

February 21, 2018

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, FEBRUARY 28, 2018

Please address all communications to:
The General Manager
240 Blende Street
PO Box 448
Broken Hill NSW 2880
Phone 08 8080 3300
Fax 08 8080 3424
council@brokenhill.nsw.gov.au
www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, February 28, 2018** commencing at 6:30p.m. to consider the following business:

ABN 84 873 116 132

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters


JAMES RONCON
GENERAL MANAGER

LIVE STREAMING OF COUNCIL MEETINGS

***PLEASE NOTE:** This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.
The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.
Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.*

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, December 13, 2017.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

Meeting commenced at 6:30pm

PRESENT:

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor)
Councillors C. Adams, B. Algate, M. Clark, D. Gallagher, T. Kennedy,
B. Licul, J. Nolan and R. Page.

General Manager, Finance Manager, Corporate Responsibility Officer,
Executive Manager Strategic City Development, Manager Planning
Development and Compliance, Governance Officer, Administration Officer,
Executive Support Officer and Communication and Community Engagement
Coordinator.

Media (2), Members of the Public (9).

APOLOGIES:

Nil

PRAYER

Councillor Adams delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

PUBLIC FORUM

Transportation of Ore through the City from the North Mine to the Southern
Operations.

11/467

Ms Isabelle Erickson spoke in relation to the transportation of ore through the City from the North Mine to the Southern Operations. Ms Erickson asked Council to investigate the rail link between the North Mine and the Southern Operations and whether it cannot be used. Ms Erickson advised that she has been informed that the rail link was fully functional and only required an upgrade to be utilised.

Ms Erickson also asked for clarification of the total approved number of daily truck movements from the North Mine and Potosi to the Southern Operations.

The Mayor took the questions on notice.

Broken Hill Regional Airport

11/214

Mr Brian Fenton asked if Council could install Ecomist machines (automatic fly spray machines) at the Broken Hill Regional Airport Terminal Building. Mr Fenton advised that he frequently dined at the Broken Hill Regional Airport Café and that the flies can be extremely bad inside the terminal.

The Mayor took the question on notice.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45711

Councillor C. Adams moved
Councillor D. Gallagher seconded

)
)

That the Minutes of the Ordinary Meeting of the
Council of the City of Broken Hill held November
29, 2017 be confirmed.

CARRIED

DISCLOSURE OF INTEREST

Nil

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

Nil.

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

ITEM 1 - REPORTS FROM DELEGATES NO. 5/17 - DATED DECEMBER 05, 2017 - ASSOCIATION OF MINING AND ENERGY RELATED COUNCILS

11/195

Recommendation

1. That Reports from Delegates No. 5/17 dated December 5, 2017, be received.

RESOLUTION

Minute No. 45712

Councillor J. Nolan moved
Councillor M. Browne seconded

)
)

That the recommendation of item 1 be adopted.

CARRIED

REPORTS

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 220/17 - DATED DECEMBER 01, 2017 - CORRESPONDENCE REPORT - NSW LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW FOR 2018 MAYORAL AND COUNCILLOR FEES

11/20

Recommendation

1. That Broken Hill City Council Report No. 220/17 dated December 1, 2017, be received.
2. That Councillors provide information to the General Manager's Office by Thursday 25 January 2018 should Council wish to make a submission to the NSW Local Government Remuneration Tribunal to be considered in the Tribunal's review for the 2018 annual determination, as submissions close 30 January 2018.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

RESOLUTION

Minute No. 45713

Councillor M. Browne moved) That the recommendation of item 2 be adopted.
Councillor C. Adams seconded)

CARRIED

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 221/17 - DATED NOVEMBER 28, 2017 -
CORRESPONDENCE REPORT - WATER EXTRACTION FROM THE BARWON-DARLING RIVER
SYSTEM** 11/426

Recommendation

1. That Broken Hill City Council Report No. 221/17 dated November 28, 2017, be received.
2. That correspondence from the Premier of NSW dated 18 October 2017 in reply to Council's correspondence dated 21 September 2017 be received and noted.

RESOLUTION

Minute No. 45714

Councillor M. Browne moved) That the recommendation of item 3 be adopted.
Councillor M. Clark seconded)

CARRIED

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 222/17 - DATED DECEMBER 04, 2017 -
CORRESPONDENCE REPORT - REVIEW OF CARBON FARMING INITIATIVE AND THE
EMISSIONS REDUCTION FUND** 12/29

.

- Councillor M. Browne moved)
Councillor J. Nolan seconded)
1. That Broken Hill City Council Report No. 222/17 dated December 4, 2017, be received.
 2. That correspondence from Cobar Shire Council dated 21 November 2017 seeking support from Western Division Councils for the review of the cut-off date for Property Management Plans to be in place regarding the Carbon Farming Initiatives and the Emissions Reduction Fund, be received.
 3. That following consultation and advice from Cobar Shire Council, Council provides a submission to the Climate Change Authority in support of the removal of the end date of June 2010 to have Property Vegetation Management Plans in place with regards to the Carbon Farming Initiatives and the Emissions Reduction Fund.
 4. That support for this initiative does not imply Council's support for the continuation of coal fired power stations.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

Amendment

Councillor T. Kennedy moved)
Councillor B. Algate seconded)

1. That Broken Hill City Council Report No. 222/17 dated December 4, 2017, be received.
2. That correspondence from Cobar Shire Council dated 21 November 2017 seeking support from Western Division Councils for the review of the cut-off date for Property Management Plans to be in place regarding the Carbon Farming Initiatives and the Emissions Reduction Fund, be received.
3. That following consultation and advice from Cobar Shire Council, Council provides a submission to the Climate Change Authority in support of the removal of the end date of June 2010 to have Property Vegetation Management Plans in place with regards to the Carbon Farming Initiatives and the Emissions Reduction Fund.

LOST
ON THE CASTING VOTE OF THE MAYOR

The original motion was put.

RESOLUTION

Minute No. 45715

Councillor M. Browne moved)
Councillor J. Nolan seconded)

1. That Broken Hill City Council Report No. 222/17 dated December 4, 2017, be received.
2. That correspondence from Cobar Shire Council dated 21 November 2017 seeking support from Western Division Councils for the review of the cut-off date for Property Management Plans to be in place regarding the Carbon Farming Initiatives and the Emissions Reduction Fund, be received.
3. That following consultation and advice from Cobar Shire Council, Council provides a submission to the Climate Change Authority in support of the removal of the end date of June 2010 to have Property Vegetation Management Plans in place with regards to the Carbon Farming Initiatives and the Emissions Reduction Fund.
4. That support for this initiative does not imply Council's support for the continuation of coal fired power stations.

CARRIED
ON THE CASTING VOTE OF THE MAYOR

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 223/17 - DATED DECEMBER 04, 2017 -
UPDATE ON THE RELOCATION OF THE CITY LIBRARY**

16/24

RESOLUTION

Minute No. 45716

Councillor C. Adams moved)
Councillor J. Nolan seconded)

1. That Broken Hill City Council Report No. 223/17 dated December 4, 2017, be received.
2. That That Council note the interim data received from the community engagement process.
3. That Council note the community engagement response overwhelmingly supporting the construction of a new library facility at the rear of the Town Hall façade.
4. That Council note the General Manager will bring a further report back to the February 2018 Ordinary Meeting of Council to inform next steps in the process, including:
 - grant funding opportunities and timeframes;
 - any savings that may be made through the consolidation of services should Council build a new Library facility;
 - options on how these savings could be used in regards to tourism and promotion of the City;
 - an overview of the comments received through the survey.

CARRIED

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 224/17 - DATED DECEMBER 04, 2017 -
YMCA REDEVELOPMENT PROJECT**

11/467

Motion

Councillor D. Gallagher moved)
Councillor T. Kennedy seconded)

1. That Broken Hill City Council Report No. 224/17 dated December 4, 2017, be received.
2. That Council make a \$100,000 cash contribution to the YMCA development project to be funded from the previously established YMCA Community contribution Reserve.
3. That Council agrees to make an in-kind contribution of \$100,000 with the view to waiving such items as waste fees, development application fees and developer contributions payments and

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

this support to be budgeted for as part of the 2018/19 Operational Budget.

4. That the General Manager and Area Manager of the YMCA meet to confirm the exact timing and formulation of the in-kind support.

Amendment

Councillor B. Licul moved)
Councillor M. Clark seconded)

1. That Broken Hill City Council Report No. 224/17 dated December 4, 2017, be received.
2. That Council reaffirms its support for the YMCA development project.
3. That Council's share of the retained profits from the Aquatic Centre be transferred to the Community Assistance Grants Fund (\$116, 000).
4. That Our Community Key Working Group re-examine the application criteria for the Community Assistance Grants.
5. That the YMCA be encouraged to submit an application for the next round of Community Assistance Grants.

CARRIED
ON THE CASTING VOTE OF THE MAYOR

The amendment becomes the motion

Motion

Councillor B. Licul moved)
Councillor M. Clark seconded)

1. That Broken Hill City Council Report No. 224/17 dated December 4, 2017, be received.
2. That Council reaffirms its support for the YMCA development project.
3. That Council's share of the retained profits from the Aquatic Centre be transferred to the Community Assistance Grants Fund (\$116, 000).
4. That Our Community Key Working Group re-examine the application criteria for the Community Assistance Grants.
5. That the YMCA be encouraged to submit an application for the next round of Community Assistance Grants.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

Amendment

Councillor T. Kennedy moved)
Councillor B. Algate seconded)

1. That the \$116, 000 held in a reserve fund be shared evenly between the YMCA and AFL Broken Hill; That is \$58, 000 for the YMCA redevelopment and \$58, 000 for AFL Broken Hill to upgrade the Jubilee Oval.
2. That the YMCA also be granted in-kind support to the value of \$142,000 (giving a total of \$200, 000 in combined financial and in-kind support) towards the YMCA redevelopment.

The Mayor did not accept Councillor Kennedy's amendment, and ruled the amendment as being contrary to Council's resolution of November 29, 2017(Councillor Page's Notice of Motion - Minute No 45692). The Mayor advised that Council would need to pass a Rescission Motion to rescind Minute No. 45692 in order for Council to consider Councillor Kennedy's amendment. As there has not been a Rescission Motion submitted, Councillor Kennedy's amendment cannot be put.

Councillor Kennedy called a point of order on the Mayor's ruling.

Councillor Kennedy called a Motion of Dissent on the Mayor's decision not to accept the amendment due to the wording of Minute No 45692 of the November 29, 2017 Council Meeting as it only refers to "the applicant" not AFL Broken Hill.

Motion of Dissent

Councillor T. Kennedy moved)

1. That Councillor Kennedy's amendment be accepted as the wording of Minute No. 45692 of the November 29, 2017 Council Meeting only refers to "the applicant" not AFL Broken Hill.

LOST

Councilor Licul's amendment becomes the motion.

RESOLUTION

Minute No. 45717

Councillor B. Licul moved)
Councillor M. Clark seconded)

1. That Broken Hill City Council Report No. 224/17 dated December 4, 2017, be received.
2. That Council reaffirms its support for the YMCA development project.
3. That Council's share of the retained profits from the Aquatic Centre be transferred to the Community Assistance Grants Fund (\$116,000).
4. That Our Community Key Working Group re-examine the application criteria for the Community Assistance Grants, and that Council creates a fund for the larger amounts applied for by the community groups, above the Community

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

Assistance Grants funds.

5. That the YMCA be encouraged to submit an application for the next round of Community Assistance Grants.

CARRIED
ON THE CASTING VOTE OF THE MAYOR

A Division was called which resulted in:

FOR: Crs Browne, Licul, Turley, Clark and Nolan
AGAINST: Crs Adams, Algate, Gallagher, Kennedy and Page

ITEM 7 – BROKEN HILL CITY COUNCIL REPORT NO. 225/17 – DATED DECEMBER 04, 2017 – COUNCILLOR ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE 2018 (NSW BRANCH)

11/174

Recommendation

1. That Broken Hill City Council Report No. 225/17 dated December 4, 2017, be received.
2. That Council considers Councillor representation to the 2018 Australian Local Government Women's Conference to be held in Gundagai, 15-17 March 2018.
3. That Councillor interest be provided to the Executive Support Officer by the close of business Friday 12 January 2018.

RESOLUTION

Minute No. 45718

Councillor C. Adams moved) That the recommendation of item 7 be adopted.
Councillor D. Gallagher seconded)

CARRIED

ITEM 8 – BROKEN HILL CITY COUNCIL REPORT NO. 226/17 – DATED DECEMBER 06, 2017 – INVESTMENT REPORT FOR NOVEMBER 2017

17/82

Recommendation

1. That Broken Hill City Council Report No. 226/17 dated December 6, 2017, be received.

RESOLUTION

Minute No. 45719

Councillor D. Gallagher moved) That the recommendation of item 8 be adopted.
Councillor M. Clark seconded)

CARRIED

ITEM 9 – BROKEN HILL CITY COUNCIL REPORT NO. 227/17 – DATED NOVEMBER 09, 2017 – DRAFT SPONSORSHIP POLICY

12/14

Recommendation

1. That Broken Hill City Council Report No. 227/17 dated November 9, 2017, be received.
2. That Council endorse the draft Sponsorship Policy for the purpose of public exhibition.
3. That the draft Sponsorship Policy be exhibited for public comment for a 28 day period.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the Draft Sponsorship Policy.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

RESOLUTION

Minute No. 45720

Councillor M. Browne moved) That the recommendation of item 9 be adopted.
Councillor M. Clark seconded)

CARRIED

**ITEM 10 – BROKEN HILL CITY COUNCIL REPORT NO. 228/17 – DATED NOVEMBER 17, 2017 –
COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 2 OF 2017/2018** 17/44

Recommendation

1. That Broken Hill City Council Report No. 228/17 dated November 17, 2017, be received.
2. That Council notes the Community Assistance Grants Panel Evaluation for Round 2 of 2017/2018, approved by the Panel and the General Manager.
3. That the balance from Round 2 2017/2018 of \$4,989.00 be allocated towards community lighting projects.

RESOLUTION

Minute No. 45721

Councillor B. Licul moved) That the recommendation of item 10 be adopted.
Councillor M. Clark seconded)

CARRIED

COMMITTEE REPORTS

**ITEM 11 – BROKEN HILL CITY COUNCIL REPORT NO. 229/17 – DATED NOVEMBER 22, 2017 –
MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD NOVEMBER 20,
2017** 12/54

Recommendation

1. That Broken Hill City Council Report No. 229/17 dated November 22, 2017, be received.
2. That minutes of the Picton Oval Community Committee Meeting held November 20, 2017 be received.

**ITEM 12 – BROKEN HILL CITY COUNCIL REPORT NO. 231/17 – DATED DECEMBER 01, 2017 –
MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD NOVEMBER 9, 2017** 15/87

Recommendation

1. That Broken Hill City Council Report No. 231/17 dated December 1, 2017, be received.
2. That the minutes of the Broken Hill Heritage Committee Meeting held November 9, 2017 be received and noted.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

ITEM 13 – BROKEN HILL CITY COUNCIL REPORT NO. 232/17 – DATED DECEMBER 05, 2017 – MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD 8 NOVEMBER 2017

13/145

Recommendation

1. That Broken Hill City Council Report No. 232/17 dated December 5, 2017, be received.
2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 8 November 2017 be received.

Minute No. 45722

Councillor D. Gallagher moved)	That the recommendations of items 11 to 13 be
Councillor M. Browne seconded)	adopted.

CARRIED

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

ITEM 14 – QUESTIONS ON NOTICE NO. 14/17 – DATED DECEMBER 01, 2017 – COUNCILLORS QUESTIONS TAKEN ON NOTICE AT NOVEMBER 2017 COUNCIL MEETING 11/49, 11/467, 16/120

Recommendation

1. That Questions On Notice No. 14/17 dated December 1, 2017, be received.

RESOLUTION

Minute No. 45723

Councillor J. Nolan moved)	That the recommendation of item 14 be adopted.
Councillor M. Browne seconded)	

CARRIED

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Animal Pound Facility

11/141

The Mayor took a question on notice from Councillor Kennedy whether copies of the previous Council reports relating to the decisions by Council to build a new animal pound facility could be circulated to Councillors.

ITEM 15 – BROKEN HILL CITY COUNCIL REPORT NO. 233/17 – DATED NOVEMBER 30, 2017 – PROPOSED LEASES TO WATER NSW – CONFIDENTIAL

15/103

(General Manager's Note: This report is deemed confidential under Section 10A(2) © of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

RESOLUTION

Minute No. 45724

Councillor M. Browne moved)	That item 15 be considered in open session.
Councillor B. Licul seconded)	

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

That consideration of the leases be deferred until Council receives the full detailed business case which underpins the Government's decision to build the \$500,000,000 pipeline from the Murray River rather than to undertake the proposed works at Menindee Lakes and an upgrade of the Menindee to Broken Hill pipeline.

CARRIED

A Division was called which resulted in:

FOR: Crs Algate, Browne, Licul, Turley, Kennedy, Clark, Page and Nolan
AGAINST: Crs Adams and Gallagher

ITEM 16 – BROKEN HILL CITY COUNCIL REPORT NO. 234/17 – DATED NOVEMBER 30, 2017 – WILLYAMA COMMON TRUST – PROPOSED LEASE AGREEMENT WITH WATER NSW –

CONFIDENTIAL

11/.63

(General Manager's Note: This report is deemed confidential under Section 10A(2) © of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

RESOLUTION

Minute No. 45725

Councillor M. Browne moved
Councillor B. Algate seconded

)

That item 16 be considered in open session.

)

That consideration of the lease be deferred until Council receives the full detailed business case which underpins the Government's decision to build the \$500,000,000 pipeline from the Murray River rather than to undertake the proposed works at the Menindee Lakes and an upgrade of the Menindee to Broken Hill pipeline.

CARRIED

CONFIDENTIAL MATTERS

RESOLUTION

Minute No. 45726

Councillor J. Nolan moved
Councillor M. Clark seconded

)

That the meeting be closed to the public in accordance with Section 10A(2) of the Local Government Act, 1993 whilst the confidential items are considered.

)

CARRIED

The media and members of the public left the Council Chambers at 7:53pm.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 235/17 - DATED NOVEMBER 30, 2017 -
UPDATE ON ANIMAL POUND TENDER - CONFIDENTIAL** 11/141

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

1. That Broken Hill City Council Report No. 235/17 dated November 30, 2017, be received and noted.

RESOLUTION

Minute No. 45727

Councillor M. Browne moved) That the recommendation of item 17 be adopted.
Councillor C. Adams seconded)

CARRIED

The Mayor took a question on notice from Councillor Kennedy whether copies of the previous Council reports relating to the decisions by Council to build a new animal pound facility be circulated to Councillors.

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 236/17 - DATED NOVEMBER 02, 2017 -
BROKEN HILL FILM STUDIOS TRADEMARK - CONFIDENTIAL** 16/150

(General Manager's Note: This report is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Recommendation

1. That Broken Hill City Council Report No. 236/17 dated November 2, 2017, be received.
2. That the Mayor and General Manager be authorised to execute the Deed of Assignment of Trademark that will enable the transfer of the Broken Hill Studios Trademark to CPS Broken Hill Pty Ltd, under the Common Seal of Council and at a cost to CPS Broken Hill Pty Ltd payable to Broken Hill City Council of \$21,270 (plus GST).
3. That it is noted that all rights to the future use of the Broken Hill Studios Trademark will be transferred following the affixing of the Common Seal.

RESOLUTION

Minute No. 45728

Councillor M. Browne moved) That the recommendation of item 18 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 230/17 - DATED NOVEMBER 13, 2017 -
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5
SEPTEMBER 2017 AND 6 NOVEMBER 2017 - CONFIDENTIAL** 12/52

(General Manager's Note: This report is deemed confidential under Section 10A(2) (f) of the Local Government Act, 1993 which contains matters affecting the security of the Council, Councillors, Council staff or Council property).

Recommendation

1. That Broken Hill City Council Report No. 230/17 dated November 13, 2017, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 13, 2017

2. That minutes of the Memorial Oval Community Committee Meetings held 5 September 2017 and 6 November 2017 be received.

RESOLUTION

Minute No. 45729

Councillor T. Kennedy moved)

Councillor D. Gallagher seconded)

1. That Broken Hill City Council Report No. 230/17 dated November 13, 2017, be received.

2. That minutes of the Memorial Oval Community Committee Meetings held 5 September 2017 and 6 November 2017 be received.

3. That the General Manager investigates the matters raised in the minutes and provides a report to the February Council Meeting whether there is a conflict between Council Staff and the Memorial Oval Community Committee and identify possible solutions to resolve these issues.

CARRIED

RESOLUTION

Minute No. 45730

Councillor D. Gallagher moved)

Councillor M. Clark seconded)

- That the meeting resume in open session.

CARRIED

Members of the public and media returned to the Council Chambers at 8:05p.m.

The General Manager reported on Council's decisions whilst in closed session.

There being no further business the Mayor closed the meeting at 8:07p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON FEBRUARY 28, 2018)

CHAIRPERSON

MAYORAL MINUTES

1. MAYORAL MINUTE NO. 1/18 - DATED FEBRUARY 12, 2018 - BROKEN
HILL LONG TERM WATER SUPPLY SOLUTIONS: SUMMARY OF THE
FINAL BUSINESS CASE (11/426) 17

ORDINARY MEETING OF THE COUNCIL

February 12, 2018

ITEM 1

MAYORAL MINUTE NO. 1/18

SUBJECT: BROKEN HILL LONG TERM WATER SUPPLY SOLUTIONS:
SUMMARY OF THE FINAL BUSINESS CASE 11/426

Recommendation

1. That Mayoral Minute No. 1/18 dated February 12, 2018, be received.
2. That correspondence dated 12 February 2018 from the Hon Niall Blair MLC, Minister for Primary Industries; Minister for Regional Water; and Minister for Trade and Industry regarding the summary of the final business case: Broken Hill Long Term Water Supply Solution be received.
3. That Broken Hill City Council continue its request for the full disclosure of the Wentworth to Broken Hill Pipeline Business Case.

Summary:

Further to recent representations to the Hon Niall Blair MLC, regarding the full business case for the Wentworth to Broken Hill pipeline and the cost of construction and maintenance of the pipeline to the community of Broken Hill, a delegation from Broken Hill City Council and Wentworth Shire Council met with the Minister in Sydney to discuss these matters.

As part of this meeting and since confirmed by the Minister of 999 ABC talk back radio in mid-January 2018, the Minister committed to providing the full business case to both Mayors', less the commercial in confidence components of the report.

Council has now received correspondence from the Hon Niall Blair MLC dated 12 February 2018, enclosing a copy of the summary of the final business case: Broken Hill Long Term Water Supply Solution (see attached).

While I do not believe that what the Minister has provided fully aligns with his commitment, it is significantly more than what we have received in the past and in reality probably as much as we are going to receive.

For that reason I believe that we need to continue our request for the full disclosure of the business case, as well as firmly focusing our attention on providing a quality submission to the South Australian Government Royal Commission, and continue our leadership advocacy efforts on behalf of the Community to ensure the sustained health of the Darling River and the communities that live along it and rely on it.

Attachments

1. [!\[\]\(756219e9389f679d57027482aa5cf5fc_img.jpg\)](#) Correspondence from the Hon Niall Blair MLC

D TURLEY
MAYOR



The Hon Niall Blair MLC
Minister for Primary Industries
Minister for Regional Water
Minister for Trade and Industry

12 FEB 2018

OM18/27

Councillor Darrlea Turley
Broken Hill Council
PO BOX 448
BROKEN HILL NSW 2880

Councillor Melisa Hederics
Wentworth Council
PO BOX 81
WENTWORTH NSW 2648

Dear Mayors,

Thank you for your correspondence regarding the Murray River to Broken Hill Pipeline, and for making time to visit Sydney to discuss your concerns in December. In our meeting you raised a number of concerns about the pipeline project and broader water management issues in NSW relevant to your communities and this letter is to provide you with a response in relation to those issues.

The River Murray to Broken Hill Pipeline was identified by experts from then Department of Primary Industries Water, NSW Public Works and Infrastructure NSW as the best solution for Broken Hill water security as it provides the greatest confidence in meeting the objective of a high-quality, safe and secure water supply for Broken Hill.

As you would be aware, water security has been a constant challenge for Broken Hill since it was founded in 1883. To find a long-term solution for Broken Hill, the NSW Government looked at 19 potential options, including sourcing water from deep aquifers, different pipeline routes, changing existing surface water arrangements, as well as not pursuing any options at all. I would note that Broken Hill Council and members of the Murray Darling Action Group were consulted throughout the decision-making process.

Consideration of the various water supply options involved extensive economic, social, environmental and technical analysis to ensure that only the options that were feasible were taken forward. Based on these rigorous assessments, the NSW Government decided to progress the 270-kilometre pipeline as part of a \$500 million investment - the single biggest investment to secure a town's water supply in the history of NSW.

The pipeline route along the Silver City Highway was chosen after considering a range of criteria including water security, cost, value for money, project risk and the time taken to deliver the water supply solution. The selected project option is the only viable option where the net benefits outweigh the net costs.

The cost and benefit analysis included consideration of a broad range of costs and benefits of the different options, including the costs of operation, maintenance and replacement of existing and future infrastructure, including the known costs for the replacement of the Menindee to Stephens Creek Pipeline and associated infrastructure.

Assessment of water security and potential water shortages was based on historical rainfall and river flow data over 114 years of records, and assumed water restrictions are

.../3

-2-

The Hon Niall Blair MLC

implemented under current demand management contingency thresholds. This assessment showed clearly that Broken Hill's current water supply system does not meet the existing level of demand, or the future level of demand based on 30 year modelling of the effect of variable climactic conditions and population growth. This underscores the significant insecurity in the existing water supply to Broken Hill, to a level not generally acceptable for a community of nearly 20,000 people and associated small business and industries.

You also raised questions about the route of the pipeline and the location of its off-take at the Murray River. Our rigorous assessment shows that the option of an easterly pipeline route, via the townships of Pooncarie and Menindee, was not chosen due to the significantly increased project cost of \$523.8M, which resulted in a negative and unacceptable benefit to cost ratio. The pipeline off-take was located on the Murray River, rather than the upper extents of the weir pool on the Darling River, due to the greater reliability of the water flow and favourable water quality in the Murray compared to the Darling. As you might understand, the higher flow of the Murray River means it is less prone to the impacts of salinity and silt build up.

We also discussed the future of existing water supply infrastructure in Broken Hill, such as Stevens Creek Reservoir. I can advise that Essential Water is responsible for the existing infrastructure between Menindee and Broken Hill, including Stephens Creek Reservoir, and any questions regarding the ongoing operation and maintenance of this infrastructure will be determined by Essential Water.

The Murray River to Broken Hill Pipeline is a once-in-a-generation opportunity to resolve longstanding water security and quality problems for Broken Hill. Between January and August 2018, 20,000 individual pipe sections are expected to be delivered between Wentworth and Broken Hill. The pipes are made from mild steel and are cement lined with a sinkakote coating, weighing up to 3 tonnes each. They will be transported via the Silver City Highway to storage sites at Wentworth, and from February will be moved from the storage areas to the pipeline route north of Wentworth along the Silver City Highway for the start of construction. Construction will start early this year with the aim of being completed by the end of the year.

WaterNSW has included a provision for offtakes in the contract requirements for the construction of the pipeline. Landholders along the route have requested water offtake to improve water security for their families and operations. WaterNSW is considering up to six offtakes for low demand use along the 270-kilometre length of the pipeline, and depending on early interest, are now trying to identify where those (up to 6) offtakes are best located.

Offtake customer access considerations will need to factor in any availability after Essential Water's demand requirements have been met, water licencing, water volumes and when water can be accessed.

Essential Water is responsible for ensuring the water supplied to its customers is safe to drink and meet the requirements of the Australian Drinking Water Guidelines, which is closely monitored by NSW Health. Water quantity via the pipeline is dependent on water availability from the River Murray.

WaterNSW commissioned a report to inform the tender process on the extent to which the River Murray to Broken Hill Pipeline could provide opportunities to promote commercial activity along the length of the pipeline. The RM Consulting Group Pty Ltd (RMCG) report considered the potential for new agricultural or other commercial pursuits and stock and domestic use that could provide additional future demand on the pipeline

-3-

The Hon Niall Blair MLC

WaterNSW is engaging with local councils, has established a Local Representative Committee, had local business and community briefing sessions and engaged Registered Aboriginal Parties in cultural heritage surveys prior to construction. WaterNSW has appointed a consortium of John Holland, MPC Group and TRILITY to run training and employment information sessions and continued engagement with the community. Local companies have been engaged to transport the pipes.

More information including fact sheets and final business case are available at <https://www.water.nsw.gov.au/water-management/water-availability/brokenhill>

More information on the project and planned activities are available at <http://www.watnsw.com.au/projects/murray-to-broken-hill-pipeline>

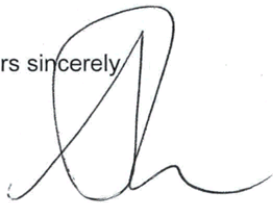
The full RMCG report is available at <http://www.watnsw.com.au/projects/murray-to-broken-hill-pipeline>

There is also a summary of the final business case and a question and answers document regarding the final business case, attached to this letter.

I also note that you requested information around plans for the economic development of Menindee. The Department of Premier and Cabinet is currently managing this and I have been informed that they will contact you directly.

Thank you for your interest in this matter.

Yours sincerely



08 FEB 2018

**The Hon Niall Blair MLC
Minister for Primary Industries
Minister for Regional Water
Minister for Trade and Industry**

CC: Emma Bradbury CEO of MDA



Broken Hill long-term water supply solution: Summary of final business case

Questions and Answers

Why is there a need for the Broken Hill pipeline?

Drought conditions and limited access to a secure bulk water supply has been a consistent challenge since Broken Hill's establishment.

Demand for a secure bulk water supply increased with the climbing population in the late 1800s and early 1900s as speculators and mining interests continued to be drawn to the region in search of economic gain and employment. A drought event in 1891 saw 230KL of water carted into Broken Hill daily via rail from South Australia for a period of seven months.

The population at the time was close to 20,000, which is approximately the same population as the present day. However, today average daily total water demand is between 14ML-16ML per day.

More recently, the frequency and severity of droughts has increased to a comparable level to the early 1900s.

The millennium drought which resulted in the lowest inflows in recorded history into Menindee Lakes, it became increasingly evident that the Menindee Lakes system would be unable to meet the demands of the range water users' needs, including the environment, over the longer term. Therefore a secure and sustainable water supply solution for Broken Hill – and indeed the Lower Darling River – was necessary.

Why is the NSW Government pressing ahead with the Broken Hill pipeline?

The emergency water supply situation that faced the Broken Hill as a result of the lowest inflows in recorded history to Menindee Lakes in recent years – crystallised the need to find a long term water supply solution.

Short term emergency water supply needs were addressed by a series of projects, including the \$17.9million reverse osmosis plant, brine ponds and the construction of shallow bores at Lake Menindee. These projects have secured water supplies until 2019 and provided breathing space to look at a long term and sustainable solution.

Some 19 project options were analysed against strict economic, environmental and social criteria – to determine which project best meets the needs of the region and supports Broken Hill's economic prosperity for years to come.

The decision to construct the Broken Hill pipeline is a once-in-a-lifetime opportunity to ensure Broken Hill is on a sustainable footing for future generations.

Everyone should have access to clean and secure water and this pipeline will provide certainty to businesses and residents to give this region every opportunity to prosper

Was the Broken Hill pipeline the best long- term water supply option?

Yes. To find a long-term solution for Broken Hill, the NSW Government looked at 19 potential options, including sourcing water from deep aquifers, different pipeline routes, changing existing surface water arrangements, and even doing nothing.



The River Murray to Broken Hill Pipeline was identified by experts from DPI Water, NSW Public Works and Infrastructure NSW as the best solution as it provides the greatest confidence in meeting the objective of a quality, safe and secure water supply for Broken Hill.

The consideration of the various water supply options involved extensive economic, social, environmental and technical analysis to ensure that only options that were feasible were taken forward.

Why did the community not have a say on the 19 water supply options that were considered?

They did. Some of the 19 options were identified by the community. The consideration of the various water supply options by the NSW Government involved extensive economic, social, environmental and technical analysis to ensure that only options that were feasible were taken forward. The community were kept informed throughout the selection process.

Why is the pipeline peak capacity 37.4 megalitres per day when the typical current usage is much lower?

A peak daily delivery of 37.4 megalitres is in excess of the current requirements for Essential Water, even during peak demand, but allows for future growth and associated water demand.

WaterNSW has included a provision for offtakes in the contract requirements for the construction of the pipeline. WaterNSW is considering up to six offtakes for low demand use along the 270km length of pipeline, and depending on early interest, are now trying to identify where those (up to 6) offtakes are best located.

Offtake customer access will be opportunistic, and considerations will need to factor in any availability after Essential Water's demand requirements have been met, water licencing, water volumes and when water can be accessed.

WaterNSW commissioned a report to inform the tender process on the extent to which the River Murray to Broken Hill Pipeline could provide opportunities to promote commercial activity along the length of the pipeline.

The RM Consulting Group Pty Ltd (RMCG) report considered the potential for new agricultural or other commercial pursuits and stock and domestic use that could provide additional future demand on the pipeline and found that three factors limit the need for the pipeline to provide more than a peak daily delivery of 37.4 megalitres: low population, the existing Darling Anabranch pipeline that provides raw water supply to a large number of pastoralists in the region and limited mine demand outside Broken Hill. The report also notes that the two mine-sites nearest the proposed route indicated they did not have any interest in accessing water from the pipeline.

The full RMCG report, completed in July, is available on the WaterNSW - <http://www.watarnsw.com.au/projects/murray-to-broken-hill-pipeline>

Will the community be consulted throughout the construction phase of the pipeline?

Yes. WaterNSW has already engaged with local councils, established a Local Representative Committee, had local business and community briefing sessions and engaged Registered Aboriginal Parties in cultural heritage surveys prior to construction.

Now that WaterNSW has appointed a consortium of John Holland, MPC Group and TRILITY in the coming months WaterNSW will be running training and employment information sessions and continued engagement with the community.

Further information on the project and planned activities is available on the WaterNSW website - <http://www.watarnsw.com.au/projects/murray-to-broken-hill-pipeline>

Work is expected to commence in late 2017, and be completed by December 2018.

WaterNSW, the owners and project managers for the pipeline, will ensure the community is well informed and has an opportunity to provide feedback on the construction project as it progresses.



How is Aboriginal cultural heritage being considered?

WaterNSW has been working with the Aboriginal community to conduct cultural heritage surveys across the length of the pipeline. To minimise impacts the pipeline route is largely within the Silver City Highway corridor, road easements and cleared areas. Consultation with the local community is ongoing, including the well-received employment of Aboriginal representatives in cultural heritage surveys.

Further opportunities will be provided during construction with the implementation of the Aboriginal Participation Plan to provide participation in employment and training.

Will this project result in the Menindee Lakes being decommissioned?

No. The NSW Government will not be decommissioning the Menindee Lakes.

The Menindee Lakes are an instrumental part of the Murray Darling Basin water supply system and are of critical importance for water supplies to the Lower Darling River and the people who live and work in this remote part of NSW.

The Menindee Lakes are also a significant environmental area and asset in their own right.

The NSW Government has explored a scope of works and operational changes that could allow the Lakes to be operated in a way that achieves significant water savings, in line with a triple-bottom line approach that will help NSW meet its Basin Plan commitments without relying on water buybacks.

This project is currently being assessed by the Commonwealth – if endorsed - comprehensive stakeholder and community engagement will be undertaken in 2018. This consultation will form the basis of detailed project design based on local issues.

Will recreational access to the Menindee Lakes continue after the pipeline project is commissioned?

Yes. The pipeline project being delivered by WaterNSW has no impact on recreational access to the Menindee Lakes.

Who will pay for the pipeline and what will be the impact on Broken Hill resident's water bills?

The upfront capital costs of the pipeline will be fully funded by the NSW Government through WaterNSW.

Once constructed, ongoing costs will be funded by Broken Hill customers and the NSW Government. The Independent Pricing and Regulatory Tribunal (IPART) will be asked to ensure that the share of the cost borne by Broken Hill customers is fair and affordable.

All other costs above the customer share determined by IPART will be met by the NSW Government.

IPART's role is to independently set prices for water to reflect the efficient cost of providing services and ensure fair prices for customers.

In reviewing water prices IPART considers a range of matters, including:

- the cost of providing the service
- consumer protection against abuse of monopoly power by a water utility
- the need to promote competition in the supply of the service
- the need for greater efficiency in the supply of the service to reduce costs to consumers and taxpayers
- appropriate rates of return on public sector assets
- the social impact of their determinations
- the need to maintain ecologically sustainable development and protect the environment



The process for making a price determination for Broken Hill residents will involve an extensive consultation and review process by IPART allowing ample opportunity for local issues and concerns to be raised and addressed.

Will the Menindee to Broken Hill pipeline be upgraded?

Essential Water, as the local water utility, is responsible for the operation of the Menindee to Broken Hill pipeline. The ongoing operation and maintenance of this infrastructure needs to be referred to Essential Water.

How will Menindee receive its water?

As the local water utility, Essential Water will continue to retain responsibility for water treatment and water distribution to its customers in Broken Hill, Menindee, Sunset Strip and Silverton.

Menindee and Sunset Strip will retain Menindee Lakes supply as their primary source of water and also retain use of the Menindee Common Bore Field as a supplementary water source.

Why are WaterNSW building the pipeline when the business case indicates that this would be Essential Water?

Since the final business case was completed the NSW Government has made a number of additional decisions about which entity will have responsibility for constructing the pipeline and how the pipeline will be funded.

WaterNSW has a strong track record of delivering key water infrastructure projects, and as owner of the pipeline, will procure the design, build and maintain the infrastructure that will supply up to 37.4 megalitres of peak daily demand of raw water to Essential Water's Mica Street Water Treatment Plant.

Essential Water will continue to retain responsibility for water treatment and water distribution to its customers in Broken Hill, Menindee, Sunset Strip and Silverton.

There has been rain and inflows into Menindee Lakes since the Final Business Case was completed, why do we need to build the pipeline?

The Menindee Lakes are approximately 16 km long and 14 km wide – located in the heart of a hot and windy desert area and are extremely shallow (average depth of 5 metres), meaning evaporation rates are very high.

It is estimated that some 400 to 600GL is lost each year through evaporation. This is an extremely large amount of water considering Broken Hill's entire entitlement is 10 GL per year and typical usage is 7-8 GL per year.

The Broken Hill pipeline is the culmination of years of work looking at the best long term solution to secure the region's water supplies and is designed to fix Broken Hill's chronic water shortage problems which have continually arisen since the town was established in 1883.

The pipeline provides security of supply and puts Broken Hill on a sustainable footing for future generations.

Is the pipeline dependent on the Menindee Lakes reconfiguration currently being considered by the Murray-Darling Basin Authority?

No. The pipeline is a standalone project and is not dependent on any reconfiguration of the Menindee Lakes system.

Why is the pipeline following the proposed route and were other routes explored?

Nineteen different options were considered by Government in order to deliver the most effective solution to secure Broken Hill's water supply.



The selected route along the Silver City Highway provides a pre-existing sealed all-weather, heavy-vehicle access with legal easements already established.

An alternative 'over-land' route would have added significantly to both the construction costs and build time. This was in part driven by the location of the river offtake.

The river offtake was been selected on the River Murray at Wentworth, next to Wentworth Shire Council's existing offtake. This site was selected given better water quality than the Darling River, and the excessive time it would have taken to obtain land access and Aboriginal and cultural heritage approvals for the route north of the alternative site at Fort Courage.

The cost of this project is considerably lower than the original announcement, why such a large variance?

Our \$500 million investment in the far west also included the short term emergency water supply needs which were addressed by a series of projects, including the \$17.9 million reverse osmosis plant, brine ponds and the construction of shallow bores at Lake Menindee.

WaterNSW has been working hard to ensure that it delivers the lowest 'whole of life cost' solution that it can, mindful of any bill impacts the project may have, and the solution provided by John Holland, MPC Group and TRILITY delivers the best outcome at a lower cost than originally planned.

Is this a fixed price contract or does the government carry the risk of cost blow outs?

The contracts WaterNSW have entered into are fixed price lump sum contracts, meaning the Government and the people of Broken Hill can have certainty in the cost of this project.

Why did the proposed 15 year maintenance contract change to a 20 year contract?

WaterNSW determined, in consultation with the private contracting market, that a 20 year term would strike the right balance between getting the lowest whole of life cost outcome for the residents of Broken Hill, and be attractive enough for a tier 1 contractor to make a competitive bid.

How much will this Operation and Maintenance contract add to the water bill of the people of Broken Hill?

Once constructed, ongoing operation and maintenance costs will be funded by Broken Hill customers and the NSW Government. The Independent Pricing and Regulatory Tribunal (IPART) will be asked to ensure that the share of the cost borne by Broken Hill customers is fair and affordable.

All other costs above the customer share determined by IPART will be met by the NSW Government.

Until IPART makes a determination, it's not possible to say how much extra the people of Broken Hill will have to pay.

However, there is a precedent:

For the 2017 WaterNSW pricing Determination, IPART decided not to set prices in two valleys based on full cost recovery prices. Instead, IPART decided to set prices in valleys substantially below full cost recovery using an approach that considered customers' 'capacity to pay'.

In its 2010 Determination for State Water, IPART decided to transition prices towards levels that would achieve full cost recovery; however, real price increases were capped at 10% per year to reduce adverse customer impacts.

The process for making a price determination for Broken Hill residents will involve an extensive consultation and review process by IPART allowing ample opportunity for local issues and concerns to be raised and addressed.



Given that Broken Hill only uses around 7GL of water per year, how expensive is this water compared to other parts of NSW? Is this the most expensive water in NSW to supply to people?

No, it's not the most expensive. Analysis by DPI Water indicated that the typical annual water bill in Broken Hill is \$781, whereas a comparable town such as Bourke has typical annual water bills of \$1,227 and the most expensive water bill in the state of \$1,972 per annum belongs to Brewarrina.

So even if water bills increased by around 10%, they would still not be the most expensive in the State, and still lower than Sydney.

What was the outcome of the Water Impact Pricing Analysis conducted by Danu Consulting?

The water pricing analysis was preliminary/indicative in nature. It simply identified the additional cost an average customer would incur each year under a broad range of pipeline investment recovery scenarios.

The purpose was to identify whether government support would be required to ensure the affordability of water following the investment. Ultimately, retail water pricing for Essential Water customers will be determined by IPART following Essential Water's next water pricing submission.

IPART will base their decision on their own water pricing framework and the final cost of the solution, as well as the range of other costs incurred by Essential Water. As such, IPART will not use this pricing analysis to inform any pricing decision.



SUMMARY OF THE FINAL BUSINESS CASE

Broken Hill Long-Term Water Supply Solution

October 2017

Published by the NSW Department of Industry

SUMMARY OF THE FINAL BUSINESS CASE - Broken Hill Long-Term Water Supply Solution

First published October 2017

More information

NSW Department of Industry - Crown Lands and Water Division

www.water.nsw.gov.au

© State of New South Wales through Department of Industry 2017. You may copy, distribute, display, download and otherwise freely deal with this publication for any purpose, provided that you attribute the Department of Industry as the owner. However, you must obtain permission if you wish to charge others for access to the publication (other than at cost); include the publication in advertising or a product for sale; modify the publication; or republish the publication on a website. You may freely link to the publication on a departmental website.

Disclaimer: The information contained in this publication is based on knowledge and understanding at the time of writing (October 2017) and may not be accurate, current or complete. The State of New South Wales (including the NSW Department of Industry), the author and the publisher take no responsibility, and will accept no liability, for the accuracy, currency, reliability or correctness of any information included in the document (including material provided by third parties). Readers should make their own inquiries and rely on their own advice when making decisions related to material contained in this publication.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

1 Preface

1.1 Purpose of this document

This Summary presents critical elements of the Broken Hill Long-Term Water Supply Solution Final Business Case dated 31 March 2016 (the Final Business Case) and analysis of the full range of options. Together these underpinned NSW Government's decision to invest in a long-term transformational project to secure water supply for Broken Hill in the Far West of the State (the Initiative).

The NSW Government is committed to increasing the transparency of decision making in NSW. This Summary brings together an extensive set of documentation into a more concise document to provide citizens of NSW with confidence that a robust evaluation process was undertaken to inform the investment.

This Summary reflects documentation as at the time of the investment decision and has not been updated to reflect any subsequent changes to water supply or demand, or refinements to specific Project design and delivery mechanisms. For completeness, a brief overview of the Preferred Option's current state is outlined in section 1.3.

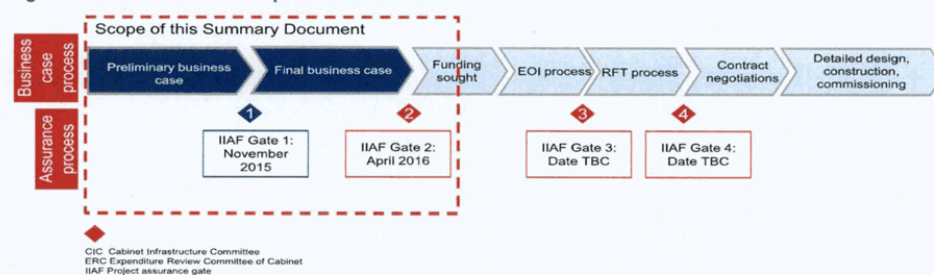
1.2 Process and oversight for the Final Business Case

Oversight for the Initiative was provided by a multi-agency Steering Committee, established specifically for the development of the Final Business Case, with representatives from the Department of Industry – Crown Lands and Water (the then DPI Water), NSW Treasury, Department of Premier and Cabinet (DPC), NSW Department of Planning and Environment (DPE) and Infrastructure NSW (as an Observer).

The Final Business Case was also informed by stakeholder consultation over a 12 month period. Community, business and government stakeholders were engaged through formal consultation forums, workshops, site visits, teleconferences and meetings.

Both the Final Business Case and the Broken Hill Long-Term Water Supply Preliminary Business Case (which was developed in 2015) were subject to the Infrastructure NSW Infrastructure Investor Assurance Framework (IIAF)¹, which provides independent oversight of the State's infrastructure program. The process followed by DPI Water in developing the Initiative and Gateway Reviews undertaken in accordance with the IIAF is illustrated below.

Figure 1-1: Process to develop the business case



The Initiative followed the development and approval of a final business case, in May 2015, for a short-term (emergency) water solution for Broken Hill, Silverton, Menindee and Sunset Strip.

¹ Refer to www.insw.com.au/the-iiaf-guidelines

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

The Final Business Case was also supported by extensive expert analysis, including:

- Hydrological security modelling (NSW DPI Water, Surface Water Resource Management).
- Talyawalka hydrogeological feasibility (Geoscience Australia and verified by DPI Water)
- Bore field design and construction cost estimates (GHD Consulting)
- Geotechnical and water supply system option development and analysis, including NSW River Murray pipeline design and cost estimate (NSW Public Works, Water Solutions)
- Economic appraisal of options (NSW Department of Industry, Skills and Regional Development)
- Financial appraisal of options, market sounding and procurement options (Deloitte)
- Water pricing impact analysis (Danu Consulting)

The consultations and expert analyses, in conjunction with research and analysis performed by the Initiative team informed the objectives for the Initiative and the preferred water supply solution.

1.3 Overview of the Initiative's current status

A brief overview of the Initiative's current status is outlined below:

- The Preferred Option was approved for funding in September 2016.
- In November 2016, the Minister for Primary Industries and Regional Water issued a Direction to the board of WaterNSW under section 20P of the *State Owned Corporations Act 1989*². In summary, this required WaterNSW to:
 - Arrange for the construction, operation and maintenance of a pipeline from the River Murray to deliver low salinity raw water to the existing Mica Street Water Treatment Plant in Broken Hill;
 - Use best endeavours to make the pipeline operational by December 2018,
 - Fund the capital costs for constructing the pipeline from existing resources, or otherwise borrow the required funds.
- Although the Final Business Case identified Essential Water as best positioned to own and operate the pipeline, further engagement and analysis highlighted insufficient capacity within the organisation to deliver this large-scale water project within the tight project timeline. WaterNSW has a long history of delivering large-scale water infrastructure projects on time and within budget.
- As proponent, and in accordance with that Direction, WaterNSW then undertook further work to develop the required design and delivery mechanisms, undertook engagement of stakeholders and the community, developed appropriate tender documentation and undertook the necessary environmental and cultural heritage studies to achieve the required environmental approvals.
- In September 2017, the Minister for Regional Water issued a second Direction³, which in summary required WaterNSW to:
 - Ensure minimum targets set in the NSW Infrastructure Skills Legacy Program are met for the construction of the pipeline; and

²<https://www.parliament.nsw.gov.au/la/papers/DBAssets/tailedpaper/webAttachments/70615/Direction%20under%20s%2020P%20of%20the%20State%20Owned%20Corporations%20Act.pdf>

³<https://www.parliament.nsw.gov.au/lc/papers/DBAssets/tailedpaper/WebAttachments/71961/Notice%20of%20direction%2011%20October.pdf>

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

- Ensure that Australian rolled steel is used in construction.
- WaterNSW commenced a multi-staged competitive market process under a Design, Build, Operate and Maintain (DBOM) procurement model.
- Evaluation of the responses to that tender has now been completed and a successful tenderer identified.
- WaterNSW has now contracted engineering and construction contractor John Holland, who are partnering with pipeline specialists MPC Group and water utility provider TRILITY to deliver the works and operate the scheme under the DBOM model.
- Construction is expected to be completed by December 2018, at which point Broken Hill will benefit from a long-term secure water supply.

The Summary of the business case is written from a point in time which pre-dates the decision to direct WaterNSW to deliver what is now "the Project". The decision to direct WaterNSW was advantageous for a number of reasons, but subsequently resulted in certain parameters of the business case, as outlined below, changing.

These changes included:

- Funding of the up-front capital required to deliver the Project (now by WaterNSW)
- Delivery and procurement strategies
- Communications and stakeholder engagement plans
- The location of the River Murray offtake, which was ultimately determined to be located at the same location as the existing Wentworth Council raw water offtake upstream of the River Murray/ Darling River confluence to take advantage of more reliable higher quality water, and noting the time required to obtain the necessary land access and environmental approvals for a route north from Fort Courage were not compatible with the project's delivery date of December 2018;
- The final route through the Wentworth township, which following consultation with Wentworth Shire Council, was relocated to the eastern side of town to avoid local impacts as much as possible, and includes a number of additional river crossings.
- The decision to adopt a 20 year Operations and Maintenance term, as opposed to the 15 year term assumed in the business case, to drive greater opportunities for efficiencies and lower whole-of-life costs.
- The scope of works being delivered, recognising that Essential Water own and operate the existing water supply distribution network in the region, and are responsible for funding capital upgrades on their own existing network of assets.
 - The Preferred Option was re-scoped to exclude the surrounding communities of Menindee and Sunset Strip, as infrastructure upgrades to address the needs of these communities will now be considered by Essential Water.

The Final Business Case demonstrated the case for change, and the Preferred Option to meet the Government's objectives. It is within those objectives, and the broad parameters of the preferred investment identified by the business case, that the NSW Government approved the investment decision and directed WaterNSW to deliver "the Project" in accordance with its directions.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

2 Summary of Business Case

Broken Hill, Silverton and its surrounding satellite communities are running out of a secure supply of water. In May 2015, a short-term (emergency) water solution for the Broken Hill region was implemented in response to dwindling water supply and declining water quality. This included a Reverse Osmosis Treatment Plant to treat surface water and bore field development. In the absence of significant inflows, the short-term measures will have exhausted all available surface water and ground water supply options by April 2019.

In order to meet the Government's stated objective of no population displacement, and ensure the long-term sustainability of Broken Hill, residents and industry need a reliable water supply that meets quality standards and gives the community confidence.

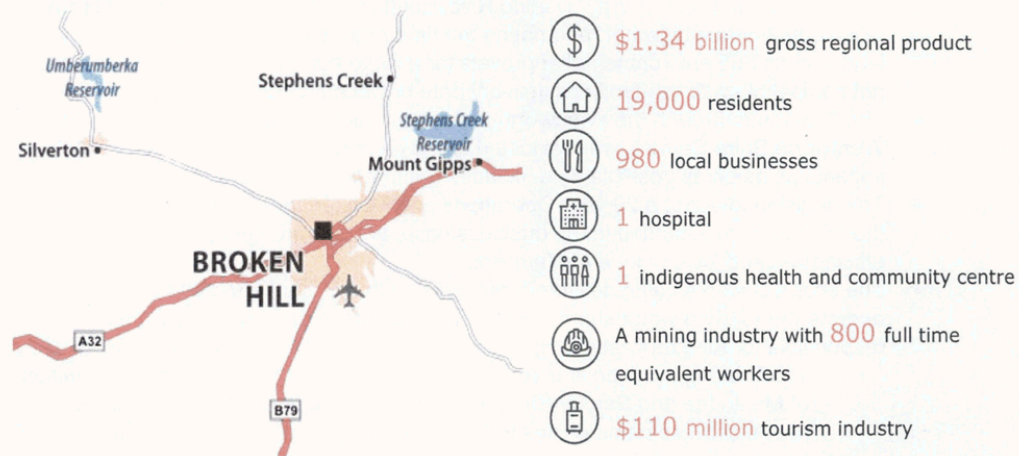
To address this, NSW Department of Primary Industries (DPI Water) initiated a project to provide a secure, long-term water supply solution for Broken Hill and Silverton.

At the time of the Business case, the Project needed to be operational by October 2018, six months prior to water sources from the short-term strategy being exhausted. That situation has now changed following some inflows.

2.1 Broken Hill profile and the investment need

Broken Hill is the largest town in the Far West of NSW and supports a number of industries. A profile of the region is presented below.

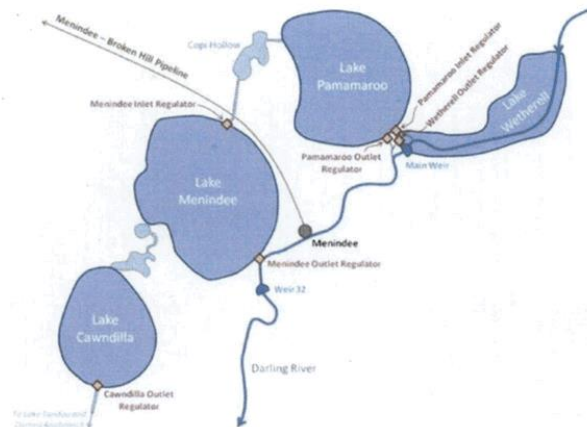
Figure 2-1: Broken Hill profile



Since 1952, Broken Hill has sourced water from the Menindee Lakes, which forms part of the Murray Darling Basin. Water from the Menindee Lakes is transported to Broken Hill via a 100km pipeline owned and operated by Essential Water. These arrangements are illustrated below.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

Figure 2-2: The Menindee Lakes



The Menindee Lakes, however, is an ephemeral water source which is an inefficient and unreliable water storage system. Water modelling of the Menindee Lakes estimates that approximately 420GL of water is lost every year through evaporation, as a result of the hot, dry conditions in the region. By comparison, customers in the Broken Hill region require access to approximately 10GL per annum, or just 2% of the amount lost to evaporation. This provides the community little confidence in the long-term security of water supply.

2.2 Water supply problem

2.2.1 The problem

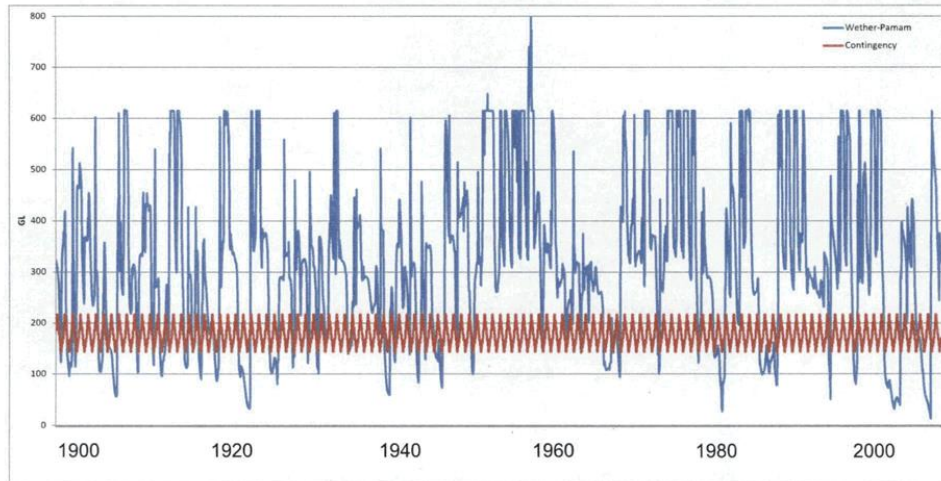
At the time of the business case, the Far West was experiencing the longest drought on record. The drought was one of three that the Darling River catchment, including Broken Hill, has experienced over the last 15 years. The frequency and severity of droughts experienced recently is only comparable to the early 1900s.

The figure below shows the accessible storage volumes (the blue line) relative to contingency thresholds (the red line) over the last century. The contingency is the amount of water that is needed in the Menindee Lakes to provide 18 months of future water supply. The variation shows the change in contingency between seasons. The high level of variation in storage levels indicates that water is lost from the Menindee Lakes at rapid rates.

A drought is experienced when the storage levels fall below the contingency levels. These breaches usually result in a response from government and/or the water retailer to restrict demand and plan alternate water supply sources.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

Figure 2-3: Menindee Lakes water storage volumes (1895-2009)



Contingency thresholds have been breached on 24 occasions in the last 114 years. This suggests that, on average, there is a drought once in every five years.

Based on the data from the last century, the table below shows how conditions at Broken Hill compare to NSW government guidelines for the frequency of water restriction events. Broken Hill spends more than four times longer in water restrictions compared to the NSW current urban water supply target.

Table 2-1: Frequency and duration of water restrictions in Broken Hill

	Base Case	NSW Guidelines Target
Amount of time spent in drought restrictions	21%	5%
% of years drought restrictions are required	46%	10%

2.2.2 The problem in the future

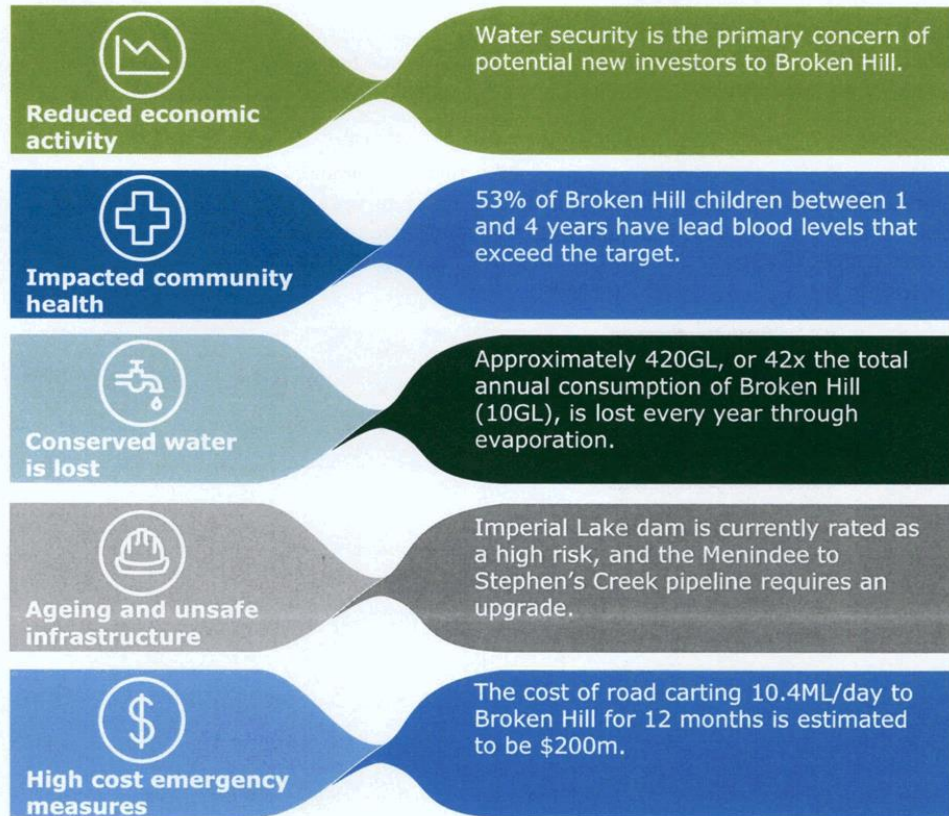
Research and regional climate modelling has identified that temperatures in Far Western NSW are expected to increase. There are projected to be more hot days and fewer cold nights. Additionally, climate variability contributes to uncertainty around rainfall patterns within catchments in the Northern Basin that feed the Darling River. This suggests that droughts will become more frequent in the Broken Hill region. The future conditions further reduces the reliability of the water security that is provided by the Menindee Lake system.

2.3 Negative community impacts of a lack of water security

Low water security and increasing severity of drought events is impacting the local community and industries. An overview of the negative impacts from not having a reliable long-term water supply are shown in the diagram below.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

Figure 2-4: Impacts of no long-term water supply



Reduced economic activity - The economic impacts of reduced water security include:

- Reduced tourist activity and long-lasting declines in the level of business
- Increased pressure on the region's mining industry
- Investment from the private sector is less likely
- Reduced value for money from public investment in infrastructure due to fewer numbers of visitors
- Reduced employment

Impacted community health - water restrictions limit the use of water for suppressing lead dust. This places town residents, particularly young children, at risk. High levels of lead in the blood can have a range long-term health effects, including anaemia, reduced kidney and nerve function, and increased blood pressure.

Conserved water is lost - Water restrictions have a minor impact on the rate at which water storage is depleted. This is because the amount of water conserved is insignificant when compared to the amount that is lost through evaporation.

Ageing and unsafe infrastructure - almost all critical water infrastructure associated with delivering water to Broken Hill is approaching the end of its designed life, including:

- Menindee to Broken Hill pipeline
- Imperial Lake Dam - rated a high risk

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

- Stephens Creek - listed as requiring upgrade

High cost emergency measures - A lack of water security requires costly emergency measures. When water secured through the short-term solution eventually depletes, road carting will be the only way to secure bulk water supply.

2.4 Benefits of the securing a long-term water supply

There are a range of benefits which are received by the community, local industry and the state more broadly, including the government. Some of these benefits are measureable in dollar values (quantitative) whilst others cannot (qualitative), but are still valued. The benefits, categorised by recipient group, are presented in the figure below.

Benefit recipient	Community	Local Industry	NSW / Government
Benefit	Improved employment prospects contribute to more secure incomes	Certainty of long-term water supply simplifies investment decisions for industry	Greater certainty stimulates investment, employment, taxation and spending
	Avoided relocation costs in the event of depleted potable water supply	Avoided cost of damage to commercial equipment with reliable quality water supply	Minimising risk to local population living standards reduces political pressure
	Avoided cost of household desalinisation products	Avoided cost of investing in private water infrastructure arrangements	Avoided financial cost of relocating community
	Reliable quality of bulk water supply improves services at health and care facilities	Avoided damage to financial position and credit ratings	Avoided cost of future short-term emergency water supply responses
	Reduced personal stress relating to employment and quality of life	Economic value of marginal water savings remaining with agricultural sector participants	Avoided cost of degradation of existing infrastructure due to poor quality water
	Adequate provision to suppress lead dust maintains amenity value of outdoor activities	Improved prospects for peripheral services to mining sector	Avoided cost of supporting industry impacted by loss of reliable water supply
	Avoided social cost of water restrictions	Avoided cost of damage to medical equipment with reliable quality water supply	Contributes to meeting Commonwealth mandated MDB water savings targets
		Certainty of potable water supply improves attractiveness for tourism sector	Improved natural resource efficiency
		Certainty of potable water supply improves attractiveness for property sector	

2.5 Need for investment and objectives

There is a clear need to establish a reliable and sustainable long-term water supply to address the economic and social issues of a lack of water security. A set of detailed objectives were developed to inform the design of options and then evaluate them. The objectives can be categorised into two groups:

1. **Binary Threshold Criteria** – If the option does not meet all of these objectives then it is ruled out.

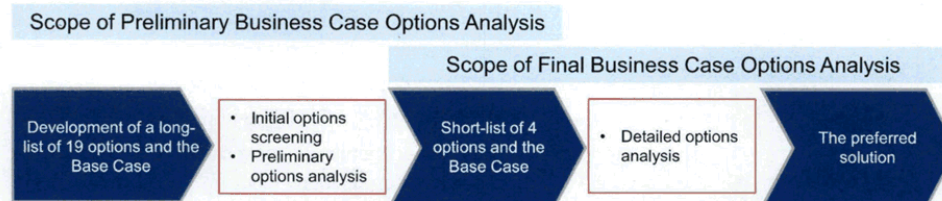
PROJECT SUMMARY OF THE FINAL BUSINESS CASE

- Water security - a sustainable water solution by October 2018 that meets the NSW Guidelines on Assuring Future Urban Water Security (the 5/10/10 rule). An operational date of October 2018 provides a short period of contingency prior to exhaustion of all existing surface and shallow bore ground water sources (then estimated to be around April 2019).
 - Water supply service level requirements sufficient to meet peak daily total water consumption of 37.4ML (there is a high degree of seasonality in demand)
 - Quality of water supply that achieves potable and chlorinated water supply to customers in accordance with Australian Drinking Water Guidelines and public health standard for raw water.
2. **Performance Criteria** – these objectives are used to evaluate how each of the options that meet the threshold criteria perform relative to each other.
- Value for money - deliver value for money to the State and NSW Government
 - Level of risk – both quantified to reflect project delivery risk and systemic risk associated with ongoing operations or service risk over the life of the Project
 - Affordability of potable water for communities and of water for industry.

2.6 Options analysis

The Preliminary Business Case explored 19 water supply solution options (the long list of options), to understand the broad range of solutions that could deliver water security to the region, in addition to maintaining the current water supply arrangement. The purpose of this analysis was to develop a short list of options for detailed analysis through a Final Business Case. The process for analysing the options is depicted in the figure below.

Figure 2-5: Options analysis process



2.6.1 Long-list options analysis (the Preliminary Business Case)

The long list of options for supplying Broken Hill with a long-term water supply solution were based on three categories:

- i. Demand management and other solutions to reduce supply pressure on the Menindee Lakes system
- ii. Supplementing the existing Menindee Lakes system with groundwater or surface water solutions
- iii. Sourcing raw water from the River Murray to replace Broken Hill's reliance on the Menindee Lakes system.

The long list of options were evaluated and shortlisted within the Preliminary Business Case against two key criteria:

1. The ability of each of the 19 long-list options to meet the prescribed objectives of the Project
2. The relative ability of options to provide value for money for NSW.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

This initial screening process resulted in the majority of options to be eliminated due to insufficient water security and water supply capacity, or being exceedingly costly relative to the other options, or taking too long to implement given the time critical nature of the solution needed. The table below provides a summary of the long list of options that were considered, but not shortlisted.

Table 2-2: Summary of considered long-list options

Category	Option description	Progress to short list	Rationale for progression / elimination
i	Third pipe system and rainwater tanks to reduce water demand on Menindee Lakes	✗	Not a reliable bulk water source as it relies on local rainfall No guarantee of drinking water standard Negligible water savings (~1% of average annual demand)
i	Subsidy to move from evaporative cooling to Reverse Cycle AC	✗	Does not guarantee bulk water supply Negligible water savings (~8% of average annual demand) Significant financial cost for negligible impact
i	Water licences buyback to secure Menindee Lakes supply	✗	Large volumes of water buyback required given significant transport losses (i.e. seepage, evaporation) High cost of temporary water allocation buybacks each time water availability is low Regional economic loss associated with reduced agricultural production
i	Effluent re-use, of potable standard, to supplement Menindee Lakes supply	✗	2ML/day production capacity is only 13% of average daily water consumption Effluent is already being re-used for non-potable consumption Significant cost to treat waste to potable standard
i	Road carting to supplement Menindee Lakes supply	✗	Highly expensive when operational (~500 tanker loads per day) Logistical issues
i	Rail carting to supplement Menindee Lakes supply	✗	Unable to deliver required volume as rail network has capacity to deliver 8ML/day, or 50% of average daily demand Highly expensive when operational
ii	Shallow aquifer at Talyawalka to supplement Menindee Lakes supply (i.e. augmentation of the	✓	Shallow aquifer has 5 years of water yield Likely to require RO treatment

12

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

	second phase of the short-term solution)		Requires investment in existing infrastructure at a cost of approximately \$270m
ii	Groundwater (Lake Menindee Deep Aquifer) with RO Plant and brine fields at Menindee to supplement Menindee Lakes supply	✓	Water yield unknown Extraction and RO treatment allows for 31ML/day of potable water supply Higher groundwater cost than Talyawalka as it requires RO plant, including power supply, and brine field co-located in Menindee
ii	Deep mine water extraction to supplement Menindee Lakes supply	✗	Water yield unknown Faces significant environmental, health and community issues
ii	Managed aquifer scheme to supplement Menindee Lakes supply	✗	Provides water security for Broken Hill Higher groundwater cost than Talyawalka as it requires construction, treatment before injection and after extraction, including power supply co-located in Menindee
ii	Great Artesian Basin bores and pipeline to supplement Menindee Lakes supply	✗	Requires very high capital investment (\$450m investment in bores and pipeline in addition to \$270m investment in existing infrastructure) Requires complex negotiation with other State and territory jurisdictions to achieve solution
ii	Lower Renmark bores and pipeline to supplement Menindee Lakes supply	✗	150km of pipeline required to bore field High saline content water, requiring RO and brine ponds co-located at extraction site Requires negotiation with other State and territory jurisdiction Requires a number of environmental approvals Requires investment in existing infrastructure at a cost
ii	Spencer Gulf – Pipeline and RO to supplement Menindee Lakes supply	✗	Requires very high capital investment (\$780m in addition to \$270m investment in existing infrastructure)
ii	Expansion (lower) of Stephens Creek Reservoir storage capacity to supplement Menindee Lakes supply	✗	Provides insufficient water security Significant capital cost required in existing network infrastructure
ii	New major upstream dam to secure Menindee Lakes supply	✗	No dam has received planning or environmental approval Dams can take upward of 10 years from scoping to operations, passing the critical date (2019) for

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

			implementation
ii	Weir raising at Wilcannia, Bourke, Walgett, Mungindi and/or Boomi to secure Menindee Lakes supply	✗	Unable to regulate Darling River significantly enough to secure Broken Hill's water supply with the Menindee Lakes The timing of each project's delivery is uncertain
ii	Anabranch pipeline retrofit to supplement Menindee Lakes supply	✗	Only enough capacity in pipeline to secure 21% of Broken Hill's average annual water demand
iii	Pipeline from River Murray NSW (multiple route options)	✓	Designed to supply 37.4ML/day from more secure River Murray water source
iii	Pipeline from Booborowie SA	✓	Initial proposal to provide potable water supply capacity of 25ML/day from more secure River Murray water source

2.6.2 Detailed analysis of short-list options (Final Business Case)

The following options were shortlisted for detailed analysis in the business case. Key pieces of analysis included hydrological modelling to test the water security of options, economic and financial analysis to test value for money for NSW and customers, and risk analysis. This resulted in the base case and shortlisted project options are detailed below:

- **Base Case** - The Menindee Lakes system is drawn upon during periods of water availability and the first stage of the Broken Hill Short-Term Water Supply Strategy is implemented; bulk water carting is applied when the shallow bore field is exhausted. To maintain current water supply arrangements, significant investment is required to replace the failing Menindee to Broken Hill pipeline.
- **Option 1a – The NSW River Murray Western Route Option:** a pipeline from the NSW River Murray to the Mica Street Water Treatment Plant (Mica Street WTP), for the most part following the Silver City Highway
- **Option 1b – The NSW River Murray Eastern Route Option:** a pipeline from the NSW River Murray to the Mica Street WTP, via the townships of Pooncarie and Menindee.
- **Option 2 – Menindee Lakes and Talyawalka bore field:** a shallow aquifer at Talyawalka to supplement existing Menindee Lakes water supply during low surface water availability, or poor surface water quality, periods. The Reverse Osmosis (RO) plant and brine ponds at Broken Hill would be used to treat saline water as required. To maintain current water supply arrangements, significant investment is required to replace the failing Menindee to Broken Hill pipeline. A Lake Menindee deep water aquifer was excluded as representing substantial additional cost.
- **Option 3 – The Unsolicited Proposal for a River Murray Water Transport Offer:** Private sector proposal to construct a pipeline from an offtake at Booborowie, SA on the River Murray, transporting treated (potable) water to the Mica Street WTP over a minimum of 30 years on a capital and specified user charge basis.

Following detailed assessment against the threshold objectives of water security, and further exploration of potential private sector solutions, Option 3 was excluded as it was unable to reliably deliver sufficient water supply until at least 2035. All of the other shortlisted options met the threshold criteria of water security and water quality.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

The remaining options were analysed in detail and were supported by a number of feasibility assessments, including further water modelling, engineering design and detailed financial and economic analysis. The economic appraisal, including the Benefit Cost Ratio (BCR), and the Net Present Costs (NPC) (i.e. the net cost in today's dollars) relative to the base case, are set out in the table below for each option.

The results of the options analysis is also set out, assessing each option against the defined evaluation criteria, which reflects the Project objectives.

Table 2-3: Summary options analysis (relative to base case)

Criteria	Sub-criteria	Base Case	Option 1a	Option 1b	Option 2
Water security	NSW Guidelines on Assuring Future Urban Water Security	✗	✓	✓	✓
Water supply service level requirement	Average annual demand	✗	✓	✓	✓
	Peak daily demand	✗	✓	✓	✓
Water quality	Guidelines	✓	✓	✓	✓
Total Capital cost	Nominal \$	\$193.5m	\$470.2m	\$523.8m	\$705.5m
Value for money	BCR (rank) ⁴	n/a	1.089 (1)	0.923 (2)	0.716 (3)
	Financial NPC (rank) ¹	n/a	\$ 27m (1)	\$ 70m (2)	\$ 138m (3)
Quantitative Project risk	Financial NPC using quantitative risk ²	n/a	\$ 34m	\$ 83.6m	\$ 170.7m
Qualitative systemic risk	Peak daily demand 37.4ML/day	Highest	Lower risk	Lower risk	Higher risk
Timeliness	October 2018	n/a	●	●	●

 Does not meet
  Somewhat meets
  Fully meets

¹ NPC and BCR values are incremental relative to the base case

² Comprises the base NPC result with the quantified risk of the option. This tests the appropriateness of the contingency included within the cost estimates and measures the overall risk profile of project options.

The recommended option that provides the greatest confidence around meeting the objectives sustainably over at least 30 years is Option 1a, the NSW River Murray Western Route Option. As a secure long-term water source, the River Murray provides greater confidence in water security as compared Option 2, due to the limited data that exists on the bore field (the aquifer has not been subject to extended periods of pump testing, and modelling has not been comprehensively reviewed a number of times). Additionally, Option 1a is a shorter and more direct pipeline than Option 1b, and delivers greater value for

⁴ Denotes ranking where 1 is most favourable and 3 is least favourable

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

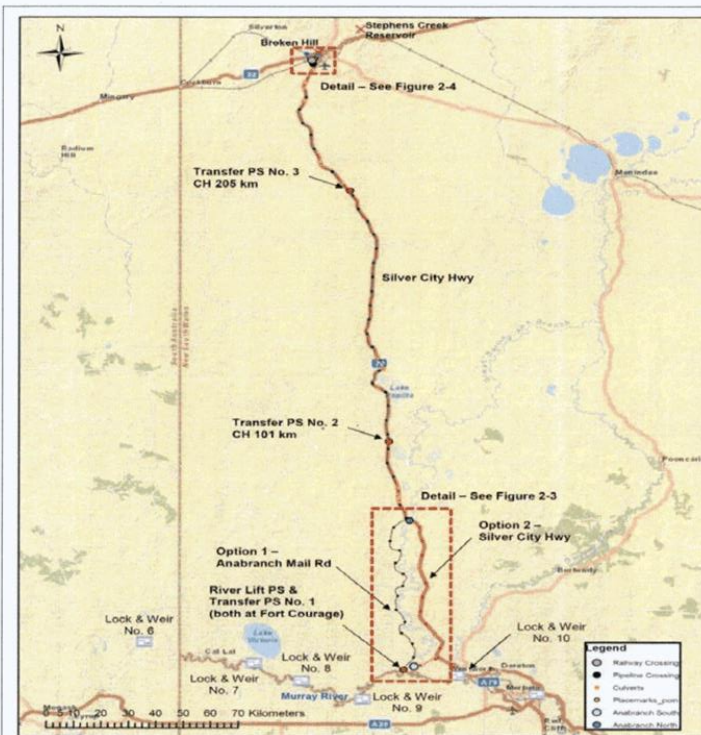
money. The recommended option also performs well on social, environmental and economic sustainability assessments.

2.7 Preferred Option

Option 1a represents an opportunity to achieve water security in the region for an extended period of time. The design, development and successful delivery of the Project, including construction of a 270km pipeline and commissioning of supporting infrastructure must be delivered in a manner that ensures a smooth transition from current water supply arrangements, including the short-term solution.

Further details of the Preferred Option are set out in the figure overleaf.

Figure 2-6: Summary of the Preferred Option



Source: NSW Public Works Department

New infrastructure key details

- Single 270km long pipeline
- Pipeline daily raw water transfer capacity of 37.4ML
- Sources water from Wentworth on the River Murray, NSW
- The bulk water source at Wentworth, has an average salinity level of 261EC⁵
- Predominantly below ground construction
- Design includes three pumping stations
- The majority of the route follows the Silver City Highway, utilising existing road easement and the route used by the National Broadband Network (NBN)
- Utilises existing power supply infrastructure

Existing water system key changes

- Broken Hill's water supply is decoupled from the Menindee Lakes system; however Menindee and Sunset Strip will retain Menindee Lakes supply as its primary source. Menindee and Sunset Strip will also retain use of the Menindee Common bore field as a supplementary source
- Ability to supply Sunset Strip and Menindee by gravity fed raw water from Stephens Creek, via existing pipeline, if required
- Uses Stephens Creek Reservoir as a raw water balancing storage facility
- Minor upgrades to the existing Menindee to Stephens Creek pipeline
- Mica Street WTP continues its current operations

⁵ NSW Department of Primary Industries, March 2016.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

2.8 Governance, Project Plan, Stakeholder Consultation

A core component of the Final Business Case was ensuring the successful delivery of this major water project. At the time of submission, a detailed project plan was developed, which included a procurement plan, as well as project governance and a Stakeholder Engagement Strategy to guide the delivery of the preferred pipeline option.

The delivery of a new pipeline to deliver water security over the long term required considerable experience in major project delivery and expertise in water supply. This capability does not lie within DPI Water and an appropriate delivery proponent was noted in the business case as needing to be identified for the Preferred Option to meet the objectives.

To select an appropriate proponent, DPI Water initiated an evaluation of a number of different delivery model options. To assess the most appropriate delivery model option, a range of options were developed, as well as evaluation criteria and consideration for important structural impacts. The assessment of a range of proponents was based on their ability to meet the following:

- Security - Ability to meet water security requirements over the life of the Preferred Option
- Timeliness - Capacity to commence long-term water supply prior to exhaustion of short term measures
- Service quality - Capability to meet specified quality of service standards over the Preferred Option life
- Value for money and affordability - Ability to deliver infrastructure within budget, and in a manner that minimises whole-of-life costs and customer prices
- Scalability - Engineering ability and/or efficiency improvements in the infrastructure network that enable the solution to adapt to change in demand without significant monetary penalty and onerous Government effort.

The evaluation process initially identified that Essential Water may be best positioned to manage the delivery of the Raw Water Transport Infrastructure and Services as an integrated provider given its existing role as water retailer in the region. The evaluation also highlighted that WaterNSW had a high degree of experience in delivering major water projects, including pipelines. Further, the size of their organisation and geographical scope of their operations provide confidence that WaterNSW would be well placed to deliver the Preferred Option.

The eventual proponent will be overseen by an Inter-Agency Steering Committee. The Inter-Agency Steering Committee was established to support the delivery of the Final Business Case, so its continuation through delivery ensures critical knowledge of the Preferred Option is retained to support decision making. Their purpose is to monitor, review and report on project progress, support key decisions and facilitate Government approvals to remove barriers to timely delivery

Delivery Plan

The Project Plan was designed to be delivered in 3 stages:

- Stage 1: Planning, including pre-construction activities, gaining approvals, selecting a proponent and undertaking procurement
- Stage 2: Detailed Design Construction
- Stage 3: Commissioning and handover.

Based on the evaluation of the options, the recommended procurement option for the Preferred Option was a Design and Construct (D&C) contract. This means that interested

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

and capable private sector consortia would be provided information about the Preferred Option's requirements and preliminary engineering feasibility studies, with the objective of the private sector experts to develop a detailed pipeline design and project delivery plan. This provided further opportunities for contestability for future operations and maintenance of the pipeline.

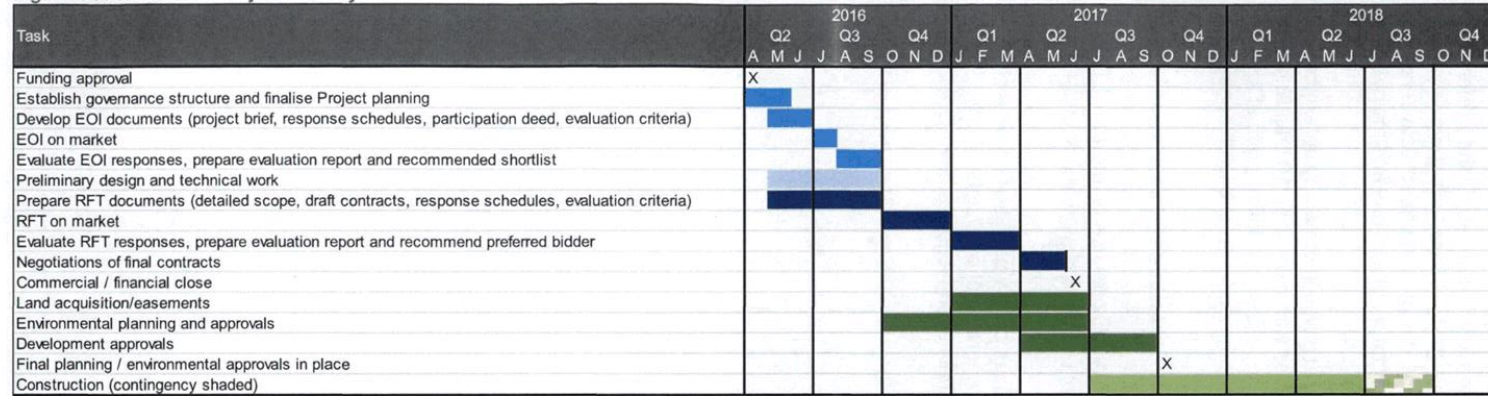
The procurement strategy within the Final Business Case was informed by detailed options analysis that included a formal market sounding process with more than 10 private sector respondents. The preferred procurement option was to be revisited following final selection of the proponent to confirm that the evaluation and recommendation of a D&C contract model aligned with the proponent's business model.

It was proposed that the market engagement process be structured under a 'selective request for tender', also known as a 'multi-stage tender'. This process was intended to identify suitable prospective private providers through an 'Expression of Interest' (EOI) process, following which a 'Request for Tender' (RFT) would be issued to a shortlist of prospective market providers.

The Preferred Option's timeline adopted by the business case was based on project timelines at the time, which required a solution to be operational by October 2018. The timeline would be re-visited if and when significant inflow events occur at the Menindee Lakes.

PROJECT SUMMARY OF THE FINAL BUSINESS CASE

Figure 2-7: Timeline of Project delivery



PROJECT SUMMARY OF THE FINAL BUSINESS CASE

The Final Business Case included the need for a comprehensive stakeholder communications and engagement plan to support delivery of the Project. The objectives of the plan included managing the impacts of construction of the Preferred Option and working with the community to deliver local benefits around employment, training and legacy.

A number of entities will be involved in delivering stakeholder communications throughout delivery of the Project, including the Department of Industry on behalf of the NSW Government, WaterNSW, the selected tenderer for the Project and Essential Water as the water retailer for the region.

REPORTS FROM DELEGATES

1. REPORTS FROM DELEGATES NO. 1/18 - DATED FEBRUARY 05, 2018 -
COUNCILLOR ADAMS' ATTENANCE AT THE OFFICIAL LAUNCH OF
THE REJUVENATED PETERBOROUGH MAIN STREET PROJECT
(11/407)..... 50

ORDINARY MEETING OF THE COUNCIL

February 5, 2018

ITEM 1

REPORTS FROM DELEGATES NO. 1/18

SUBJECT: COUNCILLOR ADAMS' ATTENANCE AT THE OFFICIAL LAUNCH
OF THE REJUVENATED PETERBOROUGH MAIN STREET
PROJECT 11/407

Summary

Council has received a Delegates Report from Councillor Adams regarding her attendance at the official launch of the rejuvenated Main Street project held in Peterborough on November 24 2017.

See Councillor Adams' Delegates Report at attachment 1.

Recommendation

1. That Reports from Delegates No. 1/18 dated February 5, 2018, be received.
2. That Councillor Adams's report regarding attendance at the official launch of the rejuvenated Main Street Project in Peterborough be received.

Attachments

1. Delegates Report - Offical Launch of the Rejuvenated Peterborough Main Street
[!\[\]\(e1bdc70a9006e3802acd56af7aa337d8_img.jpg\) Project](#)

C. ADAMS
COUNCILLOR ADAMS

Launch of Main Street Peterbough

I had the pleasure of representing BHCC at the official launch of the rejuvenated Peterborough (SA) Main Street Project on 24 November 2017; a project that resulted in the District Council of Peterborough receiving a recommendation in the Best Regional Main Street Awards and winning the Local Government Award for Tourism Category in the 2017 South Australian Tourism Awards.

This project was a \$1.3 million main street upgrade to which the Council contributed \$300,000. The balance was made of grants including \$625,855 from SA Power Network's Power Line Environment Committee program which was predominately used for power line undergrounding. South Australian State Government Planning & Development Fund contributed \$148000.

Importantly it had the support of main Street Traders who also contributed to the overall effect eg painting, verandahs etc.

This success of this project is most impressive not least that it was completed in 13 months and, according to South Australia's Regional Development Minister Geoff Brock:

'The redevelopment is already beginning to have an impact. Businesses and locals are noticing more activity in the town, with more visitors and tourists stopping to see the sights, learn the stories and stay the night.

I'm proud to have been able to fund the Community Development Officer in the town. This position has been instrumental in the rejuvenation of the Peterborough main street'.

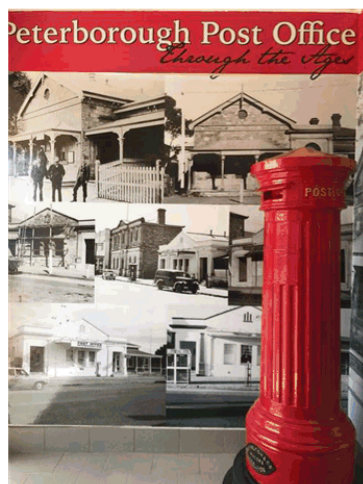
The project had five key objectives-most of which will sound familiar to us!

- power line undergrounding
- restoring building façades,
- developing shared use outdoor areas
- free wifi
- vinyl art and advertising in empty shop fronts.

The accompanying photographs are an example of the simplicity and success of this project. Peterborough's success could be an encouragement for us as we ponder on the resurgence of our Main Street.



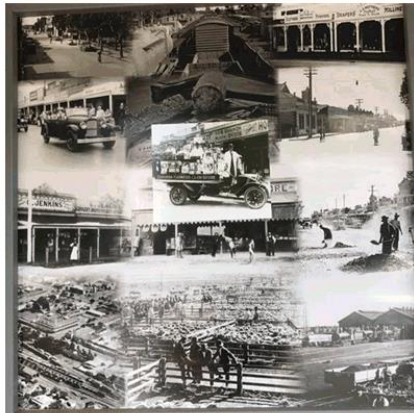
Peterborough's 'parklets'-basically one carpark.
Available to all not just café clients.



permanent exhibition in small entrance to Post Office
similar to Argent Street entrance to Broken Hill Post Office-
looks absolutely spectacular.



Simple repaint of timberwork.



Peterborough's History in empty shop windows.



And of course-one for fun!

REPORTS

1.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 1/18 - DATED FEBRUARY 06, 2018 - CORRESPONDENCE REPORT - SEEKING SUPPORT FOR A TRIAL OF A TOURISM ACCOMMODATION LEVY (BED TAX) (11/161)</u>	56
2.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 2/18 - DATED DECEMBER 19, 2017 - CORRESPONDENCE REPORT - HOMELESSNESS IN AUSTRALIA (11/161)</u>	58
3.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 3/18 - DATED FEBRUARY 07, 2018 - APRIL COUNCIL MEETING ARRANGEMENTS (11/21)</u>	61
4.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 4/18 - DATED JANUARY 18, 2018 - ESTABLISHMENT OF A JOINT ORGANISATION FOR FAR WEST COUNCILS (11/173)</u>	63
5.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 5/18 - DATED JANUARY 16, 2018 - APPOINTMENT OF NEW MEMBERS TO THE WESTERN JOINT REGIONAL PLANNING PANEL (11/529)</u>	72
6.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 6/18 - DATED DECEMBER 19, 2017 - ATTENDANCE AT THE 2018 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 17-20 JUNE, 2018 AND CALL FOR MOTIONS (11/304)</u>	74
7.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 7/18 - DATED JANUARY 29, 2018 - ADOPTION OF DRAFT SPONSORSHIP POLICY (11/117)</u>	81
8.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 8/18 - DATED FEBRUARY 13, 2018 - DRAFT SOCIAL MEDIA POLICY FOR PUBLIC EXHIBITION (12/14)</u>	90
9.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 9/18 - DATED FEBRUARY 13, 2018 - DRAFT DIGITAL STRATEGY FOR PUBLIC EXHIBITION (12/14)</u>	97
10.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 10/18 - DATED FEBRUARY 20, 2018 - UPDATE ON RELOCATION OF CITY LIBRARY (16/24)</u>	127

11.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 11/18 - DATED FEBRUARY 14, 2018 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2017 (12/160)</u>	137
12.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 12/18 - DATED FEBRUARY 05, 2018 - INVESTMENT REPORT FOR DECEMBER 2017 (17/82)</u>	156
13.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 13/18 - DATED FEBRUARY 16, 2018 - INVESTMENT REPORT FOR JANUARY 2018 (17/82)</u>	169
14.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 14/18 - DATED FEBRUARY 16, 2018 - REVIEW OF HERITAGE AWARDS 2018 (12/114)</u>	183
15.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 15/18 - DATED FEBRUARY 05, 2018 - DEVELOPMENT APPLICATION 115/2017 - PROPOSED CONVERSION OF EXISTING SHED TO ALLOW FOR MEDICAL/ALLIED HEALTH STUDENTS AT EXISTING HEALTH SERVICES FACILITY - 333 MORGAN STREET, BROKEN HILL (11/467)</u>	185
16.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 16/18 - DATED FEBRUARY 14, 2018 - DEVELOPMENT APPLICATION 156/2017 - PROPOSED STATUE OF ROY INWOOD VC ON THE FOOTPATH AT THE FRONT OF 403 ARGENT STREET, BROKEN HILL (11/467)</u>	202
17.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 17/18 - DATED FEBRUARY 08, 2018 - WILLYAMA COMMON TRUST - LICENCE AGREEMENT FOR INSTALLATION OF WATER PIPELINE FROM KNOX STREET TO THORNDALE STATION (11/214)</u>	209
18.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 18/18 - DATED FEBRUARY 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 377 HELD TUESDAY DECEMBER 5, 2017 AND MEETING NO 387 HELD FEBRUARY 6, 2018. (11/397)</u>	211
19.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 19/18 - DATED NOVEMBER 15, 2017 - UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL (11/232)</u>	245
20.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 20/18 - DATED FEBRUARY 05, 2018 - ACTION LIST REPORT (11/21)</u>	251

ORDINARY MEETING OF THE COUNCIL

February 6, 2018

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 1/18

SUBJECT: CORRESPONDENCE REPORT - SEEKING SUPPORT FOR A
TRIAL OF A TOURISM ACCOMMODATION LEVY (BED TAX) 11/161

Recommendation

1. That Broken Hill City Council Report No. 1/18 dated February 6, 2018, be received.
2. That correspondence dated 29 November 2017 from the Mayor of Byron Shire Council regarding support for a trial of a Tourism Accommodation Levy (Bed Tax) be received.

Report:

Council has received correspondence from the Mayor of Byron Shire Council dated 29 November 2017, seeking support from Councils across NSW to lobby the State Government to establish an expression of interest process to seek submissions from Local Government Areas to act as trial locations for the implementation and management of a trial Tourism Accommodation Levy (Bed Tax).

Attached to this report is a copy of correspondence dated 29 November 2017 from the Mayor of Byron Shire Council.

Attachments

1. [!\[\]\(eb2da236c8e866008a78d7aa69bcc6c9_img.jpg\)](#) Correspondence - Seeking support for a trial Tourism Accommodation Levy

JAMES RONCON
GENERAL MANAGER



Mayor's office

P: 02 6626 7181

M: 0427 076 834

E: simon.richardson@cr.byron.nsw.gov.au

Facebook: Councillor Simon Richardson

Twitter: @mayor_richo

www.mayorsimonrichardson.com

BSC File No: E2017/109566

29 November 2017

Dear General Manager, Mayor and Councillors

Seeking support for a trial of a Tourism Accommodation Levy (Bed Tax)

Council is writing to seek your support for the State Government to establish an expression of interest process seeking submissions from Local Government Areas to act as trial locations for the implementation and management of a trial tourism accommodation levy (bed tax).

Though grateful for the jobs and economic opportunities that tourism provides; for a Shire with only 32,000 residents and just 15,000 ratepayers, Council and our community are straining under the enormous weight of an extra 2.1 million extra people a year (and greater growth expected to come).

There is a need to explore revenue raising options not currently available to us; as what is currently on the table is insufficient for our needs and fails our community. We need to explore and implement processes to raise revenue that go beyond simply requesting locals pay more. The recent special rate variation ensured locals were required to pay more for our infrastructure improvements and this is fair-to a point. The problem with raising the funds through special rate variations though, is once more our base community is funding all of the infrastructure upgrade and renewal. Council had no alternative but to seek revenue from locals, now, we need to obtain more financial support from the visitors who use our infrastructure to assist the community to work on Council's infrastructure back-log of \$40M.

A tourism accommodation levy (bed tax) has been used around the world for decades as a way to raise revenue from visitors in order to fund the infrastructure impacts by visitation. This tax/levy has had minimal negative impact on visitation numbers and/or expenditure.

We would welcome the opportunity to trial the implementation of a tourism accommodation levy in Byron Shire to assist in alleviating the stress placed on our local communities and infrastructure and seek your support.

I look forward to your response.

Kind regards

Simon Richardson
MAYOR



TRADITIONAL HOME OF
THE BUNDJALUNG PEOPLE

PO Box 219 Mullumbimby NSW 2482 (70-90 Station Street)
DX20007 Mullumbimby E: council@byron.nsw.gov.au
P: 02 6626 7000 F: 02 6684 3018
www.byron.nsw.gov.au ABN: 14 472 131 473

Printed on 100% recycled paper

ORDINARY MEETING OF THE COUNCIL

December 19, 2017

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 2/18

SUBJECT: CORRESPONDENCE REPORT - HOMELESSNESS IN AUSTRALIA
11/161

Recommendation

1. That Broken Hill City Council Report No. 2/18 dated December 19, 2017, be received.
2. That correspondence dated 26 October 2017 from the Mayor of Frankston City Council regarding homelessness in Australia be received and noted.
3. That Council sends correspondence to the Australian Government supporting increased funding as part of the 2018-2019 Federal Budget, for essential services and sheltered accommodation for vulnerable Australian people and families.

Report:

Council has received correspondence from the Mayor of Frankston City Council dated 26 October 2017, inviting all Council's in Australia to join Frankston City Council in demanding that the Australian Government prioritises increased funding for the urgently needed essential services and shelter for Australian people and families who have become homeless in the 2018-2019 budget so they can be safe and well, and make meaningful contributions to community life.

Attached to this report is a copy of the Mayor's correspondence dated 26 October 2017.

It should be noted that the Victorian state government has already responded with \$45million in launching its Homelessness and Rough Sleeping Action Plan to combat the increase in the homelessness rate in Victoria. The Action Plan is aimed at getting rough sleepers housed quickly and strengthening support services to protect vulnerable people from falling into homelessness.

Attachments

1. Correspondence from Mayor of Frankston City Council re Homelessness in Australia
[!\[\]\(098e47036f78288d477e334896a43770_img.jpg\)](#)

JAMES RONCON
GENERAL MANAGER

Frankston City

Office of the Mayor

Frankston City Council
30 Davey Street, Frankston, Victoria, Australia
Telephone: +613 8773 9529 Mobile: 0400 236 977
PO Box 490, Frankston VIC 3199
Website: frankston.vic.gov.au

Reference: A3463999
Enquiries: Liz Daley
Telephone: 03) 9784 1957

Cr Darriea Turley
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

26 October 2017

Dear Cr Turley

HOMELESSNESS IN AUSTRALIA

Frankston City Council is gravely concerned about the increasing incidence of homelessness. Subsequently at the Ordinary Meeting on Monday 4th September 2017 Council resolved to write to the Federal Government and every Council in Australia indicating the plight of homelessness and calling on the Federal Parliament to become meaningfully engaged in resolving homelessness in Australia.

In 2016 there were 105,237 people recorded as homeless in Australiaⁱ, alarmingly of these 17,845 were children under 10ⁱⁱ. 12% of all Australians and 17% of Australian children live in povertyⁱⁱⁱ. 22,773 Victorians are homeless^{iv}, with 7,600 Victorians sleeping out in 2016^v. In 2014-15 in this country 255,657 people received support and almost seven million nights of accommodation were provided by specialist homelessness services^{vi}.

In 2012-2013 the Frankston front door housing crisis centre, SalvoCare Eastern reported 2,200 unique homeless clients approached their agency for homeless supports or services during the year. In Frankston only 10% of 1-2 bedroom properties available for rental are rated as affordable by the Victorian Department of Health and Human Services Rental Report (2016). Newstart recipients are severely most disadvantaged receiving a fortnightly income of \$500; this is insufficient to cover costs of rent, food and basic needs.

Clearly urgent intervention is needed to assist the desperate plight of people who are homeless for many reasons including domestic and family violence (estimated 24%); financial difficulties (estimated 20%); housing crisis (estimated 16%); inappropriate or inadequate dwellings (estimated 11%); other relationship issues (estimated 8%); other accommodation issues (estimated 5%); health issues (estimated 4%); transition from custody agreements (estimated 2%); itinerant (estimated 1%); lack of family/community support (estimated 1%) and other reasons (estimated 8%)^{vii}.

On any given night in Australia 1 in 200 people are homeless^{viii}. This increasing crisis of homelessness in this country is of grave concern to citizens and communities in Frankston and throughout Australia. We call on the Federal Government through formal communication to provide the necessary monies to resolve this issue.

Seaford » Frankston » Langwarrin » Karingal » Skye » Frankston South » Frankston North » Carrum Downs » Langwarrin South » Sandhurst
.....

Homelessness in Victoria costs the State and Federal Governments \$25,615 per person per year^{ix} (in health, crime, and others costs). This represents an annual loss of \$194 million^x in Victoria alone, as a result of the inadequate supply of last resort shelter or suitable housing for the 7,600 Victorians sleeping out or living on the streets.

We understand that the three tiers of Government have a role to play in reversing the homelessness trends in Australia and that traditionally the role of the Commonwealth Government has predominantly been to provide capital funding for public housing in Australia, while the State Government role has predominantly been to plan, provide and manage it. Local Government has a vital role in articulating and advocating the needs of the local community.

Council welcomes the recent Federal Government funding commitment through the National Partnership Agreement on Homelessness (NPAH) 2017-2019, and the National Housing and Homelessness Agreement (NHHA) seeking better outcomes for homelessness through improved accountabilities and working relationships with the States. However, Council is concerned this does not go far enough. The NPAH funding is far too low, and the expectation of matched State funding for homelessness will result in people at risk of, or experiencing homelessness, falling through the gaps. There is also a risk the co-contribution aspect in this funding will exacerbate the current deflection of responsibility between different levels of Government for resolving the homelessness crisis. It is vital that all levels of government work collaboratively on this critical issue.

As such, we invite all Councils in Australia to join with us in demanding that the Australian Government prioritises increased funding for the urgently needed essential services and shelter for Australian people and families who have become homeless in the 2018-2019 budget so they can be safe and well, and make meaningful contributions to community life. Every Australian adult and child deserves a place to call home.

Yours faithfully

Cr Brian Cunial
MAYOR – FRANKSTON CITY

ⁱ Homeless in Australia: Homelessness Australia January 2016

ⁱⁱ Homeless in Australia: Homelessness Australia January 2016

ⁱⁱⁱ ACOSS, 2012, *Poverty in Australia 2012*

^{iv} Homelessness Australia: Homelessness in Victoria, June 2017

^v The University of Melbourne, *The Case for Investing in Last Resort Housing*, 2017

^{vi} AIHW, *2015 Specialist Homelessness Services 2014-2015*

^{vii} Homeless in Australia: Homelessness Australia January 2016

^{viii} Homeless in Australia: Homelessness Australia January 2016

^{ix} The University of Melbourne, *The Case for Investing in Last Resort Housing*, 2017

^x Ibid.

ORDINARY MEETING OF THE COUNCIL

February 7, 2018

ITEM 3BROKEN HILL CITY COUNCIL REPORT NO. 3/18

SUBJECT: APRIL COUNCIL MEETING ARRANGEMENTS 11/21

Recommendation

1. That Broken Hill City Council Report No. 3/18 dated February 7, 2018, be received.
2. That Council's Ordinary Monthly Meeting for April 2018 be held on Thursday, April 26, 2018.

Executive Summary:

Council's Ordinary Monthly Meeting for April 2018 is scheduled to fall on Wednesday 25 April 2018 which is Anzac Day.

This report is presented to Council to determine a suitable alternative date for the April Ordinary Council Meeting due to the Anzac Day public holiday.

Report:

It is proposed that the Ordinary Council Meeting for April 2018 be held on Thursday 26 April due to the Anzac Day public holiday on Wednesday 25 April.

Council's Code of Meeting Practice states that Council must hold at least ten (10) Ordinary Meetings each year with each meeting being held in a different month (Section 365 of *the Local Government Act 1993*).

Council's adopted Code of Meeting Practice item 1.1 – Holding Meetings, states that Council will hold its Ordinary Monthly Meetings on the last Wednesday of each month. Item 1.1 also states that the dates of Council meetings may be changed by resolution of Council.

It is therefore proposed that Council's Ordinary Monthly Meeting for April 2018 be held on Thursday 26, 2018.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.2 Our Leaders Make Smart Decisions
Function:	Leadership and Governance
DP Action:	4.2.1.2 Encourage attendance at meetings and workshops

Relevant Legislation:

Local Government Act 1993

Council's adopted Code of Meeting Practice

Financial Implications:

Nil.

Attachments

There are no attachments for this report

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 18, 2018

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 4/18

SUBJECT: ESTABLISHMENT OF A JOINT ORGANISATION FOR FAR WEST
COUNCILS 11/173

Recommendation

1. That Broken Hill City Council Report No. 4/18 dated January 18, 2018, be received.
2. That in accordance with Part 7 of Chapter 12 of the *Local Government Act 1993* the Broken Hill City Council resolves:
 - a) That Council informs the Minister for Local Government of Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation in accordance with this resolution.
 - b) That the Broken Hill local government area be included in the Joint Organisations area.
 - c) That the Joint Organisation be established to cover Broken Hill City Council's area and any one or more of the following council areas:
 - Wentworth Shire Council,
 - Balranald Shire Council,
 - Central Darling Shire Council,
 - Walgett Shire Council,
 - Cobar Shire Council
 - Bourke Shire Council.
 - d) That Broken Hill City Council's commitment to the Far West Joint Organisation is predicated on the NSW State Government commitment to provide recurrent funding for a period of not less than five years.
 - e) That the recurrent funding commitment of the NSW State Government to the Far West Joint Organisation be \$500,000 per annum, indexed annually.

- f) That on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:
- With a copy of this resolution including the date on which Council made this resolution; and
 - Inform the Minister that this resolution has not been rescinded; for the purpose of the Minister issuing a certificate under section 400P of the Act.

Executive Summary:

The Office of Local Government (OLG) has extended to the NSW Western Division of Councils, the opportunity to form Joint Organisations of Councils (JO) similar to those that were piloted across the State. The decision to include the Western Councils in the JO model signals and move away from the Far West Initiative (FWI) that had been previously mooted.

The JO model resembles the proposal Western Councils put forward to the NSW Deputy Premier in mid-2017. The proposed JO model also comes with a commitment from government of \$3.3m to seed fund the JO's across the State which is understood will equate to about \$300,000 per JO.

It is expected that JO member Councils will make an annual contribution to the JO on a yet to be established basis and that ongoing funding and opportunities can be gained through economies of scale. This is to be an early function for the Board of the JO which will be made up of Mayors / elected Councillors, with General Managers to be non-voting members of the Board. It is envisaged that the Board will recruit a Chief Executive Officer to run its operations, but again this will be a function for the Board to develop.

It is my view that should Broken Hill City Council seek to support the JO model, part of the Council resolution should mandate a proviso that recurrent funding be part of the Western JO establishment for a period of not less than five years, and this amount be set at \$500,000 per annum, indexed annually, with reasonable Council contributions to also be made.

This will ensure that the Western JO, however it may finally look, will have every chance at success and further, acknowledge the unique circumstances that challenge Western Councils and confirm the NSW State Government's commitment to their ongoing success.

Report:

In early December 2017, Council's in the Far West were advised that they were able to form a Joint Organisation with a minimum of three councils. This was previously only offered to Councils outside the Far West footprint. The Western Division Group of Councils offered to become the regional body for the Far West in mid-2017. The offer was very similar to the basis of a Joint Organisation (JO).

It is believed that this offer was never formally responded to by the State Government. Since the letter from the OLG about joint organisations in December 2017, Broken Hill City Council has been having informal discussions with other Western Division Councils, and convened a gathering of all Western Division Councils held in Broken Hill on Monday 5 February 2018 to advance the prospect of creating a JO.

The OLG addressed Broken Hill City Councillors in the morning to articulate the role of JO's and the possible role of Broken Hill in a JO as the largest regional centre in the West, and then in the afternoon, all Western Division Councils took part in a presentation by the OLG, either in person or by video conference, to advance the discussion.

For a significant period of time now the Western Division Councils have been in conversation with the State government over the future look and feel of the West and this started in circa 2011 around the Far West Initiative. Little has been achieved to date so the opportunities that the JO model present are welcomed.

The Councils of Cobar Shire, Walgett Shire and Bourke Shire have indicated a preference to be part of the Orana region JO, while Brewarrina Shire have elected to not be part of any JO entity.

Informal discussions with Wentworth, Balranald, and Central Darling about the proposition of forming a Joint Organisation comprising the four councils has been positive and are set to continue through to the upcoming Western Division Conference to be held in Balranald from 25th to 27th February 2018.

The benefits of forming a four council Joint Organisation are as follows:

- A manageable regional footprint compared with the Far West footprint.
- The proposed joint organisation has closer communities of interest than an expanded Far West footprint.
- The four council Joint Organisation model has sufficient capacity to explore local government economies of scale.
- The four council model has important transport links including the Sturt and Silver City Highways, and regular air services to Broken Hill and neighboring Mildura (the nearest equivalent services being Griffith, Albury or Dubbo).
- The four council model is likely to receive start-up funding as all Joint Organisations will, but may also receive additional funds as a result of our location in the Far West.
- Certain legislation and regulations are Western Division specific and the four council model will allow any issues to be discussed at the local level.

However in the interest of one last attempt to keep the Western Division together and lead from the front, Council may wish to nominate a preference for a JO to be established to cover Broken Hill City Council's area and any one or more of the following council areas:

- Wentworth Shire Council,
- Balranald Shire Council,
- Central Darling Shire Council,
- Walgett Shire Council,
- Cobar Shire Council,
- Bourke Shire Council.

The draft Regulations have now been released and with that the NSW Government has extended the deadline to provide advice back to the OLG of Councils commitment to be part of a JO.

The date for feedback / submissions on the draft regulations is 16 March 2018 and the new date for communicating Council's endorsement to be a member of a JO is now 23 March 2018. Given the Broken Hill City Council meeting cycle, this date falls before Council's March 2018 Ordinary Meeting so unless Council was to hold an extraordinary Meeting, the timeframe Council should continue to work towards is 28 February 2018 for a decision.

As to the draft Regulations that have been released, there is nothing of note contained within them that was not already known or cannot be easily dealt with. The proposed Far West JO permits Far West Councils to be members of JO's that do not neatly fit within NSW prescribed planning boundaries so this essentially means that Councils within the Far West can elect to be members of another JO, and associate members of the Far West JO, or vice versa.

It is the State's intention to commence Joint Organisations from 1 July 2018.

Strategic Direction:

Key Direction:	4 Our Leadership
Objective:	4.3 We unite to succeed in Australia's First Heritage Listed City
Function:	Leadership and Governance
DP Action:	4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West

Relevant Legislation:

Local Government Act 1993

Local Government Amendment (Regional Joint Organisation) Act 2017

Financial Implications:

It is expected that on top of any seed funding the NSW Government might make to start the JO process, contributions from member councils will play a significant role in ongoing operation. This will be determined by member councils. Council may wish to consider including in its resolution supporting JO's, a proviso that a Far West JO be funded for a period of no less than five years, at \$500,000 pa, indexed annually.

.Attachments

1. [↓](#) Correspondence from Office of Local Government 20/11/2017
2. [↓](#) Suggested Joint Organisation resolution for councils
3. [↓](#) Email from LGNSW re extension of deadline for draft release of JO regulation and nominations

JAMES RONCON
GENERAL MANAGER



Office of
Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A576353
Your Reference:
Contact: Chris Presland
Phone: 02 4428 4100

Mr James Roncon
General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Email: james.roncon@brokenhill.nsw.gov.au

20 December 2017

Dear Mr Roncon

Following on from recent correspondence regarding the establishment of a Joint Organisation (JO), I am writing to acknowledge the time and effort that councils and regional organisations of councils have taken over the past month to discuss the opportunities available.

I understand that there have been many conversations and regional meetings between councils and the Office of Local Government (OLG) to discuss the best way forward for councils in your region. This is a critical time when each council must consider the decision to join a JO.

I would like to reiterate that JOs are a key part of the Government's commitment to build stronger councils and improve service delivery and infrastructure across rural and regional NSW. The State Government will work closely with JOs to strengthen communities across the State.

I would like to advise that the *Local Government Amendment (Regional Joint Organisation) Act 2017* commenced on 15 December 2017. To ensure that your council is a part of the JO network, a council resolution is a critical part of the process of getting JO areas recommended to the Governor to enable proclamation.

It is important that these resolutions align for groups of councils that wish to form a JO and that councils provide the Minister for Local Government with a copy of this resolution by **28 February 2018**, a copy of which is again provided for ease of reference. This allows time to undertake the required processes in order to have JOs in operation by July 2018. This includes allocation of seed funding to help establish each JO under the NSW Government's \$3.3 million commitment.

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046



2

Should you have any further enquiries, please contact Chris Presland, Director Reform Implementation or Melissa Gibbs, Director Policy and Sector Development on 02 4428 4100 or onestopshop@olg.nsw.gov.au. Once again, I would like to thank you for your time and engagement during this process to date. The NSW Government looks forward to working with your council to find the best solutions for meeting the needs of your council and region into the future.

Yours sincerely



Penny Holloway
Acting Chief Executive
Office of Local Government

Proposed JO resolution for councils



The council resolutions are a critical input in the process of getting Joint Organisation areas recommended to the Governor by the Minister. It is important these resolutions align for groups of councils that wish to form a Joint Organisation.

Once the resolutions have been made by councils the Minister must wait at least 28 days before recommending the Joint Organisation to the Governor.

The resolutions must be worded in a way that will allow for any changes in proposed membership that could potentially occur within the 28 days (e.g. a council rescinds the decision to join the Joint Organisation) without compromising the ability of the remaining councils to still form the Joint Organisation.

Below is a suggested Joint Organisation Resolution for councils. It is advisable any resolution is made following commencement of the legislation.

*In accordance with Part 7 of Chapter 12 of the Local Government Act 1993 (**Act**), the [NAME OF COUNCIL] (**Council**) resolves:*

- 1. That the council inform the Minister for Local Government (**Minister**) of the Council's endorsement of the Minister recommending to the Governor the establishment of a Joint Organisation (**Joint Organisation**) in accordance with this resolution.*
- 2. To approve the inclusion of the Council's area in the Joint Organisation's area.*
- 3. That the Joint Organisation be established to cover the Council's area and any one or more of the following council areas:*
 - a) [INSERT A LIST OF ALL RELEVANT COUNCIL AREAS WITHIN THE RELEVANT STATE PLANNING REGIONS]*
- 4. That, on the expiry of a period of 28 days from the making of this resolution, the General Manager provide the Minister:*
 - a) with a copy of this resolution including the date on which Council made this resolution, and*
 - b) inform the Minister that this resolution has not been rescinded,**for the purpose of the Minister issuing a certificate under section 400P of the Act.*

Bartlett, Leisa

From: Roncon, James
Sent: Monday, 19 February 2018 7:54 PM
To: Bartlett, Leisa
Cc: Schipanski, Louise
Subject: Fwd: Joint Organisations: Draft regulation released and nomination deadline extended

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Leisa

We will need to add this as an attachment to the jo report.

Sent from my iPad

Begin forwarded message:

From: LGNSW <lgnsw@lgnsw.org.au>
Date: 19 February 2018 at 4:05:39 pm ACDT
To: LGNSW <lgnsw@lgnsw.org.au>
Subject: Joint Organisations: Draft regulation released and nomination deadline extended

Attn: Mayors, Councillors and General Managers

LGNSW's vigorous efforts on behalf of our members have been rewarded with the NSW Government's release of the draft Local Government (General) Amendment (Regional Joint Organisations) Regulation 2018 and its decision to extend the deadline for rural and regional councils to submit JO nominations - from 28 February to 23 March 2018.

See Friday evening's [Office of Local Government circular](#). Also see the [Regulation Consulting Guide: Supporting Joint Organisation Success](#).

LGNSW has been lobbying intensively in recent months for the Government to release the regulations *before* requiring councils to submit their nominations, and to extend the nomination deadline. We've made numerous representations to the Premier, the Deputy Premier, the Minister and the Office of Local Government and I am pleased these have paid off.

We argued that it was unreasonable to expect councils to resolve to join JOs without being able to see the regulations. The decision to join a JO is an important one for a council, particularly as membership is binding/permanent once a decision is made. As it is, councils will still be making their resolutions on draft regulatory amendments and timing is tight. However, at least councils now have more information than previously.

I encourage all rural and regional councils to submit comments on the draft regulations as soon as possible. Comments are due by 16 March. I also encourage councils to [email comments to LGNSW](#) so we can include them in our representations.

Cr Linda Scott

President, LGNSW

LGNSW.ORG.AU

LGNSW DISCLAIMER: The information in this email is confidential and should be read only by the individual named. If you are not the addressee, you should not read, copy, redirect or forward this email. LGNSW cannot be held responsible for loss, direct or indirect, as a result of failure to comply with this notice. LGNSW advises that it is the responsibility of the recipient of this email to scan any attached files for viruses or other bugs and that, as such, they cannot be held liable for loss, direct or indirect, as a result of failure of recipients to comply with this. LGNSW also advises that email transmission cannot be guaranteed to be secure or error-free as information could be intercepted, corrupted, lost, destroyed or incomplete.

Message protected by MailGuard: e-mail anti-virus, anti-spam and content filtering.
<http://www.mailguard.com.au/mg>

[Report this message as spam](#)

ORDINARY MEETING OF THE COUNCIL

January 16, 2018

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 5/18

SUBJECT: APPOINTMENT OF NEW MEMBERS TO THE WESTERN JOINT
REGIONAL PLANNING PANEL 11/529

Recommendation

1. That Broken Hill City Council Report No. 5/18 dated January 16, 2018, be received.
2. That based on the required selection criteria Council nominate two (2) members being James Roncon (General Manager), Darriea Turley (Mayor) and one (1) alternate member, Razija Nu'man (Corporate Responsibility Officer) as independent members on the Western Region JRPP, to determine development applications of regional significance in the Broken Hill City Council Local Government Area.

Executive Summary:

A Joint Regional Planning Panel (JRPP) consists of five members, three members including the chair, are appointed by the Minister for Planning (State Members) and two members are nominated by a relevant Council (Council members).

Over the recent months, Council has lost two members on the planning panel, being Andrea Roberts and alternate member, Ian Miller.

It is recommended that Council appoint new members to represent Broken Hill City Council on the Western JRPP, being the General Manager and the Mayor as Council's panel members and Council's Corporate Responsibility Officer as an alternate member.

Report:

The Joint Regional Planning Panels (JRPPs) were introduced in NSW on 1 July 2009 to strengthen decision making on regionally significant development applications (DAs) and certain other planning matters.

The Planning Panels are independent bodies. Determinations made by the Panels are not subject to the direction of the Minister for Planning.

The Planning Panels:

- determine 'regionally significant' development applications (DAs) and certain other DAs and modification applications
- act as the relevant planning authority (RPA) when directed
- undertake rezoning reviews
- provide advice on other planning and development matters when requested

The Planning Panels determine the following types of development applications (DAs) and modification applications:

- Regional development, as outlined in [Schedule 4A of the EP&A Act](#):

- development with a capital investment value (CIV)* over \$20 million
- development with a CIV* over \$5 million which is:
 - council related
 - lodged by or on behalf of the Crown (State of NSW)
 - private infrastructure and community facilities
 - eco-tourist facilities
- extractive industries, waste facilities and marinas that are designated development,
- certain coastal subdivisions
- development with a CIV* between \$10 million and \$20 million which is referred to the Planning Panel by the applicant after 120 days
- modification applications for regionally significant development under section 96(2) of the EP&A Act
- DAs forming part of a staged development application which is regionally significant
- Crown DAs with a CIV under \$5 million, or modifications of Crown DAs, where Council has failed to determine the DA within the required period or seeks to refuse consent or impose a condition not agreed to by the applicant, as outlined in Section 89 of the EP&A Act

Developments which meet State Significant Development criteria are not determined by the Planning Panels e.g. the recent application for the recommencement of the North Mine.

Selection of Council members - Two council members are appointed by each council. At least one council member is required to have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering or tourism.

Each council identifies how their members are selected. In selecting members, councils should have regard to the conflict of duties that would be created for a person nominated to the planning panel if they were in any way responsible or involved in the assessment and recommendation of a DA or a rezoning review to be determined by the panel. A council may also at any time appoint a person to be the alternate of a member nominated by the council, and may revoke any such appointment.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	Openness and Transparency in Decision Making
Function:	Leadership and Governance
DP Action:	When making decisions, Council considers social, environmental and economic sustainability

Relevant Legislation:

Environmental Planning and Assessment Act 1979

Financial Implications:

Nil

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

December 19, 2017

ITEM 6BROKEN HILL CITY COUNCIL REPORT NO. 6/18

SUBJECT: ATTENDANCE AT THE 2018 NATIONAL GENERAL ASSEMBLY
OF LOCAL GOVERNMENT TO BE HELD IN CANBERRA ON 17-20
JUNE, 2018 AND CALL FOR MOTIONS 11/304

Recommendation

1. That Broken Hill City Council Report No. 6/18 dated December 19, 2017, be received.
2. That Council be represented at the 2018 National General Assembly of Local Government in Canberra, June 17-20, 2018 by the Mayor, Deputy Mayor and General Manager.
3. That Council determine motions to the 2018 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted to the Australian Local Government Association by March 30, 2018 along with a copy of the supporting Council resolution from either the February or March Council Meetings.

Executive Summary:

The National General Assembly (NGA) brings together hundreds of delegates from Councils across Australia to debate issues of national significance to local government. It provides an opportunity for local Councils to develop and express a united voice on core issues affecting their communities with access to influential decision-makers of the federal government, at both the political and departmental levels.

It is recommended that Council confirm representation to the National General Assembly of Local Government, and that Council prepare motions to the Conference to further pursue significant local government issues.

Report:

The 2018 National General Assembly will be held in Canberra from Sunday 17 June to Wednesday 20 June, 2018.

Attendance at the Assembly is an opportunity for our elected members to meet federal government minister and shadow ministers to discuss various matters of concern to the City. This face to face interaction is invaluable as a follow up to Council's letters/submissions to Ministers regarding current matters of high importance to the City advocating Council's position on these matters.

The Australian Local Government Association Board is calling for motions for the 2018 National General Assembly under this year's theme "Let's Make it Local". Motions should address how Councils can work in partnership with the Australian Government in particular to meet the current and future needs of local communities.

At the time of writing the report the 2018 Assembly Program was not yet released.

As an indication only, the guest speakers at last year's Assembly included:

1. Mayor Mark Jamieson, Sunshine Coast Council
2. Brook Dixon, Managing Director of Delos Delta
3. Georgia Sedgmen, Town Planner, Tract Consultants
4. Dean Landy, Architect, Clarke Hopkins Clarke Architects
5. Ian Winter, Executive Director, AHURI

This year's program will be forwarded to Councillors once it becomes available.

Motions to the Assembly (along with the respective Council resolution) should be submitted electronically and should be received by the Australian Local Government Association no later than 11:59pm on Friday 30 March, 2018.

To assist Councils in preparing motions, a discussion paper is available on the National General Assembly website (see attached copy).

To be eligible for inclusion in the National General Assembly Business Papers motions must follow the principles and must also be accompanied by a Council resolution:

1. Be relevant to the work of local government nationally.
2. Be consistent with the themes of the Assembly.
3. Complement or build on the policy objectives of your state and territory local government association.
4. Be submitted by a Council which is a financial member of their state or territory local government association.
5. Propose a clear action and outcome, and
6. Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of the local government sector.

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.2 Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.13: Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community.

Financial Implications:

Following are the costs associated with attending the 2018 National General Assembly per person:

Early Bird Registration Fee (registration prior to May 4, 2018)	\$969.00
OR - Standard Registration Fee (registration prior to June 1, 2018)	\$1290.00
Regional Development Forum Registration Fee	\$245.00
Return flights to Canberra	\$1185.00
Accommodation – 4 night's at Capital City rate (as per Council policy)	\$960.00

Councillors will also be reimbursed for any out-of-pocket travel expenses incurred as per Council's adopted Councillor Support Policy.

Attachments

1. [↓](#) 2018 National General Assembly - Call for Motions

JAMES RONCON
GENERAL MANAGER

19 DEC 2017



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

14 December 2017

Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

To the Mayor, Councillors and CEO (please distribute accordingly)

2018 Australia's Future: Let's Make it Local

I have no doubt that 2018 will be a huge year for Local Government in Australia. It is becoming increasingly likely there will be a federal election. The Australian Local Government Association (ALGA) is well advanced in planning for the next election and, with your support, we can influence the national agenda before, during and after the election.

You and your Council can be involved in a number of ways but one of the key mechanisms is to have your issues recognised on the national stage through ALGA's conferences. Three major national conferences will be convened next year and I encourage you to **'save the dates'** for these in your calendar now, the conferences are:

1. Regional Cooperation and Development Forum, 17 June, Canberra
2. National General Assembly of Local Government, 17 – 20 June, Canberra
3. National Local Roads and Transport Congress, 20-22 November, Uluru

Updates and information on the conferences and ALGA's advocacy will be published regularly in ALGA News, to subscribe go to the ALGA website alga.asn.au

Each year these conferences provide unique opportunities for you to hear from the leaders in our sector and across government giving you unparalleled one on one access to the most influential decision makers in the nation.

We received terrific feedback from delegates at each of the conferences in 2017. We know they addressed the key topics that impact your community. In 2018 they will once again inform, motivate and inspire elected members and staff alike and elevate your local issues to the national stage.

To deliver on your aspirations, and those of all conference delegates, I've met with dozens of politicians at Parliament House, and attended regular COAG and Ministerial council meetings. Join us at every opportunity to push the Local Government case and the need for a greater partnership with the federal government. I'd like to thank you personally for your support and participation in these activities throughout 2017. Your support has strengthened the voice of Local Government and increased the weight and reach of our message.

I look forward to meeting you at one or more of our major events in 2018.

Yours Sincerely

Mayor David O'Loughlin
President

NGA 2018

National Convention Centre Canberra
17-20 June 2018

National General Assembly of Local Government Call for Motions Discussion Paper

Australia's Future, Make it Local

The purpose of this discussion paper is to provide guidance to councils for the development of Motions for debate at the 2018 National General Assembly. The paper provides an overview of policy areas in which the NGA has well-established positions and identifies potential new and emerging policy areas which are being developed by ALGA and require detailed consideration. Councils are particularly encouraged to submit Motions on these policy areas.

Highlighting the issues below contributes to implementing ALGA's Strategic Plan 2017-2020 and its objectives to:

- strengthen Local Government in the areas of financial sustainability; delivering services in regional cities; infrastructure; and innovation and digital transformation, as well as,
- facilitating collaboration between state and territory associations in Local Government's role in Indigenous policy issues, scale and capacity; women in Local Government; and diversity in representation.

Criteria for Motions

Motions must meet the following criteria:

- ✓ be **relevant** to the work of local government **nationally**
- ✓ be **consistent with the theme** of the NGA
- ✓ **complement or build** on the policy objectives of your state and territory local government association
- ✓ be submitted by a council which is a **financial member** of their state or territory local government association
- ✓ propose a **clear action and outcome**
- ✓ **not be advanced** on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Your Opportunity

The primary focus of all Motions should be to strengthen the capacity of local government to provide services and infrastructure in Australia. Providing clear actions within areas that are still emerging provides councils with an opportunity to influence the development of ALGA policy and advocacy by ALGA on federal election commitments.

Emerging Issues

Councils across Australia are constantly being asked to do more with less. Changing community needs, including ageing populations, technological advancements and changing economic circumstances, are a challenge for all communities.

Analysis suggests that a Commonwealth election may well be called between August 2018 and May 2019. The 2018 NGA therefore provides an important opportunity to progress Local Government issues in the Federal agenda. Below are some critical areas in which Local Government needs to consider the role it can in local communities on the national stage. In particular, the 2018 NGA is calling for Motions that provide clear policy advice and/or policy initiatives that will help Local Government to address the following policy challenges:

Housing Affordability

Housing affordability is a major challenge in many communities. The Commonwealth frequently asserts that housing affordability is a problem because of the supply of housing. As such there has been a focus on planning reform.

Motions are called for on ways to improve housing supply and improve land use planning and associated local government infrastructure to support increased housing supply.

Financial Sustainability – Oppose Cost Shifting

In 2005 The House of Representatives Inquiry into Cost Shifting from States onto Local Government estimated that cost shifting amounted to between \$500m - 1.4b annually. This includes regulatory and other services that Local Government provided on behalf of states without adequate compensation.

Motions are called for on ways to reduce cost shifting from states and the Commonwealth on to Local Government and on areas of regulatory reform and services that Local Government could provide efficiently and effectively on behalf of states or the Commonwealth if appropriately funded.

Innovation and Digital Transformation – Smart Communities

Technological advancements are changing the way councils communicate with citizens and deliver services and infrastructure.

Motions are called for on ways to improve the ability of councils to support their community to understand and benefit from digital transformation, ways to improve data, protect privacy and increase security of council-held data.

Harmonising Local Government Data

National Local Government data is held in a variety of places and is often of variable quality. National advocacy on behalf of Local Government needs a strong evidence base. ALGA has been working with JRA on the State of the Assets project which collects data on the quality and condition of all local government assets. Increasingly, councils are being required to provide data to third parties.

Motions are called for on ways to improve the collection of local government data, how data could be better linked across the sector, and ways to improve the quality of data.

Cyber Security

Recent malware attacks have highlighted the vulnerability of business and government computer systems. Strong measures are required to ensure that all Australians and Australian businesses and governments are aware of the risks and take appropriate measures to ensure cyber security.

Motions are called for on ways to improve local government cyber security.

Environment

Local Government plays a critical role in environmental management, with actions often embedded into other day to day operations as well as included in economic management considerations

Motions are called for on what should be national priorities and on ways to improve environmental management systems, waste management, product stewardship and biodiversity.

Regional Development

Local Government plays a critical role in regional development, with an active role working with neighbouring councils, industry, state government agencies, community and other key stakeholders to set and achieve regional goals.

Motions are called for on ways to improve regional policy approaches, funding ideas on regional sustainability and equity.

Motions should be lodged electronically using the online form available on the NGA webpage at: alga.asn.au. All Motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your Council.

Motions should be received by ALGA no later than **11:59pm on Friday 30 March 2018**.

Established ALGA Policy Areas

Financial Assistance Grants

Adequate and appropriate Local Government services and infrastructure are critical to all communities. The Commonwealth Financial Assistance Grants are important to all councils. Success has been achieved in the last 12 months by restoration of the indexation of the Financial Assistance Grants (FAGs). ALGA's priority in this area is to continue advocating for FAGs funding to be increased to a level equal to at least one per cent of commonwealth taxation revenue.



Freight Strategy

Local government manages around 75 per cent of Australia's local roads network. These roads were generally built decades ago and today are required to carry increasing amounts of freight, including higher productivity vehicles. Poor and unsafe roads are a barrier to increased productivity. ALGA's priority is the promotion and development of a freight strategy with funding of \$200m per year for five years to address first and last mile access issues, leading to an increase in local, regional and national productivity.



Roads to Recovery

The Roads to Recovery Program provides councils with essential additional funding to help address the backlog of maintenance and renewal of local roads. Success was achieved with Roads to Recovery by having the expiration date removed and essentially creating an ongoing program. Further work in this area is being undertaken to ensure Roads to Recovery funding is permanently doubled.



Additional Local Roads Funding for South Australia

Additional funding for South Australian local roads to address an anomaly in FAGs ceased in 2014. It was reinstated in 2017–18 but only for two years. The focus is now on securing ongoing additional funding for South Australian local roads, indexed annually in line with FAGs.



Climate Change Plans

Many councils are addressing or wish to address climate change. With the important role Local Government can play helping the Australian Government to achieve internationally agreed climate change targets, a priority has been placed on supporting councils to work with local businesses and communities to implement local and regional Climate Change Adaptation Plans.



Indigenous

Addressing Indigenous disadvantage across Australia is a priority for all Australian governments. Advocacy is about closing the gap between Indigenous and non-Indigenous Australians in the areas of housing, health, early childhood development, education, economic participation and remote service delivery.



Community Infrastructure

Funding support for community infrastructure will enable all local councils to plan and deliver adequate and appropriate community infrastructure. ALGA is urging political parties to commit to specific local government community infrastructure funding at the level of \$300 million per annum over the next four years.



ORDINARY MEETING OF THE COUNCIL

January 29, 2018

ITEM 7

BROKEN HILL CITY COUNCIL REPORT NO. 7/18

SUBJECT: ADOPTION OF DRAFT SPONSORSHIP POLICY 11/117

Recommendation

1. That Broken Hill City Council Report No. 7/18 dated January 29, 2018, be received.
2. That Council adopts the Draft Sponsorship Policy as a Policy of Council.
3. That the adoption of the Draft Sponsorship Policy supersedes the existing Sponsorship Policy.

Executive Summary:

Council considered the Draft Sponsorship Policy at its Ordinary Council meeting held 13 December 2017 and resolved (Minute No. 45623) to place the policy on public exhibition as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition for twenty eight days concluding on 12 January 2018.

During the public exhibition period Council received no written submissions.

Report:

At its Ordinary Council Meeting held July 26, 2017, Council deferred endorsement of the 2017/2018 Round One sponsorships pending further discussion and review of the applications and the process at the Our Economy Key Direction Working Group. (Minute No. 45598).

This discussion took place at the August 2017 meeting of the Our Economy Working Group and the group requested that a review of the Sponsorship Policy take place. A draft policy has been developed with three significant changes:

1. Introduction of a panel to assess applications.
2. The General Manager will have authority to approve the recommendations of the panel and;
3. Expressions of Interest for sponsorship will be offered in one round and advertised in April for projects in the following financial year.

These recommended changes align with the Community Assistance Grant Funding procedures adopted by Council in April 2017 and provides Council's Key Direction Committees with an opportunity to discuss financial investment into events. It also provides applicants with a streamlined process that is shared across Council community funding programs.

Advertising for sponsorship will be aligned with advertising for the Community Assistance Grants advertised in April.

The delegated Council Officer will receive the applications and undertake a preliminary assessment against the Eligibility and Assessment Criteria and prepare a report for the Sponsorship Panel.

The Panel will consist of:

- The Mayor (or nominee)
- The Our Economic Portfolio Chair (or alternate)
- The General Manager (or nominee)
- One independent person

Recommendations will then be made to the General Manager for endorsement.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.2 Our Leaders Make Smart Decisions
Function:	Financial Management
DP Action:	4.2.1.3 Implement strategies to address Council's financial stability

Relevant Legislation:

Section 356 of the Local Government Act describes how a Council should administer funds. The Act states that a Council may, in accordance with a resolution of the Council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions. Pursuant to Section 356 any financial assistance outside the policy must be advertised unless exempted under the Local Government Act.

This policy has also been written in conjunction with ICAC Sponsorship in the Public Sector - a guide to developing policies and procedures for both receiving and granting sponsorship, May 2006.

Financial Implications:

If adopted, the Draft Sponsorship Policy will be implemented in the 2018/2019 financial year in accordance with approved budgets.

Attachments

1. [↓](#) Broken Hill City Council Draft Sponsorship Policy

JAMES RONCON
GENERAL MANAGER



DRAFT SPONSORSHIP POLICY

QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	12/114 – D16/15336		
RESPONSIBLE POSITION	Events Coordinator		
APPROVED BY	Council		
REVIEW DATE	May 2018	REVISION NO.	3
EFFECTIVE DATE	ACTION	MINUTE NO.	
March 30, 2016	Public Exhibition	45222	
May 25, 2016	Adopted	45270	
December 2017	Public Exhibition	45623	

1. INTRODUCTION

Council welcomes sponsorship of its activities and occasionally seeks sponsorship for particular community projects or events. Council may also enter into sponsorship arrangements with organisations or individuals to support events which contribute to the economic growth of the City.

The policy is designed to provide an equitable and transparent means for organisations to sponsor Council activities and for events to access Council funds for the purpose of growing visitor numbers to the City.

This policy ensures that there is less risk of corruption, conflict of interest or damage to the reputation and standing of Council. It provides guidelines for the management of sponsorship and ensures that at all times probity and integrity will be a part of the decision-making process.

This policy does not include donations granted under Council's Financial Assistance Policy.

2. Background

Sponsorship is a cash and/or in-kind fee paid to an organising, business or individual (typically in sports, arts, events, entertainment or causes), which can benefit the recipient activity and, in return, provide visibility and awareness for the sponsor.

Sponsorship is a commercial arrangement in which a sponsor provides a contribution in money or in kind to support an activity in return for certain specified benefits.

Sponsorship does not include:

- The selling of advertising space
- Joint ventures
- Consultancies

- Grants (in regard to received sponsorship)
- Unconditional gifts, donations, bequests or endowments

Sponsorship is not philanthropic. A sponsor expects to receive a reciprocal benefit beyond a modest acknowledgement.

Sponsorship will be sought and granted by using an open processes.

A large number of events and programs use sponsorship to defray rising costs, reach higher goals and target markets as an addition to other marketing programs. Sponsorship can enhance the image of sponsors and create positive publicity with heightened visibility, while assisting the sponsored organisation, business, or individual in reaching its goals.

This Policy deals with sponsorship procurement and grants in terms of:

- Council attracting sponsorship to support the development of programs, projects, services, activities, facilities and events that provide benefit to the community of Broken Hill.
- Council providing sponsoring to locally held events that benefit the community through increasing visitor numbers to the City, with Council recognition being applicable to all sponsorship provided.

There are other requests made to Council that would be considered as donations and therefore dealt with in accordance with Council's Community Assistance Policy. Council may also receive donations and these would facilitate a direct contribution to the community for a program, project, service, activity, facility or event and these donations are not subject to the criteria as outlined for sponsorship but are assessed against the recommendations of the ICAC Sponsorship in the Public Sector Guidelines, 2006.

3. POLICY OBJECTIVE

The policy is designed to maximise opportunities for collaboration between Council, business and community with an aim to increasing economic vibrancy through delivery of new and existing programs, services, facilities and events.

4. POLICY STATEMENT

4.1. General Principles

Council commits itself to the following principles:

4.1.1. Accountability, transparency and equity – The policy provides a framework for the transparent and merit-based provision of support and a system of accountability for the recipient.

4.1.2. Alignment with Council strategies – The policy aligns with Council priorities outlined in the Broken Hill Community Strategic Plan and Council's Delivery Program.

4.1.3. Value for money – The policy ensures Council considers the value for money received in return for Council's investment.

4.2 SCOPE OF PROGRAM

4.2.1 The total amount available under the Sponsorship Program will be determined annually by the elected Council in connection with the Operational Plan and Delivery Program.

4.2.2. Sponsorship may comprise cash/and or value in kind.

4.2.3. Council may decide to offer to an applicant a Sponsorship in an amount less, or in a combination different to, what is applied for.

4.2.4. A monetary figure will be allocated to all value in kind awarded under the Sponsorship Program, in accordance with its true cost to Council. This amount will be included in the total amount of Sponsorship allocated to any successful applicant.

4.3. Program Structure

4.3.1. Council will advertise for Expressions of Interest for Sponsorship in April each year on Council's website and in the local media.

4.4.3. Council may decide to host a public information session in connection with a competitive round to provide information to prospective applicants about the program.

4.4 Application Form

Sponsorship must meet application guidelines which will be available on Council's website. All details as required by that process must be provided in order to progress the sponsorship request to Council for consideration.

5 Suitable activities for granting sponsorship

5.1 Event Sponsorship

Council sponsorship under this Policy is for events that are able to demonstrate a measurable contribution to the economic outcomes for Broken Hill through growth in the Visitor Economy. Event sponsorship must:

- Demonstrate at least matching dollar for dollar funding
- Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in *Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.* (copies of this document are available on Council's website)
- Raise the profile of Council through prominent acknowledgement of their support and assistance as outlined in the sponsorship agreement for Council funds
- Be managed by a registered organisation that is not a part of Council

5.2.2 Sponsorship will not be considered for:

- Applications that do not provide the appropriate documentation to support the request
- Events that have not acquitted the requirements of previous sponsorship arrangements with Council
- Projects that duplicate existing Council services or programs
- Individuals
- Organisations or groups that are not incorporated
- Private functions
- Debutante Balls
- Political parties, lobby groups or religious groups
- Recipients of any other financial or other type of assistance from Council in that financial year
- Organisations raising funds on behalf of another group, which is itself a recipient of financial assistance from Council
- Organisations based outside the City boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community)

Criteria will determine each sponsorship arrangement and proposals will be assessed against the criteria which includes:

- A statement of the objectives and detail of the sponsorship activity

- Capacity to deliver immediately measureable economic benefits through the visitor economy to the City of Broken Hill
- The organisation's capacity for administering the project including timeframes, budgets and other partnerships
- A targeted marketing and communications program
- Documentation that Council's support will be appropriately acknowledged and publicised
- The names of other sponsors, proposed or confirmed, involved with the event or activity

5.2.3 Recommendations and approvals

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility and Assessment Criteria and prepare a report for the Sponsorship Panel. The assessment will include an impact assessment to demonstrate the benefits, including the economic benefits to Broken Hill which will form the basis to calculate the percentage of event funding recommended for each event.

The preliminary assessment will include:

1. The total estimated visitor spend attributed to staging the event
2. The estimated impact on Gross Regional Product

The assessment will be provided to applicants on request.

Following the preliminary assessment, the Relevant Council Officer will present all applications to the Sponsorship Grant Panel with a recommendation on eligibility and the estimated economic benefit to the community.

The Panel will consist of:

- The Mayor (or nominee)
- The Our Economic Portfolio Chair (or alternate)
- The General Manager (or nominee)
- One independent person

Advertising for the independent panel member will take place in April each year.

The Panel's assessment must be recorded on an evaluation form and retained in Council's records management system. The evaluation form will be signed by all members of the Panel.

Each member of the Panel must comply with Council's Code of Conduct, in particular, the provisions covering Conflict of Interest.

The Panel will make recommendation to the General Manager for approval or grants based upon its evaluation of the application against the criteria.

The event/project/service/activity must be suitable for Council's involvement and consistent with Council's community values defined in the Community Strategic Plan.

Once approved, recipients of sponsorship will be required to:

- Submit a tax invoice to Council and enter a formal agreement that details the commitment of both parties
- Submit a completed sponsorship acquittal which includes a project report and a financial acquittal within three months of the project's completion.

Council will complete an evaluation of all sponsorships funded against performance measures as described in the written agreement.

Sponsorship funding must only be used for the purpose stated in the letter of approval. The purpose, amount or time for expenditure of a sponsorship may not be changed without prior written approval of Council.

5.2.4 Acknowledgement

All sponsorship recipients must agree to acknowledge Council's contribution in all publicity relating to the events or activity. This includes logos and statements in all advertising and promotional material, media releases and in other promotional contexts. Full details of this condition, including appropriate logos are to be provided with each sponsorship.

5.2.5 Timing

Council will sponsor an event for a maximum of three years. Consideration can be given after three years if the applicant can demonstrate significant ongoing benefit to the community. Sponsorship is not recurrent and requests for sponsorship need to be made each year. All requests for assistance under this policy will be considered by Council. From time of approval, all projects must be completed within 12 months.

6. POLICY STATEMENT – PART B – Sponsorship of Council activities, services, events, projects and facilities

Sponsorship of Council activities, services, events, projects and facilities will be sought by calling for expressions of interest and/or targeting a range potential sponsors. A contract may include exclusive and/or shared rights to sponsorship.

6.1 Sponsorship conditions

- A sponsorship arrangement shall not impose or imply conditions that would limit, or appear to limit, Council's ability to carry out its functions fully and impartially. The sponsorship agreement will state that the Council's functions will continue to be carried out fully and impartially, notwithstanding the existence of a sponsorship arrangement. The agreement will include a statement to the effect that any attempted influence of Council's regulatory functions will result in an automatic review and/or termination of the sponsorship arrangement.
- There is to be no real or apparent conflict between the objectives and mission of Council and those of the sponsor.
- Sponsorship will not involve explicit endorsement of the sponsor's products and care will be taken to avoid strong implicit endorsement of a sponsor's products. Sponsorship agreements should set out the range of uses to which the sponsor can put the relationship (for example, in advertising copy) and may require that Council be given an opportunity to review specific uses prior to release.
- Where sponsorship takes the form of a provision of a sponsor's product, the product will be evaluated for its fitness and purpose against objective operational criteria which are relevant to needs.
- It is inappropriate for any Councillor or employee of Council to receive a personal benefit from a sponsorship. Depending on conditions of engagement, contractors and consultants could be regarded as employees of Council and will be considered when assessing the status of personal benefits in a sponsorship.
- All cash sponsorships shall be subject to the provisions for security for contributions as provided for under the Local Government Act 1993 and other similar legislative provisions.

- If equipment is donated, the costs associated with maintenance, running and insurance must form part of the consideration of Council in accepting the sponsorship arrangement. Any donations of equipment, materials and labour will be treated in accordance with Council's asset management policies.

The Sponsor will enter into a written sponsorship contract with Council. The contract will clearly set out:

- The benefits, including the economic benefits to Broken Hill
- The form or forms of sponsorship acknowledgement which will be available
- The scope of uses which the sponsor can make of the sponsorship arrangement
- The term of the sponsorship and any conditions regarding renewal
- Consequences of changes which may occur over time (e.g. a shift in the relationship, new policies, new corporate missions or objectives)
- Financial accountability requirements
- Provisions for termination or suspension of the agreement
- Any special conditions which apply

Council will ensure that sufficient resources are available to enable the promised sponsor benefits to be delivered. Council will provide sufficient information for the sponsor to evaluate the outcomes of their sponsorship and provide a report to the sponsor within three months of the project's completion.

All sponsorships will be described in Council's Annual Report.

6.2 Acknowledgement

Council will recognise sponsors in a number of ways. The extent of such recognition will be determined in relation to the level and nature of the sponsorship and subject to a written agreement specifying benefits and costs. Such forms of recognition may include, but not be limited to:

- Appropriate signage
- Inclusion of sponsor's name and logo in Council's Reports to the Community and other external publications
- Opportunity for sponsor's name and/or logo to be promoted through appropriate general advertising and communications by Council

7. IMPLEMENTATION

7.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- 7.2** General Manager
Events Coordinator

7.3 Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

7.3 Risk Management

Council will conduct a risk assessment on all sponsorship activities to determine the risks posed and assess whether these risks are acceptable and can be managed.

7.4 Associated Documents

The following documentation is to be read in conjunction with this policy:

- ICAC - Sponsorship in the public sector – May 2006
- Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.
- Broken Hill Strategic Tourism Plan 2010-2020
- NSW Department Premier and Cabinet - Good Practice Guide to Grants Administration
- Statement of Ethical Principles
- Code of Conduct
- Gifts, Benefits and Bribes Policy
- Conflict of Interest Policy
- Corruption Risk Management Plan
- Community Assistance Policy
- Sponsorship Application Form and Conditions

8 REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Executive Manager - Strategic City Development is responsible for the review of this policy.

9 LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

Section 356 of the Local Government Act describes how a Council should administer funds. The Act states that *a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its functions.* Pursuant to Section 356 any financial assistance outside the policy must be advertised unless exempted under the Local Government Act.

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Sponsorship Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

ORDINARY MEETING OF THE COUNCIL

February 13, 2018

ITEM 8

BROKEN HILL CITY COUNCIL REPORT NO. 8/18

SUBJECT: DRAFT SOCIAL MEDIA POLICY FOR PUBLIC EXHIBITION 12/14

Recommendation

1. That Broken Hill City Council Report No. 8/18 dated February 13, 2018, be received.
2. That Council endorse the draft Social Media Policy for the purpose of public exhibition.
3. That the draft Social Media Policy be exhibited for public comment for a 28 day period.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Social Media Policy.

Executive Summary:

Council's Social Networking and Online Media Policy has been retitled and revised to better align with Council's broader Media Relations Policy (Report No. 87/17, adopted 31/5/2017) and ensure it remains current and relevant.

This new draft Social Media Policy better outlines expectations and obligations for Council representatives when engaging in social media in both an official and personal capacity.

Report:

There is a growing expectation for Council and its representatives to engage with the community via social media.

Utilising social media can allow Council to be more active in its relationship with residents, and provide timely, targeted, and effective communication.

Council previously created a Social Networking and Online Media Policy in order to ensure this engagement is conducted appropriately and in line with Council's Media Relations Policy and Model Code of Conduct.

This review of the policy will provide a significant overhaul of the existing document to ensure it remains relevant and current with today's social media platforms.

Care has also been taken to ensure that this policy, where practicable and reasonable, does not inhibit free speech for Council representatives.

This policy is to be read in conjunction with Council's Media Relations Policy, Social Media Guidelines, and Model Code of Conduct.

Other associated documents include Council's Disciplinary Policy, Email Internet and Computer Systems Usage Policy, and Customer Service Strategy.

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.4 Our Community is Engaged and Informed
Function: Customer Relations
DP Action: Develop a communications strategy aimed at increasing information provision and engagement of our community

Relevant Legislation:

Anti-Discrimination Act 1977
Archives Act 1983
Children and Young Persons (Care and Protection) Act 199
Copyright Act 1968
Copyright Amendment Act 2006
Copyright Amendment (Disability Access and Other Measures) Act 2017
Defamation Act 2005
Local Government Act 1993
Privacy Act 1988
Privacy and Personal Information Protection Act 1998
State Records Act 1998

Financial Implications:

Nil

Attachments

1. [!\[\]\(9bfa69b6b0f097b09744337d04f22d78_img.jpg\)](#) Draft Social Media Policy

JAMES RONCON
GENERAL MANAGER

DRAFT SOCIAL MEDIA POLICY

QUALITY CONTROL		
TRIM REFERENCES	D17/9747	
RESPONSIBLE POSITION	Communications & Community Engagement Coordinator	
APPROVED BY		
REVIEW DATE		REVISION NUMBER
EFFECTIVE DATE	ACTION	MINUTE NUMBER
Only include the last revision (PLEASE DELETE THIS ROW)		

1. INTRODUCTION

Australians are among the most prolific users of social media in the world, and expectations are growing on councils to engage, work openly, be more accountable and move quicker on issues. Social media represents opportunities to achieve real value by engaging residents, listening more and harnessing local energy.

Social media can:

- Increase residents' access to Council
- Increase Council's access to residents and improve the accessibility of Council communication
- Allow Council to be more active in its relationship with residents, partners and other stakeholders
- Increase the level of trust in Council
- Reach targeted audiences on specific issues, events and programs
- Provide effective, fast communication channels during crises
- Provide insights into how council is perceived

2. POLICY OBJECTIVE

To provide a policy position in respect to the expectations of Council's representatives when engaging in social media, in both an official and personal capacity.

3. POLICY SCOPE

This Policy applies to Councillors, Council officers, volunteers, consultants and contractors.

4. POLICY STATEMENT

4.1 Authorised Users using social media must:

- Only disclose publicly available information, or information intended to be made publicly available at the time of disclosure.
- Publish copyright or trademark material only with permission from the copyright/trademark holder.
- Ensure that information posted on accounts they oversee is not illegal, libellous, discriminatory, defamatory, abusive or obscene.
- Maintain compliance with the Model Code of Conduct, and all other relevant Council policies when publishing content.
- Ensure parental consent has been obtained before posting an image of a minor, except where the minor's identity cannot be determined by a viewer.
- Use the content flowchart (attached) to determine if the content should be posted.
- Respond to genuine enquires within the timeframe outlined in the Customer Service Strategy where possible.
- Only engage in public conversation where relevant and appropriate.
- Not release CCTV footage on Council's social media without authorisation from the General Manager.
- Not communicate on behalf of the Mayor or Councillors without authorisation from the General Manager.

4.2 The Communications and Community Engagement Coordinator and the Digital Officer will monitor content posted on official social media channels to ensure adherence to the social media policy and associated documents.

4.3 Authorised Users will moderate user content. Any content that the Authorised User believes breaches this policy or associated documents is to be reported to the Digital Officer or the Communications and Community Engagement Officer. Offending content will be documented before being removed.

4.4 Council representatives must not use personal accounts in a manner that is likely to bring Council or its representatives into disrepute.

4.5 Council Representatives must not use their personal accounts to allude to or disclose information about Council, upcoming projects or events, or any other information that is not already in the public domain.

4.6 Council may utilise live streaming at Council meetings and events. During meetings, a disclaimer will be published in the business papers informing attendees they are consenting to their image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees will also be advised that they may be subject to legal action if they engage in unlawful behaviour or commentary. Signage will be posted at events to inform the public if live streaming is in process.

4.7 Non-compliance with the Social Media Policy by employees will be managed in line with Council's Disciplinary Policy. Non-compliance by all other Council Representatives will be managed through the relevant Code of Conduct disciplinary systems.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Communications and Community Engagement Coordinator
- Digital Officer
- Authorised Users

5.2. Communication

This Policy will be communicated to staff in accordance with Council's Policy, Procedure and Process Framework. Following approval by the General Manager, the Policy will be made available on Council's intranet.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- BHCC Model Code of Conduct
- BHCC Disciplinary Policy
- BHCC Email, Internet and Computer Systems Usage Policy
- BHCC Media Relations Policy
- BHCC Social Media Guidelines
- BHCC Customer Service Strategy

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be annually from the effective date, but is not limited to earlier review subject to changes in legislation and/or organisational directives. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Communications and Community Engagement Coordinator is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Anti-Discrimination Act 1977*
- *Archives Act 1983*
- *Children and Young Persons (Care and Protection) Act 199*
- *Copyright Act 1968*
- *Copyright Amendment Act 2006*
- *Copyright Amendment (Disability Access and Other Measures) Act 2017*
- *Defamation Act 2005*
- *Local Government Act 1993*
- *Privacy Act 1988*
- *Privacy and Personal Information Protection Act 1998*
- *State Records Act 1998*

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Social Media Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"Authorised User" is a staff member authorised by the General Manager or the Communications and Community Engagement Coordinator to manage, maintain, publish to and operate a Council social media channel.

"BHCC" is the acronym for Broken Hill City Council

"CCTV" is Closed Circuit Television

"Content" is any information, opinion, text, video, audio, image, link, or document published to social media

"Council Representative" is any employee, elected member, volunteer, consultant or contractor

"Minor" is a person under the age of 18 years

"Moderate" is the process of assessing content (normally user generated) against predetermined standards and removing content which does not meet those standards.

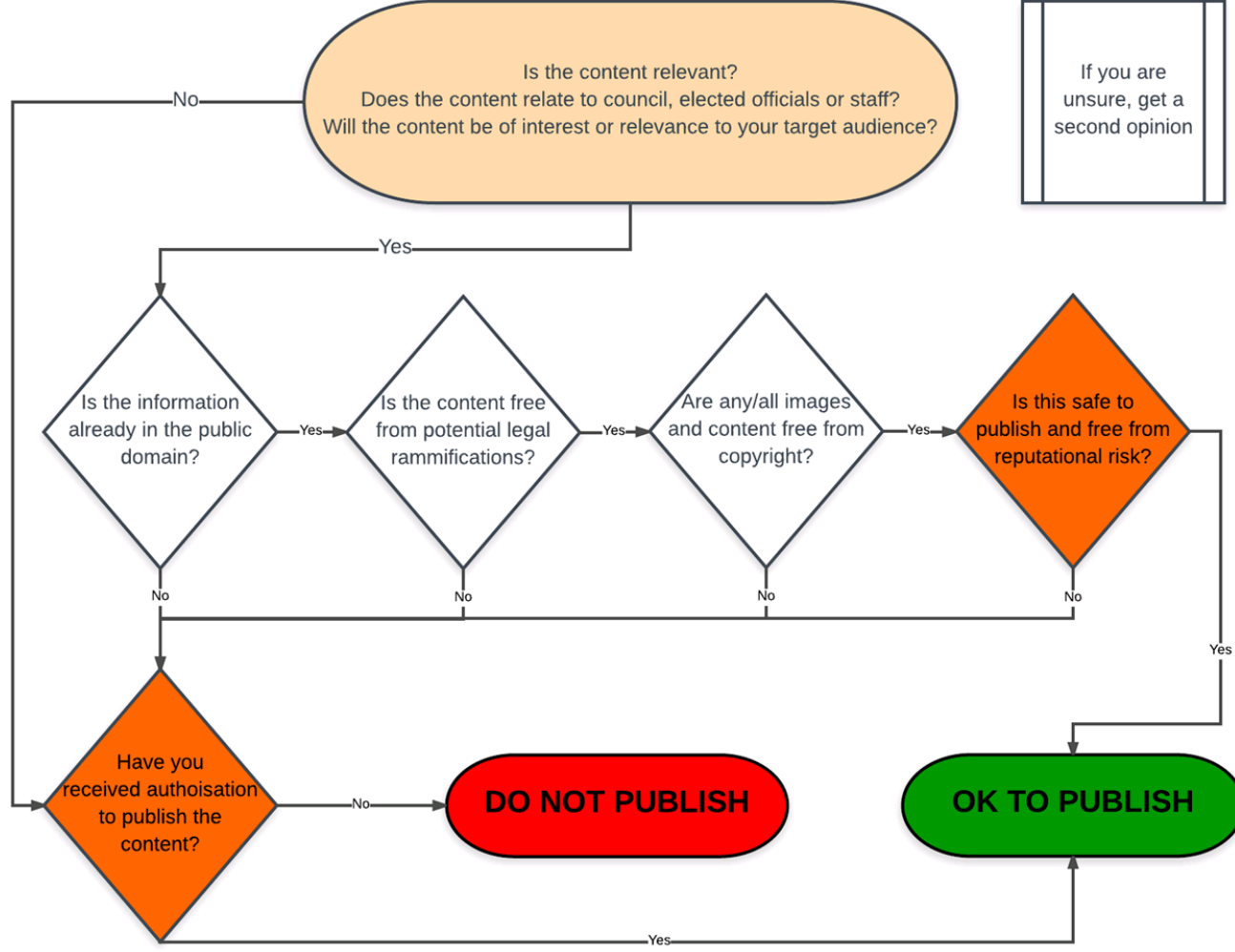
"Platform" is a specific Social Media network, website, application or service (for example Facebook, Twitter, Instagram, etc).

"Post", "Publish", "Comment" are all terms meaning to make information, opinion or content available for others to view on a social media platform.

"Public Domain" means available to the public.

"Social Media" is the term for websites and applications that enable users to create and share content or to participate in social networking.

"User" is any content consumer or creator other than the account owner, operator, publisher or author.



ORDINARY MEETING OF THE COUNCIL

February 13, 2018

ITEM 9BROKEN HILL CITY COUNCIL REPORT NO. 9/18SUBJECT: DRAFT DIGITAL STRATEGY FOR PUBLIC EXHIBITION 12/14**Recommendation**

1. That Broken Hill City Council Report No. 9/18 dated February 13, 2018, be received.
2. That Council endorse the draft Digital Strategy for the purpose of public exhibition.
3. That the draft Digital Strategy be exhibited for public comment for a 28 day period.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Digital Strategy.

Executive Summary:

Council aims to take a proactive approach to prepare both Council operations and the city itself for the ever-increasing shift toward digital services and solutions for our community.

This Digital Strategy has been prepared to detail Council's approach to this task, in alignment with the previously endorsed Smart Communities Framework and the desired outcomes listed in our Community Strategic Plan.

Report:

This Digital Strategy proposes a vision for Broken Hill's future, enhanced by broadband and digital technologies, with strategies that tie directly in to the goals and aspirations identified in our Community Strategic Plan, and is aligned to the Smart Community Framework.

The strategy also aligns with the Federal Government's Digital Service Standard, which is a set of best practice principles for the design and delivery of government services.

Digitally enabled participation and production of services is changing people's expectations about their relationship with government.

The Federal Government is expecting that four out of five Australian citizens will choose to engage with all levels of government through the internet or other type of online digital services by 2020.

Broken Hill needs to prepare for this shift, and transition from merely reacting to citizen and business needs, to proactively addressing citizens and businesses needs in partnership with the community.

We must take advantage of the opportunities offered by technology for the benefit of residents, businesses, visitors and Council itself.

We should look to use digital technology to enhance economic development and prosperity through investment and improved productivity for local business, and by capitalising on business expansion, tourism opportunities and attracting new residents.

Our vision for Broken Hill is to be a regional leader in innovation and a magnet for businesses which can apply digital technology rapidly, effectively and sustainably to create wealth and enhance quality of life for everyone.

Broken Hill City Council is no stranger to digital innovation – as evidenced by Council's local digital initiatives such as the Civic Centre technology upgrade, free public Wi-Fi, Smart Parking, the Pinforce electronic parking monitoring system, the live streaming of Council meetings, and the overarching Smart Community Framework for the Broken Hill community.

These initiatives play an important role in the Council's journey from being a purely service-driven organisation to one that is developing a people-focused, community-centric approach.

Embracing digital solutions and the integration of new technologies can help shape better community outcomes, rather than simply support government processes.

In summary, this Digital Strategy is designed to:

- Ensure the digital economy is a high priority for Broken Hill businesses
- Improve peoples' lives through better use of technology – to cast digital as a basic skill alongside reading and writing
- Position Broken Hill as a significant regional digital city

To deliver this vision, the Digital Strategy will:

- Support the Council to deliver its strategic outcomes for Broken Hill
- Enable us to work proactively with our community to understand their needs and shape demand accordingly
- Promote and support the most cost-effective way of delivering services
- Support development and use of open data/technologies and open platforms
- Promote "Digital by Choice" as the benchmark for service provision
- Support our staff to maximise the opportunities that digital technology offers

Strategic Direction:

Key Direction:	2 Our Economy
Objective:	2.1 Our economy is strong and diversified and attracts people to work, live and invest
Function:	Economic Development
DP Action:	Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill.

Relevant Legislation:

Australian Government Digital Transformation Agency - Digital Service Standard

Financial Implications:

To be determined by project and funding opportunities.

Attachments

1. [↓](#) Draft Digital Strategy

JAMES RONCON
GENERAL MANAGER

Broken Hill Digital Strategy

22 June 2017



2

CONTENTS

Introduction (page 3)

The Digital Age (page 7)

1

Executive Summary

2

*Broken Hill's
Digital Vision*

3

Context

4

Digital Trends

5

*Why Embrace A
Digital Future ?*

Digital Broken Hill (page 10)

Roadmap And Action Plan (page 15)

6

*Key Targets
For The Strategy*

7

*Leading By
Example*

8

*Creating A
Cyber City*

9

*Smart Community
Framework*

10

*Digital Strategy
Roadmap*

11

*Putting The Digital
Strategy Into Action*

Digital Considerations (page 21)

Appendix (page 25)

12

*What Our Success
Will Look Like*

13

*Partnership And
Collaboration*

14

Funding

15

*Information And
Data Sources*

16

*About
Metamorph Consulting*

Introduction



22 June 2017

Broken Hill City Council | Digital Strategy

4

EXECUTIVE
SUMMARY

“ A Digital Strategy describes a pathway to take advantage of the opportunities in this digital age, enabled by high speed broadband and digital technologies ”

Governments at all levels are facing serious challenges – economic pressures created by limited revenue and growing expenditure demands, the environmental overload created by human activity, an ageing population, ageing infrastructure, and growing national and international competition. At the same time, the public sector is at a crossroads of how services have been delivered in the past and how they will need to be delivered in the future, made more difficult by multiple and complex service delivery channels.

What is clear though, using traditional approaches, governments, including Broken Hill, are unlikely to meet their responsibilities for the community.

In the face of austerity, demographic change, increasing citizen and business expectations, and the need to maintain sustainable services, Broken Hill has embarked upon a *Smart Community* initiative that will provide real opportunities to build a new economy, develop a stronger community, and improve services to residents, businesses and visitors, through the implementation of digital technologies.

Many business and government leaders recognise that digital technologies are creating significant changes in the economy and society. They have access to the internet, fixed and wireless broadband, smartphones, social media, the cloud, big data, sensors, machine-to-machine communications and now even computer systems that learn for themselves. These innovations are all reinventing the way we live, work and play.

The power of digital technologies to both improve and innovate services whilst reducing the cost of delivery is clear. It is essential that local authorities use the latest technologies to design effective services, drive economic development and enhance quality of life and wellbeing.

This Digital Strategy proposes a vision for Broken Hill's future, enhanced by broadband and digital technologies, with strategies that tie directly in to the goals and aspirations identified in our *Community Strategic Plan*, and is aligned to the *Smart Community Framework*. This Strategy has a 3 year horizon, long enough to gain organisational and community momentum.

Globalisation brings both opportunities and challenges. To share in national and global growth, Broken Hill has to compete effectively. This will depend on rapid technological innovation, effective strategic management of knowledge, and a clear focus on higher value-added goods, services and industries.

A Digital Strategy describes a pathway to take advantage of the opportunities in this digital age, enabled by high speed broadband and digital technologies.



5

BROKEN HILL'S
DIGITAL VISION

“ Our vision for Broken Hill is to be a regional leader in innovation and a magnet for businesses which can apply digital technology rapidly, effectively and sustainably to create wealth and enhance quality of life for everyone **”**

The City of Broken Hill is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales Outback, close to the South Australian border and midway between the Queensland and Victorian borders. The nearest population base is Mildura in Victoria, 300 kilometres to the south on the Murray River. The nearest capital city is Adelaide, approximately 500 kilometres to the southwest.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services, connectivity and economic development.

The global economy is moving into the digital realm at breathtaking speed. In less than a generation, the internet has radically transformed the way we communicate and share information. Today it is fundamentally altering the business and economic landscape everywhere, including Broken Hill.

We live in exciting times whereby our lives are being transformed by digital technology, and the internet has revolutionised the way that people relate to the world. Devices are evolving quickly, transforming our shopping, banking, services and social habits as we demand real time, customised, high speed responses to our every need. In the years ahead this technology will evolve ever deeper into our day-to-day experiences, fundamentally rewriting the rule book on all areas of commerce, education, health and communication.

Broken Hill needs to move boldly and rapidly into this digital age, and exploit the opportunities offered by technology for the benefit of everyone – our residents, businesses and visitors alike. Broken Hill is well positioned to use digital technology to enhance economic development and prosperity through investment and improved productivity for local business, and by capitalising on business expansion, tourism opportunities and attracting new residents. Our vision for Broken Hill is to be a regional leader in innovation and a magnet for businesses which can apply digital technology rapidly, effectively and sustainably to create wealth and enhance quality of life for everyone.

Digital is more than the internet, websites and social media, it is also:

Digital Infrastructure



Facilitate private and public sector investment in digital technology infrastructure

Digital Capacity and Skills



Develop the skills, capabilities and capacity of people and businesses in our community to enhance productivity and improve quality of life

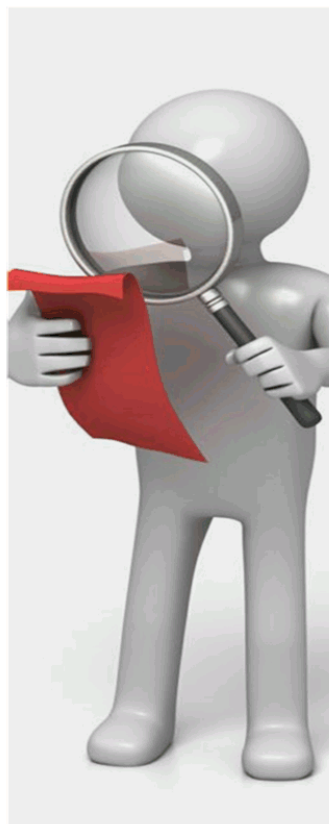
Digital Culture and Innovation



Create a digital culture through council, community and institutional leadership

6

CONTEXT



Broken Hill City Council is no stranger to digital innovation – as attested by the Council’s sponsorship and involvement in local digital initiatives such as; the Council Dashboard, Civic Centre Technology Upgrade, Council & City Wi-Fi, and the overarching Smart Community Framework for the Broken Hill community.

These initiatives play an important role in the Council’s journey from being a purely service-driven organisation to one that is developing a people-focused, community-centric approach.

Digitally enabled participation and production of services is changing peoples’ expectations about their relationship with government. Broken Hill needs to support this shift from merely reacting to citizen and business needs, to proactively addressing citizens and businesses needs in partnership with the community. In this way we can use the opportunities from the integration of new technologies to better shape community outcomes and not simply to support government processes.

We are a motivated and ambitious Council, this Digital Strategy is designed to:

- ☐ Ensure the digital economy is a high priority for Broken Hill businesses
- ☐ Improve peoples’ lives through better use of technology – to cast digital as a basic skill alongside reading and writing
- ☐ Position Broken Hill as a significant regional digital city

To deliver our vision, the Digital Strategy will:

- ☐ Support the Council to deliver its strategic outcomes for Broken Hill
- ☐ Enable us to work proactively with our community to understand their needs and shape demand accordingly
- ☐ Promote and support the most cost-effective way of delivering services
- ☐ Support development and use of open data/technologies and open platforms
- ☐ Promote “Digital by Choice” as the benchmark for service provision
- ☐ Support our staff to maximise the opportunities that digital technology offers

This Digital Strategy will be guided by the following principles:

- Community-centred rather than service-led
- Self-service wherever possible
- Shape demand – redirect resources to where they are most needed
- Resilience – delivering fit for purpose infrastructure for today and tomorrow
- Value for money – delivering cost effective services
- Digital – embedded as business as usual
- Engagement with the community and businesses by digital means and social media

The Digital Age



22 June 2017

Broken Hill City Council | Digital Strategy

8

DIGITAL
TRENDS

What is Digital ?



It's tempting to look for simple definitions, but to be meaningful, think of digital not as a thing, but as a way of **doing** things...

By 2012, 60% of Australians had mobile smart devices and phones, 20% had tablets and 65% were using social media. By 2016 a staggering 19 million Australians were using mobile devices. (*PwC Outlook, 2016*).

Digital technology is rapidly redefining the very nature of day-to-day living, and driving us to a future where the physical, social and technological worlds converge. Already smart mobile devices have become the centre of the communication and interaction universe for the majority of Australians.

Today we can instantly purchase goods from all over the world from computers or mobile devices. We can scan billboards and advertisements on our mobile devices to activate messages, video, special offers and loyalty schemes. Phones can replace paper tickets, respond to our voices and help link us with products and services tailored for our specific needs. Through social media we can instantly connect to millions of people across the globe and transmit news and pictures as soon as they happen. We can post our thoughts and opinions to friends and followers from wherever we happen to be, in real time, 24/7.

Business solutions are continually evolving, often resulting in a variety of improvements in our quality of life alongside greater connectedness between communities.

Research has shown that consumers are the drivers of the new trends. In response, businesses are shaping solutions to meet consumer demand resulting in new digital innovations, which further empower consumers.

While the rapid onset of digital devices has ushered in profound change in less than a generation, the next wave of digital change promises further reinvention of the human experience. Digital strategies will become crucial to all business strategies and the need to gather insights through quality data will become increasingly important to business success.

Over the next 5 years or so the 'digital economy' will become **the economy**:



Customers become more connected



Consumers and employees will demand more



Organisations will get flatter and more agile



Enterprises will make data-driven, evidence-based proactive decisions



Enterprises will face more sources of competition

...all underpinned by a heavy reliance on digital

9

WHY EMBRACE A DIGITAL FUTURE ?

“ Innovation is a
key driver of
economic prosperity....
...lifting the digital
maturity of businesses
will result in an increase
in economic
growth ”

In economic terms, by mid 2012, online retail sales in Australia were estimated to be \$11.3 billion a year and growing at an annual rate of 15%. Australia's digital economy is forecast to grow at twice the rate of Gross Domestic Product between 2012 and 2016, from \$50 billion to \$70 billion. (*Deloitte study, 2014*).

Innovation is a key driver of economic prosperity. More than 80% of Australian business leaders believe innovation is the main driver to creating a competitive economy and the best way to improve productivity.

Digital innovation reflects the changing nature of both work and play, allowing for greater mobility including increased access to information, products and services from anywhere, at any time.

Digital adoption together with innovation can provide significant economic and social benefits to regional communities, including Broken Hill.

Research (*UQ, 2015*) has shown there is a clear cause and effect relationship between digital business and economic performance. The research indicated that, compared to firms without a web presence, firms using the web to engage customers were, in the following year; more profitable, twice as likely to innovate, and almost five times more likely to export. This indicates that lifting the digital maturity of businesses will result in an increase in economic growth.

Existing businesses have a great opportunity to improve productivity through efficient digital technologies. On a more ambitious level, with the right ecosystem and commitment, Broken Hill could create new businesses worth millions of dollars that drive future economic value and jobs for our city.

This Digital Strategy is designed to help Broken Hill become better equipped to make the necessary digital transformations over the coming years. Not all businesses will need to be at the cutting edge of digital change, but none can afford to ignore the digital realities. This strategy will speed up the process and assist businesses leverage digital solutions to become more efficient and effective.



Digital Broken Hill



22 June 2017

Broken Hill City Council | Digital Strategy

11

KEY TARGETS
FOR
THE STRATEGY

The Digital Strategy has been primarily designed to help meet the needs of three target groups:

➤ **PEOPLE**

Broken Hill City Council will be focused on digital initiatives and projects that will improve the lives and social engagement of Broken Hill's residents, visitors, business travellers, students and tourists.

➤ **BUSINESSES**

The target business community includes companies that are currently registered in Broken Hill, as well as future investors, start-ups, new entrepreneurs and relevant not-for-profit businesses.

The strategy is aimed at businesses of all sizes and at all stages of their digital journey, and also focuses on education and capacity building for digital capabilities.

Start-ups are of interest to Broken Hill as they typically aim for rapid growth and global markets, and often attract external investment. High-growth, knowledge-based start-up companies are having a profound economic impact on economies around the world.

As part of the Digital Strategy, sector specific programs will be developed over time to ensure outcomes are delivered in the areas of most opportunity and highest potential impact. Our initial sector targets include; tourism, retail trade, accommodation and food services.

➤ **COUNCIL**

Broken Hill City Council has a role to play in leading by example and demonstrating how digital technology has the opportunity to completely redesign Council services. Adopting a *digital by choice* cultural transformation is an important element of Council becoming a successful digital organisation.

By fully capitalising on the digital opportunities, Broken Hill can fundamentally transform its social, professional and economic potential:

- A digital culture will become an integral part of the city mindset and culture
- Businesses with customer focused digital strategies will grow
- Council services will improve and levels of engagement will increase
- New jobs will be created
- There will be increased opportunities for start-ups
- The city will attract and retain top talent

12

LEADING
BY
EXAMPLE

The Council is the central sponsor and facilitator of this important initiative for our city. We will play a leadership role in the transition toward a Broken Hill digital economy and community.

Digitised council services not only make life easier through efficiencies for Council, residents and businesses, they also help demonstrate the possibilities of digital services to the community, and promote a *digital Broken Hill culture* to outside investors.

The Digital Strategy is underpinned through focusing on five crucial and overlapping areas of interest:

- ☐ Access to Council Services
- ☐ Digital Inclusion
- ☐ Partnerships & Shared Services
- ☐ Economic Growth & Prosperity
- ☐ Digital Technology

Access to Council Services	Council's <i>Access to Services</i> program and the wider digital agenda will increase the number and range of transactional services available through our website, and enable the delivery of website services on tablet and smartphone platforms. Developing and promoting digital access channels will reduce transactional costs and improve service availability.
Digital Inclusion	While we wish to maximise take-up of digital access channels through our <i>Access to Services</i> initiative, we cannot leave behind those who are unable or unwilling to make the change. Our residents will be affected by the digitisation agenda and they should not be disadvantaged. We need to ensure that as many citizens as possible choose to prefer digital channels over any other in order to bridge the digital divide. This underpins the type of community we stand for, and directly supports BHCC's Disability Inclusion Action Plan 2017-2021. Elected Members also need to be encouraged to develop their digital skills. We will ensure that Councillors as well as Council staff have the right skills, capabilities and technical tools.
Partnerships and Shared Services	Shrinking revenues, fewer resources and the rising demands of residents and businesses, which threaten to engulf local authority budgets, have increased Council focus on partnerships and sharing of services/resources – aiming to reduce costs, jointly procure, jointly deliver services and share expertise. Data, whether open data or shared data within relevant public sector organisations, is a key component to redesigning service delivery.
Economic Growth and Prosperity	This is crucial to Broken Hill as economic development leads to the creation of wealth, which benefits Broken Hill citizens generally. Greater access to the internet through a combination of high speed broadband and Wi-Fi provides the Council with a catalyst to develop, promote and encourage increased online interaction with residents and businesses, further normalising the digital culture. It empowers many of the wider aspects of the digital agenda such as improved educational attainment, telecare services, economic growth and digital equality.
Digital Technology	The Council uses appropriate technology (infrastructure, applications and software) to support its wide range of business requirements. We welcome and evaluate new developments and exploit them as we renew and refresh our digital technology to meet future demands and expectations.

13

CREATING
A
CYBER CITY

“ A failure to act could severely undermine Broken Hill's future economic state through the loss of business nationally and overseas, and reduced job creation prospects. The Digital Strategy will help ensure that Broken Hill is a leader rather than a follower in the digital era **”**

The Council has already advanced the use of digital technology to improve its communications and interactions with the people of Broken Hill, for example; Council Dashboard, Development Application (DA) Online Tracking, Civic Centre Technology Upgrade, Video Conferencing Facilities, plus several other initiatives that are underway; Community Portal, Council & Public Wi-Fi, and Public Safety Technology.

The Council's recent adoption of the *Smart Community Framework* reinforces its commitment to using digital technology to listen to, engage with and deliver messages to residents, businesses and employees.

The Council is also developing a social media program, that includes free Wi-Fi services in many public areas and a commitment to developing open data access as the resources, budget and technology opportunities arise.

The Digital Strategy will integrate with this program and the Smart Community Framework to form a broader digital strategy for Broken Hill, and continue the commitment to use digital technology to enhance the experiences and services to our residents and businesses.

Just as important though, the strategy extends the focus to visitors, tourists and students who will likely have high expectations of our digital capacity.

The Federal Government is expecting that four out of five Australian citizens will choose to engage with all levels of government through the internet or other type of online digital services by 2020.

In this environment, poor experiences or a lack of services will frustrate residents, businesses and visitors who wish to engage online with public authorities to pay bills, find local information, etc. Broken Hill will retain its commitment to constant improvements in this area.



14

SMART COMMUNITY FRAMEWORK

















Councils, including Broken Hill, have asked the question, “How can we use digital technologies to make our region more connected and innovative, and enhance liveability, workability and sustainability?”

The response from Metamorph Consulting is to offer a *Smart Community Framework* which sets out a way for councils to think differently about how citizen, business and community services can be delivered, by leveraging internet, cloud, mobile and social technologies.

A Smart Community Framework, completed for BHCC in January 2017, provides a blueprint that guides the planning and delivery of smart and connected services across our region.

Not all *smart services* are relevant in all locations. Broken Hill's CBD (central business district) and other residential and industrial areas all have distinct characteristics that shape which services should be introduced and where.

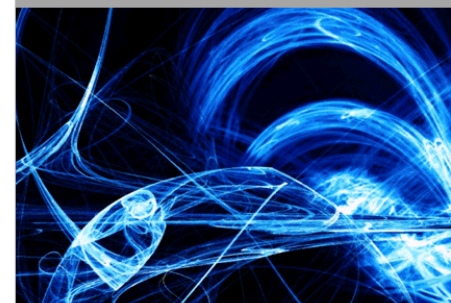
Each smart service has been assessed, taking into account location, benefits and costs, and the intended spread of services across Broken Hill is summarised below.

Smart Community Framework		Central Business District	All Broken Hill
Smart Services			
Infrastructure & Utilities	 Smart Lighting	●	●
	 Smart Wi-Fi	●	●
	 Smart Transport	●	●
	 Smart Energy	●	●
	 Smart Water	●	●
Safety & Environ	 Smart Security	●	●
	 Smart Waste	●	●
	 Smart Environment	●	●
Property & Assets	 Smart Parking	●	●
	 Smart Building	●	●
	 Smart Fleet	●	●
Community & Social	 Smart Citizen Services	●	●
	 Smart Health	●	●
	 Smart Signage	●	●
	 Smart Education	●	●
	 Smart Lab & Hub	●	●

A smarter Broken Hill will help advance the vision and goals of the Council, and make our region an even better place to live, work, play and invest.

Smart digital technology is the enabler, applying relevant Internet of Things (IoT) solutions to build the economy, develop a stronger community, enhance quality of life and environmental sustainability, and improve services to residents, businesses and visitors.

This Digital Strategy directly supports and enables our Smart Community Framework.



Roadmap and Action Plan



22 June 2017

Broken Hill City Council | Digital Strategy

16

DIGITAL STRATEGY ROADMAP

The Roadmap below outlines the programs that will help achieve Broken Hill's digital vision. The programs summarise key objectives, provide high level direction, and represent long-term plans and commitment.

These programs integrate and overlap to form an aggregated plan for the overarching Digital Strategy, to be implemented through a series of projects and actions which are outlined in the next section.

PROGRAM	DESCRIPTION
Smart Community Framework (SCF)	A strategic framework that sets out a way for Broken Hill City Council to deliver citizen, business and community services, by leveraging internet, cloud, mobile and social technologies. Provides a blueprint on which to base the planning and implementation of integrated, smart and connected services for our region.
Access to Council Services	Council's <i>Access to Services</i> program and the wider digital agenda will increase the number and range of transactional services available through our website, and enable the delivery of website services on tablet and smartphone platforms. Developing and promoting digital access channels will reduce transactional costs and improve service availability.
Digital Inclusion	While we wish to maximise take-up of digital access channels through our Access to Services initiative, we cannot leave behind those who are unable or unwilling to make the change. Our residents will be affected by the digitisation agenda and they should not be disadvantaged. We need to ensure that as many citizens as possible choose to prefer digital channels over any other in order to bridge the digital divide. This underpins the type of community we stand for, and supports BHCC's Disability Inclusion Action Plan 2017-2021. Elected Members also need to be encouraged to develop their digital skills. We will ensure that Councillors as well as Council staff have the right skills, capabilities and technical tools.
Partnerships and Shared Services	Shrinking revenues, fewer resources and the rising demands of residents and businesses, which threaten to engulf local authority budgets, have increased Council focus on partnerships and sharing of services/resources – aiming to reduce costs, jointly procure, jointly deliver services and share expertise. Data, whether open data or shared data within relevant public sector organisations, is a key component to redesigning service delivery.
Economic Growth and Prosperity	This is crucial to Broken Hill as economic development leads to the creation of wealth, which benefits Broken Hill citizens generally. Greater access to the internet through a combination of high speed broadband and Wi-Fi provides the Council with a catalyst to develop, promote and encourage increased online interaction with residents and businesses, further normalising the digital culture. It empowers many of the wider aspects of the digital agenda such as improved educational attainment, telecare services, economic growth and digital equality.

17

DIGITAL STRATEGY ROADMAP (cont'd)



PROGRAM	DESCRIPTION
Digital Technology	The Council uses appropriate technology (infrastructure, applications and software) to support its wide range of business requirements. We welcome and evaluate new developments and exploit them as we renew and refresh our digital technology to meet future demands and expectations.
Digital Infrastructure	Ubiquitous broadband access is crucial to enabling a digital Broken Hill. Getting the mix of both fibre optic cables and Wi-Fi at the right balance across the region is a key foundation for Broken Hill's digital future. Existing and planned provisions plus the pending NBN (National Broadband Network) roll-out will provide access to high speed fixed services for homes and business premises. Council will continue to build our infrastructure to ensure mobile connectivity, local economic activity, community content and government services are highly accessible and easy to use by visitors and residents.
Digital Capacity and Skills	Develop the skills, capabilities and capacity of the people within our community and local businesses to enhance productivity and improve quality of life. Building new skills and interest in digital technology will be critical to a functioning digital Broken Hill. When building the capacity of the community and businesses, there is a need to recognise that people are starting from very different levels, and that skill development needs to be highly relevant to the audience.
Digital Culture and Innovation	There is a need to promote cultural change across the community and amongst local businesses. Creating a digital culture through council, community and institutional leadership that fosters and celebrates innovation, and provides collaboration opportunities, helps result in local businesses becoming net exporters of knowledge, products and services. A positive and vibrant community that adopts digital best practice, leads by example and provides inspiration for others wishing to exploit the opportunities presented in this digital age.

18

PUTTING THE DIGITAL STRATEGY INTO ACTION

Broken Hill will build on its Smart Community initiative to position the city regionally and nationally as a digital leader, and over time, internationally.

The Roadmap outlined above is the launch pad for a digital Broken Hill. The projects/actions detailed in the Action Plan below are the enablers – specific actions necessary to ready Broken Hill City Council, the community and businesses to maximise the opportunities that digital technology offers. The Action Plan has a 3 year horizon.

PROGRAM	PROJECT / ACTION	[1 year – short term]	START (3 year plan)
		[2 years – medium term]	
		[3 years – long term]	
Smart Community Framework	<ul style="list-style-type: none"> Publicly launch and promote the Smart Community Framework (SCF) with the Broken Hill community and businesses Use appropriate digital technologies to activate the city and provision citizen services (as per SCF Roadmap) Provision and promote Wi-Fi connectivity in the CBD, Patton Street, tourist centre and publicly accessible Council buildings Commence smart lighting and smart cctv (public safety) program in the CBD, plus smart parking Commence smart fleet and smart waste programs in the CBD and targeted suburbs Investigate creation of a Digital Work Hub – a digitally-enabled work environment for collaboration, teleworking, start-ups Environment sensors – monitoring in real time environmental factors (eg. air & water quality, flood & tides, noise, etc) 		<ul style="list-style-type: none"> Immediate Short term Short term Short term Short to medium Medium term Medium to long
Access to Council Services	<ul style="list-style-type: none"> Initiate <i>Access to Services</i> program, and adopt a <i>digital by choice</i> attitude/cultural change focus across our organisation Development of more transactional services being made available online, adopting a personalised/customised approach Development of a Community Portal/Citizen Account to make it easy for residents to go to one place to get their services delivered securely online with minimum fuss Review our Web Site and Content Management system to ensure fit for purpose with a focus on citizen-centric experience Promote resident and business self-service as the preferred channel of choice Embrace mobile devices in all areas of service delivery – provide content and apps for mobile devices (eg. smart phones), Wi-Fi on premises, BYOD (Bring Your Own Device) program and teleworking for staff Consider creating a Senior Digital Officer role responsible for driving the City's digital agenda including this strategy 		<ul style="list-style-type: none"> Immediate Short to medium Short term Short to medium Short + ongoing Medium + ongoing Short to medium
Digital Inclusion	<ul style="list-style-type: none"> Develop digital skills in-house by supporting the development of a digital competency program for Councillors and staff Embed digital skills throughout the Council; from hiring and induction, through to job training and beyond Provision and promote audio/video conferencing facilities plus v/c applications such as Blue Jeans and WebEx Support Digital Leadership within the Council to advocate and promote the wider adoption of digital through services Launch and support a campaign that helps households get online, identify and promote existing online community services Develop a program of assisted digital that will target the excluded, publish all digital learning programs online Publish information regarding how best to choose an NBN provider and package for residents and businesses 		<ul style="list-style-type: none"> Short + ongoing Short + ongoing Ongoing Short + ongoing Short term Short to medium Short to medium

19

PUTTING THE DIGITAL STRATEGY INTO ACTION (cont'd)

The Projects/Actions describe, at a high level, specific programs, interventions and investments which, when combined, will work towards the achievement of our digital vision. Each project/action has been assigned a relative 'priority' or start timeframe taking into account various aspects such as compelling need, quick win, dependency on other actions, political or buy-in influence and complexity.

Whilst no target start/finish dates have been set under the Strategy at this time, and in some cases projects will continue beyond the strategy's three year horizon, it is anticipated that following the completion of more detailed planning and business case analysis, the projects/actions will be tracked across the three year work plan.

PROGRAM	PROJECT / ACTION	[1 year – short term]	START (3 year plan)
		[2 years – medium term]	
		[3 years – long term]	
Partnerships and Shared Services	<ul style="list-style-type: none"> Council to use this strategy and associated actions (eg. SCF) in approaching Government for funding (eg. Smart Cities and Suburbs), and to NBN Co and other providers to influence future roll out of high speed broadband & wireless infrastructure Consider a partnership of 2 local govts to leverage Federal funding, eg. Albury & Wodonga (both from different states) Encourage innovative partnerships between digital companies and local institutions and commercial digital projects Progressively make key data sets residing in Council open and available to the public, with our community engaged and able to use our data to solve problems, create jobs and encourage enterprise Council to provision & promote platforms for co-creation of interactive local content driven by ideas from the community Use available Big Data and Business Intelligence evidence to inform decisions 		<ul style="list-style-type: none"> Immediate + ongoing Medium to long Medium to long Medium term Medium to long Long term
Economic Growth and Prosperity	<ul style="list-style-type: none"> Help visitors to enjoy Broken Hill – the online and mobile experience prior to arrival at the destination is becoming an increasingly important factor in the visitor experience, eg. Wayfinding and Whole-of-Destination initiative Develop tourism/visitor targeted 'splash screens' for public Wi-Fi networks that advertise local businesses, attractions and services, invite private businesses with Wi-Fi (eg. hotels, caravan parks, restaurants) to benefit from these splash screens Make it easier to do business with the Council – pilot digital programs and introduce initiatives that make responding to public procurement opportunities a more viable option for SMEs (Small Medium sized Enterprises) and digital start-ups Promote businesses and public spaces in Broken Hill providing free Wi-Fi Engage Broken Hill's cultural sectors, leverage their roles and encourage them to be early adopters of new technology 		<ul style="list-style-type: none"> Short to medium Short to medium Medium term Short + ongoing Medium term
Digital Technology	<ul style="list-style-type: none"> Review and reshape BHCC technology to ensure alignment with the City's economic development strategy Take advantage of the emerging 'Internet of Things' to redesign smarter public services around citizens and businesses When commissioning, procuring or redesigning for online transactional services, ensure that new systems are aligned to open data, open technologies and open platforms Explore hybrid cloud options where they can be shown to enhance resilience & flexibility, and be cost-effective and secure Create digital resources and services that benefit the retail, tourism and hospitality sectors, eg. Wi-Fi enabled resources that alert shoppers to proximate retail opportunities, smart phone apps that integrate the shopping experience 		<ul style="list-style-type: none"> Short term Medium term Short + ongoing Short to medium Medium to long

20

PUTTING THE DIGITAL STRATEGY INTO ACTION (cont'd)



PROGRAM	PROJECT / ACTION	[1 year – short term] [2 years – medium term] [3 years – long term]	START
			(3 year plan)
Digital Infrastructure	<ul style="list-style-type: none"> • Prepare a public Wi-Fi plan for the CBD and main streets/tourist attractions (refer to SCF Roadmap). Consider whether it is appropriate to work alongside Telstra or other providers as part of their semi-public Wi-Fi roll outs (eg. Telstra Air) • Streamline or prioritise planning permit application procedures for telecom infrastructure roll outs • Establish a common platform for hosting and presenting digital content – to be made available to residents, visitors and others, the platform should allow content to be presented in engaging ways for different audiences • Ensure a co-ordinated approach to the development of Broken Hill's infrastructure, eg. make use of roadwork/highway programs, and housing and commercial developments to expand our digital infrastructure • Advocate for improved telecommunications access (mobile, internet, NBN) through state/fed govt, and service providers 		<ul style="list-style-type: none"> • Short term • Short + ongoing • Medium to long • Medium + ongoing • Short + ongoing
Digital Capacity and Skills	<ul style="list-style-type: none"> • Work with education & voluntary sectors to facilitate and support training to encourage citizens to build their digital skills • Ensure community knows where to access training to positively impact their lives and be motivated to use online channels • Creation of a <i>digital Broken Hill website</i> that provides basic information on conducting digital business, digital trends, events, news and available digital suppliers • Organise skills development programs in the library, schools and civic centre (and other suitable places) for residents that focus on digital security and privacy, digital health promotion, and introductions to programming 		<ul style="list-style-type: none"> • Short + ongoing • Short + ongoing • Medium term • Medium + ongoing
Digital Culture and Innovation	<ul style="list-style-type: none"> • Develop a <i>Social Media</i> program to support measures to change attitudes by encouraging the adoption of social media and its use to reach out to residents and businesses in the format with which they feel most comfortable • Identify and promote <i>Digital Champions</i> from digitally advanced local businesses to act as digital advocates and mentors • Develop a marketing and branding strategy to promote Broken Hill as Far West NSW's leading city for knowledge, innovation and digital technologies, profile and publicly celebrate local entrepreneurship and start-ups • Increase Council's level of online engagement with the community including social media, mobile apps and crowdsourcing • Participate in trials of innovative and emerging technologies for service delivery, actively engage in innovation initiatives • Establish a smart/innovation lab – bringing Council together with smart technology providers, universities, businesses and entrepreneurs to create and test solutions for the improvement of Broken Hill's liveability, workability & sustainability 		<ul style="list-style-type: none"> • Short + ongoing • Medium + ongoing • Medium to long • Short + ongoing • Medium + ongoing • Medium to long

Digital Considerations



22 June 2017

Broken Hill City Council | Digital Strategy

22

WHAT OUR SUCCESS WILL LOOK LIKE



We will review and develop appropriate performance indicators to support our digital work plan, and these will include measures of our success in delivering the best possible viable services for our residents, businesses and visitors, within the constraints of existing and future budgets.

In addition to specific measures and performance indicators, there are important *symbols of success* that will clearly demonstrate the impact of our digital ambitions for Broken Hill. We will know we are successful when:

- ☐ There is widespread availability across Broken Hill of digital services and high-speed connectivity in homes, in work places, in community facilities and in many outdoor areas
- ☐ Council offers a suite of services to our residents, businesses and visitors that are well targeted, effective and efficient
- ☐ Services are carefully designed to meet the needs of Broken Hill, they satisfy a clear purpose and are easy to access
- ☐ All appropriate services are accessible through digital channels including mobile devices, and other channels such as telephone and over-the-counter are also available where needed
- ☐ Online portals for services, including websites and mobile apps, are easy to use and are designed from the perspective of the community
- ☐ Our people have the confidence, capabilities and skills to use digital technologies in ways that meet their particular needs and circumstances
- ☐ People are able to access online content about the community and wider Broken Hill region, they are able to connect and communicate with others, supporting lifestyles that are socially and culturally rich and environmentally sustainable
- ☐ Residents are dynamically engaged with the Council and its decision-making processes
- ☐ Digital resources help residents understand the factors & issues that are confronting Broken Hill and its decision makers
- ☐ The meetings of Council and other relevant forums are widely available through a range of online services & social media
- ☐ Council provides open access for appropriate data sets to businesses and community organisations
- ☐ Council, education sector and other public institutions enable businesses and community organisations to create economic and social value from publicly managed open data
- ☐ Council has a process for reviewing, prioritising and committing to potential innovations and initiatives that use digital technology
- ☐ Council and its staff have access to a robust, reliable and secure digital infrastructure, that supports collaborative working

23

PARTNERSHIP AND COLLABORATION

“ Partnership and
collaboration
are critical for
success ”

The Digital Strategy requires that Broken Hill City Council acknowledge the importance of partners with relevant resources and expertise, and the role they have in realising Council's digital vision.

Collaboration is key to successful strategic projects. When it comes to achieving the high-tech, sustainable digital Broken Hill of the future, there is one word that sums up the pathway to success; 'partnership'.

All businesses and governments will be affected by the digital age, some with more urgency than others. But everyone has a role to play. Discussions, collaborations and partnerships will form in response to the challenges and opportunities. Parallel to this, each organisation will also attempt to transform its own internal practices, processes and business strategies to adapt and prepare for the significant changes ahead.

The Digital Strategy envisages that Broken Hill businesses requiring help with their digital transition should be mentored by local firms and organisations who are more advanced in their development.

It will take an evolving ecosystem of partnerships to achieve Broken Hill's digital goals and aspirations. A digital city is not simply about technology, so it needs more than a technology solution.

Partnership and collaboration are critical for success. The entire region must understand the challenge and play a role towards our future success to create region-wide change.

Broken Hill City Council will support programs and initiatives through thought leadership, sponsorship, connecting organisations with potential partners and mentors, and promoting events and opportunities through the City's extensive communication network.



24

FUNDING

“Broken Hill will get creative and look beyond traditional funding mechanisms for their digital technology needs”

Implementing technologies in an era when so many cities and regions are budget-strapped is going to be a financial challenge. But it doesn't have to be an insurmountable one. The Council will investigate funding opportunities to support this digital strategy, including from the public sector.

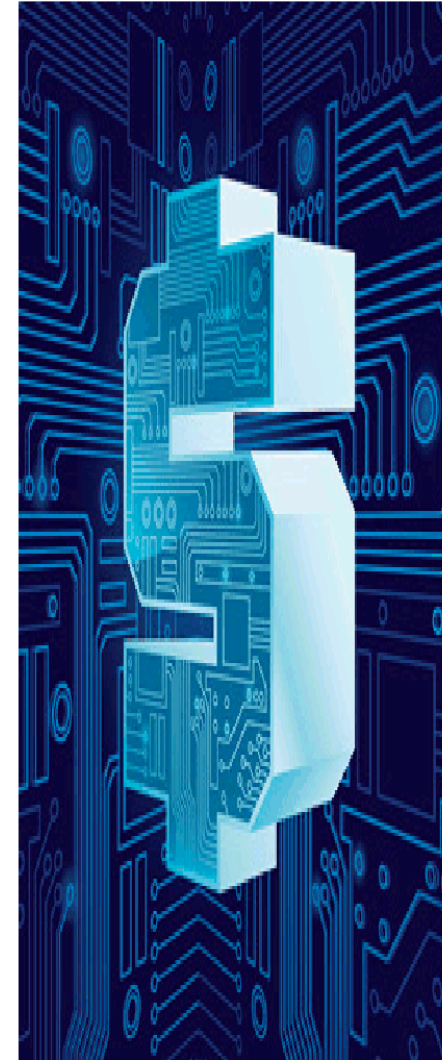
The NSW and Federal Governments are encouraging local authorities and businesses to become part of the digital economy. This includes raising government and industry's awareness of the benefits of incorporating new digital technology and broadband connectivity to transform traditional business practices.

There is an emphasis on encouraging new organisational and business models which exploit digital technology to generate better services and increased commercial activity, whilst respecting the need for more sustainable practices in a carbon constrained world.

The websites of the NSW Department of Premier and Cabinet, and Innovation NSW outline some of these programs and other initiatives such as economic collaboration, social innovation and start-up case studies.

The Australian Government also has a range of programs and funding for local authorities some of which the Council will seek to access for example, the Smart Cities and Suburbs Program, which will help Broken Hill expedite their pathway to an improved digital future.

Note: As with most strategies, the Digital Strategy is a 'living document' that will be regularly reviewed, taking into account the next wave of digital change, shifting requirements of the community and businesses, input from leading technology vendors, and tempered by Council's available resources and budgets.



Appendix



22 June 2017

Broken Hill City Council | Digital Strategy

26

INFORMATION
AND
DATA SOURCES

- Deloitte
- Ernst & Young
- PwC (PricewaterhouseCoopers)
- Telstra Corporation
- Metamorph Consulting
- Smart Cities Council
- IDC (International Data Corporation)
- Forrester Research
- Gartner
- Digital Brisbane
- Ballarat Digital Services
- UQ (University of Queensland) Business School
- NSW Government Digital Strategy
- Innovation NSW
- NSW Digital Government Advisory Panel
- ACT Government Digital Strategy
- Federal Digital Transformation Agency
- Australian Bureau of Statistics
- Australian Government
- Innovate UK

27

ABOUT METAMORPH CONSULTING

Metamorph Consulting Pty Ltd are business advisors, management consultants and strategists, providing vendor independent advice to State and Local Government and commercial organisations at executive management level.

Metamorph works closely with government and their communities to take advantage of the opportunities offered by technology for the benefit of everyone – councils, residents and businesses alike.

Our *Smart Community Framework* and *Digital Strategies* help advance the vision and goals of councils, and make their communities even better places to live, work, play and invest. Digital technology is the enabler, applying relevant Internet of Things (IoT) solutions to build the economy, develop a stronger community, enhance quality of life and environmental sustainability, and improve services to residents, businesses and visitors.

For more information on Metamorph Consulting and the services we provide please contact:

Metamorph Consulting
info@metamorphconsulting.com.au



Brisbane • Melbourne • Sydney



ORDINARY MEETING OF THE COUNCIL

February 20, 2018

ITEM 10

BROKEN HILL CITY COUNCIL REPORT NO. 10/18

SUBJECT: UPDATE ON RELOCATION OF CITY LIBRARY 16/24

Recommendation

1. That Broken Hill City Council Report No. 10/18 dated February 20, 2018, be received.
2. That the results of the Broken Hill Charles Rasp Memorial Library community consultation be noted.
3. That Council commit to a new library and community hub to be constructed at the rear of the Town Hall Façade that will create a civic and cultural heart for the City.
4. That Council support the incorporation of the Outback Archives into the proposed new library and cultural hub building as part of a broader cultural precinct development.
5. That Council note the existing budget allocation of \$150,000 matched by a Commonwealth Grant for an activation study for the Central Business District (CBD), which provides funding for specialists to undertake the community engagement, design and provision of construction drawings and costings for the Cultural Precinct Development project.
6. That Council commit a further \$150,000 as part of the 2018/19 budget to complete the design and construction plans for the library as a component of the cultural precinct development.
7. That Council note discussions with BHP Billiton Foundation (BHPBF) around the requirement for any potential changes to project scope and required prior approvals by the BHPBF under the Council - BHP Billiton Charitable Foundation agreement.
8. That Council note that investment in these projects will allow Council to seek funding contributions for a project that will be 'construction ready'.
9. That Council note that endorsement of this Cultural Precinct project and new Library and Community Hub will establish it as priority project for Broken Hill City Council with the Mayor, General Manager and Council staff using every opportunity to advocate for it on behalf of the Community.

Executive Summary:

At the August 2017 Ordinary Meeting of Council, Council resolved to undertake an extensive community engagement process to work with the community on the future of the Charles Rasp Memorial Library.

It was also resolved that following the engagement process, the General Manager would return a detailed report to the December 2017 Ordinary Meeting of Council with an assessment of the feedback received and some options for the future of the library.

The final engagement session with the community was held Wednesday 29 November 2017.

Due to the December meeting of Council being moved forward two weeks, the timeframe only allowed for a summary of key results of the consultation to be reported to the meeting with a more extensive report to be provided to Council at the February 2018 meeting. The key results showed that 64% of respondents nominated to have a new library facility constructed. Of those who specified a preferred location for a new library, 70% selected the site behind the Town Hall Façade.

During the extended period for analysis of the data, staff were provided with a further opportunity to assess the project's strategic alignment with NSW Government future planning strategies and grant funding and other opportunities that exist for Council to consider its decision to formally endorse the construction of a newly built library and community hub at the rear of the Town Hall Façade.

The time has also allowed staff to undertake a further body of work that would package up the construction of a new library and community hub into a Cultural Precinct for the City – a project that leverages and advances Broken Hill's status as Australia's First National Heritage Listed City.

The proposed new library and community hub is intrinsically linked to the broader development of a Broken Hill cultural precinct and creates an opportunity to establish the civic and cultural heart of the City by providing a peoples' place in the mixed use precinct of retail, commercial and possibly residential.

Report:

This vision for the new library, community hub and cultural precinct aligns with the focus of reinvigorating Argent Street as the City's number one urban precinct, linking the disparate cultural facilities of the city through an interpretive wayfinding project, integrating the central themes of Council's Broken Hill Living Museum + Perfect Light Plan (BH LM+PLP) adopted by Council in 2015 and a number of the City's other strategic frameworks around smart communities, heritage, strategic land use etc.

This project will deliver an authentic and immersive resident and tourist experience that allows the city to capitalise on its heritage status and opens opportunities for residents and operators to put into play their ideas to add to the Broken Hill experience. With an upgraded main street, interactive attractions and public art, tourists will have an abundance of options to extend their stay. This transformation will send a clear message to residents, visitors and investors that Broken Hill is a destination differentiated from all others through its originality, fearlessness, creativity and cultural narrative.

Community Engagement

At the August 2017 Ordinary Meeting of Council, Council resolved to undertake a community engagement process to work with the community on the future of the Charles Rasp Memorial Library and what new features the community expected would be included in the facility.

Council received 232 replies during the three-month community engagement programme which included five face-to-face engagement sessions and a survey conducted November 2017.

The survey was available on Council's website and hard copies were available from the Charles Rasp Memorial Library and Council's Administrative Centre. Small amounts of feedback were also collected via Facebook, e-mail and one ordinary monthly meeting of Council.

64% of respondents nominated to have a new library facility constructed. Of those who specified a preferred location for a new library, 70% selected the site behind the Town Hall Façade.

The five face-to-face engagement sessions attracted many of the library's most dedicated users. It should be noted that around 20 per cent of attendees at these sessions expressed a desire for the Outback Archives to be retained in any new library facility. This figure is particularly significant given that feedback regarding Outback Archives was not actively sought as part of the engagement process.

For further details regarding the community engagement process, please see the attached report.

Service Review

In June 2017 an internal service review commenced under Council's Service Review Framework, where the Service Review Team worked closely with Library Coordinator and Library Staff to review all aspects of the Library operations.

This included developing an understanding of the level of service currently being provided to the community, identifying any internal operational issues and developing an improvement action plan.

This review further reinforced the limitations of the current building to deliver a modern library service as already identified in the Service Review undertaken by State Library of NSW in 2017.

The library was also benchmarked against five libraries in NSW with a similar population base. Of the six libraries Broken Hill's opening hours were the highest at 52 hours a week and was the only library opened on a Sunday. The suggested minimum opening hours for a population of 10,000 – 20,000 people is 42 hours.

From the service review 39 improvement actions were identified and an implementation plan was recently approved by the Service Review Steering Group.

The Library was also one of a pilot group of Service Reviews undertaken in 2017, other services reviewed included the Visitor Information Centre, Albert Kersten Mining and Minerals Museum and the Art Gallery. Councillors were invited to attend a briefing session on Tuesday 6 February 2018 to hear the outcomes of the first tranche of service reviews.

All four services currently operate in their own buildings, with large operating deficits (totalling approximately \$1.8M) and infrastructure that requires updating and/or maintenance of varying degrees. Council does not have the financial resources to maintain these buildings to the desired level to provide the best possible service to the community. All four services also have similar problems in that the current resourcing levels for the services are not sufficient to meet the service levels being provided or make any improvement to service levels and quality.

There are number of examples in other communities where these types of services are successfully provided in the one facility and as part of the reviews the option of co-location of two or more of these services has been broadly looked at and this should be further considered when the future of the Library is determined. Co-location could provide the opportunity for more efficient use of staff and a better quality and range of services. A new

facility could also accommodate the Kersten Mining and Minerals Museum (Geocentre), Visitor Information Centre and the Council's Customer Service front of house.

The data analysis and an interrogation of Council's existing plans and service level reviews has resulted in an opportunity to create a hub of culture and activity for the whole of the City to enjoy. This central facility would be a place where people can connect, learn, enjoy and celebrate their identity... an opportunity to bring arts, culture, history and literature together for the community. This aligns directly with several key objectives in the Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.

The Vision

This project's vision aligns with the focus of reinvigorating Argent Street as the City's number one urban precinct.

The City's current community hubs (Library/Archive, Albert Kersten Mining and Minerals Museum, Broken Hill Regional Art Gallery, the Town Square, Civic Centre and Sturt Park all respond to community need, attracting people and providing friendly, inclusive focal points for the community to access services, support and events. They are important community assets – inviting public spaces encouraging interaction. The proposed new library will be the heart of this Cultural Precinct and its development also addresses the inadequacies of the current library building.

However, at the current time, Broken Hill has three competing urban precincts (Argent Street, Westside Plaza and Broken Hill Village) and Argent Street is arguably not the central hub that would be expected for a regional centre of its size. So an increased focus on the renewal of the CBD is required to ensure the ongoing vibrancy of this urban precinct. It is noted that the NSW Health Services development in Crystal Street will also add to this objective.

Council has reassessed its current projects including the relocation of the Outback Archives and this has revealed a significant underestimation of building costs from the project outset.

The costings to rehouse, secure and amplify the Broken Hill and Outback Archives in the basement and ground floor of the City Council Administration Building have, in my view, always been unrealistic. Council, working with a Quantity Surveyor Steve Williams, Flightpath Architects and Sue Hodges Productions, have since arrived at a more realistic budget of \$3.06m. What this means for the project is a mid-level commercial build, a reduced display of the Archives, minimal interactivity and a significant lack of opportunities for community engagement. Continuing forward with this result will mean that the project brief and community expectations will not be met. Overall, this revised budget now exceeds the original project budget by \$800k.

This means that, without further funding, the Archive build and relocation can no longer progress. The poor health of this project is further compounded by a change in assumptions as to whether the basement of the Council Administration Centre is the ideal place for Archive storage, the fact that objectives for the display and amplification of the collection (as delivered to the community during extensive consultations) cannot be met, and the fact that there has been significant community support to build a new library on the Town Hall Façade site.

A change in the specifications of current projects present an opportunity to improve the scope, rationale and deliverables. Recognising and adopting a better opportunity and outcome will result in a more rewarding and meaningful project with enhanced vision, goals and outcomes.

Significantly with this project the opportunity exists to retain the Broken Hill and Outback Archives as part of the new library facility, thereby keeping two complementary services together. Objectives guiding the original BHPBF Donation Agreement around enhanced presentation and secure collection storage in a protected environment can be salvaged, as this new proposal will see both Library and Archives forming the centrepiece of the new Cultural Precinct and gateway to the Council's arts, leisure, recreation, information, administration and education services.

The digitisation of the City's archival heritage will continue to progress independent to the other project elements. However, Council has approached BHPBF - to request a discontinuance of the build of the Mineral and Art Intersections (parklets) to instead deliver a series of artworks as 'interpretive wayfinding' to enliven the new Broken Hill Cultural Precinct.

Funding and Objectives

Council has secured \$150,000.00 in grant funding through the Building Better Region's Fund, matched by Council's 2017/18 budget allocation of \$150,000.00 to undertake a study in activating the City's Civic spaces.

- Develop a Community Hub Framework to inform long term decision making and financial planning in terms of the sustainable development of Civic Spaces in the CBD.
- Develop capability to deliver integrated civic facilities that encourage strong connection with communities and closer familiarity with services among residents and visitors.
- Provide a toolkit to build spaces that are more community responsive through new infrastructure.
- Provide a Sustainable Mobility Solution to make informed spatial decisions (around parking, walking, cycling and public transport) essential for a liveable community and a healthy city.
- Enhance opportunities to secure government funding by promoting a co-located, integrated approach to service delivery.
- Develop architectural designs to activate framework and solutions.

This funding, along with the community engagement, analysis of current projects by staff and community support for a new library, have provided the opportunity to realign projects to meet community need.

With the new library now as the central focus, it is envisaged that the proposed civic building on the Town Hall Façade site will be the active face of the City with the vision to create a hub of culture and activity for the whole of the City to enjoy. The Cultural Precinct itself will be a vibrant place for meeting, learning and interacting with the local community. It will be a gateway to the Council's arts, leisure, recreation, information, and administration and education services.

Key objectives and required outcomes for Broken Hill City Council are:

- An active and engaging main street
- A central community hub to provide a place of creativity, collaboration, connection, learning, convenience and culture
- A multi-purpose facility for residents and visitors
- A centre that the community will define as "our place"
- Integrated technology throughout the facility
- A strong connection to our history and heritage

- A streetscape and facility that will create an activated place that runs from day to night with creative and original experiences
- Public art that will have a significant contribution to the facility's presence as a community hub.

The project will be judged as successful if it stimulates collaboration and creative partnerships; supports creative endeavours of all kinds for all ages; provides beautiful and useful spaces and places in which to meet, share, learn and create; provides excellent cultural facilities and programs; and, ultimately, helps make Broken Hill a more liveable, enjoyable, healthy and alive place that affords cultural experiences and opportunities for participation to all residents

Social Return on Investment

The opportunity to create a new community hub for the Broken Hill community presents numerous social benefits. The library's value as a place that is a safe, trusted, welcoming and inclusive environment is the most often quoted contribution. Libraries promote acceptance and understanding of others by acting as neutral meeting places accessible to the whole community.

The availability of public library collections, information and lifelong learning can address disadvantage by ensuring free and equitable access for all community members; address the needs of specific target groups; contribute to developing, maintaining and improving literacy levels; and preserving the past through local and family history collections.

This well-known value of the public library will provide the core of this multi-purpose facility. The library and community hub could become a centre of cultural activities appealing to all.

BHP Billiton Foundation (BHPBF)

This vision has been canvassed with the BHPBF, who has made significant investment into heritage projects for the City. Regular ongoing dialogue occurs with the BHPBF through their contribution of \$5.7m of funding to pursue two Council supported projects – the digitisation of the archives along with their relocation and the construction of mineral and art intersections to interpret the mineralogical rainforest of the city.

Given the recent resignation of the Executive Manager Strategic City Development, the General Manager has taken the lead in the discussions with the BHPBF around the current projects and their status. The BHPBF remains very enthusiastic about seeing an outcome in keeping with what the community wants. The current agreement between the BHPBF and Council provides for a change of project scope on request from the Council and would be subject to the deliberations of the BHPBF's Board.

In dialogue with the BHPBF, the BHPBF has indicated a willingness to consider a request from Council for a change in the project scope placing the Archives in the centre of the Cultural Precinct, rather than at the Council Administrative building. Discussions of how the mineral art intersections fit in the Cultural Precinct have also been positive and there is a strong indication that the funding could be reallocated to the construction budget for the proposed new facility.

Strategic City Priorities and Advocacy

Should Council agree to create a Civic and Cultural Heart for the City of Broken Hill, this should be considered to be a major strategic priority for the City. It will form the cornerstone of future advocacy strategies and approaches to government and private partners, in much the same way as currently occurs with the Broken Hill Airport redevelopment.

Council staff will prepare an advocacy paper that will be provided to all visiting dignitaries to Broken Hill, both levels and sides of Government establishing this project as a community priority and a central theme that the Mayor and General Manager will take forward in any discussion they have at State and Commonwealth level. Staff will also actively advocate with State and Commonwealth bureaucrats to ensure this project and the receipt of successful funding is firmly on their radar.

It would be remiss of me not to extend my sincere thanks to Council staff from across the organisation who accepted an invitation to be part of a broader Innovation Working Group and think tank who assist greatly in the development of ideas through sound research, their own vast experiences and their genuine interest and passion in seeing a vibrant and successful Broken Hill. Staff from across Strategic City Development, Grants and Submissions, Business Improvement, Finance, Communications and Engagement, Corporate, Library and Heritage are acknowledged for their invaluable Counsel.

Strategic Direction:

- | | |
|----------------|---|
| Key Direction: | 1.3 Our history, culture and diversity is celebrated
2.1 Our economy is strong and diversified and attracts people to live, work and invest |
| Objective: | 1.3.4 Provide cultural services and facilities that celebrate our rich history.
1.3.5 Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history. |
| Function: | |
| DP Action: | 1.3.1.07 Provide a library service for the City and surrounding area
1.3.1.08 Develop a Library Services Strategic Plan
1.3.1.09 Initiatives from the Library Services Strategic Plan are implemented
1.3.1.06 Preserve historic records held within Council custodianship
2.1.4 Increase economic opportunities by activating public spaces. |

Relevant Legislation:

Nil

Financial Implications:

If approved, \$150,000 will be committed to this project in the 2018/2019 budget to complete the cultural precinct and library and community hub projects through to the architectural design and construction ready documents for presentation to funding agencies and potential investors.

Attachments

1. [↓](#) Library Community Engagement Report

JAMES RONCON
GENERAL MANAGER

LIBRARY COMMUNITY ENGAGEMENT REPORT

BROKEN HILL
CITY COUNCIL
AUSTRALIA'S FIRST
HERITAGE LISTED CITY

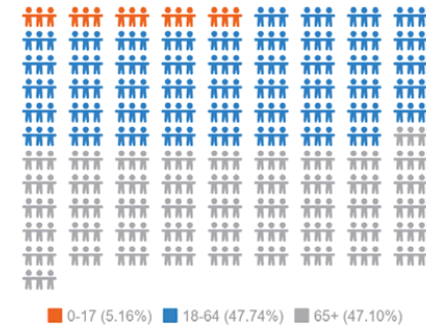


Background

Council received a total of 232 replies to its three-month engagement programme which included five community workshops, and a survey conducted throughout November 2017.

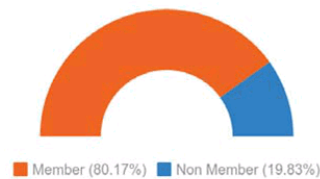
The survey was available on Council's website, and hard copies were also available from the Charles Rasp Memorial Library and Council's Administrative Centre. Small amounts of feedback were also collected via Facebook, e-mail, and one ordinary monthly meeting of Council.

A breakdown of the age of participants can be seen in the table on the right.



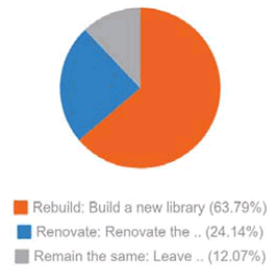
Results

Member participation



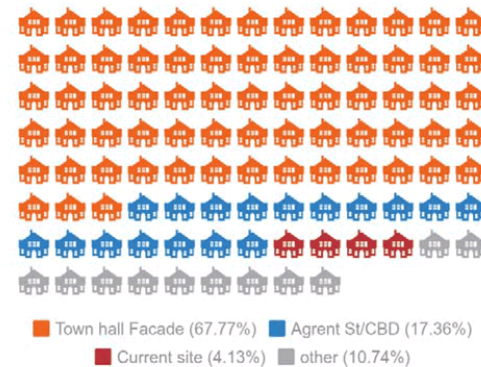
80.17% of respondents were Library members, while 19.83% were non-members.

Preferred outcome



63.79% of respondents wanted to see a new library constructed, 24.14% wanted to see the current library renovated, and 12.07% wished to see to see the current library remain unchanged.

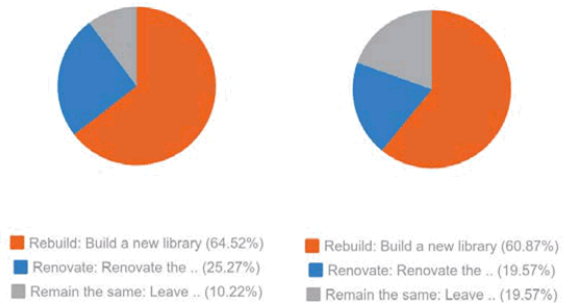
Preferred destination



Of the respondents who specified where they would like to see the a new library built, 67.77% preferred the site behind the Town Hall facade, 17.36% preferred a site in the general CBD, 4.13% preferred rebuilding over the existing site, and 10.74% preferred "other" sites (ie old iceworks, Sturt Park, shopping centre district, former Essential Energy building, and Silverton).

Results (cont)

Members vs non-members



Support for a new facility is strong in both members and non-members, although significantly more non-members are happy to see the library remain as is.

The site behind the Town Hall Facade is strongly preferred by members (72%).

The Town Hall Facade site is also supported by non-members (45%), however a new facility anywhere in the CBD (40%) is also well supported.

Conclusion

Respondents have clearly expressed a desire for change at the library, with only 12% of respondents happy to see the library remain in its current state.

The most preferred option for change is the construction of a new library (64%), with the most popular prospective site being behind the Town Hall facade (68%). Construction behind the Town Hall Facade would also satisfy respondents who requested that a new library be built anywhere in the general CBD area (17%).

ORDINARY MEETING OF THE COUNCIL

February 14, 2018

ITEM 11BROKEN HILL CITY COUNCIL REPORT NO. 11/18

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD
ENDING DECEMBER 2017 12/160

Recommendation

1. That Broken Hill City Council Report No. 11/18 dated February 14, 2018, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2017/18 operating deficit (before capital) is decreased by \$19,000 to \$1,821,000.
4. That Council note the 2017/18 projected capital budget is increased by \$59,000 to \$11,825,000.

Executive Summary:

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2018.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

Improvements made to-date to the expected end of financial year result are significant and reflect the substantial effort currently underway to implement and develop further strategies to address Council's underlying budgetary weaknesses.

The December Quarterly Budget Review shows a favourable operating adjustment with the projected 2017/18 operating result (before capital items) to decrease from a projected operating result deficit of \$1,840,000 to an overall projected operating result at 30 June 2018 of \$1,821,000. This is a decrease of \$19,000 or 1%.

Budgeted capital expenditure is expected to increase by \$59,000. This will increase expected capital expenditure from \$11,766,000 as per the 2017/18 quarter 1 budget review, to \$11,825,000.

Report:***Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:

- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
- (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
 - (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

The QBRS appears as Attachment 1, and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result:

The total adjustment for the December Quarterly Budget Review shows an decrease in the deficit projected in the 2017/18 Operational Plan by \$19,000 (before capital items) to an overall projected budget deficit of \$1,821,000. This variance is attributable to the following item:

- Net decrease of \$19,000 due to a reduction in the Broken Hill Regional Art Gallery operational budget to fund the replacement of the gallery's piano which has reached the end of its useful life. The reduction the operational budget has been achieved by rescheduling some events planned for 2017/18 to the 2018/19 financial year.

Capital Budget Result:

Budgeted capital expenditure is expected to increase by \$59,000. This will increase expected net capital expenditure from \$11,766,000 as stated in the 2017/18 Quarter 1 Budget Review, to \$11,825,000.

This result reflects the following movements:

- Additional \$11,570 to complete upgrade the electrical consumer mains at Alma Oval. The upgrade entails replacement of the meter box to accommodate installation of new canteen equipment and hot water system for change rooms as well as relocating overhead cables underground.
- Additional \$7,000 - Additional funds to complete upgrade of Memorial Oval Canteen. Additional electrical and building works required to meet health and safety regulations.
- Additional \$10,000 for an additional keypad gate for the Starview Campsite to prevent patrons who gain access to the Living Desert Reserve accessing the campsite without prior authorisation and payment.
- Addition of \$89,000 for refurbishment of the Memorial Oval War Memorial. This project is partly funded by a grant of \$41,500 from the War Memorial Grants Program. \$29K has already been received in 2016-17 which means the net increase in capital expenditure for this project in 2017-18 is \$76,500.
- Additional \$13,000 to replace one of four air conditioning units at the Charles Rasp Library that has reached the end of its useful life. This upgrade is necessary to ensure appropriate cooling occurs throughout the bottom floor of the library.
- Additional \$19,000 to purchase a new grand piano for the Broken Hill Regional Art Gallery as the current piano has reached 'end of life'. The piano is used weekly for

(contracted) visits from Great Southern Rail visitors. It is also used for functions, wedding and concerts. The replacement will be funded from the operational budget for gallery projects that have been rescheduled until 2018/19.

- \$402,000 of Civic Centre budget released. \$402,000 budget remained as at 30 June 2017, however due to the litigation amount of \$807,000 claimed in the Supreme Court of SA against Broken Hill City Council, this budget was absorbed as at year end and placed in a liability account. Due to this particular case being withdrawn, this has allowed the amount of \$402,000 to be reinstated to the Civic Centre budget for future expenditure.

In addition state grants for the following capital projects have been approved and added to the capital budget.

- \$295,000 from the Stronger Country Community Funding Program for Revitalisation of Patton Park
- \$150,000 from the Stronger Country Community Funding Program for Broken Hill Tennis Association tennis courts.
- \$300,000 from the Roads and Maritime Services for additional repairs to Kanandah Road
- \$480,611 of Civic Centre grant income. This amount was expected to be received in 2016/17, however due to the delay in the project, this is now expected to be received in the second half of 2017/18.

Strategic Direction:

Key Direction: Our Leadership
Objective: Openness and Transparency in Decision Making
DP Action: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Relevant Legislation:

Clause 203(1) of the Local Government (General) Regulations 2005.
Clause 211 of the Local Government (General) Regulations 2005.

Financial Implications:

An overall improvement in Council's 2017/18 operating position of \$19,000. The projected operating result for 30 June 2018 (before capital items) is now \$1,821,000.

The effect on the LTFP is minimal and has not impacted Council's prediction of returning to surplus in 2023.

Full details of the financial implications of this quarter's QBRS are contained within the attached report.

Attachments

1. [↓](#) Quarterly Budget Review 31 December 2017

JAY NANKIVELL
FINANCE MANAGER

JAMES RONCON
GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Table of Contents	page
1. Responsible Accounting Officer's Statement	1
2. Income & Expenses Budget Review Statement's	
- Income & Expense by Type	2
- Income & Expense by Key Directions	3
- Income & Expense Variation Detail	4
3. Capital Budget Review Statement	
- Capital Budget	5
- Capital Budget Variation Detail	6
4. Cash & Investments Budget Review Statement	
- Cash & Investments Position	8
- Cash & Investments Variation Detail	9
5. Key Performance Indicator (KPI) Budget Review Statement	
KPI's	10
6. Contracts & Other Expenses Budget Review Statement	
- Contracts & Other Expenses Variation Detail	14
- Consultancy & Legal Costs	15

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17


Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

31 December 2017

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/12/17 indicates that Council's projected financial position at 30/6/18 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date: 19/02/18

Jay Nankivell
Responsible Accounting Officer

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2017

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes		Revised Budget 2017/18	Variations for this Dec Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRs						
Income									
Rates and Annual Charges	17,264			17,264				17,264	16,228
User Charges and Fees	3,462			3,462				3,462	1,695
Interest and Investment Revenues	1,015		(155)	860				860	229
Other Revenues	504			504				504	207
Grants & Contributions - Operating	6,363			6,363				6,363	1,767
Grants & Contributions - Capital	3,639			3,639	545			4,184	1,183
Net gain from disposal of assets	211			211				211	9
Total Income from Continuing Operations	32,458	-	(155)	32,303	545			32,848	21,318
Expenses									
Employee Costs	13,958			13,958				13,958	6,541
Borrowing Costs	504		(145)	359				359	56
Materials & Contracts	5,516			5,516	(19)	1		5,497	2,808
Depreciation	6,431			6,431				6,431	3,856
Legal Costs	95			95				95	1,006
Consultants	130			130				130	158
Other Expenses	4,005		10	4,015				4,015	1,925
Interest & Investment Losses				-				-	
Net Loss from disposal of assets				-				-	
Total Expenses from Continuing Operations	30,639	-	(135)	30,504	(19)			30,485	16,350
Net Operating Result from Continuing Operation	1,819	-	(20)	1,799	564			2,363	4,968
Discontinued Operations - Surplus/(Deficit)				-				-	
Net Operating Result from All Operations	1,819	-	(20)	1,799	564			2,363	4,968
Net Operating Result before Capital Items	(1,820)	-	(20)	(1,840)	19			(1,821)	3,785

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2017

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes		Revised Budget 2017/18	Variations for this Dec Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRs						
Income									
Our Leadership	20,354			20,354				20,354	14,420
Our Community	5,633		(155)	5,478	545			6,023	1,089
Our Economy	2,085			2,085				2,085	1,055
Our Environment	4,386			4,386				4,386	3,563
Total Income from Continuing Operations	32,458	-	(155)	32,303	545			32,848	20,127
Expenses									
				-				-	
Our Leadership	10,228		10	10,238				10,238	6,093
Our Community	11,821		(145)	11,676	(19)			11,657	6,189
Our Economy	4,056			4,056				4,056	2,151
Our Environment	4,534			4,535				4,534	1,917
Total Expenses from Continuing Operations	30,639	-	(135)	30,505	(19)			30,485	16,350
Net Operating Result from Continuing Operations	1,819	-	(20)	1,798	564			2,363	3,777
Discontinued Operations - Surplus/(Deficit)				-				-	
Net Operating Result from All Operations	1,819	-	(20)	1,798	564			2,363	3,777
Net Operating Result before Capital Items	(1,820)		(20)	(1,840)	19			(1,821)	3,785

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
-------	---------

- | | |
|---|---|
| 1 | Reduction of \$19,000 in the Broken Hill Regional Art Gallery budget due to rescheduling of projects and exhibitions to the 2018/19 financial year. Savings will be utilised to purchase a new piano for the gallery. |
|---|---|

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2017

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes			Revised Budget 2017/18	Variations for this Dec Qtr		Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS						
Capital Expenditure										
New Assets										
- Plant & Equipment		155			155				155	-
- Land & Buildings	65	228	218	18	529				529	142
- Roads, Bridges, Footpaths	65	35			100				100	33
- Other	560	2,307			2,867	10	3		2,877	
Renewal Assets (Replacement)										
- Plant & Equipment	2,118	1,574			3,692	19	6		3,711	1,190
- Land & Buildings	203	3,353	60		3,616	434	1,5,8		4,050	941
- Roads, Bridges, Footpaths	3,128	430			3,558	300	7		3,858	189
- Other	825	274			1,099	634	2,4		1,733	26
Total Capital Expenditure	6,964	8,356	278	18	15,616	1,397			17,013	2,521
Capital Funding										
Capital Grants & Contributions	3,639				3,639	857	2,4,7		4,496	1,183
- Plant & Equipment	211				211				211	9
- Land & Buildings					-	481	9		481	
Total Capital Funding	3,850	-	-	-	3,850	1,338			5,188	1,192
Net Capital Funding - Surplus/(Deficit)	(3,114)	(8,356)	(278)	(18)	(11,766)	(59)			(11,825)	(1,329)

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional Expenditure on building upgrades: <ul style="list-style-type: none"> 1. \$11,570 to complete the upgrade to the electrical consumer mains at Alma Oval. The upgrade entails replacement of the meter box to accommodate installation of new canteen equipment and hot water system for changerooms as well as relocating overhead cables underground. 2. \$7,000 - Additional funds to complete upgrade of Memorial Oval Canteen. Additional electrical and building works required to meet health and safety regulations.
2	Additional capital grants and expenditure for Stronger Country Communities Funding for: <ul style="list-style-type: none"> 1. Revitalisation of Patton Park - \$395,000 2. Broken Hill Tennis Association Upgrade - \$150,000
3	\$10,000 for an additional keypad gate for the Starview Campsite to prevent patrons who gain access to the Living Desert Reserve accessing the campsite without prior authorisation and payment.
4	\$89,000 for refurbishment of the Memorial Oval War Memorial. This project is partly funded by a grant of \$41,500 from the War Memorial Grants Program. \$29,000 has already been received.
5	\$13,000 to replace one of four air conditioning units at the Charles Rasp Library that has reached the end of its useful life. This upgrade is necessary to ensure appropriate cooling occurs throughout the bottom floor of the library.
6	\$19,000 to purchase a new grand piano for the Broken Hill Regional Art Gallery as the current piano has reached 'end of life'. The piano is used weekly for (contracted) visits from Great Southern Rail visitors. It is also used for functions, wedding and concerts. The replacement will be funded from operational budget for gallery projects that have been rescheduled until 2018-19.
7	Additional \$300,000 capital grant and expenditure for repairs to Kanandah Road funded by Roads and Maritime Services.
8	\$402,000 of Civic Centre budget released. \$402,000 budget remained as at 30 June 2017, however

due to the litigation amount of \$807,000 claimed in the Supreme Court of SA against Broken Hill City Council, this budget was absorbed as at year end and placed in a liability account. Due to this case being withdrawn, this has allowed this amount to be reinstated to the Civic Centre budget for expenditure.

9	\$480,611 of Civic Centre grant income. This amount was expected to be received in 2016/17, however due to the delay in the project, this is now expected to be received in the second half of 2017/18.
---	---

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/17 to 31/12/17

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2017

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes			Revised Budget 2017/18	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS	Sep QBRS					
Externally Restricted ⁽¹⁾									
Accommodation Bonds - Aged Hostel	45				45			45	45
Developer Contributions - General	447				447			447	432
Domestic Waste Management	3,754				3,754			3,754	5,480
Royalties	444				444			444	482
Specific Purpose Unexpended Grants	6,648				6,648			6,648	4,912
Total Externally Restricted	11,338	-	-	-	11,338	-		11,338	11,351
(1) Funds that must be spent for a specific purpose									
Internally Restricted ⁽²⁾									
Infrastructure Replacement	3,741				3,741			3,741	3,720
Employee Leave Entitlements	857				857			857	857
Regional Aquatic Centre Reserve	103			13	116			116	116
Innovation Reserve	1,000				1,000			1,000	1,000
Security Bonds, Deposits & Retentions	72				72			72	73
Insurance Reserve	200		-		200			200	200
Plant Purchase Reserve	942				942			942	942
Commerical Waste Management	271				271			271	396
Other	225				225			225	249
Total Internally Restricted	7,411	-	-	13	7,424	-		7,424	7,553
(2) Funds that Council has earmarked for a specific purpose									
Unrestricted (ie. available after the above Restrictions)	5,500	-	-	(13)	5,487	-		5,487	30
Total Cash & Investments	24,249				24,249			24,249	18,934

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Not Applicable

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/12/17

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

\$ 000's

Cash at Bank (as per bank statements)

408

Investments on Hand

18,526

Reconciled Cash at Bank & Investments

18,934

Balance as per Review Statement:

18,934

Difference:

-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts 17/18	Indicator 17/18		16/17	15/16

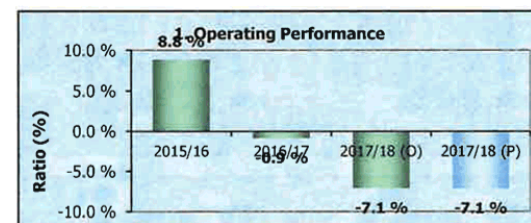
NSW Local Government Industry Key Performance Indicators (OLG):

1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	- 2,032	-7.1 %	-7.1 %	-0.9 %	8.8 %
Operating Revenue (excl. Capital Grants & Contributions)	28,453				

Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

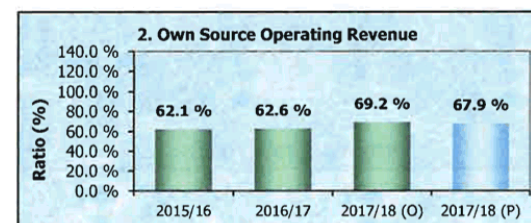


2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	22,301	67.9 %	69.2 %	62.6 %	62.1 %
Total Operating Revenue (incl. Capital Grants & Cont)	32,848				

Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

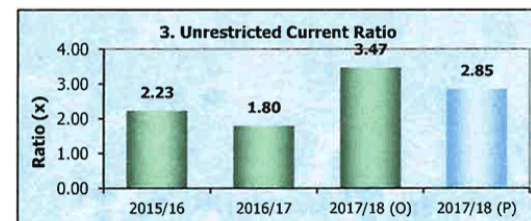


3. Unrestricted Current Ratio

Current Assets less all External Restrictions	17,816	2.85	3.47	1.80	2.23
Current Liabilities less Specific Purpose Liabilities	6,241				

Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts	Indicator		16/17	15/16
	17/18	17/18			

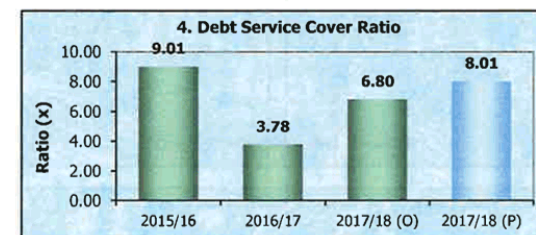
NSW Local Government Industry Key Performance Indicators (OLG):

4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	9,153	8.01	6.80	3.78	9.01
Principal Repayments + Borrowing Interest Costs	1,142				

Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

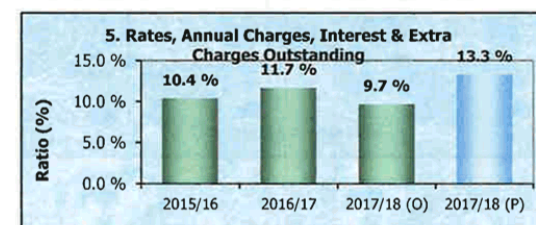


5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	2,295	13.3 %	9.7 %	11.7 %	10.4 %
Rates, Annual & Extra Charges Collectible	17,274				

Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

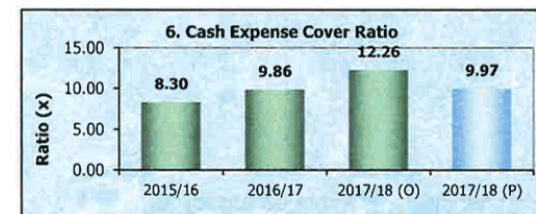


6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	18,934	9.97	12.26	9.86	8.30
Operating & financing activities Cash Flow payments	1,900				

Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts	Indicator		16/17	15/16
	17/18	17/18			

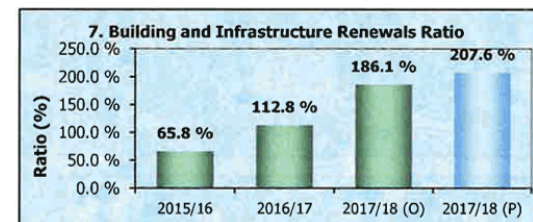
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

7. Building and Infrastructure Renewals Ratio

Asset Renewals (Building, Infrastructure & Other Structures)	13,352	207.6 %	186.1 %	112.8 %	65.8 %
Depreciation, Amortisation & Impairment	6,431				

Benchmark - Greater than 100%

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

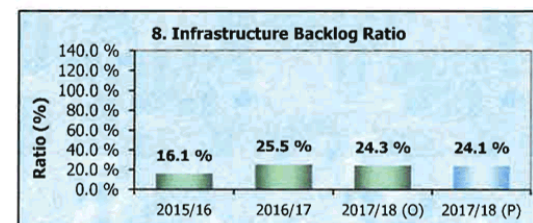


8. Infrastructure Backlog Ratio

Estimated cost to bring Assets to a satisfactory condition	46,754	24.1 %	24.3 %	25.5 %	16.1 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	193,856				

Benchmark - Less than 2.0%

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

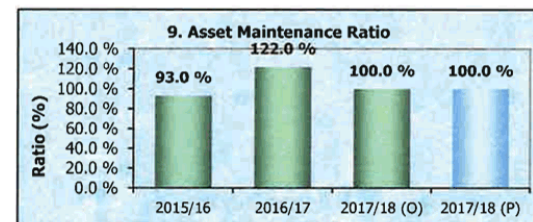


9. Asset Maintenance Ratio

Actual Asset Maintenance	5,161.00	100.0 %	100.0 %	1.22	0.93
Required Asset Maintenance	5,161.00				

Benchmark - Greater than 1.0

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts	Indicator		16/17	15/16
	17/18	17/18		16/17	15/16

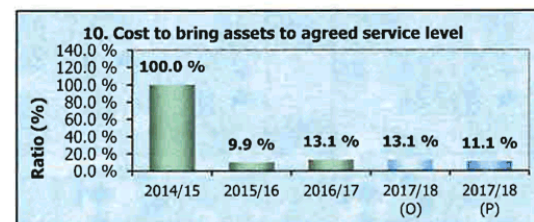
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed
service level set by Council

	39,833	11.1 %	13.1 %	13.1 %	9.9 %
Gross replacement cost	358,054				

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.

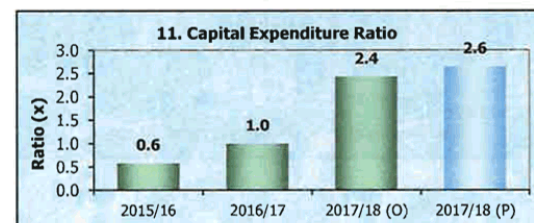


11. Capital Expenditure Ratio

Annual Capital Expenditure	17,013.00	2.6	2.4	1.0	0.6
Annual Depreciation	6,431.00				

Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.

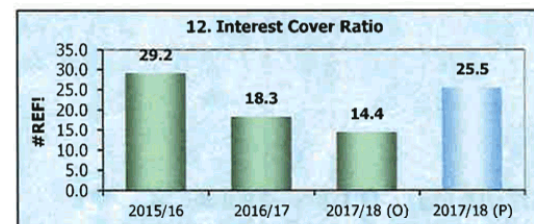


12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)	9,153	25.5	14.4	18.3	29.2
Borrowing Interest Costs (from the income statement)	359				

Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2017

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Cavill Power Products Pty Ltd	Supplier Loader	214,690	23/11/17	N/A	Y	
Johnsons Truck and Coach Service Pty Ltd	Supply Compactor	200,895	22/11/17	N/A	Y	
Johnsons Truck and Coach Service Pty Ltd	Supply Multi Lift Hook Truck	263,710	28/11/17	N/A	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/17 to 31/12/17

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	44,542	Y
Legal Fees	1,006,385	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

The information usually provided in this section, is not disclosed on the grounds that it can be expected to prejudice seriously the outcome of current and future litigation. The Council are of the opinion that the claim against the contractors will be successful. The full amount recoverable of legal fees is not yet quantifiable. The Council will receive a confidential breakdown of these costs in a closed briefing session prior to the February Ordinary Council Meeting.

ORDINARY MEETING OF THE COUNCIL

February 5, 2018

ITEM 12**BROKEN HILL CITY COUNCIL REPORT NO. 12/18****SUBJECT:** **INVESTMENT REPORT FOR DECEMBER 2017** **17/82****Recommendation**

1. That Broken Hill City Council Report No. 12/18 dated February 5, 2018, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 December 2017, Council's Investment Portfolio had a current market valuation of \$18,973,276 or principal value (face value) of \$18,933,854 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 December 2017 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

In the US, the Republican's tax reform bill passed both houses of Congress and was signed into law by President Trump. The business-friendly bill permanently lowers the federal corporate income tax from 35% to 21%. Prospects for the tax savings to benefit shareholders helped US share indices gain over 20% for 2017. In Europe, economists are encouraged by signs of continuing strength in business and consumer data. Much like here in Australia, the lack of any sustained inflation is expected to keep the European Central Bank on the sidelines throughout 2018, with rates not expected to be increased until early 2019. In Asia, Japanese GDP was revised to +0.6% for the Sep quarter on the back of increased business investment.

The amended growth, resulting in an annual increase of 2.50%, provides hope for sustained improvement going into 2018.

Domestic issues

In Australia, latest gains in employment data was much higher than expected. Over 61,000 jobs were added in November with nearly 42,000 of those being fulltime positions. The unemployment rate remained unchanged at 5.4%. To date, wage inflation has been contained, but economists are predicting spare capacity to start giving way to increased wages in the new year. The RBA noted that with a large supply of additional apartments hitting the market, housing conditions in eastern capital cities, particularly Sydney, has eased somewhat. Economists are predicting Sydney and Melbourne housing prices to dip 5-10% over the next 2 years. The Perth housing market continues to weaken as the median house price is down nearly 10% over the past 2 years.

Interest rates

Rates on longer dated term deposits moved higher in December while short dated terms were largely unchanged. The best indicative 3 & 6 month TDs from Australian majors closed the month in the 2.45%-2.55% area. Meanwhile, 12 month rates from the four majors ranged between 2.55%-2.60%, up 5bps from the end of November. A few lower rated banks continue to offer 2.60% in the 6-9 month area, representing good value depending upon cash flow and policy compliance.

Council's Portfolio by Source of Funds – December 2017

As at 31 December 2017, Council's Investment Portfolio had a current market valuation of \$18,973,276 or principal value (face value) of \$18,933,854 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	7,359,026
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	482,134
	Domestic Waste Management Reserve	5,480,408
	Grants	5,122,286
	Developer Contributions	445,000
	TOTAL PORTFOLIO	\$18,933,854

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [!\[\]\(f2fdbbba686c1099e6b2b8779766e2d3_img.jpg\)](#) December 2017 Investment Report

JAY NANKIVELL
FINANCE MANAGER

JAMES RONCON
GENERAL MANAGER



Investment Summary Report December 2017



Broken Hill City Council

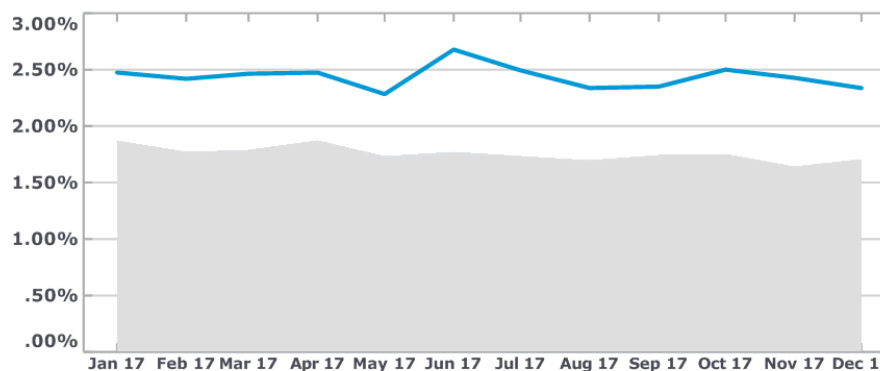
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	5,482,583.81	5,482,583.81	2.54
Managed Funds	1,451,270.12	1,451,270.12	1.58
Term Deposit	12,000,000.00	12,039,422.46	2.46
	18,933,853.93	18,973,276.39	2.42

Investment Performance

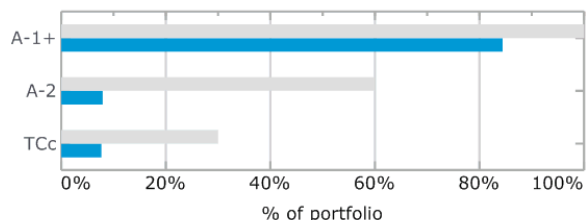


Portfolio Annualised Return

Ausbond BB Index Annualised Return

Investment Policy Compliance

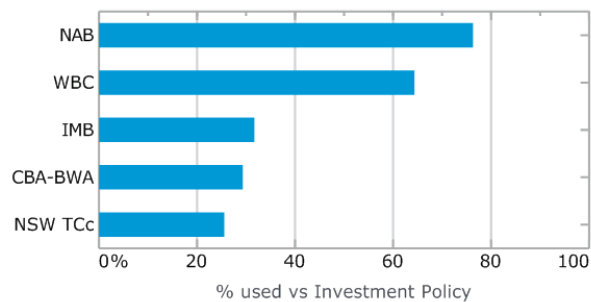
Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	18,933,854	100%
	18,933,854	

Broken Hill City Council

Investment Holdings Report



Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
407,695.30	1.2100%	Westpac Group	A-1+	407,695.30	473409	Cheque
5,074,888.51	2.6500%	Westpac Group	A-1+	5,074,888.51	535442	90d Notice
5,482,583.81	2.5429%			5,482,583.81		

Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
438,071.00	1.5267%	NSW T-Corp (Cash)	TCc	Cash Facility	438,071.00	535329	
1,013,199.12	1.6027%	NSW T-Corp (Cash)	TCc	Strategic Cash Facility	1,013,199.12	535330	
1,451,270.12	1.5798%				1,451,270.12		

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
10-Jan-18	1,000,000.00	2.4000%	Bankwest	A-1+	1,000,000.00	4-Oct-17	1,005,852.05	535938	5,852.05	AtMaturity	
23-Jan-18	2,000,000.00	2.4800%	National Australia Bank	A-1+	2,000,000.00	25-Oct-17	2,009,240.55	535939	9,240.55	AtMaturity	
31-Jan-18	1,500,000.00	2.4500%	ANZ Banking Group	A-1+	1,500,000.00	1-Nov-17	1,506,141.78	536041	6,141.78	AtMaturity	
31-Jan-18	1,500,000.00	2.4800%	National Australia Bank	A-1+	1,500,000.00	1-Nov-17	1,506,216.99	536050	6,216.99	AtMaturity	
13-Feb-18	1,000,000.00	2.4800%	National Australia Bank	A-1+	1,000,000.00	15-Nov-17	1,003,193.42	536039	3,193.42	AtMaturity	
28-Feb-18	1,000,000.00	2.4700%	National Australia Bank	A-1+	1,000,000.00	29-Nov-17	1,002,233.15	536040	2,233.15	AtMaturity	
28-Feb-18	1,500,000.00	2.4500%	IMB Ltd	A-2	1,500,000.00	30-Nov-17	1,503,221.92	536042	3,221.92	AtMaturity	
7-Mar-18	1,500,000.00	2.4500%	Bankwest	A-1+	1,500,000.00	7-Dec-17	1,502,517.12	536130	2,517.12	AtMaturity	
20-Mar-18	1,000,000.00	2.4500%	National Australia Bank	A-1+	1,000,000.00	20-Dec-17	1,000,805.48	536131	805.48	AtMaturity	
	12,000,000.00	2.4588%			12,000,000.00		12,039,422.46		39,422.46		

Broken Hill City Council

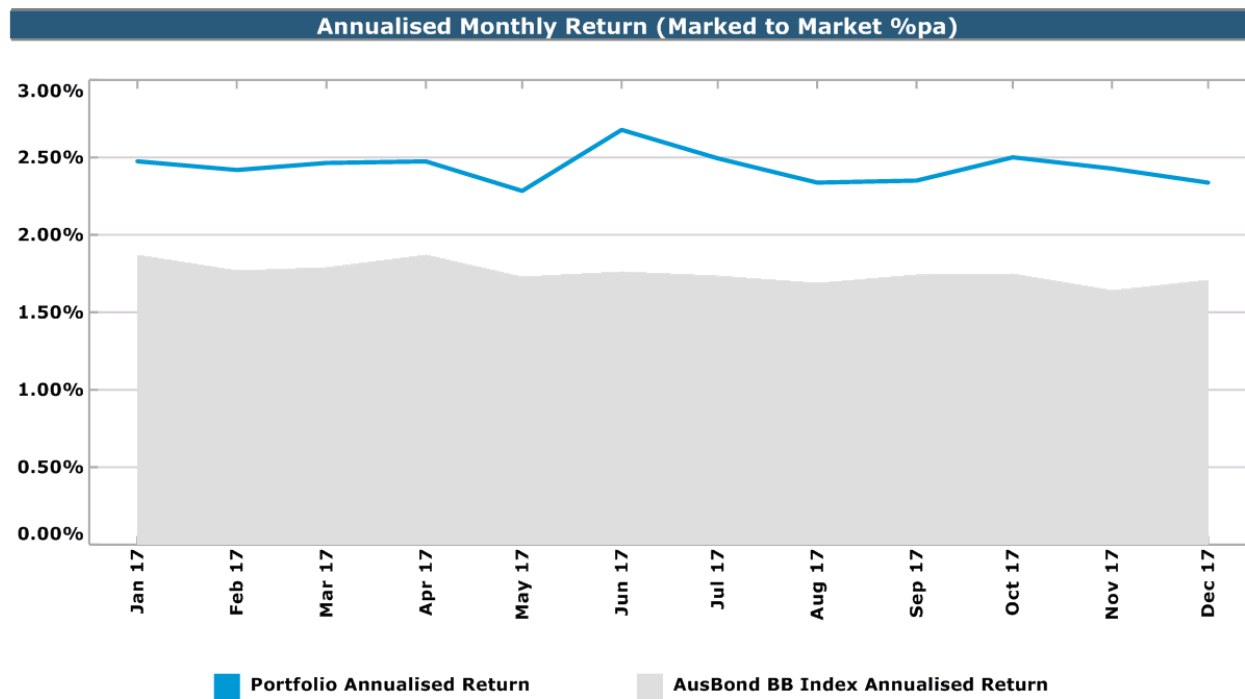
Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Cash								
Westpac Group	473409	407,695.30			1,322.51	31	1,322.51	1.21%
Westpac Group	535442	5,074,888.51			10,711.08	31	10,711.08	2.65%
					12,033.59		12,033.59	2.34%
Managed Funds								
NSW T-Corp (Cash)	535329	438,071.00			0.00	31	1,260.28	1.53%
NSW T-Corp (Cash)	535330	1,013,199.12			0.00	31	1,367.32	1.60%
					0.00		2,627.60	1.57%
Term Deposit								
ANZ Banking Group	535748	1,500,000.00	31-Aug-17	6-Dec-17	9,766.44	5	503.42	2.45%
National Australia Bank	535834	1,000,000.00	20-Sep-17	20-Dec-17	6,257.81	19	1,306.58	2.51%
Bankwest	535938	1,000,000.00	4-Oct-17	10-Jan-18	0.00	31	2,038.36	2.40%
National Australia Bank	535939	2,000,000.00	25-Oct-17	23-Jan-18	0.00	31	4,212.60	2.48%
ANZ Banking Group	536041	1,500,000.00	1-Nov-17	31-Jan-18	0.00	31	3,121.23	2.45%
National Australia Bank	536050	1,500,000.00	1-Nov-17	31-Jan-18	0.00	31	3,159.45	2.48%
National Australia Bank	536039	1,000,000.00	15-Nov-17	13-Feb-18	0.00	31	2,106.30	2.48%
National Australia Bank	536040	1,000,000.00	29-Nov-17	28-Feb-18	0.00	31	2,097.81	2.47%
IMB Ltd	536042	1,500,000.00	30-Nov-17	28-Feb-18	0.00	31	3,121.23	2.45%
Bankwest	536130	1,500,000.00	7-Dec-17	7-Mar-18	0.00	25	2,517.12	2.45%
National Australia Bank	536131	1,000,000.00	20-Dec-17	20-Mar-18	0.00	12	805.48	2.45%
					16,024.25		24,989.59	2.46%
Grand Totals					28,057.84		39,650.78	2.34%

Broken Hill City Council

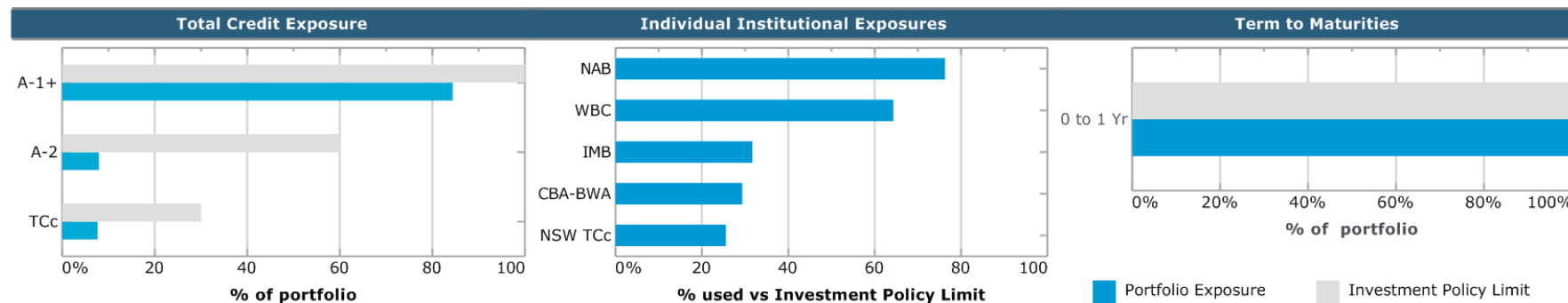
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Dec 2017	2.34%	1.70%	0.64%
Last 3 Months	2.42%	1.69%	0.73%
Last 6 Months	2.41%	1.70%	0.70%
Financial Year to Date	2.41%	1.70%	0.70%
Last 12 months	2.44%	1.75%	0.69%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	15,982,584	
		15,982,584	84% 100% ✓
Short Term	A-2	1,500,000	
		1,500,000	8% 60% ✓
Short Term	TCc	1,451,270	
		1,451,270	8% 30% ✓
		18,933,854	100%

✓ = compliant
✗ = non-compliant

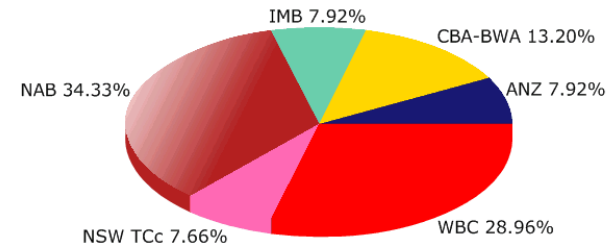
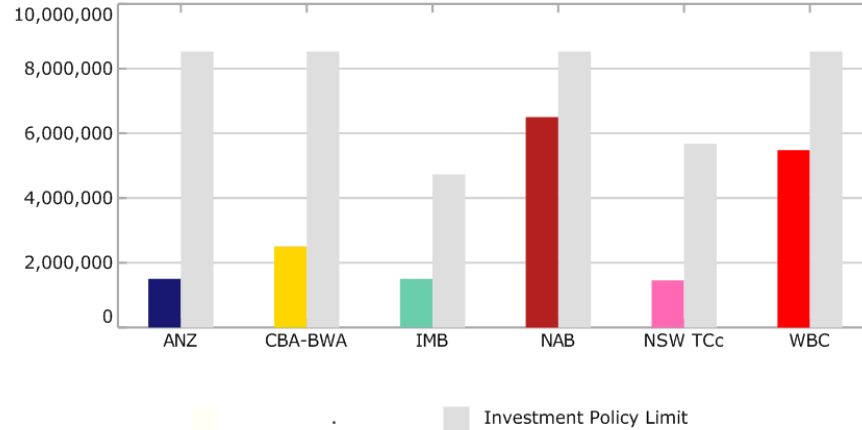
	% used vs Investment Policy Limit
National Australia Bank (A-1+, AA-)	76% ✓
Westpac Group (A-1+, AA-)	64% ✓
IMB Ltd (A-2, BBB)	32% ✓
Commonwealth Bank of Australia (A-1+, AA-)	29% ✓
NSW T-Corp (Cash) (TCc)	26% ✓
ANZ Group (A-1+, AA-)	18% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	18,933,854	100% 100% ✓
	18,933,854	
Detailed Maturity Profile		Face Value (\$)
00. Cash + Managed Funds	6,933,854	37%
01. Less Than 30 Days	3,000,000	16%
02. Between 30 Days and 60 Days	6,500,000	34%
03. Between 60 Days and 90 Days	2,500,000	13%
	18,933,854	

Broken Hill City Council Individual Institutional Exposures Report



Individual Institutional Exposures				Individual Institutional Exposure Charts	
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)		
ANZ Group	A-1+, AA-	1,500,000	8,520,234		
Commonwealth Bank of Australia	A-1+, AA-	2,500,000	8,520,234		
IMB Ltd	A-2, BBB	1,500,000	4,733,463		
National Australia Bank	A-1+, AA-	6,500,000	8,520,234		
NSW T-Corp (Cash)	TCc	1,451,270	5,680,156		
Westpac Group	A-1+, AA-	5,482,584	8,520,234		
		18,933,854			



Broken Hill City Council

Cash Flows Report



Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
6-Dec-17	535748	ANZ Banking Group	Term Deposits	Interest - Received	9,766.44
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,766.44</u>
				Day Total	1,509,766.44
7-Dec-17	536130	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
				Day Total	-1,500,000.00
20-Dec-17	535834	National Australia Bank	Term Deposits	Interest - Received	6,257.81
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,257.81</u>
	536131	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	6,257.81
				Net Cash Movement for Period	16,024.25

Next Month Cashflows

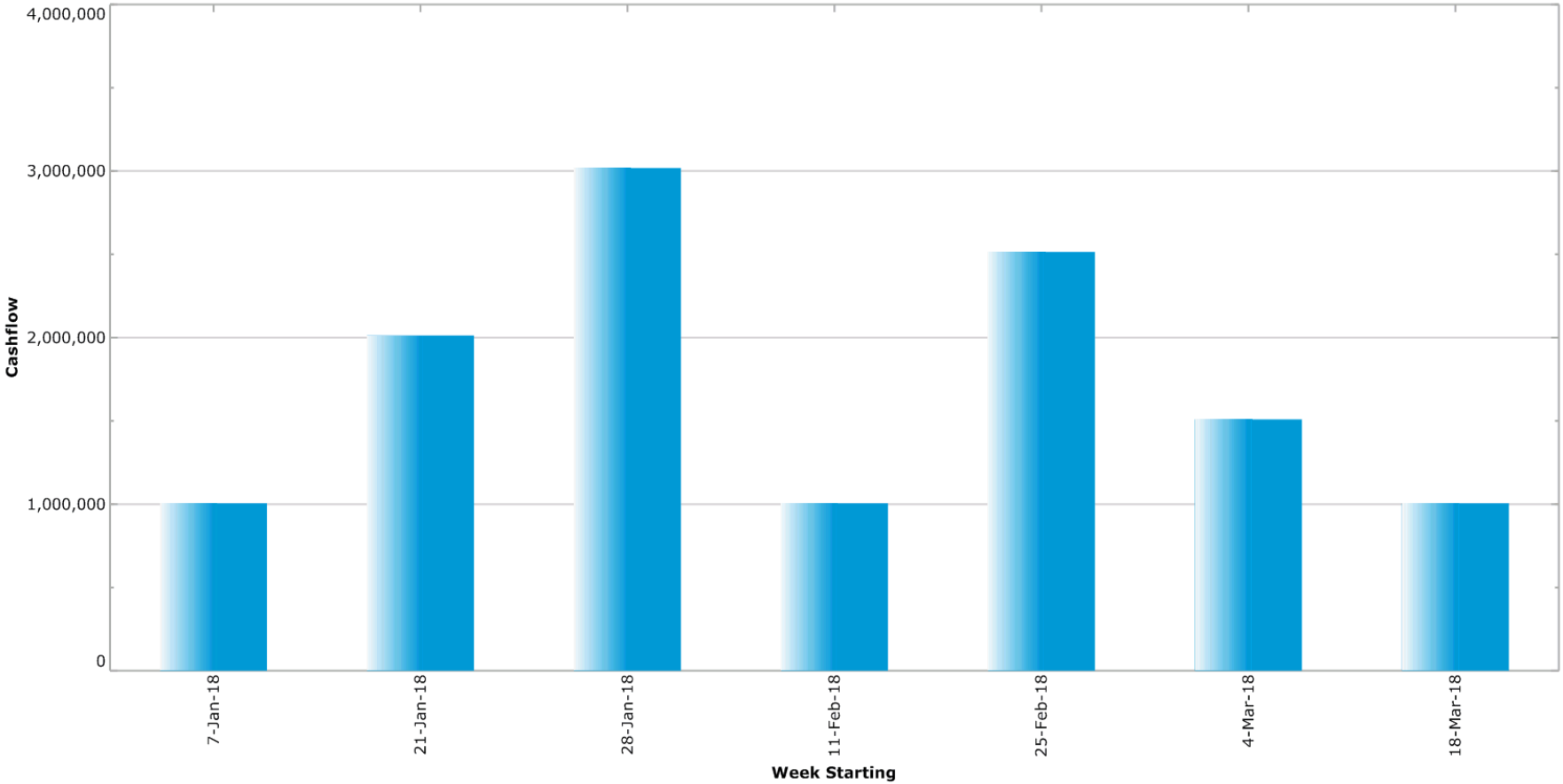
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
10-Jan-18	535938	Bankwest	Term Deposit	Interest - Received	6,443.84
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,443.84</u>
				Day Total	1,006,443.84
23-Jan-18	535939	National Australia Bank	Term Deposit	Interest - Received	12,230.14
		National Australia Bank	Term Deposit	Maturity Face Value - Received	2,000,000.00
				<u>Deal Total</u>	<u>2,012,230.14</u>
				Day Total	2,012,230.14
31-Jan-18	536041	ANZ Banking Group	Term Deposit	Interest - Received	9,162.33
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,162.33</u>
	536050	National Australia Bank	Term Deposit	Interest - Received	9,274.52

Broken Hill City Council
Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,274.52</u>
				Day Total	3,018,436.85
				<u>Net Cash Movement for Period</u>	<u>6,037,110.82</u>

Broken Hill City Council
Cash Flows Report



ORDINARY MEETING OF THE COUNCIL

February 16, 2018

ITEM 13BROKEN HILL CITY COUNCIL REPORT NO. 13/18SUBJECT: INVESTMENT REPORT FOR JANUARY 201817/82**Recommendation**

1. That Broken Hill City Council Report No. 13/18 dated February 16, 2018, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 January 2018, Council's Investment Portfolio had a current market valuation of \$31,293,603 or principal value (face value) of \$31,259,482 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 January 2018 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

The International Monetary Fund (IMF) revised its global growth forecast for 2018 and 2019 upward to +3.90% for each year. The IMF noted that 120 countries recorded economic growth last year, the broadest range of growth in nearly a decade. In the US, latest GDP results revealed economic growth of 2.6%. Other releases are showing positive signs for the new year with leading indicators, home prices, durable goods and business conditions all up. In Europe, positive economic results continue to be recorded with various consumer and business confidence surveys showing upbeat sentiment. In Asia, the Chinese economy grew

by nearly 6.9% in 2017. Latest retail sales, investment growth and industrial production were all up strongly as well.

Domestic issues

In Australia, another month of strong employment data was recorded with job gains of 34,700. The unemployment rate rose slightly to 5.5% as a result of more job seekers coming into the market, i.e. the participation rate increased. In the housing market, building approvals continue to rise and construction activity remains strong. Meanwhile, foreign buyers are thinning out leading to some concern that apartment prices will be negatively impacted over the coming months.

Interest rates

Continuing the trend from December, rates on longer dated term deposits moved higher in January while short dated terms were largely unchanged. The best indicative 3 & 6 month TDs from Australian majors closed the month in the 2.45%-2.55% area. Meanwhile, 12 month rates from the four majors ranged between 2.60%-2.65%, up 5bps from the end of December. Some lower rated banks are offering 2.60%-2.65% in the 6 - 9 month area, representing good value depending upon cash flow and policy compliance.

Council's Portfolio by Source of Funds – January 2018

As at 31 January 2018, Council's Investment Portfolio had a current market valuation of \$31,293,603 or principal value (face value) of \$31,259,482 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	19,495,430
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	517,531
	Domestic Waste Management Reserve	5,396,488
	Grants	5,372,871
	Developer Contributions	432,162
	TOTAL PORTFOLIO	\$31,259,482

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) January 2018 Investment Report

JAY NANKIVELL
FINANCE MANAGER

JAMES RONCON
GENERAL MANAGER



**Investment Summary Report
January 2018**



Broken Hill City Council

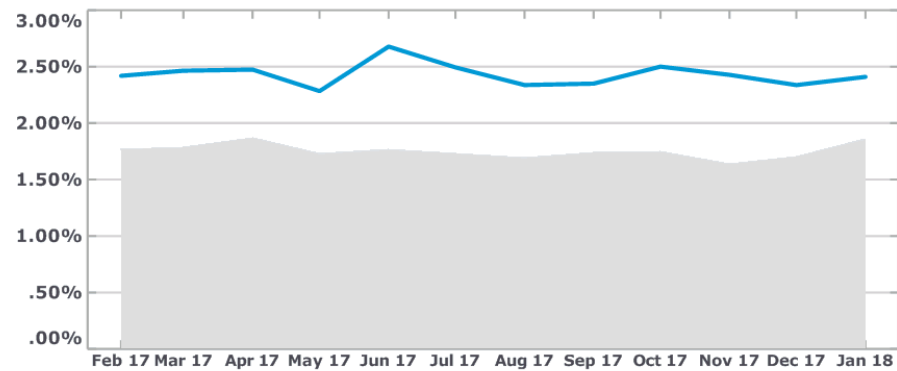
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	10,620,812.08	10,620,812.08	1.90
Managed Funds	638,669.76	638,669.76	2.19
Term Deposit	20,000,000.00	20,034,120.84	2.09
	31,259,481.84	31,293,602.68	2.03

Investment Performance

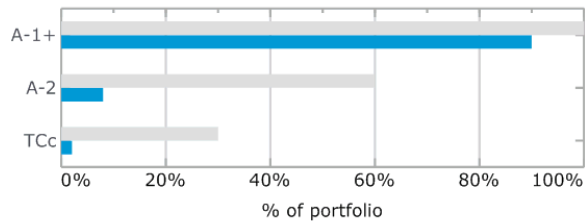


Portfolio Annualised Return

Ausbond BB Index Annualised Return

Investment Policy Compliance

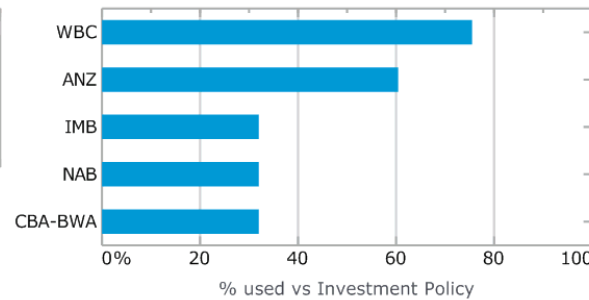
Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	31,259,482	100%
	31,259,482	

Broken Hill City Council

Investment Holdings Report



Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
5,533,764.70	1.2200%	Westpac Group	A-1+	5,533,764.70	473409	Cheque
5,087,047.38	2.6500%	Westpac Group	A-1+	5,087,047.38	535442	90d Notice
10,620,812.08	1.9049%			10,620,812.08		

Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
638,669.76	2.1897%	NSW T-Corp (Cash)	TCc	Cash Facility	638,669.76	535329	
0.00	1.8864%	NSW T-Corp (Cash)	TCc	Strategic Cash Facility	0.00	535330	
638,669.76	2.1897%				638,669.76		

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
7-Feb-18	1,000,000.00	1.5000%	IMB Ltd	A-2	1,000,000.00	31-Jan-18	1,000,041.10	536223	41.10	AtMaturity	
7-Feb-18	1,000,000.00	1.5000%	Bankwest	A-1+	1,000,000.00	31-Jan-18	1,000,041.10	536224	41.10	AtMaturity	
7-Feb-18	7,000,000.00	1.7000%	ANZ Banking Group	A-1+	7,000,000.00	31-Jan-18	7,000,326.03	536225	326.03	AtMaturity	
13-Feb-18	1,000,000.00	2.4800%	National Australia Bank	A-1+	1,000,000.00	15-Nov-17	1,005,299.73	536039	5,299.73	AtMaturity	
20-Feb-18	1,500,000.00	2.4700%	National Australia Bank	A-1+	1,500,000.00	22-Nov-17	1,507,206.99	536229	7,206.99	AtMaturity	
28-Feb-18	1,000,000.00	2.4600%	National Australia Bank	A-1+	1,000,000.00	29-Nov-17	1,004,313.42	536040	4,313.42	AtMaturity	
28-Feb-18	1,500,000.00	2.4500%	IMB Ltd	A-2	1,500,000.00	30-Nov-17	1,506,343.15	536042	6,343.15	AtMaturity	
7-Mar-18	1,500,000.00	2.4500%	Bankwest	A-1+	1,500,000.00	7-Dec-17	1,505,638.36	536130	5,638.36	AtMaturity	
20-Mar-18	1,000,000.00	2.4500%	National Australia Bank	A-1+	1,000,000.00	20-Dec-17	1,002,886.30	536131	2,886.30	AtMaturity	
11-Apr-18	1,000,000.00	2.4000%	Bankwest	A-1+	1,000,000.00	10-Jan-18	1,001,446.58	536227	1,446.58	AtMaturity	
26-Apr-18	1,000,000.00	2.5000%	Bankwest	A-1+	1,000,000.00	25-Jan-18	1,000,479.45	536226	479.45	AtMaturity	
2-May-18	1,500,000.00	2.4000%	ANZ Banking Group	A-1+	1,500,000.00	31-Jan-18	1,500,098.63	536228	98.63	AtMaturity	
	20,000,000.00	2.0922%			20,000,000.00		20,034,120.84		34,120.84		

Broken Hill City Council Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Cash								
Westpac Group	473409	5,533,764.70			1,100.42	31	1,100.42	1.22%
Westpac Group	535442	5,087,047.38			12,158.87	31	12,158.87	2.65%
					13,259.29		13,259.29	2.42%
Managed Funds								
NSW T-Corp (Cash)	535329	638,669.76			0.00	31	598.76	2.19%
NSW T-Corp (Cash)	535330	0.00			0.00	31	1,193.62	1.89%
					0.00		1,792.38	1.98%
Term Deposit								
Bankwest	535938	1,000,000.00	4-Oct-17	10-Jan-18	6,443.84	9	591.78	2.40%
National Australia Bank	535939	2,000,000.00	25-Oct-17	23-Jan-18	12,230.14	22	2,989.59	2.48%
ANZ Banking Group	536041	1,500,000.00	1-Nov-17	31-Jan-18	9,162.33	30	3,020.55	2.45%
National Australia Bank	536050	1,500,000.00	1-Nov-17	31-Jan-18	9,274.52	30	3,057.53	2.48%
IMB Ltd	536223	1,000,000.00	31-Jan-18	7-Feb-18	0.00	1	41.10	1.50%
Bankwest	536224	1,000,000.00	31-Jan-18	7-Feb-18	0.00	1	41.10	1.50%
ANZ Banking Group	536225	7,000,000.00	31-Jan-18	7-Feb-18	0.00	1	326.03	1.70%
National Australia Bank	536039	1,000,000.00	15-Nov-17	13-Feb-18	0.00	31	2,106.30	2.48%
National Australia Bank	536229	1,500,000.00	22-Nov-17	20-Feb-18	0.00	31	3,146.71	2.47%
National Australia Bank	536040	1,000,000.00	29-Nov-17	28-Feb-18	0.00	31	2,089.32	2.46%
IMB Ltd	536042	1,500,000.00	30-Nov-17	28-Feb-18	0.00	31	3,121.23	2.45%
Bankwest	536130	1,500,000.00	7-Dec-17	7-Mar-18	0.00	31	3,121.23	2.45%
National Australia Bank	536131	1,000,000.00	20-Dec-17	20-Mar-18	0.00	31	2,080.82	2.45%
Bankwest	536227	1,000,000.00	10-Jan-18	11-Apr-18	0.00	22	1,446.58	2.40%
Bankwest	536226	1,000,000.00	25-Jan-18	26-Apr-18	0.00	7	479.45	2.50%

Broken Hill City Council

Accrued Interest Report

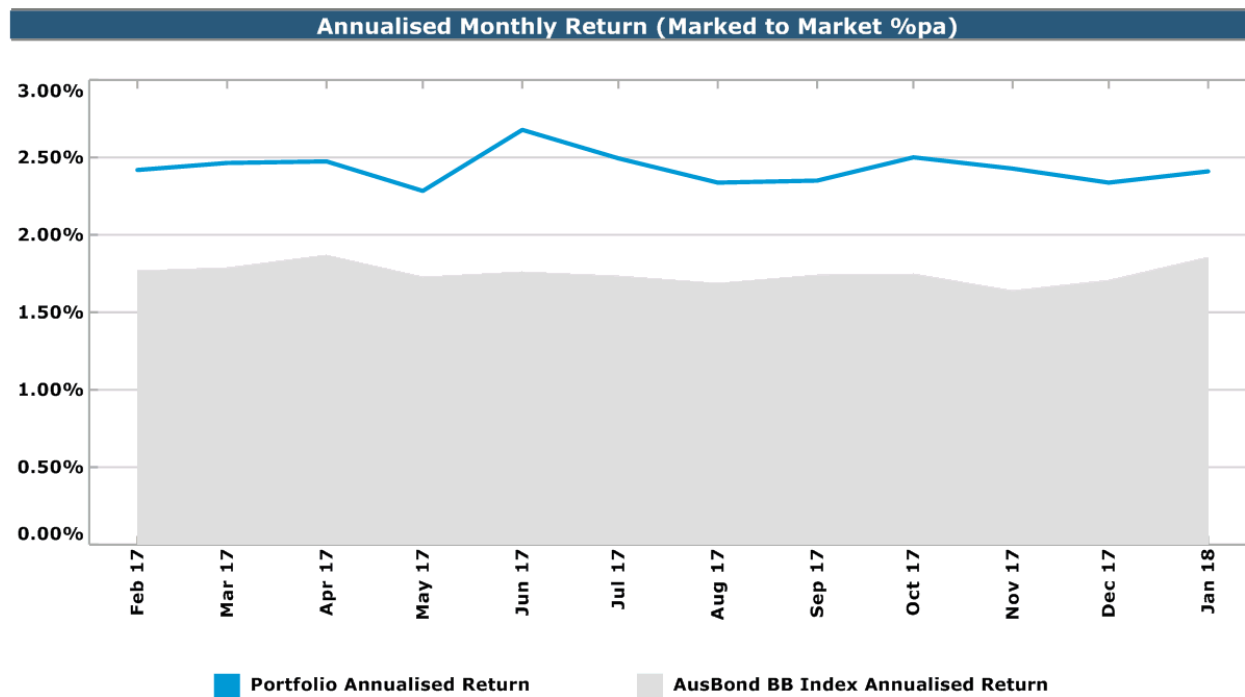


Accrued Interest Report

Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
ANZ Banking Group	536228	1,500,000.00	31-Jan-18	2-May-18	0.00	1	98.63	2.40%
					37,110.82		27,757.95	2.44%
<u>Grand Totals</u>					50,370.11		42,809.62	2.41%

Broken Hill City Council

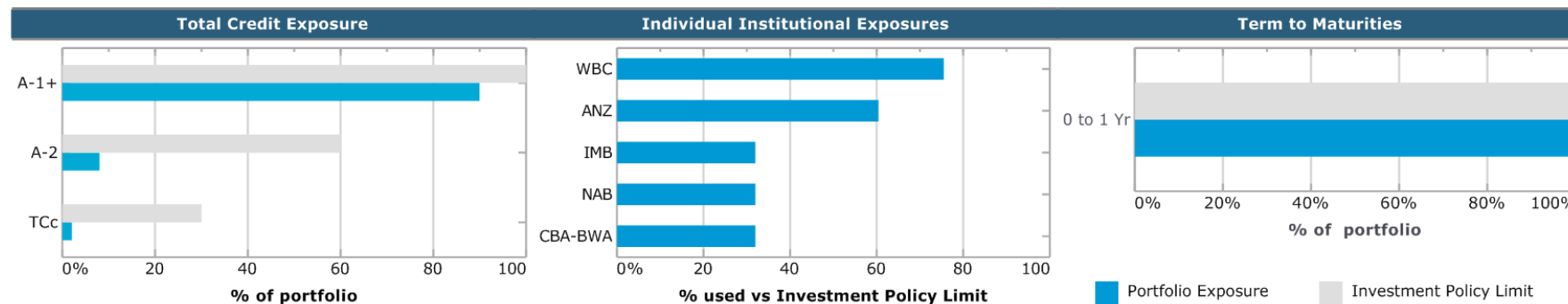
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Jan 2018	2.41%	1.85%	0.56%
Last 3 Months	2.39%	1.73%	0.66%
Last 6 Months	2.39%	1.73%	0.67%
Financial Year to Date	2.41%	1.73%	0.68%
Last 12 months	2.43%	1.75%	0.68%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	28,120,812	
		28,120,812	90% 100% ✓
Short Term	A-2	2,500,000	
		2,500,000	8% 60% ✓
Short Term	TCc	638,670	
		638,670	2% 30% ✓
		31,259,482	100%

✓ = compliant
X = non-compliant

	% used vs Investment Policy Limit
Westpac Group (A-1+, AA-)	76% ✓
ANZ Group (A-1+, AA-)	60% ✓
IMB Ltd (A-2, BBB)	32% ✓
National Australia Bank (A-1+, AA-)	32% ✓
Commonwealth Bank of Australia (A-1+, AA-)	32% ✓
NSW T-Corp (Cash) (TCc)	7% ✓

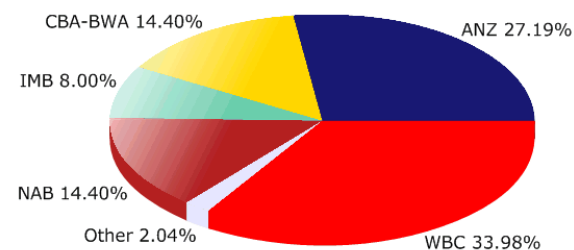
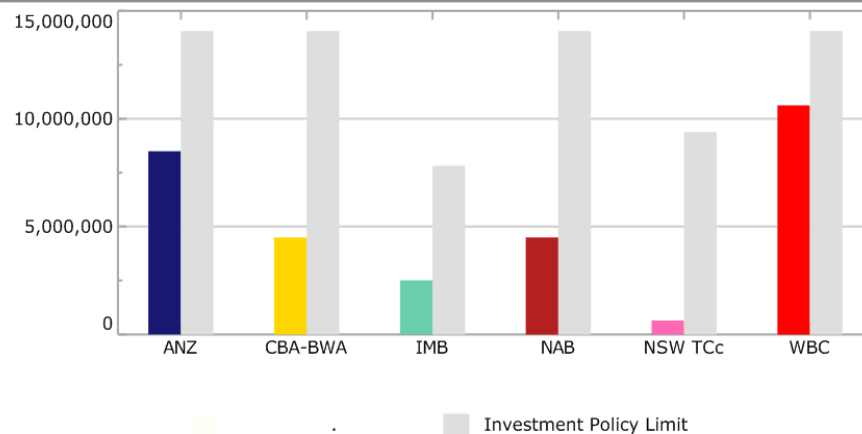
	Face Value (\$)	Policy Max
Between 0 and 1 Year	31,259,482	100% 100% ✓
	31,259,482	
Detailed Maturity Profile		Face Value (\$)
00. Cash + Managed Funds	11,259,482	36%
01. Less Than 30 Days	14,000,000	45%
02. Between 30 Days and 60 Days	2,500,000	8%
03. Between 60 Days and 90 Days	2,000,000	6%
04. Between 90 Days and 180 Days	1,500,000	5%
	31,259,482	

Broken Hill City Council

Individual Institutional Exposures Report



Individual Institutional Exposures				Individual Institutional Exposure Charts	
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)		
ANZ Group	A-1+, AA-	8,500,000	14,066,767		
Commonwealth Bank of Australia	A-1+, AA-	4,500,000	14,066,767		
IMB Ltd	A-2, BBB	2,500,000	7,814,870		
National Australia Bank	A-1+, AA-	4,500,000	14,066,767		
NSW T-Corp (Cash)	TCc	638,670	9,377,845		
Westpac Group	A-1+, AA-	10,620,812	14,066,767		
		31,259,482			



Broken Hill City Council

Cash Flows Report



Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
10-Jan-18	535938	Bankwest	Term Deposits	Interest - Received	6,443.84
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,006,443.84
	536227	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
		Day Total			
23-Jan-18	535939	National Australia Bank	Term Deposits	Interest - Received	12,230.14
		National Australia Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
				Deal Total	2,012,230.14
Day Total				2,012,230.14	
25-Jan-18	536226	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
		Day Total			
31-Jan-18	536041	ANZ Banking Group	Term Deposits	Interest - Received	9,162.33
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	1,500,000.00
				Deal Total	1,509,162.33
	536050	National Australia Bank	Term Deposits	Interest - Received	9,274.52
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
				Deal Total	1,509,274.52
	536223	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
			536224	Bankwest	Term Deposits
				Deal Total	-1,000,000.00
	536225			ANZ Banking Group	Term Deposits
				Deal Total	-7,000,000.00
			536228	ANZ Banking Group	Term Deposits
				Deal Total	-1,500,000.00
Day Total				-7,481,563.15	

Broken Hill City Council
Cash Flows Report

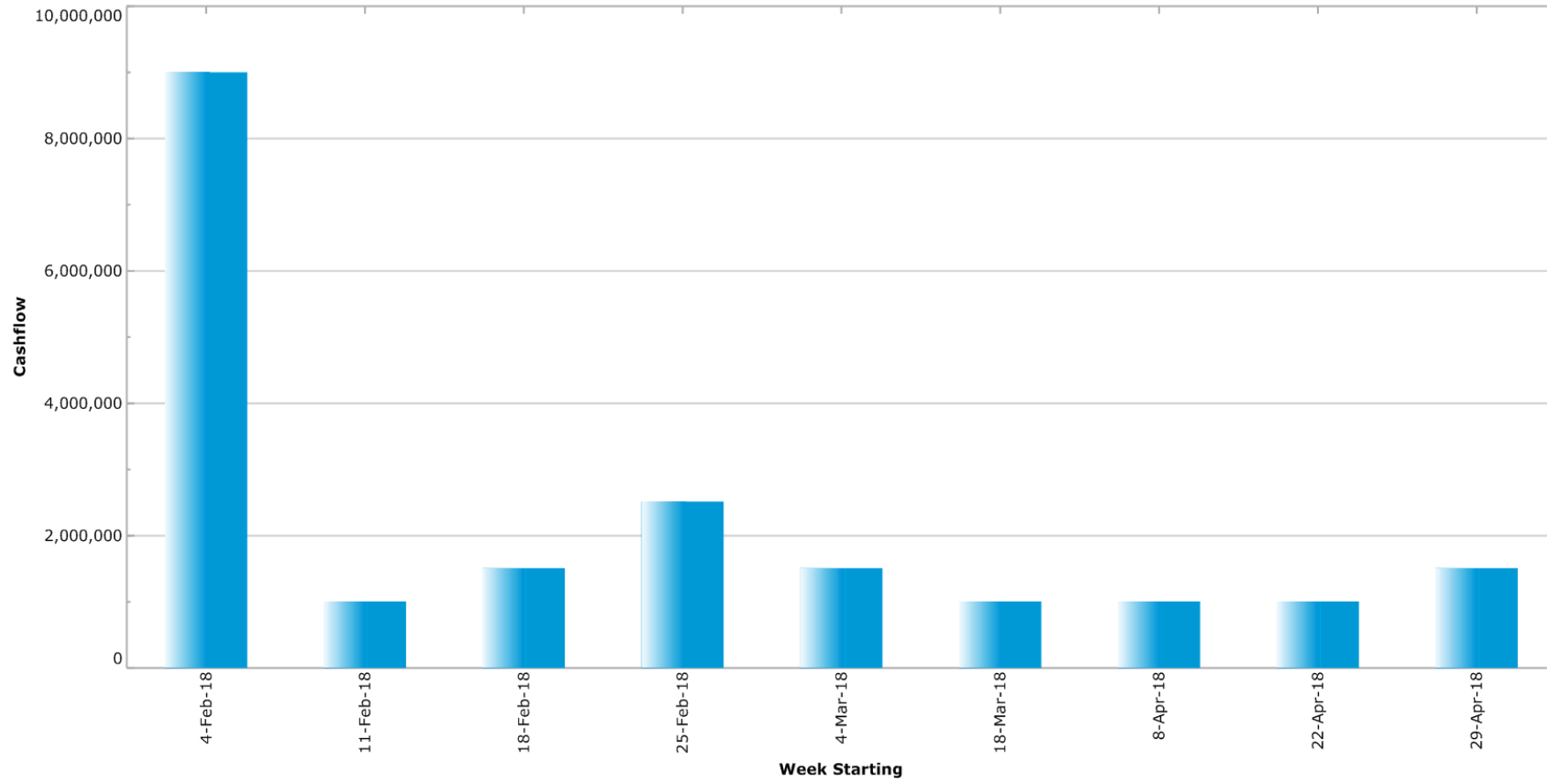


Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
Net Cash Movement for Period					-6,462,889.18

Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
7-Feb-18	536223	IMB Ltd	Term Deposit	Interest - Received	287.67
		IMB Ltd	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,000,287.67</u>
	536224	Bankwest	Term Deposit	Interest - Received	287.67
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,000,287.67</u>
	536225	ANZ Banking Group	Term Deposit	Interest - Received	2,282.19
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	7,000,000.00
				<u>Deal Total</u>	<u>7,002,282.19</u>
Day Total					9,002,857.53
13-Feb-18	536039	National Australia Bank	Term Deposit	Interest - Received	6,115.07
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,115.07</u>
Day Total					1,006,115.07
20-Feb-18	536229	National Australia Bank	Term Deposit	Interest - Received	9,135.62
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,135.62</u>
Day Total					1,509,135.62
28-Feb-18	536040	National Australia Bank	Term Deposit	Interest - Received	6,158.08
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,158.08</u>
	536042	IMB Ltd	Term Deposit	Interest - Received	9,061.64
		IMB Ltd	Term Deposit	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,509,061.64</u>
Day Total					2,515,219.73
Net Cash Movement for Period					14,033,327.95

Broken Hill City Council
Cash Flows Report

ORDINARY MEETING OF THE COUNCIL

February 16, 2018

ITEM 14BROKEN HILL CITY COUNCIL REPORT NO. 14/18SUBJECT: REVIEW OF HERITAGE AWARDS 201812/114**Recommendation**

1. That Broken Hill City Council Report No. 14/18 dated February 16, 2018, be received.
2. That the Heritage Awards Ceremony for 2018 not be held due to insufficient private Local Heritage Projects over the last 12 months.
3. That Council investigate options to reinvigorate and increase participation in the Local Heritage Grant Scheme.

Executive Summary:

This report recommends that Council does not hold the annual Heritage Awards Ceremony planned for 2018 due to the low participation rate in the Local Heritage Grants Scheme. It is also recommended that Council investigate options to reinvigorate and increase participation in the Heritage Grants Program.

Report:

Council provides Heritage Assistance Grants to business and private individuals as an incentive to encourage the conservation of Local Heritage.

The Heritage Assistance Grant program consists of two streams, namely (i) Verandah Restoration and (ii) Painting and Minor Restoration Works. Assistance is provided in the form of grants and loans.

Council introduced the Heritage Grants Program approximately 30 years ago and became one of the first Councils in Australia to offer incentives to encourage the conservation of Local Heritage. The program was initially very popular and gradually declined over time.

Council has noticed a large decline in the uptake of heritage grants over the last 5 years. A report was presented to Council in February 2017, and it was resolved to increase the grant and loan amounts. Council also separated the Heritage Grants Program from the Community Assistance Grants Program to allow for grant and loan applications all year round. It was hoped that this initiative will increase the participation rate, but had little effect.

Currently, the Verandah Restoration Program provides assistance through 80% loan funding and 20% grant funding to assist applicants in restoration and construction of verandahs with heritage significance.

The Paint and Minor Restoration Grants program currently offers a grant of up to \$1500 and a loan of up to \$3000, on the provision these amounts do not exceed more than 50% of the cost of the proposed works. Originally the grants were set at \$500 and the loans at \$1000.

Regardless of the large increase in grants and loans, it appears that the Heritage Grants Scheme lost its appeal. Since February 2017, Council paid out two verandah restoration loans of \$26533 and \$ 10178 each and three paint grants totalling \$3500. The number of projects completed from February 2017 until now do not justify a heritage awards ceremony, hence it is recommended to cancel the planned Heritage Awards for 2018.

It is further recommended that Council in collaboration with the Heritage Advisor carry out an investigation to identify the causes of the decline and identify new initiatives to reinvigorate the program.

Strategic Direction:

Key Direction:	3 – Our Environment
Objective:	3.3 – Proactive and responsible planning supports the community and the environment
Function:	Built Environment
DP Action:	3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the city.

Relevant Legislation:

Local Government Act – Sections 377 and 356

Financial Implications:

Heritage grants are part of an approved budget and is partially subsidised by the NSW Heritage Office.

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 5, 2018

ITEM 15BROKEN HILL CITY COUNCIL REPORT NO. 15/18

SUBJECT: DEVELOPMENT APPLICATION 115/2017 - PROPOSED
CONVERSION OF EXISTING SHED TO ALLOW FOR
MEDICAL/ALLIED HEALTH STUDENTS AT EXISTING HEALTH
SERVICES FACILITY - 333 MORGAN STREET, BROKEN HILL
11/467

Recommendation

1. That Broken Hill City Council Report No. 15/18 dated February 5, 2018, be received.
2. That Development Application 115/2017 be approved, to allow for (i) the conversion and use of an existing shed as offices for allied health and medical students in conjunction with the existing Health Services Facility onsite at 333 Morgan Street, Broken Hill, and (ii) to establish carparking spaces onsite at 333 Morgan Street and part of 337 Morgan Street, Broken Hill.
3. That Development Application 115/2017 be approved subject to the following conditions:
 - **Compliance with Building Code of Australia**
That all building work must be carried out in accordance with the provisions of the Building Code of Australia.
 - **Consolidation**
That Lot A DP 386136 and Lot 9 DP 9298 shall be consolidated at the full cost to the developer. Evidence of the consolidation plan being registered with LPI NSW must be provided to Council within 6 months of the date of this approval.
 - **Carparking**

That carparking facilities clearly signposted shall be provided onsite. The number of spaces to be provided shall be 8. The car parking design must comply with Australian Standard 2890.
Prior to the issue of an Occupation Certificate, the vehicle access and off street parking facilities must be constructed in accordance with the approved design and relevant Australian Standard.
 - **Internal Access Driveways**
That the internal access driveway and parking spaces shall be all weather surfaces constructed of bitumen sealed pavement or equivalent to ensure that stormwater drains off the surface without interference to adjoining or neighbouring properties.
 - **Operation Hours**
That the hours of operation shall be restricted to 8:30am to 5:30pm Monday to Friday with no work on Saturday, Sunday or Public Holidays.

- **Injury to Amenity**

That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.

- **Wastes**

That the site shall be maintained in a clean and tidy state at all times and all waste shall be stored in an approved waste storage area screened from view.

- **Signage**

That the existing business sign at the front of 333 Morgan Street shall be removed. The sign shall be removed within 3 months of the date of this approval. Any new signage is subject to separate application to Council, and that application shall provide details of colour, size, location, height and method of illumination.

- **Parking Management Plan**

That the applicant/clinic operator shall develop a Parking Management Plan that outlines expectations for staff parking, including but not limited to, that staff shall park onsite; staff not to park on the footpath at any time and that staff must take all necessary measures to ensure that their vehicles movements do not cause unnecessary nuisance to the neighbourhood. The Plan must designate specific staff parking spaces. The Plan shall outline education measures it will take, such as leaflets and signage, that encourages clients to use the onsite parking spaces.

- **Construction certificate required**

- a) Prior to the commencement of any work on the site, the person having the benefit of this consent:
- b) shall appoint a Principal Certifying Authority (PCA).
- c) a Construction Certificate is to be obtained from either Council or an Accredited Certifier. (All structural details and specifications showing compliance with the BCA must be provided).
- d) shall ensure a Construction Certificate is issued by the PCA.
- e) shall notify Council of their intention to commence the site works, at least 2 days prior to commencement of work.

- **Damage from works**

All works are to be carried out so as not to cause damage to nearby public infrastructure, services and utilities, including Council's kerb and gutter, footpaths, water mains, sewer mains and roadways. All damage arising from demolition is to be made good and any necessary repairs and renovations carried out immediately at no cost to Council.

- **Occupation Certificate**

The Applicant is to obtain an Occupation Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority prior to occupation of the building.

- **Damage to Adjoining Properties**

All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must be observed at all times. Where damage occurs to adjoining property all necessary repair or suitable

agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.

- **Staff numbers**

A maximum number of 2 health care professionals are permitted to work within the existing Health clinic building at any one time. Additional to this, a maximum number of 2 administration staff are permitted to work within the Health clinic building at any one time. The converted shed is to be used only by allied health/medical students.

- **Vehicular Access**

That a full concrete or paved driveway be provided from the existing kerb and gutter to the boundary alignment. Prior to work being undertaken, an Application must be made to Council's Infrastructure Department for "Construction of Private Works – Concreting/Paving on Council Reserve".

- **Landscaping**

Suitable low-maintenance landscaping must be provided and maintained by the applicant/operator. This landscaping shall be provided, within the subject site, along the dividing neighbour fences (in the front yard of the property) to soften the impact of the onsite carparking areas.

Executive Summary:

Council received a Development Application that relates to the conversion of an existing shed at the rear of 333 Morgan Street, Broken Hill into offices for allied health and medical students. The site is one of the shared sites for Interhealth Family Practice (formerly ATMAC Occupational Therapy).

The report recommends the approval of this development application subject to the conditions attached to this report.

Report:

In March 2015, Development consent was issued for the premises at 333 Morgan Street to be converted into a Health Services Facility. The consent was issued subject to conditions relating to Scale of Development, Hours of Operation, Car parking and others.

The scale of the development was that no more than two (2) practitioners shall operate at any one time. One ancillary staff member (being employment and training officer) and one receptionist are permitted to be on site at the same time as these practitioners. No more than one (1) part time physiotherapist shall be on site at a time separate to the abovementioned staff.

This Development Application relates to the conversion of an existing shed at the rear of 333 Morgan Street, Broken Hill into offices for allied health and medical students. The site is one of the shared sites for Interhealth Family Practice (formerly ATMAC Occupational Therapy). The other site is located at Shop 10, Coles shopping complex, Broken Hill.

The proposal is to primarily use the shed at the rear of the existing health services facility. The shed is approximately 90 square metres in floor area, and is constructed of colourbond. As part of the proposal, the applicant intends to clad the shed walls.

The applicant is purchasing 337 Morgan Street (adjoining) to reside in that dwelling and use the land for parking spaces. Further detail will be outlined later in this report.

333 Morgan Street is located between the cross streets of Oxide and Chloride Street.

Under the provisions of Broken Hill Local Environmental Plan, the existing use, and proposed use which is subject of this Development Application, is a "Health Services facility".

The applicant has advised that they "have recently sought Federal funding which is primarily targeted at improving the infrastructure for GP practices so they are better equipped to provide placements for medical students and allied health (speech pathology and occupational therapy) students".

"The students reside at accommodation adjacent to the Broken Hill Hospital. 333 Morgan Street is in a convenient location for the students to be able to walk to/from their placement".



Figure 1: Subject Site



Figure 2: Existing clinic at 333 Morgan Street (right) and 337 Morgan Street (left). Note shed at rear (with solar panels on roof).

Business operations:

The original development consent issued in 2015 conditioned that “the scale of the development was that no more than two (2) practitioners shall operate at any one time. One ancillary staff member (being employment and training officer) and one receptionist are permitted to be on site at the same time as these practitioners. No more than one (1) part time physiotherapist shall be on site at a time separate to the abovementioned staff”.

In a practical sense this allowed for 4 full time staff and 1 part time staff.

In regards to the current Application, the applicant provided the following information relating to how the business operates.

The business has the equivalent of 4 full time staff consisting of:

- 2 x 0.5 FTE General Practitioner
- 1 x 0.6 Speech Pathologist
- 1 x 0.4 Occupational Therapist (time shared between other site)
- 1 x 1.0 Practice Manager
- 1 x 0.8 FTE receptionist
- Visiting psychologist for 2 days per month

It is relevant that the Occupational Therapist and Speech Pathologist are community positions. The majority of their work is based in patients' homes, in schools and early intervention centres. They primarily use the office space for administration tasks. On average they would see a maximum of 2 people per day at the clinic.

The additional office spaces are to accommodate allied health and medical students. Interhealth have a strong focus on development of students, particularly given the evidence of this helping recruitment in rural areas. Currently, the applicant is unable to provide a space for the students to conduct their consultation with the patients or computers to enter case notes/clinical findings.

The medical student is usually in their final year of placement and are required to see patients independently. The supervising General Practitioner would then consult with the patient after the student has taken a medical history. This requires the student to have a

separate area to consult the patient in. The applicant does not anticipate this will increase patient numbers.

The allied health students undertake placements between 4 and 12 weeks. These will often involve a community development component which do not require direct patient contact. They do require access to a clinical supervisor and a desk area.

The speech pathologist and occupational therapist will work separately and as such there will be no more than 2 health professionals on site at any one time. Under Council's local planning controls, the administration staff are not considered to be health care professionals. These details are important when considering the provision of car parking spaces.

Business hours are 8:30am to 5:00pm Monday to Friday.

(This is in line with the original development consent which allowed for the hours of operation to be restricted to 8.30am – 5.30pm, Mondays – Fridays. The only appointments permitted outside of these hours are for the one physiotherapist, and shall only be between 8:30am and 12:30pm Saturdays).

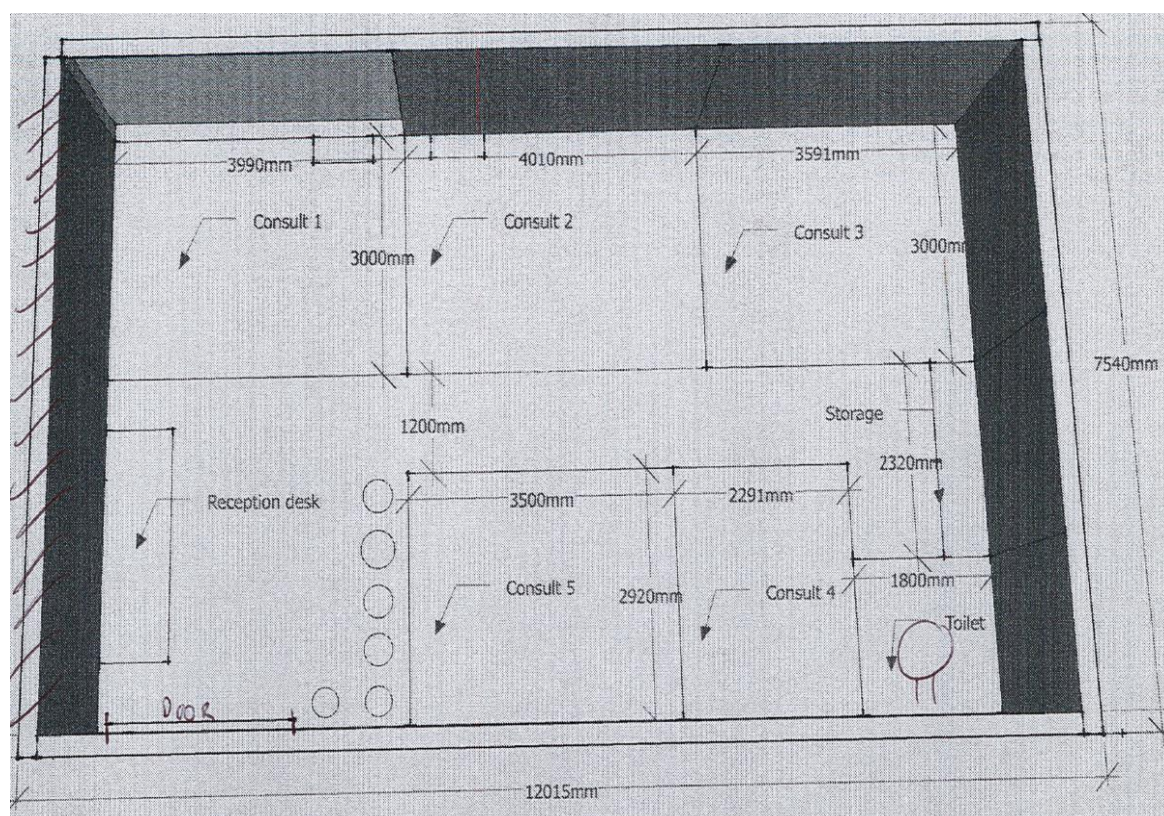


Figure 3: Proposed internal layout within existing shed

Car parking:

The original development consent issued in 2015 conditioned that “clearly marked off street car parking facilities shall be provided on site. This includes staff parking for three (3) vehicles onsite at the rear of the premises, and one (1) within the garage in the driveway off Morgan Street. One (1) client parking space must be provided onsite in the driveway off Morgan Street, and be clearly linemarked. Therefore, the total number of spaces to be provided onsite shall be five (5) with a minimum size of 2.5 x 5.4 metres”.

In regards to the current Application, the applicant provided the following information in regards to how they intend to provide car parking.

It has been noted by feedback provided by neighbours that the current arrangements for car parking have been problematic. In order to address this the applicant purchased 337 Morgan Street with the view to consolidate the 2 properties onto 1 title. The applicant will remove the boundary fence and create a staff parking area at the rear of 337 Morgan Street. This will be accessed by Morgan Street. The applicant and her family are going to reside in this house. A backyard will be created by installing an additional fence adjacent the proposed driveway. This will allow the owner of the premises to take a caretaking role in ensuring the property is maintained.

In summary there will be 2 car parks in front of 337 Morgan Street, 3 car parks in front of 333 Morgan Street and 3 car parks at the rear.

The boundary fence will be removed and this will provide adequate width between the houses to utilise a drive way to access the rear parks. This will be paved with 50mm pavers to produce an aesthetically pleasing entrance area to both main entrance and the proposed modifications. "Interhealth is committed to ensuring the issue of car parking is addressed and rectified as it has been highlighted as an issue for neighbours".

Assessment

The following provides an assessment of the material presented in the application against relevant State and local planning legislation and plans.

Section 79C: Potential Matters for Consideration

s79C(1)(a)(i) the provisions of any Environment Planning Instrument (EPI)

Broken Hill Local Environmental Plan 2013 (LEP):

The particular aims of the LEP are as follows:

- (a) to encourage sustainable economic growth and development in Broken Hill,
- (b) to encourage and provide opportunities for local employment growth, and the retention of the population, in Broken Hill,
- (c) to encourage the retention of mining and acknowledge that industry's heritage and regional significance,
- (d) to identify, protect, conserve and enhance Broken Hill's natural assets,
- (e) to identify and protect Broken Hill's built and nationally significant cultural heritage assets for future generations,
- (f) to provide for a range of housing types and living opportunities,
- (g) to allow for the equitable provision of services and facilities for the community,
- (h) to provide for future tourist and visitor accommodation in a sustainable manner that is compatible with, and will not compromise, the natural resource and heritage values of the surrounding area.

Comment: The proposal is consistent with the aims of the LEP.

The zoning of the land under the provisions of Broken Hill LEP is zone R1 (General Residential).

The objectives of this zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

Comment: The proposal is consistent with the objectives of the zone.

In the R1 zone, the use of a premises as a Health Services Facility (or expansion to a Health Services Facility) is permissible, subject to Development consent.

A health services facility is defined as:

“a building or place used to provide medical or other services relating to the maintenance or improvement of the health, or the restoration to health, of persons or the prevention of disease in or treatment of injury to persons, and includes any of the following:

- (a) a medical centre,*
- (b) community health service facilities,*
- (c) health consulting rooms,*
- (d) patient transport facilities, including helipads and ambulance facilities,*
- (e) hospital.”*

Schedule 5 (Part 2) of LEP:

The property is located within the Oxide Street (Willyama) Heritage Conservation Area.

Comment: This Conservation Area is a large area covering primarily residential properties, with some small commercial properties scattered throughout. The proposal does not involve the construction of any new buildings. The existing shed at the rear of the property is proposed to be clad with a material designed to improve appearance.

s79C(1)(a)(ii) the provisions of any draft EPI

Not applicable.

s79C(1)(a)(iii) the provisions of any Development Control Plan (DCP)

Broken Hill Development Control Plan 2016:

Advertising and Notification – Council notified neighbours in accordance with the provisions of the DCP. As a result, submissions (objections) were received.

Heritage- This section of the DCP provides design guidance for new buildings or alterations/additions in heritage conservation areas. These guidelines do not apply in this case, as the proposal relates to “use” of a property rather than structural works. Records indicate that the site is not a Place of Aboriginal Significance.

Car parking – This section of the DCP outlines the car parking requirements for various land uses.

The equivalent use in the DCP is Health consulting rooms. The car parking requirement for this use is

- 1 space per practitioner plus
- 1 space per employee plus
- 2 spaces for patients of each practitioner.

This equates to 4 spaces required for staff, and additional 4 spaces for patients.

The proposed on site car parking layout provided by the applicant (drawn by a consultant to ensure compliance with Australian Standard 2890) is shown below.

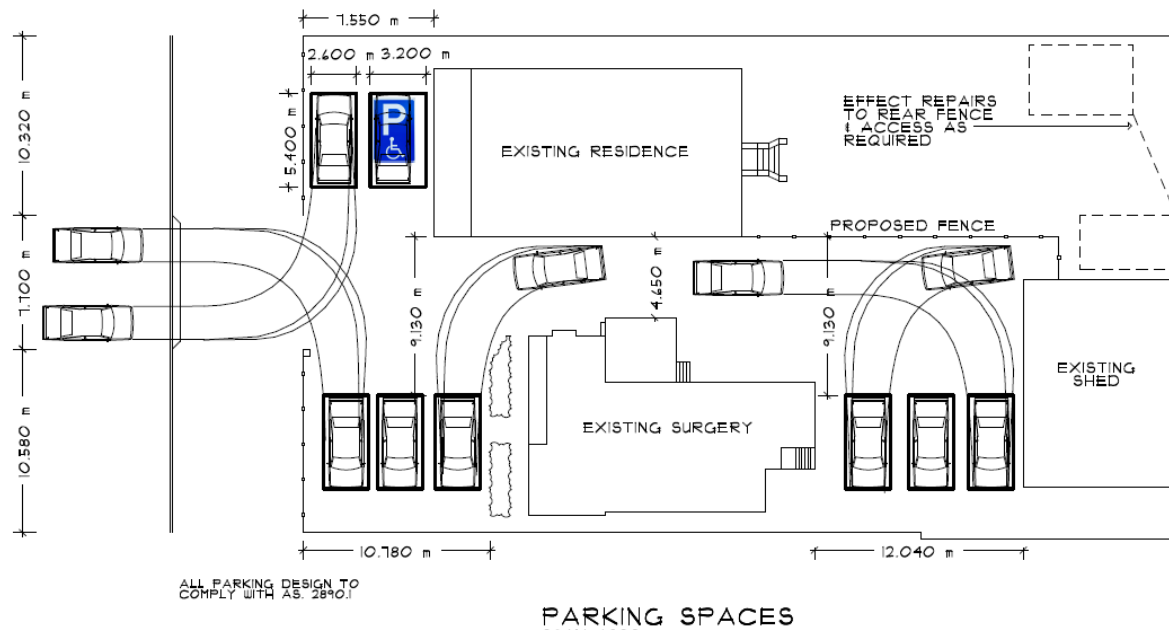


Figure 4: Proposed car parking layout

Preservation of trees or vegetation –

Not applicable in regards to the provisions of the DCP.

s79C(1)(a)(iiia) any planning agreement that has been entered into or any draft planning agreement that the developer has offered to enter into

Not applicable.

s79C(1)(a)(iv) any matters prescribed by the regulations

Not applicable.

s79C(1)(b) the likely impacts of the development

Context & Setting - What is the relationship to the regional and local context in terms of:

- The character and amenity of the locality and streetscape?
- The scale (bulk, height, mass) form, character, density and design of development in the locality?
- The previous and existing land uses and activity in the locality.

Comment: The location is a neat, primarily residential neighbourhood which falls within a Heritage Conservation Area. In the same block as the subject property, there is a Podiatry clinic across the road, and directly adjoining is a long-running Home industry (Engineering).

Access, transport & traffic - Would development provide accessibility and transport management measures for vehicles, pedestrians, bicycles and the disabled within the development and locality, and what impacts would occur on:

- Public transport availability.
- Traffic management schemes?
- Vehicle parking spaces?

Comment: Public bus service is available nearby, with the closest bus stop being approximately 200 metres from the site. The proposal allows for 8 parking spaces onsite (including 1 disabled space). Should approval be granted, Council can impose a condition of consent requiring a Parking Management Plan be developed by the applicant to ensure that clear guidelines are in place for staff, in particular, to abide by.

Noise - Will development generate offensive noise pollution or vibration in terms of:

- Noise generated from the development?

Comment: The nature of the use means that there will not be any adverse impact generated by noise from within the clinic. The only possibility of noise is from cars arriving and leaving the site.

Heritage – How would the development affect the heritage significance of the property or adjacent properties, including:

- The heritage significance of items, landscapes, areas, places, relics and practices?

Comment: The site is within a Heritage Conservation Area. The proposal will not have an adverse impact on the overall significance of what is a large area in size. The site is not specifically heritage listed as an item of significance and records indicate that there are no archaeological relics or places of aboriginal significance in close proximity.

Social impact on the locality - What would be the social benefits and costs of the development in terms of:

- The health and safety of the community?
- Social cohesion?
- Community facilities and links?

Comment: As with any development, Council must consider the cumulative effects on the neighbourhood – in this case, the fact of further developing a non-residential use in a residential neighbourhood. The clinic is located in close proximity to the Hospital and other health/medical clinics, and in town planning terms this is often considered a benefit.

The applicant advised that “Interhealth provides private allied health services to clients in the community with brain injuries, spinal cord injuries and work place injuries. Prior to Interhealth’s development there has not been a private service available for patients to access allied health. Interhealth is strongly focused on providing services to our local community to increase health outcomes”.

Economic impact on the locality - What would be the economic benefits and costs of development in terms of:

- Employment generation?
- Existing and future businesses?

Comment: The additional space is intended to be utilised by allied health/medical students during their placement in Broken Hill. It allows them their own consulting room space and access to a computer.

The applicant advised that "Interhealth is committed to employing local staff and reinvesting back into the local community. The applicant stated that they are now able to provide services locally where previously locum staff have been employed on a fly in/fly out model. This resulted in better service to clients and keeps money within our local community.

Interhealth are also keen to offer student placements as a way of showing students the diverse experience available in rural health. This will aid recruitment in the long term as this is more difficult in rural areas".

It should also be noted that the impact of a development on property valuations in residential areas is not a relevant town planning consideration. Numerous Court cases have held that property values are not to be considered. For example, in *King & anor v Minister for Planning* [2010] NSWLEC, the Justice noted that "To have regard to fears of a loss of value for properties, fears which may or may not be realised (but which we accept are genuinely and honestly held) are not matters that we are permitted to take into account in these proceedings".

Site design - Is the development design sensitive to environmental conditions and site attributes including:

- Size, shape and design of allotments, easements and roads?
- The proportion of site covered by buildings?
- The positioning of buildings?
- The size (bulk, height, mass), form, appearance and design of buildings?
- The amount, location, design, use and management of private and communal open space?
- Landscaping?

Comment: The subject site fronts Morgan Street. It is proposed to consolidate the lot titles of 333 and 337 Morgan Streets onto the one title.

There are no restrictive easements or covenants on the site.

The buildings are existing. The proposal does not involve the construction of any buildings.

The internal driveway is proposed to be paved.

Landscaping is existing along the dividing fences between the subject site and adjoining neighbours. It is important that dense landscaping remain as this will act as "softening" between the site and closest neighbours. Should approval be granted, this matter can be addressed through a condition of consent.

s79C(1)(c) the suitability of the site for the development

- Are utilities and services available to the site and adequate for the development?
- Is the site subject to natural hazards including flooding, tidal inundation, subsidence, slip, mass movement, and bushfires?
- Is the proposal compatible with conserving the heritage significance of the site?

Comment: Adequate services are available to the site. The site is not subject to any natural hazards. The development relates to the use of land, rather than new buildings or structures being required to fit in with the existing heritage character of the area. The fact that the applicant/operator will be

residing “onsite” is likely to be an advantage in that it will be even further in their own interest to ensure that the site is kept neat and tidy in appearance, and that the neighbours are not negatively impacted by the operations of the clinic.

s79C(1)(d) any submissions made in accordance with this Act or the Regulations?

After lodgement of the Development Application, Council received 5 written letters of concern (emails and letter) to a proposed extension of the Interhealth Clinic. At this time, neighbour notification of the Application had not been carried out by Council. Further to this, all relevant information had not been received by the applicant and therefore was not available for viewing by neighbours.

Once Council had undertaken initial consideration of the Application and received information from the Applicant that it had requested, it then carried out neighbour notification of the Application, in accordance with the requirements of Council's Development Control Plan 2016.

Council notified 13 surrounding property owners of the proposal. As a result, 3 objections were received (those objectors had also sent in concerns prior to the notification period).

Overview of the main issues raised in submissions:

- Residential, heritage neighbourhood.
- Morgan Street has historically been a lovely quiet residential street, suitable for young families, however since the recent expansion of this business, the street has developed a more commercial ambience.
- The business has brought about a significant increase in traffic which poses not only hazards for children in the area but also restricts access to residents' own houses. Some residents do not have a carport, and therefore park in the street at the front of our house to gain access, and are often unable.
- As for the clinic at 333 Morgan Street, as it is currently used, it is a total disgrace to the neighbourhood.
- Current conditions of approval not being adhered to.
- Original approval was to provide for 5 onsite spaces, and this is never being used. Staff vehicles not being parked onsite. Staff have been parking on footpath.
- Neighbour believes that there will possibly be at times 7 staff parking on site, not 4.
- Concern that 337 Morgan Street will not remain a residence and will be used to further expand Interhealth.
- Existing large advertising sign not consistent with heritage conservation.
- Neighbour believes much of the proposed on site parking spaces will not be used, in particular the parks allocated towards the rear closest to the shed, and also believes that cars will end up parking across the footpath.
- Morgan Street should remain a residential area.
- Car parking provision of 8 cars will not be adequate.
- Lack of privacy – the number of clients attending the clinic makes us feel like our privacy is invaded.
- Commercial practice should be operating in a commercial area.

Comment on submissions:

Some of the neighbour concerns are understandable, particularly where they raise the issue of wanting to retain the residential nature or “feel” of the neighbourhood. This is the case when considering any non-residential use in a Residential zone.

The zoning of the land is Residential (R1) which allows for primarily residential uses, however does provide flexibility in that various other uses can be considered.

The neighbourhood has had a long running Home Industry operating and also a Podiatry clinic (which despite initial objections/concerns by neighbours now appears to have been well accepted in the neighbourhood).

Concerns over the non-compliance of current conditions of consent appear to be valid, in regards to onsite parking. Other conditions of consent relating to the operation appear to have been complied with (in regards to hours, and also number of staff). Whilst Council has at times had unconfirmed concerns over the staffing of the property, it does appear that the overall number of staff on site at one time does comply with the conditions of consent.

The applicant has acknowledged issues regarding car parking and the demand placed on street parking. This is why the applicant engaged a draftsman to attempt to address the issue, with the proposal now providing for 8 parking spaces. The proposed access to the car parking from Morgan Street is much more practical and user-friendly than the original approval for the clinic which required staff to use a poor maintained Right of Way.

The concern that the onsite parks will not be used, and that laziness by staff and visitors will cause cars to park on the footpath, is based on speculation and assumption. Council cannot refuse a Development Application based on something that “may” occur.

Likewise, Council cannot refuse an Application based on speculation or assumption that the residence at 337 may not stay as a residence and will be used to further expand the clinic. Consideration must be given to the current proposal.

Council’s Development Control Plan (DCP) sets required parking provision for various uses, including health consulting rooms. The required provisions in the DCP are derived from the same or similar accepted parking ratios set by many Councils and Roads and Maritime Services. The proposal complies with the requirements in this Plan. The proposed car parking layout will indeed address many of the previous concerns.

In relation to the sign that is existing onsite, it is agreed that it is not of ideal appearance for a residential area, particularly in a street that is characterised by neat heritage homes. Should Council approve the Application then a condition can be imposed which requires removal of the existing sign and replaced by a smaller, less intrusive sign.

It should be noted that, prior to this current Development Application being submitted, Council had only received one complaint concerning the operation of the Clinic (that complaint was soon after the Clinic opened in 2015).

In a practical sense, it is difficult for Council to monitor every property in the city, particularly where any issues or concerns are not raised with Council (or directly to the operator of the premises).

s79C(1)(e) the public interest

The existing health services facility provides a much needed private allied health service to the community. This proposal better equips the Interhealth Clinic to provide placements for allied health and medical students in Broken Hill. The long term goal being that some of those students may wish to come to Broken Hill to work in their chosen field after finishing their study course.

It is acknowledged that, as part of the Application process, neighbours have raised issues with the current proposal and existing clinic.

When determining a Development Application, Council must “weigh up” all matters relating to the proposal.

The public interest is a broad consideration that can relate to many issues, and it is Council’s responsibility to consider which issues/matters should be given “more weight” than others.

Approval of the proposal, subject to conditions of consent is considered to be in the broader public interest.

In the public interest, the relevant environmental planning instruments and have been taken into consideration. The proposal is not considered to conflict with the Broken Hill Local Environmental Plan. There are no State or Federal legislation that prevents approval being granted.

Conclusion: A key point when determining any Development Application is that Council is considering a proposal within what is primarily a merits based assessment system. Benefits of a development must be weighed up against the negatives. Where there are negatives, consideration can be given to whether those negatives can be mitigated or managed through imposing conditions on a consent.

Based on the above assessment it is concluded that the proposed use does not result in impacts which are so unacceptable that it warrants the application being refused.

Recommendation: Section 80 of the *Environmental Planning and Assessment Act 1979* sets out that Council is to determine a development application by:

- (a) granting consent to the application, either unconditionally or subject to conditions,
- or (b) refusing consent to the application.

Conditions of consent are able to be imposed under Section 80A of the *Environmental Planning and Assessment Act 1979*.

It is recommended that Development Application 115/2017 be approved, subject to conditions of consent as outlined in Attachment 1 to this report.

Under Clause 100 of the *Environmental Planning and Assessment Regulation 2000*, if the Application is refused, then Council must state its reasons for refusal.

Strategic Direction:

Key Direction:	Our Environment
Objective:	3.3 Proactive, Innovative and Responsible Planning supports the community, the environment and beautification of the City
Function:	Built Environment
DP Action:	Not applicable

Relevant Legislation:

Environmental Planning and Assessment Act 1979

Financial Implications:

Nil

Attachments

1. [!\[\]\(6c117786eacd86d9626685ebfb559b77_img.jpg\)](#) Conditions of consent

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

CONDITIONS OF CONSENT
DEVELOPMENT APPLICATION 115/2017

- (1) **Compliance with Building Code of Australia**
That all building work must be carried out in accordance with the provisions of the Building Code of Australia.
- (2) **Consolidation**
That Lot A DP 386136 and Lot 9 DP 9298 shall be consolidated at the full cost to the developer. Evidence of the consolidation plan being registered with LPI NSW must be provided to Council within 6 months of the date of this approval.
- (3) **Carparking**
(a) That carparking facilities clearly signposted shall be provided onsite. The number of spaces to be provided shall be 8. The car parking design must comply with Australian Standard 2890.

(b) Prior to the issue of an Occupation Certificate, the vehicle access and off street parking facilities must be constructed in accordance with the approved design and relevant Australian Standard.
- (4) **Internal Access Driveways**
That the internal access driveway and parking spaces shall be all weather surfaces constructed of bitumen sealed pavement or equivalent to ensure that stormwater drains off the surface without interference to adjoining or neighbouring properties.
- (5) **Operation Hours**
That the hours of operation shall be restricted to 8:30am to 5:30pm Monday to Friday with no work on Saturday, Sunday or Public Holidays.
- (6) **Injury to Amenity**
That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.
- (7) **Wastes**
That the site shall be maintained in a clean and tidy state at all times and all waste shall be stored in an approved waste storage area screened from view.

(8) **Signage**

That the existing business sign at the front of 333 Morgan Street shall be removed. The sign shall be removed within 3 months of the date of this approval. Any new signage is subject to separate application to Council, and that application shall provide details of colour, size, location, height and method of illumination.

(9) **Parking Management Plan**

That the applicant/clinic operator shall develop a Parking Management Plan that outlines expectations for staff parking, including but not limited to, that staff shall park onsite; staff not to park on the footpath at any time and that staff must take all necessary measures to ensure that their vehicles movements do not cause unnecessary nuisance to the neighbourhood. The Plan must designate specific staff parking spaces. The Plan shall outline education measures it will take, such as leaflets and signage, that encourages clients to use the onsite parking spaces.

(10) **Construction certificate required**

Prior to the commencement of any work on the site, the person having the benefit of this consent:

- a) shall appoint a Principal Certifying Authority (PCA).
- b) a Construction Certificate is to be obtained from either Council or an Accredited Certifier. (All structural details and specifications showing compliance with the BCA must be provided).
- c) shall ensure a Construction Certificate is issued by the PCA.
- d) shall notify Council of their intention to commence the site works, at least 2 days prior to commencement of work.

(11) **Damage from works**

All works are to be carried out so as not to cause damage to nearby public infrastructure, services and utilities, including Council's kerb and gutter, footpaths, water mains, sewer mains and roadways. All damage arising from demolition is to be made good and any necessary repairs and renovations carried out immediately at no cost to Council.

(12) **Occupation Certificate**

The Applicant is to obtain an Occupation Certificate pursuant to Section 109C of the Environmental Planning and Assessment Act 1979, from the Principal Certifying Authority prior to occupation of the building.

(13) **Damage to Adjoining Properties**

All precautions must be taken to prevent any damage likely to be sustained to adjoining properties. Adjoining owner property rights must be observed at all times. Where damage occurs to adjoining property all necessary repair or suitable agreement for necessary repairs are to be undertaken by the applicant in consultation with, and with the consent of, the affected property owner.

(14) **Staff numbers**

A maximum number of 2 health care professionals are permitted to work within the existing Health clinic building at any one time. Additional to this, a maximum number of 2 administration staff are permitted to work within the Health clinic building at any one time. The converted shed is to be used only by allied health/medical students.

(15) **Vehicular Access**

That a full concrete or paved driveway be provided from the existing kerb and gutter to the boundary alignment. Prior to work being undertaken, an Application must be made to Council's Infrastructure Department for "Construction of Private Works – Concreting/Paving on Council Reserve".

(16) **Landscaping**

Suitable low-maintenance landscaping must be provided and maintained by the applicant/operator. This landscaping shall be provided, within the subject site, along the dividing neighbour fences (in the front yard of the property) to soften the impact of the onsite carparking areas.

ORDINARY MEETING OF THE COUNCIL

February 14, 2018

ITEM 16BROKEN HILL CITY COUNCIL REPORT NO. 16/18

SUBJECT: DEVELOPMENT APPLICATION 156/2017 - PROPOSED STATUE OF ROY INWOOD VC ON THE FOOTPATH AT THE FRONT OF 403 ARGENT STREET, BROKEN HILL 11/467

Recommendation

1. That Broken Hill City Council Report No. 16/18 dated February 14, 2018, be received.
2. That Development Application 156/2017 be refused for being inconsistent with the following sections of the *Environmental Planning and Assessment Act, 1979*:
 - a) Section 79C (1) (c) the suitability of the site - the proposed development is out of character with the street scape and location, and the proposal does not support the objectives of Council's strategic plan i.e. Living Museum Perfect Light Plan, and;
 - b) Section 79C (1) (e) the public interest – The proposed development is not to the benefit of the public in the proposed location. The proposal will be better suited in an existing war memorial remembrance precinct than the proposed location.

Executive Summary:

A Development Application has been lodged by the Broken Hill Sub branch of the Returned & Services League of Australia (RSL) for the erection of a bronze statue on the footpath at the front of the Sub branch office at 403 Argent Street, Broken Hill (the premises is known generally as 399 Argent Street, however Council's property system recognises the address as 403).

Report:

The Development Application has been lodged by the RSL, seeking approval to erect a life size statue of Roy Inwood VC (Victoria Cross) on the footpath at the front of 403 Argent Street. The proposal is also to have the footpath area paved with the names of local veterans on them.

The RSL, in information submitted to Council, have advised that the statue would be made of bronze with reinforcement in it to withstand the weather and vandals.

The RSL wish to have the statue in place by November 11, 2018 (Remembrance Day, 100 years after the end of WW1).

The RSL believe that the statue would be a "great tourist attraction" and Broken Hill, and would be the only life size statue of an Australian Victoria Cross Veteran in Australia.

The Department of Veteran Affairs notes that "a war memorial is a commemorative object intended to remind us of the people who served in and died as a result of war. War memorials may take many forms, but common to all of them is the intention that they remind us of those we have lost to war".

The Department further notes on their website “Each Anzac Day and Remembrance Day local communities gather around town memorials to commemorate those who left their community to join other service personnel in the defence of freedom”.



Subject site – 403 Argent Street



Photo mock-up of statue at front of premises (supplied by applicant)

Assessment

The following provides an assessment of the material presented in the application against relevant State and local planning legislation and plans.

Section 79C: Potential Matters for Considerations79C(1)(a)(i) the provisions of any Environment Planning Instrument (EPI)*Broken Hill Local Environmental Plan 2013 (LEP):*

The particular aims of the LEP are as follows:

- (a) to encourage sustainable economic growth and development in Broken Hill,
- (b) to encourage and provide opportunities for local employment growth, and the retention of the population, in Broken Hill,
- (c) to encourage the retention of mining and acknowledge that industry's heritage and regional significance,
- (d) to identify, protect, conserve and enhance Broken Hill's natural assets,
- (e) to identify and protect Broken Hill's built and nationally significant cultural heritage assets for future generations,
- (f) to provide for a range of housing types and living opportunities,
- (g) to allow for the equitable provision of services and facilities for the community,
- (h) to provide for future tourist and visitor accommodation in a sustainable manner that is compatible with, and will not compromise, the natural resource and heritage values of the surrounding area.

The zoning of the land under the provisions of Broken Hill LEP is zone B2 (Local Centre).

The Objectives of zone are:

- To provide a range of retail, business, entertainment and community uses that serve the needs of people who live in, work in and visit the local area.
- To encourage employment opportunities in accessible locations.
- To maximise public transport patronage and encourage walking and cycling.

Comment: The proposal, being a statue, does not specifically relate to any of these objectives.

Schedule 5 (Part 2) of LEP:

The actual lot of land on which the RSL Sub branch is located is listed as a Heritage Item in Schedule 5 of the LEP. The proposed statue is not to be located within the boundaries of the land, as it will be on the footpath.

The location is within the Argent Street Heritage Conservation Area. This covers an area from Crystal Street to Beryl Street, between Iodide Street and Garnet Street.

s79C(1)(a)(ii) the provisions of any draft EPI

Not applicable.

s79C(1)(a)(iii) the provisions of any Development Control Plan (DCP)*Broken Hill Development Control Plan 2016:**Advertising and Notification*

The proposal was publicly advertised to allow for submissions to be made. The proposal was advertised in the Barrier Daily Truth on three occasions. The comment period was from 4 December 2017 to 3 January 2018.

As a result, no public submissions were received.

Heritage- This section of the DCP provides design guidance for new buildings or alterations/additions in heritage conservation areas.
There are no specific provisions in this section of the DCP which relate to the proposal.

Preservation of trees or vegetation –
Not applicable in regards to the provisions of the DCP.

s79C(1)(a)(iia) any planning agreement that has been entered into or any draft planning agreement that the developer has offered to enter into

Not applicable.

s79C(1)(a)(iv) any matters prescribed by the regulations

Not applicable.

s79C(1)(b) the likely impacts of the development

Context & Setting - What is the relationship to the regional and local context in terms of:

- The character and amenity of the locality and streetscape?
- The scale (bulk, height, mass) form, character, density and design of development in the locality?

The proposed location is within the Central Business district of Broken Hill. The area features a mix of primarily business premises, including shops, cafes, hotel buildings. All buildings in close proximity of the location are built to the footpath and many feature over-footpath verandahs.

On the footpath area directly at the front of the RSL premises, is a bench seat, street garbage bin, heritage trail tourism sign, small garden bed and flagpole. It is quite a cluttered footpath area.

Some Councils throughout Australia have specific Planning Policies/Plans which relate to Memorials and monuments. For example, City of Charles Sturt in Adelaide – their “Memorials Policy” provides guidance on management and placement of existing and new memorials. Of particular interest, in regards to War memorials it states the following guidelines:

- Wherever possible any war memorial and the remembrance of any future conflict should be made at an existing war memorial site (in consultation with the relevant Ex-Services Organisation(s)).
- Where a request for a new war memorial is made on a site not currently recorded or used as a war memorial site, the request should be referred to Councils Heritage Project Officer for comment prior to Councils consideration.

Broken Hill City Council management have discussed concerns over the proposed location of the Roy Inwood VC statue with the local RSL Sub branch, however their representative was adamant that their preferred location was at the footpath at 403 Argent Street.

Social impact on the locality - What would be the social benefits and costs of the development in terms of:

- Social cohesion?
- Community facilities and links?

Economic impact on the locality - What would be the economic benefits and costs of development in terms of:

- Employment generation?
- Existing and future businesses?

Not applicable.

s79C(1)(c) the suitability of the site for the development

- Are utilities and services available to the site and adequate for the development?
- Is the site subject to natural hazards including flooding, tidal inundation, subsidence, slip, mass movement, and bushfires?
- Is the proposal compatible with conserving the heritage significance of the site?

A Dial-before-you-dig search indicated the following utilities all run in front of the RSL building:

1. Telstra fibre optic and major network present on the footpath (50mm conduit with 2 x 10 pair cables) located near the building frontage.
2. The APA group advised that above ground gas assets are in the vicinity of the RSL.
3. NBN advised that ducted network is installed – approx. 1 meter from building frontage.
4. RMS advised that infrastructure is present for the traffic signals (traffic lights).

This indicates that not only would extreme care be needed when installing a statue on the footpath, it also limits where the statue can go. It would not be suitable to move the statue close up to the building in particular to the infrastructure of Telstra and NBN and associated easements.

Council records indicate there are no natural hazards such as flooding, subsidence, or bushfires.

As part of the assessment of the Development Application, internal referrals were undertaken, and responses received from Council's Gallery and Museum Manager, Heritage Adviser and Strategic City Development Officer.

A summary of responses are provided as follows:

Gallery and Museum Manager:

The proposed bronze sculpture is of value to the heritage of this town and a very worthwhile subject matter to portray. I am in agreement that the sculpture should be made but would suggest that the location is reconsidered for the following reasons:

- The location does not do the sculpture justice.
- There are a number of cluttered items on that part of the footpath including, a bush, bench, bin and 2 different didactic panels which do not explain the sculpture. None of these items do the sculpture justice or award it due respect.
- The didactic panel that will be directly next to the sculpture is about Argent St in 1887 and gives a confusing message to the public.
- If the sculpture is too close to the road cars may come close to it.
- When cars park or stop at the intersection in front of the RSL building the sculpture will be visually blocked.
- Is there enough safe space around the sculpture for the public to safely photograph it and admire it without getting too close to the road or blocking access?

- What will happen if the RSL moves location?

Heritage Adviser:

- The statue should be considered in the context of the potential for street art, footpath upgrades etc. along Argent Street. This scope is a key element of the Living Museum and Perfect Light project. It is difficult to ascertain how this statue fits with that concept.
- Locating an isolated statue in the street in a location that has no specific meaning except that it is outside the RSL building does not seem like a sound approach to public art.
- The location is already busy and cluttered and without a major rework the statue will present as an obstruction, no matter how much artistic merit it may have.
- Usually such statues are the focus of a location where memorial events occur, this cannot be the case as proposed as it is a footpath without and setting or presence.
- There are already clear memorial locations within the city where events occur where an additional element could be added with dignity and within an appropriate setting. It is not clear if the object is just a sculpture or is intended as some form of memorial, it probably fits into both categories.
- It is understandable that there may be a desire to locate the statue near the RSL, but the link is not necessary even if desired.
- The footpath treatment (paving) is not supported. This would need to form part of a city wide strategy for dealing with footpaths, memorials, public art etc.

Strategic City Development Officer:

"In 2015, Council adopted the Broken Hill Living Museum + Perfect Light Project".

"The intention of the project is to provide an overarching big picture of the Broken Hill CBD identifying strategic actions and initiatives to inform change with the outcomes of:

- protecting and enhancing the heritage streetscape of Argent Street;
- providing short and long term initiatives for the CBD to increase local and tourist visitation both day to day and through special events and festivals;
- activating the main street and increase economic viability;
- improving the public face of the CBD at entry points, especially from the train station;
- improving the public open space, most notably the Town Square;
- increasing safety and vibrancy through activation and lighting;
- providing areas of long term shaded parking, and
- reinforcing the established art scene in Broken Hill through public art projects, lighting and installations".

"An activation strategy deriving from this report is the future development of a 'Welcome Walk' avenue planting in Chloride Street from the Train Station to the Town Square. The proposal for the 'Welcome Walk' is a shaded avenue with artwork and sculpture, forming a fantastic arrival experience into the town centre.

This would involve the removal of the central parking from Chloride Street to accommodate the 'Welcome Walk', Womens' Memorial and Commemoration of Community Heroes in the suggested form of sculpture or artworks.

Whilst this activation strategy has not yet been further developed in terms of costings or detailed designs, it should be considered prior to the determination of this Development Application".

Overall, from a tourism, economic development and recognition point of view, the Strategic City Development Officer is supportive of the sculpture, however, not in its proposed location.

s79C(1)(d) any submissions made in accordance with this Act or the Regulations?

No public submissions were received.

s79C(1)(e) the public interest

When determining a Development Application, Council must “weigh up” all matters relating to the proposal.

The public interest is a broad consideration that can relate to many issues, and it is Council's responsibility to consider which issues/matters should be given “more weight” than others.

Refusal of the proposal is considered to be in the broader public interest.

Support is given to the proposed erection of a statue of Roy Inwood VC, however not in the location proposed. It is considered to be of more benefit to the public to be located elsewhere, perhaps the existing war memorial remembrance area at the front of the Court House or even the Town Square. These alternative locations would do the statue the justice it deserves.

Recommendation: Section 80 of the *Environmental Planning and Assessment Act 1979* sets out that Council is to determine a development application by:

- (a) granting consent to the application, either unconditionally or subject to conditions,
- or (b) refusing consent to the application.

It is recommended that Development Application 156/2017 be refused, due to the proposed location being inappropriate and not in the public interest. The Broken Hill RSL Sub branch should be encouraged to consider more appropriate alternative locations.

Strategic Direction:

Key Direction:	Our Environment
Objective:	3.3 Proactive, Innovative and Responsible Planning supports the community, the environment and beautification of the City
Function:	Built Environment
DP Action:	Not applicable

Relevant Legislation:

Environmental Planning and Assessment Act 1979
Broken Hill Local Environmental Plan 2013

Financial Implications:

Nil

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 8, 2018

ITEM 17BROKEN HILL CITY COUNCIL REPORT NO. 17/18

SUBJECT: WILLYAMA COMMON TRUST - LICENCE AGREEMENT FOR
INSTALLATION OF WATER PIPELINE FROM KNOX STREET TO
THORNDALE STATION 11/214

Recommendation

1. That Broken Hill City Council Report No. 17/18 dated February 8, 2018, be received.
2. That Council in its capacity as the Willyama Common Trust Manager enter into a 10 year licence agreement with the owners of Thorndale Station for the installation of a private water supply pipeline across Lot 7482 DP 1200701 and Lot 7488 DP 1200701.
3. That Thorndale Station (Mr. C & Mrs. S. Bright) cover all legal fees in the establishment of the licence agreement.
4. That the Mayor and General Manager be delegated authority to sign the licence agreement under the Common Seal of Council in the absence of a Trust Seal.

Executive Summary:

Council received a request from the owners at Thorndale Station, seeking permission for the installation of a private water supply pipeline. The pipeline is to be connected to the Essential Water supply network in Knox Street. Thorndale station is currently out of potable water, which is required for stock and domestic use.

The above request is an approved activity under clause 4.7 (Services, Infrastructure and Utilities) in the Willyama Common Management Plan.

Report:

Mr. and Mrs. Bright advised that for the first time in 32 years their property had run out of water. Current projects in and around Broken Hill are creating a shortage of water carts and the supply of potable water by water cart is cost prohibitive on an ongoing basis.

Thorndale Station is seeking permission to install a 38mm water supply line across the Willyama Common which will affect Lot 7482 DP 1200701 and Lot 7488 DP 1200701.

Below is a map to indicate the proposed route. The applicant will be required to carry out all preliminary investigations e.g. "dial before you dig" to ensure that the pipeline is not contravening any easements or affect any utility services.

The Willyama Common Trust will not be responsible for any maintenance and repairs to the new pipeline.



Proposed pipeline (red) connecting to existing (blue)

Strategic Direction:

Key Direction:	3. Our Environment
Objective:	3.2 Natural flora and fauna environments are enhanced and protected
Function:	Natural Environment
DP Action:	Not Applicable

Relevant Legislation:

Commons Management Act 1989
Crown Lands Act 1989
Local Government Act 1993

Financial Implications:

Nil

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 15, 2018

ITEM 18BROKEN HILL CITY COUNCIL REPORT NO. 18/18

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 377 HELD TUESDAY DECEMBER 5, 2017 AND MEETING NO 387 HELD FEBRUARY 6, 2018. 11/397

Recommendation

1. That Broken Hill City Council Report No. 18/18 dated February 15, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No. 377, held December 5, 2017 and Meeting No. 378, held February 6, 2018 be received.

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as the Roads and Maritime Services), entitled '*A guide to the delegation to councils for the regulation of traffic states*':

"The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Roads and Maritime Services or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Roads and Maritime Services and the NSW Police and wait 14 days before proceeding."

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meetings held December 5, 2017 and February 6, 2018 and which details recommendations to Council for consideration and adoption.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 United We Stand
Function:	Leadership & Governance
DP Action:	4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. [!\[\]\(13dd0e1ab3baa23f7c1ed52b3eec2756_img.jpg\)](#) Minutes of Local Traffic Committee Meeting No. 377 held December 5, 2017
2. [!\[\]\(5ed985c65f50e5350eeeb77f03c2e095_img.jpg\)](#) Minutes - Local Traffic Committee - Meeting No 378 held February 6, 2018

JAMES RONCON
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 377

Held 9.30am Tuesday 5 December 2017
Ground Floor Meeting Room - Council Administration Building

The Chairperson Manager Infrastructure, Andrew Bruggy opened the meeting at 9:40am and welcomed all representatives present.

377.1 Present

Andrew Bruggy	Chairperson Manager Infrastructure, Broken Hill City Council
Joe Sulicich	Roads and Maritime Services (RMS) Representative
Peter Beven	Local Member Representative
James Druitt	Observer, Asset Planner Transport, Broken Hill City Council
Penny Robinson	Minute Secretary Administration Officer, Broken Hill City Council

377.2 Apologies - Councillor Marion Browne

377.3 Disclosure of interest Delete whichever does not apply below - Nil

377.4 Adoption of previous minutes

Previous minutes of meeting No 376 held 14 November 2017 were confirmed via voting as follows:

All in favour:	RMS, Local Member Representative and Council
Yet to vote:	NSW Police
Against:	N/A

377.5 Council Resolutions

The following Committee Minutes were received by Council at its meeting held Wednesday, 29 November 2017.

ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 214/17 - DATED NOVEMBER 15, 2017 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 376 HELD TUESDAY NOVEMBER 14, 2017.	
Recommendation	
1. That Broken Hill City Council Report No. 214/17 dated November 15, 2017, be received.	
2. That the minutes for the Local Traffic Committee Meeting No. 376, held November 14, 2017, be received.	
RESOLUTION Minute No. 05703	
Councillor M. Browne moved) Councillor D. Gallagher seconded)	That the recommendation of Item 12 be adopted.
	CARRIED

377.6 Matters Arising from the Previous Meeting - Nil

377.7 Correspondence In - Nil

377.8 Correspondence Out - Nil

Local Traffic Committee Minutes Meeting No 377

Page 1 of 16

377.9 General Business

Item No.	TRIM No.	Details:
377.9.1	N/A	The committee agree that the next committee meeting will be held Tuesday, 6 February 2018 due to no January 2018 Council meeting.

377.10 Action Item List

--

Item No.	371.7.2
TRIM No.	D17/13433
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport James Druitt.
Current Status	Pending - December 2017.
Date	Item Details
June 2017	Old Royal Tavern - Street maintenance requests.
Date	Committee Recommendation/s
June 2017	<p>The Loading Zone located in Oxide Street in front of the Old Royal Tavern, 146-148 Oxide Street, be removed and replaced with parallel parking.</p> <p>A taxi zone to be placed in Mica Street near the vicinity of the Old Royal Tavern, 146-148 Oxide Street for the purpose of allowing a drop-off area with the aim to reduce the occurrence of double parking in the Oxide Street area.</p>
Action Date	Running Actions
June 2017	<p>The correspondence received was reviewed and discussed by the committee. It was identified that a majority of the matters raised are not committee issues. Council's Manager Infrastructure, Andrew Bruggy advised that Council will address; the removal of the footbridge; the tree and pavers.</p> <p>The Loading Zone located in Oxide Street in front of the Tavern, is a committee related issue. Recommendation below.</p> <p>Should the below recommendation be adopted by Council, correspondence will be issued to local taxi companies to advise of the change to taxi parking in the vicinity.</p>

July 2017	Pending - July 2017
August 2017	Pending - August 2017
September 2017	Pending - September 2017
October 2017	The loading zone and signage has been completed. Further action and quotes required for the bridge works.
November 2017	Works have commenced for bridge.
December 2017	The pedestrian bridge, kerb and guttering has been removed and area excavated for pouring of new structures. These works are scheduled to be completed in 2017.

Target Date July 2017



Item No. 371.7.4

TRIM No. D17/23162

CRM No. N/A

Responsible Officer Council's Asset Planner Transport James Druitt.

Current Status Pending - December 2017.

Date **Item Details**

June 2017 Request for 'No Parking' Signs – Argent Lane.

Date **Committee Recommendation/s**

June 2017 Council to contact the businesses within Argent Lane from Bromide to Kaolin Streets in relation to the proposed installation of 'No Parking Signs'.

If there are no objections from this consultation, signage will be installed.

Action Date **Running Actions**

June 2017 Matter discussed relating to vehicles parking in the Argent Lane area near Gloria Jeans and the Visitor Information Centre. Parking in the lane is reported to block access of larger vehicles to the Argent Lane.

This area was not reviewed in Council's Parking Strategy.

	The Lane area has frequent flow of traffic.
	Recommendation above.
July 2017	Pending - July 2017.
August 2017	Pending - August 2017.
September 2017	Pending - September 2017.
October 2017	Pending - October 2017.
November 2017	Pending – November 2017.
December 2017	Pending – December 2017.
Target Date	September 2017
Item No.	373.10.5
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - December 2017.
Date	Item Details
August 2017	RMS, Joe Sulicich queried when the Broken Hill 'Welcome' signs are going to be upgraded.
Date	Committee Recommendation/s
	N/A
Action Date	Running Actions
August 2017	Council's Manager Infrastructure, Andrew Bruggy advised that the two existing signs require RMS approval if they are to be replaced and signs are required to be in a 'clear zone' which is determined by the traffic speed in the area as to the distance required of sign placement from the road.

	<p>RMS, Joe Sulicich advised that Council's Infrastructure Projects Engineer is aware of the 'clear zone' requirements and a meeting will be arranged in the near future to discuss further.</p> <p>Councillor Browne queried if Council branding is a factor in the process of printing new signs. Council's Manager Infrastructure, Andrew Bruggy advised that he will arrange for quotes for signage to be obtained and follow up on Council's branding requirements.</p> <p>Council's Manager Infrastructure, Andrew Bruggy advised Council has no intent to upgrade signage at this time.</p>
September 2017	<p>Manager Infrastructure, Andrew Bruggy had investigated the sign costing and design options as per the Committee's request. Options presented to Committee and will be presented to Councillors through the Key Directions Working Groups.</p> <p>Four signs will cost half of the allocated signage budget. This cost is inclusive of the final installation.</p> <p>Manager Infrastructure, Andrew Bruggy will provide feedback to the Committee on the progress of this proposal.</p> <p>RMS, Joe Sulicich advised that for a road with 110km speed zone, signs need to be placed 8 – 10m from the road edge line.</p> <p>The Committee will arrange a meeting to look at site locations for the proposed signs. RMS suggest to look at placing the signs in information bays. Other options suggested are near highway truck stops.</p>
October 2017	<p>Manager Infrastructure, Andrew Bruggy advised that Council is currently obtaining final graphic designs and the signage will be presented to the October Council meeting for endorsement. There are also various possible site locations for the placement of the signs that will be emailed to the committee members for their information and comment.</p> <p>The committee support the installation of updated signage.</p>
November 2017	<p>Designs are almost finalised – Council's Manager Infrastructure, Andrew Bruggy will arrange a site visit and a calendar invite will be sent with three proposed times and dates. A bus will be arranged. RMS, Joe Sulicich and Council's Asset Planner Transport, James Druitt to advise the Committee of clearance zones on this site visit. Date proposed for the week commencing the 27 November and this will be confirmed.</p>
December 2017	<p>Site visit conducted with the following locations identified for signage:</p> <ul style="list-style-type: none">• Tibbooburra sign to be located in the Common.• Sydney road sign to replace existing 'Broken Hill Welcomes You' sign in parking bay.• Wentworth sign in existing parking bay to the right of tourism sign.• Adelaide road to right side of existing tourism sign.• Airport sign near Gneiss rocks.

Council can now commence the development application process.
This matter will be referred back to Council.



Item No.	374.10.1
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport James Druitt.
Current Status	Pending - December 2017.
Date	Item Details
September 2017	NSW Police - Morgan Street school have disabled parking zone in Morgan Street area and this is utilised. Issue of bus parking. Police suggest that the parking area be expand by two meters to ensure that the bus can park properly.
Date	Committee Recommendation/s
September 2017	N/A
Action Date	Running Actions
September 2017	Council to put on works schedule.
October 2017	Pending - October 2017.
November 2017	Pending - November 2017.
December 2017	Pending – December 2017. Council to follow up further details for clarification with NSW Police.



Item No.	375.7.2
TRIM No.	D17/45712
CRM No.	N/A
Responsible Officer	Manager Infrastructure, Andrew Bruggy

Current Status	Pending - December 2017
Date	Item Details
October 2017	Burke Ward Primary School - Councillor Algate advised that he had received a request from a resident regarding whether a pedestrian crossing could be installed in Gypsum Street near the Burke Ward Primary School to allow children to safely cross the road. The Mayor advised that the matter would be referred to the Broken Hill Traffic Committee.
Date	Committee Recommendation/s
October 2017	N/A
Action Date	Running Actions
October 2017	<p>Local Member's Representative, Peter Beven is supportive of a crossing to be installed. RMS, Joe Sulicich queried if the volume of pedestrians would meet the required standards needed to install a pedestrian crossing. The Committee was advised that a Council Officer and RMS have recently had conversations with staff at Burke Ward Primary School and have addressed a number of issues. Further information to be provided to the next meeting relating to these discussions.</p> <p>RMS, Joe Sulicich advised that the pedestrian count does not meet the required RMS standards and does not warrant a pedestrian crossing in the area.</p>
November 2017	<p>In conversations between Council's Asset Planner Transport, James Druitt and the school, the school has requested an audit of the refuge island/safety bollards and signage. The school has also requested a drop-off zone.</p> <p>Council have undertaken the audit and identified that the refuge island/safety bollards and signage require upgrade.</p> <p>RMS, Joe Sulicich suggest a blister area (not cut out) for pedestrians/school children to cross that is used with the refuge area.</p> <p>Council query available funding from RMS. Council to advise requirements and costs to RMS for consideration.</p>
December 2017	Correspondence received from Karen Canning from the Department of Education re the Galena Street refuge. RMS, Joe Sulicich requested that Council contact the person at the school and advise of current status of the request. Council will contact and seek formal clarification from RMS that the cost will be shared 50:50 between RMS and Council. RMS, Joe Sulicich advised that RMS have a design for the works required and will provide these plans to Council.



Item No.	375.7.4
TRIM No.	D17/45832
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport, James Druitt.
Current Status	Pending - December 2017.
Date	Item Details
October 2017	<p>Additional name blades request by the Manger of the Lakeview Caravan Park as they receive comments from travellers that it is difficult to find their businesses location. Name blades are requested for:</p> <ul style="list-style-type: none"> • Rakow/Gypsum Street. • Williams/Bromide Street. • Williams/Iodide Street. • Williams/Buck Street (coming in from Tibooburra). • Buck/Beryl Street. • Iodide/Blende Street. • Patton/Bonanza Street. • Bonanza/Eyre Street (Holden Drive). • Crystal Street/Menindee Road. • Holden Drive/Menindee Road. • Menindee Road/Argent Street. • Argent/Iodide Street. • Iodide/Crystal Street.
Date	Committee Recommendation/s
October 2017	N/A

Action Date	Running Actions
October 2017	<p>Council's Manager Infrastructure, Andrew Bruggy advised, that in relation to this request, that Council has a program to replace name blades in the Broken Hill area. The Committee commented that this is a large request and if signs are placed at one businesses request, it may set a precedent.</p> <p>Some of the sign locations requested are identified as being for state/regional roads. RMS, Joe Sulicich advised that he will investigate further where signs can be located and what type of signs are appropriate. RMS to provide information back to the committee.</p> <p>Local Member's Representative, Peter Beven noted that the Caravan Park is difficult to locate.</p>
November 2017	<p>RMS - Joe Sulicich advised that advanced warning signs and directional signs are suitable for caravan park signage and signs could be located on the corner of Perilya North Mine Entrance and Argent Street.</p> <p>Council's Asset Planner Transport, James Druitt to follow up with RMS.</p>
December 2017	<p>RMS - Joe Sulicich suggests caravan park signage near North Mine entrance only.</p> <p>Council's Asset Planner Transport, James Druitt will review other caravan park signage that is locate in the City and provide information back to the February 2018 committee meeting.</p>

Item No.	376.7.1
TRIM No.	D17/51766
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport, James Druitt.
Current Status	Pending - December 2017.

Date	Item Details
November 2017	Review kerb/footpath height in front of Synergy Physiotherapy and Pilates Clinic, 174 Williams Street as reported to be high and causing accessibility issues.

Date	Committee Recommendation/s
November 2017	N/A

Action Date	Running Actions
November 2017	Council's Manager Infrastructure, Andrew Bruggy advised that a Council Officer will assess the kerb area in front of 174 Williams Street and provide a sales and services quote to Synergy Physiotherapy and Pilates Clinic. The sales and services quote will detail the cost of installation of a ramp at the end of the cement footpath that extends to the kerb. The Council Officer will advise the Committee of the outcome.
December 2017	Pending on outcome/response to quote - December 2017
Item No.	376.7.2
TRIM No.	D17/51767
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - December 2017.
Date	Item Details
November 2017	Request for a 15 Minute 'Drop Off/Pick Up' Zone adjacent to Maari Ma's Primary Health Care Service, 439 – 443 Argent Street
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	NSW Police advised that they have issued tickets previously in this area. The Committee discussed what signage may be appropriate for this area as installing a parking zone will allow other vehicles to also park in that area. Council's Manager Infrastructure, Andrew Bruggy will call the proponent to discuss signage options further. Outcome of the conversation to be brought back to the committee.
December 2017	Council's Manager Infrastructure, Andrew Bruggy met with a Maari Ma representative and it was suggested that two no stopping parks be placed in the two parks that are next to the right of the disabled parking space on the Maari Ma street side.

It is suggested that this be included in Councils Draft Parking Strategy.



Item No.	376.7.3
TRIM No.	D17/51769
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - December 2017.
Date	Item Details
November 2017	Request for a review of parking zone times in Thomas Street near the Hospital
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	<p>Council's Manager Infrastructure, Andrew Bruggy to contact the Far West Local Health District (FWLHD) Manager to discuss staff parking and parking options available in the Thomas Street/Sulphide Street area.</p> <p>Council's Manager Infrastructure, Andrew Bruggy will also discuss options for Crystal Street parking and requirements of the new hospital development in relation to numbers of parks required by hospital staff. The Committee have queried that as Crystal Street is a state highway, will this cause issues with increased car parking in the area and trucks. RMS, Joe Sulicich will also request further information on this matter. Outcomes of the conversations to be brought back to the committee for further discussion.</p>
December 2017	<p>Council's Manager Infrastructure, Andrew Bruggy met with a representative from the FWLHD relating to parking for the new development in Crystal Street. It is suggested to the committee that there is adequate room in the street area for angle parking. This concept would provide 300 car parks. FWLHD advised there are 122 staff and approximately on average 80 employees requiring parking per day. Council and RMS need to discuss a formal design for the area. Design would need to include a pedestrian crossing for the area and 45 degree angle parking. Council's Infrastructure to investigate the option of off Street parking adjacent to railway land.</p>



Item No.	376.9.1
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport, James Druitt.
Current Status	Pending - December 2017.
Date	Item Details
November 2017	Local Member Representative, Peter Beven raised concerns relating to trucks turning at the intersections in the town and pulling up bitumen.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	Council's Manager Infrastructure, Andrew Bruggy advised that Council have been patching local roads. Council Manager Infrastructure, Andrew Bruggy advised the Committee that trucks going to the Silverton Windfarm are having to be diverted to O'Farrell Street due to the size/length of the loads. Andrew Bruggy has had conversations with RMS re addressing the turning issue in this area, awaiting RMS response.
December 2017	Pending RMS response. Council's Asset Planner Transport, James Druitt to follow up clarification from RMS.



Item No.	376.9.2
TRIM No.	N/A
CRM No.	29173/2017
Responsible Officer	Minute Secretary - Penny Robinson.
Current Status	Completed – December 2017.

Date	Item Details
November 2017	Local Member Representative, Peter Beven wanted to report an abandoned vehicle.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	Abandoned vehicle located at the corner of Wolfram and Chloride Streets by Sturt Park (north side). The vehicle is described as a Holden with faded plates and has been at the location for approximately two weeks. Council will enter a CRM for investigation.
December 2017	Item completed.
Item No.	376.9.4
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - December 2017.
Date	Item Details
November 2017	Local Member Representative, Peter Beven raised concern of limited street lighting in Mica Street by Domino's Pizza Broken Hill and queried if additional lighting can be placed.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	Council's Manager Infrastructure Andrew Bruggy advised that he will have to seek further advice and information relating to this request as some factors associated with street lighting are at a council cost.
December 2017	Pending - December 2017.



Item No.	376.9.5
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Completed - December 2017.
Date	Item Details
November 2017	Council's Manager Infrastructure, Andrew Bruggy provided information on the Water NSW, River Murray to Broken Hill Pipeline Infrastructure Overview that consisted of maps showing the areas for the pipeline.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	The Committee discussed truck transports and they will not conflict with Silverton Windfarm trucks as the trucks will be taking different routes. The Committee also discussed areas that will be effected in the town and location of the pipeline. Council's Manager Infrastructure, Andrew Bruggy will extend an invitation to Water NSW to provide further information to the Committee.
December 2017	Council's Manager Infrastructure, Andrew Bruggy has extended an invitation. Item completed.



Item No.	376.9.6
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Completed - December 2017.

Date	Item Details
November 2017	NSW Police discussed the River Rock Fest scheduled for Saturday, 16 December 2017 at the Memorial Oval.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	<p>NSW Police have been sent by the event organiser a Traffic Management Plan (TMP) that NSW Police have stated the TMP is not to standard. NSW Police have not approved alcohol licence for the event at this stage. NSW Police advise that approximately 300 vehicles in attendance. The event is on a state road.</p> <p>Council's Asset Planner Transport, James Druitt advised NSW Police that council have not had application relating to this event.</p> <p>NSW Police to provide a copy of the proposed TMP to, RMS, Joe Sulicich. Council's Manager Infrastructure, Andrew Bruggy will find out further information on the event if possible.</p>
December 2017	All requirements have now been met. Item completed.

Item No.	376.9.8
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy
Current Status	Pending - December 2017

Date	Item Details
November 2017	RMS, Joe Sulicich advised the Committee that Morgan Street School have reported and requested that the convex mirror that was located in Union Lane was stolen and needs to be replaced.
Date	Committee Recommendation/s
November 2017	N/A

Action Date	Running Actions
November 2017	<p>RMS, Joe Sulicich query with the school who owned the convex mirror and who originally installed the mirror. The school did not know who originally provided/installed the mirror.</p> <p>RMS, Joe Sulicich advised that he will see if RMS can provide the mirror, if Council can then install. RMS to advise the Committee if they can provide the mirror.</p>
December 2017	Pending - December 2017.
377.11 Next Meeting Date	6 February 2017
377.12 Meeting Closed	10.18am

LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 378

Held 9.30am Tuesday 6 February 2018
First Floor Meeting Room - Council Administration Building

The Chairperson Infrastructure Projects Engineer, David Zhao opened the meeting at 9.40am and welcomed all representatives present.

378.1 Present

David Zhao	Chairperson
Joe Sulicich	Infrastructure Projects Engineer
Peter Beven	Roads and Maritime Services (RMS) Representative
James Druitt	Local Member's Representative
Kerri Lane	Observer, Asset Planner Transport, Broken Hill City Council
Yvette Smith	Broken Hill Police
Matt Whitelum	
Penny Robinson	Minute Secretary
	Administration Officer, Broken Hill City Council

378.2 Apologies - Nil

378.3 Disclosure of interest - Nil

378.4 Adoption of previous minutes

Previous minutes of meeting No 377 held 5 December 2017 were confirmed via online voting as follows:

All in favour:	Council, NSW Police, Local Member's Representative, RMS
Yet to vote:	Nil
Against:	Nil

378.5 Council Resolutions

The Council resolution was not available at the time of the meeting due to no January 2018 Council meeting. Resolutions will be available at the March 2018 meeting.

378.6 Matters Arising from the Previous Meeting - Nil

378.7 Correspondence In

Item No.	TRIM No.	Details
378.7.1	D18/1540	Request to review and change parking near the Crystal and Sulphide Street intersection to assist with access to the new Health Service being developed at 270 Crystal Street.
Discussion Notes		To be discussed in General Business, item number 378.9.1 as similar subject matter.

Item No.	TRIM No.	Details
378.7.2	D18/2453	Request to review the carpark area near Broken Hill Foodland, 347 Beryl Street and possibly erect appropriate signage for the area. Concerns raised due to increased use of the space by both pedestrians and vehicles.
Discussion Notes		<p>A new business has opened in the area and this has resulted in increased traffic/use of the area. Carpark is unlimited time zone parking.</p> <p>Suggested signage at end of lane way areas on both ends and the street frontage.</p> <p>Possibly a 'Shared Zone - Give way' with 10km speed limit would be suitable. RMS provided standards for Council's consideration.</p> <p>Council's David Zhao suggests that design be investigated for a more formalised carpark area with disabled parking and clear zones with removal of the garden beds. The committee note works would be expensive at Council's expense. Council's Infrastructure Projects Engineer advised that this would not be in the existing budget.</p> <p>The committee queried if this area is a part of the Broken Hill Living Museum - Perfect Light Plan. Council representatives advised that the area is not included in the plan.</p> <p>Councillor Browne queried if there is any known incident history for the carpark area – no known history.</p> <p>RMS suggest a 'Pedestrian Zone' with 40km speed limit however this speed is more suitable for road traffic not the carpark traffic - the primary concern is the carpark.</p> <p>Discussion if one way entry would be more suitable, this is a possible option to be considered.</p> <p>The committee request that Council provide drat plans and investigate costing for kerbing/split parking and separate speed zones (40km and 10km zones) for consideration at the next meeting.</p>
Recommendation		Nil

378.8 Correspondence Out –

Item No.	TRIM No.	Details
378.7.1	D18/4086	Acknowledgement letter - Request for Advice Relating to Review and Change of Parking for the new - Greg Goodlet, NSW Public Works.

378.9 General Business

Item No.	TRIM No.	Details:
378.9.1	N/A	<p>Requested for discussion by Council's Infrastructure Projects Engineer, David Zhao.</p> <p>'Parking Arrangements in Crystal Street for the new Medical Centre' This is directly linked to the Council Resolution Minute Number 45702.</p> <ol style="list-style-type: none">1. That the matter be deferred pending a further report on the parking strategy for the new Health Service facility in Crystal Street.2. That representations be made to the Roads and Maritime Service requesting that angle parking on one side of Crystal Street be introduced due to the Health Service development.

Discussion Notes

Council's Infrastructure Projects Engineer, David Zhao requested that the committee discuss the matter in relation to the above Council resolution number.

RMS comment that 45 degree angle parking should not be implemented in Crystal Street due to safety concerns as road trains pass through every 8-9 minutes and that the RMS Parkes Office has provided Council with the same advice.

It is noted that this area is a RMS - state road. RMS suggest alternative off road parking be investigate such as the space near the rail way or the Musician's Club carpark. The committee note that obtaining off street car parking should be at the cost of the Health Service not Council.

The Development Application notes 138 staff for the new facility with 38 parks to support the daily staff parking needs and two accessible parks be available.

Councillor Browne queried how Cobar gained approval. RMS advised that Cobar have less frequency of road trains and different traffic/road conditions.

The committee discussed that parallel parking would be possible however will reduce number of parks available. Police note that parking will need to be timed.

Councillor Browne queried if a bypass road would alleviate the issue. The committee agree that diverting road trains from the area would be preferable.

RMS advised that correspondence will be issued to Council in relation to angle parking in Crystal Street.

RMS, Police and Local Member's Representative note that 45 degree angle parking is not suitable for the Crystal Street area.

378.10 Action Item List



Item No.	371.7.2
TRIM No.	D17/13433
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport James Druitt.
Current Status	Completed - January 2018
Date	Item Details
June 2017	Old Royal Tavern - Street maintenance requests.
Date	Committee Recommendation/s
June 2017	<p>The Loading Zone located in Oxide Street in front of the Old Royal Tavern, 146-148 Oxide Street, be removed and replaced with parallel parking.</p> <p>A taxi zone to be placed in Mica Street near the vicinity of the Old Royal Tavern, 146-148 Oxide Street for the purpose of allowing a drop-off area with the aim to reduce the occurrence of double parking in the Oxide Street area.</p>
Action Date	Running Actions
June 2017	<p>The correspondence received was reviewed and discussed by the committee. It was identified that a majority of the matters raised are not committee issues. Council's Manager Infrastructure, Andrew Bruggy advised that Council will address; the removal of the footbridge; the tree and pavers.</p> <p>The Loading Zone located in Oxide Street in front of the Tavern, is a committee related issue. Recommendation below.</p> <p>Should the below recommendation be adopted by Council, correspondence will be issued to local taxi companies to advise of the change to taxi parking in the vicinity.</p>
July 2017	Pending - July 2017
August 2017	Pending - August 2017
September 2017	Pending - September 2017

October 2017	The loading zone and signage has been completed. Further action and quotes required for the bridge works.
November 2017	Works have commenced for bridge.
December 2017	The pedestrian bridge, kerb and guttering has been removed and area excavated for pouring of new structures. These works are scheduled to be completed in 2017.
February 2018	Completed - January 2018

Target Date July 2017



Item No. 371.7.4

TRIM No. D17/23162

CRM No. N/A

Responsible Officer Council's Asset Planner Transport James Druitt.

Current Status Pending - February 2018

Date **Item Details**

June 2017 Request for 'No Parking' Signs – Argent Lane.

Date **Committee Recommendation/s**

June 2017 Council to contact the businesses within Argent Lane from Bromide to Kaolin Streets in relation to the proposed installation of 'No Parking Signs'.

If there are no objections from this consultation, signage will be installed.

Action Date **Running Actions**

June 2017 Matter discussed relating to vehicles parking in the Argent Lane area near Gloria Jeans and the Visitor Information Centre. Parking in the lane is reported to block access of larger vehicles to the Argent Lane.

This area was not reviewed in Council's Parking Strategy.

The Lane area has frequent flow of traffic.

Recommendation above.

July 2017	Pending - July 2017.
August 2017	Pending - August 2017.
September 2017	Pending - September 2017.
October 2017	Pending - October 2017.
November 2017	Pending – November 2017.
December 2017	Pending – December 2017.
February 2018	This matter is now a part of the Council Parking Strategy and is pending Council review.

Target Date September 2017



Item No. 373.10.5

TRIM No. N/A

CRM No. N/A

Responsible Officer Council's Manager Infrastructure, Andrew Bruggy.

Current Status Pending - February 2018

Date **Item Details**

August 2017 RMS, Joe Sulicich queried when the Broken Hill 'Welcome' signs are going to be upgraded.

Date **Committee Recommendation/s**

N/A

Action Date **Running Actions**

August 2017 Council's Manager Infrastructure, Andrew Bruggy advised that the two existing signs require RMS approval if they are to be replaced and signs are required to be in a 'clear zone' which is determined by the traffic speed in the area as to the distance required of sign placement from the road.

RMS, Joe Sulicich advised that Council's Infrastructure Projects Engineer is aware of the 'clear zone' requirements and a meeting will be arranged in the near future to discuss further.

	<p>Councillor Browne queried if Council branding is a factor in the process of printing new signs. Council's Manager Infrastructure, Andrew Bruggy advised that he will arrange for quotes for signage to be obtained and follow up on Council's branding requirements.</p> <p>Council's Manager Infrastructure, Andrew Bruggy advised Council has no intent to upgrade signage at this time.</p>
September 2017	<p>Manager Infrastructure, Andrew Bruggy had investigated the sign costing and design options as per the Committee's request. Options presented to Committee and will be presented to Councillors through the Key Directions Working Groups.</p> <p>Four signs will cost half of the allocated signage budget. This cost is inclusive of the final installation.</p> <p>Manager Infrastructure, Andrew Bruggy will provide feedback to the Committee on the progress of this proposal.</p> <p>RMS, Joe Sulicich advised that for a road with 110km speed zone, signs need to be placed 8 – 10m from the road edge line.</p> <p>The Committee will arrange a meeting to look at site locations for the proposed signs. RMS suggest to look at placing the signs in information bays. Other options suggested are near highway truck stops.</p>
October 2017	<p>Manager Infrastructure, Andrew Bruggy advised that Council is currently obtaining final graphic designs and the signage will be presented to the October Council meeting for endorsement. There are also various possible site locations for the placement of the signs that will be emailed to the committee members for their information and comment.</p> <p>The committee support the installation of updated signage.</p>
November 2017	<p>Designs are almost finalised – Council's Manager Infrastructure, Andrew Bruggy will arrange a site visit and a calendar invite will be sent with three proposed times and dates. A bus will be arranged. RMS, Joe Sulicich and Council's Asset Planner Transport, James Druitt to advise the Committee of clearance zones on this site visit. Date proposed for the week commencing the 27 November and this will be confirmed.</p>
December 2017	<p>Site visit conducted with the following locations identified for signage:</p> <ul style="list-style-type: none">• Tibooburra sign to be located in the Common.• Sydney road sign to replace existing 'Broken Hill Welcomes You' sign in parking bay.• Wentworth sign in existing parking bay to the right of tourism sign.• Adelaide road to right side of existing tourism sign.• Airport sign near Gneiss rocks. <p>Council can now commence the development application process. This matter will be referred back to Council.</p>
February 2018	<p>Pending - February 2018</p>

Item No.	374.10.1
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport James Druitt.
Current Status	Pending - February 2018
Date	Item Details
September 2017	NSW Police - Morgan Street school have disabled parking zone in Morgan Street area and this is utilised. Issue of bus parking. Police suggest that the parking area be expand by two meters to ensure that the bus can park properly.
Date	Committee Recommendation/s
September 2017	N/A
Action Date	Running Actions
September 2017	Council to put on works schedule.
October 2017	Pending - October 2017.
November 2017	Pending - November 2017.
December 2017	Pending – December 2017. Council to follow up further details for clarification with NSW Police.
February 2018	Council and Police have had further discussions relating to this matter. Council's Asset Planner Transport, James Druitt will have an update available at the next meeting.

Item No.	375.7.2
TRIM No.	D17/45712
CRM No.	N/A
Responsible Officer	Manager Infrastructure, Andrew Bruggy

Current Status	Completed - February 2018
Date	Item Details
October 2017	Burke Ward Primary School - Councillor Algate advised that he had received a request from a resident regarding whether a pedestrian crossing could be installed in Gypsum Street near the Burke Ward Primary School to allow children to safely cross the road. The Mayor advised that the matter would be referred to the Broken Hill Traffic Committee.
Date	Committee Recommendation/s
October 2017	N/A
Action Date	Running Actions
October 2017	<p>Local Member's Representative, Peter Beven is supportive of a crossing to be installed. RMS, Joe Sulicich queried if the volume of pedestrians would meet the required standards needed to install a pedestrian crossing. The Committee was advised that a Council Officer and RMS have recently had conversations with staff at Burke Ward Primary School and have addressed a number of issues. Further information to be provided to the next meeting relating to these discussions.</p> <p>RMS, Joe Sulicich advised that the pedestrian count does not meet the required RMS standards and does not warrant a pedestrian crossing in the area.</p>
November 2017	<p>In conversations between Council's Asset Planner Transport, James Druitt and the school, the school has requested an audit of the refuge island/safety bollards and signage. The school has also requested a drop-off zone.</p> <p>Council have undertaken the audit and identified that the refuge island/safety bollards and signage require upgrade.</p> <p>RMS, Joe Sulicich suggest a blister area (not cut out) for pedestrians/school children to cross that is used with the refuge area.</p> <p>Council query available funding from RMS. Council to advise requirements and costs to RMS for consideration.</p>
December 2017	Correspondence received from Karen Canning from the Department of Education re the Gypsum Street refuge. RMS, Joe Sulicich requested that Council contact the person at the school and advise of current status of the request. Council will contact and seek formal clarification from RMS that the cost will be shared 50:50 between RMS and Council. RMS, Joe Sulicich advised that RMS have a design for the works required and will provide these plans to Council.
February 2018	

RMS advised that Karen Canning, Department of Education has no funding available.

Council to advise Karen Canning, Department of Education that a pedestrian crossing cannot be installed as the conditions do not meet road standards. Council suggests the upgrade of the kerb/blisters and centre island as an alternative solution. Council will provide a sales and services quote to the Department of Education should they wish to proceed with suggested works.



Item No. 375.7.4

TRIM No. D17/45832

CRM No. N/A

Responsible Officer Council's Asset Planner Transport, James Druitt.

Current Status Pending - December 2017.

Date **Item Details**

October 2017

Additional name blades request by the Manger of the Lakeview Caravan Park as they receive comments from travellers that it is difficult to find their businesses location. Name blades are requested for:

- Rakow/Gypsum Street.
- Williams/Bromide Street.
- Williams/Iodide Street.
- Williams/Buck Street (coming in from Tibooburra).
- Buck/Beryl Street.
- Iodide/Blende Street.
- Patton/Bonanza Street.
- Bonanza/Eyre Street (Holden Drive).
- Crystal Street/Menindee Road.
- Holden Drive/Menindee Road.
- Menindee Road/Argent Street.
- Argent/Iodide Street.
- Iodide/Crystal Street.

Date **Committee Recommendation/s**

October 2017 N/A

Action Date	Running Actions
October 2017	<p>Council's Manager Infrastructure, Andrew Bruggy advised, that in relation to this request, that Council has a program to replace name blades in the Broken Hill area. The Committee commented that this is a large request and if signs are placed at one businesses request, it may set a precedent.</p> <p>Some of the sign locations requested are identified as being for state/regional roads. RMS, Joe Sulicich advised that he will investigate further where signs can be located and what type of signs are appropriate. RMS to provide information back to the committee.</p> <p>Local Member's Representative, Peter Beven noted that the Caravan Park is difficult to locate.</p>
November 2017	<p>RMS - Joe Sulicich advised that advanced warning signs and directional signs are suitable for caravan park signage and signs could be located on the corner of Perilya North Mine Entrance and Argent Street.</p> <p>Council's Asset Planner Transport, James Druitt to follow up with RMS.</p>
December 2017	<p>RMS - Joe Sulicich suggests caravan park signage near North Mine entrance only.</p> <p>Council's Asset Planner Transport, James Druitt will review other caravan park signage that is locate in the City and provide information back to the February 2018 committee meeting.</p>
February 2018	<p>Council's Asset Planner Transport, James Druitt has inspected current signage and the committee is advised that current signage is considered adequate and meets current RMS standards.</p> <p>RMS has provided document to Council noting RMS requirements for state road signage.</p> <p>Council will send a respond to the proponent advising that signage has been investigated and identified as adequate, therefore Council will not provide any additional signage in this case.</p> <p>RMS advised that the existing sign located at the North Mine Entrance can be upgraded as per RMS standard G7/4/1 at the cost of the proponent.</p>

Item No.	376.7.1
TRIM No.	D17/51766
CRM No.	N/A

Responsible Officer	Council's Asset Planner Transport, James Druitt.
Current Status	Pending – February 2018.
Date	Item Details
November 2017	Review kerb/footpath height in front of Synergy Physiotherapy and Pilates Clinic, 174 Williams Street as reported to be high and causing accessibility issues.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	Council's Manager Infrastructure, Andrew Bruggy advised that a Council Officer will assess the kerb area in front of 174 Williams Street and provide a sales and services quote to Synergy Physiotherapy and Pilates Clinic. The sales and services quote will detail the cost of installation of a ramp at the end of the cement footpath that extends to the kerb. The Council Officer will advise the Committee of the outcome.
December 2017	Pending on outcome/response to quote - December 2017
February 2018	Pending – February 2018
Item No.	376.7.2
TRIM No.	D17/51767
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - December 2017.
Date	Item Details
November 2017	Request for a 15 Minute 'Drop Off/Pick Up' Zone adjacent to Maari Ma's Primary Health Care Service, 439 – 443 Argent Street

Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	NSW Police advised that they have issued tickets previously in this area. The Committee discussed what signage may be appropriate for this area as installing a parking zone will allow other vehicles to also park in that area.
	Council's Manager Infrastructure, Andrew Bruggy will call the proponent to discuss signage options further. Outcome of the conversation to be brought back to the committee.
December 2017	Council's Manager Infrastructure, Andrew Bruggy met with a Maari Ma representative and it was suggested that two no stopping parks be placed in the two parks that are next to the right of the disabled parking space on the Maari Ma street side.
	It is suggested that this be included in Councils Draft Parking Strategy.
February 2018	Pending - Clarification needed from Council's Manager Infrastructure on discussions relating to this matter.

Item No.	376.7.3
TRIM No.	D17/51769
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - December 2017.

Date	Item Details
November 2017	Request for a review of parking zone times in Thomas Street near the Hospital

Date	Committee Recommendation/s
November 2017	N/A

Action Date	Running Actions
November 2017	<p>Council's Manager Infrastructure, Andrew Bruggy to contact the Far West Local Health District (FWLHD) Manager to discuss staff parking and parking options available in the Thomas Street/Sulphide Street area.</p> <p>Council's Manager Infrastructure, Andrew Bruggy will also discuss options for Crystal Street parking and requirements of the new hospital development in relation to numbers of parks required by hospital staff. The Committee have queried that as Crystal Street is a state highway, will this cause issues with increased parking in the area and trucks. RMS, Joe Sulicich will also request further information on this matter. Outcomes of the conversations to be brought back to the committee for further discussion.</p>
December 2017	<p>Council's Manager Infrastructure, Andrew Bruggy met with a representative from the FWLHD relating to parking for the new development in Crystal Street. It is suggested to the committee that there is adequate room in the street area for angle parking. This concept would provide 300 car parks. FWLHD advised there are 122 staff and approximately on average 80 employees requiring parking per day. Council and RMS need to discuss a formal design for the area. Design would need to include a pedestrian crossing for the area and 45 degree angle parking. Council's Infrastructure to investigate the option of off Street parking adjacent to railway land.</p>
February 2018	<p>Pending - Clarification needed if Council's Manager Infrastructure discussed this matter relating to Thomas/Sulphide Street with the FWLHD.</p>

Item No.	376.9.1
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Asset Planner Transport, James Druitt.
Current Status	Completed - February 2018
Date	Item Details
November 2017	Local Member Representative, Peter Beven raised concerns relating to trucks turning at the intersections in the town and pulling up bitumen.
Date	Committee Recommendation/s
November 2017	N/A

Action Date	Running Actions
November 2017	Council's Manager Infrastructure, Andrew Bruggy advised that Council have been patching local roads. Council Manager Infrastructure, Andrew Bruggy advised the Committee that trucks going to the Silverton Windfarm are having to be diverted to O'Farrell Street due to the size/length of the loads. Andrew Bruggy has had conversations with RMS re addressing the turning issue in this area, awaiting RMS response.
December 2017	Pending RMS response. Council's Asset Planner Transport, James Druitt to follow up clarification from RMS.
February 2018	Completed - Council are doing ongoing maintenance work.

Item No.	376.9.4
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy.
Current Status	Pending - February 2018.

Date	Item Details
November 2017	Local Member Representative, Peter Beven raised concern of limited street lighting in Mica Street by Domino's Pizza Broken Hill and queried if additional lighting can be placed.

Date	Committee Recommendation/s
November 2017	N/A

Action Date	Running Actions
November 2017	Council's Manager Infrastructure Andrew Bruggy advised that he will have to seek further advice and information relating to this request as some factors associated with street lighting are at a council cost.
December 2017	Pending - December 2017.
February 2018	Committee discussed this area is a high traffic area/ not isolated. Due to the cost of the installation LMR advised that this matter can be closed as will not be feasible.



Item No.	376.9.8
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Manager Infrastructure, Andrew Bruggy
Current Status	Pending – February 2018
Date	Item Details
November 2017	RMS, Joe Sulicich advised the Committee that Morgan Street School have reported and requested that the convex mirror that was located in Union Lane was stolen and needs to be replaced.
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	RMS, Joe Sulicich query with the school who owned the convex mirror and who originally installed the mirror. The school did not know who originally provided/installed the mirror. RMS, Joe Sulicich advised that he will see if RMS can provide the mirror, if Council can then install. RMS to advise the Committee if they can provide the mirror.
December 2017	Pending - December 2017.
February 2018	Cost investigated and the cost of the mirror and installation will only be a few hundred dollars. Council's Infrastructure Projects Engineer David Zhao advised that Council will schedule works from the existing budget.

378.11 Next Meeting – 6 March 2018

378.12 Meeting Closed – 11.20

ORDINARY MEETING OF THE COUNCIL

November 15, 2017

ITEM 19

BROKEN HILL CITY COUNCIL REPORT NO. 19/18

SUBJECT: UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE
AIRPORT TO THE AERO CLUB OF BROKEN HILL 11/232

Recommendation

1. That Broken Hill City Council Report No. 19/18 dated November 15, 2017, be received.
2. That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report.
3. That Council notes that staff will meet with the Broken Hill Aero Club regarding negotiating a new lease as per advice from Council's solicitor and a report regarding a new lease will be provided to Council in due course.

Executive Summary:

Council, at its Ordinary Meeting held 25 October 2017 requested an update report on the oldest item on Council's Action List Report being a lease renewal to the Aero Club of Broken Hill for use of land at the Broken Hill Airport, as follows:

ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - CONFIDENTIAL 11/232

Recommendation

That Sustainability Report No. 8/12 dated January 13, 2012 be received.

That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.

That the lease be amended as outlined in the body of this report to address water charges.

That documents relating to this matter be executed under Council's Common Seal as required.

RESOLUTION

Minute No. 43222

Councillor B. Algate moved)	That the recommendation of item 1 be adopted.
Councillor N. Gasmier seconded)	

CARRIED

Report:

Following Council's resolution of February 2012 as above, Council attended to the renewal of the lease with the amendment that the tenant be responsible for all water charges, and the lease was duly executed by all parties and provided to Council's Solicitor for registration.

It appears that difficulty was encountered with the registering of the lease renewal with the Land and Property Information Department.

Advice received by Council's Solicitors was that the amended lease renewal was legal and was signed by all parties and that Council's interests are covered, but that the Aero Club should seek their own advice regarding the matter as any dealings over the land would not show the Aero Club's current lease interest on the land title.

Council then advised the Aero Club that a lengthy delay may be encountered and that they may wish to pursue their own legal advice regarding registering of the lease.

The matter was then further exacerbated by the sale of land at the Airport to the Royal Flying Doctor Service as this sale would then affect all subdivisions for lease purposes due to the change in the mapping DP and Folio references.

Current advice from Council's Solicitor is that a new lease should be negotiated as the current lease option has now expired.

Council staff will meet with the Aero Club to discuss terms of a new lease and a report will be provided to Council for consideration in due course.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.3 We Unite to Succeed in Australia's First Heritage Listed City
Function:	Leadership and Governance
DP Action:	4.3.1.05 Gain a better understanding of possible alignments with stakeholders to ensure opportunities to work together are identified

Relevant Legislation:

Local Government Act 1993
Conveyancing Act 1919

Financial Implications:**Attachments**

1. [!\[\]\(3dc92c626ede9fa1b47e2e010104b5c4_img.jpg\)](#) Letter of advice from Council's Solicitor
2. [!\[\]\(71e9a2c5583c3d2a2fe005f4239e5d39_img.jpg\)](#) Copy of fully executed amended lease renewal

JAMES RONCON
GENERAL MANAGER



Principal - Andrew Boog
B.Ec., LL.B., M.B.A., M.A., F.C.P.A., C.T.A., F.A.I.M., F.A.I.C.D., F.D.R.P.
Accredited Specialist - Business Law, Notary Public
Consultant - Ben Gelin
B.Leg.S., Ph.D., Notary Public
Associate - Kathleen Clark
LL.B. (Hons), G.D.L.P.
Practice Manager - Joanne Boog
Dip. Teach., Dip. P.R.W., Dip. P.M., G.A.I.C.D., JP 146497



3 April 2013

Our Ref: AGB:LAB:2262

The General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

ATTN: Mr P Gillespie

Dear Sir

Re: Lease At Airport to the Aero Club of Broken Hill

Thank you for your email of 26th March 2013.

Council's interests are fully protected with the state of the current documentation. The Aero Club's interests however are not so well protected as the Lease has not been registered and so any party dealing with the land cannot be on notice of the Aero Club's interest. A way in which the Aero Club could protect its interests is by lodging a Caveat, although this could cause administrative difficulties with registering the plan of sub-division.

In relation to Council's position then, we would recommend no further action be taken.

In relation to the Aero Club's position, as its interests are not identical to that of Council, it would be inappropriate for us to also be advising the Aero Club at this time.

Should you wish to discuss any of the above further, please feel free to contact us.

Yours faithfully
AUSTEN BROWN, BOOG

Andrew Boog



ACCREDITED SPECIALIST -
BUSINESS LAW

21 Church Street, Dubbo NSW 2830 P.O. Box 4063, Dubbo NSW 2830 DX 4017 - Dubbo
Telephone (02) 6882 5333 Fax (02) 6885 2700 Email dubbo@aubenbrown.com.au
ABN 70 647 699 435

Liability limited by scheme approved under Professional Standards Legislation



Form: 07L
Release: 4-0

LEASE
New South Wales
Real Property Act 1900

Leave this space clear. Affix additional
pages to the top left-hand corner.

PRIVACY NOTE: Section 31B of the Real Property Act 1900 (RP Act) authorises the Registrar General to collect the information required by this form for the establishment and maintenance of the Real Property Act Register. Section 96B RP Act requires that the Register is made available to any person for search upon payment of a fee, if any.

STAMP DUTY

Office of State Revenue use only

(A) TORRENS TITLE

Property leased

Part 1/1162606 being Lot 22 in DP 641460

(B) LODGED BY

Document Collection Box	Name, Address or DX, Telephone, and Customer Account Number if any	CODE
	Reference: _____	L

(C) LESSOR

BROKEN HILL CITY COUNCIL ABN 84 873 116 132

The lessor leases to the lessee the property referred to above.

(D)

Encumbrances (if applicable): _____

(E) LESSEE

THE AERO CLUB OF BROKEN HILL INC. ABN 95 000 040 184

(F)

TENANCY: not required [this text will not print]

(G) 1. TERM Five (5) years

2. COMMENCING DATE 1 July 2012

3. TERMINATING DATE 30 June 2017

4. With an OPTION TO RENEW for a period of Five (5) years (2 options)

set out in clause 22 of Annexure A of Memorandum AE 178101

5. With an OPTION TO PURCHASE set out in clause N.A. of N.A.

6. Together with and reserving the RIGHTS set out in clause N.A. of N.A.

7. Incorporates the provisions or additional material set out in ANNEXURE(S) A hereto.

8. Incorporates the provisions set out in Memorandum filed at Land & Property Information NSW as No. AE 178101

9. The RENT is set out in clause No. 4 of Memorandum AE178101 as varied by Annexure B

ALL HANDWRITING MUST BE IN BLOCK CAPITALS.

Page 1 of 3

1203

DATE _____

- (H) Certified correct for the purposes of the Real Property Act 1900 by the corporation named below the common seal of which was affixed pursuant to the authority specified and in the presence of the authorised person(s) whose signature(s) appear(s) below.

Corporation: Broken Hill City Council

Authority: Local Government Act 1993

Signature of authorised person: [Signature]

Name of authorised person: Wincen John Cuy

Office held: Mayor

Signature of authorised person: [Signature]

Name of authorised person: KATHRYN AMY O'NEILL

Office held: General Manager

Certified correct for the purposes of the Real Property Act 1900 by the corporation named below the common seal of which was affixed pursuant to the authority specified and in the presence of the authorised person(s) whose signature(s) appear(s) below.

Corporation: The Aero Club of Broken Hill Inc

Authority: Associations Incorporation Act 1984

Signature of authorised person: [Signature]

Name of authorised person: [Signature]

Office held: Secretary

Signature of authorised person: [Signature]

Name of authorised person: PHILIP CUIRN

Office held: President

(I) **STATUTORY DECLARATION***

I _____
solemnly and sincerely declare that—

1. The time for the exercise of option to ☒ in expired lease No. _____ has ended; and
2. The lessee under that lease has not exercised the option.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act 1900.

Made and subscribed at _____ in the State of New South Wales ☒ on _____

in the presence of _____ of _____,

☐ Justice of the Peace ☐ Practising Solicitor ☐ Other qualified witness [specify] _____,

who certifies the following matters concerning the making of this statutory declaration by the person who made it:

1. I saw the face of the person / I did not see the face of the person because the person was wearing a face covering, but I am satisfied that the person had a special justification for not removing the covering; and
2. I have known the person for at least 12 months / I have not known the person for at least 12 months, but I have confirmed the person's identity using an identification document and the document I relied on was _____

Signature of witness: _____ Signature of applicant: _____

* As the services of a justice of the peace, practising solicitor or other qualified witness cannot be provided at lodgment, the statutory declaration should be signed and witnessed prior to lodgment of the form.

** s117 RP Act requires that you must have known the signatory for more than 12 months or have sighted identifying documentation.

ANNEXURE B

LEASE between BROKEN HILL CITY COUNCIL (Lessor)
and
THE AERO CLUB OF BROKEN HILL INC (Lessee).

Memorandum registered AE 178101 is amended as follows:

- A. Clause 5(p) is amended to read " The Lessee shall pay for water, gas and electricity, howsoever used and consumed upon the Premises, and all meter rents and the Lessee hereby indemnifies the Lessor against payment of the same, and if the Lessee shall make default in the payment thereof, the Lessee shall have the right (but not the obligation) to pay the same and in addition to the Lessor's other remedies it shall be lawful for the Lessor to recover any amount so paid as if it were overdue rent".
- B. Item 1 Schedule 1 shall be amended to substitute the Title reference "1/1162606" for the Title reference "1/132395".
- C. Item 3 Schedule 1 shall be amended to substitute the words and figures "seven hundred and eight dollars per annum (\$708.00 pa)" for the words and figures currently appearing "six hundred dollars per annum (\$600.00 pa)".
- D. Schedule 2(a) shall be amended to substitute the date "1st July 2013" for the date "1st July 2008".
- E. Schedule 3(c) (further exercise of option) shall be deleted.

The Common Seal of Broken Hill City Council
was affixed hereto on day of August 2012
in pursuance of a resolution of the Council
passed at the meeting held on 29th day of
February 2012.

Signature of authorised person:

Wincen John Cuy Mayor

Signature of authorised person:

KATHRYN AMY O'NEILL Acting
Frank Zaknich General Manager

Certified correct for the purposes of the Real Property Act 1900
by the Corporation named below the Common Seal of which was
affixed pursuant to the authority specified and in the presence of
the authorised person(s) whose signature(s) appear(s) below.

Corporation: The Aero Club of Broken Hill Inc.
Authority:

Signature of authorised person

PHILLIP CVIRN
Print Name of authorised person

PRESIDENT

Office held

Signature of authorised person

JOHN MACLEOD
Print Name of authorised person

Secretary

Office held

ORDINARY MEETING OF THE COUNCIL

February 5, 2018

ITEM 20BROKEN HILL CITY COUNCIL REPORT NO. 20/18SUBJECT: ACTION LIST REPORT11/21**Recommendation**

1. That Broken Hill City Council Report No. 20/18 dated February 5, 2018, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.2 – Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action List - February 2018

JAMES RONCON
GENERAL MANAGER

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 29 February 2012	False	Confidential Matters
ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT <u>AIRPORT - CONFIDENTIAL</u> 11/232		
<u>Recommendation</u> <p>That Sustainability Report No. 8/12 dated January 13, 2012 be received.</p> <p>That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.</p> <p>That the lease be amended as outlined in the body of this report to address water charges.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p>RESOLUTION <u>Minute No. 43222</u> Councillor B. Algate moved) Councillor N. Gasmier seconded)</p> <p>That the recommendation of item 1 be adopted.</p> <p style="text-align: right;">CARRIED</p>		
<p>17 Nov 2017 - 10:40 AM - Leisa Bartlett</p> <p>see report to March 2018 Council Meeting, with advice from Solicitor. Asset Management staff to meet with Aero Club to arrange next lease renewal.</p> <p>13 Oct 2017 - 3:14 PM - Andrew Bruggy</p> <p>No update from LPI</p> <p>08 Sep 2017 - 2:07 PM - Leisa Bartlett</p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>23 May 2017 - 11:44 AM - Leisa Bartlett</p> <p>no change, LPI rejected original plans due to their condition. Plans have been resubmitted for approval.</p> <p>13 Apr 2017 - 1:59 PM - Leisa Bartlett</p> <p>Still pending finalisation of RFDS subdivision with LPI</p> <p>16 Sep 2016 - 1:25 PM - Leisa Bartlett</p> <p>Awaiting documentation from Surveyor. Due to recent subdivision for sale of land to RFDS, the DP planning numbers will change and therefore will affect this subdivision for lease purposes, therefore it is necessary to wait until the DPI have processed the RFDS subdivision before this plan is lodged.</p> <p>17 Aug 2016 - 1:51 PM - Tracy Stephens</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Awaiting new Administration Sheet for signing by GM and Mayor. Subdivision plans can then be registered with LPI.		
<i>06 Jun 2016 - 3:46 PM - Andrew Bruggy</i>		
Action reassigned to Andrew Bruggy by: Leisa Bartlett		
<i>19 Jan 2016 - 2:59 PM - Leisa Bartlett</i>		
Sub-division plans being lodged with Dept. Lands Information. Once the plan is registered, the lease can be finalised.		
<i>06 May 2015 - 4:56 PM - Frederick Docking</i>		
Pending Sub Division for lease purposes		
<i>11 Dec 2014 - 4:42 PM - Frederick Docking</i>		
Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.		
<i>11 Jun 2014 - 3:29 PM - Louine Hille</i>		
Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.		
<i>13 Feb 2014 - 12:10 PM - Michelle Rolton</i>		
Lot numbering determined, awaiting final plan.		
<i>17 Jan 2014 - 12:14 PM - Louine Hille</i>		
Draft Plan received for examination and approval.		
<i>15 Nov 2013 - 11:06 AM - Michelle Rolton</i>		
Plan now due November 2013, as additional survey works were required.		
<i>22 Oct 2013 - 2:18 PM - Louine Hille</i>		
New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.		
<i>06 Jun 2013 - 3:28 PM - Leisa Bartlett</i>		
LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease.		
<i>07 Feb 2013 - 3:26 PM - Leisa Bartlett</i>		
Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor.		
<i>02 Aug 2012 - 3:25 PM - Leisa Bartlett</i>		
Reminder to return documents sent.		
<i>03 May 2012 - 3:23 PM - Leisa Bartlett</i>		
Documents with Lessee for execution.		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Extraordinary Meeting of the Council 30 October 2013	False	Further Business
ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT 11/89, 11/214		
<u>Recommendation</u>		
<p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p> <p>That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.</p> <p>That the acquisition be under the Terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought for the acquisition.</p> <p>That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.</p> <p>That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.</p> <p>That upon acquisition the land be classified as Operational Land.</p> <p>That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.</p> <p>That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p>		
RESOLUTION Minute No. 44468 Councillor D. Gallagher moved) Councillor C. Adams seconded)		
That the recommendation of item 1 be adopted.		CARRIED

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Jul 2017 - 4:43 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Sep 2016 - 1:27 PM - Leisa Bartlett</p> <p>Results of EOI need to be analysed and assess implications.</p> <p>20 Jun 2016 - 2:41 PM - Leisa Bartlett</p> <p>Pending outcome of Expression of Interest process.</p> <p>16 Sep 2015 - 11:38 AM - Andrew Bruggy</p> <p>Council sending letter to Minister and Crown.</p> <p>20 Apr 2015 - 4:18 PM - Leisa Bartlett</p> <p>With impending EOI outcome - no further action at this stage with report to future Council Meeting.</p> <p>12 Jun 2014 - 11:37 AM - Louine Hille</p> <p>History of site being compiled for submission to Barrister.</p> <p>14 May 2014 - 11:41 AM - Leisa Bartlett</p> <p>Native Title status of one remaining lot to be determined.</p>		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p>ITEM 14- BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</p> <p>11/411</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p> <p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p> <p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p> <p>RESOLUTION</p> <p><u>Minute No. 44768</u></p> <p>Councillor P. Black moved)</p> <p>Councillor C. Adams seconded)</p> <p>That the recommendation of item 14 be adopted.</p> <p>CARRIED</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>12 Oct 2017 - 2:10 PM - Elizabeth Guest</i></p> <p>Property boundaries supplied by Crown lands are different to those provided in the original report for licence area. TRIM item has been actioned to Manager Infrastructure for advice.</p> <p><i>08 Sep 2017 - 2:08 PM - Leisa Bartlett</i></p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>28 Jun 2017 - 3:57 PM - Elizabeth Guest</i></p> <p>Draft licence received for review. Property boundaries are being confirmed before finalising licence. Six maps is out and lat and longs have been obtained from Crown Lands for GIS officer to map to confirm boundaries.</p> <p><i>15 Jun 2017 - 10:04 AM - Leisa Bartlett</i></p> <p>Instructions have been sent to Solicitor to draw up licence document.</p> <p><i>16 Mar 2017 - 11:26 AM - Leisa Bartlett</i></p> <p>Council has received written advice from the NSW Aboriginal Land Council on Wednesday 15th March that there is no objection to the issue of the Crown Licence, on the condition that:</p> <ol style="list-style-type: none"> The tenure is no higher than a licence The licence only formalises the existing informal arrangement (area affected by the dam and the existing access to the property) The licence terminates if the claim of the subject land (Living Desert) is granted in the future Any proposed future works on the claimed land in relation to this licence – with the exception of basic fence maintenance – is referred to the NSW ALC for consent prior to the works commencing. <p>Council's Solicitor will now be advised to continue to draw up licence agreement.</p> <p><i>16 Sep 2016 - 1:34 PM - Leisa Bartlett</i></p> <p>Due to Aboriginal Land Claim and native title implications, this matter needs to be referred to Crown Lands for review prior to proceeding. This may take several months before advice is received.</p> <p><i>06 Jun 2016 - 3:47 PM - Andrew Bruggy</i></p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>10 Dec 2015 - 9:39 AM - Andrew Bruggy</i></p> <p>Action reassigned to Leisa Bartlett by: Leisa Bartlett</p> <p><i>06 May 2015 - 4:59 PM - Frederick Docking</i></p> <p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p>		
Ordinary Meeting of the Council 31 August 2016	False	Reports
<p><u>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 182/16 - DATED AUGUST 15, 2016 - LEASE OF LAND AT GLADSTONE PARK TO ALMA SWIMMING CLUB INC.</u></p> <p style="text-align: right;">11/197</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 182/16 dated August 15, 2016, be received. That Council's previous resolution of September 2, 2009 (minute number 42106) be rescinded in favour of a new motion: 		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>a. That Council, in its appointed capacity to manage the affairs of the Gladstone Park Reserve Trust, lease as much land as is necessary fronting Morish Street to formalise the existing occupation by the Alma Swimming Club Inc. together with an additional four metres along the eastern side of the site, for swimming club purposes.</p> <p>b. That the term of the lease be five years and that during this term, Council investigates another Trust model for management of the Gladstone Park Reserve that is better suited to the usage of the Reserve and also acceptable to the Department of Crown Lands.</p> <p>c. That rental at commencement be \$250 per annum and that this rental be reviewed annually for CPI increases.</p> <p>d. That public liability insurance in the sum of \$20 million be provided noting the rights and interests of Council as Trustee and the Minister administering the Crown Lands Act 1989, and that this amount be increased from time to time as required by Council's insurers.</p> <p>e. That the Alma Swimming Club insure its assets and contents for replacement value as determined in conjunction with its insurer.</p> <p>f. That all other standard leasing requirements be complied with.</p> <p>g. That the Alma Swimming Club be liable for Council's legal fees incurred in this matter.</p> <p>h. That, in the absence of a Trust Seal, lease documents be signed by the Mayor and General Manger under Council's Common Seal.</p> <p>RESOLUTION <u>Minute No. 45323</u> Councillor J. Nolan moved) Councillor J. Richards seconded)</p>		
		That the recommendation of item 15 be adopted.
		CARRIED
<p>15 Feb 2018 - 10:19 AM - Leisa Bartlett</p> <p>Minister for Crown Lands has requested some minor amendments to lease and new lease documents have been received from Council's solicitor and are in the process of being signed.</p> <p>17 Nov 2017 - 10:27 AM - Leisa Bartlett</p> <p>Lease signed by all parties and sent to solicitor 15/11/17 for approval of Minister for Crown Lands.</p> <p>02 Nov 2017 - 4:14 PM - Leisa Bartlett</p> <p>Lease agreement signed by both parties. COMPLETE</p> <p>13 Oct 2017 - 3:14 PM - Andrew Bruggy</p> <p>No response from ALMA swimming club to date</p> <p>08 Sep 2017 - 2:08 PM - Leisa Bartlett</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>18 Aug 2017 - 4:19 PM - Leisa Bartlett</p> <p>Solicitor sent draft lease to Minister for Crown Lands for ratification. Lease has been approved and has been sent to Alma Swimming Club for signature.</p> <p>15 Jun 2017 - 10:06 AM - Leisa Bartlett</p> <p>Alma Swimming Club have approved the draft lease. Council's Solicitor is finalising lease and sending to Alma Swimming Club to sign.</p> <p>COMPLETE</p> <p>23 May 2017 - 10:03 AM - Leisa Bartlett</p> <p>Reply received from Alma Swimming Club with queries on lease clauses. Liaising with Club at present.</p> <p>13 Apr 2017 - 10:35 AM - Leisa Bartlett</p> <p>Further email enquiry sent to Swimming Club whether they have received and reviewed the lease documents.</p> <p>17 Mar 2017 - 2:48 PM - Leisa Bartlett</p> <p>Solicitor sent lease documents to Alma swimming club on 19 Feb 2017. No response to date</p> <p>09 Feb 2017 - 11:41 AM - Leisa Bartlett</p> <p>Draft lease received and checked. Solicitor to send lease to Alma Swimming Club for signature prior to sending to Council.</p> <p>17 Nov 2016 - 5:03 PM - Louise Schipanski</p> <p>Meeting held, instructions to be sent to Solicitor to draft lease.</p> <p>16 Sep 2016 - 2:38 PM - Leisa Bartlett</p> <p>Meeting to be arranged with Alma Swimming Club to discuss Council resolution and terms of lease.</p>		
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 246/16 - DATED NOVEMBER 23, 2016 - SUBDIVISION AND SALE OF LAND LOT 1 DP 1140550 - CONFIDENTIAL</p> <p>11/338</p> <p>(General Manager's Note: This report considers Subdivision and Sale of Land and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 246/16 dated November 23, 2016, be received. 2. That Broken Hill City Council subdivide the land at 173 Murton Street (Lot 1 DP 1140550) and prepare sale of land contracts to the affected parties. 3. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council. 		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>16 Nov 2017 - 8:49 AM - Jay Nankivell</p> <p>Negotiations occurring between all party's solicitors in finalising the subdivision plan.</p> <p>19 Sep 2017 - 1:37 PM - Jay Nankivell</p> <p>The third owner is uncontactable. A new survey is being completed, to undertake this subdivision without the third owner being involved.</p> <p>16 Jun 2017 - 2:23 PM - Leisa Bartlett</p> <p>Council's solicitor is waiting for advice from purchasers solicitor.</p> <p>17 Mar 2017 - 3:48 PM - Leisa Bartlett</p> <p>solicitors are finalising contracts.</p> <p>06 Dec 2016 - 4:59 PM - Jay Nankivell</p> <p>Solicitor and surveyor engaged to prepare subdivision and contracts for sale of land.</p>		
Ordinary Meeting of the Council 26 April 2017	False	Confidential Matters
<p>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 79/17 - DATED APRIL 10, 2017 - LEASE AT AIRPORT TO AIRSERVICES AUSTRALIA - PART OF LOT 1 IN DP1162606 AND LOT 3 IN DP1162606 - CONFIDENTIAL 11/197</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 79/17 dated April 10, 2017, be received. 2. That Council enters a lease arrangement with AirServices Australia for use of land at the Airport for aviation control services being Part of Lot 1 in DP1162606 and Lot 3 in DP1162606. 3. That the initial term of the lease be 10 years with 2 x 10 year options of renewal. 4. That the rental be \$1.00 per annum. 5. That AirServices Australia be liable for all legal fees in the set up and renewal of the lease. 6. That the Mayor and General Manager be authorised to execute the lease documents under the Common Seal of Council. <p>RESOLUTION</p> <p>Minute No. 45533</p> <p>Councillor B. Licul moved)</p> <p>Councillor M. Clark seconded)</p> <p>That the recommendation of item 18 be adopted.</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Jul 2017 - 4:46 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Jun 2017 - 2:38 PM - Leisa Bartlett</p> <p>Liaising with Solicitor regarding amendants requested from AirServices Australia</p> <p>19 May 2017 - 10:59 AM - Leisa Bartlett</p> <p>Letter sent to Solicitor advising of Council resolution to draw up new lease documents.</p>		
Ordinary Meeting of the Council 26 July 2017	False	Confidential Matters
<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 135/17 - DATED JULY 06, 2017 - OPTUS ALTERNATIVE LEASE PROPOSAL - 334 MCCULLOCH STREET - 11/467</p> <p>CONFIDENTIAL</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 135/17 dated July 6, 2017, be received. 2. That Council resolution minute no 45303 dated 29 June 2016 be rescinded in favour of the following: 3. That Council lease part of Lot 22 in DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions: <ol style="list-style-type: none"> a) That 2 (two) outdoor equipment cabinets and associated infrastructure be installed on the land in lieu of an equipment shelter or shed; b) That all fencing materials, colour and design match and align with the fencing used for the Telstra compound; c) That the lessee (Optus) be responsible for a compiled plan of the premises for lease purposes drafted by a surveyor; d) That the lease be 4 x 5 year leases. Term 1 to commence on the date of execution of lease agreement and expires on 31/1/2020, term 2 to commence on 1/2/2020 to 31/1/2025, term 3 to commence on 1/2/2025 to 31/1/2030 and term 4 to commence on 1/2/2030 until 31/1/2035; e) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan drawing and other fees associated with the preparation of this lease agreement. f) That the annual rent be set at \$6000 per annum and to be adjusted annually in accordance with the NSW Consumer Price Index. g) That documents required to be sealed be executed by the General Manager and Mayor under Council's Seal. 		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION <u>Minute No. 45599</u> Councillor M. Browne moved) Councillor T. Kennedy seconded)		
That the recommendation of item 21 be adopted.		CARRIED
13 Nov 2017 - 12:36 PM - Francois VanDerBerg Applicant provided Council with a draft lease agreement. Draft lease has been forwarded to Council's solicitors for advice. 19 Sep 2017 - 9:16 AM - Francois VanDerBerg In progress, currently liaising with applicant's legal team		
Ordinary Meeting of the Council 26 July 2017	False	Reports
ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 125/17 - DATED JUNE 27, 2017 - PROPOSED COMPULSORY ACQUISITION OF CROWN LAND AND PART OF WILLYAMA COMMON FOR EXTENSION TO BROKEN HILL LANDFILL FACILITY		
		11/63
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 125/17 dated June 27, 2017, be received. 2. That Council resolution minute no. 42491 dated 29 September 2010 be rescinded. 3. That the Willyama Common Trust raise no objection to the proposed acquisition of part of Willyama Common Reserve No. 2421, Lot 7300 in DP 1179131, under the terms of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill. 4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i> . 5. That the land concerned once acquired be classified as operational land. 6. That documents required to be sealed by the Willyama Common Trust be executed by the General Manager and Mayor under Council's Seal in the absence of a Trust Seal.		
RESOLUTION <u>Minute No. 45588</u>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor R. Page moved Councillor B. Licul seconded))	That the recommendation of item 9 be adopted.
		CARRIED
19 Sep 2017 - 9:15 AM - Francois VanDerBerg		
In progress, currently acquiring statements relating to Native Title		
Ordinary Meeting of the Council 30 August 2017	False	Reports
ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 148/17 - DATED AUGUST 18, 2017 - TRANSFER OF BROKEN HILL STUDIOS TRADEMARK TO CPS BROKEN HILL PTY LTD		
		16/150
.		
RESOLUTION		
Minute No. 45615		
Councillor T. Kennedy moved)	That the matter be deferred and a report be re-presented to Council detailing the value of the trademark and the cost to Council at the time of acquiring the trademark.
Councillor C. Adams seconded)	
		CARRIED
12 Oct 2017 - 1:50 PM - Andrea Roberts		
Undertaking further investigation regarding transfer of Trademark. Report to Council is pending a written request with detailed usage requirements being received.		
18 Sep 2017 - 9:39 AM - Mel Scott		
Undertaking further investigation regarding transfer of Trademark. Further report to Council, October 2017.		
Ordinary Meeting of the Council 30 August 2017	False	Confidential Matters
ITEM 22 - MAYORAL MINUTE NO. 7/17 - DATED AUGUST 22, 2017 - PROBITY AUDIT REPORT - CIVIC CENTRE REFURBISHMENT PROJECT AV CONTRACT PROBITY AUDIT REVIEW - CONFIDENTIAL		
		17/114
(General Manager's Note: This report considers probity audit of Telstra contractual arrangements with Broken Hill City Council and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).		
.		
RESOLUTION		
Minute No. 45625		
Councillor C. Adams moved)	1. That Mayoral Minute No. 7/17 dated August 22, 2017, be received. 2. That Council note the findings in the attached report.
Councillor D. Gallagher seconded)	

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		3. That the General Manager reports back to Council by the December Ordinary Council Meeting on the progress. CARRIED
Ordinary Meeting of the Council 27 September 2017	False	Reports
ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 161/17 - DATED SEPTEMBER 15, 2017 - CLASSIFICATION OF LAND AT 17 WILLS STREET, LOT 1975 IN DP 757298 11/467 <u>Recommendation</u> 1. That Broken Hill City Council Report No. 161/17 dated September 15, 2017, be received. 2. That Lot 1975 DP 757298 be classified as "Operational Land" pursuant to the provisions of the <i>Local Government Act 1993</i> RESOLUTION Minute No. 45635 Councillor C. Adams moved) Councillor M. Clark seconded) CARRIED 13 Nov 2017 - 12:38 PM - Francois VanDerBerg Land register is currently being updated.		
Ordinary Meeting of the Council 27 September 2017	False	Reports
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 162/17 - DATED SEPTEMBER 15, 2017 - CLASSIFICATION OF LAND AT 16 WOLFRAM STREET, LOT 2 IN DP 337391 17/113 <u>Recommendation</u> 1. That Broken Hill City Council Report No. 162/17 dated September 15, 2017, be received. 2. That Lot 2 DP 337391 be classified as "Operational Land" pursuant to the provisions of the <i>Local Government Act 1993</i> RESOLUTION Minute No. 45636 Councillor M. Clark moved) Councillor D. Gallagher seconded) CARRIED		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>13 Nov 2017 - 12:38 PM - Francois VanDerBerg</p> <p>Land register is currently being updated.</p>		
Ordinary Meeting of the Council 27 September 2017	False	Committee Reports
<p>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 173/17 - DATED AUGUST 29, 2017 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD AUGUST 14, 2017</p> <p>15/87</p> <p>RESOLUTION</p> <p>Minute No. 45647</p> <p>Councillor C. Adams moved)</p> <p>Councillor B. Algate seconded)</p> <p>1. That Broken Hill City Council Report No. 173/17 dated August 29, 2017, be received.</p> <p>2. That the minutes of the Broken Hill Heritage Committee Meeting held August 14, 2017 be received and noted.</p> <p>3. That Council forwards a letter of appreciation to its former Heritage Adviser, Ms Liz Vines, acknowledging her work over many years in particular, the establishment of Council's heritage verandah revival program, heritage paint grants and contribution towards Broken Hill's listing as Australia's First Heritage City.</p> <p>CARRIED</p> <p>24 Nov 2017 - 5:20 PM - Leisa Bartlett</p> <p>Letter of appreciation sent to Liz Vines. COMPLETE</p>		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 177/17 - DATED JULY 21, 2017 - LEASE FOR THE BROKEN HILL MODEL FLYING CLUB - CONFIDENTIAL</p> <p>11/63</p> <p>(General Manager's Note: This report considers a lease arrangement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p>Recommendation</p> <p>1. That Broken Hill City Council Report No. 177/17 dated July 21, 2017, be received.</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council as the Willyama Common Trust Manager grant the Broken Hill Model Flying Club a 10 year lease agreement to occupy the land known as "Ulinga Field" within the Willyama Common Reserve 23158.</p> <p>3. That the Broken Hill Model Flying Club cover all legal fees in establishment of the lease agreement.</p> <p>4. That the Mayor and General Manager be delegated authority to sign the lease agreement under the Common Seal of Council in the absence of a Trust Seal.</p> <p>RESOLUTION <u>Minute No. 45654</u> Councillor T. Kennedy moved) Councillor B. Algate seconded)</p> <p>That the recommendation of item 25 be adopted.</p> <p>CARRIED</p> <p>15 Feb 2018 - 10:22 AM - Leisa Bartlett Lease has been drawn and is in the process of being signed.</p> <p>17 Nov 2017 - 11:04 AM - Leisa Bartlett Advice sent to Model Flying Club of Council's resolution and seeking clarification that they wish to proceed.</p>		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - CONFIDENTIAL 12/180</p> <p>(General Manager's Note: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p>.</p> <p>RESOLUTION <u>Minute No. 45655</u> Councillor C. Adams moved) Councillor J. Nolan seconded)</p> <p>1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received.</p> <p>2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area.</p> <p>3. That the licence agreement be for a period of 20 years.</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance.</p> <p>5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount.</p> <p>6. That all other standard licence agreement terms apply.</p> <p>7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement.</p> <p>8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park.</p> <p>CARRIED</p> <p>15 Feb 2018 - 10:27 AM - Leisa Bartlett</p> <p>Email reminder send to SOTA 15/2/18.</p> <p>02 Nov 2017 - 4:18 PM - Leisa Bartlett</p> <p>Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&C Committee.</p>		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p>ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 179/17 - DATED SEPTEMBER 11, 2017 - T16/10 - REQUEST FOR TENDER FOR SUPPLY AND SALE OR TRADE OF WHEEL LOADER - CONFIDENTIAL</p> <p>(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p>RESOLUTION</p> <p>Minute No. 45656</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor B. Algate moved Councillor J. Nolan seconded		<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 179/17 dated September 11, 2017, be received. 2. That Council accept the offer from Cavpower and purchases a Wheel Loader for a total price of \$226,500.00 ex.GST. 3. That Councillors acknowledge the weighting matrix used to assess this tender and that Cavpower have been awarded the tender due to the superior quality, performance and reliability of its machinery.
		CARRIED
Ordinary Meeting of the Council 25 October 2017	False	Mayoral Minute
ITEM 1 - MAYORAL MINUTE NO. 8/17 - DATED OCTOBER 12, 2017 - AUSTRALIAN MINING CITIES AND CENTRES ALLIANCE PROPOSAL 12/29 <u>Recommendation</u> <ol style="list-style-type: none"> 1. That Mayoral Minute No. 8/17 dated October 12, 2017, be received. 2. That Broken Hill City Council becomes a member of the Australian Mining Cities and Centres Alliance with Council's delegate being Mayor Turley and the alternate delegate being the Deputy Mayor. 3. That Council contributes \$10,000.00 in seed funding to establish the Australian Mining Cities and Centres Alliance with the Cities of Kalgoorlie-Boulder and Mount Isa. 4. That Council authorises the \$10,000.00 contribution as additional expenditure for the 2017/2018 financial year. 5. That the Mayor be Council's delegate (the Deputy Mayor be the alternate delegate) to the Australian Mining Cities and Centres Alliance. 6. That the Mayor provides Council with progress updates on the formation and benefits of the Alliance. 		
RESOLUTION <u>Minute No. 45662</u> Mayor D. Turley moved) Councillor J. Nolan seconded)		
		That the recommendation of item 1 be adopted.
		CARRIED

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT					
<p>16 Feb 2018 - 12:02 PM - Leisa Bartlett</p> <p>Approval given. Deputy Mayor attended the launch with the General Manager, in Canberra on behalf of the Mayor. COMPLETE</p> <p>17 Nov 2017 - 11:05 AM - Leisa Bartlett</p> <p>Payment of \$10K arranged. Awaiting advice as to whether Council's Deputy Mayor can be an alternate delegate if the Mayor is unable to attend meetings.</p>							
Ordinary Meeting of the Council 25 October 2017	False	Reports from Delegates					
<p>ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION</p> <p>11/426</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> That Reports from Delegates No. 4/17 dated October 23, 2017, be received. That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes. That the regional representative of the Commonwealth Environmental Water Holder based in Mildura be invited to visit Broken Hill. <p>RESOLUTION Minute No. 45663</p> <table border="0"> <tr> <td>Councillor M. Browne moved</td> <td>)</td> <td rowspan="2">That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.</td> </tr> <tr> <td>Councillor J. Nolan seconded</td> <td>)</td> </tr> </table> <p>That the recommendation of item 2 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p>16 Feb 2018 - 12:03 PM - Leisa Bartlett</p> <p>Still trying to schedule dates when the 3 are available. Waiting for Wentworth to advise date.</p> <p>17 Nov 2017 - 11:16 AM - Leisa Bartlett</p> <p>Executive Support Officer to seek advice from Mayor regarding setting up a meeting with Central Darling Shire and inviting the Commonwealth Environmental Water Holder based in Mildura to visit Broken Hill.</p>			Councillor M. Browne moved)	That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.	Councillor J. Nolan seconded)
Councillor M. Browne moved)	That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.					
Councillor J. Nolan seconded)						

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 25 October 2017	False	Reports
RESOLUTION		
<u>Minute No. 45664</u>		
Councillor M. Clark moved)	1. That Broken Hill City Council Report No. 183/17 dated October 13, 2017, be received.
Councillor R. Page seconded)	2. That the Mayor's correspondence (in her capacity as Chair of Region 4 of the Murray Darling Association) to the Premier of NSW dated 25 August 2017 be noted.
		3. That reply correspondence from the Premier of NSW dated 3 October 2017 be received.
		4. That correspondence be sent to the Premier of NSW stating that Council requests, as a matter of urgency, that the "no meter no pump" policy for large water users across NSW be implemented immediately.
		CARRIED
RESOLUTION		
<u>Minute No. 45665</u>		
Councillor D. Gallagher moved)	1. That Council prepares a submission to IPART in relation to the pricing of water to ensure that it is affordable to Broken Hill residents once the Murray to Broken Hill pipeline is commissioned.
Councillor J. Nolan seconded)	
		CARRIED
RESOLUTION		
<u>Minute No. 45666</u>		
Councillor B. Licul moved)	1. That Council seek a commitment from the NSW Government that the supply of water to Broken Hill via the Murray to Broken Hill pipeline is provided with a subsidy to residents to cover the increased costs of the supply of water via the pipeline.
Councillor M. Clark seconded)	
		CARRIED
16 Feb 2018 - 12:17 PM - Leisa Bartlett		
The Mayor and Deputy Mayor met with Minister Blair on 21/12/17 to discuss water extraction in the Northern Basin and the Broken Hill pipeline.		
The Mayor and General Manager met with IPART on 12/02/18 to discuss Broken Hill water pricing.		
COMPLETE		

Page 19 of 32

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>grant funding from the NSW Government for the project and wherever possible Council provides in-kind support.</p> <p style="text-align: right;">CARRIED ON THE CASTING VOTE OF THE MAYOR</p> <p>18 Dec 2017 - 3:23 PM - Leisa Bartlett Letter of support sent 18/12/2017 COMPLETE</p> <p>06 Dec 2017 - 10:24 AM - Leisa Bartlett Correspondence sent 6/12/17 to AFL Broken Hill to advise of Council's decision and to invite them to apply for a Community Assistance Grant in Round 1 of 2018/2019.</p>		
Ordinary Meeting of the Council 29 November 2017	False	Notice of Motion
<p>ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 6/17 - DATED NOVEMBER 28, 2017 - CONSTRUCTION OF THE MURRAY PIPELINE 11/426</p> <p>RESOLUTION Minute No. 45693 Councillor C. Adams moved) Councillor M. Clark seconded)</p> <ol style="list-style-type: none"> 1. That Motions of Which Notice has been Given No. 6/17 dated November 28, 2017, be received. 2. That the motion be deferred and Councillor Kennedy be asked to provide verification of the data he quotes, to all Councillors; and until after the Mayor and General Manager have meetings with Ministers in February. 3. That a report be presented to the February Council Meeting. <p style="text-align: right;">CARRIED</p> <p>06 Dec 2017 - 10:28 AM - Leisa Bartlett Email sent to Councillor Kennedy 5/12/17 regarding providing Councillors with verification of the figures quoted. COMPLETE</p>		
Ordinary Meeting of the Council 29 November 2017	False	Reports
<p>ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 205/17 - DATED NOVEMBER 14, 2017 - CODE OF CONDUCT - 2016/2017 11/171</p> <p>Recommendation</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1. That Broken Hill City Council Report No. 205/17 dated November 14, 2017, be received.</p> <p>2. That the Code of Conduct Statistics Annual Report for the Broken Hill City Council of the period of 1 September 2016 – 31 August 2017 be forwarded to the Office of Local Government.</p> <p>RESOLUTION Minute No. 45694 Councillor D. Gallagher moved) Councillor J. Nolan seconded)</p> <p>That the recommendation of Item 3 be adopted.</p> <p>CARRIED</p> <p>04 Dec 2017 - 11:44 AM - Leisa Bartlett</p> <p>Code of Conduct report submitted to Office of Local Government. COMPLETE</p>		
Ordinary Meeting of the Council 29 November 2017	False	Reports
<p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 206/17 - DATED OCTOBER 31, 2017 - COMMUNITY STRATEGIC PLAN - CENSUS DATA AMENDED 11/89</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 206/17 dated October 31, 2017, be received.</p> <p>2. That Council note the inclusion of 2016 demographic data.</p> <p>3. That Council endorse the amended Community Strategic Plan.</p> <p>RESOLUTION Minute No. 45695 Councillor J. Nolan moved) Councillor C. Adams seconded)</p> <p>That the recommendation of Item 4 be adopted.</p> <p>CARRIED</p> <p>14 Feb 2018 - 5:00 PM - Razija Nu'man</p> <p>Recommendation implemented. COMPLETE</p>		

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 29 November 2017	False	Reports
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 210/17 - DATED NOVEMBER 02, 2017 - ADOPTION OF DRAFT REVISED SWIMMING POOL BARRIER INSPECTION POLICY		
		12/14
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 210/17 dated November 2, 2017, be received. 2. That Council adopts the draft revised Swimming Pool Barrier Inspection Policy as a Policy of Council.		
RESOLUTION Minute No. 45699 Councillor J. Nolan moved) Councillor D. Gallagher seconded)		
		That the recommendation of Item 8 be adopted.
04 Dec 2017 - 5:09 PM - Leisa Bartlett All processes complete to adopt policy and policy placed on website. COMPLETE		
Ordinary Meeting of the Council 29 November 2017	False	Reports
ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 211/17 - DATED NOVEMBER 02, 2017 - ADOPTION OF AMENDMENT TO BROKEN HILL CITY COUNCIL'S 2017/2018 FEES AND CHARGES		
		16/157
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 211/17 dated November 2, 2017, be received. 2. That the proposed amendments to the 2017/2018 Schedule of Fees & Charges be adopted. 3. That Council supports the YMCA during their renovation period, by setting a Community Service Fee of \$2,000.00 per annum for the use of the BIU Band Hall.		
RESOLUTION Minute No. 45700 Councillor M. Browne moved) Councillor B. Licul seconded)		
		That the recommendation of Item 9 be adopted.
CARRIED		

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 29 November 2017	False	Reports
ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 212/17 - DATED NOVEMBER 14, 2017 - ADOPTION OF DRAFT CUSTOMER SERVICE CHARTER D12/11853		
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 212/17 dated November 14, 2017, be received. 2. That Council adopts the draft Customer Service Charter.		
RESOLUTION Minute No. 45701 Councillor J. Nolan moved) Councillor C. Adams seconded)		
		That the recommendation of Item 10 be adopted.
04 Dec 2017 - 11:45 AM - Leisa Bartlett Customer Service Charter adopted and placed on website.		
CARRIED		
Ordinary Meeting of the Council 29 November 2017	False	Reports
ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 213/17 - DATED NOVEMBER 10, 2017 - CBD PARKING STRATEGY - ENDORSEMENT FOR PUBLIC DISPLAY 11/392		
.		
RESOLUTION Minute No. 45702 Councillor M. Browne moved) Councillor C. Adams seconded)		
		1. That the matter be deferred pending a further report on the parking strategy for the new Health Service facility in Crystal Street. 2. That representations be made to the Roads and Maritime Service requesting that angle parking on one side of Crystal Street be introduced due to the Health Service development.
CARRIED		
Ordinary Meeting of the Council 29 November 2017	False	Confidential Matters
ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 219/17 - DATED NOVEMBER 16, 2017 - BANKRUPTCY MATTER - UPDATE - CONFIDENTIAL 15/36 (General Manager's Note: This report considers a bankruptcy matter concerning a ratepayer and is deemed confidential under Section 10A(2) (b) (g) of the Local		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 219/17 dated November 16, 2017, be received. 2. That Council note there has been no breach of the <i>Local Government Act 1993</i> or the Broken Hill City Council Debt Recovery Policy by pursuing all available avenues to recover the debt owing to Council. 3. That Council note that the debtors are still yet to file their Statement of Affairs with the Trustee's Office. 4. That Council provide unequivocal advice to the debtors that they (the debtors) are the only party that can resolve this matter. <p>RESOLUTION Minute No. 45708 Councillor M. Browne moved) Councillor B. Licul seconded)</p> <p>That the recommendation of Item 18 be adopted.</p> <p>CARRIED</p>		
Ordinary Meeting of the Council 29 November 2017	False	Confidential Matters
<p>ITEM 19 - MAYORAL MINUTE NO. 9/17 - DATED NOVEMBER 28, 2017 - UPDATE ON PROGRESS OF CIVIC CENTRE REDEVELOPMENT - CONFIDENTIAL 16/92 (General Manager's Note: This report considers legal advice and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Mayoral Minute No. 9/17 dated November 28, 2017, be received. 2. That having regard to the substantial breaches of contract by the Contractor, and associated damage and loss sustained by Council, the General Manager be authorised in relation to contract number T16/3: <ol style="list-style-type: none"> a) To take over the works, including but not limited to in such case where works must be subcontracted by Council without further tender due to the extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, and pursue such remedies as is required to mitigate the losses; and b) Pursue such losses as advised by Council's solicitors, Redenbach Lee, from time to time. 		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 45709 Councillor D. Turley moved) Councillor M. Browne seconded)		
That the recommendation of Item 19 be adopted.		CARRIED
04 Dec 2017 - 11:46 AM - Leisa Bartlett All action taken as per resolution. COMPLETE		
Ordinary Meeting of the Council 13 December 2017	False	Reports
ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 220/17 - DATED DECEMBER 01, 2017 - CORRESPONDENCE REPORT - NSW LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW FOR 2018 MAYORAL AND COUNCILLOR FEES 11/20		
Recommendation		
1. That Broken Hill City Council Report No. 220/17 dated December 1, 2017, be received. 2. That Councillors provide information to the General Manager's Office by Thursday 25 January 2018 should Council wish to make a submission to the NSW Local Government Remuneration Tribunal to be considered in the Tribunal's review for the 2018 annual determination, as submissions close 30 January 2018.		
RESOLUTION Minute No. 45713 Councillor M. Browne moved) Councillor C. Adams seconded)		
That the recommendation of item 2 be adopted.		CARRIED
15 Feb 2018 - 10:16 AM - Leisa Bartlett No submissions were received from Councillors. COMPLETE 18 Dec 2017 - 3:26 PM - Leisa Bartlett Email sent to all Councillors to provide information to the GM Office by 25 January 2018 should Council wish to make a submission.		
Ordinary Meeting of the Council 13 December 2017	False	Reports
ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 222/17 - DATED DECEMBER 04, 2017 - CORRESPONDENCE REPORT - REVIEW OF CARBON FARMING INITIATIVE AND THE EMISSIONS REDUCTION FUND 12/29		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 45715 Councillor M. Browne moved) Councillor J. Nolan seconded)		
1. That Broken Hill City Council Report No. 222/17 dated December 4, 2017, be received. 2. That correspondence from Cobar Shire Council dated 21 November 2017 seeking support from Western Division Councils for the review of the cut-off date for Property Management Plans to be in place regarding the Carbon Farming Initiatives and the Emissions Reduction Fund, be received. 3. That following consultation and advice from Cobar Shire Council, Council provides a submission to the Climate Change Authority in support of the removal of the end date of June 2010 to have Property Vegetation Management Plans in place with regards to the Carbon Farming Initiatives and the Emissions Reduction Fund. 4. That support for this initiative does not imply Council's support for the continuation of coal fired power stations.		
<p style="text-align: right;">CARRIED ON THE CASTING VOTE OF THE MAYOR</p> <p>18 Dec 2017 - 3:29 PM - Leisa Bartlett GM emailed Cobar Shire GM on 18/12/17 for information in order to formulate a submission.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Reports
ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 224/17 - DATED DECEMBER 04, 2017 - YMCA REDEVELOPMENT PROJECT 11/467		
RESOLUTION Minute No. 45717 Councillor B. Licul moved) Councillor M. Clark seconded)		
1. That Broken Hill City Council Report No. 224/17 dated December 4, 2017, be received. 2. That Council reaffirms its support for the YMCA development project. 3. That Council's share of the retained profits from the Aquatic Centre be transferred to the Community Assistance Grants Fund (\$116,000).		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>4. That Our Community Key Working Group re-examine the application criteria for the Community Assistance Grants, and that Council creates a fund for the larger amounts applied for by the community groups, above the Community Assistance Grants funds.</p> <p>5. That the YMCA be encouraged to submit an application for the next round of Community Assistance Grants.</p> <p style="text-align: right;">CARRIED ON THE CASTING VOTE OF THE MAYOR</p> <p>15 Feb 2018 - 12:14 PM - Leisa Bartlett</p> <p>Our Community Key Direction Working Group to review current application form to determine whether any amendments are required to accommodate applications for larger infrastructure type grants or whether a separate new process is needed.</p> <p>18 Dec 2017 - 3:31 PM - Leisa Bartlett</p> <p>Letter sent to YMCA advising Council resolution and process for applying for a Community Assistance Grant in the future.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Reports
<p>ITEM 7 – BROKEN HILL CITY COUNCIL REPORT NO. 225/17 – DATED DECEMBER 04, 2017 – COUNCILLOR ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE 2018 (NSW BRANCH) 11/174</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 225/17 dated December 4, 2017, be received.</p> <p>2. That Council considers Councillor representation to the 2018 Australian Local Government Women's Conference to be held in Gundagai, 15-17 March 2018.</p> <p>3. That Councillor interest be provided to the Executive Support Officer by the close of business Friday 12 January 2018.</p> <p>RESOLUTION Minute No. 45718 Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p style="text-align: right;">CARRIED</p> <p>15 Feb 2018 - 9:43 AM - Leisa Bartlett</p> <p>Travel arrangement made for Councillor Browne to attend conference. COMPLETE</p>		
That the recommendation of item 7 be adopted.		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>18 Dec 2017 - 3:33 PM - Leisa Bartlett</i></p> <p>Email sent to all Councillors to advise their interest in attending by Friday 12 January 2018.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Reports
<p>ITEM 9 – BROKEN HILL CITY COUNCIL REPORT NO. 227/17 – DATED NOVEMBER 09, 2017 – DRAFT SPONSORSHIP POLICY 12/14</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 227/17 dated November 9, 2017, be received. That Council endorse the draft Sponsorship Policy for the purpose of public exhibition. That the draft Sponsorship Policy be exhibited for public comment for a 28 day period. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the Draft Sponsorship Policy. <p>RESOLUTION <u>Minute No. 45720</u> Councillor M. Browne moved) Councillor M. Clark seconded)</p> <p>That the recommendation of item 9 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>12 Feb 2018 - 4:32 PM - Leisa Bartlett</i></p> <p>Draft Policy Report submitted for February 2018 meeting for adoption. COMPLETE</p> <p><i>18 Dec 2017 - 3:34 PM - Leisa Bartlett</i></p> <p>Draft policy placed on public exhibition from 16/12/2017 to 12/01/2018. Further report to be presented to February Council meeting for adoption.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Reports
<p>ITEM 10 – BROKEN HILL CITY COUNCIL REPORT NO. 228/17 – DATED NOVEMBER 17, 2017 – COMMUNITY ASSISTANCE GRANTS AWARDED FOR ROUND 2 OF 2017/2018 17/44</p> <p><u>Recommendation</u></p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1. That Broken Hill City Council Report No. 228/17 dated November 17, 2017, be received.</p> <p>2. That Council notes the Community Assistance Grants Panel Evaluation for Round 2 of 2017/2018, approved by the Panel and the General Manager.</p> <p>3. That the balance from Round 2 2017/2018 of \$4,989.00 be allocated towards community lighting projects.</p> <p>RESOLUTION Minute No. 45721 Councillor B. Licul moved) Councillor M. Clark seconded)</p> <p>That the recommendation of item 10 be adopted.</p> <p>CARRIED</p> <p>16 Feb 2018 - 3:34 PM - Leisa Bartlett Currently finalising the last couple of grant payments.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Confidential Matters
<p>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 236/17 - DATED NOVEMBER 02, 2017 - BROKEN HILL FILM STUDIOS TRADEMARK - CONFIDENTIAL 16/150</p> <p>(General Manager's Note: This report is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 236/17 dated November 2, 2017, be received.</p> <p>2. That the Mayor and General Manager be authorised to execute the Deed of Assignment of Trademark that will enable the transfer of the Broken Hill Studios Trademark to CPS Broken Hill Pty Ltd, under the Common Seal of Council and at a cost to CPS Broken Hill Pty Ltd payable to Broken Hill City Council of \$21,270 (plus GST).</p> <p>3. That it is noted that all rights to the future use of the Broken Hill Studios Trademark will be transferred following the affixing of the Common Seal.</p> <p>RESOLUTION Minute No. 45728 Councillor M. Browne moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 18 be adopted.</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>01 Feb 2018 - 10:06 AM - Mel Scott</p> <p>Letter detailing Council resolution emailed to CPS Broken Hill P/L 31/1/2018. Anticipate further discussion with CPS Broken Hill P/L over the coming month.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Confidential Matters
<p>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 230/17 - DATED NOVEMBER 13, 2017 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5 SEPTEMBER 2017 AND 6 NOVEMBER 2017 - CONFIDENTIAL 12/52</p> <p>(General Manager's Note: This report is deemed confidential under Section 10A(2) (f) of the Local Government Act, 1993 which contains matters affecting the security of the Council, Councillors, Council staff or Council property).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 230/17 dated November 13, 2017, be received. That minutes of the Memorial Oval Community Committee Meetings held 5 September 2017 and 6 November 2017 be received. <p>RESOLUTION</p> <p>Minute No. 45729</p> <p>Councillor T. Kennedy moved)</p> <p>Councillor D. Gallagher seconded)</p> <ol style="list-style-type: none"> That Broken Hill City Council Report No. 230/17 dated November 13, 2017, be received. That minutes of the Memorial Oval Community Committee Meetings held 5 September 2017 and 6 November 2017 be received. That the General Manager investigates the matters raised in the minutes and provides a report to the February Council Meeting whether there is a conflict between Council Staff and the Memorial Oval Community Committee and identify possible solutions to resolve these issues. 		
<p>18 Dec 2017 - 3:44 PM - Leisa Bartlett</p> <p>GM met with Members of the Memorial Oval Community Committee on 15/12/2017. Meetings will be held with relevant staff following the Christmas Shutdown period.</p>		
Ordinary Meeting of the Council 13 December 2017	False	Confidential Matters
<p>ITEM 15 – BROKEN HILL CITY COUNCIL REPORT NO. 233/17 – DATED NOVEMBER 30, 2017 – PROPOSED LEASES TO WATER NSW – CONFIDENTIAL 15/103</p> <p>(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if</p>		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
.		
RESOLUTION		
Minute No. 45724		
Councillor M. Browne moved)	That item 15 be considered in open session.
Councillor B. Licul seconded)	
That consideration of the leases be deferred until Council receives the full detailed business case which underpins the Government's decision to build the \$500,000,000 pipeline from the Murray River rather than to undertake the proposed works at Menindee Lakes and an upgrade of the Menindee to Broken Hill pipeline.		
CARRIED		
18 Dec 2017 - 3:39 PM - Leisa Bartlett		
Letter emailed 18/12/17 to Land Access & Management Services Pty Ltd advising consideration of leases have been deferred pending receipt of business case.		
A further report has been prepared to February 2018 Council Meeting. COMPLETE		
Ordinary Meeting of the Council 13 December 2017	False	Confidential Matters
ITEM 16 – BROKEN HILL CITY COUNCIL REPORT NO. 234/17 – DATED NOVEMBER 30, 2017 – WILLYAMA COMMON TRUST – PROPOSED LEASE AGREEMENT WITH WATER NSW – CONFIDENTIAL		
11/63		
(General Manager's Note: This report is deemed confidential under Section 10A(2) © of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
.		
RESOLUTION		
Minute No. 45725		
Councillor M. Browne moved)	That item 16 be considered in open session.
Councillor B. Algate seconded)	
That consideration of the lease be deferred until Council receives the full detailed business case which underpins the Government's decision to build the \$500,000,000 pipeline from the Murray River rather than to undertake the proposed works at the Menindee Lakes and an upgrade of the Menindee to Broken Hill pipeline.		
CARRIED		
18 Dec 2017 - 3:42 PM - Leisa Bartlett		
Letter emailed 18/12/17 to Land Access & Management Services Pty Ltd advising consideration of lease has been deferred pending receipt of business case.		

BROKEN HILL CITY COUNCIL

Printed: Friday, 16 February 2018 1:03:27 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
A further report has been prepared to February 2018 Council Meeting. COMPLETE		

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 21/18 - DATED FEBRUARY 14, 2018 - MINUTES OF THE BIU BAND HALL COMMUNITY COMMITTEE MEETING HELD NOVEMBER 28, 2017 (16/8) 285

2. BROKEN HILL CITY COUNCIL REPORT NO. 22/18 - DATED DECEMBER 20, 2017 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE (13/145) 289

3. BROKEN HILL CITY COUNCIL REPORT NO. 23/18 - DATED JANUARY 23, 2018 - MEMBERSHIP OF THE BROKEN HILL HERITAGE COMMITTEE (15/87) 294

4. BROKEN HILL CITY COUNCIL REPORT NO. 24/18 - DATED FEBRUARY 21, 2018 - MEMBERSHIP OF THE MEMORIAL OVAL COMMUNITY COMMITTEE (12/52) 296

5. BROKEN HILL CITY COUNCIL REPORT NO. 25/18 - DATED JANUARY 15, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5 DECEMBER 2017 AND 6 FEBRUARY 2018 (12/52)..... 298

6. BROKEN HILL CITY COUNCIL REPORT NO. 26/18 - DATED FEBRUARY 12, 2018 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETINGS HELD 12 JULY 2017, 13 SEPTEMBER 2017 AND 22 NOVEMBER 2017 (12/46)..... 306

7. BROKEN HILL CITY COUNCIL REPORT NO. 27/18 - DATED FEBRUARY 13, 2018 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETINGS HELD JANUARY 19, 2018 AND FEBRUARY 15, 2018 (15/87) 316

8. BROKEN HILL CITY COUNCIL REPORT NO. 28/18 - DATED FEBRUARY 13, 2018 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD DECEMBER 12, 2017 (12/54) 328

ORDINARY MEETING OF THE COUNCIL

February 14, 2018

ITEM 1BROKEN HILL CITY COUNCIL REPORT NO. 21/18

SUBJECT: MINUTES OF THE BIU BAND HALL COMMUNITY COMMITTEE
MEETING HELD NOVEMBER 28, 2017 16/8

Recommendation

1. That Broken Hill City Council Report No. 21/18 dated February 14, 2018, be received.
2. That minutes of the BIU Band Hall Community Committee Meeting held November 28, 2017 be received.

Executive Summary:

Council has received minutes from the BIU Band Hall Community Committee Meeting held November 28, 2017 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the BIU Band Hall Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the BIU Band Hall Community Committee has submitted minutes from its meeting held November 28, 2017 for Council's endorsement.

Strategic Direction:

Key Direction: 4. Our Leadership
Objective: 4.3 We Unite to Succeed
Function: Leadership and Governance
DP Action: 4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Key Direction: 1. Our Community
Objective: 1.2 Our Community Works Together
Function: Community Facilities
DP Action 1.2.1.8 Provide public amenities, halls and community centres to facilitate social capital and activity

Relevant Legislation:

The BIU Band Hall Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes BIU Band Hall Community Committee 28/11/2017

JAMES RONCON
GENERAL MANAGER

**BIU Band Hall Community Committee Meeting
Minutes for Thursday 28th November**

Commenced 6:41pm

Apologies:

Present: Annette Northey, Robynne Sanderson, Branko Licul, Mark Curtis, Kyla Vine, Loene Crowley

Minutes of previous meeting accepted M:Robynne S:Branko

Business Arising:

1) Hire request Mark 0428173847 was contacted by Kyla and quoted \$340, which he politely declined

2) Air cooler that was dripping has been fixed

3) Council's position on defibrillators not yet checked – Kyla to follow up

Correspondence in:

Email from Shane Simmons of YMCA telling us of their decision to no longer hire the hall, but he still expected to pay the full 12 month fee of \$2000.

Letter to Mark from council – see general business.

Correspondence out:

Report to council about the light in the car park not working and another one next to it too dim. Report number: 2928712017

Financial Report 28.11.17

BIU Band Hall S355 Committee

Balance brought forward **\$ 1498.27**

Incoming

18.10.17 Cheque Deposit/Hall Hire (BHCO) \$ 250.00

14.11.17 Direct Credit/Hall Hire (YMCA) \$2000.00

23.11.17 Cheque Deposit/BHCO (BHCO) \$ 770.00

Outgoing

1.11.17 Origin Energy (Electricity – Hall) \$ 536.23

Bank Balance **\$3982.04**

Annette Northey

Treasurer

Annette to send a receipt to YMCA for \$2000.

General Business:

1) Council induction session was attended by Kyla and Robynne. We learnt we can say no to hire requests based on risk assessment. Fees are now clear. It was useful to meet some of the council staff and know who to direct queries to.

2) New hire request: Chris West, 0438885003, 40th birthday on Sat. Jan. 27th. As most of the committee will be away for the long weekend we will say no due to not enough people to help. **Kyla** will inform him.

3) YMCA have ceased hiring the hall due to hardness of the floor. **Kyla** to arrange collection of keys. Also there are 2 filing cabinets and some weights left behind, **Kyla** to check if they want these back and arrange return.

4) Letter from council with a choice of 3 proposals for the management structure of O'Neill Park:

- 1: 6 individual committees
- 2: BIU band hall committee and two other combined sporting club committees
- 3: One committee combining all users

We strongly support option 2 and **Mark** will respond as such. There is a danger of us becoming a small voice in a big committee and a combined committee would be unwieldy and made up of mismatched interests. Music groups should be managed separately from sports.

5) It was noted that a proposal to collect rent from the BIU band was recorded for this financial year, which did not eventuate. It is not clear whether the band will be asked to pay in the future. This would cause ill feeling from the band as it is a part owner of the venue.

Annette to clarify this with Jay.

Meeting ended: 7:35pm

Next meeting: Feb. 20th 2018.

ORDINARY MEETING OF THE COUNCIL

December 20, 2017

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 22/18

SUBJECT: MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND
TABLE ADVISORY COMMITTEE 13/145

Recommendation

1. That Broken Hill City Council Report No. 22/18 dated December 20, 2017, be received.
2. That Melanie Chynoweth be appointed as a community representative on the Community Strategic Plan Round Table Advisory Committee.
3. That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Youth Council; and that Council sends correspondence to the Broken Hill Youth Council accordingly.

Executive Summary:

During the Community Strategic Plan community consultation undertaken in April 2013, the theme of "One Community, One Plan" was strongly discussed and resulted in the inclusion of the establishment of the Community Round Table in the Community Strategic Plan.

It was recommended that the Round Table be established as a Section 355 Committee of Council, which provides it with the ability to carry out functions on behalf of Council and consists of membership including Councillors, staff and members of the public.

One of the requirements of a Section 355 Committee of Council is the reporting of its minutes of meetings to Council for endorsement.

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks,

ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Report:

Council has received a nomination from Melanie Chynoweth to join the Community Round Table as a community representative.

This report is presented to Council to consider the nomination and the inclusion of the Broken Hill Youth Council to the Community Strategic Plan Round Table.

The current Structure and Membership of Community Strategic Plan Round Table consist of 17 members as follows:

- The Mayor, Broken Hill City Council (Chairperson)
- The General Manager, Broken Hill City Council
- Key Direction Portfolio Councillors
- A representative of the Local Area Command
- A representative of the Far West Regional Health Service
- A representative of the Department of Education
- A representative of the Department of Family and Community Services
- A representative of the Local Aboriginal Community Working Party
- A representative of the Regional Development Australia – Far West
- A representative of the Chamber of Commerce
- A representative of the Foundation Broken Hill
- Four (4) Community Representatives, with previous governance experience and a demonstrated interest in issues associated with the implementation of the Community Strategic Plan.

If the recommendation is accepted by Council the Constitution of the Community Strategic Plan Round Table Advisory Committee will be required to be amended to include a representative from the Broken Hill Youth Council.

Strategic Direction:

Key Direction:	4 - Our Leadership
Objective:	4.3 – We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.9 - Provide leadership, structure and support to the Community Round Table in their review and management of the Community Strategic Plan

Relevant Legislation:

Section 355 of the *Local Government Act 1993*
Council's adopted S355 Asset Committee Framework and Constitutions.

Financial Implications:

There are no financial implications.

Attachments

1. [↓](#) Nomination for Community Strategic Plan Round Table Committee

JAMES RONCON
GENERAL MANAGER

BROKEN HILL

**355 COMMITTEE NOMINATION FORM
COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE
COMMUNITY REPRESENTATIVE**

Please complete this form as accurately as possible and return to council@brokenhill.nsw.gov.au

SECTION 355 COMMITTEE

Name of Committee: Community Round Table

PERSONAL DETAILS

Name: Melanie Chymoweth

Address: Broken Hill

Contact Number: Home: _____ Mobile: _____

Email: _____

COMMITTEE DETAILS

Are you currently a
committee member of
any organisation or
committee? If yes, please
provide details:

Health Counsellor of Broken Hill Hospital

Please outline your
interest in the Community
Strategic Plan:

I am interested in enhancing the quality of Life for all community members and making our community more inclusive of aged, youth, indigenous and disability. Broken Hill has stunning landscapes that should be preserved and built on for the community and visitors.

Please outline details of
any relevant experience /
governance experience
to this committee:

I have worked for the past 15 years across the community sector from aged / youth / indigenous and feel that I bring the needs of the diverse community to the table. Set up 123 community hub with support of indigenous elders. Managed PCYC Youth Programs.

What is your previous
experience with any
committee? Please list
name/s of committee/s
and period/s of service:

Broken Hill Health Council 5 years and
continuing.

Please provide your ability
to represent the
community:

I feel my ability to represent my community is
from my working and lived experience. I ~~am~~
was born and grew up in Broken Hill and have the
love and connection to this amazing community. I
have made strong community connections that
have come from relationship building and,
honesty and transparency.

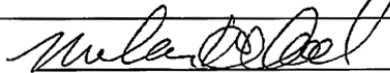
Please provide any other
relevant information:

I feel I have the best interests of Broken Hill
and community in mind and will always
put them first to foster a more inclusive
accepting community.

PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee. The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If you nominate for a position on a committee, your name will be made publicly available via Council's Business Papers and on Council's website. Your contact details will not be made public. The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application. You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer via email council@brokenhill.nsw.gov.au or addressed to Broken Hill City Council, 240 Blende Street. Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature



Date:

Printed Name

Melanie Cynoweth

ORDINARY MEETING OF THE COUNCIL

January 23, 2018

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 23/18

SUBJECT: MEMBERSHIP OF THE BROKEN HILL HERITAGE COMMITTEE
15/87

Recommendation

1. That Broken Hill City Council Report No. 23/18 dated January 23, 2018, be received.
2. That Council call for nominations for two community members with demonstrated expertise in heritage, arts, culture and/or event planning, for membership on the Broken Hill Heritage Committee.
3. That Council acknowledge in writing the resignations of Mr. Gareth Thomas and Ms. Tracy Fraser and express its gratitude and appreciation for their contribution to the committee and the community.

Executive Summary:

The Committee submitted minutes of its meeting held 9 November 2017 to the ordinary meeting of the Council held 13 December 2017, for endorsement. Minute No.

The Minutes reported the committee's acknowledgement of the resignations of Gareth Thomas and Tracy Fraser; and requested that Council send letter of thanks.

Report:

The Constitution of the Broken Hill Heritage Committee, Clause 7 Structure and Membership is as follows:

7 STRUCTURE AND MEMBERSHIP

- 7.1 The Committee shall consist of twelve (12) members to be appointed by resolution of the Council, such members to be nominated in the following manner:
- At least four (4) Councillor Representative.
 - Six (6) community members with demonstrated expertise in heritage, arts, culture and/or event planning.
 - One (1) Council staff member, being the Tourism and Events Coordinator as an ex-officio (non-voting) member of the Committee to provide technical support and advice.
 - One (1) Broken Hill Heritage Advisor is a member of the committee to resource our community based Heritage Committee to drive recognition of Broken Hill as Australia's First Heritage City
- 7.2 Council reserves the right to amend the number of Committee members and category of representation.

The recent resignations have reduced the community members on the committee to four.

Strategic Direction:

Key Direction:	2. Our Economy
Objective:	2.2 We are a destination of choice and provide a real experience that encourages increased visitation
Function:	Tourism Development
DP Action:	2.2.1.12 Investigate opportunities arising from Broken Hill's listing as a heritage city
Key Direction:	3. Our Environment
Objective:	3.3 Proactive and responsible planning supports the community and the environment
Function:	Built Environment
DP Action:	3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the city

Relevant Legislation:

The Broken Hill Heritage Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Heritage Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Local print advertising costs and induction resources within current operational budget and organizational responsibilities.

Attachments

There are no attachments for this report.

RAZIJA NU'MAN
CORPORATE RESPONSIBILITY OFFICER

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 21, 2018

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 24/18

SUBJECT: MEMBERSHIP OF THE MEMORIAL OVAL COMMUNITY COMMITTEE

12/52**Recommendation**

1. That Broken Hill City Council Report No. 24/18 dated February 21, 2018, be received.
2. That Mr Christopher May be appointed as a community representative (Silver City Kennel Club) on the Memorial Oval Community Committee.

Executive Summary:

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

Report:

As per Council's adopted Asset and Advisory Committee Framework which states that:

- Committees are to be appointed every four (4) years, three (3) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).

- All positions will be declared to be vacant two (2) months after the Local Government Election.

Council advertised for nominations for community representatives on its Section 355 Committees for the current term of Council (September 2016 to September 2020), during November 2016 and then again during January 2017. All applications received during these periods have previously been presented to Council with all nominations supported.

The Memorial Oval Community Committee received a resignation from its Silver City Kennel Club community representative, Mr David Hamilton at its December Committee Meeting leaving one vacancy on the Committee.

Council has now received a further nomination from the following member of the public to replace Mr Hamilton on the Committee:

Name of Committee	Number of current community members	Number of vacancies in community member positions	Number of further nominations received	Name of Nominee
Memorial Oval Community Committee	9	1	1	Christopher May

The report is presented to Council to consider the nomination received to appoint a community representative to the Section 355 Committee.

Strategic Direction:

Key Direction: Our Leadership
 Objective: Openness and Transparency in Decision Making
 Function: Leadership and Governance
 DP Action: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Key Direction: Our Leadership
 Objective: We Unite to Succeed
 Function: Leadership and Governance
 DP Action: Support Council's section 355 Committees in undertaking their duties with Council

Relevant Legislation:

Section 355 of the *Local Government Act 1993*
 Council's adopted S355 Asset Committee Framework and Constitutions.

Financial Implications:

There are no financial implications.

Attachments

There are no attachments for this report

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 15, 2018

ITEM 5BROKEN HILL CITY COUNCIL REPORT NO. 25/18

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5 DECEMBER 2017 AND 6 FEBRUARY 2018

12/52**Recommendation**

1. That Broken Hill City Council Report No. 25/18 dated January 15, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Meetings held 5 December 2017 and 6 February 2018 (Annual General Meeting) be received.

Executive Summary:

Council has received minutes from the Memorial Oval Community Committee Meetings held 5 December 2017 and 6 February 2018 (Annual General Meeting) for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Memorial Oval Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meetings held 5 December 2017 and 6 February 2018 (Annual General Meeting) for Council's endorsement.

Strategic Direction:

Key Direction: 4. Our Leadership
Objective: 4.3 We Unite to Succeed
Function: Leadership and Governance
DP Action: 4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Key Direction: 1. Our Community
Objective: 1.4 Our built environment supports our quality of life
Function: Open Spaces
DP Action: 1.4.1.7 Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. Minutes - Memorial Oval Community Committee Meeting 05/12/2017
[!\[\]\(00454fbbe8db418db0de5eebfa916a08_img.jpg\)](#)
2. Minutes - Memorial Oval Community Committee Annual General Meeting
06/02/2018
[!\[\]\(fd0f3d0c9a8d9b3ff3951bcf7c4bf0c0_img.jpg\)](#)

JAMES RONCON
GENERAL MANAGER



ORDINARY MEETING MINUTES TEMPLATE

MEMORIAL OVAL COMMUNITY COMMITTEE MINUTES.

Date	05/12/17	Time Meeting opened: 7.00pm	Time Meeting closed: 7.49pm
Location:	Memorial Oval		
Present:	Ray Steer (President), Dennis Cetinich (Treasurer), Tristen Savage (CFC), David Hamilton (LKC), Jody Whitehair (BHHRC), Jarrod Paul (BHCC), John Ralph (Secretary).		
Absent:	AFLBH.		

AGENDA	MOVED BY	SECONDED
Welcome: The President Ray Steer welcomed all attending Members to the Meeting.		
Apologies: Bruce McIntosh, Tony Camilleri, Tanya Martyn, Dave Gallagher,	Ray Steer	Jody Whitehair.
Confirmation of Minutes from previous meeting held: 6 th November 2017	Dennis Cetinich.	Tristen Savage.
Correspondence In: Ladies Kennel Club: Dates for 2018 10 th /12 th August, these dates are pending approval from Dogs NSW. BHHRC Track: Informing that their track has been graded and cambered, as this track will be used by Rockfest shortly they are requesting if any damage or changes occur it be repaired by the MOMC or the BHCC. Track Fence Signs: Sponsors are complaining re the damage to their signs when the track fence was painted, requesting repairs be carried out. Secretary forward all correspondence re the BHHRC to the BHCC. Correspondence Out: Nil.	Jody Whitehair	David Hamilton.

BROKEN HILL

CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<u>Reports:</u> BH. Rockfest: Secretary informed the Committee that David Storer Rang him and requested the following; When will lawn watering Stop, Is the Canteen ready to be used, Line marking re the Sprays. These matters will be given to Jarrod Paul at our next Committee Meeting on the 5/12/2017, he will contact David Storer.		
<u>Financial Report:</u> November 2017 Bank Balance: \$18,404.30. Debtors: Lennon's Circus: \$3,850.00. CBHFC: \$3,500.00. OBRL: \$600.00.	Tristen Savage	Ray Steer.
<u>Events/ Bookings December:</u> 2nd/10th Harness Race Trials. 16TH Broken Hill Rockfest. 23rd/30th Harness Race Meetings.		
<u>General business:</u> Ride –On Mower: Discussion took place re the purchase of a new ride_on Mower, it was decided to leave this purchase in the hands of Jarrod Paul as his department knows about Mowers, it can also be insured through the BHCC and service and maintenance can be carried out at the Council Depot, the old mower is to be given to Council. Rocky Baker: A new removable sign will be placed on the old Score Board to read "The Rocky Baker Memorial Paceway" this sign will be put up during Harness Racing Season, taken down out of Season, it will be sponsored by the MOCC at a cost of \$280.00.		
<u>Work, Health and Safety:</u>		
<u>Future Agenda Items:</u> New Mower 4,000.00. New Lighting/Main Gates 2,500.00. Floodlight Carpark/Stables 2,000.00. Upgrade Toilet Facilities 10,000.00. Instal. Grandstand Seating 5,000.00.		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
Next Meeting: 2017 AGM, 6 th February 2018.		
Meeting Closed: There being no further business the Chairperson declared the meeting closed at 7.49 pm.		

BROKEN HILL
CITY COUNCIL

2018 ANNUAL GENERAL MEETING

MEMORIAL OVAL COMMUNITY COMMITTEE.

Date	06/02/18	Time Meeting opened: 7.00pm	Time Meeting closed: 8.25pm
Location:	Show Office Memorial Oval		
Present:	Ray Steer, Dennis Cetinich, Bruce McIntosh, Tristen Savage, Chris May, Jody Whitehair, Dave Gallagher, Gary Schindler, Tanya Martyn, Tony Camilleri, John Ralph.		
Absent:	AFLBH.		

AGENDA	MOVED BY	SECONDED
Welcome: The President Ray Steer welcomed all attending Members to the Meeting. Apologies: Nil.		
Confirmation of Minutes from previous meeting held: 5th December 2017	D.Cetinich	J.Whitehair.
The President Ray Steer thanked all the Members for their help throughout 2017, he then declared all seats vacant. The following was elected unopposed: President: Ray Steer Vice President: Jody Whitehair Secretary: John Ralph Treasurer: Dennis Cetinich Caretaker: Bruce McIntosh All remaining Delegates retain their nominated Positions, Chris May replaces David Hamilton.	D. Cetinich R. Steer R. Steer B.McIntosh T. Martyn	J. Ralph D.Gallagher B. McIntosh R. Steer J.Whitehair



AGENDA	MOVED BY	SECONDED
<p>Correspondence In: BHCC: Answers to questions asked at the 355 Committee Induction Session.</p> <p>BHHRC: 2018 Hosts of the NSW Carnival of Cups. Requesting new Air Cooler in the TAB building.</p> <p>Andrew Gasmier: TAB Manager also requesting new Cooler.</p> <p>Correspondence Out: Nil.</p>	<i>D. GALLAGHER</i>	<i>T. MONTGOMERY</i>
<p>Reports: Nil.</p> <p>Financial Report: December 2017 Bank Balance: \$22,487.66 Debtors: CBHFC: \$2,750.00. BHHRC: \$900.00 OBRL: \$600.00. January 2018 Bank Balance: \$21,369.69 Debtors: CBHFC: \$2,750.00. OBRL: \$600.00. OBRL Still outstanding, Try Steve Rumble</p>	T. Savage	R. Steer.
<p>Events/ Bookings December: Harness Races/Trials: 19/11/2017 to 16/03/2018. SC Kennel Club: 25th/27th May 2018. Ladies Kennel Club: 10th/12th August 2018 Broken Hill Rockfest: 7th/11th November 2018. CBHFC: Training Times: 16/01/2018 to 28/04/2018</p>	J. Ralph	R. Steer

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="background-color: black; color: white; padding: 5px; text-align: center;"> BROKEN HILL CITY COUNCIL </div> </div>		
AGENDA	MOVED BY	SECONDED
General business; Old Scoreboard: Request BHCC to put Broken Hill on the top, BH. Heritage sign on race track fence. Oval Bookings: Must be on BHCC Booking Form and must go through the Office. Oval Line Marking: Leave to Bruce and Ray. Betting Ring: Repair Broken Lights. Thank You: MOMC, SCS, BHHRC would like to thank the BHCC for their help over many years.		
<u>Work, Health and Safety:</u>		
Future Agenda Items: <div style="display: flex; justify-content: space-between;"> <div> New Mower New Lighting/Main Gates Floodlight Carpark/Stables Upgrade Toilet Facilities Instal. Grandstand Seating Total Estimated Cost </div> <div style="text-align: right;"> 4,000.00. 2,500.00. 2,000.00. 10,000.00. 5,000.00. 23,500.00 </div> </div>		
<u>Next Meeting:</u> 6 th March 2018 @ 7pm.		
Meeting Closed: There being no further business the Chairperson declared the meeting closed at 8.25 pm.		

ORDINARY MEETING OF THE COUNCIL

February 12, 2018

ITEM 6

BROKEN HILL CITY COUNCIL REPORT NO. 26/18

SUBJECT: MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY
ADVISORY COMMITTEE MEETINGS HELD 12 JULY 2017, 13
SEPTEMBER 2017 AND 22 NOVEMBER 2017 12/46

Recommendation

1. That Broken Hill City Council Report No. 26/18 dated February 12, 2018, be received.
2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meetings held 12 July 2017, 13 September 2017 and 22 November 2017 be received.

Executive Summary:

Council has received minutes of the Broken Hill Regional Art Gallery Advisory Committee Meetings for endorsement by Council.

Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Regional Art Gallery Advisory Committee has submitted minutes from its meetings held 12 July 2017, 13 September 2017 and 22 November for Council's endorsement.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Regional Art Gallery Advisory Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(38441ceaa711016e0bf2ad46ad394ff4_img.jpg\)](#) Minutes of meeting 12 July 2017
2. [!\[\]\(6e027340d4263908f264926b1ad81c5e_img.jpg\)](#) Minutes of meeting 22 November 2017
3. [!\[\]\(781510d64f329bf3c880acf086e884d6_img.jpg\)](#) Minutes of meeting 13 September 2017

RAZIJA NU'MAN
CORPORATE RESPONSIBILITY OFFICER

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

ORDINARY MEETING MINUTES TEMPLATE

Minutes confirmed by Rick Ball
Seconded by Andrew Gosling
Signed: Maureen Clark
Chairperson

MINUTES – Art Gallery Advisory Committee

Date	12/07/2017	Time Meeting opened: 1730	Time Meeting closed: 1830
Location	Broken Hill Regional Art Gallery		
Present	Cr. Maureen Clark, Cr. Branko Licul, Jenny Cattonar, Iris Dobbin, Robyn Taylor, Rick Ball, Clark Barrett, Susanne Olsen, Tara Callaghan (non-member), Blake Griffiths (non-member)		
Apologies	Natasha Bearman, Prof. Simon Molesworth AO, QC		
Absent	Cr Page, Eve-Lyn Kennedy, Andrew Gosling, John Sloane		
Next Meeting	September 13, 2017		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies		
Confirmation of Minutes from previous meeting held	Sue Olsen	Robyn Taylor
Correspondence: <i>NIL</i> <ul style="list-style-type: none"> Correspondence In Correspondence Out 		
Reports: <i>NIL</i> <ul style="list-style-type: none"> Name of Report Financial Report 		
General Business		
Agenda Items <ol style="list-style-type: none"> <i>Hand out and read constitution with all members (Chair and Tara)</i> <ol style="list-style-type: none"> On Council website under the heading 'Community' all of the Advisory Committee constitutions exist there All Council Policies that are mentioned within the constitution are available online <i>Update on acquisitions (Tara)</i> <ol style="list-style-type: none"> Eric Minchin artwork – Vincent Collins donation Own two Eric Minchin pieces in the collection (Brushmen of the Bush) 		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>Decision made to take the acquisition on unanimous vote</p> <p>3. <i>Update on collection re-hang (tour with Tara to talk through new pieces)</i></p> <ul style="list-style-type: none"> a. Idea about simplifying the collection rehang – segmented for ease of rehang more regularly b. Annual commitment to re-hang (at least sections) c. Education didactics or package through Blake d. Maybe a 'launch' event with winery sponsor <p>4. <i>Update on collection management</i></p> <ul style="list-style-type: none"> a. Council still look to be purchasing modern collection management software b. Grant being put in (through Regional Cultural Development Fund) to look at funding a Collection Manager for 2 years over Gallery and GeoCentre. This is to ensure all works are correctly digitized and will be more available for the public c. A lot of Galleries have an ongoing collection manager and/or a curator but due to the size of our LGA this is not always an option. <p>5. <i>Update on restoration project (Tara will show new work that has been elected for restoration)</i></p> <ul style="list-style-type: none"> a. Vae Victis is with Uni of Melbourne and they will send us image updates as appropriate. Where possible we will post these to social media for interest sake b. Next projects: Sam Byrne (damaged) Coutts Michie (damaged) c. Fundraising ideas? <p>Ideas about fundraising were floated including Iris Dobbin mentioning what Art Gallery of SA do by mail-outs to their members asking for donations of restoration funds. Art auctions were mentioned as another idea. Tara will give an update about fundraising ideas and plans in the future.</p> <p>6. <i>Briefing on Artists in Residence (Deputy Chair, Rick Ball)</i></p> <ul style="list-style-type: none"> a. Talk about process with Rick and successful respondents <p>7. <i>Update on building changes (Tara)</i></p> <ul style="list-style-type: none"> a. Front windows have been tinted so looking into moving walls within the exhibition budget as step two, step three test ventilation and humidity, step 	Robyn Taylor	Jenny Cattonar

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>four alarm front windows</p> <p>b. Front counter upgrade</p> <p>8. <i>Discuss MC duties at Gallery Openings (Chair and Tara)</i></p> <p>a. Feedback and thoughts on Advisory committee performing MC duties?</p> <p>Advisory Committee Members who are happy to MC should register their interest with the chair via email. They will be supplied MC run sheet and notes and a briefing about the opening.</p> <p>9. <i>Photography in the Gallery (Tara)</i></p> <p>a. Report about photography is some of the other institutions:</p> <p>MAMA – Photos allowed, no tripod and no flash. Signs encouraging selfies and panoramic shots.</p> <p>AGNSW – Photos allowed, no tripod and no flash</p> <p>Bathurst – Signs reading no photos, but don't stop anyone taking photos.</p> <p>Commercial Gallery - No professional lenses, others ok</p> <p>b. MET Museum makes 375,000 of their works available for free online for NY Times</p> <p>It was decided to replace the signage in the Gallery to 'Photography allowed – no tripods or flash'</p> <p>10. <i>Addresses for the mailing list</i></p>		
Work, Health and Safety NIL		
Future Agenda Items		
To be confirmed for next meeting		
Next Meeting September 13 th , 2017		
Meeting Closed There being no further business the Chairperson declared the meeting closed at 1830	Cr. Branko Licul	Rick Ball



ORDINARY MEETING MINUTES TEMPLATE

Nov minutes confirmed Rick Ball,
seconded Jenny Cattonar signed
Chairperson M Clark January 17 2018

MINUTES – Art Gallery Advisory Committee

Date	22/11/2017	Time Meeting opened: 1715	Time Meeting closed: 1830
Location	Broken Hill Regional Art Gallery		
Present	Cr. Maureen Clark, Tara Callaghan (non-member), Cr. Branko Licul, Rick Ball, Iris Dobbin, Jenny Cattonar, Eve-lyn Kennedy, Susanne Olsen		
Apologies	John Sloane, Robyn Taylor		
Absent	Cr Ron Page, Clark Barrett, Andrew Gosling, Justice Simon Molesworth		
Next Meeting	January 17, 2018		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies		
Confirmation of Minutes from previous meeting held	Rick Ball	Iris Dobbin
Correspondence: <i>NIL</i> <ul style="list-style-type: none"> Correspondence In Correspondence Out 		
Reports: <ul style="list-style-type: none"> NIL 		
1. <i>Artist in Residence</i> <ol style="list-style-type: none"> Capper/Katzki completed, all went well and film launch will be a remote event next year broadcast from Sydney James Price update: still looking for the appropriate place for the residency to take place. Any new ideas? Some current options are the Miner's Cottage and the Broken Hill Housewives association. Working on May 2018 Eve-Lyn Kennedy mentioned approaching RDA about rentable spaces Cr Clark suggested a fundraising activity with the resulting artwork Robbie Rowlands update: Robbie came to town last week for a couple of days for an initial visit. 		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>Probably late 2018, film studios are the leading option with materials from the Council 'yard'</p> <p>2. <i>Update on collection management grant – Regional Cultural Fund</i></p> <p>a. No news yet, the State Government is now 1 month late in letting recipients know, there are political hold ups</p> <p>3. <i>Damaged artworks</i></p> <p>a. Abdul-Rahman Abdullah sculpture – Abdul-Rahman has sent a carved section as we discussed, will arrive shortly</p> <p>4. <i>MC duties</i></p> <p>a. Opening on Friday 24th November 3 exhibitions Rick Ball volunteered for MC Duties</p> <p>5. <i>Acquisitions</i></p> <p>a. Two works from Robin Sellick to go through Cultural Gifts Programs</p> <p>1. Pro Hart Portrait</p> <p>This framed print is from the exhibition, Facing Robin Sellick which toured nationally and showed in art galleries including the Newcastle Region Art Gallery, Monash Gallery of Art (Melbourne) and the Brisbane Powerhouse. It also formed part of the Celebrity exhibitions which showed at Crown in Melbourne and Perth.</p> <p>As a price guide - the National Portrait gallery purchased 5 identically sized and framed prints for their permanent collection in 2004 for \$10,000.00.</p> <p>2. Portrait of Shay Carthew</p> <p>This is the original framed print that hung at the National Portrait Gallery in Canberra as a finalist in the National Photographic Portrait Prize in 2010 and then toured Australian art galleries into 2011. As such it represents the pinnacle of Australian photographic portraiture for that period and having been taken in Broken Hill, and the subject and artist being from Broken Hill, it seemed a fitting choice.</p> <p>Cr Licul declared a conflict of interest and did not vote Majority voted for both pieces in the collection</p> <p>b. Outback Art Prize previous works</p> <p>We are currently sorting through these works a number of finalists/runners-up for the Outback art prize have left</p>	<p>Iris Dobbin</p>	<p>Rick Ball Cr. Clark</p>

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>works behind over the last 5-10 years. We are currently sorting through them a number were meant to be donations. Gallery staff will sort this and they might be up for acquisition review in the coming meetings</p> <p>6. <i>Update on Service Review and building maintenance</i> Gap in Council Asset maintenance and under-expenditure identified by Council's finance reports. In line with the service review (explain service review) that is currently happening Council wide all works have been identified and they are significant. There is currently conversation about a shutdown period for these works to occur. This is currently in the planning stages with Infrastructure and Engineers, it would be at least 1 year away and I can update about this further. The following works have been identified:</p> <ul style="list-style-type: none"> - Humidifier upgrade (major, risk issue) - Floors (major, overdue) - Paint interior and exterior (major, due within 3 years) - Pest control (standard) - Front windows (minor, due now) - Front counter (minor, due now) <p>Not all works need to necessarily happen whilst the Gallery is shut however this is the full listing. I will update further as information becomes available.</p> <p>Other business</p> <p>7. Iris Dobbin shared ideas from the Western Plains Cultural Centre (Dubbo). Including a culture-based magazine, laneway public art festival 'soup sessions' and twilight handmade markets</p> <p>8. Sue Olsen queried whether the Gallery will run conservation workshops and Tara confirmed that when the conservator visits Broken Hill to repair the Abdul-Rahman Abdullah sculpture that there will be a public workshop and would keep in mind the conservators workshop idea</p> <p>9. Cr. Lucil queried whether there was signage at the National Portrait Gallery 'Bare' show which informed people that deceased Indigenous portraits may be on display. Tara Callaghan confirmed that yes there was such signage on display, potentially not as visible with the room full of 120 people for the Governor of NSW function and a good point for the future</p> <p>10. Jenny Cattonar asked for Tara's advice on what to do in</p>		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
relation to a portrait she had painted of a local Indigenous person who had since passed away. Tara mentioned that this type of advice is not her place to give but that she recommends contacting the immediate family and then the appropriate local Indigenous elder		
Work, Health and Safety NIL		
Future Agenda Items Tara is researching the ways in which other prizes select finalists and judge their prizes and will complete a report		
Next Meeting January 17 th , 2018		
Meeting Closed There being no further business the Chairperson declared the meeting closed at 1830		



ORDINARY MEETING MINUTES TEMPLATE

MINUTES – Art Gallery Advisory Committee

*Meeting Minutes
Confirmed Rick Ball, Iris
Dobbin 22/11/17
Maureen Clark
Chairperson*

Date	13/09/2017	Time Meeting opened: 1715	Time Meeting closed: 1815
Location	Broken Hill Regional Art Gallery		
Present	Cr. Maureen Clark, Tara Callaghan (non-member), Blake Griffiths (non-member), Rick Ball, Robyn Taylor, Andrew Gosling, Tracy Fraser		
Apologies	Clark Barrett, Jenny Cattonar, Iris Dobbin, Susanne Olsen.		
Absent	Cr Branko Licul, Cr Ron Page, Natasha Bearman, Eve-lyn Kennedy, Justice Simon Molesworth, John Sloane		
Next Meeting	November 22 nd , 2017		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies	Cr Clark	Tracy Fraser
Confirmation of Minutes from previous meeting held	Rick Ball	Andrew Gosling
Correspondence: <i>NIL</i> <ul style="list-style-type: none"> Correspondence In Correspondence Out 		
Reports: <ul style="list-style-type: none"> Annual report to be submitted by Cr Clark Financial Report 		
General Business <ol style="list-style-type: none"> Artist in Residence <ol style="list-style-type: none"> Capper/Katzki project will be here in October. There will be marketing coming out about this. <ol style="list-style-type: none"> 14th October at Community Markets 21st October filming at the Line of Lode 23rd – 27th October schools at the Radford Pavilion (potential members dinner during that week) James Price has completed his research week. He will be back again early next year to complete the project but we are still in constant communication, I will have an update about how his sketches are going for the next meeting. There is still time to send portraits if required 		

ORDINARY MEETING OF THE COUNCIL

February 13, 2018

ITEM 7BROKEN HILL CITY COUNCIL REPORT NO. 27/18

SUBJECT: MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE
MEETINGS HELD JANUARY 19, 2018 AND FEBRUARY 15, 2018
15/87

Recommendation

1. That Broken Hill City Council Report No. 27/18 dated February 13, 2018, be received.
2. That the minutes of the Broken Hill Heritage Committee Meetings held January 19, 2018 and February 15, 2018 be received and noted.

Executive Summary:

Council has received minutes from the Broken Hill Heritage Committee for its meetings held January 19, 2018 and February 15, 2018 for endorsement by Council.

Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Heritage Committee has submitted minutes from its meetings held January 19, 2018 and February 15, 2018 for Council's endorsement.

Strategic Direction:

- | | |
|----------------|---|
| Key Direction: | 2. Our Economy |
| Objective: | 2.2 We are a destination of choice and provide a real experience that encourages increased visitation |
| Function: | Tourism Development |
| DP Action: | 2.2.1.12 Investigate opportunities arising from Broken Hill's listing as a heritage city |
| Key Direction: | 3. Our Environment |
| Objective: | 3.3 Proactive and responsible planning supports the community and the environment |
| Function: | Built Environment |
| DP Action: | 3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the city |

Relevant Legislation:

The Broken Hill Heritage Committee operates under Council's S355 Advisory Committee Framework Manual, the Broken Hill Heritage Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(13dd0e1ab3baa23f7c1ed52b3eec2756_img.jpg\)](#) Minutes of Broken Hill Heritage Committee Meeting - 19/01/2018
2. [!\[\]\(5ed985c65f50e5350eeeb77f03c2e095_img.jpg\)](#) Minutes of Broken Hill Heritage Committee Meeting - 15/02/2018

JAMES RONCON
GENERAL MANAGER

Broken Hill Heritage Committee

Thursday 19 January 2018

5pm Council Chambers.

AGENDA

Welcome: Mayor Darriea Turley (Chairperson)

Present: Mayor Turley, Councillors Adams and Browne, Andrew Gosling, Simon Molesworth AO QC, Susanne Olsen, Tara Callaghan (Art Gallery)

Phone Link: Paula Williams

Apologies Councillor Clarke, Rachel Merton

The Chairperson invited Tara Callaghan, Manager of Broken Hill Regional Art Gallery to address the committee re her concerns about safety and structural deficiencies of the Miners' Cottage located within the grounds of the Albert Kersten Mining and Mineral Museum. There is also concern that if these concerns were eventually addressed there will still be limited access to visitors due to a lack of volunteers. Points of discussion:

1. Possibility of a National Trust membership drive during the April Festival-Marion Browne (Trust Member) queried the legitimacy of this re the Trust rules. Her suggestion is to investigate if BHCC could become Corporate Members of the Trust thus possibly giving the Heritage Committee the right to promote local membership of the Trust. The Mayor and Councillor Browne will consult with the GM.
2. Tara to actively seek partner organisations. Committee referred the recent request from MLC to Tidy Towns Working Group re their participation in cultural/heritage projects.
3. Paula to arrange possible interview with Don Mudie.

Correspondence: nil

Minutes of Previous Meeting: Moved Susanne Olsen, Seconded: Marion Browne. Carried.

Action List: Attached

Further Business:

1. Committee decided to remove community fun day from festival activities as this activity doesn't truly reflect our theme.
2. Mayor and Councillor Adams will discuss increased and more in depth Argent Street Walk Tours during festival with the Walking Group.
3. Committee agreed that the next meeting on Thursday 15 February will be open to interested organisation interested in participating in the Festival. Invite to Broken Hill Art Exchange (Susan Thomas) and Tara Callaghan who have already expressed interest.
4. Secretary queried if funding required for photographic project and oral history project to be held during the Festival. Susanne reported under control.
5. BHCC Heritage Awards will be held on Friday 4 May 2018 at the Art Gallery subject to staff availability. Mayor to discuss with the GM re:
 - Paul Davis's (Heritage Advisor) vision for the Heritage Awards
 - Advertising of awards to encourage owners to submit.
 - eligible buildings.
 - Design of certificate to be re-visited as artwork will not be provide by Liz Vines.
 - PP Presentation to be backdrop for Heritage Awards. Passed to Tara by Liz Vines. Do we need permission from Liz to use this or does it belong to Council?
 - Simon Molesworth AO QC to present the Heritage Address at Award night.

5 Mayor Turley and Councillor Browne to query lack of Heritage Phone App that was proposed as part of the Living Museum perfect Light Project.

Next meeting date: 15 February 2018

ACTIONS

New & In-Progress Actions:

	Action	Who	When	Status
1	<u>Name of Festival:</u> Our Stories: Our Culture: 'If Only Our Walls Could Speak'.	committee	January meeting	Complete
2	Argent Street Walk Tours	Mayor Turley & Councillor Adams	ASAP	Ongoing
3	Court House, Tech College, Town Hall Façade inner access during walk tours	Mayor Turley and Councillor Adams	After discussions with Walk tour	Ongoing
4	Prepare programme and arrange promotion etc	Councillor Adams/Rachel Merton	Tentative for Feb meeting	Ongoing
5	Rachel Merton will email copy of possible Vivid Light project and will update committee of progress	Rachel Merton		Ongoing Would be great to have this as evening opening of festival
6	Invite museums to participate in festival	Chris/Marion	Next Outback Museums meeting	Groups interested. In progress

7	Antique Show	Susanne	Trades Hall	Antique Fair will be held on the last weekend of the Festival. Susanne has acquired the services of a local valuer. A stallholders' fee and a \$10 weekend pass (bracelet supplied for ID) will assist in covering expenses plus a donation to the Trades Hall.
8	Create Instagram # tag for uploading of photographs during festival	Andrew	April?	ongoing
9	Oral History project	Paula	Trades Hall	Paula working with Tracy Fraser (BHCC) all in hand. Archives staff and Paul Armstrong are also working on the history and photographs of our Argent Street buildings (1800s-1960s). Brochure to promote this in hand-help from Andrew if required.
10	Open Day at Miners' Cottage	Tara/John Fadden	Geocentre	ongoing
11	Check out possibility of tram restoration for historical purposes	Secretary	ongoing	Heritage Advisor reports not practical to restore carriages. Possibility of preserving parts for a future interpretive sculpture. Space required to store.
12	Conduct membership Drive for local National Trust during Festival	Committee	Ongoing plans	Mayor and Councillor Browne to discuss Corporate Membership with GM

Broken Hill Heritage Committee

Thursday 15 February 2018

5pm Council Chambers.

MINUTES

Welcome: The Chairperson, Mayor Turley welcomed members and guests to the open February meeting.

Present: Mayor Darriea Turley (Chairperson), Councillor Christine Adams (Secretary), Councillors Marion Browne and Maureen Clark, Susanne Olsen, Francois Van Der Berg (BHCC Manager Planning Development and Compliance) Rachel Merton (BHCC Events Coordinator)

Phone Link: Simon Molesworth AO QC, Paula Williams

Guests: Susan Thomas (Broken Hill Art Exchange), Gigi Barber (Broken Hill Art Exchange), Jenny Camilleri (Broken Hill Family History Group), Margot White (Broken Hill Family History Group), Margaret Price (Broken Hill Synagogue Manager), Linda Nadge (Outback Astronomy) Travis Nadge (Outback Astronomy), Don Delbridge (Broken Hill Walk Tours) Helen Buddle, Sharon Talbot.

Apologies: Andrew Gosling

Chairperson moved we address the Broken Hill 2018 Heritage Festival Draft Programme at the beginning of the meeting in consideration to attending guests. Seconded: Christine Adams

Discussion of Festival Programme Draft.

There was a general excitement about the Festival with individuals/organisations ready to participate. Some have been now added to the Draft programme and general progress/duties have been added to the Action List to assist the committee. The Mayor thanked guests that attended and the committee continued with the monthly meeting.

Correspondence:

- Email from Helene Christine Power (Lodge Motel) re Festival participation
- Email from Nardia Keenan re Festival participation.

Both moved to Committee General Business.

Moved: Marion Browne: Seconded Maureen Clark.

Minutes of Previous Meeting:

Moved: Susan Olsen, Seconded Marion Browne.

Business arising from the Minutes:

2018 Heritage Awards: Francois (BHCC Manager Planning Development and Compliance) reported he had discussed the 2018 Awards with BHCC Heritage Advisor Paul Davis.

1. Their recommendation was to have Heritage Awards biennial as there is a decline in uptake of heritage grants and no new developments during the past year. Their suggestion is to possibly redesign the awards for future years which may also acknowledge our mining companies eg Positive Heritage Conservation Plans. The committee agreed to this suggestion but advised Francois this change may need to be passed by Council.
2. A suggestion that was received positively by all was for the committee to become more actively involved in heritage matters such as:
 - Reviewing heritage items listed on the LEP and advise:
 1. Listings that are not significant
 2. Items that are missing
 3. Provide input on heritage items.
3. Committee to consider an Individual for a John Reid Memorial Award. Recent recipients of that award being Fran MCKinnon and Don Mudie.

4. Committee to investigate possibility of vision taken during Festival to be presented in some form on the final night of the Festival at the Art Gallery.

5. MLC's request for cultural participation to Art Gallery-MLC notified.

1. Action List

Further Business:

1. Date/Day of meetings to fit in with Heritage Advisor?-Deferred.

1. **Next meeting date: 15 March 2018**

ACTIONS

New & In-Progress Actions:

	Action	Who	When	Status
1	Discuss name for NSW Trust 2017 Theme. Emphasis for 2018 is our buildings and monuments	committee	January meeting	Our Stories: Our Culture: If Only Our Buildings Could Speak Completed
2	Final walk tour arrangements during festival	Mayor Turley 7 Councillor Adams	March meeting	Broken Hill Walking Tour Guides Esther La Rovere will lead tour of Palace Hotel Refer programme
3	Final programme and arrange promotion	Mayor Turley & Councillor Adams	March meeting	Refer programme
4	Conduct membership Drive for local National Trust during Festival	Committee	Ongoing plans	Don will promote Trust during tour of Miners' Cottage Pamphlets at buildings during walk tours.
5	Our Heritage Perfectly Highlighted	Rachel Merton		March meeting

6	Invite museums to participate in festival	Chris/Marion	Next Outback Museums meeting	Synagogue Margaret price Ok Mosque Ok-Bobby Shamrose
7	Antique Show	Susanne	Trades Hall	Susanne report Maureen Clark and Margot White available with assistance
8	Oral History project	Paula	Trades Hall?	Paula Report
9	Play for visitors on the GSW at the Trades Hall to be part of festival?	Chris in talks with Jason	Trades Hall	Ok-talking with Jason re date-possibly evening of 25 April
10	Napredak/Patton Street Institute participation	Secretary to contact Nardia Keenan re participation	Napredak Club	Ongoing
11	Query progress of heritage Phone App that was proposed as part of the Living Museum Perfect Light Project.	Mayor & Councillor Browne		ongoing

ORDINARY MEETING OF THE COUNCIL

February 13, 2018

ITEM 8BROKEN HILL CITY COUNCIL REPORT NO. 28/18

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE
MEETING HELD DECEMBER 12, 2017 12/54

Recommendation

1. That Broken Hill City Council Report No. 28/18 dated February 13, 2018, be received.
2. That minutes of the Picton Oval Community Committee Meeting held December 12, 2017 be received.

Executive Summary:

Council has received minutes from the Picton Oval Community Committee Meeting held December 12, 2017 for endorsement by Council.

Report:

As per the adopted Constitution of the Picton Oval Community Committee and the Section 355 Asset Committee Framework Manual (adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Oval Community Committee has submitted minutes from its meeting held December 12, 2017 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Picton Oval Community Committee operates under Council's Section 355 Asset Committee Framework Manual, the Picton Oval Community Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes of Picton Oval Community Committee Meeting held 12/12/2017

JAMES RONCON
GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 12th DECEMBER 2018

Present: N. Hannigan, T. Rynne, C. Williams, P. Adams, C. Adams (Councillor), N. Davey.

Apologies: J. O'Neill, P. Rawlins, B. Licul (Councillor).

Meeting Commenced: 7:30p.m.

Matters Arising:

1. Committee concerned that we are not getting a response from Council regarding works to be undertaken that was recorded in November's minutes e.g. removal of graffiti, replacement of bins, tagging of electrical equipment, doggy bags.
2. Committee would like to reconvene another meeting with Jarred Paull about long jump pit.
3. Council GM has requested that Committee go and obtain quotes for line marker and forward to Council to Jay Nankivell. Noel to follow up with quotes.
4. Exercising machines was bought up at Council but had no response whether it is something that the Committee could pursue for Picton Oval.

Correspondence In:

1. Celtic Soccer Club re: Use of oval
2. St. Joes Soccer re: Use of oval
3. Barrier PSSA re: Use of Oval for athletics carnivals in Term 1
4. Little A's re: Use of oval

Correspondence Out:

1. Celtic Soccer Club re: Use of oval
2. St. Joes Soccer re: Use of oval
3. Barrier PSSA re: Use of Oval for athletics carnivals in Term 1
4. Little A's re: Use of oval
5. BHCC Jarred Paull re: Yearly calendars of oval use

Financial Report:

Origin Energy Account \$213.36
Bank Account as 11/10/17 - \$38,466.50

General Business:

1. There seems to be a contradiction between two dog signs on oval. Need clarification of which one is correct.
2. Committee thanks Council for their response regarding the replacement of the rubbish bins.
3. Discussion took place about renovating changerooms.
4. Paul Adams still waiting on a reply about the sprays. Committee would like an audit on the spray and explanation and demonstration on the settings of the sprays.
5. Committee pass on their congratulations to Councillor Adams for her Senior Citizen of the Year Australia Day reward.

Meeting closed: 8:05p.m.

Next Meeting: Monday, 12th March 2018

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 1/18 - DATED FEBRUARY 16, 2018 - COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2017 COUNCIL MEETING (11/141, 11/467, 11/49) 331
2. QUESTIONS ON NOTICE NO. 2/18 - DATED DECEMBER 15, 2017 - PUBLIC FORUM QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2017 COUNCIL MEETING (11/141)..... 333

ORDINARY MEETING OF THE COUNCIL

February 16, 2018

ITEM 1QUESTIONS ON NOTICE NO. 1/18

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE
DECEMBER 2017 COUNCIL MEETING 11/141, 11/467, 11/49

Summary

This report provides responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the December 2017 Council Meeting.

Recommendation

1. That Questions On Notice No. 1/18 dated February 16, 2018, be received.

Background

Following are responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the December 2017 Council Meeting.

Question:	<u>Animal Pound Facility</u> 11/141 <i>The Mayor took a question on notice from Councillor Kennedy whether copies of the previous Council reports relating to the decisions by Council to build a new animal pound facility could be circulated to Councillors.</i>
Response:	Reports provided to Councillors 6 February 2018.
Question: (from November Council Meeting)	<u>Haulage of ore from Perilya's North Mine to their Southern Operations – 11/467</u> <i>Councillor Nolan referred to a Council decision of 24 November 2010 to allow the trucking of ore through Broken Hill for up to five years pending the construction of a haulage road and requested that the Council report be recirculated to Councillors for further consideration.</i>
Response:	Reports provided to Councillors 2 February 2018.
Question	<u>Healthy Broken Hill Program – 11/49</u> <i>The General Manager took a question on notice from Councillor Licul in relation to any strategies which the report raises and if there can be any Councillor involvement in this program?</i>

Response:	<p>Council has a whole of Council investment in health and well-being. This is evident in its Delivery Programme which reflects in its many programmes and Council's involvement in addressing the social determinants of health.</p> <p>The social determinants of health are those conditions, relationships and environments in which all of us are born, live, grow, learn, work and age. They represent the day to day conditions and opportunities in our lives. They can create and strengthen our health and well-being or make us unwell. Addressing social determinants of health is important as many factors contributing to poor health and wellbeing are not directly related to the health sector, with many differences in the health and well-being of the community related to economic, social, political, cultural, built and natural factors. People have different capacities for action depending on their environment as environments differ in the resources they provide to individuals.</p> <p>Council is one of many organisations in Broken Hill addressing the social determinants of health as many of the determinants influencing health and well-being fall outside Council's role and capacity.</p> <p>The health and well-being of the residents of Broken Hill is directly affected by the built and natural environment as a whole and in its local neighbourhoods so that residents can live rewarding, healthy and socially connected lives.</p> <p>The health and well-being of Broken Hill residents is reflected in all the work that Council does across its many policy and service areas – from decision making in the Chamber for the public good, land use planning, waste management, environmental care and maintenance of public spaces (for which Council has almost total responsibility) and infrastructure which allow for active living and participation; Council participation and membership of groups such as the lead reference group, its range of advocacy such as water security for the city; partnerships such as that with the YMCA which manages Council's well attended aquatic centre and is a group with a dynamic well-being business model; the provision of an active arts programme providing social connectedness of participants; the provision of library services which contributes to lifelong learning, educational and employment opportunities. Education is a key determinant of health and is associated with improved life chances including employment and better earnings, better health and improved life satisfaction and raised levels of civic and social engagement.</p> <p>The 'Healthy Broken Hill' initiative of the Department of Rural Health is an excellent participative platform for enacting, learning and monitoring the health and well-being of residents. At this time, the General Manager and Mayor are nominated to attend the monthly meetings of the group. Other Councillors might wish to consider participation in this Committee in its review of the City's health issues.</p>
-----------	---

Attachments

There are no attachments for this report.

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

December 15, 2017

ITEM 2QUESTIONS ON NOTICE NO. 2/18

SUBJECT: PUBLIC FORUM QUESTIONS TAKEN ON NOTICE AT THE
DECEMBER 2017 COUNCIL MEETING 11/141

Summary

This report provides responses to questions raised by members of the public during the Public Forum Session which the Mayor and/or General Manager took on notice at the December 2017 Council Meeting.

Recommendation

1. That Questions On Notice No. 2/18 dated December 15, 2017, be received.

Background

Following are responses to questions raised by members of the public during the Public Forum Session which the Mayor and/or General Manager took on notice at the December 2017 Council Meeting.

Question:	<u>Transportation of Ore through the City from the North Mine to the Southern Operations</u> 11/467 <i>Ms Isabelle Erickson spoke in relation to the transportation of ore through the City from the North Mine to the Southern Operations. Ms Erickson asked Council to investigate the rail link between the North Mine and the Southern Operations and whether it cannot be used. Ms Erickson advised that she has been informed that the rail link was fully functional and only required an upgrade to be utilised.</i> <i>Ms Erickson also asked for clarification of the total approved number of daily truck movements from the North Mine and Potosi to the Southern Operations.</i> <i>The Mayor took the questions on notice.</i>
Response:	A rail link option for North mine was addressed in an Environmental Impact Statement (EIS) for the Recommencement of the North Mine project, which was assessed by the NSW Planning Department. Due to the scale of this development, it was declared as a State Significant Project (SSD 7538), hence Broken Hill City Council is not the Consent Authority.

	<p>A hyperlink to the EIS was emailed to Ms Erickson on 18 December 2017. The approved number truck movements from the North Mine is still under consideration with the NSW Planning Department.</p> <p>The Potosi Operation is currently limited to 48 loaded truck movements per day.</p>
Question:	<p><u>Broken Hill Regional Airport</u> 11/214</p> <p><i>Mr Brian Fenton asked if Council could install Ecomist machines (automatic fly spray machines) at the Broken Hill Regional Airport Terminal Building. Mr Fenton advised that he frequently dined at the Broken Hill Regional Airport Café and that the flies can be extremely bad inside the terminal.</i></p> <p><i>The Mayor took the question on notice.</i></p>
Response:	<p>Enquiries have been made to two companies to supply proposed solutions for this issue. An email was sent to Mr Brian Fenton on Monday 8 January 2018 advising of this</p>

Attachments

There are no attachments for this report

JAMES RONCON
GENERAL MANAGER

CLOSED

Council Meeting to be held **Wednesday, February 28, 2018**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 29/18 - DATED DECEMBER 22, 2017 - T16/13 - BROKEN HILL ANIMAL POUND TENDER - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 30/18 - DATED FEBRUARY 08, 2018 - T18/1 - TENDER FOR RECONSTRUCTION OF FAILED SEALED PAVEMENT SECTIONS AWARD - CONFIDENTIAL**

(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

3. **BROKEN HILL CITY COUNCIL REPORT NO. 31/18 - DATED FEBRUARY 09, 2018 - EVENT SPONSORSHIP - ROUND TWO - 2017/18 - CONFIDENTIAL**

(General Manager's Note: This report considers information of a commercial nature and details that may confer a commercial advantage on competitors/other events and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

4. **BROKEN HILL CITY COUNCIL REPORT NO. 32/18 - DATED FEBRUARY 08, 2018 - PROPOSED LEASE TO WATER NSW FROM WILLYAMA COMMON TRUST - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

5. **BROKEN HILL CITY COUNCIL REPORT NO. 33/18 - DATED FEBRUARY 07, 2018 - PROPOSED LEASES TO WATER NSW - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).