



BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers
27 March 2024

6.30pm

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 27 March 2024** commencing at **6:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Committee Reports A) Recommendations of Health and Building Committee Meeting held Tuesday 19 March 2024 B) Recommendations of Policy and General Committee Meeting held Wednesday 20 March 2024
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this Agenda
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Wednesday, February 28, 2024.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 28, 2024

Meeting commenced at 6:30pm.

PRESENT:

Councillor T. Kennedy (Mayor) Councillor J. Hickey (Deputy Mayor),
Councillors B. Algate, M. Boland, M. Browne, D. Gallagher,
H. Jewitt, R. Page and D. Turley.

General Manager, Director Corporate and Community, Director Finance and
Commercial, Director Infrastructure and Environment, Manager
Communications and Marketing, Executive Officer and Executive
Assistants.

Media (2), Members of the Public (5).

APOLOGIES:

Nil.

LEAVE OF ABSENCE

APPLICATIONS:

1) Councillor A. Chandler submitted a Leave of Absence Application for this
meeting, for a reason as prescribed by Council's Code of Meeting Practice.

RESOLUTION

Minute No. 47456 - Procedural Motion

Deputy Mayor J Hickey moved)

Councillor H Jewitt seconded)

Resolved

That the application submitted by Councillor
Chandler be accepted and a Leave of Absence
granted to Councillor Chandler for this meeting.

CARRIED UNANIMOUSLY

PRAYER

Councillor Boland delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Jewitt delivered the Acknowledgment of Broken Hill's Mining History.

PUBLIC FORUM

Civic Centre Litigation

*Mr Bob Coulls asked if the legal matter regarding the Redevelopment of the Civic Centre had been
finalised and if details would be released to the public.*

The Mayor advised that the litigation action against the Architect, AJ&C, had settled but that the legal
dispute with Council's previous legal representative is still occurring and once complete, a report
regarding the legal costs of the Civic Centre Redevelopment litigation will be released.

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Council's Tender for the Redevelopment of the EP O'Neil Netball Courts

As a member of the Broken Hill Netball Association was present in the public gallery, the Mayor invited the General Manager to provide an update on the redevelopment of the EP O'Neil Netball Courts.

The General Manager advised that Council is considering a confidential report at tonight's Council Meeting to award the tender for stage 1 of the EP O'Neil Park Redevelopment Plan which includes the refurbishment of the EP O'Neil Park Netball Courts from 10 courts to 12, new fencing and lights, and carpark upgrade to improve stormwater drainage in the carpark area.

Unfortunately, due to the current inflation costs, the planned works to connect the Netball Courts to the Norm Fox Oval will not be undertaken at this stage but will be budgeted to be included in stage 2 of the project.

The Director Infrastructure and Environment advised that initial works on the project could commence within the next 3-4 weeks and be completed by approximately September/October 2024. Delaying the commencement of the project could see costs escalate beyond Council's allocated budget, and thus delay the project further. The Director Infrastructure and Environment advised that Council will work with the Netball Association to seek a suitable arrangement for this year's Netball season.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 47457

Councillor M Browne moved)
Councillor H Jewitt seconded)

Resolved

1. That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held January 31, 2024 be confirmed.
2. That the Minutes of the Council Meeting held 27 September 2023 be amended at Minute No. 47337, (Item 21 Broken Hill City Council Report No. 186/23 dated 20 September 2023 – Appointment of Delegates to Committees – September 2023 to September 2024 Local Government Election and Proposed Disbandment of the Community Round Table Committee) to include:
 - “5) That Councillor Darriea Turley be appointed as a Councillor Representative on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.”

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Mr Jay Nankivell, General Manager declared:

- a pecuniary interest in Confidential Report No. 27/24 being the subject of litigation and advised that he will leave the Council Chambers whilst the item is considered.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

Nil.

REPORTS FROM DELEGATES

Nil.

COMMITTEE REPORTS

WORKS COMMITTEE

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 14/24 - DATED FEBRUARY 09, 2024 -
CORRESPONDENCE REPORT - SEALING OF THE WILANGEE ROAD FOR THE MUNDI
MUNDI BASH D24/7417

RESOLUTION

Minute No. 47458

Councillor M Boland moved)

Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 14/24 dated February 9, 2024, be received.
2. That reply correspondence from the Minister for Regional Transport and Roads, the Hon Jenny Aitchison MP, regarding the sealing of the Wilangee Road for the Mundi Mundi Bash be received and noted.
3. That reply correspondence from the Member for Barwon, Mr Roy Butler MP, regarding the sealing of the Wilangee Road for the Mundi Mundi Bash be received and noted.
4. That further correspondence be sent to the Premier, Minister for Tourism and Chair of Destination NSW Country and Outback outlining the importance of the sealing of the Wilangee Road for the Mundi Mundi Bash

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and the economic prosperity of Broken Hill
and the surrounding region.

CARRIED UNANIMOUSLY

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 15/24 - DATED FEBRUARY 01, 2024 -
DRAFT REVISED WASTE SERVICES POLICY FOR PUBLIC EXHIBITION** D24/5210

RESOLUTION

Minute No. 47459

Councillor R Algate moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 15/24 dated February 1, 2024, be received.
2. That Council endorse the draft revised Waste Services Policy for the purpose of public exhibition.
3. That the draft revised Waste Services Policy be placed on public exhibition for a period of 28 days for public comment.
4. That, at the conclusion of the public exhibition period, a report be presented to Council detailing submissions received and any recommended amendments arising, with a view to adopting the draft revised Waste Services Policy; and if adopted, the 2015 Waste Services Policy will be rendered obsolete.

CARRIED UNANIMOUSLY

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 16/24 - DATED FEBRUARY 07, 2024 -
BUDGET REQUEST - QUARTER 2 - AIRPORT FIRE SYSTEM PIPE REPLACEMENT &
HYDRANTS PROJECT** D24/6900

RESOLUTION

Minute No. 47460

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 16/24 dated February 7, 2024, be received.
2. That Council approves a budget allocation for an Airport Fire System Pipe Replacement and Hydrants Project under Quarter 2, financial year 2023/24 due to the current system approaching the end of its operable lifecycle.
3. That Council approve a total budget for this project at \$1,214,394 (ex GST) with \$264,394 (ex GST) allocated for financial year 2023/24 and \$950,000 (ex GST) allocated for financial year 2024/25.

CARRIED UNANIMOUSLY

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**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 17/24 - DATED FEBRUARY 01, 2024 -
REQUEST FOR FINANCIAL ASSISTANCE TOWARDS THE 2024 WASTE 2 ART PROGRAM
AND COMPETITION** D24/5325

RESOLUTION

Minute No. 47461

Councillor H Jewitt moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 17/24 dated February 1, 2024, be received.
2. That Council approves a one-off \$3,000.00 grant to the Broken Hill Art Exchange towards the organisation of the 2024 Waste 2 Art Program and Competition.
3. That the funding be facilitated via Council's Community Assistance Grants Program (with funding sourced from Council's Waste and Sustainability budget and included in the Quarterly Budget Review); and the Broken Hill Art Exchange complies with all conditions of the Community Assistance Grants Program in the administration of the grant.
 - a) That the Broken Hill Art Exchange be advised of the process to apply in future years to Council's Community Assistance Grants funding towards the Waste 2 Art Program and Competition.

CARRIED UNANIMOUSLY

HEALTH AND BUILDING COMMITTEE

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 13/24 - DATED DECEMBER 13, 2023 -
BROKEN HILL LEAD REFERENCE GROUP - MINUTES OF MEETING HELD 23 NOVEMBER
2023** D23/67682

RESOLUTION

Minute No. 47462

Councillor M Browne moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 13/24 dated December 13, 2023, be received.

CARRIED UNANIMOUSLY

POLICY AND GENERAL COMMITTEE

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 20/24 - DATED FEBRUARY 06, 2024 -
COUNCILLOR ATTENDANCE AT THE 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL**

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GOVERNMENT TO BE HELD IN CANBERRA ON 2 - 4 JULY 2024

D24/5821

RESOLUTION

Minute No. 47463

Councillor R Algate moved)
Councillor R Page seconded)

Resolved

1. That Broken Hill City Council Report No. 20/24 dated February 6, 2024, be received.
2. That Councillors Gallagher and Boland represent Council at the 2024 National General Assembly of Local Government in Canberra, 2 - 4 July 2024 and the 2024 Australian Council of Local Government (ACLG) following the Assembly on 5 July 2024 (along with the Mayor, Deputy Mayor, Councillors Algate, Browne, Chandler and the General Manager as previously resolved (Minute No. 47445)).

CARRIED UNANIMOUSLY

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 18/24 - DATED FEBRUARY 02, 2024 -
QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDED 31 DECEMBER 2023**

D24/5476

RESOLUTION

Minute No. 47464

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 18/24 dated February 2, 2024, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2023/24 operating surplus (before capital) of \$26,000.
4. That Council note the 2023/24 projected net capital budget expenditure of \$32,080,000.
5. That Council continues to advocate for the reintroduction of Resources for Regions funding for regional mining cities.

CARRIED UNANIMOUSLY

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 19/24 - DATED FEBRUARY 09, 2024 -
INVESTMENT REPORT FOR JANUARY 2024**

D24/7402

RESOLUTION

Minute No. 47465

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 19/24 dated February 9, 2024, be received.

2. That Council's Finance Team be congratulated on their management of Council's investment portfolio.

CARRIED UNANIMOUSLY

FURTHER REPORTS

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 21/24 - DATED FEBRUARY 06, 2024 - 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS D24/5819

RESOLUTION

Minute No. 47466

Councillor D Turley moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 21/24 dated February 6, 2024, be received.
2. That Council approves the following motions, the subject of which were approved at the 31 January 2024 Council Meeting Minute No. 47446:

- **Introduction of regional news licence requirements for metropolitan television broadcasters across the country**

Motion: That this National General Assembly calls on the Australian Government to introduce television broadcasting licence conditions that require metropolitan broadcasters to produce regional news programs.

- **The impact of cost shifting onto Local Councils**

Motion: That this National General Assembly calls on the Australian Government to acknowledge the impact of cost shifting of government services/revenue collection onto Local Government.

That this National General Assembly calls on the Australian Government and the State Governments where applicable to remove the following cost shifting items from Local Government in order that Councils can survive financially and can continue to provide essential services to their communities and carry out local infrastructure upgrades, namely:

- Request the State Governments to remove the requirement for Councils

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- to collect the Emergency Services Levy.
 - Request the State Governments remove the requirement for Councils to collect the Waste Levy.
 - Request the State Governments to reinstate the reimbursement to Councils for the mandatory pensioner rate rebates.
 - Request the State Governments to reinstate the 50% funding of the cost of Library operations to Councils as originally committed.
 - That Federal and State Government reassume responsibly for construction of houses and accommodation for essential workers and population expansion.
- **The Federal Government's freeze to the indexation of Financial Assistance Grant funding and its impact on Local Councils**
Motion: That this National General Assembly calls on the Australian Government to inject the financial assistance grants program with the income that was lost during the indexation freeze that occurred between 2015 and 2017; and ensures that ongoing indexation of Financial Assistance Grants continues into the future in order for Councils to become more financially sustainable and can continue to provide consistent level of services and infrastructure to their communities.
3. That motions be submitted to the Australian Local Government Association by March 29, 2024 along with a copy of the supporting Council resolution.

CARRIED UNANIMOUSLY

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 22/24 - DATED FEBRUARY 19, 2024 - 2022-2026 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2023, INCLUSIVE OF OPERATIONAL PLAN 2023/2024
OUTCOMES D24/8929

RESOLUTION

Minute No. 47467

Councillor M Browne moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 22/24 dated February 19, 2024, be received.

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2. That Council receive the 2022-2026 Delivery Program inclusive of 2023/2024 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2023.
3. That the 2022-2026 Delivery Program inclusive of 2023/2024 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2023 be placed on Council's website.

CARRIED UNANIMOUSLY

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 23/24 - DATED FEBRUARY 20, 2024 -
BROKEN HILL LIBRARY PROJECT - SUBMISSION OF CAPITAL EXPENDITURE REPORT TO
THE NSW OFFICE OF LOCAL GOVERNMENT** D24/8960

RESOLUTION

Minute No. 47468

Councillor M Boland moved)
Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 23/24 dated February 20, 2024, be received.
2. That council receive report titled 'Capital Expenditure Review - Broken Hill Library - NSW Office of Local Government' prepared under the reporting guidelines under the NSW Office of Local Government for capital projects over \$10 million in forecasted project costs.
3. That council approve submission of the report to the NSW Office of Local Government.

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 24/24 - DATED FEBRUARY 21, 2024 -
REVIEW OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER** D24/9300

RESOLUTION

Minute No. 47469

Councillor R Algate moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 24/24 dated February 21, 2024, be received.
2. That the Broken Hill City Council Adopt the Draft Revised Audit Risk and Improvement Committee Charter to come into effect from 1 July 2024.
3. That Council nominate one non-voting Councillor member of the Committee from 1 July 2024 who cannot be the Mayor.
4. That Council writes to the Minister for Local Government The Hon Ron Hoenig, other relevant Ministers and the Local Member outlining how effective and successful

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Council's Audit Risk and Improvement Committee (mentioning the favourable comments from our Auditors, the State Government and the Government's Financial Assistance Grants Committee when they visited the City) and strongly objecting to the new OLG Guidelines for Audit and Risk Management Committees that takes effect from 1 July 2024; and in particular to the clause to decrease Councillor representation on the Committee to only one non-voting Councillor Delegate (which cannot be the Mayor). That the letter to Minister Hoenig requests him to review the new OLG Guidelines, and to remind the Minister of his promise to listen to Councils.

CARRIED UNANIMOUSLY

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 25/24 - DATED FEBRUARY 14, 2024 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.443, HELD ON TUESDAY, 6 FEBRUARY 2024

D24/8126

RESOLUTION

Minute No. 47470

Councillor M Browne moved)
Councillor R Algate seconded)

Resolved

- That Broken Hill City Council Report No. 25/24 dated February 14, 2024, be received.
- That the minutes of the Local Traffic Committee – Meeting No. 443, held on Tuesday, 6 February 2024 be endorsed.
- That Item No. 443.10.3 recommendations be received:
 - That the Committee support the request for two additional bus zones on Garnet Street, adjacent to the Broken Hill High School, during Term 1 for Willyama High School students attending the school.
 - That a 'No Stopping' sign be installed 10 meters from the temporary bus zone to the disability parking on the left side of the hatching on Galena Street, adjacent to the Broken Hill High School, to allow a safe sight distance for disability parking between the bus zones.
- That Item No. 443.10.4 recommendation be received:
 - That Council issue a media release informing that Council has introduced new measures for traffic-controlled worksites, advising if a motorist is seen or caught driving through a traffic-controlled worksite, details will be forwarded to the NSW Police to

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enforce action and issue fines.

- That Item No. 443.8.1 recommendation be received:
 - That Council paint double white lines on Argent Street, from the median strip up to and in line with Delamore Street, to prevent motorist performing U-turns at the end of the median strip.

CARRIED UNANIMOUSLY

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 26/24 - DATED FEBRUARY 07, 2024 - ACTION LIST REPORT D24/6820

RESOLUTION

Minute No. 47471

Councillor D Gallagher moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 26/24 dated February 7, 2024, be received.

CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 15 - QUESTIONS ON NOTICE NO. 2/24 - DATED FEBRUARY 01, 2024 - COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE JANUARY 2024 COUNCIL MEETING D24/5280

RESOLUTION

Minute No. 47472

Councillor R Algate moved)
Councillor R Page seconded)

Resolved

1. That Questions On Notice No. 2/24 dated February 1, 2024, be received.
2. That Council assists the Broken Hill Alcohol and Other Drugs Detox and Rehabilitation Steering Committee by organising a meeting with the Minister for Health to discuss opportunities for a Drug Rehabilitation Centre in Broken Hill.

CARRIED UNANIMOUSLY

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Draft Waste Services Policy

Councillor Browne requested, that the draft Waste Services Policy be amended to clarify the definition of "green waste".

The Mayor advised Councillor Browne to liaise with Council staff whilst the draft policy is on public exhibition, in order to include a definition for green waste.

Development of a Climate Action Plan

Councillor Browne requested an update on the development of Council's Climate Action Plan.

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The General Manager took the question on notice and advised that Council had appointed a Waste and Sustainability Manager towards the end of last year and that the Manager has been working on the Waste and Sustainability Strategy and that he will seek an update on the development of Council's Climate Action Plan.

Reports to Standing Committees

Councillor Turley requested that Council reports be presented to the respective Standing Committee Meetings each month rather than being presented directly to a Council Meeting in the "Further Reports" section.

The Mayor advised that wherever a Council resolution on a matter was not time critical, reports would be presented to their respective Standing Committee Meetings first.

Management of the Broken Hill Regional Aquatic Centre

Councillor Page requested that the General Manager investigate complaints regarding the YMCA's management of the Broken Hill Regional Aquatic Centre.

The General Manager took the question on notice.

Willyama High School

Deputy Mayor Hickey referred to the current temporary closure of the Willyama High School whilst the mould outbreak at the school is being assessed, and raised concerns regarding the action that the NSW Department of Education may take if the school needs to be demolished.

The Mayor called for a motion of urgency in order that the matter can be considered at this meeting.

RESOLUTION

Minute No. 47473 - Matter of Urgency

Deputy Mayor J Hickey moved)

Councillor R Algate seconded)

Resolved

That Deputy Mayor Hickey's matter of urgency regarding the Willyama High School be heard.

CARRIED UNANIMOUSLY

ITEM 16 - MATTER OF URGENCY - WILLYAMA HIGH SCHOOL (GB2/24)

11/161

RESOLUTION

Minute No. 47474

Deputy Mayor J Hickey moved)

Councillor D Turley seconded)

Resolved

That Council sends correspondence to the NSW Premier, Deputy Premier, Leader of the Opposition, Shadow Minister for Education and Local Member advising that the City is against the notion of only having one high school in Broken Hill if the Willyama High School was to be demolished due to the mould outbreak at the school, and also advising the importance of two high schools to the City's future growth and liveability.

CARRIED UNANIMOUSLY

Far West Community Legal Centre

Councillor Turley referred to a media article regarding the closure of the Far West Community Legal Centre on 31 July 2024 and asked for a Councillor Briefing to be held to inform Councillors of the future direction of the service in the City.

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The Mayor advised that a Councillor Briefing will be arranged.

Parking at the Airport

Councillor Algate advised of complaints from member of the public who could not park in the Airport carpark and having to use the over-flow carpark at the Airport; and that there are quite a number of Victorian number plated cars parked for long periods in the carpark. Councillor Algate asked what can be done to free up parking at the Airport?

The Mayor advised that Council will have to make some hard decisions in the near future when the matter of parking at the Airport comes before Council as part of future upgrade works that were identified in the Airport Master Plan. These works will include an extension to the Airport Terminal carpark to the north of the existing carpark which will encompass 80 new parking spaces. The Mayor advised that options will be presented to Council on how to rectify the issue of people parking long term in the carpark and that one option will be to introduce a system of timed parking.

Councillor Turley asked for a Councillor site inspection to be arranged of the Airport precinct for Councillors to fully understand the parking issues.

The Mayor advised that a Councillor site inspection will be arranged.

Uber Car Parking at the Airport

Councillor Turley advised of public complaints that there is no dedicated parking for Uber ride-share cars at the Airport when collecting passengers and asked for Council to investigate a solution.

The General Manager advised that the matter is being considered by the Local Traffic Committee.

Cobalt Blue Announcement

Councillor Turley referred to the recent announcement by Cobalt Blue regarding the impact of low global cobalt prices on the immediate future of its operations and asked if a Councillor Briefing could be organised with the Managing Directors of Cobalt Blue.

The General Manager advised that an email was sent to Councillors advising of a Councillor Briefing regarding Cobalt Blue on 29 February 2024.

Broken Hill Distillery

Mayor Kennedy referred to the recent World Gin Awards which were held in London and congratulated Broken Hill Distillery for their success in receiving a category award at the event.

Broken Hill Plaque to be arranged

The Mayor requested that Council staff contact Mr Des Kennedy, who will be attending the World War II Pilot's event held in France, to arrange for a Broken Hill plaque to be presented at the event.

RESOLUTION

Minute No. 47475 - Procedural Motion

Councillor D Turley moved)

Councillor D Gallagher seconded)

Resolved

That the meeting be closed to the public in accordance with *Section 10A(2)* of the *Local Government Act 1993* whilst Council considers the confidential matters.

CARRIED UNANIMOUSLY

Members of the public and media left the Council Chambers at 7:52pm and the livestreaming of the meeting ceased.

PUBLIC FORUM

Willyama High School

Mr Bob Coulls referred to the mould outbreak and the current closure of the Willyama High School, stating that the high school is 50 years old and a mould outbreak has never happened at the school before. Mr Coulls asked if Council had been made aware of how the mould outbreak happened?

The Mayor advised that, to his knowledge, apparently routine carpet cleaning was undertaken at the school at the end of the 2023 school year and that the doors to the school had not been opened during the school holidays (former caretakers used to go and open the doors periodically during the holidays). This factor, along with the extreme heat and humidity in December and January all contributed to the mould outbreak at the school.

National General Assembly of Local Government – Canberra 2-4 July 2024

Mr Coulls referred to Council's delegation who will be attending the National General Assembly of Local Government in Canberra in July 2024 and requested that while Councillors are networking with State and Federal Ministers, Councillors remind them that the Government is forever increasing taxes or introducing new taxes and that \$1.6B was paid in taxes by residents of regional NSW in the last financial year and the affect that this has on the region's economy and growth.

CONFIDENTIAL MATTERS

The General Manager declared an interest in Item 17 left the Council Chambers at 7:52pm

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 27/24 - DATED FEBRUARY 20, 2024 - CIVIC CENTRE LITIGATION COSTS DISPUTE - UPDATE - CONFIDENTIAL D24/9063

(General Manager's Note: This report considers litigation matters and is deemed confidential under Section 10A(2) (a) (c) (e) (g) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual; AND which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for information that would, if disclosed, prejudice the maintenance of law; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).

RESOLUTION

Minute No. 47476

Deputy Mayor J Hickey moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 27/24 dated February 20, 2024, be received.
2. That Council note the update in the litigation proceedings and the cross claim filed against Council and the additional defendants.
3. That Council note, Council's insurers have been notified of the claim.
4. That Council provide legal coverage as necessary and indemnity for personal liability to Council's General Manager, Mr Jay Nankivell, for the cross claim filed by the Defendant.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 28, 2024

5. That Council acknowledges the conflicts involved and proceed with BAL Lawyers representing Council with the cross claim.
6. That Council acknowledges the conflict involved with the current General Manager and authorises that Mr Jay Nankivell continues to deal with this matter on behalf of Council.

CARRIED

FOR: Mayor Tom Kennedy, Deputy Mayor Jim Hickey, Councillors Bob Algate, Michael Boland, Dave Gallagher, Hayley Jewitt and Ron Page

AGAINST: Councillors Marion Browne and Darriea Turley

The General Manager returned to the Council Chambers at 8:13pm and the Mayor advised the General Manager of Council's resolution regarding Item 17.

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 28/24 - DATED FEBRUARY 20, 2024 - BROKEN HILL LIBRARY PROJECT - GENERAL UPDATE AND CONSTRUCTION CONTRACT FORMATION - CONFIDENTIAL

D24/9096

(General Manager's Note: This report considers tender costs & supplier information and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47477

Councillor R Algate moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 28/24 dated February 20, 2024, be received.
2. That Council notes the latest updates on the project as of February 2024.
3. That Council approve delegation for the General Manager to sign all contracts and associated documents related to the project as per the below report to a value of \$14.55 million (excluding GST)

CARRIED UNANIMOUSLY

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 29/24 - DATED FEBRUARY 22, 2024 - T23/43 - REQUEST FOR TENDER - PAVING REPLACEMENT PROJECT - ARGENT STREET, BROKEN HILL - CONFIDENTIAL

D24/9451

(General Manager's Note: This report considers the awarding of a tender and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 28, 2024

RESOLUTION

Minute No. 47478

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 29/24 dated February 22, 2024, be received.
2. That Council accept the tender from Conex Group Pty Ltd under T23/43 - Request for Tender – Paving Replacement Project - Argent Street, Broken Hill for segmental paving works along Argent Street up to a total price of \$800,000 (excluding GST).
3. That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required.
4. That Council endorse project option two for paving upgrade works as recommended in this report.

CARRIED UNANIMOUSLY

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 30/24 - DATED FEBRUARY 22, 2024 - T23/45 E.P. O'NEILL MEMORIAL PARK REDEVELOPMENT - NETBALL PRECINCT - STAGE ONE - CONFIDENTIAL D24/9419

(General Manager's Note: This report considers the awarding of a tender and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47479

Councillor R Algate moved)
Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 30/24 dated February 22, 2024, be received.
2. That Council award T23/45 Tender for Construction - E.P. O'Neill Memorial Park Redevelopment – Netball Precinct – Stage One to Jirgens Civil Pty Ltd for \$3,832,452 (excluding GST).
3. That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 28, 2024

RESOLUTION

Minute No. 47480 - Procedural Motion

Deputy Mayor J Hickey moved)
Councillor D Gallagher seconded)

Resolved

That the meeting resumes in open session.

CARRIED UNANIMOUSLY

Members of the public and media returned to the Council Chambers at 8:18pm. The livestreaming of the meeting recommenced.

At the Mayor's invitation, the General Manager reported on the resolutions of Council made in closed session.

CONCLUSION OF THE MEETING

There being no further business to consider, the Mayor closed the meeting at 8:22pm.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 27 MARCH 2024.)

CHAIRPERSON

MAYORAL MINUTES

1. MAYORAL MINUTE NO. 3/24 - DATED MARCH 12, 2024 - ALLISON HOUSE
STUDENT ACCOMMODATION (D24/12884) 22
2. MAYORAL MINUTE NO. 4/24 - DATED MARCH 21, 2024 - ESTABLISHMENT OF
A BROKEN HILL EDUCATION WORKING GROUP (D24/13014)..... 24

ORDINARY MEETING OF THE COUNCIL

March 12, 2024

ITEM 1MAYORAL MINUTE NO. 3/24SUBJECT: ALLISON HOUSE STUDENT ACCOMMODATION D24/12884**Summary**

On 27 February 2024, Allison House announced its impending closure at the end of term one due to a decline in student numbers citing various reasons such as, graziers preferring their children attend an agricultural specific school; generational families leaving the land as large pastoral companies and National Parks purchase grazing properties; improvement of internet availability in isolated areas for Secondary School students and the Covid pandemic (18 students were housed prior to border closures and restrictions put in place, with only eight remaining at the end of the pandemic). With such low student numbers and the strain of currently inflated costs, the facility is unable to financially sustain its operating costs.

Allison House is a self-funded not-for-profit student boarding facility located in Broken Hill which provides a safe, comfortable and friendly environment for secondary students living in isolated and remote areas surrounding Broken Hill allowing students to continue their education at one of the two secondary schools located in the City.

The not-for-profit facility is governed by a committee of volunteers. The paid live-in house parents provide 24/7 supervision for up to 20 secondary school students. Allison House provides additional services such as transport to and from school, activities and appointments along with nutritious meals including school lunches, laundry services and recreational activities.

Students from remote properties or small towns surrounding Broken Hill reside at Allison House so that they can continue their secondary education in a face-to-face environment rather than distance education or boarding at capital city schools located hundreds of kilometers away from their families.

Due to the timing of the announcement on 27 February 2024 (that Allison House will close at the end of Term One - April 2024), urgent advocacy was undertaken with letters sent to the NSW Minister for Education, The Hon Prue Car MP and the Member for Barwon, Mr Roy Butler MP seeking the NSW Government's financial assistance of \$100,000 to keep Allison House open for the remainder of the school year.

If the NSW Government provides funding to allow Alison House to operate for the remainder of the year this will ensure the current students' education and well-being is not affected by the impact of the centre's closure after term one. The impending closure of Allison House in April 2024 will significantly affect these students given that the reason they reside at Allison House is because they do not have any other option for student housing in Broken Hill, and the closure will mean that these students will need to move to a capital city boarding school or undertake secondary school via online learning, being a significant upheaval to their life, to their family and to their education if relocation and enrollment needs to occur within the Easter School holiday period.

Furthermore, funding to operate Allison House for the remainder of the year will allow the Committee to publicise the facility and source the required number of students to operate this essential service self-sustainingly into 2025 and beyond.

This Mayoral Minute seeks Council's retrospective endorsement of the Mayor's urgent advocacy efforts on behalf of Allison House.

Recommendation

1. That Mayoral Minute No. 3/24 dated March 12, 2024, be received.
2. That Council retrospectively approves the urgent advocacy efforts undertaken by the Mayor to seek funding from the NSW Government in order that Allison House can remain open until the end of the 2024 school year to ensure that the well-being of students is not impacted and the students can continue their education unimpeded at a Broken Hill school campus for the remainder of the year, this will also allow the Allison House Committee the option to publicise the facility and source the required number of students to operate the service self-sustainably in 2025 and beyond.

Attachments

There are no attachments for this report.

T. KENNEDY
MAYOR

Department's Far West Director of Educational Leadership, to receive updates and discuss the action proposed to be undertaken by the NSW Department of Education to ensure students can continue with face to face learning and to remediate the Willyama High School.

In light of the strong passion and support shown from the Broken Hill Community, Council, Teachers, Parents & Students, the Government has announced that two high schools will remain in the City with Willyama being rebuilt. The Government must be commended for taking this approach and listening to the community of Broken Hill

I have also recently received numerous phone calls from teachers raising concerns that the interim schooling measures are not working and that they are adversely affecting the well-being of both students and teachers across all affected schools.

I absolutely appreciate and respect all the work that has been undertaken so far to prepare part of the Broken Hill High School grounds for an interim school for Willyama students, but I still believe there's a better option for all parties and will continue to advocate for the school community to achieve two standalone high schools even in the interim period which in the best case has said it will be two years.

Formation of a Broken Hill Education Working Group

Due to the community's concerns, it is proposed that Council establishes a Broken Hill Education Working Group to further discuss various matters regarding secondary education in the City along with seeking the community's views on what outcomes should be achieved with two High Schools, measures to support our students during the interim rebuild period along with the overall desired education outcomes.

Membership on the Working Group is to include the following:

- Mayor (Chairperson)
- Deputy Mayor (Deputy Chairperson)
- One (1) Councillor
- Council's General Manager
- NSW Minister for Education
- NSW Shadow Minister for Education
- NSW Education Department's Far West Director of Educational Leadership
- Member for Barwon or representative
- Teachers' Association Representative from Broken Hill High School
- Teachers' Association Representative from Willyama High School
- Teachers' Association Representative from each local Primary School (8)
- Eight (8) community representatives (Broken Hill residents representing the school community).

Attached is a draft Terms of Reference for the Broken Hill Education Working Group for Council to consider adoption. If adopted, invitations will be sent to the NSW Minister and Shadow Minister for Education and the Department's Far West Director of Educational Leadership, the Member for Barwon and the local Primary and Secondary Schools. Council will also advertise for nominations from Broken Hill residents to fill the eight (8) community representative positions on the Working Group.

Minutes of the Working Group meetings will be reported to the next available Council Meeting for information.

Recommendation

1. That Mayoral Minute No. 4/24 dated March 21, 2024, be received.
2. That Council approves the draft Terms of Reference for the establishment of a Broken Hill Education Working Group.
3. That Council appoints the Mayor (as Chairperson), Deputy Mayor (as Deputy Chairperson) and General Manager to the Broken Hill Education Working Group.
4. That Council appoints one (1) additional Councillor to the Broken Hill Education Working Group.
5. That Council invites the NSW Minister for Education, NSW Shadow Minister for Education, The Education Department's Mr Peter McBeth, the Member for Barwon or representative and the Teachers' Association representatives from all Broken Hill Primary and Secondary schools to join the Broken Hill Education Working Group.
6. That Council advertises for nominations to fill the community representative positions on the Working Group.
7. That the inaugural meeting of the Working Group be held in April 2024.
8. That Council thanks the State Government for their decision that two high schools will remain in the City with Willyama being rebuilt; and thanks, the entire Broken Hill Community for standing united and showing such strong support to the Government that it is vital for the ongoing livability and success of our students and education for two high schools to remain in the City.
9. That Council writes to the NSW Premier, NSW Treasurer, Minister for Education, Opposition Leader and Shadow Minister for Education, that in the instance that the entire Willyama rebuild is not covered by the State's insurance, that a budget allocation is allowed and guaranteed for in the 2024/2025 State Budget for the rectification of the current Willyama High School or for a new build to be completed on the Willyama High School site dependent on the outcome from the hygienist report.

Attachments

1. [↓](#) Draft Terms of Reference - Broken Hill Education Working Group

T. KENNEDY
MAYOR

DRAFT BROKEN HILL EDUCATION WORKING GROUP – TERMS OF REFERENCE

QUALITY CONTROL			
TRIM REFERENCES	24/18 – D24/13860		
RESPONSIBLE POSITION	General Manager		
SUPPORT POSITION/S	Manager Communications and Marketing Executive Officer		
APPROVED BY	Council Resolution		
REVIEW DATE	March 2026	REVISION NUMBER	1
EFFECTIVE DATE	ACTION	ENDORSED BY	
XX/XX/2024	Adoption of Terms of Reference	Minute No. XXXXX	

1. INTRODUCTION

The Committee will be known as the Broken Hill Education Working Group.

2. PURPOSE

The Working Group will discuss matters pertaining to the Willyama High School's temporary closure due to the school being re-built as a consequence of a severe mould outbreak; the interim temporary school arrangements for Willyama students; and the impact on the well-being and education of High School students as well as the well-being and employment of Teachers in Broken Hill.

The role of the Working Group will be achieved through:

- Providing a forum where issues pertaining to the purpose of the Working Group can be raised and discussed.
- Encouraging contact between the NSW Minister for Education, the NSW Department of Education, local High Schools representatives, teachers, students and the local community.
- Providing recommendations to the Chairperson on advocacy measures to ensure that the well-being and education of affected students in Broken Hill is not impacted, nor is the well-being or employment of affected Teachers during the period to demolish and re-build Willyama High School.
- To discuss incentive models to attract and retain Teachers during the temporary closure period of Willyama High School and ongoing for both High Schools.

- To discuss the community expectations for the temporary operations of Willyama High School and whether there is a more suitable alternate interim site during rectification and a rebuild.
- To conduct a Broken Hill community survey on the wants and needs of the community with regards to secondary education in the City and for the survey results to be presented to the NSW Minister for Education and NSW Shadow Minister for Education.

3. WORKING GROUP DELEGATION

The Working Group has no delegated authority. It can only refer or recommend matters to the Chairperson for consideration.

The Working Group cannot approve the expenditure of money, employ staff, speak on behalf of Council or make a policy on behalf of Council.

4. MEMBERSHIP

Members will be appointed for a period of up to four (4) years. The term of membership shall align with the current term of the elected Council.

The Working Group shall consist of up to 28 members with the Councillor representatives appointed by Council and the community representatives appointed by the General Manager, such members to be nominated as follows:

- The Mayor (Chairperson)
- Deputy Mayor (Deputy Chairperson)
- One (1) Councillor
- Council's General Manager
- NSW Minister for Education
- NSW Shadow Minister for Education
- NSW Education Department's Far West Director of Educational Leadership
- Member for Barwon or representative
- Teachers' Association Representative of Broken Hill High School
- Teachers' Association Representative of Willyama High School
- Teachers' Association Representative of each local Primary Schools (8)
- A maximum of eight (8) Community Representatives (Broken Hill residents representing the school community)
- Two (2) Council staff ex-officio members (Manager Communications and Marketing and Executive Officer/Executive Assistant)

In terms of appointing the community representatives, the Council will call for nominations. The appropriate form must be completed, signed by the nominee, and received by the General

Manager before the closing date. The General Manager shall appoint the community representatives to the Working Group.

Membership may be terminated if a member fails to attend three (3) consecutive meetings in a row (except where the member has sent their apologies in advance and these apologies are accepted).

Council reserves the right to amend the number of members and category of representation.

The term of appointment of the Working Group shall align with the current term of the elected Council.

5. CHAIRPERSON

The Chairperson will be appointed by Council resolution.

If the Chair is not appointed by Council resolution the Chairperson will be voted for by and from all elected representatives at the first meeting of the Working Group for a new term of Council. There should be a Deputy Chairperson to fill the position in the absence of the Chairperson.

6. SECRETARIAT SERVICES

The ex-officio staff member/s of the Working Group will undertake the secretariate role of the Working Group.

7. OPERATION OF THE WORKING GROUP

There should be a maximum of six (6) meetings held each year.

At the beginning of each year, the Working Group will set the times and dates for its meetings.

Each meeting will have an agenda, that is provided seven (7) days prior and is to include:

- Welcome and apologies
- Declaration of conflict of interest
- Adoption of minutes
- Matters arising from previous minutes
- General Business

A quorum will be reached if 50% of the Working Group members are in attendance.

The Secretary will minute all Working Group meetings. Minutes of the meetings will be sent to all members within 10 business days after the meeting.

The operational costs of convening the Broken Hill Education Working Group meetings will be met by Council's budget. No sitting fee or out of pocket expenses will be paid to members.

Recommendations from the Working Group will be presented by the Manager Communications and Marketing to the General Manager within 10 business days after the meeting.

8. RESPONSIBILITIES OF MEMBERS

Members of the Working Group are bound by the Broken Hill City Council Code of Conduct. In this regard, each member will be provided with a copy of the document and required to sign an acknowledgement form indicating their acceptance of such, before attending their first meeting.

9. RECORDS

The Working Group is required to keep all proper records. These records are to be saved into Council's Electronic Records Management System.

Minutes of each meeting shall be submitted to the General Manager for reporting to the following Council Meeting for information.

10. DEFINITIONS

"Council" shall mean the Broken Hill City Council

"Working Group" shall mean the Broken Hill Education Working Group

11. SUPPORT SERVICES

Council will provide a suitable meeting place and facilities for the purposes of holding Working Group meetings. Stationery and other materials will be provided as needed.

12. AGENDA

All agenda items are to be submitted to the Secretary 14 days prior to the meeting. Members submitting items must ensure the content is such to allow all members to understand the matters raised and may require additional supportive information.

The Secretary will distribute the Agenda and Minutes of the last meeting at least seven (7) days prior to the meeting date.

If a member wishes to raise an "urgent" matter that is not on the agenda it is at the Chairperson's discretion to determine an appropriate course of action.

13. MINUTES

Minute of the Working Group meetings will be kept.

The Secretary will record the minutes. Minutes will contain the following information:

- Date time and place of the meeting;
- Present;
- Apologies;

- Confirmation of minutes of previous meeting;
- Disclosures of Interest;
- Matters arising from previous minutes;
- General Business;
- Time meeting closed and date of next meeting.

RECOMMENDATIONS OF THE HEALTH AND BUILDING COMMITTEE MEETING HELD TUESDAY, 19 MARCH 2024

1. BROKEN HILL CITY COUNCIL REPORT NO. 37/24 - DATED FEBRUARY 19, 2024 - DRAFT SCORES ON DOORS POLICY (D24/8835) 33

Recommendation

1. That Broken Hill City Council Report No. 37/24 dated February 19, 2024, be received.
2. That Council endorse the draft revised Scores on Policy for the purpose of public exhibition.
3. That the revised Draft Scores on Doors Policy be placed on public exhibition for a period of 28 days for public comment.
4. That following the conclusion of the public exhibition period a report be presented to Council detailing submissions received and any recommended amendments.

2. BROKEN HILL CITY COUNCIL REPORT NO. 38/24 - DATED MARCH 07, 2024 - MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 13 FEBRUARY 2024 (D24/12249) 42

Recommendation

1. That Broken Hill City Council Report No. 38/24 dated March 7, 2024, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 February 2024 be received.

HEALTH AND BUILDING COMMITTEE

February 19, 2024

ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 37/24****SUBJECT:** **DRAFT SCORES ON DOORS POLICY** **D24/8835****Recommendation**

1. That Broken Hill City Council Report No. 37/24 dated February 19, 2024, be received.
2. That Council endorse the draft revised Scores on Policy for the purpose of public exhibition.
3. That the revised Draft Scores on Doors Policy be placed on public exhibition for a period of 28 days for public comment.
4. That following the conclusion of the public exhibition period a report be presented to Council detailing submissions received and any recommended amendments.

Executive Summary:

Council resolved in July 2016 to implement a voluntary “Scores on Doors” program with a view to promote compliance with hygiene and food safety standards, promote consumer trust in food businesses and to further the reputation and economy of food businesses in Broken Hill.

In support of the program, a policy document was developed to promote and enhance transparency of the program and to inform all participants on the fundamentals of the “Scores on Doors” program.

Council resolved at its meeting held 26 October 2016 to adopt the Scores on Doors Policy.

Report:

Council is obligated to carry out food safety inspections at all medium and high-risk retail food premises, through its Food Regulation Partnership with the NSW Food Authority.

The Scores on Doors program provides Council with the opportunity to be transparent with inspection results and present an incentive for businesses to maintain and/or increase their score rating, thereby improving the quality of local food premises.

The Draft Scores on Doors Policy addresses issues such as eligibility criteria to participate in the program, operating procedures, circumstances in which a certificate will not be issued, inspection regime and appeal procedure.

A recent review of the Scores on Doors Policy revealed that the policy had, to a large extent remained current since its introduction.

Proposed minor updates to the policy are listed in the table below:

Page No	Section No - Description
3	4.2 – “standard inspection check sheet” wording changed to “FPAR” in reference to the Food Premises Assessment Report.
4	4.3 (e) – “Council officer” wording changed to Authorised Officer to maintain consistency throughout the document
4	4.4 – Point No 2: “must” wording change to “may” given it is a voluntary program
5	4.5 – “inspector” working changed to Authorised Officer to maintain consistency throughout the document

Community Engagement:

Council Business Paper for Ordinary Meeting to be held 27 March 2024.

Strategic Direction:

Key Theme:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to work within is legal framework

Relevant Legislation:

- *Food Act 2003*
- Food Standards Code

Financial Implications:

Administration support for the issuing of certificates is provided within the existing budget for administrative support staff.

Attachments

1. [↓](#) Draft Scores on Doors Policy

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER



DRAFT SCORES ON DOORS POLICY

QUALITY CONTROL			
TRIM REFERENCES	D16/29766 – 12/14		
RESPONSIBLE POSITION	Director Corporate and Community		
APPROVED BY	Council		
REVIEW DATE	October 2018	REVISION NUMBER	1
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
31/08/2016	Public Exhibition	45320	
26/10/2016	Adopted	45356	
	Public Exhibition		
	Adopted		

1. INTRODUCTION

Council introduced a voluntary program titled "Scores on Doors". The aim of the program is to improve food safety standards and to reduce the instance of foodborne illness in the retail food industry. Subsequent to a standard food safety inspection, Council's Environmental Health Officer will issue a certificate with a star rating representing the hygiene status of the particular food business. The Scores on Doors program offers participating businesses a fantastic opportunity to show customers just how seriously they take food hygiene and the results they have achieved by displaying a rating certificate on their shop front door.

2. POLICY OBJECTIVE

This Policy aims to:

- raise the standard of food safety and hygiene within the retail food business sector,
- reward food businesses who are achieving a high standard of food safety and hygiene,
- promote consumer trust in food businesses and to further the reputation and economy of food businesses in Broken Hill,
- encourage participating food businesses to strive towards achieving higher standards of food safety and hygiene, and
- ensure transparency through proactive communication with participating businesses.

3. POLICY SCOPE

The Policy applies to all participating and eligible retail food businesses within Broken Hill.

4. POLICY STATEMENT

Council's Environmental Health Officer currently inspects retail food premises within the City of Broken Hill, using a standard checklist termed the Food Premises Assessment Report (FPAR). The routine inspections are conducted to ensure that food businesses comply with the requirements of the *Food Act 2003* and Food Standards Code (FSC).

The FPAR features a points system to determine a hygiene and food safety score.

The following areas are examined during the assessment:

- general items, that you appointed a trained Food Safety Supervisor (FSS), have an FSS certificate on the premises, and that food handlers have skills and knowledge to handle food safely;
- food handling controls, storage, display and transport, processing, the risk of cross-contamination;
- cleaning and sanitising, hand washing and proximity of facilities;
- food temperature control;
- pest control;
- premises design and construction, issues such as water supply, disposal, adequate and safe garbage facilities and lighting;
- food labelling, accurate and sufficient.

Note: The "I'm Alert" free online Food Safety Training is available on Council's webpage.

The routine inspection frequency is determined by Council's Food Premises Priority Risk Classification System, which rates food premises as: High Risk; Medium Risk; and Low Risk.

High and medium risk retail food service businesses process and sell food that is:

- ready-to-eat,
- potentially hazardous (i.e. requires temperature control), and
- intended for immediate consumption.

These businesses include:

- restaurants
- take away shops
- pubs
- hotels
- cafes
- bakeries
- clubs
- supermarkets selling hot food

Low risk premises include:

- deli's
- service stations
- businesses selling pre-packaged shelf stable food

4.1. 'Scores on Doors'

- Council has adopted the NSW Food Authority's Scores on Doors voluntary food business rating scheme to reward existing high performing medium and high-risk food premises and encourage lower performing high and medium risk premises to strive toward ongoing improvement in their food safety and hygiene practices.
- Council's Environmental Health Officer uses the standard FPAR score to assign a star rating to the completed inspection result. The participating food business will receive from Council a certificate with the star rating prominently displayed.
- The certificate is designed to be displayed on the door, or other visually prominent location within the premises.
- The displayed certificate allows consumers to compare the scores achieved from the food businesses and make informed choices about the places where they eat out, or from which they purchase food.
- This practice will apply 'market pressure' and provide incentives for food businesses to strive towards improved operational standards in order to gain a higher inspection score outcome.
- Participation in the Scores on Doors program is only offered to medium and high-risk retail food businesses.
- The scheme is not intended for delicatessens, low risk food premises or those serving pre-packaged food, e.g. service stations, butchers, green grocers, temporary markets, mobile food vending vehicles, or premises licensed by the NSW Food Authority.

4.2. Operating procedure

Council Officers will use the programmed, unannounced inspection system currently in place to conduct the 'Scores on Doors' inspections.

After the Council Officer completes the ~~standard inspection check sheet~~ FPAR, the demerit points received by the business are added together and a corresponding star rating is assigned. The lower the demerit point score received, the better the star rating.

Points Rating Definition

0 - 3 ★★★★★ Excellent - The business has achieved the top grade, which means that it achieved the highest level of compliance with food safety standards.

4 - 8 ★★★★ Very Good - The business has in place very good food safety practices. Some minor areas where standards were not met will need to be addressed.

9 - 15 ★★★ Good - The business has a good standard of food safety. A number of areas, although not serious, need to be corrected.

Businesses that achieve 15 or less demerit points will be presented with a 'Scores on Doors' certificate, which depicts the star rating achieved during the inspection.

Businesses that receive greater than 15 demerit points will be ineligible to display a star rating and will not receive a certificate.

4.3. Certain instances may render businesses ineligible to display a star rating

A food business is not eligible to receive or display a rating, regardless of the final points score, if:

- a) The 'Authorised Officer' takes enforcement action through issuing an:
 - Improvement Notice, or
 - Penalty Notice, or
 - Prohibition Order, or
 - Seizure Notice, or
 - Prosecution.
- b) The 'Authorised Officer' assigns a 'critical' breach (breach score of 8).
- c) The inspection that is undertaken is only a 'part' inspection (i.e. completion of the full FPAR is not undertaken).
- d) A food business is inspected due to a complaint and the complaint is substantiated or proven.
- e) The ~~Authorised Council~~ Officer becomes aware of a significant change in the food safety standards at a premises.

If any of the above situations occur, the food business may be deemed ineligible to display its current rating and the rating display must be removed. It is recommended that Council conduct an unannounced inspection within three months to re-determine the rating.

4.4. Scores on Doors certificate

- Businesses that achieve the required star rating will receive the certificate from Council within seven (7) days of the inspection or may be issued the certificate on the spot.
- The certificate includes an expiry date, and the certificate ~~may~~ be displayed until the next routine inspection by Council, unless the business is deemed ineligible to display the certificate.
- The certificate may be displayed at each public entrance to the food business and remains the joint property of the NSW Food Authority and Council. Only the official Scores on Doors certificate may be displayed. Businesses should not display a false Certificate or one that is not the most recent.
- When a business receives a new certificate, the inspecting officer will stamp the expired certificate, so that it may not be displayed but may be kept with the business as a historical record.
- The expiry date of the certificate should be set based on Council's expected minimum inspection frequency, which takes into consideration the businesses' food safety risk profile and compliance history. Where compliance history is considered it should be based on the results of at least two inspection cycles.
- For most businesses eligible to participate in the program, the expiry period will usually be the end of the next six-month inspection period. For medium risk businesses that achieve an 'Excellent (five star)' score in two consecutive inspections, expiry dates may be set on a 12-month inspection period.

- A complaint investigation of a food premises that identifies a critical food safety breach, may result in the removal of a current Scores on Doors certificate.
- Results from follow up reinspection or enforcement activity, further to an unannounced routine inspection, will not be used to generate or amend Scores on Doors rating.
- Council is not obliged to carry out any additional inspections solely for the purpose of the Scheme.
- Council may choose to allow a further additional unannounced inspection to regrade a food business where the business is dissatisfied with their score, and all issues have been rectified. The inspection will be conducted within three months of accepting a request for a reinspection.
- A new star rating can only be issued on the results of a complete unannounced inspection. Part inspections do not qualify.
- Councils may display information about the businesses that participate in the Scores on Doors program, and their corresponding scores, consistent with relevant legislation. A score rating should not be published if a review of it is underway and not yet concluded.

4.5. A business may appeal to Council to review its star rating

A food business may seek a review of its star rating within seven days of receiving the certificate.

The appeal must be made in writing to Council. In the appeal the proprietor(s) must specify what non-compliance item/s they wish to appeal and the mitigating circumstances that may have resulted in the non-compliance. Council must determine the appeal within 14 days of it being received. The review can be an internal review by the relevant Manager in conjunction with the ~~inspector~~ Authorised Officer who conducted the initial assessment. A further inspection of the premises will not be required in the review process.

Examples of circumstances that may be considered in an appeal:

- emergency situations;
- structural issues that have arisen in the past seven days;
- equipment faults that have occurred in the past 24 hours and have not resulted in a food safety issue; and
- interpretation of Food Standards Code (FSC) requirements.

Examples of circumstances that will not be considered in an appeal:

- lack of knowledge on FSC requirements;
- issues with staff;
- high risk food safety issues; and
- long term issues.

Council should advise of the outcome of the review within 14 days of receipt of the review request. If Council's review results in an amended rating Council should issue a revised certificate. Otherwise, it should notify that the score remains unchanged.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Director Corporate and Community
- Manager Corporate & Customer Experience
- Environmental Health Officer

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- *Food Act 2003*
- Australia New Zealand Food Standards Code

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

Council's Director Corporate and Community is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Food Act 2003*
- Food Regulation Partnership (NSW Food Authority)

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Scores on Doors' Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

Expressions used in the Policy are defined in the Dictionary at the end of the *Food Act 2003* (the "Act Dictionary").

"Authorised Officer" means a person appointed under Division 3 of Part 9.

"Enforcement Agency" means:

- a) the Food Authority, or
- b) a relevant body appointed as an enforcement agency under Division 2 of Part 9, or
- c) any person or body, or a person or body within a class of persons or bodies, prescribed by the regulations for the purposes of this definition (other than a relevant body within the meaning of Division 2 of Part 9).

"Equipment" means the whole or part of:

- a) any utensil, machinery, instrument, device, apparatus or appliance that is used, or that is designed or intended for use, in or in connection with the handling of food; or
- b) any substance, utensil, machinery, instrument, device, apparatus or appliance that is used, or that is designed or intended for use, in cleaning anything referred to in paragraph (a).

"Food" has the meaning given by section 5.

"Food Authority" means the NSW Food Authority constituted under Part 9.

"Food Business" has the meaning given by section 6.

"Food Safety Standards" means the standards contained in Chapter 3 of the Food Standards Code.

"Food Standards Code" means the Australia New Zealand Food Standards Code as defined in the *Food Standards Australia New Zealand Act 1991* of the Commonwealth, as modified in accordance with regulations referred to in section 140 or 141.

"Handling of Food" includes the making, manufacturing, producing, collecting, extracting, processing, storing, transporting, delivering, preparing, treating, preserving, packing, cooking, thawing, serving or displaying of food.

"Improvement Notice" means an improvement notice issued under Part 5.

"Premises" includes:

- a) land (whether or not vacant), or
- b) the whole or any part of a building, tent, stall or other structure (whether of a permanent or temporary nature), or
- c) a pontoon, or
- d) a vehicle (other than a food transport vehicle while it is engaged in the transport of food).

"Prohibition Order" means a prohibition order made under Part 5.

"Proprietor of a Food Business" means:

- a) the person carrying on the food business, or
- b) if that person cannot be identified the person in charge of the food business.

"Unsafe" has the meaning given by section 8.

"Unsuitable" has the meaning given by section 9.

HEALTH AND BUILDING COMMITTEE

March 7, 2024

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 38/24

SUBJECT: MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 13 FEBRUARY 2024 D24/12249

Recommendation

1. That Broken Hill City Council Report No. 38/24 dated March 7, 2024, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 February 2024 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 February 2024 for endorsement by Council.

Report:

As per Council’s Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Community Engagement:

Minutes provided to Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee members.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council’s Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

Financial Implications:

Nil

Attachments

1. [MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE - 13 FEBRUARY 2024](#)

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE
BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING
13 FEBRUARY 2024 AT 6PM – GROUND FLOOR MEETING ROOM,
COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET 12/51**

1. Present:

Darrell Ford	Living Desert Ranger (BHCC)
Nick King	Living Desert Ranger (BHCC)
Gaylene Ford	Community Representative
Karen Ford	Community Representative
Michael Ford	Community Representative
Jeff Crase	Community Representative
Paul Reed	Community Representative
Geoffrey Hoare	Community Representative
Sue Spangler	Community Representative
Ann Evers	Community Representative
Richard Ball	Community Representative
Narelle Tweedie	Community Representative
Greg Edwards	Community Representative

2. Apologies:

Merran Coombe	Community Representative
John Rogers	Community Representative
Paul Reed	Community Representative
Jasmin Fryer	Living Desert Ranger (BHCC)

3. Non-Attendance:

Kellie Scott	Community Representative
Evan Scott	Community Representative
Emily Scott	Community Representative
Jamie Scott	Community Representative

4. Confirmation of Minutes from Previous Meeting: 14 November 2023

Confirmed By: Michael Ford
Seconded By: Gaylene Ford

5. Business arising from Previous Minutes:

Nil

6. Correspondence:

Nil

7. Update on Action List Items:

7.1 Cement Paths

No Update

7.2 Improve roadworks

No Update

7.3 Infrastructure Improvements

Update: All infrastructure improvement projects currently awaiting funding

- Boardwalk from information bay to shelter
- Viewing platforms at the scenic lookout
- Tables and chairs
- Concrete the picnic area allowing for easy wheelchair access
- Concrete two paths in Starview campsite to the star viewing seats
- Sculptures path to be replaced to improve wheelchair accessibility
- New ranger's office to be built before the pay bay
- Working office to be built in the sanctuary
- Aerial to be installed to improve internet access at the ranger's office
- Sculptures carpark to be sealed
- Bend to be removed from the Sculptures Road
- S-Bend to be straightened on the picnic area road
- Replacement of the large barbeque in the picnic area
- Upgrades to the Bilby and Yellow footed rock wallaby enclosure
- Paving paths on trail
- Wheelchair path - from the carpark to the information bay (picnic area carpark to flora site)

8. Reports:

8.1 Visitors

Campsite and Visitor numbers steady over Christmas break, slightly lower compared to the same time last year.

9. General Business:

9.1 New Members

The Committee has had three new members join, welcome Narelle Tweedie, Greg Edwards and Rick Hall.

9.2 Living Desert Master Plan

A new Living Desert Master Plan has gone out for tender, and applications have now closed.

9.3 Flora Site

Flora site has received a good amount of rain and is thriving, watering has been decreased over the holiday period due to this.

9.4 New Shelter

A new shelter is being built between two shipping containers to provide protection to equipment from sun damage.

9.5 New Water Tank

New water tank purchased to replace an existing tank on corner of Brown and Kaolin Street, old tank has split and is beyond repair.

9.6 Working Bee

Working bee will be held on 24 February 2024. Meet at the Rangers Hut at 9am.

10. Next Meeting:

6pm on Tuesday, 12 March 2024, Council Chambers, 240 Blende Street

11. Meeting Closed:

6.15pm

12. Action List:

ACTION	WHO
1. Identification Cards – Continuing	Customer Relations
2. Cement paths – Awaiting funding	Darrell Ford
3. Improve Roadworks – Awaiting Funding	Darrell Ford
4. Infrastructure Improvements – All Infrastructure improvement projects currently awaiting funding	Darrell Ford

RECOMMENDATIONS OF THE POLICY AND GENERAL COMMITTEE MEETING HELD WEDNESDAY, 20 MARCH 2024

1. BROKEN HILL CITY COUNCIL REPORT NO. 31/24 - DATED MARCH 06, 2024 - COUNCILLOR ATTENDANCE AT THE LGNSW RURAL AND REGIONAL SUMMIT ON 9 MAY 2024 (D24/11929)..... 50

Recommendation

1. That Broken Hill City Council Report No. 31/24 dated March 6, 2024, be received.
2. That attendance at the LGNSW Rural and Regional Summit in Sydney on 9 May 2024, be the General Manager and Deputy Mayor.
3. That Council determines, at this meeting, any other Councillor Delegates to attend the Rural and Regional Summit.

2. BROKEN HILL CITY COUNCIL REPORT NO. 32/24 - DATED MARCH 08, 2024 - INVESTMENT REPORT FOR FEBRUARY 2024 (D24/12402) 53

Recommendation

1. That Broken Hill City Council Report No. 32/24 dated March 8, 2024, be received.

3. BROKEN HILL CITY COUNCIL REPORT NO. 33/24 - DATED MARCH 08, 2024 - AGED CARE UPDATE (D24/12423) 71

Recommendation

1. That Broken Hill City Council Report No. 33/24 dated March 8, 2024, be received.

2. That Council, through Council 's s355 Ageing Well Committee, continue to liaise with aged care providers on issues being faced within the sector.
3. That Council endorse the s355 Ageing Well Committee to work closely with the aged care sector and stakeholders to progress the reclassification of Broken Hill's aged care services under the Modified Monash Model from MMM3 to MMM6 (remote).
4. That Council establish a taskforce of the key stakeholder bodies across the ageing and health sectors to research and progress the reclassification of Modified Monash Model from MMM3 to MMM6 (remote).
5. That Council continue to correspond with The Hon. Mark Butler MP, Minister for Health and Aged Care, The Hon. Anika Wells MP, Minister for Aged Care and Sport, Federal Member for Parkes Mark Coulton, Member for Barwon Roy Butler and appropriate Shadow Ministers (including the Shadow Minister for Health) regarding reclassification of the Modified Monash Model from MMM3 to MMM6 for Broken Hill; and that the correspondence also includes Council's concerns regarding the various issues facing the Aged Care sector in Broken Hill (as outlined in the report) and in particular the number of beds being occupied at the Broken Hill Base Hospital by residents waiting for placement or assessment to an Aged Care Facility and the impact this is having on hospital resources.

4. BROKEN HILL CITY COUNCIL REPORT NO. 34/24 - DATED FEBRUARY 19, 2024 - MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 16 FEBRUARY 2024 (D24/8432)..... 75

Recommendation

1. That Broken Hill City Council Report No. 34/24 dated February 19, 2024, be received.
2. That minutes of the Audit, Risk and Improvement Committee meeting held 16 February 2024 be endorsed.

5. BROKEN HILL CITY COUNCIL REPORT NO. 35/24 - DATED MARCH 07, 2024 - MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 7 FEBRUARY 2024 (D24/12204)..... 82

Recommendation

1. That Broken Hill City Council Report No. 35/24 dated March 7, 2024, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 7 February 2024 be received.

3. That Council prepare and send correspondence to Mark Coulton MP, Federal Member for Parkes and Roy Butler MP, Member for Barwon to be invited to attend an s355 Ageing Well Committee meeting. An update report on the current issues facing the Aged Care sector be included in the invitation.

6. BROKEN HILL CITY COUNCIL REPORT NO. 36/24 - DATED MARCH 07, 2024 - MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE MEETING HELD 5 MARCH 2024 (D24/12230) 96

Recommendation

1. That Broken Hill City Council Report No. 36/24 dated March 7, 2024, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 24 October 2023 be received.
3. Council staff seek approval and budget allocation for the purchase of 4x\$50 Far West Proud gift cards in appreciation of the youth representatives on the Committee.

POLICY AND GENERAL COMMITTEE

March 6, 2024

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 31/24

SUBJECT: COUNCILLOR ATTENDANCE AT THE LGNSW RURAL AND REGIONAL SUMMIT ON 9 MAY 2024 D24/11929

Recommendation

1. That Broken Hill City Council Report No. 31/24 dated March 6, 2024, be received.
2. That attendance at the LGNSW Rural and Regional Summit in Sydney on 9 May 2024, be the General Manager and Deputy Mayor.
3. That Council determines, at this meeting, any other Councillor Delegates to attend the Rural and Regional Summit.

Executive Summary:

The Local Government NSW Rural and Regional Summit is to be held in Sydney on 9 May 2024 at the State Library of NSW. The Local Government NSW Rural and Regional Summit allows NSW Mayors, Councillors and Council Executive Team Members to discuss matters pertaining to rural and regional Councils in NSW.

Report:

Local Government NSW is hosting its second Rural and Regional Summit at the State Library of NSW on 9 May 2024. This event is specifically dedicated to rural and regional Councils and will focus on issues that relate to rural and regional areas, with the housing crisis impacting communities across the state being a key topic on the agenda.

Topics to be discussed include:

- review of the financial model for local government,
- case studies showcasing excellence in the rural and regional local government sector,
- panel discussion on the vision for rural and regional NSW, and
- updates from the NSW Reconstruction Authority.

Guest speakers at the Summit include:

Cr Darriea Turley AM – was first elected as President of the Board of LGNSW in December 2021 and re-elected in November 2023. Cr Turley has worked and volunteered in health and welfare for more than 30 years. She has been involved with and initiated various groups including the Broken Hill Youth Advisory Committee, Broken Hill Outback Jazz Committee and the former Barrier Environmental Committee.

David Reynolds - has worked in local government for almost 17 years, after starting his career in the private sector as a lawyer specialising in employment and industrial law. He is also a qualified company director. Before taking up the role as Chief Executive of LGNSW, David was the Group Manager of Shire Strategy at The Hills Shire Council – a fast growing council in north-western Sydney.

Carmel Donnelly PSM - is the Chair of IPART. She is an experienced chief executive, board member and regulator with over 35 years' experience impacting customer and community economic and social outcomes. Her expertise in regulation includes leading strategic reviews, policy analysis, stakeholder consultation and advice to government, as well as regulation of prices, markets, and customer services delivered by private and public sector providers.

Dr Joe McGirr - the Member for Wagga Wagga, has worked in regional NSW for more than 30 years, firstly in emergency medicine, then in health and hospital management, followed by time in university administration before entering politics. Dr McGirr was elected as the Independent Member for Wagga Wagga in 2018, following an historic by-election in the seat, and was re-elected in 2019.

Joseph Drew - is Professor of Local Government Economics at the University of Newcastle. He has had a number of adjunct professorships conferred on him in Japan, South Korea, and continental Europe. His principal research interests are government financial sustainability, performance monitoring, and natural law philosophy. Mr Drew disseminates research and helpful advice to students on his YouTube site "Professor Joseph Drew".

Laura Hayes - has been a journalist and broadcaster for almost two decades. She hosts Am Agenda on Sky News – the channel's highest rating day time program, committed to politics, current affairs and challenging debates. Laura has covered every leadership challenge and election since 2010. She's covered Brexit live from London, the Queensland floods, the war in Afghanistan from Kabul, Kandahar and Tarin Kowt, Donald Trump's election win and inauguration in Washington, the US Mid Terms and the death of Queen Elizabeth II (to name a few).

Simone Walker - was appointed as the Deputy Chief Executive Officer of the NSW Reconstruction Authority in October 2023. Before this, she held the role as Group Deputy Secretary in the NSW Department of Education, from October 2021 through to October 2023. Simone has spent many years working in the NSW Public Sector, where she has used her passion for improving the customer experience to achieve the best outcomes in complex environments.

A Program has not yet been released for the Rural and Regional Summit.

As per clause 4.11 of Council's adopted Councillor Support Policy, all Councillor travel must be by Council resolution:

"4.11 - Authorisation

- (a) All Councillors' travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings to which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council Meeting."*

This report is presented to Council to facilitate compliance with the Councillor Support Policy for Council Delegates to undertake travel to attend the LGNSW Rural and Regional Summit.

Community Engagement:

Not applicable.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.2	Our leaders make smart decisions
Strategy:	4.2.2	Our leaders seek information, are well informed and aware of emerging issues and new information in order to advocate and respond appropriately
	4.3.3	Develop and build strong, productive relationships with State and Federal Governments and their agencies

Relevant Legislation:

Nil.

Financial Implications:

LGNSW Rural and Regional Summit

– Early bird registration (prior to 29 March 2024) per person	\$540.00
- Standard registration per person	\$650.00
Return flights Broken Hill to Sydney per person approximately	\$850.00

OR

Depending on number of Councillors, travel may be via vehicle at approximately	\$1,725.00
	(Divided by number of attendees)

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

POLICY AND GENERAL COMMITTEE

March 8, 2024

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 32/24

SUBJECT: INVESTMENT REPORT FOR FEBRUARY 2024 D24/12402

Recommendation

1. That Broken Hill City Council Report No. 32/24 dated March 8, 2024, be received.

Executive Summary:

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 29 February 2024, Council's Investment Portfolio had a current market valuation of \$33,224,316 or principal value (face value) of \$32,850,823 and was compliant with policy and legislative requirements as per the below table.

Report:

Council's investments as at 29 February 2024 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Compliant with policy
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review

Global issues:

Global issues:

- Global inflation remains high but there has been encouraging progress in reducing inflation towards central banks' targets. Much of the easing in inflation in advanced economies has been due to easing of energy and goods prices.
- Global shipping costs have increased recently, partly in relation to attacks on vessels in the Red Sea, but the increases in shipping costs have been small relative to those experienced during the supply chain constraints of the pandemic years.

- Economic growth has slowed to below-trend rates in many advanced economies in response to restrictive monetary policy settings. This has contributed to progress in returning inflation to target ranges.
- Despite inflation data trending in the right direction, central banks remain wary of cutting rates too soon. Both the US Federal Reserve and the European Central Bank noted that they want to see more evidence that inflation is under control.
- February business conditions Purchasing Managers' Indices (PMIs), which are surveys of businesses around the world, were mixed across major countries – slightly up in Europe, the UK and Australia but down in the US and Japan.
- Global shares continued their upward trend over the course of February. In the US, strong earnings results, particularly from AI darling Nvidia, helped indices reach all time highs. The tech fervour and a general feeling of confidence that inflation is on the retreat filtered through to indices around the world, leading some forecasters to warn of a potential pull back in the coming months. US and Japanese markets were up over 5% for the month and European shares gained 2%. With less exposure to tech companies, Australian shares were only up just over 1% for the month but its rolling 12 month return is now over 11%.

Domestic issues

- Latest annual wages growth data showed an increase of 4.2%yoy resulting in the first rise in real wages (wages growth minus inflation) since 2021. The rise in real wages was only just 0.1% but with inflation likely to slow further relative to wages economists expect real wage growth to be around +0.5% by year end.
- The RBA has revised downward its near-term outlook for GDP growth from the outlook three months ago. This mainly reflects a weaker outlook for consumer spending. As inflation moderates and real incomes start to rise, consumption growth is expected to recover gradually to its pre-pandemic average by next year.
- The latest monthly CPI release, which is less comprehensive than the quarterly releases but provide important trend indicators, remained at 3.4% for the second month in a row. The December quarterly inflation release showed a decrease to 4.1%yoy from September quarter's 5.4%yoy level.

Interest rates

- The RBA kept the official cash rate unchanged at 4.35% following its February meeting.
- Although having considered a possible 25 basis point rise to speed up the expected time it will take for inflation to come back within the 2-3% target range, the central bank board members were comforted by the moderation in inflation over the past few months and willing to continue to monitor with no change to rate.
- Meanwhile, the market is pricing in a 25bp rate cut by October and at least one more rate cut by mid-2025:
- In February, term deposit rates in the 1 to 12 month range declined slightly, with the largest fall of 8bps at 12 months. Long term rates were largely unchanged over the month.

Investment Portfolio Commentary

Council's investment portfolio returned 5.66%pa (0.44% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 4.43%pa (0.34% actual) return. Over the past 12 months, the investment portfolio has returned 4.75% versus the bank bill index benchmark's 4.10%.

The NSW TCorpIM Medium Term Fund (+0.96% actual) reflected the ongoing surge in global shares driven by strong corporate earnings reports and growing confidence that declining rates of inflation will continue.

During February, Council had \$3m in maturities between two 7 month deposits paying an average of 5.53%pa. Council made a new \$2m deposit in a 6 month TD with Suncorp at a rate of 5.07% during the month, reflective of the decline in rates over the past seven months.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

Council's Portfolio by Source of Funds – February 2024

As at 29 February 2024, Council's Investment Portfolio had a current market valuation of \$33,224,316 or principal value (face value) of \$32,850,823 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
GENERAL Fund	Operating Capital & Internal Restrictions	\$16,588,021
	Royalties Reserve	\$604,851
	Domestic Waste Management Reserve	\$4,534,447
	Grants	\$11,123,504
	TOTAL PORTFOLIO	\$32,850,823

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005-* and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Community Engagement:

Nil

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2021*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) February 2024 Investment Report

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL
GENERAL MANAGER



Investment Summary Report
February 2024



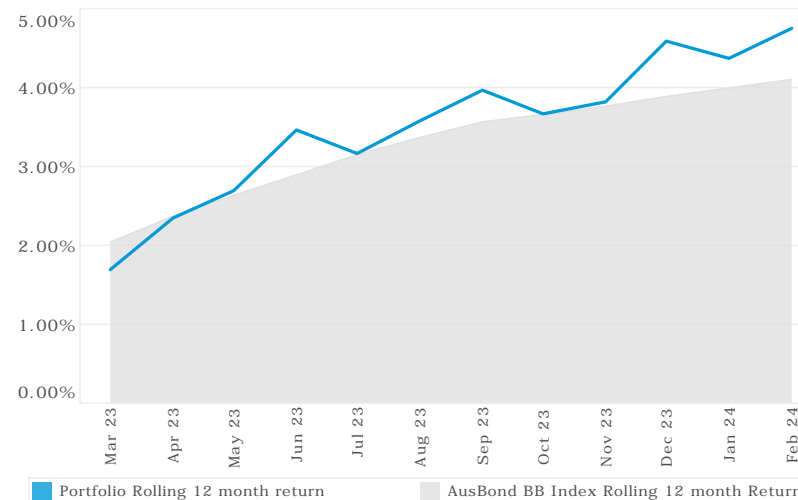
BROKEN HILL CITY COUNCIL
Executive Summary - February 2024



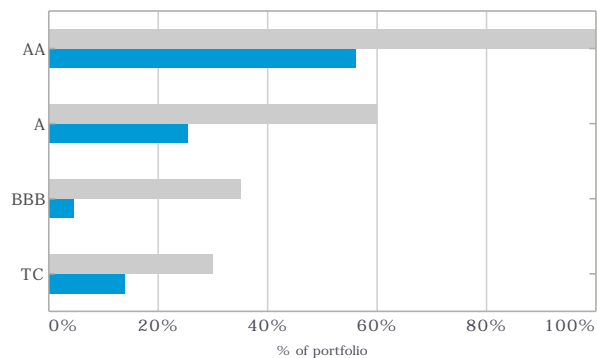
Investment Holdings

	Face Value (\$)	Current Value (\$)
Cash	12,782,476	12,782,476
Managed Funds	4,568,347	4,568,347
Term Deposit	15,500,000	15,873,493
	32,850,823	33,224,316

Investment Performance

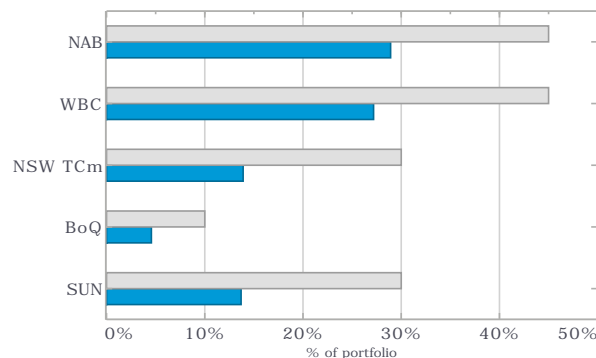


Total Credit Exposure



Investment Policy Compliance

Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	32,850,823	100% a
	32,850,823	
Specific Sub Limits		
Between 5 and 10 year:	0	0% 30% a

Portfolio Exposure Investment Policy Limit



BROKEN HILL CITY COUNCIL
Investment Holdings Report - February 2024



Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
3,056,547.63	0.0000%	Westpac Group	AA-	3,056,547.63	473409	Cheque
3,852,035.65	4.4905%	Macquarie Bank	A+	3,852,035.65	540354	Accelerator
5,873,892.66	5.3000%	Westpac Group	AA-	5,873,892.66	535442	90d Notice
12,782,475.94	3.7887%			12,782,475.94		

Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
4,568,346.88	0.9581%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,568,346.88	536441	
4,568,346.88	0.9581%				4,568,346.88		

Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
5-Mar-24	500,000.00	4.4700%	National Australia Bank	AA-	500,000.00	5-Apr-23	520,268.08	543995	20,268.08	At Maturity	
5-Mar-24	1,000,000.00	5.5100%	National Australia Bank	AA-	1,000,000.00	5-Jul-23	1,036,230.14	544292	36,230.14	At Maturity	
6-Mar-24	1,000,000.00	5.5000%	Suncorp Bank	A+	1,000,000.00	6-Jul-23	1,036,013.70	544296	36,013.70	At Maturity	
20-Mar-24	500,000.00	5.2000%	National Australia Bank	AA-	500,000.00	16-Aug-23	514,104.11	544393	14,104.11	At Maturity	
27-Mar-24	2,000,000.00	5.4500%	National Australia Bank	AA-	2,000,000.00	28-Jun-23	2,073,761.64	544239	73,761.64	At Maturity	
9-Apr-24	500,000.00	5.1700%	National Australia Bank	AA-	500,000.00	5-Sep-23	512,606.30	544469	12,606.30	At Maturity	
9-Apr-24	500,000.00	5.2000%	Bank of Queensland	BBB+	500,000.00	6-Dec-23	506,126.03	544700	6,126.03	At Maturity	
9-Apr-24	1,000,000.00	4.4700%	National Australia Bank	AA-	1,000,000.00	5-Apr-23	1,040,536.16	543996	40,536.16	At Maturity	
16-Apr-24	1,000,000.00	5.1600%	National Australia Bank	AA-	1,000,000.00	19-Sep-23	1,023,184.66	544514	23,184.66	At Maturity	
23-Apr-24	500,000.00	5.4600%	Suncorp Bank	A+	500,000.00	26-Jul-23	516,380.00	544336	16,380.00	At Maturity	
14-May-24	500,000.00	5.1500%	Bank of Queensland	BBB+	500,000.00	10-Oct-23	510,088.36	544572	10,088.36	At Maturity	
14-May-24	500,000.00	5.2200%	National Australia Bank	AA-	500,000.00	11-Aug-23	514,515.89	544380	14,515.89	At Maturity	
12-Jun-24	500,000.00	5.1700%	National Australia Bank	AA-	500,000.00	12-Dec-23	505,665.75	544714	5,665.75	At Maturity	
17-Jun-24	500,000.00	5.1700%	National Australia Bank	AA-	500,000.00	19-Dec-23	505,170.00	544752	5,170.00	At Maturity	



BROKEN HILL CITY COUNCIL
Investment Holdings Report - February 2024



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
18-Jun-24	500,000.00	5.1300%	Suncorp Bank	A+	500,000.00	14-Dec-23	505,481.37	544723	5,481.37	At Maturity	
25-Jun-24	500,000.00	5.2500%	Bank of Queensland	BBB+	500,000.00	28-Sep-23	511,147.26	544543	11,147.26	At Maturity	
9-Jul-24	500,000.00	5.2800%	Suncorp Bank	A+	500,000.00	5-Dec-23	506,292.60	544699	6,292.60	At Maturity	
28-Aug-24	2,000,000.00	5.0700%	Suncorp Bank	A+	2,000,000.00	23-Feb-24	2,001,944.66	544860	1,944.66	At Maturity	
24-Sep-24	1,000,000.00	5.3500%	National Australia Bank	AA-	1,000,000.00	25-Sep-23	1,023,158.90	544523	23,158.90	At Maturity	
8-Oct-24	500,000.00	5.3000%	National Australia Bank	AA-	500,000.00	4-Oct-23	510,817.81	544558	10,817.81	At Maturity	
	15,500,000.00	5.2010%			15,500,000.00		15,873,493.42		373,493.42		



BROKEN HILL CITY COUNCIL
Accrued Interest Report - February 2024



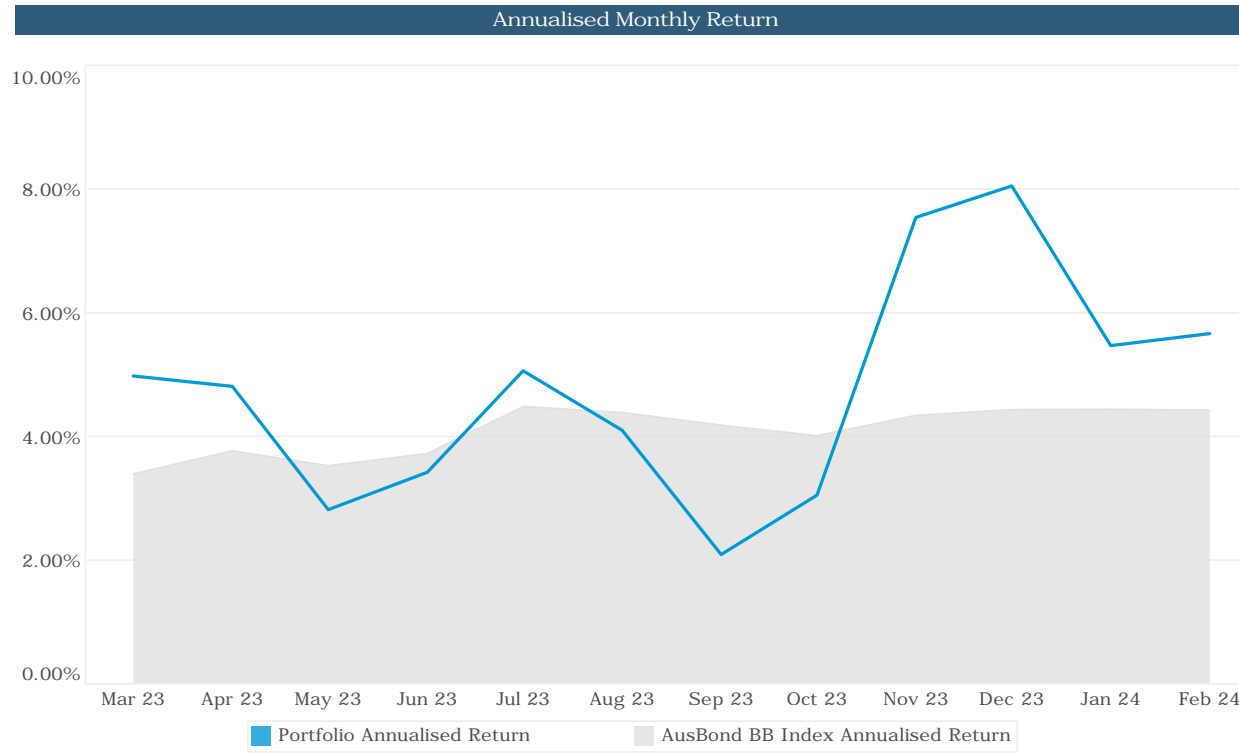
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Cash									
Macquarie Bank	540354					13,420.28	0	13,420.28	4.49%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					24,631.00	0	24,631.00	5.30%
						38,051.28		38,051.28	3.78%
Managed Funds									
NSW T-Corp Medium Term Growth Fund	536441				1-Jul-24	0.00	0	43,352.91	12.75%
						0.00		43,352.91	12.75%
Term Deposits									
Bank of Queensland	544288		1,000,000.00	4-Jul-23	6-Feb-24	32,995.89	5	760.27	5.55%
Suncorp Bank	544274		2,000,000.00	29-Jun-23	23-Feb-24	72,027.40	22	6,630.14	5.50%
National Australia Bank	543995		500,000.00	5-Apr-23	5-Mar-24	0.00	29	1,775.75	4.47%
National Australia Bank	544292		1,000,000.00	5-Jul-23	5-Mar-24	0.00	29	4,377.81	5.51%
Suncorp Bank	544296		1,000,000.00	6-Jul-23	6-Mar-24	0.00	29	4,369.86	5.50%
National Australia Bank	544393		500,000.00	16-Aug-23	20-Mar-24	0.00	29	2,065.75	5.20%
National Australia Bank	544239		2,000,000.00	28-Jun-23	27-Mar-24	0.00	29	8,660.27	5.45%
Bank of Queensland	544700		500,000.00	6-Dec-23	9-Apr-24	0.00	29	2,065.76	5.20%
National Australia Bank	543996		1,000,000.00	5-Apr-23	9-Apr-24	0.00	29	3,551.50	4.47%
National Australia Bank	544469		500,000.00	5-Sep-23	9-Apr-24	0.00	29	2,053.83	5.17%
National Australia Bank	544514		1,000,000.00	19-Sep-23	16-Apr-24	0.00	29	4,099.73	5.16%
Suncorp Bank	544336		500,000.00	26-Jul-23	23-Apr-24	0.00	29	2,169.04	5.46%
Bank of Queensland	544572		500,000.00	10-Oct-23	14-May-24	0.00	29	2,045.89	5.15%
National Australia Bank	544380		500,000.00	11-Aug-23	14-May-24	0.00	29	2,073.70	5.22%
National Australia Bank	544714		500,000.00	12-Dec-23	12-Jun-24	0.00	29	2,053.83	5.17%
National Australia Bank	544752		500,000.00	19-Dec-23	17-Jun-24	0.00	29	2,053.84	5.17%
Suncorp Bank	544723		500,000.00	14-Dec-23	18-Jun-24	0.00	29	2,037.95	5.13%
Bank of Queensland	544543		500,000.00	28-Sep-23	25-Jun-24	0.00	29	2,085.62	5.25%



BROKEN HILL CITY COUNCIL
Accrued Interest Report - February 2024

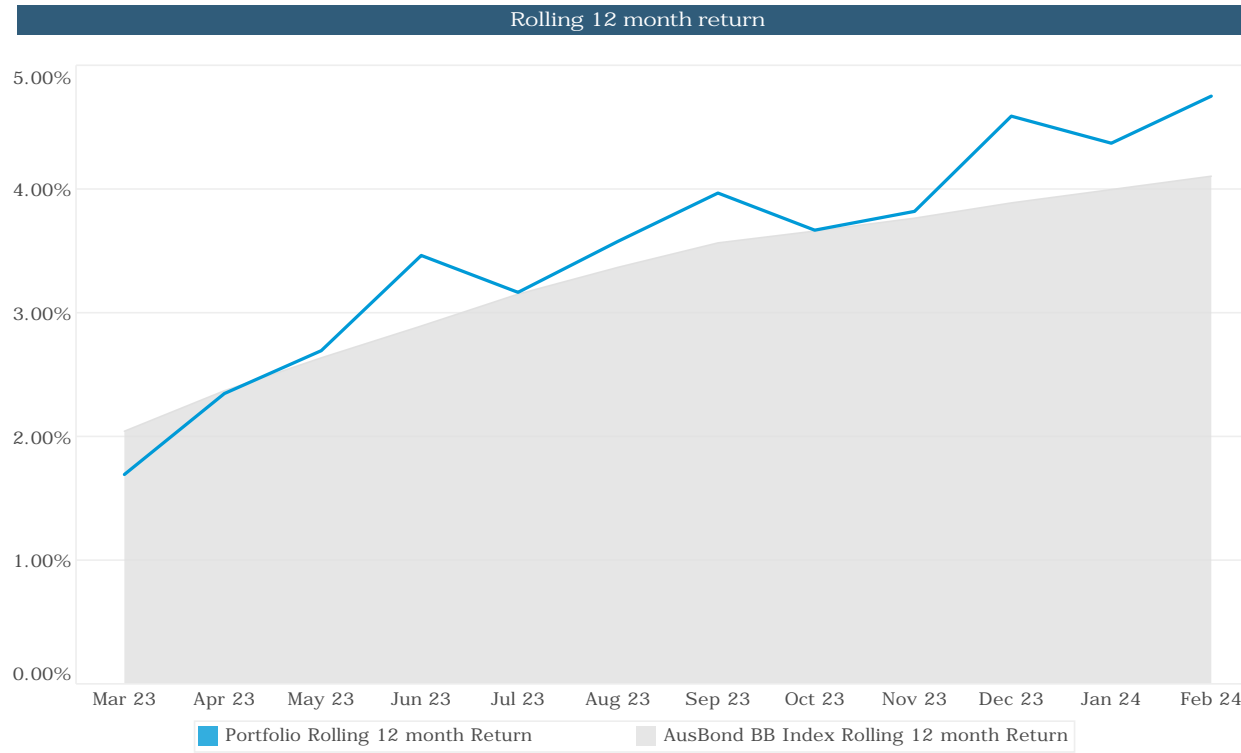


Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Yield (% pa)
Suncorp Bank	544699		500,000.00	5-Dec-23	9-Jul-24	0.00	29	2,097.53	5.28%
Suncorp Bank	544860		2,000,000.00	23-Feb-24	28-Aug-24	0.00	7	1,944.66	5.07%
National Australia Bank	544523		1,000,000.00	25-Sep-23	24-Sep-24	0.00	29	4,250.68	5.35%
National Australia Bank	544558		500,000.00	4-Oct-23	8-Oct-24	0.00	29	2,105.48	5.30%
						105,023.29		65,328.89	5.25%
<u>Grand Totals</u>						<u>143,074.57</u>		<u>146,733.08</u>	<u>5.66%</u>



Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Feb 2024	5.66%	4.43%	1.23%
Last 3 months	6.40%	4.43%	1.97%
Last 6 months	5.29%	4.31%	0.98%
Financial Year to Date	5.11%	4.34%	0.77%
Last 12 months	4.75%	4.10%	0.65%

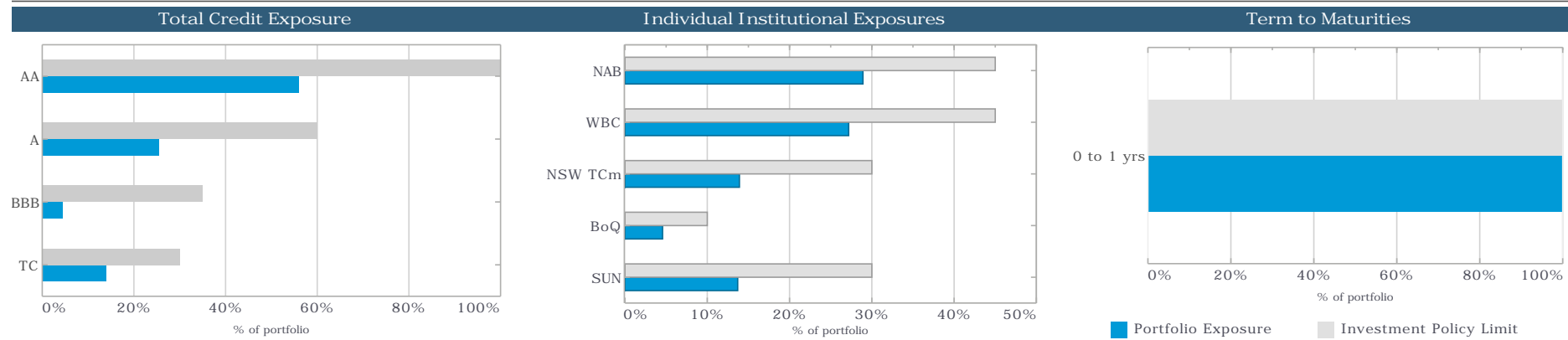
BROKEN HILL CITY COUNCIL
Investment Performance Report - February 2024



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Feb 2024	0.44%	0.34%	0.10%
Last 3 months	1.56%	1.09%	0.47%
Last 6 months	2.60%	2.12%	0.48%
Financial Year to Date	3.39%	2.88%	0.51%
Last 12 months	4.75%	4.10%	0.65%



BROKEN HILL CITY COUNCIL
Investment Policy Compliance Report - February 2024



Credit Rating Group	Face Value (\$)	Policy Max	
AA	18,430,440	56%	100% a
A	8,352,036	25%	60% a
BBB	1,500,000	5%	35% a
TC	4,568,347	14%	30% a
Total	32,850,823		

Institution	% of portfolio	Investment Policy Limit	
National Australia Bank (AA-)	29%	45%	a
Westpac Group (AA-)	27%	45%	a
NSW T-Corp (TCm)	14%	30%	a
Bank of Queensland (BBB+)	5%	10%	a
Suncorp Bank (A+)	14%	30%	a
Macquarie Bank (A+)	12%	30%	a

Term	Face Value (\$)	Policy Max	
Between 0 and 1 years	32,850,823	100%	100% a
Total	32,850,823		

Specific Sub Limits	Face Value (\$)	Policy Max	
BBB+	1,500,000	5%	35% a

Specific Sub Limits	Face Value (\$)	Policy Max	
Between 5 and 10 years	0	0%	30% a

Credit Rating	Current Longest Maturity (years)	Policy Max	
AA+, AA, AA-	0.61	5.00	a
A+, A, A-	0.50	3.00	a
BBB+	0.32	3.00	a

a = compliant
r = non-compliant



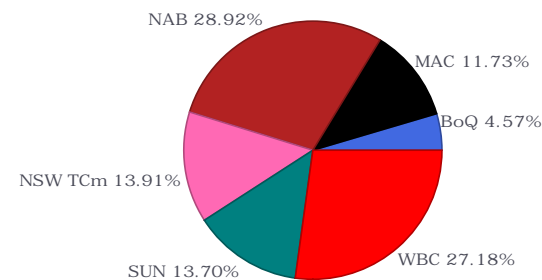
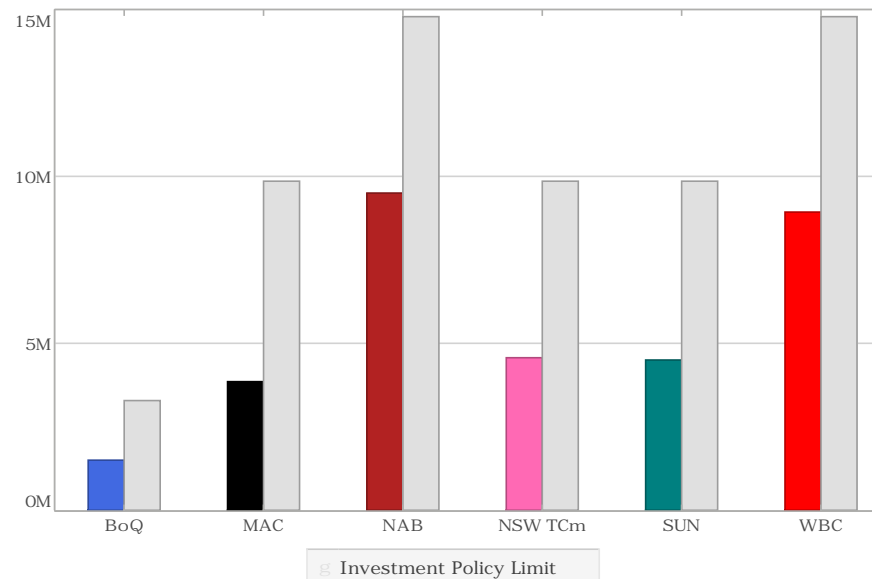
BROKEN HILL CITY COUNCIL
Individual Institutional Exposures Report - February 2024



Individual Institutional Exposures

Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
Bank of Queensland (BBB+)	1,500,000	5%	3,285,082	10%	1,785,082
Macquarie Bank (A+)	3,852,036	12%	9,855,247	30%	6,003,211
National Australia Bank (AA-)	9,500,000	29%	14,782,870	45%	5,282,870
NSW T-Corp (TCm)	4,568,347	14%	9,855,247	30%	5,286,900
Suncorp Bank (A+)	4,500,000	14%	9,855,247	30%	5,355,247
Westpac Group (AA-)	8,930,440	27%	14,782,870	45%	5,852,430
	32,850,823				



BROKEN HILL CITY COUNCIL
Cashflows Report - February 2024



Actual Cashflows for February 2024

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
6-Feb-24	544288	Bank of Queensland	Term Deposit	Maturity: Face Value	1,000,000.00
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	32,995.89
<u>Deal Total</u>					<u>1,032,995.89</u>
Day Total					1,032,995.89
23-Feb-24	544274	Suncorp Bank	Term Deposit	Maturity: Face Value	2,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	72,027.40
<u>Deal Total</u>					<u>2,072,027.40</u>
23-Feb-24	544860	Suncorp Bank	Term Deposit	Settlement: Face Value	-2,000,000.00
<u>Deal Total</u>					<u>-2,000,000.00</u>
Day Total					72,027.40
<u>Total for Month</u>					<u>1,105,023.29</u>

Forecast Cashflows for March 2024

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
5-Mar-24	543995	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	20,513.01
<u>Deal Total</u>					<u>520,513.01</u>
5-Mar-24	544292	National Australia Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	36,833.97
<u>Deal Total</u>					<u>1,036,833.97</u>
Day Total					1,557,346.99
6-Mar-24	544296	Suncorp Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	36,767.13
<u>Deal Total</u>					<u>1,036,767.13</u>
Day Total					1,036,767.13
20-Mar-24	544393	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00

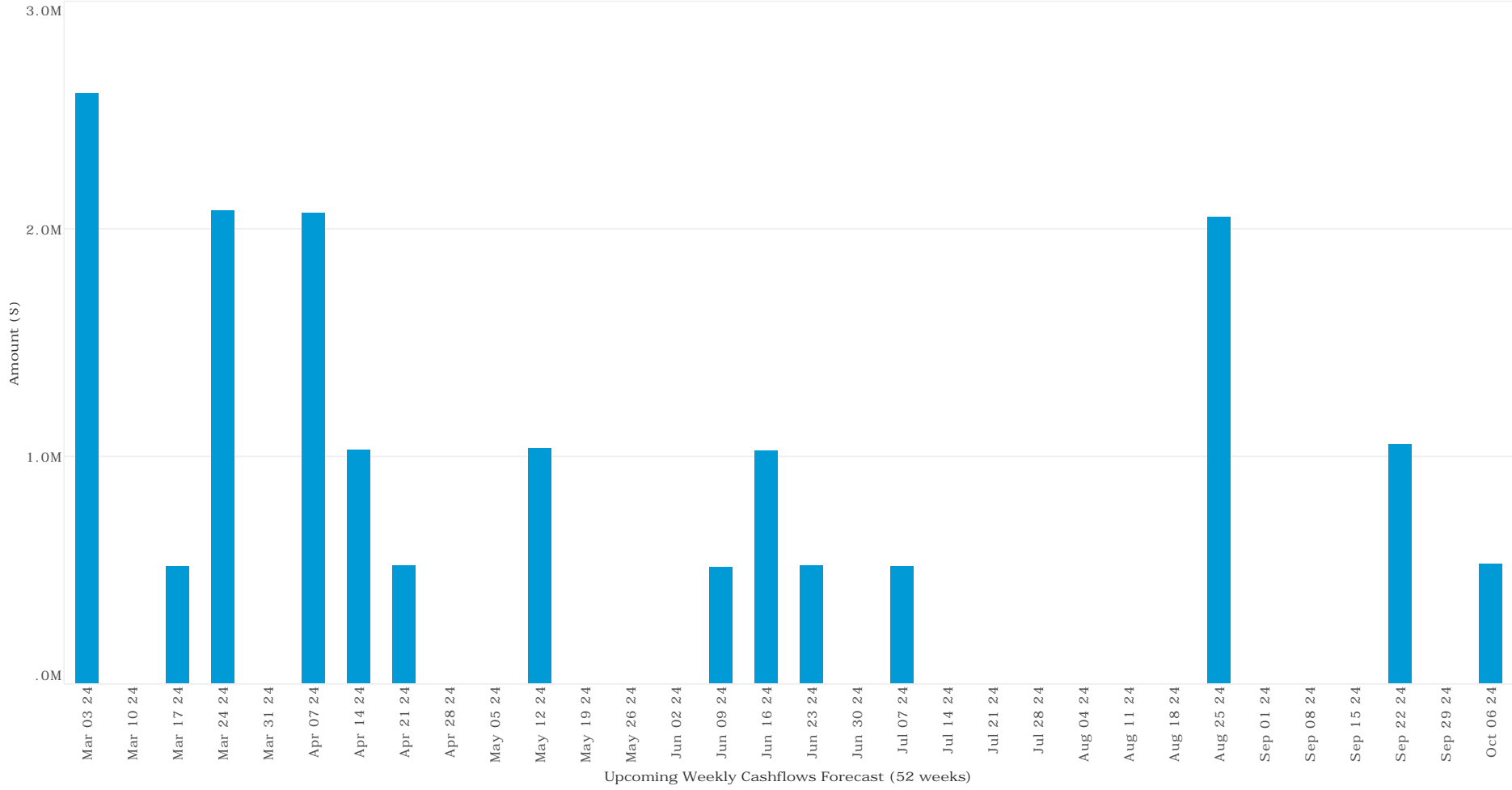


BROKEN HILL CITY COUNCIL
Cashflows Report - February 2024

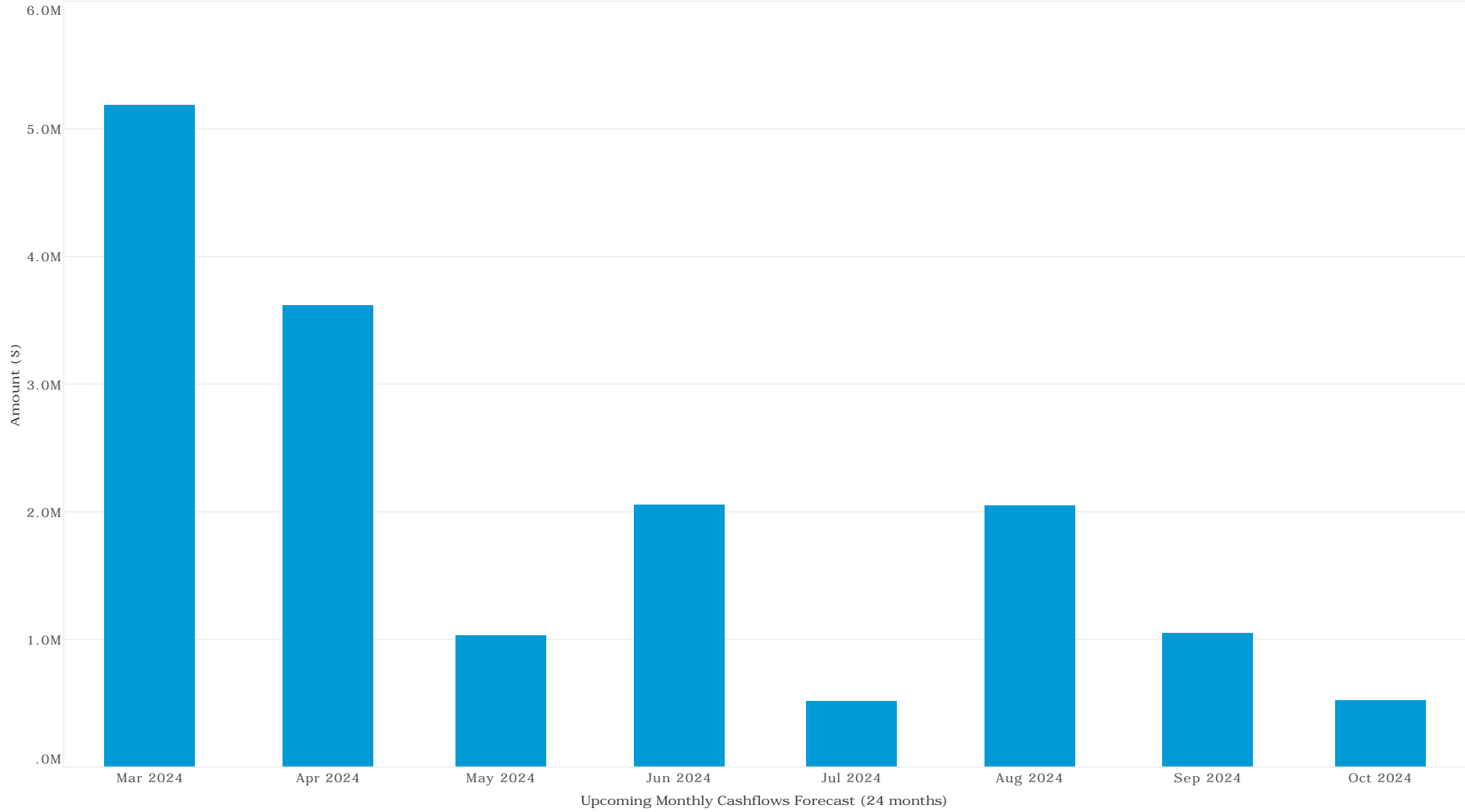


Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
20-Mar-24	544393	National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	15,457.53
<u>Deal Total</u>					<u>515,457.53</u>
Day Total					515,457.53
27-Mar-24	544239	National Australia Bank	Term Deposit	Maturity: Face Value	2,000,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	81,526.03
<u>Deal Total</u>					<u>2,081,526.03</u>
Day Total					2,081,526.03
<u>Total for Month</u>					<u>5,191,097.68</u>

BROKEN HILL CITY COUNCIL
Cashflows Report - February 2024



BROKEN HILL CITY COUNCIL
Cashflows Report - February 2024



Report:

In 2021, the Australian Government announced an urgent review of the Aged Care Quality Standards. This was in response to the Royal Commission into Aged Care Quality and Safety Final Report: Care, Dignity and Respect.

The Royal Commission's Final Report:

- Identified staffing levels as vital to the quality of care that older people receive.
- Recommended introducing minimum 'care minutes' responsibility to increase care time for the people living in aged care homes across Australia.
- Recommended linking minimum care minutes responsibility to a case mix adjusted funding model, like the Australian National Aged Care Classification (AN-ACC) funding model.

Funding for 'care minutes' is delivered through the AN-ACC model, to ensure approved services are funded to provide residents with an appropriate standard of skilled care.

'Care minutes' are the direct care time delivered to residents by registered nurses, enrolled nurses and personal care workers (including nursing assistants).'

The **provision of allied health and lifestyle services is not included as part of 'care minutes'** but is **funded separately under AN-ACC** and is required under legislation for all residents who need these services.

From **1 July 2023**, residential aged care homes across Australia are **required** to have a registered nurse on-site and on duty 24 hours a day, 7 days a week, unless granted a 12-month exemption. Eligibility for the exemption requires a facility to be in MMM5,6 or 7 or have 30 or less places available for residents. (Broken Hill is currently classified as MMM3)

From **1 October 2023** residential aged care homes will be required to deliver at least 200 'care minutes' per resident per day, including 40 minutes with a registered nurse (RN).

'Care minutes' are the direct care time delivered to residents by registered nurses, enrolled nurses and personal care workers (including nursing assistants).

From **October 2024** Mandatory 'care minutes' to be increased to 215 'care minutes' including 44 RN minutes.

24/7 registered nursing and care minutes were key recommendations from the [National aged care reforms | Aged Care Quality and Safety Commission](#).

During November 2023, Council held discussions with Southern Cross Care (SCCBH) CEO Bernard Nankivell and Harold Williams Home Facility Manager, Renee Sullivan, regarding the issues associated with:

- unavailability of beds in aged care facilities
- aged residents utilising hospital beds
- aged residents in their own homes waiting for placement in aged care facilities and taking placements in aged care facilities out of the region.

Broken Hill faces a range of issues impacting the aged care sector:

- recruitment and retention of staff
- housing availability or land allocation
- limited childcare service provision

- additional strain placed on staffing levels with clinical care staff across the health service and aged care sectors who could not return to full-time work due to childcare providers being at capacity.

SCCBH rely on Agency Nurses, with financial implications being, above award wages needing to be paid plus travel and accommodation expenses.

Broken Hill under MMM3 is not eligible to access Rural LAP, (Nurse eligibility in aged care is a minimum MMM4-7).

The Rural Locum Assistance Program (Rural LAP) is an Australian Government-funded program supporting personal and Continuing Professional Development (CPD) leave in rural and remote Australia, allowing clinical care staff to take annual leave and to be replaced under the Rural Lap funded scheme.

Residential aged care facilities and service providers were surveyed throughout October and November 2023 with workforce recruitment and lengthy wait times for bed availability, services and clinical services being common survey responses.

Bed availability reported for November 2023

Bed status	Facility	November 2023
Bed availability	Southern Cross Care Broken Hill	23 available but cannot be occupied because do not have the critical care staff
Beds occupied	Far West Local Health Service	3 occupying a hospital bed waiting for access to age cared
Under assessment	Far West Local Health Service	N/A occupying a hospital bed waiting for aged care assessment

During January 2024 Council held discussions with Broken Hill University Department of Rural Health (BH UDRH), Professor of Practice (Nursing) Debra Jones and Director of Nursing Wendy Gleeson regarding Far West Local Health Service (FWLHS) recruitment and retention of clinical care staff.

FWLHS are also relying on Agency nurses due to lack of local nurse availability, trained staff not being able to return to work with childcare services at capacity.

FWLHS have residencies and land with multiple 2-bedroom units being built to accommodate health professionals, however, will still rely on the local rental market for accommodation needs to be met.

Updated figures reported during February 2024

Bed status	Facility	February 2024
Bed availability	Southern Cross Care Broken Hill	27 available but cannot be occupied because do not have the critical care staff
Beds occupied	Far West Local Health Service	14 occupying a hospital bed waiting for access to age cared
Under assessment	Far West Local Health Service	4 occupying a hospital bed waiting for aged care assessment

The Ageing Well s355 Committee will continue working with key stakeholders and community members in 2024 to navigate and prepare submissions to progress the reclassification of Broken Hill's aged care services under the Modified Monash Model from MMM3 to MMM6 (remote).

Community Engagement:

A range of industry sectors have been consulted including Broken Hill Southern Cross Care, Harold Williams Home Facility Manager, Professor of Practice (Nursing) (BH UDRH), Director of Nursing (FWLHS), Patient Flow Manager (FWLHS) Rural LAP, Kirinari Community Services, LiveBetter and Australian Unity.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.2	People in our community are in safe hands
Strategy:	1.2.4	Advocate for community and social service providers to be adequately resourced to meet community needs

Relevant Legislation:

Aged Care and Other Legislation Amendment (Royal Commission Response) Act 2022

Financial Implications:

There are no financial implications for this report

Attachments

There are no attachments for this report.

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER

POLICY AND GENERAL COMMITTEE

February 19, 2024

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 34/24

SUBJECT: MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 16 FEBRUARY 2024 D24/8432

Recommendation

1. That Broken Hill City Council Report No. 34/24 dated February 19, 2024, be received.
2. That minutes of the Audit, Risk and Improvement Committee meeting held 16 February 2024 be endorsed.

Executive Summary:

The adopted Charter of the Broken Hill Audit, Risk and Improvement Committee, requires the Committee to refer the minutes and recommendations of its Committee Meetings to the next scheduled Ordinary Council Meeting.

Minutes of the Audit, Risk and Improvement Committee meeting held Friday 16 February 2024 are provided as an attachment to this report for Council's endorsement.

These minutes will be adopted at the Audit, Risk and Improvement Committee Meeting to be held 16 May 2024.

Report:

The Audit, Risk and Improvement Committee meeting held on Friday 16 February 2024 considered the following items of business:

1. Minutes for Confirmation
2. General Manager's Briefing
3. Review of the Audit, Risk and Improvement Committee Charter
4. Internal Audit Update
5. Service Review Update
6. Councillor Expenditure
7. Enterprise Risk Management Policy and Framework Review Project
8. Action List
9. General Business

Minutes of the Audit, Risk and Improvement Committee Meeting held 16 February 2024 are attached for Council's endorsement.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993, Chapter 13, Part 3, Division 2

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes of the Audit, Risk and Improvement Committee Meeting

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

AUDIT, RISK AND IMPROVEMENT COMMITTEE

15 FEBRUARY 2024

**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING
HELD FRIDAY, FEBRUARY 16, 2024 (9:00 AM)**

PRESENT:

Mr J Mitchell (Chairperson), Mr P DeLisio, , Councillors B Algate

Ms J Malpas (OCM), Mr D Xavier (OCM), Mr B Hanger (Nexia) and
Ms C Wu (NSW Audit Office)

General Manager, Director Corporate and Community, Director Finance and
Commercial, Manager Finance and Executive Assistant.

APOLOGIES:

Mr J Mathers, Mayor T Kennedy, Deputy Mayor J Hickey and M Boland.

The Chairperson acknowledged that there was not a quorum present but advised that the meeting would still go ahead.

ACKNOWLEDGEMENT OF COUNTRY

The Chairperson delivered the Acknowledgement of Country

DISCLOSURE OF INTEREST

Nil

MINUTES FOR CONFIRMATION

Recommendation

Moved Mr Jim Mitchell, Seconded Councillor Bob Algate

That the Minutes of the Audit, Risk and Improvement Committee meeting held Thursday November 23, 2023 be confirmed.

CARRIED

Change in NSW Audit Office Representative

Ms Cathy Wu (NSW Audit Office) advised that today would be her last meeting as she is commencing a period of parental leave; and that Hung Lee So will represent the NSW Audit Office on the Committee.

GENERAL MANAGER'S BRIEFING

The General Manager advised the following:

Library and Archive Project

The Library and Archive project is in it's final stages. The Library closed Friday 9 February and is currently in the process of relocating to the ground floor of Council's Administration Building for approximately 12 months.

The final contract has come back into budget (\$14.5m)

AUDIT, RISK AND IMPROVEMENT COMMITTEE

15 FEBRUARY 2024

Former Iceworks Building

Council was in the process of purchasing the former Iceworks Building for a key worker housing project.

Unfortunately, during the contracts cooling off period the owner passed away and initial discussions were held with the family. The family, who were originally on board with the sale of the property to Council, decided not to go ahead with the sale and paid Council the unpaid rates in full the day before the property was due to go to auction, therefore retaining ownership of the property.

The positive for Council is that the unpaid rates were paid but Council now needs to investigate a new location for the housing project.

The General Manager advised that the State Government is still supportive of Council's key worker housing project and that the funding is still available in principal.

Inflation

The General Manager advised that inflation prices are currently high and there are supply constraints meaning Council's budget is tighter and Council is currently looking at alternative scoping for projects.

Willyama High School Closure

The closure of the Willyama High School due to a mould issues, has not had any direct impact on Council. Council has assisted with the moving of furniture in preparation of school returning.

Although there is no direct impact on Council, there is a risk that one of the High Schools may close in the future leaving Broken Hill with only one High School to service the community.

The risk with the closure of one of the high schools is that it reduces Broken Hill's liveability standards as families may chose to leave town to seek alternative education options for their children.

REPORTS

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/24 - DATED JANUARY 31, 2024 - REVIEW OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER D24/4387

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 1/24 dated January 31, 2024, be received.
2. That the Broken Hill City Council Audit, Risk & Improvement Committee endorse the attached Draft Revised Audit, Risk & Improvement Committee Charter to be presented to Council.

CARRIED

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 2/24 - DATED JANUARY 31, 2024 - INTERNAL AUDIT UPDATE D24/4371

Ms Judy Malpas advised that the Audit Plan is tracking well. The Work Health and Safety Audit, and Procurement Audits are complete, the Records Management Audit has commenced and the Fraud Corruption Audit has not yet commenced.

The Chairperson asked if a Cyber Security Review would be undertaken. Ms Malpas advised that there was a Cyber Security Audit undertaken in February 2020 with major risks being highlighted around the strategic risk register not being supported and Business Impact around "Crown Jewels" which resulted in a number of recommendations for the implementation of IT Policy and Procedures.

Page 2

AUDIT, RISK AND IMPROVEMENT COMMITTEE

15 FEBRUARY 2024

The Chairperson asked if there was any plans to review the audit. Ms Malpas advised a Cyber Security review should be undertaken every three years and can be added to the Audit Schedule which would be released in May.

Paul Delisio asked if the high risk areas could be updated to include due dates for completion.

Procurement Audit

Ms Malpas advised that the Procurement Audit had been conducted and was positive overall. The main areas of concern were staff training and awareness; insufficient quotes being obtained; financial assessment for Tender evaluation; conflicts of interest declarations; and inadequate supporting documentation. Moderate issues were identified which included purchase orders not always being raised.

Work Health and Safety Audit

Ms Malpas advised that the Procurement Audit had been conducted. A major issue which identified being that there is no WHS Framework in place.

The General Manager advised that Council was happy with the report having an audit rating of three and advised that a few years ago Council would have rated as a six, and that a lot of work has been undertaken to achieve an audit rating of three.

The Audit has been seen as a good assessment giving Council the focus areas for further improvements.

Lloyd advised that there was no need for Council to start developing a WHS Framework from a blank canvas and suggested reaching out to other Councils for assistance.

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

- 1. That Broken Hill City Council Report No. 2/24 dated January 31, 2024, be received.**
- 2. That the Audit, Risk & Improvement Committee note the final internal audit report on the Work Health and Safety Systems Audit.**
- 3. That the Audit, Risk & Improvement Committee note the Internal Audit Status Report from O'Connor Marsden & Associates.**
- 4. That the Audit, Risk & Improvement Committee note the progress made on previous internal audit action items.**

CARRIED

ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 3/24 - DATED FEBRUARY 02, 2024 -
SERVICE REVIEW UPDATE

D24/5443

The General Manager advised that the S355 Asset Committee review had been completed and Council were looking at options moving forward. A Councillor briefing will be held later in the month and the final outcome will be reported to the next ARIC meeting.

Living Desert Ranger Service

Draft report has been completed and Council is working through the recommendations to bring a report back to the Committee. The volunteer group at the Living Desert is well organised, but options are being looked at as there are no new volunteers coming through.

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

15 FEBRUARY 2024

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 3/24 dated February 2, 2024, be received.
2. That the Audit, Risk & Improvement Committee note the progress made on previous Service Reviews.

CARRIED

ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 4/24 - DATED JANUARY 19, 2024 -
COUNCILLOR EXPENDITURE D24/2792

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 4/24 dated January 19, 2024, be received.
2. That the Audit, Risk & Improvement Committee note the below report on Councillor expenditure from July to December 2023

CARRIED

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 5/24 - DATED FEBRUARY 01, 2024 -
ENTERPRISE RISK MANAGEMENT POLICY AND FRAMEWORK REVIEW PROJECT REPORT D24/4964

The General Manager advised that there had only been one reportable incident in the last three months. The incident involved a small fire at the Waste Management Facility which was able to be managed by Council staff.

The General Manager recapped on how far Council had come since the previous incident at the Waste Management Facility and advised that a new water truck has been purchased and is located at the Facility, new hydrants have been installed and staff have been trained. These improvements resulted in staff being able to successfully manage the incident.

The Enterprise Risk Management Policy and Framework has been endorsed by ELT and is currently being rolled out to staff.

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That the report be received.

CARRIED

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 6/24 - DATED JANUARY 31, 2024 - ACTION
LIST - AUDIT, RISK AND IMPROVEMENT COMMITTEE D24/4486

The General Manager advised that:

- the Civic Centre legal expenses were still ongoing; and
- the S355 Service Review update will be reported to the next Audit Risk and Improvement Committee meeting.

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 6/24 dated January 31, 2024, be received.

Page 4

AUDIT, RISK AND IMPROVEMENT COMMITTEE

15 FEBRUARY 2024

CARRIED

Meeting closed at 10:00am.

The foregoing minutes were read and confirmed at the Audit, Risk Committee meeting held on 16 May 2024.

Chairperson

POLICY AND GENERAL COMMITTEE

March 7, 2024

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 35/24

SUBJECT: MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 7 FEBRUARY 2024 D24/12204

Recommendation

1. That Broken Hill City Council Report No. 35/24 dated March 7, 2024, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 7 February 2024 be received.
3. That Council prepare and send correspondence to Mark Coulton MP, Federal Member for Parkes and Roy Butler MP, Member for Barwon to be invited to attend an s355 Ageing Well Committee meeting. An update report on the current issues facing the Aged Care sector be included in the invitation.

Executive Summary:

Council has received minutes from the S355 Ageing Well Advisory Committee meeting held 7 February 2024.

Report:

As per Council’s Section 355 Advisory Committee Framework Manual (adopted 30 March 2022) and the 355 Ageing Well Committee Terms of Reference (adopted 27 April 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Community Engagement:

Community engagement occurs through Section 355 Ageing Well Advisory Committee which includes a range of Aged Care sector service providers and community representatives.

Strategic Direction:

Key Theme:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate with its legal framework

Relevant Legislation:

The S355 Ageing Well Advisory Committee Terms of Reference
Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) S355 Ageing Well Advisory Committee - Meeting Minutes - 7 February 2024

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER

MINUTES OF THE SECTION 355 AGEING WELL COMMITTEE MEETING HELD 7 FEBRUARY 2024 AT 3.00PM- AGED PERSONS REST CENTRE, BLENDE STREET

1. Present

Clr David Gallagher	Council Delegate (Chair)
Alison Howse	Community Development Officer (BHCC)
Clr Ronald Page	Council Delegate
Clr Bob Algate	Council Delegate
Julua Hamel	Community Representative
Irene Davey	Community Representative
Cindy Richards	LiveBetter Representative
Sharna Burcher	Administration Officer (Minute Taker BHCC)

Present via Teams

Melanie Chynoweth	Community Representative
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2. Apologies

Razija Nu'man	Director Corporate and Community (BHCC)
Bernard Nankivell	Southern Cross Care Representative
Judy Parr	Kirinari Representative

Did not attend

Owen Wyman	Community Representative
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3. Acknowledgement of Country

Acknowledgement of Country – Clr David Gallagher

4. Confirmation of Minutes of Previous Meeting

Confirmation of minutes from meeting held 2 August 2023

Moved: Clr Ronald Page

Seconded: Melanie Chynoweth

5. Correspondence

Nil

6. Business Arising from Previous Minutes

Nil

7. Action List

7.1 Southern Cross Care

Action: An invitation to be extended to the Southern Cross Care Board for a representative to attend the next S355 Ageing Well Advisory Committee Meeting, to enable the Committee to gain more insight into the Aged Care Sector

Outcome: Southern Cross Care Chief Executive Officer, Bernard Nankivell joined the Committee as a representative for Southern Cross Care

Action Complete

7.2 Invitation to Service Providers

Action: An invitation to be extended for representatives from Meals on Wheels, Australian Unity and LiveBetter to present to the S355 Ageing Well Advisory Committee on their program delivery.

Outcome: Representatives from Live Better, Uniting Care, Department Communities and Justice and Pensioners Association attended meeting on 15 February 2023 and verbally presented to the Committee on their program delivery. See minutes from meeting held 15 February 2023.

Update: Correspondence emailed to Meals on Wheels, Australian Unity and LiveBetter formally inviting representatives to join the Committee 6 April 2023. With LiveBetter representative appointed to the Committee.

Action Complete

7.3 Accessibility program for ramps

Action: ABC Article to be distributed to the S355 Ageing Well Advisory Committee

Outcome: ABC Article circulated to committee members 7 February 2023

Action Complete

7.4 Service Providers

Action: Black Sheep Services, NSW Home Care and Hammond Care invitations to be followed up.

Outcome: Correspondence emailed to service providers 6 April 2023. Nil response received from service providers.

Action Complete

7.5 CBD Accessibility Ramps

Action: Council consider funding opportunities for the upgrade and installation of new ramps in the City's Central Business District

Outcome: Resolved at the Ordinary Council Meeting held 29 March 2023.

Update: Further information to be provided to the Committee at the next meeting.

7.6 CBD Accessibility Ramps

Action: Letter to be sent to Regional Development Australia Far West to enquire if there is additional funding for disability ramps.

Outcome: Correspondence emailed to Regional Development Australia 11 April 2023.

Update: Correspondence received from Regional Development Australia on 17 April 2023 advising of no funding available.

Action Complete

7.7 Service Providers

Action: Letter to be sent to Maari Ma Health regarding possible funding available in the Aged Care Sector.

Outcome: Correspondence emailed 11 April 2023 with nil response.

Action Complete

7.8 Bushview Cottage

Action: Council to contact Australian Unity and enquire if funding is available to operate the Bushview Cottage, if there is funding, why is it not being used.

Outcome: Correspondence emailed to Australian Unity 1 August 2023, with nil response.

Action Complete

7.9 Meal Services

Action: Council to contact service providers to enquire if they provide meals to clients, if so, where are the meals prepared and the cost of the meals.

Outcome: Council's Community Development Officer, Alison Howse gave a presentation on food services in the city. See attached presentation.

Action Complete

8. General Business

8.1 Proposed sub-committee for MMM6 increase for Broken Hill

Julua Hamel informed the Committee, the MMM6 grading affects the city as a whole and not just aged care and health.

Julua Hamel will research this further, as this committee may not be the most appropriate for a sub committee to sit under for this issue.

Clr Gallagher stated this issue sits at a State and Federal level not a Local Government level.

Clr Gallagher also stated the only way to get Broken Hill's MMM6 grading changed is for people to write to the state member.

The Committee discussed at length the issues around nursing staff shortages and retention.

Melanie Chynoweth advised accommodation shortages in the city is also a problem Health faces when trying to recruit agency nurses.

Discussions held around bed blocks at the hospital and aged care.

Clr Page asked for the State and Federal members to be invited to attend an S355 Ageing Well Committee meeting along with a detailed report outlining all the issues the aged care sector is currently faced with.

Recommendation: Mark Coulton MP, Federal Member for Parkes and Roy Butler MP, Member for Barwon be invited to attend an S355 Ageing Well Committee meeting. A detailed report outlining the issues the aged care sector is currently facing is to be included in the invitation correspondence.

8.2 Seniors Week

Seniors week to be held 18 to 24 March 2024.

Cindy Richards advised Livebetter are organising an event at the Seniors Lounge.

Irene Davey will follow up with the Broken Hill Health Council to see if they will be organising anything for Seniors Week.

8.3 New Committee Members

Clr Page enquired what the process is for community members to join the committee.

The process for new community members was explained to Clr Page.

Clr Page requested his sister be an invitee only. Clr Gallagher agreed to this, but with the condition the invitee will have no voting rights.

Clr Page to forward contact details to Council's Community Development Officer and Administration Officer.

9. Next Meeting

3pm on Wednesday, 1 May 2024, Aged Person's Rest Centre, Blende Street

10. Meeting Closed: 3.40pm

1. Action List:

ITEM NUMBER	ACTION	RESPONSIBLE	DUE
Meeting held 21 September 2022			
1	Research to understand the full-service system. <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	To be confirmed
Meeting held 15 February 2023			
Item 6.1.5 CBD Accessibility Ramps	Action Letter to be sent to Council requesting funding to upgrade and install ramps Update: Resolved at the Ordinary Council Meeting held 29 March 2023 Further information to be provided at the next meeting	Council's Community Development Officer	
Meeting held 2 August 2023			
Item 8.1 Changes to the Aged Care Act	Action Kirinari Representative Judy Parr to update the committee on the changes to the Aged Care Act.	Kirinari Representative, Judy Parr	1 November 2023
Meeting held 7 February 2024			
8.1 MMM6 Grading	Recommendation for Council Resolution Mark Coulton MP, Federal Member for Parkes and Roy Butler MP, Member for Barwon be invited to attend an S355 Ageing Well Committee meeting. A detailed report outlining the issues the aged care sector is currently faced with to be included in the invitation correspondence.	Council's Community Development Officer	1 May 2024

S355 Ageing Well Committee Meeting Aged Food Services Data



AUSTRALIA'S FIRST
HERITAGE LISTED CITY



- The Community Development Team have been in discussion with Broken Hills Aged Care Service Providers, researching the availability, costings and nutritional values to meals for the aged in our community.
- Australian Unity
Meals On Wheels
LiveBetter
- The 3 main services preparing fresh meals and delivery
- Dietary, dexterity and swallowing difficulties are catered for with purees, meals cut up prior to delivery, diabetic meals etc
- Welfare checks upon delivery
- Once daily deliveries – clients can opt to have a hot lunch and a cold dinner delivered



- 365 days
- Mulga Hill Tavern
Far West Food
Services- 4 week
menu
- Delivered by staff
& volunteers
subsidised
- HCP registered
- 60 clients
- NSW Food
Authority
- Cost
\$10.50 main
\$6.50 sandwich
\$4.40 soup/ dessert



- Monday to Friday –
exc P/holidays
- Fresh on site- 2
week menu
- Delivered by
Volunteers – non-
subsidised
- HCP Registered
- 90 clients average
- MoW Australia
- Costs
\$10.00 main plus
dessert



- Monday to Sunday exc
P/Holidays
- Alfresco's - 2 week menu
- Delivered by Staff/Volunteers
subsidised
- HCP Registered
- 16 Clients
- NSW Food Authority
- Cost
\$10.00 main
\$10.00 dessert



Other Service providers

- Hammond Care assists clients to manage shopping and or food preparation and cooking in their own home, clients have the option for a meal service to be provided as part of their Home Care Package (HCP)
- Lite and Easy available for delivery to Broken Hill each Tuesday , extensive menu to choose from based on 1200 to 1500 calorie meal plans including 3 meals, deserts and snacks, registered HCP service provider, currently providing meals to 7 clients on HCP in Broken Hill
- Uniting Care –nil feedback on services
- Mo & Co Private business providing nutritional meals and delivery, prices vary, not HCP registered



SOUTHERN CROSS CARE
(BROKEN HILL) LTD



All 3 Southern Cross Care facilities have full kitchen services and trained staff, - Qualified Chefs and Food safety Supervisors at all facilities.



Staff undergo food handling and safety annually



SCC utilise a menu planning app Smithkit, based on best practice guidelines and tailored onsite to meet residents' dietary needs and preferences



Residents attend monthly food focus groups to have an input into menu planning



Costing is inclusive of the accommodation fee



3 meals daily, morning and afternoon tea, supper is also available to residents

Statistically Broken Hill has an aged population of around 23.2%, 65 years and above (2021 Census results)

65 -84years 2962 aged persons

85 years plus 590 aged persons

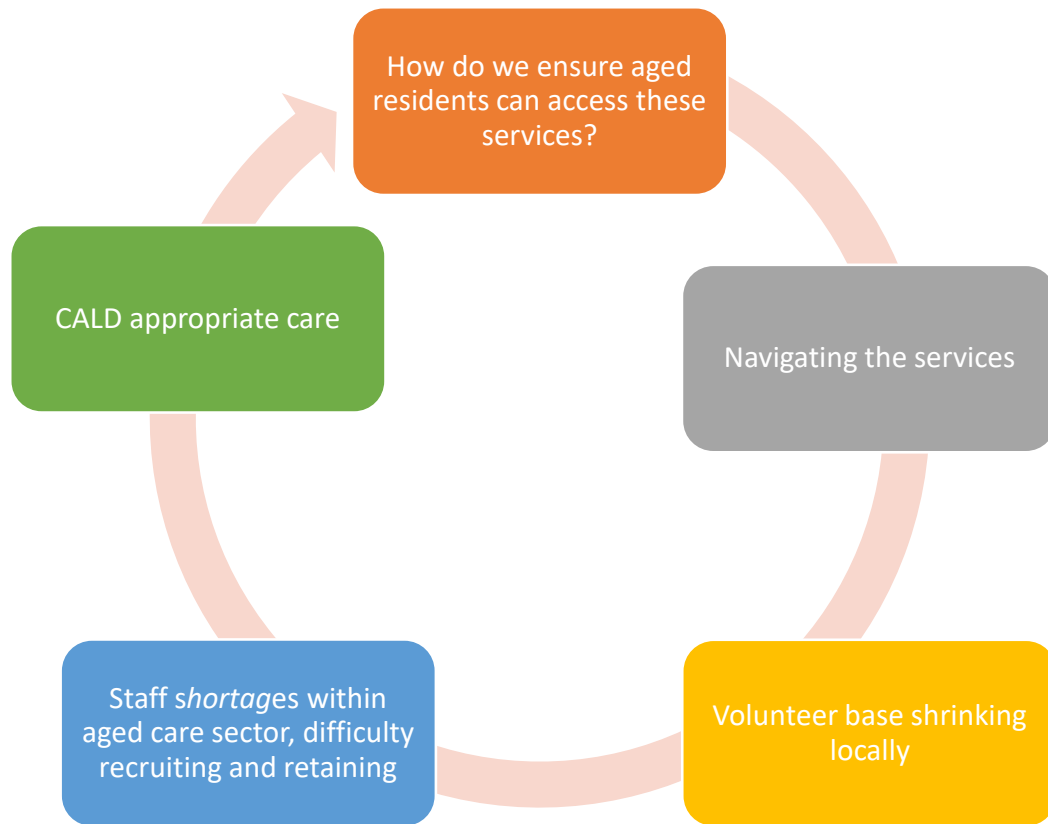
Accommodating about 170 residents age care facilities at present

Up to 170 aged residents receiving a meal service at various levels

3.7K aged persons looking after themselves or with care from family/volunteer



Identified Issues within Aged Service Sector



POLICY AND GENERAL COMMITTEE

March 7, 2024

ITEM 6

BROKEN HILL CITY COUNCIL REPORT NO. 36/24

SUBJECT: MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE
MEETING HELD 5 MARCH 2024 D24/12230

Recommendation

1. That Broken Hill City Council Report No. 36/24 dated March 7, 2024, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 24 October 2023 be received.
3. Council staff seek approval and budget allocation for the purchase of 4x\$50 Far West Proud gift cards to compensate youth representatives, as per the constitution, for their attendance and participation in the S355 Youth Advisory Committee.

Executive Summary:

Minutes of the S355 Youth Advisory Committee meeting held on 5 March 2024 and are presented to Council for endorsement.

Report:

As per Council’s Section 355 Advisory Committee Framework Manual and the Constitution of the Youth Advisory Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Community Engagement:

Minutes provided to the S355 Youth Advisory Committee members.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

The S355 Youth Advisory Committee operates under Council’s Advisory Committee constitution and the *Local Government Act 1993*.

Financial Implications:

Nil

Attachments

1. [↓](#) S355 Youth Advisory Committee - Meeting Minutes - 5 March 2024

RAZIJA NU'MAN
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL
GENERAL MANAGER

MINUTES OF THE SECTION 355 YOUTH ADVISORY COMMITTEE MEETING HELD TUESDAY, 5 MARCH 2024 AT 3PM — BROKEN HILL COMMUNITY CREDIT UNION

22/148

1. Present

Alison Howse	Community Development Officer (BHCC) (Chair)
Rachel Merton	Community Development Coordinator (BHCC)
Sophie Angell	Regional Development Representative

Present via Teams

Clr Darriea Turley AM	Council Delegate
Larni Brymer	Headspace Representative
Angie Krause	YMCA Representative

2. Apologies

Kylie Horner	Broken Hill Police Representative
Sophie Doust	Flourish Australia
Razija Nu'man	Director Corporate and Community (BHCC)
Jim Richards	FWLHD Representative
Clr Hayley Jewitt	Council Delegate

Absent

Clr Michael Boland	Council Delegate
Melanie Chynoweth	Community Representative

3. Acknowledgement of Country

Acknowledgement of Country – Alison Howse

4. Confirmation of Minutes of Previous Meeting

Previous Meeting: 24 October 2023
Moved: Sophie Angell
Seconded: Clr Darriea Turley AM

5. Business arising from Previous Minutes

Nil

6. Action List

6.1 YMCA Survey Report

Committee has not yet seen the survey results. Angie Krause to follow up and report back at the next meeting.

6.2 Enhancing the Voice of Youth

Council's Community Development Team have called for expressions of interest for young people to join the Youth Leadership Group.

Two expressions of interest have been received so far. One formal and one verbal.

Alison Howse will circulate the flyer to the Committee to share within their services.

6.3 Youth Events

Nil response received from services.

Sophie Angell suggested collaborating with the Youth Services Schools Interagency Committee (YSSI), to capture all youth events in the City across all services.

Rachel Merton agreed it would be more advantageous to collaborate with the YSSI and have one calendar of events instead of multiple calendars across multiple agencies.

Action Complete

6.4 Yearly Calendar

Committee to collaborate with the YSSI to capture special days and weeks throughout the year.

Action Complete

7. General Business

7.1 Youth Housing/Crisis Accommodation

Issue raised by Kylie Horner who is not in attendance.

Alison Howse gave the Committee an overview of the issues Kylie had raised.

Police are finding it difficult to find emergency accommodation for children/youth who have been removed from their home.

Clr Turley has requested Kylie provide information to the Committee prior to the next meeting outlining the concerns and issues the Police currently face.

Clr Turley also suggested looking into what processes towns like Bourke and Dubbo have in place.

Hold Over to the next meeting

7.2 Rolling Issues List

Sophie Angell suggested the committee start a rolling issues list, that will list current issues youth face with a clear action for the committee.

Clr Turley suggested it be similar to a Youth Action Plan, but the document will be live to be able to capture current issues.

Action: Rolling issues list to be created.

7.3 Frequency of meetings

Sophie Angell suggested the Committee meet more frequently, as four meetings per year is not enough.

Clr Turley agreed and stated the infrequency of meetings could be the reason it is hard to get services invested in the Committee.

Larni Brymer suggested a possible change of meeting time, as after school hours is when services are engaged with clients.

Sophie Angell suggested the Committee meet in a month's time.

Committee agreed to meet Tuesday, 2 April 2024 at 11am.

7.4 Terms of Reference – Representatives

Sophie Angell queried the youth representation on the Committee as stated in the Terms of Reference.

Sophie suggested youth representatives on the Committee should be compensated for their time. Possibly \$50 gift card per meeting attendance.

Compensation could increase the likelihood of youth participation on the Committee.

Discussions held around what type of gift cards would be most appropriate to prevent the purchase of alcohol and cigarettes, if a representative is over the age of 18.

Gift cards suggested were Far West Proud and IGA.

Larni Brymer suggested a lunch time meeting and two SRC members could attend.

Sophie Angell stated there is a lack of representation from the indigenous community.

Clr Turley suggested to reach out to Maari Ma to enquire if they have a Youth Advisory Group.

Rachel Merton advised Council's Community Development team have a meeting scheduled with the Wilykali Corporation later this month, which will be a good opportunity to gain some interest for indigenous representation for this Committee.

Recommendation: Council staff seek approval and budget allocation for the purchase of \$50 Far West Proud gift cards to compensate youth representatives for their attendance and participation in the S355 Youth Advisory Committee.

7.5 Youth Week

Rachel to circulate the Youth Week activity poster to all organisations.

The Youth Week activity will be a youth market, which will provide an opportunity for youth to have their own stall to showcase or sell their own goods.

There will also be live performances.

8. **Next Meeting** Tuesday, 2 April 2024

9. **Meeting Closed** 4pm

ITEM NUMBER	ACTION	RESPONSIBLE	DUE
Meeting Held 13 December 2022			
1. Update – Meeting held 5 March 2024.	Circulate the survey report to the Committee. Update: Committee has not yet seen survey results. Angie Krause to follow up and report back at the next meeting.	YMCA	To Be Confirmed
Meeting Held 21 March 2023			
Item 7 Enhancing the Voice of Youth Update – Meeting held 5 March 2024.	Action That Council support the Community Development Officer in investigating the opportunity for a youth coordination day enhancing the voice of youth in 2024. Update: Council's Community Development Team has called for Expressions of Interest for young people to join the Youth Leadership Group. Two expressions of interest have been received so far. One formal and one verbal. Alison Howse will circulate the flyer to the Committee to share within their services.	Council's Community Development Officer	Ongoing
Meeting Held 5 March 2024			
Item 7.2 Rolling Issues List	Action Rolling issues list to be created.	Council's Administration Officer	
Item 7.4 Terms of Reference - Representatives	Recommendation for Council Resolution Council staff seek approval and budget allocation for the purchase of \$50 Far West Proud gift cards to compensate youth representatives for their attendance and participation in the S355 Youth Advisory Committee.	Council's Community Development Team	

FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 40/24 - DATED MARCH 01, 2024
- CORRESPONDENCE REPORT - CATEGORY 2 CLUBGRANTS (D24/11178)
..... 103

2. BROKEN HILL CITY COUNCIL REPORT NO. 41/24 - DATED MARCH 18, 2024
- APPOINTMENT OF COUNCILLOR MEMBER TO THE AUDIT RISK AND
IMPROVEMENT COMMITTEE (D24/13784)..... 107

3. BROKEN HILL CITY COUNCIL REPORT NO. 42/24 - DATED MARCH 20, 2024
- WAIVE SECTION 7.12 DEVELOPER CONTRIBUTION LEVY -
DEVELOPMENT APPLICATION 103/2023 - LIBRARY REDEVELOPMENT
PROJECT (D24/14293)..... 109

4. BROKEN HILL CITY COUNCIL REPORT NO. 43/24 - DATED MARCH 13, 2024
- MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.444, HELD
ON TUESDAY, 5 MARCH 2024 (D24/13198)..... 112

5. BROKEN HILL CITY COUNCIL REPORT NO. 44/24 - DATED MARCH 06, 2024
- ACTION LIST REPORT (D24/11972)..... 131

ORDINARY MEETING OF THE COUNCIL

March 1, 2024

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 40/24

SUBJECT: CORRESPONDENCE REPORT - CATEGORY 2 CLUBGRANTS
D24/11178

Recommendation

1. That Broken Hill City Council Report No. 40/24 dated March 1, 2024, be received.
2. That reply correspondence dated 28 February, 2024 from The Hon David Harris MP, Minister for Gaming and Racing regarding Category 2 ClubGRANTS, be received and noted.

Report:

Council at its meeting held 20 December 2023, considered correspondence from the Minister for Gaming and Racing and resolved as follows:

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 244/23 - DATED OCTOBER 12, 2023 -
CORRESPONDENCE REPORT - CLUBGRANTS D23/56139

Councillor Boland declared a non-pecuniary conflict of interest in Item 15 and left the Council Chambers at 7:22pm.

RESOLUTION

Minute No. 47421

Deputy Mayor J Hickey moved)
Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 244/23 dated October 12, 2023, be received.
2. That correspondence dated 21 November 2023 from the Minister for Gaming and Racing be received and noted.
3. That correspondence be forwarded to The Hon David Harris MP thanking him for his correspondence however advising him that the Category 2 ClubGRANTS being the smaller grants which are used to support local sporting bodies etc. and it is imperative that these grants also be left for local ClubGRANT Committees to allocate these funds.

CARRIED UNANIMOUSLY

As per Council's resolution, Mayoral correspondence dated 17 January 2024 was sent to The Hon David Harris MP regarding the ClubGRANTS scheme and a response has now been received (see attached).

Attachments

1. [↓](#) Correspondence Report - ClubGRANTS - Minister for Gaming and Racing

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

The Hon. David Harris MP
Minister for Aboriginal Affairs and Treaty
Minister for Gaming and Racing
Minister for Veterans
Minister for Medical Research
Minister for the Central Coast



Ref: A8549672 | DF24/002327

Cr Tom Kennedy
Mayor
Broken Hill City Council

Via email: executive.support@brokenhill.nsw.gov.au

Dear Mayor Kennedy

Thank you for correspondence regarding the ClubGRANTS Scheme and your concerns about local committee input on ClubGRANTS Category 2 funding for local sporting bodies.

Under the current ClubGRANTS guidelines there is no requirement for Category 2 ClubGRANTS funding to be allocated by the local committee. Category 2 funding is allocated by clubs and there is no application form for Category 2 grants. For further information please refer to the ClubGRANTS Guidelines:

https://www.liquorandgaming.nsw.gov.au/__data/assets/pdf_file/0011/853760/clubgrants-guidelines.pdf.

As you are aware, a Review of the ClubGRANTS Scheme is underway. The Review will consider whether ClubGRANTS provides cost effective benefits to local communities, including:

- whether the taxation arrangements are appropriate,
- whether the regulatory framework remains fit for purpose, and
- whether the administration of the Scheme meets contemporary standards.

A discussion paper is now available on the Liquor & Gaming NSW website <https://www.liquorandgaming.nsw.gov.au/operating-a-business/gaming-licences/Clubgrants/Clubgrants-review>. Submissions on the ClubGRANTS Scheme can be made until 18 March 2024. A stakeholder survey is also available for those stakeholders who may not wish to prepare a formal submission.

The feedback you have provided will be considered as part of the Review. If you would like to provide further comment I encourage Broken Hill Council to provide feedback about the operation of the ClubGRANTS Scheme by making a submission to the Review.

I do note that the Review of the ClubGRANTS scheme will not be complete in time to impact the approach to ClubGRANTS funding this year.

Thank you again for bringing your concerns to my attention.

Sincerely



28/02/2024

The Hon. David Harris MP
Minister for Aboriginal Affairs and Treaty
Minister for Gaming and Racing
Minister for Veterans
Minister for Medical Research
Minister for the Central Coast

OFFICIAL

52 Martin Place Sydney NSW 2000
GPO Box 5341 Svdnev NSW 2001

02 7225 6210
nsw.gov.au/ministerharris

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ORDINARY MEETING OF THE COUNCIL

March 18, 2024

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 41/24**

SUBJECT: APPOINTMENT OF COUNCILLOR MEMBER TO THE AUDIT RISK AND IMPROVEMENT COMMITTEE D24/13784

PREVIOUS ITEMS: BHCC24/24 - REVIEW OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER - Ordinary Council - 28 Feb 2024 6:30 PM

Recommendation

1. That Broken Hill City Council Report No. 41/24 dated March 18, 2024, be received.
2. That Council notes that Council adopted the Draft Revised Audit Risk and Improvement Committee Charter to come into effect from 1 July 2024 at the 28 February 2024 Council Meeting (Minute No. 47469).
3. That Council nominates its one (1) non-voting Councillor member (who cannot be the Mayor) to the Audit, Risk and Improvement Committee to take effect from 1 July 2024 when the Committee will move to operating under its newly adopted Charter to comply with amendments to the *Local Government (General) Regulation 2022*.
4. That Council notes that correspondence has been sent to the Minister for Local Government, The Hon Ron Hoenig, objecting to the OLG Guidelines and in particular the reduction in the number of Councillor members on Audit, Risk and Improvement Committees as per Council's resolution (*Minute No. 47469*)

Executive Summary:

In line with the Audit, Risk & Improvement Committee Charters requirement for the Charter to be reviewed every 2 years, and in response to Office of Local Government Circular 23-15 issued 4 December 2023, the Audit, Risk and Improvement Committee Charter was reviewed. The Charter was updated to include changed membership requirements and also to ensure that the Audit, Risk and Improvement Committee Charter includes all aspects of Councils operations that are required to be reviewed by the Committee in the updated regulations and model terms of reference for Audit, Risk and Improvement Committees.

This revised draft of the Committee Charter was presented to and endorsed by the Committee at the Audit Risk and Improvement Committee Meeting held on 16 February 2024 and was adopted by Council at the 28 February 2024 Council Meeting (Minute No. 47469).

As per the adopted Charter to come into effect from 1 July 2024, Council is required to appoint its one (1) non-voting Councillor member to the Audit, Risk and Improvement Committee.

Report:

The Office of Local Government (OLG) released a circular in December 2022 regarding an update to the Guidelines for Risk Management and Internal Audit for Local Councils in NSW.

The OLG circular and a copy of the draft Guidelines for Risk Management and Internal Audit for Local Councils in NSW were included in a report for discussion by the Committee in March 2023.

As foreshadowed in circular 22-41, *the Local Government (General) Regulation 2022* (the Regulation) has been amended to give statutory force to key elements of the Office of Local Government’s (OLG) Guidelines for Risk Management and Internal Audit for Local Government in NSW (the Guidelines). The amendments do not take effect until 1 July 2024 to allow councils and joint organisations time to implement them.

As per the Local Government (General) Regulation 2022 (the Regulation), the amendments do not take effect until 1 July 2024 to allow councils and joint organisations time to adopt and implement a new Audit, Risk and Improvement Committee Charter which includes these amendments.

A key change to the membership requirements of the Committee is that Councillor membership of the Committee is now required to be one (1) non-voting Councillor member who cannot be the mayor.

At the time that the new Charter was adopted by Council (at the 28 February 2024 Council Meeting) Council missed appointing its one (1) non-voting Councillor Member (which cannot be the Mayor) to the Committee.

It should be noted that correspondence has been sent to the Minister for Local Government, The Hon Ron Hoenig, objecting to the OLG Guidelines and in particular the reduction in the number of Councillor members on Audit, Risk and Improvement Committees as per Council’s resolution (Minute No. 47469).

This report is presented to Council in order that Council appoints its one (1) non-voting Councillor Member to the Audit, Risk and Improvement Committee to take effect from 1 July 2024.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the Organisation to operation its legal framework

Relevant Legislation:

Local Government Act 1993
Local Government (General) Regulations 2022

Financial Implications:

Nil.

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 20, 2024

ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 42/24**

SUBJECT: **WAIVE SECTION 7.12 DEVELOPER CONTRIBUTION LEVY -**
DEVELOPMENT APPLICATION 103/2023 - LIBRARY
REDEVELOPMENT PROJECT **D24/14293**

Recommendation

1. That Broken Hill City Council Report No. 42/24 dated March 20, 2024, be received.
2. That Council waive payment of the section 7.12 Contribution Levy relating to condition number 34 of Development consent 103/2023 (determined on 5 March 2024) due to the proposed development being a community facility for the benefit of all citizens of Broken Hill.

Executive Summary:

Development Application 103/2023 was submitted and approved in relation to Council's proposed Library redevelopment, to be developed at 252-256 Argent Street and 243-249 Blende Street, Broken Hill.

The Western Regional Planning Panel determined the Development Application on 5 March 2024, by issuing approval subject to conditions.

One of the conditions of approval required payment of a section 7.12 Levy.

This report relates to the recommended waiving of payment of this levy.

Report:

Section 7.12 of the *Environment Planning and Assessment Act 1979* (the Act) allows a fixed rate levy, based on the proposed cost of development, to be imposed when a development consent or complying development certificate is issued. The levy is paid to Council and is to be applied towards provision of public amenities, and maintenance of public amenities.

The imposition of the levy is calculated as a flat percentage of the project development cost.

The maximum rate of 1% can be imposed where the construction cost exceeds \$200,000.

Due to the project cost, DA 103/2023 was required to be determined by the Western Regional Planning Panel. An independent assessment was carried out, and that assessment provided to the Regional Panel.

One of the conditions of approval required payment of a section 7.12 levy contribution. The independent modified DA assessment supported the removal of the requirement to pay the levy. (The levy would, in a general sense, involve Council paying a levy to itself).

A Contributions Plan can include certain exemptions from requiring payment of the levy.

As Broken Hill City Council’s Section 7.12 Contributions Plan does not include any exemption clauses specifically for libraries or other community facilities, there is no statutory mechanism under the Contributions Plan itself to delete the particular Condition.

The Western Regional Planning Panel have previously advised, as part of their consideration of the Development Application, that they did not have the legislative ability to waive the fee or remove that condition.

The Panel did however advise they saw no concern with the levy being waived, but the only legislated way to do that was by Council resolution. As a result, that option was included in the wording of the relevant condition.

Condition 34 of the Development consent states:

*Prior to the issue of a Construction Certificate, the monetary contribution set out in the following table is to be paid to Broken Hill City Council pursuant to Section 7.12 of the Environmental Planning and Assessment Act 1979 **unless the payment of the Contributions is waived by Council Resolution.***

The contribution is current as at the date of this consent and is levied in accordance with the Broken Hill City Council Section 7.12 Developer Contributions Plan 2019. The contribution payable will be calculated in accordance with the contributions plan current at the time of payment and will be adjusted at the time of payment in accordance with the Consumer Price Index (CPI) (All Groups Index for Sydney) published by the Australian Bureau of Statistic (ABS). Contribution amounts will be adjusted by Council each financial year.

Contribution Type	Proposed Cost of Development	Levy %	Total Contribution	Contribution Rate remains current until Next CPI Quarterly Adjustment
Section 7.12 Contribution	\$16, 107, 110.80	1%	\$161,071.11	

This report therefore recommends that Council resolve to waive payment of the section 7.12 contribution due to the proposed development being a community facility for the benefit of all citizens of Broken Hill.

Community Engagement:

N/A

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Environmental Planning and Assessment Act 1979

Financial Implications:

Nil in effect, as it will be payment by Council to Council.

Levy payment to be waived is \$161, 071.11.

Attachments

There are no attachments for this report.

JAY NANKIVELL
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 13, 2024

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 43/24

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING
NO.444, HELD ON TUESDAY, 5 MARCH 2024 D24/13198

Recommendation

1. That Broken Hill City Council Report No. 43/24 dated March 13, 2024, be received.
2. That the minutes of the Local Traffic Committee – Meeting No.444, held on Tuesday, 5 March 2024 be endorsed.
3. That Item No.444.10.2 recommendation be received:
 - That Council change two of the four parking spaces at the 'Taxi Zone', located on the left side of the Airport Terminal, to designated parking spaces for Ride Share/Uber services.
4. That Item No.440.10.1 recommendations be received:
 - That correspondence be forwarded to the appropriate Council Department requesting a Risk Assessment of the Heritage Walk Tour route be completed and that a Traffic Control Plan be developed.
 - That results of the Risk Assessment and a Traffic Control Plan be provided to the Local Traffic Committee for review and feedback.
 - That this matter be removed from the Local Traffic Committee's Agenda and be readdressed once Council has a solution, which can be reviewed and considered by the Local Traffic Committee at a future meeting.
5. That Item No.442.8.3 recommendations be received:
 - That Council install a 'No Right Turn' sign on Cobalt Lane, at the intersection of Gossan Street.
 - That the complainant received correspondence advising of the Committee decision to install a 'No Right Turn' sign and advise other matters raised were noted by the Committee.
6. That Item No.444.8.1 recommendation be received:
 - That Council change the parking space next to the hatched area, adjacent to Outback Whips and Leather at 350 Argent Street, to an 'Emergency Services Vehicles Only' parking space, to allow parking of Emergency Services vehicles.

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled ‘A guide to the delegation to councils for the regulation of traffic states’:

‘The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.’

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Tuesday, 5 March 2024 which details recommendations to Council for consideration of endorsement.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organization to operate its legal framework

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING, HELD ON
[↓](#) TUESDAY, 5 MARCH 2024

JAY NANKIVELL
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE

MINUTES OF MEETING No. 444

Meeting held on Tuesday, 5 March 2024

Meeting commenced at 2pm

Location: First Floor Meeting Room, Council Administrative Centre

444.1 Acknowledgment of Country

Council's Director Infrastructure and Environment, Codie Howard chaired the meeting and welcomed all representatives present and recited the 'Acknowledgement of Country.

'We acknowledge the traditional owners of the land upon which we meet to today, the land of the Wilyakali people, and pay our respects to their elders; past, present and emerging.'

444.2 Present

Faisal Salah	Projects Engineer (Council Observer)
David Vant	Road Safety and Traffic Management, Transport for NSW (TfNSW) (Representative)
Matt McCarthy	Chief Inspector, NSW Police (Representative)
Councillor Marion Browne	Councillor Delegate (Observer)
Tanya Ralph	Administrative Officer (Council - Secretariat)

444.3 Apologies

Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW) (Representative)
Codie Howard	Director Infrastructure and Environment (Council Representative – Chairperson)
Barry Walker	Compliance Officer (Council Observer)
Peter Beven	Local Member Delegated Representative

444.4 Absent

444.5 Disclosure of Interest – NIL

444.6 Adoption of Previous Minutes

Minutes from previous meeting held on **Tuesday, 6 February 2024** were confirmed and approved.

All in favour Moved: David Vant Seconded: Faisal Salah

444.7 Council Resolutions

The following Committee Recommendations were adopted by Council at its meeting held on **Wednesday, 28 February 2024**.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 28, 2024

<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 25/24 - DATED FEBRUARY 14, 2024 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.443, HELD ON TUESDAY, 6 FEBRUARY 2024</p> <p style="text-align: right;">D24/8126</p>	
<p>RESOLUTION Minute No. <u>4747</u> Councillor M Browne moved) Councillor R Algate seconded)</p>	<p>Resolved</p> <ul style="list-style-type: none"> • That Broken Hill City Council Report No. 25/24 dated February 14, 2024, be received. • That the minutes of the Local Traffic Committee – Meeting No. 443, held on Tuesday, 6 February 2024 be endorsed. • That Item No. 443.10.3 recommendations be received: <ul style="list-style-type: none"> ○ That the Committee support the request for two additional bus zones on Garnet Street, adjacent to the Broken Hill High School, during Term 1 for Willyama High School students attending the school. ○ That a 'No Stopping' sign be installed 10 meters from the temporary bus zone to the disability parking on the left side of the hatching on Galena Street, adjacent to the Broken Hill High School, to allow a safe sight distance for disability parking between the bus zones. • That Item No. 443.10.4 recommendation be received: <ul style="list-style-type: none"> ○ That Council issue a media release informing that Council has introduced new measures for traffic-controlled worksites, advising if a motorist is seen or caught driving through a traffic-controlled worksite, details will be forwarded to the NSW Police to enforce action and issue fines. • That Item No. 443.8.1 recommendation be received: <ul style="list-style-type: none"> ○ That Council paint double white lines on Argent Street, from the median strip up to and in line with Delamore Street, to prevent motorist performing U-turns at the end of the median strip. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

444.8 Correspondence In

Item No.	EDRMS No.	Details
444.8.1	D24/9069	Request for allocation of Emergency Service parking on Argent Street, between Chloride and Oxide Streets, for the Community Corrections office relocation

444.9 Correspondence Out

Item No.	EDRMS No.	Details
443.8.1	D24/12712	Council Resolution – Request for 'No U-Turn' sign on Argent Street at the end of the median strip, adjacent to Maari Ma Health Aboriginal Corporation
441.8.1	D24/9951	Council Resolution – Removal of unrestricted parking space at the Oxide Street end of Gawler Place, to allow access to gates of the RFDS Wellbeing Centre
441.8.1	D24/9913	Committee Response – Letter Box Drop Response – Removal of Unrestricted parking space on Gawler Place
442.8.4	D23/67634	Council Resolution – Request for a '5-Minute Parking' Zone adjacent to the Broken Hill Correctional Centre, 109 Gossan Street

444.10 General Business

Item No.	EDRMS No.	Details
444.10.1	D24/11492	Request for installation of a disability access ramp on Argent Street, adjacent to Blue Frog Optics, 322 Argent Street
		This request is not a matter for the Local Traffic Committee and can be handled by Council's Operations department. No further action required by the Local Traffic Committee.
Item No.	EDRMS No.	Details
444.10.2	D24/12645	Request for designated Ride Share/Uber parking spaces, adjacent to the Airport Terminal
		The Committee received a request to install designated parking spaces, adjacent to the Airport Terminal, to allow Ride Share/Uber services to drop off and pick passengers. Previously, the complainant requested the Committee to provide permission for Ride Share/Uber services to park in Taxi Zones, which is against Legislation. Council reviewed the current parking arrangements, adjacent to the Airport Terminal and determined there is sufficient parking available for Taxi services in the designated 'Taxi Zone'.

Codie Howard suggested to the Committee that half of the parking spaces allocated to a 'Taxi Zone', located on the left side of the Airport Terminal, be reduced to two parking spaces, to allow for two parking spaces for Ride Share/Uber services.

Recommendation:

That Council change two of the four parking spaces at the 'Taxi Zone', located on the left side of the Airport Terminal, to designated parking spaces for Ride Share/Uber services.

Move: Faisal Salah


Second: Matt McCarthy

All in favour



444.11 Action Item List

Date	Item Details
October 2023	Request for pedestrian crossing on Blende Street adjacent to the Visitor Information Centre
Item No.	440.10.1
EDRMS No.	D23/60506
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
March 2024	<ul style="list-style-type: none"> That correspondence be forwarded to the appropriate Council Department requesting a Risk Assessment of the Heritage Walk Tour route be completed and that a Traffic Control Plan be developed. That results of the Risk Assessment and a Traffic Control Plan be provided to the Local Traffic Committee for review and feedback. That this matter be removed from the Local Traffic Committee's Agenda and be readdressed once Council had a solution, which can be reviewed and considered by the Local Traffic Committee at a future meeting.
February 2024	That the Committee wait for the results of the Risk Assessment being completed by Council's Corporate Risk team, before deciding on an outcome.
October 2023	That further investigation be undertaken by Council and a risk assessment of the Heritage Walk Tour route be completed by Council's Corporate Risk team to determine a safer route.
Action Date	Running Actions
March 2024	<p>It was mentioned at the February 2024 meeting, that the Committee would wait for the results or findings from Council's Risk Assessment before making a decision.</p> <p>Faisal requested the Committee agree for this matter to be removed from the agenda and be readdressed once Council has a solution, which can be reviewed and considered by the Committee before implementation.</p> <p>Faisal advised that crash data of the area, identified there have not been any accidents during the past 25 years.</p> <p>Previous suggestions by the Committee were:</p> <ul style="list-style-type: none"> That the walk tours reduce the number of participants for each session, making the group easier to manage for the guide.

	<ul style="list-style-type: none"> That the direction for the commencement of the tour be changed to start at Argent Street, instead of Kintore Reserve, with participants walking along the footpath and then crossing Bromide Street at the pedestrian crossing at the traffic lights. <p>Recommendations:</p> <ul style="list-style-type: none"> That correspondence be forwarded to the appropriate Council Department requesting a Risk Assessment of the Heritage Walk Tour route be completed and that a Traffic Control Plan be developed. That results of the Risk Assessment and a Traffic Control Plan be provided to the Local Traffic Committee for review and feedback. That this matter be removed from the Local Traffic Committee's Agenda and be readdressed once Council had a solution, which can be reviewed and considered by the Local Traffic Committee at a future meeting. <p>Moved; David Vant Second: Faisal Salaah All in favour</p>
<p>February 2024</p>	<p>David Vant reviewed the independent 'Existing Conditions Road Safety Audit' (RSA) on the Blende and Bromide Street roundabout, following safety concerns raised for the participants of the Heritage Walk tours crossing Blende Street, from the Visitor Information Centre to the Kintore Reserve, for commencement of the tour.</p> <p>David Vant stated that the location of a pedestrian crossing requires a desired line, but not at the expense of safety. Pedestrians assume correctly they have right of way on a pedestrian crossing, whilst motorists are only required to give way at roundabouts, not stop. Roundabouts are congested areas where motorists are looking for other vehicles at the give way points and not necessarily pedestrians. Therefore, a pedestrian crossing at a roundabout would cause a real safety concern.</p> <p>David Vant expressed that his views have not changed and does not agree with the option outlined in the report of installing a wombat crossing at the roundabout. A wombat crossing will not work in this area and expressed that it would be more desirable for a pedestrian crossing to be installed in another area mid-way down the block and not near the roundabout.</p> <p>Codie Howard advised that the alternative position for the proposed pedestrian crossing would be mid-way down the block, near the Police Station.</p> 

	<p>Councillor Marion Brown expressed that she does not think that the walk groups would walk further down the street to cross the road to get to the Kintore Reserve and asked if traffic lights could be an option as the Heritage Walk Tours are an important activity.</p> <p>David Vant advised the Committee the need for traffic lights in this area would not meet Transport for NSW requirements, as there are special criteria that needs to be met.</p> <p>The recommendation from the previous meeting that was endorsed by Council in December 2023, was for Council's Corporate Risk team to complete a risk assessment of the route taken by the Heritage Walk Tours. They are looking at swapping the direction in which they walk, with the tours reversing their direction and finishing the tour at the Kintore Reserve headframe.</p> <p>Codie Howard advised that Council is planning to build a new shelter and footpath in the proposed location for the pedestrian crossing that could be utilised by the tour group.</p> <p>Another option would be to introduce QR Code at each of the stops to enable tourists to complete a self-guided tour instead of in a large group.</p> <p>Recommendation:</p> <p><i>That the Committee wait for the results of the Risk Assessment being completed by Council's Corporate Risk team, before deciding on an outcome.</i></p> <p><i>Moved: Yvette Smith</i></p> <p><i>Second: Codie Howard</i></p> <p><i>All in favour</i></p>
December 2023	<p>Council engaged Tonkin Consulting to undertake an independent 'Existing Conditions Road Safety Audit' (RSA) on the Blende and Bromide Street roundabout, due to safety concerns and the high pedestrian activity at the roundabout.</p> <p>The 'Existing Conditions Road Safety Audit' was undertaken to identify potential safety issues and provide potential improvements and be presented to the Local Traffic Committee for comment.</p> <p>The inspection of the area had included the following tasks:</p> <ul style="list-style-type: none"> • A detailed day time inspection, consisting of two Road Safety Auditors. • Review of the existing roundabout including checking available sight distances, with a focus on pedestrian movements at the roundabout. • Review available crash history and traffic volume data. • An 'Existing Conditions Road Safety Audit' in accordance with <i>Ausroads Guide to Road Safety Part 6: Road Safety Audits</i>. <p>It has been identified that the high pedestrian volumes, access the Visitor Information Centre (southern corner of the intersection), from the Lions Reserve (western corner of the intersection).</p> <p>There is a risk that a high volume of pedestrians are crossing where motorists have the right of way, increasing the risk of vehicle/pedestrian collisions.</p>

The Road Safety Auditor's recommend a 'Wombat Crossing' on the south-west side of Blende Street, be provided to allow pedestrians priority and to introduce a speed control for vehicles, including appropriate signage and line marking.

A 'Wombat Crossing' is a pedestrian (zebra) crossing on a raised platform. The Platform is higher than the existing road pavement level and typically at the same level of the footpath.




David Vant advised the Committee, in accordance with recent changes to Council's delegations for Transport for NSW, Council could install a Wombat Crossing as suggested in the Audit Report, which does not have to go through the Local Traffic Committee. However, as a representative for Transport for NSW, David Vant does not agree that a wombat crossing is sufficient, as there are many other factors that need to be considered, such as the impact a wombat crossing would have to the traffic in the area.

David Vant explained there is a breaking point for vehicles at the wombat crossing. If there are no pedestrians on the crossing, motorist will enter the roundabout following the Giveaway Laws. The worst thing to do, would be to change the vertical alignment of a vehicle when coming into a breaking point for the vehicles, whether coming down hill or uphill, this will make the vehicle unstable, due to the height of the Wombat Crossing compared to that of the roundabout. Council needs to determine the size of vehicles that utilise the roundabout as the roundabout had been designed for larger vehicles, included in the swept paths.

The wombat crossing will:

- cause queuing issues when there are pedestrians on the crossing, which will hold up the flow of traffic, coming into the roundabout and exiting the roundabout if there was to be a pedestrian on the wombat crossing.
- Reduce the number of the current parking spaces on Blende Street, adjacent to the Visitor Information Centre in accordance with the NSW Government Parking Rules.

	<p><i>'You must not stop or park within 20m before and 10m after a children's crossing or pedestrian crossing unless a sign says you can'.</i></p> <p>Other factors for consideration are:</p> <ul style="list-style-type: none"> • the existing kerb ramps are not aligned at each side of roads at the roundabout. • the acceleration points for vehicles on the roundabout. • the vertical and horizontal alignment of vehicle on the roundabout and queue delays that will affect every entry and exit point to the roundabout. <p>At this time of this meeting, David Vant had not read the Road Safety Audit.</p> <p>David Vant expressed that safety audits do not normally include suggested improvements or solutions; they are developed to identify safety concerns and issues. Transport for NSW have in the past, addressed many issues at the time when a wombat crossing has been suggested near roundabouts.</p> <p>David Vant advised he will review the Road Safety Audit and provide his comments back to Council.</p> <p>The Committee determined the previous recommendation from the November 2023 meeting, which was endorsed by Council at its November 2023 Ordinary meeting, be the final decision of the Committee and no further action be taken by the Local Traffic Committee.</p> <p>Tonkin Consulting will provide Council with concept plans for construction of a wombat crossing and these will be provided to David Vant and the Committee for comment.</p> <p>Council will continue to investigate options for a pedestrian crossing, further along Blende Street, where the area is safer.</p>
November 2023	<p>Faisal Salah informed the Committee that Council has arranged for the Road Safety Auditor to inspect and review the area and provide recommendations to Council.</p> <p>The Committee agreed to carry over this matter for further discussion at the next scheduled meeting to discuss the recommendation provided by the Road Safety Auditor.</p>
October 2023	<p>The Local Traffic Committee reviewed a request to install a pedestrian crossing on the west side of the Blende and Bromide Streets roundabout, to enable safe passage from the Visitor Information Centre (VIC) to the Lions Parks at the Kintore Reserve, being the starting point for the Heritage Walk Tours.</p> <p>Concern has been raised, relating to the safety of the Heritage Walk Tour participants, when crossing Blende Street to access the Lions Park for the start of a tour.</p> <p>The Blende and Bromide Streets roundabout is very busy, with the line of sight of motorist obstructed by parked vehicles, when approaching/exiting the roundabout. This makes it difficult for motorists to see pedestrians, resulting in some near misses being identified by Council.</p> <p>Yvette Smith noted, this matter was previously discussed by the Local Traffic Committee a few years ago, when she was last a representative for the</p>

	<p>Committee. At that time, it was determined a pedestrian crossing would not meet Transport for NSW requirements.</p> <p>David Vant advised that a pedestrian crossing is not warranted and does not meet Transport for NSW requirements. The proposed pedestrian crossing would be too close to the roundabout.</p> <p>Faisal Salah also identified a pedestrian crossing would not be supported. Parking in the area would be affected and/or reduced.</p> <p>David Vant advised that a full road safety audit would need to be developed by Council, to then be reviewed by the Transport for the NSW.</p> <p>This would include a sight inspection and observation of the area to determine the volume of traffic.</p> <p>The following options were suggested by the Committee:</p> <p>Tours start at the VIC, instead of Lions Park.</p> <p>Tour guides (volunteers) give a safety briefing to participants before commencement of tours, including the need to adhere to road rules.</p> <p>That the starting route for the tours be reviewed and consider heading in a different direction, such as Argent Street.</p> <p>That the number of participants in each tour group be reduced to a manageable number for one tour guide, or that an additional tour guide be included, when there are more than 10 participants booked for a tour.</p> <p>Another option discussed was for the proposed pedestrian crossing to be raised and for Council to engage a Road Safety Auditor to undertake a survey of the area.</p>  <p>Recommendation:</p> <p><i>That further investigation be undertaken by Council and a risk assessment of the Heritage Walk Tour route be completed by Council's Corporate Risk team to determine a safer route.</i></p> <p><i>Moved: Yvette Smith</i></p> <p><i>Second: David Vant</i></p> <p><i>All in favour</i></p>
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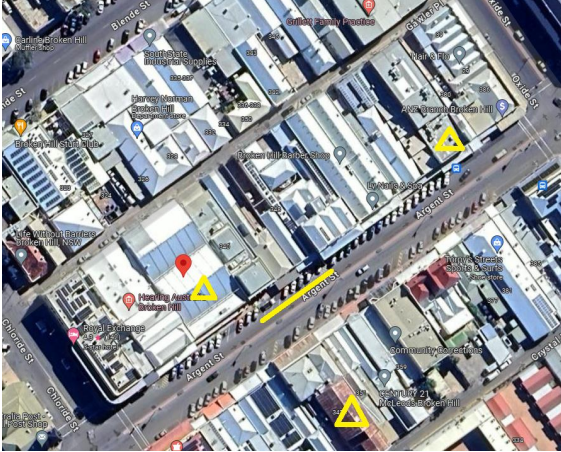

Date	Item Details
December 2023	Council Customer Feedback Form – Request to place arrow markings on road at traffic light intersections to identify direction of traffic
Item No.	442.8.2
EDRMS No.	D23/63399
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
December 2023	<i>That a specialised technician from Transport for NSW be advised of the proposal to paint directional arrows on each of the three lanes found on Argent Street, at each of the traffic light intersections on Bromide, Chloride and Oxide Streets.</i>
Action Date	Running Actions
March 2024	David Vant informed the Committee that he has not received any information from Transport for NSW Technicians. David Vant advised that he will follow up a response and provide an update to the Committee at the next scheduled meeting.
February 2024	David Vant advised the Committee that he has not heard back from Transport for NSW technicians prior to this meeting and will provide the Committee an update at the next meeting.
December 2023	The Committee received a request for directional arrows to be painted on each of the three lanes, found at traffic lights at each of the Argent Street intersections of Bromide, Chloride and Oxide Streets. The complainant advised that motorists in the right turning lane, also travelling across the intersection speed up when the traffic lights change to green to beat the vehicle travelling in the middle lane. This action could result in an accident. It was noted that the parallel parking spaces on Bromide Street, adjacent to Sufi Bakery, does not affect the left turning lane as there is sufficient space for a vehicle to veer into the left lane to turn left. David Vant advised the Committee that the signal phasing for each of the lanes at these intersections operate by loop detectors in the road, which trade off in increments of time for each side to cross the intersection. If a larger vehicle was the only vehicle at the intersection and positioned in the turning lane, where there is no signal phasing, this will affect the time motorists are waiting at each side of the intersection before the lights change.

	<p>David Vant advised the Committee that the traffic signals at these traffic light intersections are very old and may need some type of modification to the signals and suggested that the Committee hold off deciding, until after Transport for NSW technician's review the request.</p> <p>The modelling of these signals was originally based on two through lanes that would give sufficient capacity for the model of the existing signals. If the through port was changed to one lane, this will also potentially halve the capacity, which will cause queue delays at the intersection.</p> <p>Recommendation:</p> <p><i>That a specialised technician from Transport for NSW be advised of the proposal to paint directional arrows on each of the three lanes, found on Argent Street at each of the traffic light intersections on Bromide, Chloride and Oxide Streets.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: David Vant</i></p> <p><i>All in favour</i></p> <p>Following results of this review by Transport for NSW, David Vant will provide the committee an update at the next scheduled meeting in February 2024.</p>
Date	Item Details
December 2023	Customer Request Management System (CRM) – Safety concerns raised, relating to vehicles parking on both sides of Gossan Street, between Cobalt and Beryl Streets, which are impeding vision of traffic driving up the hill and causing issues for children crossing Gossan Street, after school.
Item No.	442.8.3
EDRMS No.	N/A
CRM No.	CRM 53610/2023
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
March 2023	<ul style="list-style-type: none"> • <i>That Council install a 'No Right Turn' sign on Cobalt Lane, at the intersection of Gossan Street.</i> • <i>That the complainant received correspondence advising of the Committee decision to install a 'No Right Turn' sign and advise other matters raised were noted by the Committee.</i>

December 2023	<i>That the complainant be contacted to clarify details of the complaint so the Committee can have a clear understanding of the safety issue, to then review and provide a recommendation at the February 2024 meeting.</i>
Action Date	Running Actions
March 2024	<p>Faisal Salah informed the Committee that he had spoken with the complainant to clarify the request.</p> <p>Discussion with the complainant identified a safety concern, where motorists were observed existing Cobalt Lane and turning right onto Gossan Street, around the island in the middle of the road.</p> <p>This action is legal as motorists are required to turn left from Cobalt Street onto Gossan Street.</p> <p>The complainant also requested that the Committee consider installing 'No Parking' signs along both sides of Gossan Street, between Beryl and Wolfram Streets, as there is a blind spot at the top of the hill at the Cobalt street intersection.</p> <p>Recommendation:</p> <ul style="list-style-type: none"> • <i>That Council install a 'No Right Turn' sign on Cobalt Lane, at the intersection of Gossan Street.</i> • <i>That the complainant received correspondence advising of the Committee decision to install a 'No Right Turn' sign and advise other matters raised were noted by the Committee.</i> <p><i>Moved: David Vant</i></p> <p><i>Second: Matt McCarthy</i></p> <p><i>All in favour</i></p>
February 2024	<p>Faisal Salah was not able to get into contact with the complainant to clarify the location of the request as the details provided in the request do not align with the conditions and the actual location.</p> <p>The Committee will be provided an update at the next scheduled meeting.</p>
December 2023	<p>The committee received a request to review the parking arrangements on Gossan Street, near Cobalt Street where cars are parking on both sides of the street at the crest of the hill, that is impeding the vision of motorists travelling towards the crest of the hill. This is also a hazard for motorists, not being able to see children crossing Gossan Street.</p> <p>The Committee determined that the details of the request were not clear, and more information is needed for the Committee to make a recommendation.</p> <p>Recommendation:</p> <p><i>That the complainant be contacted to clarify details of the complaint so that the Committee can have a clear understanding of the safety issue, to then review and provide a recommendation at the February 2024 meeting.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: David Vant</i></p> <p><i>All in favour</i></p>

Date	Item Details
February 2024	Broken Hill to Menindee Run – Lifeline Fundraiser
Item No.	443.10.2
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
February 2024	<i>That Council paint double white lines on Argent Street, from the median strip up to and in line with Delamore Street, to prevent motorist performing U-turns at the end of the median strip.</i>
Action Date	Running Actions
March 2024	<p>The Committee received an update from the organiser of the Lifeline run, advising the proposed start time to be changed from 4am to 12am, with the expected arrival time in Menindee being around 12pm on Saturday, 9 March 2024. It was confirmed this fundraising event for Lifeline will consist of two runners.</p> <p>At the previous meeting the Committee expressed their concerns with the start time being at 4am, with the organisers not taking into consideration safety factors concerning running along a highway in the middle of the night.</p> <p>Matt McCarthy informed the Committee that a Police escort had not been requested.</p> <p>The Committee agreed that this type of fundraiser should be held during day light hours. David Vant expressed to the Committee that Transport for NSW would not approve the event, as a Traffic Control Plan had not been provided, including details for support vehicles with safety lights at the front and rear of the runners. Speed zone reduction signs will also need to be installed to make the road safe for the runners.</p> <p>The Committee agreed that further discussions needed to be had with the event organisers prior to the event be held.</p> <p>A meeting will be arranged for event organisers on Wednesday, 6 March 2024 and Local Traffic Committee representatives from NSW Police, Transport for NSW and Council.</p>

February 2024	<p>The Committee were informed of a proposed event for Lifeline, consisting of two people raising awareness with a planned run from Broken Hill to Menindee, approximately 111km.</p> <p>The organiser of this event has contacted NSW Police and Transport for NSW, asking what approvals were required for this event.</p> <p>Yvette Smith informed the Committee that the necessary forms required for NSW Police, were provided to the organiser. They were also advised to reach out to Council, Transport for NSW and the Central Darling Shire Council for approval.</p> <p>David Vant stated there are concerns with the proposed event that will need to be addressed before approval can be granted by Transport for NSW. Such as the starting time at 4am in the morning, which is a safety concern, due to the fact that it is dark.</p> <p>Yvette Smith suggested Committee representatives from NSW Police, Council and Transport for NSW meet with the organiser to discuss the coordination of the event and to let them know what is expected from each authority. Yvette Smith informed the Committee there was a similar event held in 2018, from Broken Hill to the Copi Hollow Caravan Park.</p> <p>David Vant will discuss the proposal further with Yvette Smith and Codie Howard following this meeting and the Committee will be provided an update at the next meeting.</p>
Date	Item Details
February 2024	Request for allocation of Emergency Service parking on Argent Street, between Chloride and Oxide Streets for the Community Corrections office relocation
Item No.	444.8.1
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Director Infrastructure and Environment
Current Status	Complete
Date	Committee Recommendation/s
March 2024	<i>That Council change the parking space next to the hatched area, adjacent to Outback Whips and Leather at 350 Argent Street, to an 'Emergency Services Vehicles Only' parking space, to allow parking of Emergency Services vehicles.</i>

Action Date	Running Actions
March 2024	<p>The Committee received a request from Broken Hill Community Corrections requesting Emergency Service parking be implemented on Argent Street, between Chloride and Oxide Streets, to allow parking for Ambulance and Police in a congested parking area, to attend an emergency.</p> <p>Broken Hill Community Corrections will be relocating to 334 Argent Street, in the same building as Juvenile Justice and Best Employment. The yellow line shown in the image below, is where Broken Hill Community Corrections has identified as the most suitable location for emergency response parking. This parking will be in close proximity to Broken Hill Community Corrections, Juvenile Justice, Community Services and the Night Train premises.</p>  <p>The Committee reviewed the request and determined that the parking space identified in the image below, next to the hatched area, can be changed to an Emergency Service parking space, allowing more space around the vehicle if required.</p> 



Recommendation:

That Council change the parking space next to the hatched area, adjacent to Outback Whips and Leather at 350 Argent Street, to an 'Emergency Services Vehicles Only' parking space, to allow parking of Emergency Services vehicles.

Moved: Matt McCarthy

Second: Faisal Salah

All in favour

443.12 Next Meeting Date: Tuesday, 2 April 2024.

443.13 Meeting Close: 2.46 pm

ORDINARY MEETING OF THE COUNCIL

March 6, 2024

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 44/24

SUBJECT: ACTION LIST REPORT D24/11972

Recommendation

1. That Broken Hill City Council Report No. 44/24 dated March 6, 2024, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action List Report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

For Action	Division: Ordinary Council	Date From: 1/06/2020
Action Sheets Report	Committee: Ordinary Council	Date To: 20/03/2024
	Officer: Including Further Reports	Printed: Wednesday, 20 March 2024 4:17:03 PM

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received. That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access. That the lease term be 25 years and the annual rental be the minimum Crown Lands rental. That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal. 			
CARRIED UNANIMOUSLY			
<p>12 Aug 2020 10:00am Bartlett, Leisa Solicitors are drawing up the licence agreement.</p> <p>17 Sep 2020 3:09pm Bartlett, Leisa Draft lease being finalised.</p> <p>16 Oct 2020 9:20am Bartlett, Leisa Draft lease with Solicitors.</p> <p>10 Nov 2020 4:26pm Bartlett, Leisa Licence is with the Broken Hill Speedway Club for signature.</p> <p>30 Nov 2020 2:11pm Bartlett, Leisa Licence with Speedway Club for signature.</p> <p>12 Feb 2021 10:04am Bartlett, Leisa Licence signed by all parties and is now with the Minister for approval.</p> <p>18 Mar 2021 4:40pm Bartlett, Leisa In progress.</p> <p>16 Apr 2021 10:42am Bartlett, Leisa In progress.</p> <p>12 May 2021 12:14pm Bartlett, Leisa In progress.</p> <p>17 Jun 2021 4:55pm Bartlett, Leisa Waiting on response from Local Aboriginal Land Council.</p> <p>15 Jul 2021 12:15pm Bartlett, Leisa Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>12 Aug 2021 3:04pm Bartlett, Leisa Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>15 Sep 2021 9:06am Bartlett, Leisa Council staff following up with Local Aboriginal Land Council.</p> <p>14 Oct 2021 4:12pm Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>11 Nov 2021 9:02am Bartlett, Leisa Awaiting response from the Local Aboriginal Land Council.</p> <p>16 Dec 2021 11:51am Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>18 Jan 2022 2:55pm Butcher, Lacey Awaiting response from Aboriginal Land Council</p> <p>15 Feb 2022 10:58am Bartlett, Leisa Awaiting response from Aboriginal Land Council.</p> <p>23 Mar 2022 2:42pm Bartlett, Leisa No change in status.</p> <p>19 May 2022 11:23am Bartlett, Leisa No change in status.</p> <p>22 Jun 2022 11:04am Guerin, Emily No change in status</p> <p>18 Jul 2022 3:07pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:28pm Bartlett, Leisa</p>			

For Action	Division: Ordinary Council	Date From: 1/06/2020
Action Sheets Report	Committee: Ordinary Council	Date To: 20/03/2024
	Officer: Including Further Reports	Printed: Wednesday, 20 March 2024 4:17:03 PM

No change in status.

07 Sep 2022 3:24pm Guerin, Emily - Reallocation
Action reassigned to Mason, Michael by Guerin, Emily

20 Sep 2022 12:16pm Guerin, Emily
No change in status.

18 Oct 2022 9:36am Guerin, Emily
Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

16 Nov 2022 8:25am Guerin, Emily
No change in status

13 Dec 2022 8:56am Guerin, Emily
No change in status

17 Jan 2023 11:16am Guerin, Emily
No change in status

13 Feb 2023 11:43am Guerin, Emily
No change in status

21 Mar 2023 1:29pm Guerin, Emily
No change in status

18 Apr 2023 11:20am Guerin, Emily
No change in status

23 May 2023 8:48am Butcher, Lacey
No change in status

14 Jun 2023 11:34am Guerin, Emily - Reallocation
Action reassigned to Howard, Codie by Guerin, Emily

20 Jun 2023 8:49am Butcher, Lacey
No change in status

22 Aug 2023 10:50am Falkner, Georgina
No change in status

20 Sep 2023 10:31am Howard, Codie
No change in status.

11 Oct 2023 1:14pm Falkner, Georgina
No change in status.

21 Nov 2023 2:24pm Falkner, Georgina
No change in status.

07 Dec 2023 10:40am Falkner, Georgina
No change in status.

19 Jan 2024 1:44pm Falkner, Georgina
No change in status. Follow up correspondence sent.

21 Feb 2024 9:19am Butcher, Lacey
No change in status

20 Mar 2024 10:04am Falkner, Georgina
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/03/2021	Howard, Codie Nankivell, Jay	Notice of Motion	STREET LIGHTING
<u>Resolved</u>			
<ol style="list-style-type: none"> That Motions of Which Notice has been Given No. 8/21 dated March 19, 2021, be received. That Broken Hill City Council prepares a report to be tabled at the May 2021 Council Meeting regarding the installation of street lighting on Holten Drive, McGillivray Drive and Federation Way. That at the end of the roll-out of the Southern Lights project, an assessment be undertaken of any further need for street lighting including the lighting to the roads mentioned in part 2 (Holten Drive, McGillivray Drive and Federation Way). 			
CARRIED			
16 Apr 2021 10:53am Bartlett, Leisa Report being prepared for the May Council Meeting.			
12 May 2021 4:35pm Bartlett, Leisa Awaiting advice on public lighting code requirements, prior to report being finalised.			
20 Jul 2021 1:45pm Bartlett, Leisa			

For Action	Division: Ordinary Council	Date From: 1/06/2020
Action Sheets Report	Committee: Ordinary Council	Date To: 20/03/2024
	Officer: Including Further Reports	Printed: Wednesday, 20 March 2024 4:17:03 PM

<p>Report still being completed. Meeting with Essential Energy delayed due to COVID-19.</p> <p>12 Aug 2021 3:07pm Bartlett, Leisa Meeting with Essential Energy delayed due to COVID-19.</p> <p>14 Sep 2021 4:36pm Bartlett, Leisa Meeting with Essential Energy delayed due to COVID-19.</p> <p>12 Oct 2021 11:09am Bartlett, Leisa Meeting with Essential Energy delayed due to COVID-19.</p> <p>11 Nov 2021 9:03am Bartlett, Leisa Discussions being held with Southern Lights Group around long term ownership of street lights and installation of new poles.</p> <p>16 Dec 2021 11:52am Bartlett, Leisa Discussions ongoing.</p> <p>18 Jan 2022 2:57pm Butcher, Lacey Discussions ongoing</p> <p>15 Feb 2022 11:00am Bartlett, Leisa Discussions ongoing</p> <p>21 Mar 2022 3:15pm Bartlett, Leisa Discussions ongoing.</p> <p>19 Apr 2022 3:01pm Bartlett, Leisa Southern Lights Project still being carried out by South West joint organisation, with discussions ongoing.</p> <p>19 May 2022 11:25am Bartlett, Leisa Engagement of lighting engineer commenced for assessment of current lighting and requirements to meeting the public lighting code.</p> <p>22 Jun 2022 9:43am Guerin, Emily No change in status</p> <p>18 Jul 2022 1:34pm Guerin, Emily Request for Quotation for street lighting assessment have been sent out and are awaiting response</p> <p>24 Aug 2022 3:25pm Bartlett, Leisa Quotations have been received and are currently being evaluated.</p> <p>14 Sep 2022 10:53am Guerin, Emily Awaiting schedule from contractors on when works can be completed</p> <p>18 Oct 2022 9:27am Guerin, Emily No change in status</p> <p>21 Nov 2022 2:20pm Guerin, Emily Assessment currently being completed</p> <p>13 Dec 2022 11:51am Guerin, Emily No change in status</p> <p>16 Jan 2023 2:23pm Guerin, Emily Report from assessment due in February 2023</p> <p>13 Feb 2023 2:07pm Guerin, Emily No change in status</p> <p>23 Mar 2023 9:49am Guerin, Emily Assessment has been completed and data recieved. Report will be prepared and presented to April Works Committee for comment.</p> <p>19 Apr 2023 11:25am Guerin, Emily Data is still being interpreted and integrated into Council's GIS System</p> <p>24 May 2023 8:36am Butcher, Lacey Data transfer is ongoing</p> <p>21 Jun 2023 3:44pm Butcher, Lacey No change in status</p> <p>23 Aug 2023 11:51am Howard, Codie No change in status</p> <p>20 Sep 2023 10:39am Howard, Codie No change in status.</p> <p>18 Oct 2023 8:43am Howard, Codie No change in status</p> <p>21 Nov 2023 12:03pm Howard, Codie No change in status</p> <p>12 Dec 2023 2:28pm Howard, Codie Entire city and all streetlights mapped based on luminosity in Council's GIS System. Framework being developed in regard to street lighting levels and satisfactory standards., Estimated Installation/ Replacement Costs being sought for Streetlighting Infrastructure to finalise report.</p> <p>23 Jan 2024 2:03pm Howard, Codie No change in status</p> <p>20 Feb 2024 12:05pm Butcher, Lacey No change in status</p> <p>20 Mar 2024 11:40am Butcher, Lacey Street light report finalised. Will be presented to April Committee meeting.</p>
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Meeting	Officer/Director	Section	Subject
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For Action	Division:	Ordinary Council	Date From:	1/06/2020
Action Sheets Report	Committee:	Ordinary Council	Date To:	20/03/2024
	Officer:		Printed: Wednesday, 20 March 2024 4:17:03 PM	
	Further Report Required:	Including Further Reports		

Ordinary Council 26/05/2021	Howard, Codie Nankivell, Jay	Reports	UPDATE ON PROPOSED ACQUISITION OF FEDERATION WAY
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 75/21 dated April 27, 2021, be received. That Council note the progress update on the proposed acquisition of Federation Way. That Council seek to negotiate an Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation, to allow Council to acquire the Crown Land while preserving the Barkandji's Native Title rights and interests. That the Mayor and General Manager be authorised to negotiate the terms and conditions of the proposed Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation; and that at the finalisation of negotiations, a report be provided to Council advising the outcome of the negotiations for Council's approval to enter an ILUA with the Barkandji Corporation. 			
CARRIED UNANIMOUSLY			
<p>18 Jun 2021 3:31pm Bartlett, Leisa All parties agreed to extension of acquisition timeline. Native Title negotiations to commence in July.</p> <p>15 Jul 2021 12:23pm Bartlett, Leisa In progress - Solicitors working out date for negotiations.</p> <p>12 Aug 2021 3:09pm Bartlett, Leisa Meeting re negotiations delayed due to COVID-19.</p> <p>26 Aug 2021 3:27pm Falkner, Georgina - Completion Action completed by Bartlett, Leisa</p> <p>15 Sep 2021 9:10am Bartlett, Leisa Meeting likely to be organised remotely due to COVID-19. Solicitors are currently trying to organise potential dates.</p> <p>14 Oct 2021 4:16pm Bartlett, Leisa Meeting proposed for early November 2021.</p> <p>11 Nov 2021 9:05am Bartlett, Leisa Initial meeting held, further negotiations to continue.</p> <p>16 Dec 2021 11:57am Bartlett, Leisa Further negotiations continuing.</p> <p>18 Jan 2022 2:59pm Butcher, Lacey Further negotiations continuing</p> <p>15 Feb 2022 11:07am Bartlett, Leisa Negotiations continuing.</p> <p>23 Mar 2022 2:43pm Bartlett, Leisa No change in status.</p> <p>19 Apr 2022 10:14am Bartlett, Leisa An update report regarding the progress of this matter is provided to the April 2022 Health & Building Committee Meeting.</p> <p>19 May 2022 11:26am Bartlett, Leisa On hold, pending further discussion with Crown Lands as per the April 2022 Council Meeting Resolution.</p> <p>22 Jun 2022 11:28am Guerin, Emily Correspondence sent to Crown Lands</p> <p>18 Jul 2022 3:08pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:31pm Bartlett, Leisa No change in status.</p> <p>07 Sep 2022 3:25pm Guerin, Emily - Reallocation Action reassigned to Mason, Michael by Guerin, Emily</p> <p>20 Sep 2022 12:16pm Guerin, Emily No change in status.</p> <p>18 Oct 2022 9:46am Guerin, Emily No change in status</p> <p>16 Nov 2022 8:26am Guerin, Emily No change in status</p> <p>13 Dec 2022 8:56am Guerin, Emily No change in status</p> <p>17 Jan 2023 11:17am Guerin, Emily No change in status</p> <p>13 Feb 2023 11:43am Guerin, Emily</p>			

For Action	Division: Ordinary Council	Date From: 1/06/2020
Action Sheets Report	Committee: Ordinary Council	Date To: 20/03/2024
	Officer:	
	Further Report Required: Including Further Reports	Printed: Wednesday, 20 March 2024 4:17:03 PM

No change in status
21 Mar 2023 1:30pm Guerin, Emily
 No change in status
18 Apr 2023 11:23am Guerin, Emily
 No change in status
23 May 2023 8:49am Butcher, Lacey
 No change in status
14 Jun 2023 11:34am Guerin, Emily - Reallocation
 Action reassigned to Howard, Codie by Guerin, Emily
20 Jun 2023 2:22pm Falkner, Georgina
 No change in status
23 Aug 2023 11:51am Howard, Codie
 No change in status
20 Sep 2023 10:39am Howard, Codie
 No change in status.
11 Oct 2023 1:15pm Falkner, Georgina
 No change in status.
21 Nov 2023 2:25pm Falkner, Georgina
 No change in status.
07 Dec 2023 10:40am Falkner, Georgina
 No change in status.
19 Jan 2024 1:45pm Falkner, Georgina
 No change in status.
21 Feb 2024 9:23am Butcher, Lacey
 Contact will be made with Crown Lands to understand their desire to continue, otherwise action will be closed and finalised.
20 Mar 2024 1:02pm Falkner, Georgina
 Contact made with Crown Lands

Meeting	Officer/Director	Section	Subject
Ordinary Council 12/01/2022	Nankivell, Jay Nankivell, Jay	Council Resolution	Council Resolution
<u>Resolved</u>			
1. That the Mayoral Minute 2/22 dated the 12/01/22 be received.			
2. That an Ordinary Council Meeting be held on the 27/01/2022 at 6.30pm.			
3. That a workshop be held on Wednesday 19/01/2022 at 5.30pm to organise amendments to Council's Code of Meeting Practice, so that the public forum will be part of Councils Ordinary and Extraordinary Meetings. Other amendments to the Code of Meeting Practice will also be made, that the amendments discussed will be put in a draft form for adoption at the January Council Meeting on Thursday 27/01/2022.			
4. That Council immediately advertises for community groups interested in hosting public meetings to discuss Council matters. The public meetings will be held monthly and business forums bi-monthly; that a report will be presented to the February 2022 meeting of Council about potential arrangements for public meetings.			
5. That at the February 2022 meeting of Council, Councillors are to be presented with the required policies, with amendments included, that will allow for cash payments to be accepted at all Council operated facilities.			
6. That a workshop will be held to discuss amendments to the following policies, The Code of Conduct, Compliance and Enforcement Policy, Debt Recovery Policy, Local Orders Policy, Media Relations Policy, Social Media Policy and Tree Management Policy.			
7. That all expenditure, plans and actions related to the development of the Council's Library hub be abandoned			

For Action	Division: Ordinary Council	Date From: 1/06/2020
Action Sheets Report	Committee: Ordinary Council	Date To: 20/03/2024
	Officer:	
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and that the General Manager be invited to present a report to the Council Meeting on 27/1/2022 outlining the use of federal grant money for a purpose built archive that is located in the proposed position of the Library hub. The report will include staffing requirements.

8. That the General Manager be invited to advertise for expressions of interest for a community group to facilitate the removal and replacement of the gateway signage, that Councillors are presented with a report at the February 2022 Council Meeting detailing the cost of replacing one of the gateway signs with a sign chosen by Deanna Spicer from her designs.
9. That the General Manager be invited to provide a report to Council with options on how to manage a complaints committee that is operated locally, the committee will deal with disputed fines and disputed orders.
10. That the General Manager be invited to provide a report to March 2022 Ordinary Council Meeting that details the structure and operations of the former 355 committee known as "The Regional Tourism Association" with a view to re-establish the committee. The goal of the committee will be to market tourism and encourage migration to the city.
11. That the General Manager be invited to provide a report to Council detailing the requirements for dedicated full time Council employed staff to maintain footpaths and nature strips.
12. That the over \$6M collected from waste disposal from the Wentworth to Broken Hill pipeline is removed from the Library hub project reserve and placed into a general projects reserve.
13. That Council forms a 355 committee that deals with all matters that affect our senior citizens and that the formation of the committee is to be advertised to the community for membership and expressions of interest.
14. That Council forms a 355 committee that has the role to bring projects and services to the city that benefit young children, teenage children and young adults and that the formation of the committee will be advertised and expressions sought.
15. That the General Manager be invited to provide a report to Council detailing what amendments need to be made to the constitutions of all Council 355 committees as to provide more autonomy to the committees to operate and manage Council facilities.
16. That the Mayor be invited to organise a meeting with the Local Member Roy Butler and Essential Water as early as possible to significantly accelerate the process to open the Imperial Lake. That a site visit is organised with Essential Energy for Councillors to view the Imperial Lake. That the General Manager be invited to obtain an independent engineers report into the safety of the dam wall. Expressions of interest are advertised immediately for community representation on a working group to facilitate volunteers and the opening of the Lake and that Landcare and RANA are contacted to gauge interest.
17. That options to increase street lighting be referred to the Policy and General committee.
18. That the General Manager be invited to immediately advertise for expression of interest from the community to form a working party to provide Council with advice on projects that Council undertakes, with a view to reduce the Council's reliance on consultants.

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19. That the General Manager be invited to hold a workshop to explain to Councillors how line budgets will be implemented for the 2022/23 budget.
20. That the Mayor be invited to host a meeting with the Local State Member Roy Butler and the Local Federal Member Mark Coulton and that John Lynch, and a representative from the RFDS are invited to discuss proposals and options for an airport upgrade and options.
21. That options to increase childcare be referred to the Policy and General committee.
22. That the Works committee discuss and provide options for the removal of residential waste gate charges, this will also apply to commercial businesses that are disposing of residential rubbish, the committee will also discuss greenwaste and other recycling options. Any findings will be discussed at a number of public meetings.
23. That the General Manager be invited to provide the Council with a report detailing the legal expenditure to defend against the Ombudsman's report into the Occupation Certificate and Civic Centre usage. The report will detail any decision to expend funds to mount such defence. This report will be provided to the February 2022 meeting.
24. That the General Manager be invited to hold a workshop on 24/01/2022 at 5.30 pm to provide Councillors with all reports and information pertaining to the Civic Centre litigation.
25. That the Policy and General committee consider proposals to reduce commercial and industrial rates and to make residential rates more equitable.
26. That the General Manager be invited to advertise for expressions of interest to paint murals and provide other street art and that a report be provided at the January 27th 2022 meeting explaining why the proposed mural in Argent Street from the Country Women's Association was rejected and options to invite them to resubmit their application.
27. That the Policy and General committee investigate the cost for Council to provide more focus on applying for grant funding and the opportunity to apply for grants for local organisations as a fee for service.
28. That the Mayor be invited to send correspondence to the Local State Member Roy Butler asking that he make representations to the State Government on behalf of the Broken Hill community to have a permanent Wentworth pipeline subsidy implemented. That the State Member be asked to facilitate a meeting with the appropriate Minister to meet with himself and the Mayor to discuss the subsidy.
29. That the General Manager be invited to provide Council with a report at the on the progress of the Netball, Norm Fox redevelopment and a tour is organised for Councillors to see all Council parks, ovals and sporting facilities.
30. That the General Manager be invited to organise a meeting with IPART and Essential Energy to discuss options to increase water usage at a lower cost so that the city can be greened.
31. That the Mayor be invited to send correspondence to the Local Member Roy Butler to ask him to organise a meeting with the appropriate Ministers to discuss the management of the Menindee Lakes and the Darling River.
32. That General Manager be invited to immediately advertise for expressions of interest from the community to

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- remove dead trees.
33. That the Works committee investigate options to plant different tree species that are asset friendly and fast growing.
 34. That the General Manager be invited to provide Councillors with a report on options to address the issues of roaming dogs and cats. That a meeting be organised of the committee that was formed to address this issue and the findings referred to the Policy and General committee.
 35. That the General Manager be invited to provide a report about the process to get funding for a mining, truck, car and motorbike museums. The report will include previous reports on the matters and the offer made by Perilya a number of years ago about mining assets.
 36. That the General Manager advertise for expressions of interest to form a working group to address the homeless issue, drug and alcohol use and suicide prevention.
 37. That the General Manager be invited to provide a report to Council detailing options to facilitate a truck wash and truck stop.
 38. That the General Manager be invited to provide a report to the January meeting about any positions in the employee structure that remain unfilled and the expense to date for wages compared to the budgeted amount. Also the expected wage amount to year end with only the current positions filled.
 39. That the General Manager be invited to contact the appropriate Aboriginal organisations to facilitate communication for the purpose of establishing a green space at the rear of Creedon Street.
 40. That the General Manager provides a report to the January 27 2022 Ordinary Council Meeting outlining timelines for the implementation of the resolutions of Mayoral Minute No. 2/22.
- CARRIED

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21 Jan 2022 5:25pm Bartlett, Leisa

2. - COMPLETE, 3. - COMPLETE. Draft for public exhibition presented to the January Council Meeting., 4. - Report to be presented to the February Council Meeting., 5. - Report to be presented to the February Ordinary Council Meeting, 6. - Workshops to be scheduled during February to enable consideration of amended policies at the March Committee meetings., 7. - Report presented to the January Council Meeting., 8. - Report to be presented to the February Council Meeting., 9. - Report to be presented to the March Policy & General Committee Meeting., 10. - Report to be presented to the March Ordinary Council Meeting, 11. - Workshops to be held with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April 2022 Policy & General Committee., 12. - Internal transfer of reserves has been completed. An updated internal reserve table will be presented as part of the December Quarterly Review Report., 13. - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 14. - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 15. - Report to be presented to the March Works Committee meeting., 16. - Site visit being arranged with Essential Water for the week commencing 31 January 2022., 17. - Options to be presented at the April Works Committee meeting., 18. - Projects Steering Group Terms of Reference to be formulated and presented to the February Ordinary Council Meeting., 19. - Workshops to be held during March 2022 as part of the 2022/23 budget process., 20. - Meeting to be scheduled for February 2022., 21. - Further consultation with Foundation Broken Hill is recommended during February 2022 with options for Council support to be presented to the March Health and Building Committee Meeting., 22. - to occur during March 2022 as part of the 2022/23 budget process., 23. - Report to be presented to the February Council Meeting., 24. - Workshop held on 24 January 2022., 25. - to occur during March 2022 as part of the 2022/23 budget process., 26. - Report presented at this Council Meeting. EOI for murals and street art in accordance with Council's Public Art Policy to be advertised in February 2022., 27. - This will be workshopped with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April Policy and General Committee meeting., 28. - Letter being drafted., 29. - Report presented to January Council Meeting with site visits and further workshops scheduled for February., 30. - Meeting to be organised for February 2022., 31. - Letter being drafted., 32. - EOI to be advertised during February 2022 following the results of the tree audit to identify high priority areas of removal in the first instance., 33. - Tree Management Policy and Tree Management Plan to be workshopped with Councillors during February 2022 for presentation to the March Works Committee Meeting., 34. - Report will be provided to Councillors in March 2022, following the commencement of Council's recently appointed Executive Manager Planning and Community Safety., 35. - Priority projects and funding to be discussed and workshopped as part of the development of the 2022/23 Operational Plan and Resourcing Strategy., 36. - Working Groups Terms of Reference to be developed in consultation with the appropriate stakeholders and presented to the April Health and Building Committee Meeting., 37. - Report to be presented to the February Council Meeting for further consideration to occur as part of the 2022/23 budget process., 38. - Report presented to the January Council Meeting - COMPLETE, 39. - Contact and further investigation to occur during February 2022 when appropriate Officers return from leave., 40. - Report presented to January Council Meeting - COMPLETE

11 Feb 2022 5:02pm Bartlett, Leisa

2 - COMPLETE. 3 - Code of Meeting Practice Policy placed on public exhibition-COMplete. 4 - Report prepared to February Council Meeting regarding Business Meetings. 5 - Report prepared to February Council Meeting - COMPLETE. 6 - Workshops scheduled for 7&9 March 2022. 7 - Report presented to 27/01/22 Council Meeting - COMPLETE. 8 - Report presented to February Council Meeting tracking of further action will continue with that report resolution - COMPLETE. 9 - Report to be presented to March Policy and General Committee Meeting. 10 - Report prepared for February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 11 - to be included in Budget Workshops with a report to April Policy & General Committee. 12 - Funds moved, adjustments to be made in Quarter 3 budget review report. 13&14 Report to February Council Meeting and tracking of further action will continue with that report-COMplete. 15 - Report to be presented to March Works Committee. 16 - Site visit has been held. 17 - Report to be presented to April Works Committee. 18 - Report to February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 19 - Budget workshops to be held in March. 20 - Meeting scheduled for 21/02/22. 21. Meeting being scheduled with Foundation Broken Hill. 22 - To be discussed during Budget workshops in March. 23 - Report prepared for February Council Meeting - COMPLETE. 24 - Councillor Briefing has been held - COMPLETE. 25 - To be included in Budget workshops in March. 26 - Report presented to February Council Meeting and advertising to occur in February. 27 - To be workshopped with Operational Plan 2022/23 and a report to the April Policy & General Committee. 28 - Draft Letter with Mayor for signature. 29 - Report was presented to 27 January Council Meeting, site visit scheduled for 25/2/22. 30 - Meeting being scheduled. 31 - Draft Letter with Mayor for signature. 32 - EOI to be advertised following completion of the Tree Audit. 33 - Policy workshop being scheduled. 34 - Report to be presented to March Policy and General Committee. 35 - To be included in Operational Plan 2022/23 workshop. 36 - Report prepared to February Council Meeting. 37 - Report prepared to February Council Meeting and further tracking will be included with resolution of new report - COMPLETE. 38 - Report presented to 27 January Council Meeting - COMPLETE. 39 - Report prepared to February Council Meeting and further tracking will be included with the resolution of the new report - COMPLETE. 40 - Report presented to 27 January Council Meeting - COMPLETE.

23 Mar 2022 3:05pm Bartlett, Leisa

2-COMplete, 3-COMplete, 4-report regarding public meetings to be presented to Council, 5-COMplete, 6- Code of Conduct, Media Relations Policy and Social Media Policy have been workshopped. Workshops to be arranged for the Compliance & Enforcement Policy, Debt Recovery Policy, Local Orders Policy and Tree Management Policy. 7-COMplete, 8-COMplete, 9-Report to be presented to Council following the Policy Workshop on the Local Orders Policy. 10-COMplete, 11- report to be presented to the April Policy & General Committee following the budget workshop. 12-adjustments made in quarter 3 budget review report-COMplete. 13&14-COMplete, 15-report presented to March Policy and General Committee-COMplete, 16-Site visit held and investigations ongoing, 17-report to be presented to April Works Committee, 18-COMplete, 19-Budget workshops to be held in March, 20-Meeting held COMPLETE, 21-Report presented to March Health and Building Committee-COMplete, 22-to be discussed at budget workshops in March, 23-COMplete, 24- COMPLETE, 25-to be discussed at budget workshops in March, 26-included in Public Art Policy Workshop held on 10 March and policy updated as per resolution-COMplete, 27-to be workshopped with operational plan and a report to April Policy & General Committee, 28-letter sent-COMplete, 29-Site visit scheduled-COMplete, 30-meeting being scheduled. 31-letter sent-COMplete, 32-EOI to be advertised following completion of the tree audit, 33-Policy workshop being scheduled, 34-report to be presented to Council. 35- to be included in operational plan workshop, 36-interagency group formed-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete

13 Apr 2022 2:40pm Bartlett, Leisa

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2-COMplete, 3-COMplete, 4-Public Forums introduced to Council Meetings and Foundation Broken Hill to commence community meetings, Business Forums already being held-COMplete, 5-COMplete, 6-Councillor Workshop to consider the remaining policies scheduled for 10 May 2022-COMplete, 7-COMplete, 8-COMplete, 9-To be considered at Councillor Workshop on 10 May 2022-COMplete, 10-COMplete, 11-Report to be provided following the Councillor Budget Workshop, 12-COMplete, 13-COMplete, 14-COMplete, 15-COMplete, 16-Councillor Briefing by Landcare scheduled for 28/4/22 regarding the Imperial Lakes Nature Park Project-COMplete, 17-Report to be presented to Council following the Councillor Budget Workshop scheduled for 26/4/22, 18-COMplete, 19-part of full-day Councillor Budget Workshop scheduled for 26/4/22-COMplete, 20-COMplete, 21-COMplete, 22-to be considered at an Extraordinary Council Meeting along with the 2022/23 budget-COMplete, 23-COMplete, 24-COMplete, 25-included in Councillor Budget Workshop and will be included in budget report to Extraordinary Council Meeting-COMplete, 26-COMplete, 27-To be considered at an Extraordinary Council Meeting along with the budget report-COMplete, 28-COMplete, 29-COMplete, 30-meeting to be scheduled, 31-COMplete, 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council, 35-to be included in Councillor Budget Workshop scheduled for 26/4/22-COMplete, 36-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete

19 May 2022 11:38am Bartlett, Leisa
6-Councillor Workshop to consider the remaining policies re-scheduled for 15 June 2022-COMplete, 9- Councillor Workshop scheduled for 15 June 2022-COMplete, 17-Report to be presented to Council following the adoption of the Budget in May 2022, 1, 30-meeting to be scheduled, , 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council

15 Jun 2022 1:28pm Nankivell, Jay - Completion
Action completed by Bartlett, Leisa

22 Jun 2022 10:26am Guerin, Emily
17. No change in status. 30. Representatives of the Broken Hill City Council will attend a public hearing for the Essential Water and WaterNSW Pipeline reviews in September 2022 (date TBC). 32- EOI to be advertised following completion of the Tree Audit, 33 - No change in status 34. Nominations for Working Group closed 17/6/22. Community Members to be determined by General Manager. First meeting will be held in due course.

19 Jul 2022 9:48am Guerin, Emily
17. No change in status. 30. Council briefing has been organised for Councillors to review IPART draft report into the review of Water NSW prices for thed Murray River to Broken Hill pipeline, being held Tuesday, 9 August 2022. 32. No change in status. 33. No change in status. 34. Community Representatives appointed by General Manager, welcome letters sent to Committee Members beginning of July. First meeting date TBC.

24 Aug 2022 3:34pm Bartlett, Leisa
17. Quotations for street lighting assessment have been received and are currently being evaluated. 30. - COMplete, 32. Advertising to occur in September, conversations iwht suppliers held in August. 33 - COMplete, 34 - First meeting of the Working Group to be arranged.

24 Aug 2022 3:56pm Butcher, Lacey
17. No change in status 30. Complete 32. Advertising to occur in September, Conversations held ith suppliers in August. 33 Complete. 34 Complete.

19 Sep 2022 1:18pm Guerin, Emily
17. Contractors awarded, awaiting works schedule. 32. No change in status

20 Oct 2022 1:07pm Guerin, Emily
17. No change in status 32. No change in status

21 Nov 2022 2:05pm Guerin, Emily
17. No change in status 32. No change in status

13 Dec 2022 11:55am Guerin, Emily
17. No change in status 32.No change in status

16 Jan 2023 2:25pm Guerin, Emily
17. No change in status 32. No change in status

13 Feb 2023 11:47am Guerin, Emily
17. No change in status 32. No change in status

22 Mar 2023 11:54am Guerin, Emily
17. No change in status 32. No change in status

23 May 2023 3:16pm Butcher, Lacey
Item - 17.No change in status Item 32. EOI to go out in the last week of May.

21 Jun 2023 4:37pm Butcher, Lacey
32 - EOI issued Item 17 - No change in status

19 Jul 2023 9:23am Guerin, Emily
17. Audit completed, assessment of data being undertaken

22 Aug 2023 9:59am Butcher, Lacey
Item 17 - No change in status

18 Jan 2024 10:10am Butcher, Lacey
Item 17 - Entire city and all streetlights mapped based on luminosity in Council's GIS System. Framework being developed in regard to street lighting levels and satisfactory standards., Estimated Installation/ Replacement costs being sought for Streetlighting Infrastructure to finalise report.

07 Feb 2024 10:12am Butcher, Lacey
Item 17 - No change in status

11 Mar 2024 11:50am Butcher, Lacey
Item 17 - Street light report finalised. Will be presented to April Committee meeting.

Meeting	Officer/Director	Section	Subject
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Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
Resolved			
1. That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.			
2. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.			
CARRIED UNANIMOUSLY			
<p>24 Mar 2022 5:35pm Bartlett, Leisa Communication initiated with the Audit Office to commence the investigation and the best course of action.</p> <p>19 May 2022 11:47am Bartlett, Leisa No change in status.</p> <p>20 Jul 2022 4:05pm Guerin, Emily No change in status</p> <p>24 Aug 2022 4:05pm Butcher, Lacey Awaiting advice from Audit Office</p> <p>19 Sep 2022 11:32am Guerin, Emily No change in status</p> <p>21 Nov 2022 2:29pm Guerin, Emily No change in status</p> <p>07 Dec 2022 9:37am Guerin, Emily Ongoing</p> <p>17 Jan 2023 11:22am Guerin, Emily Nothing further</p> <p>14 Feb 2023 1:43pm Guerin, Emily Ongoing</p> <p>21 Mar 2023 1:50pm Guerin, Emily Ongoing</p> <p>18 Apr 2023 2:09pm Guerin, Emily Ongoing</p> <p>23 May 2023 3:19pm Butcher, Lacey Ongoing</p> <p>21 Jun 2023 4:39pm Butcher, Lacey Ongoing</p> <p>19 Jul 2023 9:24am Guerin, Emily No change in status</p> <p>22 Aug 2023 3:45pm Butcher, Lacey Ongoing</p> <p>18 Jan 2024 8:41am Butcher, Lacey Ongoing</p> <p>08 Feb 2024 4:45pm Butcher, Lacey Ongoing</p> <p>11 Mar 2024 11:49am Butcher, Lacey Ongoing</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
Resolved			
1. That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received.			
2. That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953).			

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3. That the rent remain \$250 per annum.

4. That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council.

CARRIED UNANIMOUSLY

25 Aug 2022 1:02pm Butcher, Lacey
Council's solicitors are preparing the draft lease

20 Sep 2022 11:29am Guerin, Emily
Continuing use as currently arranged while new template is being reviewed.

18 Oct 2022 9:35am Guerin, Emily
Template being reviewed. Current lease ongoing

16 Nov 2022 8:26am Guerin, Emily
Lease under review

13 Dec 2022 8:56am Guerin, Emily
Draft lease sent to Silver City Archers for review

17 Jan 2023 11:17am Guerin, Emily
No change in status

13 Feb 2023 11:44am Guerin, Emily
No change in status

21 Mar 2023 1:30pm Guerin, Emily
Solicitors are making minor amendments to lease document

18 Apr 2023 11:23am Guerin, Emily
Amendments made and lease to be sent to Silver City Archers for review and signing

22 May 2023 3:50pm Butcher, Lacey
lease is now with Council for signing

14 Jun 2023 11:33am Guerin, Emily - Reallocation
Action reassigned to Howard, Codie by Guerin, Emily

20 Jun 2023 8:48am Butcher, Lacey
lease with Silver City Archers for signing

22 Aug 2023 10:52am Falkner, Georgina
Lease signed by Council and Silver City Archers. Lease has been sent to Crown Lands for Ministerial consent.

20 Sep 2023 10:40am Howard, Codie
No change in status.

11 Oct 2023 1:19pm Falkner, Georgina
Awaiting Ministerial consent.

21 Nov 2023 2:25pm Falkner, Georgina
Discussions ongoing with Crown Lands.

07 Dec 2023 10:41am Falkner, Georgina
Discussions ongoing.

19 Jan 2024 1:45pm Falkner, Georgina
No change in status.

21 Feb 2024 9:25am Butcher, Lacey
No change in status

20 Mar 2024 10:05am Falkner, Georgina
Potential amendments being discussed with Crown Lands

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
Resolved			
1. That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received.			
2. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation.			
CARRIED UNANIMOUSLY			

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<p>18 Oct 2022 9:31am Guerin, Emily No change in status</p> <p>21 Nov 2022 2:51pm Guerin, Emily No change in status</p> <p>13 Dec 2022 11:52am Guerin, Emily Policy currently being created.</p> <p>16 Jan 2023 2:24pm Guerin, Emily No change in status</p> <p>13 Feb 2023 2:08pm Guerin, Emily No change in status</p> <p>23 Mar 2023 9:50am Guerin, Emily No change in status</p> <p>19 Apr 2023 11:25am Guerin, Emily No change in status</p> <p>23 May 2023 3:24pm Butcher, Lacey No change in status</p> <p>21 Jun 2023 3:46pm Butcher, Lacey No change in status</p> <p>23 Aug 2023 11:52am Howard, Codie No change in status</p> <p>20 Sep 2023 10:40am Howard, Codie No change in status.</p> <p>18 Oct 2023 8:43am Howard, Codie Draft Policy currently being prepared.</p> <p>21 Nov 2023 12:04pm Howard, Codie Draft Policy preparation is on-going</p> <p>12 Dec 2023 2:29pm Howard, Codie No change in Status</p> <p>23 Jan 2024 2:05pm Howard, Codie No change in status.</p> <p>20 Feb 2024 12:04pm Butcher, Lacey No change in status</p> <p>20 Mar 2024 11:41am Butcher, Lacey No change in status</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	RENEWABLE ENERGY ACTION PLAN STAGE 2
<u>Resolved</u>			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 246/22 dated November 11, 2022, be received. That Council adopt and proceed with Stage II of the Renewable Energy Action Plan incorporating the pre-feasibility stage of a Mid-Scale Solar Array. That subject to recommendation two, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review. That subject to recommendation two, Council commence the process with Crown Lands to either lease or acquire the land and obtain Ministerial Consent dependent on the most financially feasible and time appropriate process. 			
CARRIED UNANIMOUSLY			
<p>13 Dec 2022 11:52am Guerin, Emily Purchase order to be raised.</p> <p>16 Jan 2023 2:23pm Guerin, Emily No change in status</p> <p>13 Feb 2023 2:10pm Guerin, Emily No change in status</p> <p>23 Mar 2023 9:48am Guerin, Emily No change in status</p>			

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<p>19 Apr 2023 11:25am Guerin, Emily No change in status</p> <p>21 Jun 2023 3:47pm Butcher, Lacey No change in status</p> <p>23 Aug 2023 11:53am Howard, Codie No change in status</p> <p>20 Sep 2023 10:52am Howard, Codie No change in status.</p> <p>18 Oct 2023 8:44am Howard, Codie No change in status</p> <p>21 Nov 2023 12:05pm Howard, Codie No change in status</p> <p>12 Dec 2023 2:30pm Howard, Codie No change in Status</p> <p>23 Jan 2024 2:06pm Howard, Codie No change in status.</p> <p>20 Feb 2024 12:03pm Butcher, Lacey Discussions happening with Council's consultants about alternate opportunities due to an active Aboriginal Land Claim</p> <p>20 Mar 2024 11:42am Butcher, Lacey Alternate solution and option expected to be finalised for presentation to Council in April 2024</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Notice of Motion	BUSY KIDS CHILDCARE CENTRE
Resolved			
<ol style="list-style-type: none"> That Motions of Which Notice has been Given No. 3/22 dated November 14, 2022, be received. That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m² allotment at Lot 4444/DP757298, being 123 Bagot Street; and for the allotment to be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment. 			
CARRIED UNANIMOUSLY			
<p>13 Dec 2022 8:53am Guerin, Emily Letter to Crown Lands being drafted</p> <p>17 Jan 2023 11:17am Guerin, Emily Letter to Crown Lands has been sent</p> <p>13 Feb 2023 11:44am Guerin, Emily No change in status</p> <p>21 Mar 2023 1:31pm Guerin, Emily No change in status</p> <p>18 Apr 2023 11:23am Guerin, Emily Crown Lands seeing alternate avenues.</p> <p>23 May 2023 8:50am Butcher, Lacey No change in status</p> <p>14 Jun 2023 11:34am Guerin, Emily - Reallocation Action reassigned to Howard, Codie by Guerin, Emily</p> <p>23 Aug 2023 11:52am Howard, Codie Still awaiting response from Crown Lands.</p> <p>20 Sep 2023 10:52am Howard, Codie No change in status.</p> <p>18 Oct 2023 8:44am Howard, Codie No change in status</p> <p>23 Jan 2024 2:05pm Howard, Codie Ongoing negotiations with Crown Lands has resulted in the recommendation to proceed with compulsory acquisitions of the lot. These plans and surveys are now being planned for Council's endorsement.</p> <p>21 Feb 2024 9:25am Butcher, Lacey No change in status</p> <p>20 Mar 2024 10:05am Falkner, Georgina Surveys ongoing and Solicitors engaged to commence the appropriate work for acquisition.</p>			

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Meeting	Officer/Director	Section	Subject
Ordinary Council 29/03/2023	Nankivell, Jay Nankivell, Jay	Policy And General Reports	ESTABLISHMENT BROKEN HILL TOURISM ORGANISATION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 49/23 dated February 16, 2023, be received. That the General Manager develop a proposal and business case to establish a member based not-for-profit company limited by guarantee for the purposes of a tourism organisation. That the proposal, including associated documentation required by the Office of Local Government, deliverables, and proposed budget, be presented to Council for consideration prior to being submitted to the Minister via the Office for Local Government as required under Section 358 of the <i>Local Government Act 1993</i>. 			
CARRIED UNANIMOUSLY			
<p>19 Apr 2023 9:49am Guerin, Emily Proposal being drafted</p> <p>23 May 2023 3:08pm Butcher, Lacey No change in status</p> <p>23 May 2023 3:09pm Butcher, Lacey - Reallocation Action reassigned to Nankivell, Jay by Butcher, Lacey</p> <p>21 Jun 2023 4:47pm Butcher, Lacey ongoing</p> <p>19 Jul 2023 9:20am Guerin, Emily No change in status</p> <p>22 Aug 2023 3:46pm Butcher, Lacey No change in status</p> <p>12 Dec 2023 2:50pm Butcher, Lacey No change in status</p> <p>18 Jan 2024 8:42am Butcher, Lacey No change in status</p> <p>07 Feb 2024 10:10am Butcher, Lacey No change in status</p> <p>11 Mar 2024 11:50am Butcher, Lacey No change in status</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/08/2023	Brown, Simon Nankivell, Jay	Confidential Matters	ACQUISITION OF LAND - ASSESSMENT 36970
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 163/23 dated August 14, 2023, be received. That Council proceed with the transfer of Assessment 36970 – 101 Cornish Lane into Councils possession in accordance with Section 570 of the <i>Local Government Act 1993</i> That Council write off outstanding rates on the property of \$4,688.78 with an upper limited of \$5,000 to allow for any additional interest and costs yet to be attributed and finalised. That Council delegate authority to the General Manager to sign documents required to complete the transfer. That Council pay conveyancing costs to complete the transfer. 			
CARRIED UNANIMOUSLY			

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21 Sep 2023 12:42pm Butcher, Lacey
 conveyancing process is in progress
18 Oct 2023 9:21am Butcher, Lacey
 No change to status
20 Nov 2023 11:11am Butcher, Lacey
 No change to status
12 Dec 2023 2:54pm Butcher, Lacey
 No change in status
19 Jan 2024 2:13pm Butcher, Lacey
 No change in status
07 Feb 2024 2:06pm Butcher, Lacey
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/08/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.438, HELD ON THURSDAY, 10 AUGUST 2023
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 166/23 dated August 11, 2023, be received. 2. That the minutes of the Local Traffic Committee – Meeting No.438, held on Thursday, 10 August 2023 be endorsed. 3. That Item No. 427.6.1 recommendations be endorsed: <ul style="list-style-type: none"> • That the Local Traffic Committee supports relocation of the 'Bus Stop' on Blende Street, adjacent to the Con Crowley Retirement Village. 4. That Item No. 427.9.1 recommendation be endorsed: <ul style="list-style-type: none"> • That Council continue to liaise with KFC Management regarding traffic matters and that no further action be required by the Local Traffic Committee. 5. That Item No. 436.8.1 recommendation be endorsed: <ul style="list-style-type: none"> • That Council's Community Safety Officer-Ranger's continue to monitor the 15-minute timed parking, adjacent to Aruma Lodge – Southern Cross Care. 6. That Item No. 437.8.2 recommendation be endorsed: <ul style="list-style-type: none"> • That the Local Traffic Committee endorse the Traffic Control/Management Plans provided for the Broken Hill Festival in principle, dependent on supply of additional details to be included on the Traffic Control/Management Plans. 7. That Item No. 438.8.1 recommendations be endorsed: <ul style="list-style-type: none"> • That the Local Traffic Committee supports the request from Damascus College, Ballarat Victoria's Sustainable Race Team to access Broken Hill's local roads for the fundraiser in principle, dependent on Transport for NSW comments following review. 			
CARRIED UNANIMOUSLY			
20 Sep 2023 11:01am Howard, Codie Item No. 427.6.1 - with operational team for completion., Item No. 427.9.1 - COMPLETED., Item No. 436.8.1 - COMPLETED., Item No. 437.8.2 - COMPLETED., Item No. 438.8.1 - COMPLETED - Action with TfNSW & NSW Police for approval - No Further Action.			
18 Oct 2023 8:45am Howard, Codie No change in status			
21 Nov 2023 12:05pm Howard, Codie No change in status			
12 Dec 2023 2:31pm Howard, Codie			

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No change in Status
20 Feb 2024 12:03pm Butcher, Lacey
 Item No. 427.6.1 - with operational team for completion
20 Mar 2024 11:43am Butcher, Lacey
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/09/2023	Nu'man, Razija Nankivell, Jay	Further Reports	RE-ESTABLISHMENT OF ALCOHOL-FREE ZONES
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 190/23 dated September 8, 2023, be received. 2. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Creedon Street, including public roads and laneways, public car parks and footpath area of Creedon Street bounded by Rakow and Wills Streets. 3. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as Shell Memorial including all public roads and laneways, public car parks and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street. 4. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone surrounding the E.T. Lamb Memorial Oval, including public roads and laneways, public car parks and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets. 5. That Council endorse the proposal (as attached) to re-establish the Alcohol-Free Zone known as South Broken Hill including all public roads and laneways, public car parks and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets including South Street from Piper Street through to Wilson Street; with extension from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street. 6. That Council refer the Proposals for comment in accordance with the provisions of the <i>Local Government Act 1993</i> and Ministerial Guidelines (2009) to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area and all affected licensed premises and registered clubs that border on, adjoin or are adjacent to the proposed alcohol free zone, for response within thirty days of public notice. 7. That Council invite public comment on the proposal through an advertisement in local newspaper with time for response within thirty days. 8. That a further report be submitted to Council upon completion of the consultative process. 9. That a report be prepared to a future Council meeting regarding a possible exemption to the prohibition of alcohol from the Norm Fox Sporting Grounds changeroom 			
CARRIED UNANIMOUSLY			
03 Oct 2023 12:08pm Brealey, Jodie Item 6 - Proposals forwarded to all stakeholders - COMPLETE, Item 7 - Proposals advertised in Barrier Truth - COMPLETE, Item 8 - Public exhibition underway consultation outcome report to Council to go to October Ordinary meeting - COMPLETE, Item 9 - Possible exemption for Norm Fox Sporting Grounds changeroom prohibition from alcohol prohibited area under investigation - Progressing			
16 Oct 2023 5:10pm Brealey, Jodie Item 9 - Possible exemption to the prohibition of alcohol consumption at the Norm Fox Sporting Grounds changeroom under investigation - Norm Fox Sporting Complex Alcohol Prohibited Area research underway to gather background information for discussion with Police. Dir Corporate and Community visited Norm Fox changeroom and met with Peter Johnston to discuss area to be considered during discussions with Police. Meeting with Police to be arranged to determine best outcome.			
17 Nov 2023 4:26pm Brealey, Jodie Investigation still in progress			
13 Dec 2023 9:24am Butcher, Lacey No change in status			

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18 Jan 2024 3:31pm Butcher, Lacey
 In progress - discussions held with Licensing Sergeant in December 2023, with face to face meeting to be arranged to discuss options in 2024

21 Feb 2024 10:58am Brealey, Jodie
 Face to face meeting to be scheduled with Licensing Sergeant

19 Mar 2024 11:03am Brealey, Jodie
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/09/2023	Nu'man, Razija Nankivell, Jay	Policy And General Reports	MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 2 AUGUST 2023
<u>Resolved</u>			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 179/23 dated September 6, 2023, be received. 2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 2 August 2023 be received. 3. That Council prepare and send correspondence to service providers to enquire if they provide meals to clients, if so, where are the meals prepared and what is the cost of the meals. 4. That the Ageing Well Advisory Committee provides a report to the General Manager outlining the issues currently being faced by the local aged care industry (aged care facilities and in-home aged care providers) with the issue of the reoccurrence of local elderly people being sent to Wentworth or Mildura Nursing Homes to be included in the report. 			
CARRIED UNANIMOUSLY			
<p>18 Oct 2023 11:50am Butcher, Lacey Item 3 – consultation with service providers currently in progress, Item 4 – Under investigation, with further information to be provided</p> <p>20 Nov 2023 11:30am Merton, Rachel Item 3 - Meeting scheduled for 1/11/23 had no quorum. Presentation scheduled for next meeting February 2024.</p> <p>20 Nov 2023 11:39am Merton, Rachel Item 4 - consultation with service providers in progress</p> <p>12 Dec 2023 1:48pm Merton, Rachel Item 4 - No change to status</p> <p>21 Feb 2024 10:32am Merton, Rachel Item 3 - Presentation provided to February meeting. COMPLETE</p> <p>21 Feb 2024 10:35am Merton, Rachel Item 4 - Report to be submitted to March meeting</p> <p>20 Mar 2024 10:26am Brealey, Jodie Item 4 - Report submitted to March Policy and General Meeting - COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/09/2023	Howard, Codie Nankivell, Jay	Health and Building Committee Reports	PROPOSED SECTION 3.22 AMENDMENT OF THE BROKEN HILL LOCAL ENVIRONMENTAL PLAN 2013 - REZONING OF PART LOT 5 DEPOSITED PLAN 1175135 (336A MCCULLOCH STREET)
<u>Resolved</u>			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 169/23 dated September 6, 2023, be received. 2. That Council submit a request to the Minister for Planning and Public Spaces under Section 3.22 of the <i>Environmental Planning & Assessment Act 1979</i> to amend the <i>Broken Hill Local Environmental Plan 2013</i>, rezoning part of 336A McCulloch Street (Lot 5 Deposited Plan 1175135 and associated adjoining road from RE1 Public Recreation to R1 General Residential. 3. That the General Manager be delegated to sign any documents relating to the submission. 			

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CARRIED UNANIMOUSLY

11 Oct 2023 1:32pm Falkner, Georgina
 Process commenced.
21 Nov 2023 2:26pm Falkner, Georgina
 Draft documents being finalised for submission.
07 Dec 2023 10:42am Falkner, Georgina
 Amended maps being prepared for submission.
19 Jan 2024 1:46pm Falkner, Georgina
 Submission being finalised.
20 Mar 2024 10:05am Falkner, Georgina
 Submission being assessed by the Department of Planning

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/11/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 441, HELD ON WEDNESDAY, 8 NOVEMBER 2023
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 229/23 dated November 14, 2023, be received. 2. That the minutes of the Local Traffic Committee – Meeting No.441, held on Wednesday, 8 November 2023 be endorsed. 3. That Item No.423.8.3 recommendations be endorsed: <ul style="list-style-type: none"> • That the eight disability parking spaces at the Broken Hill Regional Aquatic Centre carpark remain unchanged, based on the number of current disability parking spaces, being 2% of the total parking spaces in the area, which indicates the total number of available disability parking spaces surpasses the mandated standards. • That a pedestrian crossing not to be installed, due to the data collected from the traffic counters, does not meet Transport for NSW requirements to warrant a pedestrian crossing, due to the low volume of traffic in this area; and that installation of a pedestrian crossing would also reduce the number of parking spaces. • That the current disability parking spaces adjacent to the amenities block at the North Family Play Centre remain unchanged and the request for relocation be denied, due to safety concerns. • That correspondence be forwarded to the complainant, advising of the Committee’s determination. 4. That Item No.441.11.1 recommendation be endorsed: <ul style="list-style-type: none"> • That the organiser of the 16 Days of Activism event and protest march be requested to complete Council’s application for a full road closure for the event, including a Traffic Control Plan for the closure of Chloride Street, between Cobalt Street and Argent Street, at the Town Square for the event. 5. That Item No.441.11.2 recommendation be endorsed: <ul style="list-style-type: none"> • That the Local Traffic Committee endorse the Traffic Control Plans for the Christmas Pageant, including closure of associated drop-off areas. • That additional ‘Road Closed’ signs be placed at the Beryl and Chloride Streets and the Blende and Chloride Streets intersection and the Traffic Control Plans be updated. 6. That Item No.441.11.3 recommendation be endorsed: <ul style="list-style-type: none"> • That the Local Traffic Committee endorse the Traffic Control Plan prepared for the temporary closure of Federation Way for the New Year’s Eve Fireworks display on Sunday, 31 December 2023. 7. That Item No.441.11.5 recommendations be endorsed: <ul style="list-style-type: none"> • That ‘No Stopping’ signs be installed 20 meters on the approach to the pedestrian crossing on Comstock Street and Boughtman Streets, adjacent to the Alma Public School. 			

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<ul style="list-style-type: none"> That the 45-degree angle parking on Cobalt Street, adjacent the YMCA Wellness Centre be changed to 60-degree angle parking, bringing the rear of parked vehicles closer to the kerb, to reduce the impact on the carriage way. That the 'No Stopping' area between the angle parking and the disability parking spaces on Cobalt Street, be changed to 'No Parking' to allow a drop-off and pick-up area. <p>8. That Item No.439.8.2 recommendation be endorsed:</p> <ul style="list-style-type: none"> That correspondence be forwarded to the complainant advising of the Committee decision to change the angle parking spaces to two parallel parking spaces, adjacent to Hungry Jacks at 445 Argent Street. <p>9. That Item No.441.9.1 recommendation be endorsed:</p> <ul style="list-style-type: none"> That the unrestricted parking space on Gawler Place adjacent to the RFDS Wellbeing Place gates, be removed and the businesses in the vicinity be notified of the Local Traffic Committee's determination. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>12 Dec 2023 2:35pm Howard, Codie Item No.423.8.3 - Response has been sent to complainant, no further action. COMPLETED., Item No.441.11.1 - Event location has now been changed with traffic control plan, no longer needed. No further action - COMPLETED., Item No.441.11.2 - Event was successfully held. No further action - COMPLETED., Item No.441.11.3 - Event to be held 31 December., Item No.441.11.5 - With operational team for completion., Item No.439.8.2 - Response has been sent to business owner., Item No.441.9.1 - Currently in consultation period with neighbouring businesses.</p> <p>23 Jan 2024 2:13pm Howard, Codie Item No.423.8.3 - COMPLETED., Item No.441.11.1 - COMPLETED., Item No.441.11.2 - COMPLETED., Item No.441.11.3 - COMPLETED., Item No.441.11.5 - No change in status., Item No.439.8.2 - COMPLETED., Item No.441.9.1 - No change in status.</p> <p>29 Jan 2024 2:20pm Butcher, Lacey - Completion Completed by Butcher, Lacey on behalf of Howard, Codie (action officer) on 29 January 2024 at 2:20:56 PM</p> <p>29 Jan 2024 2:39pm Butcher, Lacey - Completion Uncompleted by Butcher, Lacey</p> <p>20 Feb 2024 12:00pm Butcher, Lacey Item No.441.11.5 - No change in status, Item No.441.9.1 - No change in status</p> <p>20 Mar 2024 11:43am Butcher, Lacey No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 20/12/2023	Falkner, Georgina Nankivell, Jay	Confidential Matters	PROPOSED EASEMENT TO A-CAES NSW PTY LTD
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 243/23 dated November 28, 2023, be received. That Council (as Willyama Common Trust Manager and Crown Land Manager) consent the proposed easement to A-CAES NSW Pty Ltd, for the purposes of access and a transmission easement over the Willyama Common and other Crown Land managed by Council (as identified in Attachment 1 – Schedule of Land). That the General Manager be delegated to negotiate the final terms and conditions of the proposed easement. That the Mayor and General Manager be authorised to sign and execute the easement documents under the Common Seal of Council. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>19 Jan 2024 1:50pm Falkner, Georgina Draft documents being reviewed by solicitors.</p> <p>20 Mar 2024 10:06am Falkner, Georgina Negotiations ongoing</p>			

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Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Bartlett, Leisa Nankivell, Jay	General Business	MATTER OF URGENCY - WILLYAMA HIGH SCHOOL
Resolved			
<p>That Council sends correspondence to the NSW Premier, Deputy Premier, Leader of the Opposition, Shadow Minister for Education and Local Member advising that the City is against the notion of only having one high school in Broken Hill if the Willyama High School was to be demolished due to the mould outbreak at the school, and also advising the importance of two high schools to the City's future growth and liveability.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>19 Mar 2024 12:08pm Bartlett, Leisa All letters sent as per the resolution., COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Confidential Matters	BROKEN HILL LIBRARY PROJECT - GENERAL UPDATE AND CONSTRUCTION CONTRACT FORMATION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 28/24 dated February 20, 2024, be received. That Council notes the latest updates on the project as of February 2024. That Council approve delegation for the General Manager to sign all contracts and associated documents related to the project as per the below report to a value of \$14.55 million (excluding GST) <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>20 Mar 2024 3:49pm Butcher, Lacey Contracts to be signed in April</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.443, HELD ON TUESDAY, 6 FEBRUARY 2024
Resolved			
<ul style="list-style-type: none"> That Broken Hill City Council Report No. 25/24 dated February 14, 2024, be received. That the minutes of the Local Traffic Committee – Meeting No. 443, held on Tuesday, 6 February 2024 be endorsed. That Item No. 443.10.3 recommendations be received: <ul style="list-style-type: none"> That the Committee support the request for two additional bus zones on Garnet Street, adjacent to the Broken Hill High School, during Term 1 for Willyama High School students attending the school. That a 'No Stopping' sign be installed 10 meters from the temporary bus zone to the disability parking on the left side of the hatching on Galena Street, adjacent to the Broken Hill High School, to allow a safe sight distance for disability parking between the bus zones. 			

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<ul style="list-style-type: none"> • That Item No. 443.10.4 recommendation be received: <ul style="list-style-type: none"> ○ That Council issue a media release informing that Council has introduced new measures for traffic-controlled worksites, advising if a motorist is seen or caught driving through a traffic-controlled worksite, details will be forwarded to the NSW Police to enforce action and issue fines. • That Item No. 443.8.1 recommendation be received: <ul style="list-style-type: none"> ○ That Council paint double white lines on Argent Street, from the median strip up to and in line with Delamore Street, to prevent motorist performing U-turns at the end of the median strip.
CARRIED UNANIMOUSLY
20 Mar 2024 4:06pm Butcher, Lacey With operational team for completion.

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Nu'man, Razija Nankivell, Jay	Question On Notice	COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE JANUARY 2024 COUNCIL MEETING
Resolved			
<ol style="list-style-type: none"> 1. That Questions On Notice No. 2/24 dated February 1, 2024, be received. 2. That Council assists the Broken Hill Alcohol and Other Drugs Detox and Rehabilitation Steering Committee by organising a meeting with the Minister for Health to discuss opportunities for a Drug Rehabilitation Centre in Broken Hill. 			
CARRIED UNANIMOUSLY			
20 Mar 2024 12:05pm Howse, Alison Meeting held with Chair of the Broken Hill Alcohol and Other Drugs Steering Group in March with further contact to be made with Broken Hill Alcohol and Other Drugs Detox and Rehabilitation Steering Committee to arrange meeting to further discuss.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Bartlett, Leisa Nankivell, Jay	Confirmation of Minutes	Ordinary Meeting of the Council - 28/02/2024
Resolved			
<ol style="list-style-type: none"> 1. That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held January 31, 2024 be confirmed. 2. That the Minutes of the Council Meeting held 27 September 2023 be amended at Minute No. 47337, (Item 21 Broken Hill City Council Report No. 186/23 dated 20 September 2023 – Appointment of Delegates to Committees – September 2023 to September 2024 Local Government Election and Proposed Disbandment of the Community Round Table Committee) to include: <ul style="list-style-type: none"> “5) That Councillor Darriea Turley be appointed as a Councillor Representative on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.” 			
CARRIED UNANIMOUSLY			
19 Mar 2024 12:02pm Bartlett, Leisa Minutes of the Council Meeting held 27 September 2023 have been amended and replaced on the website and Council's electronic records management system., COMPLETE			

Meeting	Officer/Director	Section	Subject
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Ordinary Council 28/02/2024	Nu'man, Razija Nankivell, Jay	Confirmation of Minutes	Ordinary Meeting of the Council - 28/02/2024
Resolved			
<ol style="list-style-type: none"> That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held January 31, 2024 be confirmed. That the Minutes of the Council Meeting held 27 September 2023 be amended at Minute No. 47337, (Item 21 Broken Hill City Council Report No. 186/23 dated 20 September 2023 – Appointment of Delegates to Committees – September 2023 to September 2024 Local Government Election and Proposed Disbandment of the Community Round Table Committee) to include: <ul style="list-style-type: none"> “5) That Councillor Darriea Turley be appointed as a Councillor Representative on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.” <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>20 Mar 2024 10:17am Brealey, Jodie Correspondence forwarded to Friends of the Flora and Fauna of the Barrier Ranges Community Committee advising of Cr Turley being added to Committee - COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Confidential Matters	T23/43 - REQUEST FOR TENDER - PAVING REPLACEMENT PROJECT - ARGENT STREET, BROKEN HILL
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 29/24 dated February 22, 2024, be received. That Council accept the tender from Conex Group Pty Ltd under T23/43 - Request for Tender – Paving Replacement Project - Argent Street, Broken Hill for segmental paving works along Argent Street up to a total price of \$800,000 (excluding GST). That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required. That Council endorse project option two for paving upgrade works as recommended in this report. <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>20 Mar 2024 3:51pm Butcher, Lacey COMPLETE - Agreement issued and purchase order raised.</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Confidential Matters	T23/45 E.P. O'NEILL MEMORIAL PARK REDEVELOPMENT - NETBALL PRECINCT - STAGE ONE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 30/24 dated February 22, 2024, be received. That Council award T23/45 Tender for Construction - E.P. O'Neill Memorial Park Redevelopment – Netball Precinct – Stage One to Jirgens Civil Pty Ltd for \$3,832,452 (excluding GST). That the General Manager and/or Mayor be authorised to sign the Tender contract and affix the Seal of Council if required. 			

For Action Action Sheets Report	Division: Committee: Ordinary Council Officer: Further Report Required: Including Further Reports	Date From: 1/06/2020 Date To: 20/03/2024 Printed: Wednesday, 20 March 2024 4:17:03 PM
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CARRIED UNANIMOUSLY

COMPLETE – Contracts issued and Purchase Order raised.

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Bartlett, Leisa Nankivell, Jay	Further Reports	REVIEW OF THE AUDIT RISK AND IMPROVEMENT COMMITTEE CHARTER
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 24/24 dated February 21, 2024, be received. 2. That the Broken Hill City Council Adopt the Draft Revised Audit Risk and Improvement Committee Charter to come into effect from 1 July 2024. 3. That Council nominate one non-voting Councillor member of the Committee from 1 July 2024 who cannot be the Mayor. 4. That Council writes to the Minister for Local Government The Hon Ron Hoenig, other relevant Ministers and the Local Member outlining how effective and successful Council's Audit Risk and Improvement Committee (mentioning the favourable comments from our Auditors, the State Government and the Government's Financial Assistance Grants Committee when they visited the City) and strongly objecting to the new OLG Guidelines for Audit and Risk Management Committees that takes effect from 1 July 2024; and in particular to the clause to decrease Councillor representation on the Committee to only one non-voting Councillor Delegate (which cannot be the Mayor). That the letter to Minister Hoenig requests him to review the new OLG Guidelines, and to remind the Minister of his promise to listen to Councils. 			
CARRIED UNANIMOUSLY			
19 Mar 2024 12:08pm Bartlett, Leisa All letters sent as per the resolution., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Works Committee Reports	BUDGET REQUEST - QUARTER 2 - AIRPORT FIRE SYSTEM PIPE REPLACEMENT & HYDRANTS PROJECT
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 16/24 dated February 7, 2024, be received. 2. That Council approves a budget allocation for an Airport Fire System Pipe Replacement and Hydrants Project under Quarter 2, financial year 2023/24 due to the current system approaching the end of its operable lifecycle. 3. That Council approve a total budget for this project at \$1,214,394 (ex GST) with \$264,394 (ex GST) allocated for financial year 2023/24 and \$950,000 (ex GST) allocated for financial year 2024/25. 			
CARRIED UNANIMOUSLY			
COMPLETE – Budget allocated			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Bartlett, Leisa	Works Committee Reports	REQUEST FOR FINANCIAL ASSISTANCE TOWARDS THE 2024 WASTE 2 ART PROGRAM AND COMPETITION

For Action	Division: Committee: Ordinary Council	Date From: 1/06/2020 Date To: 20/03/2024
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Wednesday, 20 March 2024 4:17:03 PM

Nankivell, Jay
Resolved
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 17/24 dated February 1, 2024, be received. 2. That Council approves a one-off \$3,000.00 grant to the Broken Hill Art Exchange towards the organisation of the 2024 Waste 2 Art Program and Competition. 3. That the funding be facilitated via Council's Community Assistance Grants Program (with funding sourced from Council's Waste and Sustainability budget and included in the Quarterly Budget Review); and the Broken Hill Art Exchange complies with all conditions of the Community Assistance Grants Program in the administration of the grant. a) That the Broken Hill Art Exchange be advised of the process to apply in future years to Council's Community Assistance Grants funding towards the Waste 2 Art Program and Competition.
CARRIED UNANIMOUSLY
<p>19 Mar 2024 12:10pm Bartlett, Leisa The Broken Hill Arts Exchange have provided all information as per the requirement of the Community Assistance Grants program and the grant has been paid., COMPLETE</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	CORRESPONDENCE REPORT - SEALING OF THE WILANGEE ROAD FOR THE MUNDI MUNDI BASH
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 14/24 dated February 9, 2024, be received. 2. That reply correspondence from the Minister for Regional Transport and Roads, the Hon Jenny Aitchison MP, regarding the sealing of the Wilangee Road for the Mundi Mundi Bash be received and noted. 3. That reply correspondence from the Member for Barwon, Mr Roy Butler MP, regarding the sealing of the Wilangee Road for the Mundi Mundi Bash be received and noted. 4. That further correspondence be sent to the Premier, Minister for Tourism and Chair of Destination NSW Country and Outback outlining the importance of the sealing of the Wilangee Road for the Mundi Mundi Bash and the economic prosperity of Broken Hill and the surrounding region. 			
CARRIED UNANIMOUSLY			
<p>19 Mar 2024 12:11pm Bartlett, Leisa All letters sent as per Council resolution., COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	DRAFT REVISED WASTE SERVICES POLICY FOR PUBLIC EXHIBITION
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 15/24 dated February 1, 2024, be received. 2. That Council endorse the draft revised Waste Services Policy for the purpose of public exhibition. 			

For Action	Division: Committee: Ordinary Council	Date From: 1/06/2020 Date To: 20/03/2024
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Wednesday, 20 March 2024 4:17:03 PM

<p>3. That the draft revised Waste Services Policy be placed on public exhibition for a period of 28 days for public comment.</p> <p>4. That, at the conclusion of the public exhibition period, a report be presented to Council detailing submissions received and any recommended amendments arising, with a view to adopting the draft revised Waste Services Policy; and if adopted, the 2015 Waste Services Policy will be rendered obsolete.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>05 Mar 2024 2:21pm Butcher, Lacey COMPLETE - Policy placed on public exhibition 2/3/2024 until 31/3/2024</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Nu'man, Razija Nankivell, Jay	Further Reports	2022-2026 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2023, INCLUSIVE OF OPERATIONAL PLAN 2023/2024 OUTCOMES
Resolved			
<p>1. That Broken Hill City Council Report No. 22/24 dated February 19, 2024, be received.</p> <p>2. That Council receive the 2022-2026 Delivery Program inclusive of 2023/2024 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2023.</p> <p>3. That the 2022-2026 Delivery Program inclusive of 2023/2024 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2023 be placed on Council's website.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>19 Mar 2024 10:51am Brealey, Jodie Progress report added to website - COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/02/2024	Howard, Codie Nankivell, Jay	Further Reports	BROKEN HILL LIBRARY PROJECT - SUBMISSION OF CAPITAL EXPENDITURE REPORT TO THE NSW OFFICE OF LOCAL GOVERNMENT
Resolved			
<p>1. That Broken Hill City Council Report No. 23/24 dated February 20, 2024, be received.</p> <p>2. That council receive report titled 'Capital Expenditure Review - Broken Hill Library - NSW Office of Local Government' prepared under the reporting guidelines under the NSW Office of Local Government for capital projects over \$10 million in forecasted project costs.</p> <p>3. That council approve submission of the report to the NSW Office of Local Government.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>20 Mar 2024 3:53pm Butcher, Lacey COMPLETE - Report submitted to OLG</p>			

Meeting	Officer/Director	Section	Subject
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<p>For Action</p> <p>Action Sheets Report</p>	<p>Division: Committee: Ordinary Council Officer: Further Report Required: Including Further Reports</p>	<p>Date From: 1/06/2020 Date To: 20/03/2024</p> <p>Printed: Wednesday, 20 March 2024 4:17:03 PM</p>
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<p>Ordinary Council 28/02/2024</p>	<p>Bartlett, Leisa Nankivell, Jay</p>	<p>Policy And General Reports</p>	<p>COUNCILLOR ATTENDANCE AT THE 2024 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 2 - 4 JULY 2024</p>
<p>Resolved</p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 20/24 dated February 6, 2024, be received. 2. That Councillors Gallagher and Boland represent Council at the 2024 National General Assembly of Local Government in Canberra, 2 - 4 July 2024 and the 2024 Australian Council of Local Government (ACLG) following the Assembly on 5 July 2024 (along with the Mayor, Deputy Mayor, Councillors Algate, Browne, Chandler and the General Manager as previously resolved (Minute No. 47445)). <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>05 Mar 2024 2:22pm Butcher, Lacey COMPLETE - all travel arrangements in place</p>			

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 3/24 - DATED MARCH 01, 2024 - COUNCILLOR
QUESTIONS ON NOTICE TAKEN AT THE FEBRUARY 2024 COUNCIL
MEETING (D24/11322) 161

ORDINARY MEETING OF THE COUNCIL

March 1, 2024

ITEM 1

QUESTIONS ON NOTICE NO. 3/24

SUBJECT: COUNCILLOR QUESTIONS ON NOTICE TAKEN AT THE
FEBRUARY 2024 COUNCIL MEETING D24/11322

Summary

This report provides responses to questions raised by Councillors during the Council Meeting held 28 February 2024 Council, which were taken on notice.

Recommendation

1. That Questions On Notice No. 3/24 dated March 1, 2024, be received.

Background

Following are the responses to questions raised by Councillors which the Mayor or General Manager took on notice at the 28 February 2024 Council Meeting.

Ordinary Council Meeting held 28 February 2024	
Question:	<p><u>Draft Waste Services Policy</u> <i>Councillor Browne requested, that the draft Waste Services Policy be amended to clarify the definition of “green waste”.</i></p> <p>The Mayor advised Councillor Browne to liaise with Council staff whilst the draft policy is on public exhibition, in order to include a definition for green waste.</p>
Response:	<p>The draft Waste Services Policy has been amended to include Councillor Browne’s requested changes.</p>
Question:	<p><u>Development of a Climate Action Plan</u> <i>Councillor Browne requested an update on the development of Council’s Climate Action Plan.</i></p> <p>The General Manager took the question on notice and advised that Council had appointed a Waste and Sustainability Manager towards the end of last year and that the Manager has been working on the Waste and Sustainability Strategy and that he will seek an update on the development of Council’s Climate Action Plan.</p>

<p>Response:</p>	<p>An EOI has been issued and is currently being evaluated for the Waste and Sustainability Strategy. Once the Strategy has been adopted by Council with actions from the Strategy set in motion, staff will begin the process of developing a Climate Action Plan in accordance with the adopted Waste & Sustainability Strategy.</p>
<p>Question:</p>	<p><u>Reports to Standing Committees</u> Councillor Turley requested that Council reports be presented to the respective Standing Committee Meetings each month rather than being presented directly to a Council Meeting in the “Further Reports” section.</p> <p><i>The Mayor advised that wherever a Council resolution on a matter was not time critical, reports would be presented to their respective Standing Committee Meetings first.</i></p>
<p>Response:</p>	<p>An email regarding this matter was forward to relevant staff on 1 March 2024.</p>
<p>Question:</p>	<p><u>Management of the Broken Hill Regional Aquatic Centre</u> Councillor Page requested that the General Manager investigates complaints regarding the YMCA’s management of the Broken Hill Regional Aquatic Centre.</p> <p><i>The General Manager took the question on notice.</i></p>
<p>Response:</p>	<p>The recent complaint to Council regarding the doors to the changerooms in the Hydrotherapy Pool area has been investigated and Council’s Trades Team will be undertaking work to replace the doors with wider doors.</p> <p>Council management have met with the YMCA and have discussed matters regarding the upkeep of standards at the Aquatic Centre.</p>
<p>Question:</p>	<p><u>Far West Community Legal Centre</u> Councillor Turley referred to a media article regarding the closure of the Far West Community Legal Centre on 31 July 2024 and asked for a Councillor Briefing to be held to inform Councillors of the future direction of the service in the City.</p> <p><i>The Mayor advised that a Councillor Briefing will be arranged.</i></p>
<p>Response:</p>	<p>A Councillor Briefing has been arranged for 27 March 2024.</p>
<p>Question:</p>	<p><u>Parking at the Airport</u> Councillor Algate advised of complaints from member of the public who could not park in the Airport carpark and having to use the over-flow carpark at the Airport; and that there are quite a number of Victorian number plated cars parked for long periods in the carpark. Councillor Algate asked what can be done to free up parking at the Airport?</p> <p><i>The Mayor advised that Council will have to make some hard decisions in the near future when the matter of parking at the Airport comes before Council as part of future upgrade works that were identified in the Airport Master Plan.</i></p>

	<p><i>These works will include an extension to the Airport Terminal carpark to the north of the existing carpark which will encompass 80 new parking spaces. The Mayor advised that options will be presented to Council on how to rectify the issue of people parking long term in the carpark and that one option will be to introduce a system of timed parking.</i></p> <p>Councillor Turley asked for a Councillor site inspection to be arranged of the Airport precinct for Councillors to fully understand the parking issues.</p> <p><i>The Mayor advised that a Councillor site inspection will be arranged.</i></p>
Response:	A Councillor site visit has been arranged for Tuesday 26 March 2024.
Question:	<p><u>Uber Car Parking at the Airport</u> Councillor Turley advised of public complaints that there is no dedicated parking for Uber ride-share cars at the Airport when collecting passengers and asked for Council to investigate a solution.</p> <p><i>The General Manager advised that the matter is being considered by the Local Traffic Committee.</i></p>
Response:	<p>This matter was considered at the March Local Traffic Committee Meeting.</p> <p>The recommendation from the Committee <i>“That Council change two of the four parking spaces at the Taxi Zone, located on the left side of the Airport Terminal, to designated parking spaces for Ride Share/Uber services.”</i> will be considered at the March Council Meeting.</p>
Question:	<p><u>Broken Hill Plaque to be arranged</u> The Mayor requested that Council staff contact Mr Des Kennedy, who will be attending the World War II Pilot’s event held in France, to arrange for a Broken Hill plaque to be presented at the event.</p>
Response:	Council’s Executive Assistant is liaising with Mr Des Kennedy to arrange a plaque for Mr Kennedy to take to the event in France in July 2024.

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

CONFIDENTIAL MATTERS

1. BROKEN HILL CITY COUNCIL REPORT NO. 39/24 - DATED FEBRUARY 28, 2024 - PROPOSED LEASE OF SUITE 2 / 23-27 BROMIDE STREET - CONFIDENTIAL

(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. BROKEN HILL CITY COUNCIL REPORT NO. 45/24 - DATED MARCH 05, 2024 - CONFIDENTIAL MINUTES FOR CONFIRMATION OF THE COUNCIL MEETING HELD 28 FEBRUARY 2024 - CONFIDENTIAL

(General Manager's Note: This report considers confidential minutes for confirmation and is deemed confidential under Section 10A(2) (a) (c) (e) (g) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual; AND which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for information that would, if disclosed, prejudice the maintenance of law; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).



CITY COUNCIL

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