

POLICY REGISTER

POLICY NO. 02.302,

POLICY TITLE:

**ACQUISITION AND LOAN OF OBJECTS
RELATING TO CULTURAL HERITAGE**

FILE REFERENCE NO. : H7/5
DATE ADOPTED : February 26, 1992
MINUTE NO. : 35400
(Reaffirmed 30/9/92-Minute No. 35759)
EXPIRY DATE :

OBJECTIVES

To provide a framework for the Council of the City of Broken Hill to collect, curate and loan objects of significant importance to the Heritage and Tourist potential of Broken Hill and its hinterland.

POLICY STATEMENT

**ACQUISITION OF OBJECTS RELATING TO BROKEN HILL AND DISTRICTS
CULTURAL HERITAGE AND TOURIST POTENTIAL:**

- The emphasis in this policy is to collect mainly three-dimensional objects, rather than photographs, and other works on paper.
- Collecting is based on marketing and historical significance rather than aesthetic criteria.
- Objects will be acquired by purchase, gift, bequest, exchange or field collection.
- Council will co-operate with museums, historical societies, libraries and other institutions in order to avoid duplication of collections.
- Council will accept on a permanent basis only those objects which are relevant and consistent with stated aims. (Note: an exception would be a major donation of national or international importance).
- All objects entering the permanent collections will be accompanied by a legal document giving full and unencumbered title to their ownership to the Council of the City of Broken Hill as to use or future disposition.
- Council will encourage the maximum utilisation of its collections, provided that the preservation and integrity of cultural heritage objects is not compromised and their use with ethical museological practice.
- Council will maintain an accession register for its objects, and as time and resources permit - a catalogue.
- If for any reason objects are of significant cultural heritage importance, but cannot be physically retained (as in the case of buildings and large plant;) A complete photographic and documentary will be made of them for posterity.

**LOANS AND BORROWINGS RELATING TO CULTURAL HERITAGE MATERIAL
FROM THE CITY'S COLLECTIONS**

- Council will accept on a temporary basis, for a clearly defined period of time, objects which are to be used for documentation, research, educational or interpretive purposes, and materials to be used in temporary exhibitions. The use of objects on "permanent" loan should be discouraged, since in reality they merely serve as "free" storage for the lender, to be redeemed at any time by them or their descendants.

- All objects entering the collections on a temporary basis will be accompanied by appropriate documentation setting forth the responsibilities of both the lender and borrower as regards the use, care, maintenance and insurance of the objects.
- The Council of the City of Broken Hill will lend objects and materials from its collections only to museums, historical societies, libraries and other organisations which in the Council management's judgement can comply with loan conditions.
- Loans will be approved at the discretion of the Town Clerk and Museum Director, and will not for example, be approved for rare or extremely fragile materials or objects from the collections.