



# BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers  
Wednesday 26 July 2023

6.30pm

**BROKEN HILL**

CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 26 July 2023** commencing at **6:30pm** to consider the following business:

## AGENDA

1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Committee Reports a) Recommendations of Works Committee meeting held Monday, 17 July 2023 b) Recommendations of Health and Building Committee meeting held Tuesday, 18 July 2023 c) Recommendations of Policy And General Committee meeting held Wednesday, 19 July 2023
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

### STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

### LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL  
GENERAL MANAGER



# MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Wednesday, June 28, 2023.

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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Meeting commenced at 6:32pm

**PRESENT:**

Councillor T. Kennedy (Mayor) Councillor J. Hickey (Deputy Mayor),  
Councillors B. Algate, M. Boland, M. Browne, A. Chandler, D. Gallagher,  
H. Jewitt, R. Page and D. Turley.

General Manager, Director Corporate and Community, Director Finance and  
Commercial, Director Infrastructure and Environment, Manager  
Communications and Marketing, Executive Officer and Executive Assistant.

Media (2), Members of the Public (5)

**APOLOGIES:**

Nil

**LEAVE OF ABSENCE**

**APPLICATIONS:**

Nil

**PRAYER**

Councillor Boland delivered the prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Gallagher delivered the Acknowledgment of Country.

**ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY**

Councillor Jewitt delivered the Acknowledgment of Broken Hill's Mining History.

**PUBLIC FORUM**

Council's Licence to with the Broken Hill Soccer Association

Mr Scott Deery tabled two documents, one being a draft sent to the Broken Hill Soccer Association for a short term licence under the Crown Lands Management Act 2016 in January 2020 and asked the General Manager whether the document he tabled is the document that Council refers to?

The General Manager advised in the negative and that the short term licence that Council refers to is the final version of the short term licence which was executed by Council as the Crown Land Manager and by Mr George Bugeja on behalf of the licensee (Broken Hill Soccer Association) on 11 June 2020.

Mr Deery sought clarification of the second item tabled being emails between Council staff and members of the Soccer Association dated January 2020.

The General Manager advised that these documents are irrelevant as the emails Mr Deery is referring to were in January 2020 and the licence was fully executed in June 2020 so these emails were six months prior to the signing of the final version of the short term licence which has been signed by the General Manager of Council and the President of the Broken Hill Soccer Association.

The Mayor invited Mr Deery to approach the Chairperson's podium to inspect a copy of the subject signed licence agreement. Following discussions with the Mayor and General Manager, Mr Deery advised that there must be confusion between the current and past Presidents of the Soccer Association as the current President is unaware that the licence was finalised and that there was a shortcoming in the stakeholder engagement between everyone involved.



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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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The General Manager confirmed that a copy of the fully executed licence agreement would be emailed to the email address provided by Mr Deery.

### MINUTES FOR CONFIRMATION

#### RESOLUTION

Minute No. 47232

Councillor R Algate moved )  
Councillor D Gallagher seconded )

#### Resolved

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held May 31, 2023 be confirmed with an amendment to Minute No. 47205 (Minute for Confirmation) to correct the spelling of the subject section of the Cemetery from "Presbyterial" to "Presbyterian".

CARRIED UNANIMOUSLY

### DISCLOSURE OF INTEREST

Nil

### MAYORAL MINUTES

ITEM 1 - MAYORAL MINUTE NO. 11/23 - DATED JUNE 28, 2023 - PROPOSED EXEMPTION TO THE CIVIC AND CEREMONIAL FUNCTIONS AND REPRESENTATION POLICY D23/33418

#### RESOLUTION

Minute No. 47233

Deputy Mayor J Hickey moved )  
Councillor R Algate seconded )

#### Resolved

1. That Mayoral Minute No. 11/23 dated June 28, 2023, be received.
2. That Council grants a one-off exemption to the Civic and Ceremonial Functions and Representation Policy to pay for a Welcome to Country at the upcoming NAIDOC event up to a value of \$1150.00 (as detailed in the attached Report No. 119/23).

CARRIED UNANIMOUSLY

ITEM 2 - MAYORAL MINUTE NO. 12/23 - DATED JUNE 28, 2023 - TAIXING CHINA SISTER CITY RELATIONSHIP D23/33607

#### RESOLUTION

Minute No. 47234

Mayor T Kennedy moved )  
Councillor R Algate seconded )

#### Resolved

1. That Mayoral Minute No. 12/23 dated June 28, 2023, be received.
2. That Council investigates the rekindling of the sister city relationship and the City of Taixing, China and how the relationship could benefit both communities through possible economic development opportunities, trade opportunities, friendship and cultural exchanges.

3. That Council sends reply correspondence to the Consulate General of the People's Republic of China in Sydney, advising that Council has resolved to investigate rekindling the sister city relationship with the City of Taixing, China.

CARRIED UNANIMOUSLY

### NOTICES OF MOTION

Nil.

### REPORTS FROM DELEGATES

Nil.

### COMMITTEE REPORTS

### WORKS COMMITTEE

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 102/23 - DATED MAY 08, 2023 -  
ADOPTION OF THE DRAFT CEMETERY MANAGEMENT POLICY** D23/23380

**RESOLUTION**

Minute No. 47235

Councillor R Algate moved )  
Councillor R Page seconded )

**Resolved**

1. That Broken Hill City Council Report No. 102/23 dated May 8, 2023, be received.
2. That Council notes that the draft revised Cemetery Management Policy was placed on public exhibition for 28 days, concluding 28 May 2023, during which time Council received nil submissions from the public.
3. That Council adopts the draft revised Cemetery Management Policy as a Policy of Council and notes that adoption of the draft revised Policy will render the 2020 Cemetery Management Policy obsolete.

CARRIED UNANIMOUSLY

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 103/23 - DATED JUNE 08, 2023 - DRAFT  
TERMS OF REFERENCE - BROKEN HILL CEMETERY WORKING GROUP** D23/29890

**RESOLUTION**

Minute No. 47236

Councillor R Page moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 103/23 dated June 8, 2023, be received.



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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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2. That Council adopts the draft Broken Hill Cemetery Working Group Terms of Reference to enable the establishment of the Working Group with an amendment to Item 2 - Purpose, to include that the Working Group provides input into the strategic planning of the Broken Hill Cemetery.
3. That Councillors Browne, Gallagher and Page be appointed as Councillor representatives on the Working Group.
4. That Council appoints Councillor Gallagher to Chair the Working Group
5. That advertising commences to seek nominations for community representative positions.

CARRIED UNANIMOUSLY

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 104/23 - DATED JUNE 08, 2023 -  
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 2 MAY 2023**  
D23/29891

**RESOLUTION**

Minute No. 47237

Councillor D Gallagher moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 104/23 dated June 8, 2023, be received.
2. That minutes of the Memorial Oval Community Committee Meetings held 2 May 2023 be received.

CARRIED UNANIMOUSLY

**HEALTH AND BUILDING COMMITTEE**

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 111/23 - DATED MAY 23, 2023 -  
MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES  
COMMUNITY COMMITTEE MEETING HELD 11 APRIL 2023**  
D23/25937

**RESOLUTION**

Minute No. 47238

Councillor M Browne moved )  
Deputy Mayor J Hickey seconded )

**Resolved**

1. That Broken Hill City Council Report No. 111/23 dated May 23, 2023, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 11 April 2023 be received.

CARRIED UNANIMOUSLY

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 112/23 - DATED MAY 23, 2023 -  
MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES  
COMMUNITY COMMITTEE MEETING HELD 8 MAY 2023** D23/25941

**RESOLUTION**

Minute No. 47239

Councillor M Browne moved )  
Deputy Mayor J Hickey seconded )

**Resolved**

1. That Broken Hill City Council Report No. 112/23 dated May 23, 2023, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 8 May 2023 be received.

CARRIED UNANIMOUSLY

**POLICY AND GENERAL COMMITTEE**

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 105/23 - DATED MAY 09, 2023 -  
ADOPTION OF DRAFT REVISED SPONSORSHIP POLICY** D23/23436

**RESOLUTION**

Minute No. 47240

Councillor R Algate moved )  
Councillor M Boland seconded )

**Resolved**

1. That Broken Hill City Council Report No. 105/23 dated May 9, 2023, be received.
2. That Council notes that the draft revised Sponsorship Policy was placed on public exhibition, concluding 28 May 2023, during which time Council received nil submissions from the public.
3. That Council adopts the draft revised Sponsorship Policy as a Policy of Council, and notes that adoption of the draft revised Policy will render the 2018 Sponsorship Policy obsolete.

CARRIED UNANIMOUSLY

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 106/23 - DATED JUNE 08, 2023 -  
ADOPTION OF THE DRAFT REVISED COMMUNITY ASSISTANCE GRANTS POLICY** D23/29693

**RESOLUTION**

Minute No. 47241

Councillor D Gallagher moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 106/23 dated June 8, 2023, be received.
2. That Council adopts the draft revised Community Assistance Grants Policy as a Policy of Council.



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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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3. That Council notes that the adoption of the draft revised Community Assistance Grants Policy will supersede the 2022 Community Assistance Grants Policy.

CARRIED UNANIMOUSLY

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 107/23 - DATED JUNE 08, 2023 - DRAFT ASSET NAMING POLICY FOR PUBLIC EXHIBITION** D22/64021

**RESOLUTION**

Minute No. 47242

Councillor M Browne moved )  
Councillor M Boland seconded )

**Resolved**

1. That Broken Hill City Council Report No. 107/23 dated June 8, 2023, be received.
2. That Council endorse the Draft Asset Naming Policy for the purpose of public exhibition.
3. That the Draft Asset Naming Policy be exhibited for public comment for a period of 28 days.
4. That a report be presented to Council at the conclusion of the public exhibition period, detailing submissions and any recommended amendments arising, with a view to adopting the Draft Asset Naming Policy. If adopted the 'Naming of Parks and Community Facilities Policy' will be rendered obsolete.
5. That Council adopt the Draft Asset Naming Committee Terms of Reference.

CARRIED UNANIMOUSLY

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 108/23 - DATED JUNE 08, 2023 - INVESTMENT REPORT FOR MAY 2023** D23/29922

**RESOLUTION**

Minute No. 47243

Councillor M Boland moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 108/23 dated June 8, 2023, be received.

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 109/23 - DATED JUNE 07, 2023 - COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 1 OF 2023/2024** D23/29555

**RESOLUTION**

Minute No. 47244

Councillor D Gallagher moved )

**Resolved**

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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Councillor R Algate seconded )

1. That Broken Hill City Council Report No. 109/23 dated June 7, 2023, be received.
2. That Council notes the Community Assistance Grants awarded for Round One of 2023/2024 which were recommended by the Panel on 30 May 2023 and approved by the General Manager under delegation.
3. That as per the recommendation of the Community Assistance Grants Panel, a confidential report be presented to the July Policy and General Committee for Council to review the financial statements of Golf Broken Hill Inc (included in their application to Round One), to ascertain if there is still an ongoing need for Community Assistance Grants funds of \$6,000.00 to be quarantined each year as a rates subsidy for Golf Broken Hill Inc, as per Minute No. 46356 of 30 September 2020.

CARRIED UNANIMOUSLY

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 110/23 - DATED MAY 25, 2023 -  
MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 4 MAY 2023**

D23/26652

**RESOLUTION**

Minute No. 47245

Councillor D Turley moved )  
Councillor M Browne seconded )

**Resolved**

1. That Broken Hill City Council Report No. 110/23 dated May 25, 2023, be received.
2. That the minutes of the Broken Hill Heritage Committee Meeting held 4 May 2023 be received.

CARRIED UNANIMOUSLY

**FURTHER REPORTS**

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 114/23 - DATED JUNE 20, 2023 -  
COUNCILLOR ATTENDANCE AT THE 2023 WESTERN DIVISION COUNCILS OF NSW ANNUAL  
CONFERENCE**

D23/32044

**RESOLUTION**

Minute No. 47246

Councillor R Algate moved )  
Councillor D Gallagher seconded )

**Resolved**

1. That Broken Hill City Council Report No. 114/23 dated June 20, 2023, be received.
2. That Council's delegates on the Western Division Councils of NSW Association, Deputy Mayor Hickey, Councillor Gallagher

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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and Councillor Browne, attend the 2023 Western Division Councils of NSW Annual Conference to be held in Cobar, 9-11 August 2023.

3. That any other Councillors interested in attending notify the General Manager's Office.
4. That Council considers motions to be submitted to the Western Division Councils of NSW Annual Conference.

CARRIED UNANIMOUSLY

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 115/23 - DATED MAY 30, 2023 -  
ADOPTION OF THE DRAFT DELIVERY PROGRAM 2022-2026 INCORPORATING DRAFT  
OPERATIONAL PLAN 2023/2024, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND  
DRAFT SCHEDULE OF FEES AND CHARGES 2023/2024** D23/27484

**RESOLUTION**

Minute No. 47247

Councillor R Algate moved )  
Councillor D Gallagher seconded )

**Resolved**

1. That Broken Hill City Council Report No. 115/23 dated May 30, 2023, be received.
2. That Council notes that the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2023/2024, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2023/2024 was placed on public exhibition, concluding 22 June 2023, during which time Council received one submission from the public
3. That Council adopts the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2023/2024, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2023/2024 for implementation on 1 July 2023.
4. That Council make and levy the following rates and charges under the Local Government Act 1993 for the 2023/2024 year:
  - i. A general residential rate under Sections 535 and 537 on all land categorised as residential and consisting of a 49.00% base rate of \$578.00 and a rate in the dollar on land value of 1.708171 cents;
  - ii. A rural-residential rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as rural-residential and consisting of a 49.00% base rate of \$553.00 and a rate in the

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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- dollar on land value of 0.408480 cents;
- iii. A residential-1(a) rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as residential-1(a) and consisting of a 49.00% base rate of \$395.00 and a rate in the dollar on land value of 0.546096 cents;
  - iv. A general business rate under Sections 535 and 537 on all land categorised as business and consisting of a 15.00% base rate of \$827 and a rate in the dollar on land value of 6.645182 cents;
  - v. A Business Industrial rate being a sub-category of the general business rate under Sections 535 and 537 on all land categorised as business industrial and consisting of a 15.00% base rate of \$1614 and a rate in the dollar on land value of 5.851092 cents;
  - vi. A mixed development business rate under Sections 535 and 537 on all land categorised as mixed development business and consisting of a 21.15% base rate of \$827 and a rate in the dollar on land value of 6.645182 cents;
  - vii. A mixed development residual rate under Sections 535 and 537 on all land categorised as mixed development residual and consisting of a 42.65% base rate of \$544.00 and a rate in the dollar on land value of 1.698296 cents;
  - viii. A general mine rate under Sections 535 and 537 on all land categorised as mining and consisting of a nil base rate and a rate in the dollar on land value of 11.531114 cents;
  - ix. A domestic waste management charge under Section 496 on each parcel of rateable residential land of \$57.00 per annum payable quarterly for domestic waste service available plus a user charge under Section 502 of \$325.00 per annum payable quarterly (one mobile garbage container only).
  - x. A commercial waste user charge under Section 502 of \$480.00 per

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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- annum payable quarterly (3 x MGB containers),
- xi. A commercial waste user charge under Section 502 of \$440.00 per annum payable quarterly (1x600l bin only),
  - xii. An additional MGB service user charge under Section 502 of \$170.00 per annum payable quarterly.
  - xiii. That in accordance with Section 566(3) of the Local Government Act, 1993, Council adopts a 9% rate of interest charge payable on overdue rates and charges for the period 1 July 2023 to 30 June 2024.

CARRIED UNANIMOUSLY

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 116/23 - DATED MAY 30, 2023 -  
ADOPTION OF DRAFT LONG TERM FINANCIAL PLAN 2024-2033** D23/27487

**RESOLUTION**

Minute No. 47248

Councillor M Boland moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 116/23 dated May 30, 2023, be received.
2. That Council notes that the Draft Long Term Financial Plan 2024-2033 was placed on public exhibition, concluding 22 June 2023, during which time Council received nil submissions from the public
3. That Council notes that nil amendments have made to the Draft Long Term Financial Plan 2024-2033 whilst it was on public exhibition.
4. That Council adopts the Draft Long Term Financial Plan 2024-2033 as a Strategic Plan of Council.

CARRIED UNANIMOUSLY

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 117/23 - DATED JUNE 21, 2023 -  
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.436, HELD ON TUESDAY, 6  
JUNE 2023** D23/32345

**RESOLUTION**

Minute No. 47249

Councillor M Browne moved )  
Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 117/23 dated June 21, 2023, be received.
2. That the Minutes of the Local Traffic Committee Meeting No.436, held on Tuesday, 6 June 2023 be endorsed.

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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3. That Item 432.7.1 recommendation be accepted:
  - Council trim the trees on the nature strip adjacent to the property at 341 Zebina Street. The trees are obstructing the line of sight for the residents, when reversing from the property.
4. That Item 436.8.1 recommendation be accepted:
  - Council's Community Safety Officer Ranger's monitor the 15-minute timed parking bay on Beryl Street, adjacent to the entrance of Aruma Lodge, Southern Cross Care to check if vehicles in this space are overstaying the timed parking and report the findings to the Local Traffic Committee to review at the next meeting.
  - Correspondence be sent to Aruma Lodge, Southern Cross Care and Meals on Wheels, requesting they inform their staff and volunteers the purpose for the 15-minute timed parking bay.
5. That Item 436.8.2 recommendation be accepted:
  - Council changes the reserved parking space for 'Police Vehicles Only' adjacent to the NSW Trustee and Guardian office, located at 32 Sulphide Street, to one disability parking space and the area line marked.
6. That Item 436.8.5 recommendation be accepted:
  - Council changes the 'No Stopping' signs to 'No Parking' signs on Chloride Street, adjacent to the Civic Centre, for a trial period of two months.
  - The Local Traffic Committee review again at the August meeting.

CARRIED UNANIMOUSLY

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 118/23 - DATED JUNE 08, 2023 - ACTION LIST REPORT** D23/29850

**RESOLUTION**

Minute No. 47250

Councillor D Gallagher moved

**Resolved**

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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Councillor M Browne seconded )

1. That Broken Hill City Council Report No. 118/23 dated June 8, 2023, be received.

CARRIED UNANIMOUSLY

## QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

**ITEM 19 - QUESTIONS ON NOTICE NO. 4/23 - DATED MAY 30, 2023 - COUNCILLOR**  
**QUESTIONS TAKEN ON NOTICE AT THE 24 MAY 2023 EXTRAORDINARY COUNCIL MEETING**  
D23/27492

### RESOLUTION

Minute No. 47251

Councillor H Jewitt moved )  
Councillor M Boland seconded )

### Resolved

1. That Questions On Notice No. 4/23 dated May 30, 2023, be received.

CARRIED UNANIMOUSLY

## QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

### TRAFFIC MATTER – CRYSTAL STREET

*The General Manager took a question on notice from Deputy Mayor Hickey regarding a request from the Broken Hill Historical Society to change the no-stopping zone near the Broken Hill Railway Station in Crystal Street to a no-parking zone.*

### AIRPORT CAFÉ

*Councillor Turley raised a question regarding approaching the local mobile coffee vans to ascertain their interest in providing a service at the Broken Hill Airport whilst Council is seeking a new tenant to operate the Airport Café. The General Manager responded to the question at the meeting.*

## PUBLIC FORUM SESSION

### Willyama Common Access Licence

*Mr Corey Paulson referred to the Minutes for Confirmation, Item 23 (Willyama Common Access Licence to A-Caes NSW Pty Ltd) and asked why Council had not consulted with all parties who have a vested interest in the land and advised that the Broken Hill Local Aboriginal Land Council has a vested interest in the subject land due to a Native Title Land Claim. Mr Paulson advised that Council should be consulting with all interested parties who have a vested interest in the land before approving an access licence over the Willyama Common.*

*The General Manager advised that Council did consult with Crown Lands who advised at that time Native Title was extinguished and that there were no undetermined Aboriginal Land Claim identified for the subject parcel of land on the Willyama Common.*

*The General Manager took the question on notice and advised that Council will seek clarification from Crown Lands as to whether there is a Native Title land claim associated with the subject land.*

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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Council's Civic and Ceremonial Functions and Representation Policy

Mr Corey Paulson referred to Council's resolution earlier in the meeting regarding a one-off exemption to Council's Civic and Ceremonial Functions and Representation Policy adopted at the 31 May 2023 Council Meeting in order that Council will pay the fees for a Welcome to Country ceremony held as part of the 2023 NAIDOC celebrations.

The Mayor advised that the Civic and Ceremonial Functions and Representation Policy adopted at the 31 May 2023 Council Meeting has not been amended by Council's resolution at this meeting, the resolution is for a one-off exemption to the Policy, not a permanent amendment to the Policy.

Mr Paulson asked for the Mayor to explain the process for permanently amending the Civic and Ceremonial Functions and Representation Policy after consultation with the Aboriginal community has concluded.

The Mayor explained that if Council was to amend a Policy of Council within three months of the Policy being adopted, this would require the adoption of a Rescission Motion and then the adoption of an alternate motion (draft amended Policy). If Council was to amend a Policy after three months of it being adopted, there is no requirement for the adoption of a Rescission Motion, the draft amended Policy can be considered as a new item and if adopted by Council the draft amended Policy would supersede the previously adopted Policy.

**RESOLUTION**

Minute No. 47252 - Procedural Motion

Councillor R Algate moved )

Deputy Mayor J Hickey seconded )

**Resolved**

That the meeting be closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993* whilst Council considers the confidential matter.

CARRIED UNANIMOUSLY

Members of the public and media left the Council Chambers at 7:28pm and the Livestream of the meeting ceased.

**CONFIDENTIAL MATTERS**

**ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 113/23 - DATED JUNE 13, 2023 - PROPOSED LICENCE OF PART 86, PRO HART WAY TO THE ROYAL FLYING DOCTOR SERVICE OF AUSTRALIA-SOUTH EASTERN SECTION - CONFIDENTIAL** D23/30688

**(General Manager's Note:** This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

**RESOLUTION**

Minute No. 47253

Deputy Mayor J Hickey moved )

Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 113/23 dated June 13, 2023, be received.

2. That Council enter into a licence agreement with the Royal Flying Doctor Service of Australia South Eastern Section, for use of part Lot 1 DP 1249242 for the purposes of storage and parking.

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
JUNE 28, 2023

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3. That the licence be issued for a duration of two years, with an option to extend for an additional 12 months if required.
4. That the General Manager be delegated to set the rental as per current market valuation.
5. That the Mayor and General Manager be authorised to sign and execute the licence document under the Common Seal of Council.

CARRIED UNANIMOUSLY

**RESOLUTION**

Minute No. 47254 - Procedural Motion

Councillor R Algate moved )

Councillor D Gallagher seconded )

**Resolved**

That the meeting resumes in open session.

CARRIED UNANIMOUSLY

*Members of the public and media returned to the Council Chambers at 7:29pm and the Livestream recommenced.*

*At the Mayor's invitation the General Manager reported on the item that was considered in closed session.*

There being no further business to consider, the Mayor closed the meeting at 7:31 pm.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON 26 JULY 2023. )

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CHAIRPERSON

# RECOMMENDATIONS OF THE WORKS COMMITTEE MEETING HELD MONDAY, 17 JULY 2023

1. BROKEN HILL CITY COUNCIL REPORT NO. 123/23 - DATED JUNE 27, 2023 -  
CORRESPONDENCE REPORT - ELECTRIC VEHICLE CHARGING STATIONS  
(D23/33247) ..... 20

## Recommendation

1. That Broken Hill City Council Report No. 123/23 dated June 27, 2023, be received.
2. That acknowledgement correspondence from the Premier of South Australia be received and noted.
3. That reply correspondence received 18 June 2023 from the South Australian Minister for Infrastructure and Transport, the Hon Tom Koutsantonis MP be received and noted.

2. BROKEN HILL CITY COUNCIL REPORT NO. 124/23 - DATED JULY 07, 2023 -  
MINUTES OF THE S355 ALMA OVAL COMMUNITY COMMITTEE HELD 1 JUNE  
2023 AND FUTURE CARE, MAINTENANCE AND MANAGEMENT (D23/36065).... 24

## Recommendation

1. That Broken Hill City Council Report No. 124/23 dated July 7, 2023, be received.
2. That minutes of the Alma Oval Community Committee Meeting held 1 June 2023 be received.
3. That Council endorses and acknowledges the resignation of Peter O'Dwyer, Pam O'Dwyer, Katrina Webb and Ron Butcher from the Alma Oval Community Committee after many years of volunteer work and expresses its gratitude and appreciation for their contribution to the Committee and the community in the community newsletter and sends correspondence to the outgoing committee members.
4. That Council temporarily disbands the Alma Oval Community Committee due to a lack of community representatives and brings the care, maintenance and management of the Alma Oval under the control of Council

operations, pending the completion of the Service Review of S355 Community Committees and presentation of the final report and recommendations to the Audit, Risk and Improvement Committee and Council; and until a decision is made on the future of the S355 Alma Oval Community Committee.

5. That, should Council resolve to temporarily disband the Alma Oval Community Committee, Council writes to the former chairperson to request that all relevant records and funds be returned to Council.

3. BROKEN HILL CITY COUNCIL REPORT NO. 125/23 - DATED JULY 07, 2023 - MINUTES OF THE S355 BIU BAND HALL COMMUNITY COMMITTEE FOR MEETINGS HELD 8 NOVEMBER 2022 AND 14 FEBRUARY 2023, INCLUSIVE OF FINANCIAL REPORTS (D23/36136)..... 28

**Recommendation**

1. That Broken Hill City Council Report No. 125/23 dated July 7, 2023, be received.
2. That minutes of the BIU Band Hall Community Committee Meetings held 8 November 2022 and 14 February 2023 be received.
3. That Financial Reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023 be received.

WORKS COMMITTEE

June 27, 2023

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 123/23

SUBJECT: CORRESPONDENCE REPORT - ELECTRIC VEHICLE CHARGING STATIONS D23/33247

**Recommendation**

1. That Broken Hill City Council Report No. 123/23 dated June 27, 2023, be received.
2. That acknowledgement correspondence from the Premier of South Australia be received and noted.
3. That reply correspondence received 18 June 2023 from the South Australian Minister for Infrastructure and Transport, the Hon Tom Koutsantonis MP be received and noted.

**Executive Summary:**

Council at its meeting held 26 April 2023, considered a Matter of Urgency in relation to the lack of Electric Vehicle (EV) charging stations at Yunta SA and resolved as follows:

**ITEM 17 - MATTER OF URGENCY - LACK OF ELECTRIC VEHICLE RECHARGE STATIONS AT YUNTA, SA (GB6/23)**

11/161

**RESOLUTION**

Minute No. 1

Councillor D Turley moved )  
Councillor A Chandler seconded )

**Resolved**

That Council writes to the Premier of South Australia and the South Australian government to request the installation of an electric vehicle recharge station at Yunta for people travelling through the Far West NSW region into South Australia.

CARRIED UNANIMOUSLY

**Report:**

As per Council’s resolution, Mayoral correspondence dated 12 May 2023, was sent to the Premier of South Australia, The Minister for Infrastructure and Transport and the Minister for Regional Roads.

The Premier of South Australia acknowledged Council’s correspondence and advised that Council’s correspondence had been forwarded to the Minister for Infrastructure and Transport.

The Minister for Infrastructure and Transport, the Hon Tom Koutsantonis MP has now responded, and the response is attached to this report for Council’s consideration.

A response from the Minister for Regional Roads has not yet been received.



**Attachments**

1. [↓](#) Correspondence - Electric Vehicle charging stations
2. [↓](#) Correspondence - Electric Vehicle charging stations

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

**From:** DPC:Premier <premier@sa.gov.au>  
**Sent:** Monday, 15 May 2023 4:17 PM  
**To:** Executive Support  
**Subject:** fB347281 - Acknowledgement

**OFFICIAL**

Dear Mr Kennedy

Thank you for your email of 15 May 2023 to the Premier of South Australia, the Hon Peter Malinauskas MP, about the Lack of Electric Vehicle Recharge Stations at Yunta, SA.

The Premier appreciates you taking the time to write to him about this matter.

As these matters fall within the portfolio responsibility of the Minister for Infrastructure & Transport, the Hon Tom Koutsantonis MP, we have taken the liberty of forwarding your correspondence to their ministerial office.

Once again, thank you for writing to the Premier.

Yours sincerely,

**Office of the Premier of South Australia**



Email: [premier@sa.gov.au](mailto:premier@sa.gov.au)

Web: [www.premier.sa.gov.au](http://www.premier.sa.gov.au)

Level 15, State Administration Centre, 200 Victoria Square Adelaide

*Information contained in this e-mail message may be confidential and may also be the subject of legal professional privilege or public interest immunity. If you are not the intended recipient, any use, disclosure or copying of this document is unauthorised.*

The Hon Tom Koutsantonis MP

23MEM7644

Mr Tom Kennedy  
Mayor  
Broken Hill City Council  
[Council@brokenhill.nsw.gov.au](mailto:Council@brokenhill.nsw.gov.au)



Minister for Infrastructure  
and Transport

Minister for Energy and  
Mining

Level 14, 83 Pirie Street  
Adelaide SA 5000

GPO Box 1533  
Adelaide SA 5001

Tel 08 7133 1100

[minister.koutsantonis@sa.gov.au](mailto:minister.koutsantonis@sa.gov.au)

Dear Mayor

Thank you for your correspondence dated 12 May 2023 to the Premier of South Australia, the Hon Peter Malinauskas MP, and to me regarding electric vehicle (EV) charging stations in the eastern region of South Australia. As this matter relates to the responsibilities of the Minister for Energy and Mining, the Premier has referred your correspondence to our office for consideration.

I am pleased to advise that two statewide EV charging station network programs are currently in progress and will include sites on the main road routes from SA to Broken Hill.

The South Australian Government has allocated a grant of almost \$12.4 million to the RAA to support a network of 140 sites with a target of installations to be completed in 2024. Planned sites include the towns of Yunta, Peterborough, Jamestown, Burra, Clare and Hawker in the region north-east of Adelaide. Updates and an interactive map are available at <https://bit.ly/RAA-EVNetwork>.

The second project is the SA part of the national EV charging network being built by the NRMA with financial support from the Federal Government. Again, Yunta and Burra are identified as planned sites. A map and list of locations is available at <https://bit.ly/DcceewEVconnect>.

South Australia always considers Broken Hill as not only being in our time zone but in our ambit. We hope this information on EV charger plans is useful and we look forward to our ongoing collaboration in mutually beneficial projects.

Yours sincerely,

A large black rectangular redaction box covering the signature area of the letter.

Hon Tom Koutsantonis MP  
Minister for Energy and Mining

18 / 6 / 2023

## WORKS COMMITTEE

July 7, 2023

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 124/23**

**SUBJECT:** MINUTES OF THE S355 ALMA OVAL COMMUNITY COMMITTEE HELD 1 JUNE 2023 AND FUTURE CARE, MAINTENANCE AND MANAGEMENT D23/36065

**Recommendation**

1. That Broken Hill City Council Report No. 124/23 dated July 7, 2023, be received.
2. That minutes of the Alma Oval Community Committee Meeting held 1 June 2023 be received.
3. That Council endorses and acknowledges in writing the resignation of Peter O'Dwyer, Pam O'Dwyer, Katrina Webb and Ron Butcher from the Alma Oval Community Committee after many years of volunteer work and expresses its gratitude and appreciation for their contribution to the Committee and the community.
4. That Council temporarily disbands the Alma Oval Community Committee due to a lack of community representatives and brings the care, maintenance and management of the Alma Oval under the control of Council operations, pending the completion of the Service Review of S355 Community Committees and presentation of the final report and recommendations to the Audit, Risk and Improvement Committee and Council; and until a decision is made on the future of the S355 Alma Oval Community Committee.
5. That, should Council resolve to temporarily disband the Alma Oval Community Committee, Council writes to the former chairperson to request that all relevant records and funds be returned to Council.

**Executive Summary:**

Council has received minutes of the Alma Oval Community Committee Meeting held 1 June 2023 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Alma Oval Community Committee (both adopted March 30, 2022 Minute Number 46795), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Alma Oval Community Committee has submitted minutes from its Committee Meeting held 1 June 2023.

The minutes note that Peter O'Dwyer, Pam O'Dwyer, Katrina Webb and Ron Butcher have resigned from their positions on the Committee. These resignations leave the committee with no active community membership.

Section 2.6 of the Section 355 Asset Committee Manual states:

### Committee Disbanding

The Council, by resolution, can disband a Committee at any time for any reason, including:

- To carry out the control of the facility itself;
- If the Committee is not complying with the roles and responsibilities of the Committee; or
- That it no longer requires a Committee for the purpose for which it was established.

In the event membership reduces to fewer than four (4) persons or quorum, Council has established the following guidelines to address this issue:

- If a Committee chooses to remain active, it is given six (6) months to re-establish a viable membership (i.e., minimum of 4 members); or
- If a Committee or facility becomes inactive or inoperable, the Committee will be dissolved and all responsibilities will be taken over by the designated Council department (in this instance, consideration will need to be given to the long-term viability of the facility or function).

The Committee can also recommend to Council that the Committee be disbanded. Upon the Committee being disbanded, assets and funds of the Committee shall, after payment of expenses and liability, be handed over to Council.

Committee members are eligible for re-appointment to committees. Council will advertise for and receive nominations and present nominations to Council per standard practice.

### Current Situation

A Service Review of S355 Community Committee's is currently being undertaken by external consultants, with the final report to be presented to Council's Audit, Risk & Improvement Committee and Council. In accordance with the timing of this review and no current membership on the committee, it is suggested that Council's decision into the future care, maintenance and control of the Alma Oval Community Committee be placed on hold in the interim, pending presentation of the final report for Service Review – S355 Asset Committees and any associated adopted actions.

### Community Engagement:

- Community representatives' participation on the Section 355 Memorial Oval Community Committee.
- Section 355 Community Committee Inductions
- Advertising Call for Nominations

### Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate within its legal framework

### Relevant Legislation:

The Alma Oval Community Committee operates under Council's 355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

### Financial Implications:

Annual subsidies for Alma Oval Community Committee are in the current operational budget.

Council will continue to incur operational costs related to the care, maintenance and resources required.

**Attachments**

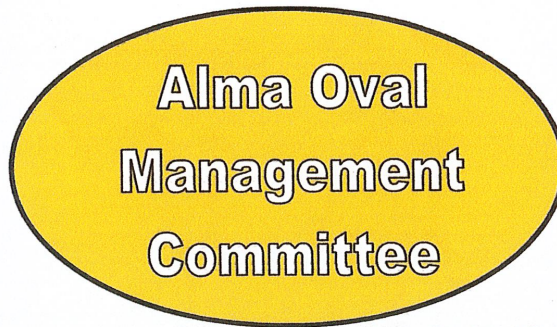
1. [↓](#) Minutes of the Alma Oval Community Committee dated 1 June 2023

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER



ABN: 84 873 116 132



Secretary  
 P. O'Dwyer  
 PO Box 5065  
 Broken Hill NSW 2880  
 Phone: (08) 8087 5125

Administering the Alma Oval, Wilson Street, Broken Hill South.  
 For the People.

**ALMA OVAL MANAGEMENT COMMITTEE MEETING MINUTES**  
 Meeting held at the Alma Oval on 1/06/23. Start Time 1.55pm.

**Present:** Councillor Boland, Ron Butcher, Peter O'Dwyer, Pam O'Dwyer Katrina O'Dwyer.

**Apologies:** Nil.

**Confirmation of previous Minutes:** Read by Councillor Boland.  
 Second – Pam O'Dwyer.

**Business Arising:** - Signs on mound, Councillor Boland has it in hand. The fee for advertising is \$200.00 per year for existing signs, and \$200.00 for new signs, to come into effect from next year.

**Treasurers Report:** - Balance at 1/6/23 is \$15059.94 as per the bank statement.  
 Seconded – Pam O'Dwyer.

**Correspondence in:** - Resignations of Ron Butcher, Peter O'Dwyer Pam O'Dwyer & Katrina Webb.

**Correspondence out:** - Nil.

**General Business:** - 1 – Change Room upgrades in Councils hands.  
 2 – Car park potholes – Donation of cracker dust, awaiting the use of a grader, Councillor Boland has it in hand.  
 3 – Signatories for the signing of the Cheques to be removed.

Meeting closed at 2.15pm.

**Chairman.**  
 Councillor Boland.

.....

WORKS COMMITTEE

July 7, 2023

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 125/23

SUBJECT: MINUTES OF THE S355 BIU BAND HALL COMMUNITY COMMITTEE FOR MEETINGS HELD 8 NOVEMBER 2022 AND 14 FEBRUARY 2023, INCLUSIVE OF FINANCIAL REPORTS  
D23/36136

**Recommendation**

1. That Broken Hill City Council Report No. 125/23 dated July 7, 2023, be received.
2. That minutes of the BIU Band Hall Community Committee Meetings held 8 November 2022 and 14 February 2023 be received.
3. That Financial Reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023 be received.

**Executive Summary:**

Council has received minutes of the BIU Band Hall Community Committee Meetings held 8 November 2022 and 14 February 2023, inclusive of financial reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023 for endorsement by Council.

**Report:**

As per Council’s Section 355 Asset Committee Framework Manual and the Constitution of the BIU Band Hall Community Committee (both adopted March 30, 2022, Minute Number 46795), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the BIU Band Hall Community Committee has submitted minutes from its Committee Meetings held 8 November 2022 and 14 February 2023, inclusive of financial reports for the periods 1 July 2022 – 8 November 2022 and 9 November 2022 – 14 February 2023.

**Community Engagement:**

Community representatives’ participation on the Section 355 Memorial Oval Community Committee

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate within its legal framework

**Relevant Legislation:**

The BIU Band Hall Community Committee operates under Council’s 355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

**Financial Implications:**

Nil.

**Attachments**

1. Minutes of S355 BIU Band Hall Community Committee, inclusive of financial report -  
[↓](#) 8 November 2022
2. Minutes of S355 BIU Band Hall Community Committee, inclusive of financial report -  
[↓](#) 14 February 2023

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

 **BIU BAND HALL S355 COMMUNITY COMMITTEE**   
**MINUTES** Committee Meeting held on Tue 8 Nov 2022

COMMENCED: 6:50pm

BHCC = Broken Hill City Council

APOLOGIES: none

PRESENT: Wayne Orr, Mark Curtis, Robynne Sanderson, Bob Algate, Stephen Podnar

MINUTES OF PREVIOUS MEETING held on Tue 24 May 2022. Acceptance M. Mark S. Wayne Carried.

MINUTES OF AGM held on Tue 24 Aug 2022 ratified as being correct, in preparation for acceptance at 2023 AGM.  
Acceptance M. Bob S. Mark Carried.

**BUSINESS ARISING**

1. *Hazard Inspection*  
Hazard Inspection carried out by Mark and Robynne. **Robynne** to finalise and submit report.
2. *Electrical test and tag*  
Geoff Hawes has carried out Test & Tag, using Lifeline's equipment. BIU Band and orchestra notified of items which failed the test; a Tag & Test spreadsheet has been set up, recording all items which passed the test. **Robynne** to send a letter of thanks to Geoff Hawes. Band Hall committee to buy some tags for next year.
3. *New committee members*  
Stephen Podnar has filled in the paperwork and submitted to BHCC, applying for committee membership. He attended tonight's meeting as an observer and was welcomed by the committee.
4. *New hall heating/cooling [ON HOLD]*  
No action until BHCC asset rationalisation process completed. Air coolers still leak when it rains.
5. *Asset Register*  
Awaiting BIU Band's asset list. Wayne asked [REDACTED] (from BIU Band) to organise this and [REDACTED] was going to email the list to Robynne. **Robynne** to follow up with [REDACTED] as not yet received.
6. *Hall Key Register*  
Far West Health returned their key on 15 June 2022. Key register has been updated.
7. *Maintenance Issues*  
Power points: completed. NOTE: Fire Extinguishers were tested on 19-5-22.
8. *Reports to BHCC*  
Term Report (covering 2016-2021) needs to be submitted to BHCC. **Robynne** to follow up.

**CORRESPONDENCE IN:**

- 17-10-22 email from [REDACTED] via Steve - Hall hire enquiry for Sat 29 Oct. Robynne replied on 18-10-22.  
10-10-22 Letter from BHCC – Councillor Bob Algate re-appointed as BHCC rep for our committee  
25-10-22 Email from [REDACTED] – Not proceeding with hall hire, as family has been unwell

Signed: Chairperson

[REDACTED]

Secretary

[REDACTED]

Date 8 Nov 2022



**CORRESPONDENCE OUT:** [including responses to Correspondence In]

24-08-22 Email Hayden Page: Hall hire info for Sat 10 Sep for 40<sup>th</sup> birthday party; plus follow up email on 8-9-22  
25-08-22 Email committee: AGM Minutes (inc. [REDACTED] to file with BHCC)  
25-08-22 Email Jarred Paull: Double power point locations (OMNI map)  
05-09-22 Email committee: Annual reports to check/approve  
11-09-22 Email BIU Band/BHCO Notify Test and Tag completed. Informed them about items which failed test.  
12-09-22 Email Lauren BHCC: Annual Reports submitted

**FINANCE REPORT for 1 July 2022 – 8 Nov 2022**

<b>OPENING BANK BALANCE</b>	<b>\$ 3,318.85</b>	
<i>Income</i>	\$ 630.00	Broken Hill Civic Orchestra - Hall Hire (18 nights, Jan to June)
<i>Expenses</i>	\$ 243.62	Origin – Electricity bill (dated 9 Aug 2022)
<b>CLOSING BANK BALANCE</b>	<b>\$ 3,705.23</b>	

Treasurer noted that the electricity bill was *estimated* and actual reading may result in a higher bill next time.

**BILLS PRESENTED FOR PAYMENT:**

Hall Cleaning	\$200.00	[REDACTED] nvoice #25)
Electricity	\$264.57	Origin Energy (due 11-11-22). Direct deposit authorisation form signed.

**INCOME RECEIVED:** \$612 (Orchestra hall hire Jul-Dec);  
\$650 (BIU Band annual contribution). *Robynne* to email BIU Band and notify them that their hall contribution will increase for 2023, as set by BHCC.

Move that the report be accepted and the bills be paid. **M.** Mark Curtis **S.** Bob Algate **Carried.**

**GENERAL BUSINESS**

**1. Updated Bank Signatories**

Following the BIU Band Hall S355 committee AGM, these people will be signatories on our bank account:

- Wayne Orr (Chairperson)
- Robynne Sanderson (Secretary)
- Mark Curtis (Treasurer)

Authorisation is for any two of these three to sign.

**Moved:** Mark Curtis **Seconded:** Bob Algate **Carried.**

**DATE OF NEXT MEETING:** 14 Feb 2023

**MEETING CLOSED:** 7:21 pm

**Signed:** Chairperson [REDACTED] Secretary [REDACTED] Date 8 Nov 2022


**BIU BAND HALL S355 COMMUNITY COMMITTEE**



PO Box 125 ▪ Broken Hill ▪ NSW 2880

**Financial Report: 1/7/2022 – 8/11/2022**

Opening Balance:	\$ 3,318.85
Incoming:	\$ 630.00 BHCO Hall Hire (18 nights) 12/9/22
Outgoing:	\$ 243.62 Origin Energy Elect. Bill 9/8/22
Closing Balance:	\$ 3,705.23

  
BIU Band Hall S355 Committee  
Treasurer



**BIU BAND HALL S355 COMMUNITY COMMITTEE**  
**MINUTES**  
Committee Meeting held on Tue 14 Feb 2023

**COMMENCED:** 6:51pm

BHCC = Broken Hill City Council

**APOLOGIES:** none

**PRESENT:** Wayne Orr, Mark Curtis, Robynne Sanderson, Bob Algate, Stephen Podnar

**MINUTES OF PREVIOUS MEETING** held on Tue 8 Nov 2022. Acceptance **M. Bob S. Mark** Carried.

**BUSINESS ARISING**

**1. Hazard Inspection**

Hazard Inspection due before end of 2023. **Stephen** has offered to do this. **Robynne** will email Stephen the hazard inspection form and the previous inspection done by Robynne and Mark.

**2. Electrical test and tag**

[REDACTED] (from Lifeline) carried out the previous Test & Tag in Sept 2022. Band Hall committee needs to buy some tags before next Test & Tag, due Sept 2023.

**3. New committee members**

Stephen Podnar was officially welcomed to the committee.

**4. New hall heating/cooling [ON HOLD]**

No action until BHCC asset rationalisation process completed. Air cooler (southern end) still leak when it rains. **Bob** will enquire with Joe Nankivell about roof replacement (hail insurance job).

**5. Asset Register**

Awaiting BIU Band's asset list. Robynne has emailed [REDACTED] (from BIU Band) but band's asset list not yet received. Once this is received, we can do a list of assets owned by the S355 committee.

**6. Maintenance Issues**

Previous items completed.

**7. Reports to BHCC**

Term Report (covering 2016-2021) hasn't been submitted to BHCC. **Robynne** to follow up.



**CORRESPONDENCE IN:**

15-12-22 Letter from BHCC – [REDACTED] has resigned. New BHCC officer to be advised in new year.

..... Letter from BHCC – Stephen Podnar appointed to our committee

**CORRESPONDENCE OUT:** [including responses to Correspondence In]

06-02-23 Email committee: Electricity bill for committee approval to pay (and responses)

12-02-23 Email Steve Vine: Request BIU Band's asset list

**Signed:** Secretary [REDACTED]

**Date** 14 Feb 2023

**FINANCE REPORT for 9 Nov 2022 to 14 Feb 2023** (see attached for detailed Treasurer's Report)

**Bank balance:** \$4,700.66 as at 31-12-22

**Income since last meeting:** \$1,262.00 (hall use – BIU Band and BHCO)

**Bills:** Electricity \$ 264.57      Origin Energy (estimated reading); PAID - committee authorisation by email.

Your electricity bill		17 Oct 22 - 15 Jan 23	
Tax invoice for BERYL ST, BROKEN HILL, NSW 2880		Amounts include GST unless otherwise specified	
<b>ACCOUNT DETAILS</b>	<b>DUE DATE</b>	<b>AMOUNT DUE</b>	
Account number A-5BA93803	<b>08 Feb 23</b>	<b>\$264.57</b>	
Billing reference 16300234			
Issue date 18 Jan 23			
Total amount due See the Account Breakdown on page 2.			
<b>COMPARE YOUR ENERGY USAGE</b>		<b>ABOUT YOUR AGREEMENT</b>	
Your average daily usage		Origin Standing	
Average daily usage	2.47 kWh		
Same time last year	3.03 kWh		
Average cost per day	\$2.91		
18.47% decrease in usage since last year			

Move that the report be accepted and next electricity bill be paid. **M.** Mark Curtis    **S.** Stephen Podnar    Carried.

**GENERAL BUSINESS**

**1. New maintenance issues**

Air cooler (northern end) drips water when in use. Ongoing problem.

Ladies loo – left side toilet flush button rather firm. Keep an eye on this – action may be needed in future.

**2. Possible hall hire – Soccer Association**

The Broken Hill Junior Soccer Association is interested in hiring the hall for a major soccer carnival in September. Robynne will follow up with hire information when they contact us.

**DATE OF NEXT MEETING:** 9 May 2023

(later changed to 29 June 2023, due to unavailability of committee members)

**MEETING CLOSED:** 7:18 pm

**Signed:** Secretary

**Date** 14 Feb 2023

**BIU BAND HALL S355 COMMUNITY COMMITTEE**

PO Box 125 ▪ Broken Hill ▪ NSW 2880



**Financial Report: 9/11/2022 – 14/2/2023**

Opening Balance: \$ 3,705.23

Incoming: BHCO \$ 612.00  
BIU Band \$ 650.00

**Outgoing:**

Origin Energy 9/11/22 (estimated reading) \$ 264.57  
Origin Energy 8/2/23 (estimated reading) \$ 264.57  
Cheque # 000028 Hayden Crowley (cleaning) (unpresented) \$ 200.00  
Bank fees: \$ 2.00

Sub total: \$ 1262.00 \$731.14

Closing Balance: \$ 4,236.09

Bank Balance as at 31/12/2022 - \$4,700.66

  
BIU Band Hall S355  
Treasurer

# RECOMMENDATIONS OF THE HEALTH & BUILDING COMMITTEE MEETING HELD TUESDAY, 18 JULY 2023

1. BROKEN HILL CITY COUNCIL REPORT NO. 120/23 - DATED JUNE 26, 2023 - WEST DARLING ARTS - MEMORANDUM OF UNDERSTANDING (D23/32874).... 38

## Recommendation

1. That Broken Hill City Council Report No. 120/23 dated June 26, 2023, be received.
2. That Council enter a Memorandum of Understanding with West Darling Arts as detailed in the report for the financial year 2023/2024 for an amount of \$18,805.
3. That Council resolve the term of the Memorandum of Understanding with West Darling Arts to be of a two-year duration.
4. That Council receives quarterly reports from West Darling Arts regarding the progress of activities that align with the key performance indicators set out in the Memorandum of Understanding.

2. BROKEN HILL CITY COUNCIL REPORT NO. 126/23 - DATED JULY 12, 2023 - FEE WAIVER - FOOTWAY DINING (D23/36664) ..... 74

## Recommendation

1. That Broken Hill City Council Report No. 126/23 dated July 12, 2023, be received.
2. That Council resolve to waive footway dining fees for additional settings, during the period Tuesday 15 August 2023 up to and including Tuesday 22 August 2023 to coincide with the Broken Hill Mundi Mundi Bash.

3. BROKEN HILL CITY COUNCIL REPORT NO. 121/23 - DATED JUNE 27, 2023 -  
BROKEN HILL LEAD REFERENCE GROUP MINUTES OF MEETING HELD 25  
MAY 2023 (D23/33141)..... 76

**Recommendation**

- 1. That Broken Hill City Council Report No. 121/23 dated June 27, 2023, be received.

4. BROKEN HILL CITY COUNCIL REPORT NO. 122/23 - DATED JUNE 22, 2023 -  
MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER  
RANGES COMMUNITY COMMITTEE MEETING HELD 13 JUNE 2023 (D23/32611)  
..... 80

**Recommendation**

- 1. That Broken Hill City Council Report No. 122/23 dated June 22, 2023, be received.
- 2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 June 2023 be received.

## HEALTH AND BUILDING COMMITTEE

June 26, 2023

**ITEM 1****BROKEN HILL CITY COUNCIL REPORT NO. 120/23****SUBJECT:** **WEST DARLING ARTS - MEMORANDUM OF UNDERSTANDING**  
**D23/32874****Recommendation**

1. That Broken Hill City Council Report No. 120/23 dated June 26, 2023, be received.
2. That Council enter a Memorandum of Understanding with West Darling Arts as detailed in the report for the financial year 2023/2024 for an amount of \$18,805.
3. That Council resolve the term of the Memorandum of Understanding with West Darling Arts to be of a two-year duration.
4. That Council receives quarterly reports from West Darling Arts regarding the progress of activities that align with the key performance indicators set out in the Memorandum of Understanding.

**Executive Summary:**

In 2022, Council resolved to adopt a Memorandum of Understanding with West Darling Arts (WDAs) for a one-year duration with further funding to be determined on the receipt of the WDAs Annual Report in 2023. The 2022 WDAs Annual Report including the 2022 Activity Report has now been received on the completion of one year.

West Darling Arts was founded in 2002 and covers Broken Hill, Central Darling Shire, Wentworth Shire and the Far West Unincorporated Area.

West Darling Arts is one of 14 Regional Arts Development Organisations in NSW and is an independent incorporated association that is funded by the NSW Government through *CreateNSW*, with additional support from LGAs in their region

West Darling Arts has approached Council to re-enter a Memorandum of Understanding between the Council and West Darling Arts and seeks funding support.

The suggested amount for 2023/2024 is \$18,805 with CPI increases for subsequent years, should Council resolve this way. This amount is recommended by the peak organisation, *Regional Arts NSW* and is based on populations for each council area.

In 2022, the estimated value of services provided by WDAs, based upon the BHCC Activity Report 2022 is \$115,988, with a return of investment of 661%.

**Report:**

West Darling Arts have a longstanding history of collaboration with the Broken Hill City Council; working with the Broken Hill City Art Gallery and Broken Hill City Library. The organisation's primary purpose is to provide support to the arts and artists within the West

Darling remit. They provide advice, run professional development programs and broker opportunities for artists in the region to create new work. West Darling Arts administer the Community Arts Support Programs grants (CASP) available to local applicants who can seek advice and support in writing grant applications.

The attached MOU uses the format document from WDAs, with listed KPIs discussed and agreed with the Executive Officer of WDA.

West Darling Arts are requested within the MOU, as part of any funding arrangement with Council, to provide quarterly activity reports to Council detailing their services and contributions to the local community.

Future reporting under a new MOU will align with the West Darling Arts Strategic Plan 2021-2025 that outlines six strategic objectives:

1. Great arts and cultural experiences are available to everyone.
2. NSW arts organisations are considered vital sector leaders.
3. NSW arts and cultural organisations adopt best practice in governance and sustainability.
4. Aboriginal arts and cultural expression is celebrated.
5. NSW communities are more socially cohesive and economically robust.
6. NSW is known globally for its professional and innovative creative sector.

Attached is the WDAs Strategic Plan for specific goals and KPIs that inform the operations of West Darling Arts for the 2021-2025 period as well as the slide presentation to Councillors on the range of WDA activities.

West Darling Arts Quarterly Activity Reports to Council seek detail of services and contributions to the Broken Hill LGA area. These reports will focus on the following key performance indicators.

1. Actively work in partnership with Broken Hill City Council, the local community, and other relevant stakeholders to create a significant contribution to the arts and cultural development of the region through localised projects/initiatives and regional strategic activity.
2. Provide support, advocacy, and assistance to Broken Hill City Council in their endeavours to achieve arts and cultural outcomes as listed in the Community Strategic Plan and Broken Hill City Council Culture Plan. This includes the drafting of support letters to strengthen external funding applications and where mutually beneficial, collaborate on these applications.
3. Deliver outcomes as defined by the WDA 2021-25 Strategic Plan such as growing artistic and cultural avenues, undertaking audience development and access, developing partnerships, planning and advocacy, increasing the profile of arts and culture.
4. Align West Darling Arts' practices with the Broken Hill City Council Reconciliation Action Plan, and include, within the scheduled activity reports the following:
  - How WDA have promoted reconciliation through their sphere of influence in the reporting period.
  - How WDA have contributed to the understanding, recognition, value and promotion of Aboriginal and Torres Strait Islander cultures, histories, knowledge, and rights through their work.
5. Advocate and where possible, assist to secure funding that ensures artists and cultural workers are remunerate a living wage as outlined by the National Association for the Visual Arts under 7.3 Schedule of fees for practitioners.

6. Continue to support Broken Hill City Council cultural facilities through their promotion within the Arts Media Program, committing to, and reporting on the growth of audiences subscribed to these platforms to increase the impact and value of West Darling Arts Public Relations activities.
7. Provide Broken Hill City Council with an Annual Report.
8. Acknowledge BHCC as a contributing partner, and other council cultural facilities where necessary, on all promotional and marketing material following the style guide provided to WDA.

**Community Engagement:** Nil.

**Strategic Direction:**

Key Theme:	1	Our Community
Objective:	1.4	Our history, culture and diversity are embraced and celebrated
Strategy:	1.4.5	Support events that celebrate history, culture and diversity

**Relevant Legislation:**

Nil.

**Financial Implications:**

\$18,805 placed into the 2023/2024 Council budget (with CPI added each year should Council resolve on more than one year of an MOU).

**Attachments**

1. [↓](#) Draft MOU - West Darling Arts and Broken Hill City Council 2023-2025
2. [↓](#) WDA Activity Report 2022
3. [↓](#) WDA Annual report 2022
4. [↓](#) WDA Strategic Plan 2021-2025

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER





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## **DRAFT MEMORANDUM OF UNDERSTANDING**

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### **PARTIES:**

**West Darling Arts Inc Board**, known as West Darling Arts (WDA), (or as re-defined name thereafter)

**And Broken Hill City Council**, a contributing Local Government Area (LGA) member of the West Darling Arts Board Region of NSW.

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### **CONTEXT:**

As a contributing member council of the West Darling Regional Arts Board, the details in this Memorandum of Understanding (MOU) provide an overview of the service agreement between West Darling Arts and reflect the partnership arrangements with regard to the Local Government Areas serviced.

Specifically, this agreement details the:

- Parameters of the understanding
- Financial contribution
- Member Council roles and expectations and the
- Regional Arts Board role and expectations.

### **PARAMETERS:**

This agreement commences formally on 1 July 2023 and concludes on 30 June 2025, reflective of the Arts NSW funding commitment to the organisation. Thereafter the agreement and terms will be re-negotiated and reflect the Arts NSW negotiated funding commitment in line with other Regional Arts Boards across NSW.

### **FINANCIAL CONTRIBUTION:**

As recommended by Regional Arts NSW, the LGA member agrees to provide funding support to the WDA for the 2023/2024 financial year at a rate of \$18,805 for 2023/2024 with CPI increases added for additional years.

This contribution is to be paid within 30 days upon receipt of an appropriate Tax Invoice at the commencement of the new financial year.



**IN ADDITION, LGA MEMBER AGREES TO:**

1. Acknowledge that the development of arts and culture is a recognised service function of local government as detailed in Chapter 3 (Section 8) and Chapter 6 of the NSW *Local Government Act 1993*.
2. Recognise that arts and culture underpin the social and economic capital of communities.
3. Promote WDA as creating a significant contribution to arts and cultural development of the region through localised projects/initiatives and regional strategic activity.
4. Provide support to WDA in order to achieve their arts and cultural development goals as per the 2021-25 Strategic Plan. WDA undertakings may include (but are not limited to) cultural advocacy, promotions, community cultural support, grant facilitation and partnership projects and initiatives
5. Recognise that investment by each member Council, matched by State Government funding is essential for the core operations of WDA and for a sustainable future.
6. Acknowledge WDA in partnership programs and promotions if required.
7. Actively encourage individuals, groups and organisations in their local area to access the West Darling Regional Arts services and initiatives.
8. Communicate and engage with WDA with regards to any proposed events, programs, projects or planning initiatives arising in the LGA that may be given added value by cultural input.

**THE WEST DARLING REGIONAL ARTS BOARD AGREES TO:**

1. Actively work in partnership with Broken Hill City Council, the local community, and other relevant stakeholders to create a significant contribution to the arts and cultural development of the region through localised projects/initiatives and regional strategic activity.
2. Provide support, advocacy, and assistance to Broken Hill City Council in their endeavours to achieve arts and cultural outcomes as listed in the Community Strategic Plan and Broken Hill City Council Culture Plan. This includes the drafting of support letters to strengthen external funding applications and where mutually beneficial, collaborate on these applications.
3. Deliver outcomes as defined by the WDA 2021-25 Strategic Plan such as growing artistic and cultural avenues, undertaking audience development and access, developing partnerships, planning and advocacy, increasing the profile of arts and culture and undertaking self-governance.
4. Advocate and where possible, assist to secure funding that ensures artists and cultural workers are remunerated a living wage as outlined by the National Association for the Visual Arts under 7.3 Schedule of fees for practitioners.
5. Continue to support Broken Hill City Council Cultural Facilities through their promotion within the Arts Media Program, committing to, and reporting on the growth of audiences subscribed to these platforms to increase the impact and value of West Darling Arts Public Relations activities.



6. Provide Broken Hill City Council with an Annual Report.
7. Acknowledge BHCC as a contributing partner, and other council cultural facilities where necessary, on all promotional and marketing material following the style guide provided to WDA.
8. Provide assistance and encourage the Indigenous Community to participate in First Nations exhibitions and Art Awards.
9. Actively support and promote Council's art and cultural events and activities through social media and other appropriate platforms.
10. Actively seek opportunities to partner with Council to deliver a range of community and professional development activities.

**SIGNATORIES TO THIS MEMORANDUM OF UNDERSTANDING**

\_\_\_\_\_  
Mayor Tom Kennedy  
Broken Hill City Council  
Date: \_\_\_/\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Jay Nankivell - General Manager  
Broken Hill City Council  
Date: \_\_\_/\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Jessica Picken - Chairperson  
West Darling Arts Inc  
Date: \_\_\_/\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
Catherine Farry – Executive Director  
West Darling Arts Inc  
Date: \_\_\_/\_\_\_/\_\_\_\_\_

**WEST DARLING ARTS INC.**

May 2023

# **Activity Report to Broken Hill City Council**

**January to December 2022**

Cathy Farry  
Executive Director  
West Darling Arts

rado@westdarlingarts.com.au  
Ph: 08 8087 9035  
www.westdarlingarts.com

## ACTIVITY REPORT ABOUT WEST DARLING ARTS

West Darling Arts is one of 15 regional arts development organisations (RADOs) that were developed to provide support to arts and culture in their area with funding provided through Create NSW as well as the LGAs that comprise the area of each RADO.

An individualised report of our activities is developed for each Council in the WDA region.

### COMMITTEE MEMBERS

**Jess Picken** President  
**Barb Quayle** Vice President  
**Annette Herd** Treasurer  
**Deb Hunt** Secretary  
**Committee Members**  
 Kathy Graham  
 Cheryl Blore  
 Marion Browne  
 David Doyle  
 Jason King

### STAFF

**Cathy Farry**  
 Executive Director  
**Kelly Leonard**  
 Communications Officer  
**Jo Crase**  
 Project Officer  
**Dan Shultz & Otis Filley**  
 Menindee Film Hub Project

### WORKING WITH THE BROKEN HILL COMMUNITY

Broken Hill City Council Population:18,800 (estimate - source: lgnsw.org.au)  
 BHCC contribution to regional arts program Jan - December 2022: \$17,541 + GST  
**On a per capita basis \$0.93 per person**

#### Estimated Value of West Darling Arts services to Broken Hill City in 2022:

<b>Promoting Activities in Broken Hill and Beyond</b>	
970 events @ \$15 (advertising equivalent) per event	\$14,550
<b>CASP Project Grant recipients in BH area:</b>	
Patton Street Village Committee, Headspace, Morgan Street Public School and 2DRY FM	\$11,741
<b>Specific Projects:</b>	
Summer Youth Event, Jonathon Glonek performance, Little Wings Puppet show transport, Mundi Mundi Bash Artist precinct, Chameleon workshop support, RCF grant for Arts and Media Hub	\$66,760
<b>Workshops:</b> Kathie Najar workshop at BHCAG; Vic McEwen solar powered projection; Jonathon McBurnie; Nancy Bates + Allara; Creative + Business	\$13,000
<b>Core Services:</b> Includes time spent giving advice and support in Broken Hill, submitting grant applications to underpin local events, disseminating publicity to support local practitioners and time spent on regional advocacy.	\$23,887

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**Estimated Value of Services:                    \$115,988    ROI:    661%**

## PROJECT HIGHLIGHTS



### ARTS AND MEDIA HUB

In 2017, West Darling Arts received funding from Create NSW to renovate a space that could be used as a space that could be used by film makers, both local and visiting. In 2021, an appropriate building was found and renovated. West Darling Arts has moved in as well, where it can best manage the building and ensure its success, creating the Arts and Media Hub. One room is being developed into an audio/visual room with capital funding, also from Create NSW, which will be developed during 2023.

### CREATIVE + BUSINESS WORKSHOPS

Creative Plus Business is an educational organisation with a focus on helping creative practitioners and arts organisations to develop and improve their entrepreneurial abilities, with a focus on small business, financial literacy, and marketing skills. West Darling Arts secured funding from Small Business Month which enabled C + B's CEO, Monica Davidson (pictured left), to come to Broken Hill in November and deliver workshops on marketing and social media for artists.



### SOLAR POWERED PROJECTION WORKSHOP

Artists Vic and Sarah McEwen, along with producer Michael Petrovsky, came to Broken Hill to deliver a workshop on how to create art light projection using solar power stored in lithium batteries. This workshop was funded by Arts Restart funding from the NSW Government through Create NSW.

## KEY RELATIONSHIPS

Organisations that we worked with or assisted in 2022:

- Broken Hill City Art Gallery
- Broken Hill City Library
- Robinson College
- Under the Silver Tree Cooperative Bookshop
- Maari Ma Aboriginal Health Organisation
- Rainbow Preschool
- Trades Hall Trust
- 2 DRY FM

## REGIONAL REPRESENTATION AND ADVOCACY

WDA worked regionally or advocated for the region last year including:

- Attended Regional Arts NSW network meetings, both online and in person in Sydney and engaged with other organisations including Create NSW, the Local Government NSW, Music in the Region and met with Minister Ben Franklin, NSW Minister for the Arts, Regional Youth and Aboriginal Affairs
- Worked with the RADO network and Regional Arts NSW to develop projects including Regional Futures and an upcoming cross regions cultural tourism program.

## ARTS MEDIA PROGRAM STATS

In 2022

- 396 Broken Hill community events or opportunities relevant to the region were promoted by West Darling Arts through social media.
- WDA social media followers 3,531
- WDA e-news subscribers 358

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For more information and links about our projects, people and organisation are available on our website [www.westdarlingarts.com.au](http://www.westdarlingarts.com.au)

e. [rado@westdarlingarts.com.au](mailto:rado@westdarlingarts.com.au) ph.08 8087 903 507 Find us on Facebook, Instagram and Twitter  
PO Box 473 Broken Hill 2880

West Darling Arts acknowledges the Traditional Owners of the land on which we work, and pay our respect to Elders past, present and emerging.





The background of the page is a close-up photograph of a metal surface, possibly a coin or a piece of machinery, with intricate embossed text. The text is raised and appears to be in a serif font, though it is difficult to read due to the perspective and lighting. The overall tone is metallic and industrial.

**WEST DARLING ARTS**

**ANNUAL  
REPORT  
2022**



# ACKNOWLEDGMENT OF COUNTRY

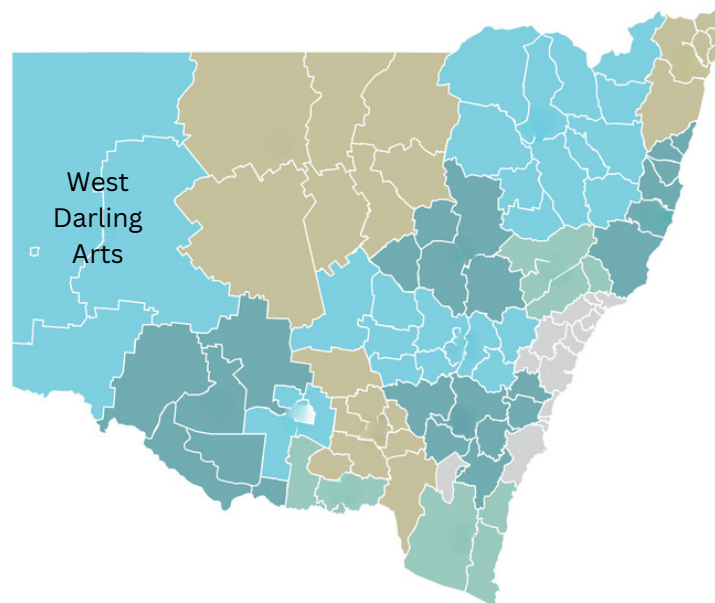
West Darling Arts acknowledges the traditional owners of Far West NSW and we pay our respects to Elders past, present and emerging. We also acknowledge that sovereignty of this land was never ceded.

## ABOUT US

Founded in 2002, West Darling Arts is one of 15 Regional Arts Development Organisations (RADOs) in New South Wales, servicing the three Local Government Areas of Broken Hill, Central Darling Shire and Wentworth, as well as the Western Unincorporated Area. The region covers over 178,000 km<sup>2</sup> and has a population of around 28,000.

As an organisation, we believe that arts and culture are integral to the vitality and development of our communities and it is our mission to be committed to empowering the communities of Far West NSW to express and explore their culture through engagement with the arts.

We are supported by Regional Arts NSW and provided core funding by Create NSW with financial support from the Local Governments in our region.



Front cover shows a detail of artwork by Ian Marr in Packsaddle, part of the Sturt's Steps Sculptures.

# PRESIDENT'S REPORT



What a year we have had at West Darling Arts! The organisation, although small, has had huge impact on the region's arts and cultural scene.

With bringing Screen Broken Hill into our organisation as a subcommittee, there has been a shift in our focus to film and film making. Whilst we continue to work across all artforms, film has become a larger component in our project delivery. This film focus is further enhanced by our move to our snazzy new location which includes a film and media hub. This has increased our involvement in film and filmmaking which is essential to the region's cultural economy and local tourism. Our little film and media hub has been the home of the film and editing crew of the great Australian medical drama, The RFDS that is being filmed in Broken Hill.

West Darling Arts is pleased to be a contributing member of Regional Arts NSW as well as part of the Regional Arts Development Organisation Network which gives us stability as an arts organisation and more opportunity to advocate for arts in our region.

We had a blast facilitating the GLAMfest with the whole town talking about how they 'can't wait to see this happen again next year'.

In 2022 we welcomed David Doyle onto the Board. Dave is a Barkindji Artist based in Broken Hill. Dave works across a number of different artforms including sculpture, writing and installation. He has a passion for native plants and their uses for food and medicine, and he recently started a Cultural tourism business with fellow Board member, Barb Quayle.

We have found our feet again after COVID and have hit the ground running, delivering a record number of projects across our huge region. The funding provided by Create NSW over the recent years has enabled our organisation to deliver a much larger number of projects, benefitting the artists, audiences and businesses and has helped to steadily raise our profile, making people more aware of what we do and hence making use of our services. We hope that regional arts will continue to be so well supported.

We are all looking forward to what we can achieve in the upcoming year.

**Jess Picken**  
**President, West Darling Arts**

# EXECUTIVE DIRECTOR'S REPORT



It has been a long time coming but we have finally found a home for the Screen Hub, a project that has been delayed by a series of complications. Funding from the Regional Culture Fund was granted to us back in 2016 to create a space that could be used to help encourage local film making as well as provide facilities to visiting film and television crews. We came to realise that if the Screen Hub was going to work well, it would need a full-time presence managing it so it was decided that WDA would move in to ensure its success. Located in the Broken Hill CBD we are now in a building that is more accessible and although we loved our previous home in the historic Town Hall Facade, we are very happy in our new premises which, going forward, will be a centre for art and filmmaking.

We are really pleased to have had film makers, Dan Schulz and Otis Filley join forces with us during 2021 to deliver the Menindee Film Hub, working with the Menindee school and community to learn filmmaking and develop skills in marketing and promotion. Covid has meant that this project has had to be extended until the end of 2022, however from this delay a micro screen printing industry has developed with stunning results.

Other smaller projects included a jewellery masterclass for Aboriginal artists in Sydney with support from the University of NSW School of Art and Design, funded by ILA with the Making Shaping and Bringing Back the Baaka project, as well as weaving lessons for the White Cliffs artists and a number of artists in residence throughout the region.

It has been an extraordinary year in terms of funding. This has benefited the arts community in the region enormously, not only from the direct benefits of running projects but also through the opportunities to develop new relationships with other artists and organisations.

A big thank you, as always, to the staff and board for their ongoing hard work and commitment to the organisation and the far west NSW region.

**Cathy Farry**  
Executive Director, West Darling Arts

# PROJECT HIGHLIGHTS

## Arts and Media Hub

In 2017, West Darling Arts received funding from Create NSW to renovate a building that could be used as a space by film makers, both local and visiting.

In 2021, an appropriate site was found and renovated. West Darling Arts has moved in as well, where it can best manage the building and ensure its success, adding "Arts" to the "Media Hub". One room is being developed into an audio/visual room with capital funding, also from Create NSW, which will be developed during 2023.



Light projection workshop at the Centre for Community, Broken Hill

## Solar Powered Projection workshop

Cad Factory Artists, Vic McEwen and Sarah McEwen, along with solar projection expert Michael Petchkovsky, came to Broken Hill to deliver a workshop on how to create art light projection using solar power stored in lithium batteries. This workshop was funded by Arts Restart funding from the NSW Government through Create NSW. The two-day (or night) workshop was well attended and participants learned how to source the necessary hardware and software, how to calculate power requirements, as well as other elements of site-specific projections.

## Creative + Business workshops

Monica Davidson, CEO of Creative + Business, came to Broken Hill to deliver workshops courtesy of funding from Small Business NSW. Creative + Business is an educational organisation with a focus on helping creative practitioners and arts organisations to develop and improve their entrepreneurial abilities, with a focus on small business, financial literacy, and marketing skills. Monica delivered sessions on Marketing and Social Media for Beginners which were engaging and insightful as well as relevant to practitioners across all media.



Monica Davidson. Photo credit Kelly Leonard

## Public Artwork in White Cliffs

Kathie Najar was Artist-in-Residence in White Cliffs in 2021 supported by Arts Restart funding and she spent a couple of weeks in the small, isolated opal mining town where much of the population live underground. During that time she explored the town and surrounds and delivered workshop to the locals on how to create an arabesque design using native flora for inspiration. She returned in 2022 to install a public artwork in consultation with the township. This work became part of the community delivered Underground Festival.

Left: "River of Tears" by Kathie Najar. Image credit Kelly Leonard



## Artist Sian Harris at Regional Futures



Image : Sian Harris. Photo supplied by the artist

Artists from across regional NSW have been commissioned to create work that responds to the prompt 'What does the future look like for your region? Managed by the NSW Regional Arts Network and funded by Create NSW, this is a project that sees the collaboration of the 15 Regional Arts Development Organisations. Dareton based Kurnu Paakantyi Nhuungku, Sianlee Harris, is representing the Far West region in this project. Sian creates art that celebrates Blak Women. Her work will be exhibited alongside other participating artists at Casula Powerhouse in Sydney in July 2023. The exhibition will be held in conjunction with a symposium to discuss the theme of the arts in the region.

**ARTISTS IN VOLATILE LANDSCAPES**  
invitation

**REGIONAL FUTURES SYMPOSIUM**

**JOIN US IN CONVERSATION**  
SAT 22 JUL 2023 9.30pm - 4pm  
Casula Powerhouse Arts Centre

**COST \$60**

**PROGRAM includes:**  
- Keynote address by Festival Director, Lindy Harris  
- Artist-led panel & round table discussions

**To register and download program:**  
<https://events.humanitix.com/artists-in-volatile-landscapes-symposium>

Tough questions. Critical thinking. Positive action.

NSW CASULA POWERHOUSE ARTS CENTRE LIVERPOOL CITY COUNCIL FAN



## Arts Restart funded Artists in Residence

In 2021, West Darling Arts received funding to host a number of Artists-in-Residence through the Arts Restart program of funding which was designed to stimulate the economy which had been adversely affected by covid. The project had four Artists-in-Residence who went to different places in the WDA region; Patrick Shirvington did his residency at Sturt National Park and Tibooburra which are located in the Unincorporated Area. Patrick produced an artist book which looks at the Wild Deserts Project which sees the reintroduction of species that have become extinct in the region. The book was exhibited at the Mackay Regional Gallery 2022 Libris Award. Patrick was consequently contacted by the NSW Library who expressed interest in adding the work to their collection.

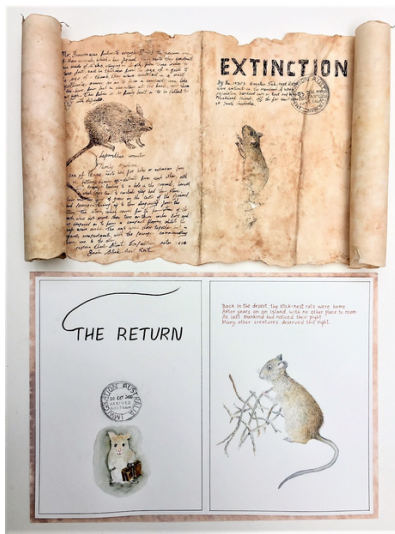


Image above: Patrick Shirvington's work from his residency.  
Image supplied by the artist.

## Gawler Laneway Arts and Music Festival

In August 2021, West Darling Arts received funding of \$300,583.00 through the Federal Government's Restart Investment to Sustain and Expand (RISE) Fund to produce a cultural arts project throughout 2022-23. Throughout 2022 Gawler Laneway Arts & Music Festival (GLAMfest) has commissioned and produced a range of contemporary arts projects to celebrate and interpret Broken Hill's unique heritage. It includes seven artist residencies to respond to our unique heritage collections, and will culminate in a laneway festival aligned with Broken Hill Heritage Week Festival in 2023.

## Filmmaking workshop in Wilcannia

Filmmaker Stephanie Bursill approached West Darling Arts to assist with the application and administration of funding to run a workshop for kids in Wilcannia. Funding came through from Foundation for Rural and Regional Renewal (FRRR), Foundation Broken Hill and Maari Ma Health. Stephanie engaged a couple of local filmmakers, and together they worked with the youth at the Wings Drop-In Centre in Wilcannia. The participants got to write, direct and star in their own films.



Image credit: Stephanie Bursill



Works created as part of the

## Making, Shaping and Bringing Back the Baaka

In October, Barkindji Malyangappa artists Barb Quayle and Dave Doyle travelled to Sydney, supported by the Making, Shaping and Bringing Back the Baaka project, funded by the Indigenous Languages and Arts (ILA) Program. Whilst in Sydney the artists were hosted by the University of New South Wales, School of Art and Design where they learned a number of jewellery fabrication techniques including piercing, soldering and metal forming. Dave delivered a workshop for staff and students teaching how to carve emu eggs which was very well received.

## Mundi Mundi Bash Artist Stalls

West Darling Arts was approached by OMFGroup, the organisers of the Mundi Mundi Big Bash, to help coordinate artist stalls for the event. There were two "Bashes" in 2022 with 18 stallholders in March and 23 in August. The stalls were positioned in the "West Darling Arts Precinct". Each Bash was attended by 10,000 people and this was a fantastic opportunity for the artists in the Far West with many of them staying for the whole duration of the music festival and by all accounts had a fantastic time.

Image: WDA Board Member and artist, Cheryl Blore, waving the flag for us at the Mundi Mundi Bash. Photo credit: Kelly Leonard.



Image: some of the White Cliffs artists. Phot credit: Kelly Leonard

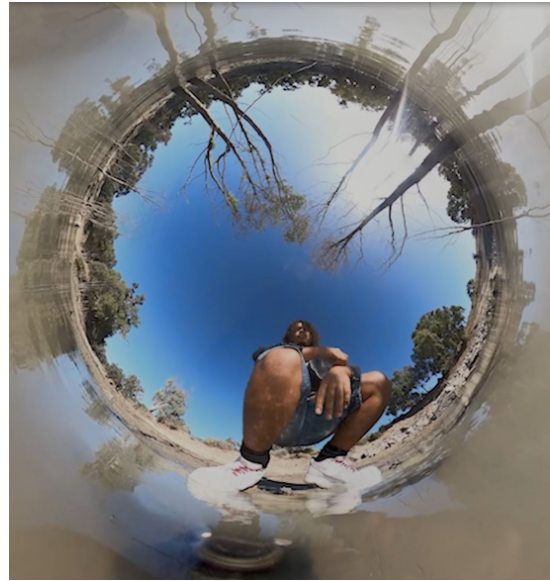
## White Cliffs Artists come to Broken Hill

White Cliffs artist group meet regularly and work on individual and group projects. White Cliffs is located 300km from Broken Hill, their closest centre and has a population of around 160 in the Winter and 100 in the Summer. Despite their small population, the town puts on arts and music festivals of a high calibre that would rival much larger communities. We were thrilled to host the White Cliffs artist group when they came to Broken Hill for a day trip. The artists spent the day at the Arts and Media Hub learning how to make coil baskets using raffia.

## Menindee Film Hub

Over the course of a year Project Leaders Dan Schulz and Otis Filley went to Menindee Central School and made films with the students. The project enabled students of wide-ranging ages to engage with the filmmaking process under a number of different subject umbrellas including Visual Art, Science, English and extracurricular activities. Access to professional level equipment was purchased and set up in a designated space at Menindee Central School, allowing students to borrow equipment and continue creating stories that can be of tv quality into the future. Other components of the project included workshops in Wilcannia, professional development, screenprinting workshops and the filming of a music video and instructional video for Wentworth based master weaver, Clair Bates.

This project was funded by a grant from the Murray Darling Basin Economic Plan Funding from the Federal Government.



Still from music video "Medusa" by Fiula Havil. Photography by Otis Filley.

## PARTNERSHIPS

**Broken Hill Regional Art Gallery** - WDA again joined forces with BHRAG to support the Maari Ma Indigenous Art Award by supporting the youth prize, as well as working with the Aboriginal artists of the far west to develop an exhibition each year.

**Outback Arts** - Outback Arts, one of our fellow regional arts development organisations, holds an art competition and exhibition each year. West Darling Arts is one of the prize sponsors which allows artists from the Far West to enter and assists with transporting works.

**Under the Silver Tree Cooperative Bookshop, Broken Hill City Library and Wentworth Libraries.** West Darling Arts partnered with the Under the Silver Tree Cooperative Bookshop to develop and promote their writing competition, which this year included a Far West writers prize.



# SCREEN BROKEN HILL

In 2020, the Board of West Darling Arts voted unanimously to make Screen Broken Hill (SBH) a part of our organisation. Since moving into our new premises Screen Broken Hill has been holding networking events to bring together locals who are interested in all areas of filmmaking, from the experienced, through to the keen to start. These events have been really successful with more planned.



Left: Angela and Jason and, right: Randall, Kelly and Jan at one of the Screen Broken Hill Networking events

## WDA WINS BUSINESS AWARD!

Representatives from West Darling Arts' staff and board attended the Far West NSW Excellence in Business Awards, held at the White House Convention Centre in Broken Hill. We received the award for the category for Social Enterprise/ Outstanding Community Enterprise. It was an unexpected delight to receive the award, especially as we were up against some other amazing organisations.



# COMMUNICATIONS

Our current Communications Strategy is focused around the connections and networks, both within our region and further afield, for artists and the arts sector. In social media posts, image and text are used to brand the Far West as a creative hot-spot.

In 2022, coming out of Covid, there was a resurgence of events in the Far West (some events were held twice, like the Broken Hill Festival and the Mundi Mundi Music Festival). The re-opening of the Broken Hill City Gallery after a long period of extensive renovations resulted in a number of new exhibitions and artist talks which was promoted to locals and cultural tourism visitors.

On Facebook 74.80% of the audience are women aged between 35-45 years. 25.20% are men aged between 25-65 years. Most people are viewing from Broken Hill (701) and then Sydney (186), but next there is a roughly even spread from Melbourne (93), Adelaide (110) and Mildura (78).

In January, 2022 there were 1,902 followers on Facebook and 1,621 page likes. In December 2022 there were 2.1K followers and 1.7K likes

On Instagram, the number of followers increased from 1,032 followers in February 2022 to 1,154 followers in December 2022.

The West Darling Arts YouTube channel as well as Soundcloud do not have big audiences, however, they are useful as a place to collect and present the audio and video interviews as well as films. When the Media Hub at WDA is operational, it is anticipated that we will utilise some of the technology and equipment to develop podcasts.

Website stats for 2022:-

Page views 7,819

Users 3,740

New users 3,727

New visitors 89.2%

Returning visitors 10.8%

Audience 34.75% - Sydney, 16% Melbourne, 14.6% Adelaide, 3.93% Brisbane, 1.67% Canberra, 1.21% Broken Hill

The monthly e-newsletter has 381 contacts with the audience coming from Sydney, Adelaide and Broken Hill (216 engaged contacts opening 5 or more newsletters). Each month a feature artist is usually included in the newsletter and social media for promotion.

Screen Broken Hill became part of my promotional portfolio when WDA moved to new premises 242 Blende St. Film, screen and theatre opportunities are promoted on the Screen Broken Hill Facebook page.



Little Wings Puppets showing at Theatre 44 in Broken Hill, supported by WDA

# COUNTRY ARTS SUPPORT PROGRAM

The Country Arts Support Program (CASP) is an annual small grants program funded by Create NSW and managed by Regional Arts Development Organisations (RADOs) and is guided by Create NSW's Arts and Cultural Funding Program's three major objectives:

- grow creative leadership and programming excellence in NSW
- strengthen NSW arts and cultural activity that drives community and social benefits
- showcase NSW as a leader for strategic arts and cultural governance and strong financial management.

West Darling Arts CASP grants for up to \$5000 for art projects awarded to organisations. New in 2022 is the introduction of grants for individual artists who can apply for up to \$500.

CASP grants are essential for supporting small but significant projects within the region. In 2022 the awardees were:

- **Patton Street Village \$781:** Queer Chameleon Art Workshop for young people. A 2 hour workshop aimed at young people who identify as LGBTIQ+ and their allies. Workshop was facilitated via zoom by Artist Ameer Wilson, who is the creator of Queer Chameleon and Anxious Animals on Instagram and TikTok.
- **Headspace \$4450:** Artist in Residence proposed the delivery and facilitation of a 5-day workshop program, commencing in the July School Holidays 2022. The program supported individual and collective creative thinking and development of works culminating in a community exhibition.
- **Morgan Street Public School P and C Association \$1420:** The project organised a Circus Skills Day for Morgan Street PS students as well as the purchase of 6 wireless microphones to be used for various performing events. The microphones will be held at Morgan Street but will be available to all schools and the community.
- **2DRY FM \$4990:** Workshop to create a series of 2-10 second radio stings, station ID's and announcements by and for the local Aboriginal Community. These short clips will be played in rotation regularly on 2DRY to engage our listeners with culture and community voices and build skills for future radio production.
- **Mutawintji Festival \$5000:** A Weekend of Traditional and Contemporary Dance, Music, Activities and Bush Tucker.
- **Fred Mac Designs \$500:** Purchase of a tumbler to finish jewellery. A tumbler allows for the batch processing of handmade pieces and free up time to complete more pieces, tumbling items creates a well-polished and presentable piece. This process also hardens silver which adds to the durability of the item when being worn.

# ORGANISATION

## West Darling Arts Committee

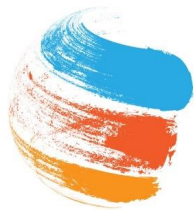
- Kathy Graham, President to May 2022, thereafter Committee Member
- Jess Picken, Vice President to May, President from May 2022
- Annette Herd, Treasurer
- Deb Hunt, Secretary from May 2022
- Marion Browne - Committee member
- Jason King - Committee member
- Barb Quayle, Vice President from May 2022
- Cheryl Blore - Committee Member
- Dave Doyle, Committee Member from May 2022

## Staff

- Cathy Farry, Executive Director
- Kelly Leonard, Communications Officer
- Jo Crase, Project Officer
- Dan Schulz and Otis Filley, Project Leaders, Menindee Film Hub project.
- Penny Smith, Bookkeeper and HR



WEST DARLING ARTS INC.



WEST  
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# Strategic Plan Activity 2021 - 2025

## Table of contents

Welcome	3
Mission statement	3
Strategic commitment	3
Who we are	4
What we do	5
Where are we going?	5
The world in which we live	6
Board	8
Staff	8
Strategic Objectives Year One 2022	9

## Contact us

[Rado@westdarlingarts.com.au](mailto:Rado@westdarlingarts.com.au)

[www.westdarlingarts.com.au](http://www.westdarlingarts.com.au)

PO Box 473 Broken Hill, NSW, 2880

All images in this document were created by West Darling Arts staff

## **Welcome**

West Darling Arts acknowledges the traditional owners of Far West NSW and we pay our respects to Elders past, present and emerging. We would also like to acknowledge that sovereignty of this land was never ceded.



## **Mission statement**

West Darling Arts is committed to empowering the communities of the Far West NSW to express and explore their culture through engagement with the arts.

## **Strategic commitment**

West Darling Arts will implement an active strategic plan in 2021 with plans and goals directed to priority areas for arts and cultural development in the Far West of NSW. West Darling Arts will identify and engage stakeholders and partnerships across the 176,000 square kilometers of the region. Over the next four years, we will focus on fostering creative collaborations, providing professional development opportunities for our region's creatives, celebrating Aboriginal arts and culture and broadening the range of artforms we work with. We will continue to monitor, evaluate and implement improvement to management of policies, procedures and governance to maintain clarity of purpose, and to deliver on our mission



## Who we are

West Darling Arts is a not-for-profit Regional Arts Development Organisation (RADO) established in 1996 as a regional arts development program. In 1997 WDA was established as an independent regional arts board, became an incorporated association in August 2002 and registered as a charity in 2020.

The program receives core funding from Create NSW and receives support from Broken Hill City Council, Wentworth Shire Council and Central Darling Shire. WDA also covers the Western Unincorporated Area and receives support from Create NSW to provide services in this region.

Since its inception, WDA has made a significant contribution to the region through long term programs, developed in partnership with the community, that focus on economically sustainable outcomes.

West Darling Arts is managed by a skills-based committee which has experience in many areas including strategic planning, film, visual arts, contemporary craft and community development.





## What we do

One of our primary purposes is to provide support to the arts and artists in our region. This takes the form of providing advice, running professional development programs and brokering opportunities to create new work.

We have a focus on communications, in particular through social media, e-newsletter and our website. Through these platforms we promote opportunities including grants, competitions and prizes. We also highlight the activities of our artists and organisations, increase visibility for our arts and culture and strengthen creative networks within our community.

West Darling Arts administers the CASP grants with devolved funding from Create NSW. These grants have historically gone towards large range public artworks, festivals and workshops throughout the Far West region.

We provide support and advice with grant applications including running workshops on how to apply. We also run projects throughout the region such as workshops, public art projects, artists in residence, festivals and public performances.

We partner with other organisations in the region

such as the Broken Hill Regional Art Gallery, the libraries in Wentworth and the village committees throughout the region to deliver programs and projects.



## Where are we going?

The visibility of West Darling Arts within the region has greatly increased over the last 18 months. The Board and staff plan to continue this trajectory and increase visibility of the region's artists beyond the Far West.

West Darling Arts has the potential to strengthen its role as a connector and enabler of the arts by building a local creative community that can connect and collaborate within and beyond our region. One successful example is workshop collaboration with visiting film crews.

## The world in which we live

West Darling Arts is geographically the largest of the RADOs with one of the smallest populations at around 28,000. Mining is a major industry for the region, particularly Broken Hill and tourism is growing in importance for the entire region.

The demographics of our region are changing. People are moving to the Far West from the cities to escape high housing costs and enjoy the benefits of an easier lifestyle. These “tree changers” are more culturally aware and want to participate in and support the arts, and many are creative themselves. There is a large transient sector of the population due to work experience requirements in the health, legal, media and education sectors who tend to be young and interested in the arts.

There are new mining sites due to open soon in the region which will place additional pressure on the housing availability and affordability yet may also bring about an economic boom.

Tourism is a growing economy for the whole region with cultural tourists making up a larger proportion than previously, as overseas travel has evaporated during the Coronavirus pandemic and Australians are now travelling domestically.

The region is low in the socio-economic scale and has an overall

aging population. Broken Hill is categorised as a Modified Monash Model (MMM) 3 within a 300km radius of MMM7. Drug and alcohol abuse, domestic violence and high unemployment are common issues throughout the region.

10.8% of the population identify as Aboriginal and/or Torres Strait Islander and have a different profile to the broader population - nearly 50% are aged 25 or under. Many Aboriginal people of the region are Barkindji, Ngyaampa, Dieri and Malyangappa. There are currently no Aboriginal arts or cultural centres in the region, although one is planned for Wilcannia; the lack of a centre in Broken Hill has been an acknowledged issue for many years. West Darling Arts has partnered with the Broken Hill Regional Art Gallery for several years on the Maari Ma Indigenous Arts Award, a prize that bears witness to the strong cultural output by the artists of the region in a diverse range of artforms.



Although the pandemic has hit certain parts of the community hard, it has also increased access to cultural activities through online workshops, seminars and podcasts, which is significant given the region's distance from major centres and the isolation of its communities.



General attitudes to the arts in the region are split between those who are enthusiastic to engage in new artforms and ideas and those who, whilst largely accepting the arts and often recognising the role that the arts play in the cultural identity of the region and its relationship to the tourist economy, prefer to engage with the familiar. The latter strongly support traditional artforms such as landscape painting, pub rock and country music.

The new focus on quirky festivals in the region has helped establish the brand of the Far West as a cultural hotspot through the success of Broken Heel and planned festivals including the Mundi Mundi Big Bash

and WDA's GLAMFest Laneway festival. The growing investment in cultural tourism infrastructure such as the Sturt's Steps project helps to build a strong alternative to mining as the major industry of the region.

WDA has had a primary focus on visual arts and music, partly due to the experience of staff and board members in these areas. There is interest in broadening the scope of current delivery to include more performing arts, in the manner of regional communities such as Townsville, where their unique chamber orchestra performing arts festival has garnered great acclaim, and by enticing small touring companies to the region. Building on the area's reputation in film and increasing the creative community attached to production will strengthen the perception of West Darling Arts as an authority on screen industries in the region.



There will be an extension of jewellery-making workshops that were delivered to the Aboriginal community in the region including workshops held on Country that could be extended to woodcarving and sharing knowledge about bush tucker.

With limited capacity and resources, WDA recognises the importance of identifying, assisting and developing drivers to create and develop projects and programs across all artforms - including the performing arts - to allow them to gain traction. There is also a strong desire within the organisation to enable artists to level-up by training them to apply for grants, enter competitions etc. and be an advocate for them. We want to light a spark in young people to encourage them to engage in the arts.



West Darling Arts has demonstrated great strength and efficiency in its operation. With a limited staff of an executive director, and part-time communications and project officers, WDA has increased its funding through successful grant applications and achieved demonstrable project outcomes. There is now considerable enthusiasm to fund an Aboriginal arts officer, with the potential to partner with other organisations such as LGAs in the region to co-fund the position.

---

### **Board**

President: Kathy Graham  
Vice President: Jess Picken  
Treasurer: Annette Herd  
Secretary: Darren Parker  
Committee Members:  
Barb Quayle  
Deb Hunt  
Jason King  
Cheryl Blore  
Marion Browne

### **Staff**

Executive Director: Cathy Farry  
Project Officers: Jo Crase, Dan Schulz, Otis Filley  
Communications Officer: Kelly Leonard  
Contract Bookkeeper and HR: Penny Smith

**Funding agency** - Create NSW

## Strategic Objectives Year One 2022

Strategic objective	Goals	Key performance indicator (KPI)	Year 1	Year 2	Year 3	Year 4
1 Great arts and cultural experiences are available to everyone	<ul style="list-style-type: none"> <li>Maintain strategies for growing and engaging new and diverse audiences</li> <li>Residents of Far West NSW have access to a full range of vibrant arts experiences</li> <li>Adopt and utilise new technologies and digital infrastructure to reach audiences in the region and beyond</li> <li><u>Involvement</u> by WDA in all communities in the region</li> <li>Participate and attend wherever practical in cultural events throughout the region</li> </ul>	Number of attendees/participants/users that access the services of the RADO	8156	12000	8000	8500
		Number of programs and projects that target these priority areas:	152	130	130	140
		<ul style="list-style-type: none"> <li>People living/working in regional NSW</li> <li>People living and/or working in Western Sydney</li> <li>Aboriginal and/or Torres Strait Islander people</li> <li>People from culturally and linguistically Diverse backgrounds</li> <li>Young people</li> <li>People with a disability</li> </ul>	0	0	0	0
		<ul style="list-style-type: none"> <li>Aboriginal and/or Torres Strait Islander people</li> <li>People from culturally and linguistically Diverse backgrounds</li> <li>Young people</li> <li>People with a disability</li> </ul>	14	15	18	20
		Number of attendees/participants /users at programs and projects that target these priority areas	0	1	2	3
		<ul style="list-style-type: none"> <li>People living/working in regional NSW</li> <li>People living and/or working in Western Sydney</li> </ul>	3	5	7	9
		Number of attendees/participants /users at programs and projects that target these priority areas	0	1	5	10
		<ul style="list-style-type: none"> <li>People living/working in regional NSW</li> <li>People living and/or working in Western Sydney</li> </ul>	8156	12000	8000	8000
			0	0	0	0

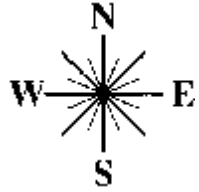
<p>1(cont) Great arts and cultural experiences are available to everyone</p>		<ul style="list-style-type: none"> <li>Aboriginal and/or Torres Strait Islander people</li> <li>People from culturally and linguistically Diverse backgrounds</li> <li>Young people</li> <li>People with a disability</li> </ul>	<p>257 0 56</p>	<p>300 35 70</p>	<p>350 70 80</p>	<p>400 90 120</p>
	<ul style="list-style-type: none"> <li>Working with councils across a variety of responsibilities, assisting them in areas including tourism, economic development, cultural planning and cultural infrastructure</li> </ul>	<p>Minimum of one visit per annum to each community in the region Number of Council projects:  Maintenance of culture maps, online and hardcopy, as required  Minimum 1 project per Annum for WSC, CDS and Western Unincorporated Area  Curate 1 exhibition per annum for BHRAG  Organise minimum 2 workshops/events for BHRAG per Annum</p>	<p>11 5 3 1 2 6</p>	<p>11 5 3 1 2 6</p>	<p>11 6 3 1 2 6</p>	<p>11 7 3 1 2 6</p>
	<ul style="list-style-type: none"> <li>Professional development: Deliver professional development opportunities</li> </ul>	<p>Number of RADO initiated professional development programs delivered  Number of attendances at RADO-initiated Professional Development programs</p>	<p>60 152</p>	<p>60 130</p>	<p>60 140</p>	<p>60 140</p>

Strategic objective	Goals	Key performance indicator (KPI)	Year 1	Year 2	Year 3	Year 4
<b>2 NSW arts organisations are considered vital sector leaders</b>	<ul style="list-style-type: none"> <li>Be recognised as a leader within the arts and cultural sector (mandatory)</li> <li>Identify strategic partnerships to foster connections and collaboration</li> </ul>	Number of programs /events /activities delivered:				
		<ul style="list-style-type: none"> <li>Digitally</li> <li>Face to face</li> </ul>	0	0	0	0
			152	152	152	152
		-% of attendees/participants reporting satisfaction with the services provided (collected via survey)	90	90	90	90
		% of attendees/ participants/ users acknowledging quality of the services provided (collected via survey)	80	85	90	90
<b>3 NSW arts and cultural organisations adopt best practice in governance and sustainability</b>	<ul style="list-style-type: none"> <li>Demonstrate good governance and financial management (mandatory)</li> <li>Demonstrate capacity to engage in strategic partnerships and secure revenue from diverse sustainable sources</li> </ul>	% of reserves (Currently at 10% of core funding)	15	20	20	20
		Diversity of Board members to reflect regional demographics, ensure that at least two members are Aboriginal. Maintain a diversity of skills based board.				
		% of turnover from non-NSW government sources	60	60	50	50



Strategic objective	Goals	Key performance indicator (KPI)	Year 1	Year 2	Year 3	Year 4
4 Aboriginal arts and cultural expression is celebrated	<ul style="list-style-type: none"> <li>Play a key role in supporting the development of regional Aboriginal arts and cultural sector</li> <li>Celebrate and support First Nations artistic and cultural leaders</li> <li>Identify and source funding for Aboriginal arts officer position</li> </ul>	Support and promote the Aboriginal and Torres Strait Islander artists of the Far West through social media and other digital platforms <ul style="list-style-type: none"> <li>Number of artists supported</li> <li>Number of First Nations led projects, programs and productions</li> </ul>	12			
			20			
5 NSW communities are more socially cohesive and economically robust	<ul style="list-style-type: none"> <li>Work with a range of partners including local government, village committees, progress associations, healthcare providers, schools and criminal justice system to emphasise the role of creative expression in creating thriving and sustainable communities</li> </ul>	Number of partnerships established with community and cultural service groups and organisations :				
		<ul style="list-style-type: none"> <li>Business</li> </ul>	2	3	4	5
		<ul style="list-style-type: none"> <li>Government</li> </ul>	0	0	1	2
		<ul style="list-style-type: none"> <li>Organisations</li> </ul>	4	5	6	7
6 NSW is known globally for its professional and innovative creative sector	<ul style="list-style-type: none"> <li>Strengthening the region's reputation as an art and cultural destination both interstate and internationally</li> <li>Raise the cultural profile of Broken Hill and Far West Region as an arts destination and a place where creative things happen</li> </ul>	<ul style="list-style-type: none"> <li>Maintain and promote online arts and culture maps</li> <li>Source funding to print art and culture maps</li> <li>Promote the Far West as a destination of choice for its arts and culture</li> </ul>				





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## HEALTH AND BUILDING COMMITTEE

July 12, 2023

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 126/23****SUBJECT:**                    **FEE WAIVER - FOOTWAY DINING**                    **D23/36664****Recommendation**

1. That Broken Hill City Council Report No. 126/23 dated July 12, 2023, be received.
2. That Council resolve to waive footway dining fees for additional settings, during the period Tuesday 15 August 2023 up to and including Tuesday 22 August 2023 to coincide with the Broken Hill Mundi Mundi Bash.

**Executive Summary:**

The annual Broken Hill Mundi Mundi Bash is scheduled for 17 August – 19 August 2023 and this event brings a large number of visitors to the City. For many food and beverage establishments, footway dining will be an essential aspect of being able to cater for a large number of visitors.

Footway dining is a solution not only assisting businesses to expand the numbers of diners they can cater for, but it also contributes to Council's commitment to the activation and revitalisation of the City Centre. The recommendations align with the Business Support Policy to: "Activate places across the community with events and activities."

**Report:**

Council endorsed at its meeting held 30 March 2022, to waive footway dining fees during Thursday 14 April 2022 and Sunday 1 May 2022, to coincide with the 2022 Easter period and the inaugural Mundi Mundi Bash, which proved to be a successful strategy in assisting local businesses increase their service capacity but also in activating the CBD and showcasing its vibrancy.

Following the success from last years events, it is proposed to again provide a waiver for footway dining fees for additional settings during the period Tuesday 15 August 2023 up to and including Tuesday 22 August 2023 to coincide with the Broken Hill Mundi Mundi Bash.

Footpath dining in Broken Hill is governed by the Footway Restaurant Settings Policy. Its purpose is to:

1. Encourage street activity and corresponding social contact that will improve the City's image.
2. Encourage tourism as a contributor to the economy of the City.
3. Encourage and promote the expansion of activities which will contribute to economic well-being and expanded employment opportunities within the City.

All applications for footway restaurants are dealt with by approval under Section 125 of the *Roads Act 1993*. There are a number of rules that govern footway dining but Section 11.2 of the policy states that:

*"Council may delete, amend or add further conditions to any approval to suit changing circumstances at its discretion."*

All footway restaurants require approval from the Broken Hill City Council prior to any setting being placed on the footpath or road reserve. Applications for approval are to be made on the required form and accompanied by the appropriate fee and details of the Public Liability insurance policy which covers the footway restaurant setting.

The current fee as per Council's adopted 2023/2024 Schedule of Fees and Charges for is \$115.00 per year for each setting (table and chairs) and in some instances this fee can result in payments of over \$1,000.

The proposed waiver of the fee does not exclude businesses from requiring to make application for a footway dining permit and the required approvals - all other laws that govern the placement of furniture on the footpath are to remain in place.

**Community Engagement:**

Expanding outdoor dining opportunities featured heavily in the community consultation for the CBD Masterplan conducted in 2020.

**Strategic Direction:**

Key Direction:	2	Our Economy
Objective:	2.1	Our businesses are well connected and thrive in an environment that supports innovation and economic growth
Strategy:	2.1.1	Activate the Broken Hill Business Support Policy

**Relevant Legislation:**

*Roads Act 1993*  
*Environmental Planning and Assessment Act 1979*  
*Local Government Act 1993.*

**Financial Implications:**

The current footway dining annual fee of \$115.00 per setting, would equate to a pro-rata fee of \$2.20 per setting for a one-week period.

The fee waiver is considered minimal, and the waiver is expected to encourage business owners to consider extending operating hours during this time and assist in their capacity to cater to a larger number of customers.

**Attachments**

There are no attachments for this report.

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

HEALTH AND BUILDING COMMITTEE

June 27, 2023

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 121/23

SUBJECT: BROKEN HILL LEAD REFERENCE GROUP MINUTES OF MEETING HELD 25 MAY 2023 D23/33141

**Recommendation**

1. That Broken Hill City Council Report No. 121/23 dated June 27, 2023, be received.

**Executive Summary:**

The minutes of the Broken Hill Lead Reference Group for Meeting held 25 May 2023 are presented to Council for endorsement.

**Report:**

The Broken Hill Lead Reference Group (BHLRG), chaired by the Broken Hill City Council, is a collaborative of the many companies, organisations and community representatives that work with, have an interest in and contribute to lead management in the local community.

The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

**Community Engagement:**

Community engagement through community representation on the Committee.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

**Relevant Legislation:** Nil

**Financial Implications:** Nil

**Attachments**

1. [↓](#) Broken Hill Lead Reference Group Minutes of Meeting held 25 May 2023

CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER

## MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD THURSDAY, 25 MAY 2023 AT 10.30AM GROUND FLOOR MEETING ROOM, COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET AND VIA TEAMS

Meeting commenced at 10: 33 am

### 1. Present

Jessica Ierace	Environmental Health Officer (BHCC) - Chair
Clr Marion Browne	Council Delegate
Devon Roberts	Broken Hill Operations (BHO)
Nyrie Waite	Administration Officer – (BHCC) - Minute Taker

### Present Via Teams

Cathy Dyer	Maari Ma Health
Judi Lovel	Broken Hill Environmental Lead Program (BHELP)
Neil Glastonbury	Transport NSW (TfNSW)
Leanne Hastwell	Far West Local Health District (FWLHD)
Kelly Morris	Far West Local Health District (FWLHD)
Melissa Welsh	Far West Local Health District (FWLHD)
Linda Mason	Western NSW Local Health District (WLHD)

### Apologies

Frances Borland	Broken Hill Environmental Lead Program (BHELP)
Jacinta Clark	Broken Hill Operations (BHO)
Joel Sulichi	Broken Hill Operations (BHO)
Pam Tucker	Community Representative
Aroma Harkin	Essential Water
Jill Gallagher	Environment Protection Authority (EPA)
Priscilla Stanley	Western NSW Local Health District (WLHD)

### 2. Acknowledgement of Country

Acknowledgment of Country recited by Council's Environmental Health Officer

### 3. Confirmation of Minutes of Previous Meeting

**Previous meeting:** 2 March 2023

**Moved:** Devon Roberts

**Seconded:** Linda Mason

### 4. Business Arising from Previous Minutes

#### Terms of Reference

**Action** - The amended Terms of Reference has not been submitted to the Broken Hill Lead Reference Group. Council's Administration Officer to investigate and report to the next meeting.

#### Action Items from Meeting 2 March 2023

**Online training for risks of lead** – produced by BHELP – BHELP Representative, Judi Lovel reported the training package has 'script errors' that are unable to be fixed and cannot be put on the Leads mart website.

**Employment type card representing workers who are aware of the risks of lead in Broken Hill and surrounds** – Council's Environmental Health Officer investigated and advised the meeting, that there is nothing specific to lead awareness.

TfNSW Representative, Neil Glastonbury advised that TfNSW engaged consultants, Enviro Science from Dubbo to create an asbestos awareness training to be completed as a mandatory requirement of employment. The cost was approximately \$10,000.

There was general discussion around creating a Lead Awareness program, with the information that is already available. This program would be a requirement for employment within Broken Hill local industry. An agency attending this meeting would need to oversee the creation of the program. There is a brochure on the Leadsmart website - [Tradespeople in Broken Hill - LeadSmart \(nsw.gov.au\)](https://www.tradespeopleinbrokenhill.com.au) for tradespeople and mining industry workers.

BHELP Representative, Judi Lovel advised that BHELP has no funding and has not had any dedicated funding since 2020. The EPA is providing some funds for the dust monitoring program and home abatements as required. There are only two full time and one part time staff members. The Leadsmart website will be amalgamating with the EPA website, which may make it easier to maintain.

Councillor Browne suggested the EPA was going to provide a major Lead Program for the State, Judi Lovell advised that has not happened.

**Action** - Council's Environmental Health Officer requested BHELP Representative, Judi Lovel check with EPA Representative, Jill Gallagher if there are any funds that could be put towards a lead awareness training course. Judi Lovel to also check on the course that was started by previous staff.

**Action** - Council's Environmental Health Officer will contact SafeWork to see if they are able to assist in any way.

**Including information on the New Resident Pack provided by BHCC** – FWLHD Representative, Kelly Morris suggested the BHELP brochures are appropriate to be placed in the pack.

**Invite Earth Moving Companies to the Next meeting** – Meeting participants felt that the local companies possibly would not attend a meeting and a letter outlining what the Lead Reference Group are looking for regarding lead awareness, would be better.

**Action** - Public Works and TfNSW could possibly assist with names of Earth Moving Companies. TfNSW Representative, Neil Glastonbury advised there is a State Government Contractor List – SEM0005 that will assist with contractors in the Broken Hill area.

## **5. Correspondence**

No Correspondence was received or sent

## **6. Quarterly Reports**

### **6.1 Broken Hill Environmental Lead Program (BHELP) (No written Report)**

BHELP Representative, Judi Lovel advised the community dust monitoring program is continuing. A total of 17 home abatements have been completed this financial year and there are six more to be completed, hopefully by the end of this financial year.

### **6.2 Maari Ma Health (No written report)**

Information is sent to BHELP for reporting.

### **6.3 Western Local Health District (WLHD) (Report Attached)**

WLHD Representative, Linda Mason advised the Annual Report has been finalised and will be released the week beginning Monday 5 June 2023.

### **6.4 Broken Hill Operations (Report Attached)**

Report tabled.

### **6.5 Perilya (No Report received)**

### **6.6 Essential Water (Report attached)**

Report tabled

**7 General Business**

WLHD Representative, Linda Mason shared some statistics from the Annual General Report that is about to be released, which are related to the following three main age groups: –

Newborn babies – All were below the guideline, with very little difference between Aboriginal and non-Aboriginal babies.

6-12 Months - There was a significant increase in the number of children being tested for this age bracket, with 14% having blood lead levels above the guideline. There were 33% of Aboriginal children having blood lead levels above the guideline and 10% of no-aboriginal children above the guideline.

1-5 Years - There was a good increase in the number of children tested within this age range. Unfortunately, the number of Aboriginal children tested was the lowest it has been for 10 years, although that number has increased in the quarterly report for 2023. Of the children tested 39% had blood lead levels above the guideline, with 66% of Aboriginal children having blood lead levels above the guideline.

Councillor Browne expressed concerns regarding the figures mentioned and Linda Mason agreed. Linda further advised that this year there has been two cord bloods tested above the guideline. The Geomean for this quarter has risen above the guideline at 5.1.

Maari Ma Health Representative, Cathy Dyer advised that last year Maari Ma Health did not have the full complement of staff which impacted the lead testing and the number of families visiting. The COVID 19 pandemic has impacted almost all services delivered at Maari Ma Health and many of their health indicators have gone backwards significantly.

**8 Action List for next meeting**

Action	Responsible Person	Due Date
Terms of Reference to be updated	Nyrie Waite	24 August 2023
Check with SafeWork to see if there are any resources to assist with a lead awareness program	Jess Ierace	24 August 2023
Check with EPA – Jill Gallagher to see if there are any resources to assist with a lead awareness program	Judi Lovel	24 August 2024
Check with Public Works for Earth Moving Companies and ask if they are interested in contributing to the Broken Hill Lead Reference Group	Jess Ierace	24 August 2024

**9 Next Meeting Date**

10am Thursday, 24 August 2023, Ground Floor Meeting Room, Council Administration Building and via Teams.

**10 Meeting Closed**

11.05 am



HEALTH AND BUILDING COMMITTEE

June 22, 2023

**ITEM 4**

BROKEN HILL CITY COUNCIL REPORT NO. 122/23

SUBJECT: MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 13 JUNE 2023 D23/32611

**Recommendation**

1. That Broken Hill City Council Report No. 122/23 dated June 22, 2023, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 June 2023 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 June 2023 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

**Community Engagement:**

Minutes provided to Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee members.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

**Financial Implications:**

Nil

**Attachments**

1. MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER  
[↓](#) RANGES COMMUNITY COMMITTEE - 13 June 2023

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

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**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING  
13 JUNE 2023 AT 6PM – GROUND FLOOR MEETING ROOM,  
COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET** 12/51

**1. Present:**

Ann Evers, Jeff Crase, Michael Ford, Karen Ford, Gaylene Ford, Paul Reed, Darrell Ford (BHCC), Jasmin Fryer (BHCC)

**2. Apologies:**

Merran Coombe, Marion Browne, David Spielvogel, Jill Spievogel, Geoffrey Hoare, Kellie Scott, Evan Scott, Jamie Scott, Emily Scott, Susan Spangler, John Rogers, Nicholas King (BHCC)

**3. Confirmation of Minutes from Previous Meeting:** Meeting held Tuesday, 9 April 2023.

**Minutes Passed By:** Gaylene Ford, Karen Ford

**4. Business arising from Previous Minutes:**

Nil

**5. Correspondence:**

Nil

**6. Update on Action List Items:**

**6.1 Wheelchair path** – from the carpark to the information bay (Picnic area carpark to Flora Site)

**6.2 Police Checks**

**6.3 Cement Paths**

**6.4 Improve roadworks**

**6.5 Infrastructure Improvements**

- Boardwalk from info bay to shelter
- Viewing platforms at the scenic lookout
- Tables and chairs
- Concrete the picnic area allowing for easy wheelchair access
- Concrete two paths in Starview campsite to the star viewing seats
- Sculptures path to be replaced to improve wheelchair accessibility
- New ranger's office to be built before the pay bay
- Working office to be built in the sanctuary
- Aerial for to improve internet access at the ranger's office
- Sculptures carpark to be sealed
- Bend to be removed from the Sculptures Road
- S-Bend to be straightened on the picnic area road
- Replacement of the large barbeque in the picnic area
- Upgrades to the Bilby and Yellow footed rock wallaby enclosure
- Paving paths on trail

**7. General Business:**

- 7.1 Service review for volunteer's to be held Wednesday, 14 June 2023, 6.30pm at Council Chambers
- 7.2 Paving coming along well. Nicholas King has started paving the path heading up towards to story poles. Thank you again to the volunteers for their lovely work on the path in the Flora site.
- 7.3 Campsite is still close to full most nights.
- 7.4 Visitation is up and down but steady on average.
- 7.5 Working Bee to be held Sunday, 24 June 2023 meeting 9am at the Rangers Office.

**Action List:**

<b>ACTION</b>	<b>WHO</b>
1. Identification Cards – Continuing	Customer Relations
2. Police Checks	Darrell Ford
3. Cement paths	Darrell Ford
4. Improve Roadworks	Darrell Ford
5. Infrastructure Improvements	Darrell Ford

- 8. **Next Meeting:** 6pm Tuesday, 11 July 2023 at Ground Floor Meeting Room
- 9. **Meeting Closed:** 6.25pm

# RECOMMENDATIONS OF THE POLICY & GENERAL COMMITTEE MEETING HELD WEDNESDAY, 19 JULY 2023

1. BROKEN HILL CITY COUNCIL REPORT NO. 127/23 - DATED JULY 12, 2023 - COUNCILLOR ATTENDANCE AT THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE TO BE HELD IN SYDNEY 12-14 NOVEMBER 2023 (D23/36628).. 89

## Recommendation

1. That Broken Hill City Council Report No. 127/23 dated July 12, 2023, be received.
  2. That Council determines its Councillor Delegates to attend the Local Government NSW Annual Conference to be held in Sydney 12-14 November 2023.
  3. That Council determines its two voting delegates and advise Local Government NSW prior to 27 October 2023.
  4. That Council determines any additional Councillor attendance at the Conference.
  5. That Council considers motions to be submitted to the Local Government NSW Annual Conference.
  6. That motions along with the accompanying Council resolution be submitted prior to the closing date of 15 September 2023.
2. BROKEN HILL CITY COUNCIL REPORT NO. 128/23 - DATED JULY 10, 2023 - COUNCILLOR ATTENDANCE AT THE LAUNCH OF THE STURT'S STEPS TOURING ROUTE, 14 AUGUST 2023 AT MILPARINKA (D23/36305) ..... 93

## Recommendation

1. That Broken Hill City Council Report No. 128/23 dated July 10, 2023, be received.
2. That Council considers Councillor representation at the Official Launch event of the Sturt's Steps Touring Route, 14 August 2023 at Milparinka.

3. BROKEN HILL CITY COUNCIL REPORT NO. 129/23 - DATED JULY 10, 2023 - COUNCIILLOR ATTENDANCE AT THE 40TH ANNIVERSARY EVENT OF THE BURRA TO BROKEN HILL WHEELBARROW PUSH, HELD IN BURRA ON 1 OCTOBER 2023 (D23/36326) ..... 108

**Recommendation**

- 1. That Broken Hill City Council Report No. 129/23 dated July 10, 2023, be received.
- 2. That Council considers Councillor representation at the 40<sup>th</sup> Anniversary tribute event of the Burra to Broken Hill Wheelbarrow Push being held in Burra by the Regional Council of Goyder on Sunday 1 October 2023.
- 3. That Council seeks interest from the community to form a Broken Hill team to enter the tribute version of the wheelbarrow push event (from Terowie to Burra) being held as part of the celebrations in Burra over the October Long Weekend, on Sunday 1 October 2023.

4. BROKEN HILL CITY COUNCIL REPORT NO. 130/23 - DATED JULY 05, 2023 - MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 22 JUNE 2023 (D23/35346) ..... 112

**Recommendation**

- 1. That Broken Hill City Council Report No. 130/23 dated July 5, 2023, be received.
- 2. That minutes of the Audit, Risk and Improvement Committee meeting held 22 June 2023 be received and noted.
- 3. That Council congratulates members of the Audit, Risk and Improvement Committee, General Manager and staff on the success and achievements of the Committee to be one of a small number of NSW Councils who are fully compliant with the Office of Local Government guidelines.

5. BROKEN HILL CITY COUNCIL REPORT NO. 131/23 - DATED JULY 07, 2023 - INVESTMENT REPORT FOR JUNE 2023 (D23/36158) ..... 123

**Recommendation**

- 1. That Broken Hill City Council Report No. 131/23 dated July 7, 2023, be received.

6. BROKEN HILL CITY COUNCIL REPORT NO. 132/23 - DATED JULY 12, 2023 - WELCOME PACKS FOR ESSENTIAL WORKERS (D23/36599) ..... 141

**Recommendation**

- 1. That Broken Hill City Council Report No. 132/23 dated July 12, 2023, be received.
- 2. That Council, in Partnership with the YMCA contribute one three month family aquatic centre membership to each welcome pack issued to essential workers by Regional Development Australia Far West at a cost to council of \$132 per family membership.

7. BROKEN HILL CITY COUNCIL REPORT NO. 133/23 - DATED JULY 07, 2023 - PROPOSAL TO RENAME SOUTH COMMUNITY CENTRE TO 'FRED JOBSON SOUTH COMMUNITY CENTRE' (D23/28379) ..... 143

**Recommendation**

- 1. That Broken Hill City Council Report No. 133/23 dated July 7, 2023, be received.
- 2. That the Broken Hill City Council Asset Naming Committee Meeting Minutes dated 28 April 2023, be received.
- 3. That Council notes that as per Minute No. 47217, the proposal to rename the South Community Centre to the 'Fred Jobson South Community Centre' was placed on public exhibition closing 25 June 2023, during which time Council received one anonymous invalid submission.
- 4. That Council approves the renaming of the South Community Centre to the 'Fred Jobson South Community Centre'; and that the Patton Village Broken Hill Association Inc be advised of the success of their proposal.
- 5. That all necessary actions be taken, including replacement of signage at the South Community Centre and an official renaming event be held at a date to be determined in consultation with Patton Village Broken Hill Association Inc.

8. BROKEN HILL CITY COUNCIL REPORT NO. 134/23 - DATED JUNE 27, 2023 - TEMPORARY SUSPENSION OF A PORTION OF THE CENTRAL BUSINESS DISTRICT (CBD) ALCOHOL-FREE ZONE FOR THE 2023 BROKEN HEEL FESTIVAL (D23/33186) ..... 191

**Recommendation**

- 1. That Broken Hill City Council Report No. 134/23 dated June 27, 2023, be received.



2. That Council provide in principle support to begin the planning process for the temporary suspension of a portion of the CBD Alcohol-Free Zone for a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street (see map).
  3. That Council note the specific details of the suspension are Argent Street from 207 Argent Street to 227 Argent Street; Crystal Lane from behind 207 Argent Street to 227 Argent Street; and Sulphide Street from Crystal Street to Argent Street. This area will include all footpaths and car parks in the sections of Argent and Sulphide Streets.
  4. That the temporary suspension be in place from 10am on Thursday, 7 September to 10am on Monday, 11 September 2023, subject to the conditions contained in the liquor licence.
  5. That the temporary suspension of a portion of the CBD Alcohol-Free Zone for a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street, be advised to the public by way of advertisement in the Barrier Truth. That the advertisement also confirms that all other existing alcohol-free zones in Broken Hill remain in force.
  6. That the General Manager be authorised to implement the suspension and advertising processes on final advice of the Barrier Police District.
  7. That Barrier Police District be advised of Council's decision.
9. BROKEN HILL CITY COUNCIL REPORT NO. 135/23 - DATED JULY 07, 2023 - NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEE (D23/36180)..... 194

**Recommendation**

1. That Broken Hill City Council Report No. 135/23 dated July 7, 2023, be received.
2. That Council appoint Ms Tori McManus and Ms Leah Carr as community representatives on the Norm Fox Sporting Complex Community Committee.
3. That Ms Tori McManus and Ms Leah Carr be advised of their appointment and advice also be sent to tge Councillor Delegate/Chairperson of Committee.

10.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 136/23 - DATED JULY 05, 2023 - MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 3 MAY 2023 (D23/35530)</u> .....	200
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**Recommendation**

1. That Broken Hill City Council Report No. 136/23 dated July 5, 2023, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 3 May 2023 be received.
3. That Council prepare and send correspondence to Australian Unity to enquire if funding is available to operate the Bushview Cottage.
4. That Council endorses and acknowledges in writing the resignation of Dr Neil Jeyasingam from the Ageing Well Advisory Committee and express its gratitude and appreciation for his contribution to the Committee and the community.

## POLICY AND GENERAL COMMITTEE

July 12, 2023

**ITEM 1****BROKEN HILL CITY COUNCIL REPORT NO. 127/23**

**SUBJECT:** **COUNCILLOR ATTENDANCE AT THE LOCAL GOVERNMENT  
NSW ANNUAL CONFERENCE TO BE HELD IN SYDNEY 12-14  
NOVEMBER 2023** **D23/36628**

**Recommendation**

1. That Broken Hill City Council Report No. 127/23 dated July 12, 2023, be received.
2. That Council determines its Councillor Delegates to attend the Local Government NSW Annual Conference to be held in Sydney 12-14 November 2023.
3. That Council determines its two voting delegates and advise Local Government NSW prior to 27 October 2023.
4. That Council determines any additional Councillor attendance at the Conference.
5. That Council considers motions to be submitted to the Local Government NSW Annual Conference.
6. That motions along with the accompanying Council resolution be submitted prior to the closing date of 15 September 2023.

**Executive Summary:**

Attendance of Council's delegates at the LGNSW Annual Conference is by Council resolution.

The Conference is to be held in Sydney at the Rosehill Gardens Racecourse from 12-14 November 2023. This report is presented to Council to determine its Councillor Delegates and its two Voting Delegates in order that accommodation can be secured and registrations can be submitted. Early bird registrations close on 28 September 2023.

Motions to the Conference are requested to be submitted by 15 September 2023. Motions must comply with the eligibility criteria as detailed in the report and must be accompanied by a Council resolution.

A further report will be presented to the August Council Meeting for Council to endorse any additional motions to the Conference.

**Report:**

The LGNSW Annual Conference is the annual policy-making event for councils of NSW. The Conference is the pre-eminent event of the local government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

The theme for the Annual Conference and the draft program have not yet been released but based on the format of previous years the Conference will include addresses by keynote speakers, presentations, panel addresses, workshops and trade exhibitions all tailored to the various aspects and current issues facing Local Government.

Attendance at the Conference will ensure that remote areas such as the Far West are not placed at a disadvantage by decisions made.

Registration for voting and non-voting delegates will open on **Monday 24 July 2023**, with discounted early bird rates available until **Thursday 28 September 2023**. Standard registrations open on **Friday 29 September 2023** and close at 5pm on **Friday 27 October 2023**.

#### Voting

Voting delegates must be registered to attend the Conference and be registered as a nominated voting delegate.

To vote on motions, delegates must be an elected member of a council, county council, the Lord Howe Island Board (LHIB), Norfolk Island Regional Council (NIRC) or Related Local Government Body (RLGB) or an Administrator appointed in accordance with the *Local Government Act 1993*.

As per the Rules of the Local Government NSW (Rule 23) the formula to determine the number of voting delegates for a Council with the population between 10,001 to 20,000 is 2, therefore **Broken Hill City Council is entitled to 2 voting delegates**.

Ordinary members need to advise LGNSW of the name(s) of their nominated voting delegate(s) for voting on motions by 5pm on Monday **27 October 2023**.

#### Motions

The Board encourages submission of motions along with the accompanying Council Resolution by **Friday 15 September 2023** to allow printing and distribution of the Business Paper before the Conference.

The Board has resolved that motions will be included in the Business Paper for the conference only where they:

1. are consistent with the objectives of the Association (as per Rule 4 of the Association's Rules)
2. relate to Local Government in NSW and/or across Australia
3. concern or are likely to concern Local Government as a sector
4. seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association
5. have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
6. are clearly worded and unambiguous in nature, and
7. do not express preference for one or several members over one or several other members.

As a Council Resolution must accompany any motions that Council wishes to submit, the last Council Meeting that these motions must be resolved is at the **August 2023** Ordinary Council Meeting in order to meet the submission deadline of Friday 15 September 2023.

A further report will be presented to the August 2023 Policy and General Committee for recommendation to the August 2023 Ordinary Council Meeting for adoption of additional motions to the Conference.

**Community Engagement:**

Nil

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

*Local Government Act 1993*

*Local Government (General) Regulation 2005*

**Financial Implications:**

Registration papers have not yet been released.

As an indication only, following are the costs associated with attending Conference held in 2022 Local Government NSW Annual Conference per person:

Early Bird Registration Fee 2022 including conference dinner      \$1119.00 per person

Return flights to Sydney      \$1157.00 per person

Accommodation – Capital City rate (within Council's policy limits)      \$300.00/person/night

Councillors will also be reimbursed for any out-of-pocket travel expenses incurred as per Council's adopted Councillor Support Policy.

**Attachments**

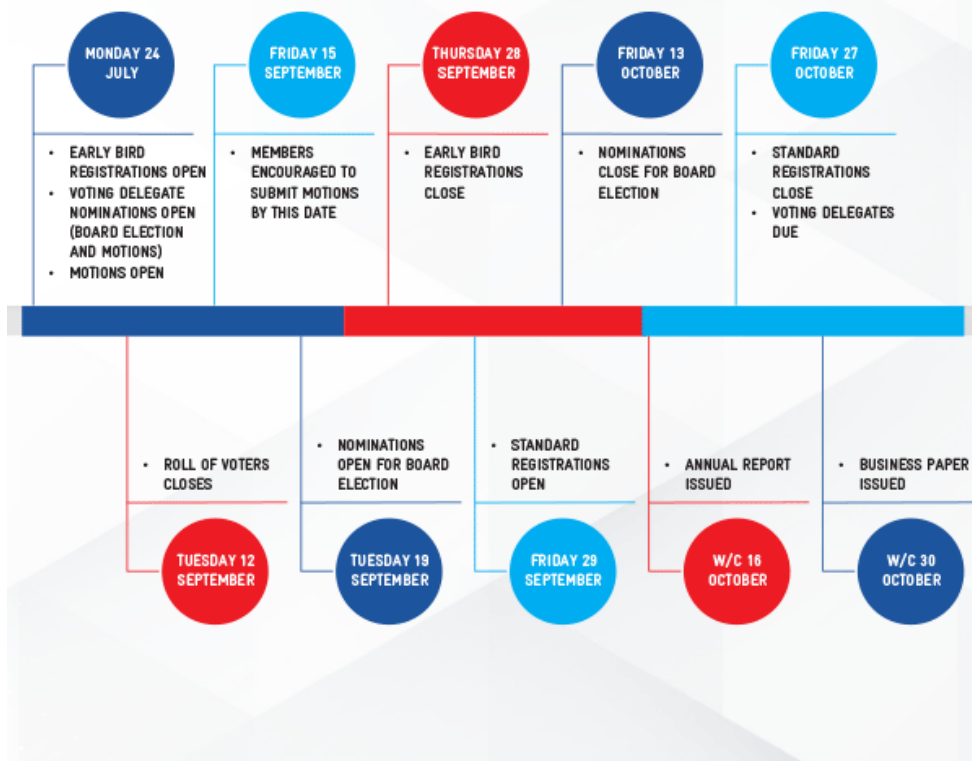
1. [↓](#) LGNSW Conference - key dates

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



**OFFICIAL NOTICE**  
**LGNSW ANNUAL CONFERENCE**  
**12-14 NOVEMBER 2023**  
 📍 ROSEHILL GARDENS RACECOURSE



## POLICY AND GENERAL COMMITTEE

July 10, 2023

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 128/23**

**SUBJECT:** **COUNCILLOR ATTENDANCE AT THE LAUNCH OF THE STURT'S STEPS TOURING ROUTE, 14 AUGUST 2023 AT MILPARINKA**  
**D23/36305**

**Recommendation**

1. That Broken Hill City Council Report No. 128/23 dated July 10, 2023, be received.
2. That Council considers Councillor representation at the Official Launch event of the Sturt's Steps Touring Route, 14 August 2023 at Milparinka.

**Executive Summary:**

Council has received an invitation for the Mayor and Councillors to attend the launch of the Sturt's Steps Touring Route on Monday 14 August 2023 at Milparinka.

This report is presented to Council to determine Councillor representation at the launch for the purpose of authorising travel arrangements as per Council's adopted Councillor Support Policy.

**Report:**

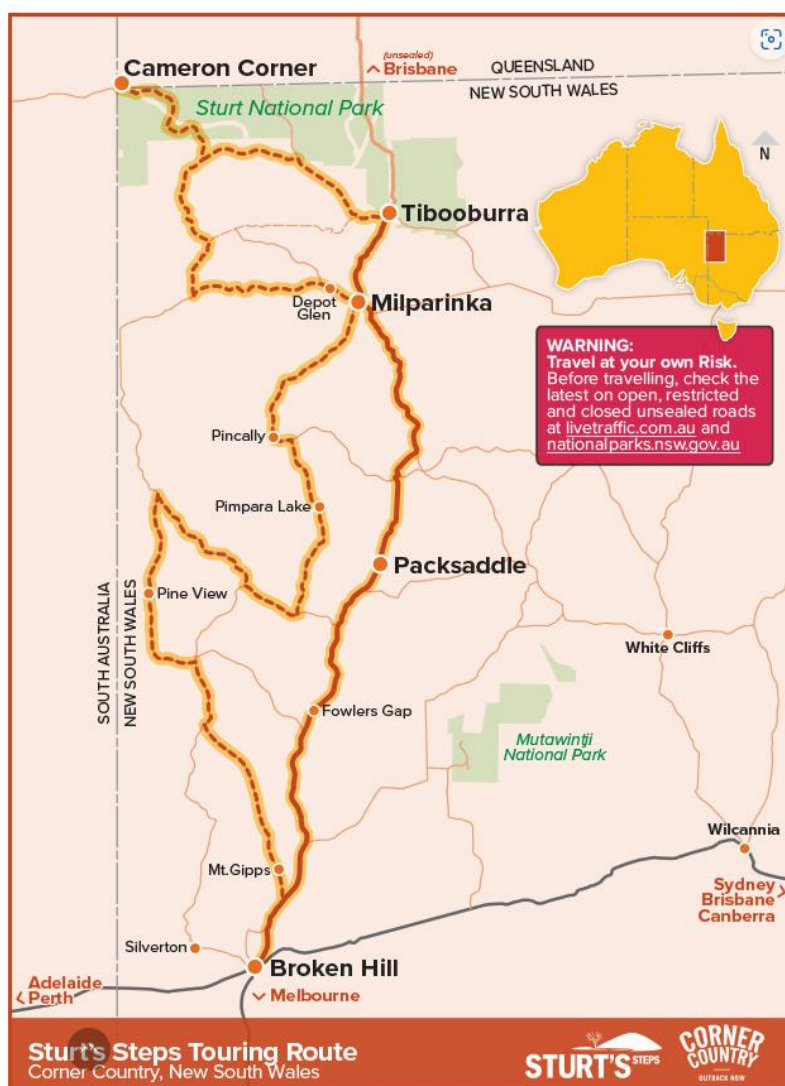
The Sturt's Steps Touring Route follows the route that explorer Charles Sturt took during the 1840's as he searched futilely for an inland sea.

Charles Sturt undertook this journey with a convoy of 16 people, 11 horses, 30 bullocks, 200 sheep, 6 dogs, numerous cats and a whale boat (a replica of which is on display in the township of Tibooburra).

Travellers can enjoy this outback self-drive touring experience of sealed and unsealed roads starting at either Broken Hill or at Cameron Corner. The tour is a 1,100 km circular route which is fully sign-posted and includes interpretive boards highlighting points of interest and stories of Sturt's journey along the route.

The Touring Route is as per the below map:





Broken Hill City Council was given a preliminary overview of the concept of the tourism project a couple of years ago by Lorick Management-Visitor Economy Development and was funded by a \$5.8 million NSW government infrastructure grant.

The Tour aims to increase tourism to the Unincorporated region of NSW by showcasing the beauty of the landscape and flora and fauna of the region; and by providing a unique tourism experience through the Sturt National Park, the largest arid park in NSW. The Broken Hill economy will also benefit from visitors using Broken Hill as a base to explore the Far West NSW region, with the introduction of the Sturt's Steps self-drive tour enticing visitors to stay a little longer in the region.

The Sturt's Steps Touring Route is being officially launched on Monday 14 August 2023 at the Milparinka Post Office. An invitation has been received for Council's representatives to attend, and in order to comply with the Councillor Support Policy for Councillor Travel, Council must resolve Councillor attendance at the launch.

Council's adopted Councillor Support Policy, in relation to Councillor travel, requires all Councillor travel to be by Council resolution:

**Councillor Support Policy**

**Clause 4:11**

- (a) *All Councillor’s travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings of which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council Meeting.*

A copy of the invitation to the official launch event is attached. For further information, the Touring Route information from the website - [visitcornercountry.com.au](http://visitcornercountry.com.au) is also attached to the report.

**Community Engagement:**

Not applicable.

**Strategic Direction:**

Key Direction:	2	Our Economy
Objective:	2.4	We are a destination of choice and provide a unique experience that encourages increased visitation
Strategy:	2.4.1	Engage government, business and community stakeholders in supporting the management of tourism

**Relevant Legislation:**

*Local Government Act 1993, sections 252, 253 and 254.*  
Council’s adopted Councillor Support Policy

**Financial Implications:**

As the official launch will be held in Milparkina commencing at 11:30am, and estimated to conclude at 1:30pm, Councillors will not require accommodation or a travel allowance to attend the function.

Travel will be by Council fleet cars and any out-of-pocket expenses associated with attending the launch will be reimbursed to Councillors as per the Councillor Support Policy.

**Attachments**

1. [↓](#) Sturt’s Steps Touring Route - Official Launch Invitation
2. [↓](#) Sturt’s Steps Touring Route - information from website

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



# STURT'S STEPS™

## LAUNCH



Please join us for the launch of the  
Sturt's Steps Touring Route

**Monday 14th August 2023**

**11am for 11:30am start**

Light Refreshments served  
following the launch

**Milparinka Post Office,  
Milparinka**



RSVP by 4th August using the QR code or go to  
<https://www.surveymonkey.com/r/sturtslaunch>

If you have any questions please contact lori at  
[lori@visitoreconomy.com.au](mailto:lori@visitoreconomy.com.au)





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Outback Experiences

About Sturt's Steps



[Visit Corner Country](#) > [About Sturt's Steps](#) > [Touring Route](#)

# Touring Route

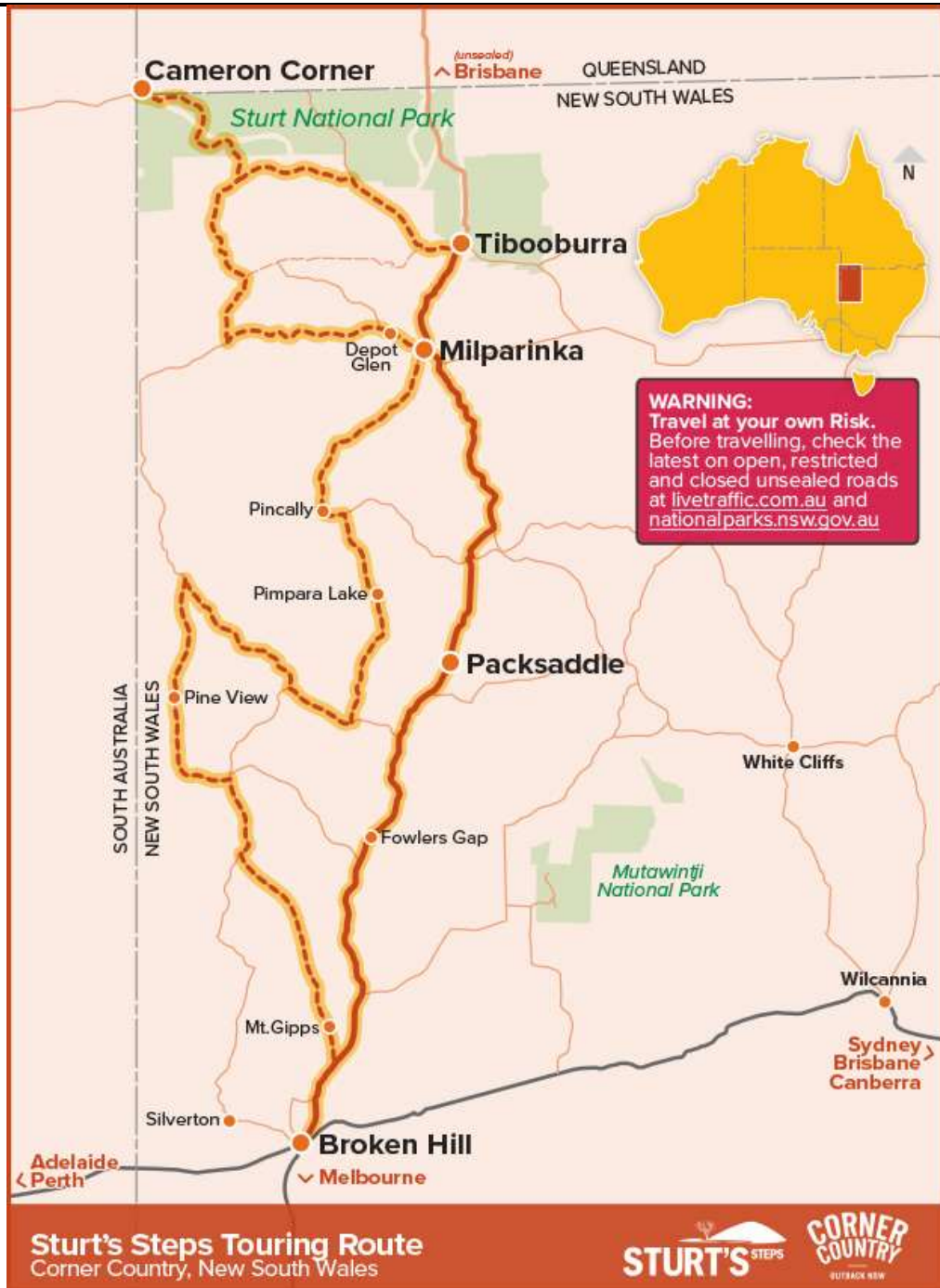
## Welcome to Sturt's Steps and the Corner Country

The Corner Country of outback New South Wales is the area north of Broken Hill that is bound by the state borders of New South Wales, Queensland and South Australia.

There is uniqueness about the region which, in this second decade of the 21st Century, many travellers are only just discovering. Visitors are drawn to the spaciousness: the wide blue skies largely uninterrupted by built structures, the night-time free from light pollution, and the rich hues of the earth. The red colouration of sand and gibbers particularly, strike a chord with many.

With the wide expanse of landscape stretching to a far-away horizon it is hard to imagine that one can be alone in this wildness, yet safe and at peace.

[Privacy - Terms](#)



There are also characters to meet and places to visit that will leave a lasting memory and persuade you to return over and over again.

It has been home to Aboriginal people for millennia; and only discovered in 1845 during Charles Sturt's Central Australian Expedition. It was settled by European pastoralists in the 1870s followed by miners when gold was found in the Grey Ranges near Milparinka and Tibooburra.

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Today, the Sturt's Steps Touring Route will take you on your own journey of discovery, through the landscapes across which Sturt struggled to the localities and townships of the Corner Country.

The touring route connects about 1100 kilometres of sealed and unsealed roads in an easy and safe to navigate circular route from Broken Hill to Packsaddle, Milparinka, Tibooburra and Cameron Corner.

Information to assist in the planning for a safe trip, including a series of outback driver safety videos are available on the website [www.visitcornercountry.com.au](http://www.visitcornercountry.com.au) along with a range of accommodation options and lists of attractions.

Information shelters are located along the route and downloadable apps, audio files and documentaries are available tell the story of Sturt, the locals and other fascinating bits of information about the region and its heritage.

There really is no place quite like Corner Country and Sturt's Steps Touring Route will take you there and back safely.

## **Sturt's Steps Touring Route Map**

The Sturt's Steps Touring Route approximates the route taken by Charles Sturt's when his Inland Expedition came into the Corner Country in 1845. It connects about 1100 kilometre of sealed and unsealed roads from Broken Hill to Milparinka, Tibooburra and Cameron Corner to create a circular touring loop and adventure experience for all visitors.

Originally designed by the Milparinka Heritage and Tourism Association in 2008, the route has been recognised as the "official" touring route of the region and attracted significant funding in 2020 through the NSW Government to expand the journey to include the now-sealed Silver City Highway and to build or enhance visitor experiences along the route.

Driver safety is very important in the Outback, so along the route way finder directional and attraction signs are to be installed. These will help to guide visitors to their destination, especially those who are unfamiliar with the unsealed sections of the route. In addition, outback driver safety videos have been prepared to provide specialist advice about negotiating some of the "obstacles" one might encounter.

**New museum spaces have been created in Milparinka and Tibooburra.** For information about these follow the links.



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New **interpretive shelters** have been placed at strategic locations along the route, places such as **Yanco Glen, Pine View Station, Packsaddle, Mount Poole**, Hawker Gate Road, **Fort Grey, Milparinka, Tibooburra, Byjerkerno, Fowlers Gap** and Avenel. These provide information about Aboriginal heritage, Sturt's expedition, but also the settlement of the region, the land, transportation through the years and more. Some will soon have digital enhancements.

Each shelter also has a silhouette cut-out of someone or something that is significant in that locality. This is for the all-important selfie photograph to show one's friends and relatives your experiences in Corner Country!

At minor locations along the route information posts have been installed with "you are here" map locators as well as a brief story about the locality. Furthermore, at key locations along the route interpretive sculptures have now been completed, creating a a-not-to-be-missed art trail from Broken Hill to Cameron Corner.

## The Art Trail

### Packsaddle

A yarning circle of large granite slabs has been placed near the Packsaddle Roadhouse. Created by Ian Marr, the slabs have been inscribed with various historical facts; the names of the men in Sturt's expedition, the shanty towns along the coach routes and more.

### Milparinka

Loftus Street, the main road leading into Milparinka, you will see a wire sculpture of Charles Sturt and his horse crafted by Brian Campbell (due for completion in April 2023) representing the challenges that Sturt faced during the expedition.

At the Milparinka Heritage Precinct a rammed earth wall and writer's desk and chair by Gritta Walker pay tribute to the communication challenges faced by pioneer women on the Albert Goldfields.

On the opposite side of the road is Bonnie Quayle's silhouette. Bonnie is a Malyangapa/Barkindji woman whose corten work in Milparinka is of five generations of strong Malyangapa/Barkindji women who lived on this land.

A larger than life representation of the Indigenous emu of the dark sky, Kalthi has been crafted by Harrie Fasher and will fly across Milparinka's 



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Harry Blore Dark Sky Park. This compliments the Astronomy Park in which is sits.

Adjacent, large slate slabs by Ian Marr are inscribed with the names of children whose deaths were recorded at Milparinka from 1880 to 1920. A granite bench is located nearby, a perfect place to sit and reflect on life in Milparinka.

On the way into Milparinka from the highway artists Geoff De Main and James Giddey created a sculpture representative of the cairn built on top of near-by Mt Poole during Charles Sturt's 1845 expedition. Using sandstone blocks from original cottages the structure also pays tribute to the endurance of pioneering families.

A silhouette of an early mining family opposite the courthouse in Milparinka represents the trials of pioneering families.

As part of Sturt's Steps project, a room within the Courthouse has been devoted to original artworks by Shane Bates. Shane's Malyangapa heritage has enabled him to interpret the moiety system of the Aboriginal culture as well as the legend of the Rainbow Serpent.

In the Sturt-Kidman Centre Clark Barrett has painted a portrait of Charles Sturt, as well as a representation of the Kidman properties and Kidman near his cattle yards.

Clark's painting of Sturt's saddle has been recast in metal and is a feature on the external wall of the centre.

Within the Pioneer Women's room at Milparinka is a mural painting representing Matilda Wallace of Sturt's Meadow, one of the first women in the area. This was created by artist Jodi Daley.

Also in Milparinka, a very large mural covering two sides of the pastoral shed depicting the history of the area from earliest times until the present. This was also painted by Jodi Daley.

## **Tibooburra**

Also part of Sturt's Steps project is a wire sculpture of a cameleer and camel, located outside the new Tibooburra museum space. This has been constructed by Ivan Lovett.



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At the end of the main street is the Tibooburra Pioneer Park. The main attraction in the park is a full-size 27-foot long whaleboat (a sculpture by Anthony Hamilton) perched on the top of some poles. This is a replica of the whaleboat Charles Sturt hauled across inland Australia on a wagon with the intention of using it to row around the continent's 'inland sea'.

Located at the main road entrances of Tibooburra are silhouette representations of the history of Tibooburra and surrounding areas, exploration, pastoralism and mining.

The Tibooburra Local Area Land Council has also placed direction-finding emus from the Keeping Place to the reserve, and a representation of early mining activity is located at Dead Horse Gully.

A large public mural on a sandstone wall adjacent to the Two Storey Hotel depicts three miners carrying their swags on the way to, or from, the Albert Goldfields. This work was completed by Geoff DeMain and James Giddey,

At the new Sturt's Steps Tibooburra Museum the large wall mural undertaken by Broken Hill artist Clark Barrett will be completed mid-2023. It will depict people and events from Tibooburra's history.

Tibooburra's Family Hotel is famously known by its murals painted by Clifton Pugh, Russell Drysdale and many others.

## **Fort Grey**

At Fort Grey Sturt's Steps joined with the Wild Deserts Project to produce three giant wire sculptures of mammals once extinct in the area. Recorded by Sturt in 1845 the eastern quoll, bandicoot and bilby have now been reintroduced. These were crafted by Brian Campbell and Ivan Lovett.

## **Fowlers Gap**

A large sculpture by Alison Clouston, depicts the significance of water in the landscape and the impact of the pastoralists' fences, which altered the landscape and changed life in the Outback.

## **Other areas on Sturts Steps Route**

Just for fun, at the junction of the White Cliffs (Henry Roberts Road) and the Silver City Highway is the tool tree...constructed from a Hill's Hoist clothes line and a number of tools.

## **Mount Poole and Sturt's Cairn**



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In 1845 the members of Sturt's Central Australian Expedition became virtually trapped at a waterhole on Preservation Creek near Milparinka. During the six months they spent at that location Sturt's men built a substantial stone cairn on top of a nearby hill, Mount Poole.

The service has been working with local Aboriginal groups to construct a path to the cairn from the base of the hill which is anthropologically safe. Visitors must stick to the designated route and are respectfully asked not to souvenir any rock material from the site.

## **Tibooburra**

Sturt's Steps project has been instrumental in constructing a number of amenities and attractions in Tibooburra, the most significant of which is the new interpretive centre. Located in Briscoe Street the building accommodates interpretive panels covering a timeline of the history of the community, local Aboriginal heritage, cameo stories of almost sixty of the local residents, as well as the history of cameleering in the far west of New South Wales.

A film showing camels at work is also included, and an iPad will be available to download more of the family history stories that formed the basis of the family history cameos.

A fourth component will be a display about the 1880s survey of the Queensland-New South Wales border fence by John Brewer Cameron which ended at Cameron Corner.

Outside the building is a wire sculpture of a camel and cameleer by Ivan Lovatt while Clark Barrett has been responsible for the painting of a historic mural for the end wall of the museum. (See Art Trail) The premise will be operated by the Tibooburra Area Local Land Council.

The Land council camping reserve has also upgraded with a new camp kitchen and a "yarning circle".

In Pioneer Park, two new public toilets are being installed (which the Land Council will also maintain).

Other features funded by Sturt's Steps include the Tibooburra Shelter and two promotional signs located outside local businesses.

## **Sturt's Steps Goes Digital**



One of the major components of the Sturt's Steps project has been to ensure that travellers are well informed before, during and even after their visit to Corner Country. To facilitate this outcome significant investment has been made into creating a range of digital experiences.

The project has created a series of eight mini-documentaries about Charles Sturt and the expedition. Filmed in Adelaide (from where the expedition began) as well as in the local Corner Country, the series explores the life and times of Sturt, the expedition itself, Sturt's interaction with Aboriginal people and more.

The series will also be available on an iPad placed in the Sturt's history room in Milparinka.

## Animations

The project has also created a series of 30 second animated films featuring "Old Mate Dave", Jill, an Aboriginal chap, and two youngsters. The series will be downloaded from the website as well as QR codes on promotional panels in Broken Hill, Packsaddle, Milparinka and Tibooburra. Once downloaded visitors will be able to access a whole range of information including safety information, route information, local history, children's activities, pod casts and more

# #sturtssteps



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### Corner Safety

- Touring Route App
- Outback Safer Driving Series
- Maps and Resources
- Weather
- Wayfinding



Plan Your Visit

### First Nations

- Stories
- Dreamtime
- Local Legends
- Artists
- Locations

### Early Exploration

- Sturt's Journey
- Sturt's Stories
- Burke & Wills
- Cameleers
- John Cameron
- Sidney Kidman
- Gold Mining
- Cobb & Co.

### Wild Desert Landscapes

- NSW National Parks
- Wild Desert Program
- Flora & Fauna
- Geology
- Lookouts
- Star Gazing

### Corner Icons

- Wild Dog Fence
- Sturt's Cairn
- Poole's Grave
- Cameron Corner
- Royal Flying Doctor
- Sturt National Park
- Pubs
- Corner Country Art Trail
- Historic Graves & Cemeteries

### Outback Experiences

- Pastoral History
- Corner Country Towns
- Corner Country Art Trail
- Kids Experiences



- Pubs
- Stations
- Events
- Accommodation

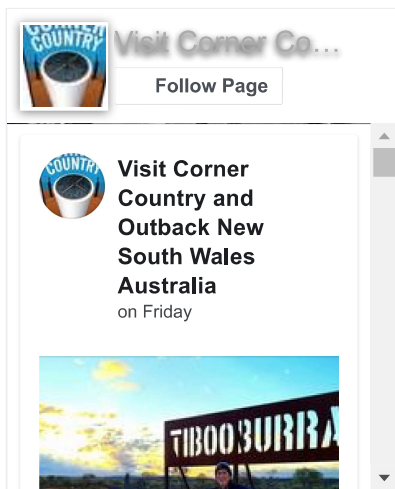
### Corner Country Towns

- Tibooburra
- Milparinka
- Packsaddle
- Cameron Corner
- Fort Grey (campground)
- Our Neighbours

### About Sturt's Steps

- Touring Route
- Shelter Information
- Wayfinding
- Visitor Economy
- Maps and Resources

🔍 Search...



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## POLICY AND GENERAL COMMITTEE

July 10, 2023

**ITEM 3****BROKEN HILL CITY COUNCIL REPORT NO. 129/23**

**SUBJECT:** **COUNCIILLOR ATTENDANCE AT THE 40TH ANNIVERSARY EVENT OF THE BURRA TO BROKEN HILL WHEELBARROW PUSH, HELD IN BURRA ON 1 OCTOBER 2023** **D23/36326**

**Recommendation**

1. That Broken Hill City Council Report No. 129/23 dated July 10, 2023, be received.
2. That Council considers Councillor representation at the 40<sup>th</sup> Anniversary tribute event of the Burra to Broken Hill Wheelbarrow Push being held in Burra by the Regional Council of Goyder on Sunday 1 October 2023.
3. That Council seeks interest from the community to form a Broken Hill team to enter the tribute version of the wheelbarrow push event (from Terowie to Burra) being held as part of the celebrations in Burra over the October Long Weekend, on Sunday 1 October 2023.

**Executive Summary:**

Council has received an invitation from Marie O'Dea, Tourism and Events Manager of the Regional Council of Goyder for the Mayor and Councillors to attend an event in Burra over the October Long Weekend which will commemorate the 40<sup>th</sup> Anniversary of the Burra to Broken Hill Wheelbarrow Push, which celebrated Broken Hill's Centenary Year.

This report is presented to Council to determine Councillor representation at the launch for the purpose of authorising travel arrangements as per Council's adopted Councillor Support Policy and to seek interest from members of the community to form a Broken Hill-based team to compete in the tribute wheelbarrow push event which will be held on Sunday 1 October 2023, during the celebrations.

**Report:**

The first Burra to Broken Hill Wheelbarrow Push race took place in 1983 to commemorate the centenary of the founding of Broken Hill. Competitors pushing loaded wheelbarrows across 355km over five days from Burra to Broken Hill. The significance of the wheelbarrow race was to acknowledge the trek the Cornish miners at Burra were forced to make after copper mines closed in the 1800's.

In Burra when mining ceased and mining in Broken Hill had begun, the miners packed up their belongings and tools into wheelbarrows and set off for Broken Hill.

In the Burra to Broken Hill wheelbarrow race, similar items were carried in the wheelbarrows along with weights to simulate what it would be like to push a wheelbarrow with 30kgs of mining tools.

In the 1980's, teams of four to six members would take turns pushing the wheelbarrow while the resting teammates stood on makeshift running boards on a car or mini-bus alongside the runner. The quick changeover of runners was the key to the success of the teams.

The Regional Council of Goyder is now planning for a tribute event during the October long weekend this year to mark 40 years since the original grueling race. The tribute event will run over a shorter distance, from Terowie to Burra (63 km), and will take place on Sunday 1 October 2023. The tribute event is being sponsored by AGL who have come onboard and offered financial support for the event.

The event coordinators are looking into the safety aspects for competitors given the increase of traffic and semi-trailers, B-triples and B-quads on the highway now, as opposed to the 1980's.

The Regional Council of Goyder is also investigating the revival of the full-length five-day event in the future and the success of the staging of the tribute event will inform the feasibility of a full-length event.

The Regional Council of Goyder is encouraging a Broken Hill-based team to compete in the tribute event from Terowie to Burra on Sunday 1 October 2023 and anyone interested in nominating can contact the Regional Council of Goyder.

Should Council wish to accept the invitation and send a delegation to attend the event, Councillors travel is required to be by Council resolution as per Council's adopted Councillor Support Policy which reads:

**Councillor Support Policy**

**Clause 4:11**

- (a) *All Councillor's travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings of which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council Meeting.*

A copy of the invitation correspondence from the Regional Council of Goyder is attached to this report.

**Community Engagement:**

A media release will be issued to seek any interest from the community to form a Broken Hill-based team for the tribute wheelbarrow push event on Sunday 1 October 2023.

**Strategic Direction:**

Key Direction:	2	Our Economy
Objective:	2.4	We are a destination of choice and provide a unique experience that encourages increased visitation
Strategy:	2.4.1	Engage government, business and community stakeholders in supporting the management of tourism

**Relevant Legislation:**

*Local Government Act 1993, sections 252, 253 and 254.*  
 Council's adopted Councillor Support Policy

**Financial Implications:**

Travel will be by Council fleet cars.

Accommodation will be arranged up to the nightly limits stipulated in the Councillor Support Policy for Country Zone 3, being \$200.00/room/night.

Any out-of-pocket expenses associated with attending the event will be reimbursed to Councillors as per the Councillor Support Policy

**Attachments**

1. [↓](#) Invitation correspondence from the Regional Council of Goyder

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



27<sup>th</sup> June 2023

Mayor Tom Kennedy  
Broken Hill City Council  
340 Blende Street  
Broken Hill NSW 2880

Dear Mayor Kennedy & Councillors,

I write to extend to you an invitation to visit the Regional Council of Goyder, over the October Long Weekend.

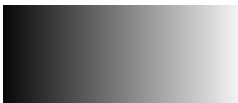
As you may be aware, 2023 marks not only the 140<sup>th</sup> Anniversary of the founding of Broken Hill, but also the 40<sup>th</sup> Anniversary of The Burra to Broken Hill Wheelbarrow Push, which celebrated Broken Hill's Centenary Year.

In honour of this milestone, the Regional Council of Goyder will be staging an abridged version of the event on Sunday, October 1<sup>st</sup>, 2023, during the October Long Weekend.

It would be an honour to host members of the Broken Hill City Council and even more so to include a Broken Hill-based team as one of the competitors. We are in the process of finalising our website and registration system but can provide further details for anyone who may wish to nominate to participate.

I look forward to hearing from you and hope to welcome you to Burra, later this year, to enjoy this opportunity – and begin discussion around bringing the full-length event back to life.

Yours sincerely,



**Marie O'Dea**  
Tourism & Events Manager

Regional Council of Goyder | 1 Market Square, Burra SA 5417

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## POLICY AND GENERAL COMMITTEE

July 5, 2023

**ITEM 4****BROKEN HILL CITY COUNCIL REPORT NO. 130/23**

**SUBJECT:**                    **MINUTES OF THE AUDIT, RISK AND IMPROVEMENT**  
**COMMITTEE MEETING HELD 22 JUNE 2023**                    **D23/35346**

**Recommendation**

1. That Broken Hill City Council Report No. 130/23 dated July 5, 2023, be received.
2. That minutes of the Audit, Risk and Improvement Committee meeting held 22 June 2023 be received and noted.

**Executive Summary:**

The Charter of the Broken Hill Audit Committee, as endorsed by Council at its meeting held on 29 September 2021, requires the Audit, Risk and Improvement Committee to refer the minutes and recommendations of its Committee Meetings to the next scheduled Ordinary Council Meeting.

The Broken Hill City Council Audit, Risk and Improvement Committee met on Thursday 22 June 2023 where the Committee confirmed minutes of its meeting held on 16 April 2023.

Minutes of the Audit, Risk and Improvement Committee meeting held Thursday 22 June 2023 are provided as an attachment to this report for Council's endorsement.

**Report:**

The Audit, Risk and Improvement Committee met on 22 June 2023 to consider the following items of business:

1. Internal Audit Progress Report
2. Service Review Update Report
3. General Manager's Briefing
4. Annual Engagement Plan for the Audit of Broken Hill City Council – Financial Year 2022/2023
5. NSW Auditor General's Report – Local Government 2022
6. Enterprise Risk Management Policy and Framework Review Project Report
7. Draft Delivery Program 2022-2026 incorporating Draft Operational Plan 2023/2024, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2023/2024
8. Draft Long Term Financial Plan 2024-2033
9. Quarterly Budget Review Statement for period ended 31 March 2023
10. Action List – Audit, Risk and Improvement Committee

Minutes of the Audit, Risk and Improvement Committee Meeting held 22 June 2023 are attached for endorsement by Council.

**Community Engagement:**

Nil.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

*Local Government Act 1993, Chapter 13, Part 3, Division 2*

**Financial Implications:**

Nil.

**Attachments**

1. Minutes of the Audit, Risk and Improvement Committee Meeting held 22 June 2023



LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING  
HELD THURSDAY, JUNE 22, 2023 (2:00PM ACST)**

**PRESENT:**

Mr Jim Mitchell (Chairperson), Mr James Mathers, Mr Paul DeLisio,  
Mayor Tom Kennedy, Deputy Mayor Jim Hickey.

Councillor Alan Chandler.

Ms Judy Malpas (OCM), Mr Delex Xavier (OCM), Mr Brett Hanger (Nexia)  
and Ms Cathy Wu (NSW Audit Office).

General Manager, Director Corporate and Community, Director Finance and  
Commercial, Manager Finance, Manager Corporate Risk, Leader Innovation  
and Business Improvement and Executive Officer.

**APOLOGIES:**

Councillor Bob Algate and Councillor Michael Boland.

Procedural Motion

Moved Mr Jim Mitchell, Seconded Mr James Mathers

That the apologies submitted on behalf of Councillor Algate and Councillor Boland be accepted.

CARRIED UNANIMOUSLY

**ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson delivered the Acknowledgement of Country.

**DISCLOSURE OF INTEREST**

Nil.

**MINUTES FOR CONFIRMATION**

Recommendation

Moved Mr Paul DeLisio, Seconded Mr James Mathers

That the Minutes of the Audit, Risk and Improvement Committee meeting held Thursday March 16,  
2023 be confirmed.

CARRIED

**Matters Arising from the minutes**

- **Project Management Plans** – the General Manager advised that the project management plans will be provided to the Committee once major projects are up and running. The Library Development Project Management Plan is currently in draft format at this stage.

Mr Delisio requested that the Committee receives copies of minutes of the Library and Archives Project Steering Group Meetings in the interim as the Project Management Plan is not yet available.

The General Manager advised that access to these minutes on the HUB can be arranged for



independent members.

- **Review of Council's Corporate Credit Card Policy** – the General Manager advised that Council had decided to undertake a full credit card audit with OCM. Once this has been undertaken a report will be presented to the next Committee Meeting.

**Motion**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

**That matters arising from the previous minutes be accepted and the Committee's Independent Members be given access to the minutes of the Library and Archives Project Steering Group Meetings on the HUB.**

**CARRIED**

**REPORTS**

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 8/23 - DATED MAY 16, 2023 - INTERNAL AUDIT - PROGRESS REPORT** D23/24843

*Ms Judy Malpas of OCM advised that as of the beginning of June, the majority of audits for 2022/2023 have been completed. As requested by management, a Credit Card audit is being undertaken which has replaced the Fraud and Corruption Controls audit which will now be conducted in the 2023/2024 financial year. The fieldwork of the Credit Card audit has been completed and a report was submitted to management yesterday. The Credit Card audit will be finalised before the end of the current financial year and will be reported to the next Committee Meeting.*

*The Volunteer Management audit has been finalised and is included in the report to this meeting. Volunteers are very important to Council's operations and all work of volunteers benefit the community and the services Council provides. It should be noted that the work of volunteers should not replace the work of Council's staff.*

*Council currently has 142 volunteers doing a variety of activities across Council's services. The review was conducted for the period 1 January 2022 to 31 December 2022 and highlights two findings:*

- 1) Insurance, policies and procedures in place to cover volunteers.*
- 2) Volunteers Recognition Program - Volunteer Awards were presented on 22 October 2022 at the Civic Centre.*

*The review identified the following two major and one moderate rated issue:*

- *Major issue – governance framework – Volunteer Management Policy is outdated and was last reviewed in May 2000. Management are developing an overarching Volunteer Framework, but this is in its infancy.*
- *Major issue – governance Volunteer Management Process – there is no centralised area of information on how volunteers contribute to Council's operations, where they are located, how many hours of volunteering is being undertaken etc. There is no training for staff who are managing volunteers and no training was undertaken in the 12 month review period.*

*The Chairperson asked if the review showed that risk management is being undertaken relating to the work that volunteers carry-out? And is this work supervised?*

*Ms Malpas advised that this issue is covered in point 2.3 of the report and also highlights incident reporting around Section 355 Committees re lack of process of reporting incidents involving volunteers.*

*Mr DeLisio said that this is a difficult issue, and it would be like treading a fine line, balancing Council's interests of induction and work health and safety as opposed to discouraging volunteers*

*from nominating for positions on Committees.*

*The Mayor agreed with Mr DeLisio's analogy of treading a fine line, as it is difficult to attract volunteers and it doesn't take much to discourage volunteers from remaining on Committees.*

*Ms Malpas advised that there needs to be a common sense approach and that guidance on how to work with volunteers is contained in the report.*

*Following a question from Mr Mathers, the General Manager confirmed that Council's insurances cover the work of Council's volunteers.*

*The Chairperson asked OCM if they are comfortable with the timetable for implementation of the audit actions by Council and Ms Malpas advised that the timeframes provided by management are realistic, with some actions implemented by the end of the current financial year, some by 30 December 2023, some a further 3 months (31 March 2024), and a couple will be implemented in 12 months time. The actions will be implemented on a risk basis and the timeframes are realistic.*

*Ms Malpas advised that the Internal Audit Plan for 2023/2024 would include the following audits:*

- WH&S Maturity Audit*
- Procurement Audit*
- Records Management Audit*
- Fraud and Corruption Controls Audit*

*2023/2024 will be the last year of the Audit Plan. The new Office of Local Government Guidelines for Audit, Risk and Improvement Committee requires a four year Internal Audit Plan instead of a three year Plan.*

*Mr Mathers asked if the Procurement Audit will look at staff capabilities of managing and monitoring procurement? Ms Malpas advised that the Procurement Audit will look at skills sets and training provided to staff, being mindful of Broken Hill's remoteness and the difficulty in recruiting skilled staff, which is why adequate training is important.*

*The Mayor commented that Council is heading in a good direction due in part to the work of the Audit, Risk and Improvement Committee over the past 2-3 years and that he is happy with the Internal Audit Plan.*

*The Chairperson thanked the Mayor for his comments.*

*Mr Mathers asked whether Council conducts cultural reviews, although Broken Hill City Council is not showing a need for a cultural review which was evidenced when visiting Council sites prior to a previous Committee Meeting, it was observed that Council has a good culture.*

*The Mayor and General Manager confirmed that Council conducts culture surveys on a biennial basis where staff complete the Life Style Inventory and an Organisation Culture and Effectiveness Inventory. In addition, 360 degree surveys and a Health Check survey is conducted every 12 months. Over the past 2 years there has been a decline in an aggressive/passive culture and an increase in a positive/constructive culture. Council is currently running a Customer Survey, to ascertain customer feedback on the quality of service and quality of the public's interaction with staff and Councillors.*

*Mr DeLisio advised that when he was employed by Council he undertook the 360 degree survey and stated that it was good to receive the survey feedback and was a very helpful process.*

**Recommendation**

**Moved Mr James Mathers, Seconded Mr Paul DeLisio**

- 1. That Broken Hill City Council Report No. 8/23 dated May 16, 2023, be received.**

2. That the Audit, Risk & Improvement Committee note the final internal audit report on Volunteer Management.
3. That the Audit, Risk & Improvement Committee note the Internal Audit Status Report from O'Connor Marsden & Associates.
4. That the Audit, Risk & Improvement Committee note the progress made on previous internal audit action items
5. That the Audit, Risk & Improvement Committee endorse the Internal Audit Plan for 2022/2023

**CARRIED**

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 9/23 - DATED JUNE 07, 2023 - SERVICE REVIEW UPDATE D23/29298

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 9/23 dated June 7, 2023, be received.
2. That the Audit, Risk & Improvement Committee note the progress made on the Waste Services Service Review actions.

**CARRIED**

**GENERAL MANAGER'S BRIEFING**

*The General Manager advised that Council resolved to proceed with the Library and Archive Project albeit on a staged approach. Council is working with the architect and the builders to build a Library to the correct size requirement for Broken Hill's population, then Council will seek additional funding opportunities to fund stage 2 of the project - for the Library's archives. There is an increased risk with the project in time delays and cost blow-outs due to the cost of materials increasing and supply chain issues. Council is putting contingencies in place in the management of projects with regards to these risks.*

*Mining activity is progressing. The new mining activities near the City (Cobalt Blue Mine and Hawsons Mine) are still looking positive and progressing well.*

*Council is still progressing the housing project in the City and the Essential Worker Housing Apartment Project although not much has changed during the time in-between meetings.*

*Mr Mathers asked if Council had looked at an online Library concept? and questioned whether local libraries will still be relevant in 10 years time?*

*The General Manager replied that the Library already has a catalogue of online books being accessed by Library users as the new Library transitions away from the traditional library model of the past. The new Library will have spaces for youth, senior citizens, interactive spaces, 3D print room, online activities room, children's programs etc. The Library has a strong future as it transitions into a modern style Library.*

*Mr DeLisio asked if the new Library will be called something other than a 'library' as new Libraries offer so much more. Could it be called a "Community Centre" or a "Learning Centre"?*

*The Mayor advised that the new Library will be built to meet the State Library's size requirement to*

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**Page 4**

ensure Council can apply for funding in the future. Changing the name could change the status of the Library, and Council needs to ensure that funding will still be available for the Library.

**Motion**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

**That the General Manager's Briefing be noted.**

**CARRIED**

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 15/23 - DATED JUNE 15, 2023 - ANNUAL  
ENGAGEMENT PLAN FOR THE AUDIT OF BROKEN HILL CITY COUNCIL - FINANCIAL YEAR  
2022/23** D23/31174

Mr Brett Hanger of Nexia advised that the Annual Engagement Plan was issued to Council last month and referred to section 2 of the Plan highlighting the key audit issues and risks:

- Revaluation of infrastructure property, plant and equipment.  
- There is a fair amount of work to be completed regarding valuations.
- Assessing the fair valuation Council's infrastructure, property, plant and equipment.  
- Asset classes not being revalued. Need to look at asset classes for this year. There is not too much concern regarding this.
- Quality and timeliness of financial reporting.  
- There is no concern regarding this.
- Information Technology General Controls and Cyber Security.  
- Section 3 of the Annual Engagement Report details the focus on IT General Controls.

The interim audit went well. Section 6 of the Annual Engagement Report provides the Engagement Timetable for the General Purpose and Special Purpose Financial Statements which was agreed to by management.

The draft Management Letter will be issued to Council soon.

Ms Cathy Wu of the NSW Audit Office advised that the Local Government 2022 report summarises the audits and covers the key issues and recommendation regarding the completeness of Council's Asset records. The recommendation regarding Council's Cyber Security Controls and its importance can be seen in the recent incidents of large corporation data breaches, which have been reported through the media.

The Committee discussed the Mid Coast Council's stance on changing their accounting arrangements to include their Rural Fire Services assets in their financial statements, and noted that Broken Hill City Council does not have any Rural Fire Services assets.

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 15/23 dated June 15, 2023, be received.

**CARRIED**

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 16/23 - DATED JUNE 15, 2023 - NSW  
AUDITOR-GENERAL'S REPORT - LOCAL GOVERNMENT 2022** D23/31179

*Mr DeLisio advised that he has read the Auditor-General's Local Government 2022 Report and is looking to find the report's relevance to Broken Hill City Council.*

*The General Manager advised that Council will review the Auditor-General's Report regarding its relevance to Broken Hill City Council and provide a report back to the Committee.*

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

1. That Broken Hill City Council Report No. 16/23 dated June 15, 2023, be received.
2. That the Committee notes the NSW Auditor-General's Report – Local Government 2022.
3. That Council staff review the NSW Auditor-General's Report – Local Government 2022 regarding its relevance to Broken Hill City Council and provides a report back to the Committee.

**CARRIED**

**ITEM 5 – BROKEN HILL CITY COUNCIL REPORT NO. 10/23 – DATED JUNE 08, 2023 –  
ENTERPRISE RISK MANAGEMENT POLICY AND FRAMEWORK REVIEW PROJECT REPORT** D23/29875

**Risk Management**

*Council's Corporate Risk Manager, Mr Scott Howe, advised that Council and OCM have conducted a Risk Management Maturity Audit and a draft report will be provided to Council. The report will cover Council's risk management culture in general.*

*This report includes the action item from the last meeting to review the Office of Local Government's Guidelines for Audit, Risk and Improvement Committees and to advise Council's compliance with the Guidelines.*

*Mr DeLisio noted the number of events recorded, the spike over the past three months and that there has been an increase in incidents of abusive behaviour.*

*Mr Howe advised that this is due to a combination of the following – Council has been working with staff regarding the reporting of incidents, which has seen an uplift in reporting. The increase of abusive incidents have occurred at the 'Roundhouse' public toilets and have been verbal threats of harm to staff by people who loiter in this area. Actions have been taken to protect staff and the general community when using the 'Roundhouse' public toilets. There has also been a number of checks put in place to ensure that all incidents recorded are of substance.*

*Following a question from Mr DeLisio, Mr Howe confirmed that the environmental incidents include exposure to sharps which has increased due to the staff's exposure to used needles at the 'Roundhouse' public toilets.*

*Mr Howe advised the Committee that the final draft of the Risk Management Maturity Audit Report plus a Three Year Action Plan will be presented to the next Committee meeting.*

Summary of the Office of Local Government Guidelines on Risk Management and Internal Audit for Council in NSW

Mr Howe advised the Committee that Council has already met the key requirements of the OLG final draft guidelines released in December 2022 which are required to be implemented by NSW Councils by 1 July 2024.

The Mayor stated that this is an indication of how well Council's Audit, Risk and Improvement Committee is working, and that Council is at least 12 months ahead of some Councils in NSW.

The Chairperson congratulated Councillors and senior management for their input and participation in the Audit, Risk and Improvement Committee.

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

1. That the report be received.

**CARRIED**

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 11/23 - DATED JUNE 09, 2023 - DRAFT DELIVERY PROGRAM 2022-2026 INCORPORATING DRAFT OPERATIONAL PLAN 2023/2024, INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE OF FEES AND CHARGES 2023/2024** D23/30018

The General Manager advised that this report is provided to the Committee to note and provide feedback whilst the draft Delivery Plan and draft Operational Plan are on public exhibition.

The General Manager advised that this is the first year in a long time that Council is projecting a break-even financial position and that the Long Term Financial Plan lines up with Council's financially sustainable modelling. There is a strong focus on asset renewal and capital works to replace some ageing infrastructure.

The Mayor and Deputy Mayor have been advocating to the Valuer General's Office to have a City wide revaluation undertaken. The Valuer General has agreed to an independent land valuation review being carried out across the City of all rateable land.

The Mayor explained that the average land rates for a residential property in the City is \$1,100.00 but that some residential properties have land rates of up to \$6,000.00. A 5% increase on \$1,100.00 is far less than a 5% increase on \$6,000.00. Some residents can afford the increase but some cannot which makes it hard for Council to increase rates when the increase is felt hard by some residents.

The Chairperson noted the Mayor and General Manager's comments and thanked Council's staff for developing the draft Plans.

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 11/23 dated June 9, 2023, be received.
2. That the Committee notes that the Draft Delivery Program 2022-2026 incorporating the Draft Operational Plan 2023/2024, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2023/2024 was endorsed by Council at the Extraordinary Council Meeting held 24 May 2023 (Minute No. 47203) and are currently on public

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Page 7

exhibition until 22 June 2023; following the public exhibition period the Draft Plans will be presented to the June 2023 Ordinary Council Meeting for adoption.

**CARRIED**

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 12/23 - DATED JUNE 09, 2023 - DRAFT  
LONG TERM FINANCIAL PLAN 2024-2033** D23/30034

*The Director Finance and Commercial advised that the Long Term Financial Plan had been reviewed for the next 10 year period in accordance with Council's draft Delivery Program 2022-2026 and draft Operational Plan 2023/2024 assumptions and indices.*

*The draft Long Term Financial Plan 2024-2033 shows a slight dip in cash reserves over the next several years due to major project works with a return to healthy cash reserves by the end of the Plan period.*

*Mr Mathers was surprised to read the projected population growth for Broken Hill over this period is only an increase of 197 people.*

*The General Manager clarified that the population data is provided by the Department of Planning, Industry and Environment and that in the report there is a disclaimer based on Council's forecasters that the population will increase to a total of approximately 25,000 people over the next 10 years, this is due to the establishment of ancillary services for Cobalt Blue Mine and Hawsons Mine.*

*Following a question from Mr DeLisio regarding the projected estimated returns on investment over the period and whether the figures were realistic, the General Manager confirmed that the estimates are realistic and that Council's long term budget for 110% renewal of assets and capital works for new assets adding to the City's infrastructure, was in line with Council's Asset Renewal Plan.*

*The Chairperson noted that Council had endorsed the draft Delivery Program 2022-2026 and draft Operational Plan 2023/2024 along with the draft Long Term Financial Plan 2024-2033 for public exhibition at an Extraordinary Council Meeting held 24 May 2023, and that the draft Plans are on public exhibition closing at midnight tonight.*

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio**

1. That Broken Hill City Council Report No. 12/23 dated June 9, 2023, be received.
2. That the Committee notes that Council endorsed the Draft Long Term Financial Plan 2024-2033 at the Extraordinary Council Meeting held 24 May 2023 (Minute No. 47204) and it is currently on public exhibition until 22 June 2023; and that following the public exhibition period the Draft Long Term Financial Plan 2024-2033 will be presented to the June 2023 Ordinary Council Meeting for adoption.

**CARRIED**

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 13/23 - DATED JUNE 09, 2023 -  
QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDED 31 MARCH 2023** D23/30038

**Recommendation**

**Moved Mr Jim Mitchell, Seconded Mr James Mathers**

1. That Broken Hill City Council Report No. 13/23 dated June 9, 2023, be received.

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

22 JUNE 2023

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2. That the Committee notes that Council, at its Ordinary Meeting held 31 May 2023, adopted the 3rd Quarterly Budget Review Statement and recommendations and noted the projected 2022/23 operating deficit (before capital) of \$2,061,000; and the 2021/22 projected net capital budget expenditure of \$22,968,000 (Minute No.47218).

CARRIED

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 14/23 - DATED JUNE 08, 2023 - ACTION LIST - AUDIT, RISK AND IMPROVEMENT COMMITTEE D23/29580

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 14/23 dated June 8, 2023, be received.

CARRIED

Next Meeting of the Audit, Risk and Improvement Committee

17 August 2023 at 10:30am ACST  
19 October 2023 at 10:30am ACST

There being no further business for the Committee to consider the Chairperson declared the meeting closed at 3:22pm.

The foregoing minutes were read and confirmed at the Audit, Risk and Improvement Committee meeting held on 17 August 2023.

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Chairperson



POLICY AND GENERAL COMMITTEE

July 7, 2023

**ITEM 5**

BROKEN HILL CITY COUNCIL REPORT NO. 131/23

SUBJECT:                      INVESTMENT REPORT FOR JUNE 2023                      D23/36158

**Recommendation**

1. That Broken Hill City Council Report No. 131/23 dated July 7, 2023, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 30 June 2023, Council's Investment Portfolio had a current market valuation of \$37,909,026 or principal value (face value) of \$37,720,975 and was compliant with policy and legislative requirements as per the below table.

**Report:**

Council's investments as at 30 June 2023 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Compliant with policy
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

**Market Review**

**Global issues**

- Several central banks around the world, including the US, Europe, England, and New Zealand, increased their official cash rates over the past couple months to address high and persistent core inflation. Some banks have signalled that official rates were now at or close to being sufficiently restrictive but are unlikely to decline over coming months in contrast to market-implied expectations.
- In the US, recent economic data has been promising. Consumer confidence, durable goods orders, home prices and new home sales have all risen more than expected. While

the data does not reject the possibility of a recession in the coming year, they do give reason to believe a downturn isn't imminent.

- The good results are also positive signs for economic growth. Orders placed with US factories for business equipment have risen for two straight months, indicating companies continue to make longer-term investments despite high borrowing costs and economic uncertainty.
- In China, interest rates have softened in response to concerns around the strength of the economic recovery and expectations of further official rate cuts. Credit growth has eased alongside a slump in property sales and many highly leveraged property developers continue to face considerable financial stress.
- Global share markets recorded solid gains during the month helped by a relief trade after the US Congressional stalemate over the debt ceiling was resolved and signs that central banks are near the top on rate hikes. US shares gained 6.6%, European and Chinese markets rebounded from May's declines gaining over 2% each and Japanese shares had another strong month, up nearly 8%. Domestically, the ASX All Ords gained nearly 2% in June to end the financial year up 14.75%.

### **Domestic issues**

- The Australian Monthly CPI Indicator, albeit a volatile figure, fell to 5.6% year over year (yoy) its lowest since April last year confirming the downtrend from the 8.4% yoy high in December with the rates of inflation for clothing, new dwelling costs, furnishings, and holiday travel leading the lowering trend.
- As a result of ongoing rate hikes by the RBA, some economists are now forecasting a peak cash rate of 4.60% and a 50/50 chance of recession starting in late 2023 with signs already pointing to a weakening economy.
- Business surveys continue to point to severe labour shortages. Official job vacancies fell a modest 2% between February and May – a slightly slower pace than the 2.2% fall between November and February.
- A surprise 0.7% lift in retail sales suggests consumer demand has retained some momentum in the second quarter, albeit with volumes still tracking a subdued pace.

### **Interest rates**

- At its June meeting the RBA rose the cash target to 4.10%, noting that further tightening of monetary policy may be required to ensure that inflation returns to target in a reasonable timeframe, currently expected to be mid-2025, but that will depend upon how the economy and inflation evolve.
- At the end of June, the market was pricing in another two rate hikes over the coming six months to take the cash rate to the 4.60% area. Rate cuts are then being priced in as early as 2024:
- In June, term deposit rates across the 1 to 60 month range increased by an average of 55 basis points, with rates absorbing the RBA's 25bps rate hike at the start of the month and pricing in another rate hike of 25bps:

### **Investment Portfolio Commentary**

Council's investment portfolio returned 3.42%pa (0.28% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 3.72%pa return. For the 2022/23 Financial Year, the investment portfolio returned 3.46% versus the bank bill index benchmark's 2.89%.

During June, Council had \$1.5m across three 4 and 6 month term deposits mature that had been paying an average of 4.24%pa. Council was able to take advantage of the sharp rise in rates over the month investing \$6.5m across several term deposits with maturities ranging between 6 and 9 months at an average rate of 5.40%pa.

The NSW TCorpIM Medium Term Growth Fund returned 0.1512% (actual) for the month. The rise in interest rates during the month caused valuations of long dated fixed rate bonds to retreat slightly. However, global share markets recorded solid gains during the month. US shares gained 6.6%, European and Chinese markets were up over 2% each and Japanese shares had another strong month, up nearly 8%. Domestically, the ASX All Ords gained nearly 2% in June to end the financial year up 14.75%.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

### **Council's Portfolio by Source of Funds – June 2023**

As at 30 June 2023, Council's Investment Portfolio had a current market valuation of \$37,909,026 or principal value (face value) of \$37,720,975 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
<b>GENERAL Fund</b>	Operating Capital & Internal Restrictions	\$21,319,606
	Royalties Reserve	\$597,912
	Domestic Waste Management Reserve	\$3,263,554
	Grants	\$12,539,903
	<b>TOTAL PORTFOLIO</b>	<b>\$37,720,975</b>

### **Certificate by Responsible Accounting Officer**

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005-* and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Community Engagement:**

Nil

### **Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

**Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. [↓](#) Investment Report June 2023

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER



Investment Summary Report  
June 2023



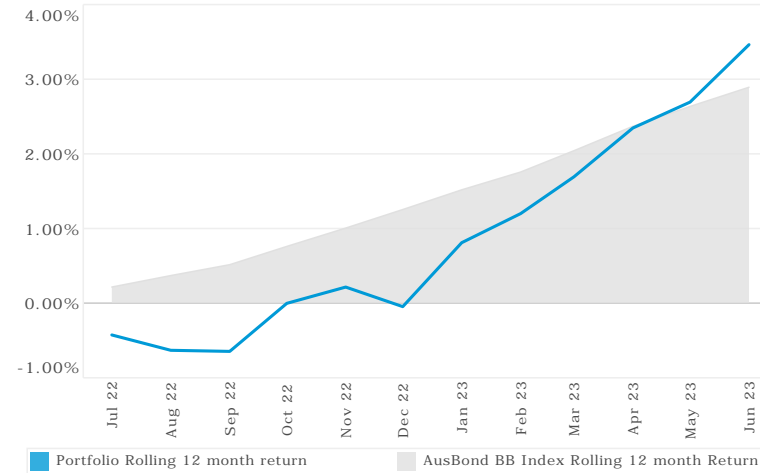
Broken Hill City Council  
Executive Summary - June 2023



Investment Holdings

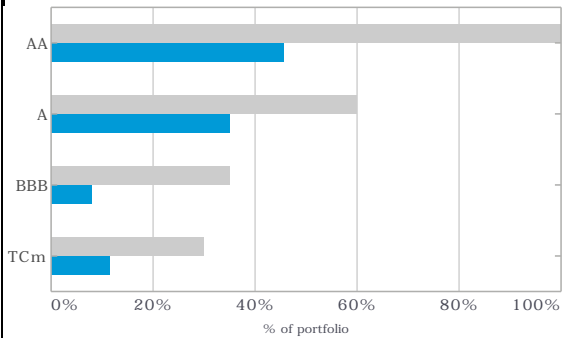
	Face Value (\$)	Current Value (\$)
Cash	15,393,211	15,393,211
Managed Funds	4,317,654	4,317,654
Term Deposit	18,010,110	18,198,161
	37,720,975	37,909,026

Investment Performance

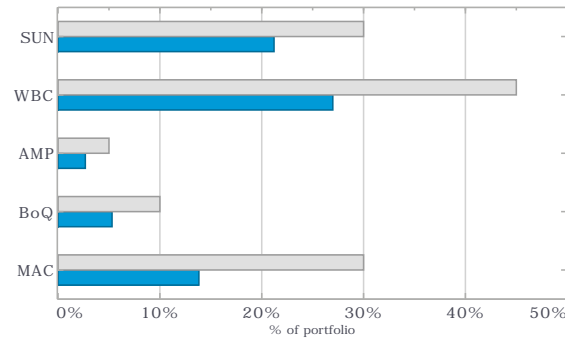


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	37,720,975	100% 100% a
	37,720,975	

Specific Sub Limits

Between 5 and 10 year.	0	0%	30%	a
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g Portfolio Exposure      g Investment Policy Limit



# Broken Hill City Council

## Investment Holdings Report - June 2023



### Cash Accounts

Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
4,501,477.89	0.0000%	Westpac Group	AA-	4,501,477.89	473409	Cheque
5,216,449.69	3.8776%	Macquarie Bank	A+	5,216,449.69	540354	Accelerator
5,675,283.76	5.0500%	Westpac Group	AA-	5,675,283.76	535442	90d Notice
15,393,211.34	3.1759%			15,393,211.34		

### Managed Funds

Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
4,317,653.95	0.1512%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,317,653.95	536441	
4,317,653.95	0.1512%				4,317,653.95		

### Term Deposits

Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
4-Jul-23	1,000,000.00	3.9000%	ME Bank	BBB+	1,000,000.00	30-Jun-22	1,039,106.85	542914	39,106.85	At Maturity	
18-Jul-23	1,000,000.00	4.4700%	Suncorp Bank	A+	1,000,000.00	11-Jan-23	1,020,941.64	543695	20,941.64	At Maturity	
19-Jul-23	500,000.00	4.3200%	Suncorp Bank	A+	500,000.00	20-Jan-23	509,586.85	543714	9,586.85	At Maturity	
26-Jul-23	500,000.00	4.2600%	Suncorp Bank	A+	500,000.00	27-Jan-23	509,045.21	543724	9,045.21	At Maturity	
8-Aug-23	500,000.00	4.4600%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,254.25	543997	5,254.25	At Maturity	
16-Aug-23	500,000.00	0.6200%	National Australia Bank	AA-	500,000.00	18-Aug-21	502,692.33	541757	2,692.33	Annually	
5-Sep-23	500,000.00	4.4800%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,277.81	543998	5,277.81	At Maturity	
19-Sep-23	500,000.00	4.4000%	Bank of Queensland	BBB+	500,000.00	16-Nov-22	513,682.19	543561	13,682.19	At Maturity	
22-Sep-23	510,109.59	4.6500%	AMP Bank	BBB	510,109.59	22-Mar-23	516,673.23	543948	6,563.64	At Maturity	
25-Sep-23	500,000.00	4.5000%	AMP Bank	BBB	500,000.00	23-Sep-22	517,321.92	543323	17,321.92	At Maturity	
27-Sep-23	500,000.00	0.6300%	National Australia Bank	AA-	500,000.00	29-Sep-21	502,373.29	541935	2,373.29	Annually	
3-Oct-23	500,000.00	4.5000%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,301.37	543999	5,301.37	At Maturity	
10-Oct-23	500,000.00	4.6600%	National Australia Bank	AA-	500,000.00	8-Mar-23	507,341.10	543912	7,341.10	At Maturity	
23-Oct-23	500,000.00	4.5200%	National Australia Bank	AA-	500,000.00	26-Apr-23	504,086.58	544036	4,086.58	At Maturity	

# Broken Hill City Council

## Investment Holdings Report - June 2023



Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
7-Nov-23	500,000.00	4.5000%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,301.37	544000	5,301.37	At Maturity	
28-Nov-23	500,000.00	4.5100%	National Australia Bank	AA-	500,000.00	27-Apr-23	504,015.75	544038	4,015.75	At Maturity	
5-Dec-23	500,000.00	4.5000%	Suncorp Bank	A+	500,000.00	6-Apr-23	505,301.37	544001	5,301.37	At Maturity	
6-Dec-23	500,000.00	5.1000%	Bank of Queensland	BBB+	500,000.00	6-Jun-23	501,746.58	544162	1,746.58	At Maturity	
12-Dec-23	500,000.00	4.7800%	National Australia Bank	AA-	500,000.00	10-May-23	503,404.93	544090	3,404.93	At Maturity	
14-Dec-23	500,000.00	5.4100%	Suncorp Bank	A+	500,000.00	15-Jun-23	501,185.75	544202	1,185.75	At Maturity	
19-Dec-23	500,000.00	5.3900%	National Australia Bank	AA-	500,000.00	21-Jun-23	500,738.36	544215	738.36	At Maturity	
24-Jan-24	1,000,000.00	5.5000%	Suncorp Bank	A+	1,000,000.00	29-Jun-23	1,000,301.37	544273	301.37	At Maturity	
23-Feb-24	2,000,000.00	5.5000%	Suncorp Bank	A+	2,000,000.00	29-Jun-23	2,000,602.74	544274	602.74	At Maturity	
5-Mar-24	500,000.00	4.4700%	National Australia Bank	AA-	500,000.00	5-Apr-23	505,327.26	543995	5,327.26	At Maturity	
27-Mar-24	2,000,000.00	5.4500%	National Australia Bank	AA-	2,000,000.00	28-Jun-23	2,000,895.89	544239	895.89	At Maturity	
9-Apr-24	1,000,000.00	4.4700%	National Australia Bank	AA-	1,000,000.00	5-Apr-23	1,010,654.52	543996	10,654.52	At Maturity	
	18,010,109.59	4.5873%			18,010,109.59		18,198,160.51		188,050.92		



# Broken Hill City Council

## Accrued Interest Report - June 2023



Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
<b>Cash</b>									
Macquarie Bank	540354					16,285.50	0	16,285.50	3.88%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					22,687.81	0	22,687.81	5.05%
						38,973.31		38,973.31	3.14%
<b>Managed Funds</b>									
NSW T-Corp Defensive Cash Funds	535329				1-Jul-22	0.00	0	0.00	
NSW T-Corp Medium Term Growth Fund	536441				1-Aug-23	0.00	0	6,520.07	1.86%
						0.00		6,520.07	1.86%
<b>Term Deposits</b>									
Bank of Queensland	543625		500,000.00	6-Dec-22	6-Jun-23	10,346.58	5	284.25	4.15%
National Australia Bank	543674		500,000.00	22-Dec-22	21-Jun-23	10,686.44	20	1,180.82	4.31%
National Australia Bank	543829		500,000.00	15-Feb-23	15-Jun-23	6,986.30	14	815.07	4.25%
ME Bank	542914		1,000,000.00	30-Jun-22	4-Jul-23	0.00	30	3,205.48	3.90%
Suncorp Bank	543695		1,000,000.00	11-Jan-23	18-Jul-23	0.00	30	3,673.97	4.47%
Suncorp Bank	543714		500,000.00	20-Jan-23	19-Jul-23	0.00	30	1,775.34	4.32%
Suncorp Bank	543724		500,000.00	27-Jan-23	26-Jul-23	0.00	30	1,750.69	4.26%
National Australia Bank	541757		500,000.00	18-Aug-21	16-Aug-23	0.00	30	254.80	0.62%
Suncorp Bank	543997		500,000.00	6-Apr-23	8-Aug-23	0.00	30	1,832.88	4.46%
AMP Bank	543323		500,000.00	23-Sep-22	25-Sep-23	0.00	30	1,849.32	4.50%
AMP Bank	543948		510,109.59	22-Mar-23	22-Sep-23	0.00	30	1,949.59	4.65%
Bank of Queensland	543561		500,000.00	16-Nov-22	19-Sep-23	0.00	30	1,808.22	4.40%
National Australia Bank	541935		500,000.00	29-Sep-21	27-Sep-23	0.00	30	258.91	0.63%
Suncorp Bank	543998		500,000.00	6-Apr-23	5-Sep-23	0.00	30	1,841.10	4.48%
National Australia Bank	543912		500,000.00	8-Mar-23	10-Oct-23	0.00	30	1,915.07	4.66%
National Australia Bank	544036		500,000.00	26-Apr-23	23-Oct-23	0.00	30	1,857.54	4.52%
Suncorp Bank	543999		500,000.00	6-Apr-23	3-Oct-23	0.00	30	1,849.32	4.50%

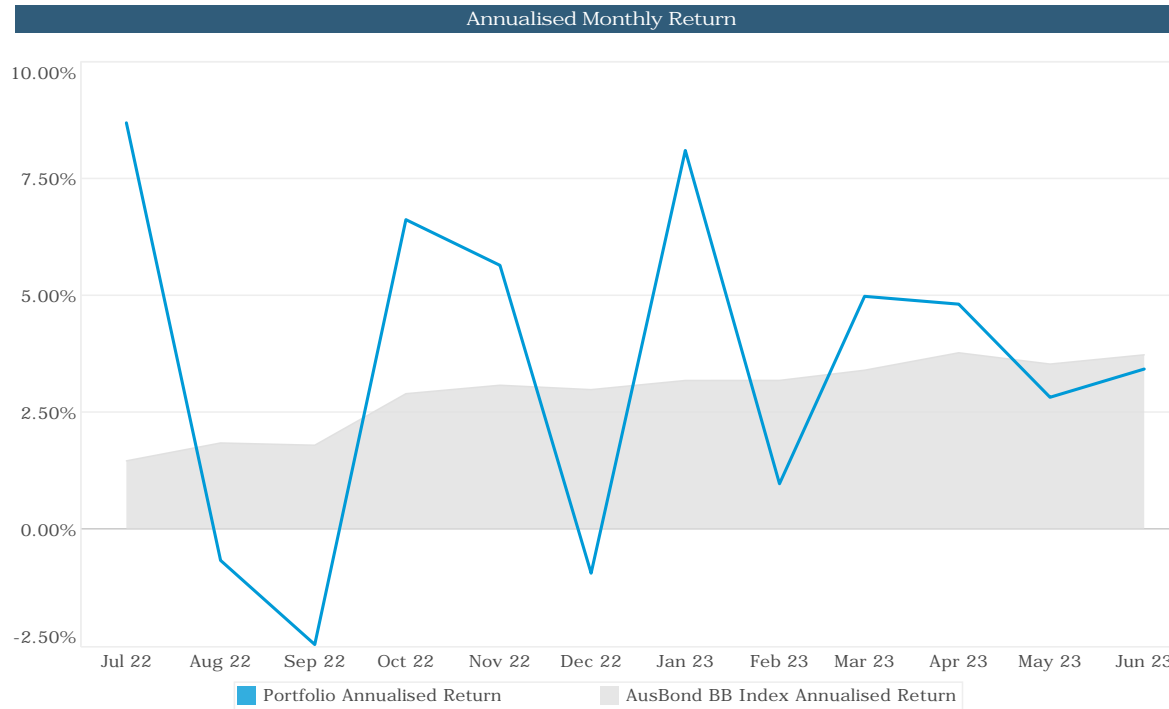
# Broken Hill City Council

## Accrued Interest Report - June 2023

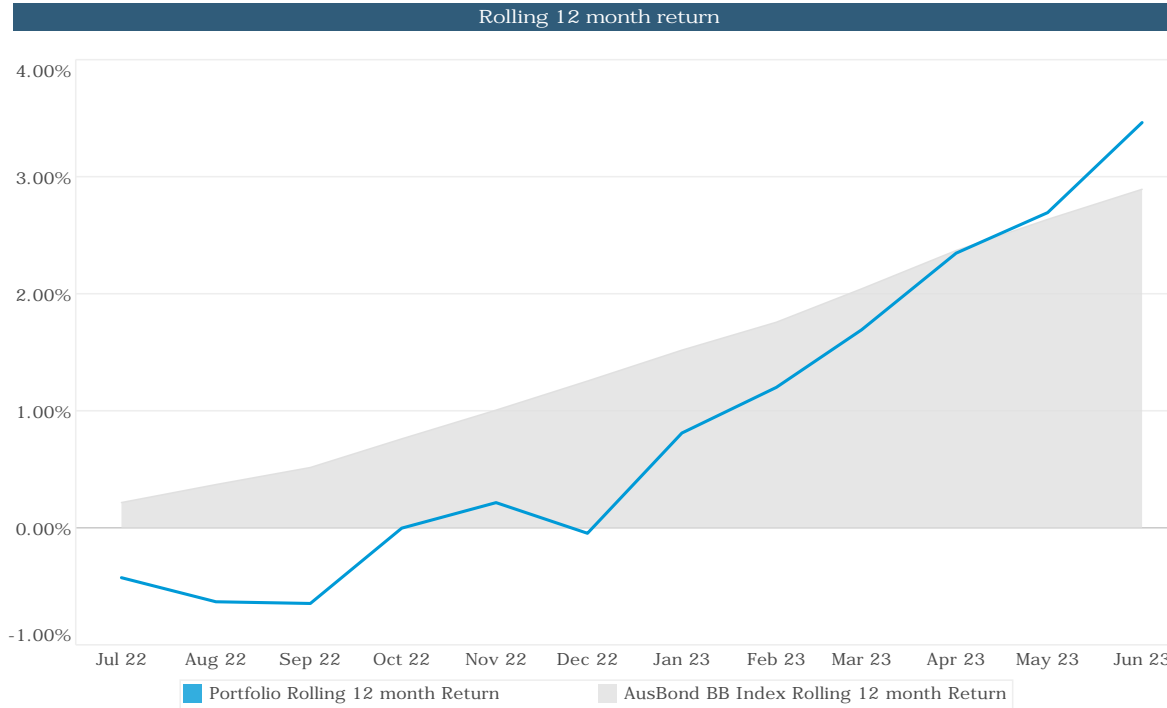


Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
National Australia Bank	544038		500,000.00	27-Apr-23	28-Nov-23	0.00	30	1,853.42	4.51%
Suncorp Bank	544000		500,000.00	6-Apr-23	7-Nov-23	0.00	30	1,849.32	4.50%
Bank of Queensland	544162		500,000.00	6-Jun-23	6-Dec-23	0.00	25	1,746.58	5.10%
National Australia Bank	544090		500,000.00	10-May-23	12-Dec-23	0.00	30	1,964.38	4.78%
National Australia Bank	544215		500,000.00	21-Jun-23	19-Dec-23	0.00	10	738.36	5.39%
Suncorp Bank	544001		500,000.00	6-Apr-23	5-Dec-23	0.00	30	1,849.32	4.50%
Suncorp Bank	544202		500,000.00	15-Jun-23	14-Dec-23	0.00	16	1,185.75	5.41%
Suncorp Bank	544273		1,000,000.00	29-Jun-23	24-Jan-24	0.00	2	301.37	5.50%
Suncorp Bank	544274		2,000,000.00	29-Jun-23	23-Feb-24	0.00	2	602.74	5.50%
National Australia Bank	543995		500,000.00	5-Apr-23	5-Mar-24	0.00	30	1,836.99	4.47%
National Australia Bank	544239		2,000,000.00	28-Jun-23	27-Mar-24	0.00	3	895.89	5.45%
National Australia Bank	543996		1,000,000.00	5-Apr-23	9-Apr-24	0.00	30	3,673.97	4.47%
						28,019.32		46,600.46	4.23%
<b>Grand Totals</b>						<b>66,992.63</b>		<b>92,093.84</b>	<b>3.42%</b>

Broken Hill City Council  
Investment Performance Report - June 2023

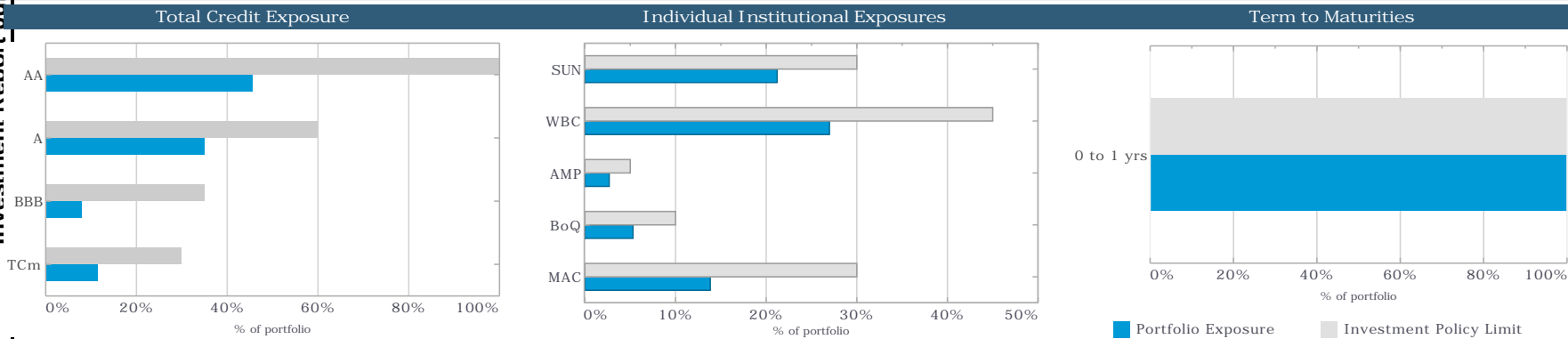


Historical Performance Summary (% pa)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2023	3.42%	3.72%	-0.30%
Last 3 months	3.67%	3.67%	0.00%
Last 6 months	4.21%	3.46%	0.75%
Financial Year to Date	3.46%	2.89%	0.57%
Last 12 months	3.46%	2.89%	0.57%



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Jun 2023	0.28%	0.30%	-0.02%
Last 3 months	0.90%	0.90%	0.00%
Last 6 months	2.07%	1.70%	0.37%
Financial Year to Date	3.46%	2.89%	0.57%
Last 12 months	3.46%	2.89%	0.57%

# Broken Hill City Council Investment Policy Compliance Report - June 2023



Credit Rating Group	Face Value (\$)	Policy Max
AA	17,176,762	46% 100% a
A	13,216,450	35% 60% a
BBB	3,010,110	8% 35% a
TCm	4,317,654	11% 30% a
	37,720,975	

Institution	% of portfolio	Investment Policy Limit
Suncorp Bank (A+)	21%	30% a
Westpac Group (AA-)	27%	45% a
AMP Bank (BBB)	3%	5% a
Bank of Queensland (BBB+)	5%	10% a
Macquarie Bank (A+)	14%	30% a
National Australia Bank (AA-)	19%	45% a
NSW T-Corp (TCm)	11%	30% a

Term	Face Value (\$)	Policy Max
Between 0 and 1 years	37,720,975	100% 100% a

Specific Sub Limits	Face Value (\$)	Policy Max
BBB+	2,000,000	5% 35% a
BBB	1,010,110	3% 10% a

Specific Sub Limits	Face Value (\$)	Policy Max
Between 5 and 10 years	0	0% 30% a

Credit Rating	Current Longest Maturity (years)	Policy Max
AA+, AA, AA-	0.78	5.00 a
A+, A, A-	0.65	3.00 a
BBB+	0.44	3.00 a
BBB	0.24	1.00 a

a = compliant  
r = non-compliant

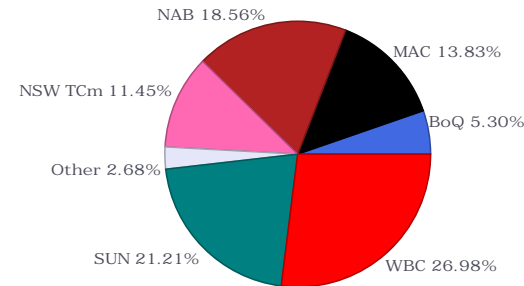
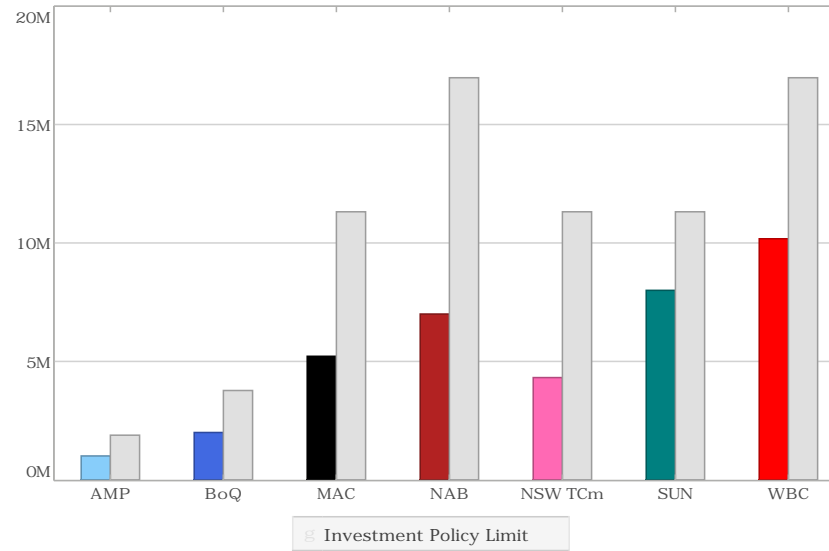
Broken Hill City Council  
Individual Institutional Exposures Report - June 2023



Individual Institutional Exposures

Individual Institutional Exposure Charts

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	1,010,110	3%	1,886,049	5%	875,939
Bank of Queensland (BBB+)	2,000,000	5%	3,772,097	10%	1,772,097
Macquarie Bank (A+)	5,216,450	14%	11,316,292	30%	6,099,842
National Australia Bank (AA-)	7,000,000	19%	16,974,439	45%	9,974,439
NSW T-Corp (TCm)	4,317,654	11%	11,316,292	30%	6,998,638
Suncorp Bank (A+)	8,000,000	21%	11,316,292	30%	3,316,292
Westpac Group (AA-)	10,176,762	27%	16,974,439	45%	6,797,677
	37,720,975				



# Broken Hill City Council

## Cashflows Report - June 2023



### Actual Cashflows for June 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
6-Jun-23	543625	Bank of Queensland	Term Deposit	Maturity: Face Value	500,000.00
		Bank of Queensland	Term Deposit	Maturity: Interest Received/Paid	10,346.58
<u>Deal Total</u>					<u>510,346.58</u>
6-Jun-23	544162	Bank of Queensland	Term Deposit	Settlement: Face Value	-500,000.00
		<u>Deal Total</u>			
<u>Day Total</u>					<u>10,346.58</u>
15-Jun-23	543829	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	6,986.30
<u>Deal Total</u>					<u>506,986.30</u>
15-Jun-23	544202	Suncorp Bank	Term Deposit	Settlement: Face Value	-500,000.00
		<u>Deal Total</u>			
<u>Day Total</u>					<u>6,986.30</u>
21-Jun-23	543674	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	10,686.44
<u>Deal Total</u>					<u>510,686.44</u>
21-Jun-23	544215	National Australia Bank	Term Deposit	Settlement: Face Value	-500,000.00
		<u>Deal Total</u>			
<u>Day Total</u>					<u>10,686.44</u>
28-Jun-23	544239	National Australia Bank	Term Deposit	Settlement: Face Value	-2,000,000.00
		<u>Deal Total</u>			
<u>Day Total</u>					<u>-2,000,000.00</u>
29-Jun-23	544273	Suncorp Bank	Term Deposit	Settlement: Face Value	-1,000,000.00
		<u>Deal Total</u>			
29-Jun-23	544274	Suncorp Bank	Term Deposit	Settlement: Face Value	-2,000,000.00
		<u>Deal Total</u>			
<u>Day Total</u>					<u>-3,000,000.00</u>

Broken Hill City Council  
Cashflows Report - June 2023

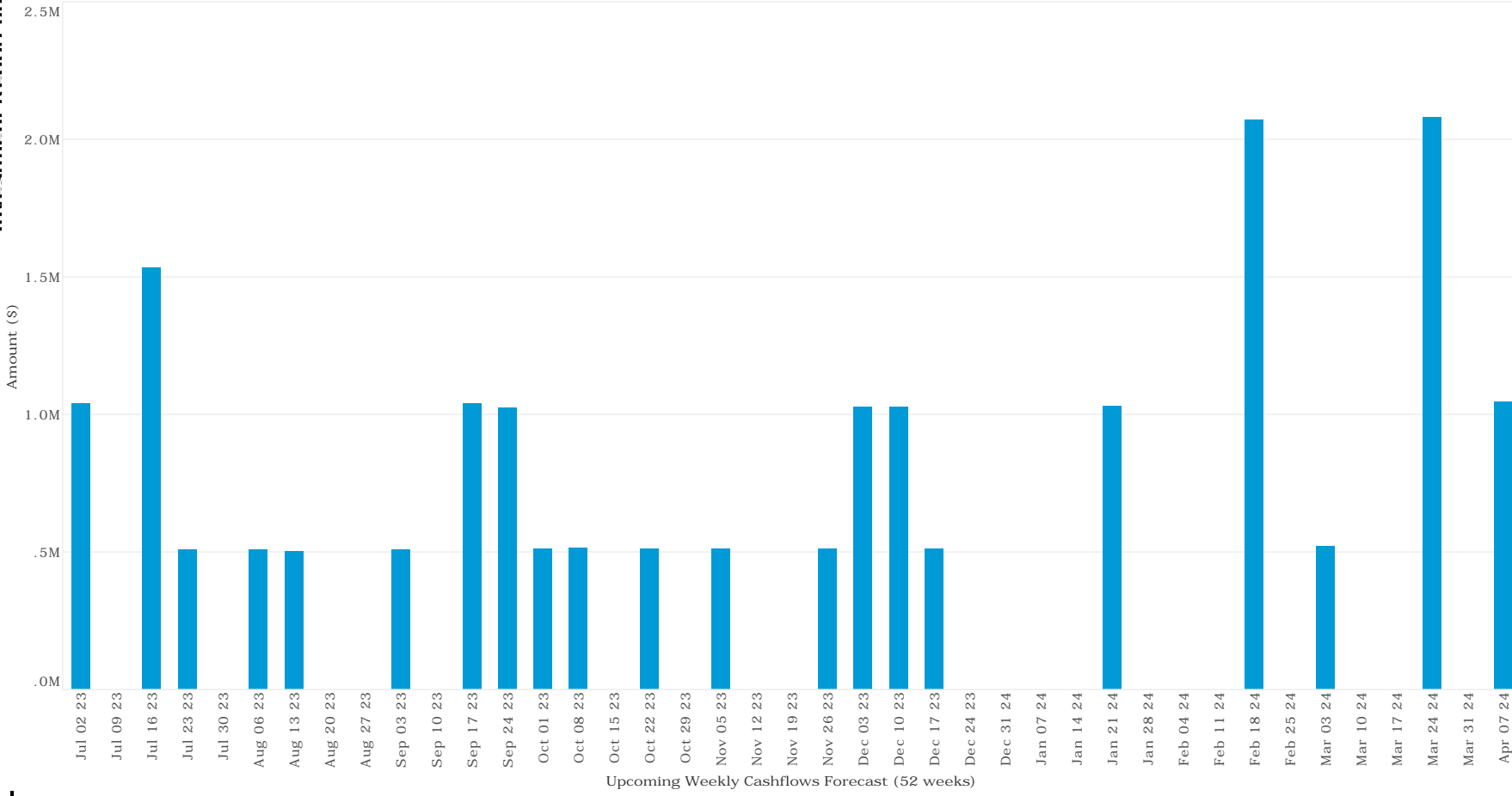
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
<u>Total for Month</u>					<u>-4,971,980.69</u>

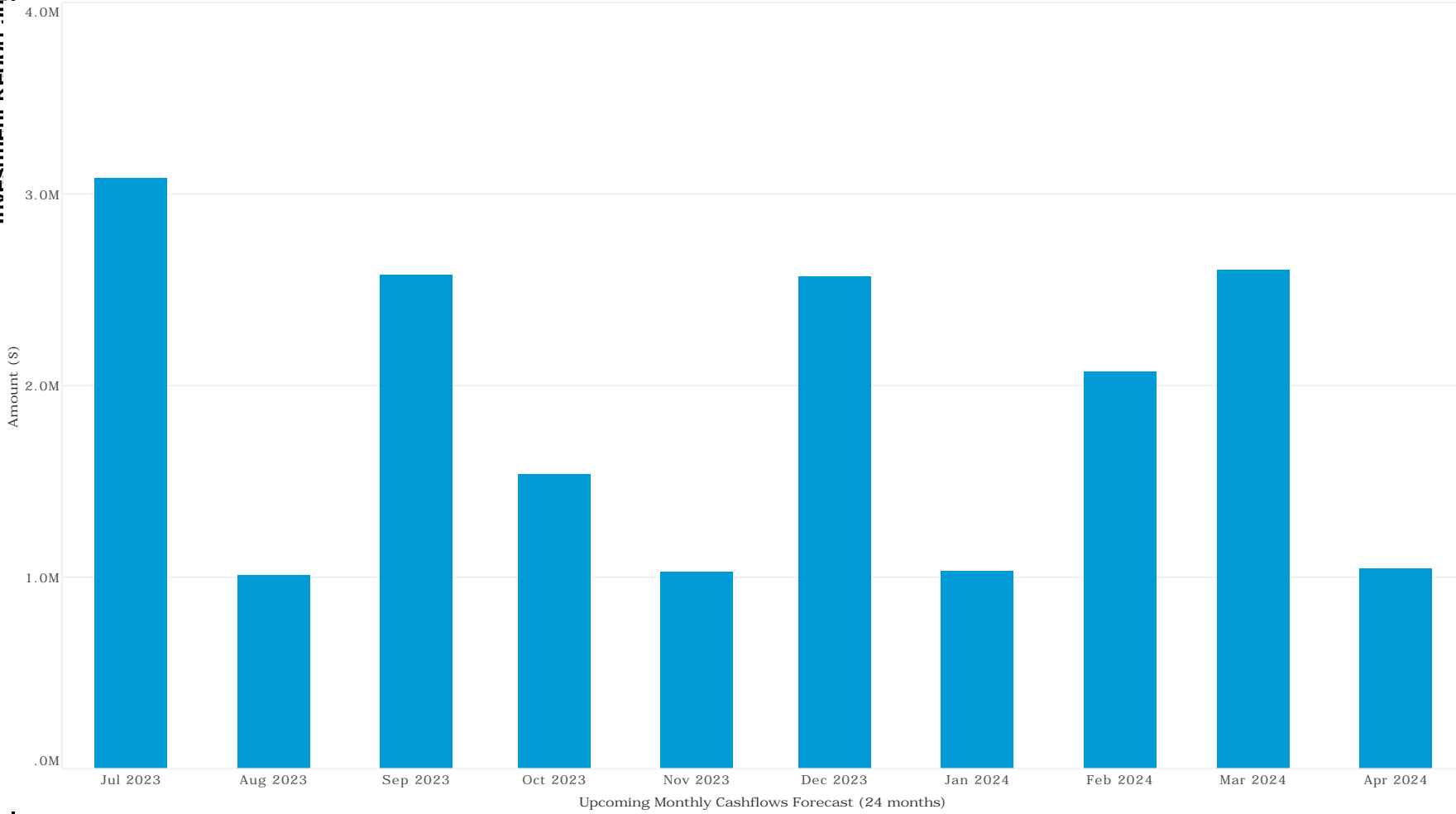
## Forecast Cashflows for July 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
4-Jul-23	542914	ME Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		ME Bank	Term Deposit	Maturity: Interest Received/Paid	39,427.40
<u>Deal Total</u>					<u>1,039,427.40</u>
Day Total					1,039,427.40
18-Jul-23	543695	Suncorp Bank	Term Deposit	Maturity: Face Value	1,000,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	23,023.56
<u>Deal Total</u>					<u>1,023,023.56</u>
Day Total					1,023,023.56
19-Jul-23	543714	Suncorp Bank	Term Deposit	Maturity: Face Value	500,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	10,652.05
<u>Deal Total</u>					<u>510,652.05</u>
Day Total					510,652.05
26-Jul-23	543724	Suncorp Bank	Term Deposit	Maturity: Face Value	500,000.00
		Suncorp Bank	Term Deposit	Maturity: Interest Received/Paid	10,504.11
<u>Deal Total</u>					<u>510,504.11</u>
Day Total					510,504.11
<u>Total for Month</u>					<u>3,083,607.13</u>



Broken Hill City Council  
Cashflows Report - June 2023





## POLICY AND GENERAL COMMITTEE

July 12, 2023

**ITEM 6****BROKEN HILL CITY COUNCIL REPORT NO. 132/23****SUBJECT:**                    **WELCOME PACKS FOR ESSENTIAL WORKERS**                    **D23/36599****Recommendation**

1. That Broken Hill City Council Report No. 132/23 dated July 12, 2023, be received.
2. That Council, in Partnership with the YMCA contribute one three month family aquatic centre membership to each welcome pack issued to essential workers by Regional Development Australia Far West at a cost to council of \$132 per family membership.

**Executive Summary**

Regional Development Australia – Far West NSW are rolling out a Welcome Experience pilot program to support new essential workers to the community and help to create a connection to their new home quickly. This will help to attract and retain essential workers in the community for the benefit of all residents.

This report recommends that Council contribute a three month family Aquatic Centre membership to these packs with costs shared on a 50/50 with the YMCA. The YMCA have agreed to this in principle.

**Report:**

Council was contacted by Regional Development – Far West NSW in June to consider contributing to the essential worker welcome packs to be distributed to new essential workers to the City as part of the pilot program. It is suggested that Council, in conjunction with the YMCA contribute a three month family aquatic Centre memberships to the program. The YMCA have been approached and have agreed to sharing the costs for these memberships if this proposal goes ahead. Some details of the program, other contributors and expected benefits of the program for the community are provided below.

**About the Welcome Experience project**

The Welcome Experience is designed to facilitate, attract, prepare and welcome essential workers to regional, rural and remote NSW.

The program matches and connects new essential workers with local people and resources to help them settle in and feel at home in their new community faster.

The Welcome Experience will support new essential workers to create that connection to community and their new home quickly and smoothly. This will help to keep essential workers and their families in regional towns longer, delivering frontline services and building stronger communities.

The Welcome Experience is being rolled out in eight pilot locations in 2023 – Bega, Broken Hill, Coffs Harbour, Corowa, Griffith, Goulburn, Muswellbrook and Walgett.

Essential workers eligible for The Welcome Experience are:

- **Department of Education and Training** employees, including primary and secondary school teachers and non-teaching staff
- **NSW Health** employees, including nurses, allied health professionals, ambulance staff, visiting medical officers and specialists employed through the Local Health District
- **NSW Police Force** employees
- **Department of Communities and Justice** employees
- **NSW Fire and Rescue** employees.

**The Welcome pack Contributors**

- RDA Far West will include a Far West Gift Card, \$50 for singles and \$100 for couple and families
- Hard copy of the Far West Prospectus
- Hard copy of the Far West Welcome Guide
- Far West Proud sticker
- Barrier Truth are offering a three month subscription to the paper
- The Cinema are offering four free tickets to the movies.

**Community Engagement:**

Nil

**Strategic Direction:**

- Key Direction 4: Our Leadership  
Objective 4.1: Openness and Transparency in Decision Making  
Action 4.1.1 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

**Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

**Financial Implications:**

A family Aquatic Centre membership currently costs \$44.00 per fortnight. Three month memberships supplied for welcome packs with costs shared equally with the YMCA will cost council \$132 each, these costs could be offset by the potential that memberships are retained at the Aquatic centre after the introductory period.

Total cost excluding any future offset would be anticipated to be at \$9,900 based on 75 new starters and on the basis that all 75 new starters took up the option.

**Attachments**

There are no attachments for this report

SIMON BROWN  
DIRECTOR FINANCE AND COMMERCIAL

JAY NANKIVELL  
GENERAL MANAGER

## POLICY AND GENERAL COMMITTEE

July 7, 2023

**ITEM 7**BROKEN HILL CITY COUNCIL REPORT NO. 133/23

SUBJECT: PROPOSAL TO RENAME SOUTH COMMUNITY CENTRE TO  
'FRED JOBSON SOUTH COMMUNITY CENTRE' D23/28379

**Recommendation**

1. That Broken Hill City Council Report No. 133/23 dated July 7, 2023, be received.
2. That the Broken Hill City Council Asset Naming Committee Meeting Minutes dated 28 April 2023, be received.
3. That Council notes that as per Minute No. 47217, the proposal to rename the South Community Centre to the 'Fred Jobson South Community Centre' was placed on public exhibition closing 25 June 2023, during which time Council received one anonymous invalid submission.
4. That Council approves the renaming of the South Community Centre to the 'Fred Jobson South Community Centre'; and that the Patton Village Broken Hill Association Inc be advised of the success of their proposal.
5. That all necessary actions be taken, including replacement of signage at the South Community Centre and an official renaming event be held at a date to be determined in consultation with Patton Village Broken Hill Association Inc.

**Executive Summary:**

Council received correspondence from the Patton Village Broken Hill Association Inc. with the proposal to rename the 'South Community Centre' to the 'Fred Jobson Community Centre', after the late Aubrey Frederick Jobson. Acknowledgement correspondence from Council was provided to the Patton Village Broken Hill Association Inc. in advising of the referral of the proposal to Council's Asset Naming Committee.

Council adopted the 'Naming of Parks and Community Facilities Policy' on 26 April 2012. The policy is currently under review however, combined with a range of processes, was utilised to undertake a consultation that determined the naming of 'Pro Hart Way', the road leading to the Airport.

With a forthcoming update of the current 2012 Policy, the processes undertaken with the naming of 'Pro Hart Way' will serve as part of background research for updating the policy.

The current 'Naming of Parks and Community Facilities Policy', deals with requests to name a park or community facility after a **person or family** as an exception as a general rule and all proposals are presented to Council for consideration.

Council's Asset Naming Committee met on Friday, 28 April 2023 to receive and discuss the proposal to rename the South Community Centre to the 'Fred Jobson Community Centre'. Agreement was reached by Committee members present, to recommend to Council that the renaming proposal be revised to the 'Fred Jobson South Community Centre' and be placed on

21 days public exhibition, to align with Council’s Renaming of Parks and Community Facilities Policy (General Principles item 3 and Naming after and Individual or Family item 4).

At the 31 May 2023 Council Meeting, Council considered a report containing the Asset Naming Committee Meeting Minutes and the Asset Naming Committee recommendation to rename the South Community Centre to the ‘Fred Jobson South Community Centre’ where Council resolved (Minute No. 47217) that the renaming proposal be placed on public exhibition for a 21-day period during which time Council would receive submissions from the public.

The public exhibition period closed on Sunday 25 May 2023 and Council received nil submissions prior to the closing date and one invalid submission after the closing time and date.

Below is a table outlining the submissions received and whether the submissions raise valid reasons for Council to consider declining the proposal to rename the South Community Centre to the ‘Fred Jobson South Community Centre’:

Summary of submissions received	Validity of comment to the renaming proposal
Opposed the renaming due to “Fred Jobson” not being born in Broken Hill, or a volunteer of the South Library.	Invalid anonymous submission, received after closing date.

**Report:**

Correspondence received from the Patton Village Broken Hill Association Inc, details a proposal to rename the South Community Centre to the ‘Fred Jobson Community Centre’.

The submission received from Patton Village Broken Hill Association Inc. proposing the renaming of the ‘South Community Centre’ to the ‘Fred Jobson Community Centre’ meets the criteria within Council’s Naming of Parks and Community Facilities Policy. A summary of background information was provided within this report to assist the Asset Naming Committee in their careful consideration of the submission. The correspondence received by Council and supporting documentation is attached to this report.

**Aubrey Frederick Jobson - 'Fred Jobson'**

**Fred Jobson, *The Conveyor*, November 1964**

As background, Fred Jobson, born Aubrey Frederick Jobson (1902 – 20/11/1973), came to Broken Hill in 1932 with a travelling stage show and subsequently decided to stay in the City. Fred Jobson was a painter, actor, singer, composer and cartoonist and was one of the first mineral artists in Broken Hill. Upon his arrival in the City he established a signwriting business before being employed at the Zinc Corporation as Editor of the *Conveyor* magazine.

In addition to his art, Fred was also a talented musician, performing at various theatres in the City and involved in the Repertory Society and Musicians Club. He supported and fundraised for a number of volunteer organisations, such as the South Boy's Club and local schools. It has been noted that Fred Jobson was a significant person in Broken Hill history, with his achievements and social contribution to community life and the betterment of the City described as extensive.

His entertainment talent had been said to have been instrumental in the raising of tens of thousands of pounds for charity, (notably the Far West Children's Health Scheme, the Old Folks Home and the Home of Compassion) and War loan, Red Cross and Comforts Fund appeals during the war.

During Fred's period of employment at the Zinc Corporation he had been responsible for the design and erection of 24 mine exhibits for the Silver City Show, a number of exhibits for the Moomba Festival at Melbourne and the Royal Easter Show in Sydney. He also produced floats for numerous processions.

Notable accomplishments are designing the Broken Hill City crest in 1967 and writing the song 'Broken Hill I love you still', along with supervising the committee that oversaw the decorations for the 1954 visit to Broken Hill of Queen Elizabeth II as part of her two-month Royal Tour of Australia. At this time, it was his design that was chosen for the construction of the Welcome/Farewell sign on the then Airport Road.



## South Community Centre



**South Community Centre, 135 Comstock Street, Broken Hill**

The South Broken Hill Community Centre at 135 Comstock Street, was opened for public use by Dr CJ Cummins M.B. B.S. D.B.H. Director of Public Health NSW on 7 October 1967.

The Riverina Diocesan Trust had been operating the facility on Council's behalf for about 20 years with the first resolution being 30 November 1994 as recorded in Council's lease records. In 2014 the Anglican Church indicated that they would not be continuing with the operation of the facility as it had fallen outside the purview of the Dioceses.

Council at its meeting held 13 June 2013, resolved that the operation of the South Community Centre Library be transitioned to a like-minded not for profit organisation and that discussions be held with the Patton Village Community and Business Association Committee to assess the viability of their interest in the library.

The Patton Village Committee responded to these discussions and stated that their mission was to develop the South Library as a community centre, that provided a venue suitable for multi-purpose use and to encourage active participation for the South community.

Council resolved at its Ordinary Meeting held 30 July 2014:

*That Patton Village Committee Inc. be appointed to operate the South Community Centre Library under the same terms as the current operator, the Riverina Diocesan Trust.*

*That Council congratulate the Patton Village Committee Inc on their commitment to the residents of South Broken Hill through this initiative.*

*That documents relating to this matter be executed under Council's Common Seal as required.*

As such, an agreement to operate the South Community Centre Library between South Community Centre and Alma Institute Reserve Trust, a corporation established, constituted and appointed, in terms of Section 92, *Crown Lands Act 1989*, as Trustee of Reserve 1014148 and Patton Village Committee Inc. commenced on 1 September 2014 and expires on 31 October 2024.

*Reserve 1014148 was previously known as the 'South Community Centre and Alma Institute Reserve Trust'; however this name was abolished with the commencement of the new Crown Land Management Act on 1 July 2018. This reserve is now identified as Reserve 1014148 and Broken Hill City Council as the Crown Land Manager. The renaming of the building can be facilitated by Council without any consent from the Department of Crown Lands.*



### **Council ‘Naming of Parks and Community Facilities Policy’**

Council’s current policy, ‘Naming of Parks and Community Facilities Policy’, details the asset naming requirements, specifically the process and supporting documents required to name an Asset.

The Naming of Parks and Community Facilities Policy defines the following notable principles;

- General Principles
  2. A name which has historical significance is acceptable.
  3. Community facilities will generally be named after the general area of the City in which they are located.
- Naming after an Individual or Family
  1. Naming a park or community facility after a person or family will only be considered where a person or family member is deceased and:
    - a) Is widely known and respected within the local community;
    - b) Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
    - c) Is of good repute and not likely to be subject of controversy.
  2. The nominated person has widespread community support.
  4. The proposal to the name of the park or facility should be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.
  6. To apply, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of whom must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations. Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
- Renaming a Facility
  6. The renaming of a facility will only be considered if it can be demonstrated that the name is no longer appropriate in historical or geographical terms or is likely to cause distress to members of the community.

In accordance with Council’s ‘Naming of Parks and Community Facilities Policy’, the proposal to rename the facility is recommended to be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a final report to Council for its consideration (Naming of an Individual or Family item 4).

There is no legislation specific to the naming of Council assets as there is with roads. The format of the NSW Geographical Names Board however, is recommended as an approach to factors regarding the naming of assets.

The ‘NSW Addressing User Manual’ (AUM) has been developed by the NSW Geographical Names Board to provide a common approach to place naming, reserve naming, addressing and road naming throughout New South Wales, which is based on legislative obligations and addressing standards.

## **NSW Geographical Names Board Place Naming Policy – July 2019**

### **7.1 Personal Names**

The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long-term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation. NSW Geographical Names Board Place Naming Policy 5*
- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note*

### **Community Engagement:**

At the 31 May 2023 Council Meeting, Council resolved to place the proposal to rename the South Community Centre to the 'Fred Jobson South Community Centre', on public exhibition for a period of 21 days. During the public exhibition period Council received one invalid anonymous submission.

### **Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1.	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

### **Relevant Legislation:**

- *Geographical Names Act 1966*
- *Local Government Act 1993*

### **Associated Documents:**

- Broken Hill City Council's Naming of Parks and Community Facilities Policy
- NSW Geographical Names Board
  - The NSW Addressing User Manual (AUM)
  - Geographical Names Board Guidelines and Policies
  - Geographical Names Board of NSW Policy – Place Naming

### **Financial Implications:**

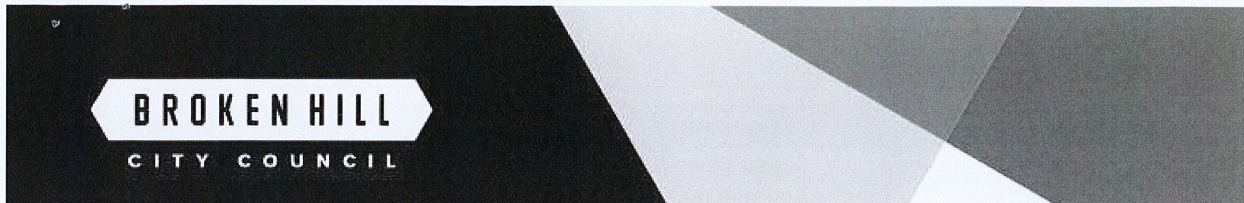
Existing project and operational budgets allow for signage maintenance. Any budgetary implications to change of name of the airport would need further assessment.

**Attachments**

1. Asset Naming Committee Meeting Minutes - Meeting held 28.04.2023 - Proposal to  
[↓](#) Rename the South Community Centre to Fred Jobson South Community Centre
2. Asset Naming Committee Report - Suggestion to Rename the South Community  
[↓](#) Centre to Fred Jobson Community Centre
3. Acknowledgement Letter - Suggestion to rename the South Community Centre -  
[↓](#) Patton Village Broken Hill Association
4. Geographical Names Board Place Naming Policy  
[↓](#)
5. Naming of Parks and Community Facilities Policy  
[↓](#)

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER



**MINUTES OF THE ASSET NAMING COMMITTEE MEETING HELD 28 APRIL 2023**

<b>Date</b>	Friday, 28 April 2023	<b>Time Meeting opened:</b> 3:04pm	<b>Time Meeting closed:</b> 3:15pm
<b>Location</b>	Ground Floor Meeting Room, Council Administrative Centre, 240 Blende Street		
<b>Chairperson</b>	Councillor Bob Algate		

AGENDA ITEM		DISCUSSION	MOVED BY	SECONDED
1.	<b>Present</b>	Councillor Bob Algate Chief Corporate and Community Officer, Razija Nu'man Chief Assets and Projects Officer, Codie Howard Strategic Asset Management Coordinator, Aaron Troy Corporate Support Officer, Jodie Brealey (Minute Taker)	Razija Nu'man	Codie Howard
			All unanimous - Carried	
2.	<b>Apologies</b>	Councillor Alan Chandler Councillor Hayley Jewitt Councillor Darria Turley AM (by email) Chief Financial Officer, Simon Brown	Razija Nu'man	Codie Howard
			All unanimous - Carried	
3.	<b>Disclosure of Interests</b>	NIL	N/A	N/A
4.	<b>Receipt of Asset Naming Committee Report dated 21/04/2023</b>	<u>Recommendation to Committee</u> 1. That the Broken Hill City Council Asset Naming Committee Report "Suggestion to rename the South Community Centre to 'Fred Jobson Community Centre', be received.  • Asset Naming Committee Report - Suggestion to rename the 'South Community Centre' to ' Fred Jobson Community Centre' and associated attachments provided to Committee including letter and supporting documentation suggesting 'South Community Centre' be renamed 'Fred Jobson Community Centre' - Acknowledgement letter to applicant - Geographical Names Board of NSW Policy – Place Naming - Naming of Parks and Community Facilities Policy	Codie Howard	Razija Nu'man
			All unanimous - Carried	



AGENDA ITEM	DISCUSSION	MOVED BY	SECONDED
	<p><u>Recommendation to Committee</u></p> <p>2. That the Broken Hill City Council Asset Naming Committee consider the suggestion received to rename the South Community Centre to the 'Fred Jobson Community Centre' and report its recommendation to Council for determination.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>The Committee acknowledged a lot of time and thought had gone into the request submitted, which included documented history showing a definite contribution to the community by the late Fred Jobson.</li> <li>The request content was reviewed against Council's Naming of Parks and Community Facilities Policy and the Geographical Names Board of NSW Policy – Place Naming and meets all policy requirements.</li> <li>The request submitted on behalf of The Patton Village Community Association Inc, included documented support by a family representative and four community groups, all validated by a statutory declaration signed by the applicant. This meets Council requirements, being support from a minimum of three parties required.</li> <li>The Committee also acknowledged that Fred Jobson was a well-accepted character in south Broken Hill and generally around the City and therefore considered by the Committee, a worthy recipient for renaming of the facility.</li> <li>The Committee noted the South Community Centre is located on a Crown Reserve and that the name change can be facilitated without obtaining permission from Crown Lands.</li> <li>The Committee noted that the Geographical Names Board (GNB) of NSW Policy – Place Naming Item 9.10 Renaming of facilities within reserves does not require formal approval from the GNB. However, renaming notification to the GNB is required to align with the policy. Therefore, the GNB is to be notified of the change once adopted by Council.</li> <li>Recommendation regarding GNB notification to be placed in final report to Council.</li> </ul>	Razija Nu'man	Codie Howard
		All unanimous - Carried	



AGENDA ITEM	DISCUSSION	MOVED BY	SECONDED
	<ul style="list-style-type: none"> <li>The Committee noted that Emergency Services notification will also be required and to be placed in final report to Council</li> <li>Council's Naming of Parks and Community Facilities "General Principles Item 3 states - Community facilities will generally be named after the general area of the City in which they are located", therefore the Committee agreed the facility should be renamed "Fred Jobson South Community Centre", which aligns with Council policy and that the recommendation to Council should also detail this.</li> </ul>		
	<p><b><u>Recommendation to Council</u></b></p> <ol style="list-style-type: none"> <li><b>That the suggestion to rename the South Community Centre to the 'Fred Jobson Community Centre' be received.</b></li> <li><b>That the suggestion to rename the South Community Centre be revised to the 'Fred Jobson South Community Centre' to align with Council's Renaming of Parks and Community Facilities Policy.</b></li> </ol>	Razija Nu'man	Codie Howard
	<p><b>All unanimous - Carried</b></p>		
	<p><u>Recommendation to Committee</u></p> <ol style="list-style-type: none"> <li>That any recommendation to Council to rename the South Community Centre to the 'Fred Jobson Community Centre' be advertised with signage, at or on, the property or facility and in the local newspaper for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.</li> </ol> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>Asset Naming Committee members request that the 21 days public exhibition be confirmed. If correct, then Recommendation No. 3 wording be used noting the suggested name to be 'Fred Jobson South Community Centre' for Council recommendation, if incorrect, then 28 days to be written into recommendation report to Council.</li> </ul>	Razija Nu'man	Codie Howard
		All unanimous - Carried	



AGENDA ITEM		DISCUSSION	MOVED BY	SECONDED
		<p><u>Recommendation to Council</u></p> <p>3. That the suggestion to rename the South Community Centre to the 'Fred Jobson South Community Centre' be advertised with signage, at or on, the property or facility and in the local newspaper for public comment for 21 days, prior to the presentation of a final report to Council for its consideration.</p>	Razija Nu'man	Codie Howard
		<p><u>Recommendation to Committee</u></p> <p>4. That the Patton Village Broken Hill Association Inc. be advised by correspondence of any ongoing processes and expected timelines.</p> <p><u>Discussion</u></p> <ul style="list-style-type: none"> <li>Discussion held regarding signage requirements for renaming of the facility and agreement reached by Committee that new signage would assist to commemorate the renaming.</li> <li>Upon adoption by Council for renaming, Council staff to liaise with applicants regarding signage.</li> <li>Recommendation regarding signage to be placed in final report to Council.</li> <li>Council staff to advise the applicant of ongoing processes and expected timelines.</li> </ul>	Codie Howard	Razija Nu'man
		<p><u>Recommendation to Council</u></p> <p>4. That the Patton Village Broken Hill Association Inc. be advised by correspondence of any ongoing processes and expected timelines.</p>	Codie Howard	Razija Nu'man
5.	General Business	Nil	N/A	N/A
6.	Next Meeting	To be advised	N/A	N/A
7.	Meeting Closed	There being no further business the Chairperson declared the meeting closed at 8:15pm.	N/A	N/A
Signature of Chairperson:			DATE:	9.05.23

**Attachments**

- Asset Naming Committee Report - Suggestion to rename the 'South Community Centre' to 'Fred Jobson Community Centre' and associated letter and supporting documentation suggesting 'South Community Centre' be renamed 'Fred Jobson Community Centre'
- Acknowledgement letter to applicant
- Geographical Names Board of NSW Policy – Place Naming
- Naming of Parks and Community Facilities Policy

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BROKEN HILL CITY COUNCIL ASSET NAMING COMMITTEE

21 April 2023

SUBJECT: SUGGESTION TO RENAME THE 'SOUTH COMMUNITY CENTRE'  
TO 'FRED JOBSON COMMUNITY CENTRE'

12/7

**Recommendation**

1. That the Broken Hill City Council Asset Naming Committee Report "Suggestion to rename the South Community Centre to 'Fred Jobson Community Centre', be received.
2. That the Broken Hill City Council Asset Naming Committee consider the suggestion received to rename the South Community Centre to the 'Fred Jobson Community Centre' and report its recommendation to Council for determination.
3. That any recommendation to Council to rename the South Community Centre to the 'Fred Jobson Community Centre' be advertised with signage, at or on, the property or facility and in the local newspaper for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.
4. That the Patton Village Broken Hill Association Inc. be advised by correspondence of any ongoing processes and expected timelines.

**Executive Summary:**

Council received correspondence from the Patton Village Broken Hill Association Inc. with the suggestion to rename the 'South Community Centre' to the 'Fred Jobson Community Centre', after the late Aubrey Frederick Jobson. Acknowledgement correspondence from Council was provided to the Patton Village Broken Hill Association Inc. in advising of the referral of the proposal to Council's Asset Naming Committee.

Council adopted the 'Naming of Parks & Community Facilities Policy' on 26 April 2012. The policy is currently under review however, however, combined with a range of processes, was utilised to undertake a consultation that determined the naming of 'Pro Hart Way', the road leading to the Airport.

With a forthcoming update of the current 2012 Policy, the processes undertaken with the naming of 'Pro Hart Way' will serve as part of background research for updating the policy.

The current 'Naming of Parks and Community Facilities Policy', deals with requests to name a park or community facility after a **person or family** as an exception as a general rule and all proposals are presented to Council for consideration.

**Report:**

Correspondence received from the Patton Village Broken Hill Association Inc, details a suggestion to rename the South Community Centre to the 'Fred Jobson Community Centre'.



The submission received from Patton Village Broken Hill Association Inc suggesting the renaming of the 'South Community Centre' to the 'Fred Jobson Community Centre' meets the criteria within Council's Naming of Parks and Community Facilities Policy. A summary of background information is provided within this report to assist the Asset Naming Committee in their careful consideration of the submission. The correspondence received by Council and supporting documentation is attached to this report.

**Aubrey Frederick Jobson - 'Fred Jobson'**



**Fred Jobson, *The Conveyor*, November 1964**

As background, Fred Jobson, born Aubrey Frederick Jobson (1902 – 20/11/1973), came to Broken Hill in 1932 with a travelling stage show and subsequently decided to stay in the City. Fred Jobson was a painter, actor, singer, composer and cartoonist and was one of the first mineral artists in Broken Hill. Upon his arrival in the City he established a signwriting business before being employed at the Zinc Corporation as Editor of the *Conveyor* magazine.

In addition to his art, Fred was also a talented musician, performing at various theatres in the City and involved in the Repertory Society and Musicians Club. He supported and fundraised for a number of volunteer organisations, such as the South Boy's Club and local schools. It has been noted that Fred Jobson was a significant person in Broken Hill history, with his achievements and social contribution to community life and the betterment of the City described as extensive.

His entertainment talent had been said to have been instrumental in the raising of tens of thousands of pounds for charity, (notably the Far West Children's Health Scheme, the Old Folks Home and the Home of Compassion) and War loan, Red Cross and Comforts Fund appeals during the war.

During Fred's period of employment at the Zinc Corporation he had been responsible for the design and erection of 24 mine exhibits for the Silver City Show, a number of exhibits for the Moomba Festival at Melbourne and the Royal Easter Show in Sydney. He also produced floats for numerous processions.

Notable accomplishments are designing the Broken Hill City crest in 1967 and writing the song 'Broken Hill I love you still', along with supervising the committee that oversaw the decorations for the 1954 visit to Broken Hill of Queen Elizabeth II as part of her two-month Royal Tour of Australia. At this time it was his design that was chosen for the construction of the Welcome/Farewell sign on the then Airport Road.

### **South Community Centre**



**South Community Centre, 135 Comstock Street, Broken Hill**

The South Broken Hill Community Centre at 135 Comstock Street, was opened for public use by Dr CJ Cummins M.B., B.S., D.B.H., Director of Public Health NSW on 7 October 1967.

The Riverina Diocesan Trust had been operating the facility on Council's behalf for about 20 years with the first resolution being 30 November 1994 as recorded in Council's lease records. In 2014 the Anglican Church indicated that they would not be continuing with the operation of the facility as it had fallen outside the purview of the Dioceses.

Council at its meeting held 13 June 2013 resolved that the operation of the South Community Centre Library be transitioned to a like-minded not for profit organisation and that discussions be held with the Patton Village Community and Business Association Committee to assess the viability of their interest in the library.

The Patton Village Committee responded to these discussions and stated that their mission was to develop the South Library as a community centre, that provided a venue suitable for multi-purpose use and to encourage active participation for the South community.

Council resolved at its Ordinary Meeting held 30 July 2014:

*That Patton Village Committee Inc. be appointed to operate the South Community Centre Library under the same terms as the current operator, the Riverina Diocesan Trust.*

*That Council congratulate the Patton Village Committee Inc on their commitment to the residents of South Broken Hill through this initiative.*

*That documents relating to this matter be executed under Council's Common Seal as required.*

As such, an agreement to operate the South Community Centre Library between South Community Centre and Alma Institute Reserve Trust, a corporation established, constituted and appointed, in terms of Section 92, *Crown Lands Act 1989*, as Trustee of Reserve 1014148 and Patton Village Committee Inc. commenced on 1 September 2014 and expires on 31 October 2024.

Reserve 1014148 was previously known as the 'South Community Centre and Alma Institute Reserve Trust', however this name was abolished with the commencement of the new *Crown Land Management Act* on 1 July 2018. This reserve is now identified as Reserve 1014148 and Broken Hill City Council as the Crown Land Manager. The renaming of the building can be facilitated by Council without any consent from the Department of Crown Lands.

#### **Council 'Naming of Parks and Community Facilities Policy'**

Council's current policy, 'Naming of Parks and Community Facilities Policy', details the asset naming requirements, specifically the process and supporting documents required to name an Asset.

The Naming of Parks and Community Facilities Policy defines the following notable principles;

- General Principles
  2. A name which has historical significance is acceptable.
  3. Community facilities will generally be named after the general area of the City in which they are located.
- Naming after an Individual or Family
  1. Naming a park or community facility after a person or family will only be considered where a person or family member is deceased and:
    - a) Is widely known and respected within the local community;
    - b) Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
    - c) Is of good repute and not likely to be subject of controversy.
  2. The nominated person has widespread community support.
  6. To apply, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of whom must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations. Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
- Renaming a Facility
  6. The renaming of a facility will only be considered if it can be demonstrated that the name is no longer appropriate in historical or geographical terms or is likely to cause distress to members of the community.

In accordance with Council's 'Naming of Parks and Community Facilities Policy', the proposal to rename the facility is recommended to be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.

There is no legislation specific to the naming of Council assets as there is with roads. The format of the NSW Geographical Names Board however, is recommended as an approach to factors regarding the naming of assets.

The '*NSW Addressing User Manual*' (AUM) has been developed by the NSW Geographical Names Board to provide a common approach to place naming, reserve naming, addressing

and road naming throughout New South Wales, which is based on legislative obligations and addressing standards.

**NSW Geographical Names Board Place Naming Policy – July 2019**

**7.1 Personal Names**

*The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long-term association with the area or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:*

- *Two or more terms of office on the governing local government council.*
- *Twenty or more years association with a local community group or service club.*
- *Twenty or more years of association or service with a local or state government or organisation. NSW Geographical Names Board Place Naming Policy 5*
- *Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community.*
- *The death of a person within a place is not solely to be considered sufficient justification for commemoration.*
- *Local residents of note*

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

- *Geographical Names Act 1966*
- *Local Government Act 1993*
- *Crown Lands Act 1989*

**Associated Documents**

- NSW Geographical Names Board
  - The NSW Addressing User Manual (AUM)
  - Geographical Names Board Guidelines and Policies
  - Geographical Names Board of NSW Policy – Place Naming
- Broken Hill City Council's 'Naming of Parks and Community Facilities Policy'
  1. Naming a park or community facility after a person or family will be considered where a person or family member has deceased and:
    - a) Is widely known and respected within the local community;
    - b) Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
    - c) Is of good repute and not likely to be subject of controversy.
  2. The nominated person has widespread community support.

3. A family who is nominated should have made a significant contribution to the community over two (2) or more generations.
4. The proposal to the name a park or facility should be advertised with signage, at or on, the property or facility for public comment for twenty-one days prior to the presentation of a report to Council for its consideration.
5. Council will determine whether a request will be granted taking into consideration the advice of the General Manager and the outcomes of the community consultation.
6. To apply, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of whom must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations.

Applicants will be given careful consideration prior to being presented to Council for its consideration and decision.

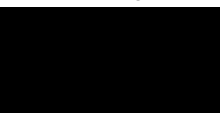
7. Where Council grants a request to have a park named after a person an inscription will be included within the "Park Name" sign. The inscription will acknowledge the nature of the person's contribution to the community.
8. Where Council grants a request to have a community facility (infrastructure) named after a person, the naming will be for the life of the facility. Should the facility be subject to damage or removal, Council is no longer under obligation to replace the facility or name another facility in its place. The plaque attached to the facility will be in proportion with the facility.

**Financial Implications:**

Existing operational budgets allow for signage. Any budgetary implications to change of name to the South Community Centre would need further assessment.

**Attachments**

1. Submission correspondence suggesting 'South Community Centre' be renamed 'Fred Jobson Community Centre'
2. Acknowledgement Letter to Applicant
3. Geographical Names Board of NSW Policy – Place Naming



RAZIJA NU'MAN  
CHIEF CORPORATE AND COMMUNITY OFFICER



**BROKEN HILL**  
CITY COUNCIL

Quote No L23/897 – 12/7  
RN:MR

Telephone / Personal Enquiries  
Ask for Razija Nu'man

Please address all communications to:

The General Manager

240 Blende Street

PO Box 448

Broken Hill NSW 2880

Phone 08 8080 3300

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[council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

19 April 2023

Patton Village Broken Hill Association Inc.

SOUTH BROKEN HILL NSW 2880

Email: [REDACTED]

ABN 84 873 116 132

Attention: [REDACTED]

Dear [REDACTED]

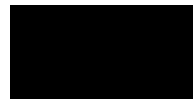
### **Suggestion to rename the South Community Centre**

Council thanks you for your correspondence received 28 March 2023, suggesting that the South Community Centre be renamed the 'Fred Jobson Community Centre'.

Your correspondence and background information has been forwarded to Council's Asset Naming Committee. Council's Asset Naming Committee will consider the proposal and make its recommendation to Council. A report will then be prepared for Council's consideration.

Should you require further information in relation to Council's asset naming processes or the status of your proposal, please contact Council's Corporate Services Coordinator, Michelle Rolton on 08 80803360 or alternatively email [corporateservices@brokenhill.nsw.gov.au](mailto:corporateservices@brokenhill.nsw.gov.au)

Yours faithfully



RAZIJA NU'MAN  
CHIEF CORPORATE AND COMMUNITY OFFICER



Geographical  
Names Board

# Geographical Names Board of NSW Policy

## Place Naming

July 2019

ISSN: 2206-6373 (Online)





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Any enquiries relating to this publication, may be addressed to the Geographical Names Board  
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DCS P18/10/077

## Document Control

### Version and amendment table

Date	Version	Amendments	Authorised
23 April 15	1.0	First draft	B Hirst / B Goodchild
12 Nov 15	2.0	First circulation to members	B Hirst / B Goodchild
20 Dec 15	3.0	Amended based on GNB feedback	B Hirst / B Goodchild
8 March 16	3.1	Aboriginal policy updated based on feedback received.	B Hirst / B Goodchild
10 March 16	4.0	Formatted for document consistency	B Hirst / B Goodchild
18 March 16	5.0	Amended based on March GNB meeting	B Hirst / B Goodchild
19 April 16	5.1	Minor amendments and changes accepted	B Hirst / B Goodchild
2 May 16	6.0	Amendments based on Secretariat input	B Hirst / B Goodchild
6 May 16	6.1	New section on changing names	B Hirst / B Goodchild
May 17	6.2	Update to section 6.1 and 11.1	N Underwood
Sep 18	6.3	Update branding	N Underwood
4 Jul 19	6.4	Update to section 10.2	N Underwood

## Repeals and Review

The policies identified in this document are consistent with national and international best practice. They repeal all existing Geographical Names Board of NSW (GNB) policies and guidelines in respect to geographical naming in NSW, apart from those included in the NSW Addressing User Manual, which are complementary to these policies. They do not apply retrospectively, and any arrangements that predate these rules are not necessarily subject to its terms.

Recognition of any existing NSW geographical name that does not conform to these policies does not establish a precedent for any future naming proposal.

This document is to be revised annually or as required. Where minor changes are required, the GNB must ensure the version number is updated. However, where changes in legislation or operating environment result in substantive rewriting of the document, the sponsor must create a new document and ensure it is entered into TRIM (electronic file management system). This will ensure the integrity of the original document.

## Contents

<b>1. Scope</b>	<b>1</b>
<b>2. Responsibilities</b>	<b>1</b>
<b>3. Glossary</b>	<b>1</b>
<b>4. Introduction</b>	<b>2</b>
<b>5. Legislation and Authority</b>	<b>2</b>
<b>6. Policy – Universal Naming Principles</b>	<b>3</b>
6.1 Language	3
6.2 Form and Character of names	4
<b>7. Policy - Commemorative names</b>	<b>4</b>
7.1 Personal Names	4
<b>8. Policy - Duplication of names</b>	<b>4</b>
8.1 Duplication of place names	5
8.2 Place names other than localities	5
<b>9. Policy - Place Naming Process</b>	<b>6</b>
9.1 General	6
9.2 Selection of names	6
9.3 Changing names	7
9.4 Correct designation values	7
9.5 Council resolutions to identify community support	7
9.6 Naming of Cross Border Features	7
9.7 Referring names to Local Government	7
9.8 Generic reserve names	8
9.9 Use of the name Anzac	8
9.10 Naming of facilities within reserves	8
9.11 Renaming of reserves	8
9.12 Naming of properties and homesteads	9
<b>10. Policy - Recognition and use of Aboriginal names</b>	<b>9</b>
10.1 Background	9
10.2 Recognition and use of Aboriginal names	9
<b>11. Policy - Infrastructure</b>	<b>10</b>
11.1 Railway stations	10
11.1.1 Other infrastructure	10
11.2 Bridge Naming	11
<b>Bibliography</b>	<b>12</b>

## 1 Scope

This policy applies to the operations of the GNB and its Secretariat.

## 2 Responsibilities

### Geographical Names Board

The GNB is responsible for the governance of this policy.

### Department of Customer Service (DCS)

DCS is responsible for the administrative management, technical support and promotion of the policy under the auspices of the GNB.

## 3 Glossary

Act	<i>Geographical Names Act 1966 No 13</i>
CGNA / PCPN	Committee of Geographic Names of Australasia - now renamed the Permanent Committee on Place Names. Part of ICSM
GNB / Board	Geographical Names Board of NSW as constituted under the Act
DCS	Department of Customer Service
Gazetteer	List of geographical names. In NSW the Geographical names gazetteer is stored in the Geographical Names Register database.
Geographical name	The name of a place as determined by the provisions of the Act and been notified in the Gazette as a geographical name, but does not include a name which has ceased to be a geographical name under the Act.
GNB (the GNB)	Geographical Names Board as constituted under the Act
ICSM	Intergovernmental Committee on Surveying and Mapping
Place	Defined by the Act as <i>'any geographical or topographical feature or any area, district, division, locality, region, city, town, village, settlement or railway station or any other place within the territories and waters of the State of New South Wales but does not include any road, any area (within the meaning of the Local Government Act 1993) or area of operations of a county council (within the meaning of that Act), any electoral district under the Parliamentary Electorates and Elections Act 1912, any school or any place or place within a class of places to which the provisions of this Act do not apply by virtue of the regulations.'</i>
Recorded name	Defined by the Act as <i>'the name of a place as it appears on a Lands Department map or, where the name of a place appears differently on two or more such maps, the name of that place as it appears on whichever of those maps was published later than the other or others.'</i>
Road / Road Naming Authority	Road and Road Naming Authority are defined under the <i>Roads Act 1993</i> and summarised in section 5.3 of the <i>NSW Address policy</i>
Secretariat	GNB secretariat appointed in accordance with section 4 of the Act
Spatial Services	A division of the Department of Customer Service (DCS). Spatial Services is the government body responsible for the implementation of the Geographical Names Act.

## 4 Introduction

Consistent use of accurate place names is an essential element of effective communication worldwide, and supports socio-economic development, conservation and national infrastructure. (Permanent Committee on Place Names)

Department of Customer Service, Spatial Services and the GNB have statutory responsibility to establish, update, preserve and publicise place naming in New South Wales.

The *Geographical Names Act 1966* recognises the importance of unambiguous and official place names. Place names reflect the relationship between people and place and create a link that forms the basis for communication, location and addressing. Clear and unambiguous place names are essential for emergency services, postal and service delivery as well as professional and personal navigation.

The GNB is committed to recognising our Aboriginal cultural heritage by registering place names given by Aboriginal people so that they can be assigned as geographical names alone or used alongside existing non-Aboriginal names.

The GNB is committed to open and transparent practices and procedures in the selection of place names. This document brings together the policies adopted by the GNB and enables all interested parties to understand why specific names are selected.

The policies detailed in this document are consistent with national and international policies, guidelines and practices.

## 5 Legislation and Authority

As set out in the *Geographical Names Act 1966* (Section 5), the GNB has the following powers and functions:

- assign names to places
- approve that a recorded name of a place shall be its geographical name
- alter a recorded name or a geographical name
- determine whether the use of a recorded name or a geographical name shall be discontinued
- adopt rules of orthography, nomenclature and pronunciation with respect to geographical names
- investigate and determine the form, spelling, meaning, pronunciation, origin and history of any geographical name
- the application of any geographical name with regard to position, extent or otherwise
- compile and maintain a vocabulary of Aboriginal words used or suitable for use in geographical names and to record their meaning and origin
- compile and maintain a dictionary of geographical names with a record of their form, spelling, meaning, pronunciation, origin and history
- publish a gazetteer of geographical names
- inquire into and make recommendations on any matters relating to the names of places referred to it by the Minister

The GNB may compile, maintain and publish a list of road names.

## 6 Policy – Universal Naming Principles

The following principles shall apply for all new geographical names in New South Wales.

### 6.1 Language

- 1 Geographical names shall be written in standard Australian English or a recognised format of an Australian Aboriginal language local to the area of the geographical name.
- 2 Diacritical marks (symbols such as ´ in é, ¸ in ç or : in ö ) are not used in Australian English names, and shall be omitted from names drawn from languages that use such marks.
- 3 Geographical names shall be easy to pronounce, spell and write, and preferably not exceed three words (including any designated term) or 25 characters. An exception to this is in the use of Aboriginal names when it is accepted that a traditional name may at first appear to be complex but will, over time, become more familiar and accepted by the community.
- 4 The following types of punctuation as used in Australian English shall not be included as part of a geographical name: period (.), comma (,), colon (:), semi-colon (;), quotation marks (“”), exclamation mark (!), question mark (?), ellipsis (...), hyphen (-), solidus (/) and parenthesis (()). For surnames or other names that include a hyphen, the hyphen shall be omitted when used for a geographical name.
- 5 An apostrophe mark shall not be included in geographical names written with a final 's', and the possessive 's shall not be included e.g. Georges River not George's River. Apostrophes forming part of an eponymous name shall be included (e.g. O'Connell Plains).
- 6 A geographical name shall not include a preposition e.g. Avenue of the Allies.
- 7 Geographical names shall not include the definite article (the) as the sole name element of a place name e.g. The Reserve is not acceptable.
- 8 A geographical name shall not be abbreviated or contain an abbreviation, initial or acronym e.g. Point, not Pt except that St shall be used for Saint. An exception may be where an abbreviation may have become widely accepted by the community. Eg CWA for Country Women's Association.
- 9 For the purposes of consistency, names starting with Mc or Mac shall not have a space included between the Mc or Mac and the rest of the name.
- 10 A geographical name shall not include Arabic numerals e.g. 3 or 4th or Roman numerals e.g. IV or X. Where numbers are included in a geographical name they shall be written in full e.g. Fourth Top Ridge, Eleven Mile Creek.
- 11 A geographical name shall not include initials e.g. A F Wyatt Reserve.
- 12 The spelling of geographical names derived from the same source shall be uniform in spelling. e.g. Mount Kosciuszko is now spelt with z to be consistent with original spelling.
- 13 Postnominals and titles shall not be included in geographical names.eg John Smith not John Smith AO. An exception is the use of 'VC'.

### Justification

The principles identified above ensure consistency thereby reducing the potential for confusion. These principles are consistently applied throughout Australia and commonly adopted internationally. They also facilitate reliable electronic searching essential for navigation systems, service delivery and public safety.

## **6.2 Form and Character of Names**

Place names shall be recognisable words or acceptable combinations of words and shall be appropriate to community sensitivities.

Discriminatory or derogatory names are not acceptable. Such names are those perceived, at a given point in time, to be offensive, demeaning, or harmful to the reputation of individuals, or to social, ethnic, religious or other groups. It is recognised that the perception of 'discriminatory' or 'derogatory' may vary through time and from place to place. In response to requests from the public, the GNB will investigate the appropriate status of any names deemed to be discriminatory or derogatory.

Commercial and business names shall not be used for geographical names, particularly where the name can be construed to be promoting a business. However, business names no longer in use which promote the heritage of an area are acceptable.

Use of club, society, association or special interest group names is discouraged. Such association may change their focus or for some reason lose community support. Community based associations, particularly those philanthropic associations, may be acceptable (eg Rotary, Lions, Apex).

## **7 Policy - Commemorative Names**

Commemorative names are those that commemorate a person, event or place. Acts of bravery, community service and exceptional accomplishments are typical grounds for this recognition. The name of persons who gave their lives in service for their country are often used as commemorative names.

The person commemorated should have contributed significantly to the area around the geographic feature or locality.

When such a name is applied, it shall be given posthumously, at least one year after the decease of the person. Names of living persons are by their nature subject to partisan perception and changes in community judgement and acceptance.

Commemorative names shall not be used to commemorate victims of, or mark the location of, accidents or tragedies. Ownership of land is not in itself grounds for the application of an owner's name. Names of persons holding public office shall not be used.

Personal names, including those of persons still living, may be used for built features e.g. pavilions and grandstands etc., however these features are not formally assigned by the GNB and are not covered by the Act.

### **7.1 Personal Names**

The names of deceased persons are suitable for the naming of reserves. Such persons shall have had a long term association with the area, or have made a significant contribution to the area of the proposed park or reserve. To assist local governments in determining the suitability of a name the GNB offers the following guidelines regarding association or contribution:

- Two or more terms of office on the governing local government council.
- Twenty or more years association with a local community group or service club.
- Twenty or more years of association or service with a local or state government or organisation.



- Action by an individual to protect, restore, enhance or maintain an area that produces substantial long term improvements for the community.
- The death of a person within a place is not solely to be considered sufficient justification for commemoration.
- Local residents of note.

### **Justification**

Using the name of a living person is unacceptable (nationally and internationally) as it may lead to favouritism and/or inappropriate naming. There are examples where people commemorated have later proven to be of poor character or otherwise thought to be unworthy.

## **8 Policy - Duplication of names**

### **8.1 Duplication of place names**

In accordance with the NSW Addressing User Manual (6.8.1 Uniqueness, Duplication), no new locality name shall be duplicated within NSW or any other state or territory in Australia.

Duplication includes identical or similar spelling and/or pronunciation.

### **8.2 Place names other than localities**

Uniqueness is the most essential quality to be sought in proposing a new place name. Duplication should be avoided wherever possible, but new place names may be duplicated provided there is no duplication of the name within the local government or adjoining local government.

Place names with a different designation value are not considered to be duplications. For example, Jenolan River and Jenolan Caves are acceptable.

The GNB encourages efforts by local governments to change or modify duplicate names wherever ambiguity or confusion is likely to occur. Such name changes should be coordinated with the GNB.

### **Justification**

The purpose of place names is primarily to provide unambiguous direction and reference to identify geographical entities. Duplication of locality names is to be avoided because of the confusion this will cause, particularly in the dispatch of emergency services, which is now often coordinated from call centres. Duplication of locality names used for addressing purposes can result in delays in arrival of essential services.

Duplication can also cause personal difficulties such as failed parcel and service delivery and difficulty for tourists and visitors.

Where duplication occurs inter State or Territory, the respective authorities should liaise in order to attempt to arrive at an acceptable solution.

## 9 Policy – Place Naming Process

### 9.1 General

This policy is for the application of place names within the territories and waters of New South Wales including reserves under the management of local government.

The Department of National Parks and Wildlife Services has a separate policy for the naming of national parks under its management.

- All proposals for place naming shall conform to the GNB's Naming Principles.
- All place name proposals shall include a map or diagram clearly defining the extent of the feature proposed to be named.
- Proposals for place naming shall be submitted to the GNB for consideration and formalisation process.
- Private ownership of the land on which a geographical or physical feature is located does not confer any naming right to the land owner or manager. This is also true in respect to land under the various forms of public management, including national parks and reserves.
- Place names (excluding localities) shall not be duplicated within the same LGA or locality or in an adjoining LGA or locality.

### 9.2 Selection of names

- Aboriginal names are encouraged as the name to be used for any feature that currently does not have a name recognised by the GNB.
- Names acknowledging the multicultural nature of NSW are encouraged.
- Names associated with the heritage of an area are encouraged, especially the names of early explorers, settlers, naturalists, events.
- A name suggested for any place that owes its origin to the peculiarity of the topographic feature designated such as shape, vegetation, animal life etc. may be accepted.
- Gender diversity in names is encouraged.
- The multiplication of names for different parts of the same topographical feature such as a stream or mountain range shall be avoided, and the one name applied to a stream or mountain range throughout its entire length. However, an Aboriginal name may apply to a limited section of a feature.
- The naming of forks, arms and branches of a river as North Branch and South Branch is not supported. Unique names shall be assigned to river branches.
- When a choice is offered between two or more names for the same place, locality or feature, all supported by local usage, the GNB may adopt one of such names as is considered appropriate in accordance with its principles and policies.
- The use of cardinal points of the compass as a prefix or suffix to an existing name shall not be used.
- The changing of long established place names is to be avoided except where necessary to avoid ambiguity or duplication.
- The GNB may approve a first or given name as part of a geographical name only where it is necessary to appropriately honour the person referred to or where it is necessary to avoid ambiguity.

### **9.3 Changing names**

Where names have been changed or corrupted by long established local usage, it is not usually advisable to attempt to restore the original. Changes are discouraged unless the change has been deemed to be in the public interest or for safety reasons. Changing well established names can lead to address or location confusion, especially to electronic navigation services.

### **9.4 Correct designation values**

The GNB has compiled a Glossary of Designation Values in the Geographical Names Register in order to assist in determining the correct designator to be applied to place names at the time of naming.

New names proposed for place names shall include the designation value appropriate to the nature of the feature.

The Glossary of Designation Values is attached as Appendix A.

### **9.5 Council resolutions to identify community support**

When Council submit a naming proposal, it should be supported by a Council resolution. Council should also supply evidence that they have sought community feedback on the proposal. This could include advertising and inviting comment using:

- Local newspapers.
- Relevant web site.
- Local council facilities (eg offices, libraries etc).
- Notices to residents in the area surrounding the feature of the proposed name.
- Notices to local progress associations.

### **9.6 Naming of Cross Border Features**

The name for any feature that crosses the State boundary shall be the same on both sides of that boundary. The basis for the selection of a name for such a feature should be the consensus between relevant authorities. Primary responsibility for obtaining consensus should rest with the authority within which the majority of the feature is located. Any matters regarding naming or renaming of features that cross the state border shall be referred to the Cross Border Commission.

### **9.7 Referring names to Local Government**

Where a submission proposing a name is received by the Secretariat, that submission must be referred to the relevant Local Government and the submitter notified of this action.

### **9.8 Generic reserve names**

The GNB has classified a number of reserve names as "generic", and when one of these names is proposed it shall also include the name of the locality within which the reserve is located. For example, Volunteer Park is a generic name, and if this name is proposed in Muswellbrook, it shall be proposed as Muswellbrook Volunteer Park.

The following park names have been classified as “generic” by the GNB

ACACIA PARK	ANZAC PARK
APEX PARK	BI-CENTENARY PARK
BI-CENTENNIAL PARK	CENTENARY PARK
CENTENNIAL PARK	CENTRAL PARK
CIVIC PARK	GALLIPOLI PARK
HERITAGE PARK	JUBILEE PARK
KINGS PARK	LIONESS PARK
LIONS PARK	MEMORIAL PARK
OLYMPIC PARK	PEACE PARK
PIONEER PARK	PRESIDENT PARK
PRINCE PARK	PRINCESS PARK
QUEENS PARK	QUOTA PARK
REMEMBRANCE PARK	RIVERSIDE PARK
ROTARY PARK	SESQUI CENTENARY PARK
SESQUI CENTENNIAL PARK	VOLUNTEER PARK
WAR MEMORIAL PARK	

### **9.9 Use of the name Anzac**

The use of the name Anzac is protected by Commonwealth regulations, and may only be used for the naming of a road or park in which, there is situated a public memorial relating to the war which commenced on the fourth day of August 1914, or the war which commenced on the third day of September 1939. (Commonwealth ‘Protection of the word ‘Anzac’ regulation.’)

### **9.10 Naming of facilities within reserves**

Facilities within an officially assigned reserve, such as a pavilion, grandstand, garden, buildings etc. may also be named according to this policy, but do not require the formal approval of the GNB. However, the GNB shall be notified of such names to ensure the name, position and origin is recorded in the Spatial Services’ Digital Topographic Database and the name shown on maps, where relevant.

### **9.11 Renaming of reserves**

Names chosen for reserves are expected to be enduring, and the renaming of these features is confusing and disruptive and is discouraged. If the renaming of a reserve is proposed, evidence of community support for the name change must be provided. The GNB will then evaluate the merits of the proposal before making a decision.

### **9.12 Naming of properties and homesteads**

The GNB does not officially assign names of properties or homesteads. However names of properties and homesteads may be recorded in the NSW Digital Topographical Database (DTDB).

## 10 Policy – Recognition and use of Aboriginal names

### 10.1 Background

The names we give to places convey their significance through a sense of history, identity and connection between people and a place. The land is seamless with spirituality and identity for Aboriginal people. A key manifestation of this connection are the names given to features on the land that relate to the ancestors, histories, law and lore of its people.

For Aboriginal people connection with 'Country' is intrinsically connected to identity. Country is the area where an Aboriginal community is connected by language, cultural practices and long held relationships between people and the land. Countries are said to own people whereas for non-Aboriginal people land is owned through a range of legal titles. Country and people are inseparable for Aboriginal communities.

This policy is designed to encourage and promote recognition of Aboriginal place names and to foster the more frequent and official use of these names, particularly for places where the names have not been assigned as geographical names. The policy also provides, where it is possible, for the reinstatement of an Aboriginal place name through the dual naming process.

The NSW Government is committed to continuing the recognition of our Aboriginal cultural heritage by registering the original place names used by Aboriginal people to identify geographical features. Where a feature is identified by a non-Aboriginal name and that name is well established, an Aboriginal name put forward for the feature can be assigned as a dual name and sit alongside the existing non-Aboriginal name.

The GNB prefers the use of Aboriginal names for geographical features. Where a feature currently has a non-Aboriginal name, it may be considered for a dual name provided that documentary or oral evidence of the Aboriginal name is provided.

### 10.2 Recognition and use of Aboriginal names

- Aboriginal place names are preferred for the name of any place that does not have an assigned geographical name.
- Prior to submitting an Aboriginal name for consideration by the GNB, the proponent should consult the Local Aboriginal Land Council and Aboriginal communities on all matters concerning Aboriginal place names occurring in their area of current occupation and traditional association, in line with self-determination policies. This includes any proposals to assign new names, alter spellings of existing names or assign dual names.
- A name nominated by a Local Government Council will not be accepted by the GNB unless the Local Aboriginal Land Council and relevant Aboriginal communities have been consulted. The GNB Secretariat can provide guidance.
- Aboriginal place names which have been assigned as geographical names shall not be amended in form, spelling, extent or position without the consent of the relevant Local Aboriginal Land Council or Community.
- A dual naming system may be used for the naming of a physical and environmental place[s] of significance to the local Aboriginal Land Council or Community when a non-Aboriginal assigned geographical name already exists. Dual naming shall not apply to localities, towns or roads.

- A dual name can only be assigned where there is plausible historical evidence in the form of documentary or oral sources, that the feature has an existing Aboriginal name and that some authority or authenticity can be attributed to the source or sources for the form, origin, spelling, history and meaning of the name. The name cannot be a new name assigned for the purpose of a tribute etc.
- Signs or notices explaining the origins of Aboriginal place names should also identify the name of the language group from which the name originated. For example, the name '...' means '.....' from the '...' Aboriginal language group.
- The GNB endorses and supports the Permanent Committee on Place Names "Guidelines for the Use of Aboriginal and Torres Strait Islander Names" which is included in the PCPN's "Guidelines for the Consistent Use of Place Names".
- The GNB does not have a role in the determining naming, spelling or determination of boundaries of Aboriginal Countries or Nations.

## 11 Policy - Infrastructure

### 11.1 Railway Stations

Railway stations shall be named after its locality or area of interest unless to do so would lead to a duplicated station name. In these cases a name that identifies the area or location of the station should be used. For example Town Hall Station and Martin Place Station are situated in Sydney where multiple stations are in one locality.

#### Justification

Railway station names assist in location and navigation and are particularly important for visitors and other travellers.

### 11.2 Other infrastructure

The GNB does not have specific statutory responsibility for formally naming infrastructure (other than Railway Stations and Post Offices), schools, private estate names or building names.

Nevertheless, naming any prominent feature should follow the accepted practice for naming as detailed in this policy.

#### Justification

Infrastructure such as buildings and sporting facilities are generally not used for addressing purposes however there is a high likelihood that they may be used for location including emergency services. Unique names for all infrastructure will assist in ensuring their location for emergency services.

### **11.3 Bridge Naming**

The GNB does not name bridges, however, it encourages all bridge naming to follow the guidelines as set out in this policy.

The naming of bridges and other structures on roads does not have a formal legislative basis. However, the same procedures for road naming applies to bridges and other road infrastructure:

- RMS is responsible for the naming of bridges and other structures on freeways.
- Local councils initiate the naming of bridges on local, regional and state roads (other than freeways). RMS to approve these proposals.

RMS will approve a naming proposal for a bridge or structure provided that:

- The name has wide community support.
- An Aboriginal name has the support of local Aboriginal groups.
- Consideration has been given to National and State commemorative initiatives involving the naming of new of key road infrastructure.
- The name is consistent with GNB place name criteria.
- The design of the name plaque accords with RMS requirements.



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## Appendix A



Geographical  
Names Board

## Glossary of designation values in the Geographical Names Register

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### **ABORIGINAL RESERVE**

Crown land set aside for Aborigines, where they may continue their traditional lifestyle away from the influence of white Australians and access to which is controlled by federal or state authorities or by Aboriginal Land Councils.

### **AERODROME**

All licensed aerodromes and government aerodromes maintained by the Federal Airports Corporation, other than those designated 'airports'.

### **AIRFIELD**

A landing or taking-off area for aircraft.

### **AIRPORT**

An aerodrome that handles regular schedules of passengers and freight.

### **AMPHITHEATRE**

Basin shaped hollow, particularly one having steep sides. Considerable variation in size.

### **ANABRANCH**

A distributary of an anastomosing river which links up with other distributaries and sometimes with the parent stream.

### **ARM**

A comparatively long, narrow and natural waterway extending from a larger body of water.

### **ARTESIAN BORE**

A hole bored perpendicularly into strata, producing a constant supply of water at the surface without pumping.

### **BACKWATER**

A body of stagnant water connected to a river.

### **BASIN**

1. The tract of country drained by a river and its tributaries, or which drains into a particular lake or area.

2. A circumscribed formation in which the strata dip inward from all sides to the centre; the stratified deposit, especially of coal, lying in such a depression.

3. An area of water limited in extent and nearly enclosed by structures alongside which vessels can lie. A non-tidal basin is one closed by caisson or gates to shut off from open water, so that a constant level of water can be maintained in it. Also called a 'wet dock'. A tidal basin is one without gates in which the level of the water rises and falls with the tide. Sometimes called an 'Open Basin'.

### **BAY**

A well-marked indentation made by the sea or a lake into a coastline, whose penetration is in such proportion to the width of its mouth as to contain land locked waters and constitutes more than a mere curvature of the coast.

### **BEACH**

The sloping shore along a body of water that is periodically washed by waves or tides and is usually covered with sand or gravel.

### **BIGHT**

A crescent-shaped indentation in the coastline usually of large extent and not more than a 90 degree sector of a circle. See 'Bay' and 'Gulf'.

### **BILLABONG**

An efflux from a stream, usually an old bend in the stream, which has been cut off by erosion and deposition. When the fall of a stream is only a few centimetres per kilometre channel is usually incapable of clearing flood waters, which overflow into this efflux. As the water recede the efflux or billabong becomes a pool or a series of pools, which in dry periods may completely dry up.

### **BLUFF**

A spur or ridge terminating in a steep, rocky face.

**BORE**

A deep vertical hole of a small diameter drilled to obtain water. Designation includes 'Artesian Bore'.

**BOUNDARY**

That which serves to indicate the limits of a particular area. Various types of boundaries which may be encountered are:

1. UNCLASSIFIED BOUNDARIES; those drawn by the compiler prior to classification to delineate a change in surface characteristics.
2. INTERNATIONAL BOUNDARIES; those defining the territorial sovereignty of a country.
3. STATE OR TERRITORY BOUNDARIES; those defining the major administrative or political divisions within a country.
4. ADMINISTRATIVE AREA BOUNDARIES; those defining areas of common local or regional administration.
5. PROHIBITED AREA BOUNDARIES; those defining the limits of an area into which entry is prohibited, without prior permission from a controlling authority, for security or safety reasons.

**BREAKWATER**

A natural or artificial structure along a coast capable of checking the force of the waves, thereby reducing beach erosion. The designation includes 'groyne', 'training wall' and 'levee'. The latter two are to restrict rivers to a defined course.

**BROOK**

A small stream or rivulet.

**BUTTE**

A small residual of a mesa. The level top being the upper surface of the hard stratum but little lowered by erosion. The slopes on all sides are escarpments and its maximum horizontal dimension in any one direction is about 400 metres.

**BUTTRESS**

A very steep spur projecting from a hill, mountain, plateau, range etc., having the appearance of supporting it.

**CAMP**

A place where tents, cabins, etc. are erected for the use of military troops, etc.

**CANAL**

A large artificial watercourse used for irrigation or navigation.

**CANYON**

A gorge, relatively narrow but of considerable size, bounded by steep slopes. It has often been formed by a river cutting through the soft rocks of an arid region; the scantiness of the rainfall prevents denudation of the canyon walls, and so maintains their steepness. The walls of a large canyon, however, rarely approach the vertical, and their irregularity of slope is due to inequalities in the hardness of the rock.

**CAPE**

A piece of land jutting into the sea; a projecting headland or promontory.

**CATCHMENT AREA**

The region which drains all the rain water that falls on it, apart from that removed by evaporation, into a river or stream, which then carries the water into the sea or a lake; it may thus coincide with the 'River Basin'. Its boundary is defined by the ridge beyond which water flows in the opposite direction - away from the basin.

**CAUSEWAY**

A raised roadway of solid structure built across low or wet ground or across a stretch of water.

**CAVE**

A hollowed-out chamber in the earth, especially a natural cavity with an opening to the surface.

**CEMETERY**

A place or area for burying the dead.

**CHANNEL**

1. An artificial watercourse used for drainage or irrigation purposes.
2. A comparatively deep and narrow waterway affording a passage for vessels. The waterway may be natural or dredged and can occur in a river, harbour or sea.

**CHASM**

A particularly narrow portion of a gorge or ravine where the width is notably exceeded by the depth and the sides are vertical or nearly so.

**CITY**

A centre of population, commerce and culture with all essential services; a town of significant size and importance, generally accorded the legal right to call itself a city under, either, the Local Government Act, the Crown Lands Act or other instruments put in place by government.

**CIVIC PLACE**

A pedestrian area or open space, especially a square or plaza, within an urban environment which is frequented by citizens for a variety of purposes including public activities. It may be a place of commemoration. It does not include areas specifically created for commercial or business purposes. It is not to be used in an official address.

**CLEARING**

An area of ground within a forest, where less than 15% of the ground is covered by trees or scrub. Clearings within areas of dense vegetation may be manmade or naturally occurring.

**CLIFF**

A perpendicular or steep face of rock considerable in height, either inland or along the coast.

**COLLEGE**

An establishment for technical or vocational education usually post secondary.

**COMMON**

A tract of land which belongs to the local community as a whole, and is open to common use.

**COUNTY**

Territorial division of the state for administrative purposes.

**COVE**

A small indentation in a coast, usually sheltered.

**COWAL**

A small lake or dam.

**CRATER**

A bowl shaped cavity, in particular, at the summit or on the side of a volcano. And from which smoke and steam may emanate if the volcano is active. Craters of extinct volcanoes may contain crater lakes. The word crater is applied to other depressions especially those caused by the fall of large meteorites onto the earth's surface. Volcanic craters are sometimes called calders.

**CREEK**

A natural watercourse that is usually a tributary of a river or another creek. It may be perennial or non-perennial and in some areas its course may become indefinite or even peter out.

**CROSSING**

A place where a street, railway, stream, etc., may be crossed.

**CUTTING**

An open excavation through high ground, generally for a transportation system.

**DAM**

1. A barrier built across a stream to impound its water for any purpose.
2. An earthen structure built to contain water for stock purposes.

**DEPRESSION**

A depressed or sunken place.

**DESERT**

An almost barren tract of land in which precipitation is so scanty or spasmodic that it will not adequately support vegetation.

**DIP**

A place for controlling ticks on cattle.

**DISTRICT**

1. Territory marked off for special administrative purposes.
2. A tract of country, up to about 1600 sq. kms in area, distinguished by certain common characteristics, natural or cultural.

**DOCK**

An artificial structure in which ships are built or repaired.

**DRAIN**

A channel, man made or natural, by which liquid is drained or gradually carried away.

**DUNES**

Mounds or ridges of sand formed, either in a desert or along the sea coast, through transportation by the wind.

**ESCARPMENT**

A more or less continuous line of cliffs or steep slopes terminating any generally level upland surface, and is due to erosion or faulting.

**ESTUARY**

The tidal mouth of a river, where the tide meets the current of fresh water; more commonly, an arm of the sea at the lower end of a river.

**FALLS**

A sudden, more or less perpendicular, descent of water over a natural step in the bed of a river or stream.

**FAULT**

A fracture in the earth's crust along which movement has taken place, and where the rock strata on the two sides therefore do not match.

**FLAT**

A relatively level piece of ground within an area of greater relief; a tract of country without hills and smaller than a plain. In river valleys they may be Valley or River Flats, along the foreshores and subject to tidal action they are Tidal Flats and according to the nature of the surface they may be Mud, Stony or Sandy Flats.

**FLORA RESERVE**

Crown land set aside for the protection of flora, and access to which is controlled by federal or state authorities.

**FORD**

The shallow part of a stream or other body of water, where it may be crossed by vehicle or by wading. The crossing may be natural or improved, but not by bridging.

**FOREST**

An area of land proclaimed to be a forest under a Forest Act.

**GAOL**

A place for the confinement of persons convicted and sentenced to imprisonment or of persons awaiting trial.

**GAP**

A low point or opening between hills or mountains or in a ridge or mountain range.

**GLEN**

A narrow, wooded valley with a stream flowing at its bottom. Its sides being generally steep.

**GOLF COURSE**

An area of ground laid out for the playing of golf.

**GORGE**

A valley deep in proportion to its width, usually with precipitous or very steep sides. Generally a feature of some magnitude, relative to the surrounding base.

**GRADIENT**

A noteworthy gradient inclination or slope of the surface of the ground on the side or end of an elevated relief feature.

**GRAVEYARD**

A place for graves; a burial ground, esp. a small one or one in a churchyard.

**GULF**

Large valleys in mountain ranges OR an area of sea partly enclosed by land; usually of larger extent, and greater relative penetration than a bay, that is, Gulf of Carpentaria.

**GULLY**

A natural watercourse formed in the earth's surface, especially a hillside, by the action of water. It only carries water after rain and its sides are generally steep. Usually one of the smallest branches of a drainage system, and often associated with erosive action.

**HARBOUR**

A natural or artificially improved stretch of water where vessels can anchor or secure to buoys or alongside wharves etc and obtain protection from sea and swell. The protection may be afforded by natural features or by artificial works. The place may be provided with terminal and transfer facilities for loading and discharging cargo or passengers.

**HEAD**

A comparatively high promontory of land projecting into the sea with a steep face. An un-named head is usually described as a 'Headland' when a specific name is assigned, it becomes a 'Head'.

**HEADLAND**

A narrow area of land jutting out into a sea, lake, etc.

**HILL**

A small portion of the earth's surface elevated above its surroundings, of lower altitude than a mountain. Generally its altitude is less than 300 metres above the surrounding country but this can change in areas of low relief.

**HILLOCK**

A small hill or mound.

**HISTORIC AREA**

An area or precinct containing no or minimum present activity, but which at one time was an area of recognised name and purpose.

**HISTORIC SITE**

A specific place or site which has at one time been the site of an event or purpose.

**HISTORICAL LOCALITY**

An area or precinct containing no or minimum present activity, but which at one time was an area of recognised name and purpose.

**HISTORICAL RECONSTRUCTION**

An area or precinct which at one time was an area of recognised name and purpose and has now been redeveloped to recognise its past.

**HOLE**

An area hollowed out in or an opening in the ground.

**INLET**

A narrow indentation in the coastline or in the lake or river by which the water penetrates into the land.

**ISLAND**

A piece of land usually completely surrounded by water.

**ISLET**

A comparatively small insular landmass. Smaller than an Island but larger than a Cay.

**KNOB**

Rounded projection from a surface.

**KNOLL**

A small rounded Hill.

**LAGOON**

An enclosed area of water separated from the open sea or from a stream by some more or less effective, but not complete, obstacle such as low sandbanks.

**LAKE**

An extensive sheet of fresh or saltwater, natural or artificial, enclosed or nearly enclosed by land. It may or may not have in and out-flowing water, and in dry areas may even dry up at times.

**LAKE BED**

The area of a lake which is under water or once was under water.

**LANDING PLACE**

The act of coming to land. A place of disembarkation.

**LANDMARK**

A prominent or well known object in or feature of a particular landscape. A boundary marker. A large continuous area of land, as opposed to seas or islands.

**LANDSCAPE FEATURE**

This designation is used for a feature of the landscape, whether natural or cultural, which does not fit comfortably in any other designation and the number (actual and expected) of such places in NSW does not warrant a specific separate designation.

**LIGHTHOUSE**

A distinctive structure on or off the Coast, exhibiting a major light designed to serve as an aid to navigation.

**LOCALITY**

A bounded area within the landscape that has a 'Rural' Character.

**LOCK**

A section of a canal or river that may be closed off by gates to control the water level and the raising and lowering of vessels that pass through it.

**LOOKOUT**

A natural scenic viewpoint on elevated ground. Works or structures within the immediate vicinity of the view point improving the safety, amenities or view may be evident.

**LOOP**

A railway branch line which leaves the main line and rejoins it after a short distance.

**MARINA**

A docking facility for yachts and other pleasure boats accessible for private patrons only.

**MARSHES**

Low poorly drained land that is sometimes flooded and often lies at the edge of lakes etc.

**MESA**

A flat table-like upland, which falls away steeply on all sides (escarpments). It is larger in area than a 'butte' but smaller than a 'plateau'.

**MONOLITHS**

Large block of stone or anything that resembles one in appearance, intractability, etc. A statue, obelisk, column, etc, cut from one block of stone. A large hollow foundation piece sunk as a caisson and filled with concrete.

**MOOR**

A tract of unenclosed ground, usually covered with heather, coarse grass, bracken, and moss.

**MOUNT**

A natural elevation of the earth's surface rising more or less abruptly from the surrounding level, and attaining an altitude which, relative to adjacent elevations, is impressive or notable. In general the elevation of a mountain is more than 300 metres from foot to summit, but this distinction is arbitrary. For reasons of euphony and local usage 'Mount' is usually used when the generic term precedes the specific term and 'Mountain' when it succeeds it.

**MOUNTAIN**

A large natural elevation of the earth's surface.

**MOUNTAIN LAKES**

A lake created by an extinct volcanic crater.

**MOUNTAIN PEAK**

A prominent point of a hill or mountain. The separately named summits on a range of hills or mountains.

**MOUNTAIN RANGE**

A series or line of mountain or hill ridges with or without peaks, in which the crests are relatively narrow. Its minimum length is about 16 kilometres.

**NAVAL ESTABLISHMENT**

An institution, pier or building specially designed and equipped for use by the Navy.

**NECK**

A narrow strip of land; peninsula or isthmus.

**NEIGHBOURHOOD**

The immediate environment; surroundings. A district where people live. The people in a particular area. Living or situated in and serving the needs of a local area.

**OBSERVATORY**

An institution or building specially designed and equipped for observing meteorological and astronomical phenomena. Any building or structure providing an extensive view of its surroundings.

**OCEAN**

A very large stretch of sea. The vast body of water on the surface of the globe that surrounds the land.

**PARISH**

Territorial division of the state for administrative purposes.

**PASS**

A depression or gap in a range of mountains or hills permitting easier passage from one side to the other.

**PASSAGE**

A comparatively deep and narrow waterway affording a passage for a vessel.

**PEAK**

A prominent point of a hill or mountain. The separately named summits on a range of hills or mountains.

**PENINSULA**

A piece of land almost surrounded by water, especially one connected with the mainland by only a narrow neck of land or isthmus.

**PICNIC AREA**

A location to which people bring food to be eaten in the open air.

**PINNACLE**

The highest point. A towering peak, as of a mountain.

**PIT**

A large usually deep opening in the ground.

**PLAIN**

A tract of country the general surface of which is comparatively flat or slightly undulating. In extent generally not less than 2,500 hectares and sparsely, if at all timbered.

**PLATEAU**

An elevated tract of comparatively flat or level land, having a large part of its total surface at or near the summit level. Its local relief may be very great in cases where it is cut by gorges, or it may have a small local relief like a plain in cases where erosion has not been severe. Its minimum horizontal dimension in any direction generally exceeds 1.6km.

**POINT**

A location, spot, or position. Point of land. A small promontory.

**POND**

A pool of still water, often artificially created.

**POOL**

A small body of still water, usually fresh. A deep part of a stream or river where the water runs very slowly.

**PORT**

A town or place alongside navigable water with facilities for the loading and unloading of ships.

**POST OFFICE**

A local office for receiving, distributing and transmitting mail, providing telecommunication services etc.

**POWER STATION**

An electrical generating station.

**PRISON**

A place to which persons are legally committed, either while awaiting trial or for punishment.

**PUBLIC WATERING PLACE**

An artificial waterhole.

**RACECOURSE**

A place which has been licensed by government for the holding of horse races.

**RAILWAY**

A permanent track composed of a line of parallel metal rails fixed to sleepers for transport of passengers and goods in trains.

**RAILWAY CUTTING**

An excavation in a piece of high land for a railway.



**RAILWAY LOOP**

A short branch off a railway track, often connected at both ends to the main track where trains can pass on a single line stretch of railway. In some cases freight may be handled at these sidings. This designation includes 'Railway Siding'.

**RAILWAY SIDING**

A short branch off a railway track, often connected at both ends to the main track where trains can pass on a single line stretch of railway. In some cases freight may be handled at these sidings. This designation includes 'Railway Loop'.

**RAILWAY STATION**

A structure beside a railway line with facilities for passengers and freight.

**RAMP**

An area set aside for the launching of small water craft, usually paved.

**RANGE**

A series or line of mountain or hill ridges with or without peaks, in which the crests are relatively narrow. Its minimum length is about 16 kilometres.

**RAPIDS**

Portions of a stream with accelerated current where it descends rapidly without a break in the slope of the bed sufficient to form a waterfall.

**RAVINE**

A deep narrow steep sided valley.

**REACH**

A comparatively straight part of a river or channel between two bends.

**REEF**

A ridge of rocks or coral lying near the surface of the sea, which may be visible at low tide, but is usually covered by water.

**REGION**

A region is a relatively large tract of land distinguished by certain common characteristics, natural or cultural. Natural unifying features could include same drainage basin, similar landforms, or climatic conditions, a special flora or fauna, or the like. Cultural determining features could include boundaries proclaimed for administrative purposes, common land use patterns etc.

**REGULATOR**

Any of various mechanisms or devices such as a governor valve, for controlling fluid flow, pressure, temperature, etc.

**RESEARCH STATION**

An institution, farm or building specially designed and equipped for carrying out agricultural research.

**RESERVE**

An area proclaimed to be a public reserve by government legislation.

**RESERVOIR**

An artificial lake or structure storing water for domestic or other uses.

**RIDGE**

A long and narrow stretch of elevated ground. It generally has a length less than 16 kilometres.

**RIFLE RANGE**

An area used for target practice with rifles.

**RIVER**

A major natural stream in a large catchment basin, carrying water to another river, a lake or the sea. Usually perennial, but not necessarily so in arid areas.

**RIVER BEND**

A curve in the course of a stream. This designation includes 'meander'.

**RIVER CROSSING**

A place where a river may be crossed.

**RIVER FLAT**

A relatively level piece of ground within an area of greater relief; a tract of country without hills and smaller than a plain, caused by the laying down of sediment by a river.

**RIVER MOUTH**

The area at which a river makes contact with the sea.

**RIVULET**

A small stream.

**ROAD BEND**

A bend in a road.

**ROADS**

An open way, usually surfaced with tarmac or concrete, providing passage from one place to another.

**ROADSTEAD**

An open anchorage for ships, which may be sufficiently sheltered to give protection from seas, usually by reefs, sandbanks, or islands.

**ROCK**

A prominent or isolated outcrop of rock, or even a single large stone. This designation includes 'boulder' 'crag' 'needle' 'pillar' and 'tor'.

**ROCK FACE**

An area of exposed rock, generally in a vertical position.

**RURAL PLACE**

A place, site or precinct in a rural landscape, generally of small extent, the name of which is in current use.

**SADDLE**

A col or pass or any land form recalling in shape a saddle.

**SANDBANK**

A bank of sand in a sea or river that may be exposed at low tide.

**SANDBAR**

A ridge of sand in a river or sea, built up by the action of tides, currents, etc, and often exposed at low tide.

**SANDHILL**

A mound, ridge or hill of drifted sand either in a desert or along a sea coast, formed by the action of wind.

**SANDRIDGE**

Sand drifts in long ridges tending parallel to and elongating in the direction of the prevailing winds.

**SCHOOL**

An establishment for primary or secondary education created by the Education Act.

**SCRUB**

A vegetation consisting of stunted trees, bushes, and other plants growing in an arid area. An area of arid land covered with such vegetation.

**SEA**

One of the divisions of the oceans, especially if partly enclosed by land.

**SHOAL**

A ridge of sand or of rocks just below the surface of the sea or of a river and therefore dangerous to navigation.

**SPORTSGROUND**

A reserve used for sporting fixtures.

**SPRING**

A flow of water issuing naturally out of the ground, either continuously or intermittently.

**SPUR**

A minor linear projection off a range, ridge, mountain, tableland, hill or plateau being generally not more than 2 kilometres in length and decreasing in altitude from the parent feature.

**STATE**

A major administrative or political division within a country.

**STATION**

A structure beside a railway line with facilities for passengers and freight.

**STEEPS**

The very steep and deep sides of a mountain or high plateau.

**STRAIT**

A comparatively narrow passage connecting two seas or two large bodies of water.

**STREAM**

Small river, brook. Any steady flow of water or other fluid.

**SUBURB**

A bounded area within the landscape that has an 'Urban' Character.

**SURF BREAK**

A permanent obstruction such as a reef, bombyra, rock or sandbar which causes waves to break thus making conditions conducive to surfing.

**SWAMP**

A tract of land normally saturated with water, having little or no drainage and characterised by a growth of grass or reeds. This designation includes 'marsh'.

**SYPHON**

A tube/pipe placed with one end at a certain level in a body of water and the other in a body of water below this level.

**TABLELAND**

An elevated tract of land with a generally level surface of considerable extent, generally with a minimum area of 2,500 hectares.

**TANK**

An artificial waterhole forming a reservoir for rainwater and adjacent run-off.

**TERMINAL**

A reception or departure building at the terminus of a bus, sea or air transport route.

**TERRACE**

A level or nearly level strip of land, usually narrow and bordering the sea, a lake or river, lying between a slope upwards to hills on one side and a slope, often abrupt, downwards on the other.

**TOPS**

The top of a hill

**TOWER**

A tall usually square or circular structure, sometimes part of a larger building and usually built for a specific purpose.

**TOWN**

A commercial nucleus offering a wide range of services and a large number of shops, often several of the same type. Depending on size, the residential area can be relatively compact or (in addition) dispersed in clusters on the periphery.

**TRACK**

A formed and/or marked track that is used by people either walking, cycling or riding a horse. This designation includes 'trails'.

**TRAINING WALL**

See 'Breakwater'.

**TRIG. STATION**

A point on the ground, the geographic position of which has been determined by geodetic survey.

**TUNNEL**

An underground passageway, esp. one for trains or cars. Any passage through or under something.

**UNIVERSITY**

An institution of higher education having authority to award bachelor and higher degrees, usually having research facilities.

**URBAN LOCALITY**

Not now recommended, see 'Urban Place'.

**URBAN PLACE**

A place, site or precinct in an urban landscape, the name of which is in current use, but the limits of which have not been defined under the address locality program.

**URBAN VILLAGE**

A cohesive populated place in an urban landscape, which may provide a limited range of services to the local area.

**VALLEY**

Long depression in the land surface, usually containing a river, formed by erosion or by movements in the earth's crust. Any elongated depression resembling a valley.

**VILLAGE**

A cohesive populated place in a rural landscape, which may provide a limited range of services to the local area. Residential subdivisions are in urban lot sizes.

**WATER AERODROME**

All licenced aerodromes and government aerodromes maintained by the Federal Airports Corporation, other than those designated 'airports' which have landing facilities on water for sea planes etc.

**WATER FEATURE**

A feature within water.

**WATER SYPHON**

See 'Syphon'

**WATERFALL**

A sudden descent of water over a step in the bed of a stream, the fall being much steeper than in the designation 'rapids'. In place names frequently shortened to 'Fall' or 'Falls'. This designation includes 'cascade' and 'cataract'.

**WATERHOLE**

A natural hole or hollow containing water, often in the dry bed of an intermittent river.

**WEIR**

A barrier, erected across a stream to impound and raise the water level for the purpose of maintaining it at the level required for irrigation or navigation purposes.

**WELL**

A hole or pit dug in the ground to obtain water.

**WHARF**

A platform alongside of which ships may be secured for loading or unloading cargo or passengers. This designation includes 'pier', 'quay', 'jetty', and 'marina' for those marinas that only have public access.

## NAMING OF PARKS AND COMMUNITY FACILITIES POLICY

### Purpose

To ensure that all Council parks and community facilities are named in accordance with the approved:

- Assessment criteria and principles; and
- Application process.

### Scope

The provisions of this policy apply to the naming of all parks and community facilities within the City of Broken Hill.

This policy does provide for the naming of roads.

### Definitions

**Facility** shall mean any building, structure, room, plaza or other property under the care and control of the Broken Hill City Council.

**Park** shall mean any open space or landscaped area under the care and control of the Broken Hill City Council.

### General Principles

1. Parks, as a matter of general principle will be named after the street in which they are located, or a nearby geographical feature of the park or its surroundings, unless named by resolution by Council.
2. A name which has historical significance is acceptable.
3. Community facilities will generally be named after the general area of the City in which they are located.
4. A name will not be adopted which duplicates or closely resembles a name already in use in the city of Broken Hill.

5. Real property boundaries will delineate the area of a named park to assist asset management. Where a park is made up of more than one property it is preferred each property be linked to the name which most clearly identifies that park in its entirety, unless boundaries of such area are clearly delineated by natural or artificial features.

### **Naming after an Individual or Family**

Requests to name a park or community facility after a person or family will be the exception as a general rule, and all proposals will be presented to Council for consideration.

1. Naming a park or community facility after a person or family will only be considered where a person or family member is deceased and:
  - a. Is widely known and respected within the local community;
  - b. Has a recognised historical link with the locality or is generally acknowledged as having made a significant contribution to the social, economic, sporting or cultural development of the community; and
  - c. Is of good repute and not likely to be subject of controversy.
2. The nominated person has widespread community support.
3. A family who is nominated should have made a significant contribution to the community over two (2) or more generations.
4. The proposal to the name of the park or facility should be advertised with signage, at or on, the property or facility for public comment for twenty one days prior to the presentation of a report to Council for its consideration.
5. Council will determine whether a request will be granted taking into consideration the advice of the Asset Naming Committee and the outcomes of the community consultation.
6. To **apply**, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of who must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations.

Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
7. Where Council grants a request to have a park named after a person an inscription will be included within the "Park Name" sign. The inscription will acknowledge the nature of the person's contribution to the community.

8. Wording of the plaque will be determined in consultation with the closest living relative.
9. Where Council grants a request to have a community facility (infrastructure) names after a person, the naming will be for the life of the facility. Should the facility be subject to damage or removal, Council is no longer under obligation to replace the facility or name another facility in its place. The plaque attached to the facility will be in proportion with the facility.

#### **Naming a after a Community Organisation or Service Club**

The naming of a park or facility after a community organisation / service club is not the favoured option, unless the organisation or service club has made or is committed to making a significant contribution to the development and improvement of the facility.

1. Such name must include a geographic components to distinguish it. An alternative may be to install suitable inscriptions / plaques to acknowledge the contribution of the group / club to the park, facility or specific structure.
2. To **apply**, applicants must submit a written statement for the nominee(s). This must be supported by a minimum of three (3) parties, one of who must be a community group. Documentation must be validated by Statutory Declaration and signed by a Justice of the Peace or Commissioner of Declarations. Applicants will be given careful consideration by the Asset Naming Committee prior to being presented to Council for its consideration and decision.
3. Where Council grants a request to have a park named after a community organisation / service club an inscription will be included within the "Park Name" sign. The inscription will acknowledge the nature of the groups contribution to the community.
4. Wording of the plaque will be determined in consultation with the community group.
5. Where Council grants a request to have a community facility (infrastructure) names after a community organisation / service club, the naming will be for the life of the facility. Should the facility be subject to damage or removal, Council is no longer under obligation to replace the facility or name another facility in its place. The plaque attached to the facility will be in proportion with the facility.

### **Renaming a Facility**

6. The renaming of a facility will only be considered if it can be demonstrated that the name is no longer appropriate in historical or geographical terms or is likely to cause distress to members of the community.

### **Placing of Plaques**

7. The placing of memorial plaques in honour of persons in parks or on infrastructure will not be supported. Council will consider memorial tree plantings (exclusive of plaques) to occur, subject to Council's direction with respect to species and location. The full cost and implementation of tree planting and establishment (including replacement if required) is to be borne by applicant.

### **Associated Policies & Documents**

Nil

### **Policy Details**

File Reference No.: 12/14  
Adopted: 26 April 2012  
Minute No.: 43283  
Amended: 27 March 2013  
Minute No.: 44287  
Review Date: April 2014  
Responsible Officer: Group Manager, Business Improvement & Corporate Services

## POLICY AND GENERAL COMMITTEE

June 27, 2023

**ITEM 8****BROKEN HILL CITY COUNCIL REPORT NO. 134/23**

**SUBJECT:** **TEMPORARY SUSPENSION OF A PORTION OF THE CENTRAL BUSINESS DISTRICT (CBD) ALCOHOL-FREE ZONE FOR THE 2023 BROKEN HEEL FESTIVAL** **D23/33186**

**Recommendation**

1. That Broken Hill City Council Report No. 134/23 dated June 27, 2023, be received.
2. That Council provide in principle support to begin the planning process for the temporary suspension of a portion of the CBD Alcohol-Free Zone for a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street (see map).
3. That Council note the specific details of the suspension are Argent Street from 207 Argent Street to 227 Argent Street; Crystal Lane from behind 207 Argent Street to 227 Argent Street; and Sulphide Street from Crystal Street to Argent Street. This area will include all footpaths and car parks in the sections of Argent and Sulphide Streets.
4. That the temporary suspension be in place from 10am on Thursday, 7 September to 10am on Monday, 11 September 2023, subject to the conditions contained in the liquor licence.
5. That the temporary suspension of a portion of the CBD Alcohol-Free Zone for a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street, be advised to the public by way of advertisement in the Barrier Truth. That the advertisement also confirms that all other existing alcohol-free zones in Broken Hill remain in force.
6. That the General Manager be authorised to implement the suspension and advertising processes on final advice of the Barrier Police District.
7. That Barrier Police District be advised of Council's decision.

**Executive Summary:**

The Palace Hotel located at 227 Argent Street has submitted an application to Council to temporarily suspend a portion of the established Alcohol-Free Zone in the CBD area for the duration of the Broken Heel Festival, from 10am Thursday, 7 September 2023 to 10am Monday, 11 September 2023.

**Report:**

The Broken Heel Festival celebrates Broken Hill's link to the movie '*The Adventures of Priscilla, Queen of the Desert*', filmed in and around the City. Following the success of the inaugural festival held in 2015, The Palace Hotel has secured the *Broken Heel Festival* as an annual signature regional event for the City and region.



To obtain maximum benefit from the event, event organisers from the Palace Hotel requested a temporary suspension of a portion of the CBD Alcohol-Free Zone and subsequent road closure of a section of Sulphide Street adjacent to The Palace Hotel, bounded by Crystal Street and Argent Street (see map below). Specific details of the suspension are Argent Street from 207 Argent Street to 227 Argent Street; Crystal Lane from behind 207 Argent Street to 227 Argent Street; and Sulphide Street from Crystal Street to Argent Street. This area will include all footpaths and car parks in the sections of Argent and Sulphide Streets.



The final decision on suspension of the Alcohol-Free Zone involves coordinated efforts among Barrier Police District and Council regarding the requirements of the application.

In accordance with Ministerial Guidelines on Alcohol-Free Zones;

- specifically, that Council must pass a valid resolution to suspend a particular alcohol-free zone;
- that liaison with the local police, before and after the council resolution is essential to ensure that both groups are informed, and action is coordinated; and
- that Council may undertake any other consultation that it considers necessary.

Barrier Police District have been advised of the approach by the organisers of the festival for temporary suspension of a portion of the Alcohol-Free Zone.

Letters will also be delivered by Council to immediate business neighbours who might be impacted by temporary suspension of a portion of the Alcohol-Free Zone for the term of the Festival. All responses will be provided to Barrier Police District as part of the consultation process and for final decision by Barrier Police District.

Past history indicates that Barrier Police District will place all their conditions on the liquor licence. From the Police point of view, it is these conditions under the *Liquor Act 2007* which will be effectively policed.

With regards to road closures for this event, Council staff will liaise with the applicant regarding traffic management planning. The traffic management aspects will be considered by the Local Traffic Committee upon receipt of relevant applications, with recommendations to be brought to the Council Committee Meeting following review.

Given that the event is to be held in early September 2023, requiring a tight decision schedule involving a number of parties, it is recommended that Council give agreement to the temporary suspension of a portion of the CBD Alcohol-Free Zone, subject to the final advice of Barrier Police District; with the General Manager authorised to implement the temporary suspension and advertising processes when so advised.

**Community Engagement:**

Neighbourhood notification seeking feedback for temporary suspension of a portion of the CBD Alcohol-Free zone.

**Strategic Direction:**

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

Suspension of Alcohol-Free Zones must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol-Free Zones.

**Financial Implications:**

Advertising of the temporary suspension of a portion of the CBD Alcohol-Free Zone in the Barrier Truth is budgeted within the Operational Advertising budget.

There are no financial implications to Council associated with the temporary suspension of a portion of the established CBD Alcohol-Free Zone, as there are no signs located in the immediate area that require removal and/or cover up for the duration of the temporary suspension.

**Attachments**

There are no attachments for this report

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## POLICY AND GENERAL COMMITTEE

July 7, 2023

**ITEM 9**BROKEN HILL CITY COUNCIL REPORT NO. 135/23

SUBJECT: NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEE D23/36180

**Recommendation**

1. That Broken Hill City Council Report No. 135/23 dated July 7, 2023, be received.
2. That Council appoint Ms Tori McManus and Ms Leah Carr as community representatives on the Norm Fox Sporting Complex Community Committee.
3. That Ms Tori McManus and Ms Leah Carr be advised of their appointment and advice also be sent to tge Councillor Delegate/Chairperson of Committee.

**Executive Summary:**

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions at its Ordinary Meeting held 30 March 2022 as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

**Report:**

Council is in receipt of two nominations for community representation on the S355 Norm Fox Sporting Complex Community Committee. The nominations are from Ms Tori McManus and Ms Leah Carr.

The nomination acceptance would further assist in reaching the number of community representatives as per the Norm Fox Sporting Complex Community Committee Constitution and provide the committee with increased opportunities to fulfil executive positions on the committee.

Name of Committee	Number of Community Representatives as per Constitution	Number of Community Representatives appointed by Council Resolution at previous Council Meetings	Further Nominations Received as at 07 July 2023	Council Delegate/s on Committees
Norm Fox Sporting Complex Community Committee	10 At least one councillor, allowance for one representative per user group; a reasonable number of community representative reflecting the size and operations of the facility	3 Mr Ian Sanderson Mr Colin Casey Mr Peter Johnston	2 Ms Tori McManus Ms Leah Carr Two further nominations received –total community representative nominations received to date equalling five	Councillor Algate and Councillor Turley

### Community Engagement:

Council completed six months of advertising in the Barrier Truth and on social media and received adequate nominations for its Section 355 Committees to commence operating within the term of Council. A quarterly newsletter included an article seeking interested community representative volunteers to nominate for membership of Section 355 committees. Minutes of Section 355 community committees are presented to Council in the Business Paper and are made available to the public on Council's website, Administrative Centre Building and Charles Rasp Memorial Library.

### Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

### Relevant Legislation:

Section 355 of the *Local Government Act 1993*

Council's adopted S355 Asset and Advisory Committee Framework and Constitutions.

### Financial Implications:

There are no financial implications.

### Attachments

1. [↓](#) S355 Nomination Form - Tori McManus
2. [↓](#) S355 Nomination Form - Leah Carr

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

# Section 355 Committee Nomination Form



Submitted on 20 June 2023, 1:24PM  
Receipt number S355N-79  
Related form version 7

## Contact Details

First Name Tori  
Last Name McManus  
Contact Number [REDACTED]  
Do you have an email address? Yes  
Email Address [REDACTED]  
Applicant Street Number [REDACTED]  
Applicant Street Name [REDACTED]  
Applicant Suburb/City Broken Hill  
Applicant State NSW  
Applicant Postcode 2880

## Committee Details

Which S355 Committee are you nominating for? Norm Fox Sporting Complex Community Committee

## Norm Fox Sporting Complex Community Committee

Please outline why you would like to be a member of this committee: President of the Broken Hill Netball Association (BHNA)  
Please outline details of any relevant experience for this committee: Been a member of the BHNA my whole adult life. (volunteer capacity) Been a member of the BHNA Executive Committee for 4+years. Recently taken on the role as president at the 2022 AGM (November 2022).  
What is your previous experience with any committee? Please list name/s of Committee/s and periods of service: Broken Hill Health Service WHS committee, Chairperson, 4+years (current)

Broken Hill Health Service Staff Consultative Committee, Member, representative, 1+year (Current)

Netball South Australia, Associations Delegate Council, member, <1year (Current)

**Please detail any other relevant information:**

I am happy to provide a resume and references, if needed for this submission/application.

## **Privacy**

- Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.
- The purpose for collecting your personal information is to obtain and record details to assess your application.
- The supply of your personal information may be by law or voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.
- Your information will be collected and stored, in accordance with the State Records Act 1998, by Broken Hill City Council, 240 Blende Street, Broken Hill NSW 2880.

### **Declaration**

I declare that I am over the age of 18

I declare that I have established ties to the Broken Hill community

I declare that I am a resident of the local government area (LGA); or if not a resident, be able to demonstrate an interest in the objectives of the committee and ability to attend committee meetings to the satisfaction of Council

I declare that I will commit to the activities of the Committee and a willingness to be actively involved in the Committee issues

I declare that all the information provided in this application is given by me being the person named as the applicant.

# Section 355 Committee Nomination Form



Submitted on 22 June 2023, 9:10PM  
Receipt number S355N-80  
Related form version 7

## Contact Details

First Name Leah  
Last Name Carr  
Contact Number [REDACTED]  
Do you have an email address? Yes  
Email Address [REDACTED]  
Applicant Street Number [REDACTED]  
Applicant Street Name [REDACTED]  
Applicant Suburb/City Broken Hill  
Applicant State NSW  
Applicant Postcode 2880

## Committee Details

Which S355 Committee are you nominating for? Norm Fox Sporting Complex Community Committee

## Norm Fox Sporting Complex Community Committee

Please outline why you would like to be a member of this committee:

I am a Current Executive Member of the Netball Association. I Have been on the Executive going into my 29th Year.  
It would be great to be back involved with this Committee, i was previously on this Committee and really enjoyed being a part of this Sporting Community.  
I would represent the sports and user groups for our Community.  
I am the Corresponding Personal with regards to the BHCC Redevelopment of the O'Neill Sports Complex.  
I would be honored to promote and develop the facility for the benefit of our Community.

Please outline details of any relevant experience for this committee:

Currently on BHNA Executive. I Have been on the Executive going into my 29th Year.  
I have been a past member of the Broken Hill 355 Committee.  
I am the Corresponding Personal with regards to the BHCC Redevelopment of the O'Neill Sports Complex for the BH Netball Association.

What is your previous experience with any committee? Please list name/s of Committee/s and periods of service:

28 Years Executive Broken Hill Netball Association & Current  
9 Years Broken Hill Speedway Club & Current  
BHNA Head Coach of Rep Committee Current  
BHNA Assistant Coach of Rep Committee 3 Years  
Far West Academy of Sport- 3 Years as Satellite Coach/Committee Fundraising Committee BHNA 3 Years  
Netball NSW Association Delegate Member 4 Years  
Netball SA Associations Delegate Member 1 Year  
ICA Netball Player Committee Representative 1 year  
ICA Netball Coach Committee Representative 1 year  
NSW State Representative Committee for BHNA 3 years

Please detail any other relevant information:

## Privacy

- Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.
- The purpose for collecting your personal information is to obtain and record details to assess your application.
- The supply of your personal information may be by law or voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.
- Your information will be collected and stored, in accordance with the State Records Act 1998, by Broken Hill City Council, 240 Blende Street, Broken Hill NSW 2880.

**Declaration**

I declare that I am over the age of 18

I declare that I have established ties to the Broken Hill community

I declare that I am a resident of the local government area (LGA); or if not a resident, be able to demonstrate an interest in the objectives of the committee and ability to attend committee meetings to the satisfaction of Council

I declare that I will commit to the activities of the Committee and a willingness to be actively involved in the Committee issues

I declare that all the information provided in this application is given by me being the person named as the applicant.



## POLICY AND GENERAL COMMITTEE

July 5, 2023

**ITEM 10****BROKEN HILL CITY COUNCIL REPORT NO. 136/23**

**SUBJECT:** MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 3 MAY 2023 D23/35530

**Recommendation**

1. That Broken Hill City Council Report No. 136/23 dated July 5, 2023, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held 3 May 2023 be received.
3. That Council prepare and send correspondence to Australian Unity to enquire if funding is available to operate the Bushview Cottage.
4. That Council endorses and acknowledges in writing the resignation of Dr Neil Jeyasingam from the Ageing Well Advisory Committee and express its gratitude and appreciation for his contribution to the Committee and the community.

**Executive Summary:**

Council has received minutes from the S355 Ageing Well Advisory Committee meeting held 3 May 2023.

**Report:**

As per Council's Section 355 Advisory Committee Framework Manual (adopted 30 March 2022) and the 355 Ageing Well Committee Terms of Reference (adopted 27 April 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

**Community Engagement:**

Policy and General Committee business paper for 19 July 2023.  
Council meeting business paper for 26 July 2023.

**Strategic Direction:**

Key Theme:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate with its legal framework

**Relevant Legislation:**

The S355 Ageing Well Advisory Committee Terms of Reference  
*Local Government Act 1993*

**Financial Implications:**

Nil

**Attachments**

1. [↓](#) S355 Ageing Well Advisory Committee - Meeting Minutes - 3 May 2023

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

## MINUTES OF THE SECTION 355 AGEING WELL COMMITTEE MEETING HELD 3 MAY 2023 AT 3.00PM- MEETING 4 2023 – GROUND FLOOR MEETING ROOM, COUNCIL ADMINISTRATIVE CENTRE, 240 BLENDE STREET

### 1. Present

Councillor Dave Gallagher	Council Delegate (Chair)
Councillor Bob Algate	Council Delegate
Councillor Ron Page	Council Delegate
Razija Nu'man	Chief Corporate and Community Officer (BHCC)
Jeanette Thompson	Cultural Facilities Assistant
Irene Davey	Community Representative
Julua Hamel	Community Representative
Cindy Richards	LiveBetter Representative
Judy Parr	Kirinari Community Services Representative (Invited Guest)
Nyrie Waite	Administration Officer (Minute Taker BHCC)

### Present via Teams

Nil

### 2. Apologies

Melanie Chynoweth	Community Representative
Bernard Nankivell	Southern Cross Care

### Did not attend

Owen Whyman	Community Representative
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### 3. Acknowledgement of Country

Acknowledgement of Country recited by Councillor Dave Gallagher.

### 4. Confirmation of Minutes of Previous Meeting

**Previous Meeting:** 15 February 2023

**Moved:** Councillor Algate

**Seconded:** Irene Davey

**Unanimous – Carried.**

### 5. Correspondence

#### 5.1 Resignation of Dr Neil Jeyasingam

#### 5.2 RDA Response – Funding Accessibility Ramps

**Update:** Resignation and correspondence accepted by the Committee.

**Moved:** Councillor Algate

**Seconded:** Julua Hamel

**Unanimous – Carried.**

6. **Business Arising from Previous Minutes**

**6.1 Action: Research to understand the full-service system**

**Update:** Not discussed.

**6.2 Action: Contact service providers, inviting them to join the S355 Committee**

**Update:** Letters have been sent. Black Sheep Services are operating an Office in Orange.

**6.3 Action: The Department of Communities and Justice has an Ageing Wellness Strategy, with a three tier grants program**

**Update:** Not discussed.

**6.4 Action: Contact RDA regarding accessibility program for ramps into CBD shops.**

**Update:** Correspondence received from Regional Development Australia advising no funding available.

Councillor Algate advised he has spoken to the General Manager and the matter will be discussed at Council's Budget Meeting.

**6.5 Action: Invitation to Service Providers**

**Update:** Letters have been sent. Kirinari Community Services Representative, Judy Parr advised that she has now resigned from LiveBetter and that Cindy Richards will be the representative for LiveBetter.

There was discussion regarding Meals on Wheels, who are 100% independent and the different agencies and how they deliver meals in different ways.

**Meals on Wheels:** Cook and deliver the meals with volunteers

**Australian Unity:** Meals are cooked at the Mulga and delivered by paid staff

**LiveBetter:** Provide meals from Alfrescos in Broken Hill and Redsands Take Away at Menindee.

Council's Chief Corporate and Community Officer enquired if there are any gaps with the provision of meals – LiveBetter representative, Cindy Richards advised that recipients of a Home Care package can no longer receive meals.

Some people are declining the Home Care package to ensure they continue to receive meals. Kirinari Community Services Representative, Judy Parr explained under the Commonwealth Home Support Program funding, people can get a meal package however, this cannot be done under a Home Care package. Technically there isn't a gap.

Another issue identified is agencies requiring direct debit for payments, as many people withdraw their cash each fortnight and don't or won't use this facility.

Councillor Algate asked if Bushview Cottage was still operating. Kirinari Community Services Representative, Judy Parr explained she had met with Australian Unity and they had advised that the Bushview Cottage had been suspended. This cottage was operated by Australian Unity, as a dementia day care.

**Recommendation:** Council to contact Australian Unity and ask if funding is available to operate the Bushview Cottage, if there is funding, why is it not being used.

**Moved:** Councillor Algate

**Seconded:** Councillor Page

**Unanimous – Carried.**

**Update:** LiveBetter Representative, Cindy Richards informed the meeting that LiveBetter operate the Memory Café for people with dementia, at the North Mine Hall on Mondays, including a light lunch. Clients are transported to and from the café.

This is funded by centre-based respite, with a client contribution of \$15. Participants do have to be registered with My Aged Care, but don't have to be receiving a package. My Aged Care phone number is 1800 200 422.

Councillor Gallagher suggested that Council could support the Memory Café with advertising. Councillor Page advised that he had contacted Council's Manager Communications, who will organise with LiveBetter, promotion of the Memory Café.

## **7. General Business**

### **Memory Café**

To be promoted through Council.

### **Kirinari Community Services**

Kirinari Community Services Representative, Judy Parr advised that she commenced her new role as Care Finder in mid-March, with a co-worker located in Walget.

The service will support people to access My Aged Care and provide information on what services are available. As Care Finder, Kirinari Community Services Representative, Judy Parr can assist clients in contacting My Aged Care and provide advice on local agencies.

To be eligible, clients need to be over 65, have no immediate support, language issues and eligible for Aged Care services. Referrals can be received from Community organisations, service agencies (eg LiveBetter), community members (eg hairdresser).

Business cards were not available however, cards are being organised with the Broken Hill contact details.

Kirinari Community Services Representative, Judy Parr can also assist people in White Cliffs, Ivanhoe and Balranald, although there are no support services available in these areas. There are minimum services available in Wilcannia.

Council's Chief Corporate and Community Officer enquired the promotion of the new service provided by Kirinari Community Services.

Kirinari Community Services Representative, Judy Parr advised she has been in contact with the Mayor and Council's General Manager, Maari Ma, RFDS, Pensioners Association, as well as all the local Agencies and Services.

Kirinari Community Services Representative, Judy Parr will also leave Brochures at the Library and Council. The Care Finder position is funded for 2 years initially and there will be specific Aboriginal Care Finders in the future.

### **Service Restrictions**

Committee members discussed the inadequacies and restrictions about services that can be provided within the eligibility criteria. 0-64 being classed as a young person with a disability and over 65 as Aged.

NDIS helps to a point, but Aged Care services cannot start until age 65. Committee members agreed it would be beneficial if the packages were based on the condition, not the age.

Kirinari Community Services Representative, Judy Parr explained that the discrepancy in service supply was identified in the Aged Care Royal Commission and that many agencies do assist people with contact to My Aged Care.

**Library Resources**

Council's Cultural Facilities Assistant advised the Library has resources to assist people on the computer and with digital literacy and suggested the Library would be a great place for referral.

Council's Chief Corporate and Community Officer suggested that Kirinari Community Services Representative, Judy Parr provide an information session at the Library. Memory Boxes can be borrowed from the Library and these may be of assistance at the Memory Café.

**LiveBetter**

LiveBetter Representative, Cindy Richards provided an update noting no news for Broken Hill and that LiveBetter are now also operating in Mildura.

**Robinson College**

Community Representative, Irene Davey advised that Robinson College is advertising for trainers and is providing First Aid courses, as all aged care workers must have a First Aid certificate and an annual CPR certificate.

**Southern Cross Care**

Councillor Algate mentioned the current unsatisfactory report on Southern Cross Care. Committee members were not aware of the full extent of the report.

**8. Next Meeting**

3pm on Wednesday, 2 August 2023, Ground Floor Meeting Room, Council Administrative Building

**9. Meeting Closed: 4.40pm**

Action List:

ITEM NUMBER	ACTION	RESPONSIBLE	DUE
<b>Meeting held 21 September 2022</b>			
1	Research to understand the full-service system. <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	To be confirmed
2	Contact service providers and invite them to join the S355 Ageing Well Advisory Committee <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	To be confirmed
3	The department of Communities and Justice has an Ageing Wellness Strategy with a three-tier program <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	To be confirmed
4	Contact RDA regarding accessibility program for ramps into CBD shops <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	To be confirmed
<b>Meeting held 1 February 2023</b>			
Item 5.2 Southern Cross Care	An invitation to be extended to the Southern Cross Care Board for a Representative to attend the next S355 Ageing Well Advisory Committee Meeting, to enable the Committee to gain more insight into the Aged Care Sector. <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	To be confirmed
Item 5.2 Invitation to Service Providers	An invitation to be extended for Representatives from Meals on Wheels, Australian Unity and LiveBetter to present to the S355 Ageing Well Advisory Committee on their program delivery. <i>Action status to be confirmed at next meeting</i>	Council's Community Development Officer	3 May 2023

Item 5.5 Accessibility program for ramps	ABC Article to be distributed to the S355 Ageing Well Advisory Committee <b>Action status to be confirmed at next meeting</b>	Council's Administration Officer	Completed
<b>Meeting held 15 February 2023</b>			
Item 6.1.2 Service Providers	Black Sheep Services, NSW Home Care and Hammond Care invitations to be followed up. <b>Action status to be confirmed at next meeting</b>	Council's Administration Officer	3 May 2023
Item 6.1.5 CBD Accessibility Ramps	Letter to be sent to Council requesting funding to upgrade and install ramps. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023
Item 6.1.5 CBD Accessibility Ramps	Letter to be sent to Regional Development Australia Far West to enquire if there is additional funding for disability ramps. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023
Item 6.1.8 Service Providers	Letter to be sent to Maari Ma Health regarding possible funding available in the Aged Care Sector. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	3 May 2023
<b>Meeting Held 3 May 2023</b>			
Item 6.5 Bushview Cottage	<b>Recommendation</b> Council to contact Australian Unity and enquire if funding is available to operate the Bushview Cottage, if there is funding, why is it not being used.	Council's Administration Officer	2 August 2023



# FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 140/23 - DATED JUNE 27, 2023 - CORRESPONDENCE REPORT - PROVISION OF DISABLED PARKING SPACES ADJACENT TO POLLING PLACES IN BROKEN HILL (D23/33312)..... 209
2. BROKEN HILL CITY COUNCIL REPORT NO. 141/23 - DATED JULY 14, 2023 - CORRESPONDENCE REPORT - NEW REQUIREMENTS FOR AGED CARE FACILITIES (D23/37126) ..... 213
3. BROKEN HILL CITY COUNCIL REPORT NO. 142/23 - DATED JULY 20, 2023 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.437, HELD ON TUESDAY, 11 JULY 2023 (D23/38378) ..... 218
4. BROKEN HILL CITY COUNCIL REPORT NO. 143/23 - DATED JULY 17, 2023 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 27 JUNE 2023 (D23/37418) ..... 252
5. BROKEN HILL CITY COUNCIL REPORT NO. 144/23 - DATED JULY 17, 2023 - MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE MEETING HELD 21 MARCH 2023 (D23/37428) ..... 266
6. BROKEN HILL CITY COUNCIL REPORT NO. 145/23 - DATED JULY 19, 2023 - ACTION LIST REPORT (D23/38063)..... 271

ORDINARY MEETING OF THE COUNCIL

June 27, 2023

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 140/23

SUBJECT: CORRESPONDENCE REPORT - PROVISION OF DISABLED  
PARKING SPACES ADJACENT TO POLLING PLACES IN BROKEN  
HILL D23/33312

**Recommendation**

1. That Broken Hill City Council Report No. 140/23 dated June 27, 2023, be received.
2. That reply correspondence dated 25 May 2023 from the NSW Electoral Commission regarding disabled parking spaces adjacent to polling places in Broken Hill be received and noted
3. That reply correspondence received 27 June 2023 from the Minister for Local Government regarding disabled parking spaces adjacent to polling place in Broken Hill be received and noted

**Executive Summary:**

Council at its meeting held 29 March 2023, considered the Disability Inclusion Action Plan 2022-2026 – Key Performance Indicators progress report and resolved as follows:

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 57/23 - DATED MARCH 16, 2023 -  
DISABILITY INCLUSION ACTION PLAN 2022-2026 - KEY PERFORMANCE INDICATORS  
PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2022 D23/14726

**RESOLUTION**

Minute No. 1

Councillor D Gallagher moved )  
 Councillor R Algate seconded )

**Resolved**

1. That Broken Hill City Council Report No. 57/23 dated March 16, 2023, be received.
2. That Council note the Disability Inclusion Action Plan 2022-2026 –Key Performance Indicators Progress Report for the reporting period ending 31 December 2022.
3. That the Disability Inclusion Action Plan 2022-2026 – Key Performance Indicators Progress Report for the reporting period ending 31 December 2022 be placed on Council's website.
4. That Council sends correspondence to the relevant Minister and the NSW Electoral Commissioner raising concerns that the locations used as polling places in Broken Hill do not have adequate disabled parking spaces; and suggesting that future government contracts for the provision of election services include the requirement for

disabled parking spaces to be made available adjacent to polling places in Broken Hill.

CARRIED UNANIMOUSLY

**Report:**

As per Council's resolution, Mayoral correspondence dated 12 May 2023, was sent to the Premier of NSW and the NSW Electoral Commissioner.

Reply correspondence from the NSW Electoral Commission and the Minister for Local Government has been received and is attached to this report.

**Attachments**

1. Correspondence Report - Disabled parking spaces - NSW Electoral Commission  
[↓](#)
2. Correspondence Report - Disabled parking spaces - Minister for Local Government  
[↓](#)

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



Office of the Electoral Commissioner

25 May 2023

BY EMAIL

Mr Tom Kennedy  
Mayor  
Broken Hill City Council  
240 Blende Street  
BROKEN HILL NSW 2880

Dear Mayor Kennedy

I refer to your letter, dated 12 May 2023, regarding the provision of disabled parking spaces adjacent to polling places in Broken Hill. I welcome Council's interest in this important issue.

When considering possible polling places, the NSW Electoral Commission endeavours to secure venues which not only are adjacent to disabled parking spaces, but also offer full disabled access. Unfortunately, as I am sure you will appreciate, it is not always possible to find venues that provide these facilities, particularly having regard to the short-term lease arrangements and limited rental stock in some localities.

Having said this, there are actions that Council can take to assist in this regard. For example, I would appreciate Council's views regarding temporarily designating parking spaces adjacent to polling places in Broken Hill as disabled, reserved for disabled parking. Council could also consider installing portable wheelchair ramps for those venues which are not fully accessible. Finally, if Council were to determine that it is willing to pay a premium to help secure venues which offer better disabled access, this would assist the NSWEC in its endeavours to identify and secure suitable polling places.

The NSWEC looks forward to working with Council in the coming months in its endeavours to ensure that all Broken Hill electors enjoy equal access when participating in the democratic process.

Yours sincerely



John Schmidt  
Electoral Commissioner

Your Ref: L23/11023-11/392TK:JB

Our Ref: A862705

His Worship the Mayor  
Cr Thomas Kennedy  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

via email: [executive.support@brokenhill.nsw.gov.au](mailto:executive.support@brokenhill.nsw.gov.au)

Dear Mayor,

Thank you for your letter of 12 May 2023, to the Premier, the Hon. Chris Minns MP, about the availability of disabled parking at voting centres during the March 2023 State election. Your letter has been referred to me for response.

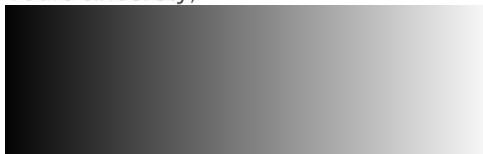
I appreciate the reasons that prompted Broken Hill City Council (Council) to write to the Premier and agree that it is important that all electors, including those with a disability, can participate in the democratic process by voting at elections.

I note that Council resolved to write directly to the NSW Electoral Commissioner (Commissioner) about this issue. This is appropriate as the Commissioner is responsible for the administration of state elections under the *Electoral Act 2017*, including appointing voting centres. The Commissioner is not subject to the direction of the responsible Minister in exercising his functions under that Act.

Similarly, when engaged by councils under the *Local Government Act 1993* to administer their elections, the Commissioner is not subject to my direction in relation to the conduct of those elections. I would therefore suggest that you raise this matter with the NSW Electoral Commission when discussing the arrangements for Council's election in September 2024.

Thank you for bringing this important matter to my attention. If you have any questions, you are welcome to contact John Davies, Manager, Council Governance, at the Office of Local Government on 02 4428 4139 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).

Yours sincerely,



**The Hon. Ron Hoenig MP**  
Leader of the House in the Legislative Assembly  
Vice-President of the Executive Council  
Minister for Local Government

ORDINARY MEETING OF THE COUNCIL

July 14, 2023

**ITEM 2**

BROKEN HILL CITY COUNCIL REPORT NO. 141/23

SUBJECT: CORRESPONDENCE REPORT - NEW REQUIREMENTS FOR AGED CARE FACILITIES D23/37126

**Recommendation**

1. That Broken Hill City Council Report No. 141/23 dated July 14, 2023, be received.
2. That reply correspondence dated 14 July 2023 from the Department of Health and Aged Care be received and noted.
3. That reply correspondence dated 30 June 2023 from the Hon Mark Coulton MP, be received and noted.

**Executive Summary:**

Council at its meeting held 31 May 2023 considered Broken Hill City Council Report No 85/23 in relation to the new requirements for Aged Care Facilities and resolved as follows.

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 85/23 - DATED MAY 08, 2023 - CORRESPONDENCE REPORT - NEW REQUIREMENTS FOR AGED CARE FACILITIES D23/23283

**RESOLUTION**

Minute No. 47213

Councillor R Algate moved )  
Councillor H Jewitt seconded )

**Resolved**

1. That Broken Hill City Council Report No. 85/23 dated May 8, 2023, be received.
2. That reply correspondence dated 1 May 2023, from the Hon Mark Coulton MP regarding staffing issues at Broken Hill Aged Care Facilities, be received and noted.
3. That further correspondence be sent to the Federal Minister for Aged Care along with the Local Members requesting consideration of Broken Hill being reclassified to Category 6 (to correctly reflect Broken Hill's population and remoteness) under the Modified Monash Model, which governs the level of health support an area receives from the Government based on its remoteness and population size. Broken Hill is currently in the same category as Goulburn, Nowra and Bathurst which all boast a significantly larger population than Broken Hill and all are within two hours of capital cities (Sydney and Canberra). Reclassification of Broken Hill to the correct category will allow the local aged care

facilities to be eligible for the government's one-off 12 month exemption from the new aged care facility staffing requirements for facilities in Categories 5-7 under the Modified Monash Model.

CARRIED UNANIMOUSLY

**Report:**

As per the Council resolution, Mayoral correspondence dated 19 June 2023 was sent to the Minister for Health and Aged Care, the Member for Barwon and the Member for Parkes.

Reply correspondence dated 14 July 2023, has been received from the Department of Health and Aged Care advising that the MMM classification is a data based geographical classification system and discretionary changes cannot be made and provides further information around the new temporary grant opportunity being established under the AN-ACC Transition Fund, which offers one-off support in 2024-2025. The correspondence is attached to this report.

Reply correspondence dated 30 June 2023, has been received from the Member for Parkes, the Hon Mark Coulton MP, advising that he has recently met with Minister Wells in relation to various aged care issues in Broken Hill. The correspondence is attached to this report.

Council is awaiting a response from the Member for Barwon.

**Attachments**

1. Correspondence - New requirements for aged care facilities and review of Broken Hill's MMM classification - Department of Health and Aged Care  
[↓](#)
2. Correspondence - New requirements for aged care facilities and review of Broken Hill's MMM classification - Federal Member for Parkes  
[↓](#)

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



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**Australian Government**  
**Department of Health and Aged Care**

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Ref No: MC23-012678

Mr Tom Kennedy  
Mayor  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

[executive.support@brokenhill.nsw.gov.au](mailto:executive.support@brokenhill.nsw.gov.au)

Dear Mr Kennedy

Thank you for your correspondence of 22 June 2023 to the Minister for Health and Aged Care, the Hon Mark Butler MP, regarding the Modified Monash Model (MMM) classification of the Broken Hill area. The Minister has asked me to reply.

The MMM data-based geographical classification system was introduced in 2015 (and updated in 2019) to better target health workforce programs, in recognition of the challenges in attracting health professionals to regional, rural and remote parts of Australia. The MMM categorises areas according to both geographical remoteness, as defined by the Australian Bureau of Statistics, and town size. I can confirm that Broken Hill is classified as MMM 3, which is defined as a large rural town.

Responsibility for the MMM sits with the department's Health Workforce Division, who have advised that as the MMM is purely a data based geographical classification system, discretionary changes cannot be made to the MMM classification of an area.

The Australian National Aged Care Classification (AN-ACC) funding model includes fixed (base care tariff) and variable (resident casemix) funding components. Fixed funding reflects the characteristics of a residential aged care service.

You may be aware that a new temporary grant opportunity is being established under the AN-ACC Transition Fund, which will offer targeted one-off support in 2024-25 to eligible residential aged care services that do not fit the profile of the standard base care tariff categories, including some MMM3-4 services located in isolated communities. The grant opportunity guidelines are currently being finalised and are expected to be available within the coming weeks. These will outline the eligibility criteria for this funding. Eligible aged care services will be invited to apply under this grant opportunity. If you have any questions in relation to the AN-ACC Transition Fund, please email [ANACCTFGrantHealth@Health.gov.au](mailto:ANACCTFGrantHealth@Health.gov.au).

GPO Box 9848 Canberra ACT 2601



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AN-ACC is not a 'set and forget' model. To ensure AN-ACC funding reflects the actual cost of delivering care, the Government has expanded the role of the Independent Hospital Pricing Authority to include aged care. The renamed Independent Health and Aged Care Pricing Authority (IHACPA) will provide annual AN-ACC pricing recommendations to Government, based on independent analysis of actual care costs across the aged care sector, including by services in different MMM locations. IHACPA's advice will be informed by analysis of all costs and revenue streams reported by residential aged care providers in their Aged Care Financial Reports and Quarterly Financial Reports.

In addition to providing advice on prices, IHACPA may also make recommendations regarding the AN-ACC model itself such as refinements to the National Weighted Activity Unit values, base care tariffs, and AN-ACC casemix classifications. Updates to the AN-ACC model will be based on demonstrated changes in relative costs, established through detailed costing studies.

Thank you for writing on this matter.

Yours sincerely



Mark Richardson  
Assistant Secretary  
Residential Care Funding Reform Branch  
14 July 2023

**Lacey Butcher**

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**From:** Coulton, Mark (MP) <Mark.Coulton.MP@aph.gov.au>  
**Sent:** Friday, 30 June 2023 4:03 PM  
**To:** Executive Support  
**Subject:** RE: New Requirements for Aged Care Facilities and Review of Broken Hill's Modified Monash Model Classification - Federal Member for Parkes - The Hon Mark Coulton MP

Dear Mayor Kennedy

Thank you for your correspondence of 19 June 2023.

I certainly agree that due to its geographical isolation, Broken Hill experiences some disadvantages as a city in a remote area.

The MMM is based on the ASGS Remoteness Structure and its classifications are reviewed and updated after each census. The last review was conducted in 2021 and the next census will be in 2026.

I was pleased when the National Disability Insurance Agency (NDIA) recognised that the Modified Monash Model (MMM) was not a one-size-fits-all solution to classify areas for the purpose of provider pricing and made changes to the funding model to account for the geographical isolation of cities like Broken Hill. The NDIA modified the MMM classification of some locations that are surrounded by remote or very remote areas, now classifying that area as remote.

I note that you have written to the Minister for Aged Care, the Hon Anika Wells MP requesting Broken Hill's reclassification under the MMM in relation to aged care. I recently met with Minister Wells in Canberra with the purpose of discussing various aged care issues in Broken Hill and can assure you that the Minister is aware of the challenges it faces.

Regards  
Mark

**THE NATIONALS**  
*for Regional Australia*

The Hon.  
**Mark COULTON MP**  
The Nationals Federal Member for Parkes  
The Nationals Chief Whip

Shop 3, 153 Brisbane Street DUBBO NSW 2830 Phone (02) 6882 0999	275 Argent Street BROKEN HILL NSW 2880 Phone (08) 8087 7649	69 Heber Street MOREE NSW 2400 Phone (02) 6751 1251
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Email [mark.coulton.mp@aph.gov.au](mailto:mark.coulton.mp@aph.gov.au)  
Web [markcoulton.com.au](http://markcoulton.com.au)

-----Original Message-----

From: Executive Support <Executive.Support@brokenhill.nsw.gov.au>

## ORDINARY MEETING OF THE COUNCIL

July 20, 2023

**ITEM 3****BROKEN HILL CITY COUNCIL REPORT NO. 142/23**

**SUBJECT:** MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING  
NO.437, HELD ON TUESDAY, 11 JULY 2023 D23/38378

**Recommendation**

1. That Broken Hill City Council Report No. 142/23 dated July 20, 2023, be received.
2. That the Minutes of the Local Traffic Committee – Meeting No.437, held on Tuesday, 11 July 2013 be endorsed.
3. That Item No. 437.10.2 recommendation be accepted:
  - That five unrestricted parking spaces on eastern side of Bromide Street, between Crystal Lane and Crystal Street, adjacent to the Albert Kirsten Mining & Minerals Museum, be changed to 2-hour timed parking for visitor parking.
  - That correspondence be forwarded to Thrive Medical, advising of the changes to parking arrangements on Bromide Street, between Crystal Lane and Crystal Street.
4. That Item No. 425.6.1 recommendation be accepted:
  - That further correspondence be distributed to the residents on Patton Street, proposing the directional signage for one-way traffic, be extended to include the Bonanza Street entrance to Patton Lane and the change be made permanent.
5. That Item No. 437.8.1 recommendation be accepted:
  - That correspondence be sent to the respondent to inform of the requirement and rules for use of a 'Loading Zone,' outlining parking is permitted in 'Loading Zone' for a period of two minutes, to enable drop off and pick up only, with the driver remaining within 3 meters of the vehicle.
  - That Council design a concept plan for the proposal to change the parallel parking to angle parking, to increase the number of parking spaces on Oxide Street, between Crystal and Argent Street, whilst looking at the width and sight distances to identify the need for additional parking.
6. That Item No. 437.8.2 recommendation be accepted:
  - That correspondence be forwarded to the Broken Heel Festival event organizer, advising the need for engagement of a full-time traffic management officer to be located onsite for the duration of the event.

**Executive Summary:**

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

'The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding.'

### Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Tuesday, 11 July 2023 which details recommendations to Council for consideration of adoption.

### Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

### Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

### Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

### Attachments

1. Minutes of the Local Traffic Committee - Meeting No.437, held on Tuesday, 11 July 2023

CODIE HOWARD  
DIRECTOR INFRASTRUCTURE AND ENVIRONMENT

JAY NANKIVELL  
GENERAL MANAGER

## LOCAL TRAFFIC COMMITTEE

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### MINUTES OF MEETING No.437

Meeting held on Tuesday, 11 July 2023 at 12.30pm

Meeting commenced – 12.40pm

Location: Ground Floor Meeting Room, Council Administrative Centre or via Teams

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#### 437.1 Acknowledgment of Country

Council's Director Infrastructure & Environment, Codie Howard chaired the meeting and welcomed all representatives present and recited the 'Acknowledgment of Country.'

*"We pay respect to the Traditional Owners of the Broken Hill region, the Wilyakali People, on whose land we live and work upon. We acknowledge, pay respect, and celebrate the ongoing cultural traditions and contributions to Broken Hill and the surrounding region by Aboriginal people. We acknowledge their Elders past, present, and emerging."*

#### 437.2 Present

Codie Howard	Director Infrastructure & Environment (Council)
David Vant	Road Safety and Traffic Management, Transport for NSW (TfNSW)
Jenene House	Associate Community and Safety Partner – Far West Precinct, Transport for NSW (TfNSW)
Chris Wallace	Acting Inspector, NSW Police
Barry Walker	Compliance Officer (Council Observer)
Councillor Marion Browne	Councillor Delegate (Observer)
Faisal Salah	Projects Engineer (Council Observer)
Tanya Ralph	Administrative Officer (Council - Minute Taker)

#### 437.3 Apologies

Peter Beven	Local Member Delegated Representative
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#### 437.4 Absent - NIL

#### 437.5 Disclosure of Interest – NIL

#### 437.6 Adoption of Previous Minutes

The minutes from the previous meeting held on **Tuesday, 6 June 2023** were confirmed and approved.

All in favour                      Moved: Jenene House                      Seconded: Codie Howard

**437.7 Council Resolutions**

The Committee Recommendations over the page were adopted by Council at its meeting held on **Wednesday, 28 June 2023.**

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 117/23 - DATED JUNE 21, 2023 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.436, HELD ON TUESDAY, 6 JUNE 2023 D23/32345

**RESOLUTION**

**Resolved**

Minute No. 47249

Councillor M Browne  
moved )

Councillor R Algate  
seconded )

1. That Broken Hill City Council Report No. 117/23 dated June 21, 2023, be received.
2. That the Minutes of the Local Traffic Committee Meeting No.436, held on Tuesday, 6 June 2023 be endorsed.
3. That Item 432.7.1 recommendation be accepted:
  - Council trim the trees on the nature strip adjacent to the property at 341 Zebina Street. The trees are obstructing the line of sight for the residents, when reversing from the property.
4. That Item 436.8.1 recommendation be accepted:
  - Council's Community Safety Officer Ranger's monitor the 15-minute timed parking bay on Beryl Street, adjacent to the entrance of Aruma Lodge, Southern Cross Care to check if vehicles in this space are overstaying the timed parking and report the findings to the Local Traffic Committee to review at the next meeting.
  - Correspondence be sent to Aruma Lodge, Southern Cross Care and Meals on Wheels, requesting they inform their staff and volunteers the purpose for the 15-minute timed parking bay.
5. That Item 436.8.2 recommendation be accepted:
  - Council changes the reserved parking space for 'Police Vehicles Only' adjacent to the NSW Trustee and Guardian office, located at 32 Sulphide Street, to one disability parking space and the area line marked.
6. That Item 436.8.5 recommendation be accepted:
  - Council changes the 'No Stopping' signs to 'No Parking' signs on Chloride Street, adjacent to the Civic Centre, for a trial period of two months.
  - The Local Traffic Committee review again at the August meeting.

CARRIED UNANIMOUSLY

**437.8 Correspondence In**

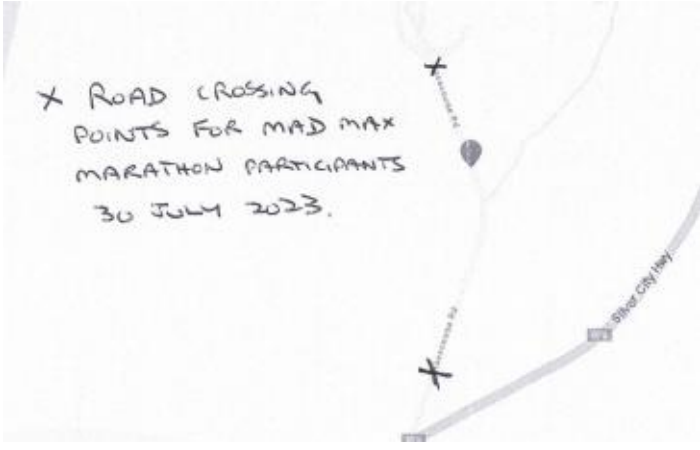
Item No.	EDRMS No.	Details
437.8.1	D23/33608	Request for disability parking space, adjacent to Camille's Salon, 16 Oxide Street
437.8.2	D23/33610	Road Closure Traffic Control Plans – Broken Heel Festival

**437.9 Correspondence Out**

Item No.	EDRMS No.	Details
423.8.3	D23/34102	Request for additional disabled parking spaces across from the existing two spaces, speed hump, installation of pedestrian crossing and speed zone signage, adjacent to the Aquatic Centre
428.6.1	D23/34138	Road safety concerns with speeding motorist travelling along Murton Street, adjacent to the Willyama High School
427.6.1	D23/34143	Traffic and Pedestrian concerns, Blende Street for residents of Con Crowley Retirement Village [REDACTED]
432.7.1	D23/34259	Traffic Safety concerns on Zebina Street [REDACTED]
436.8.1	D23/34152	Request for the 15-minute drop off and pick up zone, adjacent to Aruma Lodge – Southern Cross Care at 229 Beryl Street, to be changed to a couple of 5-minute parking bays – [REDACTED] (Patient Transport Service – Far West Local Health District)
436.8.2	D23/34228	Request for disability parking space adjacent to NSW Government Office Block, 32 Sulphide Street [REDACTED] (NSW Trustee & Guardian)
436.8.2	D23/34235	Safety concerns in Brooks Street [REDACTED]
425.6.1	D23/33998	Traffic safety Concerns in Patton Lane, between Bonanza Street and the Rainbow Preschool – Residents Letter Box Drop
425.6.1	D23/34049	Traffic safety concerns in Patton Lane, between Bonanza Street and the Rainbow Preschool [REDACTED] (Rainbow Preschool)

**437.10 General Business**

Item No.	EDRMS No.	Details
437.10.1		2023 Mundi Mundi Bash Music Festival
		NSW Police Representative, Chris Wallace informed the committee arrangements are now underway in preparation for the Mundi Mundi Bash Music Festival, commencing on Thursday, 17 August through to Sunday, 20 August 2023.

Item No.	EDRMS No.	
437.10.2	D23/36689	Mad Max Marathon Running Festival [REDACTED] (Race Director)
		<p>Council has been requested to review and approve the Traffic Control Plans (TCP) for the Mad Max Marathon Running Festival planned to be held in Broken Hill on Sunday, 30 July 2023.</p> <p>The Mad Max event aims to attract runners from all over Australia to the City and encourages local children and adults to get into running 'habit.' The purpose of this event is to raise funds and awareness of the work of the Maari Ma Health Aboriginal Corporation that provides quality Primary Health Care services and Community Programs for the Aboriginal communities of far western NSW.</p> <p>The marathon will primarily be held on dirt tracks, crossing at two points on the Racecourse Road as shown on the diagram below. Both these sections are included on the TCPs provided to Council.</p> <p>Council has reviewed and provided approval for the TCPs and commencement of the event.</p> 
Item No.	EDRMS No.	Details
437.10.2		Albert Kirsten Mining & Minerals Museum – Request to change parking
		<p>Council staff at Albert Kirsten Mining &amp; Minerals Museum have identified an increased number of cars parking for the entire day in the unrestricted parking area, adjacent to the Museum on Bromide Street side.</p> <p>This creates an issue for staff parking and visitors to the Albert Kirsten Mining &amp; Minerals Museum.</p> <p>Council's Galley &amp; Museum Manager, Kathryn Graham has requested the five unrestricted parking spaces on Bromide Street, adjacent to the Albert Kirsten Mining &amp; Minerals Museum, be changed to 4-hour timed parking,</p>



with the last two spaces being allocated for Museum staff parking only, as shown below.



The committee reviewed the request and agreed that 2-hour timed parking would be a sufficient time to allow visitors to attend the Museum.

**Recommendations:**

- That five unrestricted parking spaces on eastern side of Bromide Street, between Crystal Lane and Crystal Street, adjacent to the Albert Kirsten Mining & Minerals Museum, be changed to 2-hour timed parking for visitor parking.
- That correspondence be forwarded to Thrive Medical, advising of the changes to parking arrangements on Bromide Street, between Crystal Lane and Crystal Street.

Moved: Codie Howard

Second: Chris Wallace

All in favour

Item No.	EDRMS No.	Details
437.10.3		Town Square Credit Union Parking Area – Concept Plan
		<p>Council's Director Infrastructure &amp; Environment presented to the committee the concept plan, developed by Jensen Plus, for the proposed changes to the carpark area in Chloride Street, adjacent to the Town Square, as a part of Council's Town Square redevelopment project.</p> <p>The kerb extensions shown, in the concept plan at either end of the parking spaces on the Credit Union side, will be concrete blisters. Chris Wallace asked about the disability parking spaces currently in place at the Town Square and where they will be relocated? The location of the disability parking spaces will be determined at the next stage of design.</p>

~~Broken Hill Town Square Redevelopment - Carpark Concept Plan prepared by Jensen Plus - Version issued for approval~~



Associate Community and Safety Partner, Transport for NSW, Jenene House will review the concept plan and provide feedback for discussion at the August meeting.

Item No.	EDRMS No.	Details
432.7.2		Request to seal Feldspar Lane behind the residents in Knox Street – [REDACTED]
		<p>At a previous meeting, the committee discussed concerns raised by a resident in Knox Street, regarding unregistered motor bikes travelling along Feldspar Lane, causing a lot of dust, which affects the residents with properties that back onto Feldspar Lane.</p> <p>The resident initially requested for Feldspar Lane to be sealed to help prevent dust. Council had arranged for dust suppressant to be sprayed on the unsealed surface to reduce the dust.</p> <p>Council's Director Infrastructure &amp; Environment has readdressed the matter following further consultation with the resident. Feldspar Lane has now been included on the reseal list for bituminising in the future. It was also suggested that both ends of Feldspar Lane be blocked off to stop motor bikes travelling the entire length of the lane to access the regeneration area behind the riffle range. Residents of Knox Street will still be able to access the rear of their properties through an access road mid-way down the block.</p> <p>Road Safety and Traffic Management, Transport for NSW, David Vant and Associate Community and Safety Partner, Jenene House and NSW Police, Chris Wallace were not in favour of Council's decision to close either end of Feldspar Lane, as they believe this will encourage unregistered motor bikes to ride on the road.</p> <p>No action to be taken.</p>

Item No.	EDRMS No.	Details
423.8.3	D23/36797	Aquatic Centre - [REDACTED] Response
		<p>[REDACTED] responded to the committee, expressing her disappointment with the committee decision to not install additional disability parking, speed humps or a pedestrian crossing in the Aquatic Centre carpark.</p> <p>In response, [REDACTED] has further suggested that the disability parking spaces be relocated to the side of the Aquatic Centre, to make it easier for elderly patrons to access the pool.</p> <p>The committee decision was made due to the number of disability parking spaces being sufficient for the number of parking spaces.</p> <p><b>Recommendations:</b></p> <p><i>That further correspondence be sent to [REDACTED] advising of the committee decision for the area to remain unchanged and to thank [REDACTED] for her response.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: Chris Wallace</i></p> <p><i>All in favour</i></p>
Item No.	EDRMS No.	Details
437.10.6	D23/24325	Railway Station - Raised at Council Meeting
		<p>Council's Director Infrastructure &amp; Environment informed the committee that a matter was raised at the June 2023 Council meeting, relating to the taxi zone signs on Crystal Street, adjacent to the Railway Station and the Family History Group office.</p> <p>Further investigation identified Council had placed the incorrect signs after work was completed in the area. Council's Director Infrastructure &amp; Environment advised the committee this is now being rectified, with the appropriate timed taxi zone signage being reinstalled in the area.</p>
Item No.	EDRMS No.	Details
425.6.1		Change of direction signs in Patton Street - Rainbow Preschool
		<p>The six-month trial period for the change of directional signage on Patton Lane ended on 28 June 2023.</p> <p>Residences were notified of the trail period ending and their feedback was requested on the changes.</p> <p>Council received two responses, the first being in favour of the change and the other requesting that the one-way direction be from the Bonanza Street entrance, through to Rainbow Preschool at the end of Patton Lane.</p>

	<p><b>Recommendation:</b></p> <p><i>That further correspondence be distributed to the residents on Patton Street, proposing the directional signage for one-way, be extended to include the Bonanza Street entrance to Patton Lane and the change be made permanent.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: Jenene House</i></p> <p><i>All in favour</i></p>
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**437.11 Transport for NSW – School Safety**

**Burke Ward Public School**

Council' Projects Engineer and Associate Community and Safety Partner, Transport for NSW, Jenene House met online with the Principal of Burke Ward Public School, [REDACTED] to discuss matters surrounding the school. [REDACTED] is pleased with the line marking completed at the school. The signal phasing for the pedestrian crossing on Rakow Street has been adjusted, to allow more time for the students to get across the road on a Thursday and Friday and this matter is being monitored by Transport for NSW.

The Principal has raised an issue, stating an area is required for bus zone parking on the school side of Rakow Street, as the bus zone is currently on the opposite side of Rakow Street. Associate Community and Safety Partner, Transport for NSW, Jenene House advised there could be an option for an area on the Gypsum Street side of the school. Transport for NSW has plans to continue a review of Gypsum Street; including the refuge, parking arrangements and overall improvements.

The trees located on Rakow Street adjacent to the school, are obstructing the traffic signals for the pedestrian crossing and ongoing maintenance to trim the trees will be required to make the traffic signals visible. Council's Director Infrastructure & Environment explained arrangement are being made in accordance with Council's RMCC contract with Transport for NSW, to engage a level 5 Arborist to assess the health and validity of the trees. Associate Community and Safety Partner, Transport for NSW, Jenene House also mentioned the alignment of the pedestrian crossing on Rakow Street, does not align with the pram ramps. This matter has been referred to Council to redesign the area and improve the pram ramps for the pedestrian crossing.



**437.12 Action Item List**

Action Item List	
Date	Item Details
August 2022	Traffic and Pedestrian Safety Concerns - Blende Street for residents of Con Crowley Retirement Village – [REDACTED]
Item No.	<b>427.6.1</b>
EDRMS No.	D22/34844 and D22/345053
CRM No.	N/A
Responsible Officer	Director Infrastructure & Environment

<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
August 2022	<ul style="list-style-type: none"> <li>• That traffic counter/classifiers data be collected to determine the speed of vehicles travelling along Blende Street between the two roundabouts.</li> <li>• That the bus company be consulted to see if they have issues with the Bus Stop being relocated to an area outside of the Con Crowley Retirement Village gates further along Blende Street.</li> </ul>
September 2022	That traffic counters be placed across Blende Street, between Gossan and the Galena Street roundabout, to determine the volume of traffic and for the width, adjacent to Con Crowley Retirement Village, to be measured to see if it would allow enough space for the bus to park in the area requested adjacent to the Con Crowley Residents Hall.
May 2023	<ul style="list-style-type: none"> <li>• That Council develop a concept plan for the relocation of the 'Bus Stop,' including the sight distances.</li> <li>• Council contact Southern Cross Care management to determine if there is still an issue with residents from Con Crowley Retirement Village crossing Blende Street to access Coles.</li> </ul>
June 2023	<ul style="list-style-type: none"> <li>• That Council contact Australia Post to request the Red Street Posting Box, adjacent to the Con Crowley Retirement Village at 2 Blende Street be relocated approximately two meters to the right, to allow sufficient distance for the proposed relocation of the 'Bus Stop.'</li> <li>• That correspondence be sent to [REDACTED] to advise of the committee's decision.</li> </ul>
<b>Action Date</b>	<b>Running Actions</b>
August 2022	<p>Council's Chief Assets and Projects Officer, met with [REDACTED] from Con Crowley Retirement Village on Thursday, 28 July 2022 to discuss his complaint.</p> <p>[REDACTED] expressed his concerns with the elderly residents not being able to cross Blende Street safely from their residence to the Coles Shopping Complex. He would like a traffic light crossing or something similar implemented in the middle of Blende Street to allow safe passage across the street.</p> <p>Council's Chief Assets and Projects Officer explained that there are traffic blisters near the roundabout at Gossan Street in place for this reason. [REDACTED] mentioned that cars approaching the roundabout are turning left out of Gossan Street and taking the corner very quickly. During his meeting with [REDACTED] Council's Chief Assets and Projects Officer witnessed a car turning the corner too fast.</p> <p>There are current traffic counters in this area, placed for another purpose, however Council can use this data to inform its investigation in this matter.</p> <p>Road Safety and Traffic Management, Transport for NSW, David Vant explained that there would be certain standards required to warrant a crossing.</p> <p>The gate at the Con Crowley Retirement Village is located near the main hall and residents are crossing the road at this point and not crossing at the blister near the roundabout.</p> <p>[REDACTED] also requested that the bus shelter on the corner of Galena and</p>

	Blende Streets be relocated.
	<p>These issues can be reviewed and considered by the committee. If the bus stop can be moved, it could be moved near the hall for village residents.</p> <p>This 'Bus Stop' was in place before the perimeter fencing was installed at Con Crowley Retirement Village. Consultation will be required with the bus company before any decisions can be made.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• That traffic counter/classifiers data be collected to determine the speed of vehicles travelling along Blende Street between the two roundabouts.</li> <li>• That the bus company be consulted to see if they have issues with the Bus Stop being relocated to an area outside of the Con Crowley Retirement Village gates, further along Blende Street.</li> </ul>
September 2022	<p>Council's Asset Officer consulted with the Bus Company, and they have advised that they do not have any concerns or objections, for the bus stop to be relocated to the gates at the Resident's Hall at Con Crowley Retirement Village, Blende Street.</p> <p>Refer to <b>Item 428.6.3 - D22/44823</b> - Request to relocate the bus stop to further down the road adjacent the Residents Hall at Con Crowley Retirement Village, Blende Street.</p> <p>– CDC Broken Hill – [REDACTED]</p> <p>Correspondence from the Bus Company received by the committee requesting the relocation of the bus stop.</p> <p><b>Recommendations:</b></p> <p><i>That traffic counters be placed across Blende Street, between Gossan and the Galena Street roundabout, to determine the volume of traffic and for the width, adjacent to Con Crowley Retirement Village to be measured to see if it would allow enough space for the bus to park in the area requested, adjacent to the Con Crowley Resident's Hall.</i></p>
October 2022	Traffic counters to be installed across Blende Street and for the data from the counters to be presented to the committee at the next scheduled committee meeting.
November 2022	Traffic counters have now been received and arrangements will be made for the counters to be put in place. The data/statistics collected to be provided to the committee at the next scheduled committee meeting.
December 2022	Traffic counters to be installed by Council and the data will be discussed with the committee at the next meeting.
February 2023	<p>The traffic counters have been placed and the data is currently being transferred by Council's Information Services department.</p> <p>The data will be available for the committee at the next meeting.</p>
March 2023	The traffic counts are completed, however there are issues extracting the data. Council Information Services department are working on the issue and as soon as the data is available Council's Chief Assets and Projects Officer will present the data to the committee.

April 2023	Traffic counter data was not available for this meeting. The traffic counter data will be extracted and provided to the committee at the next meeting.
May 2023	<p>The data from the traffic counters placed across Blende Street adjacent to the Con Crowley Retirement Village identified the maximum speed motorist travelled was 94km/h and the average speed was 71km/h.</p> <p>NSW Police representative, Chris Wallace explained that these vehicles could be emergency service vehicles as they all use Blende Street.</p> <p>Council's Project Engineer, [REDACTED] will check to see what the speed limit was set at for the traffic counters, being the data shows the percentage number for the speed over 60km/h.</p> <p>The committee were reminded this issue was raised following the new fence being stalled at Con Crowley Retirement Village and the gate for the residents is located near the hall and rather than the residents walking down to the refuge at the roundabout, they are attempting to cross Blende Street access the Coles Complex.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• That Council develop a concept plan for the relocation of the 'Bus Stop,' including the sight distances.</li> <li>• Council contact Southern Cross Care management to determine if there is still an issue with residents from Con Crowley Retirement Village crossing Blende Street to access Coles.</li> </ul> <p>Moved: Jenene House Second: Peter Beven All in favour</p>
June 2023	<p>At a previous meeting, the committee proposed to relocate the 'Bus Stop' from its current location on Blende Street, to the area adjacent to the Con Crowley Residents Hall, making the 'Bus Stop' accessible for residents.</p> <p>Further investigation identified that the area measured between the Post Office Box and the tree adjacent to the Con Crowley Residential Hall, would not allow sufficient space for the length of the bus, as the Post Office box cannot be obstructed and the tree would need to be removed.</p> <p>If the 'Bus Stop' was to be relocated to where the tree is located, this would then affect the turning circle for vehicles exiting the Coles carpark.</p> <p>The committee determined moving the 'Bus Stop' would be counterproductive and not necessary, as the traffic in the area would be impacted.</p> <p>The second part of [REDACTED] request was for a pedestrian crossing to be installed across Blende Street, for residents of Con Crowley Retirement Village to access the shopping centre.</p> <p>Measurement of the road, across Blende Street and data from the traffic counters will be presented to the committee.</p> <p>Associate Community and Safety Partner, Transport for NSW, Jenene House mentioned there are standards that would need to be met, to warrant a pedestrian crossing. Since the initial request, there have been changes to the Council's delegations, where similar issues can be resolved without approval from Transport for NSW.</p>

	<p>A pedestrian crossing would not be safe in this area as there are 55,000 vehicles travelling along this section of Blende Street each week and the pedestrian volume would be minimal to warrant a crossing.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• That Council contact Australia Post to request the Red Street Posting Box, adjacent to the Con Crowley Retirement Village at 2 Blende Street be relocated approximately two meters to the right, to allow sufficient distance for the proposed relocation of the 'Bus Stop.'</li> <li>• That correspondence be sent to [REDACTED] to advise of the committee's decision.</li> </ul> <p>Moved: Codie Howard Second: Jenene House All in favour</p> <p>The committee decided to carry this matter over for further discussion at the next meeting, when representatives from Transport for NSW and NSW Police are present.</p>
<p>July 2023</p>	<p>Traffic counters were recently installed on Blende Street, revealing that approximately 55,000 vehicles traverse this road every week. This high volume of traffic classifies Blende Street as a busy route for a standard local road. Moreover, the analysis of the collected data indicated that a significant number of drivers tend to exceed the speed limit on this section of the road.</p> <div style="text-align: center;">   </div>

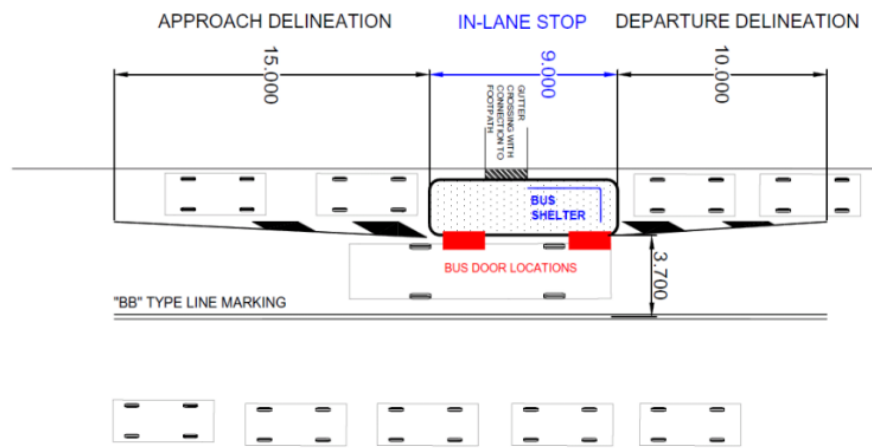


**3.7 Draw in and draw out lengths**

The minimum lengths for draw in and draw out are shown in the table below.

Bus Stop Dimension (m)	Standard	Long Rigid	Articulated
Length of Bus	12.5	14.5	18.0
Minimum draw-out length	6.0	6.5	8.0
Minimum draw-in length	11.5	14.0	14.0
Bus Zone length for one bus	30.0	35.0	40.0

Note: (1) Dimensions are based on stopping at the bus stop sign with a suitable length of straight, flat standard height kerb to stop alongside.



**Dimensions of the road**

The photos below show the length of the area from the exiting bus stop to the proposed new bus stop.

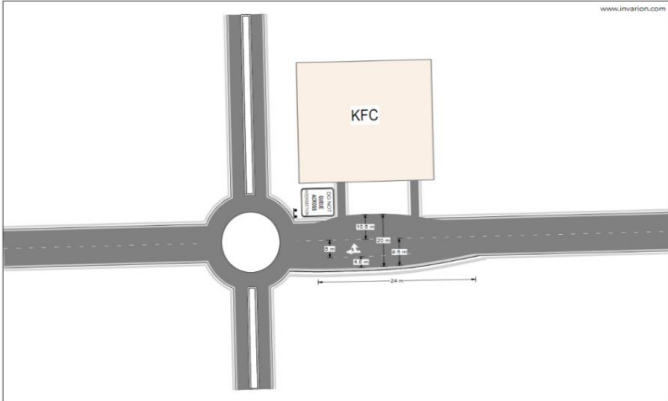


Council's Project Engineer, [REDACTED], met [REDACTED], Delivery Manager for Australia Post, to see if it would be possible to relocate the Street Posting Box (SPB) located on Blende Street, adjacent to the Con Crowley Retirement Village, to allow more space for relocation of the bus stop.

Overall, it was determined that the relocation of the bus stop to the new position is feasible since Australian Post has no objection to moving the post box in front of Con Crowley Retirement Village.

The committee are requested to review the information provided and make a final decision at the August meeting.

Date	Item Details
August 2022	Request from a member of the public to review the traffic management of the KFC drive-through
<b>Item No.</b>	<b>427.9.1</b>
<b>EDRMS No.</b>	N/A
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Ongoing
Date	Committee Recommendation/s
December 2022	<i>That Council design a concept plan for the area and for the committee to discuss at the February 2023 meeting.</i>
March 2023	<i>Council's Chief Assets and Projects Officer to update the concept plan and discuss the issues with KFC Management.</i>
Action Date	Running Actions
August 2022	Cars are backing up daily in the drive through of KFC out into Lane Street, blocking the Oxide Street roundabout and the southern lane of Lane Street. Please discuss viable options to alleviate this issue.
September 2022	<p>Council's Chief Assets and Projects Officer has spoken with the Manager of KFC, Broken Hill, who will pass the concerns onto KFC's Regional Manager.</p> <p>Council will continue to communicate with the local Manager of KFC in relation to any options to alleviate the traffic issues that have been caused due to the overflow of cars accessing the drive-through.</p> <p>Traffic is congesting the intersection of the KFC driveway and the exit to the roundabout at the intersection of Oxide and Lane Streets.</p> <p>Police representative, Matt McCarthy will communicate the traffic matter onto Highway Patrol to schedule additional patrols of the area and for the area to be monitored more frequently. An option would be for KFC to redesign their carpark area.</p>
October 2022	<p>Council's Chief Assets and Projects Officer informed the committee that he had not yet received a response from KFC's Regional Manager.</p> <p>It was decided at the previous meeting that a 'No Left Turn' sign be erected near the entrance to the KFC carpark to eliminate the congestion and cars banking across the intersection on the roundabout. There would then be no parking for the indented area on the opposite side of Lane Street, to allow for through access and flow of traffic, with the inclusion of right turning lane to enter the KFC carpark.</p> <p>Road Safety and Traffic Management, Transport for NSW, David Vant suggested</p>

	<p>that KFC's Regional Manager be advised that Council are proposing to construct a concrete median in the middle of the road, to run from the bore of the roundabout to the end of the exit driveway, to stop motorists turning right into the driveway and hatch first 10m to 20m on the left side. This would ensure customers exit from the other side and would require redesign of the KFC driveways and carpark. It is suggested that this information would encourage a response from KFC's Regional Manager to commence consultation.</p> <p>It was suggested that the original Development Application be sourced to confirm approved conditions in relation to parking arrangements. The business on occasion is closed for walk in customers, increasing the traffic flow. Road Safety and Traffic Management, Transport for NSW, David Vant outlined that by changing the access to the business and only having the driveway available for customers, could indicate they have modified the original consent conditions with the approved number of vehicles in the drive through, at any one time.</p> <p>Investigations required to determine the original consent conditions, and any amendments to the original consent.</p> <p>Council's Chief Assets and Projects Officer will consult with the Council's Planning and Compliance department in relation to the original development application conditions and provide an update to the committee at the next meeting.</p>
November 2022	<p>The conditions of original Development Application will be reviewed to investigate if KFC may be in breach of the consent conditions. Council's Acting Chief Assets and Project Officer advised she would consult with Council's Chief Assets and Projects Officer to ensure information is available to the committee at the next meeting.</p>
December 2022	<p>Council has attempted to contact KFC's Regional Manager on a number of occasions without success.</p> <p><b>Recommendation:</b></p> <p><i>That Council design a concept plan for the area to present to the committee at the February 2023 meeting.</i></p>
February 2023	<p>At a previous meeting, the committee resolved that if Council had not received a response from management of KFC, then Council would develop a concept plan of proposed changes in the area.</p> <p>The width of Lane Street adjacent to KFC is 20m from kerb to kerb as there are two cut out parking bays on either side of the street. On the northern side to the center line 10.5m to the center line and 9.5 on the southern side.</p> 

	<p>Council's Roads Engineer inspected the site and has drawn a concept plan in accordance with Australian Standards, ensuring clearance for a turning lane into KFC and provision of a lane on the opposite side of the road to alleviate the back up of vehicles accessing KFC.</p> <p>Associate Community and Safety Partner, Transport NSW, Jenene House enquired if there are any obstructions in relation to the sight distance on the roundabout, for vehicles turning left. Council's Chief Assets and Projects Officer advised that the inlets are flat and there are no hills or rises, however there are shrubs on the corner.</p> <p>Council researched the allowances or specifications of driveways into an intersection, AustRoads Standards for road design indicated that there is no minimum or maximum standard; it states to be mindful. The only other option would be to remove the roundabout and install traffic lights at the intersection.</p> <p>Associate Community and Safety Partner, Transport NSW, Jenene House suggested that installing a permanent structure in the middle of the road, like a median strip would prohibit vehicles turning right out of the driveway onto Lane Street.</p> <p>Council's Chief Assets and Projects Officer advised that the cost for installing the signage on the concept plan would be minimal, and that this cost would be covered under Council's maintenance budget.</p> <p>If a median strip was to be implemented, then the cost would be considered under Council's capital works budget.</p> <p>Initially, when this matter was first raised with the committee, NSW Police representative, Chris Wallace advised that the Police undertake additional patrols of the area.</p> <p>The committee have been asked to review the concept plan and provide any comments or suggestions to the Secretary of the committee by Wednesday, 15 February 2023, for inclusion on the agenda for the March Committee meeting.</p>
<p>March 2023</p>	<p>Associate Community and Safety Partner, Transport NSW, Jenene House provided feedback of the concept plan, enquiring if the original Development Application (DA) was available for inspection to determine the original conditions of consent. The feedback stated that the concept plan would not stop the queuing issue and suggested that Council consider making the current entry redundant, with the current exit an entry as well; and installing an island to ensure only left turn entry and only left turn exit.</p> <p>This design would impact the parking on the property. Council's Chief Assets and Projects Officer will arrange for the development of a further concept plan. Council's Chief Assets and Projects Officer questioned Council's authority to close the entry driveway, and Associate Community and Safety Partner, Transport NSW, Jenene House suggested the original DA requirements may assist with a determination.</p> <p><b>Recommendation:</b></p> <p><i>Council's Chief Assets and Projects Officer to update the concept plan and discuss the issues with KFC Management.</i></p>
<p>April 2023</p>	<p>The committee decided that this matter be carried forward to the next meeting. Council will review development applications for the property to clarify if there were any conditions relating to the driveway access for the redevelopment of the KFC building, and investigate when the driveways were first constructed on the Lane Street side.</p>

May 2023	The committee agreed to defer this matter to the next meeting. Details can be provided by Council's Chief Assets and Projects Officer.
June 2023	Council's Director Infrastructure & Environment liaised with Council's Planning department to source the consent conditions for Development Applications (DA) relating to KFC.  The search found the DA and supplementary DA's conditions did not include the driveway. This information will be presented to the committee at the next meeting.
July 2023	Council's Director Infrastructure & Environment spoke with the KFC Regional Manager [REDACTED], from Festival State Foods Pty Ltd on Monday, 3 July 2023, regarding concerns raised about the queueing of traffic from the KFC drive through. In particular, vehicles that are turning left into KFC from the Oxide Street roundabout and queueing back into the roundabout itself and that an accident may be imminent if this was to continue.  Council's Director Infrastructure & Environment suggested they review the layout of the KFC car park and consider closing the entry and extending the existing exit dish crossing and driveway on Lane Street, to allow both entry and exit at one point. This change would increase the number of vehicles that can queue on the premises, reducing over-flow of vehicles onto the street, by moving the entry point further away from the Oxide Street roundabout.  Council's Director Infrastructure & Environment informed the committee that Council will continue consultation with KFC management, in relation to the financial aspects and to negotiate a joint venture for the proposed changes to improve the current situation.  The committee will be given an update on the progress at the August meeting.
<b>Date</b>	<b>Item Details</b>
February 2022	Cummins and Zebina Streets – Complaint regarding traffic – [REDACTED]
<b>Item No.</b>	<b>432.7.1</b>
<b>EDRMS No.</b>	D23/2233
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
February 2023	<ul style="list-style-type: none"> <li>• That traffic counters to be placed across Zebina Street prior to the Zebina and Cummins Street intersection, to capture the speed of motorist at the crest of the hill.</li> <li>• That the data collected from the traffic counters sent to the NSW Police, to assist in investigating the complaint and observing the area.</li> </ul>

	<ul style="list-style-type: none"> <li>That a Council Officer liaise with residents in the area to identify any concerns/issues.</li> </ul>
June 2023	That Council trim the trees on the nature strip adjacent to the property at 341 Zebina Street. The trees are obstructing the line of sight for the residents when reversing from the property.
<b>Action Date</b>	<b>Running Actions</b>
February 2023	<p>Two residents from 341 Zebina Street and 487 Cummins Street are concerned that with motorists travelling at speed up the rise in Zebina Street, between Cummins and Uranium Streets, they are not able to see vehicles when reversing from these properties onto Zebina Street. Residents reversing from these properties cannot see oncoming traffic until it breasts the hill, risking a collision.</p> <p>The residents have requested that Council erect signage to alert oncoming traffic to vehicles reversing onto the roadway (as per the preceding school zone signage).</p> <p>Associate Community and Safety Partner, Transport for NSW, Jenene House suggested that traffic counters be placed across Zebina Street to collect data for the speed of vehicles and for the matter to then be referred to the NSW Police to monitor and observe speeding vehicles in the area.</p> <p>Any additional information available, specifically relating to accidents involving reversing vehicles in the area may assist with the investigation.</p> <p>A question was raised - Are the residents reversing into the travel lane on Zebina Street or are they crossing the double white lines?</p> <p>Council's Compliance Officer, Barry Walker advised the committee that drivers are permitted to cross the double white line to enter or exit a property.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>That traffic counters to be placed across Zebina Street prior to the Zebina and Cummins Street intersection the capture the speed of motorist at the crest of the hill.</li> <li>That the data collected from the traffic counters sent to the NSW Police for observation and monitoring of the area.</li> <li>That a Council Officer liaise with residents in the area to identify and issues/concerns.</li> </ul> <p>Move: Codie Howard Second: Jenene House All in favour</p> <p>Local Member delegated representative, Peter Beven declared he had a conflict of interest, being that he is an acquaintance of the complainant; withdrawing from any decision making/recommendations on the matter.</p> <p>It was raised that the committee are not able to make any decisions or recommendations without an NSW Police representative present.</p> <p>All actions and recommendations are to be approved by both the Transport for NSW and NSW Police before any action can be taken by Council relating to traffic matters.</p> <p>This matter and correspondence will be forwarded to the NSW Police representative to review and provide comments.</p>



March 2023	Traffic counters to be installed.
April 2023	Traffic counters to be installed and data provided to the committee at the next meeting.
May 2023	Council's Projects Engineer, informed the committee the two-week period for placement of the traffic counters across Zebina Street will conclude on Wednesday, 3 May 2023 and the data collected will presented to the committee at the next scheduled meeting.
June 2023	<p>Traffic count data was not available for the committee at the time of the meeting. This data will be distributed to the committee following the meeting.</p> <p>Council's Projects Engineer informed the committee the traffic counters were installed across Zebina Street for a period of two weeks, with the first installation occurring in the second week of the Easter school holidays and the first week of the school term recommencing.</p> <p>The data collected identified that during the school drop off and pick times, there was a significant increase in the speed of the vehicles.</p> <p>Council's Director Infrastructure &amp; Environment explained that the new traffic counters can collect specific information, as the parameters can be changed to capture the data for the purpose of the investigation.</p> <p>There has been increased Police presence in the area to monitor traffic and speeding motorists.</p> <p><b>Recommendation:</b></p> <p><i>That Council trim the trees on the nature strip adjacent to 341 Zebina Street, as the trees are obstructing the line of sight for the residents when reversing from the property.</i></p> <p>Moved: Codie Howard Second: Jenene House All in favour</p>
July 2023	<p>The committee were provided the traffic count data report for Zebina Street and were asked to review prior to the meeting to provide feedback.</p> <p>It was identified, the data collected on Zebina Street was calibrated for a 60km/h speed zone, whereas the area is a 50km/h speed zone. Associate Community and Safety Partner, Transport NSW, Jenene House requested this data be updated to reflect the correct speed calibration and reissued to the committee to be able to provide feedback for the accurate data.</p> <p>Council's Project Engineer outlined there was a trend around the school zone times when speeding motorist had increased.</p> <p>This matter referred to next meeting for further discussion.</p>
<b>Date</b>	<b>Item Details</b>
June 2023	Request for the 15-minute drop off and pick up zone, adjacent to Aruma Lodge, Southern Cross Care at 229 Beryl Street. to be changed to a couple of 5-minute parking bays – [REDACTED] (Patient Transport Service - Far West Local Health District).



<b>Item No.</b>	<b>436.8.1</b>
<b>EDRMS No.</b>	D23/22741
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Completed
<b>Date</b>	<b>Committee Recommendation/s</b>
June 2023	<ul style="list-style-type: none"> <li>• That Council's Community Safety Officer Ranger's monitor the 15-minute timed parking bay in Beryl Street, adjacent to the entrance of Aruma Lodge – Southern Cross Care to check if vehicles in this space are overstaying the timed parking and report the findings to the Local Traffic Committee to review at the next meeting.</li> <li>• That correspondence be sent to Aruma Lodge – Southern Cross Care and Meals on Wheels for them to inform their staff and volunteers the purpose of the 15-minute timed parking bay.</li> </ul>
<b>Action Date</b>	<b>Running Actions</b>
June 2023	<p>The Far West Local Health District, Patient Transport driver has requested the committee consider changing the current 15-minute timed parking bay, located in Beryl Street adjacent to the entrance of the Aruma Lodge – Southern Cross Care (Aruma Lodge), to be changed to a couple of 5-minute parking bays.</p> <p>The Patient Transport driver expressed concerns that vehicles parking in this space are overstaying the timed parking. This is making it difficult to find a parking space close to the entrance to perform the service for patient pick up and drop off, for the elderly residents of the facility, which may require the aid of a wheelchair or walking frame and can only walk short distances.</p> <p>Council's Director Infrastructure &amp; Environment informed the committee that the current 15-minute timed parking zone, allows for drop off and pick up of residents of Aruma Lodge and advised the committee there is also a bus zone sign posted in front of the 15-minute timed parking bay that can be utilised by the Patient Transport.</p> <p>To confirm this matter, Council's Community Safety Officer Rangers could be asked to monitor the parking bay to see if vehicles are parking in this space for a time exceeding the timed parking.</p> <p>Council's Compliance Officer suggested a 'No Parking' zone replace the 15-minute parking bay, which would still allow drop off and pick up of residents. The committee determined a 'No Parking' zone would not meet the needs of residents, as drivers may be required to escort residents/patients inside the facility, resulting in them being more than three meters from the parked vehicle.</p> <p>The committee believe the current 15-minute timed parking is sufficient for its purpose and that the matters relating to vehicles parking and overstaying the timed parking, are a compliance matter and should be addressed by the Police and Council's Compliance team.</p>

	<b>Recommendations:</b>
	<ul style="list-style-type: none"> <li>That Council's Community Safety Officer Ranger's monitor the 15-minute timed parking bay in Beryl Street, adjacent to the entrance of Aruma Lodge – Southern Cross Care to check if vehicles in this space are overstaying the timed parking and report the finding to the Local Traffic Committee to review at the next meeting.</li> <li>That correspondence be sent to Aruma Lodge, Southern Cross Care and Meals on Wheels requesting they inform their staff and volunteers the purpose for the 15-minute timed parking bay.</li> </ul> <p>Moved: Codie Howard Second: Jenene House All in favour</p>
July 2023	<p>Committee recommendation endorsed by Council at the June Council meeting, resulting in correspondence being forwarded to the respondent to advise a Customer Request (CRM 52452/2023) was entered into Council's Customer Request Management System, requesting Council's Community Safety Officer Rangers monitor the 15-minuted timed parking bay in Beryl Street, adjacent to the entrance to Aruma Lodge to check if vehicles in this space are overstaying the timed parking.</p> <p>Observation details will be provided to the committee to review prior to the August meeting.</p>
<b>Date</b>	<b>Item Details</b>
June 2023	Request for disabled parking space to be installed adjacent to the office for the NSW Trustee & Guardian, 32 Sulphide Street – [REDACTED] (NSW Trustee and Guardian, Broken Hill).
<b>Item No.</b>	<b>436.8.2</b>
<b>EDRMS No.</b>	D23/23449
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Completed
<b>Date</b>	<b>Committee Recommendation/s</b>
June 2023	<i>That Council changes the reserved parking space for 'Police Vehicles Only' on Sulphide Street adjacent to the NSW Trustee and Guardian office located at 32 Sulphide Street, to one disability parking space and the area line marked.</i>
<b>Action Date</b>	<b>Running Actions</b>
June 2023	Correspondence received from NSW Trustee and Guardian informing of their change of location and request that the restricted parking spaces for Police

Vehicles, adjacent to the State Office Block in Sulphide Street, to be changed to disability parking to accommodate their customers.

Previously, two Police vehicles could park in this space, but in accordance with Australian Standards the requirement for disability parking would be wider and the two driveways either side would need to be considered. Only one disability parking space would be possible.

**Recommendation:**

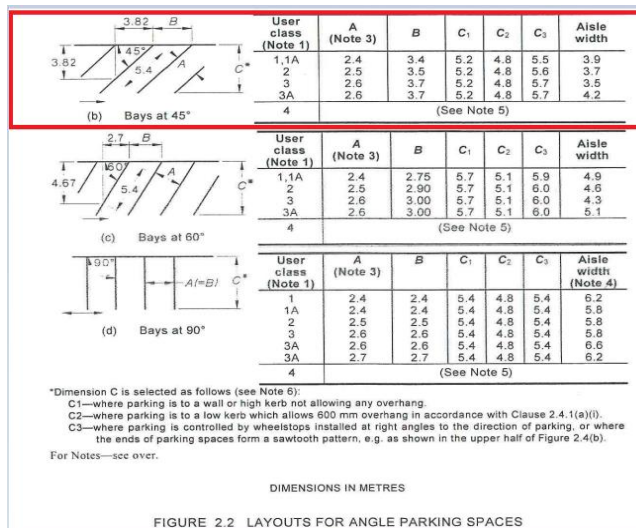
*That Council changes the reserved parking space for 'Police Vehicles Only' on Sulphide Street adjacent to the NSW Trustee and Guardian office located at 32 Sulphide Street, to one disability parking space and the area line marked.*

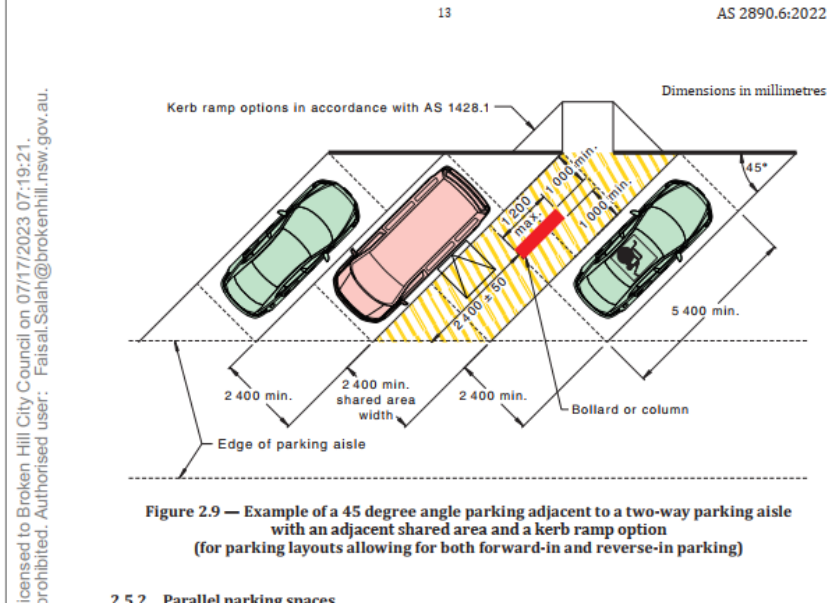
Moved: Codie Howard  
Second: Jenene House  
All in favour

July 2023

Council's Project Engineer measured the restricted parking spaces located on Sulphide Street, in front of 32 Sulphide Street. The total length of the available area is 7.1 linear meters. However, it is not possible to accommodate two disability car parking spaces in this space, as there needs to be a shared carparking area between them.

Please find below the attached photos that visually depict the findings in accordance with the AS standards.





In summary, based on the measurements and requirements outlined, it is determined that only one disabled parking space can be accommodated at this location.

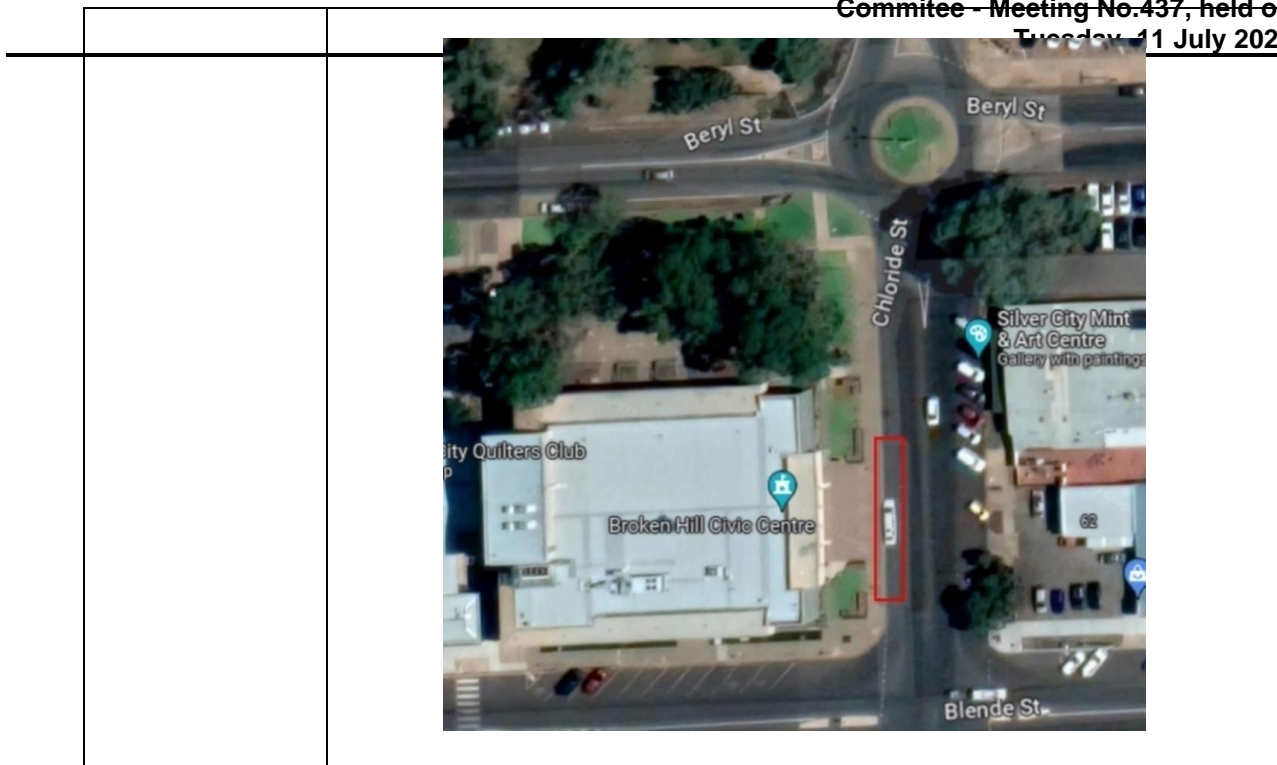
Correspondence was forwarded to the respondent to advise a Customer Requests (CRM 52461/2023 and CRM 52474/2023) were entered into Council's Customer Request Management System, to request Council's Assets Team arrange for the 'Police Vehicles Only' signs, adjacent to the NSW Government Building located at 32 Sulphide Street, be replaced with one 'Disability Parking' sign and for the area to be line marked.

No further action required by the Local Traffic Committee.

Date	Item Details
June 2023	Request to replace chicanes on Brooks Street to safety poles on the road that will be more visible for motorists – [REDACTED]
Item No.	436.8.4
EDRMS No.	D23/24480
CRM No.	N/A
Responsible Officer	Director Infrastructure & Environment
Current Status	Completed

Date	Committee Recommendation/s
June 2023	<i>That maintenance on the chicanes be undertaken by Council, raised reflectors be installed and line marking be completed, followed by a review of the street lighting to check for adequacy.</i>
Action Date	Running Actions
June 2023	<p>Request to replace the chicanes on Brooks Street with safety poles that will be more visible for motorists travelling along Brooks Street.</p> <p>It was determined one of the chicanes, hazard boards are currently missing and will be replaced by Council with the addition of reflectors being installed around the chicanes.</p> <p>The street lighting in the area will be reviewed by Council to determine the current visibility in the area.</p> <p>Council's Director Infrastructure &amp; Environment informed the committee that a street light audit was completed and the audit will provide up to date data for the Council to review. Council have arranged for a contract company to undertake line marking in various areas of the City, commencing on 16 June 2023. This location will also be included in the schedule of work to paint around the chicanes to help make it more visible for motorists.</p> <p><b>Recommendation:</b></p> <p><i>That maintenance on the chicanes be undertaken by Council, raised reflectors be installed and line marking be completed, followed by a review of the street lighting to check for adequacy.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: Jenene House</i></p> <p><i>All in favour</i></p>
July 2023	<p>The Local Traffic Committee received a response from [REDACTED] noting his original request was referring to the chevron signs on the blisters and not the safety poles as was previously interpreted by the committee.</p> <p>The issue regarding the chevon signs is that the sun is in the drivers' eyes when travelling north along Brooks Street at dusk. Drivers are not able to see the chicanes on the road and are hitting the chevon signs.</p> <p>The chicanes were installed to slow traffic down travelling along Brooks Street. NSW Police Representative, Chris Wallace suggested that Council install yellow bumpers or rumble bars on the road leading to the chicanes as a warning. It was mentioned that rumble bars may cause some noise in the residential area.</p> <p>Approximately two weeks ago, the centre line was line marked, the chicanes repainted and new glass beads placed on the road to make these more visible for motorists. Council 's Assets team will replace the damaged chevon signs.</p> <p>Raised Reflective Markers were installed – they are to give an audible notification as advised by Road Safety and Traffic Management, Transport for NSW, David Vant.</p> <p><b>Recommendation:</b></p> <p><i>That no further action required by the Local Traffic Committee.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: Jenene House</i></p>

	<i>All in favour</i>
	The Local Traffic Committee will readdress this matter if any further complaints or concerns are received in the future.
<b>Date</b>	<b>Item Details</b>
June 2023	Request for the 'No Stopping' zone to change to a 'Loading Zone' on Chloride Street, adjacent to the Civic Centre, to help loading and unloading equipment for events – Council Events Team.
<b>Item No.</b>	<b>436.8.5</b>
<b>EDRMS No.</b>	D23/25571
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
June 2023	<ul style="list-style-type: none"> <li>• That Council changes the 'No Stopping' signs to 'No Parking' signs on Chloride Street, adjacent to the Civic Centre, for a trial period of two months.</li> <li>• That the Local Traffic Committee review again at the August meeting.</li> </ul>
<b>Action Date</b>	<b>Running Actions</b>
June 2023	<p>Council's Events have requested the 'No Stopping' zone at the front of the Civic Centre in Chloride Street to be changed to a 'Loading Zone,' to allow event staff and organisers of events to park in this area to load and unload from their vehicles.</p> <p>Council's Compliance Officer explained there are currently two other areas that can be utilised as a loading zone on either side of the Civic Centre. These include the driveway on the Blende Street side of the building and the loading dock accessible from the Beryl Street side of the building.</p> <p>The area on Chloride Street is highly used by bus companies to drop off and pick up children during school events and cars with passengers during other events at the Civic Centre.</p> <p>The committee agreed that the proposed change to replace the 'No Stopping' signs to 'No Parking,' on Chloride Street adjacent to the Civic Centre, for a trial period of two months.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• That Council changes the 'No Stopping' signs to 'No Parking' signs on Chloride Street, adjacent to the Civic Centre, for a trial period of two months.</li> <li>• That the Local Traffic Committee review again at the August meeting.</li> </ul> <p>Moved: Codie Howard Second: Jenene House <i>All in Favour</i></p>



July 2023	Customer Request (CRM 52457/2023) entered into Council's Customer Request Management System, to request Council's Assets Team to replace 'No Stopping' signs with 'No Parking' signs on Chloride Street, adjacent to the Civic Centre for a trial period of two months as recommended by the committee and endorsed by Council at the June Council meeting.
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Date	Item Details
June 2023	Request for 'Give Way' sign on Racecourse Road at the exit road from the Racecourse [REDACTED]
<b>Item No.</b>	<b>436.8.6</b>
<b>EDRMS No.</b>	D23/26355
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Pending
Date	Committee Recommendation/s

Action Date	Running Actions
June 2023	<p>██████████ from the St Patricks Race Club has requested a 'Give Way' sign to be installed on the exit road for the racecourse at the intersection of Racecourse Road.</p> <p>Council's Director Infrastructure &amp; Environment suggested that Council install a 'Give Way' sign on the exit road from the Racecourse at the intersection of Racecourse Road, including 'No Entry' on the back of the sign.</p> <p>Following this meeting, Associate Community and Safety Partner, Transport for NSW, Jenene House provided her comments below:</p> <ul style="list-style-type: none"> <li>• Give way signage may be installed - with 'No Entry' signage should be installed to ensure motorists do not try to enter via the exit.</li> <li>• In addition, install 'Entry only' signage to provide clear direction.</li> <li>• Install advance warning signage on Racecourse Road to advise of the approaching entry and exit at the Racecourse</li> <li>• Install guideposts from the exit and entry to provide guidance.</li> </ul>
July 2023	Council's Director Infrastructure & Environment informed the committee this request is with the Assets team to arrange installation of the relevant signage.
Date	Item Details
June 2023	Request for line marking in Mica Street and Mica Lane, adjacent to the Broken Hill Public School – ██████████; (Principal).
<b>Item No.</b>	<b>436.8.8</b>
<b>EDRMS No.</b>	D23/27315
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Completed
Date	Committee Recommendation/s
June 2023	<i>That Council develops a concept plan for line marking on Mica Street and Mica Lane, adjacent to the Broken Hill Public School.</i>
Action Date	Running Actions
June 2023	<p>The Principal of the Broken Hill Public School, Jonathon Thomas has requested the parking spaces on Mica Street and Mica Lane, adjacent to the school, to be line marked; with some parking on the school grounds, to also be line marked.</p> <p>Council will obtain a quote from the line marking contractor to be provided to the school for payment.</p>



	<p><b>Recommendation:</b></p> <p><i>That Council develops a concept plan for line marking on Mica Street and Mica Lane, adjacent to the Broken Hill Public School.</i></p> <p><b>Moved:</b> Codie Howard</p> <p><b>Second:</b> Jenene House</p> <p><i>All in favour</i></p> <p>The bus zone will be marked and a concept design to then be emailed to the school and the committee for approval before painting.</p>
July 2023	<p>Concept plan of street parking will be developed by Council and line marking will be completed during planned linemarking in August 2023.</p> <p>The concept design will be circulated to the committee to review and provide feedback for discussion at the August meeting.</p>
<b>Date</b>	<b>Item Details</b>
June 2023	Race across NSW (Board2Beach) Traffic and Transport Management Plan – 21 September to 2 October 2023 – Charity Run to raise money for Burns Unit at Westmead Children's Hospital.
<b>Item No.</b>	<b>436.8.9</b>
<b>EDRMS No.</b>	D23/27563
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Ongoing
<b>Date</b>	<b>Committee Recommendation/s</b>
<b>Action Date</b>	<b>Running Actions</b>
June 2023	<p>The committee have been asked to review the request for a solo Charity Run from Broken Hill to Bondi Beach, conducted by NSW Fire and Rescue Officer [REDACTED], which will commence 21 September to 2 October 2023. The Charity Run is raising money for the burn's unit at Westmead Children's Hospital.</p> <p>The organiser of the event has mentioned the Charity Run is classified as a Class 4 event and consent is not required.</p> <p>Associate Community and Safety Partner, Transport for NSW, Jenene House will liaise with Transport for NSW – Customer Operations Planner and ask them to review the proposal, as the Police are required to manage a Class 4 event. The committee will be provided an update at the next meeting.</p>

July 2023	Associate Community and Safety Partner, Transport for NSW, Boarder2Beach event has been informed the committee the request for the Boarder2Beach event has been forwarded to [REDACTED] Customer Operations Planner/Customer Coordination and Service Delivery Regional and Outer Metropolitan, Transport for NSW to review. He determined a majority of the event is along state roads, with a large portion of which, is not suitable or safe for this type of event to be conducted on. There is also no TGS indicating escort vehicle arrangements. However, the TMP provided by the event organiser does provide some mention of the use of one or more escort vehicles, although what that actually looks like cannot be determined based on the amount of information provided.  Council has requested the event organiser to provide a more detailed plan for the escort vehicles to Transport for NSW to assist with their review.
<b>Date</b>	<b>Item Details</b>
July 2023	Request for Disabled Parking Space adjacent to Camille's Salon in Oxide Street
<b>Item No.</b>	<b>437.8.1</b>
<b>EDRMS No.</b>	D23/33608
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Pending
<b>Date</b>	<b>Committee Recommendation/s</b>
July 2023	<ul style="list-style-type: none"> <li>That correspondence be sent to the respondent to inform of the requirement and rules for use of a 'Loading Zone,' outlining parking is permitted in 'Loading Zone' for a period of two minutes, to enable drop off and pick up only, with the driver remaining within 3 meters of the vehicle.</li> <li>That Council design a concept plan for the proposal to change the parallel parking to angle parking, to increase the number of parking spaces on Oxide Street, between Crystal and Argent Street, whilst looking at the width and sight distances to identify the need for additional parking.</li> </ul>
<b>Action Date</b>	<b>Running Actions</b>
July 2023	<p>A request has been received, requesting the Local Traffic Committee consider installing disability parking spaces in the vicinity of Camille's Salon at 16 Oxide Street, or somewhere between Crystal and Argent Streets, as there are currently none available.</p> <p>An inspection undertaken by Council identified the closest disability parking space is located on Argent Street, adjacent to the RSL Office at 399 Argent Street and adjacent to the Workingman's Club on the opposite side of the road. These disability parking spaces are a fair distance for an elderly person to walk to Camille's Salon.</p>

	<p>It was determined the reason for this request was the result of the respondent being fined for parking her vehicle in the 'Loading Zone' in Crystal Lane, to drop off and walk an elderly person into Camille's Salon.</p> <p>The committee were informed this section of Crystal Lane has a 'Loading Zone' on one side and the other side is 'No Stopping.'</p> <p>The considerations outlined by the committee does not warrant changing the current parking arrangements. Council normally operates on a 2% of the overall parking available, to disability parking.</p> <p>NSW Police representative, Chris Wallace suggested that Council consider changing the parallel parking on Oxide Street, between Crystal and Argent Streets, to angle parking to allow for additional parking.</p> <p><b>Recommendations:</b></p> <ul style="list-style-type: none"> <li>• That correspondence be sent to the respondent to inform of the requirement and rules for use of a 'Loading Zone,' outlining parking is permitted in 'Loading Zone' for a period of two minutes, to enable drop off and pick up only, with the driver remaining within 3 meters of the vehicle.</li> <li>• That Council design a concept plan for the proposal to change the parallel parking to angle parking, to increase the number of parking spaces on Oxide Street, between Crystal and Argent Street, whilst looking at the width and sight distances to identify the need for additional parking.</li> </ul> <p>Moved: Chris Wallace Second: Jenene House All in favour</p>
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Date	Item Details
July 2023	Broken Heel Festival Traffic Control Plans – Event and Argent Street Parade – The Palace Hotel
<b>Item No.</b>	<b>437.8.2</b>
<b>EDRMS No.</b>	D23/33610
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Director Infrastructure & Environment
<b>Current Status</b>	Pending
Date	Committee Recommendation/s
July 2023	<i>That correspondence be forwarded to the Broken Heel Festival event organizer, advising the need for engagement of a full-time traffic management officer to be located onsite for the duration of the event.</i>

Action Date	Running Actions
July 2023	<p>The committee were informed, Council has received the 'Application for Road Openings, Road Closures and Hoardings' for closures associated with the Broken Heel Festival event. The event organiser has requested for Council to design the Traffic Management Plans (TMP) for the events this year.</p> <p>The Broken Heel Festival event adjacent to the Palace Hotel will be held from Thursday, 7 September through to Tuesday, 12 September 2023. The Parade event will be held on Saturday, 9 September 2023.</p> <p>Council's Director Infrastructure &amp; Environment informed the committee, Council have decided not to design the Traffic Management Plans required for the Broken Heel Festival events, due to the event increasing in size over the last couple of years.</p> <p>Council's Director Infrastructure &amp; Environment explained to committee, that due to the size of the event, there is a need for the event organiser to engage an independent Traffic Controller to design and implement the Traffic Management Plans and for these plans to be attached to the applications. When received, the committee will be provided the TMP to review and provide their feedback.</p> <p>For the size of the event, it has also been suggested that a full-time Traffic Management Officer be present for the duration of the festival to handle any matters that may arise.</p> <p>Council's Director Infrastructure &amp; Environment mentioned she was present for the event last year and saw there was no separation for pedestrians, to allow space for the Parade on Argent Street. There was potential for young children being hit by members of the Parade.</p> <p><b>Recommendations:</b></p> <p><i>That correspondence be forwarded to the Broken Heel Festival event organizer, advising the need for engagement of a full-time traffic management officer to be located onsite for the duration of the event.</i></p> <p><i>Moved: Codie Howard</i></p> <p><i>Second: Jenene House</i></p> <p><i>All in favour</i></p>

**429.9 Next Meeting Date:** Wednesday, 9 August 2023

**429.10 Meeting Close**

ORDINARY MEETING OF THE COUNCIL

July 17, 2023

**ITEM 4**

BROKEN HILL CITY COUNCIL REPORT NO. 143/23

SUBJECT: MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE  
MEETING HELD 27 JUNE 2023 D23/37418

**Recommendation**

1. That Broken Hill City Council Report No. 143/23 dated July 17, 2023, be received.
2. That minutes of the Broken Hill Heritage Committee Meeting held 27 June 2023 be received.
3. That Council considers the Heritage Committees recommendation that a preliminary concept plan be developed by Council’s Heritage Advisor for the restoration and development of the Old Railway Station precinct on Crystal Street for heritage and tourism purposes; and that this then be used for discussion and inclusion in future delivery program and budget development.
4. That Council subject to recommendation three, approves the additional budget of \$5,000, for this plan to be developed, noting that budgetary adjustments will occur in the September Budget Quarterly Review.

**Executive Summary:**

Council has received minutes of the Broken Hill Heritage Committee Meeting held 27 June 2023 for endorsement by Council.

**Report:**

As per Council’s Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee, the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Heritage Committee has submitted minutes from its Meeting held 27 September 2022 for Council’s endorsement.

**Community Engagement:**

Community representatives participate in the Broken Hill Heritage Committee.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:**

Section 355 of the Local Government Act 1993.

**Financial Implications:**

\$5000, for a preliminary precinct plan to be developed for the Old Railway Station precinct, noting that budgetary adjustments will occur in the September Budget Quarterly Review.

**Attachments**

1. [↓](#) Heritage committee minutes - June 2023
2. [↓](#) Heritage Committee - attachment to minutes - event proposal

JAY NANKIVELL  
GENERAL MANAGER

MINUTES

TUESDAY 27 JUNE 2023

**Present:**

Councillor Darria Turley (Chairperson) (via audio), Councillor Marion Browne, Simon Molesworth (via Teams), Tracey Stephens, Rachel Merton, General Manager Jay Nankivell, Razija Numan.

**Apologies:** Jen Thompson, Gigi Barbe, Christine Adams, Gary Cook, Liz Vines.

**Meeting Commenced:** 5:05pm

**Acknowledgement of Country**

**Matters arising – Heritage committee agenda**

1	1919 NSW Railway Station Restoration Proposal	<p>Ongoing.</p> <p>Recommendation from Committee required to Council meeting for consideration of matter by Council (requiring funding, preparation of precinct plan etc).</p> <p>Simon Molesworth spoke to the matter in noting that rather than seeking funding just for the Railway station building itself, that the reasoning behind having a precinct type plan should be consideration to the whole precinct. Greater chance to obtain funding, if Council goes for the bigger picture.</p> <p>Moved Councillor Browne Seconded Simon Molesworth</p>
2	Repository for Demolition materials	<p>Jay advised that Council will wait to implement a temporary location once the new Manager Waste and Sustainability commences employment. The matter has been included into Council's new Waste and Sustainability Strategy. The new Manager will likely be starting in approximately 4 weeks time.</p> <p>Simon is happy to give input into what type of materials etc should be collected.</p>
3	Mining heritage	<p>Update provided – staff.</p> <p>Committee in April meeting had requested an update from Foundation BH about what involvement or discussions they have had about end of mining life.</p> <p>Staff had sought an update.</p> <p>Jay advised that Foundation BH have provided the following update:</p> <p>Foundation BH have held initial discussions with Perilya regarding the Perilya Eastern Precinct, with the intention of</p>

		<p>Foundation Broken Hill looking at options (for heritage, tourism, and community purposes)</p> <p>It is only in the very early stages, with the initial discussions focused around identifying the pathway needed to satisfy regulators such as crown lands, resources regulator, Council etc. Further consultation with relevant parties then can occur.</p> <p>Jay further advised that Council has written to CBH Resources advising that it supports their intent to give consideration to heritage in their Rehabilitation plans.</p> <p>Once matters have settled at Perilya with their staff restructure then Council and Crown lands can be contacted to discuss as a combined response to the matter. Both mining companies understand their responsibility in involving council.</p> <p>Simon – important that all authorities and companies understand their responsibilities to work together. Critical that early discussions are in place. Forward planning inherent.</p> <p>Councillor Turley commented that Liz Vines needs to be involved in ongoing discussions. Concerned that time is getting away.</p>
4	Museum Advisor	<p>Update from Jay – The Museum Advisor has been invited to present to the Committee. It is suggested on perhaps a quarterly basis.</p> <p>Director Corporate will organise the request to the Advisor.</p>
5	Miners’ Memorial Day 8 October 2023	<p>Ongoing.</p> <p>Councillor Browne noted for interest that Mount Isa are to host the Australian Mining City Alliance (of which Broken Hill is a member), and that they are holding their Miners Memorial Day at same time. Cr Browne noted how potentially some ideas can be brought back on how they run their day, for our future events.</p>
6	140th Broken Hill birthday 5 September 2023	<p>Rachel Merton spoke to the Event Proposal Plan which has been prepared for the celebration.</p> <p>Target audience will be local, especially families. Date selected is the actual day of the birthday celebration (5 September).</p> <p>Majority of event will be in evening (5pm – 9pm).</p> <p>Key points of interest: Drawcard activation – Laser light show. Fireworks can not be let off from Sturt Park. The laser light show will something a little different. The laser light show would highlight the Line of Lode.</p> <p>CBD shopfront competition – 1 September to 8 October.</p>



		<p>Music – Kapooka Army Band and Australiana band from Adelaide</p> <p>Awaiting on confirmation of availability from Kapooka Army Band (confirmation should be made within next 2 weeks).</p> <p>Food/dining – multicultural. Highlight the different cultures which helped build BH.</p> <p>Horse and cart rides – Councillor Browne suggested contact could be made with Ray Johnstone as he possibly has a buggy/cart that may be able to do horse and cart rides. Rachel Merton will follow up and make contact.</p> <p>Heritage passport – would be launched at the event.</p> <p>Councillor Browne suggested possibly consider a badge machine (additional to the passport). Was popular at GlamFest. Rachel will follow up, and all agreed it could be done at the Park.</p> <p>Cemetery tour is a popular tour. Could capitalise on the success of the Heritage Festival cemetery tours during the October long weekend and school holiday period. Dependent on Christine’s availability as to when the tours could occur.</p> <p>Councillor Browne requested whether Barrier Truth could print one of their special anniversary type editions. Rachel will follow up.</p> <p>At the Heritage Committee Workshop conducted on 2 February 2023, it was decided that the committee conduct a review of the Heritage Awards. A recommendation from the workshop was for the awards to be presented at the 140th Anniversary celebration.</p> <p>Councillor Turley and the committee decided to postpone further discussion on the Heritage Awards until July 2023 meeting, due to limited number of attendees at this meeting.</p> <p>Event Proposal Plan supported by the Committee, with no adjustments recommended.</p> <p><b>Copy of Event Proposal Plan attached to these minutes.</b></p>
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**Further business:**

ICOMOS tour-

Council’s Heritage Advisor has been informed by ICOMOS that the proposed pre-conference tour (September 2023) has been cancelled, due to insufficient numbers. The conference organisers thanked the Advisor and Council for their efforts in organising the tour.

Rachel advised that Council has been informed that the Regional Council of Goyder is going to hold a wheelbarrow push event. Terowie to Burra (overnight) – 1<sup>st</sup> October 2023. Looking at whether a 6 person team from Broken Hill would like to participate.

Councillor Turley noted that Goyder Council would like in the future to initiate the Burra to Broken Hill wheelbarrow race again. (was a popular event held many years ago, particularly during the 1980's).

**Meeting closed:** 5:55pm

**Next Meeting:** Tuesday 25 July 2023 at 5pm, Ground floor meeting room, Council Administration Building.

# 140<sup>th</sup> Anniversary

## Event Proposal

Prepared by Rachel Merton, Community Development Coordinator for the Heritage Committee

### Background

The Broken Hill Heritage Committee has recommended a community celebration to mark 140 years since boundary rider Charles Rasp pegged the ground beginning the city of Broken Hill that exists today.

The massive silver, lead and zinc deposits Rasp discovered led to a bustling civilisation sprouting immediately from the desert. Within ten years, Broken Hill would be home for 20000 souls, and host to the richest minefield in the southern hemisphere.

As the "Syndicate of Seven", Rasp formed the Broken Hill Proprietary Company (today BHP), which would go on to become a giant of the global mining industry, providing Australia with its major source of export wealth for the first decades of the 20th century.

Ian Plimer, Professor of Mining Geology at the University of Adelaide, believes Rasp's discovery was one of a kind.

"The Broken Hill ore body is unique," Plimer said. "Nowhere else in the world can one find the same combination of chemicals, the same richness of mineral compositions, and the same wonderfully diverse community as that which grew around the Line of Lode."

### Target Audience

This event will target the local community specifically families. The event program includes a variety of activities suitable for young to early teenagers.

Whilst the target is a local market, there are many within the community who are not aware of the deeper history that encompasses the city. The main event will take place on Tuesday 5 September, with some satellite events that will highlight the anniversary for the month of September and the first week of October, taking in the school holiday period.

This target audience also has an established weekday routine with sporting activities. This may impact on the willingness of this sector in attending.

### Timing

The Heritage Committee have set the day of Tuesday 5 September 2023, being the day of discovery. To maximise attendance the event will commence late afternoon. Sunset will be at 5:49pm.

With most of the event taking place post sunset, additional lighting will be required to operate the event safely.

Proposal is for the event to be conducted from 5pm – 9pm.

At the Heritage Committee Workshop conducted on 2 February 2023, it was decided that the committee conduct a review of the Heritage Awards.

A recommendation from the workshop was for the awards to be presented at the 140<sup>th</sup> Anniversary celebration in Sturt Park on 5 September 2023.

**Timeline:**

- July – review selection Criteria
- August – advertise for nominations
- 5 September – awards presented

*Note: The committee decided to postpone discussion on the Heritage Awards until the July meeting.*

## Proposed Event Plan

<b>Drawcard Activation</b>			
<b>Laser Light Show</b>			
<b>When</b>	<b>Time</b>	<b>Activity</b>	<b>Notes</b>
5/9	8:45pm	Laser light show	This would be conducted to replace a fireworks display
<b>Activity Outcome</b>			
Create a drawcard event that has not been activated in the city before. The laser light show would provide an added incentive for the community to attend. The show would be designed to highlight the Line of Lode with several focal points. Laser light shows can be viewed from a distance.			
<b>Pro's</b>		<b>Con's</b>	
New activation for the city		Sourcing provider to travel remotely	
No impact on animal welfare		Additional notifications - CASA	
Minimal environmental impact as opposed to fireworks			
Can be viewed from a distance			

<b>Business Activations</b>		
<b>CBD Shop Front Competition</b>		
<b>When</b>	<b>Activity</b>	<b>Notes</b>
1 Sept – 8 Oct	Shop front window decorations	To entice businesses to go to the effort to dress their windows, a cash prize be offered to the winner and runner up. Judges to be from the Heritage Committee Flyer drop to all businesses
<b>Activity Outcome</b>		
<p>CBD businesses dress their windows for St Pat's and the Broken Heel Festival. They have been reluctant to extend this to the Heritage Festival, which could be attributed to timing and many being closed of the Easter period.</p> <p>The inclusion of an incentive cash prize to encourage participation will provide a basis for shops to dress their windows in heritage at other milestone occasions.</p> <p><b>Background – prize</b> St Pat's provides a prize for the best dressed window each year for St Pat's. This is an advertising package from the 2bh/Hill FM, Southern Cross TV and the Barrier Truth. Option is for Council to discuss with media outlets to negotiate a similar package that can be paid for or provided as an in-kind donation.</p>		
<b>Pro's</b>	<b>Con's</b>	
Highlights the 140 <sup>th</sup> anniversary for an extended period, not just one day or weekend	Relies on businesses being proactive in sourcing their decorations	
Provides participation and buy-in from the business community to the city's heritage	To date, there is little buy in from locals regarding the city's heritage	
An extension to the shop front posters and window wraps.	Copyright may be an issue for images and the archives is currently closed.	

**Music / Entertainment**

<b>Band</b>			
Day	Time	Activity	Notes
Evening	6pm – 9pm	Musical entertainment	Awaiting on confirmation and availability
<b>Activity Outcome</b>			
Provide musical entertainment to draw people into the park. Kapooka Army Band and Australiana group			
<b>Pro's</b>		<b>Con's</b>	
Professional performers		Sourcing entertainment outside of Broken Hill	
Locals more likely to attend to see something different to local performers			

**Food / Dining**

<b>Food Stalls – Multi Cultural Focus</b>			
Day	Time	Activity	Notes
Evening	5pm – 9pm	Street Vendors	Multi-cultural food stalls showcasing the various nationalities that built Broken Hill.
<b>Activity Outcome</b>			
Allow a range of eating options and show case the different nationalities that came to Broken Hill to work on the mines and are part of today's community. Suggestions include: <ul style="list-style-type: none"> <li>• Sufi</li> <li>• Kebabs</li> <li>• Turkish tucker truck (Mildura)</li> <li>• Mexican</li> <li>• Italian</li> <li>• Maltese</li> <li>• Jewish</li> <li>• Pasties</li> <li>• German</li> <li>• Lolly shop</li> </ul>			
<b>Pro's</b>		<b>Con's</b>	
Business opportunity for mobile food providers		Patronage unpredictable as locals may eat at home	
Establishes a multi-cultural food event		Affects other eating establishments in the area	
Provides atmosphere		Food stalls may need to be sourced from non-local suppliers	
		Insurance / Food Safety compliance	

**Interactive Activations**

**Roving Entertainment**

Date	Time	Activity	Notes
5/9	Random 5 – 8pm	Pop up / Roving interactive performers	Penny farthing Stilts May Pole
<b>Activity Outcome</b>			
Provide fun and engaging activities for young people to enjoy			
<b>Pro's</b>		<b>Con's</b>	
Interactive		Cost	
		Availability of travelling performers	

**Heritage Moments**

Day	Time	Activity	Notes
5/9	6-9pm	What do you remember when you were young?	Giant paper roll with textas for people to write what they remember about Broken Hill and their heritage.
<b>Activity Outcome</b>			
Gain real perspective from the community on what heritage means. Information gained to be used to tailor programming for future events and activities. Quotes to be used for marketing purposes.			
<b>Pro's</b>		<b>Con's</b>	
Interactive		Hard to monitor inappropriate messages	
Informative / Learning experience		Vandalism	
Opportunity to develop electronic archive			
Comments can be included in the art gallery lighting activation each night.			

**Photo Cut Out – Period Themed**

Day	Time	Activity	Notes
5/9	6-9pm	Interactive Artwork	Be Charles Rasp and the syndicate of seven
<b>Activity Outcome</b>			
Fun artistic way to incorporate the heritage of Broken Hill into an interactive piece to allow patrons to participate and have a fun photo.			
<b>Pro's</b>		<b>Con's</b>	
Interactive		Cost	
Family friendly aspect		Vandalism	
Will last long after the festival is over		Graphic design	
Can be used on other occasions			

**Photo Booth**

Day	Time	Activity	Notes
5/9	6-9pm	Photo booth with costumes	Incorporate period costume and miner themed props (Cali Collective potential supplier)
<b>Activity Outcome</b>			
Give patrons a digital keepsake utilising a fun interactive photo booth. People love capturing unique and fun experiences and this is an easy way for them to do that in an event setting.			
<b>Pro's</b>		<b>Con's</b>	
Activity does not need staff to run		Availability of local provider	

**Horse and Cart Rides**

Day	Time	Activity	Notes
5/9	6 – 9pm	Horse and cart rider around Sturt Park	Road closure in place
<b>Activity Outcome</b>			
To provide a unique activity for locals to enjoy as a one off experience.			
<b>Pro's</b>		<b>Con's</b>	
Unique experience		Risk with live animals	
Photo opportunity		Access to local provider	
Family friendly			

**Camel Rides**

Day	Time	Activity	Notes
5/9	6-9pm	Short camel rides around Sturt Park	Outback Silverton Camels are interested pending transport.
<b>Activity Outcome</b>			
Link to the cameleers			
<b>Pro's</b>		<b>Con's</b>	
Unique experience		Risk with live animals	
Family friendly		Pending availability of local provider	



**Extended Promotions / Activities**

<b>Museums – Passport Tours</b>		
<b>Passport to tour museums and organised tours</b>		
<b>When</b>	<b>Activity</b>	<b>Notes</b>
Launch at event, run from 1 Sept-8 Oct	Tour	Include museums and organised tours such as the Palace Hotel for the duration of September. Council will provide passport and stamp. A bonus stamp can be given at the event
<b>Activity Outcome</b>		
<p>This event encourages visitors and locals to visit museums that they may not have ever considered going to. The passport will include opening times, entry fees if applicable and a brief background of each establishment. This will encourage attendance particularly by locals.</p> <p>Museums to include: GeoCentre Sulphide St Railway &amp; Historical Museum Synagogue White's Mineral Museum Bells Museum RFDS Museum Silverton Gaol Museum Silverton School Museum Mad Max Museum</p> <p><b>Optional Extra</b> – due to limited opening/access Mosque West Darling Machine Preservation Society RSL Museum</p>		
<b>Pro's</b>		<b>Con's</b>
Encourage local visitation		Mosque is by appointment only
Include kids activities for each museum in the passport booklet		Limited opening times to Machine Preservation and RSL museums

<b>Medallion</b>			
Day	Time	Activity	Notes
			Wincen Cuy has provided in principle permission to reuse previous design.
<b>Activity Outcome</b>			
Give away to commemorate the anniversary of Broken Hill. Could be used as a prize for the museum passport and sold through the Visitor Information Centre.			
<b>Pro's</b>		<b>Con's</b>	
Cost neutral if selling			



<b>Cemetery Tour</b>			
Day	Time	Activity	Notes
School Holidays	TBC	Tour	Mining theme Night tour more successful than day tour.
<b>Activity Outcome</b>			
Capitalise on the success of the Heritage Festival cemetery tours during the October long weekend and school holiday period.			
<b>Pro's</b>		<b>Con's</b>	
Informative and unique experience		Weather	
Tours can be a duplicate of previous tour			
Ticketed event – cost neutral			

ORDINARY MEETING OF THE COUNCIL

July 17, 2023

**ITEM 5**

BROKEN HILL CITY COUNCIL REPORT NO. 144/23

SUBJECT: MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE  
MEETING HELD 21 MARCH 2023 D23/37428

**Recommendation**

1. That Broken Hill City Council Report No. 144/23 dated July 17, 2023, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 21 March 2023 be received.
3. That Council support the Community Development Officer in investigating the opportunity for a youth coordination day enhancing the voice of youth in 2024.
4. That Council prepare and send correspondence to the former Community Development Officer acknowledging and thanking her for her contribution and support while in the role.
5. That Council encourage and invite service organisations and providers to participate as committee members to assist in Youth being represented.

**Executive Summary:**

Council has received minutes from the S355 Youth Advisory Committee meeting held on 21 March 2023

**Report:**

As per Council’s Section 355 Advisory Committee Framework Manual and the Constitution of the Youth Advisory Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

The minutes were circulated to the committee on 28 March 2023, however, due to unexpected circumstances the minutes were overlooked being presented to a previous meeting.

**Community Engagement:**

Minutes provided to the S355 Youth Advisory Committee members.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

**Relevant Legislation:**

The S355 Youth Advisory Committee operates under Council’s Advisory Committee constitution and the *Local Government Act 1993*.

**Financial Implications:**

Nil

**Attachments**

1. [↓](#) S355 Youth Advisory Committee Meeting Minutes - 21 March 2023

RAZIJA NU'MAN  
DIRECTOR CORPORATE AND COMMUNITY

JAY NANKIVELL  
GENERAL MANAGER

# MINUTES OF THE SECTION 355 YOUTH ADVISORY COMMITTEE MEETING HELD TUESDAY, 21 MARCH 2023 AT 3PM – GROUND FLOOR MEETING ROOM, COUNCIL ADMINISTRATIVE CENTRE, 240 BLENDE STREET

22/148

**1. Present:**

Jim Richards	Community Representative (Far West LHD) (Chair)
Clr Darriea Turley AM	Council Delegate
Razija Nu'man	Chief Corporate and Community Officer (BHCC)
Susanne Jones	Community Representative (Headspace)
Kaitlin Eden	Headspace
Nyrie Waite	Administration Officer (Minute Taker)

**2. Apologies:**

Clr Michael Boland	Council Delegate
Jeanette Thompson	Cultural Facilities Assistant (BHCC)

**Did not attend:**

Clr Hayley Jewitt	Council Delegate
Melanie Chynoweth	Community Representative (Far West LHD)

**3. Acknowledgement of County**

Acknowledgement of Country recited by Jim Richards

**4. Confirmation of Minutes of Previous Meeting**

**Previous Meeting:** 13 December 2022

**Moved:** Susanne Jones

**Seconded:** Councillor Darriea Turley AM

**5. Business arising from Previous Minutes****Item 6.4 Youth Week**

**Discussion:** Youth Week to be held 20 April 2023 to 30 April 2023.

Mission Australia Day in the Park is now being held 19 April 2023.

Council's Chief Corporate and Community Officer advised there are multiple activities planned across several youth agencies in the City.

Council successfully secured a grant from the NSW Department of Communities and Justice for Youth events during Youth Week.

The youth evening that was to be held at the Old Brewery has been postponed due to the resignation of Council's Community Development Officer. This event will be rescheduled once a new Community Development Officer is appointed.

Headspace is holding a Roller Disco on 21 April 2023. Ms Jones enquired if Council have any funds available to contribute to this event.

Council's Chief Corporate and Community Officer advised Headspace to contact Council with their request.

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6. **Action List**

1. **Circulate the survey report to the Committee**

**Update:** Report from the survey, conducted by the YMCA has not yet been released.

2. **Distribute a copy of the Heywire video to the Committee**

**Update:** The Heywire video has been displayed at the Broken Hill City Art Gallery.

Three USB's containing the Heywire video are available to committee members who have not yet been provided one.

3. **Circulate the draft position paper on Youth Homelessness**

**Update:** Position Paper tabled.

**Discussion:** Council's Chief Corporate and Community Officer advised the Homelessness Position Paper targets all homelessness not just youth homelessness.

Council's Chief Corporate and Community Officer advised the position paper was a starting point for the Homelessness Working Group.

Clr Turley AM stated the strategies under the objectives are very broad, for the strategies to be successful they will need to be more achievable.

Ms Jones stated most homeless youth are not on the street but sleeping on friends and families' couches.

7. **General Business**

Council's Chief Corporate and Community Officer advised Council supported the Wear it Purple Crafternoon in Sturt Park for the LGBTQIA Youth Community. Headspace also supported this event.

Ms Jones advised there has been a boost in attendance to the Youth Reference Group run by Headspace.

Discussions held around the possibility of multiple agencies with youth groups merging.

The Committee discussed the possibility of Council organising a forum for youth to have their voices heard.

**Recommendation:** That Council support the Community Development Officer in investigating the opportunity for a youth coordination day enhancing the voice of youth in 2024.

**Moved:** Clr Darriea Turley AM

**Seconded:** Jim Richards

**Recommendation:** That Council send a letter to the former Community Development Officer acknowledging and thanking her for her contribution and support while in the role.

**Moved:** Clr Darriea Turley AM

**Seconded:** Susanne Jones

**Discussion:** Discussions held around youth mental health and suicide.

Clr Turley AM suggested Lifeline be invited to attend the next S355 Youth Advisory Committee Meeting.

The Committee discussed the excessive current wait times to access mental health services in the City which are largely caused by staffing shortages.

**Recommendation:** That Council support the invitation to the following service providers to appointment representatives to join the S355 Youth Advisory Committee

- Mission Australia, PCYC, Lifeline and Scouts

8. **Next Meeting** Tuesday, 25 July 2023

9. **Meeting Closed** 3.57pm

ITEM NUMBER	ACTION	RESPONSIBLE	DUE
<b>Meeting Held 13 December 2022</b>			
	Circulate the survey report to the Committee.	YMCA	To Be Confirmed
	Distribute a copy of the Heywire video to the Committee. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	Completed
3.	Circulate the draft position paper on Youth Homelessness. <b>Action status to be confirmed at next meeting</b>	Council's Community Development Officer	To Be Confirmed
<b>Meeting Held 21 March 2023</b>			
Item 7 Enhancing the Voice of Youth	<b>Recommendation to Council:</b> That Council support the Community Development Officer in investigating the opportunity for a youth coordination day enhancing the voice of youth in 2024.	Council's Community Development Officer	25 July 2023
Item 7 Thank You Letter	<b>Recommendation to Council:</b> That Council send a letter to the former Community Development Officer acknowledging and thanking her for her contribution and support while in the role.	Council's Chief Corporate and Community Officer	25 July 2023
Item 7 Invitation to Service Providers	<b>Recommendation to Council:</b> That Council support the invitation to the following service providers to appointment representatives to join the S355 Youth Advisory Committee <ul style="list-style-type: none"> <li>• Mission Australia</li> <li>• PCYC</li> <li>• Scouts</li> <li>• Lifeline</li> </ul>	Council's Chief Corporate and Community Officer	25 July 2023

## ORDINARY MEETING OF THE COUNCIL

July 19, 2023

**ITEM 6****BROKEN HILL CITY COUNCIL REPORT NO. 145/23****SUBJECT:**                    **ACTION LIST REPORT****D23/38063****Recommendation**

1. That Broken Hill City Council Report No. 145/23 dated July 19, 2023, be received.

**Executive Summary:**

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

**Report:**

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

**Community Engagement:** Nil.

**Strategic Direction:**

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

**Relevant Legislation:** *Local Government Act 1993*

**Financial Implications:** Nil

**Attachments**

1. [↓](#) Action List - Ordinary Council Meetings

**LEISA BARTLETT**  
**EXECUTIVE OFFICER**

**JAY NANKIVELL**  
**GENERAL MANAGER**



<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018	<b>Meetings</b>
	<b>Committee:</b>	<b>Date To:</b> 19/07/2023	
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed: Wednesday, 19 July 2023 2:18:50 PM</b>	
	<b>Further Report Required:</b> Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/04/2018	Howard, Codie Nankivell, Jay	Reports	COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE
<b>Resolved:</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received.</li> <li>That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>.</li> <li>That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</li> <li>That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>.</li> </ol>			
<p><b>16 May 2018 9:45am Bartlett, Leisa</b> In progress.</p> <p><b>15 Aug 2018 3:32pm Bartlett, Leisa</b> MPDC advised - OLG advised that the land is subject to a Native Title Claim and that compulsory acquisition cannot go ahead at this stage. Council is waiting for further advice from OLG.</p> <p><b>11 Sep 2018 4:40pm Bartlett, Leisa</b> No change, awaiting advice from OLG.</p> <p><b>09 Oct 2018 5:08pm Bartlett, Leisa</b> Awaiting OLG advice</p> <p><b>13 Nov 2018 9:26am Bartlett, Leisa</b> Awaiting OLG advice due to Native Title.</p> <p><b>06 Feb 2019 1:51pm Bartlett, Leisa</b> In discussions with Crown Lands regarding Native Title.</p> <p><b>07 Mar 2019 1:55pm Bartlett, Leisa</b> No change, awaiting response from Crown Lands.</p> <p><b>15 May 2019 10:41am Falkner, Georgina</b> Crown Lands have advised they have no objection to receiving Proposed Acquisition Notices. Investigating budget and Native Title prior to making application to OLG.</p> <p><b>14 Jun 2019 3:27pm Bartlett, Leisa</b> no change in status</p> <p><b>04 Jul 2019 1:51pm Bartlett, Leisa</b> no change in status</p> <p><b>20 Aug 2019 3:39pm Misagh, Anthony</b> Acquisition is on hold and most likely will not be going ahead at this point. It holds native title and it is getting somewhat expensive.</p> <p><b>17 Oct 2019 9:54am Bartlett, Leisa</b> Discussions being held with month with the Department of Crown Lands.</p> <p><b>14 Nov 2019 4:35pm Bartlett, Leisa</b> Seeking legal advice from Council's Solicitors</p> <p><b>12 Feb 2020 12:12pm Bartlett, Leisa</b> Legal advice received. Matter in progress.</p> <p><b>07 Apr 2020 10:14am Bartlett, Leisa</b> 11/03/2020 - Matter in progress.</p> <p><b>08 Apr 2020 11:16am Bartlett, Leisa</b> In progress.</p> <p><b>08 May 2020 11:58am Bartlett, Leisa</b> Matter in progress.</p> <p><b>10 Jun 2020 2:35pm Bartlett, Leisa</b> Matter in progress.</p> <p><b>15 Jul 2020 1:45pm Bartlett, Leisa</b> Matter in progress.</p> <p><b>12 Aug 2020 9:41am Bartlett, Leisa</b> Matter in progress.</p> <p><b>17 Sep 2020 3:05pm Bartlett, Leisa</b> Matter on hold until the Federation Way Acquisition is complete.</p> <p><b>16 Oct 2020 8:42am Bartlett, Leisa</b></p>			

For Action

**Division:**  
**Committee:** Ordinary Council

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

Matter on hold.  
**10 Nov 2020 4:11pm Bartlett, Leisa**  
 Matter on hold.  
**30 Nov 2020 2:06pm Bartlett, Leisa**  
 Matter on hold.  
**12 Feb 2021 10:00am Bartlett, Leisa**  
 Matter on hold until Federation Way Acquisition is complete  
**18 Mar 2021 4:38pm Bartlett, Leisa**  
 In progress.  
**16 Apr 2021 10:41am Bartlett, Leisa**  
 In progress.  
**12 May 2021 12:10pm Bartlett, Leisa**  
 On hold until Federation Way acquisition is complete.  
**15 Jul 2021 12:13pm Bartlett, Leisa**  
 On hold until Federation Way acquisition is complete.  
**12 Aug 2021 3:03pm Bartlett, Leisa**  
 On hold.  
**16 Dec 2021 11:49am Bartlett, Leisa**  
 On hold.  
**18 Jan 2022 2:54pm Butcher, Lacey**  
 On hold  
**21 Mar 2022 3:44pm Bartlett, Leisa**  
 no change in status.  
**19 May 2022 11:21am Bartlett, Leisa**  
 no change in status.  
**22 Jun 2022 11:03am Guerin, Emily**  
 No change in status  
**18 Jul 2022 3:05pm Guerin, Emily**  
 No change in status  
**24 Aug 2022 3:28pm Bartlett, Leisa**  
 No change in status.  
**07 Sep 2022 3:23pm Guerin, Emily - Reallocation**  
 Action reassigned to Mason, Michael by Guerin, Emily  
**20 Sep 2022 12:16pm Guerin, Emily**  
 No change in status.  
**18 Oct 2022 9:36am Guerin, Emily**  
 No change in status  
**16 Nov 2022 8:25am Guerin, Emily**  
 No change in status  
**17 Jan 2023 11:18am Guerin, Emily**  
 No change in status  
**13 Feb 2023 11:43am Guerin, Emily**  
 No change in status  
**21 Mar 2023 1:29pm Guerin, Emily**  
 No change in status  
**18 Apr 2023 11:19am Guerin, Emily**  
 No change in status  
**23 May 2023 8:48am Butcher, Lacey**  
 No change in status  
**14 Jun 2023 11:34am Guerin, Emily - Reallocation**  
 Action reassigned to Howard, Codie by Guerin, Emily  
**20 Jun 2023 8:48am Butcher, Lacey**  
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
<b>Resolved</b>			
1. That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received.			

For Action

Division:  
Committee: Ordinary CouncilDate From: 1/04/2018  
Date To: 19/07/2023**Action Sheets  
Report**Officer:  
Further Report Required: Including Further ReportsPrinted: Wednesday, 19 July  
2023 2:18:50 PM

2. That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access.
3. That the lease term be 25 years and the annual rental be the minimum Crown Lands rental.
4. That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal.

CARRIED UNANIMOUSLY

**12 Aug 2020 10:00am Bartlett, Leisa**

Solicitors are drawing up the licence agreement.

**17 Sep 2020 3:09pm Bartlett, Leisa**

Draft lease being finalised.

**16 Oct 2020 9:20am Bartlett, Leisa**

Draft lease with Solicitors.

**10 Nov 2020 4:26pm Bartlett, Leisa**

Licence is with the Broken Hill Speedway Club for signature.

**30 Nov 2020 2:11pm Bartlett, Leisa**

Licence with Speedway Club for signature.

**12 Feb 2021 10:04am Bartlett, Leisa**

Licence signed by all parties and is now with the Minister for approval.

**18 Mar 2021 4:40pm Bartlett, Leisa**

In progress.

**16 Apr 2021 10:42am Bartlett, Leisa**

In progress.

**12 May 2021 12:14pm Bartlett, Leisa**

In progress.

**17 Jun 2021 4:55pm Bartlett, Leisa**

Waiting on response from Local Aboriginal Land Council.

**15 Jul 2021 12:15pm Bartlett, Leisa**

Solicitor is awaiting a response from the Local Aboriginal Land Council.

**12 Aug 2021 3:04pm Bartlett, Leisa**

Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.

**15 Sep 2021 9:06am Bartlett, Leisa**

Council staff following up with Local Aboriginal Land Council.

**14 Oct 2021 4:12pm Bartlett, Leisa**

Awaiting response from Local Aboriginal Land Council.

**11 Nov 2021 9:02am Bartlett, Leisa**

Awaiting response from the Local Aboriginal Land Council.

**16 Dec 2021 11:51am Bartlett, Leisa**

Awaiting response from Local Aboriginal Land Council.

**18 Jan 2022 2:55pm Butcher, Lacey**

Awaiting response from Aboriginal Land Council

**15 Feb 2022 10:58am Bartlett, Leisa**

Awaiting response from Aboriginal Land Council.

**23 Mar 2022 2:42pm Bartlett, Leisa**

No change in status.

**19 May 2022 11:23am Bartlett, Leisa**

No change in status.

**22 Jun 2022 11:04am Guerin, Emily**

No change in status

**18 Jul 2022 3:07pm Guerin, Emily**

No change in status

**24 Aug 2022 3:28pm Bartlett, Leisa**

No change in status.

**07 Sep 2022 3:24pm Guerin, Emily - Reallocation**

Action reassigned to Mason, Michael by Guerin, Emily

**20 Sep 2022 12:16pm Guerin, Emily**

No change in status.

**18 Oct 2022 9:36am Guerin, Emily**

Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

**16 Nov 2022 8:25am Guerin, Emily**

For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

No change in status  
**13 Dec 2022 8:56am Guerin, Emily**  
 No change in status  
**17 Jan 2023 11:16am Guerin, Emily**  
 No change in status  
**13 Feb 2023 11:43am Guerin, Emily**  
 No change in status  
**21 Mar 2023 1:29pm Guerin, Emily**  
 No change in status  
**18 Apr 2023 11:20am Guerin, Emily**  
 No change in status  
**23 May 2023 8:48am Butcher, Lacey**  
 No change in status  
**14 Jun 2023 11:34am Guerin, Emily - Reallocation**  
 Action reassigned to Howard, Codie by Guerin, Emily  
**20 Jun 2023 8:49am Butcher, Lacey**  
 No change in status

Meeting	Officer/Director	Section	Subject
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Ordinary Council 9/12/2020	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE TO NEXTGEN NETWORKS PTY LTD
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**Resolved**

1. That Broken Hill City Council Report No. 175/20 dated November 24, 2020, be received.
2. That the Willyama Common Trust amend the existing licence to Nextgen Networks Pty Ltd in accordance with the attached plan, being part Lot 7302 DP 1181129.
3. That the Willyama Common Trust renew the amended licence for a further period of 10 years (in accordance with the existing renewal option) and rent be set at \$2500 per annum.
4. That the Mayor and General Manager be authorised to sign and execute any relevant documents under the Common Seal of Council, in the absence of a Trust Seal.

CARRIED UNANIMOUSLY

**12 Feb 2021 10:12am Bartlett, Leisa**  
Processes have commence to issue licence.  
**18 Mar 2021 4:41pm Bartlett, Leisa**  
Nextgen progressing draft licence.  
**16 Apr 2021 10:47am Bartlett, Leisa**  
Draft deed is with the Solicitor.  
**12 May 2021 12:17pm Bartlett, Leisa**  
Draft deed with Solicitors - in progress.  
**17 Jun 2021 5:24pm Bartlett, Leisa**  
Draft deed with the Solicitors.  
**15 Jul 2021 12:19pm Bartlett, Leisa**  
In progress.  
**12 Aug 2021 3:06pm Bartlett, Leisa**  
In progress.  
**15 Sep 2021 9:09am Bartlett, Leisa**  
In progress.  
**14 Oct 2021 4:15pm Bartlett, Leisa**  
Awaiting information from applicant to be able to progress further.  
**11 Nov 2021 9:02am Bartlett, Leisa**  
Potential amendments being discussed.  
**16 Dec 2021 11:51am Bartlett, Leisa**  
Amendments being discussed.  
**18 Jan 2022 2:56pm Butcher, Lacey**  
Amendments being discussed

<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018
	<b>Committee:</b>	<b>Date To:</b> 19/07/2023
	<b>Officer:</b>	
<b>Action Sheets Report</b>	<b>Further Report Required:</b> Including Further Reports	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM

<p><b>15 Feb 2022 10:59am Bartlett, Leisa</b> Amendments in progress.</p> <p><b>23 Mar 2022 2:42pm Bartlett, Leisa</b> No change in status</p> <p><b>19 Apr 2022 11:33am Bartlett, Leisa</b> Licence with Solicitors for amendments.</p> <p><b>19 May 2022 11:24am Bartlett, Leisa</b> Amendments in progress.</p> <p><b>18 Jul 2022 3:07pm Guerin, Emily</b> No change in status</p> <p><b>07 Sep 2022 3:25pm Guerin, Emily - Reallocation</b> Action reassigned to Mason, Michael by Guerin, Emily</p> <p><b>20 Sep 2022 12:16pm Guerin, Emily</b> No change in status.</p> <p><b>18 Oct 2022 9:45am Guerin, Emily</b> No change in status</p> <p><b>16 Nov 2022 8:25am Guerin, Emily</b> No change in status</p> <p><b>13 Dec 2022 8:56am Guerin, Emily</b> No change in status</p> <p><b>17 Jan 2023 11:17am Guerin, Emily</b> No change in status</p> <p><b>13 Feb 2023 11:43am Guerin, Emily</b> No change in status</p> <p><b>21 Mar 2023 1:29pm Guerin, Emily</b> No change in status</p> <p><b>18 Apr 2023 11:22am Guerin, Emily</b> No change in status</p> <p><b>23 May 2023 8:48am Butcher, Lacey</b> No change in status</p> <p><b>14 Jun 2023 11:34am Guerin, Emily - Reallocation</b> Action reassigned to Howard, Codie by Guerin, Emily</p> <p><b>20 Jun 2023 8:49am Butcher, Lacey</b> No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 31/03/2021	Howard, Codie Nankivell, Jay	Notice of Motion	STREET LIGHTING
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Motions of Which Notice has been Given No. 8/21 dated March 19, 2021, be received.</li> <li>That Broken Hill City Council prepares a report to be tabled at the May 2021 Council Meeting regarding the installation of street lighting on Holten Drive, McGillivray Drive and Federation Way.</li> <li>That at the end of the roll-out of the Southern Lights project, an assessment be undertaken of any further need for street lighting including the lighting to the roads mentioned in part 2 (Holten Drive, McGillivray Drive and Federation Way).</li> </ol>			
<b>CARRIED</b>			
<p><b>16 Apr 2021 10:53am Bartlett, Leisa</b> Report being prepared for the May Council Meeting.</p> <p><b>12 May 2021 4:35pm Bartlett, Leisa</b> Awaiting advice on public lighting code requirements, prior to report being finalised.</p> <p><b>20 Jul 2021 1:45pm Bartlett, Leisa</b> Report still being completed. Meeting with Essential Energy delayed due to COVID-19.</p> <p><b>12 Aug 2021 3:07pm Bartlett, Leisa</b> Meeting with Essential Energy delayed due to COVID-19.</p> <p><b>14 Sep 2021 4:36pm Bartlett, Leisa</b> Meeting with Essential Energy delayed due to COVID-19.</p>			

For Action

**Division:**  
**Committee:** Ordinary Council

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

- 12 Oct 2021 11:09am Bartlett, Leisa**  
Meeting with Essential Energy delayed due to COVID-19.
- 11 Nov 2021 9:03am Bartlett, Leisa**  
Discussions being held with Southern Lights Group around long term ownership of street lights and installation of new poles.
- 16 Dec 2021 11:52am Bartlett, Leisa**  
Discussions ongoing.
- 18 Jan 2022 2:57pm Butcher, Lacey**  
Discussions ongoing
- 15 Feb 2022 11:00am Bartlett, Leisa**  
Discussions ongoing
- 21 Mar 2022 3:15pm Bartlett, Leisa**  
Discussions ongoing.
- 19 Apr 2022 3:01pm Bartlett, Leisa**  
Southern Lights Project still being carried out by South West joint organisation, with discussions ongoing.
- 19 May 2022 11:25am Bartlett, Leisa**  
Engagement of lighting engineer commenced for assessment of current lighting and requirements to meeting the public lighting code.
- 22 Jun 2022 9:43am Guerin, Emily**  
No change in status
- 18 Jul 2022 1:34pm Guerin, Emily**  
Request for Quotation for street lighting assessment have been sent out and are awaiting response
- 24 Aug 2022 3:25pm Bartlett, Leisa**  
Quotations have been received and are currently being evaluated.
- 14 Sep 2022 10:53am Guerin, Emily**  
Awaiting schedule from contractors on when works can be completed
- 18 Oct 2022 9:27am Guerin, Emily**  
No change in status
- 21 Nov 2022 2:20pm Guerin, Emily**  
Assessment currently being completed
- 13 Dec 2022 11:51am Guerin, Emily**  
No change in status
- 16 Jan 2023 2:23pm Guerin, Emily**  
Report from assessment due in February 2023
- 13 Feb 2023 2:07pm Guerin, Emily**  
No change in status
- 23 Mar 2023 9:49am Guerin, Emily**  
Assessment has been completed and data recieved. Report will be prepared and presented to April Works Committee for comment.
- 19 Apr 2023 11:25am Guerin, Emily**  
Data is still being interpreted and integrated into Council's GIS System
- 24 May 2023 8:36am Butcher, Lacey**  
Data transfer is ongoing
- 21 Jun 2023 3:44pm Butcher, Lacey**  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/05/2021	Howard, Codie Nankivell, Jay	Reports	UPDATE ON PROPOSED ACQUISITION OF FEDERATION WAY
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 75/21 dated April 27, 2021, be received.</li> <li>2. That Council note the progress update on the proposed acquisition of Federation Way.</li> <li>3. That Council seek to negotiate an Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation, to allow Council to acquire the Crown Land while preserving the Barkandji's Native Title rights and interests.</li> <li>4. That the Mayor and General Manager be authorised to negotiate the terms and conditions of the proposed Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation; and that at the finalisation of negotiations, a report be provided to Council advising the outcome of the negotiations for Council's approval to enter an ILUA with the Barkandji Corporation.</li> </ol>			

For Action

**Division:**  
**Committee:** Ordinary Council

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

CARRIED UNANIMOUSLY

- 18 Jun 2021 3:31pm Bartlett, Leisa**  
All parties agreed to extension of acquisition timeline. Native Title negotiations to commence in July.
- 15 Jul 2021 12:23pm Bartlett, Leisa**  
In progress - Solicitors working out date for negotiations.
- 12 Aug 2021 3:09pm Bartlett, Leisa**  
Meeting re negotiations delayed due to COVID-19.
- 26 Aug 2021 3:27pm Falkner, Georgina - Completion**  
Action completed by Bartlett, Leisa
- 15 Sep 2021 9:10am Bartlett, Leisa**  
Meeting likely to be organised remotely due to COVID-19. Solicitors are currently trying to organise potential dates.
- 14 Oct 2021 4:16pm Bartlett, Leisa**  
Meeting proposed for early November 2021.
- 11 Nov 2021 9:05am Bartlett, Leisa**  
Initial meeting held, further negotiations to continue.
- 16 Dec 2021 11:57am Bartlett, Leisa**  
Further negotiations continuing.
- 18 Jan 2022 2:59pm Butcher, Lacey**  
Further negotiations continuing
- 15 Feb 2022 11:07am Bartlett, Leisa**  
Negotiations continuing.
- 23 Mar 2022 2:43pm Bartlett, Leisa**  
No change in status.
- 19 Apr 2022 10:14am Bartlett, Leisa**  
An update report regarding the progress of this matter is provided to the April 2022 Health & Building Committee Meeting.
- 19 May 2022 11:26am Bartlett, Leisa**  
On hold, pending further discussion with Crown Lands as per the April 2022 Council Meeting Resolution.
- 22 Jun 2022 11:28am Guerin, Emily**  
Correspondence sent to Crown Lands
- 18 Jul 2022 3:08pm Guerin, Emily**  
No change in status
- 24 Aug 2022 3:31pm Bartlett, Leisa**  
No change in status.
- 07 Sep 2022 3:25pm Guerin, Emily - Reallocation**  
Action reassigned to Mason, Michael by Guerin, Emily
- 20 Sep 2022 12:16pm Guerin, Emily**  
No change in status.
- 18 Oct 2022 9:46am Guerin, Emily**  
No change in status
- 16 Nov 2022 8:26am Guerin, Emily**  
No change in status
- 13 Dec 2022 8:56am Guerin, Emily**  
No change in status
- 17 Jan 2023 11:17am Guerin, Emily**  
No change in status
- 13 Feb 2023 11:43am Guerin, Emily**  
No change in status
- 21 Mar 2023 1:30pm Guerin, Emily**  
No change in status
- 18 Apr 2023 11:23am Guerin, Emily**  
No change in status
- 23 May 2023 8:49am Butcher, Lacey**  
No change in status
- 14 Jun 2023 11:34am Guerin, Emily - Reallocation**  
Action reassigned to Howard, Codie by Guerin, Emily
- 20 Jun 2023 2:22pm Falkner, Georgina**  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 12/01/2022	Nankivell, Jay Nankivell, Jay	Council Resolution	Council Resolution

For Action

Division:  
Committee: Ordinary CouncilDate From: 1/04/2018  
Date To: 19/07/2023**Action Sheets  
Report**Officer:  
Further Report Required: Including Further ReportsPrinted: Wednesday, 19 July  
2023 2:18:50 PM**Resolved**

1. That the Mayoral Minute 2/22 dated the 12/01/22 be received.
2. That an Ordinary Council Meeting be held on the 27/01/2022 at 6.30pm.
3. That a workshop be held on Wednesday 19/01/2022 at 5.30pm to organise amendments to Council's Code of Meeting Practice, so that the public forum will be part of Councils Ordinary and Extraordinary Meetings. Other amendments to the Code of Meeting Practice will also be made, that the amendments discussed will be put in a draft form for adoption at the January Council Meeting on Thursday 27/01/2022.
4. That Council immediately advertises for community groups interested in hosting public meetings to discuss Council matters. The public meetings will be held monthly and business forums bi-monthly; that a report will be presented to the February 2022 meeting of Council about potential arrangements for public meetings.
5. That at the February 2022 meeting of Council, Councillors are to be presented with the required policies, with amendments included, that will allow for cash payments to be accepted at all Council operated facilities.
6. That a workshop will be held to discuss amendments to the following policies, The Code of Conduct, Compliance and Enforcement Policy, Debt Recovery Policy, Local Orders Policy, Media Relations Policy, Social Media Policy and Tree Management Policy.
7. That all expenditure, plans and actions related to the development of the Council's Library hub be abandoned and that the General Manager be invited to present a report to the Council Meeting on 27/1/2022 outlining the use of federal grant money for a purpose built archive that is located in the proposed position of the Library hub. The report will include staffing requirements.
8. That the General Manager be invited to advertise for expressions of interest for a community group to facilitate the removal and replacement of the gateway signage, that Councillors are presented with a report at the February 2022 Council Meeting detailing the cost of replacing one of the gateway signs with a sign chosen by Deanna Spicer from her designs.
9. That the General Manager be invited to provide a report to Council with options on how to manage a complaints committee that is operated locally, the committee will deal with disputed fines and disputed orders.
10. That the General Manager be invited to provide a report to March 2022 Ordinary Council Meeting that details the structure and operations of the former 355 committee known as "The Regional Tourism Association" with a view to re-establish the committee. The goal of the committee will be to market tourism and encourage migration to the city.
11. That the General Manager be invited to provide a report to Council detailing the requirements for dedicated full time Council employed staff to maintain footpaths and nature strips.
12. That the over \$6M collected from waste disposal from the Wentworth to Broken Hill pipeline is removed from the Library hub project reserve and placed into a general projects reserve.



For Action

Division:  
Committee: Ordinary CouncilDate From: 1/04/2018  
Date To: 19/07/2023**Action Sheets  
Report**Officer:  
Further Report Required: Including Further ReportsPrinted: Wednesday, 19 July  
2023 2:18:50 PM

13. That Council forms a 355 committee that deals with all matters that affect our senior citizens and that the formation of the committee is to be advertised to the community for membership and expressions of interest.
14. That Council forms a 355 committee that has the role to bring projects and services to the city that benefit young children, teenage children and young adults and that the formation of the committee will be advertised and expressions sought.
15. That the General Manager be invited to provide a report to Council detailing what amendments need to be made to the constitutions of all Council 355 committees as to provide more autonomy to the committees to operate and manage Council facilities.
16. That the Mayor be invited to organise a meeting with the Local Member Roy Butler and Essential Water as early as possible to significantly accelerate the process to open the Imperial Lake. That a site visit is organised with Essential Energy for Councillors to view the Imperial Lake. That the General Manager be invited to obtain an independent engineers report into the safety of the dam wall. Expressions of interest are advertised immediately for community representation on a working group to facilitate volunteers and the opening of the Lake and that Landcare and RANA are contacted to gauge interest.
17. That options to increase street lighting be referred to the Policy and General committee.
18. That the General Manager be invited to immediately advertise for expression of interest from the community to form a working party to provide Council with advice on projects that Council undertakes, with a view to reduce the Council's reliance on consultants.
19. That the General Manager be invited to hold a workshop to explain to Councillors how line budgets will be implemented for the 2022/23 budget.
20. That the Mayor be invited to host a meeting with the Local State Member Roy Butler and the Local Federal Member Mark Coulton and that John Lynch, and a representative from the RFDS are invited to discuss proposals and options for an airport upgrade and options.
21. That options to increase childcare be referred to the Policy and General committee.
22. That the Works committee discuss and provide options for the removal of residential waste gate charges, this will also apply to commercial businesses that are disposing of residential rubbish, the committee will also discuss greenwaste and other recycling options. Any findings will be discussed at a number of public meetings.
23. That the General Manager be invited to provide the Council with a report detailing the legal expenditure to defend against the Ombudsman's report into the Occupation Certificate and Civic Centre usage. The report will detail any decision to expend funds to mount such defence. This report will be provided to the February 2022 meeting.
24. That the General Manager be invited to hold a workshop on 24/01/2022 at 5.30 pm to provide Councillors with all reports and information pertaining to the Civic Centre litigation.
25. That the Policy and General committee consider proposals to reduce commercial and industrial rates and to make residential rates more equitable.

For Action

Division:  
Committee: Ordinary CouncilDate From: 1/04/2018  
Date To: 19/07/2023**Action Sheets  
Report**Officer:  
Further Report Required: Including Further ReportsPrinted: Wednesday, 19 July  
2023 2:18:50 PM

26. That the General Manager be invited to advertise for expressions of interest to paint murals and provide other street art and that a report be provided at the January 27th 2022 meeting explaining why the proposed mural in Argent Street from the Country Women's Association was rejected and options to invite them to resubmit their application.
27. That the Policy and General committee investigate the cost for Council to provide more focus on applying for grant funding and the opportunity to apply for grants for local organisations as a fee for service.
28. That the Mayor be invited to send correspondence to the Local State Member Roy Butler asking that he make representations to the State Government on behalf of the Broken Hill community to have a permanent Wentworth pipeline subsidy implemented. That the State Member be asked to facilitate a meeting with the appropriate Minister to meet with himself and the Mayor to discuss the subsidy.
29. That the General Manager be invited to provide Council with a report at the on the progress of the Netball, Norm Fox redevelopment and a tour is organised for Councillors to see all Council parks, ovals and sporting facilities.
30. That the General Manager be invited to organise a meeting with IPART and Essential Energy to discuss options to increase water usage at a lower cost so that the city can be greened.
31. That the Mayor be invited to send correspondence to the Local Member Roy Butler to ask him to organise a meeting with the appropriate Ministers to discuss the management of the Menindee Lakes and the Darling River.
32. That General Manager be invited to immediately advertise for expressions of interest from the community to remove dead trees.
33. That the Works committee investigate options to plant different tree species that are asset friendly and fast growing.
34. That the General Manager be invited to provide Councillors with a report on options to address the issues of roaming dogs and cats. That a meeting be organised of the committee that was formed to address this issue and the findings referred to the Policy and General committee.
35. That the General Manager be invited to provide a report about the process to get funding for a mining, truck, car and motorbike museums. The report will include previous reports on the matters and the offer made by Perilya a number of years ago about mining assets.
36. That the General Manager advertise for expressions of interest to form a working group to address the homeless issue, drug and alcohol use and suicide prevention.
37. That the General Manager be invited to provide a report to Council detailing options to facilitate a truck wash and truck stop.
38. That the General Manager be invited to provide a report to the January meeting about any positions in the employee structure that remain unfilled and the expense to date for wages compared to the budgeted amount.

For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

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**Printed:** Wednesday, 19 July 2023 2:18:50 PM

Also the expected wage amount to year end with only the current positions filled.

- 39. That the General Manager be invited to contact the appropriate Aboriginal organisations to facilitate communication for the purpose of establishing a green space at the rear of Creedon Street.
- 40. That the General Manager provides a report to the January 27 2022 Ordinary Council Meeting outlining timelines for the implementation of the resolutions of Mayoral Minute No. 2/22.

CARRIED

**21 Jan 2022 5:25pm Bartlett, Leisa**

2 - COMPLETE, 3 - COMPLETE. Draft for public exhibition presented to the January Council Meeting., 4 - Report to be presented to the February Council Meeting., 5 - Report to be presented to the February Ordinary Council Meeting, 6 - Workshops to be scheduled during February to enable consideration of amended policies at the March Committee meetings., 7 - Report presented to the January Council Meeting., 8 - Report to be presented to the February Council Meeting., 9 - Report to be presented to the March Policy & General Committee Meeting., 10 - Report to be presented to the March Ordinary Council Meeting, 11 - Workshops to be held with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April 2022 Policy & General Committee., 12 - Internal transfer of reserves has been completed. An updated internal reserve table will be presented as part of the December Quarterly Review Report., 13 - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 14 - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 15 - Report to be presented to the March Works Committee meeting., 16 - Site visit being arranged with Essential Water for the week commencing 31 January 2022., 17 - Options to be presented at the April Works Committee meeting., 18 - Projects Steering Group Terms of Reference to be formulated and presented to the February Ordinary Council Meeting., 19 - Workshops to be held during March 2022 as part of the 2022/23 budget process., 20 - Meeting to be scheduled for February 2022., 21 - Further consultation with Foundation Broken Hill is recommended during February 2022 with options for Council support to be presented to the March Health and Building Committee Meeting., 22 - to occur during March 2022 as part of the 2022/23 budget process., 23 - Report to be presented to the February Council Meeting., 24 - Workshop held on 24 January 2022., 25 - to occur during March 2022 as part of the 2022/23 budget process., 26 - Report presented at this Council Meeting. EOI for murals and street art in accordance with Council's Public Art Policy to be advertised in February 2022., 27 - This will be workshopped with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April Policy and General Committee meeting., 28 - Letter being drafted., 29 - Report presented to January Council Meeting with site visits and further workshops scheduled for February., 30 - Meeting to be organised for February 2022., 31 - Letter being drafted., 32 - EOI to be advertised during February 2022 following the results of the tree audit to identify high priority areas of removal in the first instance., 33 - Tree Management Policy and Tree Management Plan to be workshopped with Councillors during February 2022 for presentation to the March Works Committee Meeting., 34 - Report will be provided to Councillors in March 2022, following the commencement of Council's recently appointed Executive Manager Planning and Community Safety., 35 - Priority projects and funding to be discussed and workshopped as part of the development of the 2022/23 Operational Plan and Resourcing Strategy., 36 - Working Groups Terms of Reference to be developed in consultation with the appropriate stakeholders and presented to the April Health and Building Committee Meeting., 37 - Report to be presented to the February Council Meeting for further consideration to occur as part of the 2022/23 budget process., 38 - Report presented to the January Council Meeting - COMPLETE, 39 - Contact and further investigation to occur during February 2022 when appropriate Officers return from leave., 40 - Report presented to January Council Meeting - COMPLETE

**11 Feb 2022 5:02pm Bartlett, Leisa**

2 - COMPLETE. 3 - Code of Meeting Practice Policy placed on public exhibition-COMplete. 4 - Report prepared to February Council Meeting regarding Business Meetings. 5 - Report prepared to February Council Meeting - COMPLETE. 6 - Workshops scheduled for 7&9 March 2022. 7 - Report presented to 27/01/22 Council Meeting - COMPLETE. 8 - Report presented to February Council Meeting tracking of further action will continue with that report resolution - COMPLETE. 9 - Report to be presented to March Policy and General Committee Meeting. 10 - Report prepared for February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 11 - to be included in Budget Workshops with a report to April Policy & General Committee. 12 - Funds moved, adjustments to be made in Quarter 3 budget review report. 13&14 Report to February Council Meeting and tracking of further action will continue with that report-COMplete. 15 - Report to be presented to March Works Committee. 16 - Site visit has been held. 17 - Report to be presented to April Works Committee. 18 - Report to February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 19 - Budget workshops to be held in March. 20 - Meeting scheduled for 21/02/22. 21. Meeting being scheduled with Foundation Broken Hill. 22 - To be discussed during Budget workshops in March. 23 - Report prepared for February Council Meeting - COMPLETE. 24 - Councillor Briefing has been held - COMPLETE. 25 - To be included in Budget workshops in March. 26 - Report presented to February Council Meeting and advertising to occur in February. 27 - To be workshopped with Operational Plan 2022/23 and a report to the April Policy & General Committee. 28 - Draft Letter with Mayor for signature. 29 - Report was presented to 27 January Council Meeting, site visit scheduled for 25/2/22. 30 - Meeting being scheduled. 31 - Draft Letter with Mayor for signature. 32 - EOI to be advertised following completion of the Tree Audit. 33 - Policy workshop being scheduled. 34 - Report to be presented to March Policy and General Committee. 35 - To be included in Operational Plan 2022/23 workshop. 36 - Report prepared to February Council Meeting. 37 - Report prepared to February Council Meeting and further tracking will be included with resolution of new report - COMPLETE. 38 - Report presented to 27 January Council Meeting - COMPLETE. 39 - Report prepared to February Council Meeting and further tracking will be included with the resolution of the new report - COMPLETE. 40 - Report presented to 27 January Council Meeting - COMPLETE.

**23 Mar 2022 3:05pm Bartlett, Leisa**

For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

2-COMplete, 3-COMplete, 4-report regarding public meetings to be presented to Council, 5-COMplete, 6- Code of Conduct, Media Realties Policy and Social Media Policy have been workshopped. Workshops to be arranged for the Compliance & Enforcement Policy, Debt Recovery Policy, Local Orders Policy and Tree Management Policy. 7-COMplete, 8-COMplete, 9-Report to be presented to Council following the Policy Workshop on the Local Orders Policy. 10-COMplete, 11- report to be presented to the April Policy & General Committee following the budget workshop. 12-adjustments made in quarter 3 budget review report-COMplete. 13&14-COMplete, 15-report presented to March Policy and General Committee-COMplete, 16-Site visit held and investigations ongoing, 17-report to be presented to April Works Committee, 18-COMplete, 19-Budget workshops to be held in March, 20-Meeting held COMplete, 21-Report presented to March Health and Building Committee-COMplete, 22-to be discussed at budget workshops in March, 23-COMplete, 24- COMplete, 25-to be discussed at budget workshops in March, 26-included in Public Art Policy Workshop held on 10 March and policy updated as per resolution-COMplete, 27-to be workshopped with operational plan and a report to April Policy & General Committee, 28-letter sent-COMplete, 29-Site visit scheduled-COMplete, 30-meeting being scheduled. 31-letter sent-COMplete, 32-EOI to be advertised following completion of the tree audit, 33-Policy workshop being scheduled, 34-report to be presented to Council. 35- to be included in operational plan workshop, 36-interagency group formed-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete

**13 Apr 2022 2:40pm Bartlett, Leisa**

2-COMplete, 3-COMplete, 4-Public Forums introduced to Council Meetings and Foundation Broken Hill to commence community meetings, Business Forums already being held-COMplete, 5-COMplete, 6-Councillor Workshop to consider the remaining policies scheduled for 10 May 2022-COMplete, 7-COMplete, 8-COMplete, 9-To be considered at Councillor Workshop on 10 May 2022-COMplete, 10-COMplete, 11-Report to be provided following the Councillor Budget Workshop, 12-COMplete, 13-COMplete, 14-COMplete, 15-COMplete, 16-Councillor Briefing by Landcare scheduled for 28/4/22 regarding the Imperial Lakes Nature Park Project-COMplete, 17-Report to be presented to Council following the Councillor Budget Workshop scheduled for 26/4/22, 18-COMplete, 19-part of full-day Councillor Budget Workshop scheduled for 26/4/22-COMplete, 20-COMplete, 21-COMplete, 22-to be considered at an Extraordinary Council Meeting along with the 2022/23 budget-COMplete, 23-COMplete, 24-COMplete, 25-included in Councillor Budget Workshop and will be included in budget report to Extraordinary Council Meeting-COMplete, 26-COMplete, 27-To be considered at an Extraordinary Council Meeting along with the budget report-COMplete, 28-COMplete, 29-COMplete, 30-meeting to be scheduled, 31-COMplete, 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council, 35-to be included in Councillor Budget Workshop scheduled for 26/4/22-COMplete, 36-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete

**19 May 2022 11:38am Bartlett, Leisa**

6-Councillor Workshop to consider the remaining policies re-scheduled for 15 June 2022-COMplete, 9- Councillor Workshop scheduled for 15 June 2022-COMplete, 17-Report to be presented to Council following the adoption of the Budget in May 2022, 1, 30-meeting to be scheduled, , 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council

**15 Jun 2022 1:28pm Nankivell, Jay - Completion**

Action completed by Bartlett, Leisa

**22 Jun 2022 10:26am Guerin, Emily**

17. No change in status. 30. Representatives of the Broken Hill City Council will attend a public hearing for the Essential Water and WaterNSW Pipeline reviews in September 2022 (date TBC). 32- EOI to be advertised following completion of the Tree Audit, 33 - No change in status 34. Nominations for Working Group closed 17/6/22. Community Members to be determined by General Manager. First meeting will be held in due course.

**19 Jul 2022 9:48am Guerin, Emily**

17. No change in status. 30. Council briefing has been organised for Councillors to review IPART draft report into the review of Water NSW prices for thed Murray River to Broken Hill pipeline, being held Tuesday, 9 August 2022. 32. No change in status. 33. No change in status. 34. Community Representatives appointed by General Manager, welcome letters sent to Committee Members beginning of July. First meeting date TBC.

**24 Aug 2022 3:34pm Bartlett, Leisa**

17. Quotations for street lighting assessment have been received and are currently being evaluated. 30. - COMplete, 32. Advertising to occur in September, conversations iwht suppliers held in August. 33 - COMplete, 34 - First meeting of the Working Group to be arranged.

**24 Aug 2022 3:56pm Butcher, Lacey**

17. No change in status 30. Complete 32. Advertising to occur in September, Conversations held ith suppliers in August. 33 Complete. 34 Complete.

**19 Sep 2022 1:18pm Guerin, Emily**

17. Contractors awarded, awaiting works schedule. 32. No change in status

**20 Oct 2022 1:07pm Guerin, Emily**

17. No change in status 32. No change in status

**21 Nov 2022 2:05pm Guerin, Emily**

17. No change in status 32. No change in status

**13 Dec 2022 11:55am Guerin, Emily**

17. No change in status 32.No change in status

**16 Jan 2023 2:25pm Guerin, Emily**

17. No change in status 32. No change in status

**13 Feb 2023 11:47am Guerin, Emily**

17. No change in status 32. No change in status

**22 Mar 2023 11:54am Guerin, Emily**

17. No change in status 32. No change in status

**23 May 2023 3:16pm Butcher, Lacey**

Item - 17.No change in status Item 32. EOI to go out in the last week of May.

**21 Jun 2023 4:37pm Butcher, Lacey**

32 - EOI issued Item 17 - No change in status

**19 Jul 2023 9:23am Guerin, Emily**

<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018	<b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Officer:</b> Further Report Required: Including Further Reports	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM	

17. Audit completed, assessment of data being undertaken. 32 - EOI issued

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.</li> <li>That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.</li> </ol>			
<b>CARRIED UNANIMOUSLY</b>			
<p><b>24 Mar 2022 5:35pm Bartlett, Leisa</b> Communication initiated with the Audit Office to commence the investigation and the best course of action.</p> <p><b>19 May 2022 11:47am Bartlett, Leisa</b> No change in status.</p> <p><b>20 Jul 2022 4:05pm Guerin, Emily</b> No change in status</p> <p><b>24 Aug 2022 4:05pm Butcher, Lacey</b> Awaiting advice from Audit Office</p> <p><b>19 Sep 2022 11:32am Guerin, Emily</b> No change in status</p> <p><b>21 Nov 2022 2:29pm Guerin, Emily</b> No change in status</p> <p><b>07 Dec 2022 9:37am Guerin, Emily</b> Ongoing</p> <p><b>17 Jan 2023 11:22am Guerin, Emily</b> Nothing further</p> <p><b>14 Feb 2023 1:43pm Guerin, Emily</b> Ongoing</p> <p><b>21 Mar 2023 1:50pm Guerin, Emily</b> Ongoing</p> <p><b>18 Apr 2023 2:09pm Guerin, Emily</b> Ongoing</p> <p><b>23 May 2023 3:19pm Butcher, Lacey</b> Ongoing</p> <p><b>21 Jun 2023 4:39pm Butcher, Lacey</b> Ongoing</p> <p><b>19 Jul 2023 9:24am Guerin, Emily</b> No change in status</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Howard, Codie Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received.</li> <li>That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953).</li> <li>That the rent remain \$250 per annum.</li> </ol>			

For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

- That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council.

CARRIED UNANIMOUSLY

**25 Aug 2022 1:02pm Butcher, Lacey**  
Council's solicitors are preparing the draft lease

**20 Sep 2022 11:29am Guerin, Emily**  
Continuing use as currently arranged while new template is being reviewed.

**18 Oct 2022 9:35am Guerin, Emily**  
Template being reviewed. Current lease ongoing

**16 Nov 2022 8:26am Guerin, Emily**  
Lease under review

**13 Dec 2022 8:56am Guerin, Emily**  
Draft lease sent to Silver City Archers for review

**17 Jan 2023 11:17am Guerin, Emily**  
No change in status

**13 Feb 2023 11:44am Guerin, Emily**  
No change in status

**21 Mar 2023 1:30pm Guerin, Emily**  
Solicitors are making minor amendments to lease document

**18 Apr 2023 11:23am Guerin, Emily**  
Amendments made and lease to be sent to Silver City Archers for review and signing

**22 May 2023 3:50pm Butcher, Lacey**  
lease is now with Council for signing

**14 Jun 2023 11:33am Guerin, Emily - Reallocation**  
Action reassigned to Howard, Codie by Guerin, Emily

**20 Jun 2023 8:48am Butcher, Lacey**  
lease with Silver City Archers for signing

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received.</li> <li>That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>18 Oct 2022 9:31am Guerin, Emily</b> No change in status</p> <p><b>21 Nov 2022 2:51pm Guerin, Emily</b> No change in status</p> <p><b>13 Dec 2022 11:52am Guerin, Emily</b> Policy currently being created.</p> <p><b>16 Jan 2023 2:24pm Guerin, Emily</b> No change in status</p> <p><b>13 Feb 2023 2:08pm Guerin, Emily</b> No change in status</p> <p><b>23 Mar 2023 9:50am Guerin, Emily</b> No change in status</p> <p><b>19 Apr 2023 11:25am Guerin, Emily</b> No change in status</p> <p><b>23 May 2023 3:24pm Butcher, Lacey</b> No change in status</p> <p><b>21 Jun 2023 3:46pm Butcher, Lacey</b></p>			



<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018
	<b>Committee:</b>	<b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Officer:</b>	
	<b>Further Report Required:</b> Including Further Reports	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Notice of Motion	BUSY KIDS CHILDCARE CENTRE
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Motions of Which Notice has been Given No. 3/22 dated November 14, 2022, be received.</li> <li>That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m<sup>2</sup> allotment at Lot 4444/DP757298, being 123 Bagot Street; and for the allotment to be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment.</li> </ol> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>13 Dec 2022 8:53am Guerin, Emily Letter to Crown Lands being drafted</p> <p>17 Jan 2023 11:17am Guerin, Emily Letter to Crown Lands has been sent</p> <p>13 Feb 2023 11:44am Guerin, Emily No change in status</p> <p>21 Mar 2023 1:31pm Guerin, Emily No change in status</p> <p>18 Apr 2023 11:23am Guerin, Emily Crown Lands seeing alternate avenues.</p> <p>23 May 2023 8:50am Butcher, Lacey No change in status</p> <p>14 Jun 2023 11:34am Guerin, Emily - Reallocation Action reassigned to Howard, Codie by Guerin, Emily</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	RENEWABLE ENERGY ACTION PLAN STAGE 2
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 246/22 dated November 11, 2022, be received.</li> <li>That Council adopt and proceed with Stage II of the Renewable Energy Action Plan incorporating the pre-feasibility stage of a Mid-Scale Solar Array.</li> <li>That subject to recommendation two, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review.</li> <li>That subject to recommendation two, Council commence the process with Crown Lands to either lease or acquire the land and obtain Ministerial Consent dependent on the most financially feasible and time appropriate process.</li> </ol> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>13 Dec 2022 11:52am Guerin, Emily Purchase order to be raised.</p> <p>16 Jan 2023 2:23pm Guerin, Emily No change in status</p> <p>13 Feb 2023 2:10pm Guerin, Emily No change in status</p>			

<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018
	<b>Committee:</b>	<b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM
	<b>Further Report Required:</b> Including Further Reports	

23 Mar 2023 9:48am Guerin, Emily  
No change in status  
19 Apr 2023 11:25am Guerin, Emily  
No change in status  
21 Jun 2023 3:47pm Butcher, Lacey  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Nu'man, Razija Nankivell, Jay	Further Reports	MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 27 SEPTEMBER 2022
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 269/22 dated October 17, 2022, be received.</li> <li>That minutes of the Broken Hill Heritage Committee Meeting held 27 September 2022 be received.</li> <li>That the Heritage Committee in conjunction with Councils Event Team develop an event/s to celebrate the 140<sup>th</sup> Anniversary celebration to be held on/near September 5, 2023.</li> <li>That, subject to recommendation three, the scope of the event be developed and costed for inclusion in the 2023/24 budget.</li> </ol>			
CARRIED UNANIMOUSLY			
06 Dec 2022 1:03pm Andrews, Anne Item 3 and 4: In progress.			
12 Jan 2023 4:27pm Butcher, Lacey No change in status			
15 Feb 2023 9:22am Guerin, Emily Item 3 and Item 4 - Planning in progress			
15 Mar 2023 9:05am Andrews, Anne Item 3 and 4: Planning ongoing			
19 Apr 2023 9:49am Guerin, Emily Item 3 & 4 - Ongoing			
23 May 2023 3:05pm Butcher, Lacey Item 3 and 4 - Planning ongoing			
23 May 2023 3:07pm Butcher, Lacey - Reallocation Action reassigned to Nu'man, Razija by Butcher, Lacey			
22 Jun 2023 1:32pm Butcher, Lacey Action 3 - The event plan will be presented to the next heritage committee on 27 June. Action 4 - \$80,000 has been included in the 23/24 budget for the event.			
19 Jul 2023 9:54am Guerin, Emily Item 3 - Event plan was endorsed at the Heritage Committee Meeting held 27 June 2023. Implementation of the plan is currently underway for event delivery on 5 September 2023.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Nankivell, Jay Nankivell, Jay	Confidential Matters	LAND ACQUISITION
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 15/23 dated January 18, 2023, be received.</li> <li>That Council authorise and delegate to the General Manager to pursue the purchase of 'the subject' land via either private treaty or at the upcoming Sale of Land for Unpaid Rates Auction to be held on 15 &amp; 16 February 2023.</li> </ol>			



For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

3. That the General Manager be delegated authority to increase Council's purchase bid by up to 50% in order to secure the purchase of 'the subject' land via either private treaty or at the upcoming Sale of Land for Unpaid Rates Auction to be held on 15 & 16 February 2023.
3. That Council authorise the General Manager to engage a consultant to develop and prepare a feasibility study, preliminary concept designs and a business case for the development of multi-story residential apartment buildings on 'the subject land' specifically for the accommodation of key workers in the City.
4. That following initial discussions with Ministers and key stakeholders within NSW Government, the General Manager proceeds with formal negotiations to secure a Memorandum of Understanding and Partnership Agreement for the development of key worker housing apartments.

CARRIED UNANIMOUSLY

**14 Feb 2023 1:44pm Guerin, Emily**  
Contract for sale signed awaiting settlement  
**18 Apr 2023 2:32pm Guerin, Emily**  
No change in status  
**23 May 2023 3:20pm Butcher, Lacey**  
No change in status  
**21 Jun 2023 4:39pm Butcher, Lacey**  
Delayed due to the passing of the owner  
**19 Jul 2023 9:20am Guerin, Emily**  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 1/03/2023	Nu'man, Razija Nankivell, Jay	Health and Building Committee Reports	CORRESPONDENCE REPORT - CLASSIFICATION OF BROKEN HILL
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 24/23 dated February 2, 2023, be received.</li> <li>2. That reply correspondence from the Premier of NSW regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.</li> <li>3. That reply correspondence from the Department of Health and Aged Care dated 1 February 2023 regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.</li> <li>4. That reply correspondence from the Hon Mark Coulton dated 20 January 2023 regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.</li> <li>5. That Council continues to advocate for the review of Broken Hill's classification by the National Disability Insurance Scheme (NDIS) and sends further correspondence to relevant Ministers as required.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>14 Mar 2023 3:10pm Guerin, Emily</b> Letters drafted, will send letters after the NSW Government Election is held in March. <b>18 Apr 2023 2:21pm Guerin, Emily</b> No change in status <b>19 Jul 2023 9:56am Guerin, Emily</b> Issue of appropriate Remoteness Measure for Broken Hill has been picked up in recent Mayoral Minute and effectively covers implications for grants and subsidies. State correspondence is arriving in response to outgoing letters on this matter.</p>			

Meeting	Officer/Director	Section	Subject
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<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018	<b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Committee:</b> Ordinary Council	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM	
	<b>Officer:</b> Further Report Required: Including Further Reports		

Ordinary Council 29/03/2023	Brown, Simon  Nankivell, Jay	Works Committee Reports	MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 6 OCTOBER 2022, 6 DECEMBER 2022 AND 7 FEBRUARY 2023
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 43/23 dated March 3, 2023, be received.</li> <li>That minutes of the Memorial Oval Community Committee Meetings held 6 October 2022, 7 December 2022 and 7 February 2023 be received.</li> <li>That Council consider the provision of a tablet device for the Memorial Oval Community Committee to assist in administration tasks and providing photographs to accompany work orders.</li> <li>That Council provide the Committee advice on the facility potentially being used as an RV Park.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>18 Apr 2023 2:22pm Guerin, Emily</b> Correspondence prepared to Memorial Oval Community Committee outlining the current zoning and reserve restrictions for use as a RV Park. Council's IT team investigating provision of a tablet device.</p> <p><b>24 May 2023 2:51pm Butcher, Lacey</b> Committee has been advised of zoning in writing. Tablet device being investigated by IT.</p> <p><b>19 Jul 2023 9:25am Guerin, Emily - Reallocation</b> Action reassigned to Brown, Simon by Guerin, Emily</p> <p><b>19 Jul 2023 9:26am Guerin, Emily</b> Investigations regarding tablets have commenced</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 29/03/2023	Nankivell, Jay Nankivell, Jay	Policy And General Reports	ESTABLISHMENT BROKEN HILL TOURISM ORGANISATION
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 49/23 dated February 16, 2023, be received.</li> <li>That the General Manager develop a proposal and business case to establish a member based not-for-profit company limited by guarantee for the purposes of a tourism organisation.</li> <li>That the proposal, including associated documentation required by the Office of Local Government, deliverables, and proposed budget, be presented to Council for consideration prior to being submitted to the Minister via the Office for Local Government as required under Section 358 of the <i>Local Government Act 1993</i>.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>19 Apr 2023 9:49am Guerin, Emily</b> Proposal being drafted</p> <p><b>23 May 2023 3:08pm Butcher, Lacey</b> No change in status</p> <p><b>23 May 2023 3:09pm Butcher, Lacey - Reallocation</b> Action reassigned to Nankivell, Jay by Butcher, Lacey</p> <p><b>21 Jun 2023 4:47pm Butcher, Lacey</b> ongoing</p> <p><b>19 Jul 2023 9:20am Guerin, Emily</b> No change in status</p>			

Meeting	Officer/Director	Section	Subject
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For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

Ordinary Council 29/03/2023	Brown, Simon Nankivell, Jay	General Business	MATTER OF URGENCY - COUNCIL CHAMBERS BUILDING
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**Resolved**

That handrails be considered as part of the 2023/24 budget for the steps to the public galleries in the Council Chambers building to assist members of the public when attending Council Meetings.

CARRIED UNANIMOUSLY

**18 Apr 2023 10:34am Guerin, Emily**  
To be considered as part of budget workshops held in May  
**23 May 2023 9:23am Butcher, Lacey**  
Handrails being assessed by the Assets team  
**14 Jun 2023 5:20pm Butcher, Lacey**  
Quotations currently being sourced  
**19 Jul 2023 9:16am Guerin, Emily**  
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/04/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.434, HELD ON TUESDAY, 4 APRIL 2023
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 77/23 dated April 18, 2023, be received.</li> <li>That the Minutes of the Local Traffic Committee – Meeting No.434, held on Tuesday, 4 April 2023 be endorsed.</li> <li>That the Local Traffic Committee (LTC) – Terms of Reference be adopted.</li> <li>That Item No.431.6.1 – That Council reinstate faded line marking and replace 'Children Crossing' signage in Gossan Street, between Wolfram and Cobalt Streets.</li> <li>That Item No.431.6.4 – That Council install rumble bars and line marking at the base of the banner poles in Argent Street, between Bromide and Iodide Streets and Patton Street, between Comstock and South Streets.</li> <li>That Item No.433.7.4 – That Council reinstate the 4-hour timed parking signage at the parking spaces that are not sign posted in the Kintore Reserve.</li> </ol>			
CARRIED UNANIMOUSLY			
<p><b>24 May 2023 8:43am Butcher, Lacey</b> Works have been scheduled with the Infrastructure Team for completion <b>21 Jun 2023 3:51pm Butcher, Lacey</b> Action Item 5 is complete, Items 4 and 6 currently with Infrastructure team for completion</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/04/2023	Howard, Codie Nankivell, Jay	Confidential Matters	T22/12 REQUEST FOR TENDER - BROKEN HILL LIBRARY AND ARCHIVES PROJECT
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 64/23 dated April 11, 2023, be received.</li> </ol>			

For Action

Division:  
Committee: Ordinary CouncilDate From: 1/04/2018  
Date To: 19/07/2023**Action Sheets  
Report**Officer:  
Further Report Required: Including Further ReportsPrinted: Wednesday, 19 July  
2023 2:18:50 PM

2. That Council note that due to the shortfall in available funding despite all efforts being taken with value engineering and project staging, that the current Library and Archive design and tender package cannot be completed.
3. That in accordance with Section 55 3(i) of the *NSW Local Government Act 1993*, and *NSW Local Government (General) Regulation 2021* Div. 4, section 178 (3e), Council approves to enter into direct negotiations due to extenuating circumstances being remoteness and the unavailability of competitive tenderers as well as previous knowledge, information and expertise surrounding the project with the preferred tenderers being Neeson Murcutt Architects Pty Ltd for design and North Construction & Building Pty Ltd construction
4. That Council enter into a Design and Construct contract with North Building & Construction Pty Ltd and Neeson Murcutt Architects Pty Ltd to redesign and construct a Library and Archives building for an all-inclusive budget of \$14,500,000.00 excluding GST, whilst adhering to specific funding guidelines and the scope requirements for a fit for purpose Library & Archive to service the Broken Hill City.
5. That Council thanks the General Manager and staff on their negotiations to ensure a successful outcome for the Library and Archives project.

CARRIED UNANIMOUSLY

**24 May 2023 8:44am Butcher, Lacey**

Contract negotiations are on-going and re-design underway

**21 Jun 2023 3:50pm Butcher, Lacey**

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/05/2023	Brown, Simon Nankivell, Jay	Works Committee Reports	MINUTES OF THE PICTON OVAL SPORTSGROUND COMMUNITY COMMITTEE MEETING HELD 3 MARCH 2023
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 84/23 dated May 16, 2023, be received.</li> <li>2. That the minutes of the Picton Oval Sportsground Community Committee meeting held 3 March 2023 be received.</li> <li>3. That it be noted that the signs for dogs off-leash are required to be updated at the Picton Oval.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>14 Jun 2023 5:21pm Butcher, Lacey</b>			
Assets team working in conjunction with the S355 Picton Oval Committee to update signs			
<b>19 Jul 2023 9:19am Guerin, Emily</b>			
New signs installed - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/05/2023	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	ANNUAL FEES - MAYOR AND COUNCILLORS
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 87/23 dated May 11, 2023, be received.</li> <li>2. That Council notes that the Local Government Remuneration Tribunal determined that there be a three percent increase to the minimum and maximum fees applicable to Councillors and Mayors in each existing category for the financial year commencing 1 July 2023.</li> </ol>			

For Action

**Division:** Ordinary Council  
**Committee:**

**Date From:** 1/04/2018  
**Date To:** 19/07/2023

**Action Sheets Report**

**Officer:**  
**Further Report Required:** Including Further Reports

**Printed:** Wednesday, 19 July 2023 2:18:50 PM

3. That Council also notes that the current annual fees paid to Broken Hill City Council’s Mayor and Councillors is below the maximum fees determined for the category of “Regional Rural”.
4. That a community poll be conducted (both online via an electronic vote and in the next community newsletter via a voting slip) and advertised in the Barrier Truth for the community to vote on the performance of Councillors as to whether the Mayor and Councillors should receive the 3% increase in fees (as determined by the Local Government Remuneration Tribunal); and that a further report be presented to Council on the outcome of the poll for Council to determine whether an increase be applied to the current fees for the Mayor and Councillors for the 2023/2024 financial year.

CARRIED

08 Jun 2023 2:47pm Bartlett, Leisa  
Community Poll being organised for the next Community Newsletter., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/05/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO.435, HELD ON TUESDAY, 2 MAY 2023

**Resolved**

1. That Broken Hill City Council Report No. 99/23 dated May 9, 2023, be received.
2. That the Minutes of the Local Traffic Committee – Meeting No. 435, held on Tuesday, 2 May 2023 be endorsed.
3. That in relation to item 427.6.1, Council develops a concept plan, including sight distances for the relocation of the ‘Bus Stop,’ on Blende Street adjacent to the Con Crowley Retirement Village.
4. That in relation to item 427.6.1, Council contact Southern Cross Care management to determine if there are any ongoing issues with residents from Con Crowley Retirement Village, when crossing Blende Street to access the Coles complex.

CARRIED UNANIMOUSLY

21 Jun 2023 3:52pm Butcher, Lacey  
Concept plan is currently being created to be presented to the Traffic Committee

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/05/2023	Howard, Codie Nankivell, Jay	Confidential Matters	PROPOSED WILLYAMA COMMON ACCESS LICENCE TO A-CAES NSW PTY LTD

**Resolved**

1. That Broken Hill City Council Report No. 81/23 dated April 27, 2023, be received.
2. That Council (as Trust Manager of the Willyama Common Trust) provide consent for an access licence to be granted to A-CAES NSW Pty Ltd for the purpose of geotechnical site investigation on Part Lot 7320 DP 1201053.
3. That the licence be issued for a period of twelve (12) months and the annual rent be \$574 (current Crown Lands minimum rent).
4. That the Mayor and General Manager be authorised to sign and execute the licence documents under the Common Seal of Council.

For Action **Division:** Ordinary Council **Date From:** 1/04/2018 **Date To:** 19/07/2023  
**Committee:** **Officer:** **Further Report Required:** Including Further Reports **Printed:** Wednesday, 19 July 2023 2:18:50 PM

**Action Sheets Report**

CARRIED UNANIMOUSLY

20 Jun 2023 2:23pm Falkner, Georgina  
 Draft licence document being finalised

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/05/2023	Nankivell, Jay Nankivell, Jay	Confidential Matters	CIVIC CENTRE LEGAL MATTER UPDATE
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 101/23 dated May 21, 2023, be received.</li> <li>That Council delegate to the General Manager authority to negotiate a settlement within the defined range below for the Cost Assessment with AJ&amp;C and their insurers.</li> <li>That Council note the report, proposed actions, and associated attachments.</li> <li>That Council proceed with all recoverable actions necessary on a commercial basis as advised by Councils legal counsel.</li> <li>That Council thanks the General Manager and staff for their work undertaken with regards to this matter.</li> </ol>			
CARRIED UNANIMOUSLY			
21 Jun 2023 4:48pm Butcher, Lacey Negotiations ongoing			
19 Jul 2023 9:20am Guerin, Emily No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	TAIXING CHINA SISTER CITY RELATIONSHIP
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Mayoral Minute No. 12/23 dated June 28, 2023, be received.</li> <li>That Council investigates the rekindling of the sister city relationship and the City of Taixing, China and how the relationship could benefit both communities through possible economic development opportunities, trade opportunities, friendship and cultural exchanges.</li> <li>That Council sends reply correspondence to the Consulate General of the People's Republic of China in Sydney, advising that Council has resolved to investigate rekindling the sister city relationship with the City of Taixing, China.</li> </ol>			
CARRIED UNANIMOUSLY			
05 Jul 2023 10:26am Bartlett, Leisa Letter sent to Consulate General for China in Sydney advising that Council had resolved to investigate rekindling the sister city relationship with Taixing China. , Letter to Taixing being drafted.			

Meeting	Officer/Director	Section	Subject
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<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018
	<b>Committee:</b>	<b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Officer:</b> Including Further Reports	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM
	<b>Further Report Required:</b>	

Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	ADOPTION OF THE DRAFT CEMETERY MANAGEMENT POLICY
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 102/23 dated May 8, 2023, be received.</li> <li>That Council notes that the draft revised Cemetery Management Policy was placed on public exhibition for 28 days, concluding 28 May 2023, during which time Council received nil submissions from the public.</li> <li>That Council adopts the draft revised Cemetery Management Policy as a Policy of Council and notes that adoption of the draft revised Policy will render the 2020 Cemetery Management Policy obsolete.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>05 Jul 2023 10:27am Bartlett, Leisa</b> All action taken to adopted new Policy and place on Council's website., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	DRAFT TERMS OF REFERENCE - BROKEN HILL CEMETERY WORKING GROUP
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 103/23 dated June 8, 2023, be received.</li> <li>That Council adopts the draft Broken Hill Cemetery Working Group Terms of Reference to enable the establishment of the Working Group with an amendment to Item 2 - Purpose, to include that the Working Group provides input into the strategic planning of the Broken Hill Cemetery.</li> <li>That Councillors Browne, Gallagher and Page be appointed as Councillor representatives on the Working Group.</li> <li>That Council appoints Councillor Gallagher to Chair the Working Group</li> <li>That advertising commences to seek nominations for community representative positions.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>05 Jul 2023 10:28am Bartlett, Leisa</b> All action taken to adopt Terms of Reference. New section made on Council's website with online nomination form for members of the public to nominate to be a community representative. The General Manager will approve community members to the Working Group under delegation of authority. Once the community representatives have been appointed the inaugural meeting will be held., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	ADOPTION OF DRAFT REVISED SPONSORSHIP POLICY
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 105/23 dated May 9, 2023, be received.</li> <li>That Council notes that the draft revised Sponsorship Policy was placed on public exhibition, concluding 28 May 2023, during which time Council received nil submissions from the public.</li> </ol>			

<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018 <b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Officer:</b> Further Report Required: Including Further Reports	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM

3. That Council adopts the draft revised Sponsorship Policy as a Policy of Council, and notes that adoption of the draft revised Policy will render the 2018 Sponsorship Policy obsolete.

CARRIED UNANIMOUSLY

**05 Jul 2023 10:30am Bartlett, Leisa**  
All action taken to adopt Policy and place on Council's website.,  
COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	ADOPTION OF THE DRAFT REVISED COMMUNITY ASSISTANCE GRANTS POLICY
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 106/23 dated June 8, 2023, be received.</li> <li>That Council adopts the draft revised Community Assistance Grants Policy as a Policy of Council.</li> <li>That Council notes that the adoption of the draft revised Community Assistance Grants Policy will supersede the 2022 Community Assistance Grants Policy.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>05 Jul 2023 10:30am Bartlett, Leisa</b> All action taken to adopt Policy and place on Council's website., COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	DRAFT ASSET NAMING POLICY FOR PUBLIC EXHIBITION
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 107/23 dated June 8, 2023, be received.</li> <li>That Council endorse the Draft Asset Naming Policy for the purpose of public exhibition.</li> <li>That the Draft Asset Naming Policy be exhibited for public comment for a period of 28 days.</li> <li>That a report be presented to Council at the conclusion of the public exhibition period, detailing submissions and any recommended amendments arising, with a view to adopting the Draft Asset Naming Policy. If adopted the 'Naming of Parks and Community Facilities Policy' will be rendered obsolete.</li> <li>That Council adopt the Draft Asset Naming Committee Terms of Reference.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>05 Jul 2023 10:31am Bartlett, Leisa</b> Draft Policy has been placed on public exhibition ending midnight on Sunday 30 July 2023. A further report will be presented to the August Committee Meeting. COMPLETE			

Meeting	Officer/Director	Section	Subject
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<b>For Action</b>	<b>Division:</b> Ordinary Council	<b>Date From:</b> 1/04/2018
	<b>Committee:</b>	<b>Date To:</b> 19/07/2023
<b>Action Sheets Report</b>	<b>Officer:</b>	<b>Printed:</b> Wednesday, 19 July 2023 2:18:50 PM
	<b>Further Report Required:</b> Including Further Reports	

Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 1 OF 2023/2024
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 109/23 dated June 7, 2023, be received.</li> <li>That Council notes the Community Assistance Grants awarded for Round One of 2023/2024 which were recommended by the Panel on 30 May 2023 and approved by the General Manager under delegation.</li> <li>That as per the recommendation of the Community Assistance Grants Panel, a confidential report be presented to the July Policy and General Committee for Council to review the financial statements of Golf Broken Hill Inc (included in their application to Round One), to ascertain if there is still an ongoing need for Community Assistance Grants funds of \$6,000.00 to be quarantined each year as a rates subsidy for Golf Broken Hill Inc, as per Minute No. 46356 of 30 September 2020.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>05 Jul 2023 10:32am Bartlett, Leisa</b> As per the resolution, a report regarding Golf Broken Hill Inc will be presented to the July Policy and General Committee Meeting. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa Nankivell, Jay	Further Reports	COUNCILLOR ATTENDANCE AT THE 2023 WESTERN DIVISION COUNCILS OF NSW ANNUAL CONFERENCE
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 114/23 dated June 20, 2023, be received.</li> <li>That Council's delegates on the Western Division Councils of NSW Association, Deputy Mayor Hickey, Councillor Gallagher and Councillor Browne, attend the 2023 Western Division Councils of NSW Annual Conference to be held in Cobar, 9-11 August 2023.</li> <li>That any other Councillors interested in attending notify the General Manager's Office.</li> <li>That Council considers motions to be submitted to the Western Division Councils of NSW Annual Conference.</li> </ol>			
CARRIED UNANIMOUSLY			
<b>05 Jul 2023 10:33am Bartlett, Leisa</b> Travel arrangements for Councillors has been arranged. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.436, HELD ON TUESDAY, 6 JUNE 2023
<b>Resolved</b>			
<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 117/23 dated June 21, 2023, be received.</li> <li>That the Minutes of the Local Traffic Committee Meeting No.436, held on Tuesday, 6 June 2023 be endorsed.</li> </ol>			

For Action

Division:  
Committee: Ordinary CouncilDate From: 1/04/2018  
Date To: 19/07/2023**Action Sheets  
Report**Officer:  
Further Report Required: Including Further ReportsPrinted: Wednesday, 19 July  
2023 2:18:50 PM

3. That Item 432.7.1 recommendation be accepted:
  - Council trim the trees on the nature strip adjacent to the property at 341 Zebina Street. The trees are obstructing the line of sight for the residents, when reversing from the property.
4. That Item 436.8.1 recommendation be accepted:
  - Council's Community Safety Officer Ranger's monitor the 15-minute timed parking bay on Beryl Street, adjacent to the entrance of Aruma Lodge, Southern Cross Care to check if vehicles in this space are overstaying the timed parking and report the findings to the Local Traffic Committee to review at the next meeting.
  - Correspondence be sent to Aruma Lodge, Southern Cross Care and Meals on Wheels, requesting they inform their staff and volunteers the purpose for the 15-minute timed parking bay.
5. That Item 436.8.2 recommendation be accepted:
  - Council changes the reserved parking space for 'Police Vehicles Only' adjacent to the NSW Trustee and Guardian office, located at 32 Sulphide Street, to one disability parking space and the area line marked.
6. That Item 436.8.5 recommendation be accepted:
  - Council changes the 'No Stopping' signs to 'No Parking' signs on Chloride Street, adjacent to the Civic Centre, for a trial period of two months.
  - The Local Traffic Committee review again at the August meeting.

CARRIED UNANIMOUSLY

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Howard, Codie  Nankivell, Jay	Confidential Matters	PROPOSED LICENCE OF PART 86, PRO HART WAY TO THE ROYAL FLYING DOCTOR SERVICE OF AUSTRALIA-SOUTH EASTERN SECTION
<b>Resolved</b>			
1. That Broken Hill City Council Report No. 113/23 dated June 13, 2023, be received.			
2. That Council enter into a licence agreement with the Royal Flying Doctor Service of Australia South Eastern Section, for use of part Lot 1 DP 1249242 for the purposes of storage and parking.			
3. That the licence be issued for a duration of two years, with an option to extend for an additional 12 months if required.			
4. That the General Manager be delegated to set the rental as per current market valuation.			
5. That the Mayor and General Manager be authorised to sign and execute the licence document under the Common Seal of Council.			
CARRIED UNANIMOUSLY			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/06/2023	Bartlett, Leisa	Confirmation of Minutes	Ordinary Meeting of the Council - 28/06/2023

For Action

Division:  
Committee: Ordinary Council

Date From: 1/04/2018  
Date To: 19/07/2023

**Action Sheets  
Report**

Officer:  
Further Report Required: Including Further Reports

Printed: Wednesday, 19 July  
2023 2:18:50 PM

Nankivell,  
Jay

**Resolved**

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held May 31, 2023 be confirmed with an amendment to Minute No. 47205 (Minute for Confirmation) to correct the spelling of the subject section of the Cemetery from "Presbyterial" to "Presbyterian".

CARRIED UNANIMOUSLY

05 Jul 2023 10:34am Bartlett, Leisa

All action taken to correct the minutes for confirmation section of the 31 May 2023 minutes and then subsequently the confidential matter section of the April 2023 minutes.,

COMPLETE

# QUESTIONS TAKEN ON NO TICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 5/23 - DATED JULY 04, 2023 - COUNCILLOR  
QUESTIONS TAKEN ON NOTICE AT THE 28 JUNE COUNCIL MEETING AND  
THE JULY STANDING COMMITTEE MEETINGS (D23/35024)..... 300
2. QUESTIONS ON NOTICE NO. 6/23 - DATED JULY 04, 2023 - PUBLIC FORUM -  
QUESTIONS TAKEN ON NOTICE AT THE 28 JUNE 2023 COUNCIL MEETING  
(D23/35034)..... 302

ORDINARY MEETING OF THE COUNCIL

July 4, 2023

**ITEM 1**

QUESTIONS ON NOTICE NO. 5/23

SUBJECT: COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE 28 JUNE COUNCIL MEETING AND THE JULY STANDING COMMITTEE MEETINGS D23/35024

**Summary**

The report provides responses to questions raised by Councillors during the 28 June 2023 Council Meeting, the 17 July 2023 Works Committee Meeting, which were taken on notice.

**Recommendation**

1. That Questions On Notice No. 5/23 dated July 4, 2023, be received.

**Background**

Following are the responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the 28 June 2023 Council Meeting and the 17 July 2023 Works Committee Meeting:

**Ordinary Council Meeting held 28 June 2023**

<b>Question:</b>	<p><u>TRAFFIC MATTER – CRYSTAL STREET</u></p> <p><i>The General Manager took a question on notice from Deputy Mayor Hickey regarding a request from the Broken Hill Historical Society to change the no-stopping zone near the Broken Hill Railway Station in Crystal Street to a no-parking zone.</i></p>
<b>Response:</b>	<p>Sign was incorrectly replaced and a new sign has been ordered to match the previous signage in the area. This item was discussed at the latest traffic committee and will be installed once order has arrived.</p>

**Works Committee Meeting held 17 July 2023**

<b>Question:</b>	<p><u>BIU BAND HALL AIR CONDITIONING</u></p> <p><i>The General Manager took a question on notice from Councillor Agate in relation to a leak in the roof around the air conditioning vent and upgrading of</i></p>
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	<i>the air conditioner system at the BIU Band Hall and advised that he would provide an answer at the July Council Meeting.</i>
<b>Response:</b>	Council initially delayed works due to the ongoing insurance claim for hailstorm damage and the development of the O'Neill Park Sporting Precinct Concept Plan. Given this plan is now finalised with no immediate effect to the BIU Band Hall, once the insurance money is received in the coming month, works for replacement can begin to be scheduled.

**Policy and General Committee Meeting held 19 July 2023**

<b>Question:</b>	<u>Media Release to be issued – Norm Fox Sporting Complex redevelopment</u>  <i>The General Manager took a question on notice from Mayor Kennedy regarding the issuing of a media release to provide the community with an update on the progress of the O'Neil Park Sporting Complex redevelopment project.</i>
<b>Response:</b>	A media release will be arranged to update the community on the progress of the Norm Fox Sporting Complex redevelopment project.

**Attachments**

There are no attachments for this report

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

July 4, 2023

**ITEM 2**

QUESTIONS ON NOTICE NO. 6/23

SUBJECT: PUBLIC FORUM - QUESTIONS TAKEN ON NOTICE AT THE  
28 JUNE 2023 COUNCIL MEETING D23/35034

**Summary**

The report provides responses to questions raised by member of the public during the Public Forum Sessions at the 28 June 2023 Council Meeting, which were taken on notice.

**Recommendation**

1. That Questions On Notice No. 6/23 dated July 4, 2023, be received.

**Background**

Following is a response to a question raised by a member of the public during the Public Forum Session, which the General Manager took on notice at the 28 June 2023 Council Meeting:

**Council Meeting held 28 June 2023**

<b>Question:</b>	<p><u>Council’s Licence to the Broken Hill Soccer Association</u></p> <p><i>Mr Scott Deery tabled two documents, one being a draft sent to the Broken Hill Soccer Association for a short term licence under the Crown Lands Management Act 2016 in January 2020 and asked the General Manager whether the document he tabled is the document that Council refers to?</i></p> <p><i>The General Manager advised in the negative and that the short term licence that Council refers to is the final version of the short term licence which was executed by Council as the Crown Land Manager and by Mr George Bugeja on behalf of the licensee (Broken Hill Soccer Association) on 11 June 2020.</i></p> <p><i>Mr Deery sought clarification of the second item tabled being emails between Council staff and members of the Soccer Association dated January 2020.</i></p> <p><i>The General Manager advised that these documents are irrelevant as the emails Mr Deery is referring to were in January 2020 and the licence was fully executed in June 2020 so these emails were six months prior to the signing of the final version of the short term licence which has been signed by the General Manager of Council and the President of the Broken Hill Soccer Association.</i></p>
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	<p><i>The Mayor invited Mr Deery to approach the Chairperson's podium to inspect a copy of the subject signed licence agreement. Following discussions with the Mayor and General Manager, Mr Deery advised that there must be confusion between the current and past Presidents of the Soccer Association as the current President is unaware that the licence was finalised and that there was a shortcoming in the stakeholder engagement between everyone involved.</i></p> <p><i>The General Manager confirmed that a copy of the fully executed licence agreement would be emailed to the email address provided by Mr Deery.</i></p>
<b>Response:</b>	A copy of the fully executed licence between Council and the Broken Hill Soccer Association was emailed to the email address provided by Mr Deery on Friday 30 June 2023.
<b>Question:</b>	<p><u>Willyama Common Access Licence</u></p> <p><i>Mr Corey Paulson referred to the Minutes for Confirmation, Item 23 (Willyama Common Access Licence to A-Caes NSW Pty Ltd) and asked why Council had not consulted with all parties who have a vested interest in the land and advised that the Broken Hill Local Aboriginal Land Council has a vested interest in the subject land due to a Native Title Land Claim. Mr Paulson advised that Council should be consulting with all interested parties who have a vested interest in the land before approving an access licence over the Willyama Common.</i></p> <p><i>The General Manager advised that Council did consult with Crown Lands who advised at that time Native Title was extinguished and that there were no undetermined Aboriginal Land Claim identified for the subject parcel of land on the Willyama Common.</i></p> <p><i>The General Manager took the question on notice and advised that Council will seek clarification from Crown Lands as to whether there is a Native Title land claim associated with the subject land.</i></p>
<b>Response:</b>	On 5 July 2023, Crown Lands confirmed that Native Title is extinguished and there are no undetermined Aboriginal Land Claims identified for the subject parcel of land on the Willyama Common.

**Attachments**

There are no attachments for this report.

LEISA BARTLETT  
EXECUTIVE OFFICER

JAY NANKIVELL  
GENERAL MANAGER



# CONFIDENTIAL MATTERS

1. TENDER REPORT NO. 1/23 - DATED JULY 05, 2023 - T23/4 REQUEST FOR TENDER FOR OXIDE STREET FROM LANE STREET TO CHAPPLE STREET ROAD RECONSTRUCTION - CONFIDENTIAL

**(General Manager's Note:** This report is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

2. BROKEN HILL CITY COUNCIL REPORT NO. 137/23 - DATED JUNE 26, 2023 - FAMILY DAY CARE PROPOSAL - CONFIDENTIAL

**(General Manager's Note:** This report considers the evaluation of a childcare service business proposal and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

3. BROKEN HILL CITY COUNCIL REPORT NO. 138/23 - DATED JULY 04, 2023 - REVIEW OF COUNCIL'S ONGOING FINANCIAL SUPPORT TO A LOCAL COMMUNITY ORGANISATION THROUGH COUNCIL'S COMMUNITY ASSISTANCE GRANTS PROGRAM - CONFIDENTIAL

**(General Manager's Note:** This report considers the financial position of a Community Assistance Grant recipient and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

4. BROKEN HILL CITY COUNCIL REPORT NO. 139/23 - DATED JULY 11, 2023 - WRITE OFF BAD DEBT - BHCC V CBC PROJECT MANAGEMENT GROUP & ANORS - CONFIDENTIAL

**(General Manager's Note:** This report considers the write off of bad debt and is deemed confidential under Section 10A(2) (b) (e) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which provides for information that would, if disclosed, prejudice the maintenance of law).

5. BROKEN HILL CITY COUNCIL REPORT NO. 146/23 - DATED JULY 18, 2023 - SALE OF LOT 2, 3, 4, 5, 6 & 7 IN DP 1102740 - CONFIDENTIAL

**(General Manager's Note:** This report considers Sale of Land and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

6. QUESTIONS ON NOTICE NO. 7/23 - DATED JULY 20, 2023 - COUNCILLOR QUESTION TAKEN ON NOTICE AT THE JULY POLICY AND GENERAL COMMITTEE MEETING DURING CLOSED SESSION - CONFIDENTIAL

**(General Manager's Note:** This report considers write off of bad debt and is deemed confidential under Section 10A(2) (b) (e) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which provides for information that would, if disclosed, prejudice the maintenance of law).



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