

## September 20, 2018

## ORDINARY MONTHLY MEETING

Please address all communications to: The General Manager

240 Blende Street

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WEDNESDAY, SEPTEMBER 26, 2018

TO BE HELD

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the ABN 84 873 116 132 City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, September 26, 2018** commencing at 6:30pm to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters

<u>JAMES RONCON</u> GENERAL MANAGER

## LIVE STREAMING OF COUNCIL MEETINGS

<u>PLEASE NOTE</u>: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.

The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.

Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

# **MINUTES FOR CONFIRMATION** Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, August 29, 2018.

Meeting commenced at 6:30p.m.

PRESENT: Councillor M. Browne (Acting Mayor) Councillors C. Adams, B. Algate (part

of meeting), M. Clark, D. Gallagher, T. Kennedy, B. Licul, J. Nolan

and R. Page.

General Manager, Chief Operations Officer, Chief Financial Officer,

Manager Communications, Governance Officer and

Executive Support Officer.

Media (3), Members of the Public (18).

Councillor D. Turley (Mayor). **APOLOGIES:** 

RESOLUTION

Minute No. 45868

Councillor B. Licul moved That the apology submitted on behalf of Mayor Councillor J. Nolan seconded Turley be accepted and leave of absence

)

granted.

**CARRIED** 

## **ACKNOWLEDGEMENT**

A moment of silence was observed to honour the late Gordon Langbine, a former Councillor who was first elected Councillor in 1983 and served four concurrent terms on Council. Mr Langbine passed away earlier this week and Councillors acknowledged his commitment to serving the community of Broken Hill and reflected on his passion for the City.

## **PRAYER**

Councillor Adams delivered the prayer

## ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

## **PUBLIC FORUM**

Nil.

## **MINUTES FOR CONFIRMATION**

RESOLUTION  Minute No. 45869  Councillor M. Clark moved  Councillor C. Adams seconded  )	)	That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held July 25, 2018 be confirmed.  CARRIED
DISCLOSU	IRE (	OF INTEREST
	Ni	I
MAYOR	RAL	MINUTES
The Acting Mayor advised that the Mayoral Min be dealt with in closed session at this meeting.		isted for the meeting was confidential and would
RESOLUTION  Minute No. 45870  Councillor B. Algate moved  Councillor R. Page seconded  )	)	That the Mayoral Minute be dealt with in closed session.
		CARRIED
NOTICE	S O	F MOTION
ITEM 1 - MOTIONS OF WHICH NOTICE HAS CIVIC CENTRE REDEVELOPMENT	S BE	EN GIVEN NO. 9/18 - DATED JULY 31, 2018 - 17/114
Resolved		
	onjuno	No. 9/18 dated July 31, 2018, be deferred to be ction with the confidential report regarding an the Broken Hill Civic Centre.
RESOLUTION  Minute No. 45871  Councillor T. Kennedy moved  Councillor M. Clark seconded	) )	CARRIED

#### ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 10/18 - DATED AUGUST 24, 2018 - PROTEST AND DAY OF ACTION - DARLING RIVER AND MENINDEE LAKES 11/427

## Resolved

- 1. That Motions of Which Notice has been Given No. 10/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council led by Mayor Turley organize a protest and day of action in relation to the negligent handling of the Darling River and Menindee Lakes.
- 3. That other communities be invited to be part of the protest which should include a march along

Argent Street to the Sturt Park.		
RESOLUTION  Minute No. 45872  Councillor T. Kennedy moved  Councillor M. Clark seconded	)	CARRIED
ITEM 3 - MOTIONS OF WHICH NOTICE - COMMERCIAL WASTE FEES	<u>CE HAS BE</u>	EEN GIVEN NO. 11/18 - DATED AUGUST 24, 2018 17/206
<u>Motion</u> Councillor T. Kennedy moved Councillor B. Algate seconded	)	<ol> <li>That Motions of Which Notice has been Given No. 11/18 dated August 24, 2018, be received.</li> </ol>
		<ol> <li>That Broken Hill City Council prepares a report on why Council is charging businesses the commercial waste dumping charge for the removal of rubble from residential properties and that the charges are suspended until the</li> </ol>

- s ne report has been submitted and voted on by Council.
- 3. That Council notes this has resulted in a number of businesses risking closure and is indirectly charging residential residents additional waste disposal costs.

## Amendment

Councillor B. Licul moved Councillor D. Gallagher seconded 1. That Motions of Which Notice has been Given No. 11/18 dated August 24, 2018, be deferred and considered with a report regarding waste fees and charges in the report section of this meeting.

**CARRIED** 

A Division on the amendment was called which resulted in:

FOR: Crs Nolan, Clark, Licul, Adams, Gallagher and Browne

AGAINST: Crs Kennedy, Algate and Page

The amendment becomes the motion.

RESOLUTION  Minute No. 45873  Councillor B. Licul moved  Councillor D. Gallagher seconded	)	1.	That Motions of Which Notice has been Given No. 11/18 dated August 24, 2018, be deferred and considered with a report regarding waste fees and charges in the report section of this meeting.
			CARRIED
A Division was called which resulted in:			
FOR: Crs Adams, Browne, Gallag AGAINST: Crs Algate, Kennedy and P		Clark	and Nolan
		EN C	GIVEN NO. 12/18 - DATED AUGUST 24, 2018
- COUNCIL'S CODE OF MEETING PR	ACTICE		12/14
Motion Councillor T. Kennedy moved Councillor B. Algate seconded	)	1.	That Motions of Which Notice has been Given No. 12/18 dated August 24, 2018, be received.
		2.	That Broken Hill City Council re-establishes question time at the beginning and end of Council meetings and that question time at the beginning of meetings is open to any lawful question and advanced notice not to be required to ask a question.
Amendment Councillor D. Gallagher moved Councillor C. Adams seconded	)	1.	That Motions of Which Notice has been Given No. 12/18 dated August 24, 2018, be deferred until the Office of Local Government Model Code of Meeting Practice is presented to Council for adoption.
The original motion was put.			2031
RESOLUTION  Minute No. 45874  Councillor T. Kennedy moved  Councillor B. Algate seconded	)	1.	That Motions of Which Notice has been Given No. 12/18 dated August 24, 2018, be received.
		2.	That Broken Hill City Council re-establishes question time at the beginning and end of Council meetings and that question time at the beginning of meetings is open to any lawful question and advanced notice not to

**CARRIED** 

be required to ask a question.

# ITEM 5 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 13/18 - DATED AUGUST 24, 2018

- IMPERIAL LAKES Motion Councillor T. Kennedy moved 1. That Motions of Which Notice has been Councillor B. Algate seconded Given No. 13/18 dated August 24, 2018, be received. 2. That Broken Hill City Council support Our Community Services Committee and chairman Tom Kennedy to reopen the Imperial Lakes for recreational purposes and the reopening be funded by Council and grants. Amendment Councillor B. Licul moved Councillor M. Clark seconded 1. That Motions of Which Notice has been Given No. 13/18 dated August 24, 2018, be received. 2. That Council supports the reopening of the Imperial Lakes in principle, but rejects the idea of Council taking on the long term open ended financial commitment when Council is in a deficit financial position; and that Council investigates other partners/sponsors or organisations to assist to fund the project. 3. That a report is presented to Council, putting forward Council's options for opening the Imperial Lakes as a recreational facility for the Citv. **CARRIED** The amendment becomes the motion. **RESOLUTION** Minute No. 45875

Councillor B. Licul moved Councillor M. Clark seconded

- 1. That Motions of Which Notice has been Given No. 13/18 dated August 24, 2018, be received.
- 2. That Council supports the reopening of the Imperial Lakes in principle, but rejects the idea of Council taking on the long term open ended financial commitment when Council is in a deficit financial position; and that Council investigates other partners/sponsors or organisations to assist to fund the project.
- 3. That a report is presented to Council, putting forward Council's options for opening the Imperial Lakes as a recreational facility for the City.

**CARRIED** 

# ITEM 6 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 14/18 - DATED AUGUST 24, 2018 - FURTHER RECOGNITION OF THE LATE PRO HART, MBE 11/407

<u>Motion</u> Councillor T. Kennedy moved Councillor R. Page seconded ) 1. That Motions of Which Notice has been Given No. 14/18 dated August 24, 2018, be received. 2. That Broken Hill City Council supports any community driven proposal, following due process, to recognise and acknowledge the late Pro Hart, MBE. **Amendment** Councillor C. Adams moved 1. That Motions of Which Notice has been Councillor D. Gallagher seconded Given No. 14/18 dated August 24, 2018, be ) received. 2. That should members of the public submit a request to Council to name a street/significant building/other asset after the late Pro Hart, MBE, then this request be referred to Council's Asset Naming Committee. **CARRIED** The amendment becomes the motion. **RESOLUTION** Minute No. 45876 Councillor C. Adams moved 1. That Motions of Which Notice has been Councillor D. Gallagher seconded Given No. 14/18 dated August 24, 2018, be received. 2. That should members of the public submit a request to Council to name a street/significant building/other asset after the late Pro Hart, MBE, then this request be referred to Council's Asset Naming

**CARRIED** 

# <u>ITEM 7 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 15/18 - DATED AUGUST 24, 2018 - CBD RUBBISH BINS</u> 12/118

Committee.

## Resolved

- 1. That Motions of Which Notice has been Given No. 15/18 dated August 24, 2018, be received.
- 2. That the General Manager issues a press release acknowledging that maintenance work is required to infrastructure in the Central Business District, and advising of Council's maintenance

works program and opportunities under the Smart Communities Strategy to replace current bins in the Central Business District.

RESOLUTION  Minute No. 45877  Councillor T. Kennedy moved  Councillor B. Algate seconded	)		CARRIED
Councillor B. Algate seconded	,		CARRIED
ITEM 8 - MOTIONS OF WHICH NOTICE - ANNUAL HERITAGE FESTIVAL	HAS BI	EEN G	SIVEN NO. 16/18 - DATED AUGUST 24, 2018 11/425
Motion			
Councillor T. Kennedy moved Councillor B. Algate seconded	)	1.	That Motions of Which Notice has been Given No. 16/18 dated August 24, 2018, be received.
		2.	That Broken Hill City Council pay costs to fund an annual festival which showcases our proud mining, minerals and family heritage and invite community groups to organize the event.
Amendment			
Councillor C. Adams moved Councillor D. Gallagher seconded	)	1.	That Motions of Which Notice has been Given No. 16/18 dated August 24, 2018, be received.
		2.	That the convenor of a future community meeting be invited to advise the meeting that a successful 2 week heritage festival was held from 18 April to 14 May 2018; and to encourage community organisations and individuals wishing to participate in the 2019 Heritage Festival (April – May 2019) to contact Council's Heritage Committee.
The common discount is a common the committee.			CARRIED
The amendment becomes the motion.			
RESOLUTION Minute No. 45878			
Councillor T. Kennedy moved Councillor B. Algate seconded	)	1.	That Motions of Which Notice has been Given No. 16/18 dated August 24, 2018, be received.
		2.	That the convenor of a future community meeting be invited to advise the meeting that a successful 2 week heritage festival was held from 18 April to 14 May 2018; and to encourage community organisations and individuals wishing to participate in the 2019 Heritage Festival (April – May 2019) to contact Council's Heritage Committee.

CARRIED

# <u>ITEM 9 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 17/18 - DATED AUGUST 24, 2018 - REFURBISHMENT COSTS OF THE BROKEN HILL CIVIC CENTRE</u> 16/92

## **Motion**

<ol> <li>That Motions of Which Notice has been Given No. 17/18 dated August 24, 2018</li> </ol>	1.	That Motions of Which	Notice has been Given No.	17/18 dated August 24	<ul> <li>2018. be received.</li> </ul>
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2.	That Broken Hill City Council reports to the community the current and expected costs for the
	Civic Centre, this should include costs of legal charges to date.

Councillor T. Kennedy moved	)
Councillor B. Algate seconded	)

LOST

A Division was called which resulted in:

FOR: Crs Algate, T Kennedy and R Page

AGAINST: Crs Adams, Browne, Gallagher, Licul, M Clark and Nolan

## <u>ITEM 10 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 18/18 - DATED AUGUST 24,</u> <u>2018 - COUNCIL'S USE OF CONSULTANTS</u> 11/161

## **Motion**

- 1. That Motions of Which Notice has been Given No. 18/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council only use paid consultants when the required information or task cannot be sourced by the community for free.

Councillor T. Kennedy moved	)
Councillor R. Page seconded	)

LOST

# ITEM 11 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 19/18 - DATED AUGUST 24, 2018 - PROPOSED MURAL FOR THE BROKEN HILL REGIONAL ART GALLERY BUILDING 11/467 Motion

- 1. That Motions of Which Notice has been Given No. 19/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council supports a mural on side of the Broken Hill Regional Art Gallery featuring the history of Broken Hill.
- 3. That Broken Hill City Council holds a competition for the public to design the best idea for the mural.

Councillor T. Kennedy moved	)
Councillor R. Page seconded	)

LOST

## <u>ITEM 12 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 20/18 - DATED AUGUST 24,</u> <u>2018 - LOCAL GOVERNMENT ELECTIONS</u> 15/23

## **Motion**

- 1. That Motions of Which Notice has been Given No. 20/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council writes to the Minister for Local Government that legislation be implemented for candidates to not run under political parties in Broken Hill elections.

Councillor T. Kennedy moved	)
Councillor R. Page seconded	)

LOST

## <u>ITEM 13 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 21/18 - DATED AUGUST 24,</u> 2018 - REVIEW OF COUNCIL'S PUBLIC ART POLICY 12/14

## Motion

- 1. That Motions of Which Notice has been Given No. 21/18 dated August 24, 2018, be received.
- That Broken Hill City Council reviews the Public Art Policy to encourage public art work that would not be considered offensive.

### RESOLUTION

Minute No. 45879
Councillor T. Kennedy moved
Councillor R. Page seconded

CARRIED

## <u>ITEM 14 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 22/18 - DATED AUGUST 24,</u> <u>2018 - BROKEN HILL FUTURE FUND</u> 17/206

## Motion

- 1. That Motions of Which Notice has been Given No. 22/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council prepares a report detailing how Council implement a future fund that contributes a portion of mine rates. The report should detail different scenarios including detailed information provided that Broken Hill City Council would be able to absorb \$1.7M in mine rate lost revenue and still meet a surplus budget five years later than planned.

Councillor T. Kennedy moved )
Councillor R. Page seconded )

LOST

A Division was called which resulted in:

FOR: Crs Algate, Kennedy and Page

AGAINST: Crs Adams, Browne, Gallagher, Licul, M Clark and Nolan

# ITEM 15 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 23/18 - DATED AUGUST 24, 2018 - COUNCIL RATES DISTRIBUTION 17/206

## Resolved

- 1. That Motions of Which Notice has been Given No. 23/18 dated August 24, 2018, be received.
- That Broken Hill City Council prepares a report on how the Council can return rates distribution
  percentages across residential, business and mining rate areas consistent with rating
  percentages prior to the 2012/2013 Council budget.
- 3. That this report be tabled before the February 2019 meeting of Council for consideration before preparations of the 2019/2020 budget begin.

RESOLUTION
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Minute No. 45880
Councillor T. Kennedy moved )
Councillor R. Page seconded ) CARRIED

## <u>ITEM 16 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 24/18 - DATED AUGUST 24,</u> <u>2018 - LIBRARY OPERATING HOURS</u> 11/544

#### Motion

- 1. That Motions of Which Notice has been Given No. 24/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council better explain the decision for reducing Library hours.

Councillor T. Kennedy moved	)
Councillor R. Page seconded	)

LOST

# ITEM 17 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 25/18 - DATED AUGUST 24, 2018 - MINUTES OF COMMUNITY MEETING HELD JULY 31, 2018 11/161

## Resolved

- 1. That Motions of Which Notice has been Given No. 25/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council receive the minutes of a public meeting of the Broken Hill community held on July 31, 2018.

## RESOLUTION

Minute No. 45881
Councillor T. Kennedy moved
Councillor R. Page seconded
CARRIED

<u>ITEM 18 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 26/18 - DATED AUGUST 24,</u>

<u>2018 - DA34/2018 PAINTING OF A MURAL ON A HERITAGE BUILDING IN A HERITAGE</u>

PRECINCT

11/467

At this point in the meeting, Councillor Kennedy put forward a Rescission Motion to rescind Minute Number 45861 and replace it with his Notice of Motion. That is: "That Broken Hill City Council Councillors and Mayor meet with the owner of DA34/2018 known as the mural on Dr Nachiappan's

surgery to come up with alterations to the mural that is acceptable and meets Councillors heritage requirements".

The Chair noted the Rescission Motion, but ruled that it could not be dealt with until the September Council Meeting. On that basis Cr Kennedy moved his Notice of Motion. Given that both the Notice of Motion and the Rescission Motion are identical, it is understood the Rescission Motion was so withdrawn.

## **Motion**

- 1. That Motions of Which Notice has been Given No. 26/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council Councillors and Mayor meet and work with the owner of DA34/2018 known as the mural on Dr Nachiappan's surgery to come up with alterations to the mural that is acceptable and meets Councillors heritage requirements.

Councillor T. Kennedy moved	)
Councillor B. Algate seconded	)

LOST

A Division was called which resulted in:

FOR: Crs Algate, T Kennedy and R Page

AGAINST: Crs Adams, Browne, Gallagher, Licul, M Clark and Nolan

## <u>ITEM 19 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 27/18 - DATED AUGUST 24,</u> <u>2018 - TOURISM FIGURES</u> 11/407

## Resolved

- 1. That Motions of Which Notice has been Given No. 27/18 dated August 24, 2018, be received.
- 2. That Broken Hill City Council prepares a report about tourism numbers to Broken Hill and region for the past 12 years and compares this to levels of water in the Menindee Lakes, this report to be submitted to the October Council Meeting.

## **RESOLUTION**

Minute No. 45882		
Councillor T. Kennedy moved	)	
Councillor R. Page seconded	)	CARRIED

## **RESCISSION MOTIONS**

Nil.

## **REPORTS FROM DELEGATES**

Nil.

## **REPORTS**

# <u>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 118/18 - DATED AUGUST 16, 2018 - 2017/2018 DRAFT ANNUAL FINANCIAL STATEMENTS</u>

17/77

## Resolved

- 1. That Broken Hill City Council Report No. 118/18 dated August 16, 2018, be received.
- 2. That the 2017/2018 Draft Primary Financial Statements as attached be received.
- 3. That the 2017/2018 Draft Primary Financial Statements as attached be referred to audit.
- 4. That Council adopt the attached Statements of Opinion on the 2017/18 General Purpose and Special Purpose Financial Statements and the Mayor, the Acting Mayor, the General Manager and the Responsible Accounting Officer sign the Statements in accordance with Section 413(2)(c) of the Local Government Act 1993.
- 5. That Council delegate to the General Manager the authority to finalise the date at which the auditor's report and financial statements are to be presented to the public.
- 6. That Council delegate the General Manager the authority to authorise the 2017/18 General Purpose and Special Purpose Financial Statements and associated Special Schedules for issue immediately upon receipt of the auditors reports subject to there being no material audit changes or audit issues, in accordance with AASB 110.

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Minute No. 45883		
Councillor B. Algate moved	)	
Councillor B. Licul seconded	)	CARRIED

ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 119/18 - DATED JUNE 13, 2018 - 2017-2021 DELIVERY PROGRAM - KEY PERFORMANCE INDICATORS PROGRESS REPORT FROM 1 JULY 2017 TO 30 JUNE 2018, INCLUSIVE OF OPERATIONAL PLAN 2017/2018 OUTCOMES

16/165

## Resolved

- 1. That Broken Hill City Council Report No. 119/18 dated June 13, 2018, be received.
- 2. That Council adopt the 2017-2021 Delivery Program Key Performance Indicators Progress Report from 1 July 2017 to 30 June 2018, inclusive of Operational Plan 2017/2018 outcomes.

## RESOLUTION

Minute No. 45884
Councillor B. Algate moved
Councillor C. Adams seconded
CARRIED

ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 120/18 - DATED AUGUST 14, 2018 - 2017-2021 DISABILITY INCLUSION ACTION PLAN KEY PERFORMANCE INDICATORS PROGRESS
REPORT - 1 JULY 2017 - 30 JUNE 2018 16/82

## Resolved

1. That Broken Hill City Council Report No. 120/18 dated August 14, 2018, be received.

2.	That Council adopt the Disability Inclusion Action Plan 2017-2021 – Key Performance Indicators
	for the reporting period 1 July 2017 and ending 30 June 2018.

3.	<ul> <li>That Council call a meeting of the Disabilit progress report.</li> </ul>	ty Inclu	usio	n Action Plan Monitoring Group to assess the
<u>Mir</u> Co	ESOLUTION  linute No. 45885 councillor C. Adams moved councillor B. Algate seconded )			CARRIED
	TEM 23 - BROKEN HILL CITY COUNCIL RE VASTE FEES AND CHARGES	PORT	NO	D. 121/18 - DATED AUGUST 16, 2018 - 14/197
Re	esolved			
1.	. That Broken Hill City Council Report No. 1	21/18	dat	ed August 16, 2018, be received.
2.	. That Council note the report for informatio	n purp	ose	es.
3.	of former senior management has resulted	d in an	inc	nent practices under the direction and control reased corporate risk to Council, substantial al financial implications if the current practice
4.		ns are	es	hrough the implementation of service reviews ablishing operational processes to mitigate ed going forward.
5.	. That a further report around waste and fee	e char	ges	at the waste facility be presented to Council.
Mir Co	ESOLUTION  linute No. 45886  councillor B. Licul moved )  councillor M. Clark seconded )			CARRIED
	TEM 24 - BROKEN HILL CITY COUNCIL RECOMMUNITY SATISFACTION SURVEY	PORT	NO	D. 122/18 - DATED AUGUST 15, 2018 - Q18/4
Со	lotion councillor D. Gallagher moved ) councillor M. Clark seconded )		1.	That Broken Hill City Council Report No. 122/18 dated August 15, 2018, be received.
Со	mendment councillor T. Kennedy moved councillor M. Clark seconded )		1.	That Broken Hill City Council Report No. 122/18 dated August 15, 2018, be received.
			2.	That a further report be presented to Council explaining how much data from 18-34 year old age group is included in the survey results, and how this affected the survey

**CARRIED** 

The amendment becomes the motion.

results.

			·	
	SOLUTION ute No. 45887			
Cou	ncillor T. Kennedy moved ncillor M. Clark seconded	)	1.	That Broken Hill City Council Report No. 122/18 dated August 15, 2018, be received.
			2.	That a further report be presented to Council explaining how much data from 18-34 year old age group is included in the survey results, and how this affected the survey results.
				CARRIED
	<b>M 25</b> - BROKEN HILL CITY COUNC ESTMENT REPORT FOR JULY 201		RT N	O. 123/18 - DATED AUGUST 14, 2018 - 17/82
Res	<u>olved</u>			
1.	That Broken Hill City Council Report	No. 123/1	18 da	ted August 14, 2018, be received.
1. 2. Mini Cou	EREST DISCLOSURE ANNUAL REFolved That Broken Hill City Council Report	PORT 201  No. 124/1  blic Interes	17/18 18 da st Dis NSW	ted July 24, 2018, be received.
	M 27 - BROKEN HILL CITY COUNC IN BORROWING POLICY	L REPOF	RT N	O. 125/18 - DATED JULY 11, 2018 - DRAFT 12/14
Res	olved			
1.	That Broken Hill City Council Report	No. 125/1	18 da	ted July 11, 2018, be received.
2.	That Council endorse the draft Loan	Borrowing	g Pol	icy for the purpose of public exhibition.
3.	That the draft Loan Borrowing Policy	be exhibi	ited f	or public comment for a 28 day period.
				sion of this exhibition, detailing submissions v to adopting the draft Loan Borrowing Policy.
Min Cou	SOLUTION ute No. 45889 ncillor B. Algate moved ncillor M. Clark seconded	)		CARRIED

# ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 126/18 - DATED AUGUST 07, 2018 - ADOPTION OF SECTION 7.12 DEVELOPER CONTRIBUTIONS PLAN 11/467

## Resolved

- 1. That Broken Hill City Council Report No. 126/18 dated August 7, 2018, be received.
- That Council adopts the Section 7.12 Developer Contributions Plan as a Planning and Development resource for Council.

	RE	SO	LU	TI	ON
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Minute No. 45890
Councillor J. Nolan moved )
Councillor M. Clark seconded ) CARRIED

# <u>ITEM 29 - BROKEN HILL CITY COUNCIL REPORT NO. 127/18 - DATED AUGUST 13, 2018 - DRAFT LIVING DESERT PLAN OF MANAGEMENT FOR PUBLIC EXHIBITION</u> 11/141

## Resolved

- 1. That Broken Hill City Council Report No. 127/18 dated August 13, 2018, be received.
- 2. That Council approves the Draft Living Desert Plan of Management for public exhibition.
- 3. That Council receives a further report at the conclusion of the 28 days public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Living Desert Plan of Management.

## RESOLUTION

Minute No. 45891
Councillor C. Adams moved
Councillor D. Gallagher seconded
CARRIED

# ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 128/18 - DATED AUGUST 15, 2018 - LETTER OF SUPPORT - PROPOSED MODIFICATIONS TO ORE HAULAGE ROUTE AND EVAPORATION PONDS - NORTH MINE RECOMMENCEMENT PROJECT

13/4

## Resolved

- 1. That Broken Hill City Council Report No. 128/18 dated August 15, 2018, be received.
- 2. That Council supports Perilya's proposed modifications to development consent SSD 7538, which entails modifications to the approved ore haulage route and evaporation ponds, associated with the Broken Hill North Mine project.

## **RESOLUTION**

Minute No. 45892
Councillor J. Nolan moved
Councillor B. Algate seconded
)
CARRIED

# <u>ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 129/18 - DATED AUGUST 15, 2018 - GATEWAY SIGNAGE</u> 17/133

Motion

Councillor C. Adams moved ) 1. That Broken Hill City Council Report No. Councillor D. Gallagher seconded ) 129/18 dated August 15, 2018, be received.

		2.	That a model of the proposed sign be made (with the wording "First National Heritage Listed City" made more prominent) and put in-situ at one of the entrances to the City in order for the community to get an understanding of what it represents; prior to the submission of a development application seeking approval, followed by procurement.
Amendment Councillor T. Kennedy moved Councillor B. Algate seconded	)	1.	That Broken Hill City Council Report No. 129/18 dated August 15, 2018, be received.
		2.	That Council holds a competition/public consultation for the design of gateway signage for the highway entrances into the City; and that once the preferred design is approved, the signs are installed quickly and efficiently.
			CARRIED
The amendment becomes the motion.			
RESOLUTION			
Minute No. 45893 Councillor T. Kennedy moved Councillor B. Algate seconded	)	1.	That Broken Hill City Council Report No. 129/18 dated August 15, 2018, be received.
		2.	That Council holds a competition/public consultation for the design of gateway signage for the highway entrances into the City; and that once the preferred design is approved, the signs are installed quickly and efficiently.
			CARRIED
Councillor Algate left the meeting at this p	oint in pr	oceed	lings, time being 9:29p.m
ITEM 32 - BROKEN HILL CITY COUNC ECONOMIC DATA UPDATE	IL REPO	RT N	<u>O. 130/18 - DATED AUGUST 10, 2018 - 2018</u> 11/407
Resolved			
1. That Broken Hill City Council Report	No. 130/	18 da	ted August 10, 2018, be noted.
RESOLUTION  Minute No. 45894  Councillor D. Gallagher moved  Councillor C. Adams seconded	)		CARRIED
2.1. (2.1.2.)	,		S. II W. L.D.

ITEM 33 - BROKEN HILL CITY COUNCIL REPORT NO. 131/18 - DATED AUGUST 02, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 383 HELD TUESDAY JULY 3, 2018 AND NO 384 HELD TUESDAY AUGUST 7, 2018.

## Resolved

- 1. That Broken Hill City Council Report No. 131/18 dated August 2, 2018, be received.
- That the minutes for the Local Traffic Committee Meeting No.383, held July 3, 2018 be received.
- 3. Item Number 383.6.3 That Council will provide Variable Message Signs (VMS) to be used for traffic control for the duration of the 2018 Silver City Show and that Council will absorb this cost.
- 4. Item Number 383.6.4 That the request for road closure as per The Palace Hotel's Traffic Control Plan:

Author: Bradley Burcher.

Traffic Management Plan Number 0033638263

Notes:

Broken Heel Festival Sulphide Street road closure start date Wednesday 5/9/18 from 3:00pm to Monday 10/9/18 finish 3:00pm Crystal Lane will close at midday Friday 7/9/18 and reopen on Monday 10/9/18.

Safety fencing will be placed at each end of road closure and half of footpath outside of hotel in Argent Street.

Access to Barrier Crash Repairs to be left open for Barrier Crash Repairs only at all times 3m out from kerb with safety fence.

Disruption to public to be put in paper for public notification.

All signs to be set out as plan set out.

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

- 5. Item Number 380.6.1 The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.
- That the minutes for the Local Traffic Committee Meeting No.384, held August 7, 2018 be received.
- 7. Item Number 384.6.1 That '30 minute parking, 8am to 3pm, Monday to Friday' signage be erected in front of the Far West HACC Services, 475 Argent Street.

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Minute No. 45895	
Councillor J. Nolan moved	
Councillor C. Adams seconded	CARRIED

# <u>ITEM 34 - BROKEN HILL CITY COUNCIL REPORT NO. 132/18 - DATED AUGUST 17, 2018 - ACTION LIST REPORT</u> 11/21

## Resolved

1. That Broken Hill City Council Report No. 132/18 dated August 17, 2018, be received.

#### RESOLUTION

Minute No. 45896
Councillor D. Gallagher moved
Councillor M. Clark seconded
)
CARRIED

## COMMITTEE REPORTS

ITEM 35 - BROKEN HILL CITY COUNCIL REPORT NO. 134/18 - DATED JULY 31, 2018 - MINUTES
OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD 23
MAY 2018
12/46

## Resolved

- 1. That Broken Hill City Council Report No. 134/18 dated July 31, 2018, be received.
- 2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 23 May 2018 be received.

<u>ITEM 36 - BROKEN HILL CITY COUNCIL REPORT NO. 135/18 - DATED AUGUST 03, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE</u>
MEETING HELD 17 JULY 2018 12/51

## Resolved

- 1. That Broken Hill City Council Report No. 135/18 dated August 3, 2018, be received.
- 2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held July 17, 2018 be received.

ITEM 37 - BROKEN HILL CITY COUNCIL REPORT NO. 136/18 - DATED AUGUST 14, 2018 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD AUGUST 13, 2018 12/54

## Resolved

- That Broken Hill City Council Report No. 136/18 dated August 14, 2018, be received.
- 2. That minutes of the Picton Oval Community Committee Meeting held August 13, 2018 be received.

ITEM 38 - BROKEN HILL CITY COUNCIL REPORT NO. 137/18 - DATED AUGUST 17, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 7 AUGUST 2018

## Resolved

That Broken Hill City Council Report No. 137/18 dated August 17, 2018, be received.

That minutes of the Memorial Oval Community Committee Meeting held 7 August 2018 be received.

ITEM 39 - BROKEN HILL CITY COUNCIL REPORT NO. 143/18 - DATED AUGUST 23, 2018 - MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD 22 AUGUST 2018 13/145

## Resolved

- 1. That Broken Hill City Council Report No. 143/18 dated August 23, 2018, be received.
- 2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 22 August 2018 be received.

Minute No. 45897		
Councillor C. Adams moved	)	That the recommendations of items 35 to 39 be
Councillor M. Clark seconded )	adopted.	
		CARRIED

## QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 40 - QUESTIONS ON NOTICE NO. 7/18 - DATED JULY 27, 2018 - COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE JULY 2018 COUNCIL MEETING

17/114

## Resolved

1. That Questions On Notice No. 7/18 dated July 27, 2018, be received.

## RESOLUTION

Minute No. 45898
Councillor T. Kennedy moved
Councillor M. Clark seconded
)

CARRIED

## QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Nil

## **CONFIDENTIAL MATTERS**

## **RESOLUTION**

Minute No. 45899
Councillor D. Gallagher moved
Councillor M. Clark seconded

 That the meeting be closed to the public in accordance with Section 10A of the Local Government Act 1993, whilst the confidential items are considered.

**CARRIED** 

Members of the public and media along with the General Manager and staff (with the exception of the Governance Officer) left the Council Chambers at 9:30p.m..

# <u>ITEM 41 - MAYORAL MINUTE NO. 8/18 - DATED AUGUST 15, 2018 - GENERAL MANAGER'S</u> PERFORMANCE REVIEW **- CONFIDENTIAL**16/156

(<u>General Manager's Note</u>: This report considers a staffing matter and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).

## Resolved

- 1. That Mayoral Minute No. 8/18 dated August 15, 2018, be received.
- 2. That Council note that the General Manager's Performance Appraisal Committee met on Monday 9 July 2018 to review the performance of the General Manager.
- 3. That the outcomes of the General Manager Performance review for the period 4 April 2017 to 30 June 2018 be affirmed as 'exceeding expectations, to outstanding' based on the assessment of the General Manager Performance Review Committee meeting held 9 July 2018.
- 4. That as per clause 8.3 of the General Manager Employment Contract and based on independent LGNSW Council data associated with other Local Government Authorities across NSW, the General Manager's salary package be increased by six percent (6%) to reflect market movement and peer relativity within the sector.
- 5. That the adjustment be backdated to the anniversary date of 4 April 2018 and General Manager Mr. James Roncon be formally advised of the outcome of his annual review

RESOLUTION		
Minute No. 45900		
Councillor D. Gallagher moved	)	
Councillor C. Adams seconded	)	CARRIED

Councillor Kennedy requested that his name be recorded as voting against the motion.

The General Manager and Council staff returned to the Council Chambers at 9:41p.m.

# <u>ITEM 42 - BROKEN HILL CITY COUNCIL REPORT NO. 138/18 - DATED AUGUST 15, 2018 - UPDATE ON THE TAKE-OVER WORKS ASSOCIATED WITH THE BROKEN HILL CIVIC CENTRE - CONFIDENTIAL</u> 16/92

(<u>General Manager's Note</u>: This report considers legal proceedings and is deemed confidential under Section 10A(2) (e) of the Local Government Act, 1993 which provides for information that would, if disclosed, prejudice the maintenance of law).

## Resolution

\_\_\_\_\_

- 1. That Broken Hill City Council Report No. 138/18 dated August 15, 2018, be received.
- That Council reaffirm its position to pursue the recovery of construction costs associated with completing the Civic Centre works abandoned by UUB and the legal costs incurred to date, along with all future costs.

RESOLUTION		
Minute No. 45901		
Councillor M. Clark moved	)	
Councillor J. Nolan seconded	)	CARRIED

Councillor Kennedy requested that his name be recorded as voting against the motion.

ITEM 43 - BROKEN HILL CITY COUNCIL REPORT NO. 142/18 - DATED AUGUST 03, 2018 - LGP VENDORPANEL – PATTON PARK REFURBISHMENT PLAYGROUND AND AMENITIES BLOCK -**CONFIDENTIAL** 18/85

(General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

## Resolution

- 1. That Broken Hill City Council Report No. 142/18 dated August 3, 2018, be received.
- 2. That Council awards the Quotation for Patton Park Playground Supply and Installation to Omnitech Playgrounds for a total project value of \$287,951 ex GST.
- 00

3.	That Council awards the Quotation for F Pty Ltd Intelligent Public Toilet Systems		Park Amenities Block Supply and deliver 40,000 ex GST	y to Exeloo
Mir Co	SOLUTION  nute No. 45902  uncillor C. Adams moved  uncillor D. Gallagher seconded	)		CARRIED
Mir Co	SOLUTION oute No. 45903 uncillor J. Nolan moved uncillor D. Gallagher seconded	)	That the meeting resume in open session	on. CARRIED
Men	nbers of the media and public returned to	the C	ouncil Chambers at 10:07 p.m.	
The	Acting Mayor read the resolution of the C	Confide	ential Mayoral Minute.	
	e Acting Mayor's invitation, the General fidential Reports.	Manag	ger read the resolutions of the two remain	ing
Thei	e being no further business the Acting M	layor d	closed the meeting at 10.11 p.m.	
AND MEE	FOREGOING MINUTES WERE READ CONFIRMED AT THE ORDINARY TING OF THE BROKEN HILL CITY INCIL HELD ON SEPTEMBER 26, 2018	3.	) ) )	
			CHAIRPERSON	

## **REPORTS**

1.	BROKEN HILL CITY COUNCIL REPORT NO. 145/18 - DATED AUGUST 27, 2018 - ELECTION OF DEPUTY MAYOR (11/18)26
2.	BROKEN HILL CITY COUNCIL REPORT NO. 146/18 - DATED SEPTEMBER 13, 2018 - DISCLOSURE OF INTEREST RETURNS (11/265, 11/646)
3.	BROKEN HILL CITY COUNCIL REPORT NO. 147/18 - DATED SEPTEMBER 04, 2018 - APPOINTMENT OF DELEGATES TO COMMITTEES - SEPTEMBER 2018 TO SEPTEMBER 2019 (11/9)31
4.	BROKEN HILL CITY COUNCIL REPORT NO. 148/18 - DATED AUGUST 21, 2018 - DECEMBER AND JANUARY COUNCIL MEETING ARRANGEMENTS (11/21)
5.	BROKEN HILL CITY COUNCIL REPORT NO. 149/18 - DATED SEPTEMBER 18, 2018 - CHANGE TO PUBLIC FORUM (11/249, 11/632, 12/14)
6.	BROKEN HILL CITY COUNCIL REPORT NO. 150/18 - DATED SEPTEMBER 14, 2018 - CORRESPONDENCE REPORT - LOCAL GOVERNMENT NSW REQUEST FOR FINANCIAL ASSISTANCE TOWARDS LEGAL FEES - CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL AND BAYSIDE CITY COUNCIL (11/304)
7.	BROKEN HILL CITY COUNCIL REPORT NO. 151/18 - DATED SEPTEMBER 19, 2018 - CORRESPONDENCE REPORT - COUNCIL'S SUCCESSFUL MOTION TO THE MURRAY DARLING ASSOCIATION CONFERENCE (11/426)
8.	BROKEN HILL CITY COUNCIL REPORT NO. 152/18 - DATED AUGUST 16, 2018 - BUDGET CARRYOVER'S 2018/19 (14/175)50
9.	BROKEN HILL CITY COUNCIL REPORT NO. 166/18 - DATED SEPTEMBER 18, 2018 - ADVOCACY STRATEGY (18/47, 11/161)57

10.	BROKEN HILL CITY COUNCIL REPORT NO. 153/18 - DATED JULY 24, 2018 - ADOPTION OF THE DRAFT AGENCY INFORMATION GUIDE (11/118)
11.	BROKEN HILL CITY COUNCIL REPORT NO. 155/18 - DATED SEPTEMBER 13, 2018 - COMMUNITY SATISFACTION SURVEY - FURTHER INFORMATION (Q18/4)
12.	BROKEN HILL CITY COUNCIL REPORT NO. 156/18 - DATED SEPTEMBER 10, 2018 - INVESTMENT REPORT FOR AUGUST 2018 (17/82)
13.	BROKEN HILL CITY COUNCIL REPORT NO. 157/18 - DATED SEPTEMBER 12, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 385 HELD TUESDAY SEPTEMBER 4, 2018. (11/397)
14.	BROKEN HILL CITY COUNCIL REPORT NO. 158/18 - DATED SEPTEMBER 13, 2018 - ACTION LIST REPORT (11/21)146

## ORDINARY MEETING OF THE COUNCIL

August 27, 2018

## BROKEN HILL CITY COUNCIL REPORT NO. 145/18

SUBJECT: ELECTION OF DEPUTY MAYOR 11/18

## **Recommendation**

- 1. That Broken Hill City Council Report No. 145/18 dated August 27, 2018, be received.
- That Council elect the Deputy Mayor at this meeting.
- 3. That the Deputy Mayor be elected for a 12 month term concluding at the September 2019 Council Meeting.
- 4. That voting for the Deputy Mayor Election be open voting, i.e. "show of hands".

## **Executive Summary:**

Councillors may elect one councillor to be Deputy Mayor. This person may be elected for the Mayoral term or for a shorter term. Council has historically elected a Deputy Mayor for a 12 month period.

Nomination forms for the election of Deputy Mayor are enclosed with the business paper. Councillors wishing to nominate a candidate for the Office of Deputy Mayor may complete the form prior to the meeting and forward it to the Returning Officer (General Manager). However, it is still open to Councillors to nominate a candidate at the meeting if they so wish, provided the formalities concerning signatures and consent are observed. The nomination form for Deputy Mayor is attached to this report (Attachment 1).

Completed nomination forms should be given to the Returning Officer prior to the meeting or brought to the meeting and handed to the Returning Officer prior to the commencement of the meeting.

## Report:

The Deputy Mayor's role is to exercise any function of the Mayor:-

- At the request of the Mayor, or
- If the Mayor is prevented by illness, absence, or otherwise from exercising the function: or
- If there is a casual vacancy in the Office of Mayor.

If no Deputy Mayor is elected or if the Deputy Mayor is unable to act, the Councillors may elect one of their number to act as Deputy Mayor.

The election is to be conducted in accordance with the Local Government (General) Regulations, which provides:-

- The General Manager or person appointed by the General Manager is the Returning Officer.
- Nominations may be made without notice but must be in writing signed by two or more Councillors one of whom may be the nominee. Nominations are to be announced and elections conducted at the same meeting.
- Nominations are not valid unless the Councillors nominated give consent to the nomination in writing.
- If more than one Councillor is nominated the Council must decide by resolution whether the election will proceed by preferential ballot, ordinary ballot or open voting.

  Preferential ballots and Ordinary Ballots are to be secret ballots. Open voting means a show of hands or similar means.

## **Strategic Direction:**

Key Direction: 4 Our Leadership

Objective: 4.2 Our Leaders Make Smart Decisions

Function: Corporate Support

DP Action: 4.2.1.10 Increase Leadership capacity within Council

## **Relevant Legislation:**

Local Government Act 1993 Local Government (General) Regulations.

## **Financial Implications:**

The Deputy Mayor is entitled to an additional fee when acting in the role of Mayor.

This additional fee is a daily fee based on the annual additional Mayoral fee; with daily fee being calculated dependent on the number of days in the month, with the fee so payable deducted from the Mayor's fee.

## **Attachments**

1. Under the Nomination Form for Deputy Mayor

JAMES RONCON GENERAL MANAGER



To the Returning Officer/Acting General Manager Broken Hill City Council PO Box 448 BROKEN HILL NSW 2880

NOMINATION FOR DEPUTY MAYOR We, the undersigned Councillors of the City of Broken Hill hereby nominate the following Councillor for the position of Deputy Mayor: Councillor\_\_\_\_\_ Nominated by: Councillor Signature I, the undersigned, hereby accept the above nomination for the position of Deputy Mayor. Councillor Signature

DATE: / / 2018

AUSTRALIA'S FIRST HERITAGE LISTED CITY

## ORDINARY MEETING OF THE COUNCIL

September 13, 2018

## ITEM 2

## BROKEN HILL CITY COUNCIL REPORT NO. 146/18

SUBJECT: DISCLOSURE OF INTEREST RETURNS 11/265, 11/646

## **Recommendation**

- 1. That Broken Hill City Council Report No. 146/18 dated September 13, 2018, be received.
- 2. That Council note the submission of the required returns by Councillors and Designated Persons of Council.
- 3. That access to Council's Register of Returns of Disclosures by Councillors and Designated Persons be in accordance with the provisions of the *Local Government Act 1993* and other relevant legislation.

## **Executive Summary:**

In accordance with the requirements of Section 449 of the *Local Government Act 1993*, returns for Disclosure by Councillors and Designated Persons are required for completion and return by September 30, 2018.

Submission of the Disclosures by Councillors and Designated Persons Returns requires formal acknowledgement by Council.

Disclosure Returns have now been received by the General Manager from all Councillors and Designated Persons required to submit a return for the period to June 30, 2018.

## Report:

Section 449 of the *Local Government Act 1993* outlines the provision for Councillors and Designated Persons for submitting Disclosure of Interest Returns. Clause (3) provides that a Councillor or Designated person holding that position at 30 June in any year must complete and lodge with the General Manager within three months after that date a return in the form prescribed by the regulations.

Designated Persons as prescribed for the purpose of Section 449 of the Act includes:

- the General Manager;
- Senior Staff of Council;
- a person (other than a member of the senior staff of the Council) who is a member of staff or a delegate of Council who holds a position identified by Council as the position of a designed person because it involves the exercise of functions under the Local Government Act 1993 or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest;
- a person (other than a member of the senior staff of the Council) who is a member of a Committee of the Council identified by the Council as a Committee whose members are designated persons because the functions of the Committee involve

the exercise of the Council's functions under this or any other Act (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

As per the *Local Government (General) Regulations 2005*, Designated Persons must complete the necessary Disclosure of Interest Return which declares their interest in:

- Real property
- Gifts
- Contributions to travel
- Interests and positions in corporations
- Positions in trade unions and professional or business associations
- Dispositions of real property
- Sources of income
- Debts
- Discretionary disclosures

Accordingly, Disclosure Returns have been received by the General Manager from all Councillors and Designated Persons required to submit a return for the period to June 30, 2018.

## **Strategic Direction:**

Key Direction 4: Our Leadership

Objective 4.1: Openness and Transparency in Decision Making

Action 4.1.1.13 Maintain good governance and best practice methods and ensure

compliance with various guidelines and legislation.

## **Relevant Legislation:**

Local Government Act 1993 (Section 449) Local Government (General) Regulations 2005 (Division 2).

## **Financial Implications:**

Nil

## **Attachments**

There are no attachments for this report

<u>JAMES RONCON</u> GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

September 4, 2018

## ITEM 3

## BROKEN HILL CITY COUNCIL REPORT NO. 147/18

SUBJECT: APPOINTMENT OF DELEGATES TO COMMITTEES -

SEPTEMBER 2018 TO SEPTEMBER 2019

11/9

## Recommendation

- 1. That Broken Hill City Council Report No. 147/18 dated September 4, 2018, be received.
- 2. That Council determine its Councillor delegates to its Section 355 Committees and various other Committees as per the attached schedule.
- 3. That the number of Councillor Delegates on the Audit, Risk and Improvement Committee be increased (from two to three) to include Mayor Turley.
- 4. That Councillor membership on Section 355 Committees and various other Committees be for a twelve month period commencing immediately and ceasing at the September 2019 Council Meeting.

## **Executive Summary:**

Council needs to determine its representation on the Section 355 Committees of Council and also its delegates to various other organisations and committees. These machinery matters are usually considered by Council annually at the September Council Meeting.

Councillors have been requested to advise the General Manager's Office, in the days prior to the Council Meeting, should they wish for their current membership on the various Committees to remain. The time will be taken to go through the list one by one at the Council Meeting to ensure that full membership is achieved for the effective operation of each Committee/Working Group.

## Report:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

Council currently has 11 Section 355 committees, as follows:

- Alma Oval Community Committee
- Broken Hill Community Strategic Plan Round Table Committee
- Broken Hill Heritage Committee
- Broken Hill Regional Art Gallery Advisory Committee
- BIU Band Hall Community Committee
- ET Lamb Memorial Oval Community Committee
- Friends of the Flora and Fauna of the Barrier Ranges Community Committee
- Memorial Oval Community Committee
- Norm Fox Sportsground Community Committee
- Picton Sportsground Community Committee
- Riddiford Arboretum Community Committee

The constitutions of the above committees detail its membership and all Section 355 Committees include Councillor representation in their membership.

Attachment 1 to this report shows the current Council Delegate List (from September 2017 to September 2018) and the current committees and internal/ external working groups, committees or organisations and the number of delegates required for each.

## **Strategic Direction:**

Key Direction: 4 Our Leadership
Objective: 4.3 We Unite to Succeed

Function: Leadership and Governance

DP Action: 4.3.1.2 Support Council's Section 355 Committees in undertaking

their duties with Council

## **Relevant Legislation:**

Local Government Act 1993 (Section 355)

## **Financial Implications:**

Council's current Operational Plan includes provision for travel and related expenses for Council delegates to represent Council outside of Broken Hill.

## **Attachments**

1. UCCURRENT Schedule of Delegates on Committees 2017-2018

## JAMES RONCON GENERAL MANAGER



# COUNCIL DELEGATES TO SECTION 355 COMMITTEES AND OTHER COMMITTEES

## SEPTEMBER 2017 TO SEPTEMBER 2018

COUNCIL \$355 COMMITTEES	
Committee Name	Delegates
Community Strategic Plan Round Table	
Mayor	
3x Key Direction Portfolio Councillors and Alternates	
<u>Our Leadership</u>	Our Leadership
1x Councillor	Councillor Adams (Chairperson)
1x Alternate	Councillor Gallagher (Alternate)
<u>Our Community</u>	Our Community
1x Councillor	Councillor Kennedy (Chairperson)
1x Alternate	vacant (Alternate)
<u>Our Economy</u>	<u>Our Economy</u>
1x Councillor	Councillor Licul (Chairperson)
1x Alternate	Councillor Nolan (Alternate)
Our Environment	Our Environment
1x Councillor	Deputy Mayor Browne (Chairperson)
1x Alternate	Councillor Clark (Alternate)
Alma Oval Community Committee	Councillor Algate
At least 1x Councillor	Councillor Gallagher
Broken Hill Heritage Committee	Mayor Turley
4x Councillors	Deputy Mayor Browne
	Councillor Adams
	Councillor Clark
Broken Hill Regional Art Gallery Advisory Committee	Councillor Page
3x Councillors	Councillor Licul
	Councillor Clark
BIU Band Hall Community Committee	Councillor Licul
At least 1x Councillor	
ET Lamb Memorial Oval Community Committee	Councillor Gallagher
At least 1x Councillor	
Eviande of the Flora and Fauna of the Parrier Parray Community	Doputy Mayor Province
Friends of the Flora and Fauna of the Barrier Ranges Community Committee	Deputy Mayor Browne
At least 1x Councillor	

Council Delegates to Section 355 Committees and Other Committees Sept 2017-Sept 2018 Page 1 of 4

Memorial Oval Community Committee	Councillor Gallagher
At least 1x Councillor	
Norm Fox Sportsground Community Committee	Councillor Algate
At least 1x Councillor	Councillor Gallagher
Picton Sportsground Community Committee	Councillor Adams
At least 1x Councillor	Councillor Licul
Riddiford Arboretum Community Committee At least 1x Councillor	Deputy Mayor Browne
OTHER COMMITTEES	
Committee Name	Delegates Required
Association of Mining Related Councils	Councillor Nolan
1x Councillor	Councillor Page (Alternate)
Australia Day Advisory Group	Deputy Mayor Browne
4x Councillors	Councillor Gallagher
	Councillor Adams
	Councillor Kennedy
Australian Floodplains Association	Mayor Turley
Mayor + alternate	Deputy Mayor Browne (alternate)
Australian Mining Cities and Centres Alliance	Mayor Turley
Mayor + Deputy Mayor(alternate)	Deputy Mayor Browne
Audit, Risk & Improvement Committee	Councillor Nolan
2x Councillors	Councillor Gallagher
Asset Naming Committee	Deputy Mayor Browne
5x Councillors	Councillor Licul
	Councillor Algate
	Councillor Adams
	Councillor Clark
Broken Hill Lead Reference Group  1x Councillor	Deputy Mayor Browne
Process IIII living Management and Dorfo at Light Project Charmy Crayer	Mayor Tivila
Broken Hill Living Museum and Perfect Light Project Steering Group	Mayor Turley
Mayor and 3x Councillors	Councillor Nolan
	Councillor Clark
	Councillor Adams
	Councillor Gallagher
Broken Hill Liquor Accord	Cooriemor Canagrier
Broken Hill Liquor Accord 1x Councillor	Coordinal Callagrici
1x Councillor	Councillor Nolan
1x Councillor  Broken Hill Solar Plant Community Consultative Committee	
1x Councillor  Broken Hill Solar Plant Community Consultative Committee 1x Councillor  Broken Hill Traffic Committee	Councillor Nolan
1x Councillor  Broken Hill Solar Plant Community Consultative Committee 1x Councillor	Councillor Nolan

Council Delegates to Section 355 Committees and Other Committees Sept 2017-Sept 2018 Page 2 of 4

City Improvement Working Group	Mayor Turley
Mayor + 2-3 Councillors	Deputy Mayor Browne
· <b>,</b>	Councillor Licul
	Councillor Adams
Community Assistance Grants Panel	Councillor Gallagher
Mayor, 1x Councillor and Our Community Portfolio Councillor	Councillor Clark
	Councillor Kennedy (Our Community
	Portfolio)
Disability Inclusion Action Plan Working Group	Mayor Turley
2x Councillors	Councillor Adams
Essential Water Customer Council	Deputy Mayor Browne
1x Councillor	
General Manager's Performance Review Committee	Mayor Turley
Mayor, Deputy Mayor and 3x Councillors	Deputy Mayor Browne
	Councillor Gallagher
	Councillor Adams
	Councillor Kennedy
Integrated Waste Management Working Group	Mayor Turley
Mayor and 4x Councillors	Deputy Mayor Browne
	Councillor Algate
	Councillor Nolan
	Councillor Licul
Library and Cultural Precinct Project Steering Group	Mayor Turley
Mayor and Deputy Mayor	Deputy Mayor Browne
Local Government Fit for the Future – Far West Initiative Advisory	Mayor Turley
Committee	
Mayor	
Murray Darling Association	Deputy Mayor Browne
2x Councillors	Councillor Page
Reconciliation Action Plan (RAP)	Mayor Turley
3x Councillors	Deputy Mayor Browne
	Councillor Adams
Silverton Wind Farm Community Consultative Committee	Deputy Mayor Browne
1x Councillor	Councillor Nolan (Alternate)
TA COOTICINO	Coortellior Holdin (7 thornary)
Sister City Working Group	Councillor Adams
	· · ·
Sister City Working Group	Councillor Adams
Sister City Working Group 3x Councillors	Councillor Adams Councillor Gallagher Councillor Nolan
Sister City Working Group 3x Councillors Tidy Towns Working Group	Councillor Adams Councillor Gallagher Councillor Nolan  Councillor Adams
Sister City Working Group 3x Councillors	Councillor Adams Councillor Gallagher Councillor Nolan
Sister City Working Group 3x Councillors Tidy Towns Working Group	Councillor Adams Councillor Gallagher Councillor Nolan  Councillor Adams

Council Delegates to Section 355 Committees and Other Committees Sept 2017-Sept 2018 Page 3 of 4

Western NSW Mining and Resource Development Taskforce	Mayor Turley
Mayor	
Volunteer Working Group	Deputy Mayor Browne
4x Councillors	Councillor Page
	Councillor Adams
	Councillor Clark

QUALITY CONTROL TABLE		
Minute No.	Date	Resolution
45630	27 September 2017	Appointment of Delegates to Committees
45662	25 October 2017	Formation of Australian Mining Cities and Centres Alliance
45793	26 April 2018	Formation of City Improvement Working Group
45803	26 April 2018	Formation of Library and Cultural Precinct Project Steering Group

Council Delegates to Section 355 Committees and Other Committees Sept 2017-Sept 2018 Page 4 of 4

## ORDINARY MEETING OF THE COUNCIL

August 21, 2018

## ITEM 4

## BROKEN HILL CITY COUNCIL REPORT NO. 148/18

SUBJECT: DECEMBER AND JANUARY COUNCIL MEETING

<u>ARRANGEMENTS</u>

11/21

## Recommendation

- 1. That Broken Hill City Council Report No. 148/18 dated August 21, 2018, be received.
- 2. That Council's Ordinary Monthly Meeting for December 2018 be held Wednesday, December 12, 2018.
- 3. That an Ordinary Council Meeting not be held in January 2019; and that should an urgent matter arise in January, an Extraordinary Council Meeting will be arranged.
- 4. That the Council shutdown period be from 5:00pm Friday December 21, 2018 with Council reopening at 8:30am Monday January 7, 2019.

## **Executive Summary:**

Council's Ordinary Monthly Meeting for December 2018 is scheduled to fall on Boxing Day, 26 December 2018 and is also during Council's Christmas Shutdown period (Monday December 24, 2018 to Friday January 4, 2019 with Council reopening on Monday, January 7, 2019).

This report is presented to Council to determine a suitable alternative date for the December Ordinary Council Meeting and to consider not holding an Ordinary Council Meeting in January.

## Report:

It is proposed that the Ordinary Council Meeting for December 2018 be held earlier in December on Wednesday December 12, 2018 which will allow for post Council Meeting processes to be completed before the Christmas shutdown period and will also ensure that the majority of Councillors will be present. Council could hold the meeting on Wednesday, December 19, 2018 but due to this date's proximity to Christmas, some Councillors and senior staff may be absent on Christmas holidays.

As per recent past practice, it is also proposed that the January Council meeting not be held in order for Councillors and staff to enjoy Christmas and the holiday season, and to take some much deserved annual leave. In past years the business paper for the January meeting was often very limited due to staff annual leave. Council's Code of Meeting Practice states that Council must hold at least ten (10) Ordinary Meetings each year with each meeting being held in a different month (Section 365 of the Local Government Act 1993 refers). If a meeting is not held in January, Council still meets the requirements of Section 365 of the Local Government Act 1993.

Council's adopted Code of Meeting Practice item 1.1 – Holding Meetings, states that Council will hold its Ordinary Monthly Meetings on the last Wednesday of each month (which would normally be Wednesday December 26, 2018, Boxing Day). Item 1.1 also states that the dates of Council meetings may be changed by resolution of Council.

It is therefore proposed that Council's Ordinary Monthly Meeting for December 2018 be held on December 12, 2018 and that the Ordinary Council Meeting for January 2019 be cancelled for reasons stated above. However, should an urgent matter arise in January, then an Extraordinary Council Meeting would be held.

## **Strategic Direction:**

Key Direction: Our Leadership

Objective: 4.2 Our Leaders Make Smart Decisions

Function: Leadership and Governance

DP Action: 4.2.1.2 Encourage attendance at meetings and workshops

## **Relevant Legislation:**

Local Government Act 1993 Council's adopted Code of Meeting Practice

## **Financial Implications:**

Nil.

## **Attachments**

There are no attachments for this report

JAMES RONCON GENERAL MANAGER

#### ORDINARY MEETING OF THE COUNCIL

September 18, 2018

## ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 149/18

SUBJECT: CHANGE TO PUBLIC FORUM 11/249, 11/632, 12/14

## **Recommendation**

- That Broken Hill City Council Report No. 149/18 dated September 18, 2018, be received.
- 2. That interested Councillors form a working group to establish governance arrangements for the second public forum session to be held at the end of the monthly Ordinary Meeting of Council.
- The governance arrangements be endorsed by Council at the next available meeting and then placed into the draft model code of meeting practice to go out on public exhibition for 28 days.

## **Executive Summary:**

This reports seeks to understand the governance arrangements and expectations of Councillors as it relates to the introduction of a second public forum session to be held at the end of each monthly Council meeting.

#### Report:

At the August 2018 Ordinary Meeting of Council, Council resolved as follows:

## **RESOLUTION**

Minute No. 45874
Councillor T. Kennedy moved
Councillor B. Algate seconded

- 1. That Motions of Which Notice has been Given No. 12/18 dated August 24, 2018, be received.
- That Broken Hill City Council reestablishes question time at the beginning and end of Council meetings and that question time at the beginning of meetings is open to any lawful question and advanced notice not to be required to ask a question.

CARRIED

From that discussion and the final resolution of Councillors it is unclear as to how Council proposes that this second public forum session should operate and the proposed governance arrangements that sit around its introduction.

The current code of meeting practice makes provision for a public forum session at the beginning of each meeting and requires participants to register with Council to discuss on any matter that falls into the responsibility of local government.

In introducing this second session I believe that Broken Hill City Council may be the only Council in the State to hold a second public forum session at the end of its Council meetings. My research among other NSW Councils is yet to find another Council who does this.

Some of the key information requirements that are required to allow staff to amend the model code of meeting practice and present it to Council with a view to placing it on public exhibition include, how the first public forum session is to be run, whether the public are offering comment or seeking answers to questions, who they are addressing the questions to and who is to provide responses, will or can questions be taken on notice, and so on.

It is recommended that a working group of interested Councillors meet to establish the governance protocols of the public forum sessions to be held as part of the Ordinary meeting cycle; report these arrangements back to the next available Council meeting for endorsement; the endorsed arrangements then be placed into a revised draft Code of Meeting Practice; and once the draft Code of Meeting practice is adopted by Council, it can be placed on public exhibition for 28 days and comments sought ahead of formal adoption.

## **Strategic Direction:**

Key Direction: 4 Our Leadership

Objective: 4.1 Openness and Transparency in Decision Making

Function: Leadership and Governance

DP Action: A public forum is made available at each Council Meeting to allow

public input prior to a decision being made

## **Relevant Legislation:**

Local Government Act NSW 1993 OLG Model Code of Meeting Practice Council's adopted Code of Meeting Practice

#### **Financial Implications:**

Nil.

#### **Attachments**

There are no attachments for this report.

<u>JAMES RONCON</u> <u>GENERAL MANAGER</u>

## ORDINARY MEETING OF THE COUNCIL

September 14, 2018

## BROKEN HILL CITY COUNCIL REPORT NO. 150/18

SUBJECT: CORRESPONDENCE REPORT - LOCAL GOVERNMENT NSW

REQUEST FOR FINANCIAL ASSISTANCE TOWARDS LEGAL
FEES - CITY OF SYDNEY COUNCIL, NORTH SYDNEY COUNCIL
AND BAYSIDE CITY COUNCIL
11/304

## Recommendation

1. That Broken Hill City Council Report No. 150/18 dated September 14, 2018, be received.

- That correspondence received from Local Government New South Wales dated 7
  September 2018 requesting financial assistance to City of Sydney Council, North
  Sydney Council and Bayside City Council towards legal costs associated with an
  appeal of the Land and Environment Court land rating categorisation decision, be
  received.
- 3. That Council determines whether to support the request for legal assistance to the City of Sydney Council, North Sydney Council and Bayside City Council in the amount of \$2,357.53 towards legal costs incurred in the matter.

## **Executive Summary:**

Council has received correspondence from Local Government New South Wales dated 7 September 2018 requesting financial assistance to the City of Sydney Council, North Sydney Council and Bayside City Council for legal costs incurred in an appeal of the Land and Environment Court's decision regarding a land rating categorisation matter.

The Board of Local Government NSW resolved to approve applications for legal assistance made by the three Councils in accordance with their Legal Assistance Policy and Guidelines as the Board considered this case to be of importance to local government throughout NSW. This case concerns the interpretation of Section 516 (1)(a) of the Local Government Act 1993, being the categorisation of land as residential.

Council has supported such legal assistance requests in the past where the benefit of the outcome assists all NSW Councils.

The matter is one for Council to determine assistance or otherwise.

## **Strategic Direction:**

Key Direction: 4. Our Leadership

Objective: 4.1 Openness and Transparency in Decision Making

Function: Leadership and Governance

DP Action: 4.1.1.13 Maintain Good Governance and best practice methods and

ensure compliance with various guidelines and legislation

## **Relevant Legislation:**

Local Government Act 1993

## **Financial Implications:**

The fee of \$2,357.53 can be funded by way of a budget adjustment as part of the first quarter review to be presented to Council at the October 2018 Ordinary meeting.

## **Attachments**

1. LGNSW request for financial assistance

JAMES RONCON GENERAL MANAGER



1 3 SEP 2018

Our File Ref: R17/0031 Further contact: Jessica Wood, Legal Officer: 9242 4125

7 September 2018

General Manager Mr James Roncon Broken Hill City Council PO Box 448 BROKEN HILL NSW 2880

Dear Mr Roncon

Request for financial assistance for legal costs associated with the appeal of Land and Environment Court rating categorisation decision – City of Sydney Council, North Sydney Council and Bayside City Council

We are writing to request your assistance with legal costs incurred by the above councils in respect of an appeal of the Land and Environment Court's decision in *Karimbla Properties v Council of the City of Sydney; Bayside City Council and North Sydney Council* [2017] NSWLEC 75. The judgement can be viewed on the Land and Environment Court's website.

On 6 October 2017, the Board of LGNSW resolved to approve applications for legal assistance made by the City of Sydney Council and Bayside Council in accordance with the *LGNSW Legal Assistance Policy and Guidelines (November 2015)*, which is available at <a href="https://www.lgnsw.org.au/files/imce-uploads/127/legal-assistance-policy-quidelines-november-2015.pdf">https://www.lgnsw.org.au/files/imce-uploads/127/legal-assistance-policy-quidelines-november-2015.pdf</a>. On 9 February 2018, the Board approved an application for legal assistance made by North Sydney Council.

The LGNSW Board considered that this case is of importance to local government throughout NSW.

By way of background, the case concerns the interpretation of section 516 (1) (a) of the *Local Government Act 1993*, being the categorisation of ratable land as "residential". The Land and Environment Court held that land, on which development for the purposes of a residential development was being carried out in accordance with a development consent, is to be categorised as "residential", even though building construction was not complete and occupation certificates for use of buildings for residential accommodation had not been granted. The Court also found that Karimbla Properties are entitled to refunds of any rates paid for the land as a result the land being categorised by the councils as "business".

The three councils appealed the Land and Environment Court's decision. The Court of Appeal heard the matter in late July and has reserved its decision. Judgement is expected later in the year.

LOCAL GOVERNMENT NSW
GPO BOX 7003 SYDNEY NSW 2001
L8, 28 MARGARET ST SYDNEY NSW 2000
T 02 9242 4000 F 02 9242 4111
LGNSW.ORG.AU LGNSW@LGNSW.ORG.AU
ABN 49 853 913 882

Our request for assistance is detailed in the attached invoice. There is no obligation on Council to provide financial assistance. If Council chooses not to provide assistance, the invoice may be disregarded.

Please contact me on (02) 9242 4125 if you would like to discuss this matter.

Yours sincerely,

Jessica Wood

**Legal Officer** 



1 3 SEP 2018

ABN: 49 853 913 882 GPO Box 7003 SYDNEY NSW 2000 Level 8 28 Margaret Street SYDNEY NSW 2000 Tel: (02) 9242 4000 Fax (02) 9242 4111 www.lgnsw.org.au lgnsw@lgnsw.org.au Tax Invoice

 Invoice Number
 80161

 Date
 07/09/18

Invoice to:

Broken Hill City Council Po Box 448 BROKEN HILL NSW 2880

Customer Code Customer Reference

ZZBROK

Item	Item	Invoice				
Code	Description	Quantity	Per	Price	GST	Amount
LEGA	Legal Costs incurred in the matter of	1		2143.21	214.32	2,357.53
	Karimbla Properties v Council of the City of	Sydney;				
	Bayside City Council; and North Sydney Council [2017]					
	NSWLEC 75 which considered the construc	tion of				
	section 516 (1) (a) of the Local Government	Act 1993				
	(please refer to attached letter)					
	Attn: The General Manager					

Total Includes GST of

214.32 **2,357.53** 

Total

Terms: 30 Days Invoice Date

Payment to: Local Government NSW BSB: 062005 Account No. 00090198

## ORDINARY MEETING OF THE COUNCIL

September 19, 2018

## ITEM 7

## BROKEN HILL CITY COUNCIL REPORT NO. 151/18

<u>SUBJECT:</u> <u>CORRESPONDENCE REPORT - COUNCIL'S SUCCESSFUL</u>

MOTION TO THE MURRAY DARLING ASSOCIATION

CONFERENCE 11/426

## **Recommendation**

1. That Broken Hill City Council Report No. 151/18 dated September 19, 2018, be received.

- That copy of correspondence from the Murray Darling Association addressed to the Minister for Agriculture and Water Resources, the Hon David Littleproud MP advising of their support for Broken Hill City Council's motion regarding the enforcement of compliance along the Barwon/Darling River, be received.
- 3. That Council notes the success of its motion to the Murray Darling Association Conference and the subsequent initial action taken by the Association to meet with the Minister for Agriculture and Water Resources, the Hon David Littleproud MP.

#### **Executive Summary:**

Council has received a copy of correspondence from the Murray Darling Association addressed to the Minister for Agriculture and Water Resources, the Hon David Littleproud MP advising of their support for Broken Hill City Council's motion regarding the enforcement of compliance along the Barwon/Darling River. This correspondence has been forwarded to Council by the Murray Darling Association.

#### Report:

The Annual General Meeting of the Murray Darling Association was held in Leeton on 31 August 2018 as part of their Annual Conference. Unfortunately, Council was not represented at the Conference as it was held at the same time as the August Council Meeting. Council did, however, submit a motion to the Annual General Meeting as follows:

"That the Murray Darling Association calls upon the Federal Government to strengthen the role of the Murray-Darling Basin Authority with regards to enforcement of compliance regarding water retention and extraction limits to guarantee that agreed flows are allowed to pass downstream for the length of the Barwon/Darling River."

This motion was carried by voting delegates and initial action has subsequently been taken by the Murray Darling Association to meet with the Minister for Agriculture and Water Resources, the Hon David Littleproud to progress the matter (see attached).

## **Strategic Direction:**

Key Direction: 3 Our Environment

Objective: 3.1 Our environmental footprint is minimised

Function: Environmental Footprint

DP Action: 3.1.1.12 Advocate to secure a permanent clean, reliable and

sustainable water supply for the City

## **Relevant Legislation:**

Nil

## **Financial Implications:**

Nil

## **Attachments**

1. copy of correspondence from the Murray Darling Association to the Minister for

Agriculture and Water Resources

JAMES RONCON GENERAL MANAGER

# CORRESPONDENCE REPORT - COUNCIL'S SUCCESSFUL MOTION TO THE MURRAY DARLING ASSOCIATION CONFERENCE

Attachment 1 copy of correspondence from the Murray Darling Association to the Minister for Agriculture and Water Resources



admin@mda.asn.au www.mda.asn.au T (03) 5480 3805 ABN: 64 636 490 493

> 463 High Street P.O. Box 1268 Echuca, Vic 3564

Wednesday, 5 September 2018

The Hon David Littleproud MP
Minister for Agriculture and Water Resources
Parliament House
CANBERRA ACT 2600

Dear Minister Littleproud

At the 74<sup>th</sup> annual general meeting of the Murray Darling Association held in Leeton on 31<sup>st</sup> August 2018, a record number of voting delegates representing councils and local government across all four Basin states voted in favour of a motion calling on the Federal Government to strengthen the role of the Murray-Darling Basin Authority with regard to enforcement of compliance to guarantee that agreed flows are allowed to pass downstream for the length of the Barwon/Darling River.

I have attached here a copy of the relevant item 5.12 for your reference. A full copy of the minutes is available on the MDA website.

The MDA would welcome an opportunity to meet with you to identify next steps in seeking to pursue this important initiative.

Could you please advise if you, or a representative from your department are available to meet with Mayor Melisa Hederics as Chair of region 4 and myself in relation to this matter.

Please feel free to contact me on 0429 905 017 or email <a href="mailto:e.bradbury@mda.asn.ai">e.bradbury@mda.asn.ai</a> if you require any further information.

Yours sincerely,

Emma Bradbury Chief Executive Officer

www.mda.asn.au

It's in the Balance

Page 1 of 2

# CORRESPONDENCE REPORT - COUNCIL'S SUCCESSFUL MOTION TO THE MURRAY DARLING ASSOCIATION CONFERENCE

Attachment 1
copy of correspondence from the
Murray Darling Association to the
Minister for Agriculture and Water
Resources

5.12.1 Region 4 Broken Hill City Council

#### **Key Arguments:**

The Murray-Darling Basin Authority (MDBA) covers multiple states including Queensland, New South Wales, Victoria, and South Australia.

The Murray-Darling Basin is one of the world's largest and most productive river basins, accounting for \$19 billion of agricultural output and providing one third of Australia's food supply. It harbours some of our most important natural assets, supporting a diverse array of animals, plants and ecosystems of national and international significance.

The system of rivers, lakes and wetlands that run through our nation (the Murray Darling Basin) is complex, diverse and dynamic. There is nothing simple about it. For those managing water it's a challenge they navigate through every day.

Currently the MDBA operates across Queensland, New South Wales, Victoria, and South Australia. The aim of the Basin Plan is to ensure that water is shared between all users, including the environment, in a sustainable way. However, these arrangements are administered by member States and there is a lack of consistency across those States in terms of each State's arrangements and enforcement.

In July 2017 the ABC Four Corners program "Pumped" revealed astounding malpractice and alleged corruption, which is currently being investigated by the Independent Commission Against Corruption (ICAC). Some of these allegedly corrupt transactions hide behind an alleged veil of incompetence of some states. Hundreds of millions of taxpayer dollars have been spent on water "buybacks", where the government has paid twice the going rate for water which effectively does not exist, except during heavy rainfall and peak water conditions.

Four Corners also highlighted the problems with pumping and metering arrangements in NSW and the issues of alleged water theft and pumping at times of low river flow.

There are also issues in Queensland and a lack of agreement between Victoria, South Australia and New South Wales about water allocation and efficiencies.

In this context it would be advantageous for the MDBA to exercise the authority for compliance and enforcement of agreed outcomes for the basin regarding water retention and extraction limits to guarantee that agreed flows can pass downstream for the length of the river system.

#### Moved: Cr J MacAllister/G José

That the Murray Darling Association calls upon the Federal Government to strengthen the role of the Murray-Darling Basin Authority with regard to enforcement of compliance regarding water retention and extraction limits to guarantee that agreed flows are allowed to pass downstream for the length of the Barwon/Darling River.

Carried

It's in the Balance

www.mda.asn.au

## ORDINARY MEETING OF THE COUNCIL

August 16, 2018

## ITEM 8

## BROKEN HILL CITY COUNCIL REPORT NO. 152/18

SUBJECT: BUDGET CARRYOVER'S 2018/19

14/175

## **Recommendation**

- 1. That Broken Hill City Council Report No. 152/18 dated August 16, 2018, be received.
- 2. That Council revote the budget items as listed below in *Table 1* for the amount of \$401,000
- 3. That Council note the carryover budget items as listed below in *Table 2* for the amount of \$2,717,092

## **Executive Summary:**

At the conclusion of each financial year some works remain either not commenced or not completed. Under *Local Government (General) Regulation (2005)* Division 5, Section 211 (Authorisation of Expenditure) it is necessary for Council each year to revote funds for those works that are not commenced in order that the works can be carried out during the following financial year. It is not a requirement for Council to revote funds for works that have commenced or are/have been contracted to be carried out.

As noted to the Elected Council in previous reports and briefing sessions, Council has lacked skill and expertise in project management, planning and delivery. Despite affirmation from previous senior management that all projects were 'shovel ready', the reality is that limited planning of forward works programs sees Council struggling to produce asset management plans and construction ready plans to undertake the required work. This lack of pre planning subsequently creates a lag component for the capital works program due to the fact that time that was meant to be utilised on construction/project management is then lost to planning a project that was supposed to be 'shovel ready'. The impact this deficiency has on Council, is highlighted in the below report, with the number of projects requiring a carry over.

The recent appointment of the Chief Operations Officer (COO) and his focus on project delivery and asset planning will help to rectify the current situation and ensure ongoing success in meeting budget outcomes and planned work schedules for staff. A further report will be tabled at the October Ordinary Council meeting as a part of the Quarterly Budget Review on a revised capital works program for 2018/19.

As at 30 June 2018, five projects as listed below in *Table 1* for \$ 401,000 require Council's revote and sixteen projects as listed below in *Table 2* for \$2,717,092 have been included for Council's notation.

## Report:

A reconciliation of all budgeted capital items for the 2017/18 financial year has been completed. As a result of this reconciliation, five projects have been identified that have yet to be commenced. For these works to be carried out in the 2018/19 financial year Council are required to revote these funds.

In addition there are 16 projects that have been started in the 2017/18 financial year but are incomplete. These are included in this report for Council notation.

As noted to the Elected Council in previous reports and briefing sessions, Council has lacked skill and expertise in project management, planning and delivery. Despite affirmation from previous senior management that all projects were 'shovel ready', the reality is that limited planning of forward works programs sees Council struggling to produce asset management plans and construction ready plans to undertake the required work. This lack of pre planning subsequently creates a lag component for the capital works program due to the fact that time that was meant to be utilised on construction/project management is then lost to planning a project that was supposed to be 'shovel ready'. The impact this deficiency has on Council, is highlighted in the below report, with the number of projects requiring a carry over.

The recent appointment of the Chief Operations Officer (COO) and his focus on project delivery and asset planning will help to rectify the current situation and ensure ongoing success in meeting budget outcomes and planned work schedules for staff. A further report will be tabled at the October Ordinary Council meeting as a part of the Quarterly Budget Review on a revised capital works program for 2018/19.

Below is a summary of the capital works that are required to be carried forward into the 2018/19 financial year.

#### For Council's re-vote:

The capital projects that have yet to be started with their matching unspent funds and Council contribution are listed below and require Council to formally re-vote them as part of the 2018/19 budget:

Table 1

No.	Project Name	Budgeted Expenditure
1	Sturt Park Shed Extension	\$7,000
2	Oxide /Wolfram St Roundabout	\$300,000
3	Aquatic Centre Cul-de-sac	\$65,000
4	Living Desert Additional Campsite Gate	\$10,000
5	Living Desert – Septic Tank Remediation	\$19,000
	Total required for re-vote:	\$401,000

## 1. Sturt Park Shed Extension -

• The Sturt Park shed extension is required to relocate parks and gardens equipment from the Administrative Centre's loading bay to provide space for the cleaners to store products into the vacated area of the loading bay. This

was a Q3 budget addition in 2017 and was to be completed in conjunction with the timing of the archives build. Given that the archives project has been rescoped and will no longer occur in the basement of the Administrative Centre, this has delayed the project. The contract has been awarded and work will be completed in the second quarter of the 2019 financial year.

- 2. Reconstruction of Oxide /Wolfram St Roundabout -
  - Reconstruction of the roundabout will reduce ongoing maintenance costs. The
    project was scheduled to occur in 2018 however was not commenced due to
    unsuitable weather conditions. This project is anticipated to begin in the second
    quarter of the 2019 Financial Year.
- 3. Reconstruction Aquatic Centre Cul-de-sac
  - This is for the sealing of current gravel sections to improve the amenity of the parking area at the Aquatic Centre and North Family Play Centre. The project was put on hold pending completion of the Telstra monopole installation. The project is now scheduled to occur in the 2019 Financial Year.
- 4. Living Desert Additional Campsite Gate -
  - Addition of a keypad gate at the Living Desert Campsite to prevent unauthorised access during daytime visits to the Living Desert.
- 5. Living Desert Septic Tank Remediation -
  - Remedial works are required to redirect grey water and improve operation of the septic system at the campsite. This was scheduled for June 2018, however due to ongoing disputes with the previous contractor, this is now anticipated to be completed in the first half of the 2019 financial year.

## For Council's notation:

The following list is of commenced but incomplete projects for the 2017/18 financial year and is for Council's notation. All unspent funds on these projects were placed in reserves at the year end and will be brought forward to cover the cost of these projects. These works with their matching reserves and/or unspent grant funds will be added to this year's budget.

Table 2

No.	Project Name	Budgeted Expenditure
1	Telephone Network Upgrade	\$196,963
2	Fencing Regeneration Area	\$36,084
3	Gateway Signs	\$148,800
4	BH Tennis Association Infrastructure Renewal	\$73,576
5	Patton Park Revitalisation Project	\$395,000
6	Memorial Oval – Repairs to War Monument	\$80,030

7	Living Desert - Roads and Pathway Sealing	\$6,803
8	17-18 Local Road Reseal Program	\$243,644
9	Construction of Covered Waste Collection Area	\$407,629
10	Litter Fencing Upgrade	\$44,610
11	Administration Building Lift Replacement	\$228,907
12	Mosque Conservation and Reinterpretation Project	\$220,096
13	Cemetery - Cremation Rose Garden Extension	\$20,000
14	Art Gallery – Workshop Toilet	\$23,950
15	Replace Library Air Conditioning Units	\$13,000
16	7 x Plant Items	\$578,000
	Total carry forward that does not require a revote:	\$2,717,092

## 1. Telephone Network Upgrade -

The existing fixed line telephone infrastructure is outdated and incompatible with modern communications technology and must be replaced prior to Telstra withdrawing technical support. The project commencement was delayed in 2016/17 to allow time for investigation of technical options and user consultations prior to tendering. A tender process has now been completed and a contact has been awarded to Tie Networks Pty Limited. This project is expected to be completed by 31 October 2018.

## 2. Fencing Regeneration Area

Ongoing project to replace old fencing around Regeneration areas and Willyama Common. Priority order of works - 1. Brown St Silverton Rd area -6.7km, 2. South Regeneration Areas -8.9km, 3. White Rocks area and Nine Mile Rd - 6kms, 4. Willyama School and Tibooburra Rd Area - 3.65km. This projected is currently underway and is expected to be completed by the end of 2019.

## 3. Gateway Signs -

 The budget of \$150K is for the design and construction of new welcome to Broken Hill signs on the Silver City and Barrier highways and the Airport road. Council adopted to have a public competition for the design of the signs at the August Ordinary Council Meeting and is expected to be finalised within the 2019 financial year.

#### 4. BH Tennis Association Infrastructure Renewal

 The refurbishment of infrastructure at O'Neil Park Sporting Complex funded by a grant under the Stronger Communities Program. Work was completed by 31 August 2018.

## 5. Patton Park Revitalisation Project

 The refurbishment of infrastructure at Patton Park funded by a grant under the Stronger Communities Program. Procurement and design work has commenced and is due for completion by the third quarter in the 2019 financial year.

## 6. Memorial Oval – Repairs to War Monument

 The refurbishment of the monument at Memorial Oval partly funded by a grant under the War Memorials Grants Program. Work has commenced and is due for completion in October 2018.

## 7. Roads and Pathways Sealing at the Living Desert

 This is an ongoing project to improve the amenity and safety of the facility for visitors. The project is currently underway and is expected to be completed by the end of the 2019 financial year.

## 8. 17-18 Local Road Reseal Program

 The 2017/18 reseal program could not be completed due to unsuitable weather conditions. Consequently the work has been added to the 2018/19 reseal program.

#### 9. Construction of Covered Waste Collection Area

 This projected is currently underway and is expected to be completed by the end of 2018/19.

## 10. Litter Fencing Upgrade – Waste Depot

Following the Waste Audit assessment in Sept 2015, a requirement was placed on the Landfill Licence (5898) that the site is to be litter free by the end of calendar year 2017. The upgrading of the fencing along with other works has assisted in achieving this requirement. This work is expected to be completed in conjunction with the covered waste collection area.

#### 11. Administrative Centre Lift Replacement

 Replacement of the existing Administrative Centre lift which has reached the end of its useful life. The tender for the lift has been awarded and the project is expected to be completed by June 2019.

## 12. Mosque Conservation and Reinterpretation Project

 Broken Hill Mosque Project is partly funded by a heritage grant from the Department of environment and Heritage. Preliminary design and heritage assessment have been completed and quotes sort from suitable contractors. This project is expected to be completed within the 2019 financial year.

## 13. Cemetery – Cremation Rose Garden Extension

 Extension of the cremation rose garden to meet increasing future demand for internment spaces. This project is expected to be completed by June 2019.

## 14. Art Gallery - Workshop Toilet

The Art Gallery Workshop Studio has been operating without a toilet since inception of the workshop studio. A toilet would significantly improve the comfort and accessibility of children, aged and disabled users of the workshop, enhance capacity and grow participation in accordance with funding and budget targets. This work was delayed due to the availability of contractors to carry out the planned works in the 2018 financial year due to competing priorities. It is expected for these works to be completed by the first half of the 2019 financial year.

## 15. Replace Library Air Conditioning Units

 This work was to replace one of four air conditioning units at the Charles Rasp Library. This formed part of the quarter two budget review in 2018. This work was delayed due to the availability of contractors to carry out the planned works and was completed in August 2018.

## 16. 7 x Plant Items

The budget of \$578K is for the purchase of 7 items of plant – 1 water tanker, 1 line marker, 2 tipper trucks 2 Portable traffic lights and a VMS board. Procurement of these items occurred prior to 30 June 2018, and will be finalised and delivered in the first half of the 2019 financial year.

In summary, \$401,000 requires a Council re-vote and \$2,717,092 will be carried forward into the 2018/19 financial year which does not require a Council re-vote.

The total carry forward budget for 2017/18 is \$3,118,092

#### **Strategic Direction:**

Key Direction: 4 Our Leadership

Objective: 4.1 Openness and Transparency in Decision Making

Function: Leadership & Governance

DP Action: 4.1.1.21 Maintain good governance and best practice methods and

ensure compliance with various guidelines and legislation.

## **Relevant Legislation:**

Local Government (General) Regulation (2005) Division 5, Section 211

## **Financial Implications:**

The recommendation will have an impact on the representation of the cash flow in the 2018/19 year as the carry forward of \$3,118,092 was not forecast to be expended in this year. However it will not have an effect on Council's budgeted cash position or budgeted income statement as these were forecasted for 2018/19 based on these capital projects being completed in 2017/18.

An updated capital budget inclusive of the approved carryover's will form part of the September 2018 Budget Quarterly Review report.

## **Attachments**

There are no attachments for this report

<u>JAY NANKIVELL</u> <u>CHIEF FINANCIAL OFFICER</u>

<u>JAMES RONCON</u> <u>GENERAL MANAGER</u>

## ORDINARY MEETING OF THE COUNCIL

September 18, 2018

## ITEM 9

## BROKEN HILL CITY COUNCIL REPORT NO. 166/18

SUBJECT: ADVOCACY STRATEGY 18/47, 11/161

## **Recommendation**

- 1. That Broken Hill City Council Report No. 166/18 dated September 18, 2018, be received.
- 2. That Council adopt the Advocacy Strategy and that it become the centrepiece of Broken Hill City Council's advocacy initiatives for the 2019 State and Federal Elections.

## **Executive Summary:**

Setting the strategic direction of Council and being able to clearly articulate a vision for the City that is designed to seek to capitalise on grant funding opportunities, has been a key piece of strategic work being undertaken over the past six months. Auspice through the Our Leadership Key Direction Working Group (KDWG) and its Chair Cr Christine Adams, staff in the General Managers Office (GMO) have been developing comprehensive briefing notes that are now widely used in meetings and discussions with visiting government Ministers and members of Parliament at both the State of Federal level and equally to those in opposition. This has also been extended to members of the minor parties.

In order to prepare the City of Broken Hill for the upcoming State and Federal elections and ensure the City is well placed to capitalise on the identified key initiatives that form the priorities of both Council and its community, staff have prepared an Advocacy Strategy for the City that crystallises the 'big picture' initiatives that will future proof the City and enhance liveability. The underpinning focus naturally is sustainable population growth.

The Advocacy Strategy document is designed to be a strategy paper that the Mayor, Councillors, staff and all proactive community groups can utilise to 'talk up' the City and advocate for its success. Achieving these initiatives will see a transformational change in Broken Hill that will secure its future, but it cannot be left to one group alone. Broken Hill is at a crossroads and it is what happens as part of the next State and Federal election cycle that will determine its future prosperity.

## Report:

The Advocacy Strategy is a key priority document that embraces investment in capital infrastructure, innovation and entrepreneurialism to transform the economy of Australia's First Heritage Listed City - Broken Hill.

It is a blueprint designed to guide the advocacy activities of Council for the achievement of new urban designed spaces, technology, art, events and enterprises and identifies interventions that will place the City in an optimal position to attract new visitors, residents, businesses and industries.

Advocacy for Broken Hill is about actively pursuing strategies that create an environment that gives our community a voice to influence decisions at a State and Federal level to improve the liveability and economic sustainability of our City.

The Advocacy Focus sets out how Council will use a variety of methods and techniques to pursue Broken Hill's advocacy priorities. This includes opportunistic and programmed activities such as making submissions, direct lobbying, delegations, face to face meetings, correspondence, media activities and public campaigns. Council will also leverage the relationships it has with other councils in Far West NSW, Regional Development Australia, the business community, and industry and service providers.

The blueprint strengthens Council's overall advocacy capability, beyond the projects and priorities identified to be actioned through our advocacy activities.

The emphasis our community has given towards a sustainable economy recognises the imperative to innovate, problem solve and create new opportunities to remain relevant in a global environment that is marked by rapid social and technological change. It also marks a shift in community appraisal, recognising that, although technology has reduced the need for labour over the years, it has also delivered efficiencies and bridged the isolation gap.

Technology paves the way to operate on a national and global scale and delivers far greater opportunities in education, tourism and business. In order to reduce our reliance but also build on new opportunities in the mining industry, the community has identified strategies that reflect a commitment and determination to expand our thinking and adapt to remain relevant in the world as it is today.

This means building on existing economic platforms, like art, culture and tourism, and building on new opportunities such as technology, renewable energies and education. Not only must we seek prospects for new business investment, we must also encourage and support local entrepreneurialism and innovation as our economy transforms to meet new opportunity.

The Blueprint is underpinned by a projected \$50m integrated infrastructure development that includes a focus on strategic transport and housing, connectivity, Heritage City promotions and a cultural precinct development program that connects various sites in the City and fosters creativity, inclusion and innovation.

The plan is a game-changer – moving Broken Hill's economic and psychological attachment to a resource-based economy and providing actionable projects and activities through capital investment in a staged intervention and laying the foundation for communication with government and investors.

To achieve the vision, Council will interact strongly with other spheres of government, business, industry and service providers to identify emerging opportunities and achieve practical support to achieve those opportunities.

## **Strategic Direction:**

Key Direction: 2 Our Economy

Objective: 2.1 Our economy is strong and diversified and attracts people to

work, live and invest

Function: Economic Development

DP Action: 2.1.1.03Collaborate with government and industry partners to explore

investment opportunities for the City.

## **Relevant Legislation:**

Nil.

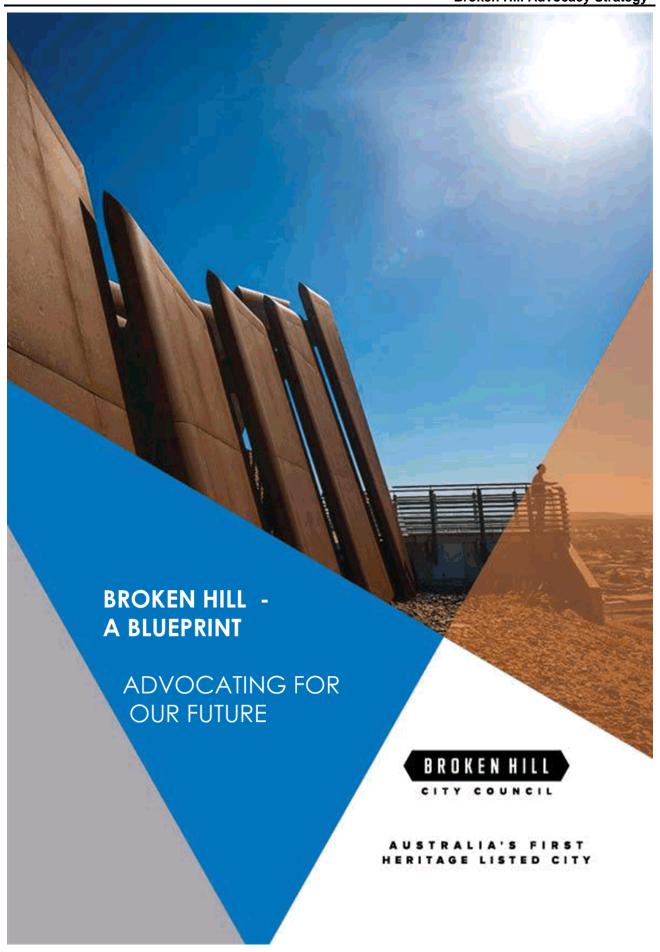
## **Financial Implications:**

Nil

## **Attachments**

1. <a>I</a> Broken Hill Advocacy Strategy

JAMES RONCON GENERAL MANAGER



"BROKEN HILL WILL BE A SELF-RELIANT, STRONG REGIONAL COMMUNITY WITH SERVICES AND FACILITIES TO SUPPORT AN ACTIVE, VIBRANT RESIDENTIAL POPULATION, VALUING AND SHARING THE REGION'S UNIQUE NATURAL AND BUILT ENVIRONMENT WITH REGIONAL, NATIONAL AND INTERNATIONAL VISITORS...."

For further information visit Broken Hill City Council website www.brokenhill.nsw.gov.au. To receive this document in an alternative format please contact Council (08) 8080 3300.

Published September 2018

## INTRODUCTION

Broken Hill – A Blueprint – Advocating For Our Future embraces investment in capital infrastructure, innovation and entrepreneurialism to transform the economy of Australia's First Heritage Listed City - Broken Hill.

It is a roadmap to guide the advocacy activities of Council for the achievement of new urban designed spaces, technology, art, events and enterprises and identifies interventions that will place the City in an optimal position to attract new visitors, residents, businesses and industries.

Advocacy for Broken Hill is about actively pursuing strategies that create an environment to give our community a voice to influence decisions at a State and Federal level to improve the liveability and economic sustainability of our City.

The Blueprint outlines how Council will use a variety of methods and techniques to pursue Broken Hill's advocacy priorities. This includes opportunistic and programmed activities such as making submissions, direct lobbying, delegations, face to face meetings, correspondence, media activities and public campaigns. Council will also leverage the relationships it has with other councils in Far West NSW, Regional Development Australia, the business community, industry and service providers.

The emphasis our community has given towards a sustainable economy recognises the imperative to innovate, problem solve and create new opportunities to remain relevant in a global environment that is marked by rapid social and technological change. It also marks a shift in community appraisal, recognising that, although technology has reduced the need for labour over the years, it has also delivered efficiencies and bridged the isolation gap. Technology paves the way to operate on a national and global scale and delivers far greater opportunities in education, tourism and business. In order to reduce our reliance but also build on new opportunities in the mining industry, the community has identified strategies that reflect a commitment and determination to expand our thinking and adapt to remain relevant in the world as it is today.

This means building on existing economic platforms, like art, culture and tourism, and on new opportunities such as technology, renewable energies and education. We must also actively pursue prospects for new business investment and encourage and support local entrepreneurialism and innovation as our economy transforms to meet new opportunities.

The Blueprint is underpinned by a projected \$50m integrated infrastructure development that includes a focus on strategic transport and housing, connectivity, Heritage City promotion and a cultural precinct development program that connects various sites in the City and fosters creativity, inclusion and innovation.

The plan is a game-changer – moving Broken Hill's economic and psychological attachment to a resource-based economy and providing actionable projects and activities through capital investment in a staged intervention and laying the foundation for communication with government and investors.

To achieve the vision, Council will interact strongly with other spheres of government, business, industry and service providers to identify emerging opportunities and achieve practical support to achieve those opportunities.

## **BROKEN HILL**

The City of Broken Hill is the largest regional centre in the western half of New South Wales and the strategic centre of Far West NSW.

It lies close to the South Australian border and midway between the Queensland and Victorian borders. The nearest population base is Mildura in Victoria, 300 kilometres to the south on the Murray River. The nearest capital city is Adelaide, approximately 500 kilometres to the southwest.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services and connectivity.

Although located within NSW, Broken Hill has strong cultural and historic connections with South Australia and operates on Central Australian Time, half hour behind Eastern Standard Time.

Broken Hill is Australia's longest lived mining city, where some of the world's major mining companies were founded on the richest mineral deposits and where safe working practices and workers legislation were first developed. The city skyline is dominated by prominent mining structures along the Line of Lode, including a memorial to miners.

The City sits beneath a vast sky (now being mined for renewable energy), atop a landscape famed for its natural, cultural and industrial heritage. Each day lives are lived out in dwellings built atop a mineralogical rainforest containing 300 confirmed mineral species and representing 2,300 million years of geological history. Many of the City's streets take their names from the wealth of metals, minerals and compounds found in the City's Ore Deposit (its Line of Lode).

The City is renowned for its perfect light – by day the sun and by night the stars, the desert moon and the city lights – which attracts artists, photographers and filmmakers.

In January 2015, Broken Hill was recognised as Australia's First National Heritage Listed City. International findings show that heritage listing 'sells' and can stimulate growth through the visitor economy and the attraction of investment and entrepreneurial opportunity. As part of a very elite club, there is potential to heighten the brand of Broken Hill to world status.

## **FACT FILE**

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2017 17,780 2011 18,517 2006 19,363

## **TOTAL WORKFORCE**

Male 3488 Female 3999 Total 6849

INDUSTRY	\$(M)	JOBS
Mining, Construction,	\$242.8	1,409
Manufacturing		
Household Services*	\$206.8	3,236
Tourism	\$98.4	585
Retail Trades	\$54.7	1,113
Public Administration	\$54.0	498
and Safety		

INDUSTRY	\$(M)	JOBS
Mining, Construction,	\$242.8	1,409
Manufacturing		
Household Services*	\$206.8	3,236
Tourism	\$98.4	585
Retail Trades	\$54.7	1,113
Public Administration	\$54.0	498
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'Household Services' refers to Accommodation and Food Services, Education and Training, Health Care and Social Assistance, Arts and Recreation Services and Other Services

## LIVEABILITY STRENGTHS

Attractive built environment

Open landscape

Access via road, rail, air

Numerous sport and recreation options Strong and growing mining and renewable

energy industries Highly skilled workforce

Diverse employment opportunities

Affordable Housing - Median House Price

\$105,000

Regional Hospital, many allied health

services

Education – quality primary, secondary options, TAFE and University options

Proximity to Mildura and Adelaide

## STRATEGIC PROJECTS

CBD Cultural Precinct, Library, Community

Hub

Broken Hill Airport Redevelopment

Heavy Vehicle Bypass Heritage City Promotion

Smart and Sustainable Community

Transition

Broken Hill Blueprint for the Future

## **CHALLENGES**

Slow declining population

Ageing population

Minimal housing stock

Land lock inhibiting industrial and residential

development

Size of skilled workforce for major infrastructure

projects

Commodity prices

Loss of young adults to employment and

education opportunities elsewhere

Speed of connectivity Ageing infrastructure

Inability of Broken Hill Airport to service larger aircraft

## **OPPORTUNITIES**

Tourism

Australia's First Heritage City
Nature-based, eco and
adventure tourism
Events and conferences
Cultural and Indigenous
tourism

Road

Completion of sealing of

Cobb and Silver City

Highways

Rail Increase number of services

from Sydney to Broken Hill and interstate services to

South Australia

Connectivity Improve

Industry

telecommunications and broadband access speed Renewable energy (wind,

solar)

Carpentaria Resources Hawson's Iron Project Cobalt Blue Thackaringa

Cobalt Project

National Waste Processing

Facility

LandUnlock Crown land forDevelopmentindustrial and residential

development

CBD Cultural Precinct, library and

Redevelopment community hub Line of Lode Redevelopment

Airport Grow commercial opportunities and

opportunities and capacity to attract carriers

City Bypass Improve heavy vehicle movement – remove from

residential areas.

5



## **KEY PRIORITY AREAS**

During the development of our Community Strategic Plan 2033 our community told us how they see themselves and importantly how they would like Council to respond to their concerns. These directions set the foundation for change and also influence our Blueprint for economic development and social change. The key priority areas are:



#### **Our Community**

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle. Our community told us that it is our people and how we work together that will ensure how we position ourselves to refain our sense of identity, our health, wellbeing, social inclusion and connectedness.



#### **Our Economy**

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow. Our community told us that a sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.



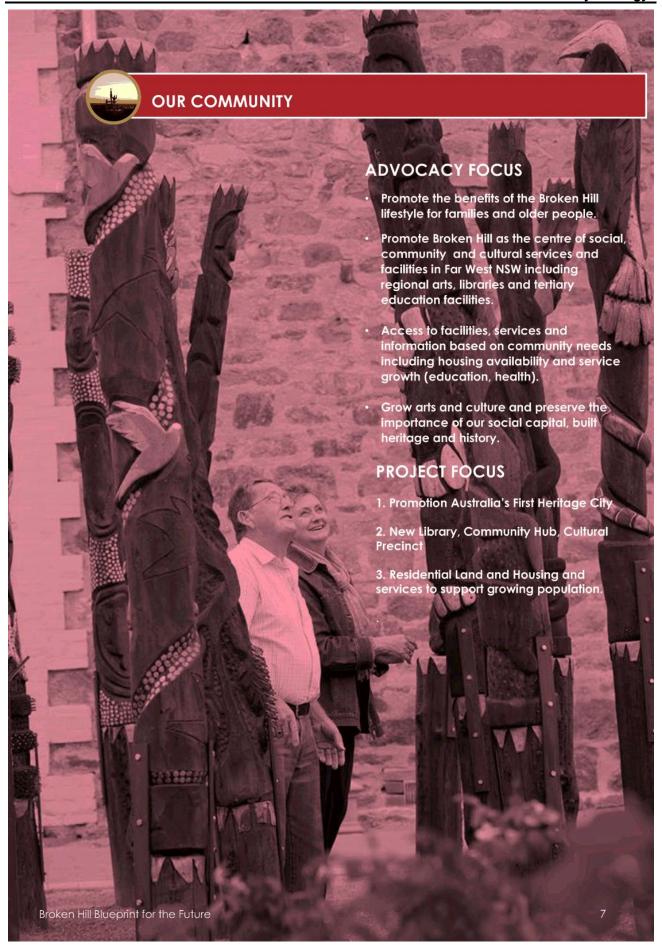
## Our Environment

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the humar impact to ensure a sustainable and healthy community. Our community told us that the conservation and preservation of the natural environment and architectural environment is important and that activities to reduce greater the human impact on the environment will create a sustainable and healthy community.



#### Our Leadership

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history. Our community told us that Local Government is the level of government closest to the people, the voice of the community and its strength of leadership directly impacts upon the wellbeing of people in Broken Hil





## OUR COMMUNITY PRIORITY - PROMOTION AUSTRALIA'S FIRST HERITAGE LISTED CITY

#### **Project Focus**

New South Wales has the unique opportunity to develop a global marketing package based on heritage and cultural tourism through the promotion of the nation's only Nationally Heritage Listed City.

The City of Broken Hill was recognised as 103rd place on the National Heritage list on 20 January 2015 and deemed to have outstanding heritage value to the nation.

Council will collaborate with the community, Government, Industry and private investors to illuminate the City's iconic status to global potential to promote grow the visitor economy.

#### **Benefits**

- Increased national and global awareness of Australia's Only National Heritage Listed City
- Increase visitation to Broken Hill and New South Wales
- Growth in tourism experiences, product and visitation

#### **Advocacy Focus**

- Promote Broken Hill as an asset of outstanding heritage value to the nation
- Promote the importance of collaborative asset management and marketing to Federal and State Governments, industry and private benefactors.



## OUR COMMUNITY PRIORITY - LIBRARY, CULTURAL PRECINCT AND COMMUNITY HUB

#### **Project Focus**

The vision for the new Broken Hill Cultural Precinct, library and community hub aligns with the focus of reinvigorating the City's main Street (Argent Street) as the City's number one urban precinct and meeting place.

Estimated at \$10m – \$15m, the precinct will link the cultural facilities throughout the City through an interpretive wayfinding project, integrating the central themes of the Community Strategic Plan and a number of the City's other strategic frameworks around the Smart Community Framework, heritage and strategic land use.

The library will form the centrepiece of the new Cultural Precinct and gateway to the Council's arts, leisure, recreation, information, administration and education services. Centred on the historic Town Hall Facade site, the building will maintain the existing façade as its entrance and will house the new library and Outback Archives, meeting and creative spaces and consolidate the potential of the colocation of Council services into a hub for visitor and customer services.

#### **Benefits**

- Main street activation that will create an place that runs from day to night with innovative and original experiences
- A central hub to provide a place of creativity, collaboration, connection, learning, convenience and culture
- A multi-purpose facility for residents and visitors
- Integrated technology throughout the facility
- A strong connection to our history and heritage
- Public art that will have a significant contribution to the facility's presence as a community hub.

## **Advocacy Focus**

- Promote the importance of the precinct as a major tourism drawcard to increase overnight visitation the Broken Hill
- Enhance the City's cultural offering including in creative arts and film and television and television by capitalising on the Region's heritage, cultural, seasonal and natural endowments
- Advocate for investment to all tiers of Government and private investors.



## OUR COMMUNITY PRIORITY - RESIDENTIAL LAND AND HOUSING

#### **Project Focus**

One of pillars of sustainable development is access to adequate housing and land. While Broken Hill has a long history of, and continues to offer affordable housing, the future success of industry growth requires residential housing stock to attract families to move to the City.

Of note, are the mining investments in cobalt and iron ore which will create its own challenges in the housing and accommodation market and transport space. With Hawson's Iron Ore project expected to start in late 2019 with an anticipated 1500 jobs during construction and 500 permanent, accommodation in the City will be at a premium.

#### Council will:

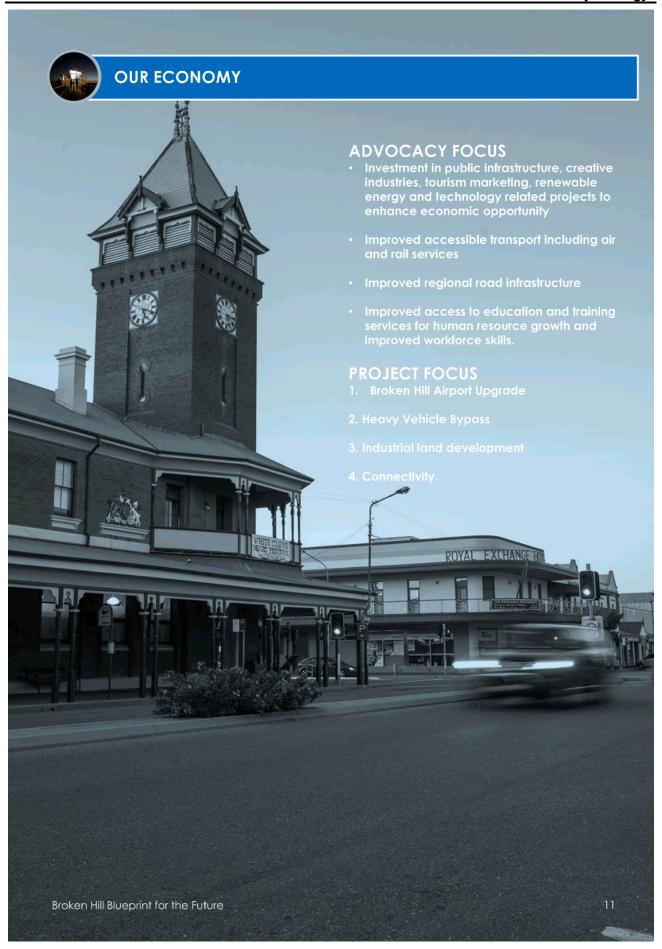
- Collaborate with local commercial housing industry representatives to identify current available housing and land stock
- Liaise with industry and research the future need for housing and type of housing required
- Collaborate with State Government to release land, including Crown land if required for housing development
- Ensure that appropriate community facilities are available to meet future growth needs.

#### **Advocacy Focus**

- Promote the growth of future industry investment in the region, including mining and work with State Government to ensure availability of residential land and housing to support population growth
- Embrace opportunities to improve liveability services such as access to affordable transport, education and health and community services to support a growing population.

#### **Benefits**

- Increased attractive housing stock will attract families to live in the City
- Opportunity to attract investment in residential housing market
- Housing available for new workers and their families attracted to new ventures such as mining
- Increased economic activity with new building projects
- Increased employment and training opportunities in construction industry.





## **OUR ECONOMY PRIORITY - BROKEN HILL AIRPORT UPGRADE**

#### **Project Focus**

Broken Hill Airport is the gateway for the provision of most of the Local, State and Federal Government services provided to the Far West community.

It provides important air transport links to South Australia, New South Wales and Victoria and is the strategic entry point for a number of Far West NSW communities.

It supports Regular Public Transport (RPT) services, Royal Flying Doctor Service (RFDS), air charter operations and General Aviation (GA).

Council is seeking to upgrade current airport infrastructure (estimate cost: \$20m) to grow regional flight capacity and overcome constraints presently preventing use of the airport by major budget carriers and larger private charters, particularly related to the mining and event industries. With an expected increase in demand for passenger services with the growth in the mining industry, the airport also requires capacity to link with major gateway airports.

The infrastructure required includes upgrades to the aprons, taxiways, runways, lighting, cabling, the T-Vasis system with precision approach path indicators (PAPIs), boundary fencing and potentially, security and terminal upgrades.

#### Benefits

- Long-term sustainability of the Airport secured to meet the needs of existing users and future demand
- Cater for and service of larger jet aircraft typically used by major budget carriers
- Drive tourism as a result of affordable and competitive transport and increase tourist passenger traffic at the airport
- Facilitate the continued presence of a Royal Flying Doctor Service Base
- Facilitate additional business and commercial (including non-aviation) development.

#### **Emerging Industry - Pilot Training**

Council is keen to continue the national conversation about facilities for pilot training. The Airport facilities and City's educational spaces are well-placed to support the future development of pilot training with the support of private and public investment. The Airport has significant space for expansion and because of its location, its desert climate and limited rainfall (235mm annual average), the location provides opportunity to use the space with few natural impediments.

## Advocacy Focus

- Broken Hill Airport is a regional airport servicing Broken Hill, Central Darling Shire and Unincorporated NSW
- Air transport underpins the growth of industry and development in Far West NSW
- Remove barriers that prevent larger budget carriers from Broken Hill
- Support growth in agriculture, mining and tourism by developing regional connectivity and transport logistics to better access markets.



## **OUR ECONOMY PRIORITY – HEAVY VEHICLE BYPASS**

#### **Project Focus**

Broken Hill is a strategic regional transport hub on the junction of a major east-west road transport corridor (the Barrier Highway) and north-south corridor (the Silver City Highway). It experiences 24 hour traffic movement.

Over a period of many years, Council has identified numerous problems caused by the 24-hour movement of heavy vehicles through the city.

Many of the region's mines are based in and around Broken Hill and current roads struggle to support large vehicles, such as oversize and/or over-mass. A bypass would expedite this movement, while providing numerous health, safety and amenity benefits to Broken Hill residents and businesses.

In 2012, the Commonwealth, NSW Government and Perilya committed \$6m to the project but Council, at that time, was unable to commit to the capital investment of the remaining \$3.7m.

Construction of the bypass however, continues to be a major priority for industry, business and Council to deliver a range of economic and social benefits to the Broken Hill and the surrounding region.

#### **Benefits**

- Capitalise on key freight corridors, including the Barrier, Silver City and Cobb Highways and the Sydney to Adelaide rail route
- Connect all local State highways and regional roads without trucks having to pass through the City centre reducing the movement of heavy vehicle through residential areas
- Enhanced regional transport links heavy vehicles between the Silver City and Barrier Highways
- Increased transport efficiencies for heavy vehicles with reduced travel time and fuel consumption through Broken Hill
- An economical road route between raw material supplies and treatment facilities on opposite sides of heavily built up areas of Broken Hill
- A reduction in nuisance caused by traffic generated dust and noise (this is a priority health issue in Broken Hill given high lead levels in some parts of the community)
- Enhanced road safety for all users in built up areas of Broken Hill.

#### Advocacy Focus

- Promote the City's status as a transport hub for the Region
- Promote the numerous health, safety and amenity benefits to Broken Hill residents and businesses
- Improved interstate and intrastate transport routes.



# **OUR ECONOMY PRIORITY – INDUSTRIAL LAND DEVELOPMENT**

## **Project Focus**

Broken Hill is surrounded entirely by Unincorporated New South Wales.

It is landlocked and to capture the potential economic benefits from the growth in mining, manufacturing, agriculture and renewable energy industries, suitable industrial land needs to be unlocked.

The expansion of available industrial land will provide increased opportunities for industry to grow and investors to consider Broken Hill as a viable location for establishment. It sets the foundation for the City being able to embrace the advantages of new technology, production methods, new lifestyle preferences, and business and investor location decisions.

## **Benefits**

- Ensure an adequate supply of industrial land with the capacity to enable development of specialised industry clusters and encourage co-location of related industries to decrease supply chain costs.
- Increased capacity to promote Broken Hill to industry and investment as a location for establishing new business.

## **Advocacy Focus**

- Facilitate industry growth through development of industrial land to grow economies of scale and sustainable energy generation and storage
- Monitor requests for industrial land to inform planning for water, waste water, electricity, gas and telecommunications infrastructure to inform decisions about the requirements of industry.



## **OUR ECONOMY PRIORITY - CONNECTIVITY**

## **Project Focus**

Council has invested almost \$1 m in smart technology projects during 2017-2018 and is committed to working with State and Federal Governments to continue to grow a smart community. Council will continue to invest in technology projects and lobby on behalf of community to ensure major connectivity infrastructure is built (e.g.: NBN) to improve economic and social resilience by delivering telecommunications infrastructure to empower businesses and residents through improved connectivity in the digital economy.

There continues to be internet black spots at properties in the City and phone black spots on a number of the highways and main roads leading into the City.

Seen as a key competitive advantage for our region, enabling Broken Hill to become a smarter community by using smart, integrated technologies will promote synergies and growth across the region, with the aim of making Broken Hill an even more attractive place to grow a business, expand skills, raise a family and lead a productive, fulfilling life.

### **Benefits**

- Enhance economic development through fast, global connectivity to create more and better jobs, increase regional output and foster innovation and prosperity
- Ensure internet access is available to all premises in Broken Hill
- Increase quality of life and wellbeing through access to a healthy, safe, engaged and clean lifestyle
- Enable the responsible and efficient use of natural, human and economic resources
- Increase safety of self-drive visitor market through Black Spot minimisation.

## **Advocacy Focus**

- · Investment in enabling technology and its infrastructure
- Internet access to all properties in Broken Hill
- Complete NBN to connect homes and businesses to high speed broadband via fibre optic cable
- · Increased opportunity for industry to grow into global markets





## OUR ENVIRONMENT PRIORITY – RENEWABLE ENERGY INDUSTRY

## **Project Focus**

Broken Hill and the surrounding region is a leader in the renewable energy sector in Australia – home to Australia's second largest Solar Plant that feeds enough energy into the grid each year to power the city's residential power needs more than two and a half times over.

The Silverton Wind Farm will further bolster the region's renewable industry by generating up to six times the amount of electricity that the solar plant produces.

Council is keen to work with multiple partners to grow knowledge and demonstrate the region's suitability for renewable energy projects that will reduce the impact of the human footprint including a reduction in greenhouse gas emissions through the development of energy efficient infrastructure projects, the continued minimisation of waste, the reuse and recycling of resources and through educational programs to bring residents with us on the journey.

## **Benefits**

- Consolidate Broken Hill's reputation as a renewable energy leader
- Opportunity to embrace national demonstration projects
- Enhance economic development to create more and better jobs, increase regional output and foster innovation and prosperity
- Enable the responsible and efficient use of natural, human and economic resources
- · Diversify exiting industry base
- · Grow skilled workforce

## **Advocacy Focus**

- Act as a regional advocate to secure government and industry investment to grow the region's renewable energy industry
- Lobby for industry incentives to support renewable energy project investment
- Increase the capacity of transmission grids to extend the renewable opportunities for Broken Hill
- Work with multiple partners to create an Australian Centre for renewable energy through the development of energy efficient infrastructure projects, the continued minimisation of waste, the reuse and recycling of resources and through educational programs to bring residents with us on the journey.



## OUR ENVIRONMENT PRIORITY – SOUTHERN LIGHTS PROJECT

## **Project Focus**

Broken Hill City Council is involved in the Southern Lights Project which is a joint initiative between The Riverina Eastern Regional Organisation of Councils (REROC), Riverina and Murray Joint Organisation (RAMJO), Central NSW Joint Organisation (CNSWJO) and Canberra Region Joint Organisation (CBRJO).

Southern Lights is local government driven project whereby Councils work in cooperation with Essential Energy to change the way that street lighting is delivered across Southern NSW.

Southern Lights aims to replace over 75,500 street lights with state-of-the-art LED lighting and smart controls technology across 41 Local Government Areas.

Broken Hill will replace more than 2,000 mercury vapour and high pressure sodium street lights to LED.

The total project cost is approximately \$60m with an estimated cost to Broken Hill of \$900,000 with a payback period of 3.5 years.

### **Benefits**

- LED street light uses less energy, does not contain hazardous materials such as toxic mercury and helps reduce CO2 emissions.
- Smart controls support the deployment of other smart technologies across our City.
- LED street lights and smart controls offer a unique opportunity for Broken Hill to enhance its street lighting, save energy, improve community safety and mitigate the environmental impacts of our current street lighting.

## **Advocacy Focus**

Council is pursuing a collaborative approach to work with like-minded organisations to focus better outcomes for local residents.

Council will be seeking to attract government funding for this project to increase Council's capacity to invest savings generated by the LED deployment into service instead of paying down debt.



# OUR ENVIRONMENT PRIORITY – NATIONAL WASTE RECYCLING CENTRE

## **Project Focus**

Broken Hill offers a number of unique opportunities to contribute to a national onshore waste processing solution and generate regional development in NSW.

The environment, strategic transport routes, skill base and educational and training facilities provide a real foundation for the investigation of this project.

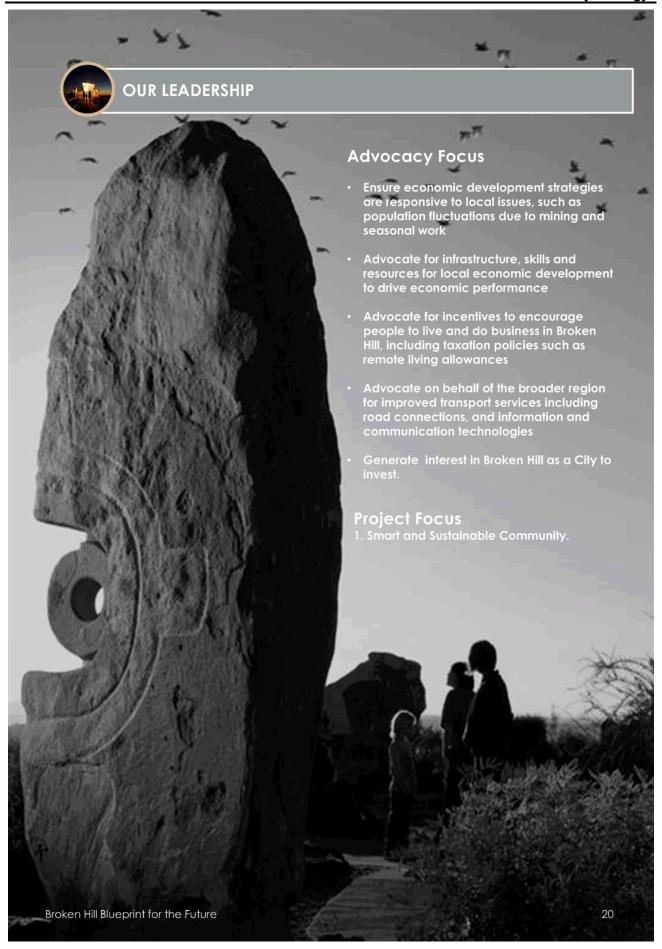
Building a renewable energy powered waste processing facility in Broken Hill provides an opportunity to manage waste onshore, reprocess and value-add to waste, change the regime of importing recycled material from countries made from Australian waste and create a global demonstration project that will promote Australia's reputation as leaders in environmental management.

## **Benefits**

- Increase regional Gross Domestic Product
- Develop reputation as Australian and global leader in waste management
- · Diversify exiting industry base
- Grow skilled workforce through industry development and skills training
- · Increase capacity of freight hub.

## **Advocacy Focus**

- Highlight the location-specific competitive advantages including the region's benefits such as climatic conditions, strategic transport routes, connections to rail and ports and access to skilled workforce and training facilities
- Promote the city's access to solar energy, power and water
- Promote national capacity to manage waste onshore, reprocess and value-add to waste, change the regime of importing recycled material from countries made from Australian waste.





# OUR LEADERSHIP PRIORITY – SUSTAINABLE AND SMART BROKEN HILL - #SUSTAINABLEBH

## **Project Focus**

Seen as a key competitive advantage for our region, enabling Broken Hill to become a smarter community by using smart, integrated technologies will promote synergies and growth across the region, with the aim of making Broken Hill an even more attractive place to grow a business, expand skills, raise a family and lead a productive, fulfilling life.

Council has invested almost \$1m in smart technology projects during 2017-2018 and is committed to working with State and Federal Governments to continue to grow a smart community.

Future projects include smarter city lighting, CCTV, vivid-style festival projection and lighting on City buildings, smart bins and parking.

## **Benefits**

- Build community resilience to population and demographic change
- Improve economic and social resilience by delivering telecommunications infrastructure to empower businesses and residents through improved connectivity in the digital economy
- Increasing quality of life and wellbeing through access to a healthy, safe, engaged and clean lifestyle
- Enhancing economic development to create more and better jobs, increase regional output, and foster innovation and prosperity
- Enabling the responsible and efficient use of natural, human and economic resources

## **Advocacy Focus**

- Address gaps in infrastructure, transport connections and communications technologies that restrict economic development
- Minimise the impact of population fluctuation due to seasonal work through diversification.



## OUR LEADERSHIP - MONITORING, EVALUATION AND REVIEW

The activities in this Blueprint will be measured against the Integrated Planning and Reporting Framework and reported in Council's Annual Report. Progressive reports will be made to the community through Council's Community Engagement processes and at the Monthly Meeting of Council as required.

In 2009, the NSW Government introduced new legislation in the form of the Local Government Amendment (Planning and reporting) Act 2009 to improve strategic planning in NSW councils.

The Integrated Planning and Reporting Framework requires councils to develop a Community Strategic Plan, which outlines the Vision, Goals and Strategies. The plan is not limited to the responsibilities of any one government or organisation.

Under the Framework, Broken Hill City Council uses the Community Strategic Plan to determine which goals and strategies can be implemented at a local government level. These goals and strategies are included in a four year Council Delivery Program. To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a Resourcing Strategy is prepared to address long term asset management, financial management and workforce planning. The Operational Plan is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented.

Each year, our success in achieving the goals and strategies set out in these plans will be reported through Council's Annual Report. Although considered long term, our Community Strategic Plan and Delivery Program will remain current through a four yearly review in line with Local Government Elections. The first Community Strategic Plan for Broken Hill was endorsed in 2010 and subsequently reviewed after a significant community engagement exercise in 2013 and further reviews in 2014 and 2017.



Ordinary Council 26 September 2018

## ORDINARY MEETING OF THE COUNCIL

July 24, 2018

## **ITEM 10**

## BROKEN HILL CITY COUNCIL REPORT NO. 153/18

SUBJECT: ADOPTION OF THE DRAFT AGENCY INFORMATION GUIDE

11/118

## Recommendation

- 1. That Broken Hill City Council Report No. 153/18 dated July 24, 2018, be received.
- 2. That Council adopt the Draft Agency Information Guide.
- 3. That the previous Agency Information Guide be removed from Council's website and replaced with the revised Agency Information Guide.

## **Executive Summary:**

Council must have in place an *Agency Information Guide* in accordance with Section 20 of the *Government Information (Public Access) Act 2009 (the Act)*. The Act states:

- "Agencies must have an agency information guide
- (1) An agency (other than a Minister) must have a guide (its "agency information guide") that:
  - (a) describes the structure and functions of the agency, and
  - (b) describes the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public, and
  - (c) specifies any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions, and
  - (d) identifies the various kinds of government information held by the agency, and
  - (e) identifies the kinds of government information held by the agency that the agency makes (or will make) publicly available, and
  - (f) specifies the manner in which the agency makes (or will make) government information publicly available, and
  - (g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.
- (2) An agency must make government information publicly available as provided by its agency information guide.
- (3) The Director-General of the Department of Local Government may, in consultation with the Information Commissioner, adopt mandatory provisions for inclusion in the agency information guide of local authorities. The agency information guide of a local authority must include any such mandatory provision unless the Director-General otherwise approves in a particular case."

Ordinary Council 26 September 2018

Prior to adopting a new or amending a current Agency Information Guide (the Guide), Council is required to notify the Information Commissioner in accordance with Section 22 of the Act:

"Role of Information Commissioner

- (1) An agency must notify the Information Commissioner **before** adopting or **amending** an agency information guide and must, if requested to do so by the Information Commissioner, consult with the Information Commissioner on the proposed agency information guide or amendment.
- (2) The Information Commissioner can issue guidelines and model agency information guides for the assistance of agencies in connection with agency information guides."

It was resolved at the Council meeting 26 April 2018 to release the revised Agency Information Guide to the Information Commissioner for review and comment.

A response has since been received (attached) that any comments that may be received in the future about the guide may be incorporated in the next review of the Guide.

## Report:

Council's current Agency Information Guide was adopted 29 April 2017, (minute number 45523). The Act states an agency must review its Agency Information Guide and adopt a new agency guide at intervals of not more than 12 months.

Section 21 of the Act states:

Adoption and review of agency information guide

An agency must adopt its first agency information guide within 6 months after the commencement of this section and must review its agency information guide and adopt a new agency information guide at intervals of not more than 12 months. An agency may update and amend its agency information guide at any time.

Further, in accordance with Section 22 of the Act, Council is required, prior to adopting a new or amending a current Agency Information Guide, to notify the Information Commissioner.

Role of Information Commissioner

- (1) An agency must notify the Information Commissioner before adopting or amending an agency information guide and must, if requested to do so by the Information Commissioner, consult with the Information Commissioner on the proposed agency information guide or amendment.
- (2) The Information Commissioner can issue guidelines and model agency information guides for the assistance of agencies in connection with agency information guides.

The Agency Information Guide has been reviewed and the following changes have been made in line with Council's current procedures and processes, updated information, correction to any notable errors and feedback received dated 25 July 2018 (attached) from the Information and Privacy Commission's Investigation & Review Officer, Elizabeth Sheen:

Section	Changes made
3. About Our People	Demographic information updated to reflect current information available from profile.id.com.au.

Ordinary Council 26 September 2018

6. Council Organisation Structure	Council's Organisation Structure updated to reflect current structure and roles.
11. How To Access Information Held By Council - 11.4.5 Fees	Information regarding fees has been included following advice from the NSW Ombudsman.

It is recommended that Council adopt the Draft Agency Information Guide as presented and that any future guidance and comment received from the Information Commissioner be considered during future reviews of the Agency Information Guide. The next review is scheduled for July 2019, or earlier in the event of any significant changes occurring.

## **Strategic Direction:**

Key Direction: 4 Our Leadership

Objective: 4.1 Openness and Transparency in Decision Making

Function: Corporate Support

DP Action: 4.1.1.21 Maintain good governance and best practice methods and

ensure compliance with various guidelines, legislation and report

requirements

## **Relevant Legislation:**

Government Information (Public Access) Act 2009 - including specific sections as described within this report

Local Government Act 1993 - including Section 739 Protection of Privacy

## **Financial Implications:**

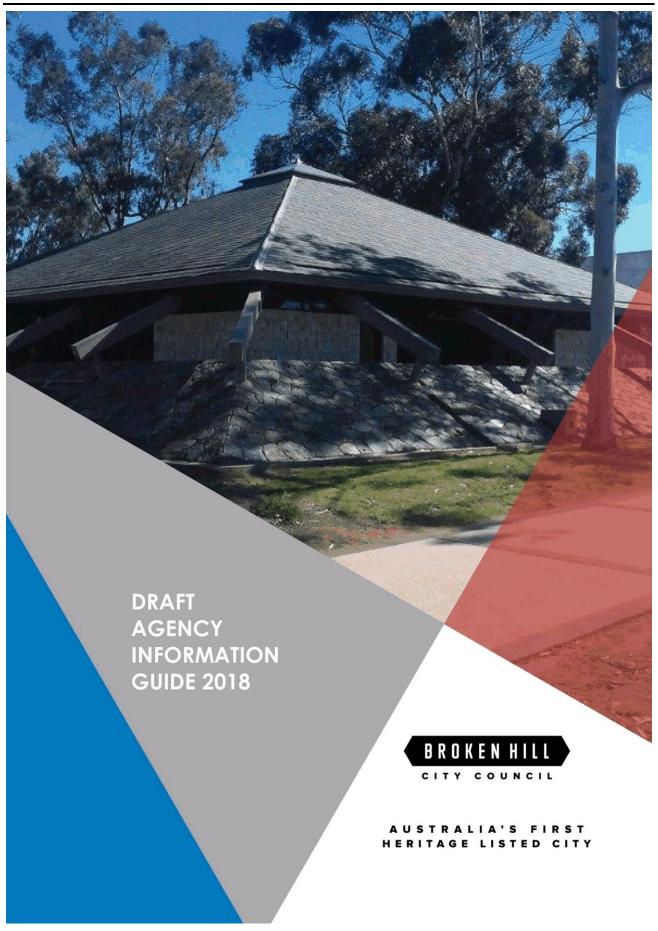
There are no financial implications

## **Attachments**

- 1. UDRAFT Agency Information Guide 2018
- 2. J Agency Information Guide feedback letter IPC

RAZIJA NU'MAN DIRECTOR CORPORATE

<u>JAMES RONCON</u> <u>GENERAL MANAGER</u>



QUALITY CONTRO	1			
KEY DIRECTION	4 Our Leaders	4 Our Leadership		
OBJECTIVE	4.1 Openness	and Transpare	ency i	n Decision Making
FUNCTION	Corporate Support			
STRATEGY	4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements			
FILE REFERENCE No	11/118	TRIM No		D16/1194
RESPONSIBLE OFFICER	Public Officer			
REVIEW DATE	March 2019			
DATE	ACTION		MIN	UTE No
27July 2011	Adopted by C	Council	42940	
March 2017	Document reviewed and amended		N/A	
29 March 2017	Endorsed for release to Information Commissioner		45501	
26 April 2017	Adopted		45523	
16 June 2017	Information and Privacy Commission (IPC) assessment		N/A	
March 2018	Document reviewed and amended		N/A	
26 April 2018	Endorsed for release to Information Commissioner		45799	
July 2018	Document amended		N/A	
26 September 2018				
NOTES	Front cover image: Council Chamber			
ASSOCIATED DOCUMENTS	Broken Hill 2033 Community Strategic Plan Long Term Financial Plan 2018-2027 Delivery Program 2017-2021 Schedule of Fees and Charges 2018/2019 Privacy Management Plan Records Management Policy			

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## 1. INTRODUCTION

## 1.1 What is an Agency Information Guide?

An Agency Information Guide is a guide developed in accordance with Section 20 of the Government Information (Public Access) Act 2009 (GIPA).

The section of the Act clearly outlines what information must be included in an Agency Information Guide.

## 1.2 Why does Council need to have an Agency Information Guide?

In accordance with Section 20 of the Act, Council must have an Agency Information Guide.

Council has a strong commitment to assisting those who wish to view or obtain information under GIPA and encourages people who request information to contact the Public Officer.

## 1.3 What does the Agency Information Guide include?

In accordance with Section 20 of the Act, Council (referred to as the agency in the Act) must have an Agency Information Guide that:

- a) describes the structure and functions of the agency, and
- b) describes the ways in which the functions (including, in particular, the decision-making functions) of the agency affect members of the public, and
- specifies any arrangements that exist to enable members of the public to participate in the formulation of the agency's policy and the exercise of the agency's functions, and
- d) identifies the various kinds of government information held by the agency, and
- e) identifies the kinds of government information held by the agency that the agency makes (or will make) publicly available, and
- f) specifies the manner in which the agency makes (or will make) government information publicly available, and
- g) identifies the kinds of information that are (or will be) made publicly available free of charge and those kinds for which a charge is (or will be) imposed.

## 2. ABOUT THE CITY

"When you think of regional Australia, when you think of mining, when you think of the ethos of Australia, you think of Broken Hill"

Minister of Environment Greg Hunt

Since its birth as a little mining village in the 1880s, Broken Hill has gone on to be recognised as the boldest place in the Australian outback, a reputation pressure-cooked over decades of hardship and heroic survival in the desert.

The ore body discovered in 1883 immediately made Broken Hill famous - a frontier outpost promising great fortune and luring people from all over the world.

Broken Hill Proprietary (BHP) boomed in the 1880s and the population reached 20,000 by 1891.

There have been periods of boom and bust but in the 70s and 80s something changed. The dominant workers' culture gave way to a local passion for the arts.

Artists like Pro Hart and locally-made films such as Mad Max 2 and Priscilla: Queen of the Desert gave birth to tourism.

Soon, Broken Hill began to be seen through the eyes of the world as a place of beauty and an iconic travel destination.

No longer content with its two-speed mining economy, Broken Hill began a new era as more than an engine of sweat and stone.

People began to regard the City and its people as a culture in its own right, a place with a definite outback soul that might be exported to the rest of the world.

Through the efforts of community leadership, Broken Hill is a living museum, an artefact that survives in the desert.

Art deco shopfronts petition to customers from a bygone age and there are buildings both grand and made of tin.

Yet there is also a sense of luxury, comfort and sophistication thanks to decades accommodating mining magnates, movie moguls and visitors from around the world.

There literally is nowhere quite like it on earth. Most of all......there are few places in the world where one can stand in a street at the urban boundary, some 18,000 people and all their dwellings immediately at one's back, and view nothing but red desert in front, as far as the eye can see.

This is the essential experience of Broken Hill.

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# 3. ABOUT OUR PEOPLE

The Broken Hill City Community Profile provides demographic analysis for the City.

POPULATION			
2017	17,780		
2011	18,517		
2006	19,363		

TOTAL WORKFORCE			
Census Population 2016	7,568		
Female population	51.3%		
Male population	48.7%		

INDUSTRY	\$(M)	JOBS	
Mining,			
Construction,	\$242.8	1,409	
Manufacturing			
Household	\$206.8	3.236	
Services*	\$200.0	3,230	
Tourism	\$98.4	585	
Retail Trades	\$54.7	1,113	
Public			
Administration	\$54.0	498	
and Safety			
*Household Services' refers to			
Accommodation and Food Services,			
Education and Training, Health Care			
and Social Assistance, Arts and			
Recreation Services and Other Services			

Source: profile.id.com.au

## 4. ABOUT COUNCIL

The Municipality of Broken Hill was incorporated on 22 September 1888, just five years after boundary rider Charles Rasp pegged the first mineral lease on the site.

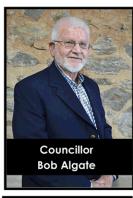
At that time, Broken Hill was a rough and ready community of timber and corrugated iron buildings and the need for public health controls was one of the main driving forces behind incorporation. The City was divided into four wards, Burke, Wills, Sturt and King, each returning three aldermen. The ward system has since been abandoned and Councillors are elected to represent the whole of the City.

Following application by Council in 2006, the then Minister for Local Government approved that the number of Councillors for Broken Hill City Council be reduced from 12 to 10 councillors. The Mayor of Broken Hill is popularly elected. The Deputy Mayor is elected by the sitting Councillors on an annual basis.





















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# 5. OUR COMMITMENT TO BROKEN HILL

## **OUR VISION**

Broken Hill is a vibrant, prosperous and culturally rich Heritage City shared with visitors from around the world.

## **OUR MISSION**

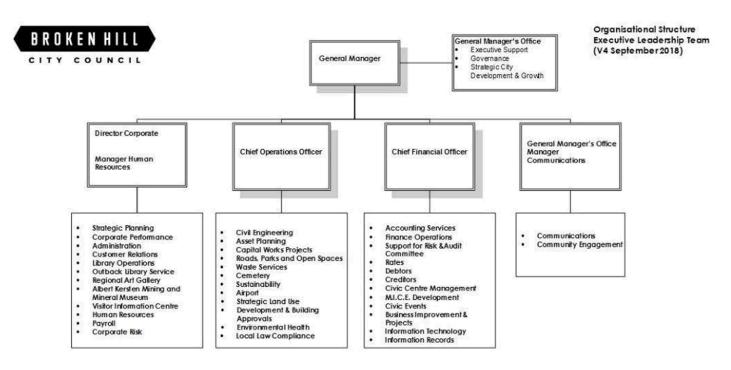
Council provides high quality services and leadership to enhance community living and facilitate a prosperous economy.

OUR STATEMENT OF VALUE				
INSPIRING				
We're leading Broken Hill into the Future	This means we:  Recognise change starts with us  Share our passion  Act as positive role models  Are focused on delivering results			
OPEN				
We're transparent and honest	<ul> <li>This means we:</li> <li>Are united</li> <li>Are reliable – when we make a decision we stick to it</li> <li>Can be trusted</li> <li>Are always available to listen</li> </ul>			
ORIGINAL				
We're pioneering new ideas while remembering what makes us unique	<ul> <li>This means we:</li> <li>Won't forget our past, even when forging our future</li> <li>Are open to new ideas and think outside the square</li> <li>Champion our uniqueness</li> <li>Look for new solutions rather than relying on the old ways</li> </ul>			
HUMAN				
We're involved in the community	<ul> <li>This means we:</li> <li>Are inclusive</li> <li>Respect diversity and how different people think</li> <li>Value doing it together</li> <li>Have a genuine sense of humanity</li> </ul>			
FEARLESS				
We're up for the challenge	This means we:  Strive to solve our own problems  Defend what's important to our community  Are prepared to take the lead  Take opportunities and make something of them  Are not afraid to make tough decisions			

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# 6. COUNCIL ORGANISATION STRUCTURE



Review date: 14/9/2018

## 6.1 Roles and Responsibilities of Council in Decision Making

Council is made up of a body of ten Councillors whose role is to ensure Council's vision is articulated and fulfilled, to govern the Broken Hill local government area and to:

- Set the direction of the affairs of the Council in accordance with the Local Government Act 1993
- Play a key role in the creation and review of Council's policies, objectives and plans relating to the exercise of Council's regulatory functions
- Participate in the optimum allocation of Council's resources for the benefit of the City
- Represent the interest of the residents and ratepayers and facilitate communication between the community and the Council
- Review organisational performance.

The General Manager's role is to:

- Ensure the effective and efficient operation of the Council's organisation
- Ensure the implementation without undue delay, of decisions of the Council
- · Provide the day to day management of the Council
- Appoint staff in an organisational structure and resources approved by the Council
- Implement the Council's Equal Opportunity Management Plan
- Carry out other functions as may be conferred or imposed by the Local Government Act 1993.

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## 7. FUNCTIONS OF COUNCIL

## **KEY DIRECTION 1 - OUR COMMUNITY**

## Arts & Culture

Charles Rasp Memorial Library Broken Hill Regional Art Gallery

Albert Kersten Mining & Minerals Museum

Broken Hill Archives

## **Community Development**

Community Assistance

## **Community Facilities**

Cemetery

Broken Hill Regional Aquatic Centre

Halls and Community Centres

**Public Amenities** 

## **Local Transport**

**Bus Shelters** 

Footpaths and Bike Tracks

Road Furniture Local Roads

Car Parks

Traffic Control

## **Open Spaces**

Parks and Reserves **Sportsgrounds** 

## **Public Health**

Health Administration and Inspections

## **Public Order**

Sustainabilty and Environmental Management

Parking and Other Ranger Services

Animal Control

**Public Safety** Street Lighting

**Emergency Services** 

## KEY DIRECTION 2 - OUR ECONOMY

## **Economic Development**

**Economic Development** 

Civic Centre

Area Promotion and Events

## **Property Development**

Land Development and Sales

## Strategic Transport

Regional Roads State Roads

Airport

## **Tourism Development**

**Tourism** Film

Film Promotion Film Activities

## **KEY DIRECTION 3 - OUR ENVIRONMENT**

## Waste Management

Waste Management Operations

Garbage Collection

Street Cleaning

## Sustainability After Mining

Willyama Common Reaeneration Area

## **Natural Environment**

Noxious Weeds

Living Desert

## **Environmental Footprint**

Water

Energy

## **Built Environment**

Historic Buildings Preservation

Town Planning

### Stormwater Management

Stormwater Drainage

Kerb and Gutter

## KEY DIRECTION 4 - OUR LEADERSHIP

## Leadership & Governance

**Elected Members** General Manager

## **Financial Management**

Corporate Services Management

Financial Control

Revenue

**Payroll** 

Procurement and Payables

## **Corporate Support**

Risk Management and Insurance

Information Technology Services

Records Management

Human Resources

Governance

**Business Excellence** 

## **Customer Relations**

Media and Communications

**Customer Relations** 

## **Asset Management**

Infrastructure Engineering Management

Infrastructure Administration

Asset Management and Technical Services

## **Operations Management**

Mechanics Workshop

Plant and Vehicle Maintenance

Warnock Street Works Depot

Private Works

Billable Works

## **Buildings & Property**

Buildings - Structures Maintenance and

Operations

**Buildings - Property Commercial** 

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# 8. HOW COUNCIL FUNCTIONS AFFECT MEMBERS OF THE PUBLIC

All Council's functions effect the community, whether directly or indirectly. Council is conscious of accountability to the public for its actions and strives for open communication and community consultation to ensure maximum customer satisfaction.

Council's functions, as depicted on the previous pages, affect the public as follows:

## 8.1 Service Functions

The provision and maintenance of library services, community health, waste removal and disposal, recreational facilities, environmental protection, industry and tourism and development assistance.

## 8.2 Regulatory Functions

Approval of all building and development in the City and ensuring that all approvals and certificates are issued in accordance with the relevant Acts. Developments are made in the best interest of the public and are made in accordance with all Council's ecologically sustainable development codes and policies.

## 8.3 Ancillary Functions

These functions affect only a minority of Council's residents and involve matters such as the resumption of land, powers of entry and inspection over land, all of which is dealt with in the best interest of Council's residents.

## 8.4 Revenue Functions

Revenue functions affect the community directly as it is a function which affects the financing of services and facilities provided to residents. Revenue is obtained from rates, charges, fees, borrowings, and investments.

## 8.5 Administrative Functions

The administrative functions of the Council do not directly affect residents. However, functions such as employment of staff and compliance with Council's statutory obligations including management plans, financial reporting and annual reporting all have an impact on the community.

## 8.6 Enforcement Functions

Under the Local Government Act 1993 and other related legislation Council has a statutory responsibility to enforce local by-laws such as alcohol free zones and regulations delegated by other levels of government, e.g. food safety inspections. These are applied in the best interest of the community.

## 9. PUBLIC PARTICIPATION

Council wants to understand and consider community concerns about the impact of services and decisions.

In a changing local government environment, councils must ensure that services are in keeping with future opportunities and the existing needs and expectations of its community.

To achieve this aim, to increase accountability and transparency of operations, Council is committed to keeping the community informed and engaged through ongoing and quality communication.

## 9.1 Participation at Council Meetings

Council welcomes the public to attend Council meetings which are held on the last Wednesday of each month, commencing at 6.30pm. At this meeting, Reports of the General Manager, Mayoral Minutes, Planning Matters, Public Access and Matters Referred from Previous Council Meetings, Notices of Motions and Matters for Information are presented. Council may also consider confidential matters in Closed Session with the resolutions from these meetings announced in public prior to the close of the meeting.

Members of the public attending Council meetings have an opportunity to address Council at the meeting. For information on how to register to speak, contact Council or refer to current procedures on Council's website.

### 9.2 Written Submissions to Council and Councillors

Residents and ratepayers are encouraged to make written submissions, or personal representations through their elected local representative.

Written submissions to Council or to individual local Councillors may be made in writing and addressed to:

Broken Hill City Council PO Box 448 Broken Hill NSW 2880

## 9.3 Council Business Papers

Council agendas are made publicly available and are usually uploaded on to Council's website the Friday prior to the Ordinary Monthly Council meeting.

Agendas can also be viewed at the Charles Rasp Memorial Library or at Council's Administrative Centre.

Minutes from previous Council meetings are also made publicly available on Council's website as soon as possible after they have been endorsed.

## 9.4 Community Consultation – Having Your Say

Council invites the community to have their say on the formation of Council's policy and service delivery. Council communicates with the community and encourages communication and feedback through various channels such as Council's website, Council's official Social Media channels, surveys, advertising in the local newspaper, radio stations and media releases.

## 9.5 Documents on Public Display

All significant plans, strategies and policies of Council are placed on exhibition in draft form so that interested members of the public may view them and make comments should they wish to.

Exhibition documents are available on Council's website, at the Charles Rasp Memorial Library or at Council's Administrative Centre and submissions should be addressed to the General Manager.

## 9.6 Section 355 Committees

Council also co-ordinates a range of Section 355 Asset and Advisory Committees.

A Section 355 Committee is a committee established under Section 355 of the *Local Government Act 1993*, to assist Council with the operation and maintenance of various Council facilities and services.

Managing community assets is an essential part of Council activities and the community of Broken Hill has strong representation on a number of Council committees to help manage the City's interests and public assets.

There are eight Asset Committees and three Advisory Committees. They include:

### **Asset Committees**

- 1. Alma Oval Community Committee
- 2. BIU Band Hall Community Committee
- 3. ET Lamb Memorial Oval Community Committee
- 4. Friends of the Flora and Fauna of the Barrier Ranges Community Committee
- 5. Memorial Oval Community Committee
- 6. Norm Fox Sporting Complex Community Committee
- 7. Picton Sportsground Community Committee
- 8. Riddiford Arboretum Community Committee

## **Advisory Committees**

- 1. Broken Hill Heritage Committee
- 2. Broken Hill Regional Art Gallery Advisory Group
- 3. Community Strategic Plan Round Table Committee

Members of the public are encouraged to nominate for a position on Section 355 Committees.

## 18.INFORMATION HELD AT COUNCIL

## 10.1 Information About Council

- The model code prescribed under Section 440(1) of the Local Government Act 1993
- Council's Adopted Code of Conduct
- Code of Meeting Practice
- Annual Report
- Annual Financial Report
- Auditor's Report
- Management Plan
- Equal Employment Opportunity Management Plan
- Policy concerning the Payment of Expenses Incurred by, and the Provision of Facilities to, Councillors
- Annual Reports of Bodies Exercising Functions Delegated by Council
- Any Codes referred to in the Local Government Act 1993
- Returns of the Interests of Councillors, Designated Persons and Delegates
- Agendas and Business Papers for any meeting of Council or any Committee of Council
- Minutes of any meeting of Council or any Committee of Council
- Land Register
- · Register of Investments
- Register of Delegations
- Register of Graffiti Removal Works
- Register of current Declarations of Disclosures of Political Donations
- Register of Voting on Planning Matters

## 10.2 Plans and Policies

- Local Policies adopted by Council concerning approvals and orders
- Plans of Management for Community Land
- Environmental Planning Instruments, Development Control Plans and Contribution Plans

## 10.3 Information About Development Applications

Development Applications and any associated information received in relation to a proposed development:

- Home Warranty Insurance documents
- Construction Certificates
- Occupation Certificates
- Structural Certification Documents
- Town Planner Reports
- Submissions received on Development Applications
- Heritage Consultant Reports
- Tree Inspections Consultant Reports
- Acoustic Consultant Reports
- Land Contamination Consultant Reports
- Records of decisions on Development Applications including decisions on appeals

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 Records describing general nature of documents that Council decides to exclude from public view including internal specifications and configurations, and commercially sensitive information.

## 10.4 Approvals, Orders and Other Documents

- Applications for approvals under part 1 of Chapter 7 of the Local Government Act 1993
- Applications for approvals under any other Act and any associated document
- Records of approvals granted or refused, any variation from Council Policies reasons for the variation, and decisions made on appeals concerning approvals
- Orders given under Part 2 of Chapter 7 of the Local Government Act 1993, and any reasons given under Section 136 of the Local Government Act 1993
- Orders given under the Authority of any other Act
- Records of Building Certificates under the Environmental Planning and Assessment Act 1979
- Plans of land proposed to be compulsorily acquired by Council
- Compulsory Acquisition Notices
- Leases and Licenses for use of Public Land classified as Community Land.

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## 11. HOW TO ACCESS INFORMATION HELD BY COUNCIL

Council holds information, which relates to different issues concerning the City and how it functions.

Some of this information is available to the public for inspection or on our website and others may be obtained free of charge.

Additionally, some information held by Council may only be accessed by the determination of a GIPA application.

Information is held by Council in the following formats:

### 11.1 File:

Files include all related correspondence, reports and plans on a given matter. Generally, files relate to the development, building, planning, engineering and subdivision of properties within the City of Broken Hill.

Requests to inspect Council files are dealt with on individual merit, although some information contained on the files may generally only be accessed through the determination of a formal GIPA application.

### 11.2 Computer Records

Council has an Electronic Document and Records Management System (TRIM). Relevant incoming and outgoing correspondence is registered in TRIM.

Council utilise Civica and its Authority Customer Requests Management (CRM) application to record relevant customer requests and complaints.

## 11.3 Accessing Information

Under the Government Information (Public Access) Act 2009 there is a right of access to certain information held by Council unless there is an overriding public interest against disclosure of the information.

## 11.4 The Four Main Ways Council Will Provide Access to Information are:

## 11.4.1 Mandatory Proactive Open Access Information

Open access information includes:

- Council's Agency Information Guide
- Information about the Council contained in any document tabled in Parliament by or on behalf of the Council, other than any document tabled by order of either House of Parliament
- Council's policy documents
- Council's Disclosure Log of access applications
- Council's Register of Government Contracts
- Council's record of the open access information that it does not make publicly available on the basis of an overriding public interest against disclosure
- Such other government information as may be prescribed by the regulations (to the Government Information (Public Access) Act 2009) as open access information

Draft Agency Information Guide

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## 11.4.2 Authorised Proactive Release Information

Council may make certain information publicly available, unless there is an overriding public interest against disclosure of the information.

## 11.4.3 Informal Release

Information that is not available as mandatory or authorised proactive release may be provided through discretionary release.

## 11.4.4 Formal Access Applications

When the information sought is of a sensitive nature or contains personal information about a third party, then a formal application can be made. A statutory fee applies to all formal applications. Additional processing costs may be charged if required.

Formal Application forms are available at Council's Administrative Centre and on Council's website.

Council will advise the applicant within 20 working days of receipt of the request of its decision to provide information and in cases where the applicant is aggrieved by Council's determination, an appeal may be lodged. Information on how this may be done will be included with Council's determination notice.

## 11.4.5 Fees

A fee may apply for the release of information. Fees are detailed in Council's Schedule of Fees and Charge, updated each financial year, and available on Council's website. An example of when a fee may be applied includes staff searches of building/development records, copy of building plans, a bound copy of the Local Environmental Plan, or Local Environmental Plan maps.

# 12.HOW DO I CONTACT COUNCIL

HOW?	CONTACT DETAILS
IN PERSON	Council Administrative Centre 240 Blende Street Broken Hill NSW 2880
POST	Broken Hill City Council PO Box 448 Broken Hill NSW 2880
PHONE	08 8080 3300
FAX	08 8088 3424
EMAIL	council@brokenhill.nsw.gov.au
OPENING HOURS	8.30am to 5pm Monday to Friday Cashier closes at 4pm

## 12.1 Contact

For specific information or enquiries regarding access to information at Broken Hill City Council, please contact:

The Public Officer PO Box 448 Broken Hill NSW 2880 Phone: 08 8080 3300

Email: council@brokenhill.nsw.gov.au

If you wish to learn more about your right to information, please contact the Information and Privacy Commission at <a href="www.ipc.nsw.gov.au">www.ipc.nsw.gov.au</a>





Enquiries: Elizabeth Sheen Telephone: (02) 8071 7014 Our reference: IPC17/A000228

25 July 2018

Ms Alison Couch Senior Administrator Broken Hill Council PO Box 448 Broken Hill NSW 2880

By email to: Alison.Couch@brokenhill.nsw.gov.au

Dear Ms Couch

## Feedback on Broken Hill City Council's Agency Information Guide

Thank you for your email of 2 May 2018 notifying the Information Commissioner of amendment of Broken Hill City Council's Agency Information Guide (AIG).

AIGs provide a mechanism to make government information accessible, promote currency of information and appropriate release, and support the management of government information as a strategic asset.

In December 2016, the Information Commissioner released new AIG guidance materials on the Information and Privacy Commission's (IPC) website, including *Guideline 6: Agency Information Guides*, a self-assessment checklist for agencies, , and a fact sheet on AIGs and the public. The IPC's AIG resources can be found at <a href="http://www.ipc.nsw.gov.au/agency-information-guide">http://www.ipc.nsw.gov.au/agency-information-guide</a>.

I have assessed Broken Hill City Council's AIG against the requirements of sections 20 to 22 of the *Government Information (Public Access) Act 2009* (GIPA Act), and guidance published by the IPC. My feedback is attached to this letter, and is intended to assist Council when it next reviews its AIG in accordance with section 21 of the GIPA Act, at an interval of not more than 12 months.

Please do not hesitate to contact me on (02) 8071 7014 or by email to ipcinfo@ipc.nsw.gov.au, if you have any questions about the feedback.

Yours sincerely

Elizabeth Sheen Investigation & Review Officer

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www.ipc.nsw.gov.au

## Results for Broken Hill City Council's AIG

We conducted the assessment using the questions in the IPC's self-assessment checklist for agencies, which is published on the IPC's website at <a href="http://www.ipc.nsw.gov.au/resources-public-sector-agencies-0">http://www.ipc.nsw.gov.au/resources-public-sector-agencies-0</a>. The self-assessment checklist reflects the requirements of the GIPA Act and provides additional guidance. The checklist does not prescribe the structure and format that an AIG should follow. Rather, it is a practical tool for an agency to assess the content of its AIG once it has been prepared.

For practical guidance on how to prepare an AIG, please refer to the <u>Guideline for Agency Information</u> <u>Guides</u>.

Mandatory Practice questions relate to the mandatory elements of the GIPA Act and agencies are strongly encouraged to complete them. Recommended Practice questions in the checklist have been included in italics to assist and guide an agency on how they may satisfy or demonstrate the requirements under the GIPA Act, or how to best promote and enhance Open Government, Open Data, and public participation. While these elements are not mandatory, they may assist agencies to assess their maturity in the utilisation of AlGs.

Assessment questions		Status	Comments		
Оре	Open access information (Sections 6(2) & 18(a) of the GIPA Act)				
1	Mandatory Practice: Has the agency made its AIG	⊠ YES			
	publicly available on its website?	□ NO			
	Recommended Practice: Is it easily accessible on the	⊠ YES			
	agency's website, such as on its 'access to information' page?	□ NO			
Add	option and review of AIGs (Section 21 of the GIPA Act)				
2	Mandatory Practice: Has the agency reviewed its AIG	⊠ YES			
	and adopted a new AIG at an interval of not more than 12 months?	□ NO			
	Recommended Practice: Does the AIG include the date	⊠ YES			
	it was last reviewed/adopted/amended?	□ NO			
AIG	requirements (Section 20(1) of the GIPA Act)				
3	Mandatory Practice: Does the AIG describe the structure of the agency?	⊠ YES			
		☐ PART			
		□ NO			
	Recommended Practice: Does the AIG describe the multiple divisions of the agency if applicable?	⊠ YES			
		□ NO			
	Recommended Practice: Does the AIG describe how the	☐ YES			
	agency operates in a cluster arrangement if applicable?	□ NO			
		⊠ N/A			
	Recommended Practice: Does it link to other agency AIGs where appropriate?	☐ YES			
		□ NO			
		⊠ N/A			
4	Mandatory Practice: Does the AIG describe the	⊠ YES			
	functions of the agency?	□ PART			
		□ NO			

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www.ipc.nsw.gov.au

Ass	essment questions	Status	Comments
5	Mandatory Practice: Does the AIG describe the way in which the functions, especially decision-making functions, of the agency affect members of the public?	<ul><li>✓ YES</li><li>□ PART</li><li>□ NO</li></ul>	
6	Mandatory Practice: Does the AIG specify any arrangements that exist to enable members of the public to participate in the formulation of the agency's policies?	<ul><li>✓ YES</li><li>☐ PART</li><li>☐ NO</li></ul>	
7	Mandatory Practice: Does the AIG specify any arrangements that exist to enable members of the public to participate in the exercise of the agency's functions?	<ul><li>⋈ YES</li><li>□ PART</li><li>□ NO</li></ul>	
8	Mandatory Practice: Does the AIG identify the various kinds of government information held by the agency?	<ul><li>⋈ YES</li><li>□ PART</li><li>□ NO</li></ul>	
9	Mandatory Practice: Does the AIG identify the kinds of government information held by the agency that the agency makes or will make publicly available?	<ul><li>✓ YES</li><li>□ PART</li><li>□ NO</li></ul>	
10	Mandatory Practice: Does the AIG specify the manner in which the agency makes or will make government information publicly available?	<ul><li>⋈ YES</li><li>□ PART</li><li>□ NO</li></ul>	
11	Mandatory Practice: Does the AIG identify the kinds of information that are made publicly available free of charge?	<ul><li>⋈ YES</li><li>□ PART</li><li>□ NO</li></ul>	
12	Mandatory Practice: Does the AIG identify the kinds of information that will be made publicly available free of charge?	<ul><li>✓ YES</li><li>☐ PART</li><li>☐ NO</li></ul>	
13	Mandatory Practice: Does the AIG identify the kinds of information for which a charge is imposed?	☐ YES ☐ PART ☒ NO	The AIG would benefit from an identification of the kinds of information for which a charge is imposed.
14	Mandatory Practice: Does the AIG identify the kinds of information for which a charge will be imposed?	☐ YES ☐ PART ☒ NO	The AIG would benefit from an identification of the kinds of information for which a charge will be imposed.
	Government Information (Section 20(2) of the GIPA Act)		
15	Mandatory Practice: Has the agency made government information publicly available as provided by its AIG?  Recommended Practice: Is there a process for ensuring information is released, such as through a pro-active	<ul><li>✓ YES</li><li>□ PART</li><li>□ NO</li><li>✓ YES</li></ul>	
Loc	release strategy or committee?  al authorities (Section 20(3) of the GIPA Act)	□ NO	
16	Mandatory Practice: Where the Director General of the	□ VEC	
	Department of Local Government (now the Chief Executive of the Office of Local Government), in	☐ YES ☐ PART	

consultation with the Information Commissioner, has

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www.ipc.nsw.gov.au

Ass	essment questions	Status	Comments
	adopted mandatory provisions for inclusion in the AlGs of local authorities – has the AlG (of a local authority) included the mandatory provision, unless otherwise approved by the Director General in a particular case? [Note references to the Director General of the Department of Local Government should be read as the Chief Executive Officer, Office of Local Government]	□ NO ⊠ N/A	
Role	of the Information Commissioner (Section 22(1) of the	GIPA Act)	
17	Mandatory Practice: Has the agency notified the Information Commissioner before adopting or amending its AIG?		
	n Government, Open Data & public participation		
18	Recommended Practice: Does the AIG adopt a core set of headings in line with the Guideline for AIGs to promote consistency across the government sectors and make it easier for the public to find the information that they seek?	☐ YES ☐ PART ☐ NO	
19	Recommended Practice: Generally consider – How does the AIG promote Open Government?		
	Recommended Practice: Does the AIG provide a public resource that informs citizens about the information that the agency holds, the agency's engagement channels, and its decision-making processes?	<ul><li>☑ YES</li><li>☐ PART</li><li>☐ NO</li></ul>	
20	Recommended Practice: Generally consider – How does the AIG identify any data held by the agency and detail the way the agency will make the data open to citizens?		The importance of Open Data has been confirmed in the NSW Government Digital Strategy with a
	Recommended Practice: Does the AIG link to other open data initiatives such as data.nsw.gov.au?	□ YES ⋈ NO	priority to make data available to the people of NSW, and the GIPA Act requirements extend to all information including data held by agencies. Your agency's AIG provides the opportunity to ensure incorporation of data with the information prescribed under the GIPA Act, and I encourage you to enhance your AIG's approach to open data when you agency next reviews its AIG.
21	Recommended Practice: Generally consider – How does the AIG inform the public about how the agency engages with citizens and stakeholders on the formulation of policy and service delivery?		

Assessment conducted by: Elizabeth Sheen, Investigation and Review Officer

Date conducted: 25 May 2018

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### ORDINARY MEETING OF THE COUNCIL

September 13, 2018

### **ITEM 11**

### BROKEN HILL CITY COUNCIL REPORT NO. 155/18

<u>SUBJECT:</u> <u>COMMUNITY SATISFACTION SURVEY - FURTHER</u>

INFORMATION

Q18/4

### Recommendation

1. That Broken Hill City Council Report No. 155/18 dated September 13, 2018, be received.

### **Executive Summary:**

- 57 online responses in the 18-34 years group were combined with the 333 responses collected via the phone survey.
- The overall impact of the inclusion of this data in the final report was minimal as the online data used for the 18-34 years group aligned closely with the data collected by phone for the same age category.
- Council will skip the online component in future Community Satisfaction Surveys, and will instead further bolster the phone response component.

### Report:

In June 2018 Council partnered with IRIS Research to complete a Community Satisfaction Survey for the first time since 2011.

The process consisted of a phone survey and online survey, however a significant amount of online data was discarded due to an inordinately negative response bias.

When considering the results of the Community Satisfaction Survey at the August meeting, Councillors requested that a further report be presented to Council explaining how much online data from the 18-34 year old age group was included in the final report, and how this affected the overall survey results.

Council contacted IRIS Research regarding this request, with the company reporting that 57 online responses in the 18-34 years group were combined with the 333 responses collected via the phone survey.

The overall impact of the inclusion of this data in the final report was minimal as the online data used for the 18-34 years group aligned closely with the data collected by phone for the same age category.

A further explanation from IRIS' Research Manager, Hande Akman, around the inclusion of some of the online responses can be found below:

"We have checked their bias before reporting their results. Their integration did not create any difference. It seems younger age group is less satisfied with the services in general but it is not because of integration of the online data. It was also the case without them. Their integration helped us to be more confident in reporting statistical test results and arguing the representativeness of the sample."

"Moreover, according to our experience in Council research, older age groups and females tend to be more satisfied with Council services. Finally, as a Market Research experts we can suggest that it is more difficult to satisfy and understand the needs and expectations of younger age groups in any service."

Please note that Council will skip the online aspect of the survey process in future Community Satisfaction Surveys, and will instead further bolster the phone response component.

### **Strategic Direction:**

Key Direction: 4 Our Leadership

Objective: 4.4 Our Community is Engaged and Informed

Function: Customer Relations

DP Action: 4.4.1.04 Communications and service standard initiatives are

developed to increase community awareness and confidence 4.4.1.06 Educate the community in relation to issues and opportunities impacting upon Council and the community

### **Relevant Legislation:**

Nil.

### **Financial Implications:**

Nil.

### **Attachments**

There are no attachments for this report.

DARRIN MANUEL
MANAGER COMMUNICATIONS

<u>JAMES RONCON</u> GENERAL MANAGER

### ORDINARY MEETING OF THE COUNCIL

September 10, 2018

17/82

### **ITEM 12**

### BROKEN HILL CITY COUNCIL REPORT NO. 156/18

SUBJECT: INVESTMENT REPORT FOR AUGUST 2018

### **Recommendation**

1. That Broken Hill City Council Report No. 156/18 dated September 10, 2018, be received.

### **Executive Summary:**

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 August 2018, Council's Investment Portfolio had a current market valuation of \$27,966,723 or principal value (face value) of \$27,938,176 and was compliant with all legislative and policy requirements.

### Report:

Council's investments as at 31 August 2018 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	<b>√</b>	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

### Market Review

### **Global issues**

In the US, political intrigue dominated the headlines with indictments of key Trump advisors putting pressure on the president as campaigning heats up for mid-term elections in November. Republicans are under threat of losing their majority in the House of Representatives. Despite the political distractions, the US economy continues to record solid growth leading the Federal Reserve to raise the nation's key interest rate another 25 basis points to 2.00% at its August meeting. In Europe, trade and diplomatic tensions between the

US and Turkey raised concerns of a deteriorating economic situation. The row is all the more serious given the large exposures several European banks have at stake in Turkey.

### **Domestic issues**

In Australia, politics took centre stage with the country getting its the sixth PM in ten years. Markets took the transition from Mr Turnbull to Mr Morrison well, but with a general election to take place by March political stability remains elusive. Half-year corporate earnings results have been largely solid with 80% of companies reporting higher earnings versus last year. Resources have led the way with average earning increases of 25% on the back of commodity price gains.

### **Interest rates**

With little inflationary pressures and mixed economic indicators, the RBA is expected to keep the Cash Rate unchanged well into 2020. Short dated term deposit rates continued to their recent decline ending August approx. 5-10 basis points lower across various time periods. The best indicative 3month TDs from Australian majors at month end was 2.60%, down 5 basis points from July. The majors' best 12 month rate was at 2.70%, down from 2.75% last month. Meanwhile, lower rated banks are offering rates in the 2.65%-2.75% range across 3-12 month range, also down 5-10 basis points from July.

### **Investment Portfolio Commentary**

Council's investment portfolio posted a return of 6.16%p.a for the month of August versus the bank bill index benchmark return of 1.99%p.a. For the financial year to date, the investment portfolio returned 5.94%p.a, exceeding the bank bill index benchmark's 2.13%p.a by 2.13%p.a. During August, Council continued to reinvest the proceeds of maturing term deposits into slightly longer maturities to benefit from higher rates on offer beyond 3 months.

Council had \$5m of two & three month term deposits mature with a weighted average rate of 2.58%pa. New deposits of \$5.5m were allocated among a range of four to eight month term deposits at a weighted average rate of 2.75%. The T-Corp MT Growth and LT Growth Funds rose 0.7% and 1.6% respectively during the month.

Australian shares had a good month, up 1.7%. Telecommunications was the best performing sector of the market again (+13.0%) clawing back this year's losses as TPG and Hutchison announced a merger. The Materials (-4.9%) and Energy (-1.2%) sectors followed commodity prices lower due to fears that a global trade war would dampen global growth. The Chinese S&P300 (-4.7%) echoed these concerns while the European S&P 350 (-2.3%), and Japanese S&P 500 (-0.9%) also fell. The US S&P 500 (+3.3%) continued to rise.

### Council's Portfolio by Source of Funds – August 2018

As at 31 August 2018, Council's Investment Portfolio had a current market valuation of \$27,966,723 or principal value (face value) of \$27,938,176 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL	Operating Capital & Internal Restrictions	\$12,265,176
FUND	Accommodation Bonds Reserve	\$45,000
	Royalties Reserve	\$522,000
	Domestic Waste Management Reserve	\$8,305,000
	Grants	\$6,340,000
	Developer Contributions	\$461,000
	TOTAL PORTFOLIO	\$27,938,176

### Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Strategic Direction:**

Key Direction 4: Our Leadership

Objective 4.1: Openness and Transparency in Decision Making

Action 4.1.1.13: Maintain good governance and best practice methods and ensure

compliance with various guidelines and legislation.

### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005.* 

### **Financial Implications:**

The recommendation has no financial impact.

### **Attachments**

1. Use August 2018 Investment Report

JAY NANKIVELL CHIEF FINANCIAL OFFICER

JAMES RONCON GENERAL MANAGER



## Investment Summary Report August 2018



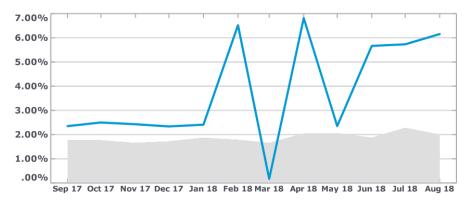
### **Broken Hill City Council**

### **Executive Summary**



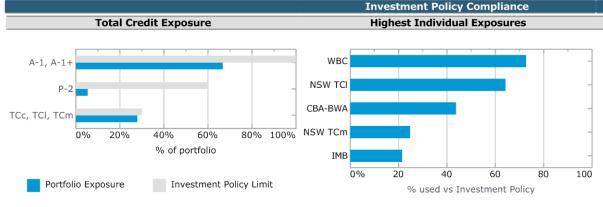
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	9,139,963.50	9,139,963.50	2.10
Managed Funds	7,798,212.83	7,798,212.83	16.66
Term Deposit	11,000,000.00	11,028,547.10	2.72
	27,938,176.33	27,966,723.43	6.41

**Investment Holdings** 



Portfolio Annualised Return

**Investment Performance** 



 Maturity Profile
 Face Value (\$)
 Policy Max

 Between 0 and 1 Year
 27,938,176
 100%
 100%

 27,938,176
 27,938,176
 100%
 100%
 100%

**Term to Maturities** 

Ausbond BB Index Annualised Return



### **Broken Hill City Council**

Investment Holdings Report



Cash Accounts	Cash Accounts								
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference			
3,974,099.25	1.3800%	Westpac Group	A-1+	3,974,099.25	473409	Cheque			
5,165,864.25	2.6500%	Westpac Group	A-1+	5,165,864.25	535442	90d Notice			
9,139,963.50	2.0978%			9,139,963.50					

Managed Funds							
Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
343,955.67	2.2379%	NSW T-Corp (Cash)	TCc	Cash Facility	343,955.67	535329	
5,379,454.13	20.6171%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	5,379,454.13	536442	
2,074,803.03	8.8050%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,074,803.03	536441	
7,798,212.83	16.6637				7,798,212.83		

Term Depo	osits									
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency
5-Sep-18	500,000.00	2.7200%	National Australia Bank	A-1+	500,000.00	7-Jun-18	503,204.38	536722	3,204.38	At Maturity
3-Oct-18	500,000.00	2.5500%	Bankwest	A-1+	500,000.00	26-Jul-18	501,292.47	536877	1,292.47	At Maturity
10-Oct-18	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	7-Jun-18	503,216.16	536723	3,216.16	At Maturity
17-Oct-18	500,000.00	2.7200%	National Australia Bank	A-1+	500,000.00	11-Jul-18	501,937.53	536841	1,937.53	At Maturity
24-Oct-18	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	11-Jul-18	501,944.66	536842	1,944.66	At Maturity
31-Oct-18	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	20-Jul-18	501,619.86	536858	1,619.86	At Maturity
7-Nov-18	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	7-Jun-18	503,216.16	536724	3,216.16	At Maturity
14-Nov-18	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	20-Jul-18	501,619.86	536859	1,619.86	At Maturity
21-Nov-18	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	20-Jul-18	501,619.86	536860	1,619.86	At Maturity
28-Nov-18	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	25-Jul-18	501,405.48	536871	1,405.48	At Maturity
5-Dec-18	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	25-Jul-18	501,405.48	536872	1,405.48	At Maturity
10-Dec-18	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	9-Aug-18	500,850.68	536939	850.68	At Maturity



### **Broken Hill City Council**

Investment Holdings Report



Term Depo	osits									
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency
2-Jan-19	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	1-Aug-18	501,146.58	536903	1,146.58	At Maturity
16-Jan-19	500,000.00	2.6200%	IMB Ltd	P-2	500,000.00	29-Aug-18	500,107.67	537020	107.67	At Maturity
23-Jan-19	500,000.00	2.6500%	IMB Ltd	P-2	500,000.00	29-Aug-18	500,108.90	537021	108.90	At Maturity
30-Jan-19	500,000.00	2.6500%	IMB Ltd	P-2	500,000.00	29-Aug-18	500,108.90	537022	108.90	At Maturity
8-Feb-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	8-Aug-18	500,920.55	536930	920.55	At Maturity
27-Feb-19	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	22-Aug-18	500,376.71	536999	376.71	At Maturity
8-Mar-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	10-Aug-18	500,843.84	536942	843.84	At Maturity
13-Mar-19	500,000.00	2.7600%	Bankwest	A-1+	500,000.00	22-Aug-18	500,378.08	537000	378.08	At Maturity
20-Mar-19	500,000.00	2.7700%	Bankwest	A-1+	500,000.00	22-Aug-18	500,379.45	537001	379.45	At Maturity
8-Apr-19	500,000.00	2.8000%	AMP Bank	A-1	500,000.00	10-Aug-18	500,843.84	536943	843.84	At Maturity
1	1,000,000.00	2.7195%			11,000,000.00		11,028,547.10		28,547.10	



**Broken Hill City Council** Accrued Interest Report - August 2018



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Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Westpac Group	473409	Cheque	3,974,099.25			4,552.95	31	4,552.95	1.38%
Westpac Group	535442	90d Notice	5,165,864.25			11,600.62	31	11,600.62	2.65%
Cash Total						16,153.57		16,153.57	2.10%
Managed Funds									
Cash Facility	535329		343,955.67	29-May-17			31	645.94	2.24%
Medium Term Growth Fund	536441		2,074,803.03	12-Feb-18			31	14,817.14	8.80%
Long Term Growth Fund	536442		5,379,454.13	09-Feb-18			31	84,965.44	20.62%
Managed Funds Total								100,428.52	16.48%
Term Deposits									
Suncorp Bank	536579		1,000,000.00	03-May-18	01-Aug-18	6,780.82	0	0.00	
National Australia Bank	536667		500,000.00	29-May-18	08-Aug-18	2,412.05	7	237.80	2.48%
National Australia Bank	536668		500,000.00	29-May-18	15-Aug-18	2,681.92	14	481.37	2.51%
Bankwest	536654		1,500,000.00	23-May-18	22-Aug-18	9,648.49	21	2,226.57	2.58%
IMB Ltd	536675		1,500,000.00	30-May-18	29-Aug-18	9,723.29	28	2,991.78	2.60%
National Australia Bank	536722		500,000.00	07-Jun-18	05-Sep-18		31	1,155.06	2.72%
Bankwest	536877		500,000.00	26-Jul-18	03-Oct-18		31	1,082.88	2.55%
National Australia Bank	536723		500,000.00	07-Jun-18	10-Oct-18		31	1,159.31	2.73%
National Australia Bank	536841		500,000.00	11-Jul-18	17-Oct-18		31	1,155.06	2.72%
National Australia Bank	536842		500,000.00	11-Jul-18	24-Oct-18		31	1,159.32	2.73%
Bankwest	536858		500,000.00	20-Jul-18	31-Oct-18		31	1,167.81	2.75%
National Australia Bank	536724		500,000.00	07-Jun-18	07-Nov-18		31	1,159.31	2.73%
Bankwest	536859		500,000.00	20-Jul-18	14-Nov-18		31	1,167.81	2.75%



**Broken Hill City Council** Accrued Interest Report - August 2018



Accrued Interest Report								
Investment	Deal No.	Ref Value (		Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bankwest	536860	500,000.	00 20-Jul-18	21-Nov-18		31	1,167.81	2.75%
Bankwest	536871	500,000.	00 25-Jul-18	28-Nov-18		31	1,146.58	2.70%
Bankwest	536872	500,000.	00 25-Jul-18	05-Dec-18		31	1,146.58	2.70%
Bankwest	536939	500,000.	00 09-Aug-18	10-Dec-18		23	850.68	2.70%
Bankwest	536903	500,000.	00 01-Aug-18	02-Jan-19		31	1,146.58	2.70%
IMB Ltd	537020	500,000.	00 29-Aug-18	16-Jan-19		3	107.67	2.62%
IMB Ltd	537021	500,000.	00 29-Aug-18	23-Jan-19		3	108.90	2.65%
IMB Ltd	537022	500,000.	00 29-Aug-18	30-Jan-19		3	108.90	2.65%
AMP Bank	536930	500,000.	00 08-Aug-18	08-Feb-19		24	920.55	2.80%
Bankwest	536999	500,000.	00 22-Aug-18	27-Feb-19		10	376.71	2.75%
AMP Bank	536942	500,000.	00 10-Aug-18	08-Mar-19		22	843.84	2.80%
Bankwest	537000	500,000.	00 22-Aug-18	13-Mar-19		10	378.08	2.76%
Bankwest	537001	500,000.	00 22-Aug-18	20-Mar-19		10	379.45	2.77%
AMP Bank	536943	500,000.	00 10-Aug-18	08-Apr-19		22	843.84	2.80%
Term Deposits Total					31,246.57		24,670.25	2.69%
					47,400.14		141,252.34	6.16%

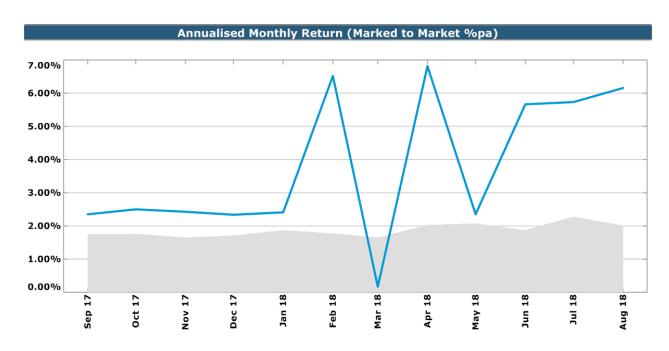


### **Broken Hill City Council**

Investment Performance Report



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Portfolio Annualised Return

AusBond BB Index Annualised Return

Historical Performance Summary							
	Portfolio	AusBond BB Index	Outperformance				
Aug 2018	6.16%	1.99%	4.17%				
Last 3 Months	5.85%	2.04%	3.81%				
Last 6 Months	4.43%	1.97%	2.46%				
Financial Year to Date	5.94%	2.13%	3.82%				
Last 12 months	3.74%	1.85%	1.88%				



### **Broken Hill City Council**

Investment Policy Compliance Report



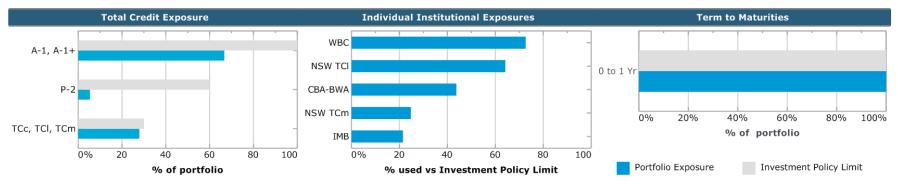
Face

27,938,176

Value (\$)

Policy

Max



	Credit Rating	Face Value (\$)		Policy Max	
Short Term	A-1	1,500,000			
Short Term	A-1+	17,139,964			
		18,639,964	67%	100%	~
Short Term	P-2	1,500,000			
		1,500,000	5%	60%	~
Short Term	TCc	343,956			
Short Term	TCI	5,379,454			
Short Term	TCm	2,074,803			
		7,798,213	28%	30%	~
		27,938,176	100%		

	% use Invest Policy	ment
Westpac Group (A-1+, AA-)	73%	•
NSW T-Corp (LT) (TCI, TCI)	64%	~
Commonwealth Bank of Australia (A-1+, AA-)	44%	V
NSW T-Corp (MT) (TCm)	25%	~
IMB Ltd (P-2, Baa1)	21%	~
National Australia Bank (A-1+, AA-)	20%	V
AMP Bank (A-1, A)	13%	V
NSW T-Corp (Cash) (TCc)	4%	~

Between 0 and 1 Year	27,938,176	100%	100%	•
2	7,938,176			_
Detailed Maturity Profile	v	Fac alue (\$	_	
00. Cash + Managed Funds	16	,938,17	6 61	%
01. Less Than 30 Days		500,00	0 2	%
02. Between 30 Days and 60 Days	2	,000,00	0 7	%
03. Between 60 Days and 90 Days	2	,500,00	0 9	%
04. Between 90 Days and 180 Day	s 4	,000,00	0 14	%
05. Between 180 Days and 365 Da	ys 2	,000,00	0 7	%



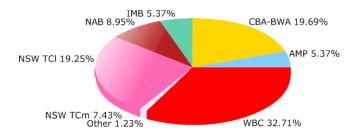
### **Broken Hill City Council**

### Individual Institutional Exposures Report



Individual Institutional Exposures						
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)			
AMP Bank	A, A-1	1,500,000	11,175,271			
Commonwealth Bank of Australia	A-1+, AA-	5,500,000	12,572,179			
IMB Ltd	P-2, Baa1	1,500,000	6,984,544			
National Australia Bank	A-1+, AA-	2,500,000	12,572,179			
NSW T-Corp (Cash)	TCc	343,956	8,381,453			
NSW T-Corp (LT)	TCI	5,379,454	8,381,453			
NSW T-Corp (MT)	TCm	2,074,803	8,381,453			
Westpac Group	A-1+, AA-	9,139,964	12,572,179			
		27,938,176				







### **Broken Hill City Council**

Cash Flows Report



ansaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Receive
1-Aug-18	536579	Suncorp Bank	Term Deposits	Maturity Face Value - Received	1,000,000.
		Suncorp Bank	Term Deposits	Interest - Received	6,780.
				<u>Deal Total</u>	1,006,780.
	536903	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.
				<u>Deal Total</u>	-500,000.
				Day Total	506,780.
8-Aug-18	536667	National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000
		National Australia Bank	Term Deposits	Interest - Received	2,412
				<u>Deal Total</u>	502,412
	536930	AMP Bank	Term Deposits	Settlement Face Value - Paid	-500,000
				<u>Deal Total</u>	-500,000
				Day Total	2,412
9-Aug-18	536939	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000
				<u>Deal Total</u>	-500,000
				Day Total	-500,000.
10-Aug-18	536942	AMP Bank	Term Deposits	Settlement Face Value - Paid	-500,000
				<u>Deal Total</u>	-500,000
	536943	AMP Bank	Term Deposits	Settlement Face Value - Paid	-500,000
				Deal Total	-500,000
				Day Total	-1,000,000.
15-Aug-18	536668	National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000
		National Australia Bank	Term Deposits	Interest - Received	2,681
				<u>Deal Total</u>	502,681
				Day Total	502,681
22-Aug-18	536654	Bankwest	Term Deposits	Maturity Face Value - Received	1,500,000
		Bankwest	Term Deposits	Interest - Received	9,648
				<u>Deal Total</u>	1,509,648
	536999	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000



### **Broken Hill City Council**

Cash Flows Report



Current Month Cashflows				
Transaction Date Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
			Deal Total	-500,000.00
537000	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
			<u>Deal Total</u>	<u>-500,000.00</u>
537001	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
			<u>Deal Total</u>	<u>-500,000.00</u>
			Day Total	9,648.49
<b>29-Aug-18</b> 536675	IMB Ltd	Term Deposits	Maturity Face Value - Received	1,500,000.00
	IMB Ltd	Term Deposits	Interest - Received	9,723.29
			<u>Deal Total</u>	1,509,723.29
537020	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-500,000.00
			Deal Total	-500,000.00
537021	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-500,000.00
			<u>Deal Total</u>	-500,000.00
537022	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-500,000.00
			Deal Total	-500,000.00
			Day Total	9,723.29
			Net Cash Movement for Period	<u>-468,753.42</u>

Next Month Casl	lext Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due	
5-Sep-18	536722	National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00	
		National Australia Bank	Term Deposit	Interest - Received	3,353.42	
				<u>Deal Total</u>	503,353.42	
				Day Total	503,353.42	
				Net Cash Movement for Period	503,353.42	

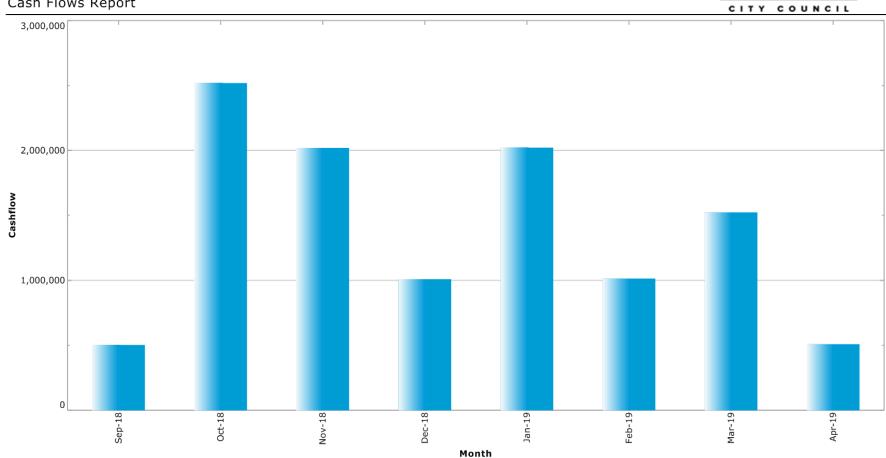


### **Broken Hill City Council**





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### ORDINARY MEETING OF THE COUNCIL

September 12, 2018

### **ITEM 13**

### BROKEN HILL CITY COUNCIL REPORT NO. 157/18

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 385 HELD TUESDAY SEPTEMBER 4, 2018. 11/397

### Recommendation

- 1. That Broken Hill City Council Report No. 157/18 dated September 12, 2018, be received.
- 2. That the minutes for the Local Traffic Committee Meeting No.385, held September 4, 2018 be received.
- 3. Item Number 376.7.3 That 16, two hour timed parks and appropriate signage be installed on the Far West Local Health District side of Thomas Street. The parks will be divided into eight timed parks on either side of the existing ramp and accessible parking.

### **Executive Summary:**

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as the Roads and Maritime Services), entitled 'A guide to the delegation to councils for the regulation of traffic states:

"The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Roads and Maritime Services or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Roads and Maritime Services and the NSW Police and wait 14 days before proceeding."

### Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meetings held September 4, 2018 which details recommendations to Council for consideration and adoption.

### **Strategic Direction:**

Key Direction: 4. Our LeadershipObjective: 4.3 United We StandFunction: Leadership & Governance

DP Action: 4.3.1.1 Develop committees and/or workgroups for key issues and

projects impacting Council and the City

### **Relevant Legislation:**

- Road Transport (Safety and Traffic Management) Regulation 1999, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

### **Financial Implications:**

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

### **Attachments**

1. J Minutes of the Loal Traffic Committee, 4 September 2018 - Meeting No 385

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON GENERAL MANAGER

## LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 385

Held 9.30am Tuesday 4 September 2018 First Floor Meeting Room - Council Administration Building

The Chairperson Infrastructure Works Engineer, Daniel Morris opened the meeting at 9.38am and welcomed all representatives present.

### 385.1 Present

Daniel Morris Chairperson/Works Engineer

Joe Sulicich Roads and Maritime Services (RMS) Representative

Peter Beven Local Member's Representative

Inspector Yvette Smith NSW Police Marion Browne Councillor

Penny Robinson Administration Officer

Patricia Holtze Far West Local Health District (FWLHD)

Note – Chairperson, Daniel Morris welcomed FWLHD representative, Ms Holtze and thanked her for attending to discuss action item number 376.7.3. The Committee moved directly to this item for discussion. On conclusion of discussion the Committee thanked Ms Holtze for her attendance and Ms Holtze exited the meeting.

### 385.2 Apologies

Constable Matt Whitelum NSW Police

385.3 Disclosure of interest - nil

### 385.4 Adoption of previous minutes

Previous minutes of meeting No 384 held 7 August 2018 were confirmed via online voting as follows:

All in favour: RMS, Local Member's Representative, Council, NSW Police

### 385.5 Council Resolutions

The following Committee Recommendations were adopted by Council at its meeting held 3 July and 7 August 2018.

TEM 33 - BROKEN HILL CITY COUNCIL REPORT NO. 131/18 - DATED AUGUST 02, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 383 HELD TUESDAY JULY 3, 2018 AND NO 384 HELD TUESDAY AUGUST 7, 2018.

### Resolved

- 1. That Broken Hill City Council Report No. 131/18 dated August 2, 2018, be received.
- That the minutes for the Local Traffic Committee Meeting No.383, held July 3, 2018 be received.
- Item Number 383 5.3 That Council will provide Veriable Message Signs (VMS) to be used for traffic control for the duration of the 2018 Silver City Show and that Council will absorb this cost

Local Traffic Committee Minutes Meeting No 385

Page 1 of 16

 tiem Number 383.6.4 - That the request for road closure as per The Palace Hotel's Traffic Control Plan:

Author: Bredley Burcher.

Traffic Management Plan Number 0033638263

Notes:

Broken Heel Festival Sulphide Street road closure start date Wednesday 5/9/18 from 3:00pm to Monday 10/9/18 finish 3:00pm Crystal Lane will close at midday Friday 7/9/18 and reopen on Monday 10/9/18.

Safety fencing will be placed at each end of road closure and half of footpath outside of hotel in Argent Street.

Access to Barrier Crash Repairs to be left open for Barrier Crash Repairs only at all times 3m out from kerb with safety fence.

Disruption to public to be put in paper for public notification.

All signs to be set out as plan set out.

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

- Item Number 380.6.1 The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.
- That the minutes for the Local Traffic Committee Meeting No.384, held August 7, 2018 be received.
- Item Number 384.6.1 That '30 minute parking, 8am to 3pm, Monday to Friday' signage be erected in front of the Far West HACC Services, 475 Argent Street.

RESOLUTION Minute No. R5895		 
Councillor J. Nolan moved	)	
Councillor C. Adams seconded	)	CARRIED

### 385.6 Correspondence In

Item No.	TRIM No.	Details
385.6.1	D18/42099	Request to review the parking and driving conditions in Argent Lane Between Delamore and Oxide Streets.
Discussion Notes		The committee discussed the request and area.
		It was identified that mini busses from an Argent Street business may be using the lane to park busses and access the Broken Hill Regional Art Gallery (BHRAG).
		Further clarification is needed to identify:

Local Traffic Committee Minutes Meeting No 385

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		<ul> <li>other residential exits that may be affected in the area</li> <li>location of the bus zone area</li> <li>placement of no stopping signs</li> <li>other signage within the length of the lane.</li> </ul> Council's Works Engineer Daniel Morris to arrange a site visit and report back to the October 2018 meeting.
Item No.	TRIM No.	Details
384.8.6	N/A	Follow up information provided by NSW Police, Yvette Smith in relation to item no 384.8.6.
Discussion Notes		Discussion noted in action item number 384.8.6.

### 385.7 Correspondence Out

Item No.	TRIM No.	Details
		Issued outcome letter - Temporary Road Closure for the Broken Heel
382.6.3	D18/39514	Festival - Argent Street Parade 2018
Discussion I	Notes	Noted
Item No.	TRIM No.	Details
		Issued outcome letter - Temporary Road Closure for the Broken Heel
382.6.3	TBA	Festival Grounds 2018
Discussion Notes		Noted

### 385.8 General Business - Nil

### 385.9 Action Item List

CRM No.

Item No.	373.10.5
TRIM No.	N/A

**Responsible Officer** Council's Infrastructure Projects Engineer, David Zhao

**Current Status** Complete – September 2018

N/A

Local Traffic Committee Minutes Meeting No 385

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Date	Item Details
August 2017	RMS, Joe Sulicich queried when the Broken Hill 'Welcome' signs are going to be upgraded.
Date	Committee Recommendation/s
	N/A
Action Date	Running Actions
August 2017	Council's Manager Infrastructure, Andrew Bruggy advised that the two existing signs require RMS approval if they are to be replaced and signs are required to be in a 'clear zone' which is determined by the traffic speed in the area as to the distance required of sign placement from the road.
	RMS, Joe Sulicich advised that Council's Infrastructure Projects Engineer is aware of the 'clear zone' requirements and a meeting will be arranged in the near future to discuss further.
	Councillor Browne queried if Council branding is a factor in the process of printing new signs. Council's Manager Infrastructure, Andrew Bruggy advised that he will arrange for quotes for signage to be obtained and follow up on Council's branding requirements.
	Council's Manager Infrastructure, Andrew Bruggy advised Council has no intent to upgrade signage at this time.
September 2017	Manager Infrastructure, Andrew Bruggy had investigated the sign costing and design options as per the Committee's request. Options presented to Committee and will be presented to Councillors through the Key Directions Working Groups.
	Four signs will cost half of the allocated signage budget. This cost is inclusive of the final installation.
	Manager Infrastructure, Andrew Bruggy will provide feedback to the Committee on the progress of this proposal.
	RMS, Joe Sulicich advised that for a road with 110km speed zone, signs need to be placed $8-10m$ from the road edge line.
	The Committee will arrange a meeting to look at site locations for the proposed signs. RMS suggest to look at placing the signs in information bays. Other options suggested are near highway truck stops.
October 2017	Manager Infrastructure, Andrew Bruggy advised that Council is currently obtaining final graphic designs and the signage will be presented to the October Council meeting for endorsement. There are also various possible site locations for the placement of the signs that will be emailed to the committee members for their information and comment.

Local Traffic Committee Minutes Meeting No 385

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The committee support the installation of updated signage.

Designs are almost finalised - Council's Manager Infrastructure, Andrew November 2017

Bruggy will arrange a site visit and a calendar invite will be sent with three proposed times and dates. A bus will be arranged. RMS, Joe Sulicich and Council's Asset Planner Transport, James Druitt to advise the Committee of clearance zones on this site visit. Date proposed for the week commencing the 27 November and this will be confirmed.

December 2017 Site visit conducted with the following locations identified for signage:

Tibooburra sign to be located in the Common.

- Sydney road sign to replace existing 'Broken Hill Welcomes You' sign in parking bay.
- Wentworth sign in existing parking bay to the right of tourism
- Adelaide road to right side of existing tourism sign.
- Airport sign near Gneiss rocks.

Council can now commence the development application process. This matter will be referred back to Council.

February 2018 Pending - February 2018

March 2018 Council's Infrastructure Projects Engineer, David Zhao will follow up the

status of this matter and seek advice from Council's Manager Planning Development and Compliance, Francois Van Der Berg, relating to

development application requirements.

April 2018 Council's Infrastructure Projects Engineer, David Zhao will report back to

the May 2018 meeting.

Design is being reviewed by council. Quotes ready for manufacture. May 2018

Heritage Advisor to review and provide feedback on the design.

June 2018 Council's Infrastructure Projects Engineer, David Zhao advised that

designs are finalised, supplier is ready to provide quote. This item

remains pending.

July 2018 Council's Infrastructure Projects Engineer, David Zhao advised the

Committee that a new design for the signs has been circulated to

Councillors and this is pending comment.

August 2018 Pending - designs still in progress.

September 2018 The matter is now before Council for consideration, and no further

Committee action is required. The Committee note that this item is

complete.

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TRIM No. D17/51769

CRM No. N/A

**Responsible Officer** Council's Infrastructure Works Engineer, Daniel Morris

**Current Status** Pending - September 2018

Item Details Date

November 2017 Request for a review of parking zone times in Thomas Street near the

Hospital

Date Committee Recommendation/s

September 2018 That 16, two hour timed parks and appropriate signage be installed on

the Far West Local Health District side of Thomas Street. The parks will be divided into eight timed parks on either side of the existing ramp and

accessible parking.

Recommendation Moved: Council (Daniel Morris)

Recommendation Seconded: RMS, NSW Police and Local Member's

Representative noted 'all for'.

Against: Nil

**Action Date Running Actions** 

November 2017 Council's Manager Infrastructure, Andrew Bruggy to contact the Far

West Local Health District (FWLHD) Manager to discuss staff parking and

parking options available in the Thomas Street/Sulphide Street area.

Council's Manager Infrastructure, Andrew Bruggy will also discuss options for Crystal Street parking and requirements of the new hospital development in relation to numbers of parks required by hospital staff. The Committee have queried that as Crystal Street is a state highway, will this cause issues with increased parking in the area and trucks. RMS,

Joe Sulicich will also request further information on this matter. Outcomes of the conversations to be brought back to the committee

for further discussion.

Council's Manager Infrastructure, Andrew Bruggy met with a December 2017 representative from the FWLHD relating to parking for the new

development in Crystal Street. It is suggested to the committee that there is adequate room in the street area for angle parking. This concept would provide 300 carparks. FWLHD advised there are 122 staff and approximately on average 80 employees requiring parking per day. Council and RMS need to discuss a formal design for the area.

Local Traffic Committee Minutes Meeting No 385

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## MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 385 HELD TUESDAY SEPTEMBER 4, 2018.

March 2018

May 2018

June 2018

July 2018

September 2018

Design would need to include a pedestrian crossing for the area and 45
degree angle parking. Council's Infrastructure to investigate the option
of off Street parking adjacent to railway land.

February 2018 Pending - Clarification needed if Council's Manager Infrastructure discussed this matter relating to Thomas/Sulphide Street with the FWLHD.

Council's Infrastructure Projects Engineer David Zhao will discuss this

matter further with FWLHD to seek clarification relating to

Thomas/Sulphide Street parking.

This matter will be raised at the meeting to be held between Council and FWLHD when discussing Crystal Street parking matters relating to the new health development. A date for the meeting is yet to be set.

Council's Infrastructure Projects Engineer David Zhao to arrange another meeting and advise committee of the outcome as this was not raised in the meeting held today, 1 May 2018 between FWLHD and LTC.

Council to issue correspondence to the FWLHD, General Manager to arrange a meeting with Council's Infrastructure Projects Engineer David

Zhao.

Council's Infrastructure Projects Engineer, David Zhao advised that a letter will be issued to invite FWLHD representatives to attend the next meeting to discuss this item.

August 2018 Pending as per July 2018.

Chairperson, Daniel Morris welcomed FWLHD representative, Ms Holtze and thanked her for attending to discuss this item.

Ms Holtze discussed the parking nature of the FWLHD staff and parking culture. Staff are now utilizing the Sulphide Street and rear hospital car park area more to leave Thomas Street parks available for visitors and patients. Ms Holtze suggested that on the hospital side of Thomas Street that two hour timed parking be implemented to assist with people requiring shorter visits to the FWLHD. It is suggested that there be eight parks on either side of the existing ramp and accessible parking, totalling 16 timed parks.

Ms Holtze said that the FWLHD still feel that some untimed parking is required for patients visiting specialist clinics.

The Committee discussed and agree with the suggested timed parking. The Committee advised Ms Holtze that the Committee will make a recommendation to Council as per the suggestion.

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Item No.	380.6.1
TRIM No.	D18/13851, D18/13854
CRM No.	N/A
Responsible Officer	Council's Infrastructure Works Engineer, Daniel Morris
Current Status	Pending – September 2018
Date	Item Details
April 2018	Wright and Warnock Streets Intersection - traffic safety concerns.
Date	Committee Recommendation/s
April 2018	N/A
July 2018	The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.
	Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil
Action Date	Running Actions
April 2018	Council's Asset Planner Transport, James Druitt discussed safety concerns and the correspondence received about a recent motor vehicle incident that occurred at the Wright and Warnock Streets intersection.
	Council has previously placed infrastructure at the intersection to reduce vehicle speed as a result from consultation via survey with the residents of the affected area. Previous traffic/speed counts conducted by Council indicated that 95% of traffic in the area drive within the designated speed limit.
	Council's Infrastructure Projects Engineer, David Zhao suggested that bollards could possibly be installed as an option to increase protection for the property primarily at the corner of Wright and Warnock Streets intersection. The Committee agree that this may be a suitable option.
	Council's Asset Planner Transport, James Druitt advised that the residents of the area previously requested the investigation of the interpolation being placed. The Committee peted that a road place is

Local Traffic Committee Minutes Meeting No 385

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and incident history to justify a road closure.

intersection being closed. The Committee noted that a road closure is not feasible and there is not enough evidence in traffic/speed counts

A Council Officer will to contact the proponent to discuss other possibly safety infrastructure such as bollards.

Council's Asset Planner Transport, James Druitt advised the Committee May 2018

that he has undertaken several conversations with the proponent to try

and find possible feasible solutions to resolve this matter.

The Committee discussed that incident history in this areas is rare and current infrastructure in place is considered adequate. Council's Infrastructure Projects Engineer, David Zhao suggested highway barrier/chevron crash barrier as a final possible option to resolve this matter. Council's Asset Planner Transport, James Druitt to look into cost associated.

Councillor Brown queried Council's Infrastructure Projects Engineer, David Zhao if there was any consideration given to works relating to removal of the S-Bend section on Warnock Street. David Zhao advised no, not at this stage.

The committee discussed the crash history in this area with minimal June 2018

incidents noted. Councillor Browne queried the option of speed humps,

Council's Infrastructure Projects Engineer, David Zhao will now

investigate the options and costing of speed humps.

July 2018 The Committee discuss this request and its discussion history.

> The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial

period.

August 2018 Pending as per July 2018.

September 2018 Council have received the July 2018 recommendation with no

objections noted.. Council's Works Engineer, Daniel Morris will arrange for a plan to be drafted in relation to the location for the temporary installation. The draft plan will be provided to the Committee for

comment.

Item No. 382.6.3

TRIM No. D18/25757

CRM No. N/A

**Responsible Officer** Council's Infrastructure Projects Engineer, David Zhao

**Current Status** Complete - September 2018

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Date

June 2018	Broken Heel - Parade Road Closure Application

Item Details

Date Committee Recommendation/s

June 2018 That the request for road closure as per The Palace Hotel's Traffic

Control Plan:

Author: Bradley Burcher.

Notes: Argent St Parade Closed from Saturday 8/9/18 at 11am to 3pm Saturday Chloride St & Oxide St Intersection will be

closed for public safety.

Traffic Management Plan Number 0033638263.

Be endorsed by Council and that any costs associated with the road

closure be covered by The Palace Hotel.

Action Date Running Actions

June 2018 Argent Street Parade – Saturday 8/9/2018 – 11am to 4pm (4 hour)

closure.

The LTC note no objections to the Argent Street Parade

Police to ensure assistance is available for the day.

July 2018

Pending outcome from Council recommendation. Recommendation

outcome should be available at the August meeting.

August 2018 Council have received the June 2018 recommendation with no

objections noted. Advice was issued from Council to the proponent.

September 2018 This item is noted as complete.

Item No. 383.6.3

TRIM No. N/A

CRM No. N/A

**Responsible Officer** Council's Infrastructure Projects Engineer, David Zhao

**Current Status** Pending - September 2018

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Date	Item Details
July 2018	NSW Police request that RMS provide Variable Message Signs (VMS) for the 2018 Silver City Show.
Date	Committee Recommendation/s
July 2018	That Council will provide Variable Message Signs (VMS) to be used for traffic control for the duration of the 2018 Silver City Show and that Council will absorb this cost.
	Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil
Action Date	Running Actions
July 2018	NSW Police, Yvette Smith has requested that RMS provide VMS.
	It was identified through discussion that Council previously provided the VMS signs however have to meet RMS conditions due to their use on a state road. RMS, Joe Sulicich advised that he will email Council's Infrastructure Projects Engineer, David Zhao in relation to this matter.
August 2018	RMS, Joe Sulicich advised that Council need to apply for a permit through RMS to have the VMS on a state road. Council's Infrastructure Projects Engineer, David Zhao advised that he will make the necessary arrangements.
	David Zhao advised that Council will draft a letter to the Memorial Oval Management Committee in relation to the Silver City Show and signage requirements so they can initiate this request for the following years.
September 2018	Council have received the July 2018 recommendation with no objections noted. Council's Works Engineer, Daniel Morris will follow up VMS signs available for use and RMS approval status.

Item No. 383.6.4

**TRIM No.** D18/31190

CRM No. N/A

**Responsible Officer** Council's Infrastructure Projects Engineer, David Zhao

**Current Status** Complete - September 2018

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Date	Item Details
July 2018	Broken Heel - Festival Road Closure Application.
Date	Committee Recommendation/s
July 2018	That the request for road closure as per The Palace Hotel's Traffic Control Plan:
	Author: Bradley Burcher. Traffic Management Plan Number 0033638263
	Notes:
	BROKEN HEEL FESTIVAL SULPHIDE ST ROAD CLOSURE START DATI

BROKEN HEEL FESTIVAL SULPHIDE ST ROAD CLOSURE START DATE WEDNESDAY 5/9/18 FROM 3pm TO MONDAY 10/9/18 FINISH 3pm CRYSTAL LANE WILL CLOSED AT MIDDAY FRIDAY 7/9/18 AND REOPEN ON MONDAY 10/9/18

SAFETY FENCING WILL BE PLACE AT EACH ENDS OF ROAD CLOSURE AND HAFE OF FOOT PATH OUT SIDE OF HOTEL IN ARGENT ST

ACCESS TO BARRIER CRASH TO BE LEFT OPEN FOR BARRIER CRASH ONLY AT ALL TIMES 3m OUT FROM CURB WITH SAFETY FENCE

DISRUPTION TO PUBLIC TO BE PUT IN PAPER FOR PUBLIC NOTFICTION

ALL SIGNS TO BE SET OUT AS PLAN SET OUT

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

Recommendation Moved: Council (David Zhao)

Recommendation Seconded: RMS, NSW Police and Local Member's

Representative noted 'all for'.

**Against**: Nil

### Action Date Running Actions

July 2018 The Committee discussed the Broken Heel Festival Grounds road closure application and the issue of access to Barrier Crash Repairs. In

feedback received by Council, it was noted that Barrier Crash Repairs now support the amended Traffic Control Plan that provides access to

their business.

NSW Police, Yvette Smith advised that Police are rostered on to attend

both the parade and the festival events.

The Committee note no objections to the Broken Heel Festival Grounds

road closure and note the following recommendation.

August 2018

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Pending – Recommendation to be presented to Council's August 2018

Ordinary Meeting.

September 2018

Council have received the July 2018 recommendation with no objections noted. Advice was issued from Council to the proponent.

This item is noted as complete.

Item No.	383.8.1
TRIM No.	D17/54969
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending – September 2018
Date	Item Details
July 2018	Council's Infrastructure Projects Engineer, David Zhao to discuss Council's Draft Parking Strategy.
Date	Committee Recommendation/s
July 2018	N/A
Action Date	Dunning Actions
	Running Actions
July 2018	The Draft Parking Strategy will be emailed out to Committee members for comment.
July 2018  August 2018	The Draft Parking Strategy will be emailed out to Committee members
,	The Draft Parking Strategy will be emailed out to Committee members for comment.  Council's Infrastructure Projects Engineer, David Zhao advised that the
,	The Draft Parking Strategy will be emailed out to Committee members for comment.  Council's Infrastructure Projects Engineer, David Zhao advised that the parking trialled in CBD has been successful.  The Committee discussed the Draft document circulated for review and

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Item No.	384.6.1
TRIM No.	D18/36491
CRM No.	N/A
Responsible Officer	Council's Infrastructure Works Engineer, Daniel Morris
Current Status	Pending - September 2018
Date	Item Details
August 2018	Request for signage - Far West (FW) HACC Services Inc.
Date	Committee Recommendation/s
August 2018	That '30 minute parking, 8am to 3pm, Monday to Friday' signage be erected in front of the Far West HACC Services, 475 Argent Street.
	Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil
Action Date	Running Actions
August 2018	Councillor Browne spoke to the correspondence on behalf of Far West HACC Services and advised the Committee that the lined parking area in front of the building at 475 Argent Street is used by busses and customers along with local residents. Neighbouring residence are now parking their vehicles in front of the accessible ramp and this limits access to the ramp for FW HACC Services clients. Councillor Browne advised that a majority of the clients accessing the service are needing mobility aids, cannot walk longer distances and utilise the ramp. It was noted to the Committee that FW HACC staff park down further to allow more direct parking out the front of the service for clients.
	FW HACC Services are requesting that the Committee erect signage that states 'HACC Busses and Clients only - Mon to Fri 8am to 3pm only'.
	The Committee discussed if a bus zone would be beneficial or timed parking. RMS, Joe Sulicich advised the Committee that a bus zone would impose other parking restrictions to the area.
	The Committee agree that timed parking would be of most benefit to

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HACC Services as per their request.

the area at allow clients to access the service and ramp area. The Committee note the signage should not to be for exclusive use to FW

The Committee to propose '30 minute parking, 8am to 3pm, Monday to Friday' to be considered and that this is to be discussed with FW HACC Services.

Councillor Brown phoned and discussed this option with the proponent

at the FW HACC Services who agrees that 30 minutes would be

adequate for clients to access the service.

The Committee will make a recommendation to Council.

September 2018 Council have received the July 2018 recommendation with no

objections noted. Council will make arrangements to install the

will need to verify if parking restrictions can be enforced by Police. This will be verified and advice will be provided to the Committee.

Councillor Browne advised the Committee that she has had discussed with FWLHD General Manager, Ken Barnett in relation to possibly utilising the garden bed area being for car parking. The FWLHD will note the

September 2018 - Daniel Morris to investigate if gazetted

	signage.
Item No.	384.8.6
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Works Engineer, Daniel Morris
Current Status	Pending - September 2018
	Hans Balatta
Date	Item Details
August 2018	Councillor Browne queried parking issues for the FW HACC Services Bus when using the drop off point at the back emergency access area at the Far West Local Health District (Hospital). Drop off access is said to be often blocked by parked vehicles.
	Councillor Browne queried parking issues for the FW HACC Services Bus when using the drop off point at the back emergency access area at the Far West Local Health District (Hospital). Drop off access is said to
August 2018	Councillor Browne queried parking issues for the FW HACC Services Bus when using the drop off point at the back emergency access area at the Far West Local Health District (Hospital). Drop off access is said to be often blocked by parked vehicles.
August 2018  Date	Councillor Browne queried parking issues for the FW HACC Services Bus when using the drop off point at the back emergency access area at the Far West Local Health District (Hospital). Drop off access is said to be often blocked by parked vehicles.  Committee Recommendation/s

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September 2018

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feedback for future consideration.

# MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 385 HELD TUESDAY SEPTEMBER 4, 2018.

Attachment 1
Minutes of the Loal Traffic
Committee, 4 September 2018 Meeting No 385

Advice from NSW Police, Yvette Smith - before a determination can be made if Council Rangers or Police Council can enforce time zones in the area, it needs to be identified if the area is gazetted.

Council's Works Engineer, Daniel Morris to follow up if the carpark area is gazetted and advise the Committee.

385.10 Next Meeting Date – Tuesday, 2 October 2018

385.11 Meeting Closed - 10.22am

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#### ORDINARY MEETING OF THE COUNCIL

September 13, 2018

#### **ITEM 14**

### BROKEN HILL CITY COUNCIL REPORT NO. 158/18

SUBJECT: ACTION LIST REPORT 11/21

### Recommendation

1. That Broken Hill City Council Report No. 158/18 dated September 13, 2018, be received.

### **Executive Summary:**

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

### Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report cover decisions at Ordinary Council Meetings are for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

### **Strategic Direction:**

Key Direction: 4 - Our Leadership

Objective: 4.2 – Our Leaders Make Smart Decisions

Function: Leadership and Governance

DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective

delivery.

### **Relevant Legislation:**

Local Government Act 1993

### **Financial Implications:**

Nil

#### **Attachments**

1. U Action List Report

<u>JAMES RONCON</u> GENERAL MANAGER

Printed: Thursday, 13 September 2018 2:10:32 PM

 MEETING
 FURTHER REPORT REQUIRED
 SUBJECT

 Ordinary Meeting of the Council 26 July 2017
 False
 Confidential Matters

 ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 135/17 - DATED JULY 06, 2017 - OPTUS ALTERNATIVE

LEASE PROPOSAL - 334 MCCULLOCH STREET - CONFIDENTIAL 11/467 (General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

#### Recommendation

- 1. That Broken Hill City Council Report No. 135/17 dated July 6, 2017, be received.
- 2. That Council resolution minute no 45303 dated 29 June 2016 be rescinded in favour of the following:
- 3. That Council lease part of Lot 22 in DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions:
  - That 2 (two) outdoor equipment cabinets and associated infrastructure be installed on the land in lieu of an equipment shelter or shed;
  - That all fencing materials, colour and design match and align with the fencing used for the Telstra compound;
  - That the lessee (Optus) be responsible for a compiled plan of the premises for lease purposes drafted by a surveyor;
  - d) That the lease be 4 x 5 year leases. Term 1 to commence on the date of execution of lease agreement and expires on 31/1/2020, term 2 to commence on 1/2/2020 to 31/1/2025, term 3 to commence on 1/2/2035 to 31/1/2030 and term 4 to commence on 1/2/2030 until 31/1/2035;
  - e) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan drawing and other fees associated with the preparation of this lease agreement.
  - f) That the annual rent be set at \$6000 per annum and to be adjusted annually in accordance with the NSW Consumer Price Index.
  - g) That documents required to be sealed be executed by the General Manager and Mayor under Council's Seal

RESOLUTION		
Minute No. 45599		
Councillor M. Browne moved	)	That the recommendation of item 21 be adopted.
Councillor T. Kennedy seconded	)	
		CARRIED

#### 11 Sep 2018 - 12:05 PM - Leisa Bartlett

Lease documents with Council for execution by the Mayor and General Manager. COMPLETE

15 Aug 2018 - 3:27 PM - Leisa Bartlett

MPDC advised - Legal documents are with OPTUS for execution.

16 May 2018 - 9:40 AM - Leisa Bartlett

MPDC advised - still liaising with Optus legal team.

15 Mar 2018 - 9:43 AM - Leisa Bartlett

MPD&C advised: Draft lease prepared and is with Optus for their review.

13 Nov 2017 - 12:36 PM - Francois VanDerBerg

Applicant provided Council with a draft lease agreement. Draft lease has been forwarded to Council's solicitors for advice

19 Sep 2017 - 9:16 AM - Francois VanDerBerg

In progress, currently liaising with applicant's legal team

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Ordin	ary Meeting of the Council 26 July 2017		False		Reports		
	M 9 - BROKEN HILL CITY COUNCIL						
	MPULSORY ACQUISITION OF CRO	WN LAND AND	PART C	F WILLYAMA	COMMON F		
BR	OKEN HILL LANDFILL FACILITY					11/63	
Re	Recommendation						
,	That Broken Hill City Council Bornet	No. 405/47 data		7 2017 ha aa			
1.	That Broken Hill City Council Report	No. 125/17 dated	June 2	27, 2017, be red	ceived.		
2.	That Council resolution minute no. 42	2491 dated 29 Se	eptembe	er 2010 be resc	inded.		
3.	That the Willyama Common Trust rai Reserve No. 2421, Lot 7300 in DP 11 of extension of Landfill.						
4.	4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i> .						
5.	That the land concerned once acquir	ed be classified a	as opera	ational land.			
6.	That documents required to be seale and Mayor under Council's Seal in the				ecuted by the	ne General Manager	
RE	SOLUTION						
	nute No. 45588						
	uncillor R. Page moved	)	That t	he recommend	ation of iten	n 9 be adopted.	
Со	uncillor B. Licul seconded	)				CARRIED	
						CARRILD	
11 0	ep 2018 - 12:06 PM - Leisa Bartlett						
	oval received from Minister for Local Govern	nment Council will	now icc	io compulsory so	aulaitian nran	acal nations	
		inient. Council will	now issu	ie compuisory act	quisition prop	osai notices.	
	ug 2018 - 3:26 PM - Leisa Bartlett	All and liabling form			ad adams		
	C advised - Awaiting on feedback from the OLG	All application form	is now su	bmitted with update	ed plans.		
	ay 2018 - 9:40 AM - Leisa Bartlett						
MPD	C - advised still in progress. New acquisition plants	ans being drawn up.					
	ar 2018 - 9:44 AM - Leisa Bartlett						
	&C advised: Council acquired extension of time cil's Land Surveyor.	to finalise compulsor	y acquisit	tion. New acquisition	on plan is curre	ently being prepared by	
19 Se	ep 2017 - 9:15 AM - Francois VanDerBerg						
In pro	ogress, currently acquiring statements relating to	o Native Title					
Ordin 2017	ary Meeting of the Council 27 September		False		Confidential N	Matters (	
	M 26 DROVEN LULL CITY COUNCI	I DEDODENO	170/17	DATED CED	EMPED 44	2017 ADDITION	
	M 26 - BROKEN HILL CITY COUNCI						
FR	EM 26 - BROKEN HILL CITY COUNCI OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA	E AIR - USE OF F	PART O				
FR PL	OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA eneral Manager's Note: This report or	AIR - USE OF F - CONFIDENTIA onsiders a licence	PART O L e agree	F QUEEN ELIZ	ABETH II P	ARK AS A 12/180 lential under Section	
FR PL ( <b>G</b>	OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA eneral Manager's Note: This report of A(2) (c) of the Local Government Act,	AIR - USE OF F - CONFIDENTIA considers a licence 1993 which provi	PART O L e agree des for	F QUEEN ELIZ ment and is dee information tha	ABETH II Permed confident to the confidence of t	PARK AS A 12/180 lential under Section sclosed, confer a	
FR PL ( <b>G</b>	OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA eneral Manager's Note: This report or	AIR - USE OF F - CONFIDENTIA considers a licence 1993 which provi	PART O L e agree des for	F QUEEN ELIZ ment and is dee information tha	ABETH II Permed confident to the confidence of t	PARK AS A 12/180 lential under Section sclosed, confer a	
FR PL ( <b>Ge</b> 10/ cor	OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA eneral Manager's Note: This report of A(2) (c) of the Local Government Act, numercial advantage on a person with the second secon	AIR - USE OF F - CONFIDENTIA onsiders a licence 1993 which provi	PART O L e agree des for	F QUEEN ELIZ ment and is dee information tha	ABETH II Permed confident to the confidence of t	PARK AS A 12/180 lential under Section sclosed, confer a	
FR PL (Ge 10/ cor	OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA eneral Manager's Note: This report of A(2) (c) of the Local Government Act, namercial advantage on a person with a SOLUTION	AIR - USE OF F - CONFIDENTIA onsiders a licence 1993 which provi	PART O L e agree des for	F QUEEN ELIZ ment and is dee information tha	ABETH II Permed confident to the confidence of t	PARK AS A 12/180 lential under Section sclosed, confer a	
FR PL (Ge 10/ cor	OM BROKEN HILL SCHOOL OF THE AYGROUND AND OUTDOOR AREA eneral Manager's Note: This report of A(2) (c) of the Local Government Act, numercial advantage on a person with the second secon	AIR - USE OF F - CONFIDENTIA onsiders a licence 1993 which provi	PART O L e agree des for	F QUEEN ELIZ ment and is dee information tha	ABETH II Permed confident to the confidence of t	PARK AS A 12/180 lential under Section sclosed, confer a	

MEETING FURTHER REPORT REQUIRED SUBJECT

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MEETING	FURTHER REPORT	REQUIRED	SUBJECT
Councillor J. Nolan seconded		dated Septemb	ill City Council Report No. 178/17 per 11, 2017, be received.
	2.	a licence agree Air for the use	eeks Ministerial approval to enter into ement with Broken Hill School of the of part (approx. 1080 square metres) beth II Park Lot 1, DP914746 as an and dining area.
	3.	That the licency years.	e agreement be for a period of 20
	4.	non-profit com for the site be s year (no CPI in	e Broken Hill School of the Air being a munity organisation, the licence fee set at a peppercorn rental of \$1.00 per acrease to apply) with the total fee for ence to be paid in advance.
	5.	set-up of the lid Broken Hill Sch	e responsible for all legal costs in the cence up to the value of \$500.00 and nool of the Air be responsible for any s over this amount.
	6.	That all other sapply.	standard licence agreement terms
	7.	for the ongoing	n Hill School of the Air be responsible n maintenance of the play and dining ration of the licence agreement.
	8.		r and General Manager be authorised licence documents under the of Council.
	9.	the land to be oplay and dining	a relating to the matter advises that occupied by the School as an outdoor garea is the old tennis court area derutilised part of the park.
11 Sep 2018 - 12:07 PM - Leisa Bartlett			CARRIED
Still no advice received from SOTA. Email reminder n	otice sent.		
15 Aug 2018 - 3:29 PM - Leisa Bartlett			
Still awaiting advice from SOTA			
16 May 2018 - 1:33 PM - Leisa Bartlett			
Action reassigned to Francois VanDerBerg by: Leisa Bart	lett		
16 Mar 2018 - 3:40 PM - Leisa Bartlett			
SOTA advised that they are happy to proceed but are wait	ting for the Education I	Dept approval first.	
15 Feb 2018 - 10:27 AM - Leisa Bartlett			
Email reminder send to SOTA 15/2/18.			
02 Nov 2017 - 4:18 PM - Leisa Bartlett			
Letter sent to the school requesting confirmation that the s School's P&C Committee.	school wishes to enter	a licence agreemer	nt with Council as the request came from the

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MEETING	FURTHER RE	PORT REQUIRED	SUBJECT			
Ordinary Meeting of the Council 25 October 2017	F	alse	Reports from Delegates			
ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION 11/426						
Recommendation						
That Reports from Delegates No. 4/17 dated October 23, 2017, be received.						
<ol> <li>That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes.</li> </ol>						
That the regional representative of the C to visit Broken Hill.	ommonwealth	Environmental Wa	ater Holder based in Mildura be invited			
RESOLUTION						
Minute No. 45663						
Councillor M. Browne moved Councillor J. Nolan seconded	)		es Report contained in the genda be considered at this point in the es.			
		That the recomme	endation of item 2 be adopted.			
			CARRIED			
11 Sep 2018 - 4:38 PM - Leisa Bartlett						
Another reminder email sent to Mildura Council.						
16 May 2018 - 12:31 PM - Leisa Bartlett						
ESO advised: Mildura City Council is organising the mee	eting, no news yet	as to when the meeting	g will be held.			
16 Feb 2018 - 12:03 PM - Leisa Bartlett						
Still trying to schedule dates when the 3 are available. W	aiting for Wentwo	rth to advise date.				
17 Nov 2017 - 11:16 AM - Leisa Bartlett						
Executive Support Officer to seek advice from Mayor regard Environmental Water Holder based in Mildura to visit Brol		a meeting with Central [	Darling Shire and inviting the Commonwealth			
Ordinary Meeting of the Council 28 February 2018	F	alse	Reports			
ITEM 25 - BROKEN HILL CITY COUNCIL R	EPORT NO. 1	9/18 - DATED NO	VEMBER 15, 2017 - UPDATE ON			
ACTION LIST ITEM - RENEWAL OF LEASE	AT THE AIRF	PORT TO THE AE	RO CLUB OF BROKEN HILL 11/232			
Recommendation						
That Broken Hill City Council Report No.	19/18 dated N	lovember 15, 2017	, be received.			
<ol> <li>That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report.</li> </ol>						
That Council notes that staff will meet wire advice from Council's solicitor and a report						
RESOLUTION						
Minute No. 45756	,	T1 - 1 11 -				
Councillor J. Nolan moved Councillor C. Adams seconded	)	I hat the recomme	endation of item 25 be adopted.			
Oddinoliloi O. Addina Seconded	,		CARRIED			

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RESOLUTION Minute No. 45805

# ACTION LIST – ORDINARY COUNCIL MEETINGS

Printed: Thursday, 13 September 2018 2:10:32

MEETING FURTHER REPORT REQUIRED SUBJECT 11 Sep 2018 - 12:08 PM - Leisa Bartlett EOI for Property Management Services now closed. Council staff will assess submissions. 15 Aug 2018 - 3:52 PM - Leisa Bartlett MPDC advised - Renewal of lease on hold while management of operations at the Airport are being reviewed. Lease continuing on a month by month basis 06 Jun 2018 - 1:56 PM - Leisa Bartlett Action reassigned to Francois VanDerBerg by: Leisa Bartlett 13 Apr 2018 - 3:29 PM - Leisa Bartlett IPE advised: Matter on hold whilst Servcie Review of the Airport is conducted. 16 Mar 2018 - 4:14 PM - Leisa Bartlett Advice being sought from Council's Solicitor re renewal of lease. Ordinary Meeting of the Council 26 April 2018 False Mayoral Minute ITEM 1 - MAYORAL MINUTE NO. 4/18 - DATED APRIL 26, 2018 - HAWSONS MINING PROJECT - MAJOR PROJECT STATUS ANNOUNCED Resolved: 1. That Mayoral Minute No. 4/18 dated April 26, 2018, be received. 2. That the Mayor chair the working group/committee, that 2-3 Councillors be invited to take part, with relevant council staff, and that the appropriate community and public sector representatives be invited. RESOLUTION Minute No. 45793 Councillor D. Turley moved CARRIED Councillor M. Browne seconded 11 Sep 2018 - 2:54 PM - Leisa Bartlett Council's Delegates on the City Improvement Working Group are: Mayor Turley, Deputy Mayor Browne, Councillor Licul and Councillor Adams. The Working Group has now been formed and a meeting will be called. 16 May 2018 - 12:34 PM - Leisa Bartlett At this stage, only 1 Councillor has nominated to be on the working group. Council is also in the process of inviting stakeholders to join. Ordinary Meeting of the Council 26 April 2018 ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 59/18 - DATED APRIL 06, 2018 - COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE 11/199 Resolved: 1. That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the Roads Act 1993 and Section 186 of the Local Government Act 1993. 3. That the acquisition be undertaken in accordance with the requirements of the Land Acquisition (Just Terms Compensation) Act 1991. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the Roads Act 1993.

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MEETING	FURTHER RE	PORT REQUIRED	SUBJECT
Councillor C. Adams moved	)		
Councillor D. Gallagher seconded	)		CARRIED
11 Sep 2018 - 4:40 PM - Leisa Bartlett			
No change, still awaiting advice from OLG.			
15 Aug 2018 - 3:32 PM - Leisa Bartlett			
MPDC advised - OLG advised that the land is subject to is waiting for further advice from OLG.	a Native Title Clair	n and that compulsory acqu	isition cannot go ahead at this stage. Council
16 May 2018 - 9:45 AM - Leisa Bartlett			
In progress.			
Ordinary Meeting of the Council 30 May 2018	F	alse	Confidential Matters
ITEM 14 - BROKEN HILL CITY COUNCIL F		3/18 - DATED APRIL	30, 2018 - UPDATE ON
PROPOSED ANIMAL POUND - CONFIDE			11/141
(General Manager's Note: This report is de			
Act, 1993 which provides for information the			ercial advantage on a person with
whom the Council is conducting (or propose	s to conduct) b	usiness).	
Resolved			
1 That Broken Hill City Council Depart No	02/10 datad /	April 20, 2010, ha magai	ived
That Broken Hill City Council Report No.	i. 63/16 dated F	tprii 30, 2016, be recei	ved.
2. That Council seek development approv	al for the conve	ersion of a former refue	ling denot located at Broken Hill
Airport, into an animal pound facility in I			
That an independent planning consultar and that a development report be present.			the above development application
<ol> <li>That Council surrenders Development ( proposal.</li> </ol>	Consent 4/2017	once approval has be	en granted for above development
RESOLUTION			
Minute No. 45831			
Councillor C. Adams moved	)		
Councillor M. Clark seconded	)		CARRIED
10 Sep 2018 - 4:47 PM - Leisa Bartlett			
DA currently on public exhibition closing 12 Septem	ber 2018.		
15 Aug 2018 - 3:34 PM - Leisa Bartlett			
Development Application has been lodged and is curren	lty in the accessm	ont stage	
•	ity in the assessine	int stage.	
06 Jul 2018 - 11:51 AM - Leisa Bartlett			
currently preparing DA. Acoustic engineer is to visit Brol	ken Hill for a noise	impact assessment to finalis	se the Statement of Environmental effects
Ordinary Meeting of the Council 27 June 2018	F	alse	Reports
ITEM 1 - BROKEN HILL CITY COUNCIL R REPORT - MANDATORY INDEPENDENT			
Resolved			
That Broken Hill City Council Report No.	. 89/18 dated J	une 13, 2018, be rece	ived.
That correspondence dated 30 April 20 seeking support for an exemption to the			
seeking support for an exemption to the	requirement ic	i a Manualory Local P	laming Fanci.
That Broken Hill City Council endorse the exemption to Mandatory Local Planning		n by the Cumberland	Council and support the call for an

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	MEETING	FURTHER RE	PORT REQUIRED	SUBJECT		
	That Council writes to all State Memb concerns about the decision to enforce			Councils and LGNSW expressing		
Minu Cour	OLUTION  tte No. 45841 ncillor M. Browne moved ncillor M. Clark seconded	}		CARRIED		
	2018 - 4:48 PM - Leisa Bartlett	,				
Letter						
COMP						
	2018 - 1:58 PM - Leisa Bartlett					
_	pondence drafted for signature.					
16 Jul 2	2018 - 12:19 PM - Lacey Butcher					
In prog	ress					
Ordinar	ry Meeting of the Council 25 July 2018	F	alse	Mayoral Minute		
	1 1 - MAYORAL MINUTE NO. 6/18 -			•		
ITEN	1 - MAYORAL MINUTE NO. 6/18 -	DATED JULY 16	, 2018 - PUBLIC LIE	RARY FUNDING 11/16/		
Reso	olved:					
1.	That Mayoral Minute No. 6/18 date	ed July 16, 2018,	be received.			
2.	<ol> <li>That Council endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, Renew Our Libraries.</li> </ol>					
3.	3. That Council make representation to the local State Member, in relation to the need for additional funding from the NSW State Government for the provision of public library services.					
4.	4. That Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.					
5.	That Council take a leading role in	activating the car	mpaign locally.			
6.	That Council endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.					
7.	7. That Council formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.					
RES	OLUTION					
	te No. 45858					
	ncillor D. Turley moved	)		CAPPIED		
	ncillor M. Browne seconded  2018 - 1:47 PM - Leisa Bartlett	)		CARRIED		
Letters COMPI	sent.					
	2018 - 11:09 AM - Leisa Bartlett  Coordinator commencing promotion of the pro	ogram and letters bein	og drafted for signature			
	v Meeting of the Council 29 August 2018	<u> </u>	<u> </u>	Notice of Motion		
	, ,		alse	Notice of Motion		
	<b>12</b> - MOTIONS OF WHICH NOTICE DAY OF ACTION - DARLING RIVE			<u>ED AUGUST 24, 2018 - PROTEST</u> 11/427		
Reso	olved					

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MEETING	FURTHER R	EPORT REQUIRED SUBJECT				
1. That Motions of Which Notice has been Given No. 10/18 dated August 24, 2018, be received.						
2. That Broken Hill City Council led by Mayor Turley organize a protest and day of action in relation to the negligent handling of the Darling River and Menindee Lakes.						
That other communities be invited to the Sturt Park.	be part of the pr	otest which should include a march along Argent Street to				
RESOLUTION Minute No. 45872						
Councillor T. Kennedy moved Councillor M. Clark seconded  13 Sep 2018 - 2:09 PM - Leisa Bartlett	)	CARRIED				
	ications and Mayor	r liaising with Events Team to organise a protest and day of action.				
Ordinary Meeting of the Council 29 August 2018		False Notice of Motion				
, ,	HAS BEEN ON	/EN NO. 12/18 - DATED AUGUST 24, 2018 - COUNCIL'S				
CODE OF MEETING PRACTICE	. HAO DEEN GIV	12/14				
RESOLUTION						
Minute No. 45874 Councillor T. Kennedy moved Councillor B. Algate seconded	)	That Motions of Which Notice has been Given No. 12/18 dated August 24, 2018, be received.				
		<ol> <li>That Broken Hill City Council re-establishes question time at the beginning and end of Council meetings and that question time at the beginning of meetings is open to any lawful question and advanced notice not to be required to ask a question.</li> </ol>				
10 Sep 2018 - 4:50 PM - Leisa Bartlett		CARRIED				
Report to September Council Meeting seeking gu	idance as to govern	nance arrangements.				
Ordinary Meeting of the Council 29 August 2018		False Notice of Motion				
ITEM 5 - MOTIONS OF WHICH NOTICE LAKES	HAS BEEN GIV	/EN NO. 13/18 - DATED AUGUST 24, 2018 - IMPERIAL 11/161				
RESOLUTION Minute No. 45875						
Councillor B. Licul moved Councillor M. Clark seconded	)	<ol> <li>That Motions of Which Notice has been Given No. 13/18 dated August 24, 2018, be received.</li> </ol>				
		2. That Council supports the reopening of the Imperial Lakes in principle, but rejects the idea of Council taking on the long term open ended financial commitment when Council is in a deficit financial position; and that Council investigates other partners/sponsors or organisations to assist to fund the project.				
		<ol> <li>That a report is presented to Council, putting forward Council's options for opening the Imperial Lakes as a recreational facility for the City.</li> </ol>				
		CARRIED				

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# ACTION LIST – ORDINARY COUNCIL MEETINGS

FURTHER REPORT REQUIRED MEETING SUBJECT 10 Sep 2018 - 4:51 PM - Leisa Bartlett Meeting arranged with Essential Water on 5 October 2018. Ordinary Meeting of the Council 29 August 2018 False Notice of Motion ITEM 7 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 15/18 - DATED AUGUST 24, 2018 - CBD **RUBBISH BINS** Resolved 1. That Motions of Which Notice has been Given No. 15/18 dated August 24, 2018, be received. 2. That the General Manager issues a press release acknowledging that maintenance work is required to infrastructure in the Central Business District, and advising of Council's maintenance works program and opportunities under the Smart Communities Strategy to replace current bins in the Central Business District. RESOLUTION Minute No. 45877 Councillor T. Kennedy moved Councillor B. Algate seconded CARRIED 10 Sep 2018 - 4:57 PM - Leisa Bartlett Media Release issued. COMPLETE Ordinary Meeting of the Council 29 August 2018 Notice of Motion ITEM 8- MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 16/18 - DATED AUGUST 24, 2018 - ANNUAL **HERITAGE FESTIVAL** 11/425 RESOLUTION Minute No. 45878 Councillor T. Kennedy moved That Motions of Which Notice has been Given No. Councillor B. Algate seconded 16/18 dated August 24, 2018, be received. 2. That the convenor of a future community meeting be invited to advise the meeting that a successful 2 week heritage festival was held from 18 April to 14 May 2018; and to encourage community organisations and individuals wishing to participate in the 2019 Heritage Festival (April - May 2019) to contact Council's Heritage Committee. CARRIED 11 Sep 2018 - 4:43 PM - Leisa Bartlett Councillors requested to advise next Community Meeting COMPLETE Ordinary Meeting of the Council 29 August 2018 False Notice of Motion

ITEM 13 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 21/18 - DATED AUGUST 24, 2018 - REVIEW OF COUNCIL'S PUBLIC ART POLICY 12/14

#### <u>Motion</u>

- 1. That Motions of Which Notice has been Given No. 21/18 dated August 24, 2018, be received.
- That Broken Hill City Council reviews the Public Art Policy to encourage public art work that would not be considered offensive.

RESOLUTION
Minute No. 45879
Councillor T. Kennedy moved )

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MEETING	FURTHER RE	PORT REQUIRED	SUBJECT
Councillor R. Page seconded	)		CARRIED
11 Sep 2018 - 2:04 PM - Leisa Bartlett			
To be undertaken in conjunction with RFT18/4 - Brok		•	
Ordinary Meeting of the Council 29 August 2018		False	Notice of Motion
ITEM 15 - MOTIONS OF WHICH NOTICE F	HAS BEEN GIV	VEN NO. 23/18	
RATES DISTRIBUTION			17/206
Resolved			
That Motions of Which Notice has been	Given No. 23/	18 dated Augus	t 24, 2018, be received.
<ol> <li>That Broken Hill City Council prepares a across residential, business and mining Council budget.</li> </ol>			
That this report be tabled before the Feb. the 2019/2020 budget begin.	oruary 2019 m	eeting of Counc	il for consideration before preparations of
RESOLUTION			
Minute No. 45880 Councillor T. Kennedy moved	)		
Councillor R. Page seconded	)		CARRIED
13 Sep 2018 - 1:50 PM - Leisa Bartlett			
Noted - report to February 2019 meeting.			
Ordinary Meeting of the Council 29 August 2018	ſ	False	Notice of Motion
ITEM 19 - MOTIONS OF WHICH NOTICE F FIGURES	HAS BEEN GIV	VEN NO. 27/18	- DATED AUGUST 24, 2018 - TOURISM 11/407
Resolved			
That Motions of Which Notice has been	Given No. 27/	18 dated Augus	t 24, 2018, be received.
That Broken Hill City Council prepares a years and compares this to levels of wat Council Meeting.			s to Broken Hill and region for the past 12 s report to be submitted to the October
RESOLUTION			
Minute No. 45882			
Councillor T. Kennedy moved Councillor R. Page seconded	)		CARRIED
11 Sep 2018 - 4:45 PM - Leisa Bartlett	)		CARRIED
Report being prepared and will be presented to Octo	ber Council Mee	ting.	
Ordinary Meeting of the Council 29 August 2018	ſ	False	Reports
ITEM 20 - BROKEN HILL CITY COUNCIL F ANNUAL FINANCIAL STATEMENTS	REPORT NO.	118/18 - DATED	AUGUST 16, 2018 - 2017/2018 DRAFT 17/77
Resolved			
That Broken Hill City Council Report	t No. 118/18 d	ated August 16,	2018, be received.
2. That the 2017/2018 Draft Primary Fi	inancial Stater	nents as attache	ed be received.
3. That the 2017/2018 Draft Primary Fi	inancial Stater	ments as attache	ed be referred to audit.

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MEETING

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SUBJECT

4.	That Council adopt the attached Statements of Opinion on the 2017/18 General Purpose and Special Purpose Financial Statements and the Mayor, the Acting Mayor, the General Manager and the Responsible Accounting Officer sign the Statements in accordance with Section 413(2)(c) of the Local Government Act 1993.					
5.	That Council delegate to the General Manager the authority to finalise the date at which the auditor's report and financial statements are to be presented to the public.					
6.	<ol> <li>That Council delegate the General Manager the authority to authorise the 2017/18 General Purpose and Special Purpose Financial Statements and associated Special Schedules for issue immediately upon receipt of the auditors reports subject to there being no material audit changes or audit issues, in accordance with AASB 110.</li> </ol>					
Minute Counc Counc	LUTION No. 45883 illor B. Algate moved ) illor B. Licul seconded )			CARRIED		
•	018 - 3:34 PM - Leisa Bartlett ancial Statements referred to audit.					
COMPLE						
Ordinary	Meeting of the Council 29 August 2018	False	Reports			
DISAB	22 - BROKEN HILL CITY COUNCIL REPO ILITY INCLUSION ACTION PLAN KEY P 30 JUNE 2018			T - 1 JULY		
Resolv	<u>red</u>					
	at Broken Hill City Council Report No. 120	· ·				
	at Council adopt the Disability Inclusion A riod 1 July 2017 and ending 30 June 2018		2021 – Key Performance Indicators i	for the reporting		
	at Council call a meeting of the Disability loort.	nclusion Action	Plan Monitoring Group to assess the	progress		
RESO	LUTION					
	No. 45885 illor C. Adams moved )					
	illor B. Algate seconded )			CARRIED		
	018 - 4:56 PM - Razija Nu'man					
Action as	signed to staff person. Times and venue being	organised.				
Ordinary	Meeting of the Council 29 August 2018	False	Reports			
ITEM 2	23 - BROKEN HILL CITY COUNCIL REPO GES	ORT NO. 121/18	3 - DATED AUGUST 16, 2018 - WAS 14/19			
Resolv	<u>red</u>					
1. Th	at Broken Hill City Council Report No. 121	/18 dated Augu	st 16, 2018, be received.			
2. Th	at Council note the report for information p	ourposes.				
se	at Council note that past Waste Facility m nior management has resulted in an incre- sources wastage and potential financial im	ased corporate	risk to Council, substantial loss of rev	enue and		
rev	at Council note the Executive Leadership views of Council's operations are establish st practice is achieved going forward.					

FURTHER REPORT REQUIRED

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	. OITHER TE	PORT REQUIRED SUBJECT			
5. That a further report around waste and fee charges at the waste facility be presented to Council.					
RESOLUTION  Minute No. 45886  Councillor B. Licul moved  Councillor M. Clark seconded	}	CARRIE	D		
13 Sep 2018 - 1:55 PM - Leisa Bartlett					
Chief Financial Officer to undertake					
Ordinary Meeting of the Council 29 August 2018	F	False Reports			
ITEM 24 - BROKEN HILL CITY COUNCIL SATISFACTION SURVEY	L REPORT NO. 1	122/18 - DATED AUGUST 15, 2018 - COMMUNITY Q18/4			
EESOLUTION					
Minute No. 45887					
Councillor T. Kennedy moved Councillor M. Clark seconded	)	<ol> <li>That Broken Hill City Council Report No. 122/18 dated August 15, 2018, be received.</li> </ol>			
		<ol> <li>That a further report be presented to Council explaining how much data from 18-34 year old age group is included in the survey results, and how this affected the survey results.</li> </ol>			
		CARRIE	.D		
11 Sep 2018 - 10:07 AM - Leisa Bartlett		CARRIE	טי		
Response provided to Councillors and placed on COMPLETE	the HUB, report pre	pared to September Council Meeting.			
Ordinary Meeting of the Council 29 August 2018	F	False Reports			
ITEM 26 - BROKEN HILL CITY COUNCIL	DEPORT NO 1	124/49 DATED IIII V 24 2049 DUDI IC INTERECT			
DISCLOSURE ANNUAL REPORT 2017/1		12/67			
DISCLOSURE ANNUAL REPORT 2017/1 Resolved					
	<u>18</u>	12/67			
Resolved  1. That Broken Hill City Council Report N	No. 124/18 dated	12/67  July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Minister	er		
Resolved  1. That Broken Hill City Council Report N  2. That the Broken Hill City Council Publ	No. 124/18 dated	12/67  July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Minister	er		
Resolved     That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publifor Local Government and the NSW Council No. 45888     Councillor J. Nolan moved	No. 124/18 dated	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.			
Resolved     That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publifor Local Government and the NSW Council No. 45888     Councillor J. Nolan moved	No. 124/18 dated	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be			
Resolved  1. That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publisher Local Government and the NSW Councillor No. 45888 Councillor J. Nolan moved Councillor B. Algate seconded	No. 124/18 dated	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.			
Resolved  1. That Broken Hill City Council Report N  2. That the Broken Hill City Council Publifor Local Government and the NSW C  Minute No. 45888 Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man	No. 124/18 dated	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.			
Resolved  1. That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publisher Local Government and the NSW Councillor J. Nolan moved Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man Report forwarded to Minister and Ombudsman.	18  No. 124/18 dated lic Interest Disclo Ombudsman by 3  ) )	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.			
Resolved  1. That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publifor Local Government and the NSW Councillor J. Nolan moved Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man Report forwarded to Minister and Ombudsman. Complete  Ordinary Meeting of the Council 29 August 2018  ITEM 27 - BROKEN HILL CITY COUNCIL	No. 124/18 dated lic Interest Disclo Ombudsman by 3	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.  CARRIE			
1. That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publifor Local Government and the NSW Councillor J. Nolan moved Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man Report forwarded to Minister and Ombudsman. Complete  Ordinary Meeting of the Council 29 August 2018  ITEM 27 - BROKEN HILL CITY COUNCIL BORROWING POLICY	No. 124/18 dated lic Interest Disclo Ombudsman by 3	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.  CARRIE			
Resolved  1. That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publifor Local Government and the NSW Councillor J. Nolan moved Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man Report forwarded to Minister and Ombudsman. Complete  Ordinary Meeting of the Council 29 August 2018  ITEM 27 - BROKEN HILL CITY COUNCIL	No. 124/18 dated lic Interest Disclo Ombudsman by 3	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.  CARRIE			
1. That Broken Hill City Council Report No. 2. That the Broken Hill City Council Publifor Local Government and the NSW Councillor J. Nolan moved Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man Report forwarded to Minister and Ombudsman. Complete  Ordinary Meeting of the Council 29 August 2018  ITEM 27 - BROKEN HILL CITY COUNCIL BORROWING POLICY	No. 124/18 dated lic Interest Disclo Ombudsman by 3	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.  CARRIE  False Reports  125/18 - DATED JULY 11, 2018 - DRAFT LOAN 12/14			
Resolved  1. That Broken Hill City Council Report N  2. That the Broken Hill City Council Publifor Local Government and the NSW Councillor J. Nolan moved Councillor J. Nolan moved Councillor B. Algate seconded  10 Sep 2018 - 4:53 PM - Razija Nu'man  Report forwarded to Minister and Ombudsman. Complete  Ordinary Meeting of the Council 29 August 2018  ITEM 27 - BROKEN HILL CITY COUNCIL BORROWING POLICY  Resolved	18 No. 124/18 dated lic Interest Disclo Dmbudsman by 3 ) ) ) FL REPORT NO. 1	July 24, 2018, be received.  sures Annual Report 2017/18 be forwarded to the Ministe 0 October 2018.  That the recommendations of items 25 and 26 be adopted.  CARRIE  False Reports  125/18 - DATED JULY 11, 2018 - DRAFT LOAN 12/14  July 11, 2018, be received.			

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MEETING	FURTHER REPORT REC	QUIRED SUBJECT			
recommended changes arising, with a		exhibition, detailing submissions and any ft Loan Borrowing Policy.			
RESOLUTION  Minute No. 45889  Councillor B. Algate moved  Councillor M. Clark seconded	)	CARRIED			
05 Sep 2018 - 11:15 AM - Leisa Bartlett	,	CARRIED			
All processes complete to place Draft Policy on pu COMPLETE	blic exhibition - closing 28 Se	eptember.			
Ordinary Meeting of the Council 29 August 2018	False	Reports			
ITEM 28 - BROKEN HILL CITY COUNCIL SECTION 7.12 DEVELOPER CONTRIBUT		DATED AUGUST 07, 2018 - ADOPTION OF 11/467			
	HONOT LAIN	117407			
Resolved					
That Broken Hill City Council Report N	o. 126/18 dated August	7, 2018, be received.			
That Council adopts the Section 7.12 I Council.	Developer Contributions I	Plan as a Planning and Development resource for			
RESOLUTION					
Minute No. 45890	,				
Councillor J. Nolan moved Councillor M. Clark seconded	)	CARRIED			
11 Sep 2018 - 10:13 AM - Leisa Bartlett					
Developer Contributions Plan put into action. COMPLETE					
Ordinary Meeting of the Council 29 August 2018	False	Reports			
DESERT PLAN OF MANAGEMENT FOR		DATED AUGUST 13, 2018 - DRAFT LIVING 11/141			
Resolved					
1. That Broken Hill City Council Report No. 127/18 dated August 13, 2018, be received.					
<ol><li>That Council approves the Draft Living</li></ol>	Desert Plan of Manager	ment for public exhibition.			
		28 days public exhibition period, detailing ew to adopting the Draft Living Desert Plan of			
RESOLUTION					
Minute No. 45891 Councillor C. Adams moved					
Councillor D. Gallagher seconded	)	CARRIED			
05 Sep 2018 - 11:17 AM - Leisa Bartlett					
All processes complete to place Draft Management COMPLETE	Plan on public exhibition - c	closing 28 September.			
Ordinary Meeting of the Council 29 August 2018	False	Reports			
		ROUTE AND EVAPORATION PONDS - NORTH			
MINE RECOMMENCEMENT PROJECT		13/4			
Resolved					

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MEETING	FURTHER REPO	ORT REQUIRED SUBJECT				
<ol> <li>That Broken Hill City Council Report No. 128/18 dated August 15, 2018, be received.</li> <li>That Council supports Perilya's proposed modifications to development consent SSD 7538, which entails modifications to the approved ore haulage route and evaporation ponds, associated with the Broken Hill North Mine project.</li> </ol>						
RESOLUTION						
Minute No. 45892	,					
Councillor J. Nolan moved Councillor B. Algate seconded	)	CARRIED				
05 Sep 2018 - 11:18 AM - Leisa Bartlett		OAITILD				
Letter sent to Planning Services NSW advising of Co	ouncil's resolution					
COMPLETE						
Ordinary Meeting of the Council 29 August 2018	Fals	se Reports				
ITEM 31 - BROKEN HILL CITY COUNCIL F	REPORT NO. 129	9/18 - DATED AUGUST 15, 2018 - GATEWAY				
SIGNAGE		17/133				
RESOLUTION						
Minute No. 45893						
Councillor T. Kennedy moved Councillor B. Algate seconded	) 1	. That Broken Hill City Council Report No. 129/18				
Councillor B. Algate seconded	)	dated August 15, 2018, be received.				
	2	<ol> <li>That Council holds a competition/public consultation for the design of gateway signage for the highway entrances into the City; and that once the preferred design is approved, the signs are installed quickly and efficiently.</li> </ol>				
		CARRIER				
11 Sep 2018 - 10:56 AM - Leisa Bartlett		CARRIED				
Broken Hill Art Exchange invited to provide a propose	al to run a decian a	nomnatition.				
Ordinary Meeting of the Council 29 August 2018	Fals					
		1/18 - DATED AUGUST 02, 2018 - MINUTES OF THE JESDAY JULY 3, 2018 AND NO 384 HELD TUESDAY 11/397				
Resolved						
That Broken Hill City Council Repor	t No. 131/18 date	ed August 2, 2018, be received.				
2. That the minutes for the Local Traffic	Committee Meet	ing No.383, held July 3, 2018 be received.				
3. Item Number 383.6.3 - That Council v for the duration of the 2018 Silver City		ble Message Signs (VMS) to be used for traffic control Council will absorb this cost.				
4. Item Number 383.6.4 - That the reque	est for road closu	re as per The Palace Hotel's Traffic Control Plan:				
Author: Bradley Burcher.						
Traffic Management Plan Num	ber 0033638263					
Notes:						

Page 14 of 16

Printed: Thursday, 13 September 2018 2:10:32

MEETING FURTHER REPORT REQUIRED SUBJECT

Broken Heel Festival Sulphide Street road closure start date Wednesday 5/9/18 from 3:00pm to Monday 10/9/18 finish 3:00pm Crystal Lane will close at midday Friday 7/9/18 and reopen on Monday 10/9/18

Safety fencing will be placed at each end of road closure and half of footpath outside of hotel in Argent Street.

Access to Barrier Crash Repairs to be left open for Barrier Crash Repairs only at all times 3m out from kerb with safety fence.

Disruption to public to be put in paper for public notification.

All signs to be set out as plan set out.

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

- 5. Item Number 380.6.1 The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.
- 6. That the minutes for the Local Traffic Committee Meeting No.384, held August 7, 2018 be received.
- 7. Item Number 384.6.1 That '30 minute parking, 8am to 3pm, Monday to Friday' signage be erected in front of the Far West HACC Services, 475 Argent Street.

RESOLUTION		
Minute No. 45895		
Councillor J. Nolan moved	)	
Councillor C. Adams seconded	)	CAR
13 San 2018 - 1:58 PM - Laisa Bartlett		

Complete

Ordinary Meeting of the Council 29 August 2018

False

Confidential Matters

ITEM 41 - MAYORAL MINUTE NO. 8/18 - DATED AUGUST 15, 2018 - GENERAL MANAGER'S PERFORMANCE REVIEW - CONFIDENTIAL 16/156

(General Manager's Note: This report considers a staffing matter and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).

#### Resolved

- 1. That Mayoral Minute No. 8/18 dated August 15, 2018, be received.
- 2. That Council note that the General Manager's Performance Appraisal Committee met on Monday 9 July 2018 to review the performance of the General Manager.
- 3. That the outcomes of the General Manager Performance review for the period 4 April 2017 to 30 June 2018 be affirmed as 'exceeding expectations, to outstanding' based on the assessment of the General Manager Performance Review Committee meeting held 9 July 2018.
- 4. That as per clause 8.3 of the General Manager Employment Contract and based on independent LGNSW Council data associated with other Local Government Authorities across NSW, the General Manager's salary package be increased by six percent (6%) to reflect market movement and peer relativity within the sector.
- 5. That the adjustment be backdated to the anniversary date of 4 April 2018 and General Manager Mr. James Roncon be formally advised of the outcome of his annual review

RESOLUTION		
Minute No. 45900		
Councillor D. Gallagher moved	)	

Page 15 of 16

Printed: Thursday, 13 September 2018 2:10:32

MEETING	FURTHER REF	PORT REQUIRED	SUBJECT	
Councillor C. Adams seconded	)		CARRIED	
11 Sep 2018 - 10:59 AM - Leisa Bartlett				
COMPLETE				
Ordinary Meeting of the Council 29 August 2018	F	alse Confidentia	l Matters	
ITEM 43 - BROKEN HILL CITY COUNCYENDORPANEL - PATTON PARK REFCONFIDENTIAL (General Manager's Note: This report of the Local Government Act, 1993 which padvantage on a person with whom the Council Co	CONSIDER SOURCE OF CONTRACT OF	AYGROUND AND AMENITIES on and is deemed confidential unation that would, if disclosed, co	BLOCK - 18/85 Inder Section 10A(2) (c) of Infer a commercial	
Resolution				
<ol> <li>That Broken Hill City Council Report No. 142/18 dated August 3, 2018, be received.</li> <li>That Council awards the Quotation for Patton Park Playground Supply and Installation to Omnitech Playgrounds for a total project value of \$287,951 ex GST.</li> <li>That Council awards the Quotation for Patton Park Amenities Block Supply and delivery to Exeloo Pty Ltd Intelligent Public Toilet Systems for \$240,000 ex GST</li> </ol>				
RESOLUTION Minute No. 45902 Councillor C. Adams moved Councillor D. Gallagher seconded 11 Sep 2018 - 11:00 AM - Leisa Bartlett Suppliers confirmed. COMPLETE	}		CARRIED	

## **COMMITTEE REPORTS**

1.	BROKEN HILL CITY COUNCIL REPORT NO. 159/18 - DATED AUGUST 13, 2018 - SECTION 355 COMMITTEE ANNUAL REPORTS 2017-2018 (16/94)
2.	BROKEN HILL CITY COUNCIL REPORT NO. 160/18 - DATED SEPTEMBER 04, 2018 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD 15 AUGUST 2018 (12/46)
3.	BROKEN HILL CITY COUNCIL REPORT NO. 161/18 - DATED SEPTEMBER 11, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 21 AUGUST 2018 (12/51)
4.	BROKEN HILL CITY COUNCIL REPORT NO. 162/18 - DATED SEPTEMBER 04, 2018 - NOMINATIONS FOR COMMUNITY MEMBERSHIP OF COUNCIL S355 COMMITTEES (11/9)
5.	BROKEN HILL CITY COUNCIL REPORT NO. 163/18 - DATED SEPTEMBER 19, 2018 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD MAY 24, 2018 (15/87)

### ORDINARY MEETING OF THE COUNCIL

August 13, 2018

### ITEM 1

### BROKEN HILL CITY COUNCIL REPORT NO. 159/18

SUBJECT: SECTION 355 COMMITTEE ANNUAL REPORTS 2017-2018 16/94

### **Recommendation**

- 1. That Broken Hill City Council Report No. 159/18 dated August 13, 2018, be received.
- 2. That the Annual Reports 2017/18 received from Section 355 Committees be received and noted.
- 3. That the Financial Reports 2017/18 received from Section 355 Committees be received and noted.
- 4. That a further report be provided to Council to present the outstanding Annual and Financial Reports from Section 355 Committees.

### **Executive Summary:**

In accordance with Section 355 of the *Local Government Act 1993* (the Act), Council has the ability to delegate some of its functions to a Committee of Council by way of appointment of community members to manage or advise on particular Council assets or functions. The committees are commonly known and referred to as Section 355 Committees.

### Report:

Council's Section 355 Advisory and Asset Committee Manuals state that all committees are for the term of the current Council (four years) and that committees are required to submit an Annual Report for period 2017/18; and Financial Report for period 2017/18, where relevant.

These reports were required to be submitted to Council, for presentation to its September Council meeting. Report templates had previously been provided to all Committees. The initial request was issued 14 August 2018, requesting submission by 31 August 2018. A subsequent request was issued 4 September 2018.

Reports specifically required include:

- Asset Committees: Annual Report 2017/18 and Financial Report 2017/18
- Advisory Committees: Annual Report 2017/18

There are currently 11 Section 355 Committees, made up of eight Asset Committees and three Advisory Committees.

#### Asset Committees:

- Alma Oval Community Committee
- BIU Band Hall Community Committee
- ET Lamb Memorial Oval Community Committee
- Friends of the Flora and Fauna of the Barrier Ranges Committee

- Memorial Oval Community Committee
- Norm Fox Sporting Complex Community Committee
- Picton Sportsground Community Committee
- Riddiford Arboretum Community Committee

### **Advisory Committees:**

- Broken Hill Heritage Committee
- Broken Hill Regional Art Gallery Advisory Committee
- Community Strategic Plan Round Table

To date, reports have been received from the following committees:

- Broken Hill Heritage Committee
- Broken Hill Regional Art Gallery Advisory Committee
- Riddiford Arboretum Community Committee
- Community Strategic Plan Round Table Committee

To date, reports remain outstanding for the following committees:

- Alma Oval Community Committee
- BIU Band Hall Community Committee
- ET Lamb Memorial Oval Community Committee
- Friends of the Flora and Fauna of the Barrier Ranges Committee
- Memorial Oval Community Committee
- Norm Fox Sporting Complex Community Committee
- Picton Sportsground Community Committee

A copy of the reports received to date, are attached for Council's information. It is not uncommon for voluntary Committees to provide reports of this nature at the exact time requested. When final reports are submitted, they will be provided to Council.

An internal review of all Section 355 Committees is due to commence during September following the submission of all Annual and Financial reports. This review will be conducted and findings reported to Council when available.

### **Strategic Direction:**

Key Direction: Our Leadership

Objective: 4.3 We Unite to Succeed in Australia's First Heritage Listed City

Function: Corporate Support

DP Action: 4.3.1.02 Support Council's Section 355 Committees in undertaking

their duties with Council

### **Relevant Legislation:**

Local Government Act 1993 - Section 355 'How a council may exercise functions' and Section 377 'General power of the council to delegate'.

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's S355 Advisory Committee Framework which includes the Section 355 Advisory Committee Manual (adopted 29 March 2017) and the Broken Hill Regional Art Gallery Advisory Committee Constitution (amended and adopted 27 June 2017).

### **Financial Implications:**

There are no financial implications arising from the recommendations of this report. Where relevant, a Financial Report for period 2017/18 has been included.

### **Attachments**

- 1. J. S355 Annual Report 2018 Riddiford Arboretum Community Committee
- 2. U S355 Annual Report 2018 Community Strategic Plan Round Table Committee
- 3. US S355 Annual Report 2018 Broken Hill Heritage Committee
- 4. J S355 Annual Report 2018 Broken Hill Regional Art Gallery Advisory Committee

RAZIJA NU'MAN DIRECTOR CORPORATE

JAMES RONCON GENERAL MANAGER



## 355 COMMITTEE ANNUAL REPORT

Please complete this form as accurately as possible and return to <a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>
If insufficient room please supply additional attachments.

### SECTION 355 COMMITTEE

Name of Committee: RIDDIFORD ARBORETUM MANAGEMENT COMMITTEE

JULY 2017

Annual Report

Period:	NE 2018						
ANNUAL REPORT							
,	Date of Meeting		Meeting conducted		No quo not held	rum, meeting	
	19/8/2017,2/9/	17	All n	neetings held			
<ol> <li>Number of meetings conducted and dates</li> </ol>	7/10/17, 4/11/17						
of meetings	2/2/18,3/3/18, 7/4/18						
	12/5/18, 2/6/18	8					
	Member Name	Date		Date	Dat	е	Date
	Wayne Lovis	19/8,2/9, 7/10		4/11, 2/2,3/3,	7/4,	12/5	2/6
	Marion Browne	19/8,2/9		4/11, 2/2,3/3	7/4,	12/5	2/6
	Ann Evers	19/8					
2. Attendance by Members	Bob Pascoe	19/8,2/9, 7/10		2/2, 3/3	7/4,	12/5	2/6
	Hans Noorman	19/8, 2/9,7/10		4/11, 2/2, 3/3	7/4,	12/5	2/6
	Fay Whitfield	19/8,2/9		4/11, 2/2, 3/3	7/4,	12/5	2/6
	Andrew Smith	19/8, 2/9, 7/10		4/11, 3/3	7/4,	12/5	2/6
	Alison Sutton	7/10		4/11,2/2, 3/3	7/4,	12/5	2/6
	Sharon mcIntyre			2/2, 3/3			
	Lindy Molesworth	2/9, 7/10		4/11, 3/3	7/4,	12/5	2/6



3.	Activities / Projects / Achievements	Continuation of general tidying, removal of weeds, dead branches etc. repair of watering system.reporting of instances of vandalism, some replanting. Much improved liaison with council oofficers which has enabled better understanding of how funds which have been allocated to the arboretum are being spent.
4.	Ongoing Issues	Need for constant vigilance. Attention to growth of saltbush.
5.	Completed Maintenance	See above. Ongoing
6.	Financial Report	No direct access to funds Reimbursement of costs where committee members make relevant purchases
	ease provide further evant information:	

#### PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a \$355 Committee.

The intended recipients of the personal information collected includes Council officers, \$355 Committee members, and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers. The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer <a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a> or addressed to Broken Hill City 240 Blende Street.

Signature		Date: 7/918
Printed Name	MARION BROWNE	
Position	SECRETARY	



### 355 COMMITTEE ANNUAL REPORT

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If insufficient room please supply additional attachments.

#### **SECTION 355 COMMITTEE**

Name of

Committee: Broken Hill Community Strategic Plan Round Table

**Annual Report** 

Period: 1 July 2017 to 30 June 2018

Member

Date

#### ANNUAL REPORT

 Number of meetings conducted and dates of meetings

2. Attendance by Members

Date of Meeting	Meeting conducted	No quorum, meeting not held
6 September 2017	Yes	
8 November 2017	Yes	
9 May 2018	Yes	

Date

Date

Date

Name	Daio	Baio	Daio	Daic
Mayor Darriea Turley	6 September 2017		9 May 2018	
Cr Christine Adams		8 November 2017		
Cr Dave Gallagher (Alternate)	6 September 2017		9 May 2018	
Cr Tom Kennedy				
Cr Marion Browne	6 September 2017	8 November 2017	9 May 2018	
Cr Maureen Clark (Alternate)				
Cr Branko Licul				
Cr Jim Nolan		8 November 2017		
Superintende nt Paul Smith		8 November 2017	9 May 2018	
James		8 November		

Roncon		2017		
Razija Nu'man (Alternate)	6 September 2017			
Ken Barnett	6 September 2017	8 November 2017	9 May 2018	
Sam Lazarus (Alternate)				
Peter Macbeth				
Bob Dyson (Alternate)	6 September 2017			
Michael Williams	6 September 2017		9 May 2018	
Kimberley Fell				
Steve Martin				
Peter Bevan		8 November 2017	9 May 2018	
Iris Dobbin	6 September 2017		9 May 2018	
Mel Cheynowth			9 May 2018	
Pam Tucker			9 May 2018	
Michelle Pitt	6 September 2017			
Yvette Smith			9 May 2018	
Chris Dougherty (Alternate)			9 May 2018	
Sasha Cox			9 May 2018	
Neve Robins (Alternate)			9 May 2018	

3. Activities / Projects / Achievements

N/A

4. Ongoing Issues	N/A
5. Completed Maintenance	N/A
6. Financial Report	Nil
Please provide further	The Community Strategic Plan Round Table Committee's objective is to achieve a number of positive outcomes identified in the Community Strategic Plan with improved alignment and outcomes with the objectives of Council's Delivery Program and Operational Plan.  The Key Direction Working Groups were formed to enhance community engagement and involvement in progressing the objectives of the Community Strategic Plan.

AUSTRALIA'S FIRST HERITAGE LISTED CITY

relevant information:

for the Key Direction Working Groups, are as follows:

In essence some of the benefits that can be derived and will be the goals

be the Community Strategic Plan objectives (CSP).

Enhance the existing portfolio system to provide better community outcomes.

The starting point for the terms of reference for each portfolio should

The portfolio can engage as required with interested community

- groups and draw in any required expertise.
- Bring in the subject matter experts "one off".
- Bring in additional interest groups, e.g. the Youth Council to be part of Roundtable.
- Focus on one CSP objective per quarter and engage interest groups / community on the issue.
- One or two meetings per quarter plus a community engagement session.
- The portfolio approach would provide Councillors and staff the opportunity to be involved in policy development from the grass roots level.

The decision making process of the Key Direction Working Group requires presentation to the Community Roundtable for endorsement and then on to Council for adoption.

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Signature	Date:
Printed Name	
Position	



## 355 COMMITTEE ANNUAL REPORT

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If insufficient room please supply additional attachments.

### SECTION 355 COMMITTEE

Name of Committee: Broken Hill Heritage Committee

Annual Report

ANNUAL REPORT

Period: July 1 2017-June 30 2018

	Date of Meetir	ng	Ме	eting conducted	d	No quor not helo	rum, meeting I
Number of meetings conducted and dates of meetings	14 August 2017		√				
	6 September 2017		√				
	9 November 2017		√				
	19 January 2018		√				
	15 February 20	18	√	√			
	12 March 2018					$\vee$	
	24 May 2018		√				
	Member Name	Date Date		Date	Date		Date
	Dariea Turley	6 Sept; 9 Nov; 19 Jan;		24 May			
	Marion Browne	14 Aug; 6 Sept; 9 Nov		19 Jan; 15 Feb; 24 May			
	Christine Adams	14 Aug; 6 Sept; 9 Nov;		19 Jan; 15 Feb;	24 N	May	
Attendance by     Members	Maureen Clarke	9 Nov		15 Feb	24 N	1ay	
Members	Simon Molesworth	Attended meetings through phonelink		Attended in person19 January 2018			
	Paula Williams	Attended meetings through phonelink					
	Susanne Olsen	14 Aug		9 May	19 Je Feb	an; 15	24 may
	Andrew Gosling	14 Aug;		19 Jan			
	Tracy Fraser	14 Aug;					

	Eric McCormick			New member	
				24 May	
Activities / Projects /     Achievements	Festival. 'If Only buildings whose Heritage City. Th community and of the Trades Ho wow factor we was the link but	Our Walls Could S importance cont e event was held visitors to our city II) was the openir were hoping for. The success of the	o the presentation peak'. The emphi ributed to Broken 16 pril-4 May 2018 . Our Heritage Per ag event of the fes his festival was the e festival was due ibility for their con	asis was on our ico Hill being named 8 and was well red fectly Highlighted stival and certainle community's. The to community ind	onic heritage Australia's First ceived by the (the lighting up y produced the e committee ivuduals and
		king on the 2019	Festival which will	highlight our mini	ng and union
	history.				
		oegan discussions to working with hi	with the city's He m in 2018-19.	ritage Advisor and	d we are
4. Ongoing Issues			udget for future fe: recorded in report		ourse is a pipe
5. Completed Maintenance	n/a				
6. Financial Report	n/a				

Please	provide	further
relevar	nt inform	ation:

#### PRIVACY STATEMENT

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appointment to a \$355 Committee. The intended recipients of the personal information collected includes Council officers, \$355 Committee members, and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers. The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

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Signature	Date: 28/8/18
Printed Name	Christine Adams
Position	Secretary



4. Activities / Projects / Achievements

## 355 committee annual report

Please complete this form as accurately as possible and return to <a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>
If insufficient room please supply additional attachments.

SECTION 355 COMMITTEE								
Name of Committee: Req	gional Art Gallery		,					
Annual Report Period: Sep	otember 2017 – Au	gust 2018						
ANNUAL REPORT								
1. Number of meetings	Date of Meeting		Meeting conducted				No quorum, meeting not held	
conducted and dates of meetings								
2. SEE ATTACHMENT								
3. Attendance by Members	Member Name	Date		Date		Date		Date
SEE ATTACHMENT								,

- Indigenous educational grant (FRESHbark) \$61,000 applied for and awarded
- Acquisition of Pro Hart portrait from Robin Sellick (Cultural Gifts program
- Acquisition of Menindee Lakes NSW by Greg Mallyon (part of 2012 OAP)
- Building maintenance upgrade infrastructure identified (Humidifier, Floors, painting, pest control, windows, front counter)
- Decision to act on policy in Constitution around removal of members after three absences without apologies. Decision to not replace members who resign due to numbers on the Committee and difficulties achieving quorum.
- Three resignations from the Committee Stan Dineen (July 2017), Natasha Bearman (December 2018), John Sloane (May 2018 to be replaced by Justin Files)
  - Change to format of selection panel for the Outback Art Prize. Three elected members of the committee, the Gallery Manager and the external Judge.
  - Judge Gordon Morrison selected as OAP judge for 2018
  - 325 entries to OAP, 49 finalists. OAP opened August 3rd.
  - Digitisation Grant of \$433,000 received, providing for 2 staff for 2 years to digitise artworks (RAG) and minerals (Albert Kersten Mining and Minerals Centre)
  - Special event June 29 to mark the return of painting Vae Victus following 12 months restoration

•	Suggestion that artworks could be displayed in empty shops
•	Suggestion that artworks could be displayed at the newly opened Civic Centre especially in the May Harding Gallery upstairs
•	WHS issue of patrons holding glasses leaning over the upstairs railings durin exhibition openings
•	Fundraising ideas sought for further conservation works
•	Vae Victus restored at a cost of \$23,000 and 400 hours of work,

#### PRIVACY STATEMENT

6. Completed Maintenance

5. Ongoing Issues

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appointment to a \$355 Committee.

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Signature	Manael Varh	Date: // 9 /8
Printed Name	Cr Maureen Clark	
Position	Chairperson	

						Attachment
Member Name	13.9.17	22.11.17	17.1.18	14.3.18	23.5.18	15.8.18
Cr Maureen Clark	X	Х	Х	X	X	X
Cr Branko Licul	Apology	X	X	Х	X	X
Cr Ron Page						
Mr Rick Ball	X	X	Х	Х	Х	
Mr Clark Barrett	Apology		Х	Apology	Х	Apology
Ms Natasha Bearman		Resigned				
Mrs Jenny Cattonar	Apology	X	Х	X	Х	X
Ms Tracy Fraser	X		Х	X	Apology	Apology
Ms Iris Dobbin	Apology	X	Х	X	Х	X
Mr Andrew Gosling	Х		X	Apology	Apology	Apology
Ms Eve-lyn Kennedy		X	Apology	X	Apology	
Justice Simon Molesworth	Apology		Х	X	Х	Apology
Ms Susanne Olsen	Apology	X	Apology	X	Х	X
Mr John Sloane		Apology			Resigned	
Mrs Robyn Taylor	X	Apology	Apology	Apology	Х	X
Mr Justin Files						Apology
Ms Tara Callaghan	X	х	X	х	x	Х

### ORDINARY MEETING OF THE COUNCIL

September 4, 2018

### ITEM 2

### BROKEN HILL CITY COUNCIL REPORT NO. 160/18

SUBJECT: MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY
ADVISORY COMMITTEE MEETING HELD 15 AUGUST 2018 12/46

### Recommendation

- 1. That Broken Hill City Council Report No. 160/18 dated September 4, 2018, be received.
- 2. That the minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 15 August 2018 be received.
- 3. That as per Minute No. 45847 (Council Meeting 27 June 2018 reduction of Committee membership of the Broken Hill Regional Art Gallery Committee by natural attrition), Councillor membership on the Broken Hill Regional Art Gallery Advisory Committee be reduced from three to two Councillors and that the Constitution be amended accordingly.
- 4. That Council now implement the clauses of the Constitution with regard to missed meetings without apology by a member of the Committee.

#### **Executive Summary:**

Council has received minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 15 August 2018 for endorsement by Council.

#### Report:

The Broken Hill Regional Art Gallery Advisory Committee (the Committee) noted in its committee meeting minutes dated 17 January 2018 and reported to the Council meeting held 28 March 2018, that the Advisory Committee Manual states, that:

"a person shall cease to be a member of the Committee if the member is absent for three (3) consecutive meetings without leave from meetings of the Committee."

At the Council meeting held 27 June 2018, Council resolved (minute number 45847) to endorse the reduction of membership of the Broken Hill Regional Art Gallery Advisory Committee through natural attrition.

The Committee noted in the committee meeting minutes dated 15 August 2018 that the Committee now wish to have implemented the clauses of the Constitution with regard to missed meetings without apology by a member of the Committee. The Committee has advised that due to other commitments, Councillor Page has missed meetings without apology to the Committee.

The current Committee Constitution states that the Committee membership structure shall consist of at least three (3) Councillor Representatives.

As the Committee is seeking Council approval for withdrawal of a Councillor from the Committee, clarification is needed if Council wishes to maintain three Councillors as appointees to the Committee or whether to reduce the number in order to achieve the goal of the Committee for an overall reduction in size of the Committee.

Should Council resolve to reduce Councillor representation to two then the Constitution will be amended to reflect that the Committee membership structure shall consist of at least two (2) Councillor Representatives, in accordance with Council's resolution dated 27 June 2018 to reduce membership by natural attrition (to ten persons as per the original intent in the Constitution).

For clarification, the Committee Constitution states:

## 7. STRUCTURE AND MEMBERSHIP

- 7.1 The Committee shall consist of ten (10) members to be appointed by resolution of the Council, such members to be nominated in the following manner:
  - · At least three (3) Councillor Representative.
  - Seven (7) community members with demonstrated expertise in heritage, arts, culture and/or event planning.
- 7.2 Relevant Council staff can be invited by the Committee to provide information and technical advice on any upcoming Agenda items.
- 7.3 Council reserves the right to amend the number of Committee members and category of representation.

# Also, the Committee Manual states:

# 3.6 Member Vacation of Office

A person shall cease to be a member of a Committee if the:

- member becomes bankrupt;
- member resigns from office by notification in writing to the Committee and Council;
- member is absent for three (3) consecutive meetings without leave from meetings of the Committee:
- Council passes a resolution to remove the member from the Committee;
- if the member fails to comply with Council's Code of Conduct;
- member holds any office of profit under the Committee;
- member fails to disclose any pecuniary interest in any matter with which the Committee is concerned and takes part in the consideration, discussion or votes on any question relating to the matter and for the purposes of this provision "pecuniary interest" has the same meaning given to that term in Section 442 of the Act;
- member while holding that office is convicted of an offence referred to part 4 of the Crimes Act 1900 (offences relating to property);
- while serving a sentence (whether or not by way of periodic detention) for a felony or other offence, except a sentence imposed for a failure to pay a fine;
- member is prohibited by Order under Section 230 of the Corporations Law from managing a corporation within the meaning of that Section;
- member becomes a mentally incapacitated person; or
- upon the death of a member.

Resignations, or a Committee member ceasing to hold office because of any one of the above circumstances, will be reported to Council for information and any action if required.

The Committee Manual indicates that a review of all Section 355 Committees and their structures will be conducted annually in September following presentation of the Committees Annual Reports and Financial Statements. This review will be conducted once all reports

have been received and results presented to Council. Please note these reports have been requested by the Committees and will be reported separately to this report.

It should also be noted that Councillor Representatives are appointed to a range of committees by Council annually in September and will be part of the Agenda of the September 2018 meeting of Council.

# **Strategic Direction:**

Key Direction: 4. Our Leadership

Objective: 4.3 We Unite to Succeed in Australia's First Heritage Listed City

Function: Corporate Support

DP Action: 4.3.1.02 Support Councils Section 355 Committees in undertaking their

duties with Council

# **Relevant Legislation:**

Section 355 of the Local Government Act 1993.

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's S355 Advisory Committee Framework which includes the Section 355 Advisory Committee Manual (adopted 29 March 2017) and the Broken Hill Regional Art Gallery Advisory Committee Constitution (amended and adopted 27 June 2017).

# **Financial Implications:**

Nil

# **Attachments**

**1.** Broken Hill Regional Art Gallery Advisory Committee - meeting minutes 15.08.2018

RAZIJA NU'MAN DIRECTOR CORPORATE



# ORDINARY MEETING MINUTES TEMPLATE Endorsed: MINUTES - Art Gallery Advisory Committee M. Clark (Chaint)

Date	15/08/2018	Time Meeting opened: 1710	Time Meeting closed: 1805	
Location	Broken Hill Regional Art Gallery			
Present	Cr. Maureen Clark, Tara Callaghan (non-member), Cr. Licul, Robyn Taylor, Susanne Olsen, Iris Dobbin, Jenny Cattonar			
Apologies	Andrew Gosling, Justin Files, Prof. Simon Molesworth, Clark Barrett, Tracy Fraser			
Absent	Rick Ball, Eve-lyn Kennedy, Cr Ron Page			
Next Meeting	Meeting Sept 20, 2018			

AGENDA	MOVED BY	SECONDED
Welcome and Apologies		
Confirmation of Minutes from previous meeting held	Robyn Taylor	Jenny Cattonar
Correspondence:  1. Council has issued a reminder that 3 x no apologies will result in removal from the committee as per constitution as per previous meeting – Based on this there will be a notion put forth about removing Cr Ron Page from the committee based on a history of non-attendance without apologies  • Correspondence Out  Reports:	n	
General Business		
Updates from Tara		
Digitisation Grant Update		
Update on the Regional Cultural Fund digitisation grant (\$433k from the State Government) currently hiring the Collection Project Manager and Collection Project Assistant, more details to come in future meetings		
<ol> <li>Pro Hart Outback Art Prize Update         General conversation about the pros and cons of making the prize biennial vs annual. Plus an update from Sue and Jenny about the judging process.     </li> </ol>	m	
<ol> <li>Acquisitions – next meeting         No acquisitions this meeting, but will be some next     </li> </ol>		



AGENDA	MOVED BY	SECONDED
there will be 'rounds' of 6 monthly acquisition meetings as we seem to be getting more offered  4. MC for the next Exhibition opening 28th September Cr. Maureen Clark offered to do this		
Other business:		
At previous meeting: Simon Molesworth brought up the possibility of Broken Hill Regional Art Gallery permanent collection works being displayed in empty shopfronts, deferred to future meetings. Conversation about potentially getting RDA (Lisa) to an Advisory Committee meeting to talk about this possibility and how it might work. Tara to investigate.  Fundraising for conservation: Annual art auction was discussed for more fundraising  Artwork at the Civic Centre: Cr. Clark brought up the issue of the Civic Centre needing artwork. Tara will discuss with the GM for clarification		
Work, Health and Safety		
Cr. Licul raised a concern about patrons leaning over the railings at the exhibition openings during speeches, with drinks in their hands. Tara agree this was an issue and will be discussing with Council this risk and the need to have a Gallery invigilator up there during big events for both the glassware and to ensure patrons are not getting too close to artworks with their drinks		
Future Agenda Items		
Next Meeting Sept/October 2018		
Meeting Closed There being no further business the Chairperson declared the meeting closed at 1805		

# ORDINARY MEETING OF THE COUNCIL

September 11, 2018

# ITEM 3

# BROKEN HILL CITY COUNCIL REPORT NO. 161/18

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER

RANGES COMMUNITY COMMITTEE MEETING HELD 21 AUGUST 2018 12/51

# **Recommendation**

- 1. That Broken Hill City Council Report No. 161/18 dated September 11, 2018, be received.
- 2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held August 21, 2018 be received.

# **Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held August 21, 2018 for endorsement by Council.

# Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held August 21, 2018 for Council's endorsement.

# **Strategic Direction:**

Key Direction: 1. Our Community

Objective: 1.4 Our built environment supports our quality of life

Function: Open Spaces

DP Action: 1.4.1.7 Provide parks and open spaces for passive recreational

activity

# **Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the *Local Government Act 1993* (Section 355).

# **Attachments**

**1.** Minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee - 21/08/2018

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

# MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES \$355 COMMITTEE MEETING HELD 21 AUGUST 2018 AT 4PM — COUNCIL CHAMBER, 240 BLENDE STREET. BROKEN HILL 12/51

- Present: John Rogers (Chairperson), Kellie Scott (Vice Chairperson) David Spielvogel, Jill Spielvogel, Sue Spangler (BHCC), Jeff Crase, Ray Allen, Paul Reed, Gaylene Ford and Rosaline Molesworth.
- Apologies: Darrell Ford (BHCC), Michael Ford, Nevada Ford, Geoffrey Hoare, Sandra Harvan, Ronald Tumes, Anne Evers, Councillor Marion Browne, Jamie Scott, Dean Fletcher, Rosalind Molesworth Emily Scott and Evan Scott.
- 3. Non-Attendance: Eve-Lyn Kennedy, Alison Gander and Lyn Campigli.
- 4. Confirmation of Minutes of Previous Meeting:

Previous minutes: 17 July 2018

Moved: Ray Allen

Seconded: Jeff Crase

- 5. Business arising from Previous Minutes: Nil
- 6. Correspondence: Nil
- 7. Update on Action List Items:
  - 7.1 Working Bee Progressive and ongoing
  - 7.2 Identification Cards As required
  - 7.3 Cold Set Bitumen pouring over crushed paths Pending
- 8. Reports:
  - 8.1 Work Experience

There is currently a work experience student working at the Living Desert.

8.2 Tourists

Steady flow of tourists, although some late entries (6pm).

8.3 Starview Primitive Campsite

Two to three caravans per night at campsite – some tourists have mentioned that they have gone to the Visitor Information Centre to book but it has already been closed.

8.4 Thank you

The committee would like to thank David and Jeff for their assistance while Darrell Ford has been on leave.

#### Rosters:

# <u>August 2018</u>

• 25 – 26/08 Michael, Nevada and Gaylene Ford

# September 2018

1 - 2/09 Dean Fletcher
 8 - 9/09 Sue Spangler
 15 - 16/09 Jeff Crase
 22 - 23/09 Michael Ford
 29 - 30/09 Sue Spangler

Minutes of the Friends of the Flora and Fauna of the Barrier Ranges \$355 Committee Meeting held Tuesday, 21 August 2018

Page 1 of 2

# MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 21 AUGUST 2018

Attachment 1
Minutes of the Friends of the Flora
and Fauna of the Barrier Ranges
Community Committee - 21/08/2018

# October 2018

• 6 – 7/10 Kellie Scott and John Rogers

13 – 14/10 Michael Ford
 20 – 21/10 Sue Spangler

• 27 – 28/10 David and Jill Spielvogel

# November 2018

3 - 4/11 Michael Ford
 10 - 11/11 Sue Spangler

9. General Business: Nil

Next Meeting: Tuesday, 18 September 2018 – Council Chamber – 4pm (ACST)

10. Meeting Closed: 4:15 pm

## Action List:

ACTION	WHO
1 Working Bee - progressive and ongoing	Committee
2 Identification Cards - As required	Customer Relations
3 Cold Set – bitumen pouring over crushed paths - pending	D Ford - Ranger

# ORDINARY MEETING OF THE COUNCIL

September 4, 2018

# ITEM 4

# BROKEN HILL CITY COUNCIL REPORT NO. 162/18

SUBJECT: NOMINATIONS FOR COMMUNITY MEMBERSHIP OF COUNCIL
S355 COMMITTEES 11/9

# Recommendation

- That Broken Hill City Council Report No. 162/18 dated September 4, 2018, be received.
- 2. That Lisa McAllister be appointed as a community representative on the BIU Band Hall Community Committee.
- 3. That Kenneth Dennis be appointed as a community representative on the ET Lamb Memorial Oval Committee.

# **Executive Summary:**

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

# Report:

As per Council's adopted Asset and Advisory Committee Framework which states that:

• Committees are to be appointed every four (4) years, three (3) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).

• All positions will be declared to be vacant two (2) months after the Local Government Election.

Council advertised for nominations for community representatives on its Section 355 Committees for the current term of Council (September 2016 to September 2020), during November 2016 and then again during January 2017. All applications received during these periods have previously been presented to Council with all nominations supported. Council accepts ongoing nominations throughout the current term of this Council for any vacancies remaining on Section 355 Committees.

Council has now received two further nominations fom the following members of the public to join a Section 355 Committee:

Name of Committee	Number of current community members	Number of vacancies in community member positions	Number of further nominations received	Name of Nominee
BIU Band Hall Community Committee	5	3	1	Lisa McAllister
ET Lamb Memorial Oval Community Committee	2	10	1	Kenneth Dennis

It is recommended that Council accepts the nominations for membership on the BIU Band Hall Community Committee and the ET Lamb Oval Community Committee.

# **Strategic Direction:**

Key Direction: Our Leadership

Objective: Openness and Transparency in Decision Making

Function: Leadership and Governance

DP Action: Maintain good governance and best practice methods and ensure

compliance with various guidelines and legislation

Key Direction: Our Leadership
Objective: We Unite to Succeed

Function: Leadership and Governance

DP Action: Support Council's section 355 Committees in undertaking their duties

with Council

# **Relevant Legislation:**

Section 355 of the *Local Government Act 1993* Council's adopted S355 Asset Committee Framework

Council's adopted S355 BIU Band Hall Community Committee Constitution Council's adopted S355 ET Lamb Oval Community Committee

# **Financial Implications:**

There are no financial implications.

# **Attachments**

- 1. UN Nomination Form from Lisa McAllister
- 2. Unimation Form from Kenneth Dennis

	355 COMMITTEE NOMINATION FORM Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au				
SECTION 355 COMMITTE					
Name of Committee:	BIUBANDHALL CLIMINILINITY COM				
PERSONAL DETAILS	1 100 1000 1000				
Name:	LISA M'ALLISTER				
Address:	PODICENTALLY NICH DES				
Control No.	BROKEN HILL NSW 288				
Contact Number: Email:	Home: Mobile:				
COMMITTEE DETAILS					
COMMITTEE DETAILS	FAMILY COMMITMENTS WIT				
Please outline why you would like to be a member of this committee:	CIUIC ORCHESTRA S' BIU BI				
	KEEN TO LEARN				
Please outline details of any relevant experience to this committee:					
	UP SOUTHEN STARS OUTBO				
What is your previous					
experience with any committee? Please list name/s of committee/s and period/s of service:					

Date: 28/8/2008

# PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a \$355 Committee.

The intended recipients of the personal information collected includes Council officers, \$355 Committee members, and contractors or other agents contracted by Council. If you nominate for a position on a committee, your name will be made

publicly available via Council's Business Papers and on Council's website. Your contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.
You may make application for access or amendment to information held by Council. Council will consider any such application

in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer via email council@brokenhill.nsw.gov.au or addressed to Broken Hill City Council, 240 Blende Street.

Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature

Printed Name

AUSTRALIA'S FIRST HERITAGE LISTED CITY

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# 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to <a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>

SECTION 355 COMMITTE					
Name of Committee: ET LAMB MEMORIAL OVAL COMMITTEE					
PERSONAL DETAILS					
Name:	KENNETH M DENNIS				
Address:	BROKEN HILL NSW 2880				
Contact Number:	Home: Mobile:				
Email:					
COMMITTEE DETAILS					
Please outline why you would like to be a member of this committee:	The Lamb oval is named after my grandfather Edward Thomas LAMB, My grandfather was the secretary manager of the Alma Sporting Club (The Billies) He was responsible for the planting and maintaining the oval 71 years ago.  I'm also the vice president of the Saints rugby league club, as we train and play at the lamb oval and I would like this oval to become the home of Outback Rugby League the oval needs to be better maintained and needs suitable lighting I would like to be on the committee to have a say and assist in the maintenance of the Lamb oval.  I have previously volunteered my time at the Lamb oval de weeding prickles, spreading				
Please outline details of any relevant experience to this committee:	loam, cleaning the change rooms, canteen shed, and picking up rubbish around the oval.				
What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:	I'm a current Director of the Broken Hill Musician's Club which I have been since August 2015, I'm also a member of the Aboriginal Community Working Party Broken Hill/Dareton (5years), Community Justice Group Broken Hill (2years) and Saints rugby league club (4years).				
Please detail any other relevant information:	As a my grandfather planted and built this oval 71 years ago and the oval being named after my grandfather in honour of my grandfather ET LAMB I truly want to be on the Lamb Oval Committee.				
AUSTRALIA'S	FIRST HERITAGE LISTED CITY				

# NOMINATIONS FOR COMMUNITY MEMBERSHIP OF **COUNCIL S355 COMMITTEES**

Attachment 2 **Nomination Form from Kenneth Dennis** 

#### PRIVACY STATEMENT

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The intended recipients of the personal information collected includes Council officers, \$355 Committee members, and contractors or other agents contracted by Council. If you nominate for a position on a committee, your name will be made publicly available via Council's Business Papers and on Council's website. Your contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquines concerning this matter can be directed to the Public Officer via email council@brokenhill.nsw.gov.gu or addressed to Broken Hill City Council, 240 Blende Street. Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature	Date: 21/05/2018
Printed Name	Kenneth M Dennis

AUSTRALIA'S FIRST HERITAGE LISTED CITY

# ORDINARY MEETING OF THE COUNCIL

September 19, 2018

# ITEM 5

# BROKEN HILL CITY COUNCIL REPORT NO. 163/18

<u>SUBJECT:</u> <u>MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE</u>

MEETINGS HELD MAY 24, 2018

15/87

# Recommendation

1. That Broken Hill City Council Report No. 163/18 dated September 19, 2018, be received.

2. That the minutes of the Broken Hill Heritage Committee Meeting held September 6, 2018 be received and noted.

# **Executive Summary:**

Council has received minutes from the Broken Hill Heritage Committee for its meeting held September 6, 2018 for endorsement by Council.

# Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Heritage Committee has submitted minutes from its meeting held September 6, 2018 for Council's endorsement.

# **Strategic Direction:**

Key Direction: 2. Our Economy

Objective: 2.2 We are a destination of choice and provide a real experience that

encourages increased visitation

Function: Tourism Development

DP Action: 2.2.1.12 Investigate opportunities arising from Broken Hill's listing as

a heritage city

Key Direction: 3. Our Environment

Objective: 3.3 Proactive and responsible planning supports the community and

the environment

Function: Built Environment

DP Action: 3.3.1.2 Implement the recommendations of the Heritage Strategy in

relation to all objectives to preserve and enhance the heritage of the

city

# **Relevant Legislation:**

The Broken Hill Heritage Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Heritage Committee Constitution and the *Local Government Act, 1993* (Section 355).

# **Financial Implications:**

Nil.

# **Attachments**

1. Under the Broken Hill Heritage Committee

JAY NANKIVELL CHIEF FINANCIAL OFFICER

# **Broken Hill Heritage Committee**

#### Thursday 6 September 2018-5pm

#### Councillor Room, Ground Floor Meeting Room-Council Administration Block

# **MINUTES**

<u>Present:</u> Mayor Darriea Turley (Chairperson), Councillor Marion Browne (Vice Chairperson), Councillor Christine Adams (Secretary), Councillor Maureen Clark, Susanne Olsen, Paula Williams, Andrew McCormick, Paul Davies (BHCC Heritage Advisor), Rachel Merton (BHCC Events Manager).

Phone Link: N/A

**Apologies:** Simon Molesworth AO QC, Andrew Gosling Moved: Marion Browne, Seconded Susanne Olsen. Carried.

Minutes from Previous Meeting: Moved Susanne; Seconded Eric. Carried.

#### Business arising from the Minutes.

- Committee will not be participating in Commemoration of WW1 Cessation of Hostilities with RSL. Members are encouraged to attend the unveiling of Roy Inwood Statue on 11 November 2018.
- Mayor and Secretary met with Greg Braes (CFMEU) and discussed festival opportunities re 2019 Festival. We will keep Greg informed of progress.
- Discussion with Greg Braes re Miners' Memorial Day. Committee was approached to
  organise this year's event as key personnel of the union will be out of town. Added to Action
  list
- The mayor's morning tea to thank festival volunteers was well received by those attending.
   Certificates were presented to those in attendance and the secretary has delivered others.

# Reports: Heritage Advisor Paul Davies.

Paul Davies advised the committee that BHCC LEP is in urgent need of review. He has discovered discrepancies in the LEP that needs to be addressed and suggested the committee assist in this project. Committee members are asked to 'open their eyes ' in our city and provide photographs of shops/residences/buildings etc that may be worthy of local listing. The other side of the coin is to check if there are listings that are not relevant.

Paul discussed 2 grants that are applicable to a LEP review:

Community based heritage studies-up to \$40000 possibly dollar for dollar

Heritage Reviews, DCP studies, heritage signage strategies, main street studies-up to \$10,000.

After some discussion a motion was presented:

that the Broken Hill Heritage Committee supports a grant application prepared by the BHCC Heritage Advisor Paul Davies to be submitted for the above review

# MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD MAY 24, 2018

that committee members will participate in a factfinding project of interesting places within the city. Moved: Maureen Clark. Seconded Susanne Olsen. Carried.

# Further Business:

- Report for Annual Report has been submitted to Council
- Meeting for public re participation/ideas for 2019 festival will take place on Thursday 4
   October Council Chambers.

# ACTIONS

# New & In-Progress Actions:

Action	Who	When	Status
Committee moved name for 2019 festival: Mining Our Own Business-History of Broken Hill Mining & Unionism. Moved Maureen. Seconded Marion. Carried	Committee	September meeting	Complete
Committee to liaise with Events Coordinator re marketing Plan & Calendar for 2019 Festival.	Mayor Turley Councillor Adams Rachel Merton	Meeting held	ongoing
Secretary to liaise with Events Manager re Sponsorship Forms	Rachel Merton Councillor Adams	Before October Meeting	ongoing
Cobalt Blue interested in sponsorship	Mayor Turley Andrea Roberts	ASAP	ongoing
Council staff to investigate seed funding for 2019	Rachel Merton Anne Andrews	ongoing	Liaising with Destination NSW re available grant funding.
Informal letters to Mining Companies re 2019 festival	Councillor Adams	July	Complete Reply from CBH

				Secretary to follow up with Perilya
	Mining Forum during Festival: Suggested guests. lan	Mayor Turley	October	ongoing
	Smith John Ralph Vince Gauci Lee Clifford Fran Thomas Burgess	Councillor Adams		
7	Silver Threads Art Exhibition	Councillor Clark	ongoing	Opening Date changed on programme draft. Now Friday 26 April. Location Willyama Visual Arts Centre. No prizes.  Council to assist with printing of brochures etc.
8	Liaise with Regional Art Gallery re availability of exhibition space during future festivals. Suggest possibility of facility tour and local art exhibition for 2019 festival.	Councillor Adams	Email Sent Reply received September	Library Gallery upstairs would be free.  Workshop Gallery could be used for a night event coinciding with something in the carpark. Projections on wall?
9	Advertising Billboards in Town Square/ investigate ways in promoting 2019 festival during the year. Eg 5 September (city birthday) and Volunteer Expo-August.	Rachel Merton	Ongoing	Correspondence showing samples of billboards emailed to members

# **CLOSED**

# Council Meeting to be held Wednesday, September 26, 2018

1. BROKEN HILL CITY COUNCIL REPORT NO. 164/18 - DATED
SEPTEMBER 18, 2018 - REQUEST FOR TENDER T18/4 BROKEN HILL
LIBRARY, COMMUNITY HUB AND CULTURAL PROJECT CONFIDENTIAL

(<u>General Manager's Note</u>: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. BROKEN HILL CITY COUNCIL REPORT NO. 165/18 - DATED
SEPTEMBER 18, 2018 - CIVIC CENTRE REFURBISHMENT PROJECT UPDATE - CONFIDENTIAL

(General Manager's Note: This report considers Civic Centre Refurbishment Project and is deemed confidential under Section 10A(2) (d) (e) (g) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret; AND which provides for information that would, if disclosed, prejudice the maintenance of law; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).