

March 21, 2018

**ORDINARY MONTHLY MEETING**  
**TO BE HELD**  
**WEDNESDAY, MARCH 28, 2018**

Please address all communications to:  
The General Manager  
240 Blende Street  
PO Box 448  
Broken Hill NSW 2880  
Phone 08 8080 3300  
Fax 08 8080 3424  
council@brokenhill.nsw.gov.au  
www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, March 28, 2018** commencing at 6:30p.m. to consider the following business:

ABN 84 873 116 132

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters



**JAMES RONCON**  
**GENERAL MANAGER**

**LIVE STREAMING OF COUNCIL MEETINGS**

***PLEASE NOTE:** This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.*

## **MINUTES FOR CONFIRMATION**

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, February 28, 2018.

Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held Thursday, March 08, 2018.

Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held Monday, March 26, 2018. – Note: these minutes will be provided to Councillors prior to the meeting.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

Meeting commenced at 6:30pm

**PRESENT:**

Councillor D. Turley (Mayor) Councillor, M. Browne (Deputy Mayor)  
Councillors C. Adams, B. Algate, M. Clark, D. Gallagher, T. Kennedy,  
B. Licul, J. Nolan and R. Page.

General Manager, Finance Manager, Corporate Responsibility Officer,  
Manager Planning Development and Compliance, Communication and  
Community Engagement Coordinator, Governance Officer, Executive  
Support Officer and Management Accountant.

Media (4), Members of the Public (29).

**APOLOGIES:**

Nil

**PRAYER**

Councillor Adams delivered the prayer

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Gallagher delivered the Acknowledgment of Country

**PUBLIC FORUM**

Development Application 115/2017 – 333 Morgan Street (conversion of shed for medical/allied health students at existing health services facility)

*Ms Heather Attard spoke to her Development Application for the conversion of an existing shed for use by allied health students at an existing health services facility (Interhealth Family Practice) at 333 Morgan Street and explained that she has recently purchased the neighbouring property where her family will reside and will be seeking to consolidate the two properties therefore allowing for more space onsite for staff and patient parking. Ms Attard gave an overview of the services that the Interhealth Family Practice provides to Broken Hill and the surrounding region and stressed the need for suitable training facilities for medical and allied health students and the importance that a positive learning experience will have to encourage students to return to Broken Hill once they are qualified practitioners.*

**MINUTES FOR CONFIRMATION**

**RESOLUTION**

Minute No. 45731

Councillor M. Clark moved )  
Councillor D. Gallagher seconded )

That the Minutes of the Ordinary Meeting of the  
Council of the City of Broken Hill held December  
13, 2017 be confirmed.

CARRIED

## DISCLOSURE OF INTEREST

Councillor Kennedy declared:

- a non-pecuniary conflict of interest in Report No. 15/18 as he is a friend of the residents objecting to the Development Application and advised that he will leave the Council Chambers whilst the item is considered.

## MAYORAL MINUTES

ITEM 1 - MAYORAL MINUTE NO. 1/18 - DATED FEBRUARY 12, 2018 - BROKEN HILL LONG TERM WATER SUPPLY SOLUTIONS: SUMMARY OF THE FINAL BUSINESS CASE 11/426

### RESOLUTION

Minute No. 45732

Councillor D. Turley moved )

Councillor C. Adams seconded )

1. That Mayoral Minute No. 1/18 dated February 12, 2018, be received.
2. That correspondence dated 12 February 2018 from the Hon Niall Blair MLC, Minister for Primary Industries; Minister for Regional Water; and Minister for Trade and Industry regarding the summary of the final business case: Broken Hill Long Term Water Supply Solution be received.
3. That Broken Hill City Council provides specific questions relative to the Wentworth to Broken Hill pipeline business case to the Hon Niall Blair MLC, Minister for Primary Industries, Minister for Regional Water and Minister for Trade and Industry.

CARRIED

## NOTICES OF MOTION

ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/18 - DATED FEBRUARY 23, 2018 - \$10M LOAN BORROWINGS 13/21

Notice of Motion

1. That Motions of Which Notice has been Given No. 1/18 dated February 23, 2018, be received.
2. That Broken Hill City Council prepared a report for the March 2018 Ordinary Meeting of Council explaining the following points in relation to the loan for \$10,000,000 from the Westpac Bank.
  - a) The cost in interest to the community over a 20 year fixed interest loan period for the \$10,000,000 and the refinanced \$3,600,000.
  - b) Why the report to Council used to base the majority decision of Councillors to borrow the initial \$10,000,000 was through T-Corp and was a matter of urgency also had a worst case scenario. Yet Council used this resolution based on those facts to borrow \$13,600,000 through Westpac Bank? This money could be borrowed on a needs basis as is required to improve or maintain infrastructure and should have been presented to Council via a report detailing the new circumstances.



---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

- c) How much additional interest will be paid for the refinancing of the \$3,600,000 as opposed to paying off the \$3,600,000 at the loan's maturity?
- d) What specific infrastructure projects are likely to use the borrowed money and why isn't Council's budget adequate to cover these projects given the sound financial position we are in?
- e) How will the loan be serviced; how much off the principle each year will be paid; and what effect will this have on the infrastructure budgets of future Councils?

Councillor T. Kennedy moved ) That the recommendation be adopted.  
Councillor B. Algate seconded )

Amendment

Councillor M. Browne moved ) That the original report regarding the \$10M loan  
Councillor C. Adams seconded ) be recirculated to Councillors.

That the General Manager provides a report addressing the questions in Councillor Kennedy's Notice of Motion, being:

- a) The cost in interest to the community over a 20 year fixed interest loan period for the \$10,000,000 and the refinanced \$3,600,000.
- b) Why the report to Council used to base the majority decision of Councillors to borrow the initial \$10,000,000 was through T-Corp and was a matter of urgency also had a worst case scenario. Yet Council used this resolution based on those facts to borrow \$13,600,000 through Westpac Bank? This money could be borrowed on a needs basis as is required to improve or maintain infrastructure and should have been presented to Council via a report detailing the new circumstances.
- c) How much additional interest will be paid for the refinancing of the \$3,600,000 as opposed to paying off the \$3,600,000 at the loan's maturity?
- d) What specific infrastructure projects are likely to use the borrowed money and why isn't Council's budget adequate to cover these projects given the sound financial position we are in?
- e) How will the loan be serviced; how much off the principle each year will be paid; and what effect will this have on the infrastructure budgets of future Councils?

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

That a loan analysis be included in the next quarterly budget review report.

CARRIED

The amendment becomes the motion.

**RESOLUTION**

Minute No. 45733

Councillor M. Browne moved  
Councillor C. Adams seconded

)  
)

That the original report regarding the \$10M loan be recirculated to Councillors.

That the General Manager provides a report addressing the questions in Councillor Kennedy's Notice of Motion, being:

- a) The cost in interest to the community over a 20 year fixed interest loan period for the \$10,000,000 and the refinanced \$3,600,000.
- b) Why the report to Council used to base the majority decision of Councillors to borrow the initial \$10,000,000 was through T-Corp and was a matter of urgency also had a worst case scenario. Yet Council used this resolution based on those facts to borrow \$13,600,000 through Westpac Bank? This money could be borrowed on a needs basis as is required to improve or maintain infrastructure and should have been presented to Council via a report detailing the new circumstances.
- c) How much additional interest will be paid for the refinancing of the \$3,600,000 as opposed to paying off the \$3,600,000 at the loan's maturity?
- d) What specific infrastructure projects are likely to use the borrowed money and why isn't Council's budget adequate to cover these projects given the sound financial position we are in?
- e) How will the loan be serviced; how much off the principle each year will be paid; and what effect will this have on the infrastructure budgets of future Councils?

That a loan analysis be included in the next quarterly budget review report.

CARRIED

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 2/18 - DATED FEBRUARY 23, 2018 - BHP FUNDED PROJECTS**

14/181

**RESOLUTION**

Minute No. 45734

- Councillor T. Kennedy moved )  
Councillor M. Browne seconded )
1. That Motions of Which Notice has been Given No. 2/18 dated February 23, 2018, be received.
  2. That Council notes that the information requested in Councillor Kennedy's Notice of Motion regarding the expenditure for all projects related to the BHP funding has been circulated to Councillors.

CARRIED

**ITEM 4 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/18 - DATED FEBRUARY 23, 2018 - WORKPLACE HEALTH & SAFETY OFFICER POSITION**

14/128

Notice of Motion

1. That Motions of Which Notice has been Given No. 3/18 dated February 23, 2018, be received.
2. That a report be prepared for the March 2018 Ordinary Meeting of Council detailing the necessity for the position of Workplace Health and Safety Officer. What consultation did the General Manager engage with Councillors before deciding the position was a necessity given Sections 332(1A) and 333 of the Local Government Act and how did this position give effect to Council's strategic planning given Council's adopted budgetary restraints, that Section 333 of the Act would mean this was a redetermination requiring a Council decision and given this was not stated as one of the priorities as identified by Council decision, why was money saved from workers insurances used for this position without Council approval?

- Councillor T. Kennedy moved )  
Councillor B. Algate seconded )
- That the recommendation of Item 4 be received.

Amendment

- Councillor M. Browne moved )  
Councillor B. Licul seconded )
- That Motions of Which Notice has been Given No. 3/18 dated February 23, 2018, be received.

CARRIED

The amendment becomes the motion.

**RESOLUTION**

Minute No. 45735

- Councillor M. Browne moved )  
Councillor B. Licul seconded )
- That Motions of Which Notice has been Given No. 3/18 dated February 23, 2018, be received.

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, M Clark and Nolan

---

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

AGAINST: Crs Algate, T Kennedy and R Page

**ITEM 5 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 4/18 - DATED FEBRUARY 23, 2018 - COUNCIL'S CAPACITY TO UNDERTAKE CONTRACTED ROAD WORKS** 14/6, 11/339

Notice of Motion

1. That Motions of Which Notice has been Given No. 4/18 dated February 23, 2018, be received.
2. That Broken Hill City Council commit to achieving a paid workforce that is adequate to carry out all Council paid for road maintenance and services and also potential contracted work from other providers such as RMS and other Councils.
3. That a report be submitted to the April Meeting of Council detailing what would be required for from a Council restructure as per 333 of the Local Government Act for the above to be achieved and that the General Manager begin to implement this immediately and for it to be completed within 18 months from the date of this meeting.

Councillor T. Kennedy moved ) That the recommendation of item 5 be adopted.  
Councillor B. Algate seconded )

Amendment

- Councillor M. Browne moved )  
Councillor B. Licul seconded )
1. That Motions of Which Notice has been Given No. 4/18 dated February 23, 2018, be received.
  2. That Broken Hill City Council commit to achieving a paid workforce that is adequate to carry out all Council paid for road maintenance and services and also potential contracted work from other providers such as RMS and other Councils.
  3. That the matter be referred to the Draft Budget Process as a matter of urgency.

CARRIED

The amendment becomes the motion.

**RESOLUTION**

Minute No. 45736

- Councillor M. Browne moved )  
Councillor B. Licul seconded )
1. That Motions of Which Notice has been Given No. 4/18 dated February 23, 2018, be received.
  2. That Broken Hill City Council commit to achieving a paid workforce that is adequate to carry out all Council paid for road maintenance and services and also potential contracted work from other providers such as RMS and other Councils.
  3. That the matter be referred to the Draft Budget Process as a matter of urgency.

CARRIED

## RESCISSION MOTIONS

Nil.

## REPORTS FROM DELEGATES

**ITEM 6 - REPORTS FROM DELEGATES NO. 1/18 - DATED FEBRUARY 05, 2018 - COUNCILLOR ADAMS' ATTENANCE AT THE OFFICIAL LAUNCH OF THE REJUVENATED PETERBOROUGH MAIN STREET PROJECT** 11/407

Recommendation

1. That Reports from Delegates No. 1/18 dated February 5, 2018, be received.
2. That Councillor Adams's report regarding attendance at the official launch of the rejuvenated Main Street Project in Peterborough be received.

### RESOLUTION

Minute No. 45737

Councillor C. Adams moved ) That the recommendation of item 6 be received.  
Councillor D. Gallagher seconded )

CARRIED

## REPORTS

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 1/18 - DATED FEBRUARY 06, 2018 - CORRESPONDENCE REPORT - SEEKING SUPPORT FOR A TRIAL OF A TOURISM ACCOMMODATION LEVY (BED TAX)** 11/161

Recommendation

1. That Broken Hill City Council Report No. 1/18 dated February 6, 2018, be received.
2. That correspondence dated 29 November 2017 from the Mayor of Byron Shire Council regarding support for a trial of a Tourism Accommodation Levy (Bed Tax) be received.

### RESOLUTION

Minute No. 45738

Councillor T. Kennedy moved ) That the recommendation of item 7 be received.  
Councillor B. Licul seconded )

CARRIED

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 2/18 - DATED DECEMBER 19, 2017 - CORRESPONDENCE REPORT - HOMELESSNESS IN AUSTRALIA** 11/161

Recommendation

1. That Broken Hill City Council Report No. 2/18 dated December 19, 2017, be received.
2. That correspondence dated 26 October 2017 from the Mayor of Frankston City Council regarding homelessness in Australia be received and noted.
3. That Council sends correspondence to the Australian Government supporting increased funding as part of the 2018-2019 Federal Budget, for essential services and sheltered accommodation for vulnerable Australian people and families.

### RESOLUTION

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

Minute No. 45739

Councillor C. Adams moved ) That the recommendation of item 8 be received.  
Councillor M. Clark seconded )

CARRIED

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 3/18 - DATED FEBRUARY 07, 2018 - APRIL  
COUNCIL MEETING ARRANGEMENTS** 11/21

Recommendation

1. That Broken Hill City Council Report No. 3/18 dated February 7, 2018, be received.
2. That Council's Ordinary Monthly Meeting for April 2018 be held on Thursday, April 26, 2018.

**RESOLUTION**

Minute No. 45740

Councillor B. Algate moved ) That the recommendation of item 9 be received.  
Councillor M. Browne seconded )

CARRIED

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 4/18 - DATED JANUARY 18, 2018 -  
ESTABLISHMENT OF A JOINT ORGANISATION FOR FAR WEST COUNCILS** 11/173

**RESOLUTION**

Minute No. 45741

- Councillor B. Algate moved )  
Councillor R. Page seconded )
1. That Broken Hill City Council Report No. 4/18 dated January 18, 2018, be received.
  2. That in accordance with Part 7 of Chapter 12 of the *Local Government Act 1993* the Broken Hill City Council resolves:
    - a) That Council informs the Minister for Local Government of Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation in accordance with this resolution.
    - b) That the Broken Hill local government area be included in the Joint Organisations area.
    - c) That the Joint Organisation be established to cover Broken Hill City Council's area and any one or more of the following council areas:
      - Wentworth Shire Council,
      - Balranald Shire Council,
      - Central Darling Shire Council,
      - Walgett Shire Council,
      - Cobar Shire Council

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

- Bourke Shire Council.
- d) That Broken Hill City Council's commitment to the Far West Joint Organisation is predicated on the NSW State Government commitment to provide recurrent funding.
- e) That the recurrent funding commitment of the NSW State Government to the Far West Joint Organisation be \$500,000 per annum, indexed annually.
- f) That on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
  - With a copy of this resolution including the date on which Council made this resolution; and
  - Inform the Minister that this resolution has not been rescinded;  
for the purpose of the Minister issuing a certificate under section 400P of the Act.

CARRIED

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 5/18 - DATED JANUARY 16, 2018 - APPOINTMENT OF NEW MEMBERS TO THE WESTERN JOINT REGIONAL PLANNING PANEL**  
11/529

Recommendation

1. That Broken Hill City Council Report No. 5/18 dated January 16, 2018, be received.
2. That based on the required selection criteria Council nominate two (2) members being James Roncon (General Manager), Darriea Turley (Mayor) and one (1) alternate member, Razija Nu'man (Corporate Responsibility Officer) as independent members on the Western Region JRPP, to determine development applications of regional significance in the Broken Hill City Council Local Government Area.

**RESOLUTION**

Minute No. 45742

Councillor J. Nolan moved ) That the recommendation of item 11 be adopted.  
Councillor M. Browne seconded )

CARRIED

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 6/18 - DATED DECEMBER 19, 2017 - ATTENDANCE AT THE 2018 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 17-20 JUNE, 2018 AND CALL FOR MOTIONS**  
11/304

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**RESOLUTION**

Minute No. 45743

- Councillor J. Nolan moved )  
Councillor R. Page seconded )
1. That Broken Hill City Council Report No. 6/18 dated December 19, 2017, be received.
  2. That Council be represented at the 2018 National General Assembly of Local Government in Canberra, June 17-20, 2018 by the Mayor, Deputy Mayor and General Manager.
  3. That Council determine motions to the 2018 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 30, 2018 along with a copy of the supporting Council resolution from either the February or March Council Meetings
  4. That Council note that two motions will be forthcoming regarding:
    - a) Strengthening the role of the Murray Darling Basin Authority.
    - b) Distribution of Financial Assistance Grants to Regional Councils.

CARRIED

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 7/18 - DATED JANUARY 29, 2018 -  
ADOPTION OF DRAFT SPONSORSHIP POLICY**

11/117

Recommendation

1. That Broken Hill City Council Report No. 7/18 dated January 29, 2018, be received.
2. That Council adopts the Draft Sponsorship Policy as a Policy of Council.
3. That the adoption of the Draft Sponsorship Policy supersedes the existing Sponsorship Policy.

**RESOLUTION**

Minute No. 45744

- Councillor J. Nolan moved )  
Councillor B. Algate seconded )
- That the recommendation of item 13 be received.

CARRIED

*The Mayor took a question on notice from Councillor Kennedy regarding Council's Public Art Policy and whether Development Applications had been submitted for all public murals in Broken Hill, and whether they were compliant with Council's Public Art Policy?*

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 8/18 - DATED FEBRUARY 13, 2018 -  
DRAFT SOCIAL MEDIA POLICY FOR PUBLIC EXHIBITION**

12/14

Recommendation



---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

1. That Broken Hill City Council Report No. 8/18 dated February 13, 2018, be received.
2. That Council endorse the draft Social Media Policy for the purpose of public exhibition.
3. That the draft Social Media Policy be exhibited for public comment for a 28 day period.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Social Media Policy.

**RESOLUTION**

Minute No. 45745

Councillor C. Adams moved ) That the recommendation of item 14 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 9/18 - DATED FEBRUARY 13, 2018 -  
DRAFT DIGITAL STRATEGY FOR PUBLIC EXHIBITION**

12/14

Recommendation

1. That Broken Hill City Council Report No. 9/18 dated February 13, 2018, be received.
2. That Council endorse the draft Digital Strategy for the purpose of public exhibition.
3. That the draft Digital Strategy be exhibited for public comment for a 28 day period.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Digital Strategy.

**RESOLUTION**

Minute No. 45746

Councillor M. Browne moved ) That the recommendation of item 15 be adopted.  
Councillor M. Clark seconded )

CARRIED

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 10/18 - DATED FEBRUARY 20, 2018 -  
UPDATE ON RELOCATION OF CITY LIBRARY**

16/24

**RESOLUTION**

Minute No. 45747

Councillor J. Nolan moved ) 1. That Broken Hill City Council Report No.  
Councillor C. Adams seconded ) 10/18 dated February 20, 2018, be  
received.

2. That the results of the Broken Hill  
Charles Rasp Memorial Library  
community consultation be noted.

3. That Council commit to a new library and  
community hub to be constructed at the  
rear of the Town Hall Façade that will  
create a civic and cultural heart for the  
City.

4. That Council support the incorporation of  
the Outback Archives into the proposed  
new library and cultural hub building as

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

part of a broader cultural precinct development.

5. That Council note the existing budget allocation of \$150,000 matched by a Commonwealth Grant for an activation study for the Central Business District (CBD), which provides funding for specialists to undertake the community engagement, design and provision of construction drawings and costings for the Cultural Precinct Development project.
6. That Council commit a further \$150,000 as part of the 2018/19 budget to complete the design and construction plans for the library as a component of the cultural precinct development.
7. That Council note discussions with BHP Billiton Foundation (BHPBF) around the requirement for any potential changes to project scope and required prior approvals by the BHPBF under the Council - BHP Billiton Charitable Foundation agreement.
8. That Council note that investment in these projects will allow Council to seek funding contributions for a project that will be 'construction ready'.
9. That Council note that endorsement of this Cultural Precinct project and new Library and Community Hub will establish it as priority project for Broken Hill City Council with the Mayor, General Manager and Council staff using every opportunity to advocate for it on behalf of the Community.
10. That the General Manager form a Steering Committee to guide the project.

CARRIED

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 11/18 - DATED FEBRUARY 14, 2018 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2017** 12/160

**Recommendation**

1. That Broken Hill City Council Report No. 11/18 dated February 14, 2018, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2017/18 operating deficit (before capital) is decreased by \$19,000 to \$1,821,000.
4. That Council note the 2017/18 projected capital budget is increased by \$59,000 to \$11,825,000.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**RESOLUTION**

Minute No. 45748

Councillor B. Algate moved ) That the recommendation of item 17 be adopted.  
Councillor T. Kennedy seconded )

CARRIED

*Councillor Kennedy asked when the state grant funds would be available for works at the Broken Hill Tennis Association tennis courts and Patton Park .*

*The Mayor took the question on notice.*

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 12/18 - DATED FEBRUARY 05, 2018 -  
INVESTMENT REPORT FOR DECEMBER 2017**

17/82

Recommendation

1. That Broken Hill City Council Report No. 12/18 dated February 5, 2018, be received.

**RESOLUTION**

Minute No. 45749

Councillor B. Algate moved ) That the recommendation of item 18 be adopted.  
Councillor J. Nolan seconded )

CARRIED

**ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 13/18 - DATED FEBRUARY 16, 2018 -  
INVESTMENT REPORT FOR JANUARY 2018**

17/82

Recommendation

1. That Broken Hill City Council Report No. 13/18 dated February 16, 2018, be received.

**RESOLUTION**

Minute No. 45750

Councillor B. Algate moved ) That the recommendation of item 19 be adopted.  
Councillor J. Nolan seconded )

CARRIED

**ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 14/18 - DATED FEBRUARY 16, 2018 -  
REVIEW OF HERITAGE AWARDS 2018**

12/114

Recommendation

1. That Broken Hill City Council Report No. 14/18 dated February 16, 2018, be received.
2. That the Heritage Awards Ceremony for 2018 not be held due to insufficient private Local Heritage Projects over the last 12 months.
3. That Council investigate options to reinvigorate and increase participation in the Local Heritage Grant Scheme.

**RESOLUTION**

Minute No. 45751

Councillor M. Browne moved ) That the recommendation of item 20 be adopted.  
Councillor T. Kennedy seconded )

CARRIED

**ITEM 21 – BROKEN HILL CITY COUNCIL REPORT NO. 15/18 – DATED FEBRUARY 05, 2018 –  
DEVELOPMENT APPLICATION 115/2017 – PROPOSED CONVERSION OF EXISTING SHED TO  
ALLOW FOR MEDICAL/ALLIED HEALTH STUDENTS AT EXISTING HEALTH SERVICES FACILITY  
– 333 MORGAN STREET, BROKEN HILL** 11/467

*Councillor Kennedy declared a non-pecuniary conflict of interest in item 21 and left the Council Chambers at 7:45pm*

Recommendation

1. That Broken Hill City Council Report No. 15/18 dated February 5, 2018, be received.
2. That Development Application 115/2017 be approved, to allow for (i) the conversion and use of an existing shed as offices for allied health and medical students in conjunction with the existing Health Services Facility onsite at 333 Morgan Street, Broken Hill, and (ii) to establish carparking spaces onsite at 333 Morgan Street and part of 337 Morgan Street, Broken Hill.
3. That Development Application 115/2017 be approved subject to the following conditions:

- Compliance with Building Code of Australia  
That all building work must be out in accordance with the provisions of the Building Code of Australia.
- Consolidation  
That Lot A DP 386136 and Lot 9 DP 9298 shall be consolidated at the full cost to the developer. Evidence of the consolidation plan being registered with LPI NSW must be provided to Council within 6 months of the date of this approval.

- Carparking

That carparking facilities clearly signposted shall be provided onsite. The number of spaces to be provided shall be 8. The car parking design must comply with Australian Standard 2890. Prior to the issue of an Occupation Certificate, the vehicle access and off street parking facilities must be constructed in accordance with the approved design and relevant Australian Standard.

- Internal Access Driveways  
That the internal access driveway and parking spaces shall be all weather surfaces constructed of bitumen sealed pavement or equivalent to ensure that stormwater drains off the surface without interference to adjoining or neighbouring properties.
- Operation Hours  
That the hours of operation shall be restricted to 8:30am to 5:30pm Monday to Friday with no work on Saturday, Sunday or Public Holidays.
- Injury to Amenity  
That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.
- Wastes  
That the site shall be maintained in a clean and tidy state at all times and all waste shall be stored in an approved waste storage area screened from view.
- Signage  
That the existing business sign at the front of 333 Morgan Street shall be removed. The sign shall be removed within 3 months of the date of this approval. Any new signage is subject to separate application to Council, and that application shall provide details of colour, size, location, height and method of illumination.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

- **Parking Management Plan**

That the applicant/clinic operator shall develop a Parking Management Plan that outlines expectations for staff parking, including but not limited to, that staff shall park onsite; staff not to park on the footpath at any time and that staff must take all necessary measures to ensure that their vehicles movements do not cause unnecessary nuisance to the neighbourhood. The Plan must designate specific staff parking spaces. The Plan shall outline education measures it will take, such as leaflets and signage, that encourages clients to use the onsite parking spaces.
  
- **Construction certificate required**
  - a) Prior to the commencement of any work on the site, the person having the benefit of this consent:
  - b) shall appoint a Principal Certifying Authority (PCA).
  - c) a Construction Certificate is to be obtained from either Council or an Accredited Certifier. (All structural details and specifications showing compliance with the BCA must be provided).
  - d) shall ensure a Construction Certificate is issued by the PCA.
  - e) shall notify Council of their intention to commence the site works, at least 2 days prior to commencement of work.
  
- **Damage from works**

All works are to be out so as not to cause damage to nearby public infrastructure, services and utilities, including Council's kerb and gutter, footpaths, water mains, sewer mains and roadways. All damage arising from demolition is to be made good and any necessary repairs and renovations out immediately at no cost to Council.
  
- **Occupation Certificate**

The Applicant is to obtain an Occupation Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority prior to occupation of the building.
  
- **Damage to Adjoining Properties**

All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must be observed at all times. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.
  
- **Staff numbers**

A maximum number of 2 health care professionals are permitted to work within the existing Health clinic building at any one time. Additional to this, a maximum number of 2 administration staff are permitted to work within the Health clinic building at any one time. The converted shed is to be used only by allied health/medical students.
  
- **Vehicular Access**

That a full concrete or paved driveway be provided from the existing kerb and gutter to the boundary alignment. Prior to work being undertaken, an Application must be made to Council's Infrastructure Department for "Construction of Private Works – Concreting/Paving on Council Reserve".
  
- **Landscaping**

Suitable low-maintenance landscaping must be provided and maintained by the applicant/operator. This landscaping shall be provided, within the subject site, along the dividing neighbour fences (in the front yard of the property) to soften the impact of the onsite carparking areas.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**RESOLUTION**

Minute No. 45752

Councillor J. Nolan moved ) That the recommendation of item 21 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Algate, Browne, Gallagher, Licul, Turley, M Clark, R Page and Nolan  
AGAINST: Nil

*Councillor Kennedy returned to the Council Chambers at 7:47pm. The Mayor advised Councillor Kennedy that Council had adopted the report recommendation of item 21.*

**ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 16/18 - DATED FEBRUARY 14, 2018 - DEVELOPMENT APPLICATION 156/2017 - PROPOSED STATUE OF ROY INWOOD VC ON THE FOOTPATH AT THE FRONT OF 403 ARGENT STREET, BROKEN HILL** 11/467

**RESOLUTION**

Minute No. 45753

Councillor C. Adams moved ) That the matter be deferred pending further  
Councillor M. Browne seconded ) discussions with staff on how any planning  
concerns may be able to be overcome should  
Council wish to approve DA156/2017.

CARRIED

**ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 17/18 - DATED FEBRUARY 08, 2018 - WILLYAMA COMMON TRUST - LICENCE AGREEMENT FOR INSTALLATION OF WATER PIPELINE FROM KNOX STREET TO THORNDALE STATION** 11/214

Recommendation

1. That Broken Hill City Council Report No. 17/18 dated February 8, 2018, be received.
2. That Council in its capacity as the Willyama Common Trust Manager enter into a 10 year licence agreement with the owners of Thorndale Station for the installation of a private water supply pipeline across Lot 7482 DP 1200701 and Lot 7488 DP 1200701.
3. That Thorndale Station (Mr. C & Mrs. S. Bright) cover all legal fees in the establishment of the licence agreement.
4. That the Mayor and General Manager be delegated authority to sign the licence agreement under the Common Seal of Council in the absence of a Trust Seal.

**RESOLUTION**

Minute No. 45754

Councillor B. Algate moved ) That the recommendation of item 23 be adopted.  
Councillor J. Nolan seconded )

CARRIED

**ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 18/18 - DATED FEBRUARY 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 377 HELD TUESDAY DECEMBER 5, 2017 AND MEETING NO 387 HELD FEBRUARY 6, 2018.** 11/397

**RESOLUTION**

---

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

Minute No. 45755

- Councillor M. Clark moved )  
Councillor J. Nolan seconded )
1. That Broken Hill City Council Report No. 18/18 dated February 15, 2018, be received.
  2. That the minutes for the Local Traffic Committee Meeting No. 377, held December 5, 2017 and Meeting No. 378, held February 6, 2018 be received.
  3. That Council sends correspondence to the Roads and Maritime Service and the Broken Hill Police Service seeking their reasoning/substantiation for objecting to the introduction of angle parking in Crystal Street adjacent to the new health service development.

CARRIED

*The Mayor took a question on notice from Councillor Kennedy regarding whether the "state highway" designation of Crystal Street can be removed?*

**ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 19/18 - DATED NOVEMBER 15, 2017 - UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL** 11/232

Recommendation

1. That Broken Hill City Council Report No. 19/18 dated November 15, 2017, be received.
2. That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report.
3. That Council notes that staff will meet with the Broken Hill Aero Club regarding negotiating a new lease as per advice from Council's solicitor and a report regarding a new lease will be provided to Council in due course.

**RESOLUTION**

Minute No. 45756

- Councillor J. Nolan moved )  
Councillor C. Adams seconded )
- That the recommendation of item 25 be adopted.

CARRIED

**ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 20/18 - DATED FEBRUARY 05, 2018 - ACTION LIST REPORT** 11/21

Recommendation

1. That Broken Hill City Council Report No. 20/18 dated February 5, 2018, be received.

**RESOLUTION**

Minute No. 45757

- Councillor B. Algate moved )  
Councillor D. Gallagher seconded )
- That the recommendation of item 26 be adopted.

CARRIED

*The Mayor noted the Action List Item – Motions of Which Notice Has Been Given – Construction of the Murray Pipeline from the November 2017 Council Meeting which states that the Notice of Motion would be deferred until a report is presented to the February Council Meeting following the Mayor and*

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

*General Manager's meeting with Ministers. The Mayor stated that a report regarding these meetings will be presented to the March Council Meeting.*

## COMMITTEE REPORTS

**ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 21/18 - DATED FEBRUARY 14, 2018 - MINUTES OF THE BIU BAND HALL COMMUNITY COMMITTEE MEETING HELD NOVEMBER 28, 2017** 16/8

Recommendation

1. That Broken Hill City Council Report No. 21/18 dated February 14, 2018, be received.
2. That minutes of the BIU Band Hall Community Committee Meeting held November 28, 2017 be received.

**RESOLUTION**

Minute No. 45758

Councillor C. Adams moved ) That the recommendation of item 27 be  
Councillor D. Gallagher seconded ) adopted.

CARRIED

**ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 22/18 - DATED DECEMBER 20, 2017 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE** 13/145

Recommendation

1. That Broken Hill City Council Report No. 22/18 dated December 20, 2017, be received.
2. That Melanie Chynoweth be appointed as a community representative on the Community Strategic Plan Round Table Advisory Committee.
3. That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Youth Council; and that Council sends correspondence to the Broken Hill Youth Council accordingly.

**ITEM 29 - BROKEN HILL CITY COUNCIL REPORT NO. 23/18 - DATED JANUARY 23, 2018 - MEMBERSHIP OF THE BROKEN HILL HERITAGE COMMITTEE** 15/87

Recommendation

1. That Broken Hill City Council Report No. 23/18 dated January 23, 2018, be received.
2. That Council call for nominations for two community members with demonstrated expertise in heritage, arts, culture and/or event planning, for membership on the Broken Hill Heritage Committee.
3. That Council acknowledge in writing the resignations of Mr. Gareth Thomas and Ms. Tracy Fraser and express its gratitude and appreciation for their contribution to the committee and the community.



---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 24/18 - DATED FEBRUARY 21, 2018 - MEMBERSHIP OF THE MEMORIAL OVAL COMMUNITY COMMITTEE** 12/52

Recommendation

1. That Broken Hill City Council Report No. 24/18 dated February 21, 2018, be received.
2. That Mr Christopher May be appointed as a community representative (Silver City Kennel Club) on the Memorial Oval Community Committee.

**ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 25/18 - DATED JANUARY 15, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5 DECEMBER 2017 AND 6 FEBRUARY 2018** 12/52

Recommendation

1. That Broken Hill City Council Report No. 25/18 dated January 15, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Meetings held 5 December 2017 and 6 February 2018 (Annual General Meeting) be received.

**ITEM 32 - BROKEN HILL CITY COUNCIL REPORT NO. 26/18 - DATED FEBRUARY 12, 2018 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETINGS HELD 12 JULY 2017, 13 SEPTEMBER 2017 AND 22 NOVEMBER 2017** 12/46

Recommendation

1. That Broken Hill City Council Report No. 26/18 dated February 12, 2018, be received.
2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meetings held 12 July 2017, 13 September 2017 and 22 November 2017 be received.

**ITEM 33 - BROKEN HILL CITY COUNCIL REPORT NO. 27/18 - DATED FEBRUARY 13, 2018 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD JANUARY 19, 2018 AND FEBRUARY 15, 2018** 15/87

Recommendation

1. That Broken Hill City Council Report No. 27/18 dated February 13, 2018, be received.
2. That the minutes of the Broken Hill Heritage Committee Meetings held January 19, 2018 and February 15, 2018 be received and noted.

**ITEM 34 - BROKEN HILL CITY COUNCIL REPORT NO. 28/18 - DATED FEBRUARY 13, 2018 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD DECEMBER 12, 2017** 12/54

Recommendation

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

1. That Broken Hill City Council Report No. 28/18 dated February 13, 2018, be received.
2. That minutes of the Picton Oval Community Committee Meeting held December 12, 2017 be received.

Minute No. 45759

Councillor T. Kennedy moved ) That the recommendations of items 28 to 34 be  
Councillor M. Clark seconded ) adopted.

CARRIED

### QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 35 - QUESTIONS ON NOTICE NO. 1/18 - DATED FEBRUARY 16, 2018 - COUNCILLORS  
QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2017 COUNCIL MEETING 11/141, 11/467,  
11/49

Recommendation

1. That Questions On Notice No. 1/18 dated February 16, 2018, be received.

**RESOLUTION**

Minute No. 45760

Councillor T. Kennedy moved ) That the recommendation of item 35 be adopted.  
Councillor J. Nolan seconded )

CARRIED

ITEM 36 - QUESTIONS ON NOTICE NO. 2/18 - DATED DECEMBER 15, 2017 - PUBLIC FORUM  
QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2017 COUNCIL MEETING 11/141

Recommendation

1. That Questions On Notice No. 2/18 dated December 15, 2017, be received.

**RESOLUTION**

Minute No. 45761

Councillor M. Browne moved ) That the recommendation of item 36 be adopted.  
Councillor C. Adams seconded )

CARRIED

### QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

From Item 13 – Adoption of Draft Event Sponsorship Policy

*The Mayor took a question on notice from Councillor Kennedy regarding Council's Public Art Policy and whether Development Applications had been submitted for all public murals in Broken Hill, and whether they were compliant with Council's Public Art Policy?*

From Item 17 – Quarterly Budget Review Statement for Period Ending December 31, 2017

*Councillor Kennedy asked when the state grant funds would be available for works at the Broken Hill Tennis Association tennis courts and Patton Park .*

From Item 24 – Minutes of the Local Traffic Committee Meetings

The Mayor took a question on notice from Councillor Kennedy regarding whether the "state highway" designation of Crystal Street can be removed?

### CONFIDENTIAL MATTERS

**ITEM 37 - BROKEN HILL CITY COUNCIL REPORT NO. 29/18 - DATED DECEMBER 22, 2017 - T16/13 - BROKEN HILL ANIMAL POUND TENDER - CONFIDENTIAL** T16/13

**(General Manager's Note:** This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

1. That Broken Hill City Council Report No. 29/18 dated December 22, 2017, be received.
2. That Council rejects the tender from Gettin There Pty Ltd.
3. That Council do not invite fresh tenders for Tender T16/13 due to poor interest in the project from contractors.
4. That Council enters into direct negotiations with contractors with a view to entering into a contract for the construction of a new animal Pound Facility subject to the provisions of clause 178(3) of the *Local Government (General) Regulation 2005* for the following reasons being:
  - a) Poor interest from contractors locally and regionally in tender T16/13;
  - b) High cost of ongoing advertisements in newspapers;
  - c) Increased effectiveness of direct negotiations.
5. That a further report be presented to Council subsequent to contractor negotiations.

### RESOLUTION

Minute No. 45762

Councillor M. Browne moved ) That the recommendation of item 37 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

**ITEM 38 - BROKEN HILL CITY COUNCIL REPORT NO. 30/18 - DATED FEBRUARY 08, 2018 - T18/1 - TENDER FOR RECONSTRUCTION OF FAILED SEALED PAVEMENT SECTIONS AWARD - CONFIDENTIAL** T18/1

**(General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

1. That Broken Hill City Council Report No. 30/18 dated February 8, 2018, be received.
2. That Fulton Hogan Industries Pty Ltd be awarded the Contract for Tender T18/1.
3. That Council accept the lump sum fee of \$1,343,940.18 ex. GST for all tendered works under T18/1.
4. That Council accept the additional quotation to T18/1 from Fulton Hogan Industries Pty Ltd for Reconstruction of Kanandah Road Section 2 for \$213,240 ex. GST.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**RESOLUTION**

Minute No. 45763

Councillor C. Adams moved ) That the recommendation of item 38 be adopted.  
Councillor J. Nolan seconded )

CARRIED

**ITEM 39 - BROKEN HILL CITY COUNCIL REPORT NO. 31/18 - DATED FEBRUARY 09, 2018 -  
EVENT SPONSORSHIP - ROUND TWO - 2017/18 - CONFIDENTIAL** 11/117

**(General Manager's Note:** This report considers information of a commercial nature and details that may confer a commercial advantage on competitors/other events and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Recommendation

1. That Broken Hill City Council Report No. 31/18 dated February 9, 2018, be received.
2. That Council adopts the recommendations for Event Sponsorship for applications received for Round 2 of 2017-2018 being for:
3. Sponsorship of \$10,000.00 for AGFAIR
4. Sponsorship of \$5,000.00 for Broken Hill Art Exchange Desert Equinox Solar and Wind Art Prize, exhibition and associated activities 2018

**RESOLUTION**

Minute No. 45764

Councillor B. Licul moved ) That the recommendation of item 39 be adopted.  
Councillor M. Clark seconded )

CARRIED

**ITEM 40 - BROKEN HILL CITY COUNCIL REPORT NO. 32/18 - DATED FEBRUARY 08, 2018 -  
PROPOSED LICENCE TO WATER NSW FROM WILLYAMA COMMON TRUST - CONFIDENTIAL** 11/63

**(General Manager's Note:** This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

1. That Broken Hill City Council Report No. 32/18 dated February 8, 2018, be received.
2. That the Willyama Common Trust seeks Ministerial approval to enter into a two year licence agreement with WaterNSW for the installation of a water supply pipeline across part of the Willyama Common being Lot 7300 DP 1179131.
3. That WaterNSW be responsible for all legal costs associated with the negotiation and finalisation of this licence agreement inclusive of costs associated with the creation of a future easement as required.
4. That documents required to be sealed by the Willyama Common Trust be executed by the Mayor and General Manager under Council's Seal in the absence of a Trust Seal.

**RESOLUTION**

Minute No. 45765

Councillor M. Browne moved ) That the recommendation of item 40 be adopted.  
Councillor B. Licul seconded )

CARRIED

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
FEBRUARY 28, 2018

---

**ITEM 41 - BROKEN HILL CITY COUNCIL REPORT NO. 33/18 - DATED FEBRUARY 07, 2018 -  
PROPOSED LEASES TO WATER NSW - CONFIDENTIAL** 15/103

**(General Manager's Note:** This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

1. That Broken Hill City Council Report No. 33/18 dated February 7, 2018, be received.
2. That Council lease Lot 2393 DP 757298 and Lot 1 DP 601770 to Water NSW for the installation of a new water pipeline and associated works.
3. That the term of both leases be for two years.
4. That Water NSW be responsible for all legal costs associated with the negotiation and finalisation of these lease agreements inclusive of costs associated with the creation of future easements where appropriate.
5. That documents required to be sealed be executed by the Mayor and General Manager under Council's Seal.

**RESOLUTION**

Minute No. 45766

Councillor J. Nolan moved ) That the recommendation of item 41 be adopted.  
Councillor B. Algate seconded )

CARRIED

*At the Mayor's invitation, the General Manager read the resolutions of the confidential items.*

*Councillor Gallagher congratulated Mayor Turley on being awarded as a Member of the Order of Australia on Australia Day 2018.*

There being no further business the Mayor closed the meeting at 8:15pm

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON MARCH 28, 2018 )

---

CHAIRPERSON

---

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
MARCH 08, 2018

---

Meeting commenced at 6:00pm

**PRESENT:** Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor),  
Councillors C. Adams, B. Algate, M. Clark, B. Licul, J. Nolan and  
R. Page.

General Manager, Director Corporate, Communications and Community  
Engagement Coordinator, Governance Officer and Executive Support  
Officer.

Media (2), Members of the Public (6).

**APOLOGIES:** Nil.

**Absent from the meeting:** Councillors D. Gallagher and T. Kennedy.

### **PURPOSE OF THE MEETING**

To consider the following matter:

1. Broken Hill City Council Report No. 34/18 - dated March 5, 2018 – Development Application 156/2017 Proposed Statue of Roy Inwood VC on the footpath in front of 403 Argent Street, Broken Hill.

### **DISCLOSURE OF INTEREST**

Nil

### **REPORTS**

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 34/18 - DATED MARCH 05, 2018 -  
DEVELOPMENT APPLICATION 156/2017. PROPOSED STATUE OF ROY INWOOD VC ON THE  
FOOTPATH IN FRONT OF 403 ARGENT STREET, BROKEN HILL** DA2017/156

**Resolved:**

1. That Broken Hill City Council Report No. 34/18 dated March 5, 2018, be received.
2. That Development Application 156/2017 – proposed statue of Roy Inwood VC on the footpath in front of 403 Argent Street, Broken Hill be approved subject to the following conditions of consent:
  - a) **Dial Before You Dig**
    - Underground assets may exist in the area that is subject to the approved development. In the interests of health and safety and in order to protect damage to third party assets contact Dial before you dig at [www.1100.com.au](http://www.1100.com.au) or telephone on 1100 prior to works commencing. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction. Care must be taken to ensure any identified assets are protected accordingly.
    - If the development is likely to disturb or impact upon telecommunications infrastructure, written confirmation from the service provider that they have agreed to the proposed works must be submitted to the Principal Certifying Authority prior to the issue of a Construction Certificate or any works commencing, whichever occurs first.

**b) Construction certificate**

- In accordance with the provisions of Section 81A of the *Environmental Planning and Assessment Act 1979* construction works approved by this consent must not commence until:
- A Construction Certificate has been issued by Council or an Accredited Certifier. Either Council or an Accredited Certifier can act as the "Principal Certifying Authority."
- A Principal Certifying Authority has been appointed and Council has been notified in writing of the appointment.
- At least two days' notice, in writing has been given to Council of the intention to commence work.
- The documentation required under this condition must show that the proposal complies with all Development Consent conditions and is not inconsistent with the approved plans, the Building Code of Australia and the relevant Australian Standards. A detailed location plan must be provided, and all relevant structural details.

**c) Protection of Public Places**

- The adjoining and adjacent public area is not to be obstructed by any materials, vehicles, refuse skips and the like, under any circumstances unless approved in writing by Council.
- If the work is likely to cause pedestrian traffic in a public place to be obstructed or rendered inconvenient, or involves the closure of a public place, a barrier, fence or hoarding shall be erected prior to the commencement of any work.
- Where a hoarding is required, an application for hoarding is also to be submitted to and approved by Council prior to commencement of any work. Hoardings shall be erected to comply with the requirements of WorkCover, the Principal Certifying Authority and with relevant Australian Standards.

**d) Maintenance and Graffiti removal**

- The statue shall be kept in a clean and well-maintained condition at all times by the developer. Any evidence of vandalism, such as graffiti, must be removed and/or repaired within a 48 hour period.

**e) Heritage relics**

- During construction, the development is to proceed with caution. If any Aboriginal objects are found, works should stop and the NSW Office of Environment and Heritage contacted. In the event that an Aboriginal relic is uncovered, work must cease immediately and the NSW Office of Environment and Heritage must be contacted. All workers on the site are to be made aware of this condition.

**f) Construction works**

- During construction, works are to be carried out so as not to cause damage to nearby public infrastructure, services and utilities, including kerb and gutter, water mains, sewer mains and roadways. All damage arising from works is to be made good and any necessary repairs and renovations carried out immediately to the satisfaction of Council and at no cost to Council.

**g) Direction of statue**

- The statue shall be erected so that it is facing in generally a westerly direction, looking towards the War memorial precinct (at the front of the Court House in Argent Street).

- h)** That should the Broken Hill RSL sub-branch cease to exist, the cost to relocate the statue will be borne by the applicant .

---

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
MARCH 08, 2018

---

- i) That the rubbish receptacle and heritage interpretative sign adjacent to 403 Argent Street be removed and relocated to another section of the footpath.

**RESOLUTION:**

Minute No. 45767

Councillor J. Nolan moved )

Councillor B. Algate seconded )

CARRIED

A Division was called which resulted in:

For: Councillors Nolan, Clark, Licul, Algate, Page, Adams, Brown and Turley

Against: Nil

Absent: Councillors Gallagher and Kennedy

There being no further business the Mayor closed the meeting at 6:05pm

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON MARCH 28, 2018. )

---

CHAIRPERSON



**MAYORAL MINUTES**

1. MAYORAL MINUTE NO. 2/18 - DATED MARCH 08, 2018 - IPART MEETING (11/426)..... 30

## ORDINARY MEETING OF THE COUNCIL

March 8, 2018

**ITEM 1**MAYORAL MINUTE NO. 2/18SUBJECT:                    IPART MEETING11/426**Summary**

On Monday 12 February 2018 the General Manager and I travelled to Sydney to meet with IPART to discuss the upcoming water pricing review. The key discussion items we wanted to obtain feedback on included:

1. The process for price reviews (for example, the price proposal, public consultation including public forums, etc.)
2. The factors IPART must consider as part of a price review undertaken under the IPART Act (including how the pipeline costs would fit into this)
3. Some information about how IPART would approach a review of the efficient costs of the pipeline (have IPART been officially asked yet to undertake such a review and would this review be undertaken for Water NSW?)

It was clear right from the outset that IPART were taking this meeting very seriously and were acutely aware of the issues and unrest around the pipeline and in turn how that was playing out in the Broken Hill community. The IPART was represented by the Chair, CEO, Executive Directors, Director and two Pricing Analysts.

The Chair Dr Peter Boxall and the Executive Director are both long term members of IPART and have been involved in at least three of the previous pricing reviews in Broken Hill, so were very aware of the issues the community faced.

The Chair reflected on the process that would run and the timings of each, commencing with expected consultation and Hearings towards the end of 2018, culminating in a decision in April / May 2019 in readiness for the 1 July 2019 start date for the new pricing.

The key critical outtake from the meeting was that the decision making process by IPART on water pricing is strongly determined by the community's capacity to pay. While it will factor in other issues, the ability to pay is critical. IPART also advised that the clear direction had been provided by the government that the capital costs of construction and the materials used e.g. steel pipes, could not be used by IPART to determine the cost to consumers.

The IPART provided some useful tips for submissions and went to extreme lengths to stress that any and all submissions needed to be based on fact and not emotion.

Earlier that day we also took the opportunity to meet with Essential Energy to get a sense of the process they will initiate as part of their submission around the costs structure they will be asked to work with. The meeting was well received and they are happy to work with Council as part of that process also.

**Recommendation**

1. That Mayoral Minute No. 2/18 dated March 8, 2018, be received and noted.

**Attachments**

1. [↓](#) Briefing Note - IPART Meeting

D TURLEY  
MAYOR

**BROKEN HILL**  
CITY COUNCIL

# BRIEFING NOTE – IPART MEETING

Monday 12 February 2018

11/429

**Key points for discussion**

1. The process for price reviews (for example, the price proposal, public consultation including public forums, etc.)
2. The factors IPART must consider as part of a price review undertaken under the IPART Act (including how the pipeline costs would fit into this)
3. Some information about how IPART would approach a review of the efficient costs of the pipeline (have IPART been officially asked yet to undertake such a review and this would this review be undertaken for Water NSW?)

**About Broken Hill**

Broken Hill was recognised as Australia's First National Heritage Listed City in 2015 and is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales Outback, close to the South Australian border and midway between the Queensland and Victorian borders.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services and connectivity.

Broken Hill has been and still is a city dominated by the mining industry. With a population of around 19,000 people, Broken Hill is the economic and cultural hub of Far Western NSW. It still boasts a prosperous mining industry, a thriving services industry, and welcomes over 150,000 tourists per year.

The need to diversify the economy and address changes in affordability of public infrastructure are both critical issues facing the Council.

Broken Hill's isolation is as much a strength as it is a challenge. This is Australia's longest lived mining city, where some of the world's major mining companies were founded on the richest mineral deposits and where safe working practices and workers legislation were first developed for miners in Australia. The city skyline is dominated by prominent mining structures along the Line of Lode, including a memorial to miners.

**The Pipeline**

In October 2015, four of the 19 options for the city's long-term water security were tabled by water minister Niall Blair at a community forum in Broken Hill including:

- A pipeline from the Murray River in southern New South Wales (\$380 million)
- A pipeline from the existing Murray River pipeline at Booborowie near South Australia's Spencer Gulf (not costed at the presentation because of negotiations)
- Continuing to use the Menindee Lakes for drinking water but with regular bores used in emergencies (\$250 million)
- Continuing to use the Menindee Lakes for drinking water but with deep bores used in emergencies (\$400 million)
- Expanding the Stephens Creek reservoir (\$300 million)

None of the options involved decommissioning the Menindee Lakes, although either of the two pipelines (on the table at that meeting) would see the lakes no longer used for drinking water and the Broken Hill to Menindee pipeline shut down.

In June 2016, there was not a firm decision on the future of the pipeline from Menindee to Broken Hill, which is used to supply the town of Sunset Strip and dozens of families on properties along its length. The pipeline is aging and under its current use would need major upgrade.

**A U S T R A L I A ' S F I R S T H E R I T A G E L I S T E D C I T Y**

**NOTICES OF MOTION**

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 5/18 - DATED MARCH 20, 2018 - MOTION FOR THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018 - FINANCIAL ASSSITANCE GRANTS (11/175)..... 34
  
2. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 6/18 - DATED MARCH 20, 2018 - MOTION FOR THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018 - WATER ISSUES (11/426) ..... 37

## ORDINARY MEETING OF THE COUNCIL

March 20, 2018

**ITEM 1**MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 5/18

SUBJECT: MOTION FOR THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018 - FINANCIAL ASSSITANCE GRANTS 11/175

**Notice of Motion**

1. That Motions of Which Notice has been Given No. 5/18 dated March 20, 2018, be received.
2. That Council submits a motion to the National General Assembly of Local Government 2018 to call on the Federal Government to re-examine the criteria for the distribution of Financial Assistance (FAG) Grants with a view to better meeting the needs of Rural and Regional Councils.

**Summary**

Council received a Notice of Motion from Councillor Nolan on March 20, 2018 regarding a motion for Council to approve for submission to the National General Assembly of Local Government.

Councillor Nolan's Notice of Motion is attached.

**General Manager's Note:**

To be eligible for inclusion in the National General Assembly Business Papers motions must follow the principles and must also be accompanied by a Council resolution:

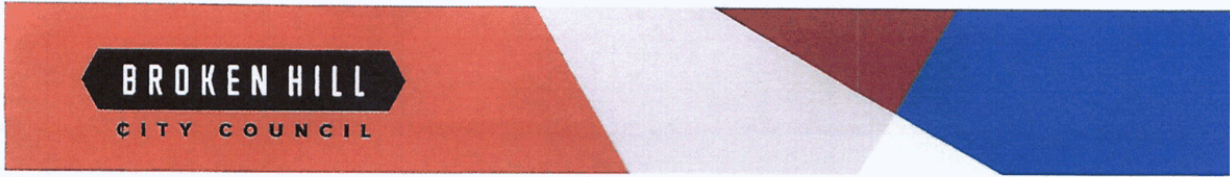
1. Be relevant to the work of local government nationally.
2. Be consistent with the themes of the Assembly.
3. Complement or build on the policy objectives of your state and territory local government association.
4. Be submitted by a Council which is a financial member of their state or territory local government association.
5. Propose a clear action and outcome, and
6. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of the local government sector.

Councillor Nolan's motion meets the National General Assembly principles. It should be noted based on recent advice from the Western Division Conference and as mentioned by Cr Adams at the last meeting of Council, the Grants Commission have revised their methodology as part of a major review. The General Manager will seek further advice from his contacts within the Grants Commission.

**Attachments**

1. [↓](#) Councillor Nolan's Notice of Motion - Financial Assistance Grants

J. NOLAN  
COUNCILLOR



**NOTICE OF MOTION**  
**ORDINARY COUNCIL MEETING**

Please submit to the General Manager no later than 10:30am on the Wednesday immediately preceding the meeting date nominated below:

Date: 19/03/2018 \_\_\_\_\_

Subject: Motion for the National General Assembly of Local Government 2018 - FAG Grants \_\_\_\_\_

I hereby give notice that I intend to move the following motion at the Ordinary Council Meeting to be held on 28/03/2018 \_\_\_\_\_

To call on the Federal Government to re-examine the criteria for the distribution of Financial Assistance (FAG) Grants with a view to better meeting the needs of Rural and Regional Councils

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: *J. Nolan* \_\_\_\_\_

Name of Councillor: CR JIM NOLAN \_\_\_\_\_

Pages of discussion points are/are not attached (number of pages if attached \_\_\_\_\_)



## ORDINARY MEETING OF THE COUNCIL

March 20, 2018

**ITEM 2**MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 6/18

SUBJECT: MOTION FOR THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2018 - WATER ISSUES 11/426

**Notice of Motion**

1. That Motions of Which Notice has been Given No. 6/18 dated March 20, 2018, be received.
2. That Council submits a motion to the National General Assembly of Local Government 2018 to call upon the Federal Government to strengthen the role of the Murray Darling Basin Authority with regard to enforcement of compliance regarding water retention and extraction limits to guarantee that agreed flows are allowed to pass downstream.

**Summary**

Council received a Notice of Motion from Councillor Nolan on March 20, 2018 regarding a motion for Council to approve for submission to the National General Assembly of Local Government.

Councillor Nolan's Notice of Motion is attached.

**General Manager's Note:**

To be eligible for inclusion in the National General Assembly Business Papers motions must follow the principles and must also be accompanied by a Council resolution:

1. Be relevant to the work of local government nationally.
2. Be consistent with the themes of the Assembly.
3. Complement or build on the policy objectives of your state and territory local government association.
4. Be submitted by a Council which is a financial member of their state or territory local government association.
5. Propose a clear action and outcome, and
6. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of the local government sector.

Councillor Nolan's motion appears to meet the National General Assembly principles and will be referred to the ALGA for final determination.

**Attachments**

1. [↓](#) Councillor Nolan's Notice of Motion - Water Issues

J. NOLAN  
COUNCILLOR



**NOTICE OF MOTION**  
**ORDINARY COUNCIL MEETING**

Please submit to the General Manager no later than 10:30am on the Wednesday immediately preceding the meeting date nominated below:

Date: 19/03/2018 \_\_\_\_\_

Subject: Motion for the National General Assembly of Local Government 2018 – Water Issues \_\_\_\_\_

I hereby give notice that I intend to move the following motion at the Ordinary Council Meeting to be held on 28/03/2018 \_\_\_\_\_

To call upon the Federal Government to strengthen the role of the Murray Darling Basin Authority with regard to enforcement of compliance regarding water retention and extraction limits to guarantee that agreed flows are allowed to pass downstream  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed: *Jim Nolan CR* JIM NOLAN

## **REPORTS FROM DELEGATES**

1. REPORTS FROM DELEGATES NO. 2/18 - DATED MARCH 21, 2018 -  
ASSOCIATION OF MINING AND ENERGY RELATED COUNCILS  
MEETING HELD FEBRUARY 23, 2018 (11/195) ..... 41

## ORDINARY MEETING OF THE COUNCIL

March 21, 2018

**ITEM 1**REPORTS FROM DELEGATES NO. 2/18

SUBJECT:                     ASSOCIATION OF MINING AND ENERGY RELATED COUNCILS  
   MEETING HELD FEBRUARY 23, 2018                     11/195

**Summary**

Councillor Nolan submitted a Delegates Report on March 20, 2018 regarding his attendance at the Association of Mining and Energy Related Councils Meetings which was held in Sydney on February 23, 2018.

Councillor Nolan's Delegates Report, draft minutes and presentation documents are attached.

**Recommendation**

1. That Reports from Delegates No. 2/18 dated March 21, 2018, be received.

**Attachments**

1. [↓](#) Councillor Nolan's Delegates Report - AMERC
2. [↓](#) AMERC Draft Special General Meeting Minutes February 2018
3. [↓](#) AMERC Draft Ordinary Meeting Minutes February 2018
4. [↓](#) AMERC Presentation Energy Update
5. [↓](#) AMERC Presentation Large Scale Solar Energy Guidelines

J. NOLAN  
COUNCILLOR

## **Association of Mining and Energy Related Councils (NSW) (MERC) Report March 2018**

Councillor Jim Nolan is Broken Hill's delegate to the AMERC.

The MERC represents the interests of City and Shire Councils which are affected by mining and energy production including solar and wind power. Formerly known as the Association of Mining Related Councils of NSW (AMRC), our scope and membership are now broader which increases the Association's coverage and lobbying strength for member Councils with the NSW State Government and the Department of Planning and Environment.

The Association meets four times per year, twice in Sydney coinciding with NSW State Parliamentary sittings and twice in the regions, hosted on a rotating basis by member Councils. The Association currently represents about 20 NSW member Councils who have either Metalliferous (hard rock) mining Coal/Coal seam gas mining and/or Energy production including Solar and Wind generation.

The MERC met in Sydney at the Jubilee Room in NSW Parliament House on 23<sup>rd</sup> February 2018. There was a Special General Meeting and an Ordinary General Meeting. In addition to the following Summary Report are the draft minutes of the February meetings for your reference.

### **Meetings Summary**

The meetings were well attended and a show of hands revealed that a majority of Councils present had Energy Production in their area. Some were attending for the first time, which confirmed the success of broadening our scope.

**The Special General Meeting:** Business included Adoption of the new Logo and Acronym for the Association, Adoption of Strategic Plan 2018 – 2020. There was also the finalisation of the new Constitution as amended to reflect the new scope and aims of the Association.

**The Ordinary Meeting:** In General Business, Delegates discussed the current Guidelines for the Resources for Regions program and expressed their disappointment in the co – funding arrangement, the deviation from the original intent of returning mining royalties back into mining affected communities, the stringent cost benefit analysis on applications involved and how difficult these are to meet for rural Councils in NSW.

It was resolved (Cr Thompson/Cr Nolan) that the Association meet with relevant Ministers to outline concerns about the co-contribution requirements imposed on small rural Councils, the stringent cost benefit analysis approach and its deviation from its original intention of putting royalty funds back into the mining affected Councils.

There were very interesting presentations by the Minister for Resources, Energy and Utilities Hon Don Harwin and Adam Searle, Shadow Minister for Industrial Relations, Natural Resources and Energy.

Felicity Greenway and Katherine Hole from the Department of Planning and Environment spoke on Renewable Energy and related Policies including the Large Scale Solar Energy Guidelines. Presentations are attached.

Warwick Giblin from OZ Environmental gave delegates a Strategic Briefing on current and emerging issues in Mining and Energy from an independent perspective.

#### **Next Meetings in Cobar 10/11<sup>th</sup> May 2018**

#### **Other News**

##### **Regional Independent Assessment Panel (RIAP) & Resources for Regions (R4R)**

The AMERC Executive Officer is the delegate for the Association on the Regional Independent Assessment Panel (RIAP).

He attended a RIAP meeting in Sydney on 1<sup>st</sup> March 2018. There was \$50.6M on the table for assessment of the 24 shortlisted applications from the last Resources for Regions 2017 round for recommendation to the CEO Infrastructure NSW and thereafter for a NSW Cabinet decision.

Not all the \$50.6M funds were committed. Some shortlisted applications did not meet all the requirements e.g. the 50% co-contribution and were culled out. Those Councils will be dissatisfied they missed out, and what would otherwise have been their share of State Government R4R money will go unspent. A full report is in the February Newsletter distributed to all member Councils.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED  
COUNCILS (NSW) INCORPORATED, SPECIAL GENERAL MEETING HELD  
ON 23<sup>rd</sup> FEBRUARY 2018 IN THE JUBILEE ROOM, NSW PARLIAMENT,  
MACQUARIE ST, SYDNEY**

**1. Welcome by the Chair.**

The Chair, Councillor Peter Shinton welcomed members to the meeting, asked each delegate to introduce themselves, thereafter opened the meeting at 9.05am.

**2. Present**

Cr Peter Shinton	Warrumbungle Shire Council (Chair)
Cr Chris Connor	Wollongong City Council (Deputy Chair)
Cr Owen Hasler	Gunnedah Shire Council
Cr Rob Hooke	Gunnedah Shire Council
Mr Andrew Johns	Gunnedah Shire Council
Cr Melanie Dagg	Cessnock City Council
Cr Dan Thompson	Singleton Council
Cr Sue Moore	Singleton Council
Mr Jason Linnane	Singleton Council
Cr Jim Nolan	Broken Hill City Council
Cr Michael Banasik	Wollondilly Shire Council
Mr David Henry	Wollondilly Shire Council
Cr Mark Hall	Lachlan Shire Council
Mr Brad Cam	Mid Western Regional Council
Cr Dom Figliomeni	Wollongong City Council
Mr Ron Zwicker	Wollongong City Council
Cr Scott Ferguson	Blayney Shire Council
Rebecca Ryan	Blayney Shire Council
Cr Ben Shields	Dubbo Regional Council
Mr Michael McMahon	Dubbo Regional Council
Cr Phyllis Miller	Forbes Shire Council
Mr Steve Loane	Forbes Shire Council
Cr Joanne McRae	Orange City Council
Cr Kevin Duffy	Orange City Council
Cr Alan Ward	Parkes Shire Council
Cr Melisa Hederics	Wentworth Shire Council
Mr Peter Koslowski	Wentworth Shire Council
Cr Liz McGlynn	Bland Shire Council

**Observer**

M/s Lisa Schiff Mid Coast Council

**Minute Taker**

Mr Greg Lamont Executive Officer, Yes Pty Ltd.

**3. Apologies.**

**SMM 1/2018** Resolved (Cr Hasler/Cr Thompson) that the apologies of the following delegates be received and noted:- Cr Jay Suvaal and Cr Bob Pynsent, Cessnock City Council; Cr Lilliane Brady OAM and Peter Vlatko, Cobar Shire Council; Councillor Des Kennedy, Mid Western Regional Council; Councillor Nuatali Nemes, Newcastle City Council; Robert Hunt, Lachlan Shire Council; Cr Reg Kidd, Orange City Council; Cr Robert Khan, Wollondilly Shire Council.



**4. Disclosures of Interest.**

- (a) Mr Ron Zwicker declared an interest as a shareholder in AGL Gas Investments;
- (b) Cr Melanie Dagg declared an interest as her husband works at Rix's Creek Mine in the Hunter Valley;

**SMM 2/2018** Resolved (Cr Thompson/Cr Figliomeni) that the disclosures of interest and reasons for them be received and noted.

**5. Adoption of the Minutes of the Special General Meeting held on 17<sup>th</sup> November 2017.**

**SMM 3/2018** Resolved (Cr Thompson/Cr Dagg) that the minutes of the Special General Meeting held on 17<sup>th</sup> November 2017 be received and noted.

**6. Business Arising from the Minutes of the Special General Meeting held on 17<sup>th</sup> November 2017**

Nil

**7. Adoption of Logo and Acronym for the Association.**

**SMM 4/2018** Resolved (Cr Thompson/Cr Hasler) that the Association adopt Option B as its new logo with the words "Mining & Energy" as significant and underneath the words in smaller writing "Related Councils NSW" to appear on the right of the logo figure, without the word Association on it.

**SMM 5/2018** Resolved (Cr Hasler/Cr Connor) that the Association adopt the acronym MERC for the Association's new name acronym.

**8. Adoption of Strategic Plan 2018 – 2020**

**SMM 6/2018** Resolved (Cr Hasler/Cr Miller) that the Draft Strategic Plan 2018 – 2020 be adopted with these changes:

- (1) rewording of the Vision to read "As the peak body in NSW, empowering, resourcing and advocating on behalf of local councils impacted by mining and energy production"; and
- (2) to include a list in the Strategic Plan of the Working Parties the Association is currently involved in; and
- (3) the Executive Committee to develop the Marketing Policy, not a working party.

**Adjournment of Meeting – Suspension of Standing Orders**

**SMM 7/2018** Resolved (Cr Connor/Cr Hall) that the meeting be adjourned at 10.05am, to receive the presentations from the Minister for Energy, Resources & Utilities, Hon Don Harwin; Adam Searle, the Shadow Minister for Industrial Relations & Resources; Felicity Greenway and Katharine Hole, DPE; Linda Scott, LGNSW and Warwick Giblin, Oz Environmental thereafter to have morning tea.

(Note: It was agreed that copies of the presentation slides and documentation where provided by the speakers be distributed to delegates as information).

**Resumption of Meeting**

**SMM 8/2018** Resolved (Cr Thompson/Cr Ferguson) that the meeting resume at 12.30pm.

**9. Alterations to the Constitution.**

**SMM 7/2018** Resolved (Cr Hasler/Cr Miller) that the constitution be adopted incorporating the changes agreed to at the Special General Meeting held on 17<sup>th</sup>

November 2017 and including the following further changes agreed to at this Special General Meeting on 23<sup>rd</sup> February 2018, as follows:

- (1) Clause 4.5 Life Membership – Clarification of “a minimum of two terms”, being two terms as a delegate of the Council term or two terms as an annual appointment as a delegate. It was agreed that this be considered by the Executive Committee for a recommendation to a future Special General meeting to be held prior to the Annual General Meeting.
- (2) Clause 7.1 Executive of the Association – That the need for two Deputy Chairpersons remain but without the qualification for Coal and Metalliferrous.
- (3) Clauses 14.6.1 and 14.6.1.1 Voting – Contested Elections, discard the need for the separation of Coal and Metalliferrous as Deputy Chairpersons in the annual elections.
- (4) Clauses 14.6.3.2 & 14.6.3.4 Candidates Nominations and Resumes – The clarification of nominations and seconders. Clause 14.6.3.2 to read “The candidates for the positions in Clauses 14.6.1 and 14.6.2 should forward their nominations on the form provided to reach the Executive Officer not later than 4.30pm one week prior to the Annual General Meeting. Candidates should ensure their nomination is seconded by a current Association delegate. This may take the form of the seconder signing the candidate’s nomination form or alternatively by sending an email confirming their intent to second the nomination to reach the Executive Officer by the date of the election.” Clause 14.6.3.4 is deleted as being redundant and is now part of the amended Clause 14.6.3.2.

**(Note: all motions altering the constitution were passed unanimously – CI 23)**

**10. Close.** The meeting closed at 12.45pm

**The minutes (pages 1-2) were confirmed at the Special General Meeting held on 11<sup>th</sup> May 2018 and are a full and accurate record of proceedings of the meeting held on 23<sup>rd</sup> February 2018.**

.....  
**Cr Peter Shinton, Chairperson**

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS  
(NSW) ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE  
ROOM, MACQUARIE ST, SYDNEY, HELD ON 23<sup>RD</sup> FEBRUARY 2018**

**Present**

Cr Peter Shinton	Warrumbungle Shire Council (Chair)
Cr Chris Connor	Wollongong City Council (Deputy Chair)
Cr Owen Hasler	Gunnedah Shire Council
Cr Rob Hooke	Gunnedah Shire Council
Mr Andrew Johns	Gunnedah Shire Council
Cr Melanie Dagg	Cessnock City Council
Cr Dan Thompson	Singleton Council
Cr Sue Moore	Singleton Council
Mr Jason Linnane	Singleton Council
Cr Jim Nolan	Broken Hill City Council
Cr Michael Banasik	Wollondilly Shire Council
Mr David Henry	Wollondilly Shire Council
Cr Mark Hall	Lachlan Shire Council
Mr Brad Cam	Mid Western Regional Council
Cr Dom Figliomeni	Wollongong City Council
Mr Ron Zwicker	Wollongong City Council
Cr Melissa Hederics	Wentworth Shire Council
Mr Peter Kozlowski	Wentworth Shire Council
Cr Scott Ferguson	Blayney Shire Council
M/S Rebecca Ryan	Blayney Shire Council
M/s Heather Nicholls	Cabonne Shire Council
Cr Ian Davison	Cabonne Shire Council
Cr Joanne McRae	Orange City Council
Cr Kevin Duffy	Orange City Council
Cr Ben Shields	Dubbo Regional Council
Mr Michael McMahon	Dubbo Regional Council
Cr Phyllis Miller	Forbes Shire Council
Mr Steve Loane	Forbes Shire Council
Cr Alan Ward	Parkes Shire Council
Cr Liz McGlynn	Bland Shire Council

**Minute Taker**

Mr Greg Lamont Executive Officer, Yes Pty Ltd.

**Observers**

M/s Lisa Schiff Mid Coast Council

**Apologies**

Cr Jay Suvaal and Cr Bob Pynsent, Cessnock City Council; Cr Lilliane Brady OAM and Peter Vlatko, Cobar Shire Council; Councillor Des Kennedy, Mid Western Regional Council; Councillor Nuatali Nelmes, Newcastle City Council; Robert Hunt, Lachlan Shire Council; Cr Reg Kidd, Orange City Council; Cr Robert Khan, Wollondilly Shire Council.

**1. Welcome**

The Chair, Councillor Peter Shinton welcomed members to the meeting and declared the meeting open at 12.45pm.

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS  
(NSW) ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE  
ROOM, MACQUARIE ST, SYDNEY, HELD ON 23<sup>RD</sup> FEBRUARY 2018**

**2. Apologies**

**OM 1/2018** Resolved (Cr Ferguson/Cr Hall) that the apologies for delegates listed be received and noted.

**3. Disclosures of Pecuniary Interest**

- (a) Mr Ron Zwicker declared an interest as a shareholder in AGL Gas Investments;
- (b) Cr Melanie Dagg declared an interest as her husband works at Rix's Creek Mine, Hunter Valley;

**OM 2/2018** Resolved (Cr Banasik/Cr Hall) that the disclosures of interest be received and noted.

**4. Minutes of the Previous Ordinary Meeting – 17<sup>th</sup> November 2017**

**OM 2/2018** Resolved (Cr Moore/Cr Dagg) that the minutes of the Ordinary meeting held on 17<sup>th</sup> November 2017 be received and noted.

**5. Business Arising from the Minutes of the Ordinary Meeting - 17<sup>th</sup> November 2017**

Nil.

**6. Deferral of the Adoption of the Minutes of Executive Committee Meeting – 22<sup>nd</sup> February 2018.**

**OM 3/2018** Resolved (Mr Loane/Cr Banasik) that the minutes of the Executive Committee meeting held on 22<sup>nd</sup> February 2018 be dealt with after the Executive Officer provides details on the background to each item outlined in the Executive Committee minutes that had not already been dealt with in the respective meetings beforehand.

**7. Executive Officer's Report**

The Executive Officer's report was dealt with prior to adopting the Minutes of the Executive Committee meeting held on 22<sup>nd</sup> February 2018

**8. Adoption of Minutes of Executive Committee Meeting - 22<sup>nd</sup> February 2018**

**OM 4/2018** Resolved (Cr Banasik/Cr Hasler) that the minutes of the Executive Committee meeting held on 22<sup>nd</sup> February 2018 be received and noted.

**9. Business Arising from Minutes of Executive Committee Meeting – 22<sup>nd</sup> February 2018**

Nil

**10. Delegates Report**

- (a) **Resources Advisory Forum (RAF)**. No meeting until 15<sup>th</sup> March 2018
- (b) **Subsidence Advisory NSW**. Cr Dagg informed delegates that she is no longer a delegate to this organisation

**OM 5/2018** Resolved (Cr Hasler/Cr Moore) that the information be noted.

**11. General Business**

- (a) **Resources for Regions (R4R)**. Delegates discussed the current Guidelines for the Resources for Regions program and expressed their disappointment in the co – funding arrangement, the deviation from the original intent of returning mining royalties back into mining affected communities, the stringent cost benefit analysis on applications involved and how difficult these are to meet for rural Councils in NSW.

**OM 6/2018** Resolved (Cr Thompson/Cr Nolan) that the Association meet with relevant Ministers to outline concerns about the co-contribution requirements imposed on small

**MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS  
(NSW) ORDINARY MEETING HELD AT NSW PARLIAMENT HOUSE, JUBILEE  
ROOM, MACQUARIE ST, SYDNEY, HELD ON 23<sup>RD</sup> FEBRUARY 2018**

rural Councils, the stringent cost benefit analysis approach and its deviation from its original intention of putting royalty funds back into the mining affected Councils.

**12. Next Meeting** – Cobar 11<sup>th</sup> May 2018 commencing at 9am.

**13. Close** – The meeting closed at 1.00pm

**The minutes (pages 1-4) were confirmed at a meeting of the Ordinary Meeting held on the 11<sup>th</sup> May 2018 and are a concise and accurate record of proceedings of the Ordinary meeting held on 23<sup>rd</sup> February 2018.**

.....  
**Cr Peter Shinton**  
**Chairperson**

# 1) Energy Update

*Katharine Hole*

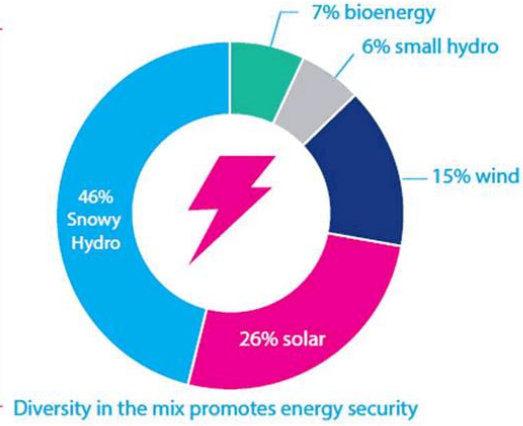
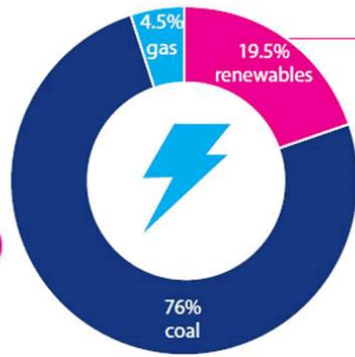


## NSW electricity mix becoming more diverse

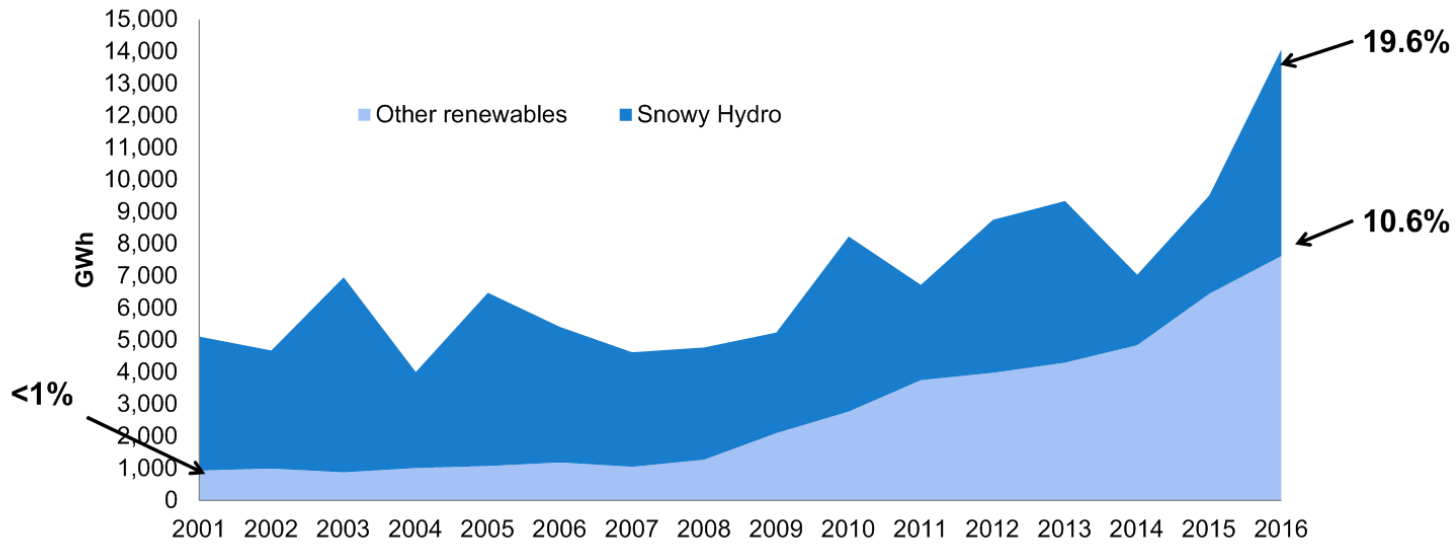
NSW electricity mix

Renewable energy made a record-breaking contribution to the mix in 2016 at

19.5%



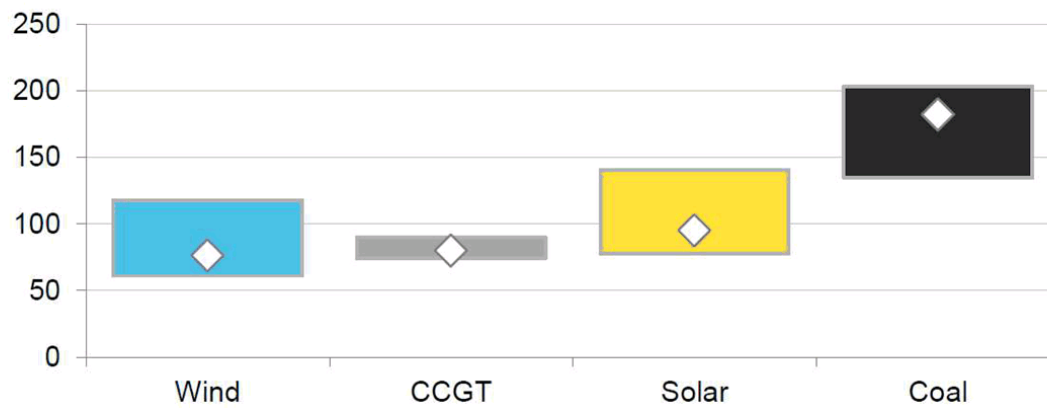
*Renewables have grown steadily over the past 10 years*





## Renewables are the cheapest new built technology

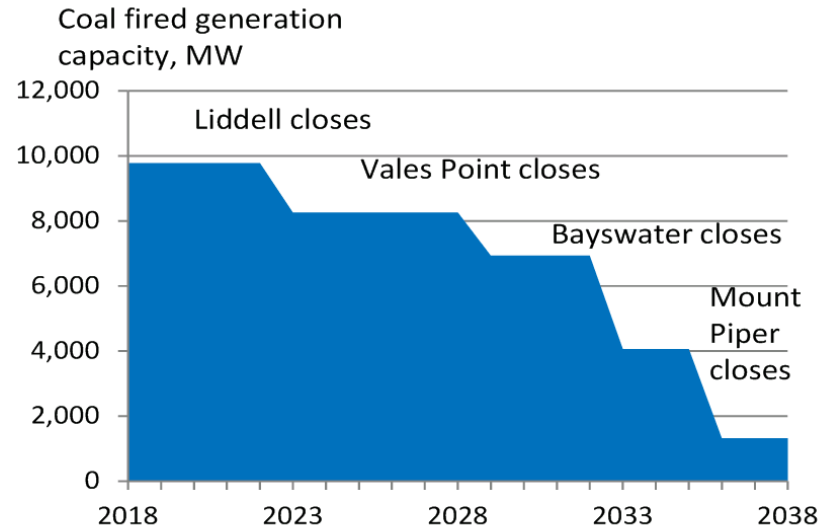
Levelized cost of energy for new build technologies in Australia (AUD/MWh) in 2017





## Coal-fired power stations expected to ramp down

- Current known plans point to a declining role for coal in generation in NSW as a result of the exit of ageing generators – starting with Liddell Power Station in 2022
- NSW has potential to lose almost 10,000 MW of coal capacity by 2040 or sooner

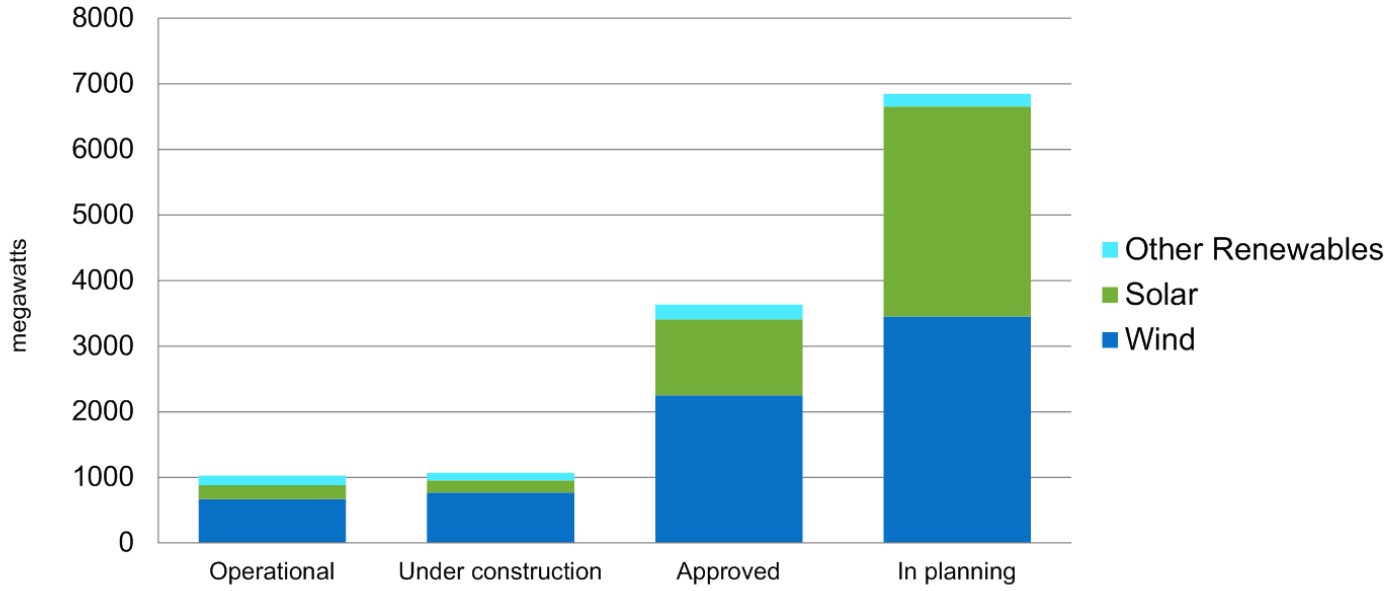


Sources: AEMO, National Transmission Network Development Plan, Department calculations



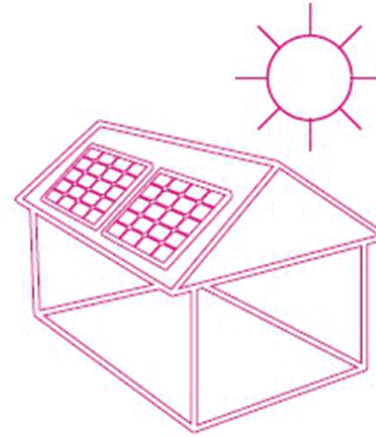
Confidential and Proprietary

## Large-scale renewable energy projects in NSW



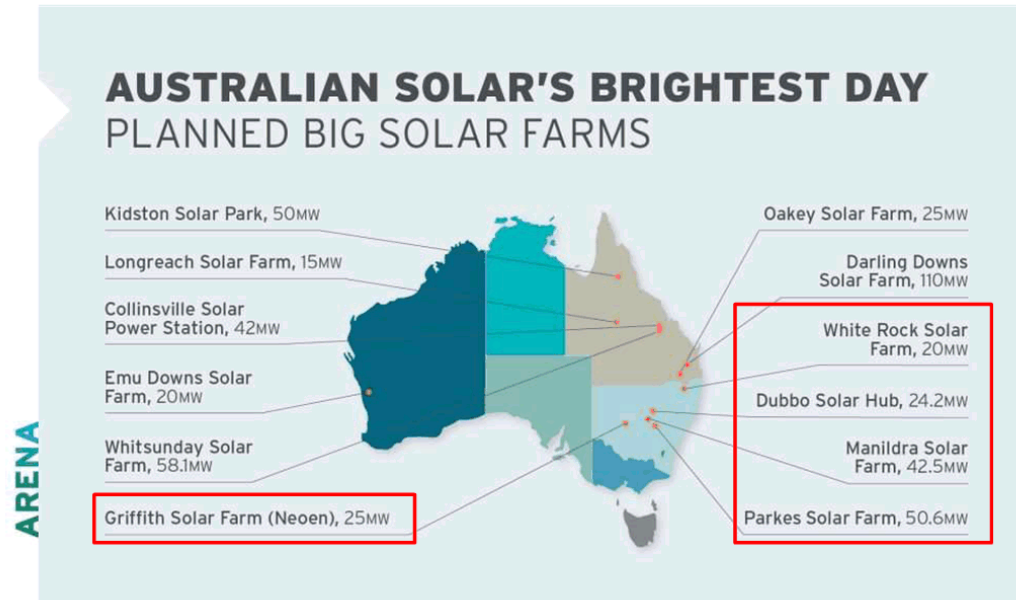
## 1 in 7 NSW customers have chosen rooftop solar

- **380,000** NSW homes and businesses have rooftop solar
- NSW regions are leading on rooftop solar with top three solar LGAs by penetration:
  1. Narrabri - **40%**
  2. Warrumbungle – **30%**
  3. Tweed – **30%**
- **31%** NSW homes are actively considering battery storage



 **NSW experiencing large-scale solar boom**

- 7 projects under construction (including 5 with funding from ARENA)
- 27 new solar farm proposals have entered planning system since Oct 2016





## Energy Update : Context

- Where does planning interact with the energy portfolio?
  - Approvals and assessments
    - Large scale generation projects
    - Fuel supplies – coal and gas
    - Housing developments
    - Complying/exempt development
  - Strategic planning
    - Regional plans

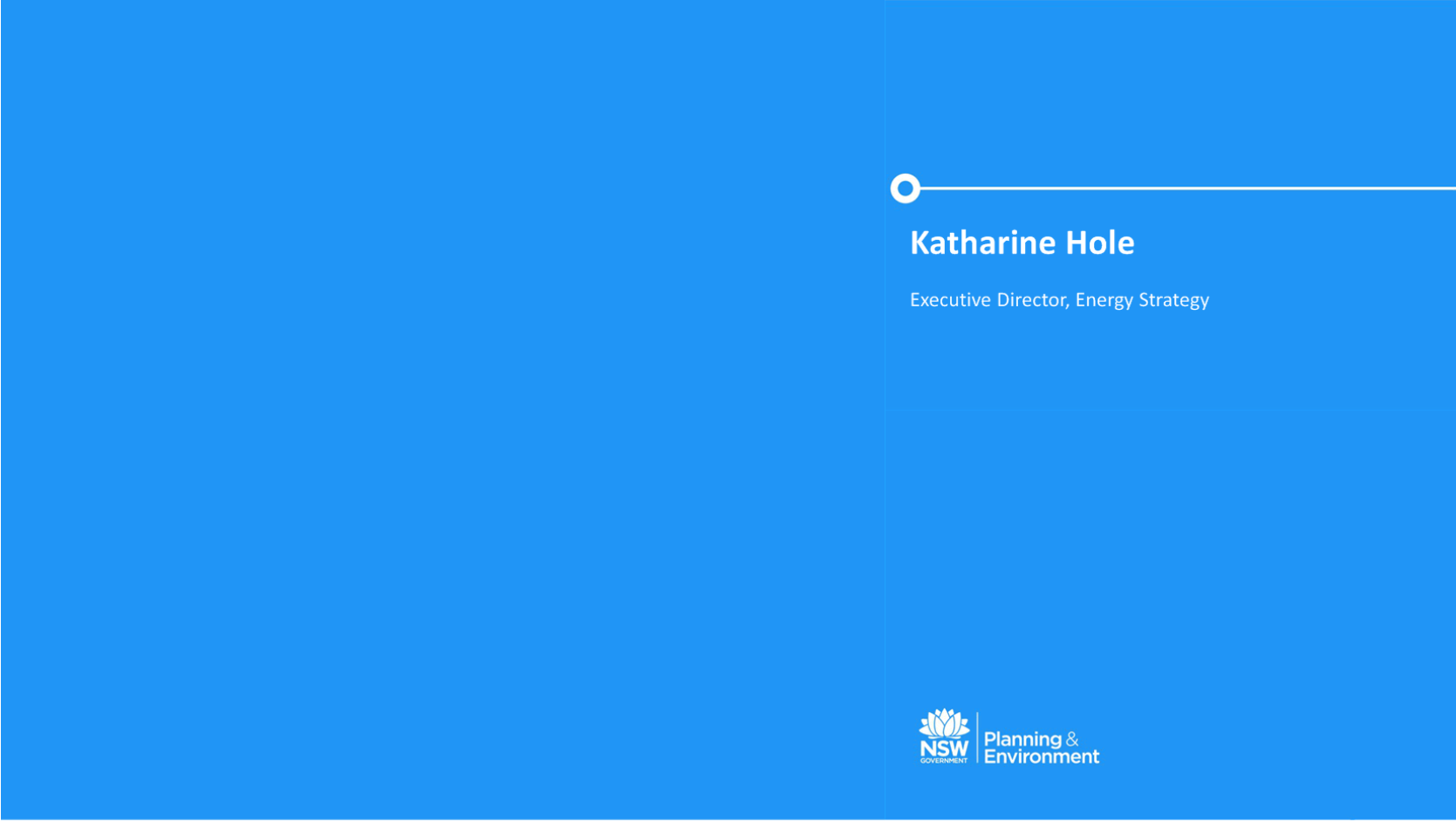


## Energy Update : What's happening in energy policy specifically related to renewables?

- COAG Energy Council
  - National Energy Guarantee
    - If agreed would replace generator reliability obligation and Clean Energy Target proposed by the Finkel Review
  - Integrated system plan – renewable energy zones
  - Review of energy regulatory arrangements for embedded networks i.e. apartment blocks, retirement villages, residential parks
  - System security and strength
  - Battery storage register
  - Standalone power systems
  
- NSW
  - Improving the connections framework
  - Discussion paper on *Protecting consumers in a changing energy world*



Confidential and Proprietary



## Katharine Hole

Executive Director, Energy Strategy



Planning &  
Environment





# *Association of Mining and Energy Related Councils*

## Large Scale Solar Energy Guideline For State significant development

*February 2018*



Planning &  
Environment



# Contents

- 1. Strategic context*
- 2. State significant development*
- 3. Site selection*
- 4. Key assessment issues*
- 5. Public consultation/engagement*
- 6. Next steps*

## **Strategic context**

- In 2016-17, 19.6 per cent of NSW electricity supply came from renewables (3.8 per cent from solar – large scale and rooftop)
- Large scale solar is in its relative infancy. There is considerable opportunity to expand and NSW supports the sustainable development of a solar industry
- NSW policy statements:
  - *NSW Renewable Energy Action Plan*
  - Commitment to achieve net zero emissions by 2050
- The NSW Government is establishing greater consistency and transparency in regulation and assessment of solar developments
- This is not new regulation. It provides clarity on existing assessment priorities

## *Snapshot of solar in NSW*

- In NSW we have:
  - three operational projects (Moree, Broken Hill, Nyngan; 215MW)
  - 15 projects that have been approved (1320MW)
  - five projects that are currently in the assessment system (495MW)
  - 15 projects have had SEARs issued (2442MW)
  - 16 projects on the horizon (pre-SEARs)



## **Large scale solar energy is State Significant Development**

- Development is regulated by the *Environmental Planning and Assessment Act 1979* – which supports ecologically sustainable development
- A solar project with a CIV of more than \$30 million is SSD
- An energy project producing more that 30MW is designated development (EP&A Reg – under review)
- Separate assessment of transmission lines that are to be developed by, or on behalf of, a network operator (I SEPP)

## *Consent authority for SSD projects*

- The Minister for Planning is the consent authority for SSD
- Usually delegated to senior Department officers. However, if:
  - more than 25 objections are received
  - the local council objects, or
  - a political disclosure statement has been made**the Minister for Planning refers the project to the PAC**
- Commonwealth approval may be required

## *The importance of site selection*



- The current focus is on site selection, to minimise impacts
- A ‘suitable site’ will have:
  - a high number of preferable conditions
  - few or manageable constraints
- For an suitable site, assessment timeframes may shorter with scope for a consent that permits development flexibility within the project footprint
- If a site is not ‘suitable’ it does not preclude development, but a more detailed assessment may be required

## **Site selection - Preferable conditions**

- Local land compatibility
- Minimised localised impacts
- Flat or low-lying topography
- capacity to optimised solar resources (design, orientation)
- can be decommissioned and rehabilitated back to pre-existing or better condition
- social impact considerations
- proximity to the electricity network and connection capacity available



## **Site selection - Areas of constraint**

- Constraints may be early indicators of potential land use conflicts:
  - areas of significant native vegetation or habitat of threatened species or ecological communities
  - important agricultural lands
  - residential zones or urbanised areas
  - sites with high visibility, such as those on prominent or high ground positions
  - prospective resources developments, or other future land uses
- Projects located on sites with constraints may benefit from increased public participation at the scoping stage and during the assessment process.
- Mitigation hierarchy: avoid, mitigate or offset impacts

## *Key assessment issues*

- SEARs are issued to guide the development of the Environmental Impact Statement and ensure key issues are considered
- Key issues are:
  - Land use conflict
  - biodiversity
- Other issues include socio-economic impacts, heritage, and transport access, construction noise, and visual amenity
- NSW is developing new guidance for all stages of the development assessment process, including preparing and EIS and stakeholder consultation

## *Public consultation/engagement*

- Begin local community consultation early
- Engage in a manner that is genuine, informative, inclusive and honest
- Listen and adjust the design/mitigation to feedback
- Local communities and councils can advise what is needed. Consider options to provide:
  - local jobs
  - local economic involvement
  - integration in the community
- Private agreements are an option, but not required.



## *Next steps*

- The Department exhibited the Guideline for ten-weeks, between 30 November 2017 and 16 February 2018.
- A total of 25 submissions were received.
- The Department is currently collating submissions and considering the feedback that was received.
- It is intended to finalise the Guideline in the first half of 2018.

○

**Felicity Greenway**  
**Executive Director**  
**Resources Policy and Reform**  
**Implementation**

## REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 35/18 - DATED MARCH 08, 2018 - 2017-2021 DELIVERY PROGRAM – KEY PERFORMANCE INDICATORS PROGRESS REPORT FROM 1 JULY 2017 TO 31 DECEMBER 2017 (16/165)..... 75
  
2. BROKEN HILL CITY COUNCIL REPORT NO. 36/18 - DATED MARCH 05, 2018 - 2017-2021 DISABILITY INCLUSION ACTION PLAN KEY PERFORMANCE INDICATORS PROGRESS REPORT - 1 JULY 2017 - 31 DECEMBER 2017 (16/82)..... 158
  
3. BROKEN HILL CITY COUNCIL REPORT NO. 37/18 - DATED MARCH 08, 2018 - INVESTMENT REPORT FOR FEBRUARY 2018 (17/82)..... 212
  
4. BROKEN HILL CITY COUNCIL REPORT NO. 38/18 - DATED MARCH 12, 2018 - DEVELOPMENT APPLICATION 162/2017 - ALTERATIONS AND REFURBISHMENT OF YMCA BUILDING TO CREATE "YMCA BROKEN HILL INTEGRATED WELLNESS CENTRE" (11/467)..... 226
  
5. BROKEN HILL CITY COUNCIL REPORT NO. 39/18 - DATED MARCH 13, 2018 - MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP 13 FEBRUARY 2018 (14/181)..... 240
  
6. BROKEN HILL CITY COUNCIL REPORT NO. 40/18 - DATED MARCH 15, 2018 - ACTION LIST REPORT (11/21) ..... 245

## ORDINARY MEETING OF THE COUNCIL

March 8, 2018

**ITEM 1****BROKEN HILL CITY COUNCIL REPORT NO. 35/18**

**SUBJECT:** 2017-2021 DELIVERY PROGRAM – KEY PERFORMANCE INDICATORS PROGRESS REPORT FROM 1 JULY 2017 TO 31 DECEMBER 2017 16/165

**Recommendation**

1. That Broken Hill City Council Report No. 35/18 dated March 8, 2018, be received.
2. That Council adopt the 2017-2021 Delivery Program – Key Performance Indicators Progress Report from 1 July 2017 to 31 December 2017.

**Executive Summary:**

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that *'The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months'*.

**Report:**

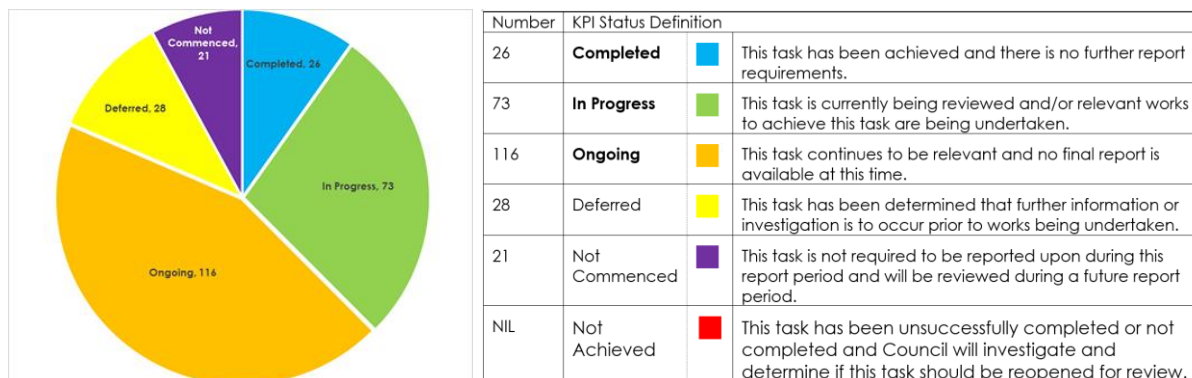
This report relates to the Council's progress on the Delivery Program 2017-2021 for the reporting period 1 July 2017 to 31 December 2017.

It must be noted that this is the first progress report for the four year Delivery Program. Therefore, only being six months into the four year program, it is premature at this early stage to determine Council's ability to achieve the set targets.

It is anticipated the next reporting period 1 July 2017 to 30 June 2018, will provide a better indication of Council's progress against set targets, particularly those measures and tasks assigned to be achieved within the 2017/2018 financial year.

A total of 264 performance action targets have been set in the 2017-2021 Delivery Program. A snapshot of Council's Delivery Program 2017-2021 progress report indicates 26 KPIs reported as "Completed"; 73 KPIs reported as "In Progress" and 116 reported as "Ongoing". There are 28 KPIs reported as "Deferred" and 21 KPIs reported as "Not Commenced".

**Organisation Snapshot - DP Action KPI Status for Council**



It should also be noted, Council is experiencing limitations with its current business plan reporting software. This software has recently been taken over by a market competitor, with no provision for future upgrades and enhancements.

Council is currently investigating software that has the ability to better integrate strategy across Council business and service delivery; with a provision for smarter reporting functionality, a functional database for employee use daily and provision of a day-to-day management tool.

**Strategic Direction:**

- Key Direction: 4. Our Leadership
- Objective: 4.1 Openness and Transparency in Decision Making
- Function: Leadership & Governance
- DP Action: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines

**Relevant Legislation:**

*Local Government Act 1993, Sect 404 - Delivery program*

404 Delivery program

*(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.*

**Financial Implications:**

Measures and actions identified in the Delivery Program are adopted in accordance with Council’s Long Term Financial Plan and annual budgets.

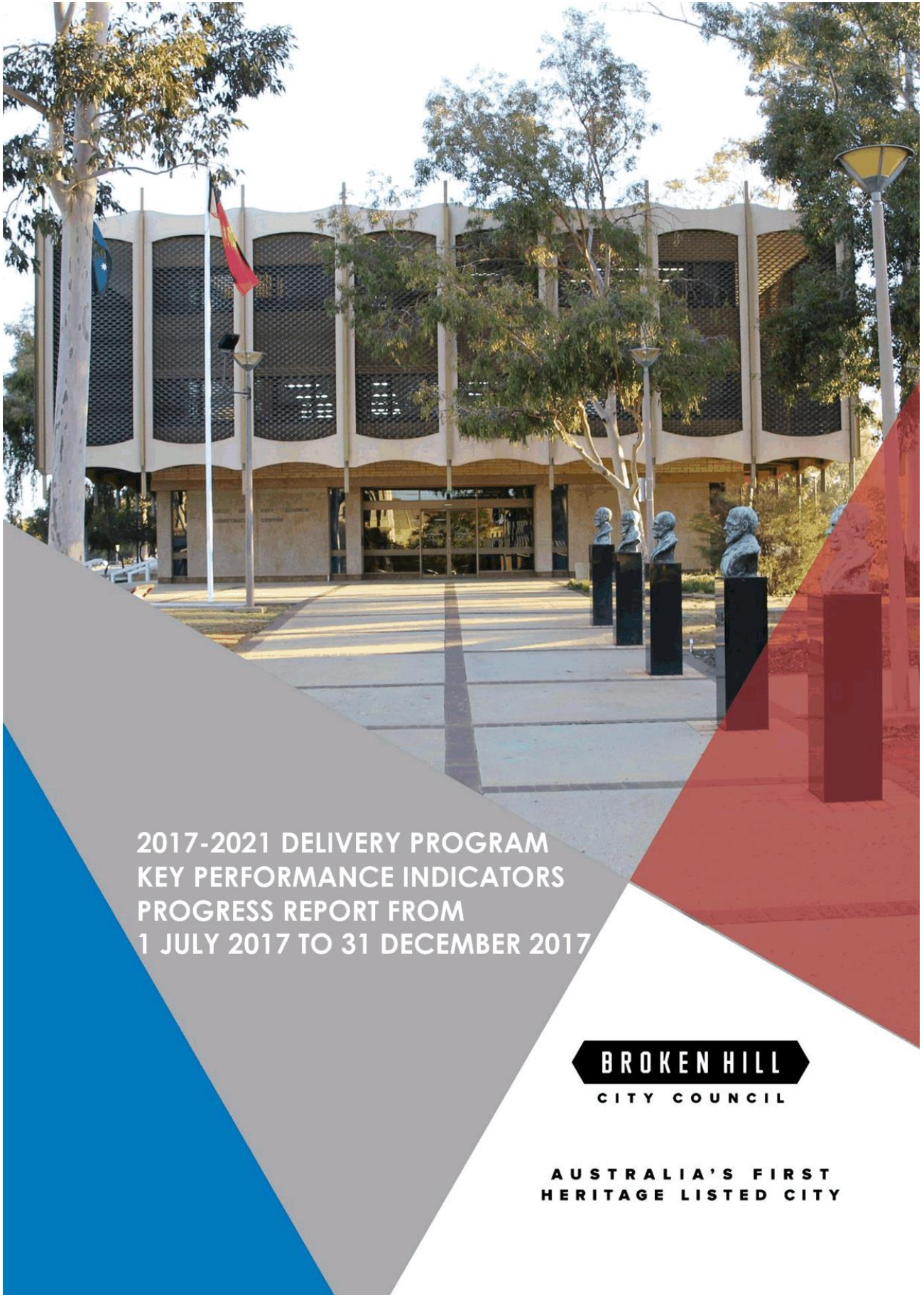
**Attachments**

1. [Delivery Program 2017-2021 - Key Performance Indicators Report from 1 July 2017 to 31 December 2017](#)

RAZIJA NU'MAN  
DIRECTOR CORPORATE

JAMES RONCON  
GENERAL MANAGER





2017-2021 DELIVERY PROGRAM  
KEY PERFORMANCE INDICATORS  
PROGRESS REPORT FROM  
1 JULY 2017 TO 31 DECEMBER 2017







**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

QUALITY CONTROL		
TRIM REFERENCES	D18/10158 – 16/165	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines	
RESPONSIBLE OFFICER	General Manager	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
DATE	ACTION	MINUTE NO.
28 March 2018	Adopted by Council	
NOTES	Front Cover Image: Broken Hill City Council Administrative Centre Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Delivery Program 2017-2021 Operational Plan 2017/2018	



## KPI STATUS KEY

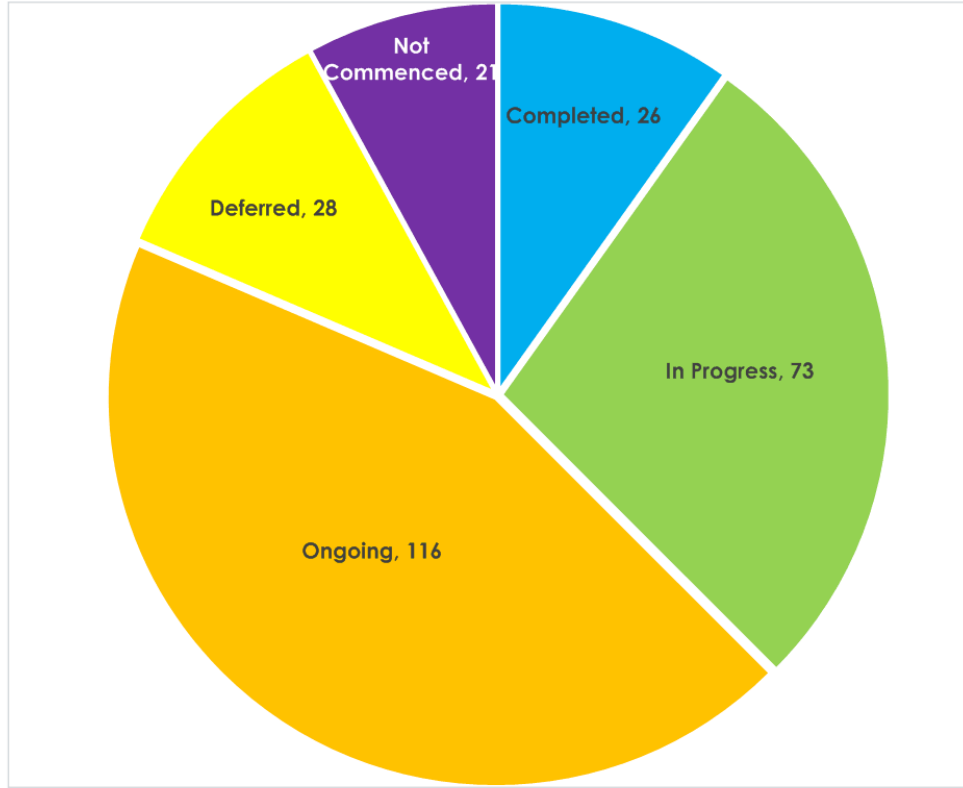
STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

## TABLE OF CONTENTS

ORGANISATION SNAPSHOT .....	5
OUR COMMUNITY .....	6
OBJECTIVE: 1.1 People in our community are in safe hands .....	7
OBJECTIVE: 1.2 Our community works together .....	12
OBJECTIVE: 1.3 Our history, culture and diversity is embraced and celebrated .....	15
OBJECTIVE: 1.4 Our built environment supports our quality of life .....	20
OBJECTIVE: 1.5 Our health and wellbeing ensures that we live life to the full .....	25
OUR ECONOMY .....	28
OBJECTIVE: 2.1 Our economy is strong and diversified and attracts people to work, live and invest .....	29
OBJECTIVE: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation .....	36
OBJECTIVE: 2.3 A supported and skilled workforce provides strength and opportunity .....	45
OUR ENVIRONMENT .....	48
OBJECTIVE: 3.1 Our environmental footprint is minimised .....	49
OBJECTIVE: 3.2 Natural Flora and Fauna environments are enhanced and protected .....	55
OBJECTIVE: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city .....	58
OUR LEADERSHIP .....	61
OBJECTIVE: 4.1 Openness and transparency in decision making .....	62
OBJECTIVE: 4.2 Our leaders make smart decisions .....	68
OBJECTIVE: 4.3 We Unite to Succeed in Australia's First Heritage Listed City .....	74
OBJECTIVE: 4.4 Our Community is Engaged and Informed .....	78

## ORGANISATION SNAPSHOT

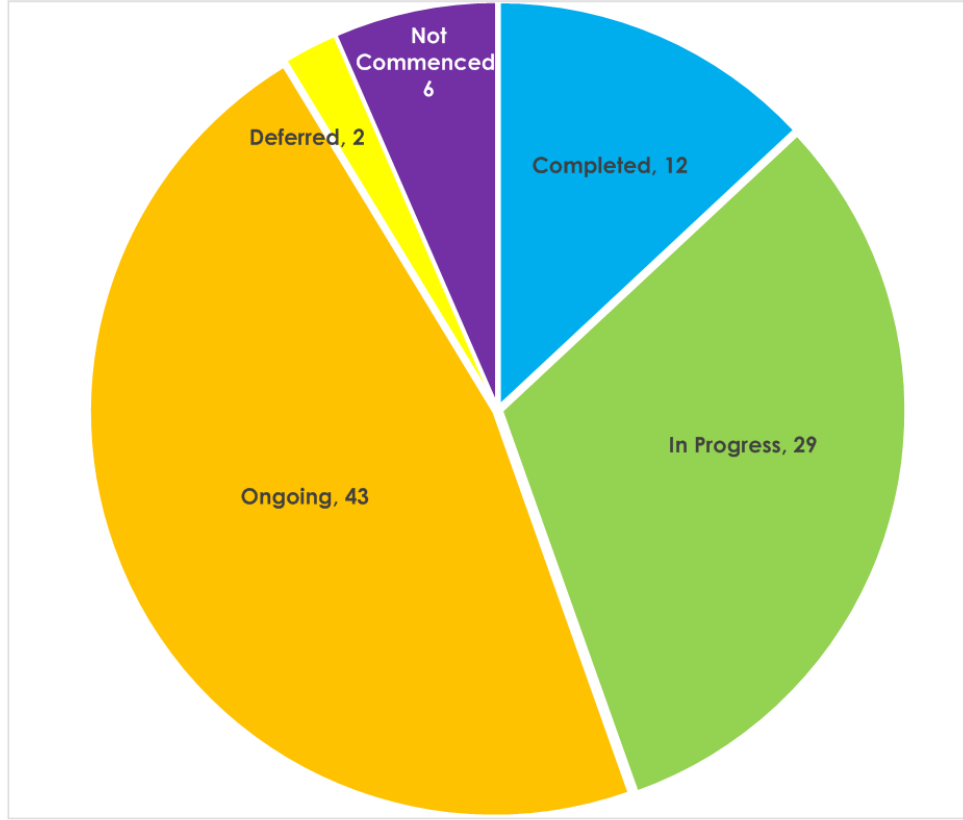
DP Action KPI Status for Council



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

## OUR COMMUNITY

### DP Action KPI Status



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 




**OBJECTIVE: 1.1 People in our community are in safe hands**

**STRATEGY: 1.1.1 Increase community awareness of safer community initiatives**

**DP ACTION: 1.1.1.01 Participate in community awareness for safer community initiatives**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>	<b>Comment</b>				<b>KPI Status</b>
1. Active participation	No community awareness campaigns or opportunities for safer community initiatives available for participation in July to December 2017. Discussions scheduled with Compass Housing for February 2018 regarding strategies for safer communities.				

**DP ACTION: 1.1.1.02 Develop initiatives to increase responsible pet ownership**



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>	<b>Comment</b>				<b>KPI Status</b>
1. Two public and school education programs undertaken annually	Implementation Program under development.				

**DP ACTION: 1.1.1.03 Ensure compliance obligations under the Swimming Pools Act 1992**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>	<b>Comment</b>				<b>KPI Status</b>
1. Review Swimming Pool Barrier Policy annually	Swimming Pool Barrier Inspection policy adopted by Council 29 November 2017 Minute No. 45699.				
2. 100% of swimming pool inspection requests are carried out within legislated timeframes	Approximately 50% of inspections were carried out within 10 days.				
3. Two swimming pool safety promotion activities completed annually	Advertisements were placed in local newspaper and on Council's website.				


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 1.1.1.12 Promote parking compliance and safety surrounding school zones in the City**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Minimum of two media releases annually		Media release issued in June 2017.				
2. Licence plate recognition software implemented		Ongoing utilisation of licence plate recognition software.				

**STRATEGY: 1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city**

**DP ACTION: 1.1.1.04 Review the Safer Broken Hill Community Safety and Crime Prevention Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Safety	Infrastructure Projects Engineer	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Review undertaken		The review of the Community Safety and Crime Prevention Plan will be raised at the next Broken Hill Community Round Table Meeting. The review of the document will require input from all representatives.				

**DP ACTION: 1.1.1.05 Support the objectives of the Safer Broken Hill Community Safety and Crime Prevention Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Safety	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Responsible objectives within the plan are met		Council continually supports the overarching objectives of the Community Safety and Crime Prevention Plan including: <ul style="list-style-type: none"> <li>• to increase community awareness of safer community initiatives;</li> <li>• to promote a whole of community approach aimed at reducing preventable crime within the city;</li> <li>• to strengthen and encourage partnerships that promote a coordinated approach to community safety and will participate where required.</li> </ul>				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**DP ACTION: 1.1.1.06 Seek funding opportunities for increased lighting and crime prevention initiatives including CCTV for identified locations**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Safety	Infrastructure Projects Engineer	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Funding is achieved		Funding to be investigated prior to 30 June 2018.				
2. CCTV locations identified		The CCTV locations identified as follows: - Broken hill South Community Centre and Library - Broken Hill City Council - Sturt Park - Argent Street (Oxide to Chloride) - Roundhouse Toilets - Charles Rasp Memorial Library - Civic Centre - Broken Hill Regional Airport - The Theatre Royal Hotel - Broken Hill Regional Art Gallery				

**DP ACTION: 1.1.1.07 Develop, plan and implement initiatives aimed at increasing animal control in the City**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of initiatives developed annually		Animal control initiatives currently under development.				

**DP ACTION: 1.1.1.08 Review Companion Animals Management Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Order	Manager Planning, Development & Compliance	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Plan reviewed by 30 June 2018		Companion Animals Management Plan currently under review. Review to be completed prior to 30 June 2018.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 1.1.1.09 Implement actions from Companion Animals Management Plan**



FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Order	Manager Planning, Development & Compliance	No	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of actions implemented		Scheduled for 2018/2019.				

**DP ACTION: 1.1.1.10 Provide public health and safety initiatives and carry out compliance activities**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Health	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 100% of scheduled premises inspected once annually		Scheduled premises inspections to be completed prior to 30 June 2018.				
2. One promotion activity undertaken annually		Promotion activity to be undertaken prior to 30 June 2018.				

**STRATEGY: 1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety**

**DP ACTION: 1.1.1.11 Maintain partnership with NSW Police to maximise public safety through safe building and environment initiatives**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Safety	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Attend minimum of two Liquor Accord meetings annually		No meeting invitations received during July to December 2017.				
2. Established Memorandum of Understanding is reviewed biannually		Established Memorandum of Understanding has been reviewed.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 1.1.4 Provide protection from natural and technological disasters**

**DP ACTION: 1.1.1.13 Actively participate and support the Local, Regional and State Emergency Management Committees**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Public Safety	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Attend quarterly meetings		Quarterly meeting held 14 November 2017.				
2. Attend a minimum of one regional committee meeting annually		No meetings were attended in July to December 2017. The next Regional Committee Meeting is scheduled for 27 February 2018 in Dareton.				
3. Participate and support one emergency management exercise annually		There were no opportunities to support or participate in emergency management exercises during July to December 2017. The next emergency management exercise is scheduled for 20 February 2018 at the airport.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 1.2 Our community works together**

**STRATEGY: 1.2.1** Develop, implement, support and promote initiatives to celebrate the achievements within the community

**DP ACTION: 1.2.1.01** Facilitate the celebration of Australia Day

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Annual event held		Event preparation and planning carried out during July to December 2017.			

**STRATEGY: 1.2.2** Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill

**DP ACTION: 1.2.1.02** Review the Volunteer Unite Strategy to support, encourage and celebrate volunteers in our community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Strategy reviewed by 30 June 2018		Volunteer Unite Strategy review to be undertaken prior to 30 June 2018.			


**DP ACTION: 1.2.1.03** Active volunteer working group supported

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increase in volunteer numbers and/or volunteer functions		Volunteer Working Group continue to discuss options for volunteer numbers.			
2. Provide ongoing training opportunities for volunteers with a focus on induction training and Code of Conduct		Training provided to volunteers on S355 committees.			
3. Awards event held annually		Volunteer Awards Event held 15 November 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 1.2.3 Develop relationships to address local issues and create opportunities**

**DP ACTION: 1.2.1.04 Develop and maintain new and existing partnerships including interagency agreements**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Partnerships maintained and enhanced		Council maintains partnerships aimed at enhancing the liveability and economic viability of the City with local, state and national organisations.			

**STRATEGY: 1.2.4 Openly share information to allow participation and inclusion**

**DP ACTION: 1.2.1.05 Develop, plan and implement a communications strategy to promote openness and allow participation and interest in the activities and decisions of Council**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Community satisfaction with Council communication		Comms Audit completed. Communications and Engagement Strategy under development. To be implemented prior to 30 June 2018.			

**STRATEGY: 1.2.5 Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery**

**DP ACTION: 1.2.1.06 Promote services and facilities to ensure effective and efficient service delivery**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Provide a community directory online		Online directory was maintained and available during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 1.2.6 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services**  
**DP ACTION: 1.2.1.07 Participate in community consultation activities to discuss the impact of population decline upon local facilities and services**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increased awareness in relation to the impact of population decline		Census information sessions held for public and staff in December 2017.			■

**STRATEGY: 1.2.7 Provide access to appropriate facilities, services and information based on community needs**  
**DP ACTION: 1.2.1.08 Provide public amenities, halls and community centres to facilitate social capital and activity**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner (Buildings)	Yes	Yes	Yes	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Public amenities made available in public locations		Public amenities, halls and community centres available at the following locations Council Chamber, Sturt Park, AJ Keast Park, Queen Elizabeth Park, North Family Play Centre Park, Patton Park, Duff Street Park, Lamb Oval, Roundhouse Amenities Block, Cemetery, Tourist and Travellers Centre and Airport Terminal.			■
2. Booking system made available		Booking system made available through Customer Relations at Council Administrative Centre during July to December 2017.			■
3. Fewer than one complaint received per every 10 bookings made		No complaints received during July to December 2017.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**OBJECTIVE: 1.3 Our history, culture and diversity is embraced and celebrated**

**STRATEGY: 1.3.1** Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity

**DP ACTION: 1.3.1.01** Provide an online calendar of events and programs for the community about local events and activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Digital Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increase number of events promoted on calendar from previous year		77 listings were promoted on calendar during July to December 2017.			■
2. Events and programs calendar promoted to external agencies via biannual communication updates		Council events calendar was regularly mentioned in external advertising during July to December 2017.			■

**STRATEGY: 1.3.2** Increase our capacity to plan and conduct public events in Broken Hill

**DP ACTION: 1.3.1.02** Encourage events and activities in public spaces to create active spaces

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of bookings for events in public spaces		Nine (9) events were held in Public Spaces during July to December 2017.			■

**DP ACTION: 1.3.1.03** Conduct the annual Christmas Pageant as an activity for the whole community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Partnership with South Rotary Broken Hill		Council partnered with South Rotary to conduct the 2017 Christmas Pageant.			■
2. Pageant promoted in community		Pageant promoted via Radio and print advertising, social media and direct email.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

3. Council float entered in Christmas Pageant	Council Float entered with Parks and Gardens theme.	■
4. Minimum 30 floats entered in pageant procession	42 floats entered.	■

**STRATEGY: 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History and as Australia's First Heritage Listed City**

**DP ACTION: 1.3.1.04 Develop Heritage Near Me annual event plan and conduct annual event**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Plan developed by 30 June 2018		Heritage Event Plan under development.				■

**DP ACTION: 1.3.1.05 Heritage Week is celebrated annually**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Annual event held		Event plan under development.				■




**DP ACTION: 1.3.1.06 Preserve historic records held within Council custodianship**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Archives managed in accordance with State Records Act NSW 1998		Archives were managed and maintained in accordance with State Records Act NSW 1998.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■







**STRATEGY: 1.3.4 Provide cultural services and facilities that celebrate our rich history**  
**DP ACTION: 1.3.1.07 Provide a library service for the City and surrounding area**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Library services provided in accordance with The Library Act 1939		Library Services provided in accordance with the Library Act 1939.				
2. Customer satisfaction survey completed		Outcome of Customer Satisfaction Survey: 232 replies received 80.17% members and 19.83% non-members 63.79% respondents want to see a new library constructed 24.14% respondents want the current library to be renovated 12.07% respondents want no change to the library				
3. Number of programs and events provided		Number of programs/events - Total of 245 between July - December 2017 ( increase of 4.7% from July - December 2016) Number of attendees/participants - Total of 4200 between July - December 2017 ( increase of 13.57% from July - December 2016)				

**DP ACTION: 1.3.1.08 Develop a Library Services Strategic Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Library Services Coordinator	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Plan developed by 30 June 2018		Library Service Strategic Plan under development.				

**DP ACTION: 1.3.1.09 Initiatives from the Library Services Strategic Plan are implemented**



FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Library Services Coordinator	No	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Standards for custodian of archives met		Scheduled for 2018/2019				
2. Relocation of archives to Council Administration Building		Scheduled for 2018/2019				
3. Appointment of archives specialist		Scheduled for 2018/2019				
4. Develop policies and procedures		Scheduled for 2018/2019				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

5. Number of initiatives implemented	Scheduled for 2018/2019					<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
<b>DP ACTION: 1.3.1.10 Provide the Regional Art Gallery to contribute to the strong arts culture of the City</b>						
FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes	<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of exhibitions		16 exhibitions				<span style="background-color: green; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
2. Increase visitation from previous year		11900 visitations				<span style="background-color: green; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
<b>DP ACTION: 1.3.1.11 Provide the Albert Kersten Mining &amp; Mineral Museum to educate the residents and visitors of our mining history</b>						
FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes	<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of exhibitions		3 exhibitions.				<span style="background-color: green; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
2. Increase visitation from the previous year		6051 visitations during July to December 2017. Slight increase from previous year of 5914 visitations.				<span style="background-color: green; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
<b>DP ACTION: 1.3.1.12 Provision of facilities and programs that enhance the heritage of the City</b>						
FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Council owned art and mineral collections are maintained and accessible to the community		Gallery and Museum awaiting the outcome of State Government Grant relating to digitising and managing art and mineral collections.				<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
2. Heritage assets are maintained and accessible to the community		Heritage assets are maintained in accordance with Council's asset maintenance schedules to ensure accessibility to the public.				<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
3. Less than five complaints per year in relation to interpretative heritage signage (e.g. sign content, misdirection)		Nil formal complaints received through Council's Customer Relations Management system relating to heritage signage.				<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>
4. Fewer than five complaints per year in relation to maintenance concerns of heritage signage (e.g. broken, fallen, unreadable)		Nil formal complaints received through Council's Customer Relations Management system relating to heritage signage.				<span style="background-color: yellow; border: 1px solid black; display: inline-block; width: 15px; height: 15px;"></span>

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 1.3.1.13 Maintain and enhance signage that promotes the history and heritage of Broken Hill**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of signs maintained		Nil signs maintained during July to December 2017.				
2. Number of new signs		The designs for Gateway Signage have been approved and awaiting quotations for fabrication and installation. Other signage to be considered as a part of a Heritage Signage Strategy.				

**STRATEGY: 1.3.5 Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history**

**DP ACTION: 1.3.1.14 Approval of Public Art (i.e. mural, sculptures, streetscapes) projects in accordance with the Development Control Plan, Public Arts Policy and State environmental planning policies**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 100% compliance		All public art proposals followed DA process during July to December 2017.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 1.4 Our built environment supports our quality of life**



**STRATEGY: 1.4.1 Maintain the character of our historic City through good design**

**DP ACTION: 1.4.1.01 Compliance with heritage considerations within the Development Control Plan for the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	No	Yes	No
	<b>DP Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
	1. Number of heritage advice referrals	14 referrals during July to December 2017.			
	2. Increase of heritage advice referrals from previous year	With over 30 referrals for 2016/2017, a down turn in development and heritage projects was noted during July to December 2017.			

**STRATEGY: 1.4.2 Social and recreational opportunities are provided for the enjoyment of all**

**DP ACTION: 1.4.1.02 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
	<b>DP Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
	1. Memorandum of Understanding developed with funeral directors	MOU with Funeral Directors under development.			
	2. Community satisfaction	Nil complaints recorded in Council's Customer Request Management system for the period July to December 2017. Community satisfaction survey to be undertaken in 2018.			

**DP ACTION: 1.4.1.03 Develop Cemetery Plan of Management**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	Yes	No	No	No
	<b>DP Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
	1. Plan of Management developed by 30 June 2018	Cemetery Plan of Management under development. To be developed prior to 30 June 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**DP ACTION: 1.4.1.04 Develop Cemetery Expansion Plan, inclusive of Rose Garden**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Plan developed by 30 June 2018		Cemetery Expansion Plan under development.			




**DP ACTION: 1.4.1.05 Actions from the Cemetery Plan of Management implemented**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number and % of actions implemented		Scheduled for 2018/2019			

**DP ACTION: 1.4.1.06 Facilitate searches for deceased persons interred in the Broken Hill Cemetery**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of searches		A total of 280 assisted searches during July to December 2017.			
2. Number of online searches/visits		Total number of 25,258 online searches/visits during July to December 2017.			

**DP ACTION: 1.4.1.07 Provide accessible parks and open spaces**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Asset Planner Open Spaces	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Community satisfaction survey conducted		Scheduled for 2018/2019.			
2. 80% of customers surveyed satisfied with parks and open spaces		Scheduled for 2018/2019.			
3. Service level reviews completed		Scheduled for 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 1.4.1.09 Implement actions from the Asset Management Plan Open Spaces**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Open Spaces	Asset Planner Open Spaces	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of actions achieved		Levels of Service review under development during July to December 2017.				■

**DP ACTION: 1.4.1.10 Promote the Broken Hill Regional Aquatic Centre and manage contract obligations associated with the facility**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Community Facilities	Asset Planner (Buildings)	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Centre managed in accordance with the contract and within budget		All dealings with the YMCA are in accordance with compliance to relevant legislation and within the terms and conditions of the contract. Contract is progressing within budget.				■
2. At least one joint promotional activity annually		Australia Day activities planned and promoted in local paper during July to December 2017.				■

**STRATEGY: 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value**

**DP ACTION: 1.4.1.11 Heritage Strategy reviewed**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Manager Planning, Development & Compliance	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Strategy reviewed by 30 June 2018		Review of Heritage Strategy was carried out during July to December 2017.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 1.4.1.12 Implement actions contained within the Heritage Strategy that aim at supporting heritage design and increasing heritage value**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of actions implemented		Heritage Strategy action implementation plan under development.				■

**STRATEGY: 1.4.4 Improve the quality of roads in and around the City and region**

**DP ACTION: 1.4.1.08 Prioritise and implement actions from the Pedestrian Access Mobility Plan (PAMP)**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Local Transport	Asset Planner Transport	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. PAMP actions prioritised		PAMP actions prioritised during July to December 2017. Ten year Pedestrian Access Mobility Works Program under development.				■
2. Number of initiatives implemented		Works program under development.				■

**DP ACTION: 1.4.1.13 Implement actions from the Asset Management Plan for Transport**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Local Transport	Asset Planner Transport	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number and % of actions achieved		7 capital projects, 10% actions achieved during July to December 2017.				■
2. Parking Strategy reviewed by 30 June 2018		Parking Strategy under review and to be adopted by 30 June 2018.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 1.4.5 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services**  
**DP ACTION: 1.4.1.14 Undertake service reviews on Council owned assets and fleet**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Service reviews undertaken		It was identified in the Asset Management Improvement Plan that levels of Service reviews be undertaken for Council Assets and Fleet. Currently preparing documentation to assist with levels of service review			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**OBJECTIVE: 1.5 Our health and wellbeing ensures that we live life to the full**

**STRATEGY: 1.5.1 Create opportunities for people to participate in active and healthy recreational activities**

**DP ACTION: 1.5.1.01 Active participation with organisations to consider opportunities for active and healthy lifestyles**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. One active participation annually		Council's Director Corporate is a member of the Healthy Broken Hill committee and has attended 6 scheduled meetings during July to December 2017.			■

**STRATEGY: 1.5.2 Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, mental health support services and rehabilitation services**

**DP ACTION: 1.5.1.02 Advocate for quality health, medical and allied services for the City where required**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of representations made		Council's Director Corporate is a member of the Healthy Broken Hill partnership committee and attends scheduled meetings.			■

**STRATEGY: 1.5.3 Provide a suitable range of disability and aged care services**

**DP ACTION: 1.5.1.03 Review the Living Well Ageing Strategy 2016-2021**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	No	No	No	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Strategy reviewed by 30 June 2021		Scheduled for 2020/2021.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 1.5.4 Provide equitable and appropriate access to public transport within Broken Hill City and regionally**  
**DP ACTION: 1.5.1.04 Advocate for equitable and appropriate access to public transport where required**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Local Transport	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of representations made		Council continues to advocate in areas regarding rail and air, in particular in the development of the Broken Hill Airport Business case and associated funding applications. Meeting with NSW Government Future Transport Strategy 2056 Team (December 2017). Submission to NSW Government Future Transport Strategy 2056 (December 2017).				■


**STRATEGY: 1.5.5 Provide and maintain efficient and reliable utilities and services to the Broken Hill community**  
**DP ACTION: 1.5.1.05 Advocate for the continued supply of secure and affordable quality water supply for the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of representations made		Council corresponded nine times to Government bodies/Ministers on matters relating to Broken Hill's water supply. Council forwarded submissions and attended two separate public inquiries on water matters.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 1.5.6 Provide our children with equitable access to a range of opportunities**

**DP ACTION: 1.5.1.06 Provide and support activities for young people to be involved in**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of activities undertaken by Council to support young people		Currently one, Council is working in conjunction with YMCA to deliver community development programs across the city inclusive of youth. Civic Ball scheduled for May 2018.			

**STRATEGY: 1.5.7 Encourage cycling and walking, through use of accessible safe tracks and paths**

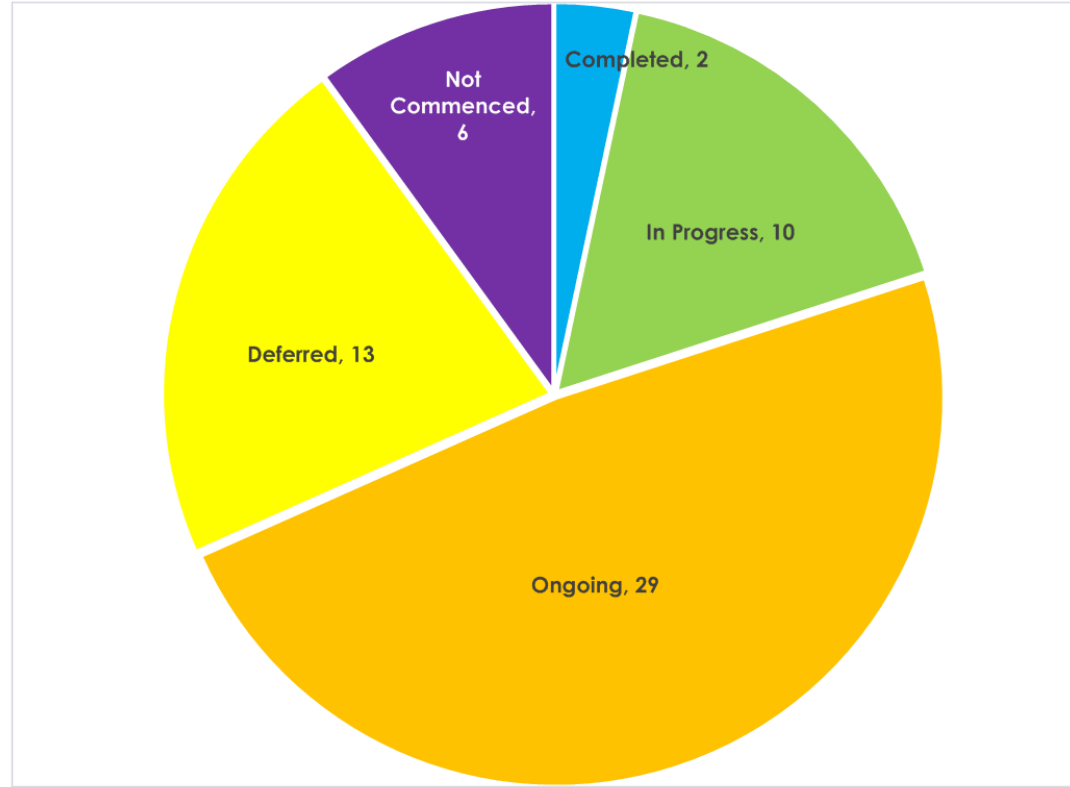
**DP ACTION: 1.5.1.07 Maintain bicycle paths to encourage physical activity**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Community satisfaction		Survey under development and question of bicycle path usage to be included in survey.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

## OUR ECONOMY

### DP Action KPI Status




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 2.1 Our economy is strong and diversified and attracts people to work, live and invest**

**STRATEGY: 2.1.1 Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents**


**DP ACTION: 2.1.1.01 Collaborate with relevant partners to plan a summit to discuss economic conditions and unite leaders for a whole-of-City approach to economic development**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	No		No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Economic summit held	Scheduled for 2018/2019.	

**DP ACTION: 2.1.1.02 Contribute to the provision of information suitable for a diverse audience in relation to economic activity in the City**



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Up to date economic information available widely	Community is constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes. .id profile data tools also available on website.	

**STRATEGY: 2.1.2 Develop and implement strategies and partnerships to support established businesses and services, and encourage new investment opportunities within the region**

**DP ACTION: 2.1.1.03 Collaborate with government and industry partners to explore investment opportunities for the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Four representations to government per annum	Various meetings with visiting Government politicians and agencies held where available.	
2. Number of informative responses to potential investors	Investors receive direction and packaged information relating to the economy. Three enquiries serviced during the report period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 2.1.1.04 Develop and promote a Tourism and Hospitality Investment Opportunities Portfolio that identifies and promotes opportunities to encourage private-sector investment in Broken Hill (e.g. accommodation, retail, hospitality, film, arts)**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Two new tourism investments achieved		Further investigation to be undertaken throughout next reporting period.			■

**DP ACTION: 2.1.1.05 Collaborate with key stakeholders to increase value for new and existing businesses**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Collaborative participation in meetings, projects and workshops		Collaborative participation in meetings, projects and workshops undertaken with key stakeholders as required. Collaborative projects in progress include Southern Cross Care.			■

**STRATEGY: 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity**

**DP ACTION: 2.1.1.06 Advocate to maintain or improve air, rail and road access to the region**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Advocacy activities and transport data are monitored and reported		Council continues to advocate in areas regarding rail and air. Data is based on tourism data reporting periods and provided quarterly to Council. Air passenger numbers are reported to Council on a monthly basis inclusive of comparison of passenger numbers for the same month in the previous year.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 2.1.4 Increase economic opportunities by activating public spaces**

**DP ACTION: 2.1.1.07 Advocate for funding to achieve elements of the Broken Hill Living Museum + Perfect Light Plan**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Funding achieved		Council received in excess of \$12M towards various elements of the Broken Hill Living Museum + Perfect Light Project in the previous reporting years. Funding achieved in 2017/2018 includes: * \$807,780 from Infrastructure NSW for the Patton Street Park Upgrade; * \$113,000 from the Office of Environment & Heritage for the Broken Hill Mosque.			

**DP ACTION: 2.1.1.08 Consider ways to better use Council owned assets, particularly in Argent Street and Patton Village, to encourage the establishment of innovative tourism and hospitality ventures**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Identify and include opportunities for Council owned assets in Tourism and Hospitality Investment Opportunities Portfolio		Further investigation to be undertaken throughout January to June 2018.			

**STRATEGY: 2.1.5 Manage and develop public infrastructure to enhance economic opportunities**

**DP ACTION: 2.1.1.09 Develop and implement Business Plans for key Council owned assets to assure their economic viability and business focus**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Director Corporate	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Businesses plans developed: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures -		Consultant engaged for the preparation of a strategic Business Plan for the Broken Hill Regional Art Gallery. Request for Quotation for consultant to write Albert Kersten Mining & Museum strategic Business Plan under development.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Visitor Information Centre - Civic Centre - Memorial Oval

Consultants engaged for the review and update of the Living Desert Plan of Management and the Animal Management Plan. Business Plan for Visitor Information Centre deferred until 2018/2019.  
Business Plan for Civic Centre deferred until 2018/2019.  
Draft Plan of Management developed for Memorial Oval by Consultants - Land Advisory Services. Pending management review.

**STRATEGY: 2.1.6 Enhance digital communications capacity for the City**

**DP ACTION: 2.1.1.10 Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Far West Economic Update annually indicates an increase in technology related advancements		Far West Economic updates are no longer produced by the RDA Far West. Council continues to implement strategies identified through the adopted Smart Cities Framework.			


**DP ACTION: 2.1.1.11 Develop Smart Community Framework**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Framework developed by 30 June 2018		Council adopted the Smart Community Framework on 22 February 2017. Various strategies currently being implemented.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**DP ACTION: 2.1.1.12 Implement strategies from the Smart Community Framework in regards to Wi-Fi activation throughout the City**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of strategies implemented		Broadband internet now available in key areas of the City, in accordance with Smart Cities framework.			

**STRATEGY: 2.1.7 Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects**

**DP ACTION: 2.1.1.13 Provide support for renewable energy innovation**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of related project enquiries		Current query in progress with the Climate Council.			

**DP ACTION: 2.1.1.14 Support the development of indigenous culture in the City through the implementation of a Memorandum of Understanding with West Darling Arts**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Memorandum of Understanding developed and signed		Memorandum of Understanding developed and signed 29 July 2016.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 2.1.1.15 Implement actions to increase participation of arts and cultural enterprises in the tourism industry**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increased participation of arts and cultural enterprises in tourism related initiatives		Council works with enterprises for inclusion in Visitor Information Centre information and website activity. All enterprises can sign up to newsletters providing industry updates.			

**STRATEGY: 2.1.8 Promote attraction and retention for residency in our City**

**DP ACTION: 2.1.1.16 Develop a Community Hub Framework and Active Living Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Framework and Plan developed by 30 June 2018		Community Hub Framework and Sustainable Mobility Solutions Project to be developed during January to June 2018.			
2. Plan developed by 30 June 2018		Community Hub Framework and Sustainable Mobility Solutions Project Plan under development and to be completed prior to 30 June 2018.			

**DP ACTION: 2.1.1.17 Implement initiatives from the Community Hub Framework and Active Living Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of initiatives and projects achieved		Scheduled for 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 2.1.1.18 Develop and maintain a City information pack for new and potential residents to promote living in Broken Hill**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Digital Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Information pack developed and maintained to be current		Electronic version created and available on Council's website. Hard copy pack reviewed and established suitable contents.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation**

**STRATEGY: 2.2.1 Cooperatively engage government, business and community stakeholders in supporting the management of tourism**

**DP ACTION: 2.2.1.01 Participate in tourism industry boards and working parties**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Active participation		Council are working with the newly formed Destination Broken Hill on local tourism matters as and when required.			■

**DP ACTION: 2.2.1.02 Work collaboratively with Destination Country and Outback NSW, Destination NSW and local operators to develop and implement future marketing and promotional initiatives**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Marketing programs achieved and demonstrate increase in tourism numbers against previous year		Council continues to work collaboratively with tourism bodies in order to increase tourism numbers.			■


**DP ACTION: 2.2.1.03 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Final report		To be further investigated during January to June 2018.			■


Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 2.2.2 Utilise a destination-based research program to better inform decision-making**


**DP ACTION: 2.2.1.04 Collect destination based information and contribute to analysis in order to inform tourism related decision-making**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Annual report provided to industry		Annual report to industry yet to be provided.			

**DP ACTION: 2.2.1.05 Review the Broken Hill Strategic Tourism Plan 2010-2020**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Review the Broken Hill Strategic Tourism Plan 2010-2020 reviewed by 30 June 2019		Scheduled for 2018/2019.			

**DP ACTION: 2.2.1.06 Ensure the strategies contained within Broken Hill Strategic Tourism Plan remain informed**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Strategy review undertaken		Review to be undertaken in 2018/2019.			

**STRATEGY: 2.2.3 Encourage service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism**

**DP ACTION: 2.2.1.07 Collaborate with businesses to enhance visitors experience and maximise yield**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes		Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increased participation in tourism partnership program		Council collaborates with businesses to enhance visitors experience and maximise yield on an as needs basis.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 2.2.1.08 Investigate sustainability training and accreditation programs for tourism operators**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Conduct two industry forums		Council have not conducted an industry forum during July to December 2017. There are however, accreditation programs readily available for industry to undertake.			■

**STRATEGY: 2.2.4 Encourage the provision and delivery of authentic visitor products and experiences**


**DP ACTION: 2.2.1.09 Adopt a ‘whole of destination’ approach to the development, management and marketing of attractions and experiences for Broken Hill**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Broken Hill Attractions and Interpretation Strategy complete		Broken Hill Attractions and Interpretation Strategy not yet commenced.			■
2. Wayfinding and Whole-of-Destination Interpretive Framework developed		Further works on the Framework will be postponed until an additional funding source can be secured as the BHPB Foundation budget cannot accommodate any additional expenditure in this area. Currently reviewing grant funding opportunities.			■


**DP ACTION: 2.2.1.10 Implement strategies from the Wayfinding and Whole-of-Destination Interpretive Framework**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of initiatives completed		Scheduled for 2018/2019. Further works on the Framework will be postponed until an additional funding source can be secured as the BHPB Foundation budget cannot accommodate any additional expenditure in this area. Currently reviewing grant funding opportunities.			■


Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

2. Undertake an audit for tourism related signage in the City	Scheduled for 2018/2019. A preliminary audit of tourism related signage has been undertaken with further investigation and action required.	
---	---	---


**DP ACTION: 2.2.1.11 Investigate opportunities arising from Broken Hill's listing as a Heritage City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Review of heritage opportunities is complete		Opportunities through heritage are addressed through marketing of Broken Hill and its cultural assets/heritage landmarks and stories, Living Museum + Perfect Light Project, grant applications and Heritage and Museums Advisor.			

**DP ACTION: 2.2.1.12 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Two new heritage tourism products developed annually		No new Heritage tourism products developed during July to December 2017.			

**DP ACTION: 2.2.1.13 Undertake a benchmark study of other heritage listed mining cities world-wide to understand their strategies for tourism**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Global benchmark study is finalised		Works to commence with the commissioning of a Cultural Heritage Management Consultant to conduct a scoping exercise to ascertain Broken Hill's eligibility. Brief to be developed with a view to commence early 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 2.2.1.14 Operate the Visitor Information Centre as a hub for the visitor economy**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of people visiting centre per annum		19,774 visitors between October and December 2017, a 4% decrease from the previous year.			■
2. Increase of website visits from previous year		Website visitation down more than 50% during July to December 2017.			■
3. Tourist and Travellers Centre 90% occupancy maintained		60% occupancy - Of the five spaces available, three were occupied during July to December 2017.			■

**DP ACTION: 2.2.1.15 Promote the Regional Art Gallery as a tourist attraction**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of people visiting per annum/number of visitors		11900 Art Gallery visitations during July to December 2017.			■

**STRATEGY: 2.2.5 Improve accessibility for visitors to and from Broken Hill**

**DP ACTION: 2.2.1.16 Promote the Albert Kersten Mining & Mineral Museum as a tourist attraction**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of people visiting per annum/number of visitors		6051 museum visitations during July to December 2017.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■



**DP ACTION: 2.2.1.17 Promote the Living Desert as a tourist attraction**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Tourism Development	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of people visiting per annum/number of visitors		17928 Living Desert visitations during July to December 2017.				■

**DP ACTION: 2.2.1.18 Operate the Broken Hill Airport**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Strategic Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Meet Civil Aviation Safety Authority and other legislative requirements		CASA requirements met for operations of Airport during July to December 2017.				■

**DP ACTION: 2.2.1.19 Consider alternative airport management and operation arrangements**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Strategic Transport	Infrastructure Projects Engineer	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Investigate possible EOI and report findings to Council		Calling for expressions of interest deferred pending a report to Council investigating factors which may increase the current amount of revenue being generated from activities at the Airport by charging for parking for hire cars; charging lessees for water and electricity; reducing the landing charges to encourage more aircraft to land at the airport; cost of maintenance at the airport; service review and investigation of further revenue generating options.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 2.2.1.20 Explore funding opportunities and lobby to allow an upgrade to the Broken Hill Airport in accordance with the Airport Master Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of representations made		Four representations made as at December 2017. Application for Building Better Regions Fund; Application also sent to Federal MP for information. Submission to NSW Government Future Transport Strategy 2056 December 2018. Issues briefing Deputy Premier and State MP July 2017. Four representations made as at December 2017.			■

**DP ACTION: 2.2.1.21 Review Council's facilities and capacity to service the caravan and motor home market**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Review complete		Review to be carried out prior to 30 June 2018.			■

**STRATEGY: 2.2.6 Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia**

**DP ACTION: 2.2.1.22 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Brand integrated into all relevant programs and communications		Branding included where required in all communication mediums.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 2.2.7 Develop a strategic and proactive approach to the development, management and marketing of filming activities**  
**DP ACTION: 2.2.1.23 Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Film Promotion	Grants and Projects Coordinator	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Six productions annually		Six film production activities as at December 2017.				■

**STRATEGY: 2.2.8 Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)**

**DP ACTION: 2.2.1.24 Position Civic Centre as a hub for conference and entertainment in Regional Australia**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 15% increase in enquiries of Civic Centre across all event categories		Ten enquiries received for the Civic Centre. Civic Centre remains closed for refurbishment.				■

**DP ACTION: 2.2.1.25 Support growth of established 'signature' festivals and events for Broken Hill**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Tourism Development	Events Coordinator	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Minimum of two festivals and/or events supported		Support provided for two festivals held during this reporting period, being Broken Heel Festival and Perfect Light Film Festival.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■


**DP ACTION: 2.2.1.26 Develop a Broken Hill Conference and Events Strategy to better coordinate, manage and promote Broken Hill as a Meetings, Incentives, Conventions and Exhibition (MICE) location**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Strategy is developed by 30 December 2017		Broken Hill Conference and Events Strategy under development, to be finalised prior to 30 June 2018.			

**DP ACTION: 2.2.1.27 Implement actions from the Broken Hill Conference and Events Strategy**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of actions implemented		Scheduled for 2018/2019.			

**DP ACTION: 2.2.1.28 Develop themed day-trip and extended stay itineraries suitable for tourists, media, dignitaries and conference delegates**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Itineraries developed		Scheduled for 2018/2019			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 2.3 A supported and skilled workforce provides strength and opportunity**

**STRATEGY: 2.3.1 Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs**

**DP ACTION: 2.3.1.01 Complete a skills audit for the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Advocate for funding		Funding for Skills audit not investigated during July to December 2017. To be further investigated during January to June 2018.			■
2. Provide input in to the Broken Hill skills audit		Skills audit not carried out during July to December 2017. To be further investigated during January to June 2018.			■

**STRATEGY: 2.3.2 Identify and develop partnership opportunities with education and training service providers to increase participation**

**DP ACTION: 2.3.1.02 Participate on committees and working parties associated with education and training**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Active participation		Participation on committees and working parties as and when required.			■

**DP ACTION: 2.3.1.03 Develop and maintain partnerships with Universities that provide value to our local community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Actively maintain and develop partnerships		Two relationships developed; Museum - Relationship with UNSW Fowler's Gap education programs; Gallery - Relationship with UNSW Fowler's Gap artist residency.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 2.3.1.04 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Active participation		Council will participate in initiatives to encourage an increase in completed tertiary education as and when required.			■

**STRATEGY: 2.3.3 Target skills development amongst Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation**

**DP ACTION: 2.3.1.05 Support initiatives targeting skills development of indigenous and non-indigenous disadvantaged to increase employment potential and participation**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of requests supported		Requests supported as and when required.			■

**STRATEGY: 2.3.4 Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally**

**DP ACTION: 2.3.1.06 Advocate for additional support and assistance for distance education students completing tertiary education**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Representations made		Representations made as and when required.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

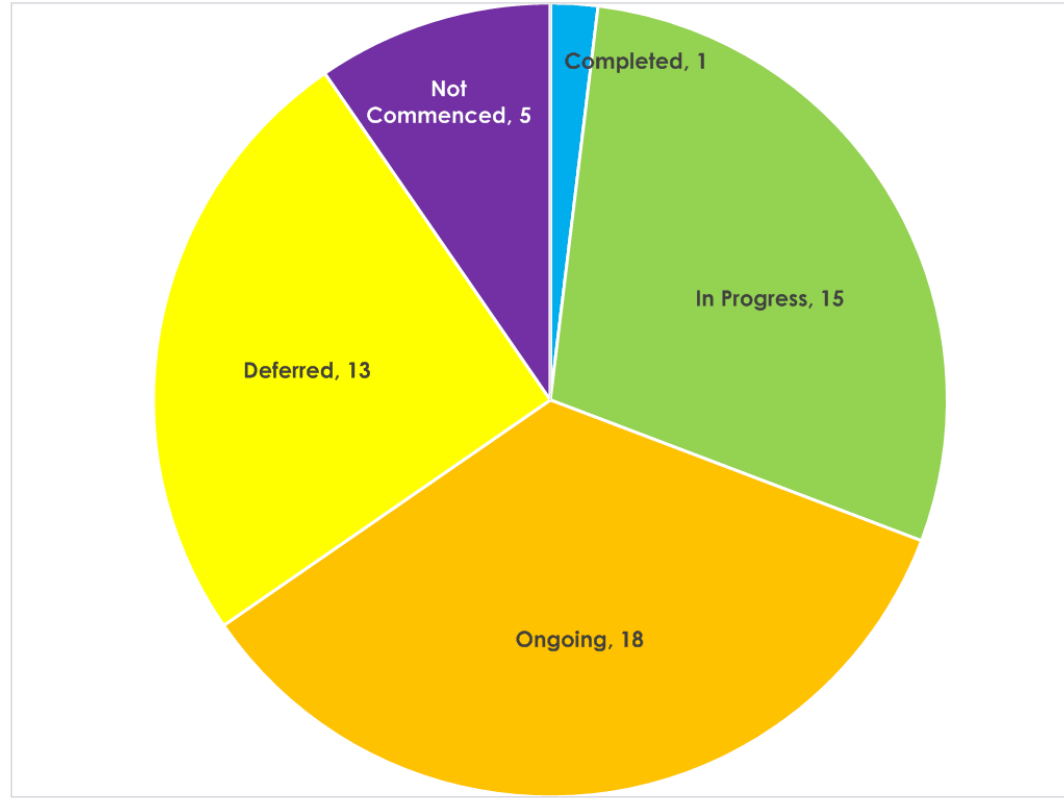
**DP ACTION: 2.3.1.07 Provide publically available equipment and space at Council's Library for student use**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Library Services Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Facilities provided with access to internet and up to date software		Public access computers, WiFi and databases available at Library during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

## OUR ENVIRONMENT

### DP Action KPI Status



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**OBJECTIVE: 3.1 Our environmental footprint is minimised**

**STRATEGY: 3.1.1 Reduce resource consumption and minimise waste**

**DP ACTION: 3.1.1.01 Review the Waste Management Strategy**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	Yes	No	No	No
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Review completed and document adopted by 30 June 2018		Review of Waste Management Strategy to be carried over to 2018/2019.			■

**DP ACTION: 3.1.1.02 Implement the recommendations of the Waste Management Strategy**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	No	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Actions are undertaken as indicated in the Operational Plan		Scheduled for 2018/2019.			■

**DP ACTION: 3.1.1.03 Investigate and implement opportunities to expand recycling services for the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increased tonnage of recyclables processed from previous year		This was not measured during July to December 2017.			■
2. Investigate kerb recycling options		Economic Analysis to be undertaken. Request for quotation for Economic Analysis to Sort and Haul Recyclable was advertised in August 2017.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 3.1.1.04 Develop and implement an efficient and cost effective organics management process that allows beneficial use of end product**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
	<b>DP Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
	1. Increased tonnage of green waste processed from previous year	This was not measured during July to December 2017.			■
	2. Processes meet state regulations	Development of Organics Management processes has been deferred.			■

**DP ACTION: 3.1.1.05 Investigate and develop strategies to divert commercial and industrial waste from landfill**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	No	Yes	Yes	Yes
	<b>DP Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
	1. Decrease the amount of commercial and industrial waste delivered to landfill from previous year	Scheduled for 2018/2019.			■

**STRATEGY: 3.1.2 Increase use and innovation of renewable resources and decrease the use of non-renewable resources**

**DP ACTION: 3.1.1.06 Incorporate NSW Climate Change Policy Framework in Council's business planning and operations**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
	<b>DP Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
	1. NSW Climate Change Policy Framework implemented in project planning	No data available regarding implementation of NSW Climate Change Policy Framework in project planning for July to December 2017.			■
	2. Reduction in energy consumption across Council assets	No data available regarding the energy consumption analysis across Council assets for July to December 2017.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

3. Adaptation projects for climate change implemented	No data available regarding the adaptation projects for climate change for July to December 2017.	Yellow
---	---	--------

**DP ACTION: 3.1.1.07 Investigate and develop strategies to reduce water consumption use across Council's assets**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Reduction in water usage from previous year	Analysis of water usage across Council facilities was not conducted during July to December 2017 and will be completed prior to 30 June 2018.	Yellow

**STRATEGY: 3.1.3 Change consumer behaviour to reduce impacts on the environment without affecting quality of life**

**DP ACTION: 3.1.1.08 Investigate illegal waste dumping and potential controls to manage**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Health	Infrastructure Projects Engineer	No	Yes	Yes	No

DP Performance Indicator(s)	Comment	KPI Status
1. Baseline data and controls in place	Scheduled for 2018/2019.	Purple




**DP ACTION: 3.1.1.09 Provide information to our community in relation to their environment**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. An annual supplementary State of the City report is developed to assist with the end of term State of Environment report	No data available for July to December 2017.	Yellow


Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 3.1.1.10 Undertake activities that support a clean environment**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Participate in the annual Clean Up Australia Day		Clean Up Australia Day scheduled for March 2018.			
2. Implement actions from the Remediation Action Plan for Asbestos (Airport Road Site)		No data available for July to December 2017.			
3. Support implementation of Container Deposit Scheme through advertising and media outlets		No data available for July to December 2017.			

**STRATEGY: 3.1.4 Reuse and recycling of resources is embraced by the community**

**DP ACTION: 3.1.1.11 Promote reduce, recycle, reuse through waste education program**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Undertake minimum of two education activities annually		Schools have changed their curriculum and did not require the waste presentation during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


**STRATEGY: 3.1.5 Secure a permanent clean, reliable and sustainable water supply for the area**

**DP ACTION: 3.1.1.12 Advocate to secure a permanent clean, reliable and sustainable water supply for the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Attendance at stakeholder meetings		Council attended two separate public inquiries on water matters during July to December 2017.			
2. Advocate when relevant		Council corresponded nine times and forwarded submissions to Government bodies/Ministers on matters relating to Broken Hill's water supply during July to December 2017.			

**STRATEGY: 3.1.6 Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City**

**DP ACTION: 3.1.1.13 Participate in Annual Environmental Management Reviews (AEMRs)**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Attendance at annual meetings		Meetings for Annual Environmental Management Reviews are scheduled for 2018.			

**DP ACTION: 3.1.1.14 Participate in stakeholder reference groups in relation to mining operations in the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Participation in Lead Reference Group		Council participated in Lead Reference Group meeting held in August 2017. No other meetings held between July and December 2017.			
2. Participation at End of Mine Life Plans stakeholder group meetings		No End of Mine Life Stakeholder Meeting Groups held during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 3.1.7 Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City’s residents and visitors to our region**  
**DP ACTION: 3.1.1.15 Advocate for a sustainable Darling River system that ensures the health and wellbeing of the communities that live along it and enriches the Economic, Social, Environmental and Cultural values that has been part of its long history**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Environmental Footprint	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Representations made		During July to December 2017, Council corresponded nine times to Government bodies/Ministers on matters relating to Broken Hill's water supply and the Darling River system. Council also forwarded submissions and attended two separate public inquiries on water matters relating to Broken Hill's water supply and the Darling River system.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 3.2 Natural Flora and Fauna environments are enhanced and protected**

**STRATEGY: 3.2.1 Protect and enhance regeneration areas for the benefit of the City**

**DP ACTION: 3.2.1.01 Implement the actions included in the plan of management for The Regeneration Areas**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Length of fences repaired/replaced		Length of fences repaired/replaced to be reported at 30 June 2018.				
2. Number of reports of unauthorised entry		NIL				
3. Hectares of noxious weed control completed		This was not carried out during July to December 2017.				

**STRATEGY: 3.2.2 Increase awareness and understanding of the natural environment**

**DP ACTION: 3.2.1.02 Participate in school education programs and tours of environmental facilities**




FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. At least three school education visits undertaken annually		No school education visits undertaken during July to December 2017.				

**STRATEGY: 3.2.3 Increase involvement in actively protecting the natural environment**

**DP ACTION: 3.2.1.03 Implement the actions included in The Living Desert Plan of Management**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of Visitors		17928 visitors during July to December 2017				
2. Number of events held on site		107 attended special events at the Living Desert during July to December 2017.				



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

3. Number of working bees completed	7 working bees completed during July to December 2017.	
4. Volunteer hours implemented on site	12 volunteers at each working bee. At least 2 hours for each working bee.	
5. Sculptures and facilities maintained	Sculptures and facilities were maintained during July to December 2017.	



**DP ACTION: 3.2.1.04 Implement the actions included in the Animal Management Plan Flora and Fauna Sanctuary in the Living Desert**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Six monthly fauna surveys completed		Six monthly fauna survey completed.				
2. One vegetation survey completed annually		Vegetation survey note completed during July to December 2017.				

**DP ACTION: 3.2.1.05 Implement the actions included in the plan of management for The Willyama Common**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of leasing/licencing enquiries received		Renewal of lease for the Broken Hill Model Flying Club approved.				
2. Length of fences repaired/replaced		Length of fences repaired/replaced to be report at 30 June 2018.				
3. Hectares of noxious weed control completed		This was not carried out during July to December 2017.				

**DP ACTION: 3.2.1.06 Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Areas, the Willyama Common and Riddiford Arboretum**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Volunteer base retained and enhanced		Volunteer base retained during July to December 2017.				
2. Number of working bees completed		7 completed working bees carried out during July to December 2017.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



3. Environmental group activities recorded	No data available regarding environmental group activities conducted during July to December 2017.	<span style="color: yellow;">■</span>
--	--	---------------------------------------

**DP ACTION: 3.2.1.07 Manage and operate the Living Desert Primitive Camping Ground**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of visitors utilising the facility		November: 25 bookings for 44 people (22 bookings for van sites, 3 for tent sites) December: 13 bookings for 24 people (7 bookings for van sites, 6 for tent sites)			<span style="color: green;">■</span>

**STRATEGY: 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment**

**DP ACTION: 3.2.1.08 Undertake an annual assessment of identified noxious weeds and pests and implement control measures to ensure that they are controlled in an appropriate manner**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Annual assessment undertaken		Annual assessment to be undertaken prior to 30 June 2018.			<span style="color: green;">■</span>
2. Noxious weeds program implemented		Noxious weed program to be implemented prior to 30 June 2018.			<span style="color: green;">■</span>

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**OBJECTIVE: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city**

**STRATEGY: 3.3.1 Encourage environmentally sustainable building and subdivision design**

**DP ACTION: 3.3.1.01 Review the Local Environmental Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Built Environment	Manager Planning, Development & Compliance	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Review completed by 30 June 2018		No changes proposed for Local Environmental Plan during July to December 2017. Review to be completed by 30 June 2018.				

**DP ACTION: 3.3.1.02 Review Council's Local Orders Policy**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Policy reviewed annually		Local Orders Policy under review with 50% completed by 31 December 2017.				

**DP ACTION: 3.3.1.03 Ensure compliance activities promote public safety and environmental control**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Development control activities undertaken in accordance with legislation		Compliance activities are carried out as resources permit				
2. Policies reviewed		Ongoing				

**STRATEGY: 3.3.2 Preserve the heritage and streetscapes of Australia's First Heritage Listed City**

**DP ACTION: 3.3.1.04 Review the Heritage Strategy**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Built Environment	Manager Planning, Development & Compliance	No	No	Yes	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Heritage Strategy reviewed by 30 June 2020		Scheduled for 2019/2020				


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 3.3.1.05 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 80% of recommendations implemented each year, where funding is available		No recommendations implemented during July to December 2017. Recommendations implemented to be reported at 30 June 2018.				

**STRATEGY: 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner**

**DP ACTION: 3.3.1.06 Implement actions from Asset Management Plan Buildings**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Built Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of actions implemented		Projects from the Draft Asset Management Plan for buildings have been progressed during July to December 2017; including the completion of upgrade works at the Aquatic Centre and designs for the humidifier upgrade at the Art Gallery.				

**DP ACTION: 3.3.1.07 Review Council's Asset Management Plan Stormwater Drainage**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Stormwater Management	Infrastructure Projects Engineer	Yes	No	No	No	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Plan reviewed by 30 June 2018		Review complete. A list of localised flooding cases established for action. This list will be reviewed annually to include any new cases of localised flooding.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 3.3.1.08 Implement actions from the Asset Management Plan Stormwater Drainage**

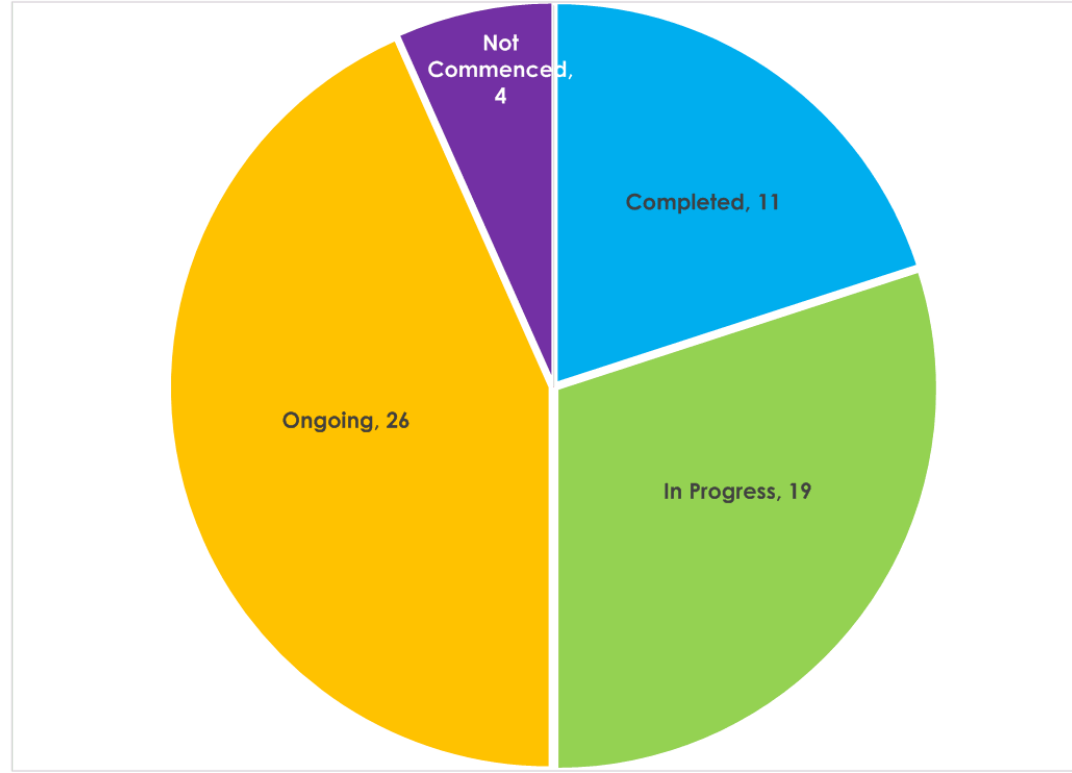
FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Stormwater Management	Infrastructure Projects Engineer	No	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of actions implemented		Scheduled for 2018/2019.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



## OUR LEADERSHIP

DP Action KPI Status



Completed In Progress Ongoing Deferred Not Commenced Not Achieved

**OBJECTIVE: 4.1 Openness and transparency in decision making**

**STRATEGY: 4.1.1 Undertake communication and engagement with the community increases confidence in decision-making**

**DP ACTION: 4.1.1.01 A public forum is made available at each Council meeting to allow public input prior to a decision being made**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Public forum is available at each Council Special and Ordinary meeting		Public Forum session held at the beginning of each Ordinary meeting of Council during July to December 2017. Not a requirement to be held at Special Meetings of Council.			

**DP ACTION: 4.1.1.02 All public documents including business papers are made available on Council's website**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. 100% compliance with Agency Information Guide		Open Access information was collated and uploaded to Council's website during July to December 2017. Public policy documents also placed on Council's website during July to December 2017.			

**STRATEGY: 4.1.2 Social, environmental and economic sustainability is considered when making decisions**


**DP ACTION: 4.1.1.03 When making decisions, Council considers social, environmental and economic sustainability**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Increased community confidence in Council		When matters are reported to Council, the social, environmental and economic implications are considered to fully inform Council.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks**


**DP ACTION: 4.1.1.04 All conflicts of interest are declared in accordance with Council's Code of Conduct**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Governance Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. 100% compliance with reporting of Conflicts of Interest		Councillors declare pecuniary conflicts of interest and non-pecuniary conflicts of interest at the commencement of each Council meeting, which relates to matters that will be discussed during each Council meeting. These conflicts were recorded in the minutes during July to December 2017.			

**DP ACTION: 4.1.1.05 Code of Conduct**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Director Corporate	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Nil complaints received under Code of Conduct		One investigation during July to December 2017, with outcome of investigation pending.			

**DP ACTION: 4.1.1.06 The Council leadership group works well together to serve the community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Workshops and briefings held		Workshops and Briefings held prior to each Ordinary Council meeting during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


**DP ACTION: 4.1.1.07 Quarterly Budget Reviews are completed quarterly in accordance with guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. 100% compliance with guidelines		100% compliance with guidelines with a satisfactory financial result during July to December 2017.			

**DP ACTION: 4.1.1.08 Long Term Financial Plan is reviewed annually**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Review undertaken		Review of Long Term Financial Plan scheduled between February and May 2018. Half yearly results have achieved a satisfactory outcome.			

**DP ACTION: 4.1.1.09 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. 100% compliance with accounting standards and codes		Financial Statements received a clean audit opinion and were 100% in accordance with Australian Accounting Standards and codes.			

**DP ACTION: 4.1.1.10 Council continually manages risks and identifies any new risks**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Corporate Risk Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Provision of Risk Register		Corporate Risk Register developed and regularly reviewed for relevancy during July to December 2017.			
2. Audit committee reviews strategic risks		Strategic Risks reviewed by Audit Committee in September and December 2017.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**DP ACTION: 4.1.1.11 Provide a Project Management Framework, inclusive of standard project methodology**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Project Management Framework is current and relative		Project Management Framework under review. To be completed prior to 30 June 2018.				


**DP ACTION: 4.1.1.12 Community Strategic Plan reviewed at each new term of Council term in accordance with the Integrated Planning and Reporting (IP & R) Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	No	No	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 100% compliance with IP & R Guidelines		Scheduled for 2019/2020.				

**DP ACTION: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with the IP & R Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 100% compliance with IP & R Guidelines		100% compliance. Delivery Program Reporting open in Cambron in December for report period July to December 2017.				

**DP ACTION: 4.1.1.14 Develop a new Operational Plan each year in accordance with IP & R Guidelines**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Operational Plan reviewed annually		Operational Plan 2017/2018 reviewed and Operational Plan 2018/2019 under development during July to December 2017.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 4.1.1.15 Annual Report is prepared in accordance with IP & R Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. 100% compliance with IP & R Guidelines		Annual Report 2016/2017 adopted by Council 25 October 2017, Minute No.45674. Report provided to the Office of Local Government on 9 November 2017 and uploaded on Council's website.				

**DP ACTION: 4.1.1.16 End of Term Report is prepared in accordance with IP & R Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	No	No	No	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Compliance with IP & R Guidelines		Scheduled for 2020/2021.				

**DP ACTION: 4.1.1.17 State of Environment Report is prepared in accordance with IP & R Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Manager Infrastructure	No	No	No	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Compliance with IP & R Guidelines		Scheduled for 2020/2021.				

**DP ACTION: 4.1.1.18 Workforce Management Plan in accordance with IP& R Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Compliance with IP & R Guidelines		Workforce Management Plan adopted by Council 26 June 2017.				

**DP ACTION: 4.1.1.19 Asset Management Plans in accordance with IP & R Guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Asset Management	Manager Infrastructure	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Compliance with IP & R Guidelines		Draft Asset Management Plans under development in accordance with IP&R guidelines during July to December 2017.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**DP ACTION: 4.1.1.20 Disability Inclusion Action Plan 2017-2021 in accordance with legislative requirements**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. % of actions implemented		Data being collected for report at 30 June 2018.				


**DP ACTION: 4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Compliance with annual Office of Local Government compliance calendar		OLG Compliance and Reporting requirements met during July to December 2017.				

**DP ACTION: 4.1.1.22 Information and Communications Technology Strategy is implemented**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Strategy is developed		Information and Communications Technology (ICT) Strategy scope identified and vendors preparing proposals. Development of ICT Strategy to be carried out prior to 30 June 2018.				
2. Number of actions implemented		No action from Information and Communications Technology Strategy implemented during July to December 2017.				

**DP ACTION: 4.1.1.23 Information management is maintained in accordance with legislation**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Compliance with legislation		Information management maintained in accordance with legislation during July to December 2017. Continue monitoring required due to continually changing legislation.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 4.2 Our leaders make smart decisions**


**STRATEGY: 4.2.1 Support leaders through the process of making difficult decisions**

**DP ACTION: 4.2.1.01 Decisions are made in a timely manner to ensure effective delivery**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of decisions deferred or amended		There were 8 reports/decisions deferred from July to December 2017. There were 8 reports/decisions amended from July to December 2017.				

**STRATEGY: 4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions**

**DP ACTION: 4.2.1.02 Encourage attendance at meetings, briefings and committees**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Increased attendance from previous year		Attendance numbers have not been recorded for previous years, therefore no comparison can be made. There were 6 Ordinary Council meetings held during July to December 2017 and Councillor attendance is as follows: Mayor Turley - 6 Cr Adams - 6 Cr Browne - 6 Cr Algate - 5 Cr Clark - 6 Cr Gallagher - 6 Cr Kennedy - 6 Cr Licul - 6 Cr Nolan - 5 Cr Page - 6				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

There were 29 Councillor Briefings held during July to December 2017 and Councillor attendance is as follows:


- Mayor Turley - 22
- Cr Adams - 26
- Cr Browne - 24
- Cr Algate - 0
- Cr Clark - 21
- Cr Gallagher - 10
- Cr Kennedy - 3
- Cr Licul - 23
- Cr Nolan - 11
- Cr Page - 4

There were 2 Community Strategic Plan Round Table meetings held during the period 1 July to 31 December 2017 and Councillor attendance is as follows:

- Mayor Turley - 1
- Cr Adams - 1
- Cr Browne - 2
- Cr Clark - 1
- Cr Gallagher - 1
- Cr Kennedy - 0
- Cr Licul - 0

**DP ACTION: 4.2.1.03 Monitor potential changes to government policy and legislation and make submission where considered important for the local community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Submissions made as appropriate	Submission are made to various Ministers on matters considered important to the local community and resolved by Council.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


**DP ACTION: 4.2.1.04 Accept and seek out opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Attendance at relevant events/training		General Manager attended four conferences/meetings during July to December 2017. Mayor and Councillors attended seven conferences/meetings during July to December 2017.			

**DP ACTION: 4.2.1.05 Encourage representation on working groups and committees designed to address issues that may impact our local area**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Attendance at working groups and committees		All working groups and committees had Councillor representation during July to December 2017.			

**DP ACTION: 4.2.1.06 Monitor demographic changes within the community and consider the likely implications upon Council and the City**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Annual assessment undertaken		Annual assessment of demographic changes, including the impacts upon Broken Hill, presented at workshops held December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


**STRATEGY: 4.2.3 Our leaders are aware of emerging issues and new information in order to advocate and respond appropriately**  
**DP ACTION: 4.2.1.07 Strengthen staff capacity through workforce development and planning activities**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. 100% skills reviews complete		100% Skills reviews not completed due to delayed system implementation and continues to be in progress.			
2. All staff have individual learning and development plans developed		Conversion to electronic system of individual staff learning and development plans in progress during July to December 2017.			

**DP ACTION: 4.2.1.08 Continue to implement strategies to address Council's financial sustainability**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Finance Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Improvement in Council's long term financial sustainability		Key KPI's of Financial Ratios are being met.			

**DP ACTION: 4.2.1.09 Continue to implement the Rating Strategy to reduce Council's reliance on the mining industry for revenue generation**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Reduction of reliance on mining industry for revenue		1% of total rates transferred from Mining category to Residential category.			

**DP ACTION: 4.2.1.10 Implement Service Review Framework**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Business Systems Analyst	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Framework implemented by 30 June 2018		Planning for Service Review Framework implementation carried out during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 




**DP ACTION: 4.2.1.11 Improve performance management and reporting**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Increased productivity measured by community satisfaction		Community satisfaction survey under development during July to December 2017.				

**DP ACTION: 4.2.1.12 Increase leadership capacity within Council**


FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Community satisfaction		Community satisfaction survey under development.				

**DP ACTION: 4.2.1.13 Develop strong relationships with key government departments and personnel**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of representations made		Council corresponded ten times with various Ministers and Government bodies during July to December 2017. Council met with Federal and State members twice each during July to December 2017. Council attended 26 conferences/meetings and interacted with various Ministers and Government bodies during July to December 2017.				

**STRATEGY: 4.2.4 Our local Council is strong and sustainable**


**DP ACTION: 4.2.1.14 Undertake service reviews on Council services to ensure effective delivery of service**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Asset Management	Business Systems Analyst	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Number of service reviews undertaken		6 Service reviews undertaken during July to December 2017.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**DP ACTION: 4.2.1.15 Review Asset Management Plans annually**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Asset Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Review undertaken		The Asset Management Systems was reviewed in July 2017 by OPUS International Consultants and identified shortfalls in various areas of Asset Management. These areas include: The Asset Management Strategy, Asset Management Plans, Governance, Levels of Service, Data and Systems, Skills and Processes and Evaluation. Work has commenced on Levels of Service reviews for Council's asset classes in particular Parks and Open Spaces. Levels of Service review will commence on Buildings next.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 4.3 We Unite to Succeed in Australia's First Heritage Listed City**

**STRATEGY: 4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community**

**DP ACTION: 4.3.1.01 Develop working parties for key issues and projects impacting Council and the City**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Working parties developed and relevance reviewed where required		No new working parties were developed during July to December 2017.				■

**DP ACTION: 4.3.1.02 Support Council's Section 355 Committees in undertaking their duties with Council**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Strong Section 355 volunteer base retained		Nominations for community membership on S355 Asset and Advisory Committees were advertised following Council election, with induction sessions held on 23 October 2017. Vacant positions on committees are reported to Council and advertised, as required.				■

**DP ACTION: 4.3.1.03 Develop and strengthen relationships with the local Aboriginal community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Attendance at meetings and other gatherings with the local Aboriginal community		The Mayor and General Manager attended two meetings with the Local Aboriginal Working Party and met with Aboriginal Elder one time during July to December 2017. The Mayor and Councillors also attended NAIDOC week celebrations in July 2017.				■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**DP ACTION: 4.3.1.04 Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Attendance at events and activities		The Mayor, Councillors and General Manager attended events and activities where invited during July to December 2017.			■

**DP ACTION: 4.3.1.05 Gain a better understanding of possible alignments with stakeholders to ensure opportunities to work together are identified**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of initiatives undertaken in collaboration		Council supported 26 local community initiatives during July to December 2017.			■

**STRATEGY: 4.3.2 A community round table is maintained to drive the implementation of the Community Strategic Plan and report on progress to the community**

**DP ACTION: 4.3.1.06 Provide leadership, structure and support to the Community Round Table or equivalent body in their review and management of the Community Strategic Plan**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Quarterly meetings held		Two meetings were held during July to December 2017.			■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

**STRATEGY: 4.3.3 The leadership capability and capacity within our community is increased**

**DP ACTION: 4.3.1.07 Maintain a strong relationship and regularly engage with the local State Member**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Meetings held at least quarterly		The Mayor, Councillors and General Manager met with the State Member on two occasions during July to December 2017.			

**DP ACTION: 4.3.1.08 Maintain a strong relationship and regularly engage with the local Federal Member**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Meetings held at least twice annually		The Mayor, Councillors and General Manager met with the Federal Member on two occasions during July to December 2017.			

**DP ACTION: 4.3.1.09 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Meetings held at least twice annually		Council corresponded ten times with various Ministers and Government bodies during July to December 2017. Council met with Federal and State members twice each during July to December 2017. Council attended 26 conferences/meetings and interacted with various Ministers and Government bodies during July to December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 4.3.4 Partnerships, role models and joint success is celebrated and promoted**

**DP ACTION: 4.3.1.10 Advocate for a range of services necessary to meet community needs**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Advocacy provided where required		Council raised four major issues with various Ministers and Government bodies during July to December 2017.			

**DP ACTION: 4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Active participation in Local Government Reform activities		Council participates in the Far West Initiative to: <ul style="list-style-type: none"> <li>• ensure local government is well placed to support and address the unique challenges and complex needs of their local communities while considering broader reforms needed across all three levels of government in Far West NSW;</li> <li>• improve service delivery in Far West NSW;</li> <li>• provide better community outcomes.</li> </ul>			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**OBJECTIVE: 4.4 Our Community is Engaged and Informed**

**STRATEGY: 4.4.1 Increase community involvement in decision-making**

**DP ACTION: 4.4.1.01 Develop, implement and maintain a communication and community engagement strategy**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Strategy developed by 30 June 2018 and maintained to be current and relevant		Comms Audit complete. Communication and Engagement Strategy to be developed prior to 30 June 2018.				

**DP ACTION: 4.4.1.02 Develop and implement individual communications and engagement plans and strategies for specific projects**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Plans developed and implemented where required		Communication plans were produced for all significant projects during July to December 2017.				



**DP ACTION: 4.4.1.03 Community Engagement Strategy developed for Community Strategic Plan review in accordance with IP& R guidelines**

FUNCTION	POSITION	17/18	18/19	19/20	20/21	
Customer Relations	Communication & Community Engagement Coordinator	No	No	Yes	Yes	
<b>DP Performance Indicator(s)</b>		<b>Comment</b>				<b>KPI Status</b>
1. Strategy developed		Scheduled for 2019/2020.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**STRATEGY: 4.4.2 Engage the community through information and activities aimed at increased participation**

**DP ACTION: 4.4.1.04 Communication and service standards initiatives are developed to increase community awareness and confidence**


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of initiatives developed		Service standards have been developed in the newly endorsed Customer Service Strategy. A Customer Service Framework Working Party is being developed to progress service standards across the organisation. Five key service standards for response and acknowledgement times have been identified: Telephone, Correspondence, Email, Social Media and Visitors.			
2. Increased community satisfaction		A Community Satisfaction Survey to be undertaken in 2018.			

**STRATEGY: 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the City**

**DP ACTION: 4.4.1.05 Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Activities undertaken		Community event including sausage sizzle, children's games, plant giveaways held during Local Government Week in August 2017.			

**DP ACTION: 4.4.1.06 Educate the community in relation to issues and opportunities impacting upon Council and the community**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of easy to read fact sheets developed		No new easy read fact sheets developed during July to December 2017. Fact sheets were available on Council's website during July to December 2017. Community was constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

**DP ACTION: 4.4.1.07 Actively participate in undertaking presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities**

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>DP Performance Indicator(s)</b>		<b>Comment</b>			<b>KPI Status</b>
1. Number of presentations made		Presentations to community were undertaken on an as required basis during July to December 2017. Community was also constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



**BROKEN HILL**

CITY COUNCIL

[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

## ORDINARY MEETING OF THE COUNCIL

March 5, 2018

**ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 36/18

SUBJECT: 2017-2021 DISABILITY INCLUSION ACTION PLAN KEY  
PERFORMANCE INDICATORS PROGRESS REPORT - 1 JULY  
2017 - 31 DECEMBER 2017 16/82

**Recommendation**

1. That Broken Hill City Council Report No. 36/18 dated March 5, 2018, be received.
2. That Council adopt the Disability Inclusion Action Plan 2017-2021 – Key Performance Indicators for the reporting period 1 July 2017 and ending 31 December 2017.
3. That Council call a meeting of the Disability Inclusion Action Plan Monitoring Group to assess the progress report.

**Executive Summary:**

The NSW *Disability Inclusion Act 2014* aims to achieve the goal of ensuring people with disability achieve full inclusion in community life. Under the Act, the NSW Government required all councils to implement a Disability Inclusion Action Plan (DIAP) by July 2017. Council's DIAP was developed according to the legislative requirements described in the Act and adopted on 28 June 2017.

Council have integrated DIAP into the Integrated Planning and Reporting Framework.

The Disability Inclusion Action Plan Monitoring Group is to provide a forum for relevant stakeholders and representatives to monitor the progress of Council's four year plan to achieve the requirements of the NSW *Disability Inclusion Act 2014*.

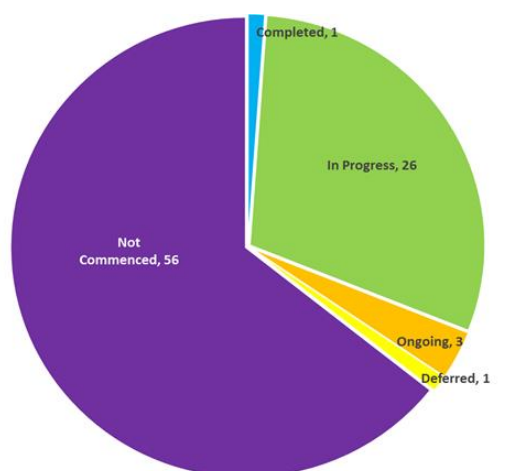
**Report:**

This report relates to Council's progress for the first six months of DIAP 2017-2021, for the reporting period 1 July 2017 and ending 31 December 2017. This is the first DIAP report reported to Council, and the first progress report of the four year plan.

A total of 87 performance action targets are set within Council's DIAP 2017-2021. Given that the plan is only six months into its four year duration, it is premature at this early stage to determine the ability of Council being able to achieve set targets. As time and the plan progress, future reporting will provide a clearer indication of performance against targets.

A snapshot of the Action KPI's indicates for the first six months of the four year plan that 1 Key Performance Indicators (KPIs) reported as 'completed', 26 reported as 'in progress', 3 reported as 'ongoing', 1 reported as deferred, 56 reported as 'not commenced' and 0 reported as 'not achieved'.

**DISABILITY PLAN SNAPSHOT – 1 JULY 2017 – 31 DECEMBER 2017**



STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

**Strategic Direction:**

- Key Direction: 4 Our Leadership
- Objective: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks
- Function: Corporate Support
- DP Action: 4.1.1.20 Disability Inclusion Action Plan 2017-2021 in accordance with legislative requirements

**Relevant Legislation:**

- Disability Inclusion Act (NSW) 2014*
- Disability Discrimination Act (Commonwealth) 1992*
- Local Government Act 1993*
- Integrated Planning and Reporting Framework

**Financial Implications:**

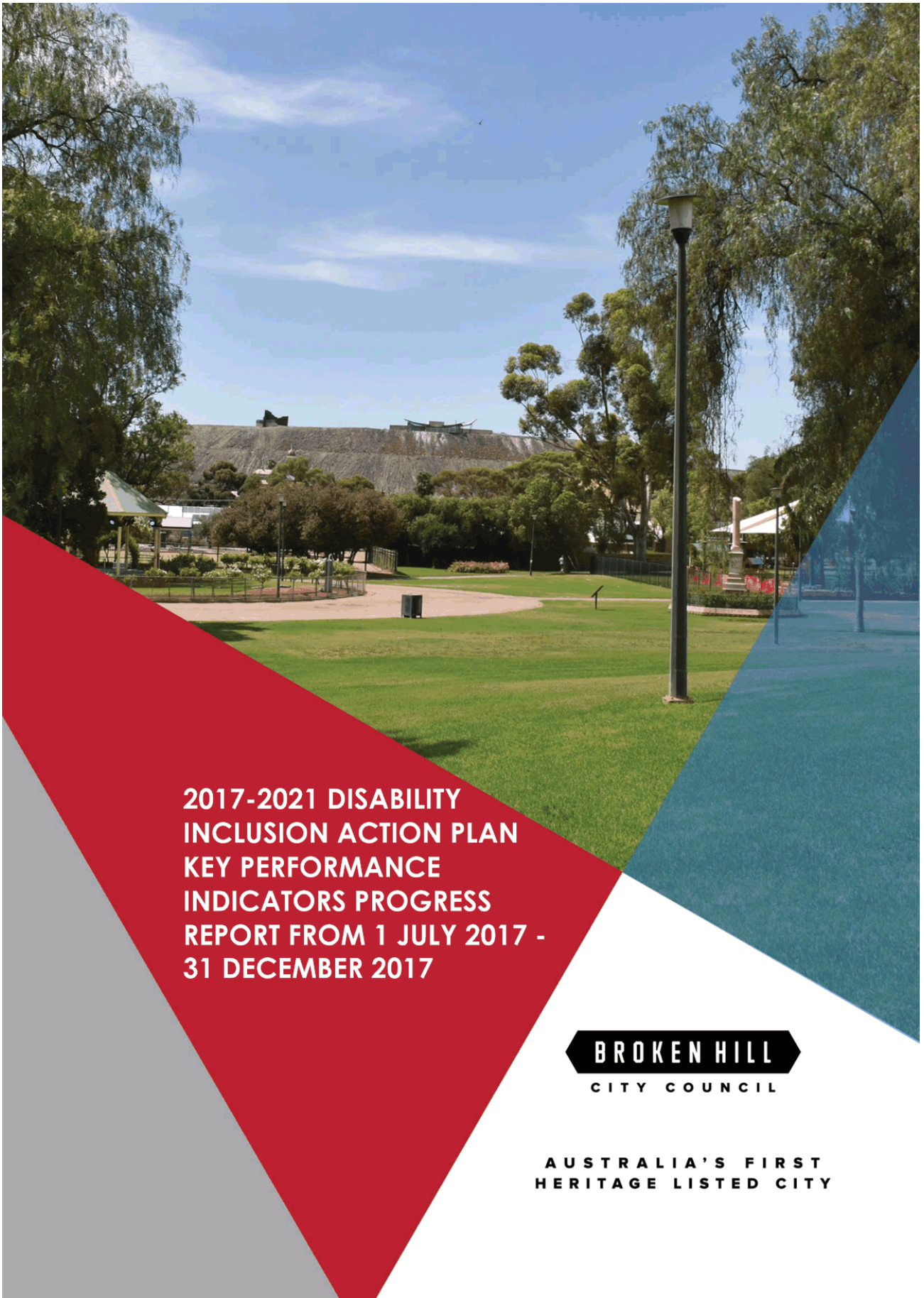
The DIAP is included in the Integrated Planning and Reporting Framework, with actions identified in the Delivery Program, in accordance with Council’s Long Term Financial Plan, annual Operational Plans and annual budget processes.

**Attachments**

1. [2017-2021 Disability Inclusion Action Plan Key Performance Indicators Progress Report from 1 July 2017 to 31 December 2017](#)

RAZIJA NU'MAN  
DIRECTOR CORPORATE

JAMES RONCON  
GENERAL MANAGER



**2017-2021 DISABILITY  
INCLUSION ACTION PLAN  
KEY PERFORMANCE  
INDICATORS PROGRESS  
REPORT FROM 1 JULY 2017 -  
31 DECEMBER 2017**







**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**



QUALITY CONTROL		
TRIM REFERENCES	D18/10041 - 16/82	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.20 Actions from the Disability Inclusion Action Plan 2017-2021 are implemented	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	July 2018	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
DATE	ACTION	MINUTE NO.
28 March 2018	Adopted by Council	
NOTES	Front Cover Image: Sturt Park Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Disability Inclusion Action Plan 2017-2021	



STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

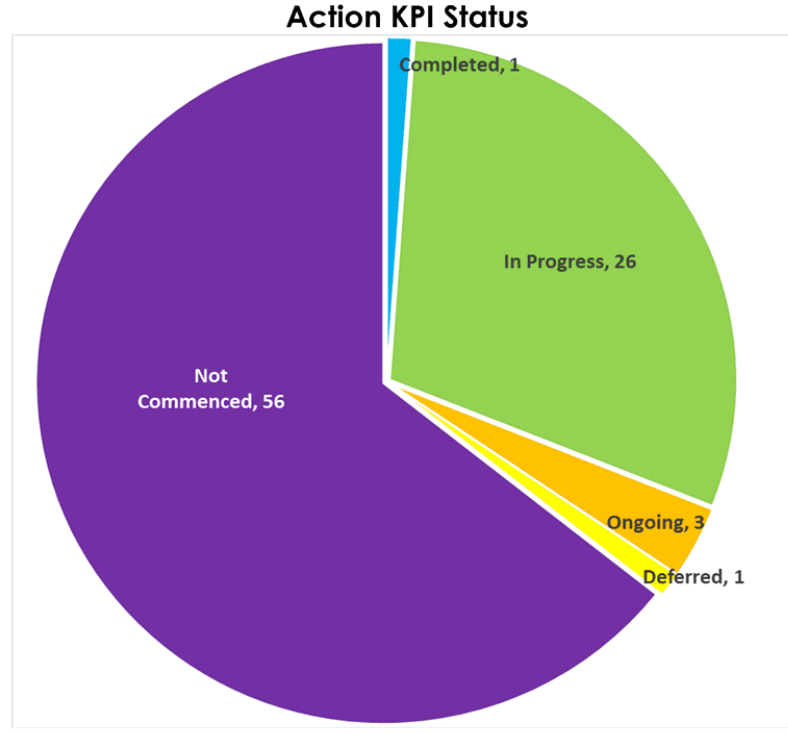
---



## TABLE OF CONTENTS

DISABILITY PLAN SNAPSHOT.....	5
ATTITUDES AND BEHAVIOURS.....	6
FOCUS AREA: 1 Attitudes and Behaviours.....	7
LIVEABLE COMMUNITIES.....	15
FOCUS AREA: 2 Liveable Communities.....	16
SYSTEMS AND PROCESSES.....	37
FOCUS AREA: 3 Systems and Processes.....	38
EMPLOYMENT.....	48
FOCUS AREA: 4 Employment.....	49

## DISABILITY PLAN SNAPSHOT

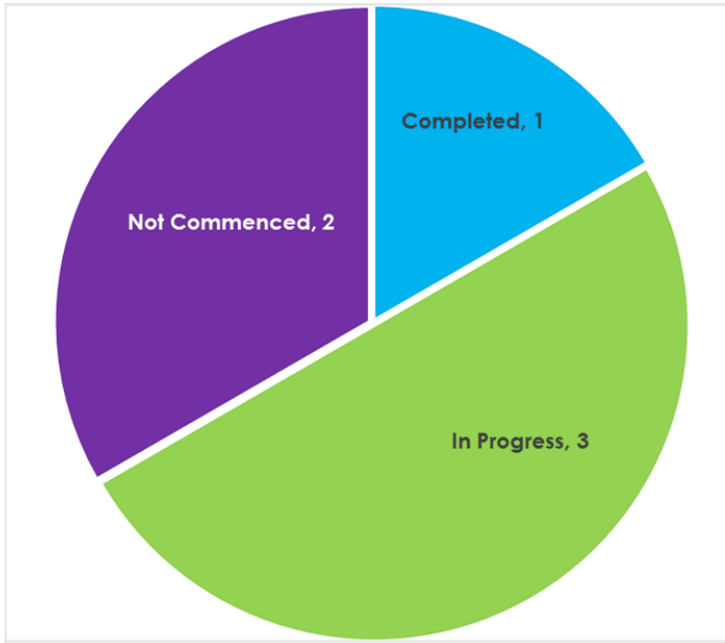




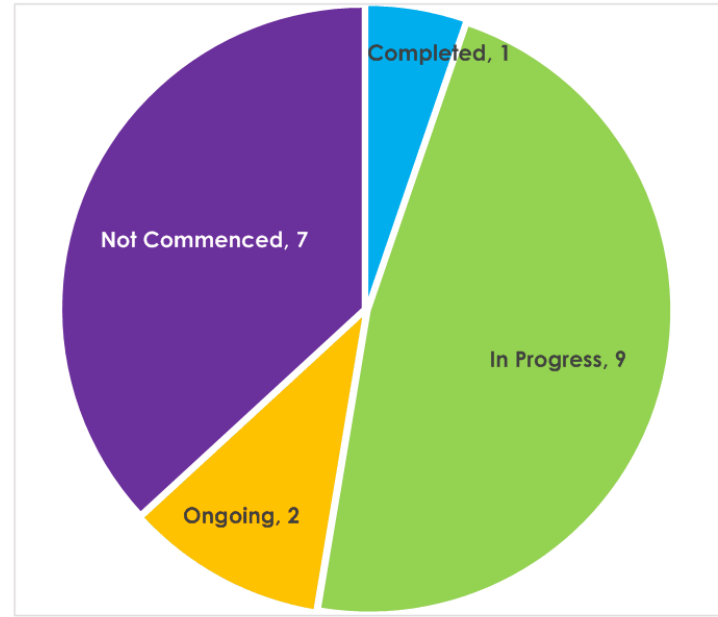


## ATTITUDES AND BEHAVIOURS

Outcome KPI Status






Action KPI Status



### FOCUS AREA: 1 Attitudes and Behaviours

STRATEGY: S1.1 Support positive attitudes towards inclusion amongst our Council staff


OUTCOME: O1.1.1 All Council staff have an awareness of what inclusion means

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of induction or refresher sessions delivered that encompass disability inclusion as a topic	No induction or refresher sessions delivered during July to December 2017.			
2. Council training course materials incorporate the topic of disability inclusion	No Council training course materials were reviewed during July to December 2017.			
3. Customer Service Framework incorporates the topic of disability awareness and person centred communication	Documentation within the Customer Service Framework include sections on Inclusion and Accessibility and incorporates awareness and effective communication with customers who may have disability.			

#### ACTION: A1.1.01 Develop in-house training materials on inclusion of people with disability

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Finalise awareness training materials for inclusion in induction and/or refresher courses	Awareness training materials for inclusion in induction and/or refresher courses under development.			


**ACTION: A1.1.02 Deliver induction sessions that encompass the topic of inclusion of people with disability**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. All new employees receive inclusion awareness training	In progress. Inclusion awareness training to be incorporated into review of orientation.			


**ACTION: A1.1.03 Develop and implement an annual training program that promotes inclusivity**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance rate	Scheduled for 2018/2019.			


**ACTION: A1.1.04 Incorporate disability awareness and person centred communication in the Customer Service Framework**

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Customer Service Framework includes guidelines on communicating effectively with customers who may have disability (person centred communication)	Documentation within the Customer Service Framework include sections on Inclusion and Accessibility and incorporates awareness and effective communication with customers who may have disability.			


**STRATEGY: S1.2 Train Council staff to respectfully, confidently and effectively communicate with people with disability**  
**OUTCOME: O1.2.1 Council staff are confident and skilled in communicating with people who have disability**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Number and type of training programs relating to inclusion or disability confidence/awareness delivered or that Council staff are sent to	No training programs relating to inclusion or disability confidence/awareness were delivered during July to December 2017. Staff attendance planned for lecture from Tony Attwood scheduled for 22 February 2018.			


**ACTION: A1.2.01 Provide key Council staff in Corporate Services, Human Resources and Planning, Development & Compliance training in creating alternative document formats in Word, PDF, Power Point (as a minimum)**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 80% targeted attendance and type of training programs relating to creating documents that are provided for staff	Training programs relating to creating documents that are provided for staff not commenced during July to December 2017.			


**ACTION: A1.2.02 Provide Information Services, Digital Officer and other staff who may be required to update web pages with training in web content and design compatible with Web Content Accessibility Guidelines (WCAG) 2.0**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 80% targeted attendance and type of training programs relating to web content and design	Web Content Accessibility Guidelines compliance formed a part of skills training provided by Digital Officer to content authors during July to December 2017.			



**ACTION: A1.2.03 Support the Asset & Infrastructure team to enhance disability confidence and communication skills in order to effectively engage people with disability in the Pedestrian and Mobility Plan (PAMP) and the Traffic Committee**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Meeting Evaluation Sheet data indicates that people with disability feel that Council staff are increasing their skill in addressing access and inclusion in meetings	Evaluation sheet data collection not undertaken during July to December 2017.			


**ACTION: A1.2.04 Provide Council staff from Library, Events, Geo Centre and Art Gallery with opportunities to gain awareness of the needs of children with autism (and the needs of their parents, care givers and siblings)**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 80% attendance by targeted group in autism awareness activities or training attended by Council staff from Library, Events, Geo Centre and Art Gallery	No attendance by targeted group during July to December 2017. Staff attendance planned for lecture from Tony Attwood scheduled for 22 February 2018.			

**ACTION: A1.2.05 Provide Geo Centre, Library, Events and Art Gallery staff with skills (via training or partnership with parents and/or experienced professionals) to create Social Stories that will assist children with autism, or children who experience anxiety, to be involved in groups or formal program activities**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance at education/training sessions in relation to autism/social anxiety	No attendance by targeted group during July to December 2017. Staff attendance planned for lecture from Tony Attwood scheduled for 22 February 2018.			
2. Survey of Council staff attending the autism awareness activities indicates an increase confidence developing Social Stories relating to their programs and events	Survey of Council staff not commenced during July to December 2017.			

**ACTION: A1.2.06 Expand awareness and/or training programs for Council training programs for Council staff across the organisation to ensure all services can be delivered in an inclusive manner**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. 80% attendance by targeted group in activities or training attended by Council staff	No training delivered during July to December 2017. Training scheduled for February 2018.			

**STRATEGY: S1.3 Contribute positive media stories about what Council is doing to build inclusion with people with disability**  
**OUTCOME: O1.3.1 The community is aware of the activities Council is undertaking to progressively build greater inclusion of people with disability**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Number and topic of media releases relating to DIAP	Two media releases referencing inclusion principles issued during July to December 2017.	

**ACTION: A1.3.01 Provide regular media stories (including on social media) on the progress of the implementation of the DIAP**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Minimum four per year and topic of media releases relating to DIAP	Two media releases relating to DIAP during July to December 2017.	


**ACTION: A1.3.02 Source and provide stories to media on the experiences and/or opinions of people with disability with regards to the effectiveness of Council's strategies to build inclusion**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Minimum four per year and topic of media releases relating to DIAP	Two media releases relating to DIAP during July to December 2017.	

**STRATEGY: S1.4 Contribute to creating positive attitudes towards inclusion in Broken Hill community**


**OUTCOME: O1.4.1 The community has a greater awareness of disability inclusion and the benefits of inclusion to the broader community**

POSITION	17/18	18/19	19/20	20/21
Director Corporate	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Number of disability or inclusion awareness campaigns that Council contributes to or partners with other agencies to promote	Three inclusion awareness campaigns during July to December 2017. The Library held story time during Hearing Awareness week with the Hearing Centre and the Geo Centre hosted the Lifeline Exhibition. The Library and Administrative Centre displayed posters and pamphlets for National Disability Insurance Scheme.			

**ACTION: A1.4.01 Support disability awareness campaigns by displaying promotional posters in Council buildings and facilities (e.g. Autism Awareness, Mental Health Month, International Day of People with Disability and National Relay Service)**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Minimum of five disability or inclusion awareness campaigns that Council supports	Campaigns researched during July to December 2017. Further report to be provided 30 June 2018.			

**ACTION: A1.4.02 Extend an invitation to YMCA staff, to join the autism awareness session and/or training provided to Library, Events, Geo Centre and Art Gallery staff**



POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 80% targeted attendance at education/training sessions by YMCA staff	Invitation sent to education/training sessions to YMCA staff during July to December 2017.			



2. Evaluation by Council and YMCA staff attending autism awareness training indicates an increase in confidence in meeting the needs of children with autism and their families	Evaluation by Council and YMCA staff not undertaken during July to December 2017.	
---	---	---

**ACTION: A1.4.03 Extend an invitation to YMCA staff, to join the professional development opportunities relating to creating Social Stories for children with autism or who experience anxiety**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	No	Yes	No	No

Performance Indicator(s)	Comment	KPI Status
1. 80% targeted attendance at education/training sessions by YMCA staff	Education/training sessions by YMCA staff not undertaken during July to December 2017.	
2. Survey of YMCA staff attending indicates an increase in confidence in creating Social Stories	Survey of YMCA staff not undertaken during July to December 2017.	

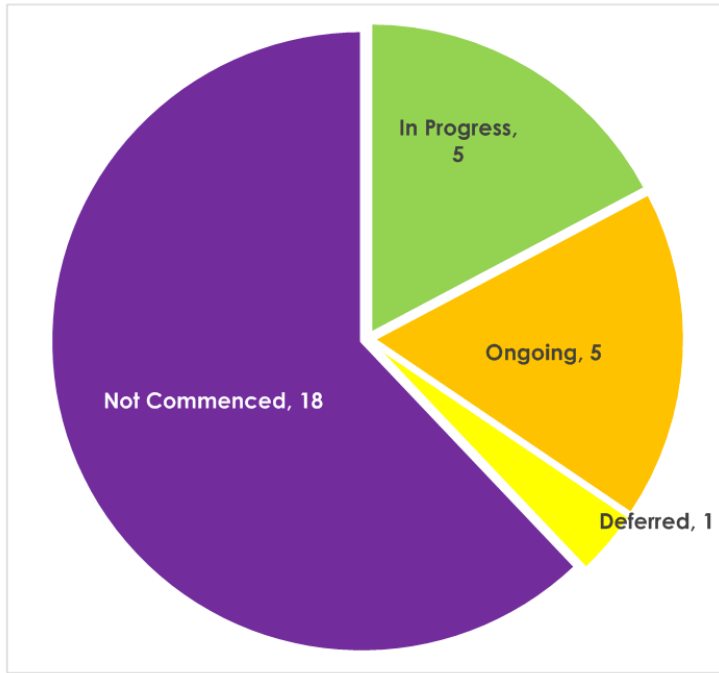
**ACTION: A1.4.04 Library, Geo Centre and/or Art Gallery host programs and/or events that include disability as being part of the human experience and/or reflected in cultural artefacts**

POSITION	17/18	18/19	19/20	20/21
Gallery and Museums Manager	Yes	Yes	Yes	Yes

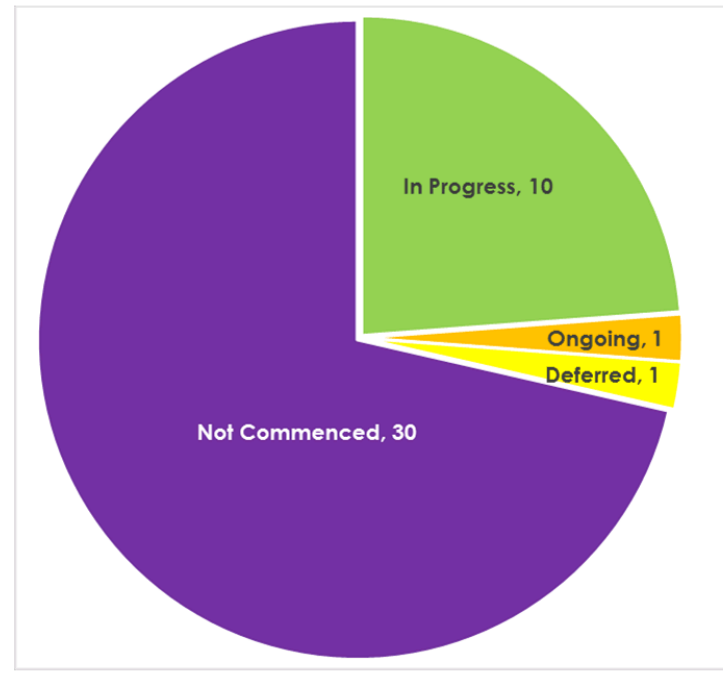
Performance Indicator(s)	Comment	KPI Status
1. Minimum of five programs and/or events including disability as part of the human experience and cultural expression	Two programs and/or events during July to December 2017: The Library held story time during Hearing Awareness week with the Hearing Centre in Broken Hill and the Art Gallery hosted workshops for Maari Ma Health group clients.	

## LIVEABLE COMMUNITIES

Outcome KPI Status





Action KPI Status




## FOCUS AREA: 2 Liveable Communities

**STRATEGY:** S2.1 Progressively improve the accessibility of footpaths in Broken Hill LGA in consultation with people with mobility and vision related disabilities


**OUTCOME:** O2.1.1 People with disability are consulted about the priority maintenance and upgrade of footpaths, kerbs, crossings and ramps in Broken Hill

POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Two Reference Group meetings per year on footpath maintenance/upgrade completed	No Reference Group meetings were held during July to December 2017. Meetings will not be held until the updated PAMP review is complete including a proposed 10 year works program for consultation. Review deferred to 2018/2019.			
2. PAMP reviewed to include Reference Group input on priorities for increasing continuous paths of accessible travel	The PAMP review will include substantial stakeholder engagement through the reference group. PAMP review is pending funding or budget allocation for 2018/2019.			


**ACTION:** A2.1.01 Write Terms of Reference for a Reference Group to the PAMP that includes purpose, duration, frequency, representation across Broken Hill and representational of various mobility types and parents/guardians of school aged children

POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	Yes	No	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. PAMP Reference Group Terms of Reference written and approved	Writing of Terms of Reference will be undertaken in conjunction with the review of the PAMP. The PAMP review is pending funding or budget allocation and is deferred to 2018/2019.			


**ACTION: A2.1.02 Advertise for Reference Group members, and use contacts from industry and Government services to assist to fill all required representation positions**

POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	No	Yes	No	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. List of advertisements published for Reference Group members, and copy for future Reference Group recruitment is on file	Scheduled for 2018/2019.			


**ACTION: A2.1.03 Conduct meetings (using Accessible Meeting Guidelines) and report on PAMP progress and asking the Reference Group to provide feedback on the priorities listed in the PAMP**

POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Two Reference Group meetings per year on footpath maintenance/upgrade completed	Scheduled for 2018/2019.			

**ACTION: A2.1.04 Review the PAMP priorities and assessments based on input from the Reference Group**



POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. PAMP reviewed to include Reference Group input on priorities for increasing continuous paths of accessible travel	PAMP review pending based on funding and budget allocation. Scheduled for 2018/2019.			

**ACTION: A2.1.05 Inform the public of the consultation with the PAMP Reference Group and the priority list for maintenance or upgrade of PAMP related infrastructure**


POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Media release prepared for each consultation phase	PAMP review scheduled for 2018/2019.			

**STRATEGY: S2.2 Plan to progressively improve the accessibility of public toilets (including way finding)**


**OUTCOME: O2.2.1 People with disability are directly consulted about the priorities for enhancement of Council public toilets**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. One community consultation on Council public toilet maintenance, modification or replacement priorities completed	Community consultation investigation scheduled for 2019/2020.			
2. PAMP reviewed to include community input on priorities for maintenance and upgrade and way finding of accessible Council toilet facilities	Access to public facilities to be included in PAMP review scope of works and is scheduled for 2019/2020.			

**ACTION: A2.2.01 Write a Consultation Plan for a community consultation on Council public toilet maintenance and upgrade, and way finding priorities including: - Purpose and aim of consultation - Promotional plan to engage a broad range of relevant stakeholders (particularly mobility and vision related disability) - Draft consultation questions**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Consultation Plan for accessible Council public toilets consultation complete	Scheduled for 2019/2020.			


**ACTION: A2.2.02 Advertise community consultation on accessible Council public toilets (maintenance and upgrade and way finding priorities), using industry and Government contacts to assist to reach target audience**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. List of advertisements published for community consultation on accessible Council public toilets, and copy for future similar consultation kept on file	Advertisements to be carried out in conjunction with the PAMP review, scheduled for 2018/2019.			

**ACTION: A2.2.03 Conduct community consultation on accessible Council public toilets (maintenance and upgrade and way finding priorities) using Accessible Meetings Guidelines**


POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Community consultation on accessible public toilets (maintenance and upgrades) completed	The next public toilet upgrade is Patton Park, the design of the toilets will be consulted on with the community and be designed to comply with accessibility standards, codes and legislation. Scheduled for 2019/2020.			

**ACTION: A2.2.04 Review the PAMP priorities and assessments on accessible Council public toilet (including way finding) needs based on the community consultation results and other relevant data**

POSITION	17/18	18/19	19/20	20/21
Asset Planner Transport	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. PAMP reviewed to include community input on priorities for maintenance and upgrade and way finding of accessible Council toilet facilities	PAMP scope of works to include accessibility to public amenities. Scheduled for 2019/2020.			

**OUTCOME: O2.2.2 Council public toilets are increasingly modified or replaced by accessible toilets in line with the PAMP priorities**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. List of Council toilets that have been modified or upgraded (including way finding changes)	Scheduled for 2019/2020.	



**ACTION: A2.2.05 Progressively maintain or upgrade accessible Council public toilets (including way finding) based on the priorities identified following community consultation and other data**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. List of Council toilets that have been flagged for maintenance, modification or replacement budgets prepared for each facility and submitted for capital projects (including way finding changes)	List of Council toilets flagged to be developed for inclusion to PAMP review scope. Scheduled for 2019/2020.	

**OUTCOME: O2.2.3 Current and accurate information on the location of Council accessible toilets is available to residents and visitors**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Information sheet on each Council public toilet listing access features and including a picture of the toilet (to enable families to decide on suitability of access for their needs) are completed	Scheduled for 2018/2019.	
2. National Public Toilet Map is reviewed annually	Scheduled for 2018/2019.	

3. Map of accessible Council public toilets of Broken Hill completed

Scheduled for 2018/2019.



**ACTION: A2.2.06 Compile a PDF for each accessible Council public toilet describing the access features (including availability of adult change tables), and providing a picture of each toilet (to enable families of people with profound disability to decide on suitability of access for their needs)**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Information sheet on each accessible Council public toilet listing access features and including a picture of a toilet (to enable families to decide on suitability of access for their needs) are completed. 20% of total public toilets completed each year	Scheduled for 2018/2019.	


**ACTION: A2.2.07 Review map of accessible Council public toilets based on the information collected in A2.2.06**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	Yes	Yes


Performance Indicator(s)	Comment	KPI Status
1. Map of accessible Council public toilets of Broken Hill including GIS layer completed	Scheduled for 2018/2019.	




**ACTION: A2.2.08 Review the National Public Toilet Map including descriptions of access features described as important by the community consultation results**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. National Public Toilet Map is reviewed annually	Scheduled for 2019/2020.			

**OUTCOME: O2.2.4 Suitable sites for the potential installation of adult change tables identified in consultation with people with disability and included as an addendum to the PAMP**



POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. PAMP amended to include recommendations for suitable sites to install adult change tables (should grant funding become available)	Scheduled for 2020/2021.			

**ACTION: A2.2.09 Identify suitable sites for the potential installation of adult change tables identified in consultation with people with disability and included as an addendum to the PAMP**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. PAMP amended to include recommendations for suitable sites to install adult change tables (should grant funding become available)	Scheduled for 2020/2021.			

**STRATEGY: S2.3 Increase accessibility and inclusion of events held in Broken Hill and of Council meetings**


**OUTCOME: O2.3.1 Council staff are supported to increase or promote access and inclusion of events and meetings**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. % of Accessible and Inclusive Events Guidelines for Council is completed	Accessible and Inclusive Events Guidelines not commenced during July to December 2017.			
2. % targeted attendance at professional development	Online training targeted during July to December 2017.			



**ACTION: A2.3.01 Council staff responsible for Events are provided with professional development (and/or training) opportunities to enhance their knowledge and skills relating to organising accessible events**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 80% targeted attendance at professional development (and/or training)	Council departments shared templates and resources internally during July to December 2017.			


**ACTION: A2.3.02 Source existing Accessible and Inclusive Event Guidelines for use within Council**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
2. Accessible and Inclusive Event Guidelines are reviewed and incorporated into Council's Accessible and Inclusive Event Guidelines	Accessible and Inclusive Guidelines were not reviewed during July to December 2017.			


**OUTCOME: O2.3.2 People with disability have greater access to events hosted in Broken Hill LGA**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. % of Council run events that have an access and inclusion plan as part of event implementation	Disability inclusion incorporated into 2017 Christmas Pageant event plan.			
2. Accessible and Inclusive Event Guidelines distributed to event organisers in contact with Council	Accessible and Inclusive Guidelines not developed during July to December 2017.			


**ACTION: A2.3.03 Progressively incorporate Council's Access and Inclusion Plans into all Civic events**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 25% of Civic events have an Access and Inclusion Plan as part of event implementation each year, by 20/21 have 100% compliance	65% of Council events were conducted with consideration to disability access during July to December 2017.			



**ACTION: A2.3.04 Progressively develop Council's Accessible Event templates, guidelines, policies and/or procedures specific to the context of Broken Hill Events**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Accessible and Inclusive Resource is developed and publicly available	Scheduled for 2018/2019.			


**ACTION: A2.3.05 Make Council's Accessible Event Guidelines (including promotional information about drop off points and parking etc) available to event organisers booking Council owned sites**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Accessible Event Guidelines distributed to event organisers in contact with Council	Scheduled for 2018/2019.			


**OUTCOME: O2.3.3 Access by people with disability attending meeting held at Council is specifically addressed and catered for**

POSITION	17/18	18/19	19/20	20/21
Senior Administrator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Accessible Council meeting checklist template is completed and available for Council staff	Scheduled for 2019/2020.			
2. Council meeting invitation template includes a question relating to access needs of meeting attendees	Scheduled for 2019/2020.			

**ACTION: A2.3.06 Develop a Council Accessible Meetings checklist template to assist staff to cater for meeting participants who may have a disability**



POSITION	17/18	18/19	19/20	20/21
Senior Administrator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Accessible meeting checklist template is completed and available for staff	Scheduled for 2019/2020.			

**ACTION: A2.3.07 Develop a process to ensure meeting requests or invitations consider the accessibility requirements of attendees**


POSITION	17/18	18/19	19/20	20/21
Senior Administrator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Meeting request/invitation template includes a question relating to access needs of meeting attendees	Scheduled for 2019/2020.			

**STRATEGY: S2.4 Progressively increase accessibility and inclusion of places of recreation, learning and leisure**


**OUTCOME: O2.4.1 People of all ages with disability have greater access to Library service, Art Gallery and Geo Centre**

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of Information on accessible features of Library, Art Gallery and Geo Centre buildings documented	Accessible features researched during July to December 2017, the information requires collation and documenting.			
2. Number and list of Council workshops, activities and/or events designed for people and/or that provided adjustments for people with disability to attend	Workshops, activities and/or events designed for people with disability included in discussion and planning within the Library during July to December 2017. The Library hosted the LISK group each week during July to December 2017. The Art Gallery workshop space is mobility accessible.			


**ACTION: A2.4.01 Compile a PDF for Council buildings describing the access features of the building and the activities hosted in them**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% completion per year. 100% completed by 20/21.	Accessibility features of Council buildings not compiled during July to December 2017.			


**ACTION: A2.4.02 Document the accessibility features of the Library, Art Gallery, Tourist and Travellers Centre and Geo Centre buildings and publish these in relevant locations (website, social media, intranet, tourism collateral and onsite)**

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. 25% of Information on accessible features of Library, Art Gallery, Tourist and Travellers Centre and Geo Centre buildings documented with an increase of 25% per year. 100% availability by 20/21	No documentation of accessible features documented during July to December 2017. The Art Gallery and Geo Centre introduced building access information on advertising and marketing during July to December 2017.			

**ACTION: A2.4.06 Support ATSI persons with disability to attend culturally safe and appropriate activities and/or events**


POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. One activity and/or event designed for ATSI people with disability and/or that provided adjustments for people with disability to attend	The Library established a link with Maari Ma Early literacy department during July to December 2017 and are building strong links and programs suitable for the community.			

**ACTION: A2.4.07 Host activities and/or events in the Library designed to support parents and care givers of children who have a disability**

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Three Library activities and/or events designed to support parents and care givers of children who have a disability to access the Library	Planning undertaken during July to December 2017 for activities and/or events designed to support parents and care givers of children who have a disability access to the Library. Scheduled for 2018/2019.			

**ACTION: A2.4.08 Art Gallery and/or Geo Centre workshops and/or activities provide adjustments enabling people with disability to attend**

POSITION	17/18	18/19	19/20	20/21
Gallery and Museums Manager	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Three workshops and/or activities for people with disability and/or that provided adjustments for people with disability to attend	The Art Gallery hosted workshops for Maari Ma health group clients during July to December 2017. Gallery and Museum made contact with Headspace during July to December 2017 and regular adjustments made to programs for people with disability to attend.	


**OUTCOME: O2.4.2 Parents of children with disability access the Library**

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	No	Yes	Yes	Yes


Performance Indicator(s)	Comment	KPI Status
1. Number of Library activities and/or events designed to support parents of children who have a disability to access the Library	During July to December 2017 the Library planned future programs and inclusion designed to support parents of children who have a disability through its regular programming. Scheduled for 2018/2019.	

**ACTION: A2.4.03 Design Library activities and/or events that provide adjustments enabling people with disability to attend**

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	No	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Five activities and/or events designed for people with disability and/or that provided adjustments for people with disability to attend	The Library planned future programs designed for people with a disability through its regular programming during July to December 2017. Scheduled for 2018/2019.	


**ACTION: A2.4.04 Work in partnership with families and/or service providers of children with autism to create suitable Library activities and/or events and programs (particularly in school holidays)**

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Three activities and/or events designed for people with disability and/or that provided adjustments for people with disability to attend	During July to December 2017 the Library planned future programs and inclusion designed for people with disability through its regular programming. Scheduled for 2018/2019.			

**ACTION: A2.4.05 Develop a Social Story about going to the Library (or story time within the Library) to enable children with autism and children who experience anxiety to be more comfortable attending these places and events**


POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Create Library Social Story in 2018/19 and review every year	Library Social Story planning commenced during July to December 2017. Scheduled for 2018/2019.			

**OUTCOME: O2.4.3 Families have improved information about the access features of playgrounds (including fencing)**

POSITION	17/18	18/19	19/20	20/21
Asset Planner Open Spaces	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of Council parks, sporting and playgrounds in Broken Hill that have information on accessible features (including fencing) available in a standard format	Scheduled for 2018/2019.			





**ACTION: A2.4.09 Design a template to capture information about the accessibility features of Council parks, sporting and playgrounds (including fencing) in a standard format**

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Template for information on the accessibility features of Council parks, sporting and playgrounds completed	Scheduled for 2018/2019.			

**ACTION: A2.4.10 Document the accessibility features of Council parks, sporting and playgrounds (including fencing) and post these on all relevant websites**


POSITION	17/18	18/19	19/20	20/21
Asset Planner Open Spaces	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Minimum 25% completion each year	Scheduled for 2018/2019.			

**OUTCOME: O2.4.4 Tourists and visitors with disability have greater access to information on accessibility features of accommodation, and places and activities of interest in and around Broken Hill**


POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Accessible accommodation guide is reviewed annually	Conversations commenced regarding a dedicated Visitor Information Centre produced accessibility guide featuring accommodation, tours, and attractions. Once complete, Guide to be published on Council's tourism website. Scheduled for 2018/2019.			
2. Council's Tourism website has a section on Accessible Accommodation and Activities,	Scheduled for 2018/2019.			

reviewed annually


**ACTION: A2.4.11 Review the template for accessible accommodation and encourage the use of photos to show the accessible bathroom features and any other accessibility features**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Accessible accommodation template reviewed	Scheduled for 2018/2019.			




**ACTION: A2.4.12 Review the accessible accommodation guide annually, progressively incorporating enhanced information on accessible accommodation**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Accessible accommodation guide is reviewed annually	Conversations commenced during July to December 2017 about a dedicated Visitor Information Centre produced accessibility guide featuring accommodation, tours, and attractions. Once complete, Guide to be published on Council's tourism website. Scheduled 2018/2019.			


**ACTION: A2.4.13 Create a dedicated section on the Tourism website, annually reviewed, that holds enhanced information about accessible accommodation and activities**

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Council's tourism website has a section on accessible accommodation and activities, reviewed annually	Scheduled for 2018/2019.			


**STRATEGY: S2.5 Improve access to Council Administrative Centre and Civic Centre, and Visitor Information Centre, including better way finding**  
**OUTCOME: O2.5.1 Council Administrative Centre, Civic Centre and Visitor Information Centre have improved access features**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. % of Council Administrative Centre access features completed (lift; a lower information desk for people using wheelchairs; availability of hearing loop; and a meeting room enabling sound privacy)	Administrative Centre plans not finalised by 31 December 2017.			
2. % of Civic Centre access features completed (lift; accessible toilet; hearing loop and theatre area suitable for people who use wheelchairs)	Civic Centre rectification works underway in December 2017.			
3. Visitor Information Centre is accessible to visitors who use wheelchairs	Two disability access ramps available during July to December 2017, entry through automatic doors. Further directional signage required.			


**ACTION: A2.5.01 Ensure the Council Administrative Centre refurbishment considers provision for: a lift; a lower information desk for people using wheelchairs; availability of hearing loop; and a meeting room enabling sound privacy**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. % of Council Administrative Centre access features completed	Scheduled for 2018/2019.			


**ACTION: A2.5.02 Ensure the Civic Centre refurbishment considers provision for: a lift; accessible toilet; hearing loop and theatre area suitable for people who use wheelchairs**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. % of Civic Centre access features completed	Civic Centre rectification works ongoing in December 2017.			


**OUTCOME: O2.5.2 Way finding in and around Council Administrative Centre, Civic Centre and Visitor Information Centre is inclusive of people with vision and/or hearing impairment, blindness and/or deafness**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of way finding plans (suitable for guests who may be vision or hearing impaired; blind and/or deaf) implemented for the Council Administrative Centre, Civic Centre and Visitor Information Centre	Scheduled for 2019/2020.			

**ACTION: A2.5.03 Ensure the Visitor Information Centre is accessible to visitors who use wheelchairs**





POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Service at Visitor Information Centre is accessible for people in wheelchairs	Scheduled for 2019/2020.			

**ACTION: A2.5.04 Install appropriate way finding, suitable for guests who may be vision or hearing impaired; blind and/or deaf, in Council Administrative Centre, Civic Centre and Visitor Information Centre**


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of way finding plans (suitable for guests who may be vision or hearing impaired; blind and/or deaf) implemented for the Council Administrative Centre, Civic Centre and Visitor Information Centre.	Scheduled for 2020/2021.			

**STRATEGY: S2.6 Encourage, support and promote accessible businesses and tourism in Broken Hill**

**OUTCOME: O2.6.1 Businesses and tourist attractions in Broken Hill have greater awareness of the economic benefits of developing accessible and ageing friendly places and activities**

POSITION	17/18	18/19	19/20	20/21
Economic Development and Culture Officer	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Support information updates on the benefits of accessible and ageing friendly businesses and activities	Council supported a placement of a university student undertaking a Bachelor of International Tourism, Sam Norman. During his time in Broken Hill Sam assisted the Silver City Cinema in raising funds for a lift to be installed at the local cinema.			
2. Number of media articles provided on the economic benefits of accessible and ageing friendly businesses and activities	The Barrier Daily Truth published media articles in relation to fund raising activities for the lift at the local cinema, however Council did not issue any media articles in relation to economic benefits of accessible and ageing friendly businesses and activities during July to December 2017.			
3. Representation to organisers of business awards made to have an Accessibility and Inclusion Award category	No representation undertaken July to December 2017.			
4. Inclusion of accessibility features of tourism properties in visitor information materials	No action undertaken July to December 2017.			


**ACTION: A2.6.01 Support the promotion of the economic benefits of accessible and ageing friendly businesses and activities via information updates to businesses**

POSITION	17/18	18/19	19/20	20/21
Economic Development and Culture Officer	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Number of information updates supported on the economic benefits of accessible and ageing friendly businesses and activities	Scheduled for 2018/2019.			


**ACTION: A2.6.02 Promote the economic benefits of accessible and ageing friendly businesses and activities in a variety of media**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Number of media articles and/or information updates provided on the economic benefits of accessible and ageing friendly businesses and activities	Two media releases have referenced the financial benefits of disability friendly businesses during July to December 2017.			

**ACTION: A2.6.03 Encourage and support the organisers of Business Awards to include an Accessible and Inclusive Business Award in their award categories**

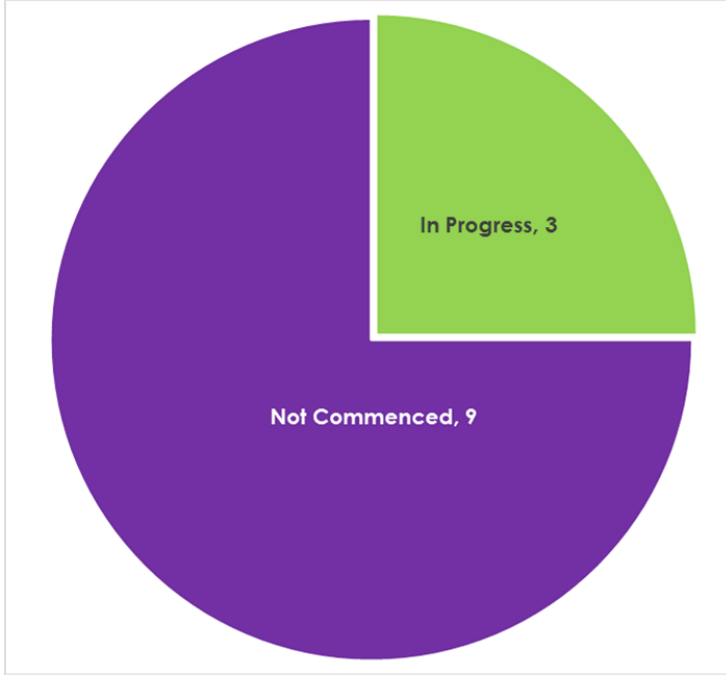
POSITION	17/18	18/19	19/20	20/21
Economic Development and Culture Officer	No	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Representation made to organisers of business awards to have an Accessible and Inclusive Business Award category	Scheduled for 2018/2019.			

**ACTION: A2.6.04 Promote the accessibility features of tourism properties**

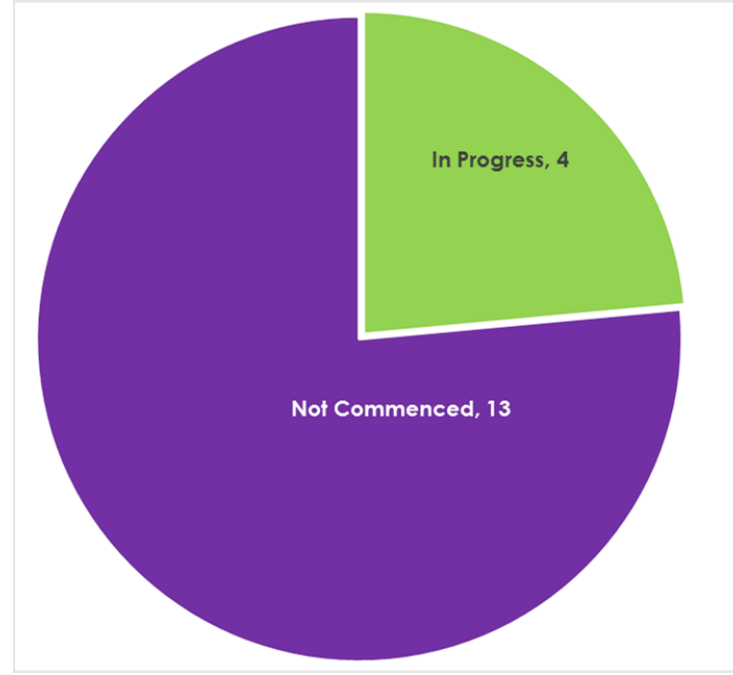
POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Inclusion of accessibility features of tourism properties in visitor information materials	Scheduled for 2019/2020.			

## SYSTEMS AND PROCESSES

Outcome KPI Status



Action KPI Status







**FOCUS AREA: 3 Systems and Processes**

STRATEGY: S3.1 Update the Customer Service Framework to provide guidance to staff on how to make information more accessible


OUTCOME: O3.1.1 Written information produced by Council is easier to read both in form and content

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Guidelines/Checklist completed	Scheduled for 2019/2020.			


**ACTION: A3.1.01 Develop guidelines and/or checklists for staff to author web accessible documents**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Guidelines/Checklist for producing web accessible documentation completed and reviewed annually	Scheduled for 2019/2020.			

OUTCOME: O3.1.2 People with disabilities can request information in alternative formats and are presented with options to better meet their communication needs

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Guidelines or procedure on providing alternative format materials or other communication options completed	Scheduled for 2018/2019.			

**ACTION: A3.1.02 Develop guidelines or procedure(s) to produce documentation in alternative formats including providing options that enable timely and cost effective communication to occur**


POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Guidelines or procedures on providing alternative format materials or other communication options completed and reviewed annually	Scheduled for 2018/2019.			

**STRATEGY: S3.2 Progressively improve accessibility of Council websites**

**OUTCOME: O3.2.1 People with disability have greater access to information via Council websites**

POSITION	17/18	18/19	19/20	20/21
Digital Officer	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of audit of Council websites against WCAG 2.0 completed	Nil completed during July to December 2017. Scheduled for commencement 23 February 2018.			
2. Business case with estimate of costs for updating vs replacing Council website to WCAG 2.0 AA standard completed	Business case with estimate of costs will commence following Benchmark Audit of Council's website. Scheduled second half 2017/2018.			
3. Visitor Information and Council's websites have sections on accessibility features for getting around Broken Hill (reviewed annually)	Scheduled for 2019/2020.			
4. Council website has a page describing the website accessibility features (reviewed annually)	Scheduled for 2018/2019.			


**ACTION: A3.2.01 Undertake an audit of Council's websites and intranet against WCAG 2.0 standards**

POSITION	17/18	18/19	19/20	20/21
Digital Officer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. 100% audit of Council websites against WCAG 2.0 completed	Benchmark audit of Council website scheduled to commence 23 February 2018.			


**ACTION: A3.2.02 Ensure contact details for the National Relay Service and how to access or request alternative format documents is provided on the contact and accessibility pages on Council's website**

POSITION	17/18	18/19	19/20	20/21
Digital Officer	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. 100% Contact and accessibility pages updated	Scheduled for 2019/2020.			


**ACTION: A3.2.03 Develop a business case with estimates of costs for updating vs replacing the Council website to WCAG 2.0 AA standard**

POSITION	17/18	18/19	19/20	20/21
Digital Officer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Business case and estimate of costs for updating vs replacing the Council website to WCAG 2.0 AA standard presented to management for approval	Business case and estimate of costs will commence following the Benchmark Audit of Council's website. Scheduled for second half 2017/2018.			

**ACTION: A3.2.04 Create an Accessibility page on Council's website describing the accessibility features of the site**

POSITION	17/18	18/19	19/20	20/21
Digital Officer	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Council website has a page describing the website accessibility features (reviewed annually)	Scheduled for 2018/2019.			

**ACTION: A3.2.05 Create an Accessibility page on the Tourism and Council's websites describing the accessibility features for getting around Broken Hill**


POSITION	17/18	18/19	19/20	20/21
Digital Officer	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Tourism and Council's websites have sections on accessibility features for getting around Broken Hill (reviewed annually)	Scheduled for 2019/2020.			

**STRATEGY: S3.3 Progressively incorporate accessibility and inclusion considerations in procurement decisions and contracts**

**OUTCOME: O3.3.1 Council contracts increasingly specify delivery of accessible and inclusive goods, programs and services by third parties or contractors**


POSITION	17/18	18/19	19/20	20/21
Finance Manager	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. List of Council contracts that have Inclusion requirements or clauses	Review of Council's supplier agreements, expression of interest/request for quotation and tender documents commenced during July to December 2017. Scheduled for 2018/2019.			

**ACTION: A3.3.01 Source or develop guidelines for incorporating accessibility and inclusion considerations in procurement contracts**


POSITION	17/18	18/19	19/20	20/21
Finance Manager	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. List of Council contracts that have inclusion requirements or clauses	Review of Council's supplier agreements, expression of interest/request for quotation and tender documents as well as to ensure that the appropriate parameters are in place for procurement of goods commenced during July to December 2017. Scheduled for 2018/2019.			

**STRATEGY: S3.4 Review the Community Engagement Strategy (Round Table or equivalent body) to improve representation of people with disability, their families and supporters**



**OUTCOME: O3.4.1 People with disabilities increasingly give feedback to Council and are able to give formal and informal input on the development and progress of Council plans**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % Community Engagement Strategy (Round Table or equivalent body) processes reviewed to enable input by people with disability	Scheduled for 2019/2020.			


**ACTION: A3.4.01 Develop surveys (including easy read surveys) to distribute at the International Day of People with Disabilities events, and provided to all NDIA registered service providers operating in Broken Hill, asking key questions about the satisfaction with Community Strategic Plan (CSP) progress**

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Results of survey provided to the Round Table or equivalent body and incorporated into CSP progress reports	Scheduled for 2019/2020.			



**ACTION: A3.4.02 Recruit and/or invite people with disabilities to the Round Table or equivalent body and enable their active participation by way of Accessible Meeting Guidelines**

POSITION	17/18	18/19	19/20	20/21
Executive Support Officer	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% Community Engagement processes reviewed to enable input by persons with a disability on the Round Table or equivalent body	Scheduled for 2019/2020.			
2. Representation of people with disability is achieved on the Round Table or equivalent body by 20/21	Scheduled for 2019/2020.			

**STRATEGY: S3.5 Review reference groups, or advisory bodies relating to PAMP; Traffic Safety; Flood Evacuation Plans and Council Building refurbishment plans, to ensure adequate representation of the issues of people with disability**  
**OUTCOME: O3.5.1 People with disability are represented on reference groups and/or advisory bodies relating to the PAMP; Traffic Safety; Flood/Emergency Evacuation Plans and Council Building refurbishment plans**

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	Yes	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Copy of minutes for the LEMC documenting discussion for how the LEMP includes considerations for accessibility	Scheduled for 2018/2019.			
2. One brief report each on consultation with people with disability on the refurbishment plans for the Council Administrative Centre and the Civic Centre	The Civic Centre refurbishment was designed according to accessibility requirements and standards. Draft concept design plans for the Administrative Centre were drafted considering accessibility requirements and standards. Any future refits to be designed in accordance with accessibility requirements and standards, inclusive of consultation.			

**ACTION: A3.5.01 Discuss with Local Emergency Management Committee how the Local Emergency Management Plan (LEMP) has accommodated for the needs of people with a disability for various emergency scenarios and advocate for consultation with people with disability around the LEMP**

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	No	Yes	No	No
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Copy of minutes for the LEMC documenting discussion for how the LEMP includes considerations for accessibility	Scheduled for 2018/2019.			
2. Copy of updated LEMP (where applicable) is provided on Council's website	Scheduled for 2018/2019.			

**ACTION: A3.5.02 Ensure consultation with people with disability to provide input on the suggested access features for the Council Administrative Centre and the Civic Centre**

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. One brief report each on consultation with people with disability on the refurbishment plans for the Council Administrative Centre and the Civic Centre	The Civic Centre refurbishment was designed according to accessibility requirements and standards. Draft concept design plans for the Administrative Centre were drafted considering accessibility requirements and standards. Any future refits to be designed in accordance with accessibility requirements and standards, inclusive of consultation.			

**STRATEGY: S3.6 Ensure Council's emergency evacuation procedures specifically consider the needs of people with disability**  
**OUTCOME: O3.6.1 Council's emergency evacuation procedures address the specific needs of people with disability**

POSITION	17/18	18/19	19/20	20/21
Corporate Risk Officer	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. % of evacuation procedures reviewed to address the evacuation needs of persons with disability	All site specific emergency procedures and evacuation plans and diagrams currently being reviewed, inclusion of procedures for needs of people with disability being incorporated, such as Personal Emergency Evacuation Plans (PEEP). Completion expected by May 2018			



**ACTION: A3.6.01 Review emergency evacuation procedures for all Council buildings to address the needs of people with disability**

POSITION	17/18	18/19	19/20	20/21
Corporate Risk Officer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. 100% evacuation procedures reviewed to address the evacuation needs of persons with disability	All site specific emergency procedures and evacuation plans and diagrams currently being reviewed, inclusion of procedures for needs of people with disability being incorporated, such as Personal Emergency Evacuation Plans (PEEP). Completion expected by May 2018			

**STRATEGY: S3.7 Progressively review the procedures supporting access to all Council services and processes (such as making a complaint etc) to ensure improved access**


**OUTCOME: O3.7.1 Council services can be accessed more independently by people with disability**

POSITION	17/18	18/19	19/20	20/21
Director Corporate	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of procedures relating to accessing Council services reviewed for the purpose of improving accessibility	No procedures reviewed in July to December 2017.			

**ACTION: A3.7.01 Review the policy and procedures for handling complaints to ensure better access for people with disability**

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Policy and procedure reviewed, approved and adopted	Complaints Management policy adopted 30 August 2017, minute number 45610. Procedure to be reviewed by 30 June 2018.			

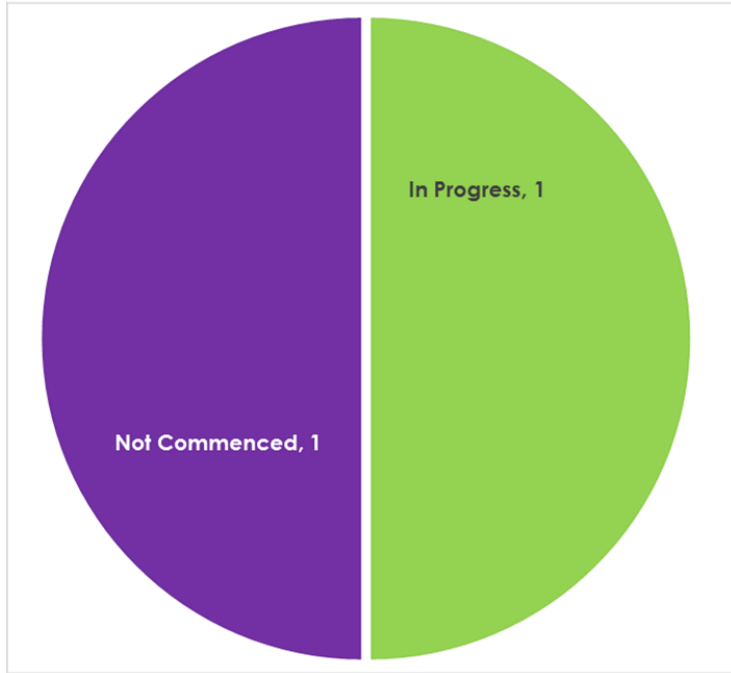
**ACTION: A3.7.02 Review the procedures for handling customer service requests to ensure better access for people with disability**

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of procedures relating to accessing Council services reviewed for the purpose of improving accessibility	Complaint Handling procedure to be developed prior to 30 June 2018.			

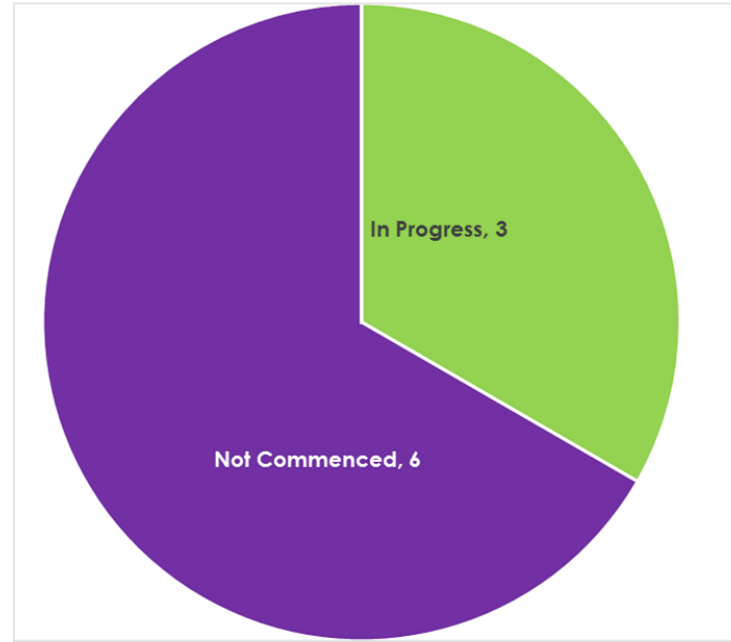


## EMPLOYMENT

Outcome KPI Status




Action KPI Status




## FOCUS AREA: 4 Employment

**STRATEGY: S4.1 Review Council recruitment and employment processes to ensure they provide fair and barrier free opportunity to candidates who have a disability**

**OUTCOME: O4.1.1 Council has access to resources supporting best practice with regards to recruiting people with disability**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Membership of the Australian Network on Disability (renewed annually)	Budget to purchase Membership of the Australian Network on Disability approved for 2017/2018.			


**ACTION: A4.1.01 Join the Australian Network on Disability to access resources that will support Council to become a more inclusive employer**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Membership of the Australian Network on Disability (renewed annually)	Budget to purchase Membership of the Australian Network on Disability approved for 2017/2018.			



**OUTCOME: O4.1.2 Council has recruitment and employment policies that reflect best practice with regards to encouraging and supporting the employment of people with disability**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
<b>Performance Indicator(s)</b>	<b>Comment</b>			<b>KPI Status</b>
1. Number and list of recruitment and employment related policies/procedures amended in line with Australian Network on Disability guidelines and samples	No recruitment and employment related policies/procedures amended during July to December 2017.			



**ACTION: A4.1.02 Access and implement the free resources from the Australian Network on Disability, specifically: - Sharing and monitoring disability information in the workplace; and - Employers' Guide to Partnering with Disability Employment Services**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% of recruitment or employment related policies/procedures reviewed, and/or amended if required in line with Australian Network on Disability guidelines and samples	No recruitment or employment related policies/procedures reviewed and/or amended during July to December 2017.			



**ACTION: A4.1.03 Purchase the Australian Network on Disability resource "Manager's Guide: Disability in the Workplace" and update Council's policies in line with best practice examples provided**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. Guide is purchased and distributed to managers	Guide not purchased by 31 December 2017.			
2. 100% employment related policies/procedures reviewed, and/or amended if required	No employment related policies/procedures reviewed and/or amended during July to December 2017.			

**ACTION: A4.1.04 Ensure employment processes and budget is developed to assess and/or implement appropriate and reasonable adjustment**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of employment processes approved	No employment processes approved during July to December 2017.			
2. Budget is approved each year	Scoping required for budget by 30 June 2018.			

**ACTION: A4.1.05 Review and update the IT Strategy to ensure that Council's commitment to inclusion is considered including reasonable adjustment and use of assisted technology**

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Request for Quotation includes consideration for inclusion	Request for quotation consideration not commenced by 31 December 2017.			
2. Consultation with internal reference groups is undertaken	Consultation with internal reference groups not commenced by 31 December 2017.			
3. IT strategy adopted	Three vendors have been approached to prepare proposals for a new ICT Strategy, two quotes/proposals received. The timeline is to have the strategy ready for Council approval prior to 30 June 2018.			



[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

ORDINARY MEETING OF THE COUNCIL

March 8, 2018

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 37/18

SUBJECT:                      INVESTMENT REPORT FOR FEBRUARY 2018                      17/82

**Recommendation**

1. That Broken Hill City Council Report No. 37/18 dated March 8, 2018, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 28 February 2018, Council's Investment Portfolio had a current market valuation of \$29,018,589 or principal value (face value) of \$28,993,012 and was compliant with all legislative and policy requirements.

**Report:**

Council's investments as at 28 February 2018 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

**Market Review**

**Global issues**

In the US, fears of rising interest rates helped to trigger a sharp sell-off in the share market at the start of the month sending ripple effects across major markets around the world. Calmer heads prevailed and most share markets, including Australia's, ended the month with modest gains. While continued market volatility is widely expected, the underlying concern of rising interest rates stems from the positive news of solid economic data and good corporate earnings which may eventually trigger central bank rate hikes to control inflation. In Europe, business conditions and consumer confidence data dipped, but their overall trend continues to be positive.



**Domestic issues**

In Australia, there was a solid gain in wage price growth over the December quarter taking annual wage growth to +2.1%. While the annual growth rate is modest, and consisting largely of the rise in the minimum wage, it is the first sign in years of a possible turnaround in stagnant wage growth. The number of Australian companies reporting half yearly profit growth is on track to be the highest since the GFC.

**Interest rates**

Term deposit rates ended February largely unchanged from January month end. The best indicative 3 & 6 month TDs from Australian majors closed out February in the 2.45%-2.50% area. Meanwhile, 12 month rates from the four majors ranged between 2.60%-2.65%, in line with the end of January. Some lower rated banks continue to offer 2.60%-2.65% in the 6 - 9 month area, representing good value depending upon cash flow and policy compliance

***Council's Portfolio by Source of Funds – February 2018***

As at 28 February 2018, Council's Investment Portfolio had a current market valuation of \$29,018,589 or principal value (face value) of \$28,993,012 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
<b>GENERAL FUND</b>	Operating Capital & Internal Restrictions	10,953,803
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	444,400
	Domestic Waste Management Reserve	6,397,764
	Grants	3,976,600
	Developer Contributions	78,700
	<b>TOTAL PORTFOLIO</b>	<b>\$28,993,012</b>

***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

**Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

**Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. [↓](#) FEBRUARY 2018 INVESTMENT REPORT

JAMES RONCON  
GENERAL MANAGER



**Investment Summary Report  
February 2018**



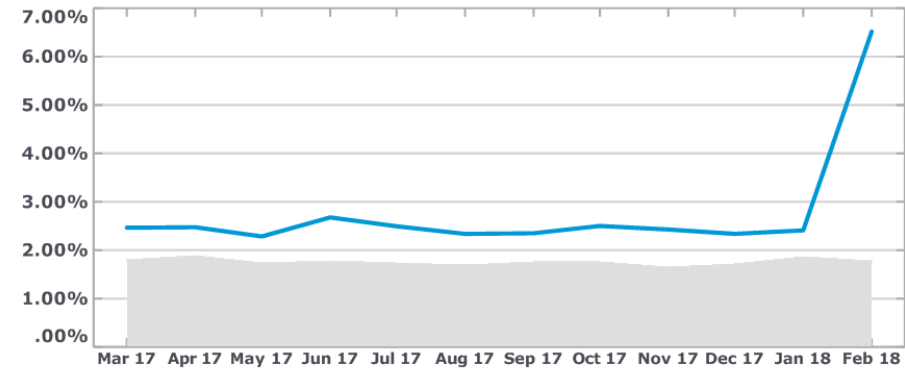
**Broken Hill City Council**  
Executive Summary



**Investment Holdings**

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	8,256,184.92	8,256,184.92	2.09
Managed Funds	7,736,827.89	7,736,827.89	28.89
Term Deposit	13,000,000.00	13,025,576.43	2.44
	<b>28,993,012.81</b>	<b>29,018,589.24</b>	<b>9.40</b>

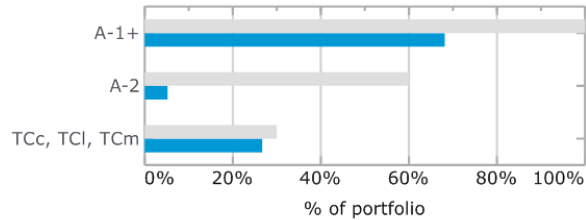
**Investment Performance**



■ Portfolio Annualised Return    ■ Ausbond BB Index Annualised Return

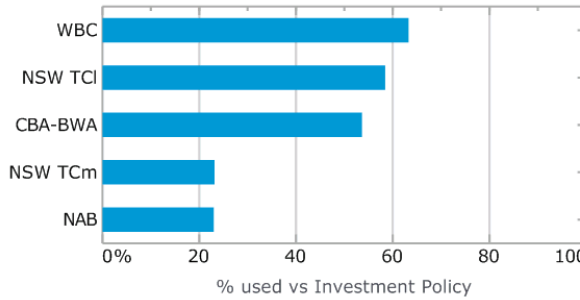
**Investment Policy Compliance**

**Total Credit Exposure**



■ Portfolio Exposure    ■ Investment Policy Limit

**Highest Individual Exposures**



% used vs Investment Policy

**Term to Maturities**

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	28,993,013	100% 100%
	<b>28,993,013</b>	

## Broken Hill City Council

### Investment Holdings Report



#### Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
3,158,796.21	1.1900%	Westpac Group	A-1+	3,158,796.21	473409	Cheque
5,097,388.71	2.6500%	Westpac Group	A-1+	5,097,388.71	535442	90d Notice
<b>8,256,184.92</b>	<b>2.0914%</b>			<b>8,256,184.92</b>		

#### Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
640,081.88	2.0098%	NSW T-Corp (Cash)	TCc	Cash Facility	640,081.88	535329	
5,082,291.36	36.6699%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	5,082,291.36	536442	
2,014,454.65	17.8025%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,014,454.65	536441	
<b>7,736,827.89</b>	<b>28.8899</b>				<b>7,736,827.89</b>		

#### Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
7-Mar-18	1,500,000.00	2.4500%	Bankwest	A-1+	1,500,000.00	7-Dec-17	1,508,457.53	536130	8,457.53	AtMaturity	
20-Mar-18	1,000,000.00	2.4500%	National Australia Bank	A-1+	1,000,000.00	20-Dec-17	1,004,765.75	536131	4,765.75	AtMaturity	
11-Apr-18	1,000,000.00	2.4000%	Bankwest	A-1+	1,000,000.00	10-Jan-18	1,003,287.67	536227	3,287.67	AtMaturity	
26-Apr-18	1,000,000.00	2.5000%	Bankwest	A-1+	1,000,000.00	25-Jan-18	1,002,397.26	536226	2,397.26	AtMaturity	
2-May-18	1,500,000.00	2.4000%	ANZ Banking Group	A-1+	1,500,000.00	31-Jan-18	1,502,860.27	536228	2,860.27	AtMaturity	
14-May-18	1,000,000.00	2.4500%	National Australia Bank	A-1+	1,000,000.00	13-Feb-18	1,001,073.97	536370	1,073.97	AtMaturity	
16-May-18	2,000,000.00	2.4100%	Commonwealth Bank of Australia	A-1+	2,000,000.00	15-Feb-18	2,001,848.77	536372	1,848.77	AtMaturity	
23-May-18	1,500,000.00	2.5000%	Bankwest	A-1+	1,500,000.00	22-Feb-18	1,500,719.18	536369	719.18	AtMaturity	
30-May-18	1,500,000.00	2.4000%	IMB Ltd	A-2	1,500,000.00	28-Feb-18	1,500,098.63	536042	98.63	AtMaturity	
30-May-18	1,000,000.00	2.4600%	National Australia Bank	A-1+	1,000,000.00	28-Feb-18	1,000,067.40	536373	67.40	AtMaturity	
	<b>13,000,000.00</b>	<b>2.4388%</b>			<b>13,000,000.00</b>		<b>13,025,576.43</b>		<b>25,576.43</b>		

**Broken Hill City Council**  
Accrued Interest Report - February 2018



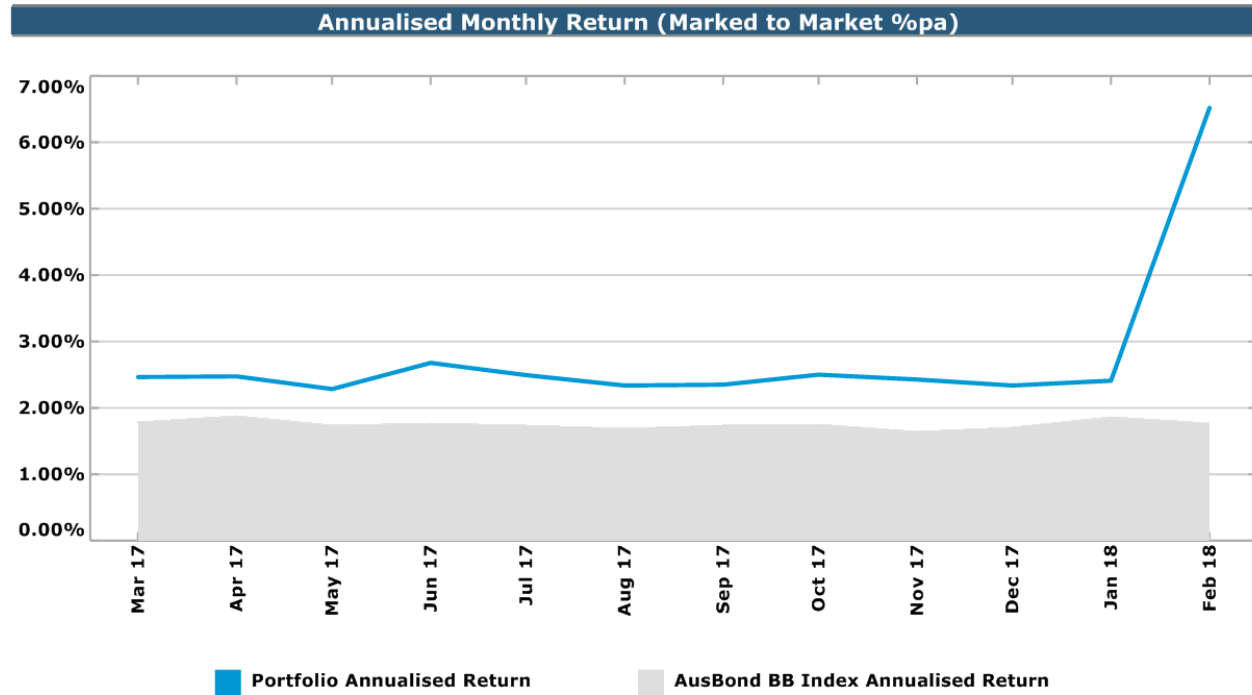
<b>Accrued Interest Report</b>										
<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>	
<b>Cash</b>										
Westpac Group	473409	Cheque	3,158,796.21			4,173.34	28	4,173.34	1.19%	
Westpac Group	535442	90d Notice	5,097,388.71			10,341.33	28	10,341.33	2.65%	
<b>Cash Total</b>						<b>14,514.67</b>		<b>14,514.67</b>	<b>1.96%</b>	
<b>Managed Funds</b>										
Cash Facility	535329		640,081.88	29-May-17			28	1,412.12	2.01%	
Medium Term Growth Fund	536441		2,014,454.65	12-Feb-18			17	14,454.65	17.80%	
Long Term Growth Fund	536442		5,082,291.36	09-Feb-18			20	82,291.36	36.67%	
<b>Managed Funds Total</b>								<b>98,158.13</b>	<b>26.12%</b>	
<b>Term Deposits</b>										
IMB Ltd	536223		1,000,000.00	31-Jan-18	07-Feb-18	287.67	6	246.57	1.50%	
Bankwest	536224		1,000,000.00	31-Jan-18	07-Feb-18	287.67	6	246.57	1.50%	
ANZ Banking Group	536225		7,000,000.00	31-Jan-18	07-Feb-18	2,282.19	6	1,956.16	1.70%	
National Australia Bank	536039		1,000,000.00	15-Nov-17	13-Feb-18	6,115.07	12	815.34	2.48%	
National Australia Bank	536229		1,500,000.00	22-Nov-17	20-Feb-18	9,135.62	19	1,928.63	2.47%	
National Australia Bank	536040		1,000,000.00	29-Nov-17	28-Feb-18	6,133.15	27	1,819.73	2.46%	
Bankwest	536130		1,500,000.00	07-Dec-17	07-Mar-18		28	2,819.17	2.45%	
National Australia Bank	536131		1,000,000.00	20-Dec-17	20-Mar-18		28	1,879.45	2.45%	
Bankwest	536227		1,000,000.00	10-Jan-18	11-Apr-18		28	1,841.09	2.40%	
Bankwest	536226		1,000,000.00	25-Jan-18	26-Apr-18		28	1,917.81	2.50%	
ANZ Banking Group	536228		1,500,000.00	31-Jan-18	02-May-18		28	2,761.64	2.40%	
National Australia Bank	536370		1,000,000.00	13-Feb-18	14-May-18		16	1,073.97	2.45%	
Commonwealth Bank of Australia	536372		2,000,000.00	15-Feb-18	16-May-18		14	1,848.77	2.41%	

**Broken Hill City Council**  
 Accrued Interest Report - February 2018



<b>Accrued Interest Report</b>									
<b>Investment</b>	<b>Deal No.</b>	<b>Ref</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Bankwest	536369		1,500,000.00	22-Feb-18	23-May-18		7	719.18	2.50%
IMB Ltd	536042		1,500,000.00	28-Feb-18	30-May-18		1	98.63	2.40%
National Australia Bank	536373		1,000,000.00	28-Feb-18	30-May-18		1	67.40	2.46%
<b>Term Deposits Total</b>						<b>24,241.37</b>		<b>22,040.11</b>	<b>2.32%</b>
						<b>38,756.04</b>		<b>134,712.91</b>	<b>6.52%</b>

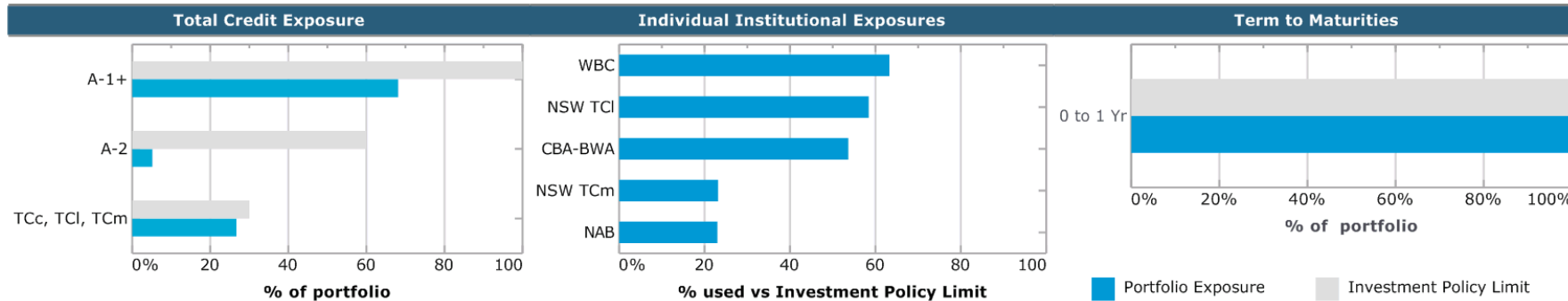
**Broken Hill City Council**  
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Feb 2018	6.52%	1.76%	4.76%
Last 3 Months	3.65%	1.77%	1.88%
Last 6 Months	3.03%	1.74%	1.29%
Financial Year to Date	2.87%	1.73%	1.14%
Last 12 months	2.74%	1.75%	0.99%



**Broken Hill City Council**  
Investment Policy Compliance Report



	Credit Rating	Face Value (\$)		Policy Max	
Short Term	A-1+	19,756,185			
		<b>19,756,185</b>	<b>68%</b>	<b>100%</b>	✓
Short Term	A-2	1,500,000			
		<b>1,500,000</b>	<b>5%</b>	<b>60%</b>	✓
Short Term	TCc	640,082			
Short Term	TCI	5,082,291			
Short Term	TCm	2,014,455			
		<b>7,736,828</b>	<b>27%</b>	<b>30%</b>	✓
		<b>28,993,013</b>	<b>100%</b>		

✓ = compliant  
X = non-compliant

	% used vs Investment Policy Limit	
Westpac Group (A-1+, AA-)	63%	✓
NSW T-Corp (LT) (TCI, TCI)	58%	✓
Commonwealth Bank of Australia (A-1+, AA-)	54%	✓
NSW T-Corp (MT) (TCm)	23%	✓
National Australia Bank (A-1+, AA-)	23%	✓
IMB Ltd (A-2, BBB)	21%	✓
ANZ Group (A-1+, AA-)	11%	✓
NSW T-Corp (Cash) (TCc)	7%	✓

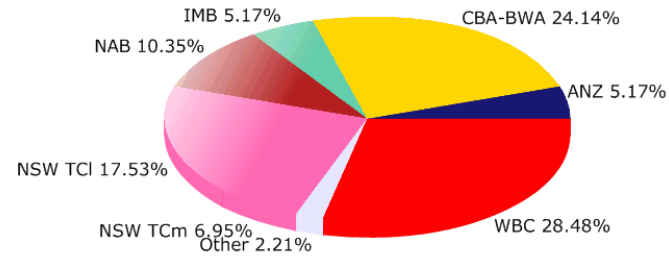
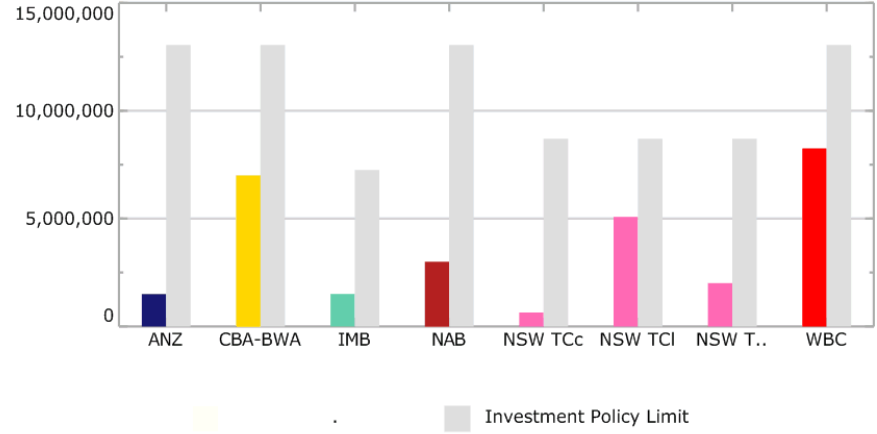
	Face Value (\$)	Policy Max	
Between 0 and 1 Year	28,993,013	100%	100% ✓
	<b>28,993,013</b>		

Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	15,993,013	55%
01. Less Than 30 Days	2,500,000	9%
02. Between 30 Days and 60 Days	2,000,000	7%
03. Between 60 Days and 90 Days	6,000,000	21%
04. Between 90 Days and 180 Days	2,500,000	9%
	<b>28,993,013</b>	

**Broken Hill City Council**  
Individual Institutional Exposures Report



Individual Institutional Exposures				Individual Institutional Exposure Charts			
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)				
ANZ Group	A-1+, AA-	1,500,000	13,046,856				
Commonwealth Bank of Australia	A-1+, AA-	7,000,000	13,046,856				
IMB Ltd	A-2, BBB	1,500,000	7,248,253				
National Australia Bank	A-1+, AA-	3,000,000	13,046,856				
NSW T-Corp (Cash)	TCc	640,082	8,697,904				
NSW T-Corp (LT)	TCI	5,082,291	8,697,904				
NSW T-Corp (MT)	TCm	2,014,455	8,697,904				
Westpac Group	A-1+, AA-	8,256,185	13,046,856				
		<b>28,993,013</b>					



## Broken Hill City Council

### Cash Flows Report



#### Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
7-Feb-18	536223	IMB Ltd	Term Deposits	Interest - Received	287.67
		IMB Ltd	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,000,287.67</u>
536224		Bankwest	Term Deposits	Interest - Received	287.67
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,000,287.67</u>
536225		ANZ Banking Group	Term Deposits	Interest - Received	2,282.19
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	7,000,000.00
				<u>Deal Total</u>	<u>7,002,282.19</u>
<b>Day Total</b>					<b>9,002,857.53</b>
13-Feb-18	536039	National Australia Bank	Term Deposits	Interest - Received	6,115.07
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,115.07</u>
536370		National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
<b>Day Total</b>					<b>6,115.07</b>
15-Feb-18	536372	Commonwealth Bank of Australia	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				<u>Deal Total</u>	<u>-2,000,000.00</u>
<b>Day Total</b>					<b>-2,000,000.00</b>
20-Feb-18	536229	National Australia Bank	Term Deposits	Interest - Received	9,135.62
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,135.62</u>
<b>Day Total</b>					<b>1,509,135.62</b>
22-Feb-18	536369	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
<b>Day Total</b>					<b>-1,500,000.00</b>
28-Feb-18	536040	National Australia Bank	Term Deposits	Interest - Received	6,133.15
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00

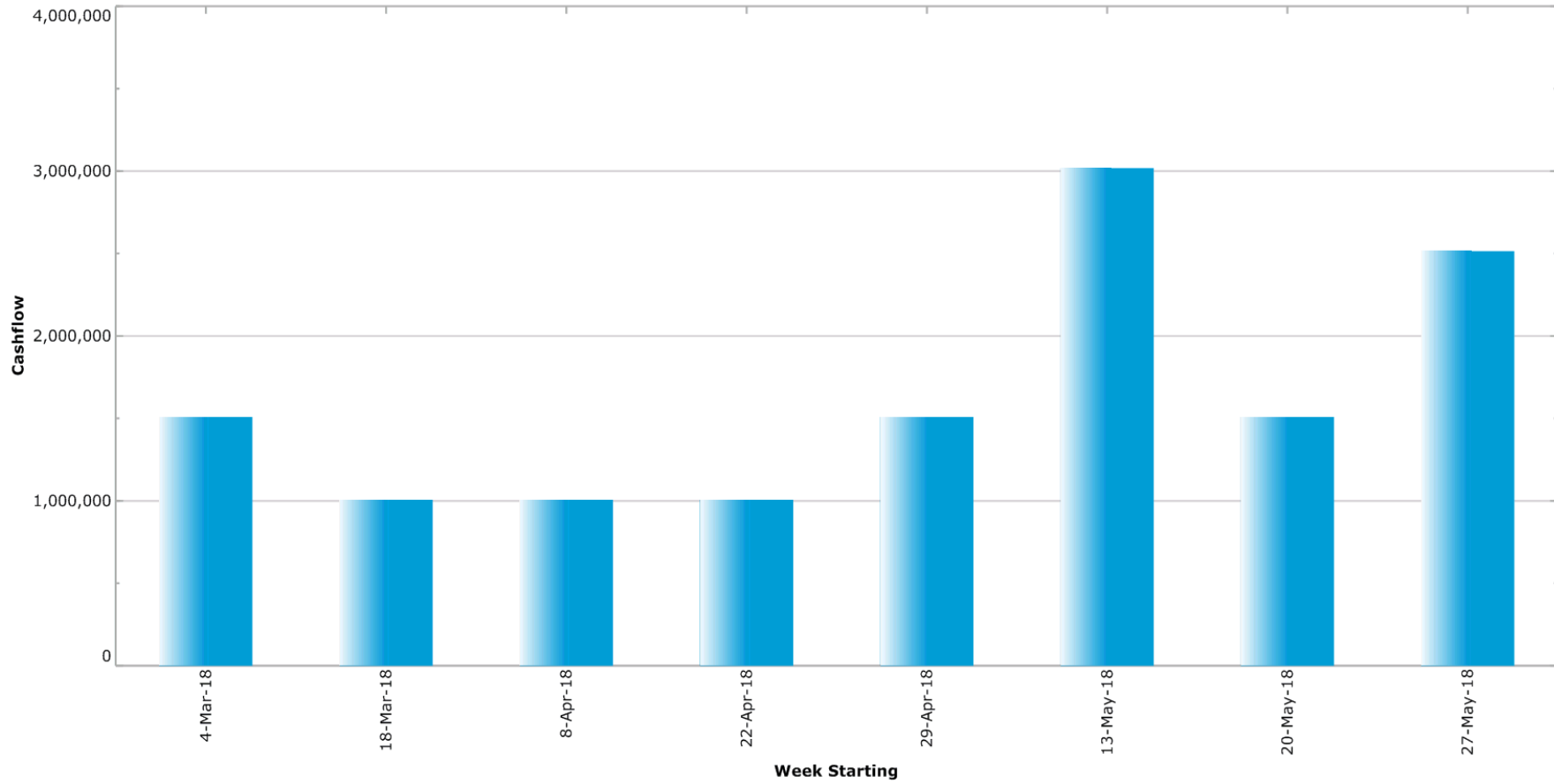
**Broken Hill City Council**  
Cash Flows Report



<b>Current Month Cashflows</b>					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
				Deal Total	1,006,133.15
	536042	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
	536373	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				<b>Day Total</b>	<b>-1,493,866.85</b>
				<b>Net Cash Movement for Period</b>	<b>5,524,241.37</b>

<b>Next Month Cashflows</b>					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>7-Mar-18</b>	536130	Bankwest	Term Deposit	Interest - Received	9,061.64
		Bankwest	Term Deposit	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,061.64</u>
				<b>Day Total</b>	<b>1,509,061.64</b>
<b>20-Mar-18</b>	536131	National Australia Bank	Term Deposit	Interest - Received	6,041.10
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,041.10</u>
				<b>Day Total</b>	<b>1,006,041.10</b>
				<b>Net Cash Movement for Period</b>	<b>2,515,102.74</b>

**Broken Hill City Council**  
Cash Flows Report



## ORDINARY MEETING OF THE COUNCIL

March 12, 2018

**ITEM 4**BROKEN HILL CITY COUNCIL REPORT NO. 38/18

SUBJECT: DEVELOPMENT APPLICATION 162/2017 - ALTERATIONS AND REFURBISHMENT OF YMCA BUILDING TO CREATE "YMCA BROKEN HILL INTEGRATED WELLNESS CENTRE" 11/467

**Recommendation**

1. That Broken Hill City Council Report No. 38/18 dated March 12, 2018, be received.
2. That Development Application 162/2017 be approved, subject to the following conditions:
  - The development shall be carried out in accordance with:
    - a) The approved stamped plans prepared by AJ & C, being DA1001-4, DA 1001-5, DA2101-6, DA0201-5, DA2101-7, DA3101-6, DA3201-5, DA3901-6.
    - b) The approved Statement of Environmental Effects prepared by BW & A National Building Consultants (dated March 2018).
    - c) The approved Heritage Impact Statement prepared by Elizabeth Vines (dated February 2018)
    - d) The approved Parking Capacity Review prepared by TTW (dated 13 February 2018)
    - e) The approved Civil design statement prepared by TTW (dated 15 December 2017)
    - f) The approved Structural design statement prepared by TTW (dated 6 December 2017)
    - g) he approved Statement on services design prepared by Trinamic Consultants (dated 6 November 2017)
    - h) On street parking sketch, drawing number T01 (option 1, parallel parking) prepared by TTW

except where amended by any of the following conditions.

- The hours of operation of the premises are restricted to the times listed below:

Monday to Thursday: 5am to 10pm

Friday: 5am to 9pm

Saturday: 8am to 8pm

Sunday: 8am to 8pm

Public Holidays: 8am to 8pm

- The food preparation areas must comply with the *Food Act 2003* and the *Australia New Zealand Food Standards Code*.  
The internal fit out and operation of the premises shall comply with the requirements of the *Food Act 2003* and *Australia New Zealand Food Standards Code Standard 3.2.3 - Food Premises and Equipment*.  
The food business is to be notified to Broken Hill City Council's Planning, Development and Compliance Department.
- Construction activities at the development site shall be carried out only between 7.00am to 6.00pm Monday to Saturday. No work on Sundays and Public Holidays is permitted.
- During construction, any waste materials stored on site must be stored out of view or in such a manner so as not to cause unsightliness when viewed from nearby lands or roadways.
- At no time shall the use of the premises give rise to offensive noise as defined under the *Protection of the Environment Operations Act 1997*.
- All required exits, emergency lighting, exit signs and other fire safety measures within the existing building must be upgraded to comply with the requirements of Sections D and E of the *Building Code of Australia*. Plans of the proposed upgrading works must be submitted to the certifying authority, prior to the issue of a Construction Certificate.
- Prior to the commencement of any work on the site, a Construction Certificate is to be obtained from either Council or an Accredited Certifier, certifying that the proposed works are in accordance with this consent and the applicable standards.
- Prior to the commencement of any work on the site, the person having the benefit of this consent:
  - shall appoint a Principal Certifying Authority (PCA).
  - shall ensure a Construction Certificate is issued by the PCA.
  - shall notify Council of their intention to commence the site works, at least 2 days prior to commencement of work.
- During construction, all street trees shall be retained and protected, except where Council's prior written consent has been obtained to remove a particular tree(s).
- During construction, works are to be carried out so as not to cause damage to nearby public infrastructure, services and utilities, including Council's kerb and gutter, footpaths, water mains, sewer mains and roadways. All damage arising from demolition is to be made good and any necessary repairs and renovations carried out immediately at no cost to Council.
- The Applicant is to obtain an Occupation Certificate pursuant to Section 6.4 (c) of the *Environmental Planning and Assessment Act 1979*, from the Principal Certifying Authority prior to occupation of the building.
- That the Lot Titles Lots 1 & 2 Section 28 DP 759092, Lots 1, 2, 3, 4, DP 215275 shall be consolidated at the full cost to the developer. The consolidation plan shall be prepared and lodged with LPI prior to the issue of an Occupation Certificate.

- That separate application shall be made at the appropriate time for the erection of any advertising or identification signs, including details of colour, size, height and method of illumination.
- That the developer shall clearly linemark a minimum of 73 on-street parallel parking spaces as shown in “On street parking sketch, drawing number T01 (option 1, parallel parking) prepared by TTW”. The full cost of this work is to be borne by the developer. Linemarking is required in lieu of the prescribed Section 7.12 developer contributions.
- The applicant must submit a resolved external colour scheme prepared in conjunction with their heritage consultant for the approval of council prior to the issue of a Construction Certificate for the work.
- Details of the partitions in the eastern wing to be submitted for approval by council prior to issue of a Construction Certificate for the works. Advice from the project heritage consultant should guide that detailing.
- The following information shall be submitted to Council for approval prior to the issue of Construction Certificate:
  - Details of the proposed external new joinery to the former German Club building. It is noted that while the Heritage Impact Statement recommends traditional joinery, an alternative approach can be well designed contemporary joinery that fits within the overall character of the building. The applicant should submit the final details for joinery for approval.
  - Confirmation of the extent of ceiling removal to reveal original ceilings in the former German Club Building
  - Confirmation that wall nibs and walls above openings (to retain ceilings intact) are to be retained where walls are removed as set out in the Heritage Impact Statement.
  - Detailing of the upper level gable end façade of the 1920s gymnasium to preferably recover the glazed form or if this is not viable on how the current façade treatment is to be modified to respond to the Heritage Impact Statement comments on this area.

### **Executive Summary:**

A Development Application has been submitted for alterations and refurbishment of the YMCA premises at 319-327 Cobalt Street, Broken Hill.

The proponent for the development is YMCA NSW. The Applicant is BW&A National Building Consultants who were engaged on behalf of Central West Project Management Group. The land owner is YMCA NSW.

### **Report:**

The application proposes an upgrade to the existing Young Men’s Christian Association (YMCA), including partial demolition of the existing gym and amenities, and construction of new gym, amenities, pedestrian entrance and lobby, as well as associated refurbishment works throughout the building, to create the ‘YMCA Broken Hill Integrated Wellness Centre’. (It should be noted that the demolition component of the proposal has been previously approved by Development Application 149/2017).



The building will provide residents and visitors access to a modern community centre which will house modern gym equipment, provide space for fitness classes and for the promotion of a healthy lifestyle for all demographics of the local and visiting population.

The hours of operation of the YMCA prior to this proposal:

Monday to Thursday: 5:15am to 9pm

Friday: 5:15am to 8pm

Saturday: 8am to 12pm

Sunday: 8am to 12pm

Public Holidays: 8am to 12pm

The requested hours of operation for the new centre are:

Monday to Thursday: 5am to 10pm

Friday: 5am to 9pm

Saturday: 6am to 8pm

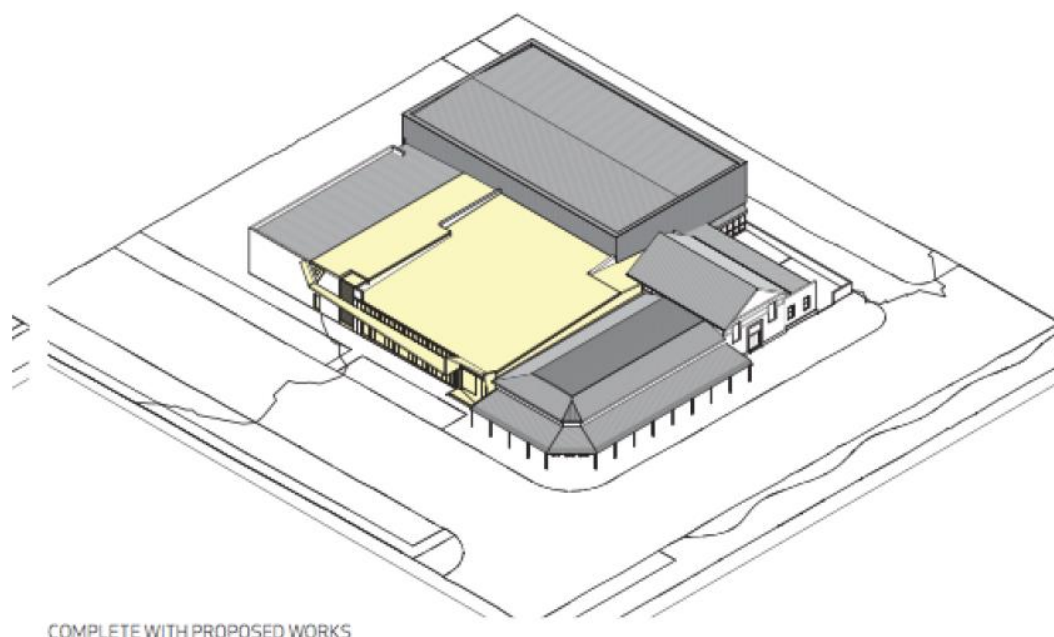
Sunday: 6am to 8pm

Public Holidays: 6am to 8pm



**Aerial view of the subject site**

The YMCA advised “The building will provide residents and visitors access to a modern community centre which will house modern gym equipment, provide space for fitness classes and be a hub for the promotion of a healthy lifestyle for all demographics of the local and visiting population”. “YMCA NSW are a deeply rooted community organisation, and commenced working in Broken Hill by 1888 and has provided continuous support to the Community through the many changes over the 134 years since inception. The core belief of the organisation is *“We believe in the power of inspired young people”* through a greater focus on supporting and empowering young people aged 10 to 22 years. The centre will also work to facilitate the delivery of YMCA NSW’s vision; “We create healthy, happy and more connected communities”.



### **Assessment**

This report provides an assessment of the material presented in the application against relevant State and local planning legislation and policy.

### ***Environmental Planning and Assessment Act 1979 as amended***

#### **Section 4.15: Potential Matters for Consideration**

S4.15(1)(a)(i) the provisions of any Environment Planning Instrument (EPI)

*Broken Hill Local Environmental Plan 2013 (LEP):*

The particular aims of the LEP are as follows:

- (a) to encourage sustainable economic growth and development in Broken Hill,
- (b) to encourage and provide opportunities for local employment growth, and the retention of the population, in Broken Hill,
- (c) to encourage the retention of mining and acknowledge that industry's heritage and regional significance,
- (d) to identify, protect, conserve and enhance Broken Hill's natural assets,
- (e) to identify and protect Broken Hill's built and nationally significant cultural heritage assets for future generations,
- (f) to provide for a range of housing types and living opportunities,
- (g) to allow for the equitable provision of services and facilities for the community,
- (h) to provide for future tourist and visitor accommodation in a sustainable manner that is compatible with, and will not compromise, the natural resource and heritage values of the surrounding area.

The proposal meets the aims of the Local Environmental Plan.

The zoning of the land under the provisions of Broken Hill LEP is R1 (General Residential).

The objectives of this zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

The proposal is permissible, subject to development consent.

S4.15(1)(a)(ii) the provisions of any draft EPI

Not applicable.

S4.15(1)(a)(iii) the provisions of any Development Control Plan (DCP)

Applicable sections of the Broken Hill Development Control Plan 2016 application are as follows:

- Section 4 - Car Parking

Comment – this issue will be discussed later in this report under “the likely impacts of the development”.

- Section 5 - Outdoor Advertising

Comment – the proposal has briefly indicated possible location of identification signs, however final consideration of signage will be subject to a separate Development Application.

- Section 8 – Heritage Conservation

Comment – the existing corner building (old German Club) is Heritage listed under Council’s Local Environmental Plan. This section of building is to remain and be restored. The section which is to be demolished and rebuilt is not heritage listed. Council’s Heritage Adviser has visited the site and considered the proposed works to ensure that the new works complement the existing heritage section. It is considered that this section of the DCP is satisfactorily complied with.

S4.15(1)(a)(iiiia) any planning agreement that has been entered into or any draft planning agreement that the developer has offered to enter into

No offer made.

4.15(1)(a)(iv) any matters prescribed by the regulations

Not applicable.

S4.15(1)(b) the likely impacts of the development

The following matters were considered in the assessment of this proposal:

*Context & Setting - What is the relationship to the regional and local context in terms of the character and amenity of the locality and streetscape? The scale (bulk, height, mass) form, character, density and design of development in the locality? The previous and existing land uses and activity in the locality*

Comment – The area can generally be considered as a mixed-use area. The actual use as a YMCA gymnasium has been existing on site for many years.

The proposed upgrade is seen to meet community expectations in terms of height, size, bulk and appearance, given that the proposed upgrade will be in similar proportions to the existing buildings onsite.

*Waste disposal - Does the proposal produce any solid or liquid wastes? Are there any airborne emissions? How are wastes to be minimised? How are wastes to be stored? How are wastes to be disposed of?*

Comment - General waste and recycling is to be disposed of through the Council waste collection system. No additional waste will be produced.

Noise - *Will development generate offensive noise pollution or vibration in terms of:*

- *Noise generated from the development?*

The applicant has stated that they believe the amenity of the locality will not be interfered with as a result of the proposed development, as the proposed development is upgrading the existing function and space within the same footprint.

They further state that emission of noise will be substantially contained within the facility and be of no consequence to the local amenity.

Proposed operating hours for the facility will be as follows:

Monday to Thursday: 5am to 10pm

Friday: 5am to 9pm

Saturday: 6am to 8pm

Sunday: 6am to 8pm

Public Holidays: 6am to 8pm

Comment – it is agreed in that noise impact from inside the premises should not be any greater as a result of the development, as what was previously the case with use as a YMCA.

This is also the case with noise generated as a result of visitors/clients entering and exiting the premises and vehicle movements and parking.

However, there is the potential for greater adverse impact from vehicles parking, car doors closing etc when considering a request for increased hours. Of particular concern is the request to open from 6am on weekends and public holidays. The YMCA site has residences within very close proximity and on- street parking (directly at the front of these premises) is the only car parking option available.

It is considered that an 8am start on weekends and public holidays is more appropriate. The hours of operation can be imposed as a condition of consent.

Access, transport & traffic - Would development provide accessibility and transport management measures for vehicles, pedestrians, bicycles and the disabled within the development and locality, and what impacts would occur on:

- Traffic generation and the capacity of the local road network?
- Traffic management schemes?
- Vehicle parking spaces?

Comment – The applicant advised that “The car parking demand from the Integrated Wellness Centre has been investigated and based on the requirements of the Broken Hill City Council DCP, is not expected to significantly increase, as the size and function of the building is effectively the same as existing”.

Taylor Thomson Whitting (Traffic Engineers) undertook a Parking Capacity Review Dated 13 February 2018, on behalf of the applicant, and was provided in support of the Development Application.

In summary, the review found:

- Traffic flow efficiency is not expected to be impeded by the development.
  - The building has an existing loading area in the southwest corner, providing safe space for the loading and unloading of goods.
  - There is ample capacity for on street parking on both Chloride and Cobalt Streets.
  - A potential location for a designated disabled car parking space has been identified, which would provide for people with a disability to access the Integrated Wellness Centre.
  - Bicycle racks are to be reinstated in the proximity of the proposed landscaping, and opportunity for motorcycle parking exists within close proximity of the development.
- The applicant noted that “The interpretation of the Development Control Plan, from the TTW report indicates that there is no requirement for additional parking”.

Council staff believe it is critical to consider the car parking demand based on the whole facility, and not just based on a car parking ratio required for the section of the premises which is to be rebuilt and refurbished.

Based on the car parking ratio requirements set out in Broken Hill Development Control Plan 2016, the parking demand for the whole site is 73 spaces at peak times.

As noted within the Taylor Thomson Whitting Parking Capacity Review that peak demand for the YMCA Wellness Centre will be outside of peak demand times for the surrounding areas.

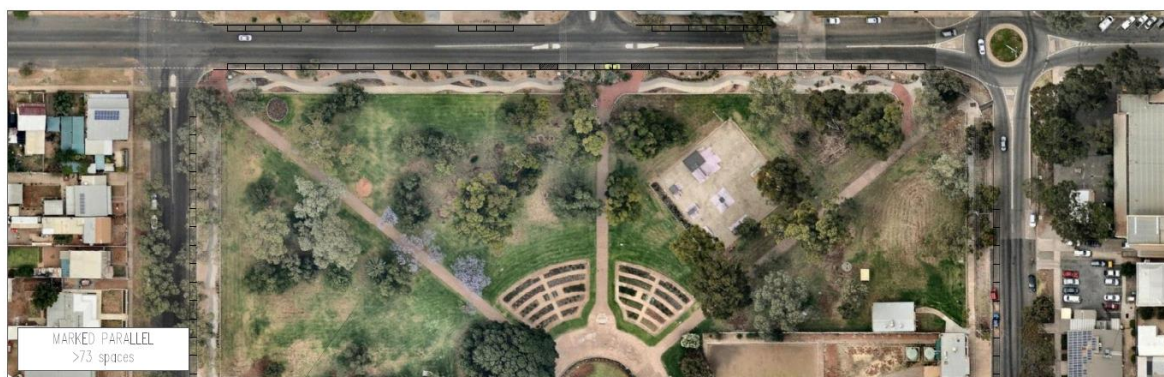
Due to the obvious constraints with being able to offer onsite parking, Council staff requested that the applicant and YMCA consider alternatives to be able to address parking demand on the area, including the potential for marking of onstreet spaces. Formally line marking the spaces will result in more efficient use of the streets for parking.

Consideration of parking options were investigated by TTW Traffic Engineers.

The following two potential options that may be implemented to address the expected maximum car parking demand, was provided to Council.

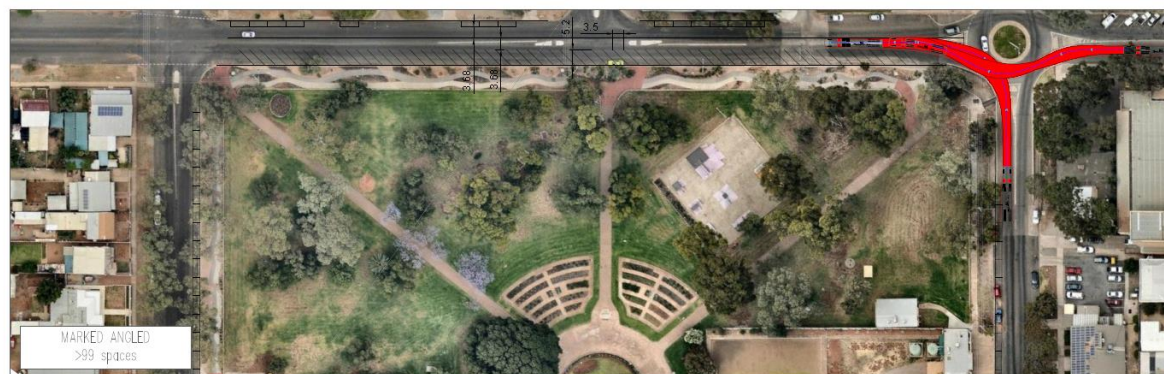
Option 1: To maximise the efficiency of the available on street parking it is proposed to introduce line marking of parallel spaces, which identifies in excess of 73 spaces are available (the spaces are marked along Chloride, Beryl and Wolfram Streets).





Option 1: Linemarking of parallel parking spaces

Option 2: The introduction of on street angle parking, identifies the potential to increase the available capacity to in excess of 99 spaces. While this seems to be a reasonable approach and the design can be accommodated, the design will require further testing to verify this solution. This solution is not recommended by the applicant.



Option 2: Linemarking of angle parking spaces

YMCA have undertaken to line marking of 75 car spaces generally in accordance with the Marked Parallel solution (Option 1).

Should Council issue Development consent, a condition can be imposed that the YMCA suitably linemark onstreet parallel parking spaces, as shown above (option 1, TTW Traffic Engineers). Cost for the linemarking shall be borne by the YMCA as developers of the project.

This scale project would normally trigger a condition of consent requiring payment of a Section 7.12 contribution (formally a Section 94A contribution levy) in this case of approximately \$40 000.

Due to the YMCA offering to linemark onstreet parking spaces it is considered that the requirement for payment of the section 7.12 levy be waived.

---

*Heritage* – How would the development affect the heritage significance of the property or adjacent properties, including:

- *The heritage significance of items, landscapes, areas, places, relics and practices?*

Comment – The applicant provided an independent Heritage Impact Assessment report.

In this report it outlined a basic history of the site, including that “The site is occupied by a complex of buildings which comprise the following from different stages of construction:

- The corner stone and brick original German club, likely constructed c 1890. The original stone and brick construction materials are still visible on the side eastern façade, but the frontage has been rendered over. The verandah to this building was restructured and strengthened in 1976 at the time when it was extended in front of the 1926 hall.
- The 1926 hall (gymnasium) which was erected without a verandah
- The lean-to added to the hall (gymnasium) on the Chloride Street frontage at an unknown date
- The 1960 and 1965 sections on the Cobalt Street frontage.
- The 1976 verandah rebuilding at the street frontages including across the Chloride and Cobalt Street frontages, including in front of the 1926 YMCA Hall
- The 1977 basketball stadium at the rear of the site”.

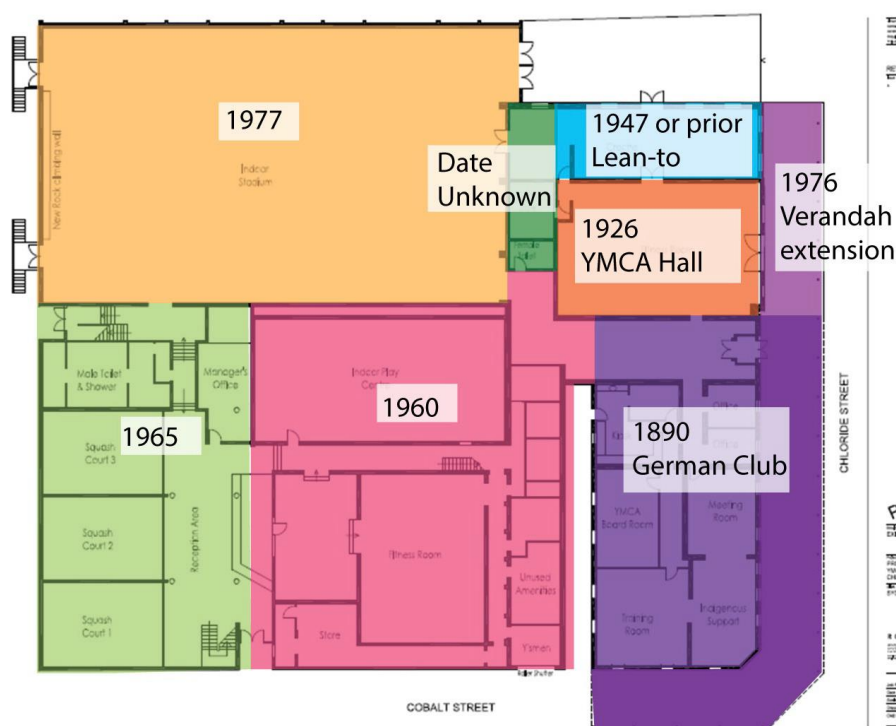
It is generally the 1960 section and part of 1965 section being demolished and rebuilt.

The Heritage Impact Statement advised to consider re-orienting the main entrance and public face of the YMCA towards the old German Club, by creating a new opening off Cobalt St which exposes the German Club’s eastern stone wall. A new opening in this wall connects the old and the new in an open plan reception and café area. This allows the old German Club to be included as the primary public entry space. This has been incorporated into the design.

Works to the heritage buildings exterior is to include repainting, removal of section of bullnose verandah only along the 1920s YMCA Hall (unoriginal portion which was added in 1976), and consolidation of two existing openings along Chloride Street façade of the Club to create a secondary entrance off Chloride Street. Re-establishing the original stone façade is proposed as too expensive by the applicant and is also agreed that it is risky.

Both the Heritage Impact Statement and comments from Council’s Heritage Adviser agree that the external colour scheme needs to be further considered from what was put in the application. If approval is granted, a condition is recommended to be imposed which that requires the applicant to submit a resolved colour scheme prepared in conjunction with their heritage consultant for the approval of council prior to the issue of a Construction Certificate for the work.

Council’s Heritage Adviser carried out an assessment of the information and plans. The Heritage Adviser noted that he supported the proposal. A number of very minor matters were raised, which can be adequately resolved by way of imposing conditions on a consent.



*Social impact on the locality - What would be the social benefits and costs of the development in terms of: The health and safety of the community? Social cohesion? Community facilities and links?*

Comment - Information provided by the applicant state that the proposed upgrade and YMCA NSW provides facilities and services that are required by all demographics in the Broken Hill community by:

- Providing, through flexible spaces where a range of programs can be delivered that improve physical and mental health.
- Providing Preventative Health Services: Supporting the health and wellness aspirations of residents and tourists, including a mine worker wellness program.
- Providing a family and community center that promotes social connectivity and a sense of belonging and acceptance.
- Being inclusive and accessible to all young people and for people with a disability, as well as servicing people with a mental illness through programs like the Brightside program.
- Addressing the need for young single people with professional qualifications, teachers, nurses, doctors and police (often from the east coast, on short term assignments) or taking up permanent positions, that often have difficulty building links in the community.
- Providing Allied Health Support: Including a wraparound allied health model through the inclusion of consultation and multi-purpose treatment and activity spaces, that along with occupation requirements also requires an IT footprint to address Sky Clinic / telehealth portals.



- Engaging with the Indigenous population of Broken Hill and the Far West through a design that acknowledges the Indigenous heritage of the City and enables improved health outcomes through programs run by and for Indigenous people.

Comment – It is considered that the proposal will have a positive social impact.

Economic impact on the locality - What would be the economic benefits and costs of development in terms of:

- Employment generation?
- Existing and future businesses?

Employment numbers below reflect comparison between operations at the YMCA prior to temporary closing of the site and the expected employment numbers after redevelopment:

Position	Pre- transition to Oxide Street	Wellness Centre
Customer Service Officer	1	1 with an additional 1 at peak times
Fitness Instructor	1	1 with an additional 1 at peak times
Fitness Coordinator	2	1
Crèche Attendant	2	3
Gymnastics Instructor	0	2
Group Fitness Instructor	2	3
Manager	1	1
TOTAL	9	12 (14 at peak times)

The maximum number of staff on site at the Wellness Centre at any given time is 14 staff, an increase of 5 staff from the period pre-relocation.

Comment – the proposal will have a positive economic impact.

Site design - Is the development design sensitive to environmental conditions and site attributes including:

- Size, shape and design of allotments, easements and roads?
- The proportion of site covered by buildings?
- The positioning of buildings?
- The size (bulk, height, mass), form, appearance and design of buildings?
- Landscaping?

Comment – As a result of the redevelopment works, the overall footprint (site coverage) will not change. Most of the site is covered by the building, which limits available area for onsite car parking and landscaping.

The new extension is considered to be of appropriate bulk and scale.

S4.15(1)(c) the suitability of the site for the development

Comment: Adequate services are available to the site. The site is not subject to any natural hazards.

The use of the site for public gymnasium and fitness centre has occurred for many years without major concern.

S4.15(1)(d) any submissions made in accordance with this Act or the Regulations?

Not applicable.

As a result of public exhibition of the proposal, no submissions were received.

S4.15(1)(e) the public interest

Approval of the proposal, subject to conditions of consent is considered to be in the broader public interest.

In the public interest, the relevant environmental planning instruments and have been taken into consideration. The proposal is not considered to conflict with the Broken Hill Local Environmental Plan. There are no State or Federal legislation that prevents approval being granted.

**Conclusion:** A key point when determining any Development Application is that Council is considering a proposal within what is primarily a merits based assessment system. Benefits of a development must be weighed up against the negatives. Where there are negatives, consideration can be given to whether those negatives can be mitigated or managed through imposing conditions on a consent.

Based on the above assessment it is concluded that the proposed use does not result in impacts which are so unacceptable that it warrants the application being refused.

**Recommendation:** Under Section 4.16 of the *Environmental Planning and Assessment Act 1979*, A consent authority is to determine a development application by:

- (a) granting consent to the application, either unconditionally or subject to conditions,
- or
- (b) refusing consent to the application.

It is recommended that determination of this Application be made by granting consent, subject to conditions, as outlined in the recommendation to this report.

Under the *Environmental Planning and Assessment Regulation 2000*, if the Application is refused, then Council must state its reasons for refusal.

**Strategic Direction:**

Key Direction:	Our Environment
Objective:	3.3 Proactive, Innovative and Responsible Planning supports the community, the environment and beautification of the City
Function:	Built Environment
DP Action:	Not applicable

**Relevant Legislation:**

*Environmental Planning and Assessment Act 1979*

**Financial Implications:**

Nil

**Attachments**

There are no attachments for this report.

FRANCOIS VANDERBERG  
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

March 13, 2018

**ITEM 5****BROKEN HILL CITY COUNCIL REPORT NO. 39/18**

**SUBJECT:** MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP 13 FEBRUARY 2018 14/181

**Recommendation**

1. That Broken Hill City Council Report No. 39/18 dated March 13, 2018, be received.
2. That minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held February 13, 2018 be received.

**Executive Summary:**

The Broken Hill Living Museum + Perfect Light (BH LM+PL) Project Steering Group (PSG) have submitted minutes to Council for endorsement for its meeting held February 13, 2018.

**Report:**

As per the Terms of Reference for the Broken Hill Living Museum + Perfect Light Project Steering Group (adopted July 2017), the Steering Group is required to provide Council with a copy of their meeting minutes following each meeting.

Accordingly, the Broken Hill Living Museum + Perfect Light Project Steering Group has submitted minutes from its meeting held February 13, 2018 for Council's endorsement.

**Strategic Direction:**

Key Direction:	Our Economy
Objective:	2.1 Our Economy is strong and diversified and attracts people to work, live and invest
Function:	Economic Development
DP Action:	2.1.1.17 Develop a Main Street strategy for Argent Street with an aim to revitalise the precinct as an iconic heritage destination for locals and visitors

**Relevant Legislation:**

Nil

**Financial Implications:**

Nil

**Attachments**

1. Broken Hill Living Museum + Perfect Light Project Steering Group - Minutes of Meeting held 13 February 2018  
[↓](#)

**JAMES RONCON**  
**GENERAL MANAGER**

**MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT  
 PROJECT STEERING GROUP (BH LM+PL PSG) MEETING HELD 13  
 FEBRUARY 2018 AT 5:06PM – 1<sup>ST</sup> FLOOR MEETING ROOM, 240  
 BLENDE STREET, BROKEN HILL 14/181**

**1. ATTENDANCE**

**1.1 Present**

Roles	Section	Name
Chair	Mayor	Darriea Turley
Project Vision	BHCC General Manager	James Roncon
Project Administration	BHCC Strategic City Development	Mel Scott
Project Management	Living Museum Specialist	Rachael Vincent
Communications	BHCC Communications and Community Engagement Coordinator	Darrin Manuel
Council	Councillor	Christine Adams
Council	Councillor	Jim Nolan
Project Steering	Community Representative	Zeta Bennett
Project Steering	Community Representatives	The Hon. Justice Simon Molesworth

**1.2 Apologies**

Roles	Section	Resource Name
Council	Councillor	Maureen Clark
Project Steering	Community Representative	Helene Power
Project Steering	Community Representative	Paula Williams
Project Steering	Community Representative	Karen Nash
Project Steering	Community Representative	Rick Ball
Project Steering	Aboriginal Community Working Party	Maureen O'Donnell
Project Steering	Aboriginal Community Working Party	Donna Cruickshank
Project Steering	Aboriginal Community Working Party	Denise Hampton
Project Steering	Foundation Broken Hill Representative	Chris Dougherty
Project Steering	Chamber of Commerce Representative	Paul Thomas
Project Steering	Regional Development Australia Far West Representative	Michael Williams

## **2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

The previous Minutes of the meeting held 17 October 2017 were tabled for discussion.

Minutes were confirmed as true and correct.

## **3. MATTERS ARISING/CONTINUING FROM PREVIOUS MEETINGS**

### **3.1 REGIONAL DEVELOPMENT AUSTRALIA FAR WEST REPRESENTATION**

Request that the Project Administrator contact Regional Development Australia Far West regarding an alternative representative to attend meetings due to the unavailability of the current representative to attend.

### **3.2 BHP Chimney Project**

Councillor Adams requested a status update on the progress of the BHP Chimney Project.

The Living Museum Specialist informed the meeting that Council's Heritage Advisor is currently working on the project and developing the plans in tandem with the Broken Hill Mosque Museum project. Works on this site will be completed in time for the April 2019 Broken Hill Heritage Festival.

A project schedule will be provided at the May 2018 meeting of the BH LM+PL PSG.

### **3.3 Broken Hill Mosque Museum Project**

The Living Museum Specialist noted that whilst the Broken Hill Mosque Museum project is in the planning and development stage with Council's Heritage Advisor, this project will be undertaken over the next two (2) calendar years with the due date for completion the end of 2019.

## **4. SENIOR STAFFING UPDATE**

The General Manager provided an update to the BH LM+PL PSG members the current staffing situation at Council.

He noted that the Executive Manager – Strategic City Development left Council on 12 January and will not be replaced initially with other measures to be put in place focusing on project management and delivery.

He also informed the group that the positions of Chief Operating Officer and Chief Financial Officer are currently being advertised.

The General Manager acknowledged the challenge of attracting suitably qualified staff in Broken Hill and mentioned his intentions to nurture and develop existing staff.

## **5. ARCHIVE DIGITISATION**

The Living Museum Specialist informed the meeting that since the resignation of the Archives Specialist in October 2017, remaining staff have agreed on an alternative model moving forward.

This model includes the engagement of archivists with a wide cross section of skills, from the University of Newcastle to work together with Council staff to provide guidance on key stages of the digitisation project. This will involve the development of a comprehensive roadmap and project timeline.

It was noted that the digitisation project is funded to run over the next five (5) years.

## **6. LIBRARY UPDATE**

The General Manager informed the BH LM+PL PSG that following the extensive community consultation and engagement undertaken with regard to the future of the Charles Rasp Library, a report will be presented to the February meeting of Council.

The report will recommend that a purpose built facility be constructed at the rear of the Town Hall Façade including state of the art technology and the possibility of co-locating existing services. It was noted that during the consultation period, the desire for the Archives to remain as part of the Library facility was expressed and that this idea will also be a recommendation.

The General Manager noted that if the recommendation is adopted the approach to constructing a new facility would be as follows:

- Concepts
- Engagement
- Designs
- Costings
- Construction ready documentation

He further suggested that if adopted, the project would provide a strong strategic direction for the Mayor, Councillors and Senior Staff to advocate for further funding.

## **7. BHP BILLITON FOUNDATION**

The General Manager updated the group that recent discussions had taken with the BHP Billiton Foundation and the requirement for them to provide a lasting legacy in Broken Hill. He noted that the existing Charitable Agreement permits for changes of scope with final approval to be granted at the Board level.

Following the outcome of the report to the February meeting of Council regarding the future of the Library, a presentation will be given to the BHP Billiton Foundation board on 15 March.

## **8. SITE VISIT**

The Living Museum Specialist informed the group that a site visit to the Broken Hill Mosque is scheduled for Thursday 1 March from 5:30-6:30pm. This visit will be led by Council Heritage Advisor to assist the group in gaining an understanding of the conservation work soon to be undertaken as part of the Office of Environment and Heritage Major Works Grant.

## **9. GENERAL BUSINESS**

### **9.1 Broken Hill Heritage Festival**

- The Chair, Mayor Darriea Turley and Councillor Adams informed the group of the inaugural Broken Hill Heritage Festival commencing 16 April. The National theme for the 2018 Heritage Week is Architecture with Broken Hill taking the theme of "If the walls could speak". The Festival comprises of walk tours, site visits and a wrap up celebration with special guest, The Hon Justice Simon Molesworth.

## **10. NEXT MEETING**

Next scheduled BH LM+PL PSG meeting to be Tuesday 15 May.

## **11. MEETING CLOSE**

There being no further business the Chair closed the meeting at 6:02pm.

**ACTION ITEMS ARISING FROM MEETING(S):**

ITEM	RESPONSIBLE	DUE	UPDATE





Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT										
Ordinary Meeting of the Council 24 September 2014	False	Reports										
<p><b>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</b> 11/411</p>												
<p><u>Recommendation</u></p>												
<p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p>												
<p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p>												
<p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p>												
<table border="0"> <tr> <td data-bbox="212 779 788 813"><b>RESOLUTION</b></td> <td data-bbox="788 779 1372 813"></td> </tr> <tr> <td data-bbox="212 813 788 835">Minute No. 44768</td> <td data-bbox="788 813 1372 835"></td> </tr> <tr> <td data-bbox="212 835 788 857">Councillor P. Black moved )</td> <td data-bbox="788 813 1372 857">That the recommendation of item 14 be adopted.</td> </tr> <tr> <td data-bbox="212 857 788 880">Councillor C. Adams seconded )</td> <td data-bbox="788 857 1372 880"></td> </tr> <tr> <td data-bbox="212 880 788 902"></td> <td data-bbox="788 880 1372 902" style="text-align: right;"><b>CARRIED</b></td> </tr> </table>			<b>RESOLUTION</b>		Minute No. 44768		Councillor P. Black moved )	That the recommendation of item 14 be adopted.	Councillor C. Adams seconded )			<b>CARRIED</b>
<b>RESOLUTION</b>												
Minute No. 44768												
Councillor P. Black moved )	That the recommendation of item 14 be adopted.											
Councillor C. Adams seconded )												
	<b>CARRIED</b>											
<p>12 Oct 2017 - 2:10 PM - Elizabeth Guest</p>												
<p>Property boundaries supplied by Crown lands are different to those provided in the original report for licence area. TRIM item has been actioned to Manager Infrastructure for advice.</p>												
<p>08 Sep 2017 - 2:08 PM - Leisa Bartlett</p>												
<p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p>												
<p>28 Jun 2017 - 3:57 PM - Elizabeth Guest</p>												
<p>Draft licence received for review. Property boundaries are being confirmed before finalising licence. Six maps is out and lat and longs have been obtained from Crown Lands for GIS officer to map to confirm boundaries.</p>												
<p>15 Jun 2017 - 10:04 AM - Leisa Bartlett</p>												
<p>Instructions have been sent to Solicitor to draw up licence document.</p>												
<p>16 Mar 2017 - 11:26 AM - Leisa Bartlett</p>												
<p>Council has received written advice from the NSW Aboriginal Land Council on Wednesday 15th March that there is no objection to the issue of the Crown Licence, on the condition that:</p>												
<p>a. The tenure is no higher than a licence                  b. The licence only formalises the existing informal arrangement (area affected by the dam and the existing access to the property)                  c. The licence terminates if the claim of the subject land (Living Desert) is granted in the future                  d. Any proposed future works on the claimed land in relation to this licence – with the exception of basic fence maintenance – is referred to the NSW ALC for consent prior to the works commencing.</p>												
<p>Council's Solicitor will now be advised to continue to draw up licence agreement.</p>												
<p>16 Sep 2016 - 1:34 PM - Leisa Bartlett</p>												
<p>Due to Aboriginal Land Claim and native title implications, this matter needs to be referred to Crown Lands for review prior to proceeding. This may take several months before advice is received.</p>												
<p>06 Jun 2016 - 3:47 PM - Andrew Bruggy</p>												
<p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p>												
<p>10 Dec 2015 - 9:39 AM - Andrew Bruggy</p>												
<p>Action reassigned to Leisa Bartlett by: Leisa Bartlett</p>												
<p>06 May 2015 - 4:59 PM - Frederick Docking</p>												
<p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p>												
Ordinary Meeting of the Council 31 August 2016	False	Reports										
<p><b>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 182/16 - DATED AUGUST 15, 2016 - LEASE OF LAND AT GLADSTONE PARK TO ALMA SWIMMING CLUB INC.</b> 11/197</p>												
<p><u>Recommendation</u></p>												

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1. That Broken Hill City Council Report No. 182/16 dated August 15, 2016, be received.</p> <p>2. That Council's previous resolution of September 2, 2009 (minute number 42106) be rescinded in favour of a new motion:</p> <p>a. That Council, in its appointed capacity to manage the affairs of the Gladstone Park Reserve Trust, lease as much land as is necessary fronting Morish Street to formalise the existing occupation by the Alma Swimming Club Inc. together with an additional four metres along the eastern side of the site, for swimming club purposes.</p> <p>b. That the term of the lease be five years and that during this term, Council investigates another Trust model for management of the Gladstone Park Reserve that is better suited to the usage of the Reserve and also acceptable to the Department of Crown Lands.</p> <p>c. That rental at commencement be \$250 per annum and that this rental be reviewed annually for CPI increases.</p> <p>d. That public liability insurance in the sum of \$20 million be provided noting the rights and interests of Council as Trustee and the Minister administering the Crown Lands Act 1989, and that this amount be increased from time to time as required by Council's insurers.</p> <p>e. That the Alma Swimming Club insure its assets and contents for replacement value as determined in conjunction with its insurer.</p> <p>f. That all other standard leasing requirements be complied with.</p> <p>g. That the Alma Swimming Club be liable for Council's legal fees incurred in this matter.</p> <p>h. That, in the absence of a Trust Seal, lease documents be signed by the Mayor and General Manger under Council's Common Seal.</p>		
<p><b>RESOLUTION</b>  <u>Minute No.45323</u>                      Councillor J. Nolan moved )                      Councillor J. Richards seconded )</p>		<p>That the recommendation of item 15 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p><i>15 Feb 2018 - 10:19 AM - Leisa Bartlett</i>                      Minister for Crown Lands has requested some minor amendments to lease and new lease documents have been received from Council's solicitor and are in the process of being signed.</p> <p><i>17 Nov 2017 - 10:27 AM - Leisa Bartlett</i>                      Lease signed by all parties and sent to solicitor 15/11/17 for approval of Minister for Crown Lands.</p> <p><i>02 Nov 2017 - 4:14 PM - Leisa Bartlett</i>                      Lease agreement signed by both parties.                      COMPLETE</p> <p><i>13 Oct 2017 - 3:14 PM - Andrew Bruggy</i>                      No response from ALMA swimming club to date</p> <p><i>08 Sep 2017 - 2:08 PM - Leisa Bartlett</i>                      Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>18 Aug 2017 - 4:19 PM - Leisa Bartlett</i>                      Solicitor sent draft lease to Minister for Crown Lands for ratification. Lease has been approved and has been sent to Alma Swimming Club for signature.</p> <p><i>15 Jun 2017 - 10:06 AM - Leisa Bartlett</i>                      Alma Swimming Club have approved the draft lease. Council's Solicitor is finalising lease and sending to Alma Swimming Club to sign.                      COMPLETE</p> <p><i>23 May 2017 - 10:03 AM - Leisa Bartlett</i></p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Reply received from Alma Swimming Club with queries on lease clauses. Liaising with Club at present.</p> <p><i>13 Apr 2017 - 10:35 AM - Leisa Bartlett</i></p> <p>Further email enquiry sent to Swimming Club whether they have received and reviewed the lease documents.</p> <p><i>17 Mar 2017 - 2:48 PM - Leisa Bartlett</i></p> <p>Solicitor sent lease documents to Alma swimming club on 19 Feb 2017. No response to date</p> <p><i>09 Feb 2017 - 11:41 AM - Leisa Bartlett</i></p> <p>Draft lease received and checked. Solicitor to send lease to Alma Swimming Club for signature prior to sending to Council.</p> <p><i>17 Nov 2016 - 5:03 PM - Louise Schipanski</i></p> <p>Meeting held, instructions to be sent to Solicitor to draft lease.</p> <p><i>16 Sep 2016 - 2:38 PM - Leisa Bartlett</i></p> <p>Meeting to be arranged with Alma Swimming Club to discuss Council resolution and terms of lease.</p>		
<p>Ordinary Meeting of the Council 30 November 2016</p>	<p>False</p>	<p>Confidential Matters</p>
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 246/16 - DATED NOVEMBER 23, 2016 - SUBDIVISION AND SALE OF LAND LOT 1 DP 1140550 - CONFIDENTIAL</b> <span style="float: right;">11/338</span></p> <p><b>(General Manager's Note:</b> This report considers Subdivision and Sale of Land and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 246/16 dated November 23, 2016, be received.</li> <li>2. That Broken Hill City Council subdivide the land at 173 Murton Street (Lot 1 DP 1140550) and prepare sale of land contracts to the affected parties.</li> <li>3. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council.</li> </ol> <p><i>16 Nov 2017 - 8:49 AM - Jay Nankivell</i></p> <p>Negotiations occurring between all party's solicitors in finalising the sub-division plan.</p> <p><i>19 Sep 2017 - 1:37 PM - Jay Nankivell</i></p> <p>The third owner is uncontactable. A new survey is being completed, to undertake this subdivision without the third owner being involved.</p> <p><i>16 Jun 2017 - 2:23 PM - Leisa Bartlett</i></p> <p>Council's solicitor is waiting for advice from purchasers solicitor.</p> <p><i>17 Mar 2017 - 3:48 PM - Leisa Bartlett</i></p> <p>solicitors are finalising contracts.</p> <p><i>06 Dec 2016 - 4:59 PM - Jay Nankivell</i></p> <p>Solicitor and surveyor engaged to prepare subdivision and contracts for sale of land.</p>		
<p>Ordinary Meeting of the Council 26 April 2017</p>	<p>False</p>	<p>Confidential Matters</p>
<p><b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 79/17 - DATED APRIL 10, 2017 - LEASE AT AIRPORT TO AIRSERVICES AUSTRALIA - PART OF LOT 1 IN DP1162606 AND LOT 3 IN DP1162606 - CONFIDENTIAL</b> <span style="float: right;">11/197</span></p> <p><b>(General Manager's Note:</b> This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 79/17 dated April 10, 2017, be received.</li> </ol>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT		
<p>2. That Council enters a lease arrangement with AirServices Australia for use of land at the Airport for aviation control services being Part of Lot 1 in DP1162606 and Lot 3 in DP1162606.</p> <p>3. That the initial term of the lease be 10 years with 2 x 10 year options of renewal.</p> <p>4. That the rental be \$1.00 per annum.</p> <p>5. That AirServices Australia be liable for all legal fees in the set up and renewal of the lease.</p> <p>6. That the Mayor and General Manager be authorised to execute the lease documents under the Common Seal of Council.</p>				
<table border="0"> <tr> <td data-bbox="212 683 790 817"> <p><b>RESOLUTION</b> Minute No. 45533 Councillor B. Licul moved ) Councillor M. Clark seconded )</p> </td> <td data-bbox="790 683 1372 817"> <p>That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p> </td> </tr> </table>			<p><b>RESOLUTION</b> Minute No. 45533 Councillor B. Licul moved ) Councillor M. Clark seconded )</p>	<p>That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p><b>RESOLUTION</b> Minute No. 45533 Councillor B. Licul moved ) Councillor M. Clark seconded )</p>	<p>That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p>			
<p>15 Mar 2018 - 2:34 PM - Leisa Bartlett MPD&amp;C advised: Lease is with AirServices Australia for perusal and signature.</p> <p>14 Jul 2017 - 4:46 PM - Leisa Bartlett Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Jun 2017 - 2:38 PM - Leisa Bartlett Liaising with Solicitor regarding amendments requested from AirServices Australia</p> <p>19 May 2017 - 10:59 AM - Leisa Bartlett Letter sent to Solicitor advising of Council resolution to draw up new lease documents.</p>				
<p>Ordinary Meeting of the Council 26 July 2017</p>	<p>False</p>	<p>Confidential Matters</p>		
<p><b>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 135/17 - DATED JULY 06, 2017 - OPTUS ALTERNATIVE LEASE PROPOSAL - 334 MCCULLOCH STREET - CONFIDENTIAL</b> 11/467</p> <p><b>(General Manager's Note:</b> This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 135/17 dated July 6, 2017, be received.</li> <li>2. That Council resolution minute no 45303 dated 29 June 2016 be rescinded in favour of the following:</li> <li>3. That Council lease part of Lot 22 in DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions:             <ol style="list-style-type: none"> <li>a) That 2 (two) outdoor equipment cabinets and associated infrastructure be installed on the land in lieu of an equipment shelter or shed;</li> <li>b) That all fencing materials, colour and design match and align with the fencing used for the Telstra compound;</li> <li>c) That the lessee (Optus) be responsible for a compiled plan of the premises for lease purposes drafted by a surveyor;</li> <li>d) That the lease be 4 x 5 year leases. Term 1 to commence on the date of execution of lease agreement and expires on 31/1/2020, term 2 to commence on 1/2/2020 to 31/1/2025, term 3 to commence on 1/2/2025 to 31/1/2030 and term 4 to commence on 1/2/2030 until 31/1/2035;</li> </ol> </li> </ol>				

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>e) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan drawing and other fees associated with the preparation of this lease agreement.</p> <p>f) That the annual rent be set at \$6000 per annum and to be adjusted annually in accordance with the NSW Consumer Price Index.</p> <p>g) That documents required to be sealed be executed by the General Manager and Mayor under Council's Seal.</p> <p><b>RESOLUTION</b> Minute No.45599 Councillor M. Browne moved ) Councillor T. Kennedy seconded )</p> <p>That the recommendation of item 21 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>15 Mar 2018 - 9:43 AM - Leisa Bartlett</i> MPD&amp;C advised: Draft lease prepared and is with Optus for their review.</p> <p><i>13 Nov 2017 - 12:36 PM - Francois VanDerBerg</i> Applicant provided Council with a draft lease agreement. Draft lease has been forwarded to Council's solicitors for advice.</p> <p><i>19 Sep 2017 - 9:16 AM - Francois VanDerBerg</i> In progress, currently liaising with applicant's legal team</p>		
<p>Ordinary Meeting of the Council 26 July 2017                      False                      Reports</p>		
<p><b>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 125/17 - DATED JUNE 27, 2017 - PROPOSED COMPULSORY ACQUISITION OF CROWN LAND AND PART OF WILLYAMA COMMON FOR EXTENSION TO BROKEN HILL LANDFILL FACILITY</b> <span style="float: right;">11/63</span></p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 125/17 dated June 27, 2017, be received.</li> <li>2. That Council resolution minute no. 42491 dated 29 September 2010 be rescinded.</li> <li>3. That the Willyama Common Trust raise no objection to the proposed acquisition of part of Willyama Common Reserve No. 2421, Lot 7300 in DP 1179131, under the terms of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill.</li> <li>4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i>.</li> <li>5. That the land concerned once acquired be classified as operational land.</li> <li>6. That documents required to be sealed by the Willyama Common Trust be executed by the General Manager and Mayor under Council's Seal in the absence of a Trust Seal.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45588 Councillor R. Page moved ) Councillor B. Licul seconded )</p> <p>That the recommendation of item 9 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>15 Mar 2018 - 9:44 AM - Leisa Bartlett</i></p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
MPD&C advised: Council acquired extension of time to finalise compulsory acquisition. New acquisition plan is currently being prepared by Council's Land Surveyor. 19 Sep 2017 - 9:15 AM - Francois VanDerBerg In progress, currently acquiring statements relating to Native Title		
Ordinary Meeting of the Council 30 August 2017	False	Confidential Matters
<p><b>ITEM 22 - MAYORAL MINUTE NO. 7/17 - DATED AUGUST 22, 2017 - PROBITY AUDIT REPORT - CIVIC CENTRE REFURBISHMENT PROJECT AV CONTRACT PROBITY AUDIT REVIEW - CONFIDENTIAL 17/114</b>                      (<b>General Manager's Note:</b> This report considers probity audit of Telstra contractual arrangements with Broken Hill City Council and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).</p> <p><b>RESOLUTION</b>                      Minute No. 45625                      Councillor C. Adams moved )                      Councillor D. Gallagher seconded )</p> <ol style="list-style-type: none"> <li>That Mayoral Minute No. 7/17 dated August 22, 2017, be received.</li> <li>That Council note the findings in the attached report.</li> <li>That the General Manager reports back to Council by the December Ordinary Council Meeting on the progress.</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p> <p>16 Mar 2018 - 11:32 AM - Leisa Bartlett                      Draft report prepared for March 2018 Council Meeting subject to enquiries with OLG.</p>		
Ordinary Meeting of the Council 27 September 2017	False	Reports
<p><b>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 161/17 - DATED SEPTEMBER 15, 2017 - CLASSIFICATION OF LAND AT 17 WILLS STREET, LOT 1975 IN DP 757298 11/467</b></p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 161/17 dated September 15, 2017, be received.</li> <li>That Lot 1975 DP 757298 be classified as "Operational Land" pursuant to the provisions of the <i>Local Government Act 1993</i></li> </ol> <p><b>RESOLUTION</b>                      Minute No. 45635                      Councillor C. Adams moved )                      Councillor M. Clark seconded )</p> <p>That the recommendation of item 7 be adopted.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>15 Mar 2018 - 9:45 AM - Leisa Bartlett                      MPDC advised: COMPLETE                      13 Nov 2017 - 12:38 PM - Francois VanDerBerg                      Land register is currently being updated.</p>		
Ordinary Meeting of the Council 27 September 2017	False	Reports
<p><b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 162/17 - DATED SEPTEMBER 15, 2017 - CLASSIFICATION OF LAND AT 16 WOLFRAM STREET, LOT 2 IN DP 337391 17/113</b></p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 162/17 dated September 15, 2017, be received.</li> </ol>		



Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
2. That Lot 2 DP 337391 be classified as "Operational Land" pursuant to the provisions of the <i>Local Government Act 1993</i>		
<b>RESOLUTION</b> Minute No. 45636 Councillor M. Clark moved ) Councillor D. Gallagher seconded )		That the recommendation of item 8 be adopted.  CARRIED
15 Mar 2018 - 9:45 AM - Leisa Bartlett MPD&C advised: COMPLETE 13 Nov 2017 - 12:38 PM - Francois VanDerBerg Land register is currently being updated.		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<b>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 177/17 - DATED JULY 21, 2017 - LEASE FOR THE BROKEN HILL MODEL FLYING CLUB - CONFIDENTIAL</b> 11/63 (General Manager's Note: This report considers a lease arrangement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
<b>Recommendation</b>		
1. That Broken Hill City Council Report No. 177/17 dated July 21, 2017, be received. 2. That Council as the Willyama Common Trust Manager grant the Broken Hill Model Flying Club a 10 year lease agreement to occupy the land known as "Ulinga Field" within the Willyama Common Reserve 23158. 3. That the Broken Hill Model Flying Club cover all legal fees in establishment of the lease agreement. 4. That the Mayor and General Manager be delegated authority to sign the lease agreement under the Common Seal of Council in the absence of a Trust Seal.		
<b>RESOLUTION</b> Minute No 45654 Councillor T. Kennedy moved ) Councillor B. Algate seconded )		That the recommendation of item 25 be adopted.  CARRIED
01 Mar 2018 - 5:24 PM - Leisa Bartlett Lease signed by BHCC and Model Flying Club and has now been sent to the Minister for Crown Lands for approval. COMPLETE 15 Feb 2018 - 10:22 AM - Leisa Bartlett Lease has been drawn and is in the process of being signed. 17 Nov 2017 - 11:04 AM - Leisa Bartlett Advice sent to Model Flying Club of Council's resolution and seeking clarification that they wish to proceed.		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<b>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - CONFIDENTIAL</b> 12/180 (General Manager's Note: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
<b>RESOLUTION</b> Minute No. 45655		



Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor C. Adams moved ) Councillor J. Nolan seconded )		<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received.</li> <li>2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area.</li> <li>3. That the licence agreement be for a period of 20 years.</li> <li>4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance.</li> <li>5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount.</li> <li>6. That all other standard licence agreement terms apply.</li> <li>7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement.</li> <li>8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</li> <li>9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park.</li> </ol>
<b>CARRIED</b>		
<p><i>16 Mar 2018 - 3:40 PM - Leisa Bartlett</i></p>		
<p>SOTA advised that they are happy to proceed but are waiting for the Education Dept approval first.</p>		
<p><i>15 Feb 2018 - 10:27 AM - Leisa Bartlett</i></p>		
<p>Email reminder send to SOTA 15/2/18.</p>		
<p><i>02 Nov 2017 - 4:18 PM - Leisa Bartlett</i></p>		
<p>Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&amp;C Committee.</p>		
<p>Ordinary Meeting of the Council 27 September 2017</p>	<p>False</p>	<p>Confidential Matters</p>
<p><b>ITEM 27- BROKEN HILL CITY COUNCIL REPORT NO. 179/17 - DATED SEPTEMBER 11, 2017 - T16/10 - REQUEST FOR TENDER FOR SUPPLY AND SALE OR TRADE OF WHEEL LOADER - CONFIDENTIAL</b></p>		
<p>T16/10</p>		
<p><b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b></p> <p>Minute No. 45656                      Councillor B. Algate moved )                      Councillor J. Nolan seconded )</p>		
		<p>1. That Broken Hill City Council Report No. 179/17 dated September 11, 2017, be received.</p> <p>2. That Council accept the offer from Cavpower and purchases a Wheel Loader for a total price of \$226,500.00 ex.GST.</p> <p>3. That Councillors acknowledge the weighting matrix used to assess this tender and that Cavpower have been awarded the tender due to the superior quality, performance and reliability of its machinery.</p> <p style="text-align: right;">CARRIED</p>
<p>16 Mar 2018 - 3:43 PM - Leisa Bartlett</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 25 October 2017	False	Reports from Delegates
<p><b>ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION</b> 11/426</p> <p><u>Recommendation</u></p> <p>1. That Reports from Delegates No. 4/17 dated October 23, 2017, be received.</p> <p>2. That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes.</p> <p>3. That the regional representative of the Commonwealth Environmental Water Holder based in Mildura be invited to visit Broken Hill.</p>		
<p><b>RESOLUTION</b></p> <p>Minute No. 45663                      Councillor M. Browne moved )                      Councillor J. Nolan seconded )</p>		<p>That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.</p> <p>That the recommendation of item 2 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>16 Feb 2018 - 12:03 PM - Leisa Bartlett</p> <p>Still trying to schedule dates when the 3 are available. Waiting for Wentworth to advise date.</p> <p>17 Nov 2017 - 11:16 AM - Leisa Bartlett</p> <p>Executive Support Officer to seek advice from Mayor regarding setting up a meeting with Central Darling Shire and inviting the Commonwealth Environmental Water Holder based in Mildura to visit Broken Hill.</p>		
Ordinary Meeting of the Council 25 October 2017	False	Reports
<p><b>ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 183/17 - DATED OCTOBER 13, 2017 - CORRESPONDENCE REPORT - WATER EXTRACTION IN THE NORTHERN BASIN - FOUR CORNERS EXPOSE</b> 11/426</p>		
<p><b>RESOLUTION</b></p> <p>Minute No. 45664                      Councillor M. Clark moved )</p>		<p>1. That Broken Hill City Council Report No. 183/17 dated October 13, 2017, be received.</p>

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor R. Page seconded )		2. That the Mayor's correspondence (in her capacity as Chair of Region 4 of the Murray Darling Association) to the Premier of NSW dated 25 August 2017 be noted.  3. That reply correspondence from the Premier of NSW dated 3 October 2017 be received.  4. That correspondence be sent to the Premier of NSW stating that Council requests, as a matter of urgency, that the "no meter no pump" policy for large water users across NSW be implemented immediately.
		CARRIED
<b>RESOLUTION</b>		
<u>Minute No. 45665</u>		
Councillor D. Gallagher moved )		1. That Council prepares a submission to IPART in relation to the pricing of water to ensure that it is affordable to Broken Hill residents once the Murray to Broken Hill pipeline is commissioned.
Councillor J. Nolan seconded )		
		CARRIED
<b>RESOLUTION</b>		
<u>Minute No. 45666</u>		
Councillor B. Licul moved )		1. That Council seek a commitment from the NSW Government that the supply of water to Broken Hill via the Murray to Broken Hill pipeline is provided with a subsidy to residents to cover the increased costs of the supply of water via the pipeline.
Councillor M. Clark seconded )		
		CARRIED
<i>16 Feb 2018 - 12:17 PM - Leisa Bartlett</i>		
The Mayor and Deputy Mayor met with Minister Blair on 21/12/17 to discuss water extraction in the Northern Basin and the Broken Hill pipeline.		
The Mayor and General Manager met with IPART on 12/02/18 to discuss Broken Hill water pricing. COMPLETE		
Ordinary Meeting of the Council 25 October 2017	False	Confidential Matters
<b>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 199/17 - DATED OCTOBER 09, 2017 - TENDER T16/11 - TRANSFER STATION AT BROKEN HILL WASTE FACILITY - CONFIDENTIAL</b> T16/11 <b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 199/17 dated October 9, 2017, be received.  2. That Council confirm and agree to new contract value of \$746,000 with CBC Innovations and agree to relocate the building to more solid ground.		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>3. That Council issue a formal Instrument of Agreement with new contract value to CBC Innovations to be executed by the Mayor and General Manager under the Common Seal of Council if required.</p> <p>4. Council agree to release \$200,000 from the Restricted Waste reserve to cover the extra project costs.</p>		
<p><b>RESOLUTION</b></p> <p>Minute No. 45688</p> <p>Councillor M. Browne moved )</p> <p>Councillor D. Gallagher seconded )</p>		
		<p>That the recommendation of item 24 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>GM advised that a project update brief will be provided to Councillors each month.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 29 November 2017	False	Notice of Motion
<p><b>ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 6/17 - DATED NOVEMBER 28, 2017 - CONSTRUCTION OF THE MURRAY PIPELINE</b> <span style="float: right;">11/426</span></p>		
<p><b>RESOLUTION</b></p> <p>Minute No. 45693</p> <p>Councillor C. Adams moved )</p> <p>Councillor M. Clark seconded )</p>		
		<p>1. That Motions of Which Notice has been Given No. 6/17 dated November 28, 2017, be received.</p> <p>2. That the motion be deferred and Councillor Kennedy be asked to provide verification of the data he quotes, to all Councillors; and until after the Mayor and General Manager have meetings with Ministers in February.</p> <p>3. That a report be presented to the February Council Meeting.</p> <p style="text-align: right;">CARRIED</p>
<p>01 Mar 2018 - 5:27 PM - Leisa Bartlett</p> <p>Report to be presented to March 2018 Council Meeting regarding the Mayor and General Manager's meeting with Ministers.</p> <p>COMPLETE</p> <p>06 Dec 2017 - 10:28 AM - Leisa Bartlett</p> <p>Email sent to Councillor Kennedy 5/12/17 regarding providing Councillors with verification of the figures quoted.</p>		
Ordinary Meeting of the Council 29 November 2017	False	Reports
<p><b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 213/17 - DATED NOVEMBER 10, 2017 - CBD PARKING STRATEGY - ENDORSEMENT FOR PUBLIC DISPLAY</b> <span style="float: right;">11/392</span></p>		
<p><b>RESOLUTION</b></p> <p>Minute No. 45702</p> <p>Councillor M. Browne moved )</p> <p>Councillor C. Adams seconded )</p>		
		<p>1. That the matter be deferred pending a further report on the parking strategy for the new Health Service facility in Crystal Street.</p> <p>2. That representations be made to the Roads and Maritime Service requesting that angle parking on one side of Crystal Street be introduced due to the Health Service development.</p>

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<b>CARRIED</b>		
Ordinary Meeting of the Council 13 December 2017	False	Reports
<b>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 224/17 - DATED DECEMBER 04, 2017 - YMCA REDEVELOPMENT PROJECT</b> <span style="float: right;">11/467</span>		
.		
<b>RESOLUTION</b>		
Minute No. 45717		
Councillor B. Licul moved )		
Councillor M. Clark seconded )		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 224/17 dated December 4, 2017, be received.</li>   <li>2. That Council reaffirms its support for the YMCA development project.</li>   <li>3. That Council's share of the retained profits from the Aquatic Centre be transferred to the Community Assistance Grants Fund (\$116,000).</li>   <li>4. That Our Community Key Working Group re-examine the application criteria for the Community Assistance Grants, and that Council creates a fund for the larger amounts applied for by the community groups, above the Community Assistance Grants funds.</li>   <li>5. That the YMCA be encouraged to submit an application for the next round of Community Assistance Grants.</li> </ol>		
<b>CARRIED ON THE CASTING VOTE OF THE MAYOR</b>		
16 Mar 2018 - 3:52 PM - Leisa Bartlett		
All parties being asked to apply to CAG with no dollar amounts prescribed. Longer term may review subject to outcomes. COMPLETE		
15 Feb 2018 - 12:14 PM - Leisa Bartlett		
Our Community Key Direction Working Group to review current application form to determine whether any amendments are required to accommodate applications for larger infrastructure type grants or whether a separate new process is needed.		
18 Dec 2017 - 3:31 PM - Leisa Bartlett		
Letter sent to YMCA advising Council resolution and process for applying for a Community Assistance Grant in the future.		
Ordinary Meeting of the Council 13 December 2017	False	Confidential Matters
<b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 236/17 - DATED NOVEMBER 02, 2017 - BROKEN HILL FILM STUDIOS TRADEMARK - CONFIDENTIAL</b> <span style="float: right;">16/150</span>		
<b>(General Manager's Note:</b> This report is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).		
<u>Recommendation</u>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 236/17 dated November 2, 2017, be received.</li> </ol>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That the Mayor and General Manager be authorised to execute the Deed of Assignment of Trademark that will enable the transfer of the Broken Hill Studios Trademark to CPS Broken Hill Pty Ltd, under the Common Seal of Council and at a cost to CPS Broken Hill Pty Ltd payable to Broken Hill City Council of \$21,270 (plus GST).</p> <p>3. That it is noted that all rights to the future use of the Broken Hill Studios Trademark will be transferred following the affixing of the Common Seal.</p> <p><b>RESOLUTION</b> Minute No. 45728 Councillor M. Browne moved ) Councillor D. Gallagher seconded )</p>		<p>That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p><i>16 Mar 2018 - 3:56 PM - Leisa Bartlett</i></p> <p>CPS Broken Hill Pty Ltd have advised they no longer want the trademark, so Council will retain it. COMPLETE</p> <p><i>01 Feb 2018 - 10:06 AM - Mel Scott</i></p> <p>Letter detailing Council resolution emailed to CPS Broken Hill P/L 31/1/2018. Anticipate further discussion with CPS Broken Hill P/L over the coming month.</p>		
Ordinary Meeting of the Council 28 February 2018	False	Mayoral Minute
<p><b>ITEM 1 - MAYORAL MINUTE NO. 1/18 - DATED FEBRUARY 12, 2018 - BROKEN HILL LONG TERM WATER SUPPLY SOLUTIONS: SUMMARY OF THE FINAL BUSINESS CASE</b> <span style="float: right;">11/426</span></p>		
<p><b>RESOLUTION</b> Minute No. 45732 Councillor D. Turley moved ) Councillor C. Adams seconded )</p>		<p>1. That Mayoral Minute No. 1/18 dated February 12, 2018, be received.</p> <p>2. That correspondence dated 12 February 2018 from the Hon Niall Blair MLC, Minister for Primary Industries; Minister for Regional Water; and Minister for Trade and Industry regarding the summary of the final business case: Broken Hill Long Term Water Supply Solution be received.</p> <p>3. That Broken Hill City Council provides specific questions relative to the Wentworth to Broken Hill pipeline business case to the Hon Niall Blair MLC, Minister for Primary Industries, Minister for Regional Water and Minister for Trade and Industry.</p> <p style="text-align: right;">CARRIED</p>
<p><i>16 Mar 2018 - 4:04 PM - Leisa Bartlett</i></p> <p>Advice provided to Ministers. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Notice of Motion
<p><b>ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/18 - DATED FEBRUARY 23, 2018 - \$10M LOAN BORROWINGS</b> <span style="float: right;">13/21</span></p>		
<p><b>RESOLUTION</b> Minute No. 45733 Councillor M. Browne moved )</p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor C. Adams seconded )		<p>That the original report regarding the \$10M loan be recirculated to Councillors.</p> <p>That the General Manager provides a report addressing the questions in Councillor Kennedy's Notice of Motion, being:</p> <ul style="list-style-type: none"> <li>a) The cost in interest to the community over a 20 year fixed interest loan period for the \$10,000,000 and the refinanced \$3,600,000.</li> <li>b) Why the report to Council used to base the majority decision of Councillors to borrow the initial \$10,000,000 was through T-Corp and was a matter of urgency also had a worst case scenario. Yet Council used this resolution based on those facts to borrow \$13,600,000 through Westpac Bank? This money could be borrowed on a needs basis as is required to improve or maintain infrastructure and should have been presented to Council via a report detailing the new circumstances.</li> <li>c) How much additional interest will be paid for the refinancing of the \$3,600,000 as opposed to paying off the \$3,600,000 at the loan's maturity?</li> <li>d) What specific infrastructure projects are likely to use the borrowed money and why isn't Council's budget adequate to cover these projects given the sound financial position we are in?</li> <li>e) How will the loan be serviced; how much off the principle each year will be paid; and what effect will this have on the infrastructure budgets of future Councils?</li> </ul> <p>That a loan analysis be included in the next quarterly budget review report.</p> <p style="text-align: right;">CARRIED</p> <p><i>07 Mar 2018 - 11:37 AM - Leisa Bartlett</i></p> <p>The General Manager advised: This report will be circulated to Councillors as part of the upcoming budget process, along with the other information. To be thorough I will await the return of the Finance Manager from annual leave to ensure a fullness of information. COMPLETE</p>
Ordinary Meeting of the Council 28 February 2018	False	Notice of Motion
<p><b>ITEM 5 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 4/18 - DATED FEBRUARY 23, 2018 - COUNCIL'S CAPACITY TO UNDERTAKE CONTRACTED ROAD WORKS</b> 14/6, 11/339</p>		
<p><u>Notice of Motion</u></p>		
<ol style="list-style-type: none"> <li>1. That Motions of Which Notice has been Given No. 4/18 dated February 23, 2018, be received.</li> <li>2. That Broken Hill City Council commit to achieving a paid workforce that is adequate to carry out all Council paid for road maintenance and services and also potential contracted work from other providers such as RMS and other Councils.</li> </ol>		



Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>3. That a report be submitted to the April Meeting of Council detailing what would be required for from a Council restructure as per 333 of the Local Government Act for the above to be achieved and that the General Manager begin to implement this immediately and for it to be completed within 18 months from the date of this meeting.</p>		
<p><b>RESOLUTION</b> Minute No. 45736 Councillor M. Browne moved ) Councillor B. Licul seconded )</p>		
<p>1. That Motions of Which Notice has been Given No. 4/18 dated February 23, 2018, be received.</p> <p>2. That Broken Hill City Council commit to achieving a paid workforce that is adequate to carry out all Council paid for road maintenance and services and also potential contracted work from other providers such as RMS and other Councils.</p> <p>3. That the matter be referred to the Draft Budget Process as a matter of urgency.</p>		
<p>CARRIED</p>		
<p>07 Mar 2018 - 10:23 AM - Leisa Bartlett</p> <p>The General Manager advised: This matter will be referred to the upcoming budget discussions. Pls note that I have arranged a meeting with the new Regional Director Western, of the RMS, on 1 May 2018. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p><b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 2/18 - DATED DECEMBER 19, 2017 - CORRESPONDENCE REPORT - HOMELESSNESS IN AUSTRALIA</b> 11/161</p>		
<p><u>Recommendation</u></p>		
<p>1. That Broken Hill City Council Report No. 2/18 dated December 19, 2017, be received.</p> <p>2. That correspondence dated 26 October 2017 from the Mayor of Frankston City Council regarding homelessness in Australia be received and noted.</p> <p>3. That Council sends correspondence to the Australian Government supporting increased funding as part of the 2018-2019 Federal Budget, for essential services and sheltered accommodation for vulnerable Australian people and families.</p>		
<p><b>RESOLUTION</b> Minute No. 45739 Councillor C. Adams moved ) Councillor M. Clark seconded )</p>		
<p>That the recommendation of item 8 be received.</p>		
<p>CARRIED</p>		
<p>16 Mar 2018 - 4:00 PM - Leisa Bartlett</p> <p>Correspondence sent to Federal Ministers, copy to Frankston City Council. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p><b>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 4/18 - DATED JANUARY 18, 2018 - ESTABLISHMENT OF A JOINT ORGANISATION FOR FAR WEST COUNCILS</b> 11/173</p>		
<p><b>RESOLUTION</b> Minute No. 45741 Councillor B. Algate moved ) Councillor R. Page seconded )</p>		
<p>1. That Broken Hill City Council Report No. 4/18 dated January 18, 2018, be received.</p>		



Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>2. That in accordance with Part 7 of Chapter 12 of the <i>Local Government Act 1993</i> the Broken Hill City Council resolves:</p> <ul style="list-style-type: none"> <li>a) That Council informs the Minister for Local Government of Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation in accordance with this resolution.</li> <li>b) That the Broken Hill local government area be included in the Joint Organisations area.</li> <li>c) That the Joint Organisation be established to cover Broken Hill City Council's area and any one or more of the following council areas: <ul style="list-style-type: none"> <li>• Wentworth Shire Council,</li> <li>• Balranald Shire Council,</li> <li>• Central Darling Shire Council,</li> <li>• Walgett Shire Council,</li> <li>• Cobar Shire Council</li> <li>• Bourke Shire Council.</li> </ul> </li> <li>d) That Broken Hill City Council's commitment to the Far West Joint Organisation is predicated on the NSW State Government commitment to provide recurrent funding.</li> <li>e) That the recurrent funding commitment of the NSW State Government to the Far West Joint Organisation be \$500,000 per annum, indexed annually.</li> <li>f) That on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister: <ul style="list-style-type: none"> <li>• With a copy of this resolution including the date on which Council made this resolution; and</li> <li>• Inform the Minister that this resolution has not been rescinded; for the purpose of the Minister issuing a certificate under section 400P of the Act.</li> </ul> </li> </ul> <p style="text-align: right;">CARRIED</p>
<p>16 Mar 2018 - 4:06 PM - Leisa Bartlett Advice provided to OLG - 5 March 2018 COMPLETE</p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT					
Ordinary Meeting of the Council 28 February 2018	False	Reports					
<p><b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 5/18 - DATED JANUARY 16, 2018 - APPOINTMENT OF NEW MEMBERS TO THE WESTERN JOINT REGIONAL PLANNING PANEL</b> 11/529</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 5/18 dated January 16, 2018, be received.</li> <li>That based on the required selection criteria Council nominate two (2) members being James Roncon (General Manager), Darriea Turley (Mayor) and one (1) alternate member, Razija Nu'man (Corporate Responsibility Officer) as independent members on the Western Region JRPP, to determine development applications of regional significance in the Broken Hill City Council Local Government Area.</li> </ol> <p><b>RESOLUTION</b></p> <p>Minute No. 45742</p> <table border="0"> <tr> <td>Councillor J. Nolan moved</td> <td>)</td> <td rowspan="2">That the recommendation of item 11 be adopted.</td> </tr> <tr> <td>Councillor M. Browne seconded</td> <td>)</td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p><i>15 Mar 2018 - 9:46 AM - Leisa Bartlett</i></p> <p>Secretariat of Joint Regional Planning Panels have been advised of Council's resolution. COMPLETE</p>			Councillor J. Nolan moved	)	That the recommendation of item 11 be adopted.	Councillor M. Browne seconded	)
Councillor J. Nolan moved	)	That the recommendation of item 11 be adopted.					
Councillor M. Browne seconded	)						
Ordinary Meeting of the Council 28 February 2018	False	Reports					
<p><b>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 6/18 - DATED DECEMBER 19, 2017 - ATTENDANCE AT THE 2018 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 17-20 JUNE, 2018 AND CALL FOR MOTIONS</b> 11/304</p> <p><b>RESOLUTION</b></p> <p>Minute No. 45743</p> <table border="0"> <tr> <td>Councillor J. Nolan moved</td> <td>)</td> <td rowspan="2"> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 6/18 dated December 19, 2017, be received.</li> <li>That Council be represented at the 2018 National General Assembly of Local Government in Canberra, June 17-20, 2018 by the Mayor, Deputy Mayor and General Manager.</li> <li>That Council determine motions to the 2018 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 30, 2018 along with a copy of the supporting Council resolution from either the February or March Council Meetings</li> <li>That Council note that two motions will be forthcoming regarding:                             <ol style="list-style-type: none"> <li>Strengthening the role of the Murray Darling Basin Authority.</li> <li>Distribution of Financial Assistance Grants to Regional Councils.</li> </ol> </li> </ol> </td> </tr> <tr> <td>Councillor R. Page seconded</td> <td>)</td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p><i>08 Mar 2018 - 5:06 PM - Leisa Bartlett</i></p>			Councillor J. Nolan moved	)	<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 6/18 dated December 19, 2017, be received.</li> <li>That Council be represented at the 2018 National General Assembly of Local Government in Canberra, June 17-20, 2018 by the Mayor, Deputy Mayor and General Manager.</li> <li>That Council determine motions to the 2018 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 30, 2018 along with a copy of the supporting Council resolution from either the February or March Council Meetings</li> <li>That Council note that two motions will be forthcoming regarding:                             <ol style="list-style-type: none"> <li>Strengthening the role of the Murray Darling Basin Authority.</li> <li>Distribution of Financial Assistance Grants to Regional Councils.</li> </ol> </li> </ol>	Councillor R. Page seconded	)
Councillor J. Nolan moved	)	<ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 6/18 dated December 19, 2017, be received.</li> <li>That Council be represented at the 2018 National General Assembly of Local Government in Canberra, June 17-20, 2018 by the Mayor, Deputy Mayor and General Manager.</li> <li>That Council determine motions to the 2018 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 30, 2018 along with a copy of the supporting Council resolution from either the February or March Council Meetings</li> <li>That Council note that two motions will be forthcoming regarding:                             <ol style="list-style-type: none"> <li>Strengthening the role of the Murray Darling Basin Authority.</li> <li>Distribution of Financial Assistance Grants to Regional Councils.</li> </ol> </li> </ol>					
Councillor R. Page seconded	)						

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT									
<p>The Mayor, Deputy Mayor and General Manager have been registered to attend. COMPLETE</p> <p>07 Mar 2018 - 10:39 AM - Leisa Bartlett</p> <p>Email sent to Councillors 6/3/18 regarding submitting any motions for the National General Assembly to the March Council Meeting.</p>											
Ordinary Meeting of the Council 28 February 2018	False	Reports									
<p><b>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 7/18 - DATED JANUARY 29, 2018 - ADOPTION OF DRAFT SPONSORSHIP POLICY</b> 11/17</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 7/18 dated January 29, 2018, be received.</li> <li>That Council adopts the Draft Sponsorship Policy as a Policy of Council.</li> <li>That the adoption of the Draft Sponsorship Policy supersedes the existing Sponsorship Policy.</li> </ol> <p><b>RESOLUTION</b></p> <table border="0"> <tr> <td>Minute No. 45744</td> <td></td> <td></td> </tr> <tr> <td>Councillor J. Nolan moved</td> <td>)</td> <td>That the recommendation of item 13 be received.</td> </tr> <tr> <td>Councillor B. Algate seconded</td> <td>)</td> <td></td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>07 Mar 2018 - 10:53 AM - Leisa Bartlett</p> <p>All action taken to adopt policy. COMPLETE</p>			Minute No. 45744			Councillor J. Nolan moved	)	That the recommendation of item 13 be received.	Councillor B. Algate seconded	)	
Minute No. 45744											
Councillor J. Nolan moved	)	That the recommendation of item 13 be received.									
Councillor B. Algate seconded	)										
Ordinary Meeting of the Council 28 February 2018	False	Reports									
<p><b>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 8/18 - DATED FEBRUARY 13, 2018 - DRAFT SOCIAL MEDIA POLICY FOR PUBLIC EXHIBITION</b> 12/14</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 8/18 dated February 13, 2018, be received.</li> <li>That Council endorse the draft Social Media Policy for the purpose of public exhibition.</li> <li>That the draft Social Media Policy be exhibited for public comment for a 28 day period.</li> <li>That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Social Media Policy.</li> </ol> <p><b>RESOLUTION</b></p> <table border="0"> <tr> <td>Minute No. 45745</td> <td></td> <td></td> </tr> <tr> <td>Councillor C. Adams moved</td> <td>)</td> <td>That the recommendation of item 14 be adopted.</td> </tr> <tr> <td>Councillor D. Gallagher seconded</td> <td>)</td> <td></td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>07 Mar 2018 - 10:55 AM - Leisa Bartlett</p> <p>Draft Policy has been placed on public exhibition until 3 April 2018. A further report will be presented to the April Council Meeting for Council to consider adoption of the draft policy. COMPLETE</p>			Minute No. 45745			Councillor C. Adams moved	)	That the recommendation of item 14 be adopted.	Councillor D. Gallagher seconded	)	
Minute No. 45745											
Councillor C. Adams moved	)	That the recommendation of item 14 be adopted.									
Councillor D. Gallagher seconded	)										
Ordinary Meeting of the Council 28 February 2018	False	Reports									
<p><b>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 9/18 - DATED FEBRUARY 13, 2018 - DRAFT DIGITAL STRATEGY FOR PUBLIC EXHIBITION</b> 12/14</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 9/18 dated February 13, 2018, be received.</li> </ol>											

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council endorse the draft Digital Strategy for the purpose of public exhibition.</p> <p>3. That the draft Digital Strategy be exhibited for public comment for a 28 day period.</p> <p>4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Digital Strategy.</p> <p><b>RESOLUTION</b> Minute No. 45756 Councillor M. Browne moved ) Councillor M. Clark seconded )</p> <p>That the recommendation of item 15 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>07 Mar 2018 - 10:56 AM - Leisa Bartlett</i></p> <p>The draft strategy has been placed on public exhibition until 3 April 2018. A further report will be presented to the April Council Meeting for Council to consider adoption of the draft strategy. COMPLETE</p>		
<p>Ordinary Meeting of the Council 28 February 2018</p>	<p>False</p>	<p>Reports</p>
<p><b>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 10/18 - DATED FEBRUARY 20, 2018 - UPDATE ON RELOCATION OF CITY LIBRARY</b> <span style="float: right;">16/24</span></p> <p><b>RESOLUTION</b> Minute No 45747 Councillor J. Nolan moved ) Councillor C. Adams seconded )</p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 10/18 dated February 20, 2018, be received.</li> <li>2. That the results of the Broken Hill Charles Rasp Memorial Library community consultation be noted.</li> <li>3. That Council commit to a new library and community hub to be constructed at the rear of the Town Hall Façade that will create a civic and cultural heart for the City.</li> <li>4. That Council support the incorporation of the Outback Archives into the proposed new library and cultural hub building as part of a broader cultural precinct development.</li> <li>5. That Council note the existing budget allocation of \$150,000 matched by a Commonwealth Grant for an activation study for the Central Business District (CBD), which provides funding for specialists to undertake the community engagement, design and provision of construction drawings and costings for the Cultural Precinct Development project.</li> <li>6. That Council commit a further \$150,000 as part of the 2018/19 budget to complete the design and construction plans for the library as a component of the cultural precinct development.</li> <li>7. That Council note discussions with BHP Billiton Foundation (BHPBF) around the requirement for any potential changes to project scope and required prior approvals by the BHPBF under</li> </ol>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>the Council - BHP Billiton Charitable Foundation agreement.</p> <p>8. That Council note that investment in these projects will allow Council to seek funding contributions for a project that will be 'construction ready'.</p> <p>9. That Council note that endorsement of this Cultural Precinct project and new Library and Community Hub will establish it as priority project for Broken Hill City Council with the Mayor, General Manager and Council staff using every opportunity to advocate for it on behalf of the Community.</p> <p>10. That the General Manager form a Steering Committee to guide the project.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>16 Mar 2018 - 4:07 PM - Leisa Bartlett</i></p> <p>GM advised: Project group being established and advocacy efforts underway.</p>		
<p>Ordinary Meeting of the Council 28 February 2018</p>	<p>False</p>	<p>Reports</p>
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 11/18 - DATED FEBRUARY 14, 2018 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2017</b> <span style="float: right;">12/160</span></p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 11/18 dated February 14, 2018, be received.</li> <li>2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.</li> <li>3. That Council note the projected 2017/18 operating deficit (before capital) is decreased by \$19,000 to \$1,821,000.</li> <li>4. That Council note the 2017/18 projected capital budget is increased by \$59,000 to \$11,825,000.</li> </ol> <p><b>RESOLUTION</b></p> <p>Minute No. 45748</p> <p>Councillor B. Algate moved )</p> <p>Councillor T. Kennedy seconded )</p> <p style="margin-left: 40px;">That the recommendation of item 17 be adopted.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>16 Mar 2018 - 4:10 PM - Leisa Bartlett</i></p> <p>GM advised: resolution actioned. COMPLETE</p>		
<p>Ordinary Meeting of the Council 28 February 2018</p>	<p>False</p>	<p>Reports</p>
<p><b>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 14/18 - DATED FEBRUARY 16, 2018 - REVIEW OF HERITAGE AWARDS 2018</b> <span style="float: right;">12/114</span></p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 14/18 dated February 16, 2018, be received.</li> <li>2. That the Heritage Awards Ceremony for 2018 not be held due to insufficient private Local Heritage Projects over the last 12 months.</li> <li>3. That Council investigate options to reinvigorate and increase participation in the Local Heritage Grant Scheme.</li> </ol>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b> Minute No. 45751 Councillor M. Browne moved ) Councillor T. Kennedy seconded )</p> <p>That the recommendation of item 20 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>15 Mar 2018 - 9:47 AM - Leisa Bartlett</i></p> <p>MPD&amp;C advised: Council's Heritage Adviser is investigating future options. COMPLETE</p>		
<p>Ordinary Meeting of the Council 28 February 2018</p>	<p>False</p>	<p>Reports</p>
<p><b><u>ITEM 21 – BROKEN HILL CITY COUNCIL REPORT NO. 15/18 – DATED FEBRUARY 05, 2018 – DEVELOPMENT APPLICATION 115/2017 – PROPOSED CONVERSION OF EXISTING SHED TO ALLOW FOR MEDICAL/ALLIED HEALTH STUDENTS AT EXISTING HEALTH SERVICES FACILITY – 333 MORGAN STREET, BROKEN HILL 11/467</u></b></p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 15/18 dated February 5, 2018, be received.</li> <li>2. That Development Application 115/2017 be approved, to allow for (i) the conversion and use of an existing shed as offices for allied health and medical students in conjunction with the existing Health Services Facility onsite at 333 Morgan Street, Broken Hill, and (ii) to establish carparking spaces onsite at 333 Morgan Street and part of 337 Morgan Street, Broken Hill.</li> <li>3. That Development Application 115/2017 be approved subject to the following conditions: <ul style="list-style-type: none"> <li>• Compliance with Building Code of Australia That all building work must be out in accordance with the provisions of the Building Code of Australia.</li> <li>• Consolidation That Lot A DP 386136 and Lot 9 DP 9298 shall be consolidated at the full cost to the developer. Evidence of the consolidation plan being registered with LPI NSW must be provided to Council within 6 months of the date of this approval.</li> <li>• Carparking  That carparking facilities clearly signposted shall be provided onsite. The number of spaces to be provided shall be 8. The car parking design must comply with Australian Standard 2890. Prior to the issue of an Occupation Certificate, the vehicle access and off street parking facilities must be constructed in accordance with the approved design and relevant Australian Standard.</li> <li>• Internal Access Driveways That the internal access driveway and parking spaces shall be all weather surfaces constructed of bitumen sealed pavement or equivalent to ensure that stormwater drains off the surface without interference to adjoining or neighbouring properties.</li> <li>• Operation Hours That the hours of operation shall be restricted to 8:30am to 5:30pm Monday to Friday with no work on Saturday, Sunday or Public Holidays.</li> <li>• Injury to Amenity That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.</li> <li>• Wastes That the site shall be maintained in a clean and tidy state at all times and all waste shall be stored in an approved waste storage area screened from view.</li> </ul> </li> </ol>		



Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
	<ul style="list-style-type: none"> <li>• Signage That the existing business sign at the front of 333 Morgan Street shall be removed. The sign shall be removed within 3 months of the date of this approval. Any new signage is subject to separate application to Council, and that application shall provide details of colour, size, location, height and method of illumination.</li> <li>• Parking Management Plan That the applicant/clinic operator shall develop a Parking Management Plan that outlines expectations for staff parking, including but not limited to, that staff shall park onsite; staff not to park on the footpath at any time and that staff must take all necessary measures to ensure that their vehicles movements do not cause unnecessary nuisance to the neighbourhood. The Plan must designate specific staff parking spaces. The Plan shall outline education measures it will take, such as leaflets and signage, that encourages clients to use the onsite parking spaces.</li> <li>• Construction certificate required               <ul style="list-style-type: none"> <li>a) Prior to the commencement of any work on the site, the person having the benefit of this consent:</li> <li>b) shall appoint a Principal Certifying Authority (PCA).</li> <li>c) a Construction Certificate is to be obtained from either Council or an Accredited Certifier. (All structural details and specifications showing compliance with the BCA must be provided).</li> <li>d) shall ensure a Construction Certificate is issued by the PCA.</li> <li>e) shall notify Council of their intention to commence the site works, at least 2 days prior to commencement of work.</li> </ul> </li> <li>• Damage from works All works are to be out so as not to cause damage to nearby public infrastructure, services and utilities, including Council's kerb and gutter, footpaths, water mains, sewer mains and roadways. All damage arising from demolition is to be made good and any necessary repairs and renovations out immediately at no cost to Council.</li> <li>• Occupation Certificate The Applicant is to obtain an Occupation Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority prior to occupation of the building.</li> <li>• Damage to Adjoining Properties All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must be observed at all times. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.</li> <li>• Staff numbers A maximum number of 2 health care professionals are permitted to work within the existing Health clinic building at any one time. Additional to this, a maximum number of 2 administration staff are permitted to work within the Health clinic building at any one time. The converted shed is to be used only by allied health/medical students.</li> <li>• Vehicular Access That a full concrete or paved driveway be provided from the existing kerb and gutter to the boundary alignment. Prior to work being undertaken, an Application must be made to Council's Infrastructure Department for "Construction of Private Works – Concreting/Paving on Council Reserve".</li> <li>• Landscaping Suitable low-maintenance landscaping must be provided and maintained by the applicant/operator. This landscaping shall be provided, within the subject site, along the dividing neighbour fences (in the front yard of the property) to soften the impact of the onsite carparking areas.</li> </ul>	

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b> Minute No. 45752 Councillor J. Nolan moved ) Councillor D. Gallagher seconded )</p>		
		That the recommendation of item 21 be adopted.
		CARRIED
<p>15 Mar 2018 - 9:47 AM - Leisa Bartlett Approval issued and applicant notified of Council's decision. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p><b>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 16/18 - DATED FEBRUARY 14, 2018 - DEVELOPMENT APPLICATION 156/2017 - PROPOSED STATUE OF ROY INWOOD VC ON THE FOOTPATH AT THE FRONT OF 403 ARGENT STREET, BROKEN HILL</b> <span style="float: right;">11/467</span></p>		
<p><b>RESOLUTION</b> Minute No. 45753 Councillor C. Adams moved ) Councillor M. Browne seconded )</p>		
		That the matter be deferred pending further discussions with staff on how any planning concerns may be able to be overcome should Council wish to approve DA156/2017.
		CARRIED
<p>15 Mar 2018 - 9:48 AM - Leisa Bartlett Extraordinary Council Meeting held. MPD&amp;S advised: DA Approval issued and applicant notified of Council's decision. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p><b>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 17/18 - DATED FEBRUARY 08, 2018 - WILLYAMA COMMON TRUST - LICENCE AGREEMENT FOR INSTALLATION OF WATER PIPELINE FROM KNOX STREET TO THORNDALE STATION</b> <span style="float: right;">11/214</span></p>		
<p><u>Recommendation</u></p>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 17/18 dated February 8, 2018, be received.</li> <li>2. That Council in its capacity as the Willyama Common Trust Manager enter into a 10 year licence agreement with the owners of Thorndale Station for the installation of a private water supply pipeline across Lot 7482 DP 1200701 and Lot 7488 DP 1200701.</li> <li>3. That Thorndale Station (Mr. C &amp; Mrs. S. Bright) cover all legal fees in the establishment of the licence agreement.</li> <li>4. That the Mayor and General Manager be delegated authority to sign the licence agreement under the Common Seal of Council in the absence of a Trust Seal.</li> </ol>		
<p><b>RESOLUTION</b> Minute No. 45754 Councillor B. Algate moved ) Councillor J. Nolan seconded )</p>		
		That the recommendation of item 23 be adopted.
		CARRIED
<p>15 Mar 2018 - 9:48 AM - Leisa Bartlett MPD&amp;C advised: Licence drafted and provided to applicant for the perusal.</p>		



Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p><b>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 18/18 - DATED FEBRUARY 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 377 HELD TUESDAY DECEMBER 5, 2017 AND MEETING NO 387 HELD FEBRUARY 6, 2018.</b> 11/397</p> <p><b>RESOLUTION</b></p> <p>Minute No. 45755</p> <p>Councillor M. Clark moved )</p> <p>Councillor J. Nolan seconded )</p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 18/18 dated February 15, 2018, be received.</li> <li>2. That the minutes for the Local Traffic Committee Meeting No. 377, held December 5, 2017 and Meeting No. 378, held February 6, 2018 be received.</li> <li>3. That Council sends correspondence to the Roads and Maritime Service and the Broken Hill Police Service seeking their reasoning/substantiation for objecting to the introduction of angle parking in Crystal Street adjacent to the new health service development.</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>15 Mar 2018 - 3:31 PM - David Zhao</i></p> <p>Minutes of the Local Traffic Committee Meeting NO 377 approved and adopted by the Council. Actions delegated to responsible officer.</p> <p>Minutes of the Local Traffic Committee Meeting No 378 approved and adopted by the Council. Actions delegated to responsible officer.</p>		
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p><b>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 19/18 - DATED NOVEMBER 15, 2017 - UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL</b> 11/232</p> <p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 19/18 dated November 15, 2017, be received.</li> <li>2. That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report.</li> <li>3. That Council notes that staff will meet with the Broken Hill Aero Club regarding negotiating a new lease as per advice from Council's solicitor and a report regarding a new lease will be provided to Council in due course.</li> </ol> <p><b>RESOLUTION</b></p> <p>Minute No. 45756</p> <p>Councillor J. Nolan moved )</p> <p>Councillor C. Adams seconded )</p> <p>That the recommendation of item 25 be adopted.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><i>16 Mar 2018 - 4:14 PM - Leisa Bartlett</i></p> <p>Advice being sought from Council's Solicitor re renewal of lease.</p>		
Ordinary Meeting of the Council 28 February 2018	False	Committee Reports
<p><b>ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 22/18 - DATED DECEMBER 20, 2017 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE</b> 13/145</p> <p><b>Recommendation</b></p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1. That Broken Hill City Council Report No. 22/18 dated December 20, 2017, be received.</p> <p>2. That Melanie Chynoweth be appointed as a community representative on the Community Strategic Plan Round Table Advisory Committee.</p> <p>3. That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Youth Council; and that Council sends correspondence to the Broken Hill Youth Council accordingly.</p> <p><i>14 Mar 2018 - 5:00 PM - Leisa Bartlett</i></p> <p>All processes complete to appoint new member. Constitution amended to include Youth Council representative. Invitation sent to Youth Council for a representative to attend future meetings. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Committee Reports
<p><b>ITEM 29 - BROKEN HILL CITY COUNCIL REPORT NO. 23/18 - DATED JANUARY 23, 2018 - MEMBERSHIP OF THE BROKEN HILL HERITAGE COMMITTEE</b> <span style="float: right;">15/87</span></p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 23/18 dated January 23, 2018, be received.</p> <p>2. That Council call for nominations for two community members with demonstrated expertise in heritage, arts, culture and/or event planning, for membership on the Broken Hill Heritage Committee.</p> <p>3. That Council acknowledge in writing the resignations of Mr. Gareth Thomas and Ms. Tracy Fraser and express its gratitude and appreciation for their contribution to the committee and the community.</p> <p><i>15 Mar 2018 - 5:35 PM - Razija Nu'man</i></p> <p>Advertisement for new community members submitted March 2018. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Committee Reports
<p><b>ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 24/18 - DATED FEBRUARY 21, 2018 - MEMBERSHIP OF THE MEMORIAL OVAL COMMUNITY COMMITTEE</b> <span style="float: right;">12/52</span></p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 24/18 dated February 21, 2018, be received.</p> <p>2. That Mr Christopher May be appointed as a community representative (Silver City Kennel Club) on the Memorial Oval Community Committee.</p> <p><i>14 Mar 2018 - 5:02 PM - Leisa Bartlett</i></p> <p>All process complete to appoint new member and advise Committee Secretary. COMPLETE</p>		
Ordinary Meeting of the Council 28 February 2018	False	Confidential Matters
<p><b>ITEM 37 - BROKEN HILL CITY COUNCIL REPORT NO. 29/18 - DATED DECEMBER 22, 2017 - T16/13 - BROKEN HILL ANIMAL POUND TENDER - CONFIDENTIAL</b> <span style="float: right;">T16/13</span></p> <p><b>(General Manager's Note:</b> This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 29/18 dated December 22, 2017, be received.</p>		

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT														
<p>2. That Council rejects the tender from Gettin There Pty Ltd.</p> <p>3. That Council do not invite fresh tenders for Tender T16/13 due to poor interest in the project from contractors.</p> <p>4. That Council enters into direct negotiations with contractors with a view to entering into a contract for the construction of a new animal Pound Facility subject to the provisions of clause 178(3) of the <i>Local Government (General) Regulation 2005</i> for the following reasons being:</p> <p>a) Poor interest from contractors locally and regionally in tender T16/13;</p> <p>b) High cost of ongoing advertisements in newspapers;</p> <p>c) Increased effectiveness of direct negotiations.</p> <p>5. That a further report be presented to Council subsequent to contractor negotiations.</p> <table border="1" data-bbox="231 784 1356 907"> <tr> <td colspan="2"><b>RESOLUTION</b></td> <td></td> </tr> <tr> <td colspan="2">Minute No. 45762</td> <td></td> </tr> <tr> <td>Councillor M. Browne moved</td> <td>)</td> <td rowspan="2">That the recommendation of item 37 be adopted.</td> </tr> <tr> <td>Councillor D. Gallagher seconded</td> <td>)</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">CARRIED</td> </tr> </table> <p><i>15 Mar 2018 - 9:50 AM - Leisa Bartlett</i></p> <p>GM advised: Project Working Group formed to pursue project build.</p>			<b>RESOLUTION</b>			Minute No. 45762			Councillor M. Browne moved	)	That the recommendation of item 37 be adopted.	Councillor D. Gallagher seconded	)			CARRIED
<b>RESOLUTION</b>																
Minute No. 45762																
Councillor M. Browne moved	)	That the recommendation of item 37 be adopted.														
Councillor D. Gallagher seconded	)															
		CARRIED														
<p>Ordinary Meeting of the Council 28 February 2018</p>	<p>False</p>	<p>Confidential Matters</p>														
<p><b>ITEM 38 - BROKEN HILL CITY COUNCIL REPORT NO. 30/18 - DATED FEBRUARY 08, 2018 - T18/1 - TENDER FOR RECONSTRUCTION OF FAILED SEALED PAVEMENT SECTIONS AWARD - CONFIDENTIAL</b> T18/1  <b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 30/18 dated February 8, 2018, be received.</p> <p>2. That Fulton Hogan Industries Pty Ltd be awarded the Contract for Tender T18/1.</p> <p>3. That Council accept the lump sum fee of \$1,343,940.18 ex. GST for all tendered works under T18/1.</p> <p>4. That Council accept the additional quotation to T18/1 from Fulton Hogan Industries Pty Ltd for Reconstruction of Kanandah Road Section 2 for \$213,240 ex. GST.</p> <table border="1" data-bbox="231 1456 1356 1579"> <tr> <td colspan="2"><b>RESOLUTION</b></td> <td></td> </tr> <tr> <td colspan="2">Minute No. 45763</td> <td></td> </tr> <tr> <td>Councillor C. Adams moved</td> <td>)</td> <td rowspan="2">That the recommendation of item 38 be adopted.</td> </tr> <tr> <td>Councillor J. Nolan seconded</td> <td>)</td> </tr> <tr> <td colspan="2"></td> <td style="text-align: right;">CARRIED</td> </tr> </table> <p><i>16 Mar 2018 - 4:19 PM - Leisa Bartlett</i></p> <p>GM advised: Tender awarded, works programmed for April 2018 COMPLETE</p> <p><i>15 Mar 2018 - 3:36 PM - Leisa Bartlett</i></p> <p>Fulton Hogan Industries Pty Ltd have been advised of their award of Tender T18/1 for the Reconstruction of Failed Sealed Pavement Sections. A successful Letter is being prepared as well as formal contract administered under the Australian Standard AS 4000-1997 General Conditions of Contract prepared by Council's lawyers Redenbach Lee Lawyers.</p>			<b>RESOLUTION</b>			Minute No. 45763			Councillor C. Adams moved	)	That the recommendation of item 38 be adopted.	Councillor J. Nolan seconded	)			CARRIED
<b>RESOLUTION</b>																
Minute No. 45763																
Councillor C. Adams moved	)	That the recommendation of item 38 be adopted.														
Councillor J. Nolan seconded	)															
		CARRIED														

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT									
Ordinary Meeting of the Council 28 February 2018	False	Confidential Matters									
<p><b>ITEM 39 - BROKEN HILL CITY COUNCIL REPORT NO. 31/18 - DATED FEBRUARY 09, 2018 - EVENT SPONSORSHIP - ROUND TWO - 2017/18 - CONFIDENTIAL</b> 11/117</p> <p><b>(General Manager's Note:</b> This report considers information of a commercial nature and details that may confer a commercial advantage on competitors/other events and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 31/18 dated February 9, 2018, be received.</li> <li>2. That Council adopts the recommendations for Event Sponsorship for applications received for Round 2 of 2017-2018 being for:</li> <li>3. Sponsorship of \$10,000.00 for AGFAIR</li> <li>4. Sponsorship of \$5,000.00 for Broken Hill Art Exchange Desert Equinox Solar and Wind Art Prize, exhibition and associated activities 2018</li> </ol> <p><b>RESOLUTION</b></p> <table border="0"> <tr> <td>Minute No. 45764</td> <td></td> <td></td> </tr> <tr> <td>Councillor B. Licul moved</td> <td>)</td> <td>That the recommendation of item 39 be adopted.</td> </tr> <tr> <td>Councillor M. Clark seconded</td> <td>)</td> <td></td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>16 Mar 2018 - 4:20 PM - Leisa Bartlett</p> <p>Resolution actioned. COMPLETE</p>			Minute No. 45764			Councillor B. Licul moved	)	That the recommendation of item 39 be adopted.	Councillor M. Clark seconded	)	
Minute No. 45764											
Councillor B. Licul moved	)	That the recommendation of item 39 be adopted.									
Councillor M. Clark seconded	)										
Ordinary Meeting of the Council 28 February 2018	False	Confidential Matters									
<p><b>ITEM 40 - BROKEN HILL CITY COUNCIL REPORT NO. 32/18 - DATED FEBRUARY 08, 2018 - PROPOSED LICENCE TO WATER NSW FROM WILLYAMA COMMON TRUST - CONFIDENTIAL</b> 11/63</p> <p><b>(General Manager's Note:</b> This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 32/18 dated February 8, 2018, be received.</li> <li>2. That the Willyama Common Trust seeks Ministerial approval to enter into a two year licence agreement with WaterNSW for the installation of a water supply pipeline across part of the Willyama Common being Lot 7300 DP 1179131.</li> <li>3. That WaterNSW be responsible for all legal costs associated with the negotiation and finalisation of this licence agreement inclusive of costs associated with the creation of a future easement as required.</li> <li>4. That documents required to be sealed by the Willyama Common Trust be executed by the Mayor and General Manager under Council's Seal in the absence of a Trust Seal.</li> </ol> <p><b>RESOLUTION</b></p> <table border="0"> <tr> <td>Minute No. 45765</td> <td></td> <td></td> </tr> <tr> <td>Councillor M. Browne moved</td> <td>)</td> <td>That the recommendation of item 40 be adopted.</td> </tr> <tr> <td>Councillor B. Licul seconded</td> <td>)</td> <td></td> </tr> </table> <p style="text-align: right;">CARRIED</p> <p>15 Mar 2018 - 9:51 AM - Leisa Bartlett</p> <p>MPD&amp;C advised: Draft licence prepared and provided to Water NSW for their review and approval.</p>			Minute No. 45765			Councillor M. Browne moved	)	That the recommendation of item 40 be adopted.	Councillor B. Licul seconded	)	
Minute No. 45765											
Councillor M. Browne moved	)	That the recommendation of item 40 be adopted.									
Councillor B. Licul seconded	)										

Printed: Tuesday, 20 March 2018 11:01:37 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT									
Ordinary Meeting of the Council 28 February 2018	False	Confidential Matters									
<p><b>ITEM 41 - BROKEN HILL CITY COUNCIL REPORT NO. 33/18 - DATED FEBRUARY 07, 2018 - PROPOSED LEASES TO WATER NSW - CONFIDENTIAL</b> <span style="float: right;">15/103</span></p> <p><b>(General Manager's Note:</b> This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 33/18 dated February 7, 2018, be received.</li> <li>2. That Council lease Lot 2393 DP 757298 and Lot 1 DP 601770 to Water NSW for the installation of a new water pipeline and associated works.</li> <li>3. That the term of both leases be for two years.</li> <li>4. That Water NSW be responsible for all legal costs associated with the negotiation and finalisation of these lease agreements inclusive of costs associated with the creation of future easements where appropriate.</li> <li>5. That documents required to be sealed be executed by the Mayor and General Manager under Council's Seal.</li> </ol> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td data-bbox="231 902 379 925"><b>RESOLUTION</b></td> <td data-bbox="805 902 1361 952"></td> </tr> <tr> <td data-bbox="231 925 790 952">Minute No. 45766</td> <td data-bbox="805 952 1361 996"></td> </tr> <tr> <td data-bbox="231 952 790 978">Councillor J. Nolan moved )</td> <td data-bbox="805 952 1361 996" rowspan="2">That the recommendation of item 41 be adopted.</td> </tr> <tr> <td data-bbox="231 978 790 1005">Councillor B. Algate seconded )</td> </tr> <tr> <td colspan="2" data-bbox="1257 1005 1361 1028" style="text-align: right;"><b>CARRIED</b></td> </tr> </table> <p><i>15 Mar 2018 - 9:51 AM - Leisa Bartlett</i></p> <p>MPD&amp;C advised: Draft leases prepared and provided to Water NSW for their review and approval.</p>			<b>RESOLUTION</b>		Minute No. 45766		Councillor J. Nolan moved )	That the recommendation of item 41 be adopted.	Councillor B. Algate seconded )	<b>CARRIED</b>	
<b>RESOLUTION</b>											
Minute No. 45766											
Councillor J. Nolan moved )	That the recommendation of item 41 be adopted.										
Councillor B. Algate seconded )											
<b>CARRIED</b>											

## COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 41/18 - DATED MARCH 13, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD OCTOBER 17, 2017, NOVEMBER 21, 2017 AND FEBRUARY 20, 2018. (12/51)..... 275
  
2. BROKEN HILL CITY COUNCIL REPORT NO. 42/18 - DATED MARCH 14, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 6 MARCH 2018 (12/52) ..... 283
  
3. BROKEN HILL CITY COUNCIL REPORT NO. 43/18 - DATED MARCH 15, 2018 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD 17 JANUARY 2018 (12/46)..... 288

ORDINARY MEETING OF THE COUNCIL

March 13, 2018

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 41/18

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD OCTOBER 17, 2017, NOVEMBER 21, 2017 AND FEBRUARY 20, 2018. 12/51

**Recommendation**

1. That Broken Hill City Council Report No. 41/18 dated March 13, 2018, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held October 17, 2017 be received.
3. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held November 21, 2017 be received.
4. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held February 20, 2018 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held October 17, 2017 and November 21, 2017 and February 20, 2018 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held October 17, 2017 and November 21, 2017 and February 20, 2018 for Council's endorsement.

**Strategic Direction:**

- |                |         |   |
|----------------|---------|---|
| Key Direction: | 1.      | Our Community   |
| Objective:     | 1.4     | Our built environment supports our quality of life              |
| Function:      |         | Open Spaces   |
| DP Action:     | 1.4.1.7 | Provide parks and open spaces for passive recreational activity |

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the *Local Government Act 1993* (Section 355).

**Attachments**

1. MINUTES - Friends of the Flora and Fauna of the Barrier Ranges- 20 February 2018



2. MINUTES - Friends of the Flora and Fauna of the Barrier Ranges- 21 November 2017



3. MINUTES - Friends of the Flora and Fauna of the Barrier Ranges- 17 October 2017



ANDREW BRUGGY  
MANAGER INFRASTRUCTURE

JAMES RONCON  
GENERAL MANAGER



**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES S355 COMMITTEE MEETING HELD  
28 FEBRUARY 2018 AT 4PM – COUNCIL CHAMBER,  
240 BLENDE STREET, BROKEN HILL**

**12/51**

1. **Present:** John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Councillor Marion Browne, David Spielvogel, Jill Spielvogel, Sue Spangler, Gaylene Ford, Ronald Tumes, Geoffrey Hoare, Paul Reed, Rosalind Molesworth, Sandra Havran and Darrell Ford (BHCC).
2. **Apologies:** Anne Evers, Evan Scott, Emily Scott, Dean Fletcher, Jeff Crase, Ray Allen, Lyn Campigli, Jamie Scott, Michael Ford and Nevada Ford.  
**Non-Attendance:** Eve-Lyn Kennedy and Alison Gander.
3. **Confirmation of Minutes of Previous Meeting:**  
**Previous minutes:** 21 November 2017  
Moved: Sue Spangler  
Seconded: David Spielvogel
4. **Business arising from Previous Minutes:** Nil
5. **Correspondence:** Nil
6. **Update on Action List Items:**
  - 6.1 Working Bee – Ongoing  
**Date:** Saturday, 24 March 2018  
**Time:** 9am at Ranger Hut
  - 6.2 Identification Cards – As required
  - 6.3 Cold Set – Bitumen pouring over crushed paths - Pending
7. **Reports:**
  - 7.1 Tourist Numbers  
Tourist numbers are down due to weather. Silver City Tours are taking Indian Pacific passengers out to the Sculptures around 7:15am, on average there are about 70 visitors.
  - 7.2 Feeding Kangaroos  
Feeding Kangaroos on weekends down the bottom only.
  - 7.3 Volunteers  
MLC Girls from Sydney are coming to Broken Hill and would like to do volunteer work. There will be one group in April and two groups in June. Each group will do approximately 3 hours.
  - 7.4 Solar Gates  
Planning to install solar gates at campsite to stop people using showers and vandalism during the day when rangers and volunteers are doing other works.

**Rosters:**

February 2018

- 24 – 25/02 Darrell Ford

March 2018

- 03 - 04/03 Gay and Michael Ford
- 17 – 18/03 Darrell Ford
- 24 – 25/03 Sue Spangler

Easter Darrell Ford

**8. General Business:**

8.1 Working Bee

**Date:** Saturday, 24 March 2018.

**Time:** 9am at Ranger Hut

Anyone wishing to attend a working bee must inform Darrell at least three days prior to the scheduled date.

9. **Next Meeting:** Tuesday, 20 March 2018 – Council Chamber – 4pm

10. **Meeting Closed:** 4:19 pm

**Action List:**

<p><b>6.1 Working Bee</b></p> <p><u>Date:</u> Saturday, 24 March 2018</p> <p><u>Time:</u> 9am at Ranger Hut</p>	<p><b>Those available</b></p>
<p><b>6.2 Identification Cards - As required</b></p>	<p><b>Customer Relations</b></p>
<p><b>6.3 Cold Set – bitumen pouring over crushed paths - pending</b></p>	<p><b>D Ford - Ranger</b></p>

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES S355 COMMITTEE MEETING HELD  
21 NOVEMBER 2017 AT 4PM – COUNCIL CHAMBER,  
240 BLEND STREET, BROKEN HILL**

**12/51**

1. **Present:** John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Councillor Marion Browne, David Spielvogel, Dean Fletcher, Sue Spangler, Ann Evers, Gaylene Ford, Ronald Tumes, Geoffrey Hoare, Sandra Havran, Jeff Crase, Lyn Campigli, Rosalind Molesworth and Darrell Ford (BHCC).

2. **Apologies:** Jill Spielvogel, Jamie Scott, Paul Reed, Ray Allen, Michael Ford and Nevada Ford.

**Non-Attendance:** Eve-Lyn Kennedy and Alison Gander.

3. **Confirmation of Minutes of Previous Meeting:**

**Previous minutes:** 17 October 2017

Moved: Jeff Crase

Seconded: Sandra Havran

4. **Business arising from Previous Minutes:** Nil

5. **Correspondence:** Nil

6. **Update on Action List Items:**

6.1 Working Bee – Ongoing

6.2 Identification Cards – As required

6.3 Cold Set – Bitumen pouring over crushed paths - Pending

7. **Reports:**

7.1 Starview Primitive Campsite

Congratulations to Darrell Ford on his efforts to get the Starview Primitive Campsite up and running. The campsite was officially opened by Councillor Adams and Darrell Ford on Saturday, 4 November 2017. Thank you to those committee members who attended the opening.

8. **Rosters:**

January 2018

- 06 - 07/01 Lyn Campigli
- 13 - 14/01 Dean Fletcher
- 20 – 21/01 David and Jill Spielvogel
- 27 – 28/01 Ann Evers

9. **General Business:**

9.1 Starview Primitive Campsite

Stays are limited to a maximum of two nights. The tent-site has already been used.

9.2 End of Year Function

**Date:** Friday, 1 December 2017

A Bus will depart approximately 6pm from the front of the Visitor Information Centre.

9.3 Message from Chairperson

The Chairperson thanked the committee for all their help throughout the year and wished them all a Merry Christmas.

**10. Next Meeting:** Tuesday, 20 February 2018 – Council Chamber – 4pm

**11. Meeting Closed:** 4:30 pm

**Action List:**

<b>6.1 Working Bee</b>	<b>Ongoing</b>
<b>6.2 Identification Cards - <i>As required</i></b>	<b>Customer Relations</b>
<b>6.4 Cold Set – bitumen pouring over crushed paths - <i>pending</i></b>	<b>D Ford - Ranger</b>

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES S355 COMMITTEE MEETING HELD  
17 OCTOBER 2017 AT 4PM – COUNCIL CHAMBER,  
240 BLENDE STREET, BROKEN HILL** **12/51**

1. **Present:** John Rogers (Chairperson), Gaylene Ford, Ronald Tumes, Geoffrey Hoare, Sandra Havran, Jeff Crase, Darrell Ford (BHCC).

2. **Apologies:** Kellie Scott (Vice Chairperson), Councillor Marion Browne, David Spielvogel, Jill Spielvogel, Dean Fletcher, Ray Allen, Sue Spangler, Jamie Scott, Michael Ford, Nevada Ford, Paul Reed, Rosalind Molesworth and Ann Evers.

**Non-Attendance:** Lyn Campigli, Alison Gander and Eve-Lyn Kennedy.

**3. Confirmation of Minutes of Previous Meeting:**

**Previous minutes:** 19 September 2017

Moved: Sandra Havran

Seconded: Ronald Tumes

**4. Business arising from Previous Minutes:** Nil

**5. Correspondence:** Nil

**6. Update on Action List Items:**

6.1 Working Bee – Ongoing

Date: **Saturday, 4 November 2017**

Time: **9:00am start at Top Office**

6.2 Identification Cards – As required

6.3 Paving Walk Way – Completed

6.4 Cold Set – Bitumen pouring over crushed paths - Pending

**7. Reports:**

7.1 Dams

20mm of rain received and dams are now quarter full.

7.2 Tourist Numbers

Tourist numbers are declining.

7.3 Electronic Front Gate

Volunteers to be shown how to use new electric gate.

8. **Rosters:** February 2018 to be updated before end of December 2017.

9. **General Business:**

9.1 Working Bee

Anyone wishing to attend a working bee must inform Darrell at least three days prior to the scheduled date.

10. **Next Meeting:** Tuesday, 21 November 2017 – Council Chamber – 4pm

11. **Meeting Closed:** 4:27pm

**Action List:**

<b>6.1 Working Bee</b> <u>Date:</u> Saturday, 4 November 2017 <u>Time:</u> 9:00am start at Top Office	<b>Those available</b>
<b>6.2 Identification Cards - As required</b>	<b>Customer Relations</b>
<b>6.4 Cold Set – bitumen pouring over crushed paths - pending</b>	<b>D Ford - Ranger</b>

## ORDINARY MEETING OF THE COUNCIL

March 14, 2018

**ITEM 2****BROKEN HILL CITY COUNCIL REPORT NO. 42/18**

**SUBJECT:** MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 6 MARCH 2018 12/52

**Recommendation**

1. That Broken Hill City Council Report No. 42/18 dated March 14, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Meeting held 6 March 2018 be received.

**Executive Summary:**

Council has received minutes from the Memorial Oval Community Committee Meeting held 6 March 2018 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Memorial Oval Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held 6 March 2018 for Council's endorsement.

**Strategic Direction:**

Key Direction: 4. Our Leadership  
Objective: 4.3 We Unite to Succeed  
Function: Leadership and Governance  
DP Action: 4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Key Direction: 1. Our Community  
Objective: 1.4 Our built environment supports our quality of life  
Function: Open Spaces  
DP Action: 1.4.1.7 Provide parks and open spaces for passive recreational activity

**Relevant Legislation:**

The Memorial Oval Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

**Financial Implications:**

Nil.

**Attachments**

1. [↓](#) Minutes - Memorial Oval Community Committee Meeting 06-03-2018

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE

JAMES RONCON  
GENERAL MANAGER

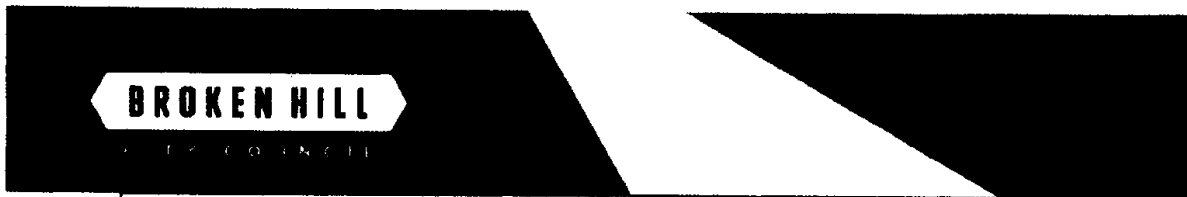




**ORDINARY MEETING MINUTES TEMPLATE**  
**MEMORIAL OVAL COMMUNITY COMMITTEE MINUTES.**

<b>Date</b>	<b>06/03/18</b>	<b>Time Meeting opened:</b> <b>7.00pm</b>	<b>Time Meeting closed:</b> <b>8.15pm</b>
<b>Location:</b>	Show Office Memorial Oval		
<b>Present:</b>	Ray Steer, Dennis Cetinich, Tristen Savage, Chris May, Gary Schindler, Tanya Martyn, John Ralph.		
<b>Absent</b>	AFL-BH, Jody Whitehair, Dave Gallagher, Jarrod Paul		

AGENDA	MOVED BY	SECONDED
<p><b>Welcome:</b> The President Ray Steer welcomed all attending Members to the Meeting.</p> <p><b>Apologies:</b> Bruce McIntosh, Tony Camilleri.</p>	T.Martyn.	C.May.
<p><b>Confirmation of Minutes from previous meeting held:</b></p> <p>AGM 6<sup>th</sup> February 2018.</p>	T.Martyn..	C.May.
<p><b>Correspondence In:</b></p> <p><b>Dean Martin CBHFC:</b> Complaints re them not getting the date for their oldtimers weekend, 7 permanent Dates for the next 7 years re their oldtimers Weekend.</p> <p><b>BHHRC:</b> Requesting that the oval be cleanedup for their St Patricks Night.</p> <p><b>HRNSW:</b> Informing Council re bad Lighting in the Stables, Parade Ring, Track and Towers, this matter needs reviewed and rectified.</p> <p><b>Correspondence Out:</b> Nil.</p>	T.Savage.	D.Cetinich.



AGENDA	MOVED BY	SECONDED
<p><b>Reports:</b> _CBHFC: 26/2/2018 again used the Oval without booking it.</p> <p><b>Financial Report:</b> February 2018 Bank Balance: \$20,969.93 Debtors: CBHFC-\$2,750.00 OBRL- \$600.00</p>	T.Savage.	C.May.
<p><b>Events/ Bookings:</b> Harness Racing: 10/16 March 2018. Burke Ward School: 1 May 2018. BHHS: 18 May 2018. SCKC Dog Club: 25/26/27 May 2018. ICARE: 28/29 May 2018. BH Dog Club: 10/11/12 August 2018 Silver City Show: 13/14/15 September 2018. Rockfest: November</p>		
<p><b>General Business:</b> CBHFC: Mark the Oval asap, forward a quartely account in advance. Caravan Park: Gary Schindler informed the Committee that this was out of our scope, this matter will now be taken off the MOCC Agenda. MOCC Vehicle: All necessary papers including the Trailer have been forwarded to the Council. Market Day: Easter Sunday 1 April 2018. Dennis Cetinich: Apology for the next Meeting. Ebay: Check if they have a Ford Key. Committee Meetings: Will now commence at 6.30pm.</p>		
<p><b>Work, Health and Safety:</b></p>		



AGENDA	MOVED BY	SECONDED
<p><b>Future Agenda Items:</b>                      New Mower 4,000.00.                      New Lighting/Main Gates 2,500.00.                      Floodlight Carpark/Stables 2,000.00.                      Upgrade Toilet Facilities 10,000.00.                      Instal. Grandstand Seating 5,000.00.</p>		
<p><b>Next Meeting:</b>                      Tuesday 10<sup>th</sup> April 2018 at 7pm.</p>		
<p><b>Meeting Closed:</b>                      There being no further business the Chairperson declared the meeting closed at <b>8.15 pm.</b></p>		

## ORDINARY MEETING OF THE COUNCIL

March 15, 2018

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 43/18

SUBJECT: MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY  
ADVISORY COMMITTEE MEETING HELD 17 JANUARY 2018 12/46

**Recommendation**

1. That Broken Hill City Council Report No. 43/18 dated March 15, 2018, be received.
2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 17 January 2018 be received.

**Executive Summary:**

Council has received minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting for endorsement by Council.

**Report:**

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Regional Art Gallery Advisory Committee has submitted minutes from its meeting held 17 January 2018 for Council's endorsement.

Council will note that the Minutes refer to 3.6 of the s355 Advisory Committee Manual which states among a listing of reasons for members vacating office:

***3.6 Member Vacation of Office***

A person shall cease to be a member of a Committee if the:

- member is absent for three (3) consecutive meetings without leave from meetings of the Committee;

Resignations, or a Committee member ceasing to hold office because of any one of the above circumstances, will be reported to Council for information and any action if required

The Minutes indicate that the Committee Members were reminded in the meeting that this section will be implemented in future.

In order to support the Committee in this resolution, Council needs to note that such absences without leave will also apply to Councillors as well as community members who are part of the Committee.

Should this section of the Manual be implemented, a report will come to Council in the usual manner seeking replacement. However, it also provides an opportunity for the Committee to

consider whether the current Committee size of thirteen persons is a workable size for achieving a quorum and for Council to take the advice of the Committee on this matter.

**Strategic Direction:**

Key Direction: 4. Our Leadership  
Objective: 4.3 We Unite to Succeed  
Function: Leadership and Governance  
DP Action: 4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

**Relevant Legislation:**

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Regional Art Gallery Advisory Committee Constitution and the *Local Government Act, 1993* (Section 355).

**Financial Implications:**

Nil.

**Attachments**

1. [↓](#) Minutes - Broken Hill Regional Art Gallery Advisory Committee 17/01/2018

RAZIJA NU'MAN  
DIRECTOR CORPORATE

JAMES RONCON  
GENERAL MANAGER



**ORDINARY MEETING MINUTES TEMPLATE**

*Minutes for January Meeting  
 Confirmed by: Jenny, Simon  
 Cattonar, Molesworth  
 Signed Chairperson Maureen C  
 14/31*

MINUTES – Art Gallery Advisory Committee

<b>Date</b>	<b>17/01/2018</b>	<b>Time Meeting opened: 1715</b>	<b>Time Meeting closed: 1845</b>
Location	Broken Hill Regional Art Gallery		
Present	Cr. Maureen Clark, Tara Callaghan (non-member), Cr. Licul, Prof Simon Molesworth, Jenny Cattonar, Tracy Fraser, Andrew Gosling, Rick Ball, Clark Barrett, Iris Dobbin		
Apologies	Robyn Taylor, Susanne Olsen, Eve-lyn Kennedy		
Absent	Cr Ron Page, John Sloane		
Next Meeting	March 14, 2018		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies		
Confirmation of Minutes from previous meeting held <i>Nb U22 2017</i>	Rick Ball	Andrew Gosling
<p>Correspondence: NIL</p> <ul style="list-style-type: none"> <li>Correspondence In</li> </ul> <p><i>Update from Chair about Natasha Bearman resignation and a suggestion to not replace the position based on the number of members in the committee and troubles with reaching a quorum.</i></p> <p><i>Prof. Simon Molesworth offered to resign because he cannot attend meetings in person. Tara will investigate linking Simon into the meetings via phone or computer. This was carried over to the next meeting due to time constraints with covering all General Business in this meeting</i></p> <p><i>Update from Cr. Clark outlining the policy around apologies and which will be acted on in the future, which is laid out in the 355 Advisory Committee constitution pg 12: 3.6 Member Vacation of Office... A person shall cease to be a member of a Committee if the member is absent for three (3) consecutive meetings without leave from meetings of the Committee;</i></p> <ul style="list-style-type: none"> <li>Correspondence Out</li> </ul>		
<p>Reports:</p> <ul style="list-style-type: none"> <li>NIL</li> </ul>		

**QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS**

1. QUESTIONS ON NOTICE NO. 3/18 - DATED MARCH 07, 2018 - COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2017 COUNCIL MEETING (11/141, 11/467, 11/49) ..... 292

ORDINARY MEETING OF THE COUNCIL

March 7, 2018

**ITEM 1**

QUESTIONS ON NOTICE NO. 3/18

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE  
DECEMBER 2017 COUNCIL MEETING 11/141, 11/467, 11/49

**Summary**

This report provides responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the February 2018 Council Meeting.

**Recommendation**

1. That Questions On Notice No. 3/18 dated March 7, 2018, be received.

**Background**

Following are responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the February 2018 Council Meeting.

<p>Question:</p>	<p><u>Council’s Public Art Policy</u> 11/467</p> <p><i>The Mayor took a question on notice from Councillor Kennedy regarding Council’s Public Art Policy and whether Development Applications had been submitted for all public murals in Broken Hill, and whether they were compliant with Council’s Public Art Policy?</i></p>
<p>Response:</p>	<p>Development applications have been lodged in the past for murals on buildings that have been identified as a heritage item in the <i>Broken Hill Local Environmental Plan 2013</i> or that is located within a heritage precinct. Some of the approvals were done retrospectively where possible. Buildings that are not heritage listed or located within a heritage precinct are exempt from development approval.</p> <p>Meaning of “development” as defined in the <i>Environmental Planning and Assessment Act 1979</i>:</p> <p>(cf previous s 4)</p> <p>(1) For the purposes of this Act, development is any of the following:</p> <p>(a) the use of land,</p> <p>(b) the subdivision of land,</p> <p>(c) the erection of a building,</p> <p>(d) the carrying out of a work,</p>



	<p>(e) the demolition of a building or work,</p> <p>(f) any other act, matter or thing that may be controlled by an environmental planning instrument.</p> <p>(2) However, development does not include any act, matter or thing excluded by the regulations (either generally for the purposes of this Act or only for the purposes of specified provisions of this Act).</p> <p>(3) For the purposes of this Act, the carrying out of development is the doing of the acts, matters or things referred to in subsection (1).</p> <p>Henceforth, the painting of a mural is defined as development. The three fold classification of development is (i) development permissible without consent, (ii) development permissible with consent and (iii) development that is prohibited.</p> <p>Unless an Environmental Planning Instrument specifically exempts the painting of murals from development consent, development consent must be acquired from the consent authority. The painting of murals falls within the classification of development that requires consent.</p>
Question:	<p><u>Quarterly Budget Review Statement for Period Ending December 31, 2017</u> 12/160</p> <p><i>Councillor Kennedy asked when the state grant funds would be available for works at the Broken Hill Tennis Association tennis courts and Patton Park.</i></p>
Response:	<p>Funding letters were sent in the week commencing 26 February 2018 by the NSW Government to successful applicants.</p>
Question	<p><u>Minutes of the Local Traffic Committee Meetings</u> 11/397</p> <p><i>The Mayor took a question on notice from Councillor Kennedy regarding whether the "state highway" designation of Crystal Street can be removed?</i></p>
Response:	<p>This matter will be raised at a meeting is scheduled for the 1<sup>st</sup> May 2018 with the new RMS Regional Director, Alistair Lunn.</p>

### Attachments

There are no attachments for this report

JAMES RONCON  
GENERAL MANAGER

## **CLOSED**

### **Council Meeting to be held** **Wednesday, March 28, 2018**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 44/18 - DATED MARCH 08, 2018 - PROGRESS REPORT - PROBITY AUDIT REVIEW - CIVIC CENTRE REFURBISHMENT PROJECT AV CONTRACT - CONFIDENTIAL**

**(General Manager's Note:** This report considers probity audit of Telstra contractual arrangements with Council and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 45/18 - DATED MARCH 12, 2018 - ACCESS ARRANGEMENT FOR EXPLORATION LICENCE EL5818 WILLYAMA COMMON - CONFIDENTIAL**

**(General Manager's Note:** This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

3. **BROKEN HILL CITY COUNCIL REPORT NO. 46/18 - DATED MARCH 13, 2018 - PROPOSED EASEMENT FOR ACCESS THROUGH PART OF THE WILLYAMA COMMON - CONFIDENTIAL**

**(General Manager's Note:** This report considers a proposed easement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).