

August 21, 2019

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, AUGUST 28, 2019

Please address all communications to:
The General Manager
240 Blende Street
PO Box 448
Broken Hill NSW 2880
Phone 08 8080 3300
Fax 08 8080 3424
council@brokenhill.nsw.gov.au
www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, August 28, 2019** commencing at 6:30 p.m. to consider the following business:

ABN 84 873 116 132

- 1) Opening Meeting
- 2) Apologies
- 3) Prayer
- 4) Acknowledgement of Country
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute(s)
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters
- 16) Conclusion of the meeting



JAMES RONCON
GENERAL MANAGER

LIVE STREAMING OF COUNCIL MEETINGS

PLEASE NOTE: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.
The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.
Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, July 31, 2019.

Meeting commenced at 6:30p.m.

PRESENT:

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor)
Councillors C. Adams, B. Algate (part of the meeting), M. Clark,
D. Gallagher, T. Kennedy, B. Licul, J. Nolan and R. Page.

General Manager, Chief Operations Officer, Chief Financial Officer,
Director Corporate, Manager Communications, Governance Officer and
Executive Support Officer.

Media (3), Members of the Public (15).

APOLOGIES:

Nil.

PRAYER

Councillor Adams delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 46023

Councillor C. Adams moved
Councillor B. Licul seconded

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)

That the Minutes of the Ordinary Meeting of the
Council of the City of Broken Hill held June 26,
2019 be confirmed.

CARRIED UNANIMOUSLY

DISCLOSURE OF INTEREST

Councillor Gallagher declared:

- a non-pecuniary interest in Confidential Report No. 126/19 as he is employed by the applicant and advised that he will remain in the Council Chambers whilst the item is considered and will exercise his vote.

MAYORAL MINUTES

**ITEM 1 - MAYORAL MINUTE NO. 3/19 - DATED JULY 24, 2019 - LANDCARE BROKEN HILL
PARTNERSHIP PROPOSAL TO BROKEN HILL CITY COUNCIL**

12/29

Councillor D. Turley moved
Councillor M. Browne seconded

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1. That Mayoral Minute No. 3/19 dated July 24, 2019, be received.
2. That Broken Hill City Council enters into a partnership with Landcare Broken Hill for the Greening the Hill Mk.2 community wide initiative.

3. That any funding requests be considered on their merits, through the quarterly budget review process.

Amendment

Councillor T. Kennedy moved
Councillor B. Algate seconded

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)

1. That Mayoral Minute No. 3/19 dated July 24, 2019, be received.
2. That Broken Hill City Council enters into a partnership with Landcare Broken Hill for the Greening the Hill Mk.2 community wide initiative.
3. That Council not only enters into a partnership agreement with Landcare, but also implements a number of the assessment items identified in the report.

NOT PUT

The Mayor accepted Councillor Kennedy's amendment as an addendum to the motion.

RESOLUTION

Minute No. 46024

Councillor D. Turley moved
Councillor M. Browne seconded

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1. That Mayoral Minute No. 3/19 dated July 24, 2019, be received.
2. That Broken Hill City Council enters into a partnership with Landcare Broken Hill for the Greening the Hill Mk.2 community wide initiative.
3. That any funding requests be considered on their merits, through the quarterly budget review process.
4. That Council not only enters into a partnership agreement with Landcare, but also implements a number of the assessment items identified in the report.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 13/19 - DATED JULY 19, 2019 - 2020/2021 BUDGET CONSIDERATION - UPGRADES TO EP O'NEILL PARK SPORTING

COMPLEX NETBALL COURTS

19/84

Councillor T. Kennedy moved
Councillor B. Algate seconded

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)

1. That Motions of Which Notice has been Given No. 13/19 dated July 19, 2019, be received.
2. That Broken Hill City Council includes in the 2020/2021 budget \$200,000 for lights upgrade and court resurfacing of netball association grounds.
3. That Council liaise with the netball association about surface required and lighting upgrades.
4. That Council apply for grant funding from State and Federal Governments to match funding.

Amendment

Councillor M. Browne moved
Councillor C. Adams seconded

)
)

1. That Motions of Which Notice has been Given No. 13/19 dated July 19, 2019, be received.
2. That Broken Hill City Council includes a budget consideration in the 2020/2021 budget \$200,000 for lights upgrade and court resurfacing of netball association grounds.
3. That Council liaise with the netball association about surface required and lighting upgrades.
4. That Council apply for grant funding from State and Federal Governments to match funding.

CARRIED

A Division was called in the amendment which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, Clark, Page and Nolan
AGAINST: Crs Algate and Kennedy

The amendment becomes the motion.

RESOLUTION

Minute No. 46025

Councillor M. Browne moved
Councillor C. Adams seconded

)
)

1. That Motions of Which Notice has been Given No. 13/19 dated July 19, 2019, be received.
2. That Broken Hill City Council includes a budget consideration in the 2020/2021

budget \$200,000 for lights upgrade and court resurfacing of netball association grounds.

3. That Council liaise with the netball association about surface required and lighting upgrades.
4. That Council apply for grant funding from State and Federal Governments to match funding.

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, Clark, Page and Nolan
AGAINST: Crs Algate and Kennedy

The Mayor took a question on notice from Councillor Kennedy regarding whether the mover of an original motion has the right of reply if their motion is lost due to an amendment to their motion being successful.

ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 14/19 - DATED JULY 19, 2019 -
ESSENTIAL ENERGY OPERATIONS BROKEN HILL 12/29

RESOLUTION

Minute No. 46026

Councillor T. Kennedy moved)
Councillor B. Algate seconded)

1. That Motions of Which Notice has been Given No. 14/19 dated July 19, 2019, be received.
2. That Broken Hill City Council sends correspondence to the appropriate State Minister, Local Member Roy Butler and Leader of the Opposition objecting to any loss of positions in the Essential Energy employment structure and the importance of those positions to the Broken Hill community; and that the correspondence also seeks clarification on the number of local jobs that will be affected.
3. That they be reminded of the commitment from the government that the sale of poles and wires would not result in any loss of employees from Essential Energy operations in Broken Hill.

CARRIED UNANIMOUSLY

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

Nil.

REPORTS

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 106/19 - DATED JULY 15, 2019 - MOTIONS
TO THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 14-16 OCTOBER 2019** 11/364

RESOLUTION

Minute No. 46027

Councillor C. Adams moved)

Councillor D. Gallagher seconded)

1. That Broken Hill City Council Report No. 106/19 dated July 15, 2019, be received.
2. That the following motions be submitted to the NSW Local Government Annual Conference:
 - Restoration and Remediation of Local Cemeteries:
That NSW Government consider financially supporting councils for the restoration and remediation of local cemeteries that have been severely damaged from climatic conditions and drought.
 - Support for Local Organisations that depend on Volunteering:
That LGNSW establish a Local Government Volunteer Strategy that can support requests for government funding assistance to regional and rural communities in their efforts to encourage greater volunteer labour participation through offsetting the costs incurred by local organisations who provide those volunteer services.
 - Museum Strategy for NSW:
That LGNSW lobby the NSW State Government to devise a Museum Strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State.
3. That the motions along with the accompanying Council Resolution be submitted prior to the closing date of 19 August 2019.

CARRIED UNANIMOUSLY

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 107/19 - DATED JULY 16, 2019 -
BACKGROUND ON BROKEN HILL REGIONAL TOURIST ASSOCIATION AND TOURISM IN
BROKEN HILL** 11/407

Resolved

1. That Broken Hill City Council Report No. 107/19 dated July 16, 2019, be received.

2. That Council notes that:

- a) That the current collaboration between Council, Destination NSW (DNSW) and Destination Country and Outback (DCO) and the relationships between DNSW and DCO with the industry are successfully building a collaborative approach to build brand awareness and increase visitors to the city and region.
- b) That Council elect not move to form a Regional Tourism Organisation at this time but will monitor the success of the development of Destination Broken Hill and the outcomes of current collaborative activities with a report to be presented to the February 2020 meeting of Council.
- c) That Council note the Tourism Taskforce of 2014 resulted in unanimous support from tourism operators for the development of an industry driven tourism organisation for the Far West NSW region.
- d) That Destination Broken Hill, formed in 2018, is the current industry-led tourism body representing Broken Hill and the surrounding region.
- e) That Council note that the delegations set out in the Constitution of the Broken Hill Regional Tourism Association formed in 2002 did not meet the legislative requirements outlined in the *Local Government Act, 1993*.

RESOLUTION

Minute No. 46028

Councillor B. Algate moved)

Councillor M. Browne seconded)

CARRIED UNANIMOUSLY

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 108/19 - DATED JUNE 03, 2019 -
ADOPTION OF DRAFT SECTION 7.12 DEVELOPER CONTRIBUTIONS PLAN

11/467

Resolved

- 1. That Broken Hill City Council Report No. 108/19 dated June 3, 2019, be received.
- 2. That the draft Section 7.12 Developer Contributions Plan be adopted as a Plan of Council.

RESOLUTION

Minute No. 46029

Councillor M. Browne moved)

Councillor C. Adams seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Algate, Browne, Gallagher, Licul, Turley, M Clark, R Page and Nolan
AGAINST: Cr T Kennedy

ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 109/19 - DATED JULY 07, 2019 - NSW
GOVERNMENT MUSEUM STRATEGY

11/238

Resolved

- 1. That Broken Hill City Council Report No. 109/19 dated July 7, 2019, be received.
- 2. That the following proposed resolution be forwarded to LGNSW for consideration at the next LGNSW Conference:

“That LGNSW lobby the NSW State Government to devise a Museum Strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State.”

RESOLUTION

Minute No. 46030

Councillor C. Adams moved)

Councillor M. Browne seconded)

CARRIED UNANIMOUSLY

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 110/19 - DATED JULY 01, 2019 - DRAFT REPORTING OF PUBLIC INTEREST DISCLOSURES POLICY FOR PUBLIC EXHIBITION 12/14

Resolved

1. That Broken Hill City Council Report No. 110/19 dated July 1, 2019, be received.
2. That Council endorse the Draft Reporting of Public Interest Disclosures Policy for the purposes of public consultation.
3. That the Draft Reporting of Public Interest Disclosures Policy be exhibited for public comment for a 28-day period.
4. That the Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Reporting of Public Interest Disclosures Policy.

RESOLUTION

Minute No. 46031

Councillor B. Algate moved)

Councillor D. Gallagher seconded)

CARRIED UNANIMOUSLY

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 111/19 - DATED JUNE 25, 2019 - DRAFT VOLUNTARY PLANNING AGREEMENT POLICY 11/192

Resolved

1. That Broken Hill City Council Report No. 111/19 dated June 25, 2019, be received.
2. That the draft Voluntary Planning Agreement Policy be publicly exhibited for a period of not less than 28 days.
3. That a further report be presented to Council following the public exhibition for Council's consideration and adoption.

RESOLUTION

Minute No. 46032

Councillor M. Browne moved)

Councillor D. Gallagher seconded)

CARRIED UNANIMOUSLY

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 112/19 - DATED JULY 17, 2019 - DRAFT GIFTS AND BENEFITS POLICY 12/14

Resolved

1. That Broken Hill City Council Report No. 112/19 dated July 17, 2019, be received.
2. That Council endorses the draft Gifts and Benefits Policy for the purpose of public exhibition.

3. That Council publicly exhibits the draft Gifts and Benefits Policy and accepts submissions from the public for a period of 28 days.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Gifts and Benefits Policy as a Policy of Council.

RESOLUTION

Minute No. 46033

Councillor D. Gallagher moved)

Councillor B. Licul seconded)

CARRIED UNANIMOUSLY

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 113/19 - DATED JULY 02, 2019 -
DECEMBER AND JANUARY COUNCIL MEETING ARRANGEMENTS AND CHRISTMAS SHUT
DOWN PERIOD** 11/21

Resolved

1. That Broken Hill City Council Report No. 113/19 dated July 2, 2019, be received.
2. That Council's Ordinary Monthly Meeting for December 2019 be held Wednesday, December 11, 2019.
3. That should an urgent matter arise in January, an Extraordinary Council Meeting will be arranged.
4. That the Council shutdown period for the Administrative Centre and the Warnock Street Works Depot be from 5:00pm Friday December 20, 2019 and reopening Monday January 6, 2020.
5. That Council advertise the shutdown period for the Administrative Centre and the Warnock Street Works Depot and that this advertisement also includes the operating hours for all other Council facilities during this period.

RESOLUTION

Minute No. 46034

Councillor C. Adams moved)

Councillor M. Clark seconded)

CARRIED UNANIMOUSLY

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 114/19 - DATED JULY 04, 2019 -
CHILDRENS SPORTS AND ACTIVITY VOUCHER** 18/44

Resolved

1. That Broken Hill City Council Report No. 114/19 dated July 4, 2019, be received.
2. That Council notes the progress of the Broken Hill Children's Sport and Activity Voucher Pilot Program.

RESOLUTION

Minute No. 46035

Councillor T. Kennedy moved)

Councillor J. Nolan seconded)

CARRIED UNANIMOUSLY

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 115/19 - DATED JULY 11, 2019 -
DEVELOPMENT APPLICATION 38/2019 - DEMOLITION OF EXISTING OUTBUILDINGS AND
CONSTRUCTION OF NEW 3 CAR GARAGE AT 89 PIPER STREET, BROKEN HILL** 11/467

Resolved

1. That Broken Hill City Council Report No. 115/19 dated July 11, 2019, be received.
2. That Development Application 38/2019 for demolition of existing outbuildings (being a shed, incinerator enclosure and toilet block) and construction of new 3 car garage be subject to the following conditions:

- 1) Compliance with Building Code of Australia
That all building work must be out in accordance with the provisions of the Building Code of Australia.

Reason for Imposition of Condition: Statutory condition being clause 98(1)a & 145 of the Environmental Planning and Assessment Act, Regulations.

- 2) Stormwater

That all roof water be collected by a system of guttering and sufficient downpipes to divert the water away from the building and footings without nuisance to the adjoining properties.

Reason for Imposition of Condition: To minimise damage to the building and footings and prevent stormwater nuisance to adjoining properties.

- 3) Materials

That the wall cladding on the garage shall be vertical corrugated profile iron (being either colorbond Classic Cream, or galvanised iron). If galvanised iron is used, then it is permitted to be painted in Classic Cream colour.

Reason for Imposition of Condition: To ensure that the materials used for new work at a heritage listed property is appropriate.

- 4) Demolition Waste

That all general demolition waste be disposed of at Council's Waste Depot.

Reason for imposition of condition: The need to ensure that waste materials are disposed of properly.

- 5) Dust Suppression

That dust suppression measures are employed during demolition. Demolition works must not be out on excessively windy days.

Reason for imposition of condition: The need to ensure that the impact of nuisance and lead containing dusts is minimised.

- 6) Removal of Asbestos

That any asbestos cement sheeting, if present onsite, be removed, handled and disposed of in accordance with the requirements of the Work Cover Authority of NSW.

Reason for imposition of condition: Statutory requirement of the Occupational Health & Safety Act, 2000.

- 7) Amended details

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD JULY 31,
2019

That prior to a Construction Certificate being issued for the work, amended details and amended site plan shall be submitted. Amendments required include setback of 3.25 metres from Piper Street frontage, and also wall sheeting of the garage to be corrugated profile iron (either colorbond or galvanised).

RESOLUTION

Minute No. 46036

Councillor R. Page moved)

Councillor B. Algate seconded)

CARRIED UNANIMOUSLY

A Division was called which resulted in:

FOR: Crs Adams, Algate, Browne, Gallagher, Licul, Turley, T Kennedy, M Clark, R Page and Nolan

AGAINST: Nil

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 116/19 - DATED JULY 09, 2019 - INVESTMENT REPORT FOR JUNE 2019

17/82

Resolved

1. That Broken Hill City Council Report No. 116/19 dated July 9, 2019, be received.

RESOLUTION

Minute No. 46037

Councillor D. Gallagher moved)

Councillor M. Browne seconded)

CARRIED UNANIMOUSLY

The Mayor took a question on notice from Cr Kennedy requesting information on the effect on Council's investment portfolio should a negative global crisis event happen.

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 117/19 - DATED JULY 05, 2019 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 394 HELD WEDNESDAY JULY 2, 2019

11/397

Resolved

1. That Broken Hill City Council Report No. 117/19 dated July 5, 2019, be received.
2. That the minutes for the Local Traffic Committee Meeting No.393 held June 4, 2019 be received.

RESOLUTION

Minute No. 46038

Councillor M. Browne moved)

Councillor M. Clark seconded)

CARRIED UNANIMOUSLY

ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 118/19 - DATED JULY 18, 2019 - ACTION LIST REPORT

11/21

Resolved

1. That Broken Hill City Council Report No. 118/19 dated July 18, 2019, be received.

RESOLUTION

Minute No. 46039

Councillor M. Clark moved)

Councillor M. Browne seconded)

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 119/19 - DATED MARCH 01, 2019 -
MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE**
13/145

Resolved

1. That Broken Hill City Council Report No. 119/19 dated March 1, 2019, be received.
2. That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Local Aboriginal Land Council and NSW Primary Health Network; and that Council sends correspondence to the Broken Hill Local Aboriginal Land Council and NSW Primary Health Network accordingly.

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 120/19 - DATED JUNE 21, 2019 -
MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE
MEETINGS HELD JUNE 18, 2019**
12/51

Resolved

1. That Broken Hill City Council Report No. 120/19 dated June 21, 2019, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held June 18, 2019 be received.

**ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 121/19 - DATED JULY 15, 2019 - MINUTES
OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 2 JULY 2019**
12/52

Resolved

1. That Broken Hill City Council Report No. 121/19 dated July 15, 2019, be received.
2. That minutes of the Memorial Oval Community Committee Meeting held 2 July 2019 be received.

Minute No. 46040

Councillor C. Adams moved)

Councillor M. Clark seconded)

That the recommendations of items 17 to 19 be
adopted.

CARRIED UNANIMOUSLY

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

**ITEM 20 - QUESTIONS ON NOTICE NO. 7/19 - DATED JULY 01, 2019 - COUNCILLOR
QUESTIONS TAKEN ON NOTICE AT THE JUNE 2019 COUNCIL MEETING**
16/89

Resolved

1. That Questions On Notice No. 7/19 dated July 1, 2019, be received.

RESOLUTION

Minute No. 46041

Councillor M. Clark moved)
Councillor C. Adams seconded) CARRIED UNANIMOUSLY

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Bobos Engineering "Broken Hill" Sign

The Mayor took a question on notice from Councillor Kennedy whether Council is able to invite a development application for erection of the "Broken Hill" sign from Mr Bobos and waive the Development Application fees?

Sister City Relationships

The Mayor took a question on notice from Councillor Licul requesting an update on the status of Council's sister city relationships.

Clarification on Code of Meeting Practice (from item 2)

The Mayor took a question on notice from Councillor Kennedy regarding whether the mover of a motion has the right of reply if their motion is lost due to an amendment to their motion being successful.

Information on Council's Investment Portfolio (from item 14)

The Mayor took a question on notice from Cr Kennedy requesting information on the effect on Council's investment portfolio should a negative global crisis event happen.

CONFIDENTIAL MATTERS

RESOLUTION

Minute No. 46042

Councillor B. Licul moved) That the meeting be closed to the public in
Councillor B. Algate seconded) accordance with the *Local Government Act*
1993 clause 10A(2), whilst the confidential
matters are considered.

CARRIED UNANIMOUSLY

Members of the media and public left the Council Chambers at 7:12pm

The subject person gave a verbal presentation to Council.

The subject person left the Council Chamber at 7:28p.m.

ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 122/19 - DATED JULY 23, 2019 - CODE OF CONDUCT NO BHC20190528 - CONFIDENTIAL

CC19/1

(General Manager's Note: This report is deemed confidential under Section 10A(2) (i) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).

RESOLUTION

Minute No. 46043

Councillor M. Browne moved)

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD JULY 31, 2019

Councillor J. Nolan seconded

)

1. That Broken Hill City Council Report No. 122/19 dated July 23, 2019, be received.
2. That Code of Conduct No. BHC20190528 be referred to the Office of Local Government for determination.

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, M Clark, R Page and Nolan

AGAINST: Cr Algate

The subject person returned to the Council Chambers at 7:32p.m.

The subject person gave a verbal presentation to Council.

The subject person left the Council Chambers at 7:55p.m.

ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 123/19 - DATED JULY 23, 2019 - CODE OF CONDUCT NO BHC20190628 - CONFIDENTIAL CC19/1

(General Manager's Note: This report is deemed confidential under Section 10A(2) (i) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).

RESOLUTION

Minute No. 46044

Councillor M. Browne moved

)

Councillor B. Licul seconded

)

1. That Broken Hill City Council Report No. 123/19 dated July 23, 2019, be received.
2. That Code of Conduct No. BHC20190628 be referred to the Office of Local Government for determination.

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, M Clark, R Page and Nolan

AGAINST: Cr Kennedy

The subject person did not return to the Council Chambers for the remainder of the meeting

At this point in the meeting Councillor Kennedy declared a significant non-pecuniary interest in Item 23 and left the Council Chambers at 8:06p.m.

ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 124/19 - DATED JULY 08, 2019 - LICENCE OF PART MEMORIAL OVAL TO BROKEN HILL SOCCER ASSOCIATION - CONFIDENTIAL 12/52

(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 124/19 dated July 8, 2019, be received.

2. That Council issue a licence to the Broken Hill Soccer Association, for the use of the Adkins Pavilion at the Memorial Oval.
3. That the licence be issued for a term of twelve (12) months with either party having the option to terminate the licence with 30 days' notice, and the licence fee be a peppercorn rental of \$1.
4. That the licence include a condition that the Adkins Pavilion be made available for use by the Silver City Show Committee for the Silver City Show each September.
5. That the Mayor and General Manager be authorised to sign and execute the licence agreement under the Common Seal of Council.

RESOLUTION

Minute No. 46045

Councillor C. Adams moved)

Councillor B. Licul seconded)

CARRIED UNANIMOUSLY

Councillor Kennedy returned to the Council Chambers at 8:07p.m.

ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 125/19 - DATED JULY 22, 2019 - LICENCE OF AIRPORT KIOSK AT THE BROKEN HILL AIRPORT - CONFIDENTIAL 11/229

(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 125/19 dated July 22, 2019, be received.
2. That Council authorise the General Manager to draw up a licence agreement with the preferred applicant to operate the kiosk at the Broken Hill Airport.
3. That the licence be for twelve (12) months with the option for a further twelve (12) month renewal.
4. That the licence fee be the advertised fee of \$8,580 per annum, including GST.
5. That the General Manager be authorised to negotiate further terms and conditions in-conjunction with Council's Property Manager.
6. That the Mayor and General Manager be authorised to sign and execute any licence documents under the Common Seal of Council.

RESOLUTION

Minute No. 46046

Councillor M. Browne moved)

Councillor B. Licul seconded)

CARRIED UNANIMOUSLY

ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 126/19 - DATED JULY 19, 2019 - SALE OF PART LOT 5893 DEPOSITED PLAN 241855 OTHERWISE KNOWN AS PART 51 BROMIDE STREET. - CONFIDENTIAL

(General Manager's Note: This report considers Sale of Land and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD JULY 31,
2019

Resolved

1. That Broken Hill City Council Report No. 126/19 dated July 19, 2019, be received.
2. That Broken Hill City Council subdivide the land at 51 Bromide Street (Lot 5893 DP 241855) and prepare sale of land contracts.
3. That Broken Hill City Council authorise the General Manager to negotiate a final sale price with the preferred party, setting the reserve at the market value as detailed within the report.
4. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council.

RESOLUTION

Minute No. 46047

Councillor R. Page moved)

Councillor M. Browne seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, Clark, Page and Nolan

AGAINST: Cr Kennedy

ABSENT: Cr Algate

RESOLUTION

Minute No. 46048

Councillor M. Browne moved)

Councillor D. Gallagher seconded)

That the meeting resume in open session.

CARRIED UNANIMOUSLY

Members of the media and public returned to the Council chamber at 8:12p.m.

At the Mayor's invitation the General Manager read the resolutions of the Confidential Matters.

There being no further business the Mayor closed the meeting at 8:14p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON AUGUST 28, 2019.)

CHAIRPERSON

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 127/19 - DATED AUGUST 06, 2019 - 2017-2021 DELIVERY PROGRAM – KEY PERFORMANCE INDICATORS PROGRESS REPORT TO 30 JUNE 2019, INCLUSIVE OF OPERATIONAL PLAN 2018/2019 OUTCOMES (16/165)19
2. BROKEN HILL CITY COUNCIL REPORT NO. 128/19 - DATED AUGUST 07, 2019 - REVIEW AND DEVELOPMENT OF THE COMMUNITY STRATEGIC PLAN 2040 "2040 OUR BROKEN HILL", INCLUSIVE OF THE DRAFT COMMUNITY ENGAGEMENT STRATEGY 2020 FOR THE COMMUNITY STRATEGIC PLAN REVIEW (19/124).....200
3. BROKEN HILL CITY COUNCIL REPORT NO. 129/19 - DATED JUNE 28, 2019 - ADOPTION OF THE DRAFT CODE OF PRACTICE CLOSED CIRCUIT TELEVISION (CCTV) SYSTEM PROGRAMME POLICY (12/14)218
4. BROKEN HILL CITY COUNCIL REPORT NO. 130/19 - DATED AUGUST 12, 2019 - BUDGET CARRYOVER'S 2019/20 (14/175)232
5. BROKEN HILL CITY COUNCIL REPORT NO. 131/19 - DATED AUGUST 13, 2019 - REQUEST TO WAIVE DEAD ANIMAL FEES (11/199)238
6. BROKEN HILL CITY COUNCIL REPORT NO. 132/19 - DATED AUGUST 14, 2019 - INVESTMENT REPORT FOR JULY 2019 (17/82)243
7. BROKEN HILL CITY COUNCIL REPORT NO. 133/19 - DATED AUGUST 16, 2019 - ANNUAL INVESTMENT REVIEW FOR THE PERIOD ENDING 30 JUNE 2019 (17/82).....259
8. BROKEN HILL CITY COUNCIL REPORT NO. 134/19 - DATED AUGUST 02, 2019 - ALCOHOL-FREE ZONES (11/307)298
9. BROKEN HILL CITY COUNCIL REPORT NO. 135/19 - DATED AUGUST 07, 2019 - ACTION LIST REPORT (11/21)320

ORDINARY MEETING OF THE COUNCIL

August 6, 2019

ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 127/19**

SUBJECT: 2017-2021 DELIVERY PROGRAM – KEY PERFORMANCE INDICATORS PROGRESS REPORT TO 30 JUNE 2019, INCLUSIVE OF OPERATIONAL PLAN 2018/2019 OUTCOMES
16/165

Recommendation

1. That Broken Hill City Council Report No. 127/19 dated August 6, 2019, be received.
2. That Council adopt the 2017-2021 Delivery Program – Key Performance Indicators Progress Report to 30 June 2019, inclusive of Operational Plan 2018/2019 outcomes.

Executive Summary:

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that *'The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months'*.

Report:

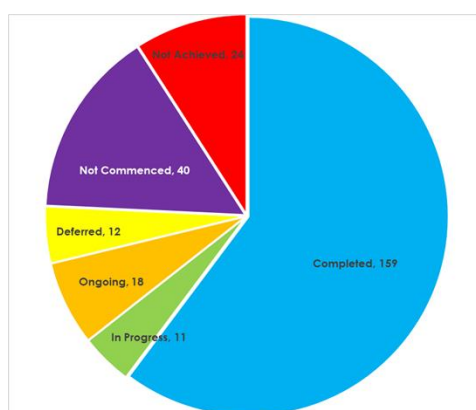
This report relates to the Council's progress on the Delivery Program 2017-2021, inclusive of Operational Plan 2018/2019 outcomes, for the reporting period to 30 June 2019.

Council will note that the attached final progress report for the 2017-2021 Delivery Program is provided in the previous software programme, **Cambron** reporting format. Future reporting will be on the progress of the 2019-2021 Delivery Program, which will be presented in **CAMMS** Strategy format which now supersedes Cambron.

This reporting period provides an indication of Council's progress against set targets, particularly those measures and tasks assigned to be achieved within the 2018/2019 financial year.

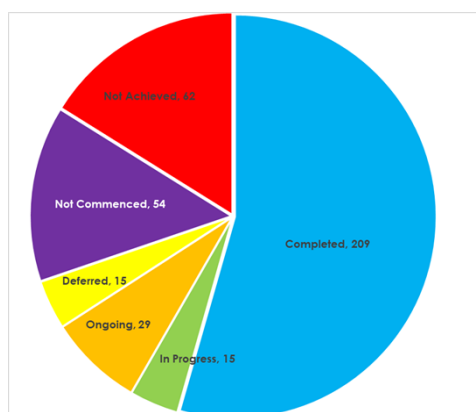
A total of 264 performance action targets were set in the 2017-2021 Delivery Program. A snapshot of Council's **Delivery Program 2017-2021** progress report indicates 159 Key Performance Indicators (KPIs) reported as "Completed"; 11 KPIs reported as "In Progress" and 18 reported as "Ongoing". There are 12 KPIs reported as "Deferred", 40 KPIs reported as "Not Commenced" and 24 reported as "Not Achieved".

Organisation Snapshot – Delivery Program Action KPI Status for Council



Number	KPI Status Definition	
159	Completed	This task has been achieved and there is no further report requirements.
11	In Progress	This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
18	Ongoing	This task continues to be relevant and no final report is available at this time.
12	Deferred	This task has been determined that further information or investigation is to occur prior to works being undertaken.
40	Not Commenced	This task is not required to be reported upon during this report period and will be reviewed during a future report period.
24	Not Achieved	This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

Organisation Snapshot – Operational Plan Action KPI Status for Council



Number	KPI Status Definition	
209	Completed	This task has been achieved and there is no further report requirements.
15	In Progress	This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
29	Ongoing	This task continues to be relevant and no final report is available at this time.
15	Deferred	This task has been determined that further information or investigation is to occur prior to works being undertaken.
54	Not Commenced	This task is not required to be reported upon during this report period and will be reviewed during a future report period.
42	Not Achieved	This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

A total of 384 performance action targets were set in the Operational Plan 2018/2019. A snapshot of Council's **Operational Plan 2018/2019** progress report indicates 209 KPIs reported as "Completed"; 15 KPIs reported as "In Progress" and 29 reported as "Ongoing". There are 15 KPIs reported as "Deferred", 54 KPIs reported as "Not Commenced" and 42 KPIs reported as "Not Achieved".

Strategic Direction:

Key Direction: 4. Our Leadership
 Objective: 4.1 Openness and Transparency in Decision Making
 Function: Leadership & Governance
 DP Action: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines

Relevant Legislation:

Local Government Act 1993, Sect 404 - Delivery program

404 Delivery program

(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

Financial Implications:

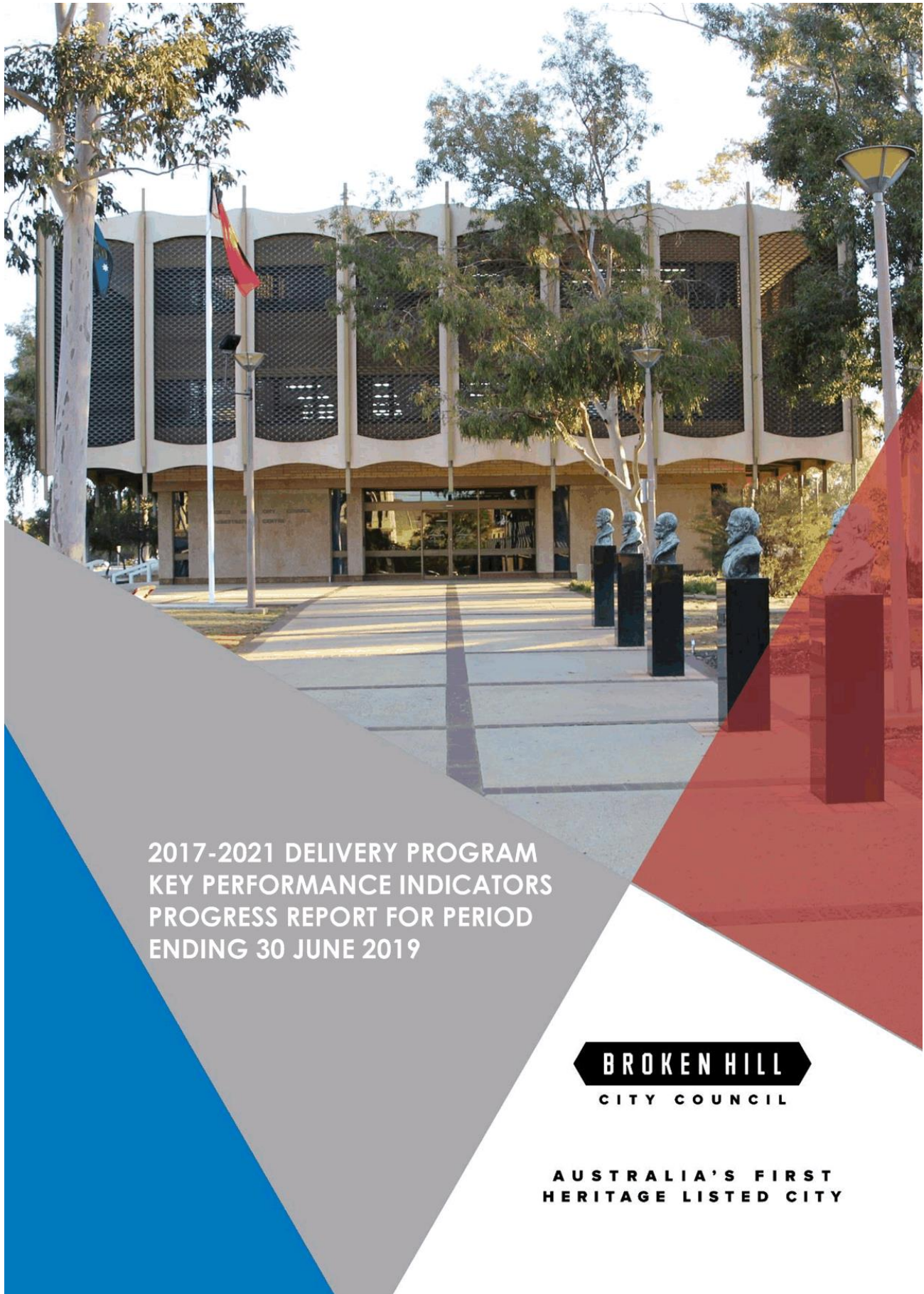
Measures and actions identified in the Delivery Program are adopted in accordance with Council's Long Term Financial Plan and annual budgets.

Attachments

1. [↓](#) 2017-2021 Delivery Program - KPI Progress Report - 01.07.2018 to 30.06.2019

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER



**2017-2021 DELIVERY PROGRAM
KEY PERFORMANCE INDICATORS
PROGRESS REPORT FOR PERIOD
ENDING 30 JUNE 2019**

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL		
TRIM REFERENCES	16/165 - D19/35745	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines	
RESPONSIBLE OFFICER	General Manager	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
28 August 2019	Presented to Council	
NOTES	Front Cover Image: Broken Hill City Council Administrative Centre Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Delivery Program 2017-2021 Operational Plan 2018/2019	



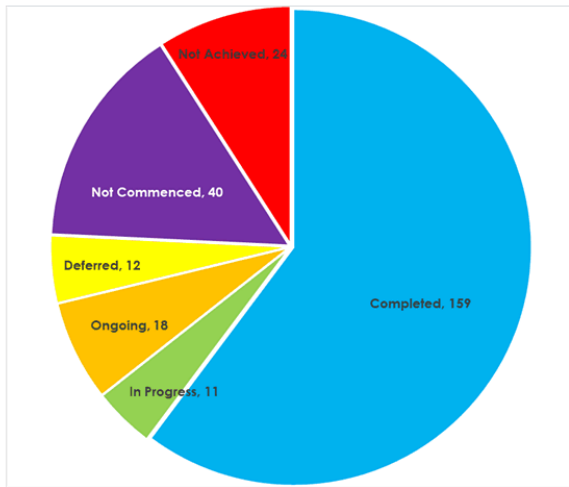
STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

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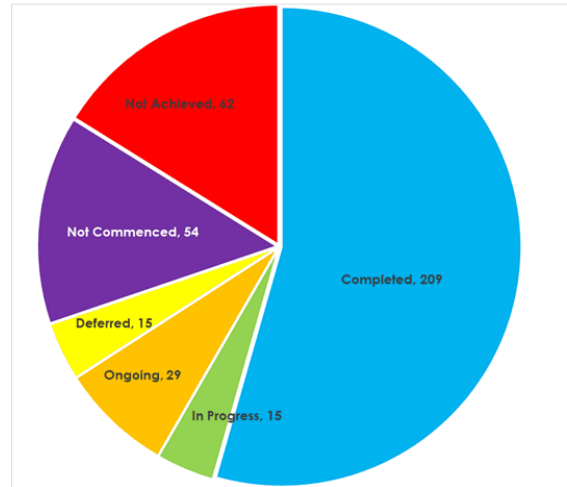
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ORGANISATION SNAPSHOT

DP Action KPI Status for Council



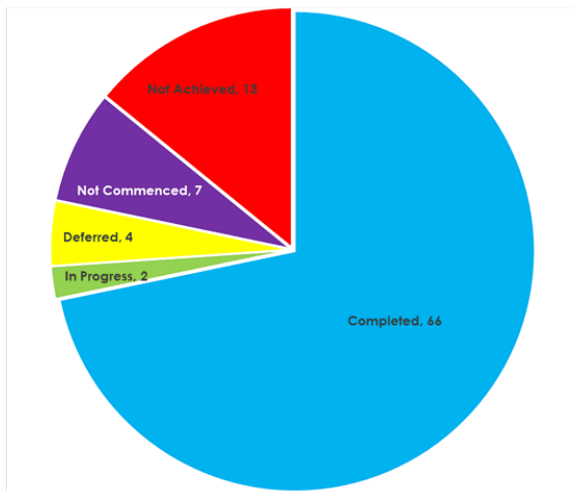
OP Action KPI Status for Council



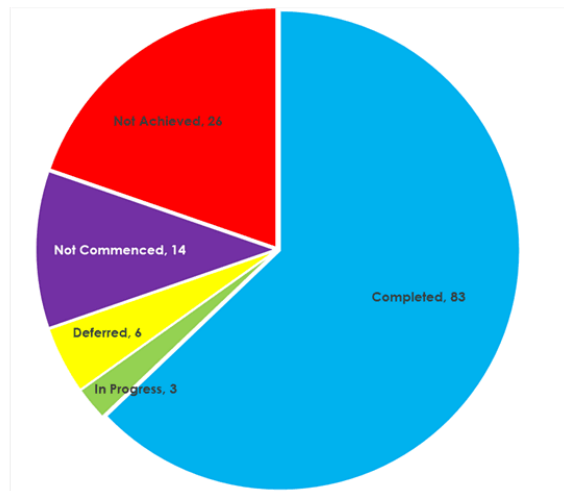
Completed
In Progress
Ongoing
Deferred
Not Commenced
Not Achieved

OUR COMMUNITY

DP Action KPI Status



OP Action KPI Status



Completed

In Progress

Ongoing

Deferred


Not Commenced

Not Achieved


OBJECTIVE: 1.1 People in our community are in safe hands

STRATEGY: 1.1.1 Increase community awareness of safer community initiatives

DP ACTION: 1.1.1.01 Participate in community awareness for safer community initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		Council has been proactive in supporting community awareness campaigns/opportunities for safer community initiatives for Council to participate in. Council's Engineer undertook a safety audit of various locations around the City with the Police in December 2018 to identify areas of concern and potential actions for improvement. Council also actively participates in the Local Emergency Management Committee and the Local Traffic Committee to ensure a safer community. Council has also been actively working on increasing community safety with the provision of smart lighting and CCTV in public parks, primarily Sturt Park and Patton Park. New lighting, power turbines and CCTV were installed in Patton Park in April 2019. New lighting, power turbines and CCTV were installed at Sturt Park in June 2019.			

OP ACTION: C01 Implement and promote a voluntary food safety "Scores on Doors" program



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Manager Planning, Development & Compliance	30-Jun-2019		1. 75% participation rate in program annually	All eligible food premises are assessed as required by Council's Food Regulation Partnership with NSW Food Authority.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.1.1.02 Develop initiatives to increase responsible pet ownership

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two public and school education programs undertaken annually		Due to minimal staff resource, education programs were not conducted during report period.			

OP ACTION: C02 Provide education and awareness in relation to the responsibility of pet ownership


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Two forms of education/awareness information placed on Council's website/social media annually	All companion animal information on Council's website it updated and current.	
				2. Undertake door knock program	Due to minimal staff resource, "door knock" program was not carried out during report period.	

OP ACTION: C03 Investigate option for funding for Companion Animal Desexing Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Funding investigation completed by 31 December 2018	Investigation completed and no funding opportunities identified.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C04 Carry out community consultation to ascertain expected service levels for animal control

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Community consultation completed by 30 June 2019	Community consultation regarding service levels for animal control deferred until completion of draft Animal Management Plan and new pound is operational.	



DP ACTION: 1.1.1.03 Ensure compliance obligations under the Swimming Pools Act 1992

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
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1. Review Swimming Pool Barrier Policy annually	Swimming Pool Barrier Inspection Policy current and complies with legislation.	
2. 100% of swimming pool inspection requests are carried out within legislated timeframes	Council averaged 16.7 days per pool inspection. 48% of pool inspections were carried out within 10 days.	
3. Two swimming pool safety promotion activities completed annually	All swimming pool information on Council's website was updated and current during July to December 2018 and again in April 2019 for new website rollout. New flyers developed and available.	

OP ACTION: C05 Promote the compliance of the Swimming Pools Act 1992



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of inspections completed	A total of 27 compliance certificates were issued during July 2018 to June 2019.	
				2. 90% of requested swimming pool inspections carried out within 10 working days	A total of 48% of pool inspections were carried out within 10 days during reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C26 Facilitate school zones safety audits with Roads and Maritime Services


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Project Delivery Manager	30-Jun-2019		1. School zones safety audit completed by 30 June 2019	School zones safety audit conducted in conjunction with RMS and reports made available.	

OP ACTION: C27 Remediate non-conformances identified in the school zones safety audit

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Project Delivery Manager	30-Jun-2019		1. Number of non-conformances identified	Total number of non-conformances identified during safety audit was 25.	
				2. Number and % of non-conformances remedied	Council will plan for remediation works to be placed into operating schedule. Council's Infrastructure staff are working with the RMS to deliver.	


STRATEGY: 1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city

DP ACTION: 1.1.1.04 Review the Safer Broken Hill Community Safety and Crime Prevention Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		The Community Safety and Crime Prevention Plan review was not carried out during report period.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C06 Review Community Safety Crime and Prevention Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Chief Operations Officer	30-Jun-2019		1. Plan reviewed by 30 June 2019	Review of the Community Safety and Crime Prevention Plan was not carried out during report period.	

DP ACTION: 1.1.1.05 Support the objectives of the Safer Broken Hill Community Safety and Crime Prevention Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Chief Operations Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Responsible objectives within the plan are met	Council continually supports the overarching objectives of the Community Safety and Crime Prevention Plan including: <ul style="list-style-type: none"> • increase community awareness of safer community initiatives; • promote a whole of community approach aimed at reducing preventable crime within the City; • strengthen and encourage partnerships that promote a coordinated approach to community safety and will participate where required. 	

OP ACTION: C07 Partner with the community through participation in the Community Round Table


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Director Corporate	30-Jun-2019		1. Number of meetings attended	Four Community Round Table meetings held and attended during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C08 Develop a policy for the use of CCTV cameras in public spaces

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Director Corporate	30-Jun-2019		1. Policy developed and adopted by 30 June 2019	Draft Code of Practice Closed Circuit Television (CCTV) System Programme Policy for the use of CCTV cameras in public spaces was developed in consultation with NSW Barrier Local Command and placed on public exhibition in June 2019. To be adopted by Council following public exhibition period.	

OP ACTION: C09 Develop a Memorandum of Understanding with the NSW Police Barrier Local Command dealing with the use of CCTV in Broken Hill

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Director Corporate	30-Jun-2019		1. Memorandum of Understanding signed by 30 June 2019	Memorandum of Understanding for the use of CCTV cameras to be developed with NSW Barrier Local Command and requires further consultation with key stakeholders.	

OP ACTION: C10 Develop procedures dealing with the use of CCTV cameras in public spaces that comply with legislative requirements


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Director Corporate	30-Jun-2019		1. Procedures developed by 30 June 2019	Draft Code of Practice Closed Circuit Television (CCTV) System Programme Policy for the use of CCTV cameras in public spaces was developed in consultation with NSW Barrier Local Command and placed on public exhibition in June 2019. To be adopted by Council following public exhibition	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


					period. Draft Procedures for the use of CCTV cameras in public spaces to be finalised with the adoption of the Policy.	
OP ACTION: C11 Develop Lighting Strategy in accordance with the Smart Community Framework						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Chief Operations Officer	30-Jun-2019		1. Strategy developed by 30 June 2019	The Lighting Strategy is no longer required due to Council becoming involved in a joint NSW councils local government driven project called Southern Lights. This project aims to change street lighting in Southern NSW, by rolling out LED and smart technology to improve service levels, safety and reduce crime. The Southern Lights project commenced in 2018.	<div></div>
DP ACTION: 1.1.1.06 Seek funding opportunities for increased lighting and crime prevention initiatives including CCTV for identified locations						
FUNCTION	POSITION					
		17/18	18/19	19/20	20/21	
Public Safety	Grants and Projects Coordinator	Yes	Yes	No	No	
DP Performance Indicator(s)		Comment				KPI Status
1. Funding is achieved		Federal Safer Communities Funding obtained for Sturt Park CCTV and Federal Smart Cities and Suburbs Program Funding obtained.				<div></div>
2. CCTV locations identified		The following CCTV locations have been identified: Patton Park, Sturt Park, Argent Street and Town Square.				<div></div>

Completed
In Progress
Ongoing
Deferred
Not Commenced
Not Achieved

OP ACTION: C12 Funding opportunities for CCTV identified

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Grants and Projects Coordinator	30-Jun-2019		1. Funding identified and application submitted by 30 June 2019	Federal Safer Communities Funding achieved June 2018 for 2019/2020 financial year and Federal Smart Cities Funding announced in November 2018 with deed under negotiation.	


DP ACTION: 1.1.1.07 Develop, plan and implement initiatives aimed at increasing animal control in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives developed annually		Eleven new information brochures have been added to Council's webpage on animal control. All information on Council's webpage for animal control is current.			


OP ACTION: C13 Conduct compliance inspections of all declared dangerous, menacing and restricted dogs within the City to ensure compliance with legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. 90% target for compliance inspections annually	Due to minimal staff resource inspections of dangerous dog enclosures have been deferred until ranger staff is back to full capacity.	


OP ACTION: C14 Provide a ranger service to undertake animal control activities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. 90% of animal related complaints investigated within service standards	Service standards are currently at 80%. Service standards will increase once all ranger staff are available.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

				2. 90% of dog attacks investigated within two business days	All dog attacks were investigated within required timeframes during July 2018 to June 2019.	
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OP ACTION: C15 Provide an animal pound facility in accordance with legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. New animal pound facility constructed by 30 June 2019	Construction of new animal pound commenced in June 2019.	

DP ACTION: 1.1.1.08 Review Companion Animals Management Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	No	No	No
DP Performance Indicator(s)		Comment			
1. Plan reviewed by 30 June 2018		Companion Animals Management Plan to be reviewed once pound is operational and service standards determined.			
		KPI Status			
					

DP ACTION: 1.1.1.09 Implement actions from Companion Animals Management Plan



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			
1. Number of actions implemented		All actions in the existing CAMP have been implemented. Companion Animals Management Plan to be reviewed and actions implemented once pound is operational and service standards determined.			
		KPI Status			
					

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C16 Review and implement actions from Companion Animals Management Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2019		1. 25% of actions implemented by 30 June 2019	Companion Animals Management Plan to be reviewed and actions implemented once pound is operational and service standards determined.	






DP ACTION: 1.1.1.10 Provide public health and safety initiatives and carry out compliance activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Health	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% of scheduled premises inspected once annually		Scheduled premises inspections were not conducted during report period due to resourcing.			
2. One promotion activity undertaken annually		Promotion activity not conducted during July to December 2018. Council to participate in the NSW Food Authority Campylobacter Reduction Strategy - not done due to resourcing. Scores on Doors program promoted through media release and Council's website.			

OP ACTION: C17 Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. 80% of all high risk food premises inspected	A total of 100% of food premises were inspected during July 2018 to June 2019.	
				2. 90% of enforcement actions undertaken within two business days	All enforcement actions during July 2018 to June 2019, were undertaken within 2 business days or less, depending on severity of breach.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


				3. 90% of complaints investigated within service standards	All complaints deemed to be a breach of the Food Standards Code during report period were investigated within service standards.	
OP ACTION: C18 Investigate and develop registered food businesses mailing list for educational material						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Mailing list developed by 30 June 2019	Food Business mailing list under development. Project was deferred due to resourcing.	
OP ACTION: C19 Food Safety education material provided quarterly to all registered businesses						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019	28-Jun-2019	1. Number of registered food businesses provided safety education material	Where a gap is identified during assessment, food businesses are provided with InfoBites, links to the NSW Food Authority, laminated signage etc. All food Businesses were also provided with Food Safety Calendars for 2019.	
OP ACTION: C20 Review Septic Management register						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Register reviewed by 30 June 2019	Septic Management Register partially reviewed during report period.	
				2. Number and % of septic tanks inspected	One Approval to Operate permit issued with two inspections conducted prior to final approval.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C21 Develop Septic Tank policy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Policy adopted by 30 June 2019	Literature review completed however, draft Septic Tank Policy still to be developed.	

OP ACTION: C22 Cooling towers inspected annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. 100% of cooling towers inspected annually	Cooling tower inspections not conducted during report period due to staff resourcing. New regulations noted in late 2018 with information sent to all local businesses with cooling towers regarding new regulations. Inspections to take place in 2019/2020.	

OP ACTION: C23 Public swimming pools inspected annually


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. 100% of public swimming pools inspected annually	Public swimming pools not inspected during report period due to resourcing. Inspections will commence during new summer season.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety
DP ACTION: 1.1.1.11 Maintain partnership with NSW Police to maximise public safety through safe building and environment initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attend minimum of two Liquor Accord meetings annually		Council did not receive meeting notifications for Liquor Accord meetings during report period.			
2. Established Memorandum of Understanding is reviewed biannually		Established MoU was reviewed February/March 2018 and provided to Local Area Command. Awaiting feedback from Local Area Command.			



OP ACTION: C24 Implement "Safer by Design Protocols"

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of required referrals provided to NSW Police for comment	Two applications have been referred to Police in accordance with the draft MoU.	

STRATEGY: 1.1.4 Provide protection from natural and technological disasters
DP ACTION: 1.1.1.13 Actively participate and support the Local, Regional and State Emergency Management Committees

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attend quarterly meetings		Council attended Local Emergency Management Committee scheduled meetings for August and November 2018 and February and May 2019, providing services of Local Emergency Management Officer and Secretarial support.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Attend a minimum of one regional committee meeting annually	No meetings attended during July to December 2018. One meeting was scheduled for May 2019 however, Council's representative was unable to attend.	
3. Participate and support one emergency management exercise annually	There were no opportunities to support or participate in emergency management exercises during July to December 2018. Project Delivery Manager attended a desktop exercise for the Local Emergency Management Committee in June 2019.	


OP ACTION: C28 Facilitate the Local Emergency Management Committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Project Delivery Manager	30-Jun-2019		1. Four meetings facilitated annually	Council attended Local Emergency Management Committee scheduled meetings for August and November 2018 and February and May 2019, providing services of Local Emergency Management Officer and Secretarial support.	

OP ACTION: C29 Participate in emergency exercises with other combat and support agencies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Project Delivery Manager	30-Jun-2019		1. Number and % of exercises attended	There were no opportunities to support or participate in emergency management exercises during July to December 2018. Project Delivery Manager attended a desktop exercise for the Local Emergency Management Committee in June 2019.	

OP ACTION: C30 Support emergency services as required to minimise the risk of combat or recovery from natural, biological or technical disasters

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2019		1. Number of emergencies declared involving Council support services	Nil emergencies were declared during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.2 Our community works together

STRATEGY: 1.2.1 Develop, implement, support and promote initiatives to celebrate the achievements within the community



DP ACTION: 1.2.1.01 Facilitate the celebration of Australia Day

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual event held		Australia Day celebrations were held on 26 January 2019 with approximately 120 in attendance. Nine nominations were received with six successful nominations being awarded across three categories.			

OP ACTION: C31 Conduct an official ceremony for Australia Day

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Number of attendees compared to previous year	Australia Day celebrations were held on 26 January 2019 with approximately 120 in attendance. Nine nominations were received with six successful nominations being awarded across three categories.	

OP ACTION: C32 Encourage the community to nominate someone for an Australia Day Award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Minimum of three different forms of promotion for nominations conducted by 31 December 2018	Nominations for Australia Day Awards were advertised on commercial radio as well as ABC and community radio, print media and social media.	
				2. Number of nominations received compared to previous year	Nominations were down by six compared to previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C33 Facilitate the granting of Australia Day awards through the selection committee


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Selection committee meeting held prior to 30 November 2018	The selection committee met on 31 October 2018 and selected six awardees.	

STRATEGY: 1.2.2 Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill


DP ACTION: 1.2.1.02 Review the Volunteer Unite Strategy to support, encourage and celebrate volunteers in our community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2018		Volunteer Strategy was reviewed August 2018.			

DP ACTION: 1.2.1.03 Active volunteer working group supported

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increase in volunteer numbers and/or volunteer functions		The Tidy Towns Volunteer Group hold regular Clean Up Events at the Broken Hill Cemetery and other areas within Broken Hill. The Clean Up Events have proven to be popular in attracting not only the Volunteer Group but other community members wishing to assist the Volunteer Group. The Volunteer Expo was held in September 2018.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Provide ongoing training opportunities for volunteers with a focus on induction training and Code of Conduct	Council adopted a new Code of Conduct in 2019 and has commenced training of volunteers with further training being planned for the 2019/20 reporting period.	
3. Awards event held annually	The Volunteer Awards were held on 21 May 2019 and attended by 220 volunteers.	


OP ACTION: C34 Facilitate the volunteer working group

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Number of meetings facilitated	The Volunteer Working Group met five times during report period.	


OP ACTION: C35 Recognise the contribution of volunteers through an annual event

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Event held by 30 June 2019	The Volunteer Awards were held on 5 September 2018 recognising volunteer groups and nine individuals. The 2019 Volunteer Awards were held on 21 May 2019 recognising volunteers across seven categories.	
				2. Number of attendees	The Volunteer Awards were attended by 220 people.	


OP ACTION: C36 Encourage the community to nominate someone for a volunteer award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Minimum of three different forms of communication to promote nominations by the 30 June 2019	Nominations for the Volunteer Awards were communicated directly through Council's volunteer organisation database, radio, media releases and social media.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Number of nominations received	A total of thirty six nominations were received across eight categories in 2018 and 15 nominations for 2019.	
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STRATEGY: 1.2.3 Develop relationships to address local issues and create opportunities
DP ACTION: 1.2.1.04 Develop and maintain new and existing partnerships including interagency agreements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Partnerships maintained and enhanced		Relationship building with government agencies and involvement with interagency agreements is ongoing. Recent examples include the National Sword Taskforce, Cobalt Blue Agency, Department of Premier and Cabinet, Carpentaria Mining, Toll Resources.			


OP ACTION: C37 Investigate and develop opportunity for partnerships

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Executive Support Officer	30-Jun-2019		1. Number of investigations	Relationship building with government agencies and involvement with interagency agreements is ongoing. Recent examples include the National Sword Taskforce, Cobalt Blue Agency, Department of Premier and Cabinet, Carpentaria Mining, Toll Resources.	
				2. Number of partnerships developed	Partnership - Healthy Broken Hill, YMCA, Regional Express Airlines, NSW State Emergency Service.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.2.4 Openly share information to allow participation and inclusion

DP ACTION: 1.2.1.05 Develop, plan and implement a communications strategy to promote openness and allow participation and interest in the activities and decisions of Council


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction with Council communication		Community Satisfaction Survey 2018 indicated 30% respondents were neutral about the way Council consults with the community, 45% were very dissatisfied or dissatisfied and 15% were either satisfied or very satisfied. The 2018 survey also indicated respondents were neutral (2.9 out of 5) about having enough opportunities to engage with Councillors, showed moderate confidence in elected Council (2.6) and its management (2.6).			

OP ACTION: C38 Develop implementation plan for the Communications and Community Engagement Strategy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Manager Communications	30-Jun-2019		1. Implementation plan developed by 31 December 2018	Strategy implementation continually monitored in ongoing communications and engagement activities.	
				2. Number and % of actions implemented	Around 80% of measurable aspects of the Strategy are being implemented.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.2.5 Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery
DP ACTION: 1.2.1.06 Promote services and facilities to ensure effective and efficient service delivery

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Provide a community directory online		Community directory is online and maintained.			

OP ACTION: C39 Requests to update/add to the online community directory are assessed and actioned as appropriate


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Manager Communications	30-Jun-2019		1. Number of updates/additions	New local directory utilises self account management and links to RDA's Far West Welcome Pack, including community directory.	

STRATEGY: 1.2.6 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
DP ACTION: 1.2.1.07 Participate in community consultation activities to discuss the impact of population decline upon local facilities and services


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased awareness in relation to the impact of population decline		No mechanism in place to measure community awareness or its trend over time. To be investigated.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C40 Inform the community about Council's current sustainability challenges including financial and asset management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Manager Communications	30-Jun-2019		1. Number and type of community information sessions conducted	Council's sustainability challenges have been highlighted through media releases, social media posts and meetings with commercial users of the waste facility.	

OP ACTION: C41 Review public amenities as part of asset management planning


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Strategic Asset Manager	30-Jun-2019		1. Levels of Service Review completed by 30 June 2019	Levels of service review to be conducted for the sites and this is to be carried out during 2019/20. Council received funding to review its Pedestrian Access and Mobility Plan which will incorporate a review of the accessibility to public amenities. The development of the plan is currently in progress. Council is incorporating disability inclusive public amenities for current and future projects. For example, the Patton Park refurbishment has installed disability compliant amenities.	

OP ACTION: C42 Include implications of population decline on Asset Management in the Asset Management Policy, Strategy and Plans

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Strategic Asset Manager	30-Jun-2019		1. Asset Management Policy, Strategy and Plans updated by 30 June 2019	The implications of population decline have been incorporated in Asset Management planning. Further details on population decline and management must be considered for the Asset Management Policy and Strategy.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C43 Review public halls and community centres as part of asset management planning



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Strategic Asset Manager	30-Jun-2019		1. Levels of Service Review completed by 30 June 2019	Ongoing asset inspections conducted on public halls and community centres to ensure compliance to standards and specifications as well as fulfilling Council's duty of care to public health and safety. Strategic Levels of Service reviews are being conducted on an ongoing basis for various facilities determining options for usage and stakeholder expectations. The information gathered is incorporated into a future works plan. The plan is to be collated and endorsed under the Asset Management Planning Framework. The Strategic Asset Manager will oversee the review and future planning.	

STRATEGY: 1.2.7 Provide access to appropriate facilities, services and information based on community needs



DP ACTION: 1.2.1.08 Provide public amenities, halls and community centres to facilitate social capital and activity

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Public amenities made available in public locations		Public amenities, halls and community centres were available at the following locations - Council Chamber, Sturt Park, AJ Keast Park, Queen Elizabeth Park, North Family Play Centre Park, Patton Park, Duff Street Park, Lamb Oval, Roundhouse Amenities Block, Cemetery, Tourist and Travellers Centre and Airport Terminal.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Booking system made available	Booking system made available through Customer Relations at Council Administrative Centre.	
3. Fewer than one complaint received per every 10 bookings made	No complaints received during reporting period regarding bookings of facilities. Council officers receive maintenance requests and work orders on facilities which are acted on to ensure public safety and quality of assets.	

OP ACTION: C44 Provide public amenities in key public areas

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Amenities open and maintained	Public amenities were open and maintained daily during July 2018 to June 2019.	
				2. Community Satisfaction Survey results	Community Satisfaction Survey undertaken during 2017/18 reporting period. Comments specific to satisfaction of public amenities included "Amenities and services are very good" and "Good amenities". Council received and actioned nine complaints lodged in the CRM system.	

OP ACTION: C45 Investigate Council facility online booking system



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Corporate Services Coordinator	30-Jun-2019		1. Online booking system investigation completed by 30 June 2019	Council implemented a new website early 2019. A new version (7.1) in Authority is scheduled for 2019/2020. This version will allow for further integration with the new website and other systems. Investigation to be deferred pending this version update and the introduction of any other software systems that may become available across the organisation.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OBJECTIVE: 1.3 Our history, culture and diversity is embraced and celebrated

STRATEGY: 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity

DP ACTION: 1.3.1.01 Provide an online calendar of events and programs for the community about local events and activities


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Digital Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increase number of events promoted on calendar from previous year		Number of events decreased in comparison to previous year.			
2. Events and programs calendar promoted to external agencies via biannual communication updates		Regular promotion of our events calendar through social media ensures maximum promotion.			

OP ACTION: C46 A calendar of events assessed as appropriate is available online and promoted to the community



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Digital Officer	30-Jun-2019		1. Number of events promoted on the calendar	The total number of events promoted during report period was 142.	
				2. Number of calendar promotions to community	The total number of calendar promotions during report period was 34.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill
DP ACTION: 1.3.1.02 Encourage events and activities in public spaces to create active spaces

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of bookings for events in public spaces		Eighty nine events held in public spaces during report period.			

OP ACTION: C47 Support event organisers in understanding the process for holding events in public spaces




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. All written first-contact enquiries responded to within service standards	All written first-contact enquiries were responded to within services standards during the report period.	
				2. Number of enquiries received	One hundred and twenty enquiries were received to hire the Civic Centre during the report period.	

OP ACTION: C48 Review and update Public Events Guide to include accessibility and inclusiveness





FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Review and update completed by 31 December 2018	Event Guide is now scheduled for review and update by 30 June 2020.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.3.1.03 Conduct the annual Christmas Pageant as an activity for the whole community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Partnership with South Rotary Broken Hill		Council continues to work with South Rotary to conduct the annual Christmas Pageant.			
2. Pageant promoted in community		The Christmas Pageant was promoted on radio, print and social media.			
3. Council float entered in Christmas Pageant		Council entered an events themed float for upcoming events in 2019. Council also assisted the Perfect Light Film Festival providing a vehicle for their float entry.			
4. Minimum 30 floats entered in pageant procession		There were 55 floats entered in the Christmas Pageant.			


OP ACTION: C49 Review and implement Event plan for annual Christmas Pageant and After Party

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Pageant conducted in partnership with South Rotary in December 2018	Council continued to partner with South Rotary to conduct the annual Christmas Pageant.	
				2. Minimum of 30 floats entered in December 2018 pageant	There were 55 floats entered in the 2018 Christmas Pageant.	
				3. Council float entered in December 2018 pageant	Council entered an event themed float promoting upcoming events for 2019. Council also provided a vehicle for the Perfect Light Film Festival float.	
				4. After Party held in December 2018	Council conducted the After Party in Sturt Park which attracted an attendance estimated at over 2000.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History and as Australia's First Heritage Listed City

DP ACTION: 1.3.1.04 Develop Heritage Near Me annual event plan and conduct annual event

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		Heritage Festival Plan developed and Festival held 18 - 28 April 2019.			


OP ACTION: C50 Develop Plan for Heritage Event based on the Heritage Near Me format

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Events Coordinator	30-Jun-2019		1. Plan developed by 31 December 2018	A program for the 2019 Heritage Festival was developed.	

DP ACTION: 1.3.1.05 Heritage Week is celebrated annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual event held		The annual Heritage Festival was held from 18 - 28 April 2019 in line with the National Heritage celebrations.			

OP ACTION: C51 Conduct an event to celebrate the City's built and cultural heritage and National Heritage status

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Events Coordinator	30-Jun-2019		1. Heritage event held in 2018/2019	The 2019 Heritage Festival was held 18 - 28 April 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.3.1.06 Preserve historic records held within Council custodianship




FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Archives managed in accordance with State Records Act NSW 1998		Archives managed and maintained in accordance with State Records Act NSW 1998.			

OP ACTION: C52 Promote and operate Outback Archives as a place for the preservation and conservation of local historical collections

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Archives managed in accordance with the State Records Act NSW 1998	Archives managed in accordance with the State Records Act NSW 1998.	






STRATEGY: 1.3.4 Provide cultural services and facilities that celebrate our rich history

DP ACTION: 1.3.1.07 Provide a library service for the City and surrounding area

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Library services provided in accordance with the Library Act 1939		Library services provided in accordance with the Library Act 1939.			
2. Customer satisfaction survey completed		Customer satisfaction survey planned for 2019/20 budget period.			
3. Number of programs and events provided		The total number of programs and events held during report period was 2,016.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C53 Manage, maintain and promote library service



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019	10-Jul-2019	1. Library services provided in accordance with Library Act 1939	Library services provided in accordance with Library Act 1939.	
				2. 50% Service Review recommendations implemented in accordance with budget	A total of 52% of Service Review recommendations under implementation.	
				3. Increase the number of active memberships from previous year	Total membership for report period is 5,956 which is an increase of 571 (9.6%) from the previous year total of 5,385.	
				4. Increase participation in programs provided from previous year	The total number of people attending programs and events for the report period is 6,186 people, which is an increase of 585 (9.5%) from the previous year total of 5,601.	
				5. Increase visitors to the Library from previous year	Total visitors to the Library for report period is 53,608 people, which is a decrease of 11,891 (18.2%) from the previous year total of 65,499. A contributing factor to this decrease is the reduction in opening hours as per service review recommendations.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C54 Customer satisfaction survey to be conducted

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Customer satisfaction survey conducted by 30 June 2019	Customer satisfaction survey for the Outback Letterbox Library and Home Delivery service is under development.	

OP ACTION: C55 Provide a library outreach service to surrounding areas

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Maintain the number of memberships from previous year	July 2018 to June 2019 - Home Library Service - increase of 53%. Outback Letterbox Library - increase of 40.65%.	
				2. Maintain circulation statistics from previous year	July 2018 to June 2019 - Library materials circulation - decrease of 6.67%.	

OP ACTION: C56 Investigate funding options for outreach library services

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Funding secured by 30 June 2019	Funding options for outreach Library service under investigation.	

DP ACTION: 1.3.1.08 Develop a Library Services Strategic Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		Development of Library Services Strategic Plan has been deferred due to funding.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C57 Develop Library Services Strategic Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Strategic plan developed by 31 December 2018	Development of Library Services Strategic Plan has been deferred due to funding.	

DP ACTION: 1.3.1.09 Initiatives from the Library Services Strategic Plan are implemented



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Standards for custodian of archives met		Standards for custodian of archives continue to be met during report period.			
2. Relocation of archives to Council Administration Building		Not achieved as archives will not be relocated to Administration Building.			
3. Appointment of archives specialist		Archives Specialist not appointed.			
4. Develop policies and procedures		Policies and procedures under development.			
5. Number of initiatives implemented		Library Services Strategic Plan to be developed to enable Initiatives to be implemented.			

OP ACTION: C58 Review Library Policies and Procedures identified in Library Services Strategic Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2019		1. Three policies reviewed and six procedures developed by 30 June 2019	Policies and procedures under review and to be carried over to 2019/2020.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.3.1.10 Provide the Regional Art Gallery to contribute to the strong arts culture of the City



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of exhibitions		Twenty-four exhibitions held during July 2018 to June 2019.			
2. Increase visitation from previous year		There was a total of 22,260 visitors during July 2018 to June 2019. This is a decrease of 250 visitors from previous year. A reduction in opening hours as per service review recommendations has contributed to this decrease.			

OP ACTION: C59 Manage and maintain the Regional Art Gallery



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Decrease the number of exhibitions and increase the length of exhibitions, in line with service review recommendations	There were twenty-four exhibitions held during July 2018 to June 2019. This is a decrease from the previous year in line with service review recommendations.	
				2. Maintain the number of visitors from previous year	There was a total of 22,260 visitors during July 2018 to June 2019. This is a decrease of 259 visitors from the previous year. A reduction in opening hours as per service review recommendations, has contributed to this decrease.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.3.1.11 Provide the Albert Kersten Mining & Mineral Museum to educate the residents and visitors of our mining history





FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of exhibitions		Three exhibitions held during July 2018 to June 2019.			
2. Increase visitation from the previous year		There were 7,861 visitors during July 2018 to June 2019. This is a decrease of 2,775 in comparison to the previous year. A reduction in opening hours as per service review recommendations has contributed to this decrease.			

OP ACTION: C60 Manage and maintain the Albert Kersten Mining & Minerals Museum

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Decrease the number of exhibitions and increase the length of exhibitions, in line with service review recommendations	Three exhibitions were held during July 2018 to June 2019. Exhibitions have decreased in comparison to the previous year, with an increase in exhibition length as per service review recommendations.	
				2. Maintain the number of visitors from previous year	There were 7,861 visitors during July 2018 to June 2019. This is a decrease of 2,775 in comparison to the previous year. A reduction in opening hours as per service review recommendations has contributed to this decrease.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.3.1.12 Provision of facilities and programs that enhance the heritage of the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Council owned art and mineral collections are maintained and accessible to the community		CreateNSW funding awarded (\$433,000) for Collection digitisation at Gallery and Museum with project implemented during report period.			
2. Heritage assets are maintained and accessible to the community		Heritage assets were maintained and accessible to the community during July 2018 to June 2019.			
3. Less than five complaints per year in relation to interpretative heritage signage (e.g. sign content, misdirection)		Nil complaints detected within Council's CRM system during July 2018 to June 2019.			
4. Fewer than five complaints per year in relation to maintenance concerns of heritage signage (e.g. broken, fallen, unreadable)		Nil complaints detected with Council's CRM system during July 2018 to June 2019.			






OP ACTION: C61 Investigate the benefits of a Heritage Signage Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Project Delivery Manager	30-Jun-2019		1. Investigation completed by 30 June 2019	Heritage Signage Strategy not commenced due to lack of resources.	

OP ACTION: C62 Investigate condition, quality and ease of understanding of heritage signage

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Project Delivery Manager	30-Jun-2019		1. Investigation completed by 30 June 2019	Investigation of Heritage Signage status and condition not commenced due to lack of resources.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


				2. Number of signage improvements required	Heritage Signage improvements not commenced due to lack of resources.			
OP ACTION: C63 Council to pursue grant or funding opportunities for the management, maintenance and digitisation of Council owned art and mineral collections								
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS		
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Investigation of relevant grant/funding completed by 30 June 2019	Funding from CreateNSW (\$433,000) awarded June 2018 and project commenced during report period.			
DP ACTION: 1.3.1.13 Maintain and enhance signage that promotes the history and heritage of Broken Hill								
FUNCTION	POSITION				17/18	18/19	19/20	20/21
Arts & Culture	Project Delivery Manager				Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment				KPI Status		
1. Number of signs maintained		Four heritage signs were maintained during report period. In Kintore Car Park project the four heritage signs were rejuvenated.						
2. Number of new signs		Signage for the Living Desert, White Rocks and Pro Hart Gallery replaced with current conforming signage.						
OP ACTION: C64 Develop a map of heritage sign locations								
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS		
Arts & Culture	Chief Operations Officer	30-Jun-2019		1. Map developed by 30 June 2019	Heritage Signage audit conducted 2015/2016 with actions yet to be undertaken. Resourcing and funding opportunities to complete detailed map project were not identified in the reporting period.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.3.5 Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history
DP ACTION: 1.3.1.14 Approval of Public Art (i.e. mural, sculptures, streetscapes) projects in accordance with the Development Control Plan, Public Arts Policy and State environmental planning policies

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance		100% compliance maintained with Development Control Plan, Public Arts policy and State Environmental planning policies for approval of public art during reporting period.			

OP ACTION: C65 Review Public Art Policy



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2019		1. Policy reviewed by 30 June 2019	Overton Creative Consulting has supplied a draft Public Art Policy, which is being reviewed internally.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OBJECTIVE: 1.4 Our built environment supports our quality of life

STRATEGY: 1.4.1 Maintain the character of our historic City through good design

DP ACTION: 1.4.1.01 Compliance with heritage considerations within the Development Control Plan for the City



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of heritage advice referrals		Between July 2018 and June 2019, there were 56 referrals for matters of advice.			
2. Increase of heritage advice referrals from previous year		This is an increase of 13 referrals compared to previous year.			

OP ACTION: C66 Consider heritage provisions from the Development Control Plan for the City


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Manager Planning, Development & Compliance	30-Jun-2019		1. 100% of required development applications referred to Heritage Advisor	100% of all required applications referred to Advisor.	
				2. Number of referrals made compared to previous year	There were 56 referrals made during July 2018 to June 2019, compared to 43 referrals made during July 2017 to June 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.4.2 Social and recreational opportunities are provided for the enjoyment of all
DP ACTION: 1.4.1.02 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Memorandum of Understanding developed with funeral directors		MOU drafted for consultation with Funeral Directors.			
2. Community satisfaction		Nil complaints recorded within Council's CRM system for the period July 2018 to June 2019.			

OP ACTION: C67 Maintain and operate the cemetery for the benefit of the City


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Fewer than five complaints received annually	Nil complaints recorded within Council's CRM system for period of July 2018 to June 2019.	

OP ACTION: C68 Develop Memorandum of Understanding with funeral directors


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Memorandum of understanding developed by 31 December 2018	Draft MOU developed and awaiting consultation with Funeral Directors.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.03 Develop Cemetery Plan of Management

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan of Management developed by 30 June 2018		Cemetery Plan of Management to be developed.			


OP ACTION: C69 Develop Cemetery Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Plan developed by 31 December 2018	Cemetery Plan of Management to be developed.	

DP ACTION: 1.4.1.04 Develop Cemetery Expansion Plan, inclusive of Rose Garden


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner Open Spaces	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		2017/2018 DP Action Item only and not scheduled for 2018/2019.			

DP ACTION: 1.4.1.05 Actions from the Cemetery Plan of Management implemented



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner Open Spaces	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number and % of actions implemented		Cemetery Plan of Management under development.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: C70 Conduct soil testing in General 6 to determine depth for grave sites

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner Open Spaces	30-Jun-2019		1. Testing completed by 31 December 2018	Budget proposal prepared for investigations.	

OP ACTION: C71 Draft implementation plan for actions from Cemetery Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner Open Spaces	30-Jun-2019		1. Action implementation plan developed by 31 December 2018	To be investigated on development of Cemetery Plan of Management.	
				2. Number and % of actions implemented	Cemetery Plan of Management under development.	

DP ACTION: 1.4.1.06 Facilitate searches for deceased persons interred in the Broken Hill Cemetery

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of searches		A total of 366 searches occurred during report period.			
2. Number of online searches/visits		A total of 66,540 online searches/visits occurred during report period.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C72 Facilitate searches for deceased persons interred in the Broken Hill Cemetery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Chief Operations Officer	30-Jun-2019		1. Number of online searches	A total of 66,540 online searches occurred during report period.	
				2. Number of records updated	A total of 152 records were updated during report period.	

DP ACTION: 1.4.1.07 Provide accessible parks and open spaces


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Asset Planner Open Spaces	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction survey conducted		Community Satisfaction Survey conducted in 2018.			
2. 80% of customers surveyed satisfied with parks and open spaces		Customers surveyed showed a total of 36% were satisfied with Parks and Open Spaces, 43% had a neutral satisfaction rate and 21% were dissatisfied with Parks and Open Spaces.			
3. Service level reviews completed		Service level reviews for Parks and Open Spaces was not carried out during report period.			

OP ACTION: C73 Develop an Accessible Parks and Open Spaces plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Asset Planner Open Spaces	30-Jun-2019		1. Plan developed 30 June 2019	All forward works for Parks and Open Spaces must take into consideration the requirements of the Disability Inclusion Act and relevant Australian Design Standards. The Strategic Asset Manager will oversee the development of future works plan.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



DP ACTION: 1.4.1.09 Implement actions from the Asset Management Plan Open Spaces

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions achieved		Asset Management Plan Open Spaces under review during report period.			

OP ACTION: C75 Undertake actions within improvement plan in accordance with Asset Management Plan Open Spaces



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Asset Planner Open Spaces	30-Jun-2019		1. Number and % of improvement actions undertaken	Full restoration of inner circle of the Alma Oval carried out.	
				2. Levels of Service review and works programs completed by 30 June 2019	Levels of Service review and works program to be completed in 2019/2020.	

OP ACTION: C76 Implement actions and projects within Asset Management Plan Open Spaces



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Asset Planner Open Spaces	30-Jun-2019		1. Pesticide Use Notification Plan reviewed by 30 June 2019	Pesticide Use Notification Plan under review and to be completed 2019/2020. New selective herbicide program drafted to assist in maintenance of Parks and Open Spaces.	
				2. Number and % of actions/projects implemented	Asset Management Plan Open Spaces under review and to be completed 2019/2020.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.10 Promote the Broken Hill Regional Aquatic Centre and manage contract obligations associated with the facility

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Centre managed in accordance with the contract and within budget		All dealings with the YMCA during the report period have been in accordance with compliance to relevant legislation and within the terms and conditions of the contract. Contract has progressed within budget for the period. Council has maintained a positive and open working relationship with the YMCA, having hosted monthly progress meetings to address any concerns and to track operations. Council and YMCA have also worked together on the planning and delivery of capital projects during the report period.			
2. At least one joint promotional activity annually		Joint annual activity held on Australia Day 28 January 2019.			

OP ACTION: C77 Contract for Broken Hill Regional Aquatic Centre managed effectively

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Strategic Asset Manager	30-Jun-2019		1. 100% Compliance with contract	Aquatic Centre managed within the terms and conditions of the contract. Monthly meetings held with YMCA Manager and Infrastructure representative to discuss performance based on safety, financial performance and undertaking of projects; including matters requiring resolution. Professional relationship maintained between Council and the YMCA for the period.	
				2. 12 progress meetings held annually	Council's Infrastructure staff have met monthly with the YMCA Contract Manager during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value
DP ACTION: 1.4.1.11 Heritage Strategy reviewed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2018		2017/2018 DP Action Item only not scheduled for 2018/2019.			

DP ACTION: 1.4.1.12 Implement actions contained within the Heritage Strategy that aim at supporting heritage design and increasing heritage value

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		A total of 21 actions have been implemented and undertaken during the report period.			



OP ACTION: C78 Promote and implement initiatives from the Heritage Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Manager Planning, Development & Compliance	30-Jun-2019		Number of initiatives promoted annually	Free advisory service offered and promoted during the report period. Heritage Awards ceremony held as part of 2019 Heritage Festival.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.4.4 Improve the quality of roads in and around the City and region

DP ACTION: 1.4.1.08 Prioritise and implement actions from the Pedestrian Access Mobility Plan (PAMP)



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. PAMP actions prioritised		Council received funding to develop a detailed Pedestrian Access and Mobility Plan. The new Plan is scoped to include delivery actions prioritised based on community expectations, risk management, compliance and budget. Consultants were engaged to develop the plan through community consultation and have provided a report and prioritisation.			
2. Number of initiatives implemented		Initiatives to be developed as part of the development of the current Pedestrian Access and Mobility Plan in consultation with the community to determine stakeholder priorities.			

OP ACTION: C74 Review and update Pedestrian Access Mobility Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Strategic Asset Manager	30-Jun-2019		1. PAMP reviewed and updated by 30 June 2019	Council has developed a Pedestrian Access and Mobility Plan in consultation with the RMS and Consultants. The project is complete and Council is in the process of developing a 10 year program.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.13 Implement actions from the Asset Management Plan for Transport

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number and % of actions achieved		Project completed during the report period included the asphalt works on Kanandah Road for the RMS.			
2. Parking Strategy reviewed by 30 June 2018		Parking Strategy review completed. Due to the development of the Cultural Precinct, the parking strategy will be integrated into the project. Council will continue to implement regulatory requirements through the Local Traffic Committee.			


OP ACTION: C79 Undertake actions within improvement plan in accordance with Asset Management Plan Transport

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Strategic Asset Manager	30-Jun-2019		1. Number and % of improvement actions undertaken	Improvement actions completed during the report period included validating of existing roads data covering roads, footpaths, kerb and gutter, street signage, and street furniture to ensure accuracy of inventory, condition ratings and remaining useful lives. The validated information will be used to produce forward works programs.	
				2. Levels of Service review and works program completed by 30 June 2019	Levels of Service review and works program to be carried out in 2019/2020.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.4.5 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
DP ACTION: 1.4.1.14 Undertake service reviews on Council owned assets and fleet

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Strategic Asset Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Service reviews undertaken	Service reviews for Assets and Fleet scheduled for 2019/2020. The Asset Department is preparing information to be used in the Assets Service Review. A Service Review for Council's Garage Operations will also commence in 2019/2020.	

OP ACTION: C80 Identify schedule for service reviews for Council owned assets and fleet, in accordance with the Service Review project plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Strategic Asset Manager	30-Jun-2019		1. Number and % of scheduled assets service reviews completed	Service reviews for Assets and Fleet scheduled for 2019/2020. The Asset Department is preparing information to be used in the Assets Service Review. A Service Review for Council's Garage Operations will also commence in 2019/2020.	
				2. Number and % of scheduled fleet service reviews completed	A fleet service review was undertaken as planning for the Fleet Replacement Program. The service review identified critical fleet assets, fleet for disposal, fleet for replacement and new fleet required for Council operations. A Service Review for Council's Garage Operations will commence in July 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.5 Our health and wellbeing ensures that we live life to the full



STRATEGY: 1.5.1 Create opportunities for people to participate in active and healthy recreational activities

DP ACTION: 1.5.1.01 Active participation with organisations to consider opportunities for active and healthy lifestyles

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. One active participation annually	Council employs a Community Development Officer (in conjunction with YMCA). This position in its capacity participates in health and lifestyle consultations, activities and meetings. Attendance at Healthy Broken Hill - Prevention Tracker meeting on 29 August 2018.	

OP ACTION: C81 Participation in the consideration of healthy and active lifestyles opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2019		1. Minimum of 75% of planned meetings attended annually	Council's Community Development Officer has attended 99% of planned opportunities up to 30 June 2019.	
				2. Number of meetings attended	Attendance at 27 health and lifestyle consultations, activities and meetings up to 30 June 2019.	

OP ACTION: C82 Facilitate the DIAP monitoring group meetings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2019		1. Two DIAP Progress Reports annually	Disability Inclusion Action Plan progress report to August 2018 and March 2019 Council meetings.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Two meetings facilitated annually for the Disability Inclusion Action Plan Monitoring Group	Disability Inclusion Action Plan Monitoring Group Meetings were held 17 October 2018 and 27 June 2019.	
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STRATEGY: 1.5.2 Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, mental health support services and rehabilitation services

DP ACTION: 1.5.1.02 Advocate for quality health, medical and allied services for the City where required

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	Council issued the Advocacy Strategy to 144 recipients in Government which includes health and aged care as a priority.	

OP ACTION: C83 Advocate for a quality health, medical and allied services via interaction with relevant ministers and departments


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Grants and Projects Coordinator	30-Jun-2019		1. Council representation at 100% of organised engagements with relevant ministers/departments	Council is represented at organised engagements with relevant ministers/departments as required.	
				2. Number and type of representations	Advocacy Strategy issued to 144 recipients in Government. Strategy includes health and aged care as a priority.	
				3. Number of submissions made	Nil submissions made.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 1.5.3 Provide a suitable range of disability and aged care services
DP ACTION: 1.5.1.03 Review the Living Well Ageing Strategy 2016-2021

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2021		Scheduled for 2020/2021.			

STRATEGY: 1.5.4 Provide equitable and appropriate access to public transport within Broken Hill City and regionally
DP ACTION: 1.5.1.04 Advocate for equitable and appropriate access to public transport where required

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Nil issues raised through Council meetings and nil representations made.			


OP ACTION: C84 Advocate for equitable and appropriate access to public transport where required

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Executive Support Officer	30-Jun-2019		1. Council representation at 100% of organised engagements with relevant ministers/transport agencies	Nil issues raised through Council meetings and nil invitations for representation received.	
				2. Number and type of representations	Nil representations made.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.5.5 Provide and maintain efficient and reliable utilities and services to the Broken Hill community
DP ACTION: 1.5.1.05 Advocate for the continued supply of secure and affordable quality water supply for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	Twenty four representations were made.	

OP ACTION: C85 Continue relationships to ensure established water supply for the City


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Grants and Projects Coordinator	30-Jun-2019		1. Council representation at 100% of organised engagements with relevant ministers/agencies	<p>Council corresponded 16 times to Government bodies/Ministers on matters relating to Broken Hill's water supply.</p> <p>Council has forwarded four submission to Parliamentary Inquiries.</p> <p>Council has forwarded two motions to Local Government Conferences.</p> <p>General Manager and Mayor have met once with the Deputy Premier and Member for Barwon regarding water issues.</p> <p>A Water Protest March/Day of Action was held in Broken Hill on Saturday 3 November 2018.</p>	
				2. Number and type of representations	Twenty-four representations made.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.5.6 Provide our children with equitable access to a range of opportunities
DP ACTION: 1.5.1.06 Provide and support activities for young people to be involved in

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of activities undertaken by Council to support young people		Council employs a Community Development Officer (in partnership with YMCA) who investigates activities and initiatives to support young people and informs Council of community programs and developments.			

OP ACTION: C86 Support Youth Council


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2019		1.Number and type of supports provided	Council extends various invitations to the Broken Hill City Youth Council, including invitations to civic receptions and participation on the Community Round Table committee.	

OP ACTION: C87 Host Civic Debutante Ball

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2019		1. Debutante Ball held annually	The 2018 Civic Ball was held on 24 August 2018 with eight debutantes.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 1.5.7 Encourage cycling and walking, through use of accessible safe tracks and paths
DP ACTION: 1.5.1.07 Maintain bicycle paths to encourage physical activity

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction		The existing bike lane has been maintained for safety with street sweeping occurring regularly. Nil complaints received in Council's CRM system during July 2018 to June 2019.			

OP ACTION: C88 Bike Plan reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Strategic Asset Manager	30-Jun-2019		1. Plan reviewed by 31 December 2018	Council is in the process of drafting an Active Transport Plan incorporating the bike plan. Reviews of the Bike Plan 2013 and the Pedestrian Access and Mobility Plan 2013 will contribute in the creation of the Active Transport Plan.	

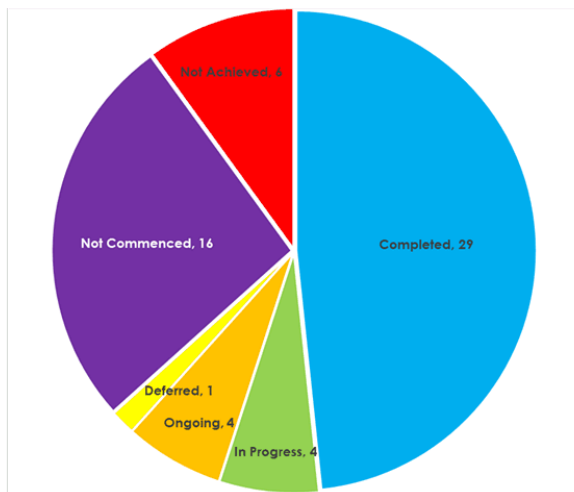
OP ACTION: C89 Bicycle lanes made available

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Strategic Asset Manager	30-Jun-2019		1. Bicycle lanes reviewed and available by 30 June 2019	Council is in the process of drafting an Active Transport Plan incorporating the bike plan. Reviews of the Bike Plan 2013 and the Pedestrian Access and Mobility Plan 2013 will contribute in the creation of the Active Transport Plan. As part of the review, relevant bike lane routes will be proposed and developed with the community and visitors in mind.	
				2. Number of bike lanes available	The existing bike lane has been maintained for safety with street sweeping occurring regularly.	

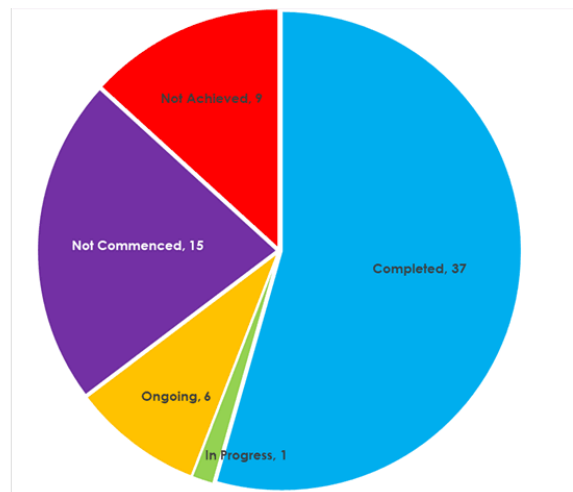
Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OUR ECONOMY

DP Action KPI Status



OP Action KPI Status




Completed ■
 In Progress ■
 Ongoing ■
 Deferred ■
 Not Commenced ■
 Not Achieved ■

OBJECTIVE: 2.1 Our economy is strong and diversified and attracts people to work, live and invest

STRATEGY: 2.1.1 Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents


DP ACTION: 2.1.1.01 Collaborate with relevant partners to plan a summit to discuss economic conditions and unite leaders for a whole-of-City approach to economic development

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	No	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Economic summit held		Discussions are ongoing with Department Premier and Cabinet to promote the attractiveness of the City as underpinned by visits by department heads to the City as part of a regional development tour.			

OP ACTION: E01 Collaboration with business groups to plan and hold an economic summit



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. Economic summit held	Discussions are ongoing with Department Premier and Cabinet to promote the attractiveness of the City as underpinned by visits by department heads to the City as part of a regional development tour.	

DP ACTION: 2.1.1.02 Contribute to the provision of information suitable for a diverse audience in relation to economic activity in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Up to date economic information available widely		Economic information from Profile.id and Economy.id was available via Council's website during report period.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E02 Ensure the provision of accurate and relevant data is available to existing and potential residents, businesses and industry

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. Annual subscription to an online data tool maintained	Subscription to Profile.id and Economy.id maintained during report period.	
				2. Online data tool available to the community	Profile.id and Economy.id were freely available for community to access via Council's website during report period.	



STRATEGY: 2.1.2 Develop and implement strategies and partnerships to support established businesses and services, and encourage new investment opportunities within the region

DP ACTION: 2.1.1.03 Collaborate with government and industry partners to explore investment opportunities for the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Four representations to government per annum		Council met with Department of Premier and Cabinet and NSW Infrastructure to outline major projects for the City. Council has continued to make representations to visiting Ministers and agencies.			
2. Number of informative responses to potential investors		Advocacy Strategy presented 144 times which highlights areas of investment such as industry and technology and need for expansion of industrial land. Council also sent a representative to NSW Government Investment Attraction Training.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E03 Support industry leaders and the local business community in presenting Broken Hill investment opportunities to state and federal government and other agencies


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. Four representations to Government/industry per annum	Advocacy Strategy presented 144 times which highlights areas of opportunities for government and private investment.	
				2. Number and type of representations	Discussions are ongoing with Department Premier and Cabinet to promote the attractiveness of the City as underpinned by visits to the City by department heads, as part of a regional development tour.	

DP ACTION: 2.1.1.04 Develop and promote a Tourism and Hospitality Investment Opportunities Portfolio that identifies and promotes opportunities to encourage private-sector investment in Broken Hill (e.g. accommodation, retail, hospitality, film, arts)

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two new tourism investments achieved		Council worked with Destination NSW, Destination Country and Outback and Central Darling Shire on the launch of a new marketing campaign. Council hosted Destination NSW workshops with industry during report period. Council will continue to work with PACE to advertise its sites and venues in the annual Visitor Guide and on its tourism website.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E04 Identify resources required to develop Tourism and Hospitality Investment Opportunities Portfolio



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. Resources identified by 30 June 2019	Council has identified potential budget resource to work with and support DestinationBH and tourism visitation growth to the City, through marketing campaigns.	

DP ACTION: 2.1.1.05 Collaborate with key stakeholders to increase value for new and existing businesses

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Collaborative participation in meetings, projects and workshops	Council's 'Leadership' Key Direction Working Group has approached DestinationBH to play a more active role; awaiting advice from the aforementioned.	

OP ACTION: E05 Participate in meetings, projects and conferences associated with business and industry

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. 80% of business/industry invitations to Council attended	Ongoing involvement as applicable however, nil business/industry invitations received during report period.	
				2. Number and type of invitations attended	Council representation at NSW Government Investment Attraction Training.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity


DP ACTION: 2.1.1.06 Advocate to maintain or improve air, rail and road access to the region

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Advocacy activities and transport data are monitored and reported		Advocacy Strategy adopted by Council and advocacy initiatives underway as per the adopted Strategy.			

OP ACTION: E06 Advocate to maintain or improve air, rail and road access to the region


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Executive Support Officer	30-Jun-2019		1. Number and type of representations	Advocacy Strategy adopted by Council and advocacy initiatives underway as per the adopted Strategy.	

OP ACTION: E07 Determine the main modes of transport used by visitors and their generating regions and monitor change year on year

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Executive Support Officer	30-Jun-2019		1. Quarterly data reviewed and reported	The Active Transport plan being undertaken as part of the Cultural Framework will further inform the transport matters.	



STRATEGY: 2.1.4 Increase economic opportunities by activating public spaces

DP ACTION: 2.1.1.07 Advocate for funding to achieve elements of the Broken Hill Living Museum + Perfect Light Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Funding achieved		Broken Hill Living Museum + Perfect Light Plan replaced with development of Cultural Precinct Plan.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E08 Implement the activation elements outlined in the Broken Hill Living Museum + Perfect Light Plan as appropriate and as they link to the development of an Argent Street Cultural Precinct

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Number and % of element activations achieved	Broken Hill Living Museum + Perfect Light Plan replaced with development of Cultural Precinct Plan.	
				2. Number of funding opportunities identified and applied for	Broken Hill Living Museum + Perfect Light Plan replaced with development of Cultural Precinct Plan.	

DP ACTION: 2.1.1.08 Consider ways to better use Council owned assets, particularly in Argent Street and Patton Village, to encourage the establishment of innovative tourism and hospitality ventures


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Identify and include opportunities for Council owned assets in Tourism and Hospitality Investment Opportunities Portfolio		Reports presented to Council as opportunities arise.			

OP ACTION: E09 Develop Broken Hill Attractions and Interpretation Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. Strategy developed by 30 June 2019	Broken Hill Attractions and Interpretation Strategy not commenced due to resourcing.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E10 Develop the Community Hub Framework and Active Living Plan that addresses the use of Civic Spaces in Argent Street

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Business Systems Analyst	30-Jun-2019		1. Framework and Plan developed by 30 June 2019	Cultural Framework Plan adopted by Council in March 2019.	

STRATEGY: 2.1.5 Manage and develop public infrastructure to enhance economic opportunities


DP ACTION: 2.1.1.09 Develop and implement Business Plans for key Council owned assets to assure their economic viability and business focus

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Chief Operations Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Businesses plans developed: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures - Visitor Information Centre - Civic Centre - Memorial Oval	Broken Hill Regional Art Gallery Business Plan in draft form, to be adopted late 2019 in line with new State Government funding. Albert Kersten Mining & Mineral Museum Business Plan in draft form to be completed late 2019. Living Desert and Sculpture Plan of Management adopted in November 2018. Visitor Information Centre Business Plan to be developed in 2019/2020. Civic Centre Business Plan to be developed 2019/2020. Draft Memorial Oval Plan of Management developed. Requires further review due to new legislated requirements of the Crown Lands Management Act 2016.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E11 Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Chief Operations Officer	30-Jun-2019		1. Businesses plans developed and implemented: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures - Visitor Information Centre - Civic Centre - Memorial Oval	Broken Hill Regional Art Gallery Business Plan in draft form, to be adopted late 2019 in line with new State Government funding. Albert Kersten Mining & Mineral Museum Business Plan in draft form and to be completed late 2019. Living Desert and Sculpture Plan of Management adopted in November 2018. Visitor Information Centre Business Plan to be developed in 2019/2020. Civic Centre Business Plan to be developed prior to 30 June 2019. Draft Memorial Oval Plan of Management developed. Requires further review due to new legislated requirements of the Crown Lands Management Act 2016.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 2.1.6 Enhance digital communications capacity for the City
DP ACTION: 2.1.1.10 Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Far West Economic Update annually indicates an increase in technology related advancements		Tender awarded in December 2018 for Smart Lighting, CCTV and IoT platform. Smart Lighting and CCTV projects currently being rolled out as per Tender awarded.			

OP ACTION: E12 Advocate to improve technology and innovation as opportunities arise


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of representations made	Advocacy initiatives underway as per the adopted Advocacy Strategy. Tender awarded in December 2018 for Smart Lighting, CCTV and IoT platform.	

DP ACTION: 2.1.1.11 Develop Smart Community Framework


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Manager Communications	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Framework developed by 30 June 2018		2017/2018 Action Item only not scheduled for 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.1.1.12 Implement strategies from the Smart Community Framework in regards to Wi-Fi activation throughout the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Manager Communications	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of strategies implemented		Council actively looking to utilise Wi-Fi with new public infrastructure such as smart bins, lights, and CCTV. IoT platform sourced during report period to coordinate data.			

OP ACTION: E13 Wi-Fi activation throughout the City is maintained

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Manager Communications	30-Jun-2019		1. Wi-Fi made available to the community	Wi-Fi made available to the Community in Argent and Patton Streets, the Airport and Visitor Information Centre during report period.	


STRATEGY: 2.1.7 Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects

DP ACTION: 2.1.1.13 Provide support for renewable energy innovation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of related project enquiries		Council is a member of the Cities Power Partnership and continues to work towards switching to clean energy in a bid to tackle climate change.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E14 Advocate Broken Hill and Far West NSW as a centre for renewable energy



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Strategic Asset Manager	30-Jun-2019		1. Number and type of representations made	Council has pledged to the Cities Power Partnership to investigate opportunities for Council buildings and facilities to achieve 100% renewable status and for the City of Broken Hill to achieve 100% renewable status by 2030.	

DP ACTION: 2.1.1.14 Support the development of Indigenous culture in the City through a Memorandum of Understanding with West Darling Arts

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Memorandum of Understanding developed and signed	Annual MOU is in draft stage and requires sign off.	


OP ACTION: E15 Support committed funds in MOU with West Darling Arts

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Payment made by 30 June 2019	All payments made.	
				2. Adherence to MOU requirements reviewed by 30 June 2019	Issues identified with MoU and addressed in the newly drafted MOU.	


DP ACTION: 2.1.1.15 Implement actions to increase participation of arts and cultural enterprises in the tourism industry

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP Performance Indicator(s)	Comment	KPI Status
1. Increased participation of arts and cultural enterprises in tourism related initiatives	Visitor Information Centre has supported the Art Exchange in developing a gallery guide. Conversations have started on the development of a Broken Hill Murals guide with the Art Exchange and a gallery passport initiative with West Darling Arts.	

OP ACTION: E16 Investigate art and heritage trails encompassing businesses and community landmarks

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. Investigation completed by 30 June 2019	Visitor Information Centre has supported the Art Exchange in developing a gallery guide. Conversations have started on the development of a Broken Hill Murals guide with the Art Exchange and a gallery passport initiative with West Darling Arts.	

STRATEGY: 2.1.8 Promote attraction and retention for residency in our City

DP ACTION: 2.1.1.16 Develop a Community Hub Framework and Active Living Plan





FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Business Systems Analyst	Yes	No	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Framework developed by 30 June 2018	Cultural Framework adopted by Council in March 2019.	
2. Plan developed by 30 June 2018	Plan incorporated into the Cultural Framework adopted by Council in March 2019.	

DP ACTION: 2.1.1.17 Implement initiatives from the Community Hub Framework and Active Living Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Business Systems Analyst	No	Yes	Yes	Yes

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP Performance Indicator(s)			Comment			KPI Status	
1. Number of initiatives and projects achieved			Library and Community Hub concept designs completed in May 2019.				
OP ACTION: E17 Community Hub Framework and Active Living Plan developed							
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS	
Economic Development	Business Systems Analyst	30-Jun-2019		1. Framework and Plan developed by 30 June 2019	Cultural Framework adopted in March 2019 incorporating mobility plan.		
DP ACTION: 2.1.1.18 Develop and maintain a City information pack for new and potential residents to promote living in Broken Hill							
FUNCTION	POSITION			17/18	18/19	19/20	20/21
Economic Development	Director Corporate			Yes	Yes	Yes	Yes
DP Performance Indicator(s)			Comment			KPI Status	
1. Information pack developed and maintained to be current			Information pack developed; current and available as required.				
OP ACTION: E18 Review and maintain City information pack for new and potential residents to promote living in Broken Hill							
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS	
Economic Development	Director Corporate	30-Jun-2019		1. Information pack developed and available in a range of formats	Information pack developed and available. Online pack developed with new website content and made live in April 2019.		

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation

STRATEGY: 2.2.1 Cooperatively engage government, business and community stakeholders in supporting the management of tourism
DP ACTION: 2.2.1.01 Participate in tourism industry boards and working parties

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Active participation	Active participation during report period included: - Tourist Attraction Signposting Assessment Committee; Destination Broken Hill and Outback; Destination Network Country and Outback; Destination NSW; South Australian Tourism Council; South Australian Visitor Information Centre Group.	

OP ACTION: E19 Maintain relationships with local, inter and intrastate tourism organisations and federal counterparts



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Number and type of interactions	Active involvement with Destination NSW; Destination Network Country and Outback; and Destination Broken Hill and Outback.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 2.2.1.02 Work collaboratively with Destination Country and Outback NSW, Destination NSW and local operators to develop and implement future marketing and promotional initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Marketing programs achieved and demonstrate increase in tourism numbers against previous year		The joint marketing campaign between Council, Destination NSW and Central Darling Shire will hit the market end of 2019.			

OP ACTION: E20 Contribute data to analyse processes conducted by the tourism industry and industry bodies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Data is provided to fulfil information requests and funding acquittals within service standards	Nil requests received during reporting period.	
				2. Quarterly updates provided to Council	Nil requests received during reporting period.	


DP ACTION: 2.2.1.03 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Final report		An effective and sustainable industry governance model for tourism is emerging organically through a joint effort to destination marketing by the following stakeholders: - Council and its tourism working group (Director Corporate, City Growth Coordinator, Digital Officer, Visitor Service Coordinator), Destination NSW, Destination Network Country and Outback, Destination Broken Hill and Outback, Pace. The success of the marketing campaign for the 2020 calendar year and level of industry involvement will determine a more formal structure.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.2 Utilise a destination-based research program to better inform decision-making


DP ACTION: 2.2.1.04 Collect destination based information and contribute to analysis in order to inform tourism related decision-making

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual report provided to industry		Annual report on tourism not commenced. Council is continuing to liaise with Destination Broken Hill.			


OP ACTION: E21 Conduct an annual audit of tourism product in Broken Hill and assess changes against previous year

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Annual audit report is produced by 30 June 2019	Annual audit report on tourism not commenced. Council is continuing to liaise with Destination Broken Hill.	

DP ACTION: 2.2.1.05 Review the Broken Hill Strategic Tourism Plan 2010-2020


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review the Broken Hill Strategic Tourism Plan 2010-2020 reviewed by 30 June 2019		Broken Hill Strategic Tourism Plan 2010-2020 review not commenced. Council is continuing to liaise with Destination Broken Hill.			

OP ACTION: E22 Identify resources required to undertake review of the Broken Hill 2010-2020 Strategic Tourism Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Resources identified by 30 June 2019	Council is continuing to liaise with Destination Broken Hill.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.06 Ensure the strategies contained within Broken Hill Strategic Tourism Plan remain informed


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy review undertaken		Broken Hill Strategic Tourism Plan 2010-2020 review not commenced. Council is continuing to liaise with Destination Broken Hill.			

OP ACTION: E23 Review and develop relevant strategies for Tourism Development relating to Broken Hill as Australia's First National Heritage Listed City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Review completed and strategies developed by 30 June 2019	Broken Hill Strategic Tourism Plan 2010-2020 review not commenced. Council is continuing to liaise with Destination Broken Hill.	


STRATEGY: 2.2.3 Encourage service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism

DP ACTION: 2.2.1.07 Collaborate with businesses to enhance visitors experience and maximise yield


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased participation in tourism partnership program		Data not available to measure. Once developed the Business Plan for the Visitor Information Centre will inform the tourism partnership program.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E24 With the cessation of the fee-based tourism program, collaboration with businesses to enhance visitors experience and maximise yield to be investigated through the business planning process

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. Investigation conducted and report prepared by 30 June 2019	Development of the Visitor Information Centre Business Plan is scheduled for 2019/2020	

OP ACTION: E25 Enhance visitor experience and maximise yield at Council-owned tourism facilities through audit of product lines and visitation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. Report for future planning created by 30 June 2019	Development of the Visitor Information Centre Business Plan is scheduled for 2019/2020.	

DP ACTION: 2.2.1.08 Investigate sustainability training and accreditation programs for tourism operators

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Conduct two industry forums

Council is continuing to liaise with Destination Broken Hill.





OP ACTION: E26 Investigate sustainability training and accreditation programs for Council-owned tourism facilities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Investigation completed by 30 June 2019	Council is continuing to liaise with Destination Broken Hill.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.4 Encourage the provision and delivery of authentic visitor products and experiences


DP ACTION: 2.2.1.09 Adopt a 'whole of destination' approach to the development, management and marketing of attractions and experiences for Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Broken Hill Attractions and Interpretation Strategy complete		2017/2018 Action item only not scheduled for 2018/2019.			
2. Wayfinding and Whole-of-Destination Interpretive Framework developed		2017/2018 Action item only not scheduled for 2018/2019.			

DP ACTION: 2.2.1.10 Implement strategies from the Wayfinding and Whole-of-Destination Interpretive Framework


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives completed		Whole-of-Destination and Wayfinding has been incorporated into the Community Precinct and Cultural Hub Framework.			
2. Undertake an audit for tourism related signage in the City		Whole-of-Destination and Wayfinding has been incorporated into the Community Precinct and Cultural Hub Framework.			

OP ACTION: E27 Implement actions from the Wayfinding and Whole-of-Destination Interpretive Framework




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Number of actions implemented	Whole-of-Destination and Wayfinding has been incorporated into the Community Precinct and Cultural Hub Framework.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.11 Investigate opportunities arising from Broken Hill's listing as a Heritage City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review of heritage opportunities is complete		Council's Heritage Committee continue to investigate funding opportunities in consultation with the Heritage Advisor.			

OP ACTION: E28 Investigate opportunities arising from Broken Hill's listing as a heritage city

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Council owned or controlled art and mineral collections are maintained and accessible to the community	CreateNSW funding awarded for Collection digitisation at Gallery and Museum.	
				2. Council owned or controlled heritage assets are maintained and accessible to the community	Council owned Heritage buildings maintained during report period.	
				3. Video and editorial content developed and incorporated into Councils tourism website	Owened content features on Travelin Platform.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E29 Support the Broken Hill Heritage Committee to develop an events calendar to celebrate and commemorate historically significant events

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. Number and type of events supported	The 2019 Heritage Festival celebrated mining and unions with events linked to this theme.	

DP ACTION: 2.2.1.12 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment


KPI Status

1. Two new heritage tourism products developed annually

The Heritage Events Committee hosted the Heritage Festival in April 2019.



OP ACTION: E30 Consult the community and local historians to develop materials and interpretation experiences designed to promote the importance of Broken Hill in history

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Two new heritage tourism products developed	The Heritage Events Committee hosted the Heritage Festival in April 2019.	

DP ACTION: 2.2.1.13 Undertake a benchmark study of other heritage listed mining cities world-wide to understand their strategies for tourism

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Grants and Projects Coordinator	Yes	Yes	No	No

DP Performance Indicator(s)

Comment

KPI Status


1. Global benchmark study is finalised

Global benchmark study of heritage listed mining cities world-wide not commenced.



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E31 Investigate relationships between Broken Hill and other significant heritage mining cities



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2019		1. Membership of international heritage organisation and application of interest for World Heritage Listing	Membership of international heritage organisation and application of interest for World Heritage Listing not commenced.	

DP ACTION: 2.2.1.14 Operate the Visitor Information Centre as a hub for the visitor economy



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of people visiting centre per annum	The total number of visitors during report period was 96,168.	
2. Increase of website visits from previous year	No data available from Travelln.	
3. Tourist and Travellers Centre 90% occupancy maintained	Occupancy maintained at only 50% at Tourist and Travellers Centre during report period.	


OP ACTION: E32 Operate the Visitor Information Centre as a hub for the visitor economy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2019		1. VIC accreditation maintained	Visitor Information Centre accreditation maintained during report period.	
				2. Maintain at least 80% positive feedback from VIC customer survey in 2018/2019	A total of 92.6% positive feedback was received during report period.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

		3. Maintain at least 50% positive response to the question 'Has your experience at the BHVIC influenced you to extend your stay in the Broken Hill Area?' In VIC customer survey	A total of 64.2% positive responses received during report period.	
		4. Maintain at least 80% positive feedback rating for VIC on TripAdvisor	A total of 91% positive feedback received during report period.	

DP ACTION: 2.2.1.15 Promote the Regional Art Gallery as a tourist attraction


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		There were 22,260 visitors for the report period. This is a decrease from previous year and due to reduced opening hours as per service review recommendations.			

OP ACTION: E33 Develop strategies to increase tourist visitation to the Regional Art Gallery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Strategies developed by 30 June 2019	Strategies under development and Marketing plan to be finalised in 2019/2020. This also includes resolution of opening hours.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 2.2.5 Improve accessibility for visitors to and from Broken Hill
DP ACTION: 2.2.1.16 Promote the Albert Kersten Mining & Mineral Museum as a tourist attraction

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		There were 7,861 visitors for the report period. This is a decrease from previous year and due to reduced opening hours as per service review recommendations.			

OP ACTION: E34 Develop strategies to increase tourist visitation to the Albert Kersten Mining & Minerals Museum

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2019		1. Strategies developed by 30 June 2019	Strategies under development and Marketing plan being written, to be finalised in 2019/2020.	

DP ACTION: 2.2.1.17 Promote the Living Desert as a tourist attraction


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		30996			

OP ACTION: E35 Develop strategies to increase tourist visitation to the Living Desert

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Chief Operations Officer	30-Jun-2019		1. Strategies developed by 30 June 2019	Strategies to increase tourist visitation to the Living Desert have been included in the Living Desert Plan of Management.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 2.2.1.18 Operate the Broken Hill Airport

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meet Civil Aviation Safety Authority and other legislative requirements		Council maintained compliance to CASA and legislative requirements during report period.			


OP ACTION: E36 Operate the Broken Hill Airport

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Chief Operations Officer	30-Jun-2019		1. CASA compliance maintained	Council maintained compliance to CASA and legislative requirements during report period.	
				2. Airport Master Plan reviewed by 30 June 2019	General review of Airport Master Plan conducted during report period.	

DP ACTION: 2.2.1.19 Consider alternative airport management and operation arrangements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Chief Operations Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Investigate possible EOI and report findings to Council		2017/2018 Action Item carried over to 2018/2019. Investigations not commenced.			

DP ACTION: 2.2.1.20 Explore funding opportunities and lobby to allow an upgrade to the Broken Hill Airport in accordance with the Airport Master Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Applications made to Federal Building Better Regions and NSW Growing Local Economies were unsuccessful. Application to NSW Resources for Regions being assessed by NSW			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Government. NSW Government has also provided funding for new business plan for Airport.

OP ACTION: E37 Investigate funding opportunities and lobby for the upgrade of the Broken Hill Airport in accordance with the Airport Master Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Chief Operations Officer	30-Jun-2019		1. Number and type of representations	Airport included in Council's Advocacy Strategy, as a key priority. Applications made to Federal Building Better Regions and NSW Growing Local Economies were unsuccessful. Application to NSW Resources for Regions being assessed by NSW Government. NSW Government has also provided funding for new Business Case for Airport. The Business Case is being conducted by The Airport Group.	<div></div>
				2. Number of funding submissions made	Three funding submissions made during report period.	<div></div>

DP ACTION: 2.2.1.21 Review Council's facilities and capacity to service the caravan and motor home market

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Project Delivery Manager	Yes	Yes	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Review complete	Review deferred until 2019/2020 however, Council undertook actions to improve serviceability to the caravan and motor home market, such as the construction of the Kintore Headframe Car Park during March-June 2019, to cater for caravans.	<div></div>

Completed In Progress Ongoing Deferred Not Commenced Not Achieved


Completed
In Progress
Ongoing
Deferred
Not Commenced
Not Achieved

OP ACTION: E38 Develop Kintore headframe reserve to facilitate caravan and RV parking and dump point as per CBD parking strategy recommendation


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Project Delivery Manager	30-Jun-2019		1. Kintore Reserve Plan budget approved and construction complete by 30 June 2019	The development of the Kintore Headframe Car Park and works were completed during March-June 2019.	

STRATEGY: 2.2.6 Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia

DP ACTION: 2.2.1.22 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Brand integrated into all relevant programs and communications		Branding is integrated into all outgoing communications and Council-related programs.			

OP ACTION: E39 Brand included in marketing and communication processes externally and internally



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Manager Communications	30-Jun-2019		1. 100% of marketing/communication is checked for correct application/utilisation of brand	All outgoing communication and marketing material is meeting expectations around branding. Materials with old branding have been removed.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.7 Develop a strategic and proactive approach to the development, management and marketing of filming activities
DP ACTION: 2.2.1.23 Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Film Promotion	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Six productions annually		Through promotion of Broken Hill as a centre for film and production, 23 productions were conducted during the report period - two film productions, four TV shows, one TV Commercial, two promotional shoots, five documentary productions, four educational productions, four still photo shoots and one music video.			


OP ACTION: E40 Facilitate film friendly approach to film makers through permit management and referrals to industry network

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Film Promotion	Grants and Projects Coordinator	30-Jun-2019		1. 100% of film enquiries responded to and film applications processed within service standards	All film enquiries/applications responded to/processed within service standards.	
				2. Number of enquiries received	A total of 23 enquiries were received during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.8 Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)


DP ACTION: 2.2.1.24 Position Civic Centre as a hub for conference and entertainment in Regional Australia

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 15% increase in enquiries of Civic Centre across all event categories		There have been 120 enquiries for bookings at the Civic Centre during the reporting period.			


OP ACTION: E41 Promote Civic Centre as a hub for conference and entertainment

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2019		1. Minimum two marketing campaigns undertaken	One marketing campaign for the reopening of the Civic Centre was carried out during report period.	

DP ACTION: 2.2.1.25 Support growth of established signature festivals and events for Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Minimum of two festivals and/or events supported		The Events team provided support for the Broken Heel Festival, Rockfest and St Pat's Races during the reporting period.			

OP ACTION: E42 Provide support to two festivals and/or events per annum

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. Support provided to two festivals and/or events	The Events team provided support for the Broken Heel Festival, Rockfest and St Pat's Races during the reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E43 Hold a community New Year's Eve Event


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. New Year's Eve Event held on 31 December 2018	New Year's Eve Event held in Sturt Park 31 December 2018.	

DP ACTION: 2.2.1.26 Develop a Broken Hill Conference and Events Strategy to better coordinate, manage and promote Broken Hill as a Meetings, Incentives, Conventions and Exhibition (MICE) location

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	Yes	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Strategy is developed by 30 December 2017	The Broken Hill and Conference Strategy is scheduled for completion in 2019/2020.	

OP ACTION: E44 Develop Broken Hill Conference and Events Strategy for MICE (Meetings, Incentives, Conferences, Exhibitions)

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2019		1. Strategy developed by 31 December 2018	Broken Hill Conference and Events Strategy is scheduled for completion in 2019/2020.	



DP ACTION: 2.2.1.27 Implement actions from the Broken Hill Conference and Events Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of actions implemented	Broken Hill Conference and Events Strategy under development. Actions to be implemented upon completion.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E45 Implement action from Broken Hill Conference and Events Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. 10% actions implemented by 30 June 2019	Actions to commence once the Broken Hill Conference and Events Strategy has been finalised.	
				2. Number and % actions implemented	Actions to commence once the Broken Hill Conference and Events Strategy has been finalised.	

DP ACTION: 2.2.1.28 Develop themed day-trip and extended stay itineraries suitable for tourists, media, dignitaries and conference delegates

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Itineraries developed		Itineraries developed case by case with relevance to target audience.			<div></div>

OP ACTION: E46 Create a base itinerary to be used as a guide for a range of visitor and client requests



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2019		1. Base itinerary created by 30 June 2019	Base itinerary under development.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 2.3 A supported and skilled workforce provides strength and opportunity

STRATEGY: 2.3.1 Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs

DP ACTION: 2.3.1.01 Complete a skills audit for the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Advocate for funding		Skills audit for the City is a Regional Development Australia function and a revised plan has been requested.			
2. Provide input into the Broken Hill skills audit		Skills audit for the City is a Regional Development Australia function and a revised plan has been requested.			

OP ACTION: E47 Collaborate with industry to identify skills gaps

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2019		1. Skills gaps identified and proposed actions reported to Council by 30 June 2019	Skills audit for the City is a Regional Development Australia function and a revised plan has been requested.	


STRATEGY: 2.3.2 Identify and develop partnership opportunities with education and training service providers to increase participation

DP ACTION: 2.3.1.02 Participate on committees and working parties associated with education and training

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		Council participates on committees and working parties associated with education and training as required. No such committees and working parties were identified during report period.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E48 Participation on committees and working parties associated with education and training

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of participation	Council participates on committees and working parties associated with education and training as required. No such committees and working parties were identified during report period.	

DP ACTION: 2.3.1.03 Develop and maintain partnerships with Universities that provide value to our local community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment


KPI Status

1. Actively maintain and develop partnerships

Council has a Healthy Broken Hill partnership with the University Department of Rural Health and the representative is Council's Director Corporate. Council has a partnership with the University of Melbourne, specifically around their graduate and intern conservation students and the Broken Hill Regional Art Gallery.




OP ACTION: E49 Develop and maintain partnerships with universities that provide value to our local community


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Report on two outcomes provided to Council by 30 June 2019	Council has a Healthy Broken Hill partnership with the University Department of Rural Health and the representative is Council's Director Corporate. Council has a partnership with the University of Melbourne, specifically around their graduate and intern conservation students and the Broken Hill Regional Art Gallery.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.3.1.04 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		No initiatives to encourage an increase in completed tertiary education in Broken Hill were identified during report period.			

OP ACTION: E50 Participate in initiatives that encourage an increase in completed tertiary education in Broken Hill

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. 80% participation in identified initiatives in 2018/2019	No initiatives to encourage an increase in completed tertiary education in Broken Hill were identified during report period.	


STRATEGY: 2.3.3 Target skills development amongst Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation

DP ACTION: 2.3.1.05 Support initiatives targeting skills development of Indigenous and Non-Indigenous disadvantaged to increase employment potential and participation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of requests supported		Support provided for W2BH construction during July to December 2018 and three school-based trainees employed from February 2018 to December 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E51 Provide relevant support for skill development of Indigenous and Non-Indigenous disadvantaged persons, where required

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of initiatives supported	Support provided for W2BH construction during July to December 2018 and three school-based trainees employed from February 2018 to December 2018.	


STRATEGY: 2.3.4 Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally

DP ACTION: 2.3.1.06 Advocate for additional support and assistance for distance education students completing tertiary education

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Representations made	Council will advocate where required however, nil representations were made in relation to distance education student completing tertiary education in Broken Hill during report period. Country University established in Broken Hill to support further studies.	

OP ACTION: E52 Participate in initiatives that advocate for additional support and assistance for distance education students completing tertiary education

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2019		1. Number and type of representations	Council will advocate where required, however, nil representations were made in relation to distance education student completing tertiary education in Broken Hill during report period. Country University established in Broken Hill to support further studies.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.3.1.07 Provide publicly available equipment and space at Council's Library for student use

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Facilities provided with access to internet and up to date software		The Library provided free access to computers with software programs such as Word and MS Office, as well as gaming computers for youth during report period. Other services provided include WiFi, printing (in house and remote) and scanning services.			<div></div>

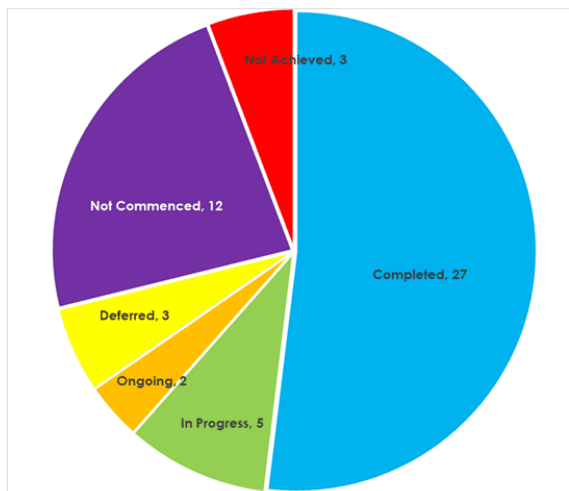
OP ACTION: E53 Computers with internet access are provided for student use at Charles Rasp Memorial Library

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Library Services Coordinator	30-Jun-2019		1. Free computer and internet access available	The Library provided free computers with software programs such as Word and MS Office, as well as gaming computers for youth during report period. Other services provided include WiFi, printing (in house and remote) and scanning services.	<div></div>

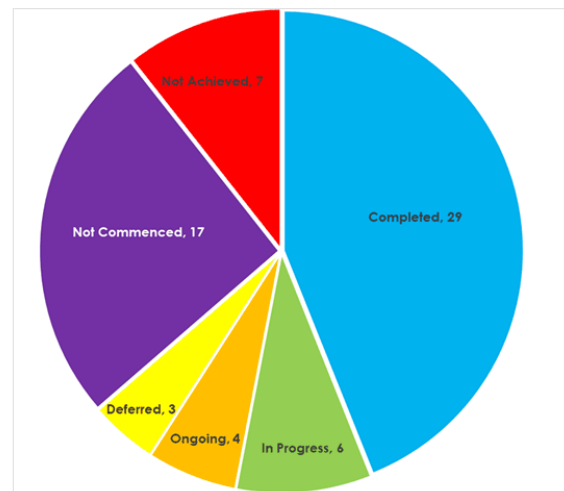


OUR ENVIRONMENT

DP Action KPI Status



OP Action KPI Status



Completed ■
 In Progress ■
 Ongoing ■
 Deferred ■
 Not Commenced ■
 Not Achieved ■

OBJECTIVE: 3.1 Our environmental footprint is minimised

STRATEGY: 3.1.1 Reduce resource consumption and minimise waste


DP ACTION: 3.1.1.01 Review the Waste Management Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review completed and document adopted by 30 June 2018		Review of Waste Management Strategy not completed by 30 June 2018. Therefore, carried over to 2018/2019 as Operational Plan Action: V01.			

OP ACTION: V01 Waste Management Strategy reviewed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Strategy reviewed by 30 June 2019	Waste Management Strategy under review, with review to consider development of Regional Waste Management Strategy in conjunction with Far West Joint Organisation.	

DP ACTION: 3.1.1.02 Implement the recommendations of the Waste Management Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Actions are undertaken as indicated in the Operational Plan		Implementation of Waste Management Strategy recommendations not commenced as review of Waste Management Strategy to be carried out first.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V02 Ensure compliance at the Broken Hill Waste Management Facility to meet Environment Protection Authority (EPA) requirements


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. 100% compliance	An Internal audit has been conducted flagging some concerns that Management will be working towards. A Waste Facility Manager position has been proposed and put forward to be implemented.	

DP ACTION: 3.1.1.03 Investigate and implement opportunities to expand recycling services for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Increased tonnage of recyclables processed from previous year	Larger quantities of steel-ferrous recycled during the report period. Council's E-Waste contractor collected and recycled as per contract requirements during report period. The introduction of the container deposit scheme saw an increase in materials being recycled during report period.	
2. Investigate kerb recycling options	Investigation of kerb recycling options deferred until the Waste Management Strategy review/re-development is completed.	

OP ACTION: V03 Increase waste separation at the Waste Management Facility

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Increase in tonnage of recycling from previous year	Larger quantities of steel-ferrous was recycled during the report period and Council's contract for the collection of e-waste has increased the tonnage of recyclables from the previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V04 Promote existing local recycling opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Projects Officer	30-Jun-2019		1. Number and type of promotional activities undertaken	Council promotes recycling of materials through social media and on its website. Through social media, Council has used the promotional videos to promote the Community Recycling Centre. NetWaste advertising to increase recycling through the Community Recycling Centre occurred during the month of December 2018. Council also actively supports the annual Waste2Art competition that focuses on recycling and reuse.	

OP ACTION: V05 Develop a business case for the introduction of kerbside recycling; using the results of the economic analysis



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Kerbside Recycling Business Plan developed by 30 June 2019	Kerbside Recycling Business Plan development deferred pending review of Waste Management Strategy.	

OP ACTION: V06 Investigate funding for kerbside recycling

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Investigation completed by 30 June 2019	Funding investigation for kerbside recycling deferred pending review of Waste Management Strategy.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 3.1.1.04 Develop and implement an efficient and cost effective organics management process that allows beneficial use of end product

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased tonnage of green waste processed from previous year		This was not commenced as Organics Waste Management and processes require development and scheduled for 2019/2020.			
2. Processes meet state regulations		This was not commenced as Organics Waste Management Plan and Processes require development and scheduled for 2019/2020.			

OP ACTION: V07 Develop Organics Waste Management Plan in accordance with State Regulation and inclusive of options for use of organics waste processed by Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Organics Waste Management Plan developed by 30 June 2019	Development of Organics Waste Management Plan scheduled for 2019/2020.	

DP ACTION: 3.1.1.05 Investigate and develop strategies to divert commercial and industrial waste from landfill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Decrease the amount of commercial and industrial waste delivered to landfill from previous year		Weighbridge data not collated.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 




OP ACTION: V08 Identify commercial and industrial users to increase waste separation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
	Chief Operations Officer	30-Jun-2019		1. List of users created by 30 June 2019	List not created due to low staff resourcing.	


STRATEGY: 3.1.2 Increase use and innovation of renewable resources and decrease the use of non-renewable resources

DP ACTION: 3.1.1.06 Incorporate NSW Climate Change Policy Framework in Council's business planning and operations

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Chief Operations Officer	Yes	Yes	Yes	Yes



DP Performance Indicator(s)	Comment	KPI Status
1. NSW Climate Change Policy Framework implemented in project planning	Council is working towards ways to address the NSW Climate Change Policy Framework in project planning.	
2. Reduction in energy consumption across Council assets	Council measures its energy consumption on all Council assets. Energy efficiency initiatives are included in Council's Draft Sustainability Strategy for Council buildings and facilities, which includes developing programs for maintenance to ensure energy infrastructure is maintained to optimum efficiency.	
3. Adaptation projects for climate change implemented	Council is working towards achieving a 100% renewable energy status for all Council assets and continues to investigate opportunities for funding for these projects to be undertaken.	

OP ACTION: V09 Undertake energy audit for Council's 10 highest energy consuming assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Strategic Asset Manager	30-Jun-2019		1. Audit completed by 30 June 2019	Energy Audit completed.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V10 Continue to monitor energy consumption compared to previous years

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Strategic Asset Manager	30-Jun-2019		1. Report with recommendations from 2017/2018 energy consumption monitoring completed for consideration by 31 March 2019	Report scheduled for 2019/2020.	
				2. Planet footprint subscription renewed	Planet Footprint subscription renewed.	

OP ACTION: V11 Commence development of a Sustainability and Energy Management Strategy utilising energy consumption report


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Strategy development commenced by 30 June 2019	A draft Sustainability Strategy which includes energy management, has been developed.	

DP ACTION: 3.1.1.07 Investigate and develop strategies to reduce water consumption use across Council's assets


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Environmental Footprint	Strategic Asset Manager	Yes	Yes	Yes	Yes	
DP Performance Indicator(s)		Comment				KPI Status
1. Reduction in water usage from previous year		Water efficiency initiatives are included in Council's Draft Sustainability Strategy for Council buildings and facilities, which includes developing programs for maintenance to ensure water infrastructure is maintained to optimum efficiency.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V12 Undertake an audit of water consumption for Council's 10 highest water consuming assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Strategic Asset Manager	30-Jun-2019		1. Audit completed by 30 June 2019	Water consumption audit commenced and to be completed by December 2019.	

OP ACTION: V13 Continue to monitor consumption of water at Council assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Strategic Asset Manager	30-Jun-2019		1. Water consumption measured and reported quarterly	Investigations into Council's water monitoring systems to be carried out as difficulty obtaining reports has been identified.	

OP ACTION: V14 Develop Actions Register and integrate with Asset Management Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Register developed and integrated with Asset Management Plan by 30 June 2019	Actions Register under development and will be integrated with Asset Management Plan prior to December 2019.	

OP ACTION: V15 Consider opportunities for modification of water supply systems to deliver reduced consumption

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Asset Planner Open Spaces	30-Jun-2019		1. Number and type of initiatives implemented	Installation of timer taps were fitted to prevent loss of water through inadvertently leaving taps running. Aeration with new machinery and new fertiliser products carried out to allow monitoring of the quality of turf and gardens. A review of all irrigation systems will be conducted to identify any modifications or upgrades required.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V16 Source grant opportunities and apply for funding for water savings projects

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Chief Operations Officer	30-Jun-2019		1. Number and type of submissions made	Nil submissions made during the report period.	

STRATEGY: 3.1.3 Change consumer behaviour to reduce impacts on the environment without affecting quality of life


DP ACTION: 3.1.1.08 Investigate illegal waste dumping and potential controls to manage

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Health	Manager Planning, Development & Compliance	No	Yes	Yes	No	
DP Performance Indicator(s)		Comment				KPI Status
1. Baseline data and controls in place		Baseline data and controls for illegal waste dumping investigation not commenced due to Ranger staff levels not fully resourced during report period. However, Council implemented management controls developed by NSW EPA, which includes strict law enforcement where offenders have been identified.				

OP ACTION: V17 Investigate options for recording of illegal dumping incidents


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Investigation completed by 30 June 2019	Investigation of options for recording of illegal dumping incidents not commenced due to Ranger staff levels not fully resourced during report period.	

OP ACTION: V18 Investigate management controls for illegal dumping

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2019		1. Investigation completed 30 June 2019	Council implemented management controls developed by NSW EPA, which includes strict law enforcement where offenders have been identified. Council issued four infringement notices for illegal dumping over the reporting period totalling \$8,000.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 




DP ACTION: 3.1.1.09 Provide information to our community in relation to their environment

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. An annual supplementary State of the City report is developed to assist with the end of term State of Environment report		Not commenced due to resourcing.			

OP ACTION: V19 Develop Supplementary State of City Report for 2017/2018

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Chief Operations Officer	30-Jun-2019		1. 2017/2018 Report completed by 31 December 2018	Not commenced due to resourcing.	

DP ACTION: 3.1.1.10 Undertake activities that support a clean environment

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Projects Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Participate in the annual Clean Up Australia Day		The Tidy Towns Volunteer Group held a Clean Up Australia Day Event on 3 March 2019, with focus on the Adelaide Road and Cemetery fence line. The Group also provided assistance and equipment to a small community group who focused on a clean-up event in Creedon Street.			
2. Implement actions from the Remediation Action Plan for Asbestos (Airport Road Site)		Preliminary inspection undertaken by Council's Asset Planner Buildings. It was determined that a further site survey is required by a specialist.			
3. Support implementation of Container Deposit Scheme through advertising and media outlets		Council actively encourages the community to take Container Deposit Scheme items for refund to the local contractor on the website and through social media.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V20 Support activities of the Tidy Towns Volunteer Committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Projects Officer	30-Jun-2019		1. Committee members provided with Work Health and Safety inductions, site risk assessments and PPE equipment	Council has implemented a Risk Assessment for Tidy Towns activities. The Risk Assessment is regularly reviewed and updated as risks are identified. Council also provides all participants with PPE equipment and ensures signage is placed out on roads where Tidy Towns activities are being undertaken or near roadways to ensure participant safety.	<div></div>
				2. Number and type of activities support provided	<p>Council assisted the Tidy Towns Volunteer Group with two submissions to the KABNSW Tidy Towns and Sustainable Cities Awards Programs. The following awards were received in November 2018:</p> <p>WINNER - Heritage and Culture Award - The Broken Hill Regeneration Reserves Management Plan</p> <p>HIGHLY COMMENDED – Community Spirit and Inclusion Award – Broken Hill Cemetery Restoration and 2018 Broken Hill Heritage Festival Council provides administrative support to the Tidy Towns Volunteer Group quarterly meetings and equipment, BBQ chefs and physical assistance at regular monthly and bi-monthly clean up events.</p>	<div></div>

Completed

In Progress


Ongoing

Deferred



Not Commenced

Not Achieved

OP ACTION: V21 Grid survey of Airport Road Asbestos Site to identify all surface and near surface asbestos contamination throughout the site


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Survey completed and Action Plan developed by 30 June 2019	Preliminary inspection undertaken by the Asset Planner Buildings. It was determined that there was extensive asbestos on the site and a specialist is required to survey the site. The works pend budget approval which will be put forward in the 2019/2020 budget.	

OP ACTION: V22 Participate in Clean Up Australia Day

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Projects Officer	30-Jun-2019		1. Number of volunteer participants in event	The Tidy Towns Volunteer Group held a Clean Up Event for Clean Up Australia Day on 3 March 2019, with five volunteers participating.	
				2. Media promotion of event	Media promotion of Council Clean Up Australia Day event was conducted via a media release, social media and email.	


STRATEGY: 3.1.4 Reuse and recycling of resources is embraced by the community

DP ACTION: 3.1.1.11 Promote reduce, recycle, reuse through waste education program


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Projects Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Undertake minimum of two education activities annually		As part of their curriculum education, schools from years 3 to 10 undertook activities to enable and empower students to make decisions and take actions that contribute to creating a sustainable society and ecosystem. This included programs on waste reduction, recycling and re-use.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V23 Deliver waste education presentations to community annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Minimum of two presentations undertaken annually	Waste education presentations were not made to the community during report period.	

OP ACTION: V24 Carry out tours of the Broken Hill Waste Management Facility including organics processing, second hand shed and general waste management



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Chief Operations Officer	30-Jun-2019		1. Number of tours undertaken	Public tours were not carried out at the Waste Management Facility during report period.	

STRATEGY: 3.1.5 Secure a permanent clean, reliable and sustainable water supply for the area

DP ACTION: 3.1.1.12 Advocate to secure a permanent clean, reliable and sustainable water supply for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at stakeholder meetings		For the period July 2018 to June 2019 the following occurred: - Council corresponded 18 times to Government bodies/Ministers on matters relating to Broken Hill's water supply; Council forwarded five submissions to Parliamentary Inquiries; Council forwarded two motions to Local Government Conferences;			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

				Mayor and General Manager met once with the Deputy Premier, four times with the member for Barwon and once with Member for Parkes regarding water issues; Mayor and General Manager met with stakeholders in relation to water issues on eight separate occasions; A Water Protest March/Day of Action was held in Broken Hill on Saturday, 3 November 2018; Council is also a part of Region 4 of the Murray Darling Association.		
2. Advocate when relevant				Council advocates on a regular basis and when relevant.		
OP ACTION: V25 Ensure communication received regarding securing a permanent water supply is considered by Council						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Executive Support Officer	30-Jun-2019		1. Number and type of communication provided to Councillors and/or leadership team	During July 2018 to June 2019 the following communications were provided: - Water 2BH newsletters; Murray Darling Association agendas, minutes and newsletters; Member for Barwon's media releases; Broken Hill City Council's media releases to print, radio, TV and social media; Correspondence received from Ministers are reported to Council meetings; Water NSW media releases; Murray Darling Basin Authority releases; IPART submissions; Essential Water media releases; NSW Department of Industry releases; Land and Water Commission releases; Federal Member for Parkes releases; Australian Floodplains Association media releases.	

Completed

In Progress


Ongoing

Deferred


Not Commenced

Not Achieved


STRATEGY: 3.1.6 Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City
DP ACTION: 3.1.1.13 Participate in Annual Environmental Management Reviews (AEMRs)

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at annual meetings		Council representative attended Rasp Mine meeting in October 2018.			


OP ACTION: V26 Participate in Annual Environmental Management Review (AEMR) meetings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Manager Planning, Development & Compliance	30-Jun-2019		Attend meetings annually	Council representative attended Rasp Mine meeting in October 2018.	

DP ACTION: 3.1.1.14 Participate in stakeholder reference groups in relation to mining operations in the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Participate in Lead Reference Group		Council participated in Lead Reference Group meetings held August 2018, November 2018, February 2019 and May 2019.			
2. Participation at End of Mine Life Plans stakeholder group meetings		There were no End of Mine Life Stakeholder group meetings held during report period.			

OP ACTION: V27 Facilitate Lead Reference Group and support the Broken Hill Environmental Lead Program (EPA)



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Project Delivery Manager	30-Jun-2019		1. Facilitate four meetings annually	Council facilitated four Lead Reference Group meetings in August 2018, November 2018, February 2019 and May 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V28 Undertake lead remediation projects as required, as per Memorandum of Understanding with Broken Hill Environmental Lead Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Project Delivery Manager	30-Jun-2019		1. Number and % of lead projects completed	Lead remediation projects undertaken during report period included capping work around Lamb Oval and ongoing street sweeping operations. Lead Remediation Funding for the Patton Park Refurbishment has been committed for the construction of a shelter over the new playground equipment and a hand wash basin at the playground. The construction of the shelter is in progress.	


OP ACTION: V29 Review and provide advice in relation to End of Mine Life Plans including remediation activities for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Chief Operations Officer	30-Jun-2019		1. Type of input provided	Nil requests for advice regarding end of mine life plans received during reporting period.	
				2. Number of meetings attended	Nil end of mine life meetings held during reporting period.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 3.1.7 Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City's residents and visitors to our region
DP ACTION: 3.1.1.15 Advocate for a sustainable Darling River system that ensures the health and wellbeing of the communities that live along it and enriches the Economic, Social, Environmental and Cultural values that has been part of its long history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Representations made	<p>For the period July 2018 to June 2019 the following representations were made: -</p> <p>Council corresponded 18 times to Government bodies/Ministers on matters relating to Broken Hill's water supply;</p> <p>Council forwarded 5 submission to Parliamentary Inquiries;</p> <p>Council forwarded 2 motions to Local Government Conferences;</p> <p>General Manager and Mayor met once with the Deputy Premier, 4 times with the member for Barwon and once with Member for Parkes regarding water issues;</p> <p>A Water Protest March/Day of Action was held in Broken Hill on Saturday, 3 November 2018;</p> <p>Council is part of Region 4 of the Murray Darling Association;</p> <p>Mayor and General Manager met with stakeholders in relation to water issues on eight separate occasions.</p>	

OP ACTION: V30 Advocate for a sustainable Darling River system via interaction with relevant ministers/agencies




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Executive Support Officer	30-Jun-2019		1. Number and type of representations made	Council corresponded and met with relevant water agencies 40 times between July 2018 and June 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 3.2 Natural Flora and Fauna environments are enhanced and protected

STRATEGY: 3.2.1 Protect and enhance regeneration areas for the benefit of the City

DP ACTION: 3.2.1.01 Implement the actions included in the plan of management for The Regeneration Areas


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Length of fences repaired/replaced		The areas maintained include: - 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibbooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.			
2. Number of reports of unauthorised entry		Not measured due to resourcing.			
3. Hectares of noxious weed control completed		Limited noxious weed control was undertaken during report period. To ensure successful weed management, a Noxious Weed Management Plan is to be developed and to include mapping and required resources. A weed inspection has been undertaken and the development of the Plan is proposed for 2019/2020.			

OP ACTION: V31 Educate the community about the local flora and fauna to increase awareness and understanding of the natural environment

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Two education initiatives undertaken annually	Council maintains the Living Desert Flora and Fauna Sanctuary as a showcase of wildlife in the arid environment. The facility is provided as an educational site for locals and visitors. Visitors from the Indian Pacific visited the site as part of their tours and Alma, Burke Ward and Railwaytown Primary school students attended tours during the report period.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V32 9km of fencing of the regeneration areas repaired and replaced as per capital works programs

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Fencing completed by 30 June 2019	The areas maintained during report period include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks Reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.	


STRATEGY: 3.2.2 Increase awareness and understanding of the natural environment

DP ACTION: 3.2.1.02 Participate in school education programs and tours of environmental facilities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. At least three school education visits undertaken annually		During report period, Council's Living Desert Rangers hosted tours at the Living Desert Flora and Fauna Sanctuary for Alma, Burke Ward and Railwaytown Primary Schools.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V33 Facilitate educational tours of The Living Desert for school students


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Three education tours undertaken annually	During report period, Council's Living Desert Rangers have hosted tours at the Living Desert Flora and Fauna Sanctuary for Alma, Burke Ward and Railwaytown Primary Schools.	

STRATEGY: 3.2.3 Increase involvement in actively protecting the natural environment

DP ACTION: 3.2.1.03 Implement the actions included in The Living Desert Plan of Management

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of Visitors		Total number of visitors during report period was 30,996.			
2. Number of events held on site		One event held at Living Desert during report period.			
3. Number of working bees completed		Eleven working bees held at Living Desert during report period.			
4. Volunteer hours implemented on site		There were 530 volunteer hours implemented during report period.			
5. Sculptures and facilities maintained		Living Desert Facilities were maintained during report period.			

OP ACTION: V34 Maintain and enhance Living Desert facilities for improved visitor experience

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Number and type of upgrades	Eleven working bees were conducted during report period to maintain facilities however, no planned improvement works were carried out.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V35 Review the Living Desert Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Review completed by 30 June 2019	Living Desert Plan of Management reviewed and adopted by Council at November 2018 Council meeting.	


DP ACTION: 3.2.1.04 Implement the actions included in the Animal Management Plan Flora and Fauna Sanctuary in the Living Desert

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Project Delivery Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Six monthly fauna surveys completed		Fauna survey not completed due to resourcing.			
2. One vegetation survey completed annually		Vegetation survey not completed due to resourcing.			

OP ACTION: V36 Conduct vegetation survey as per Animal Management Plan




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Survey completed annually	Vegetation survey not completed due to resourcing.	

OP ACTION: V37 Conduct Fauna (Kangaroo) Surveys as per Animal Management Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Surveys completed six monthly	Living Desert Rangers monitor the kangaroos within the Living Desert Flora and Fauna Sanctuary.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 3.2.1.05 Implement the actions included in the plan of management for The Willyama Common

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Chief Operations Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of leasing/licencing enquiries received		Three leasing/licencing enquiries received during report period.			
2. Length of fences repaired/replaced		The areas maintained during report period include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks Reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.			
3. Hectares of noxious weed control completed		Limited noxious weed control was undertaken during report period. To ensure successful weed management, development of a Noxious Weed Management Plan is scheduled for 2019/2020. Weeds Inspection has been completed and Plan development is scheduled for the 2019/2020.			

OP ACTION: V38 Implement actions from the Willyama Common Plan of Management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Number and % of actions implemented	Willyama Common Plan of Management actions not implemented during report period.	
				2. One major weed program completed	Limited noxious weed control was undertaken during report period. To ensure successful weed management, development of a Noxious Weed Management Plan is scheduled for 2019/2020. Weeds inspection has been completed and Plan development is scheduled for the 2019/2020.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V39 Review the Willyama Common Plan of Management						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Chief Operations Officer	30-Jun-2019		1. Review completed by 30 June 2019	Review of Willyama Common Plan of Management scheduled for 2019/2020.	<div></div>
				2. Works implementation plan created by 30 June 2019	Development of works implementation plan scheduled for 2019/2020, in line with review of Willyama Common Plan of Management.	<div></div>

DP ACTION: 3.2.1.06 Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Areas, the Willyama Common and Riddiford Arboretum						
FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Projects Officer	Yes	Yes	Yes	Yes	
DP Performance Indicator(s)		Comment				KPI Status
1. Volunteer base retained and enhanced		An active and passionate volunteer base has been retained during report period. Both the Friends of the Flora and Fauna of the Barrier Ranges Community Committee and the Riddiford Arboretum Community Committee have active membership who attend regular committee meetings and provide invaluable work at their respective sites on a volunteer basis. The Friends of the Flora and Fauna of the Barrier Ranges Community Committee have contributed 530 volunteer hours. These hours include a roster system of opening and closing the site, working bees, assisting with events, education sessions, tours and film crews. The Riddiford Arboretum volunteers have contributed approximately 1,447 volunteer hours. These hours include working bees and daily site maintenance. Additional hours are spent onsite during hot weather.				<div></div>

Completed

In Progress

Ongoing

Deferred

Not Commenced

Not Achieved

2. Number of working bees completed			During the report period, The Friends of the Flora and Fauna of the Barrier Ranges Committee conducted 11 working bees and the Riddiford Arboretum Community Committee conducted 12 working bees.			<div></div>
3. Environmental group activities recorded			The Friends of the Flora and Fauna of the Barrier Ranges Community Committee have hosted local students from Railway Town Public School, Broken Hill High School and Alma Public School, and visiting students from Menindee Central School and MLC School from Sydney.			<div></div>
OP ACTION: V40 Encourage volunteers to assist with environmental activities						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Projects Officer	30-Jun-2019		1. Number of volunteers maintained from previous year	<p>Volunteer numbers have been maintained for both the Friends of the Flora and Fauna of the Barrier Ranges Committee and the Riddiford Arboretum Community Committee.</p> <p>In September 2018, it was with great sadness that Hans Noorman, Riddiford Arboretum Committee Member, passed away. Hans had been a member of the committee since it was re-formed and had spent countless hours in care and maintenance of the area. The impact of Hans' labours can easily be seen to this day in the very neat, tidy and rubbish-free appearance of the Arboretum; which is rightly described as one of the City's treasures. Almost every Saturday morning, and sometimes during the week, Hans spent several hours digging out overgrown saltbush, pruning trees and other vegetation, removing rubbish and generally keeping an eye on the area. During the hot weather Hans would often visit the Arboretum daily to manually water new plants with a watering can. Council will forever be grateful to Hans and his contribution.</p>	<div></div>

Completed


In Progress

Ongoing

Deferred

Not Commenced

Not Achieved




	2. Number and type of environmental activities completed with volunteers	During report period, The Friends of the Flora and Fauna of the Barrier Ranges Committee conducted 11 working bees and the Riddiford Arboretum Community Committee conducted 12 working bees. The Tidy Towns Volunteer Group have also assisted with keeping a clean environment – in the streets of Broken Hill, tourist hot spots and the Broken Hill Cemetery. The Volunteer Group hold regular clean up events at the Broken Hill Cemetery and have also targeted other sites including Menindee Road, Joe Keenan Lookout, Adelaide Road (Clean Up Australia Day), White Rocks and the Picnic Train Site.	
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DP ACTION: 3.2.1.07 Manage and operate the Living Desert Primitive Camping Ground

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Project Delivery Manager	Yes	Yes	Yes	Yes



DP Performance Indicator(s)	Comment	KPI Status
1. Number of visitors utilising the facility	There were 1,576 visitors received during report period.	

OP ACTION: V41 Monitor use and bookings of Primitive Camp Ground


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Project Delivery Manager	30-Jun-2019		1. Number of individual bookings	There were 735 individual bookings during the report period.	
				2. Number of group bookings	Nil group bookings during report period.	
				3. Report Income from campground	Income from Campground for the report period was \$20,616.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment
DP ACTION: 3.2.1.08 Undertake an annual assessment of identified noxious weeds and pests and implement control measures to ensure that they are controlled in an appropriate manner

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual assessment undertaken		Development of Noxious Weed Management Plan scheduled for 2019/2020. The plan will allow for tracking of annual assessment.			
2. Noxious weeds program implemented		Development of Noxious Weed Management Plan scheduled for 2019/2020. This plan will provide a program for implementation.			

OP ACTION: V42 Review Noxious Weeds Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Asset Planner Open Spaces	30-Jun-2019		1. Program reviewed by 31 March 2019	Development of Noxious Weed Management Plan scheduled for 2019/2020. The Plan will incorporate a weeds management program and schedule of works allocating timeframes and resources.	

OP ACTION: V43 Mapping of noxious weeds completed for local government area (LGA)

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Asset Planner Open Spaces	30-Jun-2019		1. Map developed by 31 March 2019	Development of Noxious Weed Management Plan scheduled for 2019/2020. The Plan will involve a detailed mapping of Noxious Weed locations in the LGA. The Map will inform the works program to manage the noxious weeds.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V44 Develop action plan and budget for control of noxious weeds as per mapped area and Noxious Weed Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Asset Planner Open Spaces	30-Jun-2019		1. Action plan and budget developed by 30 June 2019	Development of Noxious Weed Management Plan scheduled for 2019/2020. The Plan will incorporate a weeds management program and schedule of works allocating timeframes and resources.	<div></div>

Completed

In Progress

Ongoing

Deferred

Not Commenced

Not Achieved


OBJECTIVE: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city

STRATEGY: 3.3.1 Encourage environmentally sustainable building and subdivision design

DP ACTION: 3.3.1.01 Review the Local Environmental Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review completed by 30 June 2018		Local Environmental Plan reviewed and did not require amendment			

OP ACTION: V45 Review heritage items in the Local Environmental Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Review completed by 30 June 2019	Heritage Advisor seeking funding options to allow for comprehensive review of heritage listings. Review to be carried out in 2019/2020.	

DP ACTION: 3.3.1.02 Review Council's Local Orders Policy



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Policy reviewed annually		Review process commenced June 2019 and to be completed by November 2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V46 Local Orders Policy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Policy reviewed by 31 March 2019	Local Orders Policy review commenced in June 2019 and will be completed 2019/2020 financial year.	


DP ACTION: 3.3.1.03 Ensure compliance activities promote public safety and environmental control

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Development control activities undertaken in accordance with legislation		All development that requires consent is assessed by Council and orders are issued for breaches.			
2. Policies reviewed		Compliance and enforcement policy reviewed and current during report period.			

OP ACTION: V47 Compliance and Enforcement Policy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Policy reviewed by 31 March 2019	Compliance and Enforcement Policy reviewed and current during report period.	

OP ACTION: V48 Process development applications in accordance with legislation


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Number and % of development applications processed within legislated timeframes	93% of development applications were assessed and determined within the 40-day time frame for Local Development during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



STRATEGY: 3.3.2 Preserve the heritage and streetscapes of Australia's First Heritage Listed City
DP ACTION: 3.3.1.04 Review the Heritage Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	No	No	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Heritage Strategy reviewed by 30 June 2020		Scheduled for 2019/2020.			

DP ACTION: 3.3.1.05 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 80% of recommendations implemented each year, where funding is available		Council, with the assistance of the Heritage Adviser, continue to implement recommendations outlined in the Heritage Strategy. In particular, key recommendations such as providing a local incentives fund and continuing to provide a Heritage Verandah Program, operate on an ongoing basis. Council's Heritage Adviser has been proactive in commencing an initial review of local heritage listings.			

OP ACTION: V49 Provide Local Heritage Incentives Fund for small grants to encourage local heritage projects


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of heritage restoration projects undertaken	Five projects funded during report period.	
				2. Total amount of funding provided	A total of \$7,700 funding was provided by Council during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: V50 Update existing educational and promotional heritage publications/brochures

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Publications/brochures updated by 30 June 2019	Council staff to work with Heritage Advisor to ensure that brochures are accurate and educational.	

OP ACTION: V51 Review annual heritage awards format

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2019		1. Annual heritage awards format reviewed by 31 December 2018	Discussions held between staff, Heritage Advisor and Heritage Committee in regard to appropriate format of awards as part of 2019 Heritage Festival. Awards ceremony held as part of Heritage Festival.	

OP ACTION: V52 Continue to provide a Verandah Restoration Program


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
	Manager Planning, Development & Compliance	30-Jun-2019		1. Number of Verandah Restoration programs undertaken	Nil verandah restoration loans issued during the report period. There have been four enquiries during the report period for potential future verandah works funded by Council's program.	
				2. Total amount of funding provided	Nil funding provided.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner
DP ACTION: 3.3.1.06 Implement actions from Asset Management Plan Buildings

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Council's Building Asset Management Plan was reviewed during report period with adoption and implementation to occur in 2019/2020.			

OP ACTION: V53 Ensure significant heritage asset maintenance schedule in accordance with Asset Management Plan Buildings


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Strategic Asset Manager	30-Jun-2019		1. Number of significant heritage assets maintained	Eight significant heritage assets maintained during report period - Ghan Town Mosque, Art Gallery, Burke Ward Hall, Albert Kersten Mining & Minerals Museum, Charles Rasp Memorial Library, Town Hall Facade, Alma Institute and Kintore Head Frame.	

OP ACTION: V54 Under take Level of Service review in accordance with Asset Management Improvement Plan Buildings


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Chief Operations Officer	30-Jun-2019		1. Levels of Service Review completed and works program developed by 30 June 2019	Building Asset Management Plan (AMP) reviewed during report period with adoption and implementation to occur in 2019/2020. Levels of Service Review and works program to be investigated with implementation of AMP.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 3.3.1.07 Review Council's Asset Management Plan Stormwater Drainage

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Stormwater Management	Strategic Asset Manager	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan reviewed by 30 June 2018		Stormwater Asset Management Plan reviewed during report period with adoption and implementation to occur in 2019/2020. A review of localised flooding cases was established and list developed for action. This list will be reviewed annually to include any new cases of localised flooding.			

DP ACTION: 3.3.1.08 Implement actions from the Asset Management Plan Stormwater Drainage

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Stormwater Management	Chief Operations Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Stormwater Asset Management Plan reviewed during report period with adoption and implementation to occur in 2019/2020. Notable completed undertakings for report period include the maintenance of the Mulga Creek Wetlands.			

OP ACTION: V55 Implement planned stormwater drainage works from the Asset Management Plan

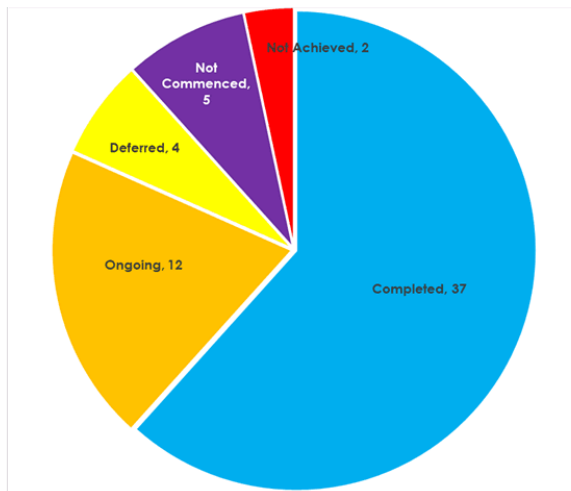
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Stormwater Management	Strategic Asset Manager	30-Jun-2019		1. Number and % of planned stormwater drainage works implemented	Stormwater Asset Management Plan reviewed during report period with adoption and implementation to occur in 2019/2020. Notable completed undertakings for report period include the maintenance of the Mulga Creek Wetlands.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

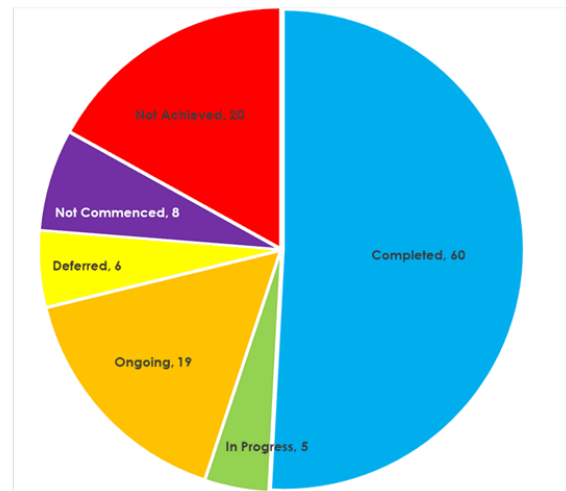


OUR LEADERSHIP

DP Action KPI Status



OP Action KPI Status




Completed ■
 In Progress ■
 Ongoing ■
 Deferred ■
 Not Commenced ■
 Not Achieved ■

OBJECTIVE: 4.1 Openness and transparency in decision making



STRATEGY: 4.1.1 Undertake communication and engagement with the community increases confidence in decision-making

DP ACTION: 4.1.1.01 A public forum is made available at each Council meeting to allow public input prior to a decision being made

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Governance Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Public forum is available at each Council Special and Ordinary meeting	Public forums were made available at each Ordinary meeting of Council during report period.	

OP ACTION: L01 A public forum is made available at Council meetings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. Number of requests to participate in public forums	A total of 12 people spoke during the Public Forum Sessions of Ordinary Council Meetings held during report period.	
				2. Information is made available to the public regarding how to participate in public forum	Printed document was available for all members of the public to complete prior to the commencement of each Council meeting during report period.	




DP ACTION: 4.1.1.02 All public documents including business papers are made available on Council's website

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. 100% compliance with Agency Information Guide	Council's Agency Information Guide was reviewed and adopted by Council at Council meeting 26 September 2018, minute no. 45915. Information required to be available to the public is continually reviewed and updated on Council's website where appropriate. Council Business Papers are available online.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L02 Public information and documents are made available

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Business papers are uploaded to the website in accordance with the Code of Meeting Practice	Business papers were uploaded for each Council meeting during report period.	
				2. Agency Information Guide is reviewed annually	Council's Agency Information Guide was reviewed and adopted by Council at Council meeting 26 September 2018, Minute no. 45915.	
				3. All public policies are available online	Public policies were made available on Council's website during report period.	


STRATEGY: 4.1.2 Social, environmental and economic sustainability is considered when making decisions

DP ACTION: 4.1.1.03 When making decisions, Council considers social, environmental and economic sustainability

17/18/19/20/21						
FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes	
DP Performance Indicator(s)		Comment				KPI Status
1. Increased community confidence in Council		When matters are reported to Council, the social, environment and economic implications are considered to fully inform Council.				<div></div>

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L03 Comprehensive reports are presented to Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. Number and % of reports deferred or amended	There were 26 report recommendations amended and three reports deferred at Council Meetings during report period.	



STRATEGY: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks

DP ACTION: 4.1.1.04 All conflicts of interest are declared in accordance with Council's Code of Conduct

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. 100% compliance with reporting of Conflicts of Interest	Councillors declared pecuniary conflicts of interest and non-pecuniary conflicts of interest relating to matters to be discussed, at the commencement of Council meetings held during report period. These conflicts were recorded in the relevant minutes.	

OP ACTION: L04 Conflict of Interest declarations are completed as required and Pecuniary Interest returns are submitted annually



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Number of Conflict of Interest submitted	There were seven declarations of interest made during Council Meetings held during report period.	
				2. Pecuniary Interest returns submitted by due date	Twenty five disclosures by Councillors and designated persons returns, reported to September 2018 Council meeting.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.05 Code of Conduct

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Nil complaints received under Code of Conduct		Four findings in breach of Code of Conduct during report period.			

OP ACTION: L05 Code of Conduct complaints are managed efficiently



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Number of Code of Conduct complaints finding in breach in conflict of provisions	There were four Code of Conduct complaints in breach of conflict of provisions during report period.	
				2. Number and cost of Code of Conduct complaints	There were four Code of Conduct complaints during report period, with costings of \$29,861.	

DP ACTION: 4.1.1.06 The Council leadership group works well together to serve the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Workshops and briefings held		Council's Executive Leadership Team and Councillors attended 33 workshops and briefings during report period.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L06 Workshops and briefings are provided to Councillors to allow better understanding of issues facing local government and subjects requiring action

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of workshops held	Council's Leadership Team and Councillors attended 33 workshops and briefings during report period.	
				2. Attendance numbers for workshops	Councillor workshop attendance during report period: - Mayor Turley - 27, Councillor Adams - 29, Councillor Browne - 30, Councillor Algate - 0, Councillor Clark - 23, Councillor Gallagher - 21, Councillor Kennedy - 11, Councillor Licul - 27, Councillor Nolan - 9, Councillor Page - 11.	

DP ACTION: 4.1.1.07 Quarterly Budget Reviews are completed quarterly in accordance with guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with guidelines		Full compliance achieved with guidelines. Quarterly budget reviews presented to Council ahead of mandated regulatory time frames, with satisfactory results being achieved.			

OP ACTION: L07 Budget Reviews are completed quarterly in accordance with guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. 100% compliance with guidelines	Full compliance achieved with guidelines. Quarterly budget reviews presented to Council ahead of mandated regulatory time frames, with satisfactory results being achieved.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.08 Long Term Financial Plan is reviewed annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		Review of Long Term Financial Plan 2019-2028 undertaken during report period. Long Term Financial Plan 2020-2029 adopted by Council on 26 June 2019, Minute no. 46097.			

OP ACTION: L08 Annual review of Long Term Financial Plan



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. Review completed by 30 April 2019 and adopted by Council by 30 June 2019	Long Term Financial Plan 2020-2029 adopted by Council on 26 June 2019, Minute no. 46097.	

DP ACTION: 4.1.1.09 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with accounting standards and codes		The Financial Statements had a clean audit opinion and were in accordance with Australian Accounting Standards, the Office of Local Government Finance Code and the NSW Auditor Generals requirements.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L09 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. Unqualified audit opinion from Auditor General annually	Unqualified Opinion achieved.	
				2. Financial statements are submitted to Office of Local Government by 31 October 2018	Financial Statements were submitted to the Office of Local Government on 31 October 2018.	

DP ACTION: 4.1.1.10 Council continually manages risks and identifies any new risks

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Corporate Risk Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Provision of Risk Register		Strategic review of Risk Register 100% complete.			
2. Audit committee reviews strategic risks		Audit committee met quarterly to review Corporate Risk Register during report period.			

OP ACTION: L10 Council complies with risk management principals



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Fraud and Corruption Control Strategy is reviewed by 30 June 2019	Review of Fraud and Corruption Control Strategy to be finalised with Audit, Risk and Improvement Committee 30 December 2019. This process has been delayed to ensure all findings from recent Independent Commission Against Corruption recommendations are included.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L11 Implement the Enterprise Risk Management Framework and provide Council with assurance of its effectiveness

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Enterprise Risk Management Framework implemented by 30 June 2019	Draft Enterprise Risk Management Framework presented to Executive Leadership Team in April 2019. Final Draft Framework to be presented to Audit Risk and Improvement Committee and then to Council for adoption by 30 October 2019.	
				2. Quarterly reports regarding effectiveness of controls and treatments provided to Audit Risk and Improvement Committee	Internal audit reports and updated treatment plans presented to August 2018, November 2018, March 2019 and May 2019 Audit Risk and Improvement Committee meetings.	

OP ACTION: L12 Corporate Risk Register is systematically reviewed, reassessed and updated in line with Enterprise Risk Management Framework


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Council's Corporate Risk Register provided quarterly to Audit Risk and Improvement Committee	Corporate Risk Register provided to Audit Risk and Improvement Committee meetings August 2018, November 2018, March 2019 and May 2019.	
				2. Number and % of risks rated high and/or extreme escalated through to ELT and to Audit Risk and Improvement Committee	Nine risks rated as high escalated to Executive Leadership Team and Audit Committee during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L13 Implement the Annual Risk Improvement Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Annual Risk Improvement Plan implemented by 28 February 2019	Three Year Enterprise Risk Management Improvement project plan endorsed by Executive Leadership Team, with Year/Stage 1 - policy and framework review in progress.	


OP ACTION: L14 Implement key findings based on the Business Continuity Plan testing from 2017/2018

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. 70% of key findings implemented by 30 June 2019 within budget	Final review and implementation of key findings require acceptance and funding by Executive Leadership Team. Therefore, scheduled to be completed by 30 December 2019.	

OP ACTION: L15 Implement revised Business Continuity Plan testing program



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Business Continuity Plan tested by 30 June 2019	Next Business Continuity Plan desktop testing and simulated exercise is scheduled for December 2019.	

OP ACTION: L16 Develop Audit and Assurance Process


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Audit and Assurance Process developed and implemented by 30 June 2019	Chief Financial Officer presented annual external Audit Plan to Audit Risk and Improvement Committee in March 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L17 Implement revised Workplace Health and Safety Management Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2019		1. Workplace Health and Safety Management Framework implemented by 30 June 2019	Draft Workplace Health and Safety Framework presented to Executive Leadership Team in April 2019. Final Framework to be presented to Audit Risk and Improvement Committee and then to Council for adoption by 30 October 2019.	
				2. Quarterly reports regarding effectiveness of controls and treatments provided to ELT	Internal audit reports and updated treatment plans presented to August 2018, November 2018, March 2019 and May 2019 Audit Risk and Improvement Committee meetings.	


DP ACTION: 4.1.1.11 Provide a Project Management Framework, inclusive of standard project methodology

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Project Management Framework is current and relative		To be scheduled and reviewed by Council's Project Delivery Manager.			

OP ACTION: L18 Review Project Management Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Project Management Framework reviewed by 30 June 2019	To be scheduled and reviewed by Council's Project Delivery Manager.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Staff workshops to provide training on framework held by 30 June 2019	To be scheduled and reviewed by Council's Project Delivery Manager.	
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DP ACTION: 4.1.1.12 Community Strategic Plan reviewed at each new term of Council term in accordance with the Integrated Planning and Reporting (IP & R) Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	No	No	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		Scheduled for 2019/2020. Comprehensive Community Strategic Plan review to be carried out at beginning of new term of Council.			

DP ACTION: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with the IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		100% compliance with IP&R guidelines achieved during report period through provision of Delivery Program progress reports to Council at least every six months.			

OP ACTION: L19 Six-month progress report on the Delivery Plan actions provided to Council in accordance with guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. 100% compliance with guidelines	100% compliance maintained with provision of Delivery Program progress report at least every six months.	
				2. Progress reports provided to Council twice per annum	Delivery Program progress reports provided to Council meeting on 29 August 2018 and 20 February 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.1.1.14 Develop a new Operational Plan each year in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Operational Plan reviewed annually		Operational Plan reviewed and developed annually in conjunction with budget processes.			




OP ACTION: L20 Operational Plan is developed annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Plan adopted by Council by 30 June 2019	2019/2020 Operational Plan adopted by Council 26 June 2019, minute no. 46096.	

DP ACTION: 4.1.1.15 Annual Report is prepared in accordance with IP & R Guidelines


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		Council's Annual Report is prepared and adopted by 30 November each year. Council's Annual Report 2017/2018 was adopted by Council on 26 September 2018, minute no. 45957.			

OP ACTION: L21 Annual Report is adopted by Council and submitted to the Office of Local Government by 30 November each year


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Report adopted by 30 November 2019	Council's Annual Report 2017/2018 was adopted by Council on 26 September 2018, minute no. 45957.	
				2. Report uploaded to Council website	Annual Report 2017/2018 uploaded to Council website.	
				3. Council web link directing to Annual Report provided to Office of Local Government by 30 November 2019	Council's web link to Annual Report was provided to OLG by 30 November 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.1.1.16 End of Term Report is prepared in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Scheduled for 2020/2021.			


DP ACTION: 4.1.1.17 State of Environment Report is prepared in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Scheduled for 2020/2021.			

DP ACTION: 4.1.1.18 Workforce Management Plan in accordance with IP& R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Council's Workforce Management Plan was adopted 28 June 2017, Minute No. 45564.			

OP ACTION: L22 Review Workforce Management Plan in accordance with IP&R guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Review undertaken by 30 June 2019	Review date for Workforce Management Plan is 2019 and review to be conducted prior to 31 December 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L23 Develop Workforce Management Policy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Services	Human Resources Manager	30-Jun-2019		1. Workforce Management Policy adopted by 30 June 2019	Workforce Management Policy to be developed 2019/2020.	<div></div>

OP ACTION: L24 Implement new Broken Hill City Council Consent Award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Broken Hill City Council Consent Award ratified in the NSW Industrial Relations Commission before 30 September 2018	Award approved in the NSW Industrial Relations Commission 11 December 2018.	<div></div>
				2. All managers provided information on the terms within the new award by 30 November 2018	Award approved in the NSW Industrial Relations Commission 11 December 2018.	<div></div>
				3. All employees provided with the opportunity to attend information sessions regarding the terms of the new award by 31 December 2018	Consultation provided via United Services Union.	<div></div>

Completed

In Progress




Ongoing

Deferred


Not Commenced

Not Achieved

OP ACTION: L25 Electronic Document Record Management training provided

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. 100% of new staff meet with the General Manager or delegate within two days of commencing employment	New staff meet and greet with General Manager rating of 90% achieved during report period.	
				2. 100% of new staff complete HR/Payroll, IT/Records induction in their first week of employment	New staff completion of HR/Payroll, IT/Records induction in first week of employment rating of 90% achieved during report period.	
				3. 100% of new staff complete their compliance training within two weeks of commencing employment	Compliance Training Program to be developed.	

DP ACTION: 4.1.1.19 Asset Management Plans in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Draft Asset Management Plan (AMP) had been reviewed and will be updated in accordance with IP&R Guidelines. Updated Draft AMP scheduled for completion November/December 2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L26 Asset Management Plans are adopted by Council


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Strategic Asset Manager	30-Jun-2019		1. Asset Management Plan Stormwater adopted by 30 June 2019	Draft Asset Management Plan Stormwater to be completed by December 2019 and to be adopted by 30 June 2020.	
				2. Asset Management Plan Buildings adopted by 30 June 2019	Draft Asset Management Plan Buildings to be completed by December 2019 and to be adopted by 30 June 2020.	
				3. Asset Management Plan Fleet adopted by 30 June 2019	Draft Asset Management Plan Fleet to be completed by December 2019 and to be adopted by 30 June 2020.	
				4. Asset Management Plan Transport adopted by 30 June 2019	Draft Asset Management Plan Transport to be completed by December 2019 and to be adopted by 30 June 2020.	
				5. Asset Management Plan Open Spaces adopted by 30 June 2019	Draft Asset Management Plan Open Spaces to be completed by December 2019 and to be adopted by 30 June 2020.	

DP ACTION: 4.1.1.20 Disability Inclusion Action Plan 2017-2021 in accordance with legislative requirements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. % of actions implemented		Disability Inclusion Action Plan (DIAP) Actions implemented detailed in DIAP Progress Report period up to 30 June 2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L27 Progress reports on DIAP are prepared six monthly in accordance with OLG Calendar of Compliance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Progress reports provided to Council twice per annum	Progress reports presented to 29 August 2018 and 27 March 2019 Council Meetings.	



DP ACTION: 4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with annual Office of Local Government compliance calendar		Full compliance and reporting requirements met for each report period.			

OP ACTION: L28 Compliance register is maintained and operational


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Register reviewed by 30 June 2019	Governance Register, incorporating Compliance and Reporting requirements under development for implementation.	

DP ACTION: 4.1.1.22 Information and Communications Technology Strategy is implemented

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy is developed		The Information Technology Strategy was presented to Executive Leadership Team on 22 February 2019 for endorsement.			
2. Number of actions implemented		Implementation of Information Technology Strategy actions commenced for 2019/2020.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L29 Implement Information and Communications Technology Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2019	29-Mar-2019	1. Number and % of Year 1 activities implemented	Implementation of Information Technology Strategy commenced for 2019/2020.	


DP ACTION: 4.1.1.23 Information management is maintained in accordance with legislation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with legislation		Information management maintained in accordance with legislation. Continued monitoring required due to constantly changing legislation.			

OP ACTION: L30 Ensure information management complies with State Records and Local Government Legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2019	5-Feb-2018	1. 100% compliance with State Records and Local Government Legislation	Full compliance achieved with State Records and Local Government Legislation maintained during report period.	

OP ACTION: L31 Electronic Document and Records Management training provided to staff


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2019	30-Jun-2018	1. Number and % of staff trained	All new staff provided Electronic Document and Records Management training during report period. Additional training and support provided by Records staff as requests were received from staff.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 4.2 Our leaders make smart decisions

STRATEGY: 4.2.1 Support leaders through the process of making difficult decisions

DP ACTION: 4.2.1.01 Decisions are made in a timely manner to ensure effective delivery


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of decisions deferred or amended		There were 26 report recommendations amended and three reports deferred at Council Meetings held during report period.			

OP ACTION: L32 Researched evidence based reports are provided to Council to assist with decision making in a timely manner

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of decisions deferred or amended	There were 26 report recommendations amended and three reports deferred at Council Meetings held during report period.	

STRATEGY: 4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions

DP ACTION: 4.2.1.02 Encourage attendance at meetings, briefings and committees

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased attendance from previous year		There were 11 Ordinary and 3 Extraordinary Council Meetings held report period. Attendance by elected members during this period was: - Mayor Turley – 13, Councillor Adams – 14, Councillor Algate – 11, Councillor Browne – 14, Councillor Clark – 13, Councillor Gallagher – 11, Councillor Kennedy – 14, Councillor Licul – 13, Councillor Nolan – 11, Councillor Page – 12.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Council's Executive Leadership Team and Councillors attended 33 workshops and briefings during report period. Attendance by elected members during this period was: - Mayor Turley - 27, Councillor Adams - 29, Councillor Algate - 0, Councillor Browne - 30, Councillor Clark - 23, Councillor Gallagher - 21, Councillor Kennedy - 11, Councillor Licul - 27, Councillor Nolan - 9, Councillor Page - 11.

OP ACTION: L33 Meeting notice, business papers and agendas are provided for meetings in accordance with the Code of Meeting Practice

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. 100% compliance with Code of Meeting Practice	All Council business papers and agendas are provided in accordance with the Code of Meeting Practice.	<div></div>

DP ACTION: 4.2.1.03 Monitor potential changes to government policy and legislation and make submission where considered important for the local community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Submissions made as appropriate	Submissions are made to various Ministers on matters considered important to the local community and resolved by Council.	<div></div>

OP ACTION: L34 Implement changes throughout Council operations in accordance with Local Government Act and Regulations as provided

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Executive Support Officer	30-Jun-2019		1. Policies and procedures are reviewed and/or updated as required	Policies and procedures are updated as and when legislation effects Council's policies.	<div></div>

Completed

In Progress


Ongoing

Deferred

Not Commenced


Not Achieved

OP ACTION: L35 Submissions are made based on the impact on the local community



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. 100% of submissions are actioned from a Council resolution in 2018/2019	All submissions that are forwarded to relevant Government agencies were actioned from a Council resolution during report period.	

DP ACTION: 4.2.1.04 Accept and seek out opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at relevant events/training	Council continues to offer training and attendance at conferences for relevant staff.	

OP ACTION: L36 Seek out opportunities to attend training, conferences and meetings by teleconference technology that Council would not normally be able to attend otherwise


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number and % of travel requests investigated for attendance via technology alternatives	The Mayor, Councillors and General Manager attended 19 meetings via teleconference during report period - Murray Darling Association meetings, Western Division and Joint Organisation meetings, Industrial USU meetings, Regional Express meetings, and Police Department meetings.	
				2. Number of events/training sessions attended via teleconference technology	Nil events/training attended via teleconference technology.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.2.1.05 Encourage representation on working groups and committees designed to address issues that may impact our local area

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at working groups and committees		All working groups and committees have Councillor representation.			

OP ACTION: L37 Councillors are delegates for internal and external committees

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Delegates are appointed and adopted by Council in September each year	Councillors nominate and are appointed to committees and working groups each September.	

OP ACTION: L38 Vacancies on working groups and committees are identified and advertised

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. Vacancies are advertised as required	All Community Representative vacancies on working groups and committees are advertised as required.	

DP ACTION: 4.2.1.06 Monitor demographic changes within the community and consider the likely implications upon Council and the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual assessment undertaken		An Annual Assessment is reported to Council in August each year.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L39 Results of annual assessment, monitoring demographic changes within the community is presented to Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Report to Council by 30 June 2019	Reported to August 2018 Council meeting.	

STRATEGY: 4.2.3 Our leaders are aware of emerging issues and new information in order to advocate and respond appropriately

DP ACTION: 4.2.1.07 Strengthen staff capacity through workforce development and planning activities




FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% skills reviews complete		Review period 2017/2018 - not achieved. Review period 2018/2019 not completed.			
2. All staff have individual learning and development plans developed		Reviewed annually by Supervisors. CAMMS performance management system will be utilised by Council staff to enable better reporting of this. However, this system is still under development.			

OP ACTION: L40 Review the outcomes from the NSW Local Government Capability Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Review completed by 30 June 2019	Project commenced however, re-prioritised internally due to competing priority projects.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L41 Employee learning and development plans are reviewed and updated with progress reported to ELT

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Plans reviewed and updated by 30 June 2019	CAMMS performance management system under development and will record annual learning plans.	
				2. At least 75% average completion rate of employees training program	Training Programs not commenced.	
				3. Report provided to ELT on the progression of Individual Development Plans for critical role successors	CAMMS performance management system will be able to provide reports to Executive Leadership Team on progress of individual development plans.	


DP ACTION: 4.2.1.08 Continue to implement strategies to address Council's financial sustainability

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Finance Manager	Yes	Yes	Yes	Yes



DP Performance Indicator(s)	Comment	KPI Status
1. Improvement in Council's long term financial sustainability	Strategies are continuing to be implemented to address Council's financial sustainability. Current initiatives include a thorough review of all revenue streams to ensure appropriate fee recovery, as well as implementing smart technologies where possible to reduce ongoing operational costs.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L42 Continue implementing financial strategies to support the Long Term Financial Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Finance Manager	30-Jun-2019		1. Ensure 80% of TCorp ratios are met by 30 June 2019	Given that Financial Statements are not yet finalised for the period ending 30 June 2019, it is expected based on current estimates that Council will achieve KPI Requirements for 80% of the financial TCorp Ratios. Compliance with asset management ratios remains an area of concern however, with the adoption to rationalise assets in the 2019/20 budget, this will seek to assist Council in achieving asset sustainability.	

OP ACTION: L43 Organisational structure is systematically reviewed to ensure resources are deployed efficiently and effectively to achieve organisational outcomes


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019	20-Dec-2018	1. 100% of vacant positions are reviewed for alignment to Operational Plan and Delivery Program	Each position is reviewed for operational requirements and deployed to the relevant areas. Services Reviews are assisting this process by providing solid analytical data on which informed decisions can be made.	
				2. Workforce cost as a percentage of revenue is improved in 2018/2019 compared to the industry bench mark	Workforce costs as a % of revenue have reduced during report period. This has been due to an increase in revenue as opposed to a reduction in workforce costs. Council's workforce costs as a percentage of total expenditure is still 4% above the industry benchmark.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.2.1.09 Continue to implement the Rating Strategy to reduce Council's reliance on the mining industry for revenue generation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Reduction of reliance on mining industry for revenue		Rating strategy implemented for the fourth year with mining rates reduced from 15% to 14%. Following a review of the rating strategy, this particular mining strategy has been frozen for the 2019/20 year.			


OP ACTION: L44 Mining rates are reduced to reduce Council's rate income reliance from the mining industry

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2019		1. Transfer of 1% mining rates to other rate categories completed	Rating strategy implemented for the fourth year with mining rates reduced from 15% to 14%. Following a review of the rating strategy, this particular mining strategy has been frozen for the 2019/20 year.	

DP ACTION: 4.2.1.10 Implement Service Review Framework


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Business Systems Analyst	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Framework implemented by 30 June 2018		Service Review Framework implemented.			

OP ACTION: L45 Actions from the Service Review Framework are carried out

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Business Systems Analyst	30-Jun-2019		1. Number and % of service areas reviewed	Nine service reviews completed, a further seven commenced.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.2.1.11 Improve performance management and reporting

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased productivity measured by community satisfaction		Community Satisfaction Survey 2018 results show satisfaction with performance was significantly higher than the lowest performance recorded in 2006, though satisfaction levels have continued to decrease over the past nine years. Satisfaction with Council's general performance was 38% neutral satisfaction, 28% with a rating of 4 (23%) or 5 (5%) and 34% were dissatisfied with a rating of 2 (18% and 1 (16%). Overall satisfaction with Council was 2.9 out of 5. This result has decreased since 2011 (3.5). Waste collection was the highest performing service with an average satisfaction rating of 4.0. Aquatic Centre was the highest performing facility (4.4), followed by Regional Art Gallery and GeoCentre. Footpath maintenance was the worst performing service (2.0). Civic Centre was the worst performing facility with an average satisfaction rating of 1.9 out of 5.			

OP ACTION: L46 Participate in industry benchmarking and comparative activities to inform and guide Council's performance


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Benchmarking and comparative reports provided to ELT in 2018/2019	2017/18 PWC benchmarking survey completed and report received 20 December 2018. Executive Leadership Team briefing held 30 November 2018.	

OP ACTION: L47 Develop action items from the benchmarking activities to improve performance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Action items developed by 28 February 2019	Development of Action Items from benchmarking activities not commenced.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L48 Implement performance management reporting system for employees in line with corporate performance objectives

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Number and % of employee skills and performance reviews completed	There were 51 reviews completed for 2018/2019 representing 32% of total workforce.	


OP ACTION: L49 Investigate performance management reporting system for employees and Council's IP&R requirements

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019	20-Dec-2018	1. Investigation completed by 30 June 2019	CAMMs performance management system chosen.	

OP ACTION: L50 Implement a performance management dashboard for the community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Performance management dashboard implemented by 30 June 2019	Demonstration version was available in March 2019 and final tweaks are being made to make it fully operational during the 2019/20 financial year.	

OP ACTION: L51 Implement findings from Service Reviews

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Business Systems Analyst	30-Jun-2019		1. Number and % of service review findings implemented	To date there have been 152 actions generated from Service Reviews, 96 of which are in progress and 32 completed (21%).	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L52 Implement a staff cultural change program aimed at working together for a better community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2019		1. Improved staffing culture demonstrated in climate survey	Cultural survey budgeted for 2019/2020. Provider identified and project planning commenced. Cultural change progressing through aligning strategic direction, values and leadership capability.	



DP ACTION: 4.2.1.12 Increase leadership capacity within Council

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes




DP Performance Indicator(s)	Comment	KPI Status
1. Community satisfaction	Results from Community Satisfaction Survey 2018 show respondents were neutral about having enough opportunities to engage with Councillors. They have moderate confidence in elected Council and its management. However, residents are not satisfied with Council's management of finances. According to open ended comments, residents believe Council should increase their media usage to improve its communication with the community. They think Council should use a range of mediums to communicate with the community. They also recommend Council to improve opportunities for community involvement in decision making. Survey results show 30% are neutral about the way Council consults with the community, 45% is either very dissatisfied or dissatisfied and 15% is either satisfied or very satisfied.	

Completed
In Progress
Ongoing
Deferred
Not Commenced
Not Achieved

OP ACTION: L53 Councillor learning and development plans reviewed, updated and a process for reporting progress is developed


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Plans reviewed and updated by 30 June 2019	Councillor presentations for Professional Development in a box completed.	
				2. Progress reporting process developed by 30 June 2019	Progress reporting process under development.	

OP ACTION: L54 Implement a Management Skills/Capability Program for existing Managers and Coordinators in line with Council's succession planning model


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. 100% of managers have completed their individual development program in line with budget	All Executive Leadership Team members completed Leadership Development Program November 2018 and all Senior Leaders attended Module 1 of the Leadership Development Program.	
				2. 80% Coordinators have completed their individual development program in line with budget	Leadership Development Program budgeted for 2019/2020. First module 100% completion.	
				3. 50% of future leaders have completed individual development program in line with budget	In addition to the Leadership Development Program - two new/future leaders undertaking Cert IV or Diploma of Leadership Skills. Four female leaders/future leaders participated in Compass Women in Leadership Program.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L55 Implement leadership effectiveness program for ELT and SMT to build Council's leadership capacity

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. 100% of ELT and SMT undertake a development and coaching program in line with budget	All Executive Leadership Team members completed Leadership Development Program November 2018. All Senior Management Team have participated in Program to date.	

OP ACTION: L56 Develop action plan to implement the recommendations from the Leadership Effectiveness program


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2019		1. Action plan developed in line with budget by 30 June 2019	Leaders communicated to staff the Strategy Map. All Senior Leaders have participated in Leadership Development Program.	

DP ACTION: 4.2.1.13 Develop strong relationships with key government departments and personnel

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	The Mayor and General Manager met with various Ministers and Government bodies on 44 occasions and corresponded 53 times with various Ministers and Government bodies during report period.	

OP ACTION: L57 Local issues addressed with key government departments

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of issues addressed	Council raised 16 issues with various Ministers and Government bodies during report period.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.2.4 Our local Council is strong and sustainable

DP ACTION: 4.2.1.14 Undertake service reviews on Council services to ensure effective delivery of service

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Business Systems Analyst	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of service reviews undertaken		Nine Service Reviews completed and seven commenced.			

OP ACTION: L58 Continue to undertake service reviews as per project plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Business Systems Analyst	30-Jun-2019		1. Number and % of scheduled service reviews completed	Nine Service Reviews completed and seven in progress.	

DP ACTION: 4.2.1.15 Review Asset Management Plans annually


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Strategic Asset Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		The draft Asset Management Plan (AMP) was reviewed by the Strategic Asset Manager. The AMP requires redrafting in-line with IP&R requirements, which is scheduled for completion by December 2019.			

OP ACTION: L59 Review of Asset Management Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Strategic Asset Manager	30-Jun-2019		1. Review completed by 31 December 2018	The draft Asset Management Plan (AMP) was reviewed by the Strategic Asset Manager. The AMP requires redrafting in-line with IP&R requirements, which is scheduled for completion by December 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L60 Provide training and mentoring to staff in relation to Asset Management requirements

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Strategic Asset Manager	30-Jun-2019		1. Number and % of staff provided Training	Parks and Open Spaces Asset Management Plan training provided to Asset Planner Parks & Open Spaces on 12 June 2019. Training for other staff will be organised once Asset Management Plans are developed.	

OP ACTION: L61 The Asset Management System is reviewed and maintained to assist with asset management responsibilities


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Strategic Asset Manager	30-Jun-2019		1. System maintained and operational by 30 June 2019	Asset Management System in Civica has been continually reviewed and workflow was developed to meet requirements. In March 2019 the Asset Inspectors CRM workflow was streamlined and approximately 377 Asset Inspector CRMs were updated with targeted dates for accountability and responsibilities. In June 2019 further streamline and updates occurred, by connecting CRMs to Assets as defects and assigning defect rectification values to Assets. Further CRM streamlining regarding planned maintenance asset works is scheduled for September/October 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 4.3 We Unite to Succeed in Australia's First Heritage Listed City

STRATEGY: 4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community

DP ACTION: 4.3.1.01 Develop working parties for key issues and projects impacting Council and the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Working parties developed and relevance reviewed where required		The Broken Hill Library, Community Hub and Cultural Precinct Project Control Group and Project Steering Group and the Lighting and Projection Project - Project Control Group and Project Steering Group were developed during report period.			

OP ACTION: L62 Identify key issues and projects which may benefit from an active Working Party


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of Working Parties developed	Two new working parties were developed during report period. The Broken Hill Library, Community Hub and Cultural Precinct Project Control Group and Project Steering Group and the Lighting and Projection Project - Project Control Group and Project Steering Group.	

DP ACTION: 4.3.1.02 Support Council's Section 355 Committees in undertaking their duties with Council

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strong Section 355 volunteer base retained		Vacancies for committees are advertised when appropriate and nominations reported to Council for approval. In 2019 Council appointed a Projects Officer who acts as a Contact Officer for Section 355 Asset Committees. Council's Projects Officer has attended Committee meetings and is building strong working relationships between Council and Committees to efficiently manage Council's assets.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L63 Review Committees adherence to Section 355 Framework and Constitution

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2019		1. Review completed by 30 June 2019	An internal review of Asset Committees has commenced following the appointment of Council's Projects Officer, who is gaining an understanding of committee structures and activities through relationship building and attendance at committee meetings. Council's Infrastructure staff are currently reviewing performance of committees, management of assets and works associated with each asset. This internal review will assist in informing the Section 355 Committee governance review. Section 355 Committee governance review is scheduled for 2020, in line with newly elected Council. This will be a review of documentation including Asset and Advisory Committee manuals and committee constitutions.	



DP ACTION: 4.3.1.03 Develop and strengthen relationships with the local Aboriginal community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Director Corporate	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at meetings and other gatherings with the local Aboriginal community	Council employs a Community Development Officer (in partnership with the YMCA). This position is instrumental in attendance at meetings with and in regard to the local Aboriginal community. Other gatherings are attended as invitations are extended.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L64 Contribute to the Aboriginal Community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Director Corporate	30-Jun-2019		1. Number and % of Aboriginal Community Working Party meetings attended	Reconciliation Action Plan planning meetings held 17 October 2018 and 21 February 2019.	
				2. Number and % of other invited events attended	Events attended as invitations are extended.	

OP ACTION: L65 Review, plan and implement a Reconciliation Action Plan (RAP)

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Director Corporate	30-Jun-2019		1. RAP developed and implemented by 30 June 2019	Reconciliation Action Plan under development. Reconciliation Action Plan planning meeting held 17 October 2018 and 21 February 2019.	


DP ACTION: 4.3.1.04 Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes





DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at events and activities	The Mayor, Councillors and General Manager attend events and activities when invited. Council supports local community organisations in the delivery of their services, activities and events via Community Assistance Grants.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L66 Represent Council and the community at local events and activities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of events and activities attended/supported	Council was represented at 104 community events/activities and provided 29 Community Assistance Grants to local community organisations during report period.	

OP ACTION: L67 Encourage community organisations to apply for community assistance grants that are made available two rounds per year

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2019		1. Number of applications received	There were 38 applications received during report period.	
				2. Number of applications approved	There were 31 applications approved during report period.	
				3. Total \$ amount granted	A total of \$98341 grant funding was provided during report period.	
				4. Advertised twice annually	Advertised during September/October 2018 and March/April 2019.	

OP ACTION: L68 Encourage community individuals to apply for the David Bowler Memorial Award Scholarship

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. David Bowler Memorial Award Scholarship advertised annually	David Bowler Memorial Award Scholarship is advertised in December and January of each year.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.3.2 A community round table is maintained to drive the implementation of the Community Strategic Plan and report on progress to the community

DP ACTION: 4.3.1.06 Provide leadership, structure and support to the Community Round Table or equivalent body in their review and management of the Community Strategic Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Quarterly meetings held		Four meetings have been held during report period.			

OP ACTION: L70 Facilitate and participate in the Community Strategic Plan Round Table Committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Executive Support Officer	30-Jun-2019		1. 100% Adherence to Section 355 Committee Framework	Full adherence to Section 355 Committee Framework maintained during report period.	


STRATEGY: 4.3.3 The leadership capability and capacity within our community is increased

DP ACTION: 4.3.1.07 Maintain a strong relationship and regularly engage with the local State Member

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meetings held at least quarterly		Council has engaged with the State Member on 12 occasions during report period.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L71 Meet with the local State member


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of meetings	Council has engaged with the State Member on 12 occasions during report period.	

DP ACTION: 4.3.1.08 Maintain a strong relationship and regularly engage with the local Federal Member

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Meetings held at least twice annually	Council has engaged with the Federal Member on seven occasions during report period.	

OP ACTION: L72 Meet with the local Federal member

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of meetings	Council has engaged with the Federal Member on seven occasions during report period.	


DP ACTION: 4.3.1.09 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Meetings held at least twice annually	The Mayor and General Manager met with various Ministers and Government bodies on 65 occasions and corresponded 219 times with various Ministers and Government during report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L73 Engage with the Minister of Local Government and other ministers

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of engagements	The Mayor and General Manager met with various Ministers and Government bodies on 21 occasions and corresponded 22 times with various Ministers and Government bodies during report period.	

STRATEGY: 4.3.4 Partnerships, role models and joint success is celebrated and promoted
DP ACTION: 4.3.1.10 Advocate for a range of services necessary to meet community needs

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Advocacy provided where required		Council has sent it's "Broken Hill Blueprint - Advocating for Our Future" to all NSW State and Opposition members and candidates for the seat of Barwon.			

OP ACTION: L74 Advocate on behalf of the community to improve or maintain community services

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of representations	Council has corresponded with 366 NSW State and Opposition members and candidates for the seat of Barwon.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation in Local Government Reform activities		Council is part of a Joint Organisation which was formed to bring together four local Council's (Balranald, Broken Hill, Central Darling Shire and Wentworth) to ensure local government is well placed to support and address the unique challenges and complex needs of their local communities, while considering broader reforms needed across all three levels of government in Far West NSW; improving service delivery and providing better community outcomes for Far West NSW.			<div></div>

OP ACTION: L75 Participate in Local Government reform activities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Number of participation activities	First Joint Organisation meeting was held in Broken Hill on 26 July 2018 and held six meetings face-to-face and via video conference during report period.	<div></div>

OBJECTIVE: 4.4 Our Community is Engaged and Informed

STRATEGY: 4.4.1 Increase community involvement in decision-making

DP ACTION: 4.4.1.01 Develop, implement and maintain a communication and community engagement strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy developed by 30 June 2018 and maintained to be current and relevant		Communications and Engagement Strategy adopted by Council 27 June 2018, Minute No. 45842 and maintained during 2018/2019 report period.			

OP ACTION: L76 Review Communication and Community Engagement Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Strategy reviewed by 30 June 2019	Communications and Engagement Strategy scheduled for review November 2019.	

OP ACTION: L77 Ensure compliance with the Communication and Community Engagement Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. 100% communication and community engagement activities align with strategy	Current communication practices across the organisation align with our Strategy.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.4.1.02 Develop and implement individual communications and engagement plans and strategies for specific projects

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Plans developed and implemented where required		Plans are developed and implemented where required.			


OP ACTION: L78 Project specific Communication and Engagement Plans and Strategies are developed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Number of plans developed	Four plans developed.	

OP ACTION: L79 A Corporate Brand and Style Guide is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Guide developed by 30 June 2019	A summarised interim Corporate Brand and Style Guide developed. A more comprehensive guide to be considered, scheduled as project and priority rated.	



DP ACTION: 4.4.1.03 Community Engagement Strategy developed for Community Strategic Plan review in accordance with IP& R guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	No	No	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy developed		Scheduled for 2019/2020.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.4.2 Engage the community through information and activities aimed at increased participation

DP ACTION: 4.4.1.04 Communication and service standards initiatives are developed to increase community awareness and confidence

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives developed		Initiatives to be considered pending next Community Satisfaction Survey in 2020.			
2. Increased community satisfaction		Cannot be measured until next Community Satisfaction Survey in 2020.			

OP ACTION: L80 The Customer Service Framework is reviewed annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Director Corporate	30-Jun-2019		1. Framework reviewed by 30 June 2019	Review of the Customer Service Framework is scheduled for September 2019.	

STRATEGY: 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the City


DP ACTION: 4.4.1.05 Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Activities undertaken		Council held the annual tree giveaway on 22 September 2018.			

OP ACTION: L81 Participation in Local Government Week aimed at increasing community knowledge of Council's role within the community


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2019		1. Mayor For The Day conducted annually	This was a once only event held in 2016.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


2. Two programs achieved annually	Council holds an annual tree giveaway with sausage sizzle annually.	
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DP ACTION: 4.4.1.06 Educate the community in relation to issues and opportunities impacting upon Council and the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Manager Communications	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Number of easy to read fact sheets developed	Fact and/or FAQ sheets are prepared as needed when matters of significance arise.	

OP ACTION: L82 Easy to read and accessible information on Council services, financial position, asset management and other business is developed and made available to the community in a variety of formats


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Manager Communications	30-Jun-2019		1. Fact sheets made available to the community by 30 June 2019	Fact and/or FAQ sheets are prepared as needed when matters of significance arise.	

DP ACTION: 4.4.1.07 Actively participate in undertaking presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Manager Communications	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of presentations made	Eight presentations made during report period.	

OP ACTION: L83 Presentations provided to community groups and associations about Council activities, projects, challenges and opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Manager Communications	30-Jun-2019		1. Minimum of four presentations undertaken annually	Presentations have been held on topics ranging from budget and facility hours through to waste fees and project funding.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

BROKEN HILL

CITY COUNCIL

www.brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

August 7, 2019

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 128/19**

SUBJECT: REVIEW AND DEVELOPMENT OF THE COMMUNITY STRATEGIC PLAN 2040 "2040 OUR BROKEN HILL", INCLUSIVE OF THE DRAFT COMMUNITY ENGAGEMENT STRATEGY 2020 FOR THE COMMUNITY STRATEGIC PLAN REVIEW 19/124

Recommendation

1. That Broken Hill City Council Report No. 128/19 dated August 7, 2019, be received.
2. That Council support the approach being taken to review and develop the Broken Hill Community Strategic Plan 2040.
3. That Council endorse the draft Community Engagement Strategy 2020 for phase one review and information gathering for the Community Strategic Plan.

Executive Summary:

The NSW Integrated Planning and Reporting legislation contains the statutory requirement that each newly elected Council must review its Community Strategic Plan (CSP) and have developed a four-year Delivery Programme and Operational Plan within nine months of the election. The Community Strategic Plan must have a minimum ten-year vision for the community and convey the community's vision for its future.

The report outlines for the benefit and information of Council the intended approach to this important strategic planning process which essentially sets the direction for our community and from which other plans and strategies cascade.

The report outlines the development of the project having two phases – one pre-election in terms of information gathering, and one post-election, to achieve a meaningful and value-added transition to a new Council and capacity within resource and staffing limitations to produce a CSP, four year Delivery Programme and Operational Plan within the relevant legislated time frame. The key transition document between Councils has historically been the legislated, End of Term Report and forms the key summary document of outcomes of the previous term of Council.

Report:

The process to be undertaken acknowledges the time and resources required to produce an effective strategic document and the pre-work required to be completed prior to the 2020 Local Government election. This pre work includes in-depth analysis of the strategic documents held in various organisations and groups across the City along with Council plans and strategic documents before undertaking various methods of engagement with the community.

The elected Council of 2020 will then drive the review processes to be developed within a newly prepared Community Engagement Strategy (phase two) and eventual adoption of the contemporary Broken Hill CSP 2040, Delivery Programme, and Operational Plan within a now achievable time line of within nine months of their election.

Engagement will include the Community Round Table (CRT) Committee as a primary stakeholder. A separate report has been provided to the Committee for their consideration and information.

Positive messaging about the opportunity that the Community Strategic Plan brings to the wider community will produce a new plan to guide the community for the next decade and beyond.

Local Government specialist consultancy team, Blackadder Associates has been engaged to work with Council and the community on the new CSP.

The process starts with the production of a series of “Assumptions Papers” which will contain information distilled from a deep dive analysis of strategic and other documents available from organisations, groups and other entities in the community.

From that stage, engagement will be undertaken across the community in the form of pop ups, focus groups, community workshops and a survey. It should be noted that in order to comply with the legislated outcomes of the Integrated Planning Reporting framework requirements, the following strategic questions must be answered in relation to our Community in our revised CSP:

- Where are we now?
- Where do we want to be in ten years’ time?
- How will we get there?
- How will we know we’ve arrived?

In order to achieve qualitative and quantitative data from the community and stakeholders, additional questions will include:

- What is great about the City?
- What issues are important to you?
- What challenges/opportunities do we have?
- What are your hopes for the City in 2040?

The combination of approaches outlined, and the timeframe allowed provides the community and partner organisations an opportunity to work together to create a new strategic document which sets the vision for Broken Hill in 2040 and beyond.

In accordance with Section 402 of the *Local Government Act 1993* and the NSW Office of Local Government’s Integrated Planning and Reporting requirements, “*council must establish and implement a strategy (its “community engagement strategy”), based on social justice principles, for engagement with the local community when developing the community strategic plan*”.

The proposed approach complies with this requirement in a unique methodology / approach that both our partner consultants and staff are excited to undertake over the coming months.

Strategic Direction:

Key Direction:		4. Our Leadership
Objective:		4.1 Openness and transparency in decision making
Strategy:		4.1.1 Support the organisation to operate its legal framework

Relevant Legislation:

- *Local Government Act 1993*
- Integrated Planning and Reporting Framework and Manual

Financial Implications:

The financial implications are \$30,000 ex GST (being all inclusive consultancy costs) plus in-house operational resources.

This special project was approved in the capital budget for 2019/2020.

Attachments

1. [↓](#) Draft Community Engagement Strategy 2020

RAZIJA NU'MAN
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DRAFT
COMMUNITY
ENGAGEMENT
STRATEGY 2020

BROKEN HILL
CITY COUNCIL

AUSTRALIA'S FIRST
HERITAGE LISTED CITY

QUALITY CONTROL

EDRMS REFERENCES	D19/35949 – 19/124	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and transparency in decision making	
STRATEGY	4.1.1 Support the organisation to operate its legal framework	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	September 2020	
COMPANY	Broken Hill City Council	
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DATE	ACTION	MINUTE NO.
28 August 2019	Endorsed by Council	
NOTES	Images sourced from Council's Image Library © Copyright Broken Hill City Council	
ASSOCIATED DOCUMENTS	Community Strategic Plan 2033 Delivery Program 2019-2021 incorporating Operational Plan 2019/2020 Long Term Financial Plan	

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1. INTRODUCTION

In accordance with the NSW Integrated Planning & Reporting (IP&R) legislation, each newly elected council must review its Community Strategic Plan (CSP) and prepare and implement a Community Engagement Strategy for engaging the local community in the development and review of the Community Strategic Plan, ensuring the Plan maintains a minimum 10 year planning horizon. The Strategy must be based on social justice principles of access, equity, participation and rights.

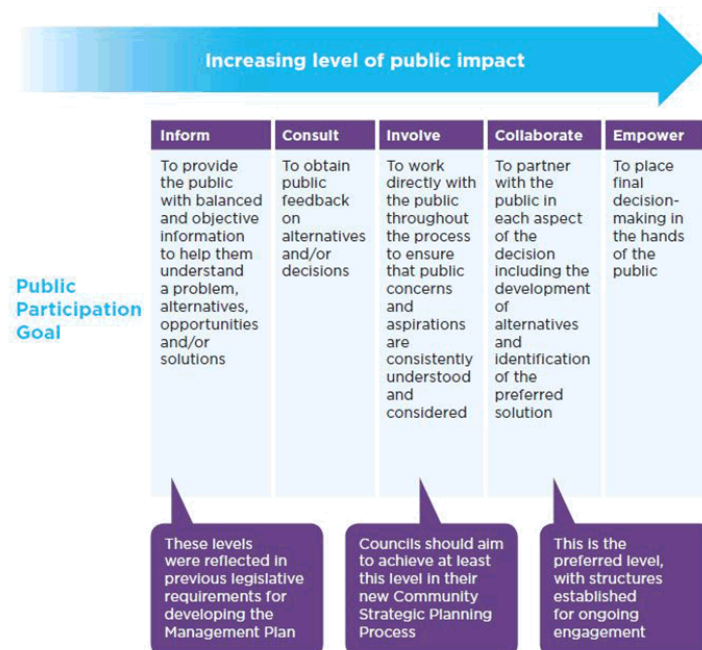
The Community Engagement Strategy must identify stakeholders in the community and outline the planned methods Council will use to engage these groups. How this is achieved is dependent on the individual characteristics of the community and the time and resources available for the process.

The Community Strategic Plan addresses:

- Where are we now?
- Where do we want to be in 10 years' time?
- How will we get there?
- How will we know we've arrived?

Council's role is to guide the community through these important discussions and document the response in a meaningful plan. It must be clearly understood that it is not Council's responsibility to deliver every aspect of the Community Strategic Plan.

The following diagram illustrates engagement; any process that involves the public in problem-solving or decision-making and uses the public input to make more informed decisions – International Association of Public Participation (IAP2 Australasia).



The Community Engagement Strategy provides an opportunity for members of the community – residents and stakeholders – to participate in the review and planning process. To ensure adequate and appropriate engagement, a range of opportunities will be provided.

1.1 Purpose

The development and application of a Community Engagement Strategy provides for suitable levels of participation and consultation in the development of the Community Strategic Plan, to comply with the Integrated Planning and Reporting requirements of the *Local Government Act 1993* (the Act).

The legislation is supported by Planning and Reporting Guidelines, March 2013 and a Planning and Reporting Manual, March 2013 which detail the methodology to be used by each council in preparation of the CSP. Compliance with the guidelines is mandatory for all NSW councils.

The legislation emphasises that CSP's should have a minimum life of 10 years, and at the council level be implemented through a four-year delivery program and an annual operating plan.

1.2 Scope

The Community Engagement Strategy for the CSP focuses on community communication and engagement.

The communication focus relates to raising awareness of the community strategic planning process, informing members of the community and stakeholders about the opportunities to participate in the process and delivers the key messages about the development and review of the CSP.

The engagement focus relates to the activities which provide opportunities for active participation by the community in identifying the key issues, challenges and opportunities for the Broken Hill local government area (LGA) as well as establishing a vision of how they would like the area to be in 16 years' time.

2. DEFINITIONS

In this Strategy the following definitions will apply:

The "**Act**" shall mean the *Local Government Act 1993*

"**Consultation**" shall mean the practice and methods to engage the community

"**Council**" shall mean Broken Hill City Council

"**CSP**" shall mean the Broken Hill Community Strategic Plan

"**IP&RF**" shall mean the Integrated Planning and Reporting Framework

"**LGA**" shall mean Local Government Area

3. BACKGROUND

It is crucial that the Community Engagement Strategy for the CSP builds on previous consultation undertaken across the LGA and continues to move the relationship between Council and the community from one of information sharing to participation.

3.1 The Start of the Plan In 2010

One of the most confronting aspects was the potential future exhaustion of mining resources and the need to focus employment and economic opportunities into other industries.

The challenge was to actively and seriously address the issues identified during the consultation activities so that the future of the City could be assured.

Some of the issues and challenges were of immediate concern and required action within the first few years, while many related to significant and complex issues which required longer term planning and resolution.

2010 Consultation Aspirations

- A centre for tertiary education
- Clever technology
- A transport hub
- Integration in the population
- Investment in education and training for youth and the elderly
- Reliable and affordable water and electricity
- A cleaner and greener City
- Increased job opportunities
- Improved recycling programs
- Increased social investment in environment and community by the mining sector
- Harness existing resources
- Brand Broken Hill to attract investment
- Increased population
- Youth patrol
- Heightened cooperation between Indigenous and non-Indigenous communities
- Increased Indigenous home ownership
- Reduction in vandalism
- Encouragement of volunteering
- Financial stability and security

The Community Strategic Planning process in 2010 identified the need to understand the true identity of the City. The development of a Brand Strategy became an action in Broken Hill's first Community Strategic Plan in 2010.

The process involved significant and extensive community consultation as well as interviews with leaders in key driving segments of community and economic development for the City. Consultation included Council and community workshops, reference groups and online feedback opportunities. Understanding the needs and attitudes of the local community and key stakeholders was an important element in developing the Broken Hill brand.

The branding process was one of discovery for many, with a concentration on what was valued and what should be recognised for as a community. In 2011, the FOR REAL branding was launched and unites the community through its symbolism of Broken Hill's history, values and attributes.

3.2 The 2013 Review

During April 2013, community consultation identified additional priorities to those in the existing 'Broken Hill 2030'. Additional priorities included:

- One community, one plan: Involvement of Government and Non-Government Departments in its facilitation and success.
- Council to play a greater advocacy role.
- Provision and retention of facilities and opportunities for youth.
- Management of health impacts associated with environmental lead.

All feedback received as a result of the consultation was analysed within the context of the existing Plan and amended to incorporate the community's feedback and additional priorities.

3.3 The 2014 Review

While the Community Strategic Plan is a long-term plan, we live in a changing world and we must ensure our plan stays relevant. As changes occur in our community, we may have to adjust our strategies in order to meet our overall vision. This is why we refer to our Community Strategic Plan as a living document. While it is anticipated the document will be reviewed every four years, the 2014 revision was deemed necessary to strengthen the Plan by further developing the goals and actions of the Key Directions.

The 2014 revision focused on integrating other important activities and planning that had previously been undertaken in Broken Hill. This included the Broken Hill branding consultation and development as well other strategies and plans currently in place. Extensive information and research were undertaken to refine, inform and align the Plan.

Overall there was significant community consultation between 2011 and 2013 where strong input was provided through a variety of activities and events. During the process of the 2014 review, the results of this consultation continued to inform this plan. Given the 'freshness' of this particular consultation, further extensive engagement did not occur for the 2014 revision.

In reviewing the Plan in 2014, one of the main changes made to the document was the removal of the 'Our Services' Key Direction. It was decided that this was more about what we were doing rather than what we were trying to achieve. As such, the strategies within this Key Direction were moved to one of the four others based upon the underlying outcomes being Community, Environment, Economy and Leadership.

Other goals and strategies throughout the document may have been worded a little differently; however, the overall goals and strategies remained consistent with the aspirations of the 2013 review.

3.4 The 2017 Review

There had been significant changes to the community and to Council since the 2014 review of the Community Strategic Plan. As a result of these changes, it was important to revisit where we were at and refocus on what was important and where we wanted to be.

The first of the significant changes to occur prior to the 2017 review, was a major organisation restructure in August 2014. The restructure resulted in staff movement and operational changes under each Key Direction, paving way for reassessment of existing processes and core functions.

Other significant announcements and changes to Council's core services such as the \$5 million upgrade to the Broken Hill Civic Centre; the City's National Heritage Listing; the transition from direct Community Services delivery; the sale of Shorty O'Neil Village; the handover of Council's aged and disabled care services to specialist provider CareWest; and the sale of the Broken Hill Film Studios, resulted in a shift of focus and direction for Council to achieve the community's vision as outlined in the Community Strategic Plan.

As well as the above announcements and changes, new legislation, the *Disability Inclusion Act 2014 (NSW)*, was introduced in December 2014 and provided the legislative framework to guide state and local government disability inclusion and access planning. As such, Council must increase awareness of disability requirements and reassess its business processes.

In accordance with the Community Engagement Strategy 2017, the following activities were undertaken:

- A series of internal workshops held with staff;
- Briefings held with the Executive Leadership Team and Councillors;
- Online community survey;
- Correspondence to a number of specific stakeholders; and
- A community "Open Day"

During the 2017 review and community consultation, the following areas were identified as requiring additional or a changed focus to that already in the plan:

- Collaborative approach for greater visitation to the City;
- Destination based research;
- Creation of enhanced visitor experience, through service excellence in tourism, hospitality and retail outlets;
- Strategic and proactive approach to management and marketing of filming activities;
- Water quality
- Improved accessibility across the City; and
- Reinforcement of Broken Hill First National Heritage City Listing positioning.

3.5 The 2020 Review

Blackadder Associates have been engaged to work with Council staff and the community on the development of the new CSP. This pre-election process starts with the production of Assumptions Papers which contain information distilled from analysis of strategic and other documents available from organisations, groups and other entities in the community.

From that stage, an array of engagement styles will be undertaken across the community in the form of survey, pop ups 'heading to the people', and focus groups.

In order to achieve the legislated outcomes, the following questions must be answered:

- Where are we now?
- Where do we want to be in ten years' time?
- How will we get there?
- How will we know we've arrived?

In order to achieve qualitative and quantitative outcomes from the community and stakeholders, additional questions will include:

- What is great about the City?
- What issues are important to you?
- What challenges/opportunities do we have?
- What are your hopes for the City in 2040?

The combination of approaches outlined, and the timeframe allowed provides the community an opportunity to work together to create a new strategic document which sets the strategic directions for Broken Hill to 2040.

4. AIMS OF COMMUNITY ENGAGEMENT STRATEGY

The Community Engagement Strategy for the CSP aims to provide a platform for communication and engagement with the community of Broken Hill in the reviewing the CSP.

Communication raises awareness of the CSP process, informs members of the community and stakeholders about the opportunities to participate in the consultation process, and delivers the key messages about the review of the CSP.

Engagement activities provide opportunities for active and ongoing participation by the community in identifying the key issues, challenges and opportunities for the LGA as well as establishing a vision for how they would like the area to be in 20 years' time.

4.1 Communication Aims

- Provide a methodology for communicating with the community and stakeholders during the review of the CSP.
- Ensure the key messages about the purpose, aims and objectives of the CSP are promoted and are accessible for all people to become better informed.
- Gain widespread support for the CSP by communicating to the community and stakeholders, the benefits of the plan.

4.2 Engagement Aims

- Provide a clear methodology for engaging with the community and stakeholders during the review of the CSP.
- Ensure the community and stakeholders are aware of their opportunities to have a say in the development of the CSP.
- Identify the key stakeholders and key issues.
- Anticipate potential issues and implement strategies to minimise the impact of those issues on successful development of the CSP.

5. KEY MESSAGES

5.1 Communication Messages

- Everyone has a part to play in the future of the LGA.
- The CSP will provide enough rigour to ensure a clear direction yet enough flexibility to continue to adopt and respond to opportunities.
- The CSP will streamline and integrate past planning processes into one long-term, overarching and aspirational strategy that provides Council and other stakeholders with a clear direction until 2040.

5.2 Engagement Messages

- The CSP can only be delivered through a true partnership between the community, Council, other layers of government and other stakeholders.
- The CSP strategies will be driven by community partners and Council where relevant.
- The CSP is a long-term plan – we can't do everything at once, but the CSP provides a way forward.
- The CSP will provide Council and the community with a clear direction to 2040 – but the plan will be flexible enough to adapt to emerging opportunities.

6. IDENTIFYING OUR STAKEHOLDERS

A stakeholder is anyone who has an interest in, could be impacted by, or who could have influence over, an activity and or an outcome. There are a significant range of stakeholders across the Broken Hill LGA, including:

- Business and industry including the mining sector
- Community – people from across all socio-economic backgrounds and age groups, as well as broader regional communities
- State and Federal departments and agencies
- State and Federal Members of Parliament
- Media – local and regional
- Other councils
- Broken Hill City Council – Councillors and employees
- Business leaders
- Agricultural sector
- Health service providers including aged care providers
- Environmental groups
- Recreational, art, heritage and cultural groups
- Education providers including primary, secondary and tertiary institutions
- Religious groups
- Charitable and volunteer groups
- Pensioners Association/Disability groups
- Other Community groups
- Aboriginal groups
- Sporting groups
- Infrastructure providers
- Service clubs
- Developers

7. HOW WILL WE COMMUNICATE

A communications methodology is crucial to the success of the Community Engagement Strategy: providing the community with information about the community strategic planning process and the opportunities for them to participate in the engagement process and have their say about the future of their community.

The real success of the CSP will only be realised if the broader community feels part of the process and have ownership of the end product.

7.1 Communications Methodology

A range of communication methodologies are proposed to ensure all residents, and stakeholders are made aware of the community strategic planning process broadly, and the consultation and engagement opportunities.

The proposed communication methodology includes:

- Information included on Council's website and social media via Facebook
- Targeted stakeholder letters, seeking input and identifying community priorities
- Online survey
- Invitation to the wider community and stakeholders to have their say at an open day and evening forum
- Media, including:
 - Local Newspaper
 - Local Radio
 - Social Media

8. HOW WILL WE ENGAGE

8.1 Engagement Methodology

The community engagement activities for the CSP provides an opportunity for Council to demonstrate its willingness to continue to listen to its community and to provide them with opportunities for participation in their future.

The engagement methodology provides for:

- Targeted stakeholder input
- Stakeholder, community and staff workshops and forums
- Open-invitation forum for the community and stakeholders to have their say
- Community and stakeholder survey – web-based
- Executive leadership workshop

9. ENGAGEMENT ACTIVITIES

A variety of consultation and engagement activities were undertaken during the initial CSP development process in 2010 involving workshops with community groups, various stakeholders, Councillors and staff.

It is critical to meet the timeline for engagement activities below to achieve legislative compliance in regard to the development of a new four-year Delivery Program and 2021/2022 Operational Plan, alongside the Long-Term Financial Plan.

The following engagement activities will be undertaken for the 2020 review of the Plan.

EVENT	DATE	RESPONSIBILITY
2019/2020 – PRE-ELECTION		
First Draft of Community Engagement Strategy. Report to Council, inclusive of briefing to current council on pre and post-election methodology for review of CSP.	August 2019 – September 2019	Corporate Services
<u>Stage One</u> – Document Review and Development of High Level "Assumptions Paper". Proposed that the first phase of the project involves intensive research and a "deep dive" of relevant references and data to be performed by the lead Consultant and a high level "Assumptions Paper" for "Our Broken Hill 2040" (working title only) be prepared / drafted which will form the basis for "checking in" with the community in the next Stage of the project. Council to assist in providing any current data the has already been captured. Council to assist in providing a contact list for key contributors and stakeholders in the community. This paper will be used as part of consultative processes. It will outline the assumed current and importantly, future priorities of the Broken Hill community based on literature and data research conducted by the lead Consultant.	August 2019 – September 2019	Corporate Services Blackadder Associates
Feedback from Council on Assumptions Paper	November 2019	General Manager Director Corporate Corporate Services
<u>Stage Two</u> – Intensive Community Engagement- "Checking In". Stage Two is the completion of a two-day	February 2020 – March 2020	Blackadder Associates General Manager Director Corporate

<p>intensive community engagement exercise involving two (2) Blackadder Associates consultants on site. The programme will involve a number of focus groups and meetings as arranged with BHCC staff. Suggested groups / stakeholders, key contributors and include Mayor, General Manager and Executive, key BHCC Strategic Planning staff, staff sessions, CSP Roundtable Committee, youth groups, community groups, Local Area Command (Police), health and education sectors and wider community open forum session.</p> <p>Suggests running two sessions concurrently, supported by Corporate Services staff for maximum engagement.</p> <p><u>Staff and community engagement</u></p> <p>An array of consultation styles is necessary over these two days in order to attract as many diverse people as possible, and this will require assistance from BHCC staff to assist with both the programme of engagement and setting up the meetings.</p> <p>Minimum of 2 x full time BHCC staff members will be available to BA staff for both days and will assist with scribing, catering, general administration and venue management.</p> <p><u>Focus Groups / Workshops</u></p> <p>Workshops generally run for about 1.5 to two hours, allowing us to obtain some breadth and marginal depth to the consultation around particular issues. This occurs by holding a discussion on challenges, opportunities, gaps and importantly, solutions. What is of value in these conversations is often bringing people together who rarely, if ever, come together as well as challenging them to find ways to collaborate and coordinate their individual programs more effectively.</p>		<p>Executive Leadership Team Manager Communications Corporate Services Council staff</p>
<p><u>"Heading to the people"</u></p> <p>Further Engagement Strategy - Pop-up meetings - BHCC staff to lead and feed data gathered back to lead Consultant for inclusion.</p> <p>Pop-up meetings involve "heading to the people" which can extract valuable feedback from the community. "Heading to the people" rather than expect people to come to halls or council chambers for meetings.</p>	<p>March 2020 – April 2020</p>	<p>General Manager Director Corporate Executive Leadership Team Manager Communications Corporate Services Council staff</p>

<p>Use of currently available pop-up materials and fold-up tables that have some butcher's paper on them with an open question, such as "what is great about the City?", "what issues are important to you?", "what challenges / opportunities do we have?" and "what are your hopes for the City in 2040?". People would then use marker pens to write as many ideas and contributions as they see fit.</p> <p>So, often a combination of the above approaches – i.e. consultation out on the street, organised meetings with specific community groups, and in meeting halls – will give Council the quality and quantity in output that it is seeking.</p> <p>Pop-Up can also target on checking in on the "vision" only – giving concentration to our community's vision.</p>		
<p><u>Stage Three</u> – Broken Hill 2040 CSP - draft produced</p> <p>The output from the community workshops / community engagement phase would be considered alongside the (previously drafted) "Assumptions Paper" and the draft CSP "2040 Our Broken Hill" (working title) will be written and provided to BHCC for consideration.</p> <p>This will mark the end of the scope and deliverables for this important project, but consultant will receive and make minor changes prior to the document being ready for design production stage.</p>	June 2020	Blackadder Associates Corporate Services
2020 – POST ELECTION		
<p>End of Term Report considered.</p> <p>Workshop draft CSP and DIAP – Newly elected Council.</p> <p>Potential Councillor briefing from Consultants</p> <p>Final Community Engagement Pop-Up.</p> <p>Drafting adjustments to be carried out in house.</p>	October 2020	<p>Mayor and Councillors</p> <p>General Manager</p> <p>Director Corporate</p> <p>Blackadder Associates (potential briefing only)</p> <p>Executive Leadership Team</p> <p>Manager Communications</p> <p>Corporate Services</p> <p>Council Staff</p>
Final draft plan and report to Council for public exhibition	November 2020	Director Corporate Corporate Services
Final plan and report to Council for adoption	February 2021	General Manager Director Corporate

		Corporate Services
Uploaded to Website and URL provided to OLG	March 2021	Corporate Services
Debrief and Closure Report	April 2021	General Manager Director Corporate Corporate Services Manager Communications



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ORDINARY MEETING OF THE COUNCIL

June 28, 2019

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 129/19

SUBJECT: ADOPTION OF THE DRAFT CODE OF PRACTICE CLOSED
CIRCUIT TELEVISION (CCTV) SYSTEM PROGRAMME POLICY 12/14

Recommendation

1. That Broken Hill City Council Report No. 129/19 dated June 28, 2019, be received.
2. That Council adopts the draft Code of Practice Closed Circuit Television (CCTV) Programme Policy as a Policy of Council.
3. That the General Manager be authorised to sign and undertake any further negotiations with the NSW Police Force (Barrier Police District) in relation to the Close Circuit Television (CCTV) Programme.

Executive Summary:

Council, at its Ordinary Meeting held 26 June 2019 endorsed the draft Code of Practice Closed Circuit Television (CCTV) Programme Policy for the purpose of public exhibition.

The draft Policy was placed on public exhibition for a period of 28 days concluding Friday, 26 July 2019.

At the conclusion of the public exhibition period Council received nil submissions from the public.

Report:

CCTV can be effective in reducing or preventing crime if it is part of a broader crime prevention and community safety strategy. CCTV can bring benefits to the community through a reduction in crime which can lead to enhanced perceptions of safety in a particular area.

The CCTV Program has been designed to assist in preventing crimes in the Broken Hill local government area. It will assist Council and the NSW Police Force to work together to help provide a safer environment, reduce crime levels by deterring potential offenders, aid crime detection and the apprehension of offenders.

As part of the 2018/19 capital budget Council adopted for a Smart Lighting and CCTV Solution to be installed at Sturt Park, Patton Park and Council's Administration Building, due to the current lighting in these areas being at the end of their useful life, replacement parts no longer available or cost efficient and to increase public safety through the use of CCTV.

The Code of Practice Closed Circuit Television (CCTV) Program Policy has been developed in consultation with NSW Police Force. The NSW Government's Policy Statement and Guidelines for the Establishment and Implementation of CCTV in Public Places was used as a guide for the development of the CCTV Programme Policy.

Council's CCTV programme consists of a Code of Practice Policy, a Memorandum of Understanding with the NSW Police Force – Barrier Police District, a range of Standard Operating Procedures covering access arrangements, authorisations, and auditing, placement of physical signage at all locations alerting to the presence of recording devices. Once the exhibition process is finalized and Council has resolved upon the policy, it will be placed on Council's website with appropriate maps indicating the location of all cameras.

A copy of the Draft Policy and MoU were sent the NSW Police Force – Barrier Police District for feedback on 3 June 2019. Feedback was received from the NSW Police Force in relation to the draft documents with only minor amendments required.

The following facilities currently have CCTV Cameras installed on a continuous 30-day loop.

- Charles Rasp Memorial Library;
- Broken Hill Regional Art Gallery;
- Albert Kersten Mining & Mineral Museum;
- Broken Hill Waste Management Facility;
- Weigh Bridge at the Broken Hill Waste Facility;
- Broken Hill Regional Airport;
- Patton Park;
- Sturt Park;
- Outside the Civic Centre;
- Outside the Administration Centre;
- Broken Hill Cemetery;
- Broken Hill Regional Aquatic Centre;
- HACC.

The draft Policy was placed on public exhibition for a period of 28 days concluding Friday 26 July 2019 at which time Council received nil submissions.

The draft Policy is now presented to Council for consideration of adoption as a Policy of Council.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.1	People in our community are in safe hands
Strategy:	1.1.2	Prioritise actions within the Smart City Framework that supports safer communities within our Parks and Open Spaces

Relevant Legislation:

Local Government Act 1993

Workplace Surveillance Act 2005

Privacy and Personal Information Protection Act 1998 (NSW)

Government Information (Public Access) Act 2009

Civil Liability Act 2002

Surveillance Devices Act 2007

Crimes Act 1900(NSW)

Copyright Act 1968 (CTH)

Financial Implications:

Civil Liability Act 2002

CCTV footage of defects in roads and footpaths (including pedestrian streets and malls) may constitute “actual notice” of a defect and disentitle Council to the statutory non-feasance defense which would otherwise be available under section 45 of the *Civil Liability Act 2002*.

By taking on the responsibility of ensuring public safety within the monitored area, a local council may be found liable should a person be injured in some way. This is especially so where camera equipment is not working, is not supervised or is pointing in the wrong direction.

Attachments

1. Draft Code of Practice Closed Circuit Television (CCTV) System Programme Policy



RAZIJA NU'MAN
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GENERAL MANAGER

DRAFT CODE OF PRACTICE CLOSED CIRCUIT TELEVISION (CCTV) SYSTEM PROGRAMME POLICY

QUALITY CONTROL		
TRIM REFERENCES	D18/11035	
RESPONSIBLE POSITION	Director Corporate	
APPROVED BY		
REVIEW DATE		REVISION NUMBER
EFFECTIVE DATE	ACTION	MINUTE NUMBER
26 June 2019	Public Exhibition	46101

1. INTRODUCTION

Closed Circuit Television (CCTV) can bring benefits to the community and assist in identifying and reducing crime which can lead to enhanced public safety in particular locations or in a particular area. CCTV adds security for the protection of Council assets by aiming to prevent, deter and detect incidents of damage and antisocial behaviour.

This Policy, which is designed to operate as a Code of Practice, contains the basic standards in accordance with which Council's CCTV Programme will be operated. It is supplemented by Confidential Standard Operating Procedures (SOPs) which provide instructions on aspects of the day to day operation of the Programme.

2. POLICY OBJECTIVE

The aim of the CCTV Programme is to discourage and/or detect unlawful behaviour in or around council property and in partnership with the NSW Police Force.

This Policy applies to all Council owned CCTV systems installed in public places and CCTV cameras in or on Council property that have the purpose of surveillance.

The objective of the Code of Practice and SOP is to outline the basic standards under which CCTV will be operated by Broken Hill City Council.

The objectives of the CCTV Programme are as follows:

- 2.1** To reduce crime levels by deterring potential offenders;
- 2.2** To reduce fear of crime;
- 2.3** To assist in the detection and prosecution of offenders; and
- 2.4** To help secure a safer environment for those people who live in, work in and visit Council Facilities and public spaces.

3. POLICY SCOPE

CCTV cameras, are installed as part of Broken Hill City Council assets, including Council facilities.

3.1 This Policy applies to CCTV systems installed in the following public spaces

- 3.1.1** Sturt Park;
- 3.1.2** Patton Park;
- 3.1.3** Outside the Civic Centre;
- 3.1.4** Outside the Administrative Centre;
- 3.1.5** Cemetery;
- 3.1.6** Mobile cameras at the Broken Hill Waste Facility.

3.2 This Policy also applies to CCTV systems installed in the following Council facilities

- 3.2.1** Charles Rasp Memorial Library;
- 3.2.2** Broken Hill Regional Art Gallery;
- 3.2.3** Broken Hill Regional Airport;
- 3.2.4** Albert Kersten Mining and Mineral Museum;
- 3.2.5** Weigh bridge at the Broken Hill Waste Facility;
- 3.2.6** Broken Hill Regional Aquatic Centre;
- 3.2.7** HACC.

It is acknowledged that CCTV cameras installed in public place locations and as part of Broken Hill City Council infrastructure may also capture Broken Hill City Council officers performing work tasks. CCTV that is subject to this Code is not designed to intentionally provide workplace surveillance.

4. POLICY STATEMENT

CCTV can be effective in reducing or preventing crime if it is part of a broader crime prevention and community safety strategy. CCTV can bring benefits to the community through a reduction in crime which can lead to enhanced perceptions of safety in a particular area.

CCTV is one of several initiatives designed to assist in preventing crimes in the Broken Hill local government area. It assists Council and NSW Police Force – Barrier Police District to work together to help provide a safer environment, reduce crime levels by deterring potential offenders, aid crime detection and the apprehension of offenders.

This Code of Practice will be developed by Broken Hill City Council, in consultation with Barrier Police District. The NSW Government's Policy Statement and Guidelines for the Establishment and Implementation of CCTV in Public Places was used as a guide for the development of the CCTV Programme.

5. KEY PRINCIPLES

5.1 The Code of Practice is based on 15 key principles. In each section the key principle is stated, followed by further explanatory information.

5.2 The key principles are as follows:

Principle 1

The CCTV Programme will be operated fairly, within applicable law, and only for the purposes for which it is established or which are subsequently agreed in accordance with this Code of Practice.

Principle 2

The CCTV Programme will be operated with due regard to the privacy and civil liberties of individual members of the public, including the rights to freedom of religious and political expression and assembly.

Principle 3

The public interest in the operation of the CCTV Programme will be recognised by ensuring the security and integrity of operational procedures.

- 5.3** The primary purpose of Broken Hill City Council's CCTV Programme is to assist in the prevention of crimes against the person, particularly the following:
- 5.3.1** Armed robbery;
 - 5.3.2** Robbery with wounding;
 - 5.3.3** Robbery in company of others;
 - 5.3.4** Extortion;
 - 5.3.5** Assault;
 - 5.3.6** Act of terrorism;
 - 5.3.7** Assault occasioning grievous bodily harm;
 - 5.3.8** Assault occasioning actual bodily harm;
 - 5.3.9** Sexual assault; and
 - 5.3.10** Aggravated sexual assault.
- 5.4** The secondary purpose of the CCTV Programme is to assist in the prevention of other serious criminal offences, particularly the following:
- 5.4.1** Steal motor vehicle;
 - 5.4.2** Steal from motor vehicle;
 - 5.4.3** Other steal;
 - 5.4.4** Break and enter;
 - 5.4.5** Malicious damage to property;
 - 5.4.6** Firearm offences;
 - 5.4.7** Receiving stolen goods; and
 - 5.4.8** Dealing or trafficking in drugs.
- 5.5** The CCTV Programme will only be used to identify crimes occurring within the area covered by the Programme.
- 5.6** The CCTV Programme may be used for intelligence gathering on individuals and locations, in relation to offences within the scope of the Programme.
- 5.7** The CCTV Programme may be used for NSW Police Force special operations, targeting offences covered under the Code of Practice.

6. RESPONSIBILITIES OF THE OWNER OF THE PROGRAMME

Principle 4

Broken Hill City Council has primary ownership and responsibility for compliance with the purposes and objectives of the CCTV Programme, for the maintenance, management and security of the

CCTV Programme, and the protection of the interests of the public in relation to the Programme.

- 6.1** The Broken Hill City Council will be responsible for the introduction and implementation of the Code of Practice and for ensuring compliance with the principles contained within the Code.
- 6.2** The Broken Hill City Council will comply with the requirements for accountability set out in this Code of Practice.
- 6.3** The Broken Hill City Council will consult with and provide information to the public about the operation of the CCTV Programme and about any proposed changes to the Programme or Code of Practice.
- 6.4** The Code of Practice can only be changed in compliance with Section 16 of this Code.
- 6.5** Broken Hill City Council retains ownership and has copyright in all documentation and other material related to the CCTV Programme.

7. RESPONSIBILITIES OF PARTNER TO THE PROGRAMME

Principle 5

As a partner to Broken Hill City Council CCTV Programme, the NSW Police Force will act in accordance with the Code of Practice.

- 7.1** Incidents that may involve or lead to a crime against a person, serious threats to public safety, or other serious criminal offence, will be reported to an arranged police contact. The police will assess the situation and determine an appropriate response to the incident.
- 7.2** A Memorandum of Understanding (MoU) in relation to the CCTV Programme will be entered into by both the Broken Hill City Council and the NSW Police Force – Barrier Police District outlining in detail the respective roles of both parties. The MoU and any variations to it, are to be approved by the General Manager.
- 7.3** The Barrier Police District will be requested to provide Broken Hill City Council with crime statistics in relation to criminal offences for the CCTV Programme to be reviewed, evaluated and audited.

8. ACCOUNTABILITY

Principle 6

Broken Hill City Council will be accountable to the public for the effective operation and management of the CCTV Programme.

- 8.1** Broken Hill City Council's Risk and Improvement Committee will undertake an audit function:
 - 8.1.1** To provide an independent and continuous review and checking mechanism, for the CCTV Programme;
 - 8.1.2** To promote public confidence in the CCTV Programme by ensuring its operations are transparent to the public and undergoing independent scrutiny and review;
 - 8.1.3** To identify and report on any deviations from the Code of Practice, Protocols or SOPs that come to notice during audit;

8.1.4 To assist in the evaluation of the CCTV programme to identify if the purposes of the Programme are being complied with and objectives are being achieved;

8.1.5 To recommend action that will safeguard the Programme from abuse.

8.2 Broken Hill City Council will undertake an annual audit of the CCTV Programme, its operations and Code of Practice. The report will be submitted to the Information and Privacy Commission NSW.

8.3 Both the General Manager and Public Officer, have an unfettered right of inspection of all facilities associated with external CCTV monitoring, including files and registers. All access should be recorded in the register including the identity of the accompanying person.

9. PUBLIC INFORMATION

Principle 7

The public will be provided with clear and easily accessible information in relation to the operation of Broken Hill City Council's CCTV Programme.

9.1 Clearly visible signs that CCTV are operating will be displayed at the perimeter of the area covered by the system and at other key points.

9.2 Copies of the Code of Practice will be made available on Council's website. The availability of the Code of Practice will be publicised in connection with any publicity arranged for the CCTV Programme.

9.3 A member of the public has the right to apply for access to personal information held by Broken Hill City Council in the following ways:

9.3.1 A person can apply for information under the Government Information (Public Access) Act 2009. A copy of the Formal Access Application Form can be obtained from Council's website www.brokenhill.nsw.gov.au

9.3.2 Any person applying for access to their personal information will be required to specify the following details:

- Approximate location footage was taken from; and
- Approximate date and time footage was taken

9.4 Enquiries in relation to the Broken Hill City Council's CCTV Programme and its operation can be made in writing to:

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880
Email: council@brokenhill.nsw.gov.au

10. ASSESSMENT OF THE SYSTEM AND CODE OF PRACTICE

Principle 8

Regular monitoring and evaluation of the CCTV Programme will be undertaken to identify whether the purposes of the Programme are being complied with and objectives are being achieved.

- 10.1** In consultation with the NSW Police Force – Barrier Police District, Broken Hill City Council will regularly monitor the operation of the CCTV Programme and implementation of the Code of Practice.
- 10.2** Broken Hill City Council is responsible for ensuring that the CCTV Programme is subject to an annual evaluation to identify whether its purposes are being complied with and whether objectives are being achieved.
- 10.3** Evaluation will be conducted independently and carried out according to independently established criteria.
- 10.4** Evaluation of the CCTV Programme will include as a minimum:
 - 10.4.1** Assessment of its impact upon crime;
 - 10.4.2** Assessment of its impact on neighbouring areas;
 - 10.4.3** Operation of the Code of Practice, Protocols and SOPs; and
 - 10.4.4** Whether the purposes for which the Programme was established still exist.
- 10.5** The results of the evaluation will be taken into account in the future functioning, management and operation of the Programme.

11. MANAGEMENT OF THE CONTROL ROOM

Principle 9

Staff employed to work in the CCTV control room, whether they be operators or managers, will meet the highest standards of probity.

Principle 10

Access to the CCTV control room will be restricted to authorised staff and their managers as stated in the SOP and the control room will be protected from unauthorised access.

- 11.1** SOPs are developed for control room staff.
- 11.2** Broken Hill City Council will adopt:
 - 11.2.1** A procedure which clearly states that staff risk disciplinary proceedings (including dismissal) if they breach any of the provisions of the Code of Practice, SOP and Council's Code of Conduct;
 - 11.2.2** A requirement of confidentiality which can be enforced during and after termination of employment; and
 - 11.2.3** Systems of monitoring and supervision that ensure compliance with the Code of Practice and SOP.

- 11.3** Procedures will be put in place to ensure that access to the control room is restricted to operating staff and their managers and that the control room is protected from unauthorised access, except as provided in Clause 8.3.
- 11.4** The circumstances in which police or other visitors are able to access the control room will be carefully controlled and outlined in the SOP.
- 11.5** Access to the operation of equipment will be limited to Broken Hill City Council staff with that responsibility, and NSW Police Force with the appropriate training in CCTV Operations the Code of Practice, and the Standard Operating Procedures.

12. CONTROL AND OPERATION OF

Principle 11

Information recorded will be relevant and not exceed that necessary to fulfil the purposes of the CCTV Programme.

Principle 12

Information will be obtained fairly and in accordance with the privacy provisions of the Code of Practice.

- 12.1** The locations of CCTV cameras will be clearly apparent to the public.
- 12.2** All use of CCTV cameras will accord with the purposes of the CCTV Programme as outlined in the Code of Practice, and SOP.
- 12.3** CCTV cameras will not be used to look into adjacent or nearby premises or buildings, unless it is explicitly for the purpose of following (in real time) participants in a crime, which originated in the public domain. Any misuse is to be treated as a breach of this code and subject to disciplinary action.
- 12.4** No sound will be recorded in public places.
- 12.5** 'Dummy' CCTV cameras will not be used.
- 12.6** Operators of camera equipment will act in accordance with the highest standards of probity.
- 12.7** All control room staff will be made aware that recordings are subject to routine audit and that they may be required to justify their interest in a particular member of the public or premises.

13. DATA, PHOTOGRAPHS AND RECORDED MATERIAL

Principle 13

The retention of, and access to photographs and recorded material will be only for the purposes provided by this Code of Practice. CCTV data will be retained for 31 days unless they are required in relation to the investigation of crime or for court proceedings. Recorded material no longer required will be disposed of using approved methods.

- 13.1** Access to and or use of recorded material and photographs will only take place:
- 13.1.2** In compliance with the needs of NSW Police Force in the investigation and detection of a crime or suspected crime;

- 13.1.3** For use in NSW Police Force intelligence gathering;
- 13.1.4** For use following special or covert operations;
- 13.1.5** For providing evidence in criminal and/or civil proceedings; and/or
- 13.1.6** For identification of witnesses.

- 13.2** CCTV data will not be sold or used for commercial purposes or the provision of entertainment.
- 13.3** The showing of CCTV data to the public will be allowed only in accordance with the needs of the Police in connection with the investigation of crime or in any other circumstances provided by law. Any such action must be formally approved by the Police.
- 13.4** CCTV data shall not, under any circumstances, be used to publicise the existence or success of Broken Hill City Council's CCTV Programme.
- 13.5** Appropriate security measures will be taken against unauthorised access to, alteration, disclosure, accidental loss or destruction of recorded material.
- 13.6** CCTV data will be treated according to defined procedures to ensure continuity of evidence.
- 13.7** All CCTV data may be subject to random inspection by internal audit.

14. CONTACT WITH POLICE

Principle 14

Contact related to the CCTV Programme between Broken Hill City Council's staff and the Police, will be conducted strictly in accordance with the Code of Practice.

- 14.1** NSW Police Force will not be permitted to remove any recorded footage or photograph, operate recording equipment or have contact with any recorded footage or photograph at any time unless under the terms of this Code of Practice, the SOP or subject to the execution of a search warrant or other relevant legal process.
- 14.2** Any change in existing arrangements for Police contact with and use of the system will amount to a major change to the Code of Practice and must be agreed to in accordance with the Code of Practice before being implemented.
- 14.3** Any involvement in the CCTV Programme by Police will be recorded by the Broken Hill City Council and will be subject to audit.

15. BREACHES OF THE CODE

Principle 15

The CCTV Programme must address the interests of all who may be affected by it, and not be confined to the interests of Broken Hill City Council or the needs of the criminal justice system.

- 15.1** Prime responsibility for ensuring compliance with the Code of Practice lies with the Broken Hill City Council. This responsibility includes ensuring that breaches of the Code are investigated and remedied to the extent that breaches of the Code are within the ambit of Broken Hill City Council's power to remedy.

- 15.2** Complaints in relation to any aspect of the management or operation of the system may be made in writing to:

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880
Email: council@brokenhill.nsw.gov.au

The *Privacy and Personal Information Protection Act 1998* authorises the Information and Privacy Commission NSW to receive and investigate complaints about alleged violations of privacy. Any member of the public is entitled to lodge a complaint with Information and Privacy Commission NSW. The contact details for Information and Privacy Commission NSW are as follows:

Information and Privacy Commission NSW
GPO Box 7011
SYDNEY NSW 2001
Tel: 1800 472 679
Email: ipcinfo@ipc.nsw.gov.au

- 15.3** Broken Hill City Council will cooperate with the investigation of any complaint by Information and Privacy Commission NSW.

Exceptions

None

Legislation

None

16. CHANGES TO THE CODE OF PRACTICE

- 16.1** A major change to this Code can only be made after consultation with the NSW Police Force – Barrier Police District and upon agreement of Broken Hill City Council. Major changes must consider any requirements of the MoU.
- 16.2** A major change is any change that will have significant impact upon the operation of CCTV or this Code. An example of a major change is a change to the purpose of the system or proposal to install further permanent cameras.
- 16.3** Any major change to CCTV or to this Code will be included in the evaluation report detailed in part 8.2 of this code.
- 16.4** A minor change to this Code may be made with the agreement of the General Manager. Minor changes will be advised to Councillors.
- 16.5** A minor change is a change to the existing document that does not affect the meaning or intent of the CCTV Programme or Code of Practice.
- 16.6** Amendments that are minor in nature include, but are not limited to, the following:
- 16.1.1** Changes to the format;
 - 16.1.2** Changes to the title or name of a position, Directorate, Group, Team, document, publication, address (including URL), or legislation referred to in the existing document;
 - 16.1.3** Correcting spelling or grammar;
 - 16.1.4** Editing for language consistency; and or

- 16.1.5** Change to those responsible for implementing the document as a result of an organisational restructure.

17. IMPLEMENTATION

17.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager;
- Director Corporate;
- Manager Information Services.

17.2 Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework. Following adoption by Council the Policy will be made available on Council's website.

17.3 Associated Documents

The following documentation is to be read in conjunction with this policy:

- NSW Government Policy Statement and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in public places;
- Standard Operating Procedures Closed Circuit Television (CCTV);
- Broken Hill City Council Code of Conduct;
- CCTV Confidentiality Agreement;
- CCTV Data Collection Register;
- Application to view/obtain a copy of CCTV data from Broken Hill City Council's public CCTV System by a member of the NSW Police Force.

18. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be within each term of Council following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of the community and Council. The responsible Council officer will be notified of the review requirements three months prior to the expiry of this policy.

The Director Corporate is responsible for the review of this policy.

19. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993
- Government Information (Public Access) Act 2009
- Privacy and Personal Information Protection Act 1998
- NSW Government's Policy and Guidelines for the Establishment and Implementation of Closed Circuit Television (CCTV) in Public Places

- Workplace Surveillance Act 2005
- Security Industry Act 1997
- Surveillance Devices Act 2007
- State Records Act 1998
- Copyright Act 1968
- Australian Standards AS 4806.1-2006 Closed Circuit television (CCTV)

This Code is supported by confidential Standard Operating Procedures for the effective management, operation and monitoring of the Programme.

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Code of Practice Closed Circuit Television System Programme Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

20. DEFINITIONS

Public place is defined from the Local Government Act 1993 and refers to public reserves, public bathing reserves, public baths or swimming pools, public roads, public bridges, public wharfs or public road-ferries with the addition of public transport and car parks.

Closed Circuit Television is defined as a television system that transmits images on a 'closed loop' basis, where images are only available to those directly connected to the transmission system. The transmission of closed circuit television images may involve the use of coaxial cable, fibre-optic cable, telephone lines, infra-red and radio transmission systems. A hand held or fixed video cassette recorder is not included in this definition unless it is connected to a transmission system.

CCTV Programme – means the Code of Practice Closed Circuit Television System Programme Policy, MoU and Standard Operating Procedures.

Control Room – means the facility within a specific site where CCTV data/footage is stored

Licensed – means holding an appropriate licence under the *Security Industry Act 1997* to undertake activities associated with CCTV

Memorandum of Understanding – means the agreement entered by Broken Hill City Council and the NSW Police Force – Barrier Police District.

Video surveillance means surveillance by a closed circuit television system for direct visual monitoring and/or recording of activities on premises or in a place

ORDINARY MEETING OF THE COUNCIL

August 12, 2019

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 130/19SUBJECT: BUDGET CARRYOVER'S 2019/20 14/175**Recommendation**

1. That Broken Hill City Council Report No. 130/19 dated August 12, 2019, be received.
2. That Council revoke the budget items as listed below in *Table 1* for the amount of \$547,384
3. That Council note the carryover budget items as listed below in *Table 2* for the amount of \$4,390,623

Executive Summary:

At the conclusion of each financial year some works remain either not commenced or not completed. Under *Local Government (General) Regulation (2005)* Division 5, Section 211 (Authorisation of Expenditure) it is necessary for Council each year to revoke funds for those works that are not commenced in order that the works can be carried out during the following financial year. It is not a requirement for Council to revoke funds for works that have commenced or are/have been contracted to be carried out.

As at 30 June 2019, four projects as listed below in *Table 1* for \$547,384 require Council's revoke and 14 projects as listed below in *Table 2* for \$4,390,623 have been included for Council's notation.

Report:

A reconciliation of all budgeted capital items for the 2018/19 financial year has been completed. As a result of this reconciliation, four projects have been identified that have yet to be commenced. For these works to be carried out in the 2019/20 financial year Council are required to revoke these funds.

In addition, there are 14 projects that have been started in the 2018/19 financial year but are incomplete. These are included in this report for Council notation.

Below is a summary of the capital works that are required to be carried forward into the 2019/20 financial year.

For Council's re-vote:

The capital projects that have yet to be started with their matching unspent funds and Council contribution are listed below and require Council to formally re-vote them as part of the 2019/20 budget:

Table 1

No.	Project Name	Budgeted Expenditure
1	Sturt Park Outdoor Gym	\$83,940
2	Sturt Park Playground	\$273,444
3	Civic Centre – Replace Divider Curtain	\$60,000
4	Three plant items	\$130,000
	Total required for re-vote:	\$547,384

1. Outdoor Gyms – Sturt Park and Picton Oval

- This project is funded by a grant from the Stronger Country Communities Program. Design work has commenced and is due for completion by the third quarter in the 2020 financial year.

2. Sturt Park Playground Equipment

- This project is funded by a grant from the Stronger Country Communities Program. Design work has commenced and is due for completion by the third quarter in the 2020 financial year.

3. Civic Centre - Replace Divider Curtain

The existing mid hall divider partition was ruled obsolete and unable to be used in order to gain occupancy of the newly renovated Civic Centre. A replacement divider curtain will allow the Civic Centre to be utilised as a half hall, adding to the utility, amenities and marketability of the facility. Materials have been sourced for this project and Council was awaiting completion of the defect liability period on the refurbishment to be complete (10 July 2019) prior to finalisation and engagement of contractor.

4. Three Plant Items

- The budget of \$130,000 is for the purchase of three items of plant – a line marking machine, a VMS board, and a set of portable traffic lights. Due to resourcing constraints, these items were not purchased in the 2018/19 year.

For Council's notation:

The following list is of commenced but incomplete projects for the 2018/19 financial year and is for Council's notation. All unspent funds on these projects were placed in reserves at the

year end and will be brought forward to cover the cost of these projects. These works with their matching reserves and/or unspent grant funds will be added to this year's budget.

Table 2

No.	Project Name	Budgeted Expenditure
1	Library Community Hub and Cultural Project	\$881,108
2	Footpaths – Active Transport Plan	\$386,356
3	Brown Street Sealing	\$900,000
4	Stormwater & Drainage System Refurbishments	\$72,537
5	Mosque Conservation and Reinterpretation Projects	\$13,667
6	Building Asset Condition Audits	\$40,879
7	CBD Lighting & Projection Project	\$1,071,818
8	Airport Firefighting Pump Replacement	\$84,637
9	Animal Pound	\$382,760
10	Aquatic Centre – Balance Tank & Scum Gutter Refurb	\$72,502
11	Gateway Signs	\$126,029
12	Parks - Smart Lighting and CCTV	\$320,830
13	Patron Counters Multiple Sites	\$25,000
14	Re-establish Data Recovery Site	\$12,500
	Total carry forward that does not require a re-vote:	\$4,390,623

1. Library Community Hub and Cultural Project

- Development of a community hub and cultural framework to inform the future development of the city centre. The project is ongoing and is due for completion by the end of the 2020 financial year.

2. Footpaths – Active Transport Plan

- This project was previously called the Pedestrian Access and Mobility Plan (PAMP). In June 2019 Council approved the integration of this project with the Broken Hill Active Transport Plan to guide future upgrades to cycleways and footpaths, the plans have been created and the remaining budget will be spent on carrying out priorities within that plan.

3. Brown Street Sealing

- The design work was completed in the 2018/19 financial year, with tenders now being prepared to carry out the construction works in the 2019/20 financial year.

4. Stormwater & Drainage System Refurbishments

- Carry forward of budget for refurbishment of stormwater systems. This is for urgent rectifications works that result from storm or flood damage.

5. Mosque Conservation and Reinterpretation Project

- This project is 50% funded by a Heritage Grants Program grant from the Office of Environment and Heritage. It is due for completion in the first quarter of the 2020 financial year.

6. Building Asset Condition Audits

- This project is a technical audit of all major buildings and parks to assist in development of asset management plans including a program for asset renewal or replacement. The project is due for completion in the first quarter of the 2020 financial year.

7. CBD Lighting & Projection Project

- This project is partly funded by a grant from the Restart NSW Fund. Contracts have been awarded and work commenced for the project. It is due for completion by December 2020.

8. Airport Firefighting Pump Replacement

- A contract has been awarded for this project and work had commenced as at 30 June 2019. The project is expected to be completed in the first quarter of the 2020 financial year.

9. Animal Pound

- Contractors have been appointed for this project and is due for completion in first half of the 2020 financial year.

10. Aquatic Centre – Balance Tank & Scum Gutter Refurbishment

- The first part of this project was completed by 30 June 2019, the remaining part will be in the first quarter of 2020 financial year to ensure minimum impact for the beginning of the pool season.

11. Gateway Signs

- Signs have been ordered and installation is expected to be completed in the second quarter of the 2020 financial year.

12. Parks - Smart Lighting and CCTV

- Contracts have been awarded for this project and works commenced. Completion of entire works has occurred at Patton Park, Sturt Park and

Cemetery. Remaining works to complete include the Administration Building & completion of the IOT platform. The project is expected to be completed in the first quarter of the 2020 financial year.

13. Patron Counters Various Sites

- This project has commenced, and materials sourced. Installation of counters and systems will occur during the first half of the 2020 financial year.

14. Re-establish Data Recovery Site

- This project has commenced, and materials sourced. Reestablishment of the recovery site will be completed in the first quarter of the 2020 financial year.

In summary, \$547,384 requires a Council re-vote and \$4,390,623 will be carried forward into the 2019/20 financial year which does not require a Council re-vote.

The total carry forward budget for 2019/20 is \$4,938,007.

As identified in previous reports and discussions with the Elected Body throughout the 2018/19 financial year, Council's ability to deliver capital projects is a concern, noting that some improvements are beginning to occur in this area due to improved project delivery and contract management. Council is still lagging in delivering on its capital works program which is seen within this report with a number of incomplete projects requiring carryover to the 2019/20 financial year.

Whilst having capital work carryovers at year end is a concern for Council's project delivery and resourcing abilities it is not a financial concern due to the works being of capital nature and merely a balance sheet transfer from cash to assets. Management ensure that there are no operational carryovers at year end and therefore there are no effects on the profit and loss position of the organisation in the current financial year.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Local Government (General) Regulation (2005) Division 5, Section 211

Financial Implications:

The recommendation will have an impact on the representation of the cash flow in the 2019/20 year as the carry forward of \$4,938,007 was not forecast to be expended in this year. However, it will not influence Council's budgeted cash position or budgeted income statement as these were forecasted for 2019/20 based on these capital projects being completed in 2018/19 financial year.

An updated capital budget inclusive of the approved carryovers will form part of the September 2019 Budget Quarterly Review report.

Attachments

There are no attachments for this report

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

August 13, 2019

ITEM 5BROKEN HILL CITY COUNCIL REPORT NO. 131/19

SUBJECT: REQUEST TO WAIVE DEAD ANIMAL FEES 11/199

Recommendation

1. That Broken Hill City Council Report No. 131/19 dated August 13, 2019, be received.
2. That Broken Hill City Council waive dead animal fees for the RSPCA and RRANA at the Broken Hill Waste Management Facility.

Executive Summary:

All depositors of waste at Broken Hill's Waste Management Facility are required to pay the fees and charges as adopted by Council; however, it is acknowledged that circumstances may arise where it may be appropriate to waive such fees.

Council has received correspondence from the Rescue and Rehabilitation of Australian Native Animals Inc (RRANA) and the RSPCA seeking an exemption from the fees associated with the disposal of dead animals at the Broken Hill Waste Management Facility. Both the RSPCA and RRANA are a not for profit group of volunteers/Charity who assist with the rehabilitation of injured/rehabilitated animals and provide care to animals. In events where animals are dead upon volunteer arrival or succumbed to injuries requiring euthanasia, then the animals are taken to the Broken Hill Waste Facility for burial.

Report:

Over the past three years the following events have occurred in Broken Hill and has resulted in RRANA requiring to dispose of animals at the Broken Hill Waste Management Facility.

2016 –

- 11 birds were taken the Broken Hill Waste Management Facility due to a hail storm.

2017 –

- 34 corellas and two pigeons were taken to the Broken Hill Waste Management facility due to insecticide poisoning.
- 13 emus died or were euthanized within the city limits.

2018 –

- 14 corellas died or were euthanized due to poisoning at the Sturt Park

2019 –

- 5 dead birds, 32 ducks were discovered at a local lake with unexplained deaths.

Due to the current drought conditions and as a result of Kangaroos being hit by cars, Council regularly receives calls from members of the public requesting dead Kangaroos to be picked up. RRANA, indirectly, provides a service to Council by picking up dead animals saving

council time and resources where otherwise waste staff are called to disposed of these animals.

Data received from the Broken Hill Waste Management Facility estimated that the RSPCA dispose of 15 dogs and 5 cats per month.

Broken Hill Waste Management Facility fees and charges are as follows

Dead Animals – Large \$55

Dead Animals – Medium \$25

Dead Animals – Cat or Dog \$5

With RRANA's estimated annual fee of ~\$272, and the RSPCA estimated annual fee of ~ \$240 it is recommended that fees are waived considering the charitable status for both the RSPCA and RRANA and the overall service provided to not only Broken Hill City Council but also the broader community.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.2	Our Community works together
Strategy:	1.2.1	Advocate for and recognize volunteerism

Relevant Legislation:

Local Government Act 1993, Section 356

Local Government Act 1993,Section 377

Financial Implications:

Based on RRANA's data, for the last three years the approximate fee would be, \$815 making an estimated annual fee of ~\$272 and ~\$240 for the RSPCA.

Attachments

1. [↓](#) RRANA - request to waive fees

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

Rescue and Rehabilitation of Australian Native Animals Inc.

**PO Box 5089
South Broken Hill NSW 2880
PH: 0429 204 416**



15th July 2019

To Mayor Turley and Councillors – for your consideration

I am writing to you on behalf of Rescue & Rehabilitation of Australian Native Animals (RRANA) seeking an exemption from the Fee for Dead Animals at the Waste Depot.

RRANA provide the community of Broken Hill with a significant and invaluable service, a service not provided by any other local organisation or business. RRANA is a not for profit group of volunteers therefore having to pay for the disposal of native animals could quite possibly see the demise of the group. It is a cost we cannot bear.

The following information is indicative of the role RRANA fills within our community. Approximately a third of calls for assistance occur outside of business hours (9am-5pm). Below is a summary of the more highly numbered bird rescues in recent years. Our total native bird rescue numbers in any given year is above 200 and a similarly high number applies to the rescue of kangaroos and joeys.

Events/numbers below are taken from rescues where birds were dead upon the volunteers arrival or euthanised then taken to the BHCC meat hole by our members (these numbers do not include the many other birds euthanised by our local vets or police).

As you may recall, November 11th 2016, Broken Hill was hit by a massive hail storm. The first call to the RRANA helpline was at 6.56pm and the last at 8.43pm. We received calls for assistance with injured birds at Westside Plaza, Willyama High School, several residential addresses and the Queen Elizabeth Park. There were many dead and dying corellas located. RRANA volunteers collected six dead corellas and a further 11 injured birds at the park alone. Some of these birds died overnight and the following day a volunteer took the deceased birds to the meat hole.

July 3rd 2017 7.44am, RRANA was contacted by members of the public about birds falling out of trees in and around Nicholls/Newton Streets. On that occasion we collected 34 corellas and a two pigeons. They were bleeding from the nose and beak. A necropsy conducted on three birds by the Department of Primary Industries determined that the cause of death was "Insecticide poison in wheat". Several more deceased birds were collected in the area in the following days. Again, the birds were disposed of at the waste depot.

The mandatory data we are required to keep also shows that during 2017 a total of 13 emus died or were euthanised by police or a RRANA volunteer within the city limits. Some were collected by council employees and others were taken to the meat hole by RRANA

members, particularly on weekends when Council staff were not available. December 27th 2018 8.14pm, RRANA were called to Sturt Park as birds were reported as "falling from the sky". Fourteen corellas died or were euthanised. They all displayed symptoms of poisoning. Again RRANA disposed of their bodies in a responsible manner by taking them to the waste depot for burial the following day.

January 26th 2019, 7.29pm, we responded to another poisoning attempt of corellas in Blende St opposite the Agricultural plot at the Broken Hill High School. On this occasion our volunteer located two dead and three very sick birds and an icecream container with what appeared to be water however later testing by the Environment Protection Authority, identified it as a "common household chemical" that would kill birds and other animals if ingested.

During the month of January this year RRANA collected 19 sick, dying or dead ducks from a local lake. In February a further 10 ducks, and March another 3. The majority were disposed of by RRANA members at the meat hole. A few were disposed of by veterinarians. Because of the volume of birds involved and the nature of their unexplained death, the only responsible method of disposal was burial at the waste depot.

It is very rare for RRANA to receive calls to multiple injured or sick kangaroos. More often than not they are a single animal that has been hit by a car and require euthanasia. In the majority of cases they are located in areas where it is not suitable for police to use their firearm eg the street, peoples yards or rocky terrain where a miss could see a bullet ricochet in any direction. So, we endeavour to capture the animal and take it to the RSPCA or Broken Hill Veterinary Clinic for euthanasia. On many occasions euthanasia takes place while the animal is in the rescue vehicle. This is to minimise the stress to the animal and reduce potential injury to the veterinary staff and volunteer if the animal was moved. The volunteer then takes the body to the waste depot. There are far more occasions in which the animal has died before/as we arrive. It has been our practice, in the past, outside of council hours to remove animals from the street,... take it to the meat hole the following day.

On Sunday 17th March 2019 2.53am (yes AM) I received a call re an injured kangaroo in McCulloch St, outside the Aquatic Centre. Apparently it had been hit by a car but was alive and trying to crawl off the road. Sadly the female passed away moments before I arrived. It was St Pat's weekend. The town was inundated with visitors, parents and children would possibly be using the pool facilities later that day and this was not something any of them needed to see, so I put her in my vehicle and took her home until the depot opened that morning, then disposed of her.

Very few of the animals we attend to on the highways around Broken Hill are taken to vets for euthanasia. They are dealt with insitu by our members or police. Their bodies are dragged off the roadways and left. If any of the joeys taken into care by our volunteers later die or are euthanised by vets, invariably, they are buried in the carers yard as you would a loved pet.

As a group, we are aware of the potential spread of diseases from animals and the health risks of leaving carrion on the streets. Where animals have been poisoned or euthanised using pentobarbital it would be irresponsible not to take them to the meat hole for burial.

We believe we have a very good relationship with the staff employed in waste removal and endeavour to give clear directions to animals that need to be collected by them. In the spirit of cooperation we dispose of many animals ourselves, particularly on weekends, believing it is a matter of seeing the job through, a public health issue and not placing more demands on council employees.

It is our hope that in this spirit of cooperation council will see the need and value of the service we provide and waive any fee for disposal of native animals by RRANA members.

It should be noted that up until this period of time RRANA has never been charged for the disposal of deceased native animals.

Thank you for your consideration of this matter. We await your speedy response.

Yours sincerely



Helen Semmens
Secretary
(0432 768 712)

ORDINARY MEETING OF THE COUNCIL

August 14, 2019

ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 132/19****SUBJECT:** **INVESTMENT REPORT FOR JULY 2019****17/82****Recommendation**

1. That Broken Hill City Council Report No. 132/19 dated August 14, 2019, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 July 2019, Council's Investment Portfolio had a current market valuation of \$23,164,337 or principal value (face value) of \$23,084,583 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 July 2019 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

In the US, the Federal Reserve cut its key interest rate, the Fed Funds Rate, by 25 basis points to the 2.00-2.25% range. This is the first rate cut by the central bank in over 10 years. Statements from the Fed indicated that the cut was a safeguard to a slowing global economy, particularly in Europe and Asia. The ongoing US/China trade tensions continues to stoke fears of further weakness in those countries and beyond. The US increased its pressure on China with a 10% tariff applied to the remaining \$300bln in imports and a threat of increasing this to 25%. While China's retaliatory actions have hurt US manufactures and farmers, the US economy remains healthy according to latest data.

Domestic issues

In Australia, there was a small increase in the latest inflation numbers led by increases in petrol, tobacco and health costs with headline inflation moving up to 1.60% year on year, from last quarter's 1.30% and against estimates of 1.50%, but still well below the RBA's 2-3% target range. Latest economic data showed general weakness with unemployment remaining at 5.2%, retail sales lower than expected and credit growth slowing. Of these, the sluggish employment conditions remain among the top of the RBA's concerns as it attempts to bring unemployment down to the 4.5% area aided by a lower interest rate environment to encourage capital spending.

Interest rates

The RBA cut the official cash rate by 25 basis points for the 2nd consecutive month at the start of July. The official cash rate now sits at 1.00% and the market is pricing in another two rate cuts of 25bps each over the next 12 month. Term deposit rates dropped another 15-20 basis points across most maturities in July. The average highest rates on offer for 3-month TDs at month end was 1.87%, down from 2.12% in June and 2.29% in May. Likewise, the average of the highest 12 month rates was 1.85%, down from at 2.07% last month and 2.22% in May. The best rates among the lower rated banks were largely in the 1.70%-2.00% area across 3-12 months range. The 6 month area is offering the highest rates in the short term, but with the danger of lower rates upon their maturities.

Investment Portfolio Commentary

Council's investment portfolio posted a return of 7.04%pa for the month of July versus the bank bill index benchmark return of 1.42%pa.

During July, Council's investment portfolio had \$2.5m in one, four and six month term deposits mature with a weighted average rate of approximately 2.37%pa. Council redeemed most of the maturities for cash purposes, invested only \$500k in a six week deposit earning 1.66%. While low, the rate was better than keeping the funds in the cheque account for that term.

The TCorpIM MT and LT Growth Funds were up 1.2% and 2.2% respectively during July. Australian shares were up 3.0% during the month with Consumer Staples (+9.6%) leading a broad based rally which saw every sector of the ASX rise. Overseas markets all recorded small gains with the US S&P 500 (+1.4%), Chinese S&P 300 (+0.9%), European S&P 350 (+0.3%), and Japanese S&P 500 (+0.8%) all up

Council's Portfolio by Source of Funds – July 2019

As at 31 July 2019, Council's Investment Portfolio had a current market valuation of \$23,084,583 or principal value (face value) of \$23,164,337 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL Fund	Operating Capital & Internal Restrictions	\$15,315,275
	Royalties Reserve	\$610,000
	Domestic Waste Management Reserve	\$4,894,308
	Grants	\$1,805,000
	Developer Contributions	\$460,000
	TOTAL PORTFOLIO	\$23,084,583

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations*

2005- and Third-Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership
Objective 4.1: Openness and Transparency in Decision Making
Action 4.1.1 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) Investment Report July 2019

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER



Investment Summary Report July 2019



Broken Hill City Council

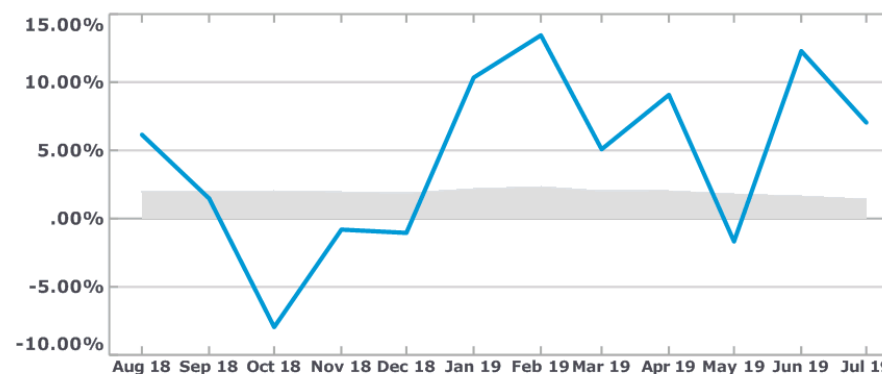
Executive Summary



Investment Holdings

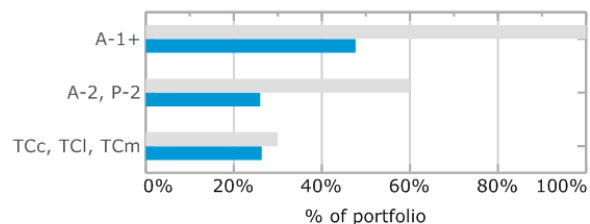
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	8,000,500.74	8,000,500.74	1.79
Managed Funds	6,084,081.92	6,084,081.92	19.03
Term Deposit	9,000,000.00	9,079,753.84	2.48
	23,084,582.66	23,164,336.50	6.61

Investment Performance

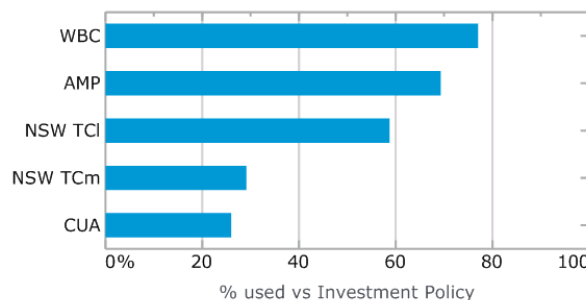


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	23,084,583	100%
	23,084,583	

Broken Hill City Council

Investment Holdings Report



Cash Accounts							
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference	
2,715,426.28	0.6400%	Westpac Group	A-1+	2,715,426.28	473409	Cheque	
5,285,074.46	2.3866%	Westpac Group	A-1+	5,285,074.46	535442	90d Notice	
8,000,500.74	1.7938%			8,000,500.74			

Managed Funds							
Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
7.89	1.5044%	NSW T-Corp (Cash)	TCc	Cash Fund	7.89	535329	
4,066,988.37	21.8271%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	4,066,988.37	536442	
2,017,085.66	13.3967%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,017,085.66	536441	
6,084,081.92	19.0321				6,084,081.92		

Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
7-Aug-19	500,000.00	1.9100%	Bankwest	A-1+	500,000.00	19-Jun-19	501,125.07	538056	1,125.07	At Maturity
14-Aug-19	500,000.00	2.3600%	National Australia Bank	A-1+	500,000.00	16-May-19	502,489.32	537945	2,489.32	At Maturity
4-Sep-19	500,000.00	1.9500%	Bankwest	A-1+	500,000.00	19-Jun-19	501,148.63	538058	1,148.63	At Maturity
12-Sep-19	500,000.00	2.3000%	AMP Bank	A-2	500,000.00	6-Jun-19	501,764.38	538031	1,764.38	At Maturity
18-Sep-19	500,000.00	1.6600%	Bankwest	A-1+	500,000.00	31-Jul-19	500,022.74	538344	22.74	At Maturity
25-Sep-19	500,000.00	2.7500%	IMB Ltd	P-2	500,000.00	23-Jan-19	507,157.53	537480	7,157.53	At Maturity
3-Oct-19	500,000.00	2.3000%	AMP Bank	A-2	500,000.00	6-Jun-19	501,764.38	538032	1,764.38	At Maturity
9-Oct-19	500,000.00	2.8500%	Credit Union Australia	A-2	500,000.00	7-Dec-18	509,252.74	537401	9,252.74	At Maturity
9-Oct-19	500,000.00	2.7500%	National Australia Bank	A-1+	500,000.00	9-Jan-19	507,684.93	537462	7,684.93	At Maturity
16-Oct-19	500,000.00	2.8000%	AMP Bank	A-2	500,000.00	13-Mar-19	505,408.22	537640	5,408.22	At Maturity
23-Oct-19	500,000.00	2.4000%	AMP Bank	A-2	500,000.00	22-May-19	502,334.25	537968	2,334.25	At Maturity
30-Oct-19	500,000.00	2.3000%	AMP Bank	A-2	500,000.00	29-May-19	502,016.44	537989	2,016.44	At Maturity

Broken Hill City Council
Investment Holdings Report



Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
6-Nov-19	500,000.00	2.9000%	Credit Union Australia	A-2	500,000.00	7-Dec-18	509,415.07	537402	9,415.07	At Maturity
13-Nov-19	500,000.00	2.7600%	National Australia Bank	A-1+	500,000.00	16-Jan-19	507,448.22	537473	7,448.22	At Maturity
20-Nov-19	500,000.00	2.8000%	AMP Bank	A-2	500,000.00	11-Mar-19	505,484.93	537632	5,484.93	At Maturity
27-Nov-19	500,000.00	2.5000%	AMP Bank	A-2	500,000.00	8-May-19	502,910.96	537936	2,910.96	At Maturity
4-Dec-19	500,000.00	2.5000%	AMP Bank	A-2	500,000.00	8-May-19	502,910.96	537937	2,910.96	At Maturity
11-Dec-19	500,000.00	2.9000%	Credit Union Australia	A-2	500,000.00	7-Dec-18	509,415.07	537403	9,415.07	Annually
9,000,000.00		2.4828%			9,000,000.00		9,079,753.84		79,753.84	

Broken Hill City Council

Accrued Interest Report - July 2019

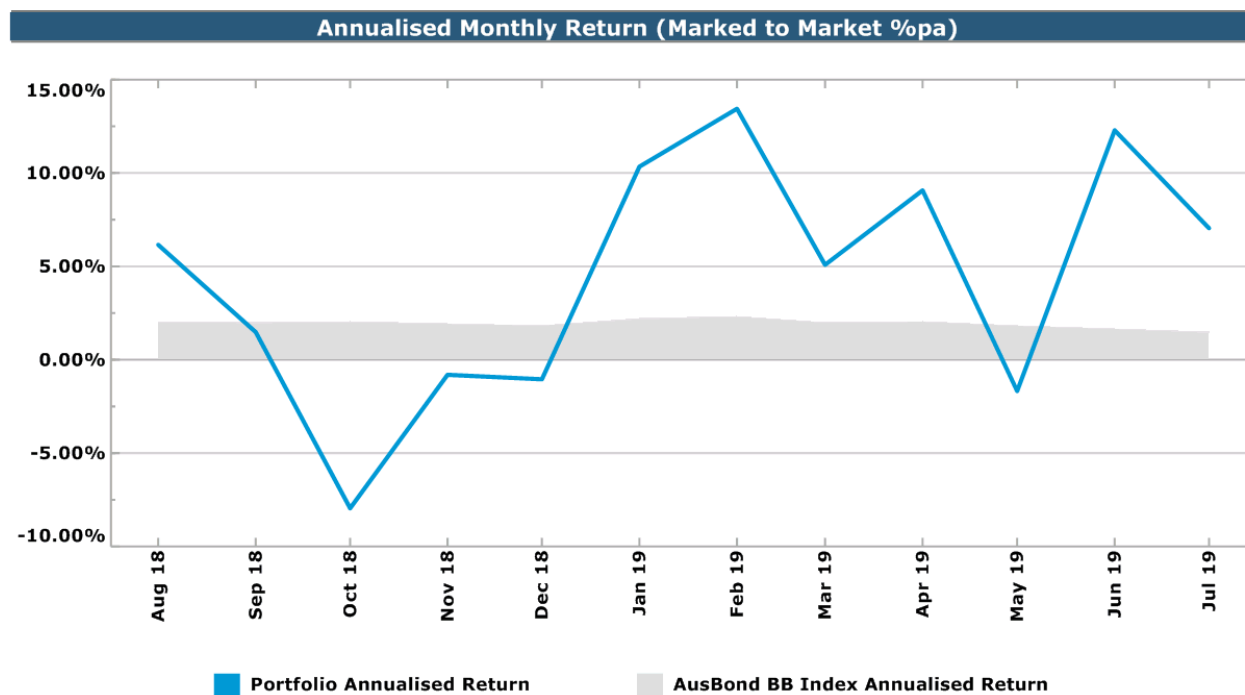


Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Westpac Group	473409	Cheque	2,715,426.28			593.35	31	593.35	.64%
Westpac Group	535442	90d Notice	5,285,074.46			10,691.03	31	10,691.03	2.39%
Cash Total						11,284.38		11,284.38	2.09%
Managed Funds									
Cash Fund	535329		7.89	29-May-17			31	0.01	1.50%
Medium Term Growth Fund	536441		2,017,085.66	12-Feb-18			31	22,965.10	13.40%
Long Term Growth Fund	536442		4,066,988.37	09-Feb-18			31	79,213.82	21.83%
Managed Funds Total								102,178.93	19.12%
Term Deposits									
AMP Bank	537631		500,000.00	11-Mar-19	03-Jul-19	4,138.36	2	72.61	2.65%
AMP Bank	537463		500,000.00	09-Jan-19	10-Jul-19	6,856.16	9	339.04	2.75%
AMP Bank	537474		500,000.00	16-Jan-19	17-Jul-19	6,856.16	16	602.74	2.75%
Suncorp Bank	537647		500,000.00	21-Mar-19	24-Jul-19	4,366.44	23	803.43	2.55%
Bankwest	538055		500,000.00	19-Jun-19	31-Jul-19	1,087.40	30	776.72	1.89%
Bankwest	538056		500,000.00	19-Jun-19	07-Aug-19		31	811.10	1.91%
National Australia Bank	537945		500,000.00	16-May-19	14-Aug-19		31	1,002.20	2.36%
Bankwest	538058		500,000.00	19-Jun-19	04-Sep-19		31	828.08	1.95%
AMP Bank	538031		500,000.00	06-Jun-19	12-Sep-19		31	976.71	2.30%
Bankwest	538344		500,000.00	31-Jul-19	18-Sep-19		1	22.74	1.66%
IMB Ltd	537480		500,000.00	23-Jan-19	25-Sep-19		31	1,167.80	2.75%
AMP Bank	538032		500,000.00	06-Jun-19	03-Oct-19		31	976.71	2.30%
Credit Union Australia	537401		500,000.00	07-Dec-18	09-Oct-19		31	1,210.27	2.85%

Broken Hill City Council
Accrued Interest Report - July 2019

Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
National Australia Bank	537462		500,000.00	09-Jan-19	09-Oct-19		31	1,167.81	2.75%
AMP Bank	537640		500,000.00	13-Mar-19	16-Oct-19		31	1,189.04	2.80%
AMP Bank	537968		500,000.00	22-May-19	23-Oct-19		31	1,019.18	2.40%
AMP Bank	537989		500,000.00	29-May-19	30-Oct-19		31	976.71	2.30%
Credit Union Australia	537402		500,000.00	07-Dec-18	06-Nov-19		31	1,231.51	2.90%
National Australia Bank	537473		500,000.00	16-Jan-19	13-Nov-19		31	1,172.06	2.76%
AMP Bank	537632		500,000.00	11-Mar-19	20-Nov-19		31	1,189.04	2.80%
AMP Bank	537936		500,000.00	08-May-19	27-Nov-19		31	1,061.64	2.50%
AMP Bank	537937		500,000.00	08-May-19	04-Dec-19		31	1,061.64	2.50%
Credit Union Australia	537403		500,000.00	07-Dec-18	11-Dec-19		31	1,231.51	2.90%
Term Deposits Total						23,304.52		20,890.29	2.51%
						34,588.90		134,353.60	7.04%

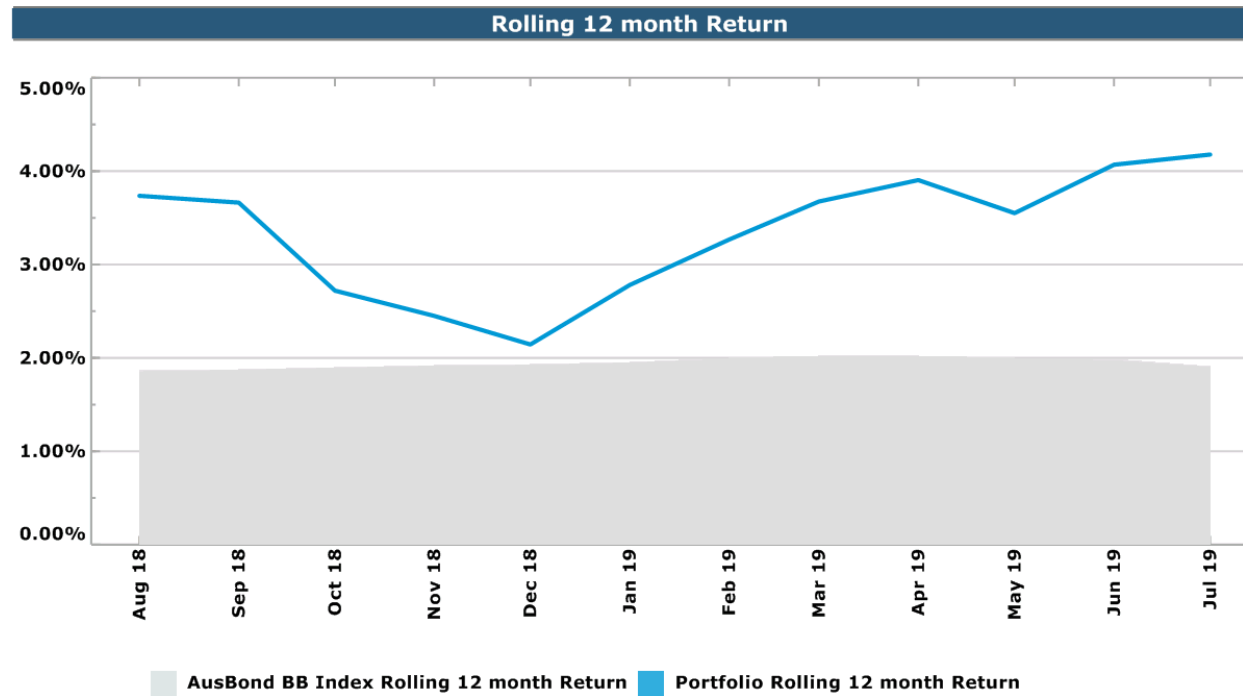
Broken Hill City Council Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Jul 2019	7.04%	1.42%	5.62%
Last 3 Months	5.66%	1.61%	4.05%
Last 6 Months	7.29%	1.84%	5.45%
Financial Year to Date	7.04%	1.42%	5.62%
Last 12 months	4.18%	1.90%	2.28%

Broken Hill City Council

Investment Performance Report

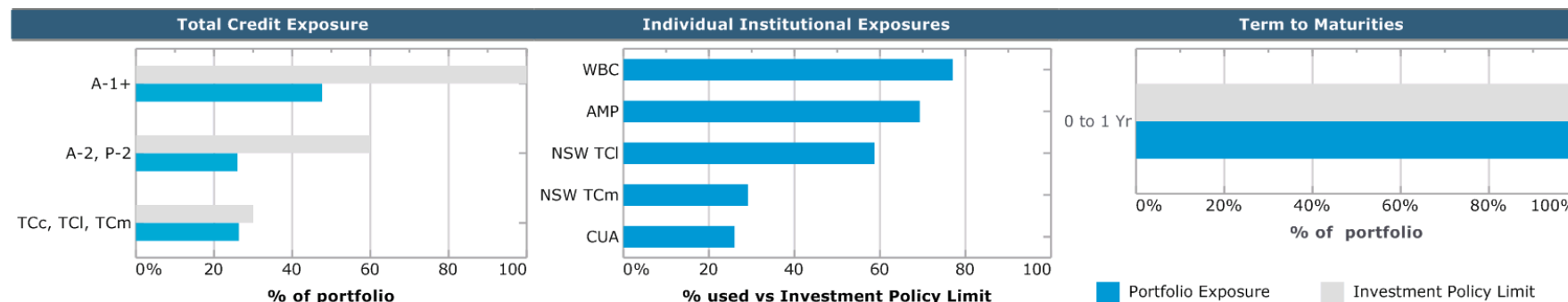


Historical Performance Summary (actual)

	Portfolio	AusBond BB Index	Outperformance
Jul 2019	0.58%	0.12%	0.46%
Last 3 Months	1.40%	0.40%	1.00%
Last 6 Months	3.55%	0.91%	2.64%
Financial Year to Date	0.58%	0.12%	0.46%
Last 12 months	4.18%	1.90%	2.28%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	11,000,501	
		11,000,501	48% 100% ✓
Short Term	A-2	5,500,000	
Short Term	P-2	500,000	
		6,000,000	26% 60% ✓
Short Term	TCc	8	
Short Term	TCI	4,066,988	
Short Term	TCm	2,017,086	
		6,084,082	26% 30% ✓
		23,084,583	100%

✓ = compliant
X = non-compliant

	% used vs Investment Policy Limit
Westpac Group (A-1+, AA-)	77% ✓
AMP Bank (A-2, A-)	69% ✓
NSW T-Corp (LT) (TCI, TCI)	59% ✓
NSW T-Corp (MT) (TCm)	29% ✓
Credit Union Australia (A-2, BBB)	26% ✓
National Australia Bank (A-1+, AA-)	14% ✓
Commonwealth Bank of Australia (A-1+, AA-)	14% ✓
IMB Ltd (P-2, Baa1)	9% ✓
NSW T-Corp (Cash) (TCc)	0% ✓

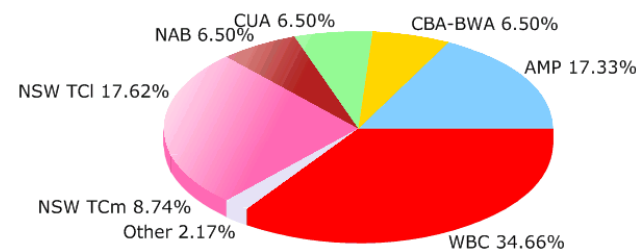
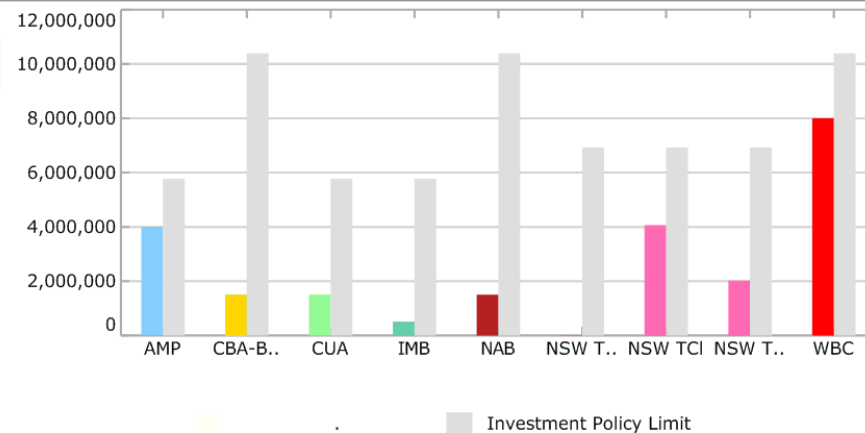
	Face Value (\$)	Policy Max
Between 0 and 1 Year	23,084,583	100% 100% ✓
	23,084,583	
Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	14,084,583	61%
01. Less Than 30 Days	1,000,000	4%
02. Between 30 Days and 60 Days	2,000,000	9%
03. Between 60 Days and 90 Days	2,500,000	11%
04. Between 90 Days and 180 Days	3,500,000	15%
	23,084,583	

Broken Hill City Council

Individual Institutional Exposures Report



Individual Institutional Exposures				Individual Institutional Exposure Charts	
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)		
AMP Bank	A-2, A-	4,000,000	5,771,146		
Commonwealth Bank of Australia	A-1+, AA-	1,500,000	10,388,062		
Credit Union Australia	A-2, BBB	1,500,000	5,771,146		
IMB Ltd	P-2, Baa1	500,000	5,771,146		
National Australia Bank	A-1+, AA-	1,500,000	10,388,062		
NSW T-Corp (Cash)	TCc	8	6,925,375		
NSW T-Corp (LT)	TCI	4,066,988	6,925,375		
NSW T-Corp (MT)	TCm	2,017,086	6,925,375		
Westpac Group	A-1+, AA-	8,000,501	10,388,062		
		23,084,583			



Broken Hill City Council

Cash Flows Report



Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
3-Jul-19	537631	AMP Bank	Term Deposits	Maturity Face Value - Received	500,000.00
		AMP Bank	Term Deposits	Interest - Received	4,138.36
				<u>Deal Total</u>	<u>504,138.36</u>
				Day Total	504,138.36
10-Jul-19	537463	AMP Bank	Term Deposits	Maturity Face Value - Received	500,000.00
		AMP Bank	Term Deposits	Interest - Received	6,856.16
				<u>Deal Total</u>	<u>506,856.16</u>
				Day Total	506,856.16
17-Jul-19	537474	AMP Bank	Term Deposits	Maturity Face Value - Received	500,000.00
		AMP Bank	Term Deposits	Interest - Received	6,856.16
				<u>Deal Total</u>	<u>506,856.16</u>
				Day Total	506,856.16
24-Jul-19	537647	Suncorp Bank	Term Deposits	Maturity Face Value - Received	500,000.00
		Suncorp Bank	Term Deposits	Interest - Received	4,366.44
				<u>Deal Total</u>	<u>504,366.44</u>
				Day Total	504,366.44
31-Jul-19	538055	Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposits	Interest - Received	1,087.40
				<u>Deal Total</u>	<u>501,087.40</u>
	538344	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	1,087.40
				Net Cash Movement for Period	2,023,304.52

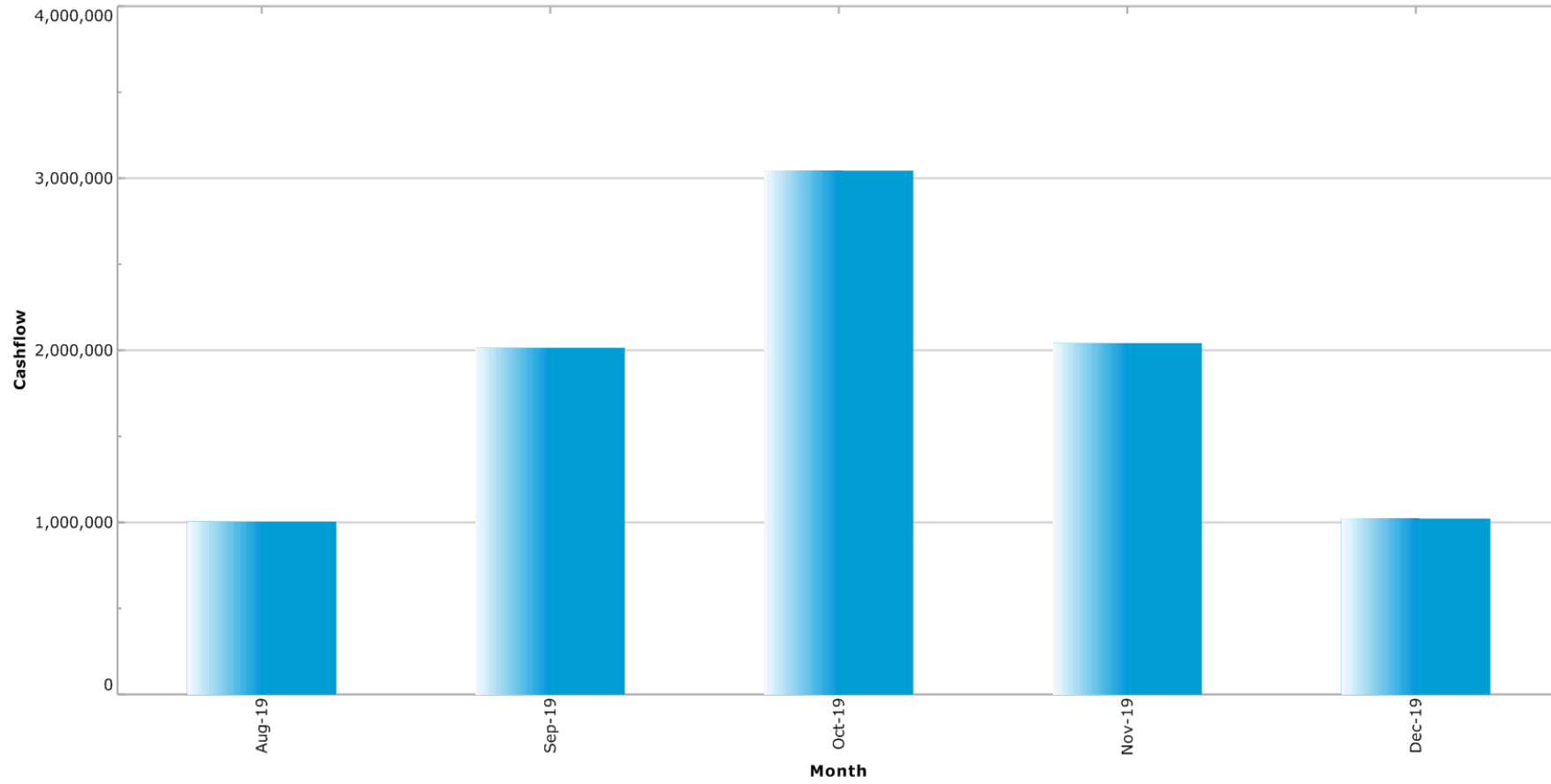
Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
7-Aug-19	538056	Bankwest	Term Deposit	Maturity Face Value - Received	500,000.00
		Bankwest	Term Deposit	Interest - Received	1,282.05

Broken Hill City Council
Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<u>Deal Total</u>					<u>501,282.05</u>
Day Total					501,282.05
14-Aug-19	537945	National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
		National Australia Bank	Term Deposit	Interest - Received	2,909.59
<u>Deal Total</u>					<u>502,909.59</u>
Day Total					502,909.59
Net Cash Movement for Period					<u>1,004,191.64</u>

Broken Hill City Council
Cash Flows Report

ORDINARY MEETING OF THE COUNCIL

August 16, 2019

ITEM 7BROKEN HILL CITY COUNCIL REPORT NO. 133/19

SUBJECT: ANNUAL INVESTMENT REVIEW FOR THE PERIOD ENDING
30 JUNE 2019 17/82

Recommendation

1. That Broken Hill City Council Report No. 133/19 dated August 16, 2019, be received.

Executive Summary:

This report is to satisfy the *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011.

The 2018/19 financial year began with optimism that the growth experienced in the previous financial year would continue, albeit with some slight easing. The downturn that came was stronger than many expected as several global factors converged including the slowing of the Chinese economy, the weakening of the European economy led by the uncertainty of Brexit as well as the trade tension between the US and China.

Domestically, the market went from pricing in no change to rates throughout 2019 to having the RBA cut the official cash rate by 50bp, to an historic low of 1.00%, and having another 25 basis points cut priced in before the end of 2019.

For the 2018/19 Financial Year, Council's portfolio outperformed the bank bill index benchmark by 210 basis points: 4.07%pa vs 1.97%pa, helped by strong returns from the NSW TCorpIM Medium Term and Long Term Growth Funds.

Council's investment portfolio is prudently managed and consists of assets appropriate for a local government entity. Due to the underperformance in the financial sector over the past twelve months, Council has increased its maturity profile on term deposits to maximise return on investment during a time of stagnate global growth.

All of council's investment have been made within council policy and the *Local Government Act 1993*.

Report:**Investment Climate**

The 2018/19 Financial Year began with optimism that the growth experienced in the previous financial year would continue, albeit with some slight easing. The actual downturn that came was stronger than most experts had predicted as several factors across major economies converged:

- China's economic growth declined off the back of regulatory tightening to rein in the nation's shadow banking industry and an increase in trade tensions with the United States;
- The euro area economy lost more momentum than expected as consumer and business confidence weakened and external demand, especially from Asia, softened; and
- Global trade tensions, not limited to the US and China, increasingly took a toll on business confidence leading to worsening financial market sentiment, manufacturing sector weakness and a slowdown in business investment.

Australian Economic Conditions

Domestically, near the end of 2018 the market was pricing a steady official cash rate of 1.50% through 2019. Within just seven months the RBA has cut the cash rate by 50bp, to an historic low of 1.00%, and the market is expecting another 25bp cut before the end of 2019.

The RBA is now forecasting the Australian economy to grow by 2¾% over both 2019 and 2020 and an unemployment rate of approximately 5%. Inflation is expected to remain around the bottom of the central bank's 2-3% target range over the next few years before gradually increasing.

Interest Rate Environment

The RBA lowered the cash rate by 50 basis points over June and early July aiming to reduce spare capacity in the economy and lower the unemployment rate. The central bank expects the lower interest rate to provide more Australians with jobs and jumpstart the economy with the aim of increasing inflation to the 2-3% target range.

At this stage, the futures market is pricing in another 25bp rate cut by December, which would take the official cash rate to 0.75%.

International Equities

Global share markets closed out the first half of the 2018/19 FY heading sharply lower as the global economy and share markets were focused on two key factors: fears that the US Federal Reserve would tighten monetary policy too aggressively given their own signals that three rate hikes were in store for 2019 and the escalating trade war threats between the US and China.

UK and European shares had the added pressure of what form a disorderly Brexit would take with wide expectations of administrative, trade and immigration chaos. A major turning point for the share markets was the US Fed taking the threatened interest rate hikes off the table in March. The US/China trade war remains an issue, but with occasional news of breakthroughs in talks the market has pushed the concerns to the back burner.

As the 2018/19 financial year came to an end, share markets were again surging higher, somewhat in defiance, or apathy, of the pessimism being felt in global bond markets where interest rates continue to fall as investors seek the safety of government bonds.

Australian Equities

Australian shares have benefited as much as any with the renewed global confidence in shares over the past six months, despite some economists warning that the confidence is misplaced and a correction remains a threat.

Council's Portfolio Performance

For the 2018/19 financial year, Council's portfolio has outperformed the bank bill index benchmark by 210 basis points: 4.07%pa vs 1.97%pa on a marked-to-market basis. *(Marked-to-market returns include any changes on underlying capital valuations).*

The portfolio's strong performance was driven largely by the rebound in sharemarkets during the first half of 2019 flowing through to good results in the NSW TCorpIM Medium and Long Term Growth Funds. While performance can be volatile on a month-by month basis in this fund, Council is taking a long term view on these holdings.

All of council's investment have been made within council policy and the *Local Government Act 1993*.

Investment Strategy Recommendation

Over the 2018/19 financial year, Council prudently extended its maturity profile from a rolling three month cycle to predominately a rolling six month cycle and adding a few longer dated 'specials' that come available from time to time when cash requirements allow.

Council has a good spread of term deposit maturities for the remainder of 2019, however there remains scope to increase Council's holdings beyond 6 months if capital expenditure requirements allow.

Investment opportunities will continue to be considered closely to help ensure the portfolio remains well positioned to take advantage of changing market conditions.

Strategic Direction:

Key Direction: 4	Our Leadership
Objective: 4.1	Openness and Transparency in Decision Making
DP Action:	Support the organisation to operate within its legal framework
4.1.1	

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

Due to global stability and growth not meeting initial expectations, a reduction in investment revenue was adjusted for in the Quarterly Review Budget Statement for the period ending December 2018.

Attachments

1. [↓](#) Investment Strategy Review for the period ending 30 June 2019
2. [↓](#) TCorp IM Funds - Year in Review 2019

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER



2 August 2019

Mr Jay Nankivell
Chief Financial Officer
Broken Hill City Council
240 Blende St
BROKEN HILL NSW 2880

Dear Jay,

Investment Strategy and Portfolio Review – 2018/19 Financial Year

Please find attached Council's Investment Strategy and Portfolio Review for the 2018/19 Financial Year ending June.

The 2018/19 Financial Year began with optimism that the growth experienced in the previous financial year would continue, albeit with some slight easing. The downturn that came was stronger than many expected as several global factors converged.

Domestically, the market went from pricing in no change to rates throughout 2019 to having the RBA cut the official cash rate by 50bp, to an historic low of 1.00%, and having another 25bp cut priced in before the end of 2019.

For the 2018/19 Financial Year, Council's portfolio outperformed the bank bill index benchmark by 210 basis points: 4.07%pa vs 1.97%pa, helped by strong returns from the NSW TCorpIM Medium Term and Long Term Growth Funds.

Please call Titus (0437 678 608) or me (0414 611 827) with any questions.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Erik Gates', enclosed within a thin black rectangular border.

Erik Gates

Director



**Investment Strategy
and
Portfolio Review
2018/19 Financial Year**



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Executive Summary

Investment Climate:

- The 2018/19 Financial Year began with optimism that the growth experienced in the previous financial year would continue, albeit with some slight easing. The actual downturn that came was stronger than most experts had predicted as several factors across major economies converged.
- The International Monetary Fund (IMF) recently downgraded its global growth forecast for 2019/2020 to 3.2%, the slowest growth rate since the GFC, citing the global economy is “sluggish and precarious” and “remains at a delicate juncture”.
- Domestically, the RBA lowered the cash rate by 50 basis points over June and early July, to 1.00%, aiming to reduce spare capacity in the economy and lower the unemployment rate. The futures market is pricing in another 25bp rate cut by December.

Investment Portfolio:

- For the 2018/19 Financial Year, Council’s portfolio has outperformed the bank bill index benchmark by 211 basis points: 4.08%pa vs 1.97%pa. The portfolio’s strong performance was driven largely by the rebound in sharemarkets during the first half of 2019 flowing through to good results in the NSW TCorpIM Medium and Long Term Growth Funds.
- Over the 2018/19 FY, Council prudently increased the maturity profile of its term deposit portfolio for better overall diversification and returns. As at 30 June, Council had nearly 25% of its portfolio in deposits greater than 90 days, up from only 3% at the end of the 2017/18 FY.

Investment Strategy:

- It is recommended that Council continue its rolling 6 month TD purchases, plus occasional longer dated specials when cash flow allows. Currently, attractive 6 month term deposits rates are good value, particularly if the funds will be utilised upon maturity.
- Competitively priced fixed rate bonds or TDs up to 3 years are good alternatives to floating rate investments in the current environment. Floating rate investments may be a better option for 4 & 5 year maturities depending upon the bond’s interest rate.



The Investment Climate

International Economic Overview

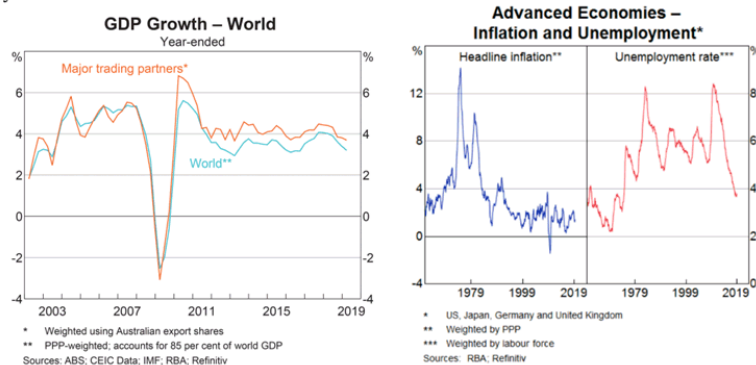
- Global economic downturn has been stronger than experts had predicted;
- Low wage growth persists across major economies despite tight labour markets;
- The ongoing US/China trade war remains the wildcard issue for prospects of future economic growth.

The 2018/19 Financial Year began with optimism that the growth experienced in the previous financial year would continue, albeit with some slight easing. The actual downturn that came was stronger than most experts had predicted as several factors across major economies converged:

- China's economic growth declined off the back of regulatory tightening to rein in the nation's shadow banking industry and an increase in trade tensions with the United States;
- The euro area economy lost more momentum than expected as consumer and business confidence weakened and external demand, especially from Asia, softened; and
- Global trade tensions, not limited to the US and China, increasingly took a toll on business confidence leading to worsening financial market sentiment, manufacturing sector weakness and a slowdown in business investment.

The International Monetary Fund (IMF) recently downgraded its global growth forecast for 2019/2020 to 3.2%, the slowest growth rate since the GFC, citing the global economy is "sluggish and precarious" and "remains at a delicate juncture".

Meanwhile, unemployment rates in many of the major economies are the lowest they have been in many decades and inflation rates, aided by low wages growth, are mostly below 2%:



Looking forward, the big uncertainty remains trade policy. A failure to resolve the disputes represents a major downside risk to the global economy of which some remains priced in. However, a resolution of the current disputes would help boost trade flows and reduce some of the uncertainties facing businesses leading to a likely pick-up in investment and business confidence.



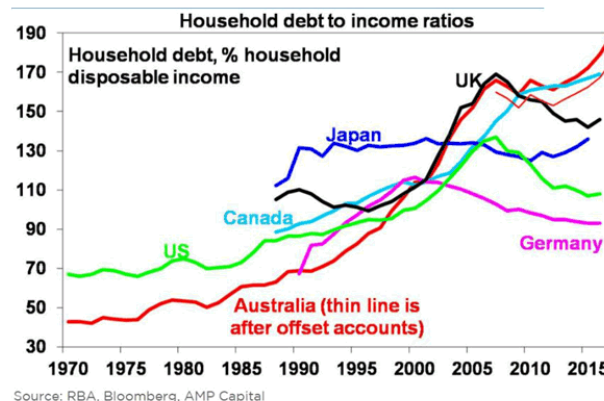
Australian Economic Conditions

- Cash Rate down to historic low of 1.00% as inflation remains subdued;
- Low wage growth and disposable income is impacting consumer confidence and retail sales, while household debt continues to rise;
- Inflation expected to be at the bottom of the 2-3% target range for years.

Domestically, near the end of 2018 the market was pricing a steady official cash rate of 1.50% through 2019. Within just seven months the RBA has cut the cash rate by 50bp, to an historic low of 1.00%, and the market is expecting another 25bp cut before the end of 2019.

The RBA has noted that slumping house prices have impacted homeowners' feeling of wealth. This, along with weak growth in household income, has contributed to a slowdown in household consumption growth. Over the past three years, household disposable income has increased at an average rate of just 2¼%. This compares with an average of 6% over the preceding decade. The lower rate of income growth has forced people to cut back on spending, resulting in weakening retail sales figures.

Another issue of concern to the RBA has been the steady increase in Australians' household debt to income ratio which has surged to 190%, well past several large economies. Efforts will need to be made to reduce household debt before pressure mounts again to raise interest rates:



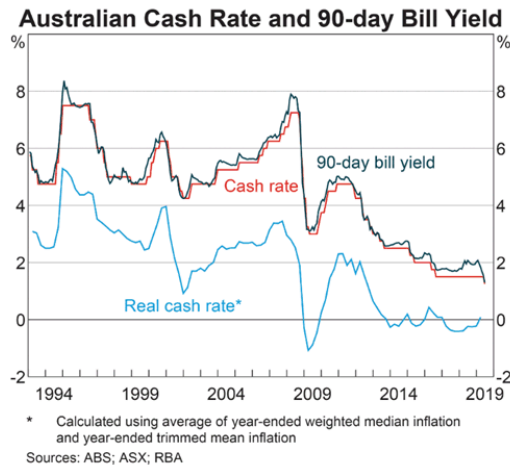
The RBA expects stronger growth in disposable income will eventually flow through into household spending and improved retail sales, but it will take some time. There are some bright spots in the economy, including increased infrastructure investment; a growth in demand for a range of services; and a recent lift in the terms of trade boosting national income.

The RBA is now forecasting the Australian economy to grow by 2¾% over both 2019 and 2020 and an unemployment rate of approximately 5%. Inflation is expected to remain around the bottom of the central bank's 2-3% target range over the next few years before gradually increasing.



Interest Rate Environment

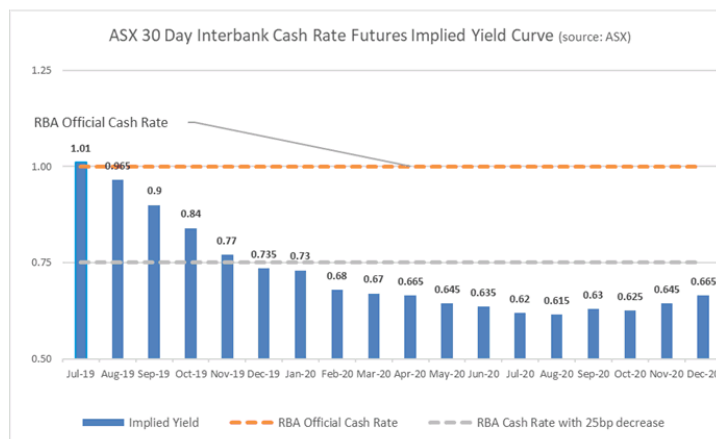
The RBA lowered the cash rate by 50 basis points over June and early July aiming to reduce spare capacity in the economy and lower the unemployment rate. The central bank expects the lower interest rate to provide more Australians with jobs and jumpstart the economy with the aim of increasing inflation to the 2-3% target range.



In the minutes of its latest meeting, the RBA left open the possibility for further cuts to the official cash rate depending upon the impact of the lower rates on employment and inflation.

Along with monetary action, the RBA has been vocal in urging the federal government to expand fiscal stimulus by reducing regulations and increase infrastructure spending, both of which are in the works with the newly re-elected Coalition Government.

At this stage, the futures market is pricing in another 25bp rate cut by December, which would take the official cash rate to 0.75%:





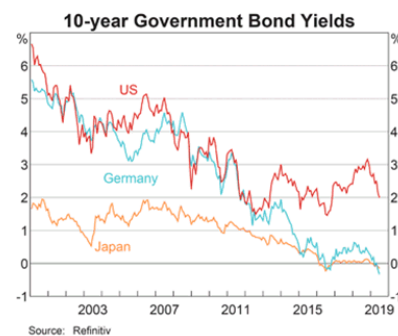
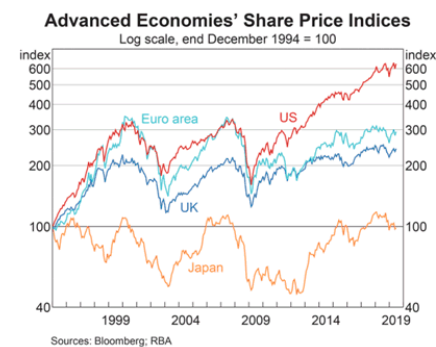
International Equities

Global share markets closed out the first half of the 2018/19 FY heading sharply lower as the global economy and share markets were focused on two key factors: fears that the US Federal Reserve would tighten monetary policy too aggressively given their own signals that three rate hikes were in store for 2019 and the escalating trade war threats between the US and China.

UK and European shares had the added pressure of what form a disorderly Brexit would take with wide expectations of administrative, trade and immigration chaos.

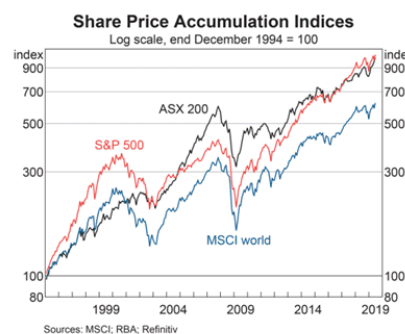
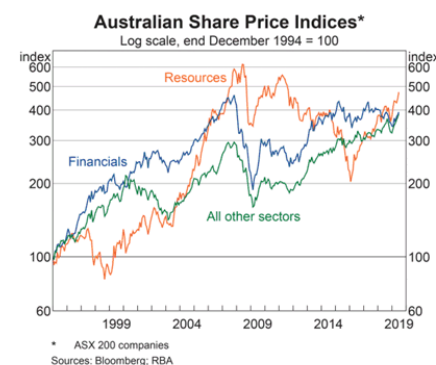
A major turning point for the share markets was the US Fed taking the threatened interest rate hikes off the table in March. The US/China trade war remains an issue, but with occasional news of breakthroughs in talks the market has pushed the concerns to the back burner.

As the 2018/19 FY came to an end, share markets were again surging higher, somewhat in defiance, or apathy, of the pessimism being felt in global bond markets where interest rates continue to fall as investors seek the safety of government bonds.



Australian Equities

Australian shares have benefited as much as any with the renewed global confidence in shares over the past six months, despite some economists warning that the confidence is misplaced and a correction remains a threat. The charts below show the upward trend in the Australian indices resuming after the late 2018 sell off:



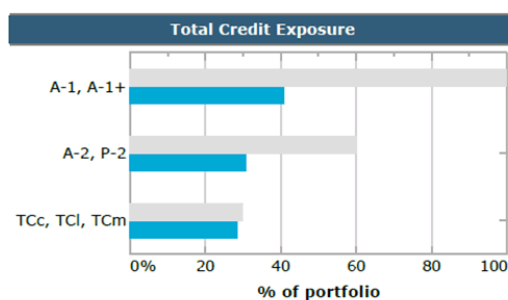


Good Governance: Investment Portfolio vs Policy Limits

The following tables summarise Council's Investment Portfolio, as at 30 June, in terms of its Investment Policy Framework:

- A. Overall Portfolio Credit Limits;
- B. Individual Institution Limits; and
- C. Term to Maturity Limits.

A. Overall Portfolio Credit Limits:



	Credit Rating	Face Value (\$)		Policy Max	
Short Term	A-1	500,000			
Short Term	A-1+	9,531,183			
		10,031,183	41%	100%	✓
Short Term	A-2	7,000,000			
Short Term	P-2	500,000			
		7,500,000	31%	60%	✓
Short Term	TCc	8			
Short Term	TCI	4,787,775			
Short Term	TCm	2,174,121			
		6,961,903	28%	30%	✓
		24,493,086	100%		

✓ = compliant
X = non-compliant

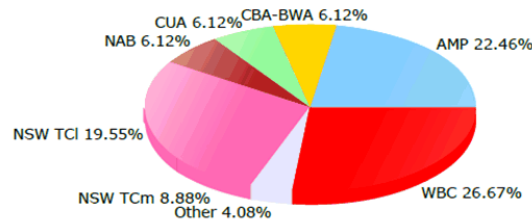
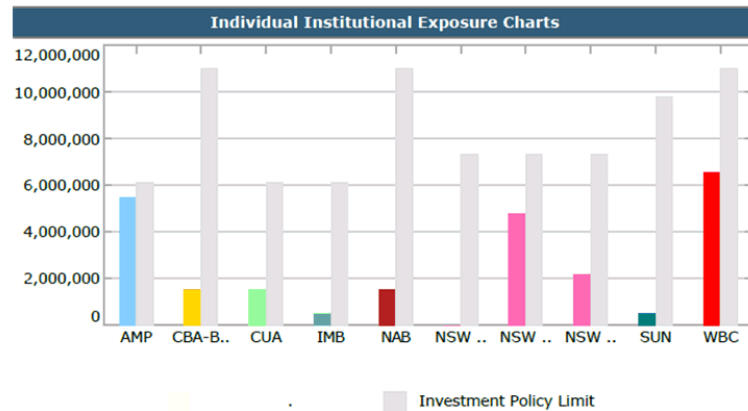
Council's overall credit profile is within policy limits.

A list of Australian ADIs with their current credit ratings are included in Appendix C of this review.



B. Individual Institution Limits:

Council's portfolio consists of a diversified selection of authorised investment options for NSW councils. All exposures are within Council's investment policy limits as at 30 June:

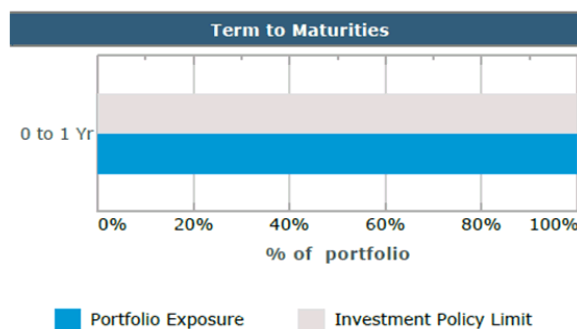


All of Council's portfolio exposures comply with legislation and are within Council's investment policy guidelines.



C. Term to Maturity Limits:

Council's investment portfolio currently has a combination of short dated cash and fixed interest securities (term deposits) and long term growth asset exposure through NSW TCorpIM managed funds.



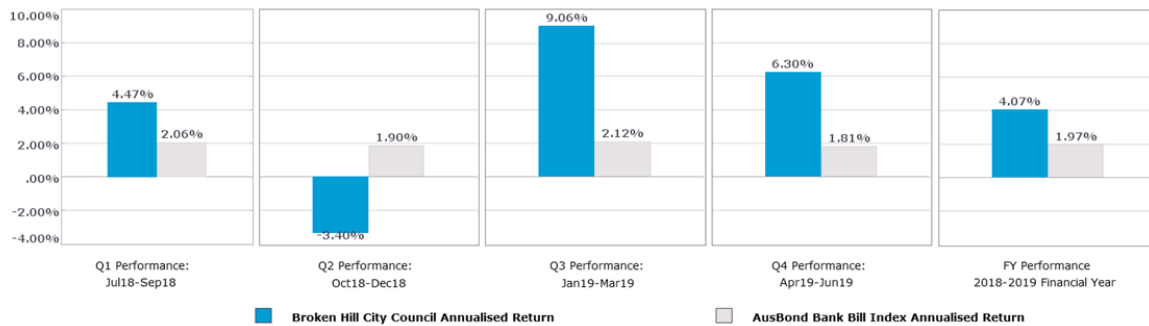
Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	13,493,086	55%
01. Less Than 30 Days	2,000,000	8%
02. Between 30 Days and 60 Days	1,500,000	6%
03. Between 60 Days and 90 Days	1,500,000	6%
04. Between 90 Days and 180 Days	6,000,000	24%
	24,493,086	

Over the 2018/19 FY, Council prudently increased the maturity profile of its term deposit portfolio for better overall diversification and returns. As at 30 June, Council had nearly 25% of its portfolio in deposits greater than 90 days, up from only 3% at the end of the 2017/18 FY.



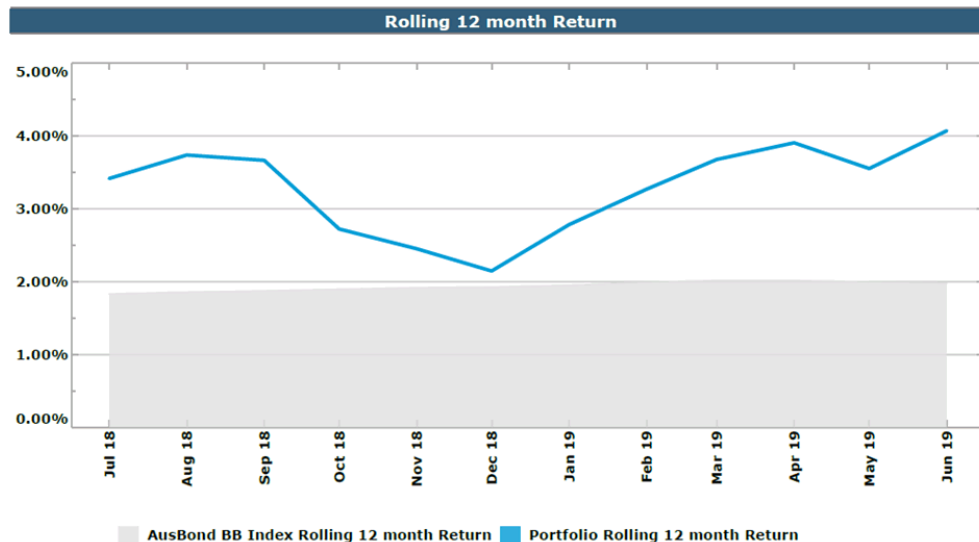
Portfolio Performance, Interest Details & Capital Movements

The charts below show Council's 2018/19 quarterly and financial year portfolio returns against benchmark:



For the 2018/19 Financial Year, Council's portfolio has outperformed the bank bill index benchmark by 210 basis points: 4.07%pa vs 1.97%pa on a marked-to-market basis. (Marked-to-market returns include any changes on underlying capital valuations).

The portfolio's strong performance was driven largely by the rebound in sharemarkets during the first half of 2019 flowing through to good results in the NSW TCorpIM Medium and Long Term Growth Funds. While performance can be volatile on a month-by month basis in this fund, Council is taking a long term view on these holdings. The chart below shows Council's total portfolio return on a rolling 12 month basis:





Interest Accrued

Summary of Interest Accrued Calculations up to 30-Jun-19

Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Grand Total
Cash	17,290.88	16,153.57	13,081.53	14,171.35	13,749.13	13,258.81	13,021.97	11,847.18	12,814.88	13,203.92	10,908.60	10,183.85	159,685.67
Managed Fund	761.05	645.94	569.97	541.14	220.99	140.20	0.02	0.02	0.01	0.01	0.01	0.02	2,879.38
Term Deposit	22,829.30	24,670.25	24,562.76	27,892.06	28,835.20	32,373.88	32,847.83	27,974.95	30,702.30	26,545.87	24,097.17	23,235.72	326,567.29
Grand Total	40,881.23	41,469.76	38,214.26	42,604.55	42,805.32	45,772.89	45,869.82	39,822.15	43,517.19	39,749.80	35,005.78	33,419.59	489,132.34

Council has accrued just over \$489,000 in interest for the 2018/19 FY.

Interest Received

Summary of Interest Received Calculations up to 30-Jun-19

Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Grand Total
Cash	17,290.88	16,153.57	13,081.53	14,171.35	13,749.13	13,258.81	13,021.97	11,847.18	12,814.88	13,203.92	10,908.60	10,183.85	159,685.67
Term Deposit	18,699.18	31,246.57	3,353.42	18,543.29	19,460.81	11,360.35	26,221.23	23,753.01	29,352.05	28,829.45	42,339.74	22,233.42	275,392.52
Grand Total	35,990.06	47,400.14	16,434.95	32,714.64	33,209.94	24,619.16	39,243.20	35,600.19	42,166.93	42,033.37	53,248.34	32,417.27	435,078.19

Council has received over \$435,000 in interest/coupons in the 2018/19 FY.

Capital Movements

Summary of Capital Movements Calculations up to 30-Jun-19

Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Grand Total
Managed Fund	89,917.92	99,782.58	-6,338.42	-232,883.12	-61,412.00	-70,829.19	186,507.07	227,385.47	71,684.19	150,973.42	-71,115.29	213,665.82	597,338.45
Grand Total	89,917.92	99,782.58	-6,338.42	-232,883.12	-61,412.00	-70,829.19	186,507.07	227,385.47	71,684.19	150,973.42	-71,115.29	213,665.82	597,338.45

Council's investments in the TCorp Medium and Long Term Growth Funds increased in value by over \$597,000.

Purchase/Maturities/Sales

Summary of Purchases/Maturities/Sales Calculations up to 30-Jun-19

Instrument	Jul 18	Aug 18	Sep 18	Oct 18	Nov 18	Dec 18	Jan 19	Feb 19	Mar 19	Apr 19	May 19	Jun 19	Grand Total
Managed Fund				-200,000.00		-145,420.18						-900,000.00	-1,245,420.18
Term Deposit	0.00	500,000.00	0.00	2,000,000.00	0.00	1,000,000.00	0.00	-1,000,000.00	0.00	-2,000,000.00	-500,000.00	500,000.00	500,000.00
Grand Total	0.00	500,000.00	0.00	1,800,000.00	0.00	854,579.82	0.00	-1,000,000.00	0.00	-2,000,000.00	-500,000.00	-400,000.00	-745,420.18

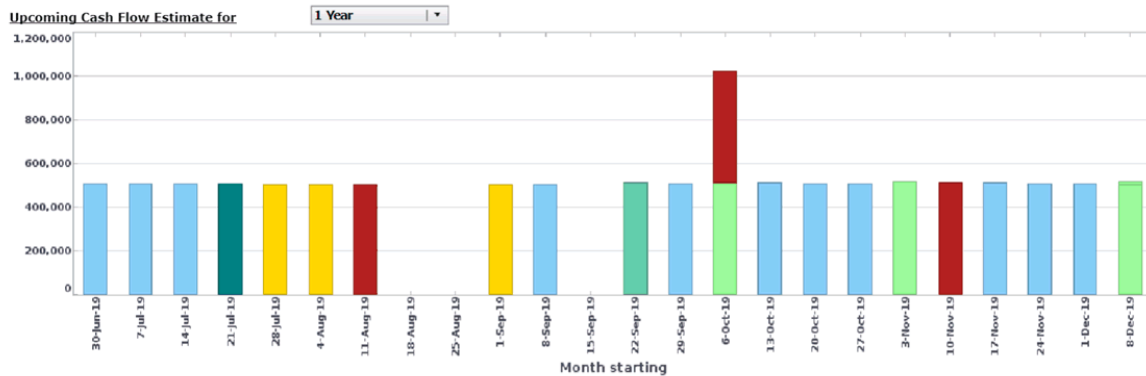
During the financial year, Council:

- Decreased its holdings in NSW T-Corp Funds by \$1.245m (decrease of \$0.345m in the Cash Fund and a decrease of \$0.9m in the Long Term Growth Fund)
- Increased its term deposit exposures by a net \$0.5m with new term deposits earning a weighted average rate of 2.67% pa.



Investment Strategy Recommendations

Over the 2018/19 FY, Council prudently extended its maturity profile from a rolling 3 month cycle to predominately a rolling 6 month cycle and adding a few longer dated 'specials' that come available from time to time when cash requirements allow.

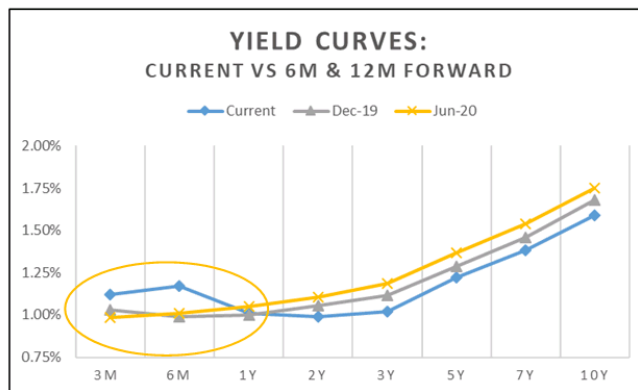


Council has a good spread of term deposit maturities for the remainder of 2019, however there remains scope to increase Council's holdings beyond 6 months if capital expenditure requirements allow.



Looking Forward – Value in the Market

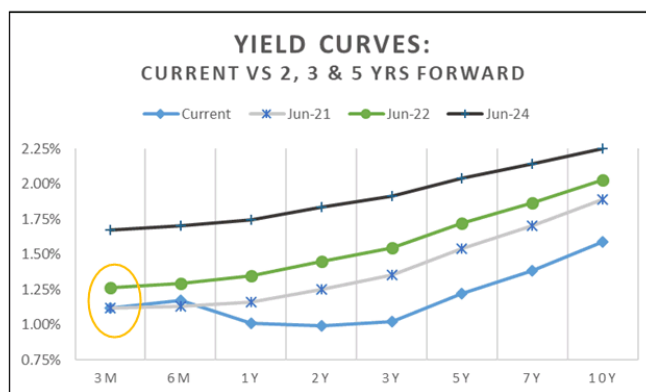
Short-term Outlook (up to 12 months): the market is pricing in a drop in short term rates over the coming year. Particularly in the 6 month area:



This indicates that competitively priced 6 month term deposits rates are good value now, particularly if the funds will be utilised upon maturity. If the proceeds are to be reinvested for a further 6 months upon maturity the prevailing rates may be quite lower (difference between the blue and grey lines at the 6M area above).

The chart also shows there should be little “interest rate risk” in making fixed rate deposits in the 12 month area as rates are expected to be little different when the deposits mature.

Long-term Outlook (12 months and greater): The 3-month rate is expected to be essentially unchanged between now and 2 years and only 14 basis higher than its current level in 3 years (difference between the blue line and the 2 others in the orange circle below):



This implies that interest rates on floating rate securities that use the 3mo BBSW as its base, will have little change over the next 3 years. Therefore, competitively priced fixed rate bonds or TDs up to 3 years may be better alternatives than floating rate investments. Beyond 3 years interest rates are expected to rise sharply, implying a



floating rate note or floating rate TD may be a better option for 4 & 5 year maturities depending upon the bond's interest rate. Forward looking comparisons between fixed and floating rate options are always undertaken when assessing a long dated floating rate note or term deposit.

In relation to bank issued bonds, further post-GFC banking regulation has been recently announced by the banking regulator, APRA. Going forward, Australia's major banks will be required to increase issuance of Tier 2 "loss absorbing" bonds to help protect the stability of the banks in the event of another financial crises. NSW councils may not invest in Tier 2 bonds which may be converted to equity or expunged entirely in times of fiscal stress.

The increased issuance of Tier 2 capital by the banks will consequently reduce the amount of senior ranked bonds banks will require, thereby tightening the availability, and interest rates, of bonds which Council may invest; new 5 year issuance from the major banks is likely to be in the BBSW+0.65% area, down from NAB's BBSW+0.92% issue in June 2019.

The positive to this is that the senior ranked bonds Council may invest in will be more secure given the increased subordination in the banks' capital structures and therefore helping avoid a credit rating downgrade of the major banks.



Summary:

- Council's investment portfolio is prudently managed and consists of assets appropriate for a local government entity.
- Interest rates have dropped sharply over the past 6 months as the RBA has cut the official cash rate by 50bps, to an historic low of 1.00%, and another 25bp cut by December is priced into the market.
- For the 2018/19 Financial Year, Council's portfolio has outperformed the bank bill index benchmark by 210 basis points: 4.07%pa vs 1.97%pa.
- The portfolio's strong performance was driven largely by the rebound in sharemarkets during the first half of 2019 flowing through to good results in the NSW TCorpIM Medium Term and Long Term Growth Funds.
- Based on the current interest rate outlook, attractive 6 month term deposits rates remain good value, mainly if the funds are utilised upon maturity.
- Competitively priced fixed rate bonds or TDs up to 3 years are good alternatives to floating rate investments in the current environment. Floating rate investments may be a better option for 4 & 5 year maturities depending upon the bond's interest rate.
- Going forward, Australia's major banks will be required to increase issuance of Tier 2 "loss absorbing" bonds to help protect the stability of the banks in the event of another financial crises. The increased issuance of Tier 2 capital will tighten the availability, the interest rates, and the security of the senior ranked bonds which Council may invest.
- Investment opportunities will continue to be considered closely to help ensure the portfolio remains well positioned to take advantage of changing market conditions.



Appendix A – Asset Allocation and Investment Security Review

The following is a synopsis of Council's investment holdings as of 30 June with comments on the underlying structures:

	Face Value (\$)
Cash	6,531,183.13
Managed Funds	6,961,902.99
Term Deposit	11,000,000.00
	24,493,086.12

Term Deposits and At Call Accounts

- Term Deposits with Australian licenced ADIs
- \$11,000,000 investments in fixed rate term deposits
- Maturity: Jul 2019 to Dec 2019
- Risk of Capital Loss: Low

Term Deposits are held to maturity investments which generally offer a fixed rate for terms under 12 months while terms over 12 months can be offered in both fixed and floating rate options. Rates offered by banks are often more dependent on the bank's funding requirements than the bank's credit ratings, as evidenced by the four major banks frequently paying higher rates than lower rated or unrated banks.

Council's term deposit exposures as at 30 June 2019 included:

Bank	Credit Rating	Geographic Operation	Bank Total Assets (\$m)	Capital Adequacy Ratio	Current Exposure (\$)
AMP Bank	A-2, A-	Australia wide and internationally	19,073	10.2%	5,500,000
Commonwealth Bank of Australia	A-1+, AA-	Australia wide and internationally	768,184	10.3%	1,500,000
Credit Union Australia	A-2, BBB	Australia wide	#N/A	14.0%	1,500,000
IMB Ltd	P-2, Baa1	Predominately NSW	5,755	12.9%	500,000
National Australia Bank	A-1+, AA-	Australia wide and internationally	733,837	10.0%	1,500,000
Suncorp Bank	A-1, A+	Australia wide	62,080	9.1%	500,000
					11,000,000

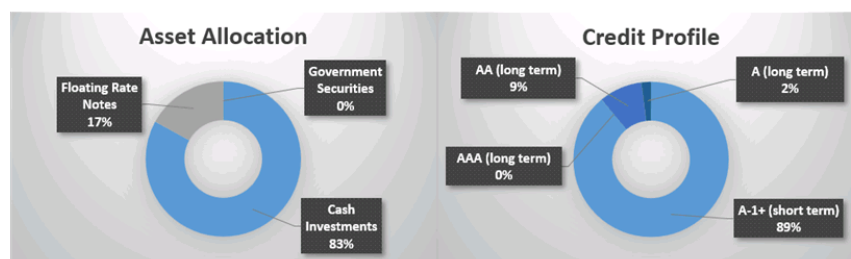
Managed Funds

NSW TCorp Cash Fund

- \$8 investment
- Unrated

The NSW TCorp Cash Facility aims to earn an after-fee return similar to that of the Bloomberg Bank Bill Index (its benchmark). It is primarily a cash management tool allowing for same day access to funds whilst paying a slightly higher return than could be expected from a bank cash management account. This fund is designed as a high volume transactional account for investors that deposit and redeem large tranches of funds at least weekly.

The charts below show the current asset allocation and credit profile of the underlying holdings in the NSW TCorpIM Cash Fund. Approximately 80% of the fund matures within 12 months.



	Performance to June 2019			
	12 month	12 month benchmark	3 year	3 year benchmark
NSW TCorp Cash Fund	2.34%	1.97%	2.23%pa	1.86%pa

NSW Medium Term Growth Fund

- \$2,174,121 investment
- Unrated

The NSW TCorp Medium Term Growth Fund aims 'to provide potential for capital growth, while maintaining a high exposure to defensive assets'. It is intended to be at least a 3 to 7 year investment, with occasion periods of negative monthly returns. The long run expectation of the fund is to provide a return of CPI plus 2%pa over a 7 year period with greater than 50% probability.

The fund has a 58% strategic asset allocation towards defensive assets, a 17% strategic asset allocation towards alternative assets, and a 25% strategic asset allocation towards growth assets:

NSW TCorp Medium Term Growth Fund		
	Strategic Asset Allocation (%)	2018-19FY Asset Return (%)
Defensives	Cash	40
	Australian bonds	13
	Inflation linked bonds	5
Alternatives	Multi-asset class	4
	Bank loans	5
	High yield	2
	Global credit	2
	Emerging market debt	4
Growth	Australian shares	7.5
	International shares (unhedged)	12.5
	International shares (hedged)	2
	Emerging market shares	0
	Listed property	3



	<p>Despite negative returns for the first half of the financial year, the NSW TCorpIM Medium Term Growth Fund performed strongly in the second half, returning a solid 6.4% for the 12 months to June 2019 with all assets contributing to the positive result.</p> <p>Australian shares performed strongly over the 12 months, up 11% with Communications (+39%), Industrials (+20%), IT (+19%), Real Estate (19%), and Materials (+18%) all recording hefty gains. The only sector that was down during the year was Energy (-6%). Overseas markets were also generally higher with the US S&P (+10%), European S&P (+5%), and Chinese S&P (+12%) indices all up, however the Japanese S&P index was down 7% for the year.</p> <table><tr><td></td><td colspan="4">Performance to June 2019</td></tr><tr><td></td><td>12 month</td><td>12 month CPI+2.0%</td><td>7 year</td><td>7 year CPI+2.0%</td></tr><tr><td>NSW TCorp Medium Term Growth Fund</td><td>6.4%</td><td>3.3%</td><td>6.4%pa</td><td>3.9%pa</td></tr></table>		Performance to June 2019					12 month	12 month CPI+2.0%	7 year	7 year CPI+2.0%	NSW TCorp Medium Term Growth Fund	6.4%	3.3%	6.4%pa	3.9%pa																																	
	Performance to June 2019																																																
	12 month	12 month CPI+2.0%	7 year	7 year CPI+2.0%																																													
NSW TCorp Medium Term Growth Fund	6.4%	3.3%	6.4%pa	3.9%pa																																													
NSW TCorp Long Term Growth Fund <ul style="list-style-type: none">\$4,787,775 investmentUnrated	<p>The NSW TCorp Long Term Growth Fund aims ‘to provide considerable exposure to capital growth, while maintaining some defensive assets’. It is intended to be at least a 7 year investment, with moderate periods of negative monthly returns. The long run expectation of the fund is to provide a return of CPI plus 3.5%pa over a 10 year period with greater than 50% probability.</p> <p>The fund has a 20% strategic asset allocation towards defensive assets, a 19% strategic asset allocation towards alternative assets, and a 61% strategic asset allocation towards growth assets:</p> <table><tr><th colspan="3">NSW TCorp Long Term Growth Fund</th></tr><tr><th></th><th>Strategic Asset Allocation (%)</th><th>2018-19FY Asset Return (%)</th></tr><tr><td rowspan="3">Defensives</td><td>Cash</td><td>10</td><td>2.5</td></tr><tr><td>Australian bonds</td><td>10</td><td>9.8</td></tr><tr><td>Inflation linked bonds</td><td>0</td><td>N/A</td></tr><tr><td rowspan="5">Alternatives</td><td>Multi-asset class</td><td>5</td><td>3.8</td></tr><tr><td>Bank loans</td><td>6</td><td>4.0</td></tr><tr><td>High yield</td><td>3</td><td>6.4</td></tr><tr><td>Global credit</td><td>0</td><td>N/A</td></tr><tr><td>Emerging market debt</td><td>5</td><td>15.5</td></tr><tr><td rowspan="5">Growth</td><td>Australian shares</td><td>22</td><td>10.7</td></tr><tr><td>International shares (unhedged)</td><td>28</td><td>11.2</td></tr><tr><td>International shares (hedged)</td><td>2</td><td>5.4</td></tr><tr><td>Emerging market shares</td><td>7</td><td>8.8</td></tr><tr><td>Listed property</td><td>2</td><td>7.7</td></tr></table>	NSW TCorp Long Term Growth Fund				Strategic Asset Allocation (%)	2018-19FY Asset Return (%)	Defensives	Cash	10	2.5	Australian bonds	10	9.8	Inflation linked bonds	0	N/A	Alternatives	Multi-asset class	5	3.8	Bank loans	6	4.0	High yield	3	6.4	Global credit	0	N/A	Emerging market debt	5	15.5	Growth	Australian shares	22	10.7	International shares (unhedged)	28	11.2	International shares (hedged)	2	5.4	Emerging market shares	7	8.8	Listed property	2	7.7
NSW TCorp Long Term Growth Fund																																																	
	Strategic Asset Allocation (%)	2018-19FY Asset Return (%)																																															
Defensives	Cash	10	2.5																																														
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	Listed property	2	7.7																																														



	Despite negative returns for the first half of the financial year, the NSW TCorpIM Long Term Growth Fund performed strongly in the second half, returning a solid 8.9% for the 12 months to June 2019 with all assets contributing to the positive result.			
	Australian shares performed strongly over the 12 months, up 11% with Communications (+39%), Industrials (+20%), IT (+19%), Real Estate (19%), and Materials (+18%) all recording hefty gains. The only sector that was down during the year was Energy (-6%). Overseas markets were also generally higher with the US S&P (+10%), European S&P (+5%), and Chinese S&P (+12%) indices all up, however the Japanese S&P index was down 7% for the year.			
	Performance to June 2019			
		12 month	12 month CPI+3.5%	7 year CPI+3.5%
	NSW TCorp Long Term Growth Fund	8.9%	4.8%	10.9%pa 5.4%pa

Holdings in the investment portfolio are considered to be sound with little risk of long term capital loss:

Other Key Risks: The following risks may also apply to Council's investments:

- **Liquidity risk:** The risk that Council may be unable to sell any or part of an investment on to the secondary market at a level suitable to them – or at all. Tradeable securities may be liquid in normal market conditions; however rates/margins may change substantially in periods of market stress.
- **Interest Rate Risk:** The risk to the value of an investment caused by changes in market interest rates. Floating Rate Securities have limited interest rate risk; Fixed Rate Securities are exposed to mark-to-market changes caused by movements in swap markets.
- **Market Risk:** The risk to the value of an investment caused by changes in related markets. Tradeable securities are exposed to market perceptions of issuer credit and credit markets generally.
- **Issuer/Credit risk:** The risk of default of the Issuer/Counterparty. Note that any issuer default may result in partial or total investor capital loss.



Appendix B – NSW Local Government Eligible Investments

Definitions of Eligible ADI Investments:

At call deposits: Cash invested on an overnight basis with an Australian Authorised Deposit-taking Institution (ADI). Funds can be recalled or re-invested prior to the bank's Real Time Gross Settlement cut-off each day.

Benefits

- At call accounts provides a quick and easy investment solution for current balances that are not being used otherwise.

Major Risks / Disadvantages

- Potentially a lower return investment product.
- Credit risk is a function of the creditworthiness of the issuer.

Covered Bonds: interest bearing senior ranking debt obligations of an Authorised Deposit-taking Institution (ADI) which have specific bank assets, ie loans, backing the bond. Covered bonds are market traded securities. They can be either fixed rate or floating rate interest bearing and typically are issued with 5+ year maturities. In the case of a bank failure, holders of covered bonds rank ahead of depositors and unsecured senior bond holders having first recourse to the underlying pool of assets backing the bond. If the pool's assets are not sufficient to meet the covered bond's obligations, holders then have recourse to the bank's total assets equal to other senior unsecured bondholders.

Benefits

- Highest ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/ underlying assets.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

Current Covered Bond offerings are not representing good value for Council's portfolio, however these are being reviewed on an ongoing basis and should any issuance present an attractive proposition for Council's portfolio Prudential shall bring it to Council's attention.



Term deposits: interest bearing deposit held at an ADI for a specific contracted period. Term deposits are not tradeable in the market. They typically have a fixed rate for their life, but floating rate term deposits are also available. Prior to the introduction of Covered Bonds into the Australian market, in early 2012, term deposits ranked at the top of an ADI's capital structure.

Benefits

- Term deposits are considered to be a relatively low-risk investment.
- As these funds are not callable prior to maturity, banks generally offer a return premium.
- This type of investment allows investors to match cash flow requirements.
- The return is known.

Major Risks/ Disadvantages

- Liquidity risk applies in that deposits are not redeemable before maturity. Deposits may not be breakable at all or may only be broken after a prohibitive break fee is paid.
- Interest Rate risk applies in that the rate of return is fixed.
- Credit risk is a function of the creditworthiness of the ADI.
- Counterparty/credit risk increases if invested with unrated/low rated financial institutions.

As noted, various Term Deposits are providing good value and where appropriate these are being actively recommended to Council and included in the portfolio. As with all investments there is a risk/reward trade-off - even with term deposits from Australian ADI's - and these are being actively monitored.

Bank Bills and Negotiable Certificates of Deposits (NCDs): are similar types of interest bearing securities issued/accepted by ADIs, typically short dated. Unlike term deposits, these are tradeable in the market prior to maturity.

Benefits

- Counterparty party risk is partially mitigated by the accepting/issuing bank, which is typically a bank with very high credit rating.
- The return on the bank Bill and NCD is known if held until maturity.
- Bank bills and NCDs are liquid and can be traded on the secondary market.

Major Risks / Disadvantages

- Being a lower risk investment option, Bank Bills/NCDs provide a lower return.
- Interest Rate risk is present in that the rate is locked in for a fixed term.
- Credit risk is a function of the creditworthiness of the accepting/issuing bank.

These securities provide exceptional liquidity and in the current climate are very useful where this is a key requirement for cash flow management. However, most current offerings are not



providing as attractive a return as available from Term Deposits. As with other eligible investments, these are being regularly monitored, particularly as the margins on Term Deposits narrow.

Senior Debt Bonds: interest bearing securities which are senior debt obligations of the issuing ADI. Senior bonds are tradeable in the market. They can be either fixed rate or floating rate interest bearing and are typically issued with 3+ year maturities. Interest is paid at scheduled intervals based on the face value of the bond with repayment of capital paid upon maturity. In the case of a bank failure, senior bond holders rank above subordinated debt holders and shareholders but below covered bond holders and depositors.

Benefits

- High ranking securities within a bank's capital structure.
- Securities are liquid allowing them to be sold on the secondary market.
- Fixed rate: Future coupons are known which helps with cash flow forecasting.
- Floating rate: Coupons move with the market, allowing for investor participation when interest rates increase.

Major Risks / Disadvantages

- Credit risk is a function of the creditworthiness of the issuer/ underlying assets.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.
- Fixed rate: interest rate risk applies in that a pre-determined coupon rate is locked in.
- Floating rate: coupons move with the market, allowing for reduced earning capacity when interest rates decrease.

Australian-owned ADIs regularly issue Senior Bank Bond issues and Council has been proactive in obtaining those that fit its policy, strategy and cash flow requirements. Where appropriate, these will continue to be brought to Council's attention as they come to market.

Other NSW Local Government Eligible Investments (Non-ADI):

Commonwealth/State/Territory Government securities e.g. bonds:-

These are interest paying securities which are issued by one of the above Australian government bodies and are guaranteed by that issuer. As such, these securities carry the same credit rating as the issuing government body.

Benefits

- Among the most secure investments available to Australian investors.
- Future coupons are known which helps with cash flow forecasting.

Major Risks / Disadvantages

- Typically much lower yielding than other investment options due to low investment risk of issuer.
- Interest rate risk applies in that a pre-determined coupon rate is locked in.

Current Commonwealth and State and Territory Bond offerings are not representing good value for Council's portfolio.



Deposits with NSW Treasury &/or Investments in NSW Treasury Corporation's Investment Management Funds:-

The NSW Treasury Corporation Investment Management Funds (TCorpIM Funds) comprises a number of pooled managed funds options each set up as a unit trust. The current cash and fixed income options available through TCorpIM are the Cash Fund and the Short Term Income Fund.

The Cash Fund provides the more transactional type option and is designed for investments ranging from overnight to 1.5 years, whilst the Short Term Income Fund is designed for investments ranging from 1.5 years out to 3 years. Both investments will pay back the balance of the investment generally within 24 to 72 hours.

In addition, the NSW TCorpIM Medium Term Growth and Long Term Growth Funds provide Councils with access to growth assets which are not available via direct investment. Full details of the asset classes and their risks is available via the NSW TCorp website at <https://www.tcorp.nsw.gov.au/html/tcorpim.cfm>

Benefits

- Investments are pooled and as such a much more diversified pool of underlying investment is possible over investing in securities directly – particularly for small investment amounts.
- A broader investment pool usually allows for a smoothing of any volatility in the underlying investments.

Major Risks/Disadvantages

- As a unit trust, investment in the TCorpIM Funds are not deposits or liabilities of NSW TCorp.
- The TCorp IM Funds are subject to market and liquidity risk associated with their underlying securities.
- Usually an additional layer of fees is incurred via a managed fund to pay for fund manager costs.

Council currently utilises the NSW TCorpIM Cash Fund, Medium Term Growth Fund and the Long Term Growth Fund.



Appendix C – Australian ADI Credit Ratings

S&P Ratings (unless noted otherwise)		As at 10 July 2019 (Changes within past 6 months in yellow)			
Issuer Name	Rating Type	Long Term Ratings	Date	Short Term Ratings	Date
Long term 'AA' rating category					
ANZ Bank New Zealand Ltd	Issuer	AA-	01-Dec-2011	A-1+	11-Sep-1996
	Outlook	Stable	09-Jul-2019		
Commonwealth Bank of Australia	Issuer	AA-	01-Dec-2011	A-1+	14-Jun-1996
	Outlook	Stable	09-Jul-2019		
National Australia Bank Limited	Issuer	AA-	01-Dec-2011	A-1+	15-Nov-1994
	Outlook	Stable	09-Jul-2019		
Westpac Banking Corporation	Issuer	AA-	01-Dec-2011	A-1+	12-Sep-1996
	Outlook	Stable	09-Jul-2019		
Bank of Melbourne		Refer to Westpac Banking Corp		Refer to Westpac Banking Corp	
Bankwest		Refer to Commonwealth Bank of Aust		Refer to Commonwealth Bank of Aust	
St George Bank		Refer to Westpac Banking Corp		Refer to Westpac Banking Corp	
Rabobank Australia Ltd	Issuer	Aa2 (Moody's)	28-May-2015	P-1 (Moody's)	28-May-2015
	Outlook	Stable	28-May-2015		
Long term 'A' rating category					
Cuscal Limited	Issuer	A+	22-Dec-2010	A-1	22-Dec-2010
	Outlook	Stable	05-Nov-2018		
HSBC Bank Australia Limited	Issuer	A+	30-Jul-2013	A-1	30-Jul-2013
	Outlook	Stable	30-Jul-2013		
Suncorp-Metway Limited	Issuer	A+	04-Oct-2010	A-1	11-Dec-2003
	Outlook	Stable	04-Oct-2010		
ABN AMRO Bank N.V.	Issuer	A	16-Nov-2012	A-1	05-Feb-2010
	Outlook	Positive	16-Sep-2017		
AMP Bank Ltd	Issuer	A-	01-Mar-2019	A-2	01-Mar-2019
	Outlook	Watch Negative	01-Mar-2019		
Bank of China Ltd	Issuer	A	30-Nov-2011	A-1	30-Nov-2011
	Outlook	Stable	30-Nov-2011		
Citigroup Pty Ltd	Issuer	A	17-Dec-2016	A-1	17-Dec-2016
	Outlook	Stable	17-Dec-2016		
Macquarie Bank Ltd	Issuer	A	15-Nov-1994	A-1	17-Jan-1994
	Outlook	Positive	09-Jul-2019		
ING Bank (Australia) Ltd	Issuer	A	27-Jul-2017	A-1	27-Jul-2017
	Outlook	Stable	27-Jul-2017		
Long term 'BBB' rating category					
Bank of Queensland Limited	Issuer	BBB+	22-May-2017	A-2	04-Sep-2013
	Outlook	Stable	22-May-2017		
Bendigo & Adelaide Bank Limited	Issuer	BBB+	22-May-2017	A-2	29-May-2002
	Outlook	Stable	22-May-2017		
Heritage Bank Ltd	Issuer	Baa1 (Moody's)	20-Jun-2017	P-2 (Moody's)	10-Jun-15
	Outlook	Stable	20-Jun-2017		
Mystate Financial Ltd	Issuer	Baa1 (Moody's)	17-Oct-2017	P-2 (Moody's)	17-Oct-17
	Outlook	Stable	17-Oct-2017		
QT Mutual Bank Limited	Issuer	BBB+	16-Jul-2012	A-2	16-July-2012
	Outlook	Stable	24-Nov-2016		
Rural Bank Ltd		Refer to Bendigo & Adelaide Bank		Refer to Bendigo & Adelaide Bank	
Australian Central Credit Union Ltd (Peoples Choice Credit Union)	Issuer	BBB	22-May-2017	A-2	15-Jun-2012
	Outlook	Stable	22-May-2017		
Auswide Bank Ltd	Issuer	Baa2 (Moody's)	18-Sep-2017	P-2 (Moody's)	18-Sep-2017
	Outlook	Stable	18-Sep-2017		
Bank Australia	Issuer	BBB	22-May-2017	A-2	21-Jan-2008
	Outlook	Stable	22-May-2017		
Credit Union Australia Ltd	Issuer	BBB	22-May-2017	A-2	15-Oct-2010
	Outlook	Stable	22-May-2017		
Defence Bank Ltd	Issuer	BBB	22-May-2017	A-2	22-Apr-2013
	Outlook	Stable	22-May-2017		
Greater Bank Ltd	Issuer	BBB	22-May-2017	A-2	12-Oct-2006
	Outlook	Stable	22-May-2017		
IMB Ltd	Issuer	Baa1 (Moody's)	22-Dec-2017	P-2 (Moody's)	22-Dec-2017
	Outlook	Stable	22-Dec-2017		
Members Equity Bank Pty Ltd	Issuer	BBB	22-May-2017	A-2	25-Aug-2006
	Outlook	Stable	22-May-2017		
Newcastle Permanent Building Society Ltd	Issuer	BBB	22-May-2017	A-2	12-Oct-2004
	Outlook	Stable	22-May-2017		
Police & Nurses Ltd	Issuer	BBB	01-Sep-2014	A-2	02-Feb-2012
	Outlook	Stable	22-May-2017		
Police Bank Ltd	Issuer	BBB	22-May-2017	A-2	02-Feb-2012
	Outlook	Stable	22-May-2017		
Teachers Mutual Bank Ltd	Issuer	BBB	22-May-2017	A-2	04-Aug-2010
	Outlook	Stable	22-May-2017		
Qudos Bank (Qantas Staff Credit Union Ltd)	Issuer	BBB-	22-May-2017	A-3	22-May-2017
	Outlook	Stable	21-Aug-2018		
QBank (QPCU Ltd)	Issuer	BBB-	22-May-2017	A-3	22-May-2017
	Outlook	Stable	22-May-2017		



Appendix D – Standard & Poor’s Credit Ratings Descriptions

Credit Ratings

Standard & Poor’s (SP) is a professional organisation that provides analytical services. An S&P rating is an opinion of the general creditworthiness of an obligor with respect to particular debt security or other financial obligation – based on relevant risk factors.

Credit ratings are based, in varying degrees, on the following considerations:

- Likelihood of payment.
- Nature and provisions for the obligation.
- Protection afforded by, and relative position of, the obligation in the event of bankruptcy, reorganisation or other laws affecting creditors’ rights.

The issue rating definitions are expressed in terms of default risk.

Short Term Obligation Ratings are:

A-1

This is the highest short-term category used by S&P. The obligor’s capacity to meet its financial commitment on the obligation is strong. Within this category, certain obligations are designated with a plus sign (+). This indicates that the obligor’s capacity to meet its financial commitment on these obligations is extremely strong.

A-2

A short-term obligation rated A-2 is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations in higher rating categories. However, the obligor’s capacity to meet its financial commitment on the obligation is satisfactory.

A-3

A short-term obligation rated A-3 exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity of the obligor to meet its financial commitment on the obligation.



Long-Term Ratings are:

AAA

An obligation/obligor rated AAA has the highest rating assigned by S&P. The obligor's capacity to meet its financial commitment on the obligation is extremely strong.

AA

An obligation/obligor rated AA differs from the highest rated obligations only in a small degree. The obligor's capacity to meet its financial commitment on the obligations is very strong.

A

An obligation/obligor rated A is somewhat more susceptible to the adverse effects of changes in circumstances and economic conditions than obligations/obligor in higher rated categories. However, the obligor's capacity to meet its financial commitment on the obligation is still strong.

BBB

An obligation/obligor rated BBB exhibits adequate protection parameters. However, adverse economic conditions or changing circumstances are more likely to lead to a weakened capacity to the obligor to meet its financial commitment on the obligation.

Plus (+) or Minus (-)

The ratings from "AA" to "CCC" may be modified by the addition of a plus or minus sign to show relative standing within the major rating categories.

CreditWatch

Highlights an emerging situation, which may materially affect the profile of a rated corporation and can be designed as positive, developing or negative. Following a full review the rating may either be affirmed or changed in the direction indication.

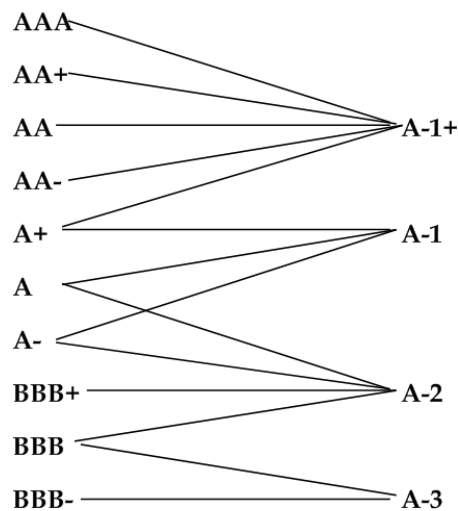
Rating Outlook

Assesses the potential direction of an issuer's long-term debt rating over the intermediate-to-long term. Consideration is given to possible changes in the economic and /or fundamental business conditions. An outlook is not necessarily precursor of a ratings change or future CreditWatch action. A "Rating Outlook - Positive" indicates that rating may be raised. "Negative" means a rating may be lowered. "Stable" indicates that ratings are not likely to change. "Developing" means ratings may be raised or lowered.



S&P Ratings Correlations

The standard correlation of short-term ratings with long-term ratings is shown below.



(source: Standard & Poor's)

Disclaimer: The statements and opinions contained in this report are based on currently prevailing conditions in financial markets and are so contained in good faith and in the belief that such statements and opinion are not false or misleading. In preparing this report, Prudential Investment Services Corp has relied upon information which it believes to be reliable and accurate. Prudential Investment Services Corp believes that this report and the opinions expressed in this report are accurate, but no warranty of accuracy or reliability is given. Prudential Investment Services Corp does not warrant that its investigation has revealed all of the matters which a more extensive examination might disclose. This report may not be reproduced, transmitted, or made available either in part or in whole to any third party without the prior written consent of Prudential Investment Services Corp. AFS Licence No. 468145.



TCorp IM Funds

Financial Year in Review

30 June 2019

Summary

This document provides an annual overview of the four TCorpIM Core Funds. The Funds have performed well over the past financial year, as illustrated in the table below:

Fund	FY19 return after fees (%)
TCorpIM Cash Fund	2.34
TCorpIM Short Term Income Fund	2.81
TCorpIM Medium Term Growth Fund	6.38
TCorpIM Long Term Growth Fund	8.94

For each Fund, we provide the performance context with discussion on the relevant market factors and drivers of returns.

TCorpIM Cash Fund

The investment strategy of the TCorpIM Cash Fund aims to provide stable returns with low potential for loss, while maintaining high liquidity.

Over the past twelve months, the Fund returned 2.34% after fees. The Fund continues to add value and outperform the Bank Bill Index over all time horizons noted.

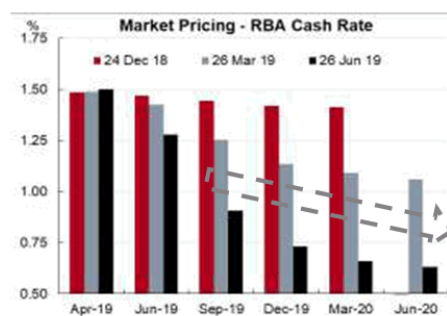
TCorpIM Cash Fund, performance as at 30 June 2019

	10 Years % p.a.	7 Years % p.a.	5 Years % p.a.	3 Years % p.a.	1 Year
Net of fee return	3.32	2.64	2.38	2.23	2.34
Objective: Bloomberg Ausbond Bank Bill Index	2.99	2.34	2.08	1.86	1.97
Net return relative to the objective	0.33	0.31	0.30	0.37	0.36

Market factors

At the start of 2019, the markets expected local interest rates to remain unchanged during 2019. However, this changed rapidly in the first half of 2019 with the release of weaker than expected economic growth and inflation data.

The markets then priced in for the RBA to cut rates twice over the short term, which the RBA subsequently delivered in June and July. At least one more interest rate cut is currently expected before the end of 2019.



Source: TCorp, Bloomberg

Portfolio commentary

Market interest rates ("yields") declined, which has lowered the returns on floating rate cash securities. Future performance is likely to be lower as the returns on the types of cash-like securities the Fund invests in decline with general market yields.

The Fund outperformed its benchmark index due to strategic positioning in higher yielding investments. The higher relative return was due to holding securities with a higher sensitivity ("duration") to a falling interest rate environment, as well as holding securities with higher current yields. The Fund also benefited from allocating to floating rate notes ("FRNs").

TCorpIM Short Term Income Fund

The investment strategy of the TCorpIM Short Term Income Fund aims to provide stable returns with low potential for loss, while maintaining high liquidity.

Over the past twelve months, the Fund returned 2.81% after fees. The Fund continues to outperform and generate returns that are substantially higher than the Bank Bills index over rolling three-year periods.

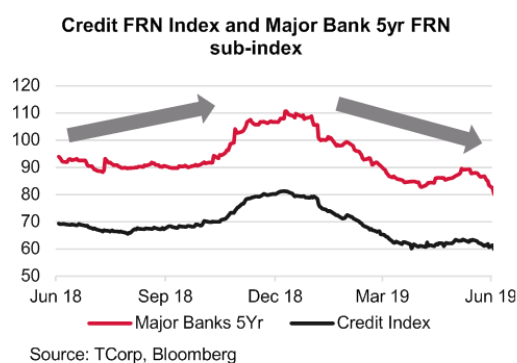
TCorpIM Short Term Income Fund, performance as at 30 June 2019

	10 Years % p.a.	7 Years % p.a.	5 Years % p.a.	3 Years % p.a.	1 Year %
Net of fee return	3.55	2.91	2.60	2.51	2.81
Objective: Bloomberg Ausbond Bank Bill Index	2.99	2.34	2.08	1.86	1.97
Net return relative to the objective	0.56	0.57	0.51	0.65	0.83

Market factors

Changing interest rate expectations flowed through to cash and credit sectors of the market during the year. As an example, the broad Credit FRN index and its sub-index that only includes five-year term FRNs issued by the major banks, trended higher in the second half of 2018 as expectations for interest rate rises increased.

However, as expectations changed in favour of rate cuts and therefore lower market yields, both indices trended lower.

**Portfolio commentary**

Returns exceeded the objective benchmark due to strategic positioning and opportunistic portfolio management. The material allocation to higher yielding FRNs provided a solid base of returns, despite falling interest rates.

This stance was enhanced by being defensively positioned as market yields increased in the second half of the 2018, and then from changing positioning to benefit from falling interest rates in the first half of 2019. Contracting risk premiums over government securities over the same period also provided a tailwind.

TCorpIM Medium Term Growth Fund

The investment strategy of the TCorpIM Medium Term Growth Fund aims to provide potential for capital growth while maintaining a high exposure to defensive assets. The Fund only invests in liquid asset classes.

The Fund has a suggested 3-7 years minimum time horizon for investing and has added significant value and beaten the objective by a 2.52% p.a. over the seven year period. Over the past twelve months, the Fund returned 6.38% after fees.

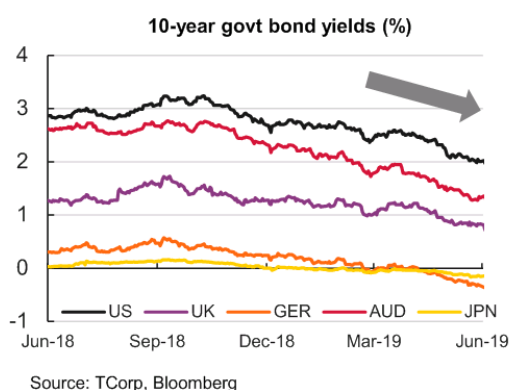
TCorpIM Medium Term Growth Fund, performance as at 30 June 2019

	10 Years % p.a.	7 Years % p.a.	5 Years % p.a.	3 Years % p.a.	1 Year
Net of fees return	6.52	6.44	5.36	5.77	6.38
Objective: 2% above inflation	4.12	3.92	3.60	3.79	3.33
Net return relative to the objective	2.39	2.52	1.77	1.98	3.05

Market factors

US trade tensions with the EU, other allies and China caused market jitters and led to slowing global economic growth. In response, the US Federal Reserve and the European Central Bank both pivoted away from discussion of raising rates and as the year progressed the markets began to price in renewed monetary easing.

In Australia, the economic outlook weakened due to concerns about the impact of the slowing housing market and global growth. These factors, coupled with dovish statements from the RBA led Australian government bond yields to fall to record lows.

**Portfolio commentary**

The Fund performed solidly over the year, helped by strong returns in defensive bond assets and shares. It is relatively uncommon for both defensive bonds and riskier share investments to simultaneously perform so well together and caution should be taken in extrapolating recent returns.

Declining bond yields, from already low levels, benefited the Fund with the Australian nominal bonds allocation returning 9.8%, and Australian inflation linked bonds returning 8.5%. These gains resemble the types of returns usually associated with shares, rather than bond investments which typically have low, stable returns.

Other interest rate sensitive, growth-oriented assets like global credit bonds, emerging market debt, and bank loans all benefited from the declining Australian and global yield environment.

TCorpIM Long Term Growth Fund

The investment strategy of the TCorpIM Long Term Growth Fund aims to provide considerable exposure to growth assets while maintaining some defensive assets. The Fund only invests in liquid asset classes.

The Fund has a suggested 7+ years minimum time horizon for investing and has added significant value and beaten the objective by a 3.88% p.a. over the ten year period. Over the past twelve months, the Fund returned 8.94% after fees.

TCorpIM Long Term Growth Fund, performance as at 30 June 2019

	10 Years % p.a.	7 Years % p.a.	5 Years % p.a.	3 Years % p.a.	1 Year
Net of fees return	9.50	10.93	8.61	10.07	8.94
Objective: 3.5% above inflation	5.62	5.42	5.10	5.29	4.83
Net return relative to the objective	3.88	5.51	3.51	4.78	4.11

Market factors

Market volatility spiked from the historic lows of the 2018 financial year, with share markets experiencing a year of two halves. There were large share market declines in the December 2018 quarter due to concerns that planned higher interest rates might further slow global growth in an environment already sensitive to global trade tensions.

However, markets rebounded very strongly in the first half of 2019 as bond yields fell after central banks signalled moves towards looser monetary policy to bolster growth.

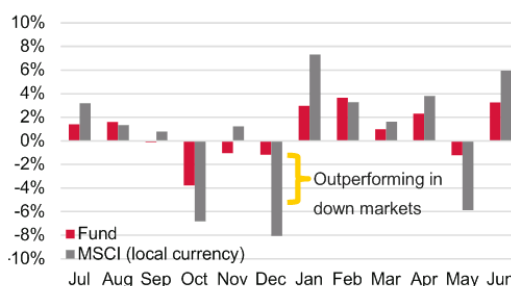
Portfolio commentary

The Fund performed strongly over the year, driven by gains from the large allocation to shares and by falling yields which benefited global credit bonds holdings.

The Fund's international shares (currency unhedged) allocation rose 11.20% (which benefited in part from the AUD falling 5.0% relative to the USD), and Australian shares allocation finished the year 10.70% higher.

Diversification of the investment strategy, with exposures to listed property, global credit bonds and foreign currencies, helped to cushion the Fund during the times that global share markets were falling. That is, the Fund's performance was less volatile.

Fund vs global shares (local currency)
(2019 financial year monthly returns)



Source: TCorp, Bloomberg

Disclaimer

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About TCorp

TCorp provides best-in-class investment management, financial management, solutions and advice to the NSW public sector. With over \$100bn of funds under management, TCorp is a top 10 Australian investment manager and it is also the central borrowing authority for NSW, with a balance sheet in excess of \$65bn.

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ORDINARY MEETING OF THE COUNCIL

August 2, 2019

ITEM 8BROKEN HILL CITY COUNCIL REPORT NO. 134/19SUBJECT: ALCOHOL-FREE ZONES11/307**Recommendation**

1. That Broken Hill City Council Report No. 134/19 dated August 2, 2019, be received.
2. That Council endorse the draft proposal (as attached) to re-establish the Alcohol-Free Zone known as Creedon Street, including public roads and laneways, public car parks and footpath area of Creedon Street bounded by Rakow and Wills Streets.
3. That Council endorse the draft proposal (as attached) to re-establish the Alcohol-Free Zone known as Shell Memorial including all public roads and laneways, public car parks and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street.
4. That Council endorse the draft proposal (as attached) to re-establish the Alcohol-Free Zone surrounding the E.T. Lamb Memorial Oval, including public roads and laneways, public car parks and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets.
5. That Council endorse the draft proposal (as attached) to re-establish the Alcohol-Free Zone known as South Broken Hill including all public roads and laneways, public car parks and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets including South Street from Piper Street through to Wilson Street; with expansion from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street. This is to incorporate other establishments supplying alcohol within the proposed Zone expansion.
6. That Council refer the Draft Proposals for comment in accordance with the provisions of the *Local Government Act 1993* and Ministerial Guidelines (2009) to any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area and all affected licensed premises and registered clubs that border on, adjoin or are adjacent to the proposed alcohol free zone, for response within thirty days of public notice.
7. That Council invite public comment on the proposal through an advertisement in local newspaper with time for response within thirty days.
8. That a further report be submitted to Council upon completion of the consultative process.

Executive Summary:

Council currently has five Alcohol-Free Zones as per the *Local Government Act 1993 (the Act)* (Part 4 Street Drinking S644, S644A, S644B) supplemented by Ministerial Guidelines on Alcohol Free Zones 2009 and Amendments to the Act.

The Central Business District (CBD) Alcohol-Free Zone was re-established on 25 June 2019. Following consultative processes and mandated steps, Council resolved at its Ordinary Meeting on 29 May 2019 to re-establish the CBD Alcohol-Free Zone for four years until June 2023, in the area bounded by Crystal, Iodide (Wolfram), Mica, Talc (Mercury), Graphite, Wills, Gypsum and Gossan Streets and South Road.

The remaining four Alcohol-Free Zones are all due to expire on 9 November 2019.

This report begins the process of evaluation of the effectiveness of the Zones with Police Local Area Command and the preparation of Draft Proposals for all four sites for consultation.

In accordance with the requirements of the *Local Government Act 1993* and the Ministerial Guidelines 2009, Council proposes the re-establishment for a further four years of the Alcohol-Free Zones as follows:

- Creedon Street including all public roads, laneways and footpaths in an area bounded by Rakow and Wills Streets;
- Shell Memorial including all public roads, laneways and footpaths in an area bounded by Iodide, Thomas, Bromide and Mica Streets including Oxide Street from Thomas Street through to Morgan Street;
- E.T. Lamb Memorial Oval including the public roads, laneways and footpath area surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets;

and for an expanded Zone in:

- South Broken Hill including all public roads, laneways and footpaths in an area bounded by Bonanza, Patton, Central and Hebbard Streets, including South Street from Piper Street through to Wilson Street; with proposed expansion to zone along Bonanza Street from Patton Street to Morish Street and a section of Wilson Street between Bonanza and Picton Streets.

Draft proposals to re-establish the Alcohol-Free Zones have been prepared for consultation.

Report:

Council currently has five Alcohol-Free Zones as per the *Local Government Act 1993 (the Act)* (Part 4 Street Drinking S644, S644A, S644B, S644C) supplemented by Ministerial Guidelines on Alcohol-Free Zones 2009 and Amendments to the Act.

These areas are:

1. The Central Business District Zone in an area bounded by Crystal, Iodide (Wolfram), Mica, Talc (Mercury), Graphite, Wills, Gossan and Gypsum Streets and South Road;
2. Creedon Street in an area bounded by Rakow and Wills Streets.
3. The Shell Memorial Zone in an area bounded by Thomas, Bromide Mica and Iodide Streets, including Oxide Street from Thomas Street through to Morgan Street.
4. The E.T. Lamb Memorial Oval Zone in an area surrounding the oval bounded by Boughtman, South, Jamieson and Comstock Streets. Prohibitions on Parks and Ovals, ranging from skateboarding, dogs off leash and drinking are defined by Council under S632A of the Act and are not the subject of this report; though the two sections of the Act work in tandem to achieve control of drinking in public spaces.
5. The South Broken Hill Zone in an area bounded by Bonanza, Patton, Central and Hebbard Streets, including South Street from Piper Street through to Wilson Street.

Purpose of Alcohol-Free Zones

The purpose of these Zones is to create a safe environment in which individuals may move about without interference due to irresponsible street behaviour due to the effects of alcohol.

Alcohol Free Zones apply specifically to public roads, footpaths and public car parks.

The Zones operate 24 hours a day, seven days per week.

Exceptions for street dining, complying with the appropriate licencing authorities is catered for in the drafted Alcohol-Free Zone proposals.

Duration of Alcohol-Free Zones

According to the Ministerial Guidelines, Alcohol-Free Zones have a four-year term whereupon they are due for review of ongoing applicability. There is no provision for automatic renewal. The Ministerial Guidelines require the preparation of each Zone as a separate entity. This report relates to the four Alcohol-Free Zones which all expire on 9 November 2019.

Cancellation or Suspension of a Zone

Under S645 of the Act, Council has the power to suspend or cancel a Zone or to hold specific community events. Council is required to do so via Council resolution and must publish a notice of suspension in a newspaper circulating in the area. Prior to cancellation or suspension, Council is required to liaise with the Police prior to and after Council resolution.

Enforcement

Alcohol Free Zones are enforced by the Police or an enforcement officer authorised by the Police. In accordance with the Act, 'Tip Out' powers apply in both Alcohol-Free Zones (public roads, laneways, footpaths and public car parks) and Alcohol Prohibited Zones (such as Parks and Ovals) in order to achieve aligned enforcement practice.

Parks and Reserves

It should be noted that Section 632A of the *Local Government Act 1993* provides Councils with the power to declare any public place (or any part of a public place) in the Council's area to be an **alcohol prohibited area**. Council has advised the public by signposting in Sturt Park for many years that intoxicating liquor shall not be brought into or consumed within the reserve (Sturt Park). The same prohibition is also in place in Patton Park, Queen Elizabeth Park, Norm Fox Sportsground, E.T. Lamb Memorial Oval, Riddiford Arboretum and the Gasworks Reserve.

Under Section 632A, a police officer may seize any alcohol (and the bottle, can, receptacle or package in which it is contained) that is in the immediate possession of a person in an alcohol prohibited area if the officer has reasonable cause to believe that the person is drinking, or is about to drink, or has recently been drinking alcohol in the alcohol prohibited area and can dispose by tipping out or other method.

The only difference between Alcohol-Free Zones, which specifically relate to public roads, laneways, footpaths and public car parks and alcohol prohibited areas within Council Parks, is that two Sections of the *Local Government Act 1993* are in force.

Proposal for establishment of an Alcohol-Free Zone

The Ministerial Guidelines state that any person living or working within an area, the local police or a local community group may ask a Council to establish an alcohol-free zone and must in all cases be supported by evidence that the public's use of those roads, laneways, footpaths or public car parks has been compromised by street drinking such as malicious damage to property, littering, offensive behaviour or other crimes.

A proposal must be prepared in respect of every proposed Alcohol-Free Zone, consultation must occur with the Police Local Area Commander about the appropriate number and location of the Zones before and after a Council resolution, the Zone should be as small as possible rather than a 'whole of town' approach and should be primarily located adjacent to outlets supplying alcohol where drinkers congregate.

After a proposal is prepared, consultation must be undertaken via advertisement in a newspaper circulating in the area, copies sent to the Police Local Area Commander and Officer in Charge of the police station nearest the Zone, liquor licensees and secretaries of registered clubs whose premises border on, or adjoin, or are adjacent to the proposed Zone; and where relevant to any known organisation representing or able to speak on behalf of an identifiable Aboriginal, or culturally and linguistically diverse group within the local area; with comments sought within 30 days of notice.

This process will inform the final character and re-establishment of the Zones followed by appropriate signposting also after consultation as to location, with the Police Force.

Consultation with NSW Police Force

A meeting was held in early July 2019 with responsible officers of Broken Hill Local Area Command to review all four Zones in accordance with Ministerial Guidelines 2009. The review included an examination of the value of re-establishment of the Zones, the impact of new premises opening and the need to review the appropriateness of the streets currently within the Zones.

The meeting noted the need for expansion of the South Broken Hill Zone in order that all areas surrounding licensed premises be enforceable areas. In the South Broken Hill Zone, Police have agreed that Bonanza Street be extended to include from Patton Street to Morish Street and a section of Wilson Street from Bonanza Street to Picton Street.

The Ministerial Guidelines 2009 state, *'There is no general provision for an alcohol-free zone to be extended. However, the roads, footpaths or public carparks comprising a zone may be included in another alcohol-free zone of the same or different configuration, immediately following the cessation of the existing zone or at any future time. All the requirements for the valid establishment of a zone apply whether or not any of the roads, footpaths or carparks concerned have previously been zoned as alcohol-free.'* Therefore, the current proposal for extension of the South Broken Hill Zone can be validly considered by Council.

The following comments were provided by Barrier Police District:

'Barrier Police supports the renewal of the existing Alcohol-Free Zones in the Broken Hill township as described in the maps supplied. Comprehensive statistics and reasoning have previously been supplied to Council by the District Crime Manager.

With regard to the proposed expansion of the Broken Hill South Zone, it is noted the amended zone would encompass the immediate vicinity of the South Broken Hill Football Club. This will enhance the ability of Police to take enforcement action regarding alcohol-related crime and disorderly conduct should it arise among patrons leaving this licensed venue.

Barrier Police District supports this extension to the Alcohol-Free Zone in South Broken Hill'.

Council considerations

Council must consider maintenance of public order and the protection of the property of both residents and ratepayers. Council wishes to continue to provide the Barrier Local Area Command of the New South Wales Police Force with a potentially effective means of control over such offences.

Whilst Council has no objections to the responsible consumption of alcohol, unfortunately, alcohol can be associated with crime, violence, anti-social and offensive behaviour. This can lead to assaults, property damage and excessive noise which can seriously affect the lives of individuals and the community.

Council must consider the possibility of alcohol related interference with the use of public areas by members of the community and of alcohol related damage to ratepayer's premises.

The establishment of Alcohol-Free Zones is an opportunity for Council, the Police and the Community to focus again on any community problems associated with irresponsible alcohol consumption and the range of strategies that can be implemented to address these problems. Alcohol Free Zones are essentially a short-term measure as they operate for a defined period and in many instances a zone will achieve the desired objectives and outcomes within its operational period.

The success evidenced by the zoning of the current areas as Alcohol-Free Zones should be continued.

A more detailed proposal is included in the Draft Proposal for re-establishment of the Alcohol-Free Zones and expanded Zone. Some leeway is acceptable if the consultation process cannot be finalised to align with the expiry date of the Zones.

It is recommended that Council proceed to community consultation.

Strategic Direction:

Key Direction:	4.	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

The re-establishment and expansion of the Alcohol-Free Zones must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol-Free Zones.

Financial Implications:

Placement of the required advertisements and updating of existing signs. Expansion of one Zone will require the placement of additional signage. Funds are within existing budgets.

Attachments

1. Draft Proposal to Re-establish Creedon Street Alcohol-Free Zone - 09.11.2019-2023
[↓](#)
2. Draft Proposal to Re-establish E.T. Lamb Memorial Oval Alcohol-Free Zone - 09.11.2019-2023
[↓](#)
3. Draft Proposal to Re-establish Shell Memorial Alcohol-Free Zone - 09.11.2019-2023
[↓](#)
4. Draft Proposal to Re-establish South Broken Hill Alcohol-Free Zone - 09.11.2019-2023
[↓](#)
5. Police response to Re-establishment of Alcohol-Free Zones
[↓](#)

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER



DRAFT PROPOSAL TO RE-ESTABLISH ALCOHOL-FREE ZONE

CREEDON STREET ZONE – BOUNDED BY CREEDON STREET FROM WILLS STREET THROUGH TO RAKOW STREET

1. INTRODUCTION

Alcohol-Free Zones established by Council have now been operating in Broken Hill since 2002.

Alcohol-Free Zones promote the use of roads, laneways, footpaths and car parks in safety.

Alcohol Free zones are established with Police consultation and are aimed at assisting community security and safety by preventing irresponsible consumption of alcohol in public places. Any person observed to be drinking in an Alcohol-Free Zone may have the alcohol in their possession immediately seized and tipped out or otherwise disposed.

The following outlines Council's recommendation for the Creedon Street Alcohol-Free Zone to be re-established upon expiry in November 2019. The City's CBD Alcohol-Free Zone remains in force.

Written comment is sought from all interested persons and organisations about the proposal and will be received within 30 days of public notice. Comments should be forwarded to the General Manager, Broken Hill City Council, PO Box 448, Broken Hill 2880 or alternatively via email to council@brokenhill.nsw.gov.au.

2. BACKGROUND

Council proposes to re-establish an existing Alcohol-Free Zone in Broken Hill, known as the Creedon Street Alcohol-Free Zone. The boundary of the proposed Alcohol-Free Zone is as follows:

- The Zone known as Creedon Street including all public roads, laneways, footpaths and public car parks in an area bounded by Creedon Street from Wills Street through to Rakow Street.

3. REASONS FOR RE-ESTABLISHING THE ZONE

3.1 Views of the Barrier Local Area Command

The Broken Hill Police Force has remained fully supportive of the operation of Alcohol-Free Zones in Broken Hill. The zones are a valuable tool for Police to maintain the peace and good order of public places by utilising the powers found in the *Local Government Act 1993*.

The Zone area is defined as Creedon Street, between Wills Street and Rakow Street and was established at the request of the community after raising concerns about the serious amount of street drinking and anti-social behaviour in the area. This would include large gatherings of people sitting on the roadway consuming alcohol, disrupting traffic and endangering themselves by passing traffic.

The re-establishment of this Zone would prevent residents and their visitors consuming alcohol outside private properties.

3.2 Council's Views

Council is concerned with maintenance of public order and the protection of the property of both residents and ratepayers. Council wishes to continue to provide the Barrier Local Area Command of the New South Wales Police Force with a potentially effective means of control over such offences.

Council has no objections to the responsible consumption of alcohol. Unfortunately, alcohol can be associated with crime, violence, anti-social and offensive behaviour. This can lead to assaults, property damage and excessive noise which can seriously affect the lives of individuals and the community.

Council is concerned about the possibility of alcohol related interference with the use of public areas by members of the community and of alcohol related damage to ratepayer premises.

The re-establishment of Alcohol-Free Zones is an opportunity for Council, the Police and the Community to focus again on any community problems associated with irresponsible alcohol consumption and the range of strategies that can be implemented to address these problems.

The success evidenced by the zoning of the current area as an Alcohol-Free Zone should be continued and Council now proposes that the Alcohol-Free Zone be re-established for a period of four years.

4. PROPOSED DURATION OF ZONE

Council proposes to re-establish the zone for a further four-year period until November 2023.

5. SUSPENSION OF THE ZONE FOR SHORT PERIODS

The Guidelines and legislation enable the suspension of Alcohol-Free Zones for short periods during special events via liaison between Police, Council and the Traffic Committee. Notification of any such suspension of the Alcohol-Free Zone is required to be published in the local newspaper.

6. PUBLIC COMMENT

In accordance with the requirements of the *Local Government Act 1993* comments on the proposal are sought from:

- a) the general public;
- b) the Officer in Charge of the Broken Hill Police;
- c) holders of liquor licences under the *Liquor Act 2007*, for premises which border on, adjoin, or are adjacent to the proposed zones;
- d) the secretaries of Registered Clubs under the *Registered Clubs Act 1976*, which border on, adjoin, or are adjacent to the proposed zones;
- e) any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area.

Written comments should be addressed to:

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Or by email to the General Manager at council@brokenhill.nsw.gov.au.

Comments will be accepted within 30 days of public notice.

7. PARKS AND RESERVES

It should be noted that Section 632A of the *Local Government Act 1993* provides Councils with the power to declare any public place (or any part of a public place) in the council's area to be an **alcohol prohibited area**. Council has advised the public by signposting in Sturt Park for many years that intoxicating liquor shall not be brought into or consumed within the reserve (Sturt Park). The same prohibition has also been introduced by Council at Patton Park, Queen Elizabeth Park, Norm Fox Sportsground, E.T. Lamb Memorial Oval, Riddiford Arboretum and at the Gasworks Reserve.

Under Section 632A, a police officer may seize any alcohol (and the bottle, can, receptacle or package in which it is contained) that is in the immediate possession of a person in an alcohol prohibited area, if the officer has reasonable cause to believe that the person is drinking, or is about to drink, or has recently been drinking, alcohol in the alcohol prohibited area.

The only difference between Alcohol Free Zones (which specifically relate to public roads, footpaths and public car parks) and alcohol prohibited areas within Council Parks and Reserves is that two Sections of the *Local Government Act 1993* are in force.

8. RE-ESTABLISHMENT OF THE ZONE

Council will consider re-establishment of the zone at its first Ordinary Meeting after closure of the period for comment. The public are welcome to attend Council meetings and the order of business at the ordinary monthly meeting includes sessions for public comment on any issue affecting Council or its operations.

9. ZONE MAP

Zone map (including aerial photography) comprising Creedon Street Zone including all public roads, laneways and footpaths in an area bounded by Creedon Street from Wills Street through to Rakow Street.



RAZIJA NU'MAN
DIRECTOR CORPORATE



DRAFT PROPOSAL TO RE-ESTABLISH ALCOHOL-FREE ZONE

E.T. LAMB MEMORIAL OVAL ZONE – BOUNDED BY BOUGHTMAN, SOUTH, JAMIESON AND COMSTOCK STREETS

1. INTRODUCTION

Alcohol-Free Zones established by Council have been operating in Broken Hill since 2002.

Alcohol-Free Zones promote the use of roads, laneways, footpaths and car parks in safety.

Alcohol-Free zones are established with Police consultation and are aimed at assisting community security and safety by preventing irresponsible consumption of alcohol in public places. Any person observed to be drinking in an Alcohol-Free Zone may have the alcohol in their possession immediately seized and tipped out, or otherwise disposed.

The following outlines Council's recommendation for the E.T. Lamb Memorial Oval Alcohol-Free Zone to be re-established upon expiry in November 2019. The City's CBD Alcohol-Free Zone remains in force.

Written comment is sought from all interested persons and organisations about the proposal and will be received within 30 days of public notice. Comments should be forwarded to the General Manager, Broken Hill City Council, PO Box 448, Broken Hill 2880 or alternatively via email to council@brokenhill.nsw.gov.au.

2. BACKGROUND

Council proposes to re-establish an existing Alcohol-Free Zone in Broken Hill, known as the E.T. Lamb Memorial Oval Alcohol-Free Zone. The boundary of the proposed Alcohol-Free Zone is as follows:

- The Zone known as E.T. Lamb Memorial Oval including all public roads, laneways, footpaths and public car parks surrounding the oval bounded by Boughtman, South, Jamieson and Comstock Streets; except for any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those businesses.

3. REASONS FOR RE-ESTABLISHING THE ZONE

3.1 Views of the Barrier Local Area Command

The Broken Hill Police Force has remained fully supportive of the operation of Alcohol-Free Zones in Broken Hill. The zones are a valuable tool for Police to maintain the peace and good order of public places by utilising the powers found in the *Local Government Act 1993*.

Alcohol related anti-social behaviour is an issue especially during seasonal weather and sporting events which attract people into public places.

The Police have identified alcohol related issues occurring in and around the E.T. Lamb Memorial Oval when matches are conducted.

Re-establishment of the proposed Zone would prevent spectators consuming alcohol outside the fence line of the oval and assist Police efforts.

3.2 Council's Views

Council is concerned with maintenance of public order and the protection of the property of both residents and ratepayers. Council wishes to continue to provide the Barrier Local Area Command of the New South Wales Police Force with a potentially effective means of control over such offences.

Council has no objections to the responsible consumption of alcohol. Unfortunately, alcohol can be associated with crime, violence, anti-social and offensive behaviour. This can lead to assaults, property damage and excessive noise which can seriously affect the lives of individuals and the community.

Council is concerned about the possibility of alcohol related interference with the use of public areas by members of the community and of alcohol related damage to ratepayer premises.

The re-establishment of Alcohol-Free Zones is an opportunity for Council, the Police and the Community to focus again on any community problems associated with irresponsible alcohol consumption and the range of strategies that can be implemented to address these problems. Alcohol-Free Zones are essentially a short-term measure as they operate for a defined period and in many instances a zone will achieve the desired objectives and outcomes within its operational period.

The success evidenced by the zoning of the current area as an Alcohol-Free Zone should be continued and Council now proposes that the Alcohol-Free Zone be re-established for a period of four years.

4. PROPOSED DURATION OF ZONE

Council proposes to re-establish the zone for a further four-year period until November 2023.

5. SUSPENSION OF THE ZONE FOR SHORT PERIODS

The Guidelines and legislation enable the suspension of Alcohol-Free Zones for short periods during special events via liaison between Police, Council and the Traffic Committee. Notification of any such suspension of the Alcohol-Free Zone is required to be published in the local newspaper.

6. PUBLIC COMMENT

In accordance with the requirements of the *Local Government Act 1993* comments on the proposal are sought from:

- a) the general public;
- b) the Officer in Charge of the Broken Hill Police;
- c) holders of liquor licences under the *Liquor Act 2007*, for premises which border on, adjoin, or are adjacent to the proposed zones;
- d) the secretaries of Registered Clubs under the *Registered Clubs Act 1976*, which border on, adjoin, or are adjacent to the proposed zones;
- e) any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area.

Written comments should be addressed to:

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Or by email to the General Manager at council@brokenhill.nsw.gov.au.

Comments will be accepted within 30 days of public notice.

7. PARKS AND RESERVES

It should be noted that Section 632A of the *Local Government Act 1993* provides Councils with the power to declare any public place (or any part of a public place) in the council's area to be an **alcohol prohibited area**. Council has advised the public by signposting in Sturt Park for many years that intoxicating liquor shall not be brought into or consumed within the reserve (Sturt Park). The same prohibition has also been introduced by Council at Patton Park, Queen Elizabeth Park, Norm Fox Sportsground, E.T. Lamb Memorial Oval, Riddiford Arboretum and at the Gasworks Reserve.

Under Section 632A, a police officer may seize any alcohol (and the bottle, can, receptacle or package in which it is contained) that is in the immediate possession of a person in an alcohol prohibited area, if the officer has reasonable cause to believe that the person is drinking, or is about to drink, or has recently been drinking, alcohol in the alcohol prohibited area.

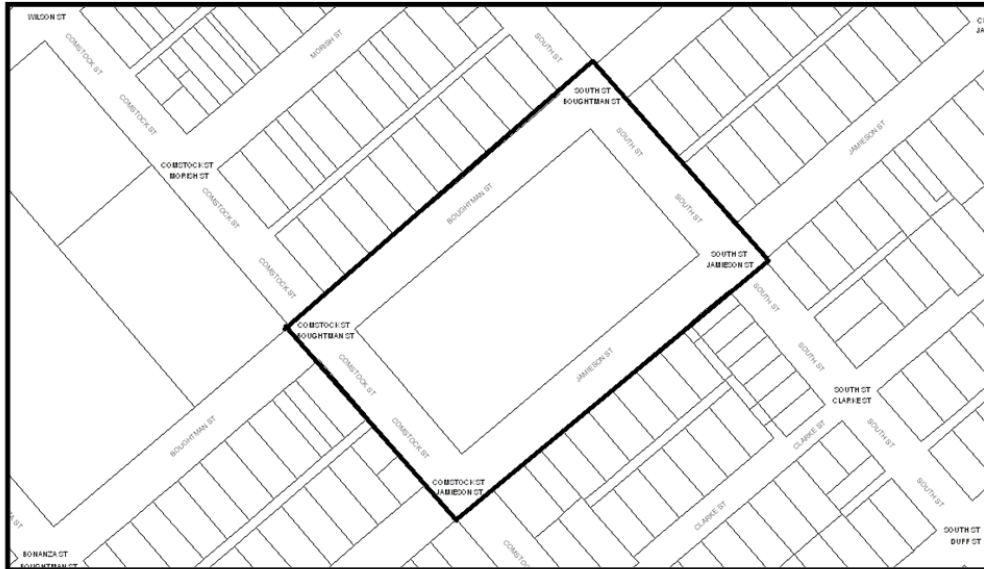
The only difference between Alcohol Free Zones (which specifically relate to public roads, footpaths and public car parks) and alcohol prohibited areas within Council Parks and Reserves, is that two Sections of the *Local Government Act 1993* are in force.

8. RE-ESTABLISHMENT OF THE ZONE

Council will consider re-establishment of the zone at its first Ordinary Meeting after closure of the period for comment. The public are welcome to attend Council meetings and the order of business at the ordinary monthly meeting includes sessions for public comment on any issue affecting Council or its operations.

9. ZONE MAP

Zone map (including aerial photography) comprising E.T. Lamb Memorial Oval Zone bounded by Boughtman, South, Jamieson and Comstock Streets.



RAZIJA NU'MAN
DIRECTOR CORPORATE



DRAFT PROPOSAL TO RE-ESTABLISH ALCOHOL-FREE ZONE

SHELL MEMORIAL ZONE – BOUNDED BY THOMAS, BROMIDE, MICA AND IODIDE STREETS, INCLUDING OXIDE STREET FROM THOMAS STREET THROUGH TO MORGAN STREET

1. INTRODUCTION

Alcohol-Free Zones established by Council have been operating in Broken Hill since 2002.

Alcohol-Free Zones promote the use of public roads, laneways, footpaths and car parks in safety.

Alcohol-Free Zones are established with Police consultation and are aimed at assisting community security and safety by preventing irresponsible consumption of alcohol in public places. Any person observed to be drinking in an Alcohol-Free Zone may have the alcohol in their possession immediately seized and tipped out, or otherwise disposed.

The following outlines Council's recommendation for the Shell Memorial Alcohol-Free Zone to be re-established upon expiry in November 2019. The City's Central Business District Alcohol-Free Zone remains in force.

Written comment is sought from all interested persons and organisations regarding the proposal and will be received within 30 days of public notice. Comments should be forwarded to the General Manager, Broken Hill City Council, PO Box 448, Broken Hill 2880 or alternatively via email to council@brokenhill.nsw.gov.au.

2. BACKGROUND

Council proposes to re-establish an existing Alcohol-Free Zone in Broken Hill, known as the Shell Memorial Alcohol-Free Zone. The boundary of the proposed Alcohol-Free Zone is as follows:

- The Zone known as Shell Memorial including all public roads, laneways, footpaths and public car parks in the area bounded by Thomas, Bromide, Mica and Iodide Streets, including Oxide Street from Thomas Street through to Morgan Street; with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those businesses.

3. REASONS FOR RE-ESTABLISHING THE ZONE

3.1 Views of the Barrier Local Area Command

The Broken Hill Police Force has remained fully supportive of the operation of Alcohol-Free Zones in Broken Hill. The Zones are a valuable tool for Police to maintain the peace and good order of public places by utilising the powers found in the *Local Government Act 1993*.

The Zone is also located in places which attract families or have especially vulnerable residents.

Alcohol related anti-social behaviour remains an issue especially during summer when more alcohol is consumed and the weather attracts people into public places. This is particularly applicable to the area covered by the Zone proposed for re-establishment.

In addition, there are several licensed or registered premises in the City and patrons regularly walk between them. The carriage of alcohol containers and its consumption in public places when moving from one licensed premises to another only increases the propensity for public order offences to occur.

From a policing perspective, to abandon the Alcohol-Free Zone would encourage further abuse of alcohol during the most problematic times, after the closure of licensed premises. This would undoubtedly lead to an escalation in street crimes and violence, which would be difficult to prevent and could only be tackled through reactive policing efforts. The maintenance of the Alcohol-Free Zone is an important tool for Police to proactively prevent crime.

3.2 Council's Views

Council is concerned with maintenance of public order and the protection of the property of both residents and ratepayers. Council wishes to continue to provide the Barrier Local Area Command of the New South Wales Police Force with a potentially effective means of control over such offences.

Council has no objections to the responsible consumption of alcohol. Unfortunately, alcohol can be associated with crime, violence, anti-social and offensive behaviour. This can lead to assaults, property damage and excessive noise which can seriously affect the lives of individuals and the community.

Council is concerned about the possibility of alcohol related interference with the use of public areas by members of the community and of alcohol related damage to ratepayer premises.

The re-establishment of Alcohol-Free Zones is an opportunity for Council, the Police and the Community to focus again on any community problems associated with irresponsible alcohol consumption and the range of strategies that can be implemented to address these problems. Alcohol-Free Zones are essentially a short-term measure as they operate for a defined period and in many instances a zone will achieve the desired objectives and outcomes within its operational period.

The success evidenced by the zoning of the current area as an Alcohol-Free Zone should be continued and Council now proposes that the Alcohol-Free Zone be re-established for a period of four years.

4. PROPOSED DURATION OF ZONE

Council proposes to re-establish the Zone for a further four-year period until November 2023.

5. SUSPENSION OF THE ZONE FOR SHORT PERIODS

The Guidelines and legislation enable the suspension of Alcohol-Free Zones for short periods during special events via liaison between Police, Council and the Traffic Committee. Notification of any such suspension of the Alcohol-Free Zone is required to be published in the local newspaper.

6. PUBLIC COMMENT

In accordance with the requirements of the *Local Government Act 1993* comments on the proposal are sought from:

- a) the general public;
- b) the Officer in Charge of the Broken Hill Police;
- c) holders of liquor licences under the *Liquor Act 2007*, for premises which border on, adjoin, or are adjacent to the proposed zones;
- d) the secretaries of Registered Clubs under the *Registered Clubs Act 1976*, which border on, adjoin, or are adjacent to the proposed zones;
- e) any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area.

Written comments should be addressed to:

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Or by email to the General Manager at council@brokenhill.nsw.gov.au.

Comments will be accepted within 30 days of public notice.

7. PARKS AND RESERVES

It should be noted that Section 632A of the *Local Government Act 1993* provides Councils with the power to declare any public place (or any part of a public place) in the council's area to be an **alcohol prohibited area**. Council has advised the public by signposting in Sturt Park for many years that intoxicating liquor shall not be brought into or consumed within the reserve (Sturt Park). The same prohibition has also been introduced by Council at Patton Park, Queen Elizabeth Park, Norm Fox Sportsground, E.T. Lamb Memorial Oval, Riddiford Arboretum and at the Gasworks Reserve.

Under Section 632A, a police officer may seize any alcohol (and the bottle, can, receptacle or package in which it is contained) that is in the immediate possession of a person in an alcohol prohibited area, if the officer has reasonable cause to believe that the person is drinking, or is about to drink, or has recently been drinking, alcohol in the alcohol prohibited area.

The only difference between Alcohol-Free Zones (which specifically relate to public roads, footpaths and public car parks) and alcohol prohibited areas within Council Parks and Reserves, is that two Sections of the *Local Government Act 1993* are in force.

8. RE-ESTABLISHMENT OF THE ZONE

Council will consider re-establishment of the Zone at its first Ordinary Meeting after closure of the period for comment. The public are welcome to attend Council meetings and the order of business at the ordinary monthly meeting includes sessions for public comment on any issue affecting Council or its operations.

9. ZONE MAP

Zone map (including aerial photography) comprising an area known as Shell Memorial Zone including all public roads and footpaths in an area bounded by Thomas, Bromide, Mica and Iodide Streets including Oxide Street from Thomas Street through to Morgan Street.



RAZIJA NU'MAN
DIRECTOR CORPORATE

Draft Proposal to Re-establish Shell Memorial Alcohol-Free Zone

Page 4 of 4



DRAFT PROPOSAL TO RE-ESTABLISH ALCOHOL-FREE ZONE

SOUTH BROKEN HILL ZONE – BOUNDED BY BONANZA, PATTON, CENTRAL AND HEBBARD STREETS, INCLUDING SOUTH STREET FROM PIPER STREET THROUGH TO WILSON STREET; WITH PROPOSED EXPANSION TO ZONE

1. INTRODUCTION

Alcohol-Free Zones established by Council have been operating in Broken Hill since 2002.

Alcohol-Free Zones promote the use of public roads, laneways, footpaths and car parks in safety.

Alcohol-Free Zones are established with Police consultation and are aimed at assisting community security and safety by preventing irresponsible consumption of alcohol in public places. Any person observed to be drinking in an Alcohol-Free Zone may have the alcohol in their possession immediately seized and tipped out, or otherwise disposed.

The following outlines Council's recommendation for the South Broken Hill Alcohol-Free Zone to be re-established with proposed expansion to zone, upon expiry in November 2019. The City's Central Business District Alcohol-Free Zone remains in force.

Written comment is sought from all interested persons and organisations regarding the proposal and will be received within 30 days of public notice. Comments should be forwarded to the General Manager, Broken Hill City Council, PO Box 448, Broken Hill 2880 or alternatively via email to council@brokenhill.nsw.gov.au.

2. BACKGROUND

Council proposes to re-establish an existing Alcohol-Free Zone in Broken Hill, known as the South Broken Hill Alcohol-Free Zone, with proposed expansion to zone. The boundary of the proposed Alcohol-Free Zone including expansion to zone is as follows:

- The Zone known as South Broken Hill including all public roads, laneways, footpaths and public car parks in the area bounded by Bonanza, Patton, Central and Hebbard Streets, including South Street from Piper Street through to Wilson Street; with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining.

The responsible consumption of alcohol in these areas will only be permitted to the patrons of those businesses with approved liquor licence and approved outdoor dining.

- It is proposed to expand the South Broken Hill Zone boundary from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street. This is to incorporate other establishments supplying alcohol within the proposed Zone expansion.

3. REASONS FOR RE-ESTABLISHING THE ZONE

3.1 Views of the Barrier Local Area Command

The Broken Hill Police Force has remained fully supportive of the operation of Alcohol-Free Zones in Broken Hill. The Zones are a valuable tool for Police to maintain the peace and good order of public places by utilising the powers found in the *Local Government Act 1993*.

The Zone is the main commercial area in South Broken Hill and a significant location for liquor purchases/consumption in public areas. Safety and neighbourhood amenity are prime considerations.

From a policing perspective, to abandon the Alcohol-Free Zone would encourage further abuse of alcohol during the most problematic times, after the closure of licensed premises. This would undoubtedly lead to an escalation in street crimes and violence, which would be difficult to prevent and could only be tackled through reactive policing efforts. The maintenance of the Alcohol-Free Zone is an important tool for Police to proactively prevent crime.

3.2 Council's Views

Council is concerned with maintenance of public order and the protection of the property of both residents and ratepayers. Council wishes to continue to provide the Barrier Local Area Command of the New South Wales Police Force with a potentially effective means of control over such offences.

Council has no objections to the responsible consumption of alcohol. Unfortunately, alcohol can be associated with crime, violence, anti-social and offensive behaviour. This can lead to assaults, property damage and excessive noise which can seriously affect the lives of individuals and the community.

Council is concerned about the possibility of alcohol related interference with the use of public areas by members of the community and of alcohol related damage to ratepayer premises.

The re-establishment of Alcohol-Free Zones is an opportunity for Council, the Police and the Community to focus again on any community problems associated with irresponsible alcohol consumption and the range of strategies that can be implemented to address these problems. Alcohol-Free Zones are essentially a short-term measure as they operate for a defined period and in many instances a zone will achieve the desired objectives and outcomes within its operational period.

The success evidenced by the zoning of the current area as an Alcohol-Free Zone should be continued and Council now proposes that the Alcohol-Free Zone be re-established for a period of four years.

4. PROPOSED DURATION OF ZONE

Council proposes to re-establish the Zone for a further four-year period until November 2023.

5. SUSPENSION OF THE ZONE FOR SHORT PERIODS

The Guidelines and legislation enable the suspension of Alcohol-Free Zones for short periods during special events via liaison between Police, Council and the Traffic Committee. Notification of any such suspension of the Alcohol-Free Zone is required to be published in the local newspaper.

6. PUBLIC COMMENT

In accordance with the requirements of the *Local Government Act 1993* comments on the proposal are sought from:

- a) the general public;
- b) the Officer in Charge of the Broken Hill Police;
- c) holders of liquor licences under the *Liquor Act 2007*, for premises which border on, adjoin, or are adjacent to the proposed zones;
- d) the secretaries of Registered Clubs under the *Registered Clubs Act 1976*, which border on, adjoin, or are adjacent to the proposed zones;
- e) any known organisation representing or able to speak on behalf of an identifiable Aboriginal or culturally and linguistically diverse group within the local area.

Written comments should be addressed to:

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Or by email to the General Manager at council@brokenhill.nsw.gov.au.

Comments will be accepted within 30 days of public notice.

7. PARKS AND RESERVES

It should be noted that Section 632A of the *Local Government Act 1993* provides Councils with the power to declare any public place (or any part of a public place) in the council's area to be an **alcohol prohibited area**. Council has advised the public by signposting in Sturt Park for many years that intoxicating liquor shall not be brought into or consumed within the reserve (Sturt Park). The same prohibition has also been introduced by Council at Patton Park, Queen Elizabeth Park, Norm Fox Sportsground, E.T. Lamb Memorial Oval, Riddiford Arboretum and at the Gasworks Reserve.

Under Section 632A, a police officer may seize any alcohol (and the bottle, can, receptacle or package in which it is contained) that is in the immediate possession of a person in an alcohol prohibited area, if the officer has reasonable cause to believe that the person is drinking, or is about to drink, or has recently been drinking, alcohol in the alcohol prohibited area.

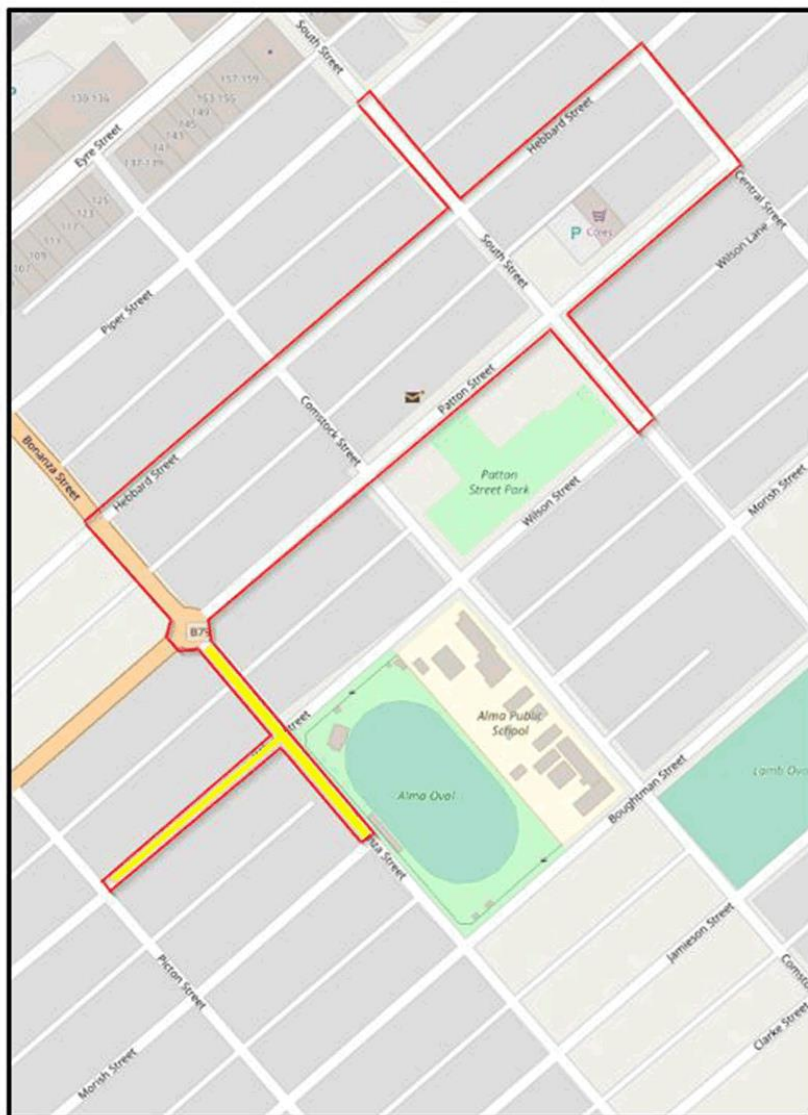
The only difference between Alcohol-Free Zones (which specifically relate to public roads, footpaths and public car parks) and alcohol prohibited areas within Council Parks and Reserves, is that two Sections of the *Local Government Act 1993* are in force.

8. RE-ESTABLISHMENT OF THE ZONE

Council will consider re-establishment of the Zone at its first Ordinary Meeting after closure of the period for comment. The public are welcome to attend Council meetings and the order of business at the ordinary monthly meeting includes sessions for public comment on any issue affecting Council or its operations.

9. ZONE MAP

- a) Zone map comprising an area known as South Broken Hill Zone including all public roads, laneways and footpaths and public car parks in an area bounded by Bonanza, Patton, Central and Hebbard Streets, including South Street from Piper Street through to Wilson Street;
- b) Proposed expansion to South Broken Hill Zone from Bonanza Street to Morish Street and off Bonanza Street from Wilson Street to Picton Street (highlighted).



RAZIJA NU'MAN
DIRECTOR CORPORATE

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Jodie Brealey
Corporate Services Support Officer
Broken Hill City Council
240 Blende St
BROKEN HILL NSW 2880

RE: Proposed Re-establishment of Alcohol-Free Zones

Dear Jodie,

I note the correspondence and deliberations in relation to the proposed re-establishment of existing Alcohol-free Zones in the Broken Hill CBD, Creedon St, E.T Lamb Memorial Oval and Broken Hill South. I also note the proposal to expand the Broken Hill South zone to include an extension along Bonanza St from Patton St to Morish St and a section of Wilson St between Bonanza St and Picton St.

Barrier Police District supports the renewal of the existing Alcohol-free Zones in the Broken Hill township as described in the map attachments supplied. Comprehensive statistics and reasoning have previously been supplied to Council by the District Crime Manager, Detective Inspector Fuller, and I see no reason to revisit his submissions in this context.

With regard to the proposed expansion of the Broken Hill South zone, it is noted the amended zone would encompass the immediate vicinity of the South Broken Hill Football Club. This will enhance the ability of Police to take enforcement action regarding alcohol-related crime and disorderly conduct should it arise among patrons leaving this licensed venue.

Barrier Police District supports this extension to the Alcohol-free Zone in South Broken Hill.

Kind Regards,



Patrick Schaefer
Acting Inspector
Officer in charge
Broken Hill Police Station.
12 July 2019.

BARRIER POLICE DISTRICT/Broken Hill Police Station

252 Argent St, Broken Hill NSW 2880

T 08 8087 0299 **F** 08 8087 0244 **W** www.police.nsw.gov.au

TTY 02 9211 3776 for the hearing and speech impaired ABN 43 408 613 180

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ORDINARY MEETING OF THE COUNCIL

August 7, 2019

ITEM 9BROKEN HILL CITY COUNCIL REPORT NO. 135/19SUBJECT: ACTION LIST REPORT11/21**Recommendation**

1. That Broken Hill City Council Report No. 135/19 dated August 7, 2019, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action Lists attached to this report cover decisions at Ordinary Council Meetings and Extraordinary Council Meetings; are for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action List - Ordinary Council Meetings
2. [↓](#) Action List - Extraordinary Council Meetings

JAMES RONCON
GENERAL MANAGER

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - CONFIDENTIAL 12/180</p> <p>(General Manager's Note: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p>RESOLUTION</p> <p>Minute No. 45655</p> <p>Councillor C. Adams moved)</p> <p>Councillor J. Nolan seconded)</p>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received. 2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area. 3. That the licence agreement be for a period of 20 years. 4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance. 5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount. 6. That all other standard licence agreement terms apply. 7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement. 8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council. 9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park. 		
CARRIED		
<p>20 Aug 2019 - 3:37 PM - Anthony Misagh</p> <p>Waiting on response from SOTA.</p> <p>04 Jul 2019 - 1:50 PM - Leisa Bartlett</p> <p>Licence documents with SOTA for signature.</p> <p>12 Jun 2019 - 10:54 AM - Georgina Falkner</p> <p>Documents being signed and sealed.</p> <p>15 May 2019 - 10:37 AM - Georgina Falkner</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Council's solicitors in the process of finalising draft licence for signing.</p> <p>07 Mar 2019 - 1:53 PM - Leisa Bartlett</p> <p>School P&C rep has been in contact with Council. Awaiting formal correspondence.</p> <p>06 Feb 2019 - 1:49 PM - Leisa Bartlett</p> <p>Draft licence prepared, awaiting response from School of the Air to finalise licence.</p> <p>05 Dec 2018 - 2:31 PM - Leisa Bartlett</p> <p>Council has received approval advice from SOTA and Solicitors have been approached to commence drafting the licence agreement.</p> <p>05 Dec 2018 - 1:52 PM - Leisa Bartlett</p> <p>Letter of acceptance received from SOTA. Solicitor has been engaged to draft up the licence agreement.</p> <p>09 Oct 2018 - 5:06 PM - Leisa Bartlett</p> <p>Awaiting advice from SOTA</p> <p>11 Sep 2018 - 12:07 PM - Leisa Bartlett</p> <p>Still no advice received from SOTA. Email reminder notice sent.</p> <p>15 Aug 2018 - 3:29 PM - Leisa Bartlett</p> <p>Still awaiting advice from SOTA</p> <p>16 May 2018 - 1:33 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Mar 2018 - 3:40 PM - Leisa Bartlett</p> <p>SOTA advised that they are happy to proceed but are waiting for the Education Dept approval first.</p> <p>15 Feb 2018 - 10:27 AM - Leisa Bartlett</p> <p>Email reminder send to SOTA 15/2/18.</p> <p>02 Nov 2017 - 4:18 PM - Leisa Bartlett</p> <p>Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&C Committee.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Reports
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 59/18 - DATED APRIL 06, 2018 - COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE 11/199</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>. That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>. <p>RESOLUTION</p> <p>Minute No. 45805</p> <p>Councillor C. Adams moved)</p> <p>Councillor D. Gallagher seconded)</p> <p style="text-align: right;">CARRIED</p> <p>20 Aug 2019 - 3:39 PM - Anthony Misagh</p> <p>Acquisition is on hold and most likely will not be going ahead at this point. It holds native title and it is getting somewhat expensive.</p> <p>04 Jul 2019 - 1:51 PM - Leisa Bartlett</p> <p>no change in status</p> <p>14 Jun 2019 - 3:27 PM - Leisa Bartlett</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>no change in status</p> <p>15 May 2019 - 10:41 AM - Georgina Falkner</p> <p>Crown Lands have advised they have no objection to receiving Proposed Acquisition Notices. Investigating budget and Native Title prior to making application to OLG.</p> <p>07 Mar 2019 - 1:55 PM - Leisa Bartlett</p> <p>No change, still awaiting response from Crown Lands.</p> <p>06 Feb 2019 - 1:51 PM - Leisa Bartlett</p> <p>In discussions with Crown Lands regarding Native Title.</p> <p>13 Nov 2018 - 9:26 AM - Leisa Bartlett</p> <p>Still awaiting OLG advice due to Native Title.</p> <p>09 Oct 2018 - 5:08 PM - Leisa Bartlett</p> <p>Awaiting OLG advice</p> <p>11 Sep 2018 - 4:40 PM - Leisa Bartlett</p> <p>No change, still awaiting advice from OLG.</p> <p>15 Aug 2018 - 3:32 PM - Leisa Bartlett</p> <p>MPDC advised - OLG advised that the land is subject to a Native Title Claim and that compulsory acquisition cannot go ahead at this stage. Council is waiting for further advice from OLG.</p> <p>16 May 2018 - 9:45 AM - Leisa Bartlett</p> <p>In progress.</p>		
Ordinary Meeting of the Council 31 October 2018	False	Confidential Matters
<p>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 184/18 - DATED SEPTEMBER 28, 2018 - SALE OF PROPERTY - LOT 2 IN DEPOSITED PLAN 1067380 - <u>CONFIDENTIAL</u> 11/204</p> <p>(General Manager's Note: This report considers Sale of Property and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p>RESOLUTION</p> <p><u>Minute No. 45947</u></p> <p>Councillor M. Browne moved)</p> <p>Councillor C. Adams seconded)</p>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 184/18 dated September 28, 2018, be received. 2. That Council negotiate a new lease (with CPI increase) with the West Darling Machinery Preservation Society for use of 479 Crystal Street (Lot 2 in Deposited Plan 1067380) 3. That the Mayor and General Manager be authorised to execute lease documents under the Common Seal of Council. 		
CARRIED		
<p>20 Aug 2019 - 3:42 PM - Anthony Misagh</p> <p>In progress with Solicitors</p> <p>04 Jul 2019 - 1:51 PM - Leisa Bartlett</p> <p>Solicitor finalising draft lease</p> <p>14 Jun 2019 - 3:20 PM - Leisa Bartlett</p> <p>Solicitor preparing draft lease, meeting being held with West Darling Machinery Preservation Society on 20 June to update them and discuss matter to finalise lease.</p> <p>17 May 2019 - 3:31 PM - Leisa Bartlett</p> <p>Draft lease being prepared.</p> <p>07 Mar 2019 - 2:55 PM - Leisa Bartlett</p> <p>in progress</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
16 Nov 2018 - 2:13 PM - Leisa Bartlett		
New lease being discussed with tenant.		
Ordinary Meeting of the Council 28 November 2018	False	Confidential Matters
<p>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 206/18 - DATED NOVEMBER 09, 2018 - CONSOLIDATED BROKEN HILL HOLDINGS PROPOSED SUBLEASE OF AIRPORT HANGAR 30 - CONFIDENTIAL 11/218</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 206/18 dated November 9, 2018, be received. 2. That Council consent to the proposed sublease of Airport 'Hangar 30' (also known as Lot 13, or part 12/1232493), consenting to Consolidated Broken Hill Holdings subleasing the hangar to Consolidated Aviation Services Pty Ltd. 3. That the General Manager be authorised to negotiate the terms and conditions of the sublease agreement. 4. That Consolidated Broken Hill Holdings be responsible for any legal fees incurred by Council regarding the proposed sublease agreement. 5. That the Mayor and General Manager be authorised to sign and execute any required documents under the Common Seal of Council. <p>RESOLUTION</p> <p>Minute No. 45972</p> <p>Councillor B. Algate moved)</p> <p>Councillor J. Nolan seconded)</p> <p style="text-align: right;">CARRIED</p>		
20 Aug 2019 - 3:43 PM - Anthony Misagh		
Waiting on consolidated to sign documents.		
04 Jul 2019 - 1:52 PM - Leisa Bartlett		
Deed still with tenant for signature.		
14 Jun 2019 - 3:28 PM - Leisa Bartlett		
no change in status		
15 May 2019 - 10:38 AM - Georgina Falkner		
Deed with tenant for execution.		
07 Mar 2019 - 2:10 PM - Leisa Bartlett		
matter still with Solicitor		
06 Feb 2019 - 1:53 PM - Leisa Bartlett		
Matter is with Solicitors to prepare sublease.		
05 Dec 2018 - 3:02 PM - Leisa Bartlett		
GM advised: draft advice being prepared.		
Ordinary Meeting of the Council 12 December 2018	False	Confidential Matters
<p>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 214/18 - DATED NOVEMBER 28, 2018 - PROPOSED LICENCE FOR WATER MAIN OVER PART WILLYAMA COMMON - CONFIDENTIAL 11/63</p> <p>(General Manager's Note: This report considers a proposed licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p>RESOLUTION</p> <p>Minute No. 45990</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor J. Nolan moved) Councillor C. Adams seconded)		<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 214/18 dated November 28, 2018, be received. 2. That Council (as Trust Managers for the Willyama Common Trust) consent to Essential Water constructing a water supply main over part of the Willyama Common, being part of Lot 7307 in Deposited Plan 1179131 and part of Lot 7300 in Deposited Plan 1179131, with Council consenting to a license agreement and any future easement that may be required. 3. That the General Manager be authorised to negotiate the terms and conditions of the license agreement, including any financial considerations. 4. That Essential Water be responsible for any legal costs associated with the drafting of the license and any costs associated with any future easements. 5. That the Mayor and General Manager be authorised to sign any required documents under the Common Seal of Council, in the absence of a Trust Seal.
20 Aug 2019 - 3:44 PM - Anthony Misagh		CARRIED
No progress, waiting on essential energy to send through Review of environmental factors.		
04 Jul 2019 - 1:53 PM - Leisa Bartlett		
Contact to be made with Essential Water to progress matter		
14 Jun 2019 - 3:29 PM - Leisa Bartlett		
no change in status.		
15 May 2019 - 10:40 AM - Georgina Falkner		
Awaiting advice from Essential Water.		
07 Mar 2019 - 2:12 PM - Leisa Bartlett		
no change matter still in progress		
08 Feb 2019 - 10:19 AM - Leisa Bartlett		
in progress		
Ordinary Meeting of the Council 20 February 2019	False	General Business
ITEM 5 - AFTER-SCHOOL HOURS SPORTS PARTICIPATION (GB1/19)		11/161
RESOLUTION		
Minute No. 46004		
Councillor T. Kennedy moved) Councillor B. Algate seconded)		<ol style="list-style-type: none"> 1. That Broken Hill City Council contacts Kate Hogg, President of Barrier Primary School Sports Association; sporting bodies in Broken Hill and the Broken Hill Health Service, advising that participation of Broken Hill children in all after-school sports activities is around 50%, well below the State participation rate of 68% and that as a Council we are interested in getting the participation rate up to the same participation rate or better than the rest of the State.
		CARRIED

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>18 Jul 2019 - 9:20 AM - Leisa Bartlett</p> <p>DC advised: still awaiting response from Health Department.</p> <p>14 Jun 2019 - 4:29 PM - Leisa Bartlett</p> <p>DC advised: still awaiting response from Health Department.</p> <p>16 May 2019 - 8:24 AM - Razija Nu'man</p> <p>Response received. Awaiting response from Health where meeting will be called to discuss.</p> <p>14 Mar 2019 - 4:45 PM - Leisa Bartlett</p> <p>Letter has been sent to Kate Hogg.</p> <p>07 Mar 2019 - 2:13 PM - Leisa Bartlett</p> <p>letter being drafted to Kate Hogg to notify her of Council's resolution and requesting a further conversation to be held to discuss sporting participation of children in Broken Hill.</p>		
Ordinary Meeting of the Council 27 March 2019	False	Reports
<p>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 38/19 - DATED MARCH 25, 2019 - PROPOSED GIFTING OF PROPERTY TO BROKEN HILL CITY COUNCIL 15/103</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 38/19 dated March 25, 2019, be received. That further to Council Resolution (Minute No. 46014) of the February 2019 Ordinary Council Meeting; the Mayor and General Manager be authorised to sign transfer deeds under Seal of Council, for the gifting of Lots 4 & 5 in DP 943631 from Water NSW to Broken Hill City Council. <p>RESOLUTION</p> <p>Minute No.46042</p> <p>Councillor M. Browne moved)</p> <p>Councillor C. Adams seconded)</p> <p>CARRIED</p> <p>21 August 2019 – 10:00am - Leisa Bartlett</p> <p>Transfer finalised.</p> <p>COMPLETE</p> <p>06 Aug 2019 - 12:49 PM - Georgina Falkner</p> <p>Documents signed by both parties.</p> <p>COMPLETE</p> <p>16 Jul 2019 - 2:59 PM - Leisa Bartlett</p> <p>Signed transfer documents sent to Council's solicitor.</p> <p>12 Jun 2019 - 10:52 AM - Georgina Falkner</p> <p>Documents being signed</p> <p>17 May 2019 - 11:06 AM - Leisa Bartlett</p> <p>Deed of Transfer documents being arranged.</p> <p>16 May 2019 - 4:07 PM - Leisa Bartlett</p> <p>Documents being finalised with Council's solicitor.</p>		
Ordinary Meeting of the Council 27 March 2019	False	Confidential Matters
<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 37/19 - DATED FEBRUARY 25, 2019 - TENDER AWARD T18/8 - HYDRAULIC SERVICES AT BROKEN HILL REGIONAL AIRPORT - CONFIDENTIAL T18/8</p> <p>(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p>RESOLUTION</p> <p>Minute No. 46043</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor T. Kennedy moved) Councillor M. Browne seconded)		<ol style="list-style-type: none"> 1. That the confidential matter be considered in open session. 2. That Broken Hill City Council Report No. 37/19 dated February 25, 2019, be received. 3. That Council awards the Tender T18/8 to Arthur Robinson Plumbing for a lump sum of \$157,178.60 inc. GST 4. That Council enters into a works Contract with Arthur Robinson Plumbing
		CARRIED
21 Aug 2019 – 10:00am – Leisa Bartlett		
COMPLETE		
17 Jul 2019 - 3:37 PM - Leisa Bartlett		
COO advised: New tank built and completed. Refill piping has been identified as non-compliant and needs rectification work. Progressing.		
14 Jun 2019 - 3:03 PM - Leisa Bartlett		
COO advised: Contractor engaged, work has commenced and is approx. 75% complete. New tank is being reinforced and prepared for concrete.		
17 May 2019 - 9:26 AM - Leisa Bartlett		
COO advised: Contract to be finalised next week. Start date to be advised.		
05 Apr 2019 - 10:32 AM - Lacey Butcher		
Tender award being developed. Project due to commence mid June 2019		
Ordinary Meeting of the Council 17 April 2019	False	Reports
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 43/19 - DATED APRIL 04, 2019 - PROPOSAL TO RENAME AIRPORT ROAD TO PRO HART WAY		
		19/32
Resolved		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 43/19 dated April 4, 2019, be received. 2. That Council endorse that a formal application be submitted to the NSW Geographical Name Board to rename Airport Road to Pro Hart Way. 		
RESOLUTION		
Minute No. 46050		
Councillor M. Clark moved)		
Councillor C. Adams seconded)		
		CARRIED UNANIMOUSLY
21 Aug 2019 – 10:00AM – Leisa Bartlett		
COMPLETE		
20 Aug 2019 – 4:00PM – Anthony Misagh		
Team has placed an order for 2 street sign name blades (plus poles and accessories). The street signs will include the iconic Dragonfly art. Signs are due in anytime - Potentialliay looking at an unveiling event once signs are up TBC.		
17 Jul 2019 - 3:41 PM - Leisa Bartlett		
COO advised: Waiting on art work from Hart family prior to ordering of signs.		
14 Jun 2019 - 3:09 PM - Leisa Bartlett		
COO advised: awaiting feedback from Traffic Committee then signs will be ordered.		
17 May 2019 - 10:25 AM - Leisa Bartlett		
COO advised: seeking approval from family for design of signage then signs will be installed.		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 17 April 2019	False	Reports
ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 46/19 - DATED MARCH 22, 2019 - TEMPORARY SUSPENSION OF A PORTION OF THE CENTRAL BUSINESS DISTRICT ALCOHOL-FREE ZONE FOR 2019 BROKEN HEEL FESTIVAL		
		11/307
<u>Resolved</u>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 46/19 dated, be received. 2. That Council provide in principle support to begin the planning process for the temporary suspension of a portion of the Central Business District (CBD) Alcohol-Free Zone for the area of Sulphide Street bounded by Crystal Street, Argent Street, 221 Argent Street and Argent House/Barrier Crash Repairs. It is also proposed to close off Crystal Lane behind the Palace Hotel and 221 Argent Street. This area will also include footpaths in the closed section of Sulphide Street and the Argent Street footpath in front of the Palace Hotel and 221 Argent Street. 3. That the temporary suspension be in place from 10am Thursday, 12 September 2019 to 10am Monday, 16 September 2019 subject to the final conditions, inclusive of trading times, contained in the liquor licence as advised by Barrier Local Area Command. 4. That the temporary suspension of a portion of the CBD Alcohol-Free Zone be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirms that all other existing alcohol-free zones in Broken Hill remain in force. 5. That the General Manager be authorised to implement the suspension and advertising processes on final advice of Barrier Local Area Command. 6. That Barrier Local Area Command be advised of Council's decision. 		
RESOLUTION Minute No. 46053 Councillor M. Browne moved) Councillor D. Gallagher seconded)		CARRIED
21 Aug 2019 – 10:00am Leisa Bartlett COMPLETE 20 Aug 2019 - 2:47 PM - Anthony Misagh Final determination made in consultation with Barrier Police district, about to be advertised, 28/08/19. 17 Jul 2019 - 3:42 PM - Leisa Bartlett COO advised: Alcohol Free Zone has been suspended in principle. Looking to advertise in August. 14 Jun 2019 - 4:31 PM - Leisa Bartlett Action reassigned to Anthony Misagh by: Leisa Bartlett 14 Jun 2019 - 4:30 PM - Leisa Bartlett no change in status to date 16 May 2019 - 8:16 AM - Razija Nu'man Awaiting information regarding application for liquor licence by operators of Broken Heel Festival.		
Ordinary Meeting of the Council 29 May 2019	False	Reports
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 63/19 - DATED APRIL 08, 2019 - RE-ESTABLISHMENT OF CENTRAL BUSINESS DISTRICT ALCOHOL-FREE ZONE		
		11/307
<u>Resolved</u>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 63/19 dated April 8, 2019, be received. 		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council re-establish the Central Business District Alcohol-Free Zone as described in the final Proposal attached to this report, for a period of four years from 25 June 2019 to 25 June 2023, that is:</p> <p>Council re-establish the Alcohol-Free Zone in the area generally bounded as follows: A zone comprising the Central Business District in an area generally bounded by Crystal, Iodide (Wolfram), Mica, Gossan, Talc (Mercury), Graphite, Wills, Gypsum and Gaffney Streets and South Road, with the exception of businesses within the Alcohol-Free Zone, with approved liquor licence and approved outdoor dining.</p> <p>3. That the necessary signage be installed showing operation of the zone from 25 June 2019 to 25 June 2023.</p> <p>4. That re-establishment of the Central Business District Alcohol-Free Zone be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirm that all other existing alcohol-free zones in Broken Hill remain in force.</p> <p>5. That Council thank the Broken Hill Police for its ongoing support of alcohol-free zones in Broken Hill.</p>		
<p>RESOLUTION</p> <p>Minute No. 46072</p> <p>Councillor B. Algate moved)</p> <p>Councillor B. Licul seconded)</p> <p style="text-align: right;">CARRIED</p>		
<p>20 Aug 2019 - 3:02 PM - Anthony Misagh</p> <p>Complete</p> <p>17 Jul 2019 - 3:43 PM - Leisa Bartlett</p> <p>COO advised: new signs have been ordered. Waiting on installation.</p> <p>14 Jun 2019 - 4:33 PM - Leisa Bartlett</p> <p>Action reassigned to Anthony Misagh by: Leisa Bartlett</p> <p>14 Jun 2019 - 4:32 PM - Leisa Bartlett</p> <p>Will be implemented when falls due.</p>		
Ordinary Meeting of the Council 29 May 2019	False	Confidential Matters
<p>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 76/19 - DATED NOVEMBER 27, 2018 - PROPOSED LICENCE OF PART OF THE WILLYAMA COMMON FOR KEEPING OF HORSES - CONFIDENTIAL 11/63</p> <p>(General Manager's Note: This report considers a proposed licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p>Resolved</p>		
<p>1. That Broken Hill City Council Report No. 76/19 dated November 27, 2018, be received.</p> <p>2. That Council (as Trust Managers for the Willyama Common Trust) consent to the proposed licence to John and Leanne Ray for the keeping of horses on the Willyama Common, being Lot 1 DP 914814 and part Lot 7388 DP 1200953.</p> <p>3. That the licence include the following conditions as provided by the Broken Hill Aboriginal Land Council:</p> <ol style="list-style-type: none"> Any improvements being of a temporary nature to be removed if required when the licence is terminated The licence agreement containing a provision that it may be terminated in the event Aboriginal Land Claims 40396 and/or 43660 are determined as grants by the Crown Lands Minister The Aboriginal Cultural & heritage protection provisions of the <i>National Parks & Wildlife Act 1974</i> being complied with; If any section of land is proposed to be cleared by the operation of machinery, then that particular section of land will require further cultural surveys prior to commencement of works; and No other stock is to be kept on the land other than those listed on the licence application. <p>4. That the licence is subject to compliance with the <i>Native Title Act 1993</i> and the Aboriginal Cultural Heritage provisions of the <i>National Parks & Wildlife Act 1974</i>.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>5. That the initial licence term be for four years, with the annual rental to be an estimated \$5,768.16 (including GST and subject to any CPI adjustments).</p> <p>6. That the licensee be responsible for any legal fees incurred in the drafting of the licence documents.</p> <p>7. That the Mayor and General Manager be authorised to sign and execute the licence documents under the Common Seal of Council, in absence of a Trust Seal.</p> <p>RESOLUTION Minute No. 46083 Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p style="text-align: right;">CARRIED</p> <p><i>20 Aug 2019 - 3:12 PM - Anthony Misagh</i> Waiting on signatures - leasee <i>04 Jul 2019 - 1:59 PM - Leisa Bartlett</i> Solicitor finalising licence documents. <i>12 Jun 2019 - 10:52 AM - Georgina Falkner</i> Documents being drafted by Council's solicitor</p>		
Ordinary Meeting of the Council 29 May 2019	False	Confidential Matters
<p>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 77/19 - DATED DECEMBER 17, 2018 - FAR WEST HACC TRANSFER OF NORTH MINE HALL LEASE TO LIVEBETTER SERVICES - CONFIDENTIAL 11/121 (General Manager's Note: This report considers a transfer of lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 77/19 dated December 17, 2018, be received.</p> <p>2. That Council consent to the proposed transfer of lease, with the current lease for the North Mine Hall to be transferred from Far West HACC Services to Livebetter Services Limited.</p> <p>3. That the terms and conditions of the current lease agreement remain the same, including the rent of \$1 per year.</p> <p>4. That Livebetter Services Limited are responsible for any legal fees incurred by Council.</p> <p>5. That the Mayor and General Manager be authorised to sign the transfer of lease documents under the Common Seal of Council.</p> <p>RESOLUTION Minute No. 46084 Councillor B. Licul moved) Councillor B. Algate seconded)</p> <p style="text-align: right;">CARRIED</p> <p><i>20 Aug 2019 - 3:14 PM - Anthony Misagh</i> No update <i>04 Jul 2019 - 1:54 PM - Leisa Bartlett</i> Transfer documents with Livebetter for execution. <i>12 Jun 2019 - 10:52 AM - Georgina Falkner</i> Transfer documents being finalised</p>		
Ordinary Meeting of the Council 29 May 2019	False	Confidential Matters
<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 78/19 - DATED APRIL 09, 2019 - PROPOSED ACCESS LICENCE THROUGH PART OF THE WILLYAMA COMMON - CONFIDENTIAL 11/63</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>(General Manager's Note: This report considers a proposed licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 78/19 dated April 9, 2019, be received. 2. That Council (as Trust Managers for the Willyama Common Trust) consent to the issue of an access license to P S & D K Weston across the Willyama Common (Lot 4 in Deposited Plan 1220372), to formalise access to the property located at Lot 5547 in Deposited Plan 757298. 3. That a temporary license agreement be issued for 12 months, for a rental of \$1. 4. That should the Weston's still own the property at the license expiry date and require continued access, that the license be renewed accordingly. 5. That in the absence of a Trust Seal, the Mayor and General Manager be authorised to sign and execute any documents relating to the license under the Common Seal of Council. <p>RESOLUTION</p> <p>Minute No. 46085</p> <p>Councillor B. Algate moved)</p> <p>Councillor C. Adams seconded)</p> <p>CARRIED</p> <p>20 Aug 2019 - 3:14 PM - Anthony Misagh</p> <p>No update</p> <p>04 Jul 2019 - 1:54 PM - Leisa Bartlett</p> <p>Licence with applicant for signature.</p> <p>12 Jun 2019 - 10:53 AM - Georgina Falkner</p> <p>Draft licence in process of being finalised</p>		
Ordinary Meeting of the Council 29 May 2019	False	Confidential Matters
<p>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 79/19 - DATED APRIL 24, 2019 - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL - CONFIDENTIAL 11/232</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 79/19 dated April 24, 2019, be received. 2. That Council renew the current lease at the Broken Hill Airport to the Aero Club of Broken Hill, exercising the renewal option for a further five (5) years. 3. That the Aero Club of Broken Hill be responsible for any legal fees associated with the lease renewal. 4. That the Mayor and General Manager be authorised to sign and execute any documents relating to the lease renewal under the Common Seal of Council. <p>RESOLUTION</p> <p>Minute No. 46086</p> <p>Councillor C. Adams moved)</p> <p>Councillor J. Nolan seconded)</p> <p>CARRIED</p> <p>20 Aug 2019 - 3:15 PM - Anthony Misagh</p> <p>Currently with AERO club for signing.</p> <p>04 Jul 2019 - 1:55 PM - Leisa Bartlett</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Lease documents with the Aero Club for signature.</p> <p>12 Jun 2019 - 10:53 AM - Georgina Falkner</p> <p>Renewal documents being drafted by Council's solicitors.</p>		
Ordinary Meeting of the Council 29 May 2019	False	Confidential Matters
<p>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 82/19 - DATED MAY 22, 2019 - VARIATION OF LEASE - 72-74 GYPSUM STREET TO LIVEBETTER SERVICES PTY LTD - CONFIDENTIAL 11/121</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 82/19 dated May 22, 2019, be received. That Council consent to the variation in rental for 72-74 Gypsum Street, with the new annual lease amount being \$137,500 for a period of two years. That the Mayor and General Manager be authorised to sign and execute any documents relating to the lease variation under the Common Seal of Council. <p>RESOLUTION</p> <p>Minute No. 46087</p> <p>Councillor C. Adams moved)</p> <p>Councillor J. Nolan seconded)</p> <p>20 Aug 2019 - 3:16 PM - Anthony Misagh</p> <p>Documents have been drafted and currently with Livebetter Solicitors</p> <p>04 Jul 2019 - 1:55 PM - Leisa Bartlett</p> <p>Lease documents still being drafted with Solicitor.</p> <p>12 Jun 2019 - 10:53 AM - Georgina Falkner</p> <p>Draft variation documents being prepared by Council's solicitors.</p>		
Ordinary Meeting of the Council 31 July 2019	False	Mayoral Minute
<p>ITEM 1 - MAYORAL MINUTE NO. 3/19 - DATED JULY 24, 2019 - LANDCARE BROKEN HILL PARTNERSHIP PROPOSAL TO BROKEN HILL CITY COUNCIL 12/29</p> <p>RESOLUTION</p> <p>Minute No. 46024</p> <p>Councillor D. Turley moved)</p> <p>Councillor M. Browne seconded)</p> <p>20 Aug 2019 - 3:33 PM - Anthony Misagh</p>		
		<ol style="list-style-type: none"> That Mayoral Minute No. 3/19 dated July 24, 2019, be received. That Broken Hill City Council enters into a partnership with Landcare Broken Hill for the Greening the Hill Mk.2 community wide initiative. That any funding requests be considered on their merits, through the quarterly budget review process. That Council not only enters into a partnership agreement with Landcare, but also implements a number of the assessment items identified in the report. <p>CARRIED UNANIMOUSLY</p>

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Finalising a delivery program, next committee meeting (end of August) a point of contact will be identified and achievable timelines will be established.		
Ordinary Meeting of the Council 31 July 2019	False	Notice of Motion
ITEM 2- MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 13/19 - DATED JULY 19, 2019 - 2020/2021 BUDGET CONSIDERATION - UPGRADES TO EP O'NEILL PARK SPORTING COMPLEX NETBALL COURTS 19/84		
RESOLUTION Minute No. 46025 Councillor M. Browne moved) Councillor C. Adams seconded)		
1. That Motions of Which Notice has been Given No. 13/19 dated July 19, 2019, be received. 2. That Broken Hill City Council includes a budget consideration in the 2020/2021 budget \$200,000 for lights upgrade and court resurfacing of netball association grounds. 3. That Council liaise with the netball association about surface required and lighting upgrades. 4. That Council apply for grant funding from State and Federal Governments to match funding.		
CARRIED		
19 Aug 2019 - 3:38 PM - Lacey Butcher To be considered in the 2020 - 2021 budget process.		
Ordinary Meeting of the Council 31 July 2019	False	Notice of Motion
ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 14/19 - DATED JULY 19, 2019 - ESSENTIAL ENERGY OPERATIONS BROKEN HILL 12/29		
RESOLUTION Minute No. 46026 Councillor T. Kennedy moved) Councillor B. Algate seconded)		
1. That Motions of Which Notice has been Given No. 14/19 dated July 19, 2019, be received. 2. That Broken Hill City Council sends correspondence to the appropriate State Minister, Local Member Roy Butler and Leader of the Opposition objecting to any loss of positions in the Essential Energy employment structure and the importance of those positions to the Broken Hill community; and that the correspondence also seeks clarification on the number of local jobs that will be affected. 3. That they be reminded of the commitment from the government that the sale of poles and wires would not result in any loss of employees from Essential Energy operations in Broken Hill.		
CARRIED UNANIMOUSLY		
19 Aug 2019 - 3:39 PM - Lacey Butcher Correspondence has been sent Complete		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 106/19 - DATED JULY 15, 2019 - MOTIONS TO THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 14-16 OCTOBER 2019		
11/364		
RESOLUTION Minute No. 46027 Councillor C. Adams moved) Councillor D. Gallagher seconded)		
1. That Broken Hill City Council Report No. 106/19 dated July 15, 2019, be received. 2. That the following motions be submitted to the NSW Local Government Annual Conference: <ul style="list-style-type: none"> • <u>Restoration and Remediation of Local Cemeteries:</u> That NSW Government consider financially supporting councils for the restoration and remediation of local cemeteries that have been severely damaged from climatic conditions and drought. • <u>Support for Local Organisations that depend on Volunteering:</u> That LGNSW establish a Local Government Volunteer Strategy that can support requests for government funding assistance to regional and rural communities in their efforts to encourage greater volunteer labour participation through offsetting the costs incurred by local organisations who provide those volunteer services. • <u>Museum Strategy for NSW:</u> That LGNSW lobby the NSW State Government to devise a Museum Strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State. 3. That the motions along with the accompanying Council Resolution be submitted prior to the closing date of 19 August 2019.		
CARRIED UNANIMOUSLY		
19 Aug 2019 - 3:40 PM - Lacey Butcher Motions submitted Complete		
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 107/19 - DATED JULY 16, 2019 - BACKGROUND ON BROKEN HILL REGIONAL TOURIST ASSOCIATION AND TOURISM IN BROKEN HILL		
11/407		
<u>Resolved</u> 1. That Broken Hill City Council Report No. 107/19 dated July 16, 2019, be received. 2. That Council notes that:		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>a) That the current collaboration between Council, Destination NSW (DNSW) and Destination Country and Outback (DCO) and the relationships between DNSW and DCO with the industry are successfully building a collaborative approach to build brand awareness and increase visitors to the city and region.</p> <p>b) That Council elect not move to form a Regional Tourism Organisation at this time but will monitor the success of the development of Destination Broken Hill and the outcomes of current collaborative activities with a report to be presented to the February 2020 meeting of Council.</p> <p>c) That Council note the Tourism Taskforce of 2014 resulted in unanimous support from tourism operators for the development of an industry driven tourism organisation for the Far West NSW region.</p> <p>d) That Destination Broken Hill, formed in 2018, is the current industry-led tourism body representing Broken Hill and the surrounding region.</p> <p>e) That Council note that the delegations set out in the Constitution of the Broken Hill Regional Tourism Association formed in 2002 did not meet the legislative requirements outlined in the <i>Local Government Act, 1993</i>.</p> <p>RESOLUTION Minute No. 46028 Councillor B. Algate moved) Councillor M. Browne seconded)</p> <p>19 Aug 2019 - 3:59 PM - Lacey Butcher</p> <p>Report to be presented to February 2020 Council meeting</p>		
		CARRIED UNANIMOUSLY
Ordinary Meeting of the Council 31 July 2019	False	Reports
<p>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 108/19 - DATED JUNE 03, 2019 - ADOPTION OF DRAFT SECTION 7.12 DEVELOPER CONTRIBUTIONS PLAN 11/467</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 108/19 dated June 3, 2019, be received.</p> <p>2. That the draft Section 7.12 Developer Contributions Plan be adopted as a Plan of Council.</p> <p>RESOLUTION Minute No. 46029 Councillor M. Browne moved) Councillor C. Adams seconded)</p> <p>19 Aug 2019 - 3:55 PM - Lacey Butcher</p> <p>In progress</p>		
		CARRIED
Ordinary Meeting of the Council 31 July 2019	False	Reports
<p>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 109/19 - DATED JULY 07, 2019 - NSW GOVERNMENT MUSEUM STRATEGY 11/238</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 109/19 dated July 7, 2019, be received.</p> <p>2. That the following proposed resolution be forwarded to LGNSW for consideration at the next LGNSW Conference:</p> <p>"That LGNSW lobby the NSW State Government to devise a Museum Strategy for NSW with sufficient resources to ensure cultural heritage led vibrancy, collection care and local storytelling initiatives are supported, developed and maintained for communities throughout the State."</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 46030 Councillor C. Adams moved) Councillor M. Browne seconded) 19 Aug 2019 - 3:55 PM - Lacey Butcher Motion submitted to LGNSW Complete		
CARRIED UNANIMOUSLY		
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 110/19 - DATED JULY 01, 2019 - DRAFT REPORTING OF PUBLIC INTEREST DISCLOSURES POLICY FOR PUBLIC EXHIBITION 12/14 <u>Resolved</u>		
1. That Broken Hill City Council Report No. 110/19 dated July 1, 2019, be received. 2. That Council endorse the Draft Reporting of Public Interest Disclosures Policy for the purposes of public consultation. 3. That the Draft Reporting of Public Interest Disclosures Policy be exhibited for public comment for a 28-day period. 4. That the Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Reporting of Public Interest Disclosures Policy.		
RESOLUTION Minute No. 46031 Councillor B. Algate moved) Councillor D. Gallagher seconded) 19 Aug 2019 - 3:57 PM - Lacey Butcher Placed on public exhibition until 30 August 2019		
CARRIED UNANIMOUSLY		
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 111/19 - DATED JUNE 25, 2019 - DRAFT VOLUNTARY PLANNING AGREEMENT POLICY 11/192 <u>Resolved</u>		
1. That Broken Hill City Council Report No. 111/19 dated June 25, 2019, be received. 2. That the draft Voluntary Planning Agreement Policy be publicly exhibited for a period of not less than 28 days. 3. That a further report be presented to Council following the public exhibition for Council's consideration and adoption.		
RESOLUTION Minute No. 46032 Councillor M. Browne moved) Councillor D. Gallagher seconded) 19 Aug 2019 - 3:57 PM - Lacey Butcher Placed on public exhibition until 30 August 2019		
CARRIED UNANIMOUSLY		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 112/19 - DATED JULY 17, 2019 - DRAFT GIFTS AND BENEFITS POLICY 12/14		
<u>Resolved</u>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 112/19 dated July 17, 2019, be received. 2. That Council endorses the draft Gifts and Benefits Policy for the purpose of public exhibition. 3. That Council publicly exhibits the draft Gifts and Benefits Policy and accepts submissions from the public for a period of 28 days. 4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Gifts and Benefits Policy as a Policy of Council. 		
RESOLUTION Minute No. 46033 Councillor D. Gallagher moved) Councillor B. Licul seconded)		
CARRIED UNANIMOUSLY		
19 Aug 2019 - 3:57 PM - Lacey Butcher		
Placed on public exhibition until 30 August 2019		
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 113/19 - DATED JULY 02, 2019 - DECEMBER AND JANUARY COUNCIL MEETING ARRANGEMENTS AND CHRISTMAS SHUT DOWN PERIOD 11/21		
<u>Resolved</u>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 113/19 dated July 2, 2019, be received. 2. That Council's Ordinary Monthly Meeting for December 2019 be held Wednesday, December 11, 2019. 3. That should an urgent matter arise in January, an Extraordinary Council Meeting will be arranged. 4. That the Council shutdown period for the Administrative Centre and the Warnock Street Works Depot be from 5:00pm Friday December 20, 2019 and reopening Monday January 6, 2020. 5. That Council advertise the shutdown period for the Administrative Centre and the Warnock Street Works Depot and that this advertisement also includes the operating hours for all other Council facilities during this period. 		
RESOLUTION Minute No. 46034 Councillor C. Adams moved) Councillor M. Clark seconded)		
CARRIED UNANIMOUSLY		
19 Aug 2019 - 3:58 PM - Lacey Butcher		
Completed		
Ordinary Meeting of the Council 31 July 2019	False	Reports
ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 115/19 - DATED JULY 11, 2019 - DEVELOPMENT APPLICATION 38/2019 - DEMOLITION OF EXISTING OUTBUILDINGS AND CONSTRUCTION OF NEW 3 CAR GARAGE AT 89 PIPER STREET, BROKEN HILL 11/467		
<u>Resolved</u>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 115/19 dated July 11, 2019, be received. 		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
2.	<p>That Development Application 38/2019 for demolition of existing outbuildings (being a shed, incinerator enclosure and toilet block) and construction of new 3 car garage be subject to the following conditions:</p> <p>1) Compliance with Building Code of Australia That all building work must be out in accordance with the provisions of the Building Code of Australia.</p> <p><i>Reason for Imposition of Condition: Statutory condition being clause 98(1)a & 145 of the Environmental Planning and Assessment Act, Regulations.</i></p> <p>2) Stormwater</p> <p>That all roof water be collected by a system of guttering and sufficient downpipes to divert the water away from the building and footings without nuisance to the adjoining properties.</p> <p><i>Reason for Imposition of Condition: To minimise damage to the building and footings and prevent stormwater nuisance to adjoining properties.</i></p> <p>3) Materials</p> <p>That the wall cladding on the garage shall be vertical corrugated profile iron (being either colorbond Classic Cream, or galvanised iron). If galvanised iron is used, then it is permitted to be painted in Classic Cream colour.</p> <p><i>Reason for Imposition of Condition: To ensure that the materials used for new work at a heritage listed property is appropriate.</i></p> <p>4) Demolition Waste</p> <p>That all general demolition waste be disposed of at Council's Waste Depot.</p> <p><i>Reason for imposition of condition: The need to ensure that waste materials are disposed of properly.</i></p> <p>5) Dust Suppression</p> <p>That dust suppression measures are employed during demolition. Demolition works must not be out on excessively windy days.</p> <p><i>Reason for imposition of condition: The need to ensure that the impact of nuisance and lead containing dusts is minimised.</i></p> <p>6) Removal of Asbestos</p> <p>That any asbestos cement sheeting, if present onsite, be removed, handled and disposed of in accordance with the requirements of the Work Cover Authority of NSW.</p> <p><i>Reason for imposition of condition: Statutory requirement of the Occupational Health & Safety Act, 2000.</i></p> <p>7) Amended details</p> <p>That prior to a Construction Certificate being issued for the work, amended details and amended site plan shall be submitted. Amendments required include setback of 3.25 metres from Piper Street frontage, and also wall sheeting of the garage to be corrugated profile iron (either colorbond or galvanised).</p>	

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 46036 Councillor R. Page moved) Councillor B. Algate seconded) 19 Aug 2019 - 4:01 PM - Lacey Butcher DA approval issued. Complete		
CARRIED UNANIMOUSLY		
Ordinary Meeting of the Council 31 July 2019	False	Committee Reports
ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 119/19 - DATED MARCH 01, 2019 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE 13/145 <u>Resolved</u> 1. That Broken Hill City Council Report No. 119/19 dated March 1, 2019, be received. 2. That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Local Aboriginal Land Council and NSW Primary Health Network; and that Council sends correspondence to the Broken Hill Local Aboriginal Land Council and NSW Primary Health Network accordingly. 19 Aug 2019 - 4:02 PM - Lacey Butcher Complete		
Ordinary Meeting of the Council 31 July 2019	False	Confidential Matters
ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 122/19 - DATED JULY 23, 2019 - CODE OF CONDUCT NO BHC20190528 - CONFIDENTIAL CC19/1 (General Manager's Note: This report is deemed confidential under Section 10A(2) (i) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440). RESOLUTION Minute No. 46043 Councillor M. Browne moved) Councillor J. Nolan seconded) 1. That Broken Hill City Council Report No. 122/19 dated July 23, 2019, be received. 2. That Code of Conduct No. BHC20190528 be referred to the Office of Local Government for determination. CARRIED 19 Aug 2019 - 4:03 PM - Lacey Butcher Matter referred to OLG awaiting advice		
Ordinary Meeting of the Council 31 July 2019	False	Confidential Matters
ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 123/19 - DATED JULY 23, 2019 - CODE OF CONDUCT NO BHC20190628 - CONFIDENTIAL CC19/1 (General Manager's Note: This report is deemed confidential under Section 10A(2) (i) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440). RESOLUTION Minute No. 46044 Councillor M. Browne moved) Councillor B. Licul seconded) 1. That Broken Hill City Council Report No. 123/19 dated July 23, 2019, be received.		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Code of Conduct No. BHC20190628 be referred to the Office of Local Government for determination.</p> <p style="text-align: right;">CARRIED</p> <p>19 Aug 2019 - 4:04 PM - Lacey Butcher Matter referred to OLG, awaiting advice</p>		
Ordinary Meeting of the Council 31 July 2019	False	Confidential Matters
<p>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 124/19 - DATED JULY 08, 2019 - LICENCE OF PART MEMORIAL OVAL TO BROKEN HILL SOCCER ASSOCIATION - CONFIDENTIAL 12/52</p> <p>(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 124/19 dated July 8, 2019, be received. 2. That Council issue a licence to the Broken Hill Soccer Association, for the use of the Adkins Pavilion at the Memorial Oval. 3. That the licence be issued for a term of twelve (12) months with either party having the option to terminate the licence with 30 days' notice, and the licence fee be a peppercorn rental of \$1. 4. That the licence include a condition that the Adkins Pavilion be made available for use by the Silver City Show Committee for the Silver City Show each September. 5. That the Mayor and General Manager be authorised to sign and execute the licence agreement under the Common Seal of Council. <p>RESOLUTION</p> <p>Minute No. 46045</p> <p>Councillor C. Adams moved)</p> <p>Councillor B. Licul seconded)</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p>20 Aug 2019 - 3:17 PM - Anthony Misagh finalising draft, in progress</p> <p>19 Aug 2019 - 3:21 PM - Lacey Butcher Finalisation of licence progressing</p>		
Ordinary Meeting of the Council 31 July 2019	False	Confidential Matters
<p>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 125/19 - DATED JULY 22, 2019 - LICENCE OF AIRPORT KIOSK AT THE BROKEN HILL AIRPORT - CONFIDENTIAL 11/229</p> <p>(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 125/19 dated July 22, 2019, be received. 2. That Council authorise the General Manger to draw up a licence agreement with the preferred applicant to operate the kiosk at the Broken Hill Airport. 3. That the licence be for twelve (12) months with the option for a further twelve (12) month renewal. 		

BROKEN HILL CITY COUNCIL – ACTION LIST ORDINARY COUNCIL

Printed: Tuesday, 20 August 2019 4:41:33 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>4. That the licence fee be the advertised fee of \$8,580 per annum, including GST.</p> <p>5. That the General Manager be authorised to negotiate further terms and conditions in-conjunction with Council's Property Manager.</p> <p>6. That the Mayor and General Manager be authorised to sign and execute any licence documents under the Common Seal of Council.</p> <p>RESOLUTION Minute No. 46046 Councillor M. Browne moved) Councillor B. Licul seconded)</p> <p>CARRIED UNANIMOUSLY</p> <p>20 Aug 2019 - 3:18 PM - Anthony Misagh Draft documents are with licensee solicitors 19 Aug 2019 - 3:20 PM - Lacey Butcher In the process of negotiations</p>		
Ordinary Meeting of the Council 31 July 2019	False	Confidential Matters
<p>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 126/19 - DATED JULY 19, 2019 - SALE OF PART LOT 5893 DEPOSITED PLAN 241855 OTHERWISE KNOWN AS PART 51 BROMIDE STREET. - CONFIDENTIAL (General Manager's Note: This report considers Sale of Land and is deemed confidential under Section 10A(2) (c) (d) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business; AND which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 126/19 dated July 19, 2019, be received.</p> <p>2. That Broken Hill City Council subdivide the land at 51 Bromide Street (Lot 5893 DP 241855) and prepare sale of land contracts.</p> <p>3. That Broken Hill City Council authorise the General Manager to negotiate a final sale price with the preferred party, setting the reserve at the market value as detailed within the report.</p> <p>4. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council.</p> <p>RESOLUTION Minute No. 46047 Councillor R. Page moved) Councillor M. Browne seconded)</p> <p>CARRIED</p> <p>19 Aug 2019 - 4:08 PM - Lacey Butcher Police currently doing due diligence. Contracts to be prepared following advice from the Police.</p>		

BROKEN HILL CITY COUNCIL – ACTION LIST EXTRAORDINARY
COUNCIL

Printed: Tuesday, 20 August 2019 4:49:53 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Extraordinary Meeting of the Council 24 January 2019	False	Confidential Matters
<p>ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 2/19 - DATED DECEMBER 20, 2018 - TENDER RIDDIFORD ARBORETUM SCULPTURES SYMPOSIUM - T18/7 - CONFIDENTIAL T18/7</p> <p>(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 2/19 dated December 20, 2018, be received. 2. That Riddiford Arboretum Sculpture Symposium Tender T18/7 be awarded to Robbie Rowlands. 3. That Council execute the contract documents as appropriate and affix Council's Seal if required. <p><u>Minute No. 45996</u> Councillor C. Adams moved) Councillor M. Clark seconded)</p> <p style="text-align: right;">CARRIED</p> <p>21 Aug 2019 – 10:00am Leisa Bartlett</p> <p>Tender awarded and documents executed, resolution actions complete.</p> <p>COMPLETE</p> <p><i>18 Jul 2019 - 1:42 PM - Leisa Bartlett</i></p> <p>Community consultation is continuing with a number of companies and TAFE coming on to support the construction. Plans expected to be revealed in September.</p> <p><i>14 Jun 2019 - 4:57 PM - Leisa Bartlett</i></p> <p>Last status still current</p> <p><i>17 May 2019 - 4:24 PM - Leisa Bartlett</i></p> <p>Robbie Rowlands has had 2 site visits and has been conducting community consultation. He is due back in Broken Hill the last week of June to continue community consultation.</p> <p><i>15 Mar 2019 - 11:14 AM - Leisa Bartlett</i></p> <p>Robbie Rowlands will be in Broken Hill on 1 March 2019 to conduct first community consultation meeting.</p> <p><i>08 Feb 2019 - 11:06 AM - Leisa Bartlett</i></p> <p>Successful applicant advised of Council approval.</p>		

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 136/19 - DATED AUGUST 07, 2019 - NOMINATIONS FOR COMMUNITY MEMBERSHIP OF COUNCIL S355 COMMITTEES (12/52)344
2. BROKEN HILL CITY COUNCIL REPORT NO. 137/19 - DATED AUGUST 02, 2019 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD JULY 16, 2019 (12/51).....347
3. BROKEN HILL CITY COUNCIL REPORT NO. 138/19 - DATED AUGUST 13, 2019 - MINUTES OF THE ALMA OVAL COMMUNITY COMMITTEE MEETING HELD 24 JULY 2019 (12/45).....351
4. BROKEN HILL CITY COUNCIL REPORT NO. 139/19 - DATED AUGUST 15, 2019 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD 13 AUGUST 2019 (12/54).....357

ORDINARY MEETING OF THE COUNCIL

August 7, 2019

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 136/19

SUBJECT: NOMINATIONS FOR COMMUNITY MEMBERSHIP OF COUNCIL
S355 COMMITTEES 12/52

Recommendation

1. That Broken Hill City Council Report No. 136/19 dated August 7, 2019, be received.
2. That Mr Ron Butcher be appointed as community representatives on the Alma Oval Community Committee.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Report:

As per Council's adopted Asset and Advisory Committee Framework which states that:

- Committees are to be appointed every four (4) years, three (3) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).

- All positions will be declared to be vacant two (2) months after the Local Government Election.

Council advertised for nominations for community representatives on its Section 355 Committees for the current term of Council (September 2016 to September 2020), during November 2016 and then again during January 2017. All applications received during these periods have previously been presented to Council with all nominations supported. Council accepts ongoing nominations throughout the current term of this Council for any vacancies remaining on Section 355 Committees.

Council recently advertised for vacant community representative positions on the Alma Oval Community Committee and the BIU Band Hall Community Committee. One nomination was received from Mr Ron Butcher to join the Alma Oval Community Committee. Nil nominations were received for the BIU Band Hall Community Committee

Name of Committee	Number of current community members	Number of vacancies in community member positions	Number of further nominations received	Name of Nominee
Alma Oval Community Committee	5	2	1	Ron Butcher

It is recommended that Council accepts the application for membership by Mr Ron Butcher and that the Alma Oval Community Committee be so advised.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and transparency in decision making
Strategy:	4.1.1	Support the organisation to operate its legal framework

Relevant Legislation:

Section 355 of the *Local Government Act 1993*
 Council's adopted S355 Asset Committee Framework
 Council's adopted S355 BIU Band Hall Community Committee Constitution

Financial Implications:

There are no financial implications.

Attachments

1. [↓](#) Nominations for membership of the Alma Oval Community Committee

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au

RECEIVED
19 JUL 2019
BY [Signature] 1:21pm

SECTION 355 COMMITTEE

Name of Committee:

ALMA OVAL COMMITTEE

PERSONAL DETAILS

Name:

RON BUTCHER

Address:

Contact Number:

Email:

COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

Please outline details of any relevant experience to this committee:

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

Keep Positive Communication Line Open
To Both Committees - FILLGATE & ALMA
JOINT INTEREST SOUTH FOOTY CLUB - ALMA
OVAL COMMITTEE
SOUTH FOOT BALL CLUB FOR
A Period of 45 years.

Please detail any other relevant information:

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details may be included on Council's website and in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer council@brokenhill.nsw.gov.au or addressed to Broken Hill City 240 Blende Street. Broken Hill is the agency that holds the information collected.

Signature

R. J. Butcher JR

Date: 19.7.19

Printed Name

RON BUTCHER JR.

AUSTRALIA'S FIRST HERITAGE LISTED CITY

ORDINARY MEETING OF THE COUNCIL

August 2, 2019

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 137/19**

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER
RANGES COMMUNITY COMMITTEE MEETINGS HELD JULY 16,
2019 12/51

Recommendation

1. That Broken Hill City Council Report No. 137/19 dated August 2, 2019, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held July 16, 2019 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held July 16, 2019 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held July 16, 2019 for Council's endorsement.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.4	Our built environment supports our quality of life
Strategy:	1.4.2	Maintain the serviceability of Council's assets at an appropriate condition level

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

Attachments

1. MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER
[!\[\]\(687b6c142f51ac6f390f8bd444e38d03_img.jpg\) RANGES COMMUNITY COMMITTEE - JULY 2019](#)

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE S355 MEETING HELD 16 JULY 2019 AT 4PM – COUNCIL CHAMBER, 240 BLENDE STREET, BROKEN HILL

12/51

1. Present: Jeff Crase, Paul Reed, Ray Allen, Rosaline Molesworth, David Spielvogel, Jill Spielvogel, Marren Coombe, Gaylene Ford, Sue Spangler (BHCC) and Darrell Ford (BHCC).

Apologies: Councillor Marion Browne, Evan Scott, Ronald Tumes, Jamie Scott, Michael Ford, Nevada Ford, Alison Gander, Emily Scott, Dean Fletcher, Lyn Campigli, John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Anne Evers and Geoffrey Hoare.

2. Non-Attendance:

3. Confirmation of Minutes of Previous Meeting:

Previous minutes: 18 June 2019

Moved: Jeff Crase

Seconded: Ray Allen

4. Business arising from Previous Minutes: Nil

5. Correspondence: Nil

6. Update on Action List Items:

6.1 Working Bee –

6.2 Identification Cards – As required

6.3 Cold Set – Bitumen pouring over crushed paths – Pending

7. Reports:

7.1 Starview Primitive Campsite

Campsite is now on Council's website and Facebook. Bookings are still consistent with an average of 7 campers per night.

7.2 Film

Buckley's Chance film crew have been filming at the Desert. Melbourne Ballet film crew are scheduled to do some filming.

7.3 Work Experience

One student has finished a week's work experience at the Desert and another student is due to commence shortly.

8. Rosters: up to date

9. General Business:

9.1 Tours

Two tours are coming up for School of the Air (30 people) and Melbourne School (40-50 people)

Action List:

ACTION	WHO
1 Working Bee –	Committee
2 Identification Cards - <i>As required</i>	Customer Relations
3 Cold Set – bitumen pouring over crushed paths - <i>pending</i>	D Ford - Ranger

Next Meeting: Tuesday, 20 August 2019 – Council Chamber – 4pm (ACDT)

10. Meeting Closed: 4.15 pm

ORDINARY MEETING OF THE COUNCIL

August 13, 2019

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 138/19

SUBJECT: MINUTES OF THE ALMA OVAL COMMUNITY COMMITTEE
MEETING HELD 24 JULY 2019 12/45

Recommendation

1. That Broken Hill City Council Report No. 138/19 dated August 13, 2019, be received.
2. That minutes of the Alma Oval Community Committee Meeting held 24 July 2019 be received.

Executive Summary:

Council has received minutes from the Alma Oval Community Committee Meeting held 24 July 2019 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Alma Oval Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Alma Oval Community Committee has submitted minutes from its Committee Meeting held 24 July 2019 for Council's endorsement.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.4	Our built environment supports our quality of life
Strategy:	1.4.2	Maintain the serviceability of Council's assets at an appropriate condition level

Relevant Legislation:

The Alma Oval Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes of the Alma Oval Community Committee Meeting 24/07/2019

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

-- 8 AUG 2019

ABN: 84 873 116 132



Secretary
P. O'Dwyer
PO Box 5065
Broken Hill NSW 2880
Phone: (08) 8087 5125

Administering the Alma Oval, Wilson Street, Broken Hill South.
For the People.

ALMA OVAL MANAGEMENT COMMITTEE MEETING MINUTES
Meeting held at the Alma Oval on 24th. July 2019. Start time 10.03a.m.

Present: Ron Butcher, Allan Elliott, Rebecca McLaughlin, Pam O'Dwyer, Peter O'Dwyer,
Introduction – Council Representative Rebecca McLaughlin - Project Officer

Apologies: Barry Squires.

Confirmation of Minutes: Read by P. O'Dwyer.

Moved – A. Elliott.

Seconded – Pam O'Dwyer.

Business Arising:

- (1) – Item 1 – Re; Grand Stand gutter still needs replacing, In General Business.
- (2) – Item 2 – Re; Power Switch Board has now been completed now with it located outside.
- (3) – Item 4 - Advertising for the Grand Stand, Outback Pharmacy to have advertising signage placed at the Oval
- (4) – General Business – Item 2 Cost of digital clock \$4221.00 has been amended.
- (5) - General Business – Item 3 Wooden seating. Discuss in General Business.

Treasurer Report: Balance as June 2019 is \$8812.53. As per June 30th. Bank statement.
Auditors Report in General Business.

Seconded – A. Elliott.

Correspondence In:

- (1) – B.H.C.C. – Re; Quarterly G.S.T. return.
- (2) - Auditor Report.

Correspondence Out

- (1) – B. Squire - Re; Meeting, by phone.
- (2) – S. Pascoe - Re; Meeting, spoke in person by P.O'Dwyer.
- (3) - A. Elliott – Re; Meeting, by phone.
- (4) – Ron Butcher – Re; Meeting, spoke in person by P.O'Dwyer.

General Business;

1. Resignation of Stephen Pascoe, (waiting for letter of resignation).
2. Ron Butcher's nomination to the 355 Alma Oval Committee and is representing South Football Club was welcomed.
3. Oval Lighting – Re; South Football Clubs letter regarding light towers to be installed at the Oval. This will be a start from the beginning as everyone that had input has left Council. It is a long process and will take several years from initializing from starting, to then having the towers installed.
4. Oval Lighting in the Interim. – Re; Discuss fitting 2 Light poles at the Boughtman St. end of the Oval fitted with 2 Led lights each, this would make training better with some light till light towers are approved, and there are light poles from the Alma Swimming Pool that were installed 3 months prior its closing at

Warnock St. yard. Rebecca McLaughlin to investigate that they comply with Australian Standards. They would be beneficial to both parties.

5. Loose Gravel on the Mound (Bleaches) the cold mix bitumen has long gone leaving only the gravel loose on the mound, the loose gravel is a trip or falling hazard and needs to be re-surfaced.
6. Deep holes around the car parking area make for trip hazards when dry and big mud patches when wet, it needs cracker dust spread over and leveled and this should stop water pooling and less mud for the children to play in.
7. Grandstand Gutter needs replacing, gutter has been in the Warnock St. Yard for many years and subsequently the plastic that protected the gutter has adhered itself to the gutter rendering it unusable, new gutter will be needed. Rebecca McLaughlin to investigate.
8. Cracker dust to be put in front of Ladies and gents toilets to Boughtman St. end due to as this area fills up with water when it rains and having to walk through it to access the toilets, at the last game of football there was a sewerage leak and the same result having to walk through it to access the toilets. A cement path around the toilets would alleviate this problem.
9. Wooden Seating. Council removed the last wooden seat from around the Oval and welded the last 2 steel top chairs, Council has welded 10 chair tops on the School side of the Oval, and there is still a need for about 20 more chairs on this side as it is well patronized by the patrons and young children training during the week. A lot of chairs were removed from this area at the start as they were too dangerous to leave with lots of splinters of wood sticking up, and these have not been replaced. There is 1 wooden seat in the grandstand at the back that will need replacing at some stage.
10. A Motion put forward by Ron Butcher that; "When training on week days if it is or has rained all cars are to be parked in Wilson St. so not to leave deep tyre tracks and make a mess of the car park when it dries up leaving a lot of trip hazards for the patrons and its users.
 - a. Seconded – Pam O'Dwyer.

Meeting closed 10.55am
Next meeting to be advised.

B. Squire

PER - *Peter O'Dwyer*
Chairman.

ALMA OVAL MANAGEMENT COMMITTEE

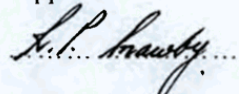
Bank Reconciliation Statement

As at 31 March 2019

		\$.	C.
Cash Book	1/4/18	12481.59	
<u>Plus</u> Income		<u>18386.01</u>	
		30867.60	
<u>Less</u> Expenditure		<u>18001.01</u>	
Cash Book	31/3/19	<u>12866.59</u>	
<u>Bank Statement</u>	31/3/19	13277.39	
<u>Less</u> Unpresented chqs (872)	\$114.45		
	(883)	48.95	
	(887)	47.40	
	(888)	<u>200.00</u>	
		<u>410.80</u>	
		<u>12866.59</u>	

Auditor's Report

I have examined the books and vouchers of the ALMA OVAL MANAGEMENT COMMITTEE for the year ending 31 March 2019. In my opinion the above Statements of Financial Performance and Bank Reconciliation present a true and fair view of the transactions for the period according to the records and information supplied.



R.P. Mawby FIPA FFA

Audited 1/7/19

ALMA OVAL MANAGEMENT COMMITTEE

Statement of Financial Performance

For year ended 31 March 2019

<u>Income</u>	<u>\$.</u>	<u>C.</u>
South Football Club	1369.09	
Electricity	1334.26	
Contribution / Hire	800.00	
AFL / BH Football League	5070.29	
- BH City Council Mtce. Grant	8080.00	
Advertising	181.81	
Broken Hill Cricket League	613.63	
GST	<u>936.93</u>	
	<u>18386.01</u>	
<u>Expenditure</u>		
Electricity	4007.51	
Ground Maintenance	3250.55	
Caretaker	4926.72	
Honorarium	400.00	
Telstra / Telephone	675.48	
Auditor	90.90	
Aust. Post / Stationery	172.72	
Cleaning Supplies	244.07	
Equipment	2390.00	
BHCC / GST Return	634.93	
GST	1195.63	
Bank Charges	<u>12.50</u>	
	<u>18001.01</u>	
<u>Operating Surplus</u>		<u>385.00</u>

ORDINARY MEETING OF THE COUNCIL

August 15, 2019

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 139/19

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE
MEETING HELD 13 AUGUST 2019 12/54

Recommendation

1. That Broken Hill City Council Report No. 139/19 dated August 15, 2019, be received.
2. That minutes of the Picton Oval Community Committee Meeting held 13 August 2019 be received.

Executive Summary:

Council has received minutes from the Picton Oval Community Committee Meeting held 13 August 2019 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Picton Oval Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Oval Community Committee has submitted minutes from its Committee Meeting held 13 August 2019 for Council's endorsement.

Strategic Direction:

Key Direction:	1	Our Community
Objective:	1.4	Our built environment supports our quality of life
Strategy:	1.4.2	Maintain the serviceability of Council's assets at an appropriate condition level

Relevant Legislation:

The Picton Oval Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes of the Picton Oval Community Committee Meeting

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

TUESDAY, 13th AUGUST 2019

Present: N. Hannigan, T. Rynne, P. Adams, C. Adams (Councillor), B. Licul (Councillor).

Apologies: C. Williams, Rebecca McLaughlin (Council), N. Davey.

Meeting Commenced: 5:30p.m.

Matters Arising:

1. Email to be sent asking Hockey whether they will be using the oval for the 2019 season.
2. Nothing has been followed up by Council from the fire audit.
3. Dog signs are contradicting each other. They still have not been removed.

Correspondence In:

1. Request from Broken Hill High School to use oval.
2. Request from Morgan Street Public School to use oval.
3. Request from Broken Hill Soccer Association to use oval on Saturday, 26th October.
4. BHCC – Annual Report to be submitted.
5. Gym equipment from Landscape Structures.

Correspondence Out:

1. Calendar of oval users sent to Paul and Noel
2. Email to Broken Hill High School re: permission to use oval
3. Email to Morgan Street Public School re: permission to use oval
4. Email to Broken Hill High School requesting toilets to be left in a neat and tidy state after use.

Financial Report:

Account: \$46,779.35
Term Deposit: \$31,061.70

General Business:

1. Electrical sub board at Picton needs to be fixed to become compliant. Power points need to be replaced and hand dryers to be installed. This requires urgent attention. Council are aware of the state of the electrical concerns.
2. Need notification by Council on an update regarding turf for long jump run up. Committee looking at installation of 5-7 metres of turf or similar along run ups.
3. Committee request that Picton Oval 2 Council's representative request a meeting with the right personnel to discuss committee's outstanding requests that have not been attended to over an extended period of time.
4. Collection of rubbish at Picton Oval while the school's Athletics Carnivals were conducted was outstanding. Committee would like to thank those involved.
5. Leak on the oval caused by a leaking pipe. Causing the oval to be soggy. Council has been informed.
6. Noel Hannigan reported that contractors working on the Pre-School's playground have placed a pile of building materials on the Picton Oval side of the fence. Committee to monitor the contractor to ensure that they remove the pile at the completion of their work.
7. Three tree stumps need to be removed.
8. Reminder given to school groups using the oval to ensure that toilets are left in a neat and tidy state after use.

Meeting closed: 6:15p.m.

Next Meeting: Monday, 9th September 2019 @ 5:30p.m.

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 8/19 - DATED AUGUST 07, 2019 -
COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE JULY 2019
COUNCIL MEETING (16/89).....361

ORDINARY MEETING OF THE COUNCIL

August 7, 2019

ITEM 1QUESTIONS ON NOTICE NO. 8/19

SUBJECT: COUNCILLOR QUESTIONS TAKEN ON NOTICE AT THE JULY 2019 COUNCIL MEETING 16/89

Summary

The report provides responses to questions raised by Councillors during the June 2019 Council Meeting, which were taken on notice.

Recommendation

1. That Questions On Notice No. 8/19 dated August 7, 2019, be received.

Background

Following are responses to a questions raised by Councillors which the Mayor and/or General Manager took on notice at the June 2019 Council Meeting.

Question:	<u>Bobos Engineering “Broken Hill” Sign</u> <i>The Mayor took a question on notice from Councillor Kennedy whether Council is able to invite a development application for erection of the “Broken Hill” sign from Mr Bobos and waive the Development Application fees?</i>
Response:	Mr. Bobos has been made aware of the requirements Council have for signage such as that he has proposed. It is understood that Crown Lands may be in discussions with Mr. Bobos who have also been made aware of Council requirements.
Question:	<u>Sister City Relationships</u> <i>The Mayor took a question on notice from Councillor Licul requesting an update on the status of Council’s sister city relationships.</i>
Response:	<p>Sister City relationships as they once existed are no longer in place. Following the amalgamation of the Canterbury Bankstown, BHCC reached out to discuss the future of the Sister City concept and this resulted in a meeting of the Mayors of each Council, interested Councillors and staff. See media release https://www.brokenhill.nsw.gov.au/News-articles/New-direction-for-Sister-City-partnership?BestBetMatch=cities 82363c85-cbcf-4787-9aac-0e7c62fd3acf 4b6f3feb-fe57-47a6-ae88-725c750e5f15 en-AU</p> <p>Staffing exchanges, information exchanges and DA assessment still remain a feature of the CBCC and BHCC relationship but traditional sister city exchanges as they once were has little appeal moving forward.</p>

	BHCC Executive are always on the lookout for opportunities it can bring forward to Council for consideration that will add value to the City and in the coming months there may be an opportunity on the horizon for Council to consider that would add great strategic and economic weight to the City of Broken Hill.
Question:	<p><u>Clarification on Code of Meeting Practice (from item 2)</u></p> <p><i>The Mayor took a question on notice from Councillor Kennedy regarding whether the mover of a motion has the right of reply if their motion is lost due to an amendment to their motion being successful.</i></p>
Response:	<p>Clause 10.20 of Council's Code of Meeting Practice (which reflects the same numbered clause of the <i>Model Code of Meeting Practice for Local Councils in NSW</i>) provides as follows:</p> <p><i>A Councillor who, during a debate at a meeting of the council, moves an original motion, has the right to speak on each amendment to the motion and a right of general reply to all observations that are made during the debate in relation to the motion, and any amendment to it at the conclusion of the debate before the motion (whether amended or not) is finally put.</i></p> <p>This means that the mover of an original motion has the right of general reply at the conclusion of the debate regardless of whether their original motion was amended or not.</p>
Question:	<p><u>Information on Council's Investment Portfolio (from item 14)</u></p> <p><i>The Mayor took a question on notice from Cr Kennedy requesting information on the effect on Council's investment portfolio should a negative global crisis event happen.</i></p>
Response:	<p>There can be no quantitative answer (% impact on investment portfolio) provided based on the broad nature of the question.</p> <p>However, there will of course be an impact to our investment portfolio based on a global financial crisis which will result in reduced returns. A detailed investment report has been included in the agenda for this months meeting for further information.</p> <p>Apart from Term Deposits, Council invests in TCorp managed funds. These are defensive in nature compared to other managed funds. TCorp is skilled in managing risk for public sector clients and maintains appropriate levels of liquidity to minimise the risk of unrecoverable capital losses and avoids investments which have potential to damage the reputations of public sector clients and the New South Wales Government.</p>

Attachments

There are no attachments for this report

JAMES RONCON
GENERAL MANAGER

CLOSED

Council Meeting to be held **Wednesday, August 28, 2019**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 140/19 - DATED AUGUST 19, 2019 - REQUEST FOR TENDER T19/11 FOR DESIGN OF AIR-CONDITIONING SYSTEMS UPGRADE FOR SIX BUILDINGS - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 141/19 - DATED AUGUST 19, 2019 - REQUEST FOR TENDER T18/9 FOR REPAIRS TO HAILSTORM DAMAGED STRUCTURES FOR BROKEN HILL CITY COUNCIL - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).