



BUSINESS PAPER

Ordinary Meeting of Council

Council Chambers
30 November 2022

6.30pm

BROKEN HILL

CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

Notice is hereby given, in accordance with the provisions of the *Local Government Act 1993*, that an Ordinary Meeting of the Broken Hill City Council will be held in the Council Chambers on **Wednesday, 30 November 2022** commencing at **6:30pm** to consider the following business:

AGENDA

1	Opening the Meeting
2	Apologies
3	Leave of Absence Applications
4	Prayer
5	Acknowledgement of Country
6	Acknowledgement of Broken Hill's Mining History
6A	Address by State Election candidate, Ms Annette Turner
7	Public Forum Session
8	Minutes for Confirmation
9	Disclosure of Interest
10	Mayoral Minute(s)
11	Notice of Motion
12	Notices of Rescission
13	Reports from Delegates
14	Committee Reports a) Recommendations of Works Committee meeting held Monday, November 21, 2022 b) Recommendations of the Policy and General Committee meeting held Wednesday, November 23, 2022
15	Further Reports
16	Questions Taken on Notice from Previous Council Meeting
17	Questions for Next Meeting Arising from Items on this
18	Public Forum Session
19	Confidential Matters
20	Conclusion of the Meeting

STATEMENT OF ETHICAL OBLIGATIONS

All Councillors undertook an Oath or Affirmation at the beginning of their term of office and declared to undertake the duties of the office of Councillor in the best interests of the people of the Broken Hill Local Government Area and the City of Broken Hill; and that they will faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act to the best of their ability and judgment.

LIVE STREAMING OF COUNCIL MEETINGS

This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

JAY NANKIVELL
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council meeting held Wednesday, October 26, 2022.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
OCTOBER 26, 2022

Meeting commenced at 6:30pm

PRESENT:

Councillor T. Kennedy (Mayor) Councillor J. Hickey (Deputy Mayor),
Councillors B. Algate, M. Boland, M. Browne, A. Chandler, D. Gallagher,
H. Jewitt, R. Page and D. Turley.

General Manager, Chief Assets and Projects Officer, Chief Corporate and
Community Officer, Chief Financial Officer, Manager Planning and
Community Safety, Executive Officer and Executive Assistant.

Media (3), Members of the Public (13)

APOLOGIES:

Nil

LEAVE OF ABSENCE APPLICATIONS: Nil

PRAYER

Councillor Boland delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country.

ACKNOWLEDGEMENT OF BROKEN HILL'S MINING HISTORY

Councillor Jewitt delivered the Acknowledgment of Broken Hill's Mining History.

PUBLIC FORUM

Road condition in Wills Street between Gypsum Street and Harris Street

Mr Arthur Johnston and Mrs Jeanette Johnston addressed Council regarding recent rain events this year, and in particular the storm of 15 March 2022 which saw their property in Wills Street (where they have lived for the past 24 years) inundated with water from both Wills Street and Wills Lane. Their yard has been inundated with water during five previous storms and on 15 March 2022 during the storm that was slated as a "one in 100 year storm" their home was also inundated with 300mm of water along with three other homes in Wills Street. Their home is uninhabitable and they have been relocated to alternative accommodation by their insurance company whilst building repairs are carried out to their home. These repairs are still ongoing.

Mr Johnston advised that the stormwater detention basin on the corner of Mercury Street and Graphite Street behind the Westside Plaza does normally assist with stormwater issues in Railwaytown but that on the storm event on 15 March 2022, not all stormwater from the Galena Street area was able to flow into the culvert adjacent to the Westside Plaza and opposite the Rising Sun due to the stormwater grate on the culvert being blocked by debris and this stormwater then did not enter the Mercury Street stormwater detention basin, but flowed through the plaza carpark and into Rowe Street and Rowe Lane, then flowed into Gypsum Street and then into Wills Street and Wills Lane flooding properties and houses in Wills Street. Mr Johnston also spoke about the negative effect that stormwater issues have had on the value of their property with the property now valued at \$90K, when prior to the storm of 15 March 2022 the property was valued at between \$190K - \$200K.

Mr Johnston spoke about the need for Council to conduct works in Wills Street to lower the centre of the road pavement to prevent stormwater entering properties in Wills Street between Gypsum Street and Harris Street, and stated that he cannot erect any barriers outside of his property to divert stormwater as this is Council land and that it is Council's responsibility to undertake flood mitigation

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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measures. Mr Johnston advised that ten years prior a Council engineer inspected the area and stated that the centre of the road needs to be lowered as it is too high.

Mr Johnston also advised Council that today he had noticed that the safety gate on the stormwater culvert in Galena Street adjacent to the Westside Plaza carpark and opposite the Rising Sun Hotel was open and that this is a serious safety risk to the community if a person is swept into the culvert the force of the stormwater would prevent them from being able to escape.

Mr Johnston also spoke about the State Government grant funding available for flood affected properties and that on applying they were advised that Broken Hill was not included in the grant program.

Mrs Johnston spoke about the additional stress caused by the flooding event which occurred at a time of great stress in the family due to illness. Mrs Johnston read a statement outlining the impact that the flooding of their home in Wills Street has had on their family and implored Council do everything that they can to fix the stormwater issues in Railwaytown and to lower the centre of the road in Wills Street to prevent future flooding of homes in the area.

The Mayor advised Mr and Mrs Johnston to make an appointment to see him about the stormwater issues and that this Council is committed to rectifying longstanding issues. Council is conducting a flood study masterplan with the assistance of a qualified Hydrologist which will outline options for flood mitigation measures that can be introduced in flood affected parts of Broken Hill. The Mayor was pleased to hear that the Mercury Street stormwater detention basin works well to reduce flooding in Railwaytown under normal storm conditions and advised that Council staff will ensure that the stormwater grate on the culvert in Galena Street will regularly be inspected to clear it of debris. The Mayor thanked Mr Johnston for advising that the safety gate had been left open on the Galena Street culvert and advised that Council will take their comments seriously.

The General Manager referred to the State Government grant funding program and advised that Council had also enquired about the program and were give the same advice that residents were given; in that the grant funding through Service NSW had a list of stringent criteria that had to be met and that unless people could prove that they were experiencing extenuating financial hardship then their application was rejected. Council has written to the State Government asking why Broken Hill has been excluded from the grants program (even though Broken Hill has been affected by stormwater flooding) when other areas of the state are included.

Laundering of money through local poker machines

Mr Peter Lord congratulated Councillor Boland on the efforts of himself and the Musician's Club for their vigilance in detecting and reporting the laundering of drug money through Broken Hill poker machines; also the possibility of other activities for example the purchasing of properties in Broken Hill using money gained from the proceeds of crime.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 47003

Councillor D Gallagher moved)
Councillor A Chandler seconded)

Resolved

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held September 28, 2022 be confirmed.

CARRIED

DISCLOSURE OF INTEREST

Councillor Boland declared:

- a non-pecuniary interest in Item 3 of Health and Building Committee as he has a business relationship with the applicant and advised that he will leave the Council Chambers whilst the item is considered.

Councillor Gallagher declared:

- a non-pecuniary interest in the Mayoral Minute as he is a Committee Member of the Silver City Race Club and advised that he will leave the Council Chambers whilst the item is considered.

MAYORAL MINUTES

ITEM 1 - MAYORAL MINUTE NO. 15/22 - DATED OCTOBER 21, 2022 - REQUEST FOR COMMUNITY ASSISTANCE GRANT - 2022 SILVER CITY CUP RACES D22/55844

Councillor Gallagher declared an interest in Item 1 and left the Council Chambers at 6:47pm.

RESOLUTION

Minute No. 47004

Mayor T Kennedy moved)

Deputy Mayor J Hickey seconded)

Resolved

1. That Mayoral Minute No. 15/22 dated October 21, 2022, be received.
2. That Council approves a Community Assistance Grant of \$7,128.00 to the Silver City Racing Club Inc (being in-kind support from Council for the provision and servicing of MGB's and dumper bins at a cost of \$2,128.00, and cash of \$5,000.00) towards the conduct of the 2022 event to be held on 12 November 2022.
3. That the grant be funded from Round 2 of the 2022/2023 Community Assistance Grants budget.
4. That the Silver City Racing Club provides Council with all necessary substantiation documents as per the Community Assistance Grants program, e.g. current financial statements, evidence of public liability insurance; and following the event the Committee provides a full acquittal of funds to Council.

CARRIED UNANIMOUSLY

Councillor Gallagher returned to the Council Chamber at 6:50pm.

NOTICES OF MOTION

Nil.

REPORTS FROM DELEGATES

At the Mayor's invitation, Deputy Mayor Hickey and Councillor Turley gave a verbal report on their attendance at the Local Government NSW Conference held in the Hunter Valley from 23-25 October 2022; Deputy Mayor Hickey as Council's delegate and Councillor Turley as President of Local Government NSW.

The verbal report advised that the conference was well attended by Councils across NSW and that Broken Hill City Council's motion to the conference regarding increasing the land rates base rate maximum contribution of each individual rating category from 50% to 70% to address the disparity of land rates for residents in cities in regional NSW was defeated, and that Council's motion calling on the Australian Government to legislate that at least 50% of renewable energy is generated in capital cities was upheld.

Deputy Mayor Hickey advised that a written report will be provided to the next Ordinary Council Meeting.

RESOLUTION

Minute No. 47005 - Motion

Deputy Mayor J Hickey moved)
Councillor D Turley seconded)

Resolved

That the verbal report regarding attendance at the 2022 Local Government NSW Conference be received.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

A) WORKS COMMITTEE

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 233/22 - DATED SEPTEMBER 12, 2022 - ADOPTION OF THE DRAFT ASBESTOS POLICY D22/48333

RESOLUTION

Minute No. 47006

Councillor R Algate moved)
Councillor R Page seconded)

Resolved

1. That Broken Hill City Council Report No. 233/22 dated September 12, 2022, be received.
2. That Council note that nil submissions were received from the public during the public exhibition period of the Draft Asbestos Policy.
3. That the Draft revised Asbestos Policy be adopted as a Policy of Council.
4. That Council notes that the adoption of the draft Asbestos Policy will replace Council's 2015 Policy.

CARRIED UNANIMOUSLY

B) HEALTH AND BUILDING COMMITTEE

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 227/22 - DATED OCTOBER 07, 2022 -
CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL
TESTING IN BROKEN HILL** D22/53144

RESOLUTION

Minute No. 47007

Councillor M Browne moved)

Councillor R Page seconded)

Resolved

1. That Broken Hill City Council Report No. 227/22 dated October 7, 2022, be received.
2. That correspondence be sent to the NSW Minister and Shadow Minister for Environment, and the NSW Minister and Shadow Minister for Health stating that the community of Broken Hill should be afforded the same support, program funding and protection against lead that the rest of NSW receives, especially given the amount of royalties that the government has received from Broken Hill's mining operations.

CARRIED UNANIMOUSLY

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 228/22 - DATED SEPTEMBER 14, 2022 -
GREEN SPACE CREEDON STREET** D22/48687

RESOLUTION

Minute No. 47008

Councillor R Page moved)

Councillor M Boland seconded)

Resolved

1. That Broken Hill City Council Report No. 228/22 dated September 14, 2022, be received.
2. That Council advocates for the development of a green recreational space at 119 Creedon Street.
3. That Council advocates for a second recreational space at Creedon Street that would accommodate various recreational, sporting and 'community shed' infrastructure.

CARRIED UNANIMOUSLY

**ITEM 5 – BROKEN HILL CITY COUNCIL REPORT NO. 229/22 – DATED OCTOBER 06, 2022 –
DEVELOPMENT APPLICATION 40/2022 – PROPOSED HOTEL DEVELOPMENT – 207/213
ARGENT STREET, BROKEN HILL** D22/52584

Councillor Boland declared an interest in Item 5 and left the Council Chambers at 7:05pm.

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RESOLUTION

Minute No. 47009

Councillor R Algate moved)
Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 229/22 dated October 6, 2022, be received.
2. That Development Application 40/2022, to demolish structures and construct hotel and commercial premises on Lot 1 DP 306593 and Lot B DP 399791, be approved subject to conditions of consent.

CARRIED UNANIMOUSLY

FOR: Mayor Tom Kennedy, Deputy Mayor Jim Hickey, Councillors Bob Algate, Marion Browne, Alan Chandler, Dave Gallagher, Hayley Jewitt, Ron Page and Darriea Turley

AGAINST: Nil.

Councillor Boland returned to the Council Chambers at 7:12pm. Mayor Kennedy advised Councillor Boland that Council had adopted the report recommendation of item 5.

ITEM 6 – BROKEN HILL CITY COUNCIL REPORT NO. 230/22 – DATED OCTOBER 07, 2022 – ALLIGATOR WEED IN THE MENINDEE LAKES SYSTEM D22/53252

During debate of Item 6, Councillor Page foreshadowed a motion regarding the slashing of weeds along Menindee Road.

The Mayor accepted the foreshadowed motion and advised that the matter would be considered at the end of the Health & Building Committee Reports.

RESOLUTION

Minute No. 47010

Councillor R Page moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 230/22 dated October 7, 2022, be received.
2. That the biosecurity risk of the presence of Alligator weed (*Alternanthera philoxeroides*), in the Menindee Lakes System be reported to the NSW Department of Primary Industries, the Office of Environment and Heritage, the NSW Western Local Land Services Board and the Central Darling Shire Council as the state, regional and local authorities responsible for the management of noxious weeds in the Menindee Lakes region of NSW.

CARRIED UNANIMOUSLY

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**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 231/22 - DATED OCTOBER 05, 2022 -
MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES
COMMUNITY COMMITTEE MEETING HELD 13 SEPTEMBER 2022** D22/52208

RESOLUTION

Minute No. 47011

Councillor M Browne moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 231/22 dated October 5, 2022, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 13 September 2022 be received.

CARRIED UNANIMOUSLY

Foreshadowed Motion - Menindee Road

The Mayor accepted Councillor Page's foreshadowed motion from item 6.

MENINDEE ROAD (GB5/22)

11/161

RESOLUTION

Minute No. 47012

Councillor R Page moved)
Councillor D Gallagher seconded)

Resolved

- That the motion be accepted as an urgent matter.
- That Council writes to the NSW Minister and Shadow Minister for Regional Transport and Roads and the State Member regarding the urgent need for weeds to be slashed along the verges of regional roads to Menindee in the unincorporated area of NSW, to ensure the safety of road users.

CARRIED UNANIMOUSLY

C) POLICY AND GENERAL COMMITTEE

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 235/22 - DATED OCTOBER 06, 2022 -
CORRESPONDENCE REPORT - MOBILE COMMUNICATIONS UPGRADE REQUIRED FOR
THE BROKEN HILL RACECOURSE AND REGIONAL EVENTS CENTRE** D22/52686

RESOLUTION

Minute No. 47013

Councillor R Page moved)
Councillor R Algate seconded)

Resolved

1. That Broken Hill City Council Report No. 235/22 dated October 6, 2022, be received.
2. That correspondence dated 4 October 2022 from the Hon Mark Coulton MP, Federal Member for Parkes enclosing a copy of correspondence dated 9 September 2022 addressed to the Federal Member for Parkes from the Office of the Hon Michelle Rowland MP Minister for Communications

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regarding advice of Telstra's proposal to construct a communications tower near the Broken Hill Racecourse and Regional Events Centre which will connect to the newly constructed Telstra base station at 23 Cummins Street (which is nearing completion), be received and noted.

3. That Council sends correspondence to the Federal Minister for Communications, the Minister for Western NSW and Telstra thanking them for their commitment to construct a telecommunications tower near the Broken Hill Racecourse and Regional Events Centre; and that the letter also seeks funding support towards a temporary cell-on-wheels to be available for all major events held at the Broken Hill Racecourse and Regional Events Centre during the construction of the new telecommunications tower.

CARRIED UNANIMOUSLY

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 236/22 - DATED OCTOBER 06, 2022 - INVESTMENT REPORT FOR SEPTEMBER 2022 D22/52468

RESOLUTION

Minute No. 47014

Councillor M Boland moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 236/22 dated October 6, 2022, be received.

CARRIED UNANIMOUSLY

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 237/22 - DATED SEPTEMBER 30, 2022 - NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVE TO SECTION 355 COMMUNITY COMMITTEE D22/51734

RESOLUTION

Minute No. 47015

Deputy Mayor J Hickey moved)
Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 237/22 dated September 30, 2022, be received.
2. That Council appoint Mr Roderick Lamb as a community representative on the ET Lamb Memorial Oval Community Committee.
3. That Mr Roderick Lamb be advised of his appointment and advice also be sent to Councillor Delegate/Chairperson of Committee.

CARRIED UNANIMOUSLY

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**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 238/22 - DATED SEPTEMBER 23, 2022 -
SECTION 355 ANNUAL AND FINANCIAL REPORTS 2021/2022** D22/47063

RESOLUTION

Minute No. 47016

Councillor R Algate moved)
Councillor H Jewitt seconded)

Resolved

1. That Broken Hill City Council Report No. 238/22 dated September 23, 2022, be received.
2. That the 2021/2022 Alma Oval Community Committee Annual and Financial Reports be received and noted
3. That the 2021/2022 BIU Band Hall Community Committee Annual and Financial Reports be received and noted.
4. That the 2021/2022 Broken Hill City Art Gallery Advisory Committee Annual Report be received and noted.
5. That the 2021/2022 Broken Hill Heritage Committee Annual Report be received and noted.
6. That the 2021/2022 Friends of the Flora and Fauna of the Barrier Rangers Community Committee Annual Report be received and noted.
7. That the 2021/2022 Norm Fox Sporting Complex Community Committee Annual and Financial Reports be received and noted.
8. That the 2021/2022 Picton Sportsground Community Committee Annual and Financial Reports be received and noted.

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 239/22 - DATED SEPTEMBER 23, 2022 -
MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 30 AUGUST 2022** D22/48495

RESOLUTION

Minute No. 47017

Councillor D Turley moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 239/22 dated September 23, 2022, be received.
2. That minutes of the Broken Hill Heritage Committee Meeting held 30 August 2022 be received.

CARRIED UNANIMOUSLY

RESCISSION MOTIONS

Nil.

FURTHER REPORTS

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 240/22 - DATED OCTOBER 19, 2022 -
PUBLIC PRESENTATION OF 2021/2022 FINANCIAL STATEMENTS** D22/55541

RESOLUTION

Minute No. 47018

Councillor R Algate moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 240/22 dated October 19, 2022, be received.
2. That Council adopt the financial statements and present the Annual Financial Statements inclusive of the Auditor's Reports for 2021/22 to the public.

CARRIED UNANIMOUSLY

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 241/22 - DATED OCTOBER 18, 2022 -
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING, HELD TUESDAY, 11 OCTOBER
2022** D22/55262

RESOLUTION

Minute No. 47019

Councillor M Browne moved)
Councillor D Turley seconded)

Resolved

1. That Broken Hill City Council Report No. 241/22 dated October 18, 2022, be received.
2. That Council approve Item No. 429.6.1 – *Request for Disabled parking space and Disability ramp adjacent 71 Oxide Street – Professional Consulting Room – HPO Consultancy Services* as per the below:
 - The committee agreed that the request is appropriate for the purpose of the building and that the request for the installation of an accessible carpark to replace the existing carpark on the northern side, adjacent to the building at 71 Oxide Street be installed.
 - That the southern end of the carpark be hatched to allow rear access to a vehicle.
 - That a disability ramp be installed near the accessible carpark adjacent 71 Oxide Street for the NRG Group.

CARRIED UNANIMOUSLY

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 242/22 - DATED OCTOBER 20, 2022 -
ACTION LIST REPORT** D22/55711

RESOLUTION

Minute No. 47020

Councillor D Gallagher moved)

Resolved

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Councillor M Boland seconded)

1. That Broken Hill City Council Report No. 242/22 dated October 20, 2022, be received.

CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 16 - QUESTIONS ON NOTICE NO. 12/22 - DATED OCTOBER 05, 2022 - COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE SEPTEMBER 2022 ORDINARY COUNCIL MEETING
D22/52343

RESOLUTION

Minute No. 47021

Councillor R Algate moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Questions On Notice No. 12/22 dated October 5, 2022, be received.

CARRIED UNANIMOUSLY

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

From Item 11 – Section 355 Annual Reports

A question was taken on notice from Councillor Browne regarding the Annual Report for the Riddiford Arboretum Community Committee which had been forwarded to Council. Councillor Browne asked that the Annual Report be reported to the next Ordinary Council Meeting.

From Item 14 – Traffic Committee – Burke Ward School

Councillor Gallagher suggested that, along with the matter of the construction of a pedestrian crossing adjacent to the school in Gypsum Street being considered by the Traffic Committee, Council contacts the Principal of Burke Ward School to suggest the reintroduction of the School Safety Officer to assist children to cross Gypsum Street safely.

The Mayor accepted Councillor Gallagher's suggestion as an urgent matter and sought a motion from Councillors.

RESOLUTION

Minute No. 47022 - Matter of Urgency

Councillor D Gallagher moved)
Councillor R Page seconded)

Resolved

That Councillor Gallagher's urgent motion be considered.

CARRIED UNANIMOUSLY

TRAFFIC COMMITTEE - BURKE WARD SCHOOL (GB6/22)

11/397

RESOLUTION

Minute No. 47023

Councillor D Gallagher moved)
Councillor R Page seconded)

Resolved

That, along with the matter of the construction of a pedestrian crossing in Gypsum Street adjacent to the Burke Ward School being considered by the Traffic Committee, Council sends

correspondence to the Principal of Burke Ward School to suggest the reintroduction of the School Safety Officer to assist children to cross Gypsum Street safely.

CARRIED UNANIMOUSLY

From Item 19 – Lease at the Tourist and Travellers' Centre (Confidential Matter)

A question was taken on notice from Councillor Algate regarding the current going commercial rent value for a commercial space equivalent to the café space at the Tourist and Travellers' Centre.

PUBLIC FORUM SESSION

Hydrostor Compressed Air Renewable Energy Storage Project

Mr Peter Lord referred to the announcement in Parliament earlier in the week regarding government funding for a renewable energy project in Broken Hill. Mr Lord requested the Mayor to provide further details regarding the project.

The Mayor gave an overview of the Hydrostor Compressed Air Renewable Energy Storage Project advising that the project is a renewable energy project using Broken Hill's unused mine shafts to store compressed air from generators rather than using battery storage. The project has received a \$44M Federal Government grant and will be another system of renewable energy for Broken Hill's renewable energy industry and will create employment opportunities for our community. Council is looking into establishing a mini solar energy array which will save Council money and this money can be put into other infrastructure and community projects for the City. The Mayor and Deputy Mayor explained that once the Hydrostor renewable energy plant is operational, Broken Hill will have one of the largest mini-grid renewable energy systems in the world and be one of the leader in this field.

Over the next 18 months it has been announced that there will be a 56% rise in electricity and also a rise in petrol prices, so Council is establishing a mini-grid system just at the right time to alleviate the impact of utility price rises in the future.

The Mayor accepted a suggestion from Councillor Algate to seek funding for Council's renewable energy projects as a matter of urgency.

The Mayor sought a motion from Councillors.

COUNCIL'S RENEWABLE ENERGY PROJECTS (GB7/22)

18/186

RESOLUTION

Minute No. 47024

Councillor R Algate moved)

Deputy Mayor J Hickey seconded)

Resolved

That the motion be accepted as an urgent matter.

That Council writes to the Federal Minister for Climate Change and Energy, The Hon Chris Bowen MP to seek funding support of Council's mini-grid renewable energy projects.

CARRIED UNANIMOUSLY

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RESOLUTION

Minute No. 47025 - Procedural Motion

Councillor R Page moved)

Councillor M Browne seconded)

Resolved

That the meeting be closed to the public in accordance with Section 10A(2) of the Local Government Act 1993 whilst Council considers the confidential matters.

CARRIED UNANIMOUSLY

Members of the media and public left the Council Chambers at 7:43pm and the livestream of the meeting ceased.

CONFIDENTIAL MATTERS

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 243/22 - DATED OCTOBER 20, 2022 - LEASE TO IOR AVIATION PTY LTD AT BROKEN HILL AIRPORT, PART LOT 1 DP124942 -

CONFIDENTIAL

D22/55670

(General Manager's Note: This report considers a lease agreement and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47026

Councillor R Algate moved)

Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. /22 dated October 20, 2022, be received.
2. That Council authorise the General Manager to negotiate final lease arrangements with IOR Aviation Pty Ltd for Part Lot 1 in DP124942 as detailed within the report.
3. That Council consent to the Uniting Church Australia Property Trust (NSW), to sublease a portion of the lease in Part Lot 1 DP124942 to IOR Aviation Pty Ltd for the terms set out in the below report.
4. That Council authorise the Mayor and General Manager to sign and execute all documents in relation to this matter under Council's Common Seal.

CARRIED UNANIMOUSLY

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 234/22 - DATED OCTOBER 11, 2022 - T22/13 REQUEST FOR TENDER BLENDE, GALENA AND WILLS STREET ROUNDABOUT ROAD RECONSTRUCTION - CONFIDENTIAL

D22/53748

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
OCTOBER 26, 2022

commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

RESOLUTION

Minute No. 47027

Councillor M Browne moved)
Councillor D Gallagher seconded)

Resolved

1. That Broken Hill City Council Report No. 234/22 dated October 11, 2022, be received.
2. That GTE Pty Ltd be awarded the contract for T22/13 Request for Tender for Blende, Galena and Wills Street Roundabout Road Reconstruction, for the amount of \$591,970.34 (Exc GST).
3. That Council approve an increase in capital budget for the project for \$223,395.34 to meet rise in building escalation costs

CARRIED UNANIMOUSLY

FOR: Mayor Tom Kennedy, Deputy Mayor Jim Hickey, Councillors Bob Algate, Michael Boland, Marion Browne, Alan Chandler, Dave Gallagher, Hayley Jewitt, Ron Page and Darriea Turley
AGAINST: Nil.

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 232/22 - DATED OCTOBER 05, 2022 - VARIATION OF LEASE OF PART LOT 789 / DP 793558 AT THE TOURIST AND TRAVELLERS' CENTRE 23-27 BROMIDE STREET BROKEN HILL TO 777 ENTERPRISES PTY LTD T/AS GLORIA JEANS COFFEES - CONFIDENTIAL D22/52172

(General Manager's Note: This report considers a lease agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

RESOLUTION

Minute No. 47028

Councillor D Turley moved)
Deputy Mayor J Hickey seconded)

Resolved

1. That Broken Hill City Council Report No. 232/22 dated October 5, 2022, be received.
2. That Council endorses a variation of lease to 777 Enterprises Pty Ltd trading as Gloria Jeans Coffees to vary the original ten (10) year lease executed in March 2012 for use of part Lot 789 / DP 793558 at the Tourist and Travellers' Centre, 23-27 Bromide Street, Broken Hill, to extend the original lease by five (5) years to now expire on 11 March 2027; with all terms and conditions to be as per the original lease and as varied by the variation of lease as attached to the report.
3. That the Mayor and/or General Manager be authorised to execute the variation of lease documents under Common Seal of Council.

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
OCTOBER 26, 2022

RESOLUTION

Minute No. 47029 - Procedural Motion

Councillor D Gallagher moved)
Councillor M Browne seconded)

Resolved

That the meeting resume in open session.

CARRIED UNANIMOUSLY

Members of the media and public returned to the Council Chambers at 7:53pm and the livestream of the meeting resumed.

At the Mayor's invitation, the General Manager reported on the resolutions of Council made during closed session.

There being no further business to consider, the Mayor closed the meeting at 7:57pm.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 30 NOVEMBER 2022.)

CHAIRPERSON

MAYORAL MINUTES

1. MAYORAL MINUTE NO. 16/22 - DATED NOVEMBER 04, 2022 - NDIS CLASSIFICATION OF FUNDING (D22/58373)20

ORDINARY MEETING OF THE COUNCIL

November 4, 2022

ITEM 1MAYORAL MINUTE NO. 16/22SUBJECT: NDIS CLASSIFICATION OF FUNDING D22/58373**Summary**

Broken Hill's social services networks have brought to Council's attention the disadvantaging nature of the current grant funding framework and its impact on their capacity to provide programs to the community.

Broken Hill is classified as Urban/Regional and should instead be classified as Remote.

Broken Hill is the service centre for the majority of the vast Far West Region of NSW which incorporates the Shires of Central Darling and Unincorporated NSW and reaches to Balranald and Wentworth. The total population of the Far West region is 28,622 spread over approximately 146,000km². There are seven Aboriginal nations situated in the Far West.

Without examination of the funding arrangements and a change to the classification to attract additional funding the community will not attract suitable levels of funding to maintain social welfare sector programs and events.

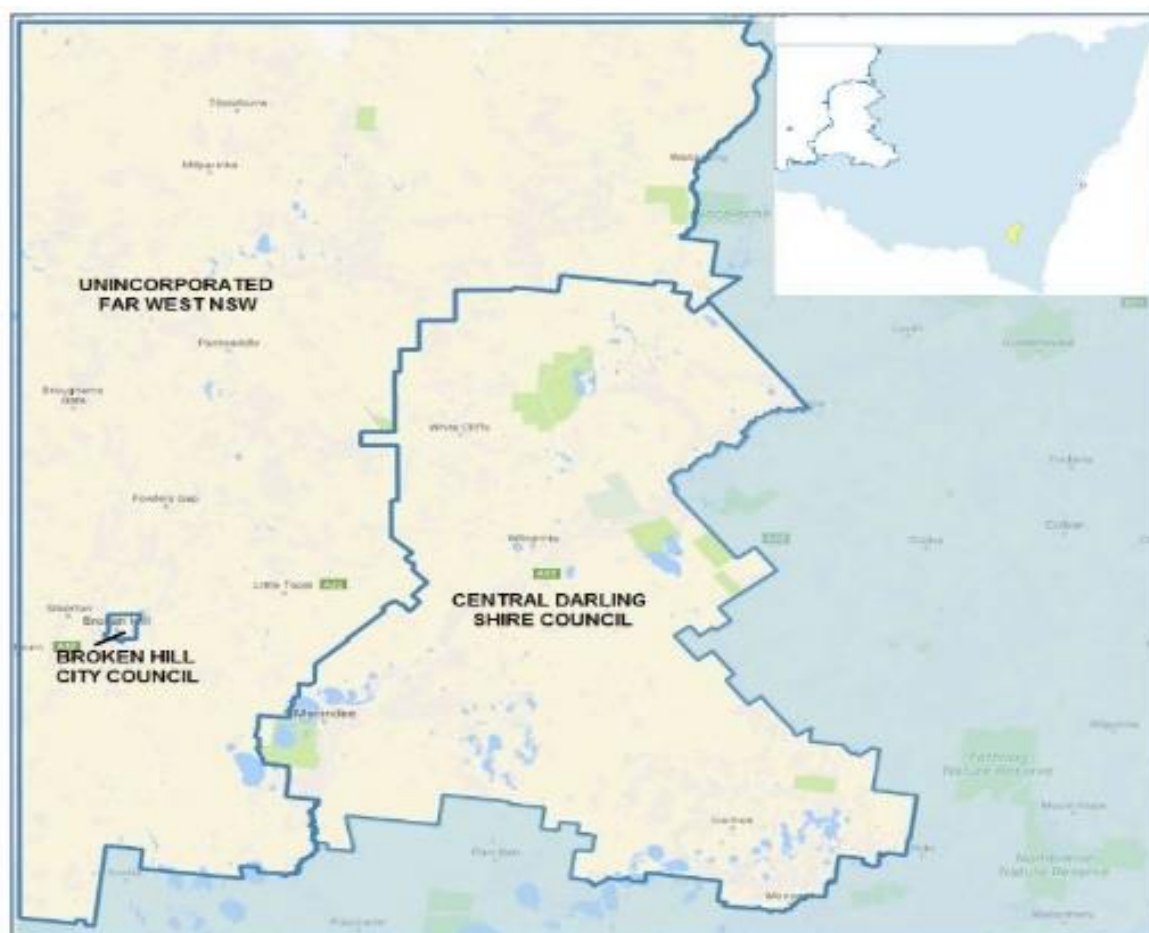
Current Situation

Grant Connect, the centrally administered grant platform, is the preferred portal for state and federal grants offered for the social sector in Australia. During the online grant application process, this platform categorises areas of Australia based on aspects which do not adequately reflect the true experience, or conditions of our social welfare sector.

Prior to the centralised model, the staff at funding agencies had personal knowledge of local providers and the services they offered. Conversations between professionals resulted in better understanding of need and funding requirements.

The current, automated approach is tied to a classification model which is erroneous.

The current model classifies Broken Hill as Urban/Regional rather than Remote.



It is obvious that Broken Hill is in a remote location, surrounded by small, remote townships. The inherent increase in costs associated with supplying programs in this remote region requires adequate funding.

Funding Disadvantage

Social welfare providers have advised that Broken Hill's classification as Urban/Regional directly affects the grant funding amounts available to the community. Where grants require co-contribution, this classification can also affect the amount of co-contribution which has resulted in an inability to secure funding.

Silverlea Services Broken Hill has advised that the reduction in grant funding amounts due to the categorisation of the City as Urban/Regional affects their ability to attract funding to provide the services required by the local community. Inadequate funding places the community at significant disadvantage and skews the intent of the grant application, which is often to provide additional, much needed social welfare supports.

Silverlea Services Broken Hill is a locally based organisation, with Broken Hill based board members. This contrasts with most social welfare, aged and disability providers, whose head offices are based in large cities and who have satellite operations in Broken Hill. When funding issues arise, local services quickly recognise and advise how financial changes affect their businesses.

Broken Hill's current population is 17,588 (2021 Census):

	Broken Hill	NSW
People per household	2.2	
One parent family	24%	16%
Aboriginal and/or Torres Strait Islander	10%	3.4%
Aged 60 and above	31%	23.5%
Provided unpaid assistance to a person with a disability, health condition or due to old age	13%	11.5%
No long term health condition(s)	46%	61%
Did volunteer work through an organisation or group	13.3%	13%

When compared against the state average, Broken Hill's population is older, has a higher incidence of chronic health conditions and there are more single parent households. Median incomes for households in Broken Hill are 64% of the state average (\$1,173 in Broken Hill and \$1,829 for NSW).

Funding disadvantage affects the City's social, welfare and services sectors and their ability to adequately provide for escalating community need. The services sector delivers to a growing number of community members requiring support due to disability, health, housing and other needs.

What Change is Required?

Broken Hill requires exemption from this categorisation as a matter of urgency to both attract and protect services, provide for the social and welfare sectors, and the needs of a remote community.

Precedent

There is recent precedent for change from standard categorisation.

In 2020, after consultation undertaken by EY (Ernst and Young), the NDIA (National Disability Insurance Agency) and the Western Australian government to find local solutions to the issues being felt operating within the "Thin Market" (which is a situation operative in Broken Hill), a decision was made to change the categorisation of several areas of Australia for whom the payment schedule and categorisation was not adequate to sustain operations. The final report of the NDIS WA Market review in 2019 recommended in part that:

"The NDIA should amend its geographic classification arrangements so that all centres that are currently not classified as remote or very remote by the NDIA but that are completely surrounded by remote or very remote areas should be classified as remote areas for planning and pricing purposes".

This common-sense recommendation flowed to all states and the NDIA exempted localities and reclassified locations in the pricing model to reflect their geographical constraints.

There is a strong argument for Government to consider standardising all communities under a geographic principal, which applies to funding support.

The argument for re-categorisation of Broken Hill to remote is urgent.

Recommendation

1. That Mayoral Minute No. 16/22 dated November 4, 2022, be received.
2. That Council write to the relevant Federal and State Ministers and the State and Federal Members seeking urgent assistance to the ongoing issue of financial equity for the community of Broken Hill, Far West NSW in relation to grant funding for the social and welfare sectors. Of particular and urgent concern is the classification of Broken Hill as an Urban/Regional centre (for funding purposes) when it is surrounded by townships and properties categorised as remote.

Attachments

There are no attachments for this report.

T. KENNEDY
MAYOR

NOTICES OF MOTION

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/22 - DATED
NOVEMBER 14, 2022 - BUSY KIDS CHILDCARE CENTRE (D22/60305)
.....25

ORDINARY MEETING OF THE COUNCIL

November 14, 2022

ITEM 1MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/22

SUBJECT: BUSY KIDS CHILDCARE CENTRE D22/60305

Recommendation

1. That Motions of Which Notice has been Given No. 3/22 dated November 14, 2022, be received.
2. That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m² allotment at Lot 444/DP757298, being 123 Bagot Street; and for the allotment to be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment.

Summary

Deputy Mayor Hickey submitted a Notice of Motion to be considered at the Ordinary Council Meeting to be held 30 November 2022. Deputy Mayor Hickey's Notice of Motion reads:

"Motion:

That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m² allotment at Lot 444/DP757298, being 123 Bagot Street; and for the allotment to be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment.

Background:

Mr David French, the proprietor of Busy Kids Childcare Centre located at 12 Bagot Street, Broken Hill has contact me to discuss a 4048m² parcel of vacant land (123 Bagot Street) located adjacent to the Busy Kids Childcare Centre which if purchased, could be used to extend the Childcare Centre to accommodate up to 100 childcare places.

Council could assist by liaising with Crown Lands with regards to the process of extinguishing Native Title on the land; the process to change the land to freehold. Council can also assist with the process to change the land use to allow for the development of an extension to the Busy Kids Childcare Centre.

This matter requires urgent action and if achieved, will assist the current childcare crisis identified in the City by providing an additional 50 to 60 childcare places."

The Notice of Motion is attached to this report.

Attachments

1. [↓](#) Notice of Motion

J HICKEY
DEPUTY MAYOR



NOTICE OF MOTION

ORDINARY/EXTRAORDINARY COUNCIL MEETING

Please submit to the General Manager no later than 5:00pm two Fridays prior to the Ordinary Council Meeting date nominated below OR with the Request to call an Extraordinary Meeting:

I hereby give notice that I intend to move the following motion at the Ordinary Council Meeting to be held on: **Wednesday 30 November 2022**

OR

I hereby give notice that I intend to move the following motion at an Extraordinary Meeting, the subject of the Request to call an Extraordinary Meeting submitted on _____

Today's Date: 4/11/22

Subject: Busy Kids Childcare Centre

Motion: That the General Manager be invited to correspond with Crown Lands to urgently seek a solution to expedite the process of extinguishing Native Title on the 4048m² allotment at Lot 444/DP757298, being 123 Bagot Street; and for the allotment be made freehold with a change of land use to enable a purchaser to establish a childcare centre on the allotment.

Background Support Information:

Mr David French, the proprietor of Busy Kids Childcare Centre located at 121 Bagot Street, Broken Hill, has contacted me to discuss a 4048m² parcel of vacant land (123 Bagot Street) located adjacent to the Busy Kids Childcare Centre which if purchased, could be used to extend the Childcare Centre to accommodate up to 100 childcare places.

Council could assist by liaising with Crown Lands with regards to the process of extinguishing Native Title on the land; the process to change the land to freehold. Council can also assist with the process to change the land use to allow for the development of an extension to the Busy Kids Childcare Centre.

This matter requires urgent action and if achieved, will assist the current childcare crisis identified in the City by providing an additional 50 to 60 childcare places.

Signed: _____


Name of Councillor: Deputy Mayor Jim Hickey

Pages of discussion points are/are not attached (number of pages if attached) Nil.

REPORTS FROM DELEGATES

1. REPORTS FROM DELEGATES NO. 2/22 - DATED NOVEMBER 04, 2022
- ATTENDANCE AT THE LGNSW ANNUAL CONFERENCE (D22/58368)
.....29

ORDINARY MEETING OF THE COUNCIL

November 4, 2022

ITEM 1

REPORTS FROM DELEGATES NO. 2/22

SUBJECT: ATTENDANCE AT THE LGNSW ANNUAL CONFERENCE
D22/58368

Summary

Deputy Mayor Hickey has submitted a Delegates Report following his attendance at the LGNSW Annual Conference held in the Hunter Valley 23-25 October 2022.

Deputy Mayor Hickey gave a verbal report at the October Council meeting and his Delegates Report is attached

Recommendation

1. That Reports from Delegates No. 2/22 dated November 4, 2022, be received.

Attachments

1. [↓](#) Delegates Report - LGNSW Annual Conference

J HICKEY
DEPUTY MAYOR

COUNCILLOR DELEGATES REPORT

DEPUTY MAYOR HICKEY

LGNSW CONFERENCE

Mayor Kennedy Fellow Councillors, General Manager Jay

Firstly, thank you for the opportunity for the General manager and myself to represent Broken Hill at the recent LGNSW conference.

Again, a very worthwhile trip with 140 plus motions being moved and acted upon.

Motion 21 from Broken Hill the we lobby the NSW Government to change the current Legislated Base rate maximum contribution amount of each individual rating category from 50% to 70%.

Motion was lost with a speaker identifying it as OBSENE or maybe it was me she was referring to.

Motion 51 - That Local Government NSW calls on the Australian Government to legislate that at lease 50% of renewable energy is generated in Capital cities of Australia

Seconded by ALGA President Linda Scott who spoke strongly in support of our motion which was passed quite convincingly. A great win for regional Australia and Broken Hill

Cowra moved a motion to get rid of the current NSWLG policy to ban Real estate agents Family and close associates from standing for Council

Seconded by Broken Hill however once again lost 60/40

Following a discussion with the Mayor of Cowra we have spoken to both the current Minister for Local Government and shadow Minister and we will keep in touch to see if this motion grows any legs and if required we will get all concerned LGA to submit submissions to the Ministers against this motion and call on the REINSW and API and AVI who have given 100% support to stop this motion.

A panel of Ministers and Shadow Ministers was held with some very good questions and answers given including Minister Sam Faraway announcing a \$50M grant for Pot Holes to be divided amongst all councils in accordance with their road length.

All in all I think it was an excellent conference and Congratulations to Councillor Turley who is the President of LGNSW.

Thank you

**RECOMMENDATIONS OF WORKS COMMITTEE MEETING HELD
MONDAY, NOVEMBER 21, 2022**

1. BROKEN HILL CITY COUNCIL REPORT NO. 246/22 - DATED
NOVEMBER 11, 2022 - RENEWABLE ENERGY ACTION PLAN STAGE 2
(D22/59944)33

Recommendation

1. That Broken Hill City Council Report No. 246/22 dated November 11, 2022, be received.
2. That Council adopt and proceed with Stage II of the Renewable Energy Action Plan incorporating the pre-feasibility stage of a Mid-Scale Solar Array.
3. That subject to recommendation two, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review.
4. That subject to recommendation two, Council commence the process with Crown Lands to either lease or acquire the land and obtain Ministerial Consent dependent on the most financially feasible and time appropriate process.

2. BROKEN HILL CITY COUNCIL REPORT NO. 247/22 - DATED
NOVEMBER 03, 2022 - MINUTES OF THE E.P. O'NEILL MEMORIAL
PARK REDEVELOPMENT PROJECT STEERING GROUP MEETING
HELD 28 OCTOBER 2022 (D22/58155).....37

Recommendation

1. That Broken Hill City Council Report No. 247/22 dated November 3, 2022, be received.
2. That the minutes of the E.P. O'Neill Memorial Park Project Steering Group meeting held on 28 October 2022 be noted

3. BROKEN HILL CITY COUNCIL REPORT NO. 248/22 - DATED OCTOBER
31, 2022 - MINUTES OF THE PICTON OVAL SPORTSGROUND
COMMUNITY COMMITTEE MEETINGS HELD 12 SEPTEMBER 2022
AND 17 OCTOBER 2022 (D22/57343).....58

Recommendation

1. That Broken Hill City Council Report No. 248/22 dated October 31, 2022, be received.
 2. That minutes of the Picton Oval Sportsground Community Committee meeting held 12 September 2022 be received.
 3. That minutes of the Picton Oval Sportsground Community Committee meeting held 17 October 2022 be received.
4. BROKEN HILL CITY COUNCIL REPORT NO. 249/22 - DATED NOVEMBER 03, 2022 - MINUTES OF THE GATEWAY SIGNAGE ADVISORY GROUP PROJECT STEERING GROUP MEETING HELD 20 OCTOBER 2022 (D22/58341).....63

Recommendation

1. That Broken Hill City Council Report No. 249/22 dated November 3, 2022, be received.
 2. That minutes of the Gateway Signage Advisory Group Project Steering Group meeting held on 29 August 2022 be noted.
 3. That minutes of the Gateway Signage Advisory Group Project Steering Group meeting held on 20 October 2022 be noted.
5. BROKEN HILL CITY COUNCIL REPORT NO. 250/22 - DATED NOVEMBER 03, 2022 - MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETING HELD 29 SEPTEMBER 2022 (D22/58319).....74

Recommendation

1. That Broken Hill City Council Report No. 250/22 dated November 3, 2022, be received.
2. That the minutes of the Project Consultative Group Project Steering Group from 29 September 2022 be noted

WORKS COMMITTEE

November 11, 2022

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 246/22SUBJECT: RENEWABLE ENERGY ACTION PLAN STAGE 2 D22/59944**Recommendation**

1. That Broken Hill City Council Report No. 246/22 dated November 11, 2022, be received.
2. That Council adopt and proceed with Stage II of the Renewable Energy Action Plan incorporating the pre-feasibility stage of a Mid-Scale Solar Array.
3. That subject to recommendation two, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review.
4. That subject to recommendation two, Council commence the process with Crown Lands to either lease or acquire the land and obtain Ministerial Consent dependent on the most financially feasible and time appropriate process.

Executive Summary:

The Broken Hill City Council Renewable Energy Action Plan (REAP), prepared by Constructive Energy Pty Ltd in consultation with the Environmental Key Working Group was adopted in December 2020.

The REAP was developed to support the Council's Sustainability Strategy 2018 – 2023, the 11 action plans within that strategy, the five Cities Power Partnership pledge items including energy efficiency, renewable energy, sustainable transport and working together and the Climate Emergency Declaration.

The REAP addresses the Council's pledges to investigate opportunities for Council buildings and facilities to achieve 100% renewable status, ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles and set city-level renewable energy or emissions reduction targets and sustainable energy policies to provide a common goal and shared expectations for local residents and businesses. The REAP presented renewable energy options that will enable Council to achieve its pledge to achieve 100% renewable status for the City of Broken Hill by 2030.

Following an initial review of the REAP and in consultation between Constructive Energy and the Key Working Group, it was recommended to adopt the mid-scale array option in conjunction with improved energy monitoring and control.

Report:

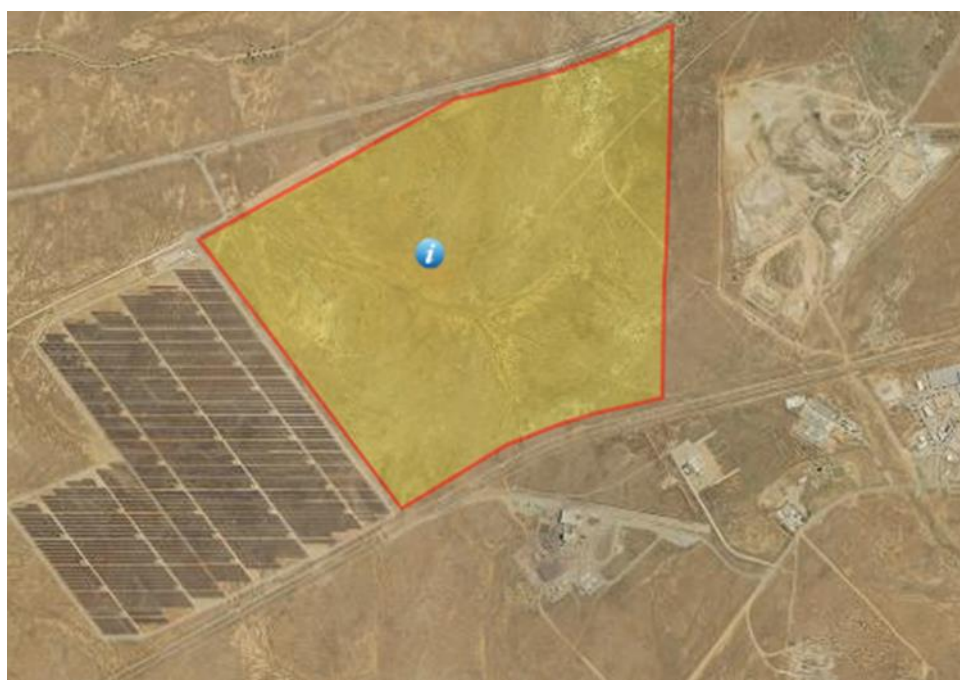
The Council supports innovation in energy use and delivery for the purpose of improved cost control, demonstrating leadership within the community and preparing for any future carbon price. Through its Sustainability Strategy 2018-2023 Council has committed to developing a sustainable and liveable city. Additionally, Broken Hill City Council is a Power Partner of the

Cities Power Partnership focusing on Renewable Energy, Energy Efficiency, Sustainable Transport and Collaboration.

The REAP aims to achieve the following objectives:

- To reduce the cost and uncertainty of future energy supply to Council infrastructure and transport.
- To increase use and innovation of renewable resources and decrease the use of nonrenewable resources in accordance with the Council's Sustainability Strategy 2018-2023.
- To improve the livability in Broken Hill.
- To support residents and local businesses with energy affordability.
- To play its part in mitigation for, and adaptation to, climate change in accordance with the Climate Emergency Declaration.

During Stage 1 - Pre-Feasibility, a number of potential sites were identified, and a process of shortlisting based on information obtained from site visits, desktop research and network enquiries was undertaken. During this early stage, key project drivers, including financial parameters and definition the operating model was identified. At this stage the proposed land is located at the below site, with further feasibility studies and discussions with Crown Lands to occur. The site is Lot 6667 in DP822054.



Progression into Stage 2 of the REAP will allow for project definition and development. This stage will allow for the specification of a working model including array size and technological approach, key component selection and performance modelling which will inform a financial model. Working models for retail participation, securing of land tenure and formal network application also form part of this stage.

Key milestones for Stage 2 of the REAP will include commercial agreements and contract establishments, preliminary equipment selection, business case development, site inspections, planning requirements and networks connections.

Community Engagement:

The draft Renewable Energy Action Plan was placed on public exhibition for a period of 28 days in 2020. Additionally, community consultation was undertaken in March 2022.

Strategic Direction:

Key Direction:	3	Our Environment
Objective:	3.1	Our Environmental Footprint is Minimised
Strategy:	3.1.2	Increase use and innovation of renewable resources and decrease the use of nonrenewable resources

Relevant Legislation:

Renewable Energy (Electricity) Act, 2000
Electricity Supply Act 1995 No 94
Electricity Supply (General) Regulation 2014

Financial Implications:

Milestone	Task - Site selection and feasibility	Budget (including 3rd party fees)
Commercial agreements\Contract establishment	Contract establishment\Principal representative agreement	\$5,000
Planning requirements	Site survey and elevations	\$5,000
Planning requirements	Geotech studies	\$15,000
Planning requirements	Geophysical Resistance (Pull Out) Testing	\$5,000
Preliminary equipment selection	MVPS or string inverter selection	\$3,000
Preliminary equipment selection	Mounting\substructure system selection	\$3,000
Preliminary equipment selection	PV Module selection	\$3,000
Preliminary equipment selection	BESS selection	\$3,000
Detailed system design DC	Layout finalised (Rows/blocks)	\$5,000
Detailed system design DC	Prepare detailed Single Line Diagram (SLD)	\$2,500
Detailed system design DC	DC BOM	\$2,000
Business case development	Load profile (modelled)	\$2,000
Business case development	System performance and financial modelling (solar only)	\$15,000
Business case development	System performance financial modelling (BESS)	\$5,000
Business case development	Project budget development	\$2,500
Business case development	Community engagement, local storage option negotiation	\$2,400
Network Connection studies and approvals	Steady-state studies	\$35,000
3rd party contractor selection	Select DA consultant	\$600
DA studies	Engage consultancy and commence key studies	\$20,000
Site visit	Project team site visit and present findings	\$2,400
Stage Total		\$136,400

Attachments

There are no attachments for this report.

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

WORKS COMMITTEE

November 3, 2022

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 247/22

SUBJECT: MINUTES OF THE E.P. O'NEILL MEMORIAL PARK
REDEVELOPMENT PROJECT STEERING GROUP MEETING
HELD 28 OCTOBER 2022 D22/58155

Recommendation

1. That Broken Hill City Council Report No. 247/22 dated November 3, 2022, be received.
2. That the minutes of the E.P. O'Neill Memorial Park Project Steering Group meeting held on 28 October 2022 be noted

Executive Summary:

The Broken Hill E.P. O'Neill Memorial Oval is situated in the center of Broken Hill and is the City's multi-purpose outdoor sporting venue, catering for soccer, netball, tennis, and cricket. Historically, it has also catered for softball and junior hockey.

For many years, the community has called on Council to upgrade the facilities. In June 2020, following Council's budgetary commitment supported through a low cost interest loan from NSW T-Corp; Council engaged Environmental Partnership (NSW) Pty Ltd to undertake consultation and assessment of the current site and provide a concept design and preliminary costings to achieve Council's overall vision for this site.

The concept design and preliminary costings were supported by a grant funding application, of which Council successfully obtained funding through the Resources for Regions Program to a total value of \$1,993,583.00 to contribute to the completion of Stage One of the project.

In May 2021, to further progress the project, Council engaged Public Works Advisory to Project Manage both the Design and Construction Tenders, and in November 2021 Council Awarded the Tender for Design of E.P. O'Neill Memorial Park Redevelopment Project to Barnson Pty Ltd.

The redevelopment project will be completed in stages and each stage will be dependent upon successful grant funding.

Report:

To ensure strong project governance throughout the duration of the project, at the Ordinary Council meeting held on 26 May 2022, Council endorsed a Governance Framework for the project through the creation of and appointment of members to a Project Steering Group (PSG), complete with a Terms of Reference for the PSG.

The inaugural meeting of the PSG was held on Thursday 16 June 2022, at which Barnson Pty Ltd presented the PSG with a brief of preliminary site works and draft designs completed to date. On Friday 17 June 2022, the PSG members were invited to attend a site visit to E.P. O'Neill Memorial Park with representatives from Council, Public Works Advisory and Barnson Pty Ltd.

The second meeting of the PSG was held on Friday 28 October 2022, at which Barnson Pty Ltd presented the PSG with the 75% Design Package documentation.

This report is to provide the Works Committee with a copy of the minutes from the PSG meeting. A copy of the Design Presentation displayed by Barnson Pty Ltd at the meeting has also been provided.

Community Engagement:

Membership of the PSG consists of:

- Minimum of three (3) Councillor Representatives – Mayor Kennedy, Deputy Mayor Hickey and Councillor Jewitt.
- One (1) Project Director – General Manager (BHCC).
- One (1) representative from the Disability Inclusion Action Plan Monitoring Group.
- One (1) representative from the Broken Hill Soccer Association.
- One (1) representative from the Broken Hill Tennis Association Inc.
- One (1) representative from the Broken Hill Netball Association.
- One (1) representative from the Barrier District Cricket League.
- One (1) Community Engagement representative – Manager Communications (BHCC).
- One (1) Project Management – Group Manager Infrastructure and Projects (BHCC).
- One (1) Council Contact Officer – Project Officer (BHCC).

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.6	Our health and wellbeing ensure that we live life to the full
Strategy:	1.6.2	Develop Council assets to promote outdoor recreation, exercise, and mobility for families

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil financial implications of the administration of the PSG.

Stage One of the project has a total cost of \$6,837,408.80 and is funded via Council Contribution of \$4,843,825.80 and NSW Government funding through the Resources for Regions Program to a total value of \$1,993,583.00.

Attachments

1. E.P. O'Neill Memorial Park Redevelopment PSG - Minutes - 28.10.2022
[↓](#)
2. E.P. O'Neill Memorial Park Redevelopment PSG - Design Presentation - 28.10.2022
[↓](#)

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

MINUTES OF THE E.P. O'NEILL MEMORIAL PARK REDEVELOPMENT PROJECT – PROJECT STEERING GROUP

MEETING DETAILS

Facilitator	Mayor Tom Kennedy – Mayor
Minutes	Rebecca McLaughlin – Projects Officer
Meeting Venue	Second Floor Meeting Room
Meeting Date	Friday, 28 October 2022
Meeting Start Time	1:00pm
Meeting End Time	2:00pm

ATTENDANCE REGISTER

Role	Section	Name
Chair	Mayor	Mayor Tom Kennedy
Project Sponsor	BHCC General Manager	Jay Nankivell
Council Contact Officer	BHCC Projects Officer	Rebecca McLaughlin
Project Manager – External	NSW Public Works	<ul style="list-style-type: none"> Paul Theoharidis Zade Thompson
Design Consultants	Barnson Pty Ltd	<ul style="list-style-type: none"> Ben Pilon (Project Manager) Diarmaid O'Shea (DJ) (Architect)
Project Steering Group	Disability Inclusion Action Plan Monitoring Group	Michael McKee (via Teams)
Project Steering Group	Broken Hill Soccer Association	Anita Hoysted
Project Steering Group	Broken Hill Tennis Association Inc.	Jack Woods

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Project Update & Presentation from Design Consultant	Ben & DJ – Barnsons
4	Next Steps	Codie, Rebecca & Paul
5	Meeting Close	Chair

1. Welcome

- Mayor Kennedy opened the meeting and introduced Barnson.

2. Apologies

- Deputy Mayor Hickey
- Councillor Jewitt
- BHCC Manager Communications, Darrin Manuel
- Leah Carr - Broken Hill Netball Association
- Peter Johnston - Barrier District Cricket League

3. Project Update & Presentation from Design Consultant

- Ben Pilon (Ben) and Diarmaid O'Shea (DJ) from Barnson have reviewed the feedback received following the 50% design package. They are now presenting the 75% design today with plans to move on to design completion early December. **Action: Contact Officer, Rebecca McLaughlin will issue the 75% Design Link to all members following the meeting for feedback.**
- A PowerPoint presentation was displayed.
- DJ spoke to the presentation.
- Page 4 of the presentation - The main design points for the Netball area is 10 Netball Courts and 1 multi court. Rebound Synpave Acrylic Surface will be included. Mayor Kennedy (Mayor) confirmed this was what the Netball Association had wanted. Two courts will accommodate Fast Five Netball, and two courts will offer both Netball & Basketball. Retainment of memorial pavement & tree confirmed, although paving will need to be removed and re-laid. Two-way spectator seating included.
- The multi court facility will be open to the public and can accommodate netball, basketball, and soccer (although will be led by Council direction). Mayor mentioned from a soccer perspective this would be good to utilise futsal, which DJ advised he would confirm if the dimensions of the space would be suitable. Mayor asked if the area would be fenced, which Barnsons will include in their final design. This will be fenced, with access to public.
- DJ confirmed other items included in this area include additional parkland, BBQ, shelters, accessible toilet, CCTV, LED lighting similar to other lighting Council has installed.
- Mayor asked from a tennis perspective about lights but understood this might be out of scope. Jay Nankivell (Jay) and Codie Howard (Codie) confirmed this to be a standalone item and not included in scope. Assets Team are working on this.
- DJ confirmed the car park is fully accessible, access between car spaces and landscaping etc.
- Page 5 of the presentation – DJ spoke of draining considerations – there are graded drains along each set of courts, which will flow into the main channel.
- DJ highlighted the fast five markings of the netball courts and also the basketball & netball markings with goal rings that can be rotated depending on game being played. There is a bus drop of zone and greenspace adjacent to the multi court.
- Page 6 of the presentation – The main design points for the Norm Fox Oval include an irrigated Kikuyu playing surface, layout for Cricket, Soccer and Rugby League Sports, two Practice Cricket Net Facilities (Mayor commented that he was happy that two nets had been included following previous discussions), Sports Lighting to max 300 Lux level which considers the surrounding residents in this area, 3 Bridge Crossings with emergency vehicle access to Soccer Ovals (existing small shed to relocated within facility), accessible toilets, white picket perimeter fencing.
- Don Campbell Hill will need to be leveled to 1 in 6 rise. Also looking to gain a 1% fall to the entire oval per the cricket standards. Mayor asked what current fall is and DJ confirmed it is flat.

- There will be draining points around the perimeter and underground drainage. Oval will need to be built up 1.5 metres near laneway to create the fall. Discussion around
- Page 7 of the presentation – this slide showed the levels of the oval. Water will go out through junior soccer area and out to bridge to discharge into the main channel.
- Page 8 of the presentation – Ben spoke to the playground slide. The main design points for the playground area are an inclusive & accessible junior and senior play spaces, accessible toilet facilities, shelters with options for BBQs and seating.
- A 3D concept of the junior play space (page 9) and senior play space (page 10) were shown with Ben detailing the play equipment included in the design.
- A mix of rubber and natural bark softfall materials has been included to reduce costs.
- Page 11 of the presentation – The main design points for the fitness areas are maintaining a circuit-based concept. Ben showed examples of the fitness nodes include. In total there will be 7 locations throughout the site.
- Mayor asked if these items are well utilised. Codie confirmed that community feedback is positive for existing items in Broken Hill. Mayor expects that these will be utilised more due to the site they are being installed.
- Page 12 of the presentation – The main design points for the landscaping are inclusions of colours, local species per Council's Tree Management Plan, and consideration of low maintenance options.
- Page 13 of the presentation – Ben spoke of the proposed main entry signage and wayfinding signage and advised that further information will need to be confirmed with Council regarding wayfinding signage.
- Page 14 of the presentation – The main design points for park furniture is the selection of the colour scheme and all items are accessible.
- This concluded the presentation and questions / discussion was invited.
- Paul Theoharidis (Paul) asked about the 1.5 metre height needing to be added at Norm Fox Oval and how this would fit in with boundary fencing and seating. DJ confirmed the location of the rise on the oval image (page 7) and confirmed the walking track would be between the fence and the rise. The path is essentially holding the boundary.
- Anita Hoysted (Anita) asked if this rise will affect residents in the laneway and DJ said yes, this is something they are considering how to include, but expect some pits will be required in this location.
- Michael McKee (Michael) asked if the accessible toilets will be fitted with a hoist. DJ and Ben confirmed that one be looked at to include this. Codie asked Michael if he had any specific knowledge of accessibility standards that should be considered, Michael is happy to be guided by Bamson. Discussion about the toilet at the play space to be considered for a higher specified toilet. DJ also noted that accessible parking will need to be considered around this area.
- Anita asked if a parent room has been included. Codie and Paul both confirmed that options are available to include a parent's section in a cubicle similar to the recently installed toilets at Queen Elizabeth Park.
- Anita mentioned the site is going to be fabulous.
- Codie reiterated that for soccer specifically, the site will be good for carnivals and emergency access.
- Mayor commented that the designs look great.
- Michael asked about accessible parking and Ben said these have been marked on the plans. Bamson have also engaged an Access Consultant.
- Michael asked about a sensory playground as this is desired. Ben said that while not specifically a sensory play space this can be considered.
- Ben noted that from here there will be no major changes, but this is time to look at finer details such as hoist, colour scheme, sensory play, etc.
- Mayor said that overall, what we want to achieve is a space that everyone in town knows is for everyone, not just for some people.
- Codie said that the multi court and playground are being designed to be used at all times.

- Anita asked if water refill stations have been included. Ben confirmed there are approximately 13 scattered throughout the site as bridges, play space, etc.
- Codie also highlighted that the main entry to the site from Wolfram Street will be clearly defined, have traffic management such as Linemarking and a roundabout, and emphasis on safety.
- Codie talked about moving forward the works will be staged in line with funding available.
- Jack Woods (Jack) asked about tennis court lights that are not working and Codie will speak with assets team about progress of lights replacement request.
- Codie thanked Paul and Zade from Public Works and Ben and DJ from Barnson's for attending today's meeting and presenting the design.
- Rebecca McLaughlin (Rebecca) advised that the design package will be issued following the meeting and feedback is required to be submitted by COB next Friday, 4 November. **Action: PSG members to provide feedback on 75% design to Contact Officer, Rebecca McLaughlin via email by COB Friday, 4 November 2022.**

4. Next Steps / Actions

- Contact Officer, Rebecca McLaughlin will issue the 75% Design Link to all members following the meeting.
- PSG members to provide feedback on design to Rebecca McLaughlin, by COB Friday 4 November 2022.

5. Meeting Close

- There being no further business the Chair closed the meeting at 1:42pm.

NEXT MEETING

Date	TBC
Venue	TBC
Start Time	TBC
End Time	TBC

E.P O'Neill Memorial Park **barnson.**



Design Progression



- Reviewed Feedback from 50% Design submission.
- Implemented feedback within the submitted 75% Schematic Design Package
- Review & Feedback opportunity.
- Progress design to construction ready documentation allowing a staged approach.
- Design finalisation expected December 2022.

Key Design Inclusions from 50%

barnson.

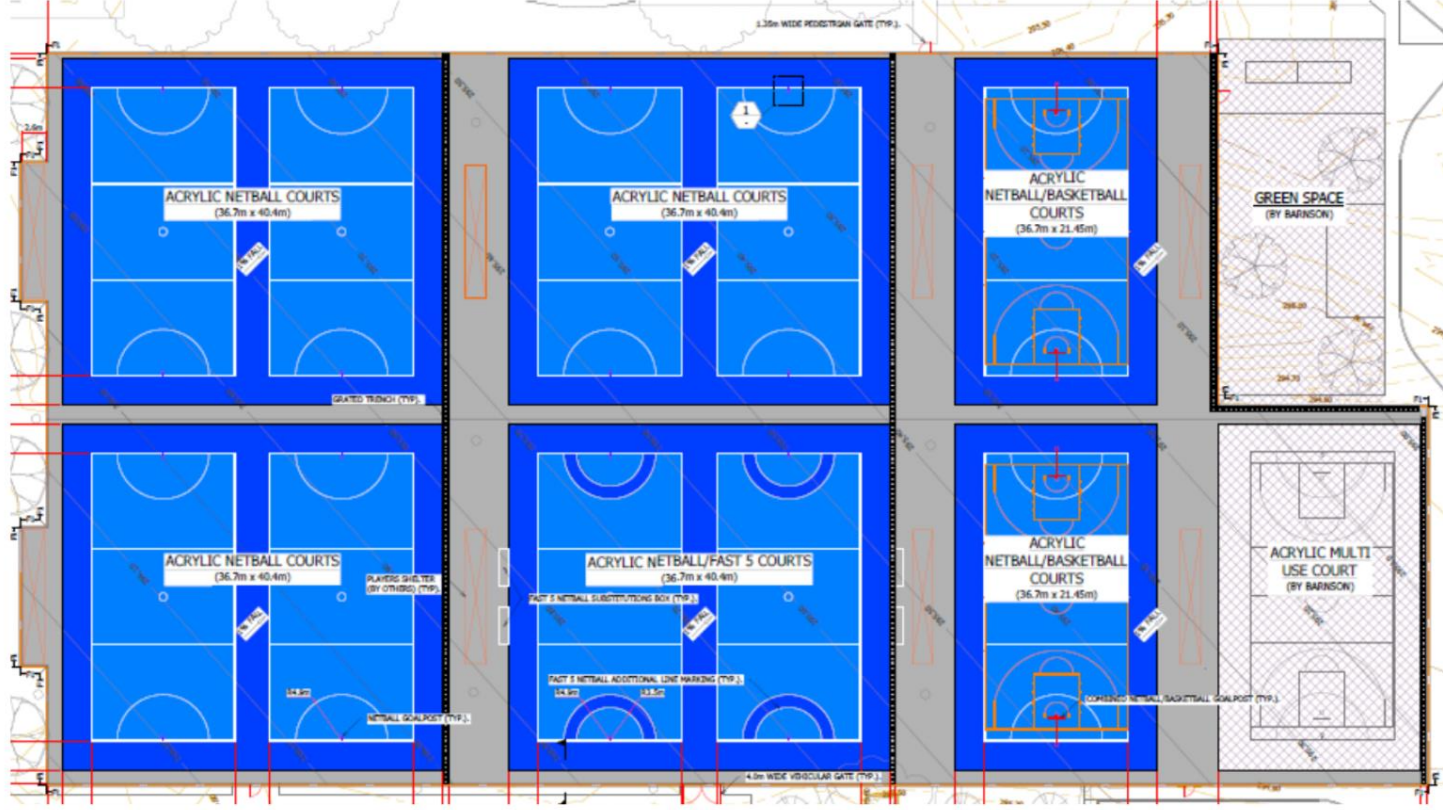




Netball/Tennis Precinct

- 10 Netball Courts
- Rebound Synpave Acrylic Surface
- 2 courts accommodating Fast Five Netball
- 2 courts offering both Netball & Basketball
- Retainment of memorial pavement & tree
- 2-way spectator seating
- Multi Court Facility
- Additional Parkland & BBQ facilities
- Accessible toilet facility
- LED Lighting throughout with OneWifi Compatibility
- CCTV system

Netball court layout





Norm Fox/Soccer Precincts

- Fully irrigated Kikuyu playing surface
- Cricket, Soccer and Rugby League Sports
- Additional Practice Cricket Net Facility
- Sports Lighting to max 300 Lux level
- One Wifi compatible LED lighting throughout
- CCTV system
- 3 Bridge Crossings with emergency vehicle access to Soccer Ovals
- Player/Official & Spectator Seating
- 2 x Accessible Toilet facilities
- Traditional white picket perimeter fencing



Junior Play

- Wheelchair carousel
- Rocker
- Round jumpers
- Swing bay with bird's nest swing
- Mega deck
- Cone twister
- Play panels, spinner & interactive play





Senior Play

- Flying fox
- Two towers with bridge
- Spinner bowls
- Supernova spinner
- Butterfly climber
- Balance play opportunities



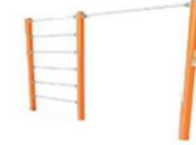
approx 24 straight metres	— straight line 150mm weathered steel piping	refer to manufacturer specification
approx 120m ²	— 25mm wavy rubber surfacing	refer to manufacturer specification



Fitness Station 1 - Magnetic Bells



Fitness Station 4 - Leg Press



Fitness Station 2 - Pull Up Station



Fitness Station 5 - Step Up Area



Fitness Station 3 - Push Up Bars



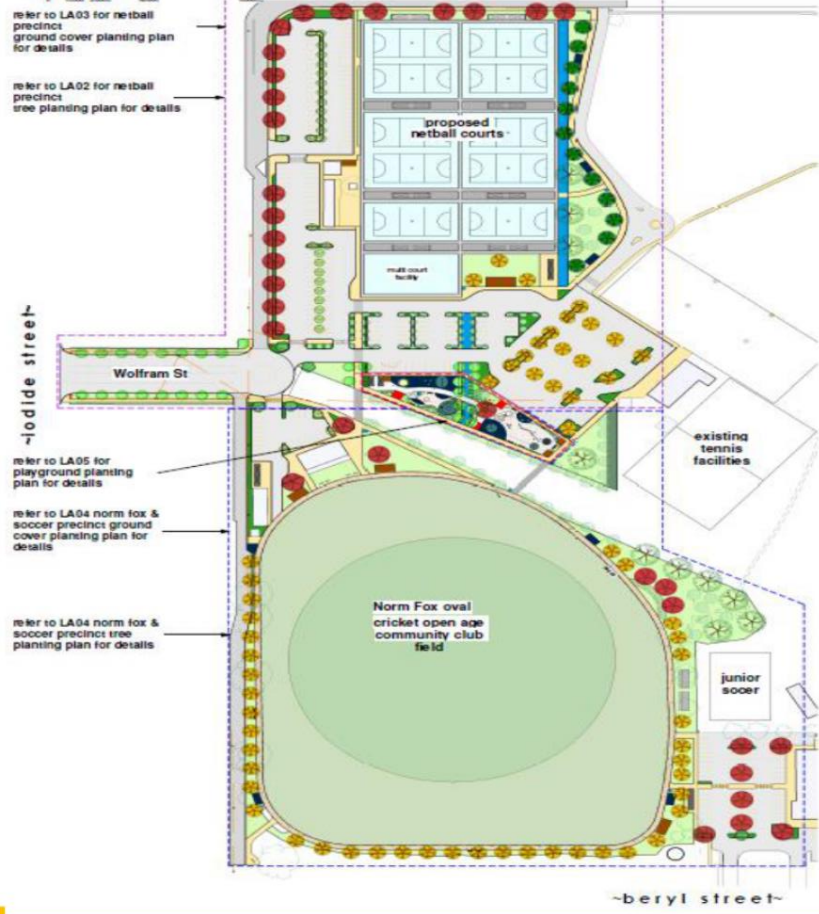
Fitness Station 6 - Cross Trainer & Abdominal Bench



Fitness Station 7 - City Bike

Fitness

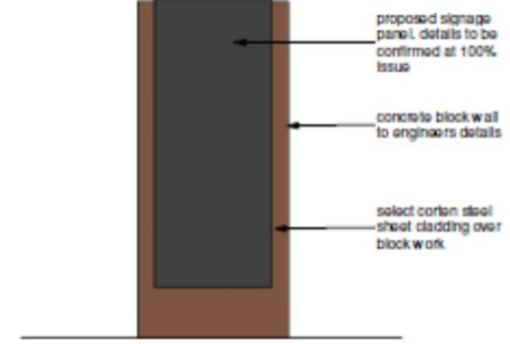
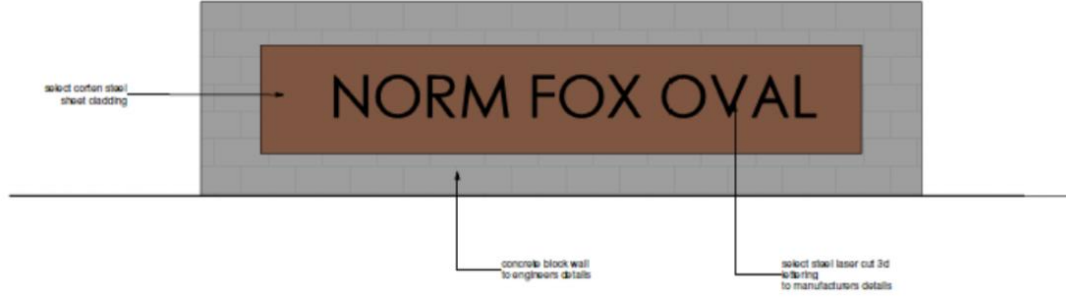
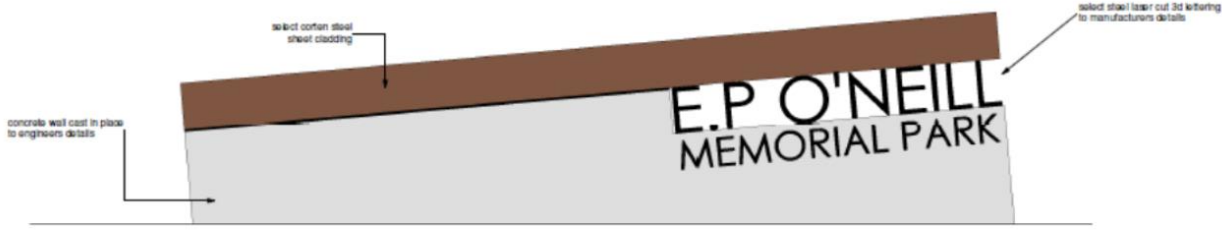
- 7 Fitness station circuit
- Magnetic bells
- Pull up station
- Push up station
- Leg press
- Step up station
- Cross trainer & Abdominal bench
- City bike



Landscape



Signage



Furniture





QUESTIONS



WORKS COMMITTEE

October 31, 2022

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 248/22

SUBJECT: MINUTES OF THE PICTON OVAL SPORTSGROUND
COMMUNITY COMMITTEE MEETINGS HELD 12 SEPTEMBER
2022 AND 17 OCTOBER 2022 D22/57343

Recommendation

1. That Broken Hill City Council Report No. 248/22 dated October 31, 2022, be received.
2. That minutes of the Picton Oval Sportsground Community Committee meeting held 12 September 2022 be received.
3. That minutes of the Picton Oval Sportsground Community Committee meeting held 17 October 2022 be received.

Executive Summary:

Council has received minutes of the Picton Oval Sportsground Community Committee meetings held 12 September 2022 and 17 October 2022 for endorsement by Council.

Report:

As per Council’s Section 355 Asset Committee Framework Manual and the Constitution of the Picton Oval Sportsground Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Oval Sportsground Community Committee has submitted minutes from its meetings held 12 September 2022 and 17 October 2022 for Council’s endorsement.

Community Engagement:

Community representatives’ participation on the Section 355 Picton Oval Sportsground Community Committee.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Section 355 of the *Local Government Act 1993*.
 Picton Oval Sportsground Community Committee operates under Council’s S355 Asset Committee Framework which includes the Section 355 Asset Committee Manual and the Picton Oval Sportsground Community Committee Constitution (both adopted 30 March 2022).

Financial Implications:

Nil

Attachments

1. Minutes of the Picton Oval Community Committee Meeting held 12 September 2022



2. Minutes of the Picton Oval Community Committee Meeting held 17 October 2022



CODIE HOWARD

CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL

GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 12th SEPTEMBER 2022

Present: N. Hannigan, D. Gallagher (Councillor), C. Adams, P. Adams, T. Rynne

Apologies: Nil

Meeting Commenced: 5:30p.m.

Matters Arising:

1. Memorial Oval Management Committee still need to pay for mower.

Correspondence In:

1. David Deacon on behalf of Impact Gym Team re: Hire of Oval – Saturday 22nd October
Permission Granted

Correspondence Out:

Nil

Financial Report:

Annual Financials and Annual Report have been submitted to Council

Term deposit needs to be rolled over. Noel and Trevor to follow up.

Cheque Account: \$23,935.89 as 9/7/2022

Term Deposit: \$26,169.49 as 17/7/2022

Noel moved a motion to give permission for Chairman (Noel) and Secretary (Trevor) to set up a debit card to pay accounts.

Seconded: C.Adams. All in favour Motion accepted.

General Business:

1. Noel still waiting on a reply from GTE for repairs to Long Jump Pit. Will follow up with J. Paull to contact him if we don't hear back
2. PSSA Committee donated \$3,065 towards upgrading of the Long Jump Pit.
3. 2 Hot Water system needs to be removed and replaced. Leaking toilet requires fixing. Noel will put in another work request.
4. P. Adams listed a number of items that have been discussed at meetings but no response from Council. These items include:
 - Drains - Cummins St, Garnet St, adjacent change room (long jump pit)
 - Bins
 - Tree removal - oval fence
 - Sale of old mower
 - Removal of chain mesh - oval fence
 - Painting c/ rooms, toilets, g/stand
 - Remove bottom of perimeter fence debris.
 - HWS removal
 - Broken wooden sign at main entrance
 - Pest and weed spraying
 - Rubbish from Happy Day thrown over fence
 - Dog signs
5. Work request for canteen/toilets to be sprayed for spiders.
6. Send a letter to Happy Day requesting that their gardener does not throw their clippings etc. over the fence.
7. Dog signs at each entrance as a reminder to pick up their dog poo.

Meeting closed: p.m.

Next Meeting: **To Be Decided** @ 5:30p.m. at Sacred Heart Parish School

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 17th OCTOBER 2022

Present: N. Hannigan, C. Adams, P. Adams, T. Rynne, J. Paull

Apologies: D. Gallagher (Councillor)

Meeting Commenced: 5:30p.m.

Matters Arising:

1. Noel will follow up with Memorial Management Oval Committee for payment of Ride On Mower
2. Discussion took part on GTE Quote and disparity between the work required to be completed and work listed on quote. Noel and Jarred to follow up with GTE.

Correspondence In:

1. WFC re: Hire of Oval
2. GWS re: Hire of Oval
3. BHCC re: 2022 Volunteer Awards and High Tea
4. GTE Quote for Storm Water drain and Long Jump Pit - \$10,813.00
5. Hot Water System still needs to be removed (Work order 2887)

Correspondence Out:

1. David Deacon re: Approval to use oval for Impact Gym – Soccer Clinic
2. Oval Use calendar

Financial Report:

Cheque Account: \$23,935.89 as 9/7/2022
Term Deposit: \$26,169.49 as 17/7/2022.

General Business:

1. Rubber seal in lady's toilets to be replaced (Work order 2887)
2. External powerpoints are required for oval users. Use 2202/2023 money budgeted for Picton
3. Picton Oval sign needs to be replaced with recycle plastic sign to identify Picton Oval (Work order 2888)
4. Canteen needs to be sprayed for spiders.
5. Tree along Morgan Street to be removed. An arborist will be in town next week.
6. Paul raised questions about frequency of the watering of the oval. Committee request a copy of watering report.
7. Paul also raised concern of the number of bushes being slashed around the oval. Jarred will get Council to discuss issue with Paul.

Meeting closed: 6:30p.m.

Next Meeting: **Monday, 14th November** @ 5:30p.m. at Sacred Heart Parish School

WORKS COMMITTEE

November 3, 2022

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 249/22

SUBJECT: MINUTES OF THE GATEWAY SIGNAGE ADVISORY GROUP
PROJECT STEERING GROUP MEETING HELD 20 OCTOBER
2022 D22/58341

Recommendation

1. That Broken Hill City Council Report No. 249/22 dated November 3, 2022, be received.
2. That minutes of the Gateway Signage Advisory Group Project Steering Group meeting held on 29 August 2022 be noted.
3. That minutes of the Gateway Signage Advisory Group Project Steering Group meeting held on 20 October 2022 be noted.

Executive Summary:

In early 2019, Council held a public competition for the design of a new Gateway Sign in early 2019. Entrants were asked to design one sign or a complete set of five signs to be placed at the main road entrances to Broken Hill. The competition attracted 73 entries from Broken Hill and across Australia and a Melbourne-based graphic designer and artist won Council's gateway signage competition.

Following ongoing community feedback and disappointment that the signs were not designed by a Broken Hill Local, Mayoral Minute No. 2/22, Item 8, was raised which stated *“that the General Manager be invited to advertise for expressions of interest for a community group to facilitate the removal and replacement of the gateway signage, that councilors are presented with a report at the February 2022 meeting detailing the cost of replacing one of the gateway signs with a sign chosen by Deanna Spicer from her designs.”*

This report follows on from this Mayoral Minute and establishment of the Gateway Signage Advisory Group Project Steering Group.

Report:

Project governance provides direction and defines decision-making procedures and metrics for validating impacts to a project. It assists the project team with delivering on requirements and creates a forum for issue resolution to occur in a timely manner.

To ensure strong project governance relating to the Gateway Signage, at the Ordinary Council meeting held on 23 February May 2022, Council endorsed a Governance Framework for the project through the creation of and appointment of members to a Project Steering Group (PSG), complete with a Terms of Reference for the PSG. Further at the Ordinary Council meeting held on 27 April 2022, Council endorsed the community representative nominations received for inclusion on the Gateway Signage Advisory Group Project Steering Group (PSG).

The inaugural meeting of the PSG was held on Monday 29 August 2022.

The second meeting of the PSG was held on Thursday 20 October 2022.

This report is to provide the Works Committee with a copy of the minutes from both meeting dates of the PSG.

The minutes for the meeting held 20 October 2022 are inclusive of the Sign Re-purpose Design by Ray Johnston presented and discussed at the meeting, and the preferred Gateway Sign Design selected by Deanna Spicer which the PSG have agreed to be installed at Wentworth Road.

Community Engagement:

Membership of the PSG consists of:

- Minimum of two (2) Councilor Representatives – Mayor Kennedy and Deputy Mayor Hickey
- Six (6) External Stakeholders (Community Representatives)
- One (1) Project Director – General Manager
- One (1) Community Engagement representative – Manager Communications.
- One (1) Project Management – Chief Assets and Projects Officer
- One (1) Council Contact Officer – Project Officer
- One (1) Heritage Committee Member– Heritage Advisor

Strategic Direction:

Key Direction:	1	Our community
Objective:	1.4	Our built environment supports our quality of life
Strategy:	1.4.2	To maintain the serviceability of Council’s assets at an appropriate condition level

Relevant Legislation:

Local Government Act 1993
NSW Work Health & Safety Act 2011
WHS Act 2017

Financial Implications:

Nil financial implications of the administration of the PSG.

There will be costs associated with any works undertaken to the existing signs, removal of signs, installation of new signs. Costs are not finalised as yet and will be known once the scope of works has been confirmed.

Attachments

1. [↓](#) Gateway Signage Advisory Group PSG - Minutes - 29.08.2022
2. [↓](#) Gateway Signage Advisory Group PSG - Minutes - 20.10.2022

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER



ORDINARY MEETING MINUTES

Gateway Signage Advisory Group MINUTES

Date	29/08/2022	Time Meeting opened: 16:04	Time Meeting closed: 16:49
Location	2 nd Floor Meeting Room - Broken Hill City Council Administration Building		
Present	Mayor Tom Kennedy – Chair Deputy Mayor Jim Hickey – Councillor Codie Howard – BHCC Chief Assets and Projects Officer Elizabeth Vines – BHCC Heritage Advisor Paul Thomas – Community Representative Peter Nash – Community Representative Ray Johnston – Community Representative Bernard Williams – Community Representative Ghislaine Barbe – Community Representative		
Apologies	Councillor Ron Page Rebecca McLaughlin – BHCC Projects Officer Darrin Manuel – BHCC Manager Communications		
Observer	Jay Nankivell – BHCC General Manager		
Next Meeting	26/09/2022		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies <ul style="list-style-type: none"> - Welcome completed by Mayor Tom Kennedy - Call for alternate chair of committee – no nominations received 	Ray Johnston	Peter Nash
Project Steering Group Overview - Establishment & Purpose <ul style="list-style-type: none"> - Chair Mayor Kennedy passed over to Codie Howard to present PowerPoint Presentation on purpose of advisory group. - PSG has been established to provide guidance and advice on the removal and replacement of the gateway signage, with a sign chosen by Deanna Spicer from her designs. - Group members were appointed to the PSG at the Council Meeting held on 27 April 2022. 	N/A	N/A
PSG Objective 1: To be made aware of previous gateway signage project details and costs associated to understand history of project. <ul style="list-style-type: none"> - A background of the project was presented to the PSG that included: - Original Scope and Contest - Entrants to competition - Judging panel members 	N/A	N/A



AGENDA	MOVED BY	SECONDED
<ul style="list-style-type: none"> - Competition winner - Contractor that fabricated and installed the signs - Original project costs 		
<p>PSG Objective 2: To be provided with estimated costs associated with the removal and replacement of the gateway signage to a new design.</p> <ul style="list-style-type: none"> - Estimated costs for supply and install of one (1) sign is \$21,384.55 - Costs include use of existing concrete slab, any additional concrete needed to extend current slab, Cor-ten steel. - Costs excluded Structural engineering costs, removal and re-installation of replaced sign. <p>Ray Johnstone – Did Deanna specify the entrance way she envisaged for the new gateway sign?</p> <ul style="list-style-type: none"> • Peter Nash – Mentioned that all the signs were designated for specific sites. - Adelaide Road - Mining theme - Sydney Road - Arts theme - Wentworth Road - Union theme - Tibooburra Rd - Pastoral theme - Pro hart Way (Airport Road) - RFDS theme. <p>Elizabeth Vines – Asked why they are being removed</p> <ul style="list-style-type: none"> • Mayor Kennedy explained that the councillors and community do not like them. <p>Ghislaine Barbe – Asked when the community consultation was held for the removal of the signs because she was not aware of it.</p> <ul style="list-style-type: none"> • Mayor Kennedy that community consultation was held with him and his team prior to the local election and by receiving 55% of the votes in the election this showed the community didn't want the signs. <p>Ghislaine Barbe – Asked about adding women representation in the signage</p> <ul style="list-style-type: none"> • Ray Johnstone – believed this particular sign (Mining sign) should not have women representation as that is not part of the history of mining in Broken Hill • Mayor Kennedy – mentioned that all the signs will be replaced in the long term and that there is female representation in the other signs. <p>Paul Thomas – What is the budget</p> <ul style="list-style-type: none"> • Mayor Kennedy explained the budget will be determined by the scope of works and what is required. <p>Ray Johnstone – Where did the costs come from for the new sign fabricate and install?</p> <ul style="list-style-type: none"> • Codie Howard – quote was received from local business Fab-Tec. <p>Bernard Williams – Who will monitor the project and ensure quality assurance.</p>	N/A	N/A

AGENDA	MOVED BY	SECONDED
<ul style="list-style-type: none"> Codie Howard – the project will be managed by BHCC projects team. 		
<p>PSG Objective 3: To provide suggestions for the location of the newly erected gateway signage design.</p> <p>Ray Johnston – Airport Road Ghislaine Barbe – Sydney Road or Adelaide Road Peter Nash – Deanna Spicer always pictured the mining sign on the Adelaide Road. Adelaide Road but in a different location to where it is currently, possible near the current headframe. Peter raised suggestion of southern side of road near Waste Management Facility turn-off.</p> <ul style="list-style-type: none"> Jay Nankivell mentioned that Transport for NSW (TfNSW) have previously raised concerns about signage on the opposite side of the road as it takes the focus of drivers and they sub-consciously veer onto the oncoming traffic. <p>Mayor Kennedy – Wentworth Road would be best location for visual effect but suggests Adelaide Road for the first sign. Requests that Jay Nankivell and Codie Howard to liaise with TfNSW about possible locations. Bernard Williams and Paul Thomas were both in agreeance of Adelaide Road being the best location.</p>		
<p>PSG Objective 4: To provide advice and suggestions for possible signage additions for entrance sites.</p> <p>Peter Nash – Suggested the area needs the space and ability for caravans to pull over and take photos with the sign. This could be an option for a dump point for caravans also. Can we include an information sign at the location explaining the background behind the gateway sign?</p> <ul style="list-style-type: none"> Paul Thomas agreed the location needed the ability for tourists to stop. 		
<p>PSG Objective 5: To provide suggestions on the location for where the current gateway sign is to be relocated.</p> <p>Ghislaine Barbe – suggested Tibooburra Road to show where Broken Hill's boundary starts.</p> <ul style="list-style-type: none"> Mayor Kennedy stated that there is already a gateway sign located on Tibooburra Road <p>Peter Nash – asked wherever the signs are to be placed, do they have the ability to be raised on poles and core drilled into the ground? The signs need to be raised to be properly seen.</p> <ul style="list-style-type: none"> Ray Johnston said he is happy to speak with both Scott Campbell from Fab-tec and Nick Bobos about the ability for the signs to be raised on poles. <p>Mayor Kennedy – mentioned wherever we look at placing them we need to keep the costs of relocating down. The councillors are happy for them to be scrapped but would like to re-use if possible. Deputy Mayor Hickey – Kintore Reserve</p>		

AGENDA	MOVED BY	SECONDED
<p>Ray Johnstone – suggested looking at removing all signs and finding a location where they could be joined together in a hexagon shape.</p> <ul style="list-style-type: none"> • Mayor Kennedy mentioned that we are only removing one sculpture at this stage. • Paul Thomas said that we should remove all the signs <p>Peter Nash – suggested Racecourse Road, On top of Line of Lode, Silverton Road, Nine Mile Road or in front of the council Administration Building.</p> <p>Jay Nankivell – Mentioned that he is only an observer but suggested that if we are only re-locating for the sake of moving it and the community does not like them, then should we remove and scrap.</p> <p>Mayor Kennedy – wanted to confirm the priority list of locations from the group</p> <ol style="list-style-type: none"> 1. On top of the Line of Lode with the sunset in the background. 2. Kintore reserve car park with artificial lighting behind it to illuminate it. <ul style="list-style-type: none"> • All members agreed with this priority list. <p>Ray Johnstone – raised concern that it may be overkill with the number of signs we are installing.</p> <ul style="list-style-type: none"> • Mayor Kennedy reiterated the purpose of the signs are to get photos with and to be used as a marketing tool to get tourists to the city. <p>Ghislaine Barbe – suggested that remove the steel from the middle of the 'o' in Broken Hill, to allow the ability for people to put their heads through the hole for photos.</p> <p>Mayor Kennedy – Suggested the option of cutting the sign and reducing the size of it.</p>		
<p>Action items:</p> <ol style="list-style-type: none"> 1. Liaise with TfNSW about possible locations for the gateway sign on Adelaide Road. Responsible Person – Codie Howard 2. Check the land ownership and conditions for Adelaide Road and Line of Lode. Responsible Person – Jay Nankivell 3. Inspect Kintore Reserve car park for suggested location and measurements. Responsible Person – Codie Howard 		
<p>Next Meeting: 26/9/2022</p>		
<p>Meeting Closed: There being no further business the Chairperson declared the meeting closed at 16:49 pm.</p>		

AGENDA OF THE GATEWAY SIGNAGE ADVISORY GROUP – PROJECT STEERING GROUP

MEETING DETAILS

Facilitator	Deputy Mayor Hickey – Chairperson
Minutes	Rebecca McLaughlin – Projects Officer
Meeting Venue	Second Floor Meeting Room, Council Administrative Building
Meeting Date	Thursday, 20 October 2022
Meeting Start Time	4:00pm
Meeting End Time	4:38pm

ATTENDANCE REGISTER

Role	Section	Name
Council	Mayor	Mayor Tom Kennedy
Chair	Councillor	Deputy Mayor Hickey
Council	Councillor	Councillor Page
Project Sponsor	BHCC General Manager	Jay Nankivell
Project Manager	BHCC Chief Assets & Projects Officer	Codie Howard
Council Contact Officer	BHCC Projects Officer	Rebecca McLaughlin
Communications	BHCC Manager Communications	Darrin Manuel
Heritage	BHCC Heritage Advisor	Liz Vines
Project Steering Group	Community Representative	Paul Thomas
Project Steering Group	Community Representative	Peter Nash
Project Steering Group	Community Representative	Bernard Williams
Project Steering Group	Community Representative	Ray Johnston
Project Steering Group	Community Representative	Ms Ghislaine Barbe

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Confirmation of Previous Minutes	Chair
4	Chairperson – change of person	Chair
5	Project Background	Chair
6	Next Steps	Chair

1. Welcome

Jay Nankivell (Jay) welcomed all to the meeting and introduced Mayor Kennedy. Mayor Kennedy welcomed all and introduced Deputy Mayor Hickey as the newly appointed Chairperson of the Gateway Signage Advisory Group.

2. Apologies

- Darrin Manual, BHCC Manager Communications
Moved: Mayor Kennedy Seconded: Councillor Page
All in favour

3. Confirmation of Previous Minutes (29/08/2022)

Moved: Mayor Kennedy Seconded: Ray Johnston
All in favour

4. Chairperson – Change of Person

- The Mayor has appointed Deputy Mayor Hickey as Chairperson of the Gateway Signage Advisory Group for the remainder of the life of the Group.

5. Discussion 20/10/2022:

- Previous action item from 29/08/2022 – “Liaise with TfNSW about possible locations for the gateway sign on Adelaide Road. Responsible Person – BHCC Chief Assets & Projects Officer, Codie Howard”. Codie Howard (Codie) provided an update that he had confirmed with Tom Carruthers, Transport for NSW, that the sign must be a minimum 10 metres from the road. This starts to push into the properties and fence lines.
- Mayor Kennedy said this is why the Adelaide Road location was settled upon. Transport for NSW will not complete a full inspection until the design is submitted.
- Jay said the area already provides a turn off area. There is potential to redevelop this turn off. This location is right on the LGA boundary. The opposite side cannot be used as it must be on the left-hand side otherwise this potentially causes traffic to cross the road into oncoming traffic.
- 1st Option could use current site, expand the concrete, and lift the sign up. The existing car yard has commenced fencing so visually this does not look as bad.
- 2nd option could do one sign, could do Wentworth Road site. This was discussed as preferred area, could do this site. It has taken 2 months to get this advice, need to move forward from today to avoid any further delay.
- Mayor Kennedy confirmed today needs a decision – Adelaide Road or Wentworth Road. *Ray moved a motion to do Wentworth Road, Mayor Seconded this. All voted, all in favour.*
- Discussed the design of the sign that will be installed. Preference was to install the mining sign at Adelaide Road for mining connection. Mining is still preferred for Wentworth Road due to community desire of including mining history in signs.
- Ray discussed idea from last meeting to erect all signs in a shape. Ray provided a drawing of his design. **Action: BHCC Projects Officer to issue copy of drawing to PSG with minutes.**
- Ray has had discussions around town and people aren't happy to see the signs again. Has spoken to Nick Bobos who would be happy to erect the signs on his land near the existing poppit head. Potential to include a BBQ, swing, slide, etc. inside this. There is 14 meters space inside. *Ray moved a motion to utilise this design. Councillor Page Seconded this. All voted, all in favour.*
- Nick would be able to pick up the signs at no cost, including concrete, and relocate to the one site.

- Ghislaine Barbe (Gigi) raised public liability concern, as they are Council property. Mayor Kennedy confirmed Nick would take ownership of the signs and he would be responsible for public liability. Gigi said need to consider implications.
- Jay confirmed that Council will need to consider and act within the Asset Disposal Policy, advertise an Expression of Interest (EOI), and make decisions based on this.
- Mayor Kennedy said that Council and PSG would assess the EOI submissions and decide.
- Jay asked Codie about existing quote to do new sign work and if concrete was included and Codie confirmed that quote was based on using existing concrete.
- It was agreed to commence work on the first sign and then look at the EOI.
- Chair suggested we return to Fab Tec and if we can reuse the slab. Discussion around boring and concreting poles only, rather than concrete slab. Might be easier to remove the slab and start again.
- *Mayor moved a motion for Council to facilitate EOI for Wentworth Road sign and concrete to be removed in whole. Gigi Seconded this. All voted, all in favour.*
- Gigi said that Ray's design will be lovely for cultural events also.
- Paul asked about a parcel of land, north of Magazine Way. This is a small block of land between Magazine Way and the poppit head. Magazine Way could be utilised as the entrance to the signs. Projects Officer brought up Six maps on the screen for all to view.
- Ray asked if anyone had concerns about using Nick's land for the new signs and existing signs. Consensus was no, but there could be concerns with access to land in future if land is sold etc. A formal agreement would need to be implemented.
- Paul said signs behind the poppit head might be missed by people.
- Bernard Williams (Bernie) likes Ray's idea for signs for photo opportunities.
- Peter Nash (Peter) asked if there is an option to acquire some of Nick's land.
- Paul asked to confirm location of Wentworth Road sign on Six Maps. Location confirmed.
- Peter said need to consider the angle of the sign install to capture background.
- Bernie asked if we would be installing bins, tables, and chairs at Wentworth Road. Mayor and Chair both confirmed this can be considered in the future.

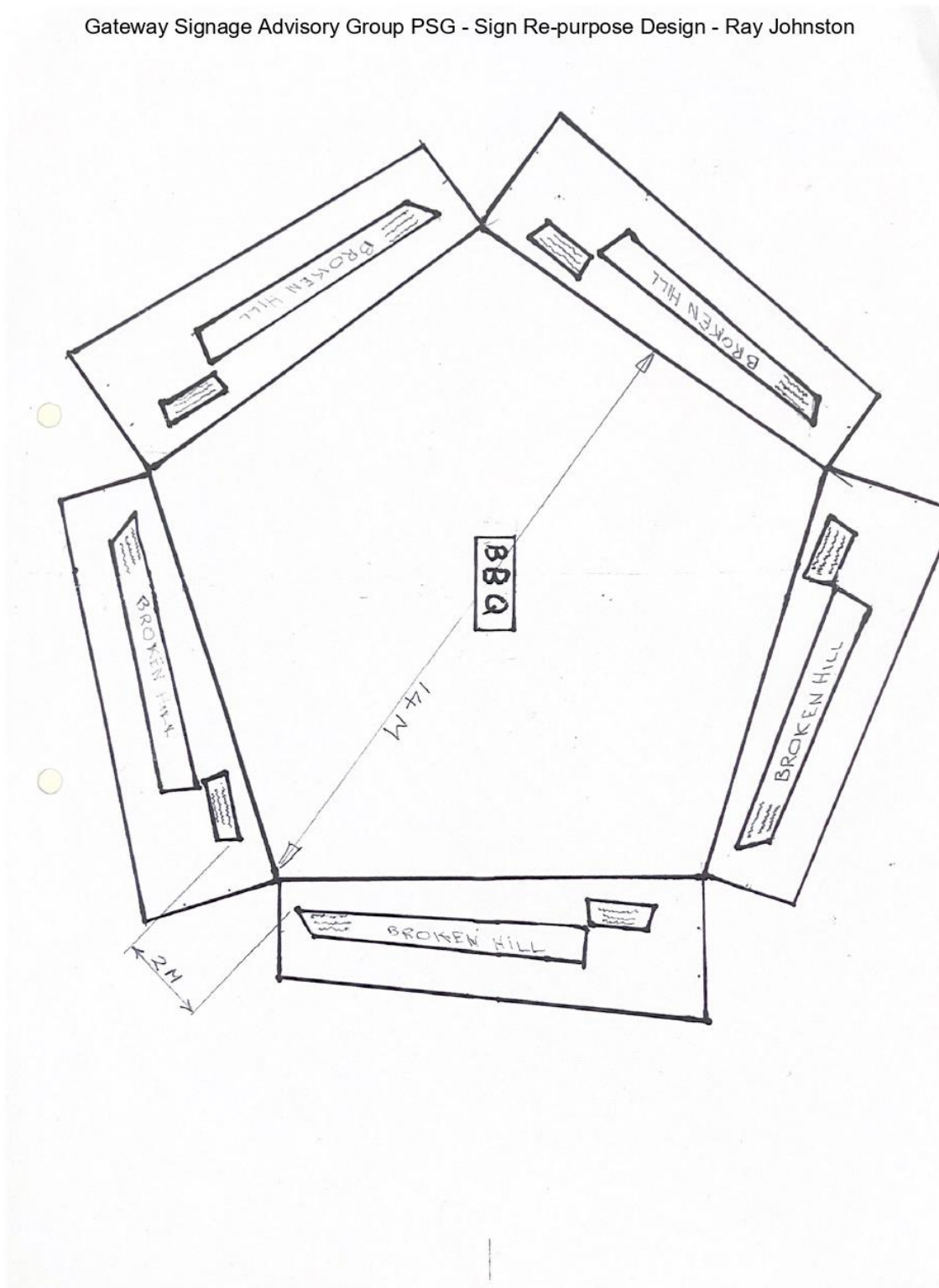
6. Meeting Close

- There being no further business the Chair closed the meeting at 4:38pm.

NEXT MEETING

Date	TBC
Venue	TBC
Start Time	TBC
End Time	TBC

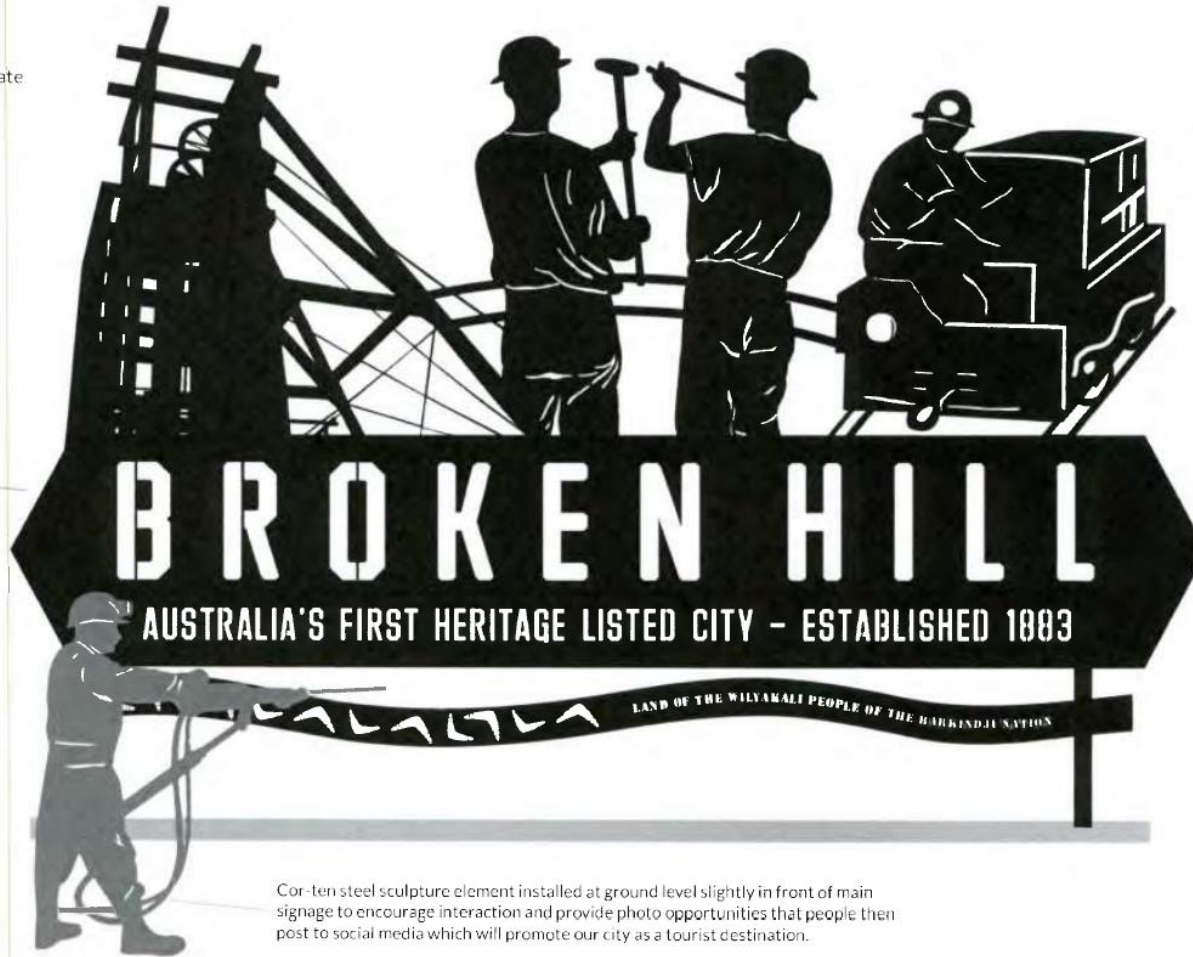
Gateway Signage Advisory Group PSG - Sign Re-purpose Design - Ray Johnston



Gateway Signage Advisory Group PSG - Deanna Spicer Gateway Sign Design

Gateway Signage Competition
Set of five entry signs
DESIGN: 3 of 5
THEME: Mining
SIZE: 9m wide
MATERIAL: Cor-ten steel plate

Gateway signage
installed on a frame
at a similar height to
the Silverton sign



Cor-ten steel sculpture element installed at ground level slightly in front of main signage to encourage interaction and provide photo opportunities that people then post to social media which will promote our city as a tourist destination.

WORKS COMMITTEE

November 3, 2022

ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 250/22**

SUBJECT: **MINUTES OF THE PROJECT CONSULTATIVE GROUP PROJECT STEERING GROUP MEETING HELD 29 SEPTEMBER 2022**
D22/58319

Recommendation

1. That Broken Hill City Council Report No. 250/22 dated November 3, 2022, be received.
2. That the minutes of the Project Consultative Group Project Steering Group from 29 September 2022 be noted

Executive Summary:

In accordance with the *Local Government Act 1993* and the Integrated Planning and Reporting Framework, Council is required to prepare several documents to facilitate the integration of long-term planning and implementation of Council activities. Core documents include the 4-year Delivery Program and the annual Operational Plan.

The Delivery Program is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, functions, projects, activities, and funding allocations must be directly linked to this Program. Supporting the Delivery Program is the annual Operational Plan, which identifies the projects and actions that will be undertaken during the year to achieve the commitments made in the Delivery Program. Councils Projects Delivery Team refer to this as the Annual Capital Works Program.

Report:

To ensure strong project governance throughout the duration of Council's Annual Capital Works Program, at the Ordinary Council meeting held on 23 February 2022, Council endorsed a Governance Framework for the creation of and appointment of members to the Project Consultative Group Project Steering Group (PSG), complete with a Terms of Reference for the PSG. Further at the Ordinary Council meeting held on 27 April 2022, nominations for membership were endorsed by Council.

The inaugural meeting of the PSG was held on 29 September 2022.

This report is to provide the Works Committee with a copy of the minutes from the PSG meeting and a copy of a presentation prepared by Council's Project Delivery Team and presented to the PSG.

Community Engagement:

Membership of the PSG consists of:

- Minimum of two (2) Councillor Representatives – Mayor Kennedy and Deputy Mayor Hickey
- Six (6) External Stakeholders – Community Representatives

Non-voting Ex-officio members: (Will provide advice and information to the voting members):

- One (1) Project Director – General Manager

- One (1) Community Engagement representative – Manager Communications.
- One (1) Project Management – Chief Assets and Projects Officer
- One (1) Council Contact Officer – Project Officer
- One (1) Heritage Committee Member – Heritage Advisor

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Foster relationships with key community sector leaders

Key Direction:	4	Our Leadership
Objective:	4.4	Our community is engaged and informed
Strategy:	4.4.2	Facilitate meetings between community and elected representatives

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil financial implications of the administration of the PSG.

Attachments

1. [↓](#) Project Consultative Group PSG - Minutes - 29.09.2022
2. [↓](#) Project Consultative Group PSG - Presentation - 29.09.2022

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

MINIUTES OF THE PROJECT CONSULTATIVE GROUP PSG – 29.09.2022

MEETING DETAILS

Facilitator	Mayor Tom Kennedy – Mayor
Minutes	Rebecca McLaughlin – Projects Officer
Meeting Venue	Council Administrative Building, Second Floor Meeting Room
Meeting Date	Thursday, 29 September 2022
Meeting Start Time	4:00pm
Meeting End Time	5:30pm

ATTENDANCE REGISTER

Role	Section	Name
Chair	Mayor	Mayor Tom Kennedy
Council	Councillor	Deputy Mayor Hickey
Project Sponsor	BHCC General Manager	Jay Nankivell
Project Manager	BHCC Chief Assets & Projects Officer	Codie Howard
Council Contact Officer	BHCC Projects Officer	Rebecca McLaughlin
Communications	BHCC Manager Communications	Darrin Manuel
Heritage	BHCC Heritage Advisor	Liz Vines
Project Steering Group	Community Representative	Ashley Byrne
Project Steering Group	Community Representative	Bernard Williams
Project Steering Group	Community Representative	Ghislaine Barbe
Project Steering Group	Community Representative	Matthew Handberg
Project Steering Group	Community Representative	Paul Thomas

AGENDA

Item	Objective	Discussion Led By
1	Welcome	Chair
2	Apologies	Chair
3	Project Steering Group overview - establishment & purpose	Chair
4	Introduction and Project Background	Chief Assets & Projects Officer
5	Next Steps	Chair

1. Welcome

2. Apologies

- Deputy Mayor Jim Hickey
- Darrin Manual, BHCC Manager Communications
- Liz Vines, BHCC Heritage Advisor

3. Project Consultative Group - Project Steering Group overview - establishment & purpose

- The General Manager provided an introduction and overview of the Project Consultative Group (PSG) and explained the reason the PSG has been established was taken from a Mayoral Minute in January 2022 to form a group with technical knowledge, engagement with community, and overall governance. The establishment of the PSG was also a lesson learned from a previous Council project which was determined to have had insufficient reporting.
- The PSG will report to Council quarterly.
- The governance structure will be Project Team > PSG > Report to Council.
- Further to General Managers introduction and overview, the following information was displayed via a PowerPoint presentation during the meeting:
 - *The Project Steering Group (PSG) has been established to provide advice to Council on projects within the Annual Capital Projects Budget that council undertakes, with a view to reduce the council's reliance on consultants.*
 - *Group members were appointed to the PSG at the Council Meeting held on 27 April 2022.*
- The Mayor welcomed everyone to the meeting and reiterated that with the more people we have involved and are consulting with, the earlier we can identify and resolved any issues before designs are finalised allowing for us to achieve projects.
- A round table was conducted for people to introduce themselves and provide their reason for joining the PSG:
 - Gigi Barbe – Community Member, wanting to make sure that projects are not encroaching on heritage aspects, and also to respond to community needs
 - Ashley Byrne – Community Member, wanting to avoid missteps
 - Matthew Handberg - Community Member, working in real estate and wants to ensure working on projects to keep people in town
 - Bernard Williams (Bernie)- Community Member, wanting to make sure the community are getting what they pay for
 - Paul Thomas - Community Member, loves his town and wants input
 - Other introductions included Mayor and Council employees and their roles.

4. Introduction and Project Background

Introduction

- Council's Chief Assets & Projects Officer, Codie Howard, introduced the Projects Team:
 - Codie Howard – Chief Assets & Projects Officer
 - Asad Nizamani – Projects Engineer
 - Faisal Salah – Projects Engineer
 - Rebecca McLaughlin – Projects Officer
- There are currently 76 projects scheduled for 2022/23 which are shared amongst the team, Anne Johansson (Business System Analyst) and the Assets Team. The projects are reported back to Codie.
- Codie commenced a PowerPoint presentation.
- Codie provided a written list and images of projects that the Projects Team have worked on in the previous 12 months.

An update on current projects was provided:

LIBRARY AND ARCHIVES PROJECT
<ul style="list-style-type: none">• This project is part of the wider Broken Hill CBD Master Plan.• There are 3 parts to this project with three Project Managers assigned.<ul style="list-style-type: none">○ Temporary Library – Rebecca McLaughlin○ Logistics and Staff Movements – Asad Nizamani○ New Library – Anne Johansson• Each of the Project Managers presented an update.
Stage One: Temporary Library, Rebecca McLaughlin
<ul style="list-style-type: none">• Rebecca presented a PowerPoint presentation.• Demolition Plan<ul style="list-style-type: none">○ The Council Administrative Building Ground Floor will essentially be “gutted”○ All items reflected in red on the plan shown will be removed○ Some items will be removed and safely stored at Warnock Street Yard for potential future use – panel walls, doors, Perspex screens.• Temporary Library – Refurbishment Plan<ul style="list-style-type: none">○ The Ground Floor will be refurbished to accommodate the People & Culture Team (green area on plan shown), Library Services (orange area on plan shown), and Customer Relations (blue area on plan shown).○ An accessible toilet will be installed (purple area on plan shown).○ All back of house doorways, stairwells, and the lift will be controlled by security swipe cards.○ The Conference Room (grey area on plan shown) will have soundproofing to the walls and doors to enable privacy between Council meetings and public areas.• Car Park Works<ul style="list-style-type: none">○ Car park modifications will be made, but no reduction in spaces available.○ Tree bays will be removed in locations 2 and 3 on plan shown (currently not utilised).○ Location 3 on plan shown will be changed to 45° angle parking.○ Two new accessible car parks with a shared zone will be installed at location 5 on plan shown.○ A loading dock will replace the existing accessible car parks which are not compliant – at location 6 on plan shown.○ E1 on plan shown will be the only entry point.○ E2 and E3 on plan shown will be the only exit points.○ A recommendation will be submitted to the Local Traffic Committee to change the Blende St and Sulphide St parking to 2-hour timed parking to match other locations in CBD.• General Discussion / Questions – Temporary Library<ul style="list-style-type: none">○ Bernie advised on plumbing/leak issues in basement. He had been in the process of fixing this issue when he finished working at Council. He directed staff to a small garden bed near the loading dock as the area of concern. Anne advised that work has been completed in the basement and majority of leaks have been identified and rectified. Action: Projects Officer to arrange meeting with Bernie and Asset Team to investigate garden bed as potential cause of basement leak.○ Paul asked about what services will be available in the temporary library. The library will provide all services but at a reduced capacity.○ Gigi asked why we couldn't utilise the South Library to provide ongoing library

services. General Manager advised that this building is currently used by community groups and therefore unavailable for Council Library services.
Preparations and Logistics, Anne Johansson
<ul style="list-style-type: none">• Anne presented a PowerPoint presentation.• Anne spoke about the lineal metres of the library collection that requires display and storage. Approximately 50% of the collection will be stored at the Alma Institute. All of the archive's collection should be able to fit in the recently cleaned basement at the Administrative Building.• The public facing archive service will be closed during the construction of the new library, but staff will be based in the Administrative Centre and will utilise this time to digitise the collection.• Anne discussed the tentative timeline of packing library items, moving staff and commencing services in the temporary library.• General Discussion / Questions<ul style="list-style-type: none">○ Paul asked how the archives project is being funded, if it is still BHP. General Manager advised that BHP funds were used to purchase the software required for digitising the archives, but this work is now funded by Council.○ Gigi asked if we could look into eBooks to reduce the number of books in the library. Mayor talked about how popular the library is within the community and that books are still used.○ Mayor asked for a site tour of the library for the PSG to gain a better understanding of the site. Action: Projects Officer to arrange a site tour.
Stage Two: New Library Construction, Asad Nizamani
<ul style="list-style-type: none">• Asad presented a PowerPoint presentation.• 100% design documentation has been completed by Neeson Murcutt Architects.• An application for a Modified Development has been lodged.• The Tender for Construction is being managed by Local Government Procurement (LGP) and has been advertised from 21 September 2022 and closing on 3 November 2022.• There will be a mandatory Tender Briefing on 6 October 2022. Anyone wishing to make a tender submission must attend this briefing.• 90% of the site is being demolished, mainly the back area. Heritage walls are being retained.• General Discussion / Questions<ul style="list-style-type: none">○ Gigi asked about murals - Asad confirmed the majority of murals will be retained, but there will be a small loss.○ Bernie asked about what is happening with AC system as Council own this. Chief Assets and Projects Officer confirmed no encroaching or reducing of footprint.○ Gigi asked about stairs and accessibility. General Manager confirmed there is an accessible lift being installed near stair wells.○ Bernie asked if asbestos removal has been considered. Asad confirmed this is part of the tender requirements. Bernie asked if they know where asbestos is, and Asad said it is detailed Mayor suggested this might be good to show Bernie the asbestos register to Bernie to review. The register is 4 years old and was developed following issues identified with Civic Centre project. Bernie advised he has the old Council asbestos registers. Action: Projects Officer to arrange meeting between Bernie, Asad, and Asset Team to review Library asbestos register and asbestos register Bernie has copies of.○ Paul asked about car park. Mayor advised that demountable buildings on Police site will be removed by Police and General Manager confirmed this will be the car park location. Action: Projects Officer to issue aerial view of new library and car park to PSG.○ Gigi asked about Town Hall Facade and will this be used. Mayor and Chief

<p>Assets & Projects Officer both confirmed that this will be an entry / exit point to the Library site. Gigi mentioned it was a shame that West Darling Arts had vacated the building if it was not going to be utilised for the Library project. Group discussion around issues with this building. Bernie spoke about pigeon waste problem of roof cavity space. Paul spoke about building is not accessible.</p> <ul style="list-style-type: none"> o Paul asked if light projection would continue at Town Hall Façade. General Manager confirmed it will. o Paul asked about possible use of Police Buildings, cottage etc. General Manager thought these could be used for archives but will depend on the police relocation timeframe. Mayor talked about interest in having police station being used as a museum for Police and RSL. The Law Society is keen to talk to Council about office space and will contact the General Manager. Whatever we do in these buildings we will want to ensure they are externally funded.
CBD REDEVELOPMENT PROJECTS
<ul style="list-style-type: none"> • The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity. • The project is made up of three areas: <ul style="list-style-type: none"> o Banner Poles Project o Wayfinding Stage One o Town Square Redevelopment
Banner Poles Project, Asad Nizamani
<ul style="list-style-type: none"> • Banner Poles have been installed in CBD area and Patton Street and are currently displaying National Heritage Place banners. • A new median island has been completed in Argent Street. • Conduits and cabling works have been completed. • Works are now underway on the end poles. Banners have arrived for the end poles. • Final works coming up include installation of end banners, final electrical commissioning, and final quality checks. • General Discussion / Questions <ul style="list-style-type: none"> o Bernie asked if lights were being installed in poles. Codie said electrical engineer needs to wait for Ascon delivery. o Paul asked if they are smart poles. Confirmed yes. o Ashley said he thought they would be computer-based banners. o Paul asked how community groups will want/know to use the poles. General Manager said that is public knowledge, but as project has gone for so long this information may have been forgotten. The first change will be for Christmas. For next year groups will be able to apply and pay for their banners to be installed. Council will cost this for the Christmas banner change and then know what to include in budget, o Gigi asked if banners have been considered for the 140th birthday next year. Confirmed yes. o Question asked about what is being displayed on end banner poles. Action: Projects Officer to send a copy of banner images that will be installed on end banner poles.
Wayfinding Project – Stage One, Asad Nizamani
<ul style="list-style-type: none"> • Buchan Group has been engaged to complete concept designs for the Wayfinding Project with updated estimated costs to complete Stage One. • Albert Smith Signs has been engaged to manufacture the signs. • A Project Plan is being completed by Buchan Group, including a timeframe for works.
Town Square and Argent Street Paving Project, Asad Nizamani
<ul style="list-style-type: none"> • The Request for Tender process is underway to engage a design consultant for concept designs for the Town Square and stakeholder communications.

- **General Discussion / Questions**

- Bernie asked about the Town Square Christmas Tree pole and other uses for this outside of Christmas period. The pole Bernie is referring to is no longer installed as Council purchased a new tree in 2020.
- Matt asked about the function / purpose of the Town Square. Chief Assets & Projects Officer said that it will provide the connectivity between train, CBD, Sturt Park. General Manager said there is potential to further close off areas temporarily for events.
- Bernie asked in we would pave the whole Town Square as it would make it very hot in summer for businesses. Chief Assets & Projects Officer said this will be considered in designs. Mayor said good improvements will be made in Stage One. Other stages may not be popular.
- Bernie asked if the water feature wall will remain. Chief Assets & Projects Officer said this would be removed. Bernie mentioned that it has never worked.
- Ashley said that the upgrades will be positively received at Town Square as not used how it should be, and there is an increase of people here with recent relocation of the Deli.
- Matthew asked about the colour scheme. Chief Assets & Projects Officer is waiting on colour samples.
- Bernie suggested paving painting "welcome to Broken Hill"
- Paul suggested different paving colour to define a pathway.
- Bernie suggested clay pavers, not concrete pavers.
- Chief Assets & Projects Officer said all ideas will be considered in designs.

WARNOCK STREET REDEVELOPMENT

- Chief Assets & Projects Officer provided a brief of the project.
- The site hasn't been upgraded since approximately 1970s.
- Audits completed in recent years have all been returned as non-compliant.
- Recent focus for a 12-month program to complete a concept design has been on safety, compliance, and site consolidation and repurpose.
- The land title is for "depot site" and cannot be sold off.
- At the Council meeting last night (Wed 28.09.2022) Council approved GHD to complete the technical design of the whole site so we can stage these works over a number of years. GHD also completed the concept design.
- Chief Assets & Projects Officer noted the electricity at the site is the same as residential, need to consider services to site.
- Services and Garage will be Stage One.
- **General Discussion / Questions**
 - Matthew asked if Council own the land next to Bridgestone. Confirmed no.
 - Bernie flagged stormwater issues at this site.
 - Paul asked about the word "depot" – Codie confirmed this means it can't be offloaded as residential.
 - General Manager noted Council had looked at other options:
 - No other land available.
 - Conversation to co-locate with RMS etc. but we are in the process of growing our workforce.
 - Location is perfect for staff to go to job sites, very central.
 - Already Council owned land.
 - Future potential of available land as how its being designed to utilise space better.
 - Bernie asked if Native Title. General Manager confirmed no this is freehold.
 - Bernie asked about if this also relates to Library. General Manager confirmed Crown Land and no change of use.
 - Paul asked if Council are allowing for EV. Confirmed yes.
 - Ashley noted this was perfect opportunity to consider this.

- o Mayor asked for a site tour of the Warnock Street Yard for the PSG to gain a better understanding of the site. **Action: Arrange a site tour.**
- o Bernie offered his assistance to Council to locate services, provide advice etc. and Ashley offered his services also as recently graduated as an Electrical Engineer so is happy to work for free to gain experience.
- o Mayor reiterated to the PSG that this expertise is appreciated and will be utilised.

5. Next Steps

- Council's Project Officer will:
 - o Arrange meeting between Bernie and Assets Team to investigate garden bed as potential cause of basement leak.
 - o Arrange meeting between Bernie, Asad, and Assets Team to discuss asbestos registers.
 - o Arrange a site tour for PSG at the Library.
 - o Arrange a site tour for PSG at the Warnock Street Yard.
- Council's Project Officer will issue to PSG:
 - o Aerial view of new library and car park
 - o Images of banners to be installed on end banner poles.

6. Meeting Close

- There being no further business the Chair closed the meeting at 5.27pm.

NEXT MEETING

Date	Thursday, 15 December 2022
Venue	Second Floor Meeting Room, Council Administrative Building
Start Time	4pm
End Time	5pm



BROKEN HILL
CITY COUNCIL

Project Consultative Group

**Project Steering Group
Inaugural Meeting
29 September 2022**



Meeting Agenda

1. Welcome
2. Apologies
3. Project Steering Group overview – establishment and purpose
4. Introduction and Project Background
5. Next Steps
6. Questions?
7. Next Meeting





Project Steering Group overview - establishment & purpose

- The Project Steering Group (PSG) has been established to provide advice to Council on projects within the Annual Capital Projects Budget that Council undertakes, with a view to reduce the Council's reliance on consultants.
- Group members were appointed to the PSG at the Council Meeting held on 27 April 2022.

Role	Section	Name
Chair	Mayor	Mayor Tom Kennedy
Council	Councillor	Deputy Mayor Hickey
Project Sponsor	BHCC General Manager	Jay Nankivell
Project Manager	BHCC Chief Assets & Projects Officer	Codie Howard
Council Contact Officer	BHCC Projects Officer	Rebecca McLaughlin
Communications	BHCC Manager Communications	Darrin Manuel
Heritage	BHCC Heritage Advisor	Liz Vines
Project Steering Group	Community Representative	Ashley Byrne
Project Steering Group	Community Representative	Bernard Williams
Project Steering Group	Community Representative	Ghislaine Barbe
Project Steering Group	Community Representative	Matthew Handberg
Project Steering Group	Community Representative	Paul Thomas



Introduction – Projects Team – The People

- **Council's Projects Team:**
- Codie Howard – Chief Assets & Projects Officer
 - Asad Nizamani – Projects Engineer
 - Faisal Salah – Projects Engineer
 - Rebecca McLaughlin – Projects Officer



L-R: Asad, Rebecca & Faisal



Introduction – Projects Team – The Projects

Roads & Fleet

- Active Transport Plan (Footpaths)
- Schools Road Safety Program
- Road Reconstruction – Iodide Street (between Union St & Cummins St)
- Road Reconstruction – Gypsum Street (between Mercury St & Pell Ln)
- Galena Street Roundabout
- Fleet Renewal and Replacement

Parks & Open Spaces

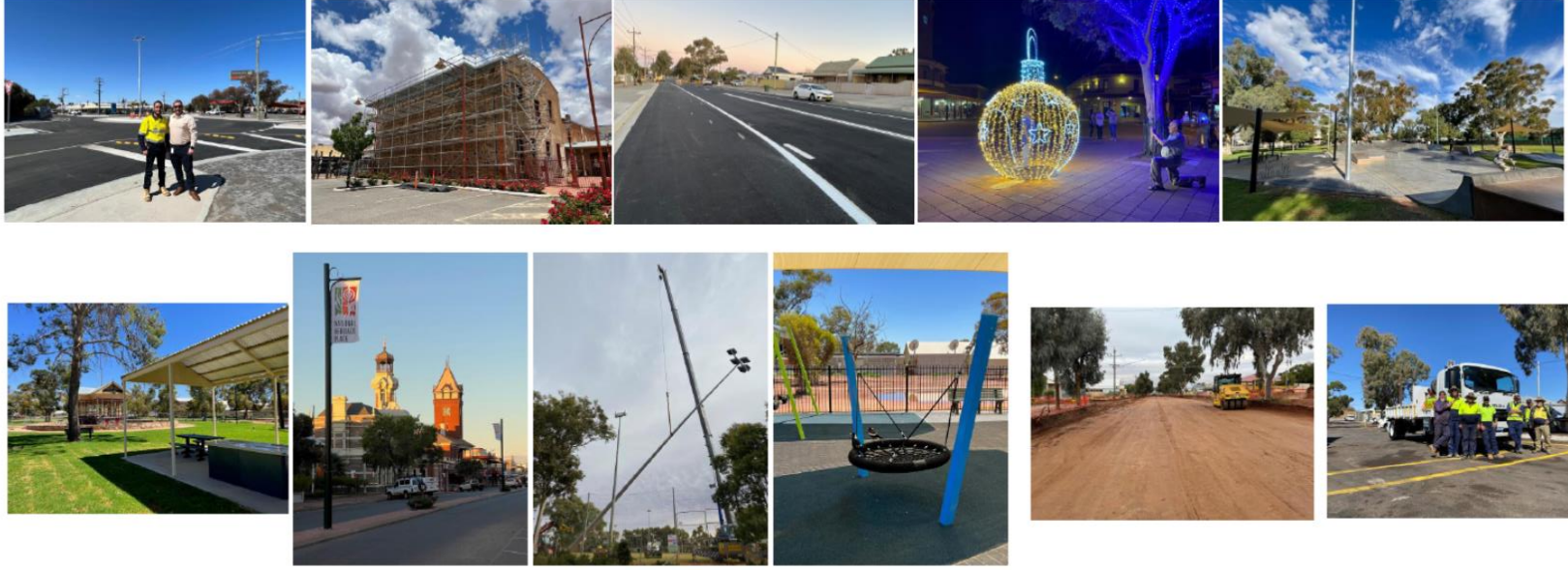
- CBD Banner Poles
- AJ Keast Park Irrigation Upgrades
- Queen Elizabeth Park Redevelopment
- Skate Park Construction
- E.P. O'Neill Memorial Park Redevelopment
- Annual Christmas Display
- Sports Lighting Upgrades (Soccer and Alma Ovals)

Buildings

- Warnock Street Depot Masterplan Development
- Art Gallery Workshop Design
- Art Gallery Refurbishment
- Roof Replacement – Multiple Sites (Hail Damage)



Introduction – Projects Team – The Projects





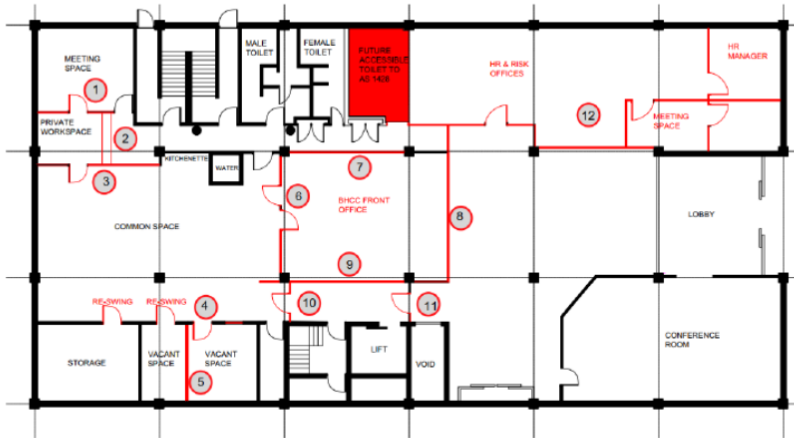
Project Introduction – Library and Archive Project

The Library and Archives Project is part of the wider Broken Hill CBD Master Plan to revitalise the City's Central Business District as a modern and welcoming destination for locals and visitors.





Library and Archive Project Stage One: Temporary Library – Demolition Plan - Rebecca McLaughlin, Projects Officer



- The Council Administrative Building Ground Floor will essentially be “gutted”
- All items reflected in red will be removed
- Some items will be removed and safely stored at Warnock Street Yard for potential future use – panel walls, doors, Perspex screens



Stage One: Temporary Library – Refurbishment Plan



- The Ground Floor will be refurbished to accommodate the People & Culture Team (green area), Library Services (orange area), and Customer Relations (blue area).
- An accessible toilet will be installed (purple area).
- All back of house doorways, stairwells, and the lift will be controlled by security swipe cards.
- The Conference Room (grey area) will have soundproofing to the walls and doors to enable privacy between Council meetings and public areas.



Stage One: Temporary Library – Car Park Modifications



- Car park modifications will be made, but no reduction in spaces available.
- Tree bays will be removed in locations 2 and 3 (currently not utilised).
- Location 3 will be changed to 45° angle parking.
- Two new accessible car parks with a shared zone will be installed at point 5.
- A loading dock will replace the existing accessible car parks which are not compliant – at location 6.
- E1 will be the only entry point.
- E2 and E3 will be the only exit points.
- A recommendation will be submitted to the Local Traffic Committee to change the Blende St and Sulphide St parking to 2 hour timed parking to match other locations in CBD.



Library and Archive Project - Logistics and Staff Movements

Anne Johansson, Business Systems Analyst

Current Library and Archives Storage	
	Lineal Metres (Approx.)
Library Collection	850
Archives Collection	1,070
TOTAL	1,920

Temporary Library and Archives Storage	
	Lineal Metres (Approx.)
Temporary Library	400
Library Storage at Alma Institute	450
Archives Storage Admin Basement	1,070
TOTAL	1,920





Library and Archive Project - Logistics and Staff Movements

Anne Johansson, Business Systems Analyst

Tentative Schedule

Service	August	September	October	November	December	January	February	March
LIBRARY	Planning	Planning	Collection Reduction and Packing	Collection Reduction and Packing for Storage at Alma Institute	Operate with Reduced Collection	Close Library, prepare remainder of collection for move to temporary Library	Move into Temporary Library and open service	
ARCHIVES	Planning	Planning	Closure of Service to Public	Packing and Commence Relocation to Admin Basement	Relocate Digitisation Operations to Admin Building	Operate from Admin Building	Operate from Admin Building	



Library and Archive Project

Stage Two: New Library Construction

- Asad Nizamani, Projects Engineer

Current status

- 100% Design documentation completed by Neeson Murcutt Architects
- Modified Development Application lodged
- Tender for Construction advertised
 - Opened: 21 September 2022
 - Closing: 3 November 2022
 - Local Government Procurement (LGP) managing the tender process
- Tender Briefing – 6 October 2022





Stage Two: New Library Construction

Architect's Illustrations

- Illustration 1: View from Blende Street
- Illustration 2: Main Courtyard
- Illustration 3: Internal View looking at the Town Hall
- Illustration 4: General View of the Ground Floor
- Illustration 5: View of the Mezzanine Level

Illustration 1: View from Blende Street





Stage Two: New Library Construction

Illustration 2: Main Courtyard



Illustration 3: Internal View looking at the Town Hall



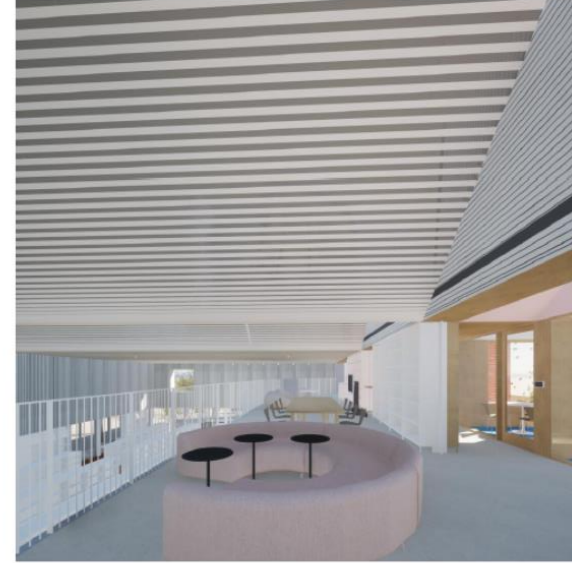


Stage Two: New Library Construction

Illustration 4: General View of the Ground Floor



Illustration 5: View of the Mezzanine Level





Stage Two: New Library Construction

Upcoming Works

Item	Description
1	Closing date: Tender for Construction
2	Appointment of a Principal Certifying Authority
3	Assessment of the Modified DA
4	Issuance of a Construction Certificate
5	Assessment of the Tender for Construction
6	Start of Construction

Architect's Illustration: Children's Library





Project Introduction – CDB Redevelopment Projects

Introduction

The CBD Redevelopment Projects form part of Council's strategy to revitalise the CBD for all demographic groups and promote the City of Broken Hill as a national heritage identity.

Key Projects

- CBD Banner Poles Project
- Wayfinding Stage 1
- Town Square Redevelopment





Banner Poles Project

- Asad Nizamani, Projects Engineer

Current Status

- Banner Poles installed with National Heritage banners
- Argent Street median island works completed
- Conduits and cabling works completed
- Works underway on the End Poles
- End banners arrived in Broken Hill

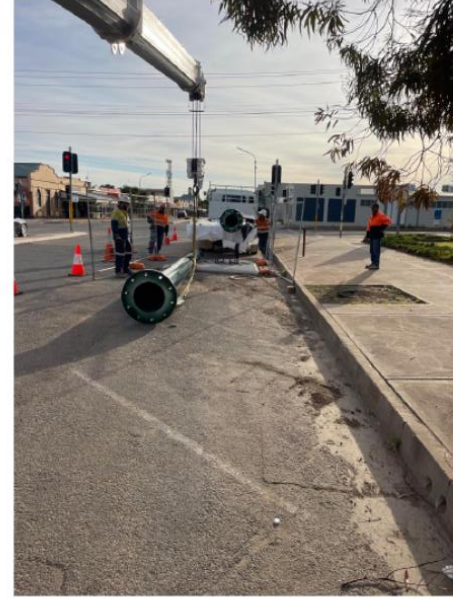
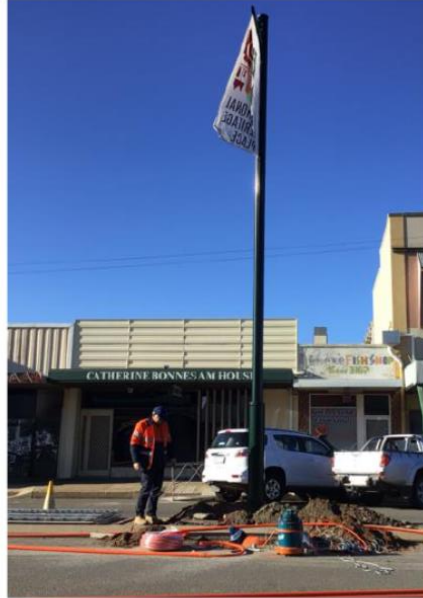




Banner Poles Project

Upcoming Works

Item	Description
1	Installation of End Banners
2	Final electrical commissioning
3	Final quality checks
4	Project handover





Wayfinding Project

- Asad Nizamani, Projects Engineer

Current Status

- Buchan Group has completed Stage 1 Concept Designs with updated estimate for Stage 1
- Albert Smith Signs has been engaged to manufacture the signage elements

Upcoming Works

Item	Description
1	Project Plan by Buchan Group with timeline of works and final contractors
2	Receipt of shop drawings
3	Start of construction





Town Square and Argent Street Paving Project

- Asad Nizamani, Projects Engineer

Current Status

- Request for Tenders underway to engage a design consultant for concepts and stakeholder communications

Upcoming Works

Item	Description
1	Advertising of RFTs
2	Appointment of design consultant
3	Stakeholder consultations





Questions?





Next PSG Meeting

The next meeting will be held:

Date: Thursday, 15 December
2022

Time: 4pm

Location: Second Floor Meeting
Room, Council Administrative
Building



RECOMMENDATIONS OF POLICY AND GENERAL COMMITTEE
MEETING HELD WEDNESDAY, NOVEMBER 23, 2022

1. BROKEN HILL CITY COUNCIL REPORT NO. 258/22 - DATED NOVEMBER 01, 2022 - CODE OF CONDUCT COMPLAINT STATISTICS ANNUAL REPORT 2021/22 (D22/56678)110

Recommendation

1. That Broken Hill City Council Report No. 258/22 dated November 1, 2022, be received.
2. That That the Code of Conduct Complaints Statistics Annual Report for the Broken Hill City Council for the period of 1 September 2021 – 31 August 2022 be forwarded to the Office of Local Government.
3. That Council sends correspondence to the Minister for Local Government and the Shadow Minister for Local Government advising Council’s concerns regarding the costs of implementing the Code of Conduct in relation to complaints and the negative impact this has on Council as a whole.

2. BROKEN HILL CITY COUNCIL REPORT NO. 259/22 - DATED NOVEMBER 04, 2022 - DRAFT ANNUAL REPORT 2021/2022 (D22/54912)114

Recommendation

1. That Broken Hill City Council Report No. 259/22 dated November 4, 2022, be received.
2. That the Draft Annual Report 2021/2022, inclusive of Delivery Program Achievements, Disability Inclusion Action Plan Achievements and audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022, be endorsed.
3. That the Annual Report 2021/2022, inclusive of Delivery Program Achievements, Disability Inclusion Action Plan Achievements, audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022, be posted on Council’s website.
4. That Council’s web link for the Annual Report 2021/2022, inclusive of Delivery Program Achievements, Disability Inclusion Action Achievements, audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022, be provided to the Minister via the Office of Local Government and Minister for Disability Services.

3. BROKEN HILL CITY COUNCIL REPORT NO. 260/22 - DATED OCTOBER 11, 2022 - DRAFT RECORDS MANAGEMENT POLICY (D22/53873).....283

Recommendation

- 1. That Broken Hill City Council Report No. 260/22 dated October 11, 2022, be received.
- 2. That Council adopts the Draft Records Management Policy as a Policy of Council.

4. BROKEN HILL CITY COUNCIL REPORT NO. 261/22 - DATED NOVEMBER 04, 2022 - INVESTMENT REPORT FOR OCTOBER 2022 (D22/58372)291

Recommendation

- 1. That Broken Hill City Council Report No. 261/22 dated November 4, 2022, be received.

5. BROKEN HILL CITY COUNCIL REPORT NO. 262/22 - DATED NOVEMBER 15, 2022 - COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 2 OF 2022/2023 (D22/60509)306

Recommendation

- 1. That Broken Hill City Council Report No. 262/22 dated November 15, 2022, be received.
- 2. That Council notes the Community Assistance Grants awarded for Round Two of 2022/2023 which were recommended by the Panel on 15 November 2022 and approved by the Acting General Manager under delegation.
- 3. That Council notes that the Community Assistance Grants budget for Round two is fully expended.

6. BROKEN HILL CITY COUNCIL REPORT NO. 263/22 - DATED NOVEMBER 03, 2022 - SECTION 355 ANNUAL AND FINANCIAL REPORTS 2021/2022 (D22/58108)313

Recommendation

- 1. That Broken Hill City Council Report No. 263/22 dated November 3, 2022, be received.

2. That the 2021/2022 Riddiford Arboretum Community Committee Annual Report be received and noted.

7. BROKEN HILL CITY COUNCIL REPORT NO. 264/22 - DATED NOVEMBER 03, 2022 - NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEES (D22/58159).....319

Recommendation

1. That Broken Hill City Council Report No. 264/22 dated November 3, 2022, be received.
2. That Council appoint Mr Ken Kennedy as a community representative on the E.T. Lamb Memorial Oval Community Committee.
3. That Council appoint Stephen Podnar as a community representative on the BIU Band Hall Community Committee.
4. That the community representatives be advised of their appointment and advice also be sent to the corresponding Committee Secretary/Chairperson.

POLICY AND GENERAL COMMITTEE

November 1, 2022

ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 258/22**

SUBJECT: CODE OF CONDUCT COMPLAINT STATISTICS ANNUAL
REPORT 2021/22 D22/56678

Recommendation

1. That Broken Hill City Council Report No. 258/22 dated November 1, 2022, be received.
2. That That the Code of Conduct Complaints Statistics Annual Report for the Broken Hill City Council for the period of 1 September 2021 – 31 August 2022 be forwarded to the Office of Local Government.

Executive Summary:

In accordance with the NSW Office of Local Government (NSW OLG) requirements, "At the end of each year, councils are required to report on the numbers of code of conduct complaints made about councillors and the general manager, how they were dealt with and how much it cost the council to deal with them. This will ensure that councillors are individually and collectively accountable to their communities for their conduct and performance".

The reporting period is from the 1 September 2021 - 31 August 2022.

Report:

The NSW OLG requires that the General Manager "must appoint a member of staff or another person as the Complaints Coordinator and another person as the alternate Complaints Coordinator. The Complaints Coordinator is responsible for the coordination of complaints management, liaison with and provision of administrative support to conduct reviewers, liaison with the Office of Local Government and the reporting of code of conduct complaints statistics".

Part 11 Reporting Statistics on Code of Conduct Complaints About Councillors and the General Manager of the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW states "The complaints coordinator must arrange for the following statistics to be reported to the council within 3 months of the end of September of each year".

Specifically, clause 11.1 requires the following information:

- a) the total number of code of conduct complaints made about councillors and the general manager under the code of conduct in the year to September (the reporting period)
- b) the number of code of conduct complaints referred to a conduct reviewer during the reporting period
- c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage during the reporting period and the outcome of those complaints
- d) the number of code of conduct complaints investigated by a conduct reviewer during the reporting period

- e) without identifying particular matters, the outcome of investigations completed under these procedures during the reporting period
- f) the number of matters reviewed by the Office during the reporting period and, without identifying particular matters, the outcome of the reviews, and
- g) the total cost of dealing with code of conduct complaints made about councillors and the general manager during the reporting period, including staff costs.

Clause 11.2 states “The council is to provide the Office with a report containing the statistics referred to in clause 11.1 within 3 months of the end of September of each year”

In accordance with the requirements, Broken Hill City Council provides the following statistics for the period of 1 September 2021 – 31 August 2022. A copy of this report will be forwarded to NSW OLG, as well as submitted electronically via an excel spreadsheet represented below which has expanded information requirements.

The statistical collection form below is provided to Councils from the Office of Local Government for the purpose outlined in the “Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW”.

OLG will publish this data in the Time Series Data publication and will include the data in the next iteration of the *Your Council* website (<https://www.olg.nsw.gov.au/public/my-local-council/yourcouncil-website>)

Statistics for Code of Conduct investigations in the reporting period 1 September 2021 - 31 August 2022:

Number of Complaints			
1	a	The total number of complaints received in the period about councillors and the General Manager (GM) under the code of conduct	6
	b	The total number of complaints finalised in the period about councillors and the GM under the code of conduct	2
2	a	The number of complaints finalised at the outset by alternative means by the GM or Mayor	0
	b	The number of complaints referred to the Office of Local Government under a special complaints management arrangement	0
	c	The number of code of conduct complaints referred to a conduct reviewer	6
	d	The number of code of conduct complaints finalised at preliminary assessment by conduct reviewer	1
	e	The number of code of conduct complaints referred back to GM or Mayor for resolution after preliminary assessment by conduct reviewer	1
	f	The number of finalised code of conduct complaints investigated by a conduct reviewer	1
	g	The number of finalised complaints investigated where there was found to be no breach	0
	h	The number of finalised complaints investigated where there was found to be a breach	1
	i	The number of complaints referred by the GM or Mayor to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	0
	j	The number of complaints being investigated that are not yet finalised	4
	k	The total cost of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	\$52,596 (\$41,361 external, \$11,235 internal staff wages)
Preliminary Assessment Statistics			

3	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:		
	a	To take no action	0
	b	To resolve the complaint by alternative and appropriate strategies	0
	c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies	1
	d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, OLG or the Police	0
e	To investigate the matter	4	
Investigation Statistics			
4	The number of investigated complaints resulting in a determination that there was no breach , in which the following recommendations were made:		
	a	That the council revise its policies or procedures	0
	b	That a person or persons undertake training or other education	1
5	The number of investigated complaints resulting in a determination that there was a breach in which the following recommendations were made:		
	a	That the council revise any of its policies or procedures	1
	b	In the case of a breach by the GM, that action be taken under the GM's contract for the breach	0
	c	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the <i>Local Government Act 1993</i>	0
d	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the <i>Local Government Act 1993</i> and that the matter be referred to OLG for further action	0	
6	Matter referred or resolved after commencement of an investigation	0	
Categories of Misconduct			
7	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:		
	a	General conduct (Part 3)	0
	b	Non-pecuniary conflict of interest (Part 5)	0
	c	Personal benefit (Part 6)	0
	d	Relationship between council officials (Part 7)	0
e	Access to information and resources (Part 8)	0	
Outcome of Determinations			
8	The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewer's recommendation	0	
9	The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by OLG	0	

Community Engagement:

The Code of Conduct Complaints Statistics Annual Report 2021/22 will be available in the Business Paper for Council's Ordinary meeting held 30 November 2022.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency of decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993, Section 440 Codes of Conduct.

Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.

Financial Implications:

Costs associated with Code of Conduct complaints are provided for in Council's budget for the relevant year.

Attachments

There are no attachments for this report.

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
General Manager

POLICY AND GENERAL COMMITTEE

November 4, 2022

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 259/22SUBJECT: DRAFT ANNUAL REPORT 2021/2022 D22/54912**Recommendation**

1. That Broken Hill City Council Report No. 259/22 dated November 4, 2022, be received.
2. That the Draft Annual Report 2021/2022, inclusive of Delivery Program Achievements, Disability Inclusion Action Plan Achievements and audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022, be endorsed.
3. That the Annual Report 2021/2022, inclusive of Delivery Program Achievements, Disability Inclusion Action Plan Achievements, audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022, be posted on Council's website.
4. That Council's web link for the Annual Report 2021/2022, inclusive of Delivery Program Achievements, Disability Inclusion Action Achievements, audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022, be provided to the Minister via the Office of Local Government and Minister for Disability Services.

Executive Summary:

The purpose of this report is to present the Draft Annual Report 2021/2022 for Council endorsement. The Draft Annual Report 2021/2022 includes one appendix, being the Audited Annual Financial Statements for the reporting period 1 July 2021 to 30 June 2022.

Report:

In accordance with the NSW Office of Local Government's Integrated Planning and Reporting Framework, Council is required to prepare several documents to facilitate integration of long-term planning and implementation of Council activities. Core documents include the Community Strategic Plan, the four-year Delivery Program, the annual Operational Plan and the Annual Report.

Section 428 (1) of the *Local Government Act 1993*, requires Councils to prepare an Annual Report within five (5) months of the end of the financial year.

The Annual Report is Council's report to the community and reports on Council's achievements in implementing its Delivery Program and Disability Inclusion Action Plan; and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities were directed during the preceding year.

The Annual Report 2021/2022 is required to be available to the Minister of Local Government and the Minister for Disability Services and Council website upon endorsement.

Community Engagement:

The report will be available to the public via Council's website following endorsement by Council.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

The Integrated Planning and Reporting Framework requires each NSW Council to integrate all their plans, together with the objective of delivering service for the community, through streamlining council operations to ensure optimal use of resources.

Section 428 of the *Local Government Act 1993* states:

- (1) Within 5 months after the end of each year, a council must prepare a report (its **annual report**) for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.
- (2) The annual report in the year in which an ordinary election of councillors is to be held must also report as to the council's achievements in implementing the community strategic plan over the previous 4 years.
- (3) An annual report must be prepared in accordance with the guidelines under section 406.
- (4) An annual report must contain the following:
 - a. a copy of the council's audited financial reports prepared in accordance with the Local Government Code of Accounting Practice and Financial Reporting published by the Department, as in force from time to time,
 - b. such other information as the regulations or the guidelines under section 406 may require.
- (5) A copy of the Council's annual report must be posted on the council's website and provided to the Minister and such other persons and bodies as the regulations may require. A copy of a council's annual report may be provided to the Minister by notifying the Minister of the appropriate URL link to access the report on the council's website.

Financial Implications:

There are no direct financial implications arising from the adoption of the Annual Report 2020/2021 however, the Annual Report contains summaries of financial information that was adopted by Council in the 2021/2022 financial year.

The Annual Report 2021/2022 contains the 2021/2022 Audited Annual Financial Statements.

Attachments

1. [↓](#) Draft Annual Report 2021/2022 inclusive of Audited Financial Statements 2022

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



**DRAFT ANNUAL REPORT
2021/2022**

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

QUALITY CONTROL		
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
STRATEGY	4.1.5 Support the organisation to operate within its legal framework	
FUNCTION	Corporate Support	
FILE REFERENCE	22/76	EDRMS REFERENCE D22/53906
RESPONSIBLE OFFICER	General Manager	
DATE	July 2022	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
30 November 2022	Adopted	
NOTES	Front Cover Image: Broken Hill Skate Park – Sturt Park Images sourced from Council’s Image Library © Copyright Broken Hill City Council 2022	
ASSOCIATED DOCUMENTS	Broken Hill 2033 Community Strategic Plan 2021-2022 Delivery Program Final Key Performance Indicators Progress Report ending 30 June 2022 2017-2021 Disability Inclusion Action Plan Final Key Performance Indicator Progress Report ending 30 June 2022 Audited Financial Statements 2021/2022	

We acknowledge the traditional owners of the land on which we live and work, the land of the Wilyakali people; and pay our respects to their elders - past, present and emerging.

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ABOUT THE CITY

The City of Broken Hill is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales outback, close to the South Australian border and midway between the Queensland and Victorian borders.

POPULATION	
2021	**17,661
2016	*18,114
Female population	*51.3%
Male population	*48.7%
2012	19,151

** 2021 ABS Estimated Resident Population

* 2016 ABS Estimated Resident Population

WORKFORCE	
Local Jobs	*7,575
Local Businesses	*933

* National Institute of Economic and Industry Research (NIEIR) @ 30/06/2021

INDUSTRY	\$(M)	JOBS
Mining, Construction, Manufacturing	\$233.3	2,211
Household Services*	\$216.5	2,924
Public Administration and Safety	\$51.6	490
Retail Trade	\$50.9	797
Tourism	\$99.4	516
Gross Regional Product	\$858M	

*Household Services refers to Accommodation and Food Services, Education and Training, Health Care and Social Assistance, Arts and Recreation Services and Other Services

Source: www.profile.id.com.au

MESSAGE FROM THE MAYOR

Thank you for taking the time to read our Annual Report for the 2021/22 financial year.

It's fair to say that the financial year didn't begin on the brightest of notes with the City plunged into another lockdown due to COVID-19.

Travel restrictions were again put in place limiting locals' access to education, health care and families living interstate.

However, our community displayed the resilience it is renowned for and by October the situation eased and the City's fortunes improved.

Council's facilities reopened along with the borders and Council also received \$8.9 million from the Federal Government to build a new Library and Archives.

It was also a period of change as we welcomed our new General Manager, Jay Nankivell, in April and our community elected a new Council in December.

The easing of COVID-19 allowed us to once again celebrate as a community at the end of the year, with locals banding together at short notice to produce a great Christmas Pageant and Council staff scrambling to ensure a huge New Year's Eve Party was held in Sturt Park.

The positivity continued in the new year with Qantas launching its first commercial service in the City, meanwhile major mining projects, such as Hawsons and Cobalt Blue, continued to gain momentum.

The first ever Mundi Mundi Bash was successfully staged, showcasing our City and surrounds and injecting an extra \$3.5 million into the local economy.



The financial year also saw significant infrastructure upgrades across the City, including the launch of the refurbished Queen Elizabeth Park and Picnic Train, the installation of banner poles in the CBD, new lighting at the Alma Oval and Soccer Oval and the completion of the new Broken Hill Skatepark.

These major works were all complemented by ongoing upgrades to roads and footpaths across Broken Hill, as Council looks to make the City more accessible and liveable.

These are just some of the achievements that have been realised in the last financial year and I encourage everyone to read through this report, to further appreciate the progress being made in both our Council and our City.

Tom Kennedy
Mayor

THE ELECTED COUNCIL

Mayor and Councillors

At the Broken Hill City Council Local Government Election held on 10 September 2016, the below Councillors were elected for a four-year term of Council (Figure 1). In March 2020 and at the onset of the COVID-19 pandemic, the Minister for Local Government announced the postponement of the 2020 NSW Local Government elections for 12 months. In late July 2021, the Minister announced the NSW Local Government elections would be further postponed until 4 December 2021, in response to the COVID-19 situation in NSW. At the Broken Hill City Council Local Government Election held on 4 December 2021, the below Councillors were elected for a three-year term of Council (Figure 2).



Figure 1

Councillor Adams was elected as Deputy Mayor from September 2021 to December 2021.

Councillor Hickey was elected as Deputy Mayor from February 2022 to September 2022.

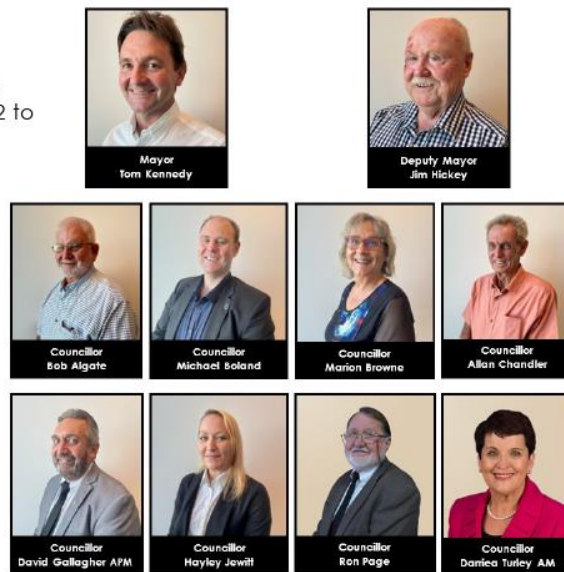


Figure 2

Council Meetings and Committees

Council conducts its business on a monthly basis at open and publicly advertised meetings. At times, Council matters may be classed as confidential and will be conducted as such. Additional Council meetings may be held throughout the year to consider specific matters.

The Office of Local Government notified all councils on 25 March 2020, that in response to the COVID-19 pandemic, Council meetings could be held remotely using audio-visual links and webcasting of the meetings.

During 2021/2022 there were twelve Ordinary and five Extraordinary Council meetings held. There were 33 workshops and briefings for Councillors held during this period, with the following attendance* recorded:

Councillor	2021		Councillor	2022	
	Meetings	Workshops/Briefings		Meetings	Workshops/Briefings
Mayor Turley AM	8	8	Mayor Kennedy	9	20
Councillor Adams	8	8	Councillor Algate	9	12
Councillor Algate	8	1	Councillor Boland	8	8
Councillor Browne	8	7	Councillor Browne	9	21
Councillor Clark	8	7	Councillor Chandler	8	19
Councillor Gallagher	8	5	Councillor Gallagher	9	20
Councillor Kennedy	8	0	Councillor Hickey	9	20
Councillor Licul	8	4	Councillor Jewitt	7	7
Councillor Nolan	7	5	Councillor Page	8	9
Councillor Page	7	3	Councillor Turley AM	9	14

* Note: Councillor attendance at workshops and briefings is optional.

Each September, Council delegations are adopted and Councillors are assigned to specific Committees. However, with the delay in Local Government elections, delegations were adopted in February 2022.

The 2021/22 delegations were adopted 3 February 2022, minute number 46738 as follows:

COUNCIL STANDING COMMITTEES	
Committee Name	Delegates
Works Mayor 4 x Councillors	Mayor Kennedy Councillor Boland (Chairperson) Councillor Algate Councillor Chandler Councillor Page
Health and Building Mayor 4 x Councillors	Mayor Kennedy Deputy Mayor Hickey (Chairperson) Councillor Chandler Councillor Gallagher APM Councillor Jewitt Councillor Turley AM
Policy and General Mayor 5 x Councillors	Mayor Kennedy Deputy Mayor Hickey Councillor Algate (Chairperson) Councillor Boland Councillor Browne Councillor Jewitt
COUNCIL \$355 COMMITTEES	
Committee Name	Delegates
Community Strategic Plan Round Table Mayor 3 x Key Direction Portfolio Councillors and Alternates	Mayor Kennedy Deputy Mayor Hickey Councillor Algate Councillor Boland

Ageing Well Advisory Committee 3 x Councillors	Councillor Algate Councillor Gallagher APM Councillor Page
Alma Oval Community Committee At least 1 x Councillor	Councillor Boland
Broken Hill Heritage Committee 5 x Councillors	Councillor Boland Councillor Browne Councillor Turley AM
Broken Hill Regional Art Gallery Advisory Committee 2 x Councillors	Councillor Boland Councillor Turley AM
BIU Band Hall Community Committee At least 1 x Councillor	Councillor Algate
Friends of the Flora and Fauna of the Barrier Ranges Community Committee At least 1 x Councillor	Councillor Browne
Memorial Oval Community Committee At least 1 x Councillor	Councillor Gallagher APM Councillor Jewitt
Norm Fox Sportsground Community Committee At least 1 x Councillor	Councillor Algate Councillor Turley AM
Picton Sportsground Community Committee At least 1 x Councillor	Councillor Gallagher APM
Riddiford Arboretum Community Committee At least 1 x Councillor	Councillor Browne
Youth Advisory Committee 3 x Councillors	Councillor Boland Councillor Jewitt Councillor Turley AM
OTHER COMMITTEES	
Committee Name	Delegates
Association of Mining Related Councils 1 x Councillor	Deputy Mayor Hickey
Australia Day Advisory Group 4 x Councillors	Councillor Browne Councillor Gallagher APM Councillor Boland Councillor Jewitt
Australian Floodplains Association Mayor + Alternate	Mayor Kennedy Councillor Browne (Alternate)
Australian Mining Cities and Centres Alliance Mayor + Deputy Mayor (Alternate)	Mayor Kennedy Deputy Mayor Hickey (Alternate)
Audit, Risk & Improvement Committee Mayor + Deputy Mayor + 2 Councillors	Mayor Kennedy Deputy Mayor Hickey Councillor Algate Councillor Boland
Asset Naming Committee 5 x Councillors	Councillor Algate Councillor Jewitt Councillor Turley AM 2 x vacant positions
Broken Hill Lead Reference Group 1 x Councillor	Councillor Browne
Broken Hill Liquor Accord 1 x Councillor	Councillor Gallagher APM
Broken Hill Traffic Committee 1 x Councillor (Observer only)	Councillor Browne (Observer)
Broken Hill Club GRANTS Committee 2 x Councillors	Councillor Gallagher APM Councillor Page

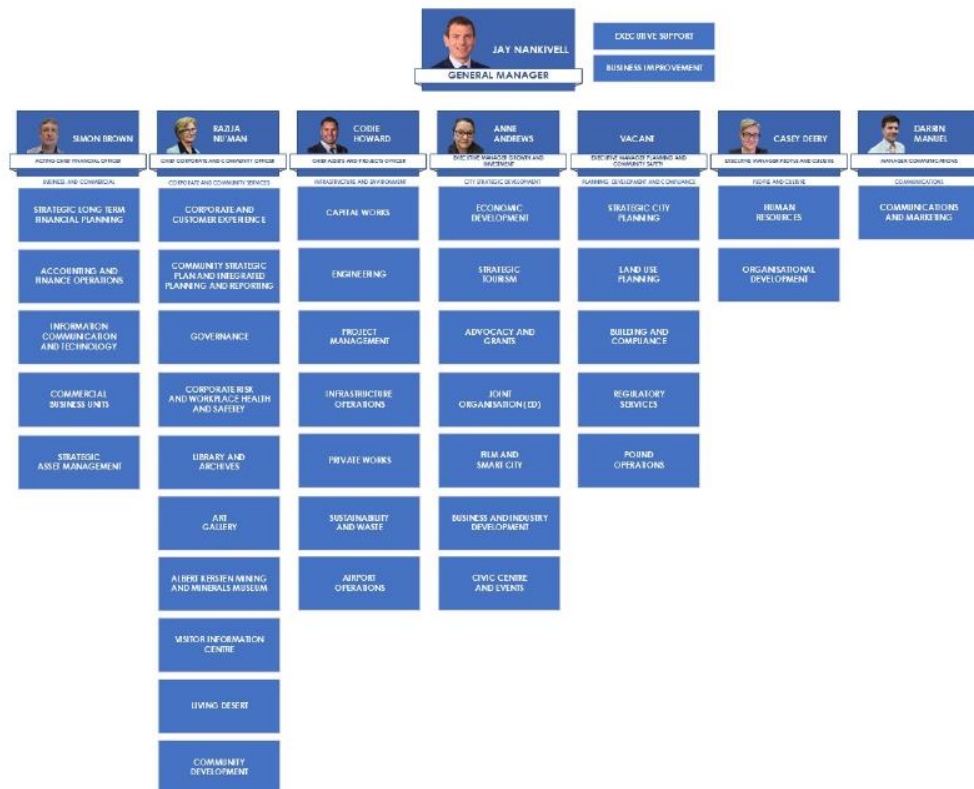
Community assistance Grants Panel Mayor + 2 Councillors	Mayor Kennedy Deputy Mayor Hickey Councillor Boland
Companion Animals Management Working Group 3 x Councillors	Mayor Kennedy Deputy Mayor Hickey Councillor Gallagher APM
Country Mayor's Association Mayor + Deputy Mayor (Alternate)	Mayor Kennedy Deputy Mayor Hickey (Alternate)
Disability Inclusion Action Plan Working Group 2 x Councillors	Councillor Chandler Councillor Jewitt
EP O'Neill Memorial Precinct Project Steering Group Mayor + Deputy Mayor + 1 x Councillor	Mayor Kennedy Deputy Mayor Hickey Councillor Jewitt
Far West Joint Organisation Mayor and Deputy Mayor	Mayor Kennedy Deputy Mayor Hickey
Gateway Signage Advisory Committee Mayor + Deputy Mayor + at least 1 Councillor	Mayor Kennedy Deputy Mayor Hickey Councillor Page
General Manager's Performance Review Committee Mayor + Deputy Mayor + 3x Councillors	Mayor Kennedy Deputy Mayor Hickey Councillor Boland Councillor Chandler Councillor Gallagher APM
Library and Cultural Precinct Project Steering Group Mayor and Deputy Mayor	Mayor Kennedy Deputy Mayor Hickey
Menindee Lakes Stakeholder Group 1 x Councillor	Councillor Browne
Murray Darling Association 2 x Councillors	Councillor Algate Councillor Browne
Perilya North Mine Community Consultative Committee 1 x Councillor	Councillor Browne
Project Steering Group for the Project Consultative Group Mayor + Deputy Mayor	Mayor Kennedy Deputy Mayor Hickey
Reconciliation Action Plan (RAP) Working Group 3 x Councillors	Councillor Browne Councillor Boland Councillor Turley AM
Regional Capitals Australia	Mayor Kennedy Deputy Mayor Hickey
Regional Cities NSW	Mayor Kennedy Deputy Mayor Hickey
Silverton Wind Farm Community Consultative Committee 1 x Councillor	Councillor Browne
Tidy Towns Working Group 2 x Councillors	Councillor Gallagher APM Councillor Browne
Western Division Councils 2 x Councillors	Deputy Mayor Hickey Councillor Gallagher APM
Western NSW Mining and Resource Development Taskforce Mayor	Mayor Kennedy
Volunteer Working Group 4 x Councillors	Councillor Browne Councillor Chandler Councillor Jewitt Councillor Turley AM

ORGANISATION STRUCTURE AND EXECUTIVE LEADERSHIP TEAM

The Executive Leadership Team (ELT) provides clear and consistent leadership and decision making, which supports the delivery of the strategic priorities and direction of the operational business for the City.

This team is led by the General Manager and includes Chief Financial Officer, Chief Corporate and Community Officer, Chief Assets and Projects Officer, Executive Manager Growth and Investment, Executive Manager Planning and Community Safety, Executive Manager People and Culture and Manager Communications.

Below shows Council's Organisation Structure as at 30 June 2022.



HOW TO READ THE ANNUAL REPORT

FOLLOWING OUR PROGRESS

This Annual Report is divided into three sections:

SECTION 1: REPORTING OUR PROGRESS

This section provides an outline of Council's progress against the actions set out in the Delivery Program 2021-2022. The Delivery Program is structured around four Key Directions, as were identified in the Community Strategic Plan 2033. Under each Key Direction is a summary of key achievements and strategic outcomes delivered in 2021/22, relevant to that objective.

KEY DIRECTION 1 – OUR COMMUNITY

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.

KEY DIRECTION 2 – OUR ECONOMY

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.

KEY DIRECTION 3 – OUR ENVIRONMENT

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.

KEY DIRECTION 4 – OUR LEADERSHIP

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.

DISABILITY INCLUSION ACTION PLAN PROGRESS

Broken Hill City Council's Disability Inclusion Action Plan 2017-2021 outlined Council's commitment to improving opportunities for people with disability of all ages to access the full range of services and activities available in the community. Our commitment is to 'create greater opportunities for people of all ages, all cultures and of differing abilities, to access the full range of services and activities available in the local community.' Under this heading is a summary of key achievements and strategic outcomes implemented in 2021/22.

SECTION 2: STATUTORY REPORTING REQUIREMENTS

This section includes reporting requirements prescribed by the Local Government (General) Regulation 2005, including (but not limited to) a summary of Council's legal proceedings; details of contracts awarded by Council; financial assistance contributions to the community; written off rates and charges; information relating to the *Government Information (Public Access) Act 2009 NSW*; and information relating to the *Public Interest Disclosures Act 1994*.

SECTION 3: FINANCIAL STATEMENTS

This section includes general purpose financial statements for the financial year ending 30 June 2022, including an Income Statement, Statement of Financial Position, Statement of Changes in Equity and Statement of Cash Flows.

SECTION 1: REPORTING ON OUR PROGRESS

Integrated Planning and Reporting

A framework for strategic and sustainable local government

All councils in NSW are required to operate within the Integrated Planning and Reporting (IP&R) Framework. This Framework was introduced by the NSW Government to facilitate a strong and sustainable local government system by ensuring all local councils have in place strategic plans, underpinned by community priorities and supported by appropriate resources.

The IP&R Framework encourages councils to view their various plans holistically to understand how they relate to each other and in doing so, leverage maximum results.

Ultimately, it aims to provide greater accountability and transparency in local government, by strengthening councils' strategic focus, streamlining reporting processes and making it easier for the community to understand and track councils' progress on identified priorities.

The key documents included in the IP&R Framework and an overview of their functions, is provided below.

Community Strategic Plan

The purpose of the Community Strategic Plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals. It is prepared for a minimum period of 10 years. It should be developed and delivered as a partnership between the council, state agencies, community groups and individuals and should address a broad range of issues that are relevant to the whole community.

Resourcing Strategy

This strategy addresses the resources – time, money, assets and people – required to deliver the long-term community aspirations expressed in the Community Strategic Plan, it comprises three elements: long term financial planning; workforce management planning; and asset management planning.

Delivery Program

This is a statement of commitment to the community by each newly elected council, outlining its priorities for achieving the community's long-term goals (as identified in the Community Strategic Plan) during its four-year term of office.

Operational Plan

Supporting the Delivery Program is an annual Operational Plan. It spells out the individual projects and activities that will be undertaken each year to achieve the commitments made in the Delivery Program.

Annual Report

The Annual Report focuses on Council's implementation of the Delivery Program and Operation Plan, to help the community understand how Council has been performing, both as a business entity and a community leader.

KEY DIRECTION 1 – OUR COMMUNITY

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.



ACHIEVEMENTS IN OUR COMMUNITY

KEY HIGHLIGHTS - People in our community are in safe hands

SCHOOL SAFETY ZONE UPGRADE - In October 2021, Council was successful in receiving \$1,732,978 in funding from the State Government, through the School Zone Infrastructure Program. School safety zones included in the project were:

- Alma Public School
- Broken Hill Public School
- Burke Ward Public School
- Morgan Street Public School
- Broken Hill North Public School
- Railwaytown Public School
- Sacred Heart Catholic School
- Broken Hill High School
- Willyama High School

Through this funding Council completed much needed upgrades to infrastructure within the school zones around Broken Hill which included:

- Concrete footpaths and kerb ramps
- Concrete traffic islands
- Line marking and Pedestrian crossings
- Signage
- Safety barriers and bollards

The project started construction in January 2022 and was completed by 30 June 2022.



North Public School

Burke Ward Public School

Alma Public School

BANNER POLES INSTALLATION - The Central Business District and Patton Village banner pole project features large alternating banners, lighting and a heritage motif. The poles also have the capacity for Wi-Fi, audio and CCTV to be added in future.

The poles have been installed along Argent Street, from Iodide Street to the Ibis Motel and extend into Sulphide Street, Bromide Street, Oxide Street and Chloride Street; as well as Patton Street, from South Street to Comstock Street.

An extension of the median strip in Argent Street, from Oxide Street to Delamore Street, was undertaken to encompass the poles in this area.

HEALTH ADMINISTRATION AND INSPECTIONS

- Council carried out 88 routine food business assessments of fixed, high and medium risk food businesses. Council's Environmental Health Officer investigated six complaints relating to food.

Inspections of other registered premises included public swimming pools, skin penetration, caravan parks, boarding houses and mortuaries.

FOOD BUSINESS ASSESSMENT OUTCOMES

- The Scores on Doors Program continued in Broken Hill during 2021/22 and scores achieved by food businesses were displayed on Council's website.

Whilst most food businesses were compliant and received either 5-star, 4-star or 3-star ratings, a range of enforcement actions were taken between complaint investigations and food businesses receiving No Grade during their routine food assessment.

Outcomes for non-compliance in 2021/22:

- Re-inspections = 3
- Warning Letters = 0
- Improvement Notices = 0
- Penalty Infringement Notices = 0
- Prohibition Orders = 0.



Argent Street looking West



Argent Street looking East



Extension of median Strip - East end of Argent Street

KEY HIGHLIGHTS - Our community works together

AUSTRALIA DAY CELEBRATIONS - Australia Day saw approximately 300 people attend the Australia Day Ceremony conducted at the Civic Centre.

The event returned to a pre-COVID-19 format with a BBQ breakfast provided by Lions Club, Flag Raising Ceremony, Citizenship Ceremony and Australia Day Awards.

Broken Hill again took part in the Australia Day Council Ambassador Program with Bronte Hendricks – Disability Advocate and 2021 Nominee for Young Australian of the Year, attending. Bronte assisted Mayor Tom Kennedy in presenting six Australia Day awards, with the following very deserving recipients being recognised for their contribution to the community.



Citizenship Awards were presented to Shane Webb, Natasha Bearman and Lesley Harvey. Young Citizen of the Year, Areliah Pearce. Senior Citizen of the Year, Barry King. Citizen of the Year, Stephen Radford OAM.

Mayor Tom Kennedy conducted a Citizenship Ceremony welcoming eight new citizens to Australia and our community - Glenda Baxter, Rhona Litiyanie Liuwa Malaga, Alia Naomi Garoa Malaga, Shannon Taunao Gibson Malaga, Magnolia Mabida Thomas, Mary Jo Mativo Werner, Paul Gardner Luciano Reyes and Pitz Gerald Luciano Reyes.

COMMUNITY DEVELOPMENT - The Youth Summer Break program was funded by the NSW Government for an event for young people aged 12-24 years, which took place at the Regional Aquatic Centre in February 2022.

The event included food, music, free swimming, water and land-based games and an open-air movie.

Youth Week activities were held in April 2022 in partnership with community organisations and funded by the NSW Government.



A beautiful sunny day full of fun activities was staged at Sturt Park for all young people aged 12-24 years. Approximately 500 young people enjoyed food, activities and music, which was provided by their peers.

The Winter Break program, funded by the NSW Government, was utilised for a Sk8R Day event at the City's new skate park.



Totem skateboarding offered a full day of tuition to various groups in the 12-24 years age group, based on skateboarding experience. The Y's men cooked a BBQ lunch for all to enjoy.



An oral history workshop, funded by the NSW Government, was held in June 2022. Workshop facilitator, local historian Dr Jeanette Thompson, worked with the group of ten people to develop their skills to better capture local social stories and their own and others' family histories.



The Library and Archives is the ongoing home for people interested in developing their practice and taking oral histories.

RECONCILIATION ACTION PLAN

- The Reconciliation Action Plan (RAP) Working Group consists of Wilyakali Traditional Owners and representatives from the local Aboriginal community, Council and external stakeholders. The Working Group oversees the development, endorsement and implementation of the RAP.



The RAP Working Group met twice in 2021. Three additional meetings were held during this period, for Wilyakali Traditional Owners interested to join the RAP Working Group.

A Stop Light Report, showing the progress of the current Reconciliation Action Plan was completed in 2022.

ACTIVE FEST - Active Fest was a NSW Department of Sport funded program to encourage young people into sporting activities and provide the opportunity to gather further information on the NSW Government's Active Kids voucher for families and sporting groups.

Broken Hill's community has highlighted the need for a "Picnic Day" to gather the community together in a low-cost activity for all ages to enjoy. The Active Fest event was a combination of the two, with some local sports available for families to try new skills and learn more about the sport.



Service NSW was present to provide information to the community about the Active Kids voucher and there was an array of other activities for families to enjoy including a series of skateboarding workshops, tug-o-war, laser tag and a colour run.



The Active Fest event was hosted by Council in Sturt Park on 19 June 2022 and was supported by various local sporting and community groups. The event was very successful, attracting between 1,600-1,800 people of all ages.

KEY HIGHLIGHTS - Our history, culture and diversity is embraced and celebrated

CHRISTMAS DECORATIONS - Christmas decorations were again on display in The Town Square for the duration of December.

This year the display included additional items:

- Sleigh with Reindeer



- and XMAS lettering.



Once again, the items were a popular spot to visit for photo opportunities.



CHRISTMAS PAGEANT - The Christmas



Pageant returned in 2021 with a new date to allow for the reduction of COVID-19 restrictions on events.

The Pageant saw 26 floats make their way along Oxide, Argent and Sulphide Streets to the delight of onlookers.

The After Party in Sturt Park was well attended, with Santa being the main attraction. 'Get Your Groove On' provided entertainment for the kids, with food stalls and merry-go-round also busy during the event.

Float awards went to: - Anglican Church for Best Christmas Spirit, - Silver City Swim Club for Most Creative Community Group, - Broken Hill Community Credit Union for Most Creative Business and Lawrence Engineering as Grand Champion. Special mention to the Quota Pageant Princess, Katelin Day.

NEW YEAR'S EVE - Many people were happy to farewell 2021 and ring in 2022, with the annual New Year's Eve Celebrations being held in Sturt Park.

The event saw a slight decline in numbers compared to previous years, with people still being wary of gathering in large numbers. Despite this, an estimated crowd of 1,500 gathered to take in the giant inflatables and other children's activities and to watch the fireworks display.

The display at 9.15pm once again proved a massive hit. A smaller display was launched off the Line of Lode at midnight, to announce the new year.



LIBRARY SERVICES - A total of 50,279 items were issued to 6,394 Library members in 2021/22. The Library service was affected by COVID-19 pandemic closures in 2021. The Library was closed in August 2021 and reopened in stages in October 2021. The Library volunteer program was suspended in July 2021 and recommenced in January 2022.

The Digital 24/7 Library increased usage and 9,407 eResources were issued. A total of 162 online members utilising the Digital Library were registered for this period.

A total of 95 Library programs ranging from early literacy to adults, were held over 2021/22, attracting a total of 1,196 attendees.

Adult Literacy workshops were held in 2021, training 18 volunteers in tutoring adult literacy. A total of five enquiries were taken and two adult students being tutored.

January 2022 saw the Library's commencement in the Imagination Library (Dolly Paton/United Way Australia) project, providing a free book to all children born in the area; in partnership with the hospital and Far West Medical Centre, with a NSW Government grant over 5 years.

March 2022 saw the Library flooded with a storm event, causing flooding to the young adult and adult sections of the Library. This event caused a ceiling fault, requiring closure of these Library sections to the public.

The sections were reopened in May 2022, following the ceiling repair.

Two trainee positions were appointed in the Library during 2021/22.



OUTREACH LIBRARY SERVICES - Outreach services were also suspended during the pandemic closures and recommenced in October 2021.

These services were provided through a non-contact delivery service to individuals via our volunteers, to 187 **Home Library** members, delivering a total of 8,292 items.



The **Outback Letterbox Library** service, funded by the State Library NSW, issued a total of 9,973 items to its 565 members. This total includes the 3,382 items issued to junior and young adult members located in the Far West.

The Outback Letterbox Library also launched its iPad loan program and promoted the service at AgFair in May 2021.

DIGITISATION OF ARCHIVAL ASSETS - The Archive EMu database audit project commenced in November 2021, with the appointment of an Archives Collection Manager.

Digitisation recommenced in January 2022, with protocols, procedures and data entry requirements being established. The Archives Collection Manager also provided training to volunteers to upload digitised images to the EMu database.



With over 100,000+ images in our collection, to date 2,215 items have been audited and 1,296 scanned images uploaded.

ARCHIVE PROJECTS - A federal government grant from the Culture, Heritage and Arts Regional Tourism program, enabled Council to undertake its History Alive project. The funding allowed the purchase of four Zoom recorders, used to capture the oral history stories of local people.

A Museums and Galleries NSW grant also provided the opportunity to fund an additional community workshop and an Indigenous workshop held in June 2022.

BROKEN HILL CITY ART GALLERY

- Broken Hill City Art Gallery celebrated another successful annual artistic program, with 14 exciting exhibitions and a re-presentation of collection works in exhibition, *'Returning to a subject through a lifetime'*.

Notably, the Gallery hosted the Archibald Prize exhibition on loan from the Art Gallery of New South Wales.

Nine of the exhibitions in the 2021/22 financial year supported Artists and Collectives living and working in the region. Two of the exhibitions were the outcome of residencies completed in Broken Hill and hosted by the Gallery.

The Gallery underwent significant renovations during the COVID-19 lockdown, to install new humidity and climate systems, new flooring and complete the maintenance of many of the heritage walls within the Sully's building.

The Gallery received a grant from the Creative Capital Fund courtesy of CreateNSW, to install new, movable exhibition walls, that will increase the wall space for Collection works to be displayed. The Gallery re-opened on 27 May 2022 with a successful Gala event.

While the Gallery was closed for renovations, the Gallery moved to a 'pop-up' workshop in the Town Square.

This workshop continued to host the Gallery's regular public programs and workshops as COVID-19 restrictions allowed and also presented the annual High School Certificate Art Exhibition to great success, in line with the end of year break up.

The public and educational programming at the Gallery continued despite the limitations of public gathering and ongoing effects of COVID-19 on in-person workshops and activities.

The Gallery transitioned its artist talk program online and interviewed artists from the Collection, speaking to the works collected by the Council. These videos are open-source and available to all online.

In line with the Archibald Prize, the Gallery ran a successful Young Archies program, that allowed all local students to submit their portrait to be displayed alongside the Archibald Prize exhibition.

The photo wall of local portraits was a huge attraction, with six lucky students featuring their portraits in the Gallery's front windows.

The Gallery launched its online collection search after years of digitising the collection. The collection search makes available the entire collection online to global audiences and acts as a research tool for those wanting to see our collection, but unable to visit Broken Hill. You can access the collection via the following link: <https://collection.brokenhill.nsw.gov.au/>.

ALBERT KERSTEN MINING & MINERALS MUSEUM

- The GeoCentre continued to dazzle audiences with its interactive displays and exhibitions about the minerology and geology of the region.

In lieu of the Gallery being opened, the back hall of the GeoCentre hosted the exhibition *'Surface Level'*, that presented many works from the collection; from the richly layered work of Barkindji artist Edith Kennedy, the muted tones of *'Brushman of the Bush'* Hugh Schulz, to the parched abstraction of David Rankin.

The GeoCentre hosted the 2022 Maari Ma Indigenous Art Awards exhibition, with the opening Festival *'Freshwater; Festival for the Baarka'* in the garden area.

The event was in partnership with the Biennale of Sydney and the Art Gallery of New South Wales.

Presenting a market for local Indigenous artists and makers and a First Nations line up of musicians, the night celebrated local First Nations Art and Culture in the Museum environment.

KEY HIGHLIGHTS - Our built environment supports our quality of life

ACTIVE TRANSPORT PLAN - ROUTE 6 - In the 2021/22 financial year, Council continued upgrading our shared footpath network, as part of the Active Transport Plan implementation.

The upgrades enable safer access to key destinations and encourage more people to walk and cycle for everyday trips.

Route 6 included all footpaths and kerb ramps in Blendle Street, from Kaolin Street to Bromide Street and from Willyama High School to Morgan Street Public School along the following streets:

- Brooks Street
- O'Neill Street
- McCulloch Street
- Rasp Street
- Brazil Street
- Uranium Street
- Zebina Street



Uranium/Zebina Street footpath

IODIDE STREET ROAD RECONSTRUCTION

- Stage 2 of the Iodide Street road reconstruction project, adjacent the Morgan Street Public School, was completed from March to May in 2022.

The project started at Union Street, to and including the intersection of Cummins Street. Reconstruction works comprised new asphalt road pavement, kerb and guttering, kerb ramps and improving stormwater drainage.



Iodide Street from Union Street looking North (during construction)



Iodide Street from Union Street looking North (post construction)

GYPSUM STREET ROAD RECONSTRUCTION

- Stage 2 works in Gypsum Street started after the Mercury Street intersection to Pell Lane Intersection.

Works included: - new asphalt road pavement, kerb and guttering, kerb ramps, nature strip reinstatement and improving stormwater drainage.



Gypsum/Pell Street Intersection looking North



ROADWAYS ANNUAL WORKS PROGRAM

- Every year Council's Roads maintenance team completes bitumen resealing works to the road network within the City, to repair or extend the road pavement life.

This year the Council team completed the following works:

- 67 road segments.
- 11kms of roads resealed, totalling 105,772.80m² of road surface.
- Meaning 6% of the total road network was resealed in 2021/22 and road life was extended.



Harris Street from Burke Street to Wills Street

ART GALLERY REFURBISHMENT - Following hailstorm damage to the roof at the Broken Hill City Art Gallery (Art Gallery) in November 2016, the Art Gallery was assessed by Council’s Insurer as requiring a roof replacement.

Public Works Advisory were engaged to provide project management services for the Roof Replacement Project.

The commencement date for works at the Art Gallery was delayed, being the last site completed in the roof replacement project, due to the number of exhibitions and events booked in at the Art Gallery in advance.

As the Art Gallery was required to be closed during the roof replacement and all artworks being removed from the main gallery and safely stored, Council took advantage of this and chose to also complete other required work at the same time as the roof replacement. Additional works included:

- Air Conditioning and Humidifier Replacement - The air conditioning and humidifier unit had been flagged for major repairs since 2016 by Systems Solutions Engineering, with timing around a closure the major factor in this being delayed.
- Floorboard Replacement – The floorboards were identified as in dire need of repairs or replacement, having become unstable, worn away, evidence of previous termite damage and also due to increasing gaps between each board, adding to the air balancing issues with the air conditioner and humidifier.
- Minor Maintenance Works – There were several areas of wall identified within the building that required patching, rendering and painting. A full repaint of the ground and first floor was also included, taking advantage of no artwork hanging that would hinder access to walls.

The Art Gallery site was formally handed back from Public Works to Council on 20 May 2022, completing the Refurbishment Project. The official re-opening of the site was on 27 May 2022, with positive feedback received about the works completed.



Art Gallery in preparation for roof replacement



Gallery first room ground floor before and after



Gallery first floor room before and after



KEY HIGHLIGHTS - Our health and wellbeing ensure that we live life to the full

QUEEN ELIZABETH PARK REDEVELOPMENT

- At the March 2021 Council meeting, Council approved the tender submission from Joss Group (Joss) to undertake the design and construction of the Queen Elizabeth Park Redevelopment.

Site establishment commenced in May 2021 and despite a few delays caused by COVID-19 restrictions, including border restrictions impacting equipment delivery and contractor travel, the project was successfully completed and site handover to Council occurred in December 2021.

The overall vision to reignite Queen Elizabeth Park and provide a wonderful recreation experience for all, included the following works:

- New playground area – equipment, shade sails, seating, fencing
- New amenities building
- New dog agility equipment in the dog off leash area
- New lighting and CCTV
- New irrigation and turf
- New seating, BBQ and shelter
- New concrete pathways connecting all areas
- Reinstating the lighting and power in the rotunda
- A sealed carpark
- Refurbishment of an existing building to repurpose into a kiosk
- Picnic Train, with new train storage shed and train platform

The redevelopment of Queen Elizabeth Park has been supported by Council and the NSW Government through the Crown Reserves Improvement Fund.



Queen Elizabeth Park - Playground



Queen Elizabeth Park – Playground and BBQ



Picnic Train in new train storage shed

SMART INTEGRATED TECHNOLOGY

- Council is committed to quality of life and sustainability through the implementation of smart integrated technologies. Council's Smart Watering Systems include the upgrade of Council's irrigation control systems, to One Wi-Fi controllers.

This upgrade allows watering systems to be monitored and operated remotely, by being connected to a Wi-Fi network.

The systems then report back to the designated operator, through their computer or mobile phone device. This enables staff to respond to any maintenance requirements in a quicker, more efficient manner.

Council continued its upgraded to Smart Watering Systems at the following Parks and Gardens: - Queen Elizabeth Park, Duke of Cornwall Park, AJ Keast Park, Memorial Oval, Alma Oval and the Mercury Street Basin.

BROKEN HILL SKATE PARK - At the March 2021 Council meeting, Council approved the tender submission from CONVIC Pty Ltd to design and construct the new Skate Park, located in Sturt Park.

While initially the construction works were to commence in August 2021, this was delayed due to COVID-19 lock downs and restrictions and instead works commenced in January 2022.

Reflective of their expertise in building skate parks, works were quick and the new park was completed and ready to open in time for the April School Holidays.

The Skate Park equipment includes:

- Pump track hip
- Pump track flow elements
- Quarter-pipe grind off hip
- 1050H quarter-pipe
- 750H pyramid hip with ledge
- Manual pad with hubba
- 300H Flat bar
- Transition hip and ski Jump
- 600H Mogul
- 1800H Taco corner in bowl
- 1050H Roll in

Other features include accessible seating and tables, an accessible drinking fountain, concrete pathways and paved areas connecting all areas of the park and new turf and irrigation.

Minister for Western NSW, Dugald Saunders MP, officially opened the park alongside Mayor Tom Kennedy on 20 April 2022.

Thanks to Council's Community Development Officer, funding was secured through the NSW Government Community Sport Rebuild and Recovery package, to hold an event called Active Fest, in June 2022. A skateboarding workshop, facilitated by The Totem Collective, celebrated the new Skate Park at the event.

The event was a huge success, with many members of the community attending and joining in the activities on offer, including sports, games, a colour run, eating options and music.

The Broken Hill Skate Park was supported by Council and the NSW Government through the Stronger Country Communities Program.



LIGHTING INFRASTRUCTURE - Council secured Federal Government funding from the Drought Communities Program, to upgrade lighting at two of the City's sports grounds - the Alma Oval and O'Neill Soccer Field.



The lighting was installed to Australian Standards of 200 lux capacity for training and playing. It is an exciting project to enhance the use of the facilities for the residents of Broken Hill and surrounds.



ACHIEVED

Implemented infrastructure and services for the effective management and control of companion animals by:

- Operating Companion Animal Shelter at 86 Pro Hart Way.
- Providing Rangers to undertake Companion Animal management services.
- Providing relevant Companion Animal Shelter Frequently Asked Questions on Council website.
- Providing dangerous dogs and compliance education program to community via Council website and social media.
- Introducing Companion Animals Management Working Group inclusive of Councillors, industry stakeholders, Council staff and community representatives.

Prioritised actions within the City that support safer communities by:

- Upgrading School Safety Zones.
- Implementing smart solar powered lighting within Queen Elizabeth Park.
- Installing banner poles to house CCTV cameras and smart lighting.
- Undertaking health administration, inspections and assessment of food businesses.

Provided suitable land within the Cemetery reserve and developed the land for future expansion by:

- Identifying available land for expansion and completing geotechnical investigation to determine validity of land for use.

Advocated for and recognised volunteerism and community by:

- Reviewing Volunteer Strategy and drafting an overarching Volunteer Policy Framework for implementation.
- Facilitating Australia Day Awards and Citizenship Ceremony

Continued development and implementation of Customer Contact and Call Centre by:

- Implementing an online version of the Customer Feedback Form to provide continuous business improvement approach to process.
- Investigating an online customer centric online Community Portal for lodging of service requests/complaints, rates, account enquiries and payments to improve customer experience and provide continuous business improvement approach to process.

Supported the Reconciliation Movement by:

- Conducting quarterly meetings of the Reconciliation Action Plan Working Group.
- Implementing actions from the Reconciliation Action Plan 2020-2022.

Advocated for funding and investment for Community Development Projects by:

- Working with third parties to obtain funding such as Stronger Country Communities and assisting with funding applications.
- Collaborating with local tourism business to obtain Regional Tourism Funding.
- Collaborating with Business Far West to secure funding for Small Business Month.

Advocated for construction of new Library/Community Hub and Cultural Precinct in line with Cultural Framework by:

- Achieving funding from both Federal and State Governments.

Promoted City's listing as Australia's First City on the National Heritage Register by:

- Continuing to build the celebration of the heritage of Broken Hill City through a variety of activities and functions such as:
 - Annual Heritage Festival.
 - Heritage Highlights images projection on rear of Town Hall Façade.
 - Heritage Highlights Photographic Project involving the installation of window decals in shopfront windows, with a collection of "turn of the century" local shop images.

Developed interstate and regional partners to maximise tourism opportunities by:

- Supporting the development of the Silver to Sea Trail.
- Developing working tourism relationships with regional tourism associations and village committees including Silverton Village Committee, Wilcannia Tourism, Milparinka and Tibooburra Village Committee, White Cliffs and Menindee Tourism Associations.

ACHIEVED

Celebrated history, culture and diversity by:

- Adopting the Broken Hill Cultural Plan 2021-2040.
- Implementing prioritised strategies from the Broken Hill Cultural Plan to:
 - Amplify our diverse social and cultural histories.
 - Support the use of open spaces to maintain the cultural, spiritual, social and physical health and wellbeing of the community.
 - Continuous exploration of all Federal and State Government funding opportunities to support Broken Hill's listing as the first city on the National Heritage Register.
- Maximise opportunities to support the employment of people in the arts and cultural sectors.
- Working with the community to hold events to celebrate Christmas and New Year's Eve.
- Providing Library Services, Archive Services and Outback Library Services.
- Digitising of Archival assets.
- Identifying opportunities to record the vast history of Aboriginal people of the area, including holding Oral History Workshops to record oral histories of local aboriginal people.
- Purchasing Zoom recorders to run Oral History Alive Workshop and making available at the Library for loan.
- Providing programs, exhibitions and events in Art Gallery and Mineral Museum.

Advocated to secure funding for heavy vehicle bypass road by:

- Including the heavy vehicle bypass road in Council's Advocacy Strategy and in discussions with Government agencies.

Maintained the serviceability of Council's assets at an appropriate condition level by:

- Finalising 5-year capital works plan for Active Transport Plan.
- Implementing actions from the Active Transport Plan incorporating the completion of shared footpath construction works in Brooks St from Willyama High School to O'Neill St and in Blende St from Kaolin St to Bromide St; and from Willyama High School to Morgan St Primary School along Brooks St, O'Neill St, Rasp St and Uranium St.
- Undertaking reconstruction works in Iodide Street Stage 2 works, Gypsum Street Stage 2 works.
- Undertaking annual roadways works program to reseal road surfaces.
- Undertaking Art Gallery refurbishment.

Developed Council assets to promote outdoor recreation, exercise and mobility for families by:

- Developing and reactivating Queen Elizabeth Park including relocation of Picnic Train.
- Constructing a new skate park in Sturt Park.

Supported residents to lead healthy, active and independent lives by:

- Utilising Youth Week funding to support an all-services family day in Sturt Park.
- Utilising Autumn Break Holiday Funding to increase arts and recreational activity in the City for 12-24 years.
- Facilitating Active Fest event for community participation.
- Securing Regional Youth Radio program funding to undertake a podcast/radio program featuring Betoota Advocate.
- Securing Heywire ABC Foundation for Rural Regional Renewal grant funding for a youth program to be undertaken in the Art Gallery.
- Uploading Regional Development Australia Welcome Kit to Council website for use by new residents and employers.

IN PROGRESS

Expansion of Cemetery grounds:

- Available land identified and expansion outline to be detailed within the Cemetery Plan of Management, which is being drafted and to be completed in 2022/23.

IN PROGRESS

Function recognising the contribution of volunteers:

- Volunteer function not held in 2021 due to COVID-19 restrictions. Volunteer awards and function to be held in 2022/23 and planning underway.

Customer Service Telephone Evaluations:

- Customer Service Telephone Evaluation template developed and to be implemented in 2022/23.

Community Strategic Plan Round Table Committee:

- Workshop to be held with new members of the Committee in 2022/23 to ensure understanding of their role and requirements.

Broken Hill Cultural Precinct, Library and Archive:

- Variations for funding have been approved, redesign has been completed and tender is being finalised to progress the project further in 2022/23.

Building Broken Hill Heritage Festival as a signature event:

- Strategy development for Heritage Festival as signature event, awaiting input from new committee members of Heritage Advisory Committee, to occur in 2022/23.

Library and Archive Policy review and update:

- Library and Archive Policy review and update to continue in 2022/23.

Digitisation of City's archival assets:

- Archivist appointed for audit and preparation of collection cataloguing for digitisation in Axiell EMU database to continue in 2022/23.

Option for a multi lot subdivision at the Broken Hill Airport:

- Airport Business Case developed and provided to market for Expressions of Interest. Further investigations to continue in 2022/23.

Asset Management Plan - Roads and Footpaths:

- Draft Asset Management Plan to be further developed in 2022/23.

Asset Management Plan – Parks and Open Spaces:

- Draft Asset Management Plan to be further developed in 2022/23.

Asset Management Plan - Buildings:

- Draft Asset Management Plan to be further developed in 2022/23.

Develop Fleet Asset Management Plan:

- Draft Asset Management Plan to be further developed in 2022/23.

Refurbishing of E.P. O'Neill Memorial Park Precinct:

- E.P. O'Neill Memorial Park Precinct project to be further progressed in 2022/23.

UPCOMING

Provide opportunities for people to come together to find local solutions to a range of social and health issues.

Facilitate the celebration of community and cultural events.

Prioritise actions within the Smart City Framework that support safer communities.

Maintain infrastructure and services for the effective management and control of companion animals.

Participate and collaborate in external consultation activities.

Maintain and strive to continuously improve the Customer Contact and Call Centre.

Support events that celebrate history, culture and diversity.

Ensure service levels and asset conditions are commensurate with community expectations.

Work with community organisations to establish Imperial Lakes as an environmental park, inclusive of recreational activities and community access.

Develop Council assets to promote outdoor recreation, exercise and mobility for families.

Support the advocacy work of health, community and allied health providers.

Implementing customer centric online Community Portal.

KEY DIRECTION 2 – OUR ECONOMY

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.



ACHIEVEMENTS IN OUR ECONOMY

KEY HIGHLIGHTS - Our economy is strong and diversified and attracts people to work, live and invest

COUNCIL AND BUSINESS WORKING TOGETHER

- Planning for economic growth has been a focus of Council and the business community during the past 12 months, recognising the opportunities arising with the potential of 3,000 new mining jobs in the next three to five years and embracing the growth in the visitor economy, as a result of the nation's new-found fascination with domestic travel.

The City has experienced unprecedented growth in visitation, as a result of Aussies travelling domestically and with a new marketing campaign aligned with the NSW Government 'Feel New' marketing campaign and a new national music festival – the Broken Hill Mundi Mundi Bash, the City embraced both the challenges and opportunities.

This resulted in a close collaboration with Council and the business community, to meet on a regular basis to discuss the best way to work together, to make the most of the opportunities being presented.

Despite some interruptions to being able to meet because of COVID-19, regular meetings were held during 2021/22.

The first meeting attracting over 80 people to discuss with Outback Music Festival director, Greg Donovan, what the business community could expect with the arrival of 10,000 visitors to the City, for the inaugural Broken Hill Mundi Mundi Bash.



These meetings ensured that Council and businesses recognised what was needed to accommodate and cater for such a significant event.



Council hosted a Fringe event in April 2022 in the lead up to the Mundi Mundi Bash, to attract visitors to Argent Street.

Council co-sponsored a full day workshop for businesses, with the NSW Government, during Small Business Week. The workshop was aimed at helping to grow and improve small business, in conjunction with The Huddle.

Council also hosted a number of meetings with Destination Country and Outback and the Destination Marketing store, to provide industry an opportunity to have input into the development the Far South West Joint Organisation Destination Management Plan and the Destination Country and Outback Management Plans. These Plans will provide roadmaps for future product and experience development.

In February 2022, Council endorsed a new entity - Business Far West, as the new business and industry representative group for the City and provided \$20,000 seed funding to support their initiatives.

Business Far West is a volunteer committee of dedicated business people and community members, that look to drive investment within the region and promote the visitor economy and economic prosperity for Broken Hill and Far West NSW. They held a number of workshops and meetings with the support of Council in 2022.

Council also adopted a Business Support Policy in April 2022 to provide appropriate information, advocacy, and support to:

- An existing business, located within the City, to expand or promote its operations.
- An existing business, located outside the City, to relocate or establish within the City; or
- A new business to establish within the City, in the expectation that the business will directly or, in some agreed circumstances, indirectly provide an economic and/or social benefit for residents of Broken Hill.

QANTAS TOUCHES DOWN IN BROKEN HILL

- Qantas touched down in Broken Hill in February 2022 amongst much fanfare and is operating a number of return flights between Sydney and Broken Hill, with its 50-seat Q300 aircraft.



Qantas now joins REX Airlines and the providers of air services to the City on a daily basis.

QantasLink CEO, John Gissing, announced the new service live on Sunrise, saying the route would create stronger connections for Far West New South Wales, for both business and leisure travellers.

"Broken Hill is a unique Australian town and as the national carrier, we are thrilled to be adding it to our route map today," said Mr Gissing.

"We know many Australians are eager for their next holiday destination and outback New South Wales has plenty to offer. This new route will make it easier for travellers to experience Broken Hill's rich history, growing cultural scene and spectacular natural surrounds."

"Residents of the Far West will be able to seamlessly connect on to our domestic and international networks through Sydney, with local businesses and industries set to benefit from stronger travel connections and more visitors".

Mayor Tom Kennedy said the service was warmly received by local residents.

"Air travel is of vital importance to our community for tourism, health and education and I'd like to thank Qantas for providing locals with more options and more flexibility by offering their services out of Broken Hill."

CIVIC CENTRE – The Civic Centre had 93 bookings across 97 days during the reporting period. COVID-19 lockdown and restrictions saw the cancellation of 45 bookings across 60 days.

NSW Health Service utilised the Civic Centre as the site for its COVID-19 Vaccination Clinic, which operated 7 days a week in the Civic Centre, from 25 August to 30 September 2022.

Ticketed shows and functions in the first half of 2022 included:

The Rubens - With a crowd of 271 patrons.



The Melbourne International Comedy Festival - Attended by 172 patrons.



The Perfect Light Film Festival - Registering 286 people.



The Peter Williams Psychic Medium Live show, conducted in the upstairs function rooms - Selling out at 70 patrons.



The venue was also host to the Uncover Curnamona Workshop and Conference and the inaugural Live Better Ball was a great success, with 110 people attending from across Western NSW.

KEY HIGHLIGHTS - We are a destination of choice and provide a real experience that encourages increased visitation

VISITOR INFORMATION CENTRE - The Visitor Information Centre (VIC) continued to fulfill an important service during 2021/22, positioning themselves as local experts, sharing stories and tailoring authentic experiences based on our strong local and regional tourism businesses.

Visitation to the City was very slow in the first half of the financial year, with the shutdown occurring at what would have been our peak time (August to October). However, due to a renewed interest in our region and the lifting of COVID-19 restrictions, we experienced strong visitation numbers between March and June 2022. This was also fuelled by the inaugural Mundi Mundi Bash Music Festival in April.

Overall, the Visitor Information Centre welcomed 44,525 visitors during 2021/22.

The Mundi Mundi Bash Music Festival coincided with the launch of our new volunteer program for Visitor Services: City Ambassadors. This group of passionate and knowledgeable volunteers were instrumental in delivering visitor services leading up to the Bash at the Fringe Festival in Argent Street and the Bash site during the music festival. They also assisted staff at the Visitor Information Centre on a regular basis.



The Broken Hill Heritage Tour Guides gained two more volunteers in 2021/22, bringing the group to nine. The Tours recommenced in March 2022 and were in high demand. By the end of June, 1,697 visitors were shown around our Central Business District, bringing in \$8,481 in donations.

The completion of the Visitor Services Business Plan provides a clear vision for the future of the service over the next three years. During the pandemic the VIC explored new ways to overcome the challenges of a changing visitor economy, which included a review of how information is delivered, considering changes in customer behaviour, digital innovation and stronger collaboration with stakeholders.

The Visitor Information Centre understands its customers are looking for authentic, timely and easily accessible information and a central point to be welcomed, informed and inspired. By providing timely, authoritative, unbiased information through a variety of channels, the Visitor Information Centre assists visitors to validate ideas and gain insights into what makes our destination special, encouraging them to stay and spend with local operators and businesses.

The Visitor Information Centre passes on our heritage to visitors from all over the world, by representing the best of what Broken Hill has to offer, engaging visitors via storytelling and promoting different ways of connecting with our history.

HERITAGE FESTIVAL – The annual Heritage Festival took place across the Easter weekend from 14 - 17 April 2022. The event launched with Heritage Highlights projection onto the front and rear of the Town Hall Façade. The front saw the building architecture brought to life through colour and decorative projections highlighting the intricate details of the building. The rear once again showcased the history of Broken Hill, through themed projections utilising the photographic assets of the Outback Archives. The Heritage Highlights projections ran each night for the duration of the Festival.

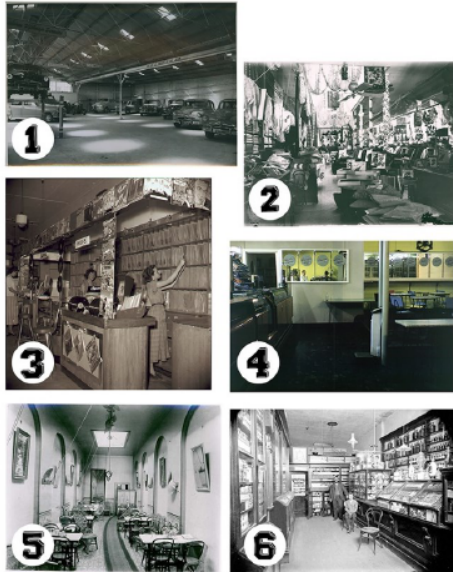
Nightly performances of the 'United We Stand' play also proved popular, with maximum attendance coinciding with one of three performances each night.

The introduction of a night Cemetery Tour was a great success with 53 people attending. A geological tour of the Albert Kersten Mining & Minerals Museum by Ross Clark proved popular once again, with 50 people attending, the majority of which were visitors to the City.

Another first for the Festival was a vintage car cruise, followed by a show and shine at Sturt Park. This event was very well supported by the Broken Hill Desert Rats and Custom Car Club, Broken Hill Veteran and Vintage Car Club and Silver City Historic Motoring Group. A total of 60 vehicles participated in the cruise past many heritage sites around the City, with 350 - 400 people taking the opportunity to wander around the lovingly restored and maintained vehicles.

HERITAGE HIGHLIGHTS – The Broken Hill Heritage Festival also saw the launch of an extension of the Heritage Highlights project, through the use of historical photos in empty shop front windows.

This exciting new project provided the viewer a window into the past, with large scale window decals of the interior of shops from the early 1900s, through to the 1940s, being displayed on empty shop front windows in Argent Street and Patton Street.



1. H Lord & Son Garage 1953
2. Boan Bros Store 1910
3. Griff's Store 1952
4. Bells Milk Bar
5. McCubbin's Café 1900
6. PM Temby Chemist & Druggist

Once again, the images were sourced from the Outback Archives and local business, Outback Pharmacy Group.

This project is an extension to the Heritage Highlights Augmented Reality (AR) project, launched in 2020, with AR scanning codes remaining a permanent fixture.

Through this extension, the public was able to experience more by being able to delightfully engage in viewing a joyous interaction, with some of our most beloved painted murals around Broken Hill.

By using a smart phone, participants were able to use their camera app to hover over the AR scanning code, this then presented a link to the digital experience.

The digital experiences are situated at three of the colourful, vibrant murals situated on the Centre for Community (200 Beryl Street) and at the Broken Hill Railway Station (Crystal Street). All murals are by ex-local artist Geoff DeMain.

FEEL NEW MARKETING CAMPAIGN

- Council invested in a new collaborative campaign with the NSW Government, to boost tourism and accelerate the visitor economy.

The Feel New Cooperative Marketing campaign went live in June for six weeks, with specialist themes of mining and heritage and arts and culture; and suggested itineraries for visitors while they were in the City.

This campaign follows on from the successful "It's Out There" campaign and is a conduit to the new \$25,000 "2023 Campaign", being funded by the NSW Government to continue to inspire visitors to Broken Hill and Far West NSW.

FILM - Filming in Broken Hill continued to capture the imagination of the film industry in 2021/22, with *Mad Max: Furiosa*, starring Chris Hemsworth, taking over the City for four months in 2022. This was a significant event for the economy of Broken Hill, with economic spend during the four months, \$9M higher than at the same time in the previous year.

During the 12 month period, the City also hosted the cast and crew from the Netflix series *Wolf Like Me*, along with two documentaries, one television show, two photography shoots and one television advertisement.

The Council Film team also provided support for the producers of *A Farmer Wants a Wife* and *Animals Abroad* and took part in the promotional filming of a video to promote the NSW Government Regional Growth Fund, which focussed on the City's projection lighting project.

The largest project, *Mad Max: Furiosa*, included the Council team working closely with Warner Brothers, prior to cast and crew arriving in Broken Hill, to ensure cast and crew were able to secure accommodation and find the right locations.

Council also supported a number of student and local projects during this period, resulting in three student shoots. As a part of Council's commitment to nurturing young talent, Council waives the film permit fee for student film makers and provides support and guidance when required.

Council was also proud to support local company, JK Media, to produce the 'United We Stand' productions - telling some of the stories of Broken Hill history.

KEY HIGHLIGHTS - A supported and skilled workforce provides strength and opportunity

WORKFORCE MANAGEMENT STRATEGY -
 The Workforce Management Strategy 2022-2026 was adopted by Council on 29 June 2022.

The Workforce Management Strategy is a minimum four-year plan, identifying the key people/workforce challenges, issues, approaches and opportunities for Council, in ensuring we can deliver the activities identified in the 2022-2026 Delivery Program and ultimately the objectives outlined in Community Strategic Plan - Your Broken Hill 2040.

This Workforce Management Strategy aims to build on our established management and engagement with staff and Council has taken a proactive approach to staffing, with a focus on in-house training, up-skilling and the employment of local trainees and apprentices.

This Workforce Management Strategy considers both our internal and external environments and takes a holistic and structured approach to ensuring that Council can effectively attract, develop, reward, support, protect and lead our people.

The strategy focuses on ensuring a people-oriented approach to all aspects of the employee experience at Council.

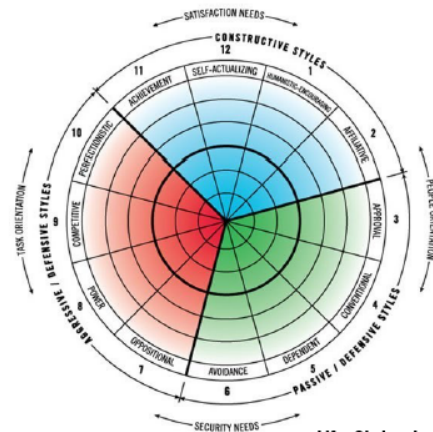
Specifically, there are a number of themes to our employee experience and these reflect Council's focus on attracting, developing and retaining quality people, providing a positive, safe and supportive work environment and ensuring an engaging culture through strong and effective leadership.

WOMEN IN LEADERSHIP - Continuing with Council's EEO statement and encouraging gender equity through Council's management team, Council has sustained the opportunity for female staff to participate in the Compass Women in Leadership Program.

Participants use the Life Styles Inventory concept through the program to assist them to identify their beliefs, values, behaviours and assumptions about themselves.

The program is designed to enhance leadership capability at work and home, so they can lead authentically, with influence, visibility and in alignment with their values.

During 2021/22, Council has seen a further seven female staff graduate from the Compass Women in Leadership Program, totalling 17, or 23% of current female staff, successfully completing this leadership opportunity.



Life Styles Inventory



ACHIEVED

Ensured Council's Workforce Management Plan reflects the needs of the organisation by:

- Reviewing the 2020-2024 Workforce Management Plan and adopting the 2022-2026 Workforce Management Plan in line with Integrated Planning and Reporting requirements.
- Undertaking annual Performance Reviews and updating training and development plans with employees.
- Continuing to improve Recruitment Service Delivery and employee experience through internal stakeholder and employee consultation to develop and implement best practice process.
- Supporting workforce strength and opportunity through leadership training.

Advocated for Airport upgrades in line with Advocacy Strategy and Airport Business Case by:

- Including Airport upgrades in Council's Advocacy Strategy.
- Negotiating with NSW Government for funding to support development of commercial and industrial precinct and improved infrastructure.

Advocated for Broken Hill and Far West as a centre for renewable energy by:

- Seeking to understand capacity to expand electricity grid by obtaining feedback on opportunities and constraints associated the development of a solar array and storage system to reduce the demand on the electricity grid during peak hours.
- Adopting a Renewable Energy Action Plan and implementing Stage 1 to assist Council buildings to be 100% powered by renewables by 2023 and the City more broadly by 2030.

Increased digital communication network through projects outlined in Smart Communities Framework by:

- Including the installation of Smart lighting and irrigation systems as part of the Queen Elizabeth Park redevelopment.
- Installing Wi-Fi enabled irrigation system into five parks and five sporting fields within the City.
- Providing the community with data detailing parking utilisation at the Airport and environmental sensing at Sturt Park and Patton Park.

Advocated for incentives and initiatives that support business and industry to expand by:

- Collaborating with Business and Industry to attract investment through:
 - Meeting with NSW Regional Development, Mining industry and agencies to discuss investment.
 - Meeting with Foundation Broken Hill and other stakeholders to discuss business and industry.
 - Adopting and implementing Council's Business Support Policy.
 - Facilitating bi-monthly meetings with local business community.
 - Supporting the establishment of Business Far West.

Collaborated with film industry and government to ensure Broken Hill and region is a destination of choice for film makers by:

- Advocating for incentives and initiatives that support Broken Hill and region as a film location.
- Facilitating filming approvals and liaising with film industry to provide location and logistics support.

Worked closely with the newly established Far South West Joint Organisation for successful regional outcomes by:

- Supporting the CEO and Council members to drive the Far South West Joint Organisation initiative, using technology assisted discussions and meetings. Broken Hill plays a major role in the success and running of the Far South West Joint Organisation.
- Collaboratively working with the development of a Regional Destination Marketing Plan and Regional Transport Strategy.

Promoted a strategic approach to improve transport services by:

- Advocating for improved air services and securing additional services to Sydney from Qantas.
- Advocating for additional weekly rail service from Sydney through regular discussions with State and Federal Government.

Ensured Heritage Festival continues to grow and become nationally recognised by:

- Planning, promoting and undertaking the 2021/22 Heritage Festival and Heritage Highlights projects in April 2022.

ACHIEVED

Developed the Visitor Experience and encouraged increased visitation by:

- Collaborating with Destination NSW to expand destination marketing campaign and launching the Feel New NSW marketing campaign in 2021/22.
- Scoping a new tourism website for visitors to navigate attractions and experiences, tourism business listings and events calendars.
- Providing Visitor Information Services and establishing new Visitor Services: City Ambassador Program.
- Providing Civic Centre venue for events, shows, meetings and conferences.

Collaborated with education and training providers to deliver training and education locally by:

- Continuing funding for school-based apprenticeships and traineeships and employing five trainees and one apprentice.

Ensured the Library supports formal and informal learning by:

- Providing technology and resources to support health and wellbeing through access to the Central West Zone online BorrowBox "Mindful and Well-being" collection.
- Reviewing and developing digital literacy programs.
- Provision of 24/7 online digital resources to enhance Library service.
- Providing safe and accessible spaces to support program engagement and interaction with like-minded people.

Fostered partnerships with tertiary institutions to bring scarce skills to the City by:

- Exploring grant opportunities for Apprenticeships, School-based Traineeships and Aboriginal and Torres Strait islander youth programs.
- Securing Go Digital grant funding from MGNSW to facilitate History Alive Oral History recording workshops.

IN PROGRESS

Affordable Housing Strategy:

- Affordable Housing Strategy is under development with expected completion by October 2022.

Renewable Energy Action Plan (REAP):

- Stage 1 of REAP completed with Stage 2 to commence in 2022/23.

Civic Centre Business and Marketing Plan:

- Draft Business and Marketing Plan to be reviewed and implemented in 2022/23.

eSmart Library certification/accreditation:

- Requirements identified for eSmart Library accreditation, with project committee to progress accreditation in 2022/23 .

UPCOMING

Activate Broken Hill Business Support Policy.

Advocate for outcomes aligned to the Regional Transport Strategy.

Develop and implement the Economic Development Strategy.

Advocate for incentives and initiatives that support business and industry to expand.

Active participation in trade events, conferences and other networking opportunities.

Advocate Broken Hill and Far West as a centre for renewable energy.

Collaborate with surrounding LGAs, government and industry to identify economic opportunities.

Engage government, business and community stakeholders in supporting the management of tourism.

Activate Destination Management Plans.

Advocate for incentives and initiatives that support Broken Hill and region as a film location.

KEY DIRECTION 3 – OUR ENVIRONMENT

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.



ACHIEVEMENTS IN OUR ENVIRONMENT

KEY HIGHLIGHTS - Our environmental footprint is minimised

RENEWABLE ENERGY ACTION PLAN (REAP)

- The REAP addresses Council's pledges to investigate opportunities for Council buildings and facilities to achieve 100% renewable status, ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of electric vehicles, set city-level renewable energy or emissions reduction targets and sustainable energy policies, to provide a common goal and shared expectations for local residents and businesses.

The REAP presents renewable energy options that will enable Council to achieve its pledge to achieve 100% renewable status for the City of Broken Hill by 2030.

The Plan outlined priority renewable energy options including energy efficiency measures, smart metering and load control, solar (medium scale solar arrays and distributed solar installation), Council as an energy generator/retailer, energy storage, retail arrangements, transport and plant; and other renewable energy options such as pumped hydro, wind, virtual power plants, bioenergy, microgrids etc.

Three potential pathways were identified as potential preferred options to achieve net zero emissions on Council assets by 2023 and within the City of Broken Hill by 2030. The identified pathways include:

1. Mid-scale array;
2. Distributed energy and community program; or
3. Wait for a 3rd party to de-carbonise the local grid

Following an initial review of the REAP and in consultation between Constructive Energy and Council's REAP Working Group, it was recommended to adopt the mid-scale array option, in conjunction with improved energy monitoring and control.

This pathway to 100% renewable was recommended as it will provide an integrated approach to energy management. Energy monitoring and control will provide visibility on consumption patterns within Council's infrastructure, optimise energy use and provide cost savings to Council.

A mid-scale array is recommended as a Council owned and controlled asset and has the potential to generate both energy for self-consumption and a revenue stream to off-set unavoidable consumption costs such as street lighting.

The REAP additionally outlines a potential roadmap for Council to adopt, to achieve the objectives of this Plan.

The Renewable Energy Action Plan was presented to Council and the community in late 2020 for consultation and feedback; and adopted in early 2021 as the road map forward.

Stage 1 of the REAP is complete, with a preferred site having been identified and the Business Case is near completion.

Stage 2 will include project definition and development, incorporating specification of a working model including array size and technological approach, key component selection and performance modelling, that can then be input to the financial model. Working models for retail participation, securing of land tenure and formal network application also form part of this stage.

ELECTRIC VEHICLE CHARGING STATION

- Broken Hill's first Electric Vehicle (EV) fast charging station was launched in February 2022, as a result of a partnership between NRMA and the NSW Government; making it the most westerly charger in NSW.

The EV charger is located in the Kintore Reserve carpark adjacent to the Lions Recreational Reserve, opposite the Visitor Information Centre.

With the State Government's NSW Electric Vehicle Strategy seeking to increase electric vehicle sales to 52% of all new car sales by 2030/31, complementing the Council's Sustainability Strategy and Cities Power Partnership Pledges; additional EV charging stations continue to be investigated for installation around the City.

WASTE MANAGEMENT AND RECYCLING

- A total of 38,795 tonnes of waste was received at the Waste Management Facility during the 2021/22 period; with 465.7 tonnes being recycled off site, the majority being steel. An additional 20,370 tonnes were used on site for cover material.

Waste Reduction Projects were carried out during 2021/22 which included the annual Household Chemical Cleanout, Waste Reduction Media Campaign in partnership with NetWaste, the Garage Sale Trail, Keep Australia Beautiful Campaign, Sustainable Christmas Campaign and an Illegal Dumping Campaign to establish baseline data.

The **Community Recycling Centre** continued to improve the recycling capability of the facility with 3,832 people delivering a total of 9.8 tonnes commingled recyclables to the facility.



An additional 1.49 tonnes of Household Problem Waste were collected through the Household Chemical Collection Campaign.

The replacement of Council's waste fleet commenced in the reporting period, with a new front lift waste compactor being received in June.



The delivery of three new side lifters were delayed due to the impacts of the pandemic and are expected to arrive late 2022.

Emergency response capacity at the Waste Management Facility was greatly improved in 2021/22, with the purchase of a new water truck with fire suppression and firefighting capacity.

This was complemented with the installation of two 45,000 litre water tanks on site, to enable more effective fire management.

KEY HIGHLIGHTS - Natural Flora and Fauna environments are enhanced and protected

TIDY TOWNS WORKING GROUP - The Tidy Towns Working Group, as part of caring for our environment, continued to conduct clean-up activities throughout 2021/22, in a bid to reduce litter in and around our City.



This small group of dedicated Working Group members and volunteers worked tirelessly picking up litter in our parks, cemetery and roadways, despite events being restricted during the reporting period due to the pandemic.

RIDDIFORD ARBORETUM – During 2021/22, the Riddiford Arboretum Community Committee undertook routine maintenance of the Arboretum, removed rubbish, recommended appropriate plantings and advised Council of damage to infrastructure.

They also conducted daily site maintenance and assessed and advised on the installation of new furniture, bin containers and mapping of plantings.



LIVING DESERT – Council maintained the Living Desert Flora and Fauna Sanctuary as a showcase of wildlife in the arid environment. The facility is provided as an educational site for locals and visitors.

During 2021/22 Council's Living Desert Rangers hosted tours of the Flora and Fauna Sanctuary with multiple schools from Broken Hill, Tibooburra, School of the Air, Melbourne and Sydney.

Members of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee contributed many volunteer hours during 2021/22, to advise Council on the care, maintenance, repair, beautification, improvement and management of the Sanctuary.

These hours also included a roster system of opening and closing the site, working bees to lay soft fall woodchips at the tent site in the campgrounds and on rough paths in the flora site, cementing of sections of path on flora and cultural trail (where dirt has washed away from rain), installation of plant labels and pruning of trees in the flora site and campgrounds.



KEY HIGHLIGHTS - Proactive, innovative and responsible planning supports the community, the environments and beautification of the City

DEVELOPMENT APPLICATIONS - Council determined 155 Development Applications during 2021/22.

The value of works for approved Development Applications totalled over \$17.9M. This included:

- \$11.3M value of works for Commercial/Industrial developments
- \$5.6M value of works for Residential Dwellings and Additions/Alteration developments
- \$1M value of works for Public/Office developments

Council's Planners carried out over 160 inspections related to Development Applications during 2021/22. These included pre-application inspections, initial site inspections and completion/final inspections.

BUILDING AND CERTIFICATION SERVICES

- During 2021/22, Council's Building Surveying staff (and supporting temporary contractors) carried out 132 building inspections. This included inspections of all stages of building work on a range of building types, including inspections of frames, concrete slabs, waterproofing in bathrooms and more.

Council's Building Surveyors determined 62 applications for a Construction Certificate and private Building Surveyors issued an additional 24 Construction Certificates during the reporting period.

HERITAGE ADVISORY SERVICE - During 2021/22, Council's Heritage Advisory Service received 51 matters, which were referred to the Heritage Advisor for specialist advice in relation to heritage implications with proposed developments.

Council's Heritage Advisor provided specialist advice in relation to major developments, such as a proposed new Hotel accommodation development in Argent Street and a new Health Services facility for the RFDS.

The Advisor also provided free advice to numerous property owners and developers regarding both substantial and minor works, such as design solutions and heritage paint schemes.

PLANNING CERTIFICATES - A Section 10.7 Planning Certificate, previously known as a Section 149 Certificate, provides information regarding the development potential of a parcel of land.

There are two types of Section 10.7 Planning Certificates – Section 10.7(2) and Section 10.7(5).

A Section 10.7(2) certificate shows the zoning of the property, its relevant state, regional and local planning controls and other property constraints such as land contamination, level of flooding and bushfire prone land.

A Section 10.7(2) and 10.7(5) combined certificate provides additional information, such as advice from other authorities and certain information that Council holds on a property that is relevant to the land, but not disclosed in a Section 10.7(2) certificate.

The majority of Section 10.7 certificates issued by Broken Hill City Council are Section 10.7(2) and (5) combined certificates.

During the reporting period, Council issued 823 planning certificates. During the 2020/21 financial year, Council issued 756 planning certificates. This means the 2021/22 financial year saw an 8.14% increase in the number of planning certificates issued.

MUSEUM ADVISORY PROGRAM - 2022 has seen the continuation of Council's commitment to the Museum Advisor Program. This Program provides support to the region's small/volunteer museums, to care for and promote their collections and museum facilities.

The program is jointly funded by the NSW Government through Create NSW and Council. The Museum Advisor is funded to visit Broken Hill for 20 days a year.

Our current Museum Advisor is Dr Kate Gahan, who has been visiting Broken since 2019. COVID-19 has interrupted the program somewhat in the time Kate has been working with local museums, but a highlight of the work to date has been a successful funding application led by Kate, in association with the Broken Hill Historical Society, to renew the display at the Broken Hill Mosque.

The renewed display will improve the care and interpretation of important objects held at the Mosque and the cameleering families they relate to. The work at the Mosque is expected to be completed in June 2023.

Another key facet of the work completed in the time Kate has been here is the conservation of a historic photographic portrait of Charles Rasp, taken by Melbourne photographers Johnstone O'Shannessy & Co studio in c. 1886.

For decades the people of Broken Hill have celebrated Rasp as the City's 'founding father', including through the adoration of this portrait, which has hung in the Silverton Gaol Museum since c. 1970.

During Kate's last visit to Broken Hill, a full-scale digitised copy of the Rasp portrait was returned to permanent display at the Silverton Gaol Museum following conservation works of the original and its digitisation by the Grimwade Centre at the University of Melbourne.

The portrait's conservation and digitisation were funded through a grant from BHP sourced by the Broken Hill Historical Society. The original of the portrait will be held at the Outback Archives.

The conservation of the portrait has not only better preserved it for future generations, but the research undertaken during its conservation has revealed new information about the importance of the portrait.



ACHIEVED

Reviewed Waste Management Strategy and implemented actions to reduce environmental footprint by:

- Investigating potential for increased recycling options at the Waste Management Facility and identifying non-operational areas of the Waste Management Facility for rehabilitation activities such as final shaping and covering.

Implemented outcomes outlined in Sustainability Strategy by:

- Implementing smart water irrigation system in parks and ovals.
- Investigating installation of electric vehicle chargers in public places, resulting in the installation of an electric vehicle charging station at Kintore Reserve carpark by the NRMA, in partnership with Transport NSW.
- Implementing the Renewable Energy Action Plan to:
 - Ensure Council fleet purchases meet strict greenhouse gas emissions requirements and support the uptake of hybrid vehicles as part of fleet replacement.
 - Inform the further development of the energy efficiency guidelines for Council buildings and facilities.

Reviewed and implemented outcomes identified in the Noxious Weeds Program by:

- Developing a Memorandum of Understanding with Western Local Land Services to identify and eradicate noxious species.
- Implementing annual works program to control and eradicate identified noxious species.

Investigated strategies for the greening of the City by:

- Trialling deciduous tree species within various locations in the Central Business District.
- Planting 120-150 trees throughout the City.

Enhanced and protected natural environments by:

- Drafting Plans of Management for Reserves categorised as Parks, Natural Areas, Sportsgrounds and General Community Use and providing to Crown Lands for approval.
- Maintaining Living Desert Flora and Fauna Sanctuary and undertaking guided tours.
- Facilitating volunteers of Section 355 Friends of the Flora and Fauna of the Barrier Ranges Committee to undertake working bees at Living Desert Sanctuary to assist with maintenance, repair and beautification of the site.
- Facilitating Tidy Towns Working Group to undertake clean-up activities.
- Facilitating volunteers of Section 355 Riddiford Arboretum Committee to undertake daily site visits to maintain and protect Riddiford Arboretum.

Ensured proactive, innovative and responsible planning to support the community, the environments and beautification of the City by:

- Undertaking development pre-application inspections, initial site inspections and completion/final inspections in accordance with legislation.
- Undertaking building and certificate inspections of all stages of building work in accordance with legislation.
- Providing Advisory Service through Heritage Advisor for specialist advice in relation to heritage implications with proposed developments and works.

IN PROGRESS

Waste and Resource Recovery Strategy:

- Waste and Resource Recovery Strategy 2020-2023 reviewed and drafting of Waste and Resource Recovery Strategy 2022-2025 commenced and to continue in 2022/23.

Plans of Management for Crown Reserves:

- Draft Plans of Management for Cemetery and Area of Cultural Significance under development and to continue in 2022/23.
- Plan of Management for Living Desert under review and development to continue in 2022/23.

UPCOMING

Provide awareness of environmental impacts of human activity.

Collaborate with key stakeholders on environmental issues.

Ensure the effective management of the regeneration and common areas.

Advocate for improved storm water management within the City.

KEY DIRECTION 4 – OUR LEADERSHIP

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.



ACHIEVEMENTS IN OUR LEADERSHIP

KEY HIGHLIGHTS - Openness and transparency in decision making

IMPACTS OF COVID-19 - The COVID-19 (novel coronavirus) pandemic is an unprecedented public health crisis which has fast tracked an associated economic crisis.

Short term unemployment rose significantly, with job losses impacting many sectors across our community such as accommodation and food services, retail trade, arts and recreation services, education services, construction and professional services.

With a long-term projected decline in population for Broken Hill, it was feared further job losses may hasten any decline, unless focussed stimulus was implemented and received.

To date the broader financial implications of the pandemic have been severe. The City of Broken Hill has not been immune to these impacts and has sustained a significant financial impact from this crisis.

Major projected and actual impacts included additional operational costs as the Council increased cleaning and maintenance regimes and losses in revenue as the local community and wider economy were impacted.

Prolonged and reoccurring closures/restrictions of the City's community facilities, such as the Broken Hill City Art Gallery, Aquatic Centre and other community centres, have also resulted in a reduction in revenue and visitation; and the City needs to rebuild from this base.

A range of initiatives designed to alleviate financial pressure on small businesses across the City were presented to Council in March 2020. They included a revised procurement policy to favour local businesses, a freeze on overdue interest and a freeze on debt recovery until 31 December 2020.

To reduce the threat to its own operations, Council initially closed customer-facing facilities, expanded online service alternatives, discouraged non-essential staff travel and encouraged staff to work from home where possible, to reduce risk of infection, both in the workplace and the wider community.

By late September 2020, the pandemic had mostly eased in regional NSW and Council was able to gradually ease restrictions on facilities, after implementing COVID-19 Safety plans and greatly increased safety measures.

Reoccurring lockdowns once again resulted in prolonged closures of the City's community facilities in 2021, resulting in a reduction in revenue and visitation.

The changing conditions of the pandemic presented different challenges to Council than in previous years. The change to 'a living with COVID-19' approach meant lockdowns were less likely to happen. The big challenge for Council was managing and protecting its workforce in this environment as much as possible, to ensure Council continued to provide high quality facilities and services to the community.

Council, like most organisations, experienced disruptions due to loss of staff for periods of time, due to self-isolation requirements. Council took a risk-based approach to managing these impacts to ensure business continuity, along with implementing the requirements of NSW Public Health Orders.

The major financial impacts over the past two financial years have resulted in:

- Reduction in revenue from user fees and charges and investment income.
- Reduction in revenue for capital grants due to COVID -19 related delays in capital projects.
- Large increases to input costs such as Bitumen, Fuel, Steel, Timber and Cement.
- Increased maintenance and cleaning expenditure partly offset by reductions in staff training and travel expenses.

Council had budgeted for a return to pre-COVID-19 conditions for revenue and expenditure assumptions for the 2022 Financial year. Reoccurring lockdowns in the second half of 2021, continued to impact negatively on Council revenues and sharply rising materials costs also negatively affected Council's Expenditure.

Council began to see an uplift in revenue generation and the City experienced a tourism boom over the past 6 months.

Council's foresight in taking advantage of T-Corp's lending opportunity to safeguard Council's workforce and stimulate the local economy through major liveability and amenity improvement projects, has been vital to further sustaining the long-term growth of the City, as well as renewing core infrastructure.

INTERNAL AUDITING - Internal audit is an independent, objective assurance and consulting activity designed to add value and improve Council's operations.

It helps Council accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

Internal audit provides an independent and objective review and advisory service to:

- provide assurance to the Council and the Audit, Risk & Improvement Committee, that the Council's financial and operational controls, designed to manage Council's risks and achieve the entity's objectives, are operating in an efficient, effective and ethical manner; and
- assist management in improving Council's business performance.

During 2021/22, a total of four audits were completed:

- Event Management
- Finance Health Check
- Cemetery Compliance
- Companion Animal Management

From the four Audits, 31 improvement actions were identified and ten of those actions were completed, with another 11 actions commenced.

KEY HIGHLIGHTS - Our leaders make smart decisions

SHAPING OUR FUTURE - In aiming to develop and maintain high levels of employee engagement at Council, we have undertaken Organisational Culture and Effective Assessment Surveys in 2019, 2021 and 2022.

Each of these surveys have shown positive results across all areas of the work environment and of particular note, results show improvement year on year.

The 2022 survey results confirmed that our people are committed to doing a good job and delivering quality customer service through a strong team culture. All this points to a workforce that is aligned with our Values and Workplace Behaviours and well positioned to achieve our 2022-2026 Delivery Program and the Community Strategic Plan – Your Broken Hill 2040.

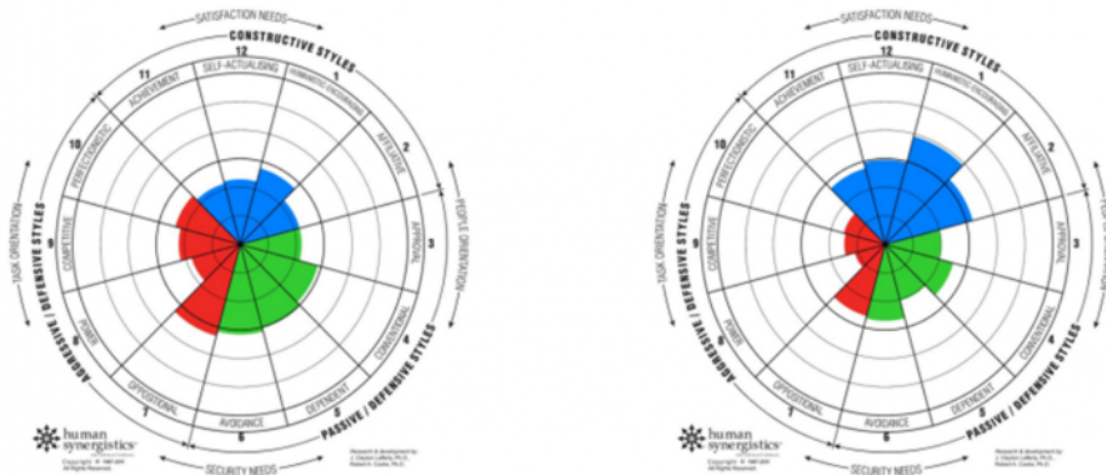
In addition, all Council staff were invited to participate in a World Café – Shaping Our Future Workshop in February 2022, in which 121 staff members attended to discuss and develop action plan items for implementation relating to the opposite three questions:

1. What can we do to ensure we stick to our values?
2. How can we better recognise staff effort and contribution?
3. How can we show we're committed to our community?

The results of both the surveys and staff workshop have also indicated a number of areas where further work can occur in order to continually improve on the work environment, including internal communication, performance management and reward and recognition.

As we continue to review and evaluate our performance, these areas will become a focus for continuous improvement in our journey, to ensure we maintain high standards and remain an employer of choice.

Employee Organisational Cultural Survey Comparison Results



2019 Actual Culture n=103 (left) vs 2022 Actual Culture n=96 (right)

LEADERSHIP DEVELOPMENT - To maintain the success of the workplace values implementation, Council's Executive Leadership team (ELT) and Senior Leadership team (SLT) have continued with an internal Leadership Development Program.

Council has continued to make significant investment in the development of both its leadership and culture. Cultural change necessarily proceeds, in the first instance, "top down" for two reasons:

1. As a precursor to sustainable change, behaviours that are representative of the desired culture, must be consistently modelled by the leaders within the organisation.
2. Leaders must own and in fact personally deliver many of the important cultural change interventions. Therefore, it is important to equip them with the skills they need to do this achievement within their individual development plans.

By embedding values-based leadership, Council has been successful in ensuring that the Organisational Values are more than words and are visible in all leaders' actions.

The Leadership Program was facilitated to team workshops, through individual coaching and via webinars, with a focus on re-testing of leaders to measure growth achievement within their individual development plans.

With the program being extended to next level leaders and influencers, the Emerging Leaders Group (ELG) was established, with the initial outcome being a shared language of leadership across whole of organisation and identified internal staff succession for future workforce planning.



Council staff – 'Shaping Our Future' workshop

KEY HIGHLIGHTS - We unite to succeed in Australia's First Heritage listed City

GRANTS RECEIVED 2021/22 - The collaborative approach of the teams in Broken Hill City Council resulted in Council successfully procuring more than \$18M in grant funding, for various infrastructure projects, programs and community events this year.

Throughout the past 12 months, Council's Growth and Investment Team provided support and advice for community groups seeking funding through programs such as Stronger Country Communities and wrote a number of letters of support for several projects for major event funding, such as the Perfect Light Film Festival, Broken Hill Mundi Mundi Bash and Broken Heel Festival.

Council plays a strong advocacy role in supporting local projects to successfully apply for funding, recognising that projects aligning with the Community Strategic Plan, contribute to enhancing the liveability of the City.

Received from	Funding for	Amount
Building Better Regions	Broken Hill CBD Revitalisation Project including Library and Archives Stage 1	\$8,767,891.00
NSW Government Resources for Regions	Broken Hill CBD Revitalisation Project including Library and Archives Stage 1	\$2,948,952.00
Federal Government	School Zone Infrastructure Program Round 2	\$1,732,978.00
Federal Government - Targeted Road Safety Stimulus Program	Galena, Mercury and Talc Streets Road Reconstruction and Roundabout Installation	\$1,440,000.00
NSW Department of Industry	Queen Elizabeth Park Redevelopment	\$796,950.00
NSW Government/ Fixing Local Roads Round 2	Comstock Street, Piper and Hebbard Streets Intersections Road Reconstruction	\$397,612.50
NSW Government - Fixing Local Roads Round 3	Chloride Street Road Reconstruction	\$291,093.75
NSW Government - Fixing Local Roads Round 3	Galena/Blende/Wills Streets Roundabout Road Reconstruction	\$276,431.25
NSW Government - REPAIR and Block Grant Funding	Gypsum Street Reconstruction	REPAIR \$370,851.50
		Block Grant \$214,000.00
NSW Government - Fixing Local Roads Round 3	Thomas/O'Farrell Street Intersection Road Reconstruction	\$273,412.50
Create NSW	Art Gallery Multi-Year Funding	\$110,000.00
Create NSW	Broken Hill City Art Gallery, Building Upgrades	\$91,823.60
NSW Government COVID-19 Funding	Support Programs	\$90,000.00
NSW Government Arts and Cultural Funding	Off the Floor- increasing collection storage standards Broken Hill GeoCentre	\$71,860.00
Local Government Heritage Studies Grant	Broken Hill Heritage Management	\$35,000.00
NSW Sport	Active Fest	\$27,000.00
NSW Family and Communities	Betoota to Broken Hill Youth Podcast	\$15,720.00
NSW Regional Youth	Sk8On!	\$10,000.00
Foundation for Rural and Regional Renewal	Silver City Story Links	\$10,000.00
Regional NSW	Summer Fun	\$10,000.00
NSW Environment Protection Authority	Scrap Together Green Waste Promotion	\$10,000.00
Regional NSW	Seize My Day	\$4,350.00
Family and Community Services	Youth Week	\$3,644.00
AMaGa CHART	History Alive	\$2,700.00
NSW Small Business Month	Business Workshops	\$2,500.00
TOTAL		\$18,004,770.10

COMMUNITY ASSISTANCE GRANTS PROGRAM ROUND 1 OF 2021/22		
COMMUNITY ORGANISATION	ACTIVITY/EVENT/PROGRAM	GRANT \$
Broken Hill Repertory Society	Land rates and insurances	5,000
Sulphide Street Railway and Historical Museum	Lighting up of the Adelaide Express	1,500
North Broken Hill Bowling Club	Specialised soil for greens	1,950
Zinc Bowling Club	Seating for greens	2,000
Broken Hill Regional Events Centre	Cash and waste service for campground	3,000
Landcare Broken Hill	Banners, poster and two GPS	1,200
In One Accord	Carols by Candlelight	5,000
Broken Hill Eisteddfod	Civic Centre hire and adjudicator	6,000
St John Ambulance	Defibrillator machine	3,000
Alma Soccer Club	Laptop and projector	1,800
St Joseph's Soccer Club	Soccer equipment and uniforms	1,800
Silver City Swim Club	Summer Sizzler SA official swim meet	5,000
3rd Broken Hill Sea Scouts	Upgrade lighting and watering system	3,500
Broken Hill Art Exchange	Art workshops and artist seminar	4,500
Silver City Quilters	Biennial quilting exhibition	2,000
TOTAL		\$47,250

COMMUNITY ASSISTANCE GRANTS PROGRAM ROUND 2 OF 2021/22		
COMMUNITY ORGANISATION	ACTIVITY/EVENT/PROGRAM	GRANT \$
Golf Broken Hill Inc	Rates relief as per Council Resolution	6,000.00
LiveBetter Community Services	Civic Centre hire for LiveBetter Ball	1,886.25
Broken Hill Philharmonic Society	Rent of Aged Persons Rest Centre	3,700.00
Broken Hill Aquatic Swimming Club	Equipment for carnival caravan	6,435.63
Lifeline Broken Hill Country to Coast	Two free suicide prevention workshops	10,000.00
West Darling Machinery Preservation Society	Free fun day at Queen Elizabeth Park	4,034.50
Business Christmas Lights Subsidy Scheme		10,000.00
Christmas Light Display Items – Town Square		22,000.00
TOTAL		\$64,056.38

KEY HIGHLIGHTS - Our community is engaged and informed

COMMUNITY STRATEGIC PLAN – YOUR BROKEN HILL 2040

- Your Broken Hill 2040 is a whole of community plan, in which levels of government, state agencies, business, educational institutions, community groups and individuals have an important role.

The Community Strategic Plan (CSP) outlines the community's main priorities and aspirations for the future and includes strategies for how we will achieve them.

While a council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the Local Government Area, it is not wholly responsible for its implementation.

Other partners, such as state agencies and community groups, may also be engaged in delivering the long-term objectives of the Community Strategic Plan.

Broken Hill City Council initiated and facilitated the development of this community plan and will continue to have a custodial role during its implementation, monitoring and reporting and review.

Your Broken Hill 2040 was developed with extensive community input including representatives from community, government, business, health, education institutions, non-government organisations, First Nations people, community groups and Council staff.

Social justice principles of equity, access, participation and rights have been central to the development of this plan under the theme headings of community, economic, environmental and civic leadership.

Results from a series of engagement activities informed the development of the Community Strategic Plan – Your Broken Hill 2040.

Key questions considered throughout the development of this Plan:

- Where are we now?
- Where do we want to be in ten years' time?
- How will we get there?
- How will we know when we have got there?

The community were also asked to describe what makes us a flourishing community. To support the achievement of our community vision, collaborative efforts focus on four interconnected themes:

1. Our Community – We value lifestyle and wellbeing; a place that encourages safe, active, cultural and social opportunities
2. Our Economy – We value a diverse economy which is resilient and adaptable to change, making the best use of the unique advantages of our remoteness and lifestyle
3. Our Environment – We value our unique landscape; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community
4. Our Leadership – We value collaboration and working together for the greater good – Broken Hill community continues shared responsibility for good governance

Consultation for the plan began with an analysis of Council plans, local strategic plans from business, industry and agencies and a background paper

highlighted some megatrends, which informed the face-to-face engagement. The engagement activities targeted groups, industries, individuals and communities.

Community engagement included facilitated forums, pop up information booths in Argent Street and Westside Plaza, surveys, individual interviews and interviews with small groups with special interests.

People involved in engagement activities were generous and forthright and could both name what was great about Broken Hill and where our City's challenges lie.

The draft Community Strategic Plan – Your Broken Hill 2040 was placed on public exhibition for 28 days, prior to its adoption by Council on 29 June 2022.



DISABILITY INCLUSION ACTION PLAN 2022-2026

- The *NSW Disability Inclusion Act 2014* aims to achieve the goal of ensuring people with disability achieve full inclusion in community life. Under the Act, the NSW Government required all councils to implement a Disability Inclusion Action Plan by July 2017. Council's Disability Inclusion Action Plan 2017-2021 was developed according to legislative requirements described in this Act and adopted by Council on 28 June 2017.

In May 2021, Council received correspondence from the Minister for Disability Services, The Hon Gareth Ward MP, advising that the publication of Council's new Disability Inclusion Action Plan was due July 2021 however, due to the impact of COVID-19 and natural disasters, had been extended to July 2022.

Broken Hill residents with a disability, along with their carers and supporters, were encouraged to make their voices heard on Council's services and amenities, as Council reviewed its Disability Inclusion Action Plan (DIAP). Council engaged consultant Jenny Bray to work in a consultative and inclusive approach with Council, to review and develop the 2022-2026 DIAP, in line with the requirements of the *NSW Disability Inclusion Act 2014*.

Council's 2022-2026 DIAP sets out the vision of Broken Hill City Council, which is to engage people with disability, their families and supporters, to join with Council to improve opportunities for people of all ages, all cultures and of differing abilities, to access the full range of services and activities available in the local community. The Plan was developed in consultation with people with disabilities and its strategies are based on the information and ideas they provided.

Council's Disability Inclusion Action Plan 2022-2026 is a vision for an inclusive Broken Hill, which is inclusive to people of all abilities and all ages.

The Broken Hill Disability Inclusion Action Plan 2022-2026 is based on four Focus Areas. These Focus Areas came from the NSW Government, which asked people with disability what barriers affect their inclusion. People said these four areas need to be worked on in order to remove barriers to inclusion. The four Focus Areas are:

- Attitudes and Behaviour
- Liveable Communities
- Systems and Processes
- Employment

The Disability Inclusion Plan 2022-2026 is designed to enact the Principles of the *NSW Disability Inclusion Act 2014*, which states that people who live with disability have the right to:

- respect for their worth and dignity as individuals
- participate in and contribute to social and economic life and be supported to develop and enhance their skills and experience
- realise their full potential in all areas of life
- make decisions about their lives and be supported in these if they want or need it
- privacy and confidentiality
- live free from neglect, abuse and/or exploitation
- access information in a way that is appropriate for their disability and cultural background and which enables them to make informed choices; and
- pursue complaints with the same ease as other members of the community.

Council has a commitment to respect for the individual experience of people with disability, including their cultural diversity, age, gender, sexual orientation and religious beliefs.

The Disability Inclusion Action Plan sits within the Community Strategic Plan. Links between DIAP and the Community Strategic Plan, Delivery Program and Operational Plan will enable Council to track where we are up to in putting the Plan into action. Council will integrate DIAP into the Integrated Planning and Reporting Framework, where measures will be reported upon every six months in progress reports to the community and via Council's Annual Report.

The Draft Disability Inclusion Action Plan 2022-2026 was placed on public exhibition for 28 days, prior to its adoption by Council on 29 June 2022.



LOCAL GOVERNMENT ELECTIONS – Local Government elections are an important part of the democratic process, ensuring that councils are accountable to their communities.

The Minister for Local Government announced, by Council Circular on 25 March 2020, that the September 2020 Local Government elections were to be postponed 12 months, to address the risks posed by the COVID-19 virus.

The *Local Government Act 1993* was amended to confer on the Minister, a time-limited power to postpone council elections.

Popularly elected mayors continued to hold their office until the ordinary election was held.

The postponement of elections had implications for the activities councils are required to undertake in Integrated Planning and Reporting (IP&R) cycles. The Office of Local Government sought to extend the current IP&R cycle for 12 months, with a next cycle to be truncated to 3 years.

On 25 July 2021, the NSW Government announced a further new date for the Local Government elections, in response to the COVID-19 situation and Public Health Orders in place at the time. The Local Government elections were conducted on 4 December 2021.

The NSW Government worked with the Electoral Commission and NSW Health to implement a comprehensive plan which allowed for voters to cast their ballot safely in person, by post or online. These steps were taken to ensure the safety and wellbeing of communities, voters, candidates and polling staff.

Council engaged the NSW Electoral Commission to manage the 2022 Local Government election.

Tom KENNEDY (IND) was declared elected as Mayor on 21 December 2021.

Nine councillors were elected from 18 candidates. The following candidates were declared elected on 23 December 2021:

- Bob ALGATE (IND)
- Michael BOLAND (IND)
- Marion BROWNE (ALP)
- Alan CHANDLER (IND)
- Dave GALLAGHER (IND)
- Jim HICKEY (IND)

- Hayley JEWITT (IND)
- Ronald PAGE (IND)
- Darriea TURLEY (ALP)

The next Local Government elections will be held in September 2024.

COUNCILLOR INDUCTION AND PROFESSIONAL DEVELOPMENT – In accordance with Local Government (General) Regulation 2021 Clause 186, Councillors who took part in induction training in 2022 included:

- Mayor Kennedy
- Councillor Algate
- Councillor Boland
- Councillor Browne
- Councillor Chandler
- Councillor Gallagher APM
- Deputy Mayor Hickey
- Councillor Jewitt
- Councillor Page
- Councillor Turley AM

Councillors who took part in ongoing professional development programs during 2021/22 included:

- Mayor Kennedy
- Councillor Browne
- Councillor Gallagher APM
- Councillor Page
- Councillor Turley AM
- Councillor Adams (July 2021 to December 2021)
- Councillor Clark (July 2021 to December 2021)
- Councillor Licul (July 2021 to December 2021)
- Councillor Nolan (July 2021 to December 2021)
- Deputy Mayor Hickey (December 2021 – June 2022)
- Councillor Algate (December 2021 – June 2022)
- Councillor Boland (December 2021 – June 2022)
- Councillor Chandler (December 2021 – June 2022)
- Councillor Jewitt (December 2021 – June 2022)

Councillors also received circulars provided by the Office of Local Government.

ACHIEVED

Supported the organisation to operate within its legal framework by:

- Coordinating internal 2021 Local Government Election plan and working with NSW Electoral Commission to carry out Local Government Elections on 4 December 2021.
- Reviewing Section 355 Community Committee manual and constitutions in accordance with new term of Council.

Developed and implemented a structured and holistic approach to management of risk at all levels of Council by:

- Implementing Stage 2 of Enterprise Risk Management Plan, resulting in upskilling and training of Councillors and Senior Managers in the fundamentals of Enterprise Risk Management and use of Council's Risk Management Framework.
- Implementing Council's Business Continuity Plan during COVID-19 pandemic, resulting in continuous review and update, ensuring operations were maintained.
- Undertaking full review and testing of Council's Business Continuity Plan, involving desktop simulated Business Continuity Plan and Cyber Security Framework test; resulting in independent observer outcome report presented to Management and Audit, Risk and Improvement Committee.

Ensured a robust Safety Management System is in place, supporting Council's workforce to operate in a safe and sustainable way by:

- Regular testing, auditing and reporting of high risk works control effectiveness and completing incidence investigations.
- Undertaking annual review of Injury Management Plan, supporting "recover at work" principles and managing high risk work.
- Completing a preliminary self-audit of Council's Safety Management Systems in conjunction with Council's Workers Compensation insurers, with findings reported to Management.
- Implementing Chain of Responsibility Policy and Procedure.

Facilitated learning and networking opportunities by:

- Delivering the Councillor Induction and Training Program for elected members incorporating induction, various workshops, site visits and online training.
- Providing Councillors opportunities to access individual learning plans by accessing LGNSW online training portal for ongoing development and training.
- Facilitating Leadership Development and cultural change opportunities.

Ensured openness and transparency by:

- Implementing service reviews as per the Service Review Framework by undertaking planned Service Reviews for Event Management and Community Development.
- Undertaking internal audits, identifying and commencing improvement actions and completing prioritised improvement actions.

Reduced the annual operational deficit in line with the Long Term Financial Plan by:

- Preparing 2021/22 Budget in accordance with Long Term Financial Plan and expectation to return to surplus in 2024.
- Undertaking Quarterly budget reviews to continually investigate and implement Business Improvement to ensure targets are achieved.

United to succeed in Australia's First heritage listed City by:

- Implementing recommendations from the National Heritage Planning Framework and Broken Hill Heritage Study to manage heritage values locally.
- Advocating for tri-partisan government approach to management of the National Heritage assets.
- Facilitating Community Assistance Grant opportunities.
- Procuring grant funding, for various infrastructure projects, programs and community events.

Facilitated engagement activities to determine the community's long-term vision by:

- Continuing stakeholder and community engagement to review and update the Community Strategic Plan, resulting in the development and adoption of the Community Strategic Plan – Your Broken Hill 2040
- Continuing stakeholder and community engagement for Disability Inclusion Action Planning, resulting in the development and adoption of the Disability Inclusion Action Plan 2022-2026.

IN PROGRESS

Governance Framework:

- Content structure of the Governance Framework has been developed, further collaboration and finalisation will be completed in 2022/23.

Chain of Responsibility Framework:

- Development and implementation of accredited Chain of Responsibility Framework to continue in 2022/23.

Information and Communication Technology Strategy/Roadmap:

- Implementation of Information and Communication Technology Strategy projects to continue in 2022/23.

UPCOMING

Foster relationships with key community sector leaders.

Activate the Community Engagement Strategy.

Facilitate public forum at each Council meeting.

Implement and embed an Enterprise Risk Management system.

Strengthen staff capacity through workforce development and planning activities.

Provide learning and networking opportunities for elected members.

Build on the leadership values and culture of the organisation.

Implement the Service Review Framework.

Collaborate with key stakeholders for the Community Strategic Plan for reporting and monitoring.

Develop working parties for key issues and projects impacting Council and the City.

Maintain a strong relationship and regularly engage with the local State and Federal Members.

Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers.

Update Community Engagement Strategy.

Facilitate meetings between community and elected representatives.

Maintain an Advocacy Strategy for the City.

DISABILITY INCLUSION ACTION PLAN 2017-2021

Our commitment is to 'create greater opportunities for people of all ages, all cultures and of differing abilities, to access the full range of services and activities available in the local community'.



ACHIEVEMENTS IN OUR DISABILITY INCLUSION ACTION PLAN

QUEEN ELIZABETH PARK REDEVELOPMENT

- The Queen Elizabeth Park was redeveloped with the vision to provide an overall inclusive space and an enjoyable recreation experience for all community members.

Accessible features incorporated into the space include:

- Public amenities.
- Playground equipment – swing and twirl.
- BBQ, tables and seating.
- Pathways to connect all areas.
- Ramp for train access.

The West Darling Machinery Preservation Society also made modifications to a train carriage, to enable accessible access.



FOCUS AREA 1: ATTITUDES AND BEHAVIOURS

ACHIEVED

Review and development of staff annual training programs, promoting inclusivity.

Training to develop alternative formats in Word, PDF, PowerPoint provided to Corporate Services staff, with Corporate Services then providing guidance and assistance to relevant areas as required.

Customer Service Framework incorporates inclusion and accessibility awareness and effective methods for communication with customers who may have a disability.

Support provided during weekly Asset and Infrastructure team meetings, to enhance staff confidence and communication skills to effectively engage people with disability.

Autism Awareness training provided to Council and YMCA staff.

Training provided and partnerships developed by Library staff to develop Social Stories to assist children to participate in program activities/groups.

Regular service, program and activity reviews undertaken to ensure accessibility, inclusion and participation for all.

Disability Inclusion Action Plan progress reports provided to DIAP Monitoring Group and the community on the implementation of Council's Disability Inclusion Action Plan.

Supported the NDIS information and preplanning hubs, National Reconciliation Week, Positive Partnerships Autism Awareness, Inclusive Tourism Online Learning (internal promotion), Stress Down Day and International Day of People with a Disability community event.

IN PROGRESS

Development of Council Inclusion Awareness training materials for inclusion in induction and/or refresher courses.

FOCUS AREA 2: LIVEABLE COMMUNITIES

ACHIEVED

Funding received from Roads and Maritime Services to develop a city-wide Pedestrian Access and Mobility Plan; the Plan upgraded to an Active Transport Plan (ATP) which also incorporates a bike plan. ATP priorities reviewed, consultation undertaken and priority actions commenced. Progress of ATP and the footpath works to be reported Council.

Broken Hill Event Guide, events and event planning templates reviewed and updated to ensure accessibility and inclusion are incorporated and made available to event organisers.

Accessibility features of the Library, Art Gallery, Visitor Information Centre and GeoCentre buildings documented and made available on websites and displayed at facilities.

Regular service, program and activity reviews undertaken by the Library, Art Gallery and GeoCentre to ensure accessibility, inclusion and participation for all.

Training provided and partnerships developed by Library staff to develop Social Stories to assist children to participate in program activities/groups.

The Art Gallery hosted workshops for Maari Ma health group clients. The Gallery and Museum and GeoCentre make regular adjustments to programs to ensure accessibility, inclusion and participation for all. Gallery exhibitions are increasingly becoming a lot more interactive, including sound elements with recorded stories.

Accommodation Guide updated annually to promote accommodation with accessibility features.

Council Administrative Building refurbishment design plans developed incorporating the redesign of the information desk for wheelchair access and plans for installation of a Hearing Loop and dedicated room enabling sound privacy.

ACHIEVED

Economic benefits of aging and accessible business and activities promoted through media release and participation in community forums.

Public Toilet accessibility information updated and added to the National Public Toilet Map and the link to the National Public Toilet Register included on Council's website under 'Facilities'.

Investigation of accessibility features of Council buildings and development of PDFs showing Council building access features and activities hosted within buildings.

Investigation and development of documentation detailing access features of sportsgrounds, parks and playgrounds (including fencing).

Regular review and update of Library programs to ensure inclusive activities, events and programs.

IN PROGRESS

Consultation, review and upgrade of public toilets for accessibility.

Development of information sheet, listing accessibility features of Council public toilets.

Investigation of wheelchair height counter at Visitor Information Centre.

Installation of way finding in Council Administrative Centre, Civic Centre and Visitor Information Centre.

FOCUS AREA 3: SYSTEMS AND PROCESS**ACHIEVED**

Survey developed in easy read format and provided to NDIS disability service providers, sector partners and community seeking level of satisfaction with Community Strategic Plan progress.

Discussion and planning for inclusion of needs of people with disability to be included in emergency scenario consequence management plans

IN PROGRESS

Investigation and development of Accessibility page on Council website, for information on the accessibility features of facilities and getting around Broken Hill.

FOCUS AREA 4: EMPLOYMENT**ACHIEVED**

Australian Network on Disability resources accessed and all policies and procedures reviewed for inclusion of best practise principles.

Recruitment Framework reviewed, updated and implemented operationally, ensuring Council's ability to implement reasonable adjustment for all applicants during the employment process.

Full progress report on the implementation of the 2017-2021 Disability Inclusion Action Plan can be found on Council's website - <https://www.brokenhill.nsw.gov.au/Council/Strategic-Plans-including-Fees-and-Charges/Disability-Inclusion-Action-Plan>

SECTION 2: STATUTORY REQUIREMENTS

Local Government Act 1993 and General Regulation Reporting Requirements

In accordance with the NSW Office of Local Government's Integrated Planning and Reporting requirements, Council must:

1. Prepare an annual report within 5 months of the end of the financial year;
2. Provide a copy to the Minister for Local Government (via the Office of Local Government); and
3. Post a copy of the Annual Report on Council's website.

Council's Annual Report must include the following information:

1. Council's achievement in implementing the Delivery Program - Section 1;
2. Council's implementation of the Disability Inclusion Action Plan 2017-2021 - Section 1;
3. A copy of Council's required audited financial reports are included - Section 3.

Councillor Induction and Professional Development Reg Cl 186

For information about induction training and ongoing professional development refer to page 47.

Special Variation

Report on activities funded via a special rate variation of general income including Special Rate Variation Guidelines* (SRV Guidelines) 7.1: No data to report for 2021/22.

AMOUNT OF RATES AND CHARGES WRITTEN OFF 2021/22		\$
Total pensioner concession		551,617
LESS subsidy reimbursement		-302,610
NETT Pensioner amount written off by Council		249,007
Concessions – additional pension rebate		15034
Bad debts written off		Nil
TOTAL		\$264,041

LEGAL PROCEEDINGS		
Summary of the amounts incurred by the Council in relation to legal proceedings		Status
Other advice	20,944	Complete
Property administration	57,193	Complete
Debt and fine recovery	222,094	Complete
Corporate Litigation	1,662,691	Ongoing
TOTAL	\$1,962,922	

COUNCILLORS PAYMENT OF EXPENSES AND PROVISION OF FACILITIES		\$
Provision of dedicated office equipment allocated to councillors		1,320
Telephone calls made by councillors (includes internet costs)		Nil
Attendance of councillors at conferences and seminars		8,166
Training of councillors and provision of skill development		19,507
Interstate visits by councillors, including transport, accommodation and other out-of-pocket travelling expenses		321
Overseas visits by councillors and council staff, including transport, accommodation and other out-of-pocket travelling expenses		Nil
Expenses of any spouse, partner or other person who accompanied a councillor in the performance of his or her civic functions, being expenses payable in accordance with the Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors		Nil
Expenses involved in the provision of care for a child of, or an immediate family member of, a councillor		Nil
TOTAL		\$29,314

CONTRACTS OVER \$150,000		
Details of each contract awarded for amounts greater than \$150,000		
Contractor	Goods / Service Provided	\$
Conex Group Pty Ltd	Upgrade footpaths and kerbs - Alma Public School	215,140
Conex Group Pty Ltd	Upgrade footpaths and kerbs - Broken Hill High School	214,365
Conex Group Pty Ltd	Upgrade footpaths and kerbs - Willyama High School	189,720
Conex Group Pty Ltd	Upgrade footpaths and kerbs - Broken Hill North Public School	186,155
GHD Pty Ltd	Asset optimisation study 2022	183,404
GTE 1 Pty Ltd	Upgrade footpaths and kerbs - Morgan Street Public School	160,394
Air Comfort Services Pty Ltd	Broken Hill Regional Art Gallery Air Conditioning Upgrade	724,814
The Buchan Group Australia Pty Ltd	CBD Wayfinding Project	775,320
GTE 1 Pty Ltd	Galena/Mercury/Talc intersection reconstruction and installation of roundabout	993,289
Conex Group Pty Ltd	Upgrade footpaths along Route 1 of the Active Transport Plan	618,430
Vertex Power & Process Pty Ltd	Mercury/ Galena/ Talc St Intersection - Utility relocation	356,715
Department of Regional NSW - Public	Project Management - Broken Hill CBD Revitalisation Project	555,273
Fire Flow Pty Ltd	Upgrade of firefighting infrastructure at Broken Hill Airport	270,136
Barnson Pty Ltd	O'Neil Park Masterplan	398,050
Colin Joss & Co Pty Ltd	Art Gallery floor replacement	394,211
Colin Joss & Co Pty Ltd	Art Gallery refurbishment	167,623
Infrastructure Logic Pty Limited	Installation of CBD banner poles	886,435
NSW Public Works Advisory	Project management of the EP O'Neil Precinct Redevelopment	590,710
Johnsons Truck and Coach Service Pty Ltd	Supply of three waste collection vehicles	1,435,025
Connex Group Pty Ltd	Shared Footpaths - Brooks St and O'Neil St	334,124
Tracserv Pty Ltd	Supply of one Isuzu water truck	288,767
Cavpower Pty Limited	Supply of CAT 950 M loader	415,650
Getting There Pty Limited	Reconstruction of a Comstock Street Intersections	610,130

FINANCIAL ASSISTANCE TO COMMUNITY UNDER S356 OF THE LOCAL GOVERNMENT ACT 1993	
RATE SUBSIDIES	\$
Silver City Motorcycle Club	4,956.89
West Broken Hill Rifle Club	8,452.72
Silver City Rifle Club	8,452.72
Broken Hill Gun Club Inc	2,782.53
Silver City Small Bore Rifle Club	1,789.08
Broken Hill Pistol Club Inc	2,557.58
Broken Hill Rifle Club Inc	6,737.60
Mr C J Bright - Kantappa Station	484.59
TOTAL	\$36,213.71

FINANCIAL ASSISTANCE TO COMMUNITY UNDER S356 OF THE LOCAL GOVERNMENT ACT 1993	
MISCELLANEOUS SUBSIDIES	\$
Broken Hill Swimming Club Inc	6,435.63
Golf Broken Hill Inc	6,000.00
Lifeline Broken Hill Country To Coast	10,000.00
Broken Hill Art Exchange Inc	4,500.00
Broken Hill Eisteddfod Society	6,000.00
Broken Hill Repertory Society Inc	5,000.00
In One Accord	5,000.00
Landcare Broken Hill Inc	1,200.00
North Broken Hill Bowling Club	1,950.00
Silver City Quilters Inc	2,000.00
Silver City Swim Club	5,000.00
St John Ambulance Australia	3,000.00
St Joseph's Soccer Club Broken Hill Inc	1,800.00
Sulphide Street Railway & Historical Museum	1,500.00
3rd Broken Hill Sea Scouts	3,500.00
Alma Soccer Club	1,800.00
Zinc Broken Hill Bowling Club Inc	2,000.00
West Darling Machinery Preservation	4,034.50
LiveBetter Community Services	1,714.77
Broken Hill Regional Events Centre	3,000.00
Broken Hill Philharmonic Society	3,700.00
David Bowler Memorial Scholarship	2,500.00
Business Christmas Lights Subsidy Scheme	3,212.27
Alma Public School	100.00
Broken Hill High School	100.00
Broken Hill North Primary School	100.00
Broken Hill Public School	100.00
Burke Ward Primary School	100.00
Morgan Street Public School	100.00
Railwaytown Primary School	100.00
Sacred Heart College	100.00
School of the Air	100.00
Willyama High School	100.00
TOTAL	\$85,845.17

GENERAL MANAGER REMUNERATION PACKAGE* (01/07/2021 – 30/06/2022)	
Statement of the total remuneration comprised in remuneration package of the General Manager	
Total Remuneration*	\$302,951

* Includes Salary, performance payments (where paid), superannuation, non-cash benefits, reportable FBT.

SENIOR STAFF MEMBERS EMPLOYED BY COUNCIL* (01/07/2021 – 30/06/2022)	
Statement of the total remuneration comprised in remuneration package of all senior staff members, expressed as the total (not of individual members)	
Total Remuneration*	\$534,227

* Includes Salary, performance payments (where paid), superannuation, non-cash benefits, reportable FBT.

Environmental Upgrade

Particulars of any environmental upgrade agreement entered into, in accordance with any requirements imposed under s54F (1): No data to report for 2021/22.

Works Carried Out On Private Land

Resolutions made under Section 67, 67(2)(b) and clause 217(1)(a4) concerning work carried out on private land: No data to report for 2021/22.

Section 355 Committees

Statement of all external bodies that exercised functions delegated by council Reg cl 217(1)(a6)

Council currently has 10 external bodies (Section 355 Committees), that exercised functions delegated by Council. These committees were established in accordance with the provisions of Section 355 and Section 377 of the *Local Government Act 1993*.

The committees are formed to assist Council in the management of a particular service or facility of Council. Council aims to appoint committees which are representative of the local community, or interest group of the particular service/facility.

Council's Section 355 Committees are:

- Alma Oval Community Committee
- Broken Hill Heritage Committee
- Broken Hill Regional Art Gallery Advisory Committee

- BIU Band Hall Community Committee
- Community Strategic Plan Round Table Committee
- Friends of the Flora and Fauna of the Barrier Ranges Community Committee
- Memorial Oval Community Committee
- Norm Fox Sporting Complex Community Committee
- Picton Sportsground Community Committee
- Riddiford Arboretum Community Committee

Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which council held a controlling interest. cl 217(1)(a7)

Council held no decision-making controlling interest in any corporation, partnership, trust, joint venture, syndicate, or other body during the financial year 2021/22.

Statement of all corporations, partnerships, trusts, joint ventures, syndicates or other bodies in which the council participated during the year Reg. cl 217(1)(a8)

During 2021/22, Council participated in the following corporations, partnerships, trusts, joint ventures, syndicates or other bodies:

- Far South West Joint Organisation
- State Emergency Services
- Broken Hill University Department of Rural Health - The Australian Prevention Partnership Centre
- Cities Power Partnership
- Food Regulation Partnership
- Regional Express Airlines
- Broken Hill Environmental Lead Centre
- Broken Hill Rotary
- St Patrick's Race Club
- Broken Hill Historical Society Inc
- West Darling Regional Arts Board
- Destination Network Country & Outback
- Destination NSW
- Flinders Ranges Tourism Operators Association
- South Australian Visitor Information Centre Network
- State Library New South Wales
- State Archives and Records NSW
- Journey Beyond Rail – Great Southern Rail
- RM Molesworth

- Maari Ma Aboriginal Health Corporation – Maari Ma Aboriginal Art Awards
- Hart Family – Pro Hart Outback Prize
- Landcare Broken Hill
- Broken Hill Alliance
- Regional Development Australia Far West
- Australian Mining Cities and Centres Alliance
- Association of Mining Related Councils
- RSPCA
- National Desexing Network
- Business Far West

A statement detailing the stormwater management services provided (if levied).

Reg cl 217(1)(e): No data to report for 2021/22.

A statement detailing the coastal protection services provided (if levied). Reg cl 217(1)(e1):

No data to report for 2021/22.

A statement detailing the recovery and threat abatement plans in accordance with Fisheries Management Act 1994, s220ZT(2):

No data to report for 2021/22.

Equal Employment Opportunity Target Groups

Encouraging young people to take up careers in local government, attracting and retaining mature aged workers with valuable experience and skills and engaging with under-utilised sections of the labour market such as women with young children, carers, people with disabilities, Indigenous people and people from culturally diverse backgrounds, will assist to strengthen the organisation's ability to meet its future workforce needs.

Statement reporting Labour Statistics Reg cl 217(1)(d)(i),(ii),(iii),(iv)

The Number of people directly employed by Council on 25 May 2022	
On a permanent full-time basis	140
On a permanent part-time basis	16
On a casual basis	10
On a fixed-term contract	20
The number of persons employed by the council who are "senior staff" for the purposes of the <i>Local Government Act 1993</i>	4
The number of persons engaged by the council, under a contract or other arrangement with the person's employer, that is wholly or principally for the labour of the person	1
The number of persons supplied to the council, under a contract or other arrangement with the person's employer, as an apprentice or trainee	0

EQUAL EMPLOYMENT OPPORTUNITY AND DIVERSITY INITIATIVES	
IMPLEMENTED	% OF STAFF PARTICIPANTS
Formal flexibility agreement	<10%
Flexible leave arrangements (TIL)	48%
Regular part time work	<13%
Rostered/accrued days off	84%
Regular or occasional working remotely	10%
Job sharing	0%
Unpaid leave for carers of people with special needs	0%

Employee Satisfaction

The number of employee grievances an organisation receives is one measure of employee satisfaction levels and the well-being of the working environment. Council has a number of mechanisms in place for employees to raise awareness for identifying and responding to grievances, including policy and procedures, Workplace Consultative Committee and EEO Contact Officers.

YEAR	NO. GRIEVANCES LODGED
2021/22	1

CAPITAL WORKS PROJECTS 2021/2022	\$
Airport Terminal Welcome Information Board	392
Admin Building R&R air Damper Components	2,062
Geocentre switchboard upgrade	5,041
Library, Archive & Cultural Precinct - Revised Design	10,311
Civic Centre office construction	22,683
Admin Building kitchen renewal	23,430
Centre - Stage Lighting Bar Replacement	39,079
Art Gallery Exhibition Space Upgrades 2022	42,964
Warnock St Works Depot Refurbishment	69,194
Library, Archive & Cultural Precinct	87,868
Geocentre air conditioning enhancements	6,702
ES Headquarters - Floor Covering Replacement	6,866
GeoCentre air conditioning replacement	8,868
Aged Persons Rest Centre HVAC filter installation	8,873
South Community Centre Air conditioning unit replacement	10,311
Admin Building IT Room Fire Door Replacement	11,533
Warnock St Depot Security Access System	11,937
Airport Terminal - Kiosk Upgrade	11,965
Administration Building - Security Access System Replacement	14,261
Admin Building AC No 1 chiller replacement	16,762
Warnock St Split system Replacement x 3	19,488
Admin Building AC Upgrade	20,925
Visitor Information Centre - BMS Replacement	32,463
Garage Refurbishment 2022	54,626
HACC Roof Renewal 2022	89,079
Art Gallery refurbishment and painting 2022	695,016

CAPITAL WORKS PROJECTS 2021/2022	\$
Humidifier Replacement	892,713
Multiple Roof Replacement - 2016 Hailstorm	1,198,943
Broken Hill Public School - Road Safety Program	67,353
Active Transport Plan Route 1 - Blende St	94,844
Sacred Heart Parish Primary School - Road Safety Program	98,958
Railwaytown Public School - Road Safety Program	150,913
Morgan Street Public School - Road Safety Program	166,541
Burke Ward Public School - Road Safety Program	166,624
Broken Hill High School - Road Safety Program	220,226
North Public School - Road Safety Program	224,068
Alma Public School - Road Safety Program	233,252
Willyama High School - Road Safety Program	264,929
Multiple sites electrical cubicle lock upgrade	203
Duke of Cornwall Park BBQ replacement	12,103
Apex Park playground equipment replacement	19,479
CBD Redevelopment - Wayfinding	113,999
O'Neill Park Complex Masterplan	195,840
North Family Play Centre pump replacement	4,640
Admin Building Landscaping Renewal 2021/22	16,331
Queen Elizabeth Park Redevelopment	1,830,413
Airport Fire Equipment Upgrade	257,116
CBD Redevelopment - Banner Poles	868,363
Replace airport lighting 19/20	1,022,774
Warnock Street Boom gate	668
Sturt Park picnic tables replacement	13,345
Aquatic Centre Accessible Chair Lift	14,478

CAPITAL WORKS PROJECTS 2021/2022	\$
Warnock St Floodlight Replacement 2022	14,640
Multiple sites smart irrigation controllers	27,794
Town Square Christmas decorations	27,962
AJ Keast Park irrigation system replacement	29,639
North Family Play Centre playground equipment replacement	33,058
Picton Oval water storage increase	36,365
Waste Facility firefighting tanks and equipment	38,595
Alma Oval water storage increase	39,183
Sturt Park modification to lighting power supply	39,990
Alma Oval Lighting Upgrade	46,281
Annual Fence Renewal Program	57,023
O'Neill Park Soccer Grounds Lighting Upgrade	60,839
Replace airport perimeter fence 19/20	111,241
LED Streetlight Upgrade	388,150
Sturt Park Skate Park Construction 19/20	766,508
Wi-Fi access point refresh	4,798
Smart Parking Software	41,642
Desktop-Laptop Replacement 20/21	3,393
Concrete Moulds	7,465
Data storage for Disaster Recovery Site	15,323
Server replacement 21/22	16,693
Airport Ride on Mower	18,670
Slasher Unit	19,990
Replace Councillor IT equipment 21/22	24,393
Replace Photocopiers 21/22	26,901
Toyota RAV4	31,219
Replace desktops and laptops 21-22	37,546
Civica Community Portal Implementation	41,017
Four Hook Bins 20m ³	45,120
Path Roller	64,260

CAPITAL WORKS PROJECTS 2021/2022	\$
Emergency Operations Centre (EOC) Equipment Upgrade	65,985
Woodchipper	111,183
Water Truck for Waste Facility	288,903
Waste Collection Compactors	461,158
Loader for Waste Facility	471,354
Blende/Wills/Galena Sts Roundabout Reconstruction (Lindsays)	14,674
Federation Way - Acquisition from Crown Lands	16,525
Thomas/O'Farrell Sts Intersection Upgrade	17,864
Chloride St - Williams St to Chapple St	24,344
Galena/Mercury/Talc Sts Intersection (Safer Rds 20/21)	415,229
Reseal program 21/22	602,023
Gypsum St - Mercury St to Pell St - Block & Repair Grants	668,133
Galena/Williams Sts Intersection Heavy Patch	9,535
Cobalt St - Chloride St to Oxide St	12,438
O'Farrell Street stormwater upgrade	26,991
Local - Resealing 20/21 Budget	32,469
Reconstruction of Intersection - Comstock and Hebbard Streets	230,075
Reconstruction of Intersection - Comstock and Piper Streets	402,549
Iodide Street - Morgan to Cummins Streets - Full reconstruction	555,673
Footpaths Active Transport Plan	798,642
Wyman Lane stormwater upgrade	4,537
Loader for Waste Facility	471,354
TOTAL	\$16,817,801

Companion Animals Act 1998 and Companion Animals Regulation 2008

POUND DATA: ANIMAL CONTROL STATISTICS 2021/22		
Activity	Total Dogs	Total Cats
Seized	233	329
Returned/Released to Owner	140	7
Surrendered	135	16
Released for re-homing	199	117

COMPLIANCE WITH COMPANION ANIMAL ACT 1988 (CA ACT) AND THE COMPANION ANIMAL REGULATION 2008	
Dog Attacks	Council lodged compliant returns to the Office of Local Government of pound data collection returns and dog attack incident data. During 2021/22 there were 20 dog attack incidents recorded.
Community Education Programs	Community education programs were not undertaken during 2021/22.
Strategies To Promote De-Sexing	Council constantly updates information on its webpage in relation to Companion Animals and benefits associated with desexed animals. Pamphlets and flyers are available at Council's Administrative Centre promoting desexing.
Strategies To Comply With Section 64 of the Companion Animals Act 1998	Council is working collaboratively with local animal rescue organisations. During the 2021/22 financial year 199 dogs and 117 cats were released for rehoming. Council's euthanasia rate was approximately 30% of the total number of impounded animals during 2021/22. Animals that were euthanised were either sick or aggressive (feral) and therefore unsuitable for rehoming.
Dog Off Leash Areas	Council provides two dog off leash areas for the residents of Broken Hill to exercise their dogs: <ul style="list-style-type: none"> • Patton Park – Broken Hill South • Queen Elizabeth Park – Broken Hill North
Funding - The expenditure covers animal shelter maintenance, veterinary services, operating costs and salaries.	\$261,832 The total amount of expenses associated with Council's companion animal management and activities during 2021/22.

Carers Recognition Act 2010

Council auspices several carer programs and activities to support carers in their caring role. Council maintains a record of staff who identify as 'carers' as defined under the Act and are considerate of the impact this may have on their work life.

The Workplace Consultative Committee are kept up to date on changes in legislation impacting carers and the role of the organisation in supporting those staff. Further information on carer activities and education is frequently distributed throughout the Council and to various community stakeholders.

Disability Inclusion Action Plan

Council's Disability Inclusion Action Plan 2017-2021 was adopted by Council on 28 June 2017, minute number 45563. The Plan was created with the input of the Disability Inclusion Action Plan Working Group and the many community members who gave comments via survey or in face-to-face consultations. Many organisations also assisted Council to engage people with disability to participate in this process, including the Rural and Remote Autism Network; NSW Ability Links Orana Far West; YMCA Broken Hill (and YMCA NSW); CareWest; Silverlea Services; Silverlea Early Childhood Services; Life Without Barriers; and the NSW Department of Family and Community Services Far West/Murrumbidgee District. In addition, staff within Broken Hill City Council provided significant contributions to the development of this Plan. Refer to Achievements in Our Disability Inclusion Action Plan - Focus Areas (pages 52-54) for Council's progress on Implementation of the Plan. Full Disability Inclusion Action Plan 2017-2021 Key Performance Indicator Report ending 30/06/2022 can be viewed on Council's website via this link: <https://www.brokenhill.nsw.gov.au/Council/Strategic-Plans-including-Fees-and-Charges/Disability-Inclusion-Action-Plan>

Environmental Planning and Assessment Act 1979

Voluntary Planning Agreement between Broken Hill City Council and Perilya. This voluntary planning agreement (VPA) was developed to comply with condition 15 of the planning approval issued by the NSW Department of Planning, for the recommencement of the North Mine.

The Planning Agreement requires a one-off monetary contribution of \$280,000 towards road works, as well as an annual contribution of \$20,000 towards road maintenance costs. The road works relate to Gypsum Street/South Road intersection (east bound left turn lane) and Gypsum Street (westbound land from South Road).

The Planning Agreement also requires the Developer to carry out Community Enhancement Works every year. The community enhancement works were introduced by the developer and consist of works and contributions that will benefit the community.

Perilya has paid the initial monetary contributions to Council as required, for the road intersection works and maintenance works.

Swimming Pools Act 1992

Inspections of private swimming pools 2021/22 in accordance with the Swimming Pools Act 1992, s22f(2) and the Swimming Pools Regulation 2018 cl23	
Number of inspections of tourist and visitor accommodation	7
Number of inspections of premises with more than 2 dwellings	0
Number of inspections that resulted in issuance of a certificate of compliance under section 22D of the Act	44
Number of inspections that resulted in issuance of a certificate of non-compliance under clause 21 of the Regulation	26

Government Information (Public Access) Act 2009 and Regulation

Council is committed to the following principles regarding public access to documents and information:

- Open and transparent government
- Consideration of the overriding public interest in relation to access requests
- Proactive disclosure and dissemination of information
- Respect for the privacy of individuals

Council is committed to the principle of open government as set out in its Code of Business Practice Policy. During 2021/22 Council received **16** applications under the *Government Information (Public Access) (GIPA) Act 2009*. In each case, the application was processed within the statutory timeframe. The statistical information below regarding access applications to Council in 2021/22, is provided in accordance with Schedule 2 of the *Government Information (Public Access) Regulation 2018*.

SUMMARY OF APPLICATIONS UNDER GIPA ACT - SCHEDULE 2		1 JULY 2021 – 30 JUNE 2022
TABLE A - NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME*		
Media – Access granted in part		1
Private sector business - Access granted in part		4
Private sector business – Information not held		2
Members of the public (by legal representative) - Access granted in part		2
Members of the public (other) – Access granted in full		1
Members of the public (other) – Access granted in part		6
*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision		
TABLE B - NUMBER OF APPLICATIONS BY TYPE OF APPLICATION AND OUTCOME*		
Access applications (other than personal information applications) - Access granted in full		1
Access applications (other than personal information applications) - Access granted in part		13
Access applications (other than personal information applications) - Information not held		2
*A personal information application is an access application for personal information (as defined in clause 4 of the Schedule 4 to the Act) about the applicant (the applicant being an individual)		
TABLE C - INVALID APPLICATIONS		
Application does not comply with formal requirements (s41 of the Act)		9
Total number of invalid applications		9
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Public Interest Disclosures Act 1994 and Regulation 2011

Section 31 of the *Public Interest Disclosures Act 1994* requires each public authority, within 4 months after the end of each reporting year, to prepare an annual report on the public authority's obligations under the Act for submission to the Minister responsible for the public authority. A copy of this report is also to be provided to the Ombudsman.

THE PUBLIC INTEREST DISCLOSURES REGULATION 2011, REQUIRES THE FOLLOWING INFORMATION TO BE INCLUDED IN THE PUBLIC INTEREST DISCLOSURES ANNUAL REPORT:		
	REQUIREMENT	STATISTIC
(a)	The number of public officials who have made a public interest disclosure to the public authority	Nil
(b)	The number of public interest disclosures received by the public authority in total and the number of public interest disclosures received by the public authority relating to each of the following: <ul style="list-style-type: none"> i) corrupt conduct ii) maladministration iii) serious and substantial waste of public money or local government money (as appropriate) iv) Government information contraventions v) local government pecuniary interest contraventions 	Nil Nil Nil Nil Nil
(c)	The number of public interest disclosures finalised by the public authority	Nil
(d)	Whether the public authority has a public interest disclosure policy in place	A copy of Council's Reporting of Public Interest Disclosures Policy is available on Council's website www.brokenhill.nsw.gov.au
(e)	What actions the head of the public authority has taken to ensure that his or her staff awareness responsibilities under section 6E (1) (b) of the Act have been met.	<ul style="list-style-type: none"> • Council's reviewed Reporting of Public Interest Disclosures Policy was adopted by Council 25 September 2019 and is available on Council's website and intranet site. • Public Interest Disclosures (PID) Awareness information on PID Policies and Procedures is also included in Council's Corporate Induction Program.

DOING BUSINESS WITH COUNCIL

CUSTOMER RELATIONS

The Customer Relations team is Council's first contact point for the community. The Customer Relations team is available for face-to-face enquires from 9am to 4pm, dependent on COVID-19 restrictions and telephone enquiries from 8.30am to 5pm, Monday to Friday. Council's cashier closes at 4pm daily.

PUBLIC OFFICER

Council's Public Officer can provide information on Council's plans, policy documents and information under the *Government Information (Public Access) Act 2009*.

COUNCIL NOTICES

Council advertises regularly in the Barrier Truth newspaper, including information about proposed developments, draft policies, positions vacant, public notices and Council meeting dates and times. Council advertises in other publications when relevant. Council also uses social media to keep the community informed of current news and updates.

COUNCIL WEBSITE

Council's website can be accessed at www.brokenhill.nsw.gov.au. The website includes information about Council services, media releases, positions vacant, booking information for Council facilities, forms and online payments. Public documents can also be accessed on the website and includes Business Papers, Integrated Planning and Reporting documents, Plans and Policies.

CORRESPONDENCE

All correspondence to Council should be addressed to the General Manager and forwarded to:

Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880
Email: council@brokenhill.nsw.gov.au

COUNCIL CONTACT DIRECTORY

CONTACT	CONTACT DETAILS
IN PERSON	9am to 4pm Council Administrative Centre 240 Blende Street Broken Hill NSW 2880
POST	Broken Hill City Council PO Box 448 Broken Hill NSW 2880
PHONE	08 8080 3300 – 8.30am to 5pm
FAX	08 8088 3424
EMAIL	council@brokenhill.nsw.gov.au
OPENING HOURS	9am to 4pm Monday to Friday Cashier closes at 4pm
EMERGENCY AFTER HOURS CONTACT NUMBERS	
ANIMAL CONTROL	02 8579 0325
WASTE SERVICES	0409 712 776
FALLEN TREES, FOOTPATHS, PROPERTIES AND AMENITIES	0408 858 493

SECTION 3: FINANCIAL STATEMENTS 2021/2022

Broken Hill City Council

ANNUAL FINANCIAL STATEMENTS

for the year ended 30 June 2022

*A vibrant, prosperous and culturally rich Heritage City
shared with visitors from around the world.*



Broken Hill City Council

GENERAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022

*A vibrant, prosperous and culturally rich Heritage City
shared with visitors from around the world.*



Broken Hill City Council**General Purpose Financial Statements**

for the year ended 30 June 2022

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Overview

Council of the City of Broken Hill is constituted under the Local Government Act 1993 (NSW) and has its principal place of business at:

240 Blende Street
Broken Hill NSW 2880

Council's guiding principles are detailed in Chapter 3 of the LGA and includes:

- principles applying to the exercise of functions generally by council,
- principles to be applied when making decisions,
- principles of community participation,
- principles of sound financial management, and
- principles for strategic planning relating to the development of an integrated planning and reporting framework.

A description of the nature of Council's operations and its principal activities are provided in Note B1-2.

Through the use of the internet, we have ensured that our reporting is timely, complete and available at minimum cost. All press releases, financial statements and other information are publicly available on our website: www.brokenhill.nsw.gov.au

Broken Hill City Council

General Purpose Financial Statements

for the year ended 30 June 2022

Understanding Council's Financial Statements

Introduction

Each year NSW local governments are required to present audited financial statements to their council and community.

What you will find in the Statements

The financial statements set out the financial performance, financial position and cash flows of Council for the financial year ended 30 June 2022.

The format of the financial statements is standard across all NSW Councils and complies with both the accounting and reporting requirements of Australian Accounting Standards and requirements as set down by the Office of Local Government.

About the Councillor/Management Statement

The financial statements must be certified by senior staff as 'presenting fairly' the Council's financial results for the year and are required to be adopted by Council – ensuring both responsibility for and ownership of the financial statements.

About the Primary Financial Statements

The financial statements incorporate five "primary" financial statements:

1. The Income Statement

Summarises Council's financial performance for the year, listing all income and expenses. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

2. The Statement of Comprehensive Income

Primarily records changes in the fair value of Council's Infrastructure, property, plant and equipment.

3. The Statement of Financial Position

A 30 June snapshot of Council's financial position indicating its assets, liabilities and "net wealth".

4. The Statement of Changes in Equity

The overall change for the year (in dollars) of Council's "net wealth".

5. The Statement of Cash Flows

Indicates where Council's cash came from and where it was spent. This statement also displays Council's original adopted budget to provide a comparison between what was projected and what actually occurred.

About the Notes to the Financial Statements

The Notes to the Financial Statements provide greater detail and additional information on the five primary financial statements.

About the Auditor's Reports

Council's financial statements are required to be audited by the NSW Audit Office.

In NSW the auditor provides 2 audit reports:

1. an opinion on whether the financial statements present fairly the Council's financial performance and position, and
2. their observations on the conduct of the audit, including commentary on the Council's financial performance and financial position.

Who uses the Financial Statements?

The financial statements are publicly available documents and must be presented at a Council meeting between seven days and five weeks after the date of the audit report.

The public can make submissions to Council up to seven days subsequent to the public presentation of the financial statements.

Council is required to forward an audited set of financial statements to the Office of Local Government.

Broken Hill City Council

General Purpose Financial Statements
for the year ended 30 June 2022

Statement by Councillors and Management made pursuant to Section 413 (2c) of the *Local Government Act 1993* (NSW)

The attached general purpose financial statements have been prepared in accordance with:

- the *Local Government Act 1993* and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these statements:

- present fairly the Council's operating result and financial position for the year
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 September 2022.



Tom Kennedy
Mayor
28 September 2022



Jim Hickey
Councillor
28 September 2022



Jay Nankivell
General Manager
28 September 2022



Simon Brown
Responsible Accounting Officer
28 September 2022

Broken Hill City Council | Income Statement | for the year ended 30 June 2022

Broken Hill City Council

Income Statement

for the year ended 30 June 2022

Original unaudited budget 2022 \$ '000		Notes	Actual 2022 \$ '000	Actual 2021 \$ '000
	Income from continuing operations			
19,464	Rates and annual charges	B2-1	19,540	19,013
3,474	User charges and fees	B2-2	3,096	3,325
243	Other revenues	B2-3	3,099	4,867
6,621	Grants and contributions provided for operating purposes	B2-4	9,469	6,771
771	Grants and contributions provided for capital purposes	B2-4	4,920	3,910
497	Interest and investment income	B2-5	276	573
288	Other income	B2-6	294	300
-	Net gain from the disposal of assets	B4-1	5	-
31,358	Total income from continuing operations		40,699	38,759
	Expenses from continuing operations			
13,464	Employee benefits and on-costs	B3-1	14,465	13,475
9,431	Materials and services	B3-2	11,748	10,438
641	Borrowing costs	B3-3	799	958
7,074	Depreciation, amortisation and impairment of non-financial assets	B3-4	7,380	7,904
881	Other expenses	B3-5	1,338	2,822
-	Net loss from the disposal of assets	B4-1	-	503
31,491	Total expenses from continuing operations		35,730	36,100
(133)	Operating result from continuing operations		4,969	2,659
(133)	Net operating result for the year attributable to Council		4,969	2,659
(904)	Net operating result for the year before grants and contributions provided for capital purposes		49	(1,251)

The above Income Statement should be read in conjunction with the accompanying notes.

Broken Hill City Council | Statement of Comprehensive Income | for the year ended 30 June 2022

Broken Hill City Council

Statement of Comprehensive Income

for the year ended 30 June 2022

	2022	2021
Notes	\$ '000	\$ '000
Net operating result for the year – from Income Statement	4,969	2,659
Other comprehensive income:		
Amounts which will not be reclassified subsequently to the operating result		
Gain (loss) on revaluation of infrastructure, property, plant and equipment	C1-6 27,281	(944)
Total items which will not be reclassified subsequently to the operating result	27,281	(944)
Total other comprehensive income for the year	27,281	(944)
Total comprehensive income for the year attributable to Council	32,250	1,715

The above Statement of Comprehensive Income should be read in conjunction with the accompanying notes.

Broken Hill City Council | Statement of Financial Position | for the year ended 30 June 2022

Broken Hill City Council

Statement of Financial Position

as at 30 June 2022

	Notes	2022 \$ '000	2021 \$ '000
ASSETS			
Current assets			
Cash and cash equivalents	C1-1	15,165	19,271
Investments	C1-2	8,570	9,476
Receivables	C1-4	4,672	4,722
Inventories	C1-5	147	133
Other		1,069	406
Total current assets		29,623	34,008
Non-current assets			
Infrastructure, property, plant and equipment (IPPE)	C1-6	288,869	252,386
Investments accounted for using the equity method	D1-1	931	1,144
Total non-current assets		289,800	253,530
Total assets		319,423	287,538
LIABILITIES			
Current liabilities			
Payables	C3-1	4,149	3,779
Contract liabilities	C3-2	2,028	2,352
Borrowings	C3-3	1,556	1,443
Employee benefit provisions	C3-4	4,550	4,115
Total current liabilities		12,283	11,689
Non-current liabilities			
Borrowings	C3-3	18,667	19,794
Employee benefit provisions	C3-4	228	221
Provisions	C3-5	9,547	9,386
Total non-current liabilities		28,442	29,401
Total liabilities		40,725	41,090
Net assets		278,698	246,448
EQUITY			
Accumulated surplus	C4-1	113,710	108,741
IPPE revaluation reserve	C4-1	164,988	137,707
Council equity interest		278,698	246,448
Total equity		278,698	246,448

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Broken Hill City Council

Statement of Changes in Equity

for the year ended 30 June 2022

	2022			2021		
	Accumulated surplus \$ '000	IPPE revaluation reserve \$ '000	Total equity \$ '000	Accumulated surplus \$ '000	IPPE revaluation reserve \$ '000	Total equity \$ '000
Opening balance at 1 July	108,741	137,707	246,448	106,082	138,651	244,733
Net operating result for the year	4,969	-	4,969	2,659	-	2,659
Other comprehensive income						
Gain (loss) on revaluation of infrastructure, property, plant and equipment	-	27,281	27,281	-	(944)	(944)
Other comprehensive income	-	27,281	27,281	-	(944)	(944)
Total comprehensive income	4,969	27,281	32,250	2,659	(944)	1,715
Closing balance at 30 June	113,710	164,988	278,698	108,741	137,707	246,448

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

Broken Hill City Council | Statement of Cash Flows | for the year ended 30 June 2022

Broken Hill City Council

Statement of Cash Flows

for the year ended 30 June 2022

Original unaudited budget 2022 \$ '000		Actual 2022 \$ '000	Actual 2021 \$ '000
	Notes		
Cash flows from operating activities			
<i>Receipts:</i>			
18,880	Rates and annual charges	19,917	18,813
3,649	User charges and fees	3,457	2,713
504	Interest received	106	482
6,970	Grants and contributions	14,065	12,489
–	Bonds, deposits and retentions received	11	14
236	Other	5,570	5,582
<i>Payments:</i>			
(13,098)	Payments to employees	(13,852)	(13,133)
(5,295)	Payments for materials and services	(14,705)	(12,274)
(641)	Borrowing costs	(642)	(645)
(4,669)	Other	(1,074)	(807)
6,536	Net cash flows from operating activities	12,853	13,234
	G1-1		
Cash flows from investing activities			
<i>Receipts:</i>			
–	Sale of investments	5,126	13,000
–	Proceeds from sale of IPPE	241	664
–	Deferred debtors receipts	6	31
<i>Payments:</i>			
–	Acquisition of term deposits	(4,500)	(10,000)
(7,251)	Payments for IPPE	(16,818)	(13,454)
(7,251)	Net cash flows from investing activities	(15,945)	(9,759)
Cash flows from financing activities			
<i>Receipts:</i>			
–	Proceeds from borrowings	437	10,000
<i>Payments:</i>			
(1,428)	Repayment of borrowings	(1,451)	(1,255)
(1,428)	Net cash flows from financing activities	(1,014)	8,745
(2,143)	Net change in cash and cash equivalents	(4,106)	12,220
(2,144)	Cash and cash equivalents at beginning of year	19,271	7,051
(4,287)	Cash and cash equivalents at end of year	15,165	19,271
	C1-1		
11,000	plus: Investments on hand at end of year	8,570	9,476
6,713	Total cash, cash equivalents and investments	23,735	28,747
	C1-2		

The above Statement of Cash Flows should be read in conjunction with the accompanying notes.

Broken Hill City Council

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Broken Hill City Council

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A About Council and these financial statements

A1-1 Basis of preparation

These financial statements were authorised for issue by Council on 28 September 2022. Council has the power to amend and reissue these financial statements in cases where critical information is received from public submissions or where the OLG directs Council to amend the financial statements.

These general purpose financial statements have been prepared in accordance with Australian Accounting Standards and Australian Accounting Interpretations, the *Local Government Act 1993 (Act)* and *Local Government (General) Regulation 2005 (Regulation)*, and the Local Government Code of Accounting Practice and Financial Reporting.

Council is a not for-profit entity.

The financial statements are presented in Australian dollars and are rounded to the nearest thousand dollars.

Historical cost convention

These financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain infrastructure, property, plant and equipment and investment property.

Significant accounting estimates and judgements

The preparation of financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the Council's accounting policies.

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that may have a financial impact on the Council and that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions

Council makes estimates and assumptions concerning the future.

The resulting accounting estimates will, by definition, seldom equal the related actual results.

The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year include:

- (i) estimated fair values of infrastructure, property, plant and equipment
- (ii) estimated tip remediation provisions
- (iii) employee benefit provisions

Significant judgements in applying the Council's accounting policies

- (i) Impairment of receivables

Council has made a significant judgement about the impairment of a number of its receivables – refer Note C1-4.

Monies and other assets received by Council

The Consolidated Fund

In accordance with the provisions of Section 409(1) of the Local Government Act 1993 (NSW), all money and property received by Council is held in the Council's Consolidated Fund unless it is required to be held in the Council's Trust Fund.

Cash and other assets of the following entities have been included as part of the Consolidated Fund:

- General purpose operations
- Waste management operations
- Civic centre operations
- Airport operations

A1-1 Basis of preparation (continued)

The Trust Fund

In accordance with the provisions of Section 411 of the *Local Government Act 1993 (NSW)* (as amended), a separate and distinct Trust Fund is maintained to account for all money and property received by the council in trust which must be applied only for the purposes of, or in accordance with, the trusts relating to those monies.

Trust monies and property subject to Council's control have been included in these reports.

Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the taxation authority. In this case it is recognised as part of the cost of acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the taxation authority is included with other receivables or payables in the Statement of Financial Position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities that are recoverable from, or payable to, the taxation authority, are presented as operating cash flows.

Volunteer services

Council is committed to providing work experience and training opportunities to members of the Community. However, Council is equally committed to maintaining the highest possible employment levels.

Volunteers are therefore, not substitutes for paid employees but an acknowledged and valued addition to Council's community infrastructure

New accounting standards and interpretations issued but not yet effective

New accounting standards and interpretations issued but not yet effective

Certain new accounting standards and interpretations (ie. pronouncements) have been published by the Australian Accounting Standards Board that are not mandatory for the 30 June 2022 reporting period.

Council has elected not to apply any of these pronouncements in these financial statements before their operative dates.

As at the date of authorisation of these financial statements Council does not consider that any of these new (and still to be applied) standards and interpretations are likely to have a material impact on the Council's future financial statements, financial position, financial performance or cash flows.

New accounting standards adopted during the year

During the year Council adopted all accounting standards and interpretations (as issued by the Australian Accounting Standards Board) which were mandatorily effective from the first time at 30 June 2022.

Those newly adopted standards had no material impact on Council's reported financial position, financial performance and/or associated financial statement disclosures.

B Financial Performance

B1 Functions or activities

B1-1 Functions or activities – income, expenses and assets

Income, expenses and assets have been directly attributed to the following functions or activities. Details of those functions or activities are provided in Note B1-2.

	Income		Expenses		Operating result		Grants and contributions		Carrying amount of assets	
	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000
Functions or activities										
Our Community	5,029	3,266	6,516	7,528	(1,487)	(4,262)	4,421	2,350	250,460	225,461
Our Economy	2,723	2,936	8,871	8,722	(6,148)	(5,786)	2,170	2,107	12,489	11,271
Our Environment	5,988	6,170	4,840	4,093	1,148	2,077	1,042	1,560	7,347	6,617
Our Leadership	26,959	26,387	15,503	15,757	11,456	10,630	6,756	4,664	49,127	44,189
Total functions and activities	40,699	38,759	35,730	36,100	4,969	2,659	14,389	10,681	319,423	287,538

B1-2 Components of functions or activities

Details relating to the Council's functions or activities as reported in B1-1 are as follows:

Our Community

Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.

Our Economy

In order to reduce our reliance on the mining industry, the community identified strategies that reflect a commitment and determination to expand our thinking and adapt to remain relevant in the world as it is today. This means building on existing economic platforms, like art, culture and tourism, and building on new opportunities such as technology, renewable energies and education.

Our Environment

Our environment relates to the conservation and preservation of the natural environment and the greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community.

Our Leadership

Community leadership is essential to ensure the goal and objectives of the Broken Hill City Council's long term plan are achieved. Our leadership is a coordinated approach to add value and ownership of the Community Strategic Plan.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B2 Sources of income**B2-1 Rates and annual charges**

	2022 \$ '000	2021 \$ '000
Ordinary rates		
Residential	10,438	10,224
Farmland	12	11
Mining	2,337	2,278
Business	3,870	3,747
Less: pensioner rebates (mandatory)	(404)	(417)
Less: pensioner rebates (Council policy)	(15)	(16)
Less: rates levied on council properties	(91)	(83)
Rates levied to ratepayers	16,147	15,744
Pensioner rate subsidies received	236	204
Total ordinary rates	16,383	15,948
Annual charges		
<small>(pursuant to s.496, s.496A, s.496B, s.501 & s.611)</small>		
Domestic waste management services	3,237	3,136
Less: pensioner rebates (mandatory)	(147)	(150)
Annual charges levied	3,090	2,986
Pensioner subsidies received:		
– Domestic waste management	67	79
Total annual charges	3,157	3,065
Total rates and annual charges	19,540	19,013

Council has used 2019 year valuations provided by the NSW Valuer General in calculating its rates.

Accounting policy

Rates and annual charges are recognised as revenue at the beginning of the rating period to which they relate. Prepaid rates are recognised as a financial liability until the beginning of the rating period.

Pensioner rebates relate to reductions in rates and certain annual charges for eligible pensioners' place of residence in the local government council area that are not subsidised by the NSW Government.

Pensioner rate subsidies are received from the NSW Government to provide a contribution towards the pensioner rebates and are recognised within the underlying revenue item based on their substance.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B2-2 User charges and fees

	Timing	2022 \$ '000	2021 \$ '000
Specific user charges			
(per s.502 - specific 'actual use' charges)			
Waste management services (non-domestic)	2	862	1,068
Total specific user charges		862	1,068
Other user charges and fees			
(i) Fees and charges – statutory and regulatory functions (per s.608)			
Inspection services	2	22	37
Private works – section 67	2	73	255
Regulatory/ statutory fees	2	275	140
Section 10.7 certificates (EP&A Act)	2	48	68
Section 603 certificates	2	70	37
Animal control	2	78	70
Total fees and charges – statutory/regulatory		566	607
(ii) Fees and charges – other (incl. general user charges (per s.608))			
Parking fees	2	137	93
Waste disposal tipping fees	2	530	176
Art gallery	2	23	71
Airport	2	326	404
Burial fees	2	203	178
Rental income	2	63	89
Living desert fees	2	187	319
Museum	2	1	–
Public halls	2	77	55
Royalties	2	20	71
Swimming centre / pool	2	–	85
Other	2	16	17
Tourism and area promotion	2	85	92
Total fees and charges – other		1,668	1,650
Total other user charges and fees		2,234	2,257
Total user charges and fees		3,096	3,325
Timing of revenue recognition for user charges and fees			
User charges and fees recognised over time (1)		–	–
User charges and fees recognised at a point in time (2)		3,096	3,325
Total user charges and fees		3,096	3,325

Accounting policy

Revenue arising from user charges and fees is recognised when or as the performance obligation is completed and the customer receives the benefit of the goods / services being provided.

The performance obligation relates to the specific services which are provided to the customers and generally the payment terms are within 30 days of the provision of the service or in some cases such as caravan parks, the customer is required to pay on arrival or a deposit in advance. There is no material obligation for Council in relation to refunds or returns.

Licences granted by Council are all either short-term or low value and all revenue from licences is recognised at the time that the licence is granted rather than over the term of the licence.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B2-3 Other revenues

	Timing	2022 \$ '000	2021 \$ '000
Legal fees recovery – rates and charges (extra charges)	2	205	130
Legal fees recovery – other	2	10	1,025
Commissions and agency fees	2	16	45
Diesel rebate	2	54	48
Insurance claims recoveries	2	1,007	2,238
Sales – general	2	69	68
Apprentice Wage Subsidy	2	34	–
Sundry income	2	204	491
Legal Judgements	2	1,500	822
Total other revenue		3,099	4,867
Timing of revenue recognition for other revenue			
Other revenue recognised over time (1)		–	–
Other revenue recognised at a point in time (2)		3,099	4,867
Total other revenue		3,099	4,867

Accounting policy for other revenue

Where the revenue is earned for the provision of specified goods / services under an enforceable contract, revenue is recognised when or as the obligations are satisfied.

Statutory fees and fines are recognised as revenue when the service has been provided, the payment is received or when the penalty has been applied, whichever occurs first.

Other revenue is recorded when the payment is due, the value of the payment is notified, or the payment is received, whichever occurs first.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B2-4 Grants and contributions

		Operating 2022 \$ '000	Operating 2021 \$ '000	Capital 2022 \$ '000	Capital 2021 \$ '000
	Timing				
General purpose grants and non-developer contributions (untied)					
General purpose (untied)					
Current year allocation					
Financial assistance – general component	2	2,515	2,213	–	–
Financial assistance – local roads component	2	272	253	–	–
Payment in advance - future year allocation					
Financial assistance	2	4,282	2,639	–	–
Amount recognised as income during current year					
		7,069	5,105	–	–
Special purpose grants and non-developer contributions (tied)					
Cash contributions					
Previously specific grants:					
Pensioners' rates subsidies:					
Economic development	2	107	42	705	–
Heritage and cultural	2	38	27	67	173
Library	2	313	309	–	–
Noxious weeds	2	100	–	–	–
Recreation and culture	2	–	2	–	–
Art gallery	2	102	102	–	–
Parks and reserves and horticulture	2	–	–	2,460	1,522
Street lighting	2	249	124	119	–
Airport	2	–	–	108	793
Transport (roads to recovery)	2	311	466	–	–
Transport (other roads and bridges funding)	2	795	506	1,149	883
Other specific grants	2	10	16	312	539
Previously contributions:					
Heritage/cultural	2	6	7	–	–
Recreation and culture	2	17	39	–	–
Tourism	2	28	21	–	–
Other contributions	2	24	–	–	–
Total special purpose grants and non-developer contributions – cash					
		2,100	1,661	4,920	3,910
Total special purpose grants and non-developer contributions (tied)					
		2,100	1,661	4,920	3,910
Total grants and non-developer contributions					
		9,169	6,766	4,920	3,910
Comprising:					
– Commonwealth funding		8	5,105	679	1,693
– State funding		9,078	1,594	3,479	1,654
– Other funding		83	67	762	563
		9,169	6,766	4,920	3,910

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Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B2-4 Grants and contributions (continued)

Developer contributions

	Operating 2022 \$ '000	Operating 2021 \$ '000	Capital 2022 \$ '000	Capital 2021 \$ '000
Timing				
Developer contributions: (s7.4 & s7.11 - EP&A Act, s64 of the LGA):				
Cash contributions				
S 7.4 – contributions using planning agreements	300	–	–	–
S 7.12 – fixed development consent levies	–	5	–	–
Total developer contributions – cash	300	5	–	–
Total developer contributions	300	5	–	–
Total contributions	300	5	–	–
Total grants and contributions	9,469	6,771	4,920	3,910
Timing of revenue recognition for grants and contributions				
Grants and contributions recognised over time (1)	–	–	–	–
Grants and contributions recognised at a point in time (2)	9,469	6,771	4,920	3,910
Total grants and contributions	9,469	6,771	4,920	3,910

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B2-4 Grants and contributions (continued)**Unspent grants and contributions**

Certain grants and contributions are obtained by Council on the condition they be spent in a specified manner or in a future period but which are not yet spent in accordance with those conditions are as follows:

	Operating 2022 \$ '000	Operating 2021 \$ '000	Capital 2022 \$ '000	Capital 2021 \$ '000
Unspent grants and contributions				
Unspent funds at 1 July	347	632	2,352	544
Add: Funds recognised as revenue in the reporting year but not yet spent in accordance with the conditions	1,229	284	3,415	4,351
Less: Funds recognised as revenue in previous years that have been spent during the reporting year	(212)	(569)	(2,522)	(1,999)
Less: Funds received in prior year but revenue recognised and funds spent in current year	-	-	(1,217)	(544)
Unspent funds at 30 June	1,364	347	2,028	2,352

Accounting policy**Grants and contributions – enforceable agreement with sufficiently specific performance obligations**

Grant and contribution revenue from an agreement which is enforceable and contains sufficiently specific performance obligations is recognised as or when control of each performance obligations is transferred.

Performance obligations may be satisfied either at a point in time or over time and this is reflected in the revenue recognition pattern. Point in time recognition occurs when the beneficiary obtains control of the goods / services at a single time (e.g. completion of the project when a report / outcome is provided), whereas over time recognition is where the control of the services is ongoing throughout the project (e.g. provision of community health services through the year).

Where control is transferred over time, generally the input methods being either costs or time incurred are deemed to be the most appropriate methods to reflect the transfer of benefit.

Capital grants

Capital grants received by Council under an enforceable contract for the acquisition or construction of infrastructure, property, plant and equipment to identified specifications which will be under Council's control on completion are recognised as revenue as and when the obligation to construct or purchase is completed.

For construction projects, this is generally as the construction progresses in accordance with costs incurred since this is deemed to be the most appropriate measure of the completeness of the construction project.

For acquisitions of assets, the revenue is recognised when the asset is acquired and controlled by the Council.

Developer contributions

Council has obligations to provide facilities from contribution revenues levied on developers under the provisions of sections 7.4, 7.11 and 7.12 of the *Environmental Planning and Assessment Act 1979* (EP&A Act).

While Council generally incorporates these amounts as part of a Development Consents Order, such developer contributions are only recognised as income upon receipt by Council, due to the possibility that individual development consents may not be acted upon by the applicant and, accordingly, would not be payable to Council.

Developer contributions may only be expended for the purposes for which the contributions were required, but Council may apply contributions according to the priorities established in work schedules for the contribution plan.

B2-4 Grants and contributions (continued)**Other grants and contributions**

Assets, including cash, received from other grants and contributions are recognised at fair value when the asset is received. Council considers whether there are any related liability or equity items associated with the asset which are recognised in accordance with the relevant accounting standard.

Once the assets and liabilities have been recognised then income is recognised for any remaining asset value at the time that the asset is received.

B2-5 Interest and investment income

	2022 \$ '000	2021 \$ '000
Interest on financial assets measured at amortised cost		
– Overdue rates and annual charges (incl. special purpose rates)	199	107
– Cash and investments	77	466
Total interest and investment income (losses)	276	573
Interest and investment income is attributable to:		
Unrestricted investments/financial assets:		
Overdue rates and annual charges (general fund)	199	107
General Council cash and investments	77	466
Total interest and investment income	276	573

Accounting policy

Interest income is recognised using the effective interest rate at the date that interest is earned.

B2-6 Other income

	2022 \$ '000	2021 \$ '000
	Notes	
Rental income		
Other lease income		
Rental income	294	300
Total other lease income	294	300
Total rental income	C2-1 294	300
Total other income	294	300

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B3 Costs of providing services**B3-1 Employee benefits and on-costs**

	2022 \$ '000	2021 \$ '000
Salaries and wages	10,397	9,706
Employee termination costs (where material – other than vested leave paid)	48	32
Employee leave entitlements (ELE)	2,922	2,838
Superannuation	1,345	1,226
Workers' compensation insurance	531	409
Fringe benefit tax (FBT)	42	105
Other	22	–
Total employee costs	15,307	14,316
Less: capitalised costs	(842)	(841)
Total employee costs expensed	14,465	13,475

Accounting policy

Employee benefit expenses are recorded when the service has been provided by the employee.

Retirement benefit obligations

All employees of the Council are entitled to benefits on retirement, disability or death. Council contributes to various defined benefit plans and defined contribution plans on behalf of its employees.

Superannuation plans

Contributions to defined contribution plans are recognised as an expense as they become payable. Prepaid contributions are recognised as an asset to the extent that a cash refund or a reduction in the future payments is available.

Council participates in a defined benefit plan under the Local Government Superannuation Scheme, however, sufficient information to account for the plan as a defined benefit is not available and therefore Council accounts for its obligations to defined benefit plans on the same basis as its obligations to defined contribution plans, i.e. as an expense when it becomes payable – refer to Note E3-1 for more information.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B3-2 Materials and services

	Notes	2022 \$ '000	2021 \$ '000
Raw materials and consumables		2,376	1,784
Contractor and consultancy costs		3,677	3,771
Audit Fees	F2-1	121	136
Previously other expenses:			
Councillor and Mayoral fees and associated expenses	F1-2	211	219
Advertising		244	53
Bank charges		85	89
Electricity and heating		450	431
Insurance		298	435
Postage		59	54
Printing and stationery		112	95
Street lighting		242	380
Subscriptions and publications		293	223
Telephone and communications		90	91
Travel expenses		40	77
Investment fees		11	8
Internet access		161	69
Licenses and permits		43	42
Motor vehicles		60	59
Promotion		78	55
Training costs (other than salaries and wages)		159	174
Other expenses		453	359
Water charges and consumption		522	661
Legal expenses:			
– Legal expenses: debt recovery		18	70
– Legal expenses: other		1,945	1,103
Total materials and services		11,748	10,438
Total materials and services		11,748	10,438

Accounting policy

Expenses are recorded on an accruals basis as the Council receives the goods or services.

B3-3 Borrowing costs

	Notes	2022 \$ '000	2021 \$ '000
(i) Interest bearing liability costs			
Interest on loans		638	643
Total interest bearing liability costs		638	643
Total interest bearing liability costs expensed		638	643
(ii) Other borrowing costs			
Discount adjustments relating to movements in provisions (other than ELE)			
– Remediation liabilities	C3-5	161	315
Total other borrowing costs		161	315
Total borrowing costs expensed		799	958

Accounting policy

Borrowing costs incurred for the construction of any qualifying asset are capitalised during the period of time that is required to complete and prepare the asset for its intended use or sale. Other borrowing costs are expensed as incurred.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B3-4 Depreciation, amortisation and impairment of non-financial assets

	Notes	2022 \$ '000	2021 \$ '000
Depreciation and amortisation			
Plant and equipment		785	947
Office equipment		153	122
Furniture and fittings		123	125
Infrastructure:			
	C1-6		
– Buildings		2,346	2,291
– Footpaths		166	152
– Other open space/recreational assets		523	513
– Other structures		576	558
– Roads		2,320	2,829
– Stormwater drainage		158	137
Reinstatement, rehabilitation and restoration assets:			
– Tip assets		230	230
Total gross depreciation and amortisation costs		7,380	7,904
Total depreciation and amortisation costs		7,380	7,904
Total depreciation, amortisation and impairment for non-financial assets		7,380	7,904

Accounting policy**Depreciation and amortisation**

Depreciation and amortisation are calculated using the straight line method to allocate their cost, net of their residual values, over their estimated useful lives. Useful lives are included in Note C1-6 for IPPE assets.

Impairment of non-financial assets

Council assets held at fair value that are not held primarily for their ability to generate net cash flow, and that are deemed to be specialised, are no longer required to be tested for impairment under AASB 136. This is because these assets are assessed on an annual basis to ensure that the carrying amount is not materially different from fair value and therefore an impairment loss would be captured during this assessment.

Other assets that do not meet the criteria above are tested for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use.

For the purposes of assessing impairment, assets are grouped at the lowest levels for which there are separately identifiable cash inflows that are largely independent of the cash inflows from other assets or groups of assets (cash-generating units). Non-financial assets that suffered an impairment are reviewed for possible reversal of the impairment at each reporting date.

Impairment losses for revalued assets are firstly offset against the amount in the revaluation surplus for the class of asset, with only the excess to be recognised in the Income Statement.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B3-5 Other expenses

	Notes	2022 \$ '000	2021 \$ '000
Impairment of receivables			
Other		97	1,781
Total impairment of receivables	C1-4	97	1,781
Net share of interests in joint ventures and associates using the equity method			
Joint arrangements		213	215
Total net share of interests in joint ventures and associates using the equity method	D1-1	213	215
Fair value decrement on investments			
Fair value decrement on managed funds		280	–
Total Fair value decrement on investments		280	–
Other			
Contributions/levies to other levels of government		562	613
Donations, contributions and assistance to other organisations (Section 356)		186	213
Total other		748	826
Total other expenses		1,338	2,822

Accounting policy

Other expenses are recorded on an accruals basis when Council has an obligation for the expenses.

Impairment expenses are recognised when identified.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B4 Gains or losses**B4-1 Gain or loss from the disposal, replacement and de-recognition of assets**

	Notes	2022 \$ '000	2021 \$ '000
Gain (or loss) on disposal of property (excl. investment property)			
Proceeds from disposal – property (excl. investment property)		44	329
Less: carrying amount of property assets sold/written off		(142)	(280)
Gain (or loss) on disposal		(98)	49
Gain (or loss) on disposal of plant and equipment			
	C1-6		
Proceeds from disposal – plant and equipment		197	335
Less: carrying amount of plant and equipment assets sold/written off		(94)	(319)
Gain (or loss) on disposal		103	16
Gain (or loss) on disposal of infrastructure			
	C1-6		
Proceeds from disposal – infrastructure		-	-
Less: carrying amount of infrastructure assets sold/written off		-	(24)
Gain (or loss) on disposal		-	(24)
Gain (or loss) on disposal of WIP Assets			
Less: carrying amount of WIP assets sold/written off		-	(198)
Gain (or loss) on disposal		-	(198)
Gain (or loss) on disposal of other assets (artworks)			
Less: carrying amount of other assets (artworks) assets sold/written off		-	(346)
Gain (or loss) on disposal		-	(346)
Net gain (or loss) from disposal of assets		5	(503)

Accounting policy

Gains and losses on disposals are determined by comparing proceeds with carrying amount. The gain or loss on sale of an asset is determined when control of the asset has irrevocably passed to the buyer and the asset is de-recognised.

B5 Performance against budget**B5-1 Material budget variations**

Council's original budget was adopted by the Council on 30/06/2021 and is not required to be audited. The original projections on which the budget was based have been affected by a number of factors. These include state and federal government decisions, including new grant programs, changing economic activity, environmental factors, and by decisions made by Council.

While these General Purpose Financial Statements include the original budget adopted by Council, the Act requires Council to review its financial budget on a quarterly basis, so it is able to manage the variation between actuals and budget that invariably occur during the year.

Material variations of more than 10% between original budget and actual results or where the variance is considered material by nature are explained below.

Variation Key: **F** = Favourable budget variation, **U** = Unfavourable budget variation.

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
Revenues				
Rates and annual charges	19,464	19,540	76	0% F
User charges and fees	3,474	3,096	(378)	(11)% U
The reduction in revenue from user charges and fees is due to the effect of Covid 19 lockdowns in the first half of the 2022 financial year on the utilisation of the airport and other tourism related facilities.				
Other revenues	243	3,099	2,856	1,175% F
Higher than budgeted revenue due to further insurance recoveries from damage to Council buildings in the 2016 hail storm and recovery of costs related to the Civic Centre renovation project.				
Operating grants and contributions	6,621	9,469	2,848	43% F
The favourable variance is mainly due to the increase in the advance payment of the Commonwealth Financial Assistance Grant from 50% of the annual grant to 75% that was not anticipated in the original budget. In addition Council successfully applied for a number of small grants for community events and a road project that were not included in the original budget.				
Capital grants and contributions	771	4,920	4,149	538% F
The favourable variance is due to Council receiving funding for the upgrade of school safety infrastructure after the 2021-22 budget had been adopted and receipt of grant funding budgeted in prior years for projects that were subsequently delayed due to covid 19 lockdowns and restrictions.				
Interest and investment revenue	497	276	(221)	(44)% U
The unfavourable variance is due to the reduction in value of councils managed fund investments at 30 June 2022 as a result of interest rate increases not anticipated at the time the budget was prepared.				
Net gains from disposal of assets	-	5	5	∞ F
Favourable budget variance due to assets for disposal not being identified at the time the original budget was drafted.				
Other income	288	294	6	2% F

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

B5-1 Material budget variations (continued)

\$ '000	2022 Budget	2022 Actual	2022 ----- Variance -----	
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Expenses

Employee benefits and on-costs	13,464	14,465	(1,001)	(7)% U
Materials and services	9,431	11,748	(2,317)	(25)% U

Actual budget variances are partly due to additional expenditure on projects and activities not included in the original budget including small community events and repairs to Council infrastructure damaged during recent large rain events. Some of the additional expenditure is grant funded or may be recoverable from Councils underwriters.

Other significant variances were due to employment of contract staff to fill vacancies in technical areas that have been vacant for extended periods due to shortages in the national workforce, and additional legal expenses.

Borrowing costs	641	799	(158)	(25)% U
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The variance is due discount adjustments related to movement in the provision for tip remediation that was not included in the budget.

Depreciation, amortisation and impairment of non-financial assets	7,074	7,380	(306)	(4)% U
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Other expenses	881	1,338	(457)	(52)% U
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The variance is due the cost of net share of Councils interest in the Joint Organisation that was not included in the original budget and also the fair value decrement to Councils managed funds in 2021-22.

Statement of cash flows

Cash flows from operating activities	6,536	12,853	6,317	97% F
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The favourable variance is due to the increase in the advance payment of the Commonwealth Financial Assistance Grant from 50% of the annual grant to 75% that was not anticipated in the original budget. In addition Council successfully applied for a number of small grants for community events, a road project, and school safety infrastructure project that were not included in the original budget.

In addition Council received grant funding in 2021-22 that had been budgeted in prior years for projects that were subsequently delayed due to covid 19 lockdowns and restrictions.

Cash flows from investing activities	(7,251)	(15,945)	(8,694)	120% U
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The variance is due to completion of capital projects budgeted in prior years that were delayed due to Covid 19 lockdowns and restrictions and additional grant funded projects not anticipated in the original budget.

Cash flows from financing activities	(1,428)	(1,014)	414	(29)% F
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The variance is due to the receipt of proceeds from borrowing for a replacement waste compactor that was omitted from the original cashflow budget.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

C Financial position
C1 Assets we manage
C1-1 Cash and cash equivalents

	2022 \$ '000	2021 \$ '000
Cash assets		
Cash on hand and at bank	3,650	6,816
Cash equivalent assets		
– Short-term deposits	11,515	12,455
Total cash and cash equivalents	15,165	19,271

Reconciliation of cash and cash equivalents

Total cash and cash equivalents per Statement of Financial Position	15,165	19,271
Balance as per the Statement of Cash Flows	15,165	19,271

Accounting policy

For Statement of Cash Flow presentation purposes, cash and cash equivalents include: cash on hand; deposits held at call with financial institutions; other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value; and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the Statement of Financial Position.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

C1-2 Financial investments

	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Financial assets at fair value through the profit and loss				
Managed funds	4,070	–	6,476	–
Total	4,070	–	6,476	–
Debt securities at amortised cost				
Long term deposits	4,500	–	3,000	–
Total	4,500	–	3,000	–
Total financial investments	8,570	–	9,476	–
Total cash assets, cash equivalents and investments	23,735	–	28,747	–

Accounting policy

Financial instruments are recognised initially on the date that the Council becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Financial assets

All recognised financial assets are subsequently measured in their entirety at either amortised cost or fair value, depending on the classification of the financial assets.

Classification

On initial recognition, Council classifies its financial assets into the following categories – those measured at:

- amortised cost
- fair value through profit and loss (FVTPL)
- fair value through other comprehensive income – equity instrument (FVOCI-equity)

Financial assets are not reclassified subsequent to their initial recognition.

Amortised cost

Council's financial assets measured at amortised cost comprise trade and other receivables, term deposits and cash and cash equivalents in the Statement of Financial Position. Term deposits with an initial term of more than 3 months are classified as investments rather than cash and cash equivalents.

Subsequent to initial recognition, these assets are carried at amortised cost using the effective interest rate method less provision for impairment.

Interest income, impairment and gains or loss on de-recognition are recognised in profit or loss.

Financial assets through profit or loss

All financial assets not classified as measured at amortised cost or fair value through other comprehensive income as described above are measured at fair value through profit or loss.

Net gains or losses, including any interest or dividend income, are recognised in profit or loss.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

C1-3 Restricted and allocated cash, cash equivalents and investments

	2022 \$ '000	2021 \$ '000
(a) Externally restricted cash, cash equivalents and investments		
Total cash, cash equivalents and investments	23,735	28,747
Less: Externally restricted cash, cash equivalents and investments	<u>(6,328)</u>	<u>(5,427)</u>
Cash, cash equivalents and investments not subject to external restrictions	17,407	23,320
External restrictions		
External restrictions – included in liabilities		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants – general fund	<u>2,028</u>	<u>2,352</u>
External restrictions – included in liabilities	2,028	2,352
External restrictions – other		
External restrictions included in cash, cash equivalents and investments above comprise:		
Specific purpose unexpended grants (recognised as revenue) – general fund	1,364	347
Domestic waste management	2,215	2,006
Royalties	<u>721</u>	<u>722</u>
External restrictions – other	4,300	3,075
Total external restrictions	6,328	5,427

Cash, cash equivalents and investments subject to external restrictions are those which are only available for specific use by Council due to a restriction placed by legislation or third-party contractual agreement.

	2022 \$ '000	2021 \$ '000
(b) Internal allocations		
Cash, cash equivalents and investments not subject to external restrictions	17,407	23,320
Less: Internally restricted cash, cash equivalents and investments	<u>(16,723)</u>	<u>(22,761)</u>
Unrestricted and unallocated cash, cash equivalents and investments	684	559
Internal allocations		
At 30 June, Council has internally allocated funds to the following:		
Employees leave entitlement	956	862
Plant purchase reserve	1,268	1,842
Innovation reserve	–	500
Infrastructure replacement reserve	–	2,421
Other	2,392	1,629
General Projects Reserve	6,000	6,000
TCorp Loan Reserve	<u>6,107</u>	<u>9,470</u>
Total internal allocations	16,723	22,761

Cash, cash equivalents and investments not subject to external restrictions may be internally allocated by resolution or policy of the elected Council.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

C1-4 Receivables

	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Rates and annual charges	2,999	-	3,192	-
Interest and extra charges	890	-	730	-
User charges and fees	499	-	840	-
Accrued revenues				
- Interest on investments	13	-	3	-
- Other income accruals	2,141	-	1,848	-
GST receivable	391	-	300	-
Deferred debtors	10	-	16	-
Total	6,943	-	6,929	-
Less: provision for impairment				
Rates and annual charges	(289)	-	(245)	-
User charges and fees	(134)	-	(114)	-
Legal Judgements Debtor	(1,848)	-	(1,848)	-
Total provision for impairment – receivables	(2,271)	-	(2,207)	-
Total net receivables	4,672	-	4,722	-
Externally restricted receivables				
Domestic waste management	632	-	881	-
Total external restrictions	632	-	881	-
Unrestricted receivables	4,040	-	3,841	-
Total net receivables	4,672	-	4,722	-
			2022	2021
			\$ '000	\$ '000
Movement in provision for impairment of receivables				
Balance at the beginning of the year (calculated in accordance with AASB 139)			2,207	394
+ new provisions recognised during the year			64	1,813
Balance at the end of the year			2,271	2,207

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C1-4 Receivables (continued)

Accounting policy

Receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less provision for impairment. Receivables are generally due for settlement within 30 days.

Impairment

Impairment of financial assets measured at amortised cost is recognised on an expected credit loss (ECL) basis.

When determining whether the credit risk of a financial asset has increased significantly since initial recognition, and when estimating ECL, the Council considers reasonable and supportable information that is relevant and available without undue cost or effort. This includes both quantitative and qualitative information and analysis based on Council's historical experience and informed credit assessment, and including forward-looking information.

When considering the ECL for rates debtors, Council takes into account that unpaid rates represent a charge against the rateable property that will be recovered when the property is next sold. For non-rates debtors, Council uses the presumption that an asset which is more than 30 days past due has seen a significant increase in credit risk.

The Council uses the presumption that a financial asset is in default when:

- the other party is unlikely to pay its credit obligations to the Council in full, without recourse by the Council to actions such as realising security (if any is held) or
- the financial assets (for non-rates debtors) are more than 90 days past due.

Credit losses are measured as the present value of the difference between the cash flows due to the entity in accordance with the contract, and the cash flows expected to be received. This is applied using a probability weighted approach.

On initial recognition of the asset, an estimate of the expected credit losses for the next 12 months is recognised. Where the asset has experienced significant increase in credit risk then the lifetime losses are estimated and recognised.

Council uses the simplified approach for trade receivables where the expected lifetime credit losses are recognised on day 1.

There has been no change in the estimation techniques or significant assumptions made during the current reporting period.

The Council writes off a trade receivable when there is information indicating that the debtor is in severe financial difficulty and there is no realistic prospect of recovery, e.g. when the debtor has been placed under liquidation or has entered into bankruptcy proceedings, or when the receivables are over 3 years past due, whichever occurs first.

Where the Council renegotiates the terms of receivables due from certain customers, the new expected cash flows are discounted at the original effective interest rate and any resulting difference to the carrying value is recognised in profit or loss.

Rates and annual charges outstanding are secured against the property.

C1-5 Inventories

	2022	2022	2021	2021
	Current	Non-current	Current	Non-current
	\$ '000	\$ '000	\$ '000	\$ '000
Inventories at cost				
Trading stock	147	-	133	-
Total inventories at cost	147	-	133	-
Total inventories	147	-	133	-

Accounting policy

Raw materials and stores, work in progress and finished goods

Raw materials and stores, work in progress and finished goods are stated at the lower of cost and net realisable value. Costs are assigned to individual items of inventory on the basis of weighted average costs. Costs of purchased inventory are determined after deducting rebates and discounts. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

C1-6 Infrastructure, property, plant and equipment

By aggregated asset class	At 1 July 2021			Asset movements during the reporting period							At 30 June 2022		
	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000	Additions renewals ¹ \$ '000	Additions new assets \$ '000	Carrying value of disposals \$ '000	Depreciation expense \$ '000	WIP transfers \$ '000	Adjustments and transfers \$ '000	Revaluation increments / (decrements) to equity (ARR) \$ '000	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000
Capital work in progress	10,445	-	10,445	3,724	1,041	-	-	(6,889)	-	-	8,321	-	8,321
Plant and equipment	13,373	(8,043)	5,330	1,046	584	(94)	(785)	-	-	-	13,773	(7,692)	6,081
Office equipment	2,153	(1,557)	596	190	41	-	(153)	31	-	-	2,415	(1,710)	705
Furniture and fittings	2,581	(1,596)	985	-	-	-	(123)	-	-	-	2,581	(1,719)	862
Land:													
- Operational land	3,062	-	3,062	-	-	-	-	-	(46)	-	3,016	-	3,016
- Community land	1,916	-	1,916	-	-	(142)	-	-	46	-	1,820	-	1,820
- Crown Land	910	-	910	-	-	-	-	-	-	-	910	-	910
Infrastructure:													
- Buildings	100,691	(54,056)	46,635	2,751	539	-	(2,346)	3,164	-	6,527	121,003	(63,733)	57,270
- Other structures	25,188	(15,750)	9,438	1,531	653	-	(576)	2,279	-	108	29,906	(16,473)	13,433
- Roads	199,477	(73,148)	126,329	1,306	51	-	(2,320)	636	-	21,357	228,424	(81,065)	147,359
- Footpaths	12,228	(5,098)	7,130	1,565	745	-	(166)	753	-	(1,027)	14,785	(5,785)	9,000
- Stormwater drainage	12,969	(5,580)	7,389	-	-	-	(158)	-	-	162	13,033	(5,640)	7,393
- Other open space/recreational assets	23,614	(7,097)	16,517	1,037	14	-	(523)	26	-	154	24,917	(7,692)	17,225
Other assets:													
- Library books	352	(352)	-	-	-	-	-	-	-	-	352	(352)	-
- Art	8,742	-	8,742	-	-	-	-	-	-	-	8,742	-	8,742
- Other	276	(225)	51	-	-	-	-	-	-	-	276	(225)	51
Reinstatement, rehabilitation and restoration assets (refer Note 11):													
- Tip assets	12,799	(5,888)	6,911	-	-	-	(230)	-	-	-	12,799	(6,118)	6,681
Total infrastructure, property, plant and equipment	430,776	(178,390)	252,386	13,150	3,668	(236)	(7,380)	-	-	27,281	487,073	(198,204)	288,869

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

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C1-6 Infrastructure, property, plant and equipment (continued)

By aggregated asset class	At 1 July 2020			Asset movements during the reporting period							At 30 June 2021			
	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000	Additions renewals ¹ \$ '000	Additions new assets \$ '000	Carrying value of disposals \$ '000	Depreciation expense \$ '000	WIP transfers \$ '000	Adjustments and transfers \$ '000	Tfrs from/(to) 'held for sale' category \$ '000	Revaluation decrements to equity (ARR) \$ '000	Gross carrying amount \$ '000	Accumulated depreciation and impairment \$ '000	Net carrying amount \$ '000
Capital work in progress	6,332	–	6,332	7,801	66	(198)	–	(3,555)	(1)	–	–	10,445	–	10,445
Plant and equipment	13,521	(8,292)	5,229	1,357	–	(319)	(947)	10	–	–	–	13,373	(8,043)	5,330
Office equipment	1,933	(1,435)	498	200	–	–	(122)	20	–	–	–	2,153	(1,557)	596
Furniture and fittings	2,581	(1,471)	1,110	–	–	–	(125)	–	–	–	–	2,581	(1,596)	985
Land:														
– Operational land	3,152	–	3,152	–	–	(280)	–	–	–	190	–	3,062	–	3,062
– Community land	1,916	–	1,916	–	–	–	–	–	–	–	–	1,916	–	1,916
– Crown Land	910	–	910	–	–	–	–	–	–	–	–	910	–	910
Infrastructure:														
– Buildings – non-specialised	98,848	(52,046)	46,802	387	224	(24)	(2,291)	1,537	–	–	–	100,691	(54,056)	46,635
– Buildings – specialised	8,940	(4,501)	4,439	–	–	–	246	–	(4,439)	–	–	–	–	–
– Other structures	15,064	(10,707)	4,357	20	191	–	(804)	989	4,439	–	–	25,188	(15,750)	9,438
– Roads	195,990	(70,319)	125,671	2,724	–	–	(2,829)	763	–	–	–	199,477	(73,148)	126,329
– Footpaths	12,227	(4,945)	7,282	–	–	–	(152)	–	–	–	–	12,228	(5,098)	7,130
– Stormwater drainage	12,970	(5,444)	7,526	–	–	–	(137)	–	–	–	–	12,969	(5,580)	7,389
– Swimming pools	19,825	(4,808)	15,017	–	–	–	–	–	(15,017)	–	–	–	–	–
– Other open space/recreational assets	3,396	(1,777)	1,619	372	–	–	(513)	21	15,018	–	–	23,614	(7,097)	16,517
Other assets:														
– Library books	352	(352)	–	–	–	–	–	–	–	–	–	352	(352)	–
– Other	9,756	(51)	9,705	–	111	(346)	–	215	–	–	(944)	8,742	–	8,742
– Art	278	(227)	51	–	–	–	–	–	–	–	–	276	(225)	51
Reinstatement, rehabilitation and restoration assets (refer Note 11):														
– Tip assets	12,799	(5,658)	7,141	–	–	–	(230)	–	–	–	–	12,799	(5,888)	6,911
Total infrastructure, property, plant and equipment	420,790	(172,033)	248,757	12,861	592	(1,167)	(7,904)	–	–	190	(944)	430,776	(178,390)	252,386

(1) Renewals are defined as the replacement of existing assets (as opposed to the acquisition of new assets).

C1-6 Infrastructure, property, plant and equipment (continued)**Accounting policy**

Infrastructure, property, plant and equipment are held at fair value. Independent comprehensive valuations are performed at least every five years, however the carrying amount of assets is assessed by Council at each reporting date to confirm that it is not materially different from current fair value.

Increases in the carrying amounts arising on revaluation are credited to the revaluation reserve. To the extent that the increase reverses a decrease previously recognising profit or loss relating to that asset class, the increase is first recognised as profit or loss. Decreases that reverse previous increases of assets in the same class are first charged against revaluation reserves directly in equity to the extent of the remaining reserve attributable to the class; all other decreases are charged to the Income Statement.

Subsequent costs are included in the asset's carrying amount or recognised as a separate asset, as appropriate, only when it is probable that future economic benefits associated with the item will flow to Council and the cost of the item can be measured reliably. All other repairs and maintenance are charged to the Income Statement during the financial period in which they are incurred.

When infrastructure, property, plant and equipment are acquired by Council for nil or nominal consideration, the assets are initially recognised at their fair value at acquisition date.

Land is not depreciated. Depreciation on other assets is calculated using the straight-line method to allocate their cost, net of their residual values, over their estimated useful lives as follows:

Plant and equipment	Years	Other equipment	Years
Office equipment	5 to 10	Playground equipment	5 to 15
Office furniture	10 to 20	Benches, seats etc.	10 to 20
Computer equipment	4		
Vehicles	5 to 8	Buildings	
Heavy plant/road making equipment	5 to 8	Buildings: masonry	50 to 100
Other plant and equipment	5 to 15	Buildings: other	20 to 40
Transportation assets		Other infrastructure assets	
Sealed roads: surface	20 to 35	Bulk earthworks	20
Sealed roads: structure	50	Swimming pools	50
Unsealed roads	25	Unsealed roads	20
Bridge: concrete	100	Other open space/recreational assets	20
Bridge: other	50	Other infrastructure	20
Road pavements	80		
Kerb, gutter and footpaths	80		
Stormwater assets			
Drains	80 to 100		
Culverts	50 to 80		
Flood control structures	80 to 100		

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each reporting date.

Land under roads

Land under roads is land under roadways and road reserves including land under footpaths, nature strips and median strips.

Council has elected not to recognise land under roads acquired before 1 July 2008. Land under roads acquired after 1 July 2008 is recognised in accordance with the IPPE accounting policy.

Crown reserves

Crown reserves under Council's care and control are recognised as assets of the Council. While ownership of the reserves remains with the Crown, Council retains operational control of the reserves and is responsible for their maintenance and use in accordance with the specific purposes to which the reserves are dedicated.

Improvements on Crown reserves are also recorded as assets, while maintenance costs incurred by Council and revenues relating to the reserves are recognised within Council's Income Statement.

C2 Leasing activities**C2-1 Council as a lessor****Operating leases**

	2022 \$ '000	2021 \$ '000
Operating lease expenses		
Lease maintenance expenses	14	28
Total expenses relating to operating leases	14	28

Repairs and maintenance: investment property**Assets held as property, plant and equipment**

Council provides operating leases on Council buildings to community groups, the table below relates to operating leases on assets disclosed in C1-8.

Lease income (excluding variable lease payments not dependent on an index or rate)	294	300
Total income relating to operating leases for Council assets	294	300

Accounting policy

When Council is a lessor, the lease is classified as either an operating or finance lease at inception date, based on whether substantially all of the risks and rewards incidental to ownership of the asset have been transferred to the lessee. If the risks and rewards have been transferred then the lease is classified as a finance lease, otherwise it is an operating lease.

When Council has a sub-lease over an asset and is the intermediate lessor then the head lease and sub-lease are accounted for separately. The classification of the sub-lease is based on the right-of-use asset which arises from the head lease rather than the useful life of the underlying asset.

If the lease contains lease and non-lease components, the non-lease components are accounted for in accordance with AASB 15 *Revenue from Contracts with Customers*.

The lease income is recognised on a straight-line basis over the lease term for an operating lease and as finance income using amortised cost basis for finance leases.

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C3 Liabilities of Council**C3-1 Payables**

	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Goods and services – operating expenditure	1,420	–	1,705	–
Accrued expenses:				
– Borrowings	90	–	94	–
– Salaries and wages	581	–	410	–
– Other expenditure accruals	659	–	322	–
Security bonds, deposits and retentions	49	–	38	–
Prepaid rates	1,350	–	1,210	–
Total payables	4,149	–	3,779	–

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

Payables

Payables represent liabilities for goods and services provided to Council prior to the end of financial year that are unpaid. The amounts are unsecured and are usually paid within 30 days of recognition.

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C3-2 Contract Liabilities

	Notes	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Grants and contributions received in advance:					
Unexpended capital grants (to construct Council controlled assets)	(i)	2,028	–	2,352	–
Total grants received in advance		2,028	–	2,352	–
Total contract liabilities		2,028	–	2,352	–

Notes

(i) Council has received funding to construct assets including sporting facilities, bridges, library and other infrastructure. The funds received are under an enforceable contract which require Council to construct an identified asset which will be under Council's control on completion. The revenue is recognised as Council constructs the asset and the contract liability reflects the funding received which cannot yet be recognised as revenue. The revenue is expected to be recognised in the next 12 months.

Contract liabilities relating to restricted assets

	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Externally restricted assets				
Unspent grants held as contract liabilities	2,028	–	2,352	–
Contract liabilities relating to externally restricted assets	2,028	–	2,352	–
Total contract liabilities relating to restricted assets	2,028	–	2,352	–
Total contract liabilities	2,028	–	2,352	–

Revenue recognised that was included in the contract liability balance at the beginning of the period

	2022 \$ '000	2021 \$ '000
Grants and contributions received in advance:		
Capital grants (to construct Council controlled assets)	2,310	544
Total revenue recognised that was included in the contract liability balance at the beginning of the period	2,310	544

Accounting policy

Contract liabilities are recorded when consideration is received from a customer / fund provider prior to Council transferring a good or service to the customer, Council presents the funds which exceed revenue recognised as a contract liability.

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

C3-3 Borrowings

	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Loans – secured ¹	1,556	18,667	1,443	19,794
Total borrowings	1,556	18,667	1,443	19,794

(1) Loans are secured over the general rating income of Council.

Disclosures on liability interest rate risk exposures, fair value disclosures and security can be found in Note 17.

Current borrowings not anticipated to be settled within the next twelve months

The following borrowings, even though classified as current, are not expected to be settled in the next 12 months.

(a) Changes in liabilities arising from financing activities

	2021		Non-cash movements				2022
	Opening Balance \$ '000	Cash flows \$ '000	Acquisition \$ '000	Fair value changes \$ '000	Acquisition due to change in accounting policy \$ '000	Other non-cash movement \$ '000	Closing balance \$ '000
Loans – secured	21,237	(1,451)	437	–	–	–	20,223
Total liabilities from financing activities	21,237	(1,451)	437	–	–	–	20,223

	2020		Non-cash movements				2021
	Opening Balance \$ '000	Cash flows \$ '000	Acquisition \$ '000	Fair value changes \$ '000	Acquisition due to change in accounting policy \$ '000	Other non-cash movement \$ '000	Closing balance \$ '000
Loans – secured	12,492	(1,255)	10,000	–	–	–	21,237
Total liabilities from financing activities	12,492	(1,255)	10,000	–	–	–	21,237

(b) Financing arrangements

	2022 \$ '000	2021 \$ '000
Total facilities		
Credit cards/purchase cards	90	90
Loans – secured	19,870	21,237
Total financing arrangements	19,960	21,327
Drawn facilities		
– Credit cards/purchase cards	15	31
– Loans – secured	19,870	21,237
Total drawn financing arrangements	19,885	21,268
Undrawn facilities		
– Credit cards/purchase cards	75	59
Total undrawn financing arrangements	75	59

Accounting policy

Council measures all financial liabilities initially at fair value less transaction costs, subsequently financial liabilities are measured at amortised cost using the effective interest rate method.

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C3-3 Borrowings (continued)

Fees paid on the establishment of loan facilities are recognised as transaction costs of the loan to the extent that it is probable that some or all of the facility will be drawn down.

Borrowings are removed from the Statement of Financial Position when the obligation specified in the contract is discharged, cancelled or expired. The difference between the carrying amount of a financial liability that has been extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, is recognised in other income or borrowing costs.

C3-4 Employee benefit provisions

	2022 Current \$ '000	2022 Non-current \$ '000	2021 Current \$ '000	2021 Non-current \$ '000
Annual leave	1,759	–	1,569	–
Sick leave	158	–	142	–
Long service leave	2,633	228	2,404	221
Total employee benefit provisions	4,550	228	4,115	221

Current employee benefit provisions not anticipated to be settled within the next twelve months

	2022 \$ '000	2021 \$ '000
The following provisions, even though classified as current, are not expected to be settled in the next 12 months.		
Provisions – employees benefits	3,011	2,616
	3,011	2,616

Description of and movements in provisions

	ELE provisions			Total \$ '000
	Annual leave \$ '000	Sick leave \$ '000	Long service leave \$ '000	
2022				
At beginning of year	1,569	142	2,625	4,336
Additional provisions	190	16	236	442
Total ELE provisions at end of year	1,759	158	2,861	4,778
2021				
At beginning of year	1,449	117	2,462	4,028
Additional provisions	120	25	163	308
Total ELE provisions at end of year	1,569	142	2,625	4,336

Accounting policy**Short-term obligations**

Liabilities for wages and salaries (including non-monetary benefits, annual leave and accumulating sick leave expected to be wholly settled within 12 months after the end of the period in which the employees render the related service) are recognised in respect of employees' services up to the end of the reporting period and are measured at the amounts expected to be paid when the liabilities are settled. The liability for annual leave and accumulating sick leave is recognised in the provision for employee benefits. All other short-term employee benefit obligations are presented as payables.

C3-4 Employee benefit provisions (continued)

Other long-term employee benefit obligations

The liability for long-service leave and annual leave that is not expected to be wholly settled within 12 months after the end of the period in which the employees render the related service is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the end of the reporting period using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures, and periods of service. Expected future payments are discounted using market yields at the end of the reporting period on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

On-costs

The employee benefit provisions include the aggregate on-cost liabilities that will arise when payment of current employee benefits is made in future periods.

These amounts include superannuation, payroll tax and workers compensation expenses which will be payable upon the future payment of certain leave liabilities which employees are entitled to at the reporting period.

The obligations are presented as current liabilities in the Statement of Financial Position if the Council does not have an unconditional right to defer settlement for at least 12 months after the reporting date, regardless of when the actual settlement is expected to occur.

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C3-5 Provisions

	2022 Current \$ '000	2022 Non-Current \$ '000	2021 Current \$ '000	2021 Non-Current \$ '000
Asset remediation/restoration:				
Asset remediation/restoration (future works)	–	9,547	–	9,386
Sub-total – asset remediation/restoration	–	9,547	–	9,386
Total provisions	–	9,547	–	9,386

Description of and movements in provisions

	Other provisions	
	Asset remediation \$ '000	Total \$ '000
2022		
At beginning of year	9,386	9,386
Unwinding of discount	161	161
Total other provisions at end of year	9,547	9,547
2021		
At beginning of year	9,071	9,071
Unwinding of discount	315	315
Total other provisions at end of year	9,386	9,386

Nature and purpose of provisions

Asset remediation

Council has a legal/public obligation to make, restore, rehabilitate and reinstate the council tip and quarry.

Accounting policy

Provisions are recognised when Council has a present legal or constructive obligation as a result of past events, it is probable that an outflow of resources will be required to settle the obligation, and the amount has been reliably estimated.

Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one item included in the same class of obligations may be small.

Provisions are measured at the present value of management's best estimate of the expenditure required to settle the present obligation at the reporting date. The discount rate used to determine the present value reflects current market assessments of the time value of money and the risks specific to the liability. The increase in the provision due to the passage of time is recognised as a borrowing cost.

Asset remediation – tips and quarries**Restoration**

Close-down and restoration costs include the dismantling and demolition of infrastructure, and the removal of residual materials and remediation of disturbed areas. Estimated close-down and restoration costs are provided for in the accounting period when the obligation arising from the related disturbance occurs, whether this occurs during the development or during the operation phase, based on the net present value of estimated future costs.

Provisions for close-down and restoration costs do not include any additional obligations which are expected to arise from future disturbance. The costs are estimated on the basis of a closure plan. The cost estimates are calculated annually during the life of the operation to reflect known developments, e.g. updated cost estimates and revisions to the estimated lives of operations, and are subject to formal review at regular intervals.

Rehabilitation

Where rehabilitation is conducted systematically over the life of the operation, rather than at the time of closure, provision is made for the estimated outstanding continuous rehabilitation work at each reporting date, and the cost is charged to the Income Statement.

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C3-5 Provisions (continued)

Provision is made for the estimated present value of the costs of environmental clean-up obligations outstanding at the reporting date. These costs are charged to the Income Statement. Movements in the environmental clean-up provisions are presented as an operating cost, except for the unwinding of the discount which is shown as a borrowing cost. Remediation procedures generally commence soon after the time the damage, remediation process, and estimated remediation costs become known, but may continue for many years depending on the nature of the disturbance and the remediation techniques.

As noted above, the ultimate cost of environmental remediation is uncertain and cost estimates can vary in response to many factors, including changes to the relevant legal requirements, the emergence of new restoration techniques, or experience at other locations. The expected timing of expenditure can also change, for example in response to changes in quarry reserves or production rates. As a result, there could be significant adjustments to the provision for close down and restoration and environmental clean-up, which would affect future financial results.

Other movements in the provisions for close-down and restoration costs, including those resulting from new disturbance, updated cost estimates, changes to the estimated lives of operations, and revisions to discount rates, are capitalised within property, plant and equipment. These costs are then depreciated over the lives of the assets to which they relate.

Close-down and restoration costs are a normal consequence of tip and quarry operations, and the majority of close-down and restoration expenditure is incurred at the end of the life of the operations. Although the ultimate cost to be incurred is uncertain, Council estimates the respective costs based on feasibility and engineering studies using current restoration standards and techniques.

C4 Reserves

C4-1 Nature and purpose of reserves

IPPE Revaluation reserve

The infrastructure, property, plant and equipment (IPPE) revaluation reserve is used to record increments and decrements in the revaluation of infrastructure, property, plant and equipment.

D Council structure

D1 Interests in other entities

	Council's share of net assets	
	2022 \$ '000	2021 \$ '000
Council's share of net assets		
Net share of interests in joint ventures and associates using the equity method – assets		
Joint arrangements	931	1,144
Total net share of interests in joint ventures and associates using the equity method – assets	931	1,144
Total Council's share of net assets	931	1,144

D1-1 Interests in joint arrangements

Net carrying amounts – Council's share

	Interest in ownership			
	2022	2021	2022 \$ '000	2021 \$ '000
Far Southwest Joint Organisation	25.0%	25.0%	931	1,144
Total carrying amounts – material joint ventures			931	1,144

Joint arrangements

The following information is provided for joint arrangements that are individually material to the Council. Included are the total amounts as per the joint venture financial statements, adjusted for fair-value adjustments at acquisition date and differences in accounting policies, rather than the Council's share.

Council is a member of the Far South West Joint Organisation (FSWJO) which includes Balranald Shire Council, Central Darling Shire Council, and Wentworth Shire Council. Details of Council's membership and participation are as follows:

Legal status of Joint Organisation

The Far South West Joint Organisation is a body corporate proclaimed under the Local Government Act 1993 (the Act) with the legal capacity and powers of an individual.

While the principal functions of the joint organisation are provided for in the Act and through this Charter, powers are also conferred on the joint organisation as a statutory corporation under section 50 of the Interpretation Act 1987. Other functions may be conferred on a joint organisation by legislation and may be delegated to a joint organisation by one or more member councils.

The FSWJO has the same year end date as the Council.

What the Joint Organisation does

The principal functions of Far South West Joint Organisation will be to:

- Establish strategic regional priorities for the joint organisation area and develop strategies and plans for delivering these priorities
- Provide regional leadership for the joint organisation area and to be an advocate for strategic regional priorities
- Identify and take up opportunities for intergovernmental cooperation on matters relating to the joint organisation area.

Joint Organisation participants

The percentage ownership interest held is equivalent to the percentage voting rights for all associates as follows: FSWJO comprises the Councils of the Shires of Central Darling, Wentworth, Balranald and the City of Broken Hill. The Board of the FSWJO comprises 4 voting members being the Mayors of the four member Councils, and non voting members being the General Managers of four member councils, as well as 2 appointed members from the State Government and Cabinet (non-voting).

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D1-1 Interests in joint arrangements (continued)**Council's powers of control or influence over the Joint Organisation**

Broken Hill City Council, as a member of the FSWJO, has a one quarter voting right in respect to the decisions of the Board.

Council's financial obligations to the Joint Organisation

In accordance with the Charter of the FSWJO the annual financial contribution required to be made by each Associate Member is to be based on a methodology adopted by the Board. The contribution made by Broken Hill City Council in 2018/2019 was nil.

Council's liability obligations in relation to the Joint Organisation

Members of the FSWJO are indemnified from liability for functions and duties carried out or omitted honestly, in good faith and with due care and diligence.

Liability for operational losses or winding up of the FSWJO

There are no liability issues identified for Council in the short to medium term.

Summarised financial information for joint organisations

	Far Southwest Joint Organisation	
	2022	2021
	\$ '000	\$ '000
Statement of financial position		
Current assets		
Cash and cash equivalents	3,651	4,511
Other current assets	93	110
Current liabilities		
Other current liabilities	18	60
Net assets	3,726	4,561
Share of income – Council (%)	25.0%	25.0%
Profit/(loss) – Council (\$)	(213)	(215)
Total comprehensive income – Council (\$)	(213)	(215)
Summarised Statement of cash flows		
Cash flows from operating activities	(859)	(893)
Cash flows from investing activities	–	33
Net increase (decrease) in cash and cash equivalents	(859)	(860)
Reconciliation of the carrying amount		
Opening net assets (1 July)	4,527	5,420
Profit/(loss) for the period	(801)	(893)
Closing net assets	3,726	4,527
Council's share of net assets (%)	25.0%	25.0%
Council's share of net assets (\$)	932	1,144

Accounting policy

The council has determined that it has only joint operations

Joint operations:

In relation to its joint operations, where the Council has the rights to the individual assets and obligations arising from the arrangement, the Council has recognised:

- its assets, including its share of any assets held jointly
- its liabilities, including its share of any liabilities incurred jointly
- its share of the revenue from the sale of the output by the joint operation
- its expenses, including its share of any expenses incurred jointly.

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D1-1 Interests in joint arrangements (continued)

These figures are incorporated into the relevant line item in the primary statements.

E Risks and accounting uncertainties

E1-1 Risks relating to financial instruments held

Council's activities expose it to a variety of financial risks including (1) price risk, (2) credit risk, (3) liquidity risk and (4) interest rate risk.

The Council's overall risk management program focuses on the unpredictability of financial markets and seeks to minimise potential adverse effects on the financial performance of the Council.

Council does not engage in transactions expressed in foreign currencies and is therefore not subject to foreign currency risk.

Financial risk management is carried out by Council's finance section under policies approved by the Council.

A comparison by category of the carrying amounts and fair values of Council's financial assets and financial liabilities recognised in the financial statements is presented below.

	Carrying value 2022 \$ '000	Carrying value 2021 \$ '000	Fair value 2022 \$ '000	Fair value 2021 \$ '000
Financial assets				
Measured at amortised cost				
Cash and cash equivalents	15,165	19,271	15,165	19,271
Receivables	4,672	4,722	4,672	4,722
Investments				
– Debt securities at amortised cost	4,500	3,000	4,500	3,000
Fair value through profit and loss				
Investments				
– Held for trading	4,070	6,476	4,070	6,476
Total financial assets	28,407	33,469	28,407	33,469
Financial liabilities				
Payables	4,149	3,779	4,149	3,779
Loans/advances	20,223	21,237	20,223	21,237
Total financial liabilities	24,372	25,016	24,372	25,016

Council's objective is to maximise its return on cash and investments whilst maintaining an adequate level of liquidity and preserving capital.

Council's finance area manages the cash and Investments portfolio with the assistance of independent advisors.

Council has an investment policy which complies with the Local Government Act 1993 and Minister's investment order 625. This policy is regularly reviewed by Council and its staff and an investment report is tabled before Council on a monthly basis setting out the portfolio breakup and its performance as required by Local Government regulations.

The risks associated with the instruments held are:

- **Price risk** – the risk that the capital value of Investments may fluctuate due to changes in market prices, whether there changes are caused by factors specific to individual financial instruments or their issuers or are caused by factors affecting similar instruments traded in a market.
- **Interest rate risk** – the risk that movements in interest rates could affect returns and income.
- **Liquidity risk** – the risk that Council will not be able to pay its debts as and when they fall due.
- **Credit risk** – the risk that the investment counterparty will not complete their obligations particular to a financial instrument, resulting in a financial loss to Council – be it of a capital or income nature.

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E1-1 Risks relating to financial instruments held (continued)

Council manages these risks (amongst other measures) by diversifying its portfolio and only purchasing investments with high credit ratings or capital guarantees.

Council also seeks advice from independent advisers before placing any funds in cash equivalents and investments.

(a) Market risk – interest rate and price risk

	2022 \$ '000	2021 \$ '000
The impact on result for the year and equity of a reasonably possible movement in the price of investments held and interest rates is shown below. The reasonably possible movements were determined based on historical movements and economic conditions in place at the reporting date.		
Impact of a 1% movement in interest rates		
– Equity / Income Statement	236	287

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E1-1 Risks relating to financial instruments held (continued)**(b) Credit risk**

Council's major receivables comprise (i) rates and annual charges and (ii) user charges and fees.

Council manages the credit risk associated with these receivables by monitoring outstanding debt and employing stringent debt recovery procedures. Council also encourages ratepayers to pay their rates by the due date through incentives.

The credit risk for liquid funds and other short-term financial assets is considered negligible, since the counterparties are reputable banks with high quality external credit ratings.

There are no significant concentrations of credit risk, whether through exposure to individual customers, specific industry sectors and/or regions.

The level of outstanding receivables is reported to Council monthly and benchmarks are set and monitored for acceptable collection performance.

Council makes suitable provision for doubtful receivables as required and carries out credit checks on most non-rate debtors.

There are no material receivables that have been subjected to a re-negotiation of repayment terms.

Credit risk profile**Receivables – rates and annual charges**

Credit risk on rates and annual charges is minimised by the ability of Council to recover these debts as a secured charge over the land; that is, the land can be sold to recover the debt. Council is also able to charge interest on overdue rates and annual charges at higher than market rates which further encourages payment.

	Not yet overdue \$ '000	overdue rates and annual charges < 5 years \$ '000	≥ 5 years \$ '000	Total \$ '000
2022				
Gross carrying amount	–	873	2,126	2,999
2021				
Gross carrying amount	–	956	2,236	3,192

Receivables - non-rates and annual charges and contract assets

Council applies the simplified approach for non-rates and annual charges debtors and contract assets to provide for expected credit losses, which permits the use of the lifetime expected loss provision at inception. To measure the expected credit losses, non-rates and annual charges debtors and contract assets have been grouped based on shared credit risk characteristics and the days past due.

The loss allowance provision is determined as follows. The expected credit losses incorporate forward-looking information.

	Not yet overdue \$ '000	0 - 30 days \$ '000	Overdue debts			Total \$ '000
			31 - 60 days \$ '000	61 - 90 days \$ '000	> 91 days \$ '000	
2022						
Gross carrying amount	637	19	84	191	3,013	3,944
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	65.77%	50.24%
ECL provision	–	–	–	–	1,982	1,982
2021						
Gross carrying amount	498	22	138	319	2,760	3,737
Expected loss rate (%)	0.00%	0.00%	0.00%	0.00%	71.07%	52.49%
ECL provision	–	–	–	–	1,962	1,962

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E1-1 Risks relating to financial instruments held (continued)

(c) Liquidity risk

Payables, lease liabilities and borrowings are both subject to liquidity risk; that is, the risk that insufficient funds may be on hand to meet payment obligations as and when they fall due.

Council manages this risk by monitoring its cash flow requirements and liquidity levels, and by maintaining an adequate cash buffer. Payment terms can be extended, and overdraft facilities drawn upon in extenuating circumstances.

Borrowings are also subject to interest rate risk: the risk that movements in interest rates could adversely affect funding costs. Council manages this risk through diversification of borrowing types, maturities and interest rate structures.

The finance team regularly reviews interest rate movements to determine if it would be advantageous to refinance or renegotiate part or all of the loan portfolio.

The timing of cash flows presented in the table below to settle financial liabilities reflects the earliest contractual settlement dates. The timing of expected outflows is not expected to be materially different from contracted cashflows.

The amounts disclosed in the table are the undiscounted contracted cash flows for non-lease liabilities (refer to Note C2-1(b) for lease liabilities) and therefore the balances in the table may not equal the balances in the Statement of Financial Position due to the effect of discounting.

	Weighted average interest rate %	Subject to no maturity \$ '000	payable in: ≤ 1 Year \$ '000	1 - 5 Years \$ '000	> 5 Years \$ '000	Total cash outflows \$ '000	Actual carrying values \$ '000
2022							
Payables	0.00%	49	4,100	–	–	4,149	4,149
Borrowings	3.18%	–	1,451	6,472	12,300	20,223	20,223
Total financial liabilities		49	5,551	6,472	12,300	24,372	24,372
2021							
Payables	0.00%	38	3,741	–	–	3,779	3,779
Borrowings	3.10%	–	1,257	5,986	13,994	21,237	21,237
Total financial liabilities		38	4,998	5,986	13,994	25,016	25,016

E2-1 Fair value measurement

The Council measures the following asset and liability classes at fair value on a recurring basis:

– Infrastructure, property, plant and equipment

The fair value of assets and liabilities must be estimated in accordance with various accounting standards for either recognition and measurement requirements or for disclosure purposes.

AASB 13 Fair Value Measurement requires all assets and liabilities measured at fair value to be assigned to a 'level' in the fair value hierarchy as follows:

Level 1: Unadjusted quoted prices in active markets for identical assets or liabilities that the entity can access at the measurement date.

Level 2: Inputs other than quoted prices included within level 1 that are observable for the asset or liability, either directly or indirectly.

Level 3: Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

\$ '000	Notes	Fair value measurement hierarchy							
		Date of latest valuation		Level 2 Significant observable inputs		Level 3 Significant unobservable inputs		Total	
		2022	2021	2022	2021	2022	2021	2022	2021
Infrastructure, property, plant and equipment	C1-6								
Operational land		30/06/20	30/06/20	692	692	2,324	2,370	3,016	3,062
Community land		30/06/20	30/06/20	–	–	1,820	1,916	1,820	1,916
Crown land		30/06/20	30/06/20	–	–	910	910	910	910
Buildings		30/06/20	30/06/20	–	–	57,270	46,635	57,270	46,635
Other structures		30/06/20	30/06/20	–	–	13,433	9,438	13,433	9,438
Roads		01/07/21	30/06/20	–	–	147,359	126,329	147,359	126,329
Footpaths		01/07/21	30/06/20	–	–	9,000	7,130	9,000	7,130
Stormwater drainage		01/07/21	30/06/20	–	–	7,393	7,389	7,393	7,389
Open spaces and other recreation		30/06/20	30/06/20	–	–	17,225	16,517	17,225	16,517
Art		30/06/21	30/06/21	8,742	8,742	–	–	8,742	8,742
Other		30/06/20	30/06/20	–	–	51	51	51	51
Tip remediation		30/06/20	30/06/20	–	–	6,681	6,911	6,681	6,911
Total infrastructure, property, plant and equipment				9,434	9,434	263,466	225,596	272,900	235,030

Valuation techniques

Where Council is unable to derive fair valuations using quoted market prices of identical assets (ie. level 1 inputs) Council instead utilises a spread of both observable inputs (level 2 inputs) and unobservable inputs (level 3 inputs).

The fair valuation techniques Council has employed while utilising level 2 and level 3 inputs are as follows:

Financial assets

Council has invested in financial assets including term deposits.

Council values these assets at fair value based on valuations provided at the end of each month and year end that are prepared by external industry experts in the finance field.

Although there are markets for these financial assets, they have been deemed by Council to be inactive and as such these assets have been classified as level 3. Valuation techniques remained the same for the reporting period.

E2-1 Fair value measurement (continued)

Infrastructure, property, plant and equipment (IPPE)

Community land

Assets within the "Community Land" class are:

- Council owned land and
- Care Control Management land [Crown] of which Council derives current and future economic benefits arising from the use of the land asset.

Council's community land is valued on the Unimproved Capital Value (UCV), provided by the Valuer General.

Currently all Council assets in this asset class are based on UCV, however, should Council have an asset in future for which an UCV is not provided, the replacement cost will be used. Replacement cost will be based on average unit rates for similar properties, land use, dimensions, land size and shape, which are not considered observable based on market evidence, therefore, placing the whole asset class in Level 3. Valuation techniques remained the same for this reporting period.

Operational land

Council's operational land includes all of Council's land classified as operational land under Local Government Act 1993. Asset Val Pty Ltd revalued all Operational Land as at 30 June 2020.

Council's operational land is valued using a modelled market based valuation process.

The majority of land is subject to directly observable comparable local market evidence, hence these assets are considered level 2. However there is land that is not subject to directly observable local market evidence as well as, if Council obtains an asset in the future for which this valuation process is not available, the replacement cost will be used. Replacement cost will be based on average unit rates for similar properties, land use, dimensions, land size and shape, which are not considered observable based on market evidence, therefore, placing these assets in in Level 3. Valuation techniques remained the same for this reporting period.

Stormwater drainage

The Stormwater Drainage asset class consists of Council's pits and Culverts. APV Valuers & Asset Management completed a desktop valuation on roads and road related assets in July 2021.

Replacement costs (unit rates) and useful lives for Stormwater Drainage assets were determined through professional judgement on behalf of Australis, which incorporated standard unit rates applied to the dimensions of the asset and considered environmental factors based on asset location. Other significant inputs considered in the valuation of these assets are asset condition, remaining useful life, and residual value.

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

Other structure

Council's other structure assets comprise of fences, flagpoles, monuments and the like.

Other structures were indexed 10% in June 2022 to reflect sharp inflation increase caused by economic pressures.

The valuation methodology adopted was based on current replacement cost of the asset.

Replacement costs (unit rate) and useful lives of Council's other structure assets were determined using technical knowledge from council staff (engineers and asset management) and external valuers. Other significant inputs considered in the valuation of these assets are condition rating, remaining useful life, pattern of consumption, dimensions, components and residual value.

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

Buildings – non specialised and specialised

Buildings were indexed 13% in June 2022 to reflect sharp inflation increase caused by economic pressures.

The valuation aspects are generally, but not limited to the location, size, condition, style and utility of the asset. Replacement cost, asset condition, remaining useful life and building components are some of the inputs used in fair value determination.

Since most of these inputs require judgement and are unobservable, the asset class has been classified as Level 3. Valuation techniques remained the same for this reporting period.

Roads

Council's roads are componentised into the pavement, surface and formation and further separated into segments for inspection and valuation. The revaluation of road assets is undertaken annually.

APV Valuers & Asset Management completed a desktop valuation on roads and road related assets in July 2021.

The current replacement cost approach was adopted to value Council roads. The replacement costs (based on unit rates), useful lives and conditions were determined by technical information provided by Council's asset planners and professional judgement on behalf of Australis.

Some of the other significant inputs considered in the valuation of these assets are remaining useful life, dimensions, components, residual value and type of road.

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

E2-1 Fair value measurement (continued)

Footpaths

Council's footpath register consists of all pedestrian walkways and cycleways within the Council area.

APV Valuers & Asset Management completed a desktop valuation on roads and road related assets in July 2021.

Replacement costs (unit rates) and useful lives of Council's footpaths were determined using technical knowledge Australis's professional judgement. Some of the other significant inputs considered in the valuation of these assets are remaining useful life, dimensions, components and residual value.

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

Open space / recreational assets

Council's recreational facilities includes assets within our sports fields and park locations. This includes but is not limited to, playing courts, playgrounds, and cricket nets. Open space/recreational assets were indexed 10% in June 2022 to reflect sharp inflation increase caused by economic pressures. Replacement costs (unit rates) and useful lives of Council's recreational facilities were determined using technical knowledge from Council staff (engineers and asset management) and AVS's professional judgement. Some of the other significant inputs considered in the valuation of these assets are remaining useful life, pattern of consumption, dimensions, components and residual value.

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

Swimming pool

The swimming pool includes all assets located within the facility.

Swimming pool assets were indexed 10% in June 2022 to reflect sharp inflation increase caused by economic pressures. Replacement costs were determined using square metre rates and other significant inputs considered in the valuation of these assets are asset condition, remaining useful life, components, dimensions and residual value.

This asset class is categorised as Level 3 as some of the above-mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

Plant and equipment, office equipment, and furniture and fittings

This asset category includes:

Plant & Equipment – Motor vehicles, trucks, mowers, buses, earthmoving equipment

Office Equipment – Computer equipment

Furniture & Fittings – Chairs, desks, cabinets, display systems

These assets are valued at cost in Council's books and reported at Fair value in the notes due to the nature of the items.

The cost of these assets are based on current invoices and contracts, which are based on observable inputs, however the remaining useful life and residual value is based on internal factors which are unobservable in the market therefore placing these assets in Level 3. Valuation techniques remained the same for this reporting period.

Library books and other assets

This asset category comprises of assets such as library books, journals, magazines, Cd's and Dvd's.

The library books are reported at Fair value in the notes however, due to the nature of these items they are valued at cost. There are no major variances between the fair value and carrying amount of these assets. The cost of these assets are based on current invoices and contracts, which are based on observable inputs, however the remaining useful life and residual value is based on internal factors which are unobservable in the market making it a Level 3 asset. Valuation techniques remain the same for this reporting period.

Artwork

Council engaged APV Valuers and Asset Management (AVS) to value all artwork in 2021.

This information was updated into Council's asset register.

The valuation was completed using the replacement cost approach and market value in accordance with AASB 116.

The replacement value for artworks was determined by the price at which the items could be purchased from a reputable dealer, gallery or retail outlet.

Where the fair value of an asset could not be determined by sale on the open market, a depreciable replacement cost has been adopted. Other significant inputs considered in the valuation are the condition of the asset, pattern of consumption and remaining useful life. This asset class is categorised as Level 2 & 3 as some of the above mentioned inputs used in the valuation of these assets require significant professional judgement and are therefore unobservable. Valuation techniques remained the same for this reporting period.

Tip remediation

Council operates a landfilling operation as well as a range of waste services, including recycled and reclaimed products. It has been recognised that there will be significant costs associated with the closure and post closure management of the landfill site. Closure of the landfill will involve a wide range of activities including preparation of a Landfill Closure and Management Plan, final capping of the landfill waste and site re-vegetation, decommissioning and removing infrastructure and equipment that will not be required post-closure, and fencing sensitive infrastructure.

E2-1 Fair value measurement (continued)

The key unobservable inputs are the discount rate, cost escalation rate, actual timing of costs and future environmental management requirements. Geolyse Pty Ltd. were engaged in the 2018 financial year to perform a valuation of the estimated cost for the Tip Remediation based on current data and TIP consumption as at 30 June 2018.

Fair value measurements using significant unobservable inputs (level 3)

A reconciliation of the movements in recurring fair value measurements allocated to Level 3 of the hierarchy is provided below:

	Crown Land		Operational Land		Community Land		Buildings non-specialised	
	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000
Opening balance	910	910	2,370	2,180	1,916	1,916	46,635	46,802
Total gains or losses for the period								
Recognised in other comprehensive income – revaluation surplus	–	–	–	–	–	–	6,527	–
Other movements								
Transfers from/(to) another asset class	–	–	(46)	190	46	–	–	–
Purchases (GBV)	–	–	–	–	–	–	6,454	2,148
Disposals (WDV)	–	–	–	–	(142)	–	–	(24)
Depreciation and impairment	–	–	–	–	–	–	(2,346)	(2,291)
Closing balance	910	910	2,324	2,370	1,820	1,916	57,270	46,635

	Other structures		Roads		Footpaths		Stormwater drainage	
	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000
Opening balance	9,438	4,357	126,329	125,671	7,130	7,282	7,389	7,526
Total gains or losses for the period								
Recognised in other comprehensive income – revaluation surplus	108	–	21,357	–	(1,027)	–	162	–
Other movements								
Transfers from/(to) another asset class	–	4,439	–	–	–	–	–	–
Purchases (GBV)	4,463	1,200	1,993	3,487	3,063	–	–	–
Depreciation and impairment	(576)	(558)	(2,320)	(2,829)	(166)	(152)	(158)	(137)
Closing balance	13,433	9,438	147,359	126,329	9,000	7,130	7,393	7,389

E2-1 Fair value measurement (continued)

	Open space/other recreational assets		Other		Tip remediation		Total	
	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000	2022 \$ '000	2021 \$ '000
Opening balance	16,517	1,619	51	51	6,911	7,141	225,596	205,455
Recognised in other comprehensive income – revaluation surplus	154	–	–	–	–	–	27,281	–
Transfers from/(to) another asset class	–	15,018	–	–	–	–	–	19,647
Purchases (GBV)	1,077	393	–	–	–	–	17,050	7,228
Disposals (WDV)	–	–	–	–	–	–	(142)	(24)
Depreciation and impairment	(523)	(513)	–	–	(230)	(230)	(6,319)	(6,710)
Closing balance	17,225	16,517	51	51	6,681	6,911	263,466	225,596

Highest and best use

All of Council's non-financial assets are considered as being utilised for their highest and best use.

E3-1 Contingencies

The following assets and liabilities do not qualify for recognition in the Statement of Financial Position, but their knowledge and disclosure is considered relevant to the users of Council's financial report.

LIABILITIES NOT RECOGNISED

1. Guarantees

(i) Defined benefit superannuation contribution plans

Council is party to an Industry Defined Benefit Plan under the Local Government Superannuation Scheme, named The Local Government Superannuation Scheme – Pool B (the Scheme) which is a defined benefit plan that has been deemed to be a 'multi-employer fund' for purposes of AASB119 Employee Benefits for the following reasons:

- Assets are not segregated within the sub-group according to the employees of each sponsoring employer.
- The contribution rates have been the same for all sponsoring employers. That is, contribution rates have not varied for each sponsoring employer according to the experience relating to the employees of that sponsoring employer.
- Benefits for employees of all sponsoring employers are determined according to the same formulae and without regard to the sponsoring employer.
- The same actuarial assumptions are currently used in respect of the employees of each sponsoring employer.

Given the factors above, each sponsoring employer is exposed to the actuarial risks associated with current and former employees of other sponsoring employers, and hence shares in the associated gains and losses (to the extent that they are not borne by members).

Description of the funding arrangements.

Pooled Employers are required to pay future service employer contributions and past service employer contributions to the Fund.

The future service employer contributions were determined using the new entrant rate method under which a contribution rate sufficient to fund the total benefits over the working life-time of a typical new entrant is calculated. The current future service employer contribution rates are:

Division B	1.9 times member contributions for non-180 Point Members; Nil for 180 Point Members*
Division C	2.5% salaries
Division D	1.64 times member contributions

E3-1 Contingencies (continued)

* For 180 Point Members, Employers are required to contribute 7.5% of salaries for the year ending 30 June 2022 (increasing to 8% in line with the increase in the Superannuation Guarantee) to these members' accumulation accounts, which are paid in addition to members' defined benefits.

The past service contribution for each Pooled Employer is a share of the total past service contributions of \$40.0 million per annum for 1 July 2019 to 30 June 2021 and 20.0 million per annum for 1 January to 31 December 2024, apportioned according to each employer's share of the accrued liabilities as at 30 June 2021. These past service contributions are used to maintain the adequacy of the funding position for the accrued liabilities.

The adequacy of contributions is assessed at each triennial actuarial investigation and monitored annually between triennials.

Description of the extent to which Council can be liable to the plan for other Council's obligations under the terms and conditions of the multi-employer plan

As stated above, each sponsoring employer (Council) is exposed to the actuarial risks associated with current and former employees of other sponsoring employers and hence shares in the associated gains and losses.

However, there is no relief under the Fund's trust deed for employers to walk away from their defined benefit obligations. Under limited circumstances, an employer may withdraw from the plan when there are no active members, on full payment of outstanding additional contributions. There is no provision for allocation of any surplus which may be present at the date of withdrawal of the Council.

There are no specific provisions under the Fund's trust deed dealing with deficits or surplus on wind-up.

There is no provision for allocation of any surplus which may be present at the date of withdrawal of an employer.

The amount of Council employer contributions to the defined benefit section of the Local Government Superannuation Scheme and recognised as an expense for the year ending 30 June 2022 was \$ 138,315.76. The last valuation of the Scheme was performed by the Fund Actuary, Richard Boyfield FIAA on 30 June 2021.

The estimated employer reserves financial position for the Pooled Employers at 30 June 2022 is:

Employer reserves only *	\$millions	Asset Coverage
Assets	2,376.6	
Past Service Liabilities	2,380.7	99.8%
Vested Benefits	2,391.7	99.4%

* excluding member accounts and reserves in both assets and liabilities.

The share of any funding surplus/ deficit that is broadly attributed to Council is estimated to be 0.34% at 30 June 2022.

Council's share of that deficiency cannot be accurately calculated as the Scheme is a mutual arrangement where assets and liabilities are pooled together for all member councils. For this reason, no liability for the deficiency has been recognised in Council's accounts. Council has a possible obligation that may arise should the Scheme require immediate payment to correct the deficiency.

The key economic long term assumptions used to calculate the present value of accrued benefits are:

Investment return	5.5% per annum
Salary inflation *	3.5% per annum
Increase in CPI	2.5% per annum

* Plus promotional increases

The contribution requirements may vary from the current rates if the overall sub-group experience is not in line with the actuarial assumptions in determining the funding program; however, any adjustment to the funding program would be the same for all sponsoring employers in the Pooled Employers group.

Please note that the estimated employer reserves financial position above is a preliminary calculation, and once all the relevant information has been received by the Funds Actuary, the final end of year review will be completed by December 2022

(ii) StateCover Limited

Council is a member of StateCover Mutual Limited and holds a partly paid share in the entity.

E3-1 Contingencies (continued)

StateCover is a company providing workers compensation insurance cover to the NSW local government industry and specifically Council.

Council has a contingent liability to contribute further equity in the event of the erosion of the company's capital base as a result of the company's past performance and/or claims experience or as a result of any increased prudential requirements from APRA.

These future equity contributions would be required to maintain the company's minimum level of net assets in accordance with its licence requirements.

(iii) Other guarantees

Council has provided no other guarantees other than those listed above.

2. Other liabilities

(i) Third party claims

The Council is involved from time to time in various claims incidental to the ordinary course of business including claims for damages relating to its services.

Council believes that it is appropriately covered for all claims through its insurance coverage and does not expect any material liabilities to eventuate.

(ii) Potential land acquisitions due to planning restrictions imposed by Council

Council has classified a number of privately owned land parcels as local open space or bushland.

As a result, where notified in writing by the various owners, Council will be required to purchase these land parcels.

At reporting date, reliable estimates as to the value of any potential liability (and subsequent land asset) from such potential acquisitions has not been possible.

ASSETS NOT RECOGNISED

(i) Land under roads

As permitted under AASB 1051, Council has elected not to bring to account land under roads that it owned or controlled up to and including 30/6/08.

(ii) Infringement notices/fines

Fines and penalty income, the result of Council issuing infringement notices is followed up and collected by the Infringement Processing Bureau.

Council's revenue recognition policy for such income is to account for it as revenue on receipt.

Accordingly, at year end, there is a potential asset due to Council representing issued but unpaid infringement notices.

Due to the limited information available on the status, value and duration of outstanding notices, Council is unable to determine the value of outstanding income.

(iii) Refurbishment Project litigation

Litigation is ongoing for a compensation claim against the party (parties) involved with a refurbishment project. While the claim has been settled proceedings are still ongoing in relation to costs.

F People and relationships

F1 Related party disclosures

F1-1 Key management personnel (KMP)

Key management personnel (KMP) of the council are those persons having the authority and responsibility for planning, directing and controlling the activities of the council, directly or indirectly.

The aggregate amount of KMP compensation included in the Income Statement is:

	2022 \$ '000	2021 \$ '000
Compensation:		
Short-term benefits	1,411	1,104
Post-employment benefits	115	76
Other long-term benefits	25	78
Total	1,551	1,258

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

F1-2 Councillor and Mayoral fees and associated expenses

	2022 \$ '000	2021 \$ '000
--	-----------------	-----------------

The aggregate amount of Councillor and Mayoral fees and associated expenses included in materials and services expenses in the Income Statement are:

Mayoral fee	40	38
Councillors' fees	171	181
Total	211	219

F2 Other relationships**F2-1 Audit fees**

	2022 \$ '000	2021 \$ '000
--	-----------------	-----------------

During the year, the following fees were incurred for services provided by the auditor of Council, related practices and non-related audit firms

Auditors of the Council - NSW Auditor-General:**(i) Audit and other assurance services**

Audit and review of financial statements	46	81
Remuneration for audit and other assurance services	46	81

Total Auditor-General remuneration

46	81
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(i) Audit and other assurance services

Internal Audit	75	55
Remuneration for audit and other assurance services	75	55

Total audit fees

121	136
------------	------------

G Other matters**G1-1 Statement of Cash Flows information****Reconciliation of net operating result to cash provided from operating activities**

	2022 \$ '000	2021 \$ '000
Net operating result from Income Statement	4,969	2,659
Add / (less) non-cash items:		
Depreciation and amortisation	7,380	7,904
(Gain) / loss on disposal of assets	(5)	503
Losses/(gains) recognised on fair value re-measurements through the P&L:		
– Investments classified as 'at fair value' or 'held for trading'	280	–
Unwinding of discount rates on reinstatement provisions	161	315
Share of net (profits)/losses of associates/joint ventures using the equity method	213	215
Movements in operating assets and liabilities and other cash items:		
(Increase) / decrease of receivables	(20)	(2,860)
Increase / (decrease) in provision for impairment of receivables	64	1,813
(Increase) / decrease of inventories	(14)	(21)
(Increase) / decrease of other current assets	(663)	267
Increase / (decrease) in payables	(285)	349
Increase / (decrease) in accrued interest payable	(4)	(2)
Increase / (decrease) in other accrued expenses payable	508	(173)
Increase / (decrease) in other liabilities	151	149
Increase / (decrease) in contract liabilities	(324)	1,808
Increase / (decrease) in employee benefit provision	442	308
Net cash flows from operating activities	12,853	13,234

G2-1 Commitments

Capital commitments (exclusive of GST)

	2022 \$ '000	2021 \$ '000
--	-----------------	-----------------

Capital expenditure committed for at the reporting date but not recognised in the financial statements as liabilities:

Property, plant and equipment

Buildings	13,336	–
Infrastructure	7,108	34,630
Plant and equipment	3,008	3,380
Total commitments	23,452	38,010

These expenditures are payable as follows:

Within the next year	7,348	38,010
Later than one year and not later than 5 years	16,104	–
Total payable	23,452	38,010

Sources for funding of capital commitments:

Unrestricted general funds	567	–
Future grants and contributions	11,943	–
Unexpended grants	2,028	–
Internally restricted reserves	1,268	38,010
Unexpended loans	6,107	–
New loans (to be raised)	1,539	–
Total sources of funding	23,452	38,010

G3-1 Events occurring after the reporting date

Council is unaware of any material or significant 'non-adjusting events' that should be disclosed.

G4 Changes from prior year statements

G4-1 Changes in accounting policy

Voluntary changes in accounting policies

Council made no voluntary changes in any accounting policies during the year.

Changes in accounting policies due to adoption of new accounting standards (retrospective)

Council made no changes in accounting policies due to adoption of new accounting standards – retrospective

Broken Hill City Council | Notes to the Financial Statements 30 June 2022

G5 Statement of performance measures

G5-1 Statement of performance measures – consolidated results

\$ '000	Amounts 2022	Indicator 2022	Indicators		Benchmark
			2021	2020	
1. Operating performance ratio					
Total continuing operating revenue excluding capital grants and contributions less operating expenses ^{1,2}	537	1.50%	(1.53)%	(20.38)%	> 0.00%
Total continuing operating revenue excluding capital grants and contributions ¹	35,774				
2. Own source operating revenue ratio					
Total continuing operating revenue excluding all grants and contributions ¹	26,305	64.64%	72.44%	72.47%	> 60.00%
Total continuing operating revenue ¹	40,694				
3. Unrestricted current ratio					
Current assets less all external restrictions	22,663	3.13x	4.12x	3.62x	> 1.50x
Current liabilities less specific purpose liabilities	7,244				
4. Debt service cover ratio					
Operating result before capital excluding interest and depreciation/impairment/amortisation ¹	8,716	3.87x	3.76x	1.50x	> 2.00x
Principal repayments (Statement of Cash Flows) plus borrowing costs (Income Statement)	2,250				
5. Rates and annual charges outstanding percentage					
Rates and annual charges outstanding	3,600	15.24%	16.35%	15.23%	< 10.00%
Rates and annual charges collectable	23,621				
6. Cash expense cover ratio					
Current year's cash and cash equivalents plus all term deposits	19,665	7.44 months	9.51 months	7.48 months	> 3.00 months
Monthly payments from cash flow of operating and financing activities	2,644				

(1) Excludes fair value increments on investment properties, reversal of revaluation decrements, reversal of impairment losses on receivables, net gain on sale of assets and net share of interests in joint ventures and associates using the equity method and includes pensioner rate subsidies

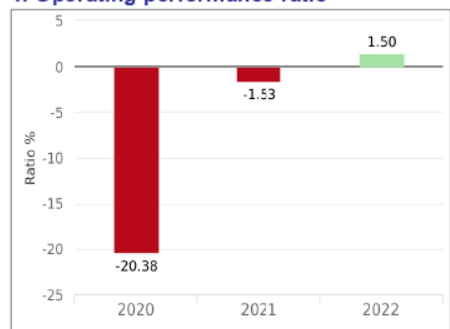
(2) Excludes impairment/revaluation decrements of IPPE, fair value decrements on investment properties, net loss on disposal of assets and net loss on share of interests in joint ventures and associates using the equity method

End of the audited financial statements

H Additional Council disclosures (unaudited)

H1-1 Statement of performance measures – consolidated results (graphs)

1. Operating performance ratio



Purpose of operating performance ratio

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

Commentary on 2021/22 result

2021/22 ratio 1.50%

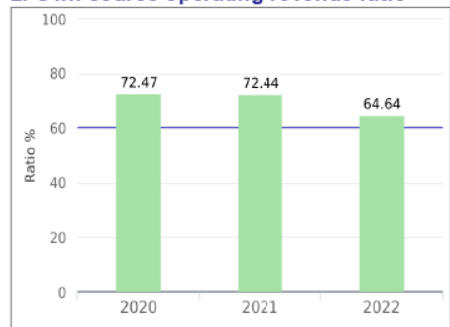
Councils operating performance improved in 2021-22 due to continuing recovery from the effects of Covid 19 restrictions, insurance recoveries and the increase in the advance payment of the Commonwealth Financial Assistance Grant from 50% of the annual grant to 75%.

Benchmark: — > 0.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark (green bar)
Ratio is outside benchmark (red bar)

2. Own source operating revenue ratio



Purpose of own source operating revenue ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Commentary on 2021/22 result

2021/22 ratio 64.64%

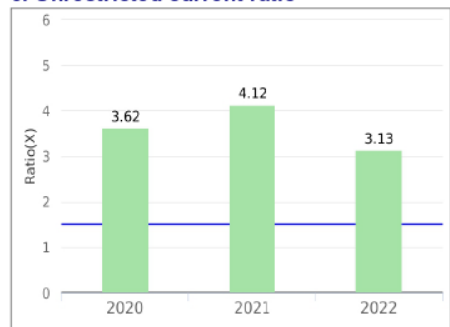
The own source operating revenue ratio is above the industry benchmark but lower than prior years due to the effect of one-off transactions in the current and prior years related to insurance claims and legal recoveries. A focus to increase user fees and charges in future year will be required to maintain this benchmark over the long term.

Benchmark: — > 60.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark (green bar)
Ratio is outside benchmark (red bar)

3. Unrestricted current ratio



Purpose of unrestricted current ratio

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.

Commentary on 2021/22 result

2021/22 ratio 3.13x

The unrestricted current ratio is above the industry benchmark and indicates Council's ability to repay its current obligations. A balanced approach to cash flows in future years will be required to ensure the ratio is maintained whilst increasing the quantity of capital expenditure.

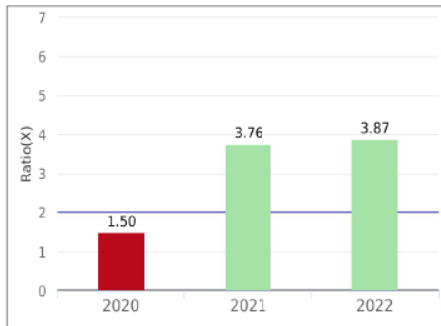
Benchmark: — > 1.50x

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark (green bar)
Ratio is outside benchmark (red bar)

H1-1 Statement of performance measures – consolidated results (graphs) (continued)

4. Debt service cover ratio



Purpose of debt service cover ratio

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments

Commentary on 2021/22 result

2021/22 ratio 3.87x

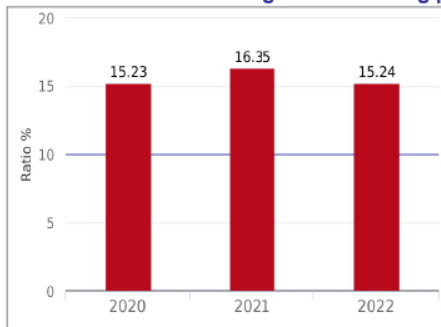
The ratio improved in 2022 due to the continued recovery from the effects of Covid 19 restrictions and additional revenue from insurance reimbursement of the cost of repairs to buildings damaged in the 2016 hailstorm.

Benchmark: — > 2.00x

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark (green bar)
Ratio is outside benchmark (red bar)

5. Rates and annual charges outstanding percentage



Purpose of rates and annual charges outstanding percentage

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

Commentary on 2021/22 result

2021/22 ratio 15.24%

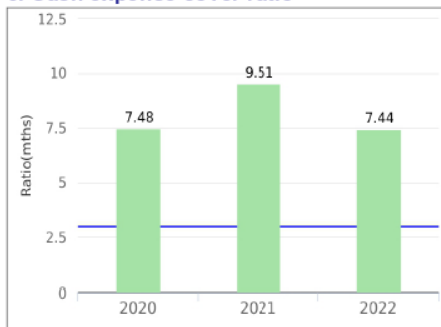
Rates outstanding percentage reduced by 1.25 percentage points in 2022 following cessation of Covid 19 debt recovery restrictions implemented in 2021. Council will work towards meeting the industry benchmark through a focus on recovery actions and undertaking sale of land for unpaid rates in future years.

Benchmark: — < 10.00%

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark (green bar)
Ratio is outside benchmark (red bar)

6. Cash expense cover ratio



Purpose of cash expense cover ratio

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.

Commentary on 2021/22 result

2021/22 ratio 7.44 months

The unrestricted cash ratio is above the industry benchmark and indicates Council's ability to repay its immediate expenses. The ratio returned to long term levels compared to 2021 as cash borrowed in 2021 started to be expended on capital projects in 2022.

Benchmark: — > 3.00months

Source of benchmark: Code of Accounting Practice and Financial Reporting

Ratio achieves benchmark (green bar)
Ratio is outside benchmark (red bar)

H1-2 Council information and contact details

Principal place of business:

240 Blende st
Broken Hill
NSW 2880

Mailing Address:

PO Box 448
Broken Hill
NSW 2880

Telephone: 08 8080 3300

Facsimile: 08 8080 3424

Opening hours:

8:30am - 5:00pm
Monday to Friday

Internet: www.brokenhill.nsw.gov.au

Email: council@brokenhill.nsw.gov.au

Officers

General Manager
Jay Nankivell

Responsible Accounting Officer
Simon Brown

Public Officer
Razija Nu'Man

Auditors
Auditor General of NSW

Elected members

Mayor
Tom Kennedy

Councillors

Jim Hickey

Bob Algate

Michael Boland

Marion Browne

Alan Chandler

Dave Gallagher

Hayley Jewitt

Ron Page

Darriea Turley AM

Other information
ABN: 84 873 116 132



INDEPENDENT AUDITOR'S REPORT
Report on the general purpose financial statements
Broken Hill City Council

To the Councillors of Broken Hill City Council

Opinion

I have audited the accompanying financial statements of Broken Hill City Council (the Council), which comprise the Statement by Councillors and Management, the Income Statement and Statement of Comprehensive Income for the year ended 30 June 2022, the Statement of Financial Position as at 30 June 2022, the Statement of Changes in Equity and Statement of Cash Flows for the year then ended and notes comprising a summary of significant accounting policies and other explanatory information.

In my opinion:

- the Council's accounting records have been kept in accordance with the requirements of the *Local Government Act 1993*, Chapter 13, Part 3, Division 2 (the Division)
- the financial statements:
 - have been prepared, in all material respects, in accordance with the requirements of this Division
 - are consistent with the Council's accounting records
 - present fairly, in all material respects, the financial position of the Council as at 30 June 2022, and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards
- all information relevant to the conduct of the audit has been obtained
- no material deficiencies in the accounting records or financial statements have come to light during the audit.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the special purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the special purpose financial statements and Special Schedule - Permissible income for general rates.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards and the *Local Government Act 1993*, and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- on the Original Budget information included in the Income Statement, Statement of Cash Flows, and Note B5-1 Material budget variations
- on the Special Schedules. A separate opinion has been provided on Special Schedule - Permissible income for general rates
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Manuel Moncada
Delegate of the Auditor-General for New South Wales

24 October 2022
SYDNEY



Cr Tom Kennedy
Mayor
Broken Hill City Council
PO BOX 448
BROKEN HILL NSW 2880

Contact: Manuel Moncada
Phone no: 02 9275 7333
Our ref: D2221795/1701

24 October 2022

Dear Mayor

**Report on the Conduct of the Audit
for the year ended 30 June 2022
Broken Hill City Council**

I have audited the general purpose financial statements (GPFS) of the Broken Hill City Council (the Council) for the year ended 30 June 2022 as required by section 415 of the *Local Government Act 1993* (the Act).

I expressed an unmodified opinion on the Council's GPFS.

This Report on the Conduct of the Audit (the Report) for the Council for the year ended 30 June 2022 is issued in accordance with section 417 of the Act. This Report should be read in conjunction with my audit opinion on the GPFS issued under section 417(2) of the Act.

INCOME STATEMENT

Operating result

	2022	2021	Variance
	\$m	\$m	%
Rates and annual charges revenue	19.5	19.0	↑ 2.6
Grants and contributions revenue	14.4	10.7	↑ 34.6
Operating result from continuing operations	5.0	2.7	↑ 85.2
Net operating result before capital grants and contributions	-	(1.3)	↓ 103.8

Rates and annual charges revenue (\$19.5 million) increased by \$0.5 million (2.6 per cent) in 2021–2022.

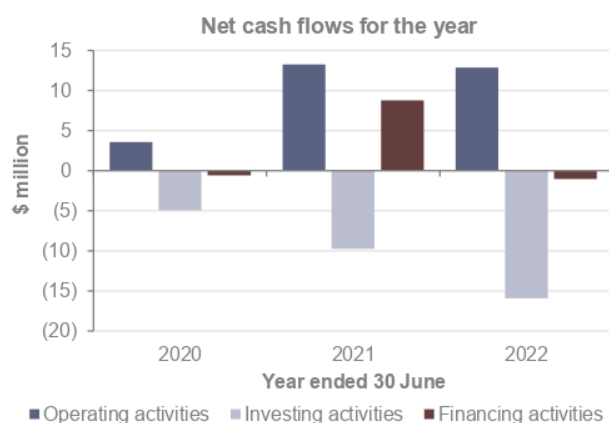
Grants and contributions revenue (\$14.4 million) increased by \$3.7 million (34.6 per cent) in 2021–2022 due the receipt of additional advance payments of financial assistance grants and additional grants for capital projects.

Council's operating result (\$5 million including the effect of depreciation and amortisation expense of \$7.4 million) was \$2.3 million higher than the 2020–21 result. This was primarily due to the additional advance payments of financial assistance grants.

The net operating result before capital grants and contributions (\$49,000) was \$1.3 million higher than the 2020–21 result.

STATEMENT OF CASH FLOWS

- The Statement of Cash Flows illustrates the flow of cash and cash equivalents moving in and out of Council during the year and reveals that cash decreased by \$4.1 million to \$15.2 million at the close of the year.
- Contributing to the decrease was additional capital expenditure incurred during the year.



FINANCIAL POSITION

Cash and investments

Cash and investments	2022	2021	Commentary
	\$m	\$m	
Total cash, cash equivalents and investments	23.7	28.7	<ul style="list-style-type: none"> External restrictions include unspent specific purpose grants and domestic waste management charges, and royalties.
Restricted cash and investments:			<ul style="list-style-type: none"> Balances are internally allocated due to Council policy or decisions for forward plans including works program.
• External restrictions	6.3	5.4	
• Internal allocations	16.7	22.8	

Debt

After repaying principal and interest of \$2.3 million and taking up new borrowings of \$437,000, total debt as at 30 June 2022 was \$20.2 million (2021: \$21.2 million).

PERFORMANCE

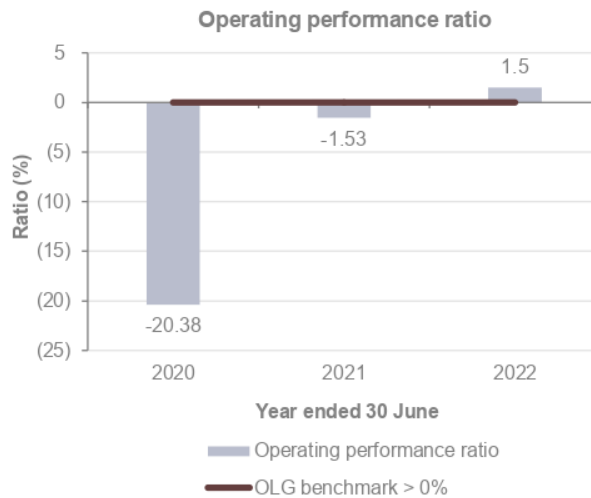
Performance measures

The following section provides an overview of the Council's performance against the performance measures and performance benchmarks set by the Office of Local Government (OLG) within the Department of Planning and Environment.

Operating performance ratio

The Council met the OLG benchmark for the current reporting period.

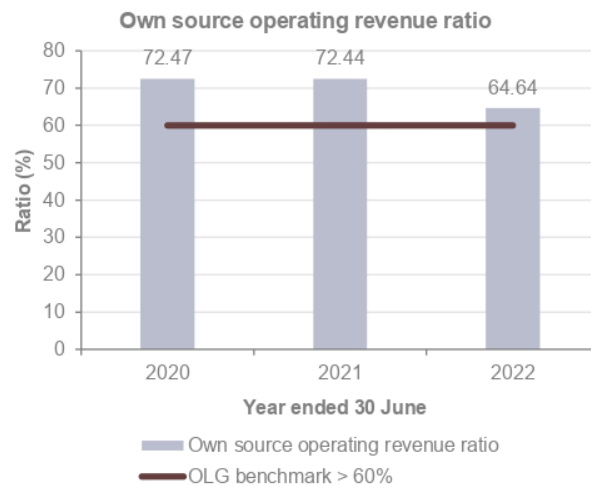
The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by OLG is greater than zero per cent.



Own source operating revenue ratio

The Council met the OLG benchmark for the current reporting period.

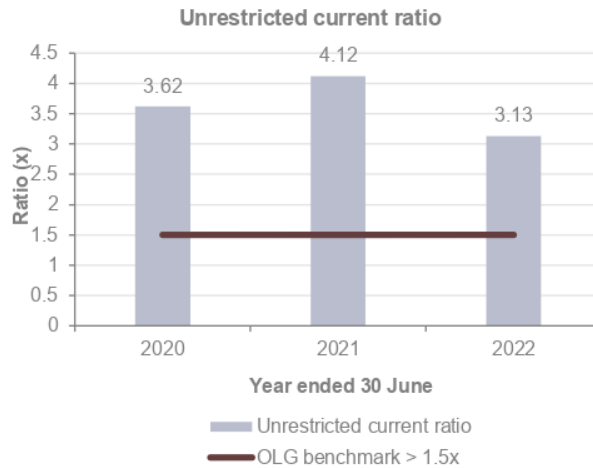
The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



Unrestricted current ratio

The Council met the OLG benchmark for the current reporting period.

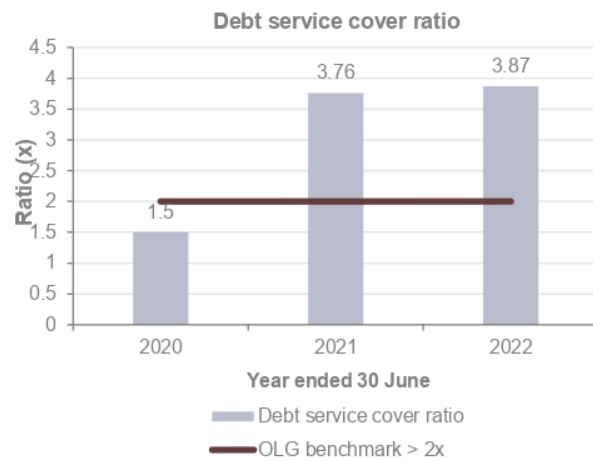
The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



Debt service cover ratio

The Council met the OLG benchmark for the current reporting period.

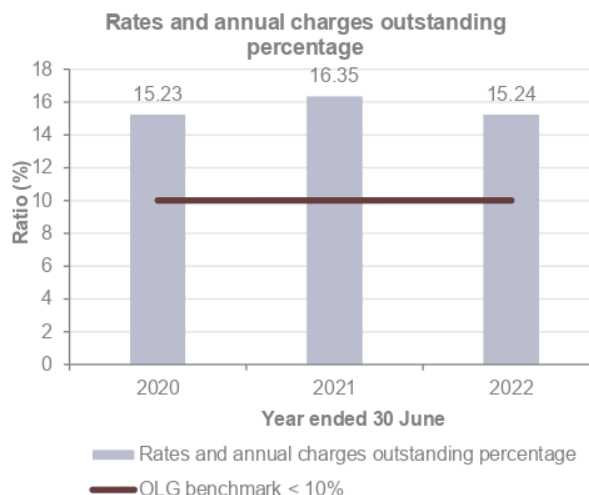
The 'debt service cover ratio' measures the operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



Rates and annual charges outstanding percentage

The Council did not meet the OLG benchmark for the current reporting period.

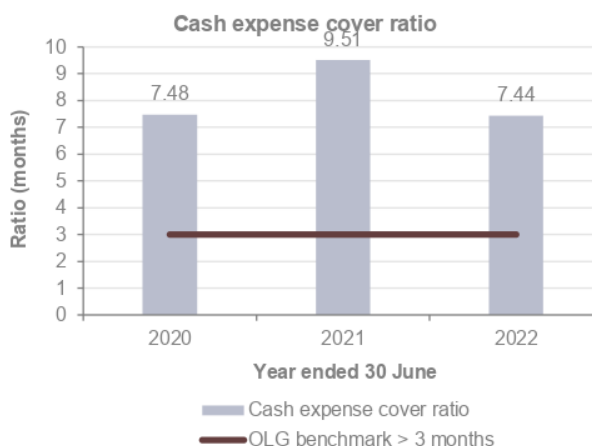
The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 10 per cent regional and rural councils.



Cash expense cover ratio

The Council met the OLG benchmark for the current reporting period.

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Infrastructure, property, plant and equipment renewals

- Council's asset renewal additions for the year were \$13.2 million compared \$12.9 million for the prior year
- The level of asset renewals during the year represented 178 percent of the total depreciation expense (\$7.4 million) for the year.

OTHER MATTERS

Legislative compliance

My audit procedures did not identify any instances of non-compliance with legislative requirements or a material deficiency in the Council's accounting records or financial statements. The Council's:

- accounting records were maintained in a manner and form to allow the GPFS to be prepared and effectively audited

- staff provided all accounting records and information relevant to the audit.

The Council's:

- accounting records were maintained in a manner and form that facilitated the preparation and the effective audit of the GPFS
- staff provided all accounting records and information relevant to the audit.



Manuel Moncada
Delegate of the Auditor-General for New South Wales

Broken Hill City Council

SPECIAL PURPOSE FINANCIAL STATEMENTS
for the year ended 30 June 2022

*A vibrant, prosperous and culturally rich Heritage City
shared with visitors from around the world.*



Broken Hill City Council

Special Purpose Financial Statements

for the year ended 30 June 2022

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Background

- i. These Special Purpose Financial Statements have been prepared for the use by both Council and the Office of Local Government in fulfilling their requirements under National Competition Policy.
- ii. The principle of competitive neutrality is based on the concept of a 'level playing field' between persons/entities competing in a market place, particularly between private and public sector competitors.

Essentially, the principle is that government businesses, whether Commonwealth, state or local, should operate without net competitive advantages over other businesses as a result of their public ownership.

- iii. For Council, the principle of competitive neutrality and public reporting applies only to declared business activities.

These include **(a)** those activities classified by the Australian Bureau of Statistics as business activities being water supply, sewerage services, abattoirs, gas production and reticulation, and **(b)** those activities with a turnover of more than \$2 million that Council has formally declared as a business activity (defined as Category 1 activities).

- iv. In preparing these financial statements for Council's self-classified Category 1 businesses and ABS-defined activities, councils must **(a)** adopt a corporatisation model and **(b)** apply full cost attribution including tax-equivalent regime payments and debt guarantee fees (where the business benefits from Council's borrowing position by comparison with commercial rates).

Broken Hill City Council

Special Purpose Financial Statements
for the year ended 30 June 2022

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.
- present overhead reallocation charges to the water and sewerage businesses as fair and reasonable.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 28 September 2022.



Tom Kennedy
Mayor
28 September 2022



Jim Hickey
Councillor
28 September 2022



Jay Nankivell
General Manager
28 September 2022



Simon Brown
Responsible Accounting Officer
28 September 2022

Broken Hill City Council | Income Statement of Airport | for the year ended 30 June 2022

Broken Hill City Council

Income Statement of Airport

for the year ended 30 June 2022

	2022 Category 2 \$ '000	2021 Category 2 \$ '000
Income from continuing operations		
User charges	393	466
Total income from continuing operations	393	466
Expenses from continuing operations		
Employee benefits and on-costs	325	312
Materials and services	206	228
Depreciation, amortisation and impairment	446	484
Other expenses	-	2
Total expenses from continuing operations	977	1,026
Surplus (deficit) from continuing operations before capital amounts	(584)	(560)
Surplus (deficit) from continuing operations after capital amounts	(584)	(560)
Surplus (deficit) from all operations before tax	(584)	(560)
Surplus (deficit) after tax	(584)	(560)
Plus accumulated surplus	(3,157)	(2,590)
Add:		
- Subsidy paid/contribution to operations	(1,700)	(7)
Closing accumulated surplus	(5,441)	(3,157)
Return on capital %	(2.9)%	(3.7)%
Subsidy from Council	8,725	785

Broken Hill City Council | Income Statement of Civic Centre (Entertainment centre) | for the year ended 30 June 2022

Broken Hill City Council

Income Statement of Civic Centre (Entertainment centre)

for the year ended 30 June 2022

	2022 Category 2 \$ '000	2021 Category 2 \$ '000
Income from continuing operations		
User charges	105	185
Total income from continuing operations	105	185
Expenses from continuing operations		
Employee benefits and on-costs	179	164
Materials and services	77	59
Depreciation, amortisation and impairment	536	523
Other expenses	-	18
Total expenses from continuing operations	792	764
Surplus (deficit) from continuing operations before capital amounts	(687)	(579)
Surplus (deficit) from continuing operations after capital amounts	(687)	(579)
Surplus (deficit) from all operations before tax	(687)	(579)
Surplus (deficit) after tax	(687)	(579)
Plus accumulated surplus	14,567	15,146
- Subsidy paid/contribution to operations	74	-
Closing accumulated surplus	13,954	14,567
Return on capital %	(3.7)%	(3.4)%
Subsidy from Council	2,693	832

Broken Hill City Council | Income Statement of Commercial waste | for the year ended 30 June 2022

Broken Hill City Council

Income Statement of Commercial waste

for the year ended 30 June 2022

	2022 Category 2 \$ '000	2021 Category 2 \$ '000
Income from continuing operations		
User charges	1,506	1,438
Total income from continuing operations	1,506	1,438
Expenses from continuing operations		
Employee benefits and on-costs	357	630
Materials and services	27	130
Depreciation, amortisation and impairment	158	169
Other expenses	398	127
Total expenses from continuing operations	940	1,056
Surplus (deficit) from continuing operations before capital amounts	566	382
Surplus (deficit) from continuing operations after capital amounts	566	382
Surplus (deficit) from all operations before tax	566	382
Less: corporate taxation equivalent (25%) [based on result before capital]	(142)	(99)
Surplus (deficit) after tax	424	283
Plus accumulated surplus	1,450	1,068
Plus adjustments for amounts unpaid:		
– Corporate taxation equivalent	142	99
– Subsidy paid/contribution to operations	(773)	–
Closing accumulated surplus	1,243	1,450
Return on capital %	19.9%	13.4%

Broken Hill City Council | Statement of Financial Position of Airport | for the year ended 30 June 2022

Broken Hill City Council

Statement of Financial Position of Airport

as at 30 June 2022

	2022 Category 2 \$ '000	2021 Category 2 \$ '000
ASSETS		
Non-current assets		
Infrastructure, property, plant and equipment	20,192	15,074
Total non-current assets	20,192	15,074
Total assets	20,192	15,074
Net assets	20,192	15,074
EQUITY		
Accumulated surplus	(5,441)	(3,157)
Revaluation reserves	25,633	18,231
Total equity	20,192	15,074

Broken Hill City Council | Statement of Financial Position of Civic Centre (Entertainment centre) | for the year ended 30 June 2022

Broken Hill City Council

Statement of Financial Position of Civic Centre (Entertainment centre)

as at 30 June 2022

	2022 Category 2 \$ '000	2021 Category 2 \$ '000
ASSETS		
Non-current assets		
Infrastructure, property, plant and equipment	18,800	16,969
Total non-current assets	18,800	16,969
Total assets	18,800	16,969
Net assets	18,800	16,969
EQUITY		
Accumulated surplus	13,954	14,567
Revaluation reserves	4,846	2,402
Total equity	18,800	16,969

Broken Hill City Council | Statement of Financial Position of Commercial waste | for the year ended 30 June 2022

Broken Hill City Council

Statement of Financial Position of Commercial waste

as at 30 June 2022

	2022 Category 2 \$ '000	2021 Category 2 \$ '000
ASSETS		
Current assets		
Receivables	69	329
Total current assets	69	329
Non-current assets		
Infrastructure, property, plant and equipment	2,844	2,849
Total non-current assets	2,844	2,849
Total assets	2,913	3,178
LIABILITIES		
Current liabilities		
Provisions	1,670	1,728
Total current liabilities	1,670	1,728
Total liabilities	1,670	1,728
Net assets	1,243	1,450
EQUITY		
Accumulated surplus	1,243	1,450
Total equity	1,243	1,450

Note – Significant Accounting Policies

A statement summarising the supplemental accounting policies adopted in the preparation of the Special Purpose Financial Statements (SPFS) for National Competition Policy (NCP) reporting purposes follows.

These financial statements are SPFS prepared for use by Council and the Office of Local Government. For the purposes of these statements, the Council is a non-reporting not-for-profit entity.

The figures presented in these Special Purpose Financial Statements have been prepared in accordance with the recognition and measurement criteria of relevant Australian Accounting Standards, other authoritative pronouncements of the Australian Accounting Standards Board (AASB) and Australian Accounting Interpretations.

The disclosures in these Special Purpose Financial Statements have been prepared in accordance with the Local Government Act 1993 (NSW), the *Local Government (General) Regulation 2005*, and the Local Government Code of Accounting Practice and Financial Reporting.

The statements are prepared on an accruals basis. They are based on historic costs and do not take into account changing money values or, except where specifically stated, current values of non-current assets. Certain taxes and other costs, appropriately described, have been imputed for the purposes of the National Competition Policy.

The Statement of Financial Position includes notional assets/liabilities receivable from/payable to Council's general fund. These balances reflect a notional intra-entity funding arrangement with the declared business activities.

National Competition Policy

Council has adopted the principle of 'competitive neutrality' in its business activities as part of the National Competition Policy which is being applied throughout Australia at all levels of government. The framework for its application is set out in the June 1996 NSW Government Policy statement titled 'Application of National Competition Policy to Local Government'. *The Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality* issued by the Office of Local Government in July 1997 has also been adopted.

The pricing and costing guidelines outline the process for identifying and allocating costs to activities and provide a standard for disclosure requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, and returns on investments (rate of return and dividends paid).

Declared business activities

In accordance with Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality, Council has declared that the following are to be considered as business activities:

Category 1

(where gross operating turnover is over \$2 million)

Nil

Category 2

(where gross operating turnover is less than \$2 million)

a. Civic Centre (Entertainment Centre)

Venue for the conduct of shows, festivals, civic activities & significant events

b. Broken Hill Airport

Facility for aircraft arrivals & departures, aircraft accommodation, workshop & associated activities.

c. Commercial Garbage Service

Garbage collection & disposal service provided to the business & commercial sector.

Taxation equivalent charges

Council is liable to pay various taxes and financial duties. Where this is the case, they are disclosed as a cost of operations just like all other costs.

However, where Council does not pay some taxes which are generally paid by private sector businesses, such as income tax, these equivalent tax payments have been applied to all Council-nominated business activities and are reflected in Special Purpose Financial Statements.

Note – Significant Accounting Policies (continued)

For the purposes of disclosing comparative information relevant to the private sector equivalent, the following taxation equivalents have been applied to all Council-nominated business activities (this does not include Council's non-business activities):

Notional rate applied (%)

Corporate income tax rate – 25%

Land tax – the first \$692,000 of combined land values attracts 0%. For the combined land values in excess of \$692,001 up to \$4,231,000 the rate is 1.6% + \$100. For the remaining combined land value that exceeds \$4,231,000 a premium marginal rate of 2.0% applies.

Payroll tax – 4.85% on the value of taxable salaries and wages in excess of \$850,000.

Income tax

An income tax equivalent has been applied on the profits of the business activities.

Whilst income tax is not a specific cost for the purpose of pricing a good or service, it needs to be taken into account in terms of assessing the rate of return required on capital invested.

Accordingly, the return on capital invested is set at a pre-tax level - gain/(loss) from ordinary activities before capital amounts, as would be applied by a private sector competitor. That is, it should include a provision equivalent to the corporate income tax rate, currently 25%.

Income tax is only applied where a gain/ (loss) from ordinary activities before capital amounts has been achieved.

Since the taxation equivalent is notional – that is, it is payable to Council as the 'owner' of business operations - it represents an internal payment and has no effect on the operations of the Council. Accordingly, there is no need for disclosure of internal charges in the SPFS.

The rate applied of 25% is/ the equivalent company tax rate prevalent at reporting date. No adjustments have been made for variations that have occurred during the year.

Local government rates and charges

A calculation of the equivalent rates and charges for all Category 1 businesses has been applied to all assets owned, or exclusively used by the business activity.

Loan and debt guarantee fees

The debt guarantee fee is designed to ensure that Council business activities face 'true' commercial borrowing costs in line with private sector competitors. In order to calculate a debt guarantee fee, Council has determined what the differential borrowing rate would have been between the commercial rate and Council's borrowing rate for its business activities.

(i) Subsidies

Government policy requires that subsidies provided to customers, and the funding of those subsidies, must be explicitly disclosed. Subsidies occur where Council provides services on a less than cost recovery basis. This option is exercised on a range of services in order for Council to meet its community service obligations. The overall effect of subsidies is contained within the Income Statements of business activities.

(ii) Return on investments (rate of return)

The NCP policy statement requires that councils with Category 1 businesses 'would be expected to generate a return on capital funds employed that is comparable to rates of return for private businesses operating in a similar field'.

Funds are subsequently available for meeting commitments or financing future investment strategies. The rate of return is disclosed for each of Council's business activities on the Income Statement.

The rate of return is calculated as follows:

Operating result before capital income + interest expense

Written down value of I,PP&E as at 30 June

Note – Significant Accounting Policies (continued)

As a minimum, business activities should generate a return equal to the Commonwealth 10 year bond rate which is 3.66% at 30/6/22.

(iii) Dividends

Council is not required to pay dividends to either itself (as owner of a range of businesses) or to any external entities.



INDEPENDENT AUDITOR'S REPORT

Report on the special purpose financial statements

Broken Hill City Council

To the Councillors of Broken Hill City Council

Opinion

I have audited the accompanying special purpose financial statements (the financial statements) of Broken Hill City Council's (the Council) Declared Business Activities, which comprise the Statement by Councillors and Management, the Income Statement of each Declared Business Activity for the year ended 30 June 2022, the Statement of Financial Position of each Declared Business Activity as at 30 June 2022 and the Significant accounting policies note.

The Declared Business Activities of the Council are:

- Airport
- Civic Centre (Entertainment centre)
- Commercial waste

In my opinion, the financial statements present fairly, in all material respects, the financial position of the Council's Declared Business Activities as at 30 June 2022, and their financial performance for the year then ended, in accordance with the Australian Accounting Standards described in the Significant accounting policies note and the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code).

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Financial Statements' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as the auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the Significant accounting policies note to the financial statements which describes the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the LG Code. As a result, the financial statements may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the financial statements and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements and Special Schedules (the Schedules).

My opinion on the financial statements does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and Special Schedule 'Permissible income for general rates'.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Financial Statements

The Councillors are responsible for the preparation and fair presentation of the financial statements and for determining that the accounting policies, described in the Significant accounting policies note to the financial statements, are appropriate to meet the requirements in the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to:

- obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the financial statements.

A description of my responsibilities for the audit of the financial statements is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar4.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited financial statements on any website where they may be presented
- about any other information which may have been hyperlinked to/from the financial statements.



Manuel Moncada
Delegate of the Auditor-General for New South Wales

24 October 2022
SYDNEY

Broken Hill City Council

SPECIAL SCHEDULES
for the year ended 30 June 2022

*A vibrant, prosperous and culturally rich Heritage City
shared with visitors from around the world.*



Broken Hill City Council

Special Schedules

for the year ended 30 June 2022

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Broken Hill City Council | Permissible income for general rates | for the year ended 30 June 2022

Broken Hill City Council

Permissible income for general rates

	Notes	Calculation 2021/22 \$ '000	Calculation 2022/23 \$ '000
Notional general income calculation ¹			
Last year notional general income yield	a	16,269	16,689
Plus or minus adjustments ²	b	(14)	12
Notional general income	c = a + b	16,255	16,701
Permissible income calculation			
Special variation percentage ³	d	0.00%	0.00%
Or rate peg percentage	e	2.00%	2.30%
Or plus rate peg amount	i = e x (c + g)	325	384
Sub-total	k = (c + g + h + i + j)	16,580	17,085
Plus (or minus) last year's carry forward total	l	32	(75)
Less valuation objections claimed in the previous year	m	-	(2)
Sub-total	n = (l + m)	32	(77)
Total permissible income	o = k + n	16,612	17,008
Less notional general income yield	p	16,689	16,917
Catch-up or (excess) result	q = o - p	(77)	91
Plus income lost due to valuation objections claimed ⁴	r	2	2
Carry forward to next year ⁵	t = q + r + s	(75)	93

Notes

- (1) The notional general income will not reconcile with rate income in the financial statements in the corresponding year. The statements are reported on an accrual accounting basis which include amounts that relate to prior years' rates income.
- (2) Adjustments account for changes in the number of assessments and any increase or decrease in land value occurring during the year. The adjustments are called 'supplementary valuations' as defined in the *Valuation of Land Act 1916 (NSW)*.
- (3) The 'special variation percentage' is inclusive of the rate peg percentage and where applicable, the Crown land adjustment.
- (4) Valuation objections are unexpected changes in land values as a result of land owners successfully objecting to the land value issued by the Valuer General. Councils can claim the value of the income lost due to valuation objections in any single year.
- (5) Carry forward amounts which are in excess (an amount that exceeds the permissible income) require Ministerial approval by order published in the *NSW Government Gazette* in accordance with section 512 of the *Local Government Act 1993*. The OLG will extract these amounts from Council's Permissible income for general rates Statement in the financial data return (FDR) to administer this process.



INDEPENDENT AUDITOR'S REPORT
Special Schedule – Permissible income for general rates
Broken Hill City Council

To the Councillors of Broken Hill City Council

Opinion

I have audited the accompanying Special Schedule – Permissible income for general rates (the Schedule) of Broken Hill City Council (the Council) for the year ending 30 June 2023.

In my opinion, the Schedule is prepared, in all material respects in accordance with the requirements of the Local Government Code of Accounting Practice and Financial Reporting 2021–22 (LG Code) and is in accordance with the books and records of the Council.

My opinion should be read in conjunction with the rest of this report.

Basis for Opinion

I conducted my audit in accordance with Australian Auditing Standards. My responsibilities under the standards are described in the 'Auditor's Responsibilities for the Audit of the Schedule' section of my report.

I am independent of the Council in accordance with the requirements of the:

- Australian Auditing Standards
- Accounting Professional and Ethical Standards Board's APES 110 'Code of Ethics for Professional Accountants (including Independence Standards)' (APES 110).

I have fulfilled my other ethical responsibilities in accordance with APES 110.

Parliament promotes independence by ensuring the Auditor-General and the Audit Office of New South Wales are not compromised in their roles by:

- providing that only Parliament, and not the executive government, can remove an Auditor-General
- mandating the Auditor-General as auditor of councils
- precluding the Auditor-General from providing non-audit services.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinion.

Emphasis of Matter - Basis of Accounting

Without modifying my opinion, I draw attention to the special purpose framework used to prepare the Schedule. The Schedule has been prepared for the purpose of fulfilling the Council's reporting obligations under the LG Code. As a result, the Schedule may not be suitable for another purpose.

Other Information

The Council's annual report for the year ended 30 June 2022 includes other information in addition to the Schedule and my Independent Auditor's Report thereon. The Councillors are responsible for the other information. At the date of this Independent Auditor's Report, the other information I have received comprise the general purpose financial statements, special purpose financial statements and Special Schedule 'Report on infrastructure assets as at 30 June 2022'.

My opinion on the Schedule does not cover the other information. Accordingly, I do not express any form of assurance conclusion on the other information. However, as required by the *Local Government Act 1993*, I have separately expressed an opinion on the general purpose financial statements and the special purpose financial statements.

In connection with my audit of the Schedule, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the Schedule or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

If, based on the work I have performed, I conclude there is a material misstatement of the other information, I must report that fact.

I have nothing to report in this regard.

The Councillors' Responsibilities for the Schedule

The Councillors are responsible for the preparation of the Schedule in accordance with the LG Code. The Councillors' responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation of the Schedule that is free from material misstatement, whether due to fraud or error.

In preparing the Schedule, the Councillors are responsible for assessing the Council's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

Auditor's Responsibilities for the Audit of the Schedule

My objectives are to:

- obtain reasonable assurance whether the Schedule as a whole is free from material misstatement, whether due to fraud or error
- issue an Independent Auditor's Report including my opinion.

Reasonable assurance is a high level of assurance, but does not guarantee an audit conducted in accordance with Australian Auditing Standards will always detect material misstatements. Misstatements can arise from fraud or error. Misstatements are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions users take based on the Schedule.

A description of my responsibilities for the audit of the Schedule is located at the Auditing and Assurance Standards Board website at: www.auasb.gov.au/auditors_responsibilities/ar8.pdf. The description forms part of my auditor's report.

The scope of my audit does not include, nor provide assurance:

- that the Council carried out its activities effectively, efficiently and economically
- about the security and controls over the electronic publication of the audited Schedule on any website where it may be presented
- about any other information which may have been hyperlinked to/from the Schedule.



Manuel Moncada
Delegate of the Auditor-General for New South Wales

24 October 2022
SYDNEY

Broken Hill City Council

Report on infrastructure assets as at 30 June 2022

Asset Class	Asset Category	Estimated cost		2021/22 Required maintenance ^a	2021/22 Actual maintenance	Net carrying amount	Gross replacement cost (GRC)	Assets in condition as a percentage of gross replacement cost				
		to bring assets to satisfactory standard \$ '000	to bring to the agreed level of service set by Council \$ '000					1	2	3	4	5
Buildings	Buildings	6,619	6,619	2,299	2,681	57,270	121,012	20.0%	2.0%	46.0%	29.0%	3.0%
	Sub-total	6,619	6,619	2,299	2,681	57,270	121,012	20.0%	2.0%	46.0%	29.0%	3.0%
Other structures	Other structures	2,539	2,539	786	–	13,433	29,902	27.0%	5.0%	20.0%	31.0%	17.0%
	Sub-total	2,539	2,539	786	–	13,433	29,902	27.0%	5.0%	20.0%	31.0%	17.0%
Roads	Sealed roads	538	538	1,767	3,190	109,257	165,158	22.0%	20.0%	56.0%	1.0%	1.0%
	Unsealed roads	–	–	42	–	3,130	3,956	34.0%	62.0%	4.0%	0.0%	0.0%
	Other road assets	–	–	111	577	9,161	14,783	12.0%	38.0%	50.0%	0.0%	0.0%
	Other	1,146	1,146	635	46	34,811	59,309	10.0%	58.0%	21.0%	11.0%	0.0%
	Sub-total	1,684	1,684	2,555	3,813	156,359	243,206	18.7%	31.0%	46.3%	3.4%	0.7%
Stormwater drainage	Stormwater drainag	136	136	78	40	7,393	13,034	8.0%	61.0%	25.0%	6.0%	0.0%
	Sub-total	136	136	78	40	7,393	13,034	8.0%	61.0%	25.0%	6.0%	0.0%
Open space / recreational assets	Other	525	525	300	1,951	17,225	24,917	46.0%	19.0%	4.0%	30.0%	1.0%
	Sub-total	525	525	300	1,951	17,225	24,917	46.0%	19.0%	4.0%	30.0%	1.0%
Total – all assets		11,503	11,503	6,018	8,485	251,680	432,071	20.9%	21.3%	41.3%	14.1%	2.5%

(a) Required maintenance is the amount identified in Council's asset management plans.

Infrastructure asset condition assessment 'key'

#	Condition	Integrated planning and reporting (IP&R) description
1	Excellent/very good	No work required (normal maintenance)
2	Good	Only minor maintenance work required
3	Satisfactory	Maintenance work required
4	Poor	Renewal required
5	Very poor	Urgent renewal/upgrading required

Broken Hill City Council | Report on infrastructure assets as at 30 June 2022 | for the year ended 30 June 2022

Broken Hill City Council

Report on infrastructure assets as at 30 June 2022

Infrastructure asset performance indicators (consolidated) *

\$ '000	Amounts 2022	Indicator 2022	Indicators		Benchmark
			2021	2020	
Buildings and infrastructure renewals ratio					
Asset renewals ¹	<u>11,914</u>	195.66%	174.44%	41.44%	>= 100.00%
Depreciation, amortisation and impairment	<u>6,089</u>				
Infrastructure backlog ratio					
Estimated cost to bring assets to a satisfactory standard	<u>11,503</u>	4.42%	7.83%	7.74%	< 2.00%
Net carrying amount of infrastructure assets	<u>260,001</u>				
Asset maintenance ratio					
Actual asset maintenance	<u>8,485</u>	140.99%	88.93%	84.39%	> 100.00%
Required asset maintenance	<u>6,018</u>				
Cost to bring assets to agreed service level					
Estimated cost to bring assets to an agreed service level set by Council	<u>11,503</u>	2.66%	4.69%	4.63%	
Gross replacement cost	<u>432,071</u>				

(*) All asset performance indicators are calculated using classes identified in the previous table.

(1) Asset renewals represent the replacement and/or refurbishment of existing assets to an equivalent capacity/performance as opposed to the acquisition of new assets (or the refurbishment of old assets) that increases capacity/performance.



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POLICY AND GENERAL COMMITTEE

October 11, 2022

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 260/22SUBJECT: DRAFT RECORDS MANAGEMENT POLICY D22/53873**Recommendation**

1. That Broken Hill City Council Report No. 260/22 dated October 11, 2022, be received.
2. That Council adopts the Draft Records Management Policy as a Policy of Council.

Executive Summary:

To facilitate improved records management and compliance with the *State Records Act 1998*, a review of Councils Records Management Policy has been conducted. This review is to ensure Councils Records Management Policy is compliant and in alignment with The *State Records Act 1998*, and Australian Standard AS ISO 15489.1:2017.

Report:

Council creates, retains, and disposes of records as a normal part of its operations. Council must ensure that full and accurate records of all activities and decisions are created, managed, retained securely and disposed of appropriately, in accordance with privacy and record keeping legislation.

This will enable BHCC to achieve information accessibility, enhancement and accountability obligations while protecting the rights and interest of Council, employees, and the community.

The records of Council are a vital asset to:

- Facilitate information accessibility, and enhance business by supporting program delivery, management, and administration.
- Deliver customer services in an efficient, fair, and equitable manner.
- Provide evidence of actions and decisions and precedents for future decision making.
- Protect the rights and interests of Council, workers, customers, and community.
- Many of Council's records are important to the history, culture, and heritage of the Broken Hill City Local Government Area

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.1 Openness & Transparency in Decision Making
DP Action: Review Council policies for compliance with relevant legislation
4.1.5.6

Relevant Legislation:

- *Local Government Act 1993*
- *NSW State Records Act 1998*

Financial Implications:

This policy will provide a sound corporate records management policy to ensure that appropriate controls are in place for the management of information and data as part of council's overall data storage and records management systems.

Attachments

1. [↓](#) Draft Records Management Policy 2022

SIMON BROWN
CHIEF FINANCIAL OFFICER

JAY NANKIVELL
GENERAL MANAGER

DRAFT RECORDS MANAGEMENT POLICY

QUALITY CONTROL		
TRIM REFERENCES	D22/25589	
RESPONSIBLE POSITION	Manager Information & Communications Technology	
APPROVED BY		
REVIEW DATE		REVISION NUMBER 1
EFFECTIVE DATE	ACTION	MINUTE NUMBER

1. INTRODUCTION

The purpose of this policy is to ensure that full and accurate records of all activities and decisions within Broken Hill City Council are created, managed, retained and disposed of appropriately, in accordance with relevant legislation. This will enable BHCC to achieve information accessibility, enhancement and accountability obligations while protecting the rights and interest of Council, employees, and the community.

Under *State Records Act 1998*, public offices such as BHCC, are required to establish and maintain a records management program, in conformity with standards and codes of best practice approved by the State Records Authority. BHCC has selected the software Content Manager (formally known as TRIM) record keeping software as the corporate records management system. Records may also be stored across other approved applications that meet BHCC record keeping standards and requirements.

The Australian Standards AS/ISO 15489.1:2017 has been adopted as a code of best practice for the NSW Public Sector, this records management policy provides the framework for the Council to effectively fulfil its obligations and statutory requirements under legislation and other Government directives.

For evidential and accountability purposes, Council needs to identify and control its records. A systematic approach to records management is vital to protect the information contained in records. Regulation of records management practices assures that all records are protected, and that information can be readily retrieved, using a standard form of identification and retrieval procedure.

The policy is applicable to all records media, both physical and electronic formats and requires Council to document business transactions fully and accurately, in compliant records keeping systems. This will enhance effective records management and retrieval in Council and highlights the responsibilities and accountabilities of staff complying with the Act.

The Council's records are valuable and are a vital asset for effective daily functioning and operations. The records provide documentation of Council's transactions. These transactions satisfy the necessary legal, administrative and audit requirements. In the longer

term, the records represent Council corporate memory, providing the principal source of continuity.

2. POLICY OBJECTIVE

The objectives of this policy are to define a framework for council to:

- manage records efficiently and effectively.
- meet accountability requirements and community expectations; and
- comply with legislative and policy requirements relating to record keeping practices.

3. POLICY SCOPE

This policy applies to all Council workers, including councillors, contractors, consultants, and volunteers, in their conduct of official business for Broken Hill City Council.

This policy applies to records in all formats, including physical and electronic records.

4. POLICY STATEMENT

4.1. What is a Record?

By definition – a record is “information created, received and maintained as evidence and information by an organisation or person, in pursuance of legal obligations or in the transaction of business”.

4.2. Records as a Resource

The records of Council are a vital asset to:

- Facilitate information accessibility, and enhance business by supporting program delivery, management, and administration.
- Deliver customer services in an efficient, fair, and equitable manner.
- Provide evidence of actions and decisions and precedents for future decision making.
- Protect the rights and interests of Council, workers, customers, and community.
- Many of Council's records are important to the history, culture, and heritage of the Broken Hill City Local Government Area.

4.3. Records Management Program

A Record Management Program has been established by Council in accordance with s.12 (2) of the State Records Act 1998. A Records Management Program is a planned, co-ordinated set of policies, procedures, people, systems, and activities that are required to manage records.

This policy provides a framework and outlines responsibilities for the operation of Council's Records Management Program.

4.4. Objectives of the Records Management Program

Council's Records Management Program seeks to ensure that:

- Council has the records it needs to support and enhance ongoing business and customer service, meet accountability requirements and community expectations.
- Records are managed efficiently and can be easily accessed and used for as long as they are required.
- Records are stored as cost-effectively as possible and when no longer required they are disposed of in a timely and efficient manner.
- Council complies with all requirements concerning records management practices including the NSW Government's objectives for recordkeeping.
- Records of longer-term value are identified and protected for historical and other research.
- Digital and other technology dependent records are maintained in an authentic and accessible form for as long as they are required

4.5. Elements of the Records Management Program

4.5.1. Creation & Capture of Records

Individuals must ensure that they create full and accurate records of all decisions and actions made in the course of their official business **at the time of receipt**. For example, if business is transacted by telephone, file notes of the key points in the conversation should be documented. Official meetings should include the taking of minutes.

Individuals must ensure that they create official records of all decisions and actions made in the course of their official business and these are captured in approved record keeping systems.

Titling and records description protocols are to be established by each business area of Council and be applied consistently.

When new systems or workflows are being designed, the Manager Information & Communications Technology should be consulted to determine what records should be created and captured by the system and the recordkeeping rules and functionality to be applied.

Records created or received in paper format must be scanned and registered into Content Manager by the receiving officer (except for Councillors – refer to Section 4.5.2) in accordance with Council's Records management procedures and protocols.

Email and electronic records must be registered into Content Manager by the receiving officer (except for Councillors – refer to section 4.5.2) in accordance with Council's Records management procedures and protocols.

4.5.2. Creation and Capture of Records (Councillors)

Records of Council business that are created or received by Councillors (with the exception of those sent from Council as they are already captured) must be registered into Content Manager as soon as is practicable so that Council can assist with their long-term

management. The Executive Assistant will capture records into Content Manager for Councillors as required.

Records created or received (in paper, email or other formats) should be forwarded to the Executive Assistant. If records are of a sensitive or confidential nature, the Councillor should alert the Executive Assistant to this fact so that appropriate security classifications can be applied.

Please refer to Definitions (Section 8) for examples of what is and what is not considered to be a Council business record.

4.5.3. Records of a Confidential Nature

On some occasions Council workers may be required to keep matters discussed relating to Council business confidential. Confidential conversations/correspondence must still be recorded and registered into Content Manager if they refer to Council business.

Access controls will be used to ensure confidential documents/records have limited access, but these records may still need to be produced under relevant legislation, e.g. subpoena or the Government Information (Public Access) Act 2009. With security controls in place records are likely to be less at risk than if they were not managed.

4.5.4. Storage, Protection, and Security

Under the State Records Act 1998 (NSW), Council records are deemed to be State records.

All records of Council shall be appropriately stored to ensure their future conservation, retrieval, and use. In doing so, the security, privacy and confidentiality of all records should be protected.

Workers are obliged to handle records sensibly and with care so as to avoid damage to records and to prolong their lifespan and must ensure that:

- Hard-copy Council records are not left unattended in unsecured areas or vehicles.
- At no time shall confidential records, such as personnel files or commercial contracts be left unattended in areas accessible to unauthorised personnel or persons.
- Computers / mobile tablets etc. are not left unattended & unlocked in unsecured areas thus ensuring prevention of access by unauthorised users to Council information.
- Workers must not relinquish control over, damage, alter or destroy Council records.

4.5.5. Confidentiality and privacy

Council staff have a legal responsibility to protect confidential and personal information which they may come across in the course of their official duties. Council information must be used and released by authorised officers in accordance with relevant legislation and Council's Code of Conduct.

4.5.6. Access to Council records

Access to Council records is made in accordance with relevant legislation and Council's Access to Information Policy.

4.5.7. Archiving, disposal, and destruction

All records must be protected, maintained and accessible for their entire retention period as outlined in the General Disposal Authority No. 39 for Local Government Records (GA39) under the NSW State Records Act 1998.

Records cannot be disposed of without the approval of the Manager Information & Communications Technology and the department head of the responsible business unit.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

General Manager – Under the State Records Act 1998 (part 2.10), the General Manager is responsible for ensuring that Broken Hill City Council complies with regulations and requirements of the Act.

Chief Corporate and Community Officer – Has the responsibility and authority to set and issue corporate standards and to monitor and audit compliance with those standards throughout Council.

Manager Information & Communications Technology – Manages and co-ordinates, Council's Information Services and Technology and oversees and monitors, Council's records management function.

The Manager Information & Communications Technology and Information Services staff provide a strategic focus for record keeping throughout Council.

Information Services Staff – Responsible for the effective management and system administration of Council's primary record keeping system – Content Manager, and other approved records storage systems. The Information Services section will assist staff in fulfilling their record keeping responsibilities and provide advice and training throughout the implementation of this policy and strategies.

Archives Staff – Council's Broken Hill City Library is a regional repository for State Archives Authority. Council's Archives is responsible for the development and implementation of Council's Archives Program, in conjunction with the Chief Corporate and Community Officer.

Council Staff – As public-sector employees, need to be aware of record keeping requirements that affect the performance of their duties. The State Records Act 1998 requires public officials to "make and keep full and accurate records" of their business activities. The NSW Public Sector Code of Conduct requires public officials "maintain adequate documentation to support any decision made" in the performance of their duties. The Ombudsmen's Good Conduct and Administrative Practice Guidelines for Public Authorities states that "public officials must make and create records to support accountability and corporate management".

5.2. Communication

This Policy will be communicated to staff in accordance with Council's Policy, Procedure and Process Framework. Following approval by the General Manager, the Policy will be made available on Council's intranet.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct.
- Privacy Management Plan.
- Access to Information Policy.

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager Information & Communications Technology is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

AS ISO 15489.1:2017 – Information and Documentation – Records Management

NSW State Records Act 1998

8. DEFINITIONS

BHCC – Broken Hill City Council

Record – Records are both evidence of business activity and information assets. They can be distinguished from other information assets by their role as evidence in the transaction of business and by their reliance on metadata. Metadata for records is used to indicate and preserve context and apply appropriate rules for managing records.

State Records - is defined as records created by public offices in NSW are State records under the State Records Act 1998 (NSW)

POLICY AND GENERAL COMMITTEE

November 4, 2022

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 261/22

SUBJECT: INVESTMENT REPORT FOR OCTOBER 2022 D22/58372

Recommendation

1. That Broken Hill City Council Report No. 261/22 dated November 4, 2022, be received.

Executive Summary:

The *Local Government (General) Regulation 2021* (Part 9, Division 5, Clause 212), effective from 1 September 2021, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 October 2022, Council's Investment Portfolio had a current market valuation of \$23,353,221 or principal value (face value) of \$23,318,999 and was compliant with policy and legislative requirements as per the below table.

Report:

Council's investments as at 31 October 2022 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review

Global issues

- The latest International Monetary Fund economic outlook noted that global economic activity is experiencing a broad-based and sharper-than-expected slowdown, with inflation higher than seen in several decades. The cost-of-living crisis, tightening financial conditions in most regions, Russia's invasion of Ukraine, and the lingering COVID-19 pandemic all weigh heavily on the prospects of growth.
- Global growth is forecast to slow from 6.0 percent in 2021 to 3.2 percent in 2022 and 2.7 percent in 2023. This is the weakest growth profile since 2001 except for the global financial crisis and the acute phase of the COVID-19 pandemic and reflects significant slowdowns for the largest economies: a US GDP contraction in the first half of 2022, a euro area contraction in the second half of 2022, and prolonged COVID-19 outbreaks and lockdowns in China with a growing property sector crisis.
- Inflation has reached a 40-year high in some economies. Although wage growth has generally stayed below inflation so far, some observers warn that prices and wages could start feeding off each other, with wage and price inflation ratcheting up in a sustained wage-price spiral.
- Global share markets rebounded in October with a wave of optimism that the global central banks may start slowing down the aggressiveness of their rate hike actions. This sentiment gained traction with both the Australian and Canadian central banks hiking rates by less than expected. The US S&P 500 index gained 8% for the month, European shares were up over 6% and Australia's All Ords index recorded a gain of 5.7%, led by Financials up over 12%.

Domestic issues

- The September quarter inflation data surprised the market with a higher than expected headline increase of 7.30% year-over-year, the biggest annual increase since 1990.
- The biggest jump in prices over the past 12 months has been housing +10.5% driven higher by increasing construction costs; transportation +9.2% and food 9% led by fruit and vegetables up over 16%.
- The RBA's preferred measure of inflation, the trimmed mean which excludes extreme movements on either end, jumped from 4.9% to 6.1%, the highest annual increase since being recorded in 2003.
- The Government's budget forecasts indicated prices in some major categories would likely continue to increase sharply over the coming years with electricity prices projected to rise by an average of 20% late this year and a further 30% in 2023-24. Retail gas prices are also projected to rise, helping push inflation up to the high 7% area by the end of 2022/23 FY.

Interest rates

- The RBA hiked the official cash rate another 25 basis points, from 2.35% to 2.60% at its October meeting and gave clear indication that interest rate increases will continue over the coming months.
- The market's cash rate expectations slipped slightly over the past month, with projections falling short of a 4%pa rate over the coming cycle.

Investment Portfolio Commentary

Council's investment portfolio returned 6.62%pa (0.55% actual) for the month versus the bank bill index benchmark return of 2.89%pa. For the past 12 months, the investment portfolio has returned a slightly negative result rounding to 0% versus the bank bill index benchmark's 0.76%pa.

During October, Council had a total \$1m among 6mo and 12mo term deposits mature which had an average yield of 0.90%pa. Council invested \$500k in a 4 month NAB TD paying 4.10%pa.

Share markets had a strong month as initial signs appeared that central banks around the world were tapering their interest rate increases in an attempt to avoid deep recessions which can be triggered by overly aggressive rate hikes. The solid performance in shares and bonds alike flowed through to the performance of the NSW TCorpIM Medium Term Growth Fund with a return of 2.10% (actual).

Council has a well-diversified portfolio invested predominantly among a range of term deposits from highly rated Australian banks. Council also has exposure to a wide range of asset classes, including senior ranked fixed and floating rate notes, listed property and international and domestic shares via the NSW TCorp Medium Term Growth Fund. It is expected that Council's portfolio will achieve above benchmark returns over the medium/long term with prudent investment selection.

Council's Portfolio by Source of Funds – October 2022

As at 31 October 2022, Council's Investment Portfolio had a current market valuation of \$23,353,221 or principal value (face value) of \$23,318,999 and was compliant with policy and legislative requirements as per the table above.

	Source of Funds	Principal Amount
GENERAL Fund	Operating Capital & Internal Restrictions	\$15,155,364
	Royalties Reserve	\$797,000
	Domestic Waste Management Reserve	\$2,082,040
	Grants	\$5,284,595
	TOTAL PORTFOLIO	\$23,318,999

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005*- and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Community Engagement:

Nil

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) October 2022 Investment Report

SIMON BROWN
CHIEF FINANCIAL OFFICER

JAY NANKIVELL
GENERAL MANAGER



**Investment Summary Report
October 2022**



Broken Hill City Council

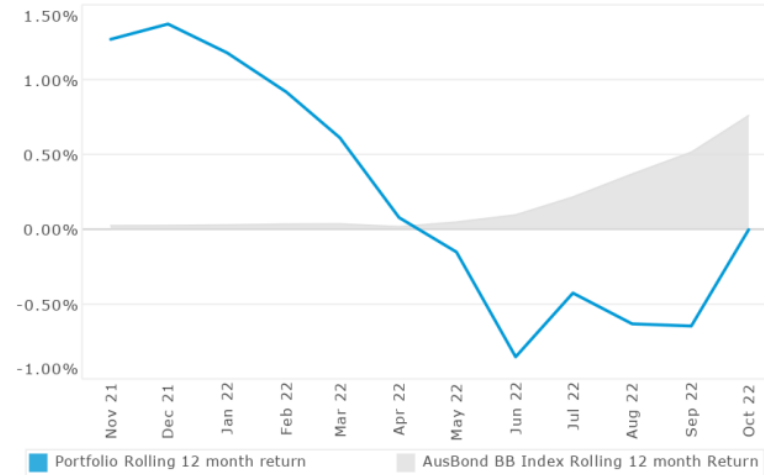
Executive Summary - October 2022



Investment Holdings

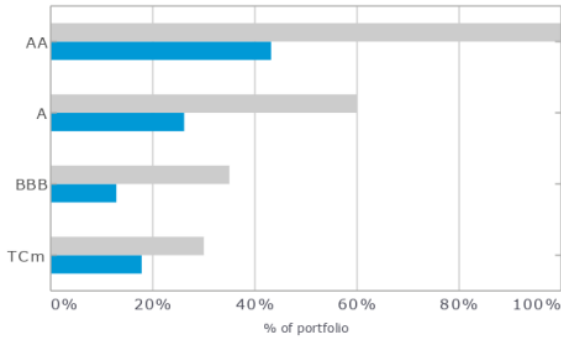
	Face Value (\$)	Current Value (\$)
Cash	14,163,097	14,163,097
Managed Funds	4,155,903	4,155,903
Term Deposit	5,000,000	5,034,222
Total	23,318,999	23,353,221

Investment Performance

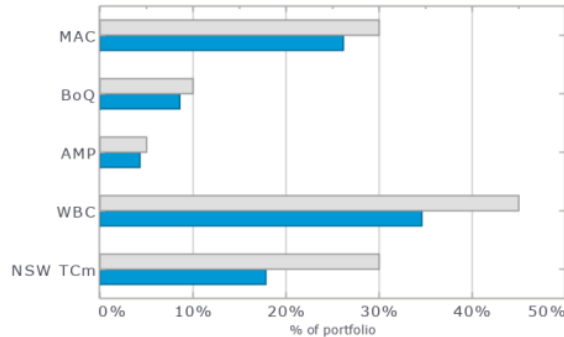


Investment Policy Compliance

Total Credit Exposure



Individual Institutional Exposures



Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 1 years	23,318,999	100% 100%
Total	23,318,999	

Specific Sub Limits

Between 5 and 10 year:	0	0%	30%
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■ Portfolio Exposure
 ■ Investment Policy Limit



Broken Hill City Council

Investment Holdings Report - October 2022



Cash Accounts							
	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
	2,558,999.86	0.0000%	Westpac Group	AA-	2,558,999.86	473409	Cheque
	5,507,210.99	4.0500%	Westpac Group	AA-	5,507,210.99	535442	90d Notice
	6,096,885.90	2.5841%	Macquarie Bank	A+	6,096,885.90	540354	Accelerator
	14,163,096.75	2.6872%			14,163,096.75		

Managed Funds								
	Face Value (\$)	Monthly Return (%)	Institution	Credit Rating	Funds Name	Current Value (\$)	Deal No.	Reference
	4,155,902.73	2.0957%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	4,155,902.73	536441	
	4,155,902.73	2.0957%				4,155,902.73		

Term Deposits											
Maturity Date	Face Value (\$)	Current Rate (%)	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Next Interest Date	Reference
16-Nov-22	500,000.00	0.7000%	ME Bank	BBB+	500,000.00	17-Nov-21	503,346.58	542099	3,346.58	At Maturity	
8-Dec-22	500,000.00	2.8000%	ME Bank	BBB+	500,000.00	8-Jun-22	505,600.00	542853	5,600.00	At Maturity	
15-Feb-23	500,000.00	3.5500%	National Australia Bank	AA-	500,000.00	12-Oct-22	500,972.60	543465	972.60	At Maturity	
22-Mar-23	500,000.00	4.1000%	AMP Bank	BBB	500,000.00	23-Sep-22	502,190.41	543322	2,190.41	At Maturity	
27-Apr-23	500,000.00	2.1500%	National Australia Bank	AA-	500,000.00	27-Apr-22	505,536.99	542701	5,536.99	At Maturity	
4-Jul-23	1,000,000.00	3.9000%	ME Bank	BBB+	1,000,000.00	30-Jun-22	1,013,249.32	542914	13,249.32	At Maturity	
16-Aug-23	500,000.00	0.6200%	National Australia Bank	AA-	500,000.00	18-Aug-21	500,636.99	541757	636.99	Annually	
25-Sep-23	500,000.00	4.5000%	AMP Bank	BBB	500,000.00	23-Sep-22	502,404.11	543323	2,404.11	At Maturity	
27-Sep-23	500,000.00	0.6300%	National Australia Bank	AA-	500,000.00	29-Sep-21	500,284.79	541935	284.79	Annually	
	5,000,000.00	2.6850%			5,000,000.00		5,034,221.79		34,221.79		

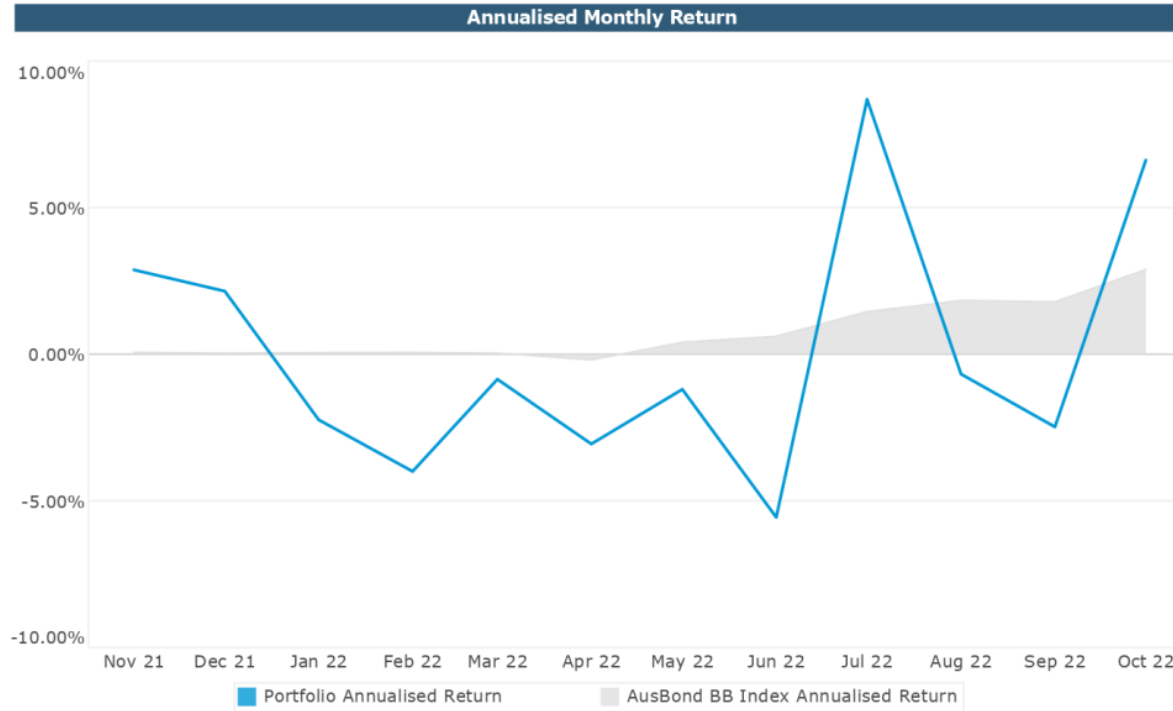
Broken Hill City Council

Accrued Interest Report - October 2022



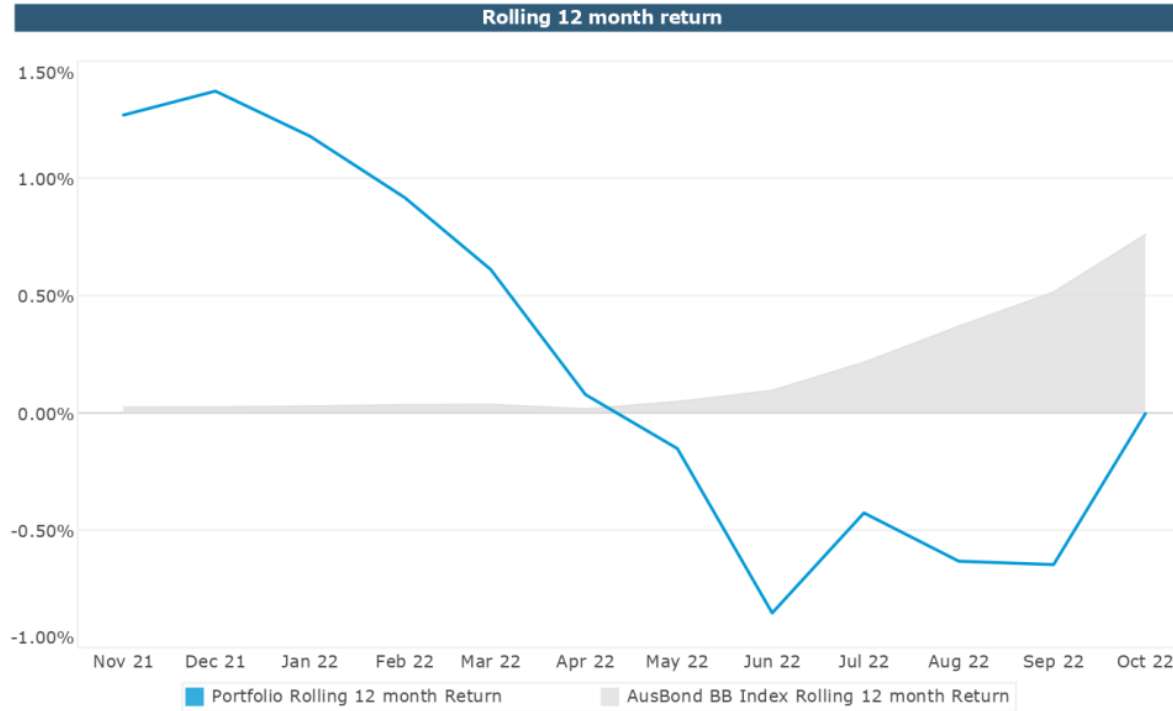
Investment	Deal No.	Comments	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Yield Accrued (\$)	Interest Yield (% pa)
Cash									
Macquarie Bank	540354					13,196.59	0	13,196.59	2.58%
Westpac Group	473409					0.00	0	0.00	0.00%
Westpac Group	535442					17,529.38	0	17,529.38	4.05%
						30,725.97		30,725.97	2.65%
Managed Funds									
NSW T-Corp Defensive Cash Funds	535329				1-Jul-22	0.00	0	0.00	
NSW T-Corp Medium Term Growth Fund	536441				1-Aug-23	0.00	0	85,308.41	27.66%
						0.00		85,308.41	27.66%
Term Deposits									
National Australia Bank	541988		500,000.00	13-Oct-21	12-Oct-22	2,044.38	11	61.78	0.41%
National Australia Bank	542702		500,000.00	27-Apr-22	24-Oct-22	3,575.34	23	456.85	1.45%
ME Bank	542099		500,000.00	17-Nov-21	16-Nov-22	0.00	31	297.26	0.70%
ME Bank	542853		500,000.00	8-Jun-22	8-Dec-22	0.00	31	1,189.04	2.80%
National Australia Bank	543465		500,000.00	12-Oct-22	15-Feb-23	0.00	20	972.60	3.55%
AMP Bank	543322		500,000.00	23-Sep-22	22-Mar-23	0.00	31	1,741.09	4.10%
National Australia Bank	542701		500,000.00	27-Apr-22	27-Apr-23	0.00	31	913.02	2.15%
ME Bank	542914		1,000,000.00	30-Jun-22	4-Jul-23	0.00	31	3,312.33	3.90%
National Australia Bank	541757		500,000.00	18-Aug-21	16-Aug-23	0.00	31	263.29	0.62%
AMP Bank	543323		500,000.00	23-Sep-22	25-Sep-23	0.00	31	1,910.96	4.50%
National Australia Bank	541935		500,000.00	29-Sep-21	27-Sep-23	0.00	31	267.53	0.63%
						5,619.72		11,385.75	2.50%
Grand Totals						36,345.69		127,420.13	6.62%

Broken Hill City Council
Investment Performance Report - October 2022



Historical Performance Summary (%pa)			
	Portfolio	Annualised BB Index	Outperformance
Oct 2022	6.62%	2.89%	3.73%
Last 3 months	1.12%	2.18%	-1.06%
Last 6 months	0.83%	1.50%	-0.67%
Financial Year to Date	2.98%	1.99%	0.99%
Last 12 months	-0.00%	0.76%	-0.76%

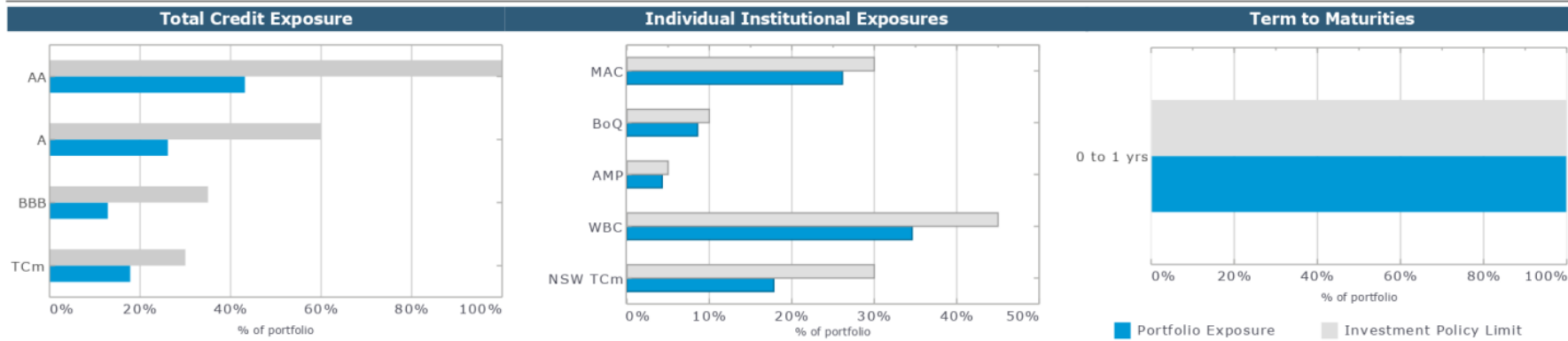
Broken Hill City Council
Investment Performance Report - October 2022



Historical Performance Summary (% actual)			
	Portfolio	Annualised BB Index	Outperformance
Oct 2022	0.55%	0.24%	0.31%
Last 3 months	0.28%	0.54%	-0.26%
Last 6 months	0.42%	0.75%	-0.33%
Financial Year to Date	0.99%	0.67%	0.32%
Last 12 months	-0.00%	0.76%	-0.76%

Broken Hill City Council

Investment Policy Compliance Report - October 2022



Credit Rating Group	Face Value (\$)	% of Portfolio	Policy Max	Compliance
AA	10,066,211	43%	100%	☐
A	6,096,886	26%	60%	☐
BBB	3,000,000	13%	35%	☐
TCm	4,155,903	18%	30%	☐
Total	23,318,999			

Institution	% of Portfolio	Investment Policy Limit	Compliance
Macquarie Bank (A+)	26%	30%	☐
AMP Bank (BBB)	4%	5%	☐
Bank of Queensland (BBB+)	9%	10%	☐
Westpac Group (AA-)	35%	45%	☐
NSW T-Corp (TCm)	18%	30%	☐
National Australia Bank (AA-)	9%	45%	☐

Term	Face Value (\$)	Policy Max	Compliance
Between 0 and 1 years	23,318,999	100%	☐
Total	23,318,999		

Specific Sub Limits	Face Value (\$)	% of Portfolio	Policy Max	Compliance
BBB+	2,000,000	9%	35%	☐
BBB	1,000,000	4%	10%	☐

Specific Sub Limits	Face Value (\$)	% of Portfolio	Policy Max	Compliance
Between 5 and 10 years	0	0%	30%	☐

☐ = compliant
☐ = non-compliant

Broken Hill City Council

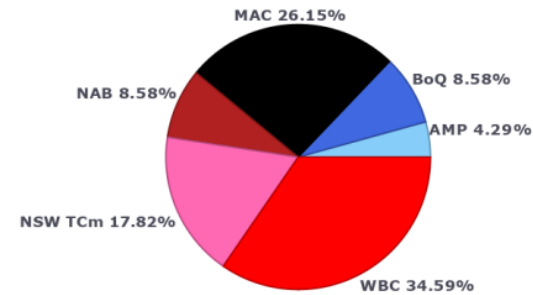
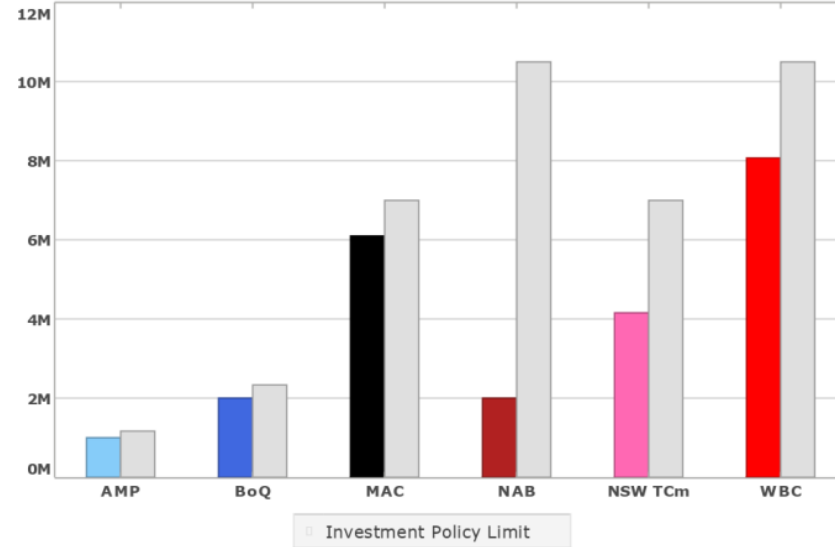
Individual Institutional Exposures Report - October 2022



Individual Institutional Exposures

	Current Exposures		Policy Limit		Capacity
AMP Bank (BBB)	1,000,000	4%	1,165,950	5%	165,950
Bank of Queensland (BBB+)	2,000,000	9%	2,331,900	10%	331,900
Macquarie Bank (A+)	6,096,886	26%	6,995,700	30%	898,814
National Australia Bank (AA-)	2,000,000	9%	10,493,550	45%	8,493,550
NSW T-Corp (TCm)	4,155,903	18%	6,995,700	30%	2,839,797
Westpac Group (AA-)	8,066,211	35%	10,493,550	45%	2,427,339
	23,318,999				

Individual Institutional Exposure Charts



Broken Hill City Council

Cashflows Report - October 2022

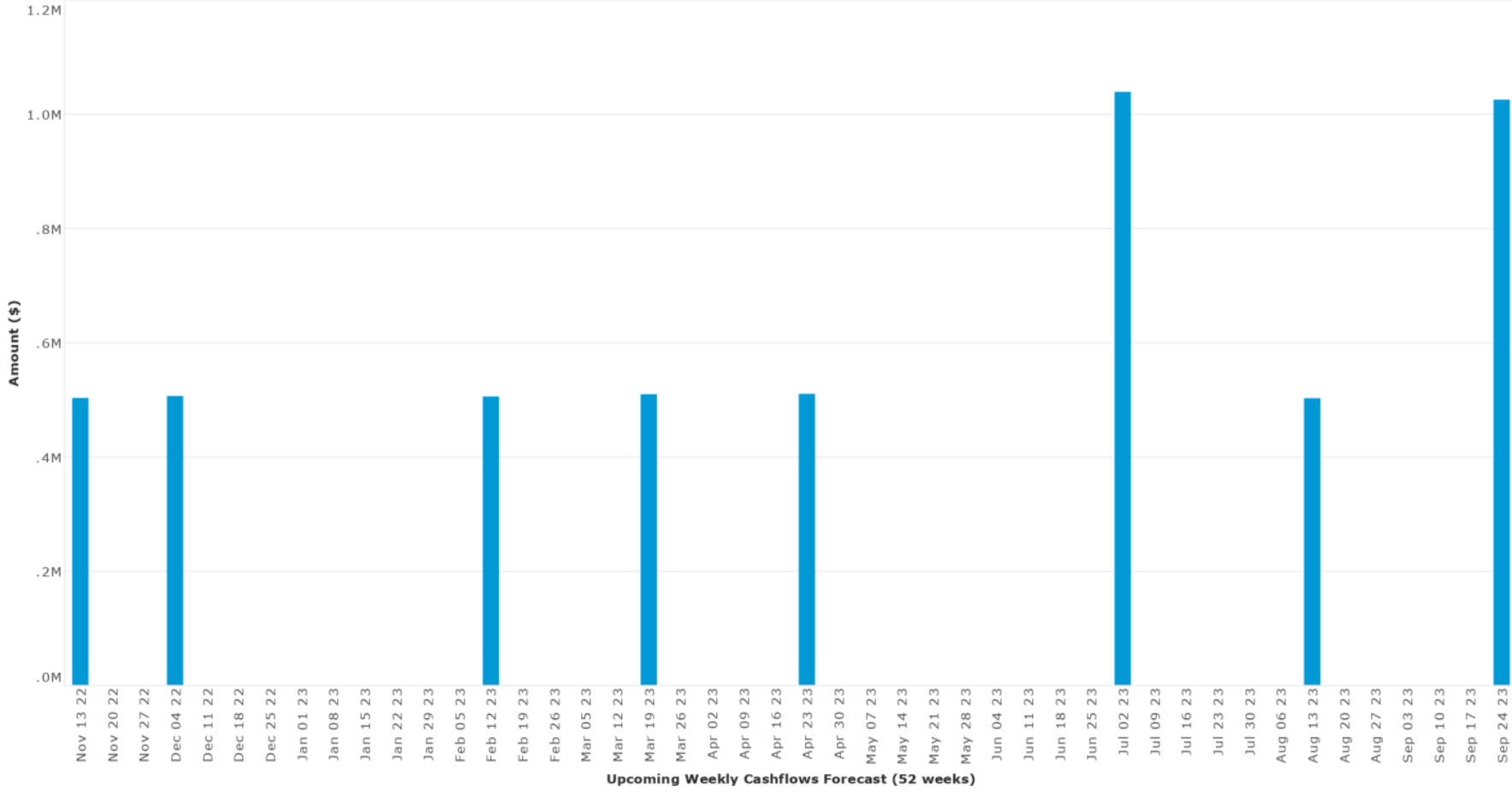


Actual Cashflows for October 2022					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
12-Oct-22	541988	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	2,044.38
<u>Deal Total</u>					<u>502,044.38</u>
12-Oct-22	543465	National Australia Bank	Term Deposit	Settlement: Face Value	-500,000.00
		<u>Deal Total</u>			
Day Total					2,044.38
24-Oct-22	542702	National Australia Bank	Term Deposit	Maturity: Face Value	500,000.00
		National Australia Bank	Term Deposit	Maturity: Interest Received/Paid	3,575.34
<u>Deal Total</u>					<u>503,575.34</u>
Day Total					503,575.34
Total for Month					505,619.73

Forecast Cashflows for November 2022					
Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Amount
16-Nov-22	542099	ME Bank	Term Deposit	Maturity: Face Value	500,000.00
		ME Bank	Term Deposit	Maturity: Interest Received/Paid	3,490.41
<u>Deal Total</u>					<u>503,490.41</u>
Day Total					503,490.41
Total for Month					503,490.41

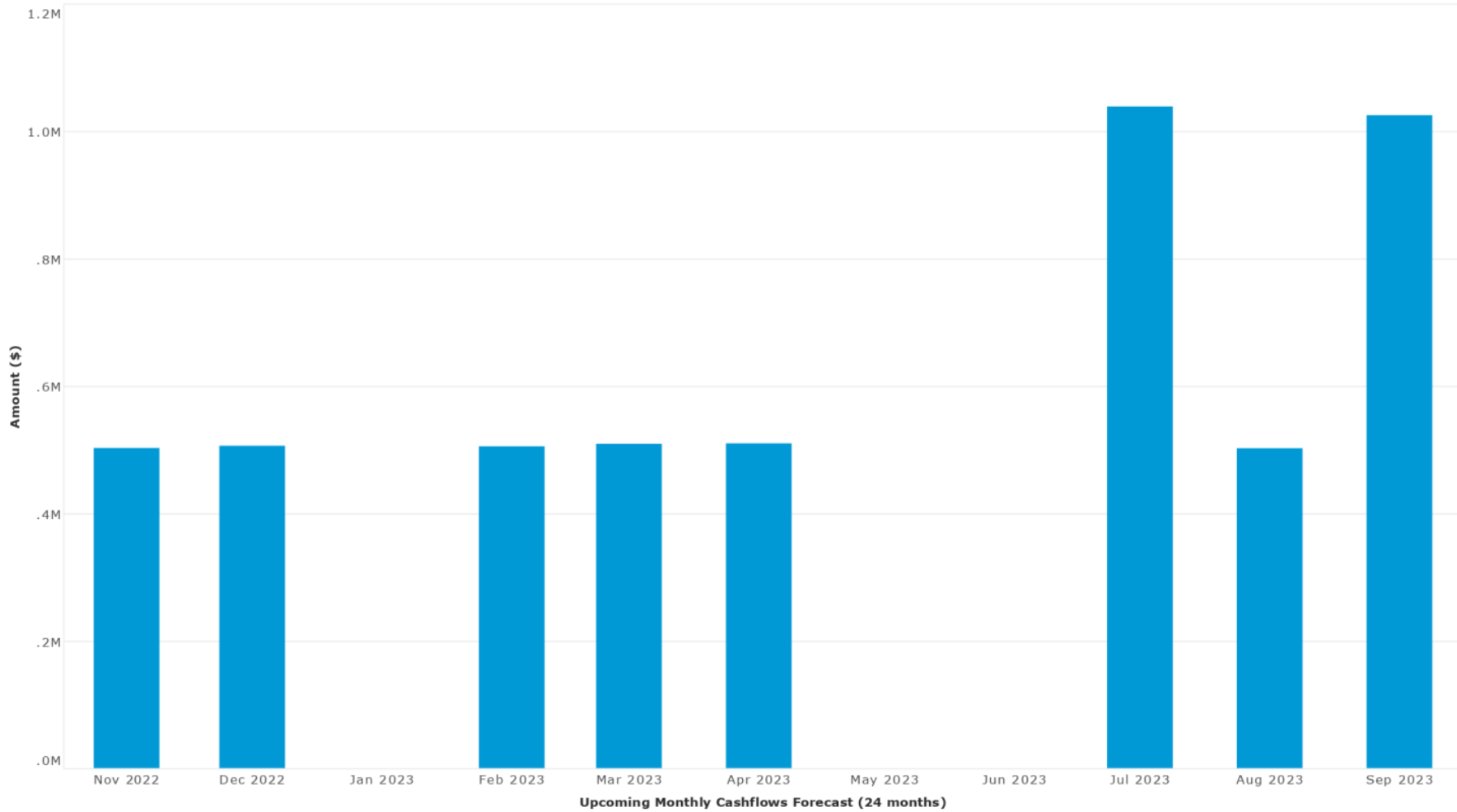
Broken Hill City Council

Cashflows Report - October 2022



Broken Hill City Council

Cashflows Report - October 2022



POLICY AND GENERAL COMMITTEE

November 15, 2022

ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 262/22**

SUBJECT: COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 2
OF 2022/2023 D22/60509

Recommendation

1. That Broken Hill City Council Report No. 262/22 dated November 15, 2022, be received.
2. That Council notes the Community Assistance Grants awarded for Round Two of 2022/2023 which were recommended by the Panel on 15 November 2022 and approved by the Acting General Manager under delegation.
3. That Council notes that the Community Assistance Grants budget for Round two is fully expended.

Executive Summary:

Council is committed to assisting local community not-for-profit organisations in the delivery of services/activities/programs that align with the objectives of Broken Hill's Community Strategic Plan. To facilitate this Council holds two rounds of Community Assistance Grant (CAG) funding each year to provide "one-off" financial grants. The grants program complies with Section 356 of the *Local Government Act 1993*.

Applications for Community Assistance Grants for Round Two of 2022/2023 closed on 31 October 2022 at which time Council received 15 applications.

From those 15 applications the CAG Panel recommended full support of nine (9) applications, part support of three (3) applications and three (3) applications were declined. The Panel's recommendations gained approval from the Acting General Manager on 15 November 2022. (see minutes attached)

Report:

Council's Community Assistance Grants Policy provides a framework for Council to provide grants for community events, projects, services or activities know as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of Council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The Community Assistance Grants Panel met on 15 November 2022 and conducted a robust evaluation of the applications received for Round Two of 2022/2032 and presented its recommendations to the Acting General Manager for the awarding of grants. From the 15 applications received, the Acting General Manager approved the Panel's recommendations on 15 November 2022 to provide grants to the following 12 organisations:

Total of budget available for Round Two			\$47,250.00
Applicant	Project/Activity	Amount Requested	Amount Granted
Silver City Racing Club	COUNCIL RESOLUTION - waste fees and costs of 2022 Silver City Cup	\$7,128.00	\$ 7,128.00
Sulphide St Railway Museum	expenses for specialist to visit Broken Hill to quote for stone restoration works	\$4,000.00	\$ -
Royal Flying Doctor Service	towards RFDS Ball	\$3,000.00	\$ 3,000.00
BH Community FM - 2DRY FM	rent of studio and transmission site	\$3,909.09	\$ 3,909.09
BH Philharmonic Society	rent of Aged Persons Rest Centre	\$4,000.00	\$ 4,000.00
Broken Hill Historical Society	repair floors at Silverton Gaol Museum	\$5,192.00	\$ -
Silver City Quilters	Rent of the Aged Persons Rest Centre	\$4,094.55	\$ 4,094.55
Broken Hill Soccer Association	portable goals and nets for juniors	\$5,191.00	\$ 5,191.00
North Broken Hill Bowling Club	Lighting for bowling greens	\$5,000.00	\$ -
Golf Club of Broken Hill	COUNCIL RESOLUTION - land rates subsidy	\$6,000.00	\$ 6,000.00
Broken Hill Aquatic Swimming Club	training equipment and a screen, printer and banners for SA swim meet carnival	\$4,637.09	\$ 2,000.00
Broken Hill Potters Society	expenses for potter to visit to do Teapot Extraordinaire workshop	\$4,000.00	\$ 4,000.00
Broken Hill Zinc Bowling Club	outdoor seating for bowling greens	\$3,000.00	\$ 2,000.00
Broken Hill Model Flying Club	new perimeter fencing and gates	\$8,100.00	\$ 8,100.00
Under the Silver Tree Bookshop	Writing workshop with Claire Corbett	\$2,264.00	\$ 2,264.00
Aero Club of Broken Hill	TV for safety seminars and lounge for clubrooms	\$2,727.00	\$ 1,563.00
Total of grants awarded			\$53,249.64
Balance Remaining from Round One			\$0.36

All recipients of Grants must enter into an agreement with Council and provide Council with full acquittal information following the conduct of their activity/program/event. If an organisation fails to adequately acquit their grant, they will be ineligible for grants in the future and may be required to repay the grant funds to Council (depending on the circumstances).

The Community Assistance Grants Panel's recommendations for the approval of grants were presented to the Acting General Manager who approved the grants on 15 November 2022. All applicants will be advised of the outcome of their applications, and the grants will be awarded.

Surplus Funds

There will be nil surplus funds after awarding of the grant for Round Two 2022/2023.

Community Engagement:

Each Round of Community Assistance Grants Funding is open two months prior to the closing date. Council advertises extensively in the Barrier Truth, Council's website and facebook page during this period.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993, Section 356

Council's adopted Community Assistance Grant Policy.

Financial Implications:

The budget for Round Two 2022/2023 will be fully expended.

Attachments

1. [↓](#) Minutes of Community Assistance Grants Panel Meeting 15 November 2022

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

**COMMUNITY ASSISTANCE GRANTS PANEL MEETING
FOR ROUND 2 OF 2022/2023
HELD TUESDAY 15 NOVEMBER 2022 AT 10:00AM**

1. ATTENDANCE

Present: Cr Gallagher (Chair), Julua Hamel, Sandra Haring , Steve Radford, Ken Martin, Leisa Bartlett and Emily Guerin.

Apologies: **Mayor Kennedy, Councillor Boland, Tracy Harman and Jody Whitehair** (Tracy has provided her individual assessment weighting scores for each application in order that they are included in the deliberation of the Panel's overall assessment of each application).

Moved Ken Martin /Sandra Haring Seconded That the apologies be accepted; and that the Panel includes Tracy's assessment scores as part of the Panel's deliberations in the assessment of applications. Carried

Acknowledgement of Country The Chairperson delivered the Acknowledgment of Country

2. DISCLOSURE OF INTEREST

NAME	DISCLOSURE	ACTION
Cr Gallagher	Silver City Racing Club	no action - Report is presented to the Panel for information only

3. REPORTS

1) Report re Council Resolution awarding Community Assistance Grant to the Silver City Racing Club Inc

Moved Sandra Haring /Seconded Julua Hamel

That the Panel notes that a Community Assistance Grant has been awarded by Council Resolution at the 26 October 2022 Council Meeting (Minute No. 47004) for a grant of \$7,128.00 to the Silver City Racing Club for the conduct of the 2022 Silver City Cup Race Day event; and that the grant is to be paid from Round 2 of 2022/2023 funds.
carried

b) Update Report

Moved Julua Hamel / Seconded Sandra Haring

That the Panel notes the update provided regarding Round 1 of 2022/2023 Community Assistance Grants.

That the Community Assistance Grants Panel determines the Assessment Score needed to be reached , at this Panel meeting, for applicants to be recommended for approval taking into consideration the number of applications received; the total amount requested; and the budget available (this score will be different for each Panel Meeting).

That the Community Assistance Grants Panel assesses applications received and completes the Assessment Weighting Matrix for each application and the Meeting Evaluation Form recommending approval, or otherwise, of applications.

That the Panel's recommendations be presented to the General Manager for approval with a report to be prepared to the next available Council Meeting for information only. carried

b) Applications for Round 2 2022/2023

Available Budget for Round 2 2022/2023	\$ 53,250.00
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Organisation	Activity/Project	Meets Eligibility & Assessment Criteria	Assessment Score	Rank	Grant Amount Requested	Grant Amount Approved by Panel	Panel Comment/Notes
Silver City Racing Club	COUNCIL RESOLUTION - waste fees and costs of 2022 Silver City Cup	yes		1	\$ 7,128.00	\$ 7,128.00	
Sulphide St Railway Museum	expenses for specialist to visit Broken Hill to quote for stone restoration works	yes	43		\$4,000.00	\$ -	capacity to self-fund
Royal Flying Doctor Service	towards RFDS Ball	yes	43		\$3,000.00	\$ 3,000.00	conditional upon receipt of RFDS public liability insurance certificate of currency
BH Community FM - 2DRY FM	rent of studio and transmission site	yes	42		\$3,909.09	\$ 3,909.09	
BH Philharmonic Society	rent of Aged Persons Rest Centre	yes	40		\$4,000.00	\$ 4,000.00	
Broken Hill Historical Society	repair floors at Silverton Gaol Museum	yes	40		\$5,192.00	\$ -	capacity to self-fund
Silver City Quilters	Rent of the Aged Persons Rest Centre	yes	40		\$4,094.55	\$ 4,094.55	
Broken Hill Soccer Association	portable goals and nets for juniors	yes	39		\$5,191.00	\$ 5,191.00	
North Broken Hill Bowling Club	Lighting for bowling greens	yes	39		\$5,000.00	\$ -	capacity to self-fund
Golf Club of Broken Hill	COUNCIL RESOLUTION - land rates subsidy	yes	38		\$6,000.00	\$ 6,000.00	

Broken Hill Aquatic Swimming Club	training equipment and a screen, printer and banners for SA swim meet carnival	yes	37		\$4,637.09	\$ 2,000.00	
Broken Hill Potters Society	expenses for potter to visit to do Teapot Extrordinaire workshop	yes	37		\$4,000.00	\$ 4,000.00	
Broken Hill Zinc Bowling Club	outdoor seating for bowling greens	yes	35		\$3,000.00	\$ 2,000.00	conditional upon receipt of new specifications for bench seating that is fit for purpose.
Broken Hill Model Flying Club	new perimeter fencing and gates	yes	35		\$8,100.00	\$ 8,100.00	
Under the Silver Tree Bookshop	Writing workshop with Claire Corbett	yes	35		\$2,264.00	\$ 2,264.00	
Aero Club of Broken Hill	TV for safety seminars and lounge for clubrooms	yes	30		\$2,727.00	\$ 1,563.00	conditional for use for television and safety equipment only
Totals					\$ 72,242.73	\$ 53,249.64	
unspent grant money remaining:						\$ 0.36	

4. General Business

nil.

Meeting concluded:

11:10am

Chairperson:

[Redacted]

General Manager's Approval:

[Redacted]

POLICY AND GENERAL COMMITTEE

November 3, 2022

ITEM 6BROKEN HILL CITY COUNCIL REPORT NO. 263/22SUBJECT: SECTION 355 ANNUAL AND FINANCIAL REPORTS 2021/2022
D22/58108**Recommendation**

1. That Broken Hill City Council Report No. 263/22 dated November 3, 2022, be received.
2. That the 2021/2022 Riddiford Arboretum Community Committee Annual Report be received and noted.

Executive Summary:

In accordance with Section 355 of the *Local Government Act 1993* (the Act), Council has the ability to delegate some of its functions to a Committee of Council by way of appointment of community members to manage or advise on particular Council assets or functions. The committees are commonly known and referred to as Section 355 Committees.

There are currently 13 Section 355 Committees, made up of eight Asset Committees and five Advisory Committees.

Asset Committees:

- Alma Oval Community Committee
- BIU Band Hall Community Committee
- E.T. Lamb Memorial Oval Community Committee
- Friends of the Flora and Fauna of the Barrier Ranges Community Committee
- Memorial Oval Community Committee
- Norm Fox Sporting Complex Community Committee
- Picton Sportsground Community Committee
- Riddiford Arboretum Community Committee

Advisory Committees:

- Ageing Well Advisory Committee
- Broken Hill City Art Gallery Advisory Committee
- Broken Hill Heritage Committee
- Community Strategic Plan Round Table Committee
- Youth Advisory Committee

Report:

Council's Section 355 Advisory and Asset Committee Manuals state that all committees are in place for the term of the Council (four years) however, due to the COVID-19 Pandemic, Local Government Elections were postponed until December 2021. The Section 355 committees at the time of the delay, were asked to remain in place during the extended term until elections were held. This has caused an ongoing effect whereby the current elected Section 355 Committees will remain in place for the current Council term of 2 years and 9 months.

Council’s Section 355 Advisory and Asset Committee Manuals state that Committees are required to submit Annual and Financial (where applicable) Reports for the 2021/2022 period. The effects of COVID-19 and the delay in Council Elections are reflected in many of the Section 355 Committee Annual Reports, particularly the nominal number of meetings held throughout the period. It is to be noted that the Alma Oval Community Committee, Norm Fox Sporting Complex Community Committee and the Community Strategic Plan Round Table Committee did not hold any meetings between 1 July 2021 and 30 June 2022.

Reports specifically required include:

- Asset Committees: Annual Report 2021/2022 and Financial Report 2021/2022
- Advisory Committees: Annual Report 2021/2022

Reports have been received from the following committees:

- Alma Oval Community Committee
- BIU Band Hall Community Committee
- Broken Hill City Art Gallery Advisory Committee
- Broken Hill Heritage Committee
- Friends of the Flora and Fauna of the Barrier Ranges Community Committee
- Norm Fox Sporting Complex Community Committee
- Picton Sportsground Community Committee
- Riddiford Arboretum Community Committee

Reports remain outstanding for the following committees and will be presented to Council once available:

- Memorial Oval Community Committee

It is to be noted that as the E.T. Lamb Memorial Oval Community Committee was not functioning as a viable committee for the 2021/2022 period (due to inability to achieve the required level of committee membership), there is nil reporting requirements for the 2021/2022 period.

Both the Ageing Well Advisory and Youth Advisory Committees were newly established this term in April 2022 and therefore have nil reporting requirements for the 2021/2022 period.

The Community Strategic Plan Round Table Committee did not meet during the 2021/2022 period due to COVID-19 and the large number of external committee members.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993 - Section 355 ‘How a council may exercise functions’ and Section 377 ‘General power of the council to delegate’.

Section 355 Asset and Advisory Committees operate under Council’s Section 355 Asset or Advisory Committee Framework, which includes the Section 355 Asset or Advisory Committee Manual (adopted 30 March 2022 Minute Number 46795) and each of the individual Section 355 Committee Constitutions (adopted 30 March 2022 Minute Number 46795).

Financial Implications:

There are no financial implications arising from the recommendations of this report.

Attachments

1. S355 Committee - Annual Report 2021 22 - Riddiford Arboretum Community
[↓](#) Committee

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



Section 355 committee annual report

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au
If insufficient room please supply additional attachments.

SECTION 355 COMMITTEE

Name of Committee: RIDDIFORD ARBORETUM MANAGEMENT COMMITTEE

Annual Report Period: JULY 2021-JUNE 2022

ANNUAL REPORT

		Meeting held (Y/N)	No quorum
<p>1. Please note that despite the absence of formal minuted meetings, regular monthly working bees continued to be held over the period September 2021 to July 2022. This was because of uncertainty around the status and membership of the committee at the end of the last Council term and while the committees were being formally re-formed.</p>	03/07/2021	Y	
	07/08/2021	Y	
	04/06/22	Y	
Date of Annual General Meeting	Held after report period		

	Member Name	Date of meeting	Date of meeting	Date of meeting	Date of meeting	Date of meeting	Date of meeting	Date of meeting	Date of meeting
2. Meeting Attendance	Wayne Lovis	03/07/2021	07/08/2021	04/06/22					
	Alison Sutton	03/07/2021	07/08/2021	04/06/22					
	Lindy Molesworth		06/08/2021						
	James Bourne	03/07/2021	06/08/2021						
	Marion Browne	03/07/2021		04/06/22					
	Carey Guihot			04/06/22					
	Barbara Webster			04/06/22					
	Greg Curran								
	Julie Matthews			04/06/22					
	Paul Riccard			04/06/22					

3. Activities and Projects achieved over the past year

Successful consultation with council over modifications to the Arboretum as a result of roundabout construction. Preparation of plant replacement list. Proofing of new brochure.

4. Achievements and highlights over the past year

5. Activities/Projects in progress

6. Ongoing Issues

Ongoing weeding, rubbish collection and watering checks for the Arboretum. Construction of stands for plant labels.

7. Completed Maintenance

See above

8. Financial Report

N/A

Signature



Date

28.08.2022

Printed Name

Marion Browne

Position

Secretary

POLICY AND GENERAL COMMITTEE

November 3, 2022

ITEM 7BROKEN HILL CITY COUNCIL REPORT NO. 264/22

SUBJECT: NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEES D22/58159

Recommendation

1. That Broken Hill City Council Report No. 264/22 dated November 3, 2022, be received.
2. That Council appoint Mr Ken Kennedy as a community representative on the E.T. Lamb Memorial Oval Community Committee.
3. That Council appoint Stephen Podnar as a community representative on the BIU Band Hall Community Committee.
4. That the community representatives be advised of their appointment and advice also be sent to the corresponding Committee Secretary/Chairperson.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions at its Ordinary Meeting held 30 March 2022 as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Council also adopted Constitutions for two new S355 Advisory Committees (Ageing Well Advisory Committee and Youth Advisory Committee) at its Ordinary Meeting held 27 April

2022 and resolved to re-establish the E.T. Lamb Memorial Oval Committee at its Ordinary Meeting held 31 August 2022.

Report:

E.T. Lamb Memorial Oval Community Committee

Council resolved at the Council Meeting held 31 August 2022 (Minute No. 46951) to re-establish the E.T. Lamb Memorial Oval Community Committee. Since re-establishment of the E.T. Lamb Memorial Oval Community Committee, six community representatives have been appointed, and are included in the table below.

Council is now in receipt of a further nomination for community representation on the E.T. Lamb Memorial Oval Community Committee. The nomination is from Mr Ken Kennedy. This nomination acceptance would further assist in reaching the number of community representatives as per the E.T. Lamb Memorial Oval Community Committee Constitution.

BIU Band Hall

Council is in receipt of a further nomination for community representation on the BIU Band Hall Community Committee. The Nomination is from Mr Stephen Podnar. This nomination acceptance would further assist in reaching the number of community representatives as per the BIU Band Hall Community Committee Constitution.

The following table summarises the number of community representatives required on each of the above mentioned Committees; the number of community representatives already appointed and further nominations received. It also includes, for Councillors reference, the Council delegate/s on each Committee.

Name of Committee	Number of Community Representatives as per Constitution	Number of Community Representatives appointed by Council Resolution at previous Council Meetings	Further Nominations Received as at 3 November 2022	Council Delegate/s on Committees
E.T. Lamb Memorial Oval Community Committee	8 At least one councillor , allowance for one representative per user group; a reasonable number of community representative reflecting the size and operations of the facility	6 Mr Des Meadows Mr Luke Driscoll Mr Ross Morris Mr Des Rumble Mr Lyndon Pace Mr Roderick Lamb	1 Mr Ken Kennedy	Councillor Gallagher
BIU Band Hall Community Committee	9 At least one councillor , allowance for one representative per user group; a reasonable number of community representative reflecting the size and operations of the facility	3 Mr Mark Curtis Mr Wayne Orr Ms Robynne Sanderson	1 Mr Stephen Podnar	Councillor Algate

Community Engagement:

Council completed six months of advertising in the Barrier Truth and on social media and has received adequate nominations for its Section 355 Committees to commence operating. Further advertising on social media will continue throughout the Term of Council for those Committees with minimum community representatives.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Section 355 of the *Local Government Act 1993*

Council's adopted S355 Asset and Advisory Committee Framework and Constitutions.

Financial Implications:

There are no financial implications.

Attachments

1. [↓](#) S355 Nomination ET Lamb Memorial Oval Community Committee - Ken Kennedy
2. [↓](#) S355 Nomination BIU Band Hall Community Committee - Stephen Podnar

RAZIJA NU'MAN

CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL

GENERAL MANAGER

Section 355 Committee Nomination Form

BROKEN HILL
CITY COUNCIL

Submission date: 2 November 2022, 3:48PM
Receipt number: S355N-75
Related form version: 7

Contact Details

First Name	Ken
Last Name	Kennedy
Contact Number	[REDACTED]
Do you have an email address?	Yes
Email Address	[REDACTED]
Applicant Street Number	[REDACTED]
Applicant Street Name	[REDACTED]
Applicant Suburb/City	Broken Hill
Applicant State	NSW
Applicant Postcode	2880

Committee Details

Which S355 Committee are you nominating for?	ET Lamb Memorial Oval Community Committee
--	---

Privacy

- Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.
- The purpose for collecting your personal information is to obtain and record details to assess your application.
- The supply of your personal information may be by law or voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.
- Your information will be collected and stored, in accordance with the State Records Act 1998, by Broken Hill City Council, 240 Blende Street, Broken Hill NSW 2880.

Declaration

I declare that I am over the age of 18

I declare that I have established ties to the Broken Hill community

I declare that I am a resident of the local government area (LGA); or if not a resident, be able to demonstrate an interest in the objectives of the committee and ability to attend committee meetings to the satisfaction of Council

I declare that I will commit to the activities of the Committee and a willingness to be actively involved in the Committee issues

I declare that all the information provided in this application is given by me being the person named as the applicant.

Section 355 Committee Nomination Form

BROKEN HILL
CITY COUNCIL

Submission date: 2 November 2022, 5:23PM
Receipt number: S355N-76
Related form version: 7

Contact Details

First Name	Stephen
Last Name	Podnar
Contact Number	[REDACTED]
Do you have an email address?	Yes
Email Address	[REDACTED]
Applicant Street Number	[REDACTED]
Applicant Street Name	
Applicant Suburb/City	BROKEN HILL
Applicant State	NSW
Applicant Postcode	2880

Committee Details

Which S355 Committee are you nominating for?	BIU Band Hall Community Committee
--	-----------------------------------

BIU Band Hall Community Committee

Please outline why you would like to be a member of this committee:	I have been nominated
Please outline details of any relevant experience for this committee:	Many committees
What is your previous experience with any committee? Please list name/s of Committee/s and periods of service:	BIU many positions. Broken Hill Veteran and Vintage Car Club Secretary

Please detail any other relevant information:

Privacy

- Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998.
- The purpose for collecting your personal information is to obtain and record details to assess your application.
- The supply of your personal information may be by law or voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.
- Your information will be collected and stored, in accordance with the State Records Act 1998, by Broken Hill City Council, 240 Blende Street, Broken Hill NSW 2880.

Declaration

I declare that I am over the age of 18

I declare that I have established ties to the Broken Hill community

I declare that I am a resident of the local government area (LGA); or if not a resident, be able to demonstrate an interest in the objectives of the committee and ability to attend committee meetings to the satisfaction of Council

I declare that I will commit to the activities of the Committee and a willingness to be actively involved in the Committee issues

I declare that all the information provided in this application is given by me being the person named as the applicant.

FURTHER REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 244/22 - DATED NOVEMBER 15, 2022 - CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL TESTING IN BROKEN HILL (D22/60431)328
2. BROKEN HILL CITY COUNCIL REPORT NO. 265/22 - DATED NOVEMBER 14, 2022 - ADMINISTRATION OF THE 2024 BROKEN HILL LOCAL GOVERNMENT ELECTION (D22/60319).....331
3. BROKEN HILL CITY COUNCIL REPORT NO. 266/22 - DATED NOVEMBER 11, 2022 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDED SEPTEMBER 2022 (D22/60053)351
4. BROKEN HILL CITY COUNCIL REPORT NO. 267/22 - DATED NOVEMBER 18, 2022 - MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 20 OCTOBER 2022 (D22/61038)377
5. BROKEN HILL CITY COUNCIL REPORT NO. 251/22 - DATED OCTOBER 19, 2022 - UPDATE - BROKEN HILL ALCOHOL AND OTHER DRUG DETOXIFICATION AND REHABILITATION CENTRE (D22/55522).....387
6. BROKEN HILL CITY COUNCIL REPORT NO. 252/22 - DATED OCTOBER 26, 2022 - ENOUGH SPACE FOR ALL SHAPES - EPHEMERAL YOUTH MURAL (D22/56597).....390
7. BROKEN HILL CITY COUNCIL REPORT NO. 253/22 - DATED OCTOBER 31, 2022 - MOU - WILLYAMA ART SOCIETY OF BROKEN HILL (D22/57283)446
8. BROKEN HILL CITY COUNCIL REPORT NO. 254/22 - DATED OCTOBER 14, 2022 - MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD 25 AUGUST 2022 (D22/54655)451
9. BROKEN HILL CITY COUNCIL REPORT NO. 268/22 - DATED NOVEMBER 11, 2022 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 430, HELD ON WEDNESDAY, 2 NOVEMBER 2022 (D22/60105)455

10. BROKEN HILL CITY COUNCIL REPORT NO. 269/22 - DATED OCTOBER 17, 2022 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD 27 SEPTEMBER 2022 (D22/54996)477
11. BROKEN HILL CITY COUNCIL REPORT NO. 255/22 - DATED OCTOBER 19, 2022 - MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 21 SEPTEMBER 2022 (D22/55539)485
12. BROKEN HILL CITY COUNCIL REPORT NO. 257/22 - DATED OCTOBER 12, 2022 - MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE MEETING HELD 23 SEPTEMBER 2022 (D22/53971)489
13. BROKEN HILL CITY COUNCIL REPORT NO. 256/22 - DATED OCTOBER 26, 2022 - MEETING NOTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 11 OCTOBER 2022 (D22/56682).....492
14. BROKEN HILL CITY COUNCIL REPORT NO. 270/22 - DATED NOVEMBER 22, 2022 - ACTION LIST REPORT (D22/62159).....496

ORDINARY MEETING OF THE COUNCIL

November 15, 2022

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 244/22

SUBJECT: CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL TESTING IN BROKEN HILL D22/60431

Recommendation

1. That Broken Hill City Council Report No. 244/22 dated November 15, 2022, be received.
2. That Council notes further correspondence was sent to the Minister for Health, Shadow Minister for Health, Minister for Environment and Heritage and the Shadow Minister for the Environment following the October Council Meeting and Council is awaiting a reply.

Executive Summary:

Council has received reply correspondence from The Hon Brad Hazzard MP, NSW Minister for Health following Council's correspondence regarding lead prevention programs and blood lead level testing in the City.

Report:

At the June 2022 Council Meeting, Council considered a report containing the minutes of the Broken Hill Lead Reference Group Meeting of 24 February 2022 and Council resolved as follows:

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 134/22 - DATED MAY 19, 2022 - BROKEN HILL LEAD REFERENCE GROUP MINUTES OF MEETING 24 FEBRUARY 2022
D22/26259

RESOLUTION

Minute No. 46873
Deputy Mayor J Hickey moved)
Councillor M Browne seconded)

Resolved

1. That Broken Hill City Council Report No. 134/22 dated May 19, 2022, be received.
2. That Council writes to the appropriate Federal and State Ministers and the State and Local Members regarding Council's concerns that IPART's determination of the allowable water price increase may impact on the Broken Hill community's blood lead levels; as the price increase will make it unviable for many residents to maintain lawns, gardens and appropriate dust mitigation measures and Council's concerns that NSW Health is not doing enough for the community to reduce blood lead levels in children, when compared to other cities in Australia, and the funding they receive; and

that Council's correspondence requests ongoing permanent funding for lead prevention programs and blood lead level testing.

CARRIED UNANIMOUSLY

As per the above Council resolution, letters were forwarded to the relevant Ministers and the State and Federal Members on 28 July 2022.

Council has now received reply correspondence from The Hon Brad Hazzard MP, NSW Minister for Health.

At the October 2022 Council Meeting, Council considered a correspondence report noting reply correspondence from the Hon James Griffin MP, NSW Minister for Environment and Heritage and Council resolved as follows:

ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 227/22 - DATED OCTOBER 07, 2022 - CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL TESTING IN BROKEN HILL D22/53144

RESOLUTION

Minute No. 1

Councillor M Browne moved)
Councillor R Page seconded)

Resolved

1. That Broken Hill City Council Report No. 227/22 dated October 7, 2022, be received.
2. That correspondence be sent to the NSW Minister and Shadow Minister for Environment, and the NSW Minister and Shadow Minister for Health stating that the community of Broken Hill should be afforded the same support, program funding and protection against lead that the rest of NSW receives, especially given the amount of royalties that the government has received from Broken Hill's mining operations.

CARRIED UNANIMOUSLY

As per the above Council resolution, letters were forwarded to the relevant Ministers (which included The Hon Brad Hazzard MP) and Shadow Ministers on 10 November 2022 and Council is awaiting reply correspondence.

Attachments

1. [↓](#) Correspondence from the Minister for Health

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER



The Hon. Brad Hazzard MP
Minister for Health

OFFICIAL

Councillor Tom Kennedy
Mayor
Broken Hill City Council
Email: council@brokenhill.nsw.gov.au

L22/1373-11/426
Your ref EG:LJB
Our ref M22/6162

Dear Mayor

Thank you for writing to the Minister for Regional Health about lead prevention programs and blood lead level testing in Broken Hill. Your letter was forwarded to me, as this matter is part of my responsibilities.

I acknowledge your concerns and appreciate your interest in this matter.

Ms Melissa Welsh, Director Allied Health, Partnerships and Innovation, Far West Local Health District, has advised that the current strategy for controlling environmental lead in Broken Hill is to control lead dust in the environment. This may include the installation and maintenance of vegetative ground coverage which requires manual irrigation. Other options for control of lead dust include abatement works, such as removing surface soil and replacing with clean soil and gravel.

I'm aware that the Broken Hill Environmental Lead Program operates a lead abatement program through the NSW Environment Protection Agency (EPA) and that the NSW EPA continues to negotiate for an ongoing funding source for the continuation of this program. This program also funded enhancements for blood lead screening programs operated by health organisations in Broken Hill. I'm aware that these enhancements stopped in 2021. The District is working closely with the Environmental Health Branch at the NSW Ministry of Health to continue to develop the lead screening program in Broken Hill.

Thank you again for writing. For more information, please contact Ms Welsh at melissa.welsh@health.nsw.gov.au or on (08) 8060 2229.

Yours sincerely



Brad Hazzard MP
Minister for Health

20 OCT 2022

OFFICIAL

GPO Box 5341 Sydney NSW 2001 ■ P: (02) 8574 6000 ■ W: nsw.gov.au/ministerhazzard

be available in January 2023), with the Returning Officer based in Broken Hill.

The aim of this model is to reduce costs to each Council, although the NSW Electoral Commission have advised by email today (24/11/2022) that they are experiencing a significant increases in costs as they prepare for the 2023 State Election, advising:

“...that through our current purchasing, leasing hiring and acquiring process for the March 2023 State general election, we have witnesses significant price increases in some areas (e.g. property leases, logistics costs, fuel levies, IT service costs etc.). These price increases will undoubtedly also affect costs for the 2024 local government election.

Can I therefore suggest that you obtain competitive estimates from commercial providers as soon as possible, to ensure that you have enough time to give yourself a choice.”

It is therefore recommended that Council conducts a Request for Tender process to seek tenders from suitably qualified companies/agencies for the administration of the 2024 Broken Hill Local Government election, in order that Council is satisfied that it receives value for money in the expenditure of its funds.

As a guide, the NSW Electoral Commission cost of administering the 2021 Broken Hill Local Government election was \$183,000 excluding GST.

Report:

Pursuant to *Section 296AA of the Local Government Act 1993*, all NSW Councils are required to make a decision on how their ordinary elections in September 2024 are to be administered. This decision needs to be made by Council resolution before 13 March 2023.

Section 296AA states that Councils in NSW must resolve either:

- a) To enter into an arrangement with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the Council (as provided by section to administer all the council's elections, polls and constitutional referenda

OR

- b) That the Council's elections are to be administered by another electoral services provider engaged by the Council.

If a Council does not resolve to engage the NSW Electoral Commissioner to administer its elections by 13 March 2023, then Council must engage another electoral services provider to do so.

A Council that fails to make a decision on the administration of its elections by 13 March 2023 will be required to publish a notice of that failure on the Council's website.

Council is awaiting a cost estimate from the NSW Electoral Commission for the administration of the 2024 Broken Hill Local Government election. The Electoral Commission are developing a model to share Returning Officers between a number of adjoining Councils to reduce costs to Councils. For the Far West Region of NSW the proposal is for one (1) Returning Officer to administer the Broken Hill City Council, Central Darling Shire Council and Wentworth Shire Council elections. The cost estimate is expected to be finalised by mid-January 2023, with the Returning Officer based in Broken Hill.

The aim of this model is to reduce costs to each Council, although the NSW Electoral Commission have now advised that they are experiencing a significant increase in costs as they prepare for the 2023 State Election (as listed above).

As a guide, the NSW Electoral Commission cost of administering the 2021 Broken Hill Local Government election was \$183,000 excluding GST.

Should Council resolve to engage the NSW Electoral Commissioner by Council resolution to administer its elections, Council must notify the NSW Electoral Commission of its decision as soon as possible in order that the contract for the administration of the election is finalised no later than 15 months before the next ordinary election (i.e. 13 June 2023).

The election arrangement is a standardised contract for all councils. The service schedule and costs schedule of the standardised contract will vary between councils and are made by the NSW Electoral Commissioner in consultation with each council.

Where a council resolves to engage the NSW Electoral Commissioner to administer its elections, polls and referenda, the election arrangement with the NSW Electoral Commissioner will apply to the 2024 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months prior to the following ordinary election of council.

Notwithstanding the above, there is the option that either party can terminate the contract, but this can only happen after the 2024 Local Government election has been held, and by written notice in accordance with the requirements set out in the contract. If the election contract is not terminated by either party, the arrangement is automatically terminated 18 months before the ordinary election following the 2024 Local Government elections when Council is required to determine who will conduct the next ordinary election.

Should Council resolve not to engage the NSW Electoral Commissioner to administer the 2024 Broken Hill Local Government election, and to engage an electoral services provider, Council must be satisfied that the provider can demonstrate their capability of administering the election, can obtain all electoral materials, hire the necessary venues, arrange printing of ballot papers, conduct the count including the preference allocation prescribed under the *Local Government (General) Regulation 2021* by using the proportional system (Gregory method).

It appears that there is only one other electoral services provider, being the Australian Election Company. The Australian Election Company administered two of the 2021 NSW Local Government elections, for Penrith Council and Fairfield Council. All other 2021 NSW Local Government elections were administered by the NSW Electoral Commissioner.

As per *Section 55 of the Local Government Act 1993*, engagement of the NSW Electoral Commissioner to conduct Local Government elections is exempt from the tendering requirements of the Act. However, engaging another electoral services provider is not exempt and as such, Council will be required to comply with tendering requirements.

Attached to this report is the Office of Local Government Circular and Frequently Asked Questions on the administration of NSW Local Government elections, plus extracts from the *Local Government Act 1993*.

This report is presented to Council with a recommendation to conduct a Request for Tender process for the administration of the Broken Hill 2024 Local Government election.

Community Engagement:

Not applicable.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

Local Government Act 1993 Part 3 Division 1 Tendering

Local Government Act 1993 Part 6 Division 1 Administration of elections

Local Government Regulation 2021 section

Financial Implications:

As a guide only, the NSW Electoral Commission cost of administering the 2021 Broken Hill Local Government election was \$183,000 excluding GST.

Attachments

1. Office of Local Government Circular 22-35
[↓](#)
2. Extracts of the Local Government Act 1993 Part 3 Division 1 Tendering
[↓](#)
3. Extracts of the Local Government Act 1993 Part 6 Division 1 Administration of elections
[↓](#)
4. Office of Local Government - Frequently Asked Questions
[↓](#)

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

Circular Details	Circular No 22-35/ Date 11 November 2022/ A839620
Previous Circular	18-43 – <i>Council decisions on the administration of the September 2020 elections</i>
Who should read this	Councillors / General Managers / Council governance staff
Contact	Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au
Action required	Council to Implement

Councils' decisions on the administration of their September 2024 ordinary elections

What's new or changing

- Under section 296AA of the *Local Government Act 1993* (the Act), councils are required to make a decision on how their ordinary elections in September 2024 are to be administered by **13 March 2023**.
- Each council must resolve **either**:
 - to enter into an election arrangement with the NSW Electoral Commissioner (NSWEC) to administer all the council's elections, polls and constitutional referenda **or**
 - that the council's elections are to be administered by another electoral services provider engaged by the council.
- If a council does not resolve to engage the NSWEC to administer its elections by **13 March 2023**, it must engage another electoral services provider to do so.

What this will mean for your council

- Councils are required to make a decision under section 296AA by 13 March 2023 on the administration of their next ordinary election. Information to assist councils in making that decision is provided in the attached FAQ.
- If a council is proposing to engage the NSWEC to administer its elections, it should resolve to do so as soon as possible and notify the NSWEC.

Key points

- Where councils resolve to engage the NSWEC to administer their elections, polls and referenda, a model resolution is suggested in the attached FAQ.
- If a council resolves to adopt an electoral services provider other than the NSWEC, the resolution must state whether the general manager has identified an electoral services provider to be engaged for the next ordinary election and, if so, the name of that provider.

Office of Local Government
5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

Where to go for further information

- Further information to assist councils' decisions on the administration of their September 2024 ordinary elections is contained in the FAQ attached to this circular.
- Contact the Office of Local Government's Council Governance Team by telephone on 02 4428 4100 or by email at olg@olg.nsw.gov.au.
- Contact Steve Robb at the NSW Electoral Commission by telephone on 1300 135 736.

Melanie Hawyes
Deputy Secretary, Crown Lands and Local Government

Office of Local Government
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EXTRACTS

Local Government Act 1993 No 30

Current version for 16 June 2022 to date (accessed 18 November 2022 at 15:34)

[Chapter 6](#) > [Part 3](#) > [Division 3](#)

PART 3 Restraints and qualifications that apply to service functions

DIVISION 1 Tendering

55 Requirements for tendering

- (1) A council must invite tenders before entering into any of the following contracts—
 - (a) a contract to carry out work that, by or under any Act, is directed or authorised to be carried out by the council,
 - (b) a contract to carry out work that, under some other contract, the council has undertaken to carry out for some other person or body,
 - (c) a contract to perform a service or to provide facilities that, by or under any Act, is directed or authorised to be performed or provided by the council,
 - (d) a contract to perform a service or to provide facilities that, under some other contract, the council has undertaken to perform or provide for some other body,
 - (e) a contract for the provision of goods or materials to the council (whether by sale, lease or otherwise),
 - (f) a contract for the provision of services to the council (other than a contract for the provision of banking, borrowing or investment services),
 - (g) a contract for the disposal of property of the council,
 - (h) a contract requiring the payment of instalments by or to the council over a period of 2 or more years,
 - (i) any other contract, or any contract of a class, prescribed by the regulations.
- (2) Tenders are to be invited, and invitations to tender are to be made, by public notice and in accordance with any provisions prescribed by the regulations.
- (2A) Nothing in this section prevents a council from tendering for any work, service or facility for which it has invited tenders.

- (3) This section does not apply to the following contracts—
- (a) subject to the regulations, a contract for the purchase of goods, materials or services specified by a person prescribed by the regulations made with another person so specified, during a period so specified and, if a rate is so specified, at a rate not exceeding the rate so specified,
 - (b) a contract entered into by a council with the Crown (whether in right of the Commonwealth, New South Wales or any other State or a Territory), a Minister of the Crown or a statutory body representing the Crown,
 - (c) a contract entered into by a council with another council,
 - (d) a contract for the purchase or sale by a council of land,
 - (e) a contract for the leasing or licensing of land by the council, other than the leasing or licensing of community land for a term exceeding 5 years to a body that is not a non-profit organisation (see section 46A),
 - (f) a contract for purchase or sale by a council at public auction,
 - (g) a contract for the purchase of goods, materials or services specified by the NSW Procurement Board or the Department of Administrative Services of the Commonwealth, made with a person so specified, during a period so specified and, if a rate is so specified, at a rate not exceeding the rate so specified,
 - (h) a contract for the employment of a person as an employee of the council,
 - (i) a contract where, because of extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, a council decides by resolution (which states the reasons for the decision) that a satisfactory result would not be achieved by inviting tenders,
 - (j) contract for which, because of provisions made by or under another Act, a council is exempt from the requirement to invite a tender,
 - (k) a contract made in a case of emergency,
 - (l) a contract to enter into a public-private partnership,
 - (m) if a council has entered into a public-private partnership—a contract entered into by the council for the purposes of carrying out a project under the public-private partnership (but only to the extent that the contract is part of the project that has been assessed or reviewed under Part 6 of Chapter 12),
 - (n) a contract involving an estimated expenditure or receipt of an amount of—
 - (i) less than \$250,000 or another amount as may be prescribed by the regulations, or
 - (ii) less than \$150,000 or another amount as may be prescribed by the regulations for a contract involving the provision of services where those services are, at the time of entering the contract, being provided by employees of the council,
 - (o) a contract that is an environmental upgrade agreement (within the meaning of Part 2A),
 - X (p) a contract or arrangement between a council and the Electoral Commissioner for the Electoral Commissioner to administer the council's elections, council polls and constitutional referendums,
 - (q) a contract made with a person or body approved as a disability employment organisation under the *Public Works and Procurement Act 1912* for the purchase of goods or services in relation to which the person or body is so approved.

Note—

Despite the person or body being approved under the *Public Works and Procurement Act 1912*, that Act does not otherwise apply to the procurement of goods and services by or for a council.

- (4) A council that invites tenders from selected persons only is taken to comply with the requirements of this section if those persons are selected—
- (a) from persons who have responded to a public advertisement for expressions of interest in the particular contract for which tenders are being invited, or
 - (b) from persons who have responded to a public advertisement for recognition as recognised contractors with respect to contracts of the same kind as that for which tenders are being invited.
- (5)–(7) (Repealed)

EXTRACTS

Local Government Act 1993 No 30

Current version for 16 June 2022 to date (accessed 18 November 2022 at 15:06)

[Chapter 10](#) > [Part 6](#) > [Division 1](#)

PART 6 How are elections conducted?

DIVISION 1 Administration of elections

296AA Councils to plan for administration of elections

- (1) At least 18 months before the next ordinary election of councillors for a council, the council must resolve—
 - (a) to enter into an arrangement with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the council (as provided by section 296), or
 - (b) that the elections of the council are to be administered by an electoral services provider engaged by the council.
- (2) A resolution referred to in subsection (1)(b) must include the following information—
 - (a) whether the general manager has identified an electoral services provider to be engaged for the next ordinary election of councillors and, if so, the name of that provider,
 - (b) any other information required by the regulations.
- (3) As soon as practicable after the making of a resolution referred to in subsection (1)(b), the general manager of the council must publish a copy of the resolution on the council's website.
- (4) If a council fails to comply with subsection (1), the general manager of the council must publish a notice of that failure on the council's website.
- (5) Despite the other provisions of this section, a council may make a resolution under subsection (1) on or before 1 October 2019 for the purposes of an arrangement that includes the ordinary election of councillors in 2020.

296 How elections are to be administered

- (1) Elections for the purposes of this Chapter are to be administered by an electoral services provider engaged by the council concerned, except as provided by this section.

Note—

Section 18 provides that certain provisions of this Act (relating to the conduct of elections) apply to council polls and constitutional referendums, with such modifications as may be necessary, in the same way as they apply to elections.

- (2) A council can enter into an arrangement (an *election arrangement*) with the Electoral Commissioner, by contract or otherwise, for the Electoral Commissioner to administer elections of the council as provided by this section. If such an arrangement is entered into, the Electoral Commissioner is to administer elections of the council in accordance with the arrangement.
- (3) An election arrangement for the Electoral Commissioner to administer all elections of a council can be entered into if—
- (a) the council resolves at least 18 months before the next ordinary election of councillors that such an arrangement is to be entered into, and
 - (b) the arrangement is entered into no later than 15 months before the next ordinary election of councillors.
- (4) An election arrangement for the Electoral Commissioner to administer a particular election of a council (other than an ordinary election of councillors) can be entered into at any time if the council has resolved that an election arrangement for the election is to be entered into.
- (5) An election arrangement for the Electoral Commissioner to administer an ordinary election of councillors can be entered into less than 15 months before the election if—
- (a) the council has resolved that an election arrangement for the election is to be entered into, and
 - (b) the Electoral Commissioner is satisfied that there are exceptional circumstances that make it necessary or desirable for the election to be administered by the Electoral Commissioner.
- (5A) Without limiting subsection (5), an election arrangement for the Electoral Commissioner to administer all elections of a council that is to include the ordinary election of councillors in 2020, or to administer that particular election, may be entered into if—
- (a) the council resolves on or before 1 October 2019 that an arrangement is to be entered into, and
 - (b) the arrangement is entered into on or before 1 January 2020.
- (6) An election arrangement for the Electoral Commissioner to administer all elections of a council can be terminated by the council or the Electoral Commissioner at any time after the next ordinary election of councillors (by giving written notice of termination). If the arrangement is not terminated by either party after an ordinary election of councillors, the arrangement is automatically terminated 18 months before the next ordinary election of councillors.
- (7) The Electoral Commissioner is to administer the first election for an area after its constitution. Expenses incurred by the Electoral Commissioner (including the remuneration of election officials) in connection with such an election are to be met by the council and are recoverable from the council as a debt owed to the Electoral Commissioner.
- (8) This section does not apply to an election of the mayor or a deputy mayor by councillors.

296A Elections administered by an electoral services provider

- (1) This section applies to an election administered by an electoral services provider engaged by a council.
- (2) The electoral services provider is to appoint a returning officer and a substitute returning officer for the election. In the absence of the returning officer, the substitute returning officer is to exercise the functions of the returning officer.
- (3) The returning officer is to appoint one or more electoral officials.
- (4) An employee of a council for an area cannot be appointed as a returning officer or substitute returning officer for that area. However, an electoral official may be an employee of the council.
- (5) A general manager cannot be appointed as a returning officer, substitute returning officer or electoral official for any area.
- (6) For the purpose of conducting an election, the returning officer and substitute returning officer for an area are entitled to access to any relevant records of the council for the area.
- (7) For the purpose of administering an election, the electoral services provider is to—
 - (a) appoint the polling places, and
 - (b) determine the fees payable to the returning officer, substitute returning officer and electoral officials.
- (8) For the purpose of conducting an election, the returning officer is to determine any matter not provided for by this Act or the regulations.
- (9) Expenses incurred by the returning officer, substitute returning officer and electoral officials in connection with an election are to be met by the council.
- (10) The returning officer and the substitute returning officer must not vote at any election that they are conducting.

296B Elections administered by the Electoral Commissioner

- (1) This section applies to an election administered by the Electoral Commissioner.
- (2) The Electoral Commissioner is to appoint a returning officer and a substitute returning officer for each area. The returning officer is to conduct elections on behalf of, and under the direction of, the Electoral Commissioner. In the absence of the returning officer, the substitute returning officer is to exercise the functions of the returning officer.
- (3) The returning officer is to appoint one or more electoral officials.
- (4) An employee of a council for an area cannot be appointed as a returning officer or substitute returning officer for that area. However, an electoral official may be an employee of the council.
- (5) For the purpose of conducting an election, the returning officer and substitute returning officer for an area are entitled to access to any relevant records of the council for the area.
- (6) For the purpose of conducting an election, the Electoral Commissioner is to—
 - (a) appoint the polling places, and
 - (b) determine the fees payable to the returning officer, substitute returning officer and electoral officials, and
 - (c) determine any matter not provided for by this Act or the regulations.
- (7) The Electoral Commissioner, the returning officer and the substitute returning officer must not vote at any election that they are conducting.

FREQUENTLY ASKED QUESTIONS

Part 1 Decision making on the administration of elections

What decisions must councils make on the administration of their elections?

Under section 296AA of the *Local Government Act 1993* (the Act), each council must resolve by **13 March 2023** either:

- to engage the NSW Electoral Commissioner (NSWEC) to administer the council's elections, polls and referenda, or
- that the council's elections are to be administered by another electoral services provider.

What happens if a council fails to make a decision on the administration of its elections by 13 March 2023?

If a council fails to make a decision on the administration of its elections, polls and referenda by 13 March 2023, it will not be able to engage the NSWEC to administer its ordinary election and it will be required to make its own arrangements with another electoral services provider for the administration of its elections.

A council that fails to make a decision on the administration of its elections by 13 March 2023 will also be required to publish a notice of that failure on the council's website.

Part 2 Election arrangements with the NSWEC

What election arrangements can councils enter into with the NSWEC?

The election arrangement is a standardised contract for all councils. The service schedule and costs schedule of the standardised contract will vary between councils and are made by the NSWEC in consultation with each council.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, the election arrangement with the NSWEC will apply to the 2024 ordinary election and every election, poll and referendum including any by-election or countback election until the contract is automatically terminated 18 months before the following ordinary election of councillors.

Where a council resolves to engage the NSWEC to administer its elections, polls and referenda, it should use the model resolutions provided below.

If a council wishes to engage the NSWEC to administer its elections, polls and referenda what form should its resolution take?

Councils wishing to make a resolution that an election arrangement be entered into for the NSWEC to administer all elections, polls and referenda under section 296(3) of the Act should use the following model resolution:

The [insert full description of council] ("the Council") resolves:

1. *pursuant to s. 296(2) and (3) of the Local Government Act 1993 (NSW) ("the Act") that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.*

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2. *pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.*
3. *pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.*

When must the election arrangements with the NSWEC be finalised?

Where councils have resolved to enter into an election arrangement with the NSWEC, the contract with the NSWEC must be finalised no later than 15 months before the next ordinary elections (ie **13 June 2023**).

Can election arrangements with the NSWEC be terminated?

Yes, but only after the council's ordinary election. An election arrangement for the NSWEC to administer all elections, polls and referenda of a council can be terminated by the council or the NSWEC at any time after the ordinary election by giving written notice of termination and in accordance with any notification requirements set out in the contract.

If the election arrangement is not terminated by either party, the arrangement is automatically terminated 18 months before the following ordinary election when the council will be required to determine who will conduct its next ordinary election.

If a council does not engage the NSWEC to administer its ordinary election, can it engage the NSWEC to administer a particular by-election, poll or referendum after the ordinary election?

Yes. Where a council does not enter into an election arrangement with the NSWEC to administer its ordinary election, the council may resolve to enter into an election arrangement with the NSWEC to administer a particular by-election, poll or referendum following the ordinary election.

If councils resolve to engage the NSWEC to administer a particular by-election, poll or referendum after the ordinary election, they should use the model resolutions provided below.

If a council wishes to engage the NSWEC to administer a particular by-election or countback election, what form should its resolution take?

Councils wishing to engage the NSWEC to administer a particular by-election or countback election after the ordinary election should use the following model resolution:

The [insert full description of council] ("the Council") resolves pursuant to ss. 296(2) and (4) of the Local Government Act 1993 (NSW) that:

1. *an election arrangement is to be entered into for the Electoral Commissioner to administer [insert description of the particular election but do not do so by date in case the election date is changed or postponed]; and*
2. *such election arrangement is to be entered into by contract between the Electoral Commissioner and the Council.*

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Note: Please refer below for additional information concerning limitations with respect to countback elections.

If a council wishes to engage the NSWEC to administer a particular poll, what form should its resolution take?

Councils wishing to engage the NSWEC to administer a particular poll after the ordinary election should use the following model resolution:

The [insert full description of council] (“the Council”) resolves pursuant to ss. 296(2) and (4) of the Local Government Act 1993 (NSW), as applied and modified by s.18, that:

- 1. a council poll arrangement be entered into for the Electoral Commissioner to administer [insert description of the council poll but do not do so by date in case the poll date is changed or postponed]; and*
- 2. such council poll arrangement be entered into by contract between the Electoral Commissioner and the Council.*

If a council wishes to engage the NSWEC to administer a particular referendum, what form should its resolution take?

Councils wishing to engage the NSWEC to administer a particular referendum after the ordinary election should use the following model resolution:

The [insert full description of council] (“the Council”) resolves pursuant to ss. 296(2) and (4) of the Local Government Act 1993 (NSW), as applied and modified by s.18, that:

- 1. a constitutional referendum arrangement be entered into for the Electoral Commissioner to administer [insert description of the constitutional referendum but do not do so by date in case the referendum date is changed or postponed]; and*
- 2. such constitutional referendum arrangement be entered into by contract between the Electoral Commissioner and the Council.*

If a council does not engage the NSWEC to administer its ordinary election, can it engage the NSWEC to administer a countback election following the ordinary election?

No. Under section 291A(b) of the Act, if the council's ordinary election was administered by an electoral services provider other than the NSWEC, a countback election to fill a casual vacancy must be conducted by a returning officer appointed by that electoral services provider.

Part 3 Election arrangements with other electoral services providers

What information must be included in a resolution to engage an electoral services provider other than the NSWEC?

Under section 296AA, where a council resolves that its elections are to be administered by an electoral services provider other than the NSWEC, the resolution must also state whether the general manager has identified an electoral services provider to be engaged for the next ordinary election and, if so, the name of that provider.

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As soon as practicable after the resolution is made, the general manager must publish a copy of the resolution on the council's website.

What should councils consider before making a decision to engage an electoral services provider other than the NSWEC?

In considering the use of other electoral services providers, it is important to clarify that they can deliver the elections for the council.

Councils need to be satisfied that if the provider claims to be able to obtain all the electoral material, or hire the necessary venues, or arrange the printing of the ballot papers, or conduct the count, that they can demonstrate their successful completion of these tasks in similar circumstances.

A key consideration will be whether the provider is able to administer the complex counts required under the weighted inclusive Gregory method of preference allocation prescribed under the *Local Government (General) Regulation 2021* (the Regulation) for council elections using the proportional system.

It is also a requirement that the method proposed to be used by the provider to conduct the count of the ballot papers (whether through the use of data entry or scanning equipment) can comply with the formality, scrutiny and record keeping provisions contained in the Act and Regulation.

If councils decide to use a commercial electoral services provider, is it necessary to go to tender?

Section 55 of the Act exempts councils from tendering when entering into a contract or arrangement for the NSWEC to administer the council's elections, referendums and polls. This exemption does not apply to contracts or arrangements with any other service provider.

As the amount involved in conducting council elections can be significant it is important to ensure that any commercial organisation is providing value for money. It is also important to ensure that as public funds are being expended, principles of openness, transparency and accountability are not compromised.

Unless the cost of administering the elections is under \$250,000 or any of the other exemptions provided for in section 55 apply, councils will be required to go to tender or to conduct a selective tender when engaging a commercial electoral services provider.

What should councils consider when entering into a contract with a commercial electoral services provider?

In negotiating arrangements for the administration of their elections with commercial electoral services providers, councils need to ensure that:

- there will be an appropriate number of pre-poll and polling places
- there will be adequate staffing levels
- the provider uses counting software that can undertake counts using the weighted inclusive Gregory method
- the potential need for the provider to administer countback elections in the 18 months following the ordinary election.

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What is the appropriate number of polling places?

The appropriate number of polling places for any one council will depend on its individual characteristics and factors such as the number of electors, the geographic area it covers, available transport options and suitable venues.

While the cost of hiring venues will be a consideration, councils should also consider the following when negotiating the number and type of venues to be used with the electoral service provider:

- How many voters are there in total in the area, and how many voters can each particular venue comfortably handle?
- What venues have been used in the past by either the Australian Electoral Commission for federal elections or the NSWEC for either state or local government elections? What was the previous attendance pattern at these venues?
- Is the venue conveniently located, particularly in light of transport options?
- Is it suitable for the purpose of conducting an election? For example, is there sufficient space for the various tables, voting screens, ballot boxes, throughput of voters? Is there appropriate furniture for electoral officials? For example, if small tables and chairs are used in a primary school these are not appropriate for adults involved in election-related activities.
- Is it easily accessible for all voters and in particular those with a disability, mobility issues, the elderly or frail, parents with prams?
- Are there venues located close to ward boundaries that can issue ballot papers for both the ward in which they are located as well as votes for adjoining ward/s? Or in the case of an undivided council, venues located close to the boundary of another council or councils?
- Is appropriate public liability insurance in place?

It is likely that the more electors a council has, the more polling places it will need.

What are the appropriate staffing levels for a council election?

Determining the appropriate number of staff required for any particular council area depends on the estimated number of votes likely to be cast and the volume for each particular voting option (pre-poll, declared institution, postal and election day) as this will have an impact on the categories of staff recruited. For example, if it is anticipated that there will be a high demand for pre-poll voting it may be necessary to have more office assistants available in the returning officer's office than in an area where it is likely that more votes will be taken on election day at polling places.

Under the legislation, all polling places must have a minimum of two staff, one of whom is the polling place manager.

The NSWEC's polling place staffing formula is based on 450 votes per issuing table (at one election official per table) and the overall projected number of votes for the polling place determines the number of issuing tables. The number of issuing tables determines whether a particular polling place requires a deputy polling place manager, a ballot box guard and/or an enquiry officer.

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Is it possible to conduct the count and distribution of preferences manually?

No. The weighted inclusive Gregory method used for allocating preferences at elections using the proportional system, uses a fractional transfer system. All ballot papers of the elected candidate are used to distribute the surplus (instead of a sample). The ballot papers are distributed at a reduced rate with each transfer of votes by applying a transfer value, making manual counts impossible.

Councils should ensure that any commercial electoral services provider they engage to conduct their elections is able to undertake a count utilising counting software that allocates preferences using the weighted inclusive Gregory method.

What arrangements should be made for countback elections?

Councils have the option of filling vacancies that occur in the 18 months following the September 2024 council elections using a countback of the votes cast at the ordinary election instead of a by-election. Countback elections are not available for elections using the optional preferential voting system (including elections for popularly elected mayors).

In order to fill vacancies using a countback election, councils must resolve at their first meeting following the ordinary election that any casual vacancy is to be filled by a countback election.

If councils are proposing to fill vacancies using a countback election, they should factor this into their contractual arrangements with commercial electoral services providers. Among other things, the contractual arrangements should ensure the following:

- the retention of all electoral material, information and data for the 18 month period following the ordinary election during which countback elections may be used
- the safe storage and security of electoral material, information and data (including from cyber-attack)
- the council has ongoing access to the electoral material, information and data from the ordinary election.

What other considerations should councils factor into their contractual arrangements with commercial electoral services providers?

Councils should ensure:

- that the commercial electoral services provider has a formal policy that ensures that scrutineers are given as much opportunity as possible to be involved in the counting process by allowing the examination and comparison of ballot papers, the data entry of votes recorded on ballot papers (whether by manual data entry or digital scanning) and electronic or data entry records
- that the commercial electoral services provider has an audit system in place for checking ballot papers against the information entered into the electronic counting system used by the provider and that scrutineers are permitted to observe the audit process and its results
- that the commercial electoral services provider will make full preference data available for publication

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- that the source code of counting software used by the commercial electoral services provider has been independently audited by an accredited source code auditor.

What services will the NSWEC provide to councils that engage an electoral services provider to administer their elections?

The NSWEC provides enrolment services to electoral services providers such as the provision of authorised rolls, candidates' rolls, an online look-up facility for non-residential electors, a list of general postal voters and enrolment declaration envelopes. These products and services will be provided at cost to the relevant councils.

What information are councils required to provide to the NSWEC where they engage another electoral services provider to administer their elections?

Councils that have engaged a provider other than the NSWEC to administer their elections are required to provide certain information to the NSWEC to support it in the exercise of its statutory functions in connection with the administration of candidate registration and other electoral funding and disclosure requirements and the enforcement of the failure to vote provisions of the Act and Regulation.

How should election costs be managed?

General managers should prepare a budget for all facets of council elections, and record and monitor expenditure to ensure a shortfall does not occur. Activity based costing will need to be applied to ensure that all costs and expenses are identified.

Areas to be covered include:

- wages of all electoral officials and any council staff engaged in election-related work
- recruitment and training
- advertising including the placement of statutory advertisements
- candidate and elector information
- hire of venues, furniture and equipment
- production of all election-related material, including forms, envelopes and cardboard material
- printing of ballot papers including in Braille, if requested
- transportation of election-related materials
- IT software and hardware
- administration expenses such as telephone, postage, courier services, photocopiers and printers
- insurance

A number of key variables will not be known until the close of nominations, namely whether an election will be uncontested, whether there will need to be a by-election due to insufficient nominations, whether candidates will form groups and request group voting squares, and whether as a result, ballot papers will need to be printed to allow 'above the line' and 'below the line' voting.

These factors will have an impact on costs. However given the lead time required to ensure voting can go ahead at the prescribed times, provision for all likely costs has to be made.

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What are the reporting requirements on election costs?

Within six months of the election, the general manager must prepare a report for the Minister for Local Government on the conduct of each election. Full and transparent costings for each election must be disclosed in this report.

The following list is not exhaustive but contains a number of items that should be reported on:

- time spent on the election by the general manager as a proportion of the general manager's remuneration,
- time spent on the election by council staff as a proportion of council staff remuneration,
- the remuneration of council staff employed specifically for the purpose of the election,
- the remuneration, recruitment and training costs of election officials,
- the cost of running any candidate information seminars,
- the cost of hiring venues and equipment for the election, including council venues and equipment and any associated costs,
- the cost of any technological support, including the development of any counting software,
- the cost of preparing the written report on the election required under the Regulation,
- any electoral services provided to electors,
- any electoral services provided to candidates,
- operational details of the election,
- an overall evaluation of the conduct of the election, including feedback from stakeholders,
- the number of electors entitled to vote at the election and the number of electors who voted, specifying the number of electors who voted personally or by post,
- the cost to the council of engaging the electoral services provider to administer the election.

What is meant by 'full and transparent costings'?

It needs to be acknowledged that although council staff may be used to undertake administrative tasks related to the conduct of elections, this comes at a cost. Notably any time spent on election-related work is time not spent on other council duties. Similarly use of council office space or office equipment or resources for election-related work is at the expense of other day to day council activities.

The identification of activity-based costs and expenses allows a comparison with the fees charged by the NSWEC, to see whether one option is better value than the other for ratepayers.

Even in the case of an uncontested election or where there are insufficient nominations to enable the election to proceed on election day, there will be costs associated with having reached that stage, which also need to be reported.

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ORDINARY MEETING OF THE COUNCIL

November 11, 2022

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 266/22

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD
ENDED SEPTEMBER 2022 D22/60053

Recommendation

1. That Broken Hill City Council Report No. 266/22 dated November 11, 2022, be received.
2. That the 1st Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2022/23 operating deficit (before capital) of \$1,863,000.
4. That Council note the 2021/22 projected net capital budget expenditure of \$22,748,000.

Executive Summary:

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the first quarter for the financial year ended 30 June 2023.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

In accordance with the adopted 2022/23 Operational Budget, Council is reviewing each quarter in fine detail to ensure the financial impacts of the COVID-19 pandemic and global and national economic difficulties are being managed in a financially sustainable way. This includes continuing to make opportunities for refined operating models for continuous efficiency and improvement but also increase service delivery and resources where required.

The September Quarterly Budget Review shows an increase in the projected 2022/23 operating deficit (before capital items) of \$802,000 to an overall projected operating deficit at 30 June 2023 of \$1,863,000.

Budgeted capital expenditure will reduce by \$217,000 and projected capital revenue is unchanged, increasing expected net capital expenditure to \$22,748,000.

Report:***Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1 and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result:

The September Quarterly Budget Review shows an increase in the projected 2022/23 operating deficit (before capital items) of \$802,000 to an overall projected operating deficit at 30 June 2023 of \$1,863,000.

This result reflects the following movements:

- \$ 146,000 addition to budgeted employee costs to employ two additional full-time cleaners. The additional employees are required to clean facilities previously cleaned by contractors and new facilities (Animal Shelter, Cemetery Office, Civic Centre, Art Gallery Workshop, Airport Terminal, Airport Compound), as well as additional cleaning of existing facilities that are experiencing greater utilisation following the city's post covid tourism upturn (Visitor Information Centre, Roundhouse Public Toilets, Geocentre, Queen Elizabeth Park, Sturt Park and Patton Park).
- \$ 197,362 addition to budgeted employee costs as result of the higher than budgeted increase in wages under the new Broken Hill City Council Consent Award. This has come about by the ongoing inflationary pressures within the world economy and the resulting industry trends as well as ensuring that real negative wage growth is minimised for the Council employees.
- \$ 116,000 transferred from budgeted employee costs to materials and services due to backfilling of an employee temporarily seconded to another position that will be completed by contractors for the duration of the secondment.
- Additional \$60,000 postage expense for distribution of the bi-monthly Council newsletter. The original cost estimate for the newsletter did not include postage. The newsletter and the housing shortage mailout, will add an estimated additional 51,870 items posted to ratepayers this financial year at a cost of \$1.15 per item
- \$ 71,860 increase in revenue and expenditure following successful application for a grant to develop a collection management plan for exhibits at the Albert Kersten Mineral & Mining Museum.

- \$ 301,708 increase in revenue and expenditure following successful application for a Reconnecting Regional NSW - Community Events Program Grant to support several community events in Broken Hill. The supported events are:
 - New year's Eve Celebration
 - Christmas Pageant
 - Volunteers High Tea
 - NAIDOC Family Fun Day
 - Miners Memorial Function

\$262,114 of the grant expenditure is allocated to operational expenditure in the 2022-23 financial year and \$39,594 will be capital expenditure to purchase plant and equipment that will be utilised in subsequent years.

- \$ 15,000 increase in revenue and \$22,500 increase in expenditure for a youth project to paint a mural on the swimming club building in Sturt Park pending Council approval. The mural is a continuation of the Mural Design Workshop conducted in September that was funded by a grant from the Summer Break Program. Council has applied for a grant to paint the mural but grant funding is limited to \$15,000 per project so a Council contribution of \$7,500 will be required if the grant application is successful.
- \$620,000 addition to Materials and Services budget to fund ongoing litigation to complete the Cost Assessment process for the Civic Centre. These costs are also deemed recoverable during the process.
- \$220,000 increase in revenue and expenditure related to the sale of land for unpaid rates project. The budget adjustment is an estimate as the final amount will depend on the number of properties that are eventually put up for sale which will not be finalised until the week before auction.
- Additional \$66,000 to assist in the development of a business plan for the Broken Hill Civic Centre, to ensure it becomes cost neutral and appropriately structured to deliver both commercial and community events.
- \$100,000 increase in revenue and \$70,000 increase in expenditure to develop masterplan for the Broken Hill Airport. This will enable the commercialisation and subdivision of the precinct to occur.
- Additional \$15,000 expenditure to provide financial assistance to the Silver City Pastoral and Agricultural Association to conduct the annual Silver City Show as approved by Council at the July 2022 Council Meeting.
- Additional \$10,000 expenditure approved at the July Council meeting, to provide financial assistance to AFL Broken Hill to assist the organisation to recover from the financial effects of Covid-19 restrictions on its activities.

Capital Budget Result:

Budgeted capital expenditure will reduce by \$217,000 and projected capital revenue is unchanged, increasing expected net capital expenditure to \$22,748,000.

This result reflects the following movements:

- Additional expenditure of \$15,000 to replace furniture and shop fittings at the Visitor Information Centre.
- Additional expenditure of \$50,000 to replace the mini loader used at the Cemetery that has failed beyond economic repair.

- Additional expenditure of \$24,594 to purchase silent disco equipment, sensory zone equipment, and portable water refill station for Council events such as the New Year's Eve Celebration and Christmas Pageant. This expenditure is funded by the Reconnecting Regional NSW - Community Events Program Grant.
- Additional expenditure of \$15,000 to purchase Christmas decorations for the 2023 Christmas Pageant and future years events. This expenditure is funded by the Reconnecting Regional NSW - Community Events Program Grant.
- Reduction of \$500,000 expenditure on the Warnock Street technical drawings due to the tender prices being lower than the original budget estimates.
- Reduction of \$224,400 expenditure due to the deferral of several projects that are unable to be completed this financial year due to supply chain and resource availability issues in the construction industry:
 - Administration Building - atmospheric boiler replacement
 - Memorial Oval - electrical switchboard replacement
 - Library - security system upgrade (redundant due to major refurbishment)
 - South Community Centre - chiller overhaul
 - Administration Building - electrical switchboard seal replacement.
- Additional expenditure of \$30,000 to extend the Sturt Part storage shed to accommodate larger plant items, provide additional space and easier access for park maintenance and events materials.
- Additional expenditure of \$18,000 to replace vandalised projection lighting at the Civic Centre.
- Additional \$200,000 expenditure for repairs to areas of defective footpaths and kerbing caused by recent and ongoing storm events. The type of repairs and size of the areas in each location means the cost exceeds the capital cost threshold.
- \$127,875 reduction in capital grant revenue and \$194,000 reduction in capital expenditure due to Council being unsuccessful in obtaining a grant under the NSW Safer Roads Program to upgrade the Chloride Wolfram Street intersection.
- Reduction of \$15,000 expenditure for the Beryl Street planter box rendering due to the project being superseded by plans for the CBD upgrade.
- Additional \$54,000 for overhaul and repairs of the Aquatic Centre chemical pump and sand filters. These pumps and filters are nearing the end of their useful life.
- Additional \$44,310 to replace an Airport fire hydrant that no longer complies with current legislative standards.
- Additional \$136,400 expenditure for implementation of the Renewable Energy Action Plan Phase 2.

Community Engagement:

Nil

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organization to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Clause 203(1) of the Local Government (General) Regulations 2005.

Clause 211 of the Local Government (General) Regulations 2005.

Financial Implications:

The projected operating deficit for 30 June 2023 (before capital items) has increased to \$1,863,000 in the September quarter.

COVID-19 lockdowns and border closures have ceased however the aftereffects of the pandemic are continuing to impact supply chains and the cost of materials and services.

In the first quarter the main impact has been delays in the provision of services due to the chronic shortage of skilled workers, or delivery of equipment due to the inability of overseas manufacturers to supply goods in a timely fashion. Council has been cushioned from some price rises in materials and services due to fixed price supplier agreements that are in place with major suppliers, however prices are expected to rise as these contracts come up for renewal. Prices for goods and services not subject to supplier agreements such as fuel and vehicle parts have increased.

In addition recent contract tenders for road projects have also been priced above budget estimates reflecting the difficulty contractors are having with fuel prices and sourcing materials and skilled labour.

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out.

Full details of the financial implications of this quarter's Quarterly Budget Review Statement are contained within the attached report.

Attachments

1. [↓](#) Quarterly Budget Review Statement for the period ended 30 September 2022
2. [↓](#) Long Term Financial Plan 2023-32

SIMON BROWN
CHIEF FINANCIAL OFFICER

JAY NANKIVELL
GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

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Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2022

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 30/09/22 indicates that Council's projected financial position at 30/06/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____



Simon Brown
Responsible Accounting Officer

date:

11/11/2022

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2022

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Sep Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS						
Income												
Rates and Annual Charges	19,816					19,816	-				19,816	19,631
User Charges and Fees	3,586					3,586	-				3,586	1,223
Interest and Investment Revenues	802					802	-				802	199
Other Revenues	464					464	220	9			684	135
Grants & Contributions - Operating	7,132					7,132	489	5,6,7,11 Capital Budget			7,621	1,109
Grants & Contributions - Capital	8,023	14,233				22,256	(128)				22,128	2,306
Net gain from disposal of assets	-					-					-	
Total Income from Continuing Operations	39,823	14,233	-	-	-	54,056	581				54,637	24,603
Expenses												
Employee Costs	14,628					14,628	227	1,2,3			14,855	3,499
Borrowing Costs	778					778	-				778	162
Materials & Services	9,703					9,703	888	3,4,5,6, 7,9,10, 11			10,591	3,265
Depreciation	6,259					6,259	-				6,259	1,845
Legal Costs	248					248	620	8			868	431
Consultants	124					124	-				124	22
Other Expenses	863					863	35	12,13			898	291
Net Loss from disposal of assets	-					-	-				-	
Total Expenses from Continuing Operations	32,602	-	-	-	-	32,602	1,770				34,372	9,515
Net Operating Result from Continuing Operations	7,221	14,233	-	-	-	21,454	(1,189)				20,265	15,088
Discontinued Operations - Surplus/(Deficit)						-					-	
Net Operating Result from All Operations	7,221	14,233	-	-	-	21,454	(1,189)				20,265	15,088
Net Operating Result before Capital Items	(802)	-	-	-	-	(802)	(1,061)				(1,863)	12,782

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2022

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS	Dec QBRS	Mar QBRS					
Income											
Our Leadership	22,853						22,853	220	9	23,073	17014
Our Community	10,149						10,149	389	5,6,7	10,538	1355
Our Economy	1,583						1,583	100	11	1,683	284
Our Environment	5,238						5,238	-		5,238	3729
Total Income from Continuing Operations	39,823	-	-	-	-	-	39,823	709		40,532	22,382
Expenses											
Our Leadership	19,018		-				19,018	900	3,4,8,9	19,918	4,769
Our Community	7,917						7,917	724	1,2,5,6,7, 12,13	8,641	2,153
Our Economy	3,086						3,086	136	10,11	3,222	702
Our Environment	2,580						2,580	-		2,580	944
Total Expenses from Continuing Operations	32,602	-	-	-	-	-	32,601	1,760		34,361	8,568
Net Operating Result from Continuing Operations	7,221	-	-	-	-	-	7,222	(1,051)		6,171	13,815
Discontinued Operations - Surplus/(Deficit)							-			-	
Net Operating Result from All Operations	7,221	-	-	-	-	-	7,222	(1,051)		6,171	13,815
Net Operating Result before Capital Items	(802)	-	-	-	-	-	(802)	(1,061)		(1,863)	12,782

Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/07/22 to 30/09/22

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

1	\$146,000 addition to budgeted employee costs to employ two additional full-time cleaners. The additional employees are required to clean facilities previously cleaned by contractors and new facilities (Animal Shelter, Cemetery Office, Civic Centre, Art Gallery Workshop, Airport Terminal, Airport Compound), as well as additional cleaning of existing facilities that are experiencing greater utilisation following the city's post covid tourism upturn (Visitor Information Centre, Roundhouse Public Toilets, Geocentre, Queen Elizabeth Park, Sturt Park and Patton Park.
2	\$197,362 addition to budgeted employee costs as result of the higher than budgeted increase in wages under the new Broken Hill City Council Consent Award. This has come about by the ongoing inflationary pressures within the world economy and the resulting industry trends as well as ensuring that real negative wage growth is minimised for the Council employees.
3	\$116,000 transferred from budgeted employee costs to materials and services due to backfilling of an employee temporarily seconded to another position that will be completed by contractors for the duration of the secondment.
4	Additional \$60,000 postage expense for distribution of the bi-monthly Council newsletter. The original cost
5	\$71,860 increase in revenue and expenditure following successful application for a grant to develop a collection management plan for exhibits at the Mark Kersten Mineral & Mining Museum.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

6	<p>\$301,708 increase in revenue and expenditure following successful application for a Reconnecting Regional NSW - Community Events Program Grant to support several community events in Broken Hill. The supported events are:</p> <ul style="list-style-type: none"> -New years Eve Celebration -Christmas Pageant -Volunteers High Tea -NAIDOC Family Fun Day -Miners Memorial Function <p>\$262,114 of the grant expenditure is allocated to operational expenditure in the 2022-23 financial year and \$39,594 will be capital expenditure to purchase plant and equipment that will utilised in subsequent years.</p>
7	<p>\$15,000 increase in revenue and \$22,500 increase in expenditure for a youth project to paint a mural on the swimming club building in Sturt Park. The mural is a continuation of the Mural Design Workshop conducted in September that was funded by a grant from the Summer Break Program. Council has applied for a grant to paint the mural but grant funding is limited to \$15,000 per project so a council contribution of \$7,500 will be required if the grant application is successful.</p>
8	<p>\$620,000 addition to Materials and Services budget to fund ongoing litigation to complete the Cost</p>
9	<p>\$220,000 increase in revenue and expenditure related to the sale of land for unpaid rates project. The budget adjustment is an estimate as the final amount will depend on the number of properties that are eventually put up for sale which will not be finalised until the week before auction.</p>
10	<p>Additional \$66,000 to assist in the development a business plan for the Broken Hill Civic Centre, to ensure it becomes cost neutral and appropriately structured to delivery both commercial and community events.</p>
11	<p>\$100,000 increase in revenue and \$70,000 increase in expenditure to develop masterplan for the Broken Hill Airport. This will enable the commercialisation and subdivision of the precinct to occur.</p>
12	<p>Additional \$15,000 expenditure to provide financial assistance to the Silver City Pastoral and Agricultural Association to conduct the annual Silver City Show as approved by Council at the July 2022 Council</p>

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2022

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes					Revised Budget 2022/23	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs					
Capital Expenditure											
New Assets											
- Plant & Equipment	30					30	40	3,4	70		
- Land & Buildings	1,944					1,944			1,944		
- Roads, Bridges, Footpaths						-			-		
- Other						-			-		
Renewal Assets (Replacement)											
- Plant & Equipment	1,362	3,008				4,370	65	1,2	4,435	47	
- Land & Buildings	2,725	13,518				16,243	(676)	5,6,7,8	15,567	409	
- Roads, Bridges, Footpaths	4,150	2,397				6,547	6	9,10	6,553	1,677	
- Other	11,414	4,673				16,087	220	11	16,307	172	
Total Capital Expenditure	21,625	23,596	-	-	-	45,221	(345)		44,876	2,306	
Capital Funding											
Capital Grants & Contributions	8,023	14,233				22,256	(128)	10	22,128	2,075	
Total Capital Funding	8,023	14,233	-	-	-	22,256	(128)		22,128	2,075	
Net Capital Funding - Surplus/(Deficit)	(13,602)	(9,363)	-	-	-	(22,965)	217		(22,748)	(231)	

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional expenditure of \$15,000 to replace furniture and shop fittings at the Visitor Information Centre.
2	Additional expenditure of \$50,000 to replace the mini loader used at the Cemetery that has failed beyond economic repair.
3	Additional expenditure of \$24,594 to purchase silent disco equipment, sensory zone equipment, and portable water refill station for Council events such as the New Year's Eve Celebration and Christmas Pageant. This expenditure is funded by the Reconnecting Regional NSW - Community Events Program Grant.
4	Additional expenditure of \$15,000 to purchase Christmas decorations for the 2023 Christmas Pageant and future years events. This expenditure is funded by the Reconnecting Regional NSW - Community Events Program Grant.
5	Reduction of \$500,000 expenditure on the Wamock Street technical drawings due to the tender prices being lower than the original budget estimates.
6	Reduction of \$224,400 expenditure due to the deferral of several projects that are unable to be completed this financial year due to supply chain and resource availability issues in the construction industry: <ul style="list-style-type: none"> - Administration Building - atmospheric boiler replacement - Memorial Oval - electrical switchboard replacement - Library - security system upgrade - South Community Centre - chiller overhaul - Administration Building - electrical switchboard seal replacement
7	Additional expenditure of \$30,000 to extend the Sturt Part storage shed to accommodate larger plant items provide additional space and easier access for park maintenance and events materials.
8	Additional expenditure of \$18,000 to replace vandalised projection lighting at the Civic Centre.
9	Additional \$200,000 expenditure for repairs to areas of defective footpaths and kerbing. The type of repairs and size of the areas in each location means the cost exceeds the capital cost threshold.
10	\$127,875 reduction in capital grant revenue and \$194,000 reduction in capital expenditure due to the Council being unsuccessful in obtain a grant under the NSW Safer Roads Program to upgrade the Chloride Wolfram Street intersection.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
11	Reduction of \$15,000 expenditure due to cancellation of Beryl Street planter box rendering due it being superseded by plans for the CBD upgrade.
12	Additional \$54,000 for overhaul and repair of Aquatic Centre chemical pump and sand filters.
13	Additional \$44,310 to replace an Airport fire hydrant that no longer complies with current legislative standards.
14	Additional \$136,400 expenditure for implementation of the Renewable Energy Action Plan Phase 2.

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/07/22 to 30/09/22

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2022

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2022/23	Approved Changes			Revised Budget 2022/23	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRS	Dec QBRS	Mar QBRS					
Externally Restricted ⁽¹⁾									
Developer Contributions - General	-			-			-	-	
Domestic Waste Management	2,839			2,839			2,839	1,894	
Royalties	635			635			635	790	
Specific Purpose Unexpended Grants	-			-			-	5,689	
Total Externally Restricted	3,474	-	-	-	3,474		3,474	8,373	
⁽¹⁾ Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Employee Leave Entitlements	956			956			956	956	
Plant Purchase Reserve	1,000			1,000			1,000	568	
T-CORP Loan	-			-			-	5,233	
General Projects Reserve	6,000			6,000			6,000	6,000	
Commercial Waste Management	2,633			2,633			2,633	2,342	
Other	240			240			240	237	
Total Internally Restricted	10,829	-	-	-	10,829		10,829	15,336	
⁽²⁾ Funds that Council has earmarked for a specific purpose									
Unrestricted (i.e.. available after the above Restrictions)	173	-	-	173			173	80	
Total Cash & Investments	14,476	-	-	-	14,476		14,476	23,789	

Projected cash availability as at end of year will be subject to change, as it assumes all capital projects will be expended in their entirety during the financial year. As you would reasonably expect, large capital projects will run over multiple years and therefore not all capital committed will be expended, resulting in a larger cash holding than is projected. As the projects are completed in subsequent financial years, projected cash holdings and actual cash holdings will begin to even out

Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/07/22 to 30/09/22

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
 The date of completion of this bank reconciliation is 30/09/22

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: **\$ 000's**

Cash at Bank (as per bank statements)		2,645
Investments on Hand		21,144
less: Unpresented Cheques	(Timing Difference)	
add: Undeposited Funds	(Timing Difference)	
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

Reconciled Cash at Bank & Investments		23,789
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Balance as per Review Statement:		23,789
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Difference:		(0)
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Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

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Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

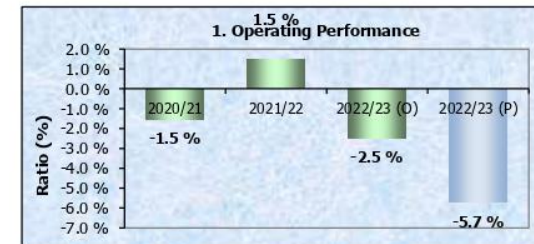
NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	-	1,863	-5.7 %	-2.5 %	1.5 %	-1.5 %
Operating Revenue (excl. Capital Grants & Contributions)		32,509				

Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.



2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	24,888	45.6 %	61.9 %	64.6 %	72.4 %
Total Operating Revenue (incl. Capital Grants & Cont)	54,637				

Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

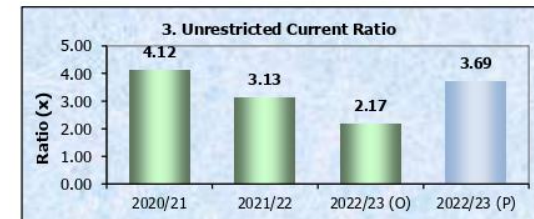


3. Unrestricted Current Ratio

Current Assets less all External Restrictions	15,675	3.69	2.17	3.13	4.12
Current Liabilities less current provisions as per Operations	4,243				

Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	5,174	2.35	2.79	3.87	3.76
Principal Repayments + Borrowing Interest Costs	2,206				

Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.



5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	3,889	19.8 %	14.4 %	15.2 %	16.4 %
Rates, Annual & Extra Charges Collectible	19,631				

Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	23,789	10.76	8.47	7.44	9.51
Operating & financing activities Cash Flow payments	2,210				

Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

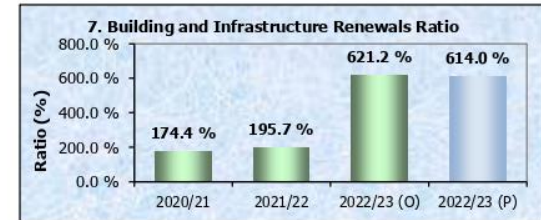
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and Infrastructure Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)	38,427	614.0 %	621.2 %	195.7 %	174.4 %
Depreciation, Amortisation & Impairment	6,259				

Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



8. Infrastructure Backlog Ratio

Estimated cost to bring Assets to a satisfactory condition	11,503	4.0 %	3.4 %	4.4 %	7.8 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	285,793				

Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.



9. Asset Maintenance Ratio

Actual Asset Maintenance	6,650	110.5 %	127%	141.0 %	88.9 %
Required Asset Maintenance	6,018				

Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2022

(\$000's)	Current Projection		Original Budget 22/23	Actuals Prior Periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed

service level set by Council

Gross replacement cost

11,503	2.7 %	1.7 %	2.7 %	4.7 %
432,071				

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.



11. Capital Expenditure Ratio

Annual Capital Expenditure

Annual Depreciation

44,876	7.2	1.3	2.3	1.7
6,259				

Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)

Borrowing Interest Costs (from the income statement)

5,174	6.7	10.3	10.3	7.9
778				

Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2022

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Neeson Murcutt Architects Pty Ltd	Variations to technical design for the new library.	277,299	28/07/22		Y	
Datacom Systems (AU) Pty Ltd	Annual subscription for Microsoft Office 365	94,812	28/07/22		Y	
Tonkin Consulting Pty Ltd	Project management services on the Broken Hill CBD Revitalisation Project	216,840	04/08/22		Y	
Local Government NSW	Temporary employment contract for Manager Planning and Community Safety	126,500	23/08/21		Y	
Far West Auto Pty Ltd	Supply of Isuzu D Max Crew Cab Utility	57,009	12/08/22		Y	
Johnsons Truck and Coach Service Pty Ltd	Supply 2 x Light Duty 300 Se00 Series 616AT 3870 trucks	267,924	01/09/22		Y	
Infrastructure Logic Pty Limited	Contract variations for additional works on installation of CBD banner poles.	65,892	26/09/22		Y	
Conex Group Pty Ltd	Concrete work, kerb and gutter, crossovers and kerb ramps	60,562	06/09/22		Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/22 to 30/09/22

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	21,998	Y
Legal Fees	431,367	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

LONG TERM FINANCIAL PLAN - 2023-2032												
INCOME STATEMENT												
\$ '000	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations												
Revenue:												
Rates & annual charges	19,013	19,816	19,816	20,549	21,063	21,590	22,129	22,683	23,250	23,831	24,427	25,037
User charges & fees	3,325	3,586	3,586	3,676	3,768	3,862	3,958	4,057	4,159	4,263	4,369	4,478
Interest & investment revenue	573	802	802	603	574	490	545	699	791	899	1,026	1,200
Other revenues	4,867	464	684	701	718	736	755	774	793	813	833	854
Grants & contributions for operating purposes	6,771	7,132	7,621	7,774	7,929	8,088	8,250	8,415	8,583	8,754	8,930	9,108
Grants & contributions for capital purposes	3,910	8,023	7,899	3,260	3,342	3,408	3,476	3,546	3,617	3,689	3,763	3,838
Other Income:												
Net gains from disposal of assets	-	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	300	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	38,759	39,823	40,408	36,562	37,394	38,174	39,114	40,174	41,192	42,249	43,348	44,517
Expenses from Continuing Operations												
Employee benefits & costs	13,475	14,563	14,855	15,338	15,836	16,232	16,638	17,054	17,481	17,918	18,365	18,825
Borrowing costs	958	678	778	606	570	533	495	455	413	371	327	284
Materials & contracts	10,438	10,139	11,583	10,082	10,127	10,173	10,219	10,265	10,311	10,357	10,404	10,451
Depreciation & amortisation	7,904	6,259	6,259	6,346	6,374	6,402	6,430	6,459	6,487	6,516	6,544	6,573
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	2,822	963	898	902	906	910	914	918	923	927	931	935
Net losses from disposal of assets	503	-	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	36,100	32,602	34,372	33,274	33,814	34,251	34,696	35,151	35,614	36,088	36,571	37,067
OPERATING RESULT FOR THE YEAR	2,660	7,221	6,036	3,288	3,580	3,924	4,418	5,023	5,578	6,162	6,777	7,450
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES												
	(1,251)	(802)	(1,863)	28	238	515	941	1,477	1,961	2,472	3,014	3,611
NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES												
	(1,251)	(802)	(1,863)	28	238	515	941	1,477	1,961	2,472	3,014	3,611
Assumptions												
Rate Reg	2.40%	2.20%	2.20%	2.70%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
General Index	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Employee Cost Index	2.75%	2.70%	4.00%	3.25%	3.25%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Chart Index	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest Rate	1.50%	1.50%	1.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Variable Rates Interest Rate	6.50%	6.00%	6.00%	6.00%	7.00%	7.00%	6.00%	6.00%	6.00%	6.00%	6.00%	6.00%
Efficiency gain on Materials & Contracts	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%

LONG TERM FINANCIAL PLAN - 2023-2032												
STATEMENT OF FINANCIAL POSITION												
\$ '000	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Assets												
Current Assets:												
Cash & cash equivalents	25,747	11,181	9,734	10,660	10,831	10,410	10,428	10,994	12,056	12,642	15,582	18,410
Investments	3,000	3,000	3,000	3,000	4,000	6,000	8,000	10,000	12,000	15,000	17,000	20,000
Receivables	4,722	5,653	5,653	6,007	6,253	6,329	7,125	7,337	7,636	8,000	8,400	8,799
Inventories	133	136	136	140	143	147	150	154	158	162	166	170
Other	406	416	416	427	437	448	459	471	483	495	507	520
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	34,008	20,387	18,940	20,234	21,664	23,334	26,164	28,956	32,333	36,299	41,656	47,899
Non-Current Assets:												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	-	-	-	-	-	-	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	252,386	267,752	268,014	268,649	269,286	269,927	270,570	271,216	271,865	272,516	273,171	273,828
Investments accounted for using the equity method	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144	1,144
Investment property	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	253,530	268,896	269,158	269,793	270,430	271,071	271,714	272,360	273,009	273,660	274,315	274,972
TOTAL ASSETS	287,538	289,283	288,098	290,027	292,095	294,404	297,878	301,316	305,341	309,959	315,970	322,871
Liabilities												
Current Liabilities:												
Payables	3,779	1,902	1,902	1,603	2,815	2,775	3,231	3,817	4,026	4,547	4,944	5,309
Income Received in Advance	-	-	-	-	-	-	-	-	-	-	-	-
Contract Liabilities	2,352	-	-	-	-	-	-	-	-	-	-	-
Borrowings	1,443	1,647	1,647	1,690	1,735	1,782	1,830	1,880	1,931	1,181	956	999
Provisions	4,115	3,829	3,829	3,809	3,782	3,640	3,617	3,532	3,450	3,396	3,312	3,244
TOTAL CURRENT LIABILITIES	11,689	7,379	7,379	7,102	8,332	8,197	8,678	9,229	9,407	9,123	9,212	9,551
Non-Current Liabilities:												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	19,794	16,495	16,495	14,805	13,070	11,288	9,458	7,578	5,647	4,466	3,511	2,512
Provisions	9,607	12,262	12,262	13,261	14,640	15,766	17,061	18,243	19,500	20,708	21,948	23,167
TOTAL NON-CURRENT LIABILITIES	29,401	28,757	28,757	28,066	27,710	27,054	26,519	25,822	25,147	25,174	25,459	25,679
TOTAL LIABILITIES	41,090	36,136	36,136	35,168	36,042	35,251	35,197	35,051	34,554	34,297	34,671	35,230
NET ASSETS	246,448	253,147	251,962	254,858	256,053	259,153	262,681	266,265	270,787	275,662	281,300	287,641
Equity												
Retained earnings	108,741	115,440	114,255	117,151	118,346	121,446	124,974	128,558	133,080	137,955	143,593	149,934
Revaluation reserves	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707	137,707
Council equity interest	246,448	253,147	251,962	254,858	256,053	259,153	262,681	266,265	270,787	275,662	281,300	287,641
Non-controlling interest	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EQUITY	246,448	253,147	251,962	254,858	256,053	259,153	262,681	266,265	270,787	275,662	281,300	287,641
Assumptions												
General Index	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
No impact from revaluation of assets												
No restricted cash												

LONG TERM FINANCIAL PLAN - 2023-2032												
STATEMENT OF CASH FLOWS												
\$ '000	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities												
Receipts:												
Rates & annual charges	18,813	19,222	19,222	19,933	20,431	20,942	21,466	22,002	22,552	23,116	23,694	24,286
User charges & fees	2,713	3,478	3,478	3,565	3,655	3,746	3,840	3,936	4,034	4,135	4,238	4,344
Investment & interest revenue received	482	465	465	480	452	488	543	697	788	896	1,023	1,197
Grants & contributions	12,489	15,155	15,520	11,034	11,271	11,496	11,726	11,961	12,200	12,444	12,693	12,946
Bonds, deposits & retention amounts received	14	-	-	-	-	-	-	-	-	-	-	-
Other	5,582	450	663	680	697	714	732	751	769	789	808	828
Payments:												
Employee benefits & costs	(13,133)	(14,126)	(14,410)	(14,878)	(15,361)	(15,745)	(16,139)	(16,543)	(16,956)	(17,380)	(17,814)	(18,260)
Materials & contracts	(12,274)	(9,835)	(11,235)	(9,779)	(9,823)	(9,868)	(9,912)	(9,957)	(10,001)	(10,046)	(10,092)	(10,137)
Borrowing costs	(645)	(678)	(778)	(606)	(570)	(533)	(495)	(455)	(413)	(371)	(327)	(284)
Bonds, deposits & retention amounts refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	(807)	(934)	(871)	(875)	(879)	(883)	(887)	(891)	(895)	(899)	(903)	(907)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	13,234	13,197	12,054	9,554	9,873	10,357	10,874	11,501	12,078	12,684	13,320	14,013
Cash Flows from Investing Activities												
Receipts:												
Sale of investment securities	13,000	-	-	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	664	-	-	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	31	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Purchase of investment securities	(10,000)	-	-	-	(1,000)	(2,000)	(2,000)	(2,000)	(2,000)	(3,000)	(2,000)	(3,000)
Purchase of infrastructure, property, plant & equipment	(13,454)	(21,625)	(21,887)	(6,981)	(7,012)	(7,043)	(7,074)	(7,105)	(7,136)	(7,167)	(7,199)	(7,231)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(9,759)	(21,625)	(21,887)	(6,981)	(8,012)	(9,043)	(9,074)	(9,105)	(9,136)	(10,167)	(9,199)	(10,231)
Cash Flows from Financing Activities												
Receipts:												
Proceeds from borrowings & advances	10,000	-	-	-	-	-	-	-	-	-	-	-
Payments:												
Repayment of borrowings & advances	(1,255)	(1,605)	(1,647)	(1,647)	(1,690)	(1,735)	(1,782)	(1,830)	(1,880)	(1,931)	(1,181)	(956)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	8,745	(1,605)	(1,647)	(1,647)	(1,690)	(1,735)	(1,782)	(1,830)	(1,880)	(1,931)	(1,181)	(956)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	12,220	(10,033)	(11,480)	926	171	(421)	18	566	1,062	585	2,941	2,827
plus: CASH & CASH EQUIVALENTS - beginning of year	13,527	21,214	21,214	9,734	10,660	10,831	10,410	10,428	10,994	12,056	12,642	15,582
CASH & CASH EQUIVALENTS - end of year	25,747	11,181	9,734	10,660	10,831	10,410	10,428	10,994	12,056	12,642	15,582	18,410
Additional Information												
plus: Investments on hand - end of year	3,000	3,000	3,000	3,000	4,000	6,000	8,000	10,000	12,000	15,000	17,000	20,000
TOTAL CASH, CASH EQUIVALENTS & INVESTMENTS - end of year	28,747	14,181	12,734	13,660	14,831	16,410	18,428	20,994	24,056	27,642	32,582	38,410
Assumptions												
Rates & charges recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
Debtor recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General index	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%	2.30%
Investment interest rate	2.00%	1.50%	1.50%	3.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.50%	3.50%	3.50%
Overdue rates interest rate	7.50%	6.00%	6.00%	6.00%	7.00%	7.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%
No restricted cash												

LONG TERM FINANCIAL PLAN - 2023-2032												
FINANCIAL RATIOS												
	2021	2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
	Actual	Original Budget	Revised Budget Q1	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Ratio												
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue. Benchmark - Greater than 0% (operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>	-3.59%	-2.52%	-5.73%	0.09%	0.70%	1.48%	2.64%	4.03%	5.22%	6.41%	7.61%	8.88%
Cash Expense Cover Ratio												
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow. Benchmark - Greater than 3.0 months (current year's cash and cash equivalents / (total expenses - depreciation - interest costs)) - 12</i>	13.99	3.94	6.91	7.60	7.52	7.21	7.10	7.22	7.55	7.66	8.72	9.70
Current Ratio												
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. Benchmark - Greater than 1.5 (current assets / current liabilities)</i>	2.91	2.58	2.57	2.85	2.60	2.85	3.02	3.14	3.44	3.98	4.52	5.01
Unrestricted Current Ratio												
<i>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council. Benchmark - Greater than 1.5 (current assets less all external activities' current liabilities, less specific purpose liabilities)</i>	2.91	2.39	2.38	2.46	2.20	2.38	2.59	2.74	3.06	3.60	4.17	4.54
Own Source Operating Revenue												
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue. Benchmark - Greater than 60% (rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions))</i>	72.44%	76.43%	61.59%	69.82%	69.86%	69.89%	70.02%	70.23%	70.38%	70.55%	70.72%	70.92%
Debt Service Cover Ratio												
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments. Benchmark - Greater than 2.0 (operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs)</i>	3.53	3.29	2.13	3.10	3.18	3.28	3.46	3.67	3.86	4.06	6.56	8.45
Interest Cover Ratio												
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash. Benchmark - Greater than 4.0 (operating result before interest and depreciation (EBITDA) / interest expense)</i>	7.94	10.62	6.65	11.52	12.60	13.98	15.89	18.44	21.46	25.23	30.23	36.86
Capital Expenditure Ratio												
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets. Benchmark - Greater than 1.1 (annual capital expenditure / annual depreciation)</i>	1.70	1.15	3.50	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10

ORDINARY MEETING OF THE COUNCIL

November 18, 2022

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 267/22

SUBJECT: MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD 20 OCTOBER 2022 D22/61038

Recommendation

1. That Broken Hill City Council Report No. 267/22 dated November 18, 2022, be received.
2. That minutes of the Audit, Risk and Improvement Committee meeting held 20 October 2022 be received and noted.

Executive Summary:

The Charter of the Broken Hill Audit Committee, as endorsed by Council at its meeting held on 29 September 2021, requires the Audit, Risk and Improvement Committee to refer the minutes and recommendations of its Committee Meetings to the next scheduled Ordinary Council Meeting.

The Broken Hill City Council Audit, Risk and Improvement Committee met on Thursday 20 October 2022 where the Committee confirmed minutes of its meeting held on 16 June 2022 (the June minutes were reported to the July 2022 Council Meeting).

Minutes of the Audit, Risk and Improvement Committee meeting held Thursday 20 October 2022 are provided as an attachment to this report for Council's endorsement.

Report:

The Audit, Risk and Improvement Committee met on 20 October 2022 to consider the following items of business:

1. General Manager's Briefing
2. 2021/2022 Audited Financial Statements
3. Internal Audit – Progress Report
4. Enterprise Risk Management Policy and Framework Review Project Report
5. Broken Hill City Council Strategic Risk Register
6. Action List

Minutes of the Audit, Risk and Improvement Committee Meeting held 20 October 2022 are attached for endorsement by Council.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993, Chapter 13, Part 3, Division 2

Financial Implications:

Nil.

Attachments

1. [↓](#) Minute of Audit, Risk and Improvement Committee Meeting held 20/10/2022

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

AUDIT, RISK AND IMPROVEMENT COMMITTEE

20 OCTOBER 2022

**MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING
HELD THURSDAY, OCTOBER 20, 2022 (12:30PM)**

PRESENT:

Mr Jim Mitchell (Chairperson), Mr. James Mathers, Mr Paul DeLisio,
Deputy Mayor Jim Hickey and Councillors Bob Algate.

Ms Judy Malpas (O'Connor Marsden & Associates)
Mr Manuel Moncada (NSW Audit Office)
Mr Andrew Luu (Nexia Sydney)

General Manager, Chief Financial Officer, Chief Corporate and Community
Officer, Acting Finance Manager, Risk Co-Ordinator Business Systems
Analyst and Executive Officer.

APOLOGIES:

Mayor Tom Kennedy, Councillor Michael Boland.
Mr Brett Hanger (Nexia Sydney)
Mr Wayne Gorrie (O'Connor Marsden & Associates).

Motion

Moved Councillor Bob Algate, Seconded Deputy Mayor Jim Hickey

That the apologies be accepted.

CARRIED

ACKNOWLEDGEMENT OF COUNTRY

The Chairperson delivered the Acknowledgement of Country.

CONGRATULATIONS

The Chairperson congratulated Ms Judy Malpas on being appointed as a partner of O'Connor Marsden & Associates; and Mr Simon Brown on being appointed as Council's Chief Financial Officer.

CONFLICTS OF INTEREST

Nil.

The Chairperson advised that he has been appointed as an independent member on the Audit, Risk and Improvement Committees of Canterbury-Bankstown Council and Kiama Council.

AUDIT, RISK AND IMPROVEMENT COMMITTEE

20 OCTOBER 2022

TOUR OF COUNCIL FACILITIES

The Chairperson thanked Council's Chief Financial Officer for conducting a tour of Council's facilities for the three independent members of the Committee. The Council facilities included in the tour were:

*Waste Management Facility
Warnock Street Works Yard
Broken Hill Airport
GeoCentre
Broken Hill City Art Gallery*

MINUTES FOR CONFIRMATION

Recommendation

Moved Councillor Bob Algate, Seconded Mr Paul DeLisio

That the Minutes of the Audit, Risk and Improvement Committee meeting held Thursday June 16, 2022 be confirmed.

CARRIED

GENERAL MANAGER'S BRIEFING

The General Manager referred to the tour of Council facilities provided to the three independent members and advised of Council's focus on infrastructure renewals and the need to address Work Health & Safety concerns that are a result of old infrastructure. The majority of Council's infrastructure is 50 years old, and has been under-maintained with minimal renewal of infrastructure during this time. Council's focus on infrastructure renewals will see a large investment in Council's assets occurring concurrently but will also focus on the assets that have been identified as a priority for renewal.

Warnock Street Yard is in the masterplan stage for a \$25M upgrade redevelopment. The redevelopment will be carried out in a staged approach with the garage constructed in the first stage and expected to be completed in approximately 12-18 month time. The total cost of the redevelopment will be dependent on the global financial impact affecting the cost of building materials.

The General Manager also spoke about Council's stormwater infrastructure which is not adequate during severe storms and given the rain events that have occurred over the past two years, sudden downpours of 40-50mm have affected Council's infrastructure and inundated homes in certain parts of the City. Council has not upgraded the City's stormwater infrastructure over a period of time and the required upgrade works will be another cost to Council. Council will continue with 110% asset renewal, looking at the need for new infrastructure, as well as upgrading existing infrastructure.

The current economic environment will see an increase in costs for Council's projects. A report will be presented to the November Council Meeting outlining the financial impact on project budgets which have increased due to the rising interest rates, cost of materials and supply chain issues.

Council's Asset Optimisation project is currently being conducted and will look at all Council owned buildings and assets across the City, and the usage rates of these buildings along with an assessment of whether the buildings are fit for purpose for future community use. The project will outline options for the co-location of users of Council's facilities with a focus on quality over quantity.

Council's risk management is continuing to improve, along with the culture of the workforce. The General Manager thanked Council's Corporate Risk Coordinator, Mr Scott Howe and the Risk Team for their work in improving Council's risk management processes. The values and behaviours of staff are improving, along with the safety culture which is evident by an increase in the number of workplace incidents raised due to an increase in trust that risk management processes will be

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

20 OCTOBER 2022

implemented.

The General Manager advised of Council's efforts to attract and retain staff to professional positions and referred to the full-time position of Workplace Health & Safety Officer which remains vacant, and that Council's previous Workplace Health & Safety Officer has been retained on a casual basis to assist Council to cover the position until a suitable applicant is appointed. Council is also working through solutions to secure a full-time Planning and Building Surveyor and in the meantime is continuing to use a contract Building Surveyor along with Council's staff to provide development approval and inspection services to the community.

Following a query from Mr Mathers regarding the \$25M redevelopment costs for Warnock Street Yard, the General Manager confirmed that this amount is for the entire Warnock Street Yard and that the development will be carried out in stages with the garage upgrade being identified as occurring in stage 1 at a cost of approximately \$3-\$4M.

The Committee discussed whether there was any other land in the City that may be suitable for the Yard Development rather than the current site in Warnock Street given the demand for commercial land and the proximity of the Warnock Street site to the Westside Plaza and Galena Street business precinct. The General Manager advised that a survey of vacant land was undertaken and that suitable available land in the industrial area or in a central location was not identified. Council had resolved that commercial land at the Airport is to be available for future development for businesses that service the aeronautical industry. The Warnock Street site is preferred given its central location (to reduce travel times for work crews) and proximity to Council's Administration Building and the site will be subdivided as part of the redevelopment with any unused land sold as commercial land. Given the current and predicted future demand for land, this land should sell.

Mr Delisio enquired about the residential land shortage and enquired whether Council has any community land that could be converted to residential land to be subdivided for sale? The General Manager advised that Council is working with Crown Lands with regards to various parcels of land within the City that could potentially be utilised for housing, however they are all subject to Native Title which will require considerable negotiations.

REPORTS

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 12/22 - DATED OCTOBER 12, 2022 -
2021/2022 ANNUAL FINANCIAL STATEMENTS D22/53980

The Chairperson thanked the NSW Audit Office, Nexia Sydney and Council's staff for the work undertaken in the 2021/2022 audit and invited the Committee to discuss the audit and whether there are any post audit date events that needed to be noted. The Chairperson noted that Council is yet to receive the final End of Audit Engagement Closing Report from the NSW Audit Office.

Mr Manuel Moncada advised that the NSW Audit Office is in the final stages of conducting the audit and that based on the draft reports, the Audit Office will look at issuing an unqualified position on both the Special Purpose Financial Statements and the Ordinary Financial Statements for 2021/2022 as there were no significant matters identified. These reports should be issued to Council in November.

Mr Andrew Luu of Nexia Sydney advised that the audit was carried out on-site during September and advised that Council's management accepted recommendations for minor changes to the presentation of accounts and that all queries (relating to an infrastructure grant) should be resolved by the end of next week. Mr Luu explained that the audit process has caused the timeframe for the issuing of the End of Audit Engagement Closing Report to be pushed back.

The General Manager advised that the primary financial statements were presented to Council prior to audit and then following the audit, the final financial statements in detail will be presented back to Council.

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

20 OCTOBER 2022

The following comments were made regarding the financial statements:

- *Mr Delisio advised that he found it difficult to form an opinion on the financial statements due to the way they are presented, e.g. the timing of grants, reserved valuations, movement of reserves, improvement charges and significant valuations and the manner that Local Government financial statements are presented as opposed to a company's financial statements. Mr Delisio asked if there is a way that the financial statements can be presented which is easier to understand?*
- *The Chairperson suggested that another report be presented to the Committee which outlines the ongoing impact on Council's operations. Stating that the reduction in reserves looks good this year but more explanation was required regarding the impact on next year's operations etc.*
- *The Committee discuss the treatment of government grant funding and legal judgements in the financial statements.*
- *Following a query from the Chairperson, the Chief Financial Officer confirmed that there were no post audit events to be disclosed which may affect the audit and the General Manager advised that there was no further financial risk exposure. Mr Luu confirmed that the auditors were satisfied with this assessment.*
- *The Committee discussed elements of the financial statements that were a result of the impact of COVID-19 pandemic such as the reduction in revenue from user charges/fees due COVID lockdown and a reduction in Airport Revenue etc. due to reduced air transport services; and that employee benefit expenses had increased due to staff using excess leave during COVID lockdown period. The cost of materials and services had also increased due to the rate of inflation.*
- *Councillor Algate commented that the financial statements were difficult for a layman to read and that the Local Government auditing regulations added a layer of complexity to the process. Councillor Algate advised returning to a line budget format will be an improvement to the financial statements.*
- *Following a query from Mr Delisio regarding the \$2.2M owing to Council in overdue rates of 5 years or more and whether this amount is written off by Council, the General Manager advised that Council does not write off this amount, and that Council has commenced the process for the sale of land for unpaid rates as per the Local Government Act 1993 whereby Council can sell land/property to recover a portion of outstanding rates. The Auction will be held next year and will include approximately 80-90 blocks of land.*

Recommendation

Moved Mr Jim Mitchell, Seconded Mr James Mathers

1. That Broken Hill City Council Report No. 12/22 dated October 12, 2022, be received.
2. That the 2021/2022 Annual Financial Statements be received.
3. That the draft Audit Engagement Closing Report on the Audit for the year ended 30 June 2022 be received.
4. That the draft Report on the Conduct of the Audit for the year ended 30 June 2022 be received.

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

20 OCTOBER 2022

5. That Council awaits the receipt of the final Audit Engagement Closing Report on the Audit for the year ended 30 June 2022 and once received this report is to be circulated to members of the Audit, Risk and Improvement Committee via email.

CARRIED

Mr Luu and Mr Moncada left the meeting at 1:30pm.

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 13/22 - DATED OCTOBER 05, 2022 -
INTERNAL AUDIT - PROGRESS REPORT D22/52100

Ms Judy Malpas spoke to the report advising that since the last meeting was held, the Animal Shelter Internal Audit has been completed and the Audit Report had been tabled with Council; the Cyber Security Audit is in progress with a draft report presented to Council's management for consideration; and the Contract Management audit was currently underway.

Mr Malpas advised that the Cyber Security Audit findings contain 19-20 recommendations, but that this number of recommendations is common in the Local Government sector. Ms Malpas advised she will invite a cyber security expert to attend the next Committee Meeting to answer any questions that the Committee may have.

As part of Council's audit plan, Council asked for an Airport Security Audit to be undertaken and a draft report has been presented to Council's management for consideration, once finalised the audit report will be presented to the next Committee Meeting. The Chairperson advised that the three independent Committee members had toured the Airport as part of their tour of Council's facilities held earlier today, and that the Airport Manager had mentioned that there may be a requirement in the future for security scanning equipment to be installed at the Airport Terminal due to Qantas now servicing Broken Hill. This requirement is also addressed in the audit report.

The Committee discussed the Internal Audit Action Status table and the Committee's resolution at the June 2022 Meeting: "That future Internal Audit Progress Action Reports contain the original inherent risk rating of an action as well as the current residual risk rating (after controls are implemented)". Ms Malpas explained that the register does not include ongoing items as once a process has been implemented to address an action, the action is marked as complete and removed from the action report. The action report looks at outstanding recommendations and assesses these as to whether anything has changed and whether the action needs to be left open. Council's management have an expectation that the recommendation of a high risk item would be actioned quickly and risk mitigating processes implemented to reduce the risk, but some mitigating strategies take time. Another approach to the audit action report is to include a periodic review of completed recommendations to assess whether the recommendations implemented are being effective to reduce risk.

Ms Malpas spoke to the Animal Shelter audit report which identified four issues, one moderate and three minor.

- *The moderate issue relates to the annual inspection of animals declared dangerous/menacing and restricted dog breeds to ensure compliance with the legislation and that these inspections had not been carried out during the scope period of April 2021 to March 2022. Ms Malpas acknowledged that this appears to be due to Council's difficulties in recruiting Rangers during this period, with two Rangers resigning and two trainee Rangers being trained by contracted Ranger Services during this period.*
- *One minor issue relates to Council's trainee Rangers being mentored and trained by Regional Ranger Services but that this arrangement does not appear to be supported by a formal agreement, training plans or certification.*
- *Another minor issue relates to the conduct of a planned community education program as*

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

20 OCTOBER 2022

stated in Council's Companion Animal Management Plan but that a plan for the delivery of community education programs has not been developed. During the scope period (April 2021-March 2022) Council did however conduct one community education program on microchipping of companion animals.

- *The last minor issue relates to the community notification of seized animals at the Animal Shelter and the requirement to place a photo and details of impounded animals on Council's website and facebook page and that during the scope period Council impounded 525 animals, and that no details of these animals were posted on Council's website or facebook page, and that the last time information was posted was in 2020.*

The General Manager thanked Ms Malpas for conducting Council's internal audits and advised that Council management were not surprised with the recommendation of the Audit report as the Building and Rangers Services are two major risk areas of Council due to under resourcing and the difficulties involved in recruiting to these positions. Moving forward Council will be in a much better position as during the scope period of the Companion Animal Management Audit Council did not have Rangers and lost all Ranger experience. Council now has 2 trainee Rangers who are learning from an experienced contract Ranger Service, and Council has secured an experienced Manager Development and Community Safety contracted from Lane Cove Council until the end of the year to improve building, development, Ranger, compliance and parking processes.

The General Manager advised that along with mentoring and training by a contract Ranger Service, Council's two trainee Rangers are undertaking studies to complete Certificate IV in Ranger Services. The General Manager also advised that Council will ensure the details of all impounded animals will be up-to-date on Council's website (these details will not be posted on Council's facebook page).

Ms Malpas thanked Council's management and staff for their cooperation in the conduct of the internal audits and for their enthusiasm and efforts to implement recommendations identified in the audits.

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That Broken Hill City Council Report No. 13/22 dated October 5, 2022, be received.
2. That the Audit, Risk & Improvement Committee note the final internal audit report on Companion Animal Management.
3. That the Audit, Risk & Improvement Committee note the Internal Audit Status Report from O'Connor Marsden & Associates.
4. That the Audit, Risk & Improvement Committee note the progress made on previous internal audit action items
5. That the Audit, Risk & Improvement Committee review the request to include a residual risk rating in future reporting.

CARRIED

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 15/22 - DATED OCTOBER 10, 2022 -
ENTERPRISE RISK MANAGEMENT POLICY AND FRAMEWORK REVIEW PROJECT REPORT**
D22/53491

Council's Corporate Risk Coordinator, Mr Scott Howe spoke to the report outlining Council's progress on the implementation of the enterprise risk management system review and restructure program over the past 12-24 months.

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

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Mr Howe also explained to the Committee the annual audit, review and improvement strategy development process of Council's Enterprise Risk Management Policy and Framework.

The Committee discussed the project and contract management process improvements that have been made as a result of learnings gained from the Civic Centre Redevelopment Project and that these learnings will be implemented with regards to the management of the Library Redevelopment Project.

The General Manager advised that a complete revision of Council's project management function has been undertaken and Council has updated/implemented its Purchasing and Procurement Policy, Tender Evaluation processes and the development of a Project Management Framework and associated processes. All new infrastructure projects are managed by the one department no matter the size of the project and all project management processes are followed. Council has also implemented weekly Internal Project Team Meetings with outcomes reported to the Project Consultative Group on a monthly basis. The Project Consultative Group then reports to the Project Steering Group whose minutes are reported to Council. Budget updates on projects are also reported to Council and capital expenditure reports are forwarded to the Office of Local Government.

The Chairperson requested that a the Project Management Framework be reported to the next Committee Meeting.

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That the report be received.
2. That a copy of the Project Management Framework be presented to the next Audit, Risk and Improvement Committee Meeting.

CARRIED

**ITEM 4 – BROKEN HILL CITY COUNCIL REPORT NO. 16/22 – DATED OCTOBER 12, 2022 –
BROKEN HILL CITY COUNCIL STRATEGIC RISK REGISTER** D22/54011

Council's Corporate Risk Coordinator, Mr Scott Howe spoke to the report advising that Council's Risk Team will be working with Council's Executive Leadership Team over the next few month to review Council's Strategic Risk Register and associated processes.

Committee members commented that the attachment to the report was difficult to read and requested that future reports include the attachment in a different format.

Recommendation

Moved Mr Jim Mitchell, Seconded Mr Paul DeLisio

1. That the report be received.

CARRIED

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AUDIT, RISK AND IMPROVEMENT COMMITTEE

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**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 17/22 - DATED OCTOBER 07, 2022 -
ACTION LIST - AUDIT, RISK AND IMPROVEMENT COMMITTEE** D22/52800

Recommendation

Moved Mr Jim Mitchell, Seconded Mr James Mathers

1. That Broken Hill City Council Report No. 17/22 dated October 7, 2022, be received.

CARRIED

Meeting closed at 2:20pm.

The foregoing minutes were read and confirmed at the Audit, Risk and Improvement
Committee meeting held on

Chairperson

ORDINARY MEETING OF THE COUNCIL

October 19, 2022

ITEM 5BROKEN HILL CITY COUNCIL REPORT NO. 251/22

SUBJECT: UPDATE - BROKEN HILL ALCOHOL AND OTHER DRUG
DETOXIFICATION AND REHABILITATION CENTRE D22/55522

Recommendation

1. That Broken Hill City Council Report No. 251/22 dated October 19, 2022, be received.
2. That Council supports the efforts of the Broken Hill Alcohol and other Drugs Steering Committee
3. That Council assists the advocacy efforts to State and Federal Governments for the funding required to establish and manage an Alcohol and other Drugs Detoxification and Rehabilitation Centre in Broken Hill.

Executive Summary:

In March 2021 the WNSW PHN (Western New South Wales Primary Health Network) committed to support the local community by facilitating a codesign process to deliver a business case in support of an Alcohol and Other Drug Detoxification and Rehabilitation facility in Broken Hill. This action was a result of a call for assistance from the Broken Hill community to the WPHN in 2020.

A Steering Committee was established in mid-2021 and Community Advisory and Clinical Advisory Committees were established to complete the governance structure. Membership of all committees was by application from those with relevant experience.

The Steering Committee, with membership of people with experience in AoD settings, counselling, business, Broken Hill City Council, RFDS and the Local Health District, have worked with WPHN to create a business case suitable to be used to lobby for funding.

The business case allows for further engagement with the wider community in the continued need for appropriate treatment for people in the Broken Hill and Far West community. The final business case is completed and will be submitted to the NSW Government by December 2022.

The Steering Committee has worked tirelessly during the 15-month period since its inception to ensure that this project continued to progress to satisfy the demand coming from agencies, families, and individuals in the local community. The need for an Alcohol and other Drug Detox and Rehab facility for the local community continues to be evident and growing.

The AoD facility identified for Broken Hill will be based in the Therapeutic Care Model and will allow people affected by alcohol and drug issues to receive timely, supported treatment close to their home.

Report:

Council involvement was resolved upon in May 2021.

MAYORAL MINUTES

ITEM 1-MAYORAL MINUTE NO. 4/21 -DATED MAY 19, 2021 -NEED FOR ALCOHOL AND OTHER DRUGS DETOXIFICATION AND REHABILITATION SERVICES

11/161

RESOLUTION

Minute No. 46527

Councillor D. Turley moved)

Councillor R. Page seconded)

Resolved

1. That Mayoral Minute No. 4/21 dated May 19, 2021, be received.

2. That the Broken Hill City Council support the formation of a community entity as outlined by the Western NSW Primary Health Network.

3. That the Broken Hill City Council work in partnership with the Western NSW Primary Health Network and other entities to advocate for an Alcohol and Other Drugs Detoxification and Rehabilitation Service in Broken Hill.

CARRIED UNANIMOUSLY

The Steering Committee is chaired by a local long-term advocate and counsellor and its membership includes community members, business, Local Health District, Community Working Party and Broken Hill City Council representatives and professional practitioners in mental health drug and alcohol services with an interest in the provision of a Detoxification and Rehabilitation facility in the far west region. The governance structure includes both a Clinical Advisory Committee and Community Advisory Committee who both provide information to the Steering Committee. The process of delivering the governance structure was managed by the WPHN.

Council's role on the Steering Committee, in addition to attendance at meetings, includes providing support in three identified areas. These are:

- Community Engagement,
- Business Case Development and
- Developing the Communication Strategy including the plan to lobby funding bodies and engaging media.

The Community Requirement

The need for an Alcohol and other Drug Detox and Rehab facility remains undisputed. The closest similar facilities are hundreds of kilometres from the city with often prohibitive

conditions for entry for a person who has started their detox journey with a multi hour travel burden.

Business Case

With support from the WPHN to research and collate data, the Steering Committee has completed the business case for an Alcohol and Drug Detox and Rehab facility to be situated near Broken Hill.

In developing the business case, the community was asked to demonstrate support. Twenty-five letters were received from the health and welfare sectors, business, judiciary, unions, and community members with lived experience.

The business case is held by WPHN in preparation for submission to appropriate Ministers in the NSW Government. This is expected by December 2022. After this time, the business case will be provided to all who provided support letters and all relevant, related or interested agencies.

Continued conversations are expected in the community while funding is secured and in the next stages of planning and executing the Broken Hill Alcohol and Other Drugs Detoxification and Rehabilitation Centre.

Community Engagement:

The project is community led by the Steering Committee with support from WPHN.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.5	Our built environment supports our quality of life
Strategy:	1.5.7	Provide the infrastructure required to reach positive life outcomes including an Alcohol and Drug Facility, Child Contact Centre and Youth Spaces.

Relevant Legislation:

NSW Local Government Act 1993

Financial Implications:

NIL

Attachments

There are no attachments for this report.

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER

The artwork proposal, design and colour representation and how key conversations during the workshop translated into the final design are included in the attached proposal. All aspects of the public art policy are addressed in the proposal.

Assessment

The ephemeral mural, which will replace an existing mural, will be maintained where necessary by Council. All measures will be taken to limit impact on the painted surface, including keeping sprinkler systems from affecting the mural.

Clark Barrett, the artist and creator of the existing mural has given written approval for the existing mural to be updated "by a new generation of young people". The original mural was painted by Clark with high school classes.

The project has been assessed on its merit and meets the policy assessment criteria:

1. The proposal reflects excellence in contemporary art practice and standards of high quality.
2. The proposal presents creative, original and innovative ideas.
3. The proposal is appropriate to its brief, site and community, and is the product of extensive youth engagement. The mural will reflect and engage with community aspirations, create discussion, interest and awareness, and foster relationships between people and place.
4. The proposal has been considered in the context of the National Heritage values of the City and the existing mural.
5. The artist displays the ability to successfully realise the proposal/work. It is technically feasible to create.
6. Consideration has been made of public safety and the public's access to and use of the public domain.
7. This project has relevance to the strategic objectives and actions of Council.
8. Consistency with current Council plans and procedures (heritage; environmental policies; and plans of management).
9. Maintenance and durability requirements have been considered.
10. Value for money. Council is being asked to contribute 30% of the total cost of the mural's construction with the remainder provided by NSW Government Department of regional Youth. The contribution will be placed into Council's Q1 budget review process for consideration.

Youth

The NSW Government identifies Youth as aged between 12-24 years. 2383 young people in this age range live in Broken Hill (Census 2021).

Since January 2022, Council has attracted funding in each school holiday period, for Youth Week activities and for a Youth Radio Podcast workshop. Council also attracted funding to conduct an Active Fest intergenerational sport and activity event during the period. This event attracted over 1600 participants.

The total grant funding attracted during the 2022 calendar year for youth and intergenerational activities currently stands at \$70,229. Matched funding was required only for Youth Week activities, and this contribution totalled \$2,513. Youth activities have been executed by existing Council staff in the cultural and community departments in partnership with community agencies and entities. Further non-government funding of \$10 000 was received from the Foundation for Rural and Regional Renewal as part of the Heywire program 2021. This program is also being executed at present.

Funding over the period has allowed for many interesting and exciting events for young people in Broken Hill, including park and pool based open days, art workshops, sport and recreation days and a podcast workshop.

Council's activities have been deliberate and clearly built on what young people have said during engagement. Young people have asked for a clear way to be represented in the city, including physical visibility of youth culture and an opportunity to communicate clearly with the community from their unique position as young people from Broken Hill. They have also identified a need for more youth and intergenerational events, and a youth space.

Development Application Consideration

The Sturt Park is listed as a Heritage item under the Broken Hill Local Environmental Plan 2013.

However, it is considered that a Development Application would not be required, in accordance with *clause 5.10(3) of Broken Hill Local Environmental Plan 2013*.

This clause notes that Development consent is not required where it is considered that the works are of a minor nature, and would not adversely affect the heritage significance of the Heritage item.

Therefore, it is considered that an exemption from requiring a DA can be provided under clause 5.10(3), due to the building having an existing mural, and also it is expected that the proposed mural will not adversely impact the overall heritage significance of the Sturt Park site.

Community Engagement:

Youth Week 2022- Pop up listening post

Autumn School Holiday period- Pop up listening post and arts workshop

Spring School Holiday period- Youth Mural Design Workshop

Strategic Direction:

Key Direction:		Our Community
Objective:	1.1	Our community spirit is our strength
Strategy:	1.1.6	Young people are provided the opportunities required to learn, connect and grow

Relevant Legislation:

Environmental Planning and Assessment Act 1979

Local Government Act 1993

Graffiti Control Act 2008

Environment Protection & Biodiversity Conservation Act 1999 (Commonwealth)

Regulations associated with above legislation

Relevant State Environmental Planning Policies

Broken Hill Local Environmental Plan 2013; and

Broken Hill Development Control Plan 2016

Financial Implications:

The total project cost is \$22, 250, with \$15,000 provided by NSW Government Summer Holiday Break funding. A co contribution of \$7, 250 is required and has been placed into the Q1 financial review for Council consideration.

Attachments

1. [↓](#) James Price Broken Hill Mural Proposal 2022 2023

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



James Price
ENOUGH SPACE FOR ALL SHAPES

BROKEN HILL
CITY COUNCIL

STURT PARK MURAL
AND COMMUNITY
WORKSHOPS

__Enough Space For All Shapes

‘Enough space for all shapes’ is a community lead mural, designed in collaboration with a diverse group of young people from the Broken Hill community.

As the title of the work suggests, the mural is a celebration of how young members of the community feel about the place they call home.

The work was developed following an intensive workshop, where participants created 4 art making activities that helped us understand some of the benefits, challenges and possibilities of life as a young person in Broken Hill. Represented in the group were people of differing abilities, different sexualities, diverse gender identities, lifetime citizens, and a brand new member of the community who’d only lived in Broken Hill for 3 months.

In the workshops a couple of key points became clear:

- The need for more and better representation of young people throughout the community.

- An awareness of Broken Hill’s unique geographic location, seen as both an issue, and an opportunity.

- A strong relationship with the unique environment of the area - specifically local sunsets, the bush landscape, stars, and the often crystal clear blue skies.

- The ability of the community at all levels to form meaningful relationships, to ‘fit together’, and make space for others.

After lengthy discussions in the workshops about restrictive representation of disabled people, and different sexualities and gender identities, it was important to the participants that the work didn’t present any ‘ideals’ of body forms or gender.

While this at first appeared to be a creative constraint it became the launching pad for the work, and it’s distinct use of shape, form and pattern.



Images from the workshop conducted in early October where we made art to express how it felt being a young person in Broken Hill.

What the design represents



The mural design picks up on many of the key conversations from the workshop.

- Building your own community/ finding your tribe
- The resilience of local people
- The need to represent different emotional states, and reflect the diversity of mental health
- Keeping an eye out for each other
- The beauty of the stars in the sky
- The space available in Broken Hill compared to life in a city or bigger community

- Beautiful sunset pinks and oranges

- The need for diverse representation, while acknowledging no one form or identity should be idealised at the expense of others.

- And, a rather hilarious, 'why does everything have to be about the red dirt?'

The design reflects many of these conversations. No body forms are represented at all. Instead the work focuses on how the shapes are each given their own space to grow and become their own thing.

Eyes are seen in the work to represent the idea of looking out for your community.

Stacks of forms represent network building.

A coiled spring highlights the communities resilience.

Abstract stars and plants represent the unique environment.

Pattern is used to show diversity and the uniqueness of each shape.

Colours reflect the workshop participants favourite environmental elements - pink and orange sunsets, and blue skies.

Finally the forms, like the community, all fit together in a playful pattern.

The mural design reflects a core desire of the young community to not impose 'a way of being'. Instead the work shows the communities adaptable ability to fit together, and the space afforded by the community to allow each individual to grow into their own unique form.

The work has been designed, with bold use of flat shape and strong colour block contrast, so that it is easy to paint with the young community. The intention is to give the workshop participants, and other local people interested in the mural making process, hands on experience with mural painting, and all it's necessary processes.



A mock up of the finished mural that will be painted with the community.

Process & Timeline

The wall will be primed using a roller, followed by 2 coats of the background colour, with the design then painted on top using brushes and rollers. The surface has some texture so rolling will give the most efficient and visually clean result.

I'll use Resene exterior paints for their long lasting durability, high pigment load, and colour matching capabilities.

I'm allocating 6 days painting as the building is a considerable size, and I'll be working with the community and will need to take time to explain the process to each participant. After such a meaningful engagement the community needs a mural that has been lovingly painted with craft and care.

The process of painting will be documented for appropriate social media channels.

Timeline:

December
Approval of project.
First 50% Invoiced

Week of the Jan 23rd
Travel to Broken Hill and begin painting the mural.

Conduct daily workshops where people can learn how to paint murals first hand.

Engage with the community on the works themes, and the stories of the young people it represents.

Week of Jan 30
Handover project to council

February
Provide Maintenance Manual
Final 50% Invoiced



Broken Hill Sturt Park Mural Budget

Materials

Exterior Paint in various colours	\$2,000
Brushes & Rollers	\$500
Trays & Cups	\$100
Drop-clothes	\$100
Work Cart Hire	\$100
Umbrellas and Tarps	\$100
Extensions Ladder Hire x 2	\$400
Protective Equipment (Hats, Sunscreen)	\$100
Work Esky	\$50

Artist Fees

Lead Artist Painting Days - 6 Days @ \$700	\$8,400
Assistant - 6 Days @ \$500	\$3,000
Council Meetings and Site Consultation - 2 Days @ \$500	\$1,000

Contingency & Travel

Van Hire to transport all equipment to site	\$1,000
Accommodation (\$200 a night x 7 Nights x 2 people)	\$2,800
Per Diem (\$100 a day x 7 days x 2 people)	\$1,400
Contingency - (Inc. of admin, extra accomodation, materials and overages for weather)	\$1,200

Total: -----
\$22,250 ex. gst

Artist Bio



James Price is an internationally acclaimed artist and maker. An unapologetically skilled storyteller James' practice employs a distinct, vibrant graphic language that condenses the complexities and contradictions of our times.

James has won lots of awards all over the world for his works. His moving image works, paintings, installations, murals, drawings and sculptures mix elements of Folk art and contemporary Abstraction to help connect the dots between our history, our identity and our inner 'primal' self.

As an accomplished public artist Price has created Moving Image commissions, projections, murals and site specific installations, for communities across Australia.

In 2018-19 James worked on a large scale installation project with the Broken Hill Gallery supported by Arts NSW. The project involved drawing 800 people from the history of Broken Hill onto an unused house in the outback town. The project involved extensive collaboration with community groups - including historical societies, schools, sporting clubs, museums and community groups.

James often works in collaboration with community to create work. In 2019 he completed a people centred residency project working with the South Melbourne market community. The resulting work highlighted the market's culture, and celebrated it as a unique place in contemporary society to still see labour.

Price has painted murals for communities across Australia, including recent commissions for Boorondara council, Hurstbridge council, and City of Newcastle.

In 2022 James was awarded the highly competitive 'Summer Commission' for the brand new,

state of the art 360° MAP mima projection space in Lake Macquarie. The winning commission will explore digital environments constructed from our mental states, in order to examine how we manifest our own 'world of emotions'.

James is also currently a participant in the City of Melbourne's highly regarded 'Testing Sites' program, where he's developing a range of projects that examine art in the public context.

James has collaborated across the globe telling stories with such dynamic cultural curators as TED, The Washington Post, MTV, Netflix, Sony and The BBC. He has creatively overseen projects ranging in scale from \$5,000 to \$1.7 Million.

Following stints living and traveling all over the globe - including a decade working from his own highly successful studio in New York, James currently resides in Melbourne. He considers himself a citizen of the world (which is rubbish, because both his passport and his accent say he's Australian).

Learn all about James and see more of his work at:

theartofjamesprice.com

JAMES PRICE:

Recent Public Projects

MOVING IMAGE/
PUBLIC ART/MURALS/
INSTALLATION/
COMMUNITY PROJECTS

RELEVANT PROJECT:

Plunge

Public Moving
Image Commission

COMMISSIONING
PARTNER:





RELEVANT PROJECT:
__Plunge

Plunge is a bespoke animated mural commissioned by the City Of Adelaide's Public Arts Grant program.

The project charismatically explores the collapsed 108 year history of the Adelaide City Baths - from their creation in 1861 to their closure, to make way for the Festival Centre, in 1969.

The film celebrates the memories made during that time - a time when the city was developing rapidly and the Baths were a place people would come together, relax and escape the worries of city life.

The project is designed to engage with the ongoing, evolving history of the site as a community space. The work, created specifically

for the Adelaide Festival Centre, plays across 24 metres of digital screens in the heart of Adelaide's cultural precinct.

To view the work:
theartofjamesprice.com/projects/plunge





RELEVANT PROJECT:
Plunge

Documentation of the project,
including the moving image work,
can be seen at:

[theartofjamesprice.com/projects/
plunge](http://theartofjamesprice.com/projects/plunge)

RELEVANT PROJECT:

**Dog
Days
Mural**

Public Art/
Mural

COMMISSIONING
PARTNER:





Dog Days Mural

In the winter of 2021 I was commissioned by the City of Boroondara to paint a dog themed mural on a building adjacent to a new dog park being built in the area.

Painting in Melbourne in winter is always a gamble but after 15 days of rain delays, and 2 different covid lockdowns, the work was finally finished.

In designing the work I really focused on making the work be a welcome sign of sorts for all the dogs, and their humans, about to enjoy the dog park.







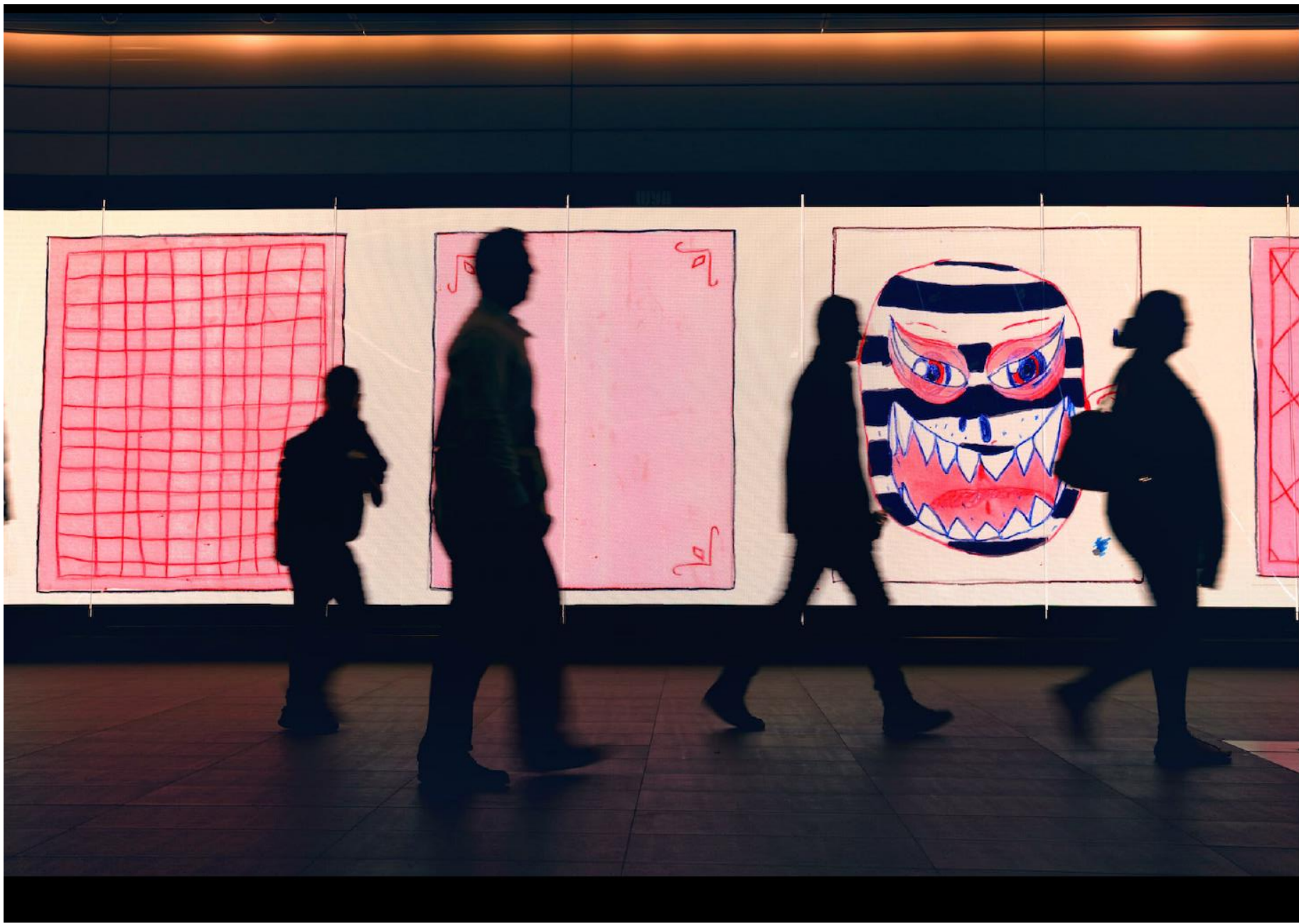
RELEVANT PROJECT:

History's Page

Public Moving
Image Commission

COMMISSIONING
PARTNERS:







RELEVANT PROJECT:

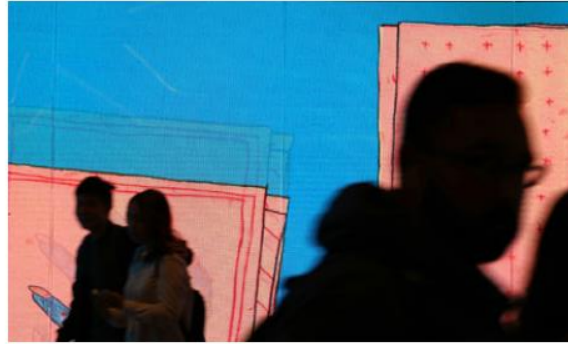
History's Page

In 2017 I was commissioned by Transport NSW to make a public video art work as part of the redevelopment of Wynyard Station. Played on an awe inspiring 23 metre by 3 metre screen the work re-illustrates 1920's era

mugshots from the Sydney Living Museum as monsters, ghosts and spirits. The project intends to ask questions about Australia's deifying of our criminal passed for 30,000 commuters a day.

Further information about the project can be seen here:

theartofjamesprice.com/projects/history



History's Page

Images of the screen during
peak hour at Wynyard
Station in Sydney's CBD



RELEVANT PROJECT:

**800
Souls**

Installation/
Artist Residency/
Community Engagement

COMMISSIONING
PARTNERS:





RELEVANT PROJECT:

800 Souls

The project, installed in April 2019 after an 18 month gestation and consultation process, was commissioned by Create NSW, and the Broken Hill Gallery.

Created in extensive collaboration with community groups - including historical societies, schools, sporting clubs, museums and community groups, the project involves drawing 800 people from the history of Broken Hill onto the walls of an unused house in the outback town.

The title of the work references the Miner's Memorial that overlooks the town, which

speaks of the 'over 800 souls' who've lost their lives in the town's mines. The work engaged with the community to understand the impact the stories we tell ourselves have on our identities, and our sense of place.

Alongside this the project engaged with the community at grassroots level to look at how we use space. Broken Hill has Australia's highest amount of abandoned, and foreclosed homes. The installation celebrates the towns past to explore ideas about how we can use space to redefine identity.



Community engagement and workshops were an integral part of the projects success.



RELEVANT PROJECT:

800
Souls



Images of the space featuring
the 800 portraits of community
members past and present





RELEVANT PROJECT:
**800
Souls**



The installation opened with a
community celebration event,
complete with DJ's and Food Vans

RELEVANT PROJECT:

Awaba House Mural

Public Art/
Mural

COMMISSIONING
PARTNER:





RELEVANT PROJECT

Awaba House Mural

In 2019 I was awarded a commission by Lake Macquarie City Council to create a 10 metre by 2 metre mural. The mural is installed at Awaba House, a local community centre adjacent to the local gallery that's being rebuilt following a tragic fire.

The mural shows a gathering of some of the unique creatures that live in the surroundings around Awaba House. The work optimistically emphasises our ability to experience this place together.

The mural is made up of illustrations of various creatures that are unique to the local environment. We see Grey Kangaroos, Lyrebirds, Dragonflies, Bandicoots, Owls,

Snakes, Tree Frogs and People. There is a harmony in the composition to reflect the calm balance of the natural world.

The work is painted in a creamy white and black palette. This simplification of colour is designed to juxtapose against the vivid depth of the surrounding environment.

The mural can never capture the beauty, depth and physicality of Awaba houses environment - but what it can do is offer the audience a new lens through which to understand their surroundings, and the complexities within it.





RELEVANT PROJECT:

South Melbourne Market Residency

Public Art/
Residency

COMMISSIONING
PARTNER:



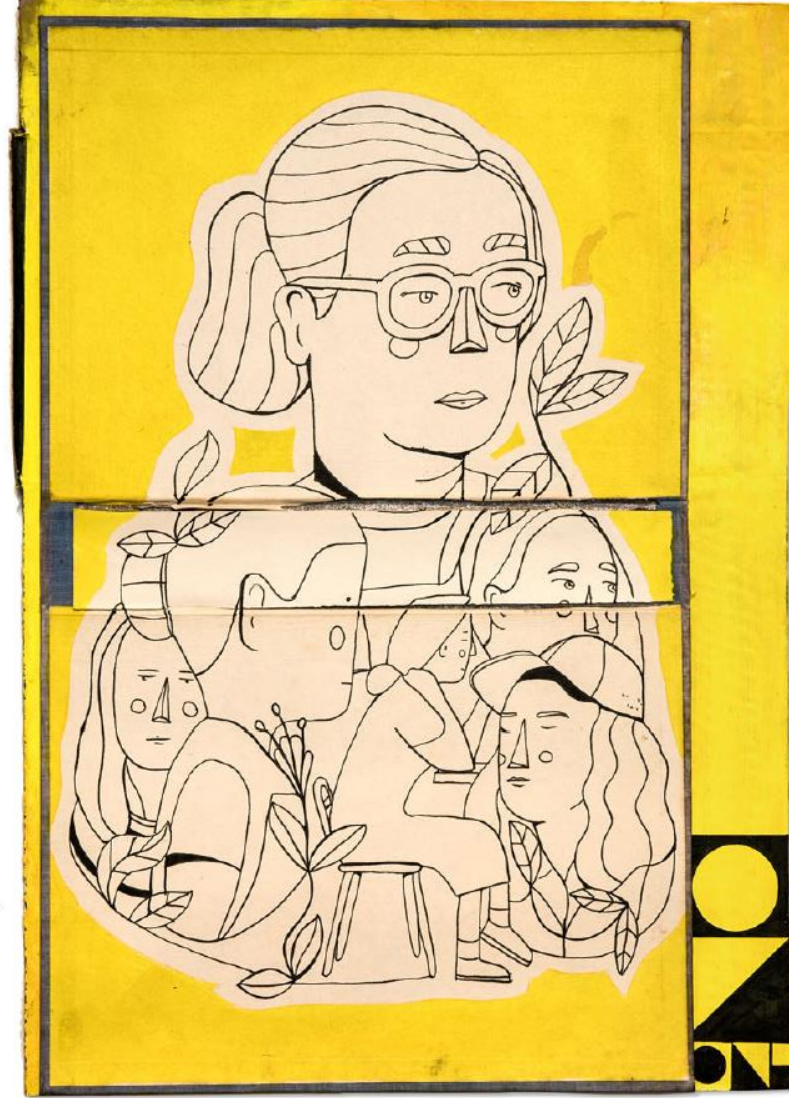
RELEVANT PROJECT:

South Melbourne Market Residency

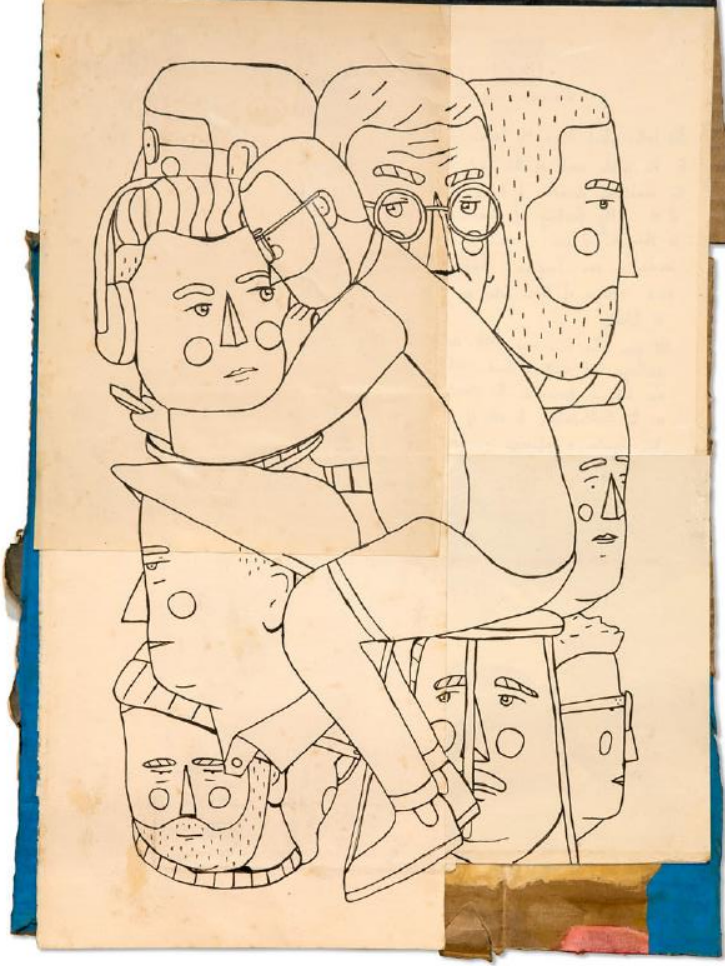
In September 2019 I completed an Artist Residency at The South Melbourne Market - sponsored by The City of Port Phillip's Cultural Development Fund.

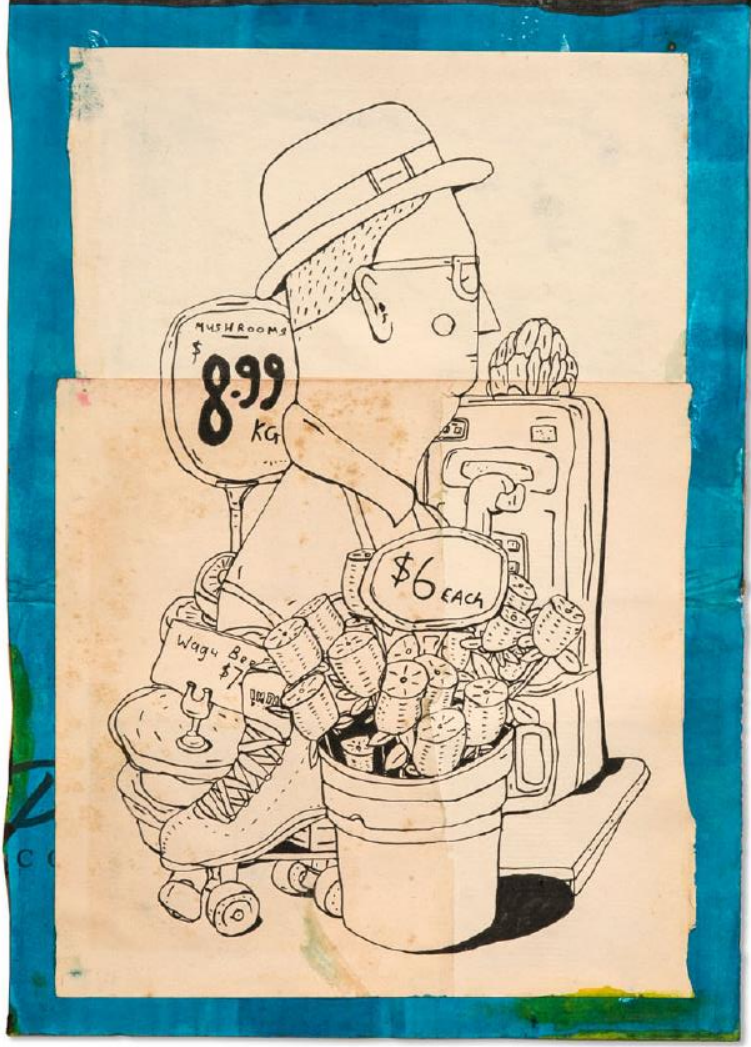
The work celebrated the market as a 'gathering' place for the community. Each day I would document the market's people from a market stall - turning the act of art making into a performance of sorts, and eliminating the line between studio and gallery.

All of the finished work was created on salvaged material from the market itself - used cardboard, recovered paper and broken books.











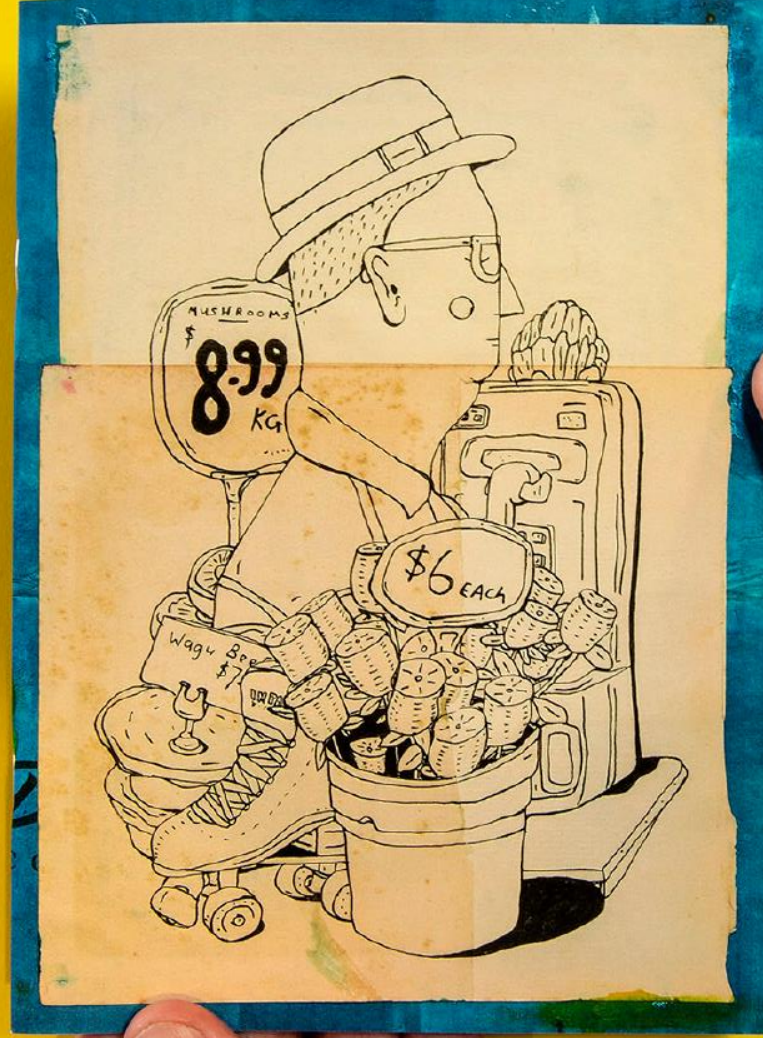
The residency involved a lot of public engagement to talk about the projects intentions, and the market's place in the community.

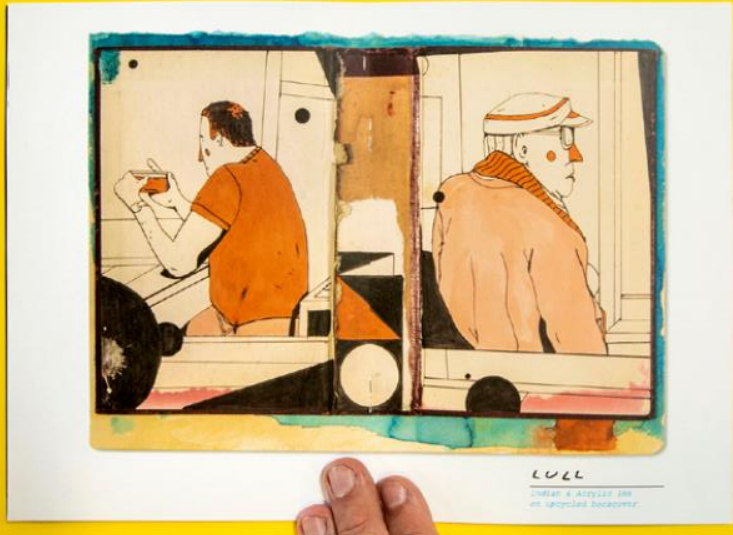
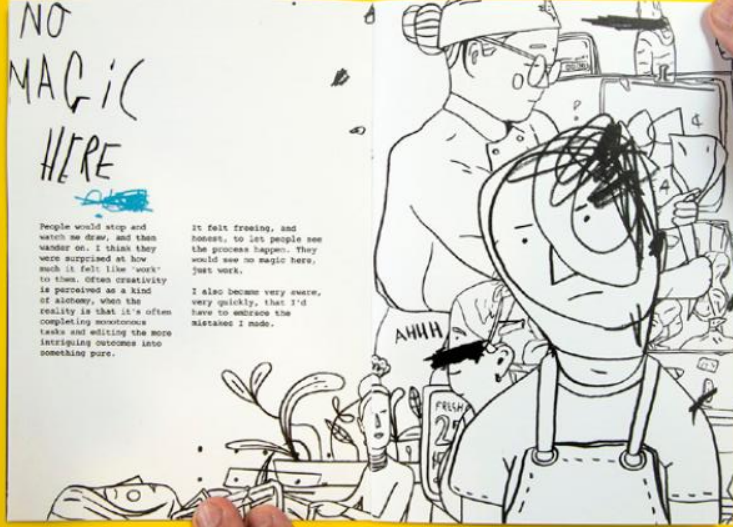
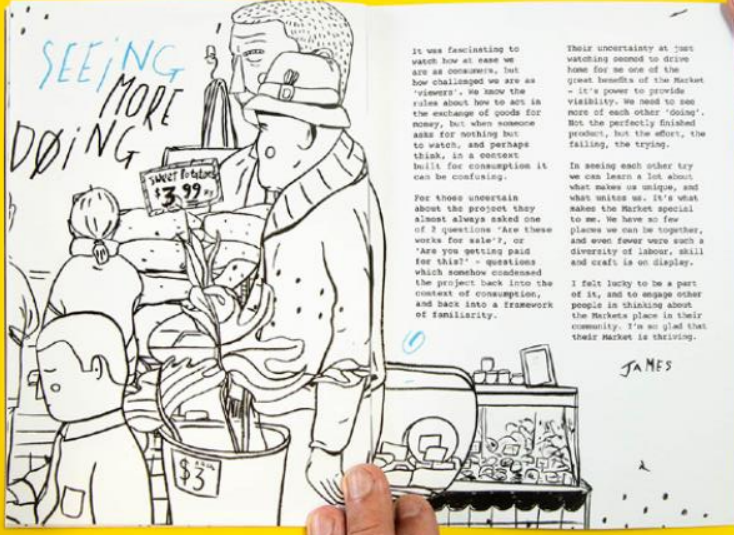
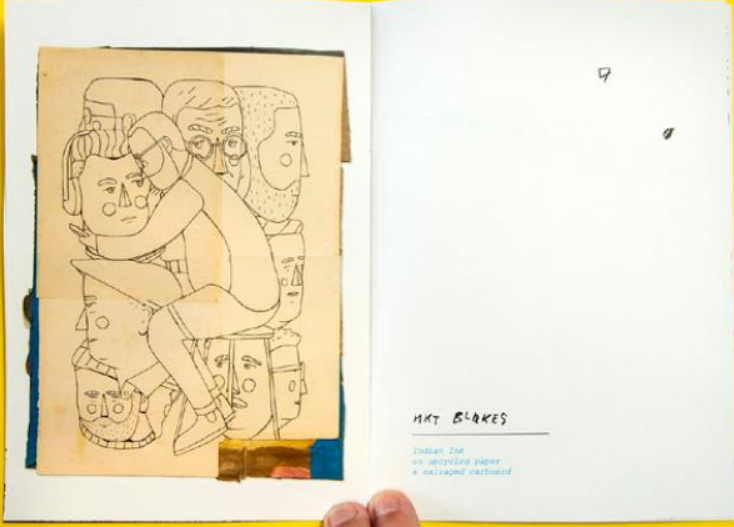
RELEVANT PROJECT:

South Melbourne Market Booklet

At the completion of the residency I produced a limited edition booklet on recycled paper, which was then freely distributed among the market community. In the booklet I wrote about my experiences of working in public, and what I learnt from being a part of a community of visible labour and production.

In the booklet I wrote about the need to see more of each other 'doing'. Not the perfectly finished product, but the effort, the failing, the trying. In seeing each other try we can learn a lot about what makes us unique, and what unites us.





JAMES PRICE:

Studio Practice

ARTWORKS MADE
FOR GALLERY
EXHIBITION

STUDIO ART:

Recent Gallery Work

My studio practice is constantly evolving. It includes painting, wooden wall sculpture, ceramics, 3D sculpture, and sound installations.

Over the last 3 years I've had 3 solo shows, and been invited to exhibit in multiple group exhibitions across Australia.

My work is held in private collections in Australia, Asia, Europe and North America.

Shown here are recent images of paintings exhibited at Boom Gallery.





STUDIO ART:
**Gallery
Installation**

STUDIO ART:
**Recent
Paintings**





STUDIO ART:
Recent Ceramics

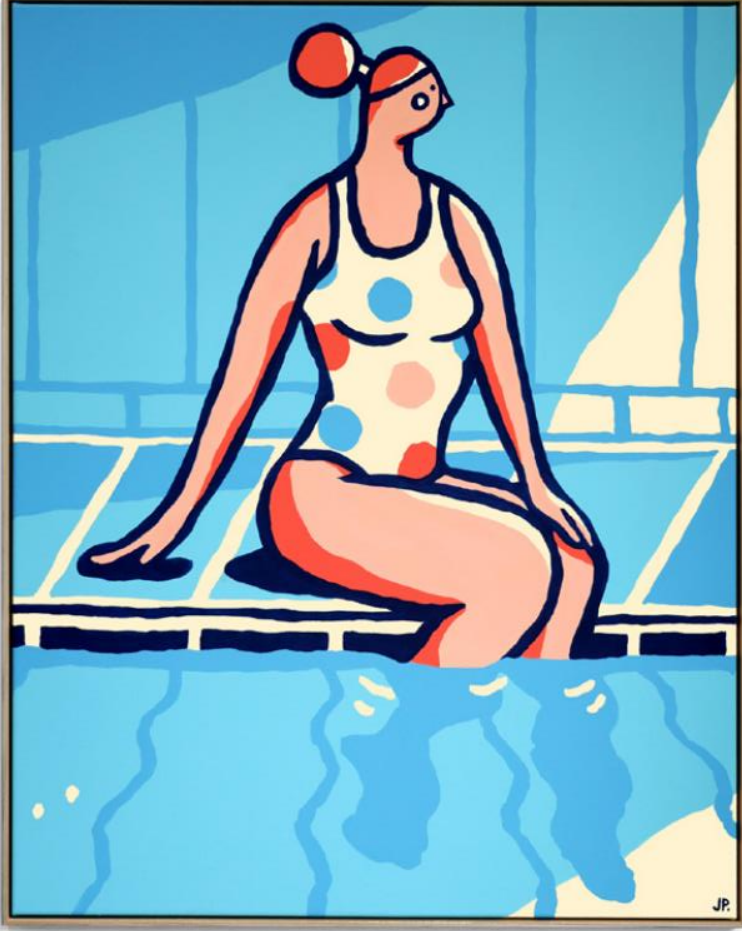


STUDIO ART:
**Gallery
Installation**

STUDIO ART:

Recent Wall Sculptures

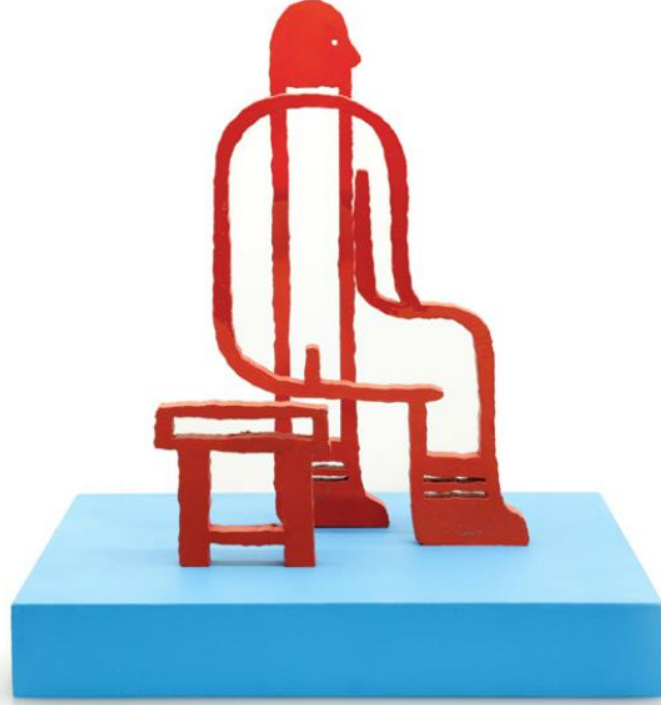




STUDIO ART:
**Recent
Paintings**



STUDIO ART:
**__Recent
Sculptures**



STUDIO ART:

Recent Sculptures



STUDIO ART:
**Gallery
Installation**

Thanks.

Thanks for taking the time to get to know some more about me, what I do, and how much potential I see in creating this mural with and for the Broken Hill community.

Please reach out with any questions. I'm very excited to create a mural that shows how much possibility local young people see in the place they call home.

James Price

0400 514 210
james@theartofjamesprice.com
theartofjamesprice.com

ORDINARY MEETING OF THE COUNCIL

October 31, 2022

ITEM 7

BROKEN HILL CITY COUNCIL REPORT NO. 253/22

SUBJECT: MOU - WILLYAMA ART SOCIETY OF BROKEN HILL D22/57283

Recommendation

1. That Broken Hill City Council Report No. 253/22 dated October 31, 2022, be received.
2. That Council enter an MOU with Willyama Arts Society Broken Hill.

Executive Summary:

At Council’s Ordinary meeting of 31 August 2022, Council resolved:

1. *That Broken Hill City Council Report No. 177/22 dated August 15, 2022, be received.*
2. *That Council note the report.*
3. *That Council invite the Willyama Arts Society to submit a draft Memorandum of Understanding for Council consideration.*

The Willyama Arts Society has submitted an MOU to Council for its consideration.

Report:

The Willyama Arts Society of Broken Hill MOU outlined within the MOU that:

- an exhibition be held biennially
- the first exhibition be held in 2023
- the MOU does not call for a commitment of funding from the Broken Hill City Council but does ask for a commitment of appropriate gallery space and gallery staff to install the artworks
- the gallery would be expected to promote the exhibition as per normal processes
- the MOU remain in effect until modified or terminated by any one of the partners by mutual consent.

The elements listed are achievable and are recommended to Council.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our history, culture and diversity are embraced and celebrated
Strategy:	1.4.5	Support events that celebrate history, culture and diversity

Relevant Legislation:

Nil

Financial Implications:

Broken Hill City Art Gallery budget will cover installation costs.

Attachments

1. Memorandum of Understanding MOU - Arrangements for Local Art Society Exhibitions (Redacted)

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER

04 OCT 2022

Dennis Hebbard

[Redacted]

[Redacted]

[Redacted]

Razija Nu'man
Chief Corporate and Community Officer
Broken Hill City Council

Dear Razija,

Further to your correspondence dated 12/9/22 please find enclosed our draft MOU for your consideration. Please contact me if you have any questions or advice.

Yours sincerely,

[Redacted Signature]

Dennis Hebbard, 28/9/22

President

Willyama Art Society of Broken Hill Inc.

Memorandum of Understanding

Between

Willyama Art Society of Broken Hill Inc.

and

Broken Hill City Council

This Memorandum of Understanding (MOU) sets out the terms and understanding between the Willyama Art Society of Broken Hill Inc. and the Broken Hill City Council to grant the Willyama Art Society of Broken Hill Inc. the ability to conduct a biennial art exhibition at the Broken Hill City Art Gallery. The first exhibition under this agreement to be held in 2023.

Background

The Partners mentioned in this MOU have had a long standing agreement (over the last 60 years) that the Willyama Art Society of Broken Hill Inc. would hold a biennial exhibition at the Broken Hill City Art Gallery.

Purpose

This MOU would formalise this agreement and give clarity and certainty to the members of the Willyama Art Society of Broken Hill Inc. and guarantee the Broken Hill City Council a continuation of an existing arts community heritage event.

Funding

This MOU does not call for a commitment of funding from the Broken Hill City Council but does ask for a commitment of appropriate gallery space and gallery staff to install the artworks. The gallery would also be expected to promote the exhibition as per normal processes.

Duration

This MOU is at-will and may be modified by mutual consent of authorised officials from the Willyama Art Society of Broken Hill Inc. and the Broken Hill City Council. This MOU shall become effective upon signature by the authorised officials from the Willyama Art Society of Broken Hill Inc. and the Broken Hill City Council and will remain in effect until modified or terminated by any one of the partners by mutual consent.

Contact Information

Willyama Art Society of Broken Hill Inc.
Dennis Hebbard
President

[Redacted]

Willyama Art Society of Broken Hill Inc.
Michele Stephens
Secretary

[Redacted]

[Redacted]

Date: 28/9/22

Dennis Hebbard
Willyama Art Society of Broken Hill Inc., President

[Redacted]

Date: 28/9/22

Michele Stephens
Willyama Art Society of Broken Hill Inc., Secretary

Broken Hill City Council

.....
.....
.....
.....
.....

Date:

ORDINARY MEETING OF THE COUNCIL

October 14, 2022

ITEM 8**BROKEN HILL CITY COUNCIL REPORT NO. 254/22**

SUBJECT: MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP
MEETING HELD 25 AUGUST 2022 D22/54655

Recommendation

1. That Broken Hill City Council Report No. 254/22 dated October 14, 2022, be received.
2. That minutes of the Broken Hill Lead Reference Group Meeting held 25 August 2022 be endorsed

Executive Summary:

The minutes of the Broken Hill Lead Reference Group for Meeting held 25 August 2022 are presented to Council for endorsement.

Report:

The Broken Hill Lead Reference Group (BHLRG), chaired by the Broken Hill City Council, is a collaborative of the many companies, organisations and community representatives that work with, have an interest in and contribute to lead management in the local community.

The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

Community Engagement:

Community engagement through community representation on the Committee.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation: Nil

Financial Implications: Nil

Attachments

1. MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD
[↓](#) 25 AUGUST 2022

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

BROKEN HILL LEAD REFERENCE GROUP

Minutes

Meeting held Thursday, 25 August 2022, Ground Floor Meeting Room Council Administration Building and via Teams

Meeting commenced at 10: 00 am

1. **Chairperson** – Kathy Graham, Chaired the meeting.

2. **Acknowledgement of County** – Kathy Graham

3. **Present and Apologies**

Attendees:

In Person – Adam Foster, Perilya; Leanne Hastwell FW LHD; Kelly Morris C&FH; Jacinta Clark CBH; Judith Lovel EPA; Georgie Seward, NSW Health; Kathy Graham BHCC; Neil Glastonbury TfNSW; Counsellor Marion Browne BHCC; Frances Borland EPA; Damon Parker PHN; Devon Roberts BHOP; Nyrie Waite BHCC;

Attendees via Teams: Pam Tucker, Community; Karen Tripp, NSW Resource Regulator; Linda Mason W LHD; Lisa Rees-Williams EE; Joel Sulicich BHOP; Cathy Dyer Maari Ma; Melissa Welsh FW LHD; Priscilla Stanley W LHD;

Apologies: Ross Berry EE; Margret Lesjak FW LHD, Dean Roberts, Hawsons Iron Ltd,

Welcome Damon Parker - PHN

Adoption of Previous Minutes

That the minutes from the previous meeting held Thursday 19 May 2022 be adopted.

Moved: Counsellor Marion Browne

Seconded: Adam Foster

4. **Matters Arising from Previous Minutes**

Terms of Reference - has been sent by email for everyone to look at.

Night meeting with Real Estates – not regular meeting – just a one off or when needed to encompass Real Estates, Education/Teachers and early Education. Once or twice a year with food. Pam offered history about the time of meeting being when people could fly to Broken Hill to attend. Jacinta suggested we communicate the issues we would like discussed with the people we are looking to engage with. Possibly needs to be more structured.

Question as to why the Real Estates don't come - possible they don't feel they have much to offer as there is not a lot they can do as many landlords don't live in Broken Hill. Kathy suggested a chat with the Real Estates and see if they are interested. A suggestion to invite people from Childcare studies at local RTO – but no childcare studies are available locally. What about TAFE teachers of Trades ie Darren Hurley from TAFE, possibly someone from Robinson College – Counsellor Browne can assist with that.

Specific representative for this group, Frances suggested a specific Aboriginal representative be invited to join the group, possibly someone from the former BHELP Aboriginal committee.

Kathy shared that the **Terms of Reference is due for revision**, for people to read and make any changes for discussion at the next meeting. This could be a good time to add the importance of and Aboriginal community representative to the Group. This would be different to Maari Ma.

Primary Health Network – Damon said hello. And is a representative for PHN.

5. Correspondence In – Email from Margaret Lesjak 19/5/2022 –

Dear all

I forgot to mention at the meeting today, but maybe to raise at the next meeting, the planned new mines like Hawsons and Cobalt Blue. I'm sure many people have transferable skills to work out there and likely these mines hope that their workforce will live close by (like in BH) and not FIFO.

Maybe at some stage in the future to consider asking them to give a talk about plans/workforce etc. I saw the Diggin In ABC TV program and thought these (as well as Pinnacles Mine) should be on a list for the committee too? Contractors may work for Perilya/CBH then next time these.... So how does that work re lead testing or whatever...

Also who is the new PHN rep? Sorry forgot to ask his name etc and he didn't introduce himself.

Thanks Margaret

6. Correspondence Out –

Nyrie sent emails to invite Cobalt Blue and Hawsons to Lead Reference Group Meetings.

At the Meeting - I have received an email from Hawsons who cannot make today's meeting and will be at the November meeting. There has been no reply from Cobalt Blue Mine.

7. Quarterly Reports

5.1 BROKEN HILL ENVIRONMENTAL LEAD PROGRAM (BHELP) Report attached

Judith talked to the report.

Frances attended a meeting with people from SA EPA and discussed the lead program in Port Pirie. The main points were – ongoing funding supplied by State Government and local industries. Changes to the smelter there have caused increased lead levels in the air and is slowly being rectified. Trail Area Health shared how by identifying lots of little lead sources in their area that collectively amounted to a lot, and with communication and remediation the lead levels were halved. Broken Hill has 4 monitors sampling the air and indicate that we have lead levels within the National Guideline which is a few years old now.

5.2 MAARI MA – no written report.

Cathy apologised for no written report and verbally advised – Maari Ma is still struggling with staff vacancies (Midwife and Child & Family Nurse). This lowers the amount of lead tests being conducted. The lead specific Aboriginal Health trainee workers are both still in place. BHELP (Frances) has assisted in training for home assessments and the remediation of several homes will commence soon. Maari Ma has attended many of the same community activities as BHELP. Maari Ma hosted a teddy bear picnic at one of their playgroups.

5.3 WESTERN LHD – Report Attached

Linda Mason spoke to this report while Margaret is on leave. There is an increase in the number of children being tested this year compared to last year which may have been a result of covid.

5.4 BHOP – (RASP) – report attached

Devon spoke to this report.

Cathy D asked the Mine representatives - who is responsible for the management of contractors with high lead levels?

Adam (Perilya) advised that in line with their blood lead policy it is their responsibility to maintain contact with any lead risk workers, including contractors, and follow up with them. They are mandated to be tested every 6 months. Depending on the lead levels testing will be more frequent. If needed a specific Doctor will be engaged for a remedial treatment plan. This is part of the WHS Legislation.

Joel spoke for RASP and agreed with all Adam said and added – under WH&S Legislation - the contracting company has a duty to have programmes in place to monitor all workers regardless of days worked.

Frances asked for clarification of definition of a lead risk worker – Adam answered – it is specifically defined in the Legislation. Anyone who has operational contact with any lead product is considered in general terms a lead risk worker.

Contractors are tested as part of pre-employment medical to check lead levels, they then fall into the respective intervals for retesting.

There is legal requirement for Mines to report to the Resources Regulator.
Karen Tripp from NSW Resourced Regulator confirmed it was confusing and they will circulate educational material to clarify the reporting process. They do not inform SafeWork – the Regulator make an assessment and action accordingly. There will be a meeting with the Regulator, Public Health and SafeWork to consolidate the whole process.
Priscilla agreed and suggested they would invite Perilya and RASP to join the meeting.
Priscilla asked how the mines report to the individuals? Individuals are advised by letter from the Mines, including levels, frequency of testing and expectations. Health is advised as well.

5.5 PERILYA – report attached

Adam spoke to this report. They are looking at Community engagement for further education on lead within Perilya and using the capillary test for junior school age children. This is to remind staff that when working within a lead environment you can take it home and testing of family members is important. Adam looking to out-source the testing machine and was advised that there are no new machines and there are problems getting the cartridges.
General discussion around the cartridges and the accuracy of the capillary testing.

5.6 ESSENTIAL WATER – attached.

Lisa Rees-Williams introduced herself as the newly appointed Commercial Manager with Essential Water attending on behalf of Aroma.

5.7 BROKEN HILL CITY COUNCIL

Kathy advised from a Council perspective, – there have been issues with the street sweepers and Contractors have been engaged to help clean roads after the storms. Tree planting has started.

6 General Business –

Terms of Reference mentioned earlier in meeting – please read and send any comments via email for discussion at the next meeting.

Neil Glastonbury – suggested an environmental aspect be put into a DA determinations to assist with the excess sediment after storms – Kathy did say some of the sediment comes from Council footpaths not necessarily developments. There have been no clauses in DA determinations regarding the environment aspect.

7 Matters for Next Meeting

8 Next Meeting: 24 November Thursday, 2022 – 10am – ground floor meeting room, Council Administrative Office.

9 Meeting Closed:

ORDINARY MEETING OF THE COUNCIL

November 11, 2022

ITEM 9**BROKEN HILL CITY COUNCIL REPORT NO. 268/22**

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 430, HELD ON WEDNESDAY, 2 NOVEMBER 2022 D22/60105

Recommendation

1. That Broken Hill City Council Report No. 268/22 dated November 11, 2022, be received.
2. That the Minutes of the Local Traffic Committee Meeting No.430, held on Wednesday, 2 November 2022 be endorsed.
3. That Council reviews the Terms of Reference in consultation with the Traffic Committee to ensure best practices with Transport NSW guidelines and appropriate membership and delegations.

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as Transport for NSW), entitled 'A guide to the delegation to councils for the regulation of traffic states':

"The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Transport for NSW or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However, if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Transport for NSW and the NSW Police and wait 14 days before proceeding."

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting, held on Wednesday, 2 November 2022 which details recommendations to Council for consideration of adoption.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008

- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. Minutes of the Local Traffic Committee - Meeting No.430, held on Wednesday, 2
[↓](#) November 2022

CODIE HOWARD
CHIEF ASSETS AND PROJECTS OFFICER

JAY NANKIVELL
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE

MINUTES OF MEETING No.430

Meeting held on Wednesday, 2 November 2022 at 11am

Location: Ground Floor Meeting Room, Council Administrative Centre or via Teams

Minutes taken by: Council's Administration Officer, Tanya Ralph

Relief Chairperson, Kathy Graham, Council's Acting Sustainability, Waste and Works Manager commenced the meeting at 11am, welcomed all representatives present and performed the 'Acknowledgment to Country'.

430.1 Present

Kathy Graham	Acting Chief Assets and Projects Officer
Jenene House	Transport for NSW Representative/Associate, Community and Safety Partner – Far West Precinct
Peter Beven	Local Member's Representative
Marion Brown	Councillor Observer
Barry Walker	Councillor Observer – Compliance Officer

430.2 Apologies

Codie Howard	Chief Assets and Projects Officer
David Vant	Transport for NSW Representative
Chris Wallace	NSW Police Representative/Acting Inspector (Police)

430.3 Disclosure of Interest - NIL

430.4 Adoption of Previous Minutes

The minutes from the previous meeting held on **Tuesday, 11 October 2022** were confirmed and approved by the Local Traffic Committee at their scheduled meeting on **Wednesday, 2 November 2022**.

All in favour Moved: Jenene House Seconded: Peter Beven

430.5 Council Resolutions

The following Committee Recommendations (see next page) were adopted by Council at its meeting held on **Wednesday, 26 October 2022**.

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 241/22 - DATED OCTOBER 18, 2022 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING, HELD TUESDAY, 11 OCTOBER 2022		D22/55262
RESOLUTION Minute No. <u>47019</u> Councillor M Browne moved) Councillor D Turley seconded)	Resolved	<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 241/22 dated October 18, 2022, be received. 2. That Council approve Item No. 429.6.1 – Request for Disabled parking space and Disability ramp adjacent 71 Oxide Street – Professional Consulting Room – HPO Consultancy Services as per the below: <ul style="list-style-type: none"> • The committee agreed that the request is appropriate for the purpose of the building and that the request for the installation of an accessible carpark to replace the existing carpark on the northern side, adjacent to the building at 71 Oxide Street be installed. • That the southern end of the carpark be hatched to allow rear access to a vehicle. • That a disability ramp be installed near the accessible carpark adjacent 71 Oxide Street for the NRG Group. <p style="text-align: right;">CARRIED UNANIMOUSLY</p>

430.6 Correspondence In

Item No.	EDRMS No.	Details
430.6.1	D22/52000	Request for installation of 'No Right Turn' sign at the intersection of Wolfram Lane and Sulphide Street – Peter Druitt
430.6.2	D22/51051 D22/51622 D22/55023 D22/56494 D22/56592	Truck parking and blocking driveway to the property at 554 Argent Street – Annette Herd

430.7 Correspondence Out

Item No.	EDRMS No.	Details
429.6.1	D22/56403	LTC Response – Council Resolution – Request for accessible carpark adjacent to 71 Oxide Street for the relocation of NRG Group Pty Ltd – HPO Consultancy Services – Peter Oldsen
429.6.2	D22/56617	LTC Response – Request to change two parking spaces adjacent the rear of 360 Argent Street to a Loading Zone in Gawler Place – Wayne Simons

430.8 General Business

Item No.	EDRMS No.	Details
430.8.1		Traffic and Pedestrian Observations – Transport for NSW
		<p>Burke Ward Public School</p> <p>Transport for NSW, Jenene House informed the committee that Burke Ward Public School has reviewed their Emergency Evacuation Procedures. The Work Health and Safety Advisor for Education NSW, Emily McBeth advised Jenene that the school has now organised for the school to evacuate on school grounds, to the lower playground. It was noted that there is a large gas cylinder in this area and that will be removed.</p> <p>The off-site evacuation point will be moved to Harvy Street, being that Harvy Street is not a busy road, has ample sidewalks and the school can access it within one direction without having to cross any streets. Whereas previously, students were required to cross Rakow Street at the pedestrian crossing in separate groups, to access the oval where their school's evacuation point was located.</p> <p>Broken Hill High School</p> <p>Jenene met with the Principal of the Broken Hill High School and discussed some of the issues raised by Emily McBeth, the Work Health and Safety Advisor for Education NSW, concerning the changes to parking and signage arrangements at the front of the school. These changes had been put in without notice and were causing concerns due to parents being fined.</p> <p>Recently there have been more changes at the front of the school. Jenene has been working with the school to see what the school would prefer, regarding a morning drop off area prior to the school entrance. The school has requested a 'Loading Zone' and for the current disable parking space, the short-term parking space and the bus zone to remain unchanged.</p> <p>Jenene will arrange for the Road Safety Education Consultant to contact the school principal. They will work internally with the school on the curriculum-based road safety and will work with and educate the school's community, on the changes to the parking arrangements at the school.</p>
Item No.	EDRMS No.	Details
430.8.2		Scheduled Road Works
		<p>Kathy Graham provided the committee an update on scheduled works being arranged by Council this month.</p> <ul style="list-style-type: none"> • Thomas Street and O'Farrell Street intersection reconstruction is due to commence later this week. • Reconstruction works on the pavement at the Blende Street and Galena Street roundabout will commence in the coming weeks.

430.9 Action Item List

Date	Item Details
August 2021	Union Street parking on resident side of Union Street
Item No.	416.6.1
EDRMS No.	General Business
CRM No.	N/A
Responsible Officer	Council's Chief Assets & Projects Officer, Codie Howard
Current Status	Ongoing
Date	Committee Recommendation/s
July 2022	<ul style="list-style-type: none"> That the matter be addressed at the next scheduled committee meeting to allow time for the Principal of the Morgan Street Public School to be consulted regarding any issues identified during the trial period and whether they still required the timed parking arrangements to be reinstated. That a letter box drop be distributed to the residents of Union Street to determine if they require the timed parking to be reinstated along the resident's side of Union Street, or if they prefer that the timed parking be permanently removed.
August 2022	<ul style="list-style-type: none"> That the committee have a site meeting in Union Street during either the school drop off and/or pick up times, to determine the effects of the signs being removed.
Action Date	Running Actions
August 2021	<p>This issue has been reviewed by the Local Traffic Committee several years ago, when the 'Timed Parking' zone was first introduced, along with restricted parking in Union Street behind the Morgan Street Public School.</p> <p>Council's Asset Officer, Paul Bezzina will conduct further investigation of the current signs in Union Street at the rear of the Morgan Street Public School and will report back to the committee at the next scheduled committee meeting in September 2021.</p>
September 2021	<p>Council's Asset Officer, Paul Bezzina inspected the area and advised the committee that the parking in the street is generally timed parking 8-4 parking for school drop off, on both sides of Union Street. 'No Stopping' in front of the school from 8.30am to 9am and 2.30pm to 3.15pm school days and on the opposite side of the school there is 'No Stopping' 8.30am to 9.15am and 2.30pm to 3.15pm.</p> <p>Quarter hour parks in front of the school 8am to 4pm school holidays and public holidays.</p> <p>The request is for the resident side to be lifted.</p>

	<p>Recommendation:</p> <p><i>That Principal of the school is to be contacted to see if the school still requires the timed parking in Union Street before a decision can be made by the committee at the October meeting.</i></p> <p>The parking signs in Union Street were inspected by Council's Asset Officer, Paul Bezzina and he has advised the committee that the signed parking on the resident side of Union Street is marked as a school zone 'No Parking' from 8am to 4pm. On the school side of Union Street, it is marked as school zone between the times of 8.30am to 9.15am then from 2.30pm to 3.15pm.</p> <p>The committee have requested that the Principal from the Morgan Street school be contacted to see if the parking arrangements are still needed by the school, and this will determine the decision of the committee at the next committee meeting.</p> <p>Paul Bezzina will liaise with the principal of the school, as suggested by the committee, and will provide an update at the next committee meeting.</p>
October 2021	<p>The committee were advised that an update was not available at this time, being that Paul Bezzina is not present at this meeting.</p> <p>An update will be made available at the next committee meeting.</p>
28 October 2021	<p>The committee had planned to conduct a site inspection of the area today, but due to weather conditions were unable to meet at the site.</p> <p>Paul Bezzina advised the committee that he had met the Principal of the Morgan Street Primary School and they have expressed that they will be happy for the signs to be covered for a trial period of three months to see what impact is caused.</p> <p>Committee to review again at the end of term in 2022.</p> <p>Residents in Union Street will be advised of the trial period and be informed that the parking signs in this street adjacent the school will be covered for a short period of time. This will then allow them to park in this area. Further consultation will be arranged after the trial period with both the principal and residents before a permanent decision is made.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • <i>That the parking signs in Union Street be covered for a trial period of three months to identify what impacts are caused without the timed parking spaces adjacent the Morgan Street Primary School in Union Street.</i> • <i>That the trial period be for three months, and the covers be removed after this time at the end of the first school term.</i> • <i>Further consultation will be arranged with the Principal of the Morgan Street Primary School and the residents in the area before a determination can be decided.</i> • <i>Based on satisfaction results from the trial period the zone will be reinstated permanently – streamline from trial to permit.</i> <p>Moved: Dave Vant</p> <p>Second: Peter Bevan</p>

December 2021	<p>Geoff Harris informed the committee that no work has been completed to date and that he will follow up and provide the committee an update at the next scheduled committee meeting.</p> <p>As was recommended and adopted by Council at the November 2021 Council Meeting, Geoff will ensure that the signs along the resident's side of Union Street will be covered.</p> <p>Geoff will consult with Codie for the agreed period of the trial.</p> <p>The committee will revisit this matter following the trial period of the signs being covered and will then determine a recommendation.</p>
February 2022	<p>Council resources during the January period were fairly limited with a significant portion of the workforce taking leave. Now most of the workforce are back, works will commence in the next week and an update will be provided to the committee at the March committee meeting.</p> <p>Geoff informed the committee that consultation for the trial period will happen within the next few days.</p>
April 2022	<p>Council's Chief Assets and Projects Officer, Codie Howard informed the committee that the timed parking signs along Union Street were removed during Term 1 as recommended by the committee at a previous meeting.</p> <p>Now that the trial has been completed for Term 1, Council's Assets Inspector, Paul Bezzina will now liaise with the Morgan Street Primary School Principal and the residents in the area to see how the trial was perceived, seeking feedback which will then be provided to the committee for determination at the next committee meeting.</p>
May 2022	<p>Council's Chief Assets and Project Officer, Codie Howard has informed the committee that the trial period for removal of the timed parking concluded at the end of Term 1.</p> <p>Council's inspector, Paul Bezzina will speak with the Principal of the Morgan Street Public School and the residents to seek feedback from the trial period.</p> <p>Council will determine an action following this review.</p>
June 2022	<p>No decisions were made at the June meeting. This matter will be discussed at the July meeting.</p>
July 2022	<p>Council's Asset Officer, Paul Bezzina informed the committee that he has spoken with some of the residents of Union Street but was unable to get in touch with the Principal of the Morgan Street Public School, as the school holidays had commenced. Paul expressed that 50% of the residents he had liaised with want the signs to be permanently removed and the other 50% wanted the timed parking signs to be reinstated.</p> <p>Council's Chief and Asset Officer, Codie Howard informed the committee that Council's Compliance Officer had expressed that some of the residents have concerns with the current parking, as motorists are parking when and where they like as no fines can be issued whilst there are no parking signs.</p>

	<p>Recommendations:</p> <ul style="list-style-type: none"> • That the matter be addressed at the next scheduled committee meeting so to allow time for the Principal of the Morgan Street Public School to be consulted regarding any issues identified during the trial period and whether they still required the timed parking arrangements to be reinstated. • That a letter box drop be distributed to the residents of Union Street to determine if they require the timed parking to be reinstated along the resident's side of Union Street, or if they prefer that the timed parking be permanently removed.
<p>August 2022</p>	<p>Council's Chief Assets and Projects Officer, Codie Howard advised Kathy that more responses would need to be provided to Council, to assist Council to make a decision, as only two responses were received by Council prior to this meeting.</p> <p>Council's Assets Officer, Paul Bezzina mentioned that he had spoken with the Morgan Street Public School Deputy Principal, who had requested the school zone signs be reinstated on the resident's side of the Union Street.</p> <p>Council's Compliance Officer, Barry Walker informed the committee that if the school zone signs were removed from the resident's side of Union Street, the school side would then need to be changed to 'No Parking' that will still allow for parents to drop off and pick up their children.</p> <p>It was pointed out that if the school zone signs were reinstated, then parents will be forced to drop off and pick up their children on the opposite side of the school, with children having to cross the road.</p> <p>Recommendation:</p> <ul style="list-style-type: none"> • That the committee have a site meeting in Union Street during either the school drop off and/or pick up times, to determine the effects of the signs being removed. <p>Further discussions are required regarding parking arrangements in Union Street. Barry will take some photos and present to the committee at the September meeting.</p>
<p>September 2022</p>	<p>Council's Chief Asset and Project Officer, Codie Howard raised that this matter has been going on now for about 13 months.</p> <p>Codie informed the committee that Council's Compliance Officer, Barry Walker, and a couple of committee representatives, had a site visit on the 30 August 2022 of Union Street during school pick up time at 3pm, to see if there was any impact with the signs not being in place.</p> <p>Codie liaised with some parents picking up their children on the Union Street side of the Morgan Street Public School and some of the residents for feedback. The only issue raised was when the timed parking signs were on both sides of Union Street. Codie's observation during this time, noted there had not been a lot of cars parking in the area at the time.</p> <p>The feedback on site was the residents were happy with the signs on the resident's side being removed, they had issues when the signs were removed from both sides, as people were parking anywhere, they wanted. The observation at the time of the inspection was there were not a lot of cars parking in Union Street.</p>

	<p>Recommendations:</p> <p><i>That the resident's side remain with no limits on 'No Stopping' up to the cul de sac at the end of Union Street and 'No Parking' signs be installed on the school side of Union Street during school pick up and drop off times.</i></p> <p><i>That the school be contacted and asked that the changes to the parking arrangement in Union Street be included in the newsletter for parents.</i></p> <p>'No stopping' signs would mean that there will be no stopping at all at the end of Union Street. 'No Parking' signs will allow up to 15-minutes to pick-up and collect children from the school.</p> <p>Transport for NSW, Jenene House advised the committee that she will conduct a Traffic and Pedestrian Observation during her visit to the school. Jenene has concerns when it comes to children being forced to cross the road.</p> <p>There would be a potential conflict point for school students on the school side of Union Street. Access needs to be on the school side.</p>
<p>October 2022</p>	<p>Jenene House reminded the committee that at the last meeting during the discussion the committee had proposed that parking would only be permitted on the resident's side of Union Street, making then the school side of Union Street 'No Parking'. Jenene informed that this would be against Transport for NSW recommendations. The concern being that we do not want to encourage school children to cross the road when being dropped off and picked up from school.</p> <p>Jenene informed the committee that any activities that would involve school students being dropped off and picked up will have to be done from the school side of Union Street as this would be unsafe. This was the reason that a traffic and pedestrian observation was undertaken by Jenene during her last visit.</p> <p>The observation of Union Street was completed during the school drop off and pick up times between 8am to 9.30am and from 2.30pm to 4pm, to see what the impacts were on parking.</p> <p>Jenene stated that she had not contacted the Principal of the Morgan Street Primary School at this time, since Council had already had the discussion.</p> <p>During the observations Jenene noted that there were some vehicles going into a disused basketball area, during the drop off and pickup times. She also observed that parents were parking on the resident's side of Union Street, to drop off and pick up children. Jenene explained to the committee that she needed to observe the activity at the school, to help with an overall determination.</p> <p>Both Jenene and Codie will meet with the principal of the school, when Jenene is next in town, to discuss some potential options and to seek additional information, such as where the staff park their vehicles. Another option for discussion would be to limit the drop off and pick up point, to the Iodide Street and Morgan Street sides of the school. This decision would need to be actioned by the school, requiring the school to inform the parents.</p> <p>Codie suggested to the committee that access from the other end of the access lane be opened and Council to then consider Union Street be made one way. Another option may be opening the access lane between the Infants and Primary sections of the school. If Union Street was to be changed to one way direction, this would allow parking on both sides of the street.</p> <p>Council needs to investigate why the bollards were installed in the access lane.</p>

	<p>Jenene advised the committee that for safety reasons, it would be better to reinstate the original signs that were there before the trial period.</p> <p>Jenene and Codie have advised the committee that further investigation is required and that the committee will be provided an update at the next meeting following discussions with the school principal.</p>
November 2022	<p>Transport for NSW, Jenene House informed the committee that the Road Safety Consultant will contact the Principal of the Morgan Street Public School to discuss road safety relating to both traffic and pedestrians.</p> <p>Codie, Kathy and Jenene met with the relieving Principal of Morgan Street Public School, Elizabeth Duncan on Wednesday, 26 October 2022. They had discussed concerns relating to parking arrangements in Union Street, for both parents of students and residents who park in the street.</p> <p>Recommendation:</p> <p><i>That a concept plan be completed by Council showing the changes to the parking arrangements in Union Street adjacent to Morgan Street Public School.</i></p> <p>Moved: Kathy Graham</p> <p>Second: Peter Beven</p>
Date	Item Details
April 2022	Request for Additional Disability Parking adjacent the Aquatic Centre – June Page – Aquatic Centre
Item No.	423.8.3
EDRMS No.	D22/7513
CRM No.	N/A
Responsible Officer	Codie Howard
Current Status	Pending
Date	Committee Recommendation/s
April 2022	<ul style="list-style-type: none"> • <i>That traffic counters be placed in the Aquatic Centre carpark to identify the speed of vehicles.</i> • <i>That correspondence be forwarded to the respondent advising of the committee decisions and inform that the area does not warrant the installation of a pedestrian crossing and that the area does not qualify for a speed zone reduction.</i>

Action Date	Running Actions
April 2022	<p>Correspondence has been received from June Page expressing her concerns in relation to matter relating to the Aquatic Centre.</p> <p>June has asked that the Local Traffic Committee review the number of disability parking spaces available at the Aquatic Centre for people with a disability. June stated there are currently two disability parking bays near the front doors of the Aquatic Centre, with the rest being located near the public toilets. June is a volunteer at the Aquatic Centre and June has advised that two additional disability parking bays need to be installed across from the existing two, near the entrance to the Aquatic Centre.</p> <p>Another concern highlighted by June is the speed of motorists in the car park area. and June has suggested that a speed hump be installed to stop people driving too fast. June has also asked that a sign be installed indicating the speed limit in the carpark areas and that the inclusion of a pedestrian crossing be considered.</p> <p>Council's Assets Officer, Paul Bezzina had inspected the carpark area and advised the committee that there are currently six disability parking spaces in the carpark area, with a disability access ramp near the entrance to the Aquatic Centre. Australian Standards states that there needs to be two disability parking spaces, to every four standard parking spaces.</p> <p>The committee agreed that there are sufficient disability parking spaces available in accordance with the Australian Standards requirements.</p> <p>Transport for NSW, David Vant mentioned that regarding speeding of motorists in the carpark area, Council could place traffic counters to collect the data around the number of speeding vehicles and to record the speed they are travelling.</p> <p>Requirement for a pedestrian crossing will also come down to the data collected from the traffic counters.</p> <p>David Vant informed the committee, that the volume of traffic in the area would not warrant a pedestrian crossing and the suggestion for speed humps would be up to Council to decide.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • <i>That traffic counters be placed in the Aquatic Centre carpark to identify the speed of vehicles.</i> • <i>That correspondence be forwarded to the respondent advising of the committee decisions and inform that the area does not warrant the installation of a pedestrian crossing and that the area does not qualify for a speed zone reduction.</i> <p>Moved: Codie Howard Second: Paul Bezzina</p>
July 2022	<p>The Disabled Parking has been installed in the Aquatic Centre Car Park. The line marking of the parking bays will completed in August 2022 when the line markers are in town. The committee were informed that the traffic counters have not yet been installed, as the counter requires new batteries and once received by Council, the traffic counter will be placed to collect the required data for the committee.</p>

August 2022	The committee were advised that disability stencils for line marking and hatching in the carpark adjacent to the Aquatic Centre will be completed from the 8-10 September 2022.
September 2022	New traffic counters are being purchased by Council and will be put in place when they are available. Update to be provided to the committee at the next committee meeting.
October 2022	Traffic counters to be installed across the Aquatic Centre carpark and the data from the counters to be presented to the committee at the next scheduled committee meeting, to help with the committee decision for a recommendation.
November 2022	The new traffic counters have arrived. Council is planning for these to be installed in the relevant location, with data collected to be presented to the committee at the next meeting.
Date	Item Details
June 2022	Traffic concerns at Rainbow Preschool and Patton Lane – Nicole Delbridge (Director)
Item No.	425.6.1
EDRMS No.	D22/27012
CRM No.	N/A
Responsible Officer	Codie Howard
Current Status	Pending
Date	Committee Recommendation/s
July 2022	<ul style="list-style-type: none"> • <i>Speak with director of Rainbow about parking arrangement, specifically about the angle parking to see if they have any issues, if the lane way was to be changed to one way traffic.</i> • <i>The residents in the area to be spoken with to seek clarification and determine what they want in the lane way.</i>
August 2022	<ul style="list-style-type: none"> • <i>That the Director of the Preschool be approached to seek clarification of the issue that she has raised, followed by a letter box drop being delivered to the residents in the area for feedback.</i>
September 2022	<ul style="list-style-type: none"> • <i>That Patton Lane direction of traffic be changed to one-way, between Bonanza Street and the Rainbow Preschool, for a trial period of six months with council continuing to communicate with residents who access the back of their properties from the access lane.</i>

	<ul style="list-style-type: none"> • That the Preschool be asked to communicate the changes to conditions in their newsletter to parents. • That Council place a notification in the local newspaper to inform the community of the six-month trial period to change to the direction of traffic in Patton Lane, between Bonanza Street and the Rainbow Preschool.
Action Date	Running Actions
June 2022	<p>That line marking be installed by Council and a possible option would be for the lane to be changed to one-way to slow traffic. Codie will follow up and provide the committee an update at the next committee meeting.</p> <p>That the lane be inspected by Council's Asset Officer.</p>
July 2022	<p>An inspection of the area has identified that there is currently 45-degree angle parking for patrons and parents of students attending the Rainbow Preschool. It has been raised those residents that live in the area are having issues with space in Patton Lane, with the number of cars parking in this section of the lane. It was suggested to change the lane way to one-way. There is currently line marking, but no parking signage. For this reason, motorists are parking where they want. Suggestion to make the lane one way traffic from a dedicated entry point in Victoria Street, from Patron Street through to Rainbow Preschool.</p> <p>Another option would be to install 'No Parking' signs in the problem areas in Patton Lane, where the vehicles park. Historically the 45-degree angle parking was installed to allow for more parking for patrons of the preschool. It has been identified that the angle parking does not allow enough space for the lane way to be two-way traffic.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • Speak with director of Rainbow about parking arrangement, specifically about the angle parking to see if they have any issues if the lane way was to be changed to one way traffic. • The residents in the area to be spoken with to seek clarification and determine what they want in the lane way. <p>Moved: Peter Beven</p> <p>Second: Jenene House</p> <p>Suggestion raised to block or discourage use of the vacant block as an entry point to the laneway. Council will check the details around the vacant block.</p> <p>Suggestion for a site inspection of the area if the matter warrants.</p>
August 2022	<p>It was determined by the committee that further action is required before a decision can be made by the committee.</p> <p>Recommendations:</p> <p>That the Director of the Preschool be approached to seek clarification of the issue that she has raised, followed by a letter box drop being delivered to the residents in the area for feedback.</p>

September 2022	<p>Codie informed the committee that the Preschool and some of the affected residents have been approached in the affected area to determine what the issue is.</p> <p>Four of the residents are happy for the proposed changes to the laneway, for it to be converted to one way, with only one resident having concerns as he had a boat and will need to be able to access the property. The proposed change will not be changing the width of the road.</p> <p>Recommendations:</p> <p><i>That Patton Lane direction of traffic be changed to one-way, between Bonanza Street and the Rainbow Preschool, for a trial period of six months with Council continuing to communicate with residents who access the back of their properties from the access lane.</i></p> <p><i>That the Preschool be asked to communicate the changes to conditions in their newsletter to parents.</i></p> <p><i>That Council place a notification in the local newspaper to inform the community of the six-month trial period to change to the direction of traffic in Patton Lane, between Bonanza Street and the Rainbow Preschool.</i></p> <p>Moved: Codie Howard</p> <p>Second: Jenene House</p> <p><i>All in favour.</i></p>
October 2022	Traffic counters to be installed across Patton Lane adjacent to the Preschool and for the data from the counters to be presented to the committee at the next scheduled committee meeting, to help with the committee decision for a recommendation.
November 2022	<p>Traffic counters have now been received and arrangements will be made for the counters to be put in place. The data/statistics collected to be provided to the committee at the next scheduled committee meeting.</p> <p>Following the traffic counters being placed, the committee will then decide on the commencement date for the trial period for changing the direction of the traffic in Patton Lane, between Bonanza Street and the Rainbow Preschool.</p>
Date	Item Details
August 2022	Traffic and Pedestrian Safety Concerns, Blende Street for residents of Con Crowley Village – Ron Jeffrey
Item No.	427.6.1
EDRMS No.	D22/34844 and D22/345053
CRM No.	N/A
Responsible Officer	Codie Howard

Current Status	Pending
Date	Committee Recommendation/s
August 2022	<ul style="list-style-type: none"> • That traffic counter/classifiers data be collected to determine the speed of vehicles travelling along Blende Street between the two roundabouts. • That the bus company be consulted to see if they have issues with the Bus Stop being relocated to an area outside of the Con Crowley Village gates further along Blende Street.
September 2022	<ul style="list-style-type: none"> • That traffic counters be placed across Blende Street, between Gossan and the Galena Street roundabout, to determine the volume of traffic and for the width, adjacent to Con Crowley Village, to be measured to see if it would allow enough space for the bus to park in the area requested adjacent to the Con Crowley Residents Hall.
Action Date	Running Actions
August 2022	<p>Council's Chief Assets and Projects Officer, Codie Howard met with Ron Jeffery from Con Crowley Village on Thursday, 28 July 2022 to discuss his complaint.</p> <p>Mr Jeffery expressed his concerns with the elderly residents not being able to cross Blende Street safely from their residence to the Coles Shopping Complex.</p> <p>Jeffery would like a traffic light crossing or something similar implemented in the middle of Blende Street to allow safe passage across the street.</p> <p>Codie explained that there are traffic blisters near the roundabout at Gossan Street in place for this reason. Ron mentioned that cars approaching the roundabout are turning left out of Gossan Street and taking the corner very quickly. During his discussion with Jeffrey, Codie witnessed this complaint when a car had turned the corner too fast.</p> <p>There are currently traffic counters in this area, that have been placed for a separate reason. Council can use the data collected to help with further investigation.</p> <p>Transport for NSW, David Vant explained that there would be certain standards that would be required, to warrant a crossing.</p> <p>The gate at the Con Crowley Village is located near the main hall and residents are crossing the road at this point and not crossing at the blister near the roundabout.</p> <p>Jeffery has also requested that the bus shelter on the corner of Galena and Blende Streets be relocated.</p> <p>– these issues can be reviewed and considered by the committee. If the bus stop can be moved, it could be moved near the hall for village residents.</p> <p>This 'Bus Stop' was in place before the perimeter fencing was installed at Con Crowley Village. Consultation will be required with the bus company before any decisions are made by the committee.</p> <p>Recommendations:</p> <ul style="list-style-type: none"> • That traffic counter/classifiers data be collected to determine the speed of vehicles travelling along Blende Street between the two roundabouts. • That the bus company be consulted to see if they have issues with the Bus

	<i>Stop being relocated to an area outside of the Con Crowley Village gates, further along Blende Street.</i>
September 2022	<p>Council's Asset Officer, Paul Bezzina liaised with the Bus Company, and they have advised that they do not have any concerns or objections, for the Bus Stop to be relocated to the gates at the resident's hall of the Con Crowley village on Blende Street.</p> <p>Refer to Item 428.6.3 - D22/44823 - Request to relocate the Bus Stop to further down the road adjacent the Residents Hall at Con Crowley Village, Blende Street – CDC Broken Hill – Adrian Rouse.</p> <p>Correspondence from the Bus Company received by the committee requesting the relocation of the bus company.</p> <p>Recommendations:</p> <p><i>That traffic counters be placed across Blende Street, between Gossan and the Galena Street roundabout, to determine the volume of traffic and for the width, adjacent to Con Crowley Village to be measured to see if it would allow enough space for the bus to park in the area requested, adjacent to the Con Crowley Residents Hall.</i></p>
October 2022	Traffic counters to be installed across Blende Street and for the data from the counters to be presented to the committee at the next scheduled committee meeting, to help with the committee decision for a recommendation.
November 2022	Traffic counters have now been received and arrangements will be made for the counters to be put in place. The data/statistics collected to be provided to the committee at the next scheduled committee meeting.
Date	Item Details
August 2022	Request from a member of the public to review the traffic management of the KFC drive-through
Item No.	427.9.1
EDRMS No.	N/A
CRM No.	N/A
Responsible Officer	Codie Howard
Current Status	Pending
Date	Committee Recommendation/s

Action Date	Running Actions
August 2022	<p>Cars are backing up daily in the drive through of KFC out into Lane Street, blocking the Oxide Street roundabout and the southern lane of Lane Street. Please discuss possible options to alleviate this issue.</p>
September 2022	<p>Council's Chief Assets and Projects Officer has spoken with the Manager of KFC Broken Hill who will pass the concerns onto the Regional Manager.</p> <p>Council will continue to speak with the local Manager of KFC to see if they have any other options to alleviate the traffic issues that have been caused due to the overflow of cars accessing the drive-through.</p> <p>The problem is with traffic congesting the intersection of the KFC driveway and the exit to the roundabout at the intersection of Oxide and Lane Streets.</p> <p>Police Representative, Matt McCarthy will pass the traffic matter onto Highway Patrol to schedule additional patrols of the area and for the area to be monitored more frequently.</p> <p>An option would be for KFC to redesign the carpark area.</p>
October 2022	<p>Codie informed the committee that he had not yet received a response from the Regional Manager for KFC.</p> <p>It was decided at the previous meeting that a 'No Left Turn' sign be erected near the entrance to the KFC carpark to eliminate the congestion and cars banking across the intersection on the roundabout. There would then be no parking for the indented area on the opposite side of Lane Street, to allow for through access and flow of traffic with the inclusion of right turning lane to enter the KFC carpark.</p> <p>David Vant suggested that the Regional Manager be advised that Council are proposing to construct a concrete median in the middle of the road, to run from the bore of the roundabout to the end of the exit driveway, to stop motorists turning right into the driveway and hatch first 10m to 20m on the left side. This would force customers to exit from the other side and would mean the KFC driveways and carpark would need to be redesigned. It is suggested that this information would force a response from the Regional Manager and from there other options could be suggested.</p> <p>It was suggested that the original Development Application be checked to see what the approved conditions were in relation to parking arrangements. Being that the business on occasion is closed for walk in customers, this would change the traffic flow condition of the original consent. David Vant outlined that by them changing the access to the business and only having the driveway available for customers, meant that they have modified the original consent conditions with the approved number of vehicles in the drive through.</p> <p>They must comply with the original consent. Investigations are required to determine what the original consent conditions were to see how much they have amended their original consent.</p> <p>Codie will liaise with the Development and Compliance Department of Council to see what the original development application conditions were and provide an update to the committee at the next meeting.</p>

November 2022	The conditions of initial Development Application will be reviewed to see if KFC are in breach of the consent conditions. Kath advised the committee that she will liaise with Codie to see if the consent conditions have been checked and for an update to be provided to the committee at the next committee meeting, so the committee can decide on what action will be taken.
Date	Item Details
September 2022	Road Safety Concerns adjacent to the Willyama High School – Skye Chan-McBeth
Item No.	428.6.1
EDRMS No.	D22/42548
CRM No.	N/A
Responsible Officer	Codie Howard
Current Status	Pending
Date	Committee Recommendation/s
September 2022	<i>Traffic counters will be placed on Murton Street adjacent to the Willyama High School to collect data and to determine the speed of motorists during school hours.</i>
Action Date	Running Actions
September 2022	<p>The committee received correspondence expressing concerns with the lack of road safety on the road adjacent to the Willyama High School, as there are a lot of speeding cars during school hours. The respondent has requested that the road be reviewed and for the road to be made safer, with speed humps and a pedestrian crossing possibly being installed to make it safe for school children to cross the road.</p> <p>The respondent had not identified the road in the request. The committee assume that the road in question is Murton Street with speeding motorists.</p> <p>Transport for NSW, Jenene House informed the committee that she is currently doing traffic and pedestrian observation. Jenene mentioned that this is part of her role with Transport for NSW and also includes school zone road safety. Jenene will investigate this matter further. Jenene has a meeting planned with the Road Safety Education Consultant to discuss other matters and will mention the concerns raised at the Willyama High School during this meeting and provide the committee an update at the next committee meeting.</p> <p>Codie suggested that Council contact the respondent to find out further information that will help with the investigation and raise the matter of speeding and compliance with the Police to monitor.</p>

	<p>Recommendations:</p> <p><i>Traffic counters will be placed on Murton Street adjacent to the Willyama High School to collect data and to determine the speed of motorists during school hours.</i></p>
October 2022	Traffic counters to be installed across Murton Street and for the data from the counters to be presented to the committee at the next scheduled committee meeting, to help with the committee decision for a recommendation.
November 2022	<p>Traffic counters have now been received and arrangements will be made for the counters to be put in place. The data/statistics collected be provided to the committee at the next scheduled committee meeting.</p> <p>Codie advised Jenene from Transport NSW that he will complete a concept plan for the main entrance in Radium Street for the Willyama High School, as a part of the Traffic and Pedestrian observation process.</p>
Date	Item Details
November 2022	Request for installation of 'No Right Turn' sign at the intersection of Wolfram Lane and Sulphide Street – Peter Druitt
Item No.	430.6.1
EDRMS No.	D22/52000
CRM No.	N/A
Responsible Officer	Kathy Graham
Current Status	Pending
Date	Committee Recommendation/s
Action Date	Running Actions
November 2022	<p>Correspondence has been received advising the committee that traffic travelling west in Wolfram Lane, between Chloride and Sulphide Streets, have the option to turn right into Sulphide Street without notice. This is unsafe for motorists travelling north on Sulphide Street, who cannot see the intruding vehicle due to the rise of the crest.</p> <p>The committee have been asked to consider installing a 'No Right Turn' sign at Wolfram Lane, to deter motorists from turning right into Sulphide Street.</p>

The committee determined there are unbroken lines on the section of road addressed by the respondent. Council's Compliance Officer, Barry Walker noted that it is illegal to cross an unbroken line, unless the motorist is entering or exiting a property and believed even if a 'No Right Turn' sign is installed, this may not change the behaviour of motorists.

Recommendation:
That the respondent be contacted for clarification of the location for where they want the 'No Right Turn' to be installed.

The committee agreed to carry over this recommendation to the next scheduled committee meeting for endorsement, depending on the outcome of Jenene's review of this request.

Date	Item Details
November 2022	Truck parking and blocking driveway access to the property at 554 Argent Street – Annette Herd
Item No.	430.6.1
EDRMS No.	D22/51051, D22/51622, D22/22023, D22/56494 and D22/56592
CRM No.	N/A
Responsible Officer	Codie Howard
Current Status	Pending
Date	Committee Recommendation/s

Action Date	Running Actions
November 2022	<p>Correspondence was received from Annette Heard, the resident at 554 Argent Street, expressing her frustration with large trucks parking adjacent to her property, with their engines running at early hours of the morning and blocking access to and from her property at all hours during the day.</p> <p>The resident is now requesting for 'No Stopping' signs be installed either side of the driveway to help deter trucks from parking across her driveway.</p> <p>The committee is reluctant for 'No Stopping' signs being installed as the Junction Hotel is on the corners and this will affect the parking for patrons.</p> <p>Council's Compliance Officer, Barry Walker advised that the times when the trucks are blocking the driveway is outside of Council's operating hours and during these times the Police should be called to enforcement infringement notices.</p> <p>Codie advised prior to the meeting that this matter will need to be discussed with the Police before any recommendations can be made by the committee, to see what their process is relating to matters such as this one.</p> <p>Codie was unable to address this matter at the previous committee meeting, as Chris Wallace, the Police Representative, left the meeting early.</p> <p>Kathy advised the committee that she will follow up the details for the committee to decide at the December meeting, following consultation with the proprietor of the service station and the resident. Barry mentioned that he will contact the new highway Patrol Sergeant to clarify specifics.</p> <p>The committee have stressed the need for a Police representative to be present at the meeting to help finalise matters such as these, without the delay in action from the committee and council.</p> <p>It was suggested that some matters/requests included on the agenda, could be reviewed by the Police representative prior to the meetings and then provide their feedback for discussion at the next meeting, if they will not be available to attend in person.</p>

430.10 Next Meeting Date

Tuesday, 6 December 2022.

Next meeting to be held in the Ground Floor Meeting Room.

430.11 Meeting Closed

12 noon

Financial Implications:

The scope of the event will be costed and included the 2023/24 budget.

Attachments

1. [↓](#) Minutes of the Broken Hill Heritage Committee Meeting held September 2022

ANNE ANDREWS
EXECUTIVE MANAGER GROWTH AND INVESTMENT

JAY NANKIVELL
GENERAL MANAGER

1 Broken Hill Heritage Committee

Councillor Room

Council Administration

5pm 27 September 2022

MINUTES

Present: Councillor Darriea Turley (Chairperson) Councillor Marion Browne (Deputy Chairperson) Christine Adams (Secretary) Jeannette Thompson, Gigi Barbe, Simon Molesworth, Anne Andrews (BHCC) Michael Mason(BHCC), Tracey Stephens

Apologies: Liz Vines

Absent: Andrew Gosling, Gary Cook, Cliff Turley

Guest Speaker

Cathy Farry-West Darling Arts.

Cathy addressed the committee re Glamfest-a Gawler Place laneway festival taking place in Broken Hill in 2023. It will become a vitally important part of the 2023 Heritage Festival as it will be held on Easter Saturday. Cathy explained they were fortunate in receiving a \$300,000 Grant for the event which will also cover artist in residence programmes that will

concentrate on the many historical collections within the city. The festival will exhibit the works of these artists in residence. The latter will be teaming with community museums and groups such as Trades Hall, Art Gallery, Historical Society, Broken Hill Archives and Sulphide Street railway & Historical Museum. For more information of the festival check out glamfestbh.com

Minutes from Previous Meeting: Moved Gigi Barbe. Seconded Simon Molesworth. Passed.

Business Arising from the Minutes (see action list)

	Action	Who	When	Status
1	Discussion re continuation of sub-committees: Events and Governance Working groups. This has become a priority given the items discussed in Further Business.	Committee	September meeting Completed	<p><u>Heritage Strategy committee</u> members: Councillor Marion Browne, Liz Vines, Simon Molesworth, Jeanette Thompson, Gary Cook Chairperson to attend when possible.</p> <p>To meet bi-monthly last Tuesday of month <u>5-6pm</u></p> <p><u>Heritage Events committee</u> members: Councillor Darria</p>

				Turley, Christine Adams, Gigi Barbe, To meet bimonthly last Tuesday of month <u>4-5pm.</u>
2	significant tree and urban conservation to be addressed by heritage Strategy subcommittee Working group in consultation with council.	Heritage Strategy Sub-committee	First meeting Monday 24 October 5pm	New sub-committee
3	Support the development of a repository for demolition materials – “aligns with Councils sustainability policy”	Heritage Strategy sub-committee	ongoing	ongoing
4	Miners’ Memorial Day: Trades Hall	Chris	Saturday 8 October	Ongoing. Plans on track

5	<p>2023 Broken Hill Festival Title Recent motion passed that title would always be Broken Hill Heritage (year) Festival. The subtitle to refer to our heritage City listing. Committee members asked all to think of ideas for next meeting. Rachel will also provide ideas for committee. “A National Heritage listing for Broken Hill recognises over 130 years of continuous mining operations, its contribution to technical developments in the field of mining, its pioneering role in the development of occupational health and safety standards, and its early innovation and adoption of environmental regeneration in and around mining operations,” said Greg hunt, Minister for the Environment. Australian Geographic 2015 January According to the listing, Broken Hill “is recognised for its strong community spirit, the resilience of its people and its isolated location and dramatic landscape. Broken Hill has come to symbolise the challenges and remoteness of living in the Australian outback.”</p>	<p>Committee Rachel</p>	<p>ASAP</p>	<p>Committee voted sub-title will relate to</p> <p>The city’s strong community spirit, the resilience of its people and its isolated location and dramatic landscape. Broken Hill has come to symbolise the challenges and remoteness of living in the Australian outback.” The symbolism and the city’s unique place in Australian society has drawn artists writers painters poets and film makers-over 50 films Some suggestions for subtitle are:</p> <p>Broken Hill-A Spirit of its Own</p> <p>Sharing the Lode</p> <p>From Uplode to downlode</p> <p>A Labor of Lode</p> <p>Beyond the Black Stump (this is used by Bourke)</p>
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	The symbolism and the city's unique place in Australian society has drawn artists writers painters poets and film makers-over 50 films			Please email ideas of comments. Possible need to choose at the November combined meeting.
6	It was suggested the committee ask council to provide funding in the 2023-24 budget to cover celebrations for the city's 140 birthday which will be celebrated on 5 September 2023.	Minutes of meeting		Presented to council in these minutes.
7	2023 Broken Hill Heritage Festival -WDA partnership Invite Cathy Farry to September meeting-re Gawler Place initiative,.	Chris	asap	Completed
8	Begin planning for Broken Hill Birthday 2023-140 th so far ideas-street parade ending at Sturt Park for old fashioned orators. Ideas everyone?	Refer to Events sub-committee	ongoing	Ongoing
9	Paul Davies Report to be distributed to Gary Cooke-hard copy	Events	asap	Completed

Further Business.

1. Tracey Stephens advised NSW State Heritage Office Grants for Heritage Listed Buildings are available. It was decided that the committee would support the Heritage Advisor in submitting the Trades Hall for financial assistance.
2. Advised that letters of support for the Trades Hall project have been sent to all relevant government ministers.

Darria queried if the Art Gallery could be lit up for the 2023 heritage Festival as the Town Hall Façade will be unavailable due to the new library works. Anne Andrews advised the State Heritage Office previously refused permission for this activity but will contact the department again.

Anne also asked the committee to seriously consider future activity for the annual festival-lighting up of the Town hall Façade takes almost the whole festival budget. She asks if basically we are getting the best outcome for our dollar? Would it be more advantageous to present our most successful heritage activities around other major activities during the year rather than spend all on one activity. Perhaps we need to have a workshop on this and consider where we are going in 2024.

Meeting closed at 6pm. Next meeting will be Tuesday 29 November 5pm Council Admin.

Sub-committees meeting. Monday 24 October heritage Events 4-5pm; Heritage Strategy 5-6pm

ORDINARY MEETING OF THE COUNCIL

October 19, 2022

ITEM 11

BROKEN HILL CITY COUNCIL REPORT NO. 255/22

SUBJECT: MINUTES OF THE S355 AGEING WELL ADVISORY COMMITTEE MEETING HELD 21 SEPTEMBER 2022 D22/55539

Recommendation

1. That Broken Hill City Council Report No. 255/22 dated October 19, 2022, be received.
2. That the minutes of the S355 Ageing Well Advisory Committee meeting held on 21 September 2022 be received.

Executive Summary:

Council has received minutes from the S355 Ageing Well Advisory Committee meeting held on 21 September 2022

Report:

As per Council’s Section 355 Advisory Committee Framework Manual and the Constitution of the Ageing Well Advisory Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting

Community Engagement:

Minutes have been provided to the S355 Ageing Well Advisory Committee members

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.4	Decision makers provide accountability through planning and reporting frameworks

Relevant Legislation:

The S355 Ageing Well Advisory Committee operates under Council’s Advisory Committee constitution and the Local Government Act 1993

Financial Implications:

NIL

Attachments

1. [↓](#) Minutes Ageing Well S355 September 2022_signed

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



ANNUAL GENERAL MEETING MINUTES

Ageing Well S355
Annual General Meeting
September 2022

Date: 21st September 2022
Meeting opened: 3.04pm

1. Acknowledgement of Country

We acknowledge that we meet today on the lands of the Wilyakali people and pay our respects to their Elders past, present and emerging. We acknowledge all First Nations people in our meeting today.

2. Welcome and Apologies

Present: Julua Hamel, JR Mitchell, Melanie Chynoweth, Clr Page, Clr Gallagher, Razija Nu'man, Dionne Devlin

Apologies: Neil Jayasingham, Clr Bob Algate

3. Appointment of Executive positions

- | | |
|-------------------------|---------------|
| 3.1. Chairperson | Clr Gallagher |
| 3.2. Deputy Chairperson | Clr Page |
| 3.3. Secretary | Dionne Devlin |

4. General Business

Introductions.

This forum is to gather information about gaps and provide information for a full mapping of the service system for ageing in the city.

Discussion:

Barriers to volunteering for older people

Risk of homelessness for older people

Privatised, deregulated service model

Difficulty navigating services

Lack of scale down housing options



Social isolation
Succession of volunteer based welfare services
Lack of advocacy for individuals to access systems
Communication to community about available services and packages
Staff issues in the services sector
Respite services

ACTIONS:

Research to understand the full service system
Contact service providers and invite them to join this S355
Invite Lyndon Grey from DCJ to the next meeting.
The department of Communities and Justice has an Ageing Wellness Strategy with a three tier grants program. Julia to distribute.
Contact RDA regarding accessibility program for ramps into CBD shops.

Next Meeting date 3pm January 18 2023

Meeting closed: 4.04pm

CHAIR [REDACTED]
Ageing Well Advisory Committee

ORDINARY MEETING OF THE COUNCIL

October 12, 2022

ITEM 12

BROKEN HILL CITY COUNCIL REPORT NO. 257/22

SUBJECT: MINUTES OF THE S355 YOUTH ADVISORY COMMITTEE
MEETING HELD 23 SEPTEMBER 2022 D22/53971

Recommendation

1. That Broken Hill City Council Report No. 257/22 dated October 12, 2022, be received.
2. That the minutes of the S355 Youth Advisory Committee meeting held on 23 September 2022 be received

Executive Summary:

Council has received minutes from the S355 Youth Advisory Committee meeting held on 23 September 2022

Report:

As per Council’s Section 355 Advisory Committee Framework Manual and the Constitution of the Youth Advisory Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting

Community Engagement:

Minutes provided to the S355 Youth Advisory Committee members.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organization to operate within its legal framework

Relevant Legislation:

The S355 Youth Advisory Committee operates under Council’s Advisory Committee constitution and the *Local Government Act 1993*.

Financial Implications: Nil

Attachments

1. [↓](#) 20220923 Signed Minutes Youth Advisory S355

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER



ANNUAL GENERAL MEETING MINUTES

Youth S355
Annual General Meeting
September 2022

Date: 23rd September 2022
Meeting opened: 3.04pm

1. Acknowledgement of Country

We acknowledge that we meet today on the lands of the Wilyakali people and pay our respects to their Elders past, present and emerging. We acknowledge all First Nations people in our meeting today.

2. Welcome and Apologies

Present: Cllr Boland, Cllr Turley, Jim Richards, Sharryn Rouse, Mel Chynoweth, Susanne Jones, Razija Nu'man, Dionne Devlin

No apologies

3. Appointment of Executive positions

- | | |
|-------------------------|-------------------|
| 3.1. Chairperson | Jim Richards |
| 3.2. Deputy Chairperson | Melanie Chynoweth |
| 3.3. Secretary | Dionne Devlin |

4. General Business

Introductions.

Discussion of current youth services in the city and gaps.

Gaps:

Information – no coordinated communication of youth services, opportunities, and events

Youth Homelessness- research into level of available accommodation

Youth Space- there is no drop-in centre for young people to connect

Social opportunities and activities for young people

Social issues- lack of short term youth housing, drug use and abuse, disconnection, lack of activity, issues with education, training, and entry



BROKEN HILL
CITY COUNCIL

level employment. Trauma and boredom, along with lack of connection, exacerbate social issues.

LGBTQI + awareness and acceptance

5. Action:

The YMCA will circulate the results of a recent survey completed by Broken Hill's young people to the group.

Council will advocate to address identified need.

Next Meeting date 13th December at 3pm

Meeting closed: 4.10pm



Jim Richards,
CHAIRPERSON
Youth Advisory Committee

ORDINARY MEETING OF THE COUNCIL

October 26, 2022

ITEM 13BROKEN HILL CITY COUNCIL REPORT NO. 256/22

SUBJECT: MEETING NOTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 11 OCTOBER 2022 D22/56682

Recommendation

1. That Broken Hill City Council Report No. 256/22 dated October 26, 2022, be received.
2. That the meeting notes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 11 October be received, please note quorum was not reached for this meeting.

Executive Summary:

Council has received meeting notes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held 11 October 2022 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2022), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Community Engagement:

Meeting notes provided to Section 355 Friends of the Flora and Fauna of the Barrier Ranges Community Committee members.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate within its legal framework

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

Financial Implications:

Nil

Attachments

1. OCTOBER 2022 - MEETING NOTES OF THE FRIENDS OF THE FLORA AND
[↓](#) FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE

RAZIJA NU'MAN
CHIEF CORPORATE AND COMMUNITY OFFICER

JAY NANKIVELL
GENERAL MANAGER

**MEETING NOTES OF THE FRIENDS OF THE FLORA AND FAUNA OF
THE BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING
13 SEPTEMBER 2022 AT 6PM – GROUND FLOOR MEETING ROOM,
COUNCIL ADMINISTRATIVE CENTRE, 248 BLENDE STREET 12/51**

1. Present:

Darrell Ford (BHCC), Nick King (BHCC), Gaylene Ford, Paul Reed, Jeff Crase, Dean Fletcher

2. Apologies:

3. Michael and Karen Ford, Sue Spangler, Geoffrey Hoare, Merran Coombe, Scott family, Marion Brown, Anne Evers, David Spielvogel, Jill Spielvogel, Evan Scott, John Rogers, Finbar Ryan (BHCC)

4. **Confirmation of minutes of previous meeting:** To be Confirmed at next meeting as quorum was not met.

5. **Business arising from Previous Minutes:** Nil

6. **Correspondence:** Nil

7. Update on Action List Items:

- 7.1. Identification Cards – As required
7.2. Police Checks
7.3. Cement Paths
7.4. Improve Roadworks

8. General Business:

- 8.1. A Submission for another Can-am to allow for more weed and Pest Control has been submitted, this will hopefully minimise the need for contracted weed sprayers.
8.2. Starview Campsite numbers have reduced due to the end of school holidays, Visitation numbers are also reducing slowly for this reason.
8.3. Still a large number of floras including sturt desert peas have been seen.
8.4. Fauna is well, large flocks of Budgies, Cockatiels and bird life in general have been seen.
8.5. There is a Volunteer's High Tea to be held on 25 October 2022 at the Civic Centre.
8.6. The Desert Equinox that was held in the South Regeneration Area was a great success. They had 1,500 people visit the site, with superb weather and amazing displays.
8.7. Working Bee to be held this Saturday, 15 October 2022, to meet at the Ranger's office at 9am.

9. Roster:

Looking for any volunteers that may be interested in opening and closing on some weekends (Staff will be cleaning)

10. Action List:

1. Identification Cards – Continuing	Customer Relations
2. Police Checks	Darrell Ford
3. Cement paths	Darrell Ford
4. Improve Roadworks	Darrell Ford

11. Next Meeting: 6pm Tuesday, 8 November 2022 at Ground Floor Meeting Room

12. Meeting Closed: 6.30pm

ORDINARY MEETING OF THE COUNCIL

November 22, 2022

ITEM 14

BROKEN HILL CITY COUNCIL REPORT NO. 270/22

SUBJECT: ACTION LIST REPORT D22/62159

Recommendation

1. That Broken Hill City Council Report No. 270/22 dated November 22, 2022, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report covers decisions at Ordinary Council Meetings, is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Community Engagement:

Nil.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.5	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action Item List - November 2022 Update

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 22/11/2022
	Officer: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM
	Further Report Required: Including Further Reports	

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/04/2018	Mason, Michael Nankivell, Jay	Reports	COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE
Resolved:			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>. That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>. 			
16 May 2018 9:45am Bartlett, Leisa In progress.			
15 Aug 2018 3:32pm Bartlett, Leisa MPDC advised - OLG advised that the land is subject to a Native Title Claim and that compulsory acquisition cannot go ahead at this stage. Council is waiting for further advice from OLG.			
11 Sep 2018 4:40pm Bartlett, Leisa No change, awaiting advice from OLG.			
09 Oct 2018 5:08pm Bartlett, Leisa Awaiting OLG advice			
13 Nov 2018 9:26am Bartlett, Leisa Awaiting OLG advice due to Native Title.			
06 Feb 2019 1:51pm Bartlett, Leisa In discussions with Crown Lands regarding Native Title.			
07 Mar 2019 1:55pm Bartlett, Leisa No change, awaiting response from Crown Lands.			
15 May 2019 10:41am Falkner, Georgina Crown Lands have advised they have no objection to receiving Proposed Acquisition Notices. Investigating budget and Native Title prior to making application to OLG.			
14 Jun 2019 3:27pm Bartlett, Leisa no change in status			
04 Jul 2019 1:51pm Bartlett, Leisa no change in status			
20 Aug 2019 3:39pm Misagh, Anthony Acquisition is on hold and most likely will not be going ahead at this point. It holds native title and it is getting somewhat expensive.			
17 Oct 2019 9:54am Bartlett, Leisa Discussions being held with month with the Department of Crown Lands.			
14 Nov 2019 4:35pm Bartlett, Leisa Seeking legal advice from Council's Solicitors			
12 Feb 2020 12:12pm Bartlett, Leisa Legal advice received. Matter in progress.			
07 Apr 2020 10:14am Bartlett, Leisa 11/03/2020 - Matter in progress.			
08 Apr 2020 11:16am Bartlett, Leisa In progress.			
08 May 2020 11:58am Bartlett, Leisa Matter in progress.			
10 Jun 2020 2:35pm Bartlett, Leisa Matter in progress.			
15 Jul 2020 1:45pm Bartlett, Leisa Matter in progress.			
12 Aug 2020 9:41am Bartlett, Leisa Matter in progress.			
17 Sep 2020 3:05pm Bartlett, Leisa Matter on hold until the Federation Way Acquisition is complete.			
16 Oct 2020 8:42am Bartlett, Leisa Matter on hold.			
10 Nov 2020 4:11pm Bartlett, Leisa Matter on hold.			

For Action	Division: Ordinary Council	Date From: 1/04/2018
	Committee:	Date To: 22/11/2022
	Officer:	
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

<p>30 Nov 2020 2:06pm Bartlett, Leisa Matter on hold.</p> <p>12 Feb 2021 10:00am Bartlett, Leisa Matter on hold until Federation Way Acquisition is complete</p> <p>18 Mar 2021 4:38pm Bartlett, Leisa In progress.</p> <p>16 Apr 2021 10:41am Bartlett, Leisa In progress.</p> <p>12 May 2021 12:10pm Bartlett, Leisa On hold until Federation Way acquisition is complete.</p> <p>15 Jul 2021 12:13pm Bartlett, Leisa On hold until Federation Way acquisition is complete.</p> <p>12 Aug 2021 3:03pm Bartlett, Leisa On hold.</p> <p>16 Dec 2021 11:49am Bartlett, Leisa On hold.</p> <p>18 Jan 2022 2:54pm Butcher, Lacey On hold</p> <p>21 Mar 2022 3:44pm Bartlett, Leisa no change in status.</p> <p>19 May 2022 11:21am Bartlett, Leisa no change in status.</p> <p>22 Jun 2022 11:03am Guerin, Emily No change in status</p> <p>18 Jul 2022 3:05pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:28pm Bartlett, Leisa No change in status.</p> <p>07 Sep 2022 3:23pm Guerin, Emily - Reallocation Action reassigned to Mason, Michael by Guerin, Emily</p> <p>20 Sep 2022 12:16pm Guerin, Emily No change in status.</p> <p>18 Oct 2022 9:36am Guerin, Emily No change in status</p> <p>16 Nov 2022 8:25am Guerin, Emily No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 29/07/2020	Mason, Michael Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE OF PART LOT 7315 DP 1183447 TO BROKEN HILL SPEEDWAY CLUB
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 105/20 dated July 1, 2020, be received. 2. That Council (as Trust Manager for the Willyama Common Trust) lease Part Lot 7315 in Deposited Plan 1183447 to the Broken Hill Speedway Club for the purpose of a motocross track extension and associated access. 3. That the lease term be 25 years and the annual rental be the minimum Crown Lands rental. 4. That the Mayor and General Manager be authorised to sign and execute any documents under the Common Seal of Council, the absence of a Trust Seal. 			
CARRIED UNANIMOUSLY			
<p>12 Aug 2020 10:00am Bartlett, Leisa Solicitors are drawing up the licence agreement.</p> <p>17 Sep 2020 3:09pm Bartlett, Leisa Draft lease being finalised.</p> <p>16 Oct 2020 9:20am Bartlett, Leisa Draft lease with Solicitors.</p> <p>10 Nov 2020 4:26pm Bartlett, Leisa Licence is with the Broken Hill Speedway Club for signature.</p> <p>30 Nov 2020 2:11pm Bartlett, Leisa</p>			

For Action	Division: Ordinary Council	Date From: 1/04/2018
	Committee:	Date To: 22/11/2022
	Officer:	
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

<p>Licence with Speedway Club for signature.</p> <p>12 Feb 2021 10:04am Bartlett, Leisa Licence signed by all parties and is now with the Minister for approval.</p> <p>18 Mar 2021 4:40pm Bartlett, Leisa In progress.</p> <p>16 Apr 2021 10:42am Bartlett, Leisa In progress.</p> <p>12 May 2021 12:14pm Bartlett, Leisa In progress.</p> <p>17 Jun 2021 4:55pm Bartlett, Leisa Waiting on response from Local Aboriginal Land Council.</p> <p>15 Jul 2021 12:15pm Bartlett, Leisa Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>12 Aug 2021 3:04pm Bartlett, Leisa Council's Solicitor is awaiting a response from the Local Aboriginal Land Council.</p> <p>15 Sep 2021 9:06am Bartlett, Leisa Council staff following up with Local Aboriginal Land Council.</p> <p>14 Oct 2021 4:12pm Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>11 Nov 2021 9:02am Bartlett, Leisa Awaiting response from the Local Aboriginal Land Council.</p> <p>16 Dec 2021 11:51am Bartlett, Leisa Awaiting response from Local Aboriginal Land Council.</p> <p>18 Jan 2022 2:55pm Butcher, Lacey Awaiting response from Aboriginal Land Council</p> <p>15 Feb 2022 10:58am Bartlett, Leisa Awaiting response from Aboriginal Land Council.</p> <p>23 Mar 2022 2:42pm Bartlett, Leisa No change in status.</p> <p>19 May 2022 11:23am Bartlett, Leisa No change in status.</p> <p>22 Jun 2022 11:04am Guerin, Emily No change in status</p> <p>18 Jul 2022 3:07pm Guerin, Emily No change in status</p> <p>24 Aug 2022 3:28pm Bartlett, Leisa No change in status.</p> <p>07 Sep 2022 3:24pm Guerin, Emily - Reallocation Action reassigned to Mason, Michael by Guerin, Emily</p> <p>20 Sep 2022 12:16pm Guerin, Emily No change in status.</p> <p>18 Oct 2022 9:36am Guerin, Emily Still awaiting response from Aboriginal Land Council. Further follow up with LALC to again occur.</p> <p>16 Nov 2022 8:25am Guerin, Emily No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 9/12/2020	Mason, Michael Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LICENCE TO NEXTGEN NETWORKS PTY LTD

Resolved

1. That Broken Hill City Council Report No. 175/20 dated November 24, 2020, be received.
2. That the Willyama Common Trust amend the existing licence to Nextgen Networks Pty Ltd in accordance with the attached plan, being part Lot 7302 DP 1181129.
3. That the Willyama Common Trust renew the amended licence for a further period of 10 years (in accordance with the existing renewal option) and rent be set at \$2500 per annum.
4. That the Mayor and General Manager be authorised to sign and execute any relevant documents under the Common Seal of Council, in the absence of a Trust Seal.

CARRIED UNANIMOUSLY

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<p>12 Feb 2021 10:12am Bartlett, Leisa Processes have commence to issue licence.</p> <p>18 Mar 2021 4:41pm Bartlett, Leisa Nextgen progressing draft licence.</p> <p>16 Apr 2021 10:47am Bartlett, Leisa Draft deed is with the Solicitor.</p> <p>12 May 2021 12:17pm Bartlett, Leisa Draft deed with Solicitors - in progress.</p> <p>17 Jun 2021 5:24pm Bartlett, Leisa Draft deed with the Solicitors.</p> <p>15 Jul 2021 12:19pm Bartlett, Leisa In progress.</p> <p>12 Aug 2021 3:06pm Bartlett, Leisa In progress.</p> <p>15 Sep 2021 9:09am Bartlett, Leisa In progress.</p> <p>14 Oct 2021 4:15pm Bartlett, Leisa Awaiting information from applicant to be able to progress further.</p> <p>11 Nov 2021 9:02am Bartlett, Leisa Potential amendments being discussed.</p> <p>16 Dec 2021 11:51am Bartlett, Leisa Amendments being discussed.</p> <p>18 Jan 2022 2:56pm Butcher, Lacey Amendments being discussed</p> <p>15 Feb 2022 10:59am Bartlett, Leisa Amendments in progress.</p> <p>23 Mar 2022 2:42pm Bartlett, Leisa No change in status</p> <p>19 Apr 2022 11:33am Bartlett, Leisa Licence with Solicitors for amendments.</p> <p>19 May 2022 11:24am Bartlett, Leisa Amendments in progress.</p> <p>18 Jul 2022 3:07pm Guerin, Emily No change in status</p> <p>07 Sep 2022 3:25pm Guerin, Emily - Reallocation Action reassigned to Mason, Michael by Guerin, Emily</p> <p>20 Sep 2022 12:16pm Guerin, Emily No change in status.</p> <p>18 Oct 2022 9:45am Guerin, Emily No change in status</p> <p>16 Nov 2022 8:25am Guerin, Emily No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 31/03/2021	Howard, Codie Nankivell, Jay	Notice of Motion	STREET LIGHTING
<u>Resolved</u>			
<ol style="list-style-type: none"> 1. That Motions of Which Notice has been Given No. 8/21 dated March 19, 2021, be received. 2. That Broken Hill City Council prepares a report to be tabled at the May 2021 Council Meeting regarding the installation of street lighting on Holten Drive, McGillivray Drive and Federation Way. 3. That at the end of the roll-out of the Southern Lights project, an assessment be undertaken of any further need for street lighting including the lighting to the roads mentioned in part 2 (Holten Drive, McGillivray Drive and Federation Way). 			
			CARRIED
<p>16 Apr 2021 10:53am Bartlett, Leisa Report being preapred for the May Council Meeting.</p> <p>12 May 2021 4:35pm Bartlett, Leisa Awaiting advice on public lighting code requirements, prior to report being finalised.</p>			

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20 Jul 2021 1:45pm Bartlett, Leisa
Report still being completed. Meeting with Essential Energy delayed due to COVID-19.

12 Aug 2021 3:07pm Bartlett, Leisa
Meeting with Essential Energy delayed due to COVID-19.

14 Sep 2021 4:36pm Bartlett, Leisa
Meeting with Essential Energy delayed due to COVID-19.

12 Oct 2021 11:09am Bartlett, Leisa
Meeting with Essential Energy delayed due to COVID-19.

11 Nov 2021 9:03am Bartlett, Leisa
Discussions being held with Southern Lights Group around long term ownership of street lights and installation of new poles.

16 Dec 2021 11:52am Bartlett, Leisa
Discussions ongoing.

18 Jan 2022 2:57pm Butcher, Lacey
Discussions ongoing

15 Feb 2022 11:00am Bartlett, Leisa
Discussions ongoing

21 Mar 2022 3:15pm Bartlett, Leisa
Discussions ongoing.

19 Apr 2022 3:01pm Bartlett, Leisa
Southern Lights Project still being carried out by South West joint organisation, with discussions ongoing.

19 May 2022 11:25am Bartlett, Leisa
Engagement of lighting engineer commenced for assessment of current lighting and requirements to meeting the public lighting code.

22 Jun 2022 9:43am Guerin, Emily
No change in status

18 Jul 2022 1:34pm Guerin, Emily
Request for Quotation for street lighting assessment have been sent out and are awaiting response

24 Aug 2022 3:25pm Bartlett, Leisa
Quotations have been received and are currently being evaluated.

14 Sep 2022 10:53am Guerin, Emily
Awaiting schedule from contractors on when works can be completed

18 Oct 2022 9:27am Guerin, Emily
No change in status

21 Nov 2022 2:20pm Guerin, Emily
Assessment currently being completed

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/05/2021	Mason, Michael Nankivell, Jay	Reports	UPDATE ON PROPOSED ACQUISITION OF FEDERATION WAY
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 75/21 dated April 27, 2021, be received. That Council note the progress update on the proposed acquisition of Federation Way. That Council seek to negotiate an Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation, to allow Council to acquire the Crown Land while preserving the Barkandji's Native Title rights and interests. That the Mayor and General Manager be authorised to negotiate the terms and conditions of the proposed Indigenous Land Use Agreement (ILUA) with the Barkandji Corporation; and that at the finalisation of negotiations, a report be provided to Council advising the outcome of the negotiations for Council's approval to enter an ILUA with the Barkandji Corporation. 			
CARRIED UNANIMOUSLY			
18 Jun 2021 3:31pm Bartlett, Leisa All parties agreed to extension of acquisition timeline. Native Title negotiations to commence in July.			
15 Jul 2021 12:23pm Bartlett, Leisa In progress - Solicitors working out date for negotiations.			
12 Aug 2021 3:09pm Bartlett, Leisa Meeting re negotiations delayed due to COVID-19.			
26 Aug 2021 3:27pm Falkner, Georgina - Completion Action completed by Bartlett, Leisa			
15 Sep 2021 9:10am Bartlett, Leisa			

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Meeting likely to be organised remotely due to COVID-19. Solicitors are currently trying to organise potential dates.

14 Oct 2021 4:16pm Bartlett, Leisa
Meeting proposed for early November 2021.

11 Nov 2021 9:05am Bartlett, Leisa
Initial meeting held, further negotiations to continue.

16 Dec 2021 11:57am Bartlett, Leisa
Further negotiations continuing.

18 Jan 2022 2:59pm Butcher, Lacey
Further negotiations continuing

15 Feb 2022 11:07am Bartlett, Leisa
Negotiations continuing.

23 Mar 2022 2:43pm Bartlett, Leisa
No change in status.

19 Apr 2022 10:14am Bartlett, Leisa
An update report regarding the progress of this matter is provided to the April 2022 Health & Building Committee Meeting.

19 May 2022 11:26am Bartlett, Leisa
On hold, pending further discussion with Crown Lands as per the April 2022 Council Meeting Resolution.

22 Jun 2022 11:28am Guerin, Emily
Correspondence sent to Crown Lands

18 Jul 2022 3:08pm Guerin, Emily
No change in status

24 Aug 2022 3:31pm Bartlett, Leisa
No change in status.

07 Sep 2022 3:25pm Guerin, Emily - Reallocation
Action reassigned to Mason, Michael by Guerin, Emily

20 Sep 2022 12:16pm Guerin, Emily
No change in status.

18 Oct 2022 9:46am Guerin, Emily
No change in status

16 Nov 2022 8:26am Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 24/11/2021	Howard, Codie Nankivell, Jay	Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 419 HELD ON THURSDAY, 28 OCTOBER 2021

Resolved

1. That Broken Hill City Council Report No. 187/21 dated November 11, 2021, be received.
2. That the minutes from the Local Traffic Committee – Meeting 419 held on Thursday, 28 October 2021
3. Item No. 416.6.1 - That the parking signs in Union Street be covered for a trial period of three months to identify what impacts are caused without the timed parking spaces adjacent the Morgan Street Primary School in Union Street.

That the triad period be for three months and the covers removed after this time at the end of the first school term.

Further consultation will be arranged with the Principal of the Morgan Street Primary School and the residents in the area before a determination can be decided.

Based on satisfaction results from the trial period the zone will be reinstated permanently – streamline from trial to permit.
4. Item No. 417.6.1 – That a 15-minute timed parking space be installed at the front of Live better, located at 475 Argent Street to allow for the parking of the transport bus.

Council to arrange further consultation with Live Better and arrange for the placement of the parking sign.
5. Item No. 419.6.1 - That the Local Traffic Committee have no objection for the proposed road closures for the Council Christmas Pageant.

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CARRIED UNANIMOUSLY
<p>15 Dec 2021 4:57pm Bartlett, Leisa Resolution with operational team for completion.</p> <p>18 Jan 2022 3:08pm Butcher, Lacey Resolution with the operations team for completion</p> <p>19 Apr 2022 3:03pm Bartlett, Leisa Item No. 416.6.1 - Trial period has now been completed. BHCC to complete discussion with all stakeholders to be made at May Traffic Committee., Item No. 417.6.1 - Currently with TfNSW for sign design.</p> <p>19 May 2022 11:27am Bartlett, Leisa No change in status.</p> <p>22 Jun 2022 9:42am Guerin, Emily No change in status</p> <p>18 Jul 2022 1:37pm Guerin, Emily Item No. 416.6.1 – Correspondence letter has been sent to residents and Morgan Street School for feedback on trial., Item No. 417.6.1 – TfNSW have approved sign design, BHCC currently procuring sign.</p> <p>24 Aug 2022 2:52pm Bartlett, Leisa Item No. 416.6.1 Feedback received from school and residents. Decision to be made at September Traffic Committee Meeting. Item No. 417.6.1 sign being manufactured.</p> <p>14 Sep 2022 10:49am Guerin, Emily Item 3 - New Transport for NSW representative on committee, wants to complete inspection of site against school safety regulations., Item 4 - Sign being manufactured.</p> <p>18 Oct 2022 9:29am Guerin, Emily Item 3. Consultation ongoing Item 4. Signs and line marking have been completed.</p> <p>21 Nov 2022 2:15pm Guerin, Emily Parking layout agreed to in principle by School and Traffic Committee. Concept drawing to be approved at December meeting.</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 12/01/2022	Nankivell, Jay Nankivell, Jay	Council Resolution	Council Resolution
Resolved			
<ol style="list-style-type: none"> 1. That the Mayoral Minute 2/22 dated the 12/01/22 be received. 2. That an Ordinary Council Meeting be held on the 27/01/2022 at 6.30pm. 3. That a workshop be held on Wednesday 19/01/2022 at 5.30pm to organise amendments to Council's Code of Meeting Practice, so that the public forum will be part of Councils Ordinary and Extraordinary Meetings. Other amendments to the Code of Meeting Practice will also be made, that the amendments discussed will be put in a draft form for adoption at the January Council Meeting on Thursday 27/01/2022. 4. That Council immediately advertises for community groups interested in hosting public meetings to discuss Council matters. The public meetings will be held monthly and business forums bi-monthly; that a report will be presented to the February 2022 meeting of Council about potential arrangements for public meetings. 5. That at the February 2022 meeting of Council, Councillors are to be presented with the required policies, with amendments included, that will allow for cash payments to be accepted at all Council operated facilities. 6. That a workshop will be held to discuss amendments to the following policies, The Code of Conduct, Compliance and Enforcement Policy, Debt Recovery Policy, Local Orders Policy, Media Relations Policy, Social Media Policy and Tree Management Policy. 7. That all expenditure, plans and actions related to the development of the Council's Library hub be abandoned and that the General Manager be invited to present a report to the Council Meeting on 27/1/2022 outlining the use of federal grant money for a purpose built archive that is located in the proposed position of the Library hub. The 			

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report will include staffing requirements.

8. That the General Manager be invited to advertise for expressions of interest for a community group to facilitate the removal and replacement of the gateway signage, that Councillors are presented with a report at the February 2022 Council Meeting detailing the cost of replacing one of the gateway signs with a sign chosen by Deanna Spicer from her designs.
9. That the General Manager be invited to provide a report to Council with options on how to manage a complaints committee that is operated locally, the committee will deal with disputed fines and disputed orders.
10. That the General Manager be invited to provide a report to March 2022 Ordinary Council Meeting that details the structure and operations of the former 355 committee known as "The Regional Tourism Association" with a view to re-establish the committee. The goal of the committee will be to market tourism and encourage migration to the city.
11. That the General Manager be invited to provide a report to Council detailing the requirements for dedicated full time Council employed staff to maintain footpaths and nature strips.
12. That the over \$6M collected from waste disposal from the Wentworth to Broken Hill pipeline is removed from the Library hub project reserve and placed into a general projects reserve.
13. That Council forms a 355 committee that deals with all matters that affect our senior citizens and that the formation of the committee is to be advertised to the community for membership and expressions of interest.
14. That Council forms a 355 committee that has the role to bring projects and services to the city that benefit young children, teenage children and young adults and that the formation of the committee will be advertised and expressions sought.
15. That the General Manager be invited to provide a report to Council detailing what amendments need to be made to the constitutions of all Council 355 committees as to provide more autonomy to the committees to operate and manage Council facilities.
16. That the Mayor be invited to organise a meeting with the Local Member Roy Butler and Essential Water as early as possible to significantly accelerate the process to open the Imperial Lake. That a site visit is organised with Essential Energy for Councillors to view the Imperial Lake. That the General Manager be invited to obtain an independent engineers report into the safety of the dam wall. Expressions of interest are advertised immediately for community representation on a working group to facilitate volunteers and the opening of the Lake and that Landcare and RANA are contacted to gauge interest.
17. That options to increase street lighting be referred to the Policy and General committee.
18. That the General Manager be invited to immediately advertise for expression of interest from the community to form a working party to provide Council with advice on projects that Council undertakes, with a view to reduce the Council's reliance on consultants.
19. That the General Manager be invited to hold a workshop to explain to Councillors how line budgets will be implemented for the 2022/23 budget.

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20. That the Mayor be invited to host a meeting with the Local State Member Roy Butler and the Local Federal Member Mark Coulton and that John Lynch, and a representative from the RFDS are invited to discuss proposals and options for an airport upgrade and options.
21. That options to increase childcare be referred to the Policy and General committee.
22. That the Works committee discuss and provide options for the removal of residential waste gate charges, this will also apply to commercial businesses that are disposing of residential rubbish, the committee will also discuss greenwaste and other recycling options. Any findings will be discussed at a number of public meetings.
23. That the General Manager be invited to provide the Council with a report detailing the legal expenditure to defend against the Ombudsman's report into the Occupation Certificate and Civic Centre usage. The report will detail any decision to expend funds to mount such defence. This report will be provided to the February 2022 meeting.
24. That the General Manager be invited to hold a workshop on 24/01/2022 at 5.30 pm to provide Councillors with all reports and information pertaining to the Civic Centre litigation.
25. That the Policy and General committee consider proposals to reduce commercial and industrial rates and to make residential rates more equitable.
26. That the General Manager be invited to advertise for expressions of interest to paint murals and provide other street art and that a report be provided at the January 27th 2022 meeting explaining why the proposed mural in Argent Street from the Country Women's Association was rejected and options to invite them to resubmit their application.
27. That the Policy and General committee investigate the cost for Council to provide more focus on applying for grant funding and the opportunity to apply for grants for local organisations as a fee for service.
28. That the Mayor be invited to send correspondence to the Local State Member Roy Butler asking that he make representations to the State Government on behalf of the Broken Hill community to have a permanent Wentworth pipeline subsidy implemented. That the State Member be asked to facilitate a meeting with the appropriate Minister to meet with himself and the Mayor to discuss the subsidy.
29. That the General Manager be invited to provide Council with a report at the on the progress of the Netball, Norm Fox redevelopment and a tour is organised for Councillors to see all Council parks, ovals and sporting facilities.
30. That the General Manager be invited to organise a meeting with IPART and Essential Energy to discuss options to increase water usage at a lower cost so that the city can be greened.
31. That the Mayor be invited to send correspondence to the Local Member Roy Butler to ask him to organise a meeting with the appropriate Ministers to discuss the management of the Menindee Lakes and the Darling River.
32. That General Manager be invited to immediately advertise for expressions of interest from the community to remove dead trees.

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33. That the Works committee investigate options to plant different tree species that are asset friendly and fast growing.
34. That the General Manager be invited to provide Councillors with a report on options to address the issues of roaming dogs and cats. That a meeting be organised of the committee that was formed to address this issue and the findings referred to the Policy and General committee.
35. That the General Manager be invited to provide a report about the process to get funding for a mining, truck, car and motorbike museums. The report will include previous reports on the matters and the offer made by Perilya a number of years ago about mining assets.
36. That the General Manager advertise for expressions of interest to form a working group to address the homeless issue, drug and alcohol use and suicide prevention.
37. That the General Manager be invited to provide a report to Council detailing options to facilitate a truck wash and truck stop.
38. That the General Manager be invited to provide a report to the January meeting about any positions in the employee structure that remain unfilled and the expense to date for wages compared to the budgeted amount. Also the expected wage amount to year end with only the current positions filled.
39. That the General Manager be invited to contact the appropriate Aboriginal organisations to facilitate communication for the purpose of establishing a green space at the rear of Creedon Street.
40. That the General Manager provides a report to the January 27 2022 Ordinary Council Meeting outlining timelines for the implementation of the resolutions of Mayoral Minute No. 2/22.

CARRIED

21 Jan 2022 5:25pm Bartlett, Leisa

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2. - COMPLETE, 3. - COMPLETE, Draft for public exhibition presented to the January Council Meeting., 4. - Report to be presented to the February Council Meeting., 5. - Report to be presented to the February Ordinary Council Meeting, 6. - Workshops to be scheduled during February to enable consideration of amended policies at the March Committee meetings., 7. - Report presented to the January Council Meeting., 8. - Report to be presented to the February Council Meeting., 9. - Report to be presented to the March Policy & General Committee Meeting., 10. - Report to be presented to the March Ordinary Council Meeting, 11. - Workshops to be held with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April 2022 Policy & General Committee., 12. - Internal transfer of reserves has been completed. An updated internal reserve table will be presented as part of the December Quarterly Review Report., 13. - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 14. - A workshop will be held with Councillors in March to formulate a TOR for presentation to the March Committee Meetings., 15. - Report to be presented to the March Works Committee meeting., 16. - Site visit being arranged with Essential Water for the week commencing 31 January 2022., 17. - Options to be presented at the April Works Committee meeting., 18. - Projects Steering Group Terms of Reference to be formulated and presented to the February Ordinary Council Meeting., 19. - Workshops to be held during March 2022 as part of the 2022/23 budget process., 20. - Meeting to be scheduled for February 2022., 21. - Further consultation with Foundation Broken Hill is recommended during February 2022 with options for Council support to be presented to the March Health and Building Committee Meeting., 22. - to occur during March 2022 as part of the 2022/23 budget process., 23. - Report to be presented to the February Council Meeting., 24. - Workshop held on 24 January 2022., 25. - to occur during March 2022 as part of the 2022/23 budget process., 26. - Report presented at this Council Meeting. EOI for murals and street art in accordance with Council's Public Art Policy to be advertised in February 2022., 27. - This will be workshopped with Council through the development of the 2022/23 Operational Plan and Resourcing Strategy, with a report provided to the April Policy and General Committee meeting., 28. - Letter being drafted., 29. - Report presented to January Council Meeting with site visits and further workshops scheduled for February., 30. - Meeting to be organised for February 2022., 31. - Letter being drafted., 32. - EOI to be advertised during February 2022 following the results of the tree audit to identify high priority areas of removal in the first instance., 33. - Tree Management Policy and Tree Management Plan to be workshopped with Councillors during February 2022 for presentation to the March Works Committee Meeting., 34. - Report will be provided to Councillors in March 2022, following the commencement of Council's recently appointed Executive Manager Planning and Community Safety., 35. - Priority projects and funding to be discussed and workshopped as part of the development of the 2022/23 Operational Plan and Resourcing Strategy., 36. - Working Groups Terms of Reference to be developed in consultation with the appropriate stakeholders and presented to the April Health and Building Committee Meeting., 37. - Report to be presented to the February Council Meeting for further consideration to occur as part of the 2022/23 budget process., 38. - Report presented to the January Council Meeting - COMPLETE, 39. - Contact and further investigation to occur during February 2022 when appropriate Officers return from leave., 40. - Report presented to January Council Meeting - COMPLETE

11 Feb 2022 5:02pm Bartlett, Leisa

2 - COMPLETE, 3 - Code of Meeting Practice Policy placed on public exhibition-COMplete. 4 - Report prepared to February Council Meeting regarding Business Meetings. 5 - Report prepared to February Council Meeting - COMPLETE. 6 - Workshops scheduled for 7&9 March 2022. 7 - Report presented to 27/01/22 Council Meeting - COMPLETE. 8 - Report presented to February Council Meeting tracking of further action will continue with that report resolution - COMPLETE. 9 - Report to be presented to March Policy and General Committee Meeting. 10 - Report prepared for February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 11 - to be included in Budget Workshops with a report to April Policy & General Committee. 12 - Funds moved, adjustments to be made in Quarter 3 budget review report. 13&14 Report to February Council Meeting and tracking of further action will continue with that report-COMplete. 15 - Report to be presented to March Works Committee. 16 - Site visit has been held. 17 - Report to be presented to April Works Committee. 18 - Report to February Council Meeting and tracking of further action will continue with that report resolution - COMPLETE. 19 - Budget workshops to be held in March. 20 - Meeting scheduled for 21/02/22. 21. Meeting being scheduled with Foundation Broken Hill. 22 - To be discussed during Budget workshops in March. 23 - Report prepared for February Council Meeting - COMPLETE. 24 - Councillor Briefing has been held - COMPLETE. 25 - To be included in Budget workshops in March. 26 - Report presented to February Council Meeting and advertising to occur in February. 27 - To be workshopped with Operational Plan 2022/23 and a report to the April Policy & General Committee. 28 - Draft Letter with Mayor for signature. 29 - Report was presented to 27 January Council Meeting, site visit scheduled for 25/2/22. 30 - Meeting being scheduled. 31 - Draft Letter with Mayor for signature. 32 - EOI to be advertised following completion of the Tree Audit. 33 - Policy workshop being scheduled. 34 - Report to be presented to March Policy and General Committee. 35 - To be included in Operational Plan 2022/23 workshop. 36 - Report prepared to February Council Meeting. 37 - Report prepared to February Council Meeting and further tracking will be included with resolution of new report - COMPLETE. 38 - Report presented to 27 January Council Meeting - COMPLETE. 39 - Report prepared to February Council Meeting and further tracking will be included with the resolution of the new report - COMPLETE. 40 - Report presented to 27 January Council Meeting - COMPLETE.

23 Mar 2022 3:05pm Bartlett, Leisa

2-COMplete, 3-COMplete, 4-report regarding public meetings to be presented to Council, 5-COMplete, 6- Code of Conduct, Media Relations Policy and Social Media Policy have been workshopped. Workshops to be arranged for the Compliance & Enforcement Policy, Debt Recovery Policy, Local Orders Policy and Tree Management Policy. 7-COMplete, 8-COMplete, 9-Report to be presented to Council following the Policy Workshop on the Local Orders Policy. 10-COMplete, 11- report to be presented to the April Policy & General Committee following the budget workshop. 12-adjustments made in quarter 3 budget review report-COMplete. 13&14-COMplete, 15-report presented to March Policy and General Committee-COMplete, 16-Site visit held and investigations ongoing, 17-report to be presented to April Works Committee, 18-COMplete, 19-Budget workshops to be held in March, 20-Meeting held COMPLETE, 21-Report presented to March Health and Building Committee-COMplete, 22-to be discussed at budget workshops in March, 23-COMplete, 24- COMPLETE, 25-to be discussed at budget workshops in March, 26-included in Public Art Policy Workshop held on 10 March and policy updated as per resolution-COMplete, 27-to be workshopped with operational plan and a report to April Policy & General Committee, 28-letter sent-COMplete, 29-Site visit scheduled-COMplete, 30-meeting being scheduled. 31-letter sent-COMplete, 32-EOI to be advertised following completion of the tree audit, 33-Policy workshop being scheduled, 34-report to be presented to Council. 35- to be included in operational plan workshop, 36-interagency group formed-COMplete, 37-COMplete, 38-COMplete, 39-COMplete, 40-COMplete

13 Apr 2022 2:40pm Bartlett, Leisa

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<p>2-COMLETE, 3-COMLETE, 4-Public Forums introduced to Council Meetings and Foundation Broken Hill to commence community meetings, Business Forums already being held-COMLETE, 5-COMLETE, 6-Councillor Workshop to consider the remaining policies scheduled for 10 May 2022-COMLETE, 7-COMLETE, 8-COMLETE, 9-To be considered at Councillor Workshop on 10 May 2022-COMLETE, 10-COMLETE, 11-Report to be provided following the Councillor Budget Workshop, 12-COMLETE, 13-COMLETE, 14-COMLETE, 15-COMLETE, 16-Councillor Briefing by Landcare scheduled for 28/4/22 regarding the Imperial Lakes Nature Park Project-COMLETE, 17-Report to be presented to Council following the Councillor Budget Workshop scheduled for 26/4/22, 18-COMLETE, 19-part of full-day Councillor Budget Workshop scheduled for 26/4/22-COMLETE, 20-COMLETE, 21-COMLETE, 22-to be considered at an Extraordinary Council Meeting along with the 2022/23 budget-COMLETE, 23-COMLETE, 24-COMLETE, 25-included in Councillor Budget Workshop and will be included in budget report to Extraordinary Council Meeting-COMLETE, 26-COMLETE, 27-To be considered at an Extraordinary Council Meeting along with the budget report-COMLETE, 28-COMLETE, 29-COMLETE, 30-meeting to be scheduled, 31-COMLETE, 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council, 35-to be included in Councillor Budget Workshop scheduled for 26/4/22-COMLETE, 36-COMLETE, 37-COMLETE, 38-COMLETE, 39-COMLETE, 40-COMLETE</p> <p>19 May 2022 11:38am Bartlett, Leisa 6-Councillor Workshop to consider the remaining policies re-scheduled for 15 June 2022-COMLETE, 9- Councillor Workshop scheduled for 15 June 2022-COMLETE, 17-Report to be presented to Council following the adoption of the Budget in May 2022, 1, 30-meeting to be scheduled, 32-EOI to be advertised following completion of the Tree Audit, 33-Tree Management Policy currently being reviewed and provided to Council Meeting, 34 report to be presented to Council</p> <p>15 Jun 2022 1:28pm Nankivell, Jay - Completion Action completed by Bartlett, Leisa</p> <p>22 Jun 2022 10:26am Guerin, Emily 17. No change in status. 30. Representatives of the Broken Hill City Council will attend a public hearing for the Essential Water and WaterNSW Pipeline reviews in September 2022 (date TBC). 32- EOI to be advertised following completion of the Tree Audit, 33 - No change in status 34. Nominations for Working Group closed 17/6/22. Community Members to be determined by General Manager. First meeting will be held in due course.</p> <p>19 Jul 2022 9:48am Guerin, Emily 17. No change in status. 30. Council briefing has been organised for Councillors to review IPART draft report into the review of Water NSW prices for thed Murray River to Broken Hill pipeline, being held Tuesday, 9 August 2022. 32. No change in status. 33. No change in status. 34. Community Representatives appointed by General Manager, welcome letters sent to Committee Members beginning of July. First meeting date TBC.</p> <p>24 Aug 2022 3:34pm Bartlett, Leisa 17. Quotations for street lighting assessment have been received and are currently being evaluated. 30. - COMPLETE, 32. Advertising to occur in September, conversations iwht suppliers held in August. 33 - COMPLETE, 34 - First meeting of the Working Group to be arranged.</p> <p>24 Aug 2022 3:56pm Butcher, Lacey 17. No change in status 30. Complete 32. Advertising to occur in September, Conversations held ith suppliers in August. 33 Complete. 34 Complete.</p> <p>19 Sep 2022 1:18pm Guerin, Emily 17. Contractors awarded, awaiting works schedule. 32. No change in status</p> <p>20 Oct 2022 1:07pm Guerin, Emily 17. No change in status 32. No change in status</p> <p>21 Nov 2022 2:05pm Guerin, Emily 17. No change in status 32. No change in status</p>
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Meeting	Officer/Director	Section	Subject
Ordinary Council 27/01/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	PROPOSED TRANSPORT OPTIONS
Resolved			
<p>1. That Broken Hill City Council Report No. 25/22 dated January 21, 2022, be received and noted.</p> <p>2. That Council negotiate the introduction of a new airline service as proposed by the 'Subject Airline' and as outlined in the report, in accordance with the proposed Air Services Agreement; and that Council receives an undertaking from the 'Subject Airline' that services are expanded should an opportunity present.</p> <p>3. That Council negotiate any commercial incentive provided to the "Subject Airline" with our current provider to ensure fairness and equity.</p>			
CARRIED			
<p>11 Feb 2022 3:22pm Bartlett, Leisa Negotiations have commenced as per the Council resolution.</p> <p>24 Mar 2022 5:38pm Bartlett, Leisa Continuing. Air Services Agreement to be finalised.</p> <p>19 May 2022 11:43am Bartlett, Leisa Air Services Agreement with Qantas for finalisation.</p> <p>20 Jul 2022 4:06pm Guerin, Emily</p>			

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Awaiting response from Qantas
24 Aug 2022 4:02pm Butcher, Lacey
 Followed up with Qantas
20 Sep 2022 9:58am Guerin, Emily
 Followed up on 19/09/22 - Negotiating passenger head tax charges
20 Oct 2022 1:07pm Guerin, Emily
 Followed up with Qantas
21 Nov 2022 1:53pm Guerin, Emily
 Qantas Service Agreement has been finalised and awaiting final sign off from Qantas Head of Commercial.

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Andrews, Anne Nankivell, Jay	Reports	TOURISM INDUSTRY AND VISITOR ECONOMY BODY
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 56/22 dated January 28, 2022, be received. That Council notes the Tourism Taskforce recommendations of 2014 that resulted in unanimous support from tourism operators for the development of an industry driven tourism organisation for the Far West NSW region which resulted in the formation of Destination Broken Hill. That Council continues to collaborate with the tourism industry. That Council notes the establishment of Business Far West and approves seed funding the extent of \$20,000 from the 2021/2022 Budget to be matched Dollar for Dollar by the Foundation Broken Hill to coordinate business industry advocacy training and development. That Business Far West provides Council with a six-monthly financial and activity report. That Council accepts an advisory position on Business Far West. That Council receives a bi-monthly activity report. That the tourism marketing budget be sent to the appropriate Standing Committee for determination. That the appropriate Standing Committee investigate a tourism management structure and possibly set up an organisation based on the same principles as the former Broken Hill Regional Tourism Association Section 355 Committee. 			
CARRIED UNANIMOUSLY			
23 Mar 2022 2:57pm Bartlett, Leisa Awaiting invoice from Business Far West to provide seed funding of \$20K. A bi-monthly economic development report to be presented to the April Policy and General Committee meeting.			
13 May 2022 4:23pm Bartlett, Leisa This action will be included in the Draft Economic Development Strategy which will be presented to Councillors at a Councillor Briefing scheduled for 9 June 2022.			
20 Jun 2022 12:36pm Guerin, Emily Draft Economic Development Strategy Briefing has been moved to 20 July 2022			
18 Jul 2022 2:00pm Guerin, Emily Briefing being held on 20 July 2022 and Strategy report going to July Council Meeting			
24 Aug 2022 4:27pm Butcher, Lacey Development of a Tourism and Visitor Economy body is include in the Draft Economic Development Strategy to be discussed at the Councillor Briefing on 30 August, Initial discussions held with Destination Country and Outback on potential models.			
20 Sep 2022 11:17am Guerin, Emily Item 2. Complete 3. Ongoing 4. Complete 6. Complete 7. Attached to September business papers 8. Ongoing 9. In progress. Included as action item in Draft Economic Development Strategy			
21 Nov 2022 2:49pm Guerin, Emily Economic Development Strategy consultation completed and final strategy to be presented to December Council Meeting.			

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Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nu'man, Razija Nankivell, Jay	Reports	CONSULTATION - PROPOSED CREEDON STREET OPEN SPACE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 45/22 dated February 11, 2022, be received. That identified Aboriginal organisations be invited to take part in consultation. That an engagement plan be written in consultation with Traditional Owners. That the engagement is conducted utilising the timing, facilities, activities and events identified by the community 			
CARRIED UNANIMOUSLY			
<p>23 Mar 2022 3:17pm Bartlett, Leisa Letter drafted to Crown Lands to ascertain the permissible usage for land in the area identified in Creedon Street.</p> <p>18 May 2022 5:09pm Devlin, Dionne Letter to Crown Lands sent on 03/05/2022. No response received as yet.</p> <p>22 Jun 2022 2:08pm Guerin, Emily No change in status</p> <p>18 Jul 2022 2:56pm Guerin, Emily Council Officers have conducted a search of land in the vicinity of the social housing in Creedon Street that may be suitable for the purpose of an open, green space. Three possible parcels were identified, and Crown Lands advice sought on the suitability of the proposed sites. A meeting with the social housing provider in Creedon Street took place on 12/7/2022. This meeting was to further ascertain any opportunities for a green space. This meeting found that any land along the street without housing upon it was managed by NSW Land and Housing Corporation. Home In Place does not usually manage green spaces or parks within its social housing responsibilities. From February 2023 all Aboriginal Housing in the Creedon Street area will be managed by Murdi Paaki Housing. Social Housing, which is not Aboriginal Housing, remains with Home In Place. Home in Place staff are of the understanding that the green space required by the community and requested of Council would be a greened playground with possibly a rage cage for older children, BBQ, shade and seating. Next planned steps are: 1. To approach the Wilyakali Traditional Owners of the proposed project and invite them to inform the engagement plan. 2. Identify the Elders in the community living at Creedon Street and make initial contact. 3. Contact the First Nations Organisations on the Engagement Matrix and invite them to offer their input on the proposed green space. Include Home in Place and Murdi Paaki Housing.</p> <p>08 Aug 2022 12:06pm Guerin, Emily Consultation has occurred with Wilyakali Traditional Owners who advised on how the future engagement with residents of Creedon Street should be undertaken. Also seeking to engage with department of NSW Land and Housing with regard to vacant land in Creedon Street.</p> <p>19 Sep 2022 12:02pm Guerin, Emily Report prepared for October standing committees.</p> <p>22 Nov 2022 10:57am Guerin, Emily To formalise arrangement with traditional owners, so that they can take the lead role with advocacy</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 23/02/2022	Nankivell, Jay Nankivell, Jay	Confidential Matters	LEGAL EXPENDITURE - CIVIC CENTRE OMBUDSMAN'S REPORT
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 54/22 dated February 15, 2022, be received. That the General Manager be invited to contact the Auditor General to investigate the legality of the expenditure to defend the Ombudsman's report in the absence of Council's approval to do so. 			
CARRIED UNANIMOUSLY			
<p>24 Mar 2022 5:35pm Bartlett, Leisa Communication initiated with the Audit Office to commence the investigation and the best course of action.</p> <p>19 May 2022 11:47am Bartlett, Leisa No change in status.</p> <p>20 Jul 2022 4:05pm Guerin, Emily No change in status</p> <p>24 Aug 2022 4:05pm Butcher, Lacey</p>			

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Awaiting advice from Audit Office
19 Sep 2022 11:32am Guerin, Emily
 No change in status
21 Nov 2022 2:29pm Guerin, Emily
 No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/04/2022	Nu'man, Razija Nankivell, Jay	Health and Building Committee Reports	YOUTH SECTION 355 COMMITTEE TERMS OF REFERENCE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 86/22 dated April 8, 2022, be received. That Council adopts the Terms of Reference for the creation of a Youth Section 355 Committee. That Council appoints Councillors Boland, Turley and Jewitt as Council's Delegates on the Youth Section 355 Committee. That Council advertises for community representatives on the Youth Section 355 Committee, and for the nominations to be presented to a future Council Meeting for appointment. That Council investigate the opportunity to assist young people aged 12-24 years to create a Youth Council. 			
CARRIED UNANIMOUSLY			
06 May 2022 5:35pm Bartlett, Leisa 2,3&4 - Constitution adopted and advertising commenced for community representatives - COMPLETE, 5. - Investigations have commenced. 22 Jun 2022 11:26am Guerin, Emily 5. Nominations open and advertising will continue for community representatives 22 Jun 2022 2:08pm Guerin, Emily No change in status 18 Jul 2022 2:58pm Guerin, Emily No change in status 08 Aug 2022 12:08pm Guerin, Emily With regard to investigation of opportunity to develop a Youth Council, consultation has occurred with a number across Local Government Councils in NSW on models. 19 Sep 2022 12:06pm Guerin, Emily Invitation to small group of young people to start a conversation about implementing a Youth Council. 04 Oct 2022 2:18pm Guerin, Emily First meeting of S355 Committee held on 23 Sept 2022 22 Nov 2022 10:59am Guerin, Emily First meeting held - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/04/2022	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 423, HELD ON TUESDAY, 12 APRIL 2022
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 105/22 dated April 21, 2022, be received. That the minutes of the Local Traffic Committee – Meeting No. 423, held on Tuesday, 12 April 2022 be received. Item No. 423.8.3 - That traffic counters be installed in the Aquatic Centre carpark to identify the speed of vehicles. Item No. 422.6.3 – That traffic counters be installed on Rakow Street adjacent to the Burke Ward Public school to identify the times and speed of vehicles travelling along Rakow Street and for the data collected to be presented to the Police for compliance. 			

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CARRIED UNANIMOUSLY
<p>19 May 2022 12:04pm Bartlett, Leisa With operational team for completion</p> <p>22 Jun 2022 9:45am Guerin, Emily No change in status</p> <p>18 Jul 2022 1:40pm Guerin, Emily No change in status</p> <p>24 Aug 2022 2:54pm Bartlett, Leisa Council resolution pending (report to August 2022 Council Meeting) for purchase of replacement traffic counter equipment.</p> <p>14 Sep 2022 10:50am Guerin, Emily Traffic counters have been purchased and awaiting arrival</p> <p>18 Oct 2022 9:29am Guerin, Emily No change in status</p> <p>21 Nov 2022 2:15pm Guerin, Emily No change in status</p>

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/04/2022	Andrews, Anne Nankivell, Jay	Council Resolution	Council Resolution
Resolved			
<p>That Council thanks all event organisers and volunteers for assisting in the conduct of the 2022 Broken Hill Heritage Festival; and Council also thanks the community for their attendance at festival activities.</p> <p>That Council recognises the importance of the Broken Hill Heritage Festival and seeks government funding to support a Heritage Festival Curator to assist with the growth of the Festival to become a major event for the City celebrating Broken Hill's National Heritage Listing.</p>			
CARRIED UNANIMOUSLY			
<p>13 May 2022 4:19pm Bartlett, Leisa Letters of appreciation have been sent to event organisers and volunteers for their assistance with the conduct of the 2022 Broken Hill Heritage Festival. Funding for a Heritage Festival Curator being investigated with State Government.</p> <p>20 Jun 2022 12:40pm Guerin, Emily Monitoring for funding opportunities</p> <p>18 Jul 2022 2:00pm Guerin, Emily No change in status</p> <p>20 Sep 2022 11:18am Guerin, Emily Ongoing</p> <p>21 Nov 2022 2:47pm Guerin, Emily Ongoing</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Falkner, Georgina Nankivell, Jay	Confidential Matters	WILLYAMA COMMON TRUST LEASE TO SILVER CITY ARCHERS
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 167/22 dated June 22, 2022, be received. 2. That Council (as the Willyama Common Trust) enter into a new 20 year lease agreement with Silver City Archers, for lease of their existing site on the Willyama Common (Part Lot 7388 Deposited Plan 1200953). 3. That the rent remain \$250 per annum. 4. That in the absence of a Trust Seal, the lease documents be executed by the Mayor and General Manager under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			

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	Further Report Required:	

25 Aug 2022 1:02pm Butcher, Lacey
Council's solicitors are preparing the draft lease

20 Sep 2022 11:29am Guerin, Emily
Continuing use as currently arranged while new template is being reviewed.

18 Oct 2022 9:35am Guerin, Emily
Template being reviewed. Current lease ongoing

16 Nov 2022 8:26am Guerin, Emily
Lease under review

Meeting	Officer/Director	Section	Subject
Ordinary Council 27/07/2022	Brown, Simon Nankivell, Jay	Confidential Matters	SALE OF LAND FOR UNPAID RATES
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 164/22 dated April 28, 2022, be received. 2. That Council proceed with the sale of land for unpaid rates for eligible properties as attached to this report. 3. That Council call for expressions of interest for services to undertake the process for sale of the listed properties. 4. That Council delegate authority to the General Manager to take the following actions pertaining to the properties specified in the report: <ol style="list-style-type: none"> a) To withdraw from sale of any property that, prior to commencement of the auction, has had all rates and charges payable (including overdue rates and charges) paid in full; or a suitable payment arrange has been agreed to and entered into including a suitable upfront payment being made. b) To withdraw any property from sale for technical or legal reasons; c) To set reserve prices for sale of the properties at auction; d) To negotiate by private treaty and accept offers for sale of any property that fails to sell at auction e) To execute sale and purchase contracts, and property transfer documents, under Council's Common Seal f) To write off residual rates outstanding due to shortfall in sale for individual properties <p>That a report be prepared to the Policy and General Committee regarding the process for any blocks of land on the Sale of Land for Unpaid Rates register which may require lead remediation works prior to being available for sale.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>25 Aug 2022 11:57am Butcher, Lacey RFQ for contractor for Sale of land for unpaid rates closing 25/08/2022. Report for blocks of land requiring lead remediation to be provided to policy and general meeting once Sale of land for unpaid rates list is finalised.</p> <p>19 Sep 2022 1:24pm Guerin, Emily Contractor to be awarded in September</p> <p>18 Oct 2022 11:49am Guerin, Emily Contractor engaged and salt up meeting has ben held with finance staff. Councillor briefing to be held in October.</p> <p>16 Nov 2022 8:22am Guerin, Emily SOLFUR list has been finalised and will be advertised 12/11/22. Auction dates set for February 2023.</p>			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Andrews, Anne Nankivell, Jay	Mayoral Minute	Broken Hill Mundi Mundi Bash
Resolved			

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1. That Council sends correspondence to the organisers of the Broken Hill Mundi Mundi Bash congratulating them on another great event.
2. That they be invited to provide the Council with promotional material that can be used and circulated at all conferences attended by Council.
3. That Council be provided with a report about the potential benefits for tourism from Council attending camping and caravan shows/expos.
4. That Council investigate opportunities for partnerships to attend camping and caravan shows, including with the Broken Hill Mundi Mundi Bash.

CARRIED UNANIMOUSLY

20 Sep 2022 11:20am Guerin, Emily

Item 1. Complete 2. Complete 3. In progress 4. In progress

21 Nov 2022 2:46pm Guerin, Emily

3. In progress 4. In progress

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Falkner, Georgina Nankivell, Jay	Health and Building Committee Reports	REQUEST FOR COUNCIL TO BE APPOINTED CROWN LAND MANAGER OF RESERVE 39037
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 178/22 dated August 5, 2022, be received. 2. That Council make a request to the Minister to be appointed Crown Land Manager of Reserve 39037 (Lot 3 & Lot 7 in Section 35 in Deposited Plan 759092). 3. That Council make a request to the Minister that the additional purpose of 'community purposes' be added to Reserve 39037 to facilitate ongoing management as part of the proposed library and archives facility. 			
CARRIED UNANIMOUSLY			
20 Sep 2022 12:28pm Guerin, Emily			
Letter to Minister being drafted			
18 Oct 2022 9:36am Guerin, Emily			
Letter to Minister sent.			
22 Nov 2022 10:42am Guerin, Emily			
No further action - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Brown, Simon Nankivell, Jay	Health and Building Committee Reports	SALE OF COUNCIL OWNED LAND AT 245-247 IODIDE STREET
Resolved			
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 179/22 dated August 5, 2022, be received. 2. That That Council engage a real estate agent through a competitive quotation process to sell the Council owned land at 245-247 Iodide Street (Lot 2 in Deposited Plan 181218 and Lot 3 in Deposited Plan 1181476) 3. That General Manager be authorised to negotiate and finalise the sale of land at 245-247 Iodide Street. 4. That the Mayor and General Manager be authorised to sign and execute any documents related to the sale under the Common Seal of Council. 			
CARRIED UNANIMOUSLY			

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19 Sep 2022 1:23pm Guerin, Emily
Quotations being sought from local real estate agents to sell the land

18 Oct 2022 11:50am Guerin, Emily
Contracts are being drawn up

16 Nov 2022 8:23am Guerin, Emily
No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Andrews, Anne Nankivell, Jay	Policy And General Reports	CHILD CARE AVAILABILITY IN BROKEN HILL
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 176/22 dated July 28, 2022, be received. That Council continues its advocacy for increased Childcare availability in the City through the implementation of Council's Liveability and Housing Strategy; and to ensure that it aligns with the objectives of the State Government's Liveability Strategy for regional NSW. That Council continues its advocacy for increased Childcare availability in the City with State and Federal Ministers. That Council meets with various stakeholders such as Far West Family Day Care Services and TAFE NSW to discuss various opportunities to increase Day Care Educators in Broken Hill. 			
CARRIED UNANIMOUSLY			
20 Sep 2022 11:20am Guerin, Emily Item 2. Astrolabe appointed to deliver Housing and Liveability Strategy. Inception meeting conducted. 3. Ongoing 4. Ongoing			
21 Nov 2022 2:47pm Guerin, Emily 3. Ongoing 4. Ongoing			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Brown, Simon Nankivell, Jay	Policy And General Reports	MEMORANDUM OF UNDERSTANDING - AFL BROKEN HILL AND BROKEN HILL CITY COUNCIL
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 186/22 dated August 15, 2022, be received. That the General Manager be authorised to negotiate and execute a Memorandum of Understanding for a period of two (2) years with AFL Broken Hill. That Council authorise the General Manager to include in the Memorandum of Understanding financial assistance grants of \$10,000 per annum. 			
CARRIED UNANIMOUSLY			
19 Sep 2022 11:49am Bartlett, Leisa MOU has been drafted and sent to AFL Broken Hill for perusal prior to signing by both parties.			
18 Oct 2022 11:53am Guerin, Emily Meeting organised with AFL Broken Hill 31/10/2022			
22 Nov 2022 10:35am Guerin, Emily MOU finalised - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Brown, Simon Nankivell, Jay	Confidential Matters	ACQUISITION OF LAND - ASSESSMENT 41400

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Resolved

1. That Broken Hill City Council Report No. 182/22 dated August 15, 2022, be received.
2. That Council proceed with the transfer of Assessment 41400 – 21 Cummins St into Councils possession under section 570 of the *Local Government Act 1993*
3. That Council write off outstanding rates on the property of \$2,010.52 with an upper limited of \$2,500 to allow for any additional interest and costs yet to be attributed and finalised.
4. That Council delegate authority to the General Manager to sign documents required to complete the transfer.
5. That Council pay conveyancing costs to complete the transfer.

CARRIED UNANIMOUSLY

19 Sep 2022 1:20pm Guerin, Emily
 Quotes being sought from qualified conveyancers to conduct transfer

18 Oct 2022 11:51am Guerin, Emily
 Conveyancer engaged

22 November 2022 10:34am Guerin, Emily
 Ongoing

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Brown, Simon Nankivell, Jay	Confidential Matters	BANKRUPTCY MATTER

Resolved

1. That Broken Hill City Council Report No. 195/22 dated August 25, 2022, be received.
2. That the General Manager be delegated authority to negotiate and accept an appropriate offer with the Bankrupts and the trustees as detailed in this report, being option three.
3. That the General Manager be authorised to write of rates, interest and legal charges amounts to the current value of \$20,000 with an upper limit of \$25,000 to allow for any additional interest, costs and charges that may occur as result of the annulment timeframe.
4. That a report be presented to the Policy and General Committee to discuss the public release of details relating to Council's resolution regarding the finalisation of this matter.

CARRIED UNANIMOUSLY

19 Sep 2022 1:21pm Guerin, Emily
 In progress working with Bankruptcy trustee to complete an annulment of the bankruptcy.

16 Nov 2022 8:23am Guerin, Emily
 Bankruptcy has been annulled 12th Oct 22. Outstanding rates have been written off. New instalment notices have been sent to reflect the current FY rates. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 31/08/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	BROKEN HILL WAYFINDING PROJECT

Resolved

1. That Broken Hill City Council Report No. 186/22 dated August 5, 2022, be received.
2. That Council endorse Stage One of the Broken Hill Concept Design.

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3. That Council approves the manufacturing and installation of the CBD directional signage, Patton Park, Sturt and Queen Elizabeth Park information sculptural signage and development of the digital visitor application as recommended in the attached design package.

CARRIED UNANIMOUSLY

14 Sep 2022 10:35am Guerin, Emily

Project planning underway for purchase and installation of directional signage as part of the Broken Hill Wayfinding Project

18 Oct 2022 9:31am Guerin, Emily

No change in status

21 Nov 2022 2:12pm Guerin, Emily

No change in status

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Bartlett, Leisa Nankivell, Jay	Reports from Delegates	ATTENDANCE AT THE AUSTRALIAN MINING CITIES ALLIANCE DIRECTORS MEETING AND AUSTRALIAN MINERALS COUNCILS - MINERALS WEEK
Resolved			
<ol style="list-style-type: none"> That Reports from Delegates No. 1/22 dated September 19, 2022, be received. That a letter be sent to each of the Ministers and Senators thanking them for their time and understanding of our problems on behalf of Broken Hill City Council as part of the AMCA delegation. That the General Manager be invited to forward our Airport Strategic Plan and other documentation to Minister Kristy McBain with a copy to Linda Scott ALGA and Mark Coulton Member for Parkes and if considered appropriate Minister Catherine King. That a thank you letter be sent to Linda Scott ALGA for her help in gaining a meeting with Minister McBain. 			
CARRIED UNANIMOUSLY			
18 Oct 2022 9:47am Guerin, Emily			
Item 2. Letters being drafted Item 3. Letters sent Item 4. Letters sent			
22 Nov 2022 10:43am Guerin, Emily			
Item 2. Letters being drafted			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Works Committee Reports	UPDATE FOR THE ESTABLISHMENT OF A COMMUNITY GARDEN AT THE FORMER ALMA POOL SITE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 202/22 dated September 9, 2022, be received. That Council formulate a Community Gardens Policy with associated Guidelines for presentation to the community for input and consultation. 			
CARRIED UNANIMOUSLY			
18 Oct 2022 9:31am Guerin, Emily			
No change in status			
21 Nov 2022 2:51pm Guerin, Emily			
No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Brown, Simon Nankivell, Jay	Works Committee Reports	MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 2 AUGUST 2022

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 22/11/2022
	Officer: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM
	Further Report Required: Including Further Reports	

Resolved

1. That Broken Hill City Council Report No. 207/22 dated August 22, 2022, be received.
2. That minutes of the Memorial Oval Community Committee Meeting held 2 August 2022 be received.
3. That the Memorial Oval caretaker's vehicle be disposed of in accordance with Council's Disposal of Assets Policy.

CARRIED UNANIMOUSLY

19 Oct 2022 3:00pm Guerin, Emily

Council to discuss with Memorial Oval Management Committee at the next meeting scheduled for 07/11/2022.

22 Nov 2022 10:43am Guerin, Emily

Discussions with Committee ongoing

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Bartlett, Leisa Nankivell, Jay	Further Reports	DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURNS

Resolved

1. That Broken Hill City Council Report No. 219/22 dated September 21, 2022, be received.
2. That Council notes the submission of the required Disclosure Returns by Councillors and Designated Persons of Council and that the Disclosure Returns be tabled by Council.
3. That public access to Council's Register of Returns of Disclosures by Councillors and Designated Persons be in accordance with the provisions of the *Local Government Act 1993, Government Information (Public Access) Act 2009* and the *Government Information (Public Access) Regulation 2018* and the Disclosure Returns be published on Council's website accordingly.

CARRIED UNANIMOUSLY

17 Oct 2022 2:53pm Bartlett, Leisa

Publishing Disclosure Returns on Council's website is in progress.

31 Oct 2022 3:33pm Bartlett, Leisa

Council procedure, register of redactions and public copies of Disclosure Returns have been uploaded to the Open Access Information section on Council's website. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Bartlett, Leisa Nankivell, Jay	Further Reports	CORRESPONDENCE REPORT - WENTWORTH TO BROKEN HILL PIPELINE SUBSIDY

Resolved

1. That Broken Hill City Council Report No. 210/22 dated September 5, 2022, be received.
2. That reply correspondence from The Hon Kevin Anderson MP, Minister for Lands and Water dated 30 August 2022 advising that the NSW Government will continue paying the subsidy to cover the regulated costs of the Broken Hill pipeline throughout IPART's 2023-2026 price determination period.
3. That Council invites the Minister for Lands and Water and Shadow Minister for Lands and Water along with all State Election candidates to attend a future Council Meeting to address Council on the matter of a permanent government subsidy for the construction and maintenance costs of the Wentworth to Broken Hill pipeline.

CARRIED UNANIMOUSLY

17 Oct 2022 2:55pm Bartlett, Leisa

For Action	Division: Committee: Ordinary Council	Date From: 1/04/2018 Date To: 22/11/2022
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

Letters of invitation sent to Minister and Shadow Minister. Letters of invitation to be sent to State Election candidates once their details are uploaded to the NSW Electoral Commission website.

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Brown, Simon Nankivell, Jay	Further Reports	2021/2022 DRAFT ANNUAL FINANCIAL STATEMENTS
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 222/22 dated September 19, 2022, be received. That the 2021/2022 Draft Primary Financial Statements as attached be received. That the 2021/2022 Draft Primary Financial Statements as attached be referred to audit. That Council adopt the attached Statements of Opinion on the 2021/22 General Purpose and Special Purpose Financial Statements and the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer sign the Statements in accordance with Section 413(2)(c) of the <i>Local Government Act 1993</i>. That Council delegate to the General Manager the authority to finalise the date at which the auditor's report and financial statements are to be presented to the public. That Council delegate the General Manager the authority to authorise the 2021/22 General Purpose and Special Purpose Financial Statements and associated Special Schedules for issue immediately upon receipt of the auditors reports subject to there being no material audit changes or audit issues, in accordance with AASB 110. 			
CARRIED UNANIMOUSLY			
18 Oct 2022 11:53am Guerin, Emily Reports have been signed 16 Nov 2022 8:24am Guerin, Emily Financial Statements have been submitted to OLG and finalised for FY21/22 - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Andrews, Anne Nankivell, Jay	Further Reports	INCENTIVES TO SUPPORT HOUSING RENNOVATION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 212/22 dated August 5, 2022, be received. That Council consider the options provided to assist property owners assess asbestos in their premises prior to renovation. That Council consider the options provided to reimburse asbestos related fees and charges at the Broken Hill Waste Management Facility (BHWMF) to assist in reduction of costs to property owners renovating their premises. Subject to recommendation three, Council notes the General Manager will identify budgetary adjustments and impacts in the September Quarterly Budget Review. 			
CARRIED UNANIMOUSLY			
20 Oct 2022 3:31pm Guerin, Emily In progress 21 Nov 2022 2:48pm Guerin, Emily Approved at September Council Meeting and dated back to 1 July 2022 - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Andrews, Anne	Further Reports	2022/2023 EVENT SPONSORSHIP

For Action Action Sheets Report	Division: Committee: Ordinary Council Officer: Further Report Required: Including Further Reports	Date From: 1/04/2018 Date To: 22/11/2022 Printed: Tuesday, 22 November 2022 10:09:24 AM
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Nankivell, Jay
Resolved
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 216/22 dated September 9, 2022, be received. That Council notes there has only been one application for 2022/2023 event sponsorship. That Council provides \$10,000 cash sponsorship to the FE-FC Holden Car Club of NSW to host the national event in Broken Hill in April 2023.
CARRIED UNANIMOUSLY
20 Oct 2022 3:31pm Guerin, Emily In progress 21 Nov 2022 2:45pm Guerin, Emily Notification to club has been sent - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 28/09/2022	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE - MEETING NO. 428, HELD ON TUESDAY, 6 SEPTEMBER 2022
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 225/22 dated September 15, 2022, be received. That the Minutes of the Local Traffic Committee Meeting No 428, held on Tuesday, 6 September 2022, be received. Item No. 417.6.1 - That Council supply and install the 'Bus Zone' parking signs adjacent to Live Better located at 475 Argent Street. Item No. 425.6.1 - That Patton Lane direction of traffic be changed to one-way, between Bonanza Street and the Rainbow Preschool, for a trial period of six months with council continuing to communicate with residents that access the back of their properties from the access lane. That the Preschool be asked to communicate the changes to conditions in their newsletter to parents. That Council place a notification in the local newspaper to inform the community of the six-month trial period to change to the direction of traffic in Patton Lane, between Bonanza Street and the Rainbow Preschool. Item No. 427.6.1 – That traffic counters be placed across Blende Street, between Gossan and the Galena Street roundabout to determine the volume of traffic and for the width adjacent to Con Crowley Village be measured to see if it would allow enough space for the bus to park in the area requested adjacent to the Con Crowley Resident's Hall. Item No. 428.6.1 – That traffic counters be placed on Murton Street adjacent to the Willyama High School to collect data and to determine the speed of motorist during the school hours. 			
CARRIED UNANIMOUSLY			
18 Oct 2022 9:32am Guerin, Emily Item 3. Completed Item 4. Signage on order Item 5 & 6. Traffic counters have been purchased and traffic counts being completed 21 Nov 2022 2:16pm Guerin, Emily No change in status			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	Mayoral Minute	REQUEST FOR COMMUNITY ASSISTANCE GRANT - 2022 SILVER CITY CUP RACES

For Action	Division: Committee: Ordinary Council	Date From: 1/04/2018 Date To: 22/11/2022
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

Resolved

1. That Mayoral Minute No. 15/22 dated October 21, 2022, be received.
2. That Council approves a Community Assistance Grant of \$7,128.00 to the Silver City Racing Club Inc (being in-kind support from Council for the provision and servicing of MGB's and dumper bins at a cost of \$2,128.00, and cash of \$5,000.00) towards the conduct of the 2022 event to be held on 12 November 2022.
3. That the grant be funded from Round 2 of the 2022/2023 Community Assistance Grants budget.
4. That the Silver City Racing Club provides Council with all necessary substantiation documents as per the Community Assistance Grants program, e.g. current financial statements, evidence of public liability insurance; and following the event the Committee provides a full acquittal of funds to Council.

CARRIED UNANIMOUSLY

22 Nov 2022 10:45am Guerin, Emily

Grant funds paid and acquittal information will be sort as per the CAG policy – COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	Works Committee Reports	ADOPTION OF THE DRAFT ASBESTOS POLICY

Resolved

1. That Broken Hill City Council Report No. 233/22 dated September 12, 2022, be received.
2. That Council note that nil submissions were received from the public during the public exhibition period of the Draft Asbestos Policy.
3. That the Draft revised Asbestos Policy be adopted as a Policy of Council.
4. That Council notes that the adoption of the draft Asbestos Policy will replace Council's 2015 Policy.

CARRIED UNANIMOUSLY

31 Oct 2022 3:34pm Bartlett, Leisa

All action undertaken to adopt policy and place on Council's website., COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	Health and Building Committee Reports	CORRESPONDENCE REPORT - LEAD PREVENTION PROGRAMS AND BLOOD LEAD LEVEL TESTING IN BROKEN HILL

Resolved

1. That Broken Hill City Council Report No. 227/22 dated October 7, 2022, be received.
2. That correspondence be sent to the NSW Minister and Shadow Minister for Environment, and the NSW Minister and Shadow Minister for Health stating that the community of Broken Hill should be afforded the same support, program funding and protection against lead that the rest of NSW receives, especially given the amount of royalties that the government has received from Broken Hill's mining operations.

CARRIED UNANIMOUSLY

14 Nov 2022 11:02am Guerin, Emily

All letters have been sent - COMPLETE

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 22/11/2022
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Nu'man, Razija Nankivell, Jay	Health and Building Committee Reports	GREEN SPACE CREEDON STREET
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 228/22 dated September 14, 2022, be received. That Council advocates for the development of a green recreational space at 119 Creedon Street. That Council advocates for a second recreational space at Creedon Street that would accommodate various recreational, sporting and 'community shed' infrastructure. 			
CARRIED UNANIMOUSLY			
22 Nov 2022 10:58am Guerin, Emily Letter sent to Department of lands of make enquiries in regard to land use.			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Mason, Michael Nankivell, Jay	Health and Building Committee Reports	DEVELOPMENT APPLICATION 40/2022 - PROPOSED HOTEL DEVELOPMENT - 207/213 ARGENT STREET, BROKEN HILL
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 229/22 dated October 6, 2022, be received. That Development Application 40/2022, to demolish structures and construct hotel and commercial premises on Lot 1 DP 306593 and Lot B DP 399791, be approved subject to conditions of consent. 			
CARRIED UNANIMOUSLY			
16 Nov 2022 8:27am Guerin, Emily DA approved and documentation issued - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	Health and Building Committee Reports	ALLIGATOR WEED IN THE MENINDEE LAKES SYSTEM
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 230/22 dated October 7, 2022, be received. That the biosecurity risk of the presence of Alligator weed (<i>Alternanthera Philoxeroides</i>), in the Menindee Lakes System be reported to the NSW Department of Primary Industries, the Office of Environment and Heritage, the NSW Western Local Land Services Board and the Central Darling Shire Council as the state, regional and local authorities responsible for the management of noxious weeds in the Menindee Lakes region of NSW. 			
CARRIED UNANIMOUSLY			
14 Nov 2022 11:01am Guerin, Emily All letters have been sent - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	General Business	MENINDEE ROAD
Resolved			
That the motion be accepted as an urgent matter.			

For Action	Division: Committee: Ordinary Council	Date From: 1/04/2018 Date To: 22/11/2022
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

That Council writes to the NSW Minister and Shadow Minister for Regional Transport and Roads and the State Member regarding the urgent need for weeds to be slashed along the verges of regional roads to Menindee in the unincorporated area of NSW, to ensure the safety of road users.

CARRIED UNANIMOUSLY

14 Nov 2022 11:03am Guerin, Emily
All letters have been sent - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	Policy And General Reports	CORRESPONDENCE REPORT - MOBILE COMMUNICATIONS UPGRADE REQUIRED FOR THE BROKEN HILL RACECOURSE AND REGIONAL EVENTS CENTRE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 235/22 dated October 6, 2022, be received. That correspondence dated 4 October 2022 from the Hon Mark Coulton MP, Federal Member for Parkes enclosing a copy of correspondence dated 9 September 2022 addressed to the Federal Member for Parkes from the Office of the Hon Michelle Rowland MP Minister for Communications regarding advice of Telstra's proposal to construct a communications tower near the Broken Hill Racecourse and Regional Events Centre which will connect to the newly constructed Telstra base station at 23 Cummins Street (which is nearing completion), be received and noted. That Council sends correspondence to the Federal Minister for Communications, the Minister for Western NSW and Telstra thanking them for their commitment to construct a telecommunications tower near the Broken Hill Racecourse and Regional Events Centre; and that the letter also seeks funding support towards a temporary cell-on-wheels to be available for all major events held at the Broken Hill Racecourse and Regional Events Centre during the construction of the new telecommunications tower. 			
CARRIED UNANIMOUSLY			
14 Nov 2022 11:02am Guerin, Emily All letters have been sent - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Nu'man, Razija Nankivell, Jay	Policy And General Reports	NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVE TO SECTION 355 COMMUNITY COMMITTEE
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 237/22 dated September 30, 2022, be received. That Council appoint Mr Roderick Lamb as a community representative on the ET Lamb Memorial Oval Community Committee. That Mr Roderick Lamb be advised of his appointment and advice also be sent to Councillor Delegate/Chairperson of Committee. 			
CARRIED UNANIMOUSLY			
22 Nov 2022 9:47am Guerin, Emily Letters issued - COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Brown, Simon Nankivell, Jay	Further Reports	PUBLIC PRESENTATION OF 2021/2022 FINANCIAL STATEMENTS

For Action	Division: Committee: Ordinary Council	Date From: 1/04/2018 Date To: 22/11/2022
Action Sheets Report	Officer: Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

Resolved

1. That Broken Hill City Council Report No. 240/22 dated October 19, 2022, be received.
2. That Council adopt the financial statements and present the Annual Financial Statements inclusive of the Auditor's Reports for 2021/22 to the public.

CARRIED UNANIMOUSLY

22 Nov 2022 10:46am Guerin, Emily
Attached to annual report going to November 2022 - COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Howard, Codie Nankivell, Jay	Further Reports	MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING, HELD TUESDAY, 11 OCTOBER 2022

Resolved

1. That Broken Hill City Council Report No. 241/22 dated October 18, 2022, be received.
2. That Council approve Item No. 429.6.1 –*Request for Disabled parking space and Disability ramp adjacent 71 Oxide Street – Professional Consulting Room – HPO Consultancy Services* as per the below:
 - The committee agreed that the request is appropriate for the purpose of the building and that the request for the installation of an accessible carpark to replace the existing carpark on the northern side, adjacent to the building at 71 Oxide Street be installed.
 - That the southern end of the carpark be hatched to allow rear access to a vehicle.
 - That a disability ramp be installed near the accessible carpark adjacent 71 Oxide Street for the NRG Group.

CARRIED UNANIMOUSLY

21 Nov 2022 2:16pm Guerin, Emily
Correspondence has been sent to HPO Consultancy Services on deliberation. No further action. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Bartlett, Leisa Nankivell, Jay	General Business	TRAFFIC COMMITTEE - BURKE WARD SCHOOL

Resolved

That, along with the matter of the construction of a pedestrian crossing in Gypsum Street adjacent to the Burke Ward School being considered by the Traffic Committee, Council sends correspondence to the Principal of Burke Ward School to suggest the reintroduction of the School Safety Officer to assist children to cross Gypsum Street safely.

CARRIED UNANIMOUSLY

14 Nov 2022 11:03am Guerin, Emily
Letter has been sent to Burke Ward School Principal. COMPLETE

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Howard, Codie Nankivell, Jay	General Business	COUNCIL'S RENEWABLE ENERGY PROJECTS

Resolved

That the motion be accepted as an urgent matter.
That Council writes to the Federal Minister for Climate Change and Energy, The Hon Chris Bowen MP to seek funding

For Action	Division: Ordinary Council	Date From: 1/04/2018
Action Sheets Report	Committee: Ordinary Council	Date To: 22/11/2022
	Officer: Including Further Reports	
	Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

support of Council's mini-grid renewable energy projects.

CARRIED UNANIMOUSLY

21 Nov 2022 2:43pm Guerin, Emily
Letter being drafted

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Mason, Michael Nankivell, Jay	Confidential Matters	Lease to IOR Aviation Pty Ltd at Broken Hill Airport, Part Lot 1 DP124942
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. /22 dated October 20, 2022, be received. That Council authorise the General Manager to negotiate final lease arrangements with IOR Aviation Pty Ltd for Part Lot 1 in DP124942 as detailed within the report. That Council consent to the Uniting Church Australia Property Trust (NSW), to sublease a portion of the lease in Part Lot 1 DP124942 to IOR Aviation Pty Ltd for the terms set out in the below report. That Council authorise the Mayor and General Manager to sign and execute all documents in relation to this matter under Council's Common Seal. 			
CARRIED UNANIMOUSLY			
22 Nov 2022 10:47am Guerin, Emily Lease agreement being drawn up by Council's solicitors			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Howard, Codie Nankivell, Jay	Confidential Matters	T22/13 REQUEST FOR TENDER BLENDE, GALENA AND WILLS STREET ROUNDABOUT ROAD RECONSTRUCTION
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 234/22 dated October 11, 2022, be received. That GTE Pty Ltd be awarded the contract for T22/13 Request for Tender for Blende, Galena and Wills Street Roundabout Road Reconstruction, for the amount of \$591,970.34 (Exc GST). That Council approve an increase in capital budget for the project for \$223,395.34 to meet rise in building escalation costs 			
CARRIED UNANIMOUSLY			
21 Nov 2022 2:44pm Guerin, Emily Purchase order has been raised and project has commenced - No further action. COMPLETE			

Meeting	Officer/Director	Section	Subject
Ordinary Council 26/10/2022	Mason, Michael Nankivell, Jay	Confidential Matters	VARIATION OF LEASE OF PART LOT 789 / DP 793558 AT THE TOURIST AND TRAVELLERS' CENTRE 23-27 BROMIDE STREET BROKEN HILL TO 777 ENTERPRISES PTY LTD T/AS GLORIA JEANS COFFEES
Resolved			
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 232/22 dated October 5, 2022, be received. 			

For Action	Division: Committee: Ordinary Council Officer:	Date From: 1/04/2018 Date To: 22/11/2022
Action Sheets Report	Further Report Required: Including Further Reports	Printed: Tuesday, 22 November 2022 10:09:24 AM

2. That Council endorses a variation of lease to 777 Enterprises Pty Ltd trading as Gloria Jeans Coffees to vary the original ten (10) year lease executed in March 2012 for use of part Lot 789 / DP 793558 at the Tourist and Travellers' Centre, 23-27 Bromide Street, Broken Hill, to extend the original lease by five (5) years to now expire on 11 March 2027, with all terms and conditions to be as per the original lease and as varied by the variation of lease as attached to the report.
3. That the Mayor and/or General Manager be authorised to execute the variation of lease documents under Common Seal of Council.

CARRIED UNANIMOUSLY

16 Nov 2022 8:32am Guerin, Emily
Lease agreement being signed

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 13/22 - DATED NOVEMBER 11, 2022 - COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE OCTOBER 2022 ORDINARY COUNCIL MEETING (D22/59948).....529

ORDINARY MEETING OF THE COUNCIL

November 11, 2022

ITEM 1

QUESTIONS ON NOTICE NO. 13/22

SUBJECT: COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE
OCTOBER 2022 ORDINARY COUNCIL MEETING D22/59948

Summary

The report provides responses to questions raised by Councillors during the September 2022 Council Meeting, which were taken on notice.

Recommendation

1. That Questions On Notice No. 13/22 dated November 11, 2022, be received.

Background

Following are the responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the October 2022 Council Meeting.

<p>Question:</p>	<p><u>From Item 11 – Section 355 Annual Reports</u></p> <p><i>A question was taken on notice from Councillor Browne regarding the Annual Report for the Riddiford Arboretum Community Committee which had been forwarded to Council. Councillor Browne asked that the Annual Report be reported to the next Ordinary Council Meeting.</i></p>
<p>Response:</p>	<p>The Riddiford Arboretum Community Committee’s Annual Report was presented to the October 2022 Policy and General Committee and is included in the Business Paper for this meeting.</p>
<p>Question:</p>	<p><u>From Item 14 – Traffic Committee – Burke Ward School</u></p> <p><i>Councillor Gallagher suggested that, along with the matter of the construction of a pedestrian crossing adjacent to the school in Gypsum Street being considered by the Traffic Committee, Council contacts the Principal of Burke Ward School to suggest the reintroduction of the School Safety Officer to assist children to cross Gypsum Street safely.</i></p> <p><i>The Mayor accepted Councillor Gallagher’s suggestion as an urgent matter and sought a motion from Councillors.</i></p> <p>RESOLUTION <u>Minute No. 47022 - Matter of Urgency</u> Councillor D Gallagher moved)</p> <p>Resolved That Councillor Gallagher’s urgent motion be considered.</p>

	<p>Councillor R Page seconded)</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p><u>TRAFFIC COMMITTEE - BURKE WARD SCHOOL (GB6/22)</u> 11/397</p> <p>RESOLUTION <u>Resolved</u> <u>Minute No. 47023</u> Councillor D Gallagher moved) Councillor R Page seconded)</p> <p>That, along with the matter of the construction of a pedestrian crossing in Gypsum Street adjacent to the Burke Ward School being considered by the Traffic Committee, Council sends correspondence to the Principal of Burke Ward School to suggest the reintroduction of the School Safety Officer to assist children to cross Gypsum Street safely.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p>
Response:	Correspondence was forwarded to the Principle of the Burke Ward School on 10 November 2022.
Question:	<u>From Item 19 – Lease at the Tourist and Travellers’ Centre (Confidential Matter)</u> <i>A question was taken on notice from Councillor Algate regarding the current going commercial rent value for a commercial space equivalent to the café space at the Tourist and Travellers’ Centre.</i>
Response:	This will be circulated to Councillors via email separately.

Attachments

There are no attachments for this report

LEISA BARTLETT
EXECUTIVE OFFICER

JAY NANKIVELL
GENERAL MANAGER

CLOSED

Council Meeting to be held **Wednesday, November 30, 2022**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 271/22 - DATED**
NOVEMBER 24, 2022 - CIVIC CENTRE LEGAL MATTER UPDATE
REPORT - CONFIDENTIAL

(General Manager's Note: This report considers a current legal matter and is deemed confidential under Section 10A(2) (e) (g) of the Local Government Act, 1993 which provides for information that would, if disclosed, prejudice the maintenance of law; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).



CITY COUNCIL

www.brokenhill.nsw.gov.au