

June 19, 2018

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, JUNE 27, 2018

Please address all communications to:
The General Manager
240 Blende Street
PO Box 448
Broken Hill NSW 2880
Phone 08 8080 3300
Fax 08 8080 3424
council@brokenhill.nsw.gov.au
www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, June 27, 2018** commencing at 6:30pm to consider the following business: ABN 84 873 116 132

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters



JAMES RONCON
GENERAL MANAGER

LIVE STREAMING OF COUNCIL MEETINGS

PLEASE NOTE: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.
The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.
Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday,
May 30, 2018.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
MAY 30, 2018

Meeting commenced at 6:30pm

PRESENT:

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor)
Councillors C. Adams, M. Clark, D. Gallagher, T. Kennedy, B. Licul and
R. Page.

General Manager, Director Corporate, Chief Financial Officer,
Communication and Community Engagement Coordinator, Manager
Planning Development and Compliance, Governance Officer and Executive
Support Officer.

Media (3), Members of the Public (15).

APOLOGIES:

Councillors B. Algate and J. Nolan.

RESOLUTION

Minute No. 45815

Councillor M. Clark moved)

Councillor M. Browne seconded)

That the apologies submitted on behalf of
Councillors Algate and Nolan be accepted and
leave of absence granted.

CARRIED

PRAYER

Councillor Adams delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country.

PUBLIC FORUM

Nil

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45816

Councillor M. Clark moved)

Councillor D. Gallagher seconded)

That the Minutes of the Ordinary Meeting of the
Council of the City of Broken Hill held April 26,
2018 be confirmed.

CARRIED

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RESOLUTION

Minute No. 45817

Councillor C. Adams moved
Councillor M. Clark seconded

)
)

That the Minutes of the Extraordinary Meeting of
the Council of the City of Broken Hill held May
21, 2018 be confirmed.

CARRIED

DISCLOSURE OF INTEREST

Nil.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

Nil.

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

Nil.

REPORTS

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 70/18 - DATED MAY 11, 2018 - ANNUAL
FEES - MAYOR AND COUNCILLORS**

11/20

Resolved:

1. That Broken Hill City Council Report No. 70/18 dated May 11, 2018, be received.
2. That effective 1 July 2018, the Local Government Remuneration Tribunal annual fee increase of 2.5% for 2018/2019 financial year be applied to the current fees for the Mayor and Councillors.
3. That allocation of a fee for the Deputy Mayor when acting in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed.
4. That Councillors wishing not to have the 2.5% fee increase applied to their current Councillor allowance, advise the General Manager by 30 June 2018.

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RESOLUTION

Minute No. 45818

Councillor M. Browne moved)

Councillor B. Licul seconded)

CARRIED
On the casting vote of the Mayor

A Division was called which resulted in:

FOR: Crs Browne, Licul, Turley and M Clark

AGAINST: Crs Adams, Gallagher, T Kennedy and R Page

ABSENT: Crs Algate and Nolan

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 71/18 - DATED MAY 21, 2018 - BROKEN
HILL CITY COUNCIL'S COMMITMENT TO FAR WEST JOINT ORGANISATION**

11/173

Motion

Councillor D. Gallagher moved)

Councillor C. Adams seconded)

1. That Broken Hill City Council Report No. 71/18 dated May 21, 2018, be received.
2. That, in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Broken Hill City Council (Council) resolves:
 - a) That the Council inform the Minister for Local Government (Minister) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
 - b) To approve the inclusion of the Council's area in the Joint Organisation's area.
 - c) That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
 - Balranald Shire Council
 - Central Darling Shire Council
 - Wentworth Shire Council
 - d) That the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.

Amendment

Councillor T. Kennedy moved)

Councillor M. Clark seconded)

1. That Broken Hill City Council Report No. 71/18 dated May 21, 2018, be received.
2. That Council seeks a further assurance from the Minister for Local Government that

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Council can leave the Joint Organisation (if
Council so resolves).

CARRIED

Councillor Browne foreshadowed an amendment prior to the current amendment being voted, the foreshadowed amendment being that Council adopts the report recommendation pending an assurance from the Minister for Local Government that Council can leave the Joint Organisation (if Council so resolves).

The amendment becomes the motion.

Motion

Councillor T. Kennedy moved
Councillor M. Clark seconded

-) 1. That Broken Hill City Council Report No.
) 71/18 dated May 21, 2018, be received.
2. That Council seeks an assurance from the
Minister for Local Government that Council
can leave the Joint Organisation (if Council
so resolves).

Amendment

Councillor M. Browne moved
Councillor D. Gallagher seconded

-) 1. That Broken Hill City Council Report No.
) 71/18 dated May 21, 2018, be received.
2. That subject to advice from the NSW
Government, the following resolution be
forwarded to the Office of Local Government.
3. That, in accordance with Part 7 of Chapter 12
of the Local Government Act 1993 (Act), the
Broken Hill City Council (Council) resolves:
- a) That the Council inform the Minister of
the Council's endorsement of the
Minister recommending to the
Governor the establishment of a Joint
Organisation (Joint Organisation) in
accordance with this resolution.
- b) To approve the inclusion of the
Council's area in the Joint
Organisation's area.
- c) That the Joint Organisation be
established to cover the Council's area
and any one or more of the following
council areas:
- Balranald Shire Council
 - Central Darling Shire Council
 - Wentworth Shire Council

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- d) That the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.

CARRIED

The amendment becomes the motion.

RESOLUTION

Minute No. 45819

Councillor M. Browne moved)

Councillor D. Gallagher seconded)

1. That Broken Hill City Council Report No. 71/18 dated May 21, 2018, be received.
2. That subject to advice from the NSW Government, the following resolution be forwarded to the Office of Local Government.
3. That, in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Broken Hill City Council (Council) resolves:
 - a) That the Council inform the Minister of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution.
 - b) To approve the inclusion of the Council's area in the Joint Organisation's area.
 - c) That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:
 - Balranald Shire Council
 - Central Darling Shire Council
 - Wentworth Shire Council
 - d) That the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.

CARRIED

ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 72/18 - DATED MAY 21, 2018 - ANNUAL REVIEW OF KEY DIRECTION WORKING GROUPS

16/157

Motion

Councillor M. Browne moved)

Councillor D. Gallagher seconded)

1. That Broken Hill City Council Report No. 72/18 dated May 21, 2018, be received.

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2. That Council continue with Key Direction Working Groups to deliver on the Community Strategic Plan initiatives.

Amendment

Councillor T. Kennedy moved
Councillor R. Page seconded

)
)

1. That Broken Hill City Council Report No. 72/18 dated May 21, 2018, be received.
2. That Council continue with Key Direction Working Groups to deliver on the Community Strategic Plan initiatives.
3. That Standing Committees of Council be re-established.

LOST

The original motion was put.

RESOLUTION

Minute No. 45820

Councillor M. Browne moved
Councillor D. Gallagher seconded

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)

1. That Broken Hill City Council Report No. 72/18 dated May 21, 2018, be received.
2. That Council continue with Key Direction Working Groups to deliver on the Community Strategic Plan initiatives.

CARRIED

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 73/18 - DATED MAY 09, 2018 -
QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING FEBRUARY 2018**

12/160

Resolved

1. That Broken Hill City Council Report No. 73/18 dated May 9, 2018, be received.
2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2017/18 operating deficit (before capital) is increased by \$1,472,000 to \$3,293,000.
4. That Council note the 2017/18 projected net capital budget is decreased by \$210,000 to \$11,615,000.

RESOLUTION

Minute No. 45821

Councillor T. Kennedy moved
Councillor D. Gallagher seconded

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)

CARRIED

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**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 75/18 - DATED MAY 09, 2018 -
INVESTMENT REPORT FOR APRIL 2018**

17/82

Resolved

1. That Broken Hill City Council Report No. 75/18 dated May 9, 2018, be received.

RESOLUTION

Minute No. 45822

Councillor M. Browne moved)

Councillor M. Clark seconded)

CARRIED

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 76/18 - DATED MAY 14, 2018 -
TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE**

11/307

Resolved

1. That Broken Hill City Council Report No. 76/18 dated May 14, 2018, be received.
2. That Council provide in principle support in order to begin the planning process for the temporary suspension of the Alcohol Free Zone for the area of Sulphide Street bounded by the southern side of Crystal Lane, Argent Street, 221 Argent Street and Argent House/Barrier Crash Repairs. It is also proposed to close off Crystal Lane behind the Palace Hotel and 221 Argent Street. This area will also include footpaths in the closed section of Sulphide Street and the Argent Street footpath in front of the Palace Hotel and 221 Argent Street.
3. That the temporary suspension be in place from 10am Friday, 7 September to 10am Monday, 10 September 2018 subject to the final conditions, inclusive of trading times, contained in the liquor licence as advised by Barrier Local Area Command.
4. That the temporary suspension of the Alcohol Free Zone be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirms that all other existing alcohol free zones in Broken Hill remain in force.
5. That the General Manager be authorised to implement the suspension and advertising processes on final advice of Barrier Local Area Command.
6. That Barrier Local Area Command be advised of Council's decision.

RESOLUTION

Minute No. 45823

Councillor C. Adams moved)

Councillor D. Gallagher seconded)

CARRIED

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 77/18 - DATED MAY 17, 2018 - REMOVAL
OF TREES AT BROKEN HILL CIVIC CENTRE**

16/92

Resolved

1. That Broken Hill City Council Report No. 77/18 dated May 17, 2018, be received.
2. That Council endorses the removal of the three gum trees at the Broken Hill Civic Centre as part of the Civic Centre Refurbishment - Landscaping Project.
3. That Council authorises the budget of \$10,000 to remove and dispose of the trees.

RESOLUTION

Minute No. 45824

Councillor C. Adams moved)

Councillor D. Gallagher seconded)

CARRIED

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ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 78/18 - DATED MAY 17, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 381 HELD TUESDAY MAY 1, 2018. 11/397

Resolved

1. That Broken Hill City Council Report No. 78/18 dated May 17, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No.381, held May 1, 2018 be received.
3. Item Number 381.6.1 - That Council use existing budget to purchase and install kangaroo/emu warning signs in the vicinity of Duff/King Streets to raise community awareness of possible wildlife in the area.
4. Item Number 381.6.2 - That Council arrange to have the faded line marking in front of 475 Argent Street, Far West Community Transport re-sprayed.
5. Item Number 378.7.2 - That Council install speed humps on the road near the garden beds in the carpark area in the vicinity of Broken Hill Foodland, 347 Beryl Street. Council will pay for the works from the current budget.
6. Item Number 379.7.2 -
 1. That Council approve installation of an on road drop-off zone in Sulphide Street and that installation/infrastructure be at the cost of the FWLHD.
 2. That consideration be given in Council's Draft Parking Strategy to include the following:
 - Unlimited time parallel parking in Crystal Street on the opposite side of the Health Service and extending to opposite Far West Auto.
 - Implementation of two hour timed parking on both sides of Sulphide Street in the near vicinity of the Health Service.
 - A refuge island be installed in Sulphide Street to allow easier access for pedestrians when crossing from the Health Service to Far West Auto.

RESOLUTION

Minute No. 45825

Councillor M. Browne moved)
Councillor C. Adams seconded)

CARRIED

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 79/18 - DATED MAY 16, 2018 - ACTION LIST REPORT

11/21

Resolved

1. That Broken Hill City Council Report No. 79/18 dated May 16, 2018, be received.

RESOLUTION

Minute No. 45826

Councillor D. Gallagher moved)
Councillor M. Clark seconded)

CARRIED

COMMITTEE REPORTS

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 80/18 - DATED APRIL 26, 2018 -
MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE**
13/145

Resolved

1. That Broken Hill City Council Report No. 80/18 dated April 26, 2018, be received.
2. That Pamela Tucker be appointed as a community representative on the Community Strategic Plan Round Table Advisory Committee.

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 81/18 - DATED MAY 15, 2018 - MINUTES
OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS
HELD APRIL 17, 2018**
12/51

Resolved

1. That Broken Hill City Council Report No. 81/18 dated May 15, 2018, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held April 17, 2018 be received.

Minute No. 45827

Councillor C. Adams moved)	That the recommendations of items 10 to 11 be
Councillor M. Clark seconded)	adopted.

CARRIED

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

**ITEM 12 - QUESTIONS ON NOTICE NO. 5/18 - DATED MAY 02, 2018 - COUNCILLORS
QUESTIONS TAKEN ON NOTICE AT THE APRIL 2018 COUNCIL MEETING** 17/206, 11/467, 11/192

Resolved

1. That Questions On Notice No. 5/18 dated May 2, 2018, be received.

RESOLUTION

Minute No. 45828

Councillor T. Kennedy moved)
Councillor M. Clark seconded)

CARRIED

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Broken Hill Land Rates

Councillor Kennedy asked if Councillors could be provided with the actual breakdown of the distribution of rates across all categories from 2013 to present.

FAREWELL

Prior to the meeting being closed to the public for the consideration of the confidential matters, the Mayor wished ABC Journalist, Declan Gooch, all the best for his move to Launceston.

CONFIDENTIAL MATTERS

RESOLUTION

Minute No. 45829

Councillor M. Browne moved)	That the meeting be closed to the public in
Councillor M. Clark seconded)	accordance with Section 10A of the Local
		Government Act 1993, whilst the confidential
		items are considered.

CARRIED

Members of the media and public left the Council Chambers at 7:12pm.

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 82/18 - DATED MAY 21, 2018 - BHP BILLITON FOUNDATION FUNDING TO BROKEN HILL CITY COUNCIL - **CONFIDENTIAL** 14/181
(General Manager's Note: This report considers grant funding and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Motion

Councillor M. Browne moved)	
Councillor M. Clark seconded)	1. That Broken Hill City Council Report No. 82/18 dated May 21, 2018, be received and noted.

Amendment

Councillor T. Kennedy moved)	1. That Broken Hill City Council Report No. 82/18 dated May 21, 2018, be received.
Councillor B. Licul seconded)	2. That, at the request of the BHP Billiton Foundation, the unspent funds be returned to the Foundation to assist it to meet its regulatory governance frameworks whilst Council designs the new Library Project.

CARRIED

The amendment becomes the motion.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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RESOLUTION

Minute No. 45830

Councillor T. Kennedy moved)
Councillor B. Licul seconded)

1. That Broken Hill City Council Report No. 82/18 dated May 21, 2018, be received.
2. That, at the request of the BHP Billiton Foundation, the unspent funds be returned to the Foundation to assist it to meet its regulatory governance frameworks whilst Council designs the new Library Project.

CARRIED

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 83/18 - DATED APRIL 30, 2018 - UPDATE ON PROPOSED ANIMAL POUND - CONFIDENTIAL 11/141

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 83/18 dated April 30, 2018, be received.
2. That Council seek development approval for the conversion of a former refueling depot located at Broken Hill Airport, into an animal pound facility in lieu of constructing a new purpose built facility.
3. That an independent planning consultant be appointed for the assessment of the above development application and that a development report be presented to Council for determination.
4. That Council surrenders Development Consent 4/2017 once approval has been granted for above development proposal.

RESOLUTION

Minute No. 45831

Councillor C. Adams moved)
Councillor M. Clark seconded)

CARRIED

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 84/18 - DATED MAY 18, 2018 - AIRPORT TERMINAL MANAGEMENT - CONFIDENTIAL 11/235

(General Manager's Note: This report considers Airport Terminal Management and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 84/18 dated May 18, 2018, be received.
2. That Council note the progress on the Airport Master Plan Working Group and Airport Service Review.
3. That Council endorse the interim continuation of the current kiosk lease agreement with the current operators.

RESOLUTION

Minute No. 45832

Councillor M. Browne moved)
Councillor T. Kennedy seconded)

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 74/18 - DATED MAY 16, 2018 -
REQUESTS FOR GRANT FUNDING FOR YMCA REDEVELOPMENT AND JUBILEE OVAL
REDEVELOPMENT - CONFIDENTIAL**

11/17

(General Manager's Note: This report considers grant applications which contain the applicant's financial statements and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Resolved

1. That Broken Hill City Council Report No. 74/18 dated May 16, 2018, be received.
2. That Council awards Community Assistance grant funding as follows from identified funds in the 2018/2019 Budget:
 - a) \$100,000.00 to the YMCA (towards the YMCA Wellness Centre Redevelopment).
 - b) \$50,000.00 to AFL Broken Hill (towards the Jubilee Oval Redevelopment), subject to AFL Broken Hill's successful government grant outcome.

RESOLUTION

Minute No. 45833

Councillor M. Browne moved)

Councillor D. Gallagher seconded)

CARRIED

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 85/18 - DATED MAY 16, 2018 - T17/12
REQUEST FOR TENDER FOR SUPPLY OF A UNIFIED COMMUNICATIONS SYSTEM -
CONFIDENTIAL**

T17/12

(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Resolved

1. That Broken Hill City Council Report No. 85/18 dated May 16, 2018, be received.
2. That Council award the tender to Tie Networks Pty Ltd for the tendered amount of \$163,628 ex GST for the delivery of a Unified Communications System.

RESOLUTION

Minute No. 45834

Councillor D. Gallagher moved)

Councillor M. Clark seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, T Kennedy, M Clark and R Page

AGAINST: Nil

ABSENT: Crs Algate and Nolan

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ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 86/18 - DATED MAY 17, 2018 - T17/11
REQUEST FOR TENDER FOR THE SUPPLY AND INSTALLATION OF A LIFT FOR BROKEN HILL
CITY COUNCIL SUBMISSION EVALUATION - CONFIDENTIAL T17/11

(General Manager's Note: This report considers Tender and Supply of Lift at Broken Hill City Council Administration Building and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 86/18 dated May 17, 2018, be received.
2. That Council awards T17/11 to Schindler Lifts Australia Pty Ltd for the Tendered Lump Sum Price of \$177,000 excluding GST
3. That the Council authorise the General Manager to sign and execute the contract with the successful tenderer as required.

RESOLUTION

Minute No. 45835

Councillor D. Gallagher moved)

Councillor B. Licul seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, T Kennedy, M Clark and R Page

AGAINST: Nil

ABSENT: Crs Algate and Nolan

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 87/18 - DATED MAY 21, 2018 - REQUEST
FOR QUOTATION - VENDOR PANEL VP98963 - WATER TANKER - CONFIDENTIAL 11/196

(General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 87/18 dated May 21, 2018, be received.
2. That Council award the Request for Quotation for the Water Tanker to Isuzu Australia Limited for the supply of an ISUZU FVZ truck with attached water tank for \$198,525 ex.GST

RESOLUTION

Minute No. 45836

Councillor C. Adams moved)

Councillor B. Licul seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, T Kennedy, M Clark and R Page

AGAINST: Nil

ABSENT: Crs Algate and Nolan

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ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 88/18 - DATED MAY 21, 2018 - REQUEST FOR QUOTATION - VENDOR PANEL VP105287 - TIPPER TRUCK - **CONFIDENTIAL** 11/196

(General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Resolved

1. That Broken Hill City Council Report No. 88/18 dated May 21, 2018, be received.
2. That Council award the Request for Quotation for the Tipper Truck to Hino Motor Sales Australia Pty Ltd for the supply of Hino FM500 truck with attached tray for \$168,909.09 ex.GST

RESOLUTION

Minute No. 45837

Councillor C. Adams moved)

Councillor M. Browne seconded)

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Gallagher, Licul, Turley, T Kennedy, M Clark and R Page

AGAINST: Nil

ABSENT: Crs Algate and Nolan

RESOLUTION

Minute No. 45838

Councillor D. Gallagher moved)

Councillor M. Browne seconded)

That the meeting resume in open session.

CARRIED

Members of the public and media returned to the Council Chambers at 7:35pm.

At the Mayor's invitation the General Manager read the resolutions of the confidential items.

There being no further business the Mayor closed the meeting at 7:40pm.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON JUNE 27, 2018)

CHAIRPERSON

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 89/18 - DATED JUNE 13, 2018 - CORRESPONDENCE REPORT - MANDATORY INDEPENDENT HEARING AND ASSESSMENT PANELS (11/304)19
2. BROKEN HILL CITY COUNCIL REPORT NO. 90/18 - DATED MAY 02, 2018 - ADOPTION OF DRAFT COMMUNICATIONS AND ENGAGEMENT STRATEGY AND DRAFT SOCIAL MEDIA STRATEGY (12/14)21
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ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 89/18

SUBJECT: CORRESPONDENCE REPORT - MANDATORY INDEPENDENT
HEARING AND ASSESSMENT PANELS 11/304

Recommendation

1. That Broken Hill City Council Report No. 89/18 dated June 13, 2018, be received.
2. That correspondence dated 30 April 2018 from the Mayor of Cumberland Council expressing concerns and seeking support for an exemption to the requirement for a Mandatory Local Planning Panel.
3. That Broken Hill City Council endorse the position taken by the Cumberland Council and support the call for an exemption to Mandatory Local Planning Panels.
4. That Council writes to all State Members of Parliament, Mayors of all NSW Councils and LGNSW expressing concerns about the decision to enforce Mandatory Local Planning Panels.

Report:

That correspondence dated 30 April 2018 from the Mayor of Cumberland Council, advising that Cumberland Council has written the all State Members of Parliament, Mayors of all NSW Councils and LGNSW expressing concerns and seeking an exemption to the requirement for a Mandatory Local Planning Panel. Cumberland Council is seeking support from Broken Hill City Council.

Attached to this report is a copy of correspondence dated 30 April 2018 from the Mayor of Cumberland Council.

Attachments

1. [!\[\]\(33ac6f9eb581f9961bc4d37f25ed0131_img.jpg\)](#) Correspondence - Mandatory Independent Hearing and Assessment Panels

JAMES RONCON
GENERAL MANAGER



Councillor Greg Cummings MAYOR



30 April 2018

Mr James Roncon
General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Our Reference MM02/18-2
Contact A. DAVIS
Telephone 8757 9933

Dear Mr Roncon

MANDATORY INDEPENDENT HEARING AND ASSESSMENT PANELS

Cumberland Council wishes to highlight its concerns associated with the introduction of mandatory Independent Hearing and Assessment Panels (now known as Local Planning Panels) in metropolitan Sydney and Wollongong.

Council considered this matter in February 2018 and significant concerns were raised, including:

- The mandatory nature of the panels
- Removal of the role of local councils in determining Development Applications
- The extent of applications to be referred to the panels
- The financial and administrative cost of running such panels mandated by the State yet incurred by ratepayers of local councils

Cumberland Council is therefore seeking an exemption to the requirement for a mandatory Local Planning Panel. Council also resolved to write to all State Members of Parliament, Mayors of all NSW Councils and LGNSW expressing the concerns raised, and seeking an exemption. I urge you to support this position, and voice any concerns you may have.

Please do not hesitate to contact me if you wish to discuss further.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Greg Cummings'.

Clr Greg Cummings
MAYOR

16 Memorial Avenue, PO Box 42, Merrylands NSW 2160
M 0417 612 717 E Greg.Cummings@cumberland.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

May 2, 2018

ITEM 2BROKEN HILL CITY COUNCIL REPORT NO. 90/18

SUBJECT: ADOPTION OF DRAFT COMMUNICATIONS AND ENGAGEMENT STRATEGY AND DRAFT SOCIAL MEDIA STRATEGY 12/14

Recommendation

1. That Broken Hill City Council Report No. 90/18 dated May 2, 2018, be received.
2. That Council adopts the draft Communications and Engagement Strategy and draft Social Media Strategy as strategies of Council.

Executive Summary:

Council considered the draft Communications and Engagement Strategy and draft Social Media Strategy at its Ordinary meeting held April 26, 2018 and resolved to place the draft strategies on public exhibition for twenty eight days as per Section 160 of the *Local Government Act 1993*.

The draft strategies was subsequently placed on public exhibition for a period of twenty eight days concluding on June 8, 2018, at which time Council received no submissions from the public.

However in response to digital platform changes and events during May and June, Council's Digital Officer has made the following changes to the draft Social Media Strategy:

- Replaced instances of "share" with "engage" when relating to other account/page content, and adjusted supporting instructions.
- Adjusted publishing instruction to take advantage of new tools available.
- Added #lovewhereyoulive to hashtag list
- Adjusted character limits.

Report:

The draft Communications and Engagement Strategy has been compiled as a forward-facing document to outline to the community when, how, and why Council engages and communicates, and the methodology behind its approach.

The draft strategy has a strong digital focus to align with Federal Government expectations of a continued rise in demand for digital communications and service delivery, and also aligns with a number of Council's own strategies, such as the Digital Strategy, Smart Cities Framework, and Disability Inclusion Action Plan.

The strategy was informed by an independent communications audit undertaken in 2017, along with a public communications survey later that year.

The draft Communications and Engagement Strategy is complemented by the draft Social Media Strategy, which outlines how Council will utilise its various social media platforms across the organisation.

The draft Communications and Engagement Strategy outlines when, how, and why Council engages and communicates, and the methodology behind its approach.

In the past 18 months Council has been proactive in sourcing digital solutions to communication and engagement challenges. Some examples include live streaming of Council events and meetings, online summaries of Council meetings, and RSS feeds of Council media releases directly to residents via e-mail.

With the Federal Government predicting that four out of five Australian citizens will choose to engage with all levels of government through the internet or other type of online digital service by 2020, Council has placed digital communications at the centre of its approach to communications and engagement.

Australians are more mobile, more connected and more reliant on technology than ever before, and Broken Hill is no different, with around 70% of all households now regularly accessing the internet.

This number will only increase, so Council must be proactive in positioning the organisation to meet the current and future needs of the community as the reliance on digital communication inevitably increases.

Along with this digital focus, the strategy also focuses on building community trust, maintaining media relationships, providing internal opportunities for staff to learn and upskill in engagement and communication, and ensuring engagement is a fundamental part of any future project or initiative.

Other key areas include disability and inclusion, and ensuring Council's communication tools and methods meet requirements outlined in the Disability Inclusion Act, and Council's own Disability Inclusion Action Plan.

A key component of meeting these requirements will be a major upgrade of Council's website to ensure it meets Web Content Accessibility Guidelines 2.0 to AA standard, and can be accessed by people of all abilities.

Having a clear, informed, and inclusive Communications and Engagement Strategy underpinned by principles of the International Association of Public Participation (IAP2) will give Council a defined direction in its interaction with all stakeholders.

The draft Communications and Engagement Strategy is complemented by the draft Social Media Strategy, which outlines how Council will utilise its various social media platforms across the organisation.

This draft Social Media Strategy will ensure that all content on BHCC social media platforms is high quality, relevant, user-based and appropriately branded to support the BHCC message and objectives, in order to create engagement and loyalty from the organisation's audience.

The draft strategies was subsequently placed on public exhibition for a period of twenty eight days concluding on June 8, 2018, at which time Council received no submissions from the public.

The draft strategies are now presented to Council for the purpose of adoption.

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.4 Our Community is Engage and Informed
Function: Customer Relations
DP Action: 4.4.1.01 Develop, implement and maintain a communication and community engagement strategy

Relevant Legislation:

Disability Inclusion Act 2014
Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [!\[\]\(c15e14c5ed11af94a7666e244c9947dc_img.jpg\)](#) Draft Communications and Community Engagement Strategy
2. [!\[\]\(b92917308beb7861e6aa386e07e8780c_img.jpg\)](#) Draft Social Media Strategy

JAMES RONCON
GENERAL MANAGER





QUALITY CONTROL		
TRIM REFERENCES		
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.2 Our community is engaged and informed	
FUNCTION	Communication	
STRATEGY	<p>4.1.1 Communication and engagement with the community increases confidence in decision-making</p> <p>4.4.2 Engage the community through information and activities aimed at increasing participation</p> <p>4.4.3 Increase knowledge and awareness of challenges and opportunities facing the city</p>	
RESPONSIBLE OFFICER	Communications & Community Engagement Coordinator	
REVIEW DATE	June 2019	
COMPANY	Broken Hill City Council	
EMAIL ADDRESS FOR ENQUIRIES ONLY	Council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NUMBER
February 2017	Communications audit and internal workshops	
July 2017	Community survey	
April 2018	Public Display	45802
ASSOCIATED DOCUMENTS	Community Strategic Plan, Smarter Communities Framework, Digital Strategy, Disability Inclusion Action Plan, Customer Service Framework, draft Social Media Strategy, Media Relations Policy, Disability Inclusion Act 2014, Local Government Act 1993	

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GLOSSARY OF TERMS

BHCC - Broken Hill City Council

Focus Group - A form of engagement in which a group of people are asked about their perceptions, opinions, beliefs and attitudes towards a product, service, concept, advertisement, or idea.

IAP2 - International Association of Public Participation

Platform - Specific type of social media (eg Facebook, twitter, etc)

Stakeholder - Any person, group, business or government body with which Council will interact or affect as part of a project or initiative.

Steering Group - A mixed group consisting of staff, Councillors and stakeholders who meet to monitor a project or initiative, provide advice, and troubleshoot where necessary.

WCAG - Web Content Accessibility Guidelines

INTRODUCTION

Thank you for your interest in Broken Hill City Council's Communications and Community Engagement Strategy.

Council makes decisions that impact our community in a variety of ways. If you live, work, learn, invest, or play in the Silver City, we want to hear your thoughts and feedback on Council projects and initiatives.

We are continually looking to further our engagement with the community to capture the knowledge, experience, and aspirations of residents and other stakeholders as we make decisions about the city's future.

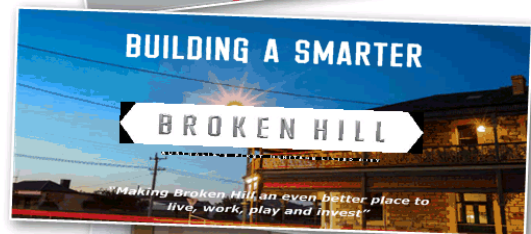
Community input is crucial to the direction of Broken Hill as a whole, and Council is committed to ensuring that everyone has access to fair and informed decision making opportunities.

We want to maintain an environment where community members from all backgrounds are heard, and feel they can make a meaningful and valued contribution to matters that affect our everyday lives.

In compiling this document, we have considered the results of an independent communications audit and survey conducted in 2017, along with the results of other community engagement initiatives undertaken in the last 18 months.

This strategy has also been developed with regard to our Community Strategic Plan, Smart Communities Framework, Digital Strategy, Disability Inclusion Action Plan, Customer Service Framework, draft Social Media Strategy and Media Relations Policy, along with relevant Local Government Acts and legislation.

We hope this document helps explain the strategy that will guide the way Council communicates and engages, now and into the future.





WHAT IS COMMUNITY ENGAGEMENT?

Community engagement is about involving the community and other stakeholders in Council's decision making process.

Council employs a variety of tools and techniques to engage, and the feedback from the community and stakeholders helps us to understand varied points of view, gather information, and identify common ground.

It also provides access to a greater range of solutions; The collective wisdom and experience of the people of Broken Hill and other stakeholders can help Council to achieve the visions and aspirations of the community.

Through effective, proactive, and responsive community engagement we develop relationships, build capacity, inform decision making, and take informed action.

Community engagement provides the opportunity for Council to learn about diverse views, insights, and issues in our region.

**In essence, community engagement allows Council
to work with others to make our city better.**

HOW DOES COUNCIL ENGAGE?

Communication and engagement principles from the International Association of Public Participation (IAP2) are used to shape Council's community engagement, as it is considered a world-leader in the field.

The IAP2 Community Engagement Model below shows that engagement between Council and the community can occur in a variety of ways.

You will notice that some instances of engagement are initiated by Council, some are initiated by the community, and some are shared equally between both parties.

IAP2 AUSTRALASIA COMMUNITY ENGAGEMENT MODEL



HOW THE MODEL WORKS

The IAP2 Community Engagement model shows the five key types of community engagement that may occur. Each sphere of community engagement is explained below:

HOW THE MODEL WORKS (CONT)

Council leads and acts

In this sphere, community engagement is about enabling community members to stay informed of, and actively contribute to, the key decisions that are being made by Council on matters that interest or impact upon them.

Council initiates engagement because we recognise the invaluable contribution of community feedback and the role this plays in ensuring that Council facilities, services and priorities consistently meet the needs of our diverse and evolving community.

When working in this way, Council leads the engagement process, considers feedback, makes the final decision and implements the outcome. For example, the development of the Council budget and the associated strategies, plans, policies and projects all fit in this scope. Most of the community engagement activities at Broken Hill City Council fit in this sphere.

Council leads, community acts

In this sphere, community engagement involves Council leading the conversation with communities and stakeholders taking responsibility for action.

This occurs when Council cannot achieve the outcome alone and advocates for others to act. For example, Council may encourage the community to reduce smoking, eat healthy, or increase exercise.

Community leads, Council acts

In this sphere, the community identifies a problem or opportunity and proposes the required action. The community cannot achieve the outcome alone and advocates for Council to act.

For example, a community group identifies an environmental issue that is affecting the city, and wants Council to lobby the Federal Government to take action. The community group rallies support, and approaches Council with a request for support. Council agrees to take on an advocacy role and present the community's concerns to the Government.

Community leads, community acts

In this sphere, the community leads the conversation and has responsibility for taking action. Leaders engage community members to build understanding, gather support and deliver the project or initiative.

Council does not have a role in decision making or implementing action, but may provide support such as an advocacy role, resources, or funding where appropriate.

Shared leadership and action

In this sphere, Council and communities or stakeholders share roles in leadership, decision making, responsibility and action.

This can be seen when Council partners with another agency, government body, organisation or community group to jointly provide services for our community.



METHODS OF ENGAGEMENT AND COMMUNICATION

There is no 'one size fits all' approach when it comes to communication and community engagement. Council realises that a number of communication mediums must be utilised to reach as many stakeholders as possible on a given issue.

To this end, Council will employ multiple communication techniques on each project/initiative to ensure a broad cross-section of the community can have their say.

Some of the methods Council will use include, but are not limited to:

- Council's webpage
- Live streaming
- Social media
- E-mail
- Telephone
- Teleconferencing
- TV (editorial/advertising)
- Newspaper (editorial/advertising)
- Radio (editorial/advertising)
- Focus groups
- Steering groups
- Public forums
- Letterbox drop
- Letters
- Flyers/Posters
- Receipt of petitions
- Surveys and polls
- Site visits
- Personal briefings
- Word of mouth




WHEN DOES COUNCIL ENGAGE?

Not every decision made by Council requires community engagement. However, when planning community engagement activities, Council's Communications staff will work to determine the most appropriate level of participation required.

Depending on the nature and complexity of the project/initiative being delivered, the level of community engagement may vary. Similarly, this level may vary for different aspects or stages of the project/initiative.

The following diagram provides an overview of the IAP2 Public Participation Spectrum, which Council uses as a guide in the development of community engagement plans:

IAP2'S PUBLIC PARTICIPATION SPECTRUM

INCREASING IMPACT ON THE DECISION 					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision. We will seek your feedback on drafts and proposals.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will work together with you to formulate solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

© IAP2 International Federation 2014. All rights reserved.

Council staff will endeavour to plan their community engagement activities in a timely, effective, and innovative manner, ensuring that they assess their target audience and develop the most suitable tools and methods of communication to encourage a high level of participation that is appropriate to the project.

'We need concise reports on important, relevant Council business that affects local ratepayers.'

'Be more honest and transparent with the ratepayers and the community.'

'Update the Council website and make it easier to navigate.'

HOW WAS OUR STRATEGY INFORMED?

From early 2017 Council underwent an independent communications audit and conducted focus groups with staff to provide an internal assessment of its communication and engagement capacity.

The audit outlined that Council's communication and engagement was affected by budget constraints, poor brand reputation, a lack of community trust, and a challenging media landscape.

A community survey to gain feedback on how Council was performing in terms of communication and community engagement was also conducted.

The survey, which was held in late July 2017, produced mixed results.

An encouraging 66 per cent of respondents said they knew where to find information about Council, and around half stated that there are effective channels in place to provide feedback to Council.

However only 45 per cent said they felt well-informed about what is happening at Council, 32 per cent felt Council listened to feedback, and just 22 per cent felt Council was transparent in its decision making.

Locals were also asked to provide general comments on Council and its communications and engagement. Responses ranged from complimentary to scathing, however all feedback was considered when compiling this strategy.

Finally a draft copy of this strategy was sent to senior staff for feedback.

'Be able to take advice when it is given by community members.'

'More notices, more Facebook updates, more information in the paper.'

'We need more information, more transparency, and open discussion.'

OUR STRATEGY

KEY STRATEGIC DIRECTIONS

- Continue building trust
- Digital focus
- Website upgrade
- Maintaining media relationships
- Inclusive engagement
- Early engagement
- Shared communication
- Continual review

CONTINUE BUILDING TRUST

It is imperative that Council continue to build community trust in its communication and engagement processes.

A 2017 survey of residents and businesses showed that 32 per cent of locals felt Council actually listened to feedback, and just 22 per cent felt Council was transparent in its decision making.

There is also the perception in the community, right or wrong, that Council has previously proceeded with projects and initiatives without adequate community consultation.

It is important for staff to remember that public perception of Council will not change immediately, and an increase in the community's trust in Council and its communications can only be effected by continuing improvement in the organisation's transparency and engagement methods where possible.

Council can achieve its aim of building trust by:

- Live streaming Council meetings, engagement sessions, and presentations
- Providing succinct summaries of Council meeting outcomes
- Maintaining a high output of media releases explaining Council decisions
- Making information available to all stakeholders at the same time via the internet
- Maintaining focus on planned and thorough community engagement initiatives
- Acting on feedback received where appropriate
- Using simple language to ensure communication is accessible

DIGITAL FOCUS

The Federal Government has predicted that four out of five Australian citizens will choose to engage with all levels of government through the internet or other type of online digital service by 2020.

Australians are more mobile, more connected and more reliant on technology than ever before. A digital transformation is taking place in almost all industries as people increasingly look to get and receive their information online.

Broken Hill is no different, with around 70% of all households now regularly accessing the internet.

This number will only increase, and it is critical that Council takes steps now to ensure it is well positioned to meet the needs of the community as the reliance on digital communication inevitably increases.

Council is already looking to implement digital solutions across the organisation in line with its Smarter Communities Framework and Digital Strategy, and it is important that communication and engagement methods align with this approach.

Council can maintain a digital focus when approaching communications and engagement by continuing to:

- Embrace digital solutions to communication and engagement challenges
- Monitor the latest advancements in the digital space
- Maintain and upgrade existing digital communication methods
- Upskill staff to use digital mediums to engage with the community
- Ensure communication and engagement methods align with relevant strategies
- Make Council staff, services and information accessible by digital media platforms

WEBSITE UPGRADE

While an upgrade of Council's website could be considered part of the 'digital focus' listed above, its scope and importance makes it suitable to be a standalone direction for Council.

Every day Council processes hundreds of requests, and more than ever residents are interacting with Council online rather than visiting the Administrative Centre.

Council's website has essentially become the digital front door for Council, and as a result, it must be easy for users of all abilities to find what they are looking for and conduct their businesses via our website.

Council's current website is cumbersome and difficult to navigate, and is not compliant with Web Content Accessibility Guidelines (WCAG) 2.0 AA standards.

Council has committed meeting its obligations to provide a website that meets international accessibility standards as part of its Disability Inclusion Action Plan, which was created in accordance with requirements of the *Disability Inclusion Act 2014 (NSW)*.

WEBSITE UPGRADE (CONT)

In order to meet the aim of upgrading our website, Council will:

- Develop a business case with estimates of costs for updating vs replacing the Council website to WCAG 2.0 AA standard.

The business case will help inform Council as to whether our current website is still fit for purpose, in conjunction with our Digital Strategy, Smart Communities Framework, and this strategy.

However, in the event that it is no longer fit for purpose, Council will:

- Investigate options for an entirely new website in consultation with Council's IT Department
- Develop a business case with cost estimates for the preferred option
- Implement the new website upon its completion

MAINTAINING MEDIA RELATIONSHIPS

While Council will make every effort to ensure Council's communication and engagement methods keep pace with the growing demand for digital interaction, it is important that Council maintains its relationship with local media.

Respondents to a 2017 communication survey were asked to list their preferred methods of receiving information from Council, with Council's digital platforms (Website, video, social media, e-newsletter) accounting for around 40% of responses.

When combined, local TV, radio and newspaper accounted for 45.5% of responses, with the remaining 14.5% preferring face-to-face information or some other method.

These results show that there is still strong demand for traditional media.

However it is important to remember that Council's ability to reach residents who wish to exclusively receive their content via TV, radio and newspaper can be constrained by the media outlets themselves.

Council can only control the amount of information given to media outlets - it cannot control the amount of information those outlets pass on to the public, nor how that information is presented.

Council can maintain its existing media relationships by:

- Following the guidelines set out in Council's Media Relations Policy

INCLUSIVE ENGAGEMENT

It is important that all future communication and engagement activities include a focus on targeting traditionally “hard to reach” members of our community.

In Broken Hill these “hard to reach” groups are typically children and youth, aged and disabled residents, indigenous residents, and other minority populations.

If Council is to conduct truly inclusive engagement, it is essential that any communication or engagement methods or activities include targeted processes to ensure these groups can have input into any outcomes or decisions.

To achieve this goal, Council will look to:

- Work with local aged and disability service providers when engaging
- Work with local schools, pre-schools and community youth bodies when engaging
- Work with indigenous health and service providers and community groups including (but not limited to) Maari Ma, Aboriginal Affairs, 123 Community Hub, and the Aboriginal Community Working Party when engaging
- Undertake staff training to ensure Council is comfortable and skilled in dealing with people with a disability
- Upgrade Council's website to meet WCAG 2.0 AA standard, including language translation for minority groups

EARLY ENGAGEMENT

Community engagement should form part of the foundation of any significant project or initiative. The views and needs of stakeholders should be considered at the earliest stages to help provide direction and ensure an outcome that is, where practicable, agreeable for all parties.

Council will pursue its aim of ensuring engagement is undertaken at the start of projects and initiatives by:

- Encouraging staff to consider community engagement in the first instance
- Encouraging staff to consult with the Communications team at the earliest convenience regarding the appropriate type and method of engagement required for an upcoming project or initiative
- Providing staff with a basic communication planner allowing them to consider milestones, key dates, stakeholders, communication budget, and other related facets of community engagement before undertaking works
- Providing a Community Engagement Toolkit to provide guidance in the event that Communication staff are unavailable at the outset of a project

SHARED COMMUNICATION

Council can provide improved quality of communication by allowing subject matter experts to communicate directly with their target audience.

By training individual Council departments in the use of their assigned social media platforms, Council can increase its communication flexibility, and in some instances improve the depth and accuracy of information being passed on to the public.

This increase in communication quality can, on occasion, also be achieved by allowing staff to have greater input in media opportunities and engagement initiatives.

Council can achieve its goal of communication and engagement opportunities being shared amongst staff by:

- Encouraging staff to participate in or facilitate community engagement
- Encouraging staff to address media on a topic with which they are the subject matter expert (when suitable and authorised by the General Manager)
- Continuing Council's collaborative approach to social media management as outlined in the draft Social Media Strategy
- Allowing staff to undertake internal and external training on community engagement and social media

CONTINUAL REVIEW

Continual review is a fundamental part of any Council service, including communication and community engagement.

Council can achieve its goal of continually reviewing and assessing its communication and engagement methods and their effectiveness by:

- Continuing to analyse data from engagement initiatives and social media platforms
- Conducting an annual survey to measure Council's progress in improving its communication and engagement
- Reviewing and updating any policies relevant to Council's communication and engagement within their allotted timeframe



BROKEN HILL
CITY COUNCIL
www.brokenhill.nsw.gov.au

The background image shows a person from behind, holding a smartphone to take a photo of a sunset or sunrise over a landscape. The sky is a gradient of orange and pink. The foreground is divided into large geometric shapes: a blue triangle on the left, a grey triangle in the center, and a red triangle on the right.

**DRAFT SOCIAL
MEDIA STRATEGY**

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL		
TRIM REFERENCES	D18/18753	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.2 Our community is engaged and informed	
FUNCTION	Communication	
STRATEGY	4.1.1 Communication and engagement with the community increases confidence in decision-making 4.4.2 Engage the community through information and activities aimed at increasing participation 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the city	
RESPONSIBLE OFFICER	Communication and Community Engagement Coordinator	
REVIEW DATE	June 2019 or as required	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
March 2018	ELT/Management Consultation	
April 2018	Staff Consultation	
NOTES	Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Social Media Policy Social Media Guidelines	

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1. DEFINITION OF TERMS

Platform:	Type of social media (eg: Facebook, Twitter).
Brand:	The overall organisation of Broken Hill City Council (BHCC).
Sub-Brand:	Individual BHCC business units.
Accounts:	Individual social media sub brand pages (eg: Broken Hill Regional Art Gallery Instagram).
Rich Media:	High quality video, photographs, illustrations, images and live content.
Hashtag:	A word or phrase preceded by a hash sign (#), used on social media sites such as Twitter to identify messages on a specific topic.
Followers:	Individuals and business pages that like or follow BHCC social media accounts.
Public Event:	An event or activity run by BHCC or a Sub-Brand that is open to the public, either free or at a cost, and is a once off, or held less frequently than weekly.
SEO:	Search Engine Optimisation.
Shadow Ban:	When a platform restricts (without notification) the content of an account from appearing in searches by users who don't already follow the account.

2. PURPOSE

The purpose of the BHCC Social Media Strategy is to provide detailed reasoning and instructions on the overall administration of brand and sub brand social media accounts in order to create and maintain consistent branding, messaging and voice.

3. SCOPE

This Strategy is to ensure that all content on BHCC social media platforms is high quality, relevant, user-based and appropriately branded to support the BHCC message and objectives, in order to create engagement and loyalty from the organisation's audience.

This Strategy applies to the social media accounts owned and administered by the BHCC brand and all sub brands.

The scope of this document includes editorial guidelines for content, guidelines for interacting with followers, and the collection and analysis of performance data.

This Strategy applies to all BHCC employees, contractors and volunteers when creating content, monitoring and posting on social media accounts on behalf of the BHCC.

4. INTRODUCTION AND BACKGROUND

4.1 Background

Brand/Sub Brand	Platform	Followers	Launched
Broken Hill City Council	Facebook	3,636	2011
Broken Hill City Council	Twitter	972	2010
Broken Hill City Council	LinkedIn	506	2015
Broken Hill City Council	Reddit	N/A	2017
Broken Hill City Council	Youtube	78	2013
Broken Hill	Facebook	22,628	2013
Broken Hill ±	Instagram	728	2015
Broken Hill Regional Art Gallery	Facebook	1,697	2010
Broken Hill Regional Art Gallery	Instagram	865	2015
Broken Hill City Library	Facebook	1,177	2013
Broken Hill City Library	Twitter	284	2013
Broken Hill City Library ±	Instagram	195	2016
Albert Kersten Mining & Minerals Museum	Facebook	343	2014
Outback Archives ±	Facebook	1,199	2014
Outback Archives ±	Instagram	110	2015
Broken Hill Tourism Industry Group ±	Facebook	352	2013
City Traders Broken Hill Δ	Facebook	398	2015
The Living Desert – Sculptures ±	Facebook	540	2011
Test	Facebook	N/A	2016

± Denotes currently inactive

Δ Operated external to BHCC

4.2 Introduction

Broken Hill City Council's social media presence has grown and evolved over the last eight years in an ad-hoc manner. This strategy seeks to formalise BHCC's approach to social media, provide guidance to staff on best practice and facilitate a collaborative approach to the operation of brand and sub-brand accounts.

Following from data analysis, consideration of brand/sub brand resourcing and internal consultations the following account level changes are recommended under this strategy.

Broken Hill Facebook and Living Desert Sculptures Facebook – Merge accounts and rename from "Broken Hill" to "Broken Hill Visitor Information Centre".

Broken Hill Instagram – Rename from "See Broken Hill" to "Broken Hill Visitor Information Centre".

Broken Hill City Library Facebook and Outback Archives Facebook – Merge accounts and retain "Broken Hill City Library" as the account name.

Broken Hill City Library Twitter – rename from "@BHOBLibrary" to "@BHCityLibrary" or similar.

Broken Hill City Library Instagram – Close account.

Outback Archives Instagram – Close account.

Albert Kersten Mining and Minerals Museum Facebook – Account viability to be reassessed in September 2018.

Broken Hill Tourism Industry Group Facebook – Offer account to Broken Hill Chamber of Commerce. Close account if offer is declined.

City Traders Broken Hill Facebook – Offer account to City Traders Group. Close account if offer declined.

In the event that a business unit wishes to re-establish an account, they will follow the process for establishing new accounts as outlined further in this strategy.

There is an expectation that following these changes the remaining accounts will continue, and due to future arising business needs, there is likelihood that further platforms and accounts may be added to this list.

As part of this Strategy the BHCC Communications team will act as facilitators for the collaborative management and ongoing oversight of these accounts and any future accounts. They will guide social media staff to ensure consistent posting schedules and editorial standards. Accounts will be reviewed on a regular basis for ongoing suitability and performance.

5. AIM

The aim of all BHCC social media accounts is to:

- create awareness of the BHCC brand/sub-brand and their work;
- inform and strengthen the community; and,
- where appropriate encourage the use of brand/sub-brand services and facilities.

Successful operation of social media accounts will result in higher website traffic via links on social media platforms, increased followers across all platforms and accounts, and higher quality engagement with new and existing followers.

The purpose of this Strategy is to ensure that all content on BHCC social media platforms is high quality, relevant, user-based and appropriately reflects the organisation's branding, values and objectives to create engagement and loyalty from the organisation's audience.

It is essential that messaging is consistent, accurate and responsive in order for BHCC to gain and maintain audience trust and support, and to become the single source of truth for Broken Hill, BHCC and its sub-brands.

In support of these aims to create a united and consistent voice for BHCC, its departments and services, the following tools are provided:

- editorial and administrative guidelines;
- content planning tools;
- performance monitoring as a basis for ongoing review; and,
- guide to actioning Social Media Guidelines.

6. ROLES, RESOPONSIBILITIES AND RESOURCING

Digital Officer: The Digital Officer will manage the social media activity at a strategic level. This role will be responsible for driving regular planning and evaluation meetings, adjusting the Strategy and supporting documents as required, mentoring social media staff, collecting statistical data to track growth and engagement and report on overall performance. The Digital Officer is considered the social media staff member for named Broken Hill City Council accounts.

Social media staff: Social media staff will research, create and drive the approval process (where required) for ongoing content, as guided by this Strategy and outcomes of regular planning and evaluation meetings. These roles will be responsible for researching and creating content (including rich media content), scheduling content, ongoing monitoring of accounts, and responding to user activity.

BHCC Staff: All BHCC staff who engage with the BHCC social media accounts in an official, unofficial or private capacity must comply with Social Media Policies and Social Media Guidelines.

Role	Frequency	Responsibilities
Social media staff	Daily	Daily tasks include: <ul style="list-style-type: none"> • Check accounts for interaction • Engage with relevant posts/tweets • Respond to direct messages • Respond to post/tweets (questions, comments, concerns) • Respond to brand mentions
Social media staff	Weekly	<ul style="list-style-type: none"> • Engage with a post or tweet from the other sub brand accounts (if applicable) • Draft, schedule and where required submit future content • Liaise with internal and external stakeholders with regards to potential content
Digital Officer	Weekly	<ul style="list-style-type: none"> • Research wider social media trends and industry changes • Liaise with internal stakeholders with regards to project updates and potential content • Liaise with external stakeholders with regards to potential content • Review submitted content
Digital Officer	Monthly	<ul style="list-style-type: none"> • Review and report analytics for the past month • Meet with other teams in the organisation for ideas/content/information • Coordinate rich media or owned assets
Digital Officer	Quarterly	<ul style="list-style-type: none"> • Review upcoming campaigns • Review completed campaigns • Review Social Media Strategy (including targets and budget) and submit revisions where required

The following engagement is to occur on all platforms by Social media staff on a regular basis where appropriate and relevant:

- Like other account's posts;
- Engage with other accounts (eg: comments);
- Use first person plural when posting/commenting publicly;
- Use first person singular when responding to private/direct messages;
- Respond to all comments, questions and direct messages as per the Customer Service Framework;
- Create content in line with editorial guidelines;
- Check accounts at least twice per day.

Social media staff should have access in their workplace to the following essential tools in order to carry out their tasks.

- Access to organisation wide social media management software;
- DSLR camera or equivalent;
- Tripod;
- Adobe Photoshop.

Additionally where a sub-brand has identified the production of video/livestream content as a requirement, staff will require the following additional resources.

- Mobile phone;
- External microphone;
- External lighting;
- Adobe Premier pro;
- Tripod mobile device mount.

Where a business unit wishes to establish a new account they will need to satisfy the following criteria.

- Designate a social media staff member;
- Collaborate with the Digital Officer to prepare three months of content that meets the editorial and content guidelines;
- Demonstrate their ability to operate in accordance with this strategy;
- Receive approval from the Communications and Community Engagement Coordinator.

7. EDITORIAL GUIDELINES

The voice and tone of social media, as well as other digital platforms such as the website, are to be guided by editorial guidelines specific to the organisation to ensure consistency of tone and message.

Specifically to this strategy, social media was not created for organisations, and therefore 'Government or business speak' is not conducive to social media positive sentiment and interaction. Tone should be conversational while maintaining authority. For example, use "Get in touch" rather than "Contact us".

As a general guide, tone and voice should be:

- Friendly and responsive;
- Use inclusive language such as "us, we, you";
- Not generic or apathetic;
- Expressive when appropriate; and,
- Personable (eg: use the follower's name when posting responses).

Account activity (posting, interacting with users, updating information, moderating content) should be kept to business hours, or reasonable timeframes around after-hours activities/public events. Whilst social media is a 24 hour a day environment, it is important to establish and maintain our users' expectations that our staff are not available 24 hours a day to interact with them via our social media accounts.

'Further editorial guidelines are covered in section 9 of this strategy – responses and appropriate use.

8. CONTENT GUIDELINES

8.1 Operational and Conversational Content

Social media users will follow a brand for information and content. Content needs to be based on audience needs and wants, while also considering information that BHCC wants and needs to share.

Due to platform algorithms that control content visibility, the consistent posting of high quality and engaging content enhances an account's ability to grow its potential audience. Conversely, regularly posting low quality content, or content that doesn't engage users will harm an account's ability to reach more users in the future.

Posts must be consistent with the minimum post frequency for each platform. Posting consistently will increase brand trust, by ensuring that the audience knows there is constant activity on the platforms, and will also take advantage of social media platform algorithms. Consistent and accurate content will also result in Search Engine Optimisation (SEO), positioning BHCC as the single source of truth for all things Council related, and increase the BHCC's website traffic.

Understanding and listening to audience feedback will assist in building and retaining brand trust.

BHCC operational content examples:

- Upcoming public events;
- Updated visitor information; and,
- Promotion of services.

BHCC conversational content examples:

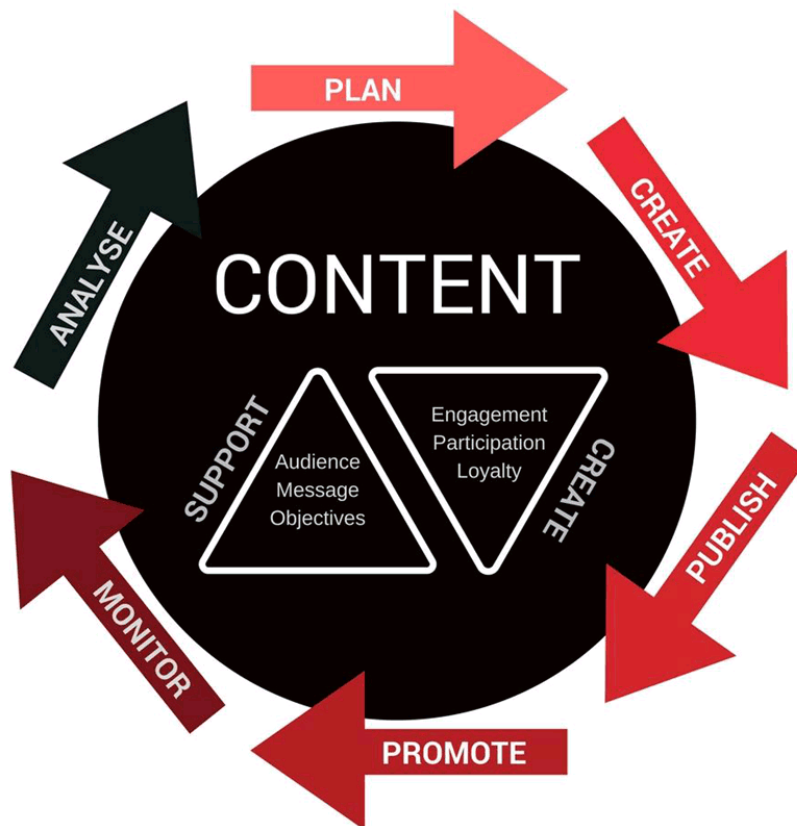
- Product and service information;
- Blogs and articles on recent events;
- Historical information (Throwback Thursday);
- Showcase experience of staff;
- Asking audience questions;
- Profile staff members to give the organisation a personal face.

8.2 Social media kits

Social media kits can be created to support public events that hold significant public interest or are run in partnership with other organisations. They should take the format of a brief email containing platform specific images and suggested post content. These kits should be distributed to partner organisations, and any third parties who may be relevant to the subject matter or whose audience could be expected to be interested. An example is included in Appendix B.

8.3 Content workflows – creation and scheduling

Social media content should largely be created and scheduled in advance, following the standard Content Lifecycle. This planning allows for cross-organisation generated content, and flexibility for spontaneous content while still maintaining consistency in timing and tone.



Plan

Communicate with other sections on similar work. Consider if a social media kit is suitable.

Allow lead time:

- Ensure you have allowed enough time to allow other BHCC accounts to support the content where appropriate;
- Let others know when you are planning to publish to allow lead time for social media and traditional promotional activities;
- Lead time is particularly important for time sensitive communications; and,
- Plan and schedule posts ahead of time to avoid last minute post creation.

Create

Direct information to the audience:

- In order to "close the gap" between what users come onto the site for, and what staff want to disseminate, ensure you are speaking "their language" and using the right language to trigger emotion and follow up action;
- Ensure content is interesting and shareable; and,
- Try to make content relevant to today's audiences.

Edit:

- Ensure work is edited and fact checked or taken from the website which has already gone through a quality control process.

Publish

Concentrate on timing and scheduling:

- Use optimal posting time as indicated by our social media management software when scheduling content.
- Are you posting consistently with good space in between posts? Take advantage of scheduling tools to plan and schedule your posts ahead of time to save last minute post creation.

Promote

Connect and engage within BHCC:

- Follow up other areas of BHCC that have agreed to engage or repost the content; and,
- Ensure that you are engaging with or reposting relevant and interesting posts in return.

Does this require paid promotion?

- Is the content suitable for boosting to a specific audience?
- Is there a potential ROI on the expense?
- Is the content being used for paid traditional advertising/marketing?
- Do you have the funds available?

Monitor

Keep track of overall post performance for future use:

- Measure: what was the reach, clicks, shares to see what content is of interest;
- Measure: reach to see post timing; and,
- Measure: new likes to see if content is of interest to a wider audience.

Analyse

Use information from Monitor to assess the success of the content, and creation of future content. As social media content is unlikely to be edited or deleted at the end of the Content Lifecycle as an article or blog may be, this information is instead applied to ongoing content on the same themes.

8.4 Look and feel

In order to create a strong and recognisable brand, account profile pictures should be consistent across platforms and remain unchanged for as long as practical as they are the visual cue to our audience that content in their news feed is from us.

BHCC named accounts should use the corporate logo, whilst sub-brand accounts should use a picture of the building, location, or other appropriate image in consultation with the Digital Officer.

Cover photos can be changed more frequently, and should be used to promote public events, causes, and themed days or weeks.

8.5 Sub brand and third party content

In order to maintain an integrated brand, the BHCC sub brands should engage with or repost a relevant post from another account once per week. Ideally, this post will promote updates or services from the sub brands. Approval should be sought from the responsible social media staff member before reposting.

In order to maintain professional networks and potential partnerships on social media, accounts should engage with content relevant to their audience from third parties. This may be in the form of reacting, commenting, retweeting, reposting (with consent and acknowledgement) or posting content received via email or social media kits. Third party content should be limited to once per fortnight. Approval to repost must be sought from the original publisher and appropriate credit given in the post text or comment thread.

8.6 Rich media content

Where possible, the BHCC should create and use rich media such as video, livestreams, high quality photographs and other owned assets created by the organisation. Creation of original media supports the BHCC's mission, allows practice of tone of voice, and encompasses standard organisational copyright. When the creation of original media is not possible, practical or is likely to result in sub-standard content, other media may be sourced from relevant or open sources. Media that does not belong to BHCC must always be used in line with copyright obligations, with a preference for content acquired under a CC0 licence.

8.7 Hashtags

Where possible, use hashtags that are already in use on social platforms. This allows posts and tweets to be more easily found using known hashtags and search terms. Only use a hashtag when it is appropriate to the post, do not use a 'trending' hashtag that is out of context with post and tweet content.

When creating new hashtags (eg: for a public event), search for the hashtag on each platform to check if there is any current usage and in what context. If the hashtag is currently in use and is not appropriate for the content, you will need to adjust your new hashtag and go through this process again.

To avoid receiving a shadow ban on Instagram varying hashtags should be used, with no one single hashtag used on every post.

Hashtags currently used by the organisation and recommended (depending on individual post content) are:

List of key hashtags

Twitter

#localgov
#lgnsw
#smartcommunities
#heritagecity
#BrokenHillProud
#lovewhereyoulive
#SmartBH
#jimsbookofwisdom
#nswpubliclibraries
#publiclibraries
#STEAM

Instagram

#heritagecity
#bigsky
#outback
#perfectlight
#livingmuseum
#sunset
#australia
#lovewhereyoulive
#nationalheritageaus
#SmartBH
#BHRAG
#BrokenHillRegionalArtGallery
#art
#creativecommunity

8.8 Platform specific guidelines

The following guidelines should be met whenever possible to ensure consistent publishing of high quality content and favourable treatment from platform algorithms.

Facebook

Primary focus: Build online community, provide information and facilitate conversation in a controlled environment
Minimum post frequency: 3 times per week
Maximum post frequency: Twice per day
Hashtags: Only when part of a broader campaign
Character limit (including spaces): 350 no emojis
Recorded video: 30 – 60 seconds
Pictures: Post individual pictures, not albums
Events: Create 3 weeks prior to public event or earlier

Twitter

Primary focus: Deliver information and key messages to media personnel, industry leaders and residents
Minimum post frequency: once per week
Maximum post frequency: N/A
Hashtags: 1-2
Character limit (including spaces): 280
Recorded video: 30 – 120 seconds

Instagram

Primary focus: Build online community around visual media
Minimum post frequency: Once per week
Maximum post frequency: Once per day
Hashtags: 7-10
Character limit: N/A Restrained and appropriate use of emojis
Recorded video: 30 – 60 seconds

LinkedIn

Primary focus: Develop our employer brand through content relevant to an audience of professionals across multiple industries while building a passive talent pool for future recruitment efforts
Minimum post frequency: Once per week
Maximum post frequency: Once per day
Hashtags: Only when part of a broader campaign
Character limit (including spaces): 220
Recorded video: 30 – 120 seconds

YouTube

Primary focus: Storing video content for embedding in to websites.
Post frequency: N/A – As required.

Reddit

Primary focus: Being active in an existing online community and contributing to a single source of truth through automated content
Post frequency: N/A - Automated distribution of media releases

9. RESPONSES AND APPROPRIATE USE

In order to promote positive brand awareness and create brand trust and support, every question and comment that can be answered should be. Knowing that there is a presence from the organisation will generally improve online behavior from followers. When a customer chooses to engage with us via social media we must make every effort to keep the conversation/engagement on that channel. Customers should not be advised to call, email or contact us via another method unless it is explicitly required by legislation, or will result in a significantly improved customer experience.

When responding to comments and questions, it is important to use the follower's name in a response, and to ensure that answers are not generic or apathetic in tone. Voice should be conversational in keeping with the tone of content. When replying publicly speak as the account and do not individually identify yourself, when replying to private messages speak as a staff member and sign off with your name, position title and department (if different from the account).

It is important – given lack of legislation specifically to social media – that an organisation sets the tone and expectation of their social media accounts. Guidelines setting out expected behaviour and the rules of engagement between the organisation and its online followers are reflected in BHCC's Social Media Guidelines and assists to manage follower behaviour and overall culture of the accounts. The guidelines are also to ensure a positive working environment for BHCC staff managing social media accounts.

The Social Media Guidelines specify inappropriate behaviour, which can be quoted when directly contacting followers regarding behaviour that BHCC staff and/or followers of the accounts find inappropriate, insulting, abusive or inaccurate.

Use the following method to respond to comments that contravene the Social Media Guidelines:

- Record the content in trim container 16/73
- Remove the content from the platform
- If the content contained questions or statements relating directly to the brand, send a direct message to the author explaining why the content was removed and provide a link to the guidelines
- If the content was abusive, threatening, or personal forward it to the Digital Officer who will block the user from all BHCC accounts on the platform.

When the comment is negative or a complaint (but does not contravene the Social Media Guidelines), take note of the comment as part of normal feedback pathways. If the complaint cannot be resolved on the social media platform, the complaint is to be escalated through relevant sections of BHCC.

Obvious spam should be deleted and blocked immediately.

10. MONITOR AND ANALYSE

10.1 Data collection

Statistics must be collected in order to effectively monitor and analyse social media performance.

Statistics such as number of followers, likes, reach and engagement give an indication of account performance and relevance. While tools like Google Analytics can show how successful social media has been in driving traffic to the BHCC website and related information.

10.2 Key Performance Indicators (KPIs)

Ongoing analysis of statistics will form Key Performance Indicator (KPI) reports for each account. These indicators will be used as such, to indicate overall performance of accounts and not be used as targets. KPIs will be benchmarked monthly on historic performance and updated data circulated to relevant department managers and social media staff in the first half of each month.

11. EXTERNAL RESOURCES

Social media management software

<https://engage.meltwater.com/login/custom/meltwater>

Image size guide

<https://sproutsocial.com/insights/social-media-image-sizes-guide/>

Note: for cross compatibility with mobile and desktop devices Facebook cover images should be 1500x843 pixels with critical information in one horizontal half of the image.

CC0 images

<https://www.pexels.com/>

Image collage creator

<http://www.picture2life.com/welcome/Default.aspx?auth=NotLoggedIn>

Text editor with quality control

<http://www.hemingwayapp.com/>

Appendix A – Historic Posting Frequency

Facebook	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18
Broken Hill City Council	30	24	38	38	18	22
Broken Hill	10	6	6	3	3	3
Broken Hill Regional Art Gallery	28	43	18	35	37	22
Broken Hill City Library	28	22	23	16	15	12
Albert Kersten Mining & Minerals Museum	5	1	6	1	5	2
Outback Archives	8	2	5	0	0	1
Broken Hill Tourism Industry Group	0	0	0	0	0	0
City Traders Broken Hill	4	10	1	7	1	0
The Living Desert – Sculptures	1	0	1	0	1	0

Twitter	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18
Broken Hill City Council	23	27	39	35	14	20
Broken Hill City Library	19	7	20	14	10	11

Instagram	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18
Seebrokenhill	6	0	0	0	0	0
Broken Hill Regional Art Gallery	19	35	10	23	22	16
Broken Hill City Library	6	2	1	0	1	0
Outback Archives	0	0	0	0	0	0

LinkedIn	Sept 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18
Broken Hill City Council	3	1	7	8	5	1

Appendix B – Social Media Kit Example

Hi All,

Exciting News!

We've just opened our call for entries for the Far West Aboriginal and Torres Strait Islander Art Prize (FWATSIAP) 2018. We would love to get the word out to as many people in the region about the fantastic opportunity this prize gives up and coming artists of all ages!

If you've got room in your social media calendar between now and the 2nd April to give this a plug, we'd really appreciate it.

Because we know how busy everyone is, please find below suggested text and appropriate tags to use as well as the attached in-line images for Social Media!

Facebook

FWATSIAP 2018 Entries are OPEN - enter for your chance to share in the \$5,000 prize pool!

Entry forms available online or from @BrokenHillRegionalArtGallery, @westdarlingarts and @AmanyamithalIndigenousArts

Need a canvas? Visit our friends at @westdarlingarts!

Entries close 2 April, 2018

Proudly supported by @BrokenHillCityCouncil @MaariMaHealth @westdarlingarts @CreateNSWOfficial

<http://bit.ly/FWATSIAP>

Twitter

Far West Aboriginal & Torres Strait Islander Art Prize (FWATSIAP) 2018 Entries are OPEN - enter for your chance to share in the \$5,000 prize pool! Awards for Open 2D, Open 3D, Young Artist & Encouragement. More info and forms available at <http://bit.ly/FWATSIAP> #FWATSIAP #deadly

Instagram

Far West Aboriginal & Torres Strait Islander Art Prize (FWATSIAP) 2018 Entries are OPEN - enter for your chance to share in the \$5,000 prize pool! Awards for Open 2D, Open 3D, Young Artist & Encouragement. <http://bit.ly/FWATSIAP> #FWATSIAP #deadly #aboriginal #art #BHRAG #FarWest



www.brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

May 2, 2018

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 104/18

SUBJECT: ADOPTION OF THE DRAFT OPERATIONAL PLAN 2018/2019
INCLUSIVE OF THE STATEMENT OF REVENUE POLICY AND
DRAFT SCHEDULE OF FEES AND CHARGES 2018/2019 17/206

Recommendation

1. That Broken Hill City Council Report No. 104/18 dated May 2, 2018, be received.
2. That Council note and acknowledge submissions made during the public exhibition period.
3. That Council adopts the Draft Operational Plan 2018/2019 inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2018/2019, with amendments set out in this report, as strategic planning documents of Council.
4. That Council make and levy the following rates and charges under the Local Government Act 1993 for the 2018/2019 year.
 - i. A general residential rate under Sections 535 and 537 on all land categorised as residential and consisting of a 49.00% base rate of \$501.00 and a rate in the dollar on land value of 2.557843 cents;
 - ii. A rural-residential rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as rural-residential and consisting of a 49.00% base rate of \$440.00 and a rate in the dollar on land value of 0.505110 cents;
 - iii. A residential-1(a) rate, being a sub-category of the general residential rate, under Sections 535 and 537 on all land categorised as residential-1(a) and consisting of a 49.00% base rate of \$419.00 and a rate in the dollar on land value of 1.679605 cents;
 - iv. A general farmland rate under Sections 535 and 537 on all land categorised as farmland and consisting of a 30.00% base rate of \$646.00 and a rate in the dollar on land value of 0.521016 cents;
 - v. A general business rate under Sections 535 and 537 on all land categorised as business and consisting of a 15.00% base rate of \$853 and a rate in the dollar on land value of 7.715812 cents;
 - vi. A mixed development business rate under Sections 535 and 537 on all land categorised as mixed development business and consisting of a 24.00% base rate of \$853 and a rate in the dollar on land value of 7.715812 cents;
 - vii. A mixed development residual rate under Sections 535 and 537 on all land categorised as mixed development residual and consisting of a 40.00% base rate of \$501.00 and a rate in the dollar on land value of 2.557843 cents;

-
- viii. A general mine rate under Sections 535 and 537 on all land categorised as mining and consisting of a nil base rate and a rate in the dollar on land value of 9.968983 cents;
 - ix. A domestic waste management charge under Section 496 on each parcel of rateable residential land of \$45.00 per annum payable quarterly for domestic waste service available plus a user charge under Section 502 of \$266.00 per annum payable quarterly (one mobile garbage container only).
 - x. A commercial waste user charge under Section 502 of \$395.00 per annum payable quarterly (3 x MGB containers),
 - xi. A commercial waste user charge under Section 502 of \$363.00 per annum payable quarterly (1x600l bin only),
 - xii. An additional MGB service user charge under Section 502 of \$140.00 per annum payable quarterly.
 - xiii. That in accordance with Section 566(3) of the Local Government Act, 1993, Council adopts an 7.5% rate of interest charge payable on overdue rates and charges during the 2018/19 financial year.
5. That Council approve the change in operating hours for the Broken Hill Regional Art Gallery, Albert Kersten Mining & Minerals Museum and Charles Rasp Library as per the outcomes of service reviews, community consultation and public advertisements during the public display period. The amended hours are as follows:
- a. Broken Hill Regional Art Gallery – 36 hours per week (closed Monday) during peak period (March-Nov), 30 hours per week (closed Monday) during the low period (Dec-Feb) and 47 hours per week during school holidays.
 - b. Albert Kersten Mining & Minerals Museum - 30 hours per week (closed Sunday) during peak period (March-Nov), 20 hours per week (closed Sunday) during the low period (Dec-Feb) and 35 hours per week during school holidays (closed Sunday).
 - c. Charles Rasp Library – 42 hours per week (closed Sunday)

Executive Summary:

Council considered the Draft Operational Plan 2018/2019 inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2018/2019 at its Ordinary Meeting held April 26, 2018 for the purpose of public exhibition as per Section 405 of the *Local Government Act 1993*.

The draft strategic planning documents were subsequently placed on public exhibition for twenty eight (28) days closing May 30, 2018 at which time Council received four (4) submissions from the public. Two alterations have occurred to the plan and are detailed below in the report.

Report:

Upon expiry of the 28 day public exhibition period, concluding on Tuesday, May 30, 2018, four submissions were received regarding the Draft Operational Plan inclusive of the Revenue Policy, Annual Budget and the Schedule of Fees and Charges 2018/2019, as well as two proposed amendments to the Plan.

Matter Raised	Management Comment and/or Proposed Amendments
<p>Aircraft Landing Fees – Council received two public submissions from airport users regarding landing fees. One submission was regarding landing fees for training operators and a proposed change from the current discount of being charged one landing fee for every three landings while performing circuits and waiving the landing fee for aircraft under 5,700 kg. The second submission also relates to a removal, reduction and or change in structure for landing fees for aircraft under 7,500kg.</p>	<p><i>Comment:</i></p> <p>Council is currently conducting a review of the Airport Master Plan as well as a service review of the current airport operations. Significant savings have already been identified as well as improvements to the structure of airport landing fees and airside parking. That being said, it would be premature to make any significant changes to the fees & charges of the airport during the consultation period until firm plans are in place with the future management direction of the airport. A change to the landing fee structure will be incorporated into this report and is expected to be reported to Council in the second half 2018.</p>
<p>Proposed Change to Opening Hours – Council received one public submission regarding the opening hours at the Broken Hill Regional Art Gallery. The submission related to leaving the Art Gallery hours the same and not reducing them to ensure the gallery is open to the public as much as possible and therefore allow Broken Hill to remain a viable and cultural tourist hub.</p>	<p><i>Comment:</i></p> <p>The suggested change to Gallery opening hours has been investigated from multiple angles. Firstly, the introduction of seasonal hours will align the Gallery and Museum with the Visitor Information Centre, whose seasonal opening hours are intended to accommodate tourists. This means that the Gallery will be open even longer hours during the peak season to cater for tourists. The reduced hours during regular and low season times will allow staff to not only manage the collections but to complete much needed planning and programming work that is required for a Gallery of the size and caliber of the Broken Hill Regional Art Gallery. Another very important piece of information is to look at the benchmarking of other Regional Galleries in NSW. Nearly every Gallery (in much larger and more highly populated rate base regions) is shut for at least one day a week, mostly on Mondays. The Tweed Regional Gallery, one of the busiest Galleries outside of Sydney, closes on a Monday and Tuesday. Closing the Gallery on a Monday aligns the Broken Hill Regional Art Gallery with the general State Regional standard.</p>
<p>Rates Policy – One submission was received from the public regarding the “shifting” of mine rates onto residents and businesses.</p>	<p><i>Comment:</i></p> <p>The Long Term Financial Plan, Revenue Policy within the 2018/19 Operational Plan and a number of community budget presentations outlined the risks involved in keeping mine rates at their current level and discontinuing the strategy to reduce mine</p>

	rates by 1% of total rates until a level of 10% is reached in 2023. Further information is provided in the report below.
--	--

Proposed Amendments

1. Rating Structure – Supplementary Valuations Change

An amendment to the rating structure following the May 2018 supplementary Valuations. This does not affect the overall rates raised for the 2018/19 year or the split between the categories. This is a standard procedure for when supplementary valuations are received.

Advertised Draft Rating Structure

Rating Category	Land Value 2018/19	Total Property Count (2018/19)	2018/19 Financial Year				
			Base Rate	Base Rate Income	Ad-Valorem	Ad-Valorem Income	Total Income
Business	\$39,002,900	625	\$849	\$530,625	0.07709528	\$3,006,940	\$3,537,565
Residential	\$192,102,230	9423	\$501	\$4,720,923	0.02558583	\$4,915,096	\$9,636,019
Residential 1(a)	\$233,350	9	\$413	\$3,717	0.01656592	\$3,866	\$7,583
Residential Rural	\$1,086,200	12	\$433	\$5,196	0.00498961	\$5,420	\$10,616
Farmland	\$1,446,500	5	\$637	\$3,185	0.00513703	\$7,431	\$10,616
Mining	\$21,600,000	2	\$0	\$0	0.09968983	\$2,153,300	\$2,153,300
Mixed Development Business	\$184,795	5	\$849	\$4,245	0.07709528	\$13,953	\$18,198
Mixed Development Residual	\$170,505	5	\$501	\$2,505	0.02558583	\$3,561	\$6,066
Totals	\$255,826,480	10,086		\$5,270,396		\$10,109,566	\$15,379,962

Proposed Draft Rating Structure

Rating Category	Land Value 2018/19	Total Property Count (2018/19)	2018/19 Financial Year				
			Base Rate	Base Rate Income	Ad-Valorem	Ad-Valorem Income	Total Income
Business	\$38,971,900	622	\$853	\$530,566	0.07715812	\$3,006,999	\$3,537,565
Residential	\$192,118,630	9425	\$501	\$4,721,925	0.02557843	\$4,914,094	\$9,636,019
Residential 1(a)	\$233,350	9	\$419	\$3,771	0.01679605	\$3,919	\$7,690
Residential Rural	\$1,086,200	12	\$440	\$5,280	0.00505110	\$5,487	\$10,767
Farmland	\$1,446,500	5	\$646	\$3,230	0.00521016	\$7,537	\$10,767
Mining	\$21,600,000	2	\$0	\$0	0.09968983	\$2,153,300	\$2,153,300
Mixed Development Business	\$184,795	5	\$853	\$4,376	0.07715812	\$14,081	\$18,457
Mixed Development Residual	\$170,505	5	\$501	\$2,440	0.02557843	\$3,712	\$6,152
Totals	\$255,811,880	10,085		\$5,271,588		\$10,109,129	\$15,380,717

2. Change to Schedule of Fees & Charges – Commercial Waste Charges

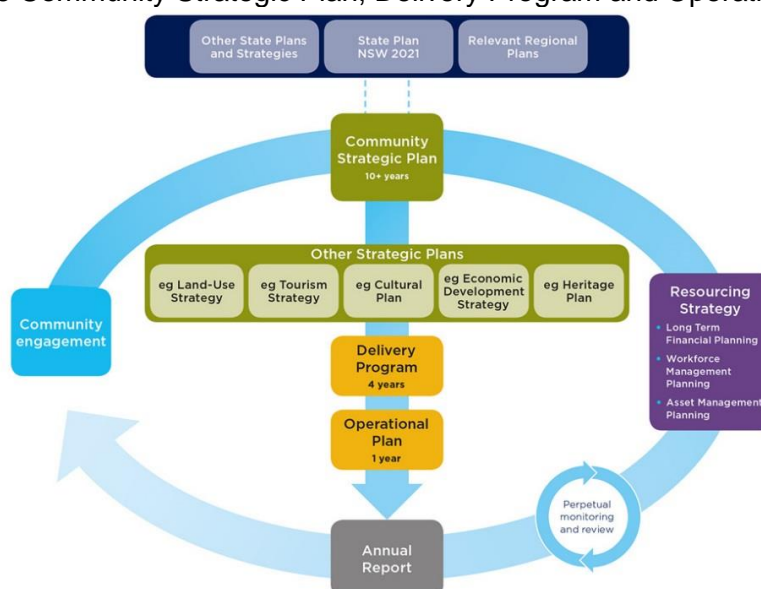
Due to a review of the commercial waste charges and comparisons with other similar facilities, the following changes are proposed to the Commercial Waste Fee. Domestic fees have not changed.

Fee & Charge	Draft Advertised Schedule of Fees & Charges (Inc GST)	Draft Proposed Schedule of Fees & Charges (Inc GST)
Disposal* - commercial/large volumes of general waste/bulky industrial/mining/building/green waste (sample test results may be required) – Cubic Metre	Mixed Waste Unsorted \$31.00/m ³ , Mixed Waste Sorted \$21.00/m ³ .	Mixed Waste Unsorted \$50.00/m ³ , Mixed Waste Sorted \$35.00/m ³ .
Disposal* - commercial/large volumes of general waste/bulky industrial/mining/building/green waste (sample test results may be required) - Tonne	Mixed Waste Unsorted \$57.00/tonne, Mixed Waste Sorted \$35.00/tonne.	Mixed Waste Unsorted \$80.00/tonne, Mixed Waste Sorted \$50.00/tonne.

The purpose of this report is to recommend adoption of the Draft Operational Plan 2018/2019, inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2018/2019, as strategic planning documents of Council.

The Operational Plan 2018/2019 identifies the projects and activities that will be delivered during the year to achieve the commitments made in the Delivery Program 2017-2021, based on the outcomes of the Broken Hill 2033 Community Strategic Plan.

The Operational Plan is part of the Integrated Planning and Reporting Framework. The following diagram is of the Integrated Planning and Reporting Framework, which outlines the links between the Community Strategic Plan, Delivery Program and Operational Plan.



The Draft Operational Plan 2018/2019 for Broken Hill City Council was prepared by staff attending workshops in December 2017, January and February 2018 and budget briefings with Councillors in April 2018.

The Draft Operational Plan 2018/2019 has been prepared within the context of the following parameters:

- Developed on a business as usual basis, except for areas where Council has made policy or service delivery decisions that have a direct financial impact
- Capital projects budgeted at \$9.21m

- Total rate revenue increase of 2.3%.

Overview of the Draft Operational Plan 2018/2019

Proposed 2018/2019 Rating Strategy

Rate Peg

The Minister for Local Government has approved a 2.3% rate peg limit that will apply to Council rates in 2018/2019. The rate peg does not apply to charges levied by Council in relation to waste management.

Council is proposing to increase rates by the full extent of the 2.3% rate peg for 2018/2019, which will result in an overall increase in general rate revenue of \$350,000.

Diversification of mining revenue

In 2015/2016, Council adopted the ongoing rating strategy to cap the mining rates at 10% after a period of eight years by progressively transferring 1% of mine rates to residential category annually, and subsequently levying rates in proportion to the land value of a rating category.

This year, rates paid by the mining properties will be reduced from 15% of the total rates of \$15,380,716 to 14%, with the re-distributed rates to be allocated to the residential rating category. This is the fifth consecutive year that rates will have been re-distributed from the mining sector.

This strategy will ensure that even if there is a reduction in the land valuation of the mining properties due to the reduction of mining operations in Broken Hill, the impact will be comparatively less significant on Council's revenue stream and on the ratepayers, as compared to total loss of mining rates due to the close of mining operations.

As detailed in the Long Term Financial Plan, if the mines were to close and the mining strategy ceased this year, the business of Council would find itself in an irrecoverable position. However, if the mining strategy continues as adopted and the mines were to close, the impact would be greatly reduced and Council would be able to recover to surplus within a five year period after the planned balanced budget in 2023.

Perilya, being the largest mining rates contributor, have advised that their current Life of Mine (LOM) plan that is based on the current economics of today has them operating until 2030. It is important to remember that LOM plans are based on current economics including world market conditions, commodity pricing (running at 10 year highs) and foreign exchange. Any changes to these can affect the operations LOM.

The impacts of the volatility and uncertainty around mining companies has been seen throughout the history of mining in Broken Hill, including recent years that have seen Perilya retrench employees in 2008 (400), 2014 (50) and 2016 (100) in response to declining metal prices and a changing global economy.

A result of a century of continuous mining operation in Broken Hill is the numerous aging and constraining infrastructure challenges not found in new mines. This results in very high overheads, and as such Perilya have advised that the Southern Operations or North Operations will not be able to mine as standalone operations. This means that if either operation fails, the corresponding impact to LOM will be 2023.

Perilya Broken Hill is a marginal operation that requires strong cost control, and any small changes in operating costs, commodity pricing or foreign exchange could see Perilya facing sudden and significant financial challenges.

As Perilya approaches the end of mine life over the next ten (10) to twelve (12) years, the volatility and uncertainty of its operation is likely to increase as the next major economic

crisis or reduction in metal prices may not only mean a retrenchment of employees, but the end of mining in Broken Hill due to the marginal operating conditions that the mines - particular Perilya - find themselves in.

This underpins the importance of the current rating to the future stability of Broken Hill. If the strategy is stopped and the mines cease to operate, the Community faces a potential double hit, with the loss of over 600 jobs and Council facing an unenviable choice of either a one-off large increase in residential rates to cover the lost mining rates, or a severe reduction in services occurring simultaneously.

This strategy also addresses the issue of aligning the rates revenue of the four rating categories - Residential, Business, Farmland and Mining - with their current land usage, valuations, and service levels received.

A review of the Local Government Rating System was completed by IPART in late 2016, and a draft report on that process is currently sitting with the Minister for Local Government for further action.

One of the major recommendations of that report specifies that mining rates should be no higher than business rates, however in Broken Hill our mining rate is currently 10% higher than that paid by other businesses.

Given IPART has indicated that this disparity between mining and business needs to be bridged, it is important that Council align its rating strategy accordingly to ensure it is well prepared for any future legislative changes that may drastically cut the level at which mines can be rated.

2018/2019 Budget

Operating Result

The Draft Operational Plan 2018/2019 includes the 2018/2019 budget, in the form of the Revenue Policy.

The 2018/2019 budget has been developed on a business as usual basis whilst adopting efficiency measures to ensure continuous improvements towards gaining financial sustainability is achieved.

Consequently, the budgeted loss for 2018/2019 is \$1.780 million; this is a reduction of 2.2% of the budget deficit of \$1.820 million in 2017/2018 (excluding extraordinary items).

As future decisions are made by Council which have an impact on the 2018/2019 budget, adjustments will be made in quarterly budget reviews during the year.

Capital Projects

The total capital expenditure budget for 2018/2019 has been set at \$9.21m. Capital projects proposed for 2018/2019 include:

- Transport \$5.04m
- Buildings \$1.23m
- Plant/Equipment \$1.19m
- Open Spaces \$1.75m

Details in relation to specific capital items are included within the Operational Plan.

The level of capital expenditure will again be closely managed in 2018/2019 to ensure the objectives of the Long Term Financial Plan and Asset Management Plans are met. External funding of \$1.89m is expected to be received in relation to the capital program; \$0.55m of

the program is to be funded from restricted cash assets and \$6.77m to be funded from Council's own revenue sources.

Outcome of Service Reviews

The Broken Hill Regional Art Gallery, Albert Kersten Mining & Mineral Museum and Charles Rasp Memorial Library were three of the first facilities/business areas that undertook the service review process.

A common theme for these facilities related to current resource levels. Current resource levels are not sufficient to allow staff to undertake the work required to deliver the necessary plans, policies and procedures and undertake project work as required. Extensive benchmarking data was also factored into recommendations regarding operational hours.

Given the current budget constraints of continuous operating deficits and a sustainable approach to reducing expenditure, it is not feasible or sustainable for an increase in resource allocation to occur.

To allow staff the time to focus on these areas of work not currently being performed, including high priority task involving collection management and protection of valuable assets, it has been proposed through the budget and service review process to reduce the operating hours to better align with seasonal tourism trends, while freeing up staff to undertake required work and improve the quality of the service.

Subsequent to the abovementioned service reviews, benchmarking of relevant facilities against similar centres elsewhere in Australia, and two workshops with Councillors, the proposed changes are:

	Current hours	Proposed hours
Library	52	42 (Closed Sunday)
Art Gallery	45	36 (Peak - March-Nov) 30 (Low - Dec-Feb) 47 (Peak school holidays) (Closed Mondays during Peak and Low seasons)
Albert Kersten Mining and Mineral Museum (Geocentre)	43	30 (Peak - March-Nov) 20 (Low - Dec-Feb) 35 (Peak school holidays) (Closed Sunday)

Upon resolution of Council, an implementation and consultation plan will be rolled out to ensure that all staff, community members and other key stakeholders are aware of the newly implemented operating hours.

Fees and Charges

Fees and charges are included in the Operational Plan for the purposes of public consultation. Many fees and charges have been increased by the Local Government Consumer Index where appropriate. The latest index published was 2.3%. Statutory fees are increased/decreased as per published government gazettes. Cost recovery fees are analysed accordingly to ensure costs are fully recoverable or the appropriate subsidy from Council is applied. Fees are analysed to ensure Government Competitive Neutrality is achieved.

Strategic Direction:

Key Direction: 4. Our Leadership

Objective:	4.1.3 Decision-makers provide accountability through planning and reporting frameworks
Function:	Leadership and Governance
DP Action:	4.1.1.14 Develop a new Operational Plan each year in accordance with IP&R Guidelines

Relevant Legislation:

Integrated Planning and Reporting Framework
Local Government Act 1993

The following is a summary of the requirements of Section 405 of the *Local Government Act 1993*:

- (1) A council must have a plan (its "operational plan") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.
- (2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.
- (3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period (not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.
- (4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.
- (5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.
- (6) The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted.

Financial Implications:

Financial implications of the Delivery Program are outlined in Council's Long Term Financial Plan.

Included within the Draft Operational Plan 2018/2019 is the Statement of Revenue Policy, Annual Budget and the Draft Schedule of Fees and Charges 2018/2019.

At the time of writing this report Council has not received notification from the NSW Government in regards to payment of the 2018/2019 financial assistance grant and whether any payment will occur prior to 30 June 2018. Last year Council received half of the 2017/2018 financial assistance grant prior to 30 June 2017, which has had an adverse effect on Council's Operating Deficit. Due to the current accounting standards in relation to receiving these financial assistance grants (income recognised upon receipt as opposed to purpose), if this was to occur again it will pose the potential to have another adverse impact on Council's operating income for 2018/2019 financial year. The potential impact will be between \$1.9M - \$2.3M depending on the amount allocated to Broken Hill for the 2018/2019 financial year.

Attachments

1. [!\[\]\(235422e550feab1771a8f7437a5d8c8e_img.jpg\)](#) Draft Operational Plan 20182019 inclusive of Fees and Charges 2018-2019

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER



**DRAFT OPERATIONAL PLAN
2018/2019**

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL			
KEY DIRECTION	4. Our Leadership		
OBJECTIVE	4.1 Openness and Transparency in Decision Making		
FUNCTION	Leadership & Governance		
STRATEGY	4.1.3 Decision-makers provide accountability through planning and reporting frameworks		
FILE REFERENCE No	17/206	TRIM No	D18/13874
RESPONSIBLE OFFICER	General Manager		
REVIEW DATE	June 2019		
DATE	ACTION	MINUTE No.	
26 April 2018	Public Exhibition	45797	
28 June 2018	Adopted		
NOTES			
ASSOCIATED DOCUMENTS	Broken Hill 2033 Community Strategic Plan Long Term Financial Plan 2018-2027 Delivery Program 2017-2021 Disability Inclusion Action Plan 2017-2021 Schedule of Fees and Charges 2018/2019		

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INTRODUCTION

EXECUTIVE SUMMARY

This document is Broken Hill City Council's Operational Plan for the next year.

MESSAGE FROM YOUR MAYOR

Thank you for taking the time to view Council's Operational Plan (OP) for the 2018/2019 financial year.

The OP is directly linked to Council's Community Strategic Plan (CSP), which is a plan developed by Council in partnership with the community that sets out residents' aspirations and priorities for the future of our city.

The OP outlines the various activities that Council will undertake over the coming 12 months to help the community reach the goals identified in the CSP.

Through the OP, residents are able to see the types of services that will be provided in their community in the coming year and also how Council spends its funds.

It enables Council to be open and accountable to the public, while providing a clear framework around our performance.

As mentioned in the introduction to last year's OP, Council has committed to improving its performance via a four-year Service Review process that will examine all aspects of our operations and identify areas where we can improve.

We are pleased to report that this process has already resulted in a number of positive outcomes - from savings on insurance premiums, through to improved Planning Resourcing and the streamlining of our Development Application process.



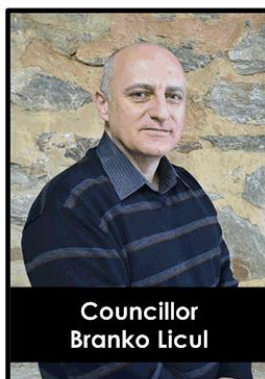
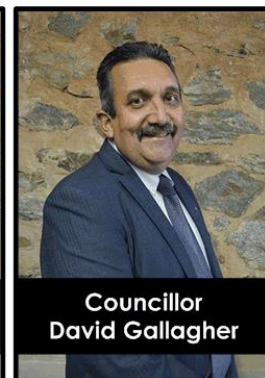
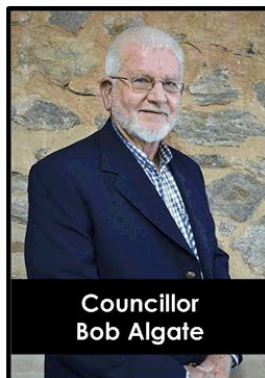
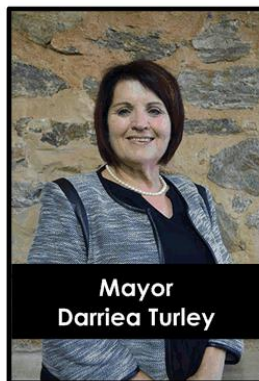
We look forward to continuing this review process well into the future to ensure Council is working as efficiently as possible to deliver desired outcomes to the community.

In the meantime, I commend this OP to you and hope you find it to be a useful guide to the work Council will carry out in the near future.

Councillor Darriea Turley
MAYOR

YOUR COUNCILLORS

The Mayor and Councillors of Broken Hill have many responsibilities to the Council and the community. All Councillors, in accordance with the *Local Government Act 1993*, must "represent the collective interests of residents, ratepayers and the local community"; "facilitate communication between the local community and the governing body"; and "is accountable to the local community for the performance of the council".



VISION, MISSION AND VALUES

OUR COMMITMENT

OUR VISION

Broken Hill is a vibrant, prosperous and culturally rich Heritage City shared with visitors from around the world.

OUR MISSION

Council provides high quality services and leadership to enhance community living and facilitate a prosperous economy.

OUR STATEMENT OF VALUE

INSPIRING

We're leading Broken Hill into the Future

This means we:

- Recognise change starts with us
- Share our passion
- Act as positive role models
- Are focused on delivering results

OPEN

We're transparent and honest

This means we:

- Are united
- Are reliable – when we make a decision we stick to it
- Can be trusted
- Are always available to listen

ORIGINAL

We're pioneering new ideas while remembering what makes us unique

This means we:

- Won't forget our past, even when forging our future
- Are open to new ideas and think outside the square
- Champion our uniqueness
- Look for new solutions rather than relying on the old ways

HUMAN

We're involved in the community

This means we:

- Are inclusive
- Respect diversity and how different people think
- Value doing it together
- Have a genuine sense of humanity

FEARLESS

We're up for the challenge

This means we:

- Strive to solve our own problems
- Defend what's important to our community
- Are prepared to take the lead
- Take opportunities and make something of them
- Are not afraid to make tough decisions

KEY DIRECTION FUNCTIONS

FUNCTIONS OF COUNCIL

KEY DIRECTION 1 – OUR COMMUNITY	KEY DIRECTION 3 – OUR ENVIRONMENT
Arts & Culture Charles Rasp Memorial Library Broken Hill Regional Art Gallery Albert Kersten Mining & Mineral Museum Broken Hill Archives Community Development Community Assistance Community Wellbeing Community Participation Community Facilities Cemetery Broken Hill Regional Aquatic Centre Halls and Community Centres Public Amenities Local Transport Bus Shelters Footpaths and Bike Tracks Road Furniture Local Roads Car Parks Traffic Control Signage Open Spaces Parks and Reserves Sportsgrounds Public Health Health Administration and Inspections Public Order Sustainability and Environmental Management Parking and Other Ranger Services Animal Control Public Safety Street Lighting Emergency Services	Waste Management Waste Management Operations Garbage Collection Recycling Street Cleaning Sustainability After Mining Annual Environmental Management Review Lead Remediation End of Mine Life Natural Environment Noxious Weeds Living Desert Willyama Common Regeneration Area Environmental Footprint Water Energy Built Environment Historic Buildings Preservation Town Planning Stormwater Management Stormwater Drainage Kerb and Gutter
KEY DIRECTION 2 – OUR ECONOMY	KEY DIRECTION 4 – OUR LEADERSHIP
Economic Development Economic Development Civic Centre Area Promotion and Events Property Development Land Development and Sales Strategic Transport Regional Roads State Roads Airport Tourism Development Tourism Film Film Promotion Film Activities	Leadership & Governance Elected Members General Manager Financial Management Corporate Services Management Financial Control Revenue Payroll Procurement and Payables Corporate Support Risk Management and Insurance Information Technology Services Records Management Human Resources Governance Systems Improvement Customer Relations Media and Communications Customer Relations Asset Management Infrastructure Engineering Management Infrastructure Administration Asset Management and Technical Services Operations Management Mechanics Workshop Plant and Vehicle Maintenance Warnock Street Works Depot Private Works Billable Works Buildings & Property Buildings - Structures Maintenance and Operations Buildings - Property Commercial

THE FRAMEWORK

In 2009, the NSW Government introduced new legislation in the form of the *Local Government Amendment (Planning and reporting) Act 2009* to improve strategic planning in NSW councils.

The Integrated Planning and Reporting Framework require councils to develop a **Community Strategic Plan**, which outlines the Vision, Goals and Strategies. The plan is not limited to the responsibilities of any one government or organisation.

Under the Framework, Broken Hill City Council will use the Community Strategic Plan to determine which goals and strategies can be implemented at a local government level. These goals and strategies are included in a four year Council **Delivery Program**.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a **Resourcing Strategy** is prepared to address long term asset management,

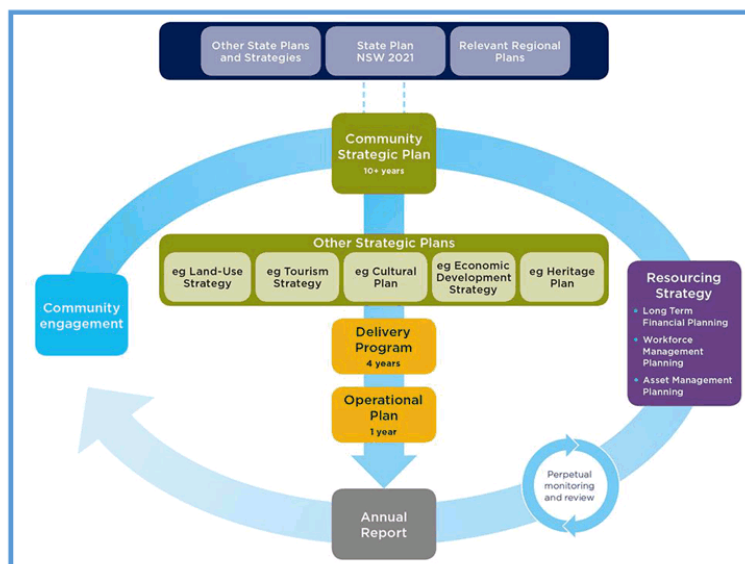
financial management and workforce planning.

The **Operational Plan** is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented.

Each year, our success in achieving the goals and strategies set out in these plans will be reported through Council's **Annual Report**.

Although considered long term, our Community Strategic Plan and Delivery Program will remain current through a four yearly review in line with Local Government Elections.

The first Community Strategic Plan for Broken Hill was endorsed in 2010 and we are proud of the achievements made since this time. The Plan was subsequently reviewed after a significant community engagement exercise in 2013.



DISABILITY INCLUSION ACTION PLANNING

Disability Inclusion Action Planning supports the fundamental right of choice for people with disability in our Community.

Choice, inclusion and accessibility is achieved by providing the same opportunities and ability to choose how they live their lives and enjoy the benefits of living and working in our community.

The *Disability Inclusion Act 2014 (NSW)*, was introduced in December 2014 and provides the legislative framework to guide state and local government disability inclusion and access planning.

The *Disability Inclusion Act 2014 (NSW)*, requires all local government organisations to produce a Disability Inclusion Action Plan (DIAP) setting out measures enabling people with a disability to access general support and services and fully participate in the community.



Developing positive community attitudes and behaviours

Creating liveable communities

Improving access to services through better systems and processes

Supporting access to meaningful employment

THE REQUIREMENTS OF THE FRAMEWORK

Frequency	Report	Description/Requirements	Legislative Reference
For use during development of the Community Strategic Plan and Council's other planning activities.	Community Engagement Strategy	A strategy based on social justice principles for engagement with the local community when developing the Community Strategic Plan.	S402(4) (Act)
Review every four years following an election. Ensure the plan is for a minimum of 10 years. Public exhibition for a period of 28 days required and a copy of plan and amendments to the plan to OLG within 28 days of Council endorsement.	Community Strategic Plan (CSP)	Plan which identifies the main priorities and aspirations for the future of the local government area. Minimum 10 years.	S402(1)-(7) (Act)
Review in detail every four years as part of CSP review. Update annually when developing the Operational Plan.	Long Term Financial Planning	Included in Council's Resourcing Strategy for the provision of financial resources required to implement the CSP. Minimum 10 years.	S401(2) (Act)
Review in detail every four years as part of CSP review. Update annually when developing the Operational Plan.	Workforce Management Planning	Included in Council's Resourcing Strategy for the provision of intellectual resources required to implement the CSP. Minimum of four years.	S403(2) (Act)
Review in detail every four years as part of CSP review. Update annually when developing the Operational Plan.	Asset Management Planning	Included in Council's Resourcing Strategy for the provision of physical resources required to implement the CSP. Comprises of an Asset Management Strategy and Plan/s. Minimum of 10 years.	S403(2) (Act)
Review every four years following an election. Public exhibition for a period of 28 days.	Delivery Program	Details the Council activities to be undertaken by the Council to implement the strategies established by the CSP. Four year duration.	S404(1)-(5) (Act)
Adopt prior to beginning of financial year. Public exhibition for a period of 28 days. Post copy on Council website within 28 days of Council endorsement.	Operational Plan	Details the activities Council will be engaged in during the year and annual budget. Annual sub-plan of Delivery Program.	S405(1)-(6) S532 S610B- S610F S706(2) (Act) CI201(1) (Reg)

MONITORING AND REPORTING

Progress on the Delivery Program will be reported to the Council six monthly, with the option of additional reporting to include the Operational Plan. The Council will prepare six monthly reports tracking how we are going with each action outlined in the Delivery Program and Operational Plan utilising the Key Performance Indicators. Detailed financial reports and updates on Council's Capital Works Program will be reported.

In addition to the above, Council will also prepare an Annual Report (AR) for the

community which will focus on Council's implementation of our Delivery Program and the Operational Plan. The Annual Report will also outline achievements in implementing the Community Strategic Plan. Audited financial reports will also be made available to the Community at this time.

In accordance with legislation a 'State of the Environment Report' (SOE) Report will be presented to the Community, reporting on Council's progress in achieving the Community's aspirations.

Frequency	Report	Description/Requirements	Legislative Reference
Quarterly (no later than two months after the end of each quarter)	Budget Review Statement	Shows, by reference to the estimate of income and expenditure set out in the statement of Council's revenue policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.	CI203 (Reg)
At least every six months (dates determined by Council)	Progress reports on Delivery Program (DP)	Report on the progress with respect to the Council Activities detailed in the Delivery Program.	S404(5) (Act)
Yearly – November (Within five months of the end of Financial Year)	Annual Report (AR)	Report on the achievements in implementing the Delivery Program and the effectiveness of the principle activities undertaken in achieving the objectives in the Community Strategic Plan at which those activities are directed. Must be prepared in accordance with the Regulation and the Guidelines. Must include a copy of Council's audited financial reports. Must be posted on Council's website.	S428(Act) CI 217(1) (Reg)
November – Four Yearly (included in AR due 30 Nov in year in which an ordinary election is held)	End of Term Report	Report on Council's achievements in implementing the Community Strategic Plan over the previous four year Council term.	S428(2) (Act)
November – Four Yearly (included in AR due 30 Nov in year in which an ordinary election is held)	State of Environment Report (SOE)	Reports on environmental issues relevant to the objectives for the environment established by the Community Strategic Plan. Must be prepared in accordance with the guidelines.	S428A (Act)

HOW TO READ THE PLAN

KEY DIRECTION	<p>The Key Directions are taken from the Community Strategic Plan (CSP) and represents groups of common opportunities, challenges and priorities that relate to:</p> <ul style="list-style-type: none"> • Key Direction 1: Our Community • Key Direction 2: Our Economy • Key Direction 3: Our Environment • Key Direction 4: Our Leadership
OBJECTIVE	<p>Objectives are taken from the Community Strategic Plan and are uniquely numbered. Each objective outlines what the community is seeking to achieve under the Key Direction and are broad direction statements.</p>
STRATEGY	<p>Strategies are taken from the Community Strategic Plan and are uniquely numbered. Each strategy provides information on what will be done at the high-level to achieve the objective. Each strategy is cascaded down into the Delivery Program (DP).</p>
OP #	<p>OP# is the unique number assigned to each action in the Operational Plan (OP).</p>
ACTION	<p>For each objective identified in the Community Strategic Plan, a number of actions are identified outlining what will be done to implement the objective by Council.</p> <p>Where Council has not been identified as either the lead or support agency responsible for the objective, Council acknowledges it has an important role to play in lobbying or advocating for the achievement of the objective.</p>
OPERATIONAL PLAN/LTFP	<p>The year identifies the timing for the implementation or achievement of the action and when it will be resourced in both the Operational Plan (OP) and Long Term Financial Plan (LTFP).</p>
LINK TO CSP	<p>Number showing CSP reference.</p>
MEASURE	<p>The measure is how the progress or success of Council will be identified and reported upon.</p>
FUNCTION	<p>Is the specific Council area responsible for implementing the action.</p>

FINANCIAL

FINANCIAL ESTIMATES

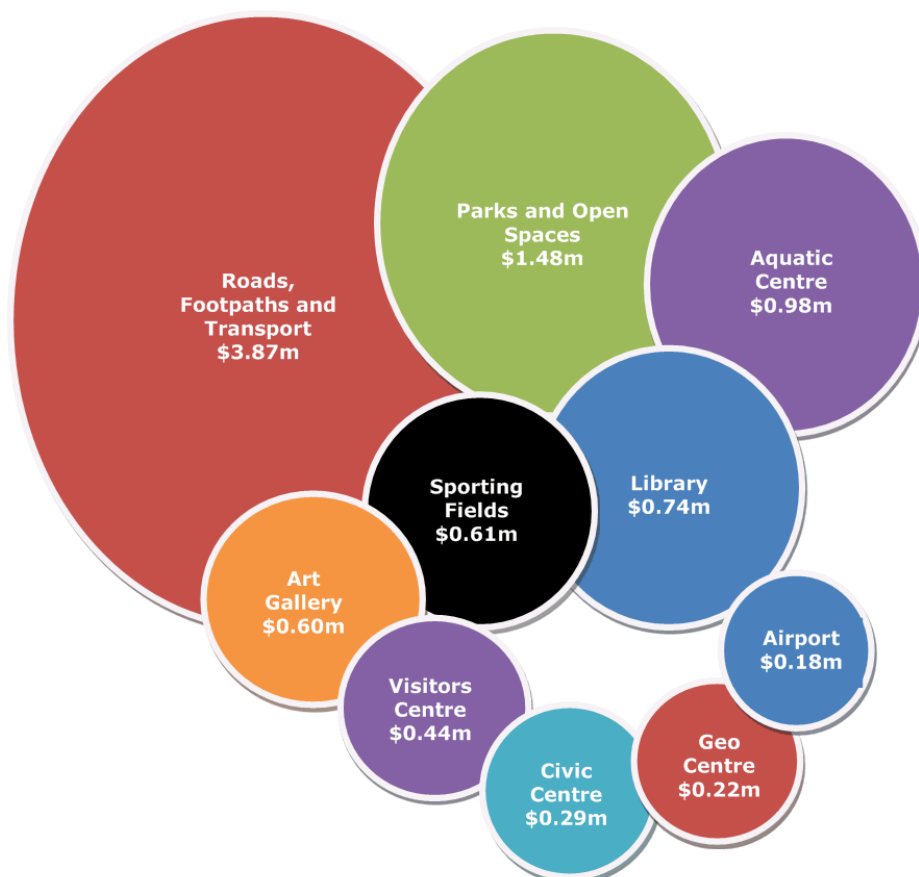
The financial estimates provided in this Operational Plan in the following sections reflect the range of services provided by Council at the time of drafting this Plan.

As indicated in Council's Long Term Financial Plan, Council must continue to develop strategies and make decisions to ensure the reduction of financial deficits and the future sustainability of Council. Such decisions may not provide overnight relief from the currently weak financial position and as such it is important to take a longer term view of the benefits of such decisions.

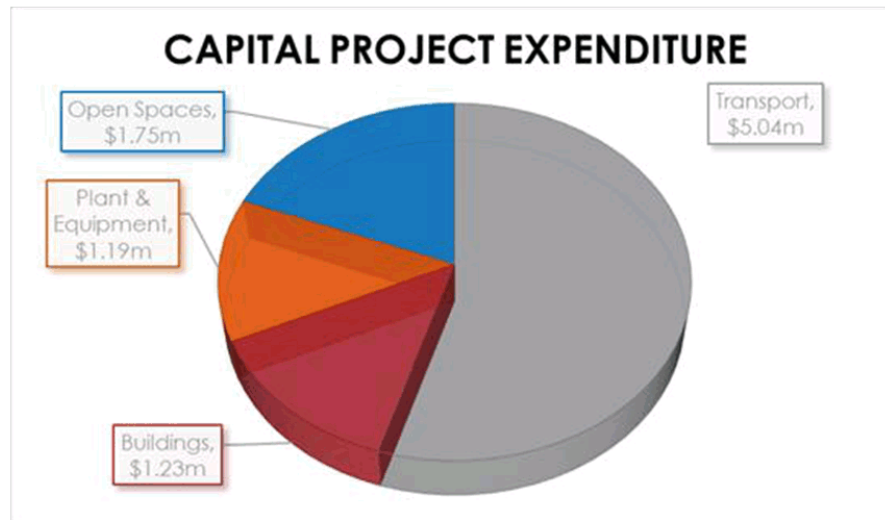
Throughout the year, reviews will be undertaken to measure Council's financial performance against the financial estimates contained within this plan. Any decisions impacting upon Council's financial position for the year will be incorporated into these reviews.

The Consolidated Estimated Income Statement, Balance Sheet and Cash Flow Statement for the 2018/2019 financial year are contained within the Revenue Policy on page 59.

NET COSTS OF COUNCIL SERVICES PROVIDED



CAPITAL PROJECTS



OPERATIONAL PLAN – BALANCED SCENARIO					
INCOME STATEMENT					
\$ '000	2019	2019	2019	2019	2019
	TOTAL Proposed Budget	Our Leadership Proposed Budget	Our Community Proposed Budget	Our Economy Proposed Budget	Our Environment Proposed Budget
Income from Continuing Operations					
Revenue:					
Rates & annual charges	17,780	15,018	-	-	2,762
User charges & fees	4,085	228	599	1,114	2,144
Interest & investment revenue	1,182	1,148	-	-	34
Other revenues	550	161	77	310	2
Grants & contributions for operating purposes	5,804	4,242	885	613	65
Grants & contributions for capital purposes	1,826	-	1,626	-	200
Other Income:					
Net gains from disposal of assets	220	-	220	-	-
Net share of interests in joint ventures	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	31,448	20,797	3,407	2,037	5,206
Expenses from Continuing Operations					
Employee benefits & costs	14,041	8,383	2,060	1,384	2,215
Borrowing costs	605	588	17	-	-
Materials & contracts	5,699	1,457	1,604	878	1,760
Depreciation & amortisation	6,902	784	4,386	1,011	721
Impairment	-	-	-	-	-
Other expenses	4,155	1,712	1,908	443	93
Net losses from disposal of assets	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	31,402	12,923	9,975	3,716	4,788
OPERATING RESULT FOR THE YEAR	46	7,874	(6,568)	(1,679)	418
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(1,780)	7,874	(8,194)	(1,679)	218



ABOUT BROKEN HILL

“At Broken Hill we’re for real. We believe in real experiences. Real places, real friendships and real values.”

Since its birth as a little mining village in the 1880s, Broken Hill has gone on to be recognised as the boldest place in the Australian outback, a reputation pressure-cooked over decades of hardship and heroic survival in the desert.

The ore body discovered in 1883 immediately made Broken Hill famous - a frontier outpost promising great fortune and luring people from all over the world.

Broken Hill Proprietary (BHP) boomed in the 1880s and the population reached 20,000 by 1891.

There have been periods of boom and bust but in the 70s and 80s something changed. The dominant workers' culture gave way to a local passion for the arts.

Artists like Pro Hart and locally-made films such as *Mad Max 2* and *Priscilla: Queen of the Desert* gave birth to tourism.

Soon, Broken Hill began to be seen through the eyes of the world as a place of beauty and an iconic travel destination.

No longer content with its 2-speed mining economy, Broken Hill begun a new era as more than an engine of sweat and stone.

People began to regard the City and its people as a culture in its own right, a place with a definite outback soul that might be exported to the rest of the world.

Through the efforts of community leadership, Broken Hill is a living museum, an artefact that survives in the desert.

Art deco shopfronts petition to customers from a bygone age and there are buildings both grand and made of tin.

Yet there is also a sense of luxury, comfort and sophistication thanks to decades accommodating mining magnates, movie moguls and visitors from around the world.

There literally is nowhere quite like it on earth. Most of all, there are few places in the world where one can stand in a street at the urban boundary, some 18,000 people and all their dwellings immediately at one's back and view nothing but red desert in front, as far as the eye can see.

This is the essential experience of Broken Hill.

KEY DIRECTION 1 – OUR COMMUNITY

- 1.1 People in our community are in safe hands
- 1.2 Our community works together
- 1.3 Our history, culture and diversity is embraced and celebrated
- 1.4 Our built environment supports our quality of life
- 1.5 Our health and wellbeing ensures that we live life to the full

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.

OUR COMMUNITY

The focus of the Key Direction – Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program for the 'Our Community' Key Direction. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

1.1 People in our community are in safe hands				
OP #	Action	Link to Delivery Program	Measure	Function
C01	Implement and promote a voluntary food safety "Scores on Doors" program	1.1.1.01	75% participation rate in program annually	Public Safety
C02	Provide education and awareness in relation to the responsibility of pet ownership	1.1.1.02	Two forms of education/awareness information placed on Council's website/social media annually	Public Order
			Undertake door knock program	
C03	Investigate option for funding for Companion Animal Desexing Program	1.1.1.02	Funding investigation completed by 31 December 2018	Public Order
C04	Carry out community consultation to ascertain expected service levels for animal control	1.1.1.02	Community consultation completed by 30 June 2019	Public Order
C05	Promote the compliance of the <i>Swimming Pools Act 1992</i>	1.1.1.03	Number of inspections completed	Public Order
			90% of requested swimming pool inspections carried out within 10 working days	
			Two swimming pool safety compliance promotions placed on Council's website/social media	
C06	Review Community Safety Crime and Prevention Plan	1.1.1.04	Plan reviewed by 30 June 2019	Public Safety
C07	Partner with the community through participation in the Community Round Table	1.1.1.05	Number of meetings attended	Public Safety
C08	Develop a policy for the use of CCTV cameras in public spaces	1.1.1.05	Policy developed and adopted by 30 June 2019	Public Safety

1.1 People in our community are in safe hands				
OP #	Action	Link to Delivery Program	Measure	Function
C09	Develop a Memorandum of Understanding with the NSW Police Barrier Local Command dealing with the use of CCTV in Broken Hill	1.1.1.05	Memorandum of Understanding signed by 30 June 2019	Public Safety
C10	Develop procedures dealing with the use of CCTV cameras in public spaces that comply with legislative requirements	1.1.1.05	Procedures developed by 30 June 2019	Public Safety
C11	Develop Lighting Strategy in accordance with the Smart Community Framework	1.1.1.05	Strategy developed by 30 June 2019	Public Safety
C12	Funding opportunities for CCTV identified	1.1.1.06	Funding identified and application submitted by 30 June 2019	Public Safety
C13	Conduct compliance inspections of all declared dangerous, menacing and restricted dogs within the City to ensure compliance with legislation	1.1.1.07	90% target for compliance inspections annually	Public Order
C14	Provide a ranger service to undertake animal control activities	1.1.1.07	90% of animal related complaints investigated within service standards 90% of dog attacks investigated within two business days	Public Order
C15	Provide an animal pound facility in accordance with legislation	1.1.1.07	New animal pound facility constructed by 30 June 2019	Public Order
C16	Review and implement actions from Companion Animals Management Plan	1.1.1.09	25% of actions implemented by 30 June 2019	Public Order
C17	Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority	1.1.1.10	80% of all high risk food premises inspected annually 90% of enforcement actions undertaken within two business days 90% of complaints investigated within service standards	Public Health
C18	Investigate and develop registered food businesses mailing list for educational material	1.1.1.10	Mailing list developed by 30 June 2019	Public Health
C19	Food Safety education material provided quarterly to all registered businesses	1.1.1.10	Number of registered food businesses provided safety education material	Public Health
C20	Review Septic Management register	1.1.1.10	Register reviewed by 30 June 2019 Number and % of septic tanks inspected	Public Health

1.1 People in our community are in safe hands				
OP #	Action	Link to Delivery Program	Measure	Function
C21	Develop Septic Tank policy	1.1.1.10	Policy adopted by 30 June 2019	Public Health
C22	Cooling towers inspected annually	1.1.1.10	100% of cooling towers inspected annually	Public Health
C23	Public swimming pools inspected annually	1.1.1.10	100% of public swimming pools inspected annually	Public Health
C24	Implement "Safer by Design Protocols"	1.1.1.11	Number of required referrals provided to NSW Police for comment	Public Safety
C25	Promote parking compliance	1.1.1.12	Two media releases provided annually Decrease in number of infringements issued from same period previous year	Public Order
C26	Facilitate school zones safety audits with Roads and Maritime Services	1.1.1.12	School zones safety audit completed by 30 June 2019	Public Order
C27	Remediate non-conformances identified in the school zones safety audit	1.1.1.12	Number of non-conformances identified Number and % of non-conformances remedied	Public Order
C28	Facilitate the Local Emergency Management Committee	1.1.1.13	Four meetings facilitated annually	Public Safety
C29	Participate in emergency exercises with other combat and support agencies	1.1.1.13	Number and % of exercises attended	Public Safety
C30	Support emergency services as required to minimise the risk of combat or recovery from natural, biological or technical disasters	1.1.1.13	Number of emergencies declared involving Council support services	Public Safety
1.2 Our community works together				
OP #	Action	Link to Delivery Program	Measure	Function
C31	Conduct an official ceremony for Australia Day	1.2.1.01	Number of attendees compared to previous year	Community Development
C32	Encourage the community to nominate someone for an Australia Day Award	1.2.1.01	Minimum of three different forms of promotion for nominations conducted by 31 December 2018	Community Development

1.2 Our community works together				
OP #	Action	Link to Delivery Program	Measure	Function
			Number of nominations received compared to previous year	
C33	Facilitate the granting of Australia Day awards through the selection committee	1.2.1.01	Selection committee meeting held prior to 30 November 2018	Community Development
C34	Facilitate the volunteer working group	1.2.1.03	Number of meetings facilitated	Community Development
C35	Recognise the contribution of volunteers through an annual event	1.2.1.03	Event held by 30 June 2019 Number of attendees	Community Development
C36	Encourage the community to nominate someone for a volunteer award	1.2.1.03	Minimum of three different forms of communication to promote nominations by the 30 June 2019 Number of nominations received	Community Development
C37	Investigate and develop opportunity for partnerships	1.2.1.04	Number of investigations Number of partnerships developed	Community Development
C38	Develop implementation plan for the Communications and Community Engagement Strategy	1.2.1.05	Implementation plan developed by 31 December 2018 Number and % of actions implemented	Community Development
C39	Requests to update/add to the online community directory are assessed and actioned as appropriate	1.2.1.06	Number of updates/additions	Community Development
C40	Inform the community about Council's current sustainability challenges including financial and asset management	1.2.1.07	Number and type of community information sessions conducted	Community Facilities
C41	Review public amenities as part of asset management planning	1.2.1.07	Levels of Service Review completed by 30 June 2019	Community Facilities
C42	Include implications of population decline on Asset Management in the Asset Management Policy, Strategy and Plans	1.2.1.07	Asset Management Policy, Strategy and Plans updated by 30 June 2019	Community Facilities
C43	Review public halls and community centres as part of asset management planning	1.2.1.07	Levels of Service Review completed by 30 June 2019	Community Facilities
C44	Provide public amenities in key public areas	1.2.1.08	Amenities open and maintained Community Satisfaction Survey results	Community Facilities

1.2 Our community works together				
OP #	Action	Link to Delivery Program	Measure	Function
C45	Investigate Council facility online booking system	1.2.1.08	Online booking system investigation completed by 30 June 2019	Community Facilities

1.3 Our history, culture and diversity is embraced and celebrated				
OP #	Action	Link to Delivery Program	Measure	Function
C46	A calendar of events assessed as appropriate is available online and promoted to the community	1.3.1.01	Number of events promoted on the calendar Number of calendar promotions to community	Community Development
C47	Support event organisers in understanding the process for holding events in public spaces	1.3.1.02	All written first-contact enquiries responded to within service standards Number of enquiries received	Community Development
C48	Review and update Public Events Guide to include accessibility and inclusiveness	1.3.1.02	Review and update completed by 31 December 2018	Community Development
C49	Review and implement Event plan for annual Christmas Pageant and After Party	1.3.1.03	Pageant conducted in partnership with South Rotary in December 2018 Minimum of 30 floats entered in December 2018 pageant Council float entered in December 2018 pageant After Part held in December 2018	Community Development
C50	Develop Plan for Heritage Event based on the Heritage Near Me format	1.3.1.04	Plan developed by 31 December 2018	Arts & Culture
C51	Conduct an event to celebrate the City's built and cultural heritage and National Heritage status	1.3.1.05	Heritage event held in 2018/2019	Arts & Culture
C52	Promote and operate Outback Archives as a place for the preservation and conservation of local historical collections	1.3.1.06	Archives managed in accordance with the <i>State Records Act NSW 1998</i>	Arts & Culture
C53	Manage, maintain and promote library service	1.3.1.07	Library services provided in accordance with <i>Library Act 1939</i>	Arts & Culture

1.3 Our history, culture and diversity is embraced and celebrated				
OP #	Action	Link to Delivery Program	Measure	Function
			50% Service Review recommendations implemented in accordance with budget	
			Increase the number of active memberships from previous year	
			Increase participation in programs provided from previous year	
			Increase visitors to the Library from previous year	
C54	Customer satisfaction survey to be conducted	1.3.1.07	Customer satisfaction survey conducted by 30 June 2019	Arts & Culture
C55	Provide a library outreach service to surrounding areas	1.3.1.07	Maintain the number of memberships from previous year	Arts & Culture
			Maintain circulation statistics from previous year	
C56	Investigate funding options for outreach library services	1.3.1.07	Funding secured by 30 June 2019	Arts & Culture
C57	Develop Library Services Strategic Plan	1.3.1.08	Strategic plan developed by 31 December 2018	Arts & Culture
C58	Review Library Policies and Procedures identified in Library Services Strategic Plan	1.3.1.09	Three policies reviewed and six procedures developed by 30 June 2019	Arts & Culture
C59	Manage and maintain the Regional Art Gallery	1.3.1.10	Decrease the number of exhibitions and increase the length of exhibitions, in line with service review recommendations	Arts & Culture
			Maintain the number of visitors from previous year	
C60	Manage and maintain the Albert Kersten Mining & Minerals Museum	1.3.1.11	Decrease the number of exhibitions and increase the length of exhibitions, in line with service review recommendations	Arts & Culture
			Maintain the number of visitors from previous year	
C61	Investigate the benefits of a Heritage Signage Strategy	1.3.1.12	Investigation completed by 30 June 2019	Arts & Culture

1.3 Our history, culture and diversity is embraced and celebrated				
OP #	Action	Link to Delivery Program	Measure	Function
C62	Investigate condition, quality and ease of understanding of heritage signage	1.3.1.12	Investigation completed by 30 June 2019 Number of signage improvements required	Arts & Culture
C63	Council to pursue grant or funding opportunities for the management, maintenance and digitisation of Council owned art and mineral collections	1.3.1.12	Investigation of relevant grant/funding completed by 30 June 2019	Arts & Culture
C64	Develop a map of heritage sign locations	1.3.1.13	Map developed by 30 June 2019	Arts & Culture
C65	Review Public Art Policy	1.3.1.14	Policy reviewed by 30 June 2019	Arts & Culture
1.4 Our built environment supports our quality of life				
OP #	Action	Link to Delivery Program	Measure	Function
C66	Consider heritage provisions from the Development Control Plan for the City	1.4.1.01	100% of required development applications referred to Heritage Advisor Number of referrals made compared to previous year	Arts & Culture
C67	Maintain and operate the cemetery for the benefit of the City	1.4.1.02	Fewer than five complaints received annually	Community Facilities
C68	Develop Memorandum of Understanding with funeral directors	1.4.1.02	Memorandum of understanding developed by 31 December 2018	Community Facilities
C69	Develop Cemetery Plan of Management	1.4.1.03	Plan developed by 31 December 2018	Community Facilities
C70	Conduct soil testing in General 6 to determine depth for grave sites	1.4.1.05	Testing completed by 31 December 2018	Community Facilities
C71	Draft implementation plan for actions from Cemetery Plan of Management	1.4.1.05	Action implementation plan developed by 31 December 2018 Number and % of actions implemented	Community Facilities
C72	Facilitate searches for deceased persons interred in the Broken Hill Cemetery	1.4.1.06	Number of online searches Number of records updated	Community Facilities
C73	Develop an Accessible Parks and Open Spaces plan	1.4.1.07	Plan developed 30 June 2019	Open Spaces

1.4 Our built environment supports our quality of life				
OP #	Action	Link to Delivery Program	Measure	Function
C74	Review and update Pedestrian Access Mobility Plan	1.4.1.08	PAMP reviewed and updated by 30 June 2019	Local Transport
C75	Undertake actions within improvement plan in accordance with Asset Management Plan Open Spaces	1.4.1.09	Number and % of improvement actions undertaken	Open Spaces
			Levels of Service review and works programs completed by 30 June 2019	
C76	Implement actions and projects within Asset Management Plan Open Spaces	1.4.1.09	Pesticide Use Notification Plan reviewed by 30 June 2019	Open Spaces
			Number and % of actions/projects implemented	
C77	Contract for Broken Hill Regional Aquatic Centre managed effectively	1.4.1.10	100% Compliance with contract	Community Facilities
			12 progress meetings held annually	
C78	Promote and implement initiatives from the Heritage Strategy	1.4.1.12	Number of initiatives promoted annually	Arts & Culture
C79	Undertake actions within improvement plan in accordance with Asset Management Plan Transport	1.4.1.13	Number and % of improvement actions undertaken	Local Transport
			Levels of Service review and works program completed by 30 June 2019	
C80	Identify schedule for service reviews for Council owned assets and fleet, in accordance with the Service Review project plan	1.4.1.14	Number and % of scheduled assets service reviews completed	Community Facilities
			Number and % of scheduled fleet service reviews completed	

1.5 Our health and wellbeing ensures that we live life to the full				
OP #	Action	Link to Delivery Program	Measure	Function
C81	Participation in the consideration of healthy and active lifestyles opportunities	1.5.1.01	Minimum of 75% of planned meetings attended annually	Community Development
			Number of meetings attended	
C82	Facilitate the DIAP monitoring group meetings	1.5.1.01	Two DIAP Progress Reports annually	

1.5 Our health and wellbeing ensures that we live life to the full				
OP #	Action	Link to Delivery Program	Measure	Function
			Two meetings facilitated annually for the Disability Inclusion Action Plan Monitoring Group	Community Development
C83	Advocate for a quality health, medical and allied services via interaction with relevant ministers and departments	1.5.1.02	Council representation at 100% of organised engagements with relevant ministers/departments	Community Development
			Number and type of representations	
			Number of submissions made	
C84	Advocate for equitable and appropriate access to public transport where required	1.5.1.04	Council representation at 100% of organised engagements with relevant ministers/transport agencies	Local Transport
			Number and type of representations	
C85	Continue relationships to ensure established water supply for the City	1.5.1.05	Council representation at 100% of organised engagements with relevant ministers/agencies	Community Development
			Number and type of representations	
C86	Support Youth Council	1.5.1.06	Number and type of supports provided	Community Development
C87	Host Civic Debutante Ball	1.5.1.06	Debutante Ball held annually	Community Development
C88	Bike Plan reviewed	1.5.1.07	Plan reviewed by 31 December 2018	Local Transport
C89	Bicycle lanes made available	1.5.1.07	Bicycle lanes reviewed and available by 30 June 2019	Local Transport
			Number of bike lanes available	

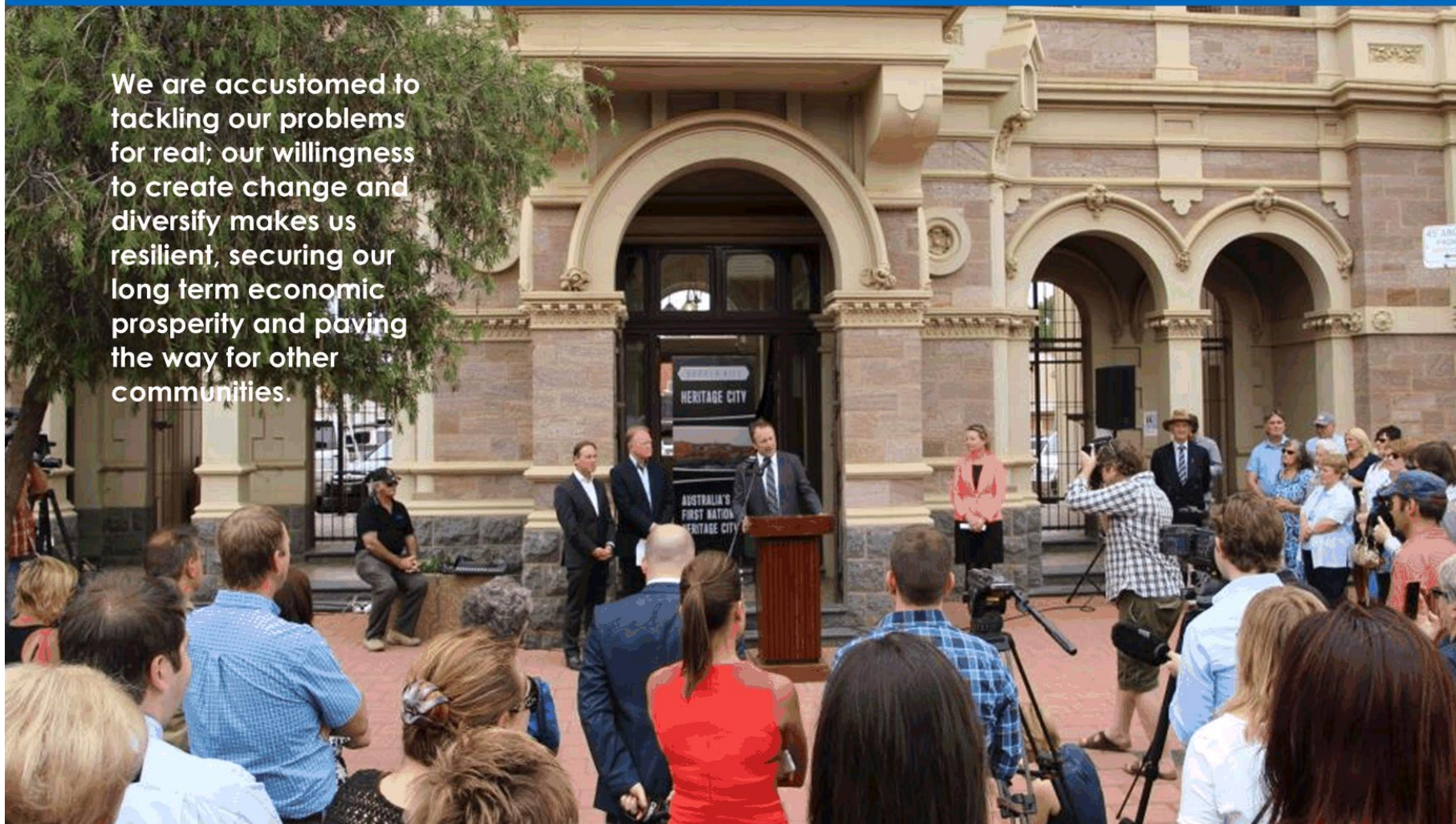
OPERATIONAL PLAN – BALANCED SCENARIO								
INCOME STATEMENT – OUR COMMUNITY								
\$ '000	2019	2019	2019	2019	2019	2019	2019	2019
	Our Community Proposed Budget	Community Services	Local Transport	Open Spaces	Community Facilities	Public Safety	Arts & Culture	Community Development
Income from Continuing Operations								
Revenue:								
Rates & annual charges	-	-	-	-	-	-	-	-
User charges & fees	599	220	-	-	221	-	158	-
Interest & investment revenue	-	-	-	-	-	-	-	-
Other revenues	77	-	-	-	-	-	77	-
Grants & contributions for operating purposes	885	-	485	-	-	75	325	-
Grants & contributions for capital purposes	1,626	-	-	-	1,626	-	-	-
Other Income:	-							
Net gains from disposal of assets	220	-	220	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	3,407	220	705	-	1,847	75	560	-
Expenses from Continuing Operations								
Employee benefits & costs	2,060	-	5	686	155	-	1,214	-
Borrowing costs	17	-	-	-	-	-	17	-
Materials & contracts	1,604	12	175	158	853	-	406	-
Depreciation & amortisation	4,386	197	2,764	716	351	9	348	-
Impairment	-	-	-	-	-	-	-	-
Other expenses	1,908	3	-	463	74	851	226	292
Net losses from disposal of assets	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	9,975	212	2,944	2,023	1,434	860	2,210	292
OPERATING RESULT FOR THE YEAR	(6,568)	8	(2,239)	(2,023)	413	(785)	(1,650)	(292)
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(8,194)	8	(2,239)	(2,023)	(1,213)	(785)	(1,650)	(292)

CAPITAL BUDGET - OUR COMMUNITY						
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Renewal, Upgrade	
Library - Replacement of Furniture & Fittings	\$ -	\$ -	\$ 14,788.00	\$ 14,788.00	Renewal	
Library - Electronic & Automatic After Hours Return Bin	\$ -	\$ -	\$ 9,201.00	\$ 9,201.00	New	
Library - Design & Construction Plans for New Library	\$ 150,000.00	\$ -	\$ 150,000.00	\$ -	New	
Animal Control - Construction of Dog Pound	\$ -	\$ 250,000.00	\$ 250,000.00	\$ -	New	
Parking Control - Parking Sensors Argent Street	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	New	
Roads - Brown Street - Silverton Road to Kaolin Street	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	Upgrade	
Roads - McCulloch Street-Wolfram Street to Lane Street	\$ -	\$ -	\$ 300,000.00	\$ 300,000.00	Renewal	
Roads - Blende Street-Sulphide Street Intersection	\$ -	\$ -	\$ 180,000.00	\$ 180,000.00	Renewal	
Roads - Blende Street-Garnet Street Intersection to Gossan Street	\$ -	\$ -	\$ 500,000.00	\$ 500,000.00	Renewal	
Roads - Oxide Street-Argent Street to Blende Street	\$ -	\$ -	\$ 260,000.00	\$ 260,000.00	Renewal	
Roads - Blende Street-Oxide Street Intersection	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	Renewal	
Roads - Oxide Street-Blende Street to Beryl Street	\$ -	\$ -	\$ 130,000.00	\$ 130,000.00	Renewal	
Roads - Oxide Street-Beryl Street to Cobalt Street	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00	Renewal	
Roads - Oxide Street-Cobalt Street Intersection	\$ -	\$ -	\$ 100,000.00	\$ 100,000.00	Renewal	
Roads - Oxide Street-Cobalt Street to Wolfram Street	\$ -	\$ -	\$ 250,000.00	\$ 250,000.00	Renewal	
Roads - Oxide Street-Crystal Street to Argent Street	\$ -	\$ -	\$ 240,000.00	\$ 240,000.00	Renewal	
Roads - Clarke Lane-Off Bonanza Street	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	Renewal	
Roads - Gypsum Street Reconstruction-Wills Street to Cornish Street Intersection	\$ 600,000.00	\$ -	\$ 600,000.00	\$ -	Renewal	
Roads - Reseal Program	\$ -	\$ -	\$ 450,000.00	\$ 450,000.00	Renewal	
Footpaths - Disability Access	\$ -	\$ -	\$ 400,000.00	\$ 400,000.00	Renewal	
Cemetery - Cemetery Office	\$ -	\$ -	\$ 50,000.00	\$ 50,000.00	New	
Aquatic Centre - 25m Pool Sand Filter and Lateral Replacement	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	Renewal	
Aquatic Centre - Repairs to Railing/Hand Rails in the 25m and Hydro Pool	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	Renewal	
Aquatic Centre - First Aid Room Split System Replacement	\$ -	\$ -	\$ 5,000.00	\$ 5,000.00	Renewal	
Aquatic Centre - Kitchen Exhaust Fan Replacement	\$ -	\$ -	\$ 6,000.00	\$ 6,000.00	Renewal	
Aquatic Centre - PA System - Wiring and Speaker Replacement	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	Renewal	
Aquatic Centre - Filtration System Chemical Probe Replacement	\$ -	\$ -	\$ 9,000.00	\$ 9,000.00	Renewal	
Aquatic Centre - UV Lamp Replacement	\$ -	\$ -	\$ 7,000.00	\$ 7,000.00	Renewal	
Aquatic Centre - Balance Tanks and Scum Gutters Epoxy Recoat all pools	\$ -	\$ -	\$ 120,000.00	\$ 120,000.00	Renewal	
Art Gallery - Humidifiers Replacement	\$ -	\$ -	\$ 350,000.00	\$ 350,000.00	Renewal	
Art Gallery - Security Cameras Upgrade	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	Renewal	
Geocentre - Security Cameras Upgrade	\$ -	\$ -	\$ 12,000.00	\$ 12,000.00	Renewal	
Geocentre - Switchboard Replacement	\$ -	\$ -	\$ 7,000.00	\$ 7,000.00	Renewal	
O'Neill Park BIU Band Hall and Oval - Replacement Switchboard	\$ -	\$ -	\$ 13,000.00	\$ 13,000.00	Renewal	
Art Gallery Front Shop Counter	\$ -	\$ -	\$ 20,000.00	\$ 20,000.00	Renewal	
Parks - Replace Lighting & Install CTV Patton Park and Sturt Park	\$ -	\$ -	\$ 535,645.00	\$ 535,645.00	Renewal	
Parks - Patton Park Revitalisation	\$ 395,000.00	\$ -	\$ 395,000.00	\$ -	Renewal	
Parks - O'Neill Park Tennis Court Resurfacing	\$ 150,280.00	\$ -	\$ 150,280.00	\$ -	Renewal	
Parks - O'Neil Park Soccer Canteen Shade Sails*	\$ 100,000.00	\$ -	\$ 100,000.00	\$ -	Renewal	
Parks - Sturt Park Playground*	\$ 200,000.00	\$ -	\$ 200,000.00	\$ -	Renewal	
Parks - Skate park Replacement*	\$ 300,000.00	\$ -	\$ 300,000.00	\$ -	Renewal	
Landscaping - Administration Building	\$ -	\$ -	\$ 15,000.00	\$ 15,000.00	Renewal	
Landscaping - Visitors Information Centre	\$ -	\$ -	\$ 40,000.00	\$ 40,000.00	Renewal	
Memorial Oval Lighting	\$ -	\$ -	\$ 10,000.00	\$ 10,000.00	Renewal	
Plant/Fleet	\$ -	\$ -	\$ 1,000,000.00	\$ 1,000,000.00	Renewal	
Total Our Community	\$ 1,895,280.00	\$ 250,000.00	\$ 8,153,914.00	\$ 6,008,634.00		

KEY DIRECTION 2 – OUR ECONOMY

- 2.1 Our economy is strong and diversified and attracts people to work, live and invest
- 2.2 We are a destination of choice and provide a real experience that encourages increased visitation
- 2.3 A supported and skilled workforce provides strength and opportunity

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities.



OUR ECONOMY

Our community understands the importance of economic diversity to guarantee a sustainable future for the City. A sustainable economy was by far the largest priority identified through the 2013, 2014 and 2017 community consultative processes, further acknowledging that diversification is the 'key' to addressing challenges associated with the contraction of the mining industry.

A sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program for the 'Our Economy' Key Direction. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

2.1 Our economy is strong and diversified and attracts people to work, live and invest				
OP #	Action	Link to Delivery Program	Measure	Function
E01	Collaboration with business groups to plan and hold an economic summit	2.1.1.01	Economic summit held	Economic Development
E02	Ensure the provision of accurate and relevant data is available to existing and potential residents, businesses and industry	2.1.1.02	Annual subscription to online data tool maintained Online data tool available to the community	Economic Development
E03	Support industry leaders and the local business community in presenting Broken Hill investment opportunities to state and federal government and other agencies	2.1.1.03	Four representations to Government/industry per annum Number and type of representations	Economic Development
E04	Identify resources required to develop Tourism and Hospitality Investment Opportunities Portfolio	2.1.1.04	Resources identified by 30 June 2019	Economic Development
E05	Participate in meetings, projects and conferences associated with business and industry	2.1.1.05	80% of business/industry invitations to Council attended Number and type of invitations attended	Economic Development
E06	Advocate to maintain or improve air, rail and road access to the region	2.1.1.06	Number and type of representations	Strategic Transport

2.1 Our economy is strong and diversified and attracts people to work, live and invest				
OP #	Action	Link to Delivery Program	Measure	Function
E07	Determine the main modes of transport used by visitors and their generating regions and monitor change year on year	2.1.1.06	Quarterly data reviewed and reported	Strategic Transport
E08	Implement the activation elements outlined in the Broken Hill Living Museum + Perfect Light Plan as appropriate and as they link to the development of an Argent Street Cultural Precinct	2.1.1.07	Number and % of element activations achieved Number of funding opportunities identified and applied for	Economic Development
E09	Develop Broken Hill Attractions and Interpretation Strategy	2.1.1.08	Strategy developed by 30 June 2019	Economic Development
E10	Develop the Community Hub Framework and Active Living Plan that addresses the use of Civic Spaces in Argent Street	2.1.1.08	Framework and Plan developed by 30 June 2019	Economic Development
E11	Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus	2.1.1.09	Businesses plans developed and implemented by 30 June 2019: <ul style="list-style-type: none"> • Broken Hill Regional Art Gallery • Albert Kersten Mining & Mineral Museum • Living Desert and Sculptures • Visitor Information Centre Business • Civic Centre • Memorial Oval 	Economic Development
E12	Advocate to improve technology and innovation as opportunities arise	2.1.1.10	Number and type of representations made	Economic Development
E13	Wi-Fi activation throughout the City is maintained	2.1.1.12	Wi-Fi made available to the community	Economic Development
E14	Advocate Broken Hill and Far West NSW as a centre for renewable energy	2.1.1.13	Number and type of representations made	Economic Development
E15	Support committed funds in MOU with West Darling Arts	2.1.1.14	Payment made by 30 June 2019 Adherence to MOU requirements reviewed by 30 June 2019	Tourism Development
E16	Investigate art and heritage trails encompassing businesses and community landmarks	2.1.1.15	Investigation completed by 30 June 2019	Tourism Development

2.1 Our economy is strong and diversified and attracts people to work, live and invest				
OP #	Action	Link to Delivery Program	Measure	Function
E17	Community Hub Framework and Active Living Plan developed	2.1.1.17	Framework and Plan developed by 30 June 2019	Economic Development
E18	Review and maintain City information pack for new and potential residents to promote living in Broken Hill	2.1.1.18	Information pack made available in a range of formats	Economic Development

2.2 We are a destination of choice and provide a real experience that encourages increased visitation				
OP #	Action	Link to Delivery Program	Measure	Function
E19	Maintain relationships with local, inter and intrastate tourism organisations and federal counterparts	2.2.1.01	Number and type of interactions	Tourism Development
E20	Contribute data to analyse processes conducted by the tourism industry and industry bodies	2.2.1.02	Data is provided to fulfil information requests and funding acquittals within service standards Quarterly updates provided to Council	Tourism Development
E21	Conduct an annual audit of tourism product in Broken Hill and assess changes against previous year	2.2.1.04	Annual audit report is produced by 30 June 2019	Tourism Development
E22	Identify resources required to undertake review of the Broken Hill 2010-2020 Strategic Tourism Plan	2.2.1.05	Resources identified by 30 June 2019	Tourism Development
E23	Review and develop relevant strategies for Tourism Development relating to Broken Hill as Australia's First National Heritage Listed City	2.2.1.06	Review completed and strategies developed by 30 June 2019	Tourism Development
E24	With the cessation of the fee based tourism program, collaboration with businesses to enhance visitors experience and maximise yield to be investigated through the business planning process	2.2.1.07	Investigation conducted and report prepared by 30 June 2019	Tourism Development
E25	Enhance visitor experience and maximise yield at Council-owned tourism facilities through audit of product lines and visitation	2.2.1.07	Report for future planning created by 30 June 2019	Tourism Development
E26	Investigate sustainability training and accreditation programs for Council-owned tourism facilities	2.2.1.08	Investigation completed by 30 June 2019	Tourism Development

2.2 We are a destination of choice and provide a real experience that encourages increased visitation				
OP #	Action	Link to Delivery Program	Measure	Function
E27	Implement actions from the Wayfinding and Whole-of-Destination Interpretive Framework	2.2.1.10	Number of actions implemented	Tourism Development
E28	Investigate opportunities arising from Broken Hill's listing as a heritage city	2.2.1.11	Council owned or controlled art and mineral collections are maintained and accessible to the community Council owned or controlled heritage assets are maintained and accessible to the community Video and editorial content developed and incorporated into Council's tourism website	Tourism Development
E29	Support the Broken Hill Heritage Committee to develop an events calendar to celebrate and commemorate historically significant events	2.2.1.11	Number and type of events supported	Tourism Development
E30	Consult the community and local historians to develop materials and interpretation experiences designed to promote the importance of Broken Hill in history	2.2.1.12	Two new heritage tourism products developed	Tourism Development
E31	Investigate relationships between Broken Hill and other significant heritage mining cities	2.2.1.13	Number of relationships developed	Tourism Development
E32	Operate the Visitor Information Centre as a hub for the visitor economy	2.2.1.14	VIC accreditation maintained Maintain at least 80% positive feedback from VIC customer survey in 2018/2019 Maintain at least 50% positive response to the question 'Has your experience at the BHVIC influenced you to extend your stay in the Broken Hill Area?' In VIC customer survey Maintain at least 80% positive feedback rating for VIC on TripAdvisor	Tourism Development
E33	Develop strategies to increase tourist visitation to the Regional Art Gallery	2.2.1.15	Strategies developed by 30 June 2019	Tourism Development

2.2 We are a destination of choice and provide a real experience that encourages increased visitation				
OP #	Action	Link to Delivery Program	Measure	Function
E34	Develop strategies to increase tourist visitation to the Albert Kersten Mining & Minerals Museum	2.2.1.16	Strategies developed by 30 June 2019	Tourism Development
E35	Develop strategies to increase tourist visitation to the Living Desert	2.2.1.17	Strategies develop by 30 June 2019	Tourism Development
E36	Operate the Broken Hill Airport	2.2.1.18	CASA compliance maintained Airport Master Plan reviewed by 30 June 2019	Strategic Transport
E37	Investigate funding opportunities and lobby for the upgrade of the Broken Hill Airport in accordance with the Airport Master Plan	2.2.1.20	Number and type of representations Number of funding submissions made	Strategic Transport
E38	Develop Kintore headframe reserve to facilitate caravan and RV parking and dump point as per CBD parking strategy recommendation	2.2.1.21	Kintore Reserve Plan budget approved and construction complete by 30 June 2019	Tourism Development
E39	Brand included in marketing and communication processes externally and internally	2.2.1.22	100% of marketing/communication is checked for correct application/utilisation of brand	Economic Development
E40	Facilitate film friendly approach to film makers through permit management and referrals to industry network	2.2.1.23	100% of film enquiries responded to and film applications processed within service standards Number of enquiries received	Film
E41	Promote Civic Centre as a hub for conference and entertainment	2.2.1.24	Minimum two marketing campaigns undertaken	Economic Development
E42	Provide support to two festivals and/or events per annum	2.2.1.25	Support provided to two festivals and/or events	Tourism Development
E43	Hold a community New Year's Eve Event	2.2.1.25	New Year's Eve Event held on 31 December 2018	Tourism Development
E44	Develop Broken Hill Conference and Events Strategy for MICE (Meetings, Incentives, Conferences, Exhibitions)	2.2.1.26	Strategy developed by 31 December 2018	Tourism Development
E45	Implement action from Broken Hill Conference and Events Strategy	2.2.1.27	10% actions implemented by 30 June 2019 Number and % actions implemented	Tourism Development
E46	Create a base itinerary to be used as a guide for a range of visitor and client requests	2.2.1.28	Base itinerary created by 30 June 2019	Tourism Development

2.3 A supported and skilled workforce provides strength and opportunity				
OP #	Action	Link to Delivery Program	Measure	Function
E47	Collaborate with industry to identify skills gaps	2.3.1.01	Skills gaps identified and proposed actions reported to Council by 30 June 2019	Economic Development
E48	Participation on committees and working parties associated with education and training	2.3.1.02	Number and type of participation	Economic Development
E49	Develop and maintain partnerships with universities that provide value to our local community	2.3.1.03	Report on two outcomes provided to Council by 30 June 2019	Economic Development
E50	Participate in initiatives that encourage an increase in completed tertiary education in Broken Hill	2.3.1.04	80% participation in identified initiatives in 2018/2019	Economic Development
E51	Provide relevant support for skill development of Indigenous and Non-Indigenous disadvantaged persons, where required	2.3.1.05	Number and type of initiatives supported	Economic Development
E52	Participate in initiatives that advocate for additional support and assistance for distance education students completing tertiary education	2.3.1.06	Number and type of representations	Economic Development
E53	Computers with internet access are provided for student use at Charles Rasp Memorial Library	2.3.1.07	Free computer and internet access available	Economic Development

OPERATIONAL PLAN – BALANCED SCENARIO						
INCOME STATEMENT – OUR ECONOMY						
\$ '000	2019	2019	2019	2019	2019	2019
	Our Economy Proposed Budget	Economic Development	Property Development	Strategic Transport	Tourism Development	Film Promotion
Income from Continuing Operations						
Revenue:						
Rates & annual charges	-	-	-	-	-	-
User charges & fees	1,114	145	55	726	188	-
Interest & investment revenue	-	-	-	-	-	-
Other revenues	310	296	-	4	10	-
Grants & contributions for operating purposes	613	13	-	600	-	-
Grants & contributions for capital purposes	-	-	-	-	-	-
Other Income:	-					
Net gains from disposal of assets	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	2,037	455	55	1,330	198	-
Expenses from Continuing Operations						
Employee benefits & costs	1,384	800	-	251	333	-
Borrowing costs	-	-	-	-	-	-
Materials & contracts	878	480	-	204	194	-
Depreciation & amortisation	1,011	409	-	474	128	-
Impairment	-	-	-	-	-	-
Other expenses	443	286	-	65	92	-
Net losses from disposal of assets	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	3,716	1,976	-	994	746	-
OPERATING RESULT FOR THE YEAR	(1,679)	(1,521)	55	336	(548)	-
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(1,679)	(1,521)	55	336	(548)	-

CAPITAL BUDGET – OUR ECONOMY					
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Renewal, Upgrade
Kintore Headframe Carpark - Passenger Vehicles & RVS Site Development		\$ 300,000.00	\$ 300,000.00	\$ -	Upgrade
Airport - Firefighting Pump Tank	\$ -	\$ -	\$ 200,000.00	\$ 200,000.00	Renewal
Airport - Commitment to Airport Upgrade Funding	\$ -	\$ -	\$ 300,000.00	\$ 300,000.00	Renewal
Total Our Economy	\$ -	\$ 300,000.00	\$ 800,000.00	\$ 500,000.00	

KEY DIRECTION 3 – OUR ENVIRONMENT

3.1. Our environmental footprint is minimised

3.2 Natural flora and fauna environments are enhanced and protected

3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City



We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.

OUR ENVIRONMENT

We all depend upon our natural environment. It provides the essentials of life; the air we breathe, the water we drink. It is central to our health and wellbeing and inspires us through the personal and economic benefits derived from its existence.

At the same time we value the natural environment, using it for our social and economic gain, human activity leaves a footprint. Our consumption of resources and raw materials and our subsequent disposal impacts not only our local environment but the greater global environment.

This Key Direction relates to the conservation and preservation of the natural environment and greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community. It contains a number of strategies to better manage and use the natural resources within the Broken Hill region.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program for the 'Our Environment' Key Direction. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

3.1 Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V01	Waste Management Strategy reviewed	3.1.1.01	Strategy reviewed by 30 June 2019	Waste Management
V02	Ensure compliance at the Broken Hill Waste Management Facility to meet Environment Protection Authority (EPA) requirements	3.1.1.02	100% compliance	Waste Management
V03	Increase waste separation at the Waste Management Facility	3.1.1.03	Increase in tonnage of recycling from previous year	Waste Management
V04	Promote existing local recycling opportunities	3.1.1.03	Number and type of promotional activities undertaken	Waste Management
V05	Develop a business case for the introduction of kerbside recycling; using the results of the economic analysis	3.1.1.03	Kerbside Recycling Business Plan developed by 30 June 2019	Waste Management
V06	Investigate funding for kerbside recycling	3.1.1.03	Investigation completed by 30 June 2019	Waste Management
V07	Develop Organics Waste Management Plan in accordance with State Regulation and inclusive of options for use of organics waste processed by Council	3.1.1.04	Organics Waste Management Plan developed by 30 June 2019	Waste Management

3.1 Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V08	Identify commercial and industrial users to increase waste separation	3.1.1.05	List of users created by 30 June 2019	Waste Management
V09	Undertake energy audit for Council's 10 highest energy consuming assets	3.1.1.06	Audit completed by 30 June 2019	Environmental Footprint
V10	Continue to monitor energy consumption compared to previous years	3.1.1.06	Report with recommendations from 2017/2018 energy consumption monitoring completed for consideration by 31 March 2019 Planet footprint subscription renewed	Environmental Footprint
V11	Commence development of a Sustainability and Energy Management Strategy utilising energy consumption report	3.1.1.06	Strategy development commenced by 30 June 2019	Environmental Footprint
V12	Undertake an audit of water consumption for Council's 10 highest water consuming assets	3.1.1.07	Audit completed by 30 June 2019	Environmental Footprint
V13	Continue to monitor consumption of water at Council assets	3.1.1.07	Water consumption measured and reported quarterly	Environmental Footprint
V14	Develop Actions Register and integrate with Asset Management Plan	3.1.1.07	Register developed and integrated with Asset Management Plan by 30 June 2019	Environmental Footprint
V15	Consider opportunities for modification of water supply systems to deliver reduced consumption	3.1.1.07	Number and type of initiatives implemented	Environmental Footprint
V16	Source grant opportunities and apply for funding for water savings projects	3.1.1.07	Number and type of submissions made	Environmental Footprint
V17	Investigate options for recording of illegal dumping incidents	3.1.1.08	Investigation completed by 30 June 2019	Public Health
V18	Investigate management controls for illegal dumping	3.1.1.08	Investigation completed 30 June 2019	Public Health
V19	Develop Supplementary State of City Report for 2017/2018	3.1.1.09	2017/2018 Report completed by 31 December 2018	Public Order
V20	Support activities of the Tidy Towns Volunteer Committee	3.1.1.10	Committee members provided with Work Health and Safety inductions, site risk assessments and PPE equipment Number and type of activities support provided	Natural Environment

3.1 Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V21	Grid survey of Airport Road Asbestos Site to identify all surface and near surface asbestos contamination throughout the site	3.1.1.10	Survey completed and Action Plan developed by 30 June 2019	Natural Environment
V22	Participate in Clean Up Australia Day	3.1.1.10	Number of volunteer participants in event	Natural Environment
			Media promotion made prior to event	
V23	Deliver waste education presentations to community annually	3.1.1.11	Minimum of two presentations undertaken annually	Waste Management
V24	Carry out tours of the Broken Hill Waste Management Facility including organics processing, second hand shed and general waste management	3.1.1.11	Number of tours undertaken	Waste Management
V25	Ensure communication received regarding securing a permanent water supply is considered by Council	3.1.1.12	Number and type of communication provided to Councillors and/or leadership team	Environmental Footprint
V26	Participate in Annual Environmental Management Review (AEMR) meetings	3.1.1.13	Attend meetings annually	Sustainability After Mining
V27	Facilitate Lead Reference Group and support the Broken Hill Environmental Lead Program (EPA)	3.1.1.14	Facilitate four meetings annually	Sustainability After Mining
V28	Undertake lead remediation projects as required, as per Memorandum of Understanding with Broken Hill Environmental Lead Program	3.1.1.14	Number and % of lead projects completed	Sustainability After Mining
V29	Review and provide advice in relation to End of Mine Life Plans including remediation activities for the City	3.1.1.14	Type of input provided	Sustainability After Mining
			Number of meetings attended	
V30	Advocate for a sustainable Darling River system via interaction with relevant ministers/agencies	3.1.1.15	Number and type of representations made	Environmental Footprint

3.2 Natural flora and fauna environments are enhanced and protected				
OP #	Action	Link to Delivery Program	Measure	Function
V31	Educate the community about the local flora and fauna to increase awareness and understanding of the natural environment	3.2.1.01	Two education initiatives undertaken annually	Natural Environment
V32	9km of fencing of the regeneration areas repaired and replaced as per capital works programs	3.2.1.01	Fencing completed by 30 June 2019	Natural Environment
V33	Facilitate educational tours of The Living Desert for school students	3.2.1.02	Three school education tours undertaken annually	Natural Environment
V34	Maintain and enhance Living Desert facilities for improved visitor experience	3.2.1.03	Number and type of upgrades	Natural Environment
V35	Review the Living Desert Plan of Management	3.2.1.03	Review completed by 30 June 2019	Natural Environment
V36	Conduct vegetation survey as per Animal Management Plan	3.2.1.04	Survey completed annually	Natural Environment
V37	Conduct Fauna (Kangaroo) Surveys as per Animal Management Plan	3.2.1.04	Surveys completed six monthly	Natural Environment
V38	Implement actions from the Willyama Common Plan of Management	3.2.1.05	Number and % of actions implemented One major weed program completed	Natural Environment
V39	Review the Willyama Common Plan of Management	3.2.1.05	Review completed by 30 June 2019 Works implementation plan created by 30 June 2019	Natural Environment
V40	Encourage volunteers to assist with environmental activities	3.2.1.06	Number of volunteers maintained from previous year Number and type of environmental activities completed with volunteers	Natural Environment
V41	Monitor use and bookings of Primitive Camp Ground	3.2.1.07	Number of individual bookings Number of group bookings Report Income from campground	Natural Environment
V42	Review Noxious Weeds Program	3.2.1.08	Program reviewed by 31 March 2019	Natural Environment
V43	Mapping of noxious weeds completed for local government area (LGA)	3.2.1.08	Map developed by 31 March 2019	Natural Environment

3.2 Natural flora and fauna environments are enhanced and protected				
OP #	Action	Link to Delivery Program	Measure	Function
V44	Develop action plan and budget for control of noxious weeds as per mapped area and Noxious Weed Program	3.2.1.08	Action plan and budget developed by 30 June 2019	Natural Environment

3.3 Proactive, innovative and responsible planning supports the community and the environment				
OP #	Action	Link to Delivery Program	Measure	Function
V45	Review heritage items in the Local Environmental Plan	3.3.1.01	Review completed by 30 June 2019	Built Environment
V46	Local Orders Policy reviewed	3.3.1.02	Policy reviewed by 31 March 2019	Built Environment
V47	Compliance and Enforcement Policy reviewed	3.3.1.03	Policy reviewed by 31 March 2019	Built Environment
V48	Process development applications in accordance with legislation	3.3.1.03	Number and % of development applications processed within legislated timeframes	Built Environment
V49	Provide Local Heritage Incentives Fund for small grants to encourage local heritage projects	3.3.1.05	Number of heritage restoration projects undertaken Total amount of funding provided	Built Environment
V50	Update existing educational and promotional heritage publications/brochures	3.3.1.05	Publications/brochures updated by 30 June 2019	Built Environment
V51	Review annual heritage awards format	3.3.1.05	Annual heritage awards format reviewed by 31 December 2018	Built Environment
V52	Continue to provide a Verandah Restoration Program	3.3.1.05	Number of Verandah Restoration programs undertaken Total amount of funding provided	Built Environment
V53	Ensure significant heritage asset maintenance schedule in accordance with Asset Management Plan Buildings	3.3.1.06	Number of significant heritage assets maintained	Built Environment
V54	Under take Level of Service review in accordance with Asset Management Improvement Plan Buildings	3.3.1.06	Levels of Service Review completed and works program developed by 30 June 2019	Built Environment

3.3 Proactive, innovative and responsible planning supports the community and the environment				
OP #	Action	Link to Delivery Program	Measure	Function
V55	Implement planned stormwater drainage works from the Asset Management Plan	3.3.1.08	Number and % of planned stormwater drainage works implemented	Stormwater Management

OPERATIONAL PLAN – BALANCED SCENARIO								
INCOME STATEMENT – OUR ENVIRONMENT								
\$ '000	2019	2019	2019	2019	2019	2019	2019	2019
	Our Environment Proposed Budget	Waste Management	Sustainability After Mining	Natural Environment	Built Environment	Public Health	Public Order	Stormwater Management
Income from Continuing Operations								
Revenue:								
Rates & annual charges	2,762	2,762	-	-	-	-	-	-
User charges & fees	2,144	1,361	70	300	259	24	130	-
Interest & investment revenue	34	33	-	-	1	-	-	-
Other revenues	2	-	-	-	1	1	-	-
Grants & contributions for operating purposes	65	38	-	-	28	-	-	-
Grants & contributions for capital purposes	200	200	-	-	-	-	-	-
Other Income:	-							
Net gains from disposal of assets	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	5,206	4,394	70	300	288	25	130	-
Expenses from Continuing Operations								
Employee benefits & costs	2,215	1,114	-	147	510	119	324	-
Borrowing costs	-	-	-	-	-	-	-	-
Materials & contracts	1,760	1,504	30	51	42	8	125	-
Depreciation & amortisation	721	289	-	10	1	22	5	395
Impairment	-	-	-	-	-	-	-	-
Other expenses	93	36	-	4	44	-	9	-
Net losses from disposal of assets	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	4,788	2,943	30	211	597	149	463	395
OPERATING RESULT FOR THE YEAR	418	1,451	40	89	(309)	(124)	(333)	(395)
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	218	1,251	40	89	(309)	(124)	(333)	(395)

CAPITAL BUDGET - OUR ENVIRONMENT					
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Renewal, Upgrade
Total Our Environment	-	-	-	-	

KEY DIRECTION 4 – OUR LEADERSHIP

- 4.1 Openness and Transparency in Decision Making
- 4.2 Our Leaders make Smart Decisions
- 4.3 We Unite to Succeed in Australia's First Heritage Listed City
- 4.4 Our Community is Engaged and Informed

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.

OUR LEADERSHIP

Local Government is the level of government closest to the people, the voice of the community and its strength of leadership directly impacts upon the wellbeing of our people in Broken Hill. Participants in Broken Hill 2033 consultation activities expressed the need for strong civic leadership using a consultative approach to engaging with the community on decisions impacting the City.

In addition to Broken Hill City Council, there are a number of groups and associations that hold leadership positions within the community. Participants in Broken Hill 2033 Community Strategic Plan believe everyone needs to work together across the various interest groups to achieve an integrated and coordinated approach and better outcomes for the City.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program for the 'Our Leadership' Key Direction. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

4.1 Openness and transparency in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
L01	A public forum is made available at Council meetings	4.1.1.01	Number of requests to participate in public forums Information is made available to the public regarding how to participate in public forum	Leadership & Governance
L02	Public information and documents are made available	4.1.1.02	Business papers are uploaded to the website in accordance with the Code of Meeting Practice Agency Information Guide is reviewed annually All public policies are available online	Corporate Support
L03	Comprehensive reports are presented to Council	4.1.1.03	Number and % of reports deferred or amended	Leadership & Governance
L04	Conflict of Interest declarations are completed as required and Pecuniary Interest returns are submitted annually	4.1.1.04	Number of Conflict of Interest submitted Pecuniary Interest returns submitted by due date	Leadership & Governance
L05	Code of Conduct complaints are managed efficiently	4.1.1.05	Number of Code of Conduct complaint findings in breach in conflict of provisions	Leadership & Governance

4.1 Openness and transparency in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
			Number and cost of Code of Conduct complaints	
L06	Workshops and briefings are provided to Councillors to allow better understanding of issues facing local government and subjects requiring action	4.1.1.06	Number of workshops held Attendance numbers for workshops	Leadership & Governance
L07	Budget Reviews are completed quarterly in accordance with guidelines	4.1.1.07	100% compliance with guidelines	Financial Management
L08	Annual review of Long Term Financial Plan	4.1.1.08	Review completed by 30 April 2019 and adopted by Council by 30 June 2019	Financial Management
L09	Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes	4.1.1.09	Unqualified audit opinion from Auditor General received annually Financial statements are submitted to Office of Local Government by 31 October 2019	Financial Management
L10	Council complies with risk management principals	4.1.1.10	Fraud and Corruption Control Strategy is reviewed by 30 June 2019	Corporate Support
L11	Implement the Enterprise Risk Management Framework and provide Council with assurance of its effectiveness	4.1.1.10	Enterprise Risk Management Framework implemented by 30 June 2019 Quarterly reports regarding effectiveness of controls and treatments provided to Audit Risk and Improvement Committee	Corporate Support
L12	Corporate Risk Register is systematically reviewed, reassessed and updated in line with Enterprise Risk Management Framework	4.1.1.10	Council's Corporate Risk Register provided quarterly to Audit Risk and Improvement Committee Number and % of risks rated high and/or extreme escalated through to ELT and to Audit Risk and Improvement Committee	Corporate Support
L13	Implement the Annual Risk Improvement Plan	4.1.1.10	Annual Risk Improvement Plan implemented by 28 February 2019	Corporate Support
L14	Implement key findings based on the Business Continuity Plan testing from 2017/2018	4.1.1.10	70% of key findings implemented by 30 June 2019 within budget	Corporate Support
L15	Implement revised Business Continuity Plan testing program	4.1.1.10	Business Continuity Plan tested by 30 June 2019	Corporate Support

4.1 Openness and transparency in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
L16	Develop Audit and Assurance Process	4.1.1.10	Audit and Assurance Process developed and implemented by 30 June 2019	Corporate Support
L17	Implement revised Workplace Health and Safety Management Framework	4.1.1.10	Workplace Health and Safety Management Framework implemented by 30 June 2019 Quarterly reports regarding effectiveness of controls and treatments provided to ELT	Corporate Support
L18	Review Project Management Framework	4.1.1.11	Project Management Framework reviewed by 30 June 2019 Staff workshops to provide training on framework held by 30 June 2019	Corporate Support
L19	Six-month progress report on the Delivery Plan actions provided to Council in accordance with guidelines	4.1.1.13	100% compliance with guidelines Progress reports provided to Council twice per annum	Corporate Support
L20	Operational Plan is developed annually	4.1.1.14	Plan adopted by Council by 30 June 2019	Corporate Support
L21	Annual Report is adopted by Council and submitted to the Office of Local Government by 30 November each year	4.1.1.15	Report adopted by 30 November 2019 Report uploaded to Council website Council web link directing to Annual Report provided to Office of Local Government by 30 November 2019	Corporate Support
L22	Review Workforce Management Plan in accordance with IP& R guidelines	4.1.1.18	Review undertaken by 30 June 2019	Corporate Support
L23	Develop Workforce Management Policy	4.1.1.18	Workforce Management Policy adopted by 30 June 2019	Corporate Support
L24	Implement new Broken Hill City Council Consent Award	4.1.1.18	Broken Hill City Council Consent Award ratified in the NSW Industrial Relations Commission before 30 September 2018 All managers provided information on the terms within the new award by 30 November 2018	Corporate Support

4.1 Openness and transparency in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
			All employees provided with the opportunity to attend information sessions regarding the terms of the new award by 31 December 2018	
L25	Electronic Document Record Management training provided	4.1.1.18	100% of new staff meet with the General Manager or delegate within two days of commencing employment	Corporate Support
			100% of new staff complete HR/Payroll, IT/Records induction in their first week of employment	
			100% of new staff complete their compliance training within two weeks of commencing employment	
L26	Asset Management Plans are adopted by Council	4.1.1.19	Asset Management Plan Stormwater Drainage adopted by 30 June 2019 Asset Management Plan Buildings adopted by 30 June 2019 Asset Management Plan Fleet adopted by 30 June 2019 Asset Management Plan Transport adopted by 30 June 2019 Asset Management Plan Open Spaces adopted by 30 June 2019	Asset Management
L27	Progress reports on DIAP are prepared six monthly in accordance with OLG Calendar of Compliance	4.1.1.20	Progress reports provided to Council twice per annum	Corporate Support
L28	Compliance register is maintained and operational	4.1.1.21	Register reviewed by 30 June 2019	Corporate Support
L29	Implement Information and Communications Technology Strategy	4.1.1.22	Number and % of Year 1 activities implemented	Corporate Support
L30	Ensure information management complies with State Records and Local Government Legislation	4.1.1.23	100% compliance with State Records and Local Government Legislation	Corporate Support

4.1 Openness and transparency in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
L31	Electronic Document and Records Management training provided to staff	4.1.1.23	Number and % of staff trained	Corporate Support

4.2 Our leaders make smart decisions				
OP #	Action	Link to Delivery Program	Measure	Function
L32	Researched evidence based reports are provided to Council to assist with decision making in a timely manner	4.2.1.01	Number of decisions deferred or amended	Leadership & Governance
L33	Meeting notice, business papers and agendas are provided for meetings in accordance with the Code of Meeting Practice	4.2.1.02	100% compliance with Code of Meeting Practice	Leadership & Governance
L34	Implement changes throughout Council operations in accordance with Local Government Act and Regulations as provided	4.2.1.03	Policies and procedures are reviewed and/or updated as required	Leadership & Governance
L35	Submissions are made based on the impact on the local community	4.2.1.03	100% of submissions are actioned from a Council resolution in 2018/2019	Leadership & Governance
L36	Seek out opportunities to attend training, conferences and meetings by teleconference technology that Council would not normally be able to attend otherwise	4.2.1.04	Number and % of travel requests investigated for attendance via technology alternatives Number of events/training sessions attended via teleconference technology	Leadership & Governance
L37	Councillors are delegates for internal and external committees	4.2.1.05	Delegates are appointed and adopted by Council in September each year	Leadership & Governance
L38	Vacancies on working groups and committees are identified and advertised	4.2.1.05	Vacancies are advertised as required	Leadership & Governance
L39	Results of annual assessment, monitoring demographic changes within the community is presented to Council	4.2.1.06	Report to Council by 30 June 2019	Leadership & Governance
L40	Review the outcomes from the NSW Local Government Capability Framework	4.2.1.07	Review completed by 30 June 2019	Corporate Support

4.2 Our leaders make smart decisions				
OP #	Action	Link to Delivery Program	Measure	Function
L41	Employee learning and development plans are reviewed and updated with progress reported to ELT	4.2.1.07	Plans reviewed and updated by 30 June 2019 At least 75% average completion rate of employees training program Report provided to ELT on the progression of Individual Development Plans for critical role successors	Corporate Support
L42	Continue implementing financial strategies to support the Long Term Financial Plan	4.2.1.08	Ensure 80% of TCorp ratios are met by 30 June 2019	Financial Management
L43	Organisational structure is systematically reviewed to ensure resources are deployed efficiently and effectively to achieve organisational outcomes	4.2.1.08	100% of vacant positions are reviewed for alignment to Operational Plan and Delivery Program Workforce cost as a percentage of revenue is improved in 2018/2019 compared to the industry bench mark	Financial Management
L44	Mining rates are reduced to reduce Council's rate income reliance from the mining industry	4.2.1.09	Transfer of 1% mining rates to other rate categories completed	Financial Management
L45	Actions from the Service Review Framework are carried out	4.2.1.10	Number and % of service areas reviewed	Corporate Support
L46	Participate in industry benchmarking and comparative activities to inform and guide Council's performance	4.2.1.11	Benchmarking and comparative reports provided to ELT in 2018/2019	Corporate Support
L47	Develop action items from the benchmarking activities to improve performance	4.2.1.11	Action items developed by 28 February 2019	Corporate Support
L48	Implement performance management reporting system for employees in line with corporate performance objectives	4.2.1.11	Number and % of employee skills and performance reviews completed	Corporate Support
L49	Investigate performance management reporting system for employees and Council's IP&R requirements	4.2.1.11	Investigation completed by 30 June 2019	Corporate Support
L50	Implement a performance management dashboard for the community	4.2.1.11	Performance management dashboard implemented by 30 June 2019	Corporate Support
L51	Implement findings from Service Reviews	4.2.1.11	Number and % of service review findings implemented	Corporate Support

4.2 Our leaders make smart decisions				
OP #	Action	Link to Delivery Program	Measure	Function
L52	Implement a staff cultural change program aimed at working together for a better community	4.2.1.11	Improved staffing culture demonstrated in climate survey	Corporate Support
L53	Councillor learning and development plans reviewed, updated and a process for reporting progress is developed	4.2.1.12	Plans reviewed and updated by 30 June 2019 Progress reporting process developed by 30 June 2019	Leadership & Governance
L54	Implement a Management Skills/Capability Program for existing Managers and Coordinators in line with Council's succession planning model	4.2.1.12	100% of managers have completed their individual development program in line with budget 80% Coordinators have completed their individual development program in line with budget 50% of future leaders have completed individual development program in line with budget	Leadership & Governance
L55	Implement leadership effectiveness program for ELT and SMT to build Council's leadership capacity	4.2.1.12	100% of ELT and SMT undertake a development and coaching program in line with budget	Leadership & Governance
L56	Develop action plan to implement the recommendations from the Leadership Effectiveness program	4.2.1.12	Action plan developed in line with budget by 30 June 2019	Leadership & Governance
L57	Local issues addressed with key government departments	4.2.1.13	Number of issues addressed	Leadership & Governance
L58	Continue to undertake service reviews as per project plan	4.2.1.14	Number and % of scheduled service reviews completed	Asset Management
L59	Review of Asset Management Plan	4.2.1.15	Review completed by 31 December 2018	Asset Management
L60	Provide training and mentoring to staff in relation to Asset Management requirements	4.2.1.15	Number and % of staff provided Training	Asset Management
L61	The Asset Management System is reviewed and maintained to assist with asset management responsibilities	4.2.1.15	System maintained and operational by 30 June 2019	Asset Management

4.3 We unite to succeed in Australia's First Heritage Listed City				
OP #	Action	Link to Delivery Program	Measure	Function
L62	Identify key issues and projects which may benefit from an active Working Party	4.3.1.01	Number of Working Parties developed	Leadership & Governance
L63	Review Committees adherence to Section 355 Framework and Constitution	4.3.1.02	Review completed by 30 June 2019	Corporate Support
L64	Contribute to the Aboriginal Community	4.3.1.03	Number and % of Aboriginal Community Working Party meetings attended Number and % of other invited events attended	Leadership & Governance
L65	Review, plan and implement a Reconciliation Action Plan (RAP)	4.3.1.03	RAP developed and implemented by 30 June 2019	Leadership & Governance
L66	Represent Council and the community at local events and activities	4.3.1.04	Number of events and activities attended/supported	Leadership & Governance
L67	Encourage community organisations to apply for community assistance grants that are made available two rounds per year	4.3.1.04	Number of applications received Number of applications approved Total \$ amount granted Advertised twice annually	Leadership & Governance
L68	Encourage community individuals to apply for the David Bowler Memorial Award Scholarship	4.3.1.04	David Bowler Memorial Award Scholarship advertised annually Number of applications received	Leadership & Governance
L69	Utilise a directory of existing and proposed stakeholders and their purpose, to work better together	4.3.1.05	Stakeholder directory developed by 30 June 2019	Leadership & Governance
L70	Facilitate and participate in the Community Strategic Plan Round Table Committee	4.3.1.06	100% Adherence to Section 355 Committee Framework	Corporate Support
L71	Meet with the local State member	4.3.1.07	Number of meetings	Leadership & Governance
L72	Meet with the local Federal member	4.3.1.08	Number of meetings	Leadership & Governance
L73	Engage with the Minister of Local Government and other ministers	4.3.1.09	Number of engagements	Leadership & Governance
L74	Advocate on behalf of the community to improve or maintain community services	4.3.1.10	Number of representations	Leadership & Governance

4.3 We unite to succeed in Australia's First Heritage Listed City				
OP #	Action	Link to Delivery Program	Measure	Function
L75	Participate in Local Government reform activities	4.3.1.11	Number of participation activities	Leadership & Governance

4.4 Our Community is Engaged and Informed				
OP #	Action	Link to Delivery Program	Measure	Function
L76	Review Communication and Community Engagement Strategy	4.4.1.01	Strategy reviewed by 30 June 2019	Customer Relations
L77	Ensure compliance with the Communication and Community Engagement Strategy	4.4.1.01	100% communication and community engagement activities align with strategy	Customer Relations
L78	Project specific Communication and Engagement Plans and Strategies are developed	4.4.1.02	Number of plans developed	Customer Relations
L79	A Corporate Brand and Style Guide is developed and implemented	4.4.1.02	Guide developed by 30 June 2019	Customer Relations
L80	The Customer Service Framework is reviewed annually	4.4.1.04	Framework reviewed by 30 June 2019	Customer Relations
L81	Participation in Local Government Week aimed at increasing community knowledge of Council's role within the community	4.4.1.05	Mayor For The Day conducted annually Two programs achieved annually	Leadership & Governance
L82	Easy to read and accessible information on Council services, financial position, asset management and other business is developed and made available to the community in a variety of formats	4.4.1.06	Fact sheets made available to the community by 30 June 2019	Customer Relations
L83	Presentations provided to community groups and associations about Council activities, projects, challenges and opportunities	4.4.1.07	Minimum of four presentations undertaken annually	Leadership & Governance

OPERATIONAL PLAN – BALANCED SCENARIO								
INCOME STATEMENT – OUR LEADERSHIP								
\$ '000	2019	2019	2019	2019	2019	2019	2019	2019
	Our Leadership Proposed Budget	Leadership & Governance	Financial Management	Corporate Support	Customer Relations	Asset Management	Operations Management	Buildings & Property
Income from Continuing Operations								
Revenue:								
Rates & annual charges	15,018	-	15,018	-	-	-	-	-
User charges & fees	228	-	30	-	-	-	198	-
Interest & investment revenue	1,148	-	1,148	-	-	-	-	-
Other revenues	161	-	110	30	-	-	21	-
Grants & contributions for operating purposes	4,242	-	4,242	-	-	-	-	-
Grants & contributions for capital purposes	-	-	-	-	-	-	-	-
Other Income:	-	-						
Net gains from disposal of assets	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	20,797	-	20,548	30	-	-	219	-
Expenses from Continuing Operations								
Employee benefits & costs	8,383	493	1,700	2,351	349	690	2,493	306
Borrowing costs	588	-	588	-	-	-	-	-
Materials & contracts	1,457	26	347	939	-	61	5	78
Depreciation & amortisation	784	-	341	-	-	3	440	-
Impairment	-	-	-	-	-	-	-	-
Other expenses	1,712	321	158	785	5	5	301	136
Net losses from disposal of assets	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	12,923	840	3,134	4,076	355	760	3,239	520
OPERATING RESULT FOR THE YEAR	7,874	(840)	17,414	(4,046)	(355)	(760)	(3,020)	(520)
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	7,874	(840)	17,414	(4,046)	(355)	(760)	(3,020)	(520)

CAPITAL BUDGET – OUR LEADERSHIP						
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Replacement/ Renewal, Upgrade	
Admin Building - Power Factor Correction Equipment	\$ -	\$ -	\$ 33,000.00	\$ 33,000.00	Renewal	
Multiple Sites - Patron counters	\$ -	\$ -	\$ 25,000.00	\$ 25,000.00	Renewal	
Multiple Sites - Design and Engineering - Air-conditioning	\$ -	\$ -	\$ 35,000.00	\$ 35,000.00	Renewal	
Multiple Sites - Design and Engineering - Energy Efficiency	\$ -	\$ -	\$ 30,000.00	\$ 30,000.00	Renewal	
Information Technology (Servers, Computers, Software)	\$ -	\$ -	\$ 137,000.00	\$ 137,000.00	Renewal	
Total Our Leadership	\$ -	\$ -	\$ 260,000.00	\$ 260,000.00		

REVENUE

REVENUE POLICY

INTRODUCTION

Council's 2018/19 Revenue Policy has been prepared in accordance with the provisions of the *Local Government Act 1993* and the *Local Government (General) Regulation 2005*.

The revenue policy includes the following required elements:

- Detailed estimate of Council's income and expenditure.
- Details of each ordinary rate and special rate proposed to be levied.
- Details of each charge proposed to be levied.
- Statement regarding the types of fees proposed to be charged.
- Council's proposed pricing methodology for fees.
- Statement of any proposed borrowings.

In addition to preparing this revenue policy, Council has also recently undertaken a review of its 10 year Long Term Financial Plan (LTFP). The 2018/19 Revenue Policy is represented in this financial plan, which will be used by Council to guide its future decision-making.

The aim of the LTFP is to guide Council towards achieving a balanced budget on a funding basis, whilst acknowledging that service delivery meets community expectations and urgent asset renewal are the main priorities.

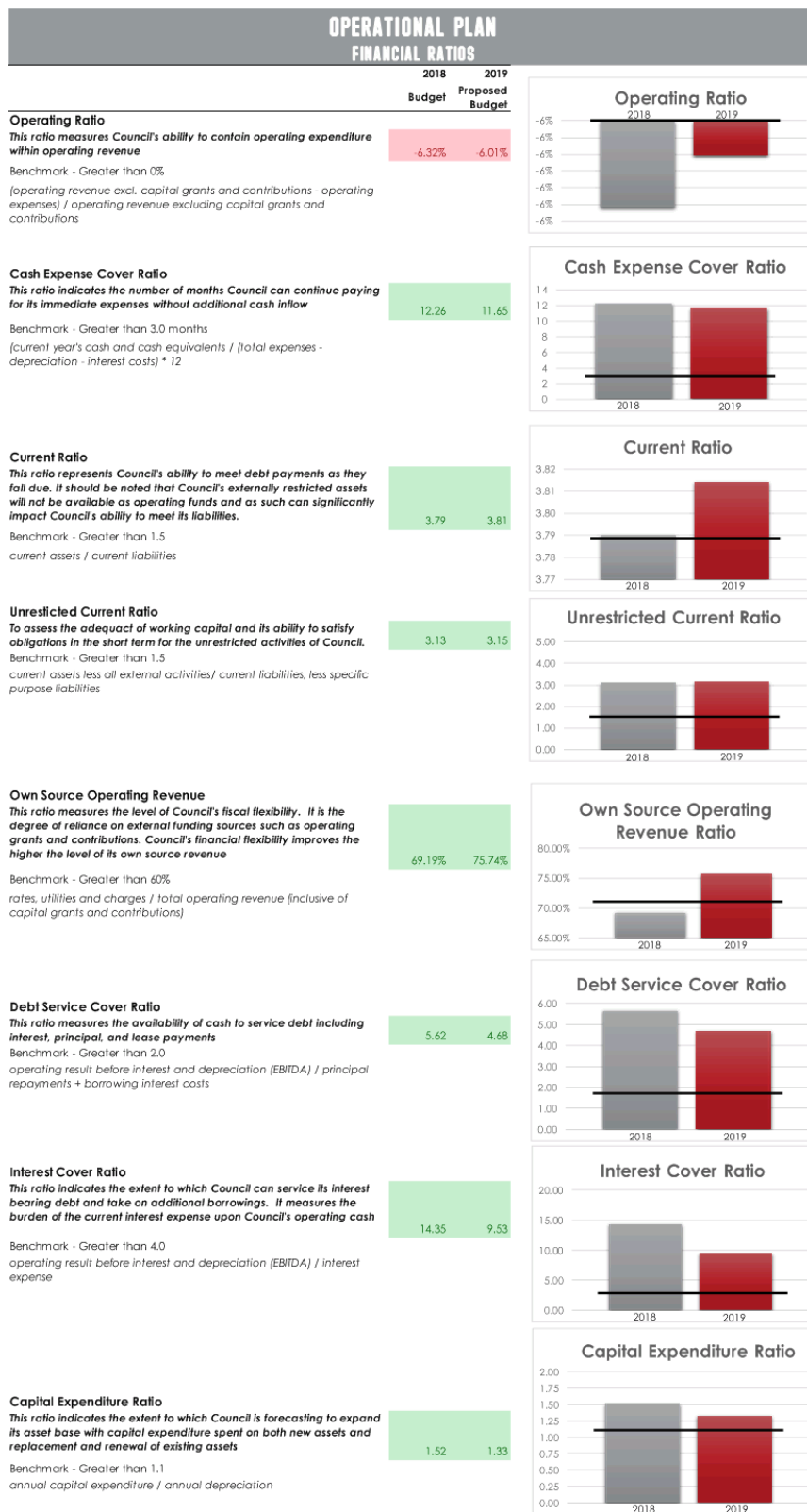
The LTFP also seeks to reduce the current working fund deficits by reducing operating costs in real terms over time, or by expanding the revenue base of Council.

2018/2019 FINANCIAL ESTIMATES

OPERATIONAL PLAN – BALANCED SCENARIO		
INCOME STATEMENT		
\$ '000	2018	2019
	Adopted Budget	Proposed Budget
Income from Continuing Operations		
Revenue:		
Rates & annual charges	17,264	17,780
User charges & fees	3,462	4,085
Interest & investment revenue	1,015	1,182
Other revenues	504	550
Grants & contributions for operating purposes	6,363	5,804
Grants & contributions for capital purposes	3,639	1,826
Other Income:		
Net gains from disposal of assets	211	220
Net share of interests in joint ventures	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	32,458	31,448
Expenses from Continuing Operations		
Employee benefits & costs	13,958	14,041
Borrowing costs	504	605
Materials & contracts	5,741	5,699
Depreciation & amortisation	6,431	6,902
Impairment	-	-
Other expenses	4,005	4,155
Net losses from disposal of assets	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	30,639	31,402
OPERATING RESULT FOR THE YEAR	1,819	46
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(1,820)	(1,780)
Assumptions		
Rate Peg	1.50%	2.30%
General Index	2.50%	2.50%
Employee Cost Index	2.50%	2.50%
Grant Index	0.00%	1.00%
Investment Interest rate	2.70%	3.00%
Overdue rates interest rate	7.50%	7.50%
Efficiency gain on Materials & Contracts		-2.00%

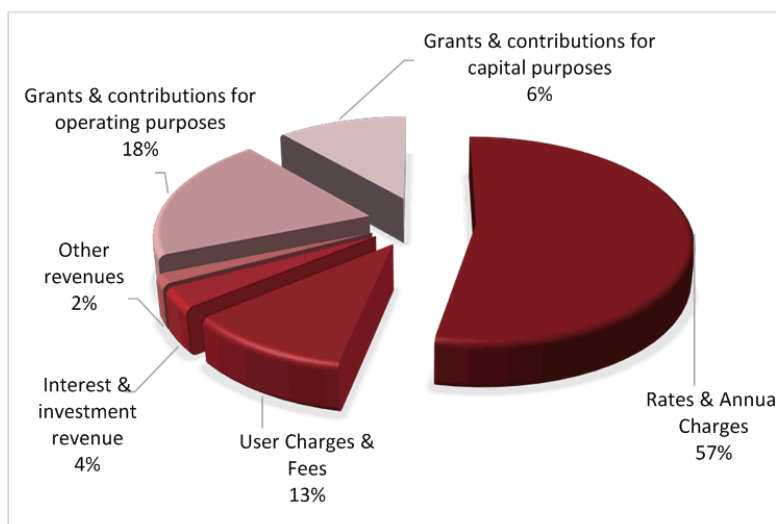
OPERATIONAL PLAN – BALANCED SCENARIO		
STATEMENT OF FINANCIAL POSITION		
\$ '000	2018	2019
	Adopted Budget	Proposed Budget
Assets		
Current Assets:		
Cash & cash equivalents	9,266	8,199
Investments	15,000	15,000
Receivables	4,108	5,254
Inventories	81	83
Other	347	355
Non-current assets classified as 'held for sale'	-	-
TOTAL CURRENT ASSETS	28,802	28,891
Non-Current Assets:		
Investments	-	-
Receivables	93	93
Inventories	-	-
Infrastructure, property, plant & equipment	247,801	219,181
Investments accounted for using the equity method	-	-
Investment property	-	-
Intangible assets	-	-
TOTAL NON-CURRENT ASSETS	247,894	219,274
TOTAL ASSETS	276,696	248,165
Liabilities		
Current Liabilities:		
Payables	2,844	2,915
Borrowings	783	591
Provisions	3,970	4,069
TOTAL CURRENT LIABILITIES	7,597	7,575
Non-Current Liabilities:		
Payables	-	-
Borrowings	13,200	12,492
Provisions	2,015	10,701
TOTAL NON-CURRENT LIABILITIES	15,215	23,193
TOTAL LIABILITIES	22,813	30,768
NET ASSETS	253,883	217,397
Equity		
Retained earnings	119,487	106,268
Revaluation reserves	134,396	111,129
Council equity interest	253,883	217,397
Non-controlling interest		-
TOTAL EQUITY	253,883	217,397
Assumptions		
General Index	2.50%	2.50%

OPERATIONAL PLAN – BALANCED SCENARIO		
STATEMENT OF CASH FLOWS		
\$ '000	2018	2019
	Adopted Budget	Proposed Budget
Cash Flows from Operating Activities		
Receipts:		
Rates & annual charges	16,746	17,247
User charges & fees	3,358	3,962
Investment & interest revenue received	503	693
Grants & contributions	9,702	7,401
Bonds, deposits & retention amounts received	-	-
Other	489	533
Payments:		
Employee benefits & costs	(13,539)	(13,620)
Materials & contracts	(5,569)	(5,528)
Borrowing costs	(504)	(605)
Bonds, deposits & retention amounts refunded	-	-
Other	(3,885)	(4,030)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	7,300	6,053
Cash Flows from Investing Activities		
Receipts:		
Sale of investment securities	-	-
Sale of infrastructure, property, plant & equipment	211	220
Deferred debtors receipts	-	-
Other investing activity receipts	-	-
Payments:		
Purchase of investment securities	(15,000)	-
Purchase of infrastructure, property, plant & equipment	(9,760)	(9,214)
Deferred debtors & advances made	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(24,549)	(8,994)
Cash Flows from Financing Activities		
Receipts:		
Proceeds from borrowings & advances	10,000	-
Payments:		
Repayment of borrowings & advances	(783)	(628)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	9,217	(628)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	(8,032)	(3,569)
plus: CASH & CASH EQUIVALENTS - beginning of year	19,800	11,768
CASH & CASH EQUIVALENTS - end of year	11,768	8,199
Assumptions		
Rates & charges recovery rate	97.00%	97.00%
Debtor recovery rate	97.00%	97.00%



SOURCES OF REVENUE

Council's revenue is mainly sourced from Rates and Annual Charges (57%), with Operating Grants (18%) and User Charges and Fees (13%) being other key revenue items.



RATE REVENUE

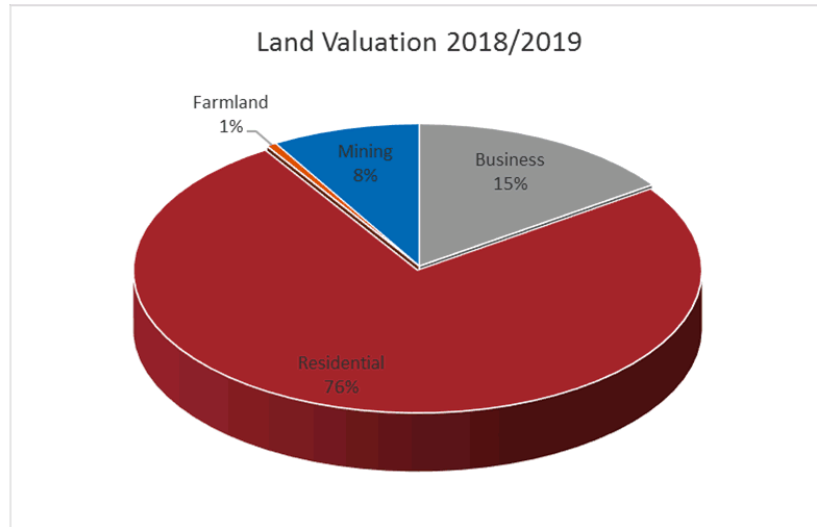
Rates are budgeted to increase by the full 2.3% rate peg amount in the 2018/19 year. The rate peg, set by the Independent Pricing and Regulatory Tribunal, is the maximum amount by which Council's total rate revenue can increase over the previous year without making application for a special rate variation.

Council is proposing to increase rates by the full amount of the rate peg, which will increase total rate revenue by approximately \$0.35m.

In 2015/2016, Council adopted the ongoing rating strategy of progressive apportionment of mine rates to residential rates by 1% for eight years to reduce the heavy reliance on mining rates and subsequently levy rates in proportion to the land value of a rating category. This is the fourth year of this strategy. A recent report from T-Corp and the Office of Local Government commend Council and strongly recommend that this proactive approach of mitigating the potential risk of the reduction or cessation of mining in Broken Hill is continued, for Council and the community to continue on the path towards financial sustainability.

This year, rates paid by the mining properties will be reduced from 15% of the total rates of \$15.38m 14%, with the re-distributed rates to be allocated to the residential rating category.

The reduction in mining rates from 15% to 14%, will see that sector pay \$2.1m, whilst residential properties will pay \$9.66 (63% of total rates) and businesses \$3.55m (23%).

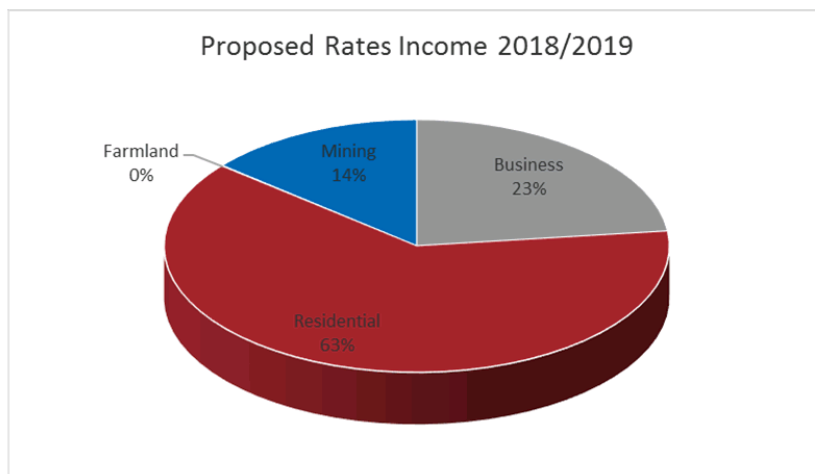


Rating Category	Land Value 2018/19	Total Property Count (2018/19)	2018/19 Financial Year				
			Base Rate	Base Rate Income	Ad-Valorem	Ad-Valorem Income	Total Income
Business	\$38,971,900	622	\$853	\$530,566	0.07715812	\$3,006,999	\$3,537,565
Residential	\$192,118,630	9425	\$501	\$4,721,925	0.02557843	\$4,914,094	\$9,636,019
Residential 1(a)	\$233,350	9	\$419	\$3,771	0.01679605	\$3,919	\$7,690
Residential Rural	\$1,086,200	12	\$440	\$5,280	0.00505110	\$5,487	\$10,767
Farmland	\$1,446,500	5	\$646	\$3,230	0.00521016	\$7,537	\$10,767
Mining	\$21,600,000	2	\$0	\$0	0.09968983	\$2,153,300	\$2,153,300
Mixed Development Business	\$184,795	5	\$853	\$4,376	0.07715812	\$14,081	\$18,457
Mixed Development Residual	\$170,505	5	\$501	\$2,440	0.02557843	\$3,712	\$6,152
Totals	\$255,811,880	10,085		\$5,271,588		\$10,109,129	\$15,380,717

This is the fifth consecutive year that rates will have been re-distributed from the mining sector. This step is again being taken by Council to further reduce its overall reliance on mine rate income.

The strategy proposes to cap the mining rates at 10% after a period of eight years by progressively transferring 1% of total rates from the mining category to the residential category annually. This will ensure that even if there is a reduction in the land valuation of the mining properties due to the reduction of mining operations in Broken Hill, the impact will be comparatively less significant on Council's revenue stream and on the ratepayers, as compared to total loss of mining rates due to the closure of mining operations.

This strategy also addresses the issue of apportioning the rates revenue to the four rating categories: Residential, Business, Farmland and Mining in proportion of their land valuations. The following graphs highlight the proposed rates levy in comparison to their land values.



CHARGES – WASTE MANAGEMENT

Council proposes to levy domestic waste management charges for the provision of waste management services. These charges are levied in accordance with sections 496, 501 and 502 of *Local Government Act 1993*.

Under the provisions of the *Local Government Act 1993*, Council is only able to charge an amount for domestic waste management services that does not exceed the reasonable cost of providing that service.

The domestic waste management charge comprises two components:

- Domestic waste usage charge
- Domestic waste administration fee

In 2018/2019, the proposed charge is \$266 per service and the administration fee is \$45 per each serviceable property. The domestic waste user charge is expected to generate \$2.51m and the administration fee \$0.43m, for a combined total of \$2.94m.

Charge	2017/18	2018/19	Increase %	Total Income
Domestic waste usage charge	\$258	\$266	3.2%	\$2.51m
Domestic waste administration fee	\$44	\$45	3.2%	\$0.43m

Council also levies charges under sections 501 and 502 of the *Local Government Act 1993* for the provision of waste management services to commercial customers. In 2018/2019, garbage removal charges for one Commercial Waste Service (three mobile garbage bins) is \$395 or one x 600 litre bin will be set at \$363 per property per annum, which is expected to generate \$167,000. An additional MGB service will be charged at \$140 per annum and an additional 600 litre bin at \$363.

Details of the full range of waste management charges levied under the *Local Government Act 1993* that are applicable to both domestic and non-domestic customers are contained in the fees and charges schedule.

OTHER SERVICES

Fees and charges set by Council for the provision of a range of other goods and services are set out in the Schedule Fees and Charges 2018/2019.

DEBT

DEBT MANAGEMENT

The amount of debt outstanding at 30 June 2019 is expected to be \$13.08m.

Council has borrowed funds for the following key projects:

- Road Projects \$1.5m
- Regional Aquatic Centre \$2.5m
- Broken Hill Airport \$0.5m
- Information Technology \$1m
- Art Gallery Storage \$0.6m
- Infrastructure Renewal \$10m

These loans have loan terms spanning 2-20 years with variable or fixed interest rates of between 2.90% - 8.43% per annum.

ANNEXURE 1

SCHEDULE OF FEES & CHARGES 2018/2019



**SCHEDULE OF
FEES & CHARGES
2018/2019**

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL		
TRIM REFERENCES	D18/9900	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Financial Management and Leadership & Governance	
STRATEGY	4.1.1.9 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	July 2019	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
26 April 2018	Public Exhibition	
27 June 2018	Adopted by Council	
NOTES	Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Broken Hill 2033 Community Strategic Plan Long Term Financial Plan 2018-2027 Delivery Program 2017-2021 Disability Inclusion Action Plan 2017-2021 Operational Plan 2018/2019	



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GST Disclaimer

A goods and services tax (GST) applies to a number of goods and/or services supplied by Council. Those goods and/or services that are subject to GST have been identified in the attached Schedule of Fees and Charges.

Some goods and/or services supplied by Council have been declared GST free or are excluded under Division 81 of the *Goods and Services Tax Act 1999*. Those goods and/or services which are GST free or excluded from GST are identified in the Schedule of Fees and Charges.

Accordingly if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, then that fee will be amended by reducing the GST to nil. Conversely if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.

Pricing Policy	
The following pricing principles have been used by Council as a guide in setting charges. These pricing principles adhere to Council's Access and Equity Policy and are reflected in the accompanying Schedule of Fees and Charges for 2018/2019.	
Pricing Principles and Basis Used by Council	
Pricing Principle	Pricing Basis
1. Community Service – Service provides a broad community benefit and therefore full cost recovery should not apply. Partial cost recovery could apply in some circumstances	Zero to partial cost recovery
2. Cost Recovery – Service benefits particular users making a contribution to their individual income, welfare or profits generally without any broader benefits to the community	Full cost recovery
3. Market Price – Services that Council operates in a commercial market	Market Price
4. Statutory – Charges set by Federal and State Government	Statutory
5. Third Party – Services provided by another service provider apart from Council	Third Party

Application of Pricing Principles to Goods and Services		
Service	Principle	Basis of Cost
Access to Information - Government Information (Public Access) Act 2009 (GIPA ACT)	Statutory	Statutory
Admission Fees: Broken Hill Regional Art Gallery; Broken Hill Regional Aquatic Centre; Albert Kersten Mining & Minerals Museum; Living Desert; The John Simons Flora and Fauna Sanctuary and Sculpture Site	Community Services	Partial Cost Recovery (except in Broken Hill Regional Aquatic Centre which is set by YMCA)
Airport Landing and Passenger Charges	Cost Recovery	100% (except RFDS and Aero Club, Emergency Services)
Animal Control	Statutory	Statutory (Except fees for Broken Hill Veterinary Clinic)
Carnivals – Swimming Pools	Third Party	Set by YMCA
Cemetery Fees	Cost Recovery	100%
Certificates For Construction/Development Work	Market Price	100%
Chemical Toilet Charges	Cost Recovery	100%
Civic Centre	Cost Recovery	100%
Construction Consents, etc.	Market Price	100%
Contaminated Waste Charges	Cost Recovery	100%
Development Applications	Statutory	Statutory
Driveways	Cost Recovery	100%
Inspections of Premises	Cost Recovery	100%

Library	Cost Recovery	100 % Cost Recovery (except in regard to Sale of Old Books, Internet service and providing Writer's residence on subsidised cost)
Nature Strips and Path Works	Market Price	100%
Permits	Statutory	Statutory
Photocopying	Cost Recovery	100%
Pounds and Impounding	Cost Recovery	100%
Rates Enquiries	Cost Recovery	100%
Rents/Hire Fees	Market Price	100%
Signs – new, maintenance, replacement	Cost Recovery	100 % (except in cases involving benefit to general public)
Subdivision Applications	Market Price	100%
Trade Waste	Cost Recovery	100%
Waste Removal	Cost Recovery	100%
Willyama Common	Cost Recovery	100%
Zoning Certificates (\$149)	Statutory	Statutory

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
KEY DIRECTION 1- OUR COMMUNITY							
LIBRARY SERVICES							
Charles Rasp Memorial Library							
1	Public computers	Community services	Each	No charge	No Charge	\$ -	No Charge
2	Internet usage	Community services	Each	No charge	No Charge	\$ -	No Charge
3	Local history search - first 15 minutes free - fee from thereafter	Cost recovery	Per 30 minutes	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
4	Photographic reproductions - black and white (various sizes) varies from (\$5.00 to \$50.00 plus GST)	Cost recovery	Each	POA	POA	10%	POA
5	Visitor membership - refundable deposit	Cost recovery	Each	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
6	Visitor membership - administration fee	Cost recovery	Each	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
7	Replacement of lost books	Cost recovery	Each	Actual Cost	Actual Cost	10%	Actual Cost
8	Replacement DVD/CD case	Cost recovery	Each	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
9	Replacement talking book case	Cost recovery	Each	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
10	Replacement Library card	Cost recovery	Each	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00
11	Historical booklets	Cost recovery	Each	Upon Application	Upon Application	10%	Upon Application
12	Sale of books	Cost recovery	Each	\$0.20 - \$20.00	\$0.20 - \$20.00	10%	\$0.20 - \$20.00
13	Computer printout - cemetery record	Cost recovery	Per page	\$ 0.20	\$ 0.18	\$ 0.02	\$ 0.20
14	Printing/Photocopying (A4 - black and white) - self service	Cost recovery	Per page	\$ 0.20	\$ 0.18	\$ 0.02	\$ 0.20
15	Printing/Photocopying (A4 - colour) - self service	Cost recovery	Per page	\$ 1.50	\$ 1.36	\$ 0.14	\$ 1.50
16	Printing/Photocopying (A3 - black and white) - self service	Cost recovery	Per page	\$ 1.00	\$ 0.36	\$ 0.04	\$ 0.40
17	Printing/Photocopying - (A3 - colour) - self service	Cost recovery	Per page	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00
18	Scanning - self service	Cost recovery	Per page	\$ 0.20	\$ 0.18	\$ 0.02	No Charge
19	Microfiche/film reader - printout	Cost recovery	Per page	\$ 0.20	\$ 0.18	\$ 0.02	\$ 0.20
20	Facsimile - receiving or sending - first page	Cost recovery	Per page	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
21	Facsimile - receiving or sending - after first page	Cost recovery	Per page	\$ 0.20	\$ 0.18	\$ 0.02	\$ 0.20
22	Inter library loans (ILL) - fees charged by other library + actual postage - except for special needs services of State Library which are free eg foreign languages boxes, textile books.	Cost recovery	Per item	POA	POA	10%	POA
23	Meeting room hire	Community services	Per day	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
24	Events and workshops	Community services	Per event	POA	POA	10%	POA
25	3-D printing - 1 hour (60 minutes) - includes setup costs and first hour of printing	Cost recovery	Per 60 Minutes	\$ 1.10	\$9.09	\$ 0.91	\$ 10.00
26	3-D printing - each additional hour	Cost recovery	Per 60 Minutes	\$ 2.20	\$3.64	\$ 0.36	\$ 4.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
ROADS							
Permits – Road / Footpath							
27	Permit fee - Road/Footpath openings (plus restoration fee)	Cost recovery	Each	\$100.00 plus Restoration fee	\$100.00 plus Restoration fee	\$ -	\$100.00 plus Restoration fee
28	Permit fee (Heavy Vehicle National Law)	Statutory	Each	\$70.00	\$ 70.00	\$ -	\$ 70.00
29	Permit fee - conveyance of stormwater from property boundary to Council's drainage system where approved (plus restoration fee)	Statutory	Each	\$25.00 plus Restoration Fee	\$25.00 plus Restoration Fee	\$ -	\$25.00 plus Restoration Fee
30	Late fee - any permit not received within 14 days of required date	Cost recovery	each	\$275.00	\$ 250.00	\$ 25.00	\$ 275.00
31	Unauthorised openings (additional to permit fee)	Cost Recovery	Each	\$115.00 plus Restoration Fee	\$ -	\$ -	\$128.00 plus Restoration Fee
32	Administration fee - cost recovery street closures	Cost recovery	Each	\$245.00	\$ 222.73	\$ 22.27	\$ 245.00
33	Install road closures for cost recovery functions	Cost recovery	Each	By quotation	By quotation	10%	By quotation
34	Heavy vehicle/over size limit permit - Reinstatement of infrastructure	Cost recovery	Each	By quotation	By quotation	10%	By quotation
35	Deposit materials on footpaths	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
36	Application to enclose a public place in connection with the erection or demolition of a building (hoardings) <15m ²	Private	Each	\$90.00	\$ 81.82	\$ 8.18	\$ 90.00
37	Application to enclose a public place in connection with the erection or demolition of a building (hoardings) >15m ²	Private	Each plus m ²	\$80.00 plus additional \$10.00 per m2	\$ -	\$ -	\$90.00 Plus \$10.00 per additional m2
38	Construction of paving on public footways by cost recovery contractor (including driveways, dish crossings, footpaths)		Each	\$95.00	\$ 86.36	\$ 8.64	\$ 95.00
39	Application for suspension of liquor free zone	Community Services	Each	\$0.00	\$ 109.09	\$ 10.91	\$ 120.00
Restoration Bond Fees (in addition to Permit Fee)							
40	Heavy duty road pavements (regional roads) - road pavement	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
41	Medium/light duty pavements (local roads) - road pavement	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
42	Medium/light duty pavements (local roads) - unsealed pavement	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
43	Footpath/nature strip (min 1m ²) - asphalt/hot mix	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
44	Footpath/nature strip (min 1m ²) - plain concrete up to 100mm	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
45	Footpath/nature strip (min 1m ²) - plain concrete over 100mm	Cost recovery	m ²	By quotation	By quotation	10%	By quotation

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
46	Footpath/nature strip (min 1m ²) - pavers on concrete base	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
47	Footpath/nature strip (min 1m ²) - pavers on all other bases	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
48	Footpath/nature strip (Min 1m ²) - grass/earth	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
49	Footpath/nature strip (min 1m ²) - turf	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
50	Footpath/nature strip request for cracker dust (box out, provide materials and compact area)	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
51	Footpath/nature strip request for loam. Council to cover 50% of total cost of loam only.	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
52	Driveways - concrete 120mm	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
53	Driveways - concrete 200mm	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
54	Kerb and gutter including laybacks	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
55	Saw cutting (road or footpath)	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
56	Road carriageway and shoulders - asphalt seal	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
57	Road carriageway and shoulders - asphalt seal and roadbase	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
58	Road carriageway and shoulders - bitumen seal	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
59	Road carriageway and shoulders - bitumen seal and roadbase pavement	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
60	Road carriageway and shoulders - roadbase pavement with no seal	Cost recovery	Sq. m	By quotation	By quotation	10%	By quotation
61	Road surfacing (reinstatements only) jet patching (min 1m ²)	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
62	Road surfacing (reinstatements only) emulsion spraying - hand lance (min 10m ²)	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
63	Road surfacing (reinstatements only) sprayed bitumen sealing (min 1000m ²)	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
64	Unsealed road grading and maintenance	Cost recovery	m ²	By quotation	By quotation	10%	By quotation
65	Road - Linemarking	Cost recovery	m ²	By quotation	By quotation	10%	By quotation

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
Traffic Control							
66	Abandoned vehicles - towing	Market price	Each	Actual Cost plus 15%	Actual Cost plus 30%	10%	Actual Cost plus 30%
67	Abandoned vehicles - storage/impoundment fees	Cost recovery	Day	\$ 10.00	\$ 15.00	\$ -	\$ 15.00
68	Abandoned vehicles - administration fee	Cost recovery	Each	\$ 255.00	\$ 237.15	\$ 23.71	\$ 260.86
69	Escort fee - including removal of signs and reinstatements for wide loads	Cost recovery	Each	\$ 85.00	\$ 100.00	\$ 10.00	\$ 110.00
70	Equipment for public functions/events - erection and removal of traffic control devices	Cost recovery	Each	By quotation	By quotation	10%	By quotation
71	Design of traffic control plans - consultation, site inspection and drafting	Cost recovery	Plan	\$ 260.00	\$ 241.80	\$ 24.18	\$ 265.98
72	Hire of traffic controllers	Cost recovery	Hour	\$ 60.00	\$ 55.80	\$ 5.58	\$ 61.38
73	Hire of traffic signs/equipment plus a \$50.00 refundable bond (per item)	Cost recovery	Day	\$18.00 plus \$50.00 refundable bond	\$ 16.74	\$ 1.67	\$18.00 plus \$50.00 refundable bond
BUILDINGS AND PROPERTY							
Hire Fees – Parks							
74	Park hire fee (all parks excluding Living Desert Sanctuary and Sculpture Site, ovals and Willyama Common, Gasworks Reserve)	Cost recovery	Hour	\$ 75.00	\$ 68.18	\$ 6.82	\$ 75.00
75	Sturt Park Rotunda - casual community hire eg wedding ceremonies and pageants(exclusive use)	Cost recovery	Event		\$ 150.00	\$ 15.00	\$ 165.00
76	Sturt Park Rotunda - business and private function hire - no entry fees(exclusive use)	Cost recovery	Event		\$ 250.00	\$ 25.00	\$ 275.00
77	Sturt Park playground BBQ area including adjacent table setting - half day (up to four hours) casual community hire only (non exclusive use)	Cost recovery	Half Day		\$ 30.00	\$ 3.00	\$ 33.00
78	Sturt Park Playground BBQ area including adjacent table setting - full day - casual community hire only(non exclusive use)	Cost recovery	Day		\$ 50.00	\$ 5.00	\$ 55.00
79	Sturt Park Playground undercover seating area - half day (up to four hours) casual community hire only (non exclusive use)	Cost recovery	Half Day		\$ 25.00	\$ 2.50	\$ 27.50
80	Sturt Park Playground undercover seating area - full day - casual community hire only (non exclusive use)	Cost recovery	Day		\$ 40.00	\$ 4.00	\$ 44.00
81	Sturt Park Playground open space area, near Beryl Street - half day (up to four hours) - casual community hire only (non exclusive use)	Cost recovery	Half Day		\$ 35.00	\$ 3.50	\$ 38.50
82	Sturt Park Playground open space area - near Beryl Street - full day - casual community hire only (non exclusive use)	Cost recovery	Day		\$ 60.00	\$ 6.00	\$ 66.00
83	Park - key deposit (refundable)	Cost recovery	Each	\$ 35.00	\$ 35.00	\$ -	\$ 35.00
84	Duke of Cornwall Park - tennis court - day rate per court	Cost recovery	Hour	\$ 10.00	\$ 10.00	\$ 1.00	\$ 11.00
85	Duke of Cornwall Park - tennis court - night rate per court	Cost recovery	Hour	\$ 15.00	\$ 14.55	\$ 1.45	\$ 16.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
Hire Fees - Town Square							
86	Building - key deposit (refundable)	Cost recovery	Each	\$ 35.00	\$ 35.00	\$ -	\$ 35.00
87	Town Square hire fee	Cost recovery	Per day	\$ 75.00	\$ 72.00	\$ 7.20	\$ 79.20
88	Town Square key deposit (refundable)	Cost recovery	Each	\$ 35.00	\$ 35.00	\$ -	\$ 35.00
Hire Fees - Halls							
89	Building - key deposit (refundable)	Cost recovery	Each	\$ 35.00	\$ 35.00	\$ -	\$ 35.00
90	Aged Persons Rest Centre hire - half day (four hours)	Cost recovery	Half day	\$ 75.00	\$ 70.91	\$ 7.09	\$ 78.00
91	Aged Persons Rest Centre hire - full day	Cost recovery	Day	\$ 150.00	\$ 140.91	\$ 14.09	\$ 155.00
92	Aged Persons Rest Centre - regular casual hire (hourly rate up to maximum daily rate)	Cost recovery	Hour	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
93	Aged Persons Rest Centre hire - charitable organisations - half day (four hours)	Cost recovery	Half day	\$ 50.00	\$ 47.27	\$ 4.73	\$ 52.00
94	Aged Persons Rest Centre hire - charitable organisations - full day	Cost recovery	Day	\$ 100.00	\$ 94.55	\$ 9.45	\$ 104.00
Casual Hiring - Risk Assessment Administrative Fee							
95	Casual hiring risk assessment administrative fee (minimum of \$60.00 based on the risk to be assessed by Council's Corporate Risk Officer)	Cost recovery	Each	\$ 60.00	\$ 54.55	\$ 5.45	\$ 60.00
BUILDINGS AND PROPERTY							
Cemetery							
96	Exclusive right of burial (required for all new casket and ashes burial)	Cost recovery	Each	\$ 730.00	\$ 677.27	\$ 67.73	\$ 745.00
97	Exclusive right and work permit (spare plot)	Cost recovery	Each	\$ 730.00	\$ 677.27	\$ 67.73	\$ 745.00
98	Exclusive right restoration of old graves (includes work permit) - graves older than 40 years	Cost recovery	Each	\$ 275.00	\$ 254.55	\$ 25.45	\$ 280.00
99	Weekday interment of casket into new grave or existing grave	Cost recovery	Each	\$ 1,105.00	\$ 1,036.36	\$ 103.64	\$ 1,140.00
100	Weekday interment of ashes (adult or child) into an existing grave or existing plot	Cost recovery	Each	\$ 350.00	\$ 327.27	\$ 32.73	\$ 360.00
101	Weekday interment of subsequent set of ashes interred at same time as initial set of ashes (adult or child) into an existing grave or existing plot	Cost recovery	Subsequent after the first	\$ 175.00	\$ 163.63	\$ 16.36	\$ 180.00
102	Weekday interment of casket, child into new grave (0-13yrs)	Cost recovery	Each	\$ 350.00	\$ 327.27	\$ 32.73	\$ 360.00
103	Weekday interment of ashes (adult or child) - new plot	Cost recovery	Each	\$ 480.00	\$ 454.54	\$ 45.45	\$ 500.00
104	Weekday interment of subsequent set of ashes interred at same time as initial set of ashes (adult or child) - new plot	Cost recovery	Subsequent after the first	\$ 240.00	\$ 227.27	\$ 22.73	\$ 250.00
105	Saturday interment of casket into new grave or existing grave	Cost recovery	Each	\$ 1,650.00	\$ 1,545.46	\$ 154.55	\$ 1,700.00
106	Saturday interment of ashes (adult or child) into an existing grave or existing plot	Cost recovery	Each	\$ 480.00	\$ 454.55	\$ 45.45	\$ 500.00
107	Saturday interment of subsequent set of ashes interred at same time as initial set of ashes (adult or child) - existing grave or plot	Cost recovery	Subsequent after the first	\$ 240.00	\$ 227.27	\$ 22.73	\$ 250.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
108	Saturday interment of casket, child into new grave (0-13yrs)	Cost recovery	Each	\$ 480.00	\$ 454.55	\$ 45.45	\$ 500.00
109	Saturday interment of ashes (adult or child) - new plot	Cost recovery	Each	\$ 675.00	\$ 636.36	\$ 63.64	\$ 700.00
110	Saturday interment of subsequent set of ashes interred at same time as initial set of ashes (adult or child) - new plot	Cost recovery	Subsequent after the first	\$ 340.00	\$ 318.18	\$ 31.82	\$ 350.00
111	Outside interment hours interment of casket - additional fee	Cost recovery	Each	\$ 830.00	\$ 781.82	\$ 78.18	\$ 860.00
112	Outside interment hours interment of ashes - additional fee	Cost recovery	Each	\$ 465.00	\$ 436.36	\$ 43.64	\$ 480.00
113	Oversize plot requested - additional fee	Cost recovery	Each	\$ 210.00	\$ 195.46	\$ 19.55	\$ 215.00
114	Pre-selected spare grave - additional fee	Cost recovery	Each	\$ 140.00	\$ 131.82	\$ 13.18	\$ 145.00
115	Pre-selected spare niche - additional fee	Cost recovery	Each	\$ 140.00	\$ 131.82	\$ 13.18	\$ 145.00
116	Reopen - slab removal for casket	Cost recovery	Each	\$ 354.00	\$ 331.82	\$ 33.18	\$ 365.00
117	Reopen - slab removal for ashes	Cost recovery	Each	\$ 175.00	\$ 163.63	\$ 16.36	\$ 180.00
118	Reopen for interment of ashes at the head end or foot end of a grave if feasible.	Cost recovery	Each	\$ 175.00	\$ 163.64	\$ 16.36	\$ 180.00
119	Vault reopen	Cost recovery	Each	\$ 345.00	\$ 322.72	\$ 32.27	\$ 355.00
120	Work permit (required for any work conducted on site by a monumental mason)	Cost recovery	Each	\$ 175.00	\$ 163.63	\$ 16.36	\$ 180.00
121	Relocation within cemetery/exhumation	Cost recovery	Hour	\$ 430.00	\$ 404.55	\$ 40.45	\$ 445.00
122	Reopen for vacancy confirmation (charged if not vacant)	Cost recovery	Hour	\$ 430.00	\$ 404.55	\$ 40.45	\$ 445.00
123	Late interment notice for next day interment (Mon - Fri after 2pm, Saturday, Sunday, public holiday)	Cost recovery	Each	\$ 200.00	\$ 186.36	\$ 18.64	\$ 205.00
124	Search of cemetery records - minimum charge of \$15.00	Cost recovery	Hour or part thereof	\$ 45.00	\$ 54.55	\$ 5.45	\$ 60.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
PARKS AND RECREATIONAL FACILITIES							
Section 355 Community Committees							
Alma Oval							
125	Alma Oval - day hire (set by S355 Committee)	Third party	Day	(Set by S355 Committee)	(Set by S355 Committee)	10%	(Set by S355 Committee)
126	Alma Oval - season hire (set by S355 Committee)	Third party	Season	(Set by S355 Committee)	(Set by S355 Committee)	10%	(Set by S355 Committee)
127	Alma Oval - with canteen	Third party	Day	\$ 190.00	\$ 190.74	\$ 19.07	\$ 210.00
128	Alma Oval - without canteen	Third party	Day	\$ 160.00	\$ 163.85	\$ 16.39	\$ 180.00
129	Alma Oval - canteen electrical (access canteen electrical appliances)	Third party	Day	\$ 40.00	\$ 49.80	\$ 4.98	\$ 55.00
130	Alma Public School	Third party	Year	\$ 440.00	\$ 418.01	\$ 41.80	\$ 460.00
131	Broken Hill Football League	Third party	Year	\$ 775.00	\$ 738.18	\$ 73.82	\$ 812.00
132	Broken Hill Cricket League	Third party	Game	\$ 55.00	\$ -	\$ -	20% of gate takings or \$55.00 which ever is greater
133	South Football Club	Third party	Year	\$ 1,275.00	\$ 1,403.64	\$ 140.36	\$ 1,544.00
Bill Renfrew Sportsground							
134	West Football Club	Third party	Year	\$ 685.00	\$ 636.37	\$ 63.64	\$ 700.00
135	Broken Hill All Breeds Obedience Dog Club	Third party	Year	\$ 415.00	\$ 386.36	\$ 38.64	\$ 425.00
136	West Cricket Club	Third party	Year	\$ 345.00	\$ 322.72	\$ 32.27	\$ 355.00
137	Other organisations/groups	Third party	Day	\$ 60.00	\$ 59.09	\$ 5.91	\$ 65.00
ET Lamb Memorial Oval							
138	Broken Hill South Cricket Club - training two days on nets per week/season	Third party	Season	\$ 30.00	\$ 181.82	\$ 18.18	\$ 200.00
139	Softball club - training (once per week)	Third party	Season	\$ 80.00	\$ 77.27	\$ 7.73	\$ 85.00
140	Soccer club - training (once per week)	Third party	Season	\$ 80.00	\$ 77.27	\$ 7.73	\$ 85.00
141	Primary hardball cricket	Third party	Game	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
142	Country Rugby League - junior training	Third party	Season	\$ 10.00	\$ 250.00	\$ 25.00	\$ 275.00
143	Country Rugby League - senior training	Third party	Season	\$ 15.00	\$ 300.00	\$ 30.00	\$ 330.00
144	Country Rugby League - juniors competition	Third party	Game	\$ 15.00	\$ 14.54	\$ 1.45	\$ 16.00
145	Country Rugby League - seniors competition	Third party	Game	\$ 30.00	\$ 29.09	\$ 2.91	\$ 32.00
Memorial Oval							
146	Broken Hill Harness Racing Club - bar canteen rental	Third party	Month	\$ 310.00	\$ 290.91	\$ 29.09	\$ 320.00
147	Broken Hill Harness Racing Club - race meetings	Third party	Night	\$ 945.00	\$ 881.81	\$ 88.18	\$ 970.00
148	Trials - day	Third party	Each	\$ 110.00	\$ 104.55	\$ 10.45	\$ 115.00
149	Trials - night	Third party	Each	\$ 260.00	\$ 240.91	\$ 24.09	\$ 265.00
150	Broken Hill Football League	Third party	Year	\$ 670.00	\$ 727.27	\$ 72.73	\$ 800.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
151	Central Football Club (power additional)	Third party	Year	\$ 2,415.00	\$ 2,245.46	\$ 224.55	\$ 2,470.00
152	Combined dog clubs	Third party	Day	\$ 200.00	\$ 186.36	\$ 18.64	\$ 205.00
153	SCPAA - Silver City Show - pre-show days (4) (power additional)	Third party	Day	\$ 170.00	\$ 159.09	\$ 15.91	\$ 175.00
154	SCPAA - Silver City Show - show days (4) (power additional)	Third party	Day	\$ 850.00	\$ 790.91	\$ 79.09	\$ 870.00
SCPAA to be responsible for cleaning of showgrounds (including cost of additional bins)							
155	Casual hire	Third party	Each	Set by \$355 Committee	Set by \$355 Committee	10%	Set by \$355 Committee
156	School carnivals - full day	Third party	Day	\$ 195.00	\$ 181.81	\$ 18.18	\$ 200.00
157	School carnivals - half day (9am-12pm or 12pm-3pm)	Third party	Day	\$ 130.00	\$ 122.73	\$ 12.27	\$ 135.00
158	Community events hire (no tickets or entry fees)	Third party	Day		\$ 300.00	\$ 30.00	\$ 330.00
159	Commercial events hire (tickets and entry fees applicable)	Third party	Day		\$800 Hire fee + 5% ticket sales	\$ 80.00	\$880 Hire fee + 5% of ticket takings
160	Events bond (applicable to both community and commercial events)	Cost recovery	event		By quotation		By quotation
158	Memorial Oval - advertising	Cost recovery	Each/ per year	\$ 615.00	\$ 572.72	\$ 57.27	\$ 630.00
Norm Fox Sporting Complex							
159	Barrier District Cricket League	Third party	Year	\$ 705.00	\$ 654.55	\$ 65.45	\$ 720.00
160	Senior and junior baseball (% of power additional)	Third party	Year	\$ 1,000.00	\$ 909.09	\$ 90.91	\$ 1,000.00
161	Hockey (% of power additional)	Third party	Year	\$ 1,000.00	\$ 909.09	\$ 90.91	\$ 1,000.00
162	Primary hardball	Third party	Year	\$ 705.00	\$ 654.55	\$ 65.45	\$ 720.00
163	Schools hire fee	Third party	Person	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00
164	Special events - oval hire	Third party	Day	\$ 85.00	\$ 81.82	\$ 8.18	\$ 90.00
165	Special events - oval and clubrooms	Third party	Day	\$ 255.00	\$ 231.82	\$ 23.18	\$ 255.00
166	Special events - juniors	Third party	Person	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00
167	Teams training on oval (two hours one day/week/season)	Third party	Season	\$ 415.00	\$ 386.36	\$ 38.64	\$ 425.00
168	Bond - all organisations (refundable)	Third party	Season	\$ 115.00	\$ 104.55	\$ 10.45	\$ 115.00
Picton Sportsground							
169	Oval - day hire (set by \$355 Committee)	Third party	Day	Set by \$355 Committee	Set by \$355 Committee	10%	Set by \$355 Committee
170	Season hire (set by \$355 Committee)	Third party	Season	Set by \$355 Committee	Set by \$355 Committee	10%	Set by \$355 Committee
BIU Band Hall/Soccer Complex							
171	Broken Hill Soccer Association Inc	Third party	Year	\$ 650.00	\$ 604.54	\$ 60.45	\$ 665.00
172	BIU Band Inc	Third party	Year	\$ 650.00	\$ 604.54	\$ 60.45	\$ 665.00
173	Broken Hill Civic Orchestra	Third party	Night	\$ 35.00	\$ 31.82	\$ 3.18	\$ 35.00
174	Hire fee (9am - 12pm)	Third party	Each	\$ 340.00	\$ 318.18	\$ 31.82	\$ 350.00
175	Deposit (refundable)	Third party	Each	\$ 115.00	\$ 115.00	-	\$ 115.00
176	Hire fee - prior day access (minimum two hours)	Third party	Hour	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
KEY DIRECTION 2 – OUR ECONOMY							
TOURISM							
Visitor Information Centre							
Fees for Service Partners							
177	Vehicle wash bay	Market price	Each	\$ 15.00	\$ 13.64	\$ 1.36	\$ 15.00
178	Showers (per shower)	Market price	Person	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
179	Signage - display board (per sign) - large	Market price	Year	\$ 735.00	\$ 668.18	\$ 66.82	\$ 735.00
180	Signage - display board (per sign) - small	Market price	Year	\$ 250.00	\$ 227.27	\$ 22.73	\$ 250.00
181	Sales commission (accommodations, tours and attractions)	Market price	Sales	12% Commission on sales	12% Commission on sales		12% Commission on sales
182	Signage - highway bay (per sign)	Market price	Year	\$ 215.00	\$ 195.45	\$ 19.55	\$ 215.00
183	Signage - display board (per sign) - banner	Market price	Year	\$ 475.00	\$ 431.82	\$ 43.18	\$ 475.00
Film Broken Hill							
184	Traffic management plan (per plan per location)	Cost recovery	Each	\$ 260.00	\$ 236.36	\$ 23.64	\$ 260.00
185	Film permit – road closures	Cost recovery	Each	\$ 715.00	\$ 650.00	\$ 65.00	\$ 715.00
EVENTS AND CONFERENCES							
Civic Centre							
186	Organised conference - full package	Market price	Each	POA	\$ -	10%	\$ -
187	Full Civic Centre hire	Market price	8am - 12am	\$ 2,200.00	\$ 2,000.00	\$ 200.00	\$ 2,200.00
188	Auditorium per day	Market price	8am - 12am	\$ 1,320.00	\$ 1,200.00	\$ 120.00	\$ 1,320.00
189	Auditorium half hall per day	Market price	8am - 12am	\$ 660.00	\$ 600.00	\$ 60.00	\$ 660.00
190	Auditorium per hour	Market price	Hour	\$ 180.00	\$ 163.64	\$ 16.36	\$ 180.00
191	Auditorium half hall per hour	Market price	8am - 12am	\$ 165.00	\$ 150.00	\$ 15.00	\$ 165.00
192	Government, community, charity, schools and not for profit (includes one staff member)	Market price	8am - 12am	\$ 924.00		\$ -	30% Discount
193	Ground floor function room one (Chips Rafferty room) per day	Market price	8am - 12am	\$ 165.00	\$ 254.55	\$ 25.45	\$ 280.00
194	Ground floor function room one (Chips Rafferty room) half day	Market price	8am - 12pm		\$ 145.45	\$ 14.55	\$ 160.00
195	Administration Office/Box Office per day	Market price	8am - 6pm	\$ 110.00	\$ 100.00	\$ 10.00	\$ 110.00
196	Full second floor day rate	Market price	8am - 12am	\$ 1,320.00	\$ 727.27	\$ 72.73	\$ 800.00
197	Function room 2 or 3 per day	Market price	8am - 6pm	\$ 550.00	\$ 254.54	\$ 25.45	\$ 280.00
198	Function room 2 or 3 half day	Market price	8am - 12pm	\$ 155.00	\$ 145.45	\$ 14.55	\$ 160.00
199	Function room 2 and 3	Market price	8am - 6pm	\$ 550.00	\$ 500.00	\$ 50.00	\$ 550.00
200	Function room 2 and 3 half day	Market price	8am - 12pm	\$ 155.00	\$ 272.73	\$ 27.27	\$ 300.00
201	Upstairs lounge hourly rate	Market price	8am - 12am	\$ 85.00	\$ 77.28	\$ 7.73	\$ 85.00
202	Change rooms	Market price	Per room	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
203	Kitchen per day	Market price	8am - 12am	\$ 255.00	\$ 231.82	\$ 23.18	\$ 255.00
204	Public holiday/weekend/night (6pm - 12am) surcharge	Market price	Per hire fee	25% Surcharge	25% Surcharge		25% Surcharge
205	Deposit to secure booking	Market price	Each	25% of Quote	25% of Quote		25% of Quote

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
206	Functions extending beyond contracted finishing time (hourly fee plus labour cost and gst)	Market price	Hour	\$ 330.00	\$ 300.00	\$ 30.00	\$ 330.00
207	Additional staff (per staff member)	Market price	Hour	\$ 57.00	\$ 51.82	\$ 5.18	\$ 57.00
208	Additional staff (per staff member) Saturday, Sunday, public holidays	Market price	Hour	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00
209	Excess cleaning charge - Monday - Friday - 8am-6pm	Market price	Hour	\$ 80.00	\$ 72.73	\$ 7.27	\$ 80.00
210	Excess cleaning charge Saturday, Sunday, public holidays	Market price	Hour	\$ 115.00	\$ 104.55	\$ 10.45	\$ 115.00
211	Additional technical staff - Monday - Friday	Market price	Hour	\$ 90.00	\$ 81.82	\$ 8.18	\$ 90.00
212	Additional technical staff Saturday, Sunday, public holidays	Market price	Hour	\$ 125.00	\$ 113.64	\$ 11.36	\$ 125.00
213	Setup outside venue	Market price	Hour	\$ 220.00	\$ 51.82	\$ 5.18	\$ 57.00
214	Setup outside venue (outside business hours)	Market price	Hour	\$ 330.00	\$ 72.73	\$ 7.27	\$ 80.00
215	Ticket commission	Market price	Ticket	10% of ticket price	10% of ticket price		10% of ticket price
216	Merchandise sales	Market price	Event	10% Gross	10% Gross		10% Gross
217	Civic centre bar - commercial	Market price	Per event	100% sales to Civic Centre	100% sales to Civic Centre		100% sales to Civic Centre
218	Civic centre bar - not-for-profit	Cost recovery	Per event	50% profit to Civic Centre 50% profit to not-for-profit organisation	50% profit to Civic Centre 50% profit to not-for-profit organisation		50% profit to Civic Centre 50% profit to not-for-profit organisation
219	Breakages	Market price	Each	Actual Cost	Actual Cost		Actual Cost
220	Testing and tagging of equipment	Market price	Per item	\$ 50.00	\$ 9.09	\$ 0.91	\$ 10.00
221	Three phase power - external connection only	Market price	Per day	\$ 55.00	\$ 50.00	\$ 5.00	At cost + 12.5%
222	Laptop computer	Market price	Per day	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
223	Data projector and screen - portable only	Market price	Per day	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
224	Special external equipment hire (includes administration fee)	Market price	Per event	Actual Cost plus 12.5%	Actual Cost plus 12.5%		Actual Cost plus 12.5%
225	Streaming/data upload	Market price	Per day	\$ 330.00	\$ 90.91	\$ 9.09	\$ 100.00
226	Civic Centre teleconferencing	Market price	Hour	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
227	Smoke machine	Market price	Session	\$ 45.00	\$ 40.91	\$ 4.09	\$ 45.00
228	Steinway piano	Market price	Booking	\$ 275.00	\$ 250.00	\$ 25.00	\$ 275.00
229	Tea and coffee service (continuous)	Cost recovery	Per head	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
230	Tea, coffee and biscuits (continuous)	Cost recovery	Per head	\$ 8.00	\$ 7.27	\$ 0.73	\$ 8.00
231	Tea, coffee, orange juice and biscuits (continuous)	Cost recovery	Per head	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
AIRPORT							
Airport Operations							
Landing and Passenger Charges: Regular Passenger Transport (RPT) operators that operate on a set timetable regularly landing in Broken Hill more than twice in one week and where Airport facilities are made available to the operator and its passengers, including counter and baggage handling facilities.							
232	RPT Passenger Charges (arriving and departing). Special arrangements may apply by Council Resolution.	Cost Recovery	Person	Arrangement for Rex fees to be covered under Partnership agreement (Commercial in confidence)	Arrangement for Rex fees to be covered under Partnership agreement (Commercial in confidence)	10%	Arrangement for Rex fees to be covered under Partnership agreement (Commercial in confidence)
Aviation including but not limited to commercial Cost Recovery or charitable, but excluding RPT operators in general, that utilise general airport facilities							
233	Up to 2500kg maximum takeoff weight (MTOW) - account	Cost recovery	Landing	\$ 20.00	\$ 18.18	\$ 1.82	\$ 20.00
234	2501kg to 3500kg MTOW - account	Cost recovery	Landing	\$ 35.00	\$ 31.82	\$ 3.18	\$ 35.00
235	3501kg to 5000kg MTOW - account	Cost recovery	Landing	\$ 70.00	\$ 63.64	\$ 6.36	\$ 70.00
236	5001kg to 7000kg MTOW - account	Cost recovery	Landing	\$ 135.00	\$ 122.73	\$ 12.27	\$ 135.00
237	7001kg to 11000kg MTOW - account	Cost recovery	Tonne	\$ 27.00	\$ 24.55	\$ 2.45	\$ 27.00
238	11001kg to 15000kg MTOW - account	Cost recovery	Tonne	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00
239	15001kg to 40000kg MTOW	Cost recovery	Tonne	\$ 40.00	\$ 36.36	\$ 3.64	\$ 40.00
240	40001kg plus MTOW	Cost recovery	Tonne	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
241	Military aircraft	Cost recovery	Tonne	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
242	Military helicopters	Cost recovery	Landing	\$ 5.00	\$ 4.55	\$ 0.45	\$ 5.00
243	Aero Club of Broken Hill (Aircraft owned by Aero Club of Broken Hill)	Community services	Landing	33% of Fee	33% of Fee	10%	33% of Fee
244	Operator offering pilot training as major part of operation	Community services	Landing	33% of Fee	33% of Fee	10%	33% of Fee
245	Aircraft performing circuits - one landing fee per three touchdowns or part thereof. Landings must be on the same day	Community services	Three landings	Aircraft performing circuits - one landing fee per three touchdowns or part thereof. Landings must be on the same day	Aircraft performing circuits - one landing fee per three touchdowns or part thereof. Landings must be on the same day	10%	Aircraft performing circuits - one landing fee per three touchdowns or part thereof. Landings must be on the same day
246	Aircraft deployed by Emergency Services responding to emergency	Community services	Landing	No Charge	No Charge	10%	No Charge

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
247	Hire of pilots meeting room (minimum for two hours)	Community services	Hour	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00
248	Airport reporting officer supervision airside	Cost recovery	Hour	\$ 60.00	\$ 109.09	\$ 10.91	\$ 120.00
249	Airport reporting officer supervision airside outside normal operating hours, weekends public holidays	Cost recovery	Hour		\$ 218.18	\$ 21.82	\$ 240.00
250	Royal Flying Doctor Service	Community services	Landing	\$ 70.00	\$ 63.64	\$ 6.36	\$ 70.00
Aircraft Parking Area							
251	Aircraft parking allotments – exclusive of landing fees	Cost recovery	Month	\$ 45.00	\$ 40.91	\$ 4.09	\$ 45.00
252	Non-commercial operator's parking allotments – inclusive of landing fees	Cost recovery	Month	\$ 75.00	\$ 68.18	\$ 6.82	\$ 75.00
Car Parking Hire (Secure car park)							
253	Permanent space (per space)	Cost recovery	Month	\$ 65.00	\$ 59.09	\$ 5.91	\$ 65.00
254	Casual space (per space)	Cost recovery	Day	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
Car Parking (Unsecured parking in Public car park)							
255	Permanent space	Cost recovery	Month	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
256	Casual space	Cost recovery	Day	\$ 8.00	\$ 7.27	\$ 0.73	\$ 8.00
Airport Terminal Building Advertising - External (Must be tourism linked)							
257	Signage 2.4m x 1.2m	Market price	Year	POA			POA

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
KEY DIRECTION 3 – OUR ENVIRONMENT							
LIVING DESERT: THE JOHN SIMONS FLORA AND FAUNA SANCTUARY AND SCULPTURE SITE							
General Admission							
258	Adult (each)	Cost recovery	Per visit	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
259	Concession (pensioners, student, seniors card, groups)	Community services	Per visit	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
260	Child under 5 years	Community services	Per visit	No Charge	No Charge	\$ -	No Charge
261	Family with children	Cost recovery	Per visit	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
Annual Passes							
262	Residents pass (each adult)	Cost recovery	Per person per year	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
263	Residents pass - concession (each)	Community services	Per person per year	\$ 18.00	\$ 16.36	\$ 1.64	\$ 18.00
Primitive Camping							
264	Site fee - adult (each) per night	Cost recovery	Person	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
265	Site fee - child under 16 years (each) per night	Community services	Person	\$ 5.00	\$ 4.55	\$ 0.46	\$ 5.00
266	Entry device deposit (refundable)	Cost recovery	Each	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
Function Hire							
267	Up to 100 persons	Cost recovery	Function	\$ 115.00	\$ 104.55	\$ 10.45	\$ 115.00
268	101 - 250 persons	Cost recovery	Function	\$ 285.00	\$ 259.09	\$ 25.91	\$ 285.00
269	251 persons and above	Cost recovery	Function	\$ 565.00	\$ 513.64	\$ 51.36	\$ 565.00
270	Application for Public Liability Insurance Cover (Cost Recovery functions only) Note: This cover does not apply to incorporated bodies, sporting clubs or associations	Cost recovery	Function	\$ 60.00	\$ 54.55	\$ 5.45	\$ 60.00
WILLYAMA COMMON							
Pounding and Impounding							
271	Driving fee	Cost recovery	Beast	\$20.00	\$ 20.00	\$ -	\$ 20.00
272	Impoundment fee	Cost recovery	Beast	\$30.00	\$ 30.00	\$ -	\$ 30.00
273	Release fee	Cost recovery	Beast	\$30.00	\$ 30.00	\$ -	\$ 30.00
274	Deterrent fee	Cost recovery	Beast	\$40.00	\$ 40.00	\$ -	\$ 40.00
275	Total cost per beast \$110.00 - one beast represents one horse or cow and equivalent to ten sheep or goats	Cost recovery	Beast	\$110.00	\$ 110.00	\$ -	\$ 110.00
276	Sustenance fee	Cost recovery	Beast	Actual Cost	Actual Cost		Actual Cost
Agistment							
277	Agistment Fees - up to three horses/cattle (charge per head)	Cost recovery	Week	\$ 21.00	\$ 19.09	\$ 1.91	\$ 21.00
278	Agistment Fees - up to 20 sheep/goats (charge per head)	Cost recovery	Week	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
Enrolment							
279	Application for enrolment as a commoner	Cost recovery	Each	\$ 16.00	\$ 14.76	\$ 1.48	\$ 16.00
280	Notice of Appeal - local land board against refusal of application for enrolment	Cost recovery	Each	\$ 56.00	\$ 50.91	\$ 5.09	\$ 56.00
PLANNING, DEVELOPMENT AND COMPLIANCE							
Development Consent/Development Application (DA)							
Development involving the erection of a building, the carrying out of work or the demolition of a work or a building							
281	DA fee - estimated cost up to \$5,000	Statutory	Each	\$ 110.00	\$ 110.00	\$ -	\$ 110.00
282	DA fee - estimated cost between \$5,001 and \$50,000	Statutory	Each	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost	\$ -	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost
283	DA fee - estimated cost between \$50,001 and \$250,000	Statutory	Each	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$50,000	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$50,000	\$ -	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$50,000
284	DA fee - estimated cost between \$250,001 and \$500,000	Statutory	Each	\$1,160.00 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$1,160.00 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$ -	\$1,160.00 plus an additional \$2.34 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
285	DA fee - estimated cost between \$500,001 and \$1,000,000	Statutory	Each	\$1,745.00 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$1,745.00 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$ -	\$1,745.00 plus an additional \$1.64 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
286	DA fee - estimated cost between \$1,000,001 and \$10,000,000	Statutory	Each	\$2,615.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$2,615.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$ -	\$2,615.00 plus an additional \$1.44 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
287	DA fee - estimated cost more than \$10,000,000	Statutory	Each	\$15,875.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$15,875.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$ -	\$15,875.00 plus an additional \$1.19 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
288	DA fee - new dwelling-house (including alterations/additions/manufactured homes, etc) where estimated cost is \$100,000 or less	Statutory	Each	\$ 455.00	\$ 910.00	\$ -	\$ 910.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
Development NOT involving the erection of a building, the carrying out of work on a building							
289	DA - development for the purpose of one or more advertisements	Statutory	Each	\$285.00 plus \$93.00 for each advertisement in excess of one; OR as per table above, whichever is greater	\$285.00 plus \$93.00 for each advertisement in excess of one; OR as per table above, whichever is greater	\$ -	\$285.00 plus \$93.00 for each advertisement in excess of one; OR as per table above, whichever is greater
290	DA fee	Statutory	Each	\$ 285.00	\$ 285.00	\$ -	\$ 285.00
Subdivision of Land							
291	DA fee - subdivisions (not strata) - creation of the same or less number of lots	Statutory	Each	\$ 110.00	\$ 110.00	\$ -	\$ 110.00
292	DA fee - subdivision (not strata) - not involving the opening of a public road	Statutory	Each	\$330.00, plus \$53.00 for each additional lot created by the subdivision	\$330.00, plus \$53.00 for each additional lot created by the subdivision	\$ -	\$330.00, plus \$53.00 for each additional lot created by the subdivision
293	DA fee - subdivision (not strata) - involving the opening of a public road	Statutory	Each	\$665.00 plus \$65.00 for each additional lot created by the subdivision	\$665.00 plus \$65.00 for each additional lot created by the subdivision	\$ -	\$665.00 plus \$65.00 for each additional lot created by the subdivision
294	DA fee - strata subdivision	Statutory	Each	\$330.00 plus \$65.00 for each additional lot created by the subdivision	\$330.00 plus \$65.00 for each additional lot created by the subdivision	\$ -	\$330.00 plus \$65.00 for each additional lot created by the subdivision
Development Application - Additional Fees							
295	DA fee - development requiring neighbour notification and/or local advertising under dcp/epi	Statutory	Each	\$ 300.00	\$ 300.00	\$ -	\$ 300.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
296	DA fee - advertised/prohibited development advertising fee	Statutory	Each	\$1,105.00 (unspent portion to be refunded)	\$1,105.00 (unspent portion to be refunded)	\$ -	\$1,105.00 (unspent portion to be refunded)
297	DA fee - residential flat development requiring referral to design review panel	Statutory	Each	\$ 760.00	\$ 760.00	\$ -	\$ 760.00
298	DA fee - lodgement of plans at essential water	Cost recovery	Each	\$90.00 plus Essential Water Fee	\$81.82 plus Essential Water Fee	10%	\$90.00 plus Essential Water Fee
299	DA fee - development which requires concurrence	Statutory	Each	\$140.00 processing fee, plus \$320.00 for each Concurrence Authority (excess authority fee to be refunded)	\$140.00 processing fee, plus \$320.00 for each Concurrence Authority (excess authority fee to be refunded)	\$ -	\$140.00 processing fee, plus \$320.00 for each Concurrence Authority (excess authority fee to be refunded)
300	DA fee - integrated development	Statutory	Each	\$140.00 processing fee, plus \$320.00 for each approval body (excess approval body fee to be refunded)	\$140.00 processing fee, plus \$320.00 for each approval body (excess approval body fee to be refunded)	\$ -	\$140.00 processing fee, plus \$320.00 for each approval body (excess approval body fee to be refunded)
301	DA fee - section 94A levy - estimated cost up to \$100,000	Statutory	Each	No Charge	No Charge	\$ -	No Charge
302	DA fee —section 94A levy - estimated cost \$100,001 - \$200,000 (maximum percentage of levy)	Statutory	Each	0.5% of Actual Cost	0.5% of Actual Cost	\$ -	0.5% of Actual Cost
303	DA fee section 94A levy - estimated cost more than \$200,000 (maximum percentage of levy)	Statutory	Each	1% of Actual Cost	1% of Actual Cost	\$ -	1% of Actual Cost
304	DA fee - designated development	Statutory	Each	DA Fee, plus \$920.00	DA Fee, plus \$920.00	\$ -	DA Fee, plus \$920.00
305	DA fee - advertising for designated development (unused portion to be refunded)	Statutory	Each	\$ 2,220.00	\$ 2,220.00	\$ -	\$ 2,220.00
306	Amendment of Local Environmental Plan (LEP) (including rezoning)	Statutory	Each	\$5,105.00 plus Actual Cost	\$5,105.00 plus Actual Cost	\$ -	\$5,105.00 plus Actual Cost

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
Development Consent - Review of Determination							
307	Review - DA not involving erection of a building, the carrying out of a work or the demolition of a work or building	Statutory	Each	50% of original DA fee	50% of original DA fee	\$ -	50% of original DA fee
308	Review - DA new dwelling development/alterations/additions/(including transportable and removable dwellings) where estimated cost is \$100,000 or less	Statutory	Each	\$ 190.00	\$ 190.00	\$ -	\$ 190.00
309	Review DA - other development - estimated cost up to \$5,000	Statutory	Each	\$ 55.00	\$ 55.00	\$ -	\$ 55.00
310	Review DA - other development - estimated cost between \$5001 and \$250,000	Statutory	Each	\$85.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$85.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$ -	\$85.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost
311	Review DA - other development - estimated cost between \$250,001 and \$500,000	Statutory	Each	\$500.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$500.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$ -	\$500.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
312	Review DA - other development - estimated cost between \$500,001 and \$1,000,000	Statutory	Each	\$712.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$712.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$ -	\$712.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
313	Review DA - other development - estimated cost between \$1,000,001 and \$10,000,000	Statutory	Each	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$ -	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
314	Review DA - other development - estimated cost more than \$10,000,000	Statutory	Each	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$ -	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
Review of Decision to Reject DA							
315	Review decision to reject DA where estimated cost is less than \$100,000	Statutory	Each	\$ 55.00	\$ 55.00	\$ -	\$ 55.00
316	Review decision to reject DA where estimated cost is \$100,000 or more, and less than or equal to \$1,000,000	Statutory	Each	\$ 150.00	\$ 150.00	\$ -	\$ 150.00
317	Review decision to reject DA where estimated cost is more than \$1,000,000	Statutory	Each	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
Application to Modify Consent - Specified Cases							
318	Modification of consent - S96 (1) - to correct a minor error, incorrect description or miscalculation.	Statutory	Each	\$ 71.00	\$ 71.00	\$ -	\$ 71.00
319	Modification of consent - S96 (1A) - modification of minimal environmental impact	Statutory	Each	\$645.00 or 50% of original DA fee, whichever is lesser	\$645.00 or 50% of original DA fee, whichever is lesser	\$ -	\$645.00 or 50% of original DA fee, whichever is lesser

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
320	Modification of consent - S96 (2) - modification NOT of minimal environmental impact, original fee was less than \$100	Statutory	Each	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$ -	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)
321	Modification of consent - S96 (2) - modification NOT of minimal environmental impact, original fee was \$100 or more and development does NOT involve the erection of a building, the carrying out of a work or the demolition of a work or building	Statutory	Each	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$ -	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)
322	Modification of consent - S96 (2) - modification NOT of minimal environmental impact, original fee was \$100 or more and development involves new dwelling development/alterations/additions/(including transportable and removable dwellings) where estimated cost is \$100,000 or less	Statutory	Each	\$190.00 plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$190.00 plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$ -	\$190.00 plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)
Application to Modify Consent - Non minimal impact - Other development - Original Fee >\$100							
323	Modification of consent - S96 (2) - estimated cost of development up to \$5,000	Statutory	Each	\$ 55.00	\$ 55.00	\$ -	\$ 55.00
324	Modification of consent - S96 (2) - Estimated cost of development between \$5,001 and \$250,000	Statutory	Each	\$85.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$85.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost	\$ -	\$85.00 plus an additional \$1.50 for each \$1,000 (or part of \$1,000) of the estimated cost

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
325	Modification of consent - S96 (2) - Estimated cost of development between \$250,001 and \$500,000	Statutory	Each	\$500.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$500.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$ -	\$500.00 plus an additional \$0.85 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
326	Modification of consent - S96 (2) - Estimated cost of development between \$500,001 and \$1,000,000	Statutory	Each	\$712.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$712.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$ -	\$712.00 plus an additional \$0.50 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
327	Modification of consent - S96 (2) - Estimated cost of development between \$1,000,001 and \$10,000,000	Statutory	Each	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$ -	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
328	Modification of consent - S96 (2) - Estimated cost of development more than \$10,000,000	Statutory	Each	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$ -	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
Application to Modify Consent - Review							
329	Application under S96AB to review decision regarding modification application	Statutory	Each	50% of original modification application fee	50% of original modification application fee	\$ -	50% of original modification application fee
CERTIFICATES							
Construction Certificate (CC) and Complying Development Certificate (CDC)							
330	CC/CDC - estimated cost up to \$5,000	Market price	Each	\$ 50.00	\$ 45.45	\$ 4.55	\$ 50.00
331	CC/CDC - estimated cost more than \$5,000 up to \$250,000	Market price	Each	\$40.00 plus 0.3% of estimated cost	\$36.36 plus 0.3% of estimated cost	10%	\$40.00 plus 0.3% of estimated cost
332	CC/CDC - estimated cost more than \$250,000	Market price	Each	\$490.00 plus 0.12% of estimated cost	\$445.45 plus 0.12% of estimated cost	10%	\$490.00 plus 0.12% of estimated cost
333	Construction inspection fee (applicable to re-inspections and inspections where Council is not Principal Certifying Authority)	Market price	Each	\$ 130.00	\$ 118.18	\$ 11.82	\$ 130.00
334	Construction certificate - amendment	Market price	Each	50% of original CC fee	50% of original CC fee	10%	50% of original CC fee
335	Administration charge - construction certificate withdrawal prior to assessment completion	Market price	Each	40% of construction certificate fee	40% of construction certificate fee	10%	40% of construction certificate fee
Principal Certifying Authority (PCA) Fees (includes Occupation Certificate)							
336	Minor work - single carport, small veranda development <30m ² , aboveground pool, garden shed <20m ² , single garage	Market price	Each	\$ 208.00	\$ 189.10	\$ 18.91	\$ 208.01
337	Inground pool, small additions <30m ² with no wet areas, double garage, shed over 20m ² , large veranda >30m ² , small commercial development < 50m ²	Market price	Each	\$ 315.00	\$ 286.36	\$ 28.64	\$ 315.00
338	New dwelling, duplex, large additions and wet areas, small industrial development <200m ² , commercial development <200m ² and food shops	Market price	Each	\$ 523.00	\$ 475.45	\$ 47.55	\$ 523.00
339	Three units, medium industrial development <500m ² , medium commercial development <500m ² , large food shops <500m ²	Market price	Each	\$ 680.00	\$ 618.18	\$ 61.82	\$ 680.00
340	Large industrial and commercial development 500 - 2000m ²	Market price	Each	\$ 1,471.00	\$ 1,337.27	\$ 133.73	\$ 1,471.00
341	Major industrial/commercial development over 2000m ²	Market price	Each	\$ 3,135.00	\$ 2,850.00	\$ 285.00	\$ 3,135.00
Subdivision Certificate (SC)							
342	Subdivision certificate (LGA Act) - 1 - 10 lots	Market price	Each	\$ 117.00	\$ 106.36	\$ 10.64	\$ 117.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
343	Subdivision certificate (LGA Act) - more than 10 lots	Market price	Each	\$ 162.00	\$ 147.27	\$ 14.73	\$ 162.00
Compliance Certificates							
344	Compliance certificate (under Part 4A of EP&A Act 1979) per hour (or part hour) - minimum one hour	Market price	Hour	\$ 127.00	\$ 115.45	\$ 11.55	\$ 127.00
Lodgement of Certificate							
345	CDC or part 4A certificate registration fee (cost recovery certifiers)	Statutory	Each	\$ 36.00	\$ 32.73	\$ 3.27	\$ 36.00
Section 10.7 (formerly Section 149) Planning Certificates							
346	Section 10.7 (5) (formerly Section 149 (5))	Statutory	Each	\$ 80.00	\$ 80.00	\$ -	\$ 80.00
347	Section 10.7 (2) (formerly Section 149 (2))	Statutory	Each	\$ 53.00	\$ 53.00	\$ -	\$ 53.00
348	Section 10.7 (formerly Section 149) urgent fee (additional to normal fee)	Cost recovery	Each	\$ 81.00	\$ 73.64	\$ 7.36	\$ 81.00
349	Section 10.7 (formerly Section 149) administration charge (cancellation of application)	Cost recovery	Each	50% of the original fee	50% of the original fee	10%	50% of the original fee
350	Section 10.7 (formerly Section 149) certificate - certified copy	Statutory	Each	\$ 53.00	\$ 53.00	\$ -	\$ 53.00
Division 6.7 Building Information Certificate							
351	Building certificate - class 1 building (together with any class 10 buildings on the site) or a class 10 building	Statutory	Per dwelling in building or on allotment	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
352	Building certificate - part of a building consisting of an external wall only or does not otherwise have a floor area	Statutory	Each	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
353	Building certificate - class 2-9 building - floor area of building or part not exceeding 200 sq. metres	Statutory	Each	\$ 250.00	\$ 250.00	\$ -	\$ 250.00
354	Building certificate - class 2-9 building - floor area between 200m ² and 2,000 m ²	Statutory	Each	\$250.00 plus \$0.50 per square metre over 200	\$250.00 plus \$0.50 per square metre over 200	\$ -	\$250.00 plus \$0.50 per square metre over 200
355	Building certificate - class 2-9 building - floor area exceeding 2,000 sq. metres	Statutory	Each	\$1,165.00 plus additional \$0.075 per square metre over 2000	\$1,165.00 plus additional \$0.075 per square metre over 2000	\$ -	\$1,165.00 plus additional \$0.075 per square metre over 2000
356	Division 6.7 Building Information Certificate - class 2 building that comprises two dwellings only	Statutory	Each	As per class one building	As per class one building	\$ -	As per class one building

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
357	Building certificate where DA/CC/CDC was required for the erection of the building and no such consent or certificate was obtained (where applicant erected the building) - REF C1260 EP&A Reg 2000	Statutory	Each case	Applicable Building Certificate Fee, plus applicable DA & CC (or CDC) fee	Applicable Building Certificate Fee, plus applicable DA & CC (or CDC) fee	\$ -	Applicable Building Certificate Fee, plus applicable DA & CC (or CDC) fee
358	Building certificate - additional fee where more than one inspection is necessary	Statutory	Each application	\$ 90.00	\$ 90.00	\$ -	\$ 90.00
359	Copy of building certificate	Statutory	Each	\$ 13.00	\$ 13.00	\$ -	\$ 13.00
Certificates as to Notices / Orders							
360	Local Government Act 1993, S735(A) certificate application	Cost recovery	Each	\$ 71.00	\$ 71.00	\$ -	\$ 71.00
361	Environmental Planning and Assessment Act 1979, S121ZP certificate application	Cost recovery	Each	\$ 71.00	\$ 71.00	\$ -	\$ 71.00
OTHER - PLANNING, BUILDING AND COMPLIANCE							
Manufactured Homes, Relocatable dwellings and associated structures							
362	Application (under S68 of Local Government Act 1993) to install manufactured home, or associated structure	Cost recovery	Each	140% of CC/CDC fee	140% of CC/CDC fee	\$ -	140% of CC/CDC fee
Fire Safety							
363	Fire safety inspection service (for existing and new buildings) initial inspection	Market price	Hour	\$ 265.00	\$ -	\$ -	\$ -
364	Fire safety inspection service (for existing and new buildings) additional inspection	Market price	Hour	\$ 130.00	\$ 118.18	\$ 11.82	\$ 130.00
365	Late fire safety statement processing fee	Cost recovery	Each	\$ 86.00	\$ 78.18	\$ 7.82	\$ 86.00
Septic Tanks, AWTS, Waste Water / Grey Water Treatment Systems							
366	Application to install septic system (includes registration)	Cost recovery	Each	\$ 280.00	\$ 280.00	\$ -	\$ 280.00
367	Application to install aerobic wastewater treatment system (includes registration)	Cost recovery	Each	\$ 340.00	\$ 340.00	\$ -	\$ 340.00
368	Amended application to install septic or AWTS	Cost recovery	Each	\$ 90.00	\$ 90.00	\$ -	\$ 90.00
369	Onsite sewerage management inspections - low, medium and high categories	Cost recovery	Each	\$ 120.00	\$ 120.00	\$ -	\$ 120.00
370	Application to register a septic tank AWTS or onsite water treatment	Cost recovery	Each	\$ 40.00	\$ 40.00	\$ -	\$ 40.00
Swimming Pools							
371	Initial inspection - S22B/22C Swimming Pools Act 1992	Statutory	Each	\$ 150.00	\$ 150.00	\$ -	\$ 150.00
372	Second inspection - S22B/22C Swimming Pools Act 1992	Statutory	Each	\$ 100.00	\$ 100.00	\$ -	\$ 100.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (Inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (Inc GST)
373	Application for exemption - S22 <i>Swimming Pools Act 1992</i>	Statutory	Each	\$ 70.00	\$ 70.00	\$ -	\$ 70.00
374	Registration - S30B <i>Swimming Pools Act 1992</i>	Statutory	Each	\$ 10.00	\$ 10.00	\$ -	\$ 10.00
375	Public pool registration fee - S35(2) <i>Public Health Act 2010</i>	Statutory	Each	\$ 100.00	\$ 100.00	\$ -	\$ 100.00
376	Public Swimming Pool Inspection - <i>Public Health Act 2010</i>	Cost recovery	Each	\$ 76.00	\$ 76.00	\$ -	\$ 76.00
377	Swimming Pool Safety signage (CPR Charts)	Cost recovery	Each	\$ 15.00	\$ 16.36	\$ 1.64	\$ 18.00
Amusement Devices							
378	Amusement devices - small devices (defined in the Local Government (General) Regulation 2005)	Statutory	Each	Exempt	Exempt	\$ -	Exempt
379	Amusement devices - application fee for approval	Cost recovery	Each	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
380	Amusement devices - application fee for approval children's devices <10 seats	Cost recovery	Each	\$ 25.00	\$ 22.73	\$ 2.27	\$ 25.00
Registered Premises							
381	Food premises inspection	Cost recovery	Hour or part thereof	\$ 100.00	\$ 93.64	\$ 9.36	\$ 103.00
382	Inspection - animal establishments (including pet food shops)	Cost recovery	Each	\$ 125.00	\$ 117.05	\$ 11.70	\$ 128.75
383	Inspection - boarding and lodging house	Cost recovery	Hour or part thereof	\$ 110.00	\$ 103.00	\$ 10.30	\$ 113.30
384	Inspection - hawkers, street vendors	Cost recovery	Each	\$ 165.00	\$ 154.50	\$ 15.45	\$ 169.95
385	Inspection - skin penetration, acrylic nails, tattooing	Cost recovery	Hour or part thereof	\$ 110.00	\$ 103.00	\$ 10.30	\$ 113.30
386	Inspection - jamboree, pop festival etc.	Cost recovery	Hour or part thereof	\$ 100.00	\$ 93.64	\$ 9.36	\$ 103.00
387	Inspection - caravan park	Cost recovery	Hour or part thereof	\$ 110.00	\$ 103.00	\$ 10.30	\$ 113.30
388	Inspection fee - construction for food premises (where no DA required) (hourly rate - minimum fee - pro rata thereafter)	Cost recovery	Hour or part thereof	\$ 120.00	\$ 112.36	\$ 11.24	\$ 123.60
389	Cooling tower inspection	Cost recovery	Hour or part thereof	\$ 100.00	\$ 93.64	\$ 9.36	\$ 103.00
390	Inspection - mortuary and crematorium	Cost recovery	Hour or part thereof	\$ 110.00	\$ 103.00	\$ 10.30	\$ 113.30
391	Inspection - footpath restaurants (includes administration charges for public liability follow ups)(annual charge per setting)	Cost recovery	Year	\$ 90.00	\$ 84.27	\$ 8.43	\$ 92.70
Administration Charges							
392	Search of building/development records (minimum fee ½ hour)	Cost recovery	Hour	POA	POA		POA
393	Copy of building plans (architect consent required)	Cost recovery	Each	POA	POA		POA
394	Local Environmental Plan (LEP) (bound copies)	Cost recovery	Each	POA	POA		POA

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
395	Local Environmental Plan maps	Cost recovery	Each	POA	POA		POA
Companion Animals: (Exemptions as in Section 9 of the Companion Animals Regulation 1999)							
396	Lifetime registration dog or cat (not desexed)	Statutory	Each	\$ 201.00	\$ 201.00	\$ -	\$ 207.00
397	Dog or cat - desexed	Statutory	Each	\$ 55.00	\$ 55.00	\$ -	\$ 57.00
398	Dog or cat owned by an eligible pensioner - desexed	Statutory	Each	\$ 23.00	\$ 23.00	\$ -	\$ 24.00
399	Dog or cat kept by a recognised breeder for breeding purposes	Statutory	Each	\$ 55.00	\$ 55.00	\$ -	\$ 57.00
400	Animal kept at the premises of an accredited research establishment under the <i>Animal Research Act 1985</i> for the purposes of animal research in accordance with the Act	Statutory	Each	\$ -	\$ -	\$ -	\$ -
401	Greyhound formerly registered under the <i>Greyhound Racing Act 2002</i>	Statutory	Each	\$ -	\$ -	\$ -	\$ -
402	Animals classified as assistance animal (fees payable on declassification)	Statutory	Each	\$ -	\$ -	\$ -	\$ -
403	Animals in service of State instrumentality	Statutory	Each	\$ -	\$ -	\$ -	\$ -
404	Release of animals from pound facility	Third party	Each	Broken Hill Pound Fee Schedule	Broken Hill Pound Fee Schedule	\$ -	Broken Hill Pound Fee Schedule
405	Dog offences and penalties	Statutory	Each	As per Regulations	As per Regulations	\$ -	As per Regulations
406	Desexed dog or cat sold by eligible pound or shelter - registration fee	Statutory	Each	\$ 27.50	\$ 27.50	\$ -	\$ 28.50
Dog Pound Facility							
407	Daily sustenance/release fee (not applicable if animal is microchipped and registered and collected on the same day)	Cost recovery	Day	\$ 15.00	\$ 15.00	\$ -	\$ 15.00
408	Daily sustenance/release fee for dangerous/aggressive dogs	Cost recovery	Day	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
409	Microchipping fee	Cost recovery	Each	\$ 20.00	\$ 20.00	\$ -	\$ 20.00
410	Adoption fee	Cost recovery	Each	\$ 20.00	\$ 20.00	\$ -	\$ 20.00
411	Call out fee for dog attacks after hours to be charged to owner or complainant in the event of false dog attack claim	Cost recovery	Each	\$ 300.00	\$ 300.00	\$ -	\$ 300.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (Inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (Inc GST)
CULTURAL SERVICES							
Albert Kersten Mining & Minerals Museum							
Admissions							
412	Adult (each)	Cost recovery	Each	\$ 8.00	\$ 7.27	\$ 0.73	\$ 8.00
413	Concession (pensioners, student, Seniors Card, groups)	Cost recovery	Each	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
414	Family with children under 18 years Carers and Children under 5 years are free Local residents admission by donation	Cost recovery	Each	\$ 18.00	\$ 16.36	\$ 1.64	\$ 18.00
415	Coach groups - per person	Cost recovery	Each	\$ 6.00	\$ 5.45	\$ 0.55	\$ 6.00
Hire Fees							
416	Albert Kersten Mining & Minerals Museum - Exhibition Hall	Cost recovery	Day	\$123.00	\$ 111.82	\$ 11.18	POA
Broken Hill Regional Art Gallery							
417	Admissions - (donation box available)	Community Services	Each	No Charge	No Charge	\$ -	No Charge
Membership (Friends of the Art Gallery)							
418	One year adult	Cost recovery	Each	\$ 33.00	\$ 30.00	\$ 3.00	\$ 33.00
419	Two year adult	Cost recovery	Each		\$ 54.55	\$ 5.45	\$ 60.00
420	One year family with children under 18 years membership	Cost recovery	Year	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
421	Two year family with children under 18 years membership	Cost recovery	Year		\$ 100.00	\$ 10.00	\$ 110.00
422	Student and concession	Cost recovery	Year	\$ 22.00	\$ 20.00	\$ 2.00	\$ 22.00
423	Two year student and concession	Cost recovery	Year		\$ 36.36	\$ 3.64	\$ 40.00
424	Sponsorship Package						POA
The Pro Hart Outback Art Prize							
425	Entry fee	Community services	Entry	\$ 35.00	\$ 31.82	\$ 3.18	\$ 35.00
Hire Fees							
426	Gallery photographic	Cost recovery	Each	\$ 105.00	\$ 95.45	\$ 9.55	POA
427	Piano hire	Cost recovery	Each	\$ 65.00	\$ 59.09	\$ 5.91	\$ 65.00
428	Artist shed - community groups by application	Cost recovery	Hour	\$ 65.00	\$ 9.09	\$ 0.91	\$ 10.00
429	Artist shed - commercial by application	Cost recovery	Hour	\$ 155.00	\$ 18.18	\$ 1.82	\$ 20.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
430	Artist shed package	Cost recovery	Hour	\$ -	\$ -	\$ -	POA
431	Chair hire - per chair	Cost recovery	Each	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
432	Tables - per table	Cost recovery	Each	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
433	Urn, crockery and cutlery	Cost recovery	Each	\$ 30.00	\$ 27.27	\$ 2.73	\$ 30.00
434	Gallery hire - minimum 3 hours during business hours, includes one casual staff member	Cost recovery	Hour	\$ 125.00	\$ 181.82	\$ 18.18	\$ 200.00
435	Gallery hire minimum 3 hours outside of business hours, includes one casual staff member	Cost recovery	Hour	\$ 126.00	\$ 272.73	\$ 27.27	\$ 300.00
436	Gallery hire package	Cost recovery	Event	POA	POA		POA
Sale of Artwork							
437	Commission on sale of artwork	Market price	Artwork	33%	\$ 0.30	10%	33%
438	Postage on artwork freight	Cost recovery	Artwork	Actual Cost	Actual Cost	10%	Actual Cost
Audio Visual Equipment							
439	Use of audio visual equipment	Cost recovery	Each	\$ 95.00	\$ 86.36	\$ 8.64	\$ 95.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
WASTE MANAGEMENT							
Waste Services							
440	Chemical toilet - \$502 annual fee (domestic entitled to one pump service/month)	Cost recovery	Year	\$ 1,300.00	\$ 1,220.00	\$ 122.00	\$ 1,342.00
441	Chemical toilet - special pump out services	Cost recovery	Each	\$ 110.00	\$ 103.63	\$ 10.36	\$ 114.00
442	Use of machinery and labour for excavation, stockpiling and providing cover	Cost recovery	Hour	\$ 335.00	\$ 314.55	\$ 31.45	\$ 346.00
443	Broken Hill Hospital - (FWLHD) - disposal up to 70 x 10 litre bags	Cost recovery	Week	\$ 290.00	\$ 272.73	\$ 27.27	\$ 300.00
444	Broken Hill Hospital - (FWLHD) - disposal each additional 10 bags or part thereof	Cost recovery	Week	\$ 65.00	\$ 60.91	\$ 6.09	\$ 67.00
445	Disposal* - commercial/large volumes of general waste/bulky industrial/mining/building/green waste (sample test results may be required)	Cost recovery	Cubic metre	Mixed Waste Unsorted \$30.00/m3, Mixed Waste Sorted \$20.00/m3	Mixed Waste Unsorted \$45.45/m3, Mixed Waste Sorted \$31.82/m3	10%	Mixed Waste Unsorted \$50.00/m3, Mixed Waste Sorted \$35.00/m3
446	Disposal* - commercial/large volumes of general waste/bulky industrial/mining/building/green waste (sample test results may be required)	Cost recovery	Tonne	Mixed Waste Unsorted \$55/Tonne, Mixed Waste Sorted \$35/Tonne	Mixed Waste Unsorted \$72.73/Tonne, Mixed Waste Sorted \$45.45/Tonne	10%	Mixed Waste Unsorted \$80/Tonne, Mixed Waste Sorted \$50/Tonne
*Note: SORTED Waste loads will be accepted as 'sorted' where at the full discretion of the Weighbridge Attendant the entire load is considered to be sorted into separate categories for recycling, reprocessing or re-use on arrival at the weighbridge and ALL materials are then dropped off to the correct recycling areas/bays. The sorted component for landfill must NOT contain any green waste, recyclables, cardboard, scrap metal, concrete etc.							
UNSORTED Mixed Waste loads will be considered 'unsorted' where 90% or more of the load has NOT been separated for recycling, reprocessing or re-use on arrival at the weighbridge, and where the majority of the load goes to landfill.							
447	Disposal - domestic clean rubble or material suitable for cover or recycling	Community services	Each	No Charge	No Charge	\$ -	No Charge
448	Tyre Disposal** - Passenger Vehicle/Motorcycle/Scooter	Cost recovery	Each	\$ 3.00	\$ 2.81	\$ 0.28	\$ 3.10
449	Tyre Disposal** - Light Truck	Cost recovery	Each	\$ 4.00	\$ 3.73	\$ 0.37	\$ 4.10
450	Tyre Disposal** - Truck	Cost recovery	Each	\$ 5.00	\$ 4.72	\$ 0.47	\$ 5.20
451	Tyre Disposal** - Bulk Tyres (20 tyres or more, minimum weight charge of 200kg)	Cost recovery	Tonne	\$ 183.00	\$ 172.72	\$ 17.27	\$ 190.00
** Note: No Loader, Tractor or Mining Tyres will be accepted.							
452	Offal/meat products/bones	Cost recovery	Tonne	\$ 71.00	\$ 66.61	\$ 6.66	\$ 73.00
453	Disposal - waste from outside Broken Hill Local Government Area	Cost recovery	Tonne	\$ 160.00	\$ 150.11	\$ 15.01	\$ 165.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
454	Disposal - waste from outside Broken Hill Local Government Area	Cost recovery	Cubic metre	\$ 90.00	\$ 84.44	\$ 8.44	\$ 93.00
455	Disposal - large dead animal	Cost recovery	Per animal	\$ 50.00	\$ 46.91	\$ 4.69	\$ 52.00
456	Disposal - contaminated waste - eg soils (excludes asbestos)	Cost recovery	Tonne	\$ 300.00	\$ 281.45	\$ 28.15	\$ 310.00
457	Disposal - contaminated waste - eg soil (excludes asbestos)	Cost recovery	Cubic metre	\$ 120.00	\$ 112.58	\$ 11.26	\$ 124.00
458	Disposal - contaminated waste - asbestos	Cost recovery	Tonne	\$ 435.00	\$ 408.11	\$ 40.81	\$ 449.00
459	Disposal - contaminated waste - asbestos	Cost recovery	Cubic metre	\$ 155.00	\$ 145.42	\$ 14.54	\$ 160.00
Note: Radioactive material cannot be disposed of in Broken Hill.							
460	Garbage removal - Domestic Administration S496	Cost recovery	Year	\$ 44.00	\$ 45.41	\$ -	\$ 45.00
461	Garbage removal - Domestic per bin S502	Cost recovery	Year	\$ 258.00	\$ 266.26	\$ -	\$ 266.00
462	Garbage removal - Commercial three MGBs	Cost recovery	Year	\$ 383.00	\$ 395.26	\$ -	\$ 395.00
463	Garbage removal - Commercial 600 Litre Bin	Cost recovery	Year	\$ 352.00	\$ 363.26	\$ -	\$ 363.00
464	Garbage removal - Cardboard 600 Litre Bin	Cost recovery	Year	\$ 352.00	\$ 363.26	\$ -	\$ 363.00
465	Garbage removal - Commercial (additional MGB)	Cost recovery	Year	\$ 136.00	\$ 140.35	\$ -	\$ 140.00
466	Trade Waste Lease (per bin) Plus Trade Waste Service Fee	Cost recovery	Year	\$ 577.00	\$ 541.33	\$ 54.13	\$ 595.00
467	Trade Waste - Trade Waste Service (Single Bin) – 1.5m ³	Cost recovery	Service	\$ 48.00	\$ 45.03	\$ 4.50	\$ 50.00
468	Trade Waste - Trade Waste Service (Single Bin) – 2.0m ³	Cost recovery	Service	\$ 51.00	\$ 47.85	\$ 4.78	\$ 53.00
469	Trade Waste - Trade Waste Service (Single Bin) – 3.0m ³	Cost recovery	Service	\$ 54.00	\$ 50.66	\$ 5.07	\$ 56.00
470	Trade Waste - Trade Waste Service (Multiple Bins) – 1.5m ³	Cost recovery	Service	\$ 44.00	\$ 41.28	\$ 4.13	\$ 45.00
471	Trade Waste - Trade Waste Service (Multiple Bins) – 2.0m ³	Cost recovery	Service	\$ 48.00	\$ 45.03	\$ 4.50	\$ 50.00
472	Trade Waste - Trade Waste Service (Multiple Bins) – 3.0m ³	Cost recovery	Service	\$ 51.00	\$ 47.85	\$ 4.78	\$ 53.00
473	Special Trade Waste Service - single bin hire rate per week or part thereof	Cost recovery	Service	\$ 183.00	\$ 171.69	\$ 17.17	\$ 189.00
474	Special Trade Waste Service - single bin hire rate per month or part thereof	Cost recovery	Service	\$ 238.00	\$ 223.29	\$ 22.33	\$ 246.00
475	Special Trade Waste Service - single bin service rate – per service	Cost recovery	Service	\$ 55.00	\$ 51.60	\$ 5.16	\$ 57.00
476	Special Trade Waste Service - cleaning fee per bin	Cost recovery	Service	\$ 65.00	\$ 60.98	\$ 6.10	\$ 67.00
477	Green Waste Domestic (delivered to the landfill)	Community services	Service	No Charge	No Charge	\$ -	No Charge
478	Recyclables – Aluminium Cans/Glass Bottles/Paper and Cardboard/White Goods/e-waste (delivered to the landfill)	Community services	Service	No Charge	No Charge	\$ -	No Charge
479	Household Domestic Waste (delivered to the landfill) (under 1 tonne/per load, commercial fees apply for loads above 1 tonne)	Community services	Service	No Charge	No Charge	\$ -	No Charge
480	Major - community events (St Pats, Ag-Fair, etc) including supply and servicing of up to 10 dumper bins and up to 100 MGBs	Cost recovery	Service	\$ 3,045.00	\$ 2,856.76	\$ 285.68	\$ 3,142.00
481	Cardboard collection/additional service/per service (600 litre bin)	Cost recovery	Service	\$ 30.00	\$ 28.15	\$ 2.81	\$ 31.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
482	Other community events including provision of MGBs and dumper bins	Cost recovery	Service	By Quotation	By Quotation	10%	By Quotation
483	Placement of container/skip bins on public spaces - annual permit	Cost recovery	Service	\$1,650.00	\$ 1,548.00	\$ 154.80	\$ 1,703.00
484	Sewerage/Sludge Grease trap Waste/Mud (prior arrangement only)	Cost recovery	Tonne	\$ 20.00	\$ 18.76	\$ 1.88	\$ 21.00
485	Garden Organics Green Bio Insert MGB Replacement Charge(for loss or damage by ratepayer), including delivery - complete unit	Cost recovery	Service	\$ 66.00	\$ 61.92	\$ 6.19	\$ 68.00
486	MGB Replacement Charge(for loss or damage by ratepayer), including delivery - complete unit	Cost recovery	Service	\$ 63.00	\$ 59.11	\$ 5.91	\$ 65.00
487	Paper shredding - hourly rate	Cost recovery	Service	\$ 104.00	\$ 97.57	\$ 9.76	\$ 107.00
488	Trade Waste - Mobile Garbage Bins (MGBs) only available when commercial service is not a viable option - Collection is weekly only	Cost recovery	Service	\$ 7.00	\$ 6.57	\$ 0.66	\$ 7.00
489	Trade Waste - service fee (cardboard collection) - 2m ³	Cost recovery	Service	\$ 41.00	\$ 38.47	\$ 3.85	\$ 42.00
490	Trade Waste - service fee (cardboard collection) - 3m ³	Cost recovery	Service	\$ 44.00	\$ 41.28	\$ 4.13	\$ 45.00
491	Minor - community events including supply and servicing of a maximum of five dumper bins and 50 MGBs	Cost recovery	Service	\$ 1,821.00	\$ 1,708.43	\$ 170.84	\$ 1,879.00
492	Vehicle Tare Weight (Ticket with weight supplied)	Cost recovery	Service	\$ 20.00	\$ 18.76	\$ 1.88	\$ 21.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (Inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (Inc GST)
KEY DIRECTION 4- OUR LEADERSHIP							
POLICY, PLANNING AND ADMINISTRATION							
Access to Information: Government Information (Public Access) Act							
Charges – Formal Access Application							
493	Access to Information - Application Fee	Statutory	Each	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
494	Access to Information - Processing Fee	Statutory	Hour	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
495	Access to Information - Processing Fee (non personal affairs)	Statutory	Each	\$ 30.00	\$ 30.00	\$ -	\$ 30.00
496	Access to Information - Advance Deposit of Processing Fee (requested where Council estimates processing fees will be significant)	Statutory	Each	Up to 50% of estimated processing fee	Up to 50% of estimated processing fee	\$ -	Up to 50% of estimated processing fee
497	Access to Information - Internal Review	Statutory	Each	\$ 40.00	\$ 40.00	\$ -	\$ 40.00
498	Amendment of Records	Statutory	Each	No charge	No charge	\$ -	No charge
Note: Reductions as provided Sections 65 and 66; Refunds as provided Section 86; Advanced Deposits as provided Section 71 of the GIPA Act.							
Facsimile, Photocopier, Printer and Scanner Fees							
499	Fax Received	Cost recovery	Page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
500	Fax Sent (first page)	Cost recovery	Page	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
501	Fax Sent (subsequent page)	Cost recovery	Page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
502	Photocopying Fee: A4 - Black and White	Cost recovery	Page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
503	Photocopying Fee: A4 - Colour	Cost recovery	Page	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
504	Photocopying Fee: A3 - Black and White	Cost recovery	Page	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00
505	Photocopying Fee: A3 - Colour	Cost recovery	Page	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
506	Printing Fee: A4 - Black and White	Cost recovery	Page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
507	Printing Fee: A4 - Colour	Cost recovery	Page	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
508	Printing Fee: A3 - Black and White	Cost recovery	Page	\$ 3.00	\$ 2.73	\$ 0.27	\$ 3.00
509	Printing Fee: A3 - Colour	Cost recovery	Page	\$ 4.00	\$ 3.64	\$ 0.36	\$ 4.00
510	Printing Fee: Microfilm	Cost recovery	Page	\$ 2.00	\$ 1.82	\$ 0.18	\$ 2.00
511	Scanning Fee	Cost recovery	Page	\$ 1.00	\$ 0.91	\$ 0.09	\$ 1.00
FINANCIAL SERVICES							
Account Fees							
512	Supply copy Tax Invoice/Rates Notice	Cost recovery	Each	\$ 10.00	\$ 9.09	\$ 0.91	\$ 10.00
Rates (Properties)							
513	Section 603 Certificate (additional to normal fee)	Statutory	Each	\$ 80.00	\$ 80.00	\$ -	\$ 80.00
514	Section 603 Certificate - Urgent Fee (additional to normal fee)	Cost recovery	Each	\$ 50.00	\$ 51.60	\$ -	\$ 52.00
515	Search Fee - Searching of old records for ownership/location of land for personal records (minimum ½ hour charge)	Cost recovery	Hour	\$ 70.00	\$ 65.67	\$ 6.57	\$ 72.00

Item No	Particulars	Pricing Policy ID	Basis	2017/18 Fees (inc GST)	2018/19 Fees (ex GST)	GST	2018/19 Fees (inc GST)
516	Enquiry - Search of Rights of Way (and ownership of old records and addition to Search Fee)	Cost recovery	Each	\$80.00 plus LPI Search Fee	\$72.73 plus LPI Search Fee	10%	\$80.00 plus LPI Search Fee
517	Property Search with printouts - Solicitor/Financial Institution (includes e-mailing or faxing of document)	Cost recovery	Each	\$ 60.00	\$ 61.92	\$ -	\$ 62.00
518	Interest on Unpaid Rates and Charges	Statutory	Year	7.5%	7.50%	\$ -	7.50%
519	Refund on Rates Overpayment (where Council is not the cause for the credit balance on an assessment)	Cost recovery	Each	\$ 15.00	\$ 15.71	\$ -	\$ 16.00
520	Payment Dishonour Fee - direct debit	Cost recovery	Each	\$ 15.00	\$ 15.71	\$ -	\$ 16.00
521	Payment Dishonour Fee - Australia Post	Cost recovery	Each	\$ 25.00	\$ 26.18	\$ -	\$ 26.00
522	Payment Dishonour Fee - cheque	Cost recovery	Each	\$ 20.00	\$ 20.64	\$ -	\$ 21.00
523	Administration Fee for Sale of Land for Unpaid Rates	Cost recovery	Each	\$ 1,500.00	\$ 1,407.27	\$ 140.73	\$ 1,548.00
524	Debt Recovery	Cost recovery	Each	Actual Cost	Actual Cost	\$ -	Actual Cost
Hire Fees							
525	Council Chambers - Full Day	Cost recovery	Day	\$ 375.00	\$ 340.91	\$ 34.09	\$ 375.00
526	Additional Service surcharge (Meeting room/Council Chamber) (additional to Hire Fee)	Cost recovery	Each	\$ 55.00	\$ 50.00	\$ 5.00	\$ 55.00
Subpoenas and Summons							
521	Subpoenas - research and supply of information	Cost Recovery	Each	Actual Cost	Actual Cost	\$ -	Actual Cost
522	Summons	Cost Recovery	Each	Actual Cost	Actual Cost	\$ -	Actual Cost
BROKEN HILL REGIONAL AQUATIC CENTRE							
Admission Fees							
Recreational Swimming							
Refer to YMCA Broken Hill Regional Aquatic Centre website: http://www.ymcansw.org.au/centres/broken-hill-regional-aquatic-centre/join-now/							



www.brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

May 2, 2018

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 105/18

SUBJECT: ADOPTION OF DRAFT LONG TERM FINANCIAL PLAN 2019-2028
16/157

Recommendation

1. That Broken Hill City Council Report No. 105/18 dated May 2, 2018, be received.
2. That Council adopts the Draft Long Term Financial Plan 2019/2028 as a strategic planning document of Council.

Executive Summary:

Council considered the Draft Long Term Financial Plan 2019/2028 at its Ordinary Meeting held April 26, 2018 for the purpose of public exhibition as per Section 405 of the *Local Government Act 1993*.

The Draft Long Term Financial Plan 2019/2028 was subsequently placed on public exhibition for twenty eight (28) days closing May 30, 2018 at which time Council received zero submissions from the public relating specifically to the Long Term Financial Plan. Submissions were received regarding the rating policy and 2018/19 budget which have been addressed in the report relating to 'Adoption of the Draft Operational Plan 2018/19 Inclusive of the Statement of Revenue Policy and Draft Schedule of Fees & Charges 2018/19'.

Council faces a number of challenges in terms of financial sustainability. Our Council administers the largest regional centre in the western half of New South Wales.

As per the 2016 NSW Population Projection, the population of the Far West Region is projected to decrease by 10% between 2016 and 2036. As a result, the Broken Hill Local Government Area's population is forecast to decrease from 18,700 in 2016 to 16,150 in 2036. This population decline puts pressure on the affordability of services by the ratepayers. Council currently operates on an annual income of around \$30 million, with a substantial percentage being derived from government grants which cannot be guaranteed into the future.

Our lack of funding to do this has meant our public infrastructure has not been adequately maintained or renewed and Council previously did not have the funding to address this issue. In this year's review of the Long Term Financial Plan, a focus on asset renewals has again been a main focus. It is forecast that asset renewals will be maintained at a rate equal to or greater than 110% of asset consumption throughout the review period. This is a significant step forward for Council's financial and asset sustainability as it begins to ensure that quality infrastructure is maintained and available for future generations.

Council achieved an operating surplus before capital grants and contributions in 2015/2016, this was the first time Council had achieved an operating surplus before capital in this millennia. This was a result of strong decisions and hard work in achieving the outcomes and strategies in the Long Term Financial Plan. However, as highlighted in the Long Term

Financial Plan, this hard work needs to continue to ensure Council's long term financial sustainability and the break-even point is achieved in 2022/2023 as well as maintaining a healthy cash reserve. If the strategies put in place in the Balanced Scenario are not achieved and Council goes back to delivering services without finding efficiencies and increasing revenue, essentially the 'Business of Old', Council would not be forecasting a surplus until 2030 and would rapidly deplete its liquidity.

Key points Included in the Proposed Long Term Financial Plan

- Surplus projected for 2023
- asset renewals projected at a rate greater than 110% over the planning period
- expectation of continued efficiencies
- Increase in investment return due to smarter investment management and increased cash reserves.
- sustainable expenditure increases in line with revenue increases

The Balanced Scenario is ambitious but achievable, affordable and significantly improves the financial position of Broken Hill City Council allowing Council to continue to meet the expectations of the community and maintain service levels.

Council must continue to develop and implement strategies during 2018/19 to ensure the forecast efficiency gains and productivity improvements are realised and this will be monitored annually.

Broken Hill City Council remains committed to ensuring internal efficiencies are realised before considering increasing the financial burden on the community.

Report:

A Long Term Financial Plan is one of the three key Resourcing Strategies required by the NSW Integrated Planning & Reporting legislation.

Local Government operations are vital to its community, and it is important stakeholders can understand the financial implications arising from its Community Strategic Plan, Delivery Program and annual Operational Plan.

A long term financial plan provides a framework in which a council can assess its revenue building capacity to meet the activities and level of services outlined in its Community Strategic Plan. It also:

- establishes greater transparency and accountability of council to the community;
- provides an opportunity for early identification of financial issues and any likely impacts in the longer term;
- provides a mechanism to
 - o solve financial problems as a whole;
 - o see how various plans fit together
 - o understand the impact of some decisions on other plans or strategies;
- provides a means of measuring council's success in implementing strategies; and,
- confirms that council can remain financially sustainable in the longer term.

The Long Term Financial Plan includes:

- projected income and expenditure
- balance sheet
- cash flow statement
- planning assumptions used to develop the plan
- sensitivity analysis – highlight factors most likely to affect the plan

- financial modelling for different scenarios
- methods of monitoring financial performance

The Long Term Financial Plan contains a core set of assumptions. These assumptions are based on Consumer Price Index forecasts, interest rate expectations, employee award increases, loan repayment schedules, other special income and costs.

On 25 June 2014, Council endorsed a Balanced Scenario Long Term Financial Plan to ensure financial sustainability and strengthen Council to serve the community of Broken Hill into the future. This plan has been reviewed and now covers the period 2019/2028. The plan recognises Council's current and future financial capacity, to continue delivering quality services, facilities and infrastructure to the community, while commencing new initiatives and projects to achieve the goals set down in the Broken Hill 2033 Community Strategic Plan.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during this period. The LTFP is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

The aims of Broken Hill City Council's Long Term Financial Plan are to:

- Set out the assumptions upon which Council's Financial Plans and budgets have been structured.
- Identify the Key Performance Indicators upon which Council can benchmark its financial performance.
- Set the framework so that the impact of future policy decisions can be identified.
- Evaluate the impact of future scenarios upon Council's financial position.
- Provide a basis for future informed decision making.
- Identify issues which impact upon the financial sustainability of Council including known opportunities and threats.
- Achieve a balanced budget on a funding basis over time, acknowledging that financially responsible service delivery and urgent asset renewal are current priorities where working fund deficits are forecast.
- Seek to reduce the current working fund deficits by reducing operating costs in real terms or expanding the revenue base of Council.

In November 2016 and as part of the Far West Initiative model NSW Government were pursuing for Western Councils, the Office of Local Government (OLG) initiated a fit for the future assessment on all western Councils with the view to assessing their ongoing financial sustainability.

This was a follow on from the work undertaken by the OLG in 2013 which established a financial sustainability rating (FSR) for Broken Hill City Council at that time of very weak with an outlook of neutral. The April 2017 report has assessed Council as having an FSR of Weak with an outlook of positive which represents a significant improvement over the last few years. This represents a significant improvement from the initial FSR of Very Weak and an Outlook of Neutral provided to Council in April 2013, and is reflective of major changes undertaken by Council especially with improved cost control. TCorp believe that Council has the appropriate strategies in place to continue to improve its sustainability in the medium to long term. Assuming Council achieves its forecast performance, TCorp would expect Council to achieve a FSR of Moderate within the next one to two years.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.2 Our Leaders Make Smart Decisions
Function:	Financial Management
DP Action:	4.2.1.08 Implement strategies to address Council's financial sustainability

Relevant Legislation:

The LTFP must contain the essential elements as outlined in the IP&R Guidelines:

Must be used to inform the decision making during the finalisation of the Community Strategic Plan and the development of the Delivery Program.

Must be for a minimum of 10 years

Must be updated at least annually as part of the development of the Operational Plan, and

Must be reviewed in detail as part of the four yearly review of the Community Strategic Plan.

The basic structure of the LTFP is outlined in the IP&R Guidelines at point 2.6 under the section on Resourcing Strategy and must include:

- Projected income and expenditure, balance sheet and cash flow statement;
- Planning assumptions used;
- Methods of monitoring financial performance;
- Sensitivity analysis;
- Financial modelling for different scenarios.

Financial Implications:

A long term financial plan provides a framework in which a council can assess its revenue building capacity to meet the activities and level of services outlined in its Community Strategic Plan.

At the time of writing this report Council has not received notification from the NSW Government in regards to payment of 2018/2019 financial assistance grant and whether any payment will occur prior to 30 June 2018. Last year Council received half of the 2017/2018 financial assistance grant prior to 30 June 2017, which has had an adverse effect on Council's Operating Deficit. Due to the current accounting standards in relation to receiving these financial assistance grants (income recognised upon receipt as opposed to purpose), if this was to occur again it will pose the potential to have another adverse impact on Council's operating income for 2018/2019 financial year. The potential impact will be between \$1.9M - \$2.3M depending on the amount allocated to Broken Hill for the 2018/2019 financial year.

Attachments

1. [↓](#) Draft Long Term Financial Plan 2019-2028

JAY NANKIVELL
FINANCE MANAGER

JAMES RONCON
GENERAL MANAGER



QUALITY CONTROL		
TRIM REFERENCES	D18/16727	
KEY DIRECTION	4 Our Leadership	
OBJECTIVE	4.2 Our Leaders make Smart Decisions	
FUNCTION	Financial Management	
STRATEGY	4.2.1 Support leaders through the process of making difficult decisions	
PHONE NUMBER	08 8080 3300	
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DATE	ACTION	MINUTE NO.
April 2018	Document Developed	N/A
26 April, 2018	Public Exhibition	45798
27 June, 2018	Adopted	
NOTES	Images sourced from Council's Image Library © Copyright Broken Hill City Council 2017	
ASSOCIATED DOCUMENTS	Broken Hill 2033 Community Strategic Plan Delivery Program 2017-2021 Operational Plan 2018/2019 Schedule Fees and Charges 2018/2019	



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INTRODUCTION

MESSAGE FROM YOUR MAYOR

The past few years have seen major changes in the way Council operates, most notably through the restructure of staffing, transitioning away from Community Services through the sale of Shorty O'Neil Village and the cessation of Council's former Home and Community Care service.

Council's finances have also undergone major reform; from budgeted deficits close to and exceeding \$7m in 2013, 2014 and 2015, to adopting a Balanced Budget Long Term Financial Plan in 2014 which outlines Council's path towards a financially sustainable future.

While this doesn't mean Council is out of the woods, it does show we are on the right path to a sustainable future and maintaining services and quality infrastructure for future generations.

As a Council we must also acknowledge the socio-economics of our community. We know expenses are ever-increasing and what we charge needs to be affordable.

Whilst increasing income to ensure financial sustainability was considered, we did not support increasing rates to cover our ongoing deficits without first making a commitment to reduce our own costs.

This need for budget deficits indicated that Council would be required to adjust its approach to staffing and the subsequent restructure saw Council cut 'back to the bone' in a number of areas.

Moving forward, our job will now be to rebuild the business of Council so it can sustainably deliver on the needs and demands of the community. Our aim is for Council to provide increased levels of services to the people of Broken Hill, while maintaining a responsible financial approach.



As described in last year's plan, Council has made a commitment to undertaking Service reviews to ensure efficiencies are gained across the organisation and that Council is best using the resources allocated as best it can. Notable financial savings have already been achieved in the area of insurance premiums of \$450K and efficiencies gained through the better use of resource allocations throughout the business areas that have been through the process.

This year's review of the Long Term Financial Plan has seen the projected budgeted deficit for 2018/2019 reduced by a further \$40K compared to the 2017/2018 budgeted deficit, with an operating surplus projection maintained for 2023.

This allows Council to focus further on maintaining and renewing infrastructure assets, with 100 percent asset renewal each year continuing to be a main focus.

I commend this plan to you and trust you will appreciate not only the progress that has been made, but the financial challenges that remain and the hard work ahead.

Councillor Darriea Turley
MAYOR

OVERVIEW

A Long Term Financial Plan (LTFP) is one of the three key Resourcing Strategies required by the NSW Integrated Planning and Reporting legislation. Local Government operations are vital to its community and it is important stakeholders can understand the financial implications arising from its Community Strategic Plan, Delivery Program and Annual Operational Plan.

The Integrated Planning and Reporting Guidelines support preparation of the LTFP for Local Government in NSW issued by the Division of Local Government.

The LTFP includes:

- projected income and expenditure
- balance sheet
- cash flow statement
- planning assumptions used to develop the plan
- sensitivity analysis used to highlight factors most likely to affect the plan
- financial modelling for different scenarios
- methods of monitoring financial performance



The LTFP contains a core set of assumptions. These assumptions are based on Consumer Price Index (CPI) forecasts, interest rate expectations, employee award increases, loan repayment schedules and other special income and costs.

covers the period 2018/19 to 2027/28. It recognises Council's current and future financial capacity, to continue delivering high quality services, facilities and infrastructure to the community, while commencing new initiatives and projects to achieve the goals set down in the Broken Hill 2033 Community Strategic Plan.

The LTFP was first adopted 25 June 2014.

Financial planning over a 10-year time horizon is difficult and relies on a variety of assumptions that will undoubtedly change during the period. The LTFP is therefore closely monitored and regularly revised, to reflect these changing circumstances.

This revision takes into consideration a number of significant decisions which have been implemented to improve Council's financial sustainability over the past year.

A number of scenarios and sensitivities were considered during the development of the LTFP to demonstrate Council's sensitivity to internal and external drivers.

"The Long Term Financial Plan is the point where long-term community aspirations and goals are tested against financial realities."

DLG Manual, 2013

Broken Hill City Council's revised LTFP

Draft Long Term Financial Plan 2019-2027

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The aims of Council's LTFP are to:

- Set out the assumptions upon which Council's Financial Plans and budgets have been structured.
 - Identify the Key Performance Indicators upon which Council can benchmark its financial performance.
 - Set the framework so that the impact of future policy decisions can be identified.
 - Evaluate the impact of future scenarios upon Council's financial position.
 - Provide a basis for future informed decision making.
 - Identify issues which impact upon the financial sustainability of Council including known opportunities and threats.
- Achieve a balanced budget on a funding basis over time, acknowledging that efficient service delivery and urgent asset renewal are current priorities where working fund deficits are forecast.
 - Seek to reduce the current working fund deficits by reducing operating costs in real terms or expanding the revenue base of Council.



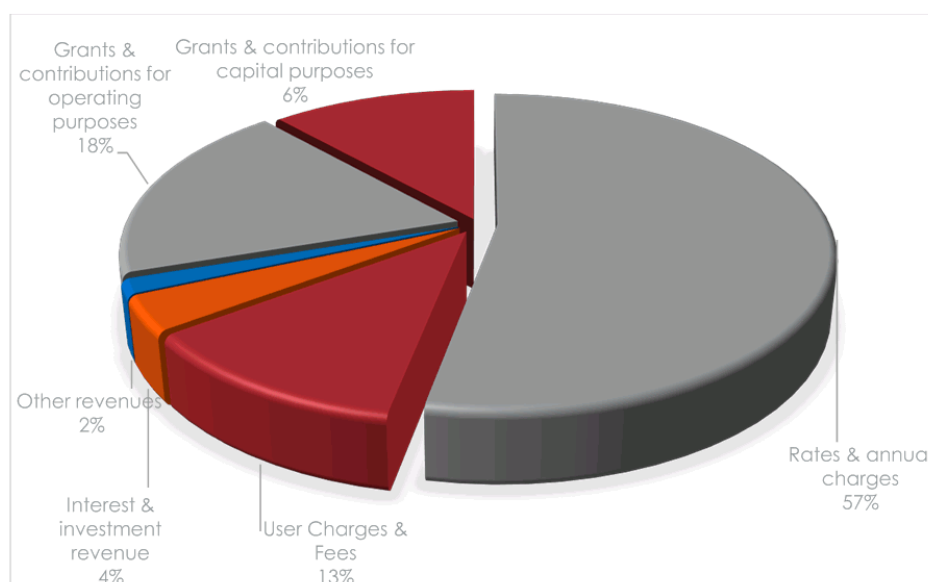
FINANCIAL POSITION

Council faces a number of challenges in terms of financial sustainability. Our Council administers the largest regional centre in the western half of New South Wales.

As per the 2016 NSW Population Projection, the population of the Far West Region is projected to decrease by 10% between 2016 and 2036.

As a result, the Broken Hill Local Government Area's population is forecast to decrease from 18,700 in 2016 to 16,150 in 2036. This population decline puts pressure on the affordability of services by the ratepayers.

Council currently operates on an annual income of around \$30 million, with a substantial percentage being derived from government grants which cannot be guaranteed into the future. The graph below shows sources of income:



In 2013, the Division of Local Government appointed New South Wales Treasury Corporation (TCorp) to undertake an assessment of the financial sustainability of all New South Wales councils.

The report by TCorp, which considered both historic financial information and a 10-year financial forecast, determined Council to be in a very unstable financial position and unsustainable.

Overall, the financial sustainability of Council was assessed as 'Very Weak'. A rating of 'Very Weak' was given to only five New South Wales councils and can be described as follows:

- A Local Government with limited capacity to meet its financial commitments in the short to medium term and a very limited capacity long term.
- It has a record of reporting significant operating deficits. It is highly unlikely to be able to address its operating deficits, manage unforeseen financial shocks and any adverse changes in its business without the need for structural reform and major revenue and/or expense adjustments.

- The expense adjustments are likely to result in significant changes to the range of and/or quality of services offered and it may need the assistance from higher levels of government.
- It has difficulty in managing its core business risks.

Council has since achieved significant improvement and taken giant leaps towards becoming financially sustainable. Since Council received the report it has undertaken the following key actions:

Council undertook a major review of its 10-year LTFP in FY2015 with the aim to guide Council towards achieving a balanced budget through cost reduction strategies, whilst prioritising service delivery and asset renewals.

In December 2014 Council resolved to cease operations of a financially unsustainable aged care facility – the Shorty O'Neil Village. This allowed Council to concentrate on its core business and reduce losses by over \$1.0m pa. Council was successful in selling its 40 bed licences for \$1.8m in November 2015 and the village centre sold in August 2016 for \$1.15m to a senior community living specialist – these proceeds were directed towards improving Council's infrastructure assets.

Council has adopted a rating strategy that progressively redistributes some mining rates to the residential and business rating categories. This ensures that if there is a reduction in mining operations and/or the land valuation of mining properties, the impact will be less significant on Council's revenue stream and on its ratepayers. Prior to commencement of this initiative mining income was 27.3% of

total rates revenue in FY2013, Council is proposing to achieve a level of 10.0% by 2023.

In November 2016, the Office of Local Government initiated a review of all western councils with the view to reassess their ongoing financial sustainability.

Due to the actions taken after the last review and the significant improvements made, TCorp have made the assessment that Council now has a Financial Sustainability Ratio of 'Weak' with an outlook of positive. If Council can continue its good work and remain disciplined in its budgeting and financial management, TCorp predict even further improvement in the coming years.

The strength of Local Government is important when considering the quality of life for residents within a community.

Local Government decisions impact not only the current generation but the next. In order to ensure services and infrastructure adapt to the changing needs of our generations, we must ensure our financial position and our asset management practices are strong.

Both external and internal factors impact the financial position of Council.

Our community cannot afford major revenue adjustments in the form of high rating increases for the purpose of balancing the bottom line. It is therefore important that we only spend what we can afford, what our community can afford.

It is clear that in order to continue to meet the needs of current and future residents of Broken Hill; that Council must address financial sustainability.

OUR PROGRESS TOWARDS FINANCIAL SUSTAINABILITY

Since the adoption of the Balanced Scenario LTFP in 2014, Council has made a number of decisions that have improved our financial outlook. This section outlines some of those improvements.

IMPROVING EFFICIENCY OF COUNCIL OPERATIONS

Although operational efficiencies alone are unlikely to provide the level of additional funding required to achieve financial sustainability, there is scope to improve Council's financial position by undertaking a full review of operations. This includes reviewing the organisational structure and business systems, exploring opportunities for out-sourcing activities and improving project management capabilities.

Following an organisational review, in the 2014/2015 financial year, Council implemented a new organisational structure. This structure required significant modification to the way we administer our organisation. Productivity improvements that have allowed the new structure to take form have resulted in efficiencies generating over \$1.5m in ongoing annual savings.

At the March 2017 Ordinary Council Meeting Council adopted a Service Review Framework and methodology. During the next term of Council, management will oversee more than 65 internal and external service reviews to generate efficiencies and savings throughout the organisation. This review is not all about financial savings, it is about ensuring Council is delivering the services that the Community requires at the level the Community expects. In some instances this may mean further resources are dedicated to some areas where other areas may have resources reduced. Most importantly it will ensure that all services are delivered in the most effective and efficient way possible.

Though only in the early stages of service reviews, Council has achieved savings of \$0.46m per year through insurance savings alone. This outcome has allowed Council to increase its cash reserves to reduce the

risk of unforeseen events as well as focussing on maintaining and renewing high risk infrastructure. Council has also achieved a number of operational efficiencies and developed further action items across the business units that have already gone through the review process.



IMPROVING ASSET MANAGEMENT

Council is in the process of undertaking a review of all infrastructure assets to ensure that it is providing services and infrastructure that meets the community needs and is within the community's ability to pay. As a result of this process, it is anticipated that Council will generate significant replacement savings and associated running costs.

During this year's review of the LTFP, Council is continuing to budget for a greater than or equal to 110% asset renewal. This is a direct impact of the prior year's decisions in improving Council's financial position. This enables Council to continually renew and maintain assets as they are required, as well as ensuring quality infrastructure is in place for future generations.

REVIEW OF COMMUNITY EXPECTATIONS AND SERVICE LEVELS

In December 2013, Council made the decision to close aged care accommodation services provided at Shorty O'Neil Village. This decision was implemented throughout the 2015/2016 financial year and is generating savings in excess of \$1.0M in ongoing annual savings.

Ongoing service reviews will occur throughout the 2018/2019 financial year with consultation with the community. It is expected that a detailed plan of community expectations and priorities will be achieved and factored into service levels and capital expenditure throughout further reviews of the LTFP.

IMPROVING FINANCIAL CONTROL

Improving staffing understanding and capacity, systems controls, procedures and reporting for Council's finance function has been imperative to achieve improvements in Council's financial position.

Savings have been generated throughout the year as a result of a concerted effort by staff to reduce expenditure.

A review of procurement practices has facilitated improved governance resulting in greater value for money.

INCREASING INCOME

Throughout the past year, Council has proactively sought private works including Roads and Maritime Services (RMS) contracts. Increasing our income in this area allows more effective use of Council resources, contributing to an improved financial position.

Improved capacity to bid for State and Federal funding has resulted in competitive grants being awarded to Council.

CASHFLOW MANAGEMENT

Close monitoring in relation to the timing of expenditure and level of cash reserves throughout the year has resulted in efficiencies, generating savings. Excluding the additional interest generated from the \$10m low interest loan, investment income for 2018/2019 is expected to increase by 16% compared to the 2017/2018 financial year. This is a direct result from smart investment and cashflow management.

RECRUITMENT SUCCESS

Leadership, experience and technical skills are of shortage across Local Government in general. Throughout the year, Council has been successful in attracting a number of professional staff that have commenced playing a key position in creating efficiencies and continuing to move Council towards financial sustainability.

The importance of key positions within the organisational structure on the financial fortunes of a Council cannot be underestimated.

THE BALANCED SCENARIO REVIEWED

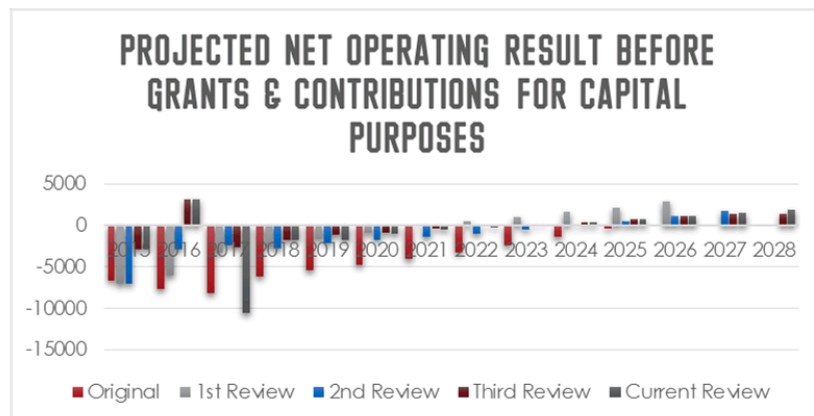
On 25 June 2014, Council endorsed a Balanced Scenario to ensure financial sustainability and to strengthen Council to serve the community of Broken Hill into the future.

The Balanced Scenario incorporated organisational efficiencies, decreasing expenditure and increasing revenue to achieve a surplus operating position by the end of the plan.

As outlined in this review, significant progress has been made in relation to Council's financial position throughout

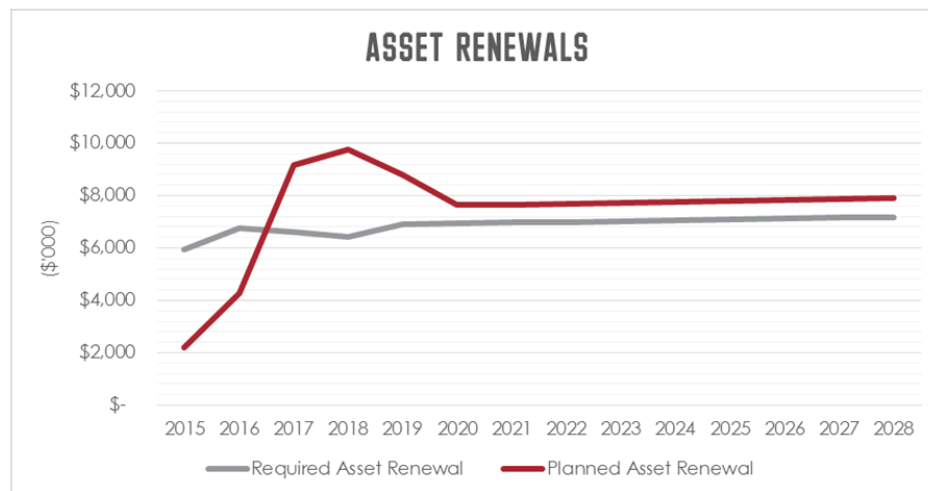
2017/2018. This has strengthened Council's financial position.

The following chart demonstrates the improvement in Council's financial position, over the previous four reviews. Council is still anticipating to breakeven in 2023. Whilst returning to surplus is achievable earlier than 2023, a slower transition to surplus has been recommended so that service levels to the community are maintained and there is no additional rate increase above the statutory peg.



Over the 10 year period, Council will spend in excess of \$75m on infrastructure renewals and upgrades. This will cover the required amount to meet Infrastructure renewal from ongoing consumption of assets as well as investing in reducing the Infrastructure backlog due to Infrastructure replacement neglect due to insufficient cash reserves and operating practices

during the past decade. This is a significant step forward for Council in achieving sustainable assets and ensuring quality Infrastructure for future generations. The previous plan had Council achieving Infrastructure renewal at a rate equal to or greater than the benchmark in 2025, this is now being achieved from 2017/2018 onwards.



The Balanced Scenario adopted 25 June 2014 decreases operating expenditure and increases revenue to achieve a surplus operating position by the end of the planning period. This scenario has now been reviewed taking into account strategies implemented over the past 48 months and Council is now expected to achieve a surplus operating position in 2022/2023. This is two years ahead of the original plan. This positive result also means the number

of years projected to require above rate peg increases of 2% has been reduced to zero years (originally 10 years, revised down to four years in the first review). In addition, during the entirety of the planning period, Council's capacity to renew assets is strong.

To achieve these results, the Balanced Scenario assumes that Council:

1. undertakes additional operating changes to generate productivity improvements and efficiency gains thus reducing employment costs and materials and contracts;
2. undertakes service level reviews to determine the communities service needs and what they are willing to pay; and
3. undertakes a review of assets held and where appropriate adopts a rationalisation strategy to reduce overall operating costs.

It is assumed that a 2.0% annual efficiency gain is made for materials, contracts and other expenditure for the planning period. The scenario assumes an underlying CPI index of 2.5% therefore the annual

efficiency gain does not completely absorb the indexation.

This is an ambitious plan, requiring savings in operational expenditure and increases in revenue to contribute \$645K in financial improvement in 2019/2020 alone.

If successful, all financial indicators will be maintained within the benchmarks throughout the planning period.

A review of asset management plans to align with updated financial projections are currently being undertaken along with revised asset valuations to better analyse Council's asset ratios. Based upon planned asset expenditure and cash and investments, Council's available funds for asset renewals over the planning period under the balanced scenario is equal to over 100% of the rate of asset consumption via depreciation.



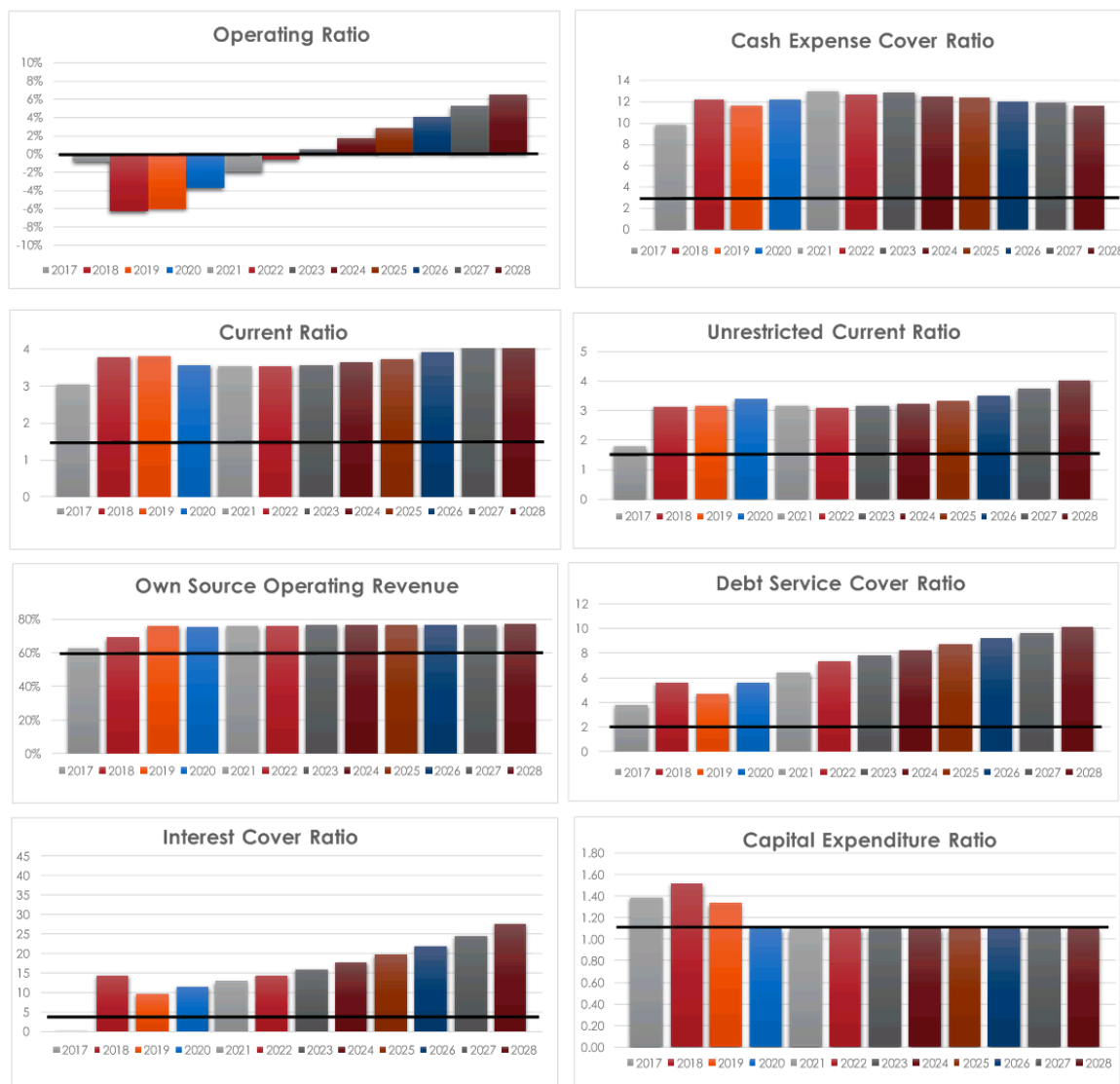
LONG TERM FINANCIAL PLAN – BALANCED SCENARIO														
INCOME STATEMENT														
\$ '000	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	Actual	Actual	Actual	Adopted Budget	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Income from Continuing Operations														
Revenue:														
Rates & annual charges	16,129	16,386	17,498	17,264	17,780	18,225	18,681	19,148	19,626	20,117	20,620	21,135	21,664	22,205
User charges & fees	3,717	3,401	3,985	3,462	4,085	4,178	4,283	4,390	4,499	4,612	4,727	4,845	4,966	5,091
Interest & investment revenue	434	899	831	1,015	1,182	1,146	1,221	1,243	1,227	1,250	1,278	1,295	1,328	1,379
Other revenues	335	2,535	829	504	550	564	578	592	607	622	638	654	670	687
Grants & contributions for operating purposes	9,496	10,459	9,403	6,363	5,804	5,921	6,039	6,160	6,035	6,156	6,279	6,405	6,533	6,663
Grants & contributions for capital purposes	521	3,537	4,287	3,639	1,826	1,862	1,900	1,938	1,976	2,016	2,056	2,097	2,139	2,182
Other Income:														
Net gains from disposal of assets	-	-	-	211	220	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL INCOME FROM CONTINUING OPERATIONS	30,632	37,217	36,833	32,458	31,448	31,895	32,701	33,470	33,971	34,772	35,598	36,431	37,300	38,207
Expenses from Continuing Operations														
Employee benefits & costs	16,024	13,776	14,384	13,958	14,041	14,085	14,257	14,556	14,614	14,921	15,234	15,554	15,881	16,214
Borrowing costs	416	428	493	504	605	576	549	523	501	478	454	428	402	374
Materials & contracts	6,476	5,646	6,138	5,741	5,699	5,608	5,634	5,659	5,684	5,710	5,736	5,761	5,787	5,813
Depreciation & amortisation	5,945	6,767	6,623	6,431	6,902	6,939	6,969	7,000	7,031	7,062	7,093	7,124	7,155	7,187
Impairment	-	-	887	-	-	-	-	-	-	-	-	-	-	-
Other expenses	4,166	3,839	4,116	4,005	4,155	3,961	3,978	3,996	4,014	4,032	4,050	4,069	4,087	4,105
Net losses from disposal of assets	22	154	10,430	-	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENSES FROM CONTINUING OPERATIONS	33,049	30,610	43,071	30,639	31,402	31,169	31,387	31,734	31,845	32,203	32,567	32,936	33,313	33,694
OPERATING RESULT FOR THE YEAR	(2,417)	6,607	(6,238)	1,819	46	727	1,314	1,735	2,126	2,569	3,031	3,495	3,987	4,513
NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES	(2,938)	3,070	(10,525)	(1,820)	(1,780)	(1,136)	(586)	(202)	150	553	975	1,398	1,848	2,331
Assumptions														
Rate Peg			1.80%	1.50%	2.30%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
General Index			2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Employee Cost Index			3.00%	2.50%	2.50%	2.50%	2.10%	2.10%	2.10%	2.10%	2.10%	2.10%	2.10%	2.10%
Grant Index			0.00%	0.00%	1.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate			2.50%	2.00%	3.00%	3.50%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Overseas rates interest rate			8.00%	7.50%	7.50%	8.00%	8.00%	8.00%	8.00%	8.00%	8.50%	8.50%	8.50%	8.50%
Efficiency gain on Materials & Contracts					-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%

LONG TERM FINANCIAL PLAN – BALANCED SCENARIO														
STATEMENT OF FINANCIAL POSITION														
\$ '000	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	Actual	Actual	Actual	Adopted Budget	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Assets														
Current Assets:														
Cash & cash equivalents	8,153	18,343	19,800	9,266	8,199	9,136	10,679	10,651	10,990	10,727	10,888	10,502	10,600	10,212
Investments	2,500	-	2,000	15,000	15,000	13,000	11,000	11,000	11,000	12,000	13,000	15,000	17,000	20,000
Receivables	2,754	2,788	2,942	4,108	5,254	5,011	5,449	6,164	6,823	7,386	7,696	8,411	8,985	9,495
Inventories	86	77	84	81	83	85	87	89	92	94	96	99	101	104
Other	153	330	229	347	355	364	373	383	392	402	412	422	433	444
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL CURRENT ASSETS	13,646	21,538	25,055	28,802	28,891	27,597	27,588	28,287	29,297	30,609	32,093	34,434	37,119	40,255
Non-Current Assets:														
Investments	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	186	143	128	93	93	68	43	18	-	-	-	-	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	236,286	234,070	216,869	247,801	219,181	219,875	220,572	221,272	221,975	222,681	223,391	224,103	224,819	225,538
Investments accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Investment property	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL NON-CURRENT ASSETS	236,472	234,213	216,997	247,894	219,274	219,943	220,615	221,290	221,975	222,681	223,391	224,103	224,819	225,538
TOTAL ASSETS	250,118	255,751	242,052	276,696	248,165	247,540	248,203	249,577	251,273	253,290	255,483	258,538	261,938	265,792
Liabilities														
Current Liabilities:														
Payables	3,217	2,440	2,588	2,844	2,915	2,988	3,063	3,139	3,218	3,298	3,381	3,465	3,552	3,641
Borrowings	615	731	734	783	591	552	492	514	537	562	587	614	641	670
Provisions	4,120	3,896	4,928	3,970	4,069	4,171	4,258	4,348	4,439	4,532	4,627	4,724	4,824	4,925
TOTAL CURRENT LIABILITIES	7,952	7,067	8,250	7,597	7,575	7,711	7,813	8,001	8,194	8,392	8,595	8,804	9,017	9,236
Non-Current Liabilities:														
Payables	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	5,940	5,126	3,576	13,200	12,492	11,940	11,448	10,934	10,397	9,835	9,248	8,634	7,993	7,323
Provisions	1,647	1,804	6,557	2,015	10,701	10,807	12,879	13,640	15,275	16,327	17,768	18,949	20,304	21,543
TOTAL NON-CURRENT LIABILITIES	7,587	6,930	10,133	15,215	23,193	22,747	24,327	24,574	25,672	26,162	27,016	27,583	28,297	28,866
TOTAL LIABILITIES	15,539	13,997	18,384	22,813	30,768	30,457	32,139	32,574	33,865	34,554	35,611	36,387	37,313	38,102
NET ASSETS	234,579	241,754	223,668	253,883	217,397	217,083	216,064	217,003	217,407	218,736	219,873	222,151	224,624	227,690
Equity														
Retained earnings	114,314	121,089	114,851	119,487	106,268	105,260	103,544	103,783	103,484	104,107	104,534	106,099	107,858	110,205
Revaluation reserves	120,265	120,665	108,817	134,396	111,129	111,823	112,520	113,220	113,923	114,629	115,339	116,051	116,767	117,486
Council equity interest	234,579	241,754	223,668	253,883	217,397	217,083	216,064	217,003	217,407	218,736	219,873	222,151	224,624	227,690
Non-controlling interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL EQUITY	234,579	241,754	223,668	253,883	217,397	217,083	216,064	217,003	217,407	218,736	219,873	222,151	224,624	227,690
Assumptions														
General Index				2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%

LONG TERM FINANCIAL PLAN – BALANCED SCENARIO														
STATEMENT OF CASH FLOWS														
\$ '000	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	Actual	Actual	Actual	Adopted Budget	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Cash Flows from Operating Activities														
Receipts:														
Rates & annual charges	16,038	16,393	17,232	16,746	17,247	17,678	18,120	18,573	19,037	19,513	20,001	20,501	21,014	21,539
User charges & fees	4,371	3,495	3,608	3,358	3,962	4,053	4,154	4,258	4,364	4,473	4,585	4,700	4,817	4,938
Investment & interest revenue received	340	740	571	503	693	853	928	911	911	925	959	1,007	1,072	1,158
Grants & contributions	10,337	13,996	13,690	9,702	7,401	7,549	7,700	7,854	7,771	7,927	8,085	8,247	8,412	8,580
Bonds, deposits & retention amounts received	-	-	24	-	-	-	-	-	-	-	-	-	-	-
Other	871	3,536	2,036	489	533	547	560	574	589	603	619	634	650	666
Payments:														
Employee benefits & costs	(17,669)	(14,166)	(14,756)	(13,539)	(13,620)	(13,662)	(13,829)	(14,119)	(14,176)	(14,473)	(14,777)	(15,088)	(15,404)	(15,728)
Materials & contracts	(6,100)	(6,792)	(6,591)	(5,569)	(5,528)	(5,440)	(5,465)	(5,489)	(5,514)	(5,539)	(5,564)	(5,589)	(5,614)	(5,639)
Borrowing costs	(355)	(362)	(434)	(504)	(605)	(576)	(549)	(523)	(501)	(478)	(454)	(428)	(402)	(374)
Bonds, deposits & retention amounts refunded	-	(21)	-	-	-	-	-	-	-	-	-	-	-	-
Other	(5,037)	(4,611)	(3,210)	(3,885)	(4,030)	(3,841)	(3,858)	(3,875)	(3,893)	(3,910)	(3,928)	(3,946)	(3,963)	(3,981)
NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES	2,796	12,208	12,169	7,300	6,053	7,161	7,761	8,164	8,588	9,041	9,526	10,038	10,582	11,159
Cash Flows from Investing Activities														
Receipts:														
Sale of investment securities	4,073	8,500	378	-	-	2,000	2,000	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	82	138	1,817	211	220	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	39	46	-	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments:														
Purchase of investment securities	(4,123)	(5,729)	(2,189)	(15,000)	-	-	-	-	-	(1,000)	(1,000)	(2,000)	(2,000)	(3,000)
Purchase of infrastructure, property, plant & equipment	(2,203)	(4,275)	(9,166)	(9,760)	(9,214)	(7,633)	(7,666)	(7,700)	(7,734)	(7,768)	(7,802)	(7,836)	(7,871)	(7,906)
Deferred debtors & advances made	-	-	(5)	-	-	-	-	-	-	-	-	-	-	-
NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES	(2,132)	(1,320)	(9,165)	(24,549)	(8,994)	(5,633)	(5,666)	(7,700)	(7,734)	(8,768)	(8,802)	(9,836)	(9,871)	(10,906)
Cash Flows from Financing Activities														
Receipts:														
Proceeds from borrowings & advances	1,000	-	-	10,000	-	-	-	-	-	-	-	-	-	-
Payments:														
Repayment of borrowings & advances	(352)	(698)	(1,547)	(783)	(628)	(591)	(552)	(492)	(514)	(537)	(562)	(587)	(614)	(641)
NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES	648	(698)	(1,547)	9,217	(628)	(591)	(552)	(492)	(514)	(537)	(562)	(587)	(614)	(641)
NET INCREASE/(DECREASE) IN CASH & CASH EQUIVALENTS	1,312	10,190	1,457	(8,032)	(3,569)	938	1,543	(28)	340	(264)	162	(386)	97	(388)
plus: CASH & CASH EQUIVALENTS - beginning of year	6,840	8,153	18,343	19,800	11,768	8,199	9,136	10,679	10,651	10,990	10,727	10,888	10,502	10,600
CASH & CASH EQUIVALENTS - end of year	8,153	18,343	19,800	11,768	8,199	9,136	10,679	10,651	10,990	10,727	10,888	10,502	10,600	10,212
Assumptions														
Rates & charges recovery rate	98.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
Debtors recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General Index	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Investment interest rate	0.00%	2.50%	2.70%	3.00%	3.50%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%	4.00%
Overdue rates interest rate	0.00%	8.00%	7.50%	7.50%	8.00%	8.00%	8.00%	8.00%	8.00%	8.00%	8.50%	8.50%	8.50%	8.50%

LONG TERM FINANCIAL PLAN – BALANCED SCENARIO														
FINANCIAL RATIOS														
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
	Actual	Actual	Actual	Adopted Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
Operating Ratio														
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i>	-9.76%	9.12%	-0.88%	-6.32%	-6.01%	-3.78%	-1.90%	-0.64%	0.47%	1.69%	2.91%	4.07%	5.26%	6.47%
Benchmark - Greater than 0%														
<i>(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>														
Cash Expense Cover Ratio														
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i>	3.67	9.40	9.86	12.26	11.65	12.25	12.91	12.71	12.83	12.52	12.42	12.06	11.93	11.58
Benchmark - Greater than 3.0 months														
<i>(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12</i>														
Current Ratio														
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i>	1.72	3.05	3.04	3.79	3.81	3.58	3.53	3.54	3.58	3.65	3.73	3.91	4.12	4.36
Benchmark - Greater than 1.5														
<i>current assets / current liabilities</i>														
Unrestricted Current Ratio														
<i>To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.</i>	1.45	2.23	1.80	3.13	3.15	3.38	3.16	3.09	3.14	3.23	3.33	3.52	3.74	4.00
Benchmark - Greater than 1.5														
<i>current assets less all external activities / current liabilities, less specific purpose liabilities</i>														
Own Source Operating Revenue														
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i>	64.79%	62.39%	62.64%	69.19%	75.74%	75.60%	75.72%	75.81%	76.42%	76.50%	76.59%	76.66%	76.75%	76.85%
Benchmark - Greater than 60%														
<i>rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)</i>														
Debt Service Cover Ratio														
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i>	4.03	11.08	3.78	5.62	4.68	5.59	6.41	7.38	7.81	8.26	8.71	9.19	9.66	10.17
Benchmark - Greater than 2.0														
<i>operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs</i>														
Interest Cover Ratio														
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i>	7.44	29.15	-0.90	14.35	9.53	11.32	12.86	14.33	15.83	17.54	19.49	21.79	24.42	27.60
Benchmark - Greater than 4.0														
<i>operating result before interest and depreciation (EBITDA) / interest expense</i>														
Capital Expenditure Ratio														
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i>	0.37	0.63	1.38	1.52	1.33	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10	1.10
Benchmark - Greater than 1.1														
<i>annual capital expenditure / annual depreciation</i>														

KEY FINANCIAL RATIOS CONTINUED



IMPROVING OUR FINANCIAL POSITION FURTHER

Whilst significant improvements have been made over the past year, Council still has a long way to go in ensuring a strong financial position.

Council is committed to assisting the community achieve the objectives outlined in the community's Broken Hill 2033 Community Strategic Plan. This includes addressing current goals while planning to meet the requirements for the future. To do this, Council must be strong.

A strong Council is one that has the financial capacity to meet its short and long term needs. A Council that can withstand financial shocks without burdening the community with increased rates or reduced services. Council is carrying out and will continue to review the following initiatives to maximise the ability to meet the community's needs in service provision.

IMPROVING EFFICIENCY OF COUNCIL OPERATIONS

Council will adopt a continuous improvement approach to achieving greater efficiency in service delivery. This will include monitoring of performance, targeted reviews of current processes and procedures, the introduction of new technology and an emphasis on staffing capacity development.



IMPROVING ASSET MANAGEMENT

Council currently manages a large number of assets, some of which may be surplus to community needs. Undertaking a review and possible rationalisation of assets will assist in reducing operational costs.

REVIEW OF COMMUNITY EXPECTATIONS AND SERVICE LEVELS

Council needs to ensure that it is providing services and infrastructure that meets community needs and is within the community's ability to pay.

To ascertain community expectations, service levels reviews are being undertaken.

INCREASING STATE AND FEDERAL FUNDING

Council needs to continue to aggressively pursue all avenues for State and Federal grants which may improve its position. This includes lobbying Local Members and Government Ministers for additional funding.

INCREASING RATE REVENUE

To maintain services at their expected level, the community may consider an increase in rates is appropriate. This option will not be imposed without significant community consultation and consideration of affordability.

SCENARIOS AND SENSITIVITY

Long term planning is critical for effective delivery of Local Government services, perhaps more critical than many other organisations due to Council's role in infrastructure provision. At Broken Hill, Council manages over \$400m in infrastructure assets with varying lifecycles, all requiring investment to ensure continued service to our community.

When planning for the long term, we rely on assumptions and we rely on strategies being successful. For example, Council is reliant on grants and contributions for 20% of its overall income and our plan assumes that these grants will continue into the future. We assume that we will be successful in our strategies to reduce costs. We assume our rate base will remain the same and we assume that we will not be faced with any financial shocks.

Long term planning provides decision makers and stakeholders in our community with a view how our goals can be achieved, but what if things don't go as planned?

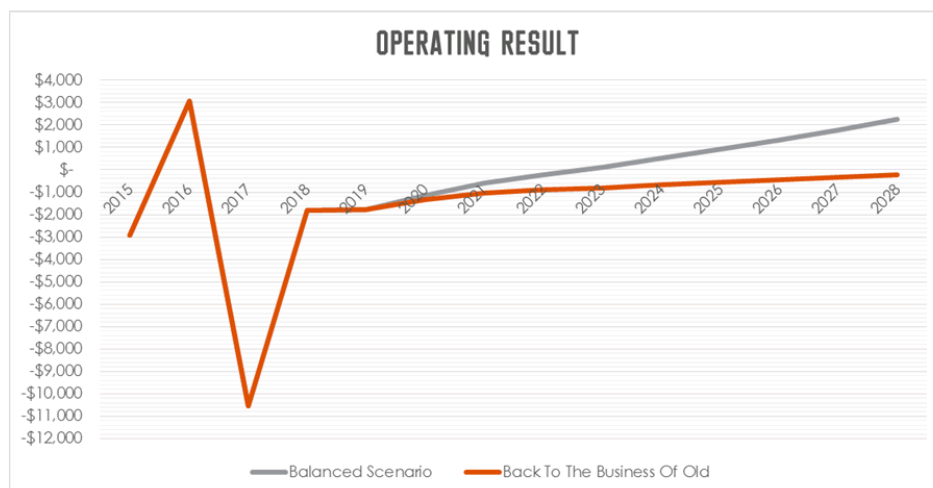
Our plan is sensitive to a number of internal and external drivers including: Council decisions, operational performance, the

external economic environment, State and Federal Government decisions including changes to legislation. The following examples demonstrate some of Council's main sensitivities and outline the impact of various scenarios on Council's long term financial position.

SCENARIO 1 – BACK TO THE 'BUSINESS OF OLD'

Let's assume that Council stopped the hard work and strategies in place to increase revenue and reduce expenditure and Council went back to the way the business used to operate and continued to provide services without creating efficiencies, cutting expenditure or increasing income.

The chart below shows Council's operating losses continuing to increase. Council would be unsustainable and unable to renew assets, resulting in reduced service levels through significant deterioration which may render some assets unusable or unsafe. If capital expenditure is maintained at an acceptable rate, Council under this scenario would have a cash reduction of more than \$10m as opposed to the balanced scenario and would not be able to renew assets at an appropriate rate.



SCENARIO 2 – MINE CLOSURE IN 2023

Broken Hill's reliance on mines operating within the Local Government Area is significant.

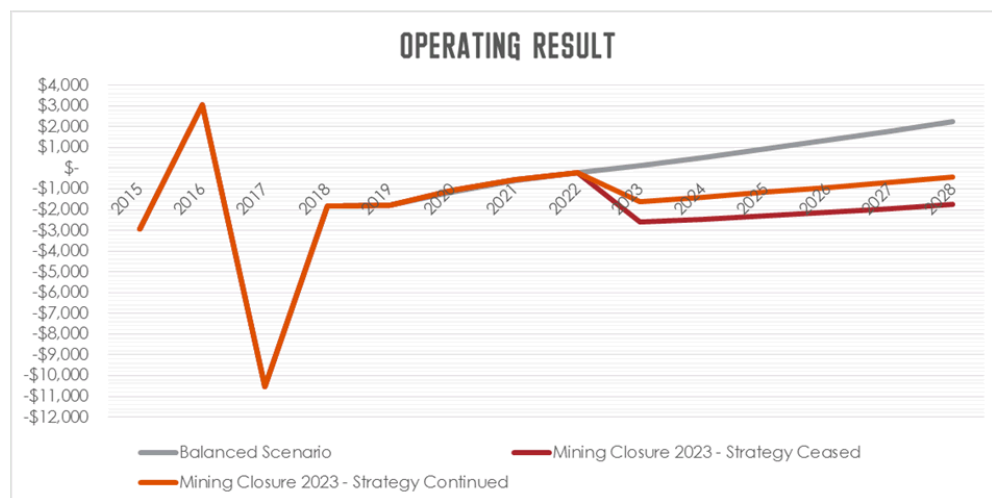
Council and its community are at significant financial risk based upon the reliance of rates from just two ratepayers - the two mines. In recent years, the potential impact of this reliance has been felt with a recent valuation objection placing some uncertainty over a potential for overpaid rates of \$6.8m to be payable by Council, funds that were not available given Council's financial position.

Over the past five years, Council has commenced action towards reducing this reliance and diversifying this income stream to create financial stability. While the move towards rating diversification has provided heated debate in previous financial years, it is important that as a City we reduce our reliance on the mining sector to ensure a sustainable future.

Within the Operational Plan for 2018/2019 Council has considered a longer term strategy to address this situation. This strategy involves the progressive apportionment of mine rates to residential rates by 1% for eight years to reduce the heavy reliance on mining rates. 2018/2019 is the fourth year of this strategy and would see the mines contributing 14% of the total rates revenue levied.

The following chart displays the impact of mines closure on Council's financial position and demonstrates the need for Council to have a strong responsible strategy in place, to mitigate the risk of rates income lost due to mine closures or a downturn in mining operations.

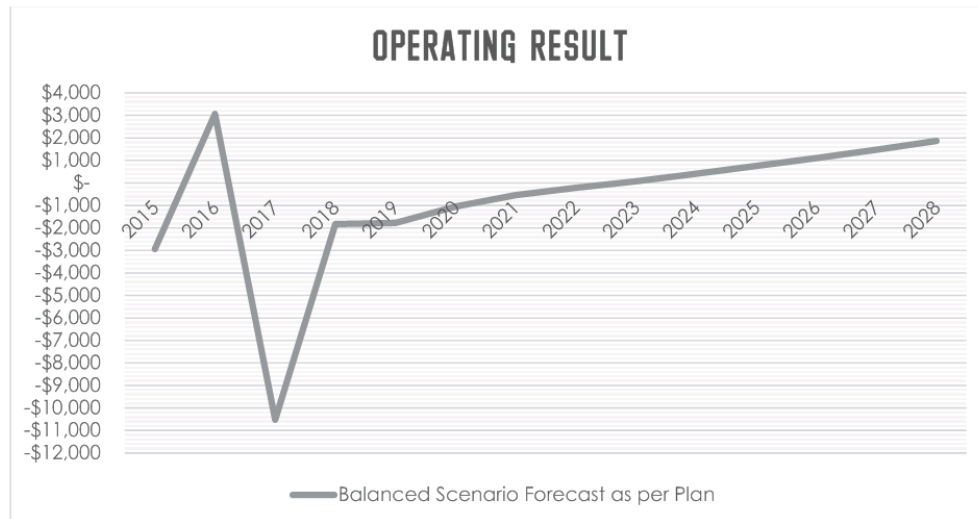
TCorp have advised in their latest draft report on Council's financial sustainability, that the responsible and diligent strategy in place to mitigate the potential risk of mining reduction and/or cessation in Broken Hill is paramount in remaining sustainable and improving Council's outlook if such an event were to take place.



We can see from the chart above that if the mines were to close in 2023 and the mining strategy currently in place was stopped as of this year, the business of Council would be in an irrecoverable position. Conversely if the mining strategy in place is continued until the 10% cap is reached and the mines close in 2023, the impact to Council will still be significant but it will be in a recoverable position for the community and Council. Council could expect to be back in surplus by 2029/2030 without additional rate increases or significant change to service levels.

SENSITIVITY ANALYSIS

The LTFP Balanced Scenario (proposed) is demonstrated below.

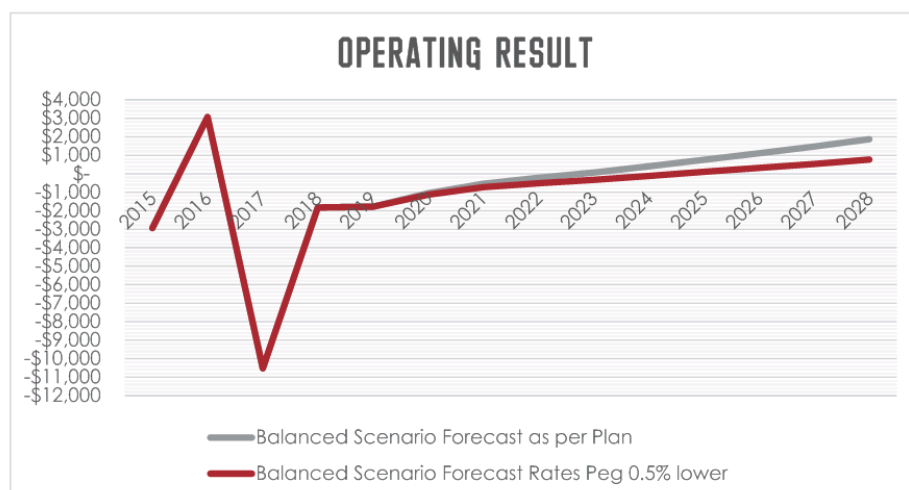


The below section illustrates the financial effect on Council's result if certain assumptions were to change.

Rates

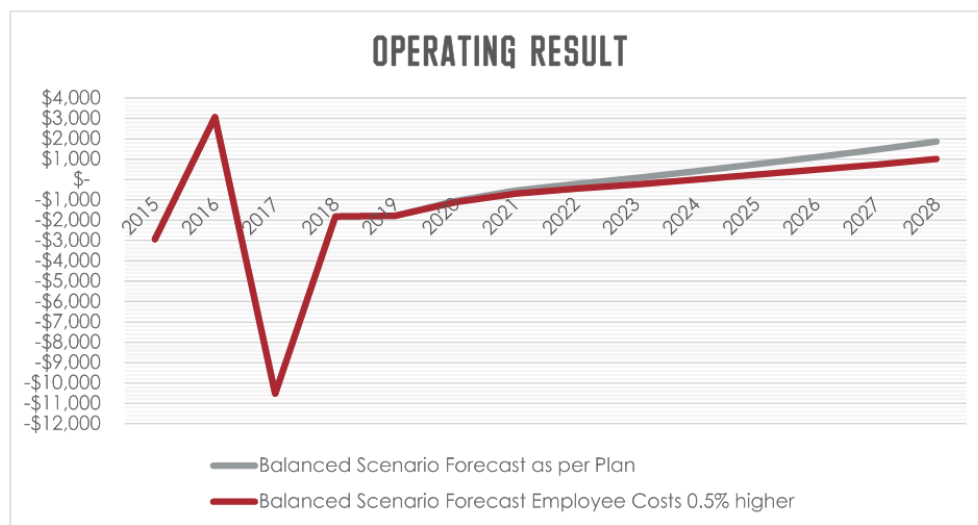
Rate income comprises of 53% of Council's total operating income. Rates are capped by the State Government and Council can only increase rates above the rate pegging percentage if a special rate variation is submitted and approved.

If rates are held 0.5% pa below the predicted rate pegging percentage, the effect on the LTFP Balanced Scenario operating result before capital grants and contributions is shown below.



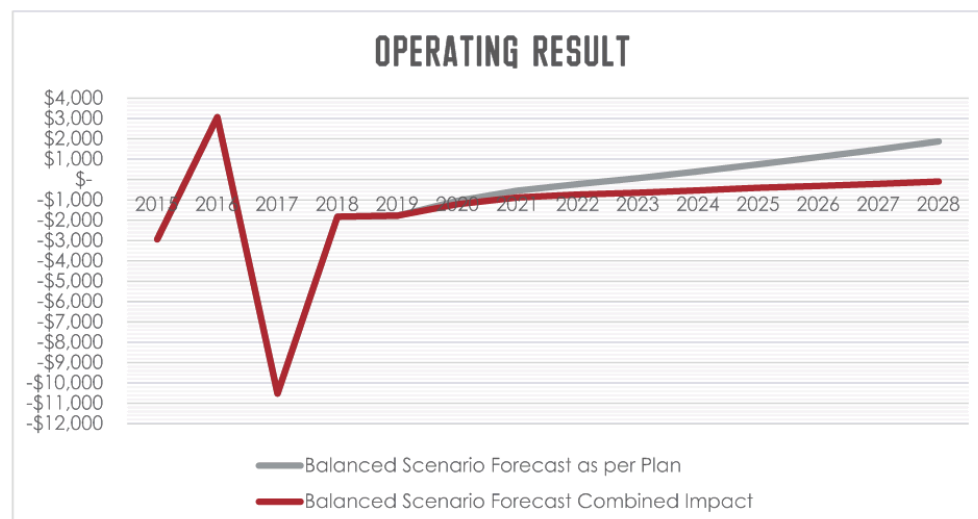
Employee Costs

Employee costs comprise of 45% of Council's operating expenditure. Salary growth is largely subject to the Broken Hill City Council Consent Award. Council has factored in the current award increase annually for employee expenses in the Balanced Scenario. If the award increases by a further 0.5% in future years, the effect on the LTFP Balanced Scenario operating result before capital grants and contributions is shown below.



Combined Impact

The chart below shows the combined impact of a 1% unfavourable variance in our assumptions for both Rates and Employee Costs.



MEASURING PERFORMANCE

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

- **Operating Ratio**

This measures the capacity of Council to contain its operating expenditure within its operating revenue allowing for asset renewals funded through depreciation. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 0%. The current operating ratio based on the proposed 2018/2019 budget is -6.01. It is forecast that this ratio will be above the benchmark in 2023, when an operating surplus is achieved.

- **Cash Expense Ratio**

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash-flow. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 3 months. The current cash expense ratio based on the proposed 2018/2019 budget is 11.65 months.

- **Current Ratio**

This ratio represents Council's ability to meet debt repayments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 1.5. The current ratio based on the proposed 2018/2019 budget is 3.81.

- **Unrestricted Current Ratio**

This ratio measures the adequacy of working capital and its ability to satisfy the

obligations in the short term for the unrestricted activities of Council. The minimum benchmark for this ratio as advised TCorp and the Local Government Accounting Code for NSW is greater than 1.5. The unrestricted current ratio based on the proposed 2018/2019 budget is 3.15.

- **Own Source Operating Revenue Ratio**

This ratio measures fiscal flexibility. It is the degree of reliance that Council places on external funding sources such as operating grants and contributions to fund its day to day operations. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 60%. The own source operating revenue ratio based on the proposed 2018/2019 budget is 75.74%.

- **Debt Service Cover Ratio**

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 2. The debt service cover ratio based on the proposed 2018/2019 budget is 4.68.

- **Interest Cover Ratio**

This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowing. It measures the burden of the current interest expense upon Council's operating cash. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 4. The interest cover ratio based on the proposed 2018/2019 budget is 9.53.

- **Building and Infrastructure Backlog Ratio**

This ratio shows what proportion the backlog is against the total value of Council's infrastructure. Council is in the process of revaluations for all building and infrastructure assets as well as an in-depth review of all assets to calculate the current backlog.

- **Asset Maintenance Ratio**

This ratio compares actual vs required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the infrastructure backlog growing. Council's ratio based on the proposed 2018/2019 budget is 1.0.

- **Building and Infrastructure Asset Renewal Ratio**

This ratio is used to assess the rate at which these assets are being renewed relative to the rate at which they are depreciating. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than or equal to 100%. Council's ratio based on the proposed 2018/2019 budget is 133%.

- **Capital Expenditure Ratio**

This ratio assess the extent to which a Council is expanding its asset base through capital expenditure on both new assets and the replacement and renewal of existing assets. The minimum benchmark for this ratio as advised by TCorp and the Local Government Accounting Code for NSW is greater than 1.10. The capital expenditure ratio based on the proposed budget for 2018/2019 is 1.33.

We will also ensure compliance with the accounting and reporting requirements of the Local Government Code of Accounting Practice, including annual auditing of accounts and provision of information to the community and the Division of Local Government.

QUARTERLY REPORTING

Performance in regard to Operational Plan budgets will be monitored and reported to Council each quarter. Reports will include budget variations and reviews.

ANNUAL REPORTING

Council will prepare annual reports to the community, in accordance with the requirements of the *Local Government Act 1993* and the *Integrated Planning and Reporting Guidelines*. The report will include a summary of financial performance and achievements against delivering the outcomes of the Operational Plan and Delivery Program.

REVIEW OF THE LONG TERM FINANCIAL PLAN

The LTFP will be reviewed annually, in conjunction with the review of the Operational Plan 2019/2020 and Delivery Program 2017 - 2021 and financial projections will be revised and updated.



CONCLUSION

The Balanced Scenario is ambitious but achievable, affordable and significantly improves the financial position of Council allowing Council to continue to meet the expectations of the community and maintain service levels.

It is proposed that further community engagement be carried out to discuss service level expectations and affordability to maintain or provide additional services. These reviews began in 2016/2017 and will continue through the current term of Council. It is expected significant efficiencies will be found through this process as well as ensuring service delivery meets community expectations within the financial constraints in which Council operates.

There is currently a heavy reliance on the rates revenue generated from the mining sector. To minimise the risk of Council's exposure to a downturn in the local mining

industry, a shift of the percentage allocation from the mining sector to the residential sector has been factored into the rating structure. As TCorp and the Office of Local Government have highlighted in previous reports, this is an important factor in ensuring the financial future for Council as it mitigates the impact of any sudden mining downturns/cessations as well as preparing Council and the community for the end of mine life.

Council must develop strategies during 2018/19 to ensure the forecast efficiency gains and productivity improvements are realised and this will be monitored annually.

Council remains committed to ensuring internal efficiencies are realised before considering increasing the financial burden on the community.





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ORDINARY MEETING OF THE COUNCIL

June 7, 2018

ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 91/18****SUBJECT:** **INVESTMENT REPORT FOR MAY 2018****17/82****Recommendation**

1. That Broken Hill City Council Report No. 91/18 dated June 7, 2018, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 30 April 2018, Council's Investment Portfolio had a current market valuation of \$27,381,280 or principal value (face value) of \$27,352,485 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 May 2018 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

Global markets continue to be whipsawed by erratic US diplomacy. The "on-again, off-again" US/North Korea talks, US/China trade tensions and US tariffs on aluminium and steel from Europe, Canada & Mexico were all "on again" as May came to an end. In the US, economic data continues to be healthy. Consumer confidence data remains high and is backed up by strong personal consumption figures. Consequently, business conditions data is on the rise. Another rate rise by the US Federal Reserve is widely expected in June.

In Europe, a general election in Italy resulted in a familiar refrain seen around the world over the past two years with anti-establishment, populist parties winning the day. Now “Quitaly”, Italy quitting the Euro, is again being discussed.

Domestic issues

In Australia, data continues to point to a sluggish economy. Weaker than expected business investment, falling home prices, a drop in building approvals and weak wages growth are keeping a lid on optimistic forecasts. While a gain of 22,600 jobs in last month’s employment data was solid, it wasn’t enough to cater for the growth in job seekers. Unemployment rose to 5.60%.

Interest rates

Short dated term deposit rates ended May little changed from April month-end. The best indicative 3-month TDs from Australian majors closed out the month in the 2.60%-2.65% area and the best indicative 6-month rates from the four majors were in the 2.65%-2.70% area. The majors’ 12 month rates edged slightly lower during the month, down to the 2.70% area. There is still good value on offer among slightly lower rated banks in the 6-12 month range with rates 10-15 basis points higher than the majors on offer.

TCorp Managed Funds

The T-Corp MT Growth Fund rose 0.12% while the T-Corp LT Growth Fund rose 0.20% during the month. Australian shares had a good month, up 1.4%. The best performing sectors in the Australian market were Healthcare (+5.5%) and Consumer Discretionary (+5.3%) while the worst performing sector was Telecommunications (-10.1%) due to a profit downgrade from index heavyweight Telstra. International Shares were also up with Hedged (+1.5%) and Unhedged (+0.5%) shares both providing solid returns. Emerging markets, both shares (-3.4%) and debt (-3.9%), had a poor month with the strengthening US Dollar a key contributor

Council’s Portfolio by Source of Funds – May 2018

As at 30 April 2018, Council's Investment Portfolio had a current market valuation of \$27,381,280 or principal value (face value) of \$27,352,485 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	\$15,963,485
	Accommodation Bonds Reserve	\$45,000
	Royalties Reserve	\$432,000
	Domestic Waste Management Reserve	\$5,072,000
	Grants	\$5,316,000
	Developer Contributions	\$524,000
	TOTAL PORTFOLIO	\$27,352,485

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [!\[\]\(54136f5bd10c5e821c879a3f9c145899_img.jpg\)](#) May 2018 Investment Report

JAY NANKIVELL
FINANCE MANAGER

JAMES RONCON
GENERAL MANAGER



**Investment Summary Report
May 2018**



Broken Hill City Council

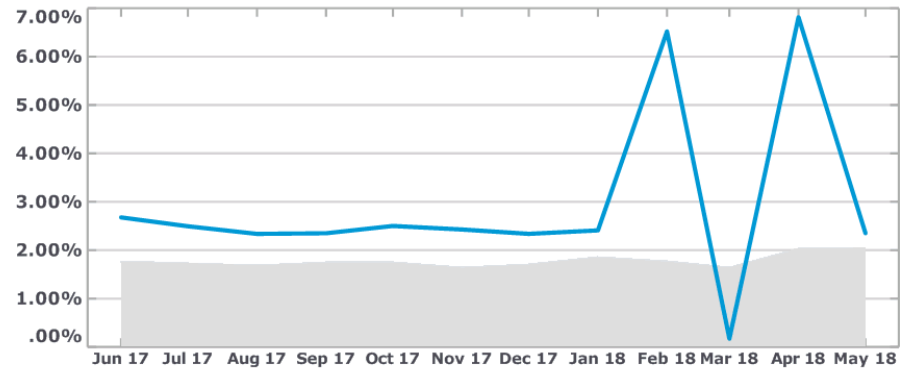
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	7,330,307.20	7,330,307.20	2.26
Managed Funds	7,522,178.10	7,522,178.10	2.07
Term Deposit	12,500,000.00	12,528,795.49	2.55
	27,352,485.30	27,381,280.79	2.34

Investment Performance

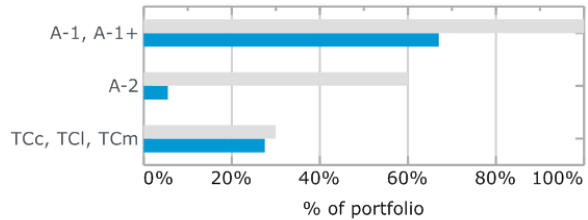


Portfolio Annualised Return

Ausbond BB Index Annualised Return

Investment Policy Compliance

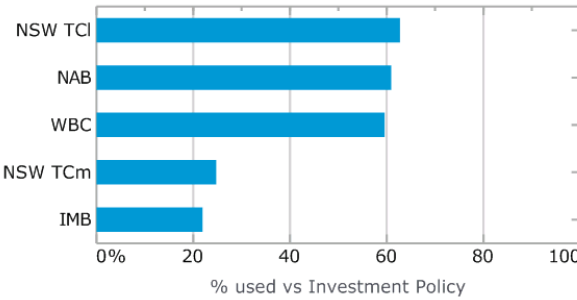
Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

Highest Individual Exposures



% used vs Investment Policy

Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	27,352,485	100%
	27,352,485	

Broken Hill City Council

Investment Holdings Report



Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
2,198,794.94	1.3600%	Westpac Group	A-1+	2,198,794.94	473409	Cheque
5,131,512.26	2.6500%	Westpac Group	A-1+	5,131,512.26	535442	90d Notice
7,330,307.20	2.2631%			7,330,307.20		

Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
342,059.37	2.2896%	NSW T-Corp (Cash)	TCc	Cash Facility	342,059.37	535329	
5,149,394.87	2.3221%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	5,149,394.87	536442	
2,030,723.86	1.4095%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,030,723.86	536441	
7,522,178.10	2.0743%				7,522,178.10		

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
7-Jun-18	1,500,000.00	2.5400%	National Australia Bank	A-1+	1,500,000.00	9-Mar-18	1,508,768.22	536502	8,768.22	At Maturity	
13-Jun-18	1,000,000.00	2.5500%	National Australia Bank	A-1+	1,000,000.00	15-Mar-18	1,005,449.32	536503	5,449.32	At Maturity	
18-Jun-18	1,000,000.00	2.5500%	National Australia Bank	A-1+	1,000,000.00	20-Mar-18	1,005,100.00	536501	5,100.00	At Maturity	
11-Jul-18	1,000,000.00	2.4200%	National Australia Bank	A-1+	1,000,000.00	14-May-18	1,001,193.42	536633	1,193.42	At Maturity	
18-Jul-18	2,000,000.00	2.4100%	National Australia Bank	A-1+	2,000,000.00	16-May-18	2,002,112.88	536642	2,112.88	At Maturity	
25-Jul-18	1,000,000.00	2.6500%	Bankwest	A-1+	1,000,000.00	26-Apr-18	1,002,613.70	536601	2,613.70	At Maturity	
1-Aug-18	1,000,000.00	2.7500%	Suncorp Bank	A-1	1,000,000.00	3-May-18	1,002,184.93	536579	2,184.93	At Maturity	
8-Aug-18	500,000.00	2.4800%	National Australia Bank	A-1+	500,000.00	29-May-18	500,101.92	536667	101.92	At Maturity	
15-Aug-18	500,000.00	2.5100%	National Australia Bank	A-1+	500,000.00	29-May-18	500,103.15	536668	103.15	At Maturity	
22-Aug-18	1,500,000.00	2.5800%	Bankwest	A-1+	1,500,000.00	23-May-18	1,500,954.25	536654	954.25	At Maturity	
29-Aug-18	1,500,000.00	2.6000%	IMB Ltd	A-2	1,500,000.00	30-May-18	1,500,213.70	536675	213.70	At Maturity	
	12,500,000.00	2.5452%			12,500,000.00		12,528,795.49		28,795.49		

Broken Hill City Council
Accrued Interest Report - May 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Westpac Group	473409	Cheque	2,198,794.94			1,719.30	31	1,719.30	1.36%
Westpac Group	535442	90d Notice	5,131,512.26			11,523.48	31	11,523.48	2.65%
Cash Total						13,242.78		13,242.78	2.36%
Managed Funds									
Cash Facility	535329		342,059.37	29-May-17			31	657.03	2.29%
Medium Term Growth Fund	536441		2,030,723.86	12-Feb-18			31	2,412.54	1.41%
Long Term Growth Fund	536442		5,149,394.87	09-Feb-18			31	10,029.70	2.32%
Managed Funds Total								13,099.27	2.07%
Term Deposits									
ANZ Banking Group	536228		1,500,000.00	31-Jan-18	02-May-18	8,975.34	1	98.63	2.40%
National Australia Bank	536370		1,000,000.00	13-Feb-18	14-May-18	6,041.10	13	872.61	2.45%
Commonwealth Bank of Australia	536372		2,000,000.00	15-Feb-18	16-May-18	11,884.93	15	1,980.82	2.41%
Bankwest	536369		1,500,000.00	22-Feb-18	23-May-18	9,246.58	22	2,260.28	2.50%
National Australia Bank	536373		1,000,000.00	28-Feb-18	29-May-18	6,065.75	28	1,887.12	2.46%
IMB Ltd	536042		1,500,000.00	28-Feb-18	30-May-18	8,975.34	29	2,860.27	2.40%
National Australia Bank	536502		1,500,000.00	09-Mar-18	07-Jun-18		31	3,235.89	2.54%
National Australia Bank	536503		1,000,000.00	15-Mar-18	13-Jun-18		31	2,165.76	2.55%
National Australia Bank	536501		1,000,000.00	20-Mar-18	18-Jun-18		31	2,165.75	2.55%
National Australia Bank	536633		1,000,000.00	14-May-18	11-Jul-18		18	1,193.42	2.42%
National Australia Bank	536642		2,000,000.00	16-May-18	18-Jul-18		16	2,112.88	2.41%
Bankwest	536601		1,000,000.00	26-Apr-18	25-Jul-18		31	2,250.69	2.65%
Suncorp Bank	536579		1,000,000.00	03-May-18	01-Aug-18		29	2,184.93	2.75%

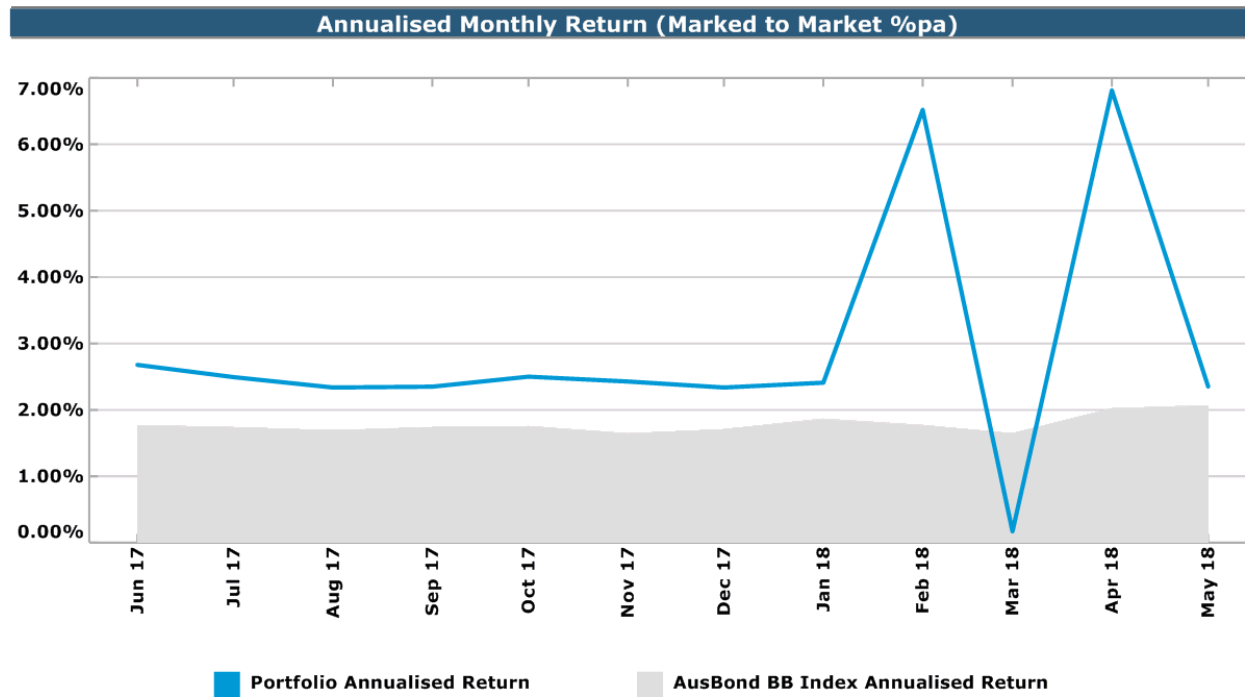
Broken Hill City Council
Accrued Interest Report - May 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
National Australia Bank	536667		500,000.00	29-May-18	08-Aug-18		3	101.92	2.48%
National Australia Bank	536668		500,000.00	29-May-18	15-Aug-18		3	103.15	2.51%
Bankwest	536654		1,500,000.00	23-May-18	22-Aug-18		9	954.25	2.58%
IMB Ltd	536675		1,500,000.00	30-May-18	29-Aug-18		2	213.70	2.60%
Term Deposits Total						51,189.04		26,642.07	2.51%
						64,431.82		52,984.12	2.35%

Broken Hill City Council

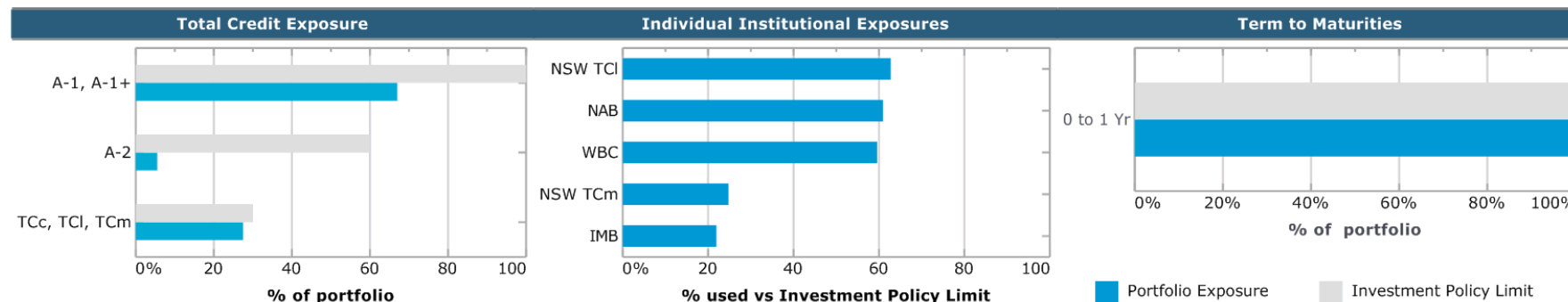
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
May 2018	2.35%	2.05%	0.30%
Last 3 Months	3.04%	1.90%	1.13%
Last 6 Months	3.34%	1.84%	1.50%
Financial Year to Date	2.92%	1.78%	1.14%
Last 12 months	2.90%	1.78%	1.12%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1	1,000,000	
Short Term	A-1+	17,330,307	
		18,330,307	67% 100% ✓
Short Term	A-2	1,500,000	
		1,500,000	5% 60% ✓
Short Term	TCc	342,059	
Short Term	TCI	5,149,395	
Short Term	TCm	2,030,724	
		7,522,178	28% 30% ✓
		27,352,485	100%

✓ = compliant
✗ = non-compliant

	% used vs Investment Policy Limit
NSW T-Corp (LT) (TCI, TCI)	63% ✓
National Australia Bank (A-1+, AA-)	61% ✓
Westpac Group (A-1+, AA-)	60% ✓
NSW T-Corp (MT) (TCm)	25% ✓
IMB Ltd (A-2, BBB)	22% ✓
Commonwealth Bank of Australia (A-1+, AA-)	20% ✓
Suncorp Bank (A-1, A+)	9% ✓
NSW T-Corp (Cash) (TCc)	4% ✓

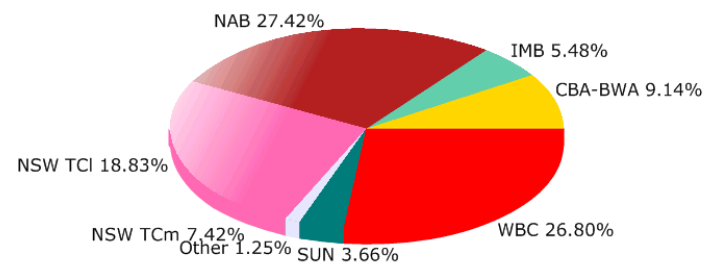
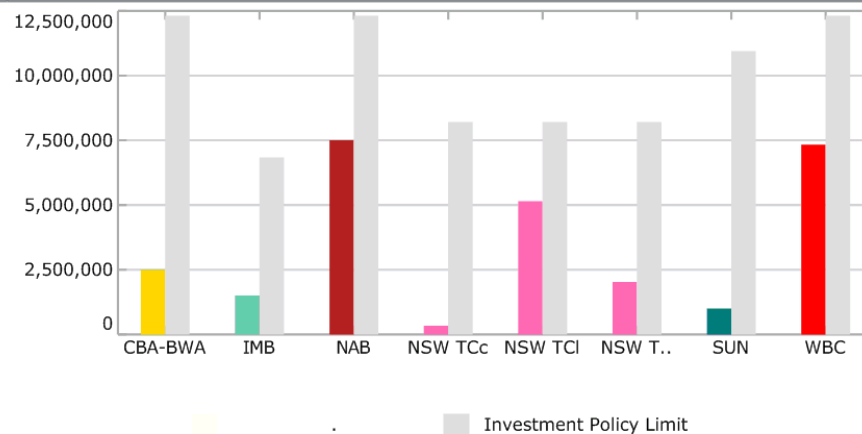
	Face Value (\$)	Policy Max
Between 0 and 1 Year	27,352,485	100% 100% ✓
	27,352,485	
Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	14,852,485	54%
01. Less Than 30 Days	3,500,000	13%
02. Between 30 Days and 60 Days	4,000,000	15%
03. Between 60 Days and 90 Days	3,500,000	13%
04. Between 90 Days and 180 Days	1,500,000	5%
	27,352,485	

Broken Hill City Council

Individual Institutional Exposures Report



Individual Institutional Exposures				Individual Institutional Exposure Charts	
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)		
Commonwealth Bank of Australia	A-1+, AA-	2,500,000	12,308,618		
IMB Ltd	A-2, BBB	1,500,000	6,838,121		
National Australia Bank	A-1+, AA-	7,500,000	12,308,618		
NSW T-Corp (Cash)	TCc	342,059	8,205,746		
NSW T-Corp (LT)	TCI	5,149,395	8,205,746		
NSW T-Corp (MT)	TCm	2,030,724	8,205,746		
Suncorp Bank	A-1, A+	1,000,000	10,940,994		
Westpac Group	A-1+, AA-	7,330,307	12,308,618		
		27,352,485			



Broken Hill City Council
Cash Flows Report**Current Month Cashflows**

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
2-May-18	536228	ANZ Banking Group	Term Deposits	Maturity Face Value - Received	1,500,000.00
		ANZ Banking Group	Term Deposits	Interest - Received	8,975.34
				Deal Total	1,508,975.34
Day Total					1,508,975.34
3-May-18	536579	Suncorp Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
		Day Total			
14-May-18	536370	National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		National Australia Bank	Term Deposits	Interest - Received	6,041.10
				Deal Total	1,006,041.10
	536633	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
			Deal Total	-1,000,000.00	
Day Total					6,041.10
16-May-18	536372	Commonwealth Bank of Australia	Term Deposits	Maturity Face Value - Received	2,000,000.00
		Commonwealth Bank of Australia	Term Deposits	Interest - Received	11,884.93
				Deal Total	2,011,884.93
	536642	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
			Deal Total	-2,000,000.00	
Day Total					11,884.93
23-May-18	536369	Bankwest	Term Deposits	Maturity Face Value - Received	1,500,000.00
		Bankwest	Term Deposits	Interest - Received	9,246.58
				Deal Total	1,509,246.58
	536654	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
			Deal Total	-1,500,000.00	
Day Total					9,246.58
29-May-18	536373	National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		National Australia Bank	Term Deposits	Interest - Received	6,065.75
				Deal Total	1,006,065.75

Broken Hill City Council

Cash Flows Report



Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
	536667	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
	536668	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
				Day Total	6,065.75
30-May-18	536042	IMB Ltd	Term Deposits	Maturity Face Value - Received	1,500,000.00
		IMB Ltd	Term Deposits	Interest - Received	8,975.34
				<u>Deal Total</u>	<u>1,508,975.34</u>
	536675	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
				Day Total	8,975.34
				Net Cash Movement for Period	551,189.04

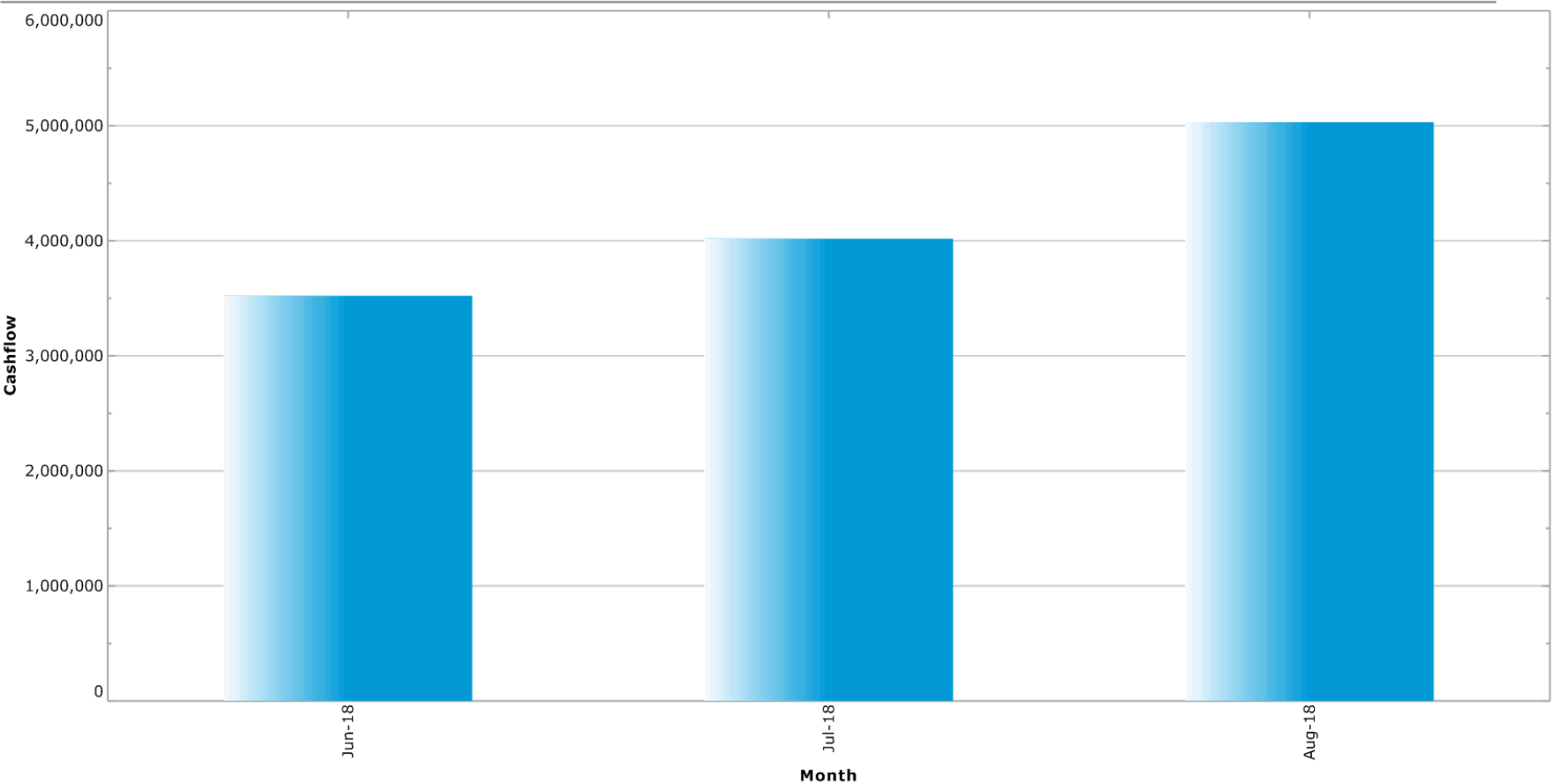
Next Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
7-Jun-18	536502	National Australia Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
		National Australia Bank	Term Deposit	Interest - Received	9,394.52
				<u>Deal Total</u>	<u>1,509,394.52</u>
				Day Total	1,509,394.52
13-Jun-18	536503	National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
		National Australia Bank	Term Deposit	Interest - Received	6,287.67
				<u>Deal Total</u>	<u>1,006,287.67</u>
				Day Total	1,006,287.67
18-Jun-18	536501	National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
		National Australia Bank	Term Deposit	Interest - Received	6,287.67
				<u>Deal Total</u>	<u>1,006,287.67</u>
				Day Total	1,006,287.67

Broken Hill City Council
Cash Flows Report



Next Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
Net Cash Movement for Period					3,521,969.86



ORDINARY MEETING OF THE COUNCIL

June 6, 2018

ITEM 6BROKEN HILL CITY COUNCIL REPORT NO. 92/18

SUBJECT: COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 1
OF 2018/2019 18/44

Recommendation

1. That Broken Hill City Council Report No. 92/18 dated June 6, 2018, be received.
2. That Council notes the Community Assistance Grants awarded for Round 1 of 2018/2019 which were approved by the Panel on 24 May 2018 and the General Manager on 28 May 2018.
3. That the Community Assistance Grants Policy and Application be amended to limit the maximum amount that an organisation can apply for (and subsequently receive); and that this limit be set at \$5,000.00.

Executive Summary:

Council is committed to assisting local community not-for-profit organisations in the delivery of services/activities/programs that align with the objectives of Broken Hill's Community Strategic Plan. To facilitate this Council holds two rounds of Community Assistance Grant funding each year to provide "one-off" financial grants which comply with Section 356 of the *Local Government Act 1993*.

Applications for Community Assistance Grants for Round 1 of 2018/2019 closed on 30 April 2018 at which time Council received sixteen (16) applications. From those sixteen (16) applications the Community Assistance Grants Panel recommended full support and part support of fourteen (14) applications. The Panel's recommendations gained approval from the General Manager on 28 May 2018 and the grants have been awarded.

Council also received two (2) applications for substantial grant funding from the Broken Hill YMCA and AFL Broken Hill, these two (2) applications were determined by Council at its Ordinary Monthly Meeting held May 30, 2018.

Report

Council's Community Assistance Grants Policy provides a framework for Council to provide grants for community events, projects, services or activities known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of Council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The Community Assistance Grants Panel met on 24 May 2018 and conducted a robust evaluation of the applications received for Community Assistance Grants for Round 1 of 2018/2019 and presented its recommendations to the General Manager for the awarding of grants. From the sixteen (16) applications received, the General Manager endorsed the Panel's recommendations on 28 May 2018 to provide grants to the following fourteen (14) organisations:

Organisation	Project/Activity	Amount
Silver City Pastoral & Agricultural Association	Hire of Memorial Oval for Silver City Show and waste service fees	\$6,277.00
In One Accord	Hire of stage and sound equipment for 2018 Carols by Candlelight	\$4,000.00
Broken Hill Mineral Club	Hire of Memorial Oval and Adkins Pavilion for "Rock-On 2018" mineral exhibition	\$3,800.00
Broken Hill Eisteddfod Society	Hire of venue and Adjudicator costs for 2018 Eisteddfod	\$4,000.00
Broken Hill Soccer Association	Towards purchase of new ride-on mower for soccer fields	\$6,800.00
Broken Hill Kart Club	Towards installation of shade shelter	\$5,300.00
Broken Hill Zinc Bowling Club	Towards ovens and sinks for kitchen and aluminium benches for bowling green	\$3,800.00
Broken Hill Repertory Society	Towards rates rebate and installation of heaters	\$3,300.00
Lions Club of Broken Hill	Fees for display of Lions Club sign on Highway Information Bays	\$660.00
Broken Hill Community Inc	Towards repair/repainting of mural and brickwork	\$2,400.00
North Broken Hill Football Club	Towards renovations of Clubroom to include a disabled bathroom	\$1,900.00
Silver City Quilters	Towards annual hire of Aged Persons Rest Centre for quilting workshops	\$1,900.00
Broken Hill Greyhound Racing Club	Towards Refurbishment of kitchen/canteen	\$1,700.00
Broken Hill Model Flying Club	Towards legal fees to set-up lease, plus 2018 lease rental of Ulinga Flying Field	\$1,400.00
Total of grants awarded		\$47,237.00

All recipients of Community Assistance Grants must enter into an agreement with Council and provide to Council full acquittal information following the conduct of their activity/program/event. If an organisation fails to adequately acquit their grant, they will be ineligible for grants in the future.

The Community Assistance Grants Program is becoming more popular with each round seeing an increase in applications received. At present the Community Assistance Grants Policy does not limit the amount of money that an organisation can apply for. The total amount of applications for Round 1 was \$131,335.00 with Council's budget being \$47,250.00. The Panel discussed the fact that with each round, it is getting harder to stretch Council's funds to support all applications.

Therefore, the Panel also made a recommendation to the General Manager that the Community Assistance Grants Policy and Application be amended to limit the maximum amount that an organisation can apply for to be set at \$5,000.00. The General Manager

endorsed the Panel's recommendation. This recommendation is now presented to Council for approval.

Strategic Direction:

Key Direction:	1 Our Community
Objective:	1.2 Our Community Works Together
Function:	1.2.1.3 Develop, plan and implement a strategy to support, encourage and celebrate volunteers in our community
DP Action:	Leadership and Governance
Key Direction:	4 Our Leadership
Objective:	4.3 We Unite to Succeed
Function:	4.3.1.7 Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified
DP Action:	Leadership and Governance

Relevant Legislation:

Local Government Act 1993, Section 356
Council's adopted Community Assistance Grants Policy

Financial Implications:

The available budget for Round 1 2018/2019 is \$47,250.00.

Applications received totaled an amount of \$131,335.00.

The Panel and General Manager approved grants totaling \$47,237.00

Attachments

1. [↓](#) Minutes - Community Assistance Grants Panel Meeting held 24 May 2018

JAMES RONCON
GENERAL MANAGER



COMMUNITY ASSISTANCE GRANTS 2018/2019

ROUND 1 OF 2018/2019 – PANEL MEETING – 24 MAY 2018

Meeting commenced at

1. ATTENDANCE:

Councillor Dave Gallagher	present
Councillor Maureen Clark	present
Councillor Tom Kennedy	apology
Ms. Robynne Sanderson	present
Ms. Kristina Janjic	present
Mr. Chris Dougherty	present
Governance Officer, Leisa Bartlett	present



2. DISCLOSURES OF INTEREST:

NAME	APPLICATION DETAILS	REASON
Cr Clark	Broken Hill Mineral Club	Relative is part of club
Cr Clark	Lions Club	Associated with club
Chris Dougherty	Lions Club	Associated with club
Kristina Janjik	Broken Hill Kart Club	Relative is part of club

3. REPORTS - COMMUNITY ASSISTANCE GRANT APPLICATIONS

A) REPORT - ASSESSMENT OF COMMUNITY ASSISTANCE GRANTS FOR ROUND 1 OF 2018/2019

RECOMMENDATION

That the Panel notes the update provided regarding the last Round of Community Assistance Grants (Round 2 of 2017/2018).

That the Panel notes the Community Assistance Grants Policy has not been amended since the last Panel Meeting.



That the Community Assistance Grants Panel determines the Assessment Score needed to be reached, at this Panel meeting, for applications to be recommended for approval taking into consideration the number of applications received; the total amount requested; and the budget available (this score will be different for each Panel Meeting).

That the Community Assistance Grant Panel assesses applications received and completes the Assessment Weighting Matrix for each application and the Meeting Evaluation Form recommending approval, or otherwise, of applications.

That the Panel's recommendations be presented to the General Manager for approval with a report to be presented to the June Council Meeting for information.

Received and noted

B) APPLICATION REPORTS:

Organisation	Amount Requested	Activity/Program	Meets Eligibility and Assessment Criteria	Adequate Financial Position	Panel Assessment Score (out of 40)	Amount approved by the Panel	Panel Comment
1 Silver City Pastoral & Agricultural Association	\$6,277.00 (actual 2018/19 fees)	Hire of Memorial Oval for set-up days plus Show days and waste services fees	yes	yes	39	\$6277.00	That Council be provided with a new certificate of currency prior to the event. fully support



Organisation	Amount Requested	Activity/Program	Meets Eligibility and Assessment Criteria	Adequate Financial Position	Panel Assessment Score (out of 40)	Amount approved by the Panel	Panel Comment
2 In One Accord	\$4,000.00	Hire of stage and sound equipment for 2018 Carols by Candlelight	yes	yes	32	\$4000.00	That Council be provided with a new certificate of currency prior to the event. fully support
3 Broken Hill Mineral Club	\$3,800.00	Hire of Memorial Oval and Adkins Pavilion for "Rock-On 2018" mineral exhibition	yes	yes	32	\$3800	That Council be provided with a new certificate of currency prior to the event. fully support
4 Broken Hill Eisteddfod Society	\$4,000.00	Towards hire of venue and Adjudicator costs for 2018 Eisteddfod	yes	yes	31	\$4000	fully support
5 Broken Hill Soccer Association	\$12,000.00	New ride-on mower for soccer fields	yes	yes	30	\$6800	
6 Broken Hill Kart Club	\$13,150.00/ \$591.45 DA	Install of a shade shelter plus cost of DA fees	yes	see CFO comment	29	\$5300	



Organisation	Amount Requested	Activity/Program	Meets Eligibility and Assessment Criteria	Adequate Financial Position	Panel Assessment Score (out of 40)	Amount approved by the Panel	Panel Comment
7 Broken Hill Zinc Bowling Club	\$10,000.00	2 ovens & sinks for kitchen plus aluminium bench seats for bowling green	yes	yes	27	\$3800	
8 Broken Hill Repertory	\$5000.00	Heating and rates rebate	yes	see CFO comments	26	\$3300	
9 Lions Club of Broken Hill	\$660.00	Fees for display of Lions Club signs on highway information bays	yes	yes	26	\$660	fully support
10 Broken Hill Community Inc.	\$16,500.00	Costs association with repair/repaint of mural and brickwork	yes	see CFO comment	22	\$2400	
11 North Broken Hill Football Club	\$10,000.00	Renovations to clubrooms to include a disabled bathroom	yes	yes	22	\$1900	
12 Silver City Quilters	\$5,390.00	Annual Hire of Aged Persons Rest Centre for their quilting workshops	yes	yes	21	\$1900	
13 Broken Hill Greyhound Racing Club	\$30,000.00	Refurbishment of kitchen/canteen	yes	see CFO comment	19	\$1700	



Organisation	Amount Requested	Activity/Program	Meets Eligibility and Assessment Criteria	Adequate Financial Position	Panel Assessment Score (out of 40)	Amount approved by the Panel	Panel Comment
14 Broken Hill Model Flying Club	\$1,767.00	Legal fees of \$1295.00 to set up lease at Ulinga Flying Field plus 2018 rent of \$472.00	yes	yes	13	\$1400	
15 Far West HACC Services	\$5,000.00	Towards the cost to upgrade the Air-conditioning at the North Mine Hall (Seniors Lounge)	Recommendation is to decline the request as the air-conditioning works at the North Mine Hall is scheduled to be done by Council in the 2018/2019 financial year; and that the Far West HACC be advised.				
16 Ladies Probus Club of Broken Hill Silver City	\$3,200.00	Bus hire for members trip to Mildura/Mt Gambier	Recommendation is to decline the request as the activity does not provide a benefit to the Broken Hill community.				
TOTAL OF GRANTS AWARDED						\$47,237	


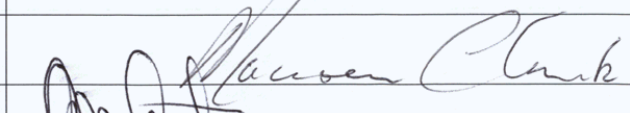
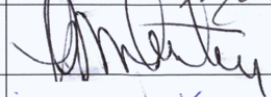
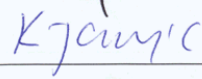


5. GENERAL BUSINESS

The committee recommends a cap on future applications of \$5,000.00 (limit) and the CAG Policy be amended.

6. MEETING CONCLUDED – (TIME) 5:09pm

SIGNED BY PANEL MEMBERS PRESENT

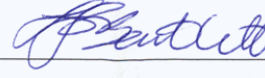
NAME	SIGNATURE
Councillor Dave Gallagher	
Councillor Tom Kennedy	
Councillor Maureen Clark	
Mr. Chris Dougherty	
Ms. Kristina Janjic	
Ms. Cheryl Meuret →	

Ms Robynne Sanderson

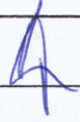


BROKEN HILL
CITY COUNCIL

Governance Officer, Leisa Bartlett



GENERAL MANAGER'S APPROVAL

 approved 28/5.

ORDINARY MEETING OF THE COUNCIL

May 21, 2018

ITEM 7

BROKEN HILL CITY COUNCIL REPORT NO. 93/18

SUBJECT: SECTION 355 COMMITTEE MEMBERSHIP - BROKEN HILL
REGIONAL ART GALLERY ADVISORY COMMITTEE 16/94

Recommendation

1. That Broken Hill City Council Report No. 93/18 dated May 21, 2018, be received.
2. That Council acknowledge in writing the resignation of Mr John Sloane from the Broken Hill Regional Art Gallery Advisory Committee and express its gratitude and appreciation for his contribution to the Committee and the community.
3. That Council acknowledge in writing the resignation of Ms Natasha Bearman from the Broken Hill Regional Art Gallery Advisory Committee and express its gratitude and appreciation for her contribution to the Committee and the community.
4. That Council accepts the nomination from Mr Justin Files as a community representative on the Broken Hill Regional Art Gallery Advisory Committee.
5. That Council adopts the amended Constitution of the Broken Hill Regional Art Gallery Advisory Committee and endorses the reduction of membership of the Broken Hill Regional Art Gallery Advisory Committee through natural attrition.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Report:

The Broken Hill Regional Art Gallery Advisory Committee has received resignations from Ms. Natasha Bearman and Mr. John Sloane as community members.

The Broken Hill Regional Art Gallery Advisory Committee has received a nomination from Mr. Justin Files as a community member. Mr. Files has outlined on his nomination form '*I am a local Indigenous community member, I am interested to promote and encourage Indigenous Arts in the region*'. It is recommended Mr. Files be accepted to the Committee based on the level of cultural experience Mr. Files would bring to the Committee.

Achieving Quorum

It has been difficult to achieve a quorum at Advisory Committee meetings, a matter raised in the Committee's minutes 17 January 2018 reported to Council at its Ordinary Meeting 28 March 2018.

In consequence, it is recommended to not advertise vacancies for future resigning community members and reduce the number of community members on the Advisory Committee through natural attrition to a more suitable membership size of 10. With the inclusion of Mr. Files, the membership size will be three Councillors and eleven community members.

Constitution of the Broken Hill Regional Art Gallery Advisory Committee

The Constitution of the Broken Hill Regional Art Gallery Advisory Committee will be amended with the following changes upon resolution of the Council:

Current constitution:**7. STRUCTURE AND MEMBERSHIP**

- 7.1 The Committee shall consist of thirteen (13) members to be appointed by resolution of the Council, such members to be nominated in the following manner:
- At least three (3) Councillor Representative.
 - Nine (9) community members with demonstrated expertise in heritage, arts, culture and/or event planning.

Amended constitution:**7. STRUCTURE AND MEMBERSHIP**

- 7.1 The Committee shall consist of ten (10) members to be appointed by resolution of the Council, such members to be nominated in the following manner:
- At least three (3) Councillor Representative.
 - Seven (7) community members with demonstrated expertise in heritage, arts, culture and/or event planning.

Strategic Direction:

- | | |
|----------------|--|
| Key Direction: | 4. Our Leadership |
| Objective: | 4.3 We unite to succeed in Australia's First Heritage Listed City |
| Function: | Corporate Support |
| DP Action: | 4.3.1.02 Support Council's Section 355 Committees in undertaking duties with Council |

Relevant Legislation:

Section 355 Local Government Act (Committees) 1993

Section 377 Local Government Act (Delegations) 1993

Financial Implications:

There are no financial implications as a result of the recommendations of this report.

Attachments

1. SECTION 355 BROKEN HILL REGIONAL ART GALLERY ADVISORY
[!\[\]\(fb3e0351ae47c2ae6f2550976ea63fc6_img.jpg\) COMMITTEE NOMINATION - MR JUSTIN FILES \(REDACTED\)](#)
2. CONSTITUTION OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY
[!\[\]\(fc9f14f3cdbd27328196c22d64a09a52_img.jpg\) COMMITTEE](#)

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au

SECTION 355 COMMITTEE

Name of Committee: Broken Hill Regional Art Gallery Advisory Group

PERSONAL DETAILS

Name: Justin Files

Address: [REDACTED]

Contact Number: Home: _____ Mobile: [REDACTED]

Email: _____

COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

As a local Indigenous community member, I am interested to promote and encourage Indigenous Arts in the region.

Please outline details of any relevant experience to this committee:

I am a member of the Australian Institute of Company Directors who have over 40 000 members including: directors and senior leaders in business, government and NFP.

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

Menindee Sport Council (President): 1990-91
Menindee Local Aboriginal Land Council: 2001-05
Menindee Community Working Party: 2002-05
Healthy Broken Hill Working Group: 2016-current

Please detail any other relevant information:

AUSTRALIA'S FIRST HERITAGE LISTED CITY

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If you nominate for a position on a committee, your name will be made publicly available via Council's Business Papers and on Council's website. Your contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer via email

council@brokenhill.nsw.gov.au or addressed to Broken Hill City Council, 240 Blende Street.

Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature

Date:

Printed Name

Justin Files



CONSTITUTION OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE

QUALITY CONTROL			
TRIM REFERENCES	D17/11039 – 11/9		
RESPONSIBLE POSITION	Director Corporate		
APPROVED BY	Council		
REVIEW DATE	July 2020	REVISION NUMBER	8
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
December 2013	Document Developed	N/A	
18 December 2013	Adopted	44529	
26 February 2014	Amendment to Schedule 1	44599	
7 May 2014	Document Re-formatted	N/A	
28 May 2015	Document Re-formatted and amended	N/A	
22 February 2017	Constitution amended to include 3 additional Community Representatives	45473	
29 March 2017	Adopted	45508	
29 March 2017	Constitution amended to include 1 additional Community Representative	45509	
6 June 2018	Constitution amended to reduce Community Representatives by 3	N/A	
27 June 2018	Adopted		

1. INTRODUCTION

- 1.1 The Broken Hill Regional Art Gallery Advisory Committee is a Section 355 Advisory Committee established by Council under Section 355 of the *Local Government Act 1993*.

2. COMMITTEE NAME

- 2.1 The Committee shall be called the Broken Hill Regional Art Gallery Advisory Committee.

3. COMMITTEE ASSET LOCATON AND ADDRESS

- 3.1 The Committee will not manage an asset, but in close consultation with Gallery Management, will advise Council in guiding programs and events for Broken Hill Regional Art Gallery. The postal address of the Committee will be "to be advised" and alternatively c/- PO Box 448, Broken Hill NSW 2880

4. COMMITTEE OBJECTIVE

- 4.1 To undertake an advisory role and in consultation with Gallery Management:
- provide a forum to enable Council and community projects and initiatives to be discussed
 - provide an opportunity for community representatives to provide advice for Council's consideration in relation to matters relevant to the artistic community.

5. COMMITTEE DELEGATION

- 5.1 To undertake an advisory role and in consultation with Gallery Management:
- 5.2 To make suggestions to Council for the improvement, presentation and general development of the Broken Hill Regional Art Gallery.
- 5.3 To recommend to the Council annual maintenance of conservation works and any special projects proposed by the Committee.
- 5.4 Undertake the role of the selection panel for the Pro Hart Outback Art Prize.
- 5.5 To make recommendations to Council as outlined in the Public Art Policy.
- 5.6 To make recommendations to Council regarding acquisitions as outlined in the Acquisitions Policy and the Broken Hill Regional Art Gallery – Donations and Gifts Policy.

6. RESTRICTION OF DELEGATION

- 6.1 Any works undertaken will be with the knowledge and approval of Council's Asset/Risk Management Officer.
- 6.2 The exercise by the Committee of its powers and functions will be subject to such limitations and conditions as may from time to time be imposed by law, specified by resolution of the Council or in writing by the General Manager to the Committee. The Committee will observe any rules and regulations made by Council, in relation to the facility/function under its management and control.
- 6.3 If at any time the Committee is deemed to be functioning outside the limits of its powers as described herein, all powers may be revoked by written notice to the Committee signed by the General Manager or his/her representative.

7. STRUCTURE AND MEMBERSHIP

- 7.1 The Committee shall consist of ten (10) members to be appointed by resolution of the Council, such members to be nominated in the following manner:
- At least three (3) Councillor Representative.
 - Seven (7) community members with demonstrated expertise in heritage, arts, culture and/or event planning.
- 7.2 Relevant Council staff can be invited by the Committee to provide information and technical advice on any upcoming Agenda items.
- 7.3 Council reserves the right to amend the number of Committee members and category of representation.

8. TERM OF APPOINTMENT

- 8.1 The term of a committee is the same term as the elected Council.

9. PRINCIPAL SPOKESPERSON

- 9.1 The principal spokesperson for the committee shall be the Chairperson.
- 9.2 The Chair may authorise other members to speak on behalf of the Committee, where deemed necessary and/or appropriate.

10. MEETINGS

- 10.1 There should be minimum of four meetings held each year, or more frequently if so determined by the Committee.
- 10.2 There should be one Annual General Meeting held per year, at which the Committee will appoint its executive.

11. REPORTING REQUIREMENTS

- 11.1 Committees are to provide Council with an Annual Report inclusive of financial statements if applicable, by the third (3rd) week in August each year.
- 11.2 A Term Report will be prepared by the outgoing Committee in a Local government Election year, on the achievements of the Committee over its four year term and forwarded to Council by the third (3rd) week in August.

12. RECORDS

- 12.1 The Committee is required to keep all proper records.
- 12.2 Minutes of each meeting shall be submitted to Council within fourteen (14) days of the meeting.

13. FRAMEWORK

- 13.1 The Committee will comply with all provisions of Section 355 *Local Government Act 1993* (Committees), Section 377 *Local Government Act 1993* (Delegations), and Section 441-443 *Local Government Act 1993* (Pecuniary Interest).
- 13.2 The Committee will comply with all provisions of Council's Section 355 Advisory Committee Framework.

14. REVIEW

- 14.1 Review of all Section 355 Committees, their structures, and Framework including Constitutions will be conducted annually in September following presentation of the Committees Annual Reports and Financial Statements.
- 14.2 Constitutions will be reviewed by Council following each Local Government General Election (4 yearly), by Council resolution, at the request of the Committee or at the discretion of the General Manager.

15. DEFINITIONS

"Council" shall mean Broken Hill City Council.

"Committee" shall mean the Broken Hill Heritage Advisory Committee.

"Executive" shall mean the Chairperson, Deputy Chairperson, Secretary and Treasurer of the Committee.

"User Group" shall mean organisations which are granted use of any portion of the facility on a license, annual, seasonal or longer term basis.

ORDINARY MEETING OF THE COUNCIL

May 25, 2018

ITEM 8BROKEN HILL CITY COUNCIL REPORT NO. 94/18SUBJECT: EASY TO DO BUSINESS INITIATIVE18/68**Recommendation**

1. That Broken Hill City Council Report No. 94/18 dated May 25, 2018, be received.
2. That Broken Hill City Council delegate authority to the General Manager to enter into a Memorandum of Understanding with Service NSW for the Easy to do Business initiative.
3. That Broken Hill City Council delegate authority to the Mayor and the General Manager to execute any necessary documents under the Common Seal of Council.

Executive Summary:

Service NSW visited Council during the month of May 2018 to introduce an initiative called "Easy to do Business".

Easy to do Business is a joint initiative of the Department of Premier and Cabinet, the Customer Service Commissioner, the Office of the NSW Small Business Commissioner and SNSW to make NSW the easiest state to do business.

Through this initiative future proponents are assisted by Service NSW to help them navigate through all the government licences and permits required to set up a new café, restaurant or small bar. Development approvals are just one of the many approvals required before a new café, restaurant or small bar can open and operate.

Service NSW will assign a personal Business Concierge to each prospective developer to guide and assist them from getting Council DA approval, to applying for outdoor dining consent, liquor licensing and more.

In order for Council to collaborate with Service NSW on this initiative, it is required to enter into a Memorandum of Understanding (MoU). The MOU is not intended to create legally enforceable rights or obligations for either Party.

Report:

The Small Business Commissioner and Service NSW have developed the "Easy to do Business" program. This free program provides a number of benefits for Councils such as:

- Increased productivity with 'decision ready' applications and reduced transaction costs
- Effective tools to help boost our local economy, enabling more jobs in the region – and assisting Council to deliver on its Economic Development & Tourism Plan

Previously, cafes, small bars and restaurants would have to deal with up to 13 agencies, 75 regulations, up to 30 phone numbers and complete 48 forms, taking as long as 18 months to navigate. This program has seen this reduced to one digital application and one phone

number, reducing the opening time for businesses to 90 days.

The initiative will provide a customer, who wishes to set up cafés, restaurants or small bar, with a single point of contact within Service NSW who will help them navigate all the required approvals to operate the business, for example registering the business, obtaining an ABN, and required Council approvals.

The purpose of this collaboration is to:

- help business owners open and grow a café, small bar or restaurant by providing a single online digital solution and personalised support, and
- make it easier to set up a business in New South Wales.

The program is currently focused on the café, small bar and restaurant sector, however the intention is to expand to other designated subsectors of the business economy in the future. The Easy to do Business program is a free service for the Council and customers.

Council will be subject to the following obligations under the Memorandum of Understanding:

- (a) refer eligible customers to EtdB
- (b) provide guidance and information to the EtdB team to assist it to respond to customer queries, as required
- (c) communicate application outcomes to the customer and the EtdB team
- (d) provide updates on changes in the local area that may impact EtdB
- (e) identify local events and organisations that are opportunities to inform customers about EtdB
- (f) provide feedback on the effectiveness and performance of EtdB in the local area.

Strategic Direction:

Key Direction:	Our Economy
Objective:	2.1 – Our Economy is strong and diversified and attracts people to work, live and invest
Function:	Economic Development
DP Action:	2.1.1.03 Collaborate with government and industry partners to explore investment opportunities for the City

Relevant Legislation:

Council would still undertake all assessments as per appropriate legislation.

Local Government Act 1993

Environmental Planning and Assessment Act 1979

The Food Act 2003

Roads Act 1993

Financial Implications:

This program is at no cost to council to participate. Support material, training and advice is provided by Service NSW at no cost. Implementation of the program should lead to reduced processing times and costs relating to applications to Council.

Attachments

1. [↓](#) MoU Easy to do Business

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

Easy to do Business

Memorandum of
Understanding





Memorandum of Understanding

1. MOU Details

Duration of MOU	
Commencement Date	
Service NSW Details	
Address	Level 20, 2-24 Rawson Place, Sydney NSW 2000
ABN	37 552 837 401
Service NSW Representative	Executive Director, EtdB – Kylie De Courteney
Phone	02 8059 2359
Email	kylie.decourteney@service.nsw.gov.au
[COUNCIL NAME] Details	
Address	
ABN	
Council Representative	
Phone	
Email	

2. Parties

This MOU is made between:

The State of New South Wales represented by Service NSW, ABN 37 552 837 401, whose address is Level 20, 2-24 Rawson Place, Sydney NSW 2000 (SNSW);

and

[Council], ABN [XX XXX XXX XXX], of [STREET ADDRESS] (The Council).

3. Background

- 3.1 This MOU sets out the agreed understanding of the parties and basis upon which the arrangement is entered into. The MOU is not legally binding.



- 3.2 Easy to do Business is a joint initiative of the Department of Premier and Cabinet, the Customer Service Commissioner, the Office of the NSW Small Business Commissioner and SNSW to make NSW the easiest state to do business.
- 3.3 SNSW has partnered with the Council to promote and deliver the Easy to do Business program to small business across New South Wales.
- 3.4 The purpose of this collaboration is to:
- 3.4.1 help business owners open and grow a café, small bar or restaurant by providing a single online digital solution and personalised support, and
 - 3.4.2 make it easier to set up a business in New South Wales.
- 3.5 The Easy to do Business program is a free service for the Council and customers.
- 3.6 The Easy to do Business program will expand to include other industries and the entire small business lifecycle, in the future.

4. Term

This MOU commences on the Commencement Date specified in MOU Details and will continue unless terminated by either party.

5. Termination

Either Party may terminate this MOU by giving the other Party ninety (90) days' written notice.

6. SNSW's obligations

SNSW will:

- (a) ensure the Business Concierge will be the customer's single point of contact for queries relating to opening or growing their business
- (b) within two working days, call the customer to establish and understand the customer's ambition with respect to their business and outline how the program may be able to help
- (c) provide tailored information specific to each customer's needs
- (d) address customer queries relevant to any stage of the end-to-end journey
- (e) provide to the customer a detailed case management plan outlining all licences and approvals required to open or grow their business and the suggested pathway to completion
- (f) where a customer query cannot be immediately addressed, make contact with Council or the relevant federal or state government agency to source the additional information required and respond back to the customer as promptly as possible
- (g) escalate customer queries to the Council specialist team wherever questions become advice-based or highly complex
- (h) guide and support the customer through the online licence application processes



- (i) review, verify and validate customer applications against agreed criteria so as to improve the quality of applications submitted to Council.

7. Council's obligations

The Council will:

- (a) refer eligible customers to EtdB
- (b) provide guidance and information to the EtdB team to assist it to respond to customer queries, as required
- (c) communicate application outcomes to the customer and the EtdB team
- (d) provide updates on changes in the local area that may impact EtdB
- (e) identify local events and organisations that are opportunities to inform customers about EtdB
- (f) provide feedback on the effectiveness and performance of EtdB in the local area.

8. Review of MOU

The Parties agree to meet to discuss the terms and conditions of this MOU and to consider whether any variations or amendments need to be made.

9. Variations

This MOU may be varied by agreement of the Parties in writing.

10. Relationship

10.1 Cooperation

In carrying out its respective obligations under this MOU, the Parties agree to co-operate in a timely and effective manner with each other and to act in good faith.

10.2 Meetings

The SNSW Representative and the Council Representative agree to meet and discuss any matters relating to this MOU.

10.3 Issues

Each Party will keep the other informed in writing as to any issues arising and keep an ongoing written record of the status of each issue and when and how it was resolved.

11. Representatives of the Parties

11.1 Change of Representatives

- (a) The Parties should inform the other party about any change of Representative from that specified in MOU Details.



11.2 Power and authority of Representatives

The SNSW Representative and the Council's Representative:

- (a) are the agent of the respective Party for the purposes of doing anything to be under this MOU; and
- (b) have the authority to make and give, or accept, on the Party's behalf, any approvals, acceptances, directions, notice and other decisions that the Party may make and give, or accept, under this MOU.

12. Resolution of Disputes

12.1 Both Parties agree to attempt to act in good faith in carrying out their obligations under this MOU and to attempt to resolve any Dispute in good faith.

12.2 In the event of any dispute between the Parties under or in connection with this MOU, the Parties will:

- (a) within seven days (or such other period agreed between the parties) of a Party providing notice of a dispute to the other Party, ensure that the SNSW Representative and Council Representative meet with a view to resolving the dispute; then
- (b) if the dispute is not resolved, within 14 days (or such other period agreed between the Parties) of that meeting, the Chief Executive of the Council (or delegate) will meet with the Chief Executive Officer of Service NSW (or delegate) with a view to resolving the dispute.

12.3 Any Disputes arising out of or in connection with the MOU which cannot be settled by negotiation between the Parties under clause 12 (b) shall be referred to mediation via the Resolution Institute - <https://www.iama.org.au>.

12.4 If a dispute arises from, out of, or in connection with this MOU, the Parties must attempt to resolve it in accordance with the Premier's Memorandum M1997 – 26 Litigation Involving Government Authorities.

13. Notices

13.1 General

Any notices under this MOU must be given by an Authorised Representative of the Parties.

13.2 Change of address

Each Party must notify the other Party in writing of any changes to notice details specified in MOU Details.

14. Non-binding Memorandum of Understanding

14.1 This MOU is not intended to create legally enforceable rights or obligations for either Party.

14.2 This MOU merely constitutes a statement of the mutual intentions of the Parties with respect to its contents and each Party represents to the other that:

- (a) no reliance will be placed on it;



- (b) it does not constitute an obligation binding either side;
- (c) it does not contain all matter upon which agreement must be reached in order for an agreement to be consummated;
- (d) it creates no rights in favour of either party; and
- (e) for the avoidance of doubt and without limiting the above in any way, this MOU imposes no commitment on any person to proceed with an agreement.

15. Miscellaneous

15.1 Legal costs

Subject to any express provision in this MOU to the contrary, each Party must bear its own legal and other costs and expenses relating directly or indirectly to the preparation of, and performance of its obligations under this MOU.

15.2 Amendment

All amendments to this MOU and all consents, approvals, waivers and agreements made under this MOU must be evidenced in writing.

Signed for and on behalf of SNSW

Name: _____

Signature: _____

Position: _____

Date: _____

Signed for and on behalf of the Council

Name: _____

Signature: _____

Position: _____

Date: _____

ORDINARY MEETING OF THE COUNCIL

May 30, 2018

ITEM 9BROKEN HILL CITY COUNCIL REPORT NO. 95/18

SUBJECT: REVIEW OF SECTION 7.12 DEVELOPER CONTRIBUTIONS PLAN
11/467

Recommendation

1. That Broken Hill City Council Report No. 95/18 dated May 30, 2018, be received.
2. That the draft Section 7.12 Developer Contributions Plan be publicly exhibited for a period of not less than 28 days.
3. That a further report be presented to Council on completion of the public exhibition for Council's consideration and adoption.

Executive Summary:

This report recommends a review of Council's Section 94 A Levy Contributions Plan.

The *Environmental Planning and Assessment Act 1979* (Act), has recently seen many amendments and updates. Section 94A is now section 7.12 of the amended Act. However, the contents of section 7.12 are identical to the former s94A. Any reference to Council's "Section 94A Levy Contributions Plan" is now replaced by "Section 7.12 Developer Contributions Plan".

According to Council's Policy, Council is required to review its Developer Contributions Plan on a regular basis, in this instance every two years. The last review was carried out in June 2016 and the policy was adopted in July 2016. A draft Plan must be on public exhibition for a period of not less than 28 days.

The Developer Contributions Plan is supported by a works schedule which prioritises future capital projects such as the provision, extension or augmentation of public amenities or public services.

Report:

Under provisions of the *Environmental Planning and Assessment Act 1979*, a Section 7.12 Plan allows for Council to impose, as a condition of Development consent, a requirement that an applicant carrying out a development pay a levy determined by Council. In general terms, Council's Section 7.12 Plan applies to non-residential development.

The maximum levy that can be imposed is:

- (Levy cannot be imposed for a development of \$100,000 or less);
- A rate of 0.5% for a development of \$100,001 to \$200,000; and
- A rate of 1% for development which exceeds \$200,000.

A requirement under the *Environmental Planning and Assessment Act 1979* is that contributions must be expended towards capital costs associated with the provision, extension or augmentation of public amenities or public services.

The inclusion of a Works Schedule in the Plan is a requirement of the legislation.

The schedule must show:

- The works proposed to be funded;
- The costs of the facilities identified in the program;
- Their staging (where possible, by reference to dates or thresholds);
- If the funds are to be pooled, the priorities for expenditure.

It is regarded best practice that Council regularly review its Section 7.12 Plan to ensure that funds collected are being collected and expended towards appropriate and required works. The draft Plan should be placed on public exhibition for a period of 28 days. After the completion of the exhibition period, a report will be referred to Council for further consideration and adoption of the Plan.

Following is the proposed Works Schedule.

Schedule 1 Works Schedule

DESCRIPTION	ESTIMATED COST	PRIORITY Low (L) Medium (M) High (H)
Council animal pound	\$250 000	H
Urban roads	\$150 000	H
Urban footpaths	\$60 000	M
Urban street tree planting	\$30 000	M
Urban stormwater additions	\$60 000	M
Urban area parks and gardens	\$60 000	L
Broken Hill Aquatic Centre	\$150 000	L

Priority Timing

- Low Priority up to five years
- Medium Priority two to four years
- High Priority zero to three years

Public facilities for which levies will be sought -

A. Completed works for which contributions will be recouped
Nil

B. Works in progress for which contributions will continue to be levied

Broken Hill Aquatic Centre
Urban parks and gardens
Urban road network
Urban street tree planting
Urban stormwater additions
Urban footpaths

C. New public facilities to be funded through s7.12 levies

Animal Pound

Strategic Direction:

Key Direction:	3 Our Environment
Objective:	3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City
Function:	Built Environment
DP Action:	3.3.1.03 Ensure compliance activities promote public safety and environmental control

Relevant Legislation:

The *Environmental Planning and Assessment Act* 1979 contains provisions relating to this matter, namely Section 7.12.

Financial Implications:

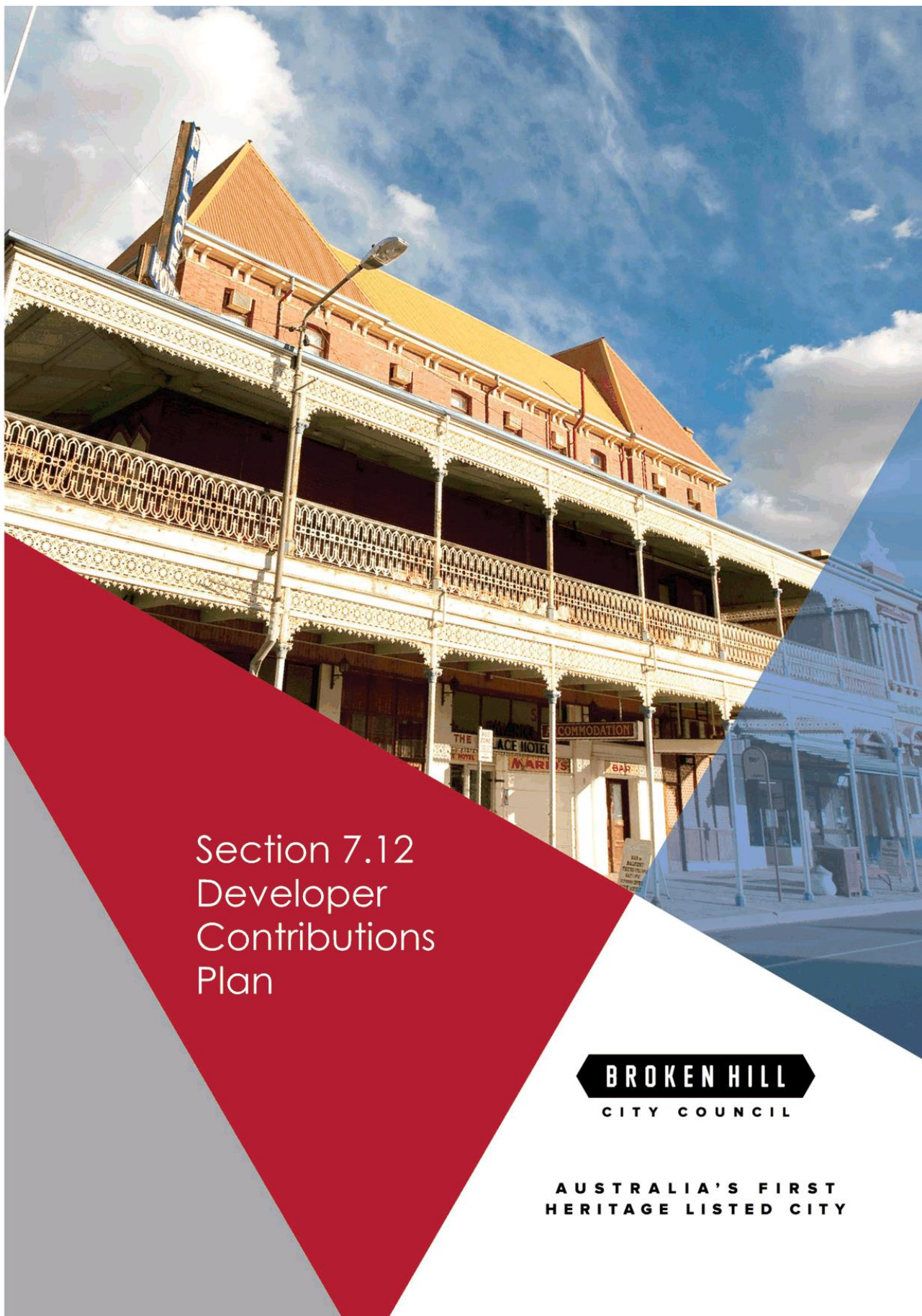
The Works Schedule is required to be updated to allow Council to continue to collect levies that can be allocated towards expenditure on certain required works to public amenities or services.

Attachments

1. [!\[\]\(347ed4a3b9bbcabb6d7ce1e721f52239_img.jpg\)](#) draft Section 7.12 Developer Contributions Plan

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER



Section 7.12
Developer
Contributions
Plan

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL		
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership and Governance	
STRATEGY	4.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation	
FILE REFERENCE No	11/529	TRIM No D16/30799
RESPONSIBLE OFFICER	Manager Building Development and Compliance	
REVIEW DATE	July 2018	
DATE	ACTION	MINUTE No
April 2014	Adopted	44636
July 2016	Adopted	45291
June 2018	Reviewed	
NOTES	Draft Section 7.12 contributions plan prepared for Council's consideration	
ASSOCIATED DOCUMENTS		

Privacy Statement

Adopted July 27, 2016 Minute No. 45291

This Plan was compiled by Broken Hill City Council.

Images were sourced from Council's image library.

Copies of this plan/document can be viewed on-line at www.brokenhill.nsw.gov.au



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PART 1 ADMINISTRATION AND OPERATION

1. What is the name of this plan?

This Plan is called *Broken Hill City Council Section 7.12 Developer Contributions Plan*, formerly known as Section 7.12 Developer Contributions Plan.

2. When does this plan commence?

This Plan commences on the date public notice of the Council's approval of this Plan is given in a newspaper circulating in the Council's area.

3. Purposes of this plan

The purposes of this Plan are:

- to authorise the Council to impose, as a condition of development consent, a requirement that the applicant pay to the Council a levy determined in accordance with this Plan,
- to require a certifying authority (the Council or an accredited certifier) to impose, as a condition of issuing a complying development certificate, a requirement that the applicant pay to the Council a levy determined in accordance with this Plan, and
- to govern the application of money paid to the Council under a condition authorised by this Plan.

4. What does Section 7.12 of the *Environmental Planning and Assessment Act 1979 (Act)* provide?

Section 7.12 of the Act provides as follows:

7.12 Fixed development consent levies

1. A consent authority may impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.
2. A consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11.
- 2A A consent authority cannot impose a condition under this section in relation to development on land within a special contributions area without the approval of:
 - a. the Minister, or
 - b. a development corporation designated by the Minister to give approvals under this subsection.
3. Money required to be paid by a condition imposed under this section is to be applied towards the provision, extension or augmentation of public amenities or public services (or towards recouping the cost of their provision, extension or augmentation). The application of the money is subject to any relevant provisions of the contributions plan.
4. A condition imposed under this section is not invalid by reason only that there is no connection between the development, the subject of the development consent and the object of expenditure of any money required to be paid by the condition.

5. Land to which this Plan applies

This Plan applies to all land within the Broken Hill City Council local government area.

6. Development to which this Plan applies

This Plan applies to development on land to which this Plan applies that requires development consent or a complying development certificate under the Act except:

1. development, other than the subdivision of land, where a condition under section 7.11 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out and the purpose for which that condition was imposed is a purpose towards which a levy under this Plan may be applied, or
2. development involving alterations and additions to, or the rebuilding of, a building used for residential purposes or a building that is used for a purpose that is ancillary or incidental to such a purpose, unless the development involves an enlargement, expansion or intensification of the use of the building or the land on which the building is, or is proposed to be, situated.

7. Council may require payment of the levy as a condition of development consent

Subject to the Act and to any direction of the Minister under section 7.17 of the Act which is in force from time to time, this Plan authorises the Council to grant consent to development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development

If a Ministerial direction under section 7.17 is in force, this Plan authorises the Council to grant consent to development subject to a condition which is in accordance with that direction.

Any Ministerial direction under section 7.17 of the Act which has been made and is in force from time to time is included in the Attachment to this Plan.

8. Certifying authority must require payment of the levy as a condition of issuing a complying development certificate

Subject to the Act and to any direction of the Minister under section 7.17 of the Act which is in force from time to time, this Plan requires a certifying authority (the Council or an accredited certifier) to issue a complying development certificate in respect of development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development.

If a Ministerial direction under section 7.17 is in force, this Plan authorises the certifying authority to issue a complying development certificate subject to a condition which is in accordance with that direction.

Any Ministerial direction under section 7.17 of the Act which has been made and is in force from time to time is included in the Attachment to this Plan.

9. How is the proposed cost of carrying out development determined?

Clause 25J of the Regulation sets out how the proposed cost of carrying out development is to be determined. That clause provides as follows:

25J Section 7.12 levy—determination of proposed cost of development

1. *The proposed cost of carrying out development is to be determined by the consent authority, for the purpose of a section 7.12 levy, by adding up all the costs and expenses that have been or are to be incurred by the applicant in carrying out the development, including the following:*
 - a. *if the development involves the erection of a building, or the carrying out of engineering or construction work—the costs of or incidental to erecting the building,*

- or carrying out the work, including the costs (if any) of and incidental to demolition, excavation and site preparation, decontamination or remediation,
- b. if the development involves a change of use of land—the costs of or incidental to doing anything necessary to enable the use of the land to be changed,
 - c. if the development involves the subdivision of land—the costs of or incidental to preparing, executing and registering the plan of subdivision and any related covenants, easements or other rights.
2. For the purpose of determining the proposed cost of carrying out development, a consent authority may have regard to an estimate of the proposed cost of carrying out the development prepared by a person, or a person of a class, approved by the consent authority to provide such estimates.
3. The following costs and expenses are not to be included in any estimate or determination of the proposed cost of carrying out development:
- a. the cost of the land on which the development is to be carried out,
 - b. the costs of any repairs to any building or works on the land that are to be retained in connection with the development,
 - c. the costs associated with marketing or financing the development (including interest on any loans),
 - d. the costs associated with legal work carried out or to be carried out in connection with the development,
 - e. project management costs associated with the development,
 - f. the cost of building insurance in respect of the development,
 - g. the costs of fittings and furnishings, including any refitting or refurbishing, associated with the development (except where the development involves an enlargement, expansion or intensification of a current use of land),
 - h. the costs of commercial stock inventory,
 - i. any taxes, levies or charges (other than GST) paid or payable in connection with the development by or under any law.

10. How is the proposed cost of carrying out development indexed?

Pursuant to clause 25J(4) of the Regulation, the proposed cost of carrying out development is to be indexed to reflect quarterly variations in the Consumer Price Index All Group Index Number for Sydney between the date the proposed cost was determined by the Council and the date the levy is required to be paid.

The formula governing indexation of the proposed cost of carrying out development is as follows:

$$\text{IDC} = \text{ODC} \times \text{CP2/CP1}$$

where:

IDC = the indexed development cost

ODC = the original development cost determined by the Council

CP2 = is the Consumer Price Index, All Groups, Sydney as published by the ABS in respect of the quarter ending immediately prior to the date of payment.

CP1 = is the Consumer Price Index, All Groups, Sydney as published by the ABS in respect of the quarter ending immediately prior to the date of imposition of the condition.

11. Cost estimate reports must accompany a development application or application for a complying development certificate

A development application or an application for a complying development certificate is to be accompanied by a report, prepared at the applicant's cost in accordance with this clause, setting out an estimate of the proposed cost of carrying out the development for the purposes of clause 25J of the Regulation.

The following types of report are required:

- where the estimate of the proposed cost of carrying out the development is less than \$500,000 - a cost summary report in accordance with Schedule 2;
- where the estimate of the proposed cost of carrying out the development is \$500,000 or more - a detailed cost report in accordance with Schedule 3.

12. Who may provide a report for the purposes of clause 11 of this Plan?

For the purpose of clause 25J(2) of the Regulation, the following persons are approved by the Council to provide an estimate of the proposed cost of carrying out development in the following circumstances:

- where the estimate of the proposed development cost is less than \$500,000 - a person who, in the opinion of the Council, is suitably qualified to provide a cost summary report; alternatively Council will accept the use of published current building cost indices on a square metre basis by recognised organisations.
- where the estimate of the proposed development cost is \$500,000 or more - a quantity surveyor who is a registered member of the Australian Institute of Quantity Surveyors.

The Council may, at the applicant's cost, engage a person referred to in this clause to review a report submitted by an applicant in accordance with clause 11.

13. How will the Council apply money obtained from the levy?

Money paid to the Council under a condition authorised by this Plan is to be applied by the Council towards meeting the cost of one or more of the public facilities that will be or have been provided within the area as listed in Schedule 1.

14. Are there priorities for the expenditure of money obtained from levies authorised by this Plan?

Subject to section 7.3 of the Act and clause 16 of this Plan, the public facilities listed in Schedule 1 are to be provided in accordance with the staging set out in that Schedule

15. Pooling of levies

This Plan authorises money paid under this Division (other than Subdivision 4) for different purposes in accordance with the conditions of development consents may be pooled and applied progressively for those purposes, subject to the requirements of any relevant contributions plan or ministerial direction under this Division (other than Subdivision 4).

16. Obligation of certifying authorities

Pursuant to clause 146 of the Regulation, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it is satisfied of compliance with any condition requiring the payment of a levy before work is carried out in accordance with the consent.

The certifying authority must cause the applicant's receipt for payment of the levy to be provided to the Council at the same time as the other documents required to be provided under clause 142(2) of the Regulation.

17. When is the levy payable?

A levy required to be paid by a condition authorised by this Plan must be paid to the Council at the time specified in the condition. If no time is specified, the levy must be paid prior to the first certificate issued in respect of the development under Part 6 of the Act.

18. What is Council's policy on the deferred or periodic payment of levies?

The Council does not allow deferred or periodic payment of levies authorised by this Plan.

19. Are there alternatives to payment of the levy?

If an applicant for development consent seeks to make a contribution towards the provision of public facilities to meet development other than by payment of a levy or development contributions, the applicant may adopt one of the following procedures.

Offer made to the Council as part of a development application

If an applicant does not wish to pay a levy in connection with the carrying out of development, the applicant may include in the relevant development application an offer to carry out works or provide a material public benefit towards which the levy is to be applied.

The Council will consider the offer as part of its assessment of the development application. If the Council agrees to the arrangement and grants consent to the application, it will substitute a condition of consent under section 4.17 of the Act requiring the works to be carried out or the material public benefit to be provided for a condition requiring payment of a levy under section 7.12. If the Council does not agree to the alternative arrangement, it may grant consent subject to a condition authorised by this Plan requiring payment of a levy.

In assessing the applicant's offer, the Council will have regard to any relevant requirements of the current Practice Note issued by the NSW Government in the *Revised Development Contributions Manual* (DIPNR 2005) and such other matters as the Council considers relevant in the circumstances of the case.

Offer made to Council following the grant of development consent requiring payment of a levy

If development consent has been granted to the carrying out of development subject to a condition authorised by this Plan to pay a levy, the applicant must comply with the condition unless it is modified under section 4.55 of the Act.

If the applicant does not wish to pay the levy, the applicant may make an application to the Council under section 4.55 of the Act to modify the consent by substituting for the condition requiring payment of the levy a condition requiring the carrying out of works or the provision of a material public benefit towards the public purpose to which the levy was to be applied.

If the Council approves the application, the applicant will be bound by the substituted condition. If the Council does not approve the application, the applicant will remain bound by the condition authorised by this Plan requiring payment of the levy.

Offer to enter into a voluntary planning agreement

If an applicant does not wish to pay a levy or development contributions in connection with the carrying out of development, the applicant may offer to enter into a voluntary planning agreement with the Council under section 7.4 of the Act in connection with the making of a development application.

Under the planning agreement, the applicant may offer to pay money, dedicate land, carry out works, or provide other material public benefits for public purposes. Those purposes need not relate to the impacts of the applicant's development nor to the items listed in Schedule 1.

The applicant's provision under a planning agreement may be additional to or instead of paying a levy in accordance with a condition of development consent authorised by this Plan. This will be a matter for negotiation with the Council.

The offer to enter into the planning agreement together with a copy of the draft agreement should accompany the relevant development application.

The Council will publicly notify the draft planning agreement and an explanatory note relating to the draft agreement along with the development application and will consider the agreement as part of its assessment of that application.

If the Council agrees to enter into the planning agreement, it may impose a condition of development consent under section 7.7(3) of the Act requiring the agreement to be entered into and performed. If the Council does not agree to enter into the planning agreement, it may grant consent subject to a condition authorised by this Plan requiring the payment of a levy.

20. What definitions apply?

In this Plan unless the context or subject matter otherwise indicates or requires:

ABS means the Australian Bureau of Statistics,

Act means the *Environmental Planning and Assessment Act 1979*,

Council means Broken Hill City Council,

Development Contributions means a development contribution required to be paid by a condition of development consent imposed pursuant to section 7.11 of the Act,

Levy means a levy under section 7.12 of the Act authorised by this Plan,

Minister means the Minister administering the Act,

Public Facility means a public amenity or public service,

Regulation means the *Environmental Planning and Assessment Regulation 2000*,

Building Cost Indices means indices published by recognised organisations and includes but is not limited to "Rawlinsons", "Cordells" and "Australian Institute of Building Surveyors".

21. Exemptions

A levy authorised by this plan is not applicable in the following circumstances:

- Alterations and Additions to an existing dwelling
- A new dwelling that replaces an existing dwelling that has been demolished within 2 years of making application for a construction certificate



PART 2 EXPECTED TYPES OF DEVELOPMENT IN THE COUNCIL'S AREA AND THE DEMAND FOR PUBLIC FACILITIES TO BE FUNDED BY THE LEVY

LGA Snapshot

The Far West Region covers the very western and northern sections of NSW and is bordered by the states of Queensland and South Australia. The region comprises the Local Government Areas (LGA's) of Broken Hill City and Central Darling Shire, along with the Unincorporated section of NSW.

Broken Hill, located 1,160km west of Sydney, is the regional centre accounting for 86% of the population and the majority of administrative, commercial and community services.

The region was first explored in the 1820s and settled in the 1840s. Broken Hill was founded in 1883 when silver and lead deposits were discovered. The region was quickly identified as having one of the largest and richest deposits in the world. Broken Hill Proprietary Company (BHP) was formed in the area to mine the deposits though ceased work in the region in 1940. Since the 1970s, Broken Hill has experienced a downturn following mine closures, resulting in the population declining to 20,000 persons.

The climate of the Far West Region has played a central role in its historical growth and development, and most importantly, its suitability for certain types of agriculture. Broken Hill records a relatively hotter and drier climate than the rest of Australia. Minimum daily temperatures average as low as 5 degrees Celsius in winter with maximums of over 30 degrees Celsius in summer. On average, the area records 253.3mm of rainfall each year.

In 2006, Broken Hill recorded an estimated population of 20,223 persons.

Between 1991 and 2006, the population of the Far West Region declined on a consistent basis with negative growth recorded in each and every year, due mainly to negative net migration of residents out of the region (see Figure 2.2). However, after periods of large population decreases, the rate of population decline has reduced over the past 7-8 years.

The upsurge in the mining industry and a strong birth rate is expected to result in further stabilisation and potential increases to population over the next 5-10 years.

In terms of official population projections, the ABS and NSW Department of

Infrastructure, Planning and Natural Resources both project the Broken Hill and Central Darling populations will decline at an average rate of approximately 1.2% over the next 10 years, reducing the region's population toward 20,000 persons. This is despite the many projects planned for the region and the likely employment and population impacts.

The Far West Region has experienced a number of major changes in the last 30 years that have impacted the demographic characteristics of the population, including:

- A very significant decline in the population from a peak of 35,000 in the 1970s;
- The indigenous population increased by more than 40% between 1991 and 2001;
- The population is considerably older than it was in 1971;
- Family and household sizes have become smaller;
- There is less full-time employment and more part-time employment;
- Females have a higher labour force participation now than in 1971;
- Traditional industries such as mining and manufacturing employ less people; and
- Individual and household incomes are generally lower than they were in 1971.

Broken Hill's economic performance has traditionally been closely tied to the mining/resources sector. However, the decline of this industry over the past 30 years has increased the focus on other economic sectors, including tourism. In recent times, the region has recorded positive tourism demand relative to state and national benchmarks.

The expected types of development are but not limited to:

- Residential Flat Buildings
- Mixed use development
- Dual Occupancies
- Subdivisions
- Detached dwellings
- Alterations and additions
- Minor structures e.g. pergolas, garages
- Domestic swimming pools
- Commercial development (retail, office, cafes/restaurants)
- Industrial development
- Change of use
- Signage
- Aged housing
- Road transport/roadhouse facility

Council is committed to promoting sustainability across all areas of the community. Council defines this as delivering, social, cultural and environmental systems that operate in harmony for the benefit and wellbeing of all residents. The objective is to enable residents to enjoy a good quality of life in an active and vibrant community. Council's role in the provision of community and recreation facilities and civil infrastructure all contribute to the collective and individual wellbeing. Council aims to provide access and equity to all services and facilities for all members of the community.

The section 7.12 levy will enable Council to provide high quality and diverse public facilities to meet the expectations of the existing and new residents of the Broken Hill City Council area.

The additional public facilities to be provided to meet the expected future development are set out in Schedule 1.



SCHEDULE 1

WORKS SCHEDULE

DESCRIPTION	ESTIMATED COST	PRIORITY Low (L) Medium (M) High (H)
Council animal pound	\$250 000	H
Urban roads	\$150 000	H
Urban footpaths	\$60 000	M
Urban street tree planting	\$30 000	M
Urban stormwater additions	\$60 000	M
Urban area parks and gardens	\$60 000	L
Broken Hill Aquatic Centre	\$150 000	L

Priority Timing

Low Priority up to five years

Medium Priority two to four years

High Priority Zero to three years

Public facilities for which levies will be sought

A. Completed works for which contributions will be recouped

Nil

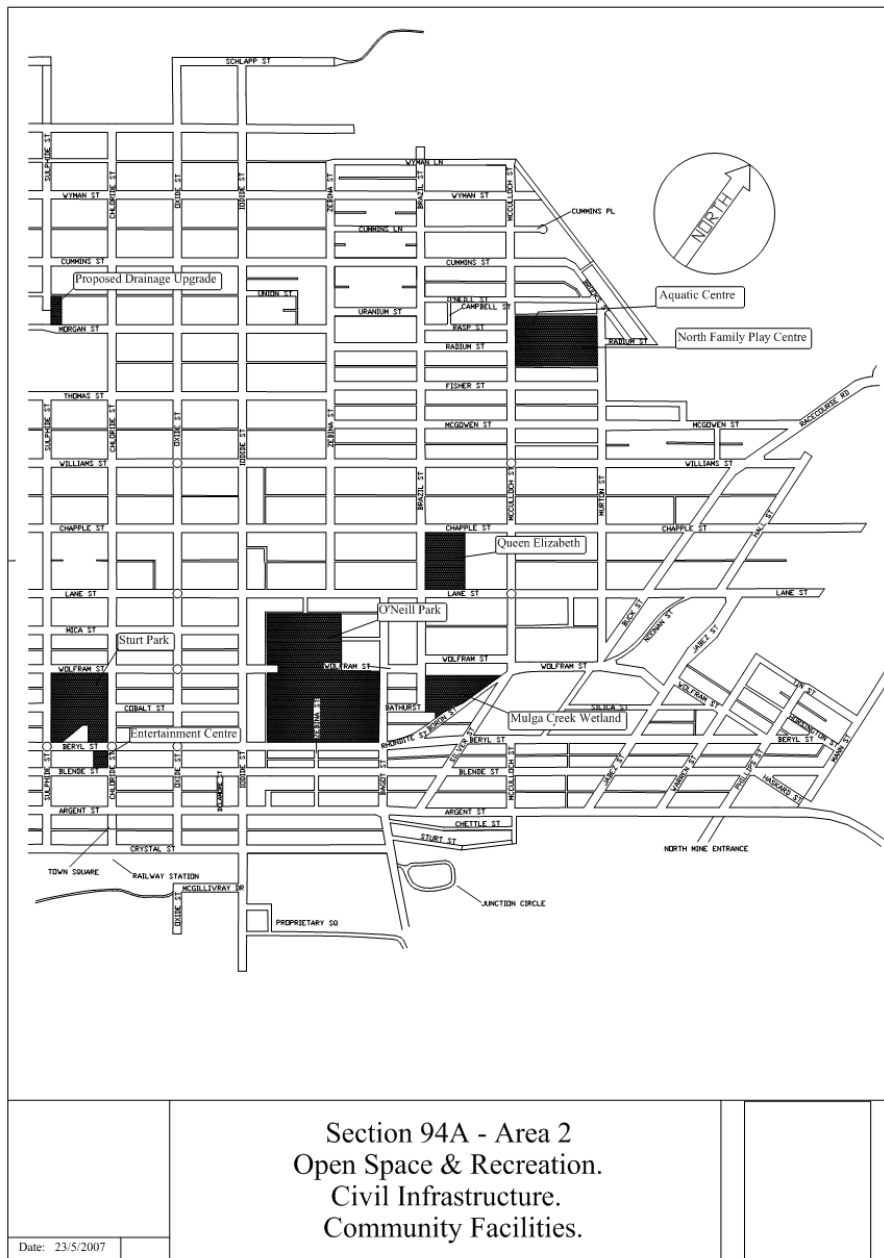
B. Works in progress for which contributions will continue to be levied

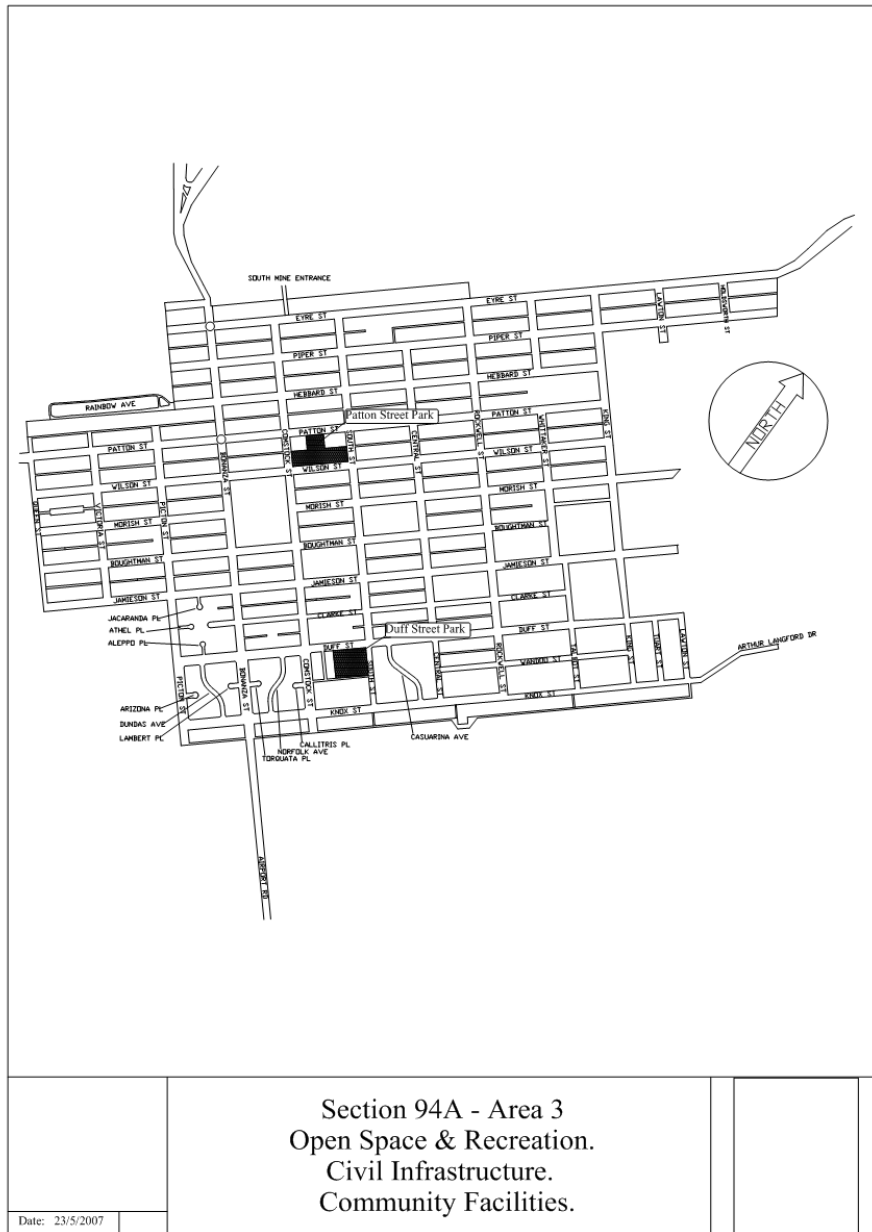
- Broken Hill Aquatic Centre
- Urban parks and gardens
- Urban road network
- Urban street tree planting
- Urban stormwater additions
- Urban footpaths

C. New public facilities to be funded through S7.12 levies

Animal Pound









SCHEDULE 2

(CLAUSE 12)

Cost Summary Report*

(Development Cost no greater than \$500, 000)

DEVELOPMENT APPLICATION NUMBER:

COMPLYING DEVELOPMENT APPLICATION NUMBER:

CONSTRUCTION CERTIFICATE NUMBER:

DATE:

APPLICANT'S NAME:

APPLICANT'S ADDRESS:

DEVELOPMENT NAME:

DEVELOPMENT ADDRESS:

ANALYSIS OF DEVELOPMENT COSTS:

Demolition and alterations	\$	Hydraulic Services	\$
Structure	\$	Mechanical Services	\$
External walls, windows and doors	\$	Fire Services	\$
Internal walls, screens and doors	\$	Lift Services	\$
Wall finishes	\$	External works	\$
Floor finishes	\$	External services	\$
Ceiling finishes	\$	Other related work	\$
Fittings and equipment	\$	Sub-total	\$

Sub-total above carried forward	\$
Preliminaries and margin	\$
Sub-total	\$
Consultant Fees	\$
Other related development costs	\$
Sub-total	\$
Goods and Services Tax	\$
Total Development Costs	\$

I certify that I have:

- Inspected the plans and the subject of the application for development consent or construction certificate.
- Calculated the development costs in accordance with the definition of development costs in clause 25J of the *Environmental Planning and Assessment regulation 2000 at current prices.*
- *Included GST in the calculation of development costs*

Signed:

Name:

Position and Qualifications:

Date:

*Acknowledgment of City of Sydney for use of the Cost Summary Report



SCHEDULE 3

(CLAUSE 12)

Detailed Cost Report*

Registered* Quantity Surveyor's Detailed Cost Report

(Development cost in excess of \$5000,000)

*A member of the Australian Institute of Quantity Surveyors

DEVELOPMENT APPLICATION NUMBER:

COMPLYING DEVELOPMENT APPLICATION NUMBER:

CONSTRUCTION CERTIFICATE NUMBER:

DATE:

APPLICANT'S NAME:

APPLICANT'S ADDRESS:

DEVELOPMENT NAME:

DEVELOPMENT ADDRESS:

DEVELOPMENT DETAILS:

Gross Floor Area - Commercial		Gross Floor Area – Other	
Gross Floor Area – Residential		Total Gross Floor Area	
Gross Floor Area – Retail		Total Site Area	
Gross Floor Area – Car Parking		Total Car Parking Spaces	
Total Development Cost	\$		
Total Construction Cost	\$		
Total GST	\$		

ESTIMATE DETAILS:

Professional Fees	\$	Excavation	\$
% of Development Cost	%	Cost per square metre of site area	\$ /m2
% of Construction Cost	%	Car Park	\$
Demolition and Site Preparation	\$	Cost per square metre of site area	\$ /m2
Construction – Commercial	\$	Fit out - Commercial	
Cost per square metre of site area	\$ /m2	Cost per square Metre of commercial area	\$ /m2
Construction – Residential		Fit out – Residential	
Cost per square metre of residential area	\$ /m2	Cost per square metre of residential area	\$ /m2
Construction – Retail		Fit out – retail	
Cost per square metre of retail area	\$ /m2	Cost per square metre of retail area	\$ /m2

I certify that I have:

- Inspected the plans the subject of the application for development consent or construction certificate.
- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management manuals for the Australian Institute of Quantity Surveyors.
- Calculated the development cost in accordance with the definition of development costs in the Broken Hill City Council Section 7.12 Developer Contribution Plan.
- Included GST in the calculation of development costs.
- Measured gross floor areas in accordance with the method of Measurement of Building Area in the AIQS Cost Management Manual Volume1, Appendix A2.

Signed:

Name:

Position and Qualifications:

Date:

- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management manuals from the Australian Institute of Quantity Surveyors.
- Calculated the development costs in accordance with the definition of development costs in the Broken Hill City Council Section 7.12 Developer Contribution Plan.
- Included GST in the calculation of development cost.
- Measured gross floor areas in accordance with the Method of Measurement of Building Area in the AIQS Cost Management Manual Volume 1, Appendix A2.

Signed: _____

Name: _____

Position and Qualifications: _____

Date: _____

ATTACHMENT

Environmental Planning and Assessment Act 1979

DIRECTION UNDER SECTION 94E

I, the Minister for Planning, under section 94E of the *Environmental Planning and Assessment Act 1979* ("the Act"), direct consent authorities that:

1. The maximum percentage of the levy for development under section 94A of the Act, having a proposed cost within the range specified in the Table to Schedule A, is to be calculated in accordance with that Table.
2. Despite subclause (1), a levy under section 94A of the Act cannot be imposed on development:
 - a. for the purpose of disabled access,
 - b. for the sole purpose of affordable housing,
 - c. for the purpose of reducing the consumption of mains-supplied potable water, or reducing the energy consumption of a building,
 - d. for the sole purpose of the adaptive reuse of an item of environmental heritage, or
 - e. other than the subdivision of land, where a condition under section 94 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out.

In this direction words and expressions used have the same meaning as they have in the Act. The term "item" and "environmental heritage" have the same meaning as in the *Heritage Act 1977*.

This direction does not apply to development applications and applications for complying development certificates finally determined before 1 December 2006.

FRANK SARTOR, M.P.,
Minister for Planning,
Sydney.

SCHEDULE A

Proposed cost of the development	Maximum percentage of the levy
Up to \$100,000	Nil
\$100,001 - \$200,000	0.5 percent
More than \$200,000	1.0 percent

ORDINARY MEETING OF THE COUNCIL

June 5, 2018

ITEM 10

BROKEN HILL CITY COUNCIL REPORT NO. 96/18

SUBJECT: COMMENCEMENT OF CROWN LAND MANAGEMENT ACT 2016
11/171

Recommendation

1. That Broken Hill City Council Report No. 96/18 dated June 5, 2018, be received and noted.

Executive Summary:

The Minister for Lands and Forestry, the Hon. Paul Toole MP announced on the 1st June 2018 that the *Crown Land Management Act 2016* (CLM Act) will commence on 1 July 2018.

It is unclear at this time what the ongoing resourcing implication to Council might be.

Report:

The Office of Local Government (OLG) partnered with the Department of Industry (DOI) – Crown Land to ensure councils are prepared for the commencement of the *Crown Land Management Act 2016* (CLM Act), in 2018.

The CLM Act will introduce changes to the way Crown reserves are managed by councils. It is crucial that councils understand these changes and are ready for the transition.

Currently, Councils manage reserves under Crown Lands legislation, and manage Council owned public land under the *Local Government Act 1993* (LG Act). From the 1st July 2018, Councils will manage Crown Reserves under the LG Act. Ownership of this land will remain with the State with the Minister for Lands and Forestry retaining certain oversight functions. Council managed Crown Reserves will generally be classified as Community Land and categorised under the LG Act.

OLG is leading the development of guidance materials and training programs to support councils through the transition, which will roll out in 2018.

What does this mean for Council?

Council will manage Crown reserves as public land under the LG Act with the Minister for Lands and Forestry retaining certain oversight functions.

The majority of Council managed Crown reserves will be classified as community land, meaning that council will be required to have plans of management (PoMs) under the LG Act for most Crown reserves Council manages.

In order to make implementation as straightforward as possible:

- the requirement to have PoMs will be phased in over three years from the time the CLM Act commences
- council can amend existing PoMs so that they apply to Crown reserves, where this is appropriate given the use of the Crown reserve
- where new PoMs are required, Council will be able to follow a simplified process (for example, councils will not be required to hold public hearings for the first PoM)
- financial assistance, administered by OLG, will be available to help with the costs of preparing PoMs. It is envisaged that funding will become available from August 2018. The NSW Government has allocated \$7 million in funding to support councils prepare PoMs for Crown land.

In the short-term council should begin considering categorisation of the Crown reserves and identify where leases and licences apply to the reserves, to inform the PoM planning process.

Native title - An important change in the new legislation is the requirement for council Crown Land Managers to employ or engage trained native title managers who will be responsible for providing advice on certain dealings for land that may be affected by native title.

Department of Industry (DOI) - Crown Land has commenced delivering Native Title Manager training to councils with further training planned in 2018. One council staff member received Native Title Manager training during May 2018.

Public Reserves Management Fund - The Public Reserves Management Fund will be known as the Crown Reserves Improvement Fund. Council will continue to be eligible to apply for grants from the Crown Reserves Improvement Fund to support the management of Crown reserves.

Land Negotiation Program - The CLM Act includes provisions for the transfer of specified local lands to councils under the Land Negotiation Program which will be rolled out by DOI – Crown Land. All transfers of local land to local councils will be voluntary and there will be no forced transfers.

Crown land that is identified as State land, being land that is of significance to all the peoples of NSW, will not be available for transfer under this program. The negotiation process will be run in partnership with both local councils and Aboriginal Land Councils.

New transitional arrangements announced

The Government is providing an additional 12-month transition period for councils and corporate entities managing Crown reserves. This recognises that these organisations may need additional time to make the necessary operational changes, such as updating financial, banking, tax and insurance details associated with their reserve trusts.

The existing reserve trust structure will therefore be kept in place until 1 July 2019. The transition period only applies to the reserve trust layer for council and corporate entities. The transition period does not delay the requirement to comply with all other provisions of the CLM Act, which will commence on 1 July 2018.

To assist with monitoring and implementing the new framework for the management of Crown lands, the first Crown Land Commissioner (the Commissioner) will be appointed under the CLM Act. The Commissioner will play a key role in maintaining transparency and open communication regarding the management of Crown land.

Once appointed, the Commissioner will work with the Government and stakeholders, providing independent advice to support the successful implementation and transition to the CLM Act.

Strategic Direction:

Key Direction: Our community
Objective: 1.4 Our built environment supports our quality of life
Function: Open spaces
DP Action: 1.4.1.07 – Provide accessible parks and open spaces

Relevant Legislation:

Local Government act 1993

Crown Land management Act 2016

Financial Implications:

Approximately 60 Crown Reserves will be managed by Council in addition to all the land currently managed by Council. Legislative changes brought about by the CLM Act will require additional Council resources which may require additional staff in the future.

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 11BROKEN HILL CITY COUNCIL REPORT NO. 97/18SUBJECT: ACTION LIST REPORT 11/21**Recommendation**

1. That Broken Hill City Council Report No. 97/18 dated June 13, 2018, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action Lists attached to this report cover decisions at Ordinary and Extraordinary Council Meetings are for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.2 – Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [!\[\]\(bce299b8ed8948b1cd2d7ed9ab94fba3_img.jpg\)](#) Action List
2. [!\[\]\(431198fd4c61faec9bd6bfaff4a66f22_img.jpg\)](#) Action List - Extraordinary Meeting

JAMES RONCON
GENERAL MANAGER

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 246/16 - DATED NOVEMBER 23, 2016 - SUBDIVISION AND SALE OF LAND LOT 1 DP 1140550 - CONFIDENTIAL 11/338</p> <p>(General Manager's Note: This report considers Subdivision and Sale of Land and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 246/16 dated November 23, 2016, be received. 2. That Broken Hill City Council subdivide the land at 173 Murton Street (Lot 1 DP 1140550) and prepare sale of land contracts to the affected parties. 3. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council. <p><i>16 Nov 2017 - 8:49 AM - Jay Nankivell</i> Negotiations occurring between all party's solicitors in finalising the subdivision plan.</p> <p><i>19 Sep 2017 - 1:37 PM - Jay Nankivell</i> The third owner is uncontactable. A new survey is being completed, to undertake this subdivision without the third owner being involved.</p> <p><i>16 Jun 2017 - 2:23 PM - Leisa Bartlett</i> Council's solicitor is waiting for advice from purchasers solicitor.</p> <p><i>17 Mar 2017 - 3:48 PM - Leisa Bartlett</i> solicitors are finalising contracts.</p> <p><i>06 Dec 2016 - 4:59 PM - Jay Nankivell</i> Solicitor and surveyor engaged to prepare subdivision and contracts for sale of land.</p>		
Ordinary Meeting of the Council 26 July 2017	False	Confidential Matters
<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 135/17 - DATED JULY 06, 2017 - OPTUS ALTERNATIVE LEASE PROPOSAL - 334 MCCULLOCH STREET - CONFIDENTIAL 11/467</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 135/17 dated July 6, 2017, be received. 2. That Council resolution minute no 45303 dated 29 June 2016 be rescinded in favour of the following: 3. That Council lease part of Lot 22 in DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions: <ol style="list-style-type: none"> a) That 2 (two) outdoor equipment cabinets and associated infrastructure be installed on the land in lieu of an equipment shelter or shed; b) That all fencing materials, colour and design match and align with the fencing used for the Telstra compound; c) That the lessee (Optus) be responsible for a compiled plan of the premises for lease purposes drafted by a surveyor; d) That the lease be 4 x 5 year leases. Term 1 to commence on the date of execution of lease agreement and expires on 31/1/2020, term 2 to commence on 1/2/2020 to 31/1/2025, term 3 to commence on 1/2/2025 to 31/1/2030 and term 4 to commence on 1/2/2030 until 31/1/2035; 		

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ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>e) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan drawing and other fees associated with the preparation of this lease agreement.</p> <p>f) That the annual rent be set at \$6000 per annum and to be adjusted annually in accordance with the NSW Consumer Price Index.</p> <p>g) That documents required to be sealed be executed by the General Manager and Mayor under Council's Seal.</p>		
<p>RESOLUTION</p> <p>Minute No. 45599</p> <p>Councillor M. Browne moved)</p> <p>Councillor T. Kennedy seconded)</p>		
		That the recommendation of item 21 be adopted.
		CARRIED
<p>16 May 2018 - 9:40 AM - Leisa Bartlett</p> <p>MPDC advised - still liaising with Optus legal team.</p> <p>15 Mar 2018 - 9:43 AM - Leisa Bartlett</p> <p>MPD&C advised: Draft lease prepared and is with Optus for their review.</p> <p>13 Nov 2017 - 12:36 PM - Francois VanDerBerg</p> <p>Applicant provided Council with a draft lease agreement. Draft lease has been forwarded to Council's solicitors for advice.</p> <p>19 Sep 2017 - 9:16 AM - Francois VanDerBerg</p> <p>In progress, currently liaising with applicant's legal team</p>		
Ordinary Meeting of the Council 26 July 2017	False	Reports
<p>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 125/17 - DATED JUNE 27, 2017 - PROPOSED COMPULSORY ACQUISITION OF CROWN LAND AND PART OF WILLYAMA COMMON FOR EXTENSION TO BROKEN HILL LANDFILL FACILITY</p> <p>11/63</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 125/17 dated June 27, 2017, be received. 2. That Council resolution minute no. 42491 dated 29 September 2010 be rescinded. 3. That the Willyama Common Trust raise no objection to the proposed acquisition of part of Willyama Common Reserve No. 2421, Lot 7300 in DP 1179131, under the terms of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill. 4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i>. 5. That the land concerned once acquired be classified as operational land. 6. That documents required to be sealed by the Willyama Common Trust be executed by the General Manager and Mayor under Council's Seal in the absence of a Trust Seal. 		
<p>RESOLUTION</p> <p>Minute No. 45588</p> <p>Councillor R. Page moved)</p> <p>Councillor B. Licul seconded)</p>		
		That the recommendation of item 9 be adopted.
		CARRIED

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>16 May 2018 - 9:40 AM - Leisa Bartlett</p> <p>MPDC - advised still in progress. New acquisition plans being drawn up.</p> <p>15 Mar 2018 - 9:44 AM - Leisa Bartlett</p> <p>MPD&C advised: Council acquired extension of time to finalise compulsory acquisition. New acquisition plan is currently being prepared by Council's Land Surveyor.</p> <p>19 Sep 2017 - 9:15 AM - Francois VanDerBerg</p> <p>In progress, currently acquiring statements relating to Native Title</p>		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - <u>CONFIDENTIAL</u> 12/180</p> <p>(General Manager's Note: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p>RESOLUTION</p> <p>Minute No. 45655</p> <p>Councillor C. Adams moved)</p> <p>Councillor J. Nolan seconded)</p>		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received. 2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area. 3. That the licence agreement be for a period of 20 years. 4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance. 5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount. 6. That all other standard licence agreement terms apply. 7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement. 8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council. 9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park. 		
CARRIED		

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT						
<p>16 May 2018 - 1:33 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Mar 2018 - 3:40 PM - Leisa Bartlett</p> <p>SOTA advised that they are happy to proceed but are waiting for the Education Dept approval first.</p> <p>15 Feb 2018 - 10:27 AM - Leisa Bartlett</p> <p>Email reminder send to SOTA 15/2/18.</p> <p>02 Nov 2017 - 4:18 PM - Leisa Bartlett</p> <p>Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&C Committee.</p>								
Ordinary Meeting of the Council 25 October 2017	False	Reports from Delegates						
<p><u>ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION</u> 11/426</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Reports from Delegates No. 4/17 dated October 23, 2017, be received. 2. That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes. 3. That the regional representative of the Commonwealth Environmental Water Holder based in Mildura be invited to visit Broken Hill. <p>RESOLUTION</p> <p>Minute No. 45663</p> <table border="0"> <tr> <td>Councillor M. Browne moved</td> <td>)</td> <td>That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.</td> </tr> <tr> <td>Councillor J. Nolan seconded</td> <td>)</td> <td></td> </tr> </table> <p>That the recommendation of item 2 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p>16 May 2018 - 12:31 PM - Leisa Bartlett</p> <p>ESO advised: Mildura City Council is organising the meeting, no news yet as to when the meeting will be held.</p> <p>16 Feb 2018 - 12:03 PM - Leisa Bartlett</p> <p>Still trying to schedule dates when the 3 are available. Waiting for Wentworth to advise date.</p> <p>17 Nov 2017 - 11:16 AM - Leisa Bartlett</p> <p>Executive Support Officer to seek advice from Mayor regarding setting up a meeting with Central Darling Shire and inviting the Commonwealth Environmental Water Holder based in Mildura to visit Broken Hill.</p>			Councillor M. Browne moved)	That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.	Councillor J. Nolan seconded)	
Councillor M. Browne moved)	That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.						
Councillor J. Nolan seconded)							
Ordinary Meeting of the Council 28 February 2018	False	Reports						
<p><u>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 10/18 - DATED FEBRUARY 20, 2018 - UPDATE ON RELOCATION OF CITY LIBRARY</u> 16/24</p> <p>RESOLUTION</p> <p>Minute No. 45747</p> <table border="0"> <tr> <td>Councillor J. Nolan moved</td> <td>)</td> <td>1. That Broken Hill City Council Report No. 10/18 dated February 20, 2018, be received.</td> </tr> <tr> <td>Councillor C. Adams seconded</td> <td>)</td> <td>2. That the results of the Broken Hill Charles Rasp Memorial Library community consultation be noted.</td> </tr> </table>			Councillor J. Nolan moved)	1. That Broken Hill City Council Report No. 10/18 dated February 20, 2018, be received.	Councillor C. Adams seconded)	2. That the results of the Broken Hill Charles Rasp Memorial Library community consultation be noted.
Councillor J. Nolan moved)	1. That Broken Hill City Council Report No. 10/18 dated February 20, 2018, be received.						
Councillor C. Adams seconded)	2. That the results of the Broken Hill Charles Rasp Memorial Library community consultation be noted.						

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
16 Mar 2018 - 4:07 PM - Leisa Bartlett		3. That Council commit to a new library and community hub to be constructed at the rear of the Town Hall Façade that will create a civic and cultural heart for the City.
		4. That Council support the incorporation of the Outback Archives into the proposed new library and cultural hub building as part of a broader cultural precinct development.
		5. That Council note the existing budget allocation of \$150,000 matched by a Commonwealth Grant for an activation study for the Central Business District (CBD), which provides funding for specialists to undertake the community engagement, design and provision of construction drawings and costings for the Cultural Precinct Development project.
		6. That Council commit a further \$150,000 as part of the 2018/19 budget to complete the design and construction plans for the library as a component of the cultural precinct development.
		7. That Council note discussions with BHP Billiton Foundation (BHPBF) around the requirement for any potential changes to project scope and required prior approvals by the BHPBF under the Council - BHP Billiton Charitable Foundation agreement.
		8. That Council note that investment in these projects will allow Council to seek funding contributions for a project that will be 'construction ready'.
		9. That Council note that endorsement of this Cultural Precinct project and new Library and Community Hub will establish it as priority project for Broken Hill City Council with the Mayor, General Manager and Council staff using every opportunity to advocate for it on behalf of the Community.
		10. That the General Manager form a Steering Committee to guide the project.
		CARRIED
		GM advised: Project group being established and advocacy efforts underway.
Ordinary Meeting of the Council 28 February 2018	False	Reports
ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 18/18 - DATED FEBRUARY 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 377 HELD TUESDAY DECEMBER 5, 2017 AND MEETING NO 387 HELD FEBRUARY 6, 2018.		
11/397		
RESOLUTION		
Minute No. 45755		
Councillor M. Clark moved)		
Councillor J. Nolan seconded)		
1. That Broken Hill City Council Report No. 18/18 dated February 15, 2018, be received.		

Page 5 of 16

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That the minutes for the Local Traffic Committee Meeting No. 377, held December 5, 2017 and Meeting No. 378, held February 6, 2018 be received.</p> <p>3. That Council sends correspondence to the Roads and Maritime Service and the Broken Hill Police Service seeking their reasoning/substantiation for objecting to the introduction of angle parking in Crystal Street adjacent to the new health service development.</p> <p style="text-align: right;">CARRIED</p> <p><i>18 May 2018 - 4:12 PM - Leisa Bartlett</i></p> <p>GM advised: GM met with the new Regional Director – Western on 30 April 2018 and discussed the parking options in Chrystal Street. The general consensus from the RMS and NSW Police as advised by Mr Lunn, was that angle parking in Chrystal street would not be supported because of the dangers it presented with the increased traffic movements. It is anticipated that a there will be a road train every 10 minutes once the North Mine comes on line and it was felt the provision of angle parking in that precinct would create an unnecessary traffic conflict.</p> <p><i>13 Apr 2018 - 3:27 PM - Leisa Bartlett</i></p> <p>IPE advised: This matter will be discussed at the meeting with RSM Representatives in May.</p> <p><i>15 Mar 2018 - 3:31 PM - Leisa Bartlett</i></p> <p>Minutes of the Local Traffic Committee Meeting NO 377 approved and adopted by the Council. Actions delegated to responsible officer.</p>		
Ordinary Meeting of the Council 28 February 2018	False	Reports
<p>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 19/18 - DATED NOVEMBER 15, 2017 - UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL</p> <p style="text-align: right;">11/232</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 19/18 dated November 15, 2017, be received.</p> <p>2. That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report.</p> <p>3. That Council notes that staff will meet with the Broken Hill Aero Club regarding negotiating a new lease as per advice from Council's solicitor and a report regarding a new lease will be provided to Council in due course.</p> <p>RESOLUTION</p> <p><u>Minute No. 45756</u></p> <p>Councillor J. Nolan moved)</p> <p>Councillor C. Adams seconded)</p> <p>That the recommendation of item 25 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>06 Jun 2018 - 1:56 PM - Leisa Bartlett</i></p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p><i>13 Apr 2018 - 3:29 PM - Leisa Bartlett</i></p> <p>IPE advised: Matter on hold whilst Servcie Review of the Airport is conducted.</p> <p><i>16 Mar 2018 - 4:14 PM - Leisa Bartlett</i></p> <p>Advice being sought from Council's Solicitor re renewal of lease.</p>		

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 March 2018	False	Reports
<p>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 48/18 - DATED MARCH 26, 2018 - MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD 26 MARCH 2018 11/249</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 48/18 dated March 26, 2018, be received. 2. That Council adopts the minutes of the Extraordinary Council Meeting held 26 March 2018 during the Minutes for Confirmation section of the March Ordinary Council Meeting. <p>NOTE: Item 15 was dealt with in the Minutes for Confirmation Section at this meeting.</p> <p>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 49/18 - DATED MARCH 14, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 379 HELD TUESDAY MARCH 6, 2018. 11/397</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 49/18 dated March 14, 2018, be received. 2. That the minutes for the Local Traffic Committee Meeting No.379, held March 6, 2018 be received. 3. Item Number 379.7.2 - That Council arrange a meeting between RMS, Council and Far West Local Health District (FWLHD) representatives to discuss correspondence received by FWLHD, General Manager, Ken Barnett. <p>Following issues raised by FWLHD for discussion are:</p> <ul style="list-style-type: none"> • Time limited parking in the vicinity of the Community Health Centre. • Drop off zone on Sulphide Street in front of the Community Health Centre. • Pedestrian access and safety, particularly for families bringing children to the centre. 		
<p>RESOLUTION</p> <p><u>Minute No. 45787</u></p> <p>Councillor M. Browne moved)</p> <p>Councillor C. Adams seconded)</p> <p>18 May 2018 - 4:11 PM - Leisa Bartlett</p> <p>GM advised: GM met with the new Regional Director – Western on 30 April 2018 and discussed the parking options in Chrystal Street. The general consensus from the RMS and NSW Police as advised by Mr Lunn, was that angle parking in Chrystal street would not be supported because of the dangers it presented with the increased traffic movements. It is anticipated that there will be a road train every 10 minutes once the North Mine comes on line and it was felt the provision of angle parking in that precinct would create an unnecessary traffic conflict.</p> <p>13 Apr 2018 - 3:29 PM - Leisa Bartlett</p> <p>IPE advised: Council has arranged a meeting with RSM Representatives in May to discuss potential parking measures in Crystal Street in light of the Health Service Development which has an impact on the parking dynamics of the Central Business District.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Mayoral Minute
<p>ITEM 1 - MAYORAL MINUTE NO. 4/18 - DATED APRIL 26, 2018 - HAWSONS MINING PROJECT - MAJOR PROJECT STATUS ANNOUNCED 11/192</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> 1. That Mayoral Minute No. 4/18 dated April 26, 2018, be received. 2. That the Mayor chair the working group/committee, that 2-3 Councillors be invited to take part, with relevant council staff, and that the appropriate community and public sector representatives be invited. 		
<p>RESOLUTION</p> <p><u>Minute No. 45793</u></p> <p>Councillor D. Turley moved)</p> <p>Councillor M. Browne seconded)</p>		

ACTION LIST – ORDINARY COUNCIL MEETING

Printed: Monday, 18 June 2018 10:09:27 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>16 May 2018 - 12:34 PM - Leisa Bartlett</p> <p>At this stage, only 1 Councillor has nominated to be on the working group. Council is also in the process of inviting stakeholder to join.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Reports
<p>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 57/18 - DATED APRIL 17, 2018 - LIBRARY AND CULTURAL PRECINCT DEVELOPMENT - GOVERNANCE ARRANGEMENTS 14/181</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 57/18 dated April 17, 2018, be received. 2. That Council endorse the positions of Mayor and Deputy Mayor as Councils representatives to the Project Steering Group for the New Library and Cultural Precinct Project. 3. That advice of the Project Steering Group Meetings be circulated to Councillors to attend. <p>RESOLUTION</p> <p>Minute No. 45803</p> <p>Councillor M. Browne moved)</p> <p>Councillor C. Adams seconded)</p> <p style="text-align: right;">CARRIED</p>		
<p>06 Jun 2018 - 4:14 PM - Mel Scott</p> <p>Final meeting of Living Museum + Perfect Light Project Steering Group held 5/6/2018. Formal correspondence issued to all LM+PL PSG members regarding the dissolution of this group.</p> <p>Formal correspondence has been issued to members of the Broken Hill Library, Community Hub and Cultural Precinct Project with the inaugural meeting to be held in the coming month.</p> <p>16 May 2018 - 12:33 PM - Leisa Bartlett</p> <p>The Living Museum+Perfect Light Project Steering Group will hold a final meeting prior to the new Project Steering Group being formed.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Reports
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 59/18 - DATED APRIL 06, 2018 - COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE 11/199</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received. 2. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>. 3. That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>. 4. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>. <p>RESOLUTION</p> <p>Minute No. 45805</p> <p>Councillor C. Adams moved)</p> <p>Councillor D. Gallagher seconded)</p> <p style="text-align: right;">CARRIED</p> <p>16 May 2018 - 9:45 AM - Leisa Bartlett</p> <p>In progress.</p>		

ACTION LIST – ORDINARY COUNCIL MEETING

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MEETING	FURTHER REPORT REQUIRED	SUBJECT								
Ordinary Meeting of the Council 26 April 2018	False	Confidential Matters								
<p>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 68/18 - DATED APRIL 04, 2018 - DEED OF ASSIGNMENT OF AGREEMENT - JUSAIRE PTY LTD TO CARSCONNECTION PTY LTD FOR LICENCE AT BROKEN HILL AIRPORT TERMINAL - CONFIDENTIAL 11/214</p> <p>(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none">1. That Broken Hill City Council Report No. 68/18 dated April 4, 2018, be received.2. That Council approves the transfer of the current licence agreement from Jusaire Pty Ltd to Carsconnection Pty Ltd for the Hertz Car Rental Desk at the Broken Hill Airport Terminal Building.3. That all terms of the original ten year licence agreement expiring on 31 June 2021 remain unchanged.4. That the Mayor and General Manager be authorised to signed the Deed of Assignment of Agreement under the Common Seal of Council to effect the transfer of the licence agreement. <table><tr><td>RESOLUTION</td><td></td></tr><tr><td>Minute No. 45813</td><td></td></tr><tr><td>Councillor C. Adams moved)</td><td></td></tr><tr><td>Councillor B. Licul seconded)</td><td>CARRIED</td></tr></table> <p>16 May 2018 - 9:46 AM - Leisa Bartlett</p> <p>In progress.</p>			RESOLUTION		Minute No. 45813		Councillor C. Adams moved)		Councillor B. Licul seconded)	CARRIED
RESOLUTION										
Minute No. 45813										
Councillor C. Adams moved)										
Councillor B. Licul seconded)	CARRIED									
Ordinary Meeting of the Council 26 April 2018	False	Confidential Matters								
<p>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 69/18 - DATED MARCH 22, 2018 - SALE OF 331 MURTON STREET - CONFIDENTIAL T14/1</p> <p>(General Manager's Note: This report considers Sale of Land at 331 Murton Street and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved:</u></p> <ol style="list-style-type: none">1. That Broken Hill City Council Report No. 69/18 dated March 22, 2018, be received.2. That the General Manager be authorised to negotiate the sale of 331 Murton Street, Lot 4 in DP 1175135 and take all action necessary to finalise a sale.3. That the Mayor and General Manager be authorised to sign and apply the Common Seal of Council to necessary contract documents for the sale to be executed. <table><tr><td>RESOLUTION</td><td></td></tr><tr><td>Minute No. 45814</td><td></td></tr><tr><td>Councillor D. Gallagher moved)</td><td></td></tr><tr><td>Councillor C. Adams seconded)</td><td>CARRIED</td></tr></table> <p>16 May 2018 - 9:46 AM - Leisa Bartlett</p> <p>In progress.</p>			RESOLUTION		Minute No. 45814		Councillor D. Gallagher moved)		Councillor C. Adams seconded)	CARRIED
RESOLUTION										
Minute No. 45814										
Councillor D. Gallagher moved)										
Councillor C. Adams seconded)	CARRIED									

ACTION LIST – ORDINARY COUNCIL MEETING

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 May 2018	False	Reports
ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 70/18 - DATED MAY 11, 2018 - ANNUAL FEES - MAYOR AND COUNCILLORS		
		11/20
Resolved:		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 70/18 dated May 11, 2018, be received. 2. That effective 1 July 2018, the Local Government Remuneration Tribunal annual fee increase of 2.5% for 2018/2019 financial year be applied to the current fees for the Mayor and Councillors. 3. That allocation of a fee for the Deputy Mayor when acting in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed. 4. That Councillors wishing not to have the 2.5% fee increase applied to their current Councillor allowance, advise the General Manager by 30 June 2018. 		
RESOLUTION Minute No. 45818 Councillor M. Browne moved) Councillor B. Licul seconded)		
		CARRIED On the casting vote of the Mayor
17 Jun 2018 - 5:49 PM - Jay Nankivell Scheduled to be updated for 1 July 2018. COMPLETE		
Ordinary Meeting of the Council 30 May 2018	False	Reports
ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 71/18 - DATED MAY 21, 2018 - BROKEN HILL CITY COUNCIL'S COMMITMENT TO FAR WEST JOINT ORGANISATION		
		11/173
RESOLUTION Minute No. 45819 Councillor M. Browne moved) Councillor D. Gallagher seconded)		
		<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 71/18 dated May 21, 2018, be received. 2. That subject to advice from the NSW Government, the following resolution be forwarded to the Office of Local Government. 3. That, in accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (Act), the Broken Hill City Council (Council) resolves: <ol style="list-style-type: none"> a) That the Council inform the Minister of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (Joint Organisation) in accordance with this resolution. b) To approve the inclusion of the Council's area in the Joint Organisation's area. c) That the Joint Organisation be established to

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>cover the Council's area and any one or more of the following council areas:</p> <ul style="list-style-type: none"> - Balranald Shire Council - Central Darling Shire Council - Wentworth Shire Council <p>d) That the General Manager provide the Minister with a copy of this resolution including the date on which Council made this resolution.</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 30 May 2018	False	Reports
<p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 73/18 - DATED MAY 09, 2018 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING FEBRUARY 2018 12/160</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 73/18 dated May 9, 2018, be received. 2. That the 3rd Quarterly Budget Review Statement and recommendations be adopted. 3. That Council note the projected 2017/18 operating deficit (before capital) is increased by \$1,472,000 to \$3,293,000. 4. That Council note the 2017/18 projected net capital budget is decreased by \$210,000 to \$11,615,000. <p>RESOLUTION</p> <p>Minute No. 45821</p> <p>Councillor T. Kennedy moved)</p> <p>Councillor D. Gallagher seconded)</p> <p style="text-align: right;">CARRIED</p> <p>17 Jun 2018 - 5:50 PM - Jay Nankivell</p> <p>Budget updated. COMPLETE</p>		
Ordinary Meeting of the Council 30 May 2018	False	Reports
<p>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 76/18 - DATED MAY 14, 2018 - TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE 11/307</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 76/18 dated May 14, 2018, be received. 2. That Council provide in principle support in order to begin the planning process for the temporary suspension of the Alcohol Free Zone for the area of Sulphide Street bounded by the southern side of Crystal Lane, Argent Street, 221 Argent Street and Argent House/Barrier Crash Repairs. It is also proposed to close off Crystal Lane behind the Palace Hotel and 221 Argent Street. This area will also include footpaths in the closed section of Sulphide Street and the Argent Street footpath in front of the Palace Hotel and 221 Argent Street. 3. That the temporary suspension be in place from 10am Friday, 7 September to 10am Monday, 10 September 2018 subject to the final conditions, inclusive of trading times, contained in the liquor licence as advised by Barrier Local Area Command. 4. That the temporary suspension of the Alcohol Free Zone be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirms that all other existing alcohol free zones in Broken Hill remain in force. 		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>5. That the General Manager be authorised to implement the suspension and advertising processes on final advice of Barrier Local Area Command.</p> <p>6. That Barrier Local Area Command be advised of Council's decision.</p> <p>RESOLUTION Minute No. 45823 Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p>06 Jun 2018 - 2:48 PM - Razija Nu'man</p> <p>Recommendation implemented. Consultation with neighbours undertaken and feedback items forwarded to Traffic Committee and Barrier Command for discussion at June meeting. Pending outcome of Traffic Committee consideration of road closure requests and Barrier finalisation of opinion on lifting AFZ, GM will arrange advertising as per recommendation.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 30 May 2018	False	Reports
<p>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 77/18 - DATED MAY 17, 2018 - REMOVAL OF TREES AT BROKEN HILL CIVIC CENTRE 16/92</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 77/18 dated May 17, 2018, be received.</p> <p>2. That Council endorses the removal of the three gum trees at the Broken Hill Civic Centre as part of the Civic Centre Refurbishment - Landscaping Project.</p> <p>3. That Council authorises the budget of \$10,000 to remove and dispose of the trees.</p> <p>RESOLUTION Minute No. 45824 Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p>CARRIED</p>		
Ordinary Meeting of the Council 30 May 2018	False	Reports
<p>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 78/18 - DATED MAY 17, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 381 HELD TUESDAY MAY 1, 2018. 11/397</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 78/18 dated May 17, 2018, be received.</p> <p>2. That the minutes for the Local Traffic Committee Meeting No.381, held May 1, 2018 be received.</p> <p>3. Item Number 381.6.1 - That Council use existing budget to purchase and install kangaroo/emu warning signs in the vicinity of Duff/King Streets to raise community awareness of possible wildlife in the area.</p> <p>4. Item Number 381.6.2 - That Council arrange to have the faded line marking in front of 475 Argent Street, Far West Community Transport re-sprayed.</p> <p>5. Item Number 378.7.2 - That Council install speed humps on the road near the garden beds in the carpark area in the vicinity of Broken Hill Foodland, 347 Beryl Street. Council will pay for the works from the current budget.</p> <p>6. Item Number 379.7.2 -</p> <p>1. That Council approve installation of an on road drop-off zone in Sulphide Street and that installation/infrastructure be at the cost of the FWLHD.</p>		

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ACTION LIST – ORDINARY COUNCIL MEETING

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That consideration be given in Council's Draft Parking Strategy to include the following:</p> <ul style="list-style-type: none"> Unlimited time parallel parking in Crystal Street on the opposite side of the Health Service and extending to opposite Far West Auto. Implementation of two hour timed parking on both sides of Sulphide Street in the near vicinity of the Health Service. A refuge island be installed in Sulphide Street to allow easier access for pedestrians when crossing from the Health Service to Far West Auto. 		
<p>RESOLUTION Minute No. 45825 Councillor M. Browne moved) Councillor C. Adams seconded)</p>		
		CARRIED
Ordinary Meeting of the Council 30 May 2018	False	Committee Reports
<p>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 80/18 - DATED APRIL 26, 2018 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE 13/145 <u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 80/18 dated April 26, 2018, be received.</p> <p>2. That Pamela Tucker be appointed as a community representative on the Community Strategic Plan Round Table Advisory Committee.</p>		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 82/18 - DATED MAY 21, 2018 - BHP BILLITON FOUNDATION FUNDING TO BROKEN HILL CITY COUNCIL - CONFIDENTIAL 14/181 (General Manager's Note: This report considers grant funding and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p>		
<p>RESOLUTION Minute No. 45830 Councillor T. Kennedy moved) Councillor B. Licul seconded)</p>		
		<p>1. That Broken Hill City Council Report No. 82/18 dated May 21, 2018, be received.</p> <p>2. That, at the request of the BHP Billiton Foundation, the unspent funds be returned to the Foundation to assist it to meet its regulatory governance frameworks whilst Council designs the new Library Project.</p>
		CARRIED
<p>17 Jun 2018 - 5:51 PM - Jay Nankivell Funding returned. COMPLETE</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 83/18 - DATED APRIL 30, 2018 - UPDATE ON PROPOSED ANIMAL POUND - CONFIDENTIAL 11/141</p> <p>(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 83/18 dated April 30, 2018, be received. 2. That Council seek development approval for the conversion of a former refueling depot located at Broken Hill Airport, into an animal pound facility in lieu of constructing a new purpose built facility. 3. That an independent planning consultant be appointed for the assessment of the above development application and that a development report be presented to Council for determination. 4. That Council surrenders Development Consent 4/2017 once approval has been granted for above development proposal. <p>RESOLUTION</p> <p>Minute No. 45831</p> <p>Councillor C. Adams moved)</p> <p>Councillor M. Clark seconded)</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 84/18 - DATED MAY 18, 2018 - AIRPORT TERMINAL MANAGEMENT - CONFIDENTIAL 11/235</p> <p>(General Manager's Note: This report considers Airport Terminal Management and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 84/18 dated May 18, 2018, be received. 2. That Council note the progress on the Airport Master Plan Working Group and Airport Service Review. 3. That Council endorse the interim continuation of the current kiosk lease agreement with the current operators. <p>RESOLUTION</p> <p>Minute No. 45832</p> <p>Councillor M. Browne moved)</p> <p>Councillor T. Kennedy seconded)</p> <p style="text-align: right;">CARRIED</p> <p>17 Jun 2018 - 5:51 PM - Jay Nankivell</p> <p>Meeting scheduled with current leasee. Ongoing.</p>		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 74/18 - DATED MAY 16, 2018 - REQUESTS FOR GRANT FUNDING FOR YMCA REDEVELOPMENT AND JUBILEE OVAL REDEVELOPMENT - CONFIDENTIAL 11/17</p> <p>(General Manager's Note: This report considers grant applications which contain the applicant's financial statements and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Resolved</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 74/18 dated May 16, 2018, be received. That Council awards Community Assistance grant funding as follows from identified funds in the 2018/2019 Budget: <ul style="list-style-type: none"> a) \$100,000.00 to the YMCA (towards the YMCA Wellness Centre Redevelopment). b) \$50,000.00 to AFL Broken Hill (towards the Jubilee Oval Redevelopment), subject to AFL Broken Hill's successful government grant outcome. <p>RESOLUTION</p> <p>Minute No. 45833</p> <p>Councillor M. Browne moved)</p> <p>Councillor D. Gallagher seconded)</p> <p>17 Jun 2018 - 5:52 PM - Jay Nankivell</p> <p>2018/19 budget updated. Funds allocated for disbursement, when appropriate.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 85/18 - DATED MAY 16, 2018 - T17/12 REQUEST FOR TENDER FOR SUPPLY OF A UNIFIED COMMUNICATIONS SYSTEM - CONFIDENTIAL T17/12</p> <p>(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 85/18 dated May 16, 2018, be received. That Council award the tender to Tie Networks Pty Ltd for the tendered amount of \$163,628 ex GST for the delivery of a Unified Communications System. <p>RESOLUTION</p> <p>Minute No. 45834</p> <p>Councillor D. Gallagher moved)</p> <p>Councillor M. Clark seconded)</p> <p>17 Jun 2018 - 5:53 PM - Jay Nankivell</p> <p>Tenders advised of outcome.</p> <p>Successful tenderer PO raised and timeline for completion set.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 86/18 - DATED MAY 17, 2018 - T17/11 REQUEST FOR TENDER FOR THE SUPPLY AND INSTALLATION OF A LIFT FOR BROKEN HILL CITY COUNCIL SUBMISSION EVALUATION - CONFIDENTIAL T17/11</p> <p>(General Manager's Note: This report considers Tender and Supply of Lift at Broken Hill City Council Administration Building and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 86/18 dated May 17, 2018, be received. That Council awards T17/11 to Schindler Lifts Australia Pty Ltd for the Tendered Lump Sum Price of \$177,000 excluding GST 		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>3. That the Council authorise the General Manager to sign and execute the contract with the successful tenderer as required.</p>		
<p>RESOLUTION Minute No. 45835 Councillor D. Gallagher moved) Councillor B. Licul seconded)</p>		
CARRIED		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 87/18 - DATED MAY 21, 2018 - REQUEST FOR QUOTATION - VENDOR PANEL VP98963 - WATER TANKER - CONFIDENTIAL 11/196 (General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business). <u>Resolved</u></p>		
<p>1. That Broken Hill City Council Report No. 87/18 dated May 21, 2018, be received.</p>		
<p>2. That Council award the Request for Quotation for the Water Tanker to Isuzu Australia Limited for the supply of an ISUZU VFZ truck with attached water tank for \$198,525 ex.GST</p>		
<p>RESOLUTION Minute No. 45836 Councillor C. Adams moved) Councillor B. Licul seconded)</p>		
CARRIED		
Ordinary Meeting of the Council 30 May 2018	False	Reports
<p>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 77/18 - DATED MAY 17, 2018 - REMOVAL OF TREES AT BROKEN HILL CIVIC CENTRE 16/92 <u>Resolved</u></p>		
<p>1. That Broken Hill City Council Report No. 77/18 dated May 17, 2018, be received.</p>		
<p>2. That Council endorses the removal of the three gum trees at the Broken Hill Civic Centre as part of the Civic Centre Refurbishment - Landscaping Project.</p>		
<p>3. That Council authorises the budget of \$10,000 to remove and dispose of the trees.</p>		
<p>RESOLUTION Minute No. 45824 Councillor C. Adams moved) Councillor D. Gallagher seconded)</p>		
CARRIED		
17 Jun 2018 - 5:55 PM - Jay Nankivell		
COMPLETE		

EXTRAORDINARY MEETING

Printed: Monday, 18 June 2018 11:02:44 AM

MEETING	FURTHER REPORT REQUIRED		SUBJECT
Extraordinary Meeting of the Council 26 March 2018	False	Mayoral Minute	
ITEM 2 - MAYORAL MINUTE NO. 3/18 - DATED MARCH 26, 2018 - DEVELOPMENT APPLICATION DA34/2018 - PAINTING OF A MURAL IN THE HERITAGE PRECINCT ON A HERITAGE BUILDING			
			11/467
Resolved that:			
<ol style="list-style-type: none"> 1. That the Matter of Urgency be considered; that Mayoral Minute No. 3/18 dated March 26, 2018, be received. 2. That the development application (DA34/2018) received for the painting of a mural in the heritage precinct, on a heritage building, be referred to the City of Canterbury Bankstown or an Independent Planning Consultant for development assessment 			
Minute No. 45770			
Moved Councillor D. Turley			
Seconded Councillor D. Gallagher			
16 May 2018 - 10:49 AM - Leisa Bartlett			
MPDC advised: Assessment of Development Application is still in progress.			
13 Apr 2018 - 2:17 PM - Leisa Bartlett			
MPD&C advised: Development Application handed to an Independent Consultant who is currently undertaking the assessment.			
			CARRIED

ORDINARY MEETING OF THE COUNCIL

June 15, 2018

ITEM 12BROKEN HILL CITY COUNCIL REPORT NO. 98/18

SUBJECT: NOMINATION FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVE TO SECTION 355 ET LAMB MEMORIAL OVAL COMMUNITY COMMITTEE 12/50

Recommendation

1. That Broken Hill City Council Report No. 98/18 dated June 15, 2018, be received.
2. That Council accepts the nomination of Mr Paul Kemp as a community representative on the ET Lamb Memorial Oval Community Committee.
3. That a call for community representatives be made for all vacant positions on the ET Lamb Memorial Oval Community Committee via media and Council's website.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Report:

The ET Lamb Memorial Oval has received a nomination from Mr Paul Kemp, it is recommended Mr Kemp be accepted to the Committee.

The following summarises the number of representatives required on the ET Lamb Memorial Oval Community Committee; the number of current members; the number of nominations

received; and the number of vacancies should Council appoint Mr Paul Kemp to the Committee. It includes, for Councillors reference, the Council delegate on the Committee.

Name of Committee	Number of Members (including Councillors) as per Constitution	Number of Current Community Representatives	Number of Nominations to be Determined	Number of Vacancies Remaining	Council Delegate on Committee
ET Lamb Memorial Community Committee	13	1	1	10	Clr Gallagher

Strategic Direction:

Key Direction: Our Leadership
 Objective: 4.3 We Unite to Succeed in Australia's First Heritage Listed City
 Function: Corporate Support
 DP Action: 4.3.1.02 Support Council's Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

Section 355 of the *Local Government Act 1993*

Financial Implications:

Advertising costs of the call for members is within the Operational Advertising budget.

Attachments

1. [↓](#) SECTION 355 NOMINATION FORM - MR PAUL KEMP - REDACTED

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au

SECTION 355 COMMITTEE

Name of Committee: Lamb Oval - Working Committee

PERSONAL DETAILS

Name: Paul James Kemp

Address:

Contact Number:

Home:

Mobile:

Email:

COMMITTEE DETAILS

Please outline why you
would like to be a
member of this
committee:

- Give advice and assist physically at the ground
- A vision that the Rugby league oval be upgraded lights, fencing + seating
- Suitable toilets for disable people and women + kids.

Please outline details of
any relevant experience
to this committee:

'Outback Rugby League' Volunteer of the year
award. Three times.

Dedication and love for Rugby League and
the Saints RLFC
already

I clean the oval on a Sunday morning
as well as the surrounds and change rooms
to keep it all clean for our community.

What is your previous
experience with any
committee? Please list
name/s of committee/s
and period/s of service:

On committee prior to it falling apart due
to unforeseen circumstances.

Please detail any other
relevant information:

Willing and able to assist as well as
other members from the Saints RLFC.
Safe Environment for families and all rugby
league communities such as Wilcannia
+ Mundee.

AUSTRALIA'S FIRST HERITAGE LISTED CITY

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If you nominate for a position on a committee, your name will be made publicly available via Council's Business Papers and on Council's website. Your contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer via email council@brokenhill.nsw.gov.au or addressed to Broken Hill City Council, 240 Blende Street.

Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature

Date:

30/5/18

Printed Name

Paul James Kemp

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 99/18 - DATED JUNE 13, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD MAY 15, 2018 (12/51).....302
2. BROKEN HILL CITY COUNCIL REPORT NO. 100/18 - DATED JUNE 13, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 1 MAY 2018 (12/52).....306
3. BROKEN HILL CITY COUNCIL REPORT NO. 101/18 - DATED JUNE 13, 2018 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD MAY 24, 2018 (15/87)311
4. BROKEN HILL CITY COUNCIL REPORT NO. 102/18 - DATED JUNE 13, 2018 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD 14 MARCH 2018 (12/46)317

ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 99/18

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER
RANGES COMMUNITY COMMITTEE MEETINGS HELD MAY 15,
2018 12/51

Recommendation

1. That Broken Hill City Council Report No. 99/18 dated June 13, 2018, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held May 15, 2018 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held May 15, 2018 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held May 15, 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Constitution and the *Local Government Act 1993* (Section 355).

Attachments

1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges Committee
[!\[\]\(d869cfa6abd388de4075740677759bc9_img.jpg\) Meeting held 15 May 2018](#)

DAVID ZHAO
INFRASTRUCTURE PROJECTS ENGINEER

JAMES RONCON
GENERAL MANAGER

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE
BARRIER RANGES S355 COMMITTEE MEETING HELD
15 MAY 2018 AT 4PM – COUNCIL CHAMBER,
240 BLENDE STREET, BROKEN HILL**

12/51

1. **Present:** John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Councillor Marion Browne, David Spielvogel, Jill Spielvogel, Ronald Tumes, Sue Spangler, Jeff Crase, Sue Spangler (BHCC), Geoffrey Hoare, Sandra Havran, Rosaline Molesworth and Ann Evers.
2. **Apologies:** Darrell Ford (BHCC), Gaylene Ford, Michael Ford, Nevada Ford, Paul Reed, Jamie Scott, Evan Scott, Emily Scott, Dean Fletcher and Ray Allen.

Non-Attendance: Eve-Lyn Kennedy, Alison Gander and Lyn Campigli.

3. **Confirmation of Minutes of Previous Meeting:**

Previous minutes: 17 April 2018

Moved: Kellie Scott

Seconded: Jeff Crase

4. **Business arising from Previous Minutes:** Nil

5. **Correspondence:** Nil

6. **Update on Action List Items:**

- 6.1 Working Bee – Cancelled
- 6.2 Identification Cards – As required
- 6.3 Cold Set – Bitumen pouring over crushed paths – Pending
- 6.4 Re-seal – Picnic and BBQ Area – Pending

7. **Reports:**

7.1 Tourists

Tourist numbers are still very high.

7.2 Starview Primitive Campsite

Bookings at the Starview Primitive Campsite are going well, it is very popular.

7.3 Volunteers

The Committee would like to thank Jeff Crase for helping move the water trough.

Rosters:

June 2018

- 2 – 3/06 Jeff Crase
- 9 – 10/06 Sue Spangler
- 16 – 17/06 Ann Evers
-

8. **General Business:**

8.1 Working Bee

Working bee scheduled for 19/05/2018 has been cancelled.

Next Meeting: Tuesday, 19 June 2018 – Council Chamber – 4pm (ACST)

9. **Meeting Closed:** 4:12 pm

Action List:

ACTION	WHO
1 Working Bee - <i>progressive and ongoing</i>	Those available
2 Identification Cards - <i>As required</i>	Customer Relations
3 Cold Set – Bitumen pouring over crushed paths - <i>pending</i>	D Ford - Ranger
4. Re-seal – Picnic and BBQ area - <i>pending</i>	D Ford - Ranger

ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 100/18

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE
MEETING HELD 1 MAY 2018 12/52

Recommendation

1. That Broken Hill City Council Report No. 100/18 dated June 13, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Meeting held 1 May 2018 be received.

Executive Summary:

Council has received minutes from the Memorial Oval Community Committee Meeting held 1 May 2018 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Memorial Oval Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held 1 May 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(c9840ddde8a7f2e78d10d1795295d211_img.jpg\)](#) Minutes of the Memorial Oval Community Committee meeting held 1 May 2018

DAVID ZHAO
INFRASTRUCTURE PROJECTS ENGINEER

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

ORDINARY MEETING MINUTES TEMPLATE

MEMORIAL OVAL COMMUNITY COMMITTEE MINUTES.

Date	01/05/18	Time Meeting opened: 6.45pm	Time Meeting closed: 8.15pm
Location:	Show Office, Memorial Oval		
Present:	Ray Steer, Bruce McIntosh, Dennis Cetinich, Jarrod Paul, Chris May, Tanya Martyn, Tony Camilleri, John Ralph.		
Absent	AFL Delegate, Tristen Savage.		

AGENDA	MOVED BY	SECONDED
Welcome: The President Ray Steer welcomed all attending Members to the Meeting. Apologies: Dave Gallagher. Jody Whitehair, Garry Schindler.	Tania Martyn.	Chris May.
Confirmation of Minutes from previous meeting held: 10 th April 2018.	Tony Camilleri.	Tania Martyn.
Correspondence In: CBHFC Tristen Savage: Forwarding new booking form for the MO re 2019, all dates you require must be put on this form. Correspondence Out: CBHFC/BHHRC: Informing them that all power on the MO will be turned off in about six weeks for two days, will advise them of what days these will be in the near future.	Tony Camilleri.	Chris May.
Financial Report April 2018: Bank Balance: \$28,574.88. Debtors:	Tony Camiller	Tania Martyn.

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED										
<p><u>Reports:</u> Jarrod informed the Committee that he will look into retaining the Show & Shine and the Monster Trucks on the MO. Cars can still park on the Track during Football Matches, BHCC will grade and repair the Track prior to the start of BHHRC's Season this will commence in 2019. Will look into installing sprays around the outside of the Parade Ring.</p>												
<p><u>Events/ Bookings:</u> BH Dog Club: 10/11/12 August 2018 Silver City Show: 13/14/15 September 2018. Rockfest: 17th November 2018.</p>												
<p><u>General Business:</u> Market Day: Sunday 11th June 2018. Betting Ring: Remove all the old poles. Canteen: Have extra set of keys cut. Towers: Will now be turned on at 5.30pm for Footy Training. Mower: Ride on Mower, still in limbo.</p>												
<p><u>Work, Health and Safety:</u></p>												
<p><u>Future Agenda Items:</u></p> <table><tr><td>New Mower</td><td>4,000.00.</td></tr><tr><td>New Lighting/Main Gates</td><td>2,500.00.</td></tr><tr><td>Floodlight Carpark/Stables</td><td>2,000.00.</td></tr><tr><td>Upgrade Toilet Facilities</td><td>10,000.00.</td></tr><tr><td>Instal. Grandstand Seating</td><td>5,000.00.</td></tr></table>	New Mower	4,000.00.	New Lighting/Main Gates	2,500.00.	Floodlight Carpark/Stables	2,000.00.	Upgrade Toilet Facilities	10,000.00.	Instal. Grandstand Seating	5,000.00.		
New Mower	4,000.00.											
New Lighting/Main Gates	2,500.00.											
Floodlight Carpark/Stables	2,000.00.											
Upgrade Toilet Facilities	10,000.00.											
Instal. Grandstand Seating	5,000.00.											

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<u>Next Meeting:</u> Tuesday, 5 th June at 6.30 pm.		
<u>Meeting Closed:</u> There being no further business the Chairperson declared the meeting closed at 8.15 pm.		

ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 101/18

SUBJECT: MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE
MEETINGS HELD MAY 24, 2018 15/87

Recommendation

1. That Broken Hill City Council Report No. 101/18 dated June 13, 2018, be received.
2. That the minutes of the Broken Hill Heritage Committee Meetings held May 24, 2018 be received and noted.

Executive Summary:

Council has received minutes from the Broken Hill Heritage Committee for its meetings held May 24 2018, 2018 for endorsement by Council.

Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Heritage Committee has submitted minutes from its meetings held May 24, 2018 for Council's endorsement.

Strategic Direction:

- | | |
|----------------|---|
| Key Direction: | 2. Our Economy |
| Objective: | 2.2 We are a destination of choice and provide a real experience that encourages increased visitation |
| Function: | Tourism Development |
| DP Action: | 2.2.1.12 Investigate opportunities arising from Broken Hill's listing as a heritage city |
| Key Direction: | 3. Our Environment |
| Objective: | 3.3 Proactive and responsible planning supports the community and the environment |
| Function: | Built Environment |
| DP Action: | 3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the city |

Relevant Legislation:

The Broken Hill Heritage Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Heritage Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(5c4adf43cfe83e09476932762aecd6db_img.jpg\)](#) Minutes of the Broken Hill Heritage Committee meeting held 24 May 2018

JAMES RONCON
GENERAL MANAGER

Broken Hill Heritage Committee

Thursday 24 May 2018
6pm Council Chambers.

MINUTES

Welcome: The Chairperson, Mayor Turley welcomed members including our recently appointed member Eric McCormick.

Present: Mayor Darriea Turley (Chairperson), Councillor Christine Adams (Secretary), Councillors Marion Browne and Maureen Clark, Susanne Olsen, Eric McCormick, Rachel Merton (BHCC Events Coordinator)

Phone Link: Simon Molesworth AO QC, Paula Williams

Guests: Gigi Barbe (Broken Hill Art Exchange), Margaret Price (Broken Hill Synagogue Manager)

Apologies: Andrew Gosling

Correspondence:

- Visitor festival surveys from Esther La Rovere
- Email festival reports from Gig Barbe, Linda Nadge.
- Copy of SA heritage Festival from Museum's Advisor Lynne.

Moved: Marion Browne: Seconded Maureen Clark.

Minutes of March Meeting:

Moved: Susan Olsen, Seconded Marion Browne.

Business arising from the Minutes:

- Committee waiting on specific duties re assisting Heritage Advisor.
- 2018 Broken Hill Heritage Festival: If Only Our Walls Could Speak Review
 1. The Chairperson & Secretary will liaise with Rachel (Events Co-ordinator) on a marketing Plan & Calendar for the 2019 Festival.
 2. The committee confirmed its aim was to make the annual festival a 'significant annual event' that would assist in the economic development of the city.
 3. Whilst the festival was deemed a success, participants were overwhelmingly local. The marketing Plan will look at reaching a greater market.
 4. All event coordinators are willing to participate in 2019 if possible.
 5. Mayor will host a morning tea for event coordinators and participants.

Further Business:

- Date/Day of meetings to fit in with Heritage Advisor. The following dates are suggested to fit in with the HA's visits.
 - Thursday 5 July 5pm Council Chambers
 - Thursday 2 August 5pm Council Chambers
 - Thursday 6 September 5pm Council Chambers.
 - Thursday 4 October 5pm Council Chambers
 - Thursday 1 November 5pm Council Chambers

2019 Heritage Festival.

- Unionism & Mining is the theme. Committee encouraged to present a 'quirky name' for festival at the July meeting. Gigi's recommendation: 'Minding Our Own Business' is pretty quirky!
- Silverton to be invited to participate.
- Need to involve community asap.
- The committee would like our heritage advisor to play an active part in the 2019 festival.
- Easter falls within the time frame 18 April-4 May. This should be seen as an advantage rather than disadvantage.
- The general consensus of committee was that advertising must begin earlier.
- Definitely need a designated photographer for the festival.
- Suggested activities for 2019: Old Mine Site Tours, film on wall, play at Trades Hall, Sturt Park Speeches, lotto for Mine tour, Tom Mann Special, Antique Fair (definitely a goer), wheel barrow race.

1. Next meeting date: Thursday 5th July 2018 5pm.

ACTIONS

New & In-Progress Actions:

	Action	Who	When	Status
1	Mayor Turley to host morning/afternoon tea for festival participants.	Mayor Turley	TBC	

2	Committee to liaise with Events Coordinator re Marketing Plan & Calendar	Mayor Turley & Councillor Adams	TBC	
3	Council staff to investigate seed funding for 2019	Rachel Merton Anne Andrews	TBC	
4	Letters to Mining Companies re 2019 Festival	Christine	July	
5	Advertising Billboards in Town Square	Rachel		
6	Laneway Restaurant idea to be developed	Rachel		
7	Investigate ways in promoting festival during year eg BH Birthday 5 September 1883	Committee		Perhaps library could display photographs from festival & others could add.
8	Popup for promotion at September event if it happens?	Rachel		
9	Query progress of heritage Phone App that was proposed as part of the Living Museum Perfect Light Project.	Mayor & Councillor Browne		ongoing
10	Check if Art Gallery is available for an art show during festival.	Mayor Turley	ASAP	Alternative is Geocentre which fits into the 2019 theme.10

ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 102/18

SUBJECT: MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY
ADVISORY COMMITTEE MEETING HELD 14 MARCH 2018 12/46

Recommendation

1. That Broken Hill City Council Report No. 102/18 dated June 13, 2018, be received.
2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 14 March 2018 be received.

Executive Summary:

Council has received minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting for endorsement by Council.

Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Regional Art Gallery Advisory Committee has submitted minutes from its meeting held 14 March 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's s355 Advisory Committee Framework Manual, the Broken Hill Regional Art Gallery Advisory Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. Minutes - Broken Hill Regional Art Gallery Advisory Committee meeting held 14
[↓](#) March 2018

RAZIJA NU'MAN
DIRECTOR CORPORATE

JAMES RONCON
GENERAL MANAGER



ORDINARY MEETING MINUTES TEMPLATE

MINUTES – Art Gallery Advisory Committee

Date	14/03/2018	Time Meeting opened: 1745	Time Meeting closed: 1830
Location	Broken Hill Regional Art Gallery		
Present	Cr. Maureen Clark, Tara Callaghan (non-member), Cr Licul, Rick Ball, Iris Dobbin, Susanne Olsen, Eve-lyn Kennedy, Jenny Cattonar, Tracy Fraser, Prof Simon Molesworth (dialled in)		
Apologies	John Sloane, Clark Barrett, Andrew Gosling, Robyn Taylor		
Next Meeting	May 2018 TBC		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies		
Confirmation of Minutes from previous meeting held	Jenny Cattonar	Simon Molesworth
<p>Correspondence:</p> <ul style="list-style-type: none"> Clark Barrett sent questions as he could not attend in person: <p>Clarke's questions:</p> <p>Q1. "NB members who have or will enter the prize cannot be on the panel" What does this mean?</p> <p>I told Clarke I interpreted that to mean "in the same year" and I think those words could be added to the option wording to clarify the meaning.</p> <p>Q2. "What is meant by the sentence fragment: In the case of a Council staff member Gallery Manager will not be present..."</p> <p>I told Clarke that point related to a conflict of interest as Tara would be possibly selecting works done by her colleagues.</p> <p>He stated he would go with "Option 1 or Option 2, whichever the committee decides."</p> <ul style="list-style-type: none"> Simon Molesworth correspondence carried over from the last meeting: <p>Offered to stand down due to not being able to attend meetings, Simon was dialled into this meeting successfully we will look to do that in the future</p> <ul style="list-style-type: none"> John Sloane has offered to resign and Justin Files would like to fill in his position as a respected member of the local indigenous community <p>Committee agreed on this change. John will need to officially resign and Justin will need to officially apply.</p> <ul style="list-style-type: none"> Correspondence Out 		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>Reports:</p> <ul style="list-style-type: none"> • 		
<p>General Business</p> <ol style="list-style-type: none"> 1. <i>Update on collection management/digitisation grant – Regional Cultural Fund</i> <ol style="list-style-type: none"> a. <i>Meeting in Sydney with all Regional Representatives went well. There will be a public announcement of awarded funds in May/June in line with other Regional Cultural Fund Infrastructure Projects</i> 2. <i>Acquisitions</i> <ol style="list-style-type: none"> a. <i>Thomas Tjapaltjarri donation – Helen Ferry: this work will be delivered to the Gallery for us to see in person all provenance was supplied, deferred to next meeting</i> 3. <i>Pro Hart Outback Art prize judging process</i> <ol style="list-style-type: none"> a. <i>To remain competitive nationally the Pro Hart Outback Art Prize needs to grow in terms of number of entrants and prize dollars offered.</i> b. <i>The essence of the prize (as an acquisitive prize) and benefit to the community is to ensure that the BHRAG collection ends up with the best possible piece as the winner. As a result, judging and administrative processes need to line up with best practice and national standards.</i> c. <i>Extensive benchmarking of other prizes was undertaken to determine standards and best practice along with a multitude of conversations with other Gallery staff and Directors. The dot point run-down of that benchmarking has been attached again below.</i> d. <i>Suggested changes to the judging process protect the integrity of the prize and ensure transparency whilst also aligning with governance of best practice.</i> e. <i>Attached is a letter from the Hart family (major financial sponsor of the prize) who are in support of suggested changes</i> 		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>BENCHMARKING:</p> <p>Mosman Art Prize \$50,000</p> <ul style="list-style-type: none"> - 1 x external judge who is recommended by the Director (artist/critic/academic/arts administrator) and then passed through the advisory committee - The gallery staff are consulted about the judge as well - The judge works with the Director and Curator for the selection process and the Director and Curator have the option to add additional works - No names for judging <p>Newcastle Kilgour Art Prize \$50,000</p> <ul style="list-style-type: none"> - 3 x judges (1 from the Gallery and 2 x independent selected by the Director) - Electronic form for shortlisting - All judges get together and physically judge the winners - Names are available for judging <p>Blacktown City Art Prize - \$20,000</p> <ul style="list-style-type: none"> - 3 x independent judges (selected by Director and Advisory Committee) - Local judges who physically inspect works to judge - All judge winners together onsite - No names available <p>Campbelltown Art Centre</p> <ul style="list-style-type: none"> - Director does the first cut to get the finalists - 1 x independent judge that the Director selects - Names available <p>Shoalhaven Contemporary Art Prize</p> <ul style="list-style-type: none"> - 1 x independent judge - electronic selection for the finalists - Physical judge for winner - Names available <p>Bendigo Arthur Guy Memorial Painting Prize - \$50,000</p> <ul style="list-style-type: none"> - 5 x judges (3 x independent selected by the Director and curatorial team, 1 x staff member from Gallery, 1 x selected by the benefactor family) - All individually judge digitally and vote for best 35-40 - Gallery staff compile the votes and the top voted ones become the finalists 		

AGENDA	MOVED BY	SECONDED
<ul style="list-style-type: none"> - Judges all meet and judge together in person for winners, names available <p>National Photographic Portrait Prize – \$50,000 (10 year running)</p> <ul style="list-style-type: none"> - 1 x judge gallery staff (curator) 2 x external judges (arts administrator and one artist) – these are chosen by Gallery staff - Finalists judged digitally separately - Judging happens together on-site during the show <p>Doug Moran National Portrait Prize - \$150,000</p> <ul style="list-style-type: none"> - 3 x judges (1 x arts administrator, 1 x artist, 1 Moran family) <p>Doug Moran Photographic Prize - \$80,000</p> <ul style="list-style-type: none"> - 2 x independent judges <p>Attached are Option 1 and Option 2 for a new judging process to be voted on as well as a letter of support from major sponsor, the Hart family.</p> <p>Option 1 (Tara Callaghan's recommendation)</p> <p>Step 1: Finalist Process This is where the entrants (normally between 200-300) are selected into a finalist pool (of around 30-50).</p> <p>The panel will be made up of:</p> <ul style="list-style-type: none"> - 3 x Art Gallery Advisory Committee members: these members will be voted on, members will either nominate themselves or each other with reasoning for the nomination, all members will have 2 votes to cast anonymously. In the case of the draw the Chair will make a final decision. *NB members who have or will enter the prize cannot be on the panel - 1 x Art Gallery Manager - 1 x External Judge (to be decided on by Gallery Manager and staff plus approved by the Hart family) <p>How the panel process will work:</p> <ul style="list-style-type: none"> - This selection process must happen digitally as it is not feasible for works to be delivered to the Gallery for the panel judging - Artist's names will be available to the finalist panel - All above listed panel members will meet at the Broken Hill Regional Art Gallery (or other appropriate Council building). 		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<ul style="list-style-type: none"> - The panel process will function as always (Yes, No, Maybe votes until sufficient number is reached). - The panel process will be over two sessions with a significant break in between - The external judge will be brought to Broken Hill for the finalist process if they are available, if they are not available they will be tuned in digitally to the panel finalist process - *NB pecuniary conflict of interest must still be observed, in the case of a Council staff member Gallery Manager will not be present, all panel members should observe family and financial conflicts of interest <p>Step 2: Judging Winners Finalist artworks are delivered to BHRAG and installed External judge will re-attend Broken Hill and in-person will judge the winner and other prizes</p> <p>Option 2</p> <p>Step 1: Finalist Process This is where the entrants (normally between 200-300) are selected into a finalist pool (of around 30-50).</p> <p>The panel will be made up of:</p> <ul style="list-style-type: none"> - All Art Gallery Advisory Committee members. *NB members who have or will enter the prize cannot be on the panel - 1 x Art Gallery Manager - 1 x External Judge (to be decided on by Gallery Manager and staff plus approved by the Hart family) <p>How the panel process will work:</p> <ul style="list-style-type: none"> - This selection process must happen digitally as it is not feasible for works to be delivered to the Gallery for the panel judging - Artist's names will be available to the finalist panel - All above listed panel members will meet at the Broken Hill Regional Art Gallery (or other appropriate Council building). - The panel process will function as always (Yes, No, Maybe votes until sufficient number is reached). - The panel process will be over two sessions with a significant break in between - The external judge will be brought to Broken Hill for the finalist process if they are available, if they are not 		

BROKEN HILL
CITY COUNCIL

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BROKEN HILL
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Work, Health and Safety NIL		
Future Agenda Items Artwork acquisitions Pro Hart Outback Art prize finalist panel voting		
Next Meeting May 2018		
Meeting Closed There being no further business the Chairperson declared the meeting closed at 1830		

BROKEN HILL
CITY COUNCIL

PRO
HART

Tara Callaghan
Gallery & Museum Manager
P.O. Box 448
Broken Hill
NSW 2880

Date 08 March 2018

Dear Tara,

The Hart family would like to formally support the proposed changes to the judging process for the Pro Hart Outback Art Prize.

The proposed composition of the judging panel enable expert input from an independent arts professional. We believe this will bring the Pro Hart Outback Art Prize into line with selection processes utilised by other arts organisations in Australia.

Kind regards

R.J. Hart
Raylee June Hart

Kevin John Hart
Kevin John Hart



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ABN 65 094 953 134

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 6/18 - DATED JUNE 06, 2018 -
COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE MAY 2018
COUNCIL MEETING (17/206).....328

ORDINARY MEETING OF THE COUNCIL

June 6, 2018

ITEM 1**QUESTIONS ON NOTICE NO. 6/18**

SUBJECT: **COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE MAY 2018 COUNCIL MEETING** **17/206**

Summary

This report provides responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the May 2018 Council Meeting.

Recommendation

1. That Questions On Notice No. 6/18 dated June 6, 2018, be received.

Background

Following are responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the May 2018 Council Meeting.

Question:	<div><u>Broken Hill Land Rates</u></div> <div>17/206</div> <div><i>Councillor Kennedy asked if Councillors could be provided with the actual breakdown of the distribution of rates across all categories from 2013 to present.</i></div>																																																																																																										
Response:	<table><tr><th colspan="9">Distribution of Rates from 2012/13 to 2018/19</th></tr><tr><th>Rate peg</th><th>3.6%</th><th>3.4%</th><th>2.3%</th><th>2.4%</th><th>1.8%</th><th>1.5%</th><th>2.3%</th><th></th></tr><tr><th>Category</th><th>2012/13</th><th>2013/14</th><th>2014/15</th><th>2015/16</th><th>2016/17</th><th>2017/18</th><th>2018/19</th><th></th></tr><tr><td>Business</td><td>2,607,925</td><td>3,161,826</td><td>3,220,533</td><td>3,231,461</td><td>3,381,950</td><td>3,456,915</td><td>3,555,763</td><td></td></tr><tr><td>Residential</td><td>7,184,154</td><td>7,856,013</td><td>8,322,973</td><td>8,637,023</td><td>8,941,582</td><td>9,290,083</td><td>9,642,085</td><td></td></tr><tr><td>Residential 1(a)</td><td>6,865</td><td>7,096</td><td>7,259</td><td>7,441</td><td>7,352</td><td>7,515</td><td>7,583</td><td></td></tr><tr><td>Residential Rural</td><td>5,927</td><td>6,128</td><td>6,269</td><td>10,109</td><td>10,293</td><td>10,521</td><td>10,616</td><td></td></tr><tr><td>Farmland</td><td>4,954</td><td>5,121</td><td>5,238</td><td>10,109</td><td>10,293</td><td>10,521</td><td>10,616</td><td></td></tr><tr><td>Mine</td><td>3,511,703</td><td>2,759,204</td><td>2,540,399</td><td>2,454,993</td><td>2,352,661</td><td>*2,467,992</td><td>2,153,300</td><td></td></tr><tr><td></td><td>13,321,528</td><td>13,795,388</td><td>14,102,671</td><td>14,351,136</td><td>14,704,131</td><td>15,243,547</td><td>15,379,963</td><td></td></tr><tr><td colspan="9">* Includes a one off \$213,482 of rates lost through land valuation objections caught up on the mining category</td></tr></table>								Distribution of Rates from 2012/13 to 2018/19									Rate peg	3.6%	3.4%	2.3%	2.4%	1.8%	1.5%	2.3%		Category	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19		Business	2,607,925	3,161,826	3,220,533	3,231,461	3,381,950	3,456,915	3,555,763		Residential	7,184,154	7,856,013	8,322,973	8,637,023	8,941,582	9,290,083	9,642,085		Residential 1(a)	6,865	7,096	7,259	7,441	7,352	7,515	7,583		Residential Rural	5,927	6,128	6,269	10,109	10,293	10,521	10,616		Farmland	4,954	5,121	5,238	10,109	10,293	10,521	10,616		Mine	3,511,703	2,759,204	2,540,399	2,454,993	2,352,661	*2,467,992	2,153,300			13,321,528	13,795,388	14,102,671	14,351,136	14,704,131	15,243,547	15,379,963		* Includes a one off \$213,482 of rates lost through land valuation objections caught up on the mining category								
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Attachments

There are no attachments for this report

JAMES RONCON
GENERAL MANAGER

CLOSED

Council Meeting to be held **Wednesday, June 27, 2018**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 103/18 - DATED MAY 31, 2018 - REQUEST FOR QUOTATION - VENDORPANEL VP105287 - TIPPER TRUCK - CONFIDENTIAL**

(General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).