



# BUSINESS PAPER

Health and Building  
Committee Meeting

Council Chambers  
21 November 2023  
5:30pm

**BROKEN HILL**

CITY COUNCIL

AUSTRALIA'S FIRST  
HERITAGE LISTED CITY

## **MEMBERS OF THE HEALTH & BUILDING COMMITTEE:**

Mayor Kennedy, Deputy Mayor Hickey (Chairperson), Councillor Chandler, Councillor Jewitt, Councillor Gallagher and Councillor Turley

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that the Health and Building Standing Committee of the Broken Hill City Council will be held in the Council Chambers on **Tuesday 21 November, 2023 at 5:30pm** to consider the following business:

<b>AGENDA</b>	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Minutes for Confirmation
8	Disclosure of Interest
9	Reports
10	Confidential Matters
11	Conclusion of the Meeting

### **STATEMENT OF ETHICAL OBLIGATIONS**

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

### **LIVE STREAMING OF COUNCIL MEETINGS**

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

**JAY NANKIVELL**  
**GENERAL MANAGER**

# MINUTES FOR CONFIRMATION

Minutes of the Health and Building Committee of the City of Broken Hill held Tuesday, October 17, 2023.

**MINUTES OF THE HEALTH AND BUILDING COMMITTEE MEETING HELD  
TUESDAY, OCTOBER 17, 2023 (5.30PM)**

**PRESENT:**

Councillor T Kennedy (Mayor) Councillor J Hickey (Deputy Mayor)(Chairperson),Councillors M Browne, A Chandler, D Gallagher, H Jewitt, and D Turley.

General Manager, Director Corporate and Community, Director Finance and Commercial, Manager Communications and Marketing, and Executive Assistant (x2).

Media (Nil), Members of the Public (Nil)

**APOLOGIES:**

Nil

**LEAVE OF ABSENCE APPLICATIONS:** Nil

**PRAYER**

Councillor Jewitt delivered the Prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Gallagher delivered the Acknowledgement of Country.

**ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY**

Councillor Chandler delivered the Acknowledgement of Broken Hill's Mining History.

**MINUTES FOR CONFIRMATION**

Recommendation

Moved Councillor Dave Gallagher, Seconded Councillor Hayley Jewitt

That the Minutes of the Health and Building Committee meeting held Tuesday September 19, 2023 be confirmed.

**CARRIED UNANIMOUSLY**

**DISCLOSURES OF INTEREST**

Nil

**REPORTS**

1. BROKEN HILL CITY COUNCIL REPORT NO. 195/23 - DATED OCTOBER 05, 2023 - CORRESPONDENCE REPORT - BROKEN HILL ENVIRONMENTAL LEAD PROGRAM D23/54602

**Recommendation**

Moved Councillor Darriea Turley, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 195/23 dated October 5, 2023, be received.
2. That correspondence dated 3 October 2023 from the Premier of NSW, the Hon Chris Minns MP providing an update on the Broken Hill Environmental Lead Response Group and funding of lead monitoring and remediation program be received and noted.
3. That Council notes that acknowledgement correspondence was received from the Minister for Health and Minister for Regional Health who advised that the correspondence was referred to the Premier of NSW for a response.
4. That correspondence dated 1 October 2023, from the NSW EPA regarding funding of lead monitoring and remediation program be received and noted.

**CARRIED UNANIMOUSLY**

2. BROKEN HILL CITY COUNCIL REPORT NO. 196/23 - DATED SEPTEMBER 22, 2023 - MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 12 SEPTEMBER 2023 D23/51709

**Recommendation**

Moved Councillor Dave Gallagher, Seconded Councillor Hayley Jewitt

1. That Broken Hill City Council Report No. 196/23 dated September 22, 2023, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 12 September 2023 be received.

**CARRIED UNANIMOUSLY**

**CONFIDENTIAL MATTERS**

Nil

There being no further business to consider, the meeting was declared closed at 5:37pm.

The foregoing minutes were read and confirmed at the Health and Building Committee meeting held on 21 November 2023.

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Chairperson

# REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 214/23 - DATED NOVEMBER 03, 2023 - DRAFT ALBERT KERSTEN MINING & MINERALS MUSEUM (GEOCENTRE) COLLECTIONS MANAGEMENT POLICY FOR PUBLIC EXHIBITION (D23/60103) ..... 8
2. BROKEN HILL CITY COUNCIL REPORT NO. 215/23 - DATED OCTOBER 24, 2023 - MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 10 OCTOBER 2023 (D23/57956) ..... 19

## HEALTH AND BUILDING COMMITTEE

November 3, 2023

**ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 214/23

SUBJECT: DRAFT ALBERT KERSTEN MINING & MINERALS MUSEUM (GEOCENTRE) COLLECTIONS MANAGEMENT POLICY FOR PUBLIC EXHIBITION D23/60103

**Recommendation**

1. That Broken Hill City Council Report No. 214/23 dated November 3, 2023, be received.
2. That Council endorse the draft Albert Kersten Mining and Minerals Museum (GeoCentre) Collection Management Policy for the purpose of public exhibition.
3. That the draft GeoCentre Collection Management Policy be placed on public exhibition for a period of 28 days for public comment.
4. That, at the conclusion of the public exhibition period, a report be presented to Council detailing submissions received and any recommended amendments arising, with a view to adopting the draft GeoCentre Collections Management Policy. If adopted the 1997 Management – GeoCentre Policy will be rendered obsolete.

**Executive Summary:**

A review of the 1997 Management – GeoCentre Policy has led to the development of a new draft Albert Kersten Mining and Minerals Museum (GeoCentre) Collection Management Policy.

The draft Albert Kersten Mining and Minerals Museum (GeoCentre) Collection Management Policy sets out the management standards in Council's assessment, acquisition, care and display of its collection and aims to provide an appropriate, sector-standards collection management framework to ensure that the GeoCentre is managed in an ethical, responsible, sustainable and accountable manner.

**Report:**

Council's Executive Leadership Team has commenced a review of Council's Policy Register to ensure strategic policies comply with current legislation and align with the Office of Local Government's (OLG) model codes, guidelines and best practice for Local Government and reflect any changes in technology or service delivery. The review was also used to highlight any gaps where Council may not have a policy in place to comply with current legislation.

Upon reviewing the 1997 Management – GeoCentre Policy it was decided that a new draft GeoCentre Collection Management Policy be developed to support the GeoCentre to manage the following:

- To collect, conserve, interpret and exhibit the unique geology, minerology and metallurgy of the Broken Hill region, as well as the region's mining-related social history and cultural heritage, according to the museum sector's collection management best practice.



- Ensure the GeoCentre’s collection (including objects and associated information/documentation) is made available to the widest possible audience through curated exhibitions, other displays, online platforms and educational activities or programs, in order to foster and understanding, accessibility, enjoyment and appreciation of the GeoCentre.
- To develop and maintain a mining minerals collection of local, state and national significance and repute that reflects the mission of the GeoCentre and its expressed objectives, goals and policies.

The GeoCentre has a role in promoting the origin of the unique Broken Hill ore body as one of great historical significance to geologists and other researchers, an iconic ore body and one of the most studied in the world. It can also play a significant role in fostering research on the social history of the city’s mining personalities, families, communities and associated organisations – which also is of local, state and national importance.

The draft GeoCentre Collection Management Policy is presented to Council for endorsement for the purpose of public exhibition. The draft Policy will be placed on public exhibition for a period of 28 days during which time Council will accept submissions from the public.

Following the public exhibition period, a further report will be presented to Council detailing submissions received and whether any resultant amendments were made to the draft Policy, with a view to adopting the Policy. If Council adopts the draft Policy, the 1997 Management – GeoCentre Policy will be rendered obsolete and removed from Council’s Policy Register.

#### **Community Engagement:**

The draft GeoCentre Collection Policy will be placed on public exhibition as per the *Local Government Act 1993, Section 335(d)*.

#### **Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

#### **Relevant Legislation:**

*Local Government Act 1993, Section 335(d)*

#### **Financial Implications:**

Nil

#### **Attachments**

1. Draft Albert Kersten Mining and Minerals Museum (GeoCentre) Collection Management Policy

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## DRAFT ALBERT KERSTEN MINING AND MINERALS MUSEUM (GEOCENTRE) COLLECTION MANAGEMENT POLICY

QUALITY CONTROL		
EDRMS REFERENCES	12/14 - D23/58545	
RESPONSIBLE POSITION	Gallery and Museum Manager	
APPROVED BY	Council	
REVIEW DATE	December 2026	REVISION NUMBER 1
EFFECTIVE DATE	ACTION	MINUTE NUMBER
<Enter Date>	<Enter action description>	<Enter Minute Number>

### 1. INTRODUCTION

This document is a statement of policy for the development and management of the Albert Kersten Mining & Minerals Museum (GeoCentre) Collection and supports the GeoCentre:

- To collect, conserve, interpret, and exhibit the unique geology, mineralogy and metallurgy of the Broken Hill region, as well as the region's mining-related social history and cultural heritage, according to the museum sector's collection management best practice.
- Ensure the GeoCentre's collection (including objects and associated information / documentation) is made available to the widest possible audience through curated exhibitions, other displays, online platforms and educational activities or programs, in order to foster an understanding, accessibility, enjoyment, and appreciation of the GeoCentre.
- To develop and maintain a mining minerals collection of local, state and national significance and repute that reflects the mission of the GeoCentre and its expressed objectives, goals and policies.

The GeoCentre has a role in promoting the origin of the unique Broken Hill ore body as one of great historical significance to geologists and other researchers, an iconic ore body and one of the most studied in the world. It can also play a significant role in fostering research on the social history of the city's mining personalities, families, communities and associated organisations – which also is of local, state and national importance.

## **2. POLICY OBJECTIVE**

This GeoCentre Collection Management Policy is a reference document that should be used in conjunction with appropriate available professional expertise and resources.

The GeoCentre Collection Management Policy demonstrates Council's commitment to rigorous, accountable, and transparent standards in the assessment, acquisition, care and display of its collection and aims to provide an appropriate, sector-standards collection management framework to ensure that the GeoCentre is managed in an ethical, responsible, sustainable and accountable manner.

## **3. POLICY SCOPE**

The GeoCentre is not solely a collecting institution and therefore this policy must be applied in the context of the broader mission of the GeoCentre educational and research facility and a community space. Its collection is also part of a network of other mining collections / objects held in other important local collections, cared for by volunteer organisations.

The GeoCentre Collection is the official mining and minerals collection of Broken Hill City Council and falls under the direct care and control of Council.

The GeoCentre Collection Policy is applicable to the GEO Centre only. It does not apply to other Council collections including the Outback Archive or the Art Gallery.

This policy is also separate to Council's Acquisition and Loan of Cultural Heritage Objects Policy (1992).

The term 'object' is used throughout to describe items collection by the GeoCentre.

## **4. ACQUISITION APPROVALS PROCESS**

The following three step authorisation process will be used in the approval of acquisitions to the GeoCentre's collection:

- 4.1** A Donation Application form must be completed by prospective donors.
- 4.2** An Acquisition Assessment will be made on proposed donation, assessing objects on their merit against the Acquisition Criteria provided in this Policy. This will be undertaken by The Gallery and Museum Manager with input from GeoCentre staff and/or external professionals. The Acquisition Assessment will have a recommendation to accept or decline the proposed donation.
- 4.3** Approval - the Gallery and Museum Manager has delegated authority to approve Acquisitions within established delegation limits. All proposed Acquisitions with a purchase price over the Gallery and Museum Manager's delegation must be approved by the General Manager and endorsed by Council. Should an acquisition be approved a Deed of Gift shall be completed to transfer legal ownership to Council.

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**5. GUIDELINES FOR ACQUISITION**

**5.1** The GeoCentre shall acquire objects through;

- Donation (including Commonwealth Government Cultural Gifts programme donations)
- Bequest
- Purchase
- Transfer from another collection institution.

**5.2** The GeoCentre shall not normally accept long-term loans.

**5.3** The GeoCentre reserves the right not to accept objects that do not meet the Acquisition Criteria in this policy, or which carry onerous restrictions or conditions imposed by the donor (for example, that the object must be on display at all times).

**6. WHAT THE GEOCENTRE WILL COLLECT**

**6.1 GEOGRAPHIC AREA**

The GeoCentre Collection shall primarily collect objects from the Broken Hill and Far West geographical region, however it may acquire objects from outside this region if they have a high level of interpretive, research or educational potential that would complement the existing collection or GeoCentre activities. Social history related objects collected will also be confined to this region and criteria.

The Broken Hill region can include the greater Curnamona Geological Province, and samples from other mines or localities within this region, holding geological significance can be included into the GeoCentre collection.

**6.2 HISTORICAL TIME PERIOD**

Both historical and contemporary objects may be collected.

**6.3 TYPE OF ITEM**

The GeoCentre shall collect objects of direct relevance to the geological, mineralogical, metallurgical, and mining history of Broken Hill and the Broken Hill region, including:

- mineral specimens, meteorites, rocks and fossils
- objects such as tools, equipment, machinery and paraphernalia that are significant to mining-related social history, including the development of the mining industry, working operations of specific mines, the daily life and work of miners and their families, the development of the union movement, friendly societies and miners' strikes etc.

**Exclusions:**

- Indigenous cultural material, human fossils, human skeletal material, culturally sensitive artefacts or rocks and minerals worked into tools by indigenous peoples are specifically excluded from the GeoCentre collection.
- The GeoCentre shall not collect objects which would better fit within other Council collections i.e. the Broken Hill Outback Archive or Broken Hill City Art Gallery.

**7. ACQUISITION CRITERIA**

**7.1 SIGNIFICANCE**

Priority will be given to objects meet one or more of the following Significance criteria:

- historic significance
- aesthetic significance
- scientific or research significance
- social or spiritual significance

**7.2 PROVENANCE**

Priority will be given to objects where the provenance is known, and associated documentation and support material can be provided. This may include scientific field collection data and evidence of ownership history.

**7.3 CONDITION, SIZE AND ONGOING CARE**

The GeoCentre will not generally collect items that require extensive conservation work prior to display or ongoing conservation maintenance or are of a physical size that would place a strain on storage facilities. Generally, radioactive objects or other objects posing risks to Workplace Health and Safety will not be acquired.

**7.4 INTERPRETIVE POTENTIAL**

Objects that offer opportunities to interpret a variety of themes and contribute to a range of exhibitions and public programmes at the GeoCentre will be prioritised.

**7.5 RARITY OR REPRESENTATIVENESS**

Objects that are rare examples or excellent representative examples of a particular kind of item will be prioritised.

Objects that will add to an under-represented area of the collection will be prioritised.

**7.6 DUPLICATIONS**

Items that duplicate ones already in the collection shall not generally be accepted unless they are of superior condition or significance, or where duplicates may assist with interpretation or educational outreach purposes.

**7.7 LEGAL TITLE**

As a general principle, the GeoCentre shall not acquire objects through any means or methods, unless it can acquire clear and valid transfer of ownership documentation.

**8. DOCUMENTATION**

An effective documentation system shall be maintained for the GeoCentre collection including:

- Donation Application forms
- Acquisition Assessment forms
- Deed of Gift forms
- Acquisition Register

Signed documents shall be uploaded to the EMU collection database and the Council Content Manager database and hard copies retained. In addition, every effort shall be made to acquire additional reference material relating to objects to support research into the collection and potential future exhibitions.

**9. COLLECTION CONSERVATION, DISPLAY and STORAGE**

- 9.1** The GeoCentre Collection shall be conserved, stored, displayed and managed in accordance with accepted contemporary national practices and standards and advice shall be sought from appropriate collecting institutions when required.
- 9.2** All preventative conservation measures shall be taken by staff handling objects and appropriate training provided to staff on preventative conservation protocols. Untrained staff shall not be permitted to handle collection objects.
- 9.3** Environmental conditions in object storage and display areas shall be monitored and managed according to industry standards, including temperature, humidity, light levels, cleanliness and pest control.
- 9.4** Collection items shall not be displayed in environments, or for time periods, that will damage them through light level, temperature, humidity, or risk of theft or vandalism.
- 9.5** Conservation works and treatments will only be performed by a qualified professional Conservator.
- 9.6** Industry standard archival storage cabinets and materials shall be used, and objects or storage containers are not to be stored on the floor.
- 9.7** Access to storage areas is to be controlled and limited to GeoCentre staff or authorised individuals.

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## **10. DEACCESSIONING AND DISPOSAL**

To maintain and safeguard standards and to refine and improve the Collection, the GeoCentre is committed to periodic reviews to assess items that could potentially be deaccessioned. Deaccessioning is the administrative process of de-registering an item from a collection for clearly stated reasons and disposing of it in accordance with approved policies and procedures.

### **10.1 CRITERIA FOR DEACCESSIONING**

- 10.1.1** A Collection Policy has been developed or revised since the object was acquired and the significance and merit of the object falls substantially below the Acquisition Criteria outlined in the Policy.
- 10.1.2** An object is damaged beyond repair or the conservation and storage costs for it are beyond the means of the GeoCentre budget.
- 10.1.3** An object is a lesser quality duplicate of a new donation to the GeoCentre Collection.
- 10.1.4** An object lacks any supporting information to enable proper identification or to establish its relevance to the GeoCentre Collection.
- 10.1.5** A substantiated legal request for the return of the object to its original donor or the donor's estate is received (for example, a substantiated claim that the object was in fact loaned to the GeoCentre and had never been donated).
- 10.1.6** An object has been lost or stolen.
- 10.1.7** An object can no longer be suitably stored due to its size or special climate requirements.
- 10.1.8** An object poses risks to health and safety of staff or visitors.

### **10.2 DEACCESSIONING PROCEDURE**

- 10.2.1** The Gallery and Museum Manager (in consultation with GeoCentre staff and/or independent collection specialists) will prepare a Deaccession Recommendation taking into account the Criteria for Deaccessioning outlined below.
- 10.2.2** The Deaccession Recommendation will be presented to Council for final decision.
- 10.2.3** An object identified for deaccession must be held for a twelve-month "cooling off" period before it is disposed of.
- 10.2.4** GeoCentre staff and volunteers and their families are prohibited from purchasing, or otherwise obtaining, a deaccessioned object.
- 10.2.5** Any funds acquired from the sale of the deaccessioned object shall be used for acquisitions or ongoing care of the GeoCentre collection.
- 10.2.6** All records of a deaccessioned object and the circumstances of its deaccessioning and disposal shall be recorded in EMU and kept on file for future reference. The Accession Number of a deaccessioned object shall not be re-used.

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**10.3 DISPOSAL PROCEDURE**

Objects identified for disposal will be valued by a recognised valuer and disposed of in the following priority order:

- Objects that were donated, and where the original donor is still contactable, may be returned to the donor. Transferred to another appropriate collecting institution by means of gift, sale or exchange.
- Sold by public auction where the object has no significant cultural value but does have a market value.
- Destroyed or recycled if all other avenues for disposal have been exhausted.

**11. PUBLIC ACCESS TO THE COLLECTION**

The GeoCentre collection shall be made accessible to the public through GEO Centre displays. Objects not on display may be accessible for research purposes by appointment and in accordance with any conservation restrictions applying to the item and at the discretion of GeoCentre management.

Images and information on selected collection object may become accessible to the public via online applications as these are developed.

**12. OUTWARD AND INWARD LOANS**

- 12.1** 12.1 The GeoCentre may from time to time enter into Inward or Outward Loan Agreements with external organisations or individuals. These will be for fixed periods only, which will be agreed between all parties and may be extended by mutual agreement.
- 12.2** 12.2 The Gallery and Museum Manager will approve all Inward and Outward Loans.
- 12.3** 12.3 No object will be Loaned by the GeoCentre unless the safety of the object is assured and adequate security, environmental conditions and standards of care are evident.
- 12.4** 12.4 For both Inward and Outward Loans, it is expected that the Borrower will exercise the same standard of care for borrowed objects as it does for its own collection in accordance with established procedures and professional museum standards.
- 12.5** 12.5 Outward Loans are subject to the borrower agreeing to the conditions specified in the GeoCentre Outward Loan Agreement.
- 12.6** 12.6 Inward Loans are subject to the Lender having legal title to the object/s.
- 12.7** 12.7 All costs associated with Outward Loans will be the responsibility of the borrower, including transport and insurance.
- 12.8** 12.8 Generally, objects in the private collections of GeoCentre staff will not be accepted for inward loan.



**13. IMPLEMENTATION**

The Gallery and Museum Manager is primarily responsible for the implementation and the adherence to this policy. Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's GeoCentre Collection Management Policy.

**14. COMMUNICATION**

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

**15. ASSOCIATED DOCUMENTS**

- Australian Institute for Conservation of Cultural Materials (AICCM) Environmental Guidelines: <https://aiccm.org.au/about/who-we-are/advocacy/environmental-guidelines-australian-cultural-heritage-collections>
- National Standards for Australian Museums & Galleries (V1.5, 2016): [http://www.magsq.com.au/dbase/upl/NSFAMG\\_v1.5\\_2016.pdf](http://www.magsq.com.au/dbase/upl/NSFAMG_v1.5_2016.pdf).

**16. REVIEW**

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines. The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three months prior to the expiry of this policy. The Gallery and Museum Manager is responsible for the review of this policy.

**17. LEGISLATIVE AND LEGAL FRAMEWORK**

This policy is to be read in conjunction with the following:

All relevant other legislation, including but not limited to the Local Government Act 1993 and related legislation, planning controls, codes of practice, and relevant internal procedures.

**18. DEFINITIONS**

- Accession: the process of assigning a unique number to an object and recording all relevant details in an Accession Register and catalogue.
- Acquisition: the act of gaining physical possession of an object and of transferring title or ownership from the providing source to the GeoCentre.
- Bequest: the bestowal by will of privately-owned cultural items to the GeoCentre.
- Cataloguing: assigning an object to an established classification system and initiating a record of the nomenclature, provenance, number, and location of that object in the collection storage area.
- Clear title: legal ownership without restrictions or conditions.
- Collection: Object for which the GeoCentre is the custodian.
- Conservation: the processes for preserving and protecting objects from loss, decay, damage, or other forms of deterioration and of repairing objects.
- Curnamona Geological Province: A cratonic region straddling the NSW / South Australian border that contains igneous and highgrade metamorphic rocks, aging from 1800 mya to 1000 mya and includes the Broken Hill, Olary, Mount Painter and Benagerie Ridge areas.
- Deaccession/disposal: the process of removing objects from a Museum's collection/s.
- Deed of gift: a document with the signature of the donor transferring ownership of an object to a collecting institution.
- Loans: collection objects which have been or are intended to be transferred temporarily to a stated destination outside the Museum (outward loans), or, alternatively, objects which have been or are intended to be transferred to the Museum from elsewhere (inward loans). The transfers are undertaken for a stated purpose (for example, a temporary exhibition) and for a stated period of time and do not involve a change of ownership.
- Preventive conservation: collection care to minimise conditions which may cause damage.
- Provenance: derivation or origin of an object and its history.

## HEALTH AND BUILDING COMMITTEE

October 24, 2023

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 215/23**

**SUBJECT:** MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 10 OCTOBER 2023 D23/57956

**Recommendation**

1. That Broken Hill City Council Report No. 215/23 dated October 24, 2023, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 10 October 2023 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 10 October 2023 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

**Community Engagement:**

Minutes provided to Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee members.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

**Financial Implications:**

Nil

**Attachments**

1. MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER  
[↓](#) RANGES COMMUNITY COMMITTEE - 10 October 2023

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

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**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING  
18 OCTOBER 2023 AT 6PM – GROUND FLOOR MEETING ROOM,  
COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET 12/51**

**1. Present:**

Darrell Ford	Living Desert Ranger (BHCC)
Nick King	Living Desert Ranger (BHCC)
Gaylene Ford	Community Representative
Karen Ford	Community Representative
Michael Ford	Community Representative
Jeff Crase	Community Representative
Paul Reed	Community Representative
Councillor Marion Browne	Council Delegate

**2. Apologies:**

Ann Evers	Community Representative
Merran Coombe	Community Representative
Sue Spangler	Community Representative
Geoffrey Hoare	Community Representative
John Rogers	Community Representative
Jasmin Fryer	Living Desert Ranger (BHCC)

**3. Non-Attendance:**

Jill Spielvogel	Community Representative
David Spielvogel	Community Representative
Kellie Scott	Community Representative
Evan Scott	Community Representative
Emily Scott	Community Representative
Jamie Scott	Community Representative

**4. Confirmation of Minutes from Previous Meeting:** 12 September 2023

**Confirmed By:** Gaylene Ford

**Seconded By:** Marion Brown

**5. Business arising from Previous Minutes:**

Nil

**6. Correspondence:**

Nil

**7. Update on Action List Items:**

**7.1 Cement Paths**

No Update

**7.2 Improve roadworks**

No Update

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### **7.3 Infrastructure Improvements**

**Update:** All infrastructure improvement projects currently awaiting funding

- Boardwalk from information bay to shelter
- Viewing platforms at the scenic lookout
- Tables and chairs
- Concrete the picnic area allowing for easy wheelchair access
- Concrete two paths in Starview campsite to the star viewing seats
- Sculptures path to be replaced to improve wheelchair accessibility
- New ranger's office to be built before the pay bay
- Working office to be built in the sanctuary
- Aerial to be installed to improve internet access at the ranger's office
- Sculptures carpark to be sealed
- Bend to be removed from the Sculptures Road
- S-Bend to be straightened on the picnic area road
- Replacement of the large barbeque in the picnic area
- Upgrades to the Bilby and Yellow footed rock wallaby enclosure
- Paving paths on trail
- Wheelchair path - from the carpark to the information bay (picnic area carpark to flora site)

## **8. Reports:**

### **8.1 Visitors**

Visitors to the park and bookings in the campsite are slowing down post school holidays as well as coming into the warmer months.

## **9. General Business:**

### **9.1 Wildlife**

Along with coming into the warmer months the wildlife around town has been abundant with multiple sightings of snakes and lizards out on the move.

### **9.2 Royal Flying Doctor Video**

John Larkins and Jason King attended the Living Desert to take photos of kangaroos and other wildlife as part of a 'welcome to country' video being created for the Royal Flying Doctor Service.

### **9.3 Display Cabinet – Flora Trail**

The display cabinet in the information bay at the start of the Flora Trail has been completed.

### **9.4 Painting Works**

Paint works have been completed across the park including Picnic Area (Shelters/seats), roo viewing area (Shelter/seat) and the Pay Bay.

### **9.5 Working Bee**

Working bee will be held on 21 October 2023 for paving and wood chipping. Meet at the Rangers Hut at 9am.

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**9.6 Christmas Dinner**

Christmas dinner will be held on 24 November 2023 at 6.30pm. Meeting at the Living Desert Picnic Area, please notify Darrell of any dietary requirements by 14 November 2023.

**10. Next Meeting:**

6pm on Tuesday, 14 November 2023, Council Chambers, 240 Blende Street

**11. Meeting Closed:**

6.15pm

**12. Action List:**

<b>ACTION</b>	<b>WHO</b>
<b>1. Identification Cards</b> – Continuing	<b>Customer Relations</b>
<b>2. Cement paths</b> – Awaiting funding	<b>Darrell Ford</b>
<b>3. Improve Roadworks</b> – Awaiting Funding	<b>Darrell Ford</b>
<b>4. Infrastructure Improvements</b> – All Infrastructure improvement projects currently awaiting funding	<b>Darrell Ford</b>



CITY COUNCIL

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