



BUSINESS PAPER

Works Committee Meeting

Council Chambers
22 May 2023

5.30pm

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

MEMBERS OF THE WORKS COMMITTEE

Mayor Kennedy, Councillor Boland (Chairperson) Councillor Algate,
Councillor Chandler and Councillor Page

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that the Works Committee of the Broken Hill City Council will be held in the Council Chambers on **Monday 22 May 2023** commencing at **5:30pm** to consider the following business:

AGENDA	
1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Minutes for Confirmation
8	Disclosure of Interest
9	Reports
10	Confidential Matters
11	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Works Committee of the City of Broken Hill held Monday, April 17, 2023.

MINUTES OF THE WORKS COMMITTEE MEETING HELD MONDAY, APRIL 17, 2023 (5.30PM)

PRESENT: Councillor T Kennedy (Mayor) Councillors B Algate, M Boland (Chairperson), M Browne, and A Chandler

General Manager, Chief Financial Officer, Chief Assets and Project Officer, Chief Corporate and Community Officer, Manager Communications and Marketing, Executive Manager Planning and Community Safety and Executive Assistant.

Media (0), Members of the Public (0)

ABSENT: Councillor R Page

APOLOGIES: Nil

LEAVE OF ABSENCE APPLICATIONS:

Nil

PRAYER

Mayor Kennedy delivered the Prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Chandler delivered the Acknowledgement of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Algate delivered the Acknowledgement of Broken Hill's Mining History.

MINUTES FOR CONFIRMATION

Recommendation

Moved Councillor Alan Chandler, Seconded Councillor Bob Algate

That the Minutes of the Works Committee meeting held Monday March 20, 2023 be confirmed.

CARRIED

Disclosure of Interest

Mayor Kennedy declared a non-pecuniary interest in Confidential Report No 66/23 as the applicant is a friend and advised that he will leave the Council Chambers whilst this item is being considered.

1. BROKEN HILL CITY COUNCIL REPORT NO. 63/23 - DATED OCTOBER 12, 2022 - DRAFT CEMETERY MANAGEMENT POLICY D22/54084

Recommendation

Moved Councillor Bob Algate, Seconded Councillor Alan Chandler

1. That Broken Hill City Council Report No. 63/23 dated October 12, 2022, be received.
2. That Council endorses the draft revised Cemetery Management Policy for the purpose of public exhibition.
3. That the draft revised Cemetery Management Policy be exhibited for public comment for a period of 28 days.
4. That a report be presented to Council at the conclusion of the public exhibition period, outlining the public submissions received and any recommended amendments arising, with a view to adopt the draft revised Cemetery Management Policy.

CARRIED

Motion

Moved Councillor Bob Algate, Seconded Councillor Alan Chandler

That the meeting be closed to the public in accordance with Section 10 A(2) of the Local Government Act 1993 in order for the Committee to consider the confidential report in closed session.

CARRIED

There were no members of the media or public present. The livestream of the meeting ceased at 5:39pm

2. BROKEN HILL CITY COUNCIL REPORT NO. 64/23 - DATED APRIL 11, 2023 - T22/12 REQUEST FOR TENDER - BROKEN HILL LIBRARY AND ARCHIVES PROJECT - CONFIDENTIAL

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Recommendation

Moved Mayor Tom Kennedy, Seconded Councillor Bob Algate

1. That Broken Hill City Council Report No. 64/23 dated April 11, 2023, be received.

2. That Council note that due to the shortfall in available funding despite all efforts being taken with value engineering and project staging, that the current Library and Archive design and tender package cannot be completed.
3. That in accordance with Section 55 3(i) of the *NSW Local Government Act 1993*, and *NSW Local Government (General) Regulation 2021* Div. 4, section 178 (3e), Council approves to enter into direct negotiations due to extenuating circumstances being remoteness and the unavailability of competitive tenderers as well as previous knowledge, information and expertise surrounding the project with the preferred tenderers being Neeson Murcutt Architects Pty Ltd for design and North Construction & Building Pty Ltd construction
4. That Council enter into a Design and Construct contract with North Building & Construction Pty Ltd and Neeson Murcutt Architects Pty Ltd to redesign and construct a Library and Archives building for an all-inclusive budget of \$14,500,00.000 excluding GST, whilst adhering to specific funding guidelines and the scope requirements for a fit for purpose Library & Archive to service the Broken Hill City.

CARRIED

3. BROKEN HILL CITY COUNCIL REPORT NO. 65/23 - DATED FEBRUARY 22, 2023 - T22/11 - REQUEST FOR TENDER FOR THE PURCHASE OF JETPATCHER - CONFIDENTIAL
(**General Manager's Note:** This report is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Recommendation

Moved Councillor Alan Chandler, Seconded Councillor Bob Algate

1. That Broken Hill City Council Report No. 65/23 dated February 22, 2023, be received.
2. That that Council purchase the plant package tendered by AUSROAD for the total price of \$547,524.50 (incl. GST).

CARRIED

4. BROKEN HILL CITY COUNCIL REPORT NO. 66/23 - DATED MARCH 06, 2023 - CEMETERY OPERATIONS - PUBLIC EXHIBITION OF COUNCIL'S INTENTION TO GRANT A WAIVER OF INTERMENT RIGHT FEE FOR A VACANT GRAVE AT THE BROKEN HILL CEMETERY - CONFIDENTIAL
(**General Manager's Note:** This report considers personal details around financial

management of an interment right and is deemed confidential under Section 10A(2) (b) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer).

The Mayor declared an interest this item and left the Council Chamber at 5:45pm

Recommendation

Moved Councillor Alan Chandler, Seconded Councillor Bob Algate

- 1. That Broken Hill City Council Report No. 66/23 dated March 6, 2023, be received.**
- 2. That Council notes that public exhibition (as per Section 356 of the *Local Government Act 1993*) of Council's intention to grant a waiver of the Interment Right fee of \$833.00 (Inc GST) to Mr Stephen Dewsbery in respect of the ownership of a vacant grave located at the Broken Hill Cemetery in Presbyterial D, row 11, grave 13 was conducted from 8 March 2023 to 6 April 2023 seeking submissions from any person having evidence of ownership of the subject grave or having an objection to the waiver of the Interment Right fee.**
- 3. That Council notes that nil submissions were received during the public exhibition period.**
- 4. That Council grants a waiver of the Interment Right fee of \$833.00 (inc GST) to Mr Stephen Dewsbery and undertakes all processes to thereby grant ownership of the vacant grave in Presbyterial D, row 11, grave 13 to Mr Stephen Dewsbery.**

CARRIED

The Mayor returned to the Council Chamber at 5:47pm

The Chairperson advised the Mayor that the recommendation was carried.

Motion

Moved Councillor Bob Algate, Seconded Councillor Alan Chandler

That the meeting resume in open session.

CARRIED

The livestream of the meeting resumed at 5:48pm.

There being no further business to consider, the meeting was declared closed at 5.48pm.

The foregoing minutes were read and confirmed at the Works Committee meeting held on 22 May 2023.

Chairperson

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 82/23 - DATED APRIL 20, 2023 - CORRESPONDENCE REPORT - MENINDEE FISH KILL EVENT (D23/20675) 9

2. BROKEN HILL CITY COUNCIL REPORT NO. 83/23 - DATED MAY 12, 2023 - MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETING HELD 9 FEBRUARY 2023 AND 9 MAY 2023 (D23/24214)15

3. BROKEN HILL CITY COUNCIL REPORT NO. 84/23 - DATED MAY 16, 2023 - MINUTES OF THE PICTON OVAL SPORTSGROUND COMMUNITY COMMITTEE MEETING HELD 3 MARCH 2023 (D23/24537)68

WORKS COMMITTEE

April 20, 2023

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 82/23SUBJECT: CORRESPONDENCE REPORT - MENINDEE FISH KILL EVENT
D23/20675**Recommendation**

1. That Broken Hill City Council Report No. 82/23 dated April 20, 2023, be received.
2. That reply correspondence dated 20 April 2023, from Mr Roy Butler MP regarding the Menindee Fish Kill event, be received and noted.
3. That reply correspondence dated 13 April 2023 from The Hon Mark Coulton MP regarding the Menindee Fish Kill event, be received and noted.

Executive Summary:

Council at its meeting held 29 March 2023, considered Mayoral Minute No 5/23 and resolved the following:

ITEM 2 - MAYORAL MINUTE NO. 5/23 - DATED MARCH 29, 2023 - MENINDEE LAKES FISH KILLS
D23/16597**RESOLUTION**Minute No. 47144

Mayor T Kennedy moved)
Councillor R Algate seconded)

Resolved

1. That Mayoral Minute No. 5/23 dated March 29, 2023, be received.
2. That Council sends correspondence to the State and Federal Water Ministers and Shadow Ministers, MP Roy Butler and MP Mark Coulton asking for action and acknowledgment of fish kills in and around Menindee Lake, that is a result of eutrophication of water bodies caused by excess phosphorus and nitrogen likely from runoff from irrigation; and that the correspondence also raises Council's concerns regarding the volume of water currently being released from Lake Menindee in a bid to re-oxygenate the water and mitigate further mass fish kills in the Menindee Lakes System.
3. That Council notes excess nitrogen and phosphorus can be washed from farm fields and into waterways during rain events and can also leach through the soil and into groundwater over time. High levels of nitrogen and phosphorus can cause eutrophication of water bodies. Eutrophication can lead to hypoxia ("dead zones"), causing fish kills and a decrease in

aquatic life. Excess nutrients can cause harmful algal blooms in freshwater systems, which not only disrupt wildlife but can also produce toxins harmful to humans. Farmers apply nutrients on their fields in the form of chemical fertilisers and animal manure, which provide crops with the nitrogen and phosphorus necessary to grow and produce our food or fibre. However, when nitrogen and phosphorus are not fully utilised by the growing plants, they can be lost from the farm fields and negatively impact downstream water quality.

4. That Council rejects the concept that the Eutrophication that led to hypoxia (“dead zones”), was part of a normal flooding event and is of the opinion it was directly caused by excess fertilisers washing from farms used for crops which increased algal blooms that ultimately caused the dead zones, and that all governments take immediate action by way of a parliamentary enquiry to ensure we never experience a fish kill of the magnitude we face now.
5. That all mentioned parliamentarians are directed to the many similar cases of Eutrophication that led to hypoxia (“dead zones”) on the Mississippi River and around the world.

CARRIED UNANIMOUSLY

Report:

As per Council’s resolution, Mayoral correspondence dated 12 April, was sent to the Federal Ministers responsible for Water, the Federal Member for Parkes and the State Member for Barwon.

A response has been received from the Member for Barwon, Mr Roy Butler dated 20 April 2023 advising of the Premier’s visit to Menindee and a parliamentary inquiry into what led to the fish kill event, the emergency response and the long term consequences of the event.

An acknowledgement email was received from the Hon Mark Coulton MP on 13 April 2023 advising that the State Water Minister is best placed to respond to Council’s correspondence as the management of water falls within the remit of the State Government.

Responses from the Federal Minister for Water and the State Minister for Water have not yet been received.

Attachments

1. [↓](#) Correspondence from Mr Roy Butler MP
2. [↓](#) Email from The Hon Mark Coulton MP

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



ROY BUTLER MP

INDEPENDENT MEMBER FOR BARWON

REF: RB4854

20 April 2023

Thomas Kennedy
Mayor
Broken Hill City Council
384 Oxide Street
BROKEN HILL 2880

Dear Mayor

Re: Menindee Fish Kill Event

Thank you for your correspondence on behalf of the Broken Hill community regarding the recent Menindee Lake fish kill event. The extent of this mass fish kill in the Darling River has been distressing and the largest that this area has ever experienced.

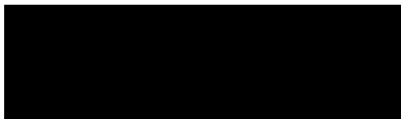
After being informed of the numbers of dying fish, I spoke with Police Assistant Commissioner Brett Greentree as the NSW Police Emergency Operations controller to request a multi-agency response. An Emergency Operations Centre was established on the 18 March 2023 to coordinate the removal and disposal of the dead fish and to ensure a fresh and clean water supply was maintained to the Menindee township.

After the Election I visited Menindee with the new Premier Chris Minns for a briefing with Agencies dealing with the aftermath. I advocated for an independent inquiry with the Premier, so that we have a clear understanding of what has led to this event to ensure that a fish kill of this magnitude is never experienced again. The inquiry has been taken up by the Minister for Environment Penny Sharpe and will cover three components: what led to the fish kill, the emergency response and the long term consequences of this event. I have also asked the Minister to ensure that the community and agencies are given equal footing with the inquiry.

Representations have also been made to the Minister for Water, Rose Jackson asking her to follow up the concerns raised by Broken Hill City Council. My office will contact you when a response is received.

I appreciate you taking the time to inform me of the Broken Hill community's concerns.

Yours sincerely,



 barwon@parliament.nsw.gov.au
 www.roybutler.com.au

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P 08 8087 3315
1/142 ARGENT STREET
BROKEN HILL NSW 2880

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P 02 6836 3722
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COBAR NSW 2835

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ROY BUTLER MP

INDEPENDENT MEMBER FOR BARWON

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RE: Menindee Lakes Fish Kills



Coultou, Mark (MP) <Mark.Coultou.MP@aph.gov.au>
To ○ Tom Kennedy; ○ Broken Hill City Council

Dear Tom

Thank you for your correspondence: Council minutes – reference No. L23/843 – 11/501 TK:LB.

I have noted your concerns relating to the most recent fish kills in the Darling River at Menindee.

I note also that Council has sent correspondence to the State Water Minister, who is best placed to respond to any questions you may have regarding this issue, as the management of water falls within the remit of the State Government.

Regards

Mark

THE NATIONALS
for Regional Australia

The Hon.
Mark COULTON MP
The Nationals Federal Member for Parkes
The Nationals Chief Whip

Shop 3, 153 Brisbane Street DUBBO NSW 2830 Phone (02) 6882 0999	275 Argent Street BROKEN HILL NSW 2880 Phone (08) 8087 7649	69 Heber Street MOREE NSW 2400 Phone (02) 6751 1251
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Email mark.coultou.mp@aph.gov.au
Web markcoultou.com.au

WORKS COMMITTEE

May 12, 2023

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 83/23**

SUBJECT: **MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETING HELD 9 FEBRUARY 2023 AND 9 MAY 2023** **D23/24214**

Recommendation

1. That Broken Hill City Council Report No. 83/23 dated May 12, 2023, be received.
2. That the minutes of the Project Consultative Group Project Steering Group from 9 February 2023 be noted.
3. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 9 February 2023 be noted.
4. That the minutes of the Project Consultative Group Project Steering Group from 9 May 2023 be noted.
5. That the PowerPoint Presentation of the Project Consultative Group Project Steering Group from 9 May 2023 be noted.

Executive Summary:

In accordance with the *Local Government Act 1993* and the Integrated Planning and Reporting Framework, Council is required to prepare several documents to facilitate the integration of long-term planning and implementation of Council activities. Core documents include the 4-year Delivery Program and the annual Operational Plan.

The Delivery Program is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, functions, projects, activities, and funding allocations must be directly linked to this Program. Supporting the Delivery Program is the annual Operational Plan, which identifies the projects and actions that will be undertaken during the year to achieve the commitments made in the Delivery Program. Councils Projects Delivery Team refer to this as the Annual Capital Works Program.

Report:

To ensure strong project governance throughout the duration of Council's Annual Capital Works Program, at the Ordinary Council meeting held on 23 February 2022, Council endorsed a Governance Framework for the creation of and appointment of members to the Project Consultative Group Project Steering Group (PSG), complete with a Terms of Reference for the PSG. Further at the Ordinary Council meeting held on 27 April 2022, nominations for membership were endorsed by Council.

The inaugural meeting of the PSG was held on 29 September 2022.

Further meetings have been held on 9 February 2023 and 9 May 2023.

This report is to provide the Works Committee with a copy of the minutes and presentation from the PSG meetings held on 9 February 2023 and 9 May 2023.

It is important to note that for both presentations, some images and plans have been removed from what was presented at the meeting prior to being issued to the PSG, as these images and plans have not been approved for circulation at this time.

Community Engagement:

Membership of the PSG consists of:

- Minimum of two (2) Councillor Representatives – Mayor Kennedy and Deputy Mayor Hickey
- Six (6) External Stakeholders – Community Representatives

Non-voting Ex-officio members: (Will provide advice and information to the voting members):

- One (1) Project Director – General Manager
- One (1) Community Engagement representative – Manager Communications.
- One (1) Project Management – Chief Assets and Projects Officer
- One (1) Council Contact Officer – Project Officer
- One (1) Heritage Committee Member – Heritage Advisor

Council's Projects Engineer and Leader Innovation and Business Improvement have been invited to each of the meetings to present on projects they are involved in.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Foster relationships with key community sector leaders
Measure	4.1.1.2	Invite key community sector leaders to participate in various working groups/meetings regarding major issues facing the City

Key Direction:	4	Our Leadership
Objective:	4.4	Our community is engaged and informed
Strategy:	4.4.2	Facilitate meetings between community and elected representatives
Measure	4.4.2.1	Provide support for community meetings between Councillors and the public as required
Measure	4.4.2.2	Facilitate community engagement sessions regarding major projects and initiatives as required

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil financial implications of the administration of the PSG.

Attachments

1. [↓](#) Project Consultative Group PSG - Minutes - 09.02.2023
2. [↓](#) Project Consultative Group - PSG Issued Redacted Presentation - 09.02.2023
3. [↓](#) Project Consultative Group PSG - Minutes - 09.05.2023
4. [↓](#) Project Consultative Group - PSG Issued Redacted Presentation - 09.05.2023

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

MINUTES OF THE PROJECT CONSULTATIVE GROUP PSG – 09.02.2023

MEETING DETAILS

Facilitator	Mayor Tom Kennedy
Minutes	Rebecca McLaughlin – Projects Officer
Meeting Venue	Council Administrative Building, Second Floor Meeting Room
Meeting Date	Thursday, 9 February 2023
Meeting Start Time	4:02pm
Meeting End Time	4:39pm

ATTENDANCE REGISTER

Role	Section	Name
Chair	Mayor	Mayor Tom Kennedy
Council	Councillor	Deputy Mayor Hickey
Project Sponsor	BHCC General Manager	Jay Nankivell
Project Manager	BHCC Chief Assets & Projects Officer	Codie Howard
Council Contact Officer	BHCC Projects Officer	Rebecca McLaughlin
Council Officer	BHCC Projects Engineer	Asad Nizamani
Council Officer	BHCC Leader Innovation and Business Improvement	Anne Johansson
Communications	BHCC Manager Communications	Darrin Manuel
Heritage	BHCC Heritage Advisor	Liz Vines
Project Steering Group	Community Representative	Ashley Byrne
Project Steering Group	Community Representative	Bernard Williams
Project Steering Group	Community Representative	Ghislaine Barbe
Project Steering Group	Community Representative	Matthew Handberg
Project Steering Group	Community Representative	Paul Thomas

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Action Items from last meeting	Chair
4	Project Updates	Chief Assets & Projects Officer, Project Team Members
5	Questions	Chair

1. Welcome

2. Apologies

- Bernard Williams, Community Representative
- Paul Thomas, Community Representative

3. Action Items from Previous Meetings

Meeting Date Raised	Action	Responsible Officer	Status
29.09.2022	Arrange meeting between Bernie and Assets Team to investigate garden bed as potential cause of basement leak.	Projects Officer	Complete
29.09.2022	Arrange meeting between Bernie, Asad, and Assets Team to discuss asbestos registers.	Projects Officer	Complete
29.09.2022	Arrange a site tour for PSG at the Library.	Projects Officer	Complete
29.09.2022	Arrange a site tour for PSG at the Warnock Street Yard.	Projects Officer	Pending
29.09.2022	Issue copy of Aerial view of new library and car park.	Projects Officer	Complete
29.09.2022	Issue copy of Images of banners to be installed on end banner poles.	Projects Officer	Complete

4. Project Updates

- **Library and Archives Project**
 - **Preparations and Logistics (Anne Johansson)**
 - Anne presented a PowerPoint presentation
 - Archive operations & part of the Archive collection have been relocated to the Council Administrative Building First Floor
 - The remainder of the Archives is now ready to be moved
 - Packing continues at the Library
 - A second storage space has been created in the children's area of the Library
 - A general clean up and disposal is underway in the storage room
 - Obsolete furniture from the Administrative Building has been disposed of or donated
 - The Second Floor Print Room has relocated to another area on the Second Floor
 - The space designated for the Library Team has commenced set up for Library Team to relocate
 - This area will also be used by People & Culture & Risk during the ground floor refurbishment works
 - Customer Relations staff who operated the Call Centre on the Ground Floor have relocated to the First Floor
 - Anne advised that packing and removal of items from the library is being paced at this stage as to not reduce too much of the service before the tender process has been approved.

- **Temporary Library and Car Park Works (Rebecca McLaughlin)**
 - Rebecca presented a PowerPoint presentation
 - The Development Application for the is Ground Floor Refurbishment works and Car Park works has been approved.
 - A Private Accredited Certifier has been appointed - Group DLA. A Construction Certificate Checklist has been received and we currently working through this to ensure all requirements are met.
 - A contractor has been engaged to complete the Car Park Works – GTE. A commencement date is pending the construction certificate process being finalised.
 - Refurbishment works for the Ground Floor have been included in the Tender for the new construction and being managed through this process.
 - Following issues identified with water entering the basement, and a meeting between Council's Asset team and Bernie Williams (PCG Community Representative), the Assets Team arranged for the building downpipes to be cleared through to the road gutters. Contractors are planning to return to place a camera through the downpipes to ensure that pipes are not damaged and if damage is found, a quote for any additional works will be provided. Following the cleaning process, no water has entered the basement during recent episodes of rain.
- **New Library Construction (Asad Nizamani)**
 - Asad presented a PowerPoint presentation
 - The modified Development Application was approved in December 2022
 - The construction tender is currently under a process of checks and value engineering with a preferred supplier to identify potential cost savings aimed to be completed in time for Council's February General Meeting.
 - A Principal Certifying Authority (PCA) is ready to be appointed.
 - **General Discussion / Questions**
 - Mayor Kennedy asked about the timeline for works to commence. Rebecca advised that car park and ground floor works will commence as soon as possible following construction certificate process and tender approval. General Manager confirmed that new library tender will be presented to Council at the February meeting and works would be expected to commence in March.
- **CBD Redevelopment Project (Asad Nizamani)**
 - **Banner Poles**
 - Asad presented a PowerPoint presentation
 - Major site works were completed in 2022.
 - The road safety treatments for the end poles are under way with a report sent to the Local Traffic Committee on 7 February 2023
 - The electrical commissioning is estimated to be completed on 17 February 2022
 - The pole lighting design is underway with consultant firm JJ Ryan Consulting.
 - **General Discussion / Questions**
 - Mayor Kennedy asked about lights. Asad advised that we are waiting on the design to be returned to Council and then we will be able to cost this project.

- General Manager also mentioned that JJ Ryan Consulting completed a lighting audit when they were in Broken Hill and once this is received a report will be provided to Council.
- **Wayfinding Project**
 - Asad presented a PowerPoint presentation
 - A signage supplier visited Broken Hill in January 2023 for site checks and discussions on installations
 - Signage designs and shop drawings being produced in February 2023
 - Fabrications are expected to commence March / April 2023
 - Works are expected to be completed August 2023.
 - **General Discussion / Questions**
 - Heritage Advisor asked how this project relates to the Master Plan. Asad confirmed that it is mentioned briefly in the overall Master plan and also in addition to works completed through Neeson Murcutt.
 - General Manager noted that this has been identified through the concept plans for the CDB Redevelopment, and now this is moving more into the in-depth projects.
 - Heritage Advisor asked about the Master Plan tree planting inclusions for Argent Street mid-block and intersection. General Manager confirm that tree planting is not included in this project. Projects have been selected from the Master Plan and in addition this project also identified through Neeson Murcutt and library project.
 - Mayor Kennedy noted that not all projects included in the Master Plan will be completed, although did confirm trees are important and will be included where relevant.
 - Chief Assets and Projects Officer confirmed once we are in the stakeholder consultation phase, the Project Consultative Group will be involved.
 - Heritage Advisor asked of the old Master Plan doubled up. General manager confirmed the Master Plan has been provided to the Consultant.
- **Town Square and Argent Street Paving Upgrades**
 - Asad presented a PowerPoint presentation
 - The Tender for design consultant closed January 2023
 - Preferred design consultant selected with final compliance and reference checks is currently underway
 - It is expected that the start on design consultations and design works will occur in March 2023
 - A Development Application is not required for these works as the Town Square is still classified as a road reserve.
- **Airport Master Plan & Funding (Asad Nizamani)**
 - Asad presented a PowerPoint presentation
 - A specialist Airport Planning company Landrum & Brown Worldwide have been engaged to carry out works for the Airport Master Plan 2023

- The previous Master Plan (2008 / 2010) requires updates to align with the current requirements of the Airport and the funding received to carry out priority works
- Four options are currently under review
- Council has been successful in receiving two rounds of State and Federal funding to carry out much needed airside upgrades, including the Regular Public Transport (RPT) apron expansions, RFDS apron works, Taxiway Bravo upgrades, and the Unsealed Runway 14/32 upgrade
- Works will commence with technical designs followed by construction works over a period of 24 months.
- **General Discussion / Questions**
 - General Manager confirmed that the Master Plan covers both non-aviation and aviation. He also spoke to the long-term planning and vision (20 years) to move towards a more commercial based site and accommodate larger aircrafts. Opens up land for industrial use as limited land is available in the industrial area, and also increases the RFDS opportunities. This vision is a similar goal to what Karratha Airport has achieved. Karratha Airport is taking in an \$8m profit each year
 - Mayor Kennedy asked if the current unsealed runway is sealed, is it for the same plane use. Asad confirmed that it is the same planes, but the benefit will be enabling all weather access.
 - Chief Assets and Projects Officer made mention that funding was achieved due to Asad's work and funding application and commended him on a job well done.
 - Deputy Mayor Hickey asked what runway will be used while the works are being undertaken. General Manager confirmed that the works will be completed in sections – end, middle and end, and that the runway can be continued to be used while works are being completed as the runway is quite long and aircraft carriers only require 1km of runway which is achievable with some sections closed.
- **Warnock Street Yard (Codie Howard)**
 - Codie presented a PowerPoint presentation
 - Site investigations were completed in December 2022
 - Stage One Concept Designs (30%) were received on 6 February 2023 and focused on Architectural set, Undergoing internal council stakeholder reviews, and Consultant review thereafter
 - Stage Two Technical Designs (70%) to be started by March 2023
 - Once the design process has reached Stage Two Technical Designs, the Project Consultative Group will be consulted.
 - **General Discussion / Questions**
 - Heritage Advisor mentioned that one of the long-term recommendations from the Heritage Committee is to re-use materials / keep a depository area for heritage items (store etc.). Jay confirmed this is a different site – although it is referred to as the Depot, it is the Warnock Street Yard where the outdoor staff and equipment are based, whereas the Depot that is being questioned is the Waste Management Facility and this recommendation will filter through to the Waste Strategy.

- **Alma Oval & Norm Fox Oval Changeroom (Codie Howard)**

- Codie presented a PowerPoint presentation
- Council was successful in receiving \$942,000 worth of funding, through Round 5 of the 'Stronger Country Communities Fund', to reconstruct both the Alma Oval and Norm Fox Oval changerooms.
- The project will see existing structures being demolished and modern facilities being built to meet current standards for accessibility, useability and inclusiveness for female participants.
- The next phase of the project will be to hold stakeholder engagement sessions to prepare for tender process.
- **General Discussion / Questions**
 - Mayor Kennedy asked if this was opportunity to include change room in current Soccer Under 6 playing field as discussed through the E.P. O'Neill Memorial Park Redevelopment Project. Codie and Rebecca will confirm details.

5. General Discussion

- Ashley Byrne asked if funding for the Alma Oval and Norm Fox Oval Changerooms will be enough. Codie advised that costings were received in 2022 and based on modular buildings, which is a more affordable option, and Council are confident the funding will be sufficient. Glenelg Oval have recently undertaken modular building upgrades and received good feedback.
 - Ashley also asked what will happen to the timekeeper's box and Codie advised that tis will be par of the stakeholder consultation as AFL have also raised the issues with the timekeeper's box. Stakeholder consultation will include the PCG and Alma Oval s355 Committee, South Broken Hill Football Club, AFL Broken Hill, Barrier District Cricket League, Alma Public School.
- Heritage Advisor asked if a copy of the Power Point can be provided. This is possible, although a redacted version will be issued so as no confidential design plans are circulated.
Action: Projects Officer will issue this to all members.
- Ghislaine Barbe asked if the walk from the Train Station to Town Square is included in the CBD Project. Codie advised that it is, and Mayor Kennedy confirmed that the best part of being involved with the Project Consultative Group is that the Group will inform the design through the consultation phase.

6. Next Steps

- Council's Project Officer will:
 - Issue the redacted Power Point presentation to all members of the PSG.
 - Issue a calendar invite for next meeting to be held on Tuesday, 9 May 2023

7. Meeting Close

- There being no further business the Chair closed the meeting at 4:39pm.

NEXT MEETING – confirmed

Date	Tuesday, 9 May 2023
Venue	Second Floor Meeting Room, Council Administrative Building
Start Time	4pm
End Time	5pm



Project Consultative Group

**Project Steering Group
Meeting No. 2
Thursday, 9 February 2023**



Meeting Agenda

1. Welcome
2. Apologies
3. Project Updates
4. Questions
5. Next Meeting





Project Update – Library and Archive Project

The Library and Archives Project is part of the wider Broken Hill CBD Master Plan to revitalise the City’s Central Business District as a modern and welcoming destination for locals and visitors.





Library and Archive Project - Logistics and Staff Movements

Anne Johansson, Business Systems Analyst

Archives:

- Archive operations & part of the Archive collection relocated to 1st floor during shutdown
- The remainder of the Archives is now ready to be moved



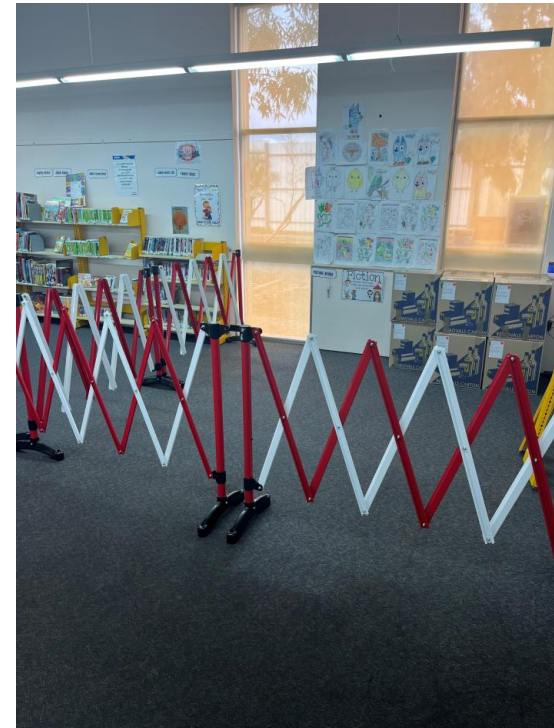


Library and Archive Project - Logistics and Staff Movements

Anne Johansson, Business Systems Analyst

Library:

- Packing continues at the Library
- A second storage space has been created in the children's area
- General clean up and disposal underway in storage room



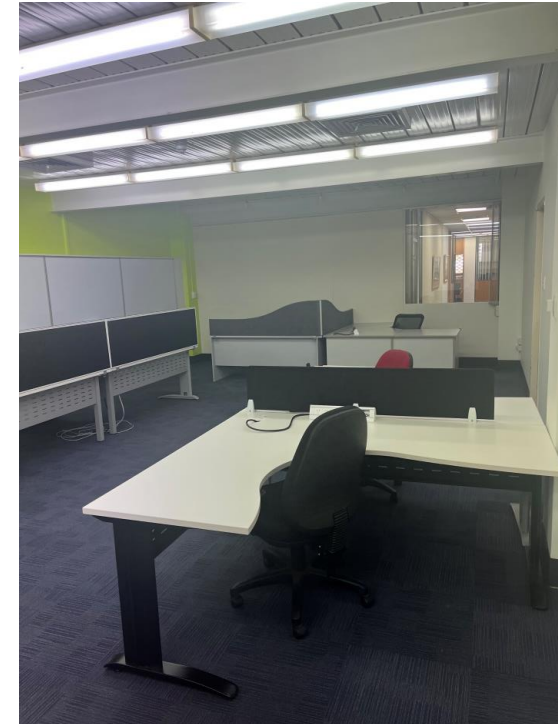


Library and Archive Project - Logistics and Staff Movements

Anne Johansson, Business Systems Analyst

Admin Building:

- Obsolete furniture disposed of or donated
- Print Room moved to new on 2nd floor
- Commenced setting area up for Library Team
- This area will also be used by People & Culture & Risk during the ground floor works
- Call Centre relocating to 1st floor next week





Library and Archive Project

Stage One: Temporary Library & Car Park Works

- Rebecca McLaughlin, Projects Officer

- **Ground Floor Development Application – Approved**
- **Construction Certificate – In Progress**
 - Private Accredited Certifier appointed - Group DLA
 - Checklist received 1 February and we currently working through this to ensure all requirements are met.
- **Car Park Works – Pending**
 - Contractor appointed – GTE
 - Start Date to be determined based on Construction Certificate requirements.
- **Ground Floor Refurbishment – Pending**
 - Refurbishment works are included in the Tender for the new construction and being managed through this process.



Library and Archive Project

Stage One: Basement Water Concerns

- Rebecca McLaughlin, Projects Officer

- Council's Assets Team recently arranged for the building downpipes to be cleared to the road gutters.
- Contractors are planning to return to place a camera through the downpipes to ensure that pipes are not damaged.
- Once camera has been through downpipes, a quote for any additional works will be provided.



Library and Archive Project Stage Two: New Library Construction

- Asad Nizamani, Projects Engineer

- Modified DA Application approved in December 2022
- The construction tender is currently under a process of checks and value engineering with a preferred supplier to identify potential cost savings aimed to be completed in time for Council's February General Meeting.
- Principal Certifying Authority (PCA) ready to be appointed - Group DLA

Images removed



Project Update – CDB Redevelopment Projects

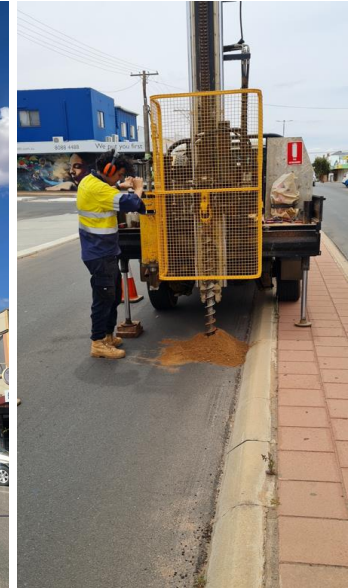
- Asad Nizamani, Projects Engineer

Introduction

The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity.

Key Projects

- CBD Banner Poles Project
- Wayfinding Stage 1
- Town Square Redevelopment





Banner Poles Project

- Asad Nizamani, Projects Engineer

- Major site works completed in 2022
- End poles: road safety treatments under way with a report sent to the Local Traffic Committee on 7 February 2023
- Electrical commissioning: estimated completion on 17 February 2022
- Pole lighting: design underway with consultant firm JJ Ryan Consulting





Wayfinding Project – Stage 1

- Asad Nizamani, Projects Engineer

- January 2023: signage supplier in Broken Hill for site checks and discussions on installations
- February 2023: Signage designs and shop drawings being produced
- March / April 2023: Start fabrications
- Estimated completion: August 2023

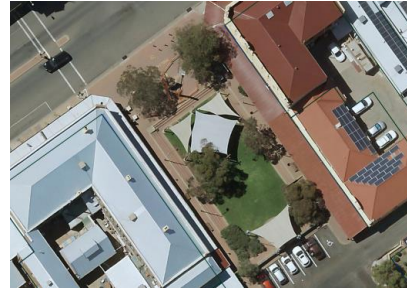
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Town Square & Argent Street Paving Project

- Asad Nizamani, Projects Engineer

- January 2023: Tender for design consultant closed
- February 2023: Preferred design consultant selected with final compliance and reference checks underway
- March 2023: start on design consultations and design works
- Note: DA not required





Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

- Background: specialist Airport Planning company Landrum & Brown Worldwide have been engaged to carry out works the Airport Master Plan 2023
- Objective: the previous master plan (2008 / 2010) requires updates to align with the current requirements of the Airport and the funding received to carry out priority works
- Status: four (4) options currently under review

*Images
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Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

- Council has been successful in receiving two(2) rounds of state and federal funding to carry out much needed airside upgrades.
 - Regular Public Transport (RPT) apron expansions
 - RFDS apron works
 - Taxiway Bravo upgrades
 - Unsealed Runway 14/32 upgrade
- Works will commence with technical designs followed by construction works over a period of 24 months.

*Images
removed*



Warnock Street Redevelopment - Codie Howard, Chief Assets & Projects Officer

- December 2022: Site investigations
- Stage 1 Concept Designs (30%) – received on 6th February 2023
 - Architectural set
 - Undergoing internal council stakeholder reviews
 - Consultant review thereafter
- Stage 2 Technical Designs (70%) to be started by March 2023

*Images
removed*



Warnock Street Redevelopment

- Codie Howard, Chief Assets & Projects Officer

*Images
removed*



Alma Oval & Norm Fox Changerooms

- Codie Howard, Chief Assets & Projects Officer

Council was successful in receiving \$942,000 worth of funding, through Round 5 of the 'Stronger Country Communities Fund', to reconstruct both the Alma Oval and Norm Fox Oval changerooms.

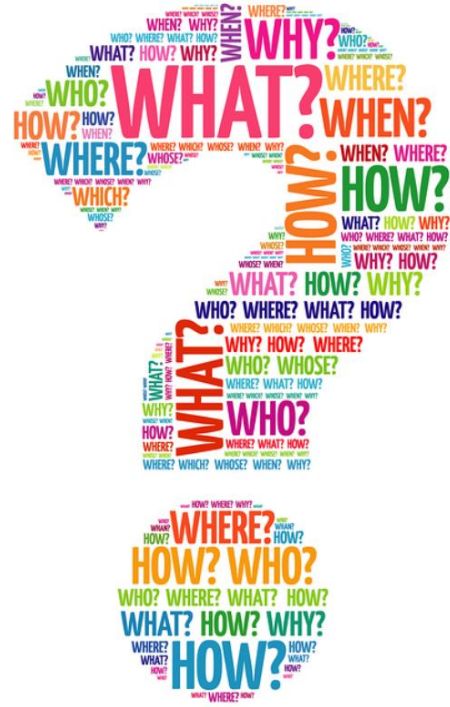
The project will see existing structures being demolished and modern facilities being built to meet current standards for accessibility, useability and inclusiveness for female participants.

The next phase of the project will be to hold stakeholder engagement sessions to prepare for tender process.





Questions?





Next PSG Meeting

The next meeting will be held:

Date: Tuesday, 9 May 2023

Time: 4pm

Location: Second Floor Meeting Room, Council Administrative Building



MINUTES OF THE PROJECT CONSULTATIVE GROUP PSG – 09.05.2023

MEETING DETAILS

Facilitator	Mayor Tom Kennedy
Minutes	Rebecca McLaughlin – Projects Officer
Meeting Venue	Council Administrative Building, Second Floor Meeting Room
Meeting Date	Tuesday, 9 May 2023
Meeting Start Time	4:00 pm
Meeting End Time	5:00 pm

ATTENDANCE REGISTER

Role	Section	Name
Chair	Mayor	Mayor Tom Kennedy
Council	Councillor	Deputy Mayor Hickey
Project Sponsor	BHCC General Manager	Jay Nankivell
Council Contact Officer	BHCC Projects Officer	Rebecca McLaughlin
Council Officer	BHCC Projects Engineer	Asad Nizamani
Council Officer	BHCC Leader Innovation and Business Improvement	Anne Johansson
Communications	BHCC Manager Communications	Darrin Manuel
Project Steering Group	Community Representative	Bernard Williams
Project Steering Group	Community Representative	Ghislaine Barbe
Project Steering Group	Community Representative	Matthew Handberg
Project Steering Group	Community Representative	Paul Thomas

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Action Items from last meeting	Chair
4	Project Updates	General Manager, Project Team Members
5	Questions	Chair

1. Welcome

2. Apologies

- Deputy Mayor Hickey, Councillor
- Codie Howard, Chief Assets & Projects Officer
- Liz Vines, Heritage Advisor
- Ashley Byrne, Community Representative

Moved: Ghislaine Barbe **Seconded:** Bernard Williams

3. Action Items from Previous Meetings

Meeting Date Raised	Action	Responsible Officer	Status
29.09.2022	Arrange a site tour for PSG at the Warnock Street Yard.	Projects Officer	Pending
09.02.2023	Redacted version of Power Point Presentation from meeting on 09.02.2023 to be issued to PSG (<i>redacted version so as no confidential design plans are circulated</i>)	Projects Officer	Complete

4. Project Updates

- **Library and Archives Project**
 - **Library Tender Update (Jay Nankivell)**
 - There has been a significant increase in costs. Tender price received was approx. 80% higher than original expected costs (from \$13m to \$22m), due to increase in costs for materials and labor.
 - Council had worked with Neeson-Murcutt Architects and North Construction to reduce costs, through re-evaluating and refining scope and inclusions. The value engineering process between Council and North Construction reduced costs to \$18.5m, which was still too high. The project was not feasible.
 - There is no additional Council, State or Federal Funding available.
 - At the April Council meeting Councillors voted in favour of working with Neeson-Murcutt Architects to formulate a new design for the City's new library, with a total budget of \$14m.
 - Neeson Murcutt Architects and North Construction engagement will be retained due to their history with the project and knowledge of local conditions and requirements.
 - **General Discussion / Questions**
 - Bernard asked how the budget of \$12m originally came about and what happened with the mine funding. General Manager confirmed \$8.8m Federal and \$3.9m State. Approximately 3 years ago the funding from BHP was removed due to changes in how their donations were managed.

- Matthew asked if there is any chance the costs will reduce. General Manager confirmed indications are costs will stabilise but not reduce.
 - Matthew asked if it will be completed in Stages, such as Stage A and Stage B. Mayor and General Manger said this had been considered, but the savings would be minimal, so a completed project is being considered.
 - Ghislaine asked if the redesign would cost more money. General Manager confirmed the cost of a redesign has been included in the new total budget of \$14m.
 - Bernard said it would be better to knock the building down and build a new building as upgrading the existing building would be costly. General Manager advised this is being considered and Mayor confirmed that anything worth saving would be saved (bricks etc.).
- **Preparations and Logistics (Anne Johansson)**
 - Anne presented a PowerPoint presentation.
 - The Archives Collection has been relocated to the Council Administrative Building Basement.
 - Packing of books has been paused at the Library so as not to reduce the existing service too much.
 - So far:
 - 245 boxes recently relocated to the Alma Institute Building
 - Approx 550 boxes remaining to be packed & moved to storage
 - Approx 620 boxes to be packed for temporary library
 - **General Discussion / Questions**
 - Nil.
 - **Temporary Library and Car Park Works (Rebecca McLaughlin)**
 - Rebecca presented a PowerPoint presentation
 - The Development Application has been Approved.
 - The Construction Certificate is in Progress. A Private Accredited Certifier has been appointed. Council staff are currently collating required documents and information to process the Construction Certificate.
 - Car Park Works are Pending. The Contractor has been appointed but a start date cannot be confirmed until the Construction Certificate requirements are met.
 - Council Staff met with North Construction to clarify the scope of works. A revised costing will be submitted by end of May and works are expected to commence in July.
 - During construction, Customer Relations staff will be relocated temporarily to the Visitor Information Centre.
 - **General Discussion / Questions**
 - Bernard stated the importance of ensuring an Occupation Certificate has been approved prior to occupying the building.
 - **New Library Construction (Asad Nizamani)**
 - Asad presented a PowerPoint presentation.
 - Update per Jay Nankivell.

- The project will be based on the 2019 Cultural Framework and Synopsis Report with Neeson Murcutt + Neille Architects and North Construction & Building Pty Ltd to arrive at a functional newly upgraded library space for the entire Broken Hill Community.
- Design works will start in May 2023.
- **General Discussion / Questions**
 - Nil.
- **CBD Redevelopment Project (Asad Nizamani)**
 - **Banner Poles**
 - Asad presented a PowerPoint presentation.
 - Major site works were completed in 2022.
 - End poles: road safety treatments with reinstatement of road surfaces with road line marking and rumble bar blisters.
 - Electrical commissioning: completed, final circuit board to be installed after the damaged pole at Chloride St is reinstated.
 - Pole lighting: 60% design due by 12 May. ASP Level 3 carried out site visit in March.
 - **General Discussion / Questions**
 - Nil.
 - **Wayfinding Project**
 - Asad presented a PowerPoint presentation.
 - Shop drawings are supported and approved by Council's Project Team including engineering input.
 - Fabrication of signs and sculptures is underway with installation expected in June 2023.
 - Estimated completion: August 2023.
 - **General Discussion / Questions**
 - Nil.
 - **Town Square and Argent Street Paving Upgrades**
 - Asad presented a PowerPoint presentation.
 - There have been three consultations sessions undertaken to date:
 - Council internal key staff
 - Elected Council
 - Neighbouring businesses
 - Key concepts taken from the consultation sessions include:
 - Increase foot traffic and tourism appeal
 - Families, children, lunch time workers
 - More attractive car park
 - Open up the view along Chloride Street
 - Concept designs are underway for a wider community event in July 2023.
 - **General Discussion / Questions**
 - Mayor spoke about the wall at the rear of the Town Square and potential to retain the wall but remove the water tank to enable

the area to open this up. Bernard asked why we would not remove the wall completely. From community consultation undertaken, people wish to retain it as it acts as a windbreak.

- Bernard asked if the sunken lawn area would be removed. Mayor and General Manager both confirmed that while this was originally considered, consultation to date has found that people want to keep the sunken lawn area, especially families, as it provides a method to slow down children from running away from the area.
 - Bernard mentioned the stormwater and concerns with pavers on the existing stairs. General Manager said that all pavers will be removed and replaced with an appropriate material.
 - Ghislaine asked what was meant by a more attractive car park. General Manager said this is an identified shared zone similar to other communities where you might see red pavers indicating this, along with reduced speed shared zone traffic signs.
 - Matthew asked if speed changes can be made at Crystal Street as it is a highway. General Manager confirmed it can but needs to be presented to the Local Traffic Committee.
 - Paul asked if more tables were going to be added to the footpaths in Town Square as it is already quite congested. General Manager said that this is included. There may be opportunity to install tables and lease these tables to the businesses to use so that any income from this is then used to maintain the area.
 - Mayor spoke of potential for sculptural play equipment to be installed in Town Square for play activity as an alternative to traditional swings and play equipment. As this would not be classed as public art there is no concern with children climbing on these.
 - Bernie asked if the stage would be retained and if yes, stated a handrail might need to be installed for safety. Paul agreed that he had witnessed a fall. Mayor said that it will be looked at in the design, but consensus so far has been that people wish to retain this.
-
- **Airport Master Plan & Funding (Asad Nizamani)**
 - Asad presented a PowerPoint presentation.
 - Background: specialist Airport Planning company Landrum & Brown Worldwide have been engaged to carry out works for the Airport Master Plan 2023.
 - Seven options for the master plan concept have been considered with option 7 approved in April 2023.
 - The master plan report is underway with engineering input and a cost estimate.
 - Planning works have begun on the Airside Pavements Upgrade project:
 - Council's Project Team formed
 - Final scope of inclusions being assessed under 2023 prioritisations
 - Consultant team being formed for design services
 - Geotechnical tests
 - Planning for tendering for a principal contractor
 - Works will commence with technical designs followed by construction works over a period of 24 months.

▪ **General Discussion / Questions**

- Bernard asked exactly what is happening at the Airport. Asad spoke about works are based on a 20-year plan with short, medium, and long timeframes. Short term plans include an expansion of the terminal building due to security requirements, strengthening the runway, adding a second taxiway, expansion of the car park. Longer term includes expansion to RPT apron in readiness for expanded population. Expanded commercial shown in plans but this will be completed when demand requires.
- Bernard noted that the water is on one connection at present and asked if this would be subdivided. General Manager said that planning for a subdivision upgrade for water and electrical supply has been included and that the Airport Master Plan will inform the subdivision plan.
- Bernard noted that the firefighting capability will need to be upgraded. General Manager said that this has already been upgraded to meet regulations.
- Bernard asked if the runway lights would be included to be updated. General Manager confirmed this has already been completed.
- Matthew asked if there is opportunity for Council to undertake the runway works internally. General Manager confirmed that capability wise yes, but time and resource wise it is a no due to the size of the works. Contractor is preferred. Mayor noted that the runway is long enough so that one end can be completed, and the other end remains operational, and then switch over.
- Matthew asked about the terminal expansion. Asad clarified this on the site plan shown, it is located next to the existing terminal where the existing grassed area is located. This will be the departure area and the existing café space will need to be relocated.
- Paul asked who pays for staffing etc. General Manager confirmed this is funded by the airlines. Mayor and General Manager spoke about security upgrades being required depending on the number of passengers and the size of aircraft.
- Paul asked about the car park and what can be done to improve parking availability as currently the hire cars are filling the car park. General Manager confirmed that he had recently met with the car hire companies re arrangements.
- Paul asked about commercial site availability at the Airport. Mayor and General Manager spoke about having a similar vision to Karratha Airport and what they have achieved with opening up commercial space and taking in \$8m profit each year. Both confirmed that there has been a lot of demand for commercial space in Broken Hill.
- Bernard asked if the runway expansion would move into non-Council land. General Manager confirmed that it is not a length expansion, it is a width expansion. Asad spoke of the existing foundations having been assessed as good and all that is required is an overlay of the existing runway to enable the load bearing of larger aircraft.

- **Warnock Street Yard (Asad Nizamani)**
 - Asad presented a PowerPoint presentation.
 - Stage 1 Concept Designs (30%) – received on 29 March 2023
 - Stage 2 Technical Designs (70%) underway with the following received:
 - Traffic report
 - Concept cost report
 - Project phasing plans
 - Development Application estimated to be lodged in May 2023
 - Stage 2 estimated completion is July 2023
 - A site plan dated 29 March 2023 was presented reflecting the overall layout of the new site.
 - **General Discussion / Questions**
 - Bernard asked where painters will be located as previous advice from Fire Fighters was to relocate painters and paints due to fumes, lights, potential of sparks, fires etc. General Manager said that trades have been included under the one roof line but in separate areas. This will be noted though to discuss with designer. **ACTION: Projects Engineer to confirm safety requirements for location of painter and paints in Warnock Street Yard design.**
 - Matthew asked about box gutters as this seems to be architects preferred design for aesthetics. Asad confirm a skillion roof has been included at this stage. All agreed to avoid box gutters wherever possible.
 - Asad advised that GHD (designer) will be providing licenses for Council to be able to access 360° views of buildings. This hasn't been provided yet so has not been able to be included for this meeting. This will hopefully be available in the near future.

5. General Discussion

- Ghislaine will be an apology for the next meeting.
- Ghislaine asked if we could obtain a pointer to use in meetings to easily point out details on presentation slides when needed. **ACTION: Projects Officer to investigate.**
 - Although unrelated to the projects discussed today, Paul raised concern about daily running water from Civic Centre past Toyota and down the laneway behind Toyota. **ACTION: Projects Officer will enter a CRM to investigate and notify Essential Water.**

6. Next Steps

- Council's Project Officer will:
 - Issue the redacted Power Point presentation to all members of the PSG.
 - Issue a calendar invite for next meeting to be held on Tuesday, 8 August 2023.
 - Investigate the purchase of a laser pointer.
 - Enter a CRM and contact Essential Water regarding running water in Beryl and Chloride Streets (near Civic Centre).
- Council's Projects Engineer will:
 - Confirm safety requirements for location of painter and paints in Warnock Street Yard design.

7. Meeting Close

- There being no further business the Chair closed the meeting at 5:00pm.

NEXT MEETING – confirmed

Date	Tuesday, 8 August 2023
Venue	Second Floor Meeting Room, Council Administrative Building
Start Time	4pm
End Time	5pm



Project Consultative Group

**Project Steering Group
Meeting No. 3
Tuesday, 9 May 2023**



Meeting Agenda

1. Welcome
2. Apologies
3. Project Updates
4. Questions
5. Next Meeting





Project Update – Library and Archive Project

Jay Nankivell, General Manager

- There has been a significant increase in costs.
- Council had worked with Neeson-Murcutt Architects and North Construction to reduce costs, through re-evaluating and refining scope and inclusions.
- The project was still not feasible.
- At the April Council meeting Councillors voted in favour of working with Neeson-Murcutt Architects to formulate a new design for the City's new library.
- Neeson Murcutt Architects and North Construction to be retained due to their history with the project and knowledge of local conditions and requirements.





Library and Archive Project - Logistics and Staff Movements

Anne Johansson, Business Systems Analyst

Archives Collection:

- Archive collection has been moved to Admin Building Basement



Library:

- Packing continues at the Library
- 245 boxes recently relocated to the Alma Institute Building
- Approx 550 boxes remaining to be packed & moved to storage
- Approx 620 boxes to be packed for temporary library





Library and Archive Project

Stage One: Temporary Library & Car Park Works

- Rebecca McLaughlin, Projects Officer

- **Ground Floor Development Application – Approved**
- **Construction Certificate – In Progress**
 - Private Accredited Certifier appointed - Group DLA
 - Checklist received 1 February and we currently working through this to ensure all requirements are met.
- **Car Park Works – Pending**
 - Contractor appointed – GTE
 - Start Date to be determined based on Construction Certificate approval.
- **Ground Floor Refurbishment – Pending**
 - Council Staff met with North Construction to clarify the scope of works.
 - A revised costing will be submitted by end of May.
 - Works are expected to commence in July.
 - Customer Relations staff will be relocated temporarily to the Visitor Information Centre during construction.



Library and Archive Project

Stage Two: New Library Construction

- Asad Nizamani, Projects Engineer

- Per update from Jay.
- The project will be based on the 2019 Cultural Framework and Synopsis Report with Neeson Murcutt + Neille Architects and North Construction & Building Pty Ltd to arrive at a functional newly upgraded library space for the entire Broken Hill community
- Design works: starts May 2023

Images Removed





Project Update – CDB Redevelopment Projects

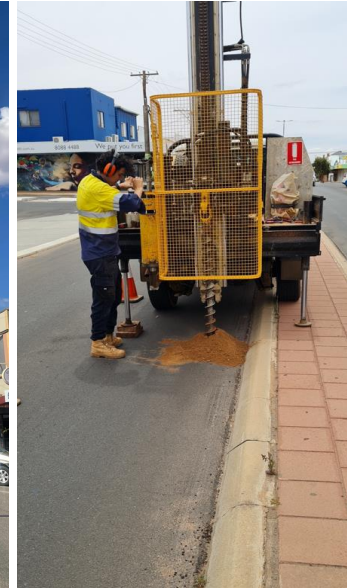
- Asad Nizamani, Projects Engineer

Introduction

The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity.

Key Projects

- CBD Banner Poles Project
- Wayfinding Stage 1
- Town Square Redevelopment





Banner Poles Project

- Asad Nizamani, Projects Engineer

- Major site works completed in 2022
- End poles: road safety treatments with reinstatement of road surfaces with road line marking and rumble bar blisters.
- Electrical commissioning: completed, final circuit board to be installed after the damaged pole at Chloride St is reinstated.
- Pole lighting: 60% design due by 12th May. ASP Level 3 carried out site visit in March.





Wayfinding Project – Stage 1

- Asad Nizamani, Projects Engineer

- Shop drawings supported and approved by Council’s project team including engineering input.
- Fabrication of signs and sculptures underway with installations in June 2023.
- Estimated completion: August 2023

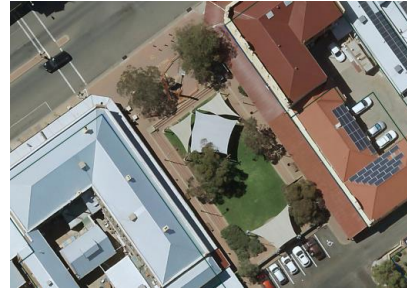
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Town Square & Argent Street Paving Project

- Asad Nizamani, Projects Engineer

- Three rounds of consultations carried out:
 - Council internal key staff
 - Council's Mayor and Councillors
 - Neighbouring businesses
- Key concepts from the consultations:
 - Increase foot traffic and tourism appeal
 - Families, children, lunch time workers
 - More attractive car park
 - Open up the view along Chloride St
- Concept designs underway for a wider community event in July 2023





Airport Master Plan & Funding

- Asad Nizamani, Projects Engineer

Background: specialist Airport Planning company Landrum & Brown Worldwide have been engaged to carry out works the Airport Master Plan 2023

Seven options for the master plan concept have been considered with option 7 approved in April 2023

Master plan report underway with engineering input and a cost estimate

Images Removed



Airport Master Plan & Funding - Asad Nizamani, Projects Engineer

Planning works have begin on the Airside Pavements Upgrade project:

- Council's project team formed
- Final scope of inclusions being assessed under 2023 prioritisations
- Consultant team being formed for design services
- Geotechnical tests
- Planning for tendering for a principal contractor

Images Removed

Works will commence with technical designs followed by construction works over a period of 24 months.



Warnock Street Redevelopment - Asad Nizamani, Projects Engineer

- Stage 1 Concept Designs (30%) – received on 29th March 2023
- Stage 2 Technical Designs (70%) underway with the following received:
 - Traffic report
 - Concept cost report
 - Project phasing plans
- DA estimated to be lodged in May 2023
- Stage 2 estimated completion July 2023

Images Removed



Warnock Street Redevelopment

- Asad Nizamani, Projects Engineer

- Site plan – 29th March 2023
- This shows the overall layout of the new site.
- Admin and amenities with coordination facilities are grouped at the top right.
- The site flows from the admin area down southwards and westwards for operational facilities.

Images Removed



Questions?





Next PSG Meeting

The next meeting will be held:

Date: Tuesday, 8 August 2023

Time: 4pm

Location: Second Floor Meeting Room, Council Administrative Building



WORKS COMMITTEE

May 16, 2023

ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 84/23**

SUBJECT: **MINUTES OF THE PICTON OVAL SPORTSGROUND
COMMUNITY COMMITTEE MEETING HELD 3 MARCH 2023**
D23/24537

Recommendation

1. That Broken Hill City Council Report No. 84/23 dated May 16, 2023, be received.
2. That the minutes of the Picton Oval Sportsground Community Committee meeting held 3 March 2023 be received.

Executive Summary:

Council has received minutes of the Picton Oval Sportsground Community Committee meeting held 3 March 2023 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Picton Oval Sportsground Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Oval Sportsground Community Committee has submitted minutes from its meeting held 3 March 2023 for Council's endorsement.

Community Engagement:

Community representatives participate on the Section 355 Picton Oval Sportsground Community Committee.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Section 355 of the *Local Government Act 1993*.

Picton Oval Sportsground Community Committee operates under Council's 355 Asset Committee Framework which includes the Section 355 Asset Committee Manual and the Picton Oval Sportsground Committee Constitution (both adopted 30 March 2022).

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes of the Picton Oval Community Committee Meeting held 3 March 2023

SIMON BROWN
CHIEF FINANCIAL OFFICER

JAY NANKIVELL
GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING

MINUTES

MONDAY, 3rd MARCH 2023

Present: N. Hannigan, C. Adams, P. Adams, T. Rynne, D. Gallagher (Councillor).

Apologies: Nil

Meeting Commenced: 5:30p.m.

Matters Arising:

1. Dave to follow up with Memorial Management Oval Committee for payment of Ride On Mower. They have not had a Treasurer for a while
2. Rubber seal in lady's toilets is still leaking but not as bad (Work order 2887). HWS still needs to be taken out.
3. Picton Oval sign needs to be replaced with recycle plastic sign to identify Picton Oval (Work order 2888). Dave to follow up with Council. Still have not heard anything
4. Canteen/Toilets still needs to be sprayed for spiders. A matter of urgency as the oval will have high use over the next few months especially by school groups. This was noted in last minutes. Paul will spray change rooms and surrounding areas for the time being.
5. Paul also raised concern of the number of bushes being slashed around the oval. Noel to follow up.

Correspondence In: Police re: Use of oval
Morgan Street Public School – School Sport
PSSA – Schools Athletics Carnivals

Correspondence Out:

Financial Report:

Term Deposit \$26,259.55
Noel moved a motion that a third signatory should be included for cheques.

Nominated: Chris Adams Seconded: Noel Hannigan Motion Moved

General Account \$31,753.60
Cheque paid to GTE – work completed on Long Jump pit \$5,445.00

General Business:

1. Jump pit is coming along nicely. The soft fall still needs to be laid over the asphalt.
2. Noel to contact Dominique (Little A's Representative) to join committee.
3. Noel met with Council to review maintenance work that has/need to be completed.
4. Chris suggested that the committee can plant more trees along Kaolin Street. Discussion took place. Committee will look into it.
5. Chain mesh around oval still needs to be attended to especially around the Kaolin Street goal area. The loose wire is becoming a major concern and danger to oval users.

Meeting closed: 5:55p.m.

Next Meeting: **Monday, 8th May** @ 5:30p.m. at Sacred Heart Parish School



CITY COUNCIL

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