



BUSINESS PAPER

Works Committee Meeting

Council Chambers
17 July 2023

5.30pm

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

MEMBERS OF THE WORKS COMMITTEE

Mayor Kennedy, Councillor Boland (Chairperson) Councillor Algate,
Councillor Chandler and Councillor Page

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that the Works Committee of the Broken Hill City Council will be held in the Council Chambers on **Monday 17 July 2023** commencing at **5:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Minutes for Confirmation
8	Disclosure of Interest
9	Reports
10	Confidential Matters
11	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Works Committee of the City of Broken Hill held Monday, June 19, 2023.

MINUTES OF THE WORKS COMMITTEE MEETING HELD MONDAY, JUNE 19, 2023 (5.30PM)

PRESENT:

Councillor T Kennedy (Mayor) Councillor J Hickey (Deputy Mayor),
Councillors B Algate, M Boland, M Browne, D Gallagher,
H Jewitt, R Page and D Turley.

Councillor M Browne.

General Manager, Director Finance and Commercial, Director Infrastructure
and Environment, Manager Communications and Marketing, Executive
Officer and Executive Assistant.

Media (nil), Members of the Public (nil)

APOLOGIES:

Councillor A Chandler.

Motion

Moved Mayor Tom Kennedy, Seconded Councillor Ron Page

That the apology submitted on behalf of Councillor Chandler be accepted.

CARRIED UNANIMOUSLY

LEAVE OF ABSENCE

APPLICATIONS:

Councillor Bob Algate submitted a Leave of Absence Application for this
meeting and provided the reason "holiday – 1 June, 2023 to 27 June, 2023.

Motion

Moved Councillor Ron Page, Seconded Mayor Tom Kennedy

That Councillor Algate's application be accepted and that a leave of absence be granted to
Councillor Algate for this meeting.

CARRIED UNANIMOUSLY

PRAYER

Mayor Kennedy delivered the Prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Page delivered the Acknowledgement of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Mayor Kennedy delivered the Acknowledgement of Broken Hill's Mining History.

MINUTES FOR CONFIRMATION

Recommendation

Moved Councillor Ron Page, Seconded Mayor Tom Kennedy

That the Minutes of the Works Committee meeting held Monday May 22, 2023 be confirmed.

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Nil.

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 102/23 - DATED MAY 08, 2023 - ADOPTION OF THE DRAFT CEMETERY MANAGEMENT POLICY D23/23380

Recommendation

Moved Councillor Ron Page, Seconded Mayor Tom Kennedy

1. That Broken Hill City Council Report No. 102/23 dated May 8, 2023, be received.
2. That Council notes that the draft revised Cemetery Management Policy was placed on public exhibition for 28 days, concluding 28 May 2023, during which time Council received nil submissions from the public.
3. That Council adopts the draft revised Cemetery Management Policy as a Policy of Council and notes that adoption of the draft revised Policy will render the 2020 Cemetery Management Policy obsolete.

CARRIED UNANIMOUSLY

2. BROKEN HILL CITY COUNCIL REPORT NO. 103/23 - DATED JUNE 08, 2023 - DRAFT TERMS OF REFERENCE - BROKEN HILL CEMETERY WORKING GROUP D23/29890

Recommendation

Moved Councillor Ron Page, Seconded Mayor Tom Kennedy

1. That Broken Hill City Council Report No. 103/23 dated June 8, 2023, be received.
2. That Council adopts the draft Broken Hill Cemetery Working Group Terms of Reference to enable the establishment of the Working Group with an amendment to Item 2 - Purpose, to include that the Working Group provides input into the strategic planning of the Broken Hill Cemetery.

3. That Councillors Browne, Gallagher and Page be appointed as Councillor representatives on the Working Group.
4. That Council appoints one of the Councillors to Chair the Working Group
5. That advertising commences to seek nominations for community representative positions.

CARRIED UNANIMOUSLY

3. BROKEN HILL CITY COUNCIL REPORT NO. 104/23 - DATED JUNE 08, 2023 -
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING
HELD 2 MAY 2023 D23/29891

Recommendation

Moved Councillor Ron Page, Seconded Mayor Tom Kennedy

1. That Broken Hill City Council Report No. 104/23 dated June 8, 2023, be received.
2. That minutes of the Memorial Oval Community Committee Meetings held 2 May 2023 be received.

CARRIED UNANIMOUSLY

CONFIDENTIAL MATTERS

Nil.

CONCLUSION OF THE MEETING

There being no further business to consider, the meeting was declared closed at 5:42pm.

The foregoing minutes were read and confirmed at the Works Committee meeting held on 17 July 2023.

Chairperson

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 123/23 - DATED JUNE 27, 2023 - CORRESPONDENCE REPORT - ELECTRIC VEHICLE CHARGING STATIONS (D23/33247) 8
2. BROKEN HILL CITY COUNCIL REPORT NO. 124/23 - DATED JULY 07, 2023 - MINUTES OF THE S355 ALMA OVAL COMMUNITY COMMITTEE HELD 1 JUNE 2023 AND FUTURE CARE, MAINTENANCE AND MANAGEMENT (D23/36065).. 12
3. BROKEN HILL CITY COUNCIL REPORT NO. 125/23 - DATED JULY 07, 2023 - MINUTES OF THE S355 BIU BAND HALL COMMUNITY COMMITTEE FOR MEETINGS HELD 8 NOVEMBER 2022 AND 14 FEBRUARY 2023, INCLUSIVE OF FINANCIAL REPORTS (D23/36136)..... 16

WORKS COMMITTEE

June 27, 2023

ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 123/23**

SUBJECT: **CORRESPONDENCE REPORT - ELECTRIC VEHICLE CHARGING STATIONS** **D23/33247**

Recommendation

1. That Broken Hill City Council Report No. 123/23 dated June 27, 2023, be received.
2. That acknowledgement correspondence from the Premier of South Australia be received and noted.
3. That reply correspondence received 18 June 2023 from the South Australian Minister for Infrastructure and Transport, the Hon Tom Koutsantonis MP be received and noted.

Executive Summary:

Council at its meeting held 26 April 2023, considered a Matter of Urgency in relation to the lack of Electric Vehicle (EV) charging stations at Yunta SA and resolved as follows:

ITEM 17 - MATTER OF URGENCY - LACK OF ELECTRIC VEHICLE RECHARGE STATIONS AT YUNTA, SA (GB6/23)

11/161

RESOLUTION**Minute No. 1**

Councillor D Turley moved)
Councillor A Chandler seconded)

Resolved

That Council writes to the Premier of South Australia and the South Australian government to request the installation of an electric vehicle recharge station at Yunta for people travelling through the Far West NSW region into South Australia.

CARRIED UNANIMOUSLY

Report:

As per Council's resolution, Mayoral correspondence dated 12 May 2023, was sent to the Premier of South Australia, The Minister for Infrastructure and Transport and the Minister for Regional Roads.

The Premier of South Australia acknowledged Council's correspondence and advised that Council's correspondence had been forwarded to the Minister for Infrastructure and Transport.

The Minister for Infrastructure and Transport, the Hon Tom Koutsantonis MP has now responded, and the response is attached to this report for Council's consideration.

A response from the Minister for Regional Roads has not yet been received.

Attachments

1. [↓](#) Correspondence Report - Electric Vehicle charging stations
2. [↓](#) Correspondence Report - Electric Vehicle charging stations

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

From: DPC:Premier <premier@sa.gov.au>
Sent: Monday, 15 May 2023 4:17 PM
To: Executive Support
Subject: fB347281 - Acknowledgement

OFFICIAL

Dear Mr Kennedy

Thank you for your email of 15 May 2023 to the Premier of South Australia, the Hon Peter Malinauskas MP, about the Lack of Electric Vehicle Recharge Stations at Yunta, SA.

The Premier appreciates you taking the time to write to him about this matter.

As these matters fall within the portfolio responsibility of the Minister for Infrastructure & Transport, the Hon Tom Koutsantonis MP, we have taken the liberty of forwarding your correspondence to their ministerial office.

Once again, thank you for writing to the Premier.

Yours sincerely,

Office of the Premier of South Australia



Email: premier@sa.gov.au

Web: www.premier.sa.gov.au

Level 15, State Administration Centre, 200 Victoria Square Adelaide

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The Hon Tom Koutsantonis MP

23MEM7644

Mr Tom Kennedy
Mayor
Broken Hill City Council
Council@brokenhill.nsw.gov.au



Minister for Infrastructure
and Transport

Minister for Energy and
Mining

Level 14, 83 Pirie Street
Adelaide SA 5000

GPO Box 1533
Adelaide SA 5001

Tel 08 7133 1100

minister.koutsantonis@sa.gov.au

Dear Mayor

Thank you for your correspondence dated 12 May 2023 to the Premier of South Australia, the Hon Peter Malinauskas MP, and to me regarding electric vehicle (EV) charging stations in the eastern region of South Australia. As this matter relates to the responsibilities of the Minister for Energy and Mining, the Premier has referred your correspondence to our office for consideration.

I am pleased to advise that two statewide EV charging station network programs are currently in progress and will include sites on the main road routes from SA to Broken Hill.

The South Australian Government has allocated a grant of almost \$12.4 million to the RAA to support a network of 140 sites with a target of installations to be completed in 2024. Planned sites include the towns of Yunta, Peterborough, Jamestown, Burra, Clare and Hawker in the region north-east of Adelaide. Updates and an interactive map are available at <https://bit.ly/RAA-EVNetwork>.

The second project is the SA part of the national EV charging network being built by the NRMA with financial support from the Federal Government. Again, Yunta and Burra are identified as planned sites. A map and list of locations is available at <https://bit.ly/DcceewEVconnect>.

South Australia always considers Broken Hill as not only being in our time zone but in our ambit. We hope this information on EV charger plans is useful and we look forward to our ongoing collaboration in mutually beneficial projects.

Yours sincerely,

A large black rectangular redaction box covering the signature area of the letter.

Hon Tom Koutsantonis MP
Minister for Energy and Mining

18 / 6 / 2023

WORKS COMMITTEE

July 7, 2023

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 124/23**

SUBJECT: MINUTES OF THE S355 ALMA OVAL COMMUNITY COMMITTEE HELD 1 JUNE 2023 AND FUTURE CARE, MAINTENANCE AND MANAGEMENT D23/36065

Recommendation

1. That Broken Hill City Council Report No. 124/23 dated July 7, 2023, be received.
2. That minutes of the Alma Oval Community Committee Meeting held 1 June 2023 be received.
3. That Council endorses and acknowledges in writing the resignation of Peter O'Dwyer, Pam O'Dwyer, Katrina Webb and Ron Butcher from the Alma Oval Community Committee after many years of volunteer work and expresses its gratitude and appreciation for their contribution to the Committee and the community.
4. That Council temporarily disbands the Alma Oval Community Committee due to a lack of community representatives and brings the care, maintenance and management of the Alma Oval under the control of Council operations, pending the completion of the Service Review of S355 Community Committees and presentation of the final report and recommendations to the Audit, Risk and Improvement Committee and Council; and until a decision is made on the future of the S355 Alma Oval Community Committee.
5. That, should Council resolve to temporarily disband the Alma Oval Community Committee, Council writes to the former chairperson to request that all relevant records and funds be returned to Council.

Executive Summary:

Council has received minutes of the Alma Oval Community Committee Meeting held 1 June 2023 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Alma Oval Community Committee (both adopted March 30, 2022 Minute Number 46795), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Alma Oval Community Committee has submitted minutes from its Committee Meeting held 1 June 2023.

The minutes note that Peter O'Dwyer, Pam O'Dwyer, Katrina Webb and Ron Butcher have resigned from their positions on the Committee. These resignations leave the committee with no active community membership.

Section 2.6 of the Section 355 Asset Committee Manual states:

Committee Disbanding

The Council, by resolution, can disband a Committee at any time for any reason, including:

- To carry out the control of the facility itself;
- If the Committee is not complying with the roles and responsibilities of the Committee; or
- That it no longer requires a Committee for the purpose for which it was established.

In the event membership reduces to fewer than four (4) persons or quorum, Council has established the following guidelines to address this issue:

- If a Committee chooses to remain active, it is given six (6) months to re-establish a viable membership (i.e., minimum of 4 members); or
- If a Committee or facility becomes inactive or inoperable, the Committee will be dissolved and all responsibilities will be taken over by the designated Council department (in this instance, consideration will need to be given to the long-term viability of the facility or function).

The Committee can also recommend to Council that the Committee be disbanded. Upon the Committee being disbanded, assets and funds of the Committee shall, after payment of expenses and liability, be handed over to Council.

Committee members are eligible for re-appointment to committees. Council will advertise for and receive nominations and present nominations to Council per standard practice.

Current Situation

A Service Review of S355 Community Committee's is currently being undertaken by external consultants, with the final report to be presented to Council's Audit, Risk & Improvement Committee and Council. In accordance with the timing of this review and no current membership on the committee, it is suggested that Council's decision into the future care, maintenance and control of the Alma Oval Community Committee be placed on hold in the interim, pending presentation of the final report for Service Review – S355 Asset Committees and any associated adopted actions.

Community Engagement:

- Community representatives' participation on the Section 355 Memorial Oval Community Committee.
- Section 355 Community Committee Inductions
- Advertising Call for Nominations

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate within its legal framework

Relevant Legislation:

The Alma Oval Community Committee operates under Council's 355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Annual subsidies for Alma Oval Community Committee are in the current operational budget.

Council will continue to incur operational costs related to the care, maintenance and resources required.

Attachments

1. [↓](#) Minutes of the Alma Oval Community Committee dated 1 June 2023

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL
GENERAL MANAGER

ABN: 84 873 116 132



Secretary
 P. O'Dwyer
 PO Box 5065
 Broken Hill NSW 2880
 Phone: (08) 8087 5125

Administering the Alma Oval, Wilson Street, Broken Hill South.
 For the People.

ALMA OVAL MANAGEMENT COMMITTEE MEETING MINUTES
 Meeting held at the Alma Oval on 1/06/23. Start Time 1.55pm.

Present: Councillor Boland, Ron Butcher, Peter O'Dwyer, Pam O'Dwyer Katrina O'Dwyer.

Apologies: Nil.

Confirmation of previous Minutes: Read by Councillor Boland.
 Second – Pam O'Dwyer.

Business Arising: - Signs on mound, Councillor Boland has it in hand. The fee for advertising is \$200.00 per year for existing signs, and \$200.00 for new signs, to come into effect from next year.

Treasurers Report: - Balance at 1/6/23 is \$15059.94 as per the bank statement.
 Seconded – Pam O'Dwyer.

Correspondence in: - Resignations of Ron Butcher, Peter O'Dwyer Pam O'Dwyer & Katrina Webb.

Correspondence out: - Nil.

General Business: - 1 – Change Room upgrades in Councils hands.
 2 – Car park potholes – Donation of cracker dust, awaiting the use of a grader, Councillor Boland has it in hand.
 3 – Signatories for the signing of the Cheques to be removed.

Meeting closed at 2.15pm.

Chairman.
 Councillor Boland.

.....

WORKS COMMITTEE

July 7, 2023

ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 125/23**

SUBJECT: **MINUTES OF THE S355 BIU BAND HALL COMMUNITY COMMITTEE FOR MEETINGS HELD 8 NOVEMBER 2022 AND 14 FEBRUARY 2023, INCLUSIVE OF FINANCIAL REPORTS**
D23/36136

Recommendation

1. That Broken Hill City Council Report No. 125/23 dated July 7, 2023, be received.
2. That minutes of the BIU Band Hall Community Committee Meetings held 8 November 2022 and 14 February 2023 be received.
3. That Financial Reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023 be received.

Executive Summary:

Council has received minutes of the BIU Band Hall Community Committee Meetings held 8 November 2022 and 14 February 2023, inclusive of financial reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the BIU Band Hall Community Committee (both adopted March 30, 2022, Minute Number 46795), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the BIU Band Hall Community Committee has submitted minutes from its Committee Meetings held 8 November 2022 and 14 February 2023, inclusive of financial reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023.

Community Engagement:

Community representatives' participation on the Section 355 Memorial Oval Community Committee

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate within its legal framework

Relevant Legislation:

The BIU Band Hall Community Committee operates under Council's 355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. Minutes of S355 BIU Band Hall Community Committee, inclusive of financial report -
[↓](#) 8 November 2022
2. Minutes of S355 BIU Band Hall Community Committee, inclusive of financial report -
[↓](#) 14 February 2023

SIMON BROWN
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL
GENERAL MANAGER

 **BIU BAND HALL S355 COMMUNITY COMMITTEE** 
MINUTES Committee Meeting held on Tue 8 Nov 2022

COMMENCED: 6:50pm

BHCC = Broken Hill City Council

APOLOGIES: none

PRESENT: Wayne Orr, Mark Curtis, Robynne Sanderson, Bob Algate, Stephen Podnar

MINUTES OF PREVIOUS MEETING held on Tue 24 May 2022. Acceptance M. Mark S. Wayne Carried.

MINUTES OF AGM held on Tue 24 Aug 2022 ratified as being correct, in preparation for acceptance at 2023 AGM.
Acceptance M. Bob S. Mark Carried.

BUSINESS ARISING

- Hazard Inspection**
Hazard Inspection carried out by Mark and Robynne. **Robynne** to finalise and submit report.
- Electrical test and tag**
Geoff Hawes has carried out Test & Tag, using Lifeline's equipment. BIU Band and orchestra notified of items which failed the test; a Tag & Test spreadsheet has been set up, recording all items which passed the test. **Robynne** to send a letter of thanks to Geoff Hawes. Band Hall committee to buy some tags for next year.
- New committee members**
Stephen Podnar has filled in the paperwork and submitted to BHCC, applying for committee membership. He attended tonight's meeting as an observer and was welcomed by the committee.
- New hall heating/cooling [ON HOLD]**
No action until BHCC asset rationalisation process completed. Air coolers still leak when it rains.
- Asset Register**
Awaiting BIU Band's asset list. Wayne asked [REDACTED] (from BIU Band) to organise this and [REDACTED] was going to email the list to Robynne. **Robynne** to follow up with [REDACTED] as not yet received.
- Hall Key Register**
Far West Health returned their key on 15 June 2022. Key register has been updated.
- Maintenance Issues**
Power points: completed. NOTE: Fire Extinguishers were tested on 19-5-22.
- Reports to BHCC**
Term Report (covering 2016-2021) needs to be submitted to BHCC. **Robynne** to follow up.

CORRESPONDENCE IN:

- 17-10-22 email from [REDACTED] via Steve - Hall hire enquiry for Sat 29 Oct. Robynne replied on 18-10-22.
10-10-22 Letter from BHCC – Councillor Bob Algate re-appointed as BHCC rep for our committee
25-10-22 Email from [REDACTED] – Not proceeding with hall hire, as family has been unwell

Signed: Chairperson

[REDACTED]

Secretary

[REDACTED]

Date 8 Nov 2022

CORRESPONDENCE OUT: [including responses to Correspondence In]

24-08-22 Email Hayden Page: Hall hire info for Sat 10 Sep for 40th birthday party; plus follow up email on 8-9-22
25-08-22 Email committee: AGM Minutes (inc. [REDACTED] to file with BHCC)
25-08-22 Email Jarred Paull: Double power point locations (OMNI map)
05-09-22 Email committee: Annual reports to check/approve
11-09-22 Email BIU Band/BHCO Notify Test and Tag completed. Informed them about items which failed test.
12-09-22 Email Lauren BHCC: Annual Reports submitted

FINANCE REPORT for 1 July 2022 – 8 Nov 2022

OPENING BANK BALANCE \$ 3,318.85
Income \$ 630.00 Broken Hill Civic Orchestra - Hall Hire (18 nights, Jan to June)
Expenses \$ 243.62 Origin – Electricity bill (dated 9 Aug 2022)
CLOSING BANK BALANCE \$ 3,705.23

Treasurer noted that the electricity bill was *estimated* and actual reading may result in a higher bill next time.

BILLS PRESENTED FOR PAYMENT:

Hall Cleaning \$200.00 [REDACTED] invoice #25)
Electricity \$264.57 Origin Energy (due 11-11-22). Direct deposit authorisation form signed.

INCOME RECEIVED: \$612 (Orchestra hall hire Jul-Dec);
\$650 (BIU Band annual contribution). *Robynne* to email BIU Band and notify them that their hall contribution will increase for 2023, as set by BHCC.

Move that the report be accepted and the bills be paid. **M.** Mark Curtis **S.** Bob Algate Carried.

GENERAL BUSINESS

1. Updated Bank Signatories

Following the BIU Band Hall S355 committee AGM, these people will be signatories on our bank account:

- Wayne Orr (Chairperson)
- Robynne Sanderson (Secretary)
- Mark Curtis (Treasurer)

Authorisation is for any two of these three to sign.

Moved: Mark Curtis **Seconded:** Bob Algate Carried.

DATE OF NEXT MEETING: 14 Feb 2023

MEETING CLOSED: 7:21 pm

Signed: Chairperson [REDACTED] Secretary [REDACTED] Date 8 Nov 2022


BIU BAND HALL S355 COMMUNITY COMMITTEE



PO Box 125 ▪ Broken Hill ▪ NSW 2880

Financial Report: 1/7/2022 – 8/11/2022

Opening Balance:	\$ 3,318.85
Incoming:	\$ 630.00 BHCO Hall Hire (18 nights) 12/9/22
Outgoing:	\$ 243.62 Origin Energy Elect. Bill 9/8/22
Closing Balance:	\$ 3,705.23


BIU Band Hall S355 Committee
Treasurer

BIU BAND HALL S355 COMMUNITY COMMITTEE
MINUTES
Committee Meeting held on Tue 14 Feb 2023

COMMENCED: 6:51pm

BHCC = Broken Hill City Council

APOLOGIES: none

PRESENT: Wayne Orr, Mark Curtis, Robynne Sanderson, Bob Algate, Stephen Podnar

MINUTES OF PREVIOUS MEETING held on Tue 8 Nov 2022. Acceptance **M. Bob S. Mark** Carried.

BUSINESS ARISING

1. Hazard Inspection

Hazard Inspection due before end of 2023. **Stephen** has offered to do this. **Robynne** will email Stephen the hazard inspection form and the previous inspection done by Robynne and Mark.

2. Electrical test and tag

[REDACTED] (from Lifeline) carried out the previous Test & Tag in Sept 2022. Band Hall committee needs to buy some tags before next Test & Tag, due Sept 2023.

3. New committee members

Stephen Podnar was officially welcomed to the committee.

4. New hall heating/cooling [ON HOLD]

No action until BHCC asset rationalisation process completed. Air cooler (southern end) still leak when it rains. **Bob** will enquire with Joe Nankivell about roof replacement (hail insurance job).

5. Asset Register

Awaiting BIU Band's asset list. Robynne has emailed [REDACTED] (from BIU Band) but band's asset list not yet received. Once this is received, we can do a list of assets owned by the S355 committee.

6. Maintenance Issues

Previous items completed.

7. Reports to BHCC

Term Report (covering 2016-2021) hasn't been submitted to BHCC. **Robynne** to follow up.



CORRESPONDENCE IN:

15-12-22 Letter from BHCC – [REDACTED] has resigned. New BHCC officer to be advised in new year.

..... Letter from BHCC – Stephen Podnar appointed to our committee

CORRESPONDENCE OUT: [including responses to Correspondence In]

06-02-23 Email committee: Electricity bill for committee approval to pay (and responses)

12-02-23 Email Steve Vine: Request BIU Band's asset list

Signed: Secretary [REDACTED]

Date 14 Feb 2023

FINANCE REPORT for 9 Nov 2022 to 14 Feb 2023 (see attached for detailed Treasurer's Report)

Bank balance: \$4,700.66 as at 31-12-22

Income since last meeting: \$1,262.00 (hall use – BIU Band and BHCO)

Bills: Electricity \$ 264.57 Origin Energy (estimated reading); PAID - committee authorisation by email.

Your electricity bill		17 Oct 22 - 15 Jan 23	
Tax invoice for BERYL ST, BROKEN HILL, NSW 2880		Amounts include GST unless otherwise specified	
ACCOUNT DETAILS	DUE DATE	AMOUNT DUE	
Account number A-5BA93803	08 Feb 23	\$264.57	
Billing reference 16300234			
Issue date 18 Jan 23			
Total amount due See the Account Breakdown on page 2.			
COMPARE YOUR ENERGY USAGE		ABOUT YOUR AGREEMENT	
Your average daily usage		Origin Standing	
Average daily usage	2.47 kWh		
Same time last year	3.03 kWh		
Average cost per day	\$2.91		
18.47% decrease in usage since last year			

Move that the report be accepted and next electricity bill be paid. **M.** Mark Curtis **S.** Stephen Podnar Carried.

GENERAL BUSINESS

1. New maintenance issues

Air cooler (northern end) drips water when in use. Ongoing problem.

Ladies loo – left side toilet flush button rather firm. Keep an eye on this – action may be needed in future.

2. Possible hall hire – Soccer Association

The Broken Hill Junior Soccer Association is interested in hiring the hall for a major soccer carnival in September. Robynne will follow up with hire information when they contact us.

DATE OF NEXT MEETING: 9 May 2023

(later changed to 29 June 2023, due to unavailability of committee members)

MEETING CLOSED: 7:18 pm

Signed: Secretary



Date 14 Feb 2023

BIU BAND HALL S355 COMMUNITY COMMITTEE

PO Box 125 ▪ Broken Hill ▪ NSW 2880



Financial Report: 9/11/2022 – 14/2/2023

Opening Balance: \$ 3,705.23

Incoming: BHCO \$ 612.00
BIU Band \$ 650.00

Outgoing:

Origin Energy 9/11/22 (estimated reading) \$ 264.57
Origin Energy 8/2/23 (estimated reading) \$ 264.57
Cheque # 000028 Hayden Crowley (cleaning) (unpresented) \$ 200.00
Bank fees: \$ 2.00

Sub total: \$ 1262.00 \$731.14

Closing Balance: \$ 4,236.09

Bank Balance as at 31/12/2022 - \$4,700.66


BIU Band Hall S355
Treasurer

CONFIDENTIAL MATTERS

1. TENDER REPORT NO. 1/23 - DATED JULY 05, 2023 - T23/4 REQUEST FOR TENDER FOR OXIDE STREET FROM LANE STREET TO CHAPPLE STREET ROAD RECONSTRUCTION - **CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).



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