



BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers
1 March 2023

6.30pm

BROKEN HILL

CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday 1 March 2023** commencing at **6:30pm** to consider the following business:

AGENDA

1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Committee Reports a) Recommendations of Works Committee meeting held Monday, 13 February 2023 b) Recommendations of Health and Building Committee meeting held Tuesday, 14 February 2023 Recommendations of Policy And General Committee meeting held Wednesday, 15 February 2023
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Tuesday, January 24, 2023.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JANUARY 24, 2023

Meeting commenced at 6:30pm.

PRESENT:

Councillor T. Kennedy (Mayor) Councillor J. Hickey (Deputy Mayor),
Councillors B. Algate, M. Boland, M. Browne, A. Chandler, D. Gallagher,
H. Jewitt, R. Page and D. Turley.

General Manager, Chief Assets and Projects Officer, Chief Financial Officer,
Manager Communications and Marketing, Executive Manager Growth and
Investment, Executive Officer and Executive Assistant.

Media (3), Members of the Public (7)

APOLOGIES:

Nil.

LEAVE OF ABSENCE

APPLICATIONS:

Nil.

PRAYER

Councillor Boland delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Algate delivered the Acknowledgment of Broken Hill's Mining History.

PUBLIC FORUM

Nil.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 47086

Councillor D Gallagher moved
Councillor A Chandler seconded

)
)

Resolved

That the Minutes of the Ordinary Meeting of the
Council of the City of Broken Hill held December
21, 2022 be confirmed.

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Nil.

MAYORAL MINUTES

The Mayor tabled two late Mayoral Minutes.

**ITEM 1 – LATE MAYORAL MINUTE - OFFICE OF LOCAL GOVERNMENT - REVIEW OF
THE ADMINISTRATION OF THE MODEL CODE OF CONDUCT FOR NSW COUNCILS
(MM1/23)**

12/14

RESOLUTION

Minute No. 47087

Mayor T Kennedy moved)
Councillor R Page seconded)

1. That Mayoral Minute 1/23 dated 24 January 2023 be received.
2. That correspondence received from the Honorable Wendy Tuckerman MP dated 16 January 2023 be noted.
3. That Council note its disappointment in the response received from the Minister for Local Government regarding Council's concerns about the costs associated with Code of Conduct complaints.
4. That Council is particularly concerned by the following statement from the Minister *"While I acknowledge your concerns, I would note the most effective way for Councils to minimise their code of conduct costs is for Councillors to ensure they conduct themselves in a manner that is consistent with the ethical and behavioural standards prescribed under their council's code of conduct"*.

It is wrong and offensive of the Minister to assume that a lodged Code of Conduct complaint means a breach from a Councillor and as can be read in the report from Gary Kellar the majority of complaints lodged are found to have no basis. There were 1074 complaints lodged by all councils in NSW in the past 3 year period and only 147 breaches were substantiated.
5. That Council reminds the Minister of the importance of procedural fairness, that a complaint does not automatically mean guilt and that many complaints are lodged for frivolous or vexatious purposes and often result in Councillors being found innocent of any breach, this was outlined in the report. Even though the vast majority has no basis it still costs the community dearly and causes immense stress and anxiety to Councillors and the Council as a whole. The Model Code of Conduct in its current form and the proposed new version will do nothing to reduce costs and will likely increase complaints that end up having no basis.
6. That correspondence be sent to Minister Wendy Tuckerman, Shadow Minister for Local Government Greg Warren, Minister Dugald Saunders, and MP Roy Butler again outlining Council's concerns about the Model

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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Code of Conduct and the cost of frivolous, vexatious and minor complaints to the community.

CARRIED UNANIMOUSLY

ITEM 2 - LATE MAYORAL MINUTE - BROKEN HILL'S WATER SUPPLY (MM2/23)

11/426

RESOLUTION

Resolved

Minute No. 47088

Mayor T Kennedy moved)
Councillor D Gallagher seconded)

1. That Mayoral Minute 2/23 dated 24 January 2023 be received.
2. That correspondence be sent to Roy Butler MP and the appropriate Minister outlining the concerns that the Council and the community have about the quality of the City's water supply and why Stephens Creek reservoir is not being used to supply the City's water needs at this time.
3. That Council notes the response and the information given to the community by the management of Essential Water has been inadequate and has left many in the community concerned about the safety of the City's water supply.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

Nil.

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

Nil.

COMMITTEE REPORTS

Nil.

FURTHER REPORTS

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/23 - DATED DECEMBER 16, 2022 - CORRESPONDENCE REPORT - REQUEST FOR FUNDING ASSISTANCE TOWARDS A CELL ON WHEELS

D22/67166

RESOLUTION

Resolved

Minute No. 47089

Deputy Mayor J Hickey moved)
Councillor D Gallagher seconded)

1. That Broken Hill City Council Report No. 1/23 dated December 16, 2022, be received.

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2. That correspondence dated 13 December 2022 from the Hon Michelle Rowlands, Minister for Communications regarding funding assistance towards a Cell-on-Wheels to be installed at the Broken Hill Racecourse and Regional Events Centre, be received and noted.
3. That reply correspondence be sent to the Minister for Communications, other relevant Ministers and Shadow Ministers and The Hon. Sam Faraway MLC, stressing the importance of adequate mobile phone coverage for the City and asking why, given the Federal budget of \$2.2 billion for regional connectivity including \$1.1 billion to implement the Better Connectivity Plan for Regional and Rural Australia, the government cannot provide funding for a temporary Cell-on-Wheels at the Broken Hill Racecourse and Regional Events Centre Reserve which is only a few kilometres outside the City limits of Broken Hill, during the construction phase of a permanent telecommunications tower by Telstra.
4. That the correspondence refers to the risks associated with the conduct of major community events at the Broken Hill Racecourse and Regional Events Centre Reserve. The major events being the annual St. Pat's Races and Silver City Races along with many private functions for weddings, engagements, birthdays, corporate functions and a section of the Reserve being utilised daily as campgrounds etc, and the associated risk for patrons due to a lack of mobile phone coverage should someone fall ill and require urgent medical attention; and that the correspondence also refers to the Reserve being a Crown Lands Reserve with a reminder of the State Government's obligation to ensure communications are available for users of the Reserve.

CARRIED UNANIMOUSLY

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 2/23 - DATED DECEMBER 21, 2022 -
CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL
TESTING IN BROKEN HILL** D22/67816

RESOLUTION

Minute No. 47090

Councillor M Boland moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 2/23 dated December 21, 2022, be received.

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2. That reply correspondence from the Hon James Griffin MP, Minister for Environment and Heritage dated 19 December 2022 welcoming the opportunity for Council to partner with the EPA and NSW Health, be received and noted.
3. That Council contacts Ms Jill Gallagher, Manager Priority Programs, EPA (as requested in the reply correspondence from the Minister for Environment and Heritage) to discuss partnering with EPA and NSW Health to develop future strategies for the provision of lead contamination prevention programs in the City.

CARRIED UNANIMOUSLY

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 3/23 - DATED DECEMBER 22, 2022 -
ALTERATION TO ORDINARY COUNCIL MEETING DATE FOR FEBRUARY 2023** D22/68179

RESOLUTION

Minute No. 47091

Councillor D Gallagher moved)
Councillor R Page seconded)

Resolved

1. That Broken Hill City Council Report No. 3/23 dated December 22, 2022, be received.
2. That Council's Ordinary Monthly Meeting for February 2023 be postponed by one week and held on Wednesday 1 March 2023 at 6:30pm.
3. That Council Meeting information on Council's website be updated accordingly and the new meeting date advertised.

CARRIED UNANIMOUSLY

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 4/23 - DATED JANUARY 16, 2023 - 2023
NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS** D23/1777

RESOLUTION

Minute No. 47092

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 4/23 dated January 16, 2023, be received.
2. That, Councillors provide the General Manager's Office with draft motions to the 2023 National General Assembly of Local Government (that align with the Assembly's eligibility principles) prior to 10 February 2023 for inclusion in the February Council Meeting Business Paper for adoption by Council prior to submission to the Australian Local Government Association by March 24, 2023 along with a copy of the supporting Council resolution.

CARRIED UNANIMOUSLY

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**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 5/23 - DATED DECEMBER 15, 2022 -
VOLUNTEER HERITGE WALK TOUR DONATIONS 2022** D22/67079

RESOLUTION

Minute No. 47093

Councillor R Algate moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 5/23 dated December 15, 2022, be received.

2. That Council approves the donation of surplus funds of \$20,000.00 held in Council's Heritage Walk Tour Fund (donations collected by the Heritage Walk Tour volunteers), to the following local charities:

\$4,000.00 donation to the Far West Local Health Service Palliative Care Unit

\$4,000.00 donation to Silverlea Early Childhood Services

\$4,000.00 donation to the Bishop Fox Memorial Meal Centre

\$4,000.00 donation to the RSPCA Broken Hill

\$4,000.00 donation to the RFDS Broken Hill Women's Auxiliary.

3. That Council congratulates the Heritage Walk Tour Group volunteers for providing an excellent heritage tour experience for tourists over many years and in doing so, raising much needed funds for local charities.

CARRIED UNANIMOUSLY

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 6/23 - DATED JANUARY 12, 2023 -
INVESTMENT STRATEGY AND PORTFOLIO REVIEW FOR 2022/2023 FINANCIAL YEAR TO
DATE** D23/1439

RESOLUTION

Minute No. 47094

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 6/23 dated January 12, 2023, be received.

2. That a Councillor Workshop is conducted on Council's Investment Strategy and Portfolio Review for 2022/2023.

CARRIED UNANIMOUSLY

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 7/23 - DATED JANUARY 11, 2023 -
INVESTMENT REPORT FOR DECEMBER 2022** D23/1238

RESOLUTION

Minute No. 47095

Councillor M Boland moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 7/23 dated January 11, 2023, be received.

CARRIED UNANIMOUSLY

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ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 8/23 - DATED JANUARY 16, 2023 - WAIVE SECTION 7.12 DEVELOPER CONTRIBUTION LEVY - MODIFIED DEVELOPMENT APPLICATION 6/2020 - LIBRARY AND ARCHIVE PROJECT D23/1863

RESOLUTION

Minute No. 47096

Councillor R Algate moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 8/23 dated January 16, 2023, be received.
2. That Council waive payment of the section 7.12 Contribution Levy relating to condition number 11 of Modified Development consent 6/2020 (determined on 15 December 2022) due to the proposed development being a community facility for the benefit of all citizens of Broken Hill.

CARRIED UNANIMOUSLY

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 9/23 - DATED DECEMBER 19, 2022 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO. 431, HELD ON TUESDAY, 6 DECEMBER 2022 D22/67387

RESOLUTION

Minute No. 47097

Councillor M Browne moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 9/23 dated December 19, 2022, be received.
2. That the Minutes of the Local Traffic Committee Meeting No.431, held on Tuesday, 6 December 2022 be endorsed.
3. That Item No. 416.6.1 –
 - Council installs signage along Union Street in accordance with the signage concept plan developed.
 - That correspondence be forwarded to the Principal of the Morgan Street Public School advising of the LTC's decision and that a copy of the concept design for installation of signage be provided to school for inclusion in its newsletter to educate parents on parking regulations.
4. That Item No. 430.6.1 - That Council installs 'No Right Turn' signs at either side of Wolfram Lane at the intersection of Sulphide Street to divert traffic from turning right into Sulphide Street.
5. That Item No. 431.6.2 - That Council line mark and installs a sign for a designated parking space adjacent to the North Post Office in McCulloch Street to allow parking of postal vehicles from Monday to Friday, between 9.30am to 12.30pm.

CARRIED UNANIMOUSLY

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**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 10/23 - DATED DECEMBER 15, 2022 -
MINUTES OF THE PICTON OVAL SPORTSGROUND COMMUNITY COMMITTEE MEETINGS
HELD 12 DECEMBER 2022**

D22/66752

RESOLUTION

Minute No. 47098

Councillor D Gallagher moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 10/23 dated December 15, 2022, be received.
2. That minutes of the Picton Oval Sportsground Community Committee meeting held 12 December 2022 be received.

CARRIED UNANIMOUSLY

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 11/23 - DATED JANUARY 20, 2023 -
MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE MEETING HELD 13 DECEMBER 2022**

D22/67887

RESOLUTION

Minute No. 47099

Councillor H Jewitt moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 11/23 dated January 20, 2023, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 13 December 2022 be received.

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 12/23 - DATED DECEMBER 19, 2022 -
MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 30 AUGUST 2022**

D22/67333

RESOLUTION

Minute No. 47100

Councillor D Turley moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 12/23 dated December 19, 2022, be received.
2. That minutes of the Broken Hill Heritage Committee Meeting held 29 November 2022 be received.

CARRIED UNANIMOUSLY

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 13/23 - DATED JANUARY 17, 2023 -
ACTION LIST REPORT**

D23/2009

RESOLUTION

Minute No. 47101

Resolved

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Councillor D Gallagher moved)
Councillor M Boland seconded) 1. That Broken Hill City Council Report No.
13/23 dated January 17, 2023, be received.

CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 14 - QUESTIONS ON NOTICE NO. 1/23 - DATED DECEMBER 22, 2022 - COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2022 ORDINARY COUNCIL MEETINGS

D22/68095

RESOLUTION

Minute No. 47102

Councillor D Gallagher moved)
Councillor D Turley seconded) 1. That Questions On Notice No. 1/23 dated
December 22, 2022, be received.

CARRIED UNANIMOUSLY

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Office of Local Government's review of the Model Code of Conduct for NSW Councils (from Item 1)
The Mayor took a question on notice from Councillor Turley regarding Council's draft submission to the Office of Local Government and confirmed that the draft submission will be circulated to all Councillors prior to lodgement.

Office of Local Government's review of the Model Code of Conduct for NSW Councils (from Item 1)
Deputy Mayor Hickey directed a question to Councillor Turley and asked if Councillor Turley could seek a copy of the speech that the Minister for Local Government made at the 2022 LGNSW Conference regarding the Office of Local Government's review of the Model Code of Conduct.

Councillor Turley agreed to seek a copy of the Minister's speech, and if able to acquire a copy, will provide for circulation to all Councillors.

Minutes of the Youth Advisory Committee (from Item 11)

Councillor Jewitt raised concerns regarding the accuracy of the minutes of the Youth Advisory Committee meeting held 13 December 2022 stating that there were a number of general business items discussed which are not reflected in the minutes and the status of some of action items have not been updated.

Councillor Jewitt also advised that correspondence from the YMCA which was received by Council was requested to be circulated to Committee members and that Councillor Jewitt and Councillor Boland have not received a copy of the correspondence. Councillor Jewitt also raised concerns that the Committee should meet more frequently to progress actions in relation to upcoming community youth events.

The Mayor advised Councillor Jewitt to refer the matters to the Committee's Chairperson for the minutes to be amended and re-presented to Council and to discuss the frequency of Committee Meetings.

The General Manager advised that he will arrange for the correspondence from the YMCA to be circulated to the Youth Advisory Committee members.

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Street Trees near Willyama High School

Councillor Boland advised of concerns raised by residents regarding street trees in Fisher Street and Uranium Street near the Willyama High School, as some trees have low hanging limbs which are a risk to school children and may also be a hazard for school buses.

The General Manager took the question on notice and advised that Council Officers will inspect the street trees in Fisher and Uranium Streets and around the Willyama High School.

PUBLIC FORUM SESSION

Broken Hill to become a major inland City

Mr Peter Bullock spoke about Broken Hill being well positioned to become a major inland City, due to the expected growth of the City and the sealing of the northern section of the Silver City Highway. Mr Bullock also referred to the City being in a low risk area for bushfires or flooding.

The Mayor agreed and thanked Mr Bullock for his comments.

RESOLUTION

Minute No. 47103 - Procedural Motion

Councillor D Gallagher moved
Councillor R Algate seconded

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)

Resolved

That the meeting be closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 whilst Council considers the confidential matters.

CARRIED UNANIMOUSLY

Members of the public and media left the Council Chambers at 7:32pm.

CONFIDENTIAL MATTERS

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 14/23 - DATED JANUARY 17, 2023 -

WRITE OFF OF RATES - CONFIDENTIAL

D23/2112

(General Manager's Note: This report considers Bankruptcy Matter and is deemed confidential under Section 10A(2) (a) (b) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual; AND which contains matters that will involve the discussion of the personal hardship of any resident or rate payer).

RESOLUTION

Minute No. 47104

Deputy Mayor J Hickey moved
Councillor D Gallagher seconded

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)

Resolved:

1. That Broken Hill City Council Report No. 14/23 dated January 17, 2023, be received.
2. That the General Manager be authorised to write of rates, interest and legal charges amounts to the current value of \$10,680.09 with an upper limit of \$11,000 for 198a Zebina st.
3. That the General Manager be authorised to write of rates, interest and legal charges amounts to the current value of \$25,836.47

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with an upper limit of \$26,500 for 629 Lane Lane.

CARRIED UNANIMOUSLY

ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 15/23 - DATED JANUARY 18, 2023 - LAND ACQUISITION - CONFIDENTIAL D23/2257

(General Manager's Note: This report considers Land Acquisition and is deemed confidential under Section 10A(2) (b) (c) (d) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47105

Councillor R Algate moved)

Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 15/23 dated January 18, 2023, be received.
2. That Council authorise and delegate to the General Manager to pursue the purchase of 'the subject' land via either private treaty or at the upcoming Sale of Land for Unpaid Rates Auction to be held on 15 & 16 February 2023.
3. That the General Manager be delegated authority to increase Council's purchase bid by up to 50% in order to secure the purchase of 'the subject' land via either private treaty or at the upcoming Sale of Land for Unpaid Rates Auction to be held on 15 & 16 February 2023.
3. That Council authorise the General Manager to engage a consultant to develop and prepare a feasibility study, preliminary concept designs and a business case for the development of multi-story residential apartment buildings on 'the subject land' specifically for the accommodation of key workers in the City.
4. That following initial discussions with Ministers and key stakeholders within NSW Government, the General Manager proceeds with formal negotiations to secure a Memorandum of Understanding and Partnership Agreement for the development of key worker housing apartments.

CARRIED UNANIMOUSLY

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 16/23 - DATED JANUARY 18, 2023 - SALE OF LAND FOR UNPAID RATES - CONFIDENTIAL D23/2272

(General Manager's Note: This report considers Sale of Land for Unpaid Rates and is deemed

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confidential under Section 10A(2) (b) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer).

RESOLUTION

Minute No. 47106

Councillor M Boland moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 16/23 dated January 18, 2023, be received.
2. That the General Manager be authorised to appoint a Council Officer to bid on Council's behalf for selected properties in the upcoming Sale of Land for Unpaid Rates auction.

CARRIED UNANIMOUSLY

RESOLUTION

Minute No. 47107 - Procedural Motion

Councillor D Gallagher moved)
Councillor M Browne seconded)

Resolved

That the meeting resumes in open session.

CARRIED UNANIMOUSLY

Members of the public and media returned to the Council Chambers at 7:39pm.

At the Mayor's invitation, the General Manager reported on the resolutions of Council made in closed session.

There being no further business to consider, the Mayor closed the meeting at 7:42 p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 1 MARCH 2023.)

CHAIRPERSON

RECOMMENDATIONS OF THE WORKS COMMITTEE MEETING HELD MONDAY, 13 FEBRUARY 2023

1. BROKEN HILL CITY COUNCIL REPORT NO. 17/23 - DATED JANUARY 31, 2023 - FEEDING FRIENDS WASTE FEE WAIVER REQUEST (D23/4635)..... 17

Recommendation

1. That Broken Hill City Council Report No. 17/23 dated January 31, 2023, be received.
2. That Broken Hill City Council waive general waste fees for Feeding Friends at the Broken Hill Waste Management Facility.
3. That Feeding Friends be thanked for their efforts in feeding the homeless and disadvantaged people in the community.

2. BROKEN HILL CITY COUNCIL REPORT NO. 18/23 - DATED FEBRUARY 06, 2023 - FRUIT FLY CONTROL AND AWARENESS (D23/5951) 20

Recommendation

1. That Broken Hill City Council Report No. 18/23 dated February 6, 2023, be received.
2. That Council continues to promote the NSW Department of Primary Industry's Queensland fruit fly educational and awareness materials through its communication channels.
3. That Council forms a S355 Fruit Fly Working Group with relevant community stakeholders to consider what practical and/or strategic steps can be undertaken to increase awareness and reduce the spread of Queensland fruit fly in and around Broken Hill.
4. That a Terms of Reference for the Fruit Fly Working Group be developed and presented to Council which includes membership of the Working Group; and that Councillor Page be appointed as Chairperson.

WORKS COMMITTEE

January 31, 2023

ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 17/23****SUBJECT:** **FEEDING FRIENDS WASTE FEE WAIVER REQUEST** **D23/4635****Recommendation**

1. That Broken Hill City Council Report No. 17/23 dated January 31, 2023, be received.
2. That Broken Hill City Council waive general waste fees for Feeding Friends at the Broken Hill Waste Management Facility.

Executive Summary:

All depositors of waste at Broken Hill's Waste Management Facility are required to pay the fees and charges as prescribed in Council's Fees & Charges, however, it is acknowledged that circumstances may arise where it may be appropriate to waive such fees.

Council has received correspondence from the organisation, Feeding Friends seeking an exemption from the fees associated with the disposal of general waste at the Broken Hill Waste Management Facility. Feeding Friends is a not-for-profit group of volunteers who assist with providing homeless people of Broken Hill hot meals while also performing other related task such as cleaning up and removing waste. In the event clean up activity occurs around areas utilised by the homeless; the waste is taken to the Broken Hill Waste Facility for disposal.

Report:

Homelessness has always been an issue in our community, however the impacts of homelessness are becoming increasingly visible due to an increase in homeless people choosing to reside in the more public areas of the City. Additionally, Feeding Friends have also reported an increase in demand for their services.

Feeding Friends have requested a waiver of fees for general waste collected whilst servicing the homeless people within the city. The waste collected from homeless activity is equivalent to small quantities of residential general waste which would be received free of charge under the Council's waste voucher system.

Feeding Friends' deposits of residential quantities of general waste are to be periodic - once or twice a month - and only as a direct result of clean up after homeless people, a task which would otherwise be undertaken by Council Staff.

Financial Assistance and/or Fee Waiver:

Under the *Local Government Act 1993*, section 356(1) & (2), the proposal to grant a waiver of fee or provide financial assistance to an individual for private gain, would need a Council resolution to go to public exhibition for 28 days prior to adoption by Council:

Section 356 - Can a council financially assist others?

- (1) A council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions
- (2) A proposed recipient who acts for private gain is not ineligible to be granted financial assistance but must not receive any benefit under this section until at least 28 days' public notice of the council's proposal to pass the necessary resolution has been given.
- (3) However, public notice is not required if---
 - a. The financial assistance is part of a specific program, and
 - b. The program's details have been included in the council's draft operational plan for the year in which the financial assistance is proposed to be given, and
 - c. The program's proposed budget for that year does not exceed 5 per cent of the council's area or to a significant group of persons within the area.
 - d. The program applies uniformly to all persons within the council's area or to a significant group of persons within the area.
- (4) Public notice is also not required if the financial assistance is part of a program of graffiti removal work.

In the instance above, given that this would be work that Council would carry out in normal circumstances and apart of the operational plan, public exhibition is not required.

Community Engagement:

Nil

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.3	Our Community works together
Strategy:	1.3.2	Engage, develop and maintain relationships to address local issues and create opportunities for residents, groups and business.

Relevant Legislation:

Local Government Act 1993, Section 356

Local Government Act 1993, Section 377

Financial Implications:

The minimum charge for mixed waste at the Broken Hill Waste Management Facility is \$10 for a car or equivalent. This fee is generally waived for Broken Hill Residents under the Waste Voucher System. Therefore, the financial implications of waiving the waste fee for Feeding Friends is minimal.

Attachments

There are no attachments for this report.

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

WORKS COMMITTEE

February 6, 2023

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 18/23****SUBJECT:** **FRUIT FLY CONTROL AND AWARENESS** **D23/5951****Recommendation**

1. That Broken Hill City Council Report No. 18/23 dated February 6, 2023, be received.
2. That Council continues to promote the NSW Department of Primary Industry's Queensland fruit fly educational and awareness materials through its communication channels.
3. That Council considers the formation of a Fruit Fly Working Group with relevant community stakeholders to consider what practical and/or strategic steps can be undertaken to increase awareness and reduce the spread of Queensland fruit fly in and around Broken Hill.

Executive Summary:

Upgrading Broken Hill from its current 'Fruit Fly Exclusion Zone' to a dedicated 'Pest Free Area' similar to the one surrounding Sunraysia is unlikely to be of benefit as Queensland fruit fly is now considered endemic to NSW.

There is no Government obligation at any level (local/State/Federal) to control fruit fly at a backyard level, and current NSW Government policy specifies that backyard fruit fly management is the responsibility of the land owner.

Council currently promotes NSW Department of Primary Industry's Queensland fruit fly educational and awareness materials through its communication channels to raise awareness around the issue, and can continue to do so.

Any practical or physical measures to control the spread of fruit fly in and around the city will require the input of multiple relevant stakeholders, and Council may wish to consider the formation of a working group to tackle the issue.

Report:

At the Ordinary Council Meeting held 21/12/2022 Council resolved (Minute No. 47081) that: A report be presented to the February Committee Meetings outlining Council's advocacy efforts for the reinstatement of Broken Hill into the Sunraysia Fruit Fly Zone to assist the relevant agency to gain State funding for the introduction of fruit fly eradication programs in the Broken Hill region; and that the report also outlines options for future community fruit fly awareness campaigns.

Fruit fly and responsibilities

Upgrading Broken Hill from its current 'Fruit Fly Exclusion Zone' to a dedicated 'Pest Free Area' is unlikely to be of benefit as Queensland fruit fly is now considered endemic to NSW.

While the NSW Government does maintain an effort to control Queensland fruit fly in the 'Pest Free Area' between Wentworth and Pooncarie, this primarily revolves around support to industry, legislation, trapping to check for the spread of any exotic species (specifically the Mediterranean fruit fly), research, and diagnostics.

As fruit fly is now in mass numbers across the State there is no Government obligation at any level (local/State/Federal) to control Queensland fruit fly at a backyard level.

Current NSW Government policy around Plant Biosecurity & Product Integrity (TI-O-150) specifies that backyard Queensland fruit fly management is the responsibility of the land owner, however community groups may be formed to help control the pest and provide information and guidance.

Correspondence

Council wrote to The Hon. Dugald Saunders MP (Minister for Agriculture and Minister for Western New South Wales) regarding the problem of fruit fly in Broken Hill, and also met with the Minister's advisor for Western NSW, Ben Walker, in December 2022.

Staff have also spoken with Department of Primary Industries (DPI) and Local Land Services (LLS) regarding the issue.

Advice from both departments is in keeping with the State's policy that backyard fruit fly management is the responsibility of the land owner.

Other solutions such as introducing a fruit fly levy on ratepayers to fund control measures, large scale backyard spraying, or forcing all residents to strip all fruit trees for one cycle were raised, but are not recommended due to issues around consent, legality, and overall efficacy.

NSW DPI did advise that Queensland fruit fly numbers have spiked in NSW and Broken Hill due to recent La Nina weather patterns, and it is predicted that the prevalence of fruit fly will decrease significantly when the country returns to dryer El Nino weather patterns.

Council's role

Council has been promoting NSW DPI's education resources and relevant online resources via social media and the community newsletter to increase awareness and share control measures.

These include seasonal guides advising homeowners of steps that can be taken to reduce fruit fly and also identify the fruits/vegetables that need to be targeted each season.

Council Communication staff will continue to promote this information with the changing of each season. As Council is not an authority on fruit fly and biodiversity, it is important that Council utilises resources produced by NSW DPI rather than creating its own education programs.

Should Council wish to become physically involved in the control of fruit fly, it could consider the formation of a working group with relevant community stakeholders.

The group could then discuss what practical and/or or strategic steps can be taken within the broader community to increase fruit fly awareness, reduce infected produce entering the city, and help prevent infected produce leaving the city.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	3	Our Environment
Objective:	3.2	Natural environments and flora and fauna are enhanced and protected
Strategy:	3.2.4	Minimise the impact of feral and domestic animals and noxious weeds on the natural environment

Relevant Legislation:

Biosecurity Act 2015

Biosecurity Regulation 2017

Financial Implications:

Nil.

Attachments

1. Correspondence to the NSW Minister for Agriculture and Minister for Western NSW,
[↓](#) The Hon Dugald Saunders MP

DARRIN MANUEL
MANAGER COMMUNICATIONS AND MARKETING

JAY NANKIVELL
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

Quote No L22/2973 - 11/161
JN:LB

Telephone / Personal Enquiries
Ask for Mr Jay Nankivell

22 December 2022

The Hon. Dugald Saunders MP
Minister for Agriculture and Minister for Western New South Wales
GPO Box 5341
SYDNEY NSW 2001

Dear Minister

Management of Fruit Fly in the Broken Hill region

Broken Hill City Council is seeking urgent assistance in relation to the management of fruit fly in the Broken Hill region.

Queensland fruit flies (QFF) pose a biosecurity threat to fruit production in New South Wales (NSW). The management of this pest and the related market access is a shared responsibility between growers, packers, local councils, industry groups, state governments and the federal government.

Broken Hill has been removed from the Sunraysia Fruit Fly Zone which poses a number of restrictions/challenges on the management of fruit fly in the Broken Hill region. Although Broken Hill does not have a large commercial fruit growing industry, it is one of the major pathways into the Sunraysia Pest Free Area, the Menindee fruit growing area, and also into South Australia.

It has also been noted that the fruit fly disposal bins previously located on the roadways out of Broken Hill have been removed.

There are currently a number of options available to control fruit fly on a local basis, however this falls mostly to the community.

Queensland fruit fly are endemic to NSW and the pest is in mass numbers and no one agency/government/council has an obligation to undertake a control campaign.

There is another exotic species DPI are on the look out for in NSW, the Mediterranean Fruit Fly is present in other states but not NSW. Local Land Services has been carrying out regular surveillance for this species for some time to monitor if it has a presence here in Broken Hill. No such variety has been found. In December 2021, quite a few Broken Hill residents provided samples of infected fruit and these were sent to the DPI labs in Orange. Again, no presence of Mediterranean fruit fly was discovered, it was all Queensland Fruit Fly.

Cont'd.....

L22/2973 – 11/161
JN:LB

Page 2

Broken Hill City Council have been working with Landcare towards a joint community education approach as a practical solution on a community scale to try and address fruit fly in the region, but seeks your assistance to have Broken Hill reinstated into the Sunraysia Fruit Fly Zone.

Yours faithfully

A rectangular area that has been redacted, likely containing a signature or name.

JAY NANKIVELL
GENERAL MANAGER

RECOMMENDATIONS OF THE HEALTH & BUILDING COMMITTEE MEETING HELD TUESDAY, 14 FEBRUARY 2023

1. BROKEN HILL CITY COUNCIL REPORT NO. 23/23 - DATED FEBRUARY 03, 2023 -
CORRESPONDENCE REPORT - MANDATORY CASHLESS GAMING CARDS
(D23/5577) 27

Recommendation

1. That Broken Hill City Council Report No. 23/23 dated February 3, 2023, be received.
2. That reply correspondence from Mr Roy Butler MP regarding Mandatory Cashless Gaming Cards be received and noted.

2. BROKEN HILL CITY COUNCIL REPORT NO. 24/23 - DATED FEBRUARY 02, 2023 -
CORRESPONDENCE REPORT - CLASSIFICATION OF BROKEN HILL (D23/5409)
..... 31

Recommendation

1. That Broken Hill City Council Report No. 24/23 dated February 2, 2023, be received.
2. That reply correspondence from the Premier of NSW regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.
3. That reply correspondence from the Department of Health and Aged Care dated 1 February 2023 regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.
4. That reply correspondence from the Hon Mark Coulton dated 20 January 2023 regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.

5. That Council continues to advocate for the review of Broken Hill's classification by the National Disability Insurance Scheme (NDIS) and sends further correspondence to relevant Ministers as required.

3. BROKEN HILL CITY COUNCIL REPORT NO. 25/23 - DATED DECEMBER 22, 2022 - BROKEN HILL LEAD REFERENCE GROUP MINUTES OF MEETING HELD 24 NOVEMBER 2022 (D22/68070) 37

Recommendation

1. That Broken Hill City Council Report No. 25/23 dated December 22, 2022, be received.

HEALTH AND BUILDING COMMITTEE

February 3, 2023

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 23/23

SUBJECT: CORRESPONDENCE REPORT - MANDATORY CASHLESS
GAMING CARDS D23/5577

Recommendation

1. That Broken Hill City Council Report No. 23/23 dated February 3, 2023, be received.
2. That reply correspondence from Mr Roy Butler MP regarding Mandatory Cashless Gaming Cards be received and noted.

Executive Summary:

Council at its meeting held 21 December 2022, considered Mayoral Minute 17/22 and resolved the following:

ITEM 2 – MAYORAL MINUTE NO. 17/22 – DATED DECEMBER 20, 2022 – GOVERNMENT'S
PROPOSAL FOR MANDATORY CASHLESS GAMING CARDS D22/67684

Councillor Boland declared an interest in Item 2 and left the Council Chambers at 6:50pm.

- | | |
|---|--|
| Mayor T Kennedy moved)
Deputy Mayor J Hickey seconded) | <ol style="list-style-type: none"> 1. That Mayoral Minute No. 17/22 dated December 20, 2022, be received. 2. That it be noted the support that the local Registered Clubs provide to the community of Broken Hill by way of grants, employment and services and congratulate them for that support. 3. That BHCC sends correspondence to the New South Wales State Premier, the New South Wales Leader of the National Party, the New South Wales Opposition Leader, our local MP Roy Butler and Minister Dugald Saunders stating that the BHCC does not support a mandatory cashless gaming card using the summary as reasons. |
|---|--|

Amendment

- | | |
|---|--|
| Councillor M Browne moved)
Councillor D Turley seconded) | <ol style="list-style-type: none"> 1. That the Mayoral Minute be deferred pending the consideration of a further report regarding the social and economic impacts of gambling on the Broken Hill community. |
|---|--|

LOST

The motion was put.

RESOLUTION

Minute No. 47069

Mayor T Kennedy moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Mayoral Minute No. 17/22 dated December 20, 2022, be received.
2. That it be noted the support that the local Registered Clubs provide to the community of Broken Hill by way of grants, employment and services and congratulate them for that support.
3. That BHCC sends correspondence to the New South Wales State Premier, the New South Wales Leader of the National Party, the New South Wales Opposition Leader, our local MP Roy Butler and Minister Dugald Saunders stating that the BHCC does not support a mandatory cashless gaming card using the summary as reasons.

CARRIED

Council sent correspondence dated 22 December 2022 to the Premier, the Deputy Premier, the Leader of the Opposition, the Minister for Western NSW and Local MP, Roy Butler.

Council has received reply correspondence from Local MP, Mr Roy Butler which is attached to this report.

The Office of the Leader of the Opposition has acknowledged Council correspondence and advised that it has been forwarded to the Shadow Minister for a response.

Responses from the Premier, the Deputy Premier, the Leader of the Opposition and the Minister for Western NSW have not yet been received.

Attachments

1. [↓](#) Inwards correspondence - Mandatory Cashless Gaming Cards - Mr Roy Butler MP

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



ROY BUTLER MP

INDEPENDENT MEMBER FOR BARWON

Our Ref: RB4608
Your Ref: L22/2944 – 11/161

20 January 2023

Mr Tom Kennedy
Mayor
Broken Hill City Council
240 Blende Street
BROKEN HILL 2880

Dear Mr Kennedy

Re: Mandatory Cashless Gaming Cards

Thank you for your correspondence on behalf of the Broken Hill community stating that the Broken Hill City Council does not support a mandatory cashless gaming card.

I am aware that the reasons cited are;

- Broken Hill's registered clubs are widely supported by the community as a source of recreation and entertainment
- Provide employment opportunity in Hospitality and Gaming
- Contribute significant funds to community members and groups
- Increasing operational costs for Registered Clubs
- Recreational or casual gamblers will be inconvenienced, and problem gamblers will find ways to gamble online and in unregulated forums
- Gaming taxes should be used to resource organisations assisting with gambling addictions and resources directed to the Police to address money laundering

As a former Drug and Alcohol Counsellor, I have seen the social damage that any addiction, including gambling can have on the person, their family and the community. Governments need to adequately resource organisations, so they have availability to assist problem gamblers, when they are contemplating help.

The proposal to use self-exclusion and facial recognition technology appears to be a better starting point than the implementation of a mandatory cashless gaming card. I acknowledge that this technology is in the early phases and the evidence base for its use is developing. For those gamblers that are unable to deny the impulse, perhaps a court order could be used for exclusion to some gambling venues.

I also value choice and freedom to make "our own decisions" and recognise the importance of the Registered Club industry in many of the communities across Barwon. I have spoken with many committees, boards, managers, staff and patrons of clubs in Barwon and appreciate the difference that they can make in communities. I don't support a product that

 barwon@parliament.nsw.gov.au
 www.roybutler.com.au

BROKEN HILL OFFICE
P 08 8087 3315
1/142 ARGENT STREET
BROKEN HILL NSW 2880

COBAR OFFICE
P 02 6836 3722
11 BARTON STREET
COBAR NSW 2835

NARRABRI OFFICE
P 02 6792 1422
1/60 MAITLAND STREET
NARRABRI NSW 2390



ROY BUTLER MP

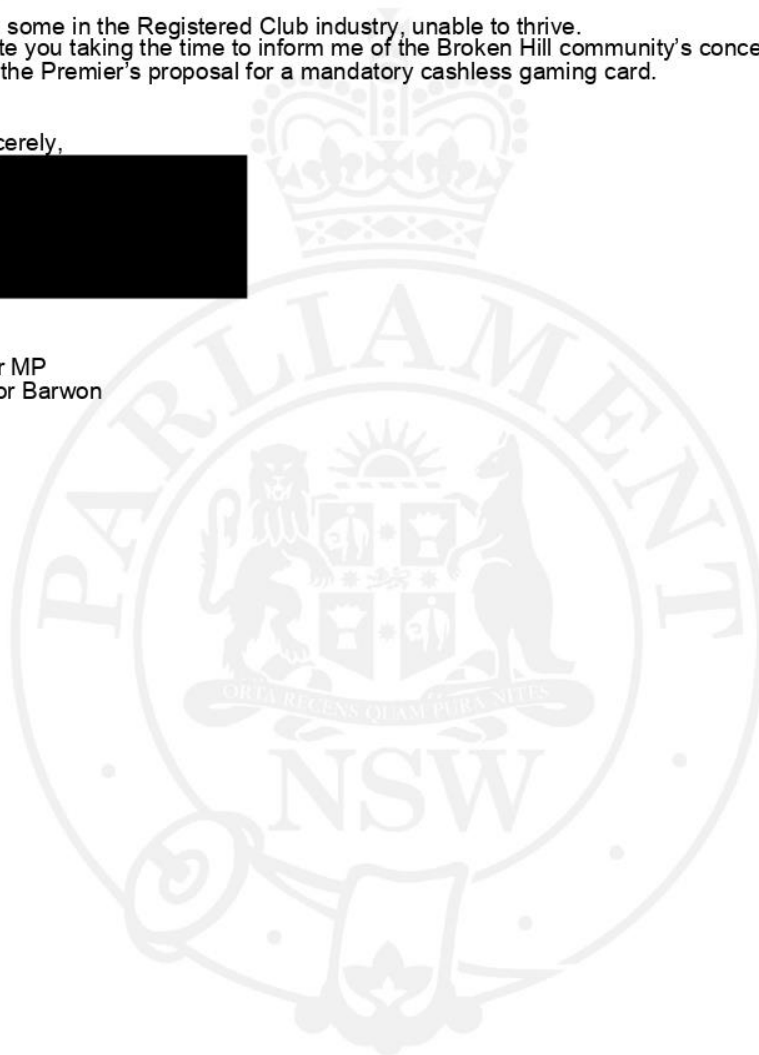
INDEPENDENT MEMBER FOR BARWON

would see some in the Registered Club industry, unable to thrive.
I appreciate you taking the time to inform me of the Broken Hill community's concerns regarding the Premier's proposal for a mandatory cashless gaming card.

Yours sincerely,



Roy Butler MP
Member for Barwon



 barwon@parliament.nsw.gov.au
 www.roybutler.com.au

BROKEN HILL OFFICE
P 08 8087 3315
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BROKEN HILL NSW 2880

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1/60 MAITLAND STREET
NARRABRI NSW 2390

HEALTH AND BUILDING COMMITTEE

February 2, 2023

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 24/23

SUBJECT: CORRESPONDENCE REPORT - CLASSIFICATION OF BROKEN HILL D23/5409

Recommendation

1. That Broken Hill City Council Report No. 24/23 dated February 2, 2023, be received.
2. That reply correspondence from the Premier of NSW regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.
3. That reply correspondence from the Department of Health and Aged Care dated 1 February 2023 regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.
4. That reply correspondence from the Hon Mark Coulton dated 20 January 2023 regarding Broken Hill's classification by the National Disability Insurance Scheme (NDIS) be received and noted.

Summary

Council at its meeting held 30 November 2022 considered Mayoral Minute 16/22 and resolved the following

ITEM 1 - MAYORAL MINUTE NO. 16/22 - DATED NOVEMBER 04, 2022 - NDIS CLASSIFICATION OF FUNDING D22/58373

RESOLUTION

Minute No. 1

Mayor T Kennedy moved)
Councillor D Turley seconded)

Resolved

1. That Mayoral Minute No. 16/22 dated November 4, 2022, be received.
2. That Council write to the relevant Federal and State Ministers and the State and Federal Members. The correspondence to include:
 - an invitation to visit Broken Hill to meet with Council and key stakeholders to understand the challenges being experienced when seeking NDIS services in a remote community.
 - a request for the government's urgent assistance with the ongoing issue of financial equity for the community of Broken Hill, Far West NSW in relation to grant funding for the social and welfare sectors. Of particular and urgent concern is the classification of Broken Hill as an Urban/Regional centre (for funding purposes) when it is surrounded by

townships and properties categorised as remote;

- a request for the government's urgent action to address the issue of a lack of affordable social housing for residents requiring NDIS services in Broken Hill who are living in unacceptable conditions.

CARRIED UNANIMOUSLY

Council sent correspondence to the Premier, the Deputy Premier, the Minister for Health and Aged Care, the Minister for National Disability Services the Minister for Local Government, the Federal Member, the Hon Mark Coultou and the Local Member, Mr Roy Butler

Council has received reply correspondence from The Premier, the Federal Member for Parkes and the Department of Health and Aged Care. This correspondence has been attached to this report.

The Office of Roy Butler has acknowledged Council's correspondence and advised that Mr Butler has made representations to the Federal Minister for Local Government and will forward a reply once it has been received.

Responses from The Deputy Premier, the Minister for National Disability Services and the Minister for Local Government have not yet been received.

Attachments

1. Inwards correspondence - Classification of Broken Hill - Premier of NSW
[↓](#)
2. Inwards correspondence - Classification of Broken Hill - Department of Health and Aged Care
[↓](#)
3. Inwards correspondence - Classification of Broken Hill - Federal Member for Parkes
[↓](#)

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



Dominic Perrottet MP
Premier of New South Wales

Ref: 00013554

Councillor Tom Kennedy
executive.support@brokenhill.nsw.gov.au

Dear Councillor Kennedy,

Thank you for your correspondence regarding the classification of Broken Hill. I appreciate you expressing your views on this matter.

As the matter raised falls under the primary responsibility of the Minister for Local Government, it is appropriate that the Minister considers your correspondence and I have forwarded it accordingly.

Should you have any further enquiries about this matter, please contact the Office of The Hon Wendy Tuckerman.

Thank you again for taking the time to contact me, and best wishes.

Yours sincerely,



Dominic Perrottet MP
Premier

CC: The Hon Wendy Tuckerman, Minister for Local Government



Australian Government
Department of Health and Aged Care

Ref No: MC22-024283

Tom Kennedy
Mayor
Broken Hill City Council
Council@brokenhill.nsw.gov.au

Dear Mr Kennedy

Thank you for your correspondence of 16 December 2022 to the Hon Amanda Rishworth MP, Minister for Social Services regarding your concern about Broken Hill's classification by the National Disability Insurance Scheme (NDIS) and how it negatively affects your ability to apply for a variety of government funding. I also note you wrote to the Hon Bill Shorten MP, Minister for the National Disability Scheme. The maintenance of the Monash Modified Model classification system is within the portfolio of Health and the matter has been referred to the Hon Mark Butler MP, Minister for Health and Aged Care. The Minister has asked me to reply.

In your correspondence, you highlight the need for Broken Hill to be re-classified from urban/regional to remote because it provides services to outlying townships categorised as rural or remote. You discuss the need for all levels of government to change grant funding frameworks to better align with actual service delivery occurring on the ground.

The Department of Health and Aged Care (the Department) provides funding to large numbers of programs, with each program having their own eligibility criteria that may or may not use a classification system. Government agencies choose to use any type of system relevant to their programs and there is no obligation to use a particular classification system.

In relation to health workforce issues, the Department implements a wide range of initiatives to distribute health services to where they are most needed – usually in rural and remote areas. The Department uses mechanisms such as the Modified Monash Model (MMM), the Distribution Priority Area (DPA) and the District of Workforce Shortage (DWS).

According to these mechanisms, Broken Hill is in the Broken Hill-Tibooburra GP Catchment which is classified as DPA and DWS for all specialties. This means that Broken Hill and the surrounding area has access to a larger pool of doctors who are restricted in where they can work. These doctors include International Medical Graduates (IMGs) and Australian-trained bonded doctors with return of service obligations.

The MMM is a data-based geographical classification system originally developed to support decisions about GP incentives, though it's application now spans a range of government initiatives. It is a widely accepted tool and is used by many government agencies and other organisations. The MMM classification cannot be modified for a single location.

However, changes to the eligibility criteria for individual programs may be made within the

GPO Box 9848 Canberra ACT 2601

2

individual program guidelines or objectives. If you are concerned about a particular program, I encourage you to contact the individual program administrators.

I note you have raised the situation with the Minister for the National Disability Scheme and the Minister for Social Services and trust the information provided above will support your discussions with their departments.

Thank you for writing on this matter.

Yours sincerely



Pat Janek
Assistant Secretary
Workforce Distribution Branch
Health Workforce Division

1 February 2023

From: Coulton, Mark (MP) <Mark.Coulton.MP@aph.gov.au>
Sent: Friday, 20 January 2023 8:50 AM
To: Executive Support
Subject: Attention Mayor Kennedy RE: Classification of Broken Hill

Dear Tom

Thank you for your letter of 16 December, regarding the classification of Broken Hill for grant purposes. I do apologise for the delay in my response.

While I certainly agree that Broken Hill does experience some disadvantage due to its unique position as a city in a remote area, I am of the understanding that there are [multiple classifications](#) within the [Australian Statistical Geography Standard](#) (ASGS) and that the Australian Government does not favour any one classification type for the purposes of grant funding. In my experience, each Department is responsible for determining the assessment criteria and area classifications for each grant program they develop. This is why you may see a grant program use Statistical Area's Levels (as was the case with last year's [Children's Contact Service funding](#)) and another may use a classification like the Modified Monash Model (MMM - which is based on the [ASGS Remoteness Structure](#)).

I was pleased when the National Disability Insurance Agency (NDIA) recognised that the MMM was not a one-size-fits-all solution to classify areas for the purpose of provider pricing; however, without having specific details about other programs in which Broken Hill has been disadvantaged due to geographic classification, it would be difficult for me to make representations to the appropriate Minister or Ministers. Please be assured that if you are able to provide me with specific examples of this issue, I would be happy to make further enquiries and representations on your behalf.

I hope to hear from you soon.

Regards
Mark

THE NATIONALS
for Regional Australia

The Hon.
Mark COULTON MP
The Nationals Federal Member for Parkes
The Nationals Chief Whip

Shop 3, 153 Brisbane Street DUBBO NSW 2830 Phone (02) 6882 0999	275 Argent Street BROKEN HILL NSW 2880 Phone (08) 8087 7649	69 Heber Street MOREE NSW 2400 Phone (02) 6751 1251
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Email mark.coulton.mp@aph.gov.au
Web markcoulton.com.au

HEALTH AND BUILDING COMMITTEE

December 22, 2022

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 25/23

SUBJECT: BROKEN HILL LEAD REFERENCE GROUP MINUTES OF MEETING HELD 24 NOVEMBER 2022 D22/68070

Recommendation

1. That Broken Hill City Council Report No. 25/23 dated December 22, 2022, be received.

Executive Summary:

The minutes of the Broken Hill Lead Reference Group for Meeting held 24 November 2022 are presented to Council for endorsement.

Report:

The Broken Hill Lead Reference Group (BHLRG), chaired by the Broken Hill City Council, is a collaborative of the many companies, organisations and community representatives that work with, have an interest in and contribute to lead management in the local community.

The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

Community Engagement:

Community engagement through community representation on the Committee.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation: Nil

Financial Implications: Nil

Attachments

1. The Broken Hill Lead Reference Group Minutes of Meeting Held 24 November 2022



CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

BROKEN HILL LEAD REFERENCE GROUP

Minutes

Meeting held Thursday, 24 November 2022, Ground Floor Meeting Room Council Administration Building and via Teams

Meeting commenced at 10: 00 am

1. **Chairperson** – Kathy Graham, Chaired the meeting.
2. **Acknowledgement of County** – Kathy Graham
3. **Present and Apologies**

Attendees:

In Person - Jacinta Clark CBH; Judith Lovel EPA; Georgie Seward, NSW Health; Kathy Graham BHCC; Counsellor Marion Browne BHCC; Frances Borland EPA; Devon Roberts BHOP; Nyrie Waite BHCC; Visitors from Macquarie University – Simon Griffith and Max M Gillings

Attendees via Teams: Kelli Morris FW LHD; Pam Tucker, Community; Neil Glastonbury TfNSW; Linda Mason W LHD; Joel Sulicich BHOP; Priscilla Stanley W LHD; Mark Curran Australian Rail Track Corp.

Apologies: Adam Foster Perilya; Aroma Harkin EW; Margret Lesjak FW LHD; Cathy Dyer Maari Ma;

Welcome

Special Presentation – Simon Griffith from Macquarie University – Lead in Sparrows – a very informative presentation.

A copy of the information is attached to the minutes

Adoption of Previous Minutes

That the minutes from the previous meeting held Thursday 25 August 2022 be adopted.

Moved: Kathy Graham

Seconded: Jacinta Clark

Matters Arising from Previous Minutes

Terms of Reference – only change is to add PHN as a Level 1 agency – suggested by Georgy Seward

Night meeting – nothing further has been planned

Specific representative – suggested an representative from the Aboriginal community be invited to the meeting.

4. **Correspondence In** – email from Simon
5. **Correspondence Out** - Nil
6. **Quarterly Reports**

5.1 BROKEN HILL ENVIRONMENTAL LEAD PROGRAM (BHELP) Report attached

Judith talked to the report.

Kathy asked if Professor Abby Kinchy commented on how we manage lead issues compares to other countries? – Frances answered we compare well in some areas, but our response is slow in other areas. Other countries have better funding. Responses to lead contamination is legislated in the US. The professor was particularly interested in BHELP's community engagement.

5.2 MAARI MA – no written report or representative

5.3 WESTERN LHD – Report Attached

Linda Mason spoke to this report while Margaret is on leave.
Concerns with the lower numbers for the third quarter.

5.4 BHOP – (RASP)– report attached

Devon spoke to this report.

5.5 PERILYA – no report or representative

5.6 ESSENTIAL WATER – no report or representative.

6 General Business –

Jill asked Linda if there are any strategies for the low number of Children being tested. Linda feels there needs to be work done around promoting the programme, possible issues could be new families in town who are not aware of the programme. There are no real up to date statistics on new families to the area. Kathy suggested information be added to the package that Council has for new families to Broken Hill, on Council's website. Kathy will liaise with Kelli on new strategies. Kelli added this comment via teams- (Far West LHD) – 'Quick info from Lead Educators (Clinics): Numbers possibly down due to new to town, weather, little to offer until now within the clinic. Grant fundings just come through so we will be implementing new strategies soon. I will update.'

Councillor Browne asked about funding? Jill advised that there is no ongoing funding and the EPA is advocating to the Government for a broader response and not just EPA and Health. There are many Government Departments that own and manage land in Broken Hill and could be involved with funding. Frances noted that there is a discrepancy in the amount of funding going to different areas, like Lake Macquarie as opposed to Broken Hill.

Terms of Reference – Kathy advised the review of the Terms of Reference is between Council and EPA. Kathy suggested that she meet with Jill, and maybe even Jay to determine how this group will look, moving forward. Jill happy to meet with Kathy. Jill will be in Broken Hill the first week of December.

Frances agrees that the PHN should be representative and that it would be helpful to have a representative from the Aboriginal Community.

Kathy thanked everyone for their time and wished everyone a happy Christmas.

7 Next Meeting - 23 February 2023– 10am – ground floor meeting room, Council Administrative Office.

8 Meeting Closed: 11.05am

RECOMMENDATIONS OF THE POLICY & GENERAL COMMITTEE MEETING HELD WEDNESDAY, 15 FEBRUARY 2023

1. BROKEN HILL CITY COUNCIL REPORT NO. 19/23 - DATED FEBRUARY 02, 2023 - 2022-2026 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2022, INCLUSIVE OF OPERATIONAL PLAN 2022/2023 OUTCOMES (D23/5534) 42

Recommendation

1. That Broken Hill City Council Report No. 19/23 dated February 2, 2023, be received.
2. That Council receive the 2022-2026 Delivery Program inclusive of 2022/2023 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2022.
3. That the 2022-2026 Delivery Program inclusive of 2022/2023 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2022 be placed on Council’s website.

2. BROKEN HILL CITY COUNCIL REPORT NO. 20/23 - DATED FEBRUARY 02, 2023 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDED DECEMBER 2022 (D23/5496) 110

Recommendation

1. That Broken Hill City Council Report No. 20/23 dated February 2, 2023, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2022/23 operating deficit (before capital) of \$2,125,000.
4. That Council note the 2021/22 projected net capital budget expenditure of \$22,823,000.

2. GENERAL BUSINESS - DATED FEBRUARY 16, 2023 - MATTER OF URGENCY - VALUER GENERAL'S LAND VALUATIONS FOR PROPERTIES IN THE CITY (D23/8709)

Recommendation

1. That correspondence be sent to the Valuer General's Office, Roy Butler MP, the appropriate Minister and Shadow Minister objecting to the City's latest valuations and pointing out the grave mistakes made and the implications the inconsistencies will cause to rate disparity.
3. That the General Manager provides a report to the February Council Meeting regarding rates disparity across the City.

POLICY AND GENERAL COMMITTEE

February 2, 2023

ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 19/23**

SUBJECT: 2022-2026 DELIVERY PROGRAM KEY PERFORMANCE INDICATORS PROGRESS REPORT FOR PERIOD ENDING 31 DECEMBER 2022, INCLUSIVE OF OPERATIONAL PLAN 2022/2023 OUTCOMES D23/5534

Recommendation

1. That Broken Hill City Council Report No. 19/23 dated February 2, 2023, be received.
2. That Council receive the 2022-2026 Delivery Program inclusive of 2022/2023 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2022.
3. That the 2022-2026 Delivery Program inclusive of 2022/2023 Operational Plan outcomes Key Performance Indicators Progress Report for period ending 31 December 2022 be placed on Council's website.

Executive Summary:

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four-year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that *'The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months'*.

Report:

This report relates to the Council's progress on the Delivery Program 2022-2026, inclusive of Operational Plan 2022/2023 outcomes, for the reporting period to 31 December 2022.

This reporting period provides an indication of progress against set targets, particularly those measures and tasks assigned to be achieved within the 2022/2023 financial year.

A total of 192 performance action targets are set in the 2022-2026 Delivery Program, inclusive of the 2022/2023 Operational Plan. A snapshot of Council's **Delivery Program 2022-2026** progress report indicates 163 Actions reported as "On Track"; 26 Actions reported as "Off Track" and 3 Actions reported as "Monitor".

The one-year Operational Plan for 2022/2023 is at the halfway mark as at 31 December 2022 and the 163 Actions "On Track" shows 85% percent of the Operational Plan actions are progressing on track, with a further six months remaining to progress and complete actions.

A legend table (taken from the Progress report) to explain the performance descriptors is shown on the next page of this report.

**2022-2026 DELIVERY PROGRAM, INCLUSIVE OF 2021/2022 OPERATIONAL PLAN SNAPSHOT
– 1 JULY 2022 to 31 DECEMBER 2022**

OVERVIEW

ACTION SUMMARY

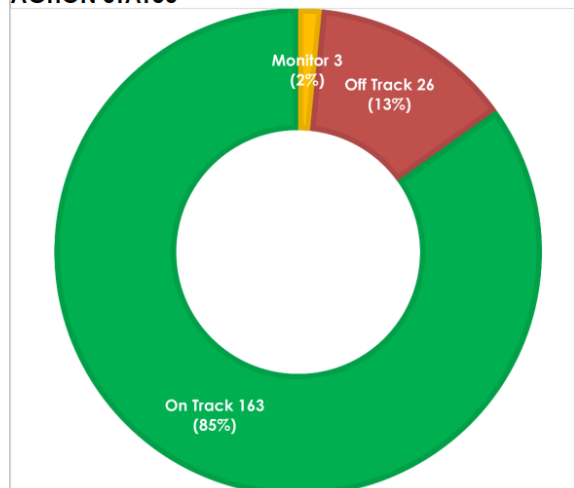
By Performance

163 On Track

26 Off Track

3 Monitor

ACTION STATUS



Action Progress Against Targets

192 Actions reported on

13 100% of action target achieved

06 At least 75% to 85% of action target achieved

144 At least 45% to 60% of action target achieved

03 At least 35% of action target achieved

11 At least 5% to 25% of action target achieved

15 Not Commenced

Community Engagement:

The Delivery Program inclusive of the Operational Plan was placed on exhibition for a period of 28 days to allow for public comment on 25 May 2022.

The 2022-2026 Delivery Program progress report for the period ending 31 December 2022 is the subject of an open report in the February 2022 Ordinary Council meeting agenda and will also be placed on Council’s website.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993, Sect 404 - Delivery program

404 Delivery program

(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

Financial Implications:

Measures and actions identified in the Delivery Program are adopted in accordance with Council’s Long Term Financial Plan and annual budgets.

Attachments

- 2022-2026 Delivery Program inclusive of 2022-2023 Operational Plan Outcomes - [Key Performance Indicator Progress Report ending 31 December 2022](#)

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



2022-2026 DELIVERY PROGRAM INCLUSIVE OF 2022/2023 OPERATIONAL PLAN OUTCOMES - KPI PROGRESS REPORT ENDING 31 DECEMBER 2022

Broken Hill City Council

OVERVIEW

ACTION SUMMARY

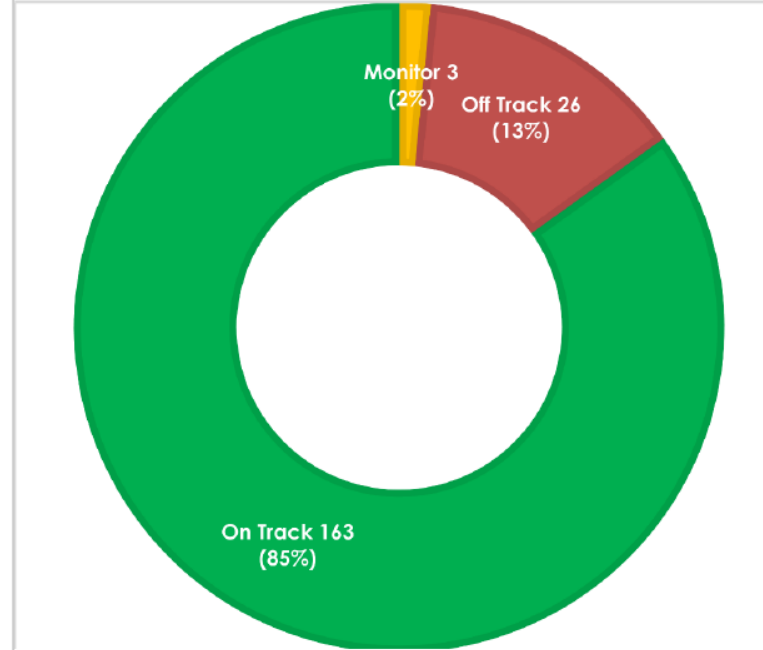
By Performance

163 On Track

26 Off Track

3 Monitor

ACTION STATUS



Action Progress Against Targets

- 192** Actions reported on
- 13** 100% of action target achieved
- 06** At least 75% to 85% of action target achieved
- 144** At least 45% to 60% of action target achieved
- 03** At least 35% of action target achieved
- 11** At least 5% to 25% of action target achieved
- 15** Not Commenced

ACTION PLANS



At least 90% of action target achieved



Between 70% and 90% of action target achieved



Less than 70% of action target achieved




No target set




Our Community

1.1 Our community spirit is our strength

1.1.1 Provide opportunities for people to come together to find local solutions to a range of social and health issues


Action Title: 1.1.1.1 Support community led interagency meetings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council supports the work of the interagencies by attending meetings, providing information and linking agencies together when required. During 2022/2023 - Youth School Services Interagency meetings led by Mission Australia, were held monthly to discuss programs within schools and opportunities available for young people in the community. Disability Interagency meetings were held monthly to enable NDIS providers to network, collaborate where possible and discuss issues with other providers, Council and Social Futures. Homelessness meetings were held regularly. A position paper outlining the issues discussed and possible community solutions, is in draft and will be presented to the February 2023 Homelessness Meeting for further feedback. Young people have been involved in the formation of a Youth Action Group since July 2022, with a view to growing this group to ensure its sustainability and provide a continuous voice to inform Council's youth focused events, including those which attract NSW Government funding.</p>						

Action Title: 1.1.1.2 Apply for grants for intergenerational community events in collaboration with community groups						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: An application was submitted in August 2022 for a Youth Opportunities grant to provide arts and cultural workshops for young people and a large scale intergenerational event in Sturt park. This event will be created and managed by young people. To date the results of this application have not been announced. - A successful grant application was received from the NSW Government Spring Holiday Break to conduct a mural workshop for young people aged 16-24. The workshop, conducted by a mural artist from Victoria, was supported by Gallery staff and attracted 16 participants. - A successful grant application was received from the NSW Government Summer Holiday Break to conduct a mural painting activity in the art gallery workshop. The mural painting will take place in January 2023 and will be installed on the exterior of the art gallery workshop in Argent Street. This activity is supported by agencies in the community providing activities for young people at a launch event. - The Heywire Youth grant was executed in November 2022 and presented as an exhibit at the Broken Hill City Art Gallery. The resulting video and animation sequence aimed to enhance the voice of young people to begin a conversation about the effect of diversity and discrimination in the community. - Council has successfully received Active Fest funding for 2023. This will enable an all sports, multigenerational event to be held in April 2023. - Council successfully received Youth Week funding to enable a series of youth designed and led events to be held during Youth Week 2023.</p>						


Action Title: 1.1.1.3 Create opportunity for open dialogue with community agencies about homelessness in the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, six meetings have been conducted with homelessness services providers to discuss the local need for housing and gaps in services. A position paper is being written to inform an advocacy platform agreed by those within the meeting. The Homelessness meeting participants met with the AstroLabe consultants working on the Housing Strategy and Liveability Strategy in October 2022, to inform the consultation and the needs of the social services and public sectors. A Homelessness position paper has been written to clarify the combined need of people experiencing homelessness and people at risk of homelessness in the City. The position paper agrees a position of the service providers working with people at risk of or experiencing homelessness and will be used for targeted engagement and advocacy.</p>						
Action Title: 1.1.1.4 Develop Section 355 committee to discuss the concerns of senior citizens						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
<p>Action Progress Comments: The Section 355 Ageing Well Advisory Committee Terms of Reference was reviewed and adopted on 12 September 2022. The Committee attracted the required membership from the community and the first meeting took place on 21 September 2022. A position paper is to be created to inform Council advocacy on issues affecting the ageing population.</p>						
1.1.2 Maintain and enhance the Open and Cultural Public Spaces within the City						
Action Title: 1.1.2.1 Develop an engagement plan with Traditional Owners for consultation for green space in Creedon Street						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
<p>Action Progress Comments: An engagement plan was created in consultation with Wilyakali Traditional Owners. Additional research was completed on land availability to inform the community engagement which was undertaken with the community of residents and local elders at the Creedon Street social housing precinct. A meeting has been scheduled in February 2023 for Aboriginal Affairs and Aboriginal Community Controlled Organisations to discuss the next steps required to realise a green space.</p>						


Action Title: 1.1.2.2 Investigate opportunities to reopen Mulga Creek Wetlands for public use						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Works have started on the removal of undesirable aquatic plants and weeds along the banks of the Mulga Creek outlet from the Wetlands. These are the first works to ensure the creek system is clear and has the ability to withstand increased rainfall.						


1.1.3 Provide public amenities, halls and community centres to facilitate community activity

Action Title: 1.1.3.1 Maintain asset condition scores above index of 3 through scheduled maintenance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Commencement of this Action has been delayed. Asset management plans currently under development with Buildings Asset Management Plan currently in draft form. Asset condition assessments are being completed and support staff to expedite asset management plans to be engaged in first half of 2023.						

1.1.4 Facilitate the celebration of community and cultural events


Action Title: 1.1.4.1 Investigate and develop opportunities to celebrate National Heritage status						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council is currently working with the Heritage Committee to deliver the Annual Heritage Festival in April 2023 and on an event to celebrate the 140th birthday celebration of Broken Hill in September 2023.						




Action Title: 1.1.4.2 Support the annual Miners' Memorial Ceremony						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
Action Progress Comments: Miner's Memorial event was held at the Trades Hall on 8 October 2022. A total of approximately 40 hours was implemented by the Events team towards planning and management of event delivery.						


Action Title: 1.1.4.3 Deliver a program of community events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council was successful with an application to Reconnecting Regional NSW – Community Events Program and receiving \$301,708 to support community events. During the report period, the Events team successfully delivered four large events including 1) Celebration of Volunteering, 2) Miner’s Memorial, 3) Christmas Pageant and after party, 4) New Years Eve Celebration.</p>						


Action Title: 1.1.4.4 Investigate grant opportunities to support the delivery of community events						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Economic Development Officer	In Progress	07-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Grant opportunities are routinely monitored to provide opportunities to execute community events including youth and intergenerational events, seniors week and women’s week events. Grants are monitored for the opportunity to meet goals within the Cultural Plan 2020-2040 and Reconciliation Action plan 2020-2022. Grants are monitored and opportunities for funding are provided to community entities working in specific areas including the environmental sphere and sporting organisations. Service NSW is routinely invited to provide information about state government programs including Active Kids and Creative Kids Vouchers and the Service NSW Savings Finder and Travel Voucher programs to the community via funded community events.</p>						

1.1.5 Recognise Volunteerism


Action Title: 1.1.5.1 Host volunteer awards						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
<p>Action Progress Comments: Due to COVID-19 cancellation of the 2021 Volunteer Awards program, nominations for this period were automatically transferred to the 2022 program held on 25 October 2022. There were 16 nominations received and a total of 8 awards presented. The event was attended by approximately 200 of the City’s volunteers, who all had a chance to celebrate the award winners and each other. Those in attendance enjoyed the afternoon event and welcomed it’s return.</p>						


Action Title: 1.1.5.2 Review existing Council volunteer programs and develop an overarching volunteer policy framework						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council's Volunteer Strategy currently under development, with review of volunteer programs and development of overarching policy framework to occur in 2023.</p>						
Action Title: 1.1.5.3 Maintain Heritage Walk Tour program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Between July 2022 and November 2022, Broken Hill City Council volunteers conducted 107 Heritage Walk Tours (two were cancelled due to bad weather). A total of 2,041 customers have donated \$8,880.85, resulting in an average donation of \$4.35. The group of nine volunteers will take a break for the summer period and will restart their tours again in March 2023.</p>						
Action Title: 1.1.5.4 Finalise City Ambassador Recruitment						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The City Ambassador program started in April 2022, with four volunteers assisting Visitor Services staff at the Visitor Information Centre and at major events with promoting the City and its attractions. Another recruitment drive is planned for February 2023, including media release, radio promotions and a presentation at a Live Better Carers event in January 2023.</p>						

Action Title: 1.1.5.5 Support volunteering opportunities within the Library						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Volunteers are a vital part of the Library service. Library volunteers deliver Library resources via the Home Library Service each fortnight to members who are unable to visit the Library due to age, frailty or illness. Library volunteers also undertake data entry and shelf tidying. Library volunteers are engaged in three programs - Home Library Service, Adult Literacy tutoring and data entry based tasks. A total of 11 volunteers participate in these programs equating to 59 hours during the report period.</p>						


Action Title: 1.1.5.6 Support volunteering opportunities within the Archive						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Volunteers are a vital part of the Archive service. Archive volunteers undertake recording of births, deaths and marriages, digitisation, data entry, preparing negatives for cold storage and rehousing of archival materials. A total of 451 volunteers hours were implemented during July to September 2022. The Archive volunteer program was suspended as of the 1 October 2022 to prepare for packing, relocation of the archives to temporary premises. The volunteer program will not recommence until established in the new facility.</p>						

Action Title: 1.1.5.7 Support volunteering opportunities within the Gallery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, five volunteers have worked an average of 18 hours a week at the Gallery front counter, providing information on the building, permanent collection and current exhibitions, also assisting with shop sales and collecting visitor data. One volunteer worked a total of 55 hours assisting with exhibition installations. The Gallery has received two new volunteer applications at the end of 2022.</p>						

Action Title: 1.1.5.8 Support volunteering opportunities within the Living Desert						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, the monthly Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee volunteer meetings were supported through provision of secretarial assistance. Monthly volunteer Working Bees at Living Desert were supported by arranging tasks and provision of tools, refreshments, PPE and safety guidelines. Volunteers were also supported through scheduling of rosters for weekend volunteers to open and close gates to the Living Desert site. A total 68 volunteer hours were logged for during the report period.</p>						


Action Title: 1.1.5.9 Support Council's Section 355 Committees in undertaking their duties						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Development of a Section 355 Portal is progressing. The portal will support Section 355 Community Committees by providing them with direct access to documents and plans such as manuals, handbooks, constitutions and a range of templates and resources relevant to individual committees. The templates will allow for online data entry and submission button to forward required minutes, reports etc directly to Council. Further to the Section 355 Portal, individual Council email addresses for each committee will be implemented early 2023. This will see each committee secretary given an email address and password, with the initiative anticipated to improve the committees' communication channels, assist in Council's record keeping and ensure longevity of email records for each of the committees.</p>						

1.1.6 Support youth events

Action Title: 1.1.6.1 Plan and budget for youth events and ongoing consultation with young people						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: A Youth Action group met fortnightly during July to August 2022 (3 meetings), before rescheduling to monthly during September to December 2022. Ongoing monthly consultation was undertaken with this group during this time. - A Youth mural design workshop was conducted in September at a total cost of \$7,000, and a Youth Radio Podcast workshop was held in October at a cost of \$15,000. Both events were funded by the NSW Government. - The Heywire program to capture the youth voice on the impact of discrimination was held in October 2022, with funding supplied by Foundation for Rural and Regional Renewal. - Council successfully gained funding from the NSW Government Summer Holiday Break to conduct a mural painting activity in the art gallery workshop in January 2023. The grant totals \$15,000 and will include an event in which youth services partners assisting Council to celebrate the expression of youth culture. - Youth Action Group meetings took place at the Broken Hill City Library on the third Tuesday each month during the report period. In 2023 these meetings will be promoted at schools to encourage participation. Budgetary considerations for the 2023/24 year are to include food at Youth Action Meetings and the provision of a mobile enabled website managed by the Youth</p>						

Action Group. - Council secured funding for Youth Week activities in 2023. These activities will be designed and led by the young people in the Youth Action group.

Action Title: 1.1.6.2 Provide co-curricular youth programs at the Art Gallery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During the report period, an after-school program called Arts/Cool was delivered in term 3 and 4 2022, with three separate workshops based on school year. The following number of workshops were delivered during the report period: 1) Early Primary (K-12): 19, 2) Late Primary (Yr 3-6): 19, 3) Teen (Yr 7-12): 19.						

Action Title: 1.1.6.3 Provide youth inclusive spaces within the Library						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The Library seeks to provide free accessible and high-quality service to our community through providing the vehicle for ideas, information, resources, facilities, programs and services supported by the provision of vibrant, valued spaces to help our community discover, connect, learn and grow. A separate youth focused Library section is available with secluded seating area. A dedicated children's area is available that is colourful and attractive to use. A total of six gaming computers are available for gaming and educational research. Report period statistics recorded 5,049 registered junior and youth library members and 934 remote junior and youth Outback Letterbox Library members. These figures include Children 0-11 and Youth aged between 12 up to 18 years of age.						

Action Title: 1.1.6.4 Library participation in Council led youth events and activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Library participates where able in Council led youth events. There were no Council events in December. During the report period, the Library held 4 youth events with a total of 51 participants.						


1.2 People in our community are in safe hands

1.2.1 Prioritise actions within the Smart City Framework that support safer communities

Action Title: 1.2.1.1 Install CCTV on new Lighting and Banner Poles in Argent Street						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Electrical Engineer has been sourced to prepare technical specifications for lighting to be installed on Banner Poles. Awaiting plans from Pole manufacturer to provide to Electrical Engineer. Electrical Engineering company has started technical investigation for lighting requirements and design specification package creation. Once design is completed and received by Council, tender advertising will commence for construction phase.</p>						

1.2.2 Maintain infrastructure and services for the effective management and control of companion animals


Action Title: 1.2.2.1 Continue to provide a comprehensive companion animal management service in accordance with objectives in the Companion Animal Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Temporary Manager Planning & Community Safety	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Companion Animal Management strategies implemented included the provision of: - Companion Animal Shelter including surrenders, impounding and re-homing, - Ranger services including inspections, complaint handling, dog attack procedures, nuisance dog and cat procedures and education and promotion of Responsible Pet Ownership, - Off-Leash areas in Queen Elizabeth Park and Patton Park.</p>						

Action Title: 1.2.2.2 Implement Companion Animal Working Group						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Temporary Manager Planning & Community Safety	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The Companion Animals Working Group met on 17/11/2022, to formally establish the Broken Hill Companion Animals Working Group and elect a Chairperson, Councillor/Deputy Mayor Jim Hickey and Deputy Chairperson, Mayor Tom Kennedy. The Working Group appointed the Chairperson and Deputy Chairperson, along with members representing a range of Animal related functions and interests. The Working Group also</p>						

called for a range of base line information to be provided to assist the Working Group determine a strategic agenda for the year. The Working Group will meet 4 times per year, on or around the third Tuesday of the month commencing in 2023.


1.2.3 Active participation in Local Emergency Management Committee and Local Rescue Committee

Action Title: 1.2.3.1 Actively participate and support the local regional state emergency management committees

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	

Action Progress Comments: All council representatives were present at the August and November 2022 LEMC/LRC meetings. Council assisted in implementing the Emergency Operations Centre, as directed by the Local Emergency Control Officer (LEOCON), on 21 September 2022 for storm damage sustained to water treatment plant causing water supply issues.


Action Title: 1.2.3.2 Upgrade equipment and make improvements to the emergency operations centre

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	

Action Progress Comments: Council was able to obtain funding to upgrade the Emergency Operations Centre and purchase new equipment to assist with the running of the Centre. Works and equipment included: - Upgrade to internet Infrastructure, - Additional laptops and applications, - Satellite phone, - Videoconference/Smart TV display system, - Printer, - Whiteboards.


1.2.4 Advocate for community and social service providers to be adequately resourced to meet community needs

Action Title: 1.2.4.1 Work with social service providers to identify resourcing gaps

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	

Action Progress Comments: 1) Alcohol and other Drugs - There is a pressing need for an alcohol and other drug detox and rehabilitation centre in Broken Hill and three meetings were conducted with the AoD Steering Committee and the Primary Health Network (PHN) in August 2022, to create a business case for use in advocating for the centre to the NSW Government. A concerted, coordinated effort has been made by all on the Steering Committee, assisted by the Primary Health Network to complete a business case and proposal to be presented to the NSW Government. The AoD business case was completed in October 2022 and presented to the Hon Bronnie Taylor, NSW Minister for Regional Health on 30/10/2022. A reply letter was received from Minister Taylor, advising that a tender process for new AoD programs would be available in early 2023. 2) Classification of City - Several meetings have been undertaken with NDIS disability provider Silverlea, to identify ongoing issues affecting Broken Hill's classification as Urban/Regional rather than Remote. The classification affects the level of overall funding available to the city. An advocacy letter was drafted and following a Mayoral minute to strengthen the argument, was forwarded to identified Ministers in the NSW and Federal governments in December 2022.


1.2.5 Advocate for affordable, reliable, sustainable water and utilities


Action Title: 1.2.5.1 Collaborate with industry to deliver affordable and efficient utilities inclusive of renewable and smart technology and investment						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Advocacy for affordable and efficient utilities and renewable and smart technology and investment have been included in Council's revised Advocacy Strategy and provided to State and Federal Ministers. During the report period, Council collaborated on the following: 1) Water representations made to IPART on review of Essential Water Pricing, 2) Participation in Western Regional Water Strategy, 3) Letters to Federal and State Governments regarding Broken Hill water subsidy, 4) Meetings with Shadow Minister for Water and Inspector General of Water Compliance. Council continues to pursue opportunities to become an energy retailer project as endorsed in the Broken Hill Renewable Energy Action Plan, which aims to construct a medium scale solar array to increase renewable energy in the City and commit to a long-term goal of the City being 100% powered by renewable energy by 2030.</p>						


1.3 Our Community works together


1.3.1 Provide programs at Cultural Facilities


Action Title: 1.3.1.1 Present a varied, diverse and engaging Artistic Program across the Gallery and Museum sites						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, eleven exhibitions were held at the Gallery across two rounds, including three local exhibitions (Gaara Arts, HSC and Naomi Wild), two collection exhibitions and five externally sourced exhibitions featuring video installations, sculpture, fabric, immersive experiences. One exhibition was held in the GeoCentre Exhibition Hall in August 2022, displaying local mining photographs from the 50's and 80's by acclaimed artist Wolfgang Sievers.</p>						
Action Title: 1.3.1.2 Present a varied, diverse and engaging Public Program across the Gallery and Museum sites						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During July to October 2022, the Gallery held 60 individual public programs, with a total of 900 participants. The public programs included artist performances, workshops, exhibition openings, educational programs, high school workshops, indigenous workshops, tours and artist talks. Due to unforeseen circumstances, data for November/December 2022 is currently not available.</p>						


Action Title: 1.3.1.3 Provide quality Library services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Libraries are a universal free service available to all community members. Libraries provide inclusive, accessible and welcoming spaces to meet, connect, learn, socialise and share ideas and resources. The modern library has been described as a community meeting space, the 3rd space. Libraries play an important role in building social capital and enhancing community and individual well-being. Lifelong learning underpins all library service elements. Lifelong learning is recognised as a driver for social and economic change, Broken Hill City Library plays a significant role in building Broken Hill as a learning community. During the report period, the Library had a total of 15,956 people visiting the library and a total of 22,874 items borrowed with membership.</p>						

Action Title: 1.3.1.4 Provide quality Archive services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, a total of 52 inquiries were handled by the Archives. The Archive Collections Project Manager is continuing the audit and database digitisation project. Packing of the collection in preparation for relocation to temporary storage and eventually into the new Archive facility is in progress. A number of reference inquiries were attended to namely the Way-finding project and the Central Darling Heritage Trail. As of the 1 October 2022 the Archive was closed to the public and the volunteer program suspended.</p>						

Action Title: 1.3.1.5 Provide cultural and educational Library programs						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Libraries are a universal free service available to all community members. Libraries provide inclusive, accessible and welcoming spaces to meet, connect, learn, socialise and share ideas and resources. The modern library has been described as a community meeting space, the 3rd space. Libraries play an important role in building social capital and enhancing community and individual well-being. Lifelong learning underpins all library service elements. Lifelong learning is recognised as a driver for social and economic change, Broken Hill City Library plays a significant role in building Broken Hill as a learning community. During the report period, the Library held 27 programs in total. This total included 13 Early Literacy and children's programs with a total of 2,906 participants, Imagination Library project has a total of 198 registers, 44 Be Connected Digital literacy programs, 1 youth event (Girl guides) with 29 participants and 8 Intergeneration programs with 524 participants.</p>						


Action Title: 1.3.1.6 Provide Library outreach programs and activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Libraries play an important role in building social capital and enhancing community and individual well-being. Lifelong learning underpins all library service elements. Lifelong learning is recognised as a driver for social and economic change, Broken Hill City Library plays a significant role in building Broken Hill as a learning community. Three outreach services provided during the report period included: 1) The Outback Letterbox Library service, funded by the Library Council, NSW State Library New South Wales, services the outlying areas of the Far West, Central Darling and Unincorporated areas of NSW had a total of 2,672 members. Library items are delivered to members in remote areas by post or freight. 2) The Home Library service, provides a free delivery service to residents in Broken Hill who are not able to visit the library. This may be due to infirmity, illness, or disability had a total of 870 members. 3) The 24/7 Online library provided eResources to members and had a total of 1,068 members.</p>						

Action Title: 1.3.1.7 Explore grant opportunities for Library						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Annual Library subsidy and Outback Letterbox Library grants from the State Library were submitted in October 2022.</p>						

Action Title: 1.3.1.8 Improve the accessibility of archive collection to the public						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	 AMBER
<p>Action Progress Comments: The Archive was officially closed to the public as of the 1 October 2022 and the volunteer program suspended. The closure is to enable focus on preparing the collection for relocation and to concentrate on the eMu database digitisation project. To improve the accessibility of the archive collection to the public the following has occurred: - A total of 31,680 items have been audited, 2,035 images and 207 documents have been uploaded to the eMu database, 233 images have been reproduced and 66 donations have been processed.</p>						

Action Title: 1.3.1.9 Explore grant opportunities for Archives						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, two grants were submitted for Archives - 1) Create NSW grant - Digitisation Hub to support digitisation of significant collections of the Outback Archives, as well as to make this equipment available to other local heritage organisations, unfortunately this grant was unsuccessful this round. - 2) Community Development Grant - recording of First Nations stories oral history project submitted 8 October 2022.</p>						

1.3.2 Participate and collaborate in external consultation activities


Action Title: 1.3.2.1 Actively engage and participate in various community and agency meetings as well as major project consultation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Monthly meetings were scheduled during the report period with NSW Police, Health, Education and Transport.</p>						

1.3.3 Ensure Community engagement Strategy remains relevant

Action Title: 1.3.3.1 Provision of information to community as per Community Engagement Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: All communication activities during the report period were carried out in line with the Community Engagement Strategy.</p>						

1.3.4 Advocate for access to affordable social and health services


Action Title: 1.3.4.1 Work with key stakeholders to identify social and health service gaps

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: The Alcohol and other Drug Rehabilitation and Detoxification centre Steering Committee met regularly for over 12 months. The need for an AoD centre in Broken Hill is urgent and the committee is working with the Primary Health Network to realise that aim through provision of a business plan, identification of suitable land and partnerships to ensure that the facility and the treatment meets the needs of the local community. The completed proposal was presented to Minister Bronnie Taylor on 30/10/2022 and the reply letter outlined a relevant tender opportunity to be released early in 2023.


1.3.5 Provide appropriate infrastructure to maintain and enhance sustainable transport

Action Title: 1.3.5.1 Continue to actively participate and contribute to the Far South West Joint Organisation's transport improvement strategy


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Council is the lead agency in the preparation and completion of the Far South West Joint Organisation's Regional Transport Strategy. The Far South West Joint Organisation includes representatives from Broken Hill City, Central Darling Shire, Wentworth Shire and Balranald Shire Councils. The strategy is in the final stages of development to be presented to Transport for NSW, as the road authority in NSW.


Action Title: 1.3.5.2 Investigate planning and design requirements to upgrade the City's bus stops to meet Australian standards

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN


Action Progress Comments: Council has completed a Project Business Case to identify a funding submission through the Country Passenger Transport Infrastructure Grant Scheme (CPTIGS) for the upgrade of bus stops around Broken Hill, which we are awaiting a response form. Maintenance and upgrading of bus stops within the city are on-going with consultation being held with local bus provider CDC Broken Hill.


Action Title: 1.3.5.3 Carry out high priority action items within the annual CASA surveillance safety audit						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Airport Manager/Snr Airport Report Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Civil Aviation Safety Authority (CASA) Safety Surveillance Audit is carried out every 2 years. Last audit was completed December 2021 and next audit is due December 2023, depending on CASA Inspector availability. There were no Safety findings identified by CASA Inspector at the 2021 Audit. There were 7 Safety Observations identified. Safety Observations are not required to be corrected and Council is not required to respond to the observations. However, Council did respond to CASA on all 7 observations. Six Observations have since been corrected/repared and the 7th observation has plan in place for future works to correct. This observation requires line marking on the RPT apron. An order has been raised for completion of works and Council's Airport Manager will follow up with the contractor again in 2023.</p>						

1.3.6 Investigate opportunities to partner with organisations to support young people to transition into the workforce


Action Title: 1.3.6.1 Collaborate with Local Jobs Taskforce and other key stakeholders to identify opportunities for young people						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, Council participated in six meetings with Local Jobs Taskforce, to discuss programs and training opportunities for Broken Hill residents.</p>						


1.3.7 Provide opportunities for collaboration and sharing of public resources




Action Title: 1.3.7.1 Maintain community contacts databases						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The community contacts database was updated and maintained during the report period. Community entities are encouraged to list their agency on the community directory Council's website and place events on the website's event calendar.</p>						

Action Title: 1.3.7.2 Continue the Commission/Residency program within the Gallery						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The current commission/residency program is called Open Cut. Artists Greg Carosi and Nigel Helyer have opened exhibitions resulting from their residencies.						

1.3.8 Maintain and strive to continuously improve the Customer Contact and Call Centre


Action Title: 1.3.8.1 Undertake Community Satisfaction Survey						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	 AMBER
Action Progress Comments: A project team has been developed and has met twice during this reporting period to establish the scope of the quotation and ensure structure of a proposed survey is relevant. Quotation documentation under development and scheduled for release early 2023 to allow for quotation to be awarded for a survey to be conducted during April/May 2023 and results received by Council by 30 June 2023.						

Action Title: 1.3.8.2 Undertake Customer Service Evaluations for business improvement						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Customer Relations Telephone Evaluations were undertaken during December 2022, with results currently being analysed for staff feedback and improvement planning. Further telephone and customer contact evaluations are scheduled for March and June 2023.						


Action Title: 1.3.8.3 Seek to expand and test further capabilities of the established Online Community Portal						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The Online Community Portal was first introduced to the public via community engagement held 27, 28 and 29 September 2022 at the Charles Rasp Memorial Library, Town Square and Westside Plaza. The engagement sessions included live demonstration of the Portal on IPAD tablets and the distribution of a QR Code, which residents were able to scan on their own devices to direct them to the Community Portal. Following community engagement, the project team undertook further works to enhance the Portal functionality for the user and provide more capabilities. Training from the software provider (Civica) was undertaken to provide staff with the skills to develop the Portal further. The Portal is scheduled to be made available from the home page of Council's website Monday 23 January 2023. The activation of the Portal on the website will include a Media Release. The Community Portal will be actively and continuously monitored for feedback and improvements, while also exploring expansion capabilities.</p>						
Action Title: 1.3.8.4 Undertake staff training for the Online Community Portal						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	20%	50.00%	 RED
<p>Action Progress Comments: Staff training for the Online Community Portal has been scheduled for 21 and 22 February 2023 and 1, 2 and 3 March 2023. This action will be completed prior to the end of the reporting period.</p>						
Action Title: 1.3.8.5 Review and implement a new and improved Council facilities booking process						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	55%	50.00%	 GREEN
<p>Action Progress Comments: Council facility bookings were reviewed in 2022 within the S355 Community Committee framework and internal audit for the Event Management Review. Further improvements and streamlining of processes are currently being investigated in collaboration with the Events and Risk teams, and with consultation of other teams identified as having processes in facility bookings. There is a project team workshop scheduled for February 2023 to progress implementation of improved systems.</p>						


1.4 Our history, culture and diversity are embraced and celebrated

1.4.1 Facilitate the promotion of community events


Action Title: 1.4.1.1 Promote Council community events to the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: All Council events during the report period have been promoted by media release, Council's web page and/or social media.						

1.4.2 Support the reconciliation movement

Action Title: 1.4.2.1 Work with Reconciliation Australia to develop a new Reconciliation Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The Stop Light report, a prerequisite for beginning a new Reconciliation Action Plan (RAP), was completed in August 2022 and was used in consultation with the community members of the RAP Working Group and the Wilyakali Traditional Owners, prior to being submitted to Reconciliation Australia in September 2022. The September 2022 Council meeting resolved to conduct a workshop for Councillors on inclusions into the new RAP and a presentation to Councillors on the RAP process will be undertaken in February 2023. An email updating the community members of the RAP working group and thanking them for their service was sent in December 2022. Reconciliation Australia provided a new Innovate RAP template for creation of the new RAP with Council staff and members of the RAP Working group.						


Action Title: 1.4.2.2 Advocate, celebrate and champion the inclusion of local First Nations Artists throughout the Gallery and Museum artistic program						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The curated exhibition from the collection "Returning to a subject through a lifetime" featured a number of works from local First Nations artists. Barkindji artist Nicki Cumpston had an exhibition in the first round called "HERE/EVER PRESENT".						

Action Title: 1.4.2.3 Investigate installation of permanent acknowledgment of country within Gallery and Museum

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: 'Acknowledgement of Country' at the Gallery was installed in the Gallery following renovations in April 2022. The GeoCentre acknowledgment is under investigation.


Action Title: 1.4.2.4 Identify archival programs and opportunities to record the history of First Nations people of the area

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED

Action Progress Comments: Oral History training was held in January 2022, with the local community indicating their eagerness to commence recording history of elders and community members. A number of discussions were then held with the participants regarding progression. Leading from this, a Community Development Fund grant application, to record First Nations Oral History recordings, was submitted on 8 November 2022, still awaiting outcome for this grant. A meeting with key stakeholders has been requested to discuss Australian Institute of Aboriginal and Torres Strait Islander Studies collections and Mukurtu database use. An Email was sent in December 2022 to State Library Indigenous Services regarding the Archives obtaining Mukurtu gather database and to discuss the progression of involving community in training and establishment of this database.

1.4.3 Promote the City as Australia's First Heritage Listed City


Action Title: 1.4.3.1 Advocate for tri-partisan government approach to management of the National Heritage assets

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Advocacy for tri-partisan government approach to management of the National Heritage Assets has been included in Council's revised Advocacy Strategy and provided to State and Federal Ministers.

Action Title: 1.4.3.2 Advocate for recognition and financial support for the continuity of Broken Hill Heritage and its importance to the nation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council is supporting the application for the World Listing of the Trades Hall and has written to and received support from State and Federal Ministers and Members of Parliament for the project.						

1.4.4 Advocate for funding and investment in Community Development Projects

Action Title: 1.4.4.1 Investigate grant funding opportunities and partner with local entities to increase activities that allow for better health and wellbeing						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Economic Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council routinely applies for school holiday break funding, youth week, seniors week and women’s week funding, active fest funding and other programmatic funding from the Office of Regional Youth, Department of Communities and Justice, Foundation for Regional and Rural Renewal and Office of Sport. Council partners with community providers to execute the programs that are successfully grant funded. In 2022/23 Council has partnered to provide a youth skateboard workshop, a youth mural design workshop, a youth radio/podcast program, a Heywire program for young people to highlight diversity and a youth wellbeing event to celebrate the new youth mural. Council has planned activities for the remainder of the reporting period including Youth Week, autumn school holiday and winter school holiday activities, and an intergenerational Active Fest event, which will take place in March 2023.						

1.4.5 Support events that celebrate history, culture and diversity

Action Title: 1.4.5.1 Work with third parties to seek funding to celebrate history, culture and diversity						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Economic Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council has collaborated with a number of organisations and community groups in order to seek funding to celebrate the history and culture of the town. Groups such as Business Far West have had two meetings so far with Council to discuss the needs and wants of the local business community and to advocate on their behalf to the state government. Council is working with Traditional Owners and Aboriginal Community Controlled entities to investigate opportunities for a funded space and programs. Funding will be sought for NAIDOC week celebrations and Close the Gap initiatives with community partners. Council has met with Business Far West twice to discuss the wants and needs of the local business community, specifically in regards to collaborative efforts such as small business month						


Action Title: 1.4.5.2 Provide support and advice to event planners to deliver events within region						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Advice and support have been given to eight event planners during the report period, looking to hold or already confirmed to be holding events within the City and the region. These range from smaller community-based events to large scale events of national and international significance.</p>						

1.5 Our built environment supports our quality of life

1.5.1 Review and update development and building strategies and policies to ensure relevance

Action Title: 1.5.1.1 Commence review of Environmental Planning Instruments and Policies						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Temporary Manager Planning & Community Safety	In Progress	01-Jul-2022	30-Jun-2023	10%	50.00%	 RED
<p>Action Progress Comments: Review of Planning instrument and planning policies in progress, with further information and recommendations associated with the Housing study to be considered during review in 2023. Issues considered relevant for review include Floor Spacing Ratios and Height controls, as well as heritage and land uses permitted in various zones.</p>						

1.5.2 Manage ongoing delivery of the Central Business District (CBD) Masterplan

Action Title: 1.5.2.1 Manage delivery of infrastructure projects associated with the implementation of the Way Finding Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Stage 1 of the Wayfinding project was endorsed by Council at the August 2022 Council Meeting. This includes the manufacturing and installation of the CBD signage, Park Interpretive Signage and Visitor Digital Application. Contractor is currently manufacturing assets. Project planning stage is underway between Council and preferred construction contractor with construction scheduled to begin in April 2023 and be completed by June 2023.</p>						


Action Title: 1.5.2.2 Manage delivery of infrastructure projects associated with the Library and Archives project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: All technical designs and consultation for Library and Archives project have been completed. Request for Tender was advertised from September 2022 until November 2022, with tender evaluation being completed in December 2022. Council has now entered into direct negotiation with preferred contractor, with negotiation outcome to be presented to Council for approval.</p>						


Action Title: 1.5.2.3 Manage delivery of infrastructure projects associated with CBD Revitalisation Project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: CBD Revitalisation Project incorporates the Town Square Redevelopment Project, Argent Street Paving Project, Wayfinding Project and the Library and Archives construction. The Town Square Redevelopment Project and Argent Street Paving Project are currently in planning stage with concept designs and costings being sourced. Projects have been presented to the Project Consultative group for community consultation. Construction is due to commence and be completed in 2023.</p>						

1.5.3 Ensure service levels and asset conditions are commensurate with community expectations

Action Title: 1.5.3.1 Implement actions and recommendations from Asset optimisation project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED
<p>Action Progress Comments: Asset optimisation report currently in draft form pending finalisation in the first half of 2023, with implementation to follow adoption.</p>						

Action Title: 1.5.3.2 Develop and Implement Asset Management Plan - Roads and Footpaths						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Commencement of this Action has been delayed, with support staff to expedite asset management plans to be engaged in first half of 2023. Road and footpath inspections have been prioritised following multiple recent storm events.						

Action Title: 1.5.3.3 Develop and Implement Asset Management Plan - Parks and Open Spaces						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Commencement of this Action has been delayed, with Support staff to expedite asset management plans to be engaged in first half of 2023.						


Action Title: 1.5.3.4 Develop and Implement Asset Management Plan - Buildings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Draft Buildings Asset Management Plan developed, with final review and presentation for adoption to occur in 2023.						

Action Title: 1.5.3.5 Develop and Implement Asset Management Plan - Fleet						
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Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Draft Fleet Asset Management Plan review had commenced in early 2022, with further updates to be completed in 2023. Once finalised, plan will be presented to management for review and adoption.

Action Title: 1.5.3.6 Review and update Parks Management Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED


Action Progress Comments: Commencement of this Action has been delayed, with management plan to be developed following engagement of support staff in 2023.

Action Title: 1.5.3.7 Complete Cemetery Plan of Management as per audit requirements

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	60%	50.00%	 GREEN

Action Progress Comments: Geotechnical Investigations have been completed with identified areas surrounding the Cemetery for extension purposes. Upon receiving further investigative report, Plan of Management will be updated and finalised in 2023. Plan of Management in final stages of draft preparation. Once completed, plan will be presented to Council to approve moving to public exhibition period

1.5.4 Manage ongoing delivery of the Active Transport Plan


Action Title: 1.5.4.1 Implement the approved Active Transport Plan actions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
<p>Action Progress Comments: Scheduled works for the 2022/2023 capital works schedule includes shared path installation for Route 1 Blende Street, from Silver Street to Galena Street. At total of 9 Segments out of the 11 scheduled, have been completed up until September. All footpath works for Route 1 Blende Street from Silver to Galena Streets have been completed.</p>						

Action Title: 1.5.4.2 Develop annual capital works plan for Active Transport Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
<p>Action Progress Comments: 5-year Annual capital works schedule for the Active Transport Plan has been completed. Active Transport Plan and identified 10-year Shared Path Network has been uploaded onto Council website.</p>						


1.5.5 Collaborate with key stakeholders to advocate for affordable housing

Action Title: 1.5.5.1 Develop Housing Strategy as a part of Liveability Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	75%	50.00%	 GREEN
<p>Action Progress Comments: Community consultation for the Housing and Liveability Strategy was completed in December 2022 and the final report is expected to be delivered to Council in February 2023.</p>						

1.5.6 Support our residents to lead healthy, active and independent lives

Action Title: 1.5.6.1 Implement outcomes of the Parks Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Parks Management Plan is under development and will need endorsement before outcomes can be implemented. Consultation with the community to be held in quarter 3 of financial year 2022/23, with suggestions being collated to suit management plan.						


1.5.7 Work with community organisations to establish Imperial Lakes as an environmental park, inclusive of recreational activities and community access

Action Title: 1.5.7.1 Collaborate with community groups to develop an organisational model for ongoing operations of Imperial Lakes						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Landcare Broken Hill have acquired the Imperial Lakes. A briefing was held with Councillors regarding Landcare's Plan for Imperial Lakes and Council supports this Plan.						

Action Title: 1.5.7.2 Work with Department of Planning to rezone the land at Imperial Lakes to allow community access and environmental and recreational activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Temporary Manager Planning & Community Safety	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED
Action Progress Comments: Currently under review through discussion with Landcare to determine requirements for the land at Imperial Lakes.						

1.5.8 Investigate and advocate for land expansion opportunities

Action Title: 1.5.8.1 Collaborate with relevant agencies and key stakeholders to identify land for further development						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Land Use Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Multiple meetings were held with Regional NSW, Planning NSW and key Broken Hill stakeholders such as Foundation Broken Hill in relation to facilitating development on Crown Land, as well as initiating a City wide Indigenous Land Use Agreement. Meetings have also been held with private landowners to discuss potential development and/or buy back for future housing development. Successful application NSW Regional Housing Fund for the Sub-Division of land at 336A McCulloch Street. Letter issued to all ratepayers urging those with vacant properties/homes to consider sale, rental, renovation to free up housing stock.</p>						


Action Title: 1.5.8.2 Investigate opportunities to expand the Broken Hill LGA boundaries						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Land Use Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Multiple meetings held with Regional NSW and Planning NSW. Crown Lands and Regional NSW are providing further information.</p>						


1.6 Our health and wellbeing ensure that we live life to the full


1.6.1 Active participation in interagency meetings

Action Title: 1.6.1.1 Actively participate and engage in Council's determined social interagency meetings on a regular basis						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During report period, Council's Community Development Officer routinely attended Suicide Prevention meetings, Alcohol and Drug Steering Committee meetings, youth services meetings and disability meetings.</p>						


1.6.2 Develop Council assets to promote outdoor recreation, exercise and mobility for families

Action Title: 1.6.2.1 Ensure compliance with the Disability Inclusion Act 2014 requirements for disability inclusion planning for capital projects						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Disability inclusion is involved in planning stage of all new projects. Representation from the Disability Inclusion Action Plan (DIAP) Working Group has been included on the Project Steering Group for the E.P O'Neill Sporting Complex Redevelopment Project. An invitation for the DIAP Working Group to be involved in all major projects will continue to be offered moving forward.</p>						


Action Title: 1.6.2.2 Refurbish the E.P. O'Neill Memorial Park Precinct						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: A Project Steering Group (PSG) for the refurbishment of the E.P. O'Neill Memorial Park Precinct has been established. Council Officers and the PSG have successfully reviewed the 50% and 75% design package and contributed to both submissions with feedback and suggestions moving forward. The final 100% design package is expected to be submitted to Council in February/March 2023. Once the design is finalised, a Tender for Construction will be advertised, assessed, and recommended to Council, for construction works to commence following.</p>						

Action Title: 1.6.2.3 Investigate development of the Master Plan for Memorial Oval						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
<p>Action Progress Comments: Commencement of this Action has been delayed as it will be informed partially by the recommendations of the asset optimisation project. Masterplan to be developed following the finalisation of that report.</p>						

Action Title: 1.6.2.4 Investigate development of the Master Plan for Recreational Parks

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Commencement of this Action has been delayed due to unforeseen circumstances in 2022. The Master Plan for Recreation Parks is to be developed alongside Council's asset management plans in 2023/24.						

1.6.3 Support the advocacy work of health, community and allied health providers

Action Title: 1.6.3.1 Attend and support health interagency meetings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During report period, Council's Community Development Officer routinely attended Suicide Prevention meetings, Alcohol and Drug Steering Committee meetings, youth services meetings, disability meetings and as well as maintaining regular contact with the Primary Health Network.						

2 Our Economy

2.1 Our businesses are well connected and thrive in an environment that supports innovation and economic growth


2.1.1 Activate the Broken Hill Business Support Policy

Action Title: 2.1.1.1 Provide up-to-date business support information on Council's website						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council maintains a business support data base on its website including NSW Government, Australian Government and Industry Support information.						


Action Title: 2.1.1.2 Participate in business and industry association meetings to discuss issues relevant to local businesses and economic development

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council maintains a presence at meetings and/or membership with organisations such as Regional Capitals Australia, Regional Australia Institute, Economic Development Australia, Regional Development Far West, AusIndustry, Foundation Broken Hill, Business Far West, Local Jobs Program and attendance at industry forums such as Cobalt Blue.</p>						


2.1.2 Advocate and plan for industrial land expansion

Action Title: 2.1.2.1 Investigate opportunities for future industrial zoned land						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Land Use Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Multiple meetings held with Regional NSW and Planning NSW. Crown Lands and Regional NSW are providing further information.</p>						


2.1.3 Collaborate with key stakeholders for improved accessible transport and connectivity including air, road and rail services to and around the City

Action Title: 2.1.3.1 Advocate for improved air and rail services						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Advocacy for improved air and rail services has been incorporated into Council's Economic Development Strategy and Advocacy Strategy. The Advocacy Strategy was provided to State and Federal Ministers.</p>						


2.1.4 Advocate for outcomes aligned to the Regional Transport Strategy

Action Title: 2.1.4.1 Liaise with stakeholders to attract Government investment in identified actions in the Far South West Joint Organisation Transport Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED
Action Progress Comments: The FSWJO Transport Plan has not been endorsed. Progressing the action plan has been included in the Economic Development and Advocacy Strategies for when endorsed, including upgrading Broken Hill Airport and surrounding roads to increase air travel options and expand capacity.						

2.1.5 Develop and implement the Economic Development Strategy

Action Title: 2.1.5.1 Activate Economic Development Strategy in collaboration with key stakeholders						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council's Economic Development Strategy was endorsed by Council at the December 2022 meeting, with activation to commence in 2023. The first industry meeting introducing business to the strategy and new tourism website will be held in February 2023.						

2.1.6 Develop the Airport as a commercial and industrial precinct

Action Title: 2.1.6.1 Review existing plans and strategies and develop new Airport Master Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	75%	50.00%	 GREEN
Action Progress Comments: Community and airport user consultation finalised in December 2023. The Airport Master Plan is expected to be finalised in February 2023.						

Action Title: 2.1.6.2 Advocate for Airport upgrades in line with Advocacy Strategy and Airport Master Plan

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Council has been successful in applying for grant funding of \$4.9m from NSW Government Resources for Regions for airport upgrades and \$112,000 to write a new business case for the implementation of the new Master Plan which is in development.

2.1.7 Advocate for incentives and initiatives that support business and industry to expand

Action Title: 2.1.7.1 Collaborate with stakeholders to investigate incentives to grow business and industry opportunity						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Council participated in regular meetings with mining companies, investors and government agencies during the report period, to discuss further plans and incentives for investment in Broken Hill.

2.2 Our economy provides opportunities that match the skills and needs of the population and enhances population growth

2.2.1 Collaborate with government and industry partners to explore investment opportunities for the City

Action Title: 2.2.1.1 Liaise with key stakeholders to ensure that the development of regionally significant infrastructure meets the needs of business and industry						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: During the report period, Council participated in regular meetings with Business Far West, government forums such as Far West Senior Managers Forum and regular meetings with State and Federal Member to advocate for significant projects.

2.2.2 Collaborate with education and training providers to investigate opportunities to expand training and education

Action Title: 2.2.2.1 Investigate and participate on committees and working parties associated with education and training						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council is actively working with all local Registered Training Organisations (RTOs) to review local training opportunities and to provide suggestions for Council specific training requirements. Council is partnering with relevant national training providers to source local government industry specialized training where required.</p>						

2.2.3 Foster partnerships with tertiary institutions to bring scarce skills to the City


Action Title: 2.2.3.1 Investigate partnerships with tertiary institutions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council is continuing to expand networking opportunities within the tertiary education sector. Identified industry skills shortages are a priority focus for Council when approaching these tertiary institutions. Council has now identified flexible delivery options for staff to commence tertiary training where required.</p>						


2.2.4 Advocate for funding opportunities for apprenticeships and traineeships

Action Title: 2.2.4.1 Investigate eligible funding opportunities for apprenticeships and traineeships						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council is accessing all available government funding opportunities regarding trainees and apprenticeship incentives for FY 2022/23, with current and continuing recruitment into key identified career pathways and workforce succession planning. Federal funding is currently the only source for funding opportunity in this area.</p>						

2.3 Our City attracts a diverse range of businesses and visitors providing opportunities for work, education, leisure and social life

2.3.1 Active participation in trade events, conferences and other networking opportunities

Action Title: 2.3.1.1 Support staff to identify and attend opportunities that contribute to the economic growth of Broken Hill						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, Council supported participation at the National Economic Development Conference and supported two nationally accredited Economic Development Practitioners to maintain accreditation.</p>						

Action Title: 2.3.1.2 Participate in tourism and other industry events that further networking and professional development						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The Visitor Services Coordinator attended the annual Australian Regional Tourism Conference in October 2022. A Visitor Services staff familiarisation to Silverton, Wentworth, Mildura and Menindee is planned over the summer. Planning for attendance at the South Australian Tourism and Visitor Information Centre conference in May 2023 is underway.</p>						

2.3.2 Advocate Broken Hill and Far West as a centre for renewable energy


Action Title: 2.3.2.1 Meet with Federal and State Ministers to promote Council's Renewable Energy Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council continually advocates with Federal and State Ministers to promote Council's Renewable Energy Action Plan. Three meetings were held with Constructive Energy during the report period.</p>						

Action Title: 2.3.2.2 Support major renewable projects within the Far West Area

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Three major renewable projects for the Far West Area have been supported during the report period. These include Hydrostor, AGL Battery and installation of Electric Car Fast Chargers.

2.3.3 Increase digital communication network through projects outlined in Smart Communities Framework

Action Title: 2.3.3.1 Provide open data to community via IoT (Internet of Things) platform						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Information & Communications Tec	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: The Smart Internet of Things platform provided data to the community including: - Broken Hill Airport Parking dashboard, - Sturt Park Environmental Sensor, - Patton Park Environmental Sensor. The Patton Park environmental sensor is awaiting parts from the supplier to facilitate the repair of this service. The Internet of Things dashboard is available on Council's website at via the following link <https://www.brokenhill.nsw.gov.au/Community/About-the-city/Smart-Broken-Hill/Dashboards>.


Action Title: 2.3.3.2 Increase City coverage of City Smart Devices (smart bins, lighting, WIFI, irrigation systems and parking)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Assets & Projects Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Council continues to investigate opportunities to increase smart city devices within the city to increase efficiency in work practices and community infrastructure use. Smart City projects in planning stage include parking sensors at the Broken Hill Regional Airport, Close Circuit Television (CCTV) and Lighting on the new banner poles in Argent Street.

2.3.4 Collaborate with surrounding LGAs, government and industry to identify economic opportunities


Action Title: 2.3.4.1 Participate in State and Regional Planning initiatives						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, Council representatives facilitated meetings, contributed to, provided feedback on: 1) Regional Economic Development Strategy, 2) Far West Regional Plan, 3) Destination Country and Outback Destination Management Plan, 4) Far South West Joint Organisation Destination Management Plan.</p>						

Action Title: 2.3.4.2 Action initiatives endorsed by the Far South West Joint Organisation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Consultation, desktop report and concept packages for the Broken Hill Wayfinding Project completed, with installation of project expected to start in March 2023. FSWJO Draft Transport Plan actions included in the Economic Development and Advocacy Strategies for when endorsed, including upgrading Broken Hill Airport and surrounding roads to increase air travel options and expand capacity.</p>						

Action Title: 2.3.4.3 Develop working tourism relationships with regional tourism associations and village committees						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Existing working relationships were enhanced during the report period through regular communication with Information Centres and Businesses relating to tourism inquiries, road conditions, flooding information etc between Broken Hill Visitor Information Centre staff and other Visitor Information Centres and businesses in the Unincorporated area, Central Darling Shire, Wentworth Shire, Mildura. Staff familiarisations are planned for January/February 2023 to Silverton, Wentworth, Mildura and Menindee. No meetings with tourism organisations were scheduled during the report period.</p>						


2.3.5 Promote the narrative of long-term economic stability to the community

Action Title: 2.3.5.1 Provide pertinent long-term financial information in relevant media releases						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Long term financial implications of all major projects were communicated where possible during the report period. Financial updates provided via meeting wraps each quarter.						


Action Title: 2.3.5.2 Provide public Budget sessions with support from Finance						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: This Action is not scheduled to commence until 2023.						


2.4 We are a destination of choice and provide a unique experience that encourages increased visitation


2.4.1 Engage government, business and community stakeholders in supporting the management of tourism


Action Title: 2.4.1.1 Collaborate with industry and government to expand experiences, products and destination marketing						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council representatives worked with Destination Country and Outback to facilitate community consultation for the Destination Country and Outback Destination Management Plan and the Far South West Joint Organisation Destination Management Plan. Council also worked in collaboration with Destination NSW on a new marketing campaign to be in market in March 2023, focusing on the City's arts and culture experiences and new First Nations entrepreneur products and experiences.						

Action Title: 2.4.1.2 Develop framework to deliver a cohesive approach to the development, management and marketing of business and destination events, tourism and filming activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	15%	50.00%	 RED
Action Progress Comments: Skeleton framework developed and review of Broken Hill Film Policy in progress. Waiting for the final Civic Centre Growth Plan in March 2023, to inform completion of the Framework.						


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council has contributed to the Far South West Joint Organisation Destination Management Plan and Destination Country and Outback Management Plans. Both are waiting final sign off. The delivery of actions in the plans are included as action items in the Broken Hill Economic Development Strategy and cultural experiences have been included in the DNSW Feel New campaign on advice from Council and the campaign will be launched into market in March 2023.						

Action Title: 2.4.1.4 Develop improved visitor experiences on tourism website and app						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: A brand-new tourism website is currently under development and will be launched in February 2023. This will include improved digital services and information across all areas and is a collaboration between the Communication, Economic Development and Visitor Services Departments.						


Action Title: 2.4.1.5 Conduct audit of Council tourism product and experiences						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The tourism product and experience audit report is a list of current tourism businesses in the Broken Hill LGA including attractions, tour operators, restaurants and accommodation providers. Findings from the audit will be collated in January 2023.</p>						


Action Title: 2.4.1.6 Support the development of the Silver to Sea Trail project						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: The Silver to Sea Way is a heritage regeneration project designed to encourage more visitors to explore the route between Port Pirie in the mid-north of South Australia and Broken Hill in New South Wales. The Silver to Sea Way is investing in the regeneration of heritage places, as well as the creation of new digital visitor experiences. In addition to exploring and promoting local stories, the Silver to Sea Way will also link existing businesses and activities to promote the route as a great tourist destination. Stage 1 of the project (Port Pirie to Peterborough) was funded through the Commonwealth Government’s Building Better Regions fund (Round 4) and is now completed. Projects included the Peterborough Roundhouse, the Gladstone Gaol and the Port Pirie Railway Station. Projects for Stage 2 (Peterborough to Broken Hill/Silverton) are currently being discussed. The support of this project has been included in the Broken Hill Economic Development Strategy 2022-2027 as an action.</p>						

2.4.2 Activate Business Plans from Council owned facilities


Action Title: 2.4.2.1 Activate Visitor Services Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, a total of 8 action items were completed and 10 action items were still in the process to be completed. Action items and status includes: 1) Maintaining and improving digital tourism assets --> A new tourism website is currently in development. To be completed in February 2023. 2) Improved staff structure --> A permanent part-time position will be advertised in January 2023. 3) Professional Development --> Attendance at the Australian Regional Tourism Conference in October 2022. Visitor services training scheduled for February 2023. 4) Utilising mobile Visitor Services --> Attendance at Mundi Bash (August 2022) and Broken Heel Festival (September 2022) by staff and volunteers. 5) City Ambassador program --> Continued training for volunteers and participation in events and visitor servicing outside the Tourist & Travellers Centre. 6) Visitor Information Outlets (VIOs) --> Continued maintenance of the seven VIOs around Broken Hill, delivering visitor information outside the Tourist & Travellers Centre. 7) Improved Airport VIO --> Project nearing completion. Includes improved digital information and design. 8) Improving working relationship with the Economic Development department --> New tourism website project. 9) Regular tourism information sessions for Broken Hill City Council customer service staff --> Four information sessions delivered. 10) Investigate opportunities to further strengthen ties with Far West NSW tourism association and village committees --> Visits planned to Silverton, Wentworth, Mildura and Menindee for February 2023. 11) Maintaining annual Visitor Information Centre (VIC) accreditation --> completed for 2022/23. 12) Maintaining associate membership with SA Visitor Information Centre (SAVIC)</p>						

network --> completed for 2022/23. 13) Attending annual SAVIC conference --> Scheduled for May 2023. 14) Renewal of VIC window signage --> Scheduled for February 2023. 15) Renewal of souvenir display furniture --> Scheduled for February 2023. Budget approved. 16) Renewal of seats and tables to create a meeting area for visitors that is more inviting --> Scheduled for February 2023. Budget approved. 17) Research more suitable Point of Sale system --> Process started. 18) Improve souvenir ordering processes --> Supplier agreements were established with two suppliers in November 2022.

Action Title: 2.4.2.2 Activate Broken Hill City Art Gallery Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Commencement of this action has been delayed due to unforeseen circumstances. Data will be reported once new Gallery & Museum Manager has commenced.						

Action Title: 2.4.2.3 Activate Albert Kersten Mining & Minerals Museum Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Commencement of this action has been delayed due to unforeseen circumstances. Data will be reported once new Gallery & Museum Manager has commenced.						


Action Title: 2.4.2.4 Activate Civic Centre Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The Civic Centre Business Plan is being developed by an external consultant, with expected completion date of February 2023.						


Action Title: 2.4.2.5 Develop Library Business Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Library Coordinator	In Progress	01-Jul-2022	30-Jun-2023	98%	50.00%	 GREEN
Action Progress Comments: Library Business Plan was completed and has been approved by Chief Corporate and Community Services.						


2.4.3 Activate Destination Management Plans

Action Title: 2.4.3.1 Activate actions within the Destination Management Plans						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Broken Hill activity aligns with: 1) Destination Country and Outback Destination Management Plan, 2) Far South West Joint Organisation Draft Destination Management Plan, 3) Far South West Joint Organisation Draft First Nations Cultural Tourism Initiative Action Plan, 4) NSW Visitor Economy Strategy 2030. Council is currently focussed on the marketing of the region, with a new Council managed tourism website in development (launch March 2023) and a new marketing campaign in collaboration with Destination NSW to promote First Nations product and experiences, arts, culture and heritage. Council will also be seeking to establish a tourism industry working group in 2023.						

2.4.4 Operate Council owned facilities supporting the visitor economy

Action Title: 2.4.4.1 Operate Visitor Services to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During the report period, Visitor Services staff assisted 47,513 customers promoting local and regional businesses resulting in extended stays and spend. By ensuring continued professional performance and high-level customer service the accreditation was maintained for the 2022/23 financial year. Five staff familiarisations to local businesses were conducted. Additionally, the Visitor Services Coordinator provided information to new tourism businesses and was involved in promoting the region via media and marketing campaign preparation for the upcoming 2023 campaign with Destination NSW.						

Action Title: 2.4.4.2 Operate the Living Desert to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period the following support was provided to visitors to the Living Desert through the provision of tours and information detailing: - Varieties of native flora and fauna within the Living Desert and the sites around the cultural walking trail, - Myre Myres (indigenous huts), - Geological site including land and mineral formations, - Kangaroo viewing hide, - Story poles designed by local TAFE students, - Scenic lookout overlooking Stephens Creek Reservoir, - Land marks showing miners claims, - Small prospecting mine dig-out for different minerals, - Indigenous quartz worksite, - Provision of tour group every Thursday for visitors travelling on Indian Pacific Train. During the period an additional three tours were held at a total of 64 attendees from Burke Ward Public School, 12 attendees from School of the Air, 180 attendees from Aitken College (Melbourne). Facilities available to visitors to the Living Desert include picnic area inclusive of accessible toilet facilities and barbecue area, campsite facilities including free accessible hot showers, toilets, barbecues, star viewing, sunrise and sunset viewing seating, 15 sites for camper trailers/RVs/caravans, as well as an area for 12 carry-in tent sites. A total 25,804 visitors attended the Living Desert and a total of 1,786 campsite bookings took place during the report period.</p>						

Action Title: 2.4.4.3 Operate the Broken Hill City Art Gallery to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, the Broken Hill City Art Gallery welcomed 9,277 visitors through its door.</p>						

Action Title: 2.4.4.4 Operate the Albert Kersten Mining & Minerals Museum to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, the Albert Kersten Mining & Minerals Museum welcomed 4,594 visitors through its door.</p>						

Action Title: 2.4.4.5 Operate the Civic Centre to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The Civic Centre provided support to the visitor economy through the provision of events and functions, on a total of 78 occasions.						

Action Title: 2.4.4.6 Operate the Airport to support the visitor economy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Airport Manager/Snr Airport Report Off	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: The Airport was operated safely and compliantly by Airport Team for the report period July to December 2022, with no major incidents recorded. The Airport required closure overnight in the first quarter on Sunday 24 July 2022, from approximately midnight until 6am. This was due to power outage and wiring fault in the newly installed Airfield Lighting System. The wiring fault prevented the back-up power generator from powering the Airfield Lighting System. The fault was repaired the next morning and the Airport was again fully operational. No major incidents were recorded during October to December 2022, with no airport closures during the second quarter.						

2.4.5 Advocate for incentives and initiatives that support Broken Hill and region as a film location

Action Title: 2.4.5.1 Collaborate with the film industry and government to ensure Broken Hill and region is a destination of choice for film makers						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council provides location advice, introductions to local film industry and other contacts and approves film permits. Six film permits have been issued in the six months and Council is also working with the producers of the RFDS miniseries to return to Broken Hill for series 2 in 2023. Council also advocates for the industry to be recognised in State Government plans including the Far West Regional Economic Development Strategy and Far West Regional Plans.						

2.4.6 Develop the Civic Centre Business to be a self-sufficient profit-making enterprise

Action Title: 2.4.6.1 Review Civic Centre Business Plan to identify and grow business opportunities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED
<p>Action Progress Comments: Council is working with an event management consultant to deliver a Civic Centre Growth Plan, to identify new opportunities to grow the business. Review of the Civic Centre Business Plan is expected to be completed by February 2023 and development of Growth Plan is expected to be completed in 2023.</p>						

Action Title: 2.4.6.2 Review Civic Centre Marketing Plan to identify new opportunities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Events Coordinator	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED
<p>Action Progress Comments: Council is working with an event management consultant to deliver a Civic Centre Growth Plan, to identify new opportunities to grow the business. The Civic Centre Marketing Plan will be developed in 2023.</p>						

2.4.7 Activate the Cultural Plan

Action Title: 2.4.7.1 Investigate options for art and cultural activities to support health and well-being in the community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: 1) A successful grant application was received from the NSW Government Spring Holiday Break to conduct a mural workshop for young people aged 16-24. The workshop, conducted by a mural artist from Victoria, was supported by Gallery staff and attracted 16 participants. 2) A successful grant application was received from the NSW Government Summer Holiday Break to conduct a mural painting activity in the art gallery workshop. The mural painting will take place in January 2023 and will be installed on the exterior of the art gallery workshop in Argent Street. This activity is supported by agencies in the community providing activities for young people at a launch event. 3) The Heywire Youth grant was executed in November 2022 and presented as an exhibit at the Broken Hill City Art Gallery. The resulting video and animation sequence aimed to enhance the voice of young people to begin a conversation about the effect of diversity and discrimination in the community.</p>						

Action Title: 2.4.7.2 Utilise the Gallery and Museum spaces for events and cultural activities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, two gallery exhibition openings were held, one on 30 September 2022 which included exhibitions for the Pro Hart Outback Art Prize, Nigel Helyer, Nici Cumpston, Amy Nadge, Joshua de Gruchy and 25 November 2022 which included exhibitions for Gregory Carosi, HSC exhibitions, Gaara Arts and Naomi Wild). One opening for the Wolfgang Sievers Photographic Exhibition was held in the Geo-Centre Exhibition Hall on 1 November 2022.</p>						

2.4.8 Support Aboriginal economic enterprise and cultural practice

Action Title: 2.4.8.1 Liaise with Murdi Paaki Regional Assembly to support linkages required to progress their economic strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Community Development Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Murdi Paaki Regional Assembly representatives, after introduction, have had ongoing consultation with Council's Economic Development staff, Destination Marketing Store and Destination Country and Outback to develop tourism products and businesses in the area.</p>						

3 Our Environment

3.1 Our environmental footprint is minimised

3.1.1 Ensure delivery of relevant environmental strategies and policies

Action Title: 3.1.1.1 Develop Waste and Resource Recovery Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Waste & Sustainability Manager	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
<p>Action Progress Comments: A capital submission has been made to appoint a suitably qualified consultant who will work alongside Council and key stakeholders to develop a new five year Waste and Sustainable Materials Strategy. The consultant will support Council by facilitating the preparation of a Waste and Sustainable Materials Strategy, which seeks to further improve the City's waste management and move towards the circular economy model. Promotion of the Strategy will commence once the Strategy has been developed.</p>						


3.1.2 Provide awareness of environmental impacts of human activity

Action Title: 3.1.2.1 Promote the Waste and Resource Recovery Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Waste & Sustainability Manager	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
Action Progress Comments: Aligned closely to the development of the Waste and Resource Recovery Strategy (3.1.1.1) and promotion of the Strategy will commence once developed.						

3.1.3 Collaborate with key stakeholders on environmental issues

Action Title: 3.1.3.1 Investigate opportunities to collaborate with community groups						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Waste & Sustainability Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Opportunities to collaborate with community groups were continually explored during the report period. Opportunities being explored include, but are limited, to working collaboratively with not-for-profit organisations on recycling bins in public places, seeking input into the development of a new Sustainability Strategy, liaising with groups on the development of a Climate Action Plan.						


3.1.4 Investigate alternate sustainable energy options

Action Title: 3.1.4.1 Continue the implementation of the Renewable Energy Action Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Waste & Sustainability Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Stage Two of the Renewable Energy Action Plan (REAP) was adopted by Council at the Ordinary Meeting of Council in November 2022. Progression into Stage 2 of the REAP will allow for project definition and development. This stage will allow for the specification of a working model including array size and technological approach, key component selection and performance modelling which will inform a financial model. Working models for retail participation, securing of land tenure and formal network application also form part of this stage. Key milestones for Stage 2 of the REAP will include commercial agreements and contract establishments, preliminary equipment selection, business case development, site inspections, planning requirements and networks connections.						


3.2 Natural environments and flora and fauna are enhanced and protected

3.2.1 Ensure delivery of relevant environmental management plans and policies




Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period the following was undertaken at the Living Desert: - Maintain and care for native fauna including 45 Euros (wallaroos), 25 Red Kangaroos (blue flyers included), reptile and bird species, - Maintenance and cleaning of water troughs (weekly) and feeding bays (seasonal), - Undertaking feral animal control measures in accordance with governing Acts, - Annual assessment of identified noxious weeds and pests and implementing control measures as required, - Replaced damaged and vandalized fencing where and when required, - Maintained roads, culverts, walking paths and trails, - Cleaned and maintained all facilities, - Ensured implementation of WHS practices.</p>						


Action Title: 3.2.1.2 Investigate Master Plan for Living Desert						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Corporate and Community Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Request For Quotation Q22/73 - Living Desert Master Plan drafted, with further internal consultations ongoing. Request For Quotation to be sent to market in 2023.</p>						


3.2.2 Provide awareness and education on the impacts of climate change


Action Title: 3.2.2.1 Investigate the development of a Climate Action Plan to support the 2019 Climate Emergency Declaration						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Waste & Sustainability Manager	In Progress	01-Jul-2022	30-Jun-2023	5%	50.00%	 RED
<p>Action Progress Comments: A capital submission has been made to appoint a suitably qualified consultant who will work alongside Council and key stakeholders to develop a Climate Action Plan (CAP). The consultant will support Council by facilitating the preparation of a CAP, which seeks to help Council adapt to the impacts of climate change, increase the resilience of our community and enable the Council to meet net zero emissions goals.</p>						

3.2.3 Ensure the effective management of the regeneration and common areas

Action Title: 3.2.3.1 Undertake feral animal eradication in accordance with governing Acts						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Baiting strategies were implemented regularly throughout the report period for invasive feral animals such as foxes, wild dogs, cats and rabbits, in accordance with governing act requirements.</p>						
Action Title: 3.2.3.2 Replace damaged and vandalised fencing						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, 11km of damaged and vandalized fencing was replaced at the South regeneration area, 40m of storm damaged electric fencing (sanctuary fence) was replaced within the Living Desert and 1.25km of damaged fencing was replaced at the regeneration area on Silverton Road.</p>						
Action Title: 3.2.3.3 Undertake annual assessment of identified noxious weeds and pests						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Annual assessment of noxious weeds and pests was undertaken by Living Desert rangers in August 2022 and report provided to Council's Strategic Asset Management Coordinator.</p>						


Action Title: 3.2.3.4 Implement control measure to ensure noxious weeds and pests are controlled in an appropriate manner						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Contracted management spraying control of noxious weeds throughout the 8,500Ha of regeneration and common areas for example, various cactus species, mesquite, giant reeds, bathurst burr, nagoora burr, salvation jane, onion weed was undertaken during the report period.						

Action Title: 3.2.3.5 Support and encourage volunteers and environmental groups to protect and enhance natural environment at Living Desert Reserve						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During the report period, a total of 4 working bees were conducted with a total of 76 volunteer hours implemented. Working bees included 1x path laying, 1x tree pruning, 2x paving.						

Action Title: 3.2.3.6 Support and encourage volunteers and environmental groups to protect and enhance natural environment at Regeneration Area						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Living Desert Ranger	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During the report period, a total of 16 volunteer hours were implemented at the South regeneration area for the purpose of path clearing, rubbish removal and weeding.						

3.2.4 Support the advocacy of key water stakeholders

Action Title: 3.2.4.1 Support the advocacy for river connectivity in the Murray Darling Basin system, maintaining water supply in the Menindee Lakes system and maintaining the health of the Darling Baaka River


Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Council continually lobbies the State and Federal government regarding the health of the Darling River Baaka River. Council participated in regular meetings (five) during the report period with the MBA Region 4, to advocate for river connectivity in the Murray Darling Basin system, to maintain water supply in the Menindee Lakes System and maintain the health of the Darling River Baaka River.

3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City


3.3.1 Review and update planning strategies and policies to ensure relevance

Action Title: 3.3.1.1 Adopt Plans of Management for all Crown Reserves under Council Management

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Land Use Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Plan of Management for Queen Elizabeth Park has been previously adopted and finalised. Draft Plans of Management for reserves categorised Park, Sportsground, General Community Use and Natural Areas have been drafted and Council has previously endorsed draft. Crown Lands have provided feedback on drafts which are currently being reviewed by Council staff and SLR Consulting. Legislation was changed and there is now no new legislated timeframe for adoption, so thorough review of drafts is being undertaken.

Action Title: 3.3.1.2 Adopt updated Plan of Management for Living Desert Reserve

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Land Use Planner	In Progress	01-Jul-2022	30-Jun-2023	10%	50.00%	 RED

Action Progress Comments: Living Desert has an existing Plan of Management so other Reserves without Plans of Management have been prioritised. SLR Consulting have been engaged and have started the review of existing Living Desert Plan of Management. Following finalisation of other Plans, existing Living Desert Plan of Management to be updated to ensure compliance with current Crown Land legislation.


3.3.2 Implement actions from Tree Management Plan

Action Title: 3.3.2.1 Ensure outcomes are conducted in compliance with the Tree Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the report period, all tree removals, or tree related issues, were conducted in accordance with the Tree Management Plan. Trees are no longer removed without assessment by Council's Arborist and once assessed, a recommendation is provided to the Strategic Asset Management Coordinator for a decision.</p>						

3.3.3 Ensure native vegetation, landscaping and water management systems are protected under the planning processes


Action Title: 3.3.3.1 Provide education and guidance when required for new development proposals to encourage sustainable landscaping, vegetation, and water management practices						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Temporary Manager Planning & Community Safety	In Progress	01-Jul-2022	30-Jun-2023	25%	50.00%	 RED
<p>Action Progress Comments: Planning for education and guidance for new development proposals undertaken - Short term: Council to request and ensure commercial and substantial development applications include landscaping provisions and are conditioned to ensure on-going maintenance throughout the life of the development. Medium term: include landscaping information for a range of land uses highlighting environmental and amenity benefits with a preference for endemic plants and drought tolerant species. Also, basic function and use of landscaping as a land use tool to screen, compliment, and provide amenity for owners and the community alike.</p>						

3.3.4 Advocate for improved storm water management within the City

Action Title: 3.3.4.1 Develop Storm Water Management Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Strategic Asset Management Coordinator	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
<p>Action Progress Comments: Commencement of this Action has been delayed due to Council successfully gaining funding for a flood study, which will then inform the storm water management funding. Storm Water Management Plan to be developed following the completion of the flood study.</p>						

3.3.5 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City


Action Title: 3.3.5.1 Continue to implement the recommendations of the adopted Broken Hill Heritage Strategy 2020-2023						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Town Planner	In Progress	01-Jul-2022	30-Jun-2023	75%	50.00%	 GREEN
<p>Action Progress Comments: All recommendations have been implemented by Council and are ongoing actions. There are 9 recommendations and in particular, recommendations to be further developed or worked on include, promoting sustainable development as a tool for heritage conservation and the promotion of educational material relating to heritage.</p>						


Action Title: 3.3.5.2 Raise awareness of heritage related issues and management						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Town Planner	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Raising awareness of heritage related issues and management is an ongoing action for Council. Council's Heritage Advisor provides free advice and information to residents and also provides media interviews (radio) to discuss heritage related issues. During the report period, Council's Heritage Advisory Service received 32 matters, which were referred to the Heritage Advisor for specialist advice in relation to heritage implications with proposed developments.</p>						

4 Our Leadership


4.1 Openness and transparency in decision making

4.1.1 Foster relationships with key community sector leaders


Action Title: 4.1.1.1 Invite key community sector leaders to civic events and functions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Key community sector leaders and state and federal members were invited to one Civic Reception event, one Citizenship Ceremony and the Civic Ball held during the report period.						

Action Title: 4.1.1.2 Invite key community sector leaders to participate in various working groups/meetings regarding major issues facing the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Key Community sector leaders were invited to participate in regular meetings with Council during the report period, regarding major issues facing the City including Housing, Health, Education, Transport.						


4.1.2 Activate the Community Engagement Strategy

Action Title: 4.1.2.1 Implement communications processes as outlined in new Community Engagement Strategy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Update of Engagement Strategy has been postponed subject to completion of Community Satisfaction Survey.						


4.1.3 Facilitate public forum at each Council meeting

Action Title: 4.1.3.1 Ordinary and Extraordinary Council Meetings are conducted in accordance with Council's adopted Code of Meeting Practice Policy						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: All Ordinary and Extraordinary Council Meetings held during the report period were conducted in accordance with Council's adopted Code of Meeting Practice Policy.						

4.1.4 Ensure social, environmental, cultural and economic sustainability are considered when making decisions

Action Title: 4.1.4.1 Reports to Council present the social, environmental, cultural and economic sustainability considerations to enable Council to make informed decisions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Corporate and Community Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
Action Progress Comments: Council's reporting format assists to present the impacts decisions have on social, environmental, cultural and economic sustainability and provides detail to enable Council to make informed decisions.						

4.1.5 Support the organisation to operate within its legal framework

Action Title: 4.1.5.1 Implement a robust process to provide induction training to Section 355 Committee Members						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	85%	50.00%	 GREEN
Action Progress Comments: An induction presentation together with hard copy and electronic packages were developed for both Section 355 Asset and Advisory Community Committees. Six face to face induction sessions were held over 23 June 2022 and 10 August 2022. Hard copy induction packages were posted to those committee members who did not attend an induction session. Finance officers have held individual finance induction sessions with committee treasurers and Corporate Support Officers are engaging with committee secretaries to support compliance with reporting. Council's risk and assets teams are developing material and resources to deliver onsite facility specific inductions with committee members. These inductions are expected to be implemented into the induction training programs in 2023.						

Action Title: 4.1.5.2 Develop and implement a Proactive Release Strategy to assist in Council's approach to authorised proactive release and promotion of open government						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	35%	50.00%	 AMBER
Action Progress Comments: Council's Agency Information Guide has been reviewed and endorsed by Council, at its meeting held 21 December 2022, to be provided to the Information Commissioner for feedback. Research into the development of a Proactive Release Strategy commenced November 2022, with a small internal project team to be developed early 2023 to progress.						

Action Title: 4.1.5.3 Develop legal, contractual agreements for Exhibiting Artists, Commission Work and Sales through cultural facilities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Visitor Services Coordinator	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During the report period, Artist and Commissioning agreements were redrafted by Council's legal firm.						

Action Title: 4.1.5.4 Review of Delegations and Authorisations with new term of Council and recruitment of new staff						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
Action Progress Comments: All Delegations and Authorisations were issued to relevant staff prior to 31 December 2022 for the new Term of Council.						

Action Title: 4.1.5.5 Councillor and Designated Persons disclosures of interest returns completed annually in accordance with the Local Government Act 1993						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN

Action Progress Comments: Disclosure of Interest Returns tabled at September 2022 Council Meeting and public copies of Disclosure of Interest Returns have been uploaded to the website.

Action Title: 4.1.5.6 Review Council Policies for compliance with relevant legislation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	In Progress	01-Jul-2022	30-Jun-2023	45%	50.00%	 GREEN


Action Progress Comments: Council has subscribed to the Local Government Legal Legislative Compliance database and work has commenced to review Council policies against legislation.

4.1.6 Implement and embed an Enterprise Risk Management system

Action Title: 4.1.6.1 Initiate Stage 3 of the Enterprise Risk Improvement Management Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Risk Coordinator	In Progress	01-Jul-2022	30-Jun-2023	52%	50.00%	 GREEN

Action Progress Comments: Improvement Action Plan for 2022/2023 was completed and approved by the General manager and Executive Leadership Team. 1) Preliminary improvement actions started on management of Council's Fleet, Volunteer management and Events management, including review of all current processes against best practice from local government industry. 2) Electronic online vehicle pre-start system is being commissioned by Council for its vehicle fleet to meet its obligations under the NSW WHS Act and employee strategic review workshop scheduled for February 2023 to finalise updated draft Events Management Framework and processes. 3) Employee induction to Enterprise Risk Management Software sits at 50%, with all new employees being inducted on commencement of employment and refresher training for existing employees to be scheduled for April 2023. 4) Council's Corporate Risk Register review by Executive Leadership Team has not yet commenced, with the first review scheduled for April 2023. 5) Council's Operational Risk Register review by Senior Leadership Team not yet commenced, with first review scheduled for April 2023. 6) Control effectiveness audits of operational risk management and controls were completed on an ad hoc basis by Risk Team including Event management processes for one community managed event and one Council controlled community event completed during the period.


Action Title: 4.1.6.2 Embed the principles of the Enterprise Risk Management Framework (ERM) across the organisation						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Risk Coordinator	In Progress	01-Jul-2022	30-Jun-2023	47%	50.00%	 GREEN
<p>Action Progress Comments: Training materials completed and session to up-skill Council employees scheduled for in Enterprise Risk Management (ERM) in April/May 2023. 1) Senior Leadership Team Enterprise Risk Management Framework induction for new Senior Management employees occurs on commencement of work, with up-skill for existing Council employees scheduled for April/May 2023. 2) Senior Leadership Team up-skill workshops for ERM Framework were not held during the report period, with up-skill for existing Council employees scheduled for April/May 2023.</p>						

Action Title: 4.1.6.3 Undertake full review and testing of Council's Business Continuity Plan (BCP)						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Corporate Risk Coordinator	In Progress	01-Jul-2022	30-Jun-2023	52%	50.00%	 GREEN
<p>Action Progress Comments: Testing of Council's Business Continuity Plan (BCP) completed in May/June 2022, with full review of BCP sub-plans currently underway for identified critical services and internal business units. BCP test exercise completed with independent report on outcomes published in July 2022 and reported to Council's Audit, Risk & Improvement Committee. Final independent report to be loaded/published to Council's intranet for access by employees by 30 March 2023</p>						

4.2 Our leaders make smart decisions

4.2.1 Strengthen staff capacity through workforce development and planning activities

Action Title: 4.2.1.1 Learning and development plans are completed for all employees including succession and career options						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Staff have completed Annual Performance reviews for FY 2021/22, with training development plans being created for FY 2022/23. Staff succession mapping has commenced for whole of organisation which will be finalised with the implementation of ELMO (HR cloud-based software) by July 2023.</p>						

Action Title: 4.2.1.2 Investigate Local Government Capability Framework project requirements						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Council sought expressions of interest and quotes from external providers for the Local Government Capability Framework project, with nil expressions of interest received. Council will go out to tender on Vendor Panel, with budget planning and approval to be determined in 2023/24.						


4.2.2 Provide learning and networking opportunities for elected members

Action Title: 4.2.2.1 Provide Councillor professional development training sessions						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Councillors attended 14 Councillor Briefings to be kept abreast of current issues.						

Action Title: 4.2.2.2 Offer opportunities for Councillors to attend conferences and seminars that provide information, ideas and solutions that add value to our community						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Councillors have attended the Local Government Conference, Western Division Councils of NSW Conference, Murray Darling Association Conference, Association of Mining Cities Alliance Meetings, Country Mayor's Association meetings, Australian Mining Cities Alliance Meetings, Association of Mining and Energy Related Councils Meetings, Regional Capitals Australia Meetings and Regional Cities NSW meetings.						


4.2.3 Build on the leadership values and culture of the organisation

Action Title: 4.2.3.1 Implement actions from Organisation Culture Inventory survey

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Staff have participated in identifying action items from the Organisation Culture Inventory and these have been prioritised and implemented, with staff providing feedback through the process. Council has amended the February 2022 Action List with the November 2022 employee updates, with 60% of Action items at some level of implementation.


Action Title: 4.2.3.2 Investigate further leadership training opportunities

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager People and Culture	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN

Action Progress Comments: Council delivered all agreed leadership development sessions for this reporting period for the Executive Leadership Team and Senior Leadership Team. The identified Emerging Leaders Group completed identified training modules in October/November 2022.

4.2.4 Implement the Service Review Framework

Action Title: 4.2.4.1 Undertake Events service review

Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Business Systems Analyst	In Progress	01-Jul-2022	30-Jun-2023	80%	50.00%	 GREEN


Action Progress Comments: The Events Service initial review and data collection has been completed. Council has engaged Hawkridge Entertainment Services to develop the Civic Centre Business Plan, which will inform final outcome of the Service Review


Action Title: 4.2.4.2 Undertake Waste Management service review						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Business Systems Analyst	In Progress	01-Nov-2022	30-Jun-2023	60%	50.00%	 GREEN
Action Progress Comments: The Waste Management service review is underway by Morrison Low, with internal consultation and data review completed. A draft report expected in January 2023.						

4.2.5 Monitor potential changes to government policy and legislation and make submission where considered important for the local community


Action Title: 4.2.5.1 Make relevant submissions to Government agencies on matters that will affect Broken Hill or Local Government in a broader context						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Four written submissions were made to relevant Government Agencies during the report period.						

4.2.6 Ensure Council has robust Information Communications Technology Platform

Action Title: 4.2.6.1 Continue to implement the Information and Communication Technology Strategy/Roadmap						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Information & Communications Tec	In Progress	01-Jul-2022	30-Jun-2023	83%	50.00%	 GREEN
Action Progress Comments: The 5-year IT Strategy developed in 2018 has 13 of 77 projects outstanding. A total of four projects completed during the report period include: 1) Device Standardisation - Implement a consistent IT device selection, 2) Internal Network Segmentation - Separate different classes of network traffic to improve security, 3) Printer Optimisation - Improved contract and fleet management. Consistent devices and streamlined support arrangements, 4) Remote Site Switch Refresh - Replacement of end-of-life network switches. A total of eight projects underway and still to complete include: 1) Wireless network review and refresh - 60%, 2) IT DR Plan and Testing - 10%, 3) Extend Council WiFi to GeoCentre - 10%, 4) Information Management Policy - 20%, 5) File Platform Design and Launch - 40%, 6) Smart Cities Review and Enhancement - 25%, 7) Work Patterns & Online Timesheets & Leave - 80%, 8) InTune MDM Pilot and Roll-Out - 60%. A total of five projects not started include: 1) BI/Analytics Strategy and Roadmap, 2) IT Steering Committee, 3) Application Whitelisting, 4) Network Access Control, 5) DR in Azure.						

Action Title: 4.2.6.2 Continue to implement the Cyber Security Framework						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Information & Communications Tec	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: During the 2022 report period, the following three outcomes were implemented: 1) Multi-Factor Authentication (MFA) - Currently serving 41% of Staff, 2) Mobile Device Management - 10% of mobile phones on-boarded. This will enable us to better manage and protect our fleet of mobile phones and tablets, 3) Password management - Education and provision of tools to staff to enable better password practices.</p>						

4.2.7 Continue to look for efficiencies in the organisation and ensure financial sustainability


Action Title: 4.2.7.1 Reduce the annual operational deficit in line with the Long Term Financial Plan						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Chief Financial Officer	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Budget and Long Term Financial Plan prepared with an expectation to return to surplus in 2024. Efficiency improvements continually adopted and Quarterly reviews conducted to achieve this target.</p>						

4.3 We unite to succeed in Australia's first City on the National Heritage List


4.3.1 Collaborate with key stakeholders for the Community Strategic Plan for reporting and monitoring

Action Title: 4.3.1.1 Facilitate Community Strategic Plan Round Table Committee Meetings						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Officer	In Progress	01-Jul-2022	30-Jun-2023	1%	50.00%	 RED
<p>Action Progress Comments: The Community Strategic Plan Round Table Committee did not meet during the report period. The Constitution of the Committee is being reviewed with further consideration on the Committee's operations.</p>						

4.3.2 Develop working parties for key issues and projects impacting Council and the City

Action Title: 4.3.2.1 Develop working parties where necessary to progress major projects and issues						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Five working parties were developed during the report period. These include the Broken Hill Library and Archives Project Working Group, E.P. O'Neill Memorial Park Redevelopment Project Steering Group, Projects Steering Working Group, Gateway Signage Advisory Group, Companion Animal Working Group.</p>						

4.3.3 Maintain a strong relationship and regularly engage with the local State and Federal Members


Action Title: 4.3.3.1 Engage with the local State and Federal Members on key issues relating to Council and the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Council continually engaged with Local, State and Federal Members during the report period on key issues to Council and the City, regular meetings were held and correspondence sent to State and Federal Members.</p>						

4.3.4 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers


Action Title: 4.3.4.1 Engage with the Minister for Local Government and other Ministers on key issues relating to Council and the City						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
General Manager	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
<p>Action Progress Comments: Regular correspondence was forwarded to various State Ministers during the report period, relating to key issues including Childcare, Mobile Communications, Lead Prevention programs, Trades Hall World Heritage Listing, Classification of Funding, Mandatory cashless gaming cards and Fruit Fly.</p>						


4.4 Our community is engaged and informed

4.4.1 Update Community Engagement Strategy

Action Title: 4.4.1.1 Update Community Engagement Strategy for adoption by Council						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Update of Engagement Strategy has been postponed subject to completion of Community Satisfaction Survey.						

4.4.2 Facilitate meetings between community and elected representatives

Action Title: 4.4.2.1 Provide support for community meetings between Councillors and the public as required						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: Public forums are now held at the beginning of Council meetings for anyone wishing to speak with Councillors. The forums are also now part of the full meeting agenda. Individual meetings between Councillors and members of the public were regularly facilitated by Executive Support during the report period.						

Action Title: 4.4.2.2 Facilitate community engagement sessions regarding major projects and initiatives as required						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Manager Communications	In Progress	01-Jul-2022	30-Jun-2023	50%	50.00%	 GREEN
Action Progress Comments: During the report period, community engagement was carried out on all major projects either by Council officers, or by project contractors in partnership with Council.						

4.4.3 Maintain an Advocacy Strategy for the City

Action Title: 4.4.3.1 Review and align Advocacy Strategy with Community Strategic Plan priorities						
Responsible Person	Status	Start Date	End Date	% Complete	Target	On Target %
Executive Manager Growth & Investment	Completed	01-Jul-2022	30-Jun-2023	100%	50.00%	 GREEN
Action Progress Comments: Council's revised Advocacy Strategy was endorsed at the December 2022 meeting of Council.						

POLICY AND GENERAL COMMITTEE

February 2, 2023

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 20/23

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD
ENDED DECEMBER 2022 D23/5496

Recommendation

1. That Broken Hill City Council Report No. 20/23 dated February 2, 2023, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2022/23 operating deficit (before capital) of \$2,125,000.
4. That Council note the 2021/22 projected net capital budget expenditure of \$22,823,000.

Executive Summary:

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2023.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

In accordance with the adopted 2022/23 Operational Budget, Council is reviewing each quarter in fine detail to ensure the financial impacts of the COVID-19 pandemic and global and national economic difficulties are being managed in a financially sustainable way. This includes continuing to make opportunities for refined operating models for continuous efficiency and improvement but also increase service delivery and resources where required.

The December Quarterly Budget Review shows an increase in the projected 2022/23 operating deficit (before capital items) of \$272,000 to an overall projected operating deficit at 30 June 2023 of \$2,125,000.

Budgeted capital expenditure will increase by \$10,150,000 and projected capital revenue will increase by \$10,000,000, increasing expected net capital expenditure to \$150,000.

Report:***Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1 and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result:

The December Quarterly Budget Review shows an increase in the projected 2022/23 operating deficit (before capital items) of \$272,000 to an overall projected operating deficit at 30 June 2023 of \$2,125,000.

This result reflects the following movements:

- \$59,000 increase in expenditure to digitise the Charles Rasp Library archival collection of film and audio records currently stored in old media formats that are at high risk of irrecoverable deterioration.
- \$300,000 addition to Materials and Services budget to fund ongoing litigation to complete the Cost Assessment process for the Civic Centre. These are costs are also deemed recoverable during the process.
- \$87,400 increase in grant revenue following receipt of a non-recurrent grant under the Fixing Local Roads Pothole Repair Program.

Capital Budget Result:

Budgeted capital expenditure will increase by \$10,150,000 and projected capital revenue will increase by \$10m, increasing expected net capital expenditure to \$150,000.

This result reflects the following movements:

- Additional expenditure of \$30,000 to purchase additional and replacement traffic control equipment.
- \$45,000 increase in the budget to upgrade the Civic Centre video conferencing equipment to a total budget of \$110,000. This is due to both equipment price rises that have eclipsed the original contingency for this project, and the partial failure of the upstairs audio amplifier/sound mixer that is part of the existing video conferencing system and was due to be incorporated into the expanded design. This audio system must now be replaced as part of this project.

- Additional \$9,999,600 revenue and expenditure following approval of matching NSW and Commonwealth government grants for the Broken Hill Airport to reconstruct taxiways and aprons to accommodate extra aircraft storage and movement at the airport and improve safety and access for Royal Flying Doctor Service aircraft.
- Additional \$60,000 to install three new bus shelters:
 - Gypsum Street - an existing bus shelter was removed during the 2022 road reconstruction.
 - Gossan Street, Coles Complex – a request to council was made in 2022 from a resident highlighting the need for a sheltered bus stop as the existing seat is unusable in summer due to high temperatures.
 - Ryan Street – replacement of shelter damaged in 2022 storms.
- Additional \$16,000 to install an additional power board and power points in Patton Park to cater for the increased size and number of events that are being held in the park since its upgrade.

Community Engagement:

Nil

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organization to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Clause 203(1) of the Local Government (General) Regulations 2021.

Clause 211 of the Local Government (General) Regulations 2021.

Financial Implications:

The projected operating deficit for 30 June 2023 (before capital items) has increased to \$2,125,000 in the December quarter.

The after effects of the COVID-19 pandemic combined with the effects of the Ukraine war are continuing to impact supply chains and the cost of materials and services. Inflation has continued to be a major impact to councils costs in the second quarter. Interest rates have continued to rise, finishing the quarter at 3.10%. Peak cash rate projections are currently estimated to be 4%.

China’s abandonment of the zero covid strategy has led to fears in the markets that a surge in Covid cases in China may lead to slowdowns in manufacturing and shipping which will continue to place pressure on supply chains and contribute further to inflation.

The Australian unemployment rate at the end of the quarter was very low at 3.4%. A low unemployment rate and subsequent increase to labour costs further contributes to increasing project costs.

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out.

Full details of the financial implications of this quarter’s Quarterly Budget Review Statement are contained within the attached report.

Attachments

1. [↓](#) Quarterly Budget Review Statement for the period ended 31 December 2022
2. [↓](#) Long Term Financial Plan 2023-2032

SIMON BROWN
CHIEF FINANCIAL OFFICER

JAY NANKIVELL
GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

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Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2022

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/12/22 indicates that Council's projected financial position at 30/06/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____



date:

31/01/2022

Simon Brown
Responsible Accounting Officer

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/22 to 31/12/22

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2022

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Income											
Rates and Annual Charges	19,816			-			19,816	-		19,816	19,913
User Charges and Fees	3,586			-			3,586	-		3,586	2,189
Interest and Investment Revenues	802			-			802	-		802	541
Other Revenues	464			220			684	-		684	472
Grants & Contributions - Operating	7,132			489			7,621	87		7,708	1,874
Grants & Contributions - Capital	8,023	14,233		(128)			22,128	10,000	3 Capital Budget	32,128	7,008
Net gain from disposal of assets	-						-			-	
Total Income from Continuing Operations	39,823	14,233	-	581	-	-	54,637	10,087		64,724	31,997
Expenses											
Employee Costs	14,628			227			14,855			14,855	7,867
Borrowing Costs	778			-			778	-		778	334
Materials & Services	9,703			888			10,591	59	1	10,650	5,896
Depreciation	6,259			-			6,259	-		6,259	3,690
Legal Costs	248			620			868	300	2	1,168	969
Consultants	124			-			124	-		124	45
Other Expenses	863			25			888	-		888	547
Net Loss from disposal of assets				-			-	-		-	
Total Expenses from Continuing Operations	32,602	-	-	1,760	-	-	34,362	359		34,721	19,349
Net Operating Result from Continuing Operation	7,221	14,233	-	(1,179)	-	-	20,275	9,728		30,003	12,648
Discontinued Operations - Surplus/(Deficit)							-			-	
Net Operating Result from All Operations	7,221	14,233	-	(1,179)	-	-	20,275	9,728		30,003	12,648
Net Operating Result before Capital Items	(802)	-	-	(1,051)	-	-	(1,853)	(272)		(2,125)	5,640

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/22 to 31/12/22

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2022

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Income											
Our Leadership	22,853			220			23,073	-		23,073	18301
Our Community	10,149	14,233		261			24,643	87	3	24,730	4245
Our Economy	1,583			100			1,683	-		1,683	5132
Our Environment	5,238			-			5,238	10,000	Capital Budget	15,238	4320
Total Income from Continuing Operations	39,823	14,233	-	581	-	-	54,637	10,087		64,724	31,997
Expenses											
Our Leadership	19,018		-	900			19,918	300	2	20,218	11,513
Our Community	7,917			724			8,641	59	1	8,700	4,240
Our Economy	3,086			136			3,222	-		3,222	1,788
Our Environment	2,580			-			2,580	-		2,580	1,808
Total Expenses from Continuing Operations	32,602	-	-	1,760	-	-	34,361	359		34,720	19,349
Net Operating Result from Continuing Operations	7,221	14,233	-	(1,179)	-	-	20,276	9,728		30,004	12,648
Discontinued Operations - Surplus/(Deficit)							-			-	
Net Operating Result from All Operations	7,221	14,233	-	(1,179)	-	-	20,276	9,728		30,004	12,648
Net Operating Result before Capital Items	(802)	-	-	(1,051)	-	-	(1,853)	(272)		(2,125)	5,640

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

1	\$59,000 increase in expenditure to digitise the Charles Rasp Library archival collection of film and audio records currently stored in old media formats that are at high risk of irrecoverable deterioration.
2	\$300,000 addition to Materials and Services budget to fund ongoing litigation to complete the Cost Assessment process for the Civic Centre. These are costs are also deemed recoverable during the process.
3	\$87,400 increase in grant revenue following receipt of a non recurrent grant under the Fixing Local Roads Pothole Repair Program.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2022

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Capital Expenditure											
New Assets											
- Plant & Equipment	30			40		70	-			70	
- Land & Buildings	1,944					1,944	-			1,944	
- Roads, Bridges, Footpaths						-	-			-	
- Other						-	-			-	
Renewal Assets (Replacement)											
- Plant & Equipment	1,362	3,008		65		4,435	45	2	4,480	1,285	
- Land & Buildings	2,725	13,518		(676)		15,567	-		15,567	529	
- Roads, Bridges, Footpaths	4,150	2,397		6		6,553	90	1,4	6,643	3,123	
- Other	11,414	4,673		220		16,307	10,015	3,5	26,322	744	
Total Capital Expenditure	21,625	23,596	-	(345)	-	44,876	10,150		55,026	5,680	
Capital Funding											
Capital Grants & Contributions	8,023	14,233		(128)		22,128	10,000	3	32,128	7,008	
Total Capital Funding	8,023	14,233	-	(128)	-	22,128	10,000		32,128	7,008	
Net Capital Funding - Surplus/(Deficit)	(13,602)	(9,363)	-	217	-	(22,748)	(150)		(22,898)	1,327	

Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/10/22 to 31/12/22

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional expenditure of \$30,000 to purchase additional and replacement traffic control equipment.
2	\$45,000 increase in the budget to upgrade the Civic Centre video conferencing equipment to a total budget of \$110,000. This is due to both equipment price rises that have eclipsed the original contingency for this project, and the partial failure of the upstairs audio amplifier/sound mixer that is part of the existing video conferencing system and was due to be incorporated into the expanded design. This audio system must now be replaced as part of this project.
3	Additional \$9,999,600 revenue and expenditure following approval of matching NSW and Commonwealth government grants for the Broken Hill Airport to reconstruct taxiways and aprons to accommodate extra aircraft storage and movement at the airport, and improve safety and access for Royal Flying Doctor Service aircraft.
4	Additional \$60,000 to install three new bus shelters: 1. Gypsum Street - an existing bus shelter was removed during the 2022 road reconstruction. 2. Gossan Street, Coles Complex – a request to council was made in 2022 from a resident highlighting the need for a sheltered bus stop as the existing seat is unusable in summer due to high temperatures. 3. Ryan Street – replacement of shelter damaged in 2022 storms.
5	Additional \$16,000 to install an additional power board and power points in Patton Park to cater for the increased size and number of events that are being held in the park since its upgrade.

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/22 to 31/12/22

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2022

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes			Revised Budget 2022/23	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRS	Dec QBRS	Mar QBRS					
Externally Restricted ⁽¹⁾									
Developer Contributions - General	-			-			-	-	
Domestic Waste Management	2,839			2,839			2,839	2,372	
Royalties	635			635			635	577	
Specific Purpose Unexpended Grants	-			-			-	7,609	
Total Externally Restricted	3,474	-	-	-	3,474		3,474	10,558	
<small>(1) Funds that must be spent for a specific purpose</small>									
Internally Restricted ⁽²⁾									
Employee Leave Entitlements	956			956			956	956	
Plant Purchase Reserve	1,000			1,000			1,000	593	
T-CORP Loan	-			-			-	5,236	
General Projects Reserve	6,000			6,000			6,000	6,000	
Commercial Waste Management	2,633			2,633			2,633	2,556	
Other	240			240			240	237	
Total Internally Restricted	10,829	-	-	-	10,829		10,829	15,578	
<small>(2) Funds that Council has earmarked for a specific purpose</small>									
Unrestricted (i.e.. available after the above Restrictions)	173	-	-	-	173		173	463	
Total Cash & Investments	14,476	-	-	-	14,476		14,476	26,599	

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out

Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/10/22 to 31/12/22

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
 The date of completion of this bank reconciliation is 31/12/22

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: **\$ 000's**

Cash at Bank (as per bank statements)		4,237
Investments on Hand		22,362
less: Unpresented Cheques	(Timing Difference)	
add: Undeposited Funds	(Timing Difference)	
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

Reconciled Cash at Bank & Investments 26,599

Balance as per Review Statement: 26,599

Difference: 0

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

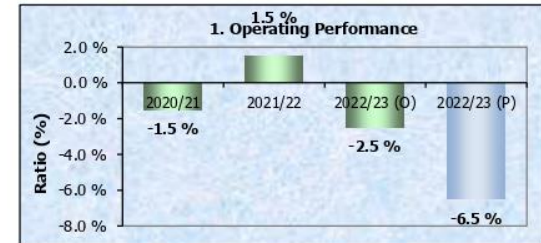
NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	-	2,125	-6.5 %	-2.5 %	1.5 %	-1.5 %
Operating Revenue (excl. Capital Grants & Contributions)		32,596				

Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	24,888	38.5 %	61.9 %	64.6 %	72.4 %
Total Operating Revenue (incl. Capital Grants & Cont)	64,724				

Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



3. Unrestricted Current Ratio

Current Assets less all External Restrictions	15,675	3.69	2.17	3.13	4.12
Current Liabilities less current provisions as per Operations	4,243				

Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	4,912	2.23	2.79	3.87	3.76
Principal Repayments + Borrowing Interest Costs	2,206				

Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

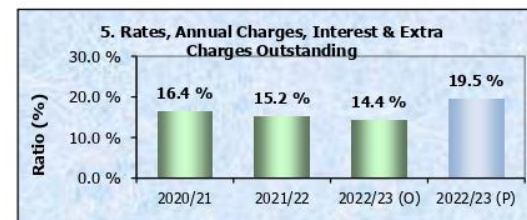


5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	3,889	19.5 %	14.4 %	15.2 %	16.4 %
Rates, Annual & Extra Charges Collectible	19,913				

Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	26,599	8.80	8.47	7.44	9.51
Operating & financing activities Cash Flow payments	3,022				

Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

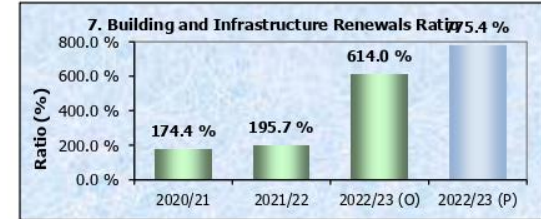
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and Infrastructure Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)	48,532	775.4 %	614.0 %	195.7 %	174.4 %
Depreciation, Amortisation & Impairment	6,259				

Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

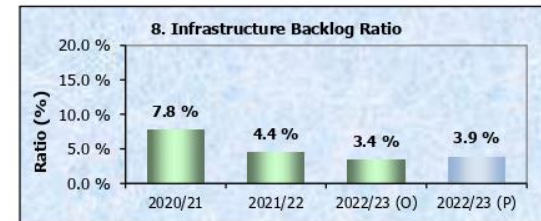


8. Infrastructure Backlog Ratio

Estimated cost to bring Assets to a satisfactory condition	11,503	3.9 %	3.4 %	4.4 %	7.8 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	295,898				

Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



9. Asset Maintenance Ratio

Actual Asset Maintenance	6,650	110.5 %	127%	141.0 %	88.9 %
Required Asset Maintenance	6,018				

Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed service level set by Council

	11,503	2.7 %	1.7 %	2.7 %	4.7 %
Gross replacement cost	432,071				

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.



11. Capital Expenditure Ratio

Annual Capital Expenditure

	55,026	8.8	1.3	2.3	1.7
Annual Depreciation	6,259				

Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)

	4,912	6.3	10.3	10.3	7.9
Borrowing Interest Costs (from the income statement)	778				

Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2022

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Neeson Murcutt Architects Pty Ltd	Variations to technical design for the new library.	277,299	28/07/22		Y	
Datacom Systems (AU) Pty Ltd	Annual subscription for Microsoft Office 365	94,812	28/07/22		Y	
Tonkin Consulting Pty Ltd	Project management services on the Broken Hill CBD Revitalisation Project	216,840	04/08/22		Y	
Local Government NSW	Temporary employment contract for Manager Planning and Community Safety	126,500	23/08/21		Y	
Far West Auto Pty Ltd	Supply of Isuzu D Max Crew Cab Utility	57,009	12/08/22		Y	
Johnsons Truck and Coach Service Pty Ltd	Supply 2 x Light Duty 300 Se00 Series 616AT 3870 trucks	267,924	01/09/22		Y	
Infrastructure Logic Pty Limited	Contract variations for additional works on installation of CBD banner poles.	65,892	26/09/22		Y	
Conex Group Pty Ltd	Concrete work, kerb and gutter, crossovers and kerb ramps	60,562	06/09/22		Y	
Valuation Services	Land Valuation Services - Country Reval 2022	86,953	05/10/22		Y	
GTE 1 Pty Ltd	Concrete works ATP Route 1 - Blende St	148,644	17/10/22		Y	
ELMO Software Limited	Purchase ELMO Human Resources software	71,830	26/10/22		Y	

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2022

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Outstanding Collections (Aust) Pty Ltd	Facilitation of Sale of Land for Unpaid Rates in 2023 financial year	243,815	02/11/22		Y	
GHD Pty Ltd	Detailed design for the Warnock Street Depot Development	1,378,474	02/11/22		Y	
Conex Group Pty Ltd	Reconstruction of the intersection of Thomas Street and O 'Farrell	478,236	10/11/22		Y	
GTE 1 Pty Ltd	Galena/Blende/Wills Roundabout Reconstruction	591,970	17/11/22		Y	
APV Valuers and Asset Management	Facilitation of Valuation of Operational Land, Buildings, Other Structures and Associated Infrastructure	83,463	24/11/22		Y	
The Buchan Group Australia Pty Ltd	CBD Wayfinding Project	714,076	24/11/22		Y	
Vertex Power & Process Pty Ltd	Hydro-excavate , trench & install new 240mmc cable feed from main distribution board to Airport Terminal	92,381	01/12/22		Y	
GTE 1 Pty Ltd	Modification to the Admin Building carpark to accommodate temporary relocation of the library.	85,206	05/12/22		Y	
Hawkridge Entertainment Services	Business Growth Plan for Civic	65,890	07/12/22		Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/22 to 31/12/22

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	45,144	Y
Legal Fees	968,543	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

LONG TERM FINANCIAL PLAN - 2023-2032												
INCOME STATEMENT												
\$ '000	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q2	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations												
Revenue:												
Rates & annual charges	19,013	19,816	19,816	20,549	21,063	21,590	22,129	22,683	23,250	23,831	24,427	25,037
User charges & fees	3,325	3,586	3,586	3,676	3,768	3,862	3,958	4,057	4,159	4,263	4,369	4,478
Interest & investment revenue	573	802	802	622	590	506	563	724	810	912	1,059	1,237
Other revenues	4,867	464	684	701	718	736	755	774	793	813	833	854
Grants & contributions for operating purposes	6,771	7,132	7,708	7,862	8,019	8,180	8,343	8,510	8,680	8,854	9,031	9,212
Grants & contributions for capital purposes	3,910	8,023	17,899	3,260	3,342	3,408	3,476	3,546	3,617	3,689	3,763	3,838
Other Income:												
Net gains from disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	300	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	38,759	39,823	50,495	36,670	37,500	38,282	39,226	40,294	41,309	42,361	43,483	44,657
Expenses from Continuing Operations												
Employee benefits & costs	13,475	14,563	14,855	15,338	15,836	16,232	16,638	17,054	17,481	17,918	18,365	18,825
Borrowing costs	958	678	678	645	593	529	467	409	366	320	278	244
Materials & contracts	10,438	10,139	11,942	10,443	10,490	10,537	10,584	10,632	10,680	10,728	10,776	10,825
Depreciation & amortisation	7,904	6,259	6,259	6,384	6,413	6,441	6,469	6,498	6,526	6,555	6,584	6,613
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	2,822	963	987	991	996	1,000	1,005	1,009	1,014	1,019	1,023	1,028
Net losses from disposal of assets	503	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,100	32,602	34,721	33,802	34,328	34,739	35,164	35,603	36,066	36,538	37,027	37,533
OPERATING RESULT FOR THE YEAR	2,660	7,221	15,774	2,868	3,172	3,543	4,062	4,692	5,243	5,823	6,456	7,124
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(1,251)	(802)	(2,125)	(392)	(169)	135	586	1,146	1,626	2,134	2,693	3,285
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(1,251)	(802)	(2,125)	(392)	(169)	135	586	1,146	1,626	2,134	2,693	3,285
Assumptions												
Rate Reg	2.40%	2.20%	2.30%	3.70%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
General Index	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Employee Cost Index	2.75%	2.70%	4.00%	3.25%	3.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Chart Index	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest Rate	1.50%	1.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Variable Rates Interest Rate	6.50%	6.00%	6.00%	6.00%	7.00%	7.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%

LONG TERM FINANCIAL PLAN - 2023-2032												
STATEMENT OF FINANCIAL POSITION												
\$ '000	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Assets												
Current Assets:												
Cash & cash equivalents	25,747	11,305	10,281	11,179	11,368	11,007	11,136	11,558	12,411	13,594	16,633	19,294
Investments	3,000	3,000	3,000	3,000	4,000	6,000	8,000	10,000	12,000	15,000	17,000	20,000
Receivables	4,722	5,653	5,653	6,007	6,253	6,329	7,125	7,337	7,636	8,000	8,400	8,799
Inventories	133	136	136	140	143	147	150	154	158	162	166	170
Other	406	416	416	427	437	448	459	471	483	495	507	520
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	34,008	20,510	19,486	20,752	22,201	23,931	26,871	29,520	32,687	37,251	42,707	48,783
Non-Current Assets:												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	252,386	267,752	277,557	278,196	278,837	279,481	280,128	280,778	281,431	282,086	282,745	283,406
Investments accounted for using the equity method	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144
Investment property	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	253,530	268,896	278,701	279,340	279,981	280,625	281,272	281,922	282,575	283,230	283,889	284,550
TOTAL ASSETS	287,538	289,406	298,187	300,091	302,182	304,556	308,143	311,442	315,262	320,481	326,595	333,333
Liabilities												
Current Liabilities:												
Payables	3,779	1,902	1,902	1,603	2,815	2,775	3,231	3,817	4,026	4,547	4,944	5,309
Income Received in Advance	-	-	-	-	-	-	-	-	-	-	-	-
Contract Liabilities	2,352	-	-	-	-	-	-	-	-	-	-	-
Borrowings	1,443	2,084	2,363	2,452	2,467	2,452	2,451	2,151	2,084	1,015	1,015	1,015
Provisions	4,115	3,829	3,829	3,809	3,782	3,640	3,617	3,532	3,450	3,396	3,312	3,244
TOTAL CURRENT LIABILITIES	11,689	7,816	8,095	7,864	9,064	8,867	9,299	9,501	9,559	8,957	9,271	9,568
Non-Current Liabilities:												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	19,794	18,143	19,498	17,687	15,813	13,883	11,895	10,134	8,411	6,657	5,647	4,870
Provisions	9,607	12,262	12,262	13,261	14,640	15,766	17,061	18,243	19,500	20,708	21,948	23,167
TOTAL NON-CURRENT LIABILITIES	29,401	30,404	31,760	30,948	30,453	29,649	28,955	28,378	27,911	27,365	27,595	28,037
TOTAL LIABILITIES	41,090	38,220	39,855	38,812	39,517	38,517	38,254	37,878	37,471	36,322	36,867	37,604
NET ASSETS	246,448	251,186	258,332	261,280	262,665	266,039	269,889	273,563	277,791	284,159	289,729	295,729
Equity												
Retained earnings	108,741	113,479	120,625	123,573	124,958	128,332	132,182	135,856	140,084	146,452	152,022	158,022
Revaluation reserves	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707
Council equity interest	246,448	251,186	258,332	261,280	262,665	266,039	269,889	273,563	277,791	284,159	289,729	295,729
Non-controlling interest	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EQUITY	246,448	251,186	258,332	261,280	262,665	266,039	269,889	273,563	277,791	284,159	289,729	295,729
Assumptions												
General Index	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
No impact from revaluation of assets												
No restricted cash												

LONG TERM FINANCIAL PLAN - 2023-2032												
STATEMENT OF CASH FLOWS												
\$ '000	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities												
Receipts:												
Rates & annual charges	18,813	19,222	19,222	19,933	20,431	20,942	21,466	22,002	22,552	23,116	23,694	24,286
User charges & fees	2,713	3,478	3,478	3,565	3,655	3,746	3,840	3,936	4,034	4,135	4,238	4,344
Investment & interest revenue received	482	465	465	499	467	504	560	721	807	909	1,056	1,234
Grants & contributions	12,489	15,155	25,607	11,122	11,361	11,588	11,820	12,056	12,297	12,543	12,794	13,050
Bonds, deposits & retention amounts received	14	-	-	-	-	-	-	-	-	-	-	-
Other	5,582	450	663	680	697	714	732	751	769	789	808	828
Payments:												
Employee benefits & costs	(13,133)	(14,126)	(14,410)	(14,878)	(15,361)	(15,745)	(16,139)	(16,543)	(16,956)	(17,380)	(17,814)	(18,260)
Materials & contracts	(12,274)	(9,835)	(11,584)	(10,129)	(10,175)	(10,221)	(10,267)	(10,313)	(10,359)	(10,406)	(10,453)	(10,500)
Borrowing costs	(645)	(678)	(678)	(645)	(593)	(529)	(467)	(409)	(366)	(320)	(278)	(244)
Bonds, deposits & retention amounts refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	(807)	(934)	(957)	(962)	(966)	(970)	(975)	(979)	(984)	(988)	(992)	(997)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	13,234	13,197	21,806	9,185	9,516	10,029	10,570	11,222	11,795	12,398	13,053	13,741
Cash Flows from Investing Activities												
Receipts:												
Sale of investment securities	13,000	-	-	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	664	-	-	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	31	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of investment securities	(10,000)	-	-	-	(1,000)	(2,000)	(2,000)	(2,000)	(2,000)	(3,000)	(2,000)	(3,000)
Purchase of infrastructure, property, plant & equipment	(13,454)	(21,625)	(31,430)	(7,023)	(7,054)	(7,085)	(7,116)	(7,147)	(7,179)	(7,210)	(7,242)	(7,274)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(9,759)	(21,625)	(31,430)	(7,023)	(8,054)	(9,085)	(9,116)	(9,147)	(9,179)	(10,210)	(9,242)	(10,274)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from borrowings & advances	10,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of borrowings & advances	(1,255)	(1,482)	(1,310)	(1,264)	(1,273)	(1,305)	(1,326)	(1,652)	(1,763)	(1,004)	(771)	(806)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	8,745	(1,482)	(1,310)	(1,264)	(1,273)	(1,305)	(1,326)	(1,652)	(1,763)	(1,004)	(771)	(806)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	12,220	(9,909)	(10,933)	898	189	(360)	129	422	853	1,183	3,040	2,661
plus: CASH & CASH EQUIVALENTS - beginning of year	13,527	21,214	21,214	10,281	11,179	11,368	11,007	11,136	11,558	12,411	13,594	16,633
CASH & CASH EQUIVALENTS - end of year	25,747	11,305	10,281	11,179	11,368	11,007	11,136	11,558	12,411	13,594	16,633	19,294
Additional Information												
plus: Investments on hand - end of year	3,000	3,000	3,000	3,000	4,000	6,000	8,000	10,000	12,000	15,000	17,000	20,000
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	28,747	14,305	13,281	14,179	15,368	17,007	19,136	21,558	24,411	28,594	33,633	39,294
Assumptions												
Rates & charges recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
Debtor recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General index	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%
Investment interest rate	2.00%	1.90%	1.90%	3.90%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Overdue rates interest rate	7.50%	6.00%	6.00%	6.00%	7.00%	7.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
No restricted cash												

LONG TERM FINANCIAL PLAN - 2023-2032												
FINANCIAL RATIOS												
	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Ratio												
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue. Benchmark - Greater than 0% (operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>	-3.59%	-2.52%	-6.52%	-1.17%	-0.50%	0.39%	1.64%	3.12%	4.31%	5.52%	6.78%	8.05%
Cash Expense Cover Ratio												
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow. Benchmark - Greater than 3.0 months (current year's cash and cash equivalents / (total expenses - depreciation - interest costs)) - 12</i>	13.99	3.94	7.03	7.70	7.63	7.35	7.28	7.34	7.57	7.93	9.00	9.89
Current Ratio												
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. Benchmark - Greater than 1.5 (current assets / current liabilities)</i>	2.91	2.58	2.41	2.64	2.45	2.70	2.89	3.11	3.42	4.16	4.61	5.10
Unrestricted Current Ratio												
<i>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council. Benchmark - Greater than 1.5 (current assets less all external activities' current liabilities, less specific purpose liabilities)</i>	2.91	2.39	2.22	2.28	2.08	2.27	2.49	2.72	3.04	3.78	4.26	4.63
Own Source Operating Revenue												
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue. Benchmark - Greater than 60% (rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions))</i>	72.44%	76.43%	49.29%	69.67%	69.70%	69.73%	69.87%	70.08%	70.23%	70.39%	70.58%	70.78%
Debt Service Cover Ratio												
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Benchmark - Greater than 2.0 (operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs)</i>	3.53	2.84	2.42	3.48	3.66	3.87	4.20	3.91	4.00	6.80	9.10	9.66
Interest Cover Ratio												
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash. Benchmark - Greater than 4.0 (operating result before interest and depreciation (EBITDA) / interest expense)</i>	7.94	10.62	7.10	10.29	11.53	13.44	16.10	19.67	23.28	28.18	34.36	41.59
Capital Expenditure Ratio												
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets. Benchmark - Greater than 1.1 (annual capital expenditure / annual depreciation)</i>	1.70	1.15	5.02	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10

FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 26/23 - DATED FEBRUARY 15, 2023 - CORRESPONDENCE REPORT - ALLIGATOR WEED IN THE MENINDEE LAKES SYSTEM (D23/8563)..... 135
2. BROKEN HILL CITY COUNCIL REPORT NO. 27/23 - DATED FEBRUARY 10, 2023 - ADOPTION OF DRAFT REVISED COUNCILLOR SUPPORT POLICY (D23/7934) 139
3. BROKEN HILL CITY COUNCIL REPORT NO. 28/23 - DATED JANUARY 16, 2023 - COUNCILLOR ATTENDANCE AT THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 13-15 JUNE 2023 (D23/1791) 161
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ORDINARY MEETING OF THE COUNCIL

February 15, 2023

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 26/23

SUBJECT: CORRESPONDENCE REPORT - ALLIGATOR WEED IN THE
MENINDEE LAKES SYSTEM D23/8563

Recommendation

1. That Broken Hill City Council Report No. 26/23 dated February 15, 2023, be received.
2. That reply correspondence from the Hon Dugald Saunders MP, Minister for Agriculture and Western NSW regarding Alligator Weed in the Menindee Lakes System be received and noted.

Executive Summary:

Council at its meeting held 26 October 2022, considered Broken Hill City Council Report No 230/22 and resolved the following:

ITEM 6 – BROKEN HILL CITY COUNCIL REPORT NO. 230/22 – DATED OCTOBER 07, 2022 – ALLIGATOR WEED IN THE MENINDEE LAKES SYSTEM D22/53252

RESOLUTION

Minute No. 47010

Councillor R Page moved)
 Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 230/22 dated October 7, 2022, be received.
2. That the biosecurity risk of the presence of Alligator weed (*Alternanthera Philoxeroides*), in the Menindee Lakes System be reported to the NSW Department of Primary Industries, the Office of Environment and Heritage, the NSW Western Local Land Services Board and the Central Darling Shire Council as the state, regional and local authorities responsible for the management of noxious weeds in the Menindee Lakes region of NSW.

CARRIED UNANIMOUSLY

Council sent correspondence dated 10 November 2022 to the Minister for Western NSW, The Department of Planning and Environment, the NSW Western Local Land Services Board, and the Central Darling Shire Council.

Council has received reply correspondence from the Hon Dugald Saunders MP, Minister for Agriculture and Western NSW which is attached to this report.

Responses from the Department of Planning and Environment, the NSW Western Local Land Services and the Central Darling Shire Council have not yet been received.

Attachments

1. Inwards correspondence - Alligator Weed in the Menindee Lakes System - Minister
[↓](#) for Agriculture and Western NSW

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



The Hon. Dugald Saunders MP
Minister for Agriculture
Minister for Western New South Wales

OFFICIAL

OM22/6305
Your reference: 11/161-L22/2607
TK:LB

Cr Tom Kennedy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Council@brokenhill.nsw.gov.au

Dear Cr Kennedy *Tom*

Thank you for your interest in protecting the valuable Menindee Lakes ecosystem from potential weed risks. I appreciate the reasons that have prompted you to write to me..

In regard to your concerns over the presence of Alligator Weed in the Menindee Lakes ecosystem, I have been advised that DPI is aware of this situation and can provide the following updated information:

- The sighting of suspected Alligator weed within the lakes system was reported to Central Darling Council on 10 October 2022 by a member of the public.
- Western Local Land Services (LLS) Regional Weed Coordinator Andy McKinnon was immediately notified of the report.
- Water NSW was contacted and asked to provide numerous photos in and around the main Menindee Weir and adjacent areas as described by the complainant.
- Once these photos were received by LLS, they were forwarded to Mr Charles Mifsud, State Priority Weed Coordinator – Aquatic Weeds, at DPI.
- It was confirmed that no Alligator weed plants were evident in the photos, but rather native Australian water plants, *Azolla* spp., and a native dock (*Rumex* spp.)
- In addition to this, the photos were also forwarded to a second aquatic plant specialist for identification, it was confirmed to be a species of the native dock.
- This information has been provided to LLS, Central Darling Council, Water NSW, and the original reporter.

As it has been confirmed that there is no Alligator weed present in the Menindee Lakes System, the species will remain a prevention priority for the Western LLS Region.

The increased risk of aquatic weed incursions throughout the West, due to flooding events, was raised during the Western Regional Weed Committee meeting held on 20 October 2022, which I'm informed Broken Hill Council was invited to and did not attend.

Additionally, minutes from this meeting were forwarded to Broken Hill Council, noting that the issue of the alleged Alligator weed had been investigated through a combined effort by Water NSW, Western

OFFICIAL

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 5260 ■ W: nsw.gov.au/ministersaunders

Local Land Services and NSW DPI to confirm the absence of alligator weed in the areas reported by a member of the public.

Activities to support the monitoring of this increased risk of aquatic weed incursions currently include:

- Installation of new Aquatic Weed Identification signage at all high-risk waterway sites within the Central Darling – these signs will be installed as soon the recent flooding events allow safe access.
- High Risk Pathway Inspections (Waterways) - the Local Control Authority for Central Darling Shire will conduct annual inspections of key sites, known hot spots and high priority areas (weirs, confluences, backwaters, bridges, boat ramps, etc.) along the 100 km medium risk and 1514 km high risk watercourses (Lachlan and Darling River and tributaries) in accordance with their High-Risk Pathways Plan and regional inspection plan.

I trust this is of assistance, however, if you have any further enquiries, I have asked Mrs Brook Hooson, State Priority Weed Coordinator, Invasive Species, to be available to answer any questions you may have. Mrs Hooson can be contacted on 0456 813 356.

Thank you for taking the time to bring your concerns to my attention.

Yours sincerely




Dugald Saunders
MINISTER

ORDINARY MEETING OF THE COUNCIL

February 10, 2023

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 27/23

SUBJECT: ADOPTION OF DRAFT REVISED COUNCILLOR SUPPORT
POLICY D23/7934

Recommendation

1. That Broken Hill City Council Report No. 27/23 dated February 10, 2023, be received.
2. That Council adopts the draft revised Councillor Support Policy as a policy of Council and notes that the policy supersedes the Councillor Support Policy adopted by Council on 23 February 2022.

Executive Summary:

The draft revised Councillor Support Policy has been reviewed and amended to:

- 1) update the travel arrangement provisions in the policy to increase the accommodation monetary limits for travel to Capital Cities to reflect the current market rates for an acceptable standard of accommodation; and
- 2) update the policy to reflect a change in process for authorising Councillor travel due to the use of an online travel booking system; and
- 3) update the policy to reflect a change in process for the reconciliation of travel allowance for out-of-pocket travel expenses for Councillors, due to the use of pre-loaded credit cards as opposed to the previous process of electronic funds transfer to a Councillor's bank account.

The draft revised Policy is presented to Council for the consideration of adoption as per *Sections 252 and 253 of the Local Government Act 1993* which allows for the provision of facilities and the payment of expenses to Councillors and the requirement of public exhibition of such policy.

As the amendments recommended are considered to be of a minor nature and not substantial (as they are not for the provision of additional facilities or additional expenses to Councillors and are merely an update in processes and an update of an accommodation monetary limit due to increased accommodation prices), the requirement for public exhibition does not apply as per *clause 235(3) of the Local Government Act 1993* which states:

Clause 235(3) “Despite subsections (1) and (2), a council need not give public notice of a proposed amendment to its policy for the payment of expenses or provision of facilities if the council is of the opinion that the proposed amendment is not substantial”.

Report:

The purpose of the Councillor Support Policy is to ensure that Councillors receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties. The policy ensures that these expenses and facilities are provided in an accountable and transparent manner and does so by ensuring:

- The provisions of the policy allow all members of the community to seek election to Council without being financially or otherwise disadvantaged by undertaking the civic duties of a Councillor;
- Clear identification of the expenses that may be claimed, and facilities that will be provided to Councillors of Broken Hill City Council in carrying out their civic duties;
- Compliance with the requirements of Section 252, 253 and 254 of the *Local Government Act 1993*, and clause 403 of the *Local Government (General) Regulation 2021*.

Councils are required to review their Councillor Support Policy within the first 12 months of the newly elected Council. This process was undertaken by the newly elected Council and the Councillor Support Policy was adopted at the Ordinary Council Meeting held 23 February 2022.

Since February 2022, a couple of factors associated with Councillor travel on Council business has triggered an early review of the Councillor Support Policy.

These factors include:

1) Capital City Accommodation Monetary Limit

During the last 12 month period it has become apparent that the monetary limit for accommodation to Capital Cities stipulated in the Policy (\$300.00 per room per night) is inadequate for the booking of an acceptable standard of accommodation. The majority of travel for Councillors for attendance at conferences/seminars and Minister's meetings etc. is Sydney and Canberra and it has become increasingly difficult to obtain accommodation under this policy threshold due to significant increases in accommodation prices since travel opened after COVID-19 restrictions were lifted.

Recommended amendment

The policy has been amended to increase the monetary limit for Capital City accommodation from \$300.00/night to \$400.00/night to allow for current accommodation rates and also any further increase in rates for the remainder of the Council term to September 2024 when the policy will be reviewed again for adoption by the incoming Council.

2) Update the process for authorising travel

Due to the introduction of an online travel booking and authorising system, there is no longer a need for travel to be authorised on a hard copy form. Authorisations of pre-approved travel (approved by Council Resolution) are authorised by the Mayor, or in the absence of the Mayor, the Deputy Mayor or General Manager through the on-line travel system.

Recommended amendment

The policy has been amended to remove reference to the use of hard copy Authority to travel forms.

3) Update the process for reconciliation of travel credit cards

Due to the introduction of pre-loaded credit cards to provide Councillors with their travel allowance, the process for reconciliation of travel allowance does not require the completion of a hard copy reconciliation form, but instead requires the return of the credit card along with all associated receipts.

Recommended amendment

The policy has been amended to remove reference to hard copy Travel Reconciliation Forms and to explain the new process for the reconciliation of travel allowance.

As per *clause 235(3) of the Local Government Act 1993*, Public exhibition is not required to be given prior to adoption if the Council is of the view that amendments to the policy are not substantial.

As Council's current Councillor Support Policy is compliant with current legislation and since the last review of the Policy there have been no circumstances occurring that would give rise to an indication that the Policy was not adequate; and as the proposed amendments to the policy are not introducing new facilities or expenses for Councillors and are merely updating the policy to reflect the current accommodation costs and current processes, it is recommended that the policy be considered for adoption and does not require public exhibition.

Council's Councillor Support Policy complies with the following sections of the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*.

Local Government Act 1993**252 Payment of expenses and provision of facilities**

- (1) *Within the first 12 months of each term of a council, the council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.*
- (2) *The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.*
- (3) *A council must not pay any expenses incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.*
- (4) *A council may from time to time amend a policy under this section.*
- (5) *A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.*

253 Requirements before policy concerning expenses and facilities can be adopted or amended

- (1) *A council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.*

- (2) *Before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment.*
- (3) *Despite subsections (1) and (2), a council need not give public notice of a proposed amendment to its policy for the payment of expenses or provision of facilities if the council is of the opinion that the proposed amendment is not substantial.*
- (4) *(Repealed)*
- (5) *A council must comply with this section when proposing to adopt a policy in accordance with section 252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.*

254 Decision to be made in open meeting

The council or a council committee all the members of which are councillors must not close to the public that part of its meeting at which a policy for the payment of expenses or provision of facilities is adopted or amended, or at which any proposal concerning those matters is discussed or considered.

Local Government (General) Regulation 2021

403 Payment of expenses and provision of facilities

- (1) *A policy under section 252 of the Act must not include any provision enabling a council -*
 - (a) *to pay any councillor an allowance in the nature of a general expense allowance, or*
 - (b) *to make a motor vehicle owned or leased by the council available for the exclusive or primary use or disposition of a particular councillor other than the mayor.*
- (2) *A policy under the Act, section 252 must provide for the making of payment of expenses associated with carer responsibilities that are adequate or reasonable.*

The Draft Councillor Support Policy is presented to Council for the consideration of adoption.

Community Engagement:

As per clause 253(3) of the Local Government Act 1993, public exhibition of the draft revised policy is not required as the amendments are not considered to be substantial in nature.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993 Sections 252-254

Local Government (General) Regulation 2021 Section 403

OLG Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW 2009.

Financial Implications:

All expenses detailed within the Councillor Support Policy are provided for within the adopted 2022/2023 Operational Plan.

Attachments

1. [↓](#) draft revised Councillor Support Policy

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

COUNCILLOR SUPPORT POLICY

QUALITY CONTROL			
TRIM REFERENCES	D12/13302 – 12/114		
RESPONSIBLE POSITION	General Manager		
APPROVED BY	Council		
REVIEW DATE	September 2024 ⁴⁰	REVISION NUMBER	176
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
24/09/2014	Adoption	44759	
30/09/2015	Public Exhibition	45075	
25/11/2015	Adoption	45128	
28/09/2016	Public Exhibition	45337	
30/11/2016	Adoption	45374	
23/02/2022	Public Exhibition	46739	
27/04/2022	Adoption	46819	

1. INTRODUCTION

This policy has been developed to ensure good governance and best practice standards are adhered to.

The policy is made in accordance with sections 252, 253 and 254 of the *Local Government Act 1993* (NSW).

2. POLICY OBJECTIVE

The purpose of the policy is to ensure that Councillors receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties. The policy ensures that these are provided in an accountable and transparent manner and does so by ensuring:

- The provisions of the policy allow all members of the community to seek election to Council without being financially or otherwise disadvantaged by undertaking the civic duties of a Councillor;
- Clear identification of the expenses that may be claimed, and facilities that will be provided to Councillors of Broken Hill City Council in carrying out their civic duties;
- Compliance with the requirements of Section 252, 253 and 254 of the *Local Government Act 1993*, and clause 403 of the *Local Government (General) Regulation 2021*.

This policy excludes annual fees paid to the Mayor and Councillors in accordance with Sections 248-251 of the *Local Government Act 1993*. These fees are determined annually and are based on the determinations made by the Local Government Remuneration Tribunal.

Should Council be in a period of Administration, the adopted Councillor Support Policy applies to the Administrator of the Council.

3. POLICY SCOPE

This policy is relevant to all Councillors.

4. POLICY STATEMENT

GENERAL PAYMENT OF EXPENSES

4.1. Payment of Expenses

Councillors will be reimbursed for expenses reasonably incurred in the performance of their role as a Councillor. General allowances unrelated to actual expenses will not be paid.

A general allowance is a sum of money paid by a Council to a Councillor to expend on an item or a service that is not required to be receipted and / or otherwise reconciled according to a set procedure and within a specific timeframe. (A Statutory Declaration is included at Annexure 1 for this purpose).

It is not appropriate or lawful for Council to pay general allowances unrelated to actual expenses incurred and which are designed to supplement Councillors' annual fees.

4.2. Reimbursement and Reconciliation of Expenses

Councillors must provide a certified claim in the form provided by the General Manager for all travel, incidental and out of pocket expenses incurred. Payment will only be made for:

- a) expenses covered under this Policy; and
- b) items accompanied by appropriate tax invoice receipts or as provided in clause 4.4;
- c) incidental expenses may not require specific receipts provided it can be demonstrated that expenditure was incurred and is not general in nature. Where receipts are not required it would be appropriate for Councillors to certify that the expenditure was for the purpose intended.

Where no receipts or tax invoices are submitted; a Councillor shall be required to sign a Statutory Declaration to confirm that the expense was incurred (Appendix 1).

If a Statutory Declaration is provided in lieu of receipts and tax invoices, Councillors are required to personally retain any supporting documentation for audit purposes and shall be required to produce this documentation to Council upon request.

The level of supporting documentation should be commensurate with the nature of expenditure. For example expenditure on parking, tolls, refreshments and the like may only require a signed statement listing the payments.

Other than provided in Clause 7.1.3, all claims must be submitted within thirty (30) days of being incurred unless reasonable cause can be shown for the delay.

Failure to meet this timeframe will result in a decline of the reimbursement.

4.3. Payment in Advance – Council issues Preloaded Credit Card

Councillors have the option of requesting advance payment for expenses to be incurred under this Policy upon request to the General Manager, via the issue of a preloaded credit card.

The preloaded credit card can be used for all out-of-pocket travel related expenses as outlined in 4.4 and 4.12.

Councillors must reconcile advance payments within seven (7) days of the provision of the service or completion of the travel.

All items to be reconciled must be accompanied by appropriate tax invoice receipts.

Funds not acquitted will be advised to the Councillor and deducted from the next scheduled Councillor payment.

4.4. Establishment of Monetary Limits and Standards

The following are monetary limits for reasonable out-of-pocket expenses:

Expense	Refund Basis	Daily Limit \$	Comment
Registration Costs	Actual	None	Includes costs relating to official attendance at conferences/meetings which may also include luncheons, dinners, tours/inspections which are relevant to the interests of the Council and part of the conference registration costs. In most cases, Council will arrange and fund registrations to conferences/meetings.
Accommodation	Actual up to daily limit	Zone 1: \$400 per day Zone 2: \$250 per day Zone 3: \$200 per day	Limits are dependent on the location of accommodation, providing for regional differences in costs. Zone 1: Capital Cities Zone 2: Regional Cities Zone 3: Country Where evidence is provided that accommodation within the above cost range cannot be provided or is not available then the General Manager has the discretion to approve the increase in costs. In most cases, Council will arrange and fund accommodation (room only).
Out of pocket expenses	Actual up to daily limit	Reviewed annually – based on the ATO Reasonable	Expenses in this category may include: Reasonable refreshments Reasonable telephone or internet usage; Meals not included in registration fees etc.

		Allowance	The following expenses will not generally be reimbursed and are the responsibility of the councillor: Alcohol (see note*) Mini-bar items
Enrolment fees	Actual	None	In most cases, Council will arrange and fund attendance of Councillors at training courses.
Air Travel	Actual	None	In most cases, Council will arrange and fund Councillors air travel when required.
Rail Travel	Actual	None	In most cases, Council will only arrange and fund Councillors air travel when requested.
Taxi	Actual	None	Travel for official Council business or training only.
Bus	Actual	None	Travel for official Council business or training only.
Parking/Tolls	Actual	None	Travel for official Council business or training only.
Expense	Refund Basis	Daily Limit \$	Comment
Telephone	Actual	\$50 per month	Council related calls only.
Use of private motor vehicle	Actual	Per km allowance as defined in the BHCC Award	The use of a Council pool car should be considered for car travel prior to use of own vehicle.
Personal care or child care expenses: up to four (4) hours	Actual up to daily limit	\$80 per day	Council will reimburse a Councillor's costs to a maximum of \$80 to cover a four (4) hour engagement of a babysitter/caregiver where required to allow the Councillor to attend any Council, Committee meetings, working party or workshop. The four (4) hour period shall include 30 minutes prior to and after the conclusion of the meeting or workshop.
Personal care or child care expenses: more than four (4) hours	Actual up to hourly limit	\$15 per hour	An additional hourly rate of up to \$15 per hour will be paid for meetings and workshops etc. that go beyond the four (4) hours engagement period referred to above.

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* Council will not reimburse expenses relating to alcoholic beverages unless the expenses have been incurred as part of legitimate Council business and the Councillor can identify the strategic benefit to the Broken Hill City Council and community.

Examples include:

- Civic Functions

- Entertaining members of the public in order to promote a Local Government initiative or project
- Evening meals associated with a seminar or other function at a particular venue during which significant official business is engaged in during a meal.

4.5. Incidental Expenses

Council will cover incidental travel expenses-provided that it can be demonstrated that the expenses were actually incurred - and that established reconciliation procedures are followed, for example, the completion of a claim form. A claim form must include an itemised account of expenditure and should not be general in nature.

Council will not reimburse personal travel expenses.

4.6. Expenses – Accompanying Person

When a service is shared between a Councillor and accompanying person, the expense associated with the service will be reimbursed as long as the expense did not increase due to the attendance of the accompanying person.

Where costs increase due to the attendance of the accompanying person, Council will only reimburse the amount that relates to the Councillor. In the case of accommodation paid by Council, the Councillor must pay the difference between the single person rate and the rate charged for additional persons.

However, Council will meet the reasonable direct costs of an accompanying person for attendance at official Council functions that are of a formal and ceremonial nature within the City of Broken Hill. For example, civic receptions; award ceremonies; conferences held in Broken Hill at which Council is the host or is represented and charitable functions for charities supported by the Council.

Council will not pay for costs associated with accompanying persons who accompany a Councillor at any event or function outside the Council area, including interstate and overseas.

SPECIFIC EXPENSES FOR MAYOR AND COUNCILLORS

4.7. Attendance at Seminars and Conferences

Councillor Attendance at seminars and conferences must be approved by Council on a case by case basis.

Council will cover registrations fees for conferences, seminars and the like that are attended by the Councillor as a representative of the Council.

Council will also cover travel and accommodation costs as set out in Clauses 4.4 and 4.12.

4.8. Attendance at External Committee Meetings

Councillors may travel to and attend meetings directly relating to their appointment on external committees and other groups on behalf of Council, without prior approval of Council.

Council will cover travel and accommodation costs as set out in Clauses 4.4 and 4.12.

4.9. Training and Educational Expenses

Council supports the professional development of all Councillors. In order to facilitate this, an annual training plan shall be maintained and a budget provided to meet the needs identified in the training plan.

In general, training will be provided on a group basis for all Councillors. Council will organise and fully fund the training. All training and educational expenses must be directly related to the Councillor's civic functions and responsibilities.

Training for individual Councillors must be approved by the Mayor upon receipt of a request in writing. The Mayor will consult with the General Manager as approval is subject to availability of funds and relevance of training in accordance with the Division of Local Government Councillor Induction and Professional Development – A Guide for Councils.

Council will continue to develop, fund and implement a Councillor training and development program with particular reference to the Division's Councillor Induction and Professional Development Guide.

4.10. Travel Arrangements and Expenses

All travel associated with Council business must be properly authorised prior to travel being undertaken. Councillors must not approve their own travel. Authorisation must be obtained in the following ways:

4.11. Authorisation

- a) All Councillors' travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings to which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council meeting;
- b) Councillors' ~~Authority to Travel forms may be obtained from the Executive Support Team. They travel~~ must be ~~signed/authorised~~ by the Mayor, or the Deputy Mayor in the absence of the Mayor;
- c) In cases of exceptional circumstances, Councillor's travel may be authorised by the General Manager, or the Acting General Manager, in the absence of the General Manager;
- d) In the case of the Mayor, ~~Authority to Travel forms/travel~~ may be authorised by the General Manager or the Acting General Manager in the absence of the General Manager;
- e) ~~Authority to Travel forms must be signed by the Councillor who undertook the travel as soon possible after travel has been completed to confirm that the travel was undertaken and payment for any approved outstanding expenses may be made. These forms must be returned to the Executive Support Team must return the pre-loaded credit card along with receipts for out-of-pocket travel expenses as per clauses 4.4, within 30.7 days of the travel being completed, unless reasonable cause can be shown for the delay in order that the credit card can be reconciled.~~

4.12. Travel Arrangements

- a) All travel arrangements must be made through the Executive Support Team. Travel arrangements must not be made by individuals unless prior approval has been obtained in writing from the General Manager;
- b) Travel must be for the purpose approved. Changes must not be made to travel arrangements unless prior approval has been obtained from the General Manager;

- c) Should the General Manager approve Councillors to make their own travel arrangements, the Councillor is not permitted to accumulate Frequent Flyer points for Council-funded travel;
- d) Travel may be by air (economy class), rail (first class), coach or motor vehicle, depending upon which is the most cost effective mode;
- e) Councillors intending to travel by motor vehicle must abide by the provisions of Council's Motor Vehicle Usage Policy;
- f) Councillors requiring air travel should advise the Executive Support Team as soon as travel has been authorised so that any discount fares may be utilised;
- g) Should Councillors wish to be accompanied by another person, prior approval must be obtained from the Mayor. All travel costs associated with the travel of the other person must be paid by the other person unless otherwise resolved by Council;
- h) All travel by Councillors must be undertaken using the most direct route and the most practicable and economical mode of transport, subject to any personal medical considerations;
- i) Councillors are personally responsible for all traffic or parking fines incurred whilst they are driving private or Council vehicles on Council business.

4.13. Accommodation

- a) The Executive Support Team will arrange suitable room accommodation, based upon cost and convenience. A Councillor may choose accommodation at a different location but it must be at the same cost or less;
- b) Council will pay accommodation costs and hotel/motel parking fees where they are not included in accommodation costs;
- c) Council will not pay for separate or upgraded accommodation for spouse, partner or accompanying persons. The Councillor will be invoiced for any additional associated costs;
- d) Council orders for accommodation will not include meals, drinks, laundry, telephone and other costs incurred at a hotel/motel; such costs will be paid by the Councillor on check-out;
- e) Should accommodation not be able to be booked in advance because of uncertain travel arrangements, accommodation charges must be paid by the traveller and a reimbursement claimed upon return to Broken Hill. Reimbursement of reasonable accommodation costs will only be made if a tax invoice is produced.

4.14. Incidental Expenses

Council will reimburse the reasonable out-of-pocket expenses involved in travel as detailed in this Policy.

4.15. Overseas Travel

Prior to any action in respect of overseas travel, a report shall be prepared for Council's consideration in advance of the proposed travel, detailing the purpose of the travel, meetings, costs, conferences and seminars together with the expected tangible benefits that may be derived for the Broken Hill community.

If the overseas travel is approved all the provisions within this Councillor Support Policy will apply in respect of travel arrangements and costs to be met by Council.

Upon return a detailed report is to be provided to Council by the Councillor(s) who undertook the travel measuring tangible outcomes against the original expectations.

4.16. Cancellation

Any cancellation of travel arrangements must be advised to the Executive Support Team as soon as practicable.

4.17. Telephone Costs and Telecommunications

Call charges up to the monetary monthly limit shall be reimbursed by Council upon receipt of a Statutory Declaration by a Councillor that the amount relates to Council business and is accompanied by a schedule of itemised calls.

4.18. Care and Other Related Expenses

Council adopts the principle of the payment of child care expenses for children up to and including the age of 16 years, to enable a Councillor to attend to their civic duties.

However, child care will only be available to enable the Councillor's attendance at essential Council activities and will be the subject of a separate application by the affected Councillor in each instance, for determination by the Mayor and General Manager.

In situations where care is required for a partner or other immediate family member to enable the Councillor's attendance at essential Council activities, a separate application will be required from the affected Councillor in each instance, for determination by the Mayor and General Manager.

4.19. Insurance Expenses and Obligations

Section 382 of the Act requires Council to make arrangements for adequate insurance against public liability and professional liability.

Council will affect an appropriate level of insurance for Councillors in the following areas:

- a) Personal Accident/Travel Insurance – coverage of Councillor and spouse, partner or accompanying person, while on Council business;
- b) Public Liability – for matters arising out of Councillors' performance of their civic duties and/or exercise of their Council functions;
- c) Professional Indemnity – for matters arising out of Councillors' performance of their civic duties and/or exercise of their Council functions;
- d) Councillors & Officers Liability – for matters arising out of Councillors' performance of their civic duties and /or exercise of their Council functions.

Council will meet any excess applicable under a policy but the appropriate excess applicable will be reviewed upon the renewal of these insurances. A duty of care is required by all insured persons. Terms and conditions are as per policy wordings.

Councillors are not covered by workers compensation payments or arrangements.

Council may obtain insurance cover against the risk of having to meet the reasonable legal costs of a Councillor or to reimburse those costs, provided that the costs or reimbursements are ones that Council is authorised to meet.

4.20. Attendance at Non-Council Functions

- a) Consideration will be given to meeting the cost of Councillors' attendance at dinners and other non-Council functions that provide briefings from key members of the community, politicians and business where the function is relevant to the Council's interest and is held in Broken Hill, such cost to be the reasonable expenses of a required registration fee and or necessary meal and beverage cost; when clause 7.8 (b) does not apply. Requests should be made prior to the event via the Mayor to the Council's General Manager;
- b) The majority of briefings for Councillors will be organised by the General Manager and take place at a Council venue and budgeted in Council's operating expenditure;
- c) No payment will be made by Council for attendance by a Councillor at any political fundraising event, for any donation to a political party or candidate's electoral fund, or for some other private benefit.

4.21. Legal Expenses and Obligations

- a) Council will indemnify or reimburse the reasonable legal expenses of:
 - A Councillor defending an action arising from the performance in good faith of a function under the Act; or
 - A Councillor defending an action in defamation provided that the outcome of the legal proceedings is favourable to the Councillor.
- b) Reasonable legal costs may also be available for an inquiry, investigation or hearing into a Councillor's conduct by an appropriate investigative or review body including the following, provided that the subject of the inquiry, investigation or hearing arises from the performance in good faith of a Councillor's functions under the Act and the matter before the investigative or review body has proceeded past any initial assessment phase to a formal investigation or review:
 - Local Government Pecuniary Interest and Disciplinary Tribunal
 - Independent Commission Against Corruption
 - Office of the NSW Ombudsman
 - Division of Local Government
 - Department of Premier and Cabinet
 - NSW Police Force
 - Director of Public Prosecutions
 - Council's Conduct Review Committee / Reviewer
- c) In the case of a conduct complaint made against a Councillor, legal costs may only be made available where a matter has been referred by the General Manager to a conduct

reviewer/conduct committee to make formal enquiries into that matter in accordance with the procedures in Council's Code of Conduct;

- d) In the case of a pecuniary interest or misbehaviour matter legal costs may only be made available where a formal investigation has been commenced by the Division of Local Government;
- e) Legal costs will only be provided where the investigative or review body makes a finding that is not substantially unfavourable to a Councillor. This may include circumstances in which a matter does not proceed to a finding. In relation to a councillor's conduct, a finding by an investigative or review body that an inadvertent minor technical breach had occurred may not necessarily be considered a substantially unfavourable outcome;
- f) Council will not meet the legal costs of legal proceedings initiated by a Councillor under any circumstances;
- g) Council will not meet the legal costs of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation;
- h) Council will not meet legal costs for legal proceedings that do not involve a Councillor performing their role as a Councillor;
- i) Approval must be sought and given in writing from the General Manager prior to legal expenses being incurred.

GENERAL PROVISION OF FACILITIES

4.22. Provision of Facilities generally

Facilities, equipment and services will be provided that are appropriate to support the Mayor and Councillors in undertaking their role as elected members of the Council.

4.23. Private Use of Equipment and Facilities

Councillors should not obtain private benefit from the provision of equipment and facilities, nor from travel bonuses such as "Frequent Flyer" schemes or any other such loyalty programs while on Council business.

It is acknowledged that incidental use of Council equipment and facilities may occur from time to time and such incidental private use is not subject to a compensatory payment back to Council.

Where more substantive private use occurs, Councillors must advise the General Manager in writing and the Councillor will be charged on a cost recovery basis for that private use. The General Manager will establish a register to record all such applications, reconciliations and reimbursements. Council will invoice Councillors for any such substantive private use on a quarterly basis.

Council facilities, equipment and services are not to be used to produce election material or for any other political purposes.

4.24. Acquisition and Return of Equipment and Facilities

Councillors are required to return all equipment issued to them, excluding clothing, within one (1) month after the completion of their term of office, during extended leave of absence or at the cessation of their civic duties.

Councillors may have the option to purchase Council equipment previously allocated to them at the cessation of their duties. If the item is for sale, it may be purchased at an agreed fair market price or written down value. Councillors may make application in writing to the General Manager for consideration of this option and determination of same.

EQUIPMENT AND FACILITIES PROVIDED FOR COUNCILLORS

4.25. Clothing

Each Councillor will be provided with the following corporate clothing for use as part of their civic duties i.e. attendance at Council Meetings, civic functions etc.:

- a) Jacket with embroidered Council logo – one jacket during a term of office;
- b) Neck tie/scarf – a sufficient number of neck ties/scarves embroidered with the Council's logo; and
- c) A Councillor name badge.

Additional clothing, within the Council's current uniform range may be purchased by Councillors at the Councillor's own expense.

4.26. Office/Meeting Room Facilities

A Councillor Office/meeting room is available on the Second Floor at Council's Administrative Centre for use by Councillors in the conduct of their duties of office and for Councillor interviews with constituents.

The office/meeting room will be equipped with a telephone, a computer with internet, email and Windows software and connected to a scanner/printer/copier.

It will be necessary for Councillors to make bookings for use of the Councillor Office/meeting room through the General Manager's Office Executive Support Team and these bookings will appear on the Councillor's Outlook Calendar as a reference for Councillors of the availability of the office/meeting room.

4.27. Reference Materials

All Councillors will be issued with either an electronic or hardcopy copy of Bluet's Local Government Handbook (NSW) Latest Edition and Councillor's reference manual compiled by the General Manager.

Other reference materials will be provided as requested by Councillors or as deemed necessary by the General Manager.

4.28. Meals and refreshments

Council will provide appropriate light meals and refreshments at Council Workshops, meetings and meetings of Council and Committees which run over normal meal times.

4.29. Mobile Telephones

Upon request Councillors may be provided with a standard mobile telephone for the purpose of conducting Council business and must be used in a manner consistent with the Council's Mobile Phones Policy.

The Mobile Telephone Agreement must be completed by Councillors who are provided with a mobile phone (Appendix 2).

4.30. Portable Computers Devices

A portable computer device will be provided to all Councillors, in lieu of printed Council Business Papers and other reference materials / information.

Councillors are not to store personal photos/videos/music/games on their portable computer devices as this can cause unnecessary operating problems when downloading large documents and business papers.

Help Desk support will be provided for Council business purposes.

4.31. Council Motor Vehicles

Access to Council's Motor Vehicle Fleet will be provided to the Mayor and Councillors for the purposes of travelling to and from meetings, conferences and seminars where it is identified to be the most direct and / or cost effective option.

Use of Council's Motor Vehicle Fleet is to be in accordance with the Motor Vehicle Usage Policy.

GIFTS AND BENEFITS

4.32. Given By Councillors

In circumstances where it is appropriate for Councillors to give a gift or benefit, for example on a Council business related trip or when receiving visitors; these gifts and benefits should be of token value as defined in Council's Code of Conduct and Council's "Gifts and Benefits" Policy.

4.33. Received by Councillors

The provisions of Council's Code of Conduct and Council's "Gifts and Benefits" Policy will apply.

PROVISION OF ADDITIONAL EQUIPMENT & FACILITIES FOR THE MAYOR

4.34. Mobile Telephone

Council will provide at its cost a mobile phone for use in relation to official duties and functions of the Office of Mayor. Council will meet rental and the cost of official calls. The account for the mobile phone will be in the name of Broken Hill City Council and the Mayor must advise the Council in writing monthly of any personal calls made from the mobile phone as the cost of these personal calls is to be met by the Mayor.

4.35. Office Facilities

Council will provide the following office facilities at the Administrative Centre:

- a) Office space; sufficient quantity of quality office space necessary to fulfil the duties of Mayoral office;
- b) Telephone; a high quality digital telephone with direct in dial and direct line facilities;
- c) Furniture; An appropriate quantity of quality office furniture;
- d) Stationery; including Mayoral letterhead, envelopes and stationery generally.

4.36. Secretarial Support

Secretarial support facilities are available to the Mayor through the Executive Support Team during normal office hours. The General Manager may on request provide access to secretarial support outside office hours for Council business, for example, public meetings and ceremonies.

Council will meet the cost of postage of mail forwarded by the Mayor in the conduct of official duties.

4.37. Purchase Card

Council shall provide the Mayor with a purchase card for business expenditure only and must comply with the general terms and conditions within Council's Purchase Card Procedures or any other relevant policies and procedures.

DISPUTE RESOLUTION REGARDING EXPENSES AND FACILITIES FOR COUNCILLORS

4.38. Process

Should any dispute arise about the payment of expenses or provision of facilities for Councillors, the Councillor(s) concerned are required to submit a formal written request to the General Manager advising the issue in dispute and the provision or remedy sought.

The General Manager is to give proper consideration to any such request and make a decision as to whether the claim is in keeping with this policy; whether the claim is not appropriate and/or whether the Councillor Support Policy needs to be reviewed.

Should the Councillor, on receipt of the General Manager's reply, consider the matter needs to be reviewed; the Councillor must make a written submission to the Independent Chair of the Audit Committee. The Chair will consider and decide the matter.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The General Manager is responsible for ensuring that Council is operating in accordance with the provisions of this policy.

5.2. Communication

This Policy will be communicated to the community and staff utilising Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy:

- Broken Hill City Council Code of Conduct
- Motor Vehicle Usage Policy
- Mobile Phone Policy
- Purchase Card Procedure
- Annexure 1 – Statutory Declaration
- Annexure 2 – Mobile Telephone Agreement

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

This Policy must be reviewed within the first twelve (12) months of each new term of Council with public notice to ensure it meets the requirements of legislation and the needs of Council.

The General Manager is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993 (sections 252-254)
- Local Government (General) Regulation 2021 (section 403)
- Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW 2009.

Council representatives shall refrain from personal activities that would conflict with proper execution and management of Council's Councillor Support Policy; Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"**Accompanying Person**" shall mean a person who has a close relationship (partner / spouse) with the Councillor and / or provides carer support to the Councillor).

"**ATO**" shall mean Australian Taxation Office.

"**Incidental Travel Expenses**" shall mean business expenses incurred while undertaking approved travel other than airfares and accommodation. Expenses such as reasonable business related hospitality and entertainment, domestic meals, taxi fares, business related communication, business related excess baggage and stationery are examples that fall into this category.

"**Personal Travel Expenses**" shall mean expenses of a personal nature incurred by the traveller when on approved travel. Expenses such as personal entertainment, including use of the hotel mini-bars and in-house videos, laundry and personal travel are examples that fall into this category.

"**Traveller**" shall mean The Mayor or Councillor approved to undertake travel on behalf of the Council.



ANNEXURE 1

**BROKEN HILL CITY COUNCIL
REIMBURSEMENT OF INCIDENTAL EXPENSES INCURRED BY COUNCILLORS
STATUTORY DECLARATION**

On _____ (date), I _____ (name),
a Councillor of Broken Hill City Council, of:
_____ (address)

Do solemnly and sincerely declare that:

1. On _____ (date) I did incur expenditure in accordance with the Councillor Support Policy, in the sum of:
\$ _____
2. I am unable to produce invoices, receipts, dockets and/or related documents which evidence the expenditure referred to in paragraph 1. However, I verify that I incurred the expenses in relation to my duties as Councillor for Broken Hill City Council.

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1900.

Signed: _____

Witnessed: _____

Name of Witness: _____

Qualification of the Witness: Justice of the Peace
Solicitor

Registration Number of Justice of the Peace (or stamp): _____

1. Councillor	2. General Manager	3. Executive Support Team
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ANNEXURE 2

**BROKEN HILL CITY COUNCIL
MOBILE TELEPHONE AGREEMENT**

I, _____ (the "approved user")

acknowledge the following:

1. That I have received and read a copy of Council's Mobile Phones Policy;
2. That I have been granted use of a Council mobile telephone in accordance with Council's Mobile Phone Policy;
3. That I will comply with the requirements of this policy;
4. That I accept responsibility for the equipment granted to me;
5. That I will reimburse Council for all private and personal calls made on the Council mobile telephone that has been allocated to me;
6. That the mobile phone and associated equipment must be returned to Council at the end of my term of Council;
7. The mobile telephone number and serial number of the equipment allocated to me are:
 - a) mobile telephone number: _____
 - b) mobile telephone serial number: _____
 - c) sim card serial number: _____

Councillor

Date

ORDINARY MEETING OF THE COUNCIL

January 16, 2023

ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 28/23**

SUBJECT: **COUNCILLOR ATTENDANCE AT THE 2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 13-15 JUNE 2023** **D23/1791**

Recommendation

1. That Broken Hill City Council Report No. 28/23 dated January 16, 2023, be received.
2. That Council be represented at the 2022 National General Assembly of Local Government in Canberra, 13-15 June 2023 by the Mayor, Deputy Mayor and General Manager and any interested Councillors.
3. That Councillors advise their interest in attending the Assembly to the General Manager's Office by Friday 17 March 2023.

Executive Summary:

The National General Assembly (NGA) brings together hundreds of delegates from Councils across Australia to debate issues of national significance to local government. It provides an opportunity for local Councils to develop and express a united voice on core issues affecting their communities with access to influential decision-makers of the federal government, at both the political and departmental levels.

As per previous experience, Council has pre-booked accommodation in Canberra for four person, and it is recommended that Council confirm representation to the National General Assembly of Local Government in order that the accommodation can be finalised.

Report:

The 2023 National General Assembly will be held in Canberra at the National Convention Centre from Tuesday 13 June to Thursday 15 June, 2023.

Attendance at the Assembly is an opportunity for our elected members to meet Federal Government Ministers and Shadow Ministers to discuss various matters of concern to the City. This face to face interaction is invaluable as a follow up to Council's letters/submissions to Ministers regarding current matters of high importance to the City and advocating Council's position on these matters.

The Conference Program has not yet been released for the 2023 National General Assembly. This will be circulated to Councillors once released.

As per previous experience, accommodation in Canberra needs to be booked early to secure rooms close to the venue and to avoid disappointment, Council has held four rooms at the Crowne Plaza for Council's delegates to the National General Assembly in June 2023.

Community Engagement:

Not applicable.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.2	Our leaders make smart decisions
Strategy:	4.2.1	Provide learning and networking opportunities for elected members

Financial Implications:

Early Bird Registration Fee - prior to 19/05/23 (per person) (includes welcome reception)	\$895.00
Regional Forum for NGA Delegate	\$225.00
Gala Dinner (per person)	\$175.00

Travel and accommodation:

Return flights to Canberra (approximate – booked early)	\$1,150.00
Return travel by car to Canberra (per car for 1 day travel each way (no accommodation enroute))	\$1,713.00
Accommodation – 4 rooms have been pre-booked for 2023 (approximate cost per person for 5 nights)	\$1,300.00

Councillors will also be reimbursed for any out-of-pocket travel expenses incurred as per Council's adopted Councillor Support Policy.

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 14, 2023

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 29/23

SUBJECT: INVESTMENT REPORT FOR JANUARY 2023 D23/8394

Recommendation

1. That Broken Hill City Council Report No. 29/23 dated February 14, 2023, be received.

Executive Summary:

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 January 2023, Council's Investment Portfolio had a current market valuation of \$24,854,813 or principal value (face value) of \$24,783,960 and was compliant with policy and legislative requirements as per the below table.

Report:

Council's investments as at 31 January 2023 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review

Global issues

- The International Monetary Fund (IMF) updated its global growth forecast for 2023 upward from 2.7% to 2.9% and now projects growth of over 3% in 2024. Driving the optimism are signs that the inflationary wave that washed over the world last year has peaked and is now receding, though the effects of rate rises are likely to be felt well into 2024, the IMF said.
- Several other economists agree with the IMF's sentiment, pointing out:
 - Inflation, though holding back potentially better growth, has likely peaked – this is most evident in the US where inflation led on the way up and is likely now leading on the way down.
 - Labour market tightness is showing signs of easing which should take pressure off wages – this is flowing from slowing demand.
 - Key central banks are likely at or close to their peak benchmark cash rates – this flows from the likely fall in inflation and signs of cooling demand.
 - China's move away from zero Covid will provide an offset to weaker US and European growth, albeit after an initial set back as new cases surged, much like they did in other countries that reopened.
- China's manufacturing and services expanded for the first time in four months in January as the reopening from their Covid Zero policy continued and the Lunar New Year holiday spurred travel and spending. January's activity improvements are welcome news for the world economy, which will rely in part on China's recovery in 2023 to offset other risks.
- Global share markets started the new year strongly as signs point to inflation having peaked in many leading countries. While more central bank rate hikes are expected, a pause over the next few months is expected. The US S&P 500 index gained over 6% for the month, European and Chinese shares were up 7% and Australia's All Ords index recorded a gain of 6.4%, led by the consumer discretionary and materials/mining, up 10% and 9% respectively.

Domestic issues

- Latest inflation data showed an increase of 7.8% for calendar year 2022, a bit higher than economists' projection of 7.5% and the highest annual reading since 1990. Excluding the most volatile price movements, the trimmed mean, came in at 6.9%, higher than the RBA's expectations.
- The biggest price rises for households over the last three months of last year were for domestic holiday travel and accommodation (up 13%), electricity (up 8.6%) and international travel (up 7.6%).
- Over the course of 2022, housing (+10.7%), food (+9.2%), and recreation and culture (+9%) had the steepest price increases.
- Economists expect the increase in inflation will likely keep the RBA on pace to raise rates over the next two months followed by a pause in rate hikes in April.

Interest rates

- There was no RBA monetary policy meeting in January. At its December meeting RBA noted that further increases were likely over the period ahead, but the size and timing of future interest rate rises would continue to be determined by the incoming data and the Board's assessment of the outlook for inflation and the labour market.

- The market's peak cash rate expectation increased by 25bps over the past month, with projections going from a 3.75%pa peak rate to 4%pa over the coming cycle.
- In January, term deposit rates increased across the 1–9 month range by an average of 7bps from last month while long dated rates across 2-5 years fell back by an average of 30bps in reaction to the market's long term inflation/rate outlook

Investment Portfolio Commentary

Council's investment portfolio returned 8.10%pa (0.66% actual) for the month on a marked-to-market basis versus the bank bill index benchmark's 3.18%pa return. For the past 12 months, the investment portfolio has returned 0.81%pa versus the bank bill index benchmark's 1.52%pa.

The NSW TCorpIM Medium Term Growth Fund benefited from the strong performance in the share and bond markets during the month, returning 2.57% (in actual terms).

During January, Council invested \$2m across a series of 6 month TDs with the A+ rated Suncorp Bank yielding an average of 4.35%pa.

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

Council's Portfolio by Source of Funds – January 2023

As at 31 January 2023, Council's Investment Portfolio had a current market valuation of \$24,854,813 or principal value (face value) of \$24,783,960 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
GENERAL Fund	Operating Capital & Internal Restrictions	\$13,763,960
	Royalties Reserve	\$588,000
	Domestic Waste Management Reserve	\$2,128,000
	Grants	\$8,304,000
	TOTAL PORTFOLIO	\$24,783,960

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005-* and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Community Engagement:

Nil

Strategic Direction:

Key Direction 4: Our Leadership

Objective 4.1: Openness and Transparency in Decision Making

Action 4.1.1 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) January 2023 Investment Report

SIMON BROWN
CHIEF FINANCIAL OFFICER

JAY NANKIVELL
GENERAL MANAGER



**Investment Summary Report
January 2023**



Broken Hill City Council

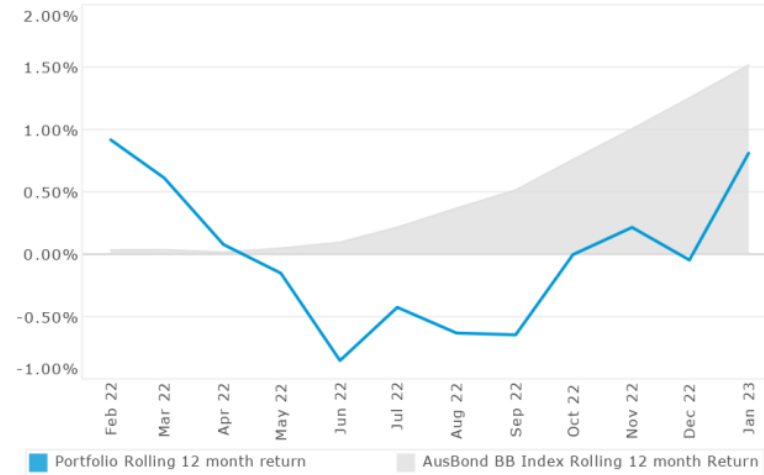
Executive Summary - January 2023



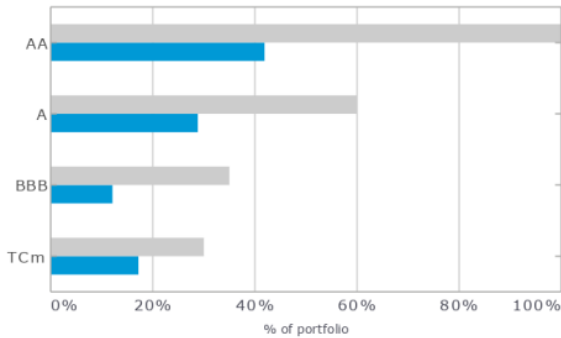
Investment Holdings

	Face Value (\$)	Current Value (\$)
Cash	12,523,195	12,523,195
Managed Funds	4,260,765	4,260,765
Term Deposit	8,000,000	8,070,853
Total	24,783,960	24,854,813

Investment Performance

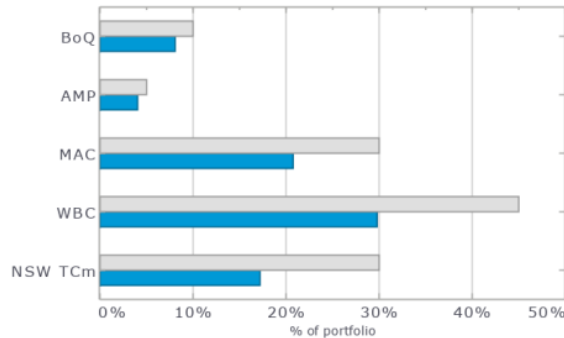


Total Credit Exposure



Investment Policy Compliance

Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	24,783,960	100% 100%
Total	24,783,960	

Specific Sub Limits

Between 5 and 10 year:	0	0%	30%
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■ Portfolio Exposure
 ■ Investment Policy Limit

Broken Hill City Council

Investment Holdings Report - January 2023



Cash Accounts							
	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
	1,813,874.19	0.0000%	Westpac Group	AA-	1,813,874.19	473409	Cheque
	5,142,546.96	3.3049%	Macquarie Bank	A+	5,142,546.96	540354	Accelerator
	5,566,773.92	4.3000%	Westpac Group	AA-	5,566,773.92	535442	90d Notice
	12,523,195.07	3.2686%			12,523,195.07		

Managed Funds								
	Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
	4,260,764.67	2.5692%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,260,764.67	536441	
	4,260,764.67	2.5692%				4,260,764.67		

Term Deposits											
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
15-Feb-23	500,000.00	3.5500%	National Australia Bank	AA-	500,000.00	12-Oct-22	505,446.58	543465	5,446.58	At Maturity	
22-Mar-23	500,000.00	4.1000%	AMP Bank	BBB	500,000.00	23-Sep-22	507,357.53	543322	7,357.53	At Maturity	
26-Apr-23	500,000.00	4.0500%	National Australia Bank	AA-	500,000.00	22-Dec-22	502,274.66	543675	2,274.66	At Maturity	
27-Apr-23	500,000.00	2.1500%	National Australia Bank	AA-	500,000.00	27-Apr-22	508,246.58	542701	8,246.58	At Maturity	
6-Jun-23	500,000.00	4.1500%	Bank of Queensland	BBB+	500,000.00	6-Dec-22	503,240.41	543625	3,240.41	At Maturity	
21-Jun-23	500,000.00	4.3100%	National Australia Bank	AA-	500,000.00	22-Dec-22	502,420.68	543674	2,420.68	At Maturity	
4-Jul-23	1,000,000.00	3.9000%	ME Bank	BBB+	1,000,000.00	30-Jun-22	1,023,079.45	542914	23,079.45	At Maturity	
18-Jul-23	1,000,000.00	4.4700%	Suncorp Bank	A+	1,000,000.00	11-Jan-23	1,002,571.78	543695	2,571.78	At Maturity	
19-Jul-23	500,000.00	4.3200%	Suncorp Bank	A+	500,000.00	20-Jan-23	500,710.14	543714	710.14	At Maturity	
26-Jul-23	500,000.00	4.2600%	Suncorp Bank	A+	500,000.00	27-Jan-23	500,291.78	543724	291.78	At Maturity	
16-Aug-23	500,000.00	0.6200%	National Australia Bank	AA-	500,000.00	18-Aug-21	501,418.36	541757	1,418.36	Annually	
19-Sep-23	500,000.00	4.4000%	Bank of Queensland	BBB+	500,000.00	16-Nov-22	504,641.10	543561	4,641.10	At Maturity	
25-Sep-23	500,000.00	4.5000%	AMP Bank	BBB	500,000.00	23-Sep-22	508,075.34	543323	8,075.34	At Maturity	
27-Sep-23	500,000.00	0.6300%	National Australia Bank	AA-	500,000.00	29-Sep-21	501,078.77	541935	1,078.77	Annually	

Broken Hill City Council
Investment Holdings Report - January 2023



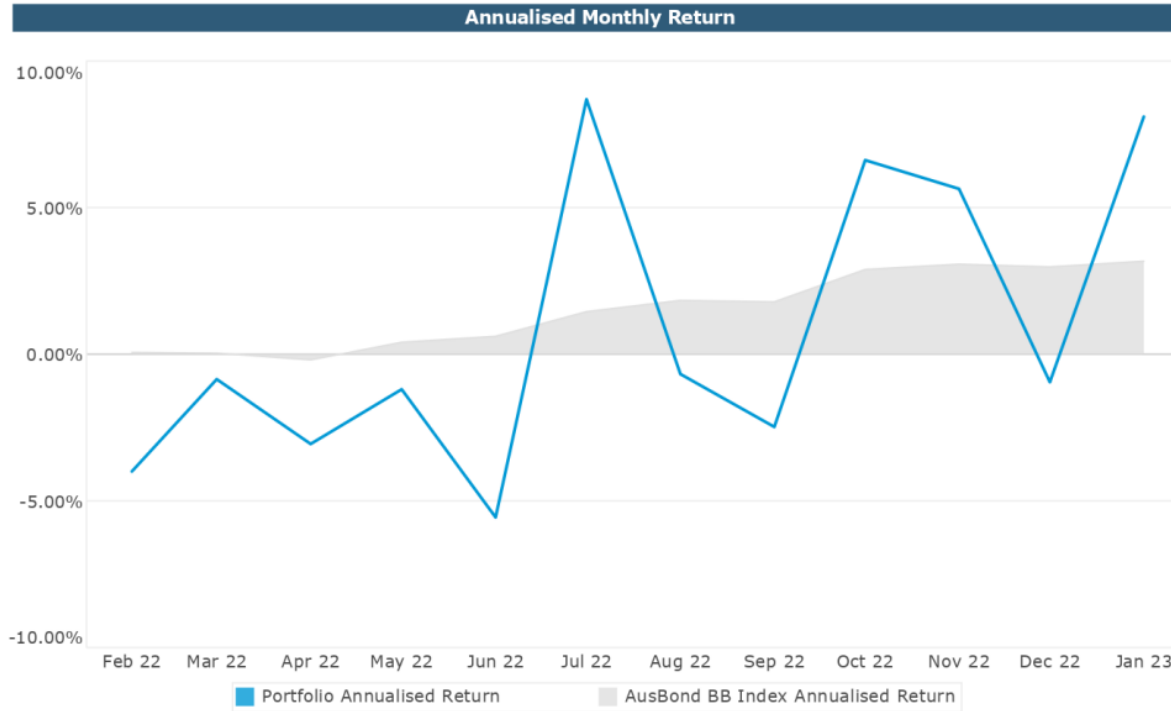
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
	8,000,000.00	3.6113%			8,000,000.00		8,070,853.16		70,853.16		

Broken Hill City Council Accrued Interest Report - January 2023



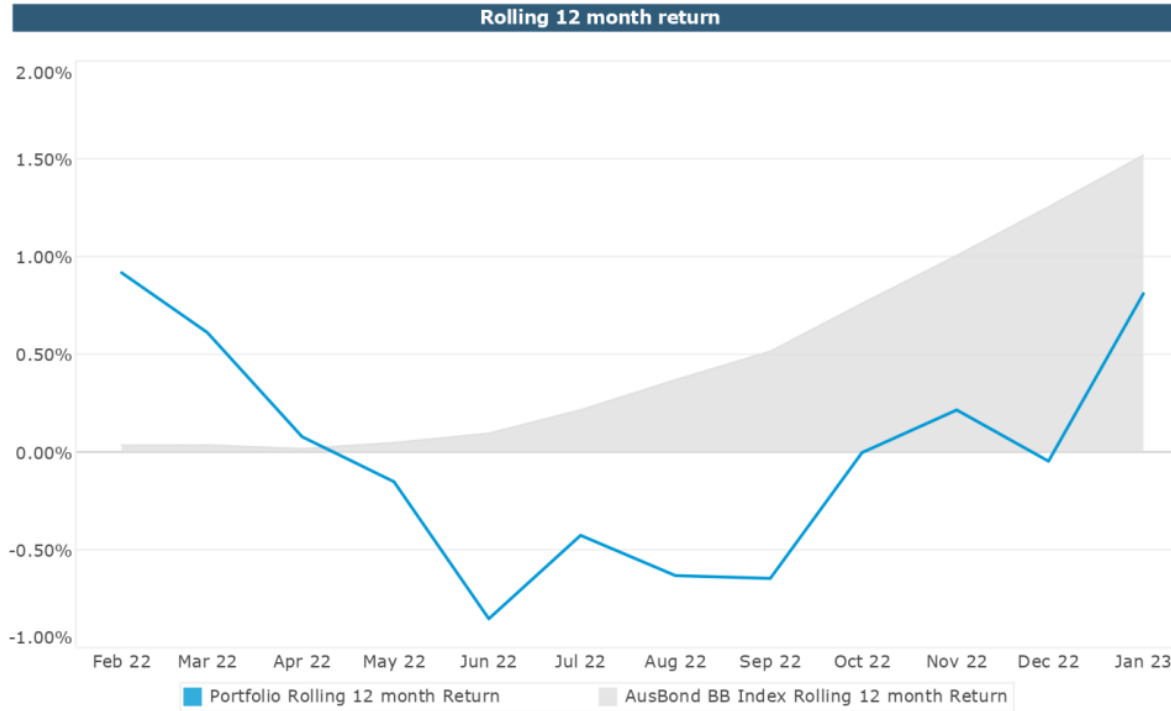
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	(% pa)
Cash									
Macquarie Bank	540354					16,405.81	0	16,405.81	3.30%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					20,907.15	0	20,907.15	4.30%
						37,312.96		37,312.96	3.28%
Managed Funds									
NSW T-Corp Defensive Cash Funds	535329				1-Jul-22	0.00	0	0.00	
NSW T-Corp Medium Term Growth Fund	536441				1-Aug-23	0.00	0	106,724.18	34.81%
						0.00		106,724.18	34.81%
Term Deposits									
National Australia Bank	543465		500,000.00	12-Oct-22	15-Feb-23	0.00	31	1,507.54	3.55%
AMP Bank	543322		500,000.00	23-Sep-22	22-Mar-23	0.00	31	1,741.09	4.10%
National Australia Bank	542701		500,000.00	27-Apr-22	27-Apr-23	0.00	31	913.02	2.15%
National Australia Bank	543675		500,000.00	22-Dec-22	26-Apr-23	0.00	31	1,719.87	4.05%
Bank of Queensland	543625		500,000.00	6-Dec-22	6-Jun-23	0.00	31	1,762.33	4.15%
National Australia Bank	543674		500,000.00	22-Dec-22	21-Jun-23	0.00	31	1,830.27	4.31%
ME Bank	542914		1,000,000.00	30-Jun-22	4-Jul-23	0.00	31	3,312.33	3.90%
Suncorp Bank	543695		1,000,000.00	11-Jan-23	18-Jul-23	0.00	21	2,571.78	4.47%
Suncorp Bank	543714		500,000.00	20-Jan-23	19-Jul-23	0.00	12	710.14	4.32%
Suncorp Bank	543724		500,000.00	27-Jan-23	26-Jul-23	0.00	5	291.78	4.26%
National Australia Bank	541757		500,000.00	18-Aug-21	16-Aug-23	0.00	31	263.29	0.62%
AMP Bank	543323		500,000.00	23-Sep-22	25-Sep-23	0.00	31	1,910.96	4.50%
Bank of Queensland	543561		500,000.00	16-Nov-22	19-Sep-23	0.00	31	1,868.50	4.40%
National Australia Bank	541935		500,000.00	29-Sep-21	27-Sep-23	0.00	31	267.54	0.63%
						0.00		20,670.44	3.50%
Grand Totals						37,312.96		164,707.58	8.10%

Broken Hill City Council
Investment Performance Report - January 2023



Historical Performance Summary (%pa)			
	Portfolio	Annualised BB Index	Outperformance
Jan 2023	8.10%	3.18%	4.92%
Last 3 months	4.18%	3.08%	1.10%
Last 6 months	2.64%	2.63%	0.01%
Financial Year to Date	3.49%	2.46%	1.03%
Last 12 months	0.81%	1.52%	-0.71%

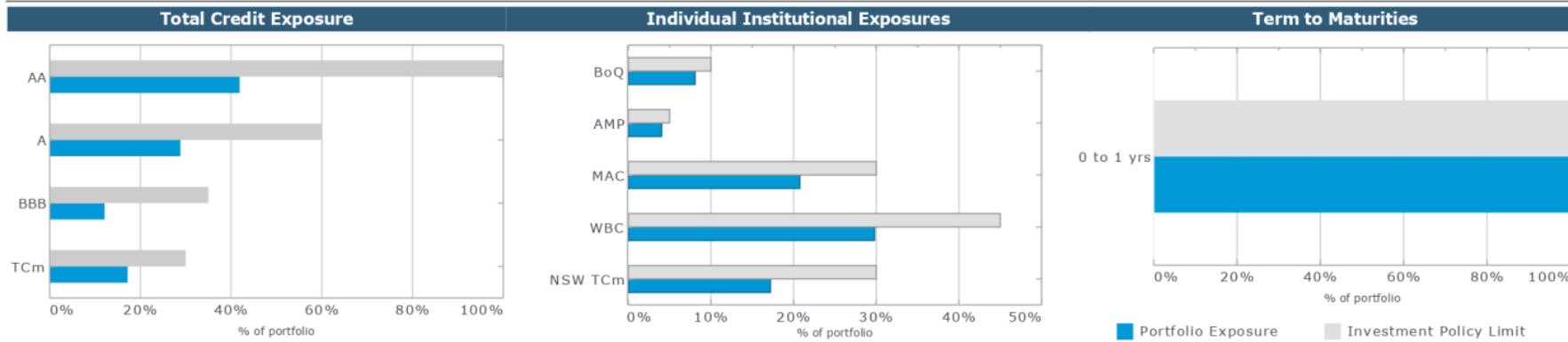
Broken Hill City Council
Investment Performance Report - January 2023



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Jan 2023	0.66%	0.27%	0.39%
Last 3 months	1.04%	0.77%	0.27%
Last 6 months	1.32%	1.31%	0.01%
Financial Year to Date	2.04%	1.44%	0.60%
Last 12 months	0.81%	1.52%	-0.71%

Broken Hill City Council

Investment Policy Compliance Report - January 2023



Credit Rating Group	Face Value (\$)	% of Portfolio	Policy Max	Compliance
AA	10,380,648	42%	100%	☐
A	7,142,547	29%	60%	☐
BBB	3,000,000	12%	35%	☐
TCm	4,260,765	17%	30%	☐
Total	24,783,960			

Institution	% of Portfolio	Investment Policy Limit	Compliance
AMP Bank (BBB)	4%	5%	☐
Bank of Queensland (BBB+)	8%	10%	☐
Macquarie Bank (A+)	21%	30%	☐
NSW T-Corp (TCm)	17%	30%	☐
Westpac Group (AA-)	22%	45%	☐
National Australia Bank (AA-)	12%	45%	☐
Suncorp Bank (A+)	8%	30%	☐

Term	Face Value (\$)	% of Portfolio	Policy Max	Compliance
Between 0 and 1 years	24,783,960	100%	100%	☐
Total	24,783,960			

Specific Sub Limits	Face Value (\$)	% of Portfolio	Policy Max	Compliance
BBB+	2,000,000	9%	35%	☐
BBB	1,000,000	4%	10%	☐

Specific Sub Limits	Face Value (\$)	% of Portfolio	Policy Max	Compliance
Between 5 and 10 years	0	0%	30%	☐

☐ = compliant
☐ = non-compliant

Broken Hill City Council

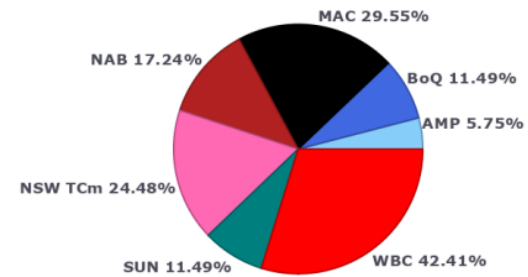
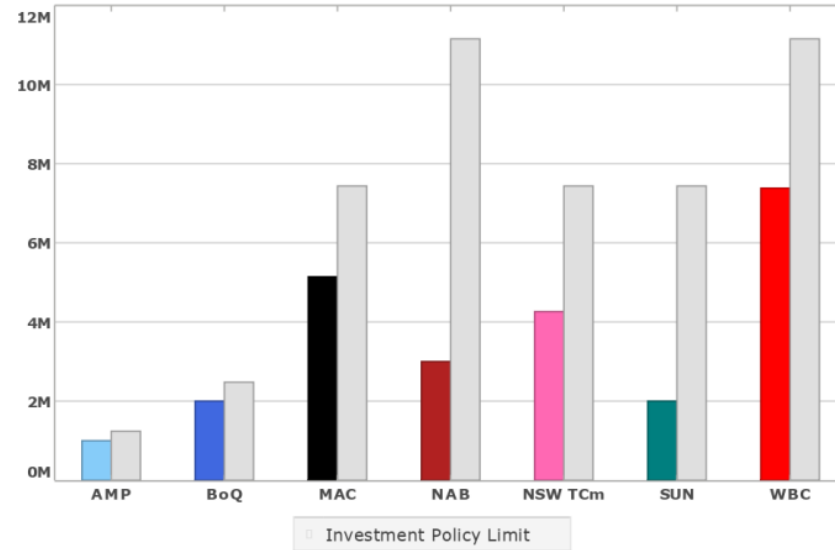
Individual Institutional Exposures Report - January 2023



Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	1,000,000	4%	1,239,198	5%	239,198
Bank of Queensland (BBB+)	2,000,000	8%	2,478,396	10%	478,396
Macquarie Bank (A+)	5,142,547	21%	7,435,188	30%	2,292,641
National Australia Bank (AA-)	3,000,000	12%	11,152,782	45%	8,152,782
NSW T-Corp (TCm)	4,260,765	17%	7,435,188	30%	3,174,423
Suncorp Bank (A+)	2,000,000	8%	7,435,188	30%	5,435,188
Westpac Group (AA-)	7,380,648	30%	11,152,782	45%	3,772,134
	24,783,960				

Individual Institutional Exposure Charts



Broken Hill City Council

Cashflows Report - January 2023



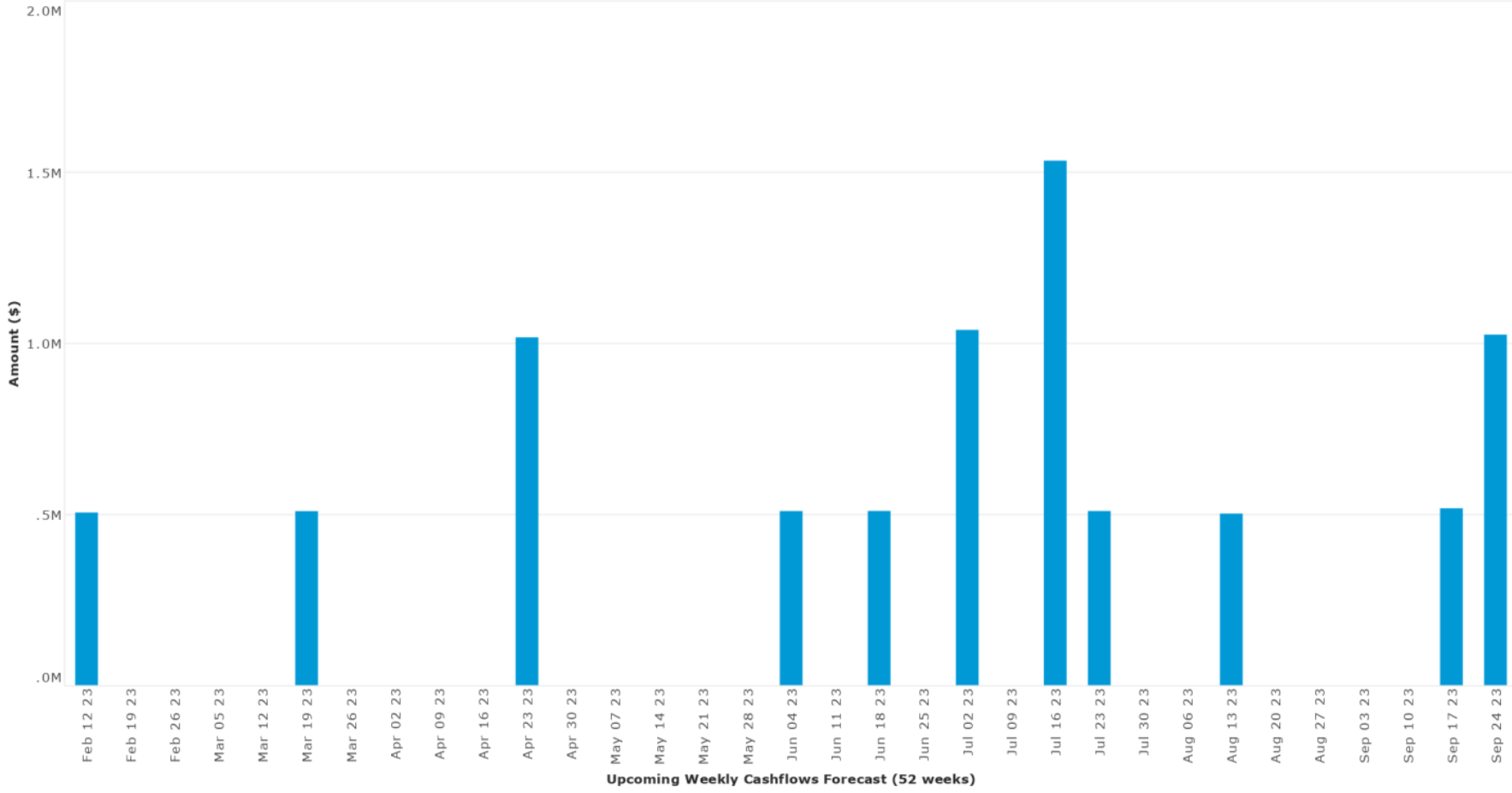
Actual Cashflows for January 2023

Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
11-Jan-23	543695	Suncorp Bank	Term Deposit	Settlement: Face Value	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	-1,000,000.00
20-Jan-23	543714	Suncorp Bank	Term Deposit	Settlement: Face Value	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	-500,000.00
27-Jan-23	543724	Suncorp Bank	Term Deposit	Settlement: Face Value	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	-500,000.00
				Total for Month	-2,000,000.00

Forecast Cashflows for February 2023

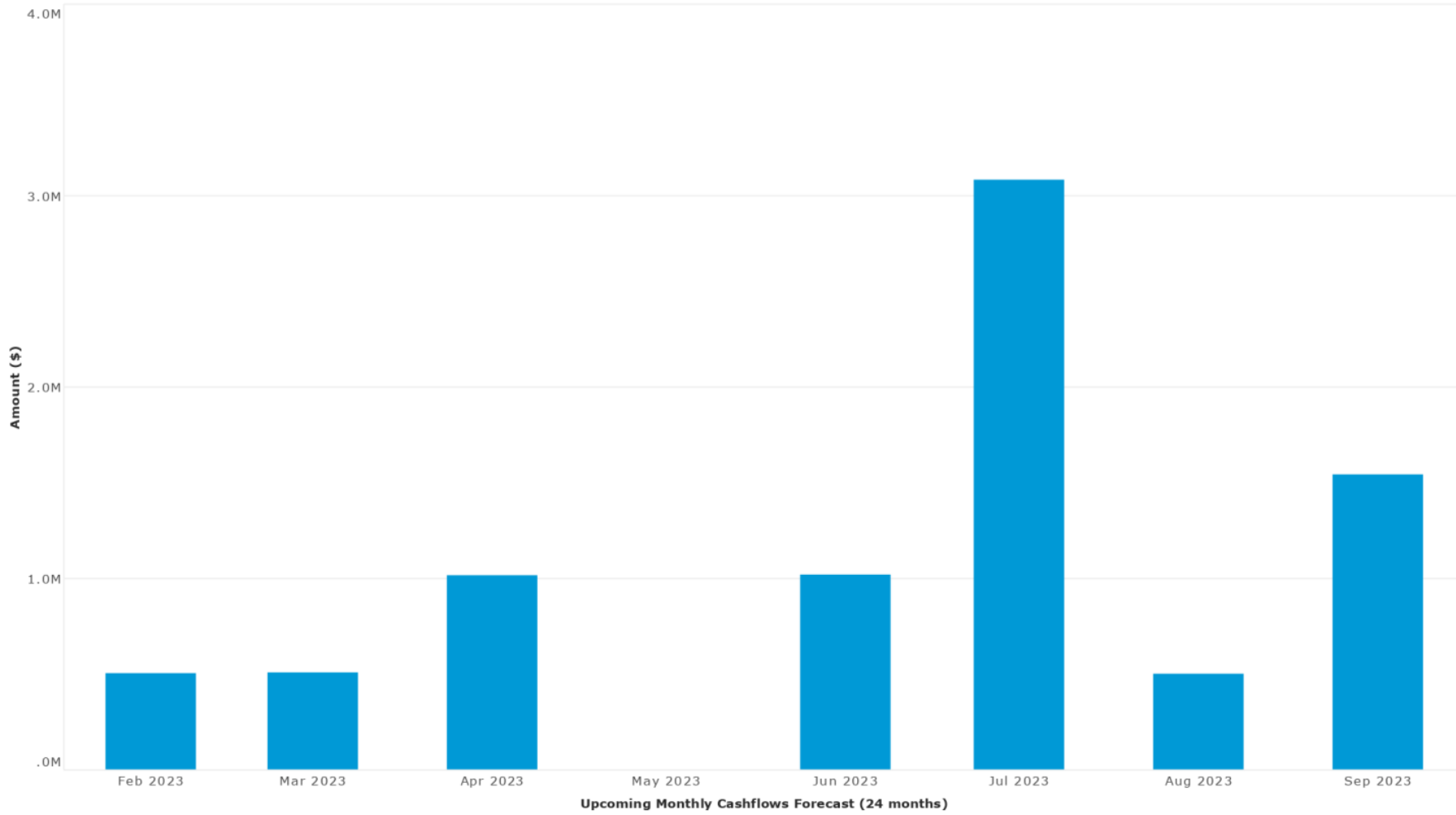
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
15-Feb-23	543465	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	6,127.40
				<u>Deal Total</u>	<u>506,127.40</u>
				Day Total	506,127.40
				Total for Month	506,127.40

Broken Hill City Council Cashflows Report - January 2023



Broken Hill City Council

Cashflows Report - January 2023



ORDINARY MEETING OF THE COUNCIL

February 8, 2023

ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 30/23**

SUBJECT: **TEMPORARY SUSPENSION OF ALCOHOL PROHIBITED AREA -**
PERFECT LIGHT FILM FESTIVAL - 25 MARCH 2023 **D23/6558**

Recommendation

1. That Broken Hill City Council Report No. 30/23 dated February 8, 2023, be received.
2. That Council provide in principle support to begin the planning process for the temporary suspension of the prohibition of the consumption of alcohol in a portion of Sturt Park, under Section 632A of the *Local Government Act 1993*, on Saturday, 25 March 2023 from 6pm to 11pm for the Perfect Light Film Festival.
3. That the temporary suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park be advised to the public by way of advertisement in the Barrier Daily Truth. That the advertisement also confirms that the suspension only applies to the VIP Marquee area; and that the consumption of alcohol will remain prohibited for all other areas of the Sturt Park; and that all existing alcohol-free zones in Broken Hill will remain in force.
4. That the General Manager be authorised to implement the suspension and advertising processes on final advice of the Barrier Local Area Command.
5. That the Barrier Local Area Command be advised of Council's decision.

Executive Summary:

Council has received a request from Film Festivals Australia dated 9 February 2023, to temporarily suspend the prohibition on the consumption of alcohol in a portion of Sturt Park, to permit the service and consumption of alcohol on Saturday 25 March 2023, between the hours of 6pm – 11pm. This will allow for the serving of wine and beer at a VIP Marquee for invited guests attending the Perfect Light Film Festival.

The Perfect Light Film Festival is a free, outdoor film festival whereby the public are encouraged to bring a rug and watch a selection of short films on the big screen. Shortlisted films compete for monetary prizes and are judged live by a celebrity judging panel.

Report:

Film Festivals Australia will be hosting its Perfect Light Film Festival in Broken Hill on Saturday, 25 March 2023.

In order to obtain maximum benefit from the event, event organisers from Film Festivals Australia have requested to temporarily suspend the prohibition on the consumption of alcohol a portion of Sturt Park, to permit the service and consumption of alcohol on Saturday, 25 March 2023 between the hours of 6pm – 11pm.

This will allow for the serving and consumption of wine and beer in a clearly defined VIP Marquee for invited guests, including a celebrity judging panel attending the Perfect Light

Film Festival, sponsors of the event and film makers. This event was successfully held in 2017, 2018 and 2019 without incident.

The area will be fenced and used by festival VIP guests and subject to strict RSA and licensing requirements, security and venue management plans. A site map of the area is included for Council's information. Note the area for the proposed suspension is outlined in red.

The final decision on the suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park involves coordinated efforts among Barrier Local Area Command (LAC) and Council on the application components organised by the applicant.

Community Engagement:

The Temporary suspension on the prohibition of the consumption of alcohol in a portion of Sturt Park is the subject of an open report in the 1 March 2023 Ordinary Council meeting agenda and will also be advertised in the local newspaper.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Suspension of the Alcohol-Free Zones and alcohol prohibited areas must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol-Free Zones.

Financial Implications:

There are no financial implications to Council associated with the temporary suspension on the prohibition on the consumption of alcohol in an area of Sturt Park.

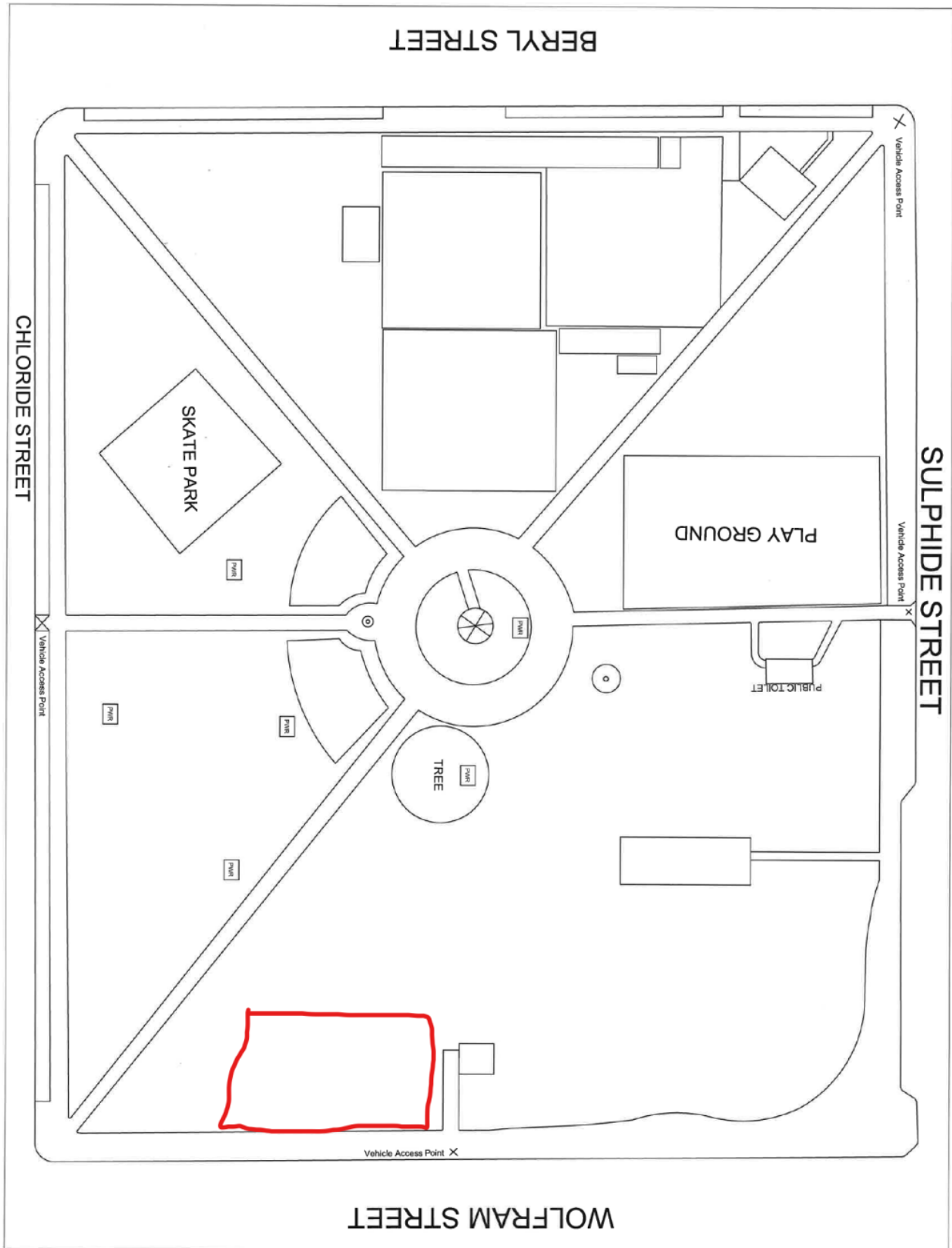
Signs located in the immediate area will require cover up for the duration of the suspension.

Attachments

1. [Sturt Park Site Map - Perfect Light Film Festival - 25.03.2023](#)

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



ORDINARY MEETING OF THE COUNCIL

February 15, 2023

ITEM 6BROKEN HILL CITY COUNCIL REPORT NO. 31/23SUBJECT: ACTION LIST REPORTD23/8560**Recommendation**

1. That Broken Hill City Council Report No. 31/23 dated February 15, 2023, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action Item List - February 2023

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/04/2018	Mason, Michael Nankivell, Jay	Reports	COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE
Resolved:			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>. That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>. 			
16 May 2018 9:45am Bartlett, Leisa In progress.			
15 Aug 2018 3:32pm Bartlett, Leisa MPDC advised - OLG advised that the land is subject to a Native Title Claim and that compulsory acquisition cannot go ahead at this stage. Council is waiting for further advice from OLG.			
11 Sep 2018 4:40pm Bartlett, Leisa No change, awaiting advice from OLG.			
09 Oct 2018 5:08pm Bartlett, Leisa Awaiting OLG advice			
13 Nov 2018 9:26am Bartlett, Leisa Awaiting OLG advice due to Native Title.			
06 Feb 2019 1:51pm Bartlett, Leisa In discussions with Crown Lands regarding Native Title.			
07 Mar 2019 1:55pm Bartlett, Leisa No change, awaiting response from Crown Lands.			
15 May 2019 10:41am Falkner, Georgina Crown Lands have advised they have no objection to receiving Proposed Acquisition Notices. Investigating budget and Native Title prior to making application to OLG.			
14 Jun 2019 3:27pm Bartlett, Leisa no change in status			
04 Jul 2019 1:51pm Bartlett, Leisa no change in status			
20 Aug 2019 3:39pm Misagh, Anthony Acquisition is on hold and most likely will not be going ahead at this point. It holds native title and it is getting somewhat expensive.			
17 Oct 2019 9:54am Bartlett, Leisa Discussions being held with month with the Department of Crown Lands.			
14 Nov 2019 4:35pm Bartlett, Leisa Seeking legal advice from Council's Solicitors			
12 Feb 2020 12:12pm Bartlett, Leisa Legal advice received. Matter in progress.			
07 Apr 2020 10:14am Bartlett, Leisa 11/03/2020 - Matter in progress.			
08 Apr 2020 11:16am Bartlett, Leisa In progress.			
08 May 2020 11:58am Bartlett, Leisa Matter in progress.			
10 Jun 2020 2:35pm Bartlett, Leisa Matter in progress.			
15 Jul 2020 1:45pm Bartlett, Leisa Matter in progress.			
12 Aug 2020 9:41am Bartlett, Leisa Matter in progress.			
17 Sep 2020 3:05pm Bartlett, Leisa Matter on hold until the Federation Way Acquisition is complete.			
16 Oct 2020 8:42am Bartlett, Leisa Matter on hold.			
10 Nov 2020 4:11pm Bartlett, Leisa Matter on hold.			

For Action Action Sheets Report	Division: Ordinary Council Committee: Officer: Further Report Required: Including Further Reports	Date From: 1/04/2018 Date To: 15/02/2023 Printed: Wednesday, 15 February 2023 10:46:21 AM
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<p>30 Nov 2020 2:06pm Bartlett, Leisa Matter on hold.</p> <p>12 Feb 2021 10:00am Bartlett, Leisa Matter on hold until Federation Way Acquisition is complete</p> <p>18 Mar 2021 4:38pm Bartlett, Leisa In progress.</p> <p>16 Apr 2021 10:41am Bartlett, Leisa In progress.</p> <p>12 May 2021 12:10pm Bartlett, Leisa On hold until Federation Way acquisition is complete.</p> <p>15 Jul 2021 12:13pm Bartlett, Leisa On hold until Federation Way acquisition is complete.</p> <p>12 Aug 2021 3:03pm Bartlett, Leisa On hold.</p> <p>16 Dec 2021 11:49am Bartlett, Leisa On hold.</p> <p>18 Jan 2022 2:54pm Butcher, Lacey On hold</p> <p>21 Mar 2022 3:44pm Bartlett, Leisa no change in status.</p> <p>19 May 2022 11:21am Bartlett, Leisa no change in status.</p> <p>22 Jun 2022 11:03am Guerin, Emily No change in status</p> <p>18 Jul 2022 3:05pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:28pm Bartlett, Leisa No change in status.</p> <p>07 Sep 2022 3:23pm Guerin, Emily - Reallocation Action reassigned to Mason, Michael by Guerin, Emily</p> <p>20 Sep 2022 12:16pm Guerin, Emily No change in status.</p> <p>18 Oct 2022 9:36am Guerin, Emily No change in status</p> <p>16 Nov 2022 8:25am Guerin, Emily No change in status</p> <p>17 Jan 2023 11:18am Guerin, Emily No change in status</p> <p>13 Feb 2023 11:43am Guerin, Emily No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Mason, Michael Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received. 2. That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access. 3. That the lease term be 25 years and the annual rental be the minimum Crown Lands rental. 4. That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal. 			
CARRIED UNANIMOUSLY			
<p>12 Aug 2020 10:00am Bartlett, Leisa Solicitors are drawing up the licence agreement.</p> <p>17 Sep 2020 3:09pm Bartlett, Leisa Draft lease being finalised.</p> <p>16 Oct 2020 9:20am Bartlett, Leisa</p>			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	
		Printed: Wednesday, 15 February 2023 10:46:21 AM

Draft lease with Solicitors.

10 Nov 2020 4:26pm Bartlett, Leisa

Licence is with the Broken Hill Speedway Club for signature.

30 Nov 2020 2:11pm Bartlett, Leisa

Licence with Speedway Club for signature.

12 Feb 2021 10:04am Bartlett, Leisa

Licence signed by all parties and is now with the Minister for approval.

18 Mar 2021 4:40pm Bartlett, Leisa

In progress.

16 Apr 2021 10:42am Bartlett, Leisa

In progress.

12 May 2021 12:14pm Bartlett, Leisa

In progress.

17 Jun 2021 4:55pm Bartlett, Leisa

Waiting on response from Local Aboriginal Land Council.

15 Jul 2021 12:15pm Bartlett, Leisa

Solicitor is awaiting a response from the Local Aboriginal Land Council.

12 Aug 2021 3:04pm Bartlett, Leisa

Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.

15 Sep 2021 9:06am Bartlett, Leisa

Council staff following up with Local Aboriginal Land Council.

14 Oct 2021 4:12pm Bartlett, Leisa

Awaiting response from Local Aboriginal Land Council.

11 Nov 2021 9:02am Bartlett, Leisa

Awaiting response from the Local Aboriginal Land Council.

16 Dec 2021 11:51am Bartlett, Leisa

Awaiting response from Local Aboriginal Land Council.

18 Jan 2022 2:55pm Butcher, Lacey

Awaiting response from Aboriginal Land Council

15 Feb 2022 10:58am Bartlett, Leisa

Awaiting response from Aboriginal Land Council.

23 Mar 2022 2:42pm Bartlett, Leisa

No change in status.

19 May 2022 11:23am Bartlett, Leisa

No change in status.

22 Jun 2022 11:04am Guerin, Emily

No change in status

18 Jul 2022 3:07pm Guerin, Emily

No change in status

24 Aug 2022 3:28pm Bartlett, Leisa

No change in status.

07 Sep 2022 3:24pm Guerin, Emily - Reallocation

Action reassigned to Mason, Michael by Guerin, Emily

20 Sep 2022 12:16pm Guerin, Emily

No change in status.

18 Oct 2022 9:36am Guerin, Emily

Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.

16 Nov 2022 8:25am Guerin, Emily

No change in status

13 Dec 2022 8:56am Guerin, Emily

No change in status

17 Jan 2023 11:16am Guerin, Emily

No change in status

13 Feb 2023 11:43am Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 9/12/2020	Mason, Michael Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE TO NEXTGEN NETWORKS PTY LTD
Resolved			
1. That Broken Hill City Council Report No. 175/20 dated November 24, 2020, be received.			
2. That the Willyama Common Trust amend the existing licence to Nextgen Networks Pty Ltd in accordance with the attached plan, being part Lot 7302 DP 1181129.			

For Action Action Sheets Report	Division: Ordinary Council Committee: Officer: Further Report Required: Including Further Reports	Date From: 1/04/2018 Date To: 15/02/2023 Printed: Wednesday, 15 February 2023 10:46:21 AM
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3. That the Willyama Common Trust renew the amended licence for a further period of 10 years (in accordance with the existing renewal option) and rent be set at \$2500 per annum.
4. That the Mayor and General Manager be authorised to sign and execute any relevant documents under the Common Seal of Council, in the absence of a Trust Seal.

CARRIED UNANIMOUSLY

- 12 Feb 2021 10:12am Bartlett, Leisa**
Processes have commence to issue licence.
- 18 Mar 2021 4:41pm Bartlett, Leisa**
Nextgen progressing draft licence.
- 16 Apr 2021 10:47am Bartlett, Leisa**
Draft deed is with the Solicitor.
- 12 May 2021 12:17pm Bartlett, Leisa**
Draft deed with Solicitors - in progress.
- 17 Jun 2021 5:24pm Bartlett, Leisa**
Draft deed with the Solicitors.
- 15 Jul 2021 12:19pm Bartlett, Leisa**
In progress.
- 12 Aug 2021 3:06pm Bartlett, Leisa**
In progress.
- 15 Sep 2021 9:09am Bartlett, Leisa**
In progress.
- 14 Oct 2021 4:15pm Bartlett, Leisa**
Awaiting information from applicant to be able to progress further.
- 11 Nov 2021 9:02am Bartlett, Leisa**
Potential amendments being discussed.
- 16 Dec 2021 11:51am Bartlett, Leisa**
Amendments being discussed.
- 18 Jan 2022 2:56pm Butcher, Lacey**
Amendments being discussed
- 15 Feb 2022 10:59am Bartlett, Leisa**
Amendments in progress.
- 23 Mar 2022 2:42pm Bartlett, Leisa**
No change in status
- 19 Apr 2022 11:33am Bartlett, Leisa**
Licence with Solicitors for amendments.
- 19 May 2022 11:24am Bartlett, Leisa**
Amendments in progress.
- 18 Jul 2022 3:07pm Guerin, Emily**
No change in status
- 07 Sep 2022 3:25pm Guerin, Emily - Reallocation**
Action reassigned to Mason, Michael by Guerin, Emily
- 20 Sep 2022 12:16pm Guerin, Emily**
No change in status.
- 18 Oct 2022 9:45am Guerin, Emily**
No change in status
- 16 Nov 2022 8:25am Guerin, Emily**
No change in status
- 13 Dec 2022 8:56am Guerin, Emily**
No change in status
- 17 Jan 2023 11:17am Guerin, Emily**
No change in status
- 13 Feb 2023 11:43am Guerin, Emily**
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/03/2021	Howard, Codie Nankivell, Jay	Notice of Motion	STREET LIGHTING
Resolved			

For Action	Division: Ordinary Council	Date From: 1/04/2018
	Committee:	Date To: 15/02/2023
	Officer:	
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM

1. That Motions of Which Notice has been Given No. 8/21 dated March 19, 2021, be received.
2. That Broken Hill City Council prepares a report to be tabled at the May 2021 Council Meeting regarding the installation of street lighting on Holten Drive, McGillivray Drive and Federation Way.
3. That at the end of the roll-out of the Southern Lights project, an assessment be undertaken of any further need for street lighting including the lighting to the roads mentioned in part 2 (Holten Drive, McGillivray Drive and Federation Way).

CARRIED

16 Apr 2021 10:53am Bartlett, Leisa

Report being prepared for the May Council Meeting.

12 May 2021 4:35pm Bartlett, Leisa

Awaiting advice on public lighting code requirements, prior to report being finalised.

20 Jul 2021 1:45pm Bartlett, Leisa

Report still being completed. Meeting with Essential Energy delayed due to COVID-19.

12 Aug 2021 3:07pm Bartlett, Leisa

Meeting with Essential Energy delayed due to COVID-19.

14 Sep 2021 4:36pm Bartlett, Leisa

Meeting with Essential Energy delayed due to COVID-19.

12 Oct 2021 11:09am Bartlett, Leisa

Meeting with Essential Energy delayed due to COVID-19.

11 Nov 2021 9:03am Bartlett, Leisa

Discussions being held with Southern Lights Group around long term ownership of street lights and installation of new poles.

16 Dec 2021 11:52am Bartlett, Leisa

Discussions ongoing.

18 Jan 2022 2:57pm Butcher, Lacey

Discussions ongoing

15 Feb 2022 11:00am Bartlett, Leisa

Discussions ongoing

21 Mar 2022 3:15pm Bartlett, Leisa

Discussions ongoing.

19 Apr 2022 3:01pm Bartlett, Leisa

Southern Lights Project still being carried out by South West joint organisation, with discussions ongoing.

19 May 2022 11:25am Bartlett, Leisa

Engagement of lighting engineer commenced for assessment of current lighting and requirements to meeting the public lighting code.

22 Jun 2022 9:43am Guerin, Emily

No change in status

18 Jul 2022 1:34pm Guerin, Emily

Request for Quotation for street lighting assessment have been sent out and are awaiting response

24 Aug 2022 3:25pm Bartlett, Leisa

Quotations have been received and are currently being evaluated.

14 Sep 2022 10:53am Guerin, Emily

Awaiting schedule from contractors on when works can be completed

18 Oct 2022 9:27am Guerin, Emily

No change in status

21 Nov 2022 2:20pm Guerin, Emily

Assessment currently being completed

13 Dec 2022 11:51am Guerin, Emily

No change in status

16 Jan 2023 2:23pm Guerin, Emily

Report from assessment due in February 2023

13 Feb 2023 2:07pm Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/05/2021	Mason, Michael Nankivell, Jay	Reports	UPDATE ON PROPOSED ACQUISITION OF FEDERATION WAY
Resolved			
1. That Broken Hill City Council Report No. 75/21 dated April 27, 2021, be received.			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	
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2. That Council note the progress update on the proposed acquisition of Federation Way.
3. That Council seek to negotiate an Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation, to allow Council to acquire the Crown Land while preserving the Barkandji's Native Title rights and interests.
4. That the Mayor and General Manager be authorised to negotiate the terms and conditions of the proposed Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation; and that at the finalisation of negotiations, a report be provided to Council advising the outcome of the negotiations for Council's approval to enter an ILUA with the Barkandji Corporation.

CARRIED UNANIMOUSLY

18 Jun 2021 3:31pm Bartlett, Leisa

All parties agreed to extension of acquisition timeline. Native Title negotiations to commence in July.

15 Jul 2021 12:23pm Bartlett, Leisa

In progress - Solicitors working out date for negotiations.

12 Aug 2021 3:09pm Bartlett, Leisa

Meeting re negotiations delayed due to COVID-19.

26 Aug 2021 3:27pm Falkner, Georgina - Completion

Action completed by Bartlett, Leisa

15 Sep 2021 9:10am Bartlett, Leisa

Meeting likely to be organised remotely due to COVID-19. Solicitors are currently trying to organise potential dates.

14 Oct 2021 4:16pm Bartlett, Leisa

Meeting proposed for early November 2021.

11 Nov 2021 9:05am Bartlett, Leisa

Initial meeting held, further negotiations to continue.

16 Dec 2021 11:57am Bartlett, Leisa

Further negotiations continuing.

18 Jan 2022 2:59pm Butcher, Lacey

Further negotiations continuing

15 Feb 2022 11:07am Bartlett, Leisa

Negotiations continuing.

23 Mar 2022 2:43pm Bartlett, Leisa

No change in status.

19 Apr 2022 10:14am Bartlett, Leisa

An update report regarding the progress of this matter is provided to the April 2022 Health & Building Committee Meeting.

19 May 2022 11:26am Bartlett, Leisa

On hold, pending further discussion with Crown Lands as per the April 2022 Council Meeting Resolution.

22 Jun 2022 11:28am Guerin, Emily

Correspondence sent to Crown Lands

18 Jul 2022 3:08pm Guerin, Emily

No change in status

24 Aug 2022 3:31pm Bartlett, Leisa

No change in status.

07 Sep 2022 3:25pm Guerin, Emily - Reallocation

Action reassigned to Mason, Michael by Guerin, Emily

20 Sep 2022 12:16pm Guerin, Emily

No change in status.

18 Oct 2022 9:46am Guerin, Emily

No change in status

16 Nov 2022 8:26am Guerin, Emily

No change in status

13 Dec 2022 8:56am Guerin, Emily

No change in status

17 Jan 2023 11:17am Guerin, Emily

No change in status

13 Feb 2023 11:43am Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 12/01/2022	Nankivell, Jay Nankivell, Jay	Council Resolution	Council Resolution
Resolved			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer:	
	Further Report Required: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM

1. That the Mayoral Minute 2/22 dated the 12/01/22 be received.
2. That an Ordinary Council Meeting be held on the 27/01/2022 at 6.30pm.
3. That a workshop be held on Wednesday 19/01/2022 at 5.30pm to organise amendments to Council's Code of Meeting Practice, so that the public forum will be part of Councils Ordinary and Extraordinary Meetings. Other amendments to the Code of Meeting Practice will also be made, that the amendments discussed will be put in a draft form for adoption at the January Council Meeting on Thursday 27/01/2022.
4. That Council immediately advertises for community groups interested in hosting public meetings to discuss Council matters. The public meetings will be held monthly and business forums bi-monthly; that a report will be presented to the February 2022 meeting of Council about potential arrangements for public meetings.
5. That at the February 2022 meeting of Council, Councillors are to be presented with the required policies, with amendments included, that will allow for cash payments to be accepted at all Council operated facilities.
6. That a workshop will be held to discuss amendments to the following policies, The Code of Conduct, Compliance and Enforcement Policy, Debt Recovery Policy, Local Orders Policy, Media Relations Policy, Social Media Policy and Tree Management Policy.
7. That all expenditure, plans and actions related to the development of the Council's Library hub be abandoned and that the General Manager be invited to present a report to the Council Meeting on 27/1/2022 outlining the use of federal grant money for a purpose built archive that is located in the proposed position of the Library hub. The report will include staffing requirements.
8. That the General Manager be invited to advertise for expressions of interest for a community group to facilitate the removal and replacement of the gateway signage, that Councillors are presented with a report at the February 2022 Council Meeting detailing the cost of replacing one of the gateway signs with a sign chosen by Deanna Spicer from her designs.
9. That the General Manager be invited to provide a report to Council with options on how to manage a complaints committee that is operated locally, the committee will deal with disputed fines and disputed orders.
10. That the General Manager be invited to provide a report to March 2022 Ordinary Council Meeting that details the structure and operations of the former 355 committee known as "The Regional Tourism Association" with a view to re-establish the committee. The goal of the committee will be to market tourism and encourage migration to the city.
11. That the General Manager be invited to provide a report to Council detailing the requirements for dedicated full time Council employed staff to maintain footpaths and nature strips.
12. That the over \$6M collected from waste disposal from the Wentworth to Broken Hill pipeline is removed from the Library hub project reserve and placed into a general projects reserve.
13. That Council forms a 355 committee that deals with all matters that affect our senior citizens and that the formation of the committee is to be advertised to the community for membership and expressions of interest.

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
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14. That Council forms a 355 committee that has the role to bring projects and services to the city that benefit young children, teenage children and young adults and that the formation of the committee will be advertised and expressions sought.
15. That the General Manager be invited to provide a report to Council detailing what amendments need to be made to the constitutions of all Council 355 committees as to provide more autonomy to the committees to operate and manage Council facilities.
16. That the Mayor be invited to organise a meeting with the Local Member Roy Butler and Essential Water as early as possible to significantly accelerate the process to open the Imperial Lake. That a site visit is organised with Essential Energy for Councillors to view the Imperial Lake. That the General Manager be invited to obtain an independent engineers report into the safety of the dam wall. Expressions of interest are advertised immediately for community representation on a working group to facilitate volunteers and the opening of the Lake and that Landcare and RANA are contacted to gauge interest.
17. That options to increase street lighting be referred to the Policy and General committee.
18. That the General Manager be invited to immediately advertise for expression of interest from the community to form a working party to provide Council with advice on projects that Council undertakes, with a view to reduce the Council's reliance on consultants.
19. That the General Manager be invited to hold a workshop to explain to Councillors how line budgets will be implemented for the 2022/23 budget.
20. That the Mayor be invited to host a meeting with the Local State Member Roy Butler and the Local Federal Member Mark Coulton and that John Lynch, and a representative from the RFDS are invited to discuss proposals and options for an airport upgrade and options.
21. That options to increase childcare be referred to the Policy and General committee.
22. That the Works committee discuss and provide options for the removal of residential waste gate charges, this will also apply to commercial businesses that are disposing of residential rubbish, the committee will also discuss greenwaste and other recycling options. Any findings will be discussed at a number of public meetings.
23. That the General Manager be invited to provide the Council with a report detailing the legal expenditure to defend against the Ombudsman's report into the Occupation Certificate and Civic Centre usage. The report will detail any decision to expend funds to mount such defence. This report will be provided to the February 2022 meeting.
24. That the General Manager be invited to hold a workshop on 24/01/2022 at 5.30 pm to provide Councillors with all reports and information pertaining to the Civic Centre litigation.
25. That the Policy and General committee consider proposals to reduce commercial and industrial rates and to make residential rates more equitable.
26. That the General Manager be invited to advertise for expressions of interest to paint murals and provide other

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street art and that a report be provided at the January 27th 2022 meeting explaining why the proposed mural in Argent Street from the Country Women's Association was rejected and options to invite them to resubmit their application.

27. That the Policy and General committee investigate the cost for Council to provide more focus on applying for grant funding and the opportunity to apply for grants for local organisations as a fee for service.
28. That the Mayor be invited to send correspondence to the Local State Member Roy Butler asking that he make representations to the State Government on behalf of the Broken Hill community to have a permanent Wentworth pipeline subsidy implemented. That the State Member be asked to facilitate a meeting with the appropriate Minister to meet with himself and the Mayor to discuss the subsidy.
29. That the General Manager be invited to provide Council with a report at the on the progress of the Netball, Norm Fox redevelopment and a tour is organised for Councillors to see all Council parks, ovals and sporting facilities.
30. That the General Manager be invited to organise a meeting with IPART and Essential Energy to discuss options to increase water usage at a lower cost so that the city can be greened.
31. That the Mayor be invited to send correspondence to the Local Member Roy Butler to ask him to organise a meeting with the appropriate Ministers to discuss the management of the Menindee Lakes and the Darling River.
32. That General Manager be invited to immediately advertise for expressions of interest from the community to remove dead trees.
33. That the Works committee investigate options to plant different tree species that are asset friendly and fast growing.
34. That the General Manager be invited to provide Councillors with a report on options to address the issues of roaming dogs and cats. That a meeting be organised of the committee that was formed to address this issue and the findings referred to the Policy and General committee.
35. That the General Manager be invited to provide a report about the process to get funding for a mining, truck, car and motorbike museums. The report will include previous reports on the matters and the offer made by Perilya a number of years ago about mining assets.
36. That the General Manager advertise for expressions of interest to form a working group to address the homeless issue, drug and alcohol use and suicide prevention.
37. That the General Manager be invited to provide a report to Council detailing options to facilitate a truck wash and truck stop.
38. That the General Manager be invited to provide a report to the January meeting about any positions in the employee structure that remain unfilled and the expense to date for wages compared to the budgeted amount. Also the expected wage amount to year end with only the current positions filled.
39. That the General Manager be invited to contact the appropriate Aboriginal organisations to facilitate communication for the purpose of establishing a green space at the rear of Creedon Street.

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM
	Further Report Required: Including Further Reports	

40. That the General Manager provides a report to the January 27 2022 Ordinary Council Meeting outlining timelines for the implementation of the resolutions of Mayoral Minute No. 2/22.

CARRIED

21 Jan 2022 5:25pm Bartlett, Leisa

2 - COMPLETE, 3 - COMPLETE. Draft for public exhibition presented to the January Council Meeting., 4 - Report to be presented to the February Council Meeting., 5 - Report to be presented to the February Ordinary Council Meeting., 6 - Workshops to be scheduled during February to enable consideration of amended policies at the March Committee meetings., 7 - Report presented to the January Council Meeting., 8 - Report to be presented to the February Council Meeting., 9 - Report to be presented to the March Policy & General Committee Meeting., 10 - Report to be presented to the March Ordinary Council Meeting., 11 - Workshops to be held with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April 2022 Policy & General Committee., 12 - Internal transfer of reserves has been completed. An updated internal reserve table will be presented as part of the December Quarterly Review Report., 13 - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 14 - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 15 - Report to be presented to the March Works Committee meeting., 16 - Site visit being arranged with Essential Water for the week commencing 31 January 2022., 17 - Options to be presented at the April Works Committee meeting., 18 - Projects Steering Group Terms of Reference to be formulated and presented to the February Ordinary Council Meeting., 19 - Workshops to be held during March 2022 as part of the 2022/23 budget process., 20 - Meeting to be scheduled for February 2022., 21 - Further consultation with Foundation Broken Hill is recommended during February 2022 with options for Council support to be presented to the March Health and Building Committee Meeting., 22 - to occur during March 2022 as part of the 2022/23 budget process., 23 - Report to be presented to the February Council Meeting., 24 - Workshop held on 24 January 2022., 25 - to occur during March 2022 as part of the 2022/23 budget process., 26 - Report presented at this Council Meeting. EOI for murals and street art in accordance with Council's Public Art Policy to be advertised in February 2022., 27 - This will be workshopped with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April Policy and General Committee meeting., 28 - Letter being drafted., 29 - Report presented to January Council Meeting with site visits and further workshops scheduled for February., 30 - Meeting to be organised for February 2022., 31 - Letter being drafted., 32 - EOI to be advertised during February 2022 following the results of the tree audit to identify high priority areas of removal in the first instance., 33 - Tree Management Policy and Tree Management Plan to be workshopped with Councillors during February 2022 for presentation to the March Works Committee Meeting., 34 - Report will be provided to Councillors in March 2022, following the commencement of Council's recently appointed Executive Manager Planning and Community Safety., 35 - Priority projects and funding to be discussed and workshopped as part of the development of the 2022/23 Operational Plan and Resourcing Strategy., 36 - Working Groups Terms of Reference to be developed in consultation with the appropriate stakeholders and presented to the April Health and Building Committee Meeting., 37 - Report to be presented to the February Council Meeting for further consideration to occur as part of the 2022/23 budget process., 38 - Report presented to the January Council Meeting - COMPLETE, 39 - Contact and further investigation to occur during February 2022 when appropriate Officers return from leave., 40 - Report presented to January Council Meeting - COMPLETE

11 Feb 2022 5:02pm Bartlett, Leisa

2 - COMPLETE. 3 - Code of Meeting Practice Policy placed on public exhibition-COMplete. 4 - Report prepared to February Council Meeting regarding Business Meetings. 5 - Report prepared to February Council Meeting - COMPLETE. 6 - Workshops scheduled for 7&9 March 2022. 7 - Report presented to 27/01/22 Council Meeting - COMPLETE. 8 - Report presented to February Council Meeting tracking of further action will continue with that report resolution - COMPLETE. 9 - Report to be presented to March Policy and General Committee Meeting. 10 - Report prepared for February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 11 - to be included in Budget Workshops with a report to April Policy & General Committee. 12 - Funds moved, adjustments to be made in Quarter 3 budget review report. 13&14 Report to February Council Meeting and tracking of further action will continue with that report-COMplete. 15 - Report to be presented to March Works Committee. 16 - Site visit has been held. 17 - Report to be presented to April Works Committee. 18 - Report to February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 19 - Budget workshops to be held in March. 20 - Meeting scheduled for 21/02/22. 21. Meeting being scheduled with Foundation Broken Hill. 22 - To be discussed during Budget workshops in March. 23 - Report prepared for February Council Meeting - COMPLETE. 24 - Councillor Briefing has been held - COMPLETE. 25 - To be included in Budget workshops in March. 26 - Report presented to February Council Meeting and advertising to occur in February. 27 - To be workshopped with Operational Plan 2022/23 and a report to the April Policy & General Committee. 28 - Draft Letter with Mayor for signature. 29 - Report was presented to 27 January Council Meeting, site visit scheduled for 25/2/22. 30 - Meeting being scheduled. 31 - Draft Letter with Mayor for signature. 32 - EOI to be advertised following completion of the Tree Audit. 33 - Policy workshop being scheduled. 34 - Report to be presented to March Policy and General Committee. 35 - To be included in Operational Plan 2022/23 workshop. 36 - Report prepared to February Council Meeting. 37 - Report prepared to February Council Meeting and further tracking will be included with resolution of new report - COMPLETE. 38 - Report presented to 27 January Council Meeting - COMPLETE. 39 - Report prepared to February Council Meeting and further tracking will be included with the resolution of the new report - COMPLETE. 40 - Report presented to 27 January Council Meeting - COMPLETE.

23 Mar 2022 3:05pm Bartlett, Leisa

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	Committee:	Date To: 15/02/2023
	Officer:	
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<p>2-COMplete, 3-COMplete, 4-report regarding public meetings to be presented to Council, 5-COMplete, 6- Code of Conduct, Media Realties Policy and Social Media Policy have been workshopped. Workshops to be arranged for the Compliance & Enforcement Policy, Debt Recovery Policy, Local Orders Policy and Tree Management Policy. 7-COMplete, 8-COMplete, 9-Report to be presented to Council following the Policy Workshop on the Local Orders Policy. 10-COMplete, 11- report to be presented to the April Policy & General Committee following the budget workshop. 12-adjustments made in quarter 3 budget review report-COMplete. 13&14-COMplete, 15-report presented to March Policy and General Committee-COMplete, 16-Site visit held and investigations ongoing, 17-report to be presented to April Works Committee, 18-COMplete, 19-Budget workshops to be held in March, 20-Meeting held COMplete, 21-Report presented to March Health and Building Committee-COMplete, 22-to be discussed at budget workshops in March, 23-COMplete, 24- COMplete, 25-to be discussed at budget workshops in March, 26-included in Public Art Policy Workshop held on 10 March and policy updated as per resolution-COMplete, 27-to be workshopped with operational plan and a report to April Policy & General Committee, 28-letter sent-COMplete, 29-Site visit scheduled-COMplete, 30-meeting being scheduled. 31-letter sent-COMplete, 32-EOI to be advertised following completion of the tree audit, 33-Policy workshop being scheduled, 34-report to be presented to Council. 35- to be included in operational plan workshop, 36-interagency group formed-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete</p> <p>13 Apr 2022 2:40pm Bartlett, Leisa 2-COMplete, 3-COMplete, 4-Public Forums introduced to Council Meetings and Foundation Broken Hill to commence community meetings, Business Forums already being held-COMplete, 5-COMplete, 6-Councillor Workshop to consider the remaining policies scheduled for 10 May 2022-COMplete, 7-COMplete, 8-COMplete, 9-To be considered at Councillor Workshop on 10 May 2022-COMplete, 10-COMplete, 11-Report to be provided following the Councillor Budget Workshop, 12-COMplete, 13-COMplete, 14-COMplete, 15-COMplete, 16-Councillor Briefing by Landcare scheduled for 28/4/22 regarding the Imperial Lakes Nature Park Project-COMplete, 17-Report to be presented to Council following the Councillor Budget Workshop scheduled for 26/4/22, 18-COMplete, 19-part of full-day Councillor Budget Workshop scheduled for 26/4/22-COMplete, 20-COMplete, 21-COMplete, 22-to be considered at an Extraordinary Council Meeting along with the 2022/23 budget-COMplete, 23-COMplete, 24-COMplete, 25-included in Councillor Budget Workshop and will be included in budget report to Extraordinary Council Meeting-COMplete, 26-COMplete, 27-To be considered at an Extraordinary Council Meeting along with the budget report-COMplete, 28-COMplete, 29-COMplete, 30-meeting to be scheduled, 31-COMplete, 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council, 35-to be included in Councillor Budget Workshop scheduled for 26/4/22-COMplete, 36-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete</p> <p>19 May 2022 11:38am Bartlett, Leisa 6-Councillor Workshop to consider the remaining policies re-scheduled for 15 June 2022-COMplete, 9- Councillor Workshop scheduled for 15 June 2022-COMplete, 17-Report to be presented to Council following the adoption of the Budget in May 2022, 1, 30-meeting to be scheduled, 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council</p> <p>15 Jun 2022 1:28pm Nankivell, Jay - Completion Action completed by Bartlett, Leisa</p> <p>22 Jun 2022 10:26am Guerin, Emily 17. No change in status. 30. Representatives of the Broken Hill City Council will attend a public hearing for the Essential Water and WaterNSW Pipeline reviews in September 2022 (date TBC). 32- EOI to be advertised following completion of the Tree Audit, 33- No change in status 34. Nominations for Working Group closed 17/6/22. Community Members to be determined by General Manager. First meeting will be held in due course.</p> <p>19 Jul 2022 9:48am Guerin, Emily 17. No change in status. 30. Council briefing has been organised for Councillors to review IPART draft report into the review of Water NSW prices for the Murray River to Broken Hill pipeline, being held Tuesday, 9 August 2022. 32. No change in status. 33. No change in status. 34. Community Representatives appointed by General Manager, welcome letters sent to Committee Members beginning of July. First meeting date TBC.</p> <p>24 Aug 2022 3:34pm Bartlett, Leisa 17. Quotations for street lighting assessment have been received and are currently being evaluated. 30. - COMplete, 32. Advertising to occur in September, conversations with suppliers held in August. 33 - COMplete, 34 - First meeting of the Working Group to be arranged.</p> <p>24 Aug 2022 3:56pm Butcher, Lacey 17. No change in status 30. Complete 32. Advertising to occur in September, Conversations held with suppliers in August. 33 Complete. 34 Complete.</p> <p>19 Sep 2022 1:18pm Guerin, Emily 17. Contractors awarded, awaiting works schedule. 32. No change in status</p> <p>20 Oct 2022 1:07pm Guerin, Emily 17. No change in status 32. No change in status</p> <p>21 Nov 2022 2:05pm Guerin, Emily 17. No change in status 32. No change in status</p> <p>13 Dec 2022 11:55am Guerin, Emily 17. No change in status 32.No change in status</p> <p>16 Jan 2023 2:25pm Guerin, Emily 17. No change in status 32. No change in status</p> <p style="background-color: #fff9c4;">13 Feb 2023 11:47am Guerin, Emily 17. No change in status 32. No change in status</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/01/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	PROPOSED TRANSPORT OPTIONS
Resolved			

For Action	Division: Ordinary Council	Date From: 1/04/2018
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1. That Broken Hill City Council Report No. 25/22 dated January 21, 2022, be received and noted.
2. That Council negotiate the introduction of a new airline service as proposed by the 'Subject Airline' and as outlined in the report, in accordance with the proposed Air Services Agreement; and that Council receives an undertaking from the 'Subject Airline' that services are expanded should an opportunity present.
3. That Council negotiate any commercial incentive provided to the "Subject Airline" with our current provider to ensure fairness and equity.

CARRIED

11 Feb 2022 3:22pm Bartlett, Leisa

Negotiations have commenced as per the Council resolution.

24 Mar 2022 5:38pm Bartlett, Leisa

Continuing. Air Services Agreement to be finalised.

19 May 2022 11:43am Bartlett, Leisa

Air Services Agreement with Qantas for finalisation.

20 Jul 2022 4:06pm Guerin, Emily

Awaiting response from Qantas

24 Aug 2022 4:02pm Butcher, Lacey

Followed up with Qantas

20 Sep 2022 9:58am Guerin, Emily

Followed up on 19/09/22 - Negotiating passenger head tax charges

20 Oct 2022 1:07pm Guerin, Emily

Followed up with Qantas

21 Nov 2022 1:53pm Guerin, Emily

Qantas Service Agreement has been finalised and awaiting final sign off from Qantas Head of Commercial.

07 Dec 2022 9:37am Guerin, Emily

Escalated to Qantas link CEO

17 Jan 2023 11:23am Guerin, Emily

ASA signed by Council. Awaiting final signature from Qantas. All details have been confirmed.

14 Feb 2023 1:43pm Guerin, Emily

Being completed - next 5 years being negotiated.

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Andrews, Anne Nankivell, Jay	Reports	TOURISM INDUSTRY AND VISITOR ECONOMY BODY

Resolved

1. That Broken Hill City Council Report No. 56/22 dated January 28, 2022, be received.
2. That Council notes the Tourism Taskforce recommendations of 2014 that resulted in unanimous support from tourism operators for the development of an industry driven tourism organisation for the Far West NSW region which resulted in the formation of Destination Broken Hill.
3. That Council continues to collaborate with the tourism industry.
4. That Council notes the establishment of Business Far West and approves seed funding the extent of \$20,000 from the 2021/2022 Budget to be matched Dollar for Dollar by the Foundation Broken Hill to coordinate business industry advocacy training and development.
5. That Business Far West provides Council with a six-monthly financial and activity report.
6. That Council accepts an advisory position on Business Far West.
7. That Council receives a bi-monthly activity report.
8. That the tourism marketing budget be sent to the appropriate Standing Committee for determination.

For Action	Division: Ordinary Council	Date From: 1/04/2018
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9. That the appropriate Standing Committee investigate a tourism management structure and possibly set up an organisation based on the same principles as the former Broken Hill Regional Tourism Association Section 355 Committee.

CARRIED UNANIMOUSLY

23 Mar 2022 2:57pm Bartlett, Leisa

Awaiting invoice from Business Far West to provide seed funding of \$20K. A bi-monthly economic development report to be presented to the April Policy and General Committee meeting.

13 May 2022 4:23pm Bartlett, Leisa

This action will be included in the Draft Economic Development Strategy which will be presented to Councillors at a Councillor Briefing scheduled for 9 June 2022.

20 Jun 2022 12:36pm Guerin, Emily

Draft Economic Development Strategy Briefing has been moved to 20 July 2022

18 Jul 2022 2:00pm Guerin, Emily

Briefing being held on 20 July 2022 and Strategy report going to July Council Meeting

24 Aug 2022 4:27pm Butcher, Lacey

Development of a Tourism and Visitor Economy body is include in the Draft Economic Development Strategy to be discussed at the Councillor Briefing on 30 August. Initial discussions held with Destination Country and Outback on potential models.

20 Sep 2022 11:17am Guerin, Emily

Item 2. Complete. Item 3. Ongoing. Item 4. Complete. Item 6. Complete. Item 7. Attached to September business papers. Item 8. Ongoing. Item 9. In progress. Included as action item in Draft Economic Development Strategy

21 Nov 2022 2:49pm Guerin, Emily

Economic Development Strategy consultation completed and final strategy to be presented to December Council Meeting.

06 Dec 2022 12:52pm Andrews, Anne

Item 4. Complete. Item 5. Complete. Item 7. Ongoing. Item 8. 2023-2024 budget in planning. Item 9. In process.

12 Jan 2023 4:33pm Butcher, Lacey

No change in status

15 Feb 2023 9:19am Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
<u>Resolved</u>			
1. That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received.			
2. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so.			
CARRIED UNANIMOUSLY			
24 Mar 2022 5:35pm Bartlett, Leisa			
Communication initiated with the Audit Office to commence the investigation and the best course of action.			
19 May 2022 11:47am Bartlett, Leisa			
No change in status.			
20 Jul 2022 4:05pm Guerin, Emily			
No change in status			
24 Aug 2022 4:05pm Butcher, Lacey			
Awaiting advice from Audit Office			
19 Sep 2022 11:32am Guerin, Emily			
No change in status			
21 Nov 2022 2:29pm Guerin, Emily			
No change in status			
07 Dec 2022 9:37am Guerin, Emily			
Ongoing			
17 Jan 2023 11:22am Guerin, Emily			
Nothing further			
14 Feb 2023 1:43pm Guerin, Emily			
Ongoing			

For Action	Division: Ordinary Council	Date From: 1/04/2018
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Meeting	Officer/Director	Section	Subject
Ordinary Council 27/04/2022	Andrews, Anne Nankivell, Jay	Council Resolution	Council Resolution
Resolved			
That Council thanks all event organisers and volunteers for assisting in the conduct of the 2022 Broken Hill Heritage Festival; and Council also thanks the community for their attendance at festival activities.			
That Council recognises the importance of the Broken Hill Heritage Festival and seeks government funding to support a Heritage Festival Curator to assist with the growth of the Festival to become a major event for the City celebrating Broken Hill's National Heritage Listing.			
CARRIED UNANIMOUSLY			
13 May 2022 4:19pm Bartlett, Leisa			
Letters of appreciation have been sent to event organisers and volunteers for their assistance with the conduct of the 2022 Broken Hill Heritage Festival. Funding for a Heritage Festival Curator being investigated with State Government.			
20 Jun 2022 12:40pm Guerin, Emily			
Monitoring for funding opportunities			
18 Jul 2022 2:00pm Guerin, Emily			
No change in status			
20 Sep 2022 11:18am Guerin, Emily			
Ongoing			
21 Nov 2022 2:47pm Guerin, Emily			
Ongoing			
06 Dec 2022 12:59pm Andrews, Anne			
Ongoing			
12 Jan 2023 4:31pm Butcher, Lacey			
Ongoing			
15 Feb 2023 9:19am Guerin, Emily			
No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Falkner, Georgina Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
Resolved			
1. That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received.			
2. That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953).			
3. That the rent remain \$250 per annum.			
4. That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council.			
CARRIED UNANIMOUSLY			
25 Aug 2022 1:02pm Butcher, Lacey			
Council's solicitors are preparing the draft lease			
20 Sep 2022 11:29am Guerin, Emily			
Continuing use as currently arranged while new template is being reviewed.			
18 Oct 2022 9:35am Guerin, Emily			
Template being reviewed. Current lease ongoing			
16 Nov 2022 8:26am Guerin, Emily			
Lease under review			
13 Dec 2022 8:56am Guerin, Emily			
Draft lease sent to Silver City Archers for review			
17 Jan 2023 11:17am Guerin, Emily			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM

No change in status
13 Feb 2023 11:44am Guerin, Emily
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Brown, Simon Nankivell, Jay	Confidential Matters	SALE OF LAND FOR UNPAID RATES
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 164/22 dated April 28, 2022, be received. 2. That Council proceed with the sale of land for unpaid rates for eligible properties as attached to this report. 3. That Council call for expressions of interest for services to undertake the process for sale of the listed properties. 4. That Council delegate authority to the General Manager to take the following actions pertaining to the properties specified in the report: <ol style="list-style-type: none"> a) To withdraw from sale of any property that, prior to commencement of the auction, has had all rates and charges payable (including overdue rates and charges) paid in full; or a suitable payment arrange has been agreed to and entered into including a suitable upfront payment being made. b) To withdraw any property from sale for technical or legal reasons; c) To set reserve prices for sale of the properties at auction; d) To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction e) To execute sale and purchase contracts, and property transfer documents, under Council's Common Seal f) To write off residual rates outstanding due to shortfall in sale for individual properties <p>That a report be prepared to the Policy and General Committee regarding the process for any blocks of land on the Sale of Land for Unpaid Rates register which may require lead remediation works prior to being available for sale.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>25 Aug 2022 11:57am Butcher, Lacey RFQ for contractor for Sale of land for unpaid rates closing 25/08/2022. Report for blocks of land requiring lead remediation to be provided to policy and general meeting once Sale of land for unpaid rates list is finalised.</p> <p>19 Sep 2022 1:24pm Guerin, Emily Contractor to be awarded in September</p> <p>18 Oct 2022 11:49am Guerin, Emily Contractor engaged and start up meeting has been held with finance staff. Councillor briefing to be held in October.</p> <p>16 Nov 2022 8:22am Guerin, Emily SOLFUR list has been finalised and will be advertised 12/11/22. Auction dates set for February 2023.</p> <p>06 Dec 2022 2:56pm Guerin, Emily Ray White Real Estate selected via evaluation panel, Auction will be the sale method. Vendor panel process finalised and both successful and unsuccessful suppliers have been notified.</p> <p>16 Jan 2023 2:16pm Guerin, Emily Ongoing. List reduced to 70 properties at the moment due to payments and payment arrangements being made.</p> <p>14 Feb 2023 12:39pm Guerin, Emily Auctions to be held 15/02/23 and 16/02/23 - COMPLETED</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Andrews, Anne Nankivell, Jay	Mayoral Minute	Broken Hill Mundi Mundi Bash
Resolved			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM

1. That Council sends correspondence to the organisers of the Broken Hill Mundi Mundi Bash congratulating them on another great event.
2. That they be invited to provide the Council with promotional material that can be used and circulated at all conferences attended by Council.
3. That Council be provided with a report about the potential benefits for tourism from Council attending camping and caravan shows/expos.
4. That Council investigate opportunities for partnerships to attend camping and caravan shows, including with the Broken Hill Mundi Mundi Bash.

CARRIED UNANIMOUSLY

20 Sep 2022 11:20am Guerin, Emily

Item 1. Complete 2. Complete 3. In progress 4. In progress

21 Nov 2022 2:46pm Guerin, Emily

3. In progress 4. In progress

06 Dec 2022 1:00pm Andrews, Anne

Item 3: In progress. Item 4: In progress.

12 Jan 2023 4:30pm Butcher, Lacey

No change in status

15 Feb 2023 9:21am Guerin, Emily

Item 3. Report to be presented in March Item 4. Ongoing

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Brown, Simon Nankivell, Jay	Health and Building Committee Reports	SALE OF COUNCIL OWNED LAND AT 245-247 IODIDE STREET
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 179/22 dated August 5, 2022, be received. 2. That That Council engage a real estate agent through a competitive quotation process to sell the Council owned land at 245-247 Iodide Street (Lot 2 in Deposited Plan 181218 and Lot 3 in Deposited Plan 1181476) 3. That General Manager be authorised to negotiate and finalise the sale of land at 245-247 Iodide Street. 4. That the Mayor and General Manager be authorised to sign and execute any documents related to the sale under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			
19 Sep 2022 1:23pm Guerin, Emily			
Quotations being sought from local real estate agents to sell the land			
18 Oct 2022 11:50am Guerin, Emily			
Contracts are being drawn up			
16 Nov 2022 8:23am Guerin, Emily			
No change in status			
06 Dec 2022 2:56pm Guerin, Emily			
No change in status			
16 Jan 2023 2:16pm Guerin, Emily			
Ray White real estate Quote selected. Contract to be finalised and auction date set in January.			
14 Feb 2023 12:39pm Guerin, Emily			
No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Andrews, Anne Nankivell, Jay	Policy And General Reports	CHILD CARE AVAILABILITY IN BROKEN HILL
Resolved			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM

1. That Broken Hill City Council Report No. 176/22 dated July 28, 2022, be received.
2. That Council continues its advocacy for increased Childcare availability in the City through the implementation of Council's Liveability and Housing Strategy; and to ensure that it aligns with the objectives of the State Government's Liveability Strategy for regional NSW.
3. That Council continues its advocacy for increased Childcare availability in the City with State and Federal Ministers.
4. That Council meets with various stakeholders such as Far West Family Day Care Services and TAFE NSW to discuss various opportunities to increase Day Care Educators in Broken Hill.

CARRIED UNANIMOUSLY

20 Sep 2022 11:20am Guerin, Emily

Item 2. Astrolabe appointed to deliver Housing and Liveability Strategy. Inception meeting conducted. 3. Ongoing 4. Ongoing

21 Nov 2022 2:47pm Guerin, Emily

3. Ongoing 4. Ongoing

06 Dec 2022 1:01pm Andrews, Anne

Item 2. Community consultation finalised. Item 3: Ongoing. Item 4: Ongoing. Childcare as a priority also included in Advocacy Strategy.

12 Jan 2023 4:28pm Butcher, Lacey

Childcare added to the revised Advocacy Strategy endorsed at the December Council Meeting

15 Feb 2023 9:21am Guerin, Emily

All actions completed

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received. 2. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation. 			
CARRIED UNANIMOUSLY			
18 Oct 2022 9:31am Guerin, Emily			
No change in status			
21 Nov 2022 2:51pm Guerin, Emily			
No change in status			
13 Dec 2022 11:52am Guerin, Emily			
Policy currently being created.			
16 Jan 2023 2:24pm Guerin, Emily			
No change in status			
13 Feb 2023 2:08pm Guerin, Emily			
No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Brown, Simon Nankivell, Jay	Works Committee Reports	MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 2 AUGUST 2022
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 207/22 dated August 22, 2022, be received. 2. That minutes of the Memorial Oval Community Committee Meeting held 2 August 2022 be received. 			

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3. That the Memorial Oval caretaker's vehicle be disposed of in accordance with Council's Disposal of Assets Policy.

CARRIED UNANIMOUSLY

19 Oct 2022 3:00pm Guerin, Emily

Council to discuss with Memorial Oval Management Committee at the next meeting scheduled for 07/11/2022.

22 Nov 2022 10:43am Guerin, Emily

Discussions with Committee ongoing

06 Dec 2022 2:57pm Guerin, Emily

No change in status

16 Jan 2023 1:34pm Guerin, Emily

No change in status

13 Feb 2023 11:51am Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Bartlett, Leisa Nankivell, Jay	Further Reports	CORRESPONDENCE REPORT - WENTWORTH TO BROKEN HILL PIPELINE SUBSIDY
Resolved			
<p>1. That Broken Hill City Council Report No. 210/22 dated September 5, 2022, be received.</p> <p>2. That reply correspondence from The Hon Kevin Anderson MP, Minister for Lands and Water dated 30 August 2022 advising that the NSW Government will continue paying the subsidy to cover the regulated costs of the Broken Hill pipeline throughout IPART's 2023-2026 price determination period.</p> <p>3. That Council invites the Minister for Lands and Water and Shadow Minister for Lands and Water along with all State Election candidates to attend a future Council Meeting to address Council on the matter of a permanent government subsidy for the construction and maintenance costs of the Wentworth to Broken Hill pipeline.</p>			
CARRIED UNANIMOUSLY			
17 Oct 2022 2:55pm Bartlett, Leisa			
Letters of invitation sent to Minister and Shadow Minister. Letters of invitation to be sent to State Election candidates once their details are uploaded to the NSW Electoral Commission website.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 428, HELD ON TUESDAY, 6 SEPTEMBER 2022
Resolved			
<p>1. That Broken Hill City Council Report No. 225/22 dated September 15, 2022, be received.</p> <p>2. That the Minutes of the Local Traffic Committee Meeting No 428, held on Tuesday, 6 September 2022, be received.</p> <p>3. Item No. 417.6.1 - That Council supply and install the 'Bus Zone' parking signs adjacent to Live Better located at 475 Argent Street.</p> <p>4. Item No. 425.6.1 - That Patton Lane direction of traffic be changed to one-way, between Bonanza Street and the Rainbow Preschool, for a trial period of six months with council continuing to communicate with residents that access the back of their properties from the access lane.</p> <p>That the Preschool be asked to communicate the changes to conditions in their newsletter to parents.</p> <p>That Council place a notification in the local newspaper to inform the community of the six-month trial period to change to the direction of traffic in Patton Lane, between Bonanza Street and the Rainbow Preschool.</p>			

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5. Item No. 427.6.1 – That traffic counters be placed across Blende Street, between Gossan and the Galena Street roundabout to determine the volume of traffic and for the width adjacent to Con Crowley Village be measured to see if it would allow enough space for the bus to park in the area requested adjacent to the Con Crowley Resident's Hall.
6. Item No. 428.6.1 – That traffic counters be placed on Murton Street adjacent to the Willyama High School to collect data and to determine the speed of motorist during the school hours.

CARRIED UNANIMOUSLY

18 Oct 2022 9:32am Guerin, Emily

Item 3. Completed Item 4. Signage on order Item 5 & 6. Traffic counters have been purchased and traffic counts being completed

21 Nov 2022 2:16pm Guerin, Emily

No change in status

13 Dec 2022 11:49am Guerin, Emily

Item 4. Signage to be installed and trial period to begin in the new school year February 2023. Item 5 & 6 currently being completed.

16 Jan 2023 2:23pm Guerin, Emily

No change in status

13 Feb 2023 2:08pm Guerin, Emily

Item 4. installed and trial period started Item 5. Completed Item 6. Counters currently in place

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Nu'man, Razija Nankivell, Jay	Health and Building Committee Reports	GREEN SPACE CREEDON STREET

Resolved

1. That Broken Hill City Council Report No. 228/22 dated September 14, 2022, be received.
2. That Council advocates for the development of a green recreational space at 119 Creedon Street.
3. That Council advocates for a second recreational space at Creedon Street that would accommodate various recreational, sporting and 'community shed' infrastructure.

CARRIED UNANIMOUSLY

22 Nov 2022 10:58am Guerin, Emily

No response from Department of Housing and Land yet.

06 Dec 2022 2:50pm Guerin, Emily

No response from Dept of Housing and Land after letter sent on 14 November 2022. Preliminary consultation has begun with Aboriginal Affairs staff. A meeting with Traditional Owners, Aboriginal Affairs staff and Aboriginal Community Controlled organisations to discuss the project at 119 Creedon Street, will be scheduled for January 2023.

12 Jan 2023 9:37am Johansson, Anne

No response from the NSW Housing and Lands department regarding the unused site at 119 Creedon Street, which was identified as the preferred site for an initial green space/park by the residents during consultation. A meeting has been called for Wednesday 18th January for Aboriginal Affairs staff, traditional owners and Aboriginal Community Controlled Organisations to discuss next steps.

06 Feb 2023 11:52am Devlin, Dionne

Meeting held with Aboriginal Affairs and NSW Land Council on 18th January 2023 and decision made to create a short summary of the proposed project for distribution to Aboriginal Community Controlled Organisations who may be able to access funding to realise the project. A meeting is scheduled with the Broken Hill Local Land Council on Tuesday 7th February 2023.

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Mason, Michael Nankivell, Jay	Confidential Matters	Lease to IOR Aviation Pty Ltd at Broken Hill Airport, Part Lot 1 DP124942

Resolved

1. That Broken Hill City Council Report No. /22 dated October 20, 2022, be received.
2. That Council authorise the General Manager to negotiate final lease arrangements with IOR Aviation Pty Ltd for Part Lot 1 in DP124942 as detailed within the report.

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3. That Council consent to the Uniting Church Australia Property Trust (NSW), to sublease a portion of the lease in Part Lot 1 DP124942 to IOR Aviation Pty Ltd for the terms set out in the below report.
4. That Council authorise the Mayor and General Manager to sign and execute all documents in relation to this matter under Council's Common Seal.

CARRIED UNANIMOUSLY

22 Nov 2022 10:47am Guerin, Emily
Lease agreement being drawn up by Council's solicitors

13 Dec 2022 8:59am Guerin, Emily
No change in status

17 Jan 2023 11:23am Guerin, Emily
Awaiting signatures

14 Feb 2023 10:56am Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Mason, Michael Nankivell, Jay	Notice of Motion	BUSY KIDS CHILDCARE CENTRE
Resolved			
<ol style="list-style-type: none"> 1. That Motions of Which Notice has been Given No. 3/22 dated November 14, 2022, be received. 2. That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m² allotment at Lot 4444/DP757298, being 123 Bagot Street; and for the allotment to be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment. 			
CARRIED UNANIMOUSLY			
<p>13 Dec 2022 8:53am Guerin, Emily Letter to Crown Lands being drafted</p> <p>17 Jan 2023 11:17am Guerin, Emily Letter to Crown Lands has been sent</p> <p>13 Feb 2023 11:44am Guerin, Emily No change in status</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	RENEWABLE ENERGY ACTION PLAN STAGE 2
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 246/22 dated November 11, 2022, be received. 2. That Council adopt and proceed with Stage II of the Renewable Energy Action Plan incorporating the pre-feasibility stage of a Mid-Scale Solar Array. 3. That subject to recommendation two, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review. 4. That subject to recommendation two, Council commence the process with Crown Lands to either lease or acquire the land and obtain Ministerial Consent dependent on the most financially feasible and time appropriate process. 			
CARRIED UNANIMOUSLY			
13 Dec 2022 11:52am Guerin, Emily			

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Purchase order to be raised.

16 Jan 2023 2:23pm Guerin, Emily
No change in status

13 Feb 2023 2:10pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Further Reports	CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL TESTING IN BROKEN HILL
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 244/22 dated November 15, 2022, be received. That Council notes further correspondence was sent to the Minister and Shadow Minister for Health, and the Minister and Shadow Minister for Environment and Heritage and following the October Council Meeting and Council is awaiting a reply. That Council liaises with the Broken Hill Lead Reference Group to formulate correspondence to be sent to the Minister and Shadow Minister for Health and the Minister and Shadow Minister for Environment and Heritage seeking an ongoing commitment for funding for lead remediation programs in Broken Hill; and that the correspondence includes an invitation to visit Broken Hill to meet with key stakeholders and Council to discuss the matter further. 			
CARRIED UNANIMOUSLY			
<p>13 Dec 2022 11:47am Guerin, Emily Resolution has been sent to the lead reference group chairperson to raise at the next lead reference group meeting, being held 23 February 2023.</p> <p>16 Jan 2023 2:21pm Guerin, Emily No change in status</p> <p>13 Feb 2023 2:11pm Guerin, Emily No change in status</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Nu'man, Razija Nankivell, Jay	Further Reports	ADMINISTRATION OF THE 2024 BROKEN HILL LOCAL GOVERNMENT ELECTION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 265/22 dated November 14, 2022, be received. That Council notes the advice received from the Office of Local Government regarding the administration of the 2024 Local Government elections and that Council must make a decision by 13 March 2023 on how their ordinary elections in September 2024 are to be administered. That Council conducts a Request for Tender process for the administration of the Broken Hill 2024 Local Government election and advertises for suitably qualified companies/agencies to submit a tender. That following the tender evaluation process, a further report be presented to Council for Council to make a determination on the successful tenderer for the administration of the 2024 Broken Hill Local Government election prior to the deadline of 13 March 2023. 			
CARRIED UNANIMOUSLY			
<p>07 Dec 2022 10:04am Guerin, Emily Tender being developed for uploading to Vendor Panel - closing date Wednesday 18 January 2023</p> <p>12 Jan 2023 9:46am Johansson, Anne Tender T22/15 Request for Tender – Administration of the 2024 Broken Hill Local Government Election – uploaded to Vendor Panel on Wednesday December 14 2022, closing Wednesday 18 January 2023.</p> <p>06 Feb 2023 11:59am Nu'man, Razija</p>			

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A confidential report regarding evaluation of tenders for the Administration of the 2024 Local Government Election is presented to the February Council Meeting via recommendation from the February Policy and General Committee – COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Nu'man, Razija Nankivell, Jay	Further Reports	UPDATE - BROKEN HILL ALCOHOL AND OTHER DRUG DETOXIFICATION AND REHABILITATION CENTRE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 251/22 dated October 19, 2022, be received. That Council supports the efforts of the Broken Hill Alcohol and other Drugs Steering Committee. That Council assists the advocacy efforts to State and Federal Governments for the funding required to establish and manage an Alcohol and other Drugs Detoxification and Rehabilitation Centre in Broken Hill. That Council meets with representatives of the Broken Hill Primary Health Network and representatives of the Far West Local Health Service and the relevant Local Health Service Committee to discuss opportunities to work collaboratively with Council to further reduce the impacts of drugs in the community in addition to the AoD Centre. 			
CARRIED UNANIMOUSLY			
<p>06 Dec 2022 2:51pm Guerin, Emily Meeting to be arranged.</p> <p>12 Jan 2023 9:45am Johansson, Anne A meeting has been scheduled for Councillors, ELT, PHN and Broken Hill AoD Steering Committee representatives on Wednesday 25th January at 4pm.</p> <p>06 Feb 2023 11:59am Devlin, Dionne The meeting was held between Councillors, ELT, PHN Far West and representatives of the Broken Hill AoD Steering Committee on 25 Jan 2023 to discuss the opportunity to apply for funding which will be available in 2023 which was announced in response to the Ice Inquiry.</p> <p>COMPLETE</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 430, HELD ON WEDNESDAY, 2 NOVEMBER 2022
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 268/22 dated November 11, 2022, be received. That the Minutes of the Local Traffic Committee Meeting No.430, held on Wednesday, 2 November 2022 be endorsed. That Council reviews the Local Traffic Committee's Terms of Reference in consultation with the Local Traffic Committee to ensure best practices with Transport NSW guidelines and appropriate membership and delegations. 			
CARRIED UNANIMOUSLY			
<p>13 Dec 2022 11:51am Guerin, Emily Matter raised at December meeting. Draft terms of reference to be developed and presented to February Local Traffic Committee for endorsement before going to Council for approval.</p> <p>16 Jan 2023 2:23pm Guerin, Emily No change in status</p> <p>13 Feb 2023 2:11pm Guerin, Emily Terms of reference was presented to Traffic Committee at February meeting, with comments due 15 February before being endorsed</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Andrews, Anne Nankivell, Jay	Further Reports	MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 27 SEPTEMBER 2022
Resolved			

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1. That Broken Hill City Council Report No. 269/22 dated October 17, 2022, be received.
2. That minutes of the Broken Hill Heritage Committee Meeting held 27 September 2022 be received.
3. That the Heritage Committee in conjunction with Councils Event Team develop an event/s to celebrate the 140th Anniversary celebration to be held on/near September 5, 2023.
4. That, subject to recommendation three, the scope of the event be developed and costed for inclusion in the 2023/24 budget.

CARRIED UNANIMOUSLY

06 Dec 2022 1:03pm Andrews, Anne
Item 3 and 4: In progress.

12 Jan 2023 4:27pm Butcher, Lacey
No change in status

15 Feb 2023 9:22am Guerin, Emily
Item 3 and Item 4 - Planning in progress

Meeting	Officer/Director	Section	Subject
Ordinary Council 30/11/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	CIVIC CENTRE LEGAL MATTER UPDATE REPORT

Resolved

1. That Broken Hill City Council Report No. 271/22 dated November 24, 2022, be received.
2. That Council note the update regarding the cost assessment process for the Civic Centre Redevelopment Process
3. That Council continues proceeding to recover legal costs through all available avenues as outlined in the below report.
4. That Council releases a public report on the finalisation of the Civic Centre legal matter, which includes all available details and costs, once the matter has reached completion.

CARRIED UNANIMOUSLY

07 Dec 2022 9:38am Guerin, Emily
Pending completion of the matter

17 Jan 2023 11:22am Guerin, Emily
No change in status

14 Feb 2023 1:44pm Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 21/12/2022	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	VERBAL MAYORAL MINUTE - SEALING OF THE SILVER CITY HIGHWAY

Resolved

That Council liaise with Mr Peter Beven to formulate letters of appreciation to be sent to all involved in advocating for the sealing of the Silver City Highway.

CARRIED UNANIMOUSLY

16 Jan 2023 12:14pm Guerin, Emily
Meeting has been organised for Monday, 6 February 2023.

14 Feb 2023 12:49pm Guerin, Emily
Letters have been sent - COMPLETE

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Meeting	Officer/Director	Section	Subject
Ordinary Council 21/12/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	GYPSUM STREET TREE HEALTH ARBORIST REPORT
Resolved			
1. That Broken Hill City Council Report No. 280/22 dated December 6, 2022, be received. 2. That Council approve the removal and replacement of five (5) street trees located in Gypsum Street due to tree health concerns.			
CARRIED UNANIMOUSLY			
16 Jan 2023 2:21pm Guerin, Emily Work has been referred to Parks and Open Spaces Team, removal planned for late January to early February 13 Feb 2023 2:12pm Guerin, Emily 2x trees at 111 & 117 Gypsum Street have been removed. x3 trees at 59 Gypsum Street are waiting on Essential Energy to cut clearances before work can be carried out.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 21/12/2022	Nu'man, Razija Nankivell, Jay	Health and Building Committee Reports	GAARA ARTS INC - MEMORANDUM OF UNDERSTANDING
Resolved			
1.. That Broken Hill City Council Report No. 275/22 dated December 5, 2022, be received. 2. That the General Manager in consultation with the Art Gallery Advisory Committee, drafts a Memorandum of Understanding (MOU) for discussion with Gaara Arts Inc., and provides a report back to Council for feedback on entering an MOU. 3. That the general terms and conditions of the MOU will include current general arrangements which are; that the gallery staff resource and install the artworks in appropriate gallery space; promote the exhibition through standard channels; that the Artist Gallery Agreement is signed and that the term of the MOU conclude December 2027 for further negotiation (permitting exhibitions in 2024 and 2026).			
CARRIED UNANIMOUSLY			
17 Jan 2023 11:45am Guerin, Emily Letter and draft MOU sent to Gaara Arts President for review. Council to follow up and arrange meeting for early February. 08 Feb 2023 9:02am Guerin, Emily MOU received at Council 03/02/2023 signed by the President of GAARA Arts on 21/01/2023. No amendments requested - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 21/12/2022	Nu'man, Razija Nankivell, Jay	Further Reports	ENOUGH SPACE FOR ALL SHAPES - EPHEMERAL YOUTH MURAL
Resolved			
1. That Broken Hill City Council Report No. 273/22 dated December 1, 2022, be received. 2. That Broken Hill City Council adopt and support the mural design for placement on large transportable boards to be displayed on the exterior of the Broken Hill Regional Art Gallery workshop 3. That Council note the corrected project costings 4. That Council note Broken Hill Aquatic Stingrays' interest in placing a mural on their clubrooms in Sturt Park in the future.			

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CARRIED UNANIMOUSLY

12 Jan 2023 9:48am Johansson, Anne

The youth mural painting sessions will be undertaken from 27-29th January in the Art Gallery Workshop and the mural installed on the exterior of the building on 30 January 2023. A small youth event will take place on 30 January from 2pm to launch the mural. COMPLETE

07 Feb 2023 4:01pm Devlin, Dionne

The Enough Space for All Shapes mural was painted over six days from 24th January, and launched on 30th January 2023. It is situated on the Broken Hill Regional Art Gallery Workshop exterior wall at 408 Argent Street. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 21/12/2022	Howard, Codie Nankivell, Jay	Confidential Matters	T22/12 REQUEST FOR TENDER - BROKEN HILL LIBRARY AND ARCHIVES PROJECT - CONSTRUCTION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 281/22 dated December 7, 2022, be received. That two (2) tenders were received and that both tenderers failed to meet the requirements of the tender, in terms of both technical (non-price) and price criteria. That in accordance with NSW Local Government Regulation 2021 Div. 4, section 178 (3e), Council approve to enter direct negotiations with the preferred tenderer out of the two (2) tenderers being North Construction & Building Pty Ltd. That subject to recommendation three, a further report be provided to Council following negotiation on a proposed way forward. 			
CARRIED UNANIMOUSLY			
16 Jan 2023 2:24pm Guerin, Emily			
Forms have been sent to both companies and negotiation with North Constructions & Building Pty Ltd have begun.			
13 Feb 2023 2:13pm Guerin, Emily			
Negotiations are on-going			

Meeting	Officer/Director	Section	Subject
Ordinary Council 21/12/2022	Manuel, Darrin Nankivell, Jay	General Business	FRUIT FLY IN BROKEN HILL
Resolved			
That a report be presented to the February Committee Meetings outlining Council's advocacy efforts for the reinstatement of Broken Hill into the Sunraysia Fruit Fly Zone to assist the relevant agency to gain State funding for the introduction of fruit fly eradication programs in the Broken Hill region; and that the report also outlines options for future community fruit fly awareness campaigns.			
CARRIED UNANIMOUSLY			
16 Jan 2023 12:14pm Guerin, Emily			
Report being drafted for February Council Meeting.			
13 Feb 2023 11:46am Guerin, Emily			
Report prepared for Works Committee being held 13/02/2023 - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	OFFICE OF LOCAL GOVERNMENT - REVIEW OF THE ADMINISTRATION OF THE MODEL CODE OF CONDUCT FOR NSW COUNCILS
<ol style="list-style-type: none"> That Mayoral Minute 1/23 dated 24 January 2023 be received. 			

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2. That correspondence received from the Honorable Wendy Tuckerman MP dated 16 January 2023 be noted.
 3. That Council note its disappointment in the response received from the Minister for Local Government regarding Council's concerns about the costs associated with Code of Conduct complaints.
 4. That Council is particularly concerned by the following statement from the Minister *"While I acknowledge your concerns, I would note the most effective way for Councils to minimise their code of conduct costs is for Councillors to ensure they conduct themselves in a manner that is consistent with the ethical and behavioural standards prescribed under their council's code of conduct"*.

It is wrong and offensive of the Minister to assume that a lodged Code of Conduct complaint means a breach from a Councillor and as can be read in the report from Gary Kellar the majority of complaints lodged are found to have no basis. There were 1074 complaints lodged by all councils in NSW in the past 3 year period and only 147 breaches were substantiated.
 5. That Council reminds the Minister of the importance of procedural fairness, that a complaint does not automatically mean guilt and that many complaints are lodged for frivolous or vexatious purposes and often result in Councillors being found innocent of any breach, this was outlined in the report. Even though the vast majority has no basis it still costs the community dearly and causes immense stress and anxiety to Councillors and the Council as a whole. The Model Code of Conduct in its current form and the proposed new version will do nothing to reduce costs and will likely increase complaints that end up having no basis.
 6. That correspondence be sent to Minister Wendy Tuckerman, Shadow Minister for Local Government Greg Warren, Minister Dugald Saunders, and MP Roy Butler again outlining Council's concerns about the Model Code of Conduct and the cost of frivolous, vexatious and minor complaints to the community.
- CARRIED UNANIMOUSLY**

01 Feb 2023 12:07pm Bartlett, Leisa
Letters sent as per resolution., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	LATE MAYORAL MINUTE - BROKEN HILL'S WATER SUPPLY
Resolved			
<ol style="list-style-type: none"> 1. That Mayoral Minute 2/23 dated 24 January 2023 be received. 2. That correspondence be sent to Roy Butler MP and the appropriate Minister outlining the concerns that the Council and the community have about the quality of the City's water supply and why Stephens Creek reservoir is not being used to supply the City's water needs at this time. 3. That Council notes the response and the information given to the community by the management of Essential Water has been inadequate and has left many in the community concerned about the safety of the City's water supply. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>			
02 Feb 2023 4:11pm Bartlett, Leisa Letters sent as per Council's resolution. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Further Reports	CORRESPONDENCE REPORT - REQUEST FOR FUNDING ASSISTANCE TOWARDS A CELL ON WHEELS
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 1/23 dated December 16, 2022, be received. 			

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2. That correspondence dated 13 December 2022 from the Hon Michelle Rowlands, Minister for Communications regarding funding assistance towards a Cell-on-Wheels to be installed at the Broken Hill Racecourse and Regional Events Centre, be received and noted. 3. That reply correspondence be sent to the Minister for Communications, other relevant Ministers and Shadow Ministers and The Hon. Sam Faraway MLC, stressing the importance of adequate mobile phone coverage for the City and asking why, given the Federal budget of \$2.2 billion for regional connectivity including \$1.1 billion to implement the Better Connectivity Plan for Regional and Rural Australia, the government cannot provide funding for a temporary Cell-on-Wheels at the Broken Hill Racecourse and Regional Events Centre Reserve which is only a few kilometres outside the City limits of Broken Hill, during the construction phase of a permanent telecommunications tower by Telstra. 4. That the correspondence refers to the risks associated with the conduct of major community events at the Broken Hill Racecourse and Regional Events Centre Reserve. The major events being the annual St. Pat's Races and Silver City Races along with many private functions for weddings, engagements, birthdays, corporate functions and a section of the Reserve being utilised daily as campgrounds etc, and the associated risk for patrons due to a lack of mobile phone coverage should someone fall ill and require urgent medical attention; and that the correspondence also refers to the Reserve being a Crown Lands Reserve with a reminder of the State Government's obligation to ensure communications are available for users of the Reserve.	CARRIED UNANIMOUSLY
02 Feb 2023 4:10pm Bartlett, Leisa Letters sent as per Council's resolution. COMPLETE	

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Further Reports	CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL TESTING IN BROKEN HILL
Resolved			
1. That Broken Hill City Council Report No. 2/23 dated December 21, 2022, be received. 2. That reply correspondence from the Hon James Griffin MP, Minister for Environment and Heritage dated 19 December 2022 welcoming the opportunity for Council to partner with the EPA and NSW Health, be received and noted. 3. That Council contacts Ms Jill Gallagher, Manager Priority Programs, EPA (as requested in the reply correspondence from the Minister for Environment and Heritage) to discuss partnering with EPA and NSW Health to develop future strategies for the provision of lead contamination prevention programs in the City.			
			CARRIED UNANIMOUSLY
02 Feb 2023 4:07pm Bartlett, Leisa Copy of Minister's correspondence and Council resolution to be included on the next agenda of the Broken Hill Lead Reference Group Meeting for consideration and action by the group. Members of the group include Ms Jill Gallagher of the EPA and representatives of the LHD and Council. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Further Reports	ALTERATION TO ORDINARY COUNCIL MEETING DATE FOR FEBRUARY 2023
Resolved			
1. That Broken Hill City Council Report No. 3/23 dated December 22, 2022, be received. 2. That Council's Ordinary Monthly Meeting for February 2023 be postponed by one week and held on Wednesday 1 March 2023 at 6:30pm.			

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 15/02/2023
	Officer: Including Further Reports	Printed: Wednesday, 15 February 2023 10:46:21 AM
	Further Report Required: Including Further Reports	

3. That Council Meeting information on Council's website be updated accordingly and the new meeting date advertised.

CARRIED UNANIMOUSLY

01 Feb 2023 12:08pm Bartlett, Leisa
Council website updated and new date advertised., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Further Reports	2023 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT - CALL FOR MOTIONS

Resolved

1. That Broken Hill City Council Report No. 4/23 dated January 16, 2023, be received.
2. That, Councillors provide the General Manager's Office with draft motions to the 2023 National General Assembly of Local Government (that align with the Assembly's eligibility principles) prior to 10 February 2023 for inclusion in the February Council Meeting Business Paper for adoption by Council prior to submission to the Australian Local Government Association by March 24, 2023 along with a copy of the supporting Council resolution.

CARRIED UNANIMOUSLY

01 Feb 2023 12:09pm Bartlett, Leisa
Email reminders sent to Councillors to provide draft motions for consideration at the February Council Meeting., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Bartlett, Leisa Nankivell, Jay	Further Reports	VOLUNTEER HERITGE WALK TOUR DONATIONS 2022

Resolved

1. That Broken Hill City Council Report No. 5/23 dated December 15, 2022, be received.
2. That Council approves the donation of surplus funds of \$20,000.00 held in Council's Heritage Walk Tour Fund (donations collected by the Heritage Walk Tour volunteers), to the following local charities:
 - \$4,000.00 donation to the Far West Local Health Service Palliative Care Unit
 - \$4,000.00 donation to Silverlea Early Childhood Services
 - \$4,000.00 donation to the Bishop Fox Memorial Meal Centre
 - \$4,000.00 donation to the RSPCA Broken Hill
 - \$4,000.00 donation to the RFDS Broken Hill Women's Auxiliary.
3. That Council congratulates the Heritage Walk Tour Group volunteers for providing an excellent heritage tour experience for tourists over many years and in doing so, raising much needed funds for local charities.

CARRIED UNANIMOUSLY

01 Feb 2023 12:13pm Bartlett, Leisa
Letters of appreciation sent to all Walk Tour volunteers and arrangements made to pay the donation to the relevant welfare organisations., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Brown, Simon Nankivell, Jay	Further Reports	INVESTMENT STRATEGY AND PORTFOLIO REVIEW FOR 2022/2023 FINANCIAL YEAR TO DATE

Resolved

For Action Action Sheets Report	Division: Committee: Ordinary Council Officer: Further Report Required: Including Further Reports	Date From: 1/04/2018 Date To: 15/02/2023 Printed: Wednesday, 15 February 2023 10:46:21 AM
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1. That Broken Hill City Council Report No. 6/23 dated January 12, 2023, be received. 2. That a Councillor Workshop is conducted on Council's Investment Strategy and Portfolio Review for 2022/2023.	CARRIED UNANIMOUSLY
14 Feb 2023 12:41pm Guerin, Emily Briefing to be held in March	

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Stephens, Tracy Nankivell, Jay	Further Reports	WAIVE SECTION 7.12 DEVELOPER CONTRIBUTION LEVY - MODIFIED DEVELOPMENT APPLICATION 6/2020 - LIBRARY AND ARCHIVE PROJECT
Resolved			
1. That Broken Hill City Council Report No. 8/23 dated January 16, 2023, be received. 2. That Council waive payment of the section 7.12 Contribution Levy relating to condition number 11 of Modified Development consent 6/2020 (determined on 15 December 2022) due to the proposed development being a community facility for the benefit of all citizens of Broken Hill.			CARRIED UNANIMOUSLY
14 Feb 2023 1:31pm Guerin, Emily Certifier has been notified of waiver - COMPLETED			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING No. 431, HELD ON TUESDAY, 6 DECEMBER 2022
Resolved			
1. That Broken Hill City Council Report No. 9/23 dated December 19, 2022, be received. 2. That the Minutes of the Local Traffic Committee Meeting No.431, held on Tuesday, 6 December 2022 be endorsed. 3. That Item No. 416.6.1 – <ul style="list-style-type: none"> Council installs signage along Union Street in accordance with the signage concept plan developed. That correspondence be forwarded to the Principal of the Morgan Street Public School advising of the LTC's decision and that a copy of the concept design for installation of signage be provided to school for inclusion in its newsletter to educate parents on parking regulations. 4. That Item No. 430.6.1 - That Council installs 'No Right Turn' signs at either side of Wolfram Lane at the intersection of Sulphide Street to divert traffic from turning right into Sulphide Street. 5. That Item No. 431.6.2 - That Council line mark and installs a sign for a designated parking space adjacent to the North Post Office in McCulloch Street to allow parking of postal vehicles from Monday to Friday, between 9.30am to 12.30pm.			CARRIED UNANIMOUSLY
13 Feb 2023 2:13pm Guerin, Emily Item 3. Completed Item 4. Completed Item 5. Sign on order and line marking contractor being procured			

For Action	Division:	Ordinary Council	Date From:	1/04/2018
Action Sheets Report	Committee:		Date To:	15/02/2023
	Officer:		Printed:	Wednesday, 15 February 2023 10:46:21 AM
	Further Report Required:	Including Further Reports		

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Brown, Simon Nankivell, Jay	Confidential Matters	WRITE OFF OF RATES
Resolved:			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 14/23 dated January 17, 2023, be received. That the General Manager be authorised to write of rates, interest and legal charges amounts to the current value of \$10,680.09 with an upper limit of \$11,000 for 198a Zebina st. That the General Manager be authorised to write of rates, interest and legal charges amounts to the current value of \$25,836.47 with an upper limit of \$26,500 for 629 Lane Lane. 			
CARRIED UNANIMOUSLY			
14 Feb 2023 12:41pm Guerin, Emily Action items completed			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Nankivell, Jay Nankivell, Jay	Confidential Matters	LAND ACQUISITION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 15/23 dated January 18, 2023, be received. That Council authorise and delegate to the General Manager to pursue the purchase of 'the subject' land via either private treaty or at the upcoming Sale of Land for Unpaid Rates Auction to be held on 15 & 16 February 2023. That the General Manager be delegated authority to increase Council's purchase bid by up to 50% in order to secure the purchase of 'the subject' land via either private treaty or at the upcoming Sale of Land for Unpaid Rates Auction to be held on 15 & 16 February 2023. That Council authorise the General Manager to engage a consultant to develop and prepare a feasibility study, preliminary concept designs and a business case for the development of multi-story residential apartment buildings on 'the subject land' specifically for the accommodation of key workers in the City. That following initial discussions with Ministers and key stakeholders within NSW Government, the General Manager proceeds with formal negotiations to secure a Memorandum of Understanding and Partnership Agreement for the development of key worker housing apartments. 			
CARRIED UNANIMOUSLY			
14 Feb 2023 1:44pm Guerin, Emily Contract for sale signed awaiting settlement			

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/01/2023	Brown, Simon Nankivell, Jay	Further Reports	WAIVE SECTION 7.12 DEVELOPER CONTRIBUTION LEVY - MODIFIED DEVELOPMENT APPLICATION 6/2020 - LIBRARY AND ARCHIVE PROJECT
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 8/23 dated January 16, 2023, be received. That Council waive payment of the section 7.12 Contribution Levy relating to condition number 11 of Modified Development consent 6/2020 (determined on 15 December 2022) due to the proposed development being a community facility for the benefit of all citizens of Broken Hill. 			

For Action	Division:	Ordinary Council	Date From:	1/04/2018
Action Sheets Report	Committee:		Date To:	15/02/2023
	Officer:		Printed: Wednesday, 15 February 2023 10:46:21 AM	
	Further Report Required:	Including Further Reports		

CARRIED UNANIMOUSLY	
14 Feb 2023 1:31pm Guerin, Emily Certifier has been notified of waiver - COMPLETED	

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 2/23 - DATED JANUARY 27, 2023 - COUNCILLOR
QUESTIONS TAKEN ON NOTICE AT THE JANUARY 2023 ORDINARY COUNCIL
MEETING (D23/4171) 216

ORDINARY MEETING OF THE COUNCIL

January 27, 2023

ITEM 1

QUESTIONS ON NOTICE NO. 2/23

SUBJECT: COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE
JANUARY 2023 ORDINARY COUNCIL MEETING D23/4171

Summary

The report provides responses to questions raised by Councillors during the January 2023 Council Meetings, which were taken on notice.

Recommendation

1. That Questions On Notice No. 2/23 dated January 27, 2023, be received.

Background

Following are the responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the January 2023 Council Meetings.

<p>Question:</p>	<p><u>Office of Local Government’s review of the Model Code of Conduct for NSW Councils (from Item 1)</u></p> <p><i>The Mayor took a question on notice from Councillor Turley regarding Council’s draft submission to the Office of Local Government and confirmed that the draft submission will be circulated to all Councillors prior to lodgement.</i></p>
<p>Response:</p>	<p>The draft submission was circulated to Councillors for comment on 27 January 2023 prior to lodgement on 3 February 2023.</p>
<p>Question:</p>	<p><u>Office of Local Government’s review of the Model Code of Conduct for NSW Councils (from Item 1)</u></p> <p><i>Deputy Mayor Hickey directed a question to Councillor Turley and asked if Councillor Turley could seek a copy of the speech that the Minister for Local Government made at the 2022 LGNSW Conference regarding the Office of Local Government’s review of the Model Code of Conduct.</i></p> <p><i>Councillor Turley agreed to seek a copy of the Minister’s speech, and if able to acquire a copy, will provide for circulation to all Councillors.</i></p>

<p>Response:</p>	<p>Councillor Turley advised:</p> <p><i>" I have been advised that LGNSW does not request nor has a copy of the Minister's speech from Conference. It is LGNSW's practice not to request speeches and they are rarely offered. Perhaps Council could write to the minister and request a copy of her speech.</i></p> <p><i>I hope this information is of assistance."</i></p>
<p>Question:</p>	<p><u>Minutes of the Youth Advisory Committee (from Item 11)</u> <i>Councillor Jewitt raised concerns regarding the accuracy of the minutes of the Youth Advisory Committee meeting held 13 December 2022 stating that there were a number of general business items discussed which are not reflected in the minutes and the status of some of action items have not been updated.</i></p> <p><i>Councillor Jewitt also advised that correspondence from the YMCA which was received by Council was requested to be circulated to Committee members and that Councillor Jewitt and Councillor Boland have not received a copy of the correspondence. Councillor Jewitt also raised concerns that the Committee should meet more frequently to progress actions in relation to upcoming community youth events.</i></p> <p><i>The Mayor advised Councillor Jewitt to refer the matters to the Committee's Chairperson for the minutes to be amended and re-presented to Council and to discuss the frequency of Committee Meetings.</i></p> <p><i>The General Manager advised that he will arrange for the correspondence from the YMCA to be circulated to the Youth Advisory Committee members.</i></p>
<p>Response:</p>	<p>Minutes for Youth Advisory Committee meeting held 13 December 2022 were amended and circulated to Committee members. Once confirmed by Committee members, the amended minutes will then be resubmitted to Council.</p> <p>The information from the YMCA has not yet been received from the YMCA and is being pursued by Council. This will be forwarded to Committee members upon receipt by Council.</p>
<p>Question:</p>	<p><u>Street Trees near Willyama High School</u> <i>Councillor Boland advised of concerns raised by residents regarding street trees in Fisher Street and Uranium Street near the Willyama High School, as some trees have low hanging limbs which are a risk to school children and may also be a hazard for school buses.</i></p> <p><i>The General Manager took the question on notice and advised that Council Officers will inspect the street trees in Fisher and Uranium Streets and around the Willyama High School.</i></p>
<p>Response:</p>	<p>Trees have been inspected by the Parks and Open Spaces team and have been added to the works schedule to be completed by the end of February.</p>

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

CONFIDENTIAL MATTERS

1. BROKEN HILL CITY COUNCIL REPORT NO. 21/23 - DATED FEBRUARY 01, 2023 - REQUEST FOR TENDER T22/15 - ADMINISTRATION OF THE 2024 BROKEN HILL LOCAL GOVERNMENT ELECTION - CONFIDENTIAL

(General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. BROKEN HILL CITY COUNCIL REPORT NO. 22/23 - DATED FEBRUARY 07, 2023 - CEMETERY OPERATIONS - CLAIM OF INTERMENT RIGHT OWNERSHIP - CONFIDENTIAL

(General Manager's Note: This report considers personal details around financial management of an interment right and is deemed confidential under Section 10A(2) (b) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer).



CITY COUNCIL

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