Councils**

**Councillor/Member Annual Fee (\$) effective 1 July 2024**

Category	Minimum	Maximum
Water	2,030	11,280
Other	2,030	6,730

**Mayor/Chairperson Additional Fee\* (\$) effective 1 July 2024**

Category	Minimum	Maximum
Water	4,360	18,520
Other	4,360	12,300

\*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).



Viv May PSM

**Local Government Remuneration Tribunal**

Dated 29 April 2024

# Appendices

## Appendix 1 Criteria that apply to categories

### Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

## Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

## Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

## Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

### **Metropolitan Medium**

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.



Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

## Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:


- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

## Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region

- 
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
  - have significant natural and man-made assets to support diverse economic activity, trade and future investment
  - typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

### Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

### Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.


Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

### Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

### **Regional Rural**

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.

## Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.



## Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

## County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

## County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

## POLICY AND GENERAL COMMITTEE

April 23, 2024

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 74/24

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD  
ENDED 31 MARCH 2024 D24/19932

**Recommendation**

1. That Broken Hill City Council Report No. 74/24 dated April 23, 2024, be received.
2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2023/24 operating surplus (before capital) of \$593,000.
4. That Council note the 2023/24 projected net capital budget expenditure of \$32,380,000.

**Executive Summary:**

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the third quarter for the financial year ended 30 June 2024.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

In accordance with the adopted 2023/24 Operational Budget, Council is reviewing each quarter in fine detail to ensure that global and national economic difficulties are being managed in a financially sustainable way. This includes continuing to make opportunities for refined operating models for continuous efficiency and improvement but also increase service delivery and resources where required.

The March Quarterly Budget Review shows an increase in the projected 2023/24 operating surplus (before capital items) of \$567,000 to an overall projected operating surplus as at 30 June 2024 of \$593,000.

Budgeted capital expenditure will increase by \$300,000 increasing expected net capital expenditure to \$32,380,000.

**Report:*****Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
  - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
  - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1 and have been produced in accordance with the guidelines and standards issued by the Office of Local Government.

### ***Operational Budget Result:***

The March Quarterly Budget Review shows an increase in the projected 2023/24 operating surplus (before capital items) of \$567,000 to an overall projected operating surplus as at 30 June 2024 of \$593,000.

This result reflects the following movements:

- \$15,000 increase in the provision of Work Health & Safety supplies.
- \$36,500 addition to Materials and Services budget to fund temporary mobile phone services at the 2024 St Patrick's Race Meeting and Agfair.
- \$30,000 increase in the budget for the Waste and Sustainable Materials Strategy project from \$60,000 to \$90,000 due to responses to the request for quotation being above the original budget.
- \$651,756 increase in grant revenue from the Regional Emergency Road Repair Fund which was set up by the NSW government to support regional councils' repair and maintenance work following recent natural disasters. The grant will be expended over several years and must be fully spent by October 2027.

### ***Capital Budget Result:***

Budgeted capital expenditure will increase by \$300,000 increasing expected net capital expenditure to \$32,380,000.

This result reflects the following movements:

- Aquatic Centre - additional \$10,700 to replace the security system that has reached the end of its operational life.
- Weighbridge - additional \$8,500 to replace the security system at the Waste Facility Weighbridge that has been irreparably damaged by birds.
- Brookfield Avenue - Block & REPAIR Grant - Reduction of \$450,000 revenue budgeted for the REPAIR grant and reduction of \$1,333,927 expenditure due to an unsuccessful application for the REPAIR grant for 2023-24.

- Additional \$496,000 for Gypsum Street - Rowe St to Wills St Reconstruction as the substitute Block Grant project for 2023-24. The Block Grant of \$341,000 was included in the budget for the cancelled Brookfield Avenue project.
- Broken Hill Airport - additional \$605,600 for the airport rental carpark improvement and terminal carpark extension as per the Airport Masterplan. The bulk of the work is programmed for 2024-25 however geotechnical surveys and technical designs need to be completed in 2023-24 so the project can be efficiently coordinated with other airport projects.
- Old Police Station - additional \$63,000 to relocate a demountable building from the old Police Station to the Warnock Street Depot. This expenditure will be capitalised along with related installation costs if the building becomes operational. Alternatively the relocation costs will be written off against eventual sale revenue.

**Community Engagement:** Nil

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organization to operate its legal framework

**Relevant Legislation:**

*Local Government Act 1993*

*Clause 203(1) of the Local Government (General) Regulations 2022.*

*Clause 211 of the Local Government (General) Regulations 2022.*

**Financial Implications:**

The projected operating surplus for 30 June 2024 (before capital items) has increased to \$593,000 in the March quarter.

The higher than budgeted surplus for 2023-24 is due to receipt of additional grant revenue from the Regional Emergency Road Repair Fund which was set up by the NSW government to support regional councils' repair and maintenance work following recent natural disasters. This is a one-off grant and does not have material effect on forecasts in the long term financial plan.

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out.

Full details of the financial implications of this quarter's Quarterly Budget Review Statement are contained within the attached report.

**Attachments**

1. [↓](#) Quarterly Budget Review Statement for the period ended 31 March 2024
2. [↓](#) Long Term Financial Plan - Q3 - 2024-2033

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER



Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

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Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 March 2024

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/03/24 indicates that Council's projected financial position at 30/06/24 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Simon Brown  
Responsible Accounting Officer

date:

9/05/2024

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 March 2024

**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
<b>Income</b>											
Rates and Annual Charges	20,950			-	-		20,950	-		20,950	21,001
User Charges and Fees	4,335			-	-		4,335	-		4,335	3,394
Interest and Investment Revenues	1,383			-	-		1,383	-		1,383	1,472
Other Revenues	530			495			1,025	-		1,025	1,290
Grants & Contributions - Operating	7,077			59	-		7,136	652		7,788	1,773
Grants & Contributions - Capital	3,016	23,146		102	-		26,264	(450)	Capital Budget	25,814	3,033
Net gain from disposal of assets	-			-	-		-			-	
<b>Total Income from Continuing Operations</b>	<b>37,291</b>	<b>23,146</b>	<b>-</b>	<b>656</b>	<b>-</b>	<b>-</b>	<b>61,093</b>	<b>202</b>		<b>61,295</b>	<b>31,963</b>
<b>Expenses</b>											
Employee Costs	15,485			-	-		15,485	-		15,485	11,947
Borrowing Costs	745			-	-		745	-		745	519
Materials & Services	10,027			425	-		10,452	85	1,2,3	10,537	8,152
Depreciation	6,700			-	-		6,700	-		6,700	5,007
Legal Costs	217			-	100		317	-		317	271
Consultants	124			-	-		124	-		124	61
Other Expenses	977			-	3		980	-		980	899
Net Loss from disposal of assets				-	-		-	-		-	
<b>Total Expenses from Continuing Operations</b>	<b>34,275</b>	<b>-</b>	<b>-</b>	<b>425</b>	<b>103</b>	<b>-</b>	<b>34,803</b>	<b>85</b>		<b>34,888</b>	<b>26,857</b>
<b>Net Operating Result from Continuing Operation</b>	<b>3,016</b>	<b>23,146</b>	<b>-</b>	<b>231</b>	<b>(103)</b>	<b>-</b>	<b>26,290</b>	<b>117</b>		<b>26,407</b>	<b>5,106</b>
Discontinued Operations - Surplus/(Deficit)							-			-	
<b>Net Operating Result from All Operations</b>	<b>3,016</b>	<b>23,146</b>	<b>-</b>	<b>231</b>	<b>(103)</b>	<b>-</b>	<b>26,290</b>	<b>117</b>		<b>26,407</b>	<b>5,106</b>
<b>Net Operating Result before Capital Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>129</b>	<b>(103)</b>	<b>-</b>	<b>26</b>	<b>567</b>		<b>593</b>	<b>2,073</b>

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 March 2024

**Income & Expenses - Council Consolidated**

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Mar Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs						
<b>Income</b>												
Our Leadership	24,820			495			25,315	-			25,315	20,554
Our Community	4,921	15,145		59			20,125	-			20,125	2,638
Our Economy	1,844	8,000		-			9,844	-			9,844	3,280
Our Environment	5,706			102			5,808	-	Capital Budget		5,808	5,491
<b>Total Income from Continuing Operations</b>	<b>37,291</b>	<b>23,145</b>	<b>-</b>	<b>656</b>	<b>-</b>	<b>-</b>	<b>61,092</b>	<b>-</b>			<b>61,092</b>	<b>31,964</b>
<b>Expenses</b>												
Our Leadership	19,349			(7)	100		19,442	-			19,442	15,151
Our Community	8,801			432	3		9,236	52	1,2		9,288	6,346
Our Economy	3,048			-	-		3,048	-			3,048	2,363
Our Environment	3,076			-	-		3,076	30	3		3,106	2,997
<b>Total Expenses from Continuing Operations</b>	<b>34,275</b>	<b>-</b>	<b>-</b>	<b>425</b>	<b>103</b>	<b>-</b>	<b>34,802</b>	<b>82</b>			<b>34,884</b>	<b>26,857</b>
<b>Net Operating Result from Continuing Operations</b>	<b>3,016</b>	<b>23,145</b>	<b>-</b>	<b>231</b>	<b>(103)</b>	<b>-</b>	<b>26,290</b>	<b>(82)</b>			<b>26,208</b>	<b>5,106</b>
<b>Net Operating Result before Capital Items</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>129</b>	<b>(103)</b>	<b>-</b>	<b>26</b>	<b>567</b>			<b>593</b>	<b>2,073</b>

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	\$15,000 increase in the provision of Work Health & Safety supplies.
2	\$36,500 addition to Materials and Services budget to fund temporary mobile phone services at the 2024 St Patricks Race Meeting and Agfair.
3	\$30,000 increase in the budget for the Waste and Sustainable Materials Strategy project from \$60,000 to \$90,000 due to responses to the request for quotation being above the original budget.
4	\$651,756 increase in grant revenue from the Regional Emergency Road Repair Fund which was set up by the NSW government to support regional councils' repair and maintenance work following recent natural disasters. The grant will be expended over several years and must be fully spent by October 2027.
5	
6	
7	

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Capital Budget Review Statement**

Budget review for the quarter ended 31 March 2024

**Capital Budget - Council Consolidated**

(\$000's)	Original Budget 2023/24	Approved Changes					Revised Budget 2023/24	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
<b>Capital Expenditure</b>											
New Assets											
- Plant & Equipment							-	-		-	-
- Land & Buildings							-	63	6	63	-
- Roads, Bridges, Footpaths							-	-		-	-
- Other							-	-		-	-
Renewal Assets (Replacement)											
- Plant & Equipment	1,721	2,204		8	62		3,995	-		3,995	1,212
- Land & Buildings	6,422	17,673		447	281		24,823	19	1,2	24,842	2,836
- Roads, Bridges, Footpaths	4,795	11,648		146	-		16,589	(232)	3,4,5	16,357	2,514
- Other	1,231	10,385		-	1,321		12,937	-		12,937	1,033
<b>Total Capital Expenditure</b>	<b>14,169</b>	<b>41,910</b>	<b>-</b>	<b>601</b>	<b>1,664</b>	<b>-</b>	<b>58,344</b>	<b>(150)</b>		<b>58,194</b>	<b>7,594</b>
<b>Capital Funding</b>											
Capital Grants & Contributions	3,016	23,146		102			26,264	(450)	3	25,814	3,033
<b>Total Capital Funding</b>	<b>3,016</b>	<b>23,146</b>	<b>-</b>	<b>102</b>	<b>-</b>	<b>-</b>	<b>26,264</b>	<b>(450)</b>		<b>25,814</b>	<b>3,033</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>(11,153)</b>	<b>(18,764)</b>	<b>-</b>	<b>(499)</b>	<b>(1,664)</b>	<b>-</b>	<b>(32,080)</b>	<b>(300)</b>		<b>(32,380)</b>	<b>(4,561)</b>

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Aquatic Centre - additional \$10,700 to replace the security system that has reached the end of its operational life.
2	Weighbridge - additional \$8,500 to replace the security system at the Waste Facility Weighbridge that has been irreparably damaged by birds.
3	Brookfield Avenue - Block & REPAIR Grant - Reduction of \$450,000 revenue budgeted for the REPAIR grant and reduction of \$1,333,927 expenditure due to an unsuccessful application for the REPAIR grant for 2023-24.
4	Additional \$496,000 for Gypsum Street - Rowe St to Wills St Reconstruction as the substitute Block Grant project for 2023-24. The Block Grant of \$341,000 was included in the budget for the cancelled Brookfield Avenue project.
5	Broken Hill Airport - additional \$605,600 for the airport rental carpark improvement and terminal carpark extension as per the Airport Masterplan. The bulk of the work is programmed for 2024-25 however geotechnical surveys and technical designs need to be completed in 2023-24 so the project can be efficiently coordinated with other airport projects.
6	Old Police Station - additional \$63,000 to relocate a demountable building from the old Police Station to the Warnock Street Depot. This expenditure will be capitalised along with related installation costs if the building becomes operational. Alternatively the relocation costs will be written off against eventual sale revenue.
7	
8	
9	

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Cash & Investments Budget Review Statement**

Budget review for the quarter ended 31 March 2024

**Cash & Investments - Council Consolidated**

(\$000's)	Original Budget 2023/24	Approved Changes				Revised Budget 2023/24	Variations for this Mar Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRS	Dec QBRS	Mar QBRS					
<b>Externally Restricted <sup>(1)</sup></b>										
Developer Contributions - General	-	-				-			-	
Domestic Waste Management	1,700	3,980				5,680			5,680	4,720
Royalties	(100)	603				503			503	603
Specific Purpose Unexpended Grants	(11,868)	11,868				-			-	9,849
<b>Total Externally Restricted</b>	<b>(10,268)</b>	<b>16,451</b>	-	-	-	<b>6,183</b>	-		<b>6,183</b>	<b>15,172</b>
(1) Funds that must be spent for a specific purpose										
<b>Internally Restricted <sup>(2)</sup></b>										
Employee Leave Entitlements	100	1,007				1,107			1,107	1,007
Plant Purchase Reserve	49	951				1,000			1,000	197
T-CORP Loan	-	5,661				5,661			5,661	4,591
General Projects Reserve	-	6,000				6,000			6,000	6,000
Commercial Waste Management	1,200	3,023				4,223			4,223	4,169
Other	-	241				241			241	208
<b>Total Internally Restricted</b>	<b>1,349</b>	<b>16,883</b>	-	-	-	<b>18,232</b>	-		<b>18,232</b>	<b>16,172</b>
(2) Funds that Council has earmarked for a specific purpose										
<b>Unrestricted (i.e.. available after the above Restrictions)</b>		4,393	-	-				1	(12,396)	(602)
<b>Total Cash &amp; Investments</b>	<b>6,793</b>	<b>37,727</b>	-						<b>12,019</b>	<b>30,742</b>

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out



Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/01/24 to 31/03/24

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/03/24

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: \$ 000's

Cash at Bank (as per bank statements)	2,854
Investments on Hand	27,888

less: Unpresented Cheques	(Timing Difference)
add: Undeposited Funds	(Timing Difference)

less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)

less: Unidentified Deposits (not yet actioned)	(Require Investigation)
add: Unidentified Outflows (not yet actioned)	(Require Investigation)

Reconciled Cash at Bank & Investments	30,742
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Balance as per Review Statement:	30,742
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Difference:	0
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Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

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Broken Hill City Council

## Quarterly Budget Review Statement for the period 01/01/24 to 31/03/24

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2024

(\$000's)	Current Projection		Original Budget 23/24	Actuals Prior Periods 22/23 21/22
	Amounts	Indicator		
	23/24	23/24		

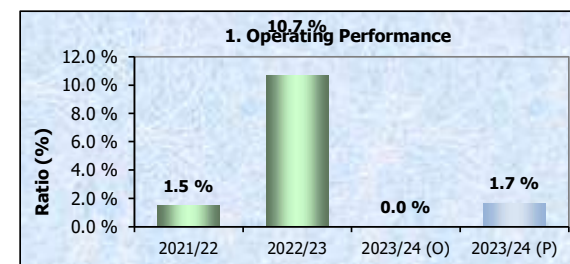
NSW Local Government Industry Key Performance Indicators (OLG):

#### 1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	593	1.7 %	0.0 %	10.7 %	1.5 %
Operating Revenue (excl. Capital Grants & Contributions)	35,481				

#### Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

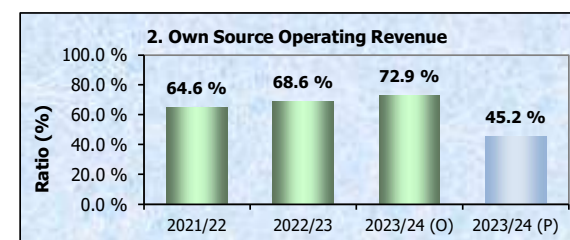


#### 2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	27,693	45.2 %	72.9 %	68.6 %	64.6 %
Total Operating Revenue (incl. Capital Grants & Cont)	61,295				

#### Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

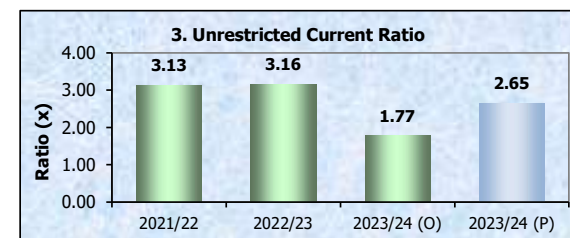


#### 3. Unrestricted Current Ratio

Current Assets less all External Restrictions	12,031	2.65	1.77	3.16	3.13
Current Liabilities less current provisions as per Operations	4,532				

#### Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/01/24 to 31/03/24

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2024

(\$000's)	Current Projection		Original Budget 23/24	Actuals Prior Periods	
	Amounts 23/24	Indicator 23/24		22/23	21/22

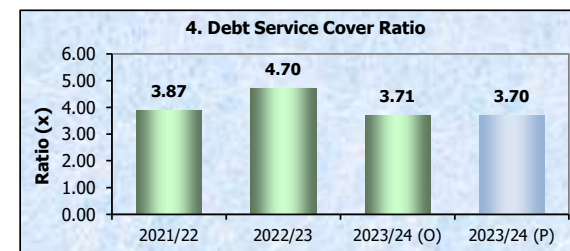
NSW Local Government Industry Key Performance Indicators (OLG):

#### 4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	8,038	3.70	3.71	4.70	3.87
Principal Repayments + Borrowing Interest Costs	2,173				

#### Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

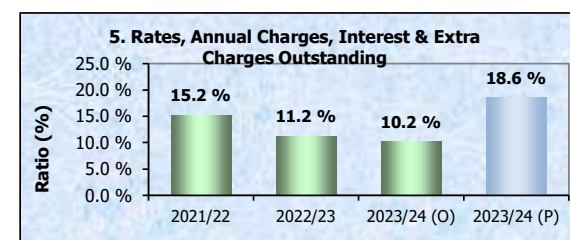


#### 5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	3,889	18.6 %	10.2 %	11.2 %	15.2 %
Rates, Annual & Extra Charges Collectible	20,950				

#### Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

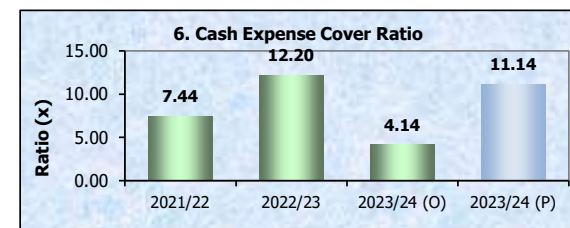


#### 6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	30,742	11.14	4.14	12.20	7.44
Operating & financing activities Cash Flow payments	2,759				

#### Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Broken Hill City Council

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2024

(\$000's)	Current Projection		Original Budget 23/24	Actuals Prior Periods	
	Amounts	Indicator		22/23	21/22
	23/24	23/24			

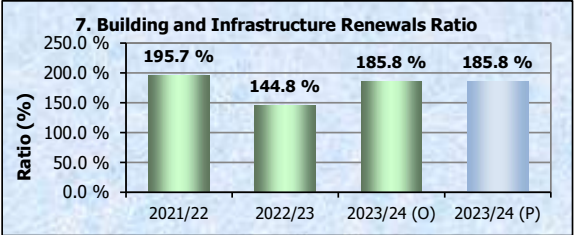
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

#### 7. Building and Infrastructure Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)	12,448	185.8 %	185.8 %	144.8 %	195.7 %
Depreciation, Amortisation & Impairment	6,700				

#### Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

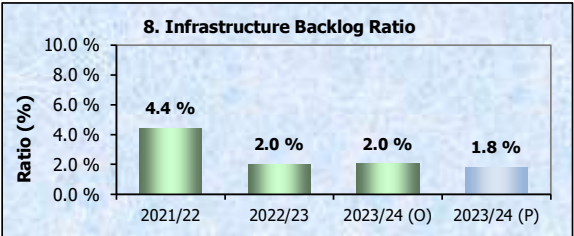


#### 8. Infrastructure Backlog Ratio

Estimated cost to bring Assets to a satisfactory condition	5,972	1.8 %	2.0 %	2.0 %	4.4 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	329,668				

#### Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

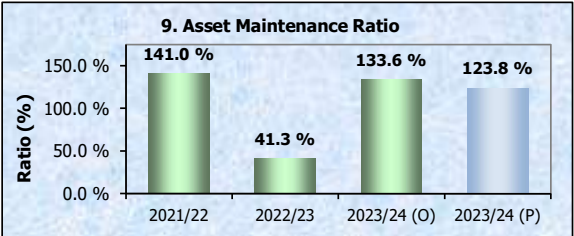


#### 9. Asset Maintenance Ratio

Actual Asset Maintenance	7,391	123.8 %	134%	41.3 %	141.0 %
Required Asset Maintenance	5,972				

#### Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



### Quarterly Budget Review Statement for the period 01/01/24 to 31/03/24

Broken Hill City Council

## Quarterly Budget Review Statement for the period 01/01/24 to 31/03/24

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 March 2024

(\$000's)	Current Projection		Original Budget 23/24	Actuals Prior Periods	
	Amounts 23/24	Indicator 23/24		22/23	21/22

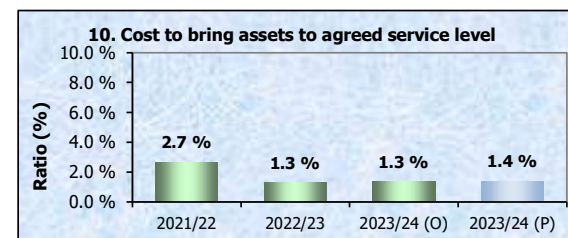
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

#### 10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed service level set by Council

	5,972	1.4 %	1.3 %	1.3 %	2.7 %
Gross replacement cost	432,071				

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.



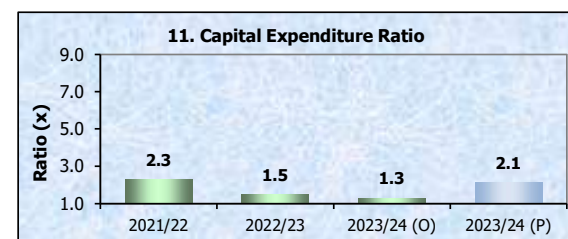
#### 11. Capital Expenditure Ratio

Annual Capital Expenditure

	14,169	2.1	1.3	1.5	2.3
Annual Depreciation	6,700				

#### Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



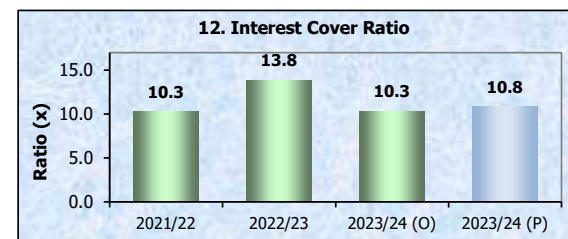
#### 12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)

	8,038	10.8	10.3	13.8	10.3
Borrowing Interest Costs (from the income statement)	745				

#### Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/01/24 to 31/03/24

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2024  
**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Mathew Barratt Electrical Pty Ltd	O Neil Park Tennis Court Lighting Upgrade	195,950	06/02/24		Y	
Jirgens Civil Pty Ltd	E.P. O'Neill Memorial Oval Redevelopment Project	3,832,452	07/03/24		Y	
Fulton Hogan Industries Pty Ltd	Supply Asphalt and Prime seal - Gypsum Street - Rowe Ln to Silica Ln	157,452	26/03/24		Y	

Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/01/24 to 31/03/24

Contracts Budget Review Statement

Budget review for the quarter ended 31 March 2024  
**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes

- 1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
- 2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
- 3. Contracts for employment are not required to be included.

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/01/24 to 31/03/24

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	40,724	Y
Legal Fees	260,512	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

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LONG TERM FINANCIAL PLAN - 2024-2033													
INCOME STATEMENT													
\$ '000	2022	2023	2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations													
Revenue:													
Rates & annual charges	19,540	19,678	20,950	20,950	21,725	22,268	22,825	23,396	23,981	24,580	25,195	25,824	26,470
User charges & fees	3,096	4,454	4,335	4,335	4,787	4,906	5,029	5,155	5,284	5,416	5,551	5,690	5,832
Interest & investment revenue	570	1,303	1,383	1,383	960	1,044	505	692	698	824	879	1,033	1,111
Other revenues	3,099	4,873	530	1,025	1,061	1,087	1,115	1,142	1,171	1,200	1,230	1,261	1,293
Grants & contributions for operating purposes	9,469	10,617	7,077	7,788	7,977	8,216	8,381	8,548	8,719	8,894	9,071	9,253	9,438
Grants & contributions for capital purposes	4,920	3,134	3,016	25,814	3,122	3,215	3,280	3,345	3,412	3,480	3,550	3,621	3,693
Other Income:													
Net gains from disposal of assets	5	-	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	40,699	44,059	37,291	61,295	39,631	40,737	41,134	42,278	43,265	44,394	45,476	46,682	47,837
Expenses from Continuing Operations													
Employee benefits & costs	14,465	15,492	15,485	15,485	15,872	16,269	16,675	17,092	17,519	17,957	18,406	18,867	19,244
Borrowing costs	799	842	745	745	593	529	467	409	366	320	278	244	285
Materials & contracts	11,748	12,346	10,369	10,978	11,342	11,185	11,235	11,286	11,337	11,388	11,439	11,491	11,542
Depreciation & amortisation	7,380	6,675	6,700	6,700	6,757	6,786	6,816	6,846	6,876	6,907	6,937	6,968	6,998
Impairment	-	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	1,338	1,032	977	980	991	995	1,000	1,004	1,009	1,013	1,018	1,023	1,027
Net losses from disposal of assets	-	395	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	35,730	36,782	34,275	34,888	35,554	35,764	36,194	36,638	37,107	37,585	38,078	38,591	39,096
OPERATING RESULT FOR THE YEAR	4,970	7,277	3,016	26,407	4,077	4,973	4,940	5,640	6,157	6,809	7,398	8,091	8,741
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES													
	49	4,143	0	593	955	1,758	1,661	2,295	2,745	3,328	3,848	4,470	5,047
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES													
	49	4,143	0	593	955	1,758	1,661	2,295	2,745	3,328	3,848	4,470	5,047
Assumptions													
Rate Reg	2.30%	2.30%	3.70%	3.70%	3.70%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
General Index	2.50%	2.50%	7.80%	7.80%	3.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Employee Cost Index	2.70%	4.00%	3.25%	3.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.00%
Grant Index	2.00%	2.00%	2.00%	2.00%	3.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate	1.50%	1.50%	5.00%	5.00%	6.50%	6.50%	3.00%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Overdue rates interest rate	6.00%	6.00%	9.00%	9.00%	9.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%

LONG TERM FINANCIAL PLAN - 2024-2033													
STATEMENT OF FINANCIAL POSITION													
\$ '000	2022	2023	2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Assets</b>													
<b>Current Assets:</b>													
Cash & cash equivalents	15,165	15,399	3,223	1,691	4,906	4,683	7,834	7,974	11,519	13,059	17,415	19,601	24,556
Investments	8,570	22,328	3,570	10,328	10,328	10,328	10,328	10,328	10,328	10,328	10,328	10,328	10,328
Receivables	4,672	3,911	5,837	5,222	5,513	5,437	6,072	6,188	6,670	6,688	7,064	7,399	7,608
Inventories	147	134	147	158	164	168	172	177	181	186	190	195	200
Other	1,069	1,068	506	545	565	579	593	608	623	639	655	671	688
Non-current assets classified as 'held for sale'	-	-	-	-	608	-	-	-	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>29,623</b>	<b>42,840</b>	<b>13,283</b>	<b>17,945</b>	<b>22,084</b>	<b>21,195</b>	<b>24,999</b>	<b>25,275</b>	<b>29,321</b>	<b>30,900</b>	<b>35,652</b>	<b>38,195</b>	<b>43,380</b>
<b>Non-Current Assets:</b>													
Investments	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	288,869	332,915	285,680	384,089	286,356	287,034	287,716	288,401	289,089	289,779	290,473	291,170	291,870
Investments accounted for using the equity method	931	866	1,144	866	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144
Investment property	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<b>289,800</b>	<b>333,781</b>	<b>286,824</b>	<b>384,955</b>	<b>287,500</b>	<b>288,178</b>	<b>288,860</b>	<b>289,545</b>	<b>290,233</b>	<b>290,923</b>	<b>291,617</b>	<b>292,314</b>	<b>293,014</b>
<b>TOTAL ASSETS</b>	<b>319,423</b>	<b>376,621</b>	<b>300,107</b>	<b>402,900</b>	<b>309,584</b>	<b>309,374</b>	<b>313,860</b>	<b>314,820</b>	<b>319,553</b>	<b>321,823</b>	<b>327,269</b>	<b>330,509</b>	<b>336,394</b>
<b>Liabilities</b>													
<b>Current Liabilities:</b>													
Payables	4,149	4,683	2,080	2,080	2,815	2,775	1,841	2,309	1,822	1,590	1,580	1,221	1,100
Income Received in Advance	-	-	-	-	-	-	-	-	-	-	-	-	-
Contract Liabilities	2,028	10,264	-	-	-	-	-	-	-	-	-	-	-
Borrowings	1,556	1,803	2,452	2,452	2,467	2,452	2,451	2,151	2,084	1,015	1,015	1,015	843
Provisions	4,550	4,768	4,004	4,004	4,350	4,152	3,943	4,065	3,862	3,818	3,778	3,654	3,612
<b>TOTAL CURRENT LIABILITIES</b>	<b>12,283</b>	<b>21,518</b>	<b>8,536</b>	<b>8,536</b>	<b>9,632</b>	<b>9,379</b>	<b>8,235</b>	<b>8,526</b>	<b>7,768</b>	<b>6,423</b>	<b>6,373</b>	<b>5,890</b>	<b>5,555</b>
<b>Non-Current Liabilities:</b>													
Payables	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	18,667	17,875	17,687	17,687	15,813	13,883	11,895	10,134	8,411	6,657	5,647	4,870	4,058
Provisions	9,775	9,980	12,906	12,906	13,550	15,906	17,016	18,957	20,344	22,101	23,611	25,285	26,850
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>28,442</b>	<b>27,855</b>	<b>30,593</b>	<b>30,593</b>	<b>29,363</b>	<b>29,789</b>	<b>28,911</b>	<b>29,092</b>	<b>28,755</b>	<b>28,758</b>	<b>29,258</b>	<b>30,156</b>	<b>30,909</b>
<b>TOTAL LIABILITIES</b>	<b>40,725</b>	<b>49,373</b>	<b>39,130</b>	<b>39,130</b>	<b>38,995</b>	<b>39,167</b>	<b>37,146</b>	<b>37,617</b>	<b>36,524</b>	<b>35,181</b>	<b>35,631</b>	<b>36,045</b>	<b>36,463</b>
<b>NET ASSETS</b>	<b>278,698</b>	<b>327,248</b>	<b>260,977</b>	<b>363,770</b>	<b>270,589</b>	<b>270,206</b>	<b>276,714</b>	<b>277,203</b>	<b>283,030</b>	<b>286,643</b>	<b>291,638</b>	<b>294,463</b>	<b>299,931</b>
<b>Equity</b>													
Retained earnings	113,710	120,987	123,270	157,509	132,882	132,499	139,007	139,496	145,323	148,936	153,931	156,756	162,224
Revaluation reserves	164,988	206,261	137,707	206,261	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707
<b>Council equity interest</b>	<b>278,698</b>	<b>327,248</b>	<b>260,977</b>	<b>363,770</b>	<b>270,589</b>	<b>270,206</b>	<b>276,714</b>	<b>277,203</b>	<b>283,030</b>	<b>286,643</b>	<b>291,638</b>	<b>294,463</b>	<b>299,931</b>
<b>Non-controlling interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EQUITY</b>	<b>278,698</b>	<b>327,248</b>	<b>260,977</b>	<b>363,770</b>	<b>270,589</b>	<b>270,206</b>	<b>276,714</b>	<b>277,203</b>	<b>283,030</b>	<b>286,643</b>	<b>291,638</b>	<b>294,463</b>	<b>299,931</b>
<b>Assumptions</b>													
General index		2.50%	7.80%	7.80%	3.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
No impact from revaluation of assets													
No restricted cash													

LONG TERM FINANCIAL PLAN - 2024-2033													
STATEMENT OF CASH FLOWS													
\$ '000	2022	2023	2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Cash Flows from Operating Activities</b>													
<b>Receipts:</b>													
Rates & annual charges	19,917	20,453	20,322	20,322	21,073	21,600	22,140	22,694	23,261	23,843	24,439	25,050	25,676
User charges & fees	3,457	4,201	4,205	4,205	4,643	4,759	4,878	5,000	5,125	5,253	5,385	5,519	5,657
Investment & interest revenue received	106	874	694	1,673	496	1,041	502	689	695	820	876	1,030	1,108
Grants & contributions	14,065	21,987	10,093	33,602	11,099	11,432	11,660	11,893	12,131	12,374	12,621	12,874	13,131
Bonds, deposits & retention amounts received	11	339	-	-	-	-	-	-	-	-	-	-	-
Other	5,570	7,457	514	994	1,029	1,055	1,081	1,108	1,136	1,164	1,193	1,223	1,254
<b>Payments:</b>													
Employee benefits & costs	(13,852)	(15,226)	(15,020)	(15,020)	(15,396)	(15,781)	(16,175)	(16,579)	(16,994)	(17,419)	(17,854)	(18,301)	(18,667)
Materials & contracts	(14,705)	(14,386)	(10,058)	(10,649)	(11,002)	(10,850)	(10,898)	(10,947)	(10,997)	(11,046)	(11,096)	(11,146)	(11,196)
Borrowing costs	(642)	(677)	(745)	(745)	(593)	(529)	(467)	(409)	(366)	(320)	(278)	(244)	(285)
Bonds, deposits & retention amounts refunded	-	-	-	-	-	-	-	-	-	-	-	-	-
Other	(1,074)	(890)	(948)	(951)	(961)	(965)	(970)	(974)	(979)	(983)	(987)	(992)	(996)
<b>NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES</b>	<b>12,853</b>	<b>24,132</b>	<b>9,057</b>	<b>33,430</b>	<b>10,388</b>	<b>11,762</b>	<b>11,751</b>	<b>12,474</b>	<b>13,012</b>	<b>13,687</b>	<b>14,299</b>	<b>15,013</b>	<b>15,682</b>
<b>Cash Flows from Investing Activities</b>													
<b>Receipts:</b>													
Sale of investment securities	5,126	6,000	5,000	12,000	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	241	123	320	320	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	6	-	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Payments:</b>													
Purchase of investment securities	(4,500)	(19,510)	-	-	-	-	-	-	-	-	-	-	-
Purchase of infrastructure, property, plant & equipment	(16,818)	(9,966)	(14,169)	(58,194)	(7,432)	(7,465)	(7,498)	(7,531)	(7,564)	(7,597)	(7,631)	(7,664)	(7,698)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES</b>	<b>(15,945)</b>	<b>(23,353)</b>	<b>(8,849)</b>	<b>(45,874)</b>	<b>(7,432)</b>	<b>(7,465)</b>	<b>(7,498)</b>	<b>(7,531)</b>	<b>(7,564)</b>	<b>(7,597)</b>	<b>(7,631)</b>	<b>(7,664)</b>	<b>(7,698)</b>
<b>Cash Flows from Financing Activities</b>													
<b>Receipts:</b>													
Proceeds from borrowings & advances	437	1,141	-	-	-	-	-	-	-	-	-	-	-
<b>Payments:</b>													
Repayment of borrowings & advances	(1,451)	(1,686)	(1,264)	(1,264)	(1,273)	(1,305)	(1,326)	(1,652)	(1,763)	(1,004)	(771)	(806)	(843)
<b>NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES</b>	<b>(1,014)</b>	<b>(545)</b>	<b>(1,264)</b>	<b>(1,264)</b>	<b>(1,273)</b>	<b>(1,305)</b>	<b>(1,326)</b>	<b>(1,652)</b>	<b>(1,763)</b>	<b>(1,004)</b>	<b>(771)</b>	<b>(806)</b>	<b>(843)</b>
<b>NET INCREASE/(DECREASE) IN CASH &amp; CASH EQUIVALENTS</b>	<b>(4,106)</b>	<b>234</b>	<b>(1,056)</b>	<b>(13,708)</b>	<b>1,683</b>	<b>2,992</b>	<b>2,927</b>	<b>3,291</b>	<b>3,685</b>	<b>5,085</b>	<b>5,896</b>	<b>6,542</b>	<b>7,141</b>
<b>plus: CASH &amp; CASH EQUIVALENTS - beginning of year</b>	<b>19,271</b>	<b>15,165</b>	<b>4,280</b>	<b>15,399</b>	<b>3,223</b>	<b>1,691</b>	<b>4,906</b>	<b>4,683</b>	<b>7,834</b>	<b>7,974</b>	<b>11,519</b>	<b>13,059</b>	<b>17,415</b>
<b>CASH &amp; CASH EQUIVALENTS - end of year</b>	<b>15,165</b>	<b>15,399</b>	<b>3,223</b>	<b>1,691</b>	<b>4,906</b>	<b>4,683</b>	<b>7,834</b>	<b>7,974</b>	<b>11,519</b>	<b>13,059</b>	<b>17,415</b>	<b>19,601</b>	<b>24,556</b>
<b>Additional Information</b>													
<b>plus: Investments on hand - end of year</b>	<b>8,570</b>	<b>22,328</b>	<b>3,570</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>	<b>10,328</b>
<b>TOTAL CASH, CASH EQUIVALENTS &amp; INVESTMENTS - end of year</b>	<b>23,735</b>	<b>37,727</b>	<b>6,793</b>	<b>12,019</b>	<b>15,234</b>	<b>15,011</b>	<b>18,162</b>	<b>18,302</b>	<b>21,847</b>	<b>23,387</b>	<b>27,743</b>	<b>29,929</b>	<b>34,884</b>
<b>Assumptions</b>													
Rates & charges recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
Debtor recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General index	2.50%	2.50%	7.80%	7.80%	3.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Investment Interest rate	1.50%	1.50%	5.00%	5.00%	6.50%	6.50%	3.00%	3.50%	3.50%	3.50%	3.50%	3.50%	3.50%
Overdue rates interest rate	7.50%	6.00%	9.00%	9.00%	9.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
No restricted cash													

LONG TERM FINANCIAL PLAN - 2024-2033													
	FINANCIAL RATIOS												
	2022	2023	2024	2024	2025	2026	2027	2028	2029	2030	2031	2032	2033
	Actual	Actual	Original Budget	Revised Budget Q3	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Ratio													
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i>	0.14%	10.12%	0.00%	1.67%	2.62%	4.68%	4.39%	5.89%	6.89%	8.14%	9.18%	10.38%	11.43%
<i>Benchmark - Greater than 0% (operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>													
Cash Expense Cover Ratio													
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i>	9.22	8.77	4.13	3.36	4.64	4.51	5.74	5.71	7.04	7.53	9.10	9.79	11.53
<i>Benchmark - Greater than 3.0 months  (current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12</i>													
Current Ratio													
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i>	2.41	1.99	1.56	2.10	2.29	2.26	3.04	2.96	3.77	4.81	5.59	6.48	7.81
<i>Benchmark - Greater than 1.5 current assets / current liabilities</i>													
Unrestricted Current Ratio													
<i>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.</i>	3.12	1.91	1.77	2.61	2.80	2.77	4.11	3.94	3.32	4.31	5.13	5.72	7.00
<i>Benchmark - Greater than 1.5 current assets less all external activities/ current liabilities, less specific purpose liabilities</i>													
Own Source Operating Revenue													
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i>	64.65%	68.79%	72.93%	45.18%	72.00%	71.94%	71.65%	71.87%	71.96%	72.13%	72.25%	72.42%	72.55%
<i>Benchmark - Greater than 60%  rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)</i>													
Debt Service Cover Ratio													
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i>	3.66	4.77	3.71	4.00	4.45	4.95	4.99	4.63	4.69	7.97	10.54	11.12	10.93
<i>Benchmark - Greater than 2.0 operating result before interest and depreciation (EBITDA) / principal repayments +borrowing interest costs</i>													
Interest Cover Ratio													
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i>	10.30	13.85	9.99	10.79	14.01	17.16	19.15	23.32	27.30	33.02	39.78	47.91	43.27
<i>Benchmark - Greater than 4.0 operating result before interest and depreciation (EBITDA) / interest expense</i>													
Capital Expenditure Ratio													
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i>	2.28	1.49	2.11	8.69	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
<i>Benchmark - Greater than 1.1 annual capital expenditure / annual depreciation</i>													

## POLICY AND GENERAL COMMITTEE

May 10, 2024

**ITEM 4****BROKEN HILL CITY COUNCIL REPORT NO. 71/24****SUBJECT:** INVESTMENT REPORT FOR APRIL 2024D24/23242**Recommendation**

1. That Broken Hill City Council Report No. 71/24 dated May 10, 2024, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 30 April 2024, Council's Investment Portfolio had a current market valuation of \$30,270,193 or principal value (face value) of \$30,083,664 and was compliant with policy and legislative requirements as per the below table.

**Report:**

Council's investments as at 30 April 2024 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Compliant with policy
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

**Market Review****Global issues:**

- Reflecting the unexpected resilience of the global economy, the International Monetary Fund revised up its global growth forecasts for 2024 to 3.2%, matching 2023's growth figure.
- The world economy has proven to be durable over the past year, defying predictions of a recession. However, there are lingering concerns that price pressures have not been sufficiently contained and that new trade barriers will be erected in response to a recent

surge of cheap Chinese exports such as electric vehicles, lithium batteries and solar panels that are flooding global markets.

- In Europe, economic output is trending higher but remains sluggish, with growth increasing from 0.4% in 2023 to 0.8% this year. With eurozone inflation slowing to 2.4%, there is speculation that the European Central Bank may cut rates in June.
- In the US, the economy grew slower than expected in the first quarter. GDP figures fell short of the forecast 2.2% growth, at 1.6% year on year. Meanwhile, first quarter core annual inflation stood at 3.7%, above analyst estimates of 3.4%, suggesting that the Federal Reserve may delay cutting interest rates until late 2024.
- The first few weeks of April saw global equities give back some of their gains achieved over the past six months as renewed concerns about interest rates staying higher for longer and fears of an escalation of the war in Israel made investors nervous. As tensions in the Middle East subsided marginally during the final week of the month there were some modest gains in global shares, but not enough to push performance into positive territory for April.
- The US market had the sharpest fall, down over 4%, followed by Australia's All Ords which was off by 2.7%. European and Japanese markets fell by 1% while Chinese shares managed to gain over 2% for the month.

### **Domestic issues**

- Annual headline inflation, at 3.6%yoy and underlying inflation at 4%yoy, slowed further in the March quarter but were higher than forecasted due to strength in services prices, particularly rents, health, education and insurance.
- Consumer confidence remains weak, falling again in early April, and remains around recessionary levels. Perceptions around family finances, the economy and whether it's a good time to buy major household items all remain depressed, pointing to still subdued consumer spending.
- Financial conditions for the domestic business sector have remained more favourable than for households. While interest expenses have increased for businesses, they have been partly buffered by higher earnings.
- The unemployment rate rose slightly to 3.8 per cent in March, up from 3.7 per cent in February. The number of full-time positions rose by 27,900 last month, but that increase was offset by a loss of 34,500 part-time positions.

### **Interest rates**

- The RBA kept the official cash rate unchanged at 4.35% following its meeting in mid-March, the next meeting is May 6-7.
- Despite a loss of 6600 jobs in March, Australia's labour market remains very tight. This, along with the higher than expected inflation data, contributed to the market pushing out the expected timeframe for when the RBA will start cutting rates.
- The market is currently not expecting a full 25bp rate cut for at least 16 months:
- In April, term deposit rates across the 5 month to 5 year range increased by an average of 15bps, with the largest gains over the 2 and 3 year periods in reaction to the higher than expected inflation data possibly forestalling an RBA rate cut any time soon. The most competitive rates remain in the 9-12 month area.

### **Investment Portfolio Commentary**

Council's investment portfolio returned 1.04%pa (0.08% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 4.37%pa (0.35% actual) return. Over the past 12 months, the investment portfolio has returned 4.52% versus the bank bill index benchmark's 4.24%.

The NSW TCorpIM Medium Term Fund (-1.61% actual) gave back some of its recent gains as the fund was impacted by the market's reaction to higher than expected inflation results out of the US and Australia and fears of an escalation of the war in Israel.

During April, Council had \$3.5m in maturities among five deposits with terms between 4 and 12 months paying an average of 5.01%pa. Council reinvested the \$3.5m between four deposits with terms between 6 and 10 months at an average rate of 5.07% during the month.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

### ***Council's Portfolio by Source of Funds – April 2024***

As at 30 April 2024, Council's Investment Portfolio had a current market valuation of \$30,270,193 or principal value (face value) of \$30,083,664 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
<b>GENERAL Fund</b>	Operating Capital & Internal Restrictions	\$15,111,044
	Royalties Reserve	\$602,439
	Domestic Waste Management Reserve	\$4,916,436
	Grants	\$9,453,745
	<b>TOTAL PORTFOLIO</b>	<b>\$30,083,664</b>

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Community Engagement:**

Nil

### **Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2021*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. [↓](#) Investment Report April 2024

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER





## Investment Summary Report April 2024

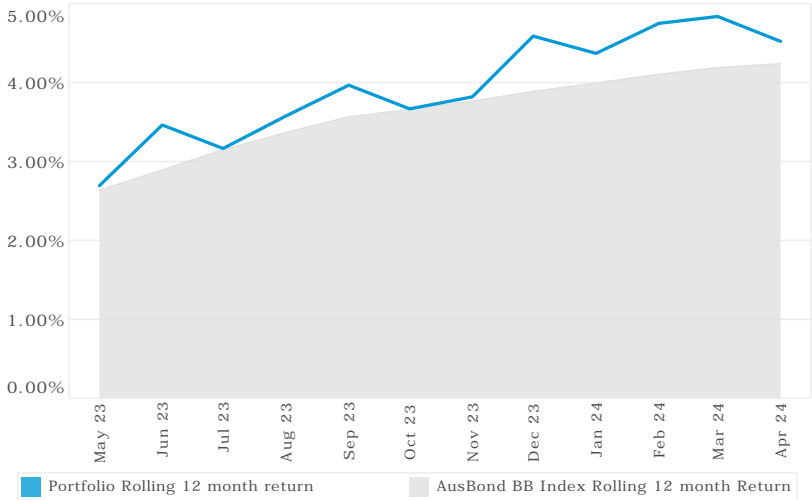


BROKEN HILL CITY COUNCIL  
Executive Summary - April 2024



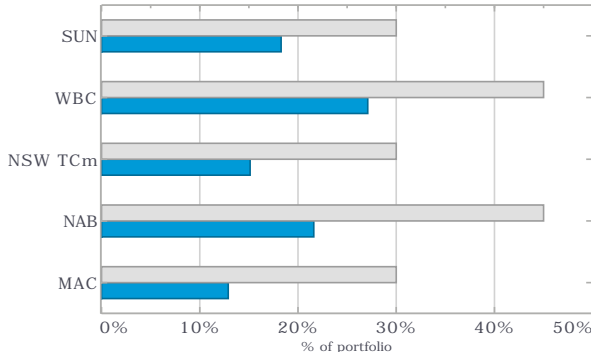
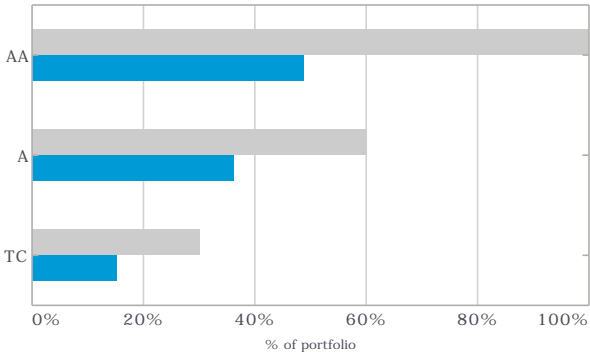
Investment HoldingsInvestment Performance

	Face Value (\$)	Current Value (\$)
Cash	12,033,179	12,033,179
Managed Funds	4,550,485	4,550,485
Term Deposit	13,500,000	13,686,529
	30,083,664	30,270,193



Investment Policy Compliance

Total Credit ExposureIndividual Institutional ExposuresTerm to Maturities



	Face Value (\$)	Policy Max
Between 0 and 1 years	30,083,664	100% 100% a
	30,083,664	

Specific Sub Limits				
Between 5 and 10 year:	0	0%	30%	a

Portfolio ExposureInvestment Policy Limit



BROKEN HILL CITY COUNCIL  
Investment Holdings Report - April 2024

## Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
2,226,747.01	0.0000%	Westpac Group	AA-	2,226,747.01	473409	Cheque
3,880,396.86	4.9451%	Macquarie Bank	A+	3,880,396.86	540354	Accelerator
5,926,035.29	5.3000%	Westpac Group	AA-	5,926,035.29	535442	90d Notice
12,033,179.16	4.2048%			12,033,179.16		

## Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
4,550,485.12	-1.6089%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,550,485.12	536441	
4,550,485.12	-1.6089%				4,550,485.12		

## Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
14-May-24	500,000.00	5.1500%	Bank of Queensland	A-	500,000.00	10-Oct-23	514,391.78	544572	14,391.78	At Maturity	
14-May-24	500,000.00	5.2200%	National Australia Bank	AA-	500,000.00	11-Aug-23	518,877.81	544380	18,877.81	At Maturity	
12-Jun-24	500,000.00	5.1700%	National Australia Bank	AA-	500,000.00	12-Dec-23	509,985.89	544714	9,985.89	At Maturity	
17-Jun-24	500,000.00	5.1700%	National Australia Bank	AA-	500,000.00	19-Dec-23	509,490.14	544752	9,490.14	At Maturity	
18-Jun-24	500,000.00	5.1300%	Suncorp Bank	A+	500,000.00	14-Dec-23	509,768.08	544723	9,768.08	At Maturity	
25-Jun-24	500,000.00	5.2500%	Bank of Queensland	A-	500,000.00	28-Sep-23	515,534.25	544543	15,534.25	At Maturity	
9-Jul-24	500,000.00	5.2800%	Suncorp Bank	A+	500,000.00	5-Dec-23	510,704.66	544699	10,704.66	At Maturity	
28-Aug-24	2,000,000.00	5.0700%	Suncorp Bank	A+	2,000,000.00	23-Feb-24	2,018,890.96	544860	18,890.96	At Maturity	
24-Sep-24	1,000,000.00	5.3500%	National Australia Bank	AA-	1,000,000.00	25-Sep-23	1,032,100.00	544523	32,100.00	At Maturity	
8-Oct-24	500,000.00	5.1000%	Bank of Queensland	A-	500,000.00	9-Apr-24	501,536.99	544996	1,536.99	At Maturity	
8-Oct-24	500,000.00	5.3000%	National Australia Bank	AA-	500,000.00	4-Oct-23	515,246.58	544558	15,246.58	At Maturity	
6-Nov-24	1,500,000.00	5.2000%	Suncorp Bank	A+	1,500,000.00	6-Mar-24	1,511,967.12	544909	11,967.12	At Maturity	
18-Dec-24	1,000,000.00	5.0800%	National Australia Bank	AA-	1,000,000.00	16-Apr-24	1,002,087.67	545013	2,087.67	At Maturity	
14-Jan-25	1,500,000.00	5.0500%	National Australia Bank	AA-	1,500,000.00	9-Apr-24	1,504,565.75	544998	4,565.75	At Maturity	



BROKEN HILL CITY COUNCIL

Investment Holdings Report - April 2024



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
25-Feb-25	500,000.00	5.1000%	National Australia Bank	AA-	500,000.00	23-Apr-24	500,558.90	545034	558.90	At Maturity	
5-Mar-25	1,000,000.00	5.1600%	Suncorp Bank	A+	1,000,000.00	6-Mar-24	1,007,916.71	544918	7,916.71	At Maturity	
18-Mar-25	500,000.00	5.0500%	National Australia Bank	AA-	500,000.00	20-Mar-24	502,905.48	544952	2,905.48	At Maturity	
	13,500,000.00	5.1530%			13,500,000.00		13,686,528.77		186,528.77		



BROKEN HILL CITY COUNCIL  
Accrued Interest Report - April 2024

Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
<u>Cash</u>									
Macquarie Bank	540354					15,363.81	0	15,363.81	4.95%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					28,260.84	0	28,260.84	5.30%
						43,624.65		43,624.65	4.25%
<u>Managed Funds</u>									
NSW T-Corp Medium Term Growth Fund	536441				1-Jul-24	0.00	0	-74,409.04	-17.91%
						0.00		-74,409.04	-17.91%
<u>Term Deposits</u>									
Bank of Queensland	544700		500,000.00	6-Dec-23	9-Apr-24	8,904.11	8	569.86	5.20%
National Australia Bank	543996		1,000,000.00	5-Apr-23	9-Apr-24	45,312.33	8	979.73	4.47%
National Australia Bank	544469		500,000.00	5-Sep-23	9-Apr-24	15,368.36	8	566.58	5.17%
National Australia Bank	544514		1,000,000.00	19-Sep-23	16-Apr-24	29,687.67	15	2,120.55	5.16%
Suncorp Bank	544336		500,000.00	26-Jul-23	23-Apr-24	20,344.11	22	1,645.48	5.46%
Bank of Queensland	544572		500,000.00	10-Oct-23	14-May-24	0.00	30	2,116.44	5.15%
National Australia Bank	544380		500,000.00	11-Aug-23	14-May-24	0.00	30	2,145.21	5.22%
National Australia Bank	544714		500,000.00	12-Dec-23	12-Jun-24	0.00	30	2,124.66	5.17%
National Australia Bank	544752		500,000.00	19-Dec-23	17-Jun-24	0.00	30	2,124.66	5.17%
Suncorp Bank	544723		500,000.00	14-Dec-23	18-Jun-24	0.00	30	2,108.22	5.13%
Bank of Queensland	544543		500,000.00	28-Sep-23	25-Jun-24	0.00	30	2,157.54	5.25%
Suncorp Bank	544699		500,000.00	5-Dec-23	9-Jul-24	0.00	30	2,169.87	5.28%
Suncorp Bank	544860		2,000,000.00	23-Feb-24	28-Aug-24	0.00	30	8,334.25	5.07%
National Australia Bank	544523		1,000,000.00	25-Sep-23	24-Sep-24	0.00	30	4,397.26	5.35%
Bank of Queensland	544996		500,000.00	9-Apr-24	8-Oct-24	0.00	22	1,536.99	5.10%
National Australia Bank	544558		500,000.00	4-Oct-23	8-Oct-24	0.00	30	2,178.09	5.30%
Suncorp Bank	544909		1,500,000.00	6-Mar-24	6-Nov-24	0.00	30	6,410.96	5.20%
National Australia Bank	545013		1,000,000.00	16-Apr-24	18-Dec-24	0.00	15	2,087.67	5.08%

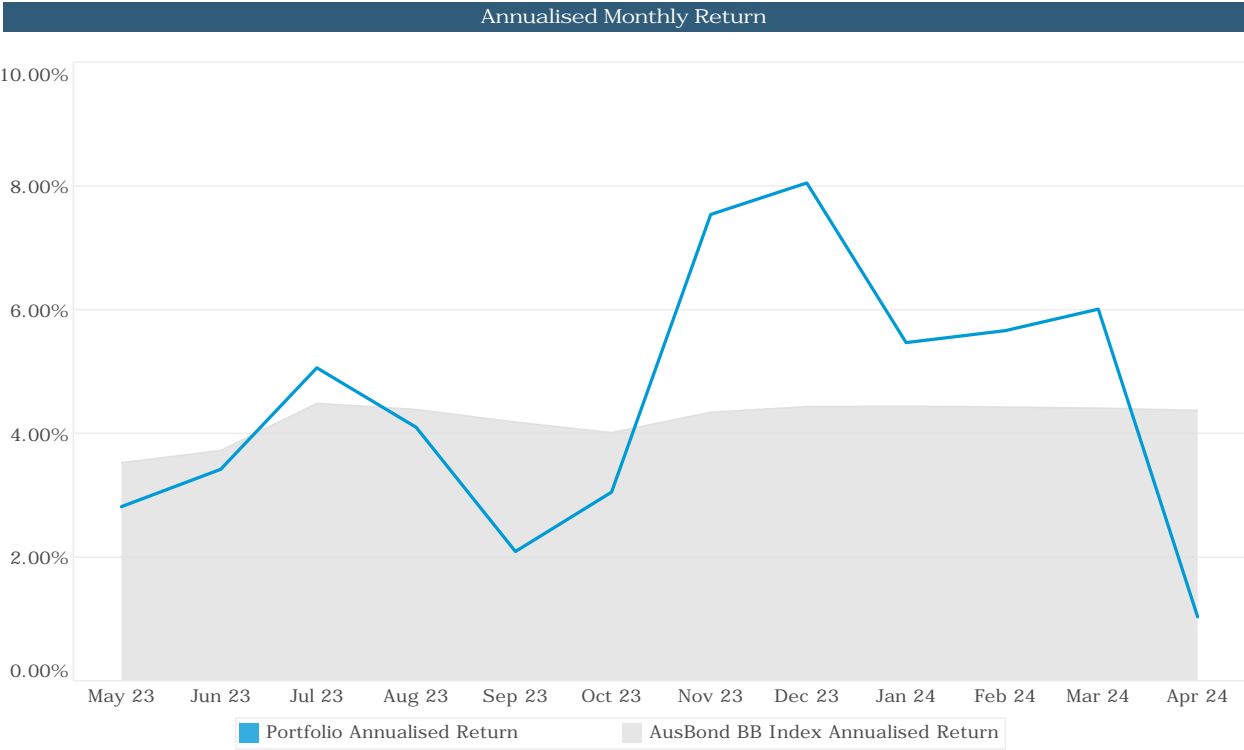
BROKEN HILL CITY COUNCIL

Accrued Interest Report - April 2024



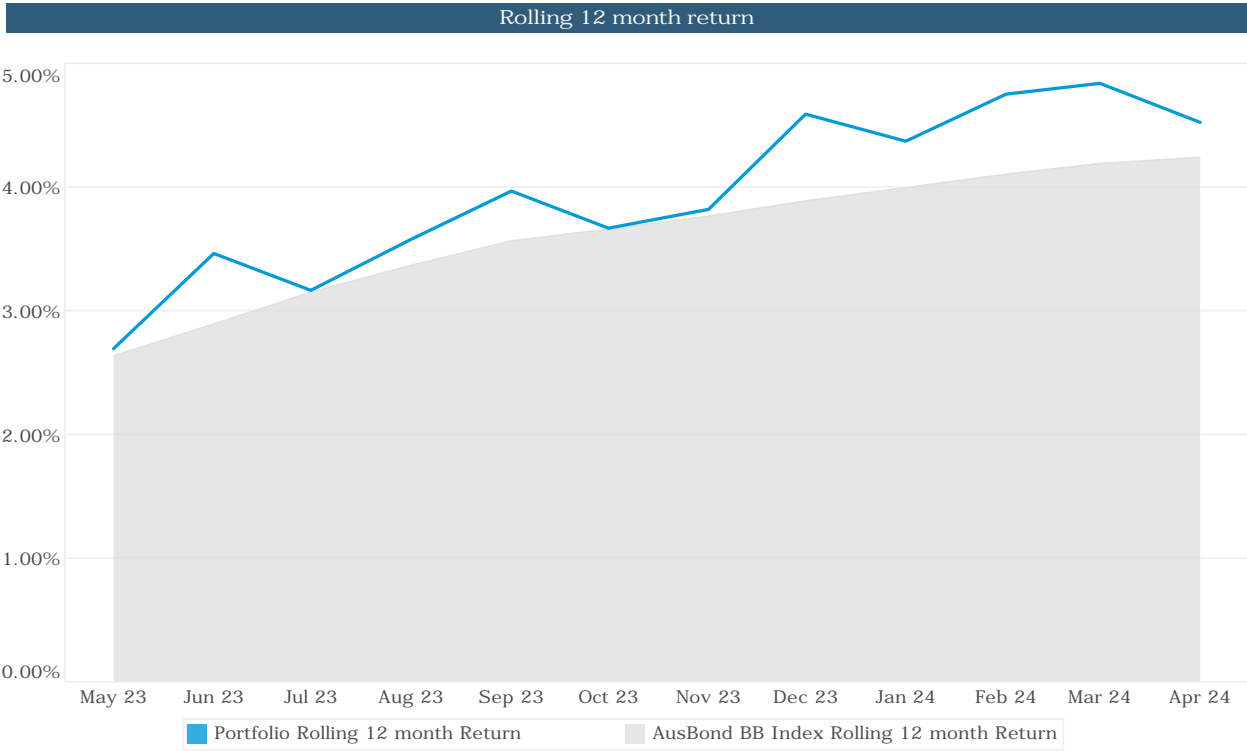
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
National Australia Bank	544998		1,500,000.00	9-Apr-24	14-Jan-25	0.00	22	4,565.75	5.05%
National Australia Bank	545034		500,000.00	23-Apr-24	25-Feb-25	0.00	8	558.90	5.10%
Suncorp Bank	544918		1,000,000.00	6-Mar-24	5-Mar-25	0.00	30	4,241.09	5.16%
National Australia Bank	544952		500,000.00	20-Mar-24	18-Mar-25	0.00	30	2,075.34	5.05%
Grand Totals						119,616.58		57,215.10	5.16%
						163,241.23		26,430.71	1.04%

BROKEN HILL CITY COUNCIL  
Investment Performance Report - April 2024



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Apr 2024	1.04%	4.37%	-3.33%
Last 3 months	4.21%	4.40%	-0.19%
Last 6 months	5.62%	4.40%	1.22%
Financial Year to Date	4.79%	4.35%	0.44%
Last 12 months	4.52%	4.24%	0.28%

BROKEN HILL CITY COUNCIL  
Investment Performance Report - April 2024

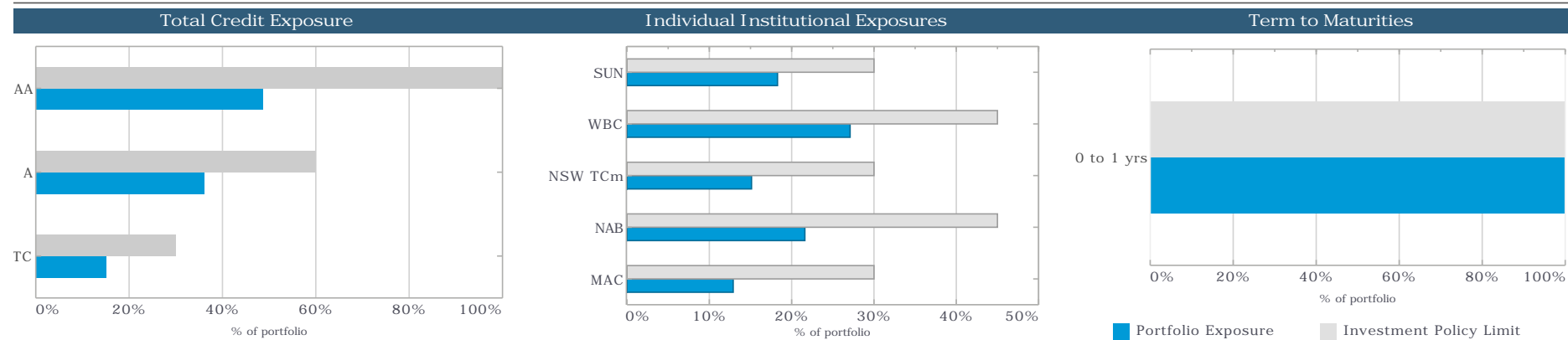


Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Apr 2024	0.08%	0.35%	-0.27%
Last 3 months	1.02%	1.07%	-0.05%
Last 6 months	2.76%	2.17%	0.59%
Financial Year to Date	3.99%	3.62%	0.37%
Last 12 months	4.52%	4.24%	0.28%





# BROKEN HILL CITY COUNCIL Investment Policy Compliance Report - April 2024



Credit Rating Group	Face Value (\$)		Policy Max	
AA	14,652,782	49%	100%	a
A	10,880,397	36%	60%	a
TC	4,550,485	15%	30%	a
	30,083,664			

Institution	% of portfolio	Investment Policy Limit	
Suncorp Bank (A+)	18%	30%	a
Westpac Group (AA-)	27%	45%	a
NSW T-Corp (TCm)	15%	30%	a
National Australia Bank (AA-)	22%	45%	a
Macquarie Bank (A+)	13%	30%	a
Bank of Queensland (A-)	5%	20%	a

	Face Value (\$)	Policy Max	
Between 0 and 1 years	30,083,664	100%	a
	30,083,664		

Specific Sub Limits				
A-	1,500,000	5%	40%	a

Specific Sub Limits			
Between 5 and 10 years	0	0%	30% a

Credit Rating	Current Longest Maturity (years)	Policy Max
AA+, AA, AA-	0.88	5.00 a
A+, A, A-	0.85	3.00 a

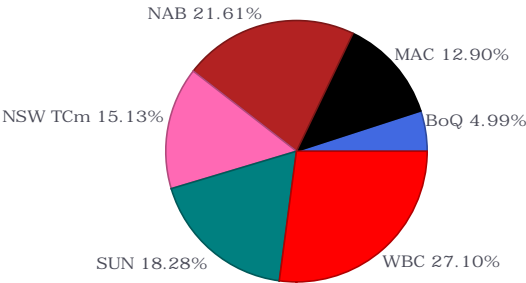
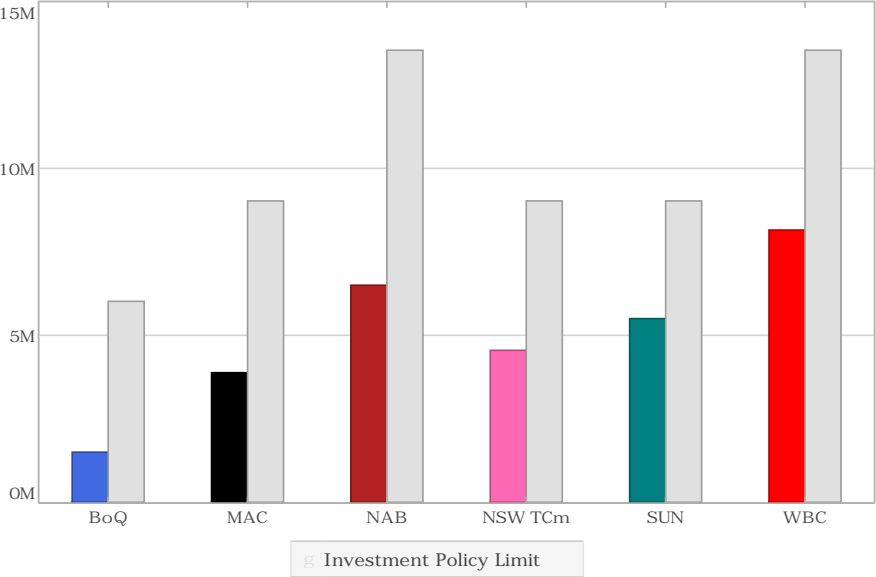
a = compliant  
r = non-compliant

BROKEN HILL CITY COUNCIL  
Individual Institutional Exposures Report - April 2024



Individual Institutional Exposures      Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
Bank of Queensland (A-)	1,500,000	5%	6,016,733	20%	4,516,733
Macquarie Bank (A+)	3,880,397	13%	9,025,099	30%	5,144,702
National Australia Bank (AA-)	6,500,000	22%	13,537,649	45%	7,037,649
NSW T-Corp (TCm)	4,550,485	15%	9,025,099	30%	4,474,614
Suncorp Bank (A+)	5,500,000	18%	9,025,099	30%	3,525,099
Westpac Group (AA-)	8,152,782	27%	13,537,649	45%	5,384,867
	30,083,664				



BROKEN HILL CITY COUNCIL  
Cashflows Report - April 2024

## Actual Cashflows for April 2024

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
9-Apr-24	543996	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	45,312.33
				<u>Deal Total</u>	<u>1,045,312.33</u>
9-Apr-24	544469	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	15,368.36
				<u>Deal Total</u>	<u>515,368.36</u>
9-Apr-24	544700	Bank of Queensland	Term Deposit	Maturity: Face Value	500,000.00
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	8,904.11
				<u>Deal Total</u>	<u>508,904.11</u>
9-Apr-24	544996	Bank of Queensland	Term Deposit	Settlement: Face Value	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
9-Apr-24	544998	National Australia Bank	Term Deposit	Settlement: Face Value	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
				Day Total	69,584.79
16-Apr-24	544514	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	29,687.67
				<u>Deal Total</u>	<u>1,029,687.67</u>
16-Apr-24	545013	National Australia Bank	Term Deposit	Settlement: Face Value	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	29,687.67
23-Apr-24	544336	Suncorp Bank	Term Deposit	Maturity: Face Value	500,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	20,344.11
				<u>Deal Total</u>	<u>520,344.11</u>
23-Apr-24	545034	National Australia Bank	Term Deposit	Settlement: Face Value	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	20,344.11

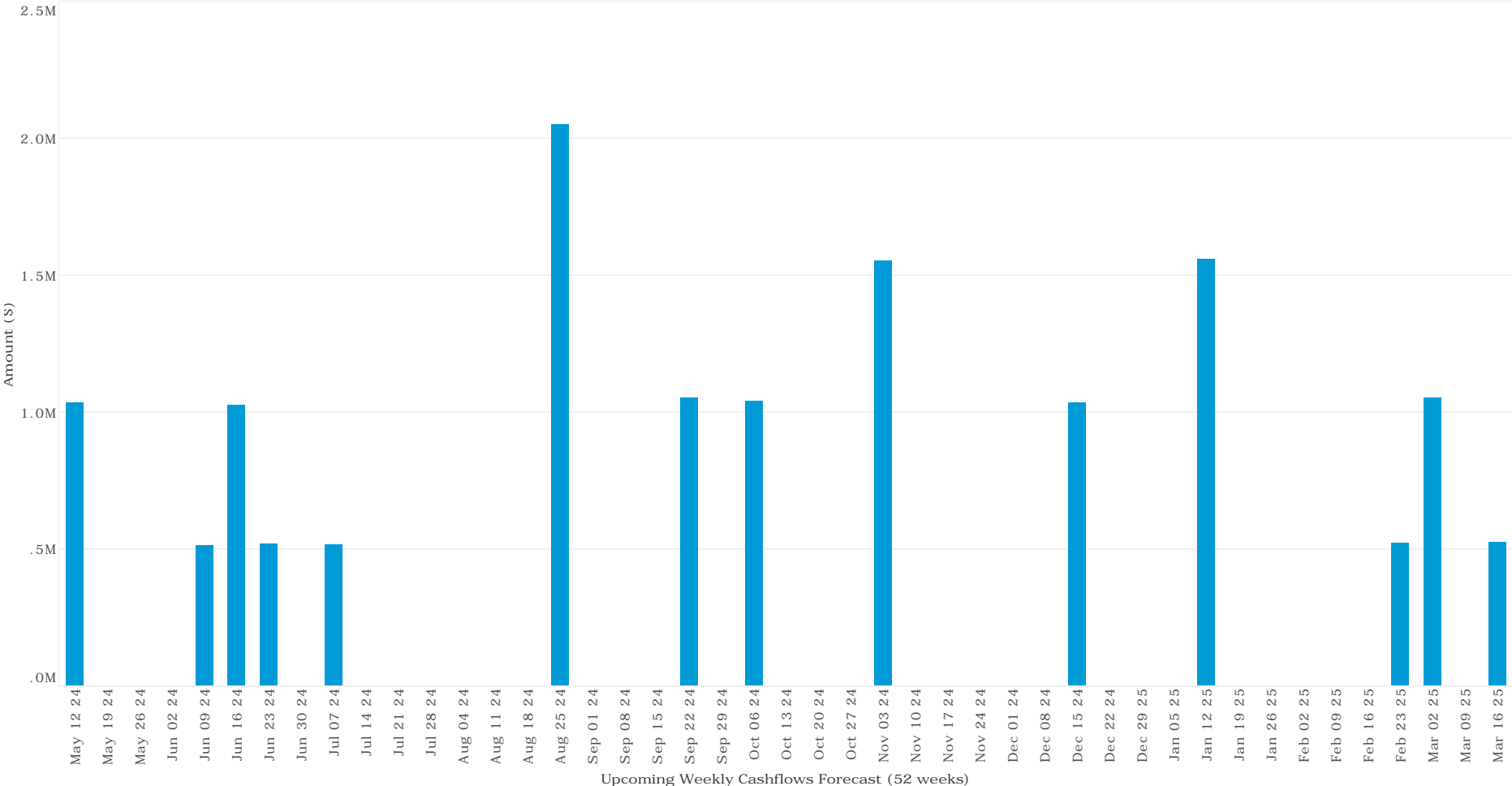
BROKEN HILL CITY COUNCIL

Cashflows Report - April 2024

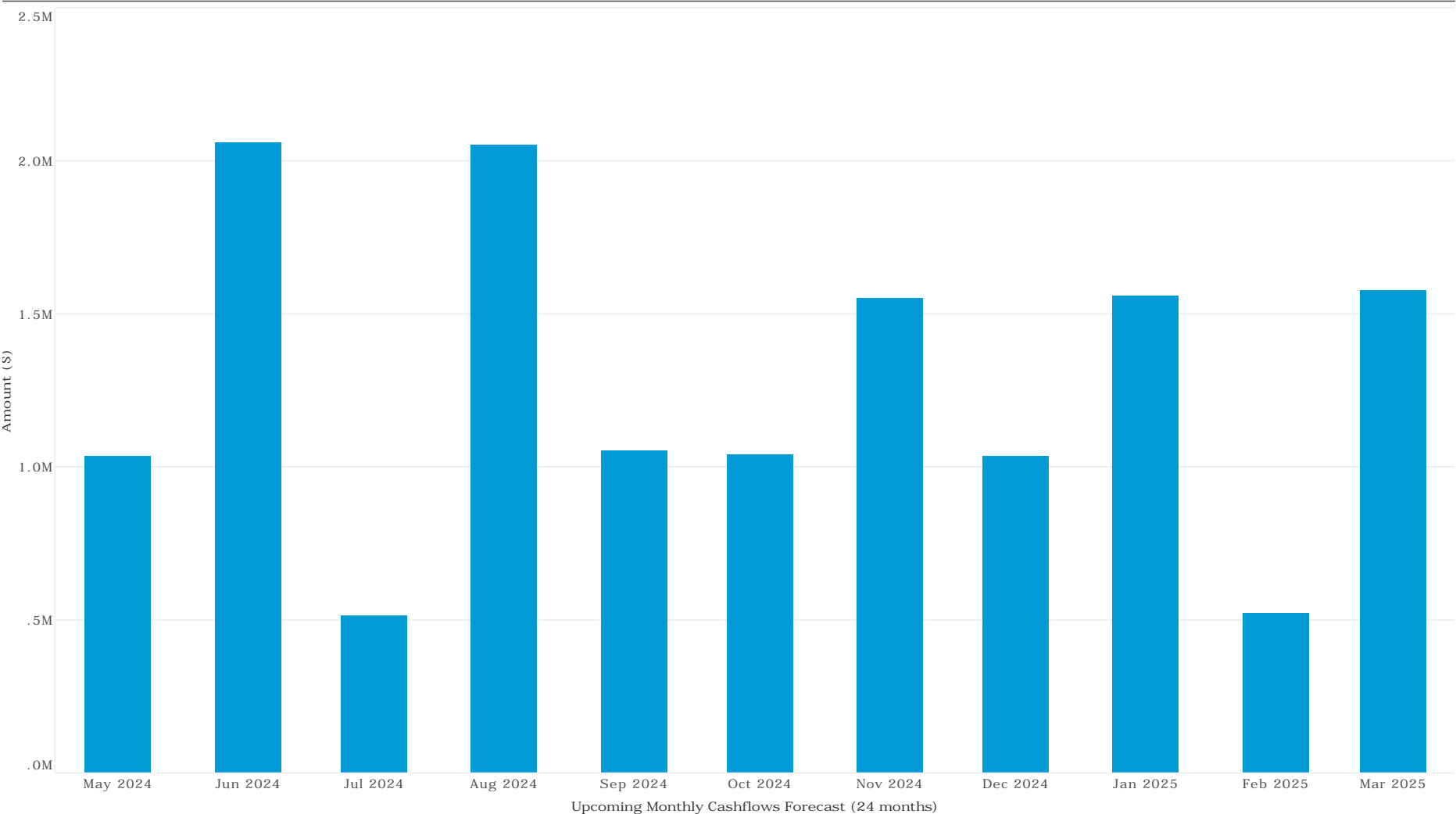


Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
				Total for Month	119,616.58
Forecast Cashflows for May 2024					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
14-May-24	544380	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	19,807.40
		Deal Total			519,807.40
14-May-24	544572	Bank of Queensland	Term Deposit	Maturity: Face Value	500,000.00
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	15,308.90
		Deal Total			515,308.90
				Day Total	1,035,116.30
				Total for Month	1,035,116.30

BROKEN HILL CITY COUNCIL  
Cashflows Report - April 2024



BROKEN HILL CITY COUNCIL  
Cashflows Report - April 2024



POLICY AND GENERAL COMMITTEE

May 15, 2024

**ITEM 5**

BROKEN HILL CITY COUNCIL REPORT NO. 72/24

SUBJECT: MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD 28 MARCH 2024 AND 23 APRIL 2024 D24/23921

**Recommendation**

1. That Broken Hill City Council Report No. 72/24 dated May 15, 2024, be received.
2. That the minutes of the Broken Hill Heritage Committee Meetings held 28 March 2024 and 23 April 2024 received.
3. That the Broken Hill Heritage Committee March and April meeting minutes recommend:
  - a. That Council notes the updates from the General Manager on specific matters raised by the committee as an Action Item.
  - b. That Council sends correspondence to Committee members of the Broken Hill Heritage Committee to remind them of their attendance responsibilities should they wish to remain on the committee, or alternatively, that said members resign from the Committee as their absence contributes to a lack of quorum.
  - c. That Council requests the Museum Adviser to attend the next Heritage Committee meeting and the Museum Adviser provides the committee with a report.
  - d. That Council instructs the General Manager to request special consideration to be given to secure the archives from the Barrier Truth newspaper as a matter of urgency as the newspaper archives and memorabilia are critical pieces of Broken Hill's history, and in particular, the history of unionism. The archives relate closely to the Trades Hall and plays an important part of the World Heritage Listing nomination.

**Executive Summary:**

Council has received minutes of the Broken Hill Heritage Committee Meeting held Broken Hill Heritage Committee Meetings held 28 March 2024 and 23 April 2024 for endorsement by Council.

**Report:**

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Heritage Committee has submitted minutes from its meetings held Broken Hill Heritage Committee Meetings held 28 March 2024 and 23 April 2024, for Council's endorsement.

**General Manager Comments:****Heritage Conservation Management Plan**

As per previous advice, Council has been liaising with Crown Lands on this matter. Funds have now been sought from Crown Lands for the development of a Heritage Conservation Management Plan. Procurement of a suitable provider will now be sought with the input of Council's Heritage Advisor.

**Mosque Cabinets**

The Museum Advisor has advised that the cabinets have been ordered and are being custom built. The museum further advised that this project was not just about the cabinets, but there is a series of graphics and outdoor signs and that are also being installed. At the time of writing this report, the cabinets and signage are expected to be finalised in the coming six weeks.

However, the Museum Advisor did advise that she assisted the Broken Hill Historical Society get the grant and had been working on the project with the Broken Hill Historical Society and not Council.

**Museum Advisor Attendance at Committee Meetings**

In relation to attending Committee meetings, the Museum Advisor indicated that it is currently not part of her role to attend the Heritage Committee meetings but was more than happy to attend if that is what Council requested. It was noted that the current contract with Museums NSW only has an allowance of a few days per year specifically for Broken Hill. The current annual contract is worth \$14,000.

**Broken Hill Lead Response Group**

The Broken Hill Lead Response Group was set up by the Premier as a response to Council's continued advocacy for continued government support for managing environmental lead in Broken Hill. In focusing on this initiative, a whole of government coordinated response has been established to manage lead in Broken Hill. The Department of Premier & Cabinet Chairs the Broken Hill Lead Response Group with Council a stakeholder in addition to multiple other agencies and external stakeholders. A copy of the Terms of Reference is attached to this report.

**Community Engagement:**

Community representatives participate in the Section 355 Broken Hill Heritage Committee.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

Section 355 of the *Local Government Act 1993*.

The Broken Hill Heritage Committee operates under Council's S355 Advisory Committee Framework which includes the Section 355 Advisory Committee Manual and the Broken Hill Heritage Committee Constitution (both adopted 30 March 2022).

**Financial Implications:**

Nil.



**Attachments**

1. Minutes of the Broken Hill Heritage Committee Meeting Held 28 March 2024  
[↓](#)
2. Minutes of the Broken Hill Heritage Committee Meeting Held 23 April 2024  
[↓](#)
3. Terms of Reference extracted from the Broken Hill Environmental Lead Response  
Group Meeting Agenda of 6 March 2024  
[↓](#)

JAY NANKIVELL  
GENERAL MANAGER

-Broken Hill Heritage Committee  
1<sup>st</sup> Floor Meeting Room  
Council Administration  
4pm 28 March 2024

MINUTES	
Present:	Councillor Darriea Turley (Chairperson) Christine Adams, Rachel Merton (part of meeting) Cathy Farry WDA (part of meeting)
Zoom:	Liz Vines (Heritage Advisor), Simon Molesworth_
Apologies:	Councillor Marion Browne, Gigi Barbe, Tracey Stephens
Absent	Councillor Michael Boland
Minutes from previous meeting.	Moved: Seconded: Simon Molesworth. No quorum. Acceptance of minutes deferred.
Heritage Events update	Rachel updated committee on programme. Refer to business arising.
WDA guest speaker	Cathey Farry updated committee re Lanelite. Refer further business
Heritage Advisor	Report attached. Refer also to business arising

MATTERS ARISING	
Heritage Events Report	<p>Rachel reported all plans for the John Reid Heritage Awards event are on track. Invitations have been distributed. Acceptance from Mark Coulton; apology from Roy Butler. Artwork in hand with Liz Vines; catering in hand. Event details: Art Gallery 10 April.</p>
Heritage Advisor Report	<p>Report previously emailed to committee members. Liz spoke to the report.</p> <ul style="list-style-type: none"> <li>• Pirie Chambers Project. There is still concern re the low number of applicants for the workshop programme which is being offered for a greatly reduced fee of \$600. It will be disappointing if this offer is not picked up by local builders. Liz advised discovery of asbestos in the verandah awning has added to the cost of the project and had been removed by professionals. The Chair advised the committee that new rules re removal of asbestos have recently been released. Stage 1 upper façade to be undertaken 14-19 April. Stage 2 and completion date of project still to be finalised.</li> <li>• Trades Hall proposed inclusion on Australia's World Heritage Tentative List confirmed together with the Victorian Trades Hall. Federal, State, Local Government representatives of the steering committee attended a meeting on March 13 at Broken Hill to discuss progress. Responsible future management of the building condition and financial capacity will be a requirement of World Heritage Listing. Both these issues need to be addressed if the Broken Hill Trades Hall is to be successful in inclusion in this world heritage serial nomination</li> <li>• Broken Hill Old Police Station. The Heritage Advisor expressed frustration that a Conservation Plan has not been prepared for this building. The feedback from the General Manager on this matter was noted. The following action is recommended. A motion is prepared re action for this has been prepared. MOTION IN FURTHER BUSINESS.</li> </ul>

**FURTHER BUSINESS:**

**Committee Motion re Police Station:**

**1 That Council request funds from Crown lands as previously discussed with Council for the preparation of a management plan report and for this report to be commissioned as soon as possible by Council/Crown lands to an agreed to brief. In addition a contact person be identified in Crown Lands for the Advisor to pursue this matter in relation to brief preparation and selection of suitable consultants.**

**Museum Advisor.** Concern has been raised again re the availability of the Museum Advisor to community groups. Broken Hill Historical Society has been waiting for months for cabinets that were ordered for the Mosque Museum. This was brought up by a committee member in the September 2023 committee meeting and it was noted at that time that the cabinets had been bought and paid for but not delivered. It was also noted that the Committee requested that the Museum Advisor prepare reports for the heritage committee and attend when possible (request via Council staff management of her role). Only one report has been prepared of a very sketch nature, and no attendance at the heritage Committee has resulted. Motion by the committee:

**2 Motion. That the General Manager investigate the reason for delay on the Mosque Cabinets. That these showcase be procured asap. In addition that reports from the Museum Advisor be provided to the Heritage Committee as previously requested and attendance at meetings be requested.**

**355 COMMITTEE MEMBERSHIP QUERY:** The current meeting was without a quorum which led to a discussion re responsibilities of committee members. Council 355 Committees are subject to Council rules:

Section 355 Advisory Committee Manual

3.6 Member Vacation of Office: a member is absent for three (3) consecutive meeting without leave from meeting of the committee.

**3 Motion: That committee members of the Broken Hill Heritage Committee be reminded of that responsibility if they wish to stay on the committee or that said members resign from same as their absence contributes to lack of quorum.**

**WDA** Cathy Farry West Darling Arts reported on the success of Glamfest 2023, adding the experience gained by those involved in organising the event. She mentioned one concern noted was the lack of local talent and this is to be addressed in the smaller event of 2024: Lane-fest Lite. This will concentrate on Broken Hill artists and will run for 2 nights. Opening night on 20 April and continuing into 21 April. Event will take place in the courtyard of the

Broken Hill Art Exchange (Grand Hotel). Event will also comprise of projections and installation.

**BOOK LAUNCH** The secretary issued an invitation to committee members to attend the launch of Phil Katz *book Yours for the Revolution: The Evolution of Tom Mann's Political Thought*. 5.30pm at the Musicians Club on Tuesday 2 April. All welcome.

Meeting ended at 5.15pm.

Next meeting: Tuesday 23 or 30 April. To be confirmed by Chairperson.



**MINUTES**  
**BROKEN HILL HERITAGE COMMITTEE**

23 April 2024 at 4pm  
GROUND FLOOR MEETING ROOM, COUNCIL ADMIN BUILDING

1. Welcome
  - a. Attendees – Councillor Darriea Turley, Councillor Marion Browne, Christine Adams, Liz Vines (Heritage Advisor), Simon Molesworth, Gigi Barbe, Tracey Stephens (staff).
  - b. Apologies – Rachel Merton (staff)
  - c. Absent – Councillor Michael Boland
2. Minutes from March meeting – accepted. Moved Simon Molesworth seconded Gigi Barbe.
3. Matters arising

a	Heritage Advisors report	<p>Presented by Liz Vines, Heritage Advisor. Advisors report circulated to members prior to meeting.</p> <p>Some discussion on work at Pirie Building - Councillor Turley queried if Committee could have a look through the Pirie building at some stage. Liz will discuss with owner to arrange committee inspection.</p>
b	3 year Heritage Strategy	<p>Strategy is being drafted by Heritage Advisor. Draft circulated to members.</p> <p>Simon Molesworth noted about the need to update Broken Hill LEP – fundamentally important. Link recommendation 2 to the future LEP review/amendment.</p> <p>Simon also mentioned the significant tree list and should this be included into the Strategy? Suggested as a recommendation to protect and safeguard significant trees.</p> <p>Simon suggested to include into recommendation 4 – strategy to foster collaboration between</p>

**BROKEN HILL**  
CITY COUNCIL

		<p>organisations and council.</p> <p>Christine Adams – agreed that this is important. Many groups are finding that their members are ageing and this is a concern as very few younger community members are coming through to keep these groups going.</p> <p>Liz to make suggested amendments, and the Amended report can then be provided to Council for adoption.</p> <p>Moved Simon Molesworth Seconded Councillor Marion Browne</p>
c	Heritage Awards event - debrief	<p>Advice received from Rachel Merton that the Art Gallery was an ideal location for Awards type event. The event was a success and no concerns from staff perspective.</p> <p>Councillor Turley agreed that the evening was a Success, and noted that the catering was excellent.</p> <p>Christine Adams thanked everyone for the Award she received on the evening.</p> <p>Moved Marion Browne Seconded Christine Adams</p>
d	Committee motion – March meeting – Old Police Station – request funding from Crown Lands for preparation of Management Plan	<p>Concerns still are held around there being no Management Plan for the old Station.</p> <p>The Committee endorsed the Heritage Advisors recommendation that Council request financial assistance from Crown Lands for the preparation of a Heritage Conservation Management report for the Police Station and for this report be commissioned as soon as possible by Council/Crown Lands to an agreed to brief.</p>
e	Committee motion – March meeting – Mosque cabinets	<p>GM – investigating and awaiting response from Director Corporate and Community (Razija) for update/information</p>



		Awaiting advice from GM.
f	Committee motion – March meeting – request Museum Advisor reports be provided to Committee meeting, and attendance requested	Director Corporate and Community Awaiting advice from GM/Director.
g	Committee motion - That committee members of the Broken Hill Heritage Committee be reminded of their responsibility if they wish to stay on the committee or that said members resign from same as their absence contributes to lack of quorum.	Once March meeting minutes endorsed, it will be referred to Director Corporate and Community as responsible governance officer over 355 committees for follow-up.  Tracey – to provide to GM tomorrow to ensure that he follows up.  Upcoming Council elections – Hold off changing terms of reference until after Council election this year.

4. Further business

Liz spoke about the BH Environmental Lead Response and Remediation Working group. EMM consultants are reviewing mining company heritage documents and strategies in relation to end-of mine life report.  
NSW Heritage office do attend the Lead Reference group.  
This news has come as somewhat of a surprise to the committee.  
Check with Codie re Terms of reference – and whether heritage issues are specifically being raised and considered in the Group meetings.

Request to Staff (Codie or GM) – Heritage Committee wishes to be notified as to whether the Working Group Term of Reference includes discussion and reference to heritage. The committee requests a copy of ToFR for the Committee and for Council formally. If the Terms of Reference include heritage matters, request is made for representation of the Heritage committee on the Working Group.

Action for Staff (GM) – Committee has noted the closure of the Barrier Truth newspaper and the importance of the newspaper archives. Request GM that special consideration be given to secure the archives from the newspaper as a matter of urgency. The newspaper archives and memorabilia are critical pieces of Broken Hill's history, particularly associated with unionism. The archives relate closely to the Trades Hall and plays an important part of the World Heritage listing nomination.

Moved – Christine Adams  
Seconded – Gigi Barbe

5. Confirm next meeting date – 30 May 2024



Extracted from Broken Hill Environmental Lead Response Group Meeting Agenda of  
6 March 2024



## Item no. 12: Updated Terms of Reference with workstream feedback

### Document Control

Version 0.1	Draft Terms of Reference circulated by the Premier's Department	Date: 4/9/2023
Version 0.2	Draft Terms of Reference updated with change of Chair to DRNSW	Date: 12/10/2023
Version 0.3	Draft Terms of Reference updated with endorsed changes from Response Group Members	Date: 13/12/2023
Version 1.0	Final Terms of Reference adopted at 2 <sup>nd</sup> Response Group meeting	Date: 13/12/2023
Version 1.1	Terms of Reference updated with changes to workstream membership and purpose	Date: 06/03/2024

### Terms of Reference

#### 1. Introduction

Data on blood lead levels (BLLs) of people living in Broken Hill indicate environmental lead is an ongoing concern, particularly for children. In 2022, 39% of children under 5 years old living in Broken Hill that were tested had BLLs that exceed the National Health and Medical Research Council guideline level of 5µg/dL, with 66% of Aboriginal children tested disproportionately exceeding these levels<sup>1</sup>. High BLLs in children are known to have a range of health, learning and developmental impacts, and are likely to be contributing to socioeconomic inequality in the community.

Mining is core to the history and economic development of Broken Hill with the city being centred around the Line of Lode, which is one of the world's largest bodies of ore containing silver, lead and zinc. Managing environmental lead will require balancing a range of various stakeholder interests which include economic development opportunities from mining and tourism, protecting heritage and community views.

Management of environmental lead in Broken Hill to date has been led through a partnership between the EPA, Broken Hill City Council and Health. The previous Broken Hill Environmental Lead Program has had some success in reducing geomean<sup>2</sup> BLLs, but geomean BLLs have not improved in the last 10 years and are unlikely to improve further without a more coordinated whole-of-government response that potentially includes more widespread remediation.

The Broken Hill Environmental Lead Response Group (Response Group) will coordinate a whole-of-government approach to manage the issue of environmental lead in Broken Hill. The priority of the Response Group will be the issue of environmental lead. That is, how to manage legacy and future lead issues, how to ensure appropriate remediation of primary sources of lead, and how to minimise the health impacts on the local community.

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<sup>1</sup> Lead Program Annual Report 2022: Broken Hill children less than 5 years old, WNSW LHD Public Health Unit, Health Protection May 2023

<sup>2</sup> As defined in the Lead Program Annual Report 2022: "The geometric mean (geomean), as opposed to an average or arithmetic mean, is used to report blood lead levels (BLLs). This is because the majority of children have lower BLLs with a smaller number having very high levels. The arithmetic mean is strongly affected by the very high values whereas the geomean normalises the values being averaged so that no value dominates the weighting."

Extracted from Broken Hill Environmental Lead Response Group Meeting Agenda of 6 March 2024



## Item no. 12: Updated Terms of Reference with workstream feedback

### 2. Authority

The activities of the Response Group will be reported to the Premier through the Chair following each meeting and provided to the Ministers for Health, Environment and Regional NSW for noting. A copy of the report will be provided to members of the Response Group.

Each agency representative is responsible for reporting to their own agency heads on a regular basis.

The Response Group has an advisory role and while the Government can consider any advice arising from the Response Group, any recommendations are not binding in nature.

The Response Group is not a formally appointed NSW Government Board or Committee, and members are not remunerated for their participation.

### 3. Purpose

The Response Group will coordinate a strategic, long-term, whole-of-government approach to reduce the community, health and societal impacts of environmental lead in Broken Hill, particularly for children and to manage any ongoing impacts to children. This includes:

- Developing strategies to reduce source emissions and include source remediation that will enable long-term health benefits for the community.
- Developing holistic strategies to address environmental lead in Broken Hill, based on evaluation of existing and new initiatives within agencies.
- Prioritising consultation and engagement with the Broken Hill community, particularly the local Aboriginal community and Aboriginal service providers to identify new and innovative strategies not yet trialled.
- Developing and overseeing the future lead strategy to be delivered by relevant agencies lead management projects based on assessment of risk.
- Coordinating cross-agency resources to ensure community awareness and support for living safely with lead.

### 4. Governance

The Deputy Secretary, Regional Development and Programs, Department of Regional NSW or an appropriate delegate will chair the Response Group. Secretariat and enabling functions will be held by the Department of Regional NSW.

Membership will be at an appropriate executive level aligned with the need for a local or central contribution of the representative. Representatives will be expected to have the appropriate level of authority to contribute to the Response Group's decision making. Please see **Appendix 1** for the full membership list.

The Response Group will have the capacity to stand up working or technical groups where needed to progress activity out of session for agreed priority areas. Priority workstreams were endorsed at the December 2023 meeting and are included in **Appendix 2**.

While not a priority workstream, the Response Group acknowledges that Broken Hill City Council has a Lead Reference Group. Minutes from the Lead Reference Group will be tabled at Response Group meetings to improve communication between the two groups.

Extracted from Broken Hill Environmental Lead Response Group Meeting Agenda of  
6 March 2024



## Item no. 12: Updated Terms of Reference with workstream feedback

### 5. Responsibility of members

Members of the Response Group will be expected to exercise the following functions:

- Provide strategic advice on key issues and agenda items relevant to their policy area.
- Prioritise stakeholder engagement within their own agencies on the work of the Response Group, including seeking advice from other agencies which they may be representing.
- Proactively share high level data findings and identify key opportunities and emerging risks.
- Authorise and mobilise their staff to support the work of the Response Group and participate in progressing priority workstreams.

Members should have appropriate authority to provide updates on behalf of their agency and agree to decisions being made by the Response Group.

Members who are unable to attend a meeting may send a delegate, having been fully briefed in their place with prior notice to the secretariat.

Additional attendees may be invited as required to contribute to discussion.

### 6. Meeting Arrangements

The Response Group will meet quarterly via Microsoft Teams. The chair may deem it necessary to meet in Broken Hill on occasion.

The Department of Regional NSW (Regional Development & Programs) will provide secretariat support to the Response Group.

Agenda and meeting papers will be circulated to members at least six working days ahead of the meeting by the secretariat, after approval from the Chair.

Minutes must be approved by the Chair and will be circulated to each member and Response Group observers.

Meetings will be restricted to Response Group members only. The Response Group may arrange for special guest speakers from time to time, to provide specialist advice or information. Observers are permitted with the agreement of the Chair or as outlined above in membership section.

Decision making will be by consensus.

Guest speakers will be given a time limit on presentations.

A summary of issues, actions and decisions will be recorded. An action log will be developed and tabled at each meeting.

### 7. Conflict of Interest

Members must perform their duties impartially and must avoid any actual, potential or perceived conflicts of interest.

Extracted from Broken Hill Environmental Lead Response Group Meeting Agenda of  
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An actual, potential or perceived conflict of interest exists when a member could be influenced by a personal interest in the course of their official duties. This may arise through a range of personal interests or connections including family, friends and associates, or as a result of financial employment and/or community or political interests and activities.

Members must disclose every instance of an actual, potential or reasonably perceived conflict of interest to the Response Group. Interests should be disclosed at the beginning of a member's term and during the term as required.

Examples of conflicts of interests include:

- a) other appointments or employment
- b) professional and business interests and associations
- c) investment interests or the investment interests of friends or relatives
- d) family relationships
- e) participation in party political activities
- f) personal beliefs or attitudes that affect impartiality.

Where a conflict of interest has been identified, the committee will decide how to manage the conflict of interest and record reasons for that decision. The Response Group will also maintain a register of interests. If a member of the Response Group has a direct or indirect pecuniary interest in a matter being considered or about to be considered at a meeting of the Response Group, and this interest appears to raise a conflict with the proper performance of the member's duties in relation to the consideration of the matter, the member must, as soon as possible after the relevant facts have come to the member's knowledge, disclose the nature of the interest to the Chair.

A contravention of this clause does not invalidate any advice of the Response Group.

Response Group members will not accept gifts, benefits or hospitality that could place them under an actual or perceived financial or moral obligation to a third party. To avoid the possibility of being compromised or being perceived as compromised in their role as Response Group members, only gifts or hospitality of token or nominal value can be accepted if refusal would cause offence.

Any gifts received by a member of the Response Group, other than gifts of token or nominal value, will be recorded in the Pecuniary Interest Register to enable their receipt and disposal in an open and transparent manner.

### 8. Confidentiality

Non-government Response Group members may be required to sign a confidentiality non-disclosure agreement where documents presented to the Committee are proposed to become Cabinet-in-confidence.

It is understood that members of the Response Group are representing their organisation, group or wider community and will need to discuss both the items on the agenda and the outcomes of the meetings to be fully prepared to engage in the discussion and to be an effective conduit to the network they represent.

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Extracted from Broken Hill Environmental Lead Response Group Meeting Agenda of  
6 March 2024



## **Item no. 12: Updated Terms of Reference with workstream feedback**

At the same time, it is intended that members will be able to discuss difficult issues in an environment of trust to ensure that all options and opportunities are fully considered. To this end, some specific discussions that occur within the Response Group will be confidential.

In these instances, the Chair will clearly identify the matter and that part of the minutes will be notated as confidential. At the conclusion of the discussion, the Response Group may agree to issue a communique of key outcomes that members may share with their organisation, group or community network.

### **9. Engagement with the Media**

Each agency may engage with the media, via their Minister or department-led, regarding response activities in Broken Hill, however only the Chair (or their authorised spokesperson) will be permitted to make comment to the media on behalf of the Response Group.

Any references to the Broken Hill Environmental Lead Response Group needs written approval from the Chair (or delegate).

The Department of Regional NSW will have in attendance the Director of Communications and Media who will prepare communications that will be used to inform key stakeholders and community of decisions. This will be in agreement with the Chair and Response Group.

### **10. Duration and final report**

The Response Group is intended to be time limited to a 12-month period. A report will be provided to the Premier with recommendations on actions to address the issue of environmental lead in Broken Hill, as well as advice on whether continuation of the Group is required.



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### Appendix 1

#### Membership of the Broken Hill Environmental Lead Response Group

Deputy Secretary or equivalent representative from the following functional areas within NSW Government agencies:

1. Regional Development and Programs, Department of Regional NSW (Chair)
2. Aboriginal Affairs NSW, Premier's Department
3. Crown Lands, DPE
4. Environment Protection Authority
5. Mining, Exploration and Geoscience, Regional NSW
6. Far West Local Health District
7. Department of Education
8. Department of Health
9. Department of Transport
10. Early Childhood Outcomes, Department of Education
11. Regional Development – Western, Department of Regional NSW

Representatives from the following non-government organisations:

12. Broken Hill City Council
13. Maari Ma Health Aboriginal Corporation
14. CBH Resources
15. Perilya
16. Real Estate Institute of NSW

Representatives from DRNSW as Response Group support

1. Regional Development DRNSW
2. Media and Communications, DRNSW
3. Manager Priority Programs, EPA

Other representatives from agencies will be invited to join the Response Group's meeting where agenda items require their attendance. Such agencies are expected to include Aboriginal Housing Office (DPE), Land and Housing Corporation (DPE), Communities and Justice, Treasury and Transport.

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### Appendix 2

#### Priority Workstreams, Membership, Purpose & Reporting

	Chair	Membership	Purpose	Reporting Process
<b>Strategy &amp; Policy Working Group</b>	EPA	Regional Leadership Executive (RLE) sub-committee: <ul style="list-style-type: none"> <li>• MEG</li> <li>• EPA</li> <li>• Crown Lands</li> <li>• Dept of Health</li> <li>• FWLHD</li> <li>• Aboriginal Affairs</li> <li>• Transport</li> <li>• Planning</li> </ul>	<ul style="list-style-type: none"> <li>• Facilitate agreement within all stakeholders on desired outcomes</li> <li>• Gather and analyse technical, stakeholder and community inputs, and policy advice to assess priorities of the response group</li> <li>• Provide summary of options appraisals and recommendations to the Response Group, including proposed changes to legislative or policy settings, as well as practical and operational responses</li> <li>• Lead drafting of the strategy and budget proposal</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly report to Response Group meeting</li> </ul>

Previous wording				
<b>Strategy &amp; Policy Working Group</b>	EPA	Regional Leadership Executive (RLE) sub-committee: <ul style="list-style-type: none"> <li>• MEG</li> <li>• EPA</li> <li>• Crown Lands</li> <li>• Dept of Health</li> <li>• FWLHD</li> <li>• Aboriginal Affairs</li> <li>• Others to be confirmed by RLE</li> </ul>	<ul style="list-style-type: none"> <li>• Gather and analyse technical and policy advice and monitor data</li> <li>• Providing summary and options appraisals to the Response Group</li> <li>• Leading drafting of the strategy and budget proposal</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly report to Response Group meeting</li> </ul>

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Remediation Working Group	DRNSW – Regional Development	<ul style="list-style-type: none"> <li>• MEG</li> <li>• EPA</li> <li>• Crown Lands</li> <li>• Perilya</li> <li>• CBH</li> <li>• BHCC</li> <li>• Heritage</li> <li>• Transport</li> <li>• Public Works</li> <li>• Essential Water</li> <li>• Aboriginal Affairs</li> <li>• Planning</li> <li>• Health</li> <li>• Heritage NSW</li> <li>• Regional Aboriginal Housing Leadership Assembly</li> </ul>	<ul style="list-style-type: none"> <li>• Provide post-mining land use options appraisal to the Response Group for integration into the long-term strategy</li> <li>• Provide post-mining land use options appraisal to the Response Group for integration into the long-term strategy</li> <li>• Consider the proposed final end land use for the line of lode, determined through stakeholder and community consultation and make a recommendation to the Response Group for integration into the long-term strategy</li> <li>• Identify and assess opportunities to minimise and mitigate exposure to lead across Broken Hill, including: <ul style="list-style-type: none"> <li>• remediation of public lands</li> <li>• improvement of housing stock quality and availability</li> <li>• remediation of privately held land</li> <li>• best practice emissions management from the line of lode</li> </ul> </li> <li>• Understanding of the heritage listing of the site including Aboriginal cultural significance and mining built heritage significance</li> </ul>	<ul style="list-style-type: none"> <li>• Quarterly report to Response Group meeting</li> </ul>
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## Item no. 12: Updated Terms of Reference with workstream feedback



Previous wording				
<b>Remediation Working Group</b>	DRNSW – Regional Development	<ul style="list-style-type: none"><li>• MEG</li><li>• EPA</li><li>• Crown Lands</li><li>• Perilya</li><li>• CBH</li><li>• BHCC</li><li>• Heritage</li><li>• Transport</li><li>• Public Works</li><li>• Essential Water</li><li>• Aboriginal Affairs</li><li>• Regional Aboriginal Housing Leadership Assembly</li></ul>	<ul style="list-style-type: none"><li>• Provide post-mining land use options appraisal to the Response Group for integration into the long-term strategy</li><li>• What is the final end land use</li><li>• Opportunities to minimise and mitigate exposure to lead across Broken Hill, including improvement and remediation of housing stock</li><li>• Understanding of heritage listing of site</li></ul>	<ul style="list-style-type: none"><li>• Quarterly report to Response Group meeting</li></ul>

## Item no. 12: Updated Terms of Reference with workstream feedback



<b>Communications &amp; Engagement Working Group</b>	DRNSW – Comms	<ul style="list-style-type: none"> <li>EPA</li> <li>Maari Ma</li> <li>FWLHD</li> <li>Aboriginal Affairs</li> <li>BHCC</li> <li>DRNSW – Regional Development</li> <li>Perilya</li> <li>CBH Resources</li> <li>SafeWork NSW</li> <li>NSW Department of Education</li> </ul>	<ul style="list-style-type: none"> <li>Communication and engagement associated with the operation of the Broken Hill Environmental Lead Response Group and its workstreams</li> <li>Develop long term education and behaviour change programs</li> <li>Coordinate the whole of government communication and engagement strategy that incorporates communications and engagement plans from different agencies including the public health campaign</li> <li>Coordinate community engagement activities</li> <li>Develop culturally safe and accessible communication and engagement with all parts of the Broken Hill community, in particular the Aboriginal community</li> </ul>	<ul style="list-style-type: none"> <li>Quarterly report to Response Group meeting</li> </ul>
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### Previous wording

<b>Communications &amp; Engagement Working Group</b>	DRNSW – Comms	<ul style="list-style-type: none"> <li>EPA</li> <li>Maari Ma</li> <li>FWLHD</li> <li>Aboriginal Affairs</li> <li>BHCC</li> <li>DRNSW – Regional Development</li> <li>Perilya</li> <li>SafeWork NSW</li> <li>NSW Department of Education</li> </ul>	<ul style="list-style-type: none"> <li>To coordinate the whole of government communication strategy</li> <li>Develop a communication strategy including the public health campaign</li> <li>Coordinating community engagement</li> <li>Developing culturally safe and appropriate communication and engagement with Aboriginal community</li> </ul>	<ul style="list-style-type: none"> <li>Quarterly report to Response Group meeting</li> </ul>
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## Item no. 12: Updated Terms of Reference with workstream feedback



<b>Expert Advisory Panel – Lead in Broken Hill</b>	NSW Dept of Health	<p>Health Committee:</p> <ul style="list-style-type: none"> <li>Public Health Physicians/ Environmental Epidemiologists (5)</li> <li>Toxicology (3)</li> <li>Experts in population lead epidemiology and response (2)</li> <li>Child development and environmental exposures (1)</li> <li>Laboratories (1)</li> <li>Public Health Unit (1)</li> <li>Local Health District (1)</li> <li>Public health &amp; environmental health expertise (1)</li> </ul>	<ul style="list-style-type: none"> <li>Support a review of the aims and scope of blood lead screening in Broken Hill with a particular emphasis on children</li> </ul> <p>Outcomes:</p> <ul style="list-style-type: none"> <li>Review health screening guidance for the Broken Hill context, to guide the clinical program and provide supportive data and advice consistent with current best practice in Broken Hill for the Broken Hill Environmental Lead Response Group</li> </ul>	<ul style="list-style-type: none"> <li>Quarterly report to Response Group meeting, while Expert Panel is operational</li> </ul>
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## POLICY AND GENERAL COMMITTEE

May 7, 2024

**ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 73/24

SUBJECT: MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE  
MEETING HELD 1 MAY 2024 D24/22624

**Recommendation**

1. That Broken Hill City Council Report No. 73/24 dated May 7, 2024, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 1 May 2024 be received.
3. That Council defer the establishment of a taskforce pending the outcome of the Working Better for Medicare review.

**Executive Summary:**

Council has received minutes from the S355 Ageing Well Advisory Committee meeting held 1 May 2024.

**Report:**

As per Council's Section 355 Advisory Committee Framework Manual (adopted 30 March 2022) and the 355 Ageing Well Committee Terms of Reference (adopted 27 April 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

At its Ordinary Meeting held 27 March 2024, Council resolved to establish a taskforce with key stakeholder bodies across the ageing and health sectors to undertake research to progress Broken Hill's reclassification of the Modified Monash Model (MMM).

The Council's Section 355 Advisory Committee were advised by Council staff of the Working Better for Medicare review, due for release in July 2024. One of the focus areas of the Medicare review is the workforce classification and the Monash Modified Model. Some Committee members noted that key local stakeholders are liaising closely with State and Federal Government regarding Broken Hill's current classification and were optimistic that changes would be made.

Despite the pending outcomes of the Working Better for Medicare review due for release in the short term, the Committee did not make a formal recommendation to Council on the matter of a motion to delay the establishment of a taskforce pending the review outcomes.

Given the optimism that the Medicare review will make changes to Broken Hill's current MMM3 classification, a recommendation to defer implementation of a taskforce has been presented to Council for consideration.

**Community Engagement:**

Community engagement occurs through Section 355 Ageing Well Advisory Committee which includes a range of Aged Care sector service providers and community representatives.

**Strategic Direction:**

Key Theme:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate with its legal framework

**Relevant Legislation:**

The S355 Ageing Well Advisory Committee Terms of Reference  
*Local Government Act 1993*

**Financial Implications:**

Nil

**Attachments**

1. [↓](#) S355 Ageing Well Advisory Committee - Meeting Minutes - 1 May 2024

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## MINUTES OF THE SECTION 355 AGEING WELL COMMITTEE MEETING HELD 1 MAY 2024 AT 3.00PM- AGED PERSONS REST CENTRE, BLENDE STREET

### 1. Present

Clr David Gallagher	Council Delegate (Chair)
Alison Howse	Community Development Officer (BHCC)
Rachel Merton	Community Development Coordinator (BHCC)
Clr Ronald Page	Council Delegate
Bernard Nankivell	Southern Cross Care Representative
Judy Parr	Kirinari Representative
Rachel Hammond	Roy Butler's Office
Cindy Richards	LiveBetter Representative
Sharna Burcher	Administration Officer (Minute Taker BHCC)

### Present via Teams

Brad Astill	Far West Local Health District Representative
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### 2. Apologies

Razija Nu'man	Director Corporate and Community (BHCC)
Clr Bob Algate	Council Delegate
Julua Hamel	Community Representative
Irene Davey	Community Representative

### Did not attend

Owen Wyman	Community Representative
Melanie Chynoweth	Community Representative

### 3. Acknowledgement of Country

Acknowledgement of Country – Clr Gallagher

### 4. Confirmation of Minutes of Previous Meeting

Confirmation of minutes from meeting held 7 February 2024

<b>Moved:</b>	Clr Page
<b>Seconded:</b>	Alison Howse

### 5. Correspondence

Nil

### 6. Business Arising from Previous Minutes

Nil

### 7. Action List

#### 7.1 Research to understand the full-service system.

**Update:** Alison Howse asked for clarification around the specifics of what research is to be undertaken, as Aged Care and Health are very broad sectors.

Judy Parr agreed that this action needs to be more defined.

Rachel Merton suggested that this action be removed from the action list and research can be undertaken as issues are identified.

**Outcome:** Action to be removed from the action list.

## 7.2 CBD Accessibility Ramps

**Update:** Alison Howse provided an update from Asad Nizamani, Council's Projects Engineer.

Council is currently inspecting and counting which kerb ramps require an upgrade as part of this project.

At this stage, ramps that will be upgraded are those that are cracked and dilapidated from:

- Bromide Street to Sulphide Street – Both sides
- Sulphide Street to Town Square – South side

Clr Gallagher commented that it is good to see Council stepping up and taking on this project.

**Outcome:** Action complete, to be removed from action list.

## 7.3 Changes to the Aged Care Act

**Update:** Judy Parr provided an overview of the changes of the new Act. Information sheet outlining the differences between the current Act and the new Act is attached to these minutes.

The new Aged Care Act was an outcome from the Aged Care Commission. The new Act was scheduled to be released on 1 July 2024, but has been pushed back.

The new Act will focus more on the consumer and the consumer's needs and will move away from services and how they are funded to provide service.

Services will be required to register as a provider and depending on what level of service they provide will determine the quality of standards they will need to be compliant with.

More information to be released closer to the release date.

**Discussion:** Clr Page questioned the accuracy of his previous motion from 1 February 2024, stating it should have included letters be sought from providers outlining their concerns. These specific concerns would be included with the correspondence to the State and Federal Members.

It was noted that local service providers would find it difficult to supply letters given most would need to request and have approval from a higher level.

The Committee did not move a further motion to edit the minutes or to seek letters from service providers.

Clr Page queried if the new Act applies to Nursing Homes.

Judy Parr confirmed the new regulations will apply to Residential Aged Care.

Clr Page strongly expressed his concerns regarding the new Aged Care Act release being delayed.

**Outcome:** Action completed, to be removed from action list.

## 7.4 MMM6 Grading – Invitation to State and Federal Members

**Action:** Correspondence inviting Mark Coulton MP, Federal Member for Parkes and Roy Butler MP, Member for Barwon to attend meeting held 1 May 2024.

**Outcome:** Federal and State member were not in attendance. It was confirmed by Rachel Merton and Clr Gallagher that confirmation of attendance was received from Mark Coulton's office. Rachel Hammond from Roy Butler's office was in attendance.

Clr Gallagher expressed his disappointment in the State and Federal members for not attending the meeting.

Action complete, to be removed from action list.

## 8. General Business

### 8.1 Re-Classification of MMM3 to MMM6 Taskforce.

Alison Howse advised it was a resolution from Council's Ordinary Meeting held 27 March 2024, to establish a taskforce to undertake research to have Broken Hill's Monash Modified Model (MMM) rating re-classified from MMM3 to MMM6.

Alison contacted Dr Debra Jones, Professor of Practice, Broken Hill University Department of Rural Health and was advised by Dr Jones, of the Working Better for Medicare review that was undertaken by the Commonwealth. One of the focus areas of the review was workforce classifications, which includes the Monash Modified Model.

The consultation period for the Working Better for Medicare review closed in February 2024. Alison advised several health professionals had submitted responses to the survey, using Broken Hill as an example of a remote town in need of a MMM re-classification.

Alison invited Dr Jones to join the taskforce and Dr Jones recommendation was to defer the establishment of the taskforce, until the Working Better for Medicare survey results are released in July 2024, as the results are likely to impact Broken Hill's rating.

Bernard Nankivell advised Southern Cross Care hold fortnightly meetings with the Department of Rural Health and other Federal and State Government Agencies. Bernard advised there had been discussions around Broken Hill's MMM rating in these meetings. It is Bernard's understanding that Broken Hill is on the radar for the need of a classification change.

Rachel Merton requested a motion be put forward to defer the establishment of the task force until the results from the Working Better for Medicare results have been released in July 2024.

The motion to defer the establishment of the taskforce was not moved by the Committee.

### 8.2 Far West Local Health District

Clr Gallagher welcomed Brad Astill, Chief Executive Far West Local Health District (FWLHD) to the meeting.

Brad gave the Committee an overview of the area the FWLHD covers, with the biggest hospital in FWLHD being the Broken Hill Health Service.

Clr Page queried how many patients are currently waiting for nursing home placement at the Broken Hill Health Service.

Brad advised there are 40 emergency accessible beds in the Broken Hill Health Service, which are for patients who are admitted through the Emergency Department, or for patients who are admitted post-surgery. This does not include the speciality beds in the Intensive Care Unit, Mental Health Inpatient Unit, Maternity ward or Paediatric ward.

Of the 40 emergency accessible beds, 25 of those are currently occupied by patients waiting for nursing home placement. This leaves a small number of beds available to deliver hospital services.

Brad advised some elective surgeries had to be cancelled due to beds not being available to patients who require post-op care in hospital. While the surgeries that have been cancelled are elective and triaged as non-critical, these patients could have already been waiting up to 365 days for their surgery. Cancelling these surgeries is a last resort.

Brad advised the situation is evaluated multiple times a day to ensure the Health Service is maximising the use of the beds.

Discussions are held with the Aged Care patients and their families around the possibility of being placed in other facilities within the FWLHD, while waiting for placement in a Residential Aged Care facility. The closest FWLHD facility to Broken Hill is in Wilcannia and the furthest is in Balranald.

Brad advised FWLHD has escalated the situation through the Ministry of Health, who have escalated to the Commonwealth. Every avenue is being explored to try and remedy this situation.

Clr Gallagher asked for clarification around the surgeries that have been cancelled.



Brad confirmed the only surgeries that have been cancelled are elective surgery, where the patient will require post-op care in hospital, day surgery is still going ahead.

### **8.3 Southern Cross Care**

Bernard Nankivell gave a presentation to the Committee. A copy of the full presentation is attached to these minutes.

Southern Cross Care is the sole provider of residential Aged Care in Broken Hill.

Southern Cross Care have 218 beds in Broken Hill

- Harold Williams Home: 40 beds
- Aruma Lodge: 58 beds
- St Anne's Nursing Home: 120 beds

Southern Cross Care also have a further 40 beds in Mildura, VIC

Key Trends:

- 1 million Australians will be aged 85 and over by 2042
- 1 in 5 Australians will be aged 85 and over by 2066
- A shortfall of 110,000 aged care workers by 2030

In Western NSW people aged 65 years and over make up 18% of the total population. This is 15% more than the rest of NSW.

In remote areas like Broken Hill the demand for residential aged care is higher than in the city. This could be due to family members leaving town to pursue further education and employment opportunities.

There is a lack of allied health and medication management in residential aged care in Broken Hill. Bernard stated that Southern Cross Care struggles to get Doctors to attend to the residents in their facilities.

Southern Cross Care have two doctors who visit the facilities. One Doctor attends once a fortnight and is responsible for all residents in Harold Williams and half of the residents in St Anne's.

Workforce challenges Southern Cross Care currently face:

- Broken Hill has an ageing population, with younger people leaving for education or employment elsewhere.
- Training and further education – Limited opportunities to progress careers in Broken Hill.
- No childcare available is a deterrent for potential staff.
- Staff accommodation – Rising house prices and limited availability of local accommodation.
- No funding for agency nurse travel. Flights and accommodation paid for by Southern Cross Care. Approximately \$500,000 will be spent on travel and accommodation for nursing staff this year.

Australian National Aged Care Classification is made up of 11 classifications, depending on which classification the resident falls under, will determine the funding received for that resident. This can range from \$150 to \$300 a day. Residents classifications are assessed monthly.

Bernard advised St Anne's had compliance issues, but have been working closely with the Aged Care Quality and Safety Commission and are very close to being fully compliant. Bernard has been meeting with the Aged Care Quality and Safety commission fortnightly since February 2022, to remedy the non-compliance issues.

The non-compliance meant the expected level of care was not being met, which forced Southern Cross Care to lower their number of residents.

Bernard stated that St Anne's may have capacity for 120 residents however, they are only able to accommodate 88 residents, otherwise they will fail their accreditation.

Bernard also stated that even though there are 25 patients in hospital waiting for placement, Southern Cross Care are unable to take some of those patients who may have behavioural issues.

Southern Cross Care estimate they will need to spend approximately \$4m to \$5m, to reconfigure St Annes to allow the facility to accommodate the number of residents who will be needing residential care.

It is estimated there are currently 55 Broken Hill residents who should be in residential aged care. This includes the 25 patients currently in hospital. Southern Cross Care are only able to take 16 of those residents.

Brad Astill advised Health are facing a lot of the same issues as Southern Cross Care. Far West Local Health District is also currently needing to recruit a large number of agency staff, to ensure the hospital is adequately staffed each day.

Clr Gallagher queried if the FWLHD or Southern Cross Care have thought about running creches to alleviate some of the child care issues.

Brad advised that FWLHD conducted a survey of current staff and staff in the community, the results of that survey showed that 40 to 70 staff would be able to return to work earlier, or work more hours if they could get child care.

FWLHD negotiated some placements with childcare facilities. Some child care facilities expressed they would like to expand their business to be able to care for more children, but do not have adequate staffing levels to allow this.

Clr Gallagher queried if the Far West is more disadvantaged than other regional areas of NSW.

Bernard stated he believes the Far West is more disadvantaged due to the MMM3 classification, the lack of education, accommodation and childcare and being unable to attract labour, due to the remoteness.

Brad stated he believes the Far West is more disadvantaged. From a Health perspective, the Far West is reliant on agencies like the RFDS, to move patients to bigger cities, or to Broken Hill from other smaller facilities, for speciality care. Health also has challenges attracting staff due to the remoteness.

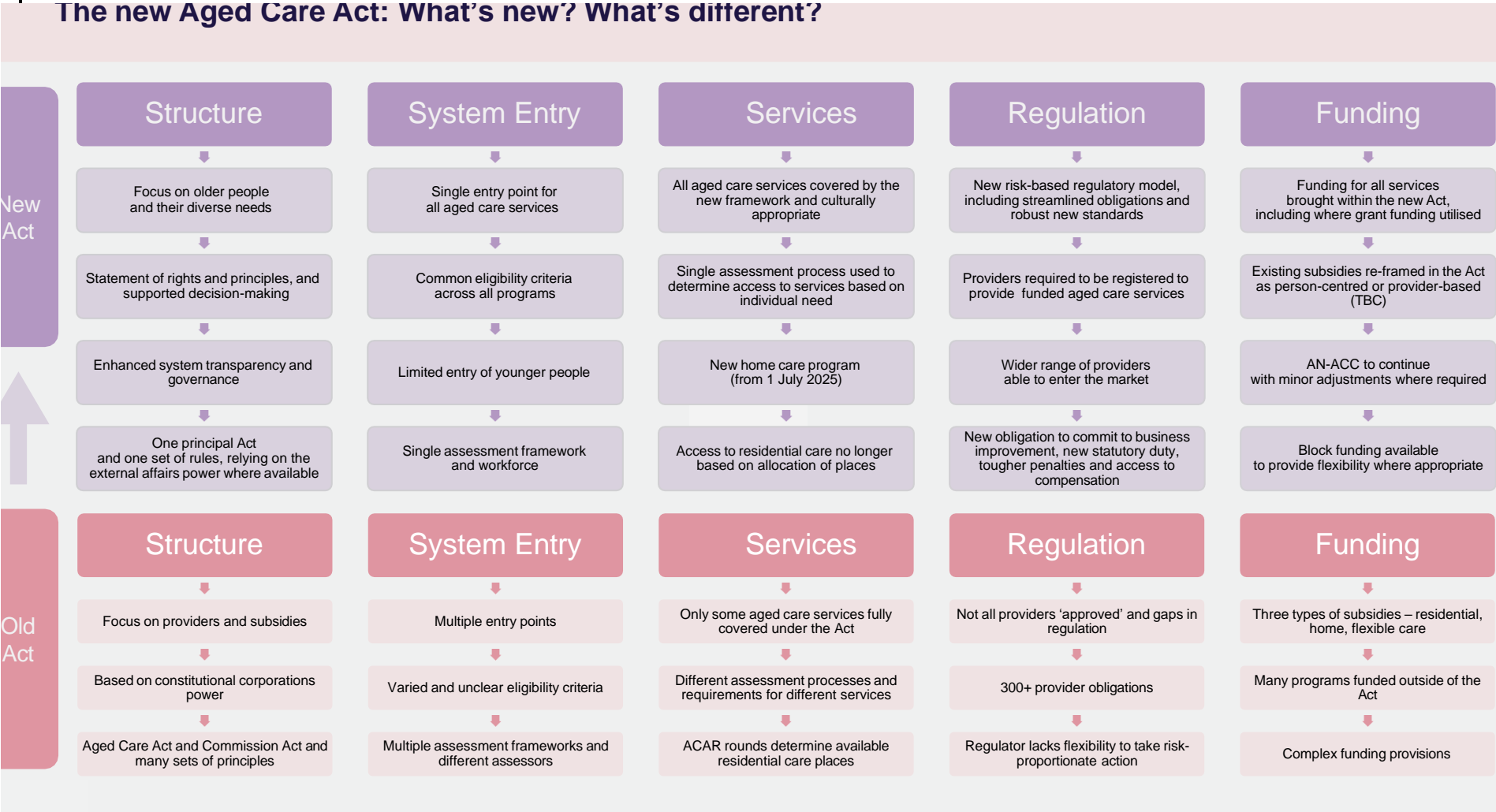
Far West Local Health District is working with the University, to allow nursing students to do a 20-week placement in Broken Hill, instead of the normal 6 week placement. This allows students to immerse themselves in the community, which has produced positive results so far, with the FWLHD seeing an increase in new graduate nurses wanting to work in the Far West.

A similar initiative is currently being developed for junior Doctors.

**9. Next Meeting**

3pm on Wednesday, 7 August 2024, Aged Person's Rest Centre, Blende Street

**10. Meeting Closed: 4.10pm**



## Acknowledgment of the Traditional Custodians

*We acknowledge and pay respect to the traditional custodians of the land on which we meet today, the Wilyakali people, and pay our respects to Elders past and present. We acknowledge their care of the land, waterways and sea and their continual cultural connection to Country as expressed through their history, music, language, songs, art and dancing.*

*We commit ourselves to actively work alongside First Nations people for reconciliation and justice.*



# SOUTHERN CROSS CARE BROKEN HILL

- THE FUTURE OF AGED CARE IN OUR REGION -

15 April 2024





## Southern Cross Care Broken Hill (SCCBH)

Southern Cross Care Broken Hill (SCCBH) is a large employer in Broken Hill, and the sole provider of residential aged care services. These services are offered across three facilities:

1. Harold Williams with 40 beds;
2. Aruma, with 58 beds; and,
3. St Anne's, with a capacity of 120 beds.

Southern Cross Care also operates the Oasis facility in Mildura (40 beds), which despite being some 300km to the South, is the nearest alternative facility. SCCBH further operates aged/retirement accommodation in both Broken Hill and Mildura.

01

**Ageing** (Demand & Supply) and its interconnectedness with the health system

02

**Workforce** (Supply & Demand, Building Culture & Creating Housing)

03

**Sustainability** (Investment, Capital & Economics)



# FOCUS AREA 1

## Ageing

- Demand & Supply and its interconnectedness with the health system -



## KEY TRENDS

1m

Australian aged 85 or over by 2042. Double what it was in 2018!

1 in 5

older Australians will be aged 85 and over by 2066

110k+

Shortfall of workers by 2030 if the workforce expands at its current pace

60%

Between 2016 and 2036, the number of WNSW PHN residents aged 70 years and over is expected to increase by more than 60%.<sup>2</sup>

### SOURCES

Australian Institute of Health and Welfare 2024  
Royal Commission into Aged Care Quality and Safety - Research Paper 4  
Health of the Population: Western NSW Health Needs Assessment, Health Intelligence Unit, Western NSW Local Health



## POPULATION DATA

The following information has been drawn from the **Primary Health Network Program Needs Assessment** for the **Western NSW Primary Health Network** for a three-year period and covers 1 July 2022 to 30 June 2025.

### Age Structure

**KEY ISSUE:** Bimodal: Majority of the population aged 0-14 or 50-69 years

#### Whole of Western NSW PHN

In 2016, more of the population occupied two main age groups (bimodal), 0-14 and 50-69 years, compared to NSW, where the largest proportion of the population occupied the 25-44 years age group.

### Population average age

**KEY ISSUE:** Older average age compared to NSW

#### Whole of Western NSW PHN

In 2016, the average age of a WNSW PHN resident was approximately 40 years compared to 32 years for that for NSW.

#### SOURCES

## POPULATION DATA

### 65 years plus population profile

**KEY ISSUE:** Older people represent a higher proportion of the total population compared to NSW

#### Whole of Western NSW PHN

In 2016, people aged 65 years and over made up 18% of the total WNSW PHN ERP. This is 15% more than that for NSW (16%). The majority (74%) of WNSW PHN LGAs have a greater proportion of their population aged 65 years and over compared to that for NSW.

### Health Status perceptions

**KEY ISSUE:** Highest rate of all NSW PHNs

#### Whole of Western NSW PHN

In 2021, 67% of participants aged 65 years and over in the WNSW PHN Telephone Community Health Survey reported their health and wellbeing as good or better, lower than the total survey average (73%).

SOURCES

## POPULATION DATA

### Socio-economic disadvantage

**KEY ISSUE:** Higher levels of socio-economic disadvantage

#### Whole of Western NSW PHN

The Social Economic Index for Areas (SEIFA) Index of Relative Socio-economic Disadvantage (IRSD) for WNSW PHN is 954, lower than the Australian score of 1000. The lower the score the higher the degree of disadvantage.

#### SOURCES

Health of the Population, Western NSW Health Needs Assessment, Health Intelligence Unit, Western NSW Local Health District, December 2017

### Support Payments LGA and State Comparison

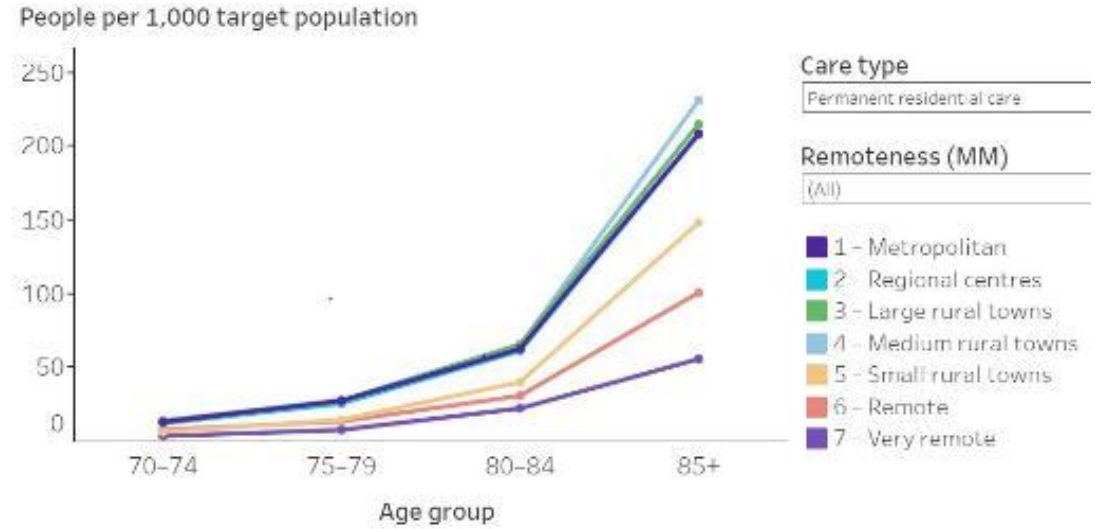
The percentage (%) in this table represents the proportion of the population currently receiving support payments.

Rates	Broken Hill	New South Wales
Age Pension	16.5%	9%
Commonwealth Rent Assistance	7.8%	5%
Disability Support Pension	6.8%	2%
Carer Allowance	4.2%	2%

## SERVICE DEMAND

- Significant demand for residential care services with a peak demand in the mid-80s
- There is greater reliance on residential care services as rurality increases, while residential facilities become comparatively scarce with remoteness. Equally, there is greater demand for services in rural towns, which likely reflects the absence of informal care, as younger workforce migrates to the cities.

### Consumption of Residential Aged Care by Type of Region:



#### SOURCES

<https://www.aen-agedcaredata.gov.au/Topics/People-using-aged-care#Aged%20care%20use%20by%20age%20and%20sex>



## SERVICE DEMAND

### Aged care admissions

**KEY ISSUE:** Higher than national average rate of admissions into permanent residential aged care and lower rates for home care package access. Rates were higher in females than males.

#### Whole of Western NSW PHN

In 2016-17, of the total target WNSW PHN population (all people aged 65 years and over and Aboriginal people aged 50 to 64 years), the rate of admissions to permanent residential care was higher than that for Australia, 20.2 compared to 18.8 per 1,000 target population. Rates were higher in females than males, 11.9 compared to 8.3 per 1,000 population.

For the reporting period, access to home care packages was lower in the PHN target population than for Australia, 10.7 compared to 10.9 per 1,000.

As at 30 June 2020, 65% of people using aged care services in Western NSW were in residential care services and 35% were using home aged care services.

#### SOURCES

<https://www.aen-agedcaredata.gov.au/Topics/Admissions-into-aged-care/Explore-admissions-into-aged-care> Accessed: 02/11/2018

## SERVICE DEMAND

### Allied health and medication management RACF

**KEY ISSUE:** Lack of allied health and medication management in residential care.

#### Whole of Western NSW PHN

From stakeholder consultations, a lack of allied health services. In particular, physiotherapy, often not available outside of hospitals, was identified as an issue for RACFs as well.

### Ageing population living well into the future

**KEY ISSUE:** Need to enable healthy ageing to prevent over demand on health services as the population ages.

#### Whole of Western NSW PHN

By 2036, around a quarter of the population will be aged 65 years and over. Demand for aged care services will increase steadily over the next 10-20 years. Disease prevention and health promotion programs across the life spans can help reduce potential pressure on health services. Better management of chronic conditions to prevent overdemand for health services in the future.

#### SOURCES

Western NSW Needs Assessment Consultation Workshops 2018 Final Report.

Centre for Epidemiology and Evidence. NSW Ministry of Health Available at: <http://www.healthstats.nsw.gov.au> (Accessed: 22/10/2018) Australian Institute of Health and Welfare. 2018 'Older

# FOCUS AREA 2

## Workforce

- Supply & Demand, Building Culture & Creating Housing -



## EMPLOYMENT DATA

- SCCBH is the largest employer in Broken Hill
- There are significant workforce challenges resulting in a reliance on Agency staff, particularly regarding Registered Nurses

SOURCES

### Industry of employment, top responses

Employed people aged 15 years and over

Rates	Broken Hill		New South Wales	
Silver-Lead-Zinc Ore Mining	532	7.4	814	0.0
Hospitals (except Psychiatric Hospitals)	524	7.3	153,159	4.2
<b>Aged Care Residential Services</b>	<b>311</b>	<b>4.3</b>	<b>80,859</b>	<b>2.2</b>
Other Social Assistance Services	281	3.9	87,430	2.4
Supermarket and Grocery Stores	274	3.8	92,329	2.5

## WORKFORCE CONSIDERATIONS

- **Workforce challenges**
  - Data suggests that there is bidirectional migration - with older people moving to Broken Hill to retire while younger people leave for education and work
  - There has also been a migration of nursing and other allied health training from the local teaching hospital to distant universities
  - The absence of sufficient childcare is a further deterrent to potential workers moving to Broken Hill

### SOURCES

Department of Regional NSW, "Far West Regional Economic Development Strategy – 2023 Update", p.9  
Foundation Broken Hill, "Childcare Services in Broken Hill Snapshot/Status Report" 2021



## WORKFORCE CONSIDERATIONS

- **Staff Accommodation**
  - Rising house prices and availability of suitable local accommodation is a provide barrier for our workforce

### SOURCES

Broken Hill City Council, "Broken Hill Liveability Strategy 2043 (Draft) – Background Paper", 2023, p.12







# FOCUS AREA 3

## Sustainability

- Investment, Capital & Economics -

## SUSTAINABILITY CONSIDERATIONS

- MMM3 classification fails to recognise remoteness from labour markets and higher cost of food and consumables
  - A reclassification to MMM6, in line with the approach of the NDIS, would assist with access to higher care rates and viability supplements
- Difficulty in getting AN-ACC review
  - Clinical funding reviews are required to ensure appropriate funding is being received



## CURRENT SITUATION

- ⌞ Compliance Issues, Clinically qualified nurse shortfall particularly RN's,
- ⌞ Possible aged care residents in hospital not all able to be cared for in SCCBH aged care
- ⌞ Likelihood of admissions shortly
- ⌞ St Anne's suitability for new standards demanded – probable downsize to <90 beds from 120
- ⌞ Level of dementia, safety of team members, and unsuitability of current accommodation
- ⌞ Shortfall of accommodation as we move forward

# SOUTHERN CROSS CARE BROKEN HILL

- THE FUTURE OF AGED CARE IN OUR REGION -

15 April 2024









## FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 75/24 - DATED MAY 03, 2024 -  
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2. BROKEN HILL CITY COUNCIL REPORT NO. 76/24 - DATED MAY 03, 2024 -  
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3. BROKEN HILL CITY COUNCIL REPORT NO. 77/24 - DATED MAY 14, 2024 -  
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7. BROKEN HILL CITY COUNCIL REPORT NO. 81/24 - DATED MAY 16, 2024 -  
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8. BROKEN HILL CITY COUNCIL REPORT NO. 82/24 - DATED MAY 23, 2024 -  
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ORDINARY MEETING OF THE COUNCIL

May 3, 2024

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 75/24

SUBJECT: CORRESPONDENCE REPORT - AVAILABILITY OF CROWN LAND  
FOR THE CONSTRUCTION OF CHILD CARE FACILITIES  
D24/22067

**Recommendation**

1. That Broken Hill City Council Report No. 75/24 dated May 3, 2024, be received.
2. That reply correspondence from the Minister for Education and Early Learning, The Hon Prue Car MP be received and noted.

**Report:**

Council at its meeting held 20 December 2023, considered Broken Hill City Council Report No 245/23 and resolved as follows:

ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 245/23 - DATED NOVEMBER 27, 2023 -  
CORRESPONDENCE REPORT - CHILDCARE IN BROKEN HILL D23/64434

**RESOLUTION**

Minute No. 47422

Deputy Mayor J Hickey moved )  
 Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 245/23 dated November 27, 2023, be received.
2. That Correspondence from The Hon Prue Car MP dated 5 September 2023 Deputy Premier of NSW, Minister for Education and Early Learning to the Member for Barwon Mr Roy Butler MP in response to representations that Mr Butler made on behalf of Council (forwarded to Council by the Member for Barwon) regarding childcare in Broken Hill, be received and noted.
3. That correspondence be sent to The Hon Prue Car MP raising the importance of freeing up Crown Land in and around Broken Hill so that a new childcare centre/s can be built to address the local childcare crisis.

CARRIED

Mayoral correspondence dated 22 January 2024 was sent to the Minister for Education and Early Learning. The Minister's response is attached to this report.

**Attachments**

1. [↓](#) Availability of Crown Land for the construction of Child Care facilities

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

OFFICIAL

**The Hon Prue Car MP**

Deputy Premier of New South Wales  
Minister for Education and Early Learning  
Minister for Western Sydney



Ref: RML24/139

Cr Tom Kennedy  
Mayor  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

Email: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Dear Mayor

Thank you for your correspondence of 22 January 2024, regarding the supply of early childhood education and care (ECEC) services in Broken Hill.

I acknowledge the challenges families in Broken Hill face when trying to access a place for their children when services are at capacity.

I have referred your correspondence to the Hon Stephen Kamper MP, Minister for Lands and Property, to consider the issues around Crown Lands and Native Title matters in the Broken Hill Local Government Area.

The Childcare and Economic Opportunity Fund Board is currently developing a strategic investment plan that will outline priorities for Fund investments over the next three years. The plan will consider capital and infrastructure options that could increase supply of ECEC services across NSW, including in regional, rural and remote areas and opportunities for partnering with local government to address undersupply.

I am pleased to advise Morgan Street Public School will be receiving a new co-located public preschool as part of the NSW Government's commitment to building 100 new public preschools by 2027. This investment will provide an additional option for families to improve access to early childhood education in Broken Hill.

Sincerely



**Prue Car MP**

Deputy Premier of New South Wales  
Minister for Education and Early Learning  
Minister for Western Sydney

<sup>12</sup> April 2024

ORDINARY MEETING OF THE COUNCIL

May 3, 2024

**ITEM 2**

BROKEN HILL CITY COUNCIL REPORT NO. 76/24

SUBJECT: CORRESPONDENCE REPORT - MEMBERSHIP OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE D24/22137

**Recommendation**

1. That Broken Hill City Council Report No. 76/24 dated May 3, 2024, be received.
2. That reply correspondence from the Minister for Local Government, The Hon Ron Hoenig MP dated 2 May 2024 regarding Councillor membership of the Audit Risk and Improvement Committee be received and noted.

**Report:**

Council at it's meeting held 28 February 2024, considered Broken Hill City Council Report No 24/24 and resolved as follows:

ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 24/24 - DATED FEBRUARY 21, 2024 - REVIEW OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER D24/9300

**RESOLUTION**

Minute No. 47469

Councillor R Algate moved  
Councillor H Jewitt seconded

**Resolved**

1. That Broken Hill City Council Report No. 24/24 dated February 21, 2024, be received.
2. That the Broken Hill City Council adopt the Draft Revised Audit Risk and Improvement Committee Charter to come into effect from 1 July 2024.
3. That Council nominate one non-voting Councillor member of the Committee from 1 July 2024 who cannot be the Mayor.
4. That Council writes to the Minister for Local Government The Hon Ron Hoenig, other relevant Ministers and the Local Member outlining how effective and successful Council's Audit Risk and Improvement Committee (mentioning the favourable comments from our Auditors, the State Government and the Government's Financial Assistance Grants Committee when they visited the City) and strongly objecting to the new OLG Guidelines for Audit and Risk Management Committees that takes effect from 1 July 2024; and in particular to the clause to decrease Councillor representation on the Committee to only one non-voting Councillor Delegate (which cannot be the

Mayor). That the letter to Minister Hoenig requests him to review the new OLG Guidelines, and to remind the Minister of his promise to listen to Councils.

CARRIED UNANIMOUSLY

Mayoral correspondence dated 12 March 2024 was sent to the Minister for Local Government.

The Minister's reply dated 2 May 2024 is attached to this report.

**Attachments**

1. Correspondence Report - Membership of the Audit Risk and Improvement  
[Committee.pdf](#)

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

**The Hon. Ron Hoenig MP**

Leader of the House in the Legislative Assembly  
Vice-President of the Executive Council  
Minister for Local Government



Your Ref: L24/510 – 13/19 TK:LB  
Our Ref: A894866 / M024-0213

His Worship the Mayor  
Cr Thomas Kennedy  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

via email: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

  
Dear Mayor,

Thank you for your letter regarding the membership of Council's Audit, Risk and Improvement Committee (ARIC).

I acknowledge your concerns and appreciate your interest in this matter. As you have noted, from 1 July 2024, the composition of councils' ARICs must comply with the requirements prescribed under section 216C of the Local Government (General) Regulation 2021. This permits the appointment of one councillor to an ARIC as a non-voting member and provides that the councillor must not be the mayor. This requirement is designed to ensure the ARIC can effectively exercise its statutory functions by providing independent advice to the governing body of the council.

I can assure you that under the new framework, the mayor and councillors will continue to exercise key roles in relation to the ARIC and have clear visibility of its work. The ARIC is appointed by the governing body of Council and is required to report quarterly to it. The ARIC is required to operate under terms of reference that are approved by the governing body and a four-year strategic work plan and annual work plan that are developed in consultation with it.

Councillor members of ARICs act as an important link between the governing body and the ARIC. Their role is to:

- relay to the ARIC any concerns the governing body may have regarding the Council and issues being considered by the ARIC,
- provide insights into local issues and the strategic priorities of the Council that would add value to the ARIC's consideration of agenda items,
- keep the governing body informed of the work of the ARIC and any issues arising from it, and
- assist the governing body to review the performance of the ARIC each Council term.

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GPO Box 5341 Sydney NSW 2001

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[nsw.gov.au/ministerhoenig](http://nsw.gov.au/ministerhoenig)

1

Because of their prescribed role as the leader of the council, mayors also have a standing invitation to attend meetings of ARICs as an observer. Other councillors may also attend meetings of the ARIC as observers with the agreement of the chairperson.

I hope this information is of assistance. Thank you for bringing this important matter to my attention. If you have any questions, you are welcome to contact the Office of Local Government's Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

Yours sincerely,



2 MAY 2024

**The Hon. Ron Hoenig MP**  
Leader of the House in the Legislative Assembly  
Vice-President of the Executive Council  
Minister for Local Government



ORDINARY MEETING OF THE COUNCIL

May 14, 2024

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 77/24

SUBJECT: CORRESPONDENCE REPORT - THE IMPENDING CLOSURE OF  
ALLISON HOUSE STUDNET ACCOMMODATION D24/23794

**Recommendation**

1. That Broken Hill City Council Report No. 77/24 dated May 14, 2024, be received.
2. That correspondence from The Hon Prue Car MP, Minister for Education and Early Learning, regarding the impending closure of Allison House Student Accommodation be received and noted.

**Report:**

Council at its meeting held 27 March 2024, considered Mayoral Minute No 3/24 and resolved as follows:

ITEM 1 - MAYORAL MINUTE NO. 3/24 - DATED MARCH 12, 2024 - ALLISON HOUSE STUDENT  
ACCOMMODATION D24/12884

**RESOLUTION**

Minute No. 47482

Mayor T Kennedy moved )

Deputy Mayor J Hickey seconded )

**Resolved**

1. That Mayoral Minute No. 3/24 dated March 12, 2024, be received.
2. That Council retrospectively approves the urgent advocacy efforts undertaken by the Mayor to seek funding from the NSW Government in order that Allison House can remain open until the end of the 2024 school year to ensure that the well-being of students is not impacted and the students can continue their education unimpeded at a Broken Hill school campus for the remainder of the year, this will also allow the Allison House Committee the option to publicise the facility and source the required number of students to operate the service self-sustainably in 2025 and beyond.

CARRIED UNANIMOUSLY

Mayoral correspondence was sent to the Minister for Education and Early Learning and the Member for Barwon.

A response has been received from the Minister for Education and Early Learning and the Member for Barwon. Both responses are attached to this report.

**Attachments**

1. Allison House Student Accommodation - response from the Minister for Education and Early Learning  
[↓](#)
2. Allison House Student Accommodation - response from Member for Barwon  
[↓](#)

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

OFFICIAL

**The Hon Prue Car MP**

Deputy Premier of New South Wales  
Minister for Education and Early Learning  
Minister for Western Sydney



Ref: RML24/823

Councillor Tom Kennedy  
Mayor  
Broken Hill City Council  
The Office of the Mayor  
PO Box 448  
BROKEN HILL NSW 2880

Email: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Dear Councillor

Thank you for your correspondence of 11 March 2024, on behalf of Broken Hill City Council, regarding Allison House, a boarding house operated by a third party.

In response to media reporting about the intended closure of Allison House due to a lack of enrolments this year, the Department of Education immediately contacted the parents and carers of the six affected students.

The department has confirmed that several students have taken up alternative education options for Term 2, 2024. The other students remain enrolled at their substantive schools, with living arrangements organised to suit each family's needs.

I have asked the department to continue to offer specific support to affected students and their families and carers as it is required.

Sincerely

**Prue Car MP**

Deputy Premier of New South Wales  
Minister for Education and Early Learning  
Minister for Western Sydney

9 May 2024

**From:** Roy Butler MP <barwon@parliament.nsw.gov.au>  
**Sent:** Friday, 15 March 2024 9:30 AM  
**To:** Executive Support  
**Subject:** Re: Emailing: The Impending Closure of Allison House Student Accommodation - Letter to the Member for Barwon (Case Ref: RB06130)

**Categories:**

Good Morning Lacey,

Thank you for taking the time to contact Roy Butler regarding the upcoming closure of Allison House Broken Hill.

On 29 of February Roy became aware of this issue and immediately raised these concerns with the Hon Prudence Car Minister for Education and Early Learning. Roy has asked the Minister to investigate these concerns and advise of any potential funding available to Allison House so that they can remain operational until a more permanent funding solution can be found.

As soon as a response is received I will be in touch.

Kind Regards,  
Grace.



---

Good morning

Please see attached correspondence from Mayor Kennedy, Broken Hill City Council.

Kind regards,

Lacey Butcher  
Executive Assistant  
240 Blende Street  
PO Box 448  
Broken Hill NSW 2880 Australia  
Phone 08 8080 3367  
Lacey.Butcher@brokenhill.nsw.gov.au  
[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

We acknowledge the traditional owners of the land on which we live and work, and pay our respects to their elders past, present, and emerging.

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ORDINARY MEETING OF THE COUNCIL

April 17, 2024

**ITEM 4**

BROKEN HILL CITY COUNCIL REPORT NO. 78/24

SUBJECT: COUNCILLOR ATTENDANCE AT THE 2024 WESTERN DIVISION COUNCILS OF NSW ANNUAL CONFERENCE D24/19058

**Recommendation**

1. That Broken Hill City Council Report No. 78/24 dated April 17, 2024, be received.
2. That the General Manager and Council's delegates on the Western Division Councils of NSW Association, being the Mayor, Deputy Mayor Hickey and Councillor Gallagher be approved to attend the 2023 Western Division Councils of NSW Annual Conference to be held in Cobar, 13-14 June 2024.
3. That Councillor Jewitt also be approved to attend the Conference and Council determines any additional Councillor attendance at the Conference.

**Executive Summary:**

The 2024 Western Division Councils of NSW Annual Conference will be held in Cobar from 13-14 June 2024.

Council's delegates on the Western Division Councils of NSW are The Mayor, Deputy Mayor Hickey and Councillor Gallagher (Chairperson).

This report is presented to Council to consider any additional Councillor attendance at the Conference, other than Council's delegates (The Mayor, Deputy Mayor Hickey and Councillor Gallagher), due to the requirements for Councillors travel being by Council resolution, as per the adopted Councillor Support Policy.

An email was sent to all Councillors on 2 May 2024 and a reminder email sent on 9 May 2024 seeking expressions of interest from Councillors wishing to attend the conference.

Councillor Jewitt was the only Councillor who responded advising she would be interested in attending.

**Report:**

The Western Division Councils of NSW was established in the 1920's as part of the NSW Shires Association, with the Mayors and General Managers of member Councils meeting three times per year to coordinate and collaborate on topics of common interest and to present a united front when advocating at state and federal levels.

The current membership of the Western Division Councils of NSW is:

- Balranald Shire Council
- Bourke Shire Council
- Broken Hill City Council
- Central Darling Shire Council
- Cobar Shire Council
- Walgett Shire Council
- Wentworth Shire Council

A draft program has been received at is attached to this report.

Cobar Shire Council have advised that The Hon Tara Moriarty MLC, Minister for Minister for Agriculture, Minister for Regional New South Wales, and Minister for Western New South Wales will be in attendance and that other Ministers have also been invited.

The Conference secretariat has advised that motions will not be called as this is a midterm Conference, unless there is something urgent to raise, and this can be raised on the day.

Council's adopted Councillor Support Policy, in relation to Councillor travel, requires all Councillor travel to be by Council resolution (clause 4.11), unless the Councillor is travelling to attend a meeting/conference in relation to an Association's activities to which they have previously been appointed as a delegate by Council resolution (clause 4.8).

The Mayor, Deputy Mayor Hickey and Councillor Gallagher were appointed as Council's delegates on the Western Division Councils of NSW Association at the September 2022 Council Meeting (Minute No. 46981). Other Councillors interested in attending the Conference must be endorsed by Council resolution.

**Community Engagement:** Not applicable.

**Strategic Direction:**

Key Direction:	4. Our Leadership
Objective:	4.2 Our leaders make smart decisions
Strategy:	4.2.2 Offer opportunities for Councillors to attend conferences and seminars that provide information, ideas and solutions that add value to our community

**Relevant Legislation:** Not applicable

**Financial Implications:**

Costs are based on Councillors travelling to Cobar by car:

Conference Registration per person (estimate)	\$220 p/p
3 night's accommodation per person (as per limit in Councillor Support Policy)	<u>\$160 p/p</u>
Total per person	\$380 p/p

Councillors will also be reimbursed for any out-of-pocket travel expenses as per Council's adopted Councillor Support Policy.

## Attachments

1. [↓](#) Western Division Councils NSW Mid Term Conference

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER





*"Sustainability – to be or not to be"*



# WESTERN DIVISION COUNCILS OF NSW 2024 MID TERM CONFERENCE

DRAFT as of 15<sup>th</sup> May 2024

## CONFERENCE PROGRAM

*13<sup>th</sup> to 14<sup>th</sup> June 2024*

*Hosted by Cobar Shire Council*



Sponsored by Public Works Advisory, Statewide Mutual,  
Local Government Procurement & RDA Orana.



## PROGRAM

Thursday 13 <sup>th</sup> June 2024	The Pavilion Ward Oval, Maidens Avenue Cobar
1pm to 2pm	Lunch & Registration
2pm to 2.05pm	Welcome – Chair of the Western Division Mr Dave Gallagher
2.05pm to 2.10pm	Welcome to Country
2.10pm to 2.15pm	Welcome- Mayor of Cobar Shire Council, Mayor Jarrod Marsden
2.15pm to 2.45pm	The Hon. Tara Moriarty MLC Minister for Agriculture, Minister for Regional NSW, Minister for Western New South Wales
2.45pm to 3.10pm	Office of Local Government
3.10pm to 3.25pm	<b>Afternoon Tea</b>
3.25pm to 4.00pm	Vacant - TBC
4.00pm to 4.30pm	Mr. Shaun Barker Area Manager -Far West (A/g) Crown Lands and Public Spaces Group Department of Planning, Housing, and Infrastructure.
4.30pm to 5.00pm	Vacant- TBC
5.00pm to 5.15pm	Mr. Naamon Eurell Executive Officer- Statewide Mutual
5.15pm to 6.00pm	Close of Day and Drinks
6.00pm to Late	<b>Dinner at The Pavilion Ward Oval, Maidens Avenue Cobar</b>

Friday 14 <sup>th</sup> June 2024	
8.30am to 9.00am	<b>Coffee &amp; Tea</b>
9.00am to 9.30am	Mr. Peter Adams Group Director, Strategic Projects, and Service Delivery – Department of Regional NSW.
9.30am to 10.00am	Mr. Alistair Lunn Regional Director West- Community and Place/West Region, Regional and Outer Metropolitan, Transport for NSW
10.00am to 10.30am	Ms. Bronwyn Challis Head of Business Development & Mr. Jarram Fairclough Business Development Manager Local Government Procurement
10.30am to 11.00am	<b>Morning Tea</b>
11.00am to 11.30am	Ms. Justine Campbell CEO -Regional Development Australia Orana
11.30am to 11.45am	Policing Matters - TBC
11.45am to 12 noon	General Discussions
12noon to 12.15pm	Closing address- Chair Dave Gallagher
12.15pm	<b>Lunch &amp; Close of day two</b>

**Sponsored by Public Works Advisory, Statewide Mutual,  
Local Government Procurement & RDA Orana.**

## ORDINARY MEETING OF THE COUNCIL

May 20, 2024

**ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 79/24

SUBJECT:                      PROPOSED VESTING OF FEDERATION WAY                      D24/24666

**Recommendation**

1. That Broken Hill City Council Report No. 79/24 dated May 20, 2024, be received.
2. That Council agree to the proposed vesting of the land known as Federation Way (Lots 1 – 17 DP 1222604) with Council in accordance with Division 4.2 of the *Crown Land Management Act 2016*, as proposed by Crown Lands
3. That Council agree to make payment of the proposed compensation of \$2,747.65, being the market value as determined by Crown Lands.
4. That Council request that the land be declared as 'operational land' in the vesting notice published in the NSW Gazette.
5. That the Mayor and General Manager be authorised to sign and execute any documents relating to the vesting under the Common Seal of Council.

**Executive Summary:**

Council had previously resolved to take no further action on the proposed acquisition of Federation Way from Crown Lands, due to the unknown legal costs and compensation associated with the Native Title determination over the land. Crown Lands have since responded to Council's concerns and, as a one-off process, proposed an alternative pathway of vesting with land with Council in accordance with Division 4.2 of the *Crown Land Management Act 2016*.

**Report:**

In November 2019, Council resolved to make an application to the Minister and Governor to compulsorily acquire Federation Way (Lots 1 – 17 DP 1222604) from Crown Lands under the *Land Acquisition (Just Terms Compensation) Act 1991*. Due to the Native Title determination over part of the land, Council then resolved in May 2021 to negotiate an Indigenous Land Use Agreement (ILUA) with the Barkandji Native Title Group. An update on the matter was presented to the April 2022 Council meeting, where Council resolved the following:

1. *That Broken Hill City Council Report No. 83/22 dated April 5, 2022, be received.*
2. *That Council note the update on the acquisition of Federation Way.*
3. *That at this point in time Council takes no further action in processing this matter due to the unknown legal costs and compensation costs associated with the determination of Native Title, until Council receives a guarantee of the costs involved.*
4. *That Council writes to the Department of Crown Lands advising that Council will continue with the process to acquire Federation Way if the Department of Crown*

*Lands give a guarantee of covering Council's costs incurred in respect to Native Title determination.*

Council staff wrote to Crown Lands following this resolution, and Crown Lands have now responded, suggesting as a one-off process that an alternative pathway would be for Federation Way to be vested with Council under Division 4.2 of the *Crown Land Management Act 2016* (CLM Act).

For Crown Land to be vested with Council, it is required to meet the following requirements of Division 4.2 of the CLM Act:

- (a) *the land is wholly located within the local government area of the council, and*
- (b) *the council has agreed, and*
- (c) *for land for which a claim has been made under the [Aboriginal Land Rights Act 1983](#)—written consent for the vesting of the land has been given by—*
  - (i) *the Local Aboriginal Land Council for the Local Aboriginal Land Council area (as defined in that Act) in which the land is located, and*
  - (ii) *where the claim is made by the New South Wales Aboriginal Land Council—the New South Wales Aboriginal Land Council, and*
- (d) *the Minister is satisfied, after taking into account the criteria prescribed or identified by regulations made for the purposes of subsection (2), that the land is suitable for local use.*

Federation Way is located wholly within the Broken Hill Local Government Area, and Crown Lands have advised that there are no current undetermined Aboriginal Land Claims over the land. Should Council agree to the vesting of the land, the Minister will be advised that the land is suitable for public use, being a road used by the public.

It is recommended that Council also request that upon vesting, the land be classified as 'operational land' under the *Local Government Act 1993*. This will allow the land to continue to be used as a road, without the requirements and restrictions of land classified as 'community land'.

Crown Lands have advised that Native Title will be addressed through Section 24KA of the *Native Title Act 1993*, with this section addressing future acts that permit construction and use of infrastructure facilities for the general public. Should Council agree to the vesting of the land with Council, Crown Lands will conduct the required community engagement and gazettal processes. Crown Lands have valued the land at \$2,747.65, with this to be payable by Council should the vesting proceed. It is anticipated that this process will allow Council to manage Federation Way as operational land, without the expenses of the previously proposed compulsory acquisition process.

### **Community Engagement:**

Crown Lands to conduct the required community engagement.

### **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate within its legal framework

### **Relevant Legislation:**

*Crown Land Management Act 2016*

*Local Government Act 1993*

*Native Title Act 1993*

*Land Acquisition (Just Terms Compensation) Act 1991*

**Financial Implications:**

Council to pay proposed valuation of \$2,747.65. This pathway has significantly reduced expenses in comparison to the previously proposed compulsory acquisition.

**Attachments**

There are no attachments for this report.

JAY NANKIVELL  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

May 23, 2024

**ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 80/24

SUBJECT: COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 1  
OF 2024/2025 D24/25446

**Recommendation**

1. That Broken Hill City Council Report No. 80/24 dated May 23, 2024, be received.
2. That Council notes the Community Assistance Grants awarded for Round One of 2024/2025 which were recommended by the Panel on 23 May 2024, and approved by the General Manager under delegation on 23 May 2024.
3. That Council notes that the Community Assistance Grants budget for Round One 2024/2025 is fully expended.

**Executive Summary:**

Council is committed to assisting local community not-for-profit organisations in the delivery of services/activities/programs that align with the objectives of Broken Hill's Community Strategic Plan. To facilitate this Council holds two rounds of Community Assistance Grant (CAG) funding each year to provide "one-off" financial grants. The grants program complies with Section 356 of the *Local Government Act 1993*.

Applications for Community Assistance Grants for Round One of 2024/2025 closed on 30 April 2024 at which time Council received 11 applications.

From those 11 applications the CAG Panel recommended full support of five (5) applications, part support of four (4) applications and two (2) applications were declined for various reasons (see minutes attached). The Panel's recommendations gained approval from the General Manager under delegation on 23 May 2024 and the grants are in the process of being awarded.

**Report:**

Council's Community Assistance Grants Policy provides a framework for Council to provide grants for community events, projects, services or activities known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of Council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The Community Assistance Grants Panel met on 23 May 2024 and conducted a robust evaluation of the applications received for Round One of 2024/2025 and presented its recommendations to the General Manager for the awarding of grants. From the eleven (11) applications received, the General Manager approved the Panel's recommendations on 23 May to provide grants/part-grants to the following nine (9) organisations:

Total of budget available for Round Two			\$47,250.00
Applicant	Project/Activity	Amount Requested Ex GST	Amount Granted Ex GST
Broken Hill Community FM Association Inc	Maintenance work on the antenna located on top of the Memorial Oval light tower	\$1,526.00	\$1,526.00
In One Accord – Carols by Candlelight	Hire of two LED screens and payment of Sturt Park hire fees	\$8,400.00	\$8,400.00
Broken Hill Breast Cancer Support and Fundraising Group Inc	Purchase of Argent Street banners and installation for Pink October	\$4,867.00	\$4,867.00
North Broken Hill Cricket Club	Equipment for junior cricket	\$1,000.00	\$1,000.00
Sulphide Street Railway and Historical Museum	Digital project and maintenance	\$10,800.00	\$5,400.00
YMCA of Sydney Youth and Community Services Inc	Increased quality of service through equipment upgrade and assertive outreach programming throughout the Broken Hill LGA	\$5,000.00	\$5,000.00
Broken Hill Eisteddfod Society Inc	Sponsorship for 2 x Adjudicators	\$10,000.00	\$7,500.00
Silver City Swim Club	Annual swimming carnival and purchase of semi-automatic timing system	\$15,000.00	\$7,500.00
Broken Hill Regional Events Centre	Waste services for Mundi Mundi Bash campsite	\$3,500.00	* \$0.00
Broken Hill Repertory Society	Rates and insurances	\$9,000.00	\$6,057.00
Impact Assist Ltd operating as People First	Implementing a program for food security and meals for the community's most marginalised people	\$13,608.00	* \$0.00
Total of grants requested		\$82,701.00	
Total of grants awarded			\$47,250.00
Balance Remaining from Round One			\$0.00

\* see minutes attached for the Panel's assessment to decline these applications.

All recipients of Grants must enter into an agreement with Council and provide Council with full acquittal information following the conduct of their activity/program/event. If an organisation fails to adequately acquit their grant, they will be ineligible for grants in the future and may be required to repay the grant funds to Council (depending on the circumstances).

**Community Engagement:**

Each Round of Community Assistance Grants Funding is open two months prior to the closing date. Council advertises on its website and facebook page during this period.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

*Local Government Act 1993, Section 356*

Council's adopted Community Assistance Grant Policy.

**Financial Implications:**

The budget for Round One 2024/2025 is fully expended.

**Attachments**

1. Panel Minutes and Assessment of Community Assistance Grants for Round One  
[↓](#) 2024/2025

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



COMMUNITY ASSISTANCE GRANTS PANEL MEETING  
FOR ROUND 1 OF 2024/2025  
HELD THURSDAY 23 MAY 2024 AT 10:00AM

1. ATTENDANCE

Present: Cr Dave Gallagher (Chair), Julia Hamel, Tracy Harman, Sandra Haring, Rod Garner, Leisa Bartlett (BHCC).

Apologies: Mayor Kennedy, Councillor Boland, Ken Martin and Jodie Whitehair

Acknowledgement of Country The Chairperson delivered the Acknowledgment of Country

2. DISCLOSURE OF INTEREST nil

NAME	DISCLOSURE	ACTION

3. REPORTS

b) Update Report

That the Panel notes the update provided regarding Round 2 of 2023/2024 Community Assistance Grants.

That the Community Assistance Grants Panel determines the Assessment Score needed to be reached, at this Panel meeting, for applicants to be recommended for approval taking into consideration the number of applications received; the total amount requested; and the budget available (this score will be different for each Panel Meeting).



That the Community Assistance Grants Panel assesses applications received and completes the Assessment Weighting Matrix for each application and the Meeting Evaluation Form recommending approval, or otherwise, of applications.  
That the Panel's recommendations be presented to the General Manager for approval with a report to be prepared to the next available Council Meeting for information only.  
mover Sandra/seconder Tracy - carried

b) Applications for Round 2 of 2023/2024

Available Budget for Round 2 of 2023/2024 \$ 47,250.00

Organisation	Activity/Project	Meets Eligibility & Assessment Criteria	Assessment Score	Rank	Grant Amount Requested	Grant Amount Approved by Panel	Panel Comment/Notes
Broken Hill Community FM Association Inc	Maintenance work on the antenna located on top of the Memorial Oval light tower	yes	40	1	\$1,526.00	\$ 1,526.00	
In One Accord - Carols by Candlelight	Hire of two ed screens and payment of Sturt park hire fees	yes	39	2	\$8,400.00	\$ 8,400.00	
Broken Hill Breast Cancer Support and Fundraising Group Inc	Purchase of Argent Street banners and installation	yes	38	3	\$4,867.00	\$ 4,867.00	
North Broken Hill Cricket Club	Equipment for junior cricket	yes	37	4	\$1,000.00	\$ 1,000.00	
Sulphide Street Railway and Historical Museum	Digital project and maintenance	yes	37	4	\$10,800.00	\$ 5,400.00	
YMCA of Sydney Youth and Community Services Inc	Increased quality of service through equipment upgrade and assertive outreach programming throughout the Broken Hill LGA	yes	37	4	\$5,000.00	\$ 5,000.00	
Broken Hill Eisteddfod Society Inc	Sponsorship for 2 x Adjudicators	yes	35	5	\$10,000.00	\$ 7,500.00	
Silver City Swim Club	Annual swimming carnival and purchase of semi-automatic timing system	yes	34	6	\$15,000.00	\$ 7,500.00	Need to look at other avenues for funding for requests of a large amount

Broken Hill Regional Events Centre	Waste services for Mundi Mundi Bash campsite	yes	33	7	\$3,500.00	-	due to financial capacity to recover costs of campground through fees + adequate cash flow available
Broken Hill Repertory Society	Rates and Insurances	yes	32	8	\$9,000.00	\$ 6,057.00	Look at other funding available
Impact Assist Ltd operating as People First	Implementing our program for Food Security and Meals for our Community's Most Marginalised People.	yes	28	9	\$13,608.00	\$ -	Other agencies in town provide meals, other funding opportunities more appropriate to request, e.g. NSW regional funding + only a three month service and not an ongoing plan. Also lowest assessment score
			0				
			0				
<b>Totals</b>					<b>\$ 82,701.00</b>	<b>\$ 47,250.00</b>	
unspent grant money remaining:						\$ -	



4. General Business  
Nil.

Meeting concluded:

Chairperson:



General Manager's Approval:

*Approved.*



Round 1 - 2024/2025 Community Assistance Grants Meeting held 23/05/2024  
Assessment Weighting

	North Broken Hill Cricket Club	Broken Hill Regional events Centre	Broken Hill Repertory Society	Sulphide Street railway and Historical Museum	Broken Hill Breast Cancer Support and Fundraising Group Inc	In One Accord - Carols by Candlelight	Broken Hill Community FM Association Inc	Broken hill Eisteddfod Society Inc	Silver City Swim Club
<b>A) SOCIAL BENEFITS</b>									
activity available to wider community	4	3	4	4	4	5	5	4	3
participants gain skills/knowledge	4	1	4	4	3	3	4	4	4
social benefits to community	4	3	3	4	4	4	4	4	3
SUB-TOTAL	12	7	11	12	11	12	13	12	10
<b>B) CSP DELIVERABLES</b>									
aligns with CSP & Delivery Program	4	3	3	4	4	4	4	3	4
fills an identified need in community	3	4	3	3	3	4	4	3	3
rate overall impact on community	3	3	3	3	4	4	4	3	3
SUB-TOTAL	10	10	9	10	11	12	12	9	10
<b>FINANCIAL ASSESSMENT</b>									
Total score from report	15	16	12	15	16	15	15	14	14
<b>TOTALS</b>	<b>37</b>	<b>33</b>	<b>32</b>	<b>37</b>	<b>38</b>	<b>39</b>	<b>40</b>	<b>35</b>	<b>34</b>



YMCA of Sydney Youth and Community Services Inc	Impact Assist Ltd operating as People First														
3	2														
4	2														
3	3														
10	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0
4	3														
3	3														
4	2														
11	8	0	0	0	0	0	0	0	0	0	0	0	0	0	0
16	13														
37	28	0	0	0	0	0	0	0	0	0	0	0	0	0	0

## ORDINARY MEETING OF THE COUNCIL

May 16, 2024

**ITEM 7****BROKEN HILL CITY COUNCIL REPORT NO. 81/24**

**SUBJECT:** MINUTES OF THE BROKEN HILL EDUCATION WORKING GROUP  
MEETINGS HELD 29 APRIL 2024 AND 14 MAY 2024 D24/24300

**Recommendation**

1. That Broken Hill City Council Report No. 81/24 dated May 16, 2024, be received.
2. That the minutes of the Broken Hill Education Working Group Meetings held 29 April 2024 and 14 May 2024 be received and noted.

**Executive Summary:**

The Broken Hill Education Working Group have held two meetings since Council's resolution to establish the Working Group. Meetings were held 29 April 2024 and 14 May 2024 and both sets of minutes are now reported to Council for information.

**Report:**

At the March 2024 Council Meeting, Council adopted the draft Terms of Reference for the establishment of the Broken Hill Education Working Group.

The purpose of the Working Group is to discuss matters pertaining to the Willyama High School's temporary closure due to the school being re-built as a consequence of a severe mould outbreak; the interim temporary school arrangements for Willyama students; and the impact on the well-being and education of High School students as well as the well-being and employment of Teachers in Broken Hill.

As per the Terms of Reference of the Working Group, the minutes of the Working Group meetings held 29 April 2024 and 14 May 2024 have been presented to the General Manager for approval and action and are now provided to Council for information.

**Community Engagement:**

The Terms of Reference of the Working Group allows for a maximum of eight (8) community representatives.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.3	We unite to succeed in Australia's first city on the National Heritage List
Strategy:	4.3.2	Develop working parties for key issues and projects impacting Council and the City

**Relevant Legislation:**

Nil.

Members of the Working Group will abide by Council's Code of Conduct Policy and the Working Group's Terms of Reference.

**Financial Implications:**

Nil.

**Attachments**

1. [↓](#) Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024
2. [↓](#) Minutes of the Broken Hill Education Working Group Meeting held 14 May 2024

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

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Meeting commenced at 4:05pm.

**PRESENT:** Mayor Tom Kennedy; Jay Nankivell, General Manager BHCC; Leisa Bartlett, Executive Officer BHCC; The Hon Sarah Mitchell MLC, Shadow Minister for Education and Early Learning; Millie Burnett, Executive Assistant to Shadow Minister for Education and Early Learning; Karen Nash, Senior Electorate Officer for Member for Barwon; Jason Bradley, Barrier Teacher's Association President; Tim Jinks, Community Representative; Margaret Burrowes, Community Representative and Jo Nicholls, Community Representative.

**APOLOGIES:** Deputy Mayor Jim Hickey; Councillor Marion Browne; The Hon Mark Coulton MP, Federal Member for Farrer, Alison Jones Teacher's Federation Representative.

Peter McBeth, Far West Education Development Officer; Grant Shepherd, Principal of Willyama High School; Trish Webb, Principal of Alma Public School all advised that they are awaiting advice from the Minister for Education as to whether they are able to attend Working Group meetings.

<b>Motion</b>		
Moved Margaret Burrowes	)	That the apologies submitted by Deputy Mayor Hickey, Councillor Browne, The Hon Mark Coulton MP, Alison Jones, Peter McBeth, Grant Shepherd and Trish Webb, be accepted.
Seconded Jo Nicholls	)	

**DISCLOSURE OF INTEREST**

Nil.

*As this is the inaugural meeting of the Working Group the Mayor asked each person present at the meeting to introduce themselves, advise their connection to education in Broken Hill, what their role is on the Working Group and what outcomes they would like the Working Group to achieve.*

*Margaret Burrowes advised that she is a retired Teacher and is the foster carer of a child attending school in Broken Hill. Ms Burrowes advised that she is a community representative on the Working Group; that she feels it is important that the Willyama High School is rebuilt and that the two high schools operate on separate sites but also in partnership.*

*Karen Nash advised that she is the Senior Electorate Officer for the State Member and is on the Working Group as Roy Butler's representative being a conduit for communication to the State Member.*

*Tim Jinks advised that he has a child attending year 10 at Willyama High School and is concerned with education in Broken Hill and the well-being and education of his daughter and other students who may not take easily to the change to the temporary school on the Broken Hill High School site. Mr Jinks is a community representative on the Working Group.*

*Mayor Kennedy advised that he has a child at Broken Hill High School and has similar concerns to the other members and referred to the issues of having both schools on one site when children have changed high schools to escape being bullied and how having all students together will affect the*



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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

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*well-being and educations of these students. It is important to have two high schools so that there is an option for students to change schools if they are being bullied.*

*Jay Nankivell, General Manager of Broken Hill City Council advised that it is paramount to the liveability of the City to have two high schools, to attract and retain families to Broken Hill. Families looking to relocate to Broken Hill may not look favourably on two high schools co-locating the one site. To assist to attract and retain new families to the City it is essential that they have the choice between two high schools on different sites.*

*Leisa Bartlett, Executive Officer of Broken Hill City Council advised that she is a member of the Working Group to assist the Mayor and General Manager and to provide administrative support to the Working Group.*

*Millie Burnett, Executive Assistant to the Shadow Minister for Education and Early Childhood, The Hon Sarah Mitchell MLC, advised that she is on the Working Group to listen to concerns raised regarding education in Broken Hill and to provide support to the Shadow Minister regarding the Working Group.*

**MINUTES FOR CONFIRMATION**

Nil.

**MATTERS ARISING FROM PREVIOUS MINUTES**

Nil

**GENERAL BUSINESS**

**ITEM 1 – BROKEN HILL CITY COUNCIL REPORT – TERMS OF REFERENCE OF THE BROKEN HILL  
EDUCATION WORKING GROUP AND COUNCIL'S CODE OF CONDUCT REQUIREMENTS**

<b>Motion</b>	
Moved Jo Nicholls	)
Seconded Margaret Burrowes	)
<div>1. That the Broken Hill Education Working Group endorses the Working Group's Terms of Reference adopted at the 27 March 2024 Ordinary Council Meeting.</div> <div>2. That members of the Working Group agree to abide by Council's Code of Conduct and the Working Group's Terms of Reference when attending Working Group Meetings.</div> <div>CARRIED UNANIMOUSLY</div>	

*The Mayor advised all members to raise at future meetings any concerns that they hear in the community in order for the Group to be aware of the issues regarding the temporary Willyama High School; and that tomorrow (being the first day of Term 2) is the first day that all Willyama High School students will be attending the temporary school at the Broken Hill High School site.*

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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

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*The Mayor advised that the Government had made a commitment to rebuild the Willyama High School on its current site thus retaining two high schools in the City, but with the rebuild costing upwards of approx. \$100M, it would be easy for the Government to pull out of this promise.*

*The Committee discussed the following matters:*

- That the circumstances surrounding the mould outbreak at Willyama High School is no-one's fault and was caused by a number of factors that all happened concurrently.*
- Concern that there may be a thought that there is not enough high school aged students in Broken Hill to warrant two high schools, as opposed to the number of high school students Broken Hill has experienced in the past.*
- Concern regarding the apparent "them and us" attitude between students which is disrupting the students and teachers on the one site.*
- Money from the Broken Hill mines built the state of NSW and it is now time for the Government to spend money to rebuild Willyama High School.*
- Concern regarding how long it will take for the new school to be built as the 2 year timeframe advised by the Department of Education Infrastructure doesn't appear to be feasible.*
- Concern regarding the well-being of students who suffer from anxiety disorders and who don't cope well with change, how starting at the temporary school will affect these students.*
- The community needs to fight to ensure the Government doesn't renege on its commitment to rebuild the Willyama High School.*
- The liveability of Broken Hill will decrease remarkably if there is only one high school in the future. Professional people looking to relocate to Broken Hill will investigate the choice of schools in the City and it will be a deterrent if there is only one high school.*
- All regional areas have difficulties attracting Teachers and if there is only one high school it will become even more difficult to attract Teachers to Broken Hill.*

*The Hon Sarah Mitchell MLC, Shadow Minister for Education and Early Childhood joined the meeting at this point and introduced herself to the Working Group, thanking the Mayor for the invitation and advising that she is happy to support the Working Group for the best outcomes for students and the Broken Hill community.*

*The Mayor thanked the Shadow Minister for accepting the invitation and stressed that the Working Group has been formed for the benefit of all interested parties (the community, Council, the school community and government representatives) to come together to ensure that student welfare and education is not affected due to the disruption caused by the closure of Willyama High School. The community of Broken Hill can identify various issues that need addressing and as they live here, they often know what is required to combat an issue. The Department of Education are also conducting similar consultation, but some people don't trust the Government's processes.*

*The Working Group discussed the fact that an amalgamated high school is not the preferred outcome for the City.*

<b>Motion</b>	
Moved Margaret Burrowes )	
Seconded Jo Nicholls )	
	1. That the Working Group endorse the comment by the Deputy Premier and Minister for Education, The Hon Prue Car MP, that two high schools are required in Broken Hill in the same

Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

	format (Years 7 to 12 at Willyama High School and Years 7 to 12 at Broken Hill High School).
	CARRIED UNANIMOUSLY

*The Working Group agreed that the action by the Deputy Premier and Minister for Education to advise all local Principals, Teachers and the Far West Education Development Officer not attend Working Group meetings until the Minister had decided who her representative on the Working Group would be, was disappointing and hoped that representatives from local schools will attend the next Working Group meeting.*

*Mr Jason Bradley, President of the Barrier Teachers Association and member of the NSW Teachers Federation joined the meeting at this point.*

*The Working Group discussed various matters relating to the well-being of students and Teachers:*

- The case of a Year 10 female student from Willyama High School having anxiety as she had been bullied by a Broken Hill High School student and is worried about attending the temporary Willyama High School as all high school students will now be co-locating at the Broken Hill High School.*
- Students who have trouble adjusting to change may not attend classes and have high absenteeism.*
- It is desired that Broken Hill has two high schools with one of the reasons being that students who are bullied at one school can be moved to the other school for their well-being.*
- Likewise, Teachers may be better suited to the culture of one school as opposed to the other.*

*The Working Group also discussed concerns if the two high schools are amalgamated permanently, which included:*

- There would be a number of job losses as only half the number of Head-Teachers would be required, also additional teaching staff would lose their jobs and also ancillary staff.*
- The difficulty for Teachers to maintain a relationship with students if the combined number of students reaches over 900 (if the schools combined it could total 1100-1200 students). It is important for students to connect with their Teachers if there are domestic violence issues or other family issues at home.*
- If students are being bullied at school then there isn't another local high school for them to go to.*
- The ratio of students to Teachers could be as high as 50:1 and how this will affect learning outcomes.*
- Families may leave Broken Hill for their children to attend private education rather than attend a high school with 1100 – 1200 students.*
- In the past when the Broken Hill High School reached 900 students this was classed as a large number of students for a regional school.*

*The Mayor advised that a Public Meeting would be held at some point for the public to vote on motions put forward by the Working Group and that tomorrow being the first day for Willyama High School students to attend the temporary school at the Broken Hill High School site, the issues surrounding the two schools co-locating the same site will become apparent.*

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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

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*The Working Group discussed the timeframe (of 2 years advised by the Government) for the rebuild of Willyama High School, and that this timeframe seems to be unrealistic when it is now five months since the mould was found and work is yet to commence to remove affected materials and furniture from the High School, let alone demolishing and rebuilding the school. The Group suggested that 2028 may be the earliest that the school could be rebuilt and that new schools are built differently now with building modules being built offsite, transported and installed onsite.*

*Mr Bradley advised that the Government's moratorium for drought funding had been extended for the Willyama High School due to the mould outbreak, although it has been removed for all other local schools.*

*The Working Group discussed the difficulties attracting Teachers to the City and at Broken Hill High School and Willyama High School there is a turn-over of the combined number of Teachers every three (3) years.*

*Attracting replacement Teachers is becoming more and more difficult.*

<p><b>Motion</b></p> <p>Moved Jason Bradley )</p> <p>Seconded Margaret Burrowes )</p>	<p>1. That the Working Group writes to the Deputy Premier and Minister for Education, The Hon Prue Car MP, advising of the concerns regarding the ability to attract Teaching staff to the two (2) High Schools particularly over the period of co-location of both High Schools at the one site and especially with the drought funding removed from local schools (except Willyama High School).</p>
	<p>CARRIED UNANIMOUSLY</p>

*The Working Group discussed the imbalance of feeder schools for the two (2) High Schools and the need for the zoning areas to be reviewed and adjusted as Willyama High School has a larger zoning area; and that the student numbers at the two (2) High Schools need to be more balanced. The student numbers seem to fluctuate in phases and there is always a number of parents who use other family addresses (in another school zone) in order for their children to attend the school of their preference.*

<p><b>Motion</b></p> <p>Moved Jason Bradley )</p> <p>Seconded Joanne Nicholls )</p>	<p>1. That the Working Group writes to the Deputy Premier and Minister for Education, The Hon Prue Car MP requesting a "special allowance" to be provided to the Broken Hill High Schools while transitioning through the Willyama High School rebuilding</p>
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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

	<p>process.</p> <p>2. That the Education Department reviews the feeder schools and school zoning for the two (2) High Schools to provide a balanced number of students at each High School.</p> <p>CARRIED UNANIMOUSLY</p>
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*The Shadow Minister asked whether staff have been able to access their personal items and resources from within the Willyama High School? Mr Bradley advised that all of the Department's focus has been on the logistical arrangements, infrastructure upgrades and construction of the temporary school during Term One. Staff were advised to indicate items that they need to retrieve from Willyama and were told that nothing with organic matter will leave the school, and that a decision will be made as to whether an item needs cleaning and can leave the school or whether an item needs to be destroyed with the demolition of the school.*

*The Shadow Minister referred to schools such as in the Northern Rivers region where Teachers and Support Workers were offered Government support (\$1000/Teacher and \$500/Support Worker) to purchase new equipment to replace equipment that was destroyed in floods, and that this support should be offered to the Teaching staff of Willyama High School.*

<p><b>Motion</b></p> <p>Moved Margaret Burrowes )</p> <p>Seconded Joanne Nicholls )</p>	<p>1. That the Working Group writes to the Deputy Premier and Minister for Education requesting that staff at Willyama High School be offered compensation of \$1000/Teacher and \$500/Support Worker for teaching resources that are not able to be recovered from Willyama High School.</p> <p>CARRIED UNANIMOUSLY</p>
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*The Mayor referred to the non-attendance by the Department's Far West Education Development Officer and the High School Principals who couldn't commit to attend the meeting until approved by the Deputy Premier Minister for Education and that many queries and question could have been answered. As there is no timeframe for when they will learn if they can attend meetings, the Working Group moved the following motion:*

<p><b>Motion</b></p> <p>Moved Margaret Burrowes )</p> <p>Seconded Joanne Nicholls )</p>	<p>1. That the Working Group writes to the Deputy Premier and Minister for Education requesting that the Department's Far West Education Development Officer be able to attend the next Working Group Meeting to</p>
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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

	respond to the Working Group's queries.
	CARRIED UNANIMOUSLY

*The Working Group discussed the shortage of Teachers for 2024 and Mr Jinks referred to his daughter's timetable for Willyama Year 8 which shows "No Teacher" for multiple classes.*

*Mr Bradley advised:*

- that the level of Teachers for stem subjects Maths and Science was at critical levels and that it is near impossible to attract these Teachers to regional areas; also that there are bonuses of \$20,000 taxed for Teachers to come to regional areas and an additional \$10,000 taxed bonus for experienced Teachers, most positions that are vacant are permanent positions.*
- Some Teachers transfer to Broken Hill for three (3) years to gain a more favourable future transfer, and its only if they find a partner whilst here do they stay for a longer period. Whilst here they can gain invaluable experience in either a Relieving Head Teacher role or as a Year Adviser, which are opportunities that aren't readily available at the more sought-after schools in NSW. The experience that Teachers would gain at a Broken Hill school would enable them to apply for a higher position at a metropolitan school.*
- The "Beyond the Line" program for university students spending their placement at a regional school is being reintroduced. This was a very successful program in the past where university students could experience regional locations and regional school environments and be more open to a teaching career in a regional city. Unfortunately, it appears that the universities aren't prepared to send their supervisors to regional locations as part of the program. This program is something that should be promoting a career in regional NSW to assist with the Teacher shortage.*

*The Shadow Minister advised that the "Beyond the Line" program was reinitiated a year ago and the last cohort of university students did a trip to schools in the central-west part of the state, and that it needs to be encouraged for the next group of students to undertake their placement in the Far West region of NSW.*

<b>Motion</b> Moved Margaret Burrowes ) Seconded Joanne Nicholls )	1. That the Working Group sends correspondence to the Minister for Skills, TAFE and Tertiary Education, The Hon Steve Whan MP, with the suggestion that the next cohort of Teaching students undertake their placement in schools in the Far West region of NSW as part of the "Beyond the Line" program.  CARRIED UNANIMOUSLY
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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

*Mr Bradley advised that some students undertake their university degree online whilst working as a School Administration Support Officer (SASO). The Shadow Minister advised that there are still pathways for SASO's to be upskilled to Teachers.*

*The Working Group discussed the impact of COVID restrictions on the learning outcomes of students, and how NESA provided a blanket rule for adjustment to ATAR rankings for year 11 and 12 students. Also how current Year 11 and 12 students should receive an exemption for major project works that are unretrievable from Willyama High School*

<p><b>Motion</b></p> <p>Moved Margaret Burrowes )</p> <p>Seconded Joanne Nicholls )</p>	<ol style="list-style-type: none"> <li>1. That the Working Group send correspondence to the Deputy Premier and Minister for Education requesting that current Year 11 and 12 Willyama High School students be given an exemption or ATAR adjustment for major project works that are unrecoverable from the school.</li> <li>2. That an exemption or ATAR adjustment also be considered for current Year 11 and 12 Broken Hill High School students due to the disruption of having Willyama High School co-locate at the Broken Hill High School site.</li> </ol> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
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*The Working Group discussed:*

- *the lack of planning for two schools co-locating the one site and that the response to matters raised by Teachers of "wait and see" is concerning.*
- *Willyama is asking for separate play areas, but this is difficult given the heritage listing on the "Tramway" and major Telstra lines that run under the centre of the oval.*
- *That Teachers are worried that Broken Hill will be left with one High School and that a single High School of 1100-1200 students in a city the size of Broken Hill will cause problems with parking and traffic in the CBD area. There will be multiple parking and traffic issues with school buses taking up car parking spaces.*
- *The full extent of the traffic issues will be identified after tomorrow when Term Two commences.*
- *Concerns that students have already spent a long period of time with disruption working from home during COVID and were anxious about coming back to school and also students who moved high school due to bullying will also be anxious about attending the temporary school on the Broken Hill High School site and how these factors combined will cause high absenteeism.*

*The Mayor reiterated that the Working Group has been established for Council, the school community, representatives of the Broken Hill community and Government Ministers and*

Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

*departments to come together to discuss different aspects of the challenges facing educating in the City given the closure of Willyama High School due to the mould outbreak; and that this Working Group was not established to “have a go” at the Government/Minister, it is to work together for the best outcomes for the community.*

<p><b>Motion</b></p> <p>Moved Margaret Burrowes )</p> <p>Seconded Joanne Nicholls )</p>	<p>1. That the Working Group sends correspondence to the Deputy Premier and Minister for Education explaining that the Working Group has been established for Council, the school community, representatives of the Broken Hill community and Government Ministers and departments to work together for the best outcomes for the community.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
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*The Working Group discussed the design of a new Willyama High School and that it won't be rebuilt to the same design. Schools are built to current standards with changes to the industrial arts areas and science labs which are now dry labs and students need to change rooms to do practical lessons. When staff realise a new school won't be the same as it currently stands, some Teachers may leave the school.*

*The Shadow Minister suggested the need to advocate for Broken Hill High School to have a revamp as well, to refurbish it so there isn't an exodus of students leaving Broken Hill High School to go to the newly built Willyama High School.*

*Also now would be a good time for the zoning of feeder schools to be reviewed as there are factors which will trigger a review, these being:*

- when a school reaches 900 students;*
- when a school is in a location experiencing population growth; or*
- if student numbers are uneven between schools.*

*As the current zoning has been in place since Willyama opened some 50+ years ago - now while the school is being rebuilt would be an opportune time to undertake a review of the school zoning and the feeder schools for each high school.*

<p><b>Motion</b></p> <p>Moved Tim Jinks )</p> <p>Seconded Joanne Nicholls )</p>	<p>1. That the Working Group sends correspondence to the Deputy Premier and Minister for Education requesting funding for the refurbishment of Broken Hill High School to prevent an exodus of students once the newly built Willyama High School is opened.</p>
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Minutes of the Broken Hill Education Working Group Meeting held 29 April 2024

	CARRIED UNANIMOUSLY
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*It was noted that the new detached building at Willyama High School which is approximately 10 years old is not mentioned in the Hygienist Report. It was also noted that the temporary Willyama High School could not be located on the school's oval due to the demolition process and that it is probable that the new Willyama High School will be built on the school's oval.*

#### **Frequency of Meetings**

*It was decided that the Working Group will initially meet every two weeks and that meetings will be held on a Wednesday from 5:00pm.*

As there was no further business for the Working Group to consider, the meeting was declared closed at 5:36pm.

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*Mayor Tom Kennedy, Chairperson*

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Minutes of the Broken Hill Education Working Group Meeting held 14 May 2024

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Meeting commenced at 4:05pm.

**PRESENT:** Mayor Tom Kennedy; Jay Nankivell, General Manager BHCC; Leisa Bartlett, Executive Officer BHCC; The Hon Sarah Mitchell MLC, Shadow Minister for Education and Early Learning; Millie Burnett, Executive Assistant to Shadow Minister for Education and Early Learning; Jason Bradley, Barrier Teacher's Association President; Tim Jinks, Community Representative; and Margaret Burrowes, Community Representative.

**APOLOGIES:** Deputy Mayor Jim Hickey; Councillor Marion Browne; The Hon Mark Coulton MP, Federal Member for Farrer, Alison Jones Teacher's Federation Representative; Karen Nash, Senior Electorate Officer for Member for Barwon; Peter McBeth, Far West Education Development Officer; Grant Shepherd, Principal of Willyama High School advised that he is awaiting advice from the Minister for Education as to whether he is able to attend Working Group meetings; Joanne Nicholls, Community Representative.

<b>Motion</b>	
Moved Margaret Burrowes )	That the apologies submitted by Deputy Mayor Hickey, Councillor Browne, The Hon Mark Coulton MP, Alison Jones, Karen Nash, Peter McBeth, Grant Shepherd and Joanne Nicholls be accepted.
Seconded Tim Jinks )	
	CARRIED

**DISCLOSURE OF INTEREST**

Nil.

**MINUTES FOR CONFIRMATION**

<b>Motion</b>	
Moved Tim Jinks )	That the minutes of the Broken Hill Education Working Group meeting held 29 April 2024 be confirmed.
Seconded Margaret Burrowes )	
	CARRIED

**MATTERS ARISING FROM PREVIOUS MINUTES**

*The Mayor advised the Working Group:*

- *That all correspondence has been sent as per the minutes of the previous Working Group meeting.*
- *That to-date, no further nominations have been received to fill the community representative positions on the Working Group.*

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Minutes of the Broken Hill Education Working Group Meeting held 14 May 2024

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*The Shadow Minister for Education, The Hon Sarah Mitchell MP advised the Working Group that she will reach out to the Isolated Children and Parents' Association (ICPA) with an invitation to join the Working Group.*

*The Mayor advised that the General Manager will also invite the ICPA to join the Working Group.*

#### REPORTS

Nil.

#### GENERAL BUSINESS

##### Hazardous Traffic Conditions at Broken Hill High School

*Mr Tim Jinks advised the Working Group of the dangerous traffic conditions that he is experiencing each afternoon when collecting his daughter (a Year 10 Willyama student) from the Broken Hill High School. Mr Jinks advised that:*

- As both schools finish at the same time, there is traffic congestion and parking congestion for a 2-3 block radius around the Broken Hill High School.*
- There are children stepping off the footpaths and into traffic without looking.*
- There are cars parked all day around the perimeter of the school and some of the surrounding street blocks (teachers from both schools and Year 11 and 12 students).*
- There are no designated pedestrian crossings around the school or across Blende Street (which is a major arterial street in Broken Hill).*
- The parking is further exacerbated with the newly built Police Station and the TAFE Annex being in close proximity to the school.*
- Morning drop-offs seem to be OK as drop-off times are staggered, but with both the Broken Hill High School and Willyama High School finishing at the same time, the afternoon pick-ups are very dangerous due to the traffic and parking issues and the number of students exiting the school grounds at the same time.*

<b>Motion</b>		
Moved Tim Jinks	)	That the parking and traffic issues at the Broken Hill High School be referred to the Broken Hill Traffic Committee.
Seconded Margaret Burrowes	)	
		CARRIED

*The Mayor commented that it is not viable in the long term to have 1200 students on the Broken Hill High School site.*

*Ms Burrowes advised that in the past, most students used to walk to school but that this no longer happens, and now most students are driven or drive to school.*

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Minutes of the Broken Hill Education Working Group Meeting held 14 May 2024

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**Request for Financial Support from Willyama High School Year 12 History Students**

*The Mayor tabled and read correspondence that Council had received from Willyama High School Year 12 History students seeking financial support to travel to attend HSC Workshops at the University of Sydney from 19-22 June 2024 to develop their essay writing skills and to further consolidate their learning. The correspondence advises that the students learning has been greatly disrupted by the closure of Willyama High School in the most important year of their education, and that attendance at the additional study sessions will assist them considerably in preparation for their Trial and HSC exams.*

<b>Motion</b>		
Moved Tim Jinks	)	That a copy of the correspondence be sent to the Minister for Education and the Shadow Minister for Education requesting that, due to the special circumstances surrounding Willyama High School, government funding should be provided for these students.
Seconded Margaret Burrowes	)	
		CARRIED

**Community Meeting**

*The Mayor advised that, at some stage, a Community Meeting will be held for all interested members of the community, where motions can be passed regarding whether the City should retain two separate high schools and whether the schools should each cater for Year 7 to Year 12 students.*

*The Mayor advised that he met with The Hon Stephen Lawrence MLC when he visited Broken Hill on behalf of the Deputy Premier and that Minister Lawrence also made a commitment that Broken Hill will retain two high schools that each cater for Year 7 to Year 12 students.*

**Government Consultation Process**

*Mr Bradley advised that the questions asked at the consultation sessions were very broad and could have been asked anywhere, they were not specific to the situation in Broken Hill or to a rural town. They seemed like generic questions that they could have used for consultation anywhere.*

*The Mayor advised that himself and the General Manager had a one-on-one consultation session and that they also felt the questions were broad and not specific to Broken Hill's current situation. The Mayor raised the issue that a review needs to be carried out of the feeder schools for the two high schools in Broken Hill; and the issue of attracting new teachers to the city. No questions were asked about whether Broken Hill should retain two high schools and the rebuilding of Willyama High School.*

*The consultation was completely different to the consultation being carried out by this Working Group and does not appear to be around the situation currently being experienced with the closure of Willyama High School and the two high schools co-existing on the Broken Hill High School site.*

***The Mayor requested that copies of the Mayor's correspondence to the Deputy Premier and Minister for Education The Hon Prue Car MP and correspondence to the Minister for Skills, TAFE and Tertiary Education, The Hon Steve Whan MP would be circulated to members.***

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Minutes of the Broken Hill Education Working Group Meeting held 14 May 2024

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*Mr Jinks referred to his comments at the previous Working Group meeting that he was concerned about the two schools intermingling at the one site, and advised that his daughter (Year 10 Willyama High School) has really enjoyed the experience so far.*

*Mr Bradley advised that there have not been many negative interactions between students. Students appear to be enjoying the interaction thus far and moving forward once the two schools are at separate sites again, there will be advantages to the students interaction now and the relationships they make. There has been some positive aspects, it has also been good for the teachers who have worked together to locate the Willyama High School at the Broken Hill High School site. Despite these positive aspects there is not a lot of space for some classes (e.g. building and construction classes), and rooming is very tight, so it is not sustainable for the long term, but this is how the classes will operate in the interim period.*

**Timing of matters referred to the Broken Hill Traffic Committee**

*Following a question from Mr Jinks, the General Manager advised that matters referred to the Broken Hill Traffic Committee are investigated and after investigation a recommendation is presented to the next Ordinary Council Meeting for resolution.*

**Disability Parking**

*Mr Jinks also suggesting that the Traffic Committee investigate a solution for disability parking adjacent to the Broken Hill High School and Willyama High School entrances.*

***It was decided that this matter also be referred to the Broken Hill Traffic Committee.***

**Agenda Item for the Next Meeting**

*The Mayor advised that some suggested dates and venues for a Community Meeting will be presented to the next Working Group Meeting for discussion; and that once a meeting date has been selected Council will advertise the Community Meeting for 4 weeks prior to the date.*

**Next Meeting**

*The Working Group decided that meetings will now be held monthly, with the next meeting to be held Wednesday 12 June 2024 at 4:00pm.*

As there was no further business for the Working Group to consider, the meeting was declared closed at 4:26pm.

.....  
*Mayor Tom Kennedy, Chairperson*

## ORDINARY MEETING OF THE COUNCIL

May 23, 2024

**ITEM 8**BROKEN HILL CITY COUNCIL REPORT NO. 82/24

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING  
NO.446, HELD ON TUESDAY, 10 MAY 2024 D24/25473

**Recommendation**

- That Broken Hill City Council Report No. 82/24 dated May 23, 2024, be received.
- That the minutes of the Local Traffic Committee – Meeting No. 446, held on Tuesday, 10 May 2024 be endorsed.
- That Item No. 446.10.1 recommendation be received:
  - That Council posts messaging on its social media encouraging members of the community to assist NSW Police, by providing helpful information to catch offenders of unregistered motorbikes.
- That Item No. 446.10.2 recommendation be received:
  - That Council further consult with management of SIXT in relation to their request and that Council inspect the area to consider possible options.
- That Item No. 445.10.1 recommendation be received:
  - That Council undertake observation of parking arrangements and complete a concept plan for possible angle parking on Garnet and Kaolin Street, adjacent to the Broken Hill High School.
- That Item No. 445.10.2 recommendation be received:
  - That consultation be undertaken with the taxi companies to seek feedback in relation to the Local Traffic Committee's proposal, to allocate two of the taxi bays on Oxide Street, adjacent to the ANZ Bank for Uber and Ride Share services.
- That Item No. 446.8.1 recommendation be received:
  - That Council analyse traffic and crash data, undertake a site inspection, including sight distances in the area and place traffic counters on Wyman Street, near the Oxide Street intersection to determine the speed and volume of traffic.
- That Item No. 446.8.2 recommendations be received:
  - That Council design a concept plan showing the conversion of two angle parking spaces to one parallel parking space on Argent Street, adjacent to the Duke of Cornwall building at 76 Argent Street.
  - That traffic counters be installed on Kaolin Street, near the Argent Street intersection to collect data to determine the volume and speed of traffic in the area.
  - That the resident be advised of the Committee's recommendations.
- That Item No. 446.8.3 recommendations be received:
  - That the Traffic Control Plan for the Road Closure and Hoarding required for the

- Broken Heel Festival event, adjacent to the Palace Hotel from 4-9 September 2024, be approved.
- That the organiser of the Broken Heel Festival be instructed to ensure a traffic controller is onsite for the duration of the event to manage traffic control.
  - That Item No. 446.8.4 recommendation be received:
    - That the Local Traffic Committee support the bus company, CDC's decision to object the request for removal or relocation of the bus seat, located on Argent Street, adjacent to the Palace Hotel.

**Executive Summary:**

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

**Report:**

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Tuesday, 10 May 2024 which details recommendations to Council for consideration of endorsement.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

**Relevant Legislation:**

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

**Financial Implications:**

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

**Attachments**

1. [↓](#) Minutes of the Local Traffic Committee - Meeting No.446 - 10.05.2024

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER



# LOCAL TRAFFIC COMMITTEE

## MINUTES OF MEETING No. 446

Meeting held on Friday, 10 May 2024

Meeting commenced at 2pm

Location: Ground Floor Meeting Room, Council Administrative Centre

### 446.1 Acknowledgment of Country

Council's Director Finance and Commercial, Simon Brown chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country'.

*'We acknowledge the traditional owners of the land upon which we meet to today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'*

### 446.2 Present

Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative)
Simon Brown	Director Finance and Commercial (Relief Council Representative – Acting Chairperson)
Jarrad Hayes	Highway Patrol, NSW Police (Representative)
Peter Beven	Local Member Delegated Representative
Tanya Ralph	Administrative Officer (Council - Secretariat)

### 446.3 Apologies

Codie Howard	Director Infrastructure and Environment (Council Representative – Chairperson)
David Vant	Road Safety and Traffic Management, Transport for NSW (TfNSW) (Representative)
Councillor Marion Browne	Councillor Delegate (Observer)
Dunstall Hibberd	Council Compliance (Observer)
Matt McCarthy	Chief Inspector, NSW Police (Representative)
Faisal Salah	Projects Engineer (Council Representative)

**446.4 Absent**

**446.5 Disclosure of Interest – NIL**

**446.6 Adoption of Previous Minutes**

Minutes from previous meeting held on **Tuesday, 2 April 2024** to be confirmed at the next meeting, due to unavailability of previous meeting attendees to confirm minutes.

**446.7 Council Resolutions**

The following Committee recommendations were adopted by Council at its meeting held on **Wednesday, 24 April 2024**.

**ITEM 15 – BROKEN HILL CITY COUNCIL REPORT NO. 61/24 – DATED APRIL 11, 2024 – MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING – MEETING NO.444, HELD ON TUESDAY, 2 APRIL 2024**

**D24/18063**

**RESOLUTION**

Minute No. 47519  
Councillor M Browne moved  
Councillor R Algate seconded

**Resolved**

1. That Broken Hill City Council Report No. 61/24 dated April 11, 2024, be received.
2. That the minutes of the Local Traffic Committee – Meeting No. 445, held on Tuesday, 2 April 2024 be endorsed.
3. That Item No. 445.10.1 recommendation be received:
  - That Council move the existing bus zone implemented for Willyama students from Garnet Street to Kaolin Street to reduce congestion of the Garnet Street exit when students are leaving at the end of the day.
4. That Item No. 445.8.1 recommendation be received:
  - That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Weed March, including rolling closures.

CARRIED UNANIMOUSLY

446.8 Correspondence In

Item No.	EDRMS No.	Details
446.8.1	D24/19070	Request for traffic calming devices to be installed on Wyman Street, between Chloride and Oxide Streets, to prevent motorist speeding down the hill toward Oxide Street
446.8.2	D24/16644	Request for the 'Giveaway' sign at the north side of the Kaolin and Argent Street intersection, be changed to a 'Stop' sign to stop motorists speeding left around the corner onto Argent Street
446.8.3	D24/20975	Application for Road Closure and Hoarding for the Broken Heel Festival – 4/09-10/09/2024 – The Palace Hotel
446.8.4	D24/22597	Request to remove or relocate bus seat on Argent Street, adjacent to the Palace Hotel to allow for outdoor seating

446.9 Correspondence Out

Item No.	EDRMS No.	Details
444.8.1	D24/14496	<b>Council Resolution</b> – Request for allocated emergency parking space on Argent Street, between Oxide and Chloride Streets for emergency service vehicles
444.10.2	D24/21046	<b>Council Resolution</b> – Request for pickup and drop off zone for Rideshare services at the Broken Hill Airport
443.8.1	D24/12712	<b>Council Resolution</b> – Request for No U-Turn sign on Argent Street at the end of the median strip, adjacent to Maari Ma Health Aboriginal Corporation
441.11.5	D24/20074	<b>Council Resolution</b> – Changes to parking, adjacent to the YMCA Integrated Wellness Centre, Cobalt Street
444.10.2	D24/21589	<b>Council Resolution</b> – Request for Ride Share/Uber Parking at the Broken Hill Airport – Independent Taxi Notification
444.10.2	D24/21592	<b>Council Resolution</b> – Request for Ride Share/Uber Parking at the Broken Hill Airport – Yellow Radio Cabs Notification
444.10.2	D24/21596	<b>Council Resolution</b> – Request for Ride Share/Uber Parking at the Broken Hill Airport – Outback Ooba Notification

446.10 General Business

Item No.	EDRMS No.	
446.10.1		Unregistered motorbikes
		<p>Council has seen an increase with the number of complaints received from south residents, relating to unregistered motorbikes.</p> <p>This matter was previously discussed by the Committee at their meetings on Tuesday, 7 February and Tuesday, 7 March 2023, at the time when the Committee were asked to consider sealing Feldspar Lane to alleviate the dust caused by unregistered motorbikes speeding along the lane. This matter relates to Item. 433.7.2.</p> <p>Council requested the NSW Police Representative, Jarred Hayes present at the meeting to provide the Committee an update on what action is being taken by the NSW Police, to reduce the problem with unregistered motorbikes.</p> <p>Jarred Hayes informed the Committee, Police are no longer permitted to chase offenders on unregistered motorbikes. NSW Police have also received several complaints from residents, from not only the south, but across the City.</p> <p>NSW Police are addressing the issue, however advised that it is difficult to catch the offenders. Council has been requested to include messaging on its social media encouraging assistance from members of the community, to provide helpful information to assist NSW Police in catching offenders. NSW Police are hoping residents will be able to identify addresses of where unregistered motorbikes are kept or have been seen.</p> <p>NSW Police will continue to patrol the City on the lookout for unregistered motorbikes.</p> <p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>• That Council posts messaging on its social media encouraging members of the community to assist NSW Police, by providing helpful information to catch offenders of unregistered motorbikes.</li> </ul> <p>Moved: Simon Brown</p> <p>Second: Peter Bevan and Jenene House</p> <p>All in favour</p>
Item No.	EDRMS No.	
446.10.2		Request for allocated parking for SIXT Trucks hire in the vicinity of the Visitor Information Centre (VIC)
		<p>In response to Council installing 'No Stopping' signs on both sides of Bromide Street, between the Beryl and Blende Street roundabouts, SIXT contacted Council expressing their concerns with the parking arrangements in the area.</p> <p>SIXT request the Local Traffic Committee review the parking arrangements in the area and suggest options on where they will be able to park the two hire trucks in the vicinity of the Visitor Information Centre, where the SIXT office is located.</p> <p>Council's Ranger inspected the area and advised the Committee a suitable area for SIXT to park their trucks would be on the Beryl Street side of the Kintore</p>

	Reserve or alternatively seek two allocated parking spaces in the Kintore Reserve.  <b>Recommendation:</b>  <i>That Council further consult with management of SIXT in relation to their request and that Council inspect the area to consider possible options.</i>  <i>Moved: Jenene House</i>  <i>Second: Peter Beven</i>  <i>All in favour</i>
EDRMS No.	
446.10.3	Traffic safety concerns at the Burke Ward Public School
	Jenene House informed the Committee; the Burke Ward Public School Principal reported concerns regarding traffic driving through the signalised pedestrian crossing, when a red light is showing.  The Committee previously addressed matters raised. Transport for NSW also completed traffic observations in the area, to determine the behaviour of motorists for the safety of students when first arriving at the school in the mornings or leaving at the end of day.  It was agreed by the Committee, this matter be included on the agenda for further discussion at the June 2024 meeting.

#### 446.11 Action Item List

Date	Item Details
April 2024	Request from Broken Hill High School regarding bus zones, parking and signage around the school be reviewed, given additional attendance from Willyama High School students
Item No.	445.10.1
EDRMS No.	D24/12298
CRM No.	
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending
Date	Committee Recommendation/s
May 2024	<i>That Council undertake observation of parking arrangements and complete a concept plan for possible angle parking on Garnet and Kaolin Streets, adjacent to the Broken Hill High School.</i>

April 2024	That Council move the existing bus zone implemented for Willyama High School students from Garnet Street to Kaolin Street to reduce congestion of the Garnet Street exit, when students are leaving at the end of day.
Action Date	Running Actions
May 2024	<p>The Broken Hill High School were notified of the Committee's resolution to relocate the temporary bus zone to the Kaolin Street side of the Broken Hill High School for Willyama High School students.</p> <p>Further correspondence was received from the Broken Hill High School requested the Committee investigate and review the parking, drop off and pick areas at the school.</p> <p>The Principal at a special meeting with the Committee, expressed concerns with the parking arrangements at the Broken Hill High School, being now the Willyama High School is temporary located on the grounds. There is an increase with the number vehicles dropping off and picking up their children on both the Garnet and Kaolin Street sides of the school.</p> <p>The Committee members present, suggested angle parking could be installed on the Garnet Street side of the school, where the road is wider.</p> <p>Jenene House suggested, a site inspection during drop-off and pickup times at the school be undertaken to determine the volume of traffic in the area and observe traffic congestion.</p> <p><b>Recommendation:</b></p> <p><i>That Council undertake observation of parking arrangements and complete a concept plan for possible angle parking on Garnet and Kaolin Streets, adjacent to the Broken Hill High School.</i></p> <p>Moved: Jenene House</p> <p>Second: Peter Beven</p> <p>All in favour</p>
	<p>Request received from Broken Hill High School for the Committee to consider upgrading parking and signs at the High School site including:</p> <ul style="list-style-type: none"> <li>• Move the second Bus Zone to Kaolin Street near Wolfram Street.</li> <li>• Change the Bus Zone signs to a smaller time frame. For instance, from 8.30 am to 9.00 am and 2.30 pm to 3.30 pm. This will allow parking for parents, visitors or guests attending meetings at the school and to allow for deliveries to both the Broken Hill High School and Willyama High School. Currently, the only available parking is in the 5-minute parking zone.</li> <li>• Installation of two Zebra Crossings on Kaolin and Garnet Streets so that students can cross the road safely with the increased volume of traffic in the area.</li> <li>• Parking arrangements around the perimeter of the school be reviewed to allow parking for additional staff and senior students. That parallel parking and line marking be installed to allow parking for more vehicles at the Broken Hill High School.</li> </ul> <p>David Vant suggested that a Teams meeting including both the Broken Hill High School and Willyama High School, TfNSW, Police, Traffic Committee be held to discuss these concerns and determine a recommendation.</p>

A meeting to be scheduled on Wednesday, 3 April 2024 between the Committee and Broken Hill High School's, Business Manager, Krista Sutton to discuss options.

**Notes from meeting held 3 April 2024 – when was the meeting held?**

"Krista Sutton requested to have the Willyama High School bus zone moved to Kaolin Street and informed the Committee that there are two buses for Willyama High School and two for Broken Hill High School. Moving this bus stop would reduce the congestion through the Garnet Street exit at the end of the day.

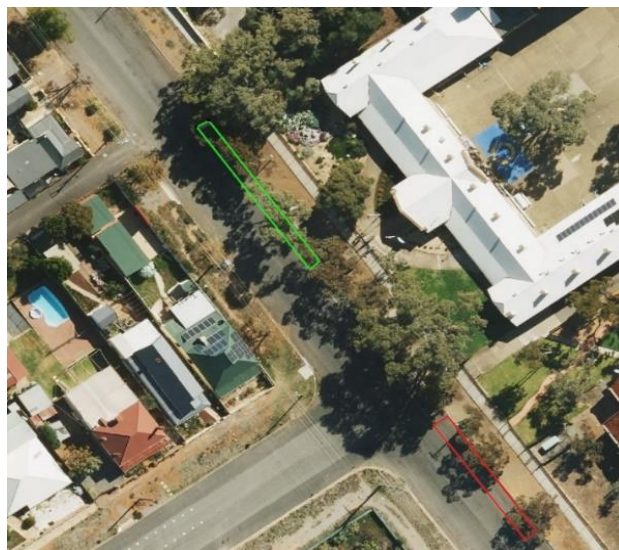
David Vant asked if Willyama High School and Broken Hill High School students will have separate designated exits. Krista advised all students will be able to leave out of either of the two exits (Kaolin and Garnet Streets).


David Vant asked if there were numbers on how many students will be using the bus services, and will the exits be staggered. Krista Sutton advised at this stage the school will be operating on the same exit time. Once school recommences if staggered exit times are necessary, it could be implemented.

David Vant recommended that a site visit be organised for the committee when both schools are operating from the same site before any further changes are made. Proposed site visit to be organised between 29 April 2024 and the next Local Traffic Committee meeting on Friday, 10 May 2024.

Krista Sutton stated that the movement of the existing bus zone was their key concern with the increased number of students commencing school at the Broken Hill High School site as of Term 2 and their hope would be to have the zone moved prior to students return."

Current bus zones on garnet street pictured below:




	<p>The green zone above would be moved to Kaolin Street in the below location indicated by the red line 10 metres from the School's exit on Kaolin Street.</p>  <p><b>Recommendation:</b></p> <p><i>That Council move the existing bus zone implemented for Willyama High School students from Garnet Street to Kaolin Street to reduce congestion of the Garnet Street exit when students are leaving at the end of the day.</i></p> <p><i>Move: David Vant</i></p> <p><i>Second: Faisal Salah</i></p> <p><i>All in favour</i></p>
<b>Date</b>	<b>Item Details</b>
<b>April 2024</b>	ANZ Bank (Oxide Street) - Reduce Taxi spots - Request from Mayor. Cr Browne suggested possibly changing some to Ride Share spots
<b>Item No.</b>	<b>445.10.2</b>
<b>CRM No.</b>	
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
May 2024	<i>That consultation be undertaken with the taxi companies to seek feedback in relation to the Local Traffic Committee's proposal, to allocate two of the taxi bays on Oxide Street, adjacent to the ANZ Bank for Uber and Ride Share services.</i>



Action Date	Running Actions
May 2024	<p>The Committee agreed to carry over this matter for discussion at the June 2024 meeting, following consultation with the Taxi companies, informing them of the proposed change to the Taxi zone on Oxide Street, adjacent to the ANZ Bank.</p> <p><b>Recommendation:</b></p> <p><i>That consultation be undertaken with the taxi companies to seek feedback for the Local Traffic Committee's proposal, to allocate two of the taxi bays on Oxide Street, adjacent to the ANZ Bank for Uber and Ride Share services.</i></p> <p>Moved: Jenene House</p> <p>Second: Peter Bevan</p> <p>All in favour</p>
April 2024	<p>Faisal Salah raised the suggestion from the Council meeting to change the taxi ranks in Oxide Street adjacent to the ANZ Bank to share the spaces with rideshare drivers, proposing there be two taxi and two rideshare spaces.</p> <p>David Vant asked if the local taxi drivers have been consulted, and if not, feels consultation is required before a decision is made.</p>
Date	Item Details
April 2024	Traffic Accident – Intersection Blende and Oxide Street – Councillor Browne
Item No.	445.10.3
EDRMS No.	
CRM No.	
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending
Date	Committee Recommendation/s
Action Date	Running Actions
May 2024	<p>The Committee discussed this matter and determined that it is difficult to see oncoming traffic travelling east along Oxide Street.</p> <p>This matter will be discussed further at the June 2024 meeting.</p>
April 2024	<p>Councillor Browne asked if any consideration has happened after the accident that occurred at the Oxide and Blende Streets intersection. Councillor Browne raised that the community response was that this is a particularly difficult intersection to cross.</p>

	<p>David Vant noted that both sides of the 'Give way' have had curb extensions added. David suggested that a continuity line from the edges on the curb extensions be added after the 'Give way' line in Blende Street to add additional line of sight to drivers and avoid cars encroaching into through lane in Oxide Street, thus opening their sight distance.</p> <p>Faisal Salah informed the Traffic Committee that line marking around town is scheduled for May 2024.</p>
<b>Date</b>	<b>Item Details</b>
<b>December 2023</b>	Council Customer Feedback Form – Request to place arrow markings on road at traffic light intersections to identify direction of traffic
<b>Item No.</b>	<b>442.8.2</b>
<b>EDRMS No.</b>	D23/63399
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
December 2023	<i>That a specialised technician from Transport for NSW be advised of the proposal to paint directional arrows on each of the three lanes found on Argent Street, at each of the traffic light intersections on Bromide, Chloride and Oxide Streets.</i>
<b>Action Date</b>	<b>Running Actions</b>
May 2024	<p>Jenene House advised, David Vant received a response from Transport for NSW's specialised technician, in relation to directional arrows to be painted on the road at the Bromide and Argent Streets intersection.</p> <p>Details will be included on the Agenda for discussion at the June 2024 meeting.</p>
April 2024	David Vant informed the Committee that he has not received further information, he will follow up on a response and update the Committee at the next meeting.
March 2024	<p>David Vant informed the Committee that he has not received any information from Transport for NSW Technicians.</p> <p>David Vant advised that he will follow up a response and provide an update to the Committee at the next scheduled meeting.</p>
February 2024	David Vant advised the Committee that he has not heard back from Transport for NSW technicians prior to this meeting and will provide the Committee an update at the next meeting.

December 2023	<p>The Committee received a request for directional arrows to be painted on each of the three lanes, found at traffic lights at each of the Argent Street intersections of Bromide, Chloride and Oxide Streets.</p> <p>The complainant advised that motorists in the right turning lane, also travelling across the intersection speed up when the traffic lights change to green to beat the vehicle travelling in the middle lane. This action could result in an accident.</p> <p>It was noted that the parallel parking spaces on Bromide Street, adjacent to Sufi Bakery, does not affect the left turning lane as there is sufficient space for a vehicle to veer into the left lane to turn left.</p> <p>David Vant advised the Committee that the signal phasing for each of the lanes at these intersections operate by loop detectors in the road, which trade off in increments of time for each side to cross the intersection. If a larger vehicle was the only vehicle at the intersection and positioned in the turning lane, where there is no signal phasing, this will affect the time motorists are waiting at each side of the intersection before the lights change.</p> <p>David Vant advised the Committee that the traffic signals at these traffic light intersections are very old and may need some type of modification to the signals and suggested that the Committee hold off deciding, until after Transport for NSW technician's review the request.</p> <p>The modelling of these signals was originally based on two through lanes that would give sufficient capacity for the model of the existing signals. If the through port was changed to one lane, this will also potentially halve the capacity, which will cause queue delays at the intersection.</p> <p><b>Recommendation:</b></p> <p><i>That a specialised technician from Transport for NSW be advised of the proposal to paint directional arrows on each of the three lanes, found on Argent Street at each of the traffic light intersections on Bromide, Chloride and Oxide Streets.</i></p> <p>Moved: Codie Howard</p> <p>Second: David Vant</p> <p>All in favour</p> <p>Following results of this review by Transport for NSW, David Vant will provide the committee an update at the next scheduled meeting in February 2024.</p>
<b>Date</b>	<b>Item Details</b>
<b>May 2024</b>	Request for traffic calming devices on Wyman Street, between Chloride and Oxide Streets to prevent motorist speeding travelling toward the Oxide Street intersection.
<b>Item No.</b>	<b>446.8.1</b>
<b>EDRMS No.</b>	D24/19070
<b>CRM No.</b>	N/A

<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
May 2024	<i>That Council analyse traffic and crash data, undertake a site inspection, including sight distances in the area and place traffic counters on Wyman Street, near the Oxide Street intersection to determine the speed and volume of traffic.</i>
<b>Action Date</b>	<b>Running Actions</b>
May 2024	<p>The Committee received a request for calming devices to be installed on Wyman Street, at the intersection of Oxide Street, to slow down speeding motorists.</p>  <p>The resident has expressed safety concerns with the increase of speeding vehicles and motorbikes travelling along Wyman Street, towards Iodide Street. Motorist travelling along Oxide Street are currently required to give way, however, recommends a 'Stop' sign be installed.</p> <p>Jenene House suggested further investigation is needed, and that traffic counters be placed across Wyman Street, near the intersection of Oxide Street, to determine the speed and volume of traffic.</p> <p>The Committee agreed to readdress this matter at the June 2024 meeting, following an inspection undertaken by Council.</p> <p>The Police will increase their patrols in the areas.</p> <p><b>Recommendation:</b></p> <p><i>That Council analyse traffic and crash data, undertake a site inspection, including sight distances in the area and place traffic counters on Wyman Street, near the Oxide Street intersection to determine the speed and volume of traffic.</i></p> <p>Moved: Jenene House</p> <p>Second: Peter Beven</p> <p>All in favour</p>

Date	Item Details
May 2024	Request for the 'Give Way' sign located at the north side of the Kaolin and Argent Street intersection, be changed to a 'Stop' sign to decrease motorists speeding left around the corner onto Argent Street
Item No.	446.8.2
EDRMS No.	D24/16644
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Pending
Date	Committee Recommendation/s
May 2024	<ul style="list-style-type: none"> <li>That Council design a concept plan showing the conversion of two angle parking spaces to one parallel parking space on Argent Street, adjacent to the Duke of Cornwall building at 76 Argent Street.</li> <li>That traffic counters be installed on Kaolin Street, near the Argent Street intersection to collect data to determine the volume and speed of traffic in the area.</li> <li>That the resident be advised of the Committee's recommendations.</li> </ul>
Action Date	Running Actions
May 2024	<p>The Committee were asked to consider changing the 'Give Way' sign on Kaolin Street at the Argent Street intersection, adjacent to the Duke of Cornwall building at 76 Argent Street to a 'Stop' sign. Motorist are speeding around the corner when turning left onto Argent Street. The resident is concerned that when they reverse their vehicle from their driveway on the Argent Street side, the vehicles turning left cannot see them reversing. Given larger vehicles obstruct the line of sight, the resident has suggested the two parking spaces on Argent Street be allocated for small vehicles only.</p> <p>Jenene House suggested the area be inspected and the traffic and crash data be analysed, so the Committee can consider at the June 2024 meeting.</p> <p>The request for the two angle parking spaces to be changed was discussed by the Committee. The Committee determined that by changing the two angle parking spaces to one parallel parking space, would allow a clear line of sight for vehicles turning the corner and for the resident when reversing out of their driveway onto Argent Street.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>That Council design a concept plan showing the conversion of two angle parking spaces to one parallel parking space on Argent Street, adjacent to the Duke of Cornwall building at 76 Argent Street</li> </ul>

	<ul style="list-style-type: none"> <li>That traffic counters be installed on Kaolin Street, near the Argent Street intersection to collect data to determine the volume and speed of traffic in the area.</li> <li>That the resident be advised of the Committee's recommendations.</li> </ul> <p>Moved: Jenene House Second: Simon Brown All in favour</p>
<b>Date</b>	<b>Item Details</b>
<b>May 2024</b>	Broken Heel Festival Event – Road Closure and Hoarding Application
<b>Item No.</b>	<b>446.8.3</b>
<b>EDRMS No.</b>	D24/208975
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Complete
<b>Date</b>	<b>Committee Recommendation/s</b>
May 2024	<ul style="list-style-type: none"> <li>That the Traffic Control Plan for the Road Closure and Hoarding required for the Broken Heel Festival event, adjacent to the Palace Hotel from 4-9 September 2024, be approved.</li> <li>That the organiser of the Broken Heel Festival be instructed to ensure a traffic controller is onsite for the duration of the event to manage traffic control.</li> </ul>
<b>Action Date</b>	<b>Running Actions</b>
May 2024	<p>The Committee were asked to review the Traffic Control Plan for the Road Closure and Hoarding application required for the Broken Heel Festival event, on Sulphide Street, between Argent and Crystal Streets and hoarding of the footpath on Argent Street, adjacent to the Palace Hotel.</p> <p>The Committee determined the Traffic Control Plan provided for this event is the same that was provided for last year's event and support approval of the road closure and hoarding application for the Broken Heel Festival event.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>That the Local Traffic Committee approve the Traffic Control Plan for the Road Closure and Hoarding required for the Broken Heel Festival event, adjacent to the Palace Hotel from 4-9 September 2024.</li> <li>That the organiser of the Broken Heel Festival be instructed to ensure a traffic controller is onsite for the duration of the event to manage traffic control.</li> </ul>

	<p>Moved: Jenene House</p> <p>Second: Peter Beven</p> <p>All in favour</p>
<b>Date</b>	<b>Item Details</b>
<b>May 2024</b>	Request to remove or relocate bus seat on Argent Street, adjacent to the Palace Hotel
<b>Item No.</b>	<b>446.8.4</b>
<b>EDRMS No.</b>	D24/22597
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure and Environment
<b>Current Status</b>	Complete
<b>Date</b>	<b>Committee Recommendation/s</b>
May 2024	That the Local Traffic Committee support the bus company, CDC's decision to object the request for removal or relocation of the bus seat, located on Argent Street, adjacent to the Palace Hotel.
<b>Action Date</b>	<b>Running Actions</b>
May 2024	<p>The Committee were asked to consider the removal or relocation of the bus seat, located on Argent Street, adjacent to the Palace Hotel.</p> <p>The Place Hotel is planning outdoor seating on the Argent Street frontage and have requested the bus seat be removed or relocated.</p> <p>Council Director Infrastructure &amp; Environment, Codie Howard consulted with the bus company, CDC who objected to the removal or relocation of the bus seat, in terms of operations and community needs.</p> <p><b>Recommendation:</b></p> <p>That the Local Traffic Committee support the bus company, CDC's decision to object the request for removal or relocation of the bus seat, located on Argent Street, adjacent to the Palace Hotel.</p> <p>Move: Jenene House</p> <p>Second: Peter Beven</p> <p>All in favour</p>

**446.12 Next Meeting Date:** Tuesday, 4 June 2024.

**446.13 Meeting Close:** 2.46 pm

## ORDINARY MEETING OF THE COUNCIL

May 3, 2024

**ITEM 9**BROKEN HILL CITY COUNCIL REPORT NO. 83/24SUBJECT:                    ACTION LIST REPORTD24/22073**Recommendation**

1. That Broken Hill City Council Report No. 83/24 dated May 3, 2024, be received.

**Executive Summary:**

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

**Report:**

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

**Community Engagement:**

Nil.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

*Local Government Act 1993*

**Financial Implications:**

Nil



## Attachments

1. [↓](#) Action List Report

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received.</li> <li>That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access.</li> <li>That the lease term be 25 years and the annual rental be the minimum Crown Lands rental.</li> <li>That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>12 Aug 2020 10:00am Bartlett, Leisa</b> Solicitors are drawing up the licence agreement.</p> <p><b>17 Sep 2020 3:09pm Bartlett, Leisa</b> Draft lease being finalised.</p> <p><b>16 Oct 2020 9:20am Bartlett, Leisa</b> Draft lease with Solicitors.</p> <p><b>10 Nov 2020 4:26pm Bartlett, Leisa</b> Licence is with the Broken Hill Speedway Club for signature.</p> <p><b>30 Nov 2020 2:11pm Bartlett, Leisa</b> Licence with Speedway Club for signature.</p> <p><b>12 Feb 2021 10:04am Bartlett, Leisa</b> Licence signed by all parties and is now with the Minister for approval.</p> <p><b>18 Mar 2021 4:40pm Bartlett, Leisa</b> In progress.</p> <p><b>16 Apr 2021 10:42am Bartlett, Leisa</b> In progress.</p> <p><b>12 May 2021 12:14pm Bartlett, Leisa</b> In progress.</p> <p><b>17 Jun 2021 4:55pm Bartlett, Leisa</b> Waiting on response from Local Aboriginal Land Council.</p> <p><b>15 Jul 2021 12:15pm Bartlett, Leisa</b> Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p><b>12 Aug 2021 3:04pm Bartlett, Leisa</b> Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p><b>15 Sep 2021 9:06am Bartlett, Leisa</b> Council staff following up with Local Aboriginal Land Council.</p> <p><b>14 Oct 2021 4:12pm Bartlett, Leisa</b> Awaiting response from Local Aboriginal Land Council.</p> <p><b>11 Nov 2021 9:02am Bartlett, Leisa</b> Awaiting response from the Local Aboriginal Land Council.</p> <p><b>16 Dec 2021 11:51am Bartlett, Leisa</b> Awaiting response from Local Aboriginal Land Council.</p> <p><b>18 Jan 2022 2:55pm Butcher, Lacey</b> Awaiting response from Aboriginal Land Council</p> <p><b>15 Feb 2022 10:58am Bartlett, Leisa</b> Awaiting response from Aboriginal Land Council.</p> <p><b>23 Mar 2022 2:42pm Bartlett, Leisa</b> No change in status.</p> <p><b>19 May 2022 11:23am Bartlett, Leisa</b> No change in status.</p> <p><b>22 Jun 2022 11:04am Guerin, Emily</b> No change in status</p> <p><b>18 Jul 2022 3:07pm Guerin, Emily</b> No change in status</p> <p><b>24 Aug 2022 3:28pm Bartlett, Leisa</b></p>			

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

No change in status.

**07 Sep 2022 3:24pm Guerin, Emily - Reallocation**  
Action reassigned to Mason, Michael by Guerin, Emily

**20 Sep 2022 12:16pm Guerin, Emily**  
No change in status.

**18 Oct 2022 9:36am Guerin, Emily**  
Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

**16 Nov 2022 8:25am Guerin, Emily**  
No change in status

**13 Dec 2022 8:56am Guerin, Emily**  
No change in status

**17 Jan 2023 11:16am Guerin, Emily**  
No change in status

**13 Feb 2023 11:43am Guerin, Emily**  
No change in status

**21 Mar 2023 1:29pm Guerin, Emily**  
No change in status

**18 Apr 2023 11:20am Guerin, Emily**  
No change in status

**23 May 2023 8:48am Butcher, Lacey**  
No change in status

**14 Jun 2023 11:34am Guerin, Emily - Reallocation**  
Action reassigned to Howard, Codie by Guerin, Emily

**20 Jun 2023 8:49am Butcher, Lacey**  
No change in status

**22 Aug 2023 10:50am Falkner, Georgina**  
No change in status

**20 Sep 2023 10:31am Howard, Codie**  
No change in status.

**11 Oct 2023 1:14pm Falkner, Georgina**  
No change in status.

**21 Nov 2023 2:24pm Falkner, Georgina**  
No change in status.

**07 Dec 2023 10:40am Falkner, Georgina**  
No change in status.

**19 Jan 2024 1:44pm Falkner, Georgina**  
No change in status. Follow up correspondence sent.

**21 Feb 2024 9:19am Butcher, Lacey**  
No change in status

**20 Mar 2024 10:04am Falkner, Georgina**  
No change in status

**17 Apr 2024 10:22am Butcher, Lacey**  
No change in status

**21 May 2024 3:16pm Falkner, Georgina**  
No change in status.

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/05/2021	Howard, Codie Nankivell, Jay	Reports	UPDATE ON PROPOSED ACQUISITION OF FEDERATION WAY
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 75/21 dated April 27, 2021, be received.</li> <li>That Council note the progress update on the proposed acquisition of Federation Way.</li> <li>That Council seek to negotiate an Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation, to allow Council to acquire the Crown Land while preserving the Barkandji's Native Title rights and interests.</li> <li>That the Mayor and General Manager be authorised to negotiate the terms and conditions of the proposed Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation; and that at the finalisation of negotiations, a report be provided to Council advising the outcome of the negotiations for Council's approval to enter an ILUA with the Barkandji Corporation.</li> </ol>			

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
<b>Action Sheets Report</b>	<b>Further Report Required:</b>	Including Further Reports		

CARRIED UNANIMOUSLY

**18 Jun 2021 3:31pm Bartlett, Leisa**  
All parties agreed to extension of acquisition timeline. Native Title negotiations to commence in July.

**15 Jul 2021 12:23pm Bartlett, Leisa**  
In progress - Solicitors working out date for negotiations.

**12 Aug 2021 3:09pm Bartlett, Leisa**  
Meeting re negotiations delayed due to COVID-19.

**26 Aug 2021 3:27pm Falkner, Georgina - Completion**  
Action completed by Bartlett, Leisa

**15 Sep 2021 9:10am Bartlett, Leisa**  
Meeting likely to be organised remotely due to COVID-19. Solicitors are currently trying to organise potential dates.

**14 Oct 2021 4:16pm Bartlett, Leisa**  
Meeting proposed for early November 2021.

**11 Nov 2021 9:05am Bartlett, Leisa**  
Initial meeting held, further negotiations to continue.

**16 Dec 2021 11:57am Bartlett, Leisa**  
Further negotiations continuing.

**18 Jan 2022 2:59pm Butcher, Lacey**  
Further negotiations continuing

**15 Feb 2022 11:07am Bartlett, Leisa**  
Negotiations continuing.

**23 Mar 2022 2:43pm Bartlett, Leisa**  
No change in status.

**19 Apr 2022 10:14am Bartlett, Leisa**  
An update report regarding the progress of this matter is provided to the April 2022 Health & Building Committee Meeting.

**19 May 2022 11:26am Bartlett, Leisa**  
On hold, pending further discussion with Crown Lands as per the April 2022 Council Meeting Resolution.

**22 Jun 2022 11:28am Guerin, Emily**  
Correspondence sent to Crown Lands

**18 Jul 2022 3:08pm Guerin, Emily**  
No change in status

**24 Aug 2022 3:31pm Bartlett, Leisa**  
No change in status.

**07 Sep 2022 3:25pm Guerin, Emily - Reallocation**  
Action reassigned to Mason, Michael by Guerin, Emily

**20 Sep 2022 12:16pm Guerin, Emily**  
No change in status.

**18 Oct 2022 9:46am Guerin, Emily**  
No change in status

**16 Nov 2022 8:26am Guerin, Emily**  
No change in status

**13 Dec 2022 8:56am Guerin, Emily**  
No change in status

**17 Jan 2023 11:17am Guerin, Emily**  
No change in status

**13 Feb 2023 11:43am Guerin, Emily**  
No change in status

**21 Mar 2023 1:30pm Guerin, Emily**  
No change in status

**18 Apr 2023 11:23am Guerin, Emily**  
No change in status

**23 May 2023 8:49am Butcher, Lacey**  
No change in status

**14 Jun 2023 11:34am Guerin, Emily - Reallocation**  
Action reassigned to Howard, Codie by Guerin, Emily

**20 Jun 2023 2:22pm Falkner, Georgina**  
No change in status

**23 Aug 2023 11:51am Howard, Codie**  
No change in status

**20 Sep 2023 10:39am Howard, Codie**  
No change in status.

**11 Oct 2023 1:15pm Falkner, Georgina**  
No change in status.

**21 Nov 2023 2:25pm Falkner, Georgina**  
No change in status.

For Action	<b>Division:</b>	Date From:	1/06/2020
	<b>Committee:</b>	Date To:	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>		

**07 Dec 2023 10:40am Falkner, Georgina**  
No change in status.

**19 Jan 2024 1:45pm Falkner, Georgina**  
No change in status.

**21 Feb 2024 9:23am Butcher, Lacey**  
Contact will be made with Crown Lands to understand their desire to continue, otherwise action will be closed and finalised.

**20 Mar 2024 1:02pm Falkner, Georgina**  
Contact made with Crown Lands

**17 Apr 2024 10:20am Butcher, Lacey**  
Advice received from Crown Lands on 15 April 2024, around an alternate option to avoid Native Title Issues. Staff investigating impacts and way forward.

**21 May 2024 3:17pm Falkner, Georgina**  
Report regarding alternative option prepared for Council meeting.

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.			
2. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.			
CARRIED UNANIMOUSLY			
<b>24 Mar 2022 5:35pm Bartlett, Leisa</b> Communication initiated with the Audit Office to commence the investigation and the best course of action.			
<b>19 May 2022 11:47am Bartlett, Leisa</b> No change in status.			
<b>20 Jul 2022 4:05pm Guerin, Emily</b> No change in status			
<b>24 Aug 2022 4:05pm Butcher, Lacey</b> Awaiting advice from Audit Office			
<b>19 Sep 2022 11:32am Guerin, Emily</b> No change in status			
<b>21 Nov 2022 2:29pm Guerin, Emily</b> No change in status			
<b>07 Dec 2022 9:37am Guerin, Emily</b> Ongoing			
<b>17 Jan 2023 11:22am Guerin, Emily</b> Nothing further			
<b>14 Feb 2023 1:43pm Guerin, Emily</b> Ongoing			
<b>21 Mar 2023 1:50pm Guerin, Emily</b> Ongoing			
<b>18 Apr 2023 2:09pm Guerin, Emily</b> Ongoing			
<b>23 May 2023 3:19pm Butcher, Lacey</b> Ongoing			
<b>21 Jun 2023 4:39pm Butcher, Lacey</b> Ongoing			
<b>19 Jul 2023 9:24am Guerin, Emily</b> No change in status			
<b>22 Aug 2023 3:45pm Butcher, Lacey</b> Ongoing			
<b>18 Jan 2024 8:41am Butcher, Lacey</b> Ongoing			
<b>08 Feb 2024 4:45pm Butcher, Lacey</b> Ongoing			
<b>11 Mar 2024 11:49am Butcher, Lacey</b>			

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
<b>Action Sheets Report</b>	<b>Further Report Required:</b>	Including Further Reports		

Ongoing  
**16 Apr 2024 1:56pm Butcher, Lacey**  
Ongoing  
**20 May 2024 4:08pm Butcher, Lacey**  
Ongoing

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
<b><u>Resolved</u></b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received.</li> <li>That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953).</li> <li>That the rent remain \$250 per annum.</li> <li>That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>25 Aug 2022 1:02pm Butcher, Lacey</b> Council's solicitors are preparing the draft lease <b>20 Sep 2022 11:29am Guerin, Emily</b> Continuing use as currently arranged while new template is being reviewed. <b>18 Oct 2022 9:35am Guerin, Emily</b> Template being reviewed. Current lease ongoing <b>16 Nov 2022 8:26am Guerin, Emily</b> Lease under review <b>13 Dec 2022 8:56am Guerin, Emily</b> Draft lease sent to Silver City Archers for review <b>17 Jan 2023 11:17am Guerin, Emily</b> No change in status <b>13 Feb 2023 11:44am Guerin, Emily</b> No change in status <b>21 Mar 2023 1:30pm Guerin, Emily</b> Solicitors are making minor amendments to lease document <b>18 Apr 2023 11:23am Guerin, Emily</b> Amendments made and lease to be sent to Silver City Archers for review and signing <b>22 May 2023 3:50pm Butcher, Lacey</b> lease is now with Council for signing <b>14 Jun 2023 11:33am Guerin, Emily - Reallocation</b> Action reassigned to Howard, Codie by Guerin, Emily <b>20 Jun 2023 8:48am Butcher, Lacey</b> lease with Silver City Archers for signing <b>22 Aug 2023 10:52am Falkner, Georgina</b> Lease signed by Council and Silver City Archers. Lease has been sent to Crown Lands for Ministerial consent. <b>20 Sep 2023 10:40am Howard, Codie</b> No change in status. <b>11 Oct 2023 1:19pm Falkner, Georgina</b> Awaiting Ministerial consent. <b>21 Nov 2023 2:25pm Falkner, Georgina</b> Discussions ongoing with Crown Lands. <b>07 Dec 2023 10:41am Falkner, Georgina</b> Discussions ongoing. <b>19 Jan 2024 1:45pm Falkner, Georgina</b> No change in status. <b>21 Feb 2024 9:25am Butcher, Lacey</b> No change in status <b>20 Mar 2024 10:05am Falkner, Georgina</b>			

For Action	<b>Division:</b>	Date From:	1/06/2020
	<b>Committee:</b> Ordinary Council	Date To:	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b> Including Further Reports		

Potential amendments being discussed with Crown Lands

**17 Apr 2024 10:23am Butcher, Lacey**

No change in status

**21 May 2024 3:19pm Falkner, Georgina**

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
<b><u>Resolved</u></b>			
1. That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received.			
2. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation.			
CARRIED UNANIMOUSLY			
<b>18 Oct 2022 9:31am Guerin, Emily</b>			
No change in status			
<b>21 Nov 2022 2:51pm Guerin, Emily</b>			
No change in status			
<b>13 Dec 2022 11:52am Guerin, Emily</b>			
Policy currently being created.			
<b>16 Jan 2023 2:24pm Guerin, Emily</b>			
No change in status			
<b>13 Feb 2023 2:08pm Guerin, Emily</b>			
No change in status			
<b>23 Mar 2023 9:50am Guerin, Emily</b>			
No change in status			
<b>19 Apr 2023 11:25am Guerin, Emily</b>			
No change in status			
<b>23 May 2023 3:24pm Butcher, Lacey</b>			
No change in status			
<b>21 Jun 2023 3:46pm Butcher, Lacey</b>			
No change in status			
<b>23 Aug 2023 11:52am Howard, Codie</b>			
No change in status			
<b>20 Sep 2023 10:40am Howard, Codie</b>			
No change in status.			
<b>18 Oct 2023 8:43am Howard, Codie</b>			
Draft Policy currently being prepared.			
<b>21 Nov 2023 12:04pm Howard, Codie</b>			
Draft Policy preparation is on-going			
<b>12 Dec 2023 2:29pm Howard, Codie</b>			
No change in Status			
<b>23 Jan 2024 2:05pm Howard, Codie</b>			
No change in status.			
<b>20 Feb 2024 12:04pm Butcher, Lacey</b>			
No change in status			
<b>20 Mar 2024 11:41am Butcher, Lacey</b>			
No change in status			
<b>17 Apr 2024 10:23am Butcher, Lacey</b>			
No change in status			
<b>06 May 2024 10:26am Butcher, Lacey</b>			
No change in status			

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	RENEWABLE ENERGY ACTION PLAN STAGE 2
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 246/22 dated November 11, 2022, be received.</li> <li>That Council adopt and proceed with Stage II of the Renewable Energy Action Plan incorporating the pre-feasibility stage of a Mid-Scale Solar Array.</li> <li>That subject to recommendation two, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review.</li> <li>That subject to recommendation two, Council commence the process with Crown Lands to either lease or acquire the land and obtain Ministerial Consent dependent on the most financially feasible and time appropriate process.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>13 Dec 2022 11:52am Guerin, Emily</b> Purchase order to be raised.</p> <p><b>16 Jan 2023 2:23pm Guerin, Emily</b> No change in status</p> <p><b>13 Feb 2023 2:10pm Guerin, Emily</b> No change in status</p> <p><b>23 Mar 2023 9:48am Guerin, Emily</b> No change in status</p> <p><b>19 Apr 2023 11:25am Guerin, Emily</b> No change in status</p> <p><b>21 Jun 2023 3:47pm Butcher, Lacey</b> No change in status</p> <p><b>23 Aug 2023 11:53am Howard, Codie</b> No change in status</p> <p><b>20 Sep 2023 10:52am Howard, Codie</b> No change in status.</p> <p><b>18 Oct 2023 8:44am Howard, Codie</b> No change in status</p> <p><b>21 Nov 2023 12:05pm Howard, Codie</b> No change in status</p> <p><b>12 Dec 2023 2:30pm Howard, Codie</b> No change in Status</p> <p><b>23 Jan 2024 2:06pm Howard, Codie</b> No change in status.</p> <p><b>20 Feb 2024 12:03pm Butcher, Lacey</b> Discussions happening with Council's consultants about alternate opportunities due to an active Aboriginal Land Claim</p> <p><b>20 Mar 2024 11:42am Butcher, Lacey</b> No change is status</p> <p><b>17 Apr 2024 10:19am Butcher, Lacey</b> Alternative option being presented to Council for review. Grant application to be submitted by 30 April 2024</p> <p><b>14 May 2024 4:16pm Butcher, Lacey</b> Grant application submitted. Presentation being finalised for Council.</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Notice of Motion	BUSY KIDS CHILDCARE CENTRE
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Motions of Which Notice has been Given No. 3/22 dated November 14, 2022, be received.</li> </ol>			



For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
<b>Action Sheets Report</b>	<b>Further Report Required:</b>	Including Further Reports		

- That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m<sup>2</sup> allotment at Lot 4444/DP757298, being 123 Bagot Street; and for the allotment to be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment.

CARRIED UNANIMOUSLY

**13 Dec 2022 8:53am Guerin, Emily**

Letter to Crown Lands being drafted

**17 Jan 2023 11:17am Guerin, Emily**

Letter to Crown Lands has been sent

**13 Feb 2023 11:44am Guerin, Emily**

No change in status

**21 Mar 2023 1:31pm Guerin, Emily**

No change in status

**18 Apr 2023 11:23am Guerin, Emily**

Crown Lands seeing alternate avenues.

**23 May 2023 8:50am Butcher, Lacey**

No change in status

**14 Jun 2023 11:34am Guerin, Emily - Reallocation**

Action reassigned to Howard, Codie by Guerin, Emily

**23 Aug 2023 11:52am Howard, Codie**

Still awaiting response from Crown Lands.

**20 Sep 2023 10:52am Howard, Codie**

No change in status.

**18 Oct 2023 8:44am Howard, Codie**

No change in status

**23 Jan 2024 2:05pm Howard, Codie**

Ongoing negotiations with Crown Lands has resulted in the recommendation to proceed with compulsory acquisitions of the lot. These plans and surveys are now being planned for Council's endorsement.

**21 Feb 2024 9:25am Butcher, Lacey**

No change in status

**20 Mar 2024 10:05am Falkner, Georgina**

No change in status

**17 Apr 2024 10:22am Butcher, Lacey**

Advice and recommendations received from Council's Solicitors for formalisation to Council and the Minister. Still awaiting surveys to be completed.

**14 May 2024 4:16pm Butcher, Lacey**

No change in status

**21 May 2024 3:19pm Falkner, Georgina**

Surveys in progress

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/03/2023	Nankivell, Jay Nankivell, Jay	Policy And General Reports	ESTABLISHMENT BROKEN HILL TOURISM ORGANISATION
<b><u>Resolved</u></b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 49/23 dated February 16, 2023, be received.</li> <li>That the General Manager develop a proposal and business case to establish a member based not-for-profit company limited by guarantee for the purposes of a tourism organisation.</li> <li>That the proposal, including associated documentation required by the Office of Local Government, deliverables, and proposed budget, be presented to Council for consideration prior to being submitted to the Minister via the Office for Local Government as required under <a href="#">Section 358 of the Local Government Act 1993</a>.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>19 Apr 2023 9:49am Guerin, Emily</b>			
Proposal being drafted			

For Action	Division: Ordinary Council	Date From: 1/06/2020
	Committee:	Date To: 22/05/2024
	Officer:	
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Wednesday, 22 May 2024 9:11:49 AM

23 May 2023 3:08pm Butcher, Lacey  
No change in status

23 May 2023 3:09pm Butcher, Lacey - Reallocation  
Action reassigned to Nankivell, Jay by Butcher, Lacey

21 Jun 2023 4:47pm Butcher, Lacey  
ongoing

19 Jul 2023 9:20am Guerin, Emily  
No change in status

22 Aug 2023 3:46pm Butcher, Lacey  
No change in status

12 Dec 2023 2:50pm Butcher, Lacey  
No change in status

18 Jan 2024 8:42am Butcher, Lacey  
No change in status

07 Feb 2024 10:10am Butcher, Lacey  
No change in status

11 Mar 2024 11:50am Butcher, Lacey  
No change in status

16 Apr 2024 1:56pm Butcher, Lacey  
No change in status

20 May 2024 4:09pm Butcher, Lacey  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/08/2023	Brown, Simon Nankivell, Jay	Confidential Matters	ACQUISITION OF LAND - ASSESSMENT 36970
<b>Resolved</b>			
1. That Broken Hill City Council Report No. 163/23 dated August 14, 2023, be received.			
2. That Council proceed with the transfer of Assessment 36970 – 101 Cornish Lane into Councils possession in accordance with Section 570 of the <i>Local Government Act 1993</i>			
3. That Council write off outstanding rates on the property of \$4,688.78 with an upper limited of \$5,000 to allow for any additional interest and costs yet to be attributed and finalised.			
4. That Council delegate authority to the General Manager to sign documents required to complete the transfer.			
5. That Council pay conveyancing costs to complete the transfer.			
CARRIED UNANIMOUSLY			
21 Sep 2023 12:42pm Butcher, Lacey conveyancing process is in progress			
18 Oct 2023 9:21am Butcher, Lacey No change to status			
20 Nov 2023 11:11am Butcher, Lacey No change to status			
12 Dec 2023 2:54pm Butcher, Lacey No change in status			
19 Jan 2024 2:13pm Butcher, Lacey No change in status			
07 Feb 2024 2:06pm Butcher, Lacey No change in status			
17 Apr 2024 8:46am Butcher, Lacey Contracts have been provided to the vendor.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/08/2023	Howard, Codie	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.438, HELD ON THURSDAY, 10 AUGUST 2023

For Action	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/06/2020
<b>Action Sheets Report</b>	<b>Committee:</b> Ordinary Council	<b>Date To:</b> 22/05/2024
	<b>Officer:</b> Including Further Reports	
	<b>Further Report Required:</b> Including Further Reports	
		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>

Nankivell,  
Jay

**Resolved**

1. That Broken Hill City Council Report No. 166/23 dated August 11, 2023, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.438, held on Thursday, 10 August 2023 be endorsed.
3. That Item No. 427.6.1 recommendations be endorsed:
  - That the Local Traffic Committee supports relocation of the 'Bus Stop' on Blende Street, adjacent to the Con Crowley Retirement Village.
4. That Item No. 427.9.1 recommendation be endorsed:
  - That Council continue to liaise with KFC Management regarding traffic matters and that no further action be required by the Local Traffic Committee.
5. That Item No. 436.8.1 recommendation be endorsed:
  - That Council's Community Safety Officer-Ranger's continue to monitor the 15-minute timed parking, adjacent to Aruma Lodge – Southern Cross Care.
6. That Item No. 437.8.2 recommendation be endorsed:
  - That the Local Traffic Committee endorse the Traffic Control/Management Plans provided for the Broken Hill Festival in principle, dependent on supply of additional details to be included on the Traffic Control/Management Plans.
7. That Item No. 438.8.1 recommendations be endorsed:
  - That the Local Traffic Committee supports the request from Damascus College, Ballarat Victoria's Sustainable Race Team to access Broken Hill's local roads for the fundraiser in principle, dependent on Transport for NSW comments following review.

CARRIED UNANIMOUSLY

**20 Sep 2023 11:01am Howard, Codie**

Item No. 427.6.1 - with operational team for completion., Item No. 427.9.1 - COMPLETED., Item No. 436.8.1 - COMPLETED., Item No. 437.8.2 - COMPLETED., Item No. 438.8.1 - COMPLETED - Action with TfNSW & NSW Police for approval - No Further Action.

**18 Oct 2023 8:45am Howard, Codie**

No change in status

**21 Nov 2023 12:05pm Howard, Codie**

No change in status

**12 Dec 2023 2:31pm Howard, Codie**

No change in Status

**20 Feb 2024 12:03pm Butcher, Lacey**

Item No. 427.6.1 - with operational team for completion

**20 Mar 2024 11:43am Butcher, Lacey**

No change in status

**17 Apr 2024 10:16am Butcher, Lacey**

No change in status

**14 May 2024 4:04pm Butcher, Lacey**

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/09/2023	Nu'man, Razija Nankivell, Jay	Further Reports	RE-ESTABLISHMENT OF ALCOHOL-FREE ZONES
<b>Resolved</b>			

For Action	<b>Division:</b>	Date From:	1/06/2020
	<b>Committee:</b> Ordinary Council	Date To:	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b> Including Further Reports		

1. That Broken Hill City Council Report No. 190/23 dated September 8, 2023, be received.
2. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Creedon Street, including public roads and laneways, public car parks and footpath area of Creedon Street bounded by Rakow and Wills Streets.
3. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Shell Memorial including all public roads and laneways, public car parks and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street.
4. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone surrounding the E.T. Lamb Memorial Oval, including public roads and laneways, public car parks and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets.
5. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as South Broken Hill including all public roads and laneways, public car parks and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets including South Street from Piper Street through to Wilson Street; with extension from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street.
6. That Council refer the Proposals for comment in accordance with the provisions of the *Local Government Act 1993* and Ministerial Guidelines (2009) to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area and all affected licensed premises and registered clubs that border on, adjoin or are adjacent to the proposed alcohol free zone, for response within thirty days of public notice.
7. That Council invite public comment on the proposal through an advertisement in local newspaper with time for response within thirty days.
8. That a further report be submitted to Council upon completion of the consultative process.
9. That a report be prepared to a future Council meeting regarding a possible exemption to the prohibition of alcohol from the Norm Fox Sporting Grounds changeroom

CARRIED UNANIMOUSLY

**03 Oct 2023 12:08pm Brealey, Jodie**

Item 6 - Proposals forwarded to all stakeholders - COMPLETE, Item 7 - Proposals advertised in Barrier Truth - COMPLETE, Item 8 - Public exhibition underway consultation outcome report to Council to go to October Ordinary meeting - COMPLETE, Item 9 - Possible exemption for Norm Fox Sporting Grounds changeroom prohibition from alcohol prohibited area under investigation - Progressing

**16 Oct 2023 5:10pm Brealey, Jodie**

Item 9 - Possible exemption to the prohibition of alcohol consumption at the Norm Fox Sporting Grounds changeroom under investigation - Norm Fox Sporting Complex Alcohol Prohibited Area research underway to gather background information for discussion with Police. Dir Corporate and Community visited Norm Fox changeroom and met with Peter Johnston to discuss area to be considered during discussions with Police. Meeting with Police to be arranged to determine best outcome.

**17 Nov 2023 4:26pm Brealey, Jodie**

Investigation still in progress

**13 Dec 2023 9:24am Butcher, Lacey**

No change in status

**18 Jan 2024 3:31pm Butcher, Lacey**

In progress - discussions held with Licensing Sergeant in December 2023, with face to face meeting to be arranged to discuss options in 2024

**21 Feb 2024 10:58am Brealey, Jodie**

Face to face meeting to be scheduled with Licensing Sergeant

**19 Mar 2024 11:03am Brealey, Jodie**

No change in status

**11 Apr 2024 9:27am Brealey, Jodie**

No change in status

**13 May 2024 1:47pm Brealey, Jodie**

No change in status

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/11/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 441, HELD ON WEDNESDAY, 8 NOVEMBER 2023
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 229/23 dated November 14, 2023, be received.</li> <li>That the minutes of the Local Traffic Committee – Meeting No.441, held on Wednesday, 8 November 2023 be endorsed.</li> <li>That Item No.423.8.3 recommendations be endorsed: <ul style="list-style-type: none"> <li>That the eight disability parking spaces at the Broken Hill Regional Aquatic Centre carpark remain unchanged, based on the number of current disability parking spaces, being 2% of the total parking spaces in the area, which indicates the total number of available disability parking spaces surpasses the mandated standards.</li> <li>That a pedestrian crossing not to be installed, due to the data collected from the traffic counters, does not meet Transport for NSW requirements to warrant a pedestrian crossing, due to the low volume of traffic in this area; and that installation of a pedestrian crossing would also reduce the number of parking spaces.</li> <li>That the current disability parking spaces adjacent to the amenities block at the North Family Play Centre remain unchanged and the request for relocation be denied, due to safety concerns.</li> <li>That correspondence be forwarded to the complainant, advising of the Committee's determination.</li> </ul> </li> <li>That Item No.441.11.1 recommendation be endorsed: <ul style="list-style-type: none"> <li>That the organiser of the 16 Days of Activism event and protest march be requested to complete Council's application for a full road closure for the event, including a Traffic Control Plan for the closure of Chloride Street, between Cobalt Street and Argent Street, at the Town Square for the event.</li> </ul> </li> <li>That Item No.441.11.2 recommendation be endorsed: <ul style="list-style-type: none"> <li>That the Local Traffic Committee endorse the Traffic Control Plans for the Christmas Pageant, including closure of associated drop-off areas.</li> <li>That additional 'Road Closed' signs be placed at the Beryl and Chloride Streets and the Blende and Chloride Streets intersection and the Traffic Control Plans be updated.</li> </ul> </li> <li>That Item No.441.11.3 recommendation be endorsed: <ul style="list-style-type: none"> <li>That the Local Traffic Committee endorse the Traffic Control Plan prepared for the temporary closure of Federation Way for the New Year's Eve Fireworks display on Sunday, 31 December 2023.</li> </ul> </li> <li>That Item No.441.11.5 recommendations be endorsed: <ul style="list-style-type: none"> <li>That 'No Stopping' signs be installed 20 meters on the approach to the pedestrian crossing on Comstock Street and Boughtman Streets, adjacent to the Alma Public School.</li> <li>That the 45-degree angle parking on Cobalt Street, adjacent the YMCA Wellness Centre be changed to 60-degree angle parking, bringing the rear of parked vehicles closer to the kerb, to reduce the impact on the carriage way.</li> <li>That the 'No Stopping' area between the angle parking and the disability parking spaces on Cobalt Street, be changed to 'No Parking' to allow a drop-off and pick-up area.</li> </ul> </li> <li>That Item No.439.8.2 recommendation be endorsed: <ul style="list-style-type: none"> <li>That correspondence be forwarded to the complainant advising of the Committee decision to change the angle parking spaces to two parallel parking spaces, adjacent to Hungry Jacks at 445 Argent Street.</li> </ul> </li> </ol>			

For Action	<b>Division:</b>	Date From:	1/06/2020
	<b>Committee:</b> Ordinary Council	Date To:	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b> Including Further Reports		

9. That Item No.441.9.1 recommendation be endorsed:

- That the unrestricted parking space on Gawler Place adjacent to the RFDS Wellbeing Place gates, be removed and the businesses in the vicinity be notified of the Local Traffic Committee's determination.

CARRIED UNANIMOUSLY

**12 Dec 2023 2:35pm Howard, Codie**

Item No.423.8.3 - Response has been sent to complainant, no further action. COMPLETED., Item No.441.11.1 - Event location has now been changed with traffic control plan, no longer needed. No further action - COMPLETED., Item No.441.11.2 - Event was successfully held. No further action - COMPLETED., Item No.441.11.3 - Event to be held 31 December., Item No.441.11.5 - With operational team for completion., Item No.439.8.2 - Response has been sent to business owner., Item No.441.9.1 - Currently in consultation period with neighbouring businesses.

**23 Jan 2024 2:13pm Howard, Codie**

Item No.423.8.3 - COMPLETED., Item No.441.11.1 - COMPLETED., Item No.441.11.2 - COMPLETED., Item No.441.11.3 - COMPLETED., Item No.441.11.5 - No change in status., Item No.439.8.2 - COMPLETED., Item No.441.9.1 - No change in status.

**29 Jan 2024 2:20pm Butcher, Lacey - Completion**

Completed by Butcher, Lacey on behalf of Howard, Codie (action officer) on 29 January 2024 at 2:20:56 PM

**29 Jan 2024 2:39pm Butcher, Lacey - Completion**

Uncompleted by Butcher, Lacey

**20 Feb 2024 12:00pm Butcher, Lacey**

Item No.441.11.5 - No change in status, Item No.441.9.1 - No change in status

**20 Mar 2024 11:43am Butcher, Lacey**

No change in status

**17 Apr 2024 10:14am Butcher, Lacey**

No change in status

**14 May 2024 4:05pm Butcher, Lacey**

Item No 441.11.5 - Complete

Meeting	Officer/Director	Section	Subject
Ordinary Council 20/12/2023	Falkner, Georgina Nankivell, Jay	Confidential Matters	PROPOSED EASEMENT TO A-CAES NSW PTY LTD
<b>Resolved</b>			
1. That Broken Hill City Council Report No. 243/23 dated November 28, 2023, be received.			
2. That Council (as Willyama Common Trust Manager and Crown Land Manager) consent the proposed easement to A-CAES NSW Pty Ltd, for the purposes of access and a transmission easement over the Willyama Common and other Crown Land managed by Council (as identified in Attachment 1 – Schedule of Land).			
3. That the General Manager be delegated to negotiate the final terms and conditions of the proposed easement.			
4. That the Mayor and General Manager be authorised to sign and execute the easement documents under the Common Seal of Council.			
CARRIED UNANIMOUSLY			
<b>19 Jan 2024 1:50pm Falkner, Georgina</b>			
Draft documents being reviewed by solicitors.			
<b>20 Mar 2024 10:06am Falkner, Georgina</b>			
Negotiations ongoing			
<b>17 Apr 2024 10:24am Butcher, Lacey</b>			
No change in status			
<b>21 May 2024 3:20pm Falkner, Georgina</b>			
Negotiations ongoing			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie	Confidential Matters	BROKEN HILL LIBRARY PROJECT - GENERAL UPDATE AND CONSTRUCTION CONTRACT FORMATION

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

Nankivell,  
Jay

**Resolved**

1. That Broken Hill City Council Report No. 28/24 dated February 20, 2024, be received.
2. That Council notes the latest updates on the project as of February 2024.
3. That Council approve delegation for the General Manager to sign all contracts and associated documents related to the project as per the below report to a value of \$14.55 million (excluding GST)

CARRIED UNANIMOUSLY

**20 Mar 2024 3:49pm Butcher, Lacey**

Contracts to be signed in April

**17 Apr 2024 10:18am Butcher, Lacey**

No change in status

**23 May 2024 2:40pm Bartlett, Leisa**

Contracts finalised and agreed. With North Constructions for signing.

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Nu'man, Razija Nankivell, Jay	Question On Notice	COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE JANUARY 2024 COUNCIL MEETING

**Resolved**

1. That Questions On Notice No. 2/24 dated February 1, 2024, be received.
2. That Council assists the Broken Hill Alcohol and Other Drugs Detox and Rehabilitation Steering Committee by organising a meeting with the Minister for Health to discuss opportunities for a Drug Rehabilitation Centre in Broken Hill.

CARRIED UNANIMOUSLY

**20 Mar 2024 12:05pm Howse, Alison**

Meeting held with the Chair of the Broken Hill Alcohol and Other Drugs Steering Group in March with further contact to be made with the Broken Hill Alcohol and Other Drugs Detox and Rehabilitation Steering Committee to arrange a meeting to further discuss.

**17 Apr 2024 8:58am Butcher, Lacey**

Ongoing

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.443, HELD ON TUESDAY, 6 FEBRUARY 2024

**Resolved**

- That Broken Hill City Council Report No. 25/24 dated February 14, 2024, be received.
- That the minutes of the Local Traffic Committee – Meeting No. 443, held on Tuesday, 6 February 2024 be endorsed.
- That Item No. 443.10.3 recommendations be received:
  - That the Committee support the request for two additional bus zones on Garnet Street, adjacent to the



For Action	<b>Division:</b>	Date From:	1/06/2020
	<b>Committee:</b> Ordinary Council	Date To:	22/05/2024
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	<b>Further Report Required:</b> Including Further Reports		

Broken Hill High School, during Term 1 for Willyama High School students attending the school.

- That a 'No Stopping' sign be installed 10 meters from the temporary bus zone to the disability parking on the left side of the hatching on Galena Street, adjacent to the Broken Hill High School, to allow a safe sight distance for disability parking between the bus zones.
- That Item No. 443.10.4 recommendation be received:
  - That Council issue a media release informing that Council has introduced new measures for traffic-controlled worksites, advising if a motorist is seen or caught driving through a traffic-controlled worksite, details will be forwarded to the NSW Police to enforce action and issue fines.
- That Item No. 443.8.1 recommendation be received:
  - That Council paint double white lines on Argent Street, from the median strip up to and in line with Delamore Street, to prevent motorist performing U-turns at the end of the median strip.

CARRIED UNANIMOUSLY

20 Mar 2024 4:06pm Butcher, Lacey

With operational tem for completion.

08 Apr 2024 9:14am Howard, Codie

Item No. 443.10.3 - Completed, Item No. 443.10.4 - Currently Liaising with NSW Police for joint media release., Item No. 443.8.1 - To be completed in May.

17 Apr 2024 10:19am Butcher, Lacey

No change in status

14 May 2024 4:15pm Butcher, Lacey

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/03/2024	Falkner, Georgina Nankivell, Jay	Confidential Matters	PROPOSED LEASE OF SUITE 2 / 23-27 BROMIDE STREET
<b>Resolved</b>			
1. That Broken Hill City Council Report No. 39/24 dated February 28, 2024, be received.			
2. That Council grant a new lease to the existing tenant (Muhammad Illyas Dexter) at Suite 2 / 23-27 Bromide Street for a period of 12 months with an option to renew for a further two years, with the new lease to reflect the terms and conditions of the previous lease.			
3. That the Mayor and General Manager sign the new lease under the Common Seal of Council.			
CARRIED UNANIMOUSLY			
17 Apr 2024 10:24am Butcher, Lacey			
Lease being drafted			
21 May 2024 3:21pm Falkner, Georgina			
No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/03/2024	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.444, HELD ON TUESDAY, 5 MARCH 2024
<b>Resolved</b>			
1. That Broken Hill City Council Report No. 43/24 dated March 13, 2024, be received.			
2. That the minutes of the Local Traffic Committee – Meeting No.444, held on Tuesday, 5 March 2024 be endorsed.			



For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

3. That Item No.444.10.2 recommendation be received:
  - That Council change two of the four parking spaces at the 'Taxi Zone', located on the left side of the Airport Terminal, to designated parking spaces for Ride Share/Uber services.
4. That Item No.440.10.1 recommendations be received:
  - That correspondence be forwarded to the appropriate Council Department requesting a Risk Assessment of the Heritage Walk Tour route be completed and that a Traffic Control Plan be developed.
  - That results of the Risk Assessment and a Traffic Control Plan be provided to the Local Traffic Committee for review and feedback.
  - That this matter be removed from the Local Traffic Committee's Agenda and be readdressed once Council has a solution, which can be reviewed and considered by the Local Traffic Committee at a future meeting.
5. That Item No.442.8.3 recommendations be received:
  - That Council install a 'No Right Turn' sign on Cobalt Lane, at the intersection of Gossan Street.
  - That the complainant received correspondence advising of the Committee decision to install a 'No Right Turn' sign and advise other matters raised were noted by the Committee.
6. That Item No.444.8.1 recommendation be declined. That Council does not approve to change the parking space next to the hatched area, adjacent to Outback Whips and Leather at 350 Argent Street, to an 'Emergency Services Vehicles Only' parking space, to allow parking of Emergency Services vehicles.
7. That the Traffic Committee investigates reducing the taxi rank parking spaces in Oxide Street adjacent to the ANZ building and provides a recommendation to Council on the outcome of the investigation.

CARRIED UNANIMOUSLY

17 Apr 2024 10:16am Butcher, Lacey  
Currently with the operations team for action  
14 May 2024 4:15pm Butcher, Lacey  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Nu'man, Razija  Nankivell, Jay	Policy And General Reports	MINUTES OF THE BROKEN HILL CITY ART GALLERY ADVISORY COMMITTEE MEETINGS HELD 7 JUNE 2023, 22 JUNE 2023 AND 1 FEBRUARY 2024
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 52/24 dated April 2, 2024, be received.</li> <li>2. That the minutes of the Broken Hill City Art Gallery Advisory Committee Meetings held 7 June 2023, 22 June 2023 and 1 February 2024 be received.</li> <li>3. That the General Manager provides a report to Council assessing locations within Council properties where the 34 mineral artworks depicting Australian Prime Ministers (offered to Council by artist Mr Laurie Pace) could be displayed.</li> </ol>			
CARRIED UNANIMOUSLY			
21 May 2024 2:18pm Butcher, Lacey Should Council wish to accept the donation, the second floor of the Administration Building has available space.			

Meeting	Officer/Director	Section	Subject
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For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

Ordinary Council 24/04/2024	Nu'man, Razija  Nankivell, Jay	Policy And General Reports	NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 E.T. LAMB MEMORIAL OVAL COMMUNITY COMMITTEE
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Resolved

1. That Broken Hill City Council Report No. 51/24 nomination letter dated April 3, 2024, be received.
2. That Council appoint Ms Breanna Pearce as community representative on the E.T. Lamb Memorial Oval Community Committee.
3. That Ms Breanna Pearce be advised of her appointment and advice also be sent to the Secretary of the Committee.
4. That per section 8.3 of the E.T. Lamb Memorial Oval Community Committee, Council resolves to further increase the number of community representatives on the Committee above that currently specified in the E.T. Lamb Memorial Oval Community Committee Constitution.

CARRIED UNANIMOUSLY

20 May 2024 11:49am Blunden, Lauren

Correspondence sent to recipients per item 3 - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Nu'man, Razija  Nankivell, Jay	Policy And General Reports	DISABILITY INCLUSION ACTION PLAN 2022-2026 - KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2023

Resolved

1. That Broken Hill City Council Report No. 48/24 dated March 22, 2024, be received.
2. That Council note the Disability Inclusion Action Plan 2022-2026 –Key Performance Indicators Progress Report for the reporting period ending 31 December 2023.
3. That the Disability Inclusion Action Plan 2022-2026 – Key Performance Indicators Progress Report for the reporting period ending 31 December 2023 be placed on Council's website.

CARRIED UNANIMOUSLY

13 May 2024 2:23pm Brealey, Jodie

DIAP KPI Progress report uploaded to website - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.444, HELD ON TUESDAY, 2 APRIL 2024

Resolved

1. That Broken Hill City Council Report No. 61/24 dated April 11, 2024, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.445, held on Tuesday, 2 April 2024 be endorsed.
3. That Item No.445.10.1 recommendations be received:

For Action	<b>Division:</b>	<b>Date From:</b> 1/06/2020
	<b>Committee:</b> Ordinary Council	<b>Date To:</b> 22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>
	<b>Further Report Required:</b> Including Further Reports	

- That Council move the existing bus zone implemented for Willyama students from Garnet Street to Kaolin Street to reduce congestion of the Garnet Street exit when students are leaving at the end of the day.
4. That Item No.445.8.1 recommendations be received:
- That the Local Traffic Committee endorse the Traffic Control Plan for the Reconciliation Week March, including rolling closures.

CARRIED UNANIMOUSLY

14 May 2024 4:10pm Butcher, Lacey  
Item 445.10.1 - Complete, Item 445.8.1 - Complete

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Bartlett, Leisa Nankivell, Jay	Further Reports	DRAFT LONG TERM FINANCIAL PLAN 2025-2034
<b>Resolved</b>			
<p>1. That Broken Hill City Council Report No. 60/24 dated April 16, 2024, be received.</p> <p>2. That Council endorse the Draft Long Term Financial Plan 2025-2034 for public exhibition.</p> <p>3. That that Draft Long Term Financial Plan 2025-2034 be placed on public display for 28 days in accordance with legislation.</p>			
CARRIED UNANIMOUSLY			
<p>01 May 2024 9:39am Butcher, Lacey COMPLETE - Draft Long Term Financial Plan 2025-2034 placed on public exhibition for 28 days.</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Bartlett, Leisa  Nankivell, Jay	Further Reports	DRAFT DELIVERY PROGRAM 2022-2026 INCORPORATING DRAFT OPERATIONAL PLAN 2024/2025, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2024/2025
<b>Resolved</b>			
<p>1. That Broken Hill City Council Report No. 59/24 dated March 20, 2024, be received.</p> <p>2. That Council endorse the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2024/2025, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2024/2025 for the purpose of public exhibition for community comment for a 28-day period.</p> <p>3. That Council receives a further report at the conclusion of the exhibition period, outlining submissions received and any recommendation for changes arising, with a view to adopting the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2024/2025, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2024/2025 for implementation on 1 July 2024.</p> <p>4. That Council approves rating option three (3) as provided in this report .</p> <p>5. That Council note the Draft Delivery Program and Revenue Policy will be updated based on the preferred option.</p>			
CARRIED UNANIMOUSLY			

For Action	<b>Division:</b>		<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	Ordinary Council	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b>	Including Further Reports		

**01 May 2024 9:35am Butcher, Lacey**  
COMPLETE - Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2024/2025, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2024/2025 placed on public exhibition for 28-days

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Howard, Codie Nankivell, Jay	Works Committee Reports	BROKEN HILL CITY STREETLIGHTING REPORT
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 55/24 dated April 10, 2024, be received.</li> <li>That Council accept the report providing a summary assessment of the current lighting levels.</li> <li>That Council approves the recommendation to install new streetlight(s) at Comstock Street between Duff Street and Knox Street.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>22 May 2024 9:00am Butcher, Lacey</b> In progress			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	ADOPTION OF THE DRAFT REVISED WASTE SERVICES POLICY
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 54/24 dated March 1, 2024, be received.</li> <li>That Council adopt the draft revised Waste Services Policy as a Policy of Council.</li> <li>That adoption of the draft revised Waste Services Policy will render the 2015 Waste Services Policy obsolete.</li> <li>That Council writes to the Premiers of NSW and Victoria and the Federal and State Environmental Ministers to request that they investigate the feasibility of creating a recycling centre in Broken Hill which could have the benefits of servicing both NSW and Victoria.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>30 Apr 2024 12:14pm Butcher, Lacey</b> COMPLETE - Policy adopted			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	DRAFT MASTER PLAN FOR THE ALBERT KERSTEN MINING AND MINERALS MUSEUM FOR PUBLIC EXHIBITION
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 53/24 dated March 7, 2024, be received.</li> <li>That council endorse the Draft Master Plan for the Albert Kersten Mining and Minerals Museum, dated 5 March 2024 for the purpose of public consultation (with an amendment to the description of the miners cottage to reflect</li> </ol>			

For Action	<b>Division:</b>	Date From:	1/06/2020
	<b>Committee:</b> Ordinary Council	Date To:	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 22 May 2024 9:11:49 AM</b>	
	<b>Further Report Required:</b> Including Further Reports		

that it is not a re-creation, that it is in fact an original miners cottage, and in the possession of the NSW National Heritage Trust).

- That the Draft Master Plan be placed on public exhibition for comment for a period of twenty-eight (28) calendar days.
- That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended amendments arising, with a view to adopting the Draft Master Plan.

CARRIED UNANIMOUSLY

30 Apr 2024 12:13pm Butcher, Lacey

COMPLETE - Masterplan placed on public exhibition until 28/5/2024

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	REVIEW OF COUNCIL'S POLICY REGISTER
<u>Resolved</u>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 47/24 dated March 19, 2024, be received.</li> <li>That Council notes the ongoing review of Council's Policy Register which has identified four (4) outdated/obsolete policies that require removal from Council's Policy Register for reasons as outlined in this report.</li> <li>That Council rescinds the following policies as they are obsolete; and remove the obsolete policies from Council's Policy Register and from publication on Council's website: <ol style="list-style-type: none"> <li>Vandalism Reward System Policy</li> <li>Capital Project Expenditure Policy</li> <li>Broken Hill Entertainment Centre Conditions of Hire Policy</li> <li>Broken Hill Regional Writers' Centre Policy</li> </ol> </li> </ol>			
CARRIED UNANIMOUSLY			
30 Apr 2024 12:14pm Butcher, Lacey			
COMPLETE - All policies made obsolete			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	CORRESPONDENCE REPORT - SALE OF SHORTY O'NEIL VILLAGE
<u>Resolved</u>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 46/24 dated April 9, 2024, be received.</li> <li>That correspondence received from Mr Brett Whitworth, Deputy Secretary of the NSW Office of Local Government be received.</li> <li>That Council writes to the NSW Local Government Minister The Hon Ron Hoenig MP and the NSW Office of Local Government requesting a review of the legalities of Council's resolution regarding the sale of Shorty O'Neil Village.</li> </ol>			
CARRIED			

<b>For Action</b>	<b>Division:</b>	<b>Date From:</b>	1/06/2020
	<b>Committee:</b>	<b>Date To:</b>	22/05/2024
<b>Action Sheets Report</b>	<b>Officer:</b>		
	<b>Further Report Required:</b>	Including Further Reports	
<b>Printed:</b>			<b>Wednesday, 22 May 2024 9:11:49 AM</b>

**22 May 2024 9:00am Butcher, Lacey**  
COMPLETE - Correspondence sent

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/04/2024	Nu'man, Razija  Nankivell, Jay	Works Committee Reports	MINUTES OF THE SECTION 355 MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5 DECEMBER 2023 AND 6 FEBRUARY 2024
<b><u>Resolved</u></b>			
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 56/24 dated March 20, 2024, be received.</li> <li>2. That minutes of the Section 355 Memorial Oval Community Committee Meetings held 5 December 2023 and 6 February 2024 be received.</li> <li>3. That council endorses and acknowledges in writing the resignation of Mr Bruce McIntosh from the Section 355 Memorial Oval Community Committee and express its gratitude and appreciation for his contribution to the Committee and the community.</li> </ol>			
			CARRIED UNANIMOUSLY
<b>20 May 2024 11:50am Blunden, Lauren</b> Correspondence sent per item 3 - COMPLETE			

# QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

1. QUESTIONS ON NOTICE NO. 5/24 - DATED MAY 02, 2024 - COUNCILLOR  
QUESTIONS ON NOTICE TAKEN AT THE APRIL 2024 COMMITTEE AND  
COUNCIL MEETING AND THE MAY 2024 COMMITTEE MEETINGS (D24/21742)  
..... 285
2. QUESTIONS ON NOTICE NO. 6/24 - DATED MAY 02, 2024 - PUBLIC FORUM  
QUESTIONS ON NOTICE TAKEN AT THE APRIL 2024 COUNCIL MEETING  
(D24/21749) ..... 288

## ORDINARY MEETING OF THE COUNCIL

May 2, 2024

**ITEM 1**QUESTIONS ON NOTICE NO. 5/24

SUBJECT: COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE APRIL 2024 COMMITTEE AND COUNCIL MEETING AND THE MAY 2024 COMMITTEE MEETINGS D24/21742

**Summary**

This report provides responses to questions raised by Councillors during the Works Committee Meeting held 15 April 2024, the Council Meeting held 24 April 2024 and the Health and Building Committee Meeting held 21 May 2024, which were taken on notice.

**Recommendation**

1. That Questions On Notice No. 5/24 dated May 2, 2024, be received.

**Background**

Following are the responses to questions raised by Councillors which the Mayor or General Manager took on notice at the Works Committee Meeting held 15 April 2024, the Council Meeting held 24 April 2024 and the Health and Building Committee Meeting held 21 May 2025.

Works Committee Meeting held 15 April 2024	
<b>Question:</b>	<u>Tender Report T24/1 – Replace Heat Pumps for the Regional Aquatic Centre</u>  <i>The General Manager took a question on notice from Councillor Algate for the confidential report to be updated for the April Council Meeting to include a table summarising all tender submissions received.</i>
<b>Response:</b>	A summary table was included in the Tender Report to the April Council Meeting

Ordinary Council Meeting held 24 April 2024	
<b>Question:</b>	<u>Item 10 – (Broken Hill City Art Gallery Advisory Committee) - Accepting Prints into Council's Art Collection</u>



	The General Manager took a question on notice from Councillor Algate regarding the feasibility of the Broken Hill City Art Gallery accepting prints (as opposed to original art works) into its collection when there is a limited storage capacity.
<b>Response:</b>	Any works, either prints or original works are subject to the same process and are assessed by the Art Gallery Advisory Committee using the Gallery's Acquisition Selection Criteria.
<b>Question:</b>	<p><u>Item 2 – (Waste Services Policy) - Development of a Recycling Management Plan for Broken Hill</u></p> <p>The General Manager took a question on notice from Councillor Turley regarding Councillor Boland's amendment to an earlier motion regarding the adoption of Council's draft Waste Services Policy (to write to the Premiers of NSW and Victoria requesting that they investigate the establishment of a recycling centre in Broken Hill to service both states), and asked for a report to be prepared regarding the development of a Recycling Management Plan for Broken Hill.</p>
<b>Response:</b>	<p>Council staff have recently sought Expressions of Interest for the development of a Waste and Sustainable Materials Strategy and a Sustainability Plan. Talis Consultants were the preferred provider, who will commence work on the strategy.</p> <p>It is envisaged that the Draft Strategy and Plan will be provided to Council in November/December 2024.</p>

#### Health & Building Committee Meeting held 21 May 2024

<b>Question:</b>	<p><u>Item 4 – Minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 9 April 2024</u></p> <p>The General Manager took a question on notice from the Mayor regarding the low visitor numbers at the Living Desert and if the current cost of living is having an effect on overall tourism numbers to the City.</p>
<b>Response:</b>	<p>The latest visitation numbers to our LGA is for the year ending December 2023. Comparing the 2023 calendar year with the 2022 calendar year, there has been a 1.9% decrease in overnight visitors.</p> <p>There was a 2.6% decrease in Visitor Information Centre traffic for the time period July to February compared to the previous year.</p> <p>Broken Hill is experiencing a small decrease in visitation but it's still above pre-COVID levels.</p>

#### Attachments

There are no attachments for this report

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

May 2, 2024

**ITEM 2**QUESTIONS ON NOTICE NO. 6/24

SUBJECT: PUBLIC FORUM QUESTIONS ON NOTICE TAKEN AT THE APRIL 2024 COUNCIL MEETING D24/21749

**Summary**

This report provides responses to questions raised by members of the public during the Public Forum Sessions and the Council Meeting held 24 April 2024, which were taken on notice.

**Recommendation**

1. That Questions On Notice No. 6/24 dated May 2, 2024, be received.

**Background**

Following are the responses to questions raised by members of the public which the Mayor or General Manager took on notice during the Public Forum Sessions at the Council Meeting held 24 April 2024.

Ordinary Council Meeting held 24 April 2024	
<b>Question:</b>	<p><u>Community Noticeboards</u></p> <p><i>Ms Gigi Barbe referred to the closure of the Barrier Truth and advised that the community is experiencing a significant decrease in the communication of public events since its closure. Ms Barbe asked if Council would consider increasing and managing additional strategically-placed public noticeboards for visitors and locals (that don't use the internet), to include local interest news provided by local stakeholders, as well as Council updating its online information services?</i></p> <p>The Mayor advised that Council will investigate how it can increase the communication of community events and local interest news with the preference that all information is available in one space rather than doubling up with other organisations. The Mayor advised that Council will take on some sort of role in the interim period whilst the community doesn't have a local newspaper service.</p>
<b>Response:</b>	<p>Council has been in communication and met with the Director of the Sunraysia Daily. The Director is currently preparing a business case and undertaking the feasibility of proving a local newspaper to the City on a</p>

	weekly basis to begin with, with the potential for additional days.
<b>Question:</b>	<p><u>Mineral Art Works</u>  <i>Mr Coulls referred to Mr Pace offering his mineral art works of Australian Prime Ministers to Council and suggested that Council considers rotating the display of these art works at the GeoCentre and the new Library (once built).</i></p> <p>The Mayor thanked Mr Coulls for his suggestion and advised that these locations will be considered along with the Council Chambers and other Council owned buildings to display the art works.</p>
<b>Response:</b>	<p>The works by Laurie Pace known as Prime Ministers of Australia 1901 – 2022 are a collection of 30 Mineral Art works which were offered for donation by the artist to the Broken Hill City Art Gallery. These works were considered under the Acquisition Selection Criteria by the Art Gallery Advisory Committee at Ordinary Meeting 1 February, 2024. As per the minutes dated 1 February 2024, the Committee declined to accept these works as they did not meet the Broken Hill City Art Gallery Collection Management Policy 2019 Acquisition Selection Criteria. The Gallery already has in its collection, 36 mineral art works from Mr. Pace (see attached listing). Accordingly, this body of works is not part of the Gallery Collection.</p> <p>Should Council wish to accept the donation, the second floor of the Administration Building has available space.</p>
<b>Question:</b>	<p><u>Council's Community Newsletter</u>  <i>Ms Gigi Barbe referred to Council's Community Newsletter stating that she has not been receiving it and that other people may also be missing out on receiving it.</i></p> <p>The General Manager took the question on notice advising that it will be investigated.</p>
<b>Response:</b>	<p>The newsletter is mailed to every individual residential household, which has been confirmed with the printing house. Once the next newsletter is circulated, Council will request residents advise if they don't receive it, so that it can be followed up with Australia Post.</p>
<b>Question:</b>	<p><u>Issue with stray cats</u>  <i>Mr Peter Bullock referred to the rental property at 117 Sulphide Street which is managed by LJ Hooker Real Estate and advised that the previous tenants had moved out but had left cats behind.</i></p> <p><i>Mr Bullock advised that a lady had been coming to feed the cats and that there are now approximately 60 cats at this property which are causing issues for the neighbourhood.</i></p> <p>The Mayor advised that large numbers of cats can cause problems in areas of Broken Hill and at the moment cats are not being rehomed by animal welfare agencies. Council recently established a Companion Animal Working Group who are currently working on a plan for the rehoming of stray animals. The local RSPCA also offer a free de-sexing program from time to time.</p>

<b>Response:</b>	Council's Ranger, spoke to Mr. Bullock at his property on 1 <sup>st</sup> May regarding concerns with excessive cats. After speaking with a number of residents it appears that the whole block is experiencing the issue. Council Rangers will work with residents in providing trapping services. Captured cats will be taken to the RSPCA for health assessment.

**Attachments**

1. [↓](#) Laurie Pace list of artworks in BHCAG collection

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

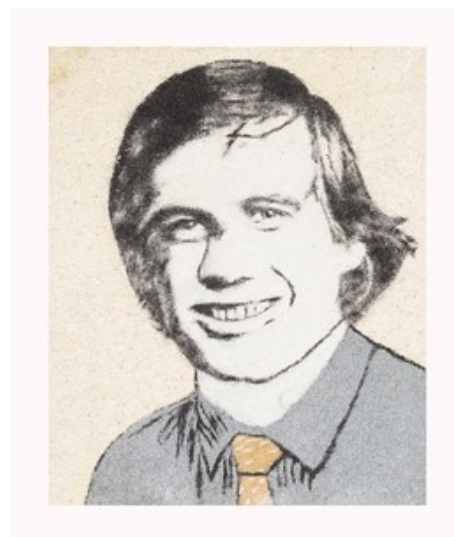
## Works Caption



Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Portrait of Sir Maurice Mawby - CRA, Chairman  
1962-1974  
1984  
Crushed minerals  
1997.0006  
Gift of the artist, 1997



Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Professor Ian Plimer - geologist and academic  
1984  
Crushed minerals  
1997.0016  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
R Oliver Chambers  
1984  
Crushed minerals  
1997.0017  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Albert Chapman - mineral collector  
1984  
Crushed minerals  
1997.0018  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Peter V. Hargreaves - North Broken Hill Ltd, general  
manager 1983-84  
2010  
Crushed minerals  
2011.0025  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Albert (Bert) Kersten  
1984  
Crushed minerals  
1997.0019  
Gift of the artist, 1997





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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Richard Piper - Mine Manager, South Mine 1889-1911  
1984  
Crushed minerals  
1997.0020  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Archibald Liversedge - mineralogist and pioneer  
1984  
Crushed minerals  
1997.0021  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Ernest C. Andrews - geological surveyor and pioneer  
1984  
Crushed minerals  
1997.0022  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
George W. Card - mineralogist and petrologist, pioneer  
1984  
Crushed minerals  
1997.0023  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
E. F. Pitman - geological surveyor, pioneer  
1984  
Crushed minerals  
1997.0024  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
W. R. Gilfillan - NBHL, general manager 1977-79  
1984  
Crushed minerals  
2011.0013  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
John Lawrence Liebelt - Zinc Corporation and NBHC,  
general manager 1964-1971  
1984  
Crushed minerals  
2011.0014  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
George Boyd Connor - Zinc Corporation and NBHC,  
general manager 1971-80  
1984  
Crushed minerals  
2011.0015  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Robert E. LeMessurier - Zinc Corporation and NBHC,  
general manager 1980-85  
1984  
Crushed minerals  
2011.0016  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
John R. Dini - Pasminco, general manager 1992  
2010  
Crushed minerals  
2011.0028  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Graig Bermingham - North Mine, general manager  
1985  
2010  
Crushed minerals  
2011.0029  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Jeffery Phillip Bills - NBHL, general manager 1980-82  
1984  
Crushed minerals  
2011.0030  
Gift of the artist, 2011





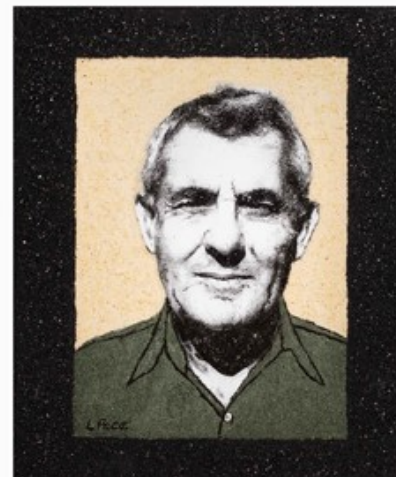
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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Charles Rasp and George McCulloch 1885  
1997  
Crushed minerals  
1997.0025  
Gift of the artist, 1997



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Frank Lewis Pace - mineralogist  
2009  
Crushed minerals  
2010.0014  
Gift of the artist, 2010



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Graham Paul Hogan - mineralogist  
2010  
Crushed minerals  
2010.0015  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Marshall Lawrence Baillieu - NBHL, board member  
1932  
1984  
Crushed minerals  
2011.0001  
Gift of the artist, 2011





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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Arnold B. Black - South Mine, underground manager  
1946  
1984  
Crushed minerals  
2011.0002  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Council Crest  
1986  
Crushed minerals  
1996.0056  
Purchased by the Broken Hill City Council, 1996



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
A. J. (Jim) Keast - Zinc Corporation, mine manager  
1938-1946  
1984  
Crushed minerals  
2011.0003  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Oliver Holmes Woodward - NBHL, manager 1934-1947  
1984  
Crushed minerals  
2011.0004  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Andrew Fairweather - Broken Hill South Ltd, general  
manager 1937  
1984  
Crushed minerals  
2011.0005  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
George Read Fisher - Zinc Corporation, general  
manager 1947-1950  
1984  
Crushed minerals  
2011.0006  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Allan R. West - NBHL, general manager 1948-1960  
1984  
Crushed minerals  
2011.0007  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Guillaume Daniel Delprat - BHP, 1899-1921  
2010  
Crushed minerals  
2011.0026  
Gift of the artist, 2011



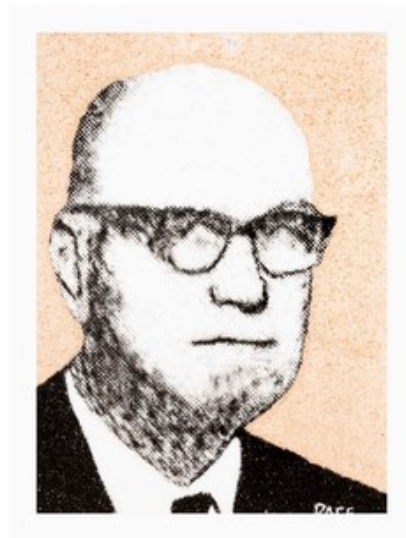
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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Sir Maurice Mawby CBE 1904-1977  
1984  
Crushed minerals  
2011.0008  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Robert Pitman Hooper - NBHC, general manager  
1952-1964  
1984  
Crushed minerals  
2011.0009  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
W. E. Fitzpatrick - North Broken Hill Limited, general  
manager 1961-69  
1984  
Crushed minerals  
2011.0010  
Gift of the artist, 2011



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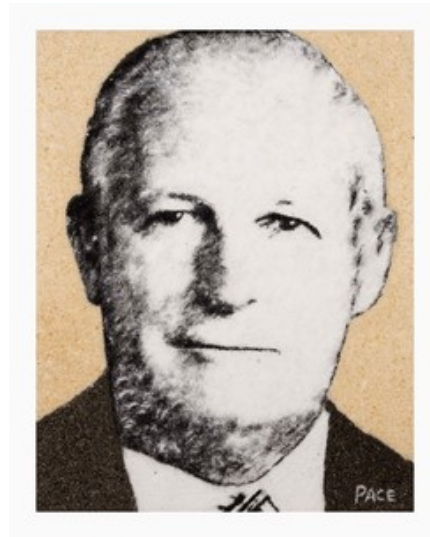
Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Samuel Henry Mills - Broken Hill South Ltd, general  
manager 1979  
1984  
Crushed minerals  
2011.0011  
Gift of the artist, 2011





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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
J. R. Finlay - NBHL, general manager 1970-76  
1984  
Crushed minerals  
2011.0012  
Gift of the artist, 2011



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Pace, Laurie - Pace's Mineral Art Gallery (1947)  
Bryan Davis - Zinc Corporation and NBHC, general  
manager  
2010  
Crushed minerals  
2011.0027  
Gift of the artist, 2011



# CONFIDENTIAL MATTERS

1. BROKEN HILL CITY COUNCIL REPORT NO. 64/24 - DATED MAY 13, 2024 - T23-27 – REQUEST FOR TENDER – SUPPLY OF 1 X STREETSWEEPER – REVISION 2 - **CONFIDENTIAL**

(**General Manager's Note:** This report considers Tender for Street Sweeper and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

2. BROKEN HILL CITY COUNCIL REPORT NO. 65/24 - DATED MAY 13, 2024 - T23/8 - REQUEST FOR QUOTATION - SUPPLY OF 1 X MOBILE ELEVATED WORK PLATFORM REV 3 - **CONFIDENTIAL**

(**General Manager's Note:** This report considers Tender for Elevated Work Platform and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

3. TENDER REPORT NO. 2/24 - DATED MAY 14, 2024 - T23/46 - REQUEST FOR TENDER - TOWN SQUARE REDEVELOPMENT - **CONFIDENTIAL**

(**General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

4. BROKEN HILL CITY COUNCIL REPORT NO. 84/24 - DATED MAY 23, 2024 - PROPOSED LEASE OF 252 ARGENT STREET - **CONFIDENTIAL**

(**General Manager's Note:** This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).





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