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ABN 84 873 116 132

May 13, 2019

BROKEN HILL COMMUNITY ROUND TABLE MEETING

TO BE HELD

WEDNESDAY, MAY 15, 2019

Dear Sir/Madam,

Your attendance is requested at the BROKEN HILL COMMUNITY ROUND TABLE Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, May 15 2019** 4pm to consider the following business:

- 1) Apologies
- 2) Confirmation of Minutes
- 3) Reports
- 4) General Business



JAMES RONCON

GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Broken Hill Community Round Table of the City of Broken Hill held
Wednesday, March 20, 2019.

**MINUTES OF THE BROKEN HILL COMMUNITY ROUND TABLE MEETING HELD
WEDNESDAY, MARCH 20, 2019 (4PM)**

PRESENT: Broken Hill City Council, Mayor Darriea Turley
Broken Hill City Council, Deputy Mayor Marion Browne
Broken Hill City Council, Cr Christine Adams
Broken Hill City Council, Cr Branko Licul
Broken Hill City Council General Manager, James Roncon
Broken Hill City Council's Chief Financial Officer, Jay Nankivell
Broken Hill City Council's Director Corporate, Razija Nu'man
Broken Hill City Council's Chief Operations Officer, Anthony Misagh
Broken Hill City Council's Executive Support Officer, Louise Schipanski
Barrier Police District, Detective Acting Inspector Paul Roberts
Far West Local Health District, Ken Barnett
NSW Primary Health Network, Natalie Miani (alternate)
Regional Development Australia Far West NSW, Michael Williams
Community representative, Pam Tucker
Community representative, Peter Bevan

APOLOGIES: Broken Hill City Council, Cr Maureen Clark (alternate)
Broken Hill City Council, Cr Dave Gallagher (alternate)
Broken Hill City Council, Cr Jim Nolan (alternate)
Barrier Police District, Superintendent Paul Smith
Barrier Police District, Inspector Yvette Smith
Department of Education, Bob Dyson
Department of Education, Peter Macbeth (alternate)
Far West Local Health District, Sam Lazarus
Primary Health Network, Michelle Pitt

MINUTES FOR CONFIRMATION

That the Minutes of the Broken Hill Community Round Table meeting held Wednesday November 14, 2018 be confirmed.

RECEIVED**REPORTS**

1. BROKEN HILL CITY COUNCIL REPORT NO. 1/19 - DATED MARCH 18, 2019 - BARRIER POLICE DISTRICT - STRATEGIES AND CRIME PERFORMANCE INDICATORS 13/145

Recommendation

1. That Broken Hill City Council Report No. 1/19 dated March 18, 2019, be received.

Detective Acting Inspector Paul Roberts spoke to the report on behalf of Superintendent Paul Smith.

RECEIVED

2. BROKEN HILL CITY COUNCIL REPORT NO. 2/19 - DATED MARCH 01, 2019 - FAR WEST LOCAL HEALTH DISTRICT 11/248

Recommendation

That Broken Hill City Council Report No. 2/19 dated March 1, 2019, be received.

That the Broken Hill Community Round Table Committee notes the report from Broken Hill Health Service - Far West Local Health District.

The General Manager, Ken Barnett spoke to his report and provided the group with an update.

RECEIVED

3. BROKEN HILL CITY COUNCIL REPORT NO. 3/19 - DATED MARCH 01, 2019 - KEY DIRECTION WORKING GROUP'S REPORT 17/86

Recommendation

1. That Broken Hill City Council Report No. 3/19 dated March 1, 2019, be received.

Cr Licul, Chair of Our Economy spoke to his report and provided an update.

5. Housing Stock - Planning for new mining development to encourage a resident workforce and discourage fly in fly out.

8. Gateway Signage – Winner has been selected and is currently working with an Aboriginal Group (Fresh Bark) for finalisation.

Cr Browne, Chair of Our Environment spoke to her report and provided an update.

1. Keep Cups – the first initial order has sold, mostly through local business, and a second order has been placed.
2. Shopping gas are now available and the group is in the process of looking at dates to set up a stall at Coles to sell to the community.
4. The Group is working on a Waste Strategy and following Sydney Metro's model by keeping it to a short concise plan.
5. Recycling Bins are now available for hire at community events.

Cr Browne further advised that the Group is looking to develop a strong community education around recycling and sustainability and the possibility of reintroducing organic recycling.

Cr Adams, Chair of Our Leadership spoke to her report and provided an update.

3. Western Division Motion – The introduction of a Fast Food Levy. Cr Adams advised that the group would like to meet with the Managers of the local fast food businesses to work with Council on an Education Program around the removal of litter and discuss the option of having one of their employee's take part in the Tidy Towns activities.

RECEIVED

4. BROKEN HILL CITY COUNCIL REPORT NO. 4/19 - DATED MARCH 18, 2019 - REVIEW OF THE CONSTITUTION OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE 13/145

Recommendation

1. That Broken Hill City Council Report No. 4/19 dated March 18, 2019, be received.
2. The Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include the following:
 - Representation from Broken Hill Local Aboriginal Land Council
 - Representation from NSW Primary Health Network
 - Additional representative from the Barrier Police District

Remove the following:

- Representation of the Department of Family and Community Services
- Representation of the Chamber of Commerce

RECEIVED

1. COMMUNITY ROUND TABLE - FUTURE DIRECTION (GB6/19) 13/145

Council's Director Corporate gave a presentation of the Community Strategic Plan – 2019 Review. This outlined the NSW Integrated Planning & Reporting (IP&R) legislation, where each newly elected council must review its Community Strategic Plan (CSP) and prepare and implement a Community Engagement Strategy for

engaging the local community in the development and review of the Community Strategic Plan, ensuring the Plan maintains a minimum 10 year planning horizon. The Strategy must be based on social justice principles of access, equity, participation and rights and must identify stakeholders in the community and outline the planned methods Council will use to engage these groups.

The Community Strategic Plan is to address the following:

Where are we now?

Where do we want to be in 10 years' time?

How will we get there?

How will we know we've arrived?

Council's role is to guide the community through these important discussions and document the response in a meaningful plan.

A copy of the presentation is attached to the minutes.

Recommendation:

That the Director Corporate's presentation be received.

RECEIVED

2. **GENERAL BUSINESS (GB7/19)**

13/145

1. Michael Williams of Regional Development Australia Far West NSW provided an update on the ongoing success of the Country University Centre, with 177 enrolled students from 150 tertiary providers. Country University Centre is enhancing support from the community and meeting workforce needs.
2. Council's Director Corporate will meet separately with each stakeholder member of the Community Strategic Plan Round Table to work effectively together to gain an understanding of what the community requires.
3. The Role of the Community Representatives is to asked questions on behalf of the community, query any decisions and bring discussion to the table.
4. Advertisements will be placed in the Barrier Daily Truth for a Community Representative to fill the vacant position.
5. A new agenda items will be added to invite a key note speaker to address the meeting. The May meeting will have Anne Andrews presenting "Broken Hill – A Blueprint – Advocating for our Future".
6. Ken Barnett, General Manager Broken Hill Health Service will invite someone from Far West Local Health District to present to the Community Strategic Plan Round Table.

Recommendation:

That the General Business Items be considered.

RECEIVED

Meeting closed at 5.15pm.

The foregoing minutes were read and confirmed at the Community Strategic Plan Round Table Committee meeting held on Wednesday 15 May 2019.

Chairperson

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 5/19 - DATED MAY 13, 2019 - FAR WEST LOCAL HEALTH DISTRICT (11/248)..... 9

2. BROKEN HILL CITY COUNCIL REPORT NO. 6/19 - DATED MAY 13, 2019 - BARRIER POLICE DISTRICT - STRATEGIES AND CRIME PERFORMANCE INDICATORS (13/145)26

3. BROKEN HILL CITY COUNCIL REPORT NO. 7/19 - DATED MAY 13, 2019 - REGIONAL DEVELOPMENT AUSTRALIA - FAR WEST NSW (11/248).....30

4. BROKEN HILL CITY COUNCIL REPORT NO. 8/19 - DATED MAY 13, 2019 - KEY DIRECTION WORKING GROUP'S REPORT (17/86)33

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7. BROKEN HILL CITY COUNCIL REPORT NO. 11/19 - DATED MAY 13, 2019 - ACTION SHEET REPORT (11/248)60

BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

BROKEN HILL CITY COUNCIL REPORT NO. 5/19

SUBJECT: FAR WEST LOCAL HEALTH DISTRICT

11/248

Recommendation

That Broken Hill City Council Report No. 5/19 dated May 13, 2019, be received.

That the Broken Hill Community Round Table Committee notes the report from Broken Hill Health Service - Far West Local Health District.

Executive Summary:

Report received from Ken Barnett, General Manager, Broken Hill Health Service - Far West Local Health District.

Attachments

1. [↓](#) Broken Hill Health Service Report - May 2019

JAMES RONCON
GENERAL MANAGER

15 May 2019

The Chairperson
Broken Hill City Council
Community Round Table Committee

Please find below actions being taken by the FWLHD to support the achievement of the following Broken Hill 2033 Community Strategic Plan objectives.

1.1 PEOPLE IN OUR COMMUNITY ARE IN SAFE HANDS

1.1.4 Provide protection from natural and technological disasters

- Continued work on the BHELP lead screening of children and other education/promotion work.
- Active health service participation in local disaster and emergency management planning and operations.
- Appropriate Disaster and Emergency Management plans in place and updated HSFAC arrangements introduced.

1.2 OUR COMMUNITY WORKS TOGETHER

1.2.2 Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill

- Comprehensive support structure in place for volunteering.
- Regular functions organised to recognise volunteer achievements.
- New arrangements in place to support and manage volunteers.
- New funding to support the enhancement of volunteers in the FWLHD palliative care service.

1.5 OUR HEALTH AND WELLBEING ENSURES THAT WE LIVE LIFE TO THE FULL

1.5.1 Create opportunities for people to participate in active and healthy recreational activities

- FWLHD conducts annual staff “get healthy” campaign.
- FWLHD supports staff membership with the YMCA.
- Regular Work, Health and Safety promotions
- Comprehensive staff immunisation program

1.5.2 Provide quality health, medical and allied health services to meet demographic changes, particularly 24 hour medical services, specialist services, mental health support services and rehabilitation services

- The establishment of a new position for Manager Security to support ongoing focus on improving the safety and security of staff, patients and visitors.
- 4 new Aboriginal Health workers are about to commence work.
- The installation of NEXA patient check in/feedback kiosks underway.
- A large group of new graduate nurses have commenced in February.
- A new staff specialist general physician and a new anaesthetist have commenced (both relocating from the UK).
- Continued achievement of Premier's Priority for health - Emergency Treatment Performance (ETP) at over 90% patients through the Emergency Department in less the 4 hours (target 81%) and key surgery targets met.
- Increased focus on providing additional telehealth services.
- Health service roof being replaced following storm damage – nearing completion.
- Installation of new patient monitors in a number of hospital wards.
- Ongoing accreditation for the Broken Hill Health Service as a teaching hospital.

Attachments: Far West in Focus, April 2019

Ken Barnett
General Manager
Broken Hill Health Service
Far West Local Health District



Far West in Focus

Message from the Chief Executive

Drought has been the main focus of the work of Marie Kelly, our local Rural Adversity Mental Health Program (RAMHP) Co-ordinator, for a considerable time now. Marie has been busy holding workshops across the LHD as part of her normal duties, but in delivering these workshops, the context has somewhat changed to include a drought-related focus.

These workshops include two that RAMHP developed around drought, one for people who are affected by drought, the other is for people who provide a service to those affected by drought. These workshops are helping people recognise changes in themselves or people they are in contact with during the drought. This is so they can assist those people or connect them to appropriate services. The workshops are well received and Marie states that people are reporting that they are finding them invaluable; many participants say they are going to use the skills they have learned to assist somebody or themselves.

Marie has also fielded requests from external organisations to run these workshops, including from Local Land Services, and Rural Services Network (an interagency group that provides services in the LHD area). Marie was also engaged by Water NSW to deliver some workshops to their staff in response to the situation regarding water supply in the Lower Darling and lakes. She also continues to deliver other workshops that RAMHP provide, including two-day

mental health first aid workshops, and shorter workshops (ranging from one hour to three hours).

Marie also distributes numerous RAMHP resources to rural communities and people living and working on the land, including a fact sheet titled "Let's Talk – managing stress during drought". (Find these resources at www.ramhp.com.au) She is also attending increasingly frequent Rural Services Network meetings where member organisations meet to talk about planning events for drought. This is so they can provide support to landholders in rural communities and work together to make sure it is appropriate and relevant and reaching as many people as possible.

There have been many drought-related events held in our rural communities and on properties, of which Marie has been involved in organising, promoting or simply attending in person to provide support to everyone attending. She is also keeping in close contact with the clinics in the District to get a sense of how they are going, and what's happening in our communities. She is also in touch with the Health Councils, as they help provide a window into their community needs.

It's clear that even once the communities consider the drought over, there will be a long recovery period for many people. I'm confident that Marie and all our other services will continue to provide help as long as it is needed.

The Far West LHD has volunteers from across the



Mr Stephen Rodwell

whole district, contributing in a variety of ways. This may be through the efforts of the Ivanhoe Hospital Auxiliary fundraising for equipment for the health service; to volunteers teaching aqua aerobics in Dareton and volunteers supporting patients with dementia and delirium, and our external partners, such as the Telecross who ring people at home to check on them, and our hospital visitor schemes.

We couldn't operate without our volunteers – they work tirelessly and contribute to our health service in so many ways. They help ensure we are a better health service.

On Wednesday 1 May the Broken Hill Health Service pay tribute and celebrate our volunteers by hosting a Volunteer Appreciation morning tea. I join them in thanking and showing our appreciation for our volunteers. I'm sure all our facilities will express their appreciation likewise.

— **Stephen Rodwell,**
Chief Executive



The Far West Local Health District Newsletter

Edition 4, Vol 9, April 2019

Employee survey returns

Far West LHD staff will once again have the opportunity to have a say about their workplace and to help make the LHD a better place to work when the 2019 People Matter Employee Survey (PMES) **opens on Thursday 30 May until Friday 28 June.**

This important survey is open to all employees across the NSW public sector – including the LHD. The survey is anonymous and responses from individual employees are confidential. Strict rules are in place to safeguard

privacy at every stage of the survey process.

The survey can be filled out online, and an email will be sent to all staff with the survey link. The survey link will also be available on our intranet. Paper surveys will also be provided.

The survey asks employees about experiences with their own work and working with their team, managers and the organisation – considered, honest and candid responses are encouraged, in order to get the most accurate data and true picture of

workplaces in the sector. It aims to measure employee perceptions about work practices, experiences and culture.

Your feedback will help to identify strengths and opportunities for improving work practices in the Far West LHD and the wider public sector. It will assist us and the Public Service Commission to focus on initiatives that are needed in the future.

The survey is managed by an

independent external survey provider working in collaboration with public sector departments and agencies.

Keep an eye out for your Survey Champions as we get closer to the survey launch – they're there to help and we are aiming for a high response rate!



Second rotation of JMOs on the job



The second group of JMOs to rotate through Far West for 2019 are on the job following orientation to the LHD this month.

All of our JMOs this rotation are new to Broken Hill. Dr Ajan Kumar has done a couple of swaps to get to Broken Hill as he is part of the Westmead network and everyone else comes from Concord. Dr Oh, Dr Lui and Dr Ahn will be attending their Graduation ceremony in Sydney this term and we wish them congratulations.

Our new JMOs are (from left): Dr Anna Ahn - ED Intern, Dr Sarah Oh – Surgical Intern, Dr Gabrielle Sachs – Locum Medical SRMO, Dr Sybilla Frazer – Medical SRMO, Dr Ajan Kumar – Surgical RMO, Dr Dylan Amali – Paediatric RMO, Dr Roger Liang – ED RMO and Dr Adarsh George – Medical RMO. Dr Matthew Lui – Medical Intern and Dr Michael Burrows Medical RMO are part of this term's rotation but were absent due to ward cover.



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Tickets on sale for Palliative Care Anniversary Dinner

In July 2019 it will be 30 years since Palliative Care started in Broken Hill, and then grew to include the rest of the now Far West Local Health District.

To acknowledge 30 years of Palliative Care in Broken Hill and the wonderful support Palliative Care has received from staff and the Broken Hill community, a 30 Year Anniversary Dinner / Dance has been planned.

The night is being used as a fundraiser for Palliative Care and raffle tickets will also be sold on the night with all proceeds going to Broken Hill Palliative Care.

The dinner will be held at:

**Broken Hill Civic Centre
(1st floor)
31 Chloride St, Broken Hill
Saturday July 27th 2019
6.30pm – 11pm
Dress: cocktail or smart casual.**

Tickets are limited and are \$70 each, which includes three courses and a band. Drinks will be at own cost.

If you would like further information about the dinner, please contact Melissa Cumming on 08 8080 1452.

If you would like to purchase a ticket/s, please contact Bronte McDonald on 08 8080 1215 or email her on bronte.mcdonald@health.nsw.gov.au

Innovation Awards inviting nominations

Nominations are open for the 2019 Far West Innovation and Staff Recognition Awards.

Nomination forms and other information about the Far West LHD awards are on our intranet (Directorates/Clinical Governance/Innovation Awards).

If you would like to nominate your improvement activities in this year's awards and would like to discuss this with someone first, please contact Melissa Welsh on 8080 1549 or email Melissa.Welsh@health.nsw.gov.au

Marie Kelly entered in 2017 and her project won People's Choice. We want you to be inspired to enter a project and if you've never done this before, don't sweat it – we're here to help and guide you through the easy nomination process.

Watch Marie's video to hear what she thinks of the awards and the nomination process — It can be very rewarding to take part.

Watch Marie's and our other videos [HERE](#) and be inspired to be part of the 2019 Health Innovation Awards!



Community Home Support Programme (CHSP) Quality Review (accreditation)

Far West LHD successfully underwent CHSP accreditation on Tuesday 12 March 2019.

Under review were Broken Hill Community Nursing; Dareton Community Nursing and Allied Health – Podiatry. CHSP funding is the primary source of funding for the Community Nursing service and it is part of the service agreement that all services will undergo review once in the lifetime of the service agreement (every 3 years).

Auditors interviewed clinicians, admin support, managers, clients and carers across the spectrum of services. They reviewed Business and Strategic plans;

policies/procedures; client files; IIMs; risk registers; surveys; police and drivers licence checks; professional registrations; staff training records; information handed out to clients; meeting minutes.

Thanks to all staff involved in the accreditation process for all the work in preparation for this process. Our next review will be 2022 against the new aged care standards to be introduced on 1 July 2019 (<https://agedcare.health.gov.au/quality/single-set-of-aged-care-quality-standards>).

Let's keep the good work going, a credit to you all.



Far West LHD and Mrs Pamela Lord OAM Volunteer of the Year Award 2019 Nominations Now Open

It is that time of year again and I know it does not seem possible that it's nearly a year since the Patient Family Support Team, Broken Hill volunteers, won the 2018 Far West Local Health District and Pamela Lord OAM Volunteer of the Year Award.

Nominations for the 2019 award are now open, and we encourage members of the Executive, Managers, Nurse Unit Manager's and Health Service Manager's across Far West LHD to nominate a volunteer or a team of volunteers for this award.

The process is simple and [THIS LINK](#) will take you to the 2019 nomination form. Alternatively please call Darriea Turley AM 0429 848 480. Darriea will be happy to assist you with advice on how to nominate a worthy volunteer or volunteer team.

Nominations close 10 May 2019 and the Far West LHD & Pamela Lord Volunteer of the Year will be announced on the 25th May 2019 during National Volunteer Week, which runs from 20 – 26 May 2019.



Patient Family Support Team, Broken Hill volunteers, won the 2018 Far West Local Health District and Pamela Lord OAM Volunteer of the Year Award.

Privacy Awareness Week — 13-19 May 2019

The theme this year is '*Privacy in NSW – the next 20 years: Protection, Consent & Digital Government*'.

Our focus will be on current and emerging privacy challenges. Twenty years ago, privacy challenges were limited to data protection on 3.5 inch floppy disks. In the next 20 years, we can only begin to predict what issues might arise with new technologies. This is why it is crucial to maintain good privacy practices and have the right privacy protections in place. This involves addressing any new challenges and technologies, whilst building trust in digital government.



Displays and education sessions will be conducted within our facilities during Privacy Awareness Week Monday 13 to Sunday 19 May 2019.

Remember ...

- Staff may only access patient/employee personal or health information where this is required in the course of their employment.
- Health facilities have an audit capacity in their electronic health records and other systems to investigate staff access to health records.
- Disciplinary action may be imposed if staff are found to be in breach of patient privacy, including the personal and health information of staff.

Privacy Refresher Training

Diana Ferry (Privacy Contact Officer) and Marg Hoey (Health Information Manager) are happy to answer any questions and provide a 45 minute privacy refresher for staff to help you understand your privacy obligations.

Contact Diana Ferry on (08) 8080 1121 or email diana.ferry@health.nsw.gov.au



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Falls and Frailty theme

April 2019 APRIL FALLS MONTH

Broken Hill Health staff promoting **April Falls Day@ 2019** with the theme focusing on **Falls and Frailty**.

On Monday 1st April we had our falls display in the hospital foyer informing staff and visitors that frailty is a risk factor for poorer health outcomes including falls, hospitalisation, admission to residential aged care and disability.

Frailty can impact a person's ability to function and maintain independence on a daily basis. A frail older person can present with falls while suffering a minor illness. **Falling is strongly linked to frailty**. Australian Hearing's Sharon Grace also had a stand offering free hearing checks for staff and visitors.

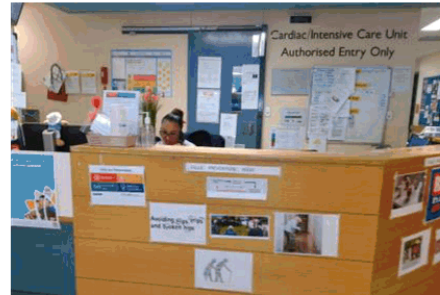
The ward areas participated in a decorative competition based on frailty and the two judges were impressed that the wards highlighted the theme of frailty and that it contributed to falling. The message to help minimise frailty is through encouraging physical activity, ongoing management of chronic medical conditions, looking after



SARU staff and a 'frail gentleman'

our mental health, regular reviews and manage polypharmacy and improving diet and nutrition.

Sub-Acute Rehab Unit took out first place with Medical Ward second and Surgical Ward all raising awareness of April Falls day. Thanks to our judges Pattie Holtze and Gaylene Preston for their time and assistance.



Surgical Ward (above) and Medical ward





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Balance and strength for Dareton April Falls promotion



To promote falls prevention and inform the community of falls risk factors, the team at the Dareton Primary Health Centre are promoting the 2019 theme for April Falls which is "Frailty and Falls Prevention" throughout the month of April. Balance and strength exercises were the focus at the Dareton Fit and Strong exercise classes and the Buronga Tai Chi for Arthritis class.

A visual display was set up in the waiting area at the Dareton Primary Health Centre which was available to all clients and visitors during the month of April. In addition, RN Carrie Barlow along with Pip the OT from Lime Therapy, gave an education session to 30 community members from the Men in a Shed Group. Falls prevention flyers and information were available for the men to take home. Verbal feedback received over the entire April Falls promotion was very positive.

BELOW: Fit and Strong – Dareton Coomealla Club.



Elizabeth Morrison, Sheryl MacDonald and Marg Smith practicing their balance exercises.



Community Falls Prevention Promotion at Ivanhoe Health Service — New Graduate Catarina Ledingham and Acting HSM Craig Oxford getting involved in Falls Prevention in Ivanhoe.





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Corporate Induction for April was held for a small group including one member who was on video conference from Dareton. Our latest employees are (from left) Bianca Johnstone – SBAT, Ella Wilson – Physiotherapist, Olivia Eastburn – Occupational Therapist, Geena barber – Social Worker and Hannah Morris – Occupational Therapist. Absent: Zoe Kelly — Aboriginal Health Worker.

QA Communication Board: Falls Prevention

April Falls Day® 2019 focussed on **Falls and Frailty**. Frailty is a risk factor for poorer health outcomes including falls, hospitalisation, admission to residential aged care and disability. **Frailty** can impact a person’s ability to function and maintain independence on a daily basis. **Falling is strongly linked to frailty**.

What is Frailty?

A clinical syndrome in which three or more of the following are present:

- Unintentional weight loss (eg 4.5kg in the last year)
- Self-reported exhaustion
- Weakness (grip strength)
- Slow walking speed
- Low physical activity.

What can be done?

- Encourage physical activity with emphasis on strength and balance
- Review diet and improve nutrition
- Review psychological status/social factors
- Review and manage polypharmacy
- Identify and manage falls risks
- Ongoing management of chronic medical conditions



Falls Prevention is Everyone’s Business. For further information contact Linda Sutherland, CNS 2 Aged Care / Dementia /Falls.



The Far West Local Health District Newsletter

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Palliative Care Volunteer Services growing in Far West LHD

Melissa Cumming, Director Palliative Care Services has welcomed the growth in Palliative Care Volunteer Services in the Far West LHD, with the recent appointment of a second Volunteer Coordinator based at the Dareton Palliative Care Service.

Triona Allen joined the Dareton Palliative Care Team as the Palliative Care Volunteer Coordinator and will establish a new volunteer service in that sector of the LHD. Existing Palliative Care Volunteer Services are based in Broken Hill and managed by Janet Pearce, Palliative Care Volunteer Coordinator.

Melissa said: "We welcome Triona to our team. Triona is a Social Worker and brings with her a diverse background in education and volunteering. Triona is currently working with Janet and the local team to adapt resources for local context, and will soon commence recruitment for community based palliative care volunteers".

A second recruitment drive for palliative care volunteers is underway in Broken Hill, following the initial recruitment and training of the first cohort of volunteers last year. The volunteers work with patients in both the hospital and community setting.

"Our volunteers have been such a valuable addition to the palliative care team, and now the demand is such that we need to train another cohort of volunteers," said Janet Pearce.

As it is important to have the most suitable people volunteering in the palliative care setting. There is an application and recruitment process. Potential volunteers would need to contact the coordinators for an application package. Selection

involves an interview, health assessment and police checks followed by attendance at Induction Training prior to placement with a patient.

If you believe you have good communication skills (specifically excellent listening skills), are warm, empathetic and compassionate and have a desire to volunteer with palliative care services, please contact:

Broken Hill: Janet Pearce, Palliative Care Volunteer Coordinator on 0428 913 303 or by email at janet.pearce@health.gov.nsw.au

Dareton: Triona Allen, Palliative Care Volunteer Coordinator on 03 50217200 or by email at Triona.allen@health.nsw.gov.au



Triona Allen,
Palliative Care Volunteer Coordinator



Melissa Cumming, Director Palliative Care Services and Janet Pearce, Palliative Care Volunteer Coordinator

Educators attend HEAP conference

Five educators from Far West early childhood services were successful in gaining a travel scholarship to join 45 peers in Dubbo on the 27 March at the Healthy Eating & Active Play (HEAP) Conference.

Educators learnt the latest information on positive leadership, communicating with families and programming active play in early childhood services. Each service took away a Munch & Move resource pack.





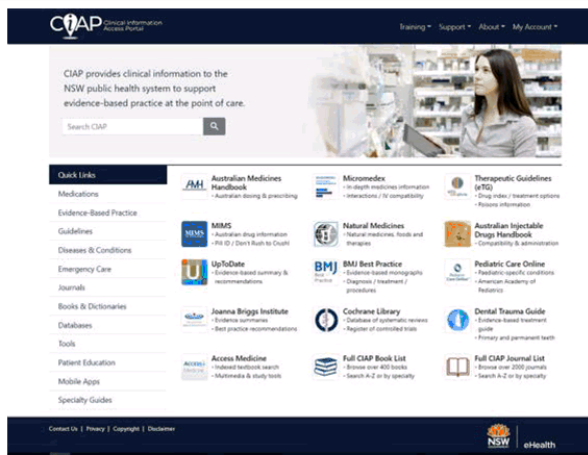
New look CIAP launched

A new-look Clinical Information Access Portal (CIAP) website was launched on 15 April, making it easier for health professionals to access the clinical information they need, where and when they need it.

The new site includes an updated visual identity and new features to improve the overall usability for busy clinicians searching for best clinical evidence and other health information resources.

The new site layout has a similar but cleaner look and draws users' attention to important information areas on CIAP. The introduction of logos and icons will improve users' ability to find and select appropriate resources.

Two short video guides have been developed to introduce users to the new site and can be found by selecting 'Training' and then 'User Guides & Videos' from the top menu on the new CIAP website.



Vaxlink is new staff vaccination database

Health Protection have been working with eHealth and LHD/HA representatives to develop a state wide database to record, monitor and report on [PD2018_009 Occupational assessment, screening and vaccination against specified infectious diseases](#).

NSW Health wishes to inform all existing staff that their vaccination compliance information, currently held in local databases, including Far West LHD's staff health files, is to be transferred to a new system. The system will be known as **Vaxlink** and will be available from April 2019.

Access to the database will be protected with multi-layer security and only staff that require access to the information for the purposes of managing PD2018_009 will have access to the database.

There is no change to the information that is held. The information is a straight transfer of existing data from the LHD/HA database to the Vaxlink database.

In the new system staff will be able to access to their own vaccination records through Stafflink.

The system will be State wide therefore staff will not have to provide their information again if they change positions within NSW Health. It will be visible to the appropriate person in the recruitment process to confirm compliance with PD2018_009. This will also benefit those who hold more than one position.

A future phase of the system will interface with the Australian Immunisation Register (AIR) which will mean that staff will have access to their vaccination history through their MyGov record.

Following discussions with Staff Health, there is an 'opt out' option for any staff who do not wish to have their information transferred to the new system.

Should you have any questions or concerns please contact your Staff Health Officer- Donna Gers on 08 80801219.

Abuse of Older People

There is a new Far West LHD procedure: **FW_PD2019_006 Identifying and Responding to Abuse of Older People in Far West Local Health District Facilities**.

This procedure guides Far West LHD staff in their role and responsibilities when abuse is identified, alleged or suspected.

The local Far West LHD procedure is related to the NSW Ministry of Health policy PD2018_027 "Identifying and Responding to Abuse of the Older Person" and FACS "Interagency Policy Responding and Preventing Abuse of the Older Person".

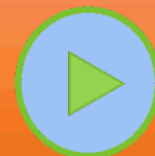
My Health Learning released a module in July 2018 titled **Abuse of the Older Person (204136280)**.



This online learning module is highly recommended for nursing, medical and allied health staff that work with or care for older people. The module covers how to identify or recognise and respond to abuse of an older person.



The Annual Far West LHD Innovation and Staff Recognition Awards



Get Started

Improving Patient Safety and Care

The Annual Far West LHD Innovation and Staff Recognition Awards aims to celebrate achievements in improving patient safety as well as recognising staff excellence. 15 projects were nominated for the 2018 awards, and each month we will be celebrating the achievements of these project teams. This month we are celebrating:

From little things, big things grow: Living well in the MPS collaborative

— submitted by Pat Croft (former HSM
Balranald MPS)

Residents of Multi-Purpose Services (MPS) are not patients in a hospital; they are people living in their home. MPS's have historically been run as health service facilities, and in partnership with the ACI, Balranald MPS embraced opportunities to explore ways for people to feel like they are living in their own homes, not patients in a hospital.

Balranald MPS as a team completed PDSA cycles in several focus areas including: achieving a more homelike environment; positive dining experiences; expertise in aged care; recreation and leisure activities; comprehensive assessment; care planning; and keeping residents, families, carers and staff more informed and involved.

Changes have been implemented including use of cooking aromas to orientate residents to time of day, tippie time 'happy hour' to provide social opportunities for residents to share a drink, newsletter for residents and their families, lawn bowls/golf area outside, memory table, living wisdom activities, 'cinema' movie nights and darker toilet seats to provide visual cues and prevent falls/slips. The local Health Council have assisted to identify activities and assisting to deliver these as well. MPS was the winner of the People's Choice category at the 2018 awards.

This project shows that very simple changes can make a significant different to making a person feel welcome and safe in their environment.

Connections: when doors close, ours open!

— submitted by Tanya Clifton (Consumer and
Carer Engagement Coordinator)

Relationships Australia in 2014 reported that 9% of Australians experience loneliness at any one time and that the number of people transitioning in and out of loneliness has increased since 2000. Loneliness is associated with mental ill health; when we feel isolated we tend to feel bad. Sometimes these feelings become intense, resulting in self-harm or help seeking behaviours involving emergency services. For example, over 50% total calls to the Mental Health Emergency Care (MHEC) service in Orange are made between 5-11.30pm.

Connections is an innovative partnership program between the Far West LHD MHDA Service, Mission Australia and GROW. It is an out-of-hours social connection program, wholly staffed by Peer Support Workers (PSWs) with a lived experience of mental ill health. Most mental health programs run during the day, leaving people on their own when the sun goes down. Connections runs each Wednesday, Thursday, Friday and Saturday evening plus every second Sunday. There is also a coffee group held on Monday mornings. People who attend Connections develop a monthly program of social activities with the PSWs; most involve community activities like the movies, gym, art gallery openings and cafes. This encourages friendships, connections to the community and reduces reliance on Connections as a stand-alone program.

This project shows that health care services don't just need to be provided in health care facilities in 'normal' health care hours, that by partnering with other providers in our communities, we can deliver great programs.

The 2019 awards will be held on 2 August. If you have an improvement project you would like to do, speak to your line manager and then contact the Clinical Governance Unit on 8080 1549 if you want assistance with what to do next.



The Far West Local Health District Newsletter

Edition 4, Vol 9, April 2019



Essential Youth Healthcare Skills training workshop

A free one-day training workshop is available for health professionals to equip them with the confidence and essential skills required to work effectively with young people.

Many health professionals are uncertain about how to consult effectively with young people and this one day training program is based on proven principles and practices for engaging with young people.

The workshop will be held on Tuesday, 1st October 2019 from 9am to 5pm at the BH Community Health Centre. Lunch is provided.

Registration is essential and you can register to attend through My Health Learning. Search by course code 229859417.

The Workshop's training aims:

- To develop the capacity of health professionals to engage, assess and respond to health needs and risks of young people.
- To develop youth friendly services and reduce barriers to young people accessing services. Participants attending the workshop will develop confidence and competence in the following areas:
 - Understanding young people's development and health needs.
 - Engaging and communicating effectively with young people.
 - Conducting a HEEADSSS psychosocial risk assessment.
 - Identifying and removing barriers to young people accessing healthcare.



Pictured (left to right) Back row: Janet Masters, Kristy Kelly, Kendall Jackman, Thomas Cashion, Penny Griffin, Amanda Clarke. Middle row: Rose Martin, Michelle Donnelly, Sarah Wenham, Renee Cooper, Megan Jordan, Janet Daley. Front row: Karen Gleeson, Margaret Potter, Chelsea Anderson, Linda Sutherland

Clinical Reflective training

Fifteen staff recently participated in Clinical Reflective Supervision training, facilitated by the wonderful A/Professor Margaret Potter from the TELL Centre.

Clinical Reflective Supervision is a formal professional relationship, between two or more people in designated roles, which facilitates reflective practice, explores ethical issues and establishes agreed developmental goals and develops skills.

Clinical Reflective Supervision is formally structured between a supervisor and supervisee to provide a space for critical reflection on practice and work issues. Clinical Reflective Supervision is voluntary and confidential and aimed at supervisee professional development. It needs to be approached with an open and

reflective attitude. The benefits to be gained will be determined by your input into the process, and may include increased confidence in your practice, development of professional skills, a reduction in stress and improvement in coping skills.

The LHD encourages staff to choose their Clinical Reflective Supervisor and commit to regular sessions in work time to help promote a safe, confidential, empathetic and non-judgemental working culture.

More information, including a list of trained supervisors can be found on the [Clinical Reflective Supervision Intranet page](#) or by contacting Samantha Elliott, Nurse Educator on (08) 8080 1345 or via email Samantha.Elliott@health.nsw.gov.au



The Far West Local Health District Newsletter

Edition 4, Vol 9, April 2019



Colleagues farewelled Susan Daly (Director MHTA) and Tanya Clifton (Consumer and Carer Participation Manager, MHTA) who have left the health service for retirement. They thanked everyone and wished everyone all the very best.

New Procurement/ Stores number

Your Procurement / Stores Team now has a new single point of contact email address **FWLHD-Stores@health.nsw.gov.au** and dedicated phone number **08 8080 1493**.

For any enquiries relating to the following please use this generic email address for one of the team to action:

- Stores;
- Purchasing;
- Approved Purchasing card payments request;
- Mobiles Phone ordering forms;
- Computer ordering forms;
- Mail Enquiries
- Oracle access forms; and
- Invoice Holds management.

Solar boost for Balranald MPS



It won't cost as much to turn on the lights at Balranald MPS now that a new solar system has been installed.

The 99Kw Photovoltaic system consists of 352 280W panels which is expected to shave about \$26,000 a year off the power bill.

The system cost about \$87,000 to install and was paid for by the LHD's Local Capital funding.





The Far West Local Health District Newsletter

Edition 4, Vol 9, April 2019

Salary Packaging

What is Salary Packaging

Salary Packaging is an Australian Tax Office approved entitlement to employees.

Far West LHD employees are eligible to package \$9009 year or if you are living in a remote area you can package up to \$18018.

Salary Packaging money is deducted from your salary – pre tax and you are then taxed on the remainder of your

salary, thus you are not paying tax on the salary packaging portion of your salary.

What if I don't have anything to package ?

If you have no expenses at all? Ask the Salary Packaging unit about the Employee Benefits Card - your tax-free \$\$\$ are deposited onto a debit card for you to spend on purchases.

Karen is available by calling 08 8080 1498 or email Karen.Winter1@health.nsw.gov.au



Second Protective Behaviours Program workshop being run

The LHD is again running a Protective Behaviours and Personal Safety Program for 6-9 year olds. This very popular program helps children recognise when their personal space and sense of safety may be at risk. It focuses on everyone feeling safe, being safe and talking about it. The program is based on two main principles:

1. We all have the right to feel safe all of the time
2. Nothing is so awful that we can't talk about it with someone.

The program will be held Tuesday's starting at 3.30pm from 4 June 2019 for five weeks, ending on 9 July 2019. It will be held at the Broken Hill Community Health Centre, 2-4 Sulphide Street. The program is for children 6-9 years old and a parent or carer must attend each session with the child/ren. Facilitators are Georgia Cranfield (Sexual Assault Counsellor) phone 8080 1609 and Fiona Burrows (Child Protection Counsellor) phone 8080 1612. Please call for further detail and to confirm your place, places are limited.

Protective Behaviours Education covers the following:

My body is my body and it belongs to me!

I can say, 'No!' if I don't want to kiss or hug someone. I am the boss of my body and what I say goes!

Early Warning Signs

If I feel frightened or unsafe I may sweat a lot, get a sick tummy, become shaky and my heart might beat really fast. If I feel this way about anything, I must tell an adult on my Safety Network straight away.

Secrets

I should never keep secrets that make me feel bad or uncomfortable. If someone asks me to keep a secret that makes me feel bad or unsafe, I must tell an adult on my Safety Network straight away!

Private Parts

Always call my private parts by their correct names. No-one can touch my private parts. No-one can ask me to touch their private parts. If any of these things happen, I must tell a trusted adult on my Safety Network straight away.



I have a Safety Network

These are five adults I trust. I can tell these people anything and they will believe me. If I feel worried, scared or unsure, I can tell someone on my Safety Network how I am feeling and why I feel this way.



Policy Watch — PDs available on MOH internet

The following documents have been published on the NSW Ministry of Health internet site <http://www.health.nsw.gov.au/policies>. These documents are official NSW Health policy. Compliance with Policy Directives is **mandatory**.

Title	Document Number	Date Issued
Child Protection Counselling Services Policy and Procedures	PD2019_014	29/03/2019
Administration of NSW Health Grant Funding for Non-Government Organisations	PD2019_013	27/03/2019
Uniforms Policy	PD2019_012	22/03/2019
Tuberculosis Contact Investigations	GL2019_003	27/03/2019
Credentialing & Delineating Clinical Privileges for Senior Medical Practitioners & Senior Dentists	PD2019_011	20/03/2019
United Hospital Auxiliaries of NSW - Subsidy to delegates attending the Annual General Conference	IB2019_007	15/03/2019
Senior Career Medical Officers: Guidelines for Personal Regrading & Establishment of New Positions	GL2019_004	09/04/2019
Commonwealth Paid Parental Leave	IB2019_008	09/04/2019

The following policies have been endorsed and are now available on our intranet site for your reference:

- FW_PD2018_022 [Identification and management of Refeeding Syndrome](#)
- FW_PD2018_023 [Enteral Nutrition Policy \(Adult\)](#)
- FW_PD2019_005 [Recruitment Procedures](#)
- FW_PD2019_006 [Identifying and Responding to Abuse of Older People in far West Local Health District facilities](#)
- FW_PD2018_021 [Fleet and Motor Vehicle Policy](#)
- FW_PD2015_032 [MHDA - Medical detoxification from alcohol and or drugs - Broken Hill Health Service](#)
- FW_PD2016_056 [Admission of Patients to Paediatric Ward Broken Hill Health Service](#)
- FW_PD2012_003 [Management for Inter-Hospital Transfers Adult \(Broken Hill\)](#)
- FW_PD2014_031 [Between the Flags - Clinical Emergency Response Systems](#)
- FW_PD2014_012 [MHDA Consumer and Carer Participation in Mental Health and Drug and Alcohol \(MHDA\) Services](#)
- FW_PD2019_003 [MHDA Paediatrics Model of Care; Child and Adolescent admissions](#)
- FW_PD2019_004 [Application and Use of Procurement Cards \(PCards\) within FWLHD](#)

It is mandatory that policies, procedures and guidelines are adhered to by all Far West Local Health District Staff.

PRINT WARNING: Printed copies of current policies or part thereof should not be relied upon as a current reference document. ALWAYS refer to the electronic copy for the latest version.

BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 6/19

SUBJECT: BARRIER POLICE DISTRICT - STRATEGIES AND CRIME
 PERFORMANCE INDICATORS 13/145

Recommendation

1. That Broken Hill City Council Report No. 6/19 dated May 13, 2019, be received.

Executive Summary:

Mr Paul Smith, Superintendent, Barrier Police District, has submitted a report on strategies and crime performance indicators.

Attachments

1. [↓](#) Barrier Police District Report - May 2019

JAMES RONCON
GENERAL MANAGER

09/05/2019

The Chairperson
Broken Hill City Council
Community Round Table Committee

1 .1 – PEOPLE IN OUR COMMUNITY ARE IN SAFE HANDS

1.1.1 Increase community awareness of safer community initiatives

Barrier Police District Facebook page continues to be an effective tool in delivering awareness and sharing information.

Media (print, radio and television) releases conducted on regular and extraordinary basis across the Police District. OIC Broken Hill now with media portfolio and regular segments via local press.

Community and organisation presentations on general and specific crime issues as requested or required.

Security assessments of repeat victims (organisations) to 'target harden'. Recent assessment of repeat victim business locations in city.

Police Displays at Major events (e.g. Shows, Ag Fair, School events, open days).

1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city

Education within schools (School Liaison Police, Police Boys Club and Youth Liaison members) across the Police District and focus on early interventions.

Media campaigns on Local and State concerns e.g. road trauma, licensing compliance, one punch and methamphetamine use/supply. Awareness (public expectations and responsibilities) leading into major events.

Highway Patrol flying squads, Vikings High Visibility Policing, hour of power deployments. Cancelled rest day operations across Police District targeting drink and drug driving, addressing road trauma.

Rural Crime operations and deployment along with rural community engagement. Reforms strengthening legislation and targeting offenders.

Promotion of Crime Stoppers seeking public information and assistance.

Increase in proactive capability across the Police District with additional staffing planned for Broken Hill and Dareton Cluster Target Action Group.

1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety

Strong liquor accords working with police addressing risks relating to supply and consumption of liquor at premises and major events.

Community Safety Precinct Committees (CSPC) formal and informal working with police to identify emerging issues and developing strategies to address. Broken Hill Sector membership of Community Round Table. Police involved in newly formed Joint Organisation of the four LGAs serviced by the Police District.

Police Aboriginal Consultative Committees (PACC) across all major communities within the LAC.

Safety Action Meetings (SAM) – police and related agencies working together addressing high risk victims of domestic violence.

Formation of Western Region Domestic Violence Team and Regional Enforcement Squad extending LAC capabilities delivering community safety.

Establishment of Youth Action meeting by Police District, police and related agencies working together. Recent youth events in partnership with PCYC and Impact Church. Appointment of both School Liaison Police and PCYC Case Officer now confirmed.

1.1.4 Provide protection from natural and technological disasters

Local Emergency Operations Controller (LEOCON) and alternates appointed to all LGA's across the Police District. Regional Emergency Management Officer (REMO) in place and based at Broken Hill servicing the Far West.

Disaster Plan (DISPLAN) and related sub plans in place and tested as required.

Local Emergency Management Committees (LEMC) & Local Rescue Committees (LRC) formed and meeting on quarterly basis. Barrier Highway Sub Committee in place and meeting as required.

Multi agency/cross border Emergency Management exercise to be held in Buronga 16/05/2019.

Airport exercise/assessment to be conducted 26/06/2019.

Increased Barrier Police District capacity specialised officers and equipment – operational support group (OSG), search co-ordinators, drone and operator, trail bikes/operators, launch/operators.

Crime statistics and movement

Recorded Offences	Dec 2018 to Feb 2019	Mar to April 2019	Current / previous
Assault (DV)	73	27	Down 63%
Assault (Non - DV)	37	28	Down 24%
BES - Dwelling	58	41	Down 29%
BES – Non-Dwelling	15	13	Down 13%
Malicious Damage	109	49	Down 55%

Two Probationary Constables commenced duty in Broken Hill in March and a further two this month. New General Duties Sergeant commencing duty in Broken Hill this month also.

The Broken Hill and Barrier Police District building development has progressed with official announcements anticipated in the near future.



Paul Smith
Superintendent
Barrier Police District

BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

BROKEN HILL CITY COUNCIL REPORT NO. 7/19

SUBJECT: REGIONAL DEVELOPMENT AUSTRALIA - FAR WEST NSW 11/248

Recommendation

That Broken Hill City Council Report No. 7/19 dated May 13, 2019, be received.

That the Broken Hill Community Round Table Committee notes the report from Regional Development Australia – Far West NSW.

Executive Summary:

Report received from Michael Williams, Director Regional Development, Regional Development Australia – Far West NSW.

Attachments

1. [↓](#) Regional Development Australia - Far West NSW Report - May 2019

JAMES RONCON
GENERAL MANAGER

2 May 2019

The Chairperson
Broken Hill City Council
Community Strategic Plan Round Table Committee

Please find below actions being taken by Regional Development Australia – Far West NSW to support the achievement of the following Broken Hill 2033 Community Strategic Plan objectives.

OUR COMMUNITY

1.2 Our Community Works Together

- 1.2.1 Develop, Implement, Support and promote Initiatives to Celebrate achievement within the community

Far West Excellence in Business Awards scheduled for 16 November 2019. Beginning in 2014 the Awards have become the premier business event in the region. In 2019 the Awards attracted more than 4000 nominations and provide an opportunity to highlight and celebrate outstanding business success and innovation in the Far West

OUR ECONOMY

2.1 Our Economy is strong and diversified and attracts people to work, live and invest

- 2.1.8 Promote and attract retention for residency in our city

Far West Proud

Far West Proud was developed by RDA Far West in 2017 to promote the region as an alternate destination to work, live and invest with the major focus of building the region's population. Community pride promoted through the TV commercials throughout the Southern Cross Austereo TV network.

Significant growth and engagement across the region. Social media following and engagement is growing organically. Website is now 12 months old and has received around 120,000 hits. Partnerships with industry sectors is growing as they develop their own strategies for attraction and retention to address their workforce needs and utilise FWP resources.

Far West Gift cards are an aspect of the Far West Proud campaign to encourage local spending and promote regional retailers and service providers. Great engagement from over 180 regional businesses with almost \$100,000 worth of local spending retained within the region.

Renew the Far West

An RDA Far West initiative to reduce the number of empty commercial premises and encourage entrepreneurship. The project enables local entrepreneurs with a dream to establish their business idea with significant support and reduced associated expenses.

2.3 Our Economy, A supported and skilled workforce provides strength and opportunity.

- 2.3.1 Gain a better understanding about the Skills gaps in Broken Hill that are important to both social inclusion and well as industry needs

Far West Workforce Development Study - First developed in 2016.

In partnership with RDA Far West, NSW Government, Broken Hill City Council, Central Darling Shire Council and Country Universities Centre Far West the 2019 Workforce Development Survey was released 19 February 2019. 2019 Study is expected to be released June 2019.

- 2.3.2 Identify and develop Partnership opportunities with education and training service providers to increase participation

RDA Far West through their Training and Employment Coordinator have been working with industry and Registered Training Organisations to enhance options and vocational pathways. Over the past 18 months in excess of 100 additional vocational pathways have been developed including apprenticeships, traineeships and school based traineeships.

- 2.3.4 Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally. As per 2.3.2

Country Universities Centre Far West, student's numbers and participation is growing rapidly, partnerships with tertiary providers are expanding to provide greater options and opportunities. Early Education and Primary Teaching students are currently receiving face to face delivery from Broken Hill for some subjects. Personalised academic support is proving very popular with students. Strong community partnerships with education providers, national partnerships growing, i.e. NRL, fantastic participation data for first in family, aboriginal participation and women studying at the Centre.

Michael Williams

Director Regional Development
Regional Development Australia - Far West NSW

BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

ITEM 4**BROKEN HILL CITY COUNCIL REPORT NO. 8/19****SUBJECT:** **KEY DIRECTION WORKING GROUP'S REPORT** **17/86****Recommendation**

1. That Broken Hill City Council Report No. 8/19 dated May 13, 2019, be received.

Executive Summary:

This report is provided as an update on the Key Direction Working Group's to outline the progress of objectives contained within the Community Strategic Plan that have been identified as requiring input from the community/key stakeholders in order for Council to meet the community's expectations. The formation of the Key Direction Working Groups allows Council's elected representatives the opportunity to interact directly with the community and drive those initiatives.

Report:

As per the adopted amended Terms of Reference for the Key Direction Working Group's (adopted August 2017) membership of the Working Group's consist of:

Our Leadership

- Councilor Christine Adams - Chair
- Councilor Dave Gallagher
- General Manager, James Roncon – (Executive Leadership Member)

Our Community

- Councilor Tom Kennedy - Chair
- Cr Ron Page
- Director Corporate, Razija Nu'man – (Executive Leadership Member)

Our Economy

- Councilor Branko Licul - Chair
- Councilor Jim Nolan
- Chief Financial Officer, Jay Nankivell – (Executive Leadership Member)

Our Environment

- Deputy Mayor Marion Browne - Chair
- Councilor Maureen Clark
- Chief Operations Officer, Anthony Misagh – (Executive Leadership Member)

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.2 Our Leaders make Smart Decisions

Function: 4.2.1.05 Encourage representation on working groups and committees designed to address issues that may impact our local area
DP Action: Leadership and Governance

Relevant Legislation:

NSW Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) KEY DIRECTION WORKING GROUP - OUR ECONOMY
2. [↓](#) KEY DIRECTION WORKING GROUP - OUR COMMUNITY

JAMES RONCON
GENERAL MANAGER

KEY DIRECTIONS WORKING GROUP

OUR ECONOMY

Trim 17/84

Agenda/Minutes/Actions Meeting – 3 April 2019

<i>Item</i>	<i>Description</i>	<i>Update/Actions</i>
1	Welcome	Present, Cr Branko Licul, Cr Jim Nolan (phone), Jay Nankivell, Anne Andrew
	Apologies/	NIL
2	Far West Proud	<ul style="list-style-type: none"> - Discussion to occur with Regional Development Australia around the Far West Proud campaign and possible involvement with Council. - Update – RDA talking directly to Council about this.
3	Workforce Development Strategy	<ul style="list-style-type: none"> - Agreement to support the Regional Development Australia, Workforce Development Strategy. \$10,000 already in budget in this years operational plan for Council to perform similar work. Amount has been allocated to this strategy. Social media and promotion to be performed by Council to increase visibility. - Update – Waiting on Report from RDA
4	Business Development Policy	<p>Business and Industry Development Policy to be created.</p> <p>Update – To be developed in the 2019/20 financial year and has been included in the 2019/20 Operational Plan.</p>
5	Broken Hill Housing Stock	<p>Committee formed with interested Councillors led by the 'Our Economy KDWG'. First meeting held on the 29/9/2018, separate agenda created and will report back bi-monthly to the 'Our Economy KDWG'. No further action has occurred. Advocacy strategy has been circulated to all State Ministers and Shadow Ministers as well as prospective candidates.</p> <p>Update – 1983 Strategy circulated and housing strategy template circulated for discussion.</p> <p>Discussion happening with real estate agents around property vacancies as well as demand for rentals and sales. This information will be required to understand the current market climate.</p> <p>Opportunity for further development of new housing estates being investigated.</p>

		Once information is collated and consolidated a further meeting with the Housing Committee will occur to discuss and implement next steps.
6	Gateway Signage	<p>Gateway signage competition has closed with 73 entries. Judging and award for winning design occurred February 2019.</p> <p>Update – Artist is seeking confirmation from an Aboriginal Elder around indigenous components. Sign is ready to be built once this has occurred,</p> <p>Update – Final design being finalised with Artist with release of final design and construction to occur shortly. Expected completion is 30 June 2019.</p>
7	Next Meeting Items	Update – Feedback on Housing Strategy Template
8	Meeting Closed	12:36pm
9	Next meeting date	5 June 2019

KEY DIRECTIONS WORKING GROUP

OUR COMMUNITY

Trim 17/85

Agenda/Minutes/Actions

Meeting – 7 November 2018

Time: 4.30pm

<i>Item</i>	<i>Description</i>	<i>Update/Actions</i>
1	Welcome	In attendance: Clr Kennedy, Dionne Devlin, Leisa Bartlett, Razija Nu'man
	Apologies/	Nil
2	7 November 2018 Discussion was undertaken about the Council resolution Minute No. 45937	<p>7 November 2018 Discussion was undertaken about the Council resolution Minute No. 45937</p> <ol style="list-style-type: none"> That the Our Community Key Direction Working Group workshop the Community Assistance Grants Policy to include consolidating the funds received from the YMCA's management of the Broken Hill Regional Aquatic Centre with Community Assistance Grant funding in order for Council to introduce a sport subsidy for each child in Broken Hill who participates in organised sport (such as YMCA programs, netball, soccer, football, swimming, golf, cricket etc.) That a report on the matter be presented to a future Council Meeting <p>Discussion covered the reason for such a proposal, the objectives, procedures, eligibility, proof of eligibility, internal stakeholders effected by such a proposal such as customer service and finance teams, level of budget and discussion needed with CFO on this matter, the possibility of aligning such a grant with the State Government's current sport related initiative where children up to 18 years old can apply for \$100.00 toward their membership of organised sporting groups.</p> <p>As it was unlikely that the pilot of this type of Council grant could accommodate all eligible children some thought would need to be put into the limitations of the scheme.</p> <p>Relationship to existing grants policy was also discussed.</p>

		<p>Action: Staff to work on preparation of a draft proposal for consideration and then for presentation to Council</p> <input type="checkbox"/>
3	Norm Fox Oval	<p>Clr Kennedy raised the matter of a wide number of sporting groups utilising this Oval and the need to discuss with the groups the overall model of management and maximising usage of the space. Consideration to also be given to any funding opportunities in relation to this site.</p> <p>Action: Anthony Misagh (Chief Operating Officer) to be invited to meeting.</p>
	<p>Next meeting date</p> <p>Dependent on availability of COO (Anthony Misagh)</p>	<p>Meeting closed 5.30pm</p>
4		

KEY DIRECTIONS WORKING GROUP

OUR COMMUNITY

Trim 17/84

Agenda/Minutes/Actions

Meeting – 20 November 2018

Time: 4.30

<i>Item</i>	<i>Description</i>	<i>Update/Actions</i>
1	Welcome	In attendance, Clr Kennedy, COO (Anthony Misagh and Asset Planner Open Spaces (Jarred Paull). Razija Nu'man
	Apologies/	Nil
2	Norm Fox Oval	Discussion centred on the potential redesign and staged development of a key sporting site within Broken Hill to the benefit of both current users and potential reinvigoration for attraction of other users, linkages with surrounding sites, walk paths creation and other developments that would justify the significant expenditure already occurring though with underutilisation. It was decided that a draft design based on known court sizes and similar requirements be prepared for discussion.
4	Next meeting date	To be set once a draft design available

KEY DIRECTIONS WORKING GROUP

OUR COMMUNITY

Trim 17/84

Agenda/Minutes/Actions

Meeting – 07 December 2018

Time: 3.30

<i>Item</i>	<i>Description</i>	<i>Update/Actions</i>
1	Welcome	In attendance, Clr Kennedy, COO (Anthony Misagh and Asset Planner Open Spaces (Jarred Paull). Razija Nu'man
	Apologies	Nil
2	Norm Fox Oval	A draft design of the site was presented for discussion purposes along with some potential breakdown of the various elements, levelling, lighting, irrigation, etc. Discussion was around possibilities of location of the various sporting groups, integration of playground and making the site a family attraction as well as sporting attraction. Initial budget value was estimated around \$1.4 million but would need confirmation along with finalisation of staging of the project. Anthony to follow up with City Growth Coordinator regarding available grant possibilities. Clr Kennedy to take the designs for discussion with user groups. Clr Kennedy also advised that he had presented a Notice of Motion to Council regarding his desire to see the resurrection of the PSSA as a way of encouraging children into sport.
4	Next meeting date	To be set once feedback on draft design received

OUR COMMUNITY

Trim 17/84

Agenda/Minutes/Actions

Meeting – 07 February 2019

Time: 4.00

Item	Description	Update/Actions
1	Welcome	In attendance, Clr Kennedy, Razija Nu'man, Leisa Bartlett, Dionne Devlin
	Apologies	Nil
2	<p>Council resolution Minute No. 45937</p> <p>1. That the Our Community Key Direction Working Group workshop the Community Assistance Grants Policy to include consolidating the funds received from the YMCA's management of the Broken Hill Regional Aquatic Centre with Community Assistance Grant funding in order for Council to introduce a sport subsidy for each child in Broken Hill who participates in organised sport (such as YMCA programs, netball, soccer, football, swimming, golf, cricket etc.)</p> <p>2. That a report on the matter be presented to a future Council Meeting</p>	Meeting held to discuss report prepared for potential placement before Council. A variety of alternative approaches were outlined in the report for Council consideration.
4	Next meeting date	Approach to Council recommendation being considered with regard to Junior Sport Participation raised at 20 February 2019 Council Meeting.

OUR COMMUNITY
Agenda/Minutes/Actions

Trim 17/84

Meeting: No formal meeting held – Updates only presented

<i>Item</i>	<i>Description</i>	<i>Update/Actions</i>
1	<p>The Broken Hill Children's Sport Voucher</p> <p>Council resolution Minute 46035 March 2019 - applicable items selected</p> <p>2. That Council implements the Sports Voucher Pilot Program for 2019/2020 with an annual limit of \$25.00 per voucher per student.</p> <p>3. That Council monitors how many children have taken up a sporting activity due to the availability of Council's Sports Vouchers; and two progress reports be provided to Council on the success of the program.</p>	<p>Implementation process is under development to include communication programme to public and establishment of OpenForms platform on Council's new website which was officially launched Tuesday 30 April 2019.</p>
2	<p>Council resolution Minute No. 46004 February 2019</p> <p>That Broken Hill City Council Kate, Hogg, President of Barrier Primary School Sports Association; sporting bodies in Broken Hill and the Broken Hill Health Service, advising that participation of Broken Hill children in all after-school sports activities is around 50%, well below the State participation rate of 68% and that as a Council we are interested in getting the participation rate up to the same participation rate</p>	<p>Ms Kate Hogg was phoned on the 21st March 19 who advised that Barrier PSSA were also frustrated at the level of after school sport participation in Broken Hill. Ms Hogg outlined the range of sports that visit schools to promote their sporting competitions. There is a Barrier PSSA meeting twice per term and Council is invited to come along and hear the discussion which usually centres on planning and discussing issues.</p> <p>Email sent on 2 May,19 to Stephen Rodwell, CEO, Broken Hill Community Health Centre, Far West Local Health District regarding health programmes approach and views on this matter.</p>

	or better than the rest of the State.	
4	<p>Council resolution Minute No. 46024 March 2019 – applicable item has been selected</p> <p>4. That Our Community KDWG brings a report to the April Council Meeting with terms of reference, income modelling, for the formation of such a Tourist Association and that Council matches state funding.</p>	<p>Meeting to be held of KDWG to discuss the parameters of the report and depth of research expected. Given the holiday period, such a report was not able to be prepared for the April meeting and would not allow for review processes by the KDWG.</p>

BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

BROKEN HILL CITY COUNCIL REPORT NO. 9/19

SUBJECT: WESTERN NSW PRIMARY HEALTH NETWORK 11/248

Recommendation

That Broken Hill City Council Report No. 9/19 dated May 13, 2019, be received.

That the Broken Hill Community Round Table Committee notes the report from Western NSW Primary Health Network.

Executive Summary:

Report received from Michelle Pitt, Western NSW Primary Health Network – 2030 Health Workforce.

Attachments

1. [↓](#) Western NSW Primary Health Network - 2030 Health Workforce

JAMES RONCON
GENERAL MANAGER

13 May 2019

The Chairperson
Broken Hill City Council
Community Round Table Committee

Please find below actions being taken by the Western NSW Primary Health Network to support the achievement of the following Broken Hill 2033 Community Strategic Plan objectives.

OUR COMMUNITY

1.5 **OUR COMMUNITY HEALTH AND WELLBEING ENSURES THAT WE LIVE LIFE TO THE FULL**

1.5.2 **Provide quality health, medical and allied services to meet demographic changes, particularly 24 hour medical services, specialist services, mental health support services and rehabilitation services**

OUR ECONOMY

2.3 **A SUPPORTED AND SKILLED WORKFORCE PROVIDES STRENGTH AND OPPORTUNITY**

2.1.8 **Promote attraction and retention for residency in our City.**

OUR LEADERSHIP

4.4 **OUR COMMUNITY IS ENGAGED AND INFORMED**

4.3.1 **Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community.**

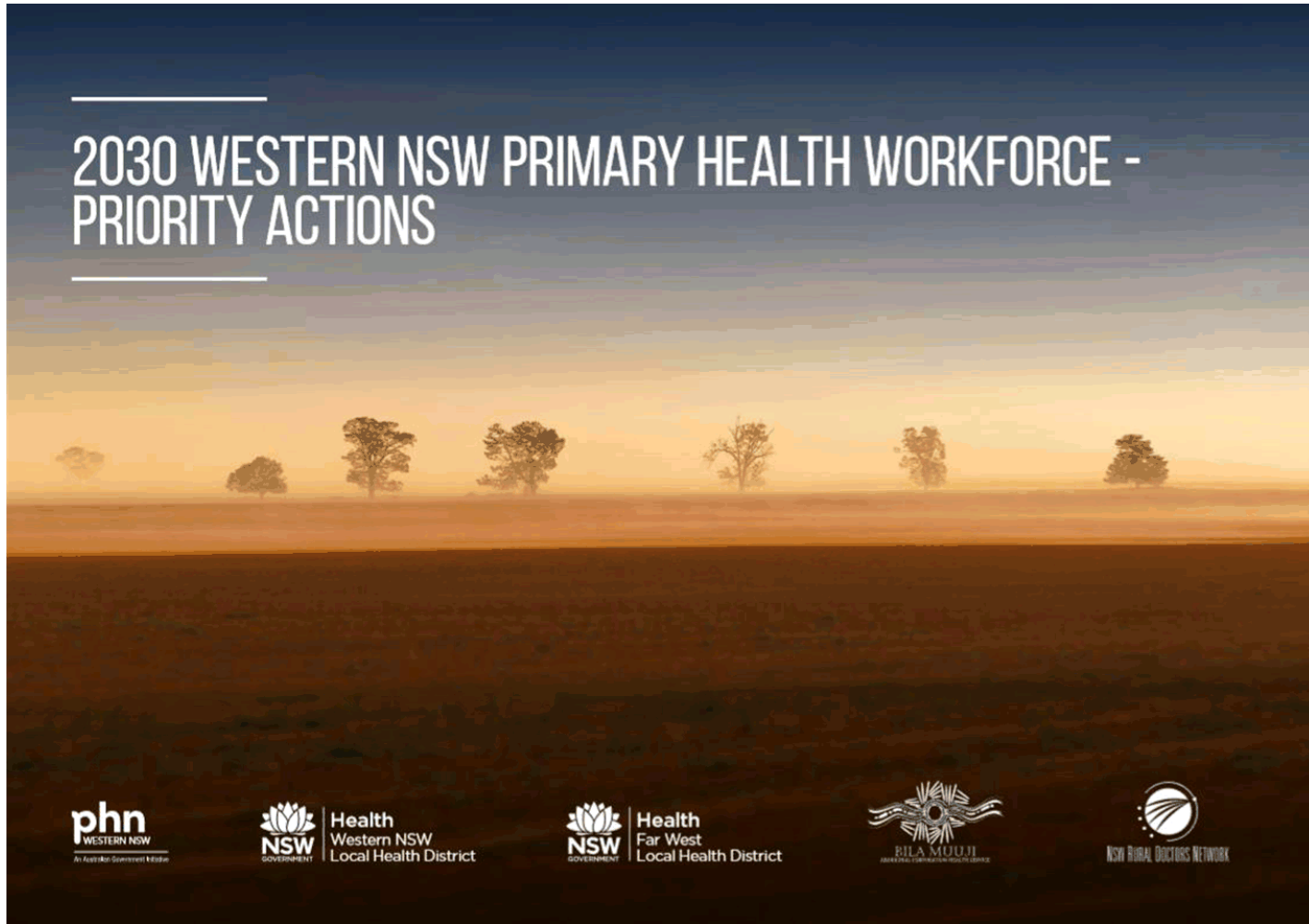
- The Western NSW Primary Health Workforce Planning Framework Project is a collaborative project between the Western NSW Primary Health Network (PHN), Western NSW Local Health District (LHD), Far West NSW LHD, Bila Muuji Aboriginal Corporation Health Service and NSW Rural Doctors Network (RDN).
- An initial funding commitment was made by the collaborative, this has had significant impact by enabling the Partnership Coordination role to facilitate the project into action.
- To date, over 40 primary health organisations operating in Western NSW have also contributed their views and participated in facilitating actions.
- The Project identified a need for a longer-term solution to workforce planning in Western NSW and that breaking the cycle of short-term responses was an important priority.
- A Western NSW Primary Health Workforce Planning Framework was developed to underpin the process, and this received further input from stakeholders.

- The Framework provides the foundation for a comprehensive and collaborative approach to workforce planning in the future.
- The six action areas of the Framework provide a road map for developing the 2030 Western NSW Primary Health Workforce Priority Actions and these action areas are supported by 34 activities and as a first wave 18 of the 34 activities are in progress (attached).

Attachments: 2030 Health Workforce

Michelle Pitt
Western NSW Primary Health Network

Western NSW 2030 Project Priority Actions



Western NSW 2030 Project Priority Actions as at Feb2019

Western NSW 2030 Project Priority Actions

Activities for Wave 1		
Action	Ref	Activity
Recruitment	1.1	Investigate, and seek commitment for, resource sharing for recruitment processes by creating a Western NSW Primary Health Care (PHC) Workforce Careers platform. This will likely include: - promoting benefits and successes of living and working rural. - encouraging and tracking tailored recruitment strategies that promote a strengths-based view of rural practice rather than a deficit view.
	1.2	Generate, and profile two examples of roles that are cofounded to facilitate partnerships in primary health care.
	1.3	Explore alternative GP employment or engagement models, including in Aboriginal Community Controlled Health Services (ACCHSs).
	1.4	Establish a coordinated calendar of rural immersion events for future workforce cohorts plus increase quantity of events and visitations to high-need communities. Ensure these programs include engagement of the ACCHS, cultural awareness and safety learning.
Retention	2.1	Develop and commence a tailored Western NSW new recruit, welcome, induction and onboarding program. This may include: - letter of welcome from the collaborative partners. - information pack.
	2.2	Ensure induction and onboarding programs include information about the ACCHS sector and demonstrate authentic cultural awareness and safety learning.
	2.3	Pursue and demonstrate alternative models of localised service delivery that enhance access, promote provider collaboration and support healthcare professionals including self-care needs.
	2.4	Strengthen access to locums for holidays and Continuing Professional Development (CPD).
	2.5	Explore issues that impact on the viability and longevity of health services and practice succession planning.
Addressing Need	3.1	Identify valuable data sets and gaps and establish processes and protocols for linkage of data. Investigate establishing uniform data generation tools/templates.
	3.2	Coordinate the collaborative annual primary health workforce needs assessment for Western NSW to inform targeted workforce recruitment, workforce training and other service capability development initiatives, inclusive of Aboriginal Health Workers and practitioners.
Strong Partnerships	4.1	Continue to map existing activities of partners to inform and support collaboration opportunities and reduce duplication
	4.2	Monitor and report partner satisfaction through a relationship audit.
	4.3	Explore application of the long-term Primary Health Workforce Framework in a single community/town setting - ideally one with an organisation from the ACCHS sector.
	4.4	Foster continued engagement of Bila Muuji Aboriginal Corporation Health Service, AH&MRC NSW and individual ACCHSs in the collaborative partnership.
	4.5	Establish mechanisms for partnership governance and sustaining the partnership approach.
	4.6	Investigate opportunities for further understanding of the economic impact and value of the health workforce to Western NSW.
	4.7	Explore opportunities for partnerships outside health to engage government and industry to support health workforce recruitment and retention initiatives.
	4.8	Explore opportunities and mechanisms to encourage future health leaders in the region and support their development.
Professional Development and Training	5.1	Establish a coordinated Western NSW CPD and training calendar that lists training and grant opportunities across the collaborative partners.
	5.2	Facilitate tailored CPD and training opportunities in the community to respond to need - likely identified through the annual primary health workforce needs assessment process.
	5.3	Develop a sustainable, coordinated program that celebrates and supports local health care professionals offering clinical supervision, mentoring and collegiate support to peers, including the ACCHS sector.

Western NSW 2030 Project Priority Actions as at Feb2019

Western NSW 2030 Project Priority Actions

	5.4	Ensure training programs demonstrate authentic cultural awareness and safety learning, tailored to local communities.
	5.5	Explore remote supervision models to enhance opportunities for supervised learning and support.
	5.6	Strengthen the role of communication technologies in development of networks, communities of practice and continuing professional development, including webinars and remote access to forums etc. Explore opportunities for coordinated leadership and management training and CPD for health administrators and future leaders in the region.
	5.7	Explore opportunities for coordinated leadership and management training and CPD for health administrators and future leaders in the region.
Strengthen Coordination	6.1	Fund and engage a Partnership Coordinator.
	6.2	Confirm collaborative partnership membership, establish a coordinating mechanism, and effective/useful communication mechanisms.
	6.3	Complete the register of current workforce related activities of the partnership collaboration organisations.
	6.4	Develop a partnership collaboration workplan.
	6.5	Establish processes or systems to track, monitor and report on actions or achievements of the partnership.
	6.6	Coordinate the next meeting of the collaboration.
	6.7	Connect other regional strategies to the 2030 Western NSW Primary Health Workforce Planning Framework and activities, to ensure complementary long-term planning, e.g. Allied Health Workforce Planning, Digital Health Region, First 2,000 Days and Health Precincts.
	6.8	Connect current and planned activities to support Aboriginal health outcomes and alignment to critical strategies such as Close the Gap.

Western NSW 2030 Project Priority Actions as at Feb2019

BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

ITEM 6

BROKEN HILL CITY COUNCIL REPORT NO. 10/19

SUBJECT: WESTERN NSW PRIMARY HEALTH NETWORK 13/145

Recommendation

1. That Broken Hill City Council Report No. 10/19 dated May 13, 2019, be received.

Executive Summary:

Ms Beth Mills, Western NSW Primary Health Network, has submitted a report on Empowering our Community Funding Grants Initiatives.

Attachments

1. [WESTERN NSW PRIMARY HEALTH NETWORK - EMPOWERING OUR COMMUNITY FUNDING GRANTS INITIATIVES](#)

JAMES RONCON
GENERAL MANAGER

13 May 2019

The Chairperson
Broken Hill City Council
Community Round Table Committee

Please find below actions being taken by the Western NSW Primary Health Network to support the achievement of the following Broken Hill 2033 Community Strategic Plan objectives.

1.5 OUR HEALTH AND WELLBEING ENSURES THAT WE LIVE LIFE TO THE FULL

2.3.1 A SUPPORTED AND SKILLED WORKFORCE PROVIDES STRENGTH AND OPPORTUNITY

1.5.2 Provide quality health, medical and allied services to meet demographic changes, particularly 24 hour medical services, specialist services, mental health support services and rehabilitation services

Empowering our Communities is funding from the federal government to assist drought affected communities within WNSW PHN.

It's broken down into 4 categories:

- Low intensity mental health service with a focus on relationship/families.
 - To be implemented after June 2019 due to current duplication within the region.
- Community wellbeing grants \$5K - \$50K to support community engagements.
 - Round 1 presented funds to 26 community groups
 - Round 2 to be commenced within the next fortnight, again grant \$5K - \$50K.
- Upskilling of primary care and drought workforce, including community volunteers in drought affected areas
 - Works to commence throughout our region with Blackdog initiating various workshops (as per our initial plan)
- Supporting Aboriginal communities and Torres Strait Islander people in drought affected areas.
 - Working with SWEB workers and community working parties to empower their people affected by drought through local community program.

Happy for anyone to call me regarding are EOC grant funding initiatives

Attachments: WNSWPHN CW Grants

Beth Mills
Western NSW Primary Health Network

Empowering our Communities

phn
WESTERN NSW

An Australian Government Initiative

Community and Wellbeing Drought Support



May 2019

Contact Details; Beth Mills
Community Wellbeing Project Officer
Mb: 0438 696 510
Em: beth.mills@wnswphn.org.au



Project Overview



An Australian Government Initiative

Empowering our Communities

Supporting Farmers and Communities in Drought Affected Areas

This funding initiative will provide funding over two years from 2018-2019 to Primary Health Networks to fund community-led mental health, social and emotional wellbeing and suicide prevention initiatives.

Funding will be delivered across the WNSW Primary Health Network in drought affected areas



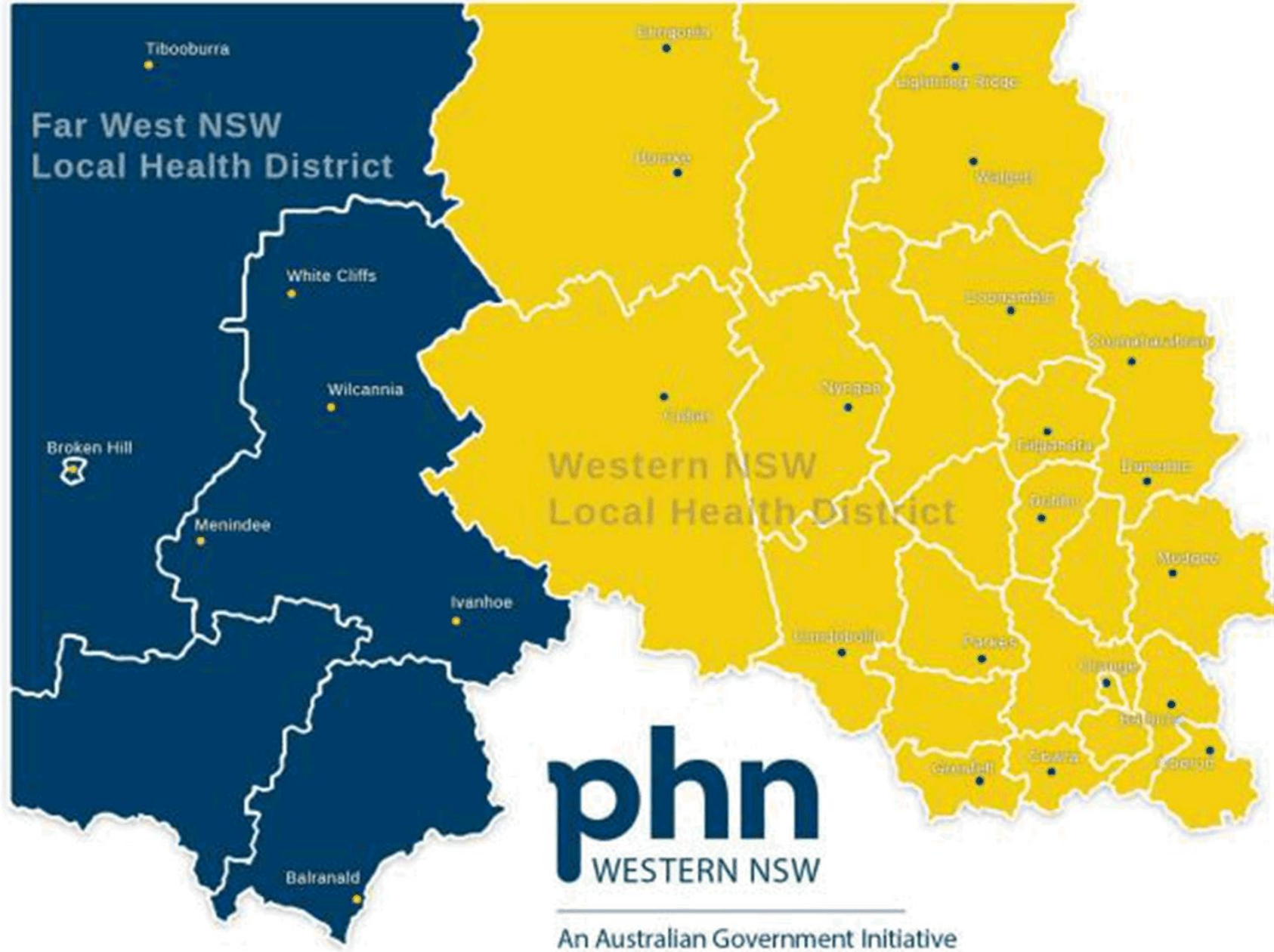
What does the PHN do?



An Australian Government Initiative

- Primary Health Networks (PHNs) are local independent organisation set up to improve patient care within their region
- PHNs are funded by the Australian Government and advised by GPs, other health professionals and consumers.
- There are 31 PHNs covering Australia. Western NSW Primary Health Network (WNSW PHN) covers both Far West and Western NSW Local Health Districts across a total area of 433,379 square kilometres, making it the largest PHN in NSW (at 53.5%).
- The total population is estimated to be over 309,900 people, with 18.5% over the age of 65 years (ABS, 2016). Approximately 10.5% of people in our region identify as Aboriginal and Torres Strait Islander. WNSW PHN supports 405 General Practitioners that operate from 108 practices in our region.





WNSW PHN is working to;

- Eliminating duplication
- Co-ordinating services, providers working together
- Building capacity and sustainability for future droughts or natural disasters



Breakdown of our EOC Community Wellbeing funding fits into four categories;

- New Low Intensity mental health service with a focus on relationship/family
- Grants to support community led wellbeing initiatives - Small grants \$5K - \$50K (To date WNSWPHN has funded 26 community grants totalling \$508K)
- Primary Care and Drought Workforce upskilling
- Supporting Aboriginal Communities and Torres Strait Islander people in drought affected areas



What is the WNSW PHN doing?



An Australian Government Initiative

- ✓ Empowering communities to build capacity and sustainability for future droughts, flood, and fires
- ✓ Supporting communities and local businesses through community wellbeing grant funding
- ✓ Working with aboriginal communities to empower their people affected by the drought to maintain their connection to country
- ✓ Supporting GP's, Allied Health, Practice Support staff and Volunteers by upskilling them to provide brief interventions and how to refer individuals to specialist services when required
- ✓ Building networks throughout WNSW PHN to engage for future projects and work in collaboration to achieve community wellbeing outcomes working towards RECOVERY (DPI driven)



Thank You

<https://www.wnswphn.org.au/droughtsupport>

Any questions, please contact:

Beth Mills

Community Wellbeing Project Officer

Mb: 0438 696 510

Em: beth.mills@wnswphn.org.au

phn
WESTERN NSW

An Australian Government Initiative



BROKEN HILL COMMUNITY ROUND TABLE

May 13, 2019

BROKEN HILL CITY COUNCIL REPORT NO. 11/19

SUBJECT: ACTION SHEET REPORT

11/248

Recommendation

That Broken Hill City Council Report No. 11/19 dated May 13, 2019, be received.

That the Broken Hill Community Round Table notes the Action List Report.

Executive Summary:

The attached Action List provides updates on the progress of outstanding actions from the Community Round Table meetings.

The period reported is to 31 March 2019.

Attachments

1. [↓](#) Action List to 31 March 2019

JAMES RONCON
GENERAL MANAGER

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Broken Hill Community Round Table 09 May 2018	False	Community Round Table
<p>3. <u>BROKEN HILL CITY COUNCIL REPORT NO. 3/18 - DATED FEBRUARY 07, 2018 - BARRIER LOCAL AREA COMMAND - STRATEGIES AND CRIME PERFORMANCE INDICATORS</u> 13/145</p> <p>.Moved Superintendent P. Smith, Seconded Mr S. Martin</p> <p>1. That Broken Hill City Council Report No. 3/18 dated February 7, 2018, be received.</p> <p>2. That Inspector Yvette Smith, Barrier Local Area Command be appointed to the Round Table Community Round Table Committee, and the Constitution be amended accordingly. COMPLETED</p> <p>3. That the Committee notes the “Eyewatch” program and gives consideration to nominating an appropriate person to be the Administrator of the Facebook site.</p> <p style="text-align: right;">CARRIED</p> <p><i>10 May 2019 - 12:56 PM - Louise Schipanski</i></p> <p>2. COMPLETED</p> <p><i>13 Nov 2018 - 10:24 AM - Louise Schipanski</i></p> <p>Yvette will give an update at the November meeting</p>		
Broken Hill Community Round Table 14 November 2018	False	Community Round Table
<p>5. <u>BROKEN HILL CITY COUNCIL REPORT NO. 17/18 - DATED NOVEMBER 12, 2018 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE</u> 13/145</p> <p>Recommendation</p> <p>That Broken Hill City Council Report No. 17/18 dated November 12, 2018, be received.</p> <p>That correspondence dated 18 September 2018 from Iris Dobbin, Community Representative on the Community Strategic Plan Round Table advising of her resignation from the Committee be received and a letter of thanks be sent to Mrs Dobbin.</p> <p>That the vacancy of a community representative on the Community Strategic Plan Round Table Advisory Committee be advertised after the February 2019 meeting.</p> <p>That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Local Aboriginal Land Council and NSW Primary Health Network.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RECEIVED		
13 May 2019 - 11:33 AM - Louise Schipanski		
COMPLETED		
01 Mar 2019 - 4:50 PM - Louise Schipanski		
Letter of thanks sent to Mrs Dobbin on 22 November 2018.		
Broken Hill Community Round Table 14 November 2018	False	General Business
7.	<u>GENERAL BUSINESS (GB7/18)</u>	11/248
<p><i>A question was raised about what is happening in relation to the Gateway Signage. The Chair advised that at Council's August 2018 meeting a resolution was passed stating:</i></p> <p style="padding-left: 40px;"><i>"That Council holds a competition/public consultation for the design of gateway signage for the highway entrances into the City; and that once the preferred design is approved, the signs are installed quickly and efficiently".</i></p> <p><i>The Chair also advised that in the coming weeks Council will advertise that they are offering \$5,000 in prize money as part of a competition to design the city's new gateway signs. Entries will be accepted until close of business January 31, 2019.</i></p> <p><i>The Chair suggested that member send through, to the Mayor via Louise, what members would like to see what their thoughts are on the Community Representative role.</i></p> <p><i>Members are seeking clarification of the function of this committee and how it relates back to the Community.</i> <i>The Acting General Manager gave a comprehensive explanation. A workshop was conducted on all 355 committee at the commencement of this term of Council.</i></p> <p><u>Recommendation:</u> <i>That the General Business items be received and noted.</i> <i>That this month's agenda item "What is the role of the Community Representative" be added to the next agenda.</i> <i>That the "Function of the Community Strategic Plan Round Table" be added to the next agenda.</i> <i>That the Section 355 Asset and Advisory Committee Induction presentation be added to the next agenda.</i> <i>That proposed meeting dates for 2019 be circulated to member to review.</i></p>		
RECEIVED		
13 May 2019 - 11:34 AM - Louise Schipanski		
COMPLETED		