



# BUSINESS PAPER

Policy and General  
Committee Meeting

Council Chambers  
19 July 2023

5.30pm

**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

## MEMBERS OF THE POLICY & GENERAL COMMITTEE:

Mayor Kennedy, Deputy Mayor Hickey, Councillor Algate (Chairperson), Councillor Boland, Councillor Browne and Councillor Jewitt

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that the Policy and General Standing Committee of the Broken Hill City Council will be held in the Council Chambers on **Wednesday, 19 July 2023** commencing at **5:30pm** to consider the following business:

<b>AGENDA</b>	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Minutes for Confirmation
8	Disclosure of Interest
9	Reports
10	Confidential Matters
11	Conclusion of the Meeting

### STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

### LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

**JAY NANKIVELL**  
**GENERAL MANAGER**

# MINUTES FOR CONFIRMATION

Minutes of the Policy And General Committee of the City of Broken Hill held  
Wednesday, June 21, 2023.

**MINUTES OF THE POLICY AND GENERAL COMMITTEE MEETING HELD  
WEDNESDAY, JUNE 21, 2023 (5.30PM)**

**PRESENT:**

Councillor T. Kennedy (Mayor)(Chairperson) Councillor J. Hickey (Deputy Mayor), Councillors M Boland, M. Browne and H. Jewitt.

Councillor A. Chandler.

General Manager, Director Corporate and Community, Director Finance and Commercial, Manager Communications and Marketing, Executive Officer and Executive Assistant.

Media (nil), Members of the Public (nil).

**APOLOGIES:**

Nil.

**LEAVE OF ABSENCE****APPLICATIONS:**

Councillor Algate submitted a Leave of Absence application with the reason "*holiday – 1 June 2023 to 27 June 2023*".

Motion

Moved Deputy Mayor Jim Hickey, Seconded Councillor Hayley Jewitt

That the application submitted by Councillor Algate be accepted and a leave of absence granted to Councillor Algate for this meeting.

CARRIED UNANIMOUSLY

**PRAYER**

Deputy Mayor Hickey delivered the Prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Boland delivered the Acknowledgement of Country.

**ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY**

Councillor Jewitt delivered the Acknowledgement of Broken Hill's Mining History.

**MINUTES FOR CONFIRMATION**

Recommendation

Moved Councillor Marion Browne, Seconded Councillor Hayley Jewitt

That the Minutes of the Policy And General Committee meeting held Wednesday May 24, 2023 be confirmed.

CARRIED UNANIMOUSLY

**DISCLOSURE OF INTEREST**

Nil

**REPORTS**

1. BROKEN HILL CITY COUNCIL REPORT NO. 105/23 - DATED MAY 09, 2023 -  
ADOPTION OF DRAFT REVISED SPONSORSHIP POLICY D23/23436

**Recommendation****Moved Deputy Mayor Jim Hickey, Seconded Councillor Michael Boland**

1. That Broken Hill City Council Report No. 105/23 dated May 9, 2023, be received.
2. That Council notes that the draft revised Sponsorship Policy was placed on public exhibition, concluding 28 May 2023, during which time Council received nil submissions from the public.
3. That Council adopts the draft revised Sponsorship Policy as a Policy of Council, and notes that adoption of the draft revised Policy will render the 2018 Sponsorship Policy obsolete.

**CARRIED UNANIMOUSLY**

2. BROKEN HILL CITY COUNCIL REPORT NO. 106/23 - DATED JUNE 08, 2023 -  
ADOPTION OF THE DRAFT REVISED COMMUNITY ASSISTANCE GRANTS  
POLICY D23/29693

**Recommendation****Moved Councillor Michael Boland, Seconded Councillor Hayley Jewitt**

1. That Broken Hill City Council Report No. 106/23 dated June 8, 2023, be received.
2. That Council adopts the draft revised Community Assistance Grants Policy as a Policy of Council.
3. That Council notes that the adoption of the draft revised Community Assistance Grants Policy will supersede the 2022 Community Assistance Grants Policy.

**CARRIED UNANIMOUSLY**

3. BROKEN HILL CITY COUNCIL REPORT NO. 107/23 - DATED JUNE 08, 2023 -  
DRAFT ASSET NAMING POLICY FOR PUBLIC EXHIBITION D22/64021

**Recommendation****Moved Deputy Mayor Jim Hickey, Seconded Councillor Hayley Jewitt**

1. That Broken Hill City Council Report No. 107/23 dated June 8, 2023, be received.
2. That Council endorse the Draft Asset Naming Policy for the purpose of public exhibition.
3. That the Draft Asset Naming Policy be exhibited for public comment for a period of 28 days.
4. That a report be presented to Council at the conclusion of the public exhibition period, detailing submissions and any recommended amendments arising, with a view to adopting the Draft Asset Naming Policy. If adopted the 'Naming of Parks and Community Facilities Policy' will be rendered obsolete.
5. That Council adopt the Draft Asset Naming Committee Terms of Reference.

**CARRIED UNANIMOUSLY**

4. BROKEN HILL CITY COUNCIL REPORT NO. 108/23 - DATED JUNE 08, 2023 - INVESTMENT REPORT FOR MAY 2023 D23/29922

**Recommendation**

**Moved Councillor Michael Boland, Seconded Councillor Marion Browne**

1. That Broken Hill City Council Report No. 108/23 dated June 8, 2023, be received.

**CARRIED UNANIMOUSLY**

5. BROKEN HILL CITY COUNCIL REPORT NO. 109/23 - DATED JUNE 07, 2023 - COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 1 OF 2023/2024 D23/29555

**Recommendation**

**Moved Councillor Michael Boland, Seconded Deputy Mayor Jim Hickey**

1. That Broken Hill City Council Report No. 109/23 dated June 7, 2023, be received.
2. That Council notes the Community Assistance Grants awarded for Round One of 2023/2024 which were recommended by the Panel on 30 May 2023 and approved by the General Manager under delegation.
3. That as per the recommendation of the Community Assistance Grants Panel, a confidential report be presented to the July Policy and General Committee for Council to review the financial statements of Golf Broken Hill Inc (included in their application to Round One), to ascertain if there is still an ongoing need for Community Assistance Grants funds of \$6,000.00 to be quarantined each year as a rates subsidy for Golf Broken Hill Inc, as per Minute No. 46356 of 30 September 2020.

**CARRIED UNANIMOUSLY**

6. BROKEN HILL CITY COUNCIL REPORT NO. 110/23 - DATED MAY 25, 2023 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 4 MAY 2023 D23/26652

**Recommendation**

**Moved Councillor Marion Browne, Seconded Councillor Michael Boland**

1. That Broken Hill City Council Report No. 110/23 dated May 25, 2023, be received.
2. That the minutes of the Broken Hill Heritage Committee Meeting held 4 May 2023 be received.

**CARRIED UNANIMOUSLY**

**CONFIDENTIAL MATTERS**

Nil

**CLOSURE OF THE MEETING**

There being no further business to consider, the meeting was declared closed at 5:43pm.

The foregoing minutes were read and confirmed at the Policy and General Committee meeting held on 19 July 2023.

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Chairperson

# REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 127/23 - DATED JULY 12, 2023 - COUNCILLOR ATTENDANCE AT THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE TO BE HELD IN SYDNEY 12-14 NOVEMBER 2023 (D23/36628).. 9
2. BROKEN HILL CITY COUNCIL REPORT NO. 128/23 - DATED JULY 10, 2023 - COUNCILLOR ATTENDANCE AT THE LAUNCH OF THE STURT'S STEPS TOURING ROUTE, 14 AUGUST 2023 AT MILPARINKA (D23/36305) ..... 13
3. BROKEN HILL CITY COUNCIL REPORT NO. 129/23 - DATED JULY 10, 2023 - COUNCILLOR ATTENDANCE AT THE 40TH ANNIVERSARY EVENT OF THE BURRA TO BROKEN HILL WHEELBARROW PUSH, HELD IN BURRA ON 1 OCTOBER 2023 (D23/36326)..... 28
4. BROKEN HILL CITY COUNCIL REPORT NO. 130/23 - DATED JULY 05, 2023 - MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 22 JUNE 2023 (D23/35346)..... 32
5. BROKEN HILL CITY COUNCIL REPORT NO. 131/23 - DATED JULY 07, 2023 - INVESTMENT REPORT FOR JUNE 2023 (D23/36158) ..... 43
6. BROKEN HILL CITY COUNCIL REPORT NO. 132/23 - DATED JULY 12, 2023 - WELCOME PACKS FOR ESSENTIAL WORKERS (D23/36599) ..... 61
7. BROKEN HILL CITY COUNCIL REPORT NO. 133/23 - DATED JULY 07, 2023 - PROPOSAL TO RENAME SOUTH COMMUNITY CENTRE TO 'FRED JOBSON SOUTH COMMUNITY CENTRE' (D23/28379) ..... 63
8. BROKEN HILL CITY COUNCIL REPORT NO. 134/23 - DATED JUNE 27, 2023 - TEMPORARY SUSPENSION OF A PORTION OF THE CENTRAL BUSINESS DISTRICT (CBD) ALCOHOL-FREE ZONE FOR THE 2023 BROKEN HEEL FESTIVAL (D23/33186) ..... 111
9. BROKEN HILL CITY COUNCIL REPORT NO. 135/23 - DATED JULY 07, 2023 - NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEE (D23/36180)..... 114
10. BROKEN HILL CITY COUNCIL REPORT NO. 136/23 - DATED JULY 05, 2023 - MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 3 MAY 2023 (D23/35530) ..... 120



## POLICY AND GENERAL COMMITTEE

July 12, 2023

**ITEM 1****BROKEN HILL CITY COUNCIL REPORT NO. 127/23**

**SUBJECT:** **COUNCILLOR ATTENDANCE AT THE LOCAL GOVERNMENT  
NSW ANNUAL CONFERENCE TO BE HELD IN SYDNEY 12-14  
NOVEMBER 2023 AND MOTIONS TO THE CONFERENCE**  
**D23/36628**

**Recommendation**

1. That Broken Hill City Council Report No. 127/23 dated July 12, 2023, be received.
2. That Council determines its Councillor Delegates to attend the Local Government NSW Annual Conference to be held in Sydney 12-14 November 2023.
3. That Council determines its two voting delegates and advise Local Government NSW prior to 27 October 2023.
4. That Council determines any additional Councillor attendance at the Conference.
5. That Council considers motions to be submitted to the Local Government NSW Annual Conference.
6. That motions along with the accompanying Council resolution be submitted prior to the closing date of 15 September 2023.

**Executive Summary:**

Attendance of Council's delegates at the LGNSW Annual Conference is by Council resolution.

The Conference is to be held in Sydney at the Rosehill Gardens Racecourse from 12-14 November 2023. This report is presented to Council to determine its Councillor Delegates and its two Voting Delegates in order that accommodation can be secured and registrations can be submitted. Early bird registrations close on 28 September 2023.

Motions to the Conference are requested to be submitted by 15 September 2023. Motions must comply with the eligibility criteria as detailed in the report and must be accompanied by a Council resolution.

A further report will be presented to the August Council Meeting for Council to endorse any additional motions to the Conference.

**Report:**

The LGNSW Annual Conference is the annual policy-making event for councils of NSW. The Conference is the pre-eminent event of the local government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

The theme for the Annual Conference and the draft program have not yet been released but based on the format of previous years the Conference will include addresses by keynote speakers, presentations, panel addresses, workshops and trade exhibitions all tailored to the various aspects and current issues facing Local Government.

Attendance at the Conference will ensure that remote areas such as the Far West are not placed at a disadvantage by decisions made.

Registration for voting and non-voting delegates will open on **Monday 24 July 2023**, with discounted early bird rates available until **Thursday 28 September 2023**. Standard registrations open on **Friday 29 September 2023** and close at 5pm on **Friday 27 October 2023**.

### **Voting**

Voting delegates must be registered to attend the Conference and be registered as a nominated voting delegate.

To vote on motions, delegates must be an elected member of a council, county council, the Lord Howe Island Board (LHIB), Norfolk Island Regional Council (NIRC) or Related Local Government Body (RLGB) or an Administrator appointed in accordance with the *Local Government Act 1993*.

As per the Rules of the Local Government NSW (Rule 23) the formula to determine the number of voting delegates for a Council with the population between 10,001 to 20,000 is 2, therefore **Broken Hill City Council is entitled to 2 voting delegates**.

Ordinary members need to advise LGNSW of the name(s) of their nominated voting delegate(s) for voting on motions by 5pm on Monday **27 October 2023**.

### **Motions**

The Board encourages submission of motions along with the accompanying Council Resolution by **Friday 15 September 2023** to allow printing and distribution of the Business Paper before the Conference.

The Board has resolved that motions will be included in the Business Paper for the conference only where they:

1. are consistent with the objectives of the Association (as per Rule 4 of the Association's Rules)
2. relate to Local Government in NSW and/or across Australia
3. concern or are likely to concern Local Government as a sector
4. seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

As a Council Resolution must accompany any motions that Council wishes to submit, the last Council Meeting that these motions must be resolved is at the **August 2023** Ordinary Council Meeting in order to meet the submission deadline of Friday 15 September 2023.

A further report will be presented to the August 2023 Policy and General Committee for recommendation to the August 2023 Ordinary Council Meeting for adoption of additional motions to the Conference.

### Community Engagement:

Nil

### Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

### Relevant Legislation:

*Local Government Act 1993*

*Local Government (General) Regulation 2005*

### Financial Implications:

Registration papers have not yet been released.

As an indication only, following are the costs associated with attending Conference held in 2022 Local Government NSW Annual Conference per person:

Early Bird Registration Fee 2022 including conference dinner      \$1119.00 per person

Return flights to Sydney      \$1157.00 per person

Accommodation – Capital City rate (within Council's policy limits)      \$300.00/person/night

Councillors will also be reimbursed for any out-of-pocket travel expenses incurred as per Council's adopted Councillor Support Policy.

### Attachments

1. [↓](#) LGNSW Conference - key dates

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

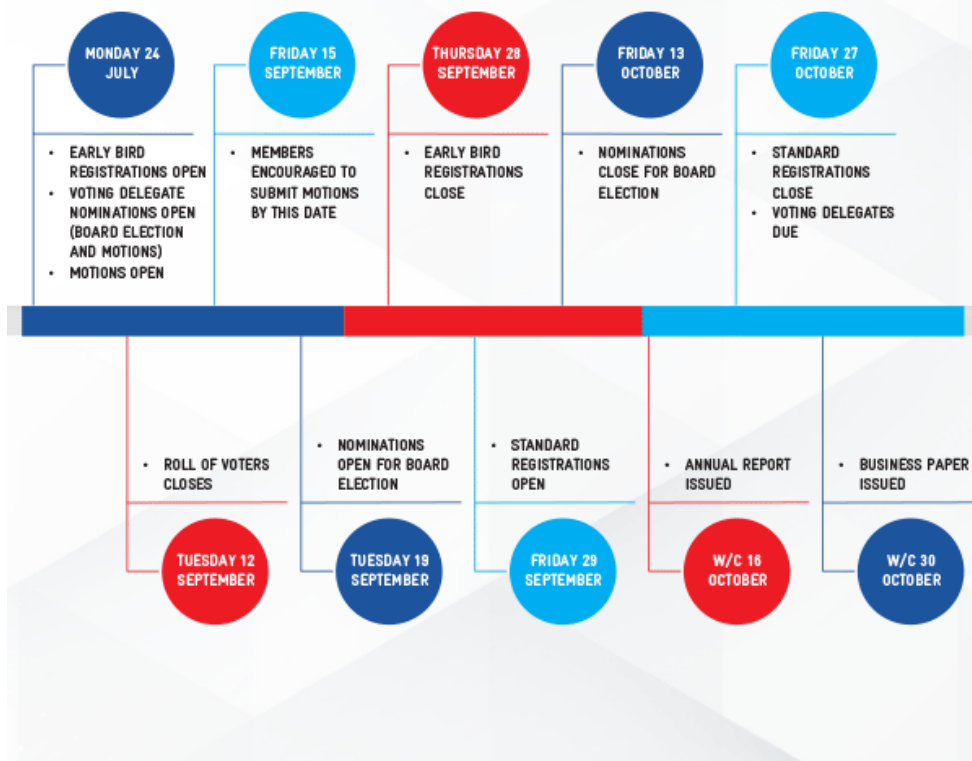


# OFFICIAL NOTICE

## LGNSW ANNUAL CONFERENCE

### 12-14 NOVEMBER 2023

📍 ROSEHILL GARDENS RACECOURSE



## POLICY AND GENERAL COMMITTEE

July 10, 2023

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 128/23**

**SUBJECT:** **COUNCILLOR ATTENDANCE AT THE LAUNCH OF THE STURT'S STEPS TOURING ROUTE, 14 AUGUST 2023 AT MILPARINKA**  
**D23/36305**

**Recommendation**

1. That Broken Hill City Council Report No. 128/23 dated July 10, 2023, be received.
2. That Council considers Councillor representation at the Official Launch event of the Sturt's Steps Touring Route, 14 August 2023 at Milparinka.

**Executive Summary:**

Council has received an invitation for the Mayor and Councillors to attend the launch of the Sturt's Steps Touring Route on Monday 14 August 2023 at Milparinka.

This report is presented to Council to determine Councillor representation at the launch for the purpose of authorising travel arrangements as per Council's adopted Councillor Support Policy.

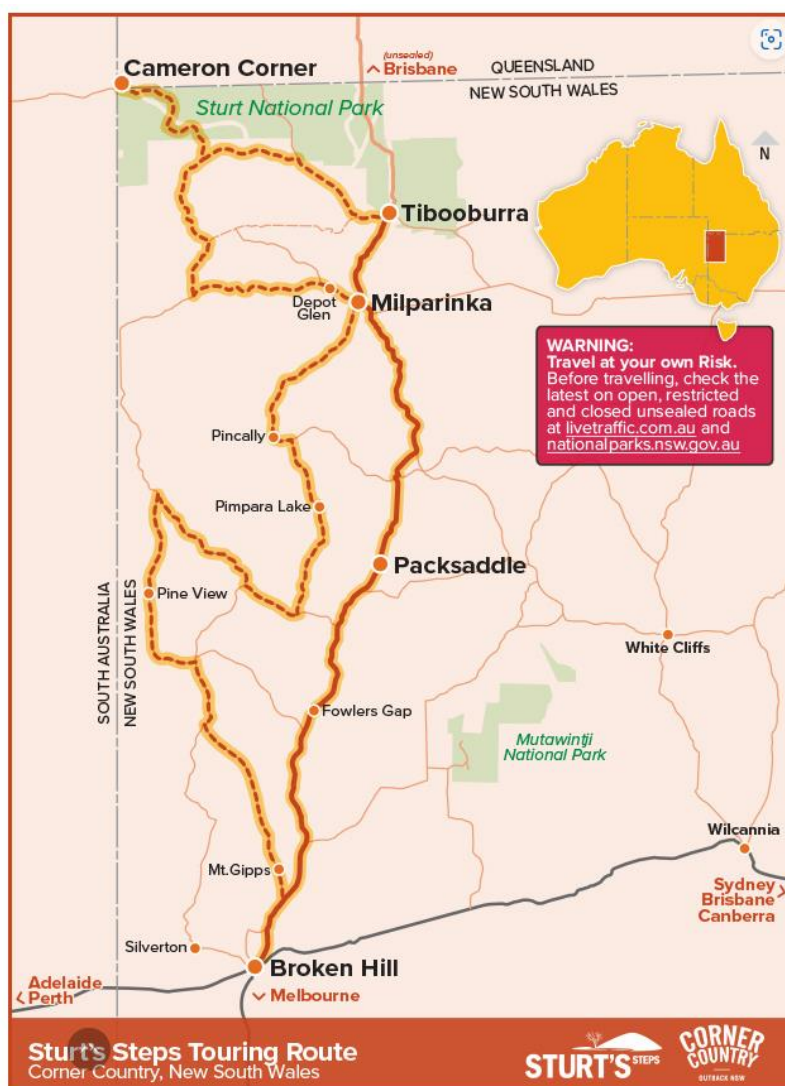
**Report:**

The Sturt's Steps Touring Route follows the route that explorer Charles Sturt took during the 1840's as he searched futilely for an inland sea.

Charles Sturt undertook this journey with a convoy of 16 people, 11 horses, 30 bullocks, 200 sheep, 6 dogs, numerous cats and a whale boat (a replica of which is on display in the township of Tibooburra).

Travellers can enjoy this outback self-drive touring experience of sealed and unsealed roads starting at either Broken Hill or at Cameron Corner. The tour is a 1,100 km circular route which is fully sign-posted and includes interpretive boards highlighting points of interest and stories of Sturt's journey along the route.

The Touring Route is as per the below map:



Broken Hill City Council was given a preliminary overview of the concept of the tourism project a couple of years ago by Lorick Management-Visitor Economy Development and the project was funded by a \$5.8 million NSW government infrastructure grant.

The Tour aims to increase tourism to the Unincorporated region of NSW by showcasing the beauty of the landscape and flora and fauna of the region; and by providing a unique tourism experience through the Sturt National Park, the largest arid park in NSW. The Broken Hill economy will also benefit from visitors using Broken Hill as a base to explore the Far West NSW region, with the introduction of the Sturt's Steps self-drive tour enticing visitors to stay a little longer in the region.

The Sturt's Steps Touring Route is being officially launched on Monday 14 August 2023 at the Milparinka Post Office. An invitation has been received for Council's representatives to attend, and in order to comply with the Councillor Support Policy for Councillor Travel, Council must resolve Councillor attendance at the launch.

Council's adopted Councillor Support Policy, in relation to Councillor travel, requires all Councillor travel to be by Council resolution:

## ***Councillor Support Policy***

### **Clause 4:11**

- (a) *All Councillor's travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings of which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council Meeting.*

A copy of the invitation to the official launch event is attached. For further information, the Touring Route information from the website - [visitcornercountry.com.au](http://visitcornercountry.com.au) is also attached to the report.

### **Community Engagement:**

Not applicable.

### **Strategic Direction:**

Key Direction:	2	Our Economy
Objective:	2.4	We are a destination of choice and provide a unique experience that encourages increased visitation
Strategy:	2.4.1	Engage government, business and community stakeholders in supporting the management of tourism

### **Relevant Legislation:**

*Local Government Act 1993, sections 252, 253 and 254.*  
Council's adopted Councillor Support Policy

### **Financial Implications:**

As the official launch will be held in Milparkina commencing at 11:30am, and estimated to conclude at 1:30pm, Councillors will not require accommodation or a travel allowance to attend the function.

Travel will be by Council fleet cars and any out-of-pocket expenses associated with attending the launch will be reimbursed to Councillors as per the Councillor Support Policy.

### **Attachments**

1. [↓](#) Sturt's Steps Touring Route - Official Launch Invitation
2. [↓](#) Sturt's Steps Touring Route - information from website

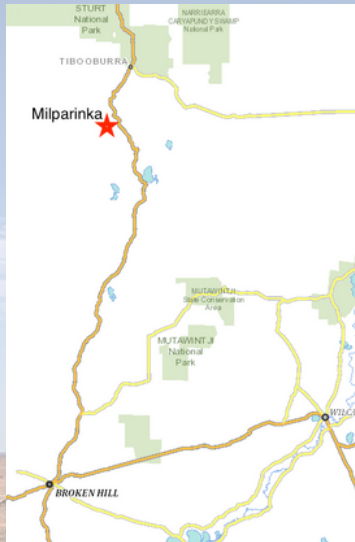
LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



# STURT'S STEPS™

## LAUNCH



Please join us for the launch of the  
Sturt's Steps Touring Route

**Monday 14th August 2023**

**11am for 11:30am start**

Light Refreshments served  
following the launch

**Milparinka Post Office,  
Milparinka**



RSVP by 4th August using the QR code or go to  
<https://www.surveymonkey.com/r/sturtslaunch>

If you have any questions please contact lori at  
[lori@visitoreconomy.com.au](mailto:lori@visitoreconomy.com.au)





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About Sturt's Steps



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# Touring Route

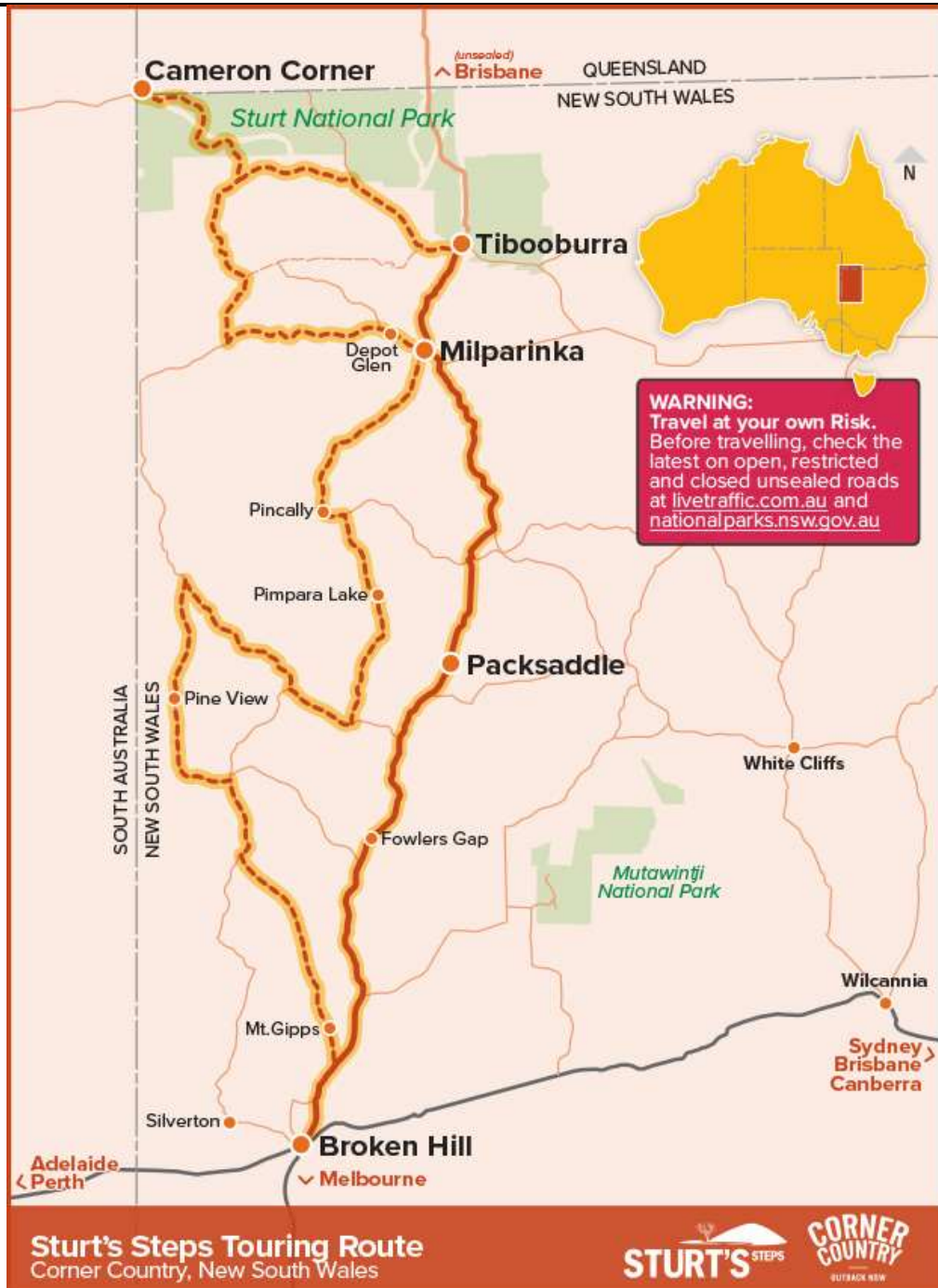
## Welcome to Sturt's Steps and the Corner Country

The Corner Country of outback New South Wales is the area north of Broken Hill that is bound by the state borders of New South Wales, Queensland and South Australia.

There is uniqueness about the region which, in this second decade of the 21st Century, many travellers are only just discovering. Visitors are drawn to the spaciousness: the wide blue skies largely uninterrupted by built structures, the night-time free from light pollution, and the rich hues of the earth. The red colouration of sand and gibbers particularly, strike a chord with many.

With the wide expanse of landscape stretching to a far-away horizon it is hard to imagine that one can be alone in this wildness, yet safe and at peace.

[Privacy - Terms](#)



There are also characters to meet and places to visit that will leave a lasting memory and persuade you to return over and over again.

It has been home to Aboriginal people for millennia; and only discovered in 1845 during Charles Sturt's Central Australian Expedition. It was settled by European pastoralists in the 1870s followed by miners when gold was found in the Grey Ranges near Milparinka and Tibooburra.

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Today, the Sturt's Steps Touring Route will take you on your own journey of discovery, through the landscapes across which Sturt struggled to the localities and townships of the Corner Country.

The touring route connects about 1100 kilometres of sealed and unsealed roads in an easy and safe to navigate circular route from Broken Hill to Packsaddle, Milparinka, Tibooburra and Cameron Corner.

Information to assist in the planning for a safe trip, including a series of outback driver safety videos are available on the website [www.visitcornercountry.com.au](http://www.visitcornercountry.com.au) along with a range of accommodation options and lists of attractions.

Information shelters are located along the route and downloadable apps, audio files and documentaries are available tell the story of Sturt, the locals and other fascinating bits of information about the region and its heritage.

There really is no place quite like Corner Country and Sturt's Steps Touring Route will take you there and back safely.

## **Sturt's Steps Touring Route Map**

The Sturt's Steps Touring Route approximates the route taken by Charles Sturt's when his Inland Expedition came into the Corner Country in 1845. It connects about 1100 kilometre of sealed and unsealed roads from Broken Hill to Milparinka, Tibooburra and Cameron Corner to create a circular touring loop and adventure experience for all visitors.

Originally designed by the Milparinka Heritage and Tourism Association in 2008, the route has been recognised as the "official" touring route of the region and attracted significant funding in 2020 through the NSW Government to expand the journey to include the now-sealed Silver City Highway and to build or enhance visitor experiences along the route.

Driver safety is very important in the Outback, so along the route way finder directional and attraction signs are to be installed. These will help to guide visitors to their destination, especially those who are unfamiliar with the unsealed sections of the route. In addition, outback driver safety videos have been prepared to provide specialist advice about negotiating some of the "obstacles" one might encounter.

**New museum spaces have been created in Milparinka and Tibooburra.** For information about these follow the links.



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New **interpretive shelters** have been placed at strategic locations along the route, places such as **Yanco Glen, Pine View Station, Packsaddle, Mount Poole**, Hawker Gate Road, **Fort Grey, Milparinka, Tibooburra, Byjerkerno, Fowlers Gap** and Avenel. These provide information about Aboriginal heritage, Sturt's expedition, but also the settlement of the region, the land, transportation through the years and more. Some will soon have digital enhancements.

Each shelter also has a silhouette cut-out of someone or something that is significant in that locality. This is for the all-important selfie photograph to show one's friends and relatives your experiences in Corner Country!

At minor locations along the route information posts have been installed with "you are here" map locators as well as a brief story about the locality. Furthermore, at key locations along the route interpretive sculptures have now been completed, creating a a-not-to-be-missed art trail from Broken Hill to Cameron Corner.

## The Art Trail

### Packsaddle

A yarning circle of large granite slabs has been placed near the Packsaddle Roadhouse. Created by Ian Marr, the slabs have been inscribed with various historical facts; the names of the men in Sturt's expedition, the shanty towns along the coach routes and more.

### Milparinka

Loftus Street, the main road leading into Milparinka, you will see a wire sculpture of Charles Sturt and his horse crafted by Brian Campbell (due for completion in April 2023) representing the challenges that Sturt faced during the expedition.

At the Milparinka Heritage Precinct a rammed earth wall and writer's desk and chair by Gritta Walker pay tribute to the communication challenges faced by pioneer women on the Albert Goldfields.

On the opposite side of the road is Bonnie Quayle's silhouette. Bonnie is a Malyangapa/Barkindji woman whose corten work in Milparinka is of five generations of strong Malyangapa/Barkindji women who lived on this land.

A larger than life representation of the Indigenous emu of the dark sky, Kalthi has been crafted by Harrie Fasher and will fly across Milparinka's 

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Harry Blore Dark Sky Park. This compliments the Astronomy Park in which is sits.

Adjacent, large slate slabs by Ian Marr are inscribed with the names of children whose deaths were recorded at Milparinka from 1880 to 1920. A granite bench is located nearby, a perfect place to sit and reflect on life in Milparinka.

On the way into Milparinka from the highway artists Geoff De Main and James Giddey created a sculpture representative of the cairn built on top of near-by Mt Poole during Charles Sturt's 1845 expedition. Using sandstone blocks from original cottages the structure also pays tribute to the endurance of pioneering families.

A silhouette of an early mining family opposite the courthouse in Milparinka represents the trials of pioneering families.

As part of Sturt's Steps project, a room within the Courthouse has been devoted to original artworks by Shane Bates. Shane's Malyangapa heritage has enabled him to interpret the moiety system of the Aboriginal culture as well as the legend of the Rainbow Serpent.

In the Sturt-Kidman Centre Clark Barrett has painted a portrait of Charles Sturt, as well as a representation of the Kidman properties and Kidman near his cattle yards.

Clark's painting of Sturt's saddle has been recast in metal and is a feature on the external wall of the centre.

Within the Pioneer Women's room at Milparinka is a mural painting representing Matilda Wallace of Sturt's Meadow, one of the first women in the area. This was created by artist Jodi Daley.

Also in Milparinka, a very large mural covering two sides of the pastoral shed depicting the history of the area from earliest times until the present. This was also painted by Jodi Daley.

## **Tibooburra**

Also part of Sturt's Steps project is a wire sculpture of a cameleer and camel, located outside the new Tibooburra museum space. This has been constructed by Ivan Lovett.



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At the end of the main street is the Tibooburra Pioneer Park. The main attraction in the park is a full-size 27-foot long whaleboat (a sculpture by Anthony Hamilton) perched on the top of some poles. This is a replica of the whaleboat Charles Sturt hauled across inland Australia on a wagon with the intention of using it to row around the continent's 'inland sea'.

Located at the main road entrances of Tibooburra are silhouette representations of the history of Tibooburra and surrounding areas, exploration, pastoralism and mining.

The Tibooburra Local Area Land Council has also placed direction-finding emus from the Keeping Place to the reserve, and a representation of early mining activity is located at Dead Horse Gully.

A large public mural on a sandstone wall adjacent to the Two Storey Hotel depicts three miners carrying their swags on the way to, or from, the Albert Goldfields. This work was completed by Geoff DeMain and James Giddey,

At the new Sturt's Steps Tibooburra Museum the large wall mural undertaken by Broken Hill artist Clark Barrett will be completed mid-2023. It will depict people and events from Tibooburra's history.

Tibooburra's Family Hotel is famously known by its murals painted by Clifton Pugh, Russell Drysdale and many others.

## **Fort Grey**

At Fort Grey Sturt's Steps joined with the Wild Deserts Project to produce three giant wire sculptures of mammals once extinct in the area. Recorded by Sturt in 1845 the eastern quoll, bandicoot and bilby have now been reintroduced. These were crafted by Brian Campbell and Ivan Lovett.

## **Fowlers Gap**

A large sculpture by Alison Clouston, depicts the significance of water in the landscape and the impact of the pastoralists' fences, which altered the landscape and changed life in the Outback.

## **Other areas on Sturts Steps Route**

Just for fun, at the junction of the White Cliffs (Henry Roberts Road) and the Silver City Highway is the tool tree...constructed from a Hill's Hoist clothes line and a number of tools.

## **Mount Poole and Sturt's Cairn**



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In 1845 the members of Sturts Central Australian Expedition became virtually trapped at a waterhole on Preservation Creek near Milparinka. During the six months they spent at that location Sturt's men built a substantial stone cairn on top of a nearby hill, Mount Poole.

The service has been working with local Aboriginal groups to construct a path to the cairn from the base of the hill which is anthropologically safe. Visitors must stick to the designated route and are respectfully asked not to souvenir any rock material from the site.

## **Tibooburra**

Sturt's Steps project has been instrumental in constructing a number of amenities and attractions in Tibooburra, the most significant of which is the new interpretive centre. Located in Briscoe Street the building accommodates interpretive panels covering a timeline of the history of the community, local Aboriginal heritage, cameo stories of almost sixty of the local residents, as well as the history of cameleering in the far west of New South Wales.

A film showing camels at work is also included, and an iPad will be available to download more of the family history stories that formed the basis of the family history cameos.

A fourth component will be a display about the 1880s survey of the Queensland-New South Wales border fence by John Brewer Cameron which ended at Cameron Corner.

Outside the building is a wire sculpture of a camel and cameleer by Ivan Lovatt while Clark Barrett has been responsible for the painting of a historic mural for the end wall of the museum. (See Art Trail)The premise will be operated by the Tibooburra Area Local Land Council.

The Land council camping reserve has also upgraded with a new camp kitchen and a "yarning circle".

In Pioneer Park, two new public toilets are being installed (which the Land Council will also maintain).

Other features funded by Sturt's Steps include the Tibooburra Shelter and two promotional signs located outside local businesses.

## **Sturt's Steps Goes Digital**



One of the major components of the Sturt's Steps project has been to ensure that travellers are well informed before, during and even after their visit to Corner Country. To facilitate this outcome significant investment has been made into creating a range of digital experiences.

The project has created a series of eight mini-documentaries about Charles Sturt and the expedition. Filmed in Adelaide (from where the expedition began) as well as in the local Corner Country, the series explores the life and times of Sturt, the expedition itself, Sturt's interaction with Aboriginal people and more.

The series will also be available on an iPad placed in the Sturt's history room in Milparinka.

## Animations

The project has also created a series of 30 second animated films featuring "Old Mate Dave", Jill, an Aboriginal chap, and two youngsters. The series will be downloaded from the website as well as QR codes on promotional panels in Broken Hill, Packsaddle, Milparinka and Tibooburra. Once downloaded visitors will be able to access a whole range of information including safety information, route information, local history, children's activities, pod casts and more

# #sturtssteps



### Corner Safety

- Touring Route App
- Outback Safer Driving Series
- Maps and Resources
- Weather
- Wayfinding





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Plan Your Visit

### First Nations

Stories  
Dreamtime  
Local Legends  
Artists  
Locations

### Early Exploration

Sturt's Journey  
Sturt's Stories  
Burke & Wills  
Cameleers  
John Cameron  
Sidney Kidman  
Gold Mining  
Cobb & Co.

### Wild Desert Landscapes

NSW National Parks  
Wild Desert Program  
Flora & Fauna  
Geology  
Lookouts  
Star Gazing

### Corner Icons

Wild Dog Fence  
Sturt's Cairn  
Poole's Grave  
Cameron Corner  
Royal Flying Doctor  
Sturt National Park  
Pubs  
Corner Country Art Trail  
Historic Graves & Cemeteries

### Outback Experiences

Pastoral History  
Corner Country Towns  
Corner Country Art Trail  
Kids Experiences



- Pubs
- Stations
- Events
- Accommodation

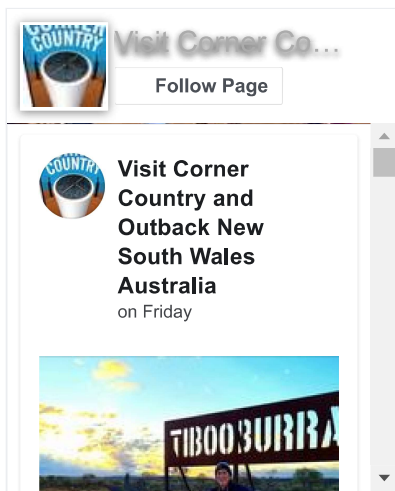
**Corner Country Towns**

- Tibooburra
- Milparinka
- Packsaddle
- Cameron Corner
- Fort Grey (campground)
- Our Neighbours

**About Sturt's Steps**

- Touring Route
- Shelter Information
- Wayfinding
- Visitor Economy
- Maps and Resources

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## POLICY AND GENERAL COMMITTEE

July 10, 2023

**ITEM 3****BROKEN HILL CITY COUNCIL REPORT NO. 129/23**

**SUBJECT:** **COUNCIILLOR ATTENDANCE AT THE 40TH ANNIVERSARY  
EVENT OF THE BURRA TO BROKEN HILL WHEELBARROW  
PUSH, HELD IN BURRA ON 1 OCTOBER 2023** **D23/36326**

**Recommendation**

1. That Broken Hill City Council Report No. 129/23 dated July 10, 2023, be received.
2. That Council considers Councillor representation at the 40<sup>th</sup> Anniversary tribute event of the Burra to Broken Hill Wheelbarrow Push being held in Burra by the Regional Council of Goyder on Sunday 1 October 2023.
3. That Council seeks interest from the community to form a Broken Hill team to enter the tribute version of the wheelbarrow push event (from Terowie to Burra) being held as part of the celebrations in Burra over the October Long Weekend, on Sunday 1 October 2023.

**Executive Summary:**

Council has received an invitation from Marie O'Dea, Tourism and Events Manager of the Regional Council of Goyder for the Mayor and Councillors to attend an event in Burra over the October Long Weekend which will commemorate the 40<sup>th</sup> Anniversary of the Burra to Broken Hill Wheelbarrow Push, which celebrated Broken Hill's Centenary Year.

This report is presented to Council to determine Councillor representation at the launch for the purpose of authorising travel arrangements as per Council's adopted Councillor Support Policy and to seek interest from members of the community to form a Broken Hill-based team to compete in the tribute wheelbarrow push event which will be held on Sunday 1 October 2023, during the celebrations.

**Report:**

The first Burra to Broken Hill Wheelbarrow Push race took place in 1983 to commemorate the centenary of the founding of Broken Hill. Competitors pushing loaded wheelbarrows across 355km over five days from Burra to Broken Hill. The significance of the wheelbarrow race was to acknowledge the trek the Cornish miners at Burra were forced to make after copper mines closed in the 1800's.

In Burra when mining ceased and mining in Broken Hill had begun, the miners packed up their belongings and tools into wheelbarrows and set off for Broken Hill.

In the Burra to Broken Hill wheelbarrow race, similar items were carried in the wheelbarrows along with weights to simulate what it would be like to push a wheelbarrow with 30kgs of mining tools.

In the 1980's, teams of four to six members would take turns pushing the wheelbarrow while the resting teammates stood on makeshift running boards on a car or mini-bus alongside the runner. The quick changeover of runners was the key to the success of the teams.

The Regional Council of Goyder is now planning for a tribute event during the October long weekend this year to mark 40 years since the original grueling race. The tribute event will run over a shorter distance, from Terowie to Burra (63 km), and will take place on Sunday 1 October 2023. The tribute event is being sponsored by AGL who have come onboard and offered financial support for the event.

The event coordinators are looking into the safety aspects for competitors given the increase of traffic and semi-trailers, B-triples and B-quads on the highway now, as opposed to the 1980's.

The Regional Council of Goyder is also investigating the revival of the full-length five-day event in the future and the success of the staging of the tribute event will inform the feasibility of a full-length event.

The Regional Council of Goyder is encouraging a Broken Hill-based team to compete in the tribute event from Terowie to Burra on Sunday 1 October 2023 and anyone interested in nominating can contact the Regional Council of Goyder.

Should Council wish to accept the invitation and send a delegation to attend the event, Councillors travel is required to be by Council resolution as per Council's adopted Councillor Support Policy which reads:

### ***Councillor Support Policy***

#### ***Clause 4:11***

- (a) *All Councillor's travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings of which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council Meeting.*

A copy of the invitation correspondence from the Regional Council of Goyder is attached to this report.

### **Community Engagement:**

A media release will be issued to seek any interest from the community to form a Broken Hill-based team for the tribute wheelbarrow push event on Sunday 1 October 2023.

### **Strategic Direction:**

Key Direction:	2	Our Economy
Objective:	2.4	We are a destination of choice and provide a unique experience that encourages increased visitation
Strategy:	2.4.1	Engage government, business and community stakeholders in supporting the management of tourism

### **Relevant Legislation:**

*Local Government Act 1993, sections 252, 253 and 254.*  
Council's adopted Councillor Support Policy

**Financial Implications:**

Travel will be by Council fleet cars.

Accommodation will be arranged up to the nightly limits stipulated in the Councillor Support Policy for Country Zone 3, being \$200.00/room/night.

Any out-of-pocket expenses associated with attending the event will be reimbursed to Councillors as per the Councillor Support Policy

**Attachments**

1. [↓](#) Invitation correspondence from the Regional Council of Goyder

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



27<sup>th</sup> June 2023

Mayor Tom Kennedy  
Broken Hill City Council  
340 Blende Street  
Broken Hill NSW 2880

Dear Mayor Kennedy & Councillors,

I write to extend to you an invitation to visit the Regional Council of Goyder, over the October Long Weekend.

As you may be aware, 2023 marks not only the 140<sup>th</sup> Anniversary of the founding of Broken Hill, but also the 40<sup>th</sup> Anniversary of The Burra to Broken Hill Wheelbarrow Push, which celebrated Broken Hill's Centenary Year.

In honour of this milestone, the Regional Council of Goyder will be staging an abridged version of the event on Sunday, October 1<sup>st</sup>, 2023, during the October Long Weekend.

It would be an honour to host members of the Broken Hill City Council and even more so to include a Broken Hill-based team as one of the competitors. We are in the process of finalising our website and registration system but can provide further details for anyone who may wish to nominate to participate.

I look forward to hearing from you and hope to welcome you to Burra, later this year, to enjoy this opportunity – and begin discussion around bringing the full-length event back to life.

Yours sincerely,



**Marie O'Dea**  
Tourism & Events Manager

Regional Council of Goyder | 1 Market Square, Burra SA 5417

ABN 44 460 359 537 | T (08) 8892 0100 | F (08) 8892 2467 | E [council@goyder.sa.gov.au](mailto:council@goyder.sa.gov.au) | [www.goyder.sa.gov.au](http://www.goyder.sa.gov.au)

## POLICY AND GENERAL COMMITTEE

July 5, 2023

**ITEM 4****BROKEN HILL CITY COUNCIL REPORT NO. 130/23**

**SUBJECT:** **MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 22 JUNE 2023** **D23/35346**

**Recommendation**

1. That Broken Hill City Council Report No. 130/23 dated July 5, 2023, be received.
2. That minutes of the Audit, Risk and Improvement Committee meeting held 22 June 2023 be received and noted.

**Executive Summary:**

The Charter of the Broken Hill Audit Committee, as endorsed by Council at its meeting held on 29 September 2021, requires the Audit, Risk and Improvement Committee to refer the minutes and recommendations of its Committee Meetings to the next scheduled Ordinary Council Meeting.

The Broken Hill City Council Audit, Risk and Improvement Committee met on Thursday 22 June 2023 where the Committee confirmed minutes of its meeting held on 16 April 2023.

Minutes of the Audit, Risk and Improvement Committee meeting held Thursday 22 June 2023 are provided as an attachment to this report for Council's endorsement.

**Report:**

The Audit, Risk and Improvement Committee met on 22 June 2023 to consider the following items of business:

1. Internal Audit Progress Report
2. Service Review Update Report
3. General Manager's Briefing
4. Annual Engagement Plan for the Audit of Broken Hill City Council – Financial Year 2022/2023
5. NSW Auditor General's Report – Local Government 2022
6. Enterprise Risk Management Policy and Framework Review Project Report
7. Draft Delivery Program 2022-2026 incorporating Draft Operational Plan 2023/2024, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2023/2024
8. Draft Long Term Financial Plan 2024-2033
9. Quarterly Budget Review Statement for period ended 31 March 2023
10. Action List – Audit, Risk and Improvement Committee



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Minutes of the Audit, Risk and Improvement Committee Meeting held 22 June 2023 are attached for endorsement by Council.

**Community Engagement:**

Nil.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

*Local Government Act 1993, Chapter 13, Part 3, Division 2*

**Financial Implications:**

Nil.

**Attachments**

1. Minutes of the Audit, Risk and Improvement Committee Meeting held 22 June 2023



LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING  
HELD THURSDAY, JUNE 22, 2023 (2:00PM ACST)**

**PRESENT:**

Mr Jim Mitchell (Chairperson), Mr James Mathers, Mr Paul DeLisio,  
Mayor Tom Kennedy, Deputy Mayor Jim Hickey.

Councillor Alan Chandler.

Ms Judy Malpas (OCM), Mr Delex Xavier (OCM), Mr Brett Hanger (Nexia)  
and Ms Cathy Wu (NSW Audit Office).

General Manager, Director Corporate and Community, Director Finance and  
Commercial, Manager Finance, Manager Corporate Risk, Leader Innovation  
and Business Improvement and Executive Officer.

**APOLOGIES:**

Councillor Bob Algate and Councillor Michael Boland.

Procedural Motion

Moved Mr Jim Mitchell, Seconded Mr James Mathers

That the apologies submitted on behalf of Councillor Algate and Councillor Boland be accepted.

CARRIED UNANIMOUSLY

**ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson delivered the Acknowledgement of Country.

**DISCLOSURE OF INTEREST**

Nil.

**MINUTES FOR CONFIRMATION**

Recommendation

Moved Mr Paul DeLisio, Seconded Mr James Mathers

That the Minutes of the Audit, Risk and Improvement Committee meeting held Thursday March 16,  
2023 be confirmed.

CARRIED

**Matters Arising from the minutes**

- **Project Management Plans** – the General Manager advised that the project management plans will be provided to the Committee once major projects are up and running. The Library Development Project Management Plan is currently in draft format at this stage.

Mr Delisio requested that the Committee receives copies of minutes of the Library and Archives Project Steering Group Meetings in the interim as the Project Management Plan is not yet available.

The General Manager advised that access to these minutes on the HUB can be arranged for

independent members.

- **Review of Council's Corporate Credit Card Policy** – the General Manager advised that Council had decided to undertake a full credit card audit with OCM. Once this has been undertaken a report will be presented to the next Committee Meeting.

**Motion**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

**That matters arising from the previous minutes be accepted and the Committee's Independent Members be given access to the minutes of the Library and Archives Project Steering Group Meetings on the HUB.**

**CARRIED**

**REPORTS**

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 8/23 - DATED MAY 16, 2023 - INTERNAL AUDIT - PROGRESS REPORT** D23/24843

*Ms Judy Malpas of OCM advised that as of the beginning of June, the majority of audits for 2022/2023 have been completed. As requested by management, a Credit Card audit is being undertaken which has replaced the Fraud and Corruption Controls audit which will now be conducted in the 2023/2024 financial year. The fieldwork of the Credit Card audit has been completed and a report was submitted to management yesterday. The Credit Card audit will be finalised before the end of the current financial year and will be reported to the next Committee Meeting.*

*The Volunteer Management audit has been finalised and is included in the report to this meeting. Volunteers are very important to Council's operations and all work of volunteers benefit the community and the services Council provides. It should be noted that the work of volunteers should not replace the work of Council's staff.*

*Council currently has 142 volunteers doing a variety of activities across Council's services. The review was conducted for the period 1 January 2022 to 31 December 2022 and highlights two findings:*

- 1) Insurance, policies and procedures in place to cover volunteers.*
- 2) Volunteers Recognition Program - Volunteer Awards were presented on 22 October 2022 at the Civic Centre.*

*The review identified the following two major and one moderate rated issue:*

- *Major issue – governance framework – Volunteer Management Policy is outdated and was last reviewed in May 2000. Management are developing an overarching Volunteer Framework, but this is in its infancy.*
- *Major issue – governance Volunteer Management Process – there is no centralised area of information on how volunteers contribute to Council's operations, where they are located, how many hours of volunteering is being undertaken etc. There is no training for staff who are managing volunteers and no training was undertaken in the 12 month review period.*

*The Chairperson asked if the review showed that risk management is being undertaken relating to the work that volunteers carry-out? And is this work supervised?*

*Ms Malpas advised that this issue is covered in point 2.3 of the report and also highlights incident reporting around Section 355 Committees re lack of process of reporting incidents involving volunteers.*

*Mr DeLisio said that this is a difficult issue, and it would be like treading a fine line, balancing Council's interests of induction and work health and safety as opposed to discouraging volunteers*

from nominating for positions on Committees.

The Mayor agreed with Mr DeLisio's analogy of treading a fine line, as it is difficult to attract volunteers and it doesn't take much to discourage volunteers from remaining on Committees.

Ms Malpas advised that there needs to be a common sense approach and that guidance on how to work with volunteers is contained in the report.

Following a question from Mr Mathers, the General Manager confirmed that Council's insurances cover the work of Council's volunteers.

The Chairperson asked OCM if they are comfortable with the timetable for implementation of the audit actions by Council and Ms Malpas advised that the timeframes provided by management are realistic, with some actions implemented by the end of the current financial year, some by 30 December 2023, some a further 3 months (31 March 2024), and a couple will be implemented in 12 months time. The actions will be implemented on a risk basis and the timeframes are realistic.

Ms Malpas advised that the Internal Audit Plan for 2023/2024 would include the following audits:

- WH&S Maturity Audit
- Procurement Audit
- Records Management Audit
- Fraud and Corruption Controls Audit

2023/2024 will be the last year of the Audit Plan. The new Office of Local Government Guidelines for Audit, Risk and Improvement Committee requires a four year Internal Audit Plan instead of a three year Plan.

Mr Mathers asked if the Procurement Audit will look at staff capabilities of managing and monitoring procurement? Ms Malpas advised that the Procurement Audit will look at skills sets and training provided to staff, being mindful of Broken Hill's remoteness and the difficulty in recruiting skilled staff, which is why adequate training is important.

The Mayor commented that Council is heading in a good direction due in part to the work of the Audit, Risk and Improvement Committee over the past 2-3 years and that he is happy with the Internal Audit Plan.

The Chairperson thanked the Mayor for his comments.

Mr Mathers asked whether Council conducts cultural reviews, although Broken Hill City Council is not showing a need for a cultural review which was evidenced when visiting Council sites prior to a previous Committee Meeting, it was observed that Council has a good culture.

The Mayor and General Manager confirmed that Council conducts culture surveys on a biennial basis where staff complete the Life Style Inventory and an Organisation Culture and Effectiveness Inventory. In addition, 360 degree surveys and a Health Check survey is conducted every 12 months. Over the past 2 years there has been a decline in an aggressive/passive culture and an increase in a positive/constructive culture. Council is currently running a Customer Survey, to ascertain customer feedback on the quality of service and quality of the public's interaction with staff and Councillors.

Mr DeLisio advised that when he was employed by Council he undertook the 360 degree survey and stated that it was good to receive the survey feedback and was a very helpful process.

#### **Recommendation**

**Moved Mr James Mathers, Seconded Mr Paul DeLisio**

- 1. That Broken Hill City Council Report No. 8/23 dated May 16, 2023, be received.**

2. That the Audit, Risk & Improvement Committee note the final internal audit report on Volunteer Management.
3. That the Audit, Risk & Improvement Committee note the Internal Audit Status Report from O'Connor Marsden & Associates.
4. That the Audit, Risk & Improvement Committee note the progress made on previous internal audit action items
5. That the Audit, Risk & Improvement Committee endorse the Internal Audit Plan for 2022/2023

**CARRIED**

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 9/23 - DATED JUNE 07, 2023 - SERVICE REVIEW UPDATE D23/29298

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 9/23 dated June 7, 2023, be received.
2. That the Audit, Risk & Improvement Committee note the progress made on the Waste Services Service Review actions.

**CARRIED**

**GENERAL MANAGER'S BRIEFING**

*The General Manager advised that Council resolved to proceed with the Library and Archive Project albeit on a staged approach. Council is working with the architect and the builders to build a Library to the correct size requirement for Broken Hill's population, then Council will seek additional funding opportunities to fund stage 2 of the project - for the Library's archives. There is an increased risk with the project in time delays and cost blow-outs due to the cost of materials increasing and supply chain issues. Council is putting contingencies in place in the management of projects with regards to these risks.*

*Mining activity is progressing. The new mining activities near the City (Cobalt Blue Mine and Hawsons Mine) are still looking positive and progressing well.*

*Council is still progressing the housing project in the City and the Essential Worker Housing Apartment Project although not much has changed during the time in-between meetings.*

*Mr Mathers asked if Council had looked at an online Library concept? and questioned whether local libraries will still be relevant in 10 years time?*

*The General Manager replied that the Library already has a catalogue of online books being accessed by Library users as the new Library transitions away from the traditional library model of the past. The new Library will have spaces for youth, senior citizens, interactive spaces, 3D print room, online activities room, children's programs etc. The Library has a strong future as it transitions into a modern style Library.*

*Mr DeLisio asked if the new Library will be called something other than a 'library' as new Libraries offer so much more. Could it be called a "Community Centre" or a "Learning Centre"?*

*The Mayor advised that the new Library will be built to meet the State Library's size requirement to*

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**Page 4**

ensure Council can apply for funding in the future. Changing the name could change the status of the Library, and Council needs to ensure that funding will still be available for the Library.

**Motion**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

**That the General Manager's Briefing be noted.**

**CARRIED**

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 15/23 - DATED JUNE 15, 2023 - ANNUAL  
ENGAGEMENT PLAN FOR THE AUDIT OF BROKEN HILL CITY COUNCIL - FINANCIAL YEAR  
2022/23** D23/31174

Mr Brett Hanger of Nexia advised that the Annual Engagement Plan was issued to Council last month and referred to section 2 of the Plan highlighting the key audit issues and risks:

- Revaluation of infrastructure property, plant and equipment.  
- There is a fair amount of work to be completed regarding valuations.
- Assessing the fair valuation Council's infrastructure, property, plant and equipment.  
- Asset classes not being revalued. Need to look at asset classes for this year. There is not too much concern regarding this.
- Quality and timeliness of financial reporting.  
- There is no concern regarding this.
- Information Technology General Controls and Cyber Security.  
- Section 3 of the Annual Engagement Report details the focus on IT General Controls.

The interim audit went well. Section 6 of the Annual Engagement Report provides the Engagement Timetable for the General Purpose and Special Purpose Financial Statements which was agreed to by management.

The draft Management Letter will be issued to Council soon.

Ms Cathy Wu of the NSW Audit Office advised that the Local Government 2022 report summarises the audits and covers the key issues and recommendation regarding the completeness of Council's Asset records. The recommendation regarding Council's Cyber Security Controls and its importance can be seen in the recent incidents of large corporation data breaches, which have been reported through the media.

The Committee discussed the Mid Coast Council's stance on changing their accounting arrangements to include their Rural Fire Services assets in their financial statements, and noted that Broken Hill City Council does not have any Rural Fire Services assets.

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 15/23 dated June 15, 2023, be received.

**CARRIED**

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 16/23 - DATED JUNE 15, 2023 - NSW  
AUDITOR-GENERAL'S REPORT - LOCAL GOVERNMENT 2022** D23/31179

*Mr DeLisio advised that he has read the Auditor-General's Local Government 2022 Report and is looking to find the report's relevance to Broken Hill City Council.*

*The General Manager advised that Council will review the Auditor-General's Report regarding its relevance to Broken Hill City Council and provide a report back to the Committee.*

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

1. That Broken Hill City Council Report No. 16/23 dated June 15, 2023, be received.
2. That the Committee notes the NSW Auditor-General's Report – Local Government 2022.
3. That Council staff review the NSW Auditor-General's Report – Local Government 2022 regarding its relevance to Broken Hill City Council and provides a report back to the Committee.

**CARRIED**

**ITEM 5 – BROKEN HILL CITY COUNCIL REPORT NO. 10/23 – DATED JUNE 08, 2023 –  
ENTERPRISE RISK MANAGEMENT POLICY AND FRAMEWORK REVIEW PROJECT REPORT** D23/29875

**Risk Management**

*Council's Corporate Risk Manager, Mr Scott Howe, advised that Council and OCM have conducted a Risk Management Maturity Audit and a draft report will be provided to Council. The report will cover Council's risk management culture in general.*

*This report includes the action item from the last meeting to review the Office of Local Government's Guidelines for Audit, Risk and Improvement Committees and to advise Council's compliance with the Guidelines.*

*Mr DeLisio noted the number of events recorded, the spike over the past three months and that there has been an increase in incidents of abusive behaviour.*

*Mr Howe advised that this is due to a combination of the following – Council has been working with staff regarding the reporting of incidents, which has seen an uplift in reporting. The increase of abusive incidents have occurred at the 'Roundhouse' public toilets and have been verbal threats of harm to staff by people who loiter in this area. Actions have been taken to protect staff and the general community when using the 'Roundhouse' public toilets. There has also been a number of checks put in place to ensure that all incidents recorded are of substance.*

*Following a question from Mr DeLisio, Mr Howe confirmed that the environmental incidents include exposure to sharps which has increased due to the staff's exposure to used needles at the 'Roundhouse' public toilets.*

*Mr Howe advised the Committee that the final draft of the Risk Management Maturity Audit Report plus a Three Year Action Plan will be presented to the next Committee meeting.*

Summary of the Office of Local Government Guidelines on Risk Management and Internal Audit for Council in NSW

Mr Howe advised the Committee that Council has already met the key requirements of the OLG final draft guidelines released in December 2022 which are required to be implemented by NSW Councils by 1 July 2024.

The Mayor stated that this is an indication of how well Council's Audit, Risk and Improvement Committee is working, and that Council is at least 12 months ahead of some Councils in NSW.

The Chairperson congratulated Councillors and senior management for their input and participation in the Audit, Risk and Improvement Committee.

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

1. That the report be received.

**CARRIED**

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 11/23 - DATED JUNE 09, 2023 - DRAFT DELIVERY PROGRAM 2022-2026 INCORPORATING DRAFT OPERATIONAL PLAN 2023/2024, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2023/2024** D23/30018

The General Manager advised that this report is provided to the Committee to note and provide feedback whilst the draft Delivery Plan and draft Operational Plan are on public exhibition.

The General Manager advised that this is the first year in a long time that Council is projecting a break-even financial position and that the Long Term Financial Plan lines up with Council's financially sustainable modelling. There is a strong focus on asset renewal and capital works to replace some ageing infrastructure.

The Mayor and Deputy Mayor have been advocating to the Valuer General's Office to have a City wide revaluation undertaken. The Valuer General has agreed to an independent land valuation review being carried out across the City of all rateable land.

The Mayor explained that the average land rates for a residential property in the City is \$1,100.00 but that some residential properties have land rates of up to \$6,000.00. A 5% increase on \$1,100.00 is far less than a 5% increase on \$6,000.00. Some residents can afford the increase but some cannot which makes it hard for Council to increase rates when the increase is felt hard by some residents.

The Chairperson noted the Mayor and General Manager's comments and thanked Council's staff for developing the draft Plans.

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 11/23 dated June 9, 2023, be received.
2. That the Committee notes that the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2023/2024, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2023/2024 was endorsed by Council at the Extraordinary Council Meeting held 24 May 2023 (Minute No. 47203) and are currently on public



exhibition until 22 June 2023; following the public exhibition period the Draft Plans will be presented to the June 2023 Ordinary Council Meeting for adoption.

**CARRIED**

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 12/23 - DATED JUNE 09, 2023 - DRAFT  
LONG TERM FINANCIAL PLAN 2024-2033** D23/30034

*The Director Finance and Commercial advised that the Long Term Financial Plan had been reviewed for the next 10 year period in accordance with Council's draft Delivery Program 2022-2026 and draft Operational Plan 2023/2024 assumptions and indices.*

*The draft Long Term Financial Plan 2024-2033 shows a slight dip in cash reserves over the next several years due to major project works with a return to healthy cash reserves by the end of the Plan period.*

*Mr Mathers was surprised to read the projected population growth for Broken Hill over this period is only an increase of 197 people.*

*The General Manager clarified that the population data is provided by the Department of Planning, Industry and Environment and that in the report there is a disclaimer based on Council's forecasters that the population will increase to a total of approximately 25,000 people over the next 10 years, this is due to the establishment of ancillary services for Cobalt Blue Mine and Hawsons Mine.*

*Following a question from Mr DeLisio regarding the projected estimated returns on investment over the period and whether the figures were realistic, the General Manager confirmed that the estimates are realistic and that Council's long term budget for 110% renewal of assets and capital works for new assets adding to the City's infrastructure, was in line with Council's Asset Renewal Plan.*

*The Chairperson noted that Council had endorsed the draft Delivery Program 2022-2026 and draft Operational Plan 2023/2024 along with the draft Long Term Financial Plan 2024-2033 for public exhibition at an Extraordinary Council Meeting held 24 May 2023, and that the draft Plans are on public exhibition closing at midnight tonight.*

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

1. That Broken Hill City Council Report No. 12/23 dated June 9, 2023, be received.
2. That the Committee notes that Council endorsed the Draft Long Term Financial Plan 2024-2033 at the Extraordinary Council Meeting held 24 May 2023 (Minute No. 47204) and it is currently on public exhibition until 22 June 2023; and that following the public exhibition period the Draft Long Term Financial Plan 2024-2033 will be presented to the June 2023 Ordinary Council Meeting for adoption.

**CARRIED**

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 13/23 - DATED JUNE 09, 2023 -  
QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDED 31 MARCH 2023** D23/30038

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 13/23 dated June 9, 2023, be received.

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

22 JUNE 2023

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2. That the Committee notes that Council, at its Ordinary Meeting held 31 May 2023, adopted the 3rd Quarterly Budget Review Statement and recommendations and noted the projected 2022/23 operating deficit (before capital) of \$2,061,000; and the 2021/22 projected net capital budget expenditure of \$22,968,000 (Minute No.47218).

CARRIED

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 14/23 - DATED JUNE 08, 2023 - ACTION LIST - AUDIT, RISK AND IMPROVEMENT COMMITTEE D23/29580

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 14/23 dated June 8, 2023, be received.

CARRIED

Next Meeting of the Audit, Risk and Improvement Committee

17 August 2023 at 10:30am ACST  
19 October 2023 at 10:30am ACST

There being no further business for the Committee to consider the Chairperson declared the meeting closed at 3:22pm.

The foregoing minutes were read and confirmed at the Audit, Risk and Improvement Committee meeting held on 17 August 2023.

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Chairperson

## POLICY AND GENERAL COMMITTEE

July 7, 2023

**ITEM 5****BROKEN HILL CITY COUNCIL REPORT NO. 131/23****SUBJECT:**                    **INVESTMENT REPORT FOR JUNE 2023**                    **D23/36158****Recommendation**

1. That Broken Hill City Council Report No. 131/23 dated July 7, 2023, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 30 June 2023, Council's Investment Portfolio had a current market valuation of \$37,909,026 or principal value (face value) of \$37,720,975 and was compliant with policy and legislative requirements as per the below table.

**Report:**

Council's investments as at 30 June 2023 are detailed in Attachment 1.

<b>Portfolio Summary</b>		
Portfolio Performance vs. RBA Cash Rate	✓	Compliant with policy
<b>Investment Policy Compliance</b>		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

***Market Review*****Global issues**

- Several central banks around the world, including the US, Europe, England, and New Zealand, increased their official cash rates over the past couple months to address high and persistent core inflation. Some banks have signalled that official rates were now at or close to being sufficiently restrictive but are unlikely to decline over coming months in contrast to market-implied expectations.
- In the US, recent economic data has been promising. Consumer confidence, durable goods orders, home prices and new home sales have all risen more than expected. While

the data does not reject the possibility of a recession in the coming year, they do give reason to believe a downturn isn't imminent.

- The good results are also positive signs for economic growth. Orders placed with US factories for business equipment have risen for two straight months, indicating companies continue to make longer-term investments despite high borrowing costs and economic uncertainty.
- In China, interest rates have softened in response to concerns around the strength of the economic recovery and expectations of further official rate cuts. Credit growth has eased alongside a slump in property sales and many highly leveraged property developers continue to face considerable financial stress.
- Global share markets recorded solid gains during the month helped by a relief trade after the US Congressional stalemate over the debt ceiling was resolved and signs that central banks are near the top on rate hikes. US shares gained 6.6%, European and Chinese markets rebounded from May's declines gaining over 2% each and Japanese shares had another strong month, up nearly 8%. Domestically, the ASX All Ords gained nearly 2% in June to end the financial year up 14.75%.

### **Domestic issues**

- The Australian Monthly CPI Indicator, albeit a volatile figure, fell to 5.6% year over year (yoy) its lowest since April last year confirming the downtrend from the 8.4% yoy high in December with the rates of inflation for clothing, new dwelling costs, furnishings, and holiday travel leading the lowering trend.
- As a result of ongoing rate hikes by the RBA, some economists are now forecasting a peak cash rate of 4.60% and a 50/50 chance of recession starting in late 2023 with signs already pointing to a weakening economy.
- Business surveys continue to point to severe labour shortages. Official job vacancies fell a modest 2% between February and May – a slightly slower pace than the 2.2% fall between November and February.
- A surprise 0.7% lift in retail sales suggests consumer demand has retained some momentum in the second quarter, albeit with volumes still tracking a subdued pace.

### **Interest rates**

- At its June meeting the RBA rose the cash target to 4.10%, noting that further tightening of monetary policy may be required to ensure that inflation returns to target in a reasonable timeframe, currently expected to be mid-2025, but that will depend upon how the economy and inflation evolve.
- At the end of June, the market was pricing in another two rate hikes over the coming six months to take the cash rate to the 4.60% area. Rate cuts are then being priced in as early as 2024:
- In June, term deposit rates across the 1 to 60 month range increased by an average of 55 basis points, with rates absorbing the RBA's 25bps rate hike at the start of the month and pricing in another rate hike of 25bps:

## **Investment Portfolio Commentary**

Council's investment portfolio returned 3.42%pa (0.28% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 3.72%pa return. For the 2022/23 Financial Year, the investment portfolio returned 3.46% versus the bank bill index benchmark's 2.89%.

During June, Council had \$1.5m across three 4 and 6 month term deposits mature that had been paying an average of 4.24%pa. Council was able to take advantage of the sharp rise in rates over the month investing \$6.5m across several term deposits with maturities ranging between 6 and 9 months at an average rate of 5.40%pa.

The NSW TCorpIM Medium Term Growth Fund returned 0.1512% (actual) for the month. The rise in interest rates during the month caused valuations of long dated fixed rate bonds to retreat slightly. However, global share markets recorded solid gains during the month. US shares gained 6.6%, European and Chinese markets were up over 2% each and Japanese shares had another strong month, up nearly 8%. Domestically, the ASX All Ords gained nearly 2% in June to end the financial year up 14.75%.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

### ***Council's Portfolio by Source of Funds – June 2023***

As at 30 June 2023, Council's Investment Portfolio had a current market valuation of \$37,909,026 or principal value (face value) of \$37,720,975 and was compliant with policy and legislative requirements as per the table above.

	<b>Source of Funds</b>	<b>Principal Amount</b>
<b>GENERAL Fund</b>	Operating Capital & Internal Restrictions	\$21,319,606
	Royalties Reserve	\$597,912
	Domestic Waste Management Reserve	\$3,263,554
	Grants	\$12,539,903
	<b>TOTAL PORTFOLIO</b>	<b>\$37,720,975</b>

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005-* and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Community Engagement:**

Nil

**Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

**Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. [↓](#) Investment Report June 2023

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER



Investment Summary Report  
June 2023



# Broken Hill City Council

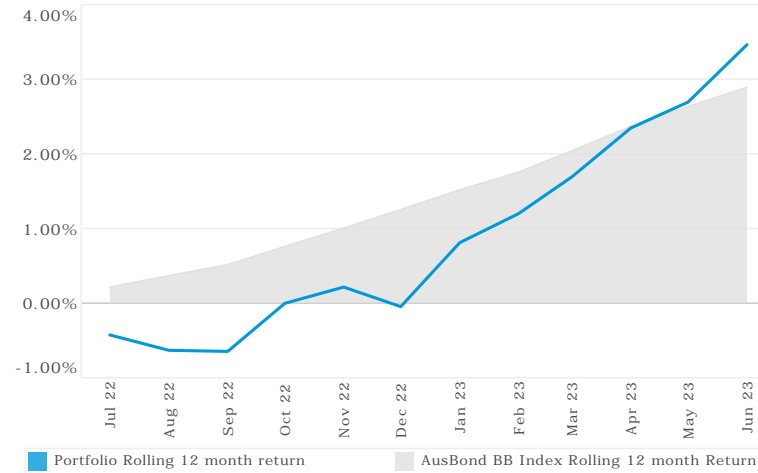
## Executive Summary - June 2023



### Investment Holdings

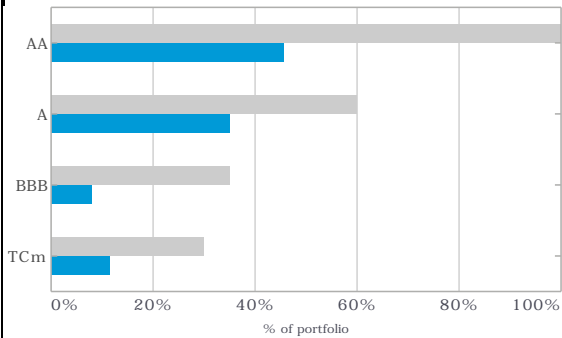
	Face Value (\$)	Current Value (\$)
Cash	15,393,211	15,393,211
Managed Funds	4,317,654	4,317,654
Term Deposit	18,010,110	18,198,161
	<b>37,720,975</b>	<b>37,909,026</b>

### Investment Performance

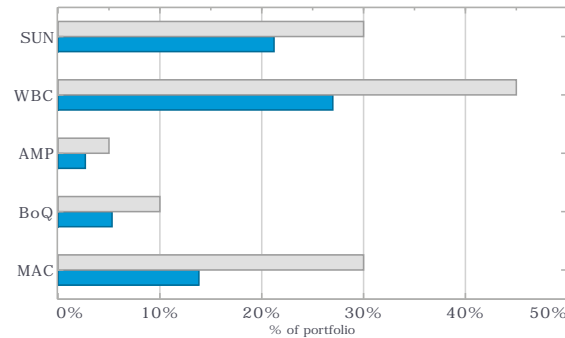


### Investment Policy Compliance

#### Total Credit Exposure



#### Individual Institutional Exposures



#### Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	37,720,975	100% 100% a
	<b>37,720,975</b>	

#### Specific Sub Limits

Between 5 and 10 year.	0	0%	30%	a
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g Portfolio Exposure      g Investment Policy Limit



# Broken Hill City Council

## Investment Holdings Report - June 2023



### Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
4,501,477.89	0.0000%	Westpac Group	AA-	4,501,477.89	473409	Cheque
5,216,449.69	3.8776%	Macquarie Bank	A+	5,216,449.69	540354	Accelerator
5,675,283.76	5.0500%	Westpac Group	AA-	5,675,283.76	535442	90d Notice
15,393,211.34	3.1759%			15,393,211.34		

### Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
4,317,653.95	0.1512%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,317,653.95	536441	
4,317,653.95	0.1512%				4,317,653.95		

### Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
4-Jul-23	1,000,000.00	3.9000%	ME Bank	BBB+	1,000,000.00	30-Jun-22	1,039,106.85	542914	39,106.85	At Maturity	
18-Jul-23	1,000,000.00	4.4700%	Suncorp Bank	A+	1,000,000.00	11-Jan-23	1,020,941.64	543695	20,941.64	At Maturity	
19-Jul-23	500,000.00	4.3200%	Suncorp Bank	A+	500,000.00	20-Jan-23	509,586.85	543714	9,586.85	At Maturity	
26-Jul-23	500,000.00	4.2600%	Suncorp Bank	A+	500,000.00	27-Jan-23	509,045.21	543724	9,045.21	At Maturity	
8-Aug-23	500,000.00	4.4600%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,254.25	543997	5,254.25	At Maturity	
16-Aug-23	500,000.00	0.6200%	National Australia Bank	AA-	500,000.00	18-Aug-21	502,692.33	541757	2,692.33	Annually	
5-Sep-23	500,000.00	4.4800%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,277.81	543998	5,277.81	At Maturity	
19-Sep-23	500,000.00	4.4000%	Bank of Queensland	BBB+	500,000.00	16-Nov-22	513,682.19	543561	13,682.19	At Maturity	
22-Sep-23	510,109.59	4.6500%	AMP Bank	BBB	510,109.59	22-Mar-23	516,673.23	543948	6,563.64	At Maturity	
25-Sep-23	500,000.00	4.5000%	AMP Bank	BBB	500,000.00	23-Sep-22	517,321.92	543323	17,321.92	At Maturity	
27-Sep-23	500,000.00	0.6300%	National Australia Bank	AA-	500,000.00	29-Sep-21	502,373.29	541935	2,373.29	Annually	
3-Oct-23	500,000.00	4.5000%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,301.37	543999	5,301.37	At Maturity	
10-Oct-23	500,000.00	4.6600%	National Australia Bank	AA-	500,000.00	8-Mar-23	507,341.10	543912	7,341.10	At Maturity	
23-Oct-23	500,000.00	4.5200%	National Australia Bank	AA-	500,000.00	26-Apr-23	504,086.58	544036	4,086.58	At Maturity	

# Broken Hill City Council

## Investment Holdings Report - June 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
7-Nov-23	500,000.00	4.5000%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,301.37	544000	5,301.37	At Maturity	
28-Nov-23	500,000.00	4.5100%	National Australia Bank	AA-	500,000.00	27-Apr-23	504,015.75	544038	4,015.75	At Maturity	
5-Dec-23	500,000.00	4.5000%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,301.37	544001	5,301.37	At Maturity	
6-Dec-23	500,000.00	5.1000%	Bank of Queensland	BBB+	500,000.00	6-Jun-23	501,746.58	544162	1,746.58	At Maturity	
12-Dec-23	500,000.00	4.7800%	National Australia Bank	AA-	500,000.00	10-May-23	503,404.93	544090	3,404.93	At Maturity	
14-Dec-23	500,000.00	5.4100%	Suncorp Bank	A+	500,000.00	15-Jun-23	501,185.75	544202	1,185.75	At Maturity	
19-Dec-23	500,000.00	5.3900%	National Australia Bank	AA-	500,000.00	21-Jun-23	500,738.36	544215	738.36	At Maturity	
24-Jan-24	1,000,000.00	5.5000%	Suncorp Bank	A+	1,000,000.00	29-Jun-23	1,000,301.37	544273	301.37	At Maturity	
23-Feb-24	2,000,000.00	5.5000%	Suncorp Bank	A+	2,000,000.00	29-Jun-23	2,000,602.74	544274	602.74	At Maturity	
5-Mar-24	500,000.00	4.4700%	National Australia Bank	AA-	500,000.00	5-Apr-23	505,327.26	543995	5,327.26	At Maturity	
27-Mar-24	2,000,000.00	5.4500%	National Australia Bank	AA-	2,000,000.00	28-Jun-23	2,000,895.89	544239	895.89	At Maturity	
9-Apr-24	1,000,000.00	4.4700%	National Australia Bank	AA-	1,000,000.00	5-Apr-23	1,010,654.52	543996	10,654.52	At Maturity	
	18,010,109.59	4.5873%			18,010,109.59		18,198,160.51		188,050.92		

# Broken Hill City Council

## Accrued Interest Report - June 2023



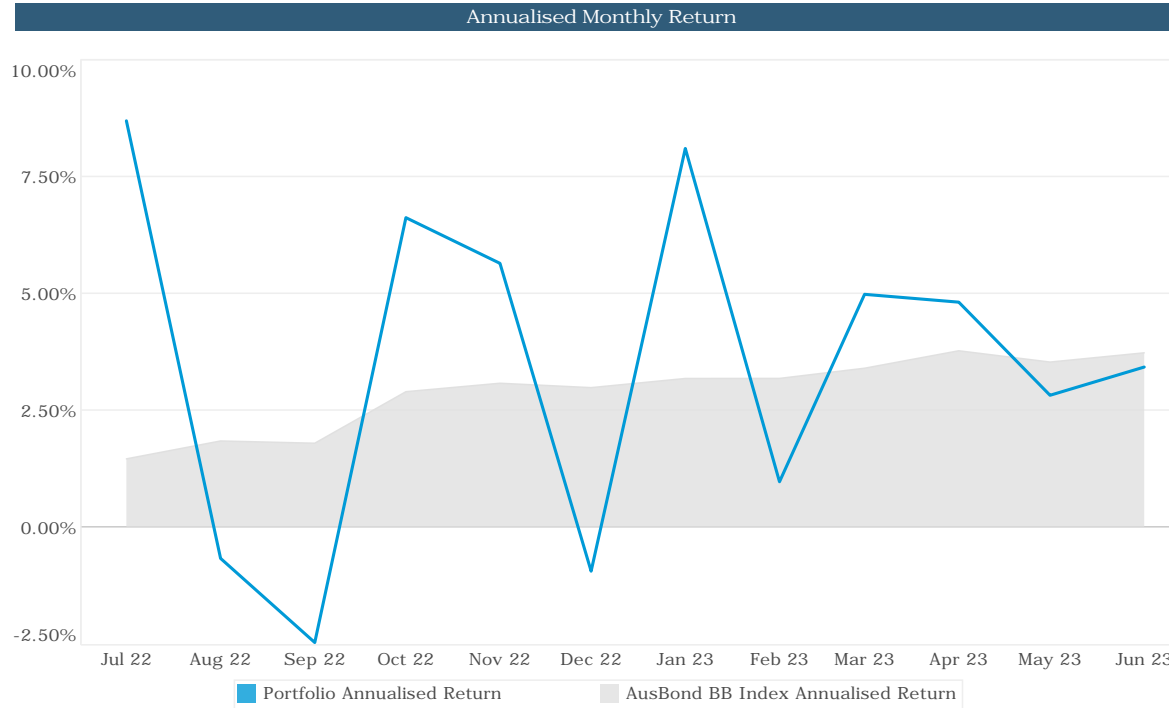
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
<b>Cash</b>									
Macquarie Bank	540354					16,285.50	0	16,285.50	3.88%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					22,687.81	0	22,687.81	5.05%
						38,973.31		38,973.31	3.14%
<b>Managed Funds</b>									
NSW T-Corp Defensive Cash Funds	535329				1-Jul-22	0.00	0	0.00	
NSW T-Corp Medium Term Growth Fund	536441				1-Aug-23	0.00	0	6,520.07	1.86%
						0.00		6,520.07	1.86%
<b>Term Deposits</b>									
Bank of Queensland	543625		500,000.00	6-Dec-22	6-Jun-23	10,346.58	5	284.25	4.15%
National Australia Bank	543674		500,000.00	22-Dec-22	21-Jun-23	10,686.44	20	1,180.82	4.31%
National Australia Bank	543829		500,000.00	15-Feb-23	15-Jun-23	6,986.30	14	815.07	4.25%
ME Bank	542914		1,000,000.00	30-Jun-22	4-Jul-23	0.00	30	3,205.48	3.90%
Suncorp Bank	543695		1,000,000.00	11-Jan-23	18-Jul-23	0.00	30	3,673.97	4.47%
Suncorp Bank	543714		500,000.00	20-Jan-23	19-Jul-23	0.00	30	1,775.34	4.32%
Suncorp Bank	543724		500,000.00	27-Jan-23	26-Jul-23	0.00	30	1,750.69	4.26%
National Australia Bank	541757		500,000.00	18-Aug-21	16-Aug-23	0.00	30	254.80	0.62%
Suncorp Bank	543997		500,000.00	6-Apr-23	8-Aug-23	0.00	30	1,832.88	4.46%
AMP Bank	543323		500,000.00	23-Sep-22	25-Sep-23	0.00	30	1,849.32	4.50%
AMP Bank	543948		510,109.59	22-Mar-23	22-Sep-23	0.00	30	1,949.59	4.65%
Bank of Queensland	543561		500,000.00	16-Nov-22	19-Sep-23	0.00	30	1,808.22	4.40%
National Australia Bank	541935		500,000.00	29-Sep-21	27-Sep-23	0.00	30	258.91	0.63%
Suncorp Bank	543998		500,000.00	6-Apr-23	5-Sep-23	0.00	30	1,841.10	4.48%
National Australia Bank	543912		500,000.00	8-Mar-23	10-Oct-23	0.00	30	1,915.07	4.66%
National Australia Bank	544036		500,000.00	26-Apr-23	23-Oct-23	0.00	30	1,857.54	4.52%
Suncorp Bank	543999		500,000.00	6-Apr-23	3-Oct-23	0.00	30	1,849.32	4.50%

# Broken Hill City Council

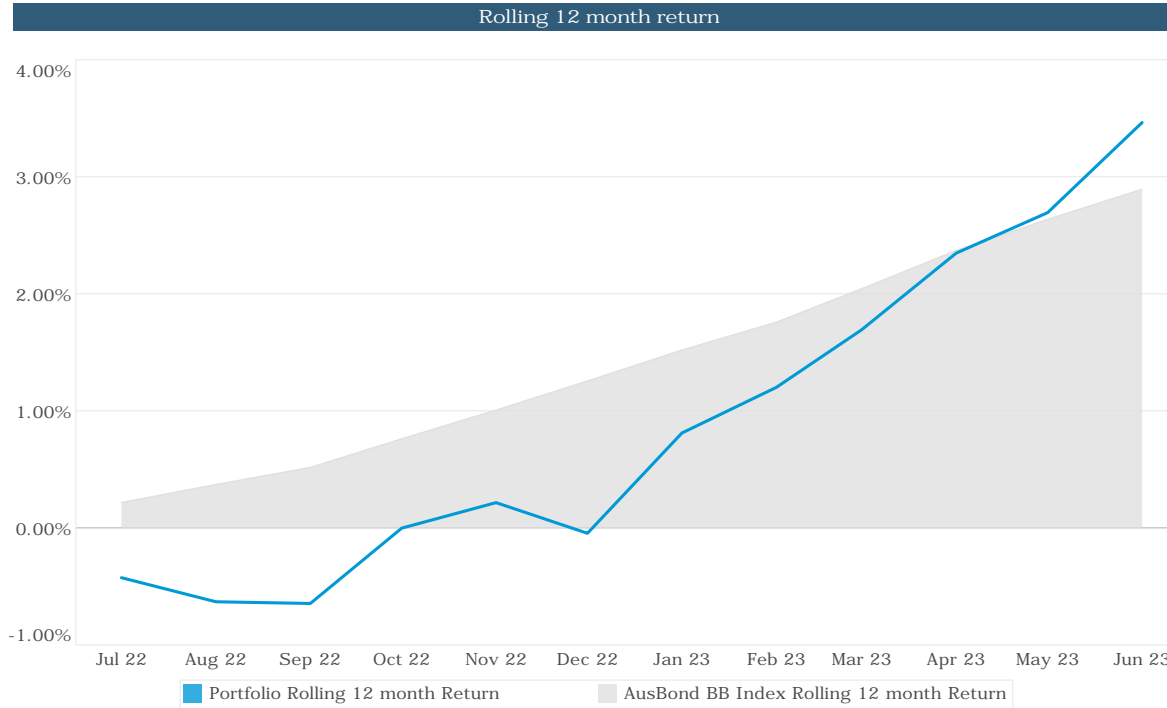
## Accrued Interest Report - June 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
National Australia Bank	544038		500,000.00	27-Apr-23	28-Nov-23	0.00	30	1,853.42	4.51%
Suncorp Bank	544000		500,000.00	6-Apr-23	7-Nov-23	0.00	30	1,849.32	4.50%
Bank of Queensland	544162		500,000.00	6-Jun-23	6-Dec-23	0.00	25	1,746.58	5.10%
National Australia Bank	544090		500,000.00	10-May-23	12-Dec-23	0.00	30	1,964.38	4.78%
National Australia Bank	544215		500,000.00	21-Jun-23	19-Dec-23	0.00	10	738.36	5.39%
Suncorp Bank	544001		500,000.00	6-Apr-23	5-Dec-23	0.00	30	1,849.32	4.50%
Suncorp Bank	544202		500,000.00	15-Jun-23	14-Dec-23	0.00	16	1,185.75	5.41%
Suncorp Bank	544273		1,000,000.00	29-Jun-23	24-Jan-24	0.00	2	301.37	5.50%
Suncorp Bank	544274		2,000,000.00	29-Jun-23	23-Feb-24	0.00	2	602.74	5.50%
National Australia Bank	543995		500,000.00	5-Apr-23	5-Mar-24	0.00	30	1,836.99	4.47%
National Australia Bank	544239		2,000,000.00	28-Jun-23	27-Mar-24	0.00	3	895.89	5.45%
National Australia Bank	543996		1,000,000.00	5-Apr-23	9-Apr-24	0.00	30	3,673.97	4.47%
						28,019.32		46,600.46	4.23%
<b>Grand Totals</b>						<b>66,992.63</b>		<b>92,093.84</b>	<b>3.42%</b>

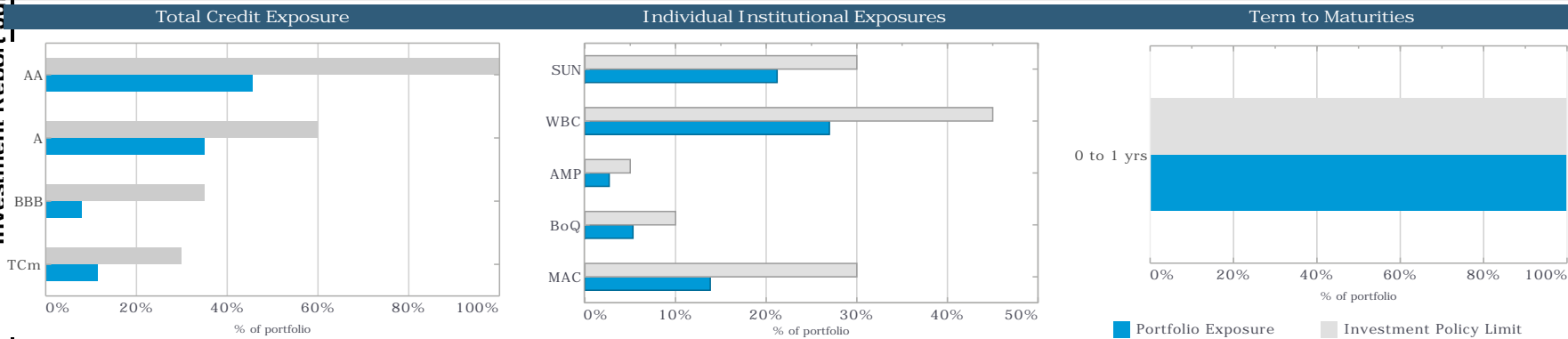


Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2023	3.42%	3.72%	-0.30%
Last 3 months	3.67%	3.67%	0.00%
Last 6 months	4.21%	3.46%	0.75%
Financial Year to Date	3.46%	2.89%	0.57%
Last 12 months	3.46%	2.89%	0.57%



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2023	0.28%	0.30%	-0.02%
Last 3 months	0.90%	0.90%	0.00%
Last 6 months	2.07%	1.70%	0.37%
Financial Year to Date	3.46%	2.89%	0.57%
Last 12 months	3.46%	2.89%	0.57%

# Broken Hill City Council Investment Policy Compliance Report - June 2023



Credit Rating Group	Face Value (\$)	Policy Max
AA	17,176,762	46% 100% a
A	13,216,450	35% 60% a
BBB	3,010,110	8% 35% a
TCm	4,317,654	11% 30% a
	37,720,975	

Institution	% of portfolio	Investment Policy Limit
Suncorp Bank (A+)	21%	30% a
Westpac Group (AA-)	27%	45% a
AMP Bank (BBB)	3%	5% a
Bank of Queensland (BBB+)	5%	10% a
Macquarie Bank (A+)	14%	30% a
National Australia Bank (AA-)	19%	45% a
NSW T-Corp (TCm)	11%	30% a

	Face Value (\$)	Policy Max
Between 0 and 1 years	37,720,975	100% 100% a
	37,720,975	

Specific Sub Limits	Face Value (\$)	Policy Max
BBB+	2,000,000	5% 35% a
BBB	1,010,110	3% 10% a

Specific Sub Limits	Face Value (\$)	Policy Max
Between 5 and 10 years	0	0% 30% a

Credit Rating	Current Longest Maturity (years)	Policy Max
AA+, AA, AA-	0.78	5.00 a
A+, A, A-	0.65	3.00 a
BBB+	0.44	3.00 a
BBB	0.24	1.00 a

a = compliant  
r = non-compliant

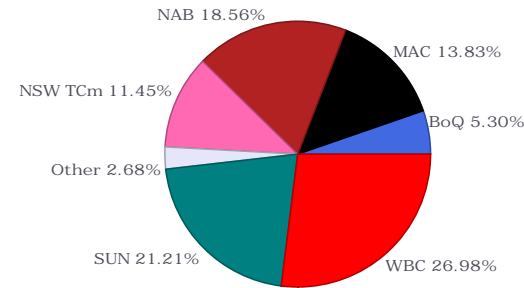
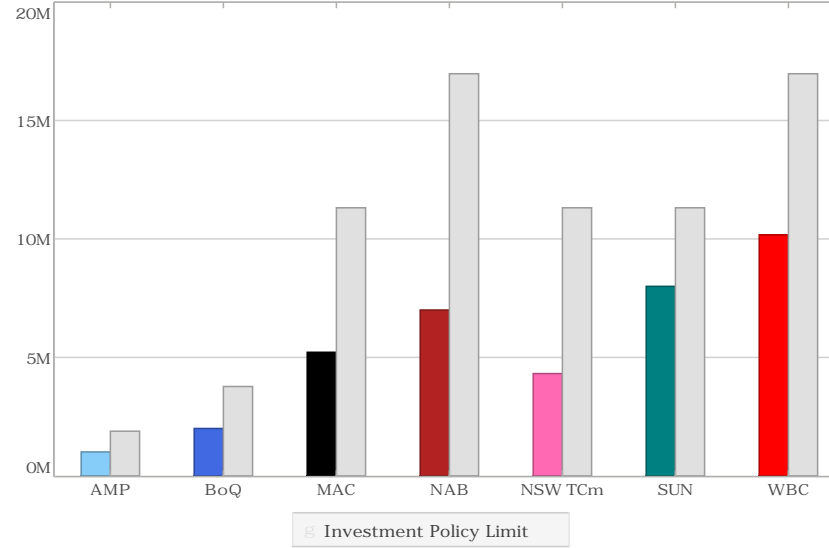
Broken Hill City Council  
Individual Institutional Exposures Report - June 2023



Individual Institutional Exposures

Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	1,010,110	3%	1,886,049	5%	875,939
Bank of Queensland (BBB+)	2,000,000	5%	3,772,097	10%	1,772,097
Macquarie Bank (A+)	5,216,450	14%	11,316,292	30%	6,099,842
National Australia Bank (AA-)	7,000,000	19%	16,974,439	45%	9,974,439
NSW T-Corp (TCm)	4,317,654	11%	11,316,292	30%	6,998,638
Suncorp Bank (A+)	8,000,000	21%	11,316,292	30%	3,316,292
Westpac Group (AA-)	10,176,762	27%	16,974,439	45%	6,797,677
	37,720,975				





# Broken Hill City Council

## Cashflows Report - June 2023



### Actual Cashflows for June 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount	
6-Jun-23	543625	Bank of Queensland	Term Deposit	Maturity: Face Value	500,000.00	
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	10,346.58	
					<u>Deal Total</u>	<u>510,346.58</u>
6-Jun-23	544162	Bank of Queensland	Term Deposit	Settlement: Face Value	-500,000.00	
					<u>Deal Total</u>	<u>-500,000.00</u>
					Day Total	10,346.58
15-Jun-23	543829	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00	
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	6,986.30	
					<u>Deal Total</u>	<u>506,986.30</u>
15-Jun-23	544202	Suncorp Bank	Term Deposit	Settlement: Face Value	-500,000.00	
					<u>Deal Total</u>	<u>-500,000.00</u>
					Day Total	6,986.30
21-Jun-23	543674	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00	
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	10,686.44	
					<u>Deal Total</u>	<u>510,686.44</u>
21-Jun-23	544215	National Australia Bank	Term Deposit	Settlement: Face Value	-500,000.00	
					<u>Deal Total</u>	<u>-500,000.00</u>
					Day Total	10,686.44
28-Jun-23	544239	National Australia Bank	Term Deposit	Settlement: Face Value	-2,000,000.00	
					<u>Deal Total</u>	<u>-2,000,000.00</u>
					Day Total	-2,000,000.00
29-Jun-23	544273	Suncorp Bank	Term Deposit	Settlement: Face Value	-1,000,000.00	
					<u>Deal Total</u>	<u>-1,000,000.00</u>
		29-Jun-23	544274	Suncorp Bank	Term Deposit	Settlement: Face Value
				<u>Deal Total</u>	<u>-2,000,000.00</u>	
				Day Total	-3,000,000.00	

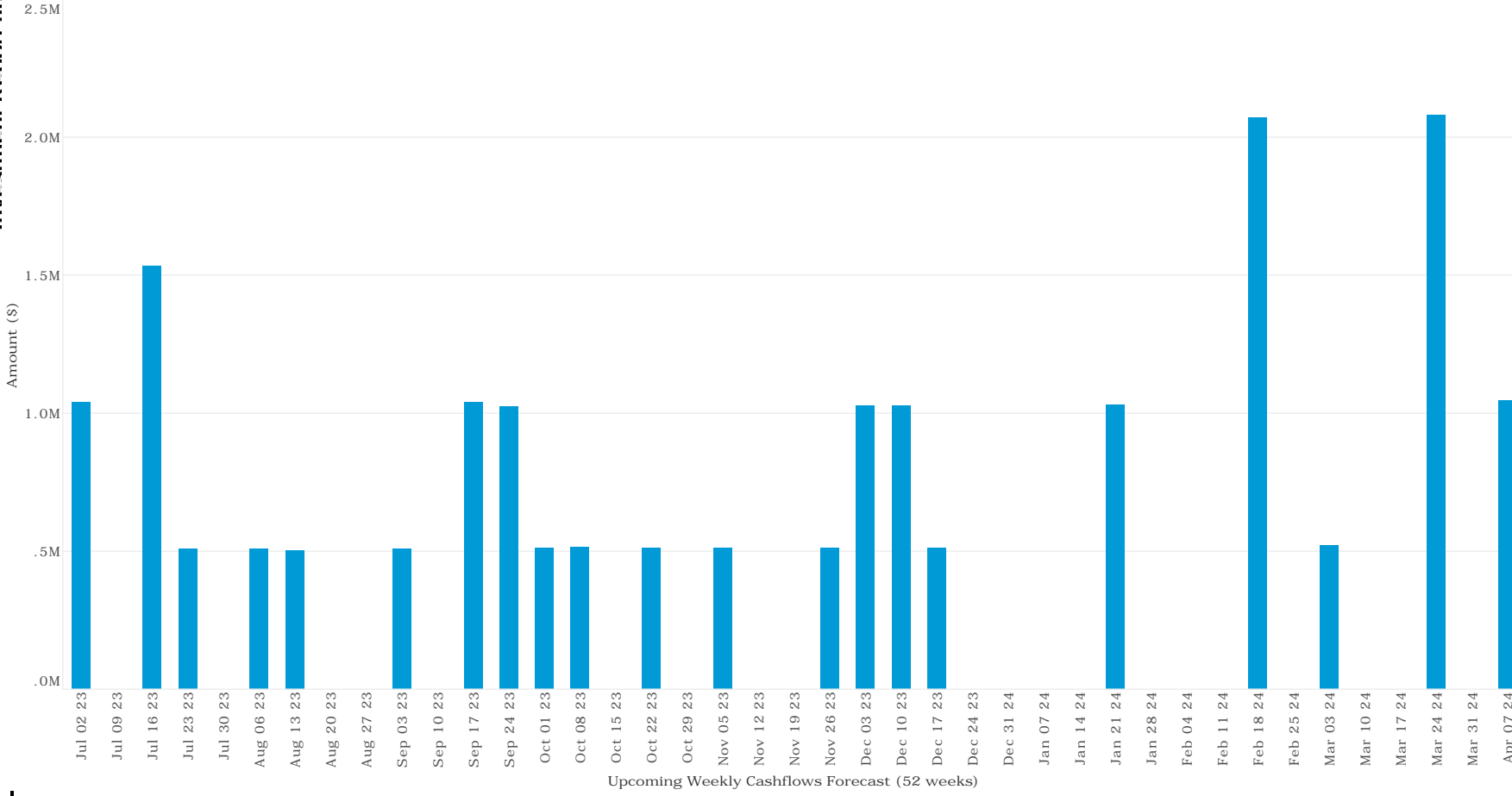
Broken Hill City Council  
Cashflows Report - June 2023

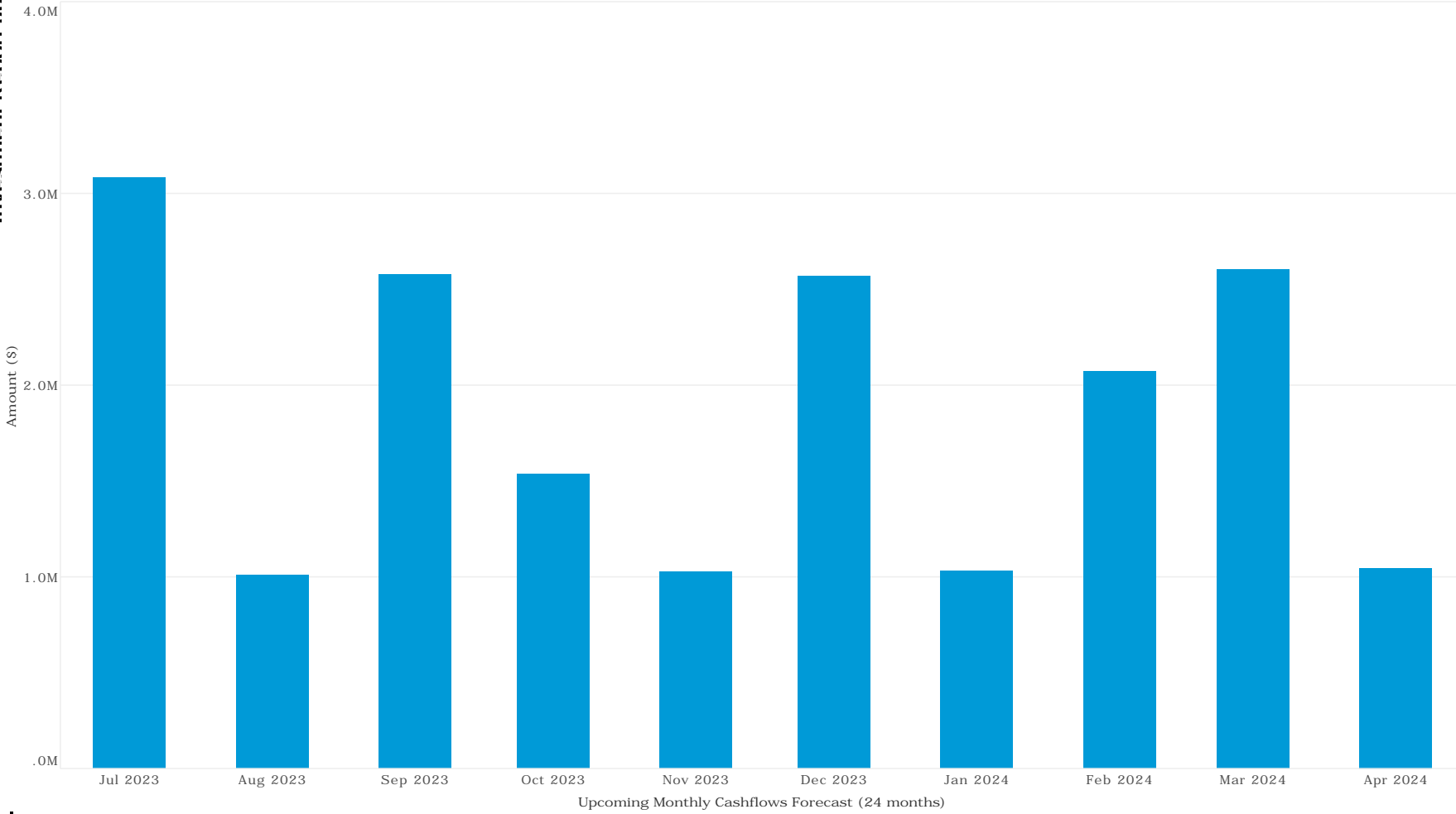
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
<u>Total for Month</u>					<u>-4,971,980.69</u>

## Forecast Cashflows for July 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
4-Jul-23	542914	ME Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		ME Bank	Term Deposit	Maturity: Interest Received/Paid	39,427.40
<u>Deal Total</u>					<u>1,039,427.40</u>
Day Total					1,039,427.40
18-Jul-23	543695	Suncorp Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	23,023.56
<u>Deal Total</u>					<u>1,023,023.56</u>
Day Total					1,023,023.56
19-Jul-23	543714	Suncorp Bank	Term Deposit	Maturity: Face Value	500,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	10,652.05
<u>Deal Total</u>					<u>510,652.05</u>
Day Total					510,652.05
26-Jul-23	543724	Suncorp Bank	Term Deposit	Maturity: Face Value	500,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	10,504.11
<u>Deal Total</u>					<u>510,504.11</u>
Day Total					510,504.11
<u>Total for Month</u>					<u>3,083,607.13</u>

Broken Hill City Council  
Cashflows Report - June 2023





## POLICY AND GENERAL COMMITTEE

July 12, 2023

**ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 132/23SUBJECT:                    WELCOME PACKS FOR ESSENTIAL WORKERS                    D23/36599**Recommendation**

1. That Broken Hill City Council Report No. 132/23 dated July 12, 2023, be received.
2. That Council, in Partnership with the YMCA contribute one three month family aquatic centre membership to each welcome pack issued to essential workers by Regional Development Australia Far West at a cost to council of \$132 per family membership.

**Executive Summary**

Regional Development Australia – Far West NSW are rolling out a Welcome Experience pilot program to support new essential workers to the community and help to create a connection to their new home quickly. This will help to attract and retain essential workers in the community for the benefit of all residents.

This report recommends that Council contribute a three month family Aquatic Centre membership to these packs with costs shared on a 50/50 with the YMCA. The YMCA have agreed to this in principle.

**Report:**

Council was contacted by Regional Development – Far West NSW in June to consider contributing to the essential worker welcome packs to be distributed to new essential workers to the City as part of the pilot program. It is suggested that Council, in conjunction with the YMCA contribute a three month family aquatic Centre memberships to the program. The YMCA have been approached and have agreed to sharing the costs for these memberships if this proposal goes ahead. Some details of the program, other contributors and expected benefits of the program for the community are provided below.

**About the Welcome Experience project**

The Welcome Experience is designed to facilitate, attract, prepare and welcome essential workers to regional, rural and remote NSW.

The program matches and connects new essential workers with local people and resources to help them settle in and feel at home in their new community faster.

The Welcome Experience will support new essential workers to create that connection to community and their new home quickly and smoothly. This will help to keep essential workers and their families in regional towns longer, delivering frontline services and building stronger communities.

The Welcome Experience is being rolled out in eight pilot locations in 2023 – Bega, Broken Hill, Coffs Harbour, Corowa, Griffith, Goulburn, Muswellbrook and Walgett.

Essential workers eligible for The Welcome Experience are:

- **Department of Education and Training** employees, including primary and secondary school teachers and non-teaching staff

- **NSW Health** employees, including nurses, allied health professionals, ambulance staff, visiting medical officers and specialists employed through the Local Health District
- **NSW Police Force** employees
- **Department of Communities and Justice** employees
- **NSW Fire and Rescue** employees.

#### **The Welcome pack Contributors**

- RDA Far West will include a Far West Gift Card, \$50 for singles and \$100 for couple and families
- Hard copy of the Far West Prospectus
- Hard copy of the Far West Welcome Guide
- Far West Proud sticker
- Barrier Truth are offering a three month subscription to the paper
- The Cinema are offering four free tickets to the movies.

#### **Community Engagement:**

Nil

#### **Strategic Direction:**

Key Direction 4: Our Leadership  
Objective 4.1: Openness and Transparency in Decision Making  
Action 4.1.1 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

#### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

#### **Financial Implications:**

A family Aquatic Centre membership currently costs \$44.00 per fortnight. Three month memberships supplied for welcome packs with costs shared equally with the YMCA will cost council \$132 each, these costs could be offset by the potential that memberships are retained at the Aquatic centre after the introductory period.

Total cost excluding any future offset would be anticipated to be at \$9,900 based on 75 new starters and on the basis that all 75 new starters took up the option.

#### **Attachments**

There are no attachments for this report

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

## POLICY AND GENERAL COMMITTEE

July 7, 2023

**ITEM 7**BROKEN HILL CITY COUNCIL REPORT NO. 133/23

SUBJECT: PROPOSAL TO RENAME SOUTH COMMUNITY CENTRE TO  
'FRED JOBSON SOUTH COMMUNITY CENTRE' D23/28379

**Recommendation**

1. That Broken Hill City Council Report No. 133/23 dated July 7, 2023, be received.
2. That the Broken Hill City Council Asset Naming Committee Meeting Minutes dated 28 April 2023, be received.
3. That Council notes that as per Minute No. 47217, the proposal to rename the South Community Centre to the 'Fred Jobson South Community Centre' was placed on public exhibition closing 25 June 2023, during which time Council received one anonymous invalid submission.
4. That Council approves the renaming of the South Community Centre to the 'Fred Jobson South Community Centre'; and that the Patton Village Broken Hill Association Inc be advised of the success of their proposal.
5. That all necessary actions be taken, including replacement of signage at the South Community Centre and an official renaming event be held at a date to be determined in consultation with Patton Village Broken Hill Association Inc.

**Executive Summary:**

Council received correspondence from the Patton Village Broken Hill Association Inc. with the proposal to rename the 'South Community Centre' to the 'Fred Jobson Community Centre', after the late Aubrey Frederick Jobson. Acknowledgement correspondence from Council was provided to the Patton Village Broken Hill Association Inc. in advising of the referral of the proposal to Council's Asset Naming Committee.

Council adopted the 'Naming of Parks and Community Facilities Policy' on 26 April 2012. The policy is currently under review however, combined with a range of processes, was utilised to undertake a consultation that determined the naming of 'Pro Hart Way', the road leading to the Airport.

With a forthcoming update of the current 2012 Policy, the processes undertaken with the naming of 'Pro Hart Way' will serve as part of background research for updating the policy.

The current 'Naming of Parks and Community Facilities Policy', deals with requests to name a park or community facility after a **person or family** as an exception as a general rule and all proposals are presented to Council for consideration.

Council's Asset Naming Committee met on Friday, 28 April 2023 to receive and discuss the proposal to rename the South Community Centre to the 'Fred Jobson Community Centre'. Agreement was reached by Committee members present, to recommend to Council that the

renaming proposal be revised to the 'Fred Jobson South Community Centre' and be placed on 21 days public exhibition, to align with Council's Renaming of Parks and Community Facilities Policy (General Principles item 3 and Naming after and Individual or Family item 4).

At the 31 May 2023 Council Meeting, Council considered a report containing the Asset Naming Committee Meeting Minutes and the Asset Naming Committee recommendation to rename the South Community Centre to the 'Fred Jobson South Community Centre' where Council resolved (Minute No. 47217) that the renaming proposal be placed on public exhibition for a 21-day period during which time Council would receive submissions from the public.

The public exhibition period closed on Sunday 25 May 2023 and Council received nil submissions prior to the closing date and one invalid submission after the closing time and date.

Below is a table outlining the submissions received and whether the submissions raise valid reasons for Council to consider declining the proposal to rename the South Community Centre to the 'Fred Jobson South Community Centre':

Summary of submissions received	Validity of comment to the renaming proposal
Opposed the renaming due to "Fred Jobson" not being born in Broken Hill, or a volunteer of the South Library.	Invalid anonymous submission, received after closing date.

### Report:

Correspondence received from the Patton Village Broken Hill Association Inc, details a proposal to rename the South Community Centre to the 'Fred Jobson Community Centre'.

The submission received from Patton Village Broken Hill Association Inc. proposing the renaming of the 'South Community Centre' to the 'Fred Jobson Community Centre' meets the criteria within Council's Naming of Parks and Community Facilities Policy. A summary of background information was provided within this report to assist the Asset Naming Committee in their careful consideration of the submission. The correspondence received by Council and supporting documentation is attached to this report.



**Aubrey Frederick Jobson - 'Fred Jobson'**

**Fred Jobson, *The Conveyor*, November 1964**

As background, Fred Jobson, born Aubrey Frederick Jobson (1902 – 20/11/1973), came to Broken Hill in 1932 with a travelling stage show and subsequently decided to stay in the City. Fred Jobson was a painter, actor, singer, composer and cartoonist and was one of the first mineral artists in Broken Hill. Upon his arrival in the City he established a signwriting business before being employed at the Zinc Corporation as Editor of the *Conveyor* magazine.

In addition to his art, Fred was also a talented musician, performing at various theatres in the City and involved in the Repertory Society and Musicians Club. He supported and fundraised for a number of volunteer organisations, such as the South Boy's Club and local schools. It has been noted that Fred Jobson was a significant person in Broken Hill history, with his achievements and social contribution to community life and the betterment of the City described as extensive.

His entertainment talent had been said to have been instrumental in the raising of tens of thousands of pounds for charity, (notably the Far West Children's Health Scheme, the Old Folks Home and the Home of Compassion) and War loan, Red Cross and Comforts Fund appeals during the war.

During Fred's period of employment at the Zinc Corporation he had been responsible for the design and erection of 24 mine exhibits for the Silver City Show, a number of exhibits for the Moomba Festival at Melbourne and the Royal Easter Show in Sydney. He also produced floats for numerous processions.

Notable accomplishments are designing the Broken Hill City crest in 1967 and writing the song 'Broken Hill I love you still', along with supervising the committee that oversaw the decorations for the 1954 visit to Broken Hill of Queen Elizabeth II as part of her two-month Royal Tour of Australia. At this time, it was his design that was chosen for the construction of the Welcome/Farewell sign on the then Airport Road.

## South Community Centre



**South Community Centre, 135 Comstock Street, Broken Hill**

The South Broken Hill Community Centre at 135 Comstock Street, was opened for public use by Dr CJ Cummins M.B. B.S. D.B.H. Director of Public Health NSW on 7 October 1967.

The Riverina Diocesan Trust had been operating the facility on Council's behalf for about 20 years with the first resolution being 30 November 1994 as recorded in Council's lease records. In 2014 the Anglican Church indicated that they would not be continuing with the operation of the facility as it had fallen outside the purview of the Dioceses.

Council at its meeting held 13 June 2013, resolved that the operation of the South Community Centre Library be transitioned to a like-minded not for profit organisation and that discussions be held with the Patton Village Community and Business Association Committee to assess the viability of their interest in the library.

The Patton Village Committee responded to these discussions and stated that their mission was to develop the South Library as a community centre, that provided a venue suitable for multi-purpose use and to encourage active participation for the South community.

Council resolved at its Ordinary Meeting held 30 July 2014:

*That Patton Village Committee Inc. be appointed to operate the South Community Centre Library under the same terms as the current operator, the Riverina Diocesan Trust.*

*That Council congratulate the Patton Village Committee Inc on their commitment to the residents of South Broken Hill through this initiative.*

*That documents relating to this matter be executed under Council's Common Seal as required.*

As such, an agreement to operate the South Community Centre Library between South Community Centre and Alma Institute Reserve Trust, a corporation established, constituted and appointed, in terms of Section 92, *Crown Lands Act 1989*, as Trustee of Reserve 1014148 and Patton Village Committee Inc. commenced on 1 September 2014 and expires on 31 October 2024.

*Reserve 1014148 was previously known as the 'South Community Centre and Alma Institute Reserve Trust'; however this name was abolished with the commencement of the new Crown Land Management Act on 1 July 2018. This reserve is now identified as Reserve 1014148 and Broken Hill City Council as the Crown Land Manager. The renaming of the building can be facilitated by Council without any consent from the Department of Crown Lands.*

### **Council ‘Naming of Parks and Community Facilities Policy’**

Council’s current policy, ‘Naming of Parks and Community Facilities Policy’, details the asset naming requirements, specifically the process and supporting documents required to name an Asset.

The Naming of Parks and Community Facilities Policy defines the following notable principles;

- General Principles
  2. A name which has historical significance is acceptable.
  3. Community facilities will generally be named after the general area of the City in which they are located.
- Naming after an Individual or Family
  1. Naming a park or community facility after a person or family will only be considered where a person or family member is deceased and:
    - a) Is widely known and respected within the local community;
    - b) Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
    - c) Is of good repute and not likely to be subject of controversy.
  2. The nominated person has widespread community support.
  4. The proposal to the name of the park or facility should be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.
  6. To apply, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of whom must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations. Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
- Renaming a Facility
  6. The renaming of a facility will only be considered if it can be demonstrated that the name is no longer appropriate in historical or geographical terms or is likely to cause distress to members of the community.

In accordance with Council’s ‘Naming of Parks and Community Facilities Policy’, the proposal to rename the facility is recommended to be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a final report to Council for its consideration (Naming of an Individual or Family item 4).

There is no legislation specific to the naming of Council assets as there is with roads. The format of the NSW Geographical Names Board however, is recommended as an approach to factors regarding the naming of assets.

The ‘NSW Addressing User Manual’ (AUM) has been developed by the NSW Geographical Names Board to provide a common approach to place naming, reserve naming, addressing and road naming throughout New South Wales, which is based on legislative obligations and addressing standards.

## **NSW Geographical Names Board Place Naming Policy – July 2019**

### **7.1 Personal Names**

The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long-term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation. NSW Geographical Names Board Place Naming Policy 5*
- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note*

### **Community Engagement:**

At the 31 May 2023 Council Meeting, Council resolved to place the proposal to rename the South Community Centre to the 'Fred Jobson South Community Centre', on public exhibition for a period of 21 days. During the public exhibition period Council received one invalid anonymous submission.

### **Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1.	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

### **Relevant Legislation:**

- *Geographical Names Act 1966*
- *Local Government Act 1993*

### **Associated Documents:**

- Broken Hill City Council's Naming of Parks and Community Facilities Policy
- NSW Geographical Names Board
  - The NSW Addressing User Manual (AUM)
  - Geographical Names Board Guidelines and Policies
  - Geographical Names Board of NSW Policy – Place Naming

### **Financial Implications:**

Existing project and operational budgets allow for signage maintenance. Any budgetary implications to change of name of the airport would need further assessment.

**Attachments**

1. Asset Naming Committee Meeting Minutes - Meeting held 28.04.2023 - Proposal to  
[↓](#) Rename the South Community Centre to Fred Jobson South Community Centre
2. Asset Naming Committee Report - Suggestion to Rename the South Community  
[↓](#) Centre to Fred Jobson Community Centre
3. Acknowledgement Letter - Suggestion to rename the South Community Centre -  
[↓](#) Patton Village Broken Hill Association
4. Geographical Names Board Place Naming Policy  
[↓](#)
5. Naming of Parks and Community Facilities Policy  
[↓](#)

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER



**MINUTES OF THE ASSET NAMING COMMITTEE MEETING HELD 28 APRIL 2023**

<b>Date</b>	Friday, 28 April 2023	<b>Time Meeting opened:</b> 3:04pm	<b>Time Meeting closed:</b> 3:15pm
<b>Location</b>	Ground Floor Meeting Room, Council Administrative Centre, 240 Blende Street		
<b>Chairperson</b>	Councillor Bob Algate		

AGENDA ITEM		DISCUSSION	MOVED BY	SECONDED
1.	<b>Present</b>	Councillor Bob Algate Chief Corporate and Community Officer, Razija Nu'man Chief Assets and Projects Officer, Codie Howard Strategic Asset Management Coordinator, Aaron Troy Corporate Support Officer, Jodie Brealey (Minute Taker)	Razija Nu'man	Codie Howard
			All unanimous - Carried	
2.	<b>Apologies</b>	Councillor Alan Chandler Councillor Hayley Jewitt Councillor Darria Turley AM (by email) Chief Financial Officer, Simon Brown	Razija Nu'man	Codie Howard
			All unanimous - Carried	
3.	<b>Disclosure of Interests</b>	NIL	N/A	N/A
4.	<b>Receipt of Asset Naming Committee Report dated 21/04/2023</b>	<u>Recommendation to Committee</u> 1. That the Broken Hill City Council Asset Naming Committee Report "Suggestion to rename the South Community Centre to 'Fred Jobson Community Centre', be received.  • Asset Naming Committee Report - Suggestion to rename the 'South Community Centre' to ' Fred Jobson Community Centre' and associated attachments provided to Committee including letter and supporting documentation suggesting 'South Community Centre' be renamed 'Fred Jobson Community Centre' - Acknowledgement letter to applicant - Geographical Names Board of NSW Policy – Place Naming - Naming of Parks and Community Facilities Policy	Codie Howard	Razija Nu'man
			All unanimous - Carried	

AGENDA ITEM	DISCUSSION	MOVED BY	SECONDED
	<p><u>Recommendation to Committee</u></p> <p>2. That the Broken Hill City Council Asset Naming Committee consider the suggestion received to rename the South Community Centre to the 'Fred Jobson Community Centre' and report its recommendation to Council for determination.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>The Committee acknowledged a lot of time and thought had gone into the request submitted, which included documented history showing a definite contribution to the community by the late Fred Jobson.</li> <li>The request content was reviewed against Council's Naming of Parks and Community Facilities Policy and the Geographical Names Board of NSW Policy – Place Naming and meets all policy requirements.</li> <li>The request submitted on behalf of The Patton Village Community Association Inc, included documented support by a family representative and four community groups, all validated by a statutory declaration signed by the applicant. This meets Council requirements, being support from a minimum of three parties required.</li> <li>The Committee also acknowledged that Fred Jobson was a well-accepted character in south Broken Hill and generally around the City and therefore considered by the Committee, a worthy recipient for renaming of the facility.</li> <li>The Committee noted the South Community Centre is located on a Crown Reserve and that the name change can be facilitated without obtaining permission from Crown Lands.</li> <li>The Committee noted that the Geographical Names Board (GNB) of NSW Policy – Place Naming Item 9.10 Renaming of facilities within reserves does not require formal approval from the GNB. However, renaming notification to the GNB is required to align with the policy. Therefore, the GNB is to be notified of the change once adopted by Council.</li> <li>Recommendation regarding GNB notification to be placed in final report to Council.</li> </ul>	Razija Nu'man	Codie Howard
		All unanimous - Carried	

AGENDA ITEM	DISCUSSION	MOVED BY	SECONDED
	<ul style="list-style-type: none"> <li>The Committee noted that Emergency Services notification will also be required and to be placed in final report to Council</li> <li>Council's Naming of Parks and Community Facilities "General Principles Item 3 states - Community facilities will generally be named after the general area of the City in which they are located", therefore the Committee agreed the facility should be renamed "Fred Jobson South Community Centre", which aligns with Council policy and that the recommendation to Council should also detail this.</li> </ul>		
	<p><b><u>Recommendation to Council</u></b></p> <ol style="list-style-type: none"> <li><b>That the suggestion to rename the South Community Centre to the 'Fred Jobson Community Centre' be received.</b></li> <li><b>That the suggestion to rename the South Community Centre be revised to the 'Fred Jobson South Community Centre' to align with Council's Renaming of Parks and Community Facilities Policy.</b></li> </ol>	Razija Nu'man	Codie Howard
		All unanimous - Carried	
	<p><u>Recommendation to Committee</u></p> <ol style="list-style-type: none"> <li>That any recommendation to Council to rename the South Community Centre to the 'Fred Jobson Community Centre' be advertised with signage, at or on, the property or facility and in the local newspaper for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.</li> </ol> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>Asset Naming Committee members request that the 21 days public exhibition be confirmed. If correct, then Recommendation No. 3 wording be used noting the suggested name to be 'Fred Jobson South Community Centre' for Council recommendation, if incorrect, then 28 days to be written into recommendation report to Council.</li> </ul>	Razija Nu'man	Codie Howard
		All unanimous - Carried	



AGENDA ITEM		DISCUSSION	MOVED BY	SECONDED
		<p><u>Recommendation to Council</u></p> <p>3. That the suggestion to rename the South Community Centre to the 'Fred Jobson South Community Centre' be advertised with signage, at or on, the property or facility and in the local newspaper for public comment for 21 days, prior to the presentation of a final report to Council for its consideration.</p>	Razija Nu'man	Codie Howard
		<p><u>Recommendation to Committee</u></p> <p>4. That the Patton Village Broken Hill Association Inc. be advised by correspondence of any ongoing processes and expected timelines.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>Discussion held regarding signage requirements for renaming of the facility and agreement reached by Committee that new signage would assist to commemorate the renaming.</li> <li>Upon adoption by Council for renaming, Council staff to liaise with applicants regarding signage.</li> <li>Recommendation regarding signage to be placed in final report to Council.</li> <li>Council staff to advise the applicant of ongoing processes and expected timelines.</li> </ul>	Codie Howard	Razija Nu'man
		<p><u>Recommendation to Council</u></p> <p>4. That the Patton Village Broken Hill Association Inc. be advised by correspondence of any ongoing processes and expected timelines.</p>	Codie Howard	Razija Nu'man
5.	General Business	Nil	N/A	N/A
6.	Next Meeting	To be advised	N/A	N/A
7.	Meeting Closed	There being no further business the Chairperson declared the meeting closed at 8:15pm.	N/A	N/A
Signature of Chairperson:			DATE:	9.05.23

**Attachments**

- Asset Naming Committee Report - Suggestion to rename the 'South Community Centre' to 'Fred Jobson Community Centre' and associated letter and supporting documentation suggesting 'South Community Centre' be renamed 'Fred Jobson Community Centre'
- Acknowledgement letter to applicant
- Geographical Names Board of NSW Policy – Place Naming
- Naming of Parks and Community Facilities Policy

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BROKEN HILL CITY COUNCIL ASSET NAMING COMMITTEE

21 April 2023

SUBJECT: SUGGESTION TO RENAME THE 'SOUTH COMMUNITY CENTRE'  
TO 'FRED JOBSON COMMUNITY CENTRE'

12/7

**Recommendation**

1. That the Broken Hill City Council Asset Naming Committee Report "Suggestion to rename the South Community Centre to 'Fred Jobson Community Centre', be received.
2. That the Broken Hill City Council Asset Naming Committee consider the suggestion received to rename the South Community Centre to the 'Fred Jobson Community Centre' and report its recommendation to Council for determination.
3. That any recommendation to Council to rename the South Community Centre to the 'Fred Jobson Community Centre' be advertised with signage, at or on, the property or facility and in the local newspaper for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.
4. That the Patton Village Broken Hill Association Inc. be advised by correspondence of any ongoing processes and expected timelines.

**Executive Summary:**

Council received correspondence from the Patton Village Broken Hill Association Inc. with the suggestion to rename the 'South Community Centre' to the 'Fred Jobson Community Centre', after the late Aubrey Frederick Jobson. Acknowledgement correspondence from Council was provided to the Patton Village Broken Hill Association Inc. in advising of the referral of the proposal to Council's Asset Naming Committee.

Council adopted the 'Naming of Parks & Community Facilities Policy' on 26 April 2012. The policy is currently under review however, however, combined with a range of processes, was utilised to undertake a consultation that determined the naming of 'Pro Hart Way', the road leading to the Airport.

With a forthcoming update of the current 2012 Policy, the processes undertaken with the naming of 'Pro Hart Way' will serve as part of background research for updating the policy.

The current 'Naming of Parks and Community Facilities Policy', deals with requests to name a park or community facility after a **person or family** as an exception as a general rule and all proposals are presented to Council for consideration.

**Report:**

Correspondence received from the Patton Village Broken Hill Association Inc, details a suggestion to rename the South Community Centre to the 'Fred Jobson Community Centre'.

The submission received from Patton Village Broken Hill Association Inc suggesting the renaming of the 'South Community Centre' to the 'Fred Jobson Community Centre' meets the criteria within Council's Naming of Parks and Community Facilities Policy. A summary of background information is provided within this report to assist the Asset Naming Committee in their careful consideration of the submission. The correspondence received by Council and supporting documentation is attached to this report.

**Aubrey Frederick Jobson - 'Fred Jobson'**



**Fred Jobson, *The Conveyor*, November 1964**

As background, Fred Jobson, born Aubrey Frederick Jobson (1902 – 20/11/1973), came to Broken Hill in 1932 with a travelling stage show and subsequently decided to stay in the City. Fred Jobson was a painter, actor, singer, composer and cartoonist and was one of the first mineral artists in Broken Hill. Upon his arrival in the City he established a signwriting business before being employed at the Zinc Corporation as Editor of the Conveyor magazine.

In addition to his art, Fred was also a talented musician, performing at various theatres in the City and involved in the Repertory Society and Musicians Club. He supported and fundraised for a number of volunteer organisations, such as the South Boy's Club and local schools. It has been noted that Fred Jobson was a significant person in Broken Hill history, with his achievements and social contribution to community life and the betterment of the City described as extensive.

His entertainment talent had been said to have been instrumental in the raising of tens of thousands of pounds for charity, (notably the Far West Children's Health Scheme, the Old Folks Home and the Home of Compassion) and War loan, Red Cross and Comforts Fund appeals during the war.

During Fred's period of employment at the Zinc Corporation he had been responsible for the design and erection of 24 mine exhibits for the Silver City Show, a number of exhibits for the Moomba Festival at Melbourne and the Royal Easter Show in Sydney. He also produced floats for numerous processions.

Notable accomplishments are designing the Broken Hill City crest in 1967 and writing the song 'Broken Hill I love you still', along with supervising the committee that oversaw the decorations for the 1954 visit to Broken Hill of Queen Elizabeth II as part of her two-month Royal Tour of Australia. At this time it was his design that was chosen for the construction of the Welcome/Farewell sign on the then Airport Road.

### **South Community Centre**



**South Community Centre, 135 Comstock Street, Broken Hill**

The South Broken Hill Community Centre at 135 Comstock Street, was opened for public use by Dr CJ Cummins M.B., B.S., D.B.H., Director of Public Health NSW on 7 October 1967.

The Riverina Diocesan Trust had been operating the facility on Council's behalf for about 20 years with the first resolution being 30 November 1994 as recorded in Council's lease records. In 2014 the Anglican Church indicated that they would not be continuing with the operation of the facility as it had fallen outside the purview of the Dioceses.

Council at its meeting held 13 June 2013 resolved that the operation of the South Community Centre Library be transitioned to a like-minded not for profit organisation and that discussions be held with the Patton Village Community and Business Association Committee to assess the viability of their interest in the library.

The Patton Village Committee responded to these discussions and stated that their mission was to develop the South Library as a community centre, that provided a venue suitable for multi-purpose use and to encourage active participation for the South community.

Council resolved at its Ordinary Meeting held 30 July 2014:

*That Patton Village Committee Inc. be appointed to operate the South Community Centre Library under the same terms as the current operator, the Riverina Diocesan Trust.*

*That Council congratulate the Patton Village Committee Inc on their commitment to the residents of South Broken Hill through this initiative.*

*That documents relating to this matter be executed under Council's Common Seal as required.*

As such, an agreement to operate the South Community Centre Library between South Community Centre and Alma Institute Reserve Trust, a corporation established, constituted and appointed, in terms of Section 92, *Crown Lands Act 1989*, as Trustee of Reserve 1014148 and Patton Village Committee Inc. commenced on 1 September 2014 and expires on 31 October 2024.

Reserve 1014148 was previously known as the 'South Community Centre and Alma Institute Reserve Trust', however this name was abolished with the commencement of the new *Crown Land Management Act* on 1 July 2018. This reserve is now identified as Reserve 1014148 and Broken Hill City Council as the Crown Land Manager. The renaming of the building can be facilitated by Council without any consent from the Department of Crown Lands.

#### **Council 'Naming of Parks and Community Facilities Policy'**

Council's current policy, 'Naming of Parks and Community Facilities Policy', details the asset naming requirements, specifically the process and supporting documents required to name an Asset.

The Naming of Parks and Community Facilities Policy defines the following notable principles;

- General Principles
  2. A name which has historical significance is acceptable.
  3. Community facilities will generally be named after the general area of the City in which they are located.
- Naming after an Individual or Family
  1. Naming a park or community facility after a person or family will only be considered where a person or family member is deceased and:
    - a) Is widely known and respected within the local community;
    - b) Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
    - c) Is of good repute and not likely to be subject of controversy.
  2. The nominated person has widespread community support.
  6. To apply, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of whom must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations. Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
- Renaming a Facility
  6. The renaming of a facility will only be considered if it can be demonstrated that the name is no longer appropriate in historical or geographical terms or is likely to cause distress to members of the community.

In accordance with Council's 'Naming of Parks and Community Facilities Policy', the proposal to rename the facility is recommended to be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.

There is no legislation specific to the naming of Council assets as there is with roads. The format of the NSW Geographical Names Board however, is recommended as an approach to factors regarding the naming of assets.

The '*NSW Addressing User Manual*' (AUM) has been developed by the NSW Geographical Names Board to provide a common approach to place naming, reserve naming, addressing

and road naming throughout New South Wales, which is based on legislative obligations and addressing standards.

**NSW Geographical Names Board Place Naming Policy – July 2019**

**7.1 Personal Names**

*The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long-term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:*

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation. NSW Geographical Names Board Place Naming Policy 5*
- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note*

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

- *Geographical Names Act 1966*
- *Local Government Act 1993*
- *Crown Lands Act 1989*

**Associated Documents**

- NSW Geographical Names Board
  - The NSW Addressing User Manual (AUM)
  - Geographical Names Board Guidelines and Policies
  - Geographical Names Board of NSW Policy – Place Naming
- Broken Hill City Council's 'Naming of Parks and Community Facilities Policy'
  1. Naming a park or community facility after a person or family will be considered where a person or family member has deceased and:
    - a) Is widely known and respected within the local community;
    - b) Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
    - c) Is of good repute and not likely to be subject of controversy.
  2. The nominated person has widespread community support.

3. A family who is nominated should have made a significant contribution to the community over two (2) or more generations.
4. The proposal to the name a park or facility should be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.
5. Council will determine whether a request will be granted taking into consideration the advice of the General Manager and the outcomes of the community consultation.
6. To apply, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of whom must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations.

Applicants will be given careful consideration prior to being presented to Council for its consideration and decision.

7. Where Council grants a request to have a park named after a person an inscription will be included within the "Park Name" sign. The inscription will acknowledge the nature of the person's contribution to the community.
8. Where Council grants a request to have a community facility (infrastructure) named after a person, the naming will be for the life of the facility. Should the facility be subject to damage or removal, Council is no longer under obligation to replace the facility or name another facility in its place. The plaque attached to the facility will be in proportion with the facility.

**Financial Implications:**

Existing operational budgets allow for signage. Any budgetary implications to change of name to the South Community Centre would need further assessment.

**Attachments**

1. Submission correspondence suggesting 'South Community Centre' be renamed 'Fred Jobson Community Centre'
2. Acknowledgement Letter to Applicant
3. Geographical Names Board of NSW Policy – Place Naming



RAZIJA NU'MAN  
CHIEF CORPORATE AND COMMUNITY OFFICER



**BROKEN HILL**  
CITY COUNCIL

Quote No L23/897 – 12/7  
RN:MR

Telephone / Personal Enquiries  
Ask for Razija Nu'man

19 April 2023

Patton Village Broken Hill Association Inc.

SOUTH BROKEN HILL NSW 2880

Email: [REDACTED]

Attention: Mr Larry Angell

Dear Mr Angell

**Suggestion to rename the South Community Centre**

Council thanks you for your correspondence received 28 March 2023, suggesting that the South Community Centre be renamed the 'Fred Jobson Community Centre'.

Your correspondence and background information has been forwarded to Council's Asset Naming Committee. Council's Asset Naming Committee will consider the proposal and make its recommendation to Council. A report will then be prepared for Council's consideration.

Should you require further information in relation to Council's asset naming processes or the status of your proposal, please contact Council's Corporate Services Coordinator, Michelle Rolton on 08 80803360 or alternatively email [corporateservices@brokenhill.nsw.gov.au](mailto:corporateservices@brokenhill.nsw.gov.au)

Yours faithfully



RAZIJA NU'MAN  
CHIEF CORPORATE AND COMMUNITY OFFICER

Please address all communications to:

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Broken Hill NSW 2880

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ABN 84 873 116 132





Geographical  
Names Board

# Geographical Names Board of NSW Policy

## Place Naming

July 2019

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## Document Control

### Version and amendment table

Date	Version	Amendments	Authorised
23 April 15	1.0	First draft	B Hirst / B Goodchild
12 Nov 15	2.0	First circulation to members	B Hirst / B Goodchild
20 Dec 15	3.0	Amended based on GNB feedback	B Hirst / B Goodchild
8 March 16	3.1	Aboriginal policy updated based on feedback received.	B Hirst / B Goodchild
10 March 16	4.0	Formatted for document consistency	B Hirst / B Goodchild
18 March 16	5.0	Amended based on March GNB meeting	B Hirst / B Goodchild
19 April 16	5.1	Minor amendments and changes accepted	B Hirst / B Goodchild
2 May 16	6.0	Amendments based on Secretariat input	B Hirst / B Goodchild
6 May 16	6.1	New section on changing names	B Hirst / B Goodchild
May 17	6.2	Update to section 6.1 and 11.1	N Underwood
Sep 18	6.3	Update branding	N Underwood
4 Jul 19	6.4	Update to section 10.2	N Underwood

## Repeals and Review

The policies identified in this document are consistent with national and international best practice. They repeal all existing Geographical Names Board of NSW (GNB) policies and guidelines in respect to geographical naming in NSW, apart from those included in the NSW Addressing User Manual, which are complementary to these policies. They do not apply retrospectively, and any arrangements that predate these rules are not necessarily subject to its terms.

Recognition of any existing NSW geographical name that does not conform to these policies does not establish a precedent for any future naming proposal.

This document is to be revised annually or as required. Where minor changes are required, the GNB must ensure the version number is updated. However, where changes in legislation or operating environment result in substantive rewriting of the document, the sponsor must create a new document and ensure it is entered into TRIM (electronic file management system). This will ensure the integrity of the original document.

## Contents

<b>1. Scope</b> .....	<b>1</b>
<b>2. Responsibilities</b> .....	<b>1</b>
<b>3. Glossary</b> .....	<b>1</b>
<b>4. Introduction</b> .....	<b>2</b>
<b>5. Legislation and Authority</b> .....	<b>2</b>
<b>6. Policy – Universal Naming Principles</b> .....	<b>3</b>
6.1 Language .....	3
6.2 Form and Character of names .....	4
<b>7. Policy - Commemorative names</b> .....	<b>4</b>
7.1 Personal Names .....	4
<b>8. Policy - Duplication of names</b> .....	<b>4</b>
8.1 Duplication of place names .....	5
8.2 Place names other than localities .....	5
<b>9. Policy - Place Naming Process</b> .....	<b>6</b>
9.1 General .....	6
9.2 Selection of names .....	6
9.3 Changing names .....	7
9.4 Correct designation values .....	7
9.5 Council resolutions to identify community support .....	7
9.6 Naming of Cross Border Features .....	7
9.7 Referring names to Local Government .....	7
9.8 Generic reserve names .....	8
9.9 Use of the name Anzac .....	8
9.10 Naming of facilities within reserves .....	8
9.11 Renaming of reserves .....	8
9.12 Naming of properties and homesteads .....	9
<b>10. Policy - Recognition and use of Aboriginal names</b> .....	<b>9</b>
10.1 Background .....	9
10.2 Recognition and use of Aboriginal names .....	9
<b>11. Policy - Infrastructure</b> .....	<b>10</b>
11.1 Railway stations .....	10
11.1.1 Other infrastructure .....	10
11.2 Bridge Naming .....	11
<b>Bibliography</b> .....	<b>12</b>

## 1 Scope

This policy applies to the operations of the GNB and its Secretariat.

## 2 Responsibilities

### Geographical Names Board

The GNB is responsible for the governance of this policy.

### Department of Customer Service (DCS)

DCS is responsible for the administrative management, technical support and promotion of the policy under the auspices of the GNB.

## 3 Glossary

Act	<i>Geographical Names Act 1966 No 13</i>
CGNA / PCPN	Committee of Geographic Names of Australasia - now renamed the Permanent Committee on Place Names. Part of ICSM
GNB / Board	Geographical Names Board of NSW as constituted under the Act
DCS	Department of Customer Service
Gazetteer	List of geographical names. In NSW the Geographical names gazetteer is stored in the Geographical Names Register database.
Geographical name	The name of a place as determined by the provisions of the Act and been notified in the Gazette as a geographical name, but does not include a name which has ceased to be a geographical name under the Act.
GNB (the GNB)	Geographical Names Board as constituted under the Act
ICSM	Intergovernmental Committee on Surveying and Mapping
Place	Defined by the Act as <i>'any geographical or topographical feature or any area, district, division, locality, region, city, town, village, settlement or railway station or any other place within the territories and waters of the State of New South Wales but does not include any road, any area (within the meaning of the Local Government Act 1993) or area of operations of a county council (within the meaning of that Act), any electoral district under the Parliamentary Electorates and Elections Act 1912, any school or any place or place within a class of places to which the provisions of this Act do not apply by virtue of the regulations.'</i>
Recorded name	Defined by the Act as <i>'the name of a place as it appears on a Lands Department map or, where the name of a place appears differently on two or more such maps, the name of that place as it appears on whichever of those maps was published later than the other or others.'</i>
Road / Road Naming Authority	Road and Road Naming Authority are defined under the <i>Roads Act 1993</i> and summarised in section 5.3 of the <i>NSW Address policy</i>
Secretariat	GNB secretariat appointed in accordance with section 4 of the Act
Spatial Services	A division of the Department of Customer Service (DCS). Spatial Services is the government body responsible for the implementation of the Geographical Names Act.

## 4 Introduction

Consistent use of accurate place names is an essential element of effective communication worldwide, and supports socio-economic development, conservation and national infrastructure. (Permanent Committee on Place Names)

Department of Customer Service, Spatial Services and the GNB have statutory responsibility to establish, update, preserve and publicise place naming in New South Wales.

The *Geographical Names Act 1966* recognises the importance of unambiguous and official place names. Place names reflect the relationship between people and place and create a link that forms the basis for communication, location and addressing. Clear and unambiguous place names are essential for emergency services, postal and service delivery as well as professional and personal navigation.

The GNB is committed to recognising our Aboriginal cultural heritage by registering place names given by Aboriginal people so that they can be assigned as geographical names alone or used alongside existing non-Aboriginal names.

The GNB is committed to open and transparent practices and procedures in the selection of place names. This document brings together the policies adopted by the GNB and enables all interested parties to understand why specific names are selected.

The policies detailed in this document are consistent with national and international policies, guidelines and practices.

## 5 Legislation and Authority

As set out in the *Geographical Names Act 1966* (Section 5), the GNB has the following powers and functions:

- assign names to places
- approve that a recorded name of a place shall be its geographical name
- alter a recorded name or a geographical name
- determine whether the use of a recorded name or a geographical name shall be discontinued
- adopt rules of orthography, nomenclature and pronunciation with respect to geographical names
- investigate and determine the form, spelling, meaning, pronunciation, origin and history of any geographical name
- the application of any geographical name with regard to position, extent or otherwise
- compile and maintain a vocabulary of Aboriginal words used or suitable for use in geographical names and to record their meaning and origin
- compile and maintain a dictionary of geographical names with a record of their form, spelling, meaning, pronunciation, origin and history
- publish a gazetteer of geographical names
- inquire into and make recommendations on any matters relating to the names of places referred to it by the Minister

The GNB may compile, maintain and publish a list of road names.

## 6 Policy – Universal Naming Principles

The following principles shall apply for all new geographical names in New South Wales.

### 6.1 Language

- 1 Geographical names shall be written in standard Australian English or a recognised format of an Australian Aboriginal language local to the area of the geographical name.
- 2 Diacritical marks (symbols such as ´ in é, ¸ in ç or : in ö) are not used in Australian English names, and shall be omitted from names drawn from languages that use such marks.
- 3 Geographical names shall be easy to pronounce, spell and write, and preferably not exceed three words (including any designated term) or 25 characters. An exception to this is in the use of Aboriginal names when it is accepted that a traditional name may at first appear to be complex but will, over time, become more familiar and accepted by the community.
- 4 The following types of punctuation as used in Australian English shall not be included as part of a geographical name: period (.), comma (,), colon (:), semi-colon (;), quotation marks (“”), exclamation mark (!), question mark (?), ellipsis (...), hyphen (-), solidus (/) and parenthesis (()). For surnames or other names that include a hyphen, the hyphen shall be omitted when used for a geographical name.
- 5 An apostrophe mark shall not be included in geographical names written with a final 's', and the possessive 's shall not be included e.g. Georges River not George's River. Apostrophes forming part of an eponymous name shall be included (e.g. O'Connell Plains).
- 6 A geographical name shall not include a preposition e.g. Avenue of the Allies.
- 7 Geographical names shall not include the definite article (the) as the sole name element of a place name e.g. The Reserve is not acceptable.
- 8 A geographical name shall not be abbreviated or contain an abbreviation, initial or acronym e.g. Point, not Pt except that St shall be used for Saint. An exception may be where an abbreviation may have become widely accepted by the community. Eg CWA for Country Women's Association.
- 9 For the purposes of consistency, names starting with Mc or Mac shall not have a space included between the Mc or Mac and the rest of the name.
- 10 A geographical name shall not include Arabic numerals e.g. 3 or 4th or Roman numerals e.g. IV or X. Where numbers are included in a geographical name they shall be written in full e.g. Fourth Top Ridge, Eleven Mile Creek.
- 11 A geographical name shall not include initials e.g. A F Wyatt Reserve.
- 12 The spelling of geographical names derived from the same source shall be uniform in spelling. e.g. Mount Kosciuszko is now spelt with z to be consistent with original spelling.
- 13 Postnominals and titles shall not be included in geographical names.eg John Smith not John Smith AO. An exception is the use of 'VC'.

### Justification

The principles identified above ensure consistency thereby reducing the potential for confusion. These principles are consistently applied throughout Australia and commonly adopted internationally. They also facilitate reliable electronic searching essential for navigation systems, service delivery and public safety.

## **6.2 Form and Character of Names**

Place names shall be recognisable words or acceptable combinations of words and shall be appropriate to community sensitivities.

Discriminatory or derogatory names are not acceptable. Such names are those perceived, at a given point in time, to be offensive, demeaning, or harmful to the reputation of individuals, or to social, ethnic, religious or other groups. It is recognised that the perception of 'discriminatory' or 'derogatory' may vary through time and from place to place. In response to requests from the public, the GNB will investigate the appropriate status of any names deemed to be discriminatory or derogatory.

Commercial and business names shall not be used for geographical names, particularly where the name can be construed to be promoting a business. However, business names no longer in use which promote the heritage of an area are acceptable.

Use of club, society, association or special interest group names is discouraged. Such association may change their focus or for some reason lose community support. Community based associations, particularly those philanthropic associations, may be acceptable (eg Rotary, Lions, Apex).

## **7 Policy - Commemorative Names**

Commemorative names are those that commemorate a person, event or place. Acts of bravery, community service and exceptional accomplishments are typical grounds for this recognition. The name of persons who gave their lives in service for their country are often used as commemorative names.

The person commemorated should have contributed significantly to the area around the geographic feature or locality.

When such a name is applied, it shall be given posthumously, at least one year after the decease of the person. Names of living persons are by their nature subject to partisan perception and changes in community judgement and acceptance.

Commemorative names shall not be used to commemorate victims of, or mark the location of, accidents or tragedies. Ownership of land is not in itself grounds for the application of an owner's name. Names of persons holding public office shall not be used.

Personal names, including those of persons still living, may be used for built features e.g. pavilions and grandstands etc., however these features are not formally assigned by the GNB and are not covered by the Act.

### **7.1 Personal Names**

The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long term association with the area, or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:

- Two or more terms of office on the governing local government council.
- Twenty or more years association with a local community group or service club.
- Twenty or more years of association or service with a local or state government or organisation.



- Action by an individual to protect, restore, enhance or maintain an area that produces substantial long term improvements for the community.
- The death of a person within a place is not solely to be considered sufficient justification for commemoration.
- Local residents of note.

### Justification

Using the name of a living person is unacceptable (nationally and internationally) as it may lead to favouritism and/or inappropriate naming. There are examples where people commemorated have later proven to be of poor character or otherwise thought to be unworthy.

## 8 Policy - Duplication of names

### 8.1 Duplication of place names

In accordance with the NSW Addressing User Manual (6.8.1 Uniqueness, Duplication), no new locality name shall be duplicated within NSW or any other state or territory in Australia.

Duplication includes identical or similar spelling and/or pronunciation.

### 8.2 Place names other than localities

Uniqueness is the most essential quality to be sought in proposing a new place name. Duplication should be avoided wherever possible, but new place names may be duplicated provided there is no duplication of the name within the local government or adjoining local government.

Place names with a different designation value are not considered to be duplications. For example, Jenolan River and Jenolan Caves are acceptable.

The GNB encourages efforts by local governments to change or modify duplicate names wherever ambiguity or confusion is likely to occur. Such name changes should be coordinated with the GNB.

### Justification

The purpose of place names is primarily to provide unambiguous direction and reference to identify geographical entities. Duplication of locality names is to be avoided because of the confusion this will cause, particularly in the dispatch of emergency services, which is now often coordinated from call centres. Duplication of locality names used for addressing purposes can result in delays in arrival of essential services.

Duplication can also cause personal difficulties such as failed parcel and service delivery and difficulty for tourists and visitors.

Where duplication occurs inter State or Territory, the respective authorities should liaise in order to attempt to arrive at an acceptable solution.

## 9 Policy – Place Naming Process

### 9.1 General

This policy is for the application of place names within the territories and waters of New South Wales including reserves under the management of local government.

The Department of National Parks and Wildlife Services has a separate policy for the naming of national parks under its management.

- All proposals for place naming shall conform to the GNB's Naming Principles.
- All place name proposals shall include a map or diagram clearly defining the extent of the feature proposed to be named.
- Proposals for place naming shall be submitted to the GNB for consideration and formalisation process.
- Private ownership of the land on which a geographical or physical feature is located does not confer any naming right to the land owner or manager. This is also true in respect to land under the various forms of public management, including national parks and reserves.
- Place names (excluding localities) shall not be duplicated within the same LGA or locality or in an adjoining LGA or locality.

### 9.2 Selection of names

- Aboriginal names are encouraged as the name to be used for any feature that currently does not have a name recognised by the GNB.
- Names acknowledging the multicultural nature of NSW are encouraged.
- Names associated with the heritage of an area are encouraged, especially the names of early explorers, settlers, naturalists, events.
- A name suggested for any place that owes its origin to the peculiarity of the topographic feature designated such as shape, vegetation, animal life etc. may be accepted.
- Gender diversity in names is encouraged.
- The multiplication of names for different parts of the same topographical feature such as a stream or mountain range shall be avoided, and the one name applied to a stream or mountain range throughout its entire length. However, an Aboriginal name may apply to a limited section of a feature.
- The naming of forks, arms and branches of a river as North Branch and South Branch is not supported. Unique names shall be assigned to river branches.
- When a choice is offered between two or more names for the same place, locality or feature, all supported by local usage, the GNB may adopt one of such names as is considered appropriate in accordance with its principles and policies.
- The use of cardinal points of the compass as a prefix or suffix to an existing name shall not be used.
- The changing of long established place names is to be avoided except where necessary to avoid ambiguity or duplication.
- The GNB may approve a first or given name as part of a geographical name only where it is necessary to appropriately honour the person referred to or where it is necessary to avoid ambiguity.

### **9.3 Changing names**

Where names have been changed or corrupted by long established local usage, it is not usually advisable to attempt to restore the original. Changes are discouraged unless the change has been deemed to be in the public interest or for safety reasons. Changing well established names can lead to address or location confusion, especially to electronic navigation services.

### **9.4 Correct designation values**

The GNB has compiled a Glossary of Designation Values in the Geographical Names Register in order to assist in determining the correct designator to be applied to place names at the time of naming.

New names proposed for place names shall include the designation value appropriate to the nature of the feature.

The Glossary of Designation Values is attached as Appendix A.

### **9.5 Council resolutions to identify community support**

When Council submit a naming proposal, it should be supported by a Council resolution. Council should also supply evidence that they have sought community feedback on the proposal. This could include advertising and inviting comment using:

- Local newspapers.
- Relevant web site.
- Local council facilities (eg offices, libraries etc).
- Notices to residents in the area surrounding the feature of the proposed name.
- Notices to local progress associations.

### **9.6 Naming of Cross Border Features**

The name for any feature that crosses the State boundary shall be the same on both sides of that boundary. The basis for the selection of a name for such a feature should be the consensus between relevant authorities. Primary responsibility for obtaining consensus should rest with the authority within which the majority of the feature is located. Any matters regarding naming or renaming of features that cross the state border shall be referred to the Cross Border Commission.

### **9.7 Referring names to Local Government**

Where a submission proposing a name is received by the Secretariat, that submission must be referred to the relevant Local Government and the submitter notified of this action.

### **9.8 Generic reserve names**

The GNB has classified a number of reserve names as "generic", and when one of these names is proposed it shall also include the name of the locality within which the reserve is located. For example, Volunteer Park is a generic name, and if this name is proposed in Muswellbrook, it shall be proposed as Muswellbrook Volunteer Park.

The following park names have been classified as “generic” by the GNB

ACACIA PARK	ANZAC PARK
APEX PARK	BI-CENTENARY PARK
BI-CENTENNIAL PARK	CENTENARY PARK
CENTENNIAL PARK	CENTRAL PARK
CIVIC PARK	GALLIPOLI PARK
HERITAGE PARK	JUBILEE PARK
KINGS PARK	LIONESS PARK
LIONS PARK	MEMORIAL PARK
OLYMPIC PARK	PEACE PARK
PIONEER PARK	PRESIDENT PARK
PRINCE PARK	PRINCESS PARK
QUEENS PARK	QUOTA PARK
REMEMBRANCE PARK	RIVERSIDE PARK
ROTARY PARK	SESQUI CENTENARY PARK
SESQUI CENTENNIAL PARK	VOLUNTEER PARK
WAR MEMORIAL PARK	

### **9.9 Use of the name Anzac**

The use of the name Anzac is protected by Commonwealth regulations, and may only be used for the naming of a road or park in which, there is situated a public memorial relating to the war which commenced on the fourth day of August 1914, or the war which commenced on the third day of September 1939. (Commonwealth ‘Protection of the word ‘Anzac’ regulation.’)

### **9.10 Naming of facilities within reserves**

Facilities within an officially assigned reserve, such as a pavilion, grandstand, garden, buildings etc. may also be named according to this policy, but do not require the formal approval of the GNB. However, the GNB shall be notified of such names to ensure the name, position and origin is recorded in the Spatial Services’ Digital Topographic Database and the name shown on maps, where relevant.

### **9.11 Renaming of reserves**

Names chosen for reserves are expected to be enduring, and the renaming of these features is confusing and disruptive and is discouraged. If the renaming of a reserve is proposed, evidence of community support for the name change must be provided. The GNB will then evaluate the merits of the proposal before making a decision.

### **9.12 Naming of properties and homesteads**

The GNB does not officially assign names of properties or homesteads. However names of properties and homesteads may be recorded in the NSW Digital Topographical Database (DTDB).

## 10 Policy – Recognition and use of Aboriginal names

### 10.1 Background

The names we give to places convey their significance through a sense of history, identity and connection between people and a place. The land is seamless with spirituality and identity for Aboriginal people. A key manifestation of this connection are the names given to features on the land that relate to the ancestors, histories, law and lore of its people.

For Aboriginal people connection with 'Country' is intrinsically connected to identity. Country is the area where an Aboriginal community is connected by language, cultural practices and long held relationships between people and the land. Countries are said to own people whereas for non-Aboriginal people land is owned through a range of legal titles. Country and people are inseparable for Aboriginal communities.

This policy is designed to encourage and promote recognition of Aboriginal place names and to foster the more frequent and official use of these names, particularly for places where the names have not been assigned as geographical names. The policy also provides, where it is possible, for the reinstatement of an Aboriginal place name through the dual naming process.

The NSW Government is committed to continuing the recognition of our Aboriginal cultural heritage by registering the original place names used by Aboriginal people to identify geographical features. Where a feature is identified by a non-Aboriginal name and that name is well established, an Aboriginal name put forward for the feature can be assigned as a dual name and sit alongside the existing non-Aboriginal name.

The GNB prefers the use of Aboriginal names for geographical features. Where a feature currently has a non-Aboriginal name, it may be considered for a dual name provided that documentary or oral evidence of the Aboriginal name is provided.

### 10.2 Recognition and use of Aboriginal names

- Aboriginal place names are preferred for the name of any place that does not have an assigned geographical name.
- Prior to submitting an Aboriginal name for consideration by the GNB, the proponent should consult the Local Aboriginal Land Council and Aboriginal communities on all matters concerning Aboriginal place names occurring in their area of current occupation and traditional association, in line with self-determination policies. This includes any proposals to assign new names, alter spellings of existing names or assign dual names.
- A name nominated by a Local Government Council will not be accepted by the GNB unless the Local Aboriginal Land Council and relevant Aboriginal communities have been consulted. The GNB Secretariat can provide guidance.
- Aboriginal place names which have been assigned as geographical names shall not be amended in form, spelling, extent or position without the consent of the relevant Local Aboriginal Land Council or Community.
- A dual naming system may be used for the naming of a physical and environmental place[s] of significance to the local Aboriginal Land Council or Community when a non-Aboriginal assigned geographical name already exists. Dual naming shall not apply to localities, towns or roads.

- A dual name can only be assigned where there is plausible historical evidence in the form of documentary or oral sources, that the feature has an existing Aboriginal name and that some authority or authenticity can be attributed to the source or sources for the form, origin, spelling, history and meaning of the name. The name cannot be a new name assigned for the purpose of a tribute etc.
- Signs or notices explaining the origins of Aboriginal place names should also identify the name of the language group from which the name originated. For example, the name '...' means '.....' from the '...' Aboriginal language group.
- The GNB endorses and supports the Permanent Committee on Place Names "Guidelines for the Use of Aboriginal and Torres Strait Islander Names" which is included in the PCPN's "Guidelines for the Consistent Use of Place Names".
- The GNB does not have a role in the determining naming, spelling or determination of boundaries of Aboriginal Countries or Nations.

## 11 Policy - Infrastructure

### 11.1 Railway Stations

Railway stations shall be named after its locality or area of interest unless to do so would lead to a duplicated station name. In these cases a name that identifies the area or location of the station should be used. For example Town Hall Station and Martin Place Station are situated in Sydney where multiple stations are in one locality.

#### Justification

Railway station names assist in location and navigation and are particularly important for visitors and other travellers.

### 11.2 Other infrastructure

The GNB does not have specific statutory responsibility for formally naming infrastructure (other than Railway Stations and Post Offices), schools, private estate names or building names.

Nevertheless, naming any prominent feature should follow the accepted practice for naming as detailed in this policy.

#### Justification

Infrastructure such as buildings and sporting facilities are generally not used for addressing purposes however there is a high likelihood that they may be used for location including emergency services. Unique names for all infrastructure will assist in ensuring their location for emergency services.

### **11.3 Bridge Naming**

The GNB does not name bridges, however, it encourages all bridge naming to follow the guidelines as set out in this policy.

The naming of bridges and other structures on roads does not have a formal legislative basis. However, the same procedures for road naming applies to bridges and other road infrastructure:

- RMS is responsible for the naming of bridges and other structures on freeways.
- Local councils initiate the naming of bridges on local, regional and state roads (other than freeways). RMS to approve these proposals.

RMS will approve a naming proposal for a bridge or structure provided that:

- The name has wide community support.
- An Aboriginal name has the support of local Aboriginal groups.
- Consideration has been given to National and State commemorative initiatives involving the naming of new of key road infrastructure.
- The name is consistent with GNB place name criteria.
- The design of the name plaque accords with RMS requirements.

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## Appendix A



Geographical  
Names Board

## Glossary of designation values in the Geographical Names Register

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### **ABORIGINAL RESERVE**

Crown land set aside for Aborigines, where they may continue their traditional lifestyle away from the influence of white Australians and access to which is controlled by federal or state authorities or by Aboriginal Land Councils.

### **AERODROME**

All licensed aerodromes and government aerodromes maintained by the Federal Airports Corporation, other than those designated 'airports'.

### **AIRFIELD**

A landing or taking-off area for aircraft.

### **AIRPORT**

An aerodrome that handles regular schedules of passengers and freight.

### **AMPHITHEATRE**

Basin shaped hollow, particularly one having steep sides. Considerable variation in size.

### **ANABRANCH**

A distributary of an anastomosing river which links up with other distributaries and sometimes with the parent stream.

### **ARM**

A comparatively long, narrow and natural waterway extending from a larger body of water.

### **ARTESIAN BORE**

A hole bored perpendicularly into strata, producing a constant supply of water at the surface without pumping.

### **BACKWATER**

A body of stagnant water connected to a river.

### **BASIN**

1. The tract of country drained by a river and its tributaries, or which drains into a particular lake or area.

2. A circumscribed formation in which the strata dip inward from all sides to the centre; the stratified deposit, especially of coal, lying in such a depression.

3. An area of water limited in extent and nearly enclosed by structures alongside which vessels can lie. A non-tidal basin is one closed by caisson or gates to shut off from open water, so that a constant level of water can be maintained in it. Also called a 'wet dock'. A tidal basin is one without gates in which the level of the water rises and falls with the tide. Sometimes called an 'Open Basin'.

### **BAY**

A well-marked indentation made by the sea or a lake into a coastline, whose penetration is in such proportion to the width of its mouth as to contain land locked waters and constitutes more than a mere curvature of the coast.

### **BEACH**

The sloping shore along a body of water that is periodically washed by waves or tides and is usually covered with sand or gravel.

### **BIGHT**

A crescent-shaped indentation in the coastline usually of large extent and not more than a 90 degree sector of a circle. See 'Bay' and 'Gulf'.

### **BILLABONG**

An efflux from a stream, usually an old bend in the stream, which has been cut off by erosion and deposition. When the fall of a stream is only a few centimetres per kilometre channel is usually incapable of clearing flood waters, which overflow into this efflux. As the water recede the efflux or billabong becomes a pool or a series of pools, which in dry periods may completely dry up.

### **BLUFF**

A spur or ridge terminating in a steep, rocky face.

**BORE**

A deep vertical hole of a small diameter drilled to obtain water. Designation includes 'Artesian Bore'.

**BOUNDARY**

That which serves to indicate the limits of a particular area. Various types of boundaries which may be encountered are:

1. UNCLASSIFIED BOUNDARIES; those drawn by the compiler prior to classification to delineate a change in surface characteristics.
2. INTERNATIONAL BOUNDARIES; those defining the territorial sovereignty of a country.
3. STATE OR TERRITORY BOUNDARIES; those defining the major administrative or political divisions within a country.
4. ADMINISTRATIVE AREA BOUNDARIES; those defining areas of common local or regional administration.
5. PROHIBITED AREA BOUNDARIES; those defining the limits of an area into which entry is prohibited, without prior permission from a controlling authority, for security or safety reasons.

**BREAKWATER**

A natural or artificial structure along a coast capable of checking the force of the waves, thereby reducing beach erosion. The designation includes 'groyne', 'training wall' and 'levee'. The latter two are to restrict rivers to a defined course.

**BROOK**

A small stream or rivulet.

**BUTTE**

A small residual of a mesa. The level top being the upper surface of the hard stratum but little lowered by erosion. The slopes on all sides are escarpments and its maximum horizontal dimension in any one direction is about 400 metres.

**BUTTRESS**

A very steep spur projecting from a hill, mountain, plateau, range etc., having the appearance of supporting it.

**CAMP**

A place where tents, cabins, etc. are erected for the use of military troops, etc.

**CANAL**

A large artificial watercourse used for irrigation or navigation.

**CANYON**

A gorge, relatively narrow but of considerable size, bounded by steep slopes. It has often been formed by a river cutting through the soft rocks of an arid region; the scantiness of the rainfall prevents denudation of the canyon walls, and so maintains their steepness. The walls of a large canyon, however, rarely approach the vertical, and their irregularity of slope is due to inequalities in the hardness of the rock.

**CAPE**

A piece of land jutting into the sea; a projecting headland or promontory.

**CATCHMENT AREA**

The region which drains all the rain water that falls on it, apart from that removed by evaporation, into a river or stream, which then carries the water into the sea or a lake; it may thus coincide with the 'River Basin'. Its boundary is defined by the ridge beyond which water flows in the opposite direction - away from the basin.

**CAUSEWAY**

A raised roadway of solid structure built across low or wet ground or across a stretch of water.

**CAVE**

A hollowed-out chamber in the earth, especially a natural cavity with an opening to the surface.

**CEMETERY**

A place or area for burying the dead.

**CHANNEL**

1. An artificial watercourse used for drainage or irrigation purposes.
2. A comparatively deep and narrow waterway affording a passage for vessels. The waterway may be natural or dredged and can occur in a river, harbour or sea.

**CHASM**

A particularly narrow portion of a gorge or ravine where the width is notably exceeded by the depth and the sides are vertical or nearly so.

**CITY**

A centre of population, commerce and culture with all essential services; a town of significant size and importance, generally accorded the legal right to call itself a city under, either, the Local Government Act, the Crown Lands Act or other instruments put in place by government.

**CIVIC PLACE**

A pedestrian area or open space, especially a square or plaza, within an urban environment which is frequented by citizens for a variety of purposes including public activities. It may be a place of commemoration. It does not include areas specifically created for commercial or business purposes. It is not to be used in an official address.

**CLEARING**

An area of ground within a forest, where less than 15% of the ground is covered by trees or scrub. Clearings within areas of dense vegetation may be manmade or naturally occurring.

**CLIFF**

A perpendicular or steep face of rock considerable in height, either inland or along the coast.

**COLLEGE**

An establishment for technical or vocational education usually post secondary.

**COMMON**

A tract of land which belongs to the local community as a whole, and is open to common use.

**COUNTY**

Territorial division of the state for administrative purposes.

**COVE**

A small indentation in a coast, usually sheltered.

**COWAL**

A small lake or dam.

**CRATER**

A bowl shaped cavity, in particular, at the summit or on the side of a volcano. And from which smoke and steam may emanate if the volcano is active. Craters of extinct volcanoes may contain crater lakes. The word crater is applied to other depressions especially those caused by the fall of large meteorites onto the earth's surface. Volcanic craters are sometimes called calders.

**CREEK**

A natural watercourse that is usually a tributary of a river or another creek. It may be perennial or non-perennial and in some areas its course may become indefinite or even peter out.

**CROSSING**

A place where a street, railway, stream, etc., may be crossed.

**CUTTING**

An open excavation through high ground, generally for a transportation system.

**DAM**

1. A barrier built across a stream to impound its water for any purpose.
2. An earthen structure built to contain water for stock purposes.

**DEPRESSION**

A depressed or sunken place.

**DESERT**

An almost barren tract of land in which precipitation is so scanty or spasmodic that it will not adequately support vegetation.

**DIP**

A place for controlling ticks on cattle.

**DISTRICT**

1. Territory marked off for special administrative purposes.
2. A tract of country, up to about 1600 sq. kms in area, distinguished by certain common characteristics, natural or cultural.

**DOCK**

An artificial structure in which ships are built or repaired.

**DRAIN**

A channel, man made or natural, by which liquid is drained or gradually carried away.

**DUNES**

Mounds or ridges of sand formed, either in a desert or along the sea coast, through transportation by the wind.

**ESCARPMENT**

A more or less continuous line of cliffs or steep slopes terminating any generally level upland surface, and is due to erosion or faulting.

**ESTUARY**

The tidal mouth of a river, where the tide meets the current of fresh water; more commonly, an arm of the sea at the lower end of a river.

**FALLS**

A sudden, more or less perpendicular, descent of water over a natural step in the bed of a river or stream.

**FAULT**

A fracture in the earth's crust along which movement has taken place, and where the rock strata on the two sides therefore do not match.

**FLAT**

A relatively level piece of ground within an area of greater relief; a tract of country without hills and smaller than a plain. In river valleys they may be Valley or River Flats, along the foreshores and subject to tidal action they are Tidal Flats and according to the nature of the surface they may be Mud, Stony or Sandy Flats.

**FLORA RESERVE**

Crown land set aside for the protection of flora, and access to which is controlled by federal or state authorities.

**FORD**

The shallow part of a stream or other body of water, where it may be crossed by vehicle or by wading. The crossing may be natural or improved, but not by bridging.

**FOREST**

An area of land proclaimed to be a forest under a Forest Act.

**GAOL**

A place for the confinement of persons convicted and sentenced to imprisonment or of persons awaiting trial.

**GAP**

A low point or opening between hills or mountains or in a ridge or mountain range.

**GLEN**

A narrow, wooded valley with a stream flowing at its bottom. Its sides being generally steep.

**GOLF COURSE**

An area of ground laid out for the playing of golf.

**GORGE**

A valley deep in proportion to its width, usually with precipitous or very steep sides. Generally a feature of some magnitude, relative to the surrounding base.

**GRADIENT**

A noteworthy gradient inclination or slope of the surface of the ground on the side or end of an elevated relief feature.

**GRAVEYARD**

A place for graves; a burial ground, esp. a small one or one in a churchyard.

**GULF**

Large valleys in mountain ranges OR an area of sea partly enclosed by land; usually of larger extent, and greater relative penetration than a bay, that is, Gulf of Carpentaria.

**GULLY**

A natural watercourse formed in the earth's surface, especially a hillside, by the action of water. It only carries water after rain and its sides are generally steep. Usually one of the smallest branches of a drainage system, and often associated with erosive action.

**HARBOUR**

A natural or artificially improved stretch of water where vessels can anchor or secure to buoys or alongside wharves etc and obtain protection from sea and swell. The protection may be afforded by natural features or by artificial works. The place may be provided with terminal and transfer facilities for loading and discharging cargo or passengers.

**HEAD**

A comparatively high promontory of land projecting into the sea with a steep face. An un-named head is usually described as a 'Headland' when a specific name is assigned, it becomes a 'Head'.

**HEADLAND**

A narrow area of land jutting out into a sea, lake, etc.

**HILL**

A small portion of the earth's surface elevated above its surroundings, of lower altitude than a mountain. Generally its altitude is less than 300 metres above the surrounding country but this can change in areas of low relief.

**HILLOCK**

A small hill or mound.

**HISTORIC AREA**

An area or precinct containing no or minimum present activity, but which at one time was an area of recognised name and purpose.

**HISTORIC SITE**

A specific place or site which has at one time been the site of an event or purpose.

**HISTORICAL LOCALITY**

An area or precinct containing no or minimum present activity, but which at one time was an area of recognised name and purpose.

**HISTORICAL RECONSTRUCTION**

An area or precinct which at one time was an area of recognised name and purpose and has now been redeveloped to recognise its past.

**HOLE**

An area hollowed out in or an opening in the ground.

**INLET**

A narrow indentation in the coastline or in the lake or river by which the water penetrates into the land.

**ISLAND**

A piece of land usually completely surrounded by water.

**ISLET**

A comparatively small insular landmass. Smaller than an Island but larger than a Cay.

**KNOB**

Rounded projection from a surface.

**KNOLL**

A small rounded Hill.

**LAGOON**

An enclosed area of water separated from the open sea or from a stream by some more or less effective, but not complete, obstacle such as low sandbanks.

**LAKE**

An extensive sheet of fresh or saltwater, natural or artificial, enclosed or nearly enclosed by land. It may or may not have in and out-flowing water, and in dry areas may even dry up at times.

**LAKE BED**

The area of a lake which is under water or once was under water.

**LANDING PLACE**

The act of coming to land. A place of disembarkation.

**LANDMARK**

A prominent or well known object in or feature of a particular landscape. A boundary marker. A large continuous area of land, as opposed to seas or islands.

**LANDSCAPE FEATURE**

This designation is used for a feature of the landscape, whether natural or cultural, which does not fit comfortably in any other designation and the number (actual and expected) of such places in NSW does not warrant a specific separate designation.

**LIGHTHOUSE**

A distinctive structure on or off the Coast, exhibiting a major light designed to serve as an aid to navigation.

**LOCALITY**

A bounded area within the landscape that has a 'Rural' Character.

**LOCK**

A section of a canal or river that may be closed off by gates to control the water level and the raising and lowering of vessels that pass through it.

**LOOKOUT**

A natural scenic viewpoint on elevated ground. Works or structures within the immediate vicinity of the view point improving the safety, amenities or view may be evident.

**LOOP**

A railway branch line which leaves the main line and rejoins it after a short distance.

**MARINA**

A docking facility for yachts and other pleasure boats accessible for private patrons only.

**MARSHES**

Low poorly drained land that is sometimes flooded and often lies at the edge of lakes etc.

**MESA**

A flat table-like upland, which falls away steeply on all sides (escarpments). It is larger in area than a 'butte' but smaller than a 'plateau'.

**MONOLITHS**

Large block of stone or anything that resembles one in appearance, intractability, etc. A statue, obelisk, column, etc, cut from one block of stone. A large hollow foundation piece sunk as a caisson and filled with concrete.

**MOOR**

A tract of unenclosed ground, usually covered with heather, coarse grass, bracken, and moss.

**MOUNT**

A natural elevation of the earth's surface rising more or less abruptly from the surrounding level, and attaining an altitude which, relative to adjacent elevations, is impressive or notable. In general the elevation of a mountain is more than 300 metres from foot to summit, but this distinction is arbitrary. For reasons of euphony and local usage 'Mount' is usually used when the generic term precedes the specific term and 'Mountain' when it succeeds it.

**MOUNTAIN**

A large natural elevation of the earth's surface.

**MOUNTAIN LAKES**

A lake created by an extinct volcanic crater.

**MOUNTAIN PEAK**

A prominent point of a hill or mountain. The separately named summits on a range of hills or mountains.

**MOUNTAIN RANGE**

A series or line of mountain or hill ridges with or without peaks, in which the crests are relatively narrow. Its minimum length is about 16 kilometres.

**NAVAL ESTABLISHMENT**

An institution, pier or building specially designed and equipped for use by the Navy.

**NECK**

A narrow strip of land; peninsula or isthmus.

**NEIGHBOURHOOD**

The immediate environment; surroundings. A district where people live. The people in a particular area. Living or situated in and serving the needs of a local area.

**OBSERVATORY**

An institution or building specially designed and equipped for observing meteorological and astronomical phenomena. Any building or structure providing an extensive view of its surroundings.

**OCEAN**

A very large stretch of sea. The vast body of water on the surface of the globe that surrounds the land.

**PARISH**

Territorial division of the state for administrative purposes.

**PASS**

A depression or gap in a range of mountains or hills permitting easier passage from one side to the other.

**PASSAGE**

A comparatively deep and narrow waterway affording a passage for a vessel.

**PEAK**

A prominent point of a hill or mountain. The separately named summits on a range of hills or mountains.

**PENINSULA**

A piece of land almost surrounded by water, especially one connected with the mainland by only a narrow neck of land or isthmus.

**PICNIC AREA**

A location to which people bring food to be eaten in the open air.

**PINNACLE**

The highest point. A towering peak, as of a mountain.

**PIT**

A large usually deep opening in the ground.

**PLAIN**

A tract of country the general surface of which is comparatively flat or slightly undulating. In extent generally not less than 2,500 hectares and sparsely, if at all timbered.

**PLATEAU**

An elevated tract of comparatively flat or level land, having a large part of its total surface at or near the summit level. Its local relief may be very great in cases where it is cut by gorges, or it may have a small local relief like a plain in cases where erosion has not been severe. Its minimum horizontal dimension in any direction generally exceeds 1.6km.

**POINT**

A location, spot, or position. Point of land. A small promontory.

**POND**

A pool of still water, often artificially created.

**POOL**

A small body of still water, usually fresh. A deep part of a stream or river where the water runs very slowly.

**PORT**

A town or place alongside navigable water with facilities for the loading and unloading of ships.

**POST OFFICE**

A local office for receiving, distributing and transmitting mail, providing telecommunication services etc.

**POWER STATION**

An electrical generating station.

**PRISON**

A place to which persons are legally committed, either while awaiting trial or for punishment.

**PUBLIC WATERING PLACE**

An artificial waterhole.

**RACECOURSE**

A place which has been licensed by government for the holding of horse races.

**RAILWAY**

A permanent track composed of a line of parallel metal rails fixed to sleepers for transport of passengers and goods in trains.

**RAILWAY CUTTING**

An excavation in a piece of high land for a railway.

**RAILWAY LOOP**

A short branch off a railway track, often connected at both ends to the main track where trains can pass on a single line stretch of railway. In some cases freight may be handled at these sidings. This designation includes 'Railway Siding'.

**RAILWAY SIDING**

A short branch off a railway track, often connected at both ends to the main track where trains can pass on a single line stretch of railway. In some cases freight may be handled at these sidings. This designation includes 'Railway Loop'.

**RAILWAY STATION**

A structure beside a railway line with facilities for passengers and freight.

**RAMP**

An area set aside for the launching of small water craft, usually paved.

**RANGE**

A series or line of mountain or hill ridges with or without peaks, in which the crests are relatively narrow. Its minimum length is about 16 kilometres.

**RAPIDS**

Portions of a stream with accelerated current where it descends rapidly without a break in the slope of the bed sufficient to form a waterfall.

**RAVINE**

A deep narrow steep sided valley.

**REACH**

A comparatively straight part of a river or channel between two bends.

**REEF**

A ridge of rocks or coral lying near the surface of the sea, which may be visible at low tide, but is usually covered by water.

**REGION**

A region is a relatively large tract of land distinguished by certain common characteristics, natural or cultural. Natural unifying features could include same drainage basin, similar landforms, or climatic conditions, a special flora or fauna, or the like. Cultural determining features could include boundaries proclaimed for administrative purposes, common land use patterns etc.

**REGULATOR**

Any of various mechanisms or devices such as a governor valve, for controlling fluid flow, pressure, temperature, etc.

**RESEARCH STATION**

An institution, farm or building specially designed and equipped for carrying out agricultural research.

**RESERVE**

An area proclaimed to be a public reserve by government legislation.

**RESERVOIR**

An artificial lake or structure storing water for domestic or other uses.

**RIDGE**

A long and narrow stretch of elevated ground. It generally has a length less than 16 kilometres.

**RIFLE RANGE**

An area used for target practice with rifles.

**RIVER**

A major natural stream in a large catchment basin, carrying water to another river, a lake or the sea. Usually perennial, but not necessarily so in arid areas.

**RIVER BEND**

A curve in the course of a stream. This designation includes 'meander'.

**RIVER CROSSING**

A place where a river may be crossed.

**RIVER FLAT**

A relatively level piece of ground within an area of greater relief; a tract of country without hills and smaller than a plain, caused by the laying down of sediment by a river.

**RIVER MOUTH**

The area at which a river makes contact with the sea.

**RIVULET**

A small stream.

**ROAD BEND**

A bend in a road.

**ROADS**

An open way, usually surfaced with tarmac or concrete, providing passage from one place to another.

**ROADSTEAD**

An open anchorage for ships, which may be sufficiently sheltered to give protection from seas, usually by reefs, sandbanks, or islands.

**ROCK**

A prominent or isolated outcrop of rock, or even a single large stone. This designation includes 'boulder' 'crag' 'needle' 'pillar' and 'tor'.



**ROCK FACE**

An area of exposed rock, generally in a vertical position.

**RURAL PLACE**

A place, site or precinct in a rural landscape, generally of small extent, the name of which is in current use.

**SADDLE**

A col or pass or any land form recalling in shape a saddle.

**SANDBANK**

A bank of sand in a sea or river that may be exposed at low tide.

**SANDBAR**

A ridge of sand in a river or sea, built up by the action of tides, currents, etc, and often exposed at low tide.

**SANDHILL**

A mound, ridge or hill of drifted sand either in a desert or along a sea coast, formed by the action of wind.

**SANDRIDGE**

Sand drifts in long ridges tending parallel to and elongating in the direction of the prevailing winds.

**SCHOOL**

An establishment for primary or secondary education created by the Education Act.

**SCRUB**

A vegetation consisting of stunted trees, bushes, and other plants growing in an arid area. An area of arid land covered with such vegetation.

**SEA**

One of the divisions of the oceans, especially if partly enclosed by land.

**SHOAL**

A ridge of sand or of rocks just below the surface of the sea or of a river and therefore dangerous to navigation.

**SPORTSGROUND**

A reserve used for sporting fixtures.

**SPRING**

A flow of water issuing naturally out of the ground, either continuously or intermittently.

**SPUR**

A minor linear projection off a range, ridge, mountain, tableland, hill or plateau being generally not more than 2 kilometres in length and decreasing in altitude from the parent feature.

**STATE**

A major administrative or political division within a country.

**STATION**

A structure beside a railway line with facilities for passengers and freight.

**STEEPS**

The very steep and deep sides of a mountain or high plateau.

**STRAIT**

A comparatively narrow passage connecting two seas or two large bodies of water.

**STREAM**

Small river, brook. Any steady flow of water or other fluid.

**SUBURB**

A bounded area within the landscape that has an 'Urban' Character.

**SURF BREAK**

A permanent obstruction such as a reef, bombyra, rock or sandbar which causes waves to break thus making conditions conducive to surfing.

**SWAMP**

A tract of land normally saturated with water, having little or no drainage and characterised by a growth of grass or reeds. This designation includes 'marsh'.

**SYPHON**

A tube/pipe placed with one end at a certain level in a body of water and the other in a body of water below this level.

**TABLELAND**

An elevated tract of land with a generally level surface of considerable extent, generally with a minimum area of 2,500 hectares.

**TANK**

An artificial waterhole forming a reservoir for rainwater and adjacent run-off.

**TERMINAL**

A reception or departure building at the terminus of a bus, sea or air transport route.

**TERRACE**

A level or nearly level strip of land, usually narrow and bordering the sea, a lake or river, lying between a slope upwards to hills on one side and a slope, often abrupt, downwards on the other.

**TOPS**

The top of a hill

**TOWER**

A tall usually square or circular structure, sometimes part of a larger building and usually built for a specific purpose.

**TOWN**

A commercial nucleus offering a wide range of services and a large number of shops, often several of the same type. Depending on size, the residential area can be relatively compact or (in addition) dispersed in clusters on the periphery.

**TRACK**

A formed and/or marked track that is used by people either walking, cycling or riding a horse. This designation includes 'trails'.

**TRAINING WALL**

See 'Breakwater'.

**TRIG. STATION**

A point on the ground, the geographic position of which has been determined by geodetic survey.

**TUNNEL**

An underground passageway, esp. one for trains or cars. Any passage through or under something.

**UNIVERSITY**

An institution of higher education having authority to award bachelor and higher degrees, usually having research facilities.

**URBAN LOCALITY**

Not now recommended, see 'Urban Place'.

**URBAN PLACE**

A place, site or precinct in an urban landscape, the name of which is in current use, but the limits of which have not been defined under the address locality program.

**URBAN VILLAGE**

A cohesive populated place in an urban landscape, which may provide a limited range of services to the local area.

**VALLEY**

Long depression in the land surface, usually containing a river, formed by erosion or by movements in the earth's crust. Any elongated depression resembling a valley.

**VILLAGE**

A cohesive populated place in a rural landscape, which may provide a limited range of services to the local area. Residential subdivisions are in urban lot sizes.

**WATER AERODROME**

All licenced aerodromes and government aerodromes maintained by the Federal Airports Corporation, other than those designated 'airports' which have landing facilities on water for sea planes etc.

**WATER FEATURE**

A feature within water.

**WATER SYPHON**

See 'Syphon'

**WATERFALL**

A sudden descent of water over a step in the bed of a stream, the fall being much steeper than in the designation 'rapids'. In place names frequently shortened to 'Fall' or 'Falls'. This designation includes 'cascade' and 'cataract'.

**WATERHOLE**

A natural hole or hollow containing water, often in the dry bed of an intermittent river.

**WEIR**

A barrier, erected across a stream to impound and raise the water level for the purpose of maintaining it at the level required for irrigation or navigation purposes.

**WELL**

A hole or pit dug in the ground to obtain water.

**WHARF**

A platform alongside of which ships may be secured for loading or unloading cargo or passengers. This designation includes 'pier', 'quay', 'jetty', and 'marina' for those marinas that only have public access.

## NAMING OF PARKS AND COMMUNITY FACILITIES POLICY

### Purpose

To ensure that all Council parks and community facilities are named in accordance with the approved:

- Assessment criteria and principles; and
- Application process.

### Scope

The provisions of this policy apply to the naming of all parks and community facilities within the City of Broken Hill.

This policy does provide for the naming of roads.

### Definitions

**Facility** shall mean any building, structure, room, plaza or other property under the care and control of the Broken Hill City Council.

**Park** shall mean any open space or landscaped area under the care and control of the Broken Hill City Council.

### General Principles

1. Parks, as a matter of general principle will be named after the street in which they are located, or a nearby geographical feature of the park or its surroundings, unless named by resolution by Council.
2. A name which has historical significance is acceptable.
3. Community facilities will generally be named after the general area of the City in which they are located.
4. A name will not be adopted which duplicates or closely resembles a name already in use in the city of Broken Hill.

5. Real property boundaries will delineate the area of a named park to assist asset management. Where a park is made up of more than one property it is preferred each property be linked to the name which most clearly identifies that park in its entirety, unless boundaries of such area are clearly delineated by natural or artificial features.

### **Naming after an Individual or Family**

Requests to name a park or community facility after a person or family will be the exception as a general rule, and all proposals will be presented to Council for consideration.

1. Naming a park or community facility after a person or family will only be considered where a person or family member is deceased and:
  - a. Is widely known and respected within the local community;
  - b. Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
  - c. Is of good repute and not likely to be subject of controversy.
2. The nominated person has widespread community support.
3. A family who is nominated should have made a significant contribution to the community over two (2) or more generations.
4. The proposal to the name of the park or facility should be advertised with signage, at or on, the property or facility for public comment for twenty one days prior to the presentation of a report to Council for its consideration.
5. Council will determine whether a request will be granted taking into consideration the advice of the Asset Naming Committee and the outcomes of the community consultation.
6. To **apply**, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of who must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations.

Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
7. Where Council grants a request to have a park named after a person an inscription will be included within the "Park Name" sign. The inscription will acknowledge the nature of the person's contribution to the community.

8. Wording of the plaque will be determined in consultation with the closest living relative.
9. Where Council grants a request to have a community facility (infrastructure) names after a person, the naming will be for the life of the facility. Should the facility be subject to damage or removal, Council is no longer under obligation to replace the facility or name another facility in its place. The plaque attached to the facility will be in proportion with the facility.

#### **Naming a after a Community Organisation or Service Club**

The naming of a park or facility after a community organisation / service club is not the favoured option, unless the organisation or service club has made or is committed to making a significant contribution to the development and improvement of the facility.

1. Such name must include a geographic components to distinguish it. An alternative may be to install suitable inscriptions / plaques to acknowledge the contribution of the group / club to the park, facility or specific structure.
2. To **apply**, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of who must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations. Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
3. Where Council grants a request to have a park named after a community organisation / service club an inscription will be included within the "Park Name" sign. The inscription will acknowledge the nature of the groups contribution to the community.
4. Wording of the plaque will be determined in consultation with the community group.
5. Where Council grants a request to have a community facility (infrastructure) names after a community organisation / service club, the naming will be for the life of the facility. Should the facility be subject to damage or removal, Council is no longer under obligation to replace the facility or name another facility in its place. The plaque attached to the facility will be in proportion with the facility.

### **Renaming a Facility**

6. The renaming of a facility will only be considered if it can be demonstrated that the name is no longer appropriate in historical or geographical terms or is likely to cause distress to members of the community.

### **Placing of Plaques**

7. The placing of memorial plaques in honour of persons in parks or on infrastructure will not be supported. Council will consider memorial tree plantings (exclusive of plaques) to occur, subject to Council's direction with respect to species and location. The full cost and implementation of tree planting and establishment (including replacement if required) is to be borne by applicant.

### **Associated Policies & Documents**

Nil

### **Policy Details**

File Reference No.: 12/14  
Adopted: 26 April 2012  
Minute No.: 43283  
Amended: 27 March 2013  
Minute No.: 44287  
Review Date: April 2014  
Responsible Officer: Group Manager, Business Improvement & Corporate Services

## POLICY AND GENERAL COMMITTEE

June 27, 2023

**ITEM 8**BROKEN HILL CITY COUNCIL REPORT NO. 134/23

SUBJECT: TEMPORARY SUSPENSION OF A PORTION OF THE CENTRAL BUSINESS DISTRICT (CBD) ALCOHOL-FREE ZONE FOR THE 2023 BROKEN HEEL FESTIVAL D23/33186

**Recommendation**

1. That Broken Hill City Council Report No. 134/23 dated June 27, 2023, be received.
2. That Council provide in principle support to begin the planning process for the temporary suspension of a portion of the CBD Alcohol-Free Zone for a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street (see map).
3. That Council note the specific details of the suspension are Argent Street from 207 Argent Street to 227 Argent Street; Crystal Lane from behind 207 Argent Street to 227 Argent Street; and Sulphide Street from Crystal Street to Argent Street. This area will include all footpaths and car parks in the sections of Argent and Sulphide Streets.
4. That the temporary suspension be in place from 10am on Thursday, 7 September to 10am on Monday, 11 September 2023, subject to the conditions contained in the liquor licence.
5. That the temporary suspension of a portion of the CBD Alcohol-Free Zone for a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street, be advised to the public by way of advertisement in the Barrier Truth. That the advertisement also confirms that all other existing alcohol-free zones in Broken Hill remain in force.
6. That the General Manager be authorised to implement the suspension and advertising processes on final advice of the Barrier Police District.
7. That Barrier Police District be advised of Council's decision.

**Executive Summary:**

The Palace Hotel located at 227 Argent Street has submitted an application to Council to temporarily suspend a portion of the established Alcohol-Free Zone in the CBD area for the duration of the Broken Heel Festival, from 10am Thursday, 7 September 2023 to 10am Monday, 11 September 2023.

**Report:**

The Broken Heel Festival celebrates Broken Hill's link to the movie '*The Adventures of Priscilla, Queen of the Desert*', filmed in and around the City. Following the success of the inaugural festival held in 2015, The Palace Hotel has secured the *Broken Heel Festival* as an annual signature regional event for the City and region.

To obtain maximum benefit from the event, event organisers from the Palace Hotel requested a temporary suspension of a portion of the CBD Alcohol-Free Zone and subsequent road closure of a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street (see map below). Specific details of the suspension are Argent Street from 207 Argent Street to 227 Argent Street; Crystal Lane from behind 207 Argent Street to 227 Argent Street; and Sulphide Street from Crystal Street to Argent Street. This area will include all footpaths and car parks in the sections of Argent and Sulphide Streets.



The final decision on suspension of the Alcohol-Free Zone involves coordinated efforts among Barrier Police District and Council regarding the requirements of the application.

In accordance with Ministerial Guidelines on Alcohol-Free Zones;

- specifically, that Council must pass a valid resolution to suspend a particular alcohol-free zone;
- that liaison with the local police, before and after the council resolution is essential to ensure that both groups are informed, and action is coordinated; and
- that Council may undertake any other consultation that it considers necessary.

Barrier Police District have been advised of the approach by the organisers of the festival for temporary suspension of a portion of the Alcohol-Free Zone.

Letters will also be delivered by Council to immediate business neighbours who might be impacted by temporary suspension of a portion of the Alcohol-Free Zone for the term of the Festival. All responses will be provided to Barrier Police District as part of the consultation process and for final decision by Barrier Police District.

Past history indicates that Barrier Police District will place all their conditions on the liquor licence. From the Police point of view, it is these conditions under the *Liquor Act 2007* which will be effectively policed.

With regards to road closures for this event, Council staff will liaise with the applicant regarding traffic management planning. The traffic management aspects will be considered by the Local Traffic Committee upon receipt of relevant applications, with recommendations to be brought to the Council Committee Meeting following review.

Given that the event is to be held in early September 2023, requiring a tight decision schedule involving a number of parties, it is recommended that Council give agreement to the temporary suspension of a portion of the CBD Alcohol-Free Zone, subject to the final advice of Barrier Police District; with the General Manager authorised to implement the temporary suspension and advertising processes when so advised.



**Community Engagement:**

Neighbourhood notification seeking feedback for temporary suspension of a portion of the CBD Alcohol-Free zone.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

Suspension of Alcohol-Free Zones must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol-Free Zones.

**Financial Implications:**

Advertising of the temporary suspension of a portion of the CBD Alcohol-Free Zone in the Barrier Truth is budgeted within the Operational Advertising budget.

There are no financial implications to Council associated with the temporary suspension of a portion of the established CBD Alcohol-Free Zone, as there are no signs located in the immediate area that require removal and/or cover up for the duration of the temporary suspension.

**Attachments**

There are no attachments for this report

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## POLICY AND GENERAL COMMITTEE

July 7, 2023

**ITEM 9**BROKEN HILL CITY COUNCIL REPORT NO. 135/23

SUBJECT:                    NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEE                    D23/36180

**Recommendation**

1. That Broken Hill City Council Report No. 135/23 dated July 7, 2023, be received.
2. That Council appoint Ms Tori McManus and Ms Leah Carr as community representatives on the Norm Fox Sporting Complex Community Committee.
3. That Ms Tori McManus and Ms Leah Carr be advised of their appointment and advice also be sent to tge Councillor Delegate/Chairperson of Committee.

**Executive Summary:**

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions at its Ordinary Meeting held 30 March 2022 as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

**Report:**

Council is in receipt of two nominations for community representation on the S355 Norm Fox Sporting Complex Community Committee. The nominations are from Ms Tori McManus and Ms Leah Carr.

The nomination acceptance would further assist in reaching the number of community representatives as per the Norm Fox Sporting Complex Community Committee Constitution and provide the committee with increased opportunities to fulfil executive positions on the committee.

Name of Committee	Number of Community Representatives as per Constitution	Number of Community Representatives appointed by Council Resolution at previous Council Meetings	Further Nominations Received as at 07 July 2023	Council Delegate/s on Committees
Norm Fox Sporting Complex Community Committee	10 At least one councillor, allowance for one representative per user group; a reasonable number of community representative reflecting the size and operations of the facility	3 Mr Ian Sanderson Mr Colin Casey Mr Peter Johnston	2 Ms Tori McManus Ms Leah Carr Two further nominations received –total community representative nominations received to date equalling five	Councillor Algate and Councillor Turley

### Community Engagement:

Council completed six months of advertising in the Barrier Truth and on social media and received adequate nominations for its Section 355 Committees to commence operating within the term of Council. A quarterly newsletter included an article seeking interested community representative volunteers to nominate for membership of Section 355 committees. Minutes of Section 355 community committees are presented to Council in the Business Paper and are made available to the public on Council's website, Administrative Centre Building and Charles Rasp Memorial Library.

### Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

### Relevant Legislation:

Section 355 of the *Local Government Act 1993*

Council's adopted S355 Asset and Advisory Committee Framework and Constitutions.

### Financial Implications:

There are no financial implications.

### Attachments

1. [↓](#) S355 Nomination Form - Tori McManus
2. [↓](#) S355 Nomination Form - Leah Carr

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

# Section 355 Committee Nomination Form



Submitted on 20 June 2023, 1:24PM  
Receipt number S355N-79  
Related form version 7

## Contact Details

First Name Tori  
Last Name McManus  
Contact Number [REDACTED]  
Do you have an email address? Yes  
Email Address [REDACTED]  
Applicant Street Number [REDACTED]  
Applicant Street Name [REDACTED]  
Applicant Suburb/City Broken Hill  
Applicant State NSW  
Applicant Postcode 2880

## Committee Details

Which S355 Committee are you nominating for? Norm Fox Sporting Complex Community Committee

## Norm Fox Sporting Complex Community Committee

Please outline why you would like to be a member of this committee: President of the Broken Hill Netball Association (BHNA)  
Please outline details of any relevant experience for this committee: Been a member of the BHNA my whole adult life. (volunteer capacity) Been a member of the BHNA Executive Committee for 4+years. Recently taken on the role as president at the 2022 AGM (November 2022).  
What is your previous experience with any committee? Please list name/s of Committee/s and periods of service: Broken Hill Health Service WHS committee, Chairperson, 4+years (current)

Broken Hill Health Service Staff Consultative Committee, Member, representative, 1+year (Current)

Netball South Australia, Associations Delegate Council, member, <1year (Current)

Please detail any other relevant information:

I am happy to provide a resume and references, if needed for this submission/application.

## Privacy

- Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.
- The purpose for collecting your personal information is to obtain and record details to assess your application.
- The supply of your personal information may be by law or voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.
- Your information will be collected and stored, in accordance with the State Records Act 1998, by Broken Hill City Council, 240 Blende Street, Broken Hill NSW 2880.

## Declaration

I declare that I am over the age of 18

I declare that I have established ties to the Broken Hill community

I declare that I am a resident of the local government area (LGA); or if not a resident, be able to demonstrate an interest in the objectives of the committee and ability to attend committee meetings to the satisfaction of Council

I declare that I will commit to the activities of the Committee and a willingness to be actively involved in the Committee issues

I declare that all the information provided in this application is given by me being the person named as the applicant.

# Section 355 Committee Nomination Form



Submitted on 22 June 2023, 9:10PM  
Receipt number S355N-80  
Related form version 7

## Contact Details

First Name Leah  
Last Name Carr  
Contact Number [REDACTED]  
Do you have an email address? Yes  
Email Address [REDACTED]  
Applicant Street Number [REDACTED]  
Applicant Street Name [REDACTED]  
Applicant Suburb/City Broken Hill  
Applicant State NSW  
Applicant Postcode 2880

## Committee Details

Which S355 Committee are you nominating for? Norm Fox Sporting Complex Community Committee

## Norm Fox Sporting Complex Community Committee

Please outline why you would like to be a member of this committee:

I am a Current Executive Member of the Netball Association. I Have been on the Executive going into my 29th Year.  
It would be great to be back involved with this Committee, i was previously on this Committee and really enjoyed being a part of this Sporting Community.  
I would represent the sports and user groups for our Community.  
I am the Corresponding Personal with regards to the BHCC Redevelopment of the O'Neill Sports Complex.  
I would be honored to promote and develop the facility for the benefit of our Community.

Please outline details of any relevant experience for this committee:

Currently on BHNA Executive. I Have been on the Executive going into my 29th Year.  
I have been a past member of the Broken Hill 355 Committee.  
I am the Corresponding Personal with regards to the BHCC Redevelopment of the O'Neill Sports Complex for the BH Netball Association.

What is your previous experience with any committee? Please list name/s of Committee/s and periods of service:

28 Years Executive Broken Hill Netball Association & Current  
9 Years Broken Hill Speedway Club & Current  
BHNA Head Coach of Rep Committee Current  
BHNA Assistant Coach of Rep Committee 3 Years  
Far West Academy of Sport- 3 Years as Satellite Coach/Committee Fundraising Committee BHNA 3 Years  
Netball NSW Association Delegate Member 4 Years  
Netball SA Associations Delegate Member 1 Year  
ICA Netball Player Committee Representative 1 year  
ICA Netball Coach Committee Representative 1 year  
NSW State Representative Committee for BHNA 3 years

Please detail any other relevant information:

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I declare that I will commit to the activities of the Committee and a willingness to be actively involved in the Committee issues

I declare that all the information provided in this application is given by me being the person named as the applicant.

## POLICY AND GENERAL COMMITTEE

July 5, 2023

**ITEM 10****BROKEN HILL CITY COUNCIL REPORT NO. 136/23**

**SUBJECT:** MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE  
MEETING HELD 3 MAY 2023 D23/35530

**Recommendation**

1. That Broken Hill City Council Report No. 136/23 dated July 5, 2023, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 3 May 2023 be received.
3. That Council prepare and send correspondence to Australian Unity to enquire if funding is available to operate the Bushview Cottage.
4. That Council endorses and acknowledges in writing the resignation of Dr Neil Jeyasingam from the Ageing Well Advisory Committee and express its gratitude and appreciation for his contribution to the Committee and the community.

**Executive Summary:**

Council has received minutes from the S355 Ageing Well Advisory Committee meeting held 3 May 2023.

**Report:**

As per Council's Section 355 Advisory Committee Framework Manual (adopted 30 March 2022) and the 355 Ageing Well Committee Terms of Reference (adopted 27 April 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

**Community Engagement:**

Policy and General Committee business paper for 19 July 2023.  
 Council meeting business paper for 26 July 2023.

**Strategic Direction:**

Key Theme:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate with its legal framework

**Relevant Legislation:**

The S355 Ageing Well Advisory Committee Terms of Reference  
*Local Government Act 1993*

**Financial Implications:**

Nil



**Attachments**

1. [↓](#) S355 Ageing Well Advisory Committee - Meeting Minutes - 3 May 2023

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## MINUTES OF THE SECTION 355 AGEING WELL COMMITTEE MEETING HELD 3 MAY 2023 AT 3.00PM- MEETING 4 2023 – GROUND FLOOR MEETING ROOM, COUNCIL ADMINISTRATIVE CENTRE, 240 BLENDE STREET

### 1. Present

Councillor Dave Gallagher	Council Delegate (Chair)
Councillor Bob Algate	Council Delegate
Councillor Ron Page	Council Delegate
Razija Nu'man	Chief Corporate and Community Officer (BHCC)
Jeanette Thompson	Cultural Facilities Assistant
Irene Davey	Community Representative
Julua Hamel	Community Representative
Cindy Richards	LiveBetter Representative
Judy Parr	Kirinari Community Services Representative (Invited Guest)
Nyrie Waite	Administration Officer (Minute Taker BHCC)

### Present via Teams

Nil

### 2. Apologies

Melanie Chynoweth	Community Representative
Bernard Nankivell	Southern Cross Care

### Did not attend

Owen Whyman	Community Representative
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### 3. Acknowledgement of Country

Acknowledgement of Country recited by Councillor Dave Gallagher.

### 4. Confirmation of Minutes of Previous Meeting

**Previous Meeting:** 15 February 2023

**Moved:** Councillor Algate

**Seconded:** Irene Davey

**Unanimous – Carried.**

### 5. Correspondence

#### 5.1 Resignation of Dr Neil Jeyasingam

#### 5.2 RDA Response – Funding Accessibility Ramps

**Update:** Resignation and correspondence accepted by the Committee.

**Moved:** Councillor Algate

**Seconded:** Julua Hamel

**Unanimous – Carried.**

6. **Business Arising from Previous Minutes**

**6.1 Action: Research to understand the full-service system**

**Update:** Not discussed.

**6.2 Action: Contact service providers, inviting them to join the S355 Committee**

**Update:** Letters have been sent. Black Sheep Services are operating an Office in Orange.

**6.3 Action: The Department of Communities and Justice has an Ageing Wellness Strategy, with a three tier grants program**

**Update:** Not discussed.

**6.4 Action: Contact RDA regarding accessibility program for ramps into CBD shops.**

**Update:** Correspondence received from Regional Development Australia advising no funding available.

Councillor Algate advised he has spoken to the General Manager and the matter will be discussed at Council's Budget Meeting.

**6.5 Action: Invitation to Service Providers**

**Update:** Letters have been sent. Kirinari Community Services Representative, Judy Parr advised that she has now resigned from LiveBetter and that Cindy Richards will be the representative for LiveBetter.

There was discussion regarding Meals on Wheels, who are 100% independent and the different agencies and how they deliver meals in different ways.

**Meals on Wheels:** Cook and deliver the meals with volunteers

**Australian Unity:** Meals are cooked at the Mulga and delivered by paid staff

**LiveBetter:** Provide meals from Alfrescos in Broken Hill and Redsands Take Away at Menindee.

Council's Chief Corporate and Community Officer enquired if there are any gaps with the provision of meals – LiveBetter representative, Cindy Richards advised that recipients of a Home Care package can no longer receive meals.

Some people are declining the Home Care package to ensure they continue to receive meals. Kirinari Community Services Representative, Judy Parr explained under the Commonwealth Home Support Program funding, people can get a meal package however, this cannot be done under a Home Care package. Technically there isn't a gap.

Another issue identified is agencies requiring direct debit for payments, as many people withdraw their cash each fortnight and don't or won't use this facility.

Councillor Algate asked if Bushview Cottage was still operating. Kirinari Community Services Representative, Judy Parr explained she had met with Australian Unity and they had advised that the Bushview Cottage had been suspended. This cottage was operated by Australian Unity, as a dementia day care.

**Recommendation:** Council to contact Australian Unity and ask if funding is available to operate the Bushview Cottage, if there is funding, why is it not being used.

**Moved:** Councillor Algate

**Seconded:** Councillor Page

**Unanimous – Carried.**

**Update:** LiveBetter Representative, Cindy Richards informed the meeting that LiveBetter operate the Memory Café for people with dementia, at the North Mine Hall on Mondays, including a light lunch. Clients are transported to and from the café.

This is funded by centre-based respite, with a client contribution of \$15. Participants do have to be registered with My Aged Care, but don't have to be receiving a package. My Aged Care phone number is 1800 200 422.

Councillor Gallagher suggested that Council could support the Memory Café with advertising. Councillor Page advised that he had contacted Council's Manager Communications, who will organise with LiveBetter, promotion of the Memory Café.

## **7. General Business**

### **Memory Café**

To be promoted through Council.

### **Kirinari Community Services**

Kirinari Community Services Representative, Judy Parr advised that she commenced her new role as Care Finder in mid-March, with a co-worker located in Walget.

The service will support people to access My Aged Care and provide information on what services are available. As Care Finder, Kirinari Community Services Representative, Judy Parr can assist clients in contacting My Aged Care and provide advice on local agencies.

To be eligible, clients need to be over 65, have no immediate support, language issues and eligible for Aged Care services. Referrals can be received from Community organisations, service agencies (eg LiveBetter), community members (eg hairdresser).

Business cards were not available however, cards are being organised with the Broken Hill contact details.

Kirinari Community Services Representative, Judy Parr can also assist people in White Cliffs, Ivanhoe and Balranald, although there are no support services available in these areas. There are minimum services available in Wilcannia.

Council's Chief Corporate and Community Officer enquired the promotion of the new service provided by Kirinari Community Services.

Kirinari Community Services Representative, Judy Parr advised she has been in contact with the Mayor and Council's General Manager, Maari Ma, RFDS, Pensioners Association, as well as all the local Agencies and Services.

Kirinari Community Services Representative, Judy Parr will also leave Brochures at the Library and Council. The Care Finder position is funded for 2 years initially and there will be specific Aboriginal Care Finders in the future.

### **Service Restrictions**

Committee members discussed the inadequacies and restrictions about services that can be provided within the eligibility criteria. 0-64 being classed as a young person with a disability and over 65 as Aged.

NDIS helps to a point, but Aged Care services cannot start until age 65. Committee members agreed it would be beneficial if the packages were based on the condition, not the age.

Kirinari Community Services Representative, Judy Parr explained that the discrepancy in service supply was identified in the Aged Care Royal Commission and that many agencies do assist people with contact to My Aged Care.

**Library Resources**

Council's Cultural Facilities Assistant advised the Library has resources to assist people on the computer and with digital literacy and suggested the Library would be a great place for referral.

Council's Chief Corporate and Community Officer suggested that Kirinari Community Services Representative, Judy Parr provide an information session at the Library. Memory Boxes can be borrowed from the Library and these may be of assistance at the Memory Café.

**LiveBetter**

LiveBetter Representative, Cindy Richards provided an update noting no news for Broken Hill and that LiveBetter are now also operating in Mildura.

**Robinson College**

Community Representative, Irene Davey advised that Robinson College is advertising for trainers and is providing First Aid courses, as all aged care workers must have a First Aid certificate and an annual CPR certificate.

**Southern Cross Care**

Councillor Algate mentioned the current unsatisfactory report on Southern Cross Care. Committee members were not aware of the full extent of the report.

**8. Next Meeting**

3pm on Wednesday, 2 August 2023, Ground Floor Meeting Room, Council Administrative Building

**9. Meeting Closed: 4.40pm**

ITEM NUMBER	ACTION	RESPONSIBLE	DUE
<b>Meeting held 21 September 2022</b>			
1	Research to understand the full-service system. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	To be confirmed
2	Contact service providers and invite them to join the S355 Ageing Well Advisory Committee <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	To be confirmed
3	The department of Communities and Justice has an Ageing Wellness Strategy with a three-tier program <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	To be confirmed
4	Contact RDA regarding accessibility program for ramps into CBD shops <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	To be confirmed
<b>Meeting held 1 February 2023</b>			
Item 5.2 Southern Cross Care	An invitation to be extended to the Southern Cross Care Board for a Representative to attend the next S355 Ageing Well Advisory Committee Meeting, to enable the Committee to gain more insight into the Aged Care Sector. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	To be confirmed
Item 5.2 Initiation to Service Providers	An invitation to be extended for Representatives from Meids on Wheels, Australian Unity and LiveBetter to present to the S355 Ageing Well Advisory Committee on their program delivery. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023

Minutes of the Section 355 Ageing Well Committee Meeting held 3 May 2023

Item 5.5 Accessibility program for ramps	ABC Article to be distributed to the S355 Ageing Well Advisory Committee <b>Action status to be confirmed at next meeting</b>	Council's Administration Officer	Completed
<b>Meeting held 15 February 2023</b>			
Item 6.1.2 Service Providers	Black Sheep Services, NSW Home Care and Hammond Care invitations to be followed up. <b>Action status to be confirmed at next meeting</b>	Council's Administration Officer	3 May 2023
Item 6.1.5 C/D Accessibility Ramps	Letter to be sent to Council requesting funding to upgrade and install ramps. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023
Item 6.1.5 C/D Accessibility Ramps	Letter to be sent to Regional Development Australia Far West to enquire if there is additional funding for disability ramps. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023
Item 6.1.8 Service Providers	Letter to be sent to Maori Ma Health regarding possible funding available in the Aged Care Sector. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023
<b>Meeting Held 3 May 2023</b>			
Item 6.5 Bushview Cottage	<b>Recommendation</b> Council to contact Australian Unity and enquire if funding is available to operate the Bushview Cottage, if there is funding, why is it not being used.	Council's Administration Officer	2 August 2023

# CONFIDENTIAL MATTERS

1. BROKEN HILL CITY COUNCIL REPORT NO. 137/23 - DATED JUNE 26, 2023 - FAMILY DAY CARE PROPOSAL - CONFIDENTIAL

**(General Manager's Note:** This report considers the evaluation of a childcare service business proposal and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. BROKEN HILL CITY COUNCIL REPORT NO. 138/23 - DATED JULY 04, 2023 - REVIEW OF COUNCIL'S ONGOING FINANCIAL SUPPORT TO A LOCAL COMMUNITY ORGANISATION THROUGH COUNCIL'S COMMUNITY ASSISTANCE GRANTS PROGRAM - CONFIDENTIAL

**(General Manager's Note:** This report considers the financial position of a Community Assistance Grant recipient and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

3. BROKEN HILL CITY COUNCIL REPORT NO. 139/23 - DATED JULY 11, 2023 - WRITE OFF BAD DEBT - BHCC V CBC PROJECT MANAGEMENT GROUP & ANORS - CONFIDENTIAL

**(General Manager's Note:** This report considers the write off of bad debt and is deemed confidential under Section 10A(2) (b) (e) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which provides for information that would, if disclosed, prejudice the maintenance of law).





CITY COUNCIL

[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)